

PROGRAM BACKGROUND

The City of Saskatoon offers a subsidized spay and neuter program (SSNP) for both cats and dogs.

Through the program, low income pet owners who cannot afford to have their pets spayed or neutered have access to significantly discounted veterinary services and financial resources. These services are available through a partnership with the Canadian Academy of Veterinary Practitioners, the Western College of Veterinary Medicine and select veterinary clinics in Saskatoon.

SUBSIDIZED SPAY AND NEUTER PROGRAM (SSNP) SPECIFICS

➤ **Who is eligible to apply?**

Any person who has been a permanent resident of Saskatoon for at least one year **and** whose total household income fall under Statistics Canada’s Low Income Cut Offs (LICO).

LICO Calculation

Size of Family Unit	1	2	3	4	5	6	7 or more
Total Household Income	\$27,514	\$34,254	\$42,111	\$51,128	\$57,989	\$65,401	\$72,814

Notes:

- 1) Each income earner in the household (yourself and spouse/partner if applicable) must provide a copy of the previous year’s **Notice of Assessment** from Revenue Canada. Before Tax, Line 150 from each form will be added together to determine the total household income.
- 2) Each applicant must also provide proof of residency. To verify, a copy of **ONE** of the documents listed below that has been issued within the last month and shows the applicant’s name and address.

* *Cable/Internet Bill* * *SaskPower Bill* * *SaskEnergy Bill* * *City of Saskatoon Utility Bill*

➤ **What is the fee per pet and who pays the rest?**

- A non-refundable payment of \$40 (Cat) or \$65 (Dog) is made by the applicant per pet.
- Balance of cost is paid by the veterinarian engaged to perform the surgery and the City of Saskatoon.

Note: Successful applicants, if not already licensed, will receive a free pet licence valid for one year.

➤ **What Surgery items are covered?**

- First visit to veterinarian:
 - Pre-operative examination to determine suitability for surgery.
 - If suitable for surgery, relevant vaccines will be administered.
- Second visit to veterinarian:
 - Booster Vaccinations
 - Spay or Neuter Surgery
 - Microchip (if not already microchipped)
 - E-Collar (protective head cone) if necessary

➤ **Is there a limit to the number of pets a household can have done?**

- Each year, the program will pay for a maximum of **two** pets per household.

➤ **What is the process required to apply for the program?**

- 1) Submit completed application (mail or in person) to the **City of Saskatoon Corporate Revenue Office located at City Hall** (222 – 3rd Ave North, main floor).
- 2) Applicants are to ensure they submit with their application all supporting documentation:
The current or previous year's Notice of Assessment or Proof of Income Statement from Revenue Canada for each adult (married or common-law living in the household). A copy of your assessment can be obtained by contacting Revenue Canada at 1-800-959-8281 or by visiting canada.ca/en/revenue-agency.html
- 3) Notification of approval/rejection will usually be made by mail within three to four weeks of receipt of the application. Further delay may exist due to high volume of applications.
- 4) Approved Applications will receive the following:
 - a) Surgery Voucher Form
 - b) Surgery Agreement and Waiver Form
 - c) License Application (if the animal has not already been licensed)
 - d) Approved List of Participating Veterinary Clinics
- 5) **Once Approved** Applicants have received the aforementioned information, the following must be completed **prior to the expiration date noted on the SSNP Voucher Form**:
 - a) **Applicant will personally take all completed forms to the Customer Service Desk (main floor, City Hall)**
 - b) **Applicant will pay the non-refundable SSNP fee \$40 (Cat) or \$65 (Dog).**
 - c) **Applicant will book first appointment with one of the approved veterinary clinics.**
 - d) **Applicant will provide veterinary clinic with valid Surgery Voucher at first visit.**
 - e) **Applicant will book second appointment with same clinic for surgery to be completed.**
- 6) Once the surgery is complete, veterinary clinic invoices City of Saskatoon for balance of surgery cost.

➤ **If Approved, What are the applicant's responsibilities?**

- **Complete the process described above (#4 & #5)**
- **Pay the non-refundable SSNP fee**
- **Making, Keeping, and arriving on time for veterinary clinic appointments**
- **Transporting the animal to and from the clinic for all scheduled appointments**
- **Contacting the clinic 48 hours prior to changing or cancelling an appointment**
- **Providing the clinic with the SSNP Voucher form on your first visit**
- **Follow post-operative instructions as provided by the veterinary clinic**
- **Renew pet license annually at regular pet license rates**

Questions or concerns relating to the Subsidized Spay Neuter Program, please visit [Saskatoon.ca/animalservices](https://saskatoon.ca/animalservices) or call 306-975-2400.

NOTICE: Personal information collected from you is collected in accordance with Part IV of the *Local Authority Freedom of Information and Protection of Privacy Act*. The information will be used to determine eligibility for and to administer the Subsidized Spay Neuter Program. Where applicable, you may also be referred to other City of Saskatoon programs or services for which you may be eligible. The application form will be retained on file and all other supporting eligibility documents will be destroyed once they have been reviewed. **The City of Saskatoon reserves the right to verify information provided on the application form.**