



Receiving Deputy Returning Officer (rDRO)

In this role, you will be the custodian and operator of the vote counting equipment (tabulator). You'll ensure that the ballot box is sealed properly. You will also help voters feed their marked ballots into the tabulator and answer questions from voters when necessary, while protecting the integrity and secrecy of the vote. If you're a quick learner and are comfortable working with new technology, this role is for you.

Hours of training:

- 2 hours general training and 2 hours role-specific hands-on training session

As an rDRO, you will:

- Pick up and return the tabulator to the designated location
- Ensure all tabulator slips are printing at the open and close of polls
- Responsible for the safety and operation of the vote tabulator and ballot box
- Setting up and taking down the Tabulator and ballot box (tabulator weighs approximately 30 pounds)
- Ensuring that all ballots are correctly fed through the Tabulator
- Helping electors that require assistance
- Ensure voting is smooth and ease
- Make sure laws governing the election are followed
- Perform duties assigned by the Elections Office, Ward Supervisor or Poll Supervisor
- Complete all closing procedures required

Access to a vehicle for election duties and ability to lift equipment up to 65 pounds (30 Kg) are requirement for this role.

All Poll staff must remain non-partisan while carrying out their duties at the polls. You must have the ability to strictly observe secrecy with respect to all knowledge that may come into the Election Official's possession as set out in [FORM E – Oath, Affirmation or Declaration of Election Official](#)

Work Opportunities

<u>Election Day:</u>	Wednesday, November 13, 2024; Voting time 8:00am – 8:00pm <i>Remuneration: \$ 260</i>
<u>Advance Poll:</u>	November 1 – 4, 2024; Voting time 12 noon – 8:00pm <i>Remuneration: \$720</i>
<u>Drive-through:</u>	November 9, 2024; Voting time: 10:00am – 6:00pm <i>Remuneration: \$180</i>
<u>Special Polls:</u>	November 5 – 7, 2024; time varies. <i>Remuneration: \$540</i>

*** One time training compensation: \$80**