

# Water and Sewer License

## *Terms and Conditions*

March 2025

### **Water and Sewer License**

The City of Saskatoon (City) Private Sewer and Water Service Connection Bylaw (Bylaw 8880) requires that all water and sewer contractors operating in the City obtain a Water and Sewer License.

### **Terms and Conditions**

The Contractor and their subcontractors must be familiar with and abide by all City Bylaws, Specifications, and Design Standards with regards to Water and Sewer Construction.

The Contractor must abide by the Saskatchewan Employment Act, The Occupational Health and Safety Regulations – 1996 in the Province of Saskatchewan, and the specifications and charges as set out in Division 14 – Roadway Restoration for Shallow Buried Utility.

A meter box must be used when connecting to the water distribution system.

The City may ask for water and sewer work references at any time.

The Contractor must be familiar with Provincial and Municipal regulations and documents regarding water distribution and sewer collection systems. The following list is only a minimum requirement, not an absolute: **The Water Security Agency Regulations W - 81R1, current versions of AWWA C651 - C655, The City of Saskatoon's Division 8 in specific and City of Saskatoon's specifications in general, Sewer Use Bylaw 9466, Standard City of Saskatoon Specifications and Drawings, and The City of Saskatoon's Design and Development Standards Manual.**

The Contractor must have the knowledge, experience, and equipment in all aspects of water and sewer work including, but not limited to:

- Installation of underground water and sewer systems
- Chlorination, dechlorination and disinfection for potable water systems
- Shallow buried utilities and underground alliance marking systems
- Occupational Health and Safety excavation, trenching, shoring, and confined spaces standards
- Traffic and pedestrian control
- Proper equipment to flush and dechlorinate (if required) water from the mains and be able to prepare for the water testing that will be performed by the City.
- Proper valve operations. The contractor is not permitted to operate valves unless approval is given by the City or when an emergency shut – off is required.

The Contractor is responsible for duties related to water and sewer work including but not limited to:

- Warranty/maintenance of Water and Sewer work in the City Right of Way for two years from the date of installation

- Reinstating all existing surface infrastructure with the exception of work done between November 1 and May 19, unless there is explicit written permission. Asphalt cuts on local roads must be repaired within two weeks, cuts on collectors, arterials and expressways must be completed within 72 hours
- Locating all underground utilities prior to construction
- Submitting flushing and chlorination plans in accordance with AWWA standards and as per City specifications to the City for review.
- Flushing must be completed with a sampling point provided after depressurization of water mains until 2 consecutive, passing, bacteriological samples are taken.
- Proper compaction on all City infrastructure as per City of Saskatoon specifications
- One member of each crew must have successfully completed "Flushing and Bacteriological Testing" from the American Water Works Association (AWWA catalog no:EL211).
- Traffic control closures must adhere to the City of Saskatoon Traffic Control Manual

### Communication

The Contractor must provide adequate communication to the City's Connections Desk (306) 975-1475 or to Connections@saskatoon.ca, including but not limited to:

- Correct site connection information
- Submitting Street and Commercial Inspections and connection work on private property
- Call the Connections Desk to cancel inspections
- For work or closures in the City right of way, six (6) days' notice is required prior to the beginning of construction to schedule for inspection. For work only on private property the inspection must be communicated by 9am the day of the work.
- Inform the Connections Desk when rehabilitation work is complete. (Seed, Sod, Asphalt, Concrete etc.).

**Commented [MS1]:** Reword?

**Commented [MS2R1]:** Submitting Street Inspections and Commercial Inspections on private property?

**Commented [MS3]:** Should we clarify that this is for street work and shorts must be by 9am the day of?

### Insurance, Registration, and Licensing

The Contractor must provide the City:

- Evidence of liability insurance including public liability and property damage for each accident for \$2,000,000 and vehicle liability and property damage for each accident for \$2,000,000 (Bylaw 8880)
- Evidence of compliance with The Workers' Compensation Act, including payments due thereunder
- Evidence to verify registration with WCB Saskatchewan, Saskatchewan Finance, and verify possession of a Business License with the City.

The Contractor must obtain an ISNetwork membership if bidding on City contracts.

### Contractor's Liability

The Contractor shall protect themselves and indemnify and save harmless the City of Saskatoon from any and all claims which arise from the Contractor's operations or which result there from, including claims for bodily injury, death or property damage and for this purpose shall, without restricting the generality of the foregoing, maintain insurance coverage for public liability, property damage, vehicle liability and property damage insurance in the amounts specified for contractors contracting out work for the City of Saskatoon.

A License may be revoked for the following reasons:

- Any work that has not been completed to the satisfaction of the City of Saskatoon's General Manager
- Default of invoiced charges owing to the City
- If the Contractor is found in contravention of any regulations or specifications
- Not having training certificates and task procedures on site; the City of Saskatoon reserves the right to request procedure documents for any specific task.
- Contravention of the Canada Occupational Health and Safety Regulations

#### **How to Apply**

Application forms are available through the Connection Desk. A fee of \$25.00 is required for each application.

Method of Payment:

- Cheque (made payable to the City of Saskatoon)

NOTE: It will take seven to ten business days to process your Water and Sewer License Application.

For more information contact:

**Connections Desk**  
(306) 975-1475  
City of Saskatoon  
222 3rd Avenue North  
Saskatoon SK S7K 0J5

