

Jack Adilman Fund:

Capital Grant for Amateur Sports Organizations

Application Guidelines

For projects taking place January 1, 2025 – December 31, 2027

Application deadline: 4:30 pm, November 1, 2024

Objective

The objective of the *Jack Adilman Fund* is to support the advancement of amateur sports at a recreation level within Saskatoon, through one-time capital projects.

For more information or to discuss your application contact:

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The City of Saskatoon promotes fair and equitable practices in employment and the provision of services to all citizens of Saskatoon.

About the Jack Adilman Fund

Jack Adilman, 1920-1992, prominent businessman, sportsman, and tireless supporter of amateur sports in Saskatoon has provided, through his estate, a bequest that will continue to support amateur sports organizations.

The Adilman name was connected to a department store located on 20th Street from the early 1920's until 1974 when Jack retired and closed Adilman's Department Store. Nathan Adilman, Jack's father, and the rest of the family arrived in Saskatoon in 1919 to join Nathan's brothers in the retail trade. The family went on to operate one of Saskatoon's most successful department stores and played an integral part in the development of Saskatoon.

Jack's contribution to amateur sports was recognized through his induction into the Saskatoon Sports Hall of Fame in 1991. He spent years coaching and sponsoring the Adilman Aces women's basketball team, which won Saskatchewan's first national basketball championship in 1959. Adilman's Aces became the first team ever to promote a Canadian nations-wide tournament. Jack agreed to pay all the travelling expenses and hotel costs of the visiting teams. The team went on to represent Canada at the Pan American Games in Chicago in 1959.

Jack was known as a coach, manager, sponsor, and all round athlete. As a young man Jack was interested in many sports; he played minor hockey, basketball with City Park, University of Saskatchewan Huskies, the Grads, YMCA Toilers, and YMHA. He played softball with the Orphans,

College Lads, and managed the Osler Monarchs. He bowled on Saskatoon's Western Canada men's team in 1948 and played tennis and golf.

In August 2007, the City of Saskatoon was identified as one of several beneficiaries of the Jack Adilman Estate. It was Jack Adilman's wish that the City of Saskatoon "apply the income from such investment for the advancement of amateur sports at a recreational level within the city of Saskatoon and for that purpose use the said income to purchase equipment, construct or maintain amateur sports facilities, or such other purposes as the City, in its discretion, deems advisable for the greater benefit and advancement of amateur sports and athletics within the city"

The Community Services Department, City of Saskatoon, is pleased to be able to administer the Jack Adilman Capital Grant for amateur sports.

Purpose of the Grant

Allocated funds are to be used for the advancement of amateur sports at a recreational level within Saskatoon, for projects that are not otherwise funded by the City.

Who Can Apply?

To be eligible for support, your organization must:

- be a registered non-profit sports organization whose primary mandates is to deliver amateur sports in Saskatoon;
- be registered as a non-profit corporation federally or with Information Services Corporation (ICS) in Saskatchewan. A Saskatoon chapter of a provincial or national organization, not incorporated in its own right, can apply for funding if contact information and documentation for the provincial or national parent organization is provided. Grant payment is made to the incorporated organization;
- have been incorporated and in existence for a minimum of one year; and,
- have \$5,000,000 liability and participant insurance for the proposed project(s).

Who Can't Apply?

- Individuals;
- Health districts, libraries, private schools, government agencies, educational institutions, universities, other non-sporting organizations; and,
- organizations that:
 - Have not met the terms and conditions of any funding program administered by the City of Saskatoon.

Funding

- The minimum grant available is \$5,000; the maximum grant available is \$225,000.
- Funding will be provided for up to 75% of eligible costs.
- The grant process is competitive; there is no guarantee that an applicant will receive funding.
- Only one application per deadline will be considered from a given organization.
- Partnerships between sporting organizations are encouraged.

Program Categories and Priorities

- Capital expenditures
- Asset acquisition
- A onetime special circumstance grant to meet a significant and demonstrated need for the Saskatoon amateur sports community.

Ineligible Projects

- Regular or routine maintenance and repair;
- Projects that are part of on-going, day-to-day operations;
- Administrative costs not directly related to the project;
- Projects not located in Saskatoon;
- Projects that have been completed on or before January 1, 2025; and,
- Projects that will not be completed by December 31, 2027.

Eligible Expenses

Costs associated with:

- facility upgrades, enhancements, and new facilities; and
- major equipment purchases.

Ineligible Expenses

- General operating, ongoing or core costs for the applicant organization
- Out of Province travel
- Computer and office equipment
- Routine maintenance
- Insurance costs
- Financing costs such as bank charges, interest and funding raising costs

Sports organizations contemplating large scale projects are encouraged to discuss their funding requirements with the Arts and Grants Consultant.

Assessment Process

Applications will be reviewed by a committee consisting of one representative designated by each of the following: the YMCA Board, the City of Saskatoon, the Kinsmen Club of Saskatoon, the Lions Club of Saskatoon, and the Saskatoon Board of Trade (Greater Saskatoon Chamber of Commerce).

The committee is the final authority on whether an applicant is eligible and on the amount of funds granted. The committee may impose certain conditions for release or use of the funds. If no worthy projects are submitted no funds will be given out and the funds will be carried over to the next granting period.

Applications will be evaluated and ranked using the following criteria:

- Demonstrated community need;
- Community impact (e.g., numbers of people positively affected, how this will assist the organization to increase or improve participation in sports in Saskatoon, demographics of people using the facility or equipment);
- Quality and strength of the project;
- Partnership agreements where appropriate;
- Demonstrated community stakeholder support for the project and involvement in the project;
- Assessment of the business plan for the project that includes all funding sources, and expenses; and,
- Assessment of the project management plan that includes realistic work schedules, timelines, research, and evaluation.

Notification

Applicants will be informed of the results of their application by March 1, 2025.

The City maintains the right to withdraw a grant award, upon notice to the grant recipient, in the following circumstances:

- There was a major and significant change to the grant project without the prior approval of the City;
- Funding for the grant program becomes unavailable; or
- Any other time when the City so determines.

Acknowledgement

Grant recipients are required to acknowledge support from the City of Saskatoon in promotional materials and other materials for the project. Logos may only be used for the year in which the funding is provided. City of Saskatoon Funding Recognition guidelines can be found here:

https://www.saskatoon.ca/sites/default/files/documents/community-services/community-development/funding_recognition_guidelines.pdf.

Processing

The City of Saskatoon will not accept and process late or incomplete applications. The City of Saskatoon reserves the right to request additional information.

Reporting and Payment Procedures

Successful applicants are required to submit a *Follow-Up Report From*, along with copies of receipts for eligible expenses, to the Community Development office within 60 days of the completion of the project.

50% of the grant awarded will be issued to successful applicants upon approval of the grant. The remaining funds are released upon approval of the *Follow-Up Report*.

Changes to your project: please notify the Arts and Grants Consultant of any change in staffing, duration, programming, timing, budget, or other aspects of the project *before* the change is made.

Application Process

Apply on-line: https://cityofsaskatoon.smapply.io/prog/jack_adilman_fund/

The application will ask for general information on your project and organization (contact information, non-profit number, year of incorporation, insurance policy number, name of insurance company, etc.) as well as the following:

- Project Statement (maximum 25 words)
- Organization Mandate and Primary Activity
- Project Description (maximum five pages):
 - Include information on:
 - The project goals;
 - Why the project is important and needed;
 - How the project will increase or improve participation in amateur sport in Saskatoon;
 - Numbers and demographics of people using the facility or equipment and/or benefiting from the project;
 - Partnerships with other organizations and the role and contribution of each partner to the project; and,
 - Experience in managing similar projects.

- Project Budget
 - Include all projected sources of revenue and expenses (including the Jack Adilman Fund grant request). a fillable form is provided; if necessary, a more detailed budget may be uploaded
- Most recent signed Financial Statements
- Project Management Plan:
 - Include information on project team, work schedules, timelines, research, and evaluation.
- Support Material:
 - Letters of Support (minimum 2);
 - Letter of consent from City of Saskatoon for projects that involve upgrades or sponsorships for City-owned land or facilities; and,
 - Applicable plans/drawings, quotes on goods and services, equipment, etc.

Note: All uploaded documents must be in PDF format.

If you require assistance with the online application process, please contact the Grants Clerk at 306-975-3378 or grants@saskatoon.ca.

Applications must be submitted by 4:30 pm, November 1, 2024