



PUBLIC MINUTES
STANDING POLICY COMMITTEE ON FINANCE

Monday, January 30, 2017, 2:02 p.m.
Council Chamber, City Hall

- PRESENT:** Councillor A. Iwanchuk, Chair
Councillor R. Donauer, Vice Chair
Councillor C. Block
Councillor M. Loewen
- ABSENT:** His Worship Mayor C. Clark (Ex-Officio)
Councillor B. Dubois
- ALSO PRESENT:** Councillor Z. Jeffries at 2:04 p.m.
Acting CFO/General Manager, Asset & Financial Management
Garman
Solicitor B. Bleakney
Deputy City Clerk D. Kanak
Committee Assistant H. Thompson

1. CALL TO ORDER

The meeting was called to order at 2:02 p.m.

2. CONFIRMATION OF AGENDA

Moved By: Councillor Donauer

1. That the revised report, 2017 Budget Approval - Business Improvement Districts, and Attachment 1 be submitted for Item 7.2.4;
2. That the following letters be added to item 7.2.5:

Request to Speak

- Chris Guerette, dated January 25, 2017

Submitting Comments

- Trevor Wingerter, dated January 25, 2017;
- Deanna Pratchler, dated January 27, 2017;

- Dwayne Rosler, dated January 27, 2017;

- Roger Bell, dated January 27, 2017; and

3. That the agenda be confirmed as amended and that the speakers be heard.

(Councillor Dubois was not present.)

In Favour: Councillor Iwanchuk, Councillor Donauer, Councillor Block and Councillor Loewen

CARRIED UNANIMOUSLY

3. DECLARATION OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4. ADOPTION OF MINUTES

Moved By: Councillor Block

That the minutes of Regular Meeting of the Standing Policy Committee on Finance held on January 9, 2017 be adopted.

(Councillor Dubois was not present.)

In Favour: Councillor Iwanchuk, Councillor Donauer, Councillor Block and Councillor Loewen

CARRIED UNANIMOUSLY

5. UNFINISHED BUSINESS

6. COMMUNICATIONS (requiring the direction of the Committee)

6.1 Delegated Authority Matters

**6.1.1 Ken Cheveldayoff, Minister of Parks, Culture and Sport -
Meewasin Valley Authority Funding [File No. CK. 180-6]**

A copy of the letter from Ken Cheveldayoff regarding provincial funding for Meewasin Valley Authority was provided.

Moved By: Councillor Block

That the information be received.

(Councillor Dubois was not present.)

In Favour: Councillor Iwanchuk, Councillor Donauer, Councillor Block and Councillor Loewen

CARRIED UNANIMOUSLY

6.2 Matters Requiring Direction

6.3 Requests to Speak (new matters)

7. REPORTS FROM ADMINISTRATION

7.1 Delegated Authority Matters

**7.1.1 Contract Award Report – September 1 to December 31, 2016
Contracts between \$50,000 and \$75,000 [File No. CK. 1000-1
and AF 1000-1]**

Councillor Jeffries entered the meeting at 2:04 p.m.

Moved By: Councillor Donauer

That the information be received.

(Councillor Dubois was not present.)

In Favour: Councillor Iwanchuk, Councillor Donauer, Councillor Block and Councillor Loewen

CARRIED UNANIMOUSLY

**7.1.2 Quarterly Report – 2016 Year-End Builder and Developer Lot
Supply [File No. CK. 4110-1, AF 4131-1, 4125-1, and LA 4110-1]**

Moved By: Councillor Loewen

That the information be received.

(Councillor Dubois was not present.)

In Favour: Councillor Iwanchuk, Councillor Donauer, Councillor Block and Councillor Loewen

CARRIED UNANIMOUSLY

7.2 Matters Requiring Direction

7.2.1 Property Tax Liens 2016 [File No. CK. 1920-3 and AF 1920-3]

Director of Corporate Revenue Sutherland addressed questions regarding the tax enforcement process.

Moved By: Councillor Loewen

That the Standing Policy Committee on Finance recommend to City Council that the City Solicitor be instructed to take the necessary action under provisions of The Tax Enforcement Act with respect to properties with 2016 tax liens.

(Councillor Dubois was not present.)

In Favour: Councillor Iwanchuk, Councillor Donauer, Councillor Block and Councillor Loewen

CARRIED UNANIMOUSLY

7.2.2 Internal Audit Budget Information Update – Year End 2016 [File No. CK 1600-3, x CK 1815-1 and AF 1600-1]

Moved By: Councillor Block

That the Standing Policy Committee on Finance recommend to City Council:

1. That Council Policy No. C03-003, Reserves for Future Expenditures, be amended to establish an Internal Audit Program Reserve; and
2. That the City Clerk be requested to amend Council Policy No. C03-003 as outlined in the January 30, 2017 report of the CFO/General Manager, Asset and Financial Management Department.

(Councillor Dubois was not present.)

In Favour: Councillor Iwanchuk, Councillor Donauer, Councillor Block and Councillor Loewen

CARRIED UNANIMOUSLY

7.2.3 Overview of the 2017 Assessment Roll [File No. CK. 1616-1 and AF 1615-8]

City Assessor Huisman provided a PowerPoint presentation to the Committee regarding reassessment and the 2017 Assessment Roll. She addressed questions of the Committee, including communications relating to assessment and taxation notices.

Moved By: Councillor Donauer

1. That the report of the CFO/General Manager, Asset and Financial Management Department, dated January 30, 2017, be forwarded to City Council for information;
2. That the Administration report back to Standing Policy Committee on Finance on:
 - a. The ability to coordinate distribution of Property Tax Notices with the distribution of Assessment Notices, for the sake of clarity; and
 - b. A communication plan for the next assessment period, to address the concerns raised by citizens and Councillors this year; and
3. That that Administration present the PowerPoint presentation at the City Council meeting.

(Councillor Dubois was not present.)

In Favour: Councillor Iwanchuk, Councillor Donauer, Councillor Block and Councillor Loewen

CARRIED UNANIMOUSLY

7.2.4 2017 Budget Approval – Business Improvement Districts [File No. CK 1905-5, AF 1680-2, 1680-3, 1680-4 and 1680-5]

A revised report was circulated at the meeting.

Moved By: Councillor Loewen

That the Standing Policy Committee on Finance recommend to City Council:

1. That the 2017 budget submissions from the Downtown Business Improvement District, Broadway Business Improvement District, Riversdale Business Improvement

- District, Sutherland Business Improvement District, and 33rd Street Business Improvement District be approved; and
2. That the City Solicitor be requested to prepare the 2017 Business Improvement District Levy Bylaws for submission to City Council for consideration at the same meeting that the Mill Rate Bylaws are presented.

(Councillor Dubois was not present.)

In Favour: Councillor Iwanchuk, Councillor Donauer, Councillor Block and Councillor Loewen

CARRIED UNANIMOUSLY

7.2.5 Purchase Requirement Amendments to Council Policy No. C09-001, Residential Lot Sales – Contractor Allocations [File No. CK. 4110-36, AF. 4110-1 and LA. 0215-015]

A request to speak from Chris Guerette, dated January 25, was provided.

Ms. Chris Guerette, CEO of the Saskatoon & Region Home Builders' Association spoke to the Committee in support of the proposed purchase requirement amendments.

Letters submitting comments were also received from the following:

- Trevor Wingerter, Revelation Homes, dated January 25, 2017
- Deanna Pratchler, dated January 27, 2017
- Dwayne Rosler, Rosler Construction, dated January 27, 2017
- Roger Bell, Evermore Homes, dated January 27, 2017

Moved By: Councillor Loewen

That the Standing Policy Committee on Finance recommend to City Council:

1. That the revisions to Council Policy No. C09-001, Residential Lot Sales – Contractor Allocations, as outlined in the January 30, 2017 report of the CFO/General Manager, Asset and Financial Management Department, be adopted; and
2. That the City Clerk be requested to update the policy as reflected in the above report.

(Councillor Dubois was not present.)

In Favour: Councillor Iwanchuk, Councillor Donauer, Councillor Block and Councillor Loewen

CARRIED UNANIMOUSLY

Councillor Jeffries was excused from the meeting at 3:08 p.m. following consideration of Item 7.2.5.

7.2.6 S&P Global's Canadian Ratings – City of Saskatoon [File No. CK. 1500-4 and AF 1500-4]

Moved By: Councillor Block

That the report of the CFO/General Manager, Asset and Financial Management Department, dated January 30, 2017, be forwarded to City Council for information.

(Councillor Dubois was not present.)

In Favour: Councillor Iwanchuk, Councillor Donauer, Councillor Block and Councillor Loewen

CARRIED UNANIMOUSLY

8. URGENT BUSINESS

9. MOTIONS (notice previously given)

10. GIVING NOTICE

11. IN CAMERA AGENDA ITEMS

Moved By: Councillor Donauer

That Item 11.1 to 11.3 be considered *In Camera*.

(Councillor Dubois was not present.)

CARRIED UNANIMOUSLY

11.1 Audit Update [File No. CK. 1610-9]

11.2 Audit Update [File No. CK. 1600-37]

11.3 Negotiations Status Report [File No. CK. 2500-2]

12. ADJOURNMENT

The meeting adjourned at 3:09 p.m.

Councillor A. Iwanchuk, Chair

D. Kanak, Deputy City Clerk