



Council Chamber
City Hall, Saskatoon, SK
Monday, June 23, 2014
at 6:00 p.m.

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL

PRESENT: His Worship the Mayor, in the Chair;
Councillors Clark, Donauer, Hill, Iwanchuk, Jeffries, Loewen,
Lorje, Olauson, and Paulsen;
A/City Manager Jorgenson;
City Solicitor Warwick;
CFO & General Manager, Asset and Financial
Management Bilanski;
General Manager, Community Services Grauer;
General Manager, Corporate Performance Gryba;
City Clerk Sproule; and
Deputy City Clerk Bryant

Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT the minutes of regular meeting of City Council held on June 9, 2014, be approved.

CARRIED.

HEARINGS

- 3a) Proposed Amendment to the Evergreen Neighbourhood Concept Plan
Applicant: Saskatoon Land
(File No. CK. 4110-41)**
-

REPORT OF THE CITY CLERK:

"The purpose of this hearing is to consider the proposed amendment to the Evergreen Neighbourhood Concept Plan.

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Attached is a copy of the following material:

- Clause 1, Report No. 2-2014 of the Municipal Planning Commission, which was adopted by City Council at its meeting held on May 20, 2014; and
- Notice that appeared in the local press on June 7 and 8, 2014.”

His Worship the Mayor opened the hearing.

Mr. Darryl Dawson, Development Review Section Manager, Community Services Department, reviewed the proposed Neighbourhood Concept Plan amendment and expressed the Department’s support.

Ms. Janice Braden, Chair, Municipal Planning Commission, expressed the Commission’s support of the proposed Neighbourhood Concept Plan amendment.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Hill, Seconded by Councillor Jeffries,

THAT the submitted report and correspondence be received.

CARRIED.

Moved by Councillor Loewen, Seconded by Councillor Iwanchuk,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Iwanchuk, Seconded by Councillor Jeffries,

THAT the proposed amendment to the Evergreen Neighbourhood Concept Plan, be approved, subject to the removal of the 1 metre buffer strip along McOrmond Drive north of Fedoruk Drive, should the functional plan for McOrmond Drive determine that the 1 metre buffer strip is not required.

CARRIED.

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**3b) Proposed Amendment to the Official Community Plan – Land Use Map
Evergreen Neighbourhood
Reclassification from Residential to District (Village) Commercial
Proposed Bylaw No. 9195
(File No. CK. 4110-41)**

REPORT OF THE CITY CLERK:

“The purpose of this hearing is to consider proposed Bylaw No. 9195.

Attached is a copy of the following material:

- Proposed Bylaw No. 9195;
- Clause 1, Report No. 2-2014 of the Municipal Planning Commission, which was adopted by City Council at its meeting held on May 20, 2014, recommending that the proposed amendment to Official Community Plan Bylaw No. 8769 – Land Use Policy Map to redesignate the properties identified in the Location Plan – Official Community Plan Bylaw No. 8769 Amendment from “Residential” to “District Village Commercial” attached to the report of the General Manager, Community Services Department dated April 11, 2014, be approved; and
- Notice that appeared in the local press on June 7 and 8, 2014.”

His Worship the Mayor opened the hearing.

Mr. Darryl Dawson, Development Review Section Manager, Community Services Department, reviewed the proposed Official Community Plan amendment and expressed the Department’s support.

Ms. Janice Braden, Chair, Municipal Planning Commission, expressed the Commission’s support of the proposed Official Community Plan amendment.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT the submitted report and correspondence be received.

CARRIED.

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Moved by Councillor Olauson, Seconded by Councillor Jeffries,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Iwanchuk, Seconded by Councillor Loewen,

THAT City Council consider Bylaw No. 9195.

CARRIED.

**3c) Proposed Zoning Bylaw Amendment
Rezoning from R1A and AG to RMTN1, RM3, M3, B1B, and B4A
Evergreen Neighbourhood
Proposed Bylaw No. 9196
(File No. CK. 4110-41)**

REPORT OF THE CITY CLERK:

“The purpose of this hearing is to consider proposed Bylaw No. 9196.

Attached is a copy of the following material:

- Proposed Bylaw No. 9196;
- Clause 1, Report No. 2-2014 of the Municipal Planning Commission, which was adopted by City Council at its meeting held on May 20, 2014, recommending that the proposed amendment to Zoning Bylaw No. 8770 to rezone the properties identified in the Location Plan – Zoning Bylaw No. 8770 Amendment from R1A - One-Unit Residential District to RMTN1 - Medium-Density Townhouse Residential District; B1B – Neighbourhood Commercial - Mixed-Use District; B4A – Special Suburban Centre and Arterial Commercial District; M3 - General Institutional Service District; RM3 - Medium-Density Multi-Unit District; and AG - Agricultural District to RM3 - Medium-Density Multi-Unit District, attached to the report of the General Manager, Community Services Department, dated April 11, 2014, be approved; and
- Notice that appeared in the local press on June 7 and 8, 2014.”

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His Worship the Mayor opened the hearing.

Mr. Darryl Dawson, Development Review Section Manager, Community Services Department, reviewed the proposed Zoning Bylaw amendment and expressed the Department's support.

Ms. Janice Braden, Chair, Municipal Planning Commission, expressed the Commission's support of the proposed Zoning Bylaw amendment.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT the submitted report and correspondence be received.

CARRIED.

Moved by Councillor Jeffries, Seconded by Councillor Iwanchuk,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Lorje, Seconded by Councillor Iwanchuk,

THAT City Council consider Bylaw No. 9196.

CARRIED.

**3d) Proposed Aspen Ridge Neighbourhood Concept Plan
Applicant: Saskatoon Land
(File No. CK. 4131-32)**

REPORT OF THE CITY CLERK:

"The purpose of this hearing is to consider the proposed Aspen Ridge Concept Plan.

Attached is a copy of the following material:

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- Report of the General Manager, Community Services Department dated May 20, 2014, submitting the above recommendation (Attachment 1 – Aspen Ridge Concept Plan can also be viewed on the City of Saskatoon’s website at www.saskatoon.ca by clicking “R” for Reports to Council);
- Notice that appeared in the local press on June 7 and 8, 2014;
- Letter dated June 16, 2014 from the Secretary of the Municipal Planning Commission advising that the Commission supports the recommendation of the Administration that the proposed Aspen Ridge Concept Plan be approved; and
- Memo dated June 18, 2014 from the Secretary of the Planning and Operations Committee advising that the Committee supports the recommendation of the Administration that the proposed Aspen Ridge Concept Plan be approved.”

His Worship the Mayor opened the hearing.

Mr. Darryl Dawson, Development Review Section Manager, Community Services Department, reviewed the proposed Neighbourhood Concept Plan and expressed the Department’s support. He provided a PowerPoint presentation.

Ms. Janice Braden, Chair, Municipal Planning Commission, expressed the Commission’s support of the proposed Neighbourhood Concept Plan.

Director of Saskatoon Land, Frank Long, acknowledged staff that played a primary role in development of the Plan, indicating that it was a collaborative effort.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Hill, Seconded by Councillor Loewen,

THAT the submitted report and correspondence be received.

CARRIED.

Moved by Councillor Clark, Seconded by Councillor Iwanchuk,

THAT the hearing be closed.

CARRIED.

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Moved by Councillor Lorje, Seconded by Councillor Clark,

THAT the proposed Aspen Ridge Concept Plan be approved.

CARRIED.

**3e) Proposed Amendment to the Official Community Plan – Phasing Map
Aspen Ridge Neighbourhood
Reclassification from Phase II to Phase I
Proposed Bylaw No. 9197
(File No. CK. 4351-014-011 x 4131-32)**

REPORT OF THE CITY CLERK:

“The purpose of this hearing is to consider proposed Bylaw No. 9197.

Attached is a copy of the following material:

- Proposed Bylaw No. 9197;
- Report of the General Manager, Community Services Department dated May 20, 2014, recommending that the proposed amendment to the Official Community Plan Bylaw No. 8769 – Phasing Map to reclassify the properties identified in the attached Location Plan – Official Community Plan Amendment – Phasing Map, be approved;
- Notice that appeared in the local press on June 7 and 8, 2014; and
- Letter dated June 16, 2014 from the Secretary of the Municipal Planning Commission advising that the Commission supports the above-noted recommendation of the Administration.”

His Worship the Mayor opened the hearing.

Mr. Darryl Dawson, Development Review Section Manager, Community Services Department, reviewed the proposed Official Community Plan amendment and expressed the Department’s support.

Ms. Janice Braden, Chair, Municipal Planning Commission, expressed the Commission’s support of the proposed Official Community Plan amendment.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

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*Moved by Councillor Hill, Seconded by Councillor Jeffries,
THAT the submitted report and correspondence be received.*

CARRIED.

*Moved by Councillor Clark, Seconded by Councillor Iwanchuk,
THAT the hearing be closed.*

CARRIED.

*Moved by Councillor Donauer, Seconded by Councillor Jeffries,
THAT City Council consider Bylaw No. 9197.*

CARRIED.

**3f) Proposed Amendment to the Official Community Plan – Land Use Map
Aspen Ridge Neighbourhood
Redesignation to Residential, District Commercial, and Urban Holding Area
Proposed Bylaw No. 9198
(File No. CK. 4351-014-011 x 4131-32)**

REPORT OF THE CITY CLERK:

“The purpose of this hearing is to consider proposed Bylaw No. 9198.

Attached is a copy of the following material:

- Proposed Bylaw No. 9198;
- Report of the General Manager, Community Services Department dated May 20, 2014, recommending that the proposed amendment to the Official Community Plan Bylaw No. 8769 – Land Use Map to redesignate the properties identified in the attached Location Plan – Official Community Plan Amendment – Land Use Map, be approved;
- Notice that appeared in the local press on June 7 and 8, 2014; and

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- Letter dated June 16, 2014 from the Secretary of the Municipal Planning Commission advising that the Commission supports the above-noted recommendation of the Administration.”

His Worship the Mayor opened the hearing.

Mr. Darryl Dawson, Development Review Section Manager, Community Services Department, reviewed the proposed Official Community Plan amendment and expressed the Department’s support.

Ms. Janice Braden, Chair, Municipal Planning Commission, expressed the Commission’s support of the proposed Official Community Plan amendment.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Hill, Seconded by Councillor Jeffries,

THAT the submitted report and correspondence be received.

CARRIED.

Moved by Councillor Iwanchuk, Seconded by Councillor Paulsen,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Donauer, Seconded by Councillor Jeffries,

THAT City Council consider Bylaw No. 9198.

CARRIED.

**3g) Proposed Zoning Bylaw Amendment
Rezoning from DAG1 to FUD
Aspen Ridge Neighbourhood
Proposed Bylaw No. 9199
(File No. CK. 4351-014-011 x 4131-32)**

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“The purpose of this hearing is to consider proposed Bylaw No. 9199.

Attached is a copy of the following material:

- Proposed Bylaw No. 9199;
- Report of the General Manager, Community Services Department dated May 20, 2014, recommending that the proposed amendment to Zoning Bylaw No. 8770 to rezone the properties identified in the attached Location Plan – Zoning Bylaw Amendment, be approved;
- Notice that appeared in the local press on June 7 and 8, 2014; and
- Letter dated June 16, 2014 from the Secretary of the Municipal Planning Commission advising that the Commission supports the above-noted recommendation of the Administration.”

His Worship the Mayor opened the hearing.

Mr. Darryl Dawson, Development Review Section Manager, Community Services Department, reviewed the proposed Zoning Bylaw amendment and expressed the Department’s support.

Ms. Janice Braden, Chair, Municipal Planning Commission, expressed the Commission’s support of the proposed Zoning Bylaw amendment.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Hill, Seconded by Councillor Jeffries,

THAT the submitted report and correspondence be received.

CARRIED.

Moved by Councillor Iwanchuk, Seconded by Councillor Donauer,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Olauson, Seconded by Councillor Jeffries,

THAT City Council consider Bylaw No. 9199.

CARRIED.

**3h) Proposed Amendment to the Stonebridge Neighbourhood Concept Plan
Applicant: Dream Development (formerly Dundee Developments)
(File No. CK. 4351-014-010 x 4131-27)**

REPORT OF THE CITY CLERK:

"The purpose of this hearing is to consider the proposed Stonebridge Neighbourhood Concept Plan amendment.

Attached is a copy of the following material:

- Report of the General Manager, Community Services Department dated May 20, 2014 submitting the above recommendation;
- Notice that appeared in the local press on June 7 and 8, 2014; and
- Letter dated June 16, 2014 from the Secretary of the Municipal Planning Commission advising that the Commission supports the above-noted recommendation of the Administration."

His Worship the Mayor opened the hearing.

Mr. Darryl Dawson, Development Review Section Manager, Community Services Department, reviewed the proposed Neighbourhood Concept Plan amendment and expressed the Department's support.

Ms. Janice Braden, Chair, Municipal Planning Commission, indicated the Commission had some concern with narrow streets in relation to snow removal and parking; however, she expressed the Commission's support of the proposed Neighbourhood Concept Plan amendment.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

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*Moved by Councillor Hill, Seconded by Councillor Jeffries,
THAT the submitted report and correspondence be received.*

CARRIED.

*Moved by Councillor Loewen, Seconded by Councillor Olauson,
THAT the hearing be closed.*

CARRIED.

*Moved by Councillor Iwanchuk, Seconded by Councillor Lorje,
THAT the proposed Stonebridge Neighbourhood Concept Plan amendment be
approved.*

CARRIED.

**3i) Proposed Zoning Bylaw Amendment
Rezoning from R1A to R2 and RMTN
Stonebridge Neighbourhood
Proposed Bylaw No. 9200
(File No. CK. 4351-014-011 x 4131-32)**

REPORT OF THE CITY CLERK:

“The purpose of this hearing is to consider proposed Bylaw No. 9200.

Attached is a copy of the following material:

- Proposed Bylaw No. 9200;
- Report of the General Manager, Community Services Department dated May 20, 2014, recommending that the proposed amendment to Zoning Bylaw No. 8770 to rezone the properties identified in the attached map from an R1A – One-Unit Residential District to an RMTN-Townhouse Residential District and R2 – One and Two-Unit Residential District, be approved;
- Notice that appeared in the local press on June 7 and 8, 2014; and

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- Letter dated June 16, 2014 from the Secretary of the Municipal Planning Commission advising that the Commission supports the above-noted recommendation of the Administration.”

His Worship the Mayor opened the hearing.

Mr. Darryl Dawson, Development Review Section Manager, Community Services Department, reviewed the proposed Zoning Bylaw amendment and expressed the Department’s support.

Ms. Janice Braden, Chair, Municipal Planning Commission, expressed the Commission’s support of the proposed Zoning Bylaw amendment.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Hill, Seconded by Councillor Loewen,

THAT the submitted report and correspondence be received.

CARRIED.

Moved by Councillor Iwanchuk, Seconded by Councillor Jeffries,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Loewen, Seconded by Councillor Olauson,

THAT City Council consider Bylaw No. 9200.

CARRIED.

MATTERS REQUIRING PUBLIC NOTICE

- 4a) Intent to Borrow
(File No. CK. 1750-1)**

REPORT OF THE CITY CLERK:

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“The following is a report of the CFO & General Manager, Asset & Financial Management Department dated June 11, 2014:

RECOMMENDATION: that City Council authorize the following planned borrowing:

- 1) up to \$30M for the North Commuter Parkway (Capital Project 2407) and Traffic Bridge Replacement Project (Capital Project 787); and
- 2) an allowable 10% variance on the borrowing requirements for the project identified. Any variance greater than 10% of the borrowing amount identified must be reported to City Council.

TOPIC AND PURPOSE

The purpose of this report is to request authorization to borrow in the future for the North Commuter Parkway and Traffic Bridge Replacement (NCP/TBR) Project through a Public Notice Hearing.

REPORT HIGHLIGHTS

1. The NCP/TBR Project is an approved project that will require borrowing. The portion of the project funded by borrowing can proceed only after this Public Notice Hearing for borrowing, as required by legislation and City Council, is held.

GOAL

Managing debt and the current debt limit relates to the ten year strategy of protecting the City of Saskatoon’s credit rating under the Strategic Goal of Asset and Financial Sustainability. The required Public Notice for Borrowing is one of the key elements of accountability and transparency which enhances the longer term objective of financial sustainability.

BACKGROUND

The Cities Act and City Council Bylaw No. 8171 require that City Council give Public Notice before borrowing money, lending money, or guaranteeing the repayment of a loan. At its June 9, 2014 meeting, City Council authorized the NCP/TBR Project, which included \$30M in borrowing.

REPORT

Required borrowing for the NCP/TBR Project will be in the amount of \$30M. Although authorization for borrowing for the NCP/TBR Project is being requested in the full amount, actual borrowing will occur based on cash flow requirements and/or prevailing market conditions. While it is anticipated that this will be a ten-year borrowing, actual terms of the borrowing will not be known until the Administration is closer to initiating the loans.

OPTIONS TO THE RECOMMENDATION

There are no options to the recommendation.

POLICY IMPLICATIONS

The Administration will follow its existing practice with respect to borrowing. Once an administrative decision has been made to borrow, City Council will be requested to authorize the General Manager of Asset and Financial Management to effect that borrowing within specified ranges (interest rates, for example). Once borrowing has occurred, the Administration will draft and present a borrowing bylaw, with all of the relevant data related to the transaction, for City Council's approval.

City Council is also asked to allow a 10% variance on the borrowing requirements for the project identified. Any variance greater than 10% of the borrowing amount identified must be reported to City Council.

FINANCIAL IMPLICATIONS

The debt repayment sources for the identified borrowing for the NCP/TBR is from Gas Tax and existing funds within the City's operating budget.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

There is no public or stakeholder involvement required at this time.

COMMUNICATION PLAN

There is no communication plan required at this time.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications identified at this time.

PRIVACY IMPLICATIONS

There are no privacy implications.

PUBLIC NOTICE

Public Notice is required for consideration of this matter, pursuant to Section 3e) of Policy No. C01-021, Public Notice Policy. The following notice was given:

- Advertised in *The StarPhoenix* on Saturday, June 14, 2014;
- Posted on the City Hall Notice Board on June 13, 2014; and
- Posted on the City's website on June 13, 2014.

ATTACHMENT

1. Photocopy of Public Notice.”

CFO & General Manager, Asset and Financial Management Bilanski presented the Department's report.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Hill, Seconded by Councillor Lorje,

THAT City Council authorize the following planned borrowing:

- 1) *up to \$30M for the North Commuter Parkway (Capital Project 2407) and Traffic Bridge Replacement Project (Capital Project 787); and*
- 2) *an allowable 10% variance on the borrowing requirements for the project identified. Any variance greater than 10% of the borrowing amount identified must be reported to City Council.*

CARRIED.

Moved by Councillor Lorje, Seconded by Councillor Clark,

THAT Council go into Committee of the Whole to consider the reports of the Administration and Committees.

CARRIED.

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His Worship the Mayor appointed Councillor Lorje as Chair of the Committee of the Whole.

Council went into Committee of the Whole with Councillor Lorje in the Chair.

Committee arose.

Councillor Lorje, Chair of the Committee of the Whole, made the following report:

THAT while in Committee of the Whole, the following matters were considered and dealt with as stated:

“REPORT NO. 3-2014 OF THE MUNICIPAL PLANNING COMMISSION”

Composition of Commission

Ms. Janice Braden, Chair
Mr. Karl Martens, Vice-Chair
Councillor Charlie Clark
Ms. Colleen Christensen
Mr. Al Douma
Mr. John McAuliffe
Ms. Sydney Smith
Mr. Andy Yuen
Mr. Stan Laba
Mr. Shaun Betker
Ms. Kathy Weber
Mr. James Yachyshen
Mr. Jeff Jackson

1. **Proposed Amendments to the Official Community Plan Bylaw 8769 Zoning Bylaw 8770 and Pleasant Hill Village Enhanced Concept Plan (Files: CK 4351-014-012, CK 4131-31 and PL 4350-Z6/14, PL 4115-OCP5/14, PL 951-232)**

- RECOMMENDATION:**
- 1) that the advertising to amend the Pleasant Hill Village Enhanced Concept Plan, Official Community Plan Bylaw No. 8769, and Zoning Bylaw No. 8770, as outlined in the report of the General Manager, Community Services Department, dated May 20, 2014, be approved;
 - 2) that the General Manager, Community Services Department, be requested to prepare the required notices for advertising the proposed amendments;

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- 3) that the City Solicitor be requested to prepare the required bylaws to amend Official Community Plan Bylaw No. 8769, and Zoning Bylaw No. 8770;
- 4) that at the time of the public hearing, City Council consider the Administration's recommendation to amend the Pleasant Hill Village Enhanced Concept Plan to change Parcels A and CC from "Low-Density Housing" to "Medium-Density Housing";
- 5) that at the time of the public hearing, City Council consider the Administration's recommendation to amend Official Community Plan Bylaw No. 8769 - Pleasant Hill Land Use Policy Map to redesignate the properties identified in the amendment attached to the report of the General Manager, Community Services Department, dated May 20, 2014; and
- 6) that at the time of the public hearing, City Council consider the Administration's recommendation to amend Zoning Bylaw No. 8770 to rezone the properties identified in the amendment attached to the report of the General Manager, Community Services Department, dated May 20, 2014.

ADOPTED.

Attached is a report of the General Manager, Community Services Department, dated May 20, 2014, regarding proposed amendments to the Pleasant Hill Village Enhanced Concept Plan, Official Community Plan Bylaw 8769 and Zoning Bylaw 8770, which are associated with the continued implementation of the Pleasant Hill Village Redevelopment Project.

The Municipal Planning Commission reviewed this report with the Administration, at which time discussion took place regarding density in the area and the importance of home ownership.

The Commission supports the above recommendations.

ADMINISTRATIVE REPORT NO. 11-2014

Section A – COMMUNITY SERVICES

**A1) Land Use Applications Received by the Community Services Department
For the Period Between May 7, 2014 and June 13, 2014
(For Information Only)
(Files CK. 4000-5, PL. 4131-3-9-1, PL. 4132, PL. 4355-D, PL. 4115, PL. 4350,
PL. 4300)**

RECOMMENDATION: that the information be received.

ADOPTED.

The following applications have been received and are being processed:

Concept Plan Amendment

- Address/Location: Rosewood Phase B
Applicant: Boychuk Investments Ltd.
Legal Description: Blocks 29, 30, and 31, Plan No. 94S17318
Purpose of Amendment: Multi-Family Dwelling to Single-Family Dwelling
Neighbourhood: Rosewood
Date Received: April 24, 2014

Condominium

- Application No. 8/14.: 412 Willowgrove Square (63 New Units)
Applicant: Altus Geomatics for Baydo Development Corp.
Legal Description: Lot C, Block 519, Plan No. 101874764
Current Zoning: B1B
Neighbourhood: Willowgrove
Date Received: June 3, 2014

Discretionary Use

- Application No. D11/14: 1024 King Crescent
Applicant: Jessica Fritshaw
Legal Description: Lot 69, Block 4, Plan No. 99SA06423
Current Zoning: R2
Proposed Use: Garage Suite
Neighbourhood: City Park
Date Received: May 28, 2014

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Discretionary Use

- Application No D12/14: 345 4th Avenue South
Applicant: A to B Development Consultants for
Hope's Homes Inc.
Legal Description: Lot 2, Block A, Plan No. G616, Ext. 0
Current Zoning: B6
Proposed Use: Child Care Center/Supportive Living Home/
Respite Centre
Neighbourhood: Central Business District
Date Received: June 12, 2014

Official Community Plan

- Amendment No. OCP 30/14: Aspen Ridge Concept Plan and Evergreen
Concept Plan
Applicant: City of Saskatoon
Legal Description: Area bound on the south by Evergreen
neighbourhood and the University of
Saskatchewan, on the northeast by proposed
Perimeter Highway, and on the northwest by
the northeast swale.
Current Land Use Designation: Phase II
Proposed Land Use Designation: Phase I
Neighbourhood: Aspen Ridge and Evergreen
Date Received: May 28, 2014

Rezoning

- Application No. Z 10/14: Aspen Ridge Concept Plan and
Evergreen Concept Plan
Applicant: City of Saskatoon
Legal Description: Area bound on the south by Evergreen
neighbourhood and the University of
Saskatchewan, on the northeast by proposed
Perimeter Highway, and on the northwest by
the northeast swale.
Current Zoning: DAG1
Proposed Zoning: FUD
Neighbourhood: Aspen Ridge and Evergreen
Date Received: May 28, 2014

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Rezoning

- Application No. Z 22/14: Rosewood Phase B
Applicant: Rosewood Land Inc.
Legal Description: Blocks 29, 30, and 31, Plan No. 94S17318
Current Zoning: R1A
Proposed Zoning: R1B
Neighbourhood: Rosewood
Date Received: April 24, 2014

Subdivision

- Application No. 36/14: 1423 12th Street East
Applicant: Webb Surveys for Gary Ayotte
c/o Britwood Interiors Ltd.
Legal Description: Lots 20 and 21, Block 10, Plan No. G91 and
Current Zoning: Lot 36, Block 10, Plan No. 101410490
Neighbourhood: Varsity View
Date Received: May 7, 2014
- Application No. 37/14: 414 Packham Avenue
Applicant: Webb Surveys for 101022891 Sask. Ltd.
Legal Description: Parcel A, Plan No. 77S26886, and
Lane 3, Plan No. 65S02405
Current Zoning: IH
Neighbourhood: Sutherland
Date Received: May 8, 2014
- Application No. 38/14: 1519 Prince of Wales Avenue
Applicant: Webb Surveys for Lawrence and Judith
Hassen
Legal Description: Lot 21, Block 6, Plan No. I196
Current Zoning: R2
Neighbourhood: North Park
Date Received: May 13, 2014

Subdivision

- Application No. 39/14: 3213 McGill Street
Applicant: George, Nicholson, Franko & Associates Ltd.
Surveys for Carol Joyce Greva
Legal Description: Lot 7, Block 607, Plan No. 66S19386
Current Zoning: R2
Neighbourhood: College Park
Date Received: May 15, 2014

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- Application No. 40/14: 1234 15th Street East
Applicant: Altus Geomatics for Custer Construction and Darlene Busch
Legal Description: Lot 9, Block 1, Plan No. G705
Current Zoning: R2
Neighbourhood: Varsity View
Date Received: May 26, 2014

- Application No. 41/14: 1840 McOrmond Drive
Applicant: Webb Surveys for Pillar Development Corp.
Legal Description: Part of Parcel T, Plan No. 102058512
Current Zoning: B4A
Neighbourhood: University Heights Suburban Centre
Date Received: June 2, 2014

- Application No. 42/14: 1005 and 1015 Avenue P South and
1610 and 1616 Garfield Street
Applicant: Ironwood III Assets Inc., Heroux Investments Inc.,
Lazer Autobody Inc., and City of Saskatoon
Legal Description: Proposed Lane Closure of all of Lane in Block 4, Plan No. G670; Lane in Block 4, Plan No. G1221;
Consolidated with Lots 1 to 18, Block 4, Plan No. G670, and Lots 19 to 23, Block 4, Plan No. G1221
Current Zoning: IL1 and IH
Neighbourhood: West Industrial
Date Received: June 4, 2014

- Subdivision
- Application No. 43/14: Rosewood Drive West
Applicant: Webster Surveys for Rosewood Land Inc.
Legal Description: Part of Parcel F, Plan No. 94S17318; and Part of Parcel DD, Plan No. 102028586
Current Zoning: R1A
Neighbourhood: Rosewood
Date Received: June 11, 2014

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- Application No.44/14: 111 – 108th Street West
Applicant: Larson Surveys for BEGG Developments Corp.
Legal Description: Lot 23, Block 2, Plan No. G122, and
Lot 45, Block 2, Plan No. 101336756
Current Zoning: R2
Neighbourhood: Sutherland
Date Received: June 12, 2014

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. Plan of Proposed Concept Plan Amendment to Rosewood – Phase B
2. Plan of Proposed Condominium No. 8/14
3. Plan of Proposed Discretionary Use No. D11/14
4. Plan of Proposed Discretionary Use No. D12/14
5. Plan of Proposed Official Community Plan Amendment OCP 30/14
6. Plan of Proposed Rezoning No. Z10/14
7. Plan of Proposed Rezoning No. Z22/14
8. Plan of Proposed Subdivision No. 36/14
9. Plan of Proposed Subdivision No. 37/14
10. Plan of Proposed Subdivision No. 38/14
11. Plan of Proposed Subdivision No. 39/14
12. Plan of Proposed Subdivision No. 40/14
13. Plan of Proposed Subdivision No. 41/14
14. Plan of Proposed Subdivision No. 42/14
15. Plan of Proposed Subdivision No. 43/14
16. Plan of Proposed Subdivision No. 44/14

**A2) Quarterly Naming Update – Rosewood Street Names and Evergreen, Kensington, Hampton Village, and Rosewood Park Names
(Files CK 6310-1, CK 4205-1, and PL 4001-5)**

RECOMMENDATION: that the information be received.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to advise City Council that names have been applied to roadways in the Rosewood neighbourhood and to parks in the Evergreen, Kensington,

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Hampton Village, and Rosewood neighbourhoods. In all cases, these names have been selected from the Names Master List.

REPORT HIGHLIGHTS

1. The name “Hathway” was applied to roadways in the Rosewood neighbourhood.
2. The name “Richards” was applied to a park in the Evergreen neighbourhood.
3. The names “Alexander”, “Baker”, “Braithwaite”, “Charlebois”, “Clare”, “Currie”, “Dyck”, “Jordan”, and “MacDougall” were applied to parks in the Kensington neighbourhood.
4. The names “MacKenzie” and “Mostoway” were applied to parks in the Hampton Village neighbourhood.
5. The name “Penner” was applied to a park in the Rosewood neighbourhood.

STRATEGIC GOALS

Naming of Civic Property and Development Areas Policy No. C09-008 (Naming Policy) supports the City of Saskatoon’s (City) Strategic Goals of Sustainable Growth, Moving Around, and Quality of Life. As the city continues to grow and improve, providing new streets, parks, and other facilities, it is necessary to name these facilities. The implementation of the Naming Policy allows this to occur in a way that celebrates heritage, nature and the contributions of individuals, groups, and businesses to the city, province, and country.

BACKGROUND

According to the Naming Policy, all requests for names to be applied from the Names Master List will be selected by His Worship the Mayor. All of the names on the Names Master List meet City Council’s guidelines for name selection. The names have been previously screened by the Naming Advisory Committee and approved for addition to the list by City Council. Name suffixes are circulated through the Administration for technical review.

REPORT

Rosewood Street Name

Arbutus Properties requested the name “Hathway” from the Names Master List be applied to roadways in the Rosewood neighbourhood (see Attachment 1). His Worship Mayor Donald Atchison assigned the following name:

- a) Hathway Close and Crescent (as requested) – Mr. Wilfred N. Hathway was a teacher and served in World War II, where he was a casualty of war.

Dr. Wilfred W. Hathway practiced medicine for 40 years in Saskatoon and was also a local artist who had numerous art showings in Saskatoon galleries.

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Today, many of his paintings hang in Saskatoon hospitals, public schools, and private collections.

Evergreen Park Name

The Parks Division requested that a name be selected from the Names Master List to be applied to a park in the Evergreen neighbourhood (see Attachment 2). His Worship Mayor Donald Atchison selected and assigned the following name (which will commemorate three people):

- a) Richards Park – Mr. Phil Richards worked for the City of Saskatoon for 32 years, ultimately as the City Manager for 10 years. Prior to working for the City of Saskatoon, he worked for the provincial government, Ministry of Labour, for three years in the 1980's.

Mr. John Richards completed his Masters and Doctoral degrees at the University of Toronto. Mr. Richards founded the University of Saskatchewan's Geography Department and was its first Department Head and Professor Emeritus. Throughout his career, Mr. Richards wrote numerous articles about Saskatchewan including entries in the World Book and was co-author and editor of the Atlas of Saskatchewan in 1969. Mr. Richards was a World War II veteran serving with the Canadian Armed Forces.

Ms. Mary-Helen Richards was born in Somerville, Massachusetts. Ms. Richards completed her Master's Degrees in Nursing and Home Economics. She was active in education, women's rights, children's rights (Parents Anonymous and founding member of the Crisis Nursery and Theatre for Children), and elderly rights (Council for the Aged). Ms. Richards received numerous awards in recognition of her efforts, including Saskatoon's Citizen of the Year in 1978.

Kensington Park Names

The Parks Division requested that names be selected from the Names Master List to be applied to parks in the Kensington neighbourhood (see Attachment 3). His Worship Mayor Donald Atchison selected and assigned the following names:

- a) George S. Alexander Park – Mr. George Alexander was a former City Councillor from 1908 to 1909.
- b) Henry Baker Park – Mr. Henry Baker was a former City Councillor from 1905 to 1906.
- c) Braithwaite Park – Mr. Hubert Warner (Hub) Braithwaite was the President of Saskatoon Board of Trade, Saskatoon Exhibition, Saskatoon United Way, Riverside Golf and Country Club, National Dairy Council of Canada, Pike Lake Country Cottage Association, Saskatoon Kiwanis Club, and The Saskatoon Club. He volunteered for the Salvation Army for over 20 years and fundraised for the Saskatoon Symphony.

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- d) Jeffery J. Charlebois Park - Mr. Jeffery J. Charlebois was a former City Councillor from 1965 to 1966.
- e) George H. Clare Park – Mr. George H. Clare was a former City Councillor from 1907 to 1908 and 1911 to 1914.
- f) Peter H. Currie Park – Mr. Peter H. Currie was a former City Councillor from 1906 to 1907.
- g) Bev M. Dyck Park – Mr. Bev M. Dyck was a former City Councillor from 1985 to 1994.
- h) Ed Jordan Park – Mr. Ed Jordan was a former City Councillor from 1907 to 1908.
- i) Andrew MacDougall Park – Mr. Andrew MacDougall was a former City Councillor from 1912 to 1914.

Hampton Village Park Names

The Parks Division requested that names be selected from the Names Master List to be applied to parks in the Hampton Village neighbourhood (see Attachment 4). His Worship Mayor Donald Atchison selected and assigned the following names:

- a) C. Jack MacKenzie Park – Mr. Chalmers Jack MacKenzie was a former City Councillor from 1929 to 1930.
- b) Paul Mostoway Park – Mr. Paul Mostoway was a former City Councillor from 1988 to 1994.

Rosewood Park Name

The Parks Division requested that a name be selected from the Names Master List to be applied to a park in the Rosewood neighbourhood (see Attachment 5). His Worship Mayor Donald Atchison selected and assigned the following name:

- a) Glen H. Penner Park - Mr. Glen Penner was a former City Councillor over a period of 26 years from 1972 to 1976, 1979 to 1982, 1998 to 1994, and 2000 to 2012.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

- 1. Rosewood: Hathway Close and Crescent
- 2. Evergreen Park Name: Richards Park
- 3. Kensington Parks Naming
- 4. Hampton Village Parks Naming
- 5. Rosewood: Glen H. Penner Park

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**A3) Boundary Alteration Proposal
(Files CK. 4060-1 and PL. 4060-14)**

- RECOMMENDATIONS:**
- 1) that City Council approve of the alteration of boundaries identified in Attachments 1 and 2;
 - 2) that the assessed owners and school divisions affected by the boundary alteration be served notice in accordance with Section 43 of *The Cities Act*;
 - 3) that at the appropriate time, following the notification process, the City Clerk be instructed to request a complementary resolution from the Rural Municipality of Corman Park;
 - 4) that the effective date of boundary alteration and taxation be set at January 1, 2015;
 - 5) that compensation in the amount of \$5,640,311.10, being 15 times the municipal portion of the taxes levied on the subject lands in 2013, be paid to the Rural Municipality of Corman Park upon annexation of the subject lands; and
 - 6) that in the event that an objection to the boundary alteration is received by September 2, 2014, that the Administration be authorized to advertise a public meeting, in accordance with Section 43 of *The Cities Act*, to be held in conjunction with the October 27, 2014 public hearing meeting of City Council.

TOPIC AND PURPOSE

The purpose of this report is to seek City Council's endorsement of:

- 1) a boundary alteration proposal that is recommended by the Boundary Alteration Committee (BAC); and
- 2) continuation of tax abatements granted by the Rural Municipality of Corman Park (RM).

REPORT HIGHLIGHTS

1. The City of Saskatoon (City) has been meeting with the RM since mid 2013 to discuss proposed boundary alterations needed for short-term growth and for future growth.
2. The BAC, which consists of elected officials and members of the Administrations of both municipalities, has reached consensus on a boundary alteration proposal.
3. The proposal consists of lands needed for short-term growth. It is intended to take effect on January 1, 2015.
4. Tax loss compensation would be 15 times the municipal portion of the 2013 taxes and calculated to be \$5,640,311.10.
5. The City would assume the RM's responsibility for the intersection improvements that are required at Highway 16 and 71st Street.
6. The RM would like the City to continue the tax abatements the RM has granted.
7. The BAC also highlighted the need for a prioritized review of development policies in the Corman Park - Saskatoon Planning District (Planning District), and better communication with the RM about developments inside City limits.

STRATEGIC GOAL

This report supports the City's Strategic Goal of Sustainable Growth. Saskatoon is known for smart, sustainable growth. The long-term strategy is to plan for development collaboratively with regional partners and stakeholders.

BACKGROUND

At its March 4, 2013 meeting, Executive Committee agreed to create the BAC, consisting of elected officials from the RM and the City, and members of the Administrations of both municipalities. Executive Committee requested the BAC to report back on a boundary alteration proposal.

The BAC members have reached consensus on a boundary alteration proposal, which is described in this report.

REPORT

Lands and Compensation

The proposal consists of lands that are needed to correct anomalies in the current City limits, bring City-owned land and City infrastructure into City limits, and enable short-term growth. A map of the proposal is attached (see Attachment 1). Also attached is a list of the parcels, their current use, the City's rationale for including them in the boundary alteration, and the proposed tax loss compensation (see Attachment 2).

The proposed boundary alteration is intended to take effect on January 1, 2015. Tax loss compensation is not proposed for road right-of-way and similar parcels where taxes

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are not paid. Where tax loss compensation is proposed, it is based on 15 times the municipal portion of the 2013 taxes. The proposed compensation is \$5,640,311.10.

Intersection Improvement

As part of the boundary alteration proposal, the City is proposing to assume the RM's responsibility for the improvements that are planned at the Highway 16 and 71st Street intersection. The City is also proposing to take over operational jurisdiction of the intersection and the portion of Highway 16 between the intersection and the current City limits (south of 60th Street). The cost of the planned improvements, as agreed to by the RM and the Ministry of Highways and Infrastructure (MHI), is expected to exceed \$4 million. The costs consist of land acquisition, construction, and utility relocations. The RM's financial responsibility is still being confirmed, but is expected to be in the order of \$3 million. The improvements would also be funded by developer and MHI contributions.

MHI was initially requiring the RM to complete the intersection improvements in 2014. Given the boundary alteration proposal, the City is proposing to assess the safety and operation of the intersection in consideration of proposed development in the area, and recommend solutions that would best address urban and rural growth needs, and improve the safety and operation of the intersection. Discussions are being held with MHI to determine whether this analysis can be done in 2014 and the improvements constructed in 2015.

Continue Tax Incentives

The RM has granted three tax abatements for new buildings that it would like the City to honour. All abatements expire in 2016. The total value of the abatements, based on current assessments and taxes, is under \$100,000 of foregone revenue. The abatements are as follows:

Property	Use	2015 Abatement	2016 Abatement	Comments
Saskatoon Co-Op Association	Commercial	20%	0%	Municipal and School
Cervus Equipment Corp	Commercial	40%	20%	Municipal and School
German Canadian Club	Recreational/ Institutional	75%	75%	Municipal only

Two commercial abatements were done for economic development purposes. The third abatement was done to address the hardship created when the previous building was destroyed by fire. It should be noted that the abatement that is being requested for Cervus Equipment Corp. was originally granted to Quattro Properties Ltd. It has been determined that there was an assessment error, and the building is located on the

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Cervus property. The businesses belong to the same parent company. The RM is asking the City to honour their intent, which was to provide an abatement on the new building.

It is recommended that the abatements granted by the RM be continued, notwithstanding Business Development Incentives Policy No. C09-014, which has different criteria for abatements. Business Development Incentives Policy No. C09-014 was not intended to address these circumstances. By agreement, any abatements granted by City Council are extended to the school boards.

Interim Development Strategy and Retail Growth

The Saskatoon North Partnership for Growth (P4G), of which the City and the RM are a part, is completing a Regional Plan by mid 2016, to enable a collaborative approach to growth in the region. During the BAC discussions, it became clear that the RM wishes to continue to respond to market demands and enable growth, particularly in the joint Planning District, while the Regional Plan is underway. The City committed to working with the RM to adopt an interim development strategy before the end of the year, before the Regional Plan is completed. The Municipal Administrations are discussing the approach needed to achieve this.

The City also committed to reviewing the commercial square footage policies in the Planning District before the end of the year. The Municipal Administrations are discussing the approach needed to complete this policy review.

Open Communication

The BAC discussions also highlighted the need for better communications with the RM about initiatives inside City limits, similar to the way the City has input into the Planning District. This would ensure that compatible development can occur on both sides of the border, and that key infrastructure is planned comprehensively. For example, the City would refer the following types of proposals to the RM for review and comments:

- a) Sector Plans for proposed new growth areas;
- b) proposed Concept Plans for new neighbourhoods;
- c) major development proposals near City limits; and
- d) major infrastructure proposals near City limits.

The City committed to improving communications and has already begun referrals and presentations to the RM. The Municipal Administrations are discussing the best means of formalizing this process.

OPTIONS TO THE RECOMMENDATION

There are no options to the recommendation. The lands included in the boundary alteration proposal are needed for short-term growth and the compensation offered is consistent with what was offered and accepted with the previous boundary alteration completed in 2010.

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On the tax abatement matter, City Council could decline to endorse the continuation of the abatements. This option is not recommended as the RM is asking the City to honour the commitments given by the RM.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

As noted, the tax loss compensation for the proposed boundary alteration is \$5,640,311.10. This compensation will be paid to the RM using the City's cash balances and repaid over the 15-year period through the additional tax revenues derived from the annexed properties.

The cost of assuming the RM's financial responsibility for the Highway 16 and 71st Street intersection improvements is being determined. The cost of the improvements will depend on the assessment of the formerly agreed upon design by RM and MHI, which is currently underway by civic staff. The potential funding sources for this are being determined.

After boundary alteration, there will be an immediate operating impact to cover the provision of civic services (for example, snow removal, road maintenance, and operational jurisdiction of a portion of Highway 16 and of the intersection at 71st Street). In addition, the City will forgo investment income by cash flowing the compensation payment over the 15 years on a declining balance basis. The investment loss revenue could range between \$1.2 million and \$1.4 million (over the 15 years in total), depending on investment rates. There is no estimate available at this time on the operating impact related to the provision of services for the annexed properties.

These costs will be partially offset by any increases in property taxes generated from these properties through increased assessments and new construction.

The value of the tax abatements that the RM would like the City to honour is under \$100,000, based on estimates of assessments and taxes.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

The RM asked that discussions be held with business owners and developers with land adjacent to the east side of Highway 16. Many of these stakeholders relocated from properties in Saskatoon or were planning to submit proposals for rural developments. The RM Administration contacted these stakeholders and provided them with background information supplied by the civic Administration. A meeting is being arranged with one of the business owners. No significant concerns about the boundary alteration proposal have been identified at this time.

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In addition to the notice requirements of *The Cities Act*, which are described below, the Administration has informally contacted assessed owners of affected properties and affected school divisions to advise them that a boundary alteration proposal is being considered, and provided a "Frequently Asked Questions" brochure about boundary alteration and City services and bylaws.

One of the affected properties is Reserve land of the Red Pheasant First Nation. In 1999, the City, the RM, and the Red Pheasant First Nation signed a Compatible Land Use Agreement. As part of the Compatible Land Use Agreement, the City and the Red Pheasant First Nation agreed that if the City's boundaries were ever expanded to include the Reserve land, they would enter into a Municipal Services and Land Use Compatibility Agreement, consistent with other Urban Reserves. The process of negotiating a new agreement would be completed after the boundary alteration.

COMMUNICATION PLAN

If City Council passes a resolution to proceed with the boundary alteration proposal, communications must follow the requirements of *The Cities Act*. The RM Council will be asked to provide a complementary resolution. It is the RM's practice to refer boundary alterations to the District Planning Commission for review and comments.

Two public notices will be placed in The StarPhoenix, and copies of the notice will be sent directly to affected school boards and the assessed owners of affected properties. If an objection is received within four weeks of the last notice, City Council must hold a public meeting. Notice of the public meeting must be published and circulated in advance.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

If the RM provides a complementary resolution in support of the boundary alteration proposal, and no objections are received, the proposal will be forwarded to the Ministry of Government Relations for a decision. This would be done in September 2014, when the notification process has been completed.

If there are objections, a public meeting would be advertised and held in conjunction with the City Council meeting on October 27, 2014.

If the boundary alteration proposal proceeds, the City will be requesting that it take effect on January 1, 2015, as noted above.

ENVIRONMENTAL IMPLICATIONS

No environmental and/or greenhouse gas implications have been identified at this time.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required for consideration of this report.

ATTACHMENTS

1. Proposed Boundary Alterations
2. Boundary Alteration Proposal Details

Regional Planning Manager Hartney reviewed the Department's report and provided a PowerPoint presentation. She advised that there are two changes to the recommendations before Council. Following consultation with the RM of Corman Park, in the event that an objection to the boundary alteration is received, it is being recommended that a public meeting be held in conjunction with the September 29, 2014 public hearing meeting of City Council. Ms. Hartney further advised that an additional recommendation has been added requesting City Council approve the continuation of the tax abatements that the RM of Corman Park had granted for 2015 and 2016, as outlined in the report.

- IT WAS RESOLVED:*
- 1) *that City Council approve of the alteration of boundaries identified in Attachments 1 and 2;*
 - 2) *that the assessed owners and school divisions affected by the boundary alteration be served notice in accordance with Section 43 of The Cities Act;*
 - 3) *that at the appropriate time, following the notification process, the City Clerk be instructed to request a complementary resolution from the Rural Municipality of Corman Park;*
 - 4) *that the effective date of boundary alteration and taxation be set at January 1, 2015;*

- 5) *that compensation in the amount of \$5,640,311.10, being 15 times the municipal portion of the taxes levied on the subject lands in 2013, be paid to the Rural Municipality of Corman Park upon annexation of the subject lands;*
- 6) *that in the event that an objection to the boundary alteration is received by September 2, 2014, that the Administration be authorized to advertise a public meeting, in accordance with Section 43 of The Cities Act, to be held in conjunction with the September 29, 2014, public hearing meeting of City Council; and*
- 7) *that City Council approve the continuation of the tax abatements that the Rural Municipality of Corman Park had granted for 2015 and 2016, as outlined in this report.*

**A4) Award of Contract for the Construction of a Gift Shop and Admission Building at the Saskatoon Forestry Farm Park and Zoo
(Files CK. 4205-8 and RS. 632-1)**

- RECOMMENDATION:**
- 1) that VCM Construction Ltd. be awarded the contract for the gift shop and admission building construction at the Saskatoon Forestry Farm Park and Zoo for a total of \$479,888, net of applicable taxes;
 - 2) that an increase of \$186,888 to the gift shop and admission building project, funded through the Forestry Farm Capital Reserve, be approved;
 - 3) that the City Solicitor be instructed to prepare the necessary agreement for execution by His Worship the Mayor and the City Clerk under the Corporate Seal; and
 - 4) that the funding source for the \$50,000 entrance roadway design be changed to the Forestry Farm Park Development Reserve.

ADOPTED.

TOPIC AND PURPOSE

The Recreation and Sport Division is requesting approval to award the contract for the gift shop and admission building construction at the Saskatoon Forestry Farm Park and Zoo (SFFP&Z) to VCM Construction Ltd.

REPORT HIGHLIGHTS

1. During the designing of the new gift shop and admission building, components were added to ensure the new building would meet the needs of SFFP&Z visitors and accommodate admission volumes of 250,000 people. These additional design components increased the construction costs for the new gift shop and admission building.
2. Tender packages for the construction of this building were released on May 20, 2014, and closed on June 3, 2014.
3. Six compliant bids were received and evaluated based on bid price and alternate bid prices. VCM Construction Ltd. was the low bidder, and this bid exceeded approved budget by \$186,888.
4. The Administration is recommending that an additional \$186,888, required to complete the project, be funded through the Forestry Farm Capital Reserve.

STRATEGIC GOAL

The Strategic Goal of Quality of Life indicates that “Citizens have access to facilities and programs that promote active living, and enjoy the natural beauty and benefits of parks that brings people together”. The SFFP&Z provides citizens and visitors the opportunity to participate in education programs. The building of the gift shop and admission building at the SFFP&Z will improve service to our customers.

BACKGROUND

Stantec Consulting was contracted in June 2005 to develop a new Master Plan for the SFFP&Z, based on the approved program plan, the Branding and Visual Identity Plan, and an independent assessment of existing exhibits and facilities within the SFFP&Z. The Master Plan process was approved by City Council in April 2006.

Capital Project No. P2048 (Master Plan Implementation) at the SFFP&Z to construct a new gift shop and admission building, was approved as part of the 2013 Business Plan and Budget Review. The estimated budget for construction was \$350,000, which is funded through the Forestry Farm Capital Reserve. The gift shop and admission building design and tender documents were completed in April 2014 at a cost of \$57,000, leaving \$293,000 to complete the project.

Capital Project No. P2048 (Master Plan Implementation) at the SFFP&Z for the design to reconstruct the Forestry Farm Park entrance road was approved as part of the 2014

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Business Plan and Budget Review. The estimated cost for design is \$50,000 with construction beginning in 2015, at an estimated cost of \$350,000. This project is funded through the Forestry Farm Capital Reserve.

REPORT

Gift Shop and Admission Building Design

The SFFP&Z admissions have steadily increased in the past five years. To accommodate future admission volumes of 250,000 people and to meet the needs of visitors to the zoo, additional building and site elements were added to the project. The additional elements that were added to the project scope include:

- a) a satellite kiosk to manage large crowds during peak periods;
- b) provision of fibre optic technology;
- c) additional security and crowd control fencing; and
- d) an additional catch basin to allow proper drainage.

These additional components, plus an inflationary factor since the original project estimate, resulted in an increase in the construction costs for the new gift shop and admission building.

Tender Packages

Tender packages for this project were released by the City of Saskatoon's (City) Purchasing Services Section on May 20, 2014, and closed on June 3, 2014. The official opening of the tenders was completed on June 3, 2014, through the City's Materials Management Section.

Compliant Bids and Low Bidder

In total, seven (7) tender packages were received through Purchasing Services. One bid was determined to be non-compliant by the Materials Management Section; therefore, six (6) tenders were considered from the following companies:

Name of Bidder	Tender Amount
VCM Construction Ltd.	\$479,888
Carmont Construction Ltd.	\$485,604
Kim Constructors Ltd.	\$518,484
Allan Construction	\$584,895
Castle Rock Contracting Ltd.	\$609,444
Schwinghammer Contract Mgmt. Ltd.	\$623,475

The estimated cost to construct a new gift shop and admission building (excluding design costs) was \$293,000. The low-bid submission (\$479,888), made by VCM Construction Ltd., exceeded the approved capital budget by \$186,888.

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Proposed Funding Strategy

The Administration is recommending that an additional \$186,888, required to complete the project, be funded through the Forestry Farm Capital Reserve. The construction of the gift shop and admission building is over a two-year period, beginning in 2014 and scheduled for completion in 2015.

As a result of the additional draw on the Forestry Farm Capital Reserve, the SSFP&Z entrance road capital project design will be funded from the Forestry Farm Development Reserve. The \$50,000 that was intended for the roadway reconstruction design would remain in the Forestry Farm Capital Reserve to partially fund the construction of the gift shop and admission building in 2014.

The Administration will report further on funding options for the roadway construction in 2015.

OPTIONS TO THE RECOMMENDATION

One option is to cancel this public tender and reduce the scope of the project. The Administration is not recommending this option because it would delay the project by one year and the elements that may be removed would still be required in the future, and likely at a higher cost. Elements that could potentially be removed include:

- remote kiosk (\$20,000);
- fibre optic cable (\$20,00); and
- the additional catch basin (\$50,000).

POLICY IMPLICATIONS

Under Purchase of Goods, Services and Work Policy No. C02-030, City Council is required to award contracts where the amount of the project exceeds the approved budget.

FINANCIAL IMPLICATIONS

The total project cost to the City for the tender submitted by VCM Construction Ltd. is \$479,800. The remaining capital projects funded through the Forestry Farm Capital Reserve have been reprioritized to allow for the additional funding required to complete this project in 2015. The chart below summarizes the funding of this capital project from the Forestry Farm Park Capital Reserve.

Gift Shop and Admission Building	
Approved Budget	\$350,000
Project Design	\$ 57,000
Construction Tender Bid	\$479,888
Total Project Cost	\$536,888
Unfunded Portion	\$186,888
Forestry Farm Park Capital Reserve	
Beginning Balance 2014	\$224,264
Less Unfunded Portion	\$186,888
Ending Balance 2014	\$ 37,376

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

The Saskatoon Zoo Society had input into the design of the gift shop and admissions building.

COMMUNICATION PLAN

A communication plan is not required.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

The project would be scheduled for completion for April 2015.

ENVIRONMENTAL IMPLICATIONS

No environmental and/or greenhouse gas implications have been identified at this time.

PRIVACY IMPACT

There is no privacy impact at this time.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

This project does not require a CPTED safety audit. The CPTED safety design principles have been taken into consideration in the design of the gift shop and admission building.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

A5) Inquiry – Councillor T. Paulsen (June 9, 2014)
Access to Programs at Leisure Centres
(Files CK. 5500-1 and RS. 1720-5)

RECOMMENDATION: that the information be received.

TOPIC AND PURPOSE

The purpose of this report is to provide information on potential options for preferential Leisure program registration times and admission rates for Saskatoon residents.

REPORT HIGHLIGHTS

1. The City's Automated Registration System (ARS) can be modified to allow Saskatoon residents to have priority registration over non-residents for fall 2014 program registration. Unforeseen systems issues could potentially prevent fall implementation as the timelines are tight.
2. Further analysis and planning, beyond the fall registration timeline, would be required to identify reasonable processes for differentiated admission rates for residents and non-residents, and to make the necessary systems adjustments.

STRATEGIC GOAL

This report falls within the Strategic Goal of Quality of Life, which supports the long-term strategy to ensure existing and future leisure centres, as well as other recreation facilities, are accessible, physically and financially, and meet community needs.

BACKGROUND

The following inquiry was made by Councillor T. Paulsen at the meeting of City Council held on June 9, 2014:

'There have been many complaints about lack of access to programs at Leisure Centres in the City.

The City has reported that as many as 20% of registrants at Leisure Centres are from outside city boundaries.

Could the City Administration please report on options that will increase opportunities for city residents to access leisure services which would include, but not be limited to, differential admission rates and preferential registration times for city residents. I would like to receive the report in time to make potential changes to fall registration in September.'

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The City of Saskatoon offers a variety of registered recreation and aquatic program opportunities. The most popular registered programs involve swim lessons for children with highest demand during weeknights between the hours of 5:00 pm to 7:00 pm and mid-mornings on weekends.

For Spring 2014 swim lessons, a total of 21% of registrants were non-residents. Of those 21% (829 in total), approximately 73% (608) registered in swim programs at Harry Bailey Aquatic Centre and Lawson Civic Centre. Six percent of swim lesson registrations at Lakewood Civic Centre were from out of the City.

Spring 2014 Total Swim Registrations

	Saskatoon	Non-Resident	Total	Saskatoon %	Non-Resident %
Harry Bailey Aquatic Centre	562	271	833	67%	33%
Lakewood Civic Centre	1,260	79	1,339	94%	6%
Lawson Civic Centre	727	337	1,064	68%	32%
Shaw Centre	538	142	680	79%	21%
Total	3,087	829	3,916	79%	21%

REPORT

Saskatoon Resident Advanced Program Registration Process

It is possible to implement a staggered registration process. The ARS could be modified to differentiate between residents and non-residents. Considerable work would be required to modify the ARS in time for the August 17, 2014 registration. Also, unforeseen challenges could occur such that Saskatoon resident advanced registration may not be implemented in time for the August 17, 2014 registration date.

The Leisure Guide (both online and delivered hard copy) is the primary communication tool used to inform customers of programs and registration processes. Meeting the July 24, 2014 information timelines of the Leisure Guide publisher will be critical in making a registration change successful.

If a staggered registration process were to be implemented, the Fall 2014 registration could be scheduled as follows:

- the first day of on-line and phone registration begins on Sunday, August 17, at 6:00 p.m. for Saskatoon residents; and
- on Tuesday, August 19 at 7:00 p.m., non-residents would begin registration.

This would give Saskatoon residents two clear days of advanced registration. For the purposes of this process, Saskatoon residents are defined as persons with a Saskatoon mailing address (based on data in the ARS). In spite of best efforts, there is potential for non-Saskatoon residents to use a Saskatoon address to access the earlier registration time. Strict enforcement could be challenging.

Resident and Non-Resident Rates and Fees

Recreation and Sport's automated revenue collection and automated registration systems will support the option of charging non-residents a different admission and/or registration fee from that of a resident. However, there is not enough time to make the necessary system modifications for fall registration.

A substantive market research study was just tabled with Planning and Operations Committee on June 17, 2014. This study begins to address a decline in Leisure Card sales and drop-in paid admissions at civic Leisure Centres. Further analysis and planning is required to develop a comprehensive admissions plan to address the overall changes in market conditions and sales volumes. Within that research, best practices of differentiated admission prices and the development of processes and procedures can be explored.

OPTIONS TO THE RECOMMENDATION

Any options to the recommendation will require the direction of City Council. The view within the Community Services Department is that discussions around regional recreation and sport policy should take place at regional tables. Reciprocal relationships with regional partners are complex.

POLICY IMPLICATIONS

The current policy around Leisure program registration and fees is aimed at cost recovery objectives. There is no current policy that differentiates between residents and non-residents for Leisure program registration.

FINANCIAL IMPLICATIONS

It is too soon to determine the financial implications of a staggered registration process. There will be costs associated with:

- system modifications;
- extra Leisure Guide content;
- a new communications plan; and
- fielding additional inquiries.

COMMUNICATION PLAN

If implemented, Recreation and Sport Division will work with the Community Services Department Marketing Section to develop a suitable communication plan. Various tools will be utilized such as: the Leisure Guide, City website, social media, and PSA's.

ENVIRONMENTAL IMPLICATIONS

No environmental and/or greenhouse gas implications have been identified at this time.

PRIVACY IMPACT

There are no privacy implications identified at this time. However, attempts at enforcement of a resident registration policy may result in privacy issues of some sort.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

The City Clerk distributed copies of letters from the following individuals, submitting comments regarding the above matter: Anne-Marie Cey, Johanna Clancy, Kristin Smysniuk, Terrai Nagy, Jackie Friedt, Barkley Twidale, Katrina Lewis, Dean Bently, and Jennifer Hofstra.

Moved by Councillor Hill,

- 1) *that the information be received;*

DEFEATED.

Moved by Councillor Hill,

- 2) *that the administration report back with information on collection of data (including costs from the service provider) at the next round of registration on each of the registrants first, second, and third choices by program and by facility;*

CARRIED.

- 3) that the City of Saskatoon establish a Saskatoon Minor Football Field Stabilization Reserve with a one-time \$65,000 contribution, to be funded from the 2014 operating budget, as identified in this report; and
- 4) that the Administration provide an update report on the operation of the Saskatoon Minor Football Field to City Council by February 2015.

ADOPTED.

TOPIC AND PURPOSE

This report will summarize the request by the Saskatoon Football Inc. (SFI) to manage and operate the Saskatoon Minor Football (SMF) Field at Gordon Howe Park.

REPORT HIGHLIGHTS

1. The SFI has submitted a request to operate the SMF Field (formerly known as Gordon Howe Bowl) and enter into a Memorandum of Agreement (MOA) with the City of Saskatoon (City) beginning August 15, 2014. The proposal is for the SFI to assume day-to-day management and operation of the facility from 2014 to 2016.
2. The SFI has requested the City to support the operation of the SMF Field and auxiliary building through an annual operating grant, preventative building maintenance, and contributions to the Civic Building Comprehensive Maintenance Reserve (CBCM) and the Leisure Services Equipment Replacement Reserve. The Reserves would support the auxiliary building and major program components (e.g. artificial turf, score clock, sound, and field lighting).
3. The Administration has reviewed and supports the SFI proposal, in principle, subject to certain conditions being met, to ensure a sustainable operation of the SMF Field.

STRATEGIC GOAL

The initiatives of this report support the Strategic Goal of Quality of Life, specifically the long-term strategy to ensure existing and future leisure centres and other recreational facilities are accessible, physically and financially, and meet the community needs.

BACKGROUND

During its October 11, 2011 meeting, City Council approved a revised design for the Gordon Howe Bowl that will take place in two phases. Phase 1 includes a CFL standard football field with artificial turf, new score clock, new sound system, and new outdoor

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lighting. Phase 2 includes a new auxiliary building with change rooms, public washrooms, concession area, and storage area. The scheduled completion date for Phase 1 construction is August of 2014, and Phase 2 is scheduled for completion in spring 2015.

In August 2013, the Administration received an Expression of Interest from the SFI requesting that it operate the SMF Field and auxiliary building. The SFI is a non-profit organization that represents multiple youth and adult football leagues in Saskatoon. The SFI envisions itself as an organization that supports the promotion, development, and growth of minor football and would like to provide additional opportunities to users across the city with access to a quality sportsfield. In May 2014, the Administration received a final Business Plan from SFI to operate the SMF field and auxiliary building.

REPORT

Saskatoon Football Inc. Business Plan

The SFI final Business Plan is comprised of five components:

- a) Purpose and Vision;
- b) Strategic Partners;
- c) Facility Management and Operations;
- d) Facility Program Schedule; and
- e) Operating Budget 2014 to 2016.

An overview of the Business Plan components is as follows:

- a) Purpose - To manage the SMF Field once facility renovations are complete in August 2014.
Vision – As stated in the SFI Business Plan, “the promotion, development, administration, and growth of amateur football in the greater Saskatoon area”.
- b) Strategic Partners – The SFI has established a strategic partnership with the Saskatoon Amateur Softball Association (SASA) and the Greater Saskatoon Catholic Schools (GSCS).
 - The SASA will use the new auxiliary building adjacent to the softball diamonds for league play and tournaments. In return, they will contribute to the cleaning costs of the building and for use of any field equipment.
 - The GSCS will provide the booking services for SMF Field for a fee. These services will include facility bookings, rental contracts, accounts receivable, and monthly reports.
- c) Facility Management and Operations – A Board of Directors (Board) will oversee the management and operation of the SMF Field and auxiliary building. The purpose of the Board is to ensure that sport groups have fair and reasonable access, while maximizing the utilization of the facility.

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An Operations Committee will also be established by SFI, which will report to the Board and will be responsible for overseeing all aspects of facility operations, including custodial services, facility rentals, programming, and supervision of operating staff.

The operation staff for the facility will include seasonal, volunteer, and contract workers. There will be a Maintenance Supervisor that oversees facility operations. Grounds personnel will maintain the artificial turf and area surrounding the field. An independent contractor will perform custodial services at the new auxiliary building.

- d) Facility Program Schedule – The facility will be operational from April 15 to November 15 annually; primetime hours will be Monday to Friday from 4 p.m. to 11 p.m., and Saturday and Sunday from 8 a.m. to 11 p.m. The primary program at the facility will be football. Other groups, such as soccer, rugby, disc sports, and field lacrosse will also have access.

The proposed hourly rental rate to use the SMF Field and change facilities is \$130 per hour. The rental rate includes field lighting.

Compared to similar facilities, SaskTel Sports Center charges \$74.50 per hour, plus \$26.00 per hour when field lights are used. The University of Saskatchewan charges \$65.00 per hour for youth, and \$100.00 per hour for adults for Griffiths Stadium (including field lighting).

- e) Annual Operating Budget - The SFI has submitted a three-year operating budget from 2014 to 2016.

Business Plan Request

As part of the Business Plan, the SFI has requested the following financial support and services from the City:

- a) that the City provide a start-up grant of \$29,200 in 2014, and \$75,000 in both 2015 and 2016. The request for this grant is to allow the SFI to begin operation of the facility with a positive cash flow. The grant would assist the SFI with any unknown costs that could occur.
- b) that the City perform all service building preventive maintenance;
- c) that the City contribute to the CBCM; and
- d) that the City contribute to the Leisure Services Equipment Replacement Reserve.

City Administration Business Plan Review

The Administration met with the SFI to review the Business Plan. The review focused on the financial components and specific requests of the City to ensure the SFI's operation of the facility is sustainable.

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The Administration supports the following aspects of the SFI request:

- a) that the City perform all service building preventive maintenance;
- b) that the City will contribute to the CBCM; and
- c) that the City contribute to the Leisure Services Equipment Replacement Reserve.

These contributions would occur annually.

The Administration does not support the request from the SFI for a start-up grant for three years. This could set a precedent for other non-profit organizations that operate other civic facilities. Alternatively, the Administration is recommending that the City establish a \$65,000 Saskatoon Minor Football Field Stabilization Reserve (Reserve). The purpose of this Reserve is to set aside funds for the purpose of offsetting any operating deficits. Funding for this Reserve would be a one-time contribution from the 2014 operation budget savings (\$65,000) that will occur if the SFI operates the SMF Field in 2014. The Administration will report back to City Council with the governance details of the Reserve and how it will be monitored, allocated, and funded.

Attachment 1 identifies operational aspects that require additional details to the proposal. The Administration will work with the SFI to address these details prior to reporting back to City Council in February of 2015.

The Administration is recommending that the City enter into an agreement with the SFI to operate the SMF Field for a three-year trial period from 2014 to 2016. Attachment 2 of this report identifies key terms and conditions that would be included in this agreement.

OPTIONS TO THE RECOMMENDATION

The Recreation and Sport Division could operate the SMF Field at Gordon Howe Park. There are points in their request that require clarification with SFI (see Attachment 1). The Administration feels that these issues can be addressed. The SFI desires for this facility to be a success; they are also well connected with the football community and other sport organizations to ensure that this community facility is utilized to its fullest potential.

POLICY IMPLICATIONS

If Recommendation No. 3 of this report is approved, Reserves for Future Expenditures Policy No. C03-003 would need to be amended to establish a \$65,000 Reserve. A report will be brought forward to City Council with the details and governance of the Reserve.

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FINANCIAL IMPLICATIONS

If the operation of the SMF Field is approved by City Council, the City operating budget impact is outlined in the chart below:

	2014 City Budget	2014 Revised	2015	2016	2017
Revenue	\$30,300	\$0	\$0	\$0	\$0
Expenses					
Civic Building Comprehensive Maintenance Reserve (CBCM)	\$10,000	\$0	---	\$24,400	\$48,800
Leisure Services Equipment Replacement Reserve	---	---	\$101,000	\$101,000	\$101,000
Preventative Maintenance	\$12,700	\$0	---	\$102,000	\$102,000
Operating Expenses	\$101,400	\$28,800	\$9,000	\$9200	\$9400
Stabilization Reserve	\$0	\$65,000	\$0	\$0	\$0
Total Expenses	\$124,100	\$93,800	\$110,000	\$236,600	\$261,200
Mill Rate Impact	\$93,800	\$93,800	\$110,000	\$236,600	\$261,200

In 2014, the mill rate impact will be \$93,800, which will emanate from a reallocation of funds from the existing 2014 operating budget. The Leisure Services Equipment Replacement Reserve contribution will begin in 2015 (\$101,000) which includes provision for the replacement of the artificial turf, lights, sound system, and score board. The CBCM contributions for the building will begin in 2016 (\$24,400) which can be phased in over 2 years (\$48,800 in 2017). With the SFI operating the facility, the operating cost to the City will be limited to staff assigned to assist the SFI with the overall operation of the SMF Field and auxiliary building. The overall mill rate impact for 2015 will be \$110,000. In 2016, it will be \$236,600, and in 2017, the mill rate impact will be \$261,200 if SFI were still to be the operator.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

The current users of the facility and identified users of the SMF Field have submitted letters supporting the SFI and their request to operate and manage the facility.

COMMUNICATION PLAN

The SFI is committed to operate the facility in a fair and equitable manner. Communication with users groups has already occurred, and the SFI will present information to the Holiday Park Community Association to ensure that there is open communication between the community and the operators of the facility.

ENVIRONMENTAL IMPLICATIONS

No environmental and/or greenhouse gas implications have been identified at this time.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A Safety/CPTED review of this area was completed in April. The final report is pending.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

Recreation and Sport will report back in fall 2014 with the governance details of the Reserve and how it will be monitored, allocated, and contributed to in the future.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. City Administration's Review of the Saskatoon Football Inc. Business Plan
2. Key Terms for Memorandum of Agreement

Section B – ASSET AND FINANCIAL MANAGEMENT

- B1) 2012 and 2013 Municipal Operations Benchmark Report
(Files CK. 116-1, AF. 430-1, and AF.1600-1)**
-

RECOMMENDATION: that the information be received.

TOPIC AND PURPOSE

The purpose of this report is to advise City Council that the 2012 and 2013 Municipal Operations Benchmark Report is complete.

REPORT HIGHLIGHTS

1. The 2012 and 2013 Municipal Operations Benchmark Report, which compares the operating budgets for Saskatoon and the cities of Regina, Winnipeg, Edmonton and Calgary, has been completed.
2. This is the first time this report has been organized by the City of Saskatoon's Business Lines.
3. The information in the Municipal Operations Benchmark Report has a financial focus and is considered a form of performance measurement, which in the future, will be aligned with the recently developed performance targets.

STRATEGIC GOAL

The Municipal Operations Benchmark Reports (Benchmark Reports) support the Strategic Goal of Continuous Improvement by identifying targeted opportunities to implement specific continuous improvement tools within departments.

BACKGROUND

In the past, the 2008, 2009, 2010, and 2011 Municipal Operations Benchmark Reports, prepared by Garman, Weimer & Associates Ltd., were received and adopted on an annual basis by City Council. In 2013, a decision was made to prepare the report in-house.

REPORT

The 2012 and 2013 Municipal Operations Benchmark Report (Attachment 1) is now complete and is the subject of this report and presentation.

The format of the 2012 and 2013 Municipal Operations Benchmark Report differs from previous years' reports. This is the first time this report has been organized and presented by the City's Business Lines. All data collected from the other four cities has been reallocated or adjusted to fit these categories. As a result, not all Business Lines are necessarily comparable.

This is also the first time this report has focused solely on financial benchmarking. The functional benchmarking component included in previous reports will be incorporated into the development of performance targets.

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The Benchmark Reports identify the operating budget amounts required to provide the services offered by each city. These budget amounts have a direct relationship to the different property tax rates in Saskatoon and the cities of Regina, Winnipeg, Edmonton, and Calgary. It is anticipated that the data contained within this report will assist City Council, the Administration, and citizens to better understand how the City of Saskatoon is performing financially in relation to the other four cities.

The information in the Benchmark Reports have a financial focus and is considered a form of performance measurement, which in the future, will be aligned with the recently developed performance targets. The data gathered to inform this report will be collected and will reside in a depository of statistical information that will be required to generate the various performance targets. The associated measurement of results will report on statistics that are linked to specific Strategic Goals, priorities and/or strategies.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Residents, the business community, and the media will be interested in the key results for Saskatoon in the Municipal Operations Benchmark Report.

PUBLIC COMMUNICATION PLAN

The main goal of the communication strategy for the Municipal Operations Benchmark Report is to inform residents, the business community, and the media about the key information contained in this report.

As the Municipal Operations Benchmark Report will be introduced to the media through a PowerPoint presentation to City Council, the information will be available to be disseminated widely through the media.

In addition, a copy of the report will be available on the City's website at www.saskatoon.ca, click on "C" for City Council and look under Reports and Publications.

DUE DATE FOR FOLLOW-UP AND/OR COMPLETION

There is no follow-up and/or completion required.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Municipal Operations Benchmark Report, 2012 and 2013

The City Clerk distributed revised copies of page 26 of Attachment 1 to the report.

IT WAS RESOLVED: that the information be received.

**B2) Revenue Review for 2015 Business Plan and Budget
(Files CK. 430-72 and AF. 115-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to inform and update City Council of the revenue review process, and the rates and fees being reviewed leading up to the 2015 Business Plan and Budget.

REPORT HIGHLIGHTS

1. A number of rates and fees are being reviewed as part of the annual or cyclical review schedule for consideration in the 2015 budget.
2. There are some new fees being proposed for consideration and inclusion in the 2015 budget.

STRATEGIC GOALS

The scheduled review of rates and fees to ensure stability and future adequacy of the revenue streams supports the Strategic Goal of Asset and Financial Sustainability.

In addition, ensuring rates and fees are relevant and competitive with other jurisdictions inside and outside the province is one of the four-year priorities supporting the Strategic Goal of Economic Diversity and Prosperity.

BACKGROUND

In preparation of the 2013 Business Plan and Budget, the Administration introduced a Revenue Review Schedule that would ensure these rates and fees would be relevant, adequate, and appropriate.

There are two review categories of rates and fees: those that are reviewed annually, and those that are reviewed on an ad-hoc basis. Historically, changes to rates and fees for civic services have been presented at various times - some based on a planned schedule and some based on need but not under a review timeline. In order to ensure timely and regular reviews, a change in process was implemented starting in 2013 whereby all fees and revenues are now regularly reviewed in planned cycles. This is consistent with best practice for municipal finance. Depending on the revenue type, these cycles may be annual or periodic.

REPORT

Rates and Fees Review Schedule

Attachment 1 is a schedule for the review of rates and fees in preparation of the 2015 budget. It is expected that the decision on changes to these rates and fees will be a part of the discussion during the City Council 2015 Budget Review in December. Reports will be submitted for review during these meetings, outlining the results of the reviews and recommendations for changes if necessary.

There are a number of fees that have rate increases already included in the 2015 budget as part of a multi-year rate approved in previous years. These include water and waste water rates, golf course fees, Forestry Farm and Zoo admissions, residential curbside recycling, and heavy grit facility fees. These are not shown on the schedule as they have already been reviewed and approved for 2015.

Proposed New Fees

Some new fees are being proposed for consideration and inclusion in the 2015 budget which include:

- Special Event Application Fee to cover the costs associated with the administration of processing special event requests when booking parks – estimated revenue \$15,000 (Community Services);
- Advertising at Off Leash Parks – estimated revenue \$15,000 (Community Services);
- Lift assists of individuals within the private care home system - anticipated fees would net approximately \$35,000 (Fire Department);
- Responses to false alarms multiple times within a 12 month period. Program will be based on the Ottawa Fire Service study and model which has a rebate

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initiative based on alarm system compliance - anticipated fees would net \$75,000 (Fire Department); and

- Expansion of the Fire Service Agreement opportunities with surrounding cities – anticipated revenue of \$15,000 to \$30,000 per agreement signed (Fire Department).

Reports outlining these fees will be tabled with City Council for consideration during the budget review.

COMMUNICATION PLAN

Rates and fees will be reviewed as part of the budget review process. Any approved changes to these rates and fees will be communicated to citizens through various means to target the citizens directly affected.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

Reports identifying the changes to rates and fees will be submitted as part of City Council's 2015 Budget Review Meetings in December. The decision regarding these changes is expected to be part of the discussion in setting the budget.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Schedule for Revenue Reviews – 2014 for 2015 Budget

**B3) Lease of City-owned Parking Lot at 410 – 5th Avenue North
Saskatoon Regional Health Authority
(Files CK. 4225-1, AF.4225-1, and LA.4004-10)**

RECOMMENDATION: 1) that a Lease Agreement between the City of Saskatoon and the Saskatoon Regional Health Authority to lease the City-owned parking lot located at 410 – 5th Avenue North for a term of two years (August 1, 2014 to July 31, 2016), based on the terms as set out in the following report, be approved; and

- 2) that the City Solicitor be requested to prepare the appropriate agreements for execution by His Worship the Mayor and the City Clerk, under the Corporate Seal.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to receive approval to enter into a Lease Agreement with the Saskatoon Regional Health Authority (SRHA) for the City-owned parking lot at 410 – 5th Avenue North (Attachment 1) for a two-year term.

REPORT HIGHLIGHTS

1. The Saskatoon Regional Health Authority requests to lease the City-owned parking lot at 410 – 5th Avenue North.
2. Leasing City-owned property will provide a revenue source to the City.

STRATEGIC GOAL

This report supports the long-term strategy of increasing revenue sources and reducing reliance on residential property taxes, as well as the long-term priority of exploring alternative sources of revenue to pay for ongoing operations under the Strategic Goal of Asset and Financial Sustainability.

BACKGROUND

The City-owned property at 410 – 5th Avenue North is a paved and electrified parking lot comprised of approximately 128 stalls located at the northeast corner of 25th Street and 5th Avenue North. This parking lot has historically been used by members of the Saskatoon Police Service (SPS) for parking their personal vehicles; however, once the SPS moves into the new Police headquarters, this lot will no longer be required for their parking needs.

The SRHA became aware of the SPS vacating the parking lot and has approached the City about leasing the parking lot in its entirety. The SRHA requires additional parking space to accommodate parking needs at Saskatoon City Hospital, as they currently do not have adequate parking available on their premises. This has resulted in increased parking along streets throughout the City Park neighborhood which has impacted residents living in the area.

REPORT

Saskatoon Health Region Requests to Lease City Parking Lot

The SRHA is interested in leasing the City-owned parking lot at 410 – 5th Avenue North to help accommodate parking requirements for Saskatoon City Hospital which is situated on 5th Avenue and Queen Street. The lease of this City lot will help alleviate the parking issues currently being faced in City Park.

The SRHA has agreed to lease up to 15 of the parking stalls to the adjacent property owner, Saskatoon Community Service Village, at market rates. The Village Manager had previously enquired with Real Estate Services and requested the opportunity to lease parking stalls should they become available once SPS vacates the site.

Lease Provides Revenue Source to the City

Revenues of approximately \$300,000 will be generated from the net lease of this property to the SRHA over the two-year lease period (August 1, 2014 to July 31, 2016, with the lease commencement date subject to SPS vacating the site). The Lease Agreement includes the option to renew/extend the lease on an annual basis, subject to agreement by both parties.

In addition to the basic rent, the tenant will be responsible for the management, maintenance, enforcement, and payment of all expenses related to the site. These expenses include property taxes, snow removal, electrical charges, signage, repairs, etc.

OPTIONS TO THE RECOMMENDATION

The only other option would be to not approve the Lease Agreement and have this parking lot be self-managed by the City, or have a private company manage the parking lot through a Request for Proposal.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications. The short-term lease agreement provides an interim source of revenue while investigation into the best long-term use of the site is being determined.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

As continued use of this site as a parking lot is an interim use of the property, public or stakeholder involvement is not required.

COMMUNICATION PLAN

A communication plan is not required.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

If approved, the proposed Lease Agreement will expire on July 31, 2016.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications identified at this time.

PRIVACY IMPLICATIONS

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Map Indicating City Parking Lot for Lease

**B4) Acquisition of Land for 33rd Street Multi-Use Corridor
(Files CK. 4020-1, x6000-5, AF. 4020-1, LA. 4020-014-007, and LA. 0375-2)**

- RECOMMENDATION:**
- 1) that the Real Estate Manager be authorized to acquire a portion of Lot 3, Block 814, Plan No. 101858586, Ext. 0 and portions of Parcels V and W, Plan No. G746, Ext. 0 (25 – 33rd Street East), comprising of approximately 500 square metres from Saskatchewan Institute of Applied Science and Technology (SIASST) for \$1.00;
 - 2) that the City Solicitor's Office administer the required documentation to complete this transaction; and

- 3) that the Capital Project 1137, Bicycle Facilities (33rd Street Multi-Use Corridor) be used as the funding source for the land acquisition and costs associated with site alterations, legal costs, administrative costs, and disbursements.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to obtain approval for the purchase of a portion of Lot 3, Block 814, Plan No. 101858586, Ext. 0, and portions of Parcels V and W, Plan No. G746, Ext. 0 (25 – 33rd Street East, Attachment 1), for the extension of the 33rd Street Multi-Use Corridor to the west of 3rd Avenue.

REPORT HIGHLIGHTS

1. Acquisition price for the land is \$1.00.
2. The construction of this section of the 33rd Street Multi-Use Corridor will provide an additional 177 meters of safe pedestrian and cyclist travel along 33rd Street.

STRATEGIC GOAL

The 33rd Street Multi-Use Corridor supports the City of Saskatoon's (City) Strategic Goal of Moving Around by providing a critical pedestrian and cyclist link between SIAST Kelsey Campus and Spadina Crescent.

BACKGROUND

The 33rd Street Multi-Use Corridor Master Plan was approved in principle at the June 27, 2011, City Council meeting.

REPORT

The proposed alignment of the 33rd Street Corridor requires the acquisition of a strip of land from a number of properties along the south side of 33rd Street, including approximately 177 linear meters from SIAST.

The City's Real Estate Services section has negotiated an agreement with the property owner, SIAST. Details of the agreement include:

- purchase price is \$1.00;
- conditions precedent: City Council approval on or before August 22, 2014, and SIAST Board of Directors approval on or before September 30, 2014;

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- the City is responsible for the relocation of signs, jersey barriers, light standards, and power poles that are impacted by the proposed path;
- the City will ensure the surface condition of the site is left in a satisfactory condition; and
- possession of the land upon City Council and SIAST Board of Directors approval.

OPTIONS TO THE RECOMMENDATION

There are no other options.

POLICY IMPLICATIONS

There are no identified policy implications at this time.

FINANCIAL IMPLICATIONS

Sufficient funds for this land acquisition and site alterations exist within Capital Project 1137, Bicycle Facilities (33rd Street Multi-Use Corridor).

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Discussions regarding the acquisition of this section of the corridor have involved the City's Transportation, Real Estate Services, and Development Review Sections, as well as the City Solicitor's Office. In addition, SIAST and Crosby Hanna & Associates have had significant involvement.

COMMUNICATION PLAN

There is no communication plan required at this time.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

The land acquisition report involving Horizon Milling ULU for a section of the 33rd Street Multi-Use Corridor was approved by City Council at its meeting on May 20, 2014. The remaining land acquisition report for the section of the 33rd Street Multi-Use Corridor will be brought forward for City Council's approval once negotiations are finalized. This section of the corridor is targeted to be operational by fall of 2014.

ENVIRONMENTAL IMPLICATIONS

The extension of this corridor will promote alternative modes of transportation, and ideally reduce vehicle trips in the area.

PRIVACY IMPLICATIONS

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is in progress.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Lands Subject to the Agreement

**B5) Acquisition of Land for 33rd Street Multi-Use Corridor
(Files CK. 4020-1, x6000-5, AF.4020-1, LA. 4020-014-008 and LA. 0375-2)**

- RECOMMENDATION:**
- 1) that the Real Estate Manager be authorized to acquire a portion of Lots 1 and 2, Block 814, Plan No. 76S00924, Ext. 0 (73 – 33rd Street East), comprising of approximately 431 square metres from Parrish & Heimbecker, Limited (P & H Milling) for \$1.00;
 - 2) that the City Solicitor's Office administer the required documentation to complete this transaction; and
 - 3) that the Capital Project 1137, Bicycle Facilities (33rd Street Multi-Use Corridor) be used as the funding source for the land acquisition and costs associated with site alterations, legal costs, administrative costs, and disbursements.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to obtain approval for the purchase of a portion of Lots 1 and 2, Block 814, Plan No. 76S00924, Ext. 0 (73 – 33rd Street East, Attachment 1) for the extension of the 33rd Street Multi-Use Corridor to the west of 3rd Avenue.

REPORT HIGHLIGHTS

1. Acquisition price for the land is \$1.00.
2. The construction of this section of the 33rd Street Multi-Use Corridor will provide an additional 111.5 meters of safe pedestrian and cyclist travel along 33rd Street.

STRATEGIC GOAL

The 33rd Street Multi-Use Corridor supports the City of Saskatoon's (City) Strategic Goal of Moving Around by providing a critical pedestrian and cyclist link between SIAST Kelsey Campus and Spadina Crescent.

BACKGROUND

The 33rd Street Multi-Use Corridor Master Plan was approved in principle at the June 27, 2011, City Council meeting.

REPORT

The proposed alignment of the 33rd Street Corridor requires the acquisition of a strip of land from a number of properties along the south side of 33rd Street, including approximately 111.5 linear meters from P & H Milling.

The City's Real Estate Services section has negotiated an agreement with the property owner, P & H Milling. Details of the agreement include:

- purchase price is \$1.00;
- conditions precedent: City Council approval by August 22, 2014;
- the City is responsible for the relocation of fences and electrified parking stall plug-ins that are impacted by the proposed path and revised parking areas, as well as the relocation of gates as needed along 33rd Street (this includes supply and installation of any new gate and fence materials);
- the City will ensure the surface condition of the site is left in a satisfactory condition; and
- possession of the land upon City Council approval.

OPTIONS TO THE RECOMMENDATION

There are no other options.

POLICY IMPLICATIONS

There are no identified policy implications at this time.

FINANCIAL IMPLICATIONS

Sufficient funds for this land acquisition and site alterations exist within Capital Project 1137, Bicycle Facilities (33rd Street Multi-Use Corridor).

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Discussions regarding the acquisition of this section of the corridor have involved the City's Transportation, Real Estate Services, and Development Review Sections, as well as the City Solicitor's Office. In addition, P & H Milling and Crosby Hanna & Associates have had significant involvement.

COMMUNICATION PLAN

There is no communication plan required at this time.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

The land acquisition report involving Horizon Milling ULU for a section of the 33rd Street Multi-Use Corridor was approved at the May 20, 2014, City Council meeting. The land acquisition reports for SIAST and P & H Milling are being brought forward for City Council's approval. This section of the corridor is targeted to be operational by fall of 2014.

ENVIRONMENTAL IMPLICATIONS

The extension of this corridor will promote alternative modes of transportation, and ideally reduce vehicle trips in the area.

PRIVACY IMPLICATIONS

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is in progress.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Lands Subject to the Agreement

**B6) 2013 Audited Financial Statements and Financial Reports
(Files CK. 1895-3, AF.1895-3, and AF. 369-1)**

- RECOMMENDATION:**
- 1) that the transfer of \$1.167 million from the Fiscal Stabilization Reserve to fund the 2013 confirmed civic operating deficit be approved; and
 - 2) that the 2013 Financial Statements and Financial Reports be received as information.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to present the 2013 Audited Financial Statements and Financial Reports to City Council.

REPORT HIGHLIGHTS

1. The 2013 Audited Consolidated Financial Statements reflect a clean audit opinion from the City of Saskatoon's external auditors. They also include the 2013 revised net deficit of \$1.167 million.
2. Other 2013 Financial Reports are included as required by *The Cities Act*, including the Public Accounts document and the financial statements for the City of Saskatoon's superannuation plans and the Saskatoon Public Library.

STRATEGIC GOAL

The Audited Consolidated Financial Statements support the Strategic Goal of Asset and Financial Sustainability by demonstrating how the City of Saskatoon (City) invests in what matters to the City, and demonstrates openness, accountability and transparency in the allocation of resources.

BACKGROUND

Prior to the completion of the external audit of the 2013 Consolidated Financial Statements, City Council was provided with the preliminary year-end results, subject to an external audit, at its meeting on March 17, 2014. This report tables the confirmed year-end results with the completion of the audit.

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REPORT

City of Saskatoon 2013 Audited Consolidated Financial Statements

The preliminary 2013 operating deficit net of operating program stabilization reserves was \$1.002 million subject to the external audit which is now complete. The City of Saskatoon 2013 Audited Consolidated Financial Statements (Attachment 1) identifies a revised net deficit of \$1.167 million. This was revised due to a reclassification expenditure accounting entry.

The City of Saskatoon 2013 Audited Consolidated Financial Statements have been prepared in accordance with the financial reporting recommendations of the Public Sector Accounting Board (PSAB) of the Institute of Chartered Accountants. The Audit Committee approved the draft audited consolidated financial statements at its meeting held on June 5, 2014. At that time, the external auditors indicated that the City's significant accounting policies are appropriate and in accordance with PSAB. This translates to a clean audit opinion from the external auditors and speaks to the City's responsible stewardship of its financial resources.

The City's 2013 year-end results were finalized with a total deficit of \$3.44 million. At its meeting on March 17, 2014, City Council approved the allocation of the reserve funds to manage the deficit as follows:

- \$2.025 million from the Snow and Ice Management Reserve to help offset that program's deficit;
- \$0.25 million from the Weather Reserve to help offset the Snow and Ice Management Program deficit; and
- \$1.002 million from the Fiscal Stabilization Reserve to fund the remaining deficit.

With the revised deficit figure, an additional \$165,000 is required from the Fiscal Stabilization Reserve. This reserve currently has a balance of \$7.175 million leaving \$6.0 million after this transfer.

The City's balance sheet remains in a healthy position with the balance of all reserves at \$105 million down slightly from 2012 at \$115 million, but up significantly from the balances of \$52.4 million in 2011 and \$53.8 million in 2010.

Other 2013 Financial Reports

In addition to the 2013 Audited Consolidated Financial Statements, copies of the following reports are also attached:

- 2013 City of Saskatoon Public Accounts (Attachment 2)
- 2013 Capital Status Report (Attachment 3)
- 2013 Financial Reports – Superannuation Plans (Attachment 4)
- 2013 Audited Financial Statements for the Saskatoon Public Library (Attachment 5)

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The Public Accounts document is legislated by *The Cities Act* to be generated each year by municipalities and lists, among other things, remuneration over \$50,000 to civic employees including employees of its Boards and Commissions, as well as remuneration for all elected officials. Included in the salaries figure are all amounts paid related to employment including severances, overtime, and any adjustments.

COMMUNICATION PLAN

Once the reports have been received by City Council, the *2013 Annual Report* will be finalized, which will include the results of the 2013 Business Plan and the Audited Consolidated Financial Statements.

A copy of the *2013 Annual Report* will be posted on the City's website. Hard copies will be forwarded to stakeholder organizations including the Chamber of Commerce, the North Saskatoon Business Association, and the Business Improvement Districts, and will also be made available for interested members of the public.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

There is no follow-up required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. City of Saskatoon 2013 Audited Consolidated Financial Statements, Draft
2. 2013 City of Saskatoon Public Accounts
3. 2013 Capital Status Report
4. 2013 Financial Reports – Superannuation Plans
5. 2013 Audited Financial Statements Saskatoon Public Library

Copies of the above reports can be viewed in the City Clerk's Office or online at www.saskatoon.ca click on "c" for City Council and look under Reports and Publications.

Section C – CORPORATE PERFORMANCE

C1) Service Saskatoon – 311/Customer Relationship Management System and Inquiry – Councillor P. Lorje (November 26, 2012)
3-1-1 Service
(Files CK. 255-17, CP.374-2, and CK.255-17)

- RECOMMENDATION:**
- 1) that the strategy outlined in this report for a 311/Customer Relationship Management (CRM) System be approved in principle;
 - 2) that a new capital project for a 311/CRM System be established;
 - 3) that \$200,000 in funding from Capital Project 2414 CS-Customer e-Services Inquiry Tracking System be returned to the Corporate Capital Reserve;
 - 4) that \$200,000 from the Corporate Capital Reserve be transferred to the 311/CRM System Capital Project; and
 - 5) that a request for an additional \$300,000 be referred to the 2015 Business Plan and Budget deliberations.

ADOPTED.

TOPIC AND PURPOSE

This report outlines an overall strategy for a 311/Customer Relationship Management (CRM) System, including a resource plan and the first steps in the strategy.

REPORT HIGHLIGHTS

1. Service Saskatoon is the overall strategy for the City of Saskatoon (City) to provide citizen centred service to the citizens.
2. One component of Service Saskatoon is to provide access where citizens will have one-stop, personalized access of their choice: phone (including mobile devices), internet or in person.
3. A 311/CRM System is an easy to remember phone number that provides citizens with access to the City's services, and the benefits include using technology to focus on citizens and their needs.
4. The 311/CRM will be integrated with the digital strategy that the City is in the process of developing.

5. A Project Manager is being recommended to lead the initiative with developing processes based on best practices with proven results in other jurisdictions.

STRATEGIC GOAL

The recommendations in this report support the Strategic Goal of A Culture of Continuous Improvement by providing high quality services to meet the dynamic needs and high expectations of the citizens of Saskatoon.

The recommendations in this report support the long-term strategy of providing a coordinated approach to customer service with quick and accurate responses and the 4 year priority to begin the process of implementing Service Saskatoon – a coordinated approach to responding to citizens' calls and inquiries on programs and services.

BACKGROUND

At City Council's meeting on November 26, 2012, Councillor Lorje made the following inquiry:

'Will the Administration please report on the general matter of a 3-1-1 service or other options to improve customer service requests.'

REPORT

Service Saskatoon

Service Saskatoon is the overall strategy for the City to provide responsive and reliable services to the citizens. Service Saskatoon has four components:

1. Citizen Centered Service – base the City's services on citizens' needs rather than organizational requirements or structure.
2. Services Delivered by People Committed to Service Excellence – Service Saskatoon has skilled people who are able to deliver services to the community in an empathetic, knowledgeable, professional and consistent manner.
3. Engage Citizens – engage citizens in policy and program development to improve service outcomes.
4. Personalized Access – citizens will have one-stop, personalized access of their choice: phone (including mobile devices), internet or in person.

One of the planned initiatives under the provision of personalized access is the implementation of a 311/CRM System.

What is a 311/CRM System?

311 is a coordinated approach to responding to citizens' phone calls and inquiries on programs and services. It is an easy-to-remember telephone number that provides citizens with simplified access to non-emergency government services. It eliminates the need for a caller to understand which department provides a service and finding a number for that service.

In a narrower sense, CRM is a software application that is used to track interactions with residents on an ongoing basis and manages data and information effectively. In a broader sense, CRM is a strategy that enables technology to focus on citizens and their needs, and encourages citizen participation in their government.

Source: Identifying Success Factors and Challenges of 311-Driven Integration: A Comparative Case Study of NYC311 and Philly 311.

Benefits of a 311/CRM System

- **Access**
 - access to civic government information, programs and services through one convenient location
 - 24 hours a day, 7 days a week
 - reduces or eliminates the need to transfer calls
 - less call waiting time
 - fewer abandoned calls
 - fewer misdirected calls
- **Easy**
 - 311 is easy to remember
 - Citizens will not need to know "who to call"
 - No need for a long list of telephone numbers for various services
- **Efficient**
 - A large percentage of the estimated 550,000 incoming annual calls into the City can be handled in one location with high, first contact resolution
 - 311 staff are knowledgeable and customer service experts
 - Operational staff can focus on delivering the service
 - Eliminate duplicate service requests
- **Rich Data**
 - Data collected through the 311/CRM system can support workload management and resource allocation by determining where demand is greatest
 - Enhanced reporting due to the integration/sharing of data across departments and the use of advanced business analytical tools
 - Ability to capture performance reporting on teams and individuals

- Provide real-time status of service requests
- Track work, measure performance and support strategic decision-making around service levels, delivery methods, policies and budget allocations

Digital Strategy

Digital technology is changing the way the City delivers services and the way citizens and businesses engage with the City and each other.

The popularity of smartphones and tablets, the use of social media and the growth of data, analytics and the "cloud" are all creating opportunities to improve City services, expand digital infrastructure, and strengthen Saskatoon's growing digital economy.

To this end, the City is developing a Digital Strategy that will outline both immediate and future areas of opportunity to enhance digital engagement and access, improve infrastructure and support the digital economy to the benefit of people who live, work and play in Saskatoon.

The Administration will be bringing forward a report on the proposed Digital Strategy for the City, and the 311/CRM System will be integrated into the planning for the Digital Strategy.

311/CRM System Project Plan

The following is the project plan to begin work for a 311/CRM System with a focus on people, processes and technology (See Attachment 1 for a more detailed description of the project plan.)

- **People**
 - Project Manager - A full-time Project Manager will be required to guide the development of a detailed project plan and facilitate the implementation process. This model is based on the Project Manager role that was used for the Website Redesign project. It is anticipated the Project Manager would be required for at least 18 months.
 - Civic Staff - Staff will participate on a Steering Committee, Advisory Committee, and working teams to assist in designing and implementing a solution that suits the citizens and the organization.
 - Citizen Involvement - It is anticipated that citizen representation will be included on a Steering Committee, similar to the model used by the Website Redesign Steering Committee.
- **Processes**
 - Customer Experience Process Mapping - Detail the citizen experience, as well as the steps taken by staff in dealing with specific types of inquiries or service requests as it happens today. Business processes may be modified to improve efficiency, eliminate unnecessary steps, and enhance the overall experience for the customer.

- Given the high number of calls that Public Works receives, the process mapping would begin with Public Works. Piloting the process in one division can allow for earlier identification of potential technology requirements.
 - Knowledge Base - A system which contains information from across the organization and for all types of inquiries, consolidated into one source for the customer service agent.
 - Service Requests – Determine the types of service requests and status updates which could be completed by a customer service agent.
 - Consolidation Strategy – The consolidation of customer service functions across all departments and appropriate timing would be the subject of a future report.
- **Technology**

Technology is an important consideration for a fully implemented 311/CRM solution to be successful. Common technology which will need to be considered within the project plan includes:

 - Knowledge Base Software
 - Customer Relationship Management
 - Department Application Systems
 - Integration Software
 - Workforce Management Software
 - Interactive Voice Response (IVR) – Technology which automates interactions with telephone callers

OPTIONS TO THE RECOMMENDATION

An option to this recommendation is to not move towards a fully implemented 311/CRM solution but complete process mapping for existing customer service call centres within various business units such as Public Works, Revenue, and Transit to improve customer service.

POLICY IMPLICATIONS

There are no policy implications at this particular time.

FINANCIAL IMPLICATIONS

The start-up costs to begin the process of a Service Saskatoon 311 initiative are estimated as follows:

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2014 - 2015 Capital Project Estimate (2014-2015)

Project Manager (approximately 18 months)	\$200,000
Equipment, Supplies & Other Costs	\$15,000
Assessment, Gap Analysis, Other Research	\$60,000
Process Mapping (commencing work with Public Works)	\$85,000
Knowledge Base (commencing content creation with Public Works)	\$85,000
Communications	\$50,000
Contingency	<u>\$ 5,000</u>
Total	\$500,000

If approved, a Project Manager will be appointed and will be responsible for a follow-up report outlining capital and ongoing operating costs related to people, processes, technology and space.

If approved, funding for the Project Manager in the amount of \$200,000 will be available in the 311/CRM System Capital Project. The remaining \$300,000 will be referred to in the 2015 Business Plan and Budget deliberations.

Research suggests implementation may range. Attachment 2 provides an outline of capital costs for 311/CRM solutions in other Canadian and U.S. municipalities.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Internal stakeholder and public involvement will be important to developing a 311/CRM solution for Saskatoon.

Internal stakeholder and staff participation will be required on a Steering Committee, Advisory Committee and working teams.

In addition, the Steering Committee would include citizens to represent the broader community interests and encourage community engagement throughout the process. The Project Plan would include more detailed plans for ongoing public and stakeholder involvement at various stages of development and implementation.

COMMUNICATION PLAN

During the initial stages, communication with the public, internal stakeholders and staff will be important to a successful 311/CRM solution. If approved, the Project Manager would be responsible for developing a communications plan to ensure ongoing communications with the public, internal stakeholders, a Steering Committee, Advisory Committee, working teams, unions and staff.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

If approved, a follow-up report will be provided in approximately 3 - 5 months on the status of a Project Manager and an outline of a potential work plan.

ENVIRONMENTAL IMPLICATIONS

A 311/CRM solution can improve how services are offered at City Hall. Ideally, a 311/CRM System could improve the City's service offerings to the public which would reduce the need to travel to City Hall to conduct business. While this may not be desirable for all citizens, a broader series of services which are efficient and easy to access by telephone would likely have a positive net impact on the environment.

PRIVACY IMPLICATIONS

At this time, there are no privacy implications as a result of this report. During the development and implementation of a 311/CRM solution, careful consideration will be given to any privacy implications to employees or the public.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. 311/Customer Relationship Management System - Project Plan
2. Overview of Capital Costs for 311/CMR solutions in other Canadian and U.S. Municipalities

**C2) Strategic Plan – Performance Measures and Targets
(Files CK. 116-1 and CP.116-2)**

RECOMMENDATION: that the information be received.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to provide information on performance measures and targets for the seven Strategic Goals within the City of Saskatoon *Strategic Plan 2013 – 2023*.

REPORT HIGHLIGHTS

1. Performance measurements are a way of monitoring the progress toward achieving the City's Strategic Goals, and gathering information to make well-informed decisions that will be reflected in the annual Business Plan and Budget.
2. A consistent process has been used in determining what to measure in order to achieve the City's Strategic Goals.
3. The Administration will bring forward reports to City Council on the recommended performance targets for each Strategic Goal with information on the implications of achieving the targets.
4. A communication plan will include regular and ongoing progress reports on achieving the approved targets.

BACKGROUND

The *Strategic Plan 2013 – 2023* identifies seven Strategic Goals, including Strategies for the Long-Term (10 Years) and Priorities for the Short-Term (4 Years).

The Strategic Plan also outlines success drivers for each Strategic Goal, and provides a general sense of the type of performance measures that could be used. The Administration is now formalizing the performance measures and targets for each Strategic Goal as a way of monitoring progress toward achieving the City's Strategic Goals.

REPORT

Performance Measures

Performance measures are a way of monitoring progress toward achieving the City's Strategic Goals and whether investments made are achieving results at a corporate or community level. Benefits to having performance measures and targets include:

- providing a communication tool that can contribute to success when used to quantify results and expectations;
- tracking progress toward goals and targets;
- ensuring the Administration is working toward the City's vision;
- providing a balance between risk and controls;
- assisting in managing the work being done throughout the organization;
- leading to overall performance improvement; and
- aligning budget decisions with planning decisions.

Process to Determine Measures and Targets

The Administration has prepared a series of draft performance measures and related targets that would assist in measuring progress toward achieving the City's Vision and the Strategic Goals, based on the following process:

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1. Determine what to measure – confirm that the success drivers in the Strategic Plan continue to be what is important for the organization to measure.
 - For example, sufficient, appropriate, and affordable housing is a success driver and something that is important to measure progress toward achieving the Quality of Life Strategic Goal.
2. How to measure – determine the best way of measuring success.
 - For example, the number of new affordable housing units and vacancy rates for rental housing contribute to sufficient, appropriate, and affordable housing.

The next step will be to set targets that are specific, measurable, achievable, realistic, and time-bound.

- For example, set an annual target of 500 new units across the affordable housing continuum and an average vacancy rate of 3%.

The Administration has prepared a series of performance measures for each Strategic Goal. Attachment 1 is a matrix outlining the following:

- what we will be measuring;
- how it is aligned to the Strategic Plan;
- benchmarking information where possible, such as the current status and what is occurring in other cities;
- how progress will be measured, such as a description of the data collection process for each target.

Three indicators of success have been identified: municipal property tax per capita, property tax as a percentage of total revenues, and population growth rate. Targets have not been set for either of these. Rather, the Administration will monitor each of these indicators and report on whether they are increasing or decreasing, and the implications of the changes year over year.

Implications of Achieving the Targets

Over the course of the next few months, the Administration will table more detailed reports with City Council recommending the target for each measure, and the implications of achieving the targets for each Strategic Goal. The reports will discuss the financial and staffing implications so that Council can make an informed decision of what it will take to achieve the targets. Once City Council approves the performance targets, these targets will be used to prepare the annual business plan and budget.

OPTIONS TO THE RECOMMENDATION

The option is to identify additional or revised performance measures and targets for the Strategic Goals.

POLICY IMPLICATIONS

There are no policy implications. As specific initiatives and projects pertaining to the recommended targets are undertaken, any policy implications will be reported at that time.

FINANCIAL IMPLICATIONS

Once approved, the Administration will bring forward all of the performance targets as part of the annual business plan and budget review so City Council can determine priorities and resource allocations with all of the information presented together. The financial resources required to achieve the targets will be approved on an annual basis through the budget process.

COMMUNICATION PLAN

Setting Targets

In terms of setting targets, the Administration will prepare discussion papers with recommended targets for each Strategic Goal. These discussion papers will be posted on the City's website, on the Shaping Saskatoon site, and hard copies will be made available at the public libraries inviting citizens to comment on the recommended targets. This input will be included in the reports to City Council.

Reporting on Progress

Reporting to the citizens of Saskatoon on the City's progress in achieving the targets related to each of the Strategic Goals is very important. The communications will include an easy-to-read, colour-coded dashboard for each target that will show whether the City did better or worse than last year, where performance is relative to the target, and if movement is in the right direction.

This information will be available on the website and will be updated on a quarterly and/or an annual basis, depending on the measure and the target.

The Administration will publish the annual performance for each of the targets in the *Annual Report* and the *Report to Citizens*.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

The Administration will prepare a series of reports to City Council recommending the performance measures and targets beginning in Fall 2014.

ENVIRONMENTAL IMPLICATIONS

The environmental impact will be identified for the initiatives required to achieve the approved targets.

PRIVACY IMPLICATIONS

There are no privacy implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. City of Saskatoon – Performance Targets Matrix

Section D – TRANSPORTATION & UTILITIES

**D1) 11th Street West between Chappell Drive and Highway 7
(Files CK. 6315-1 and IS. 6000-1)**

RECOMMENDATION: that 11th Street between Chappell Drive and Highway 7 be kept in service with a regimented road patching program.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to provide additional information and alternate choices to improve conditions of 11th Street West between Chappell Drive and Highway 7.

REPORT HIGHLIGHTS

1. 11th Street between Chappell Drive and Highway 7 is classified as a boundary road, although it was once a secondary class highway.
2. The condition of this roadway is very poor. It is failing structurally in numerous locations.
3. The Southwest Sector Plan is currently in the design phase. Until this plan is finalized, the Administration is hesitant to invest significant funds required to rehabilitate the roadway, as the configuration will change when development occurs.
4. Tetra Tech EBA Inc. was consulted to provide alternate 10 year design approaches to improve the current condition state of 11th Street West.
5. It is recommended to conduct a regimented patching program to this roadway at an estimated cost of \$640,000 for the first year and upwards of \$50,000 to \$75,000 for each consecutive year on patching and rut filling until the future state of the road is decided upon.

STRATEGIC GOALS

Repairing 11th Street West to a safe, driveable and maintainable condition supports Saskatoon's Strategic Goal of Moving Around.

BACKGROUND

As per the report submitted to the Administration and Finance Committee in September 2013, 11th Street West between Chappell Drive and Highway 7 is in poor condition with inadequate structural capacity to withstand the current truck traffic loadings. This road has reached the end of its useful life which is evident by its structurally deteriorated state and ineffectiveness of the maintenance efforts.

This stretch of road was a Ministry of Highways secondary highway. It originally was a gravel road and not designed or constructed with heavy loads in mind. Over the years, grader-laid asphalt was placed on the gravel road to form a paved surface. As this did not address the structural capacity of the road, routine maintenance involved additional grader laid asphalt layers to combat the rutting or deformation occurring. Because of these additional layers being applied, it was found through testing that the driving surface thickness of asphalt ranges from seven to nine inches of asphalt.

The Southwest Sector Plan, which is currently in the design phase, will impact the type of road class required, roadway grades, underground infrastructure, and access points. The Southwest Sector Plan will be brought to conclusion towards the end of this year.

REPORT

Rehabilitation Options

Further to the September 2013 report, Tetra Tech EBA Inc. was consulted to provide alternate 10-year design approaches to improve the current structural state of 11th Street West. They looked at various options for a 10-year design period from conventional to innovative. As it was determined through geotechnical testing, the current structure thickness does not have the load carrying capacity that it is experiencing now. This is also evident by visual assessment.

The options evaluated are as follows:

- Regimented Patching Program
- Cold-in-Place Recycling plus 180mm of Asphalt
- Cold-in-Place Recycling plus 40mm of Asphalt
- Revert to an Upgraded Gravel Surface

Recommended Plan

The recommended option is to conduct a regimented patching program to this roadway at an estimated cost of \$640,000 for the first year and upwards of \$50,000 to

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\$75,000 for each consecutive year. This program will involve deep patching to address localized structural failures and grader or paver laid asphalt to correct localized rutting within the current asphalt layer.

The benefits of this option include:

- A focused effort and dedicated funds to fixing the failed locations and improving the ride of this roadway;
- The result will maintain a dust-free driving surface; and
- The road will be able to continue to serve the vehicles it is serving now.

The downside to this option is that it does not address the roadway structural capacity as a whole. Dedicated funds need to be set aside to address new or propagated failures for future years until the road does get reconfigured and reconstructed. Over a 10-year period, the cost associated with this option is expected to be between \$1.1 to 1.32 million including the initial upfront costs in 2014 dollars.

OPTIONS TO THE RECOMMENDATION

Options in addition to the September 2013 report:

1. 10-year Design Life: Cold-in-place recycling + 180mm new asphalt

The estimated cost of this option is \$2.2 million. This option would improve the current condition and increase the structural capacity of the roadway by means of utilizing cold-in-place recycling of the existing asphalt and adding 180mm to increase the structural capacity. With this option, existing structural failures still will need to be addressed. There is sufficient thickness of asphalt to rotomix and incorporate an additive to rejuvenate the existing material. This option is an innovative process and has the least impact on current geometrics. Because we would be raising the road by 180mm, additional material would be required to build up the shoulders. Recycled asphalt product from other preservation projects could be used for this purpose. The advantage of this option is that it ensures a consistent surface and manageable routine maintenance by Public Works. No road bans would be needed.

2. Cold-in-place Recycling and 40 mm Asphalt Wearing Coarse

The estimated cost of this option is \$1.2 million. Similar to the above option, existing structural failures will still need to be addressed. There is sufficient thickness of asphalt to rotomix and incorporate an additive to rejuvenate the existing material. Although this rehabilitation would not address the structural demands required of the road, adding a 40mm asphalt wearing coarse would ensure an adequate uniform driving surface, and would protect and seal the underlying structure. With this option, no design life or improvement of structural capacity is taken into consideration. Maintenance would need to be on an as-needed basis, to prevent failures from propagating. In addition, a load ban would be recommended. The advantage of this option is that it ensures a consistent surface for the short term. With this option a similar yearly investment to that of the recommended patching

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option would be anticipated. Therefore, over a 10-year period, the cost to hold this road together, including the initial costs, could range from \$1.65 to \$1.88 million.

3. Revert the existing roadway to an upgraded gravel surface. The estimated cost is \$285,000. The work would involve rotomixing the existing driving surface, compact, shape and prepare the surface, placing new traffic gravel and application of a dust control palliative. For this option, regular grader maintenance during the spring, and a scheduled routine grader maintenance program during the summer months, will be required. Two to four applications of a dust palliative, during early and mid-spring and mid and late summer, will also be needed to control dust. The estimated maintenance costs per year could range from \$45,000 to \$55,000. The advantage of this option is that it ensures the surface can be maintained and current truck use can be accommodated to the CN rail yards. This minimizes sunk costs due to the potential future roadway realignment. Over a 10-year period, the cost of associated with option would be in the range of \$725,000 to \$780,000. This includes the initial upfront costs.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

11th Street between Chappell Drive and Highway 7 is a boundary road, and the Boundary Road Program funding does not contemplate this kind of significant capital expenditure. Administration will, therefore, fund this work through Capital Project #0836 - Arterial Preservation Program where there is sufficient funding set aside for this location for the recommended option.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

No public and/or stakeholder involvement would be required.

COMMUNICATION PLAN

Residents will receive information on the roadway treatment through the news media and the City's website (Saskatoon.ca).

In the interim, road signage warning of condition will be posted for driver safety.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

No due date for follow-up. Project completion is anticipated for the fall of 2014, if the recommendation is adopted by Council, and there is industry capacity to complete the work.

ENVIRONMENTAL IMPLICATIONS

All of the materials and processes used in road reconstruction contribute negatively to the environment through the creation of greenhouse gasses and the consumption of non-renewable resources.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**D2) Award of Contract, Parking Policy - Parking Meter (Infrastructure) Upgrade and City Card Replacement
And
Inquiry – Councillor A. Iwanchuk (January 21, 2013)
“Metered Parking”
(Files CK. 6120-3 and IS. 6120-1)**

- RECOMMENDATION:**
- 1) that a contract for the Parking Meter Upgrade and City Card Replacement be awarded to Cale Systems Inc. as per the terms set out in this report;
 - 2) that the vendor financing as set out in this report be approved; and
 - 3) that the City Solicitor prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to award a contract to Cale Systems Inc. for provision of up to 325 multispace meters and associated equipment and software to upgrade the existing parking meter infrastructure.

REPORT HIGHLIGHTS

1. Proposals were received on January 8, 2014 and reviewed according to criteria set out in the Request for Proposal (RFP).
2. The preferred proponent is Cale Systems Inc. with the proposed Pay by Plate multi-space meter solution at a cost of up to \$5,355,000. The system will include many features that will improve the customer experience.
3. The terms of the contract are included in this report.
4. Installation of the new parking meter system will occur in the fall of 2014.

STRATEGIC GOALS

This report supports the City of Saskatoon Strategic Goals of Asset and Financial Sustainability, and Economic Diversity and Prosperity. The upgrade to parking infrastructure may increase revenue and reduce reliance on residential property taxes. The Administration is working collaboratively with economic development authorities and local businesses on parking infrastructure requirements which will help to promote Saskatoon as a great place to live, work and raise a family.

BACKGROUND

The following inquiry was made by Councillor Iwanchuk at the meeting of City Council held on January 21, 2013:

'Would the Administration please report to City Council on a plan for metered parking including:

- meters that allow for additional payment options;
- parking options for the disabled; and
- the possibility of converting meters that are not well-utilized and would not impede surrounding businesses into long-term meters to help address the shortage of parking in the downtown area.'

This report will, in part, address the inquiry from Councillor Iwanchuk by providing additional payment options. The remainder of the inquiry will be addressed through the Comprehensive Parking Study to be undertaken in the fall 2014.

In addition, when dealing with Clause 2, Report No. 21-2013 [Parking Policy – Parking Meter (Infrastructure) Upgrade and City Card Replacement] of the Executive

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Committee, City Council, at its meeting held November 4, 2013 adopted the following recommendation:

- '2) that the Administration report back with the results of the Request for Proposal.'

REPORT

Request for Proposal Issued

On Tuesday, November 12, 2013, an RFP was issued to replace an aging Parking Meter Infrastructure, as well as an out-of-date City Card Program.

Proposals were received from the following companies by the deadline of January 8, 2014 at 2:00 p.m. Each vendor submitted multiple proposals.

- Caracal Enterprises LLC dba (VenTek International)
- Aparc Systems Ltd.
- Precise ParkLink (West) Ltd.
- Imperial Parking Canada Corp. (IMPARK)
- Cale Systems Inc.

The proposals were evaluated by the following evaluation points and criteria:

- 20 points – Technical Features
- 20 points – System Reliability
- 20 points – Service and Support
- 15 points – User Interface External
- 15 points – User Interface Internal
- 10 points – Cost

The proposal with the highest score, using these criteria, was from Cale Systems Inc.

Features of Technology

Cale Systems Inc. is proposing a Pay by Plate multi-space meter solution with the following features:

- Integrated handhelds for enforcement;
- Automated enforcement of overtime and expired meter violations through the use of License Plate Recognition (LPR) technology;
- Payment options including cash, credit card, smart card and pay by cell phone;
- New smart card program includes smart card reloading at the pay station; and

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- Back office software to manage operations and reporting of parking meter system in real-time.

The Administration previously recommended, and City Council approved, a feature to provide the ability for payment of citations at the meters. With the automated enforcement and ticketing feature included in this solution, tickets will be automatically generated and mailed to the vehicle owners, similar to the existing Red Light Camera enforcement tickets. As a result, payment at the meter is not compatible with the overall solution, even though the proponent is technically able to offer this ability. The Administration, therefore, does not recommend including the ability to pay tickets at the parking meter, but will continue with tickets to be paid online or in person at City Hall.

In addition, the Administration previously recommended that the City maintain the risk of annual operations costs related to communication for real-time reporting. Discussions with the preferred proponent have identified cost savings by having the preferred proponent assume the responsibility for communication costs as part of their contract, as they have the ability to bundle an agreement with other customers to obtain a lower rate. This will also transfer the responsibility for communication service disruptions to the proponent.

In conjunction with the parking meter upgrade, three LPR units will be acquired to be used for enforcement of unpaid parking meters.

Contract Terms

The Administration has finalized contract negotiations with Cale Systems Inc. for the Parking Meter Upgrade Project and City Card Replacement. The terms of the contract are as follows:

- Supply and install up to 325 Multi-Space Solar Powered Pay by Plate Parking Pay Stations at an upset cost of \$5,355,000. Exact cost will be determined as the design and installation plans are finalized;
- Removal of existing meter heads and posts. The Administration is exploring options, including removing approximately 500 posts and potentially converting others into bike racks. Further reports will be submitted to Council outlining options;
- 15 New Handheld Ticketing Devices with Real-time Communication;
- New Smart Card System (including 20,000 cards);
- Pay by Cell Phone Integration;
- Monthly management/operating fees of \$47 per month per meter for Central Management System fees, communication fees, spare vaults and paper;
- Initial payment of \$525,000 upon installation of infrastructure;
- Repayment of balance to be financed from the incremental revenues (after credit card transaction fees are accounted for) over and above the current revenue base of \$5,333,000; and

- Term of up to five years.

Installation

Installation of the Parking Infrastructure Upgrade Project and City Card Replacement would commence in the fall of 2014 and is estimated to take approximately six weeks to complete.

OPTIONS TO THE RECOMMENDATION

The Administration is not recommending the option of extending the use of the current aging parking meter infrastructure, as the existing parking meter equipment has exceeded its lifetime, the City Card Program is out-of-date and the maintenance costs are continuing to rise. The recommended solution will also re-introduce alternative payment methods for customers.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Capital Project #1518 - Parking Meter Purchases has \$525,000 available for the upgrade of parking meter equipment.

The cost of the preferred system is up to \$5,355,000 which exceeds the available funding. As a result, financing of the solution by the vendor will be required over a term of up to five years. Funding for repayment will come from the incremental meter revenues which are expected as a result of re-introduction of alternative methods of payment, expansion of parking meter stalls, and the inability to re-use leftover payment from another vehicle. This increased revenue is estimated to be between \$1.1M to \$1.3M per year, which would provide enough additional revenue to fully fund full payment to the vendor. Operating costs, such as fees for credit card transactions, will be accounted for prior to repayment. There will be no impact on the mill rate for the cost of the Parking Meter Upgrade Project and City Card Replacement.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

The Parking Committee which is comprised of the Broadway Business Improvement District, Riversdale Business Improvement District and The Partnership, as well as representatives of internal stakeholders including Corporate Revenue, Planning and Development, Urban Design and Transportation were involved throughout the process and support the recommendations in this report.

COMMUNICATION PLAN

Communications activities to inform citizens of the new, convenient enhancements to the meters will be made through updates to the City's website, social media messaging, the news media, advertising on the City Page and an article to Business Improvement Districts (BIDS) and community associations. A video demonstrating how to use the parking meters will be posted on the City's website.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

Upon award of contract to Cale Systems Inc., it is estimated that the meters will be installed in the fall of 2014 and will be operational by the end of the year.

ENVIRONMENTAL IMPLICATIONS

The recommended solution offers a solar-powered parking meter system, thereby, replacing battery-powered meters with a renewable energy source to operate the meters. The overall impact on greenhouse gas emissions has not been quantified.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**D3) Capital Project #1417-8 Land Development – TR SWR – Blairmore –
HI-Force Main – Lift Station to Marquis Trunk
Elk Point Sanitary Sewer Force Main Outlet Drop Structure
Engineering Services Fee Increase
(Files CK. 7820-3 and WWT. 7990-94)**

RECOMMENDATION: 1) that an increase in the upset fee to AECOM for engineering services during construction and commissioning of the Elk Point Sanitary Sewer Force Main Outlet Drop Structure by an amount of \$219,059 (including taxes) be approved; and

- 2) that the City Solicitor amend the existing Engineering Services Agreement between AECOM and the City of Saskatoon.

ADOPTED.

TOPIC AND PURPOSE

That City Council increase the engineering services contract with AECOM, for the Lift Station to Marquis Trunk project by \$219,059 (including taxes) as a result of a change in the scope.

REPORT HIGHLIGHTS

1. The Elk Point Lift Station is an important part of the wastewater system.
2. The Odour Control Facility is being constructed and the force main outlet drop structure is being awarded.
3. The project scope and complexity has changed, resulting in increased consulting fees.

STRATEGIC GOAL

The recommendation in this report supports the City of Saskatoon's Strategic Goal of Sustainable Growth. This infrastructure project is part of the overall strategy that services new neighbourhoods, provides basement flood protection for existing neighbourhoods, and frees up capacity in the interceptor which will enable densification of the downtown core.

BACKGROUND

The initial proposal for consulting services from AECOM for \$867,926 (plus GST) was accepted by City Council at its meeting held on June 28, 2010. This included the design and tender of the lift station and force main. Subsequently, at its meeting held on April 30, 2012, Council approved a scope change for AECOM work for an additional \$2,346,129 (plus GST). This was a result of changes to the lift station and force main as well as adding construction and post-construction services to the contract. The Odour Control Facility and drop structure design were also included in this scope change. This final \$226,490 (plus taxes) will increase the contract value to AECOM to \$3,440,545 (plus taxes). The entire project cost, including all construction phases, is approximately \$35 million.

REPORT

Elk Point Lift Station

Construction of the Elk Point Lift Station is complete. The force main is primarily complete with some minor modifications required at the discharge end of the pipe to accommodate the outlet drop structure. The lift station will serve three new west side neighbourhoods, as well as several existing neighborhoods, including Confederation. In the past, some residents in the Confederation area have experienced basement flooding; however, the installation of super pipes has mitigated this issue. In addition, a new Borden Place Lift Station has been built to pump excess flows from the area to the Elk Point Lift Station. Diversion of the sanitary sewer from the existing neighborhoods will reduce flow in the interceptor sewer main which runs along the riverbank and will provide additional capacity for future infill development.

Odour Control Facility and Elk Point Lift Station and Force Main

The Odour Control Facility at Arthur Rose Avenue and Wanuskewin Road will treat the air from the drop structure at the end of the 14km force main. The Odour Control Facility is currently being constructed and the drop structure is being awarded with construction to commence this summer. Additional consultant work included staged construction, odour dispersion modelling, additional services for the drop structure, and additional engineering administration for the lift station construction.

Change in Project Scope and Complexity

Due to the change in project scope and complexity of this project, additional engineering fees are needed. The following changes have resulted in a request for additional engineering fees:

1. The Odour Control Facility was expanded to house a future liquid waste disposal site which will eliminate truck traffic in the residential area adjacent to the Wastewater Treatment Plant. Combining the two functions in one building is more cost effective.
2. The drop structure was originally going to be tendered with the force main; however, it was redesigned to reduce odour emissions and tendered separately.
3. The initial tender submissions for the drop structure were too high and subsequently was retendered after design modifications were made to decrease construction costs by an estimated \$500,000.
4. The schedule for the construction and commissioning of the Elk Point Lift Station was extended.

OPTIONS TO THE RECOMMENDATION

There are no other options to this recommendation.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The net cost to the City for the additional engineering services, as submitted by AECOM, would be as follows:

Additional Engineering Services	\$206,490.00
PST (5% of 30% design)	2,244.50
GST (5%)	<u>10,324.50</u>
Total Increase	\$219,059.00
GST Rebate	<u>(10,324.50)</u>
Net Increase Cost to the City	<u>\$208,734.50</u>

A report was presented to Council at its meeting held on June 9, 2014, to have additional funding of \$1,848,000 transferred to Capital Project #1417-8 – Land Development – TR SWR – Blairmore – HI-Force Main – Lift Station to Marquis Trunk, from the Trunk Sewer Reserve and the Prepaid Service Reserve. These additional funds will be used to cover this contract increase.

Budgeted	Unbudgeted	Capital	Operating	Non-Mill Rate	External Funding
\$208,734.50		\$208,734.50		\$208,734.50	

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

There is no public or stakeholder involvement.

COMMUNICATION PLAN

When complete, the project will improve wastewater capacity for the west area of the city; and therefore, will be considered for the 2014 Service, Savings and Sustainability Report. The construction phase of this project will not impact residents or businesses in the area.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

This project should be completed by April 2015.

ENVIRONMENTAL IMPLICATIONS

The recommendation to expand the Engineering Services Agreement with AECOM is not associated with a specific environmental implication. However, the project will provide a measure of flood protection in addition to the other capacity-related sanitary sewer structures on the west side of the city. The overall impact on greenhouse gas emissions has not been quantified.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

There is no CPTED review required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

LEGISLATIVE REPORT NO. 7-2014

Section A – OFFICE OF THE CITY CLERK

**A1) Greater Saskatoon Catholic Schools – By-Election
(File No. CK. 265-1-2014)**

RECOMMENDATION: that Wednesday, October 29, 2014, be named as election day for a by-election to fill the vacancy on the Board of Education for St. Paul's Roman Catholic Separate School Division No. 20 of Saskatchewan.

ADOPTED.

TOPIC AND PURPOSE(S)

The purpose of this report is to establish the date for a by-election to fill the vacancy on the Board of Education for St. Paul's Roman Catholic Separate School Division No. 20. of Saskatchewan.

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REPORT

There is a vacancy on the Board of Education for St. Paul's Roman Catholic Separate School Division No. 20. In accordance with Section 7(1) of *The Local Government Election Act*, City Council is to name a day specified by the board as election day.

At its recent Board meeting, the Board of Education for St. Paul's Roman Catholic Separate School Division No. 20 of Saskatchewan passed the following resolution:

Moved by Trustees Fortosky and Stus that the Board of Education set October 29, 2014 as the by-election date for the trustee vacancy in the City of Saskatoon.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**A2) Appointment of Deputy Mayor – July to December, 2014
(File No. CK. 255-3)**

RECOMMENDATION: that the following be appointed Deputy Mayor for the months indicated:

Councillor E. Olauson	July, 2014
Councillor M. Loewen	August, 2014
Councillor Z. Jeffries	September, 2014
Councillor A. Iwanchuk	October, 2014
Councillor D. Hill	November, 2014
Councillor R. Donauer	December, 2014

ADOPTED.

TOPIC AND PURPOSE(S)

The purpose of this report is to appoint the Deputy Mayor for the months of July to December, 2014.

REPORT

Bylaw No. 9170, *The Procedures and Committees Bylaw, 2014* was passed by City Council on June 9, 2014. The Bylaw comes into force on July 1, 2014.

Section 7 of Bylaw No. 9170 provides for an organizational meeting to be held each year as part of the Regular Business meeting in November. At that meeting, Council shall

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establish the term and rotation schedules for the positions of Deputy Mayor and Acting Mayor.

The Deputy Mayor is to act as the Mayor if the Mayor is unable to perform the duties of Mayor; or the office of Mayor is vacant. Council shall appoint an Acting Mayor if both the Mayor and the Deputy Mayor are unable to perform the duties of Mayor; or both the office of Mayor and the office of Deputy Mayor are vacant. The Acting Mayor shall be the Council member who last acted as Deputy Mayor.

This interim report is being submitted in order to appoint the Deputy Mayor for the months of July to December, 2014, in accordance with Bylaw No. 9170, *The Procedures and Committees Bylaw, 2014*. The recommendation is in keeping with City Council's earlier resolution for appointments of Deputy Mayor for 2014 under Bylaw No. 8198, *The Council and Committee Procedure Bylaw, 2003*, and the practice of appointments being made on a reverse alphabetical basis with a monthly rotation.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**A3) City of Saskatoon Municipal Manual - 2014
(File No. CK. 369-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

I am pleased to present the 2014 City of Saskatoon Municipal Manual for the information of Council.

Copies are available on the City of Saskatoon website at www.saskatoon.ca - City Clerk's Office - Reports and Publications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. 2014 Municipal Manual.

Section B – OFFICE OF THE CITY SOLICITOR

**B1) Proposed Lease of City Boulevard Adjacent to 109 Jessop Avenue
(File No. CK. 4070-2)**

RECOMMENDATION: that City Council consider Bylaw No. 9201.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to provide City Council with Bylaw No. 9201 which implements City Council's decision to enter into a Boulevard Lease Agreement with Mid-West Electric Ltd. to lease 20.49 square meters (220.5 square feet) of the boulevard located at 109 Jessop Avenue.

REPORT

City Council, at its meeting on May 5, 2014, authorized the lease of a portion of the boulevard at 109 Jessop Avenue for an annual fee of \$150.00 plus GST for a term of five years.

The Boulevard Lease Agreement is attached as Schedule "A" to proposed Bylaw No. 9201.

ATTACHMENT

1. Proposed Bylaw No. 9201, *The Boulevard Lease (109 Jessop Avenue) Bylaw, 2014.*

**B2) Proposed Rates - 2014 Water and Sewer Service Inspection and
Boulevard Deposit Rates
(File No. CK. 7780-1)**

RECOMMENDATION: that City Council consider Bylaw No. 9202.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to provide City Council with Bylaw No. 9202 which implements City Council's decision to implement a new rates system for water and sewer connection inspections whereby contractors will be charged on the basis of an hourly inspection rate instead of issuing charges per connection.

REPORT

City Council, at its meeting held on March 31, 2014, considered a report of the General Manager, Transportation & Utilities Department dated March 3, 2014 requesting approval to implement a new rates system for water and sewer connection inspections, including deposit rates for boulevard maintenance, in order to better reflect the costs of providing these services and meet a goal of 100% cost recovery. City Council resolved that, commencing in 2014, contractors will be charged on the basis of an hourly inspection rate as opposed to the former practice of charging per connection. Further, that the fees charged for water and sewer inspection services be amended as outlined in the General Manager's report and that the City Solicitor prepare the necessary bylaw amendment.

In accordance with City Council's instructions, we are pleased to submit Bylaw No. 9202, *The Private Sewer and Water Service Connection Amendment Bylaw, 2014*.

ATTACHMENT

1. Proposed Bylaw No. 9202, *The Private Sewer and Water Service Connection Amendment Bylaw, 2014*.

REPORT NO. 10-2014 OF THE PLANNING AND OPERATIONS COMMITTEE

Composition of Committee

Councillor M. Loewen, Chair
Councillor C. Clark
Councillor T. Davies
Councillor R. Donauer
Councillor P. Lorje

1. **Innovative Housing Incentives Applications
New Rental Construction Land Cost Rebate Program
Baydo Development Corporation – 118/102 Cope Crescent
(Files CK. 750-4 and PL. 952-6-23)**

RECOMMENDATION: 1) that funding of \$449,924 for the construction of 112 purpose-built rental units to be built at 118/102 Cope Crescent by Baydo Development Corporation, be approved;

- 2) that a five-year tax abatement of the residential taxes be applied to the subject properties, commencing the next taxation year, following the completion of construction; and
- 3) that the City Solicitor be instructed to prepare the necessary tax abatement and incentive agreements with Baydo Development Corporation, and that His Worship the Mayor and the City Clerk be authorized to execute these agreements under the Corporate Seal.

ADOPTED.

Attached is a report of the General Manager, Community Services Department, dated May 28, 2014, requesting approval for a grant and tax abatement for a project by Baydo Development Corporation, submitted under the New Rental Construction Land Cost Rebate Program, to create 112 purpose-built rental units in two mixed-use buildings, with main floor commercial components in the Stonebridge neighbourhood.

Your Committee has reviewed this report and supports the above recommendations.

2. Innovative Housing Incentives Applications
Mortgage Flexibilities Support Program
NewRock Developments (Sask) Inc. – 210 Rajput Way
(Files CK. 750-4 and PL. 951-127)

- RECOMMENDATION:**
- 1) that 51 affordable housing units, to be constructed by NewRock Developments (Sask) Inc., at 210 Rajput Way, in the Evergreen Neighbourhood, be designated under the Mortgage Flexibilities Support Program as defined in Innovative Housing Incentives Policy No. C09-002, contingent upon this housing project being fully approved for mortgage loan insurance flexibilities by Genworth Canada and/or Canada Mortgage and Housing Corporation;
 - 2) that funding of up to \$45,000 be approved under Innovative Housing Incentives Policy No. C09-002 for the purpose of constructing two barrier-free show homes; and

- 3) that the City Solicitor be instructed to prepare the necessary incentive agreement with NewRock Developments (Sask) Inc., and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the corporate seal.

ADOPTED.

Attached is a report of the General Manager, Community Services Department, dated June 3, 2014, requesting approval for the designation of 51 affordable ownership units under the Mortgage Flexibilities Support Program, and a grant of \$45,000 for the construction of two barrier-free show homes.

Your Committee has reviewed this report and supports the above recommendations.

**3. Request for Funding
2014 Softball Canada U18 Women's Canadian Softball Championship
(Files CK. 1870-15 and RS. 1870-12-2)**

- RECOMMENDATION:**
- 1) that funding in the amount of \$35,000 be allocated under the Special Event, Sport category to the 2014 Softball Canada U18 Women's Canadian Softball Championship, as this event meets eligibility requirements as outlined in Special Events Policy No. C03-007; and
 - 2) that \$30,000 be released to the host committee on July 2, 2014.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated May 27, 2014, requesting approval for a Special Event Grant for the 2014 Softball Canada U18 Women's Canadian Softball Championship being hosted by the Saskatoon Amateur Softball Association in Saskatoon from August 4 to 10, 2014.

Your Committee has reviewed this report and supports the above recommendations.

**4. Application for Funding Under the Heritage Conservation Program
City Gardener's Site, Victoria Park – 810 Spadina Crescent West
(Files CK. 710-19 and PL. 907-1)**

RECOMMENDATION: that funding be approved to a maximum of \$8,000, through the Heritage Conservation Program, for interpretive signage at the City Gardener's Site.

ADOPTED.

Attached is a memo dated June 6, 2014, from the Secretary, Municipal Heritage Advisory Committee, advising of the Committee's support of the granting of funding under the Heritage Conservation Program for interpretive signage at the City Gardener's Site, as outlined in the report of the General Manager, Community Services Department dated May 12, 2014.

Your Committee has reviewed this report and supports the above recommendation.

**5. Downtown Office and Structured Parking Incentives
(Files CK. 4130-1 and PL. 4130-22)**

RECOMMENDATION: that the proposed amendments to Vacant Lot and Adaptive Reuse Incentive Program Policy No. C09-035 be approved.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated May 28, 2014, requesting approval to amend the Vacant Lot and Adaptive Reuse Incentive Program Policy to add incentives for Downtown Office and Structured Parking, in accordance with the goals of the City Centre Plan.

Your Committee has reviewed this report and supports the above recommendation.

**6. Inquiry – Councillor R. Donauer (October 24, 2011)
Landscaping of Industrial Properties – Artificial Turf
(Files CK. 4139-1 and PL. 4125-14)**

RECOMMENDATION: 1) that the use of artificial turf be permitted to fulfill the required landscaping requirements on industrial properties, subject to conditions; and

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- 2) that the Administration undertake the amendments to the Landscaping Guidelines to accommodate the use of this product.

ADOPTED.

On April 8, 2014, the Planning and Operations Committee considered an information report from the General Manager, Community Services Department in response to an inquiry from Councillor Donauer regarding the possibility of adding artificial turf to the list of acceptable options for landscaping of industrial properties in the city. The report recommended that artificial turf not be permitted.

Considerable discussion took place regarding challenges of landscaping and beautifying in industrial areas; available recyclable artificial turf; the fact that artificial turf is allowed in other areas of the city; potential drainage issues; and the use of pesticides and water consumption associated with grass.

The Committee subsequently resolved that the matter be referred back to the Administration for a further report, including the possibility of allowing only recyclable turf material; the technology that is available regarding drainage; incentives for properties that have landscaping which allows for drainage; the costs that could be saved by allowing artificial turf in terms of time, weeding, water supply, etc.; and clarification regarding how artificial turf would be treated in terms of equivalent run off charges and if it would be treated as hard surface.

Attached is a report of the General Manager, Community Services Department dated May 28, 2014, providing the requested information.

Your Committee has reviewed this report and supports the above recommendations.

**7. 2014 Assistance to Community Groups Cash Grants Program
Social Services Category
(Files CK. 1871-3 and RS. 1870-2)**

RECOMMENDATION: that the May 28, 2014 report of the Social Services Subcommittee be submitted to City Council recommending that grants totalling \$988,244 for 2014 under the Social Services Category, Assistance to Community Groups Cash Grant Program, be approved.

ADOPTED.

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Attached is a report of the Social Services Subcommittee dated May 28, 2014, requesting approval of grants under the Social Services Category of the Assistance to Community Groups Cash Grants Program for 2014.

Your Committee has reviewed this report and supports the above recommendation.

**8. Proposed Comprehensive Downtown Parking Strategy
(Files CK. 4130-1 X 6120-5 and PL. 4130-22-6)**

RECOMMENDATION: that \$200,000 from the Parking Reserve be approved to fund the preparation of the Comprehensive Downtown Parking Strategy.

ADOPTED.

Attached is a report of the General Manager, Community Services Department, dated May 30, 2014, requesting approval to allocate funding to initiate the Comprehensive Downtown Parking Strategy.

Your Committee has reviewed this report and supports the above recommendation.

**9. Advanced Metering Infrastructure (AMI) Project Implementation
Saskatoon Light & Power Capital Project #1250: AMI Implementation
Saskatoon Water Capital Project #1055: AMR Infrastructure
(Files CK. 1000-1 X 1550-2 and WT. 2030-1)**

RECOMMENDATION:

- 1) that Administration be directed to proceed with the implementation of an Advanced Metering Infrastructure (AMI) system for both the electricity and water utilities, and that it be operational by the end of 2015;
- 2) that the Meter Replacement Programs be planned to ensure that all electricity meters are AMI-compatible by the end of 2017 and that all water meters are AMI-compatible by the end of 2019;
- 3) that Administration be directed to negotiate pricing, terms and conditions with Elster Canadian Meter Company Inc. for the supply of:
 - AMI system (data collectors, repeaters and head-end system), estimated at \$1.6 million;
 - Annual support contract (15 years), estimated at \$120,000 per year;

- 26,700 electricity meters to complete the deployment, with staged delivery between 2014 and 2017, estimated at \$3.625 million; and,
 - 69,000 communication modules for the water meters, with staged delivery between 2015 and 2019, estimated at \$4.9 million;
- and report back to City Council with the appropriate recommendations;

- 4) that a Request for Proposals (RFP) be issued for the supply of a Meter Data Management system at an estimated cost of \$1.1 million, and report back to City Council with the appropriate recommendations;
- 5) that \$1.0 million be returned from Capital Project 724 – Electricity Meters to the Electrical Distribution Replacement Reserve; and
- 6) that an adjustment to the project budget for Capital Project 1250 – AMI Implementation be made in the amount of \$1.0 million from the Electrical Distribution Replacement Reserve.

ADOPTED.

Attached is a report of the General Manager, Transportation and Utilities Department, dated May 28, 2014, requesting approval for the implementation of an Advanced Metering Infrastructure system for electricity and water metering.

Your Committee has reviewed this report and supports the above recommendations.

10. 2014 Urban Design Streetscape Projects Update
(Files CK. 4110-1 and PL. 217-115)

RECOMMENDATION: that the information be received.

Attached is a report of the General Manager, Community Services Department dated June 3, 2014, providing an update on the scope of streetscape improvements to occur on 20th Street West and Central Avenue in 2014.

Your Committee reviewed this report and requested that the Administration provide a breakdown of the additional \$300,000 that will be required in 2015 to complete the full

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scope of the 20th Street West Streetscape project. The Administration will distribute the requested information at the City Council meeting.

The City Clerk distributed copies of an additional funding breakdown which was requested by the Planning and Operations Committee as noted above.

IT WAS RESOLVED: that the information be received.

**11. Leisure Centre Market Research Survey Report
(Files CK. 5500-1 and RS. 430-9)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated May 28, 2014, providing an overview of a Leisure Centre Market Research Survey, conducted by Fast Consulting.

Your Committee has reviewed this report and is submitting it to City Council for information.

**12. Growing Forward! Shaping Saskatoon Project Update
(Files CK. 4110-2 and PL. 4110-12-7)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated May 28, 2014, providing information regarding two reports (Growth Plan Summary Report #1 and Winter 2014 Engagement Summary Report) that have been prepared regarding the Growing Forward! Shaping Saskatoon initiative.

Your Committee has reviewed this report and is submitting it to City Council for information.

**13. Civic Heritage Policy – Companion Document
(Files CK. 710-1 and PL. 710-8)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a memo dated June 6, 2014, from the Secretary, Municipal Heritage Advisory Committee, forwarding a report of the General Manager, Community Services Department dated April 23, 2014, regarding the Civic Heritage Policy – Companion Document and the Civic Heritage Policy.

Your Committee has reviewed the report and is submitting it to City Council for information.

A copy of the City of Saskatoon Heritage Plan can be viewed on the City of Saskatoon's website at www.saskatoon.ca by clicking "R" for Reports to Council.

**14. 2013 Annual Report – Cultural Diversity and Race Relations Committee
(File No. CK. 430-29)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a memo dated May 27, 2014, from the Secretary, Cultural Diversity and Race Relations Committee, requesting that the 2013 Annual Report of the Cultural Diversity and Race Relations Committee be submitted to City Council for information.

Your Committee has reviewed the annual report and is submitting it to City Council for information.

REPORT NO. 10-2014 OF THE ADMINISTRATION AND FINANCE COMMITTEE

Composition of Committee

Councillor T. Paulsen, Chair
Councillor D. Hill
Councillor A. Iwanchuk
Councillor Z. Jeffries
Councillor E. Olauson

**1. Building Better Roads – Communications
(Files CK. 365-1 x 6315-1 and CP. 365-9)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a report of the General Manager, Corporate Performance Department dated May 21, 2014, giving an overview of the communications plan for the Building Better Roads initiative, including how the repair, maintenance and construction programs under the initiative are being communicated.

Your Committee expressed an interest in the City exploring the use of Google Maps as an interactive map for construction detours.

Following review of this matter, your Committee submits the report for information.

**2. U-Pass Agreement Between the City of Saskatoon and University of Saskatchewan Graduate Students' Association
(Files CK. 7312-1 and WT. 7314-1)**

RECOMMENDATION:

- 1) that the Administration be directed to finalize an agreement with the Graduate Students' Association (GSA) for a U-Pass Program based on the terms of this report; and
- 2) that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the corporate seal.

ADOPTED.

Your Committee has reviewed and supports the attached report of the General Manager, Transportation and Utilities Department dated May 27, 2014, seeking approval to finalize an agreement with the GSA (Graduate Students' Association) for a permanent U-Pass Program. Administrations from both Saskatoon Transit and the GSA have deemed the pilot a success.

3. Inquiry – Councillor M. Loewen (August 15, 2012)
Exhibition Residential Parking Permit Program
(Files CK. 6120-4-2 and CK. 6120-5)

- RECOMMENDATION:**
- 1) that the changes to the Exhibition Residential Parking Permit Program, as described in the report of the General Manager, Transportation and Utilities Department dated May 28, 2014, be approved;
 - 2) that Bylaw No. 7200, The Traffic Bylaw be amended to include the changes in the report of the General Manager, Transportation and Utilities Department dated May 28, 2014; and
 - 3) that the City Solicitor be requested to prepare the necessary amendments to Bylaw No. 7200, The Traffic Bylaw for approval by City Council.

ADOPTED.

Your Committee has reviewed and supports the attached report of the General Manager, Transportation and Utilities Department dated May 28, 2014, recommending modifications to the Exhibition Residential Parking Permit Program to discourage crossover parking within the original permit area. Bylaw No. 7200, The Traffic Bylaw, will be updated to reflect these changes.

4. Inquiry – Former Councillor B. Pringle (March 1, 2010)
Veterans' Parking
(File CK. 6120-1)

- RECOMMENDATION:** that the City of Saskatoon continue the Veterans' Parking Permit program and expand criteria to include Afghanistan Veterans, under the same parameters as the current program.

Attached is a report of the General Manager, Transportation and Utilities Department dated May 12, 2014, providing information on the Veteran Parking Program and an inquiry from former Councillor B. Pringle.

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Your Committee expressed it was in support of continuing with the Veterans Parking Permit Program and expanding the criteria to include Afghanistan Veterans and puts forward the above-noted recommendation.

Items B9) through B12) of Communications to Council were brought forward and considered:

'9) Sharon Elder, dated June 16

Commenting on Veterans' parking. (File No. CK. 6120-1)

10) Shirley Dowie, dated June 16

Commenting on Veterans' parking. (File No. CK. 6120-1)

11) Donald Field, dated June 16

Commenting on Veterans' parking. (File No. CK. 6120-1)

12) Michael Grisdale, dated June 17

Commenting on Veterans' parking. (File No. CK. 6120-1)

IT WAS RESOLVED: that the recommendation of the Administration and Finance Committee be adopted.

**5. Capital Project #2011 – Transportation Model Development & Design
2013 Household Travel Survey
(Files CK. 6330-1 and CK. 6332-28)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a report of the General Manager, Transportation and Utilities Department dated May 26, 2014, providing follow-up information from the completion of the Saskatoon and Region Household Travel Survey conducted in the fall of 2013.

Your Committee reviewed this matter with the Administration. It was noted that the Travel Demand Model is anticipated to be available early 2015. Your Committee was also interested in receiving information at Council with respect to transit use statistics and if Calgary had also experienced a drop in transit use.

Following review of this matter, your Committee submits the report for information.

- 6. Capital Project #2435 – Airport Drive Arterial Expansion
AND
Inquiry – Former Councillor G. Wyant (May 25, 2010)
Possible Widening of 45th Street
(Files CK. 6000-1 x CK. 6000-1 and IS 6330-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a report of the General Manager, Transportation and Utilities Department dated May 17, 2014, providing information on the plans for improving the capacity along Airport Drive and 45th Street in the Airport Business Area.

Following review of this matter, your Committee submits the report for information.

- 7. Inquiry – Councillor E. Olauson (January 6, 2014)
Processes to Account for Annual Investment in
Roadway Infrastructure
(File CK. 6000-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a report of the General Manager, Transportation and Utilities Department dated May 28, 2014, providing information in response to an inquiry from Councillor E. Olauson regarding the 4.29% tax increase and that it is in fact directed to improving the City of Saskatoon roadways.

Following review of this matter, your Committee submits the report for information.

REPORT NO. 5-2014 OF THE LAND BANK COMMITTEE

Composition of Committee

Councillor T. Davies, Chair
Councillor R. Donauer
Councillor Z. Jeffries
Councillor M. Loewen
Councillor P. Lorje

**1. Request to Price City-Owned Property (114 Brookmore Crescent)
Briarwood Neighbourhood
(Files No. CK. 4215-1, AF. 4214-1 and LA. 4217-014-005)**

- RECOMMENDATION:**
- 1) that the Director of Saskatoon Land be authorized to sell 114 Brookmore Crescent (Lot 4, Block 112, Plan 97S00506 Ext 5) to the highest bidder, through a public tender process, with a reserve bid price;
 - 2) that if the lot is not sold through the tender process, it be placed for sale over-the-counter on a first-come, first-served basis;
 - 3) that the Director of Saskatoon Land be authorized to administer development controls for the lot; and
 - 4) that the City Solicitor be requested to prepare the Sale Agreement and that his Worship the Mayor and the City Clerk be authorized to execute the Agreement under the Corporate Seal.

ADOPTED.

The following is a report of the CFO and General Manager, Asset & Financial Management Department, dated June 4, 2014, requesting approval to sell 114 Brookmore Crescent by public tender to the highest bidder and to administer development controls on the subject lot.

TOPIC AND PURPOSE

The purpose of this report is to obtain approval to sell 114 Brookmore Crescent (Attachment 1) by public tender to the highest bidder and to administer development controls on the subject lot.

REPORT HIGHLIGHTS

1. The subject lot will be tendered with a reserve price of \$170,000.
2. The property will have a build time requirement of two years and will be offered by public tender to eligible contractors only.
3. Development controls will be placed on the lot, consistent with other properties in the neighbourhood.

STRATEGIC GOAL

The sale of this lot supports the City of Saskatoon's Strategic Goals of Asset and Financial Sustainability and Sustainable Growth. Through the sale of this lot there is a reduced reliance on residential property taxes. The sale of this lot, and the subsequent development, will provide opportunity for infill development in an established neighbourhood.

BACKGROUND

On March 31, 2014, City Council approved the purchase of the lot located at 114 Brookmore Crescent in the Briarwood neighbourhood. The property was acquired from the property owner, who originally bought the property in July 2001. As construction of a dwelling on the property had not been initiated, the lot has been vacant for 13 years. Residential lots sold by the City in the Briarwood neighbourhood were not subject to a build time requirement, as is now in place for all single-family lot sale transactions.

There have been several complaints from neighbouring property owners regarding the state of the lot. The majority of complaints received were related to the lot being vacant for several years, while all surrounding homes have been completed.

REPORT

Pricing

A reserve price for the lot has been determined using a comparable analysis of pricing for similar lots in the Saskatoon market. Consideration of the particular locational characteristics of this lot has been factored into the reserve price and includes the benefits of being in an established neighbourhood. The recommended price for the subject lot is \$170,000.

Build Time Requirement

The lot will have a two-year build time requirement to complete construction of the home. Construction may begin once possession of the lot is granted and the build requirement will commence from the date of possession. To increase the probability of a timely build on the lot, it is recommended that the public tender be

limited to registered eligible contractors (home builders) in good standing with Saskatoon Land.

Development Controls

A variety of development controls are being proposed on this lot in order to integrate the dwelling into the neighbourhood and ensure continuity with adjacent homes.

Development controls for the subject lot are as follows:

- 1) No dwelling shall be constructed on the lot which has an above grade floor area (excluding attached decks, patios and garages) less than:
 - I. 1,200 square feet in the case of a bungalow, bi-level or split-level dwelling;
 - II. 1,500 square feet in the case of a two-story dwelling;
- 2) The dwelling must be constructed with a minimum double-wide attached garage. The garage must be constructed at the same time as the dwelling is built. Minimum inside dimensions shall be 5.4 metres wide and 6.0 metres long;
- 3) The roof of the principal dwelling shall have a minimum 6/12 pitch;
- 4) On the front building facade, a minimum of two exterior building materials are required. One of the materials must be stucco and be no less than 200 square feet in area; and
- 5) The garage must be attached to the front of the house and must be located on the right side of the property when facing the property from the street.

Saskatoon Land will review the approved front elevation plans for the home prior to the building permit being issued.

OPTIONS TO THE RECOMMENDATION

The only other option would be not to proceed with the sale of the land at this time.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The proceeds from the sale of this land will be allocated to the Property Realized Reserve.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

As the subject of this report involves the sale of one lawfully existing single-family lot, public and/or stakeholder involvement is not required.

COMMUNICATION PLAN

Notice of the Public Tender will be advertised in The StarPhoenix a minimum of two Saturdays prior to the closing date and will be posted on Saskatoon Land's webpage on the City's website.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

The intent of this report is to price and tender one residential lot. There is no follow-up is required.

ENVIRONMENTAL IMPLICATIONS

No environmental and/or greenhouse gas implications have been identified at this time.

PRIVACY IMPLICATIONS

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

ATTACHMENT

1. Map of 114 Brookmore Crescent.'

Your Committee has reviewed the report with the Administration and supports the above recommendations.

**2. Kensington Neighbourhood – Cost Sharing Agreement
(Files No. CK. 4110-44, AF. 4131-1 and LA. 4131-26-2)**

- RECOMMENDATION:**
- 1) that the City Solicitor be requested to prepare the final agreement required to implement cost sharing among developers in the Kensington neighbourhood as outlined in the report of the General Manager, Asset & Financial Management Department dated June 5, 2014; and
 - 2) that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

ADOPTED.

Attached is a report of the CFO and General Manager, Asset & Financial Management Department, dated June 5, 2014, requesting approval for a cost sharing agreement related to neighbourhood improvements borne by the various ownership groups involved in the development of the Kensington neighbourhood.

Your Committee has reviewed the report with the Administration and supports the above recommendations.

**3. Land Purchase and Direct Sale – Shell Canada Products – South West Industrial Area
(Files No. CK. 4020-1 x 4215-1, AF. 4020-1, AF. 4214-1 and LA. 4221-14-016)**

- RECOMMENDATION:**
- 1) that the Director of Saskatoon Land be authorized to purchase Lot 17, Block 183, Plan 102125494 from Shell Canada Products (Attachment 1), at a price of \$1,300,000;
 - 2) that the Director of Saskatoon Land be authorized to offer, by direct sale, Parcel 1 & Parcel 2 (Attachment 2) to Shell Canada Products, for the purpose of constructing a fuel service station and convenience store; and

- 3) that the City Solicitor be requested to prepare the Purchase and Direct Sale Agreement and that His Worship the Mayor and City Clerk be authorized to execute the Agreement under the Corporate Seal.

ADOPTED.

Attached is a report of the CFO & General Manager, Asset & Financial Management Department dated June 9, 2014, requesting authorization to exchange and sell land on 11th Street West with Shell Canada Products.

Your Committee has reviewed the report with the Administration and supports the above recommendations.

REPORT NO. 11-2014 OF THE EXECUTIVE COMMITTEE

Composition of Committee

His Worship Mayor D. Atchison, Chair
Councillor C. Clark
Councillor T. Davies
Councillor R. Donauer
Councillor D. Hill
Councillor A. Iwanchuk
Councillor Z. Jeffries
Councillor M. Loewen
Councillor P. Lorje
Councillor E. Olauson
Councillor T. Paulsen

1. **Dedication of Fire Station No. 7
3550 Wanuskewin Road
In Honour of Retired Fire Chief Brian Bentley
(File No. CK. 630-1)**

RECOMMENDATION: that the Saskatoon Fire Department be granted approval to dedicate Fire Station No. 7, 3550 Wanuskewin Road, in honour of retired Fire Chief Brian Bentley.

ADOPTED.

Your Committee has considered the following report of the Fire Chef dated June 10, 2014, and is pleased to submit the above recommendation.

TOPIC AND PURPOSE

The purpose of this report is to seek approval to dedicate Fire Station No. 7, 3550 Wanuskewin Road, in honour of retired Fire Chief Brian Bentley.

REPORT HIGHLIGHTS

1. In the past, Saskatoon fire stations have been dedicated to retired Fire Chiefs.
2. Currently, only two stations have not been dedicated – Fire Station No. 7 and Fire Station No. 8.
3. Retired Fire Chief Brian Bentley's preference is Fire Station No. 7.

STRATEGIC GOAL

This report supports the Strategic Goal of Quality of Life.

BACKGROUND

Traditionally, Saskatoon fire stations have been dedicated to retired Fire Chiefs. Currently, only two stations in Saskatoon remain undedicated - Fire Station No. 7, 3550 Wanuskewin Road, and Fire Station No. 8, 207 Slimmon Road.

REPORT

Your Administration is not requesting that the facility be named after retired Fire Chief Bentley, but as per past practice, that it be dedicated in his honour recognizing his tenure as Fire Chief.

In consultation with retired Fire Chief Bentley, he has indicated that his preference is Fire Station No. 7. A dedication ceremony will be planned at Fire Station No. 7, with retired Fire Chief Bentley, his family and invited guests. A portrait of Chief Bentley will be displayed in a prominent location in the station.

The two most recent dedications took place in 2004 - Fire Station No. 9, 870 Attridge Drive, in honour of retired Fire Chief Bill Hewitt, and Fire Station No. 6, 3309 Taylor Street East, posthumously in honour of retired Fire Chief Chuck Sebestyen.

OPTIONS TO THE RECOMMENDATION

The option to the recommendation is that the request be denied and Fire Station No. 7 not be dedicated at this time.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

No public and/or stakeholder involvement is required.

COMMUNICATION PLAN

If the request is approved by City Council, a dedication ceremony will be planned at a future date. City Council will be advised when the dedication ceremony is scheduled.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

Summer/Fall of 2014.

ENVIRONMENTAL IMPLICATIONS

There are no environmental/greenhouse gas implications.

PRIVACY IMPLICATIONS

There are no privacy implications at this time.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.”

His Worship the Mayor assumed the Chair.

Moved by Councillor Lorje, Seconded by Councillor Clark,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

COMMUNICATIONS TO COUNCIL

B. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL

The following communications were submitted and dealt with as stated:

1) Don Somers, Host Team Member, Dakota Dunes Open Saskatchewan Professional Golf Association (PGA) Tour Canada, dated June 4

Requesting an exemption of the bylaw prohibiting playing golf in parks for the 5th Annual Golf Fest at River Landing on July 2, 2014 (July 3, 2014 as an alternate date). (File No. CK. 205-1)

RECOMMENDATION: that the request for an exemption of the bylaw prohibiting playing golf in parks for the 5th Annual Golf Fest at River Landing on July 2, 2014 (July 3, 2014 as an alternate date) be approved subject to any administrative conditions.

Moved by Councillor Hill, Seconded by Councillor Loewen,

THAT the request for an exemption of the bylaw prohibiting playing golf in parks for the 5th Annual Golf Fest at River Landing on July 2, 2014 (July 3, 2014 as an alternate date) be approved subject to any administrative conditions.

CARRIED.

2) Chelsea Wright, Silverwood Heights Community Association dated June 4

Requesting the temporary closure of Silverwood Road, between the North and South Entrances of Ball Crescent, on September 13, 2014, from 4:30 p.m. to 9:00 p.m. for Fun Day in the Pak event. (File No. CK. 205-1)

RECOMMENDATION: that, subject to any administrative conditions/concerns, the request be approved.

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Moved by Councillor Hill, Seconded by Councillor Loewen,

THAT, subject to any administrative conditions/concerns, the request be approved.

CARRIED.

3) Dionisio Florida, Answering the Call of the Poor (ANCOP), dated June 9

Requesting an extension to the time where amplified sound can be heard under the Noise Bylaw, on August 24, 2014, from 8:00 a.m. to 6:00 p.m., at Kiwanis Park, for 7km fundraising walk event. (File No. CK. 185-9)

RECOMMENDATION: that the request for an extension to the time where amplified sound can be heard under the Noise Bylaw, on August 24, 2014, from 8:00 a.m. to 6:00 p.m., at Kiwanis Park, for 7km fundraising walk event be approved subject to any administrative conditions.

Moved by Councillor Hill, Seconded by Councillor Loewen,

THAT the request for an extension to the time where amplified sound can be heard under the Noise Bylaw, on August 24, 2014, from 8:00 a.m. to 6:00 p.m., at Kiwanis Park, for 7km fundraising walk event be approved subject to any administrative conditions.

CARRIED.

4) John Orr, Slavic Community Centre Inc., dated June 10

Requesting the temporary closure of 24th Street, between City Hall and 3rd Avenue United Church, on 3rd Avenue North, including the alley between 3rd and 4th Avenues, from 6:00 p.m. to 11:00 p.m., for Folkfest 2014, August 14 to 16, 2014.

RECOMMENDATION: that, subject to any administration conditions/concerns, the request be approved.

Moved by Councillor Hill, Seconded by Councillor Loewen,

THAT, subject to any administrative conditions/concerns, the request be approved.

CARRIED.

5) Brian Swidrovich, Volunteer Director, Canada Remembers Our Heroes dated June 9

Providing information on 2014 tribute project being held on August 9, 2014, in Herzberg Park. (File No. CK. 205-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Hill, Seconded by Councillor Loewen,

THAT the information be received.

CARRIED.

6) Nathan Holowaty, Verb Magazine, dated June 11

Requesting temporary partial lane closure on Spadina Crescent adjacent to Friendship Park, between Broadway Avenue and the Traffic Bridge on July 1, 2014, from 11:00 a.m. and 10:00 p.m. for the Canada Day Arts and Culture Festival. (File No. CK. 205-1)

RECOMMENDATION: that, subject to any administrative conditions/concerns, the request be approved.

Moved by Councillor Hill, Seconded by Councillor Loewen,

THAT, subject to any administrative conditions/concerns, the request be approved.

CARRIED.

7) Jenna Gaube, Captive Audience, dated June 13

Requesting the temporary closure of 21st Street, between Spadina Crescent and 4th Avenue South, on August 9, 2014, from 12 Noon to 5:00 p.m. for Sasktel's 25th Anniversary event. (File No. CK. 205-1)

RECOMMENDATION: that, subject to any administrative conditions/concerns, the request be approved.

Moved by Councillor Hill, Seconded by Councillor Loewen,

THAT, subject to any administrative conditions/concerns, the request be approved.

CARRIED.

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8) Board of Directors, Nuit Blanche Saskatoon Contemporary Arts Festival Inc., dated June 15

Requesting an extension to the time where amplified sound can be heard, under the Noise Bylaw, on September 27, 2014, from 8:00 p.m. to 2:00 a.m. for Nuit Blanche festival event, and also requesting the following temporary road closures on that day:

- 20th Street West, between Idylwyld Drive and Avenue E South (3 p.m. to 8 a.m.)
- 19th Street West, between Avenue C South and Avenue A South (6 p.m. to 8 a.m.)
- Avenue A South, between 20th Street West and Spadina Crescent (6 p.m. to 8 a.m.)
- Avenue B South, between 21st Street West and Spadina Crescent (6 p.m. to 8 a.m.)
- Avenue C South, between 19th Street West and 21st Street West (6 p.m. to 8 a.m.)
- Sonnenschein Way, between Avenue B South and Avenue A South (6 p.m. to 8 a.m.)

- RECOMMENDATION:**
- 1) that the request for an extension to the time where amplified sound can be heard under the Noise Bylaw, on September 27, 2014, from 8:00 p.m. to 2:00 a.m. for Nuit Blanche festival event be approved; and
 - 2) that, subject to any administrative conditions/concerns, the request for temporary street closures be approved.

Moved by Councillor Hill, Seconded by Councillor Loewen,

- 1) *that the request for an extension to the time where amplified sound can be heard under the Noise Bylaw, on September 27, 2014, from 8:00 p.m. to 2:00 a.m. for Nuit Blanche festival event be approved; and*
- 2) *that, subject to any administrative conditions/concerns, the request for temporary street closures be approved.*

CARRIED.

9) Sharon Elder, dated June 16

Commenting on Veterans' parking. (File No. CK. 6120-1)

10) Shirley Dowie, dated June 16

Commenting on Veterans' parking. (File No. CK. 6120-1)

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11) Donald Field, dated June 16

Commenting on Veterans' parking. (File No. CK. 6120-1)

12) Michael Grisdale, dated June 17

Commenting on Veterans' parking. (File No. CK. 6120-1)

RECOMMENDATION: that the letters be considered with Clause 4, Report No. 10-2014 of the Administration and Finance Committee.

DEALT WITH EARLIER. SEE PAGE NO. 103.

13) Mark Docherty, Minister of Parks, Culture and Sport, dated June 16

Forwarding copy of letter to Myrt Ryhorchuk regarding the Meewasin Valley Authority. (File No. CK. 180-6)

RECOMMENDATION: that the information be received.

Moved by Councillor Hill, Seconded by Councillor Loewen,

THAT the information be received.

CARRIED.

14) Don Somers, River Lights Festival Inc., dated June 16

Requesting an extension to the time where amplified sound can be heard, under the Noise Bylaw, to 11:00 p.m. on Friday, July 18, from 9:00 a.m. to 11:00 p.m. on Saturday, July 19, and 10:00 a.m. to 6:00 p.m. on Sunday, July 20, 2014.

RECOMMENDATION: that the request for an extension to the time where amplified sound can be heard, under the Noise Bylaw, to 11:00 p.m. on Friday, July 18, from 9:00 a.m. to 11:00 p.m. on Saturday, July 19, and 10:00 a.m. to 6:00 p.m. on Sunday, July 20, 2014 be approved.

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Moved by Councillor Hill, Seconded by Councillor Loewen,

THAT the request for an extension to the time where amplified sound can be heard, under the Noise Bylaw, to 11:00 p.m. on Friday, July 18, from 9:00 a.m. to 11:00 p.m. on Saturday, July 19, and 10:00 a.m. to 6:00 p.m. on Sunday, July 20, 2014 be approved.

CARRIED.

15) Verna Boehm, dated June 17

Commenting on Pride Week. (File No. CK. 205-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Hill, Seconded by Councillor Loewen,

THAT the information be received.

CARRIED.

16) Chad Turgeon, dated June 17

Commenting on solar roadways. (File No. CK. 2000-5)

RECOMMENDATION: that the information be received.

Moved by Councillor Hill, Seconded by Councillor Loewen,

THAT the information be received.

CARRIED.

17) Elaine Long, Secretary, Development Appeals Board, dated June 6

Submitting Notice of Hearing of the Development Appeals Board respecting the property located at 406 109th Street West. (File No. CK. 4352-1)

RECOMMENDATION: that the information be received.

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Moved by Councillor Hill, Seconded by Councillor Loewen,

THAT the information be received.

CARRIED.

18) Elaine Long, Secretary, Development Appeals Board, dated June 10

Submitting Notice of Hearing of the Development Appeals Board respecting the property located at 1410 Byers Crescent. (File No. CK. 4352-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Hill, Seconded by Councillor Loewen,

THAT the information be received.

CARRIED.

19) Elaine Long, Secretary, Development Appeals Board, dated June 10

Submitting Notice of Hearing of the Development Appeals Board respecting the property located at 1125 Avenue N South. (File No. CK. 4352-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Hill, Seconded by Councillor Loewen,

THAT the information be received.

CARRIED.

C. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION

**1) Kathy Rintoul, Executive Director, Ministry of Government Relations
Government of Saskatchewan, dated June 2**

Providing information on municipal revenue sharing. (File No. CK. 1860-1) **(Referred to the Administration for further handling.)**

2) Bonny Bryant, Director of Grants Administration, Ministry of Government Relations, Government of Saskatchewan, dated June 2

Providing information on Grants-in-Lieu. (File No. CK. 1860-1) **(Referred to the Administration for further handling.)**

3) Mike Halvorson, dated June 4

Commenting on odours from business on Miners Avenue. (File No. CK. 375-1) **(Referred to the Administration to respond to the writer.)**

4) Kyle Loehndorf, dated June 4

Commenting on crime in Canada. (File No. CK. 150-1) **(Referred to the Board of Police Commissioners for further handling and any response to the writer.)**

5) Michael Howie, Association of Fur-Bearing Animals, dated June 4

Commenting on recent incidence regarding animal traps. (File No. CK. 151-1) **(Referred to the Administration for further handling and to respond to the writer.)**

6) Nasir Muhammad, dated June 5

Commenting on street cleaning on Rosewood Boulevard. (File No. CK. 6315-3) **(Referred to the Administration for further handling and to respond to the writer.)**

7) Elisabeth Guenter, dated June 6

Commenting on the use of the Field House by various groups. (File No. CK. 600-3) **(Referred to the Administration for further handling and to respond to the writer.)**

8) Jonas Kiedrowski, dated June 5

Commenting on the use of the word "customer". (File No. CK. 150-1) **(Referred to the Administration for further handling and to respond to the writer.)**

9) Allan Regehr, dated June 9

Commenting on bridge funding. (File No. CK. 6050-1) **(Referred to the Administration for further handling and to respond to the writer.)**

10) Erica Griffin, dated June 9

Commenting on construction near Stonebridge. (File No. CK. 4131-27) **(Referred to the Administration for further handling and to respond to the writer.)**

11) Denise Beaulieu, dated June 9

Commenting on infill development. (File No. CK. 4131-1) **(Referred to the Administration for further handling and to respond to the writer.)**

12) Mark Symbalisy, dated June 9

Commenting on cycling. (File No. CK. 6000-5) **(Referred to the Administration for further handling and to respond to the writer.)**

13) Joshua Crosby, dated June 10

Commenting on proposed new bridges. (File No. CK. 6050-8) **(Referred to the Administration for further handling and to respond to the writer.)**

14) Vivian Knisley, dated June 10

Commenting on seniors' rates at leisure centres. (File No. CK. 1720-3) **(Referred to the Administration for further handling and to respond to the writer.)**

15) Sheri Reddekopp, dated June 13

Commenting on rates at leisure centres. (File No. CK. 1720-3) **(Referred to the Administration for further handling and to respond to the writer.)**

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16) Marcus Storey, dated June 12

Commenting on 19th Street. (File No. CK. 6320-1) **(Referred to the Administration for further handling and to respond to the writer.)**

17) Sherry Young, dated June 12

Commenting on street sweeping. (File No. CK. 6120-5) **(Referred to the Administration for further handling and to respond to the writer.)**

18) Pat Shinkewski, dated June 11

Commenting on the sidewalk on Valens Drive. (File No. CK. 6220-1) **(Referred to the Administration for further handling and to respond to the writer.)**

19) Brooke Sittler, dated June 16

Commenting on bus service from Stonebridge to downtown. (File No. CK. 7310-1) **(Referred to the Administration for further handling and to respond to the writer.)**

20) Ken Achs, Mid-West Group, dated June 17

Commenting on protected bike lanes. (File No. CK. 6000-5) **(Referred to the Administration for review and join to the file.)**

21) Judee Strickland, dated June 17

Commenting on boulevard maintenance. (File No. CK. 4070-1) **(Referred to the Administration for further handling and to respond to the writer.)**

RECOMMENDATION: that the information be received.

Moved by Councillor Iwanchuk, Seconded by Councillor Paulsen,

THAT the information be received.

CARRIED.

INQUIRIES

**Councillor A. Iwanchuk
Pedestrian-Activated Crosswalk or Traffic Light
Confederation Drive and John A. MacDonald Road
(File No. CK. 6150-3)**

Would the Administration please report on the possibility of installing a pedestrian-activated crosswalk or a traffic light at Confederation Drive and John A. MacDonald Road. This intersection has become increasingly busy and it is difficult for pedestrians to cross, as well as for vehicles to turn west onto Confederation Drive.

**Councillor Z. Jeffries
Installation of Bidirectional Electricity Meters for New Building Construction
(File No. CK. 2000-5)**

Can the Administration please report on the feasibility of mandating the installation of bidirectional electricity meters for new building construction.

**Councillor Z. Jeffries
Energy Efficient Building Standards in New Dwelling Construction
(File No. CK. 4110-1)**

Many communities in Canada have local bylaws that mandate energy efficient building standards in new dwelling construction. Can the Administration please report on what other communities have implemented in this regard. As well as, the feasibility of requiring green building elements, including but not limited to, energy efficient windows, dual flush toilets, energy usage display meters, heat recovery ventilators, and vertical solar access shafts.

INTRODUCTION AND CONSIDERATION OF BYLAWS

Bylaw 9195

Moved by Councillor Lorje, Seconded by Councillor Clark,

THAT permission be granted to introduce Bylaw No. 9195, being "The Official Community Plan Amendment Bylaw, 2014 (No. 6)" and to give same its first reading.

CARRIED.

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The bylaw was then read a first time.

Moved by Councillor Lorje, Seconded by Councillor Hill,

THAT Bylaw No. 9195 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Lorje, Seconded by Councillor Iwanchuk,

THAT Council go into Committee of the Whole to consider Bylaw No. 9195.

CARRIED.

Council went into Committee of the Whole with Councillor Lorje in the Chair.

Committee arose.

Councillor Lorje, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9195 was considered clause by clause and approved.

Moved by Councillor Lorje, Seconded by Councillor Paulsen,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Lorje, Seconded by Councillor Jeffries,

THAT permission be granted to have Bylaw No. 9195 read a third time at this meeting.

CARRIED UNANIMOUSLY.

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Moved by Councillor Lorje, Seconded by Councillor Olauson,

THAT Bylaw No. 9195 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

Bylaw 9196

Moved by Councillor Lorje, Seconded by Councillor Clark,

THAT permission be granted to introduce Bylaw No. 9196, being "The Zoning Amendment Bylaw, 2014 (No. 13)" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Lorje, Seconded by Councillor Hill,

THAT Bylaw No. 9196 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Lorje, Seconded by Councillor Iwanchuk,

THAT Council go into Committee of the Whole to consider Bylaw No. 9196.

CARRIED.

Council went into Committee of the Whole with Councillor Lorje in the Chair.

Committee arose.

Councillor Lorje, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9196 was considered clause by clause and approved.

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Moved by Councillor Lorje, Seconded by Councillor Paulsen,
THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Lorje, Seconded by Councillor Jeffries,
THAT permission be granted to have Bylaw No. 9196 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Lorje, Seconded by Councillor Olauson,
THAT Bylaw No. 9196 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

Bylaw 9197

Moved by Councillor Lorje, Seconded by Councillor Clark,
THAT permission be granted to introduce Bylaw No. 9197, being "The Official Community Plan Amendment Bylaw, 2014 (No. 7)" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Lorje, Seconded by Councillor Hill,
THAT Bylaw No. 9197 be now read a second time.

CARRIED.

The bylaw was then read a second time.

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Moved by Councillor Lorje, Seconded by Councillor Iwanchuk,

THAT Council go into Committee of the Whole to consider Bylaw No. 9197.

CARRIED.

Council went into Committee of the Whole with Councillor Lorje in the Chair.

Committee arose.

Councillor Lorje, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9197 was considered clause by clause and approved.

Moved by Councillor Lorje, Seconded by Councillor Paulsen,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Lorje, Seconded by Councillor Jeffries,

THAT permission be granted to have Bylaw No. 9197 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Lorje, Seconded by Councillor Olauson,

THAT Bylaw No. 9197 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

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Bylaw 9198

Moved by Councillor Lorje, Seconded by Councillor Clark,

THAT permission be granted to introduce Bylaw No. 9198, being "The Official Community Plan Amendment Bylaw, 2014 (No. 8)" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Lorje, Seconded by Councillor Hill,

THAT Bylaw No. 9198 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Lorje, Seconded by Councillor Iwanchuk,

THAT Council go into Committee of the Whole to consider Bylaw No. 9198.

CARRIED.

Council went into Committee of the Whole with Councillor Lorje in the Chair.

Committee arose.

Councillor Lorje, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9198 was considered clause by clause and approved.

Moved by Councillor Lorje, Seconded by Councillor Paulsen,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

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Moved by Councillor Lorje, Seconded by Councillor Jeffries,

THAT permission be granted to have Bylaw No. 9198 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Lorje, Seconded by Councillor Olauson,

THAT Bylaw No. 9198 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

Bylaw 9199

Moved by Councillor Lorje, Seconded by Councillor Clark,

THAT permission be granted to introduce Bylaw No. 9199, being "The Zoning Amendment Bylaw, 2014 (No. 14)" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Lorje, Seconded by Councillor Hill,

THAT Bylaw No. 9199 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Lorje, Seconded by Councillor Iwanchuk,

THAT Council go into Committee of the Whole to consider Bylaw No. 9199.

CARRIED.

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Council went into Committee of the Whole with Councillor Lorje in the Chair.

Committee arose.

Councillor Lorje, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9199 was considered clause by clause and approved.

Moved by Councillor Lorje, Seconded by Councillor Paulsen,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Lorje, Seconded by Councillor Jeffries,

THAT permission be granted to have Bylaw No. 9199 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Lorje, Seconded by Councillor Olauson,

THAT Bylaw No. 9199 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

Bylaw 9200

Moved by Councillor Lorje, Seconded by Councillor Clark,

THAT permission be granted to introduce Bylaw No. 9195, being "The Zoning Amendment Bylaw, 2014 (No. 15)" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

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Moved by Councillor Lorje, Seconded by Councillor Hill,
THAT Bylaw No. 9200 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Lorje, Seconded by Councillor Iwanchuk,

THAT Council go into Committee of the Whole to consider Bylaw No. 9200.

CARRIED.

Council went into Committee of the Whole with Councillor Lorje in the Chair.

Committee arose.

Councillor Lorje, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9200 was considered clause by clause and approved.

Moved by Councillor Lorje, Seconded by Councillor Paulsen,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Lorje, Seconded by Councillor Jeffries,

THAT permission be granted to have Bylaw No. 9200 read a third time at this meeting.

CARRIED UNANIMOUSLY.

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Moved by Councillor Lorje, Seconded by Councillor Olauson,

THAT Bylaw No. 9200 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

Bylaw 9201

Moved by Councillor Lorje, Seconded by Councillor Clark,

THAT permission be granted to introduce Bylaw No. 9201, being "The Boulevard Lease (109 Jessop Avenue) Bylaw, 2014" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Lorje, Seconded by Councillor Hill,

THAT Bylaw No. 9201 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Lorje, Seconded by Councillor Iwanchuk,

THAT Council go into Committee of the Whole to consider Bylaw No. 9201.

CARRIED.

Council went into Committee of the Whole with Councillor Lorje in the Chair.

Committee arose.

Councillor Lorje, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9201 was considered clause by clause and approved.

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Moved by Councillor Lorje, Seconded by Councillor Paulsen,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Lorje, Seconded by Councillor Jeffries,

THAT permission be granted to have Bylaw No. 9201 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Lorje, Seconded by Councillor Olauson,

THAT Bylaw No. 9201 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

Bylaw 9202

Moved by Councillor Lorje, Seconded by Councillor Clark,

THAT permission be granted to introduce Bylaw No. 9202, being "The Private Sewer and Water Service Connection Amendment Bylaw, 2014" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Lorje, Seconded by Councillor Hill,

THAT Bylaw No. 9202 be now read a second time.

CARRIED.

The bylaw was then read a second time.

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Moved by Councillor Lorje, Seconded by Councillor Iwanchuk,

THAT Council go into Committee of the Whole to consider Bylaw No. 9202.

CARRIED.

Council went into Committee of the Whole with Councillor Lorje in the Chair.

Committee arose.

Councillor Lorje, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9202 was considered clause by clause and approved.

Moved by Councillor Lorje, Seconded by Councillor Paulsen,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Lorje, Seconded by Councillor Jeffries,

THAT permission be granted to have Bylaw No. 9202 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Lorje, Seconded by Councillor Olauson,

THAT Bylaw No. 9202 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

COMMUNICATIONS TO COUNCIL – CONTINUED

A. REQUESTS TO SPEAK TO COUNCIL

1) Brent Northey, dated June 15

Requesting permission to address City Council with respect to light rail transit. (File No. CK. 150-1)

RECOMMENDATION: that Brent Northey be heard.

Moved by Councillor Loewen, Seconded by Councillor Hill,

THAT Brent Northey be heard.

CARRIED.

Mr. Brent Northey spoke regarding a suggested light rail transit route and multi-purpose facility at River Landing. He provided a PowerPoint presentation.

Moved by Councillor Hill, Seconded by Councillor Loewen,

THAT the information be received.

CARRIED.

Moved by Councillor Lorje,

THAT the meeting stand adjourned.

CARRIED.

The meeting adjourned at 9:47 p.m.

Mayor

City Clerk