



Council Chamber
City Hall, Saskatoon, SK
Monday, June 24, 2013
at 6:00 p.m.

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL

PRESENT: His Worship the Mayor, in the Chair;
Councillors Clark, Davies, Donauer, Hill, Iwanchuk, Jeffries,
Loewen, Lorje, and Olauson;
City Manager Totland;
City Solicitor Warwick;
General Manager, Community Services Grauer;
General Manager, Corporate Services Bilanski;
General Manager, Fire and Protective Services Paulsen;
General Manager, Infrastructure Services Gutek;
General Manager, Utility Services Jorgenson;
City Clerk Sproule; and
Deputy City Clerk Bryant

Moved by Councillor Hill, Seconded by Councillor Jeffries,

THAT the minutes of regular meeting of City Council held on June 10, 2013, be approved.

CARRIED.

PUBLIC ACKNOWLEDGEMENTS

General Manager, Fire and Protective Services Paulsen provided a verbal update to City Council on the river flow situation.

HEARINGS

- 3a) Proposed Amendment to the Official Community Plan – Phasing Map Parcel E, 11th Street West of Lancaster Boulevard – Montgomery Place “Phase II” to “Phase I” Development
Applicant: North Ridge Development Corporation
Proposed Bylaw No. 9104
(File No. CK. 4351-013-009)**
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REPORT OF THE CITY CLERK:

“The purpose of this hearing is to consider an amendment to the Official Community Plan, Bylaw No. 8769 – Phasing Map.

Attached is a copy of the following material:

- Proposed Bylaw No. 9104;
- Report of the General Manager, Community Services Department dated May 22, 2013, recommending that the proposal to amend Official Community Plan Bylaw No. 8769 phasing designation of Parcel E, Registered Plan No. 102080225, ISC Surface Parcel No. 166206371, from Phase II to Phase I, be approved;
- Letter dated June 14, 2013, from the Deputy City Clerk, Municipal Planning Commission, advising that the Commission supports the above-noted recommendation of the Community Services Department;
- Notice which appeared in the local press on June 8 and 9, 2013; and
- Letter dated June 10, 2013, from John Meredith submitting comments on the above-noted application.”

The City Clerk distributed copies of the following letters:

- *Bob Linner, MCIP, Independent Planning Advisory Consultant to North Ridge Development Corporation, dated June 17, 2013, submitting comments and advising he will be present in the gallery to answer questions.*
- *Rod Goertzen, dated June 20, 2013, submitting comments.*
- *Jonathan Ahlstedt, June 23, 2013, submitting comments.*

His Worship the Mayor opened the hearing.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JUNE 24, 2013
PAGE 3**

Mr. Tim Steuart, Development Review Section Manager, Community Services Department, reviewed the proposed Official Community Plan Amendment and expressed the Department's support.

Ms. Janice Braden, Chair, Municipal Planning Commission, expressed the Commission's support of the proposed Official Community Plan Amendment noting that the Montgomery Community Association did not approve of moving from Phase 2 to Phase 1, however have signed an Agreement of Understanding with the Developer. She also noted the Montgomery Community Association expressed traffic concerns. The community would like to see a site plan prior to moving to Phase 1.

Ms. Barb Biddle, President, Montgomery Community Association, indicated that the Community Association was appreciative of the consultation with Northridge to develop a survey as a means of assessing the community's perspective on preferred forms of residential development in the area. A high response rate of 45 percent to the survey was received. She indicated that she does not want to see the results of the consultation ignored now that a Letter of Understanding has been signed with the Community Association and Developer. Ms. Biddle also expressed traffic concerns with future development in this area. She concluded by asking that the application to move from Phase 2 to Phase 1 not be approved until a site plan regarding the development is provided by North Ridge.

Discussion followed. The Administration advised that this application is only for phasing and not for a specific development.

Moved by Councillor Donauer, Seconded by Councillor Davies,

THAT the submitted report and correspondence be received.

CARRIED.

Moved by Councillor Loewen, Seconded by Councillor Iwanchuk,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Donauer, Seconded by Councillor Davies,

THAT City Council consider Bylaw No. 9104.

CARRIED.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JUNE 24, 2013
PAGE 4**

His Worship the Mayor thanked Mr. Tim Steuart on behalf of City Council and citizens of Saskatoon for his 32 years of service with the City of Saskatoon and wished him well in his retirement.

Moved by Councillor Donauer, Seconded by Councillor Olauson,

THAT Council go into Committee of the Whole to consider the reports of the Administration and Committees.

CARRIED.

His Worship the Mayor appointed Councillor Clark as Chair of the Committee of the Whole.

Council went into Committee of the Whole with Councillor Clark in the Chair.

Committee arose.

Councillor Clark, Chair of the Committee of the Whole, made the following report:

THAT while in Committee of the Whole, the following matters were considered and dealt with as stated:

“REPORT NO. 4-2013 OF THE MUNICIPAL PLANNING COMMISSION”

Composition of Commission

Ms. Janice Braden, Chair
Mr. Andy Yuen, Vice-Chair
Councillor Charlie Clark
Ms. Colleen Christensen
Mr. Al Douma
Mr. Laurier Langlois
Ms. Leanne DeLong
Mr. Karl Martens
Mr. Stan Laba
Ms. Jodi Manastyrski
Ms. Kathy Weber
Mr. James Yachyshen
Mr. Jeff Jackson

- 1. Proposed City Park Local Area Plan Land Use and Zoning Amendments
North of Queen Street, between 7th Avenue and 4th Avenue
From RM1 to R2, RM1 to RM3, RM1 to RM4 and RM1 to M2
Applicant: City of Saskatoon Neighbourhood Planning Section
(File No. CK. 4351-013-008 x 4000-14)**
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- RECOMMENDATION:**
- 1) that City Council approve the advertising respecting the proposed land use and zoning amendments as outlined in the report of the General Manager Community Services Department dated May 21, 2013;
 - 2) that the General Manager, Community Services Department, be requested to prepare the required notices for advertising the proposed amendments;
 - 3) that the City Solicitor be requested to prepare the required bylaws to amend Official Community Plan Bylaw No. 8769 and Zoning Bylaw No. 8770; and
 - 4) that, at the time of the public hearing, City Council consider the Municipal Planning Commission's recommendation to approve the proposed land use and zoning amendments.

ADOPTED.

Attached is a report of the General Manager, Community Services Department, dated May 21, 2013, with respect to proposed land use and zoning amendments in the City Park neighbourhood.

Your Commission has reviewed the report with the Administration and is supporting the above recommendations.

ADMINISTRATIVE REPORT NO. 11-2013

Section A – COMMUNITY SERVICES

- A1) Land Use Applications Received by the Community Services Department
For the Period Between May 30, 2013 and June 12, 2013
(For Information Only)
(Files CK. 4000-5, PL. 4355-D, and PL. 4300)**
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RECOMMENDATION: that the information be received.

ADOPTED.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JUNE 24, 2013
PAGE 6**

The following applications have been received and are being processed:

Discretionary Use

- Application No. D8/13: 115 105th Street East
Applicant: Fishing Lake First Nation
Legal Description: Lot 1A, Block 270, Plan 74S28996
Current Zoning: IH
Proposed Use: Day Care
Neighbourhood: Sutherland Industrial
Date Received: June 7, 2013

Subdivision

- Application No. 48/13: 1302 Cascade Street
Applicant: Webb Surveys for O Homes Ltd.
Legal Description: Lot 1, Block 312, Plan No. G921
Current Zoning: R2
Neighbourhood: Adelaide/Churchill
Date Received: June 3, 2013
- Application No. 49/13: 815 Avenue J North
Applicant: Larson Surveys for Princess Homes Ltd.
Legal Description: Lot 27, Block 29, Plan No. G173 and
Lots 44 and 45, Block 29, Plan No. 101309486
Current Zoning: R2
Neighbourhood: Westmount
Date Received: June 5, 2013
- Application No. 50/13: Kinloch/Fortosky
Applicant: Compass Geomatics for City of Saskatoon
Legal Description: Part of Parcel B, Plan No. 101879174; Parcel B,
Plan No. 101994868; Parcel G, Plan No.
101908964; Parcel MB2, Plan No. 77S40958;
and Parcel MB2, Plan No. 80S19252
Current Zoning: R1A
Neighbourhood: Parkridge
Date Received: June 10, 2013

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. Plan of Proposed Discretionary Use D8/13
2. Plan of Proposed Subdivision No. 48/13
3. Plan of Proposed Subdivision No. 49/13
4. Plan of Proposed Subdivision No. 50/13

**A2) Self-Propelled 2WD Diesel Greensmowers Tender Award No. 13-0172
(Files CK. 1390-1 and LS. 4135-2)**

- RECOMMENDATION:**
- 1) that the lowest qualified bid meeting all specifications submitted by Oakcreek Golf and Turf (Tender File No. 13-0172) for the purchase of three 2013 Toro Greensmaster 3400 Triflex Mowers, including trade in, at the cost of \$117,200 plus G.S.T. and P.S.T., be accepted; and
 - 2) that the Corporate Services Department, Materials Management Branch, be requested to issue the appropriate purchase orders.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to seek approval for the purchase of three 2013 Toro Greensmaster 3400 Triflex Mowers from the lowest qualified bidder, Oakcreek Golf and Turf, which met all specifications outlined in the tender.

REPORT HIGHLIGHTS

1. The Administration received four bids from two suppliers to provide three 2WD self-propelled diesel greensmowers for Holiday Park Golf Course. The Administration reviewed the bids and rejected three submissions because of noncompliance with tender specifications and requirements.
2. The Administration determined one supplier met the tender specifications to supply a greensmower at the Holiday Park Golf Course.

STRATEGIC GOAL

The recommendations in this report support the City of Saskatoon's Strategic Goal of a culture of Continuous Improvement, with the purchase of specific golf course equipment for maintenance of the playing surfaces at the Holiday Park Championship Golf Course.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JUNE 24, 2013
PAGE 8**

The condition of the playing surfaces enhances the customer's experience, improves the quality of the product offered, and the specifications of the equipment provide service durability and maintains the health and safety of the operator.

BACKGROUND

Tender No. 13-0172 was for the acquisition of three self-propelled 2WD diesel greens mowers, and was reviewed by Materials Management Branch, Corporate Services Department on March 11, 2013. Four bids were received from two suppliers. The table below summarizes the bids, less the trade-in values for the four models.

Table 1 Summary of Bids Received

Company and Model	Unit Price	Unit Price x 3	Less Trade-in Value	Final Price
Clark's Supply and Service, Jacobsen Greensking IV	\$32,000	\$96,000	\$16,000	\$80,000
Clark's Supply and Service, Jacobsen GP400	\$34,500	\$103,500	\$16,000	\$87,500
Oakcreek Golf and Turf, Toro Greensmaster 3250D	\$38,300	\$114,900	\$5,800	\$109,100
Oakcreek Golf and Turf, Toro Greensmaster 3400 Triflex	\$41,000	\$123,000	\$5,800	\$117,200

REPORT

Review of Tenders

After reviewing the tender, it was determined that the Jacobsen Greensking IV and the Jacobsen GP400 supplied by Clarks Supply and Service and the Toro Greensmaster 3250D supplied by Oakcreek Golf and Turf did not meet four or more of the following tender specifications and requirements:

1. Horsepower
2. High Temperature Engine Shutdown
3. Joystick Control for Cutting Units
4. Double "A" Suspension on Cutting Units
5. Adjustable Reel Speed
6. Greaseless Sealed Bearings
7. Quick Disconnect Reels

Attachment 1 of this report provides further detail why the Jacobsen Greensking IV, Jacobsen GP400, and Toro 3250D did not meet specifications.

Qualified Tender

The greensmower specifications require a high temperature engine shutdown, joystick control, double "A" suspension on the cutting units, adjustable reel speed, greaseless sealed bearings, and quick disconnect reels. These specifications are important for

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JUNE 24, 2013
PAGE 9**

safe operation of the equipment, ease of training, reduced maintenance time, and improving the quality of cut and playing surfaces at the Holiday Park Golf Course. The Toro Greensmater 3400 Triflex supplied by Oakcreek Golf and Turf met all the specifications as outlined in Attachment 1.

The Administration is requesting the approval to purchase three 2013 Toro Greensmaster 3400 Triflex mowers from Oakcreek Golf and Turf, which met all specifications as outlined in the tender, including trade-in, at a cost of \$117,200 plus G.S.T. and P.S.T.

OPTIONS TO THE RECOMMENDATION

No options to the recommendation were considered.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The purchase of golf course greenmowers, as outlined in this report, will be funded from the 2013 Golf Course Capital Equipment Replacement fund that has a balance of \$163,000. Funds in this account are supplied from the Golf Course Capital Reserve on an annual basis for the replacement of golf course capital equipment.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Public and/or stakeholder involvement is not required.

COMMUNICATION PLAN

A letter will be issued to all firms that submitted proposals in response to the RFP to advise that Oakcreek Golf and Turf was awarded the contract and to offer opportunity to obtain feedback on the evaluation process.

ENVIRONMENTAL IMPLICATIONS

With the replacement of the old mowers with new units, it is estimated that there will be a reduction in greenhouse gas emissions.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Mower Specifications and Requirements

Section E – INFRASTRUCTURE SERVICES

- E1) Capital Project 0679 – Grounds Maintenance Equipment Replacement Reserve
Award of Tender for the purchase of a 16' Mower
(Files CK. 1390-1 and IS. 1390-1)**
-

- RECOMMENDATION:**
- 1) that the lowest qualified bid meeting all specifications submitted by Oakcreek Golf & Turf for the purchase of a sixteen foot (16') 2013 Toro Groundmaster 5900 Mower, including trade-in, at the cost of \$85,140.00, including G.S.T. and P.S.T., be accepted; and
 - 2) that the Corporate Services Department, Purchasing Services be requested to issue the appropriate purchase order.

ADOPTED.

TOPIC AND PURPOSE

The Award of Tender is for the purchase of a 16' foot mower. The purpose of this report is to seek Council's approval for the purchase of a sixteen foot (16') 2013 Toro Groundmaster 5900 Mower from Oakcreek Golf & Turf, which met all specifications as outlined in the tender.

REPORT HIGHLIGHTS

1. Administration reports the Lowest Bidder was non-compliant because the mower submitted did not meet specifications and requirements; specifically, the Spark Arrest Muffler System and the Wet multi-Disc Brake System.

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JUNE 24, 2013
PAGE 11

2. Both specifications, the spark arrest muffler and oil bath, wet multi-disc brake systems as requested in the tender, are very important. There are two critical aspects of these features, both for the safe operation, durability and reliability.
3. The need to have the equipment that can operate under these conditions is critical in providing the safety requirements for both our operators and the general public. If the proper equipment is not purchased or consideration is not given to safety, then both the safety of the operators and public is compromised.

STRATEGIC GOALS

The recommendations in this report support the City of Saskatoon Strategic Goal, A Culture of Continuous Improvement, with the purchase of specific grounds maintenance equipment; it enhances customer service, provides service durability and maintains the health and safety of the operator and public.

BACKGROUND

Tender # 13-0336 was for the acquisition of one (1) new 16' self propelled mower and was reviewed by Purchasing Services on April 17, 2013, at which time it was deemed that the Lowest Qualified Bidder was Oakcreek Golf & Turf.

REPORT

Administration reports the Lowest Bidder, was non-compliant because the mower submitted did not meet specifications and requirements; specifically, the Spark Arrest Muffler System and the Wet multi-Disc Brake System.

Both specifications, the spark arrest muffler and oil bath, wet multi-disc brake systems as requested in the tender, are very important. There are two critical aspects of these features, both for the safe operation, durability and reliability. The spark arrest muffler system is to safeguard against fire in the event of a stray spark on dry grass, and the oil bath, multi-disc brake system provides the ability for the operator to stop without concern of brake failure.

Administration reports the Park Grounds Maintenance Equipment is tendered and specified to provide the most effective and efficient machines to carry out the workload; that being a minimum of 8 hours per day, 5 days per week at a 100% capacity. Grounds Maintenance equipment is tendered and purchased needs the capabilities to operate, i.e. safe, reliable braking systems, in various terrains and on public roadways.

The need to have the equipment that can operate under these conditions is critical in providing the safety requirements for both our operators and the general public. If the proper equipment is not purchased or consideration is not given to safety, then both the safety of the operators and public is compromised.

OPTIONS TO THE RECOMMENDATION

No options to the recommendation were considered.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The Lowest Qualified Bidder, Oakcreek Golf & Turf, bid \$85,140.00 (including GST). The net cost to the City of Saskatoon for the purchase of a sixteen (16') self propelled mower is as follows:

Oakcreek Golf & Turf Equipment Type	Price
2013 Toro Groundmaster 5900	\$88,900.00
Trade-in (unit 9696)	(\$11,500.00)
G.S.T.	\$3,870.00
P.S.T.	<u>\$3,870.00</u>
Contract Price	\$85,140.00
G.S.T. Rebate	<u>(\$3,870.00)</u>
Net cost to City of Saskatoon	\$81,270.00

There is sufficient funding for this purchase within the 2013 Capital Budget, Project 0679.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Public and/or stakeholder involvement is not required.

COMMUNICATION PLAN

A communications plan is not required.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

A follow-up report will not be submitted.

ENVIRONMENTAL IMPLICATIONS

The implications with the 16' mower being a replacement, seasonal unit and based on similar (seasonal) units currently used by the branch, it is estimated that the new unit will not result in additional GHG emissions.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Section F – UTILITY SERVICES

**F1) Civic Facilities Energy and Water Monitoring Capital Project
Contract Award – RFP
(Files CK. 600-1, x 1702-1, WT. 759-1 and WT. 1702-1758-1)**

- RECOMMENDATION:**
- 1) that the proposal submitted by Check-It Solutions Inc. for the Civic Facilities Energy and Water Monitoring Capital Project be accepted;
 - 2) that the services contracted to Check-It Solutions proceed on an “as-needed” basis and shall not exceed \$133,946.90 unless additional capital funds are allocated to Capital Project #2568; and
 - 3) that the City Manager and the City Clerk be authorized to execute the contract documents, as prepared by the City Solicitor under Corporate Seal.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to award the Request for Proposal (RFP) for an energy and water monitoring service provider to install metering technology to reduce utility costs, greenhouse gas (GHG) emissions, and better manage Civic facilities.

REPORT HIGHLIGHTS

Administration recommends awarding the energy and water monitoring project to Check-It Solutions Inc. (Check-It) who had the highest scoring and lowest cost proposal.

STRATEGIC GOALS

The recommendations included in this report support a number of four-year priorities and long-term strategies related to the Strategic Goal of Environmental Leadership. Specifically, the implementation of energy-efficient practices in City buildings, transportation, and operations, and the reduction of greenhouse gas (GHG) emissions tied to City operations.

BACKGROUND

City Council provided post-budget approval to create Capital Project #2568 - Civic Facilities Energy and Water Monitoring on February 11, 2013.

REPORT

On April 15, 2013, an RFP was issued to hire a building monitoring and reporting service provider on an "as-needed" basis by the City. The City identified that 10 to 15 buildings owned by the City are believed to have utility bills that are large enough to warrant detailed electricity, natural gas, and water monitoring. The City did not guarantee the number of monitoring systems that would be installed as a result of the RFP.

Proposals were received from the following companies:

- Check-It Solutions Inc.
- Danrich Environmental Controls Systems Ltd. with CopperTree Analytics
- QMC Metering Solutions with Pulse Energy
- SHIFT Energy Inc.
- Johnson Controls
- Energent Inc.

The evaluation criteria awarded 50 points for the cost of service, 25 points for Qualifications and Experience, and 25 points for the Proposed Technology / Service. The proposal with the highest score using these criteria was Check-It Solutions Inc. They were also the proposal with the lowest cost. Check-It has also provided this service to the City on a small scale in the past and Administration has been satisfied with their performance. The RFP states that the contract for the work would initially be on an "as-needed" basis for 24 months with the option, upon mutual agreement, to renew for additional periods.

OPTIONS TO THE RECOMMENDATION

Council could choose to cancel the RFP and re-issue it with alternate terms.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Capital Project #2568 - Civic Facilities Energy and Water Monitoring provides \$133,946.90 in funds for energy and water monitoring work.

The long term goal of this project is to install water, natural gas, and electricity monitoring in 10 to 15 Civic facilities. Prices for this RFP came in very similar to what was budgeted, and will allow the first 7 to 9 facilities to be equipped with water, natural gas, and electricity consumption monitoring. The strategy is to target those facilities with the highest potential savings. These savings could possibly be used by Council to expand the program to the remaining Civic buildings of interest.

The service provider also requires an annual service fee of \$250 - \$350 per building per year which will need to be included in each facility's operating budget. Several Civic facilities are already carrying this cost in their 2014 Operating Budgets.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

TCU Place and Credit Union Centre will be contacted to discuss if they are interested in participating in this effort to monitor and manage energy and water consumption and in utilizing the same service provider.

COMMUNICATION PLAN

Information describing the financial and greenhouse gas emissions benefits associated with this project will be reported in the Energy and Greenhouse Gas Reduction Annual Report. This report will be posted on the City web-site and communicated to the public using social media and a PSA.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

Preliminary results from this initiative will be included in the Energy and Greenhouse Gas Reduction Annual Report to Council in the first quarter of 2014.

ENVIRONMENTAL IMPLICATIONS

The total annual GHG emissions for the 15 targeted facilities are approximately 33,000 tonnes/year, which is equivalent to the annual emissions of 6,470 passenger vehicles. This capital project provides a critical element in achieving significant emissions reductions in civic buildings. Specific reductions will be reported in the Energy and Greenhouse Gas Reduction Annual Report.

PRIVACY IMPACT

There are no anticipated privacy implications arising from this initiative.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

CPTED Review is not required at this time.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No.C01-021, Public Notice Policy, is not required.

**F2) Capital Project #1234
Wastewater Treatment – Odour Abatement System
Engineering Services Award
(Files CK. 7800-1 and WWT. 7990-82)**

- RECOMMENDATION:**
- 1) that the proposal submitted by Stantec Consulting Ltd. for engineering services for the Wastewater Treatment Plant Odour Abatement Systems Design for a total upset fee of \$952,089.08 (including G.S.T and P.S.T) be accepted;
 - 2) that \$275,000 be transferred from the Water and Wastewater Revenue Stabilization Reserve into the Sewage Treatment Capital Reserve;
 - 3) that \$275,000 be transferred from the Sewage Treatment Capital Reserve to Capital Project #1234 - WWT – Odour Abatement System; and
 - 4) that the City Solicitor be instructed to prepare the necessary Engineering Services Agreement for execution by His Worship the Mayor and the City Clerk under the Corporate Seal.

ADOPTED.

TOPIC AND PURPOSE

That City Council award a proposal from Stantec Consulting Ltd., the highest rated respondent to the City's Request for Proposal, for the Wastewater Treatment Plant (WWTP) Odour Abatement System Design and Construction Management.

REPORT HIGHLIGHTS

1. The City conducted a Preliminary Odour Study of the WWTP which found the Primary Clarifiers produced 76% of the odour on site.
2. Best Available Technologies (BAT) were evaluated for the odour mitigation strategy.
3. The Water and Wastewater Treatment Branch issued a Request for Proposal (RFP) for the Odour Abatement System Design project and the Stantec Consulting Ltd. proposal was determined to be the most favourable to the City.
4. The Water and Sewer Utilities Stabilization Reserve has a favourable balance that can be used to reduce reliance on borrowing.

STRATEGIC GOAL

This report supports the City of Saskatoon Strategic Goals of Continuous Improvement, Environmental Leadership and Quality of Life, through responsible designs and by ensuring WWTP operations reduces effects on the surrounding neighbours and meets the expectations of environmental regulations. This report also supports the Strategic Goal of Financial and Asset Management by reducing reliance on borrowing.

BACKGROUND

The Saskatoon WWTP provides wastewater transmission and treatment services for the City of Saskatoon. The facility is a 120 ML/day biological nutrient recovery (BNR) plant performing secondary treatment and biological phosphorus removal.

The WWTP generates nuisance odours which are detectable outside the boundaries of the WWTP site. The City is committed to mitigating these odours, thereby improving quality of life for adjacent residents. In 2009, Phase I of the odour abatement system was implemented through improvements to the Grit and Screen Facility. In 2011, Phase II was initiated with an odour study resulting in the July 2012 *City of Saskatoon Wastewater Treatment Plant Odour Source and Mitigation Study*. The study identified odour sources, ranked them from greatest to lowest contribution to odour emissions from the facility, and short listed four alternatives for treating odours.

REPORT

Results of the Odour Source and Mitigation Study

Stantec Consulting Ltd. (Stantec) was retained to assess the odours and recommend BAT to mitigate them. Air samples were collected from all of the odour sources at the facility (17 in total), analyzed at an independent laboratory, and the sources ranked by emission. The sampling revealed that the primary clarifiers are the most significant source of odour and the level of odour increases by 540% due to the practise of adding fermented sludge into the primary clarifiers.

Four alternatives for treating odours at the facility were short listed. Alternative 1, discontinuing the practise of adding fermented sludge to the clarifiers and treating the foul air associated with the fermenters, was the preferred alternative. This action alone would result in a 76% reduction in the total odour from the facility during normal operation of the treatment process.

Odour Abatement Technology Selection

To discontinue the practise of adding fermented sludge to the primary clarifiers, two fermenter upgrade options were evaluated. Concurrent with the plant's Long Term Capital Development and Expansion Plan (LTCDEP) it was determined that converting the existing fermenters to a static design had the lowest costs as it eliminated a need for a fifth digester in the future.

By converting to static fermenters, sludge is not added to the primary clarifiers. However, proper odour control is required for the reconfigured fermenters. Three alternatives were identified and evaluated using economic and non-economic criteria. Based on this analysis, treating the foul air through the bioreactors is the preferred alternative.

A Request for Proposal (RFP) was issued and a successful proponent selected

In April 2013, an RFP was issued for engineering services for odour abatement. The RFP called for a review of the design options presented in the 2012 study, followed by design, tendering, construction management, and commissioning of an odour abatement solution.

Three proposals were evaluated by the WWTP managers. Consequent to a systematic evaluation, the proposal from Stantec Consulting Ltd. was rated as most favourable for the City.

The net cost to the City for the engineering services, as described above and within the proposal submitted by Stantec Consulting Ltd., would be as follows:

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JUNE 24, 2013
PAGE 19**

Project Management	\$ 35,330.00
Odour Abatement Systems Evaluation	123,173.00
Detailed Design	318,232.00
Tendering Services	10,958.00
Construction Services	216,451.00
Commissioning Services	65,777.00
Disbursements	61,594.00
Travel Expenses	26,850.00
Contingency (5%)	<u>41,576.00</u>
Total Proposal Price	\$899,941.00
P.S.T (5% of 30% of design & evaluation)	7,151.03
G.S.T. (5%)	<u>44,997.05</u>
Total Upset Fee	\$952,089.08
G.S.T. Rebate	<u>(44,997.05)</u>
Net Cost to the City	<u>\$907,092.03</u>

The Water and Sewer Utilities Stabilization Reserve

The Water and Sewer Utilities Stabilization Reserve has a current balance of \$3,062,816; per Policy No. C03-003, Reserves For Future Expenditures, the calculated cap is \$4,633,595 (5% of 2013 Budgeted Metered Revenues).

The Water and Wastewater Utilities rates and revenues budget did not previously reflect changing consumption patterns, and as a result, the Utility had experienced shortfalls against budgeted revenues. This necessitated draws from the Stabilization Reserve and operational cutbacks in order to address these shortfalls. Effective 2012, the revenue calculation has been revised to acknowledge this changing consumption pattern, with a resulting benefit to the Reserve totalling \$3,062,816.

Per Bylaw No. 6774, The Capital Reserve Bylaw, the Sewage Treatment Capital Reserve may be funded by transfers from the Water and Sewer Utilities Stabilization Reserve. Administration sees an opportunity to transfer \$275,000 into the Sewage Treatment Capital Reserve without compromising the foundation of the Stabilization Reserve, in order to fund the Odour Abatement post budget allocation request. The revised balance after transfer of the \$275,000 would be \$2,787,816, or 60% of the allowable balance.

OPTIONS TO THE RECOMMENDATION

Council could choose to not transfer funds from the Water and Sewer Utilities Stabilization Reserve into the Sewage Treatment Capital Reserve. This would result in insufficient funding for this contract, and the need to further defer Odour Abatement project work.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Capital Project #1234 – WWT – Odour Abatement System provides funding for the design and construction of an odour abatement system at the WWTP. Approved funding in the 2009 and 2012 Capital Budgets totalled \$842,000 of which \$632,000 remains.

The Administration proposes that a post budget allocation of \$275,000 be transferred from the Sewage Treatment Capital Reserve to Capital Project #1234 – WWT – Odour Abatement System.

Budgeted	Unbudgeted	Capital	Operating	Non-Mill Rate	External Funding
\$632,000	\$275,000	\$907,000		\$907,000	

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

There is no public and/or stakeholder involvement planned for this phase of the project.

COMMUNICATION PLAN

In Saskatoon, we depend upon and value our natural environment, including clean air. The WWTP treats the wastewater from approximately 70,000 homes and businesses in our community, and is a source of odours. The City of Saskatoon plans to reduce odour emissions from the plant through alterations in the treatment process that will result in improvements to the air quality in neighbourhoods adjacent to the facility.

An Open House will be held prior to the start of the construction of this project to provide information on the approved odour abatement plan, timeline for completion and processes at the WWTP. Flyers will be distributed to areas adjacent to the plant advising of the project and Informational Open House. In addition, the news media, social media and the City's website will be used to provide information on the project.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

It is estimated that project construction will begin in the fall of 2014.

ENVIRONMENTAL IMPLICATIONS

The recommendations associated with this project will result in a significant reduction to the levels of detectable odours at, and adjacent to, the WWTP. Potential environmental implications associated with the recommendations of this report are the improvement to human well being associated with odour from the WWTP.

Process changes may also improve the efficiency of operation at the plant, resulting in plant wide energy savings, from blower and pumping reductions. The overall impact on greenhouse gas emissions is unknown at this time but will be identified once the design is complete.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED Review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Section G – CITY MANAGER

**G1) City of Saskatoon Website Redesign Project – Phase II
(Files CK. 261-20 and CB. 365-4)**

RECOMMENDATION: that the information be received.

ADOPTED.

TOPIC AND PURPOSE(S)

This report provides an update on the Website Redesign Project, as well as the Request for Qualifications (RFQ), including the evaluation criteria, which will be used to short-list up to five consultants. The short-listed consultants will be invited to participate in the Request for Proposal (RFP) for the development of a digital strategy that supports the development of a new website, integrates mobile technology into the City's communication and interactions strategies, and encourages more interaction with the community.

REPORT HIGHLIGHTS

1. The Project Steering Committee has been established and includes eight civic staff and two members of the community.
2. A process to secure a qualified consultant to lead the Website Redesign Project has been established and includes a two-step process: Request for Qualifications and a Request for Proposal.
3. The tentative project timelines are included in this report and will be continuously updated as the project moves forward.
4. The Project Steering Committee has provided a list of 11 key objectives for the Website Redesign Project which are intended to guide interested consultants when submitting a Request for Qualification proposal.

STRATEGIC GOAL

This report supports the City of Saskatoon's Strategic Plan 2012 - 2022 under the Strategic Goal of Continuous Improvement, with a focus on ensuring reliable and responsive information to the citizens of Saskatoon.

The Website Redesign Project is one of the four-year priority items in the Strategic Plan.

The overall goal of the project is the development of a digital strategy that supports the development of a new website, integrates mobile technology into the City's communication and interactions strategies, and encourages more interaction with the community.

BACKGROUND

The City Website Phase I Report was presented to City Council at its meeting on November 26, 2012. The associated capital project was approved during the 2013 Business Plan and Budget deliberations.

Phase II of the project includes the following five major elements:

- visual design;
- technical design;
- construction;
- conversion; and
- public engagement.

REPORT

Project Steering Committee

A Project Steering Committee has been established to provide strategic direction for all matters concerning the development of the City's new website and the associated governance framework.

The Project Steering Committee is comprised of eight civic staff representing various departments, and two members of the community (Attachment 1) to represent broader community interests and encourage community engagement throughout the process.

The Project Steering Committee will be supplemented with a Working Committee, Internal Advisory Committee, and various community groups and interested residents (Attachment 2).

Process Being Used to Secure a Qualified Consultant to Lead the Project

The Project Steering Committee is recommending the use of a two-stage process to select a well-qualified consultant to lead this project.

A Request for Qualifications (RFQ) will be issued, which will enable the City to short-list qualified consultants for further consideration. The RFQ includes a listing of the evaluation criteria to be used by the City to evaluate the submissions (Attachment 3).

Evaluation of the submissions will determine which consultants have the organizational capacity, and the technical and financial capability to provide service and perform the contract to achieve the objectives of the City. Proven experience and expertise in the creation of websites of this scale will also be taken into consideration.

No more than five consultants will be selected, and only those consultants short-listed will be invited to respond to the subsequent Request for Proposals (RFP).

The RFP will seek detailed proposals from the short-listed consultants. The City will complete a review of each consultant's proposal to ensure all submissions meet the requirements of the RFP. Since all consultants will be considered qualified at this point, the selection criteria will now be focused on project requirements, resource allocation, methodology, innovation, and cost.

Project Timelines

The following are the key milestones and tentative project times which are subject to change:

- Consultant Start Date: September 2013

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JUNE 24, 2013
PAGE 24**

- Visual Design Phase: Mid-November 2013
- Technical Design Phase: Mid-December 2013
- Construction, Testing, and Deployment: August 2014

Website Objectives

The following is a list of the 11 key objectives for the Website Redesign Project included as part of the RFQ:

- The development of a digital strategy that supports the development of a new website, integrates mobile technology into the City's communication and interactions strategies, and encourages more interaction with the community.
- The new website needs to be more customer and citizen-friendly. The design needs to be fluid and must work well on all major devices (mobile, tablets, desktops, and smart TVs).
- The new website also needs to be designed to be future-friendly. It needs to be flexible so that it is able to grow and change to meet the changing information needs of the community.
- Reorganize the Information Architecture making it a more user-centered and information-based structure.
- Develop a strategy to make it easier for users to search for information they are looking for.
- Provide more opportunities for interaction between the community and the City.
- Expand current eService offerings to augment and improve upon the current offerings.
- Implement a Content Management System that is easy-to-use and has the ability to make content changes live on the website without a lengthy approval process.
- Ensure support for improved accessibility for the majority of the community.
- Consider alternative techniques for maintaining subsidiary websites.
- Potentially enhance the Corporate Intranet as an optional aspect of this project.

OPTIONS TO THE RECOMMENDATION

The options are to modify the two-step process being used to secure a qualified consultant and/or modify the proposed 11 website objectives included as part of this report.

POLICY IMPLICATIONS

There are no policy implications related to this report.

FINANCIAL IMPLICATIONS

Final cost estimates will be obtained through the RFP submissions. The recommendation of successful bidder and associated redesign costs will be presented to City Council for approval at a later date. The approved budget for the capital project is \$679,000 in 2013 and tentatively \$471,000 in 2014.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

The Project Steering Committee will use input from the local software development community and the Phase I Report, when developing the RFP.

The Project Steering Committee will also ensure that the successful consultant includes significant engagement opportunities with City staff, community interest groups, and the general public throughout the website development and testing process.

COMMUNICATION PLAN

The City of Saskatoon website (look under "W" for Website Project in the alphabetical list) continues to be updated on an ongoing basis. In addition, a letter was sent to the local software development community on April 10, 2013, to provide them with an update on the project. Furthermore, the RFQ will be advertised in *The StarPhoenix*, SaskTenders, and promoted using a variety of social media tools.

As the project progresses, a detailed Communications Strategy will be prepared to ensure timely updates are provided to City Council, civic staff, and the public.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

Once the successful Consultants have been selected through the RFQ process, the Administration will prepare a report to City Council which will include a final copy of the detailed Request for Proposal.

The successful consultant will be requested to establish key milestones for the project to report progress to the Administration and City Council.

ENVIRONMENTAL IMPLICATIONS

A highly effective website can improve how services are offered at City Hall. Ideally, the redesigned website could improve the City's service offerings to the public which would reduce the need to travel to City Hall to conduct business. While this may not be desirable for all citizens, a broader series of services which are efficient and easy to use would likely have a positive net impact on the environment.

PRIVACY IMPLICATIONS

Any privacy impacts that may arise in the development of the website will be reviewed with the City Clerk's Office.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

There are no CPTED implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. Website Redesign Project - Steering Committee Members.
2. City Website Redesign Project – Phase II Structure Chart.
3. Request for Qualifications - Website Redesign Project.

**G2) Award of Advisory Services for Civic Operations Centre
(Files CK. 600-27, CC. 600-1 and CS. 600-2)**

- RECOMMENDATION:**
- 1) that the proposal submitted by Deloitte for Financial and Business Advisory Services for the Civic Operations Centre project, at a total estimated cost of \$703,259.00 (plus GST), be accepted;
 - 2) that the proposal submitted by Blake, Cassels & Graydon LLP for Legal Advisory Services for the Civic Operations Centre project, at a total estimated cost of \$982,000.00 (plus GST), be accepted;

- 3) that the proposal submitted by P1 Consulting for Fairness Advisory Services for the Civic Operations Centre project, at a total estimated cost of \$68,575.00 (plus GST), be accepted;
- 4) that the proposal submitted by Rebanks Pepper Littlewood Architects/Morrison Hershfield for Owner's Technical Advisory Services for the Civic Operations Centre project, at a total estimated cost of \$2,492,200.00 (plus GST), be accepted;
- 5) that a contingency allowance of \$400,000 be provided; and
- 6) that His Worship the Mayor and the City Clerk be authorized to execute the above-noted Advisory Services Contracts, as prepared by the City Solicitor, under the Corporate Seal.

ADOPTED.

TOPIC AND PURPOSES

This report is to obtain City Council's approval to award the agreements for various advisory services required as part of the Public Private Partnership (PPP or P3) procurement for the Civic Operations Centre (COC).

REPORT HIGHLIGHTS

1. The Request for Proposals to retain key advisors (Financial and Business, Legal, Fairness, and Owner's Technical) to support the procurement process and project delivery were issued on May 7, 2013.
2. The Administration is recommending that: the Financial and Business Advisor services agreement be awarded to Deloitte; the Legal Advisor services agreement be awarded to Blake, Cassels & Graydon LLP; the Fairness Advisor services agreement be awarded to P1 Consulting; and the Owner's Technical Advisor services agreement be awarded to Rebanks Pepper Littlewood Architects/Morrison Hershfield.

STRATEGIC GOALS

The COC supports many of the goals from the City's Strategic Plan including:

Quality of Life: Relocating Transit from the Caswell Hill neighbourhood supports the four-year priority of directing expenditures towards amenities in neighbourhoods to enhance and protect property values and encouraging private investment.

Environmental Leadership: The new Transit Facility will be LEED certified and the Snow Storage Facility will meet Environment Canada's "Code of Practice for the Environmental Management of Road Salts".

Asset and Financial Sustainability: This project supports the four-year priority of developing funding strategies for capital expenditures and the 10-year strategy of reducing the gap in the funding required to rehabilitate and maintain our infrastructure.

BACKGROUND

City Council, at its meeting held on May 6, 2013, when dealing with Clause 1, Report No. 9-0213 of the Executive Committee, adopted the following recommendation:

“that the Request for Proposals for the following four advisors be issued:

- 1) Financial and Business Advisor;
- 2) Legal Advisor;
- 3) Fairness Advisor; and
- 4) Owners Technical Advisor.”

Each of these advisors play an important role in supporting the development and execution of the PPP procurement process, supporting the Administration in negotiating the final project agreement and providing advice on the performance of the preferred proponent from the post-financial close to the commissioning of Phase One of the COC. It is also a condition of the City's funding from PPP Canada that these advisors be retained.

REPORT

The Request for Proposals to retain key advisors was issued.

The Request for Proposals (RFP) for all of the advisors was issued on May 7, 2013 and closed on May 30, 2013. The RFPs were promoted through the City's website, a listing on the Merx website (online listing of all government public tenders), a listing on the SaskTenders website, an email sent to a list of interested and prospective firms compiled by Administration, and an ad in the Saskatoon *StarPhoenix*.

The interest that these RFPs received was quite astounding. There were a total of 20 submissions received. This included nine submissions for Legal Advisor, five submissions for Financial and Business Advisor, three for Fairness Advisor, and three for Owner's Technical Advisor.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JUNE 24, 2013
PAGE 29**

Evaluation and Selection Process

Each RFP contained an Evaluation Criteria (Attachment 1). All proponents were aware of the criteria against which they would be judged, and the process by which the judging would happen.

The COC Steering Committee (Committee) read, scored, and evaluated all proposals on an individual basis using the pre-determined, published Evaluation Criteria. From June 4 to 11, 2013, the Committee conducted interviews with all Financial and Owner's Technical proponents, and select Legal and Fairness proponents. The Committee then convened again to review individual scores and evaluations with each other and determine the successful proponents. The results are as follows:

Financial and Business Advisor (five proposals were received):

- Deloitte
- Ernst & Young
- GrantThornton
- KPMG
- PriceWaterhouseCoopers

The successful Financial proponent was Deloitte based on their direct experience acting for public owners, specifically municipalities, as the PPP Financial Advisor. Deloitte was the only submission received that has a proven ability to make alterations to the Alberta procurement template. These alterations include the introduction of an affordability threshold and a fifty-fifty sharing on any positive re-financing arrangements as the project progresses through the maintenance period. Deloitte also brings the experience of six projects using the Alberta procurement template. The City is proposing to use the Alberta approach on this project and experience with these documents was considered an asset in the RFP. Deloitte has experience with five transit projects, and experience with these types of projects was also considered an asset. They also bring experience with two municipal projects that have received funding approval from PPP Canada. This was also considered an asset in the RFP.

Legal Advisor (nine proposals were received):

- Aird & Berlis/Dentons
- Bennett Jones
- Blake, Cassels & Graydon LLP
- Davis LLP
- Gowlings/McKercher
- Heenan Blaikie/Kanuka Thuringer
- MLT
- Robertson Stromberg/McLennan Ross
- Torys LLP

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JUNE 24, 2013
PAGE 30**

The successful Legal proponent chosen was Blake, Cassels & Graydon LLP (Blake's) based on their extensive experience acting for public owners on P3 projects. Blake's has represented several municipalities on many different P3 projects and has also acted several times for Infrastructure Ontario on P3 projects undertaken by that agency. Blake's also has extensive experience on transit projects both at the provincial and municipal level. Blake's also has experience with the Alberta approach to P3 projects having done several P3 projects in Alberta. The City is proposing to use the Alberta approach on this project and experience with these documents was considered an asset in the RFP. Blake's also has experience with the documentation required by PPP Canada having acted on other projects that have received funding from PPP Canada.

Fairness Advisor (three proposals were received):

- Kernans ASR Ltd.
- P1 Consulting
- PBreeze Consulting

The successful Fairness proponent chosen was P1 Consulting based on that firm's extensive experience as a Fairness Advisor on P3 projects, as well as on projects similar in scope to the COC. In addition, their work plan captured the requirements and intricacies of a complex project such as the COC.

Owner's Technical Advisor (three proposals were received):

- AECOM
- MHPM
- Rebanks Pepper Littlewood Architects/Morrison Hershfield

The successful Technical proponent chosen was Rebanks Pepper Littlewood Architects/Morrison Hershfield based upon their experience with P3s, their technical expertise in transit and snow storage facilities, and their ability to work in diverse teams and getting the complex work completed to meet the City of Saskatoon and PPP Canada's requirements to have a successful project.

OPTIONS TO THE RECOMMENDATION

There are no options to the recommendation.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The estimated net cost to the City of Saskatoon for the Advisors is as follows, based on an assumption of hourly rates proposed by the proponents:

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JUNE 24, 2013
PAGE 31**

Financial and Business Advisor (Deloitte):

Estimated Base Fees	\$650,059.00
Estimated Reimbursable Expenses	\$ 53,200.00
GST	<u>\$ 35,162.95</u>
Sub-Total	\$738,421.95
GST Rebate	<u>\$ -35,162.95</u>
Estimated Net Cost to City	\$703,259.00

Legal Advisor (Blake, Cassels & Graydon LLP):

Estimated Base Fees	\$952,000.00
Estimated Disbursements/Expenses	\$ 30,000.00
GST	<u>\$ 49,100.00</u>
Sub-Total	\$1,031,100.00
GST Rebate	<u>\$ -49,100.00</u>
Estimated Net Cost to City	\$982,000.00

Fairness Advisor (P1 Consulting):

Estimated Base Fees	\$58,575.00
Estimated Expenses	\$10,000.00
GST	<u>\$ 3,428.75</u>
Sub-Total	\$72,003.75
GST Rebate	<u>\$ -3,428.75</u>
Estimated Net Cost to City	\$68,575.00

Owner's Technical Advisor (Rebanks Pepper Littlewood Architects/Morrison Hershfield)

Estimated Base Fees	\$2,239,700.00
Estimated Travel/Expenses	\$252,500.00
GST	<u>\$124,610.00</u>
Sub-Total	\$2,616,810.00
GST Rebate	<u>\$-124,610.00</u>
Estimated Net Cost to City	\$2,492,200.00

Overall contingency allowance of \$400,000 for all advisors.

These advisors will be providing their services on an hourly basis and the fees as proposed are based on estimated hours for the project. Thus, a contingency would cover changes in the fees based on the actual hours spent on the project.

Based on previous Administrative reports, the estimated total cost for these advisors was \$4.9M. The award of these advisors fits within that budget. There is sufficient funding available within approved Capital Project 1584 – Civic Operations Centre.

This \$130.05M project, consisting of \$2.25M for land and \$127.8M for the facilities, was approved during the 2013 budget process as Capital Project 1584. The new Transit Facility will replace an existing asset, and the Snow Storage Facility is a new asset.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JUNE 24, 2013
PAGE 32**

The annual payments with this type of procurement (Design, Build, Finance, Maintain) include both capital and lifecycle costs. The funding is from various sources including Gas Tax (\$12.5M), Federal Transit Fund (\$5.0M), PPP Canada (\$31.375M) and External Financing (\$81.175M) from the successful proponent. PPP Canada will reimburse 25 per cent of the cost of the Technical, Fairness, and Financial Advisors and is included in the numbers above.

COMMUNICATION PLAN

Overall communications for the project will be handled by the Owner's Technical Advisor working with the City's communications consultant. This will include public open houses, stakeholder involvement, project updates, advertising, and regular updates to the existing Civic Operations Centre web page.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications identified at this time.

PRIVACY IMPACT

There are no privacy implications.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

Once the Advisor Services contracts are awarded, the COC Steering Committee and the Advisors will start developing the Request for Qualifications (RFQ) to short list P3 proponents. The RFQ will be brought to Executive Committee in September 2013.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

Once planning of the site gets under way, a Crime Prevention through Environmental Design (CPTED) analysis will be developed.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Evaluation Criteria for Civic Operations Centre Advisors.

**G3) Lease of City-Owned Land – Adjacent to 1210/1212 Central Avenue
(Files CK. 4225-1 and LA. 4225-013-003)**

- RECOMMENDATION:**
- 1) that a Lease Agreement, with the terms as set out in the following report; between the City of Saskatoon and 101112222 Saskatchewan Ltd. for City-owned vacant land along Central Avenue for a term of five years (July 1, 2013 to June 30, 2018) be approved; and
 - 2) that the City Solicitor be requested to have the appropriate agreements executed by His Worship the Mayor and the City Clerk, under the Corporate Seal.

ADOPTED.

TOPIC AND PURPOSE

This report is to receive approval for the lease of approximately 6,500 square feet of vacant City-owned land along Central Avenue for the purpose of additional parking for the adjacent property owner for a period of five years.

REPORT HIGHLIGHTS

1. Adjacent owner wishes to lease vacant City-owned land for use as additional parking.
2. Terms of the Lease Agreement include an annual lease payment of \$6,000 plus GST.

STRATEGIC GOAL

This report supports the long-term strategy of increasing revenue sources and reducing reliance on residential property taxes and the four-year priority of exploring alternative sources of revenue to pay for on-going operations under the Strategic Goal of Asset and Financial Sustainability.

BACKGROUND

101112222 Saskatchewan Ltd. is the owner of 1204,1208 and 1210/1212 Central Avenue. City-owned land is adjacent to this property and 101112222 Saskatchewan Ltd. wishes to lease the land for use as additional parking for his businesses on-site. The City land is currently vacant, and is approximately 6,500 square feet and Part of Parcel F, Plan 60S10724 (as shown on Attachment 1).

REPORT

Adjacent Owner Wishes to Lease City-Owned Vacant Land:

101112222 Saskatchewan Ltd. wishes to have additional parking for businesses on-site. Leasing of this vacant City-owned land generates a source of income and ensures the land is properly maintained for the foreseeable future.

If this land is leased to 101112222 Saskatchewan Ltd., there would be parking upgrades entailing pavement of the leased land and the relocation of the existing fence that runs along the north boundary of 1210/1212 Central Avenue or installation of a new fence to accommodate the leased land, as shown in Attachment 1.

Terms of the Lease Agreement:

Noteworthy details of the Lease Agreement with 101112222 Saskatchewan Ltd. are as follows:

- Annual rental rate would be \$6,000 plus GST;
- Five year lease term, July 1, 2013 to June 30, 2018;
- Lessee would be responsible for the proportionate share of property taxes;
- At expiry of the term, the Lessee would have the opportunity to lease the land for an additional five years (terms to be negotiated at that time), if not required;
- Lessee to carry a minimum of \$2M liability insurance with the City of Saskatoon named as an additional insured.

OPTIONS TO THE RECOMMENDATION

An option would be to not approve the execution of this lease agreement.

POLICY IMPLICATIONS

There are no identified policy implications.

FINANCIAL IMPLICATIONS

Leasing the land to 101112222 Saskatchewan Ltd. generates an additional source of income for the City and reduces our land maintenance requirements in the area.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

None required.

COMMUNICATION PLAN

A communication plan is not required at this time.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

If approved, the proposed lease agreement would expire on June 30, 2018. If a further lease of the land is requested at that time, a report would be submitted.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Map Indicating Proposed Land under Lease.

**G4) Purchase Agreement and Direct Sale to
Canadian National Railway Company (CN)
South of CN Chappell Yards
(Files CK. 4215-1, LA. 4221-013-003 and CS. 4110-1)**

- RECOMMENDATION:**
- 1) that the direct sale of a 100-foot strip of land south of the Canadian National Railway Company's Chappell Yards to CN to facilitate construction of an additional bypass track be approved; and
 - 2) that the City Solicitor be requested to prepare the Direct Sale Agreement and that His Worship the Mayor and City Clerk be authorized to execute the agreement under the Corporate Seal.

ADOPTED.

TOPIC AND PURPOSE

This report is to provide information on the direct sale of lands to Canadian National Railway Company (CN) to accommodate construction of an additional bypass track.

REPORT HIGHLIGHTS

1. The City of Saskatoon's Real Estate Services proposes a direct sale to CN to accommodate construction of an additional bypass track.
2. Sale of Serviced City-Owned Lands – Policy Number C09-033 supports the direct sale of land to CN.
3. The terms and conditions are outlined in this report for the land sale to CN.

STRATEGIC GOAL

Sale of this parcel of land supports the City of Saskatoon's Strategic Goal of Asset and Financial Sustainability by increasing revenue sources and reducing reliance on residential property taxes, and by providing revenue to fund new capital expenditures, including core services such as fire halls, roadways, and underground services.

BACKGROUND

CN's Chappell Yards is located in the southwest corner of the City, serving as the main operations centre for the railway. CN has approached Real Estate Services with a request to acquire additional lands immediately south of their existing site to accommodate the construction of an additional bypass that will relieve on-site congestion pressures and significantly improve the functionality of their overall operations.

The sale of the requested 100-foot wide strip of land will result in a reduction of approximately 9.58 acres from the future Civic Operations Centre site, approximately 3.95 acres from the off-leash recreation area, (OLRA), 6.27 acres from the Afforestation area within the City limits, and 4.26 acres from the Afforestation area further to the west situated in the RM of Corman Park.

The 3.95 acres initially lost to the OLRA will be replaced with a similar sized area on the west side of the site. This reconfiguration has been presented to Leisure Services for their review and has been confirmed as being acceptable. A diagram of the new proposed site plan has also been provided to the Meewasin Valley Authority for their review and approval.

REPORT

Direct Sale Proposal

Real Estate Services is requesting the direct sale of approximately 24 acres of unserviced lands to CN be considered to accommodate construction of an additional bypass track that will relieve current on-site congestion and significantly improve their existing operations. The agreed sale price of the land is \$766,450.

Direct Sale Policy

The City of Saskatoon's Sale of Serviced City-Owned Lands policy (Policy Number C09-033) states:

"3.2 Policy

The Administration may pursue or entertain direct sale, or long-term leases under the City's Industrial Land Incentives Program, of civic lands when one or more of the following conditions are present:

- c) A situation which involves extending an option to purchase to adjacent existing owners to directly purchase lots which would facilitate expansion prior to offering for tender."

Terms and Conditions of Sale:

Conditions Precedent:

- Subject to approval by City Council;
- Subject to approval by the Meewasin Valley Authority (MVA) for the intended use of the site;
- Subject to receipt of written confirmation from participating parties of the MVA (i.e. University of Saskatchewan, the Province of Saskatchewan and the MVA) expressing no interest in acquiring the subject lands;
- Subject to subdivision approval being granted pursuant to *The Planning and Development Act, 2007* and the City's Subdivision Bylaw;
- Subject to CN submitting a drainage plan satisfactory to the City.

Condition of Land: Lands are being purchased and sold on an "as is" basis.

Other Terms:

- CN is responsible for payment or construction of a six-foot high chain link fence along the property line throughout the City Limits and move the newly constructed fence in the OLRA to the new property line.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JUNE 24, 2013
PAGE 38**

- CN is responsible for payment of all Subdivision and Land Registry fees with respect to this transaction.

Costs: Each to pay their own legal fees.

Possession Date: Upon approval by City Council and all other necessary approvals as indicated above in the Conditions Precedent.

Closing Date: The earliest date acceptable to both parties subsequent to subdivision approval and registration of the subject Lands.

OPTIONS TO THE RECOMMENDATION

The only option would be to not proceed with the direct sale at this time and continue to use the lands in their current use.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The proceeds from sale of this land will be deposited into the Property Realized Reserve.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Participating parties of the Meewasin Valley Authority will be notified accordingly. CN has already contacted the MVA respecting the proposed project.

COMMUNICATION PLAN

No communication plan is required.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

No follow-up is required.

ENVIRONMENTAL IMPLICATIONS

No environmental and/or greenhouse gas implications have been identified at this time.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Plan Showing Direct Sale Site.

**G5) 2013 Corporate Business Plan and Budget
“Investing in a 21st Century City”
(Files CK. 430-72, CK. 1700-1 and CC. 100-14)**

RECOMMENDATION: that City Council receive the 2013 Corporate Business Plan and Budget.

ADOPTED.

TOPIC AND PURPOSE

Your Administration is pleased to present the 2013 Corporate Business Plan and Budget (Attachment 1).

REPORT HIGHLIGHT

The final copy of the 2013 Business Plan and Budget, “Investing in a 21st Century City”, outlines the initiatives planned for the 2013 business planning and budget cycle.

STRATEGIC GOAL

The 2013 Corporate Business Plan and Budget supports the Strategic Goal of Asset and Financial Sustainability by providing an open, accountable, and transparent annual business plan and budget which connects the resource allocation to the services that our citizens expect us to deliver.

BACKGROUND

In 2011, the City of Saskatoon implemented major changes to its planning and budgeting process to create a framework which would allow the City to be more adaptive and responsive to the changing dynamics in our city, our province, and our

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JUNE 24, 2013
PAGE 40**

country. The City of Saskatoon's 2013 Corporate Business Plan and Budget continues to build on that foundation.

REPORT

The business plan and budget form the path that the City of Saskatoon will take over the next year to provide the services and programs that the citizens of Saskatoon have asked for. The business plan outlines the achievements, key challenges, and major initiatives planned for the 2013 business planning and budget cycle. The City's primary challenge is to strike the appropriate balance in improving its financial, social, and environmental sustainability while integrating municipal leadership, private sector involvement, and citizen engagement in addressing the needs of the community.

The City of Saskatoon's 2013 budget combines capital and operating investments of approximately \$812.6 million, with \$425.8 million going to capital projects, and \$368.8 million going toward paying for the City of Saskatoon's operations. The investments, programs, and services approved in the City of Saskatoon's 2013 Corporate Business Plan and Budget have been developed to support a desirable quality of life in the community, based on citizen expectations, and is balanced with the City's ability to secure both human and financial resources to deliver the programs and services that the people of Saskatoon rely on each and every day.

COMMUNICATION PLAN

The City of Saskatoon's 2013 Corporate Business Plan and Budget, "Investing in a 21st Century City", is available on the City of Saskatoon's website at www.saskatoon.ca, look under "C" for Corporate Business Plan.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

Quarterly reports are presented to City Council identifying the status of the initiatives being carried out in 2013, and the year-to-date financial actual and year-end projections. The Second Quarter Report will be tabled with City Council at its August 14, 2013, meeting.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. 2013 Corporate Business Plan and Budget.

LEGISLATIVE REPORT NO. 8-2013

Section B – OFFICE OF THE CITY SOLICITOR

Clause 1 of Report No. 12-2013 of the Executive Committee was brought forward and considered with Clauses B1) and B2) of Legislative Report No. 8-2013.

'REPORT NO. 12-2013 OF THE EXECUTIVE COMMITTEE

1. **The Campaign Disclosure and Spending Limits Bylaw, 2006
AND
Enquiry – Councillor P. Lorje (November 13, 2012)
Campaign Election Expenses – Review and Reporting Requirements
(Files CK. 255-18 x 255-5-1)**
-

RECOMMENDATION: that the direction of City Council issue regarding:

- 1) the establishment of an independent election rules commission; and
- 2) the bringing forward of a mandate for an independent election rules commission.

Your Committee has considered the attached report of the City Solicitor and the City Clerk dated March 20, 2013, in response to the above-referenced enquiry of Councillor Lorje and to a referral of Executive Committee from July 16, 2012.

As noted in the report, City Council can establish an independent election rules commission to deal with matters of candidate election spending contributions and expenses; however, any recommendations made by an independent commission require a decision by City Council and adoption of a bylaw.

While reviewing this matter, your Committee discussed the potential expansion of the mandate of an independent election rules commission to go beyond matters dealing with election contributions and expenses. These include, but are not limited to, matters such as the individual communications allowance for Councillors in an election year, fundraising requirements, surplus reporting, independently-run elections and costs, options for transparency, audited statements for all candidates, voters' lists, methods of reporting, tax receipts, penalties and violations, and recommendations for amendments to *The Local Government Election Act*.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JUNE 24, 2013
PAGE 42**

City Council's direction is being requested with respect to the establishment of an independent election rules commission together with the development of a mandate for an independent election rules commission.'

**B1) Enquiry - Councillor P. Lorje (November 13, 2012)
Code of Conduct
(Files CK. 255-18 x 255-17)**

RECOMMENDATION: that the direction of City Council issue respecting:

- 1) the establishment of an independent commission to review the City Council Code of Conduct; and
- 2) the bringing forward of a draft mandate for such an independent commission.

TOPIC AND PURPOSES

The purposes of this report are to provide an initial opinion to City Council respecting its ability to establish an independent commission to review the City Council Code of Conduct and also to seek further direction from City Council regarding this issue.

REPORT HIGHLIGHTS

1. City Council has the power to establish an independent commission to review the City Council Code of Conduct and to set its mandate.
2. If City Council wishes to proceed in this manner, the City Clerk and the City Solicitor will bring a further report including a draft mandate for consideration by City Council.
3. If City Council wishes to proceed in this manner, an independent commission's mandate could include the mandates to consider campaign disclosure and remuneration for members of City Council as well. In other words, one commission could have the mandate to consider one or more of these subject areas.

STRATEGIC GOAL

This report supports the strategic goal of Continuous Improvement by fostering the concept of "Good Governance" by its elected officials.

BACKGROUND

At the City Council meeting of November 13, 2012, Councillor Lorje made the following enquiry:

“Will the Administration please report on the possibility of setting up an independent commission to review the City Council Code of Conduct for elected municipal representatives, including the possibility of extending it to include declared candidates during a municipal election?”

This report is meant to respond to Councillor Lorje’s November 13, 2012 enquiry and to outline the options available to City Council in this regard. A secondary purpose of this report is to seek direction from City Council on preferred next steps.

REPORT

City Council adopted a Code of Conduct at its meeting of March 12, 2012. City Council’s power to adopt a Code of Conduct comes from s. 55(b)(ii) of *The Cities Act* which says “A council may establish rules for the conduct of councillors, of members of council committees and members of other bodies established by council”.

Further, under s. 55(a) of *The Cities Act*, City Council has the power to establish City Council committees and other bodies and define their functions. Under this section, City Council could establish an independent commission to review the City Council Code of Conduct and set its mandate. The mandate of an independent commission could include recommendations for changes to the enforcement procedures for breaches of the Code of Conduct.

The independent commission would have to report back to City Council in order for City Council to adopt any amendments to the Code of Conduct suggested by the independent commission.

If City Council is in favour of the setting up of an independent commission to review Council’s Code of Conduct, the City Solicitor and the City Clerk would bring a further report which would include a draft mandate and other items for Council’s consideration. This could include suggestions for ways to deal with Councillor Lorje’s question about including declared candidates during a municipal election in the review.

FINANCIAL IMPLICATIONS

The establishment of an independent commission to review the City Council Code of Conduct would have a cost. If City Council decides to proceed in this way, costs could be estimated.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT AND COMMUNICATIONS PLAN

The mandate of an independent commission could include direction respecting public and stakeholder involvement and a communication plan.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**B2) Enquiry - Councillor P. Lorje (November 13, 2012)
City Council Compensation Package
(Files CK. 225-18 x 4670-5)**

RECOMMENDATION: that the direction of City Council issue respecting:

- 1) the establishment of an independent commission to review the total compensation packages for elected representatives; and
- 2) the bringing forwarding of a draft mandate for such an independent commission.

TOPIC AND PURPOSES

The purposes of this report are to provide an initial legal opinion to City Council respecting its ability to establish an independent commission to review the total compensation packages for elected representatives and also to seek further direction from City Council regarding this issue.

REPORT HIGHLIGHTS

1. City Council has the power to establish an independent commission to review remuneration for the members of City Council.
2. If City Council wishes to proceed in this manner, the City Clerk and the City Solicitor will bring a further report including a draft mandate for an independent commission for consideration by City Council.
3. If City Council wishes to proceed in this manner, an independent commission's mandate could include the mandates to consider campaign disclosure and to review the City Council Code of Conduct as well. In other words, one commission could have the mandate to consider one or more of these subject areas.

STRATEGIC GOAL

This report supports the strategic goal of Continuous Improvement by fostering the concept of “Good Governance” by its elected officials.

BACKGROUND

At the City Council meeting of November 13, 2012, Councillor Lorje made the following enquiry:

“Will the Administration please report on the possibility and logistics of establishing an independent commission to review the total compensation packages for elected representatives, including salary, expense allowances, extended health care benefits, travel and administrative support for elected municipal representatives?”

This report is meant to provide an initial response to Councillor Lorje’s November 13, 2012 enquiry and to outline what is possible for City Council in this regard. Also, this report is to seek direction from City Council on preferred next steps.

REPORT

History

The remuneration, benefits and reimbursement or allowance for expenses paid to each member of Council is fixed by Council.

In 1975, 1976 and 1980, Council established independent committees to review and make recommendations with respect to the remuneration paid to members of Council. The committees were comprised of a member of the judiciary, a former Councillor, a representative of the Board of Trade and a representative of the Saskatoon and District Labour Council.

The 1980 Report of the Mayor’s and Councillors’ Salaries Review Committee recommended that the Mayor’s salary be set at a percentage of a provincial cabinet minister’s annual compensation, and that a Councillor’s salary be set at a percentage of that payable to the Mayor. That recommendation was accepted by Council and, since 1980, has formed the basis upon which Council has fixed the remuneration paid to members of Council.

Since 1980, Council has not established an independent committee to review and make recommendations with respect to the remuneration paid to members of Council. However, the establishment of an independent committee has come up periodically since 1980 at various committees of Council.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JUNE 24, 2013
PAGE 46**

Also since 1980, any increases, modifications or adjustments to the remuneration, benefits or expenses of the Mayor and Councillors have been fixed by Council on the advice of either the Executive Committee, the Personnel and Operations Committee or the Administration. The current remuneration of members of Council can be found in Policy No. C01-006, entitled "*Remuneration - Members of City Council*".

Council's Power to Establish an Independent Commission

Under s. 56(1) of *The Cities Act*, City Council has the authority to fix "any remuneration and benefits, and any reimbursements or allowances for expenses" for members of City Council. As set out in s. 101(1)(o) of *The Cities Act*, the power to set the remuneration for members of City Council may not be delegated.

Also, s. 55(a) of *The Cities Act* allows City Council to establish committees and other bodies and define their functions. Under s. 101(1)(n) of *The Cities Act*, the power to do this may not be delegated.

Considering all of this information together, City Council could establish an independent commission to review the total compensation packages for members of City Council and set its mandate. However, any review completed and recommendations made by such an independent commission would have to return to City Council for a decision. Therefore, the mandate would include reporting back publicly to City Council with recommendations respecting remuneration, benefits, reimbursements, allowances for expenses, etc.

Any recommendations to change the remuneration for members of City Council would require public notice under Section 3 of The Public Notice Policy.

FINANCIAL IMPLICATIONS

The establishment of an independent commission to review the total compensation packages for elected representatives would have a cost. If City Council decides to proceed in this way, costs could be estimated.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT AND COMMUNICATIONS PLAN

The mandate of an independent commission to review the total compensation packages for elected representatives could include direction respecting public and stakeholder involvement and a communication plan.

PUBLIC NOTICE

At the time City Council considers any changes to the remuneration of members of City Council, Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy will be required.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JUNE 24, 2013
PAGE 47**

- IT WAS RESOLVED:*
- 1) *that City Council establish one independent commission for:*
 - a) *election rules*
 - b) *total compensation*
 - c) *code of conduct; and*
 - 2) *that the Administration bring forward a mandate for an independent commission to Executive Committee for review.*

**B3) Provincial Disaster Assistance Program
(File No. CK. 1860-1)**

RECOMMENDATION: that The City of Saskatoon apply to the Ministry of Government Relations to be designated an Eligible Assistance Area under the Provincial Disaster Assistance Program which provides financial assistance for restoring essential services and property as a result of damages caused by spring runoff and high water table commencing approximately June 19, 2013.

ADOPTED.

TOPIC AND PURPOSE

To have City Council submit an application for designation as an Eligible Assistance Area.

REPORT

The City is beginning to receive calls from private property owners who have experienced property damage as a result of flooding caused by excessive amounts of rain. To date, our Office has had two calls. The Province of Saskatchewan has a Provincial Disaster Assistance Program which covers uninsurable damage to individual properties caused by a natural disaster. It is our understanding that flooding caused by excessive amounts of rain would qualify. The minimum criteria for a declaration is one claim of \$5,000 or several smaller claims totalling \$30,000. We believe we have met those requirements.

In order for individual citizens to receive assistance under the Provincial Disaster Assistance Program, City Council must request, by resolution, that the City be

designated an Eligible Assistance Area. Once the City is designated, we will arrange for the distribution of Provincial application forms. The Province will then arrange for the claims to be adjusted and make payments where appropriate.

ATTACHMENT

1. Provincial Disaster Assistance Program Request for Designation Form.

REPORT NO. 10-2013 OF THE PLANNING AND OPERATIONS COMMITTEE

Composition of Committee

Councillor R. Donauer, Chair
Councillor C. Clark
Councillor T. Davies
Councillor M. Loewen
Councillor P. Lorje

1. **2012 Annual Report
Cultural Diversity and Race Relations Committee
(File No. CK. 430-29)**

RECOMMENDATION: that the information be received.

ADOPTED.

Your Committee has reviewed the attached 2012 Annual Report of the Cultural Diversity and Race Relations Committee and is forwarding the report to City Council for information.

2. **Request for Post-Budget Approval – Adding Ontario Avenue
Frontage into Project P1409-01 IS-LD Development North Downtown
(Files CK. 4130-13 x 1702-1 and LA4100-024)**

RECOMMENDATION:

- 1) that a post-budget increase to Capital Project P1409-01 IS-LD Development North Downtown, in the amount of \$1,250,000, be approved; and
- 2) that the post-budget increase in the amount of \$1,250,000 be funded from the Property Realized Reserve.

ADOPTED.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JUNE 24, 2013
PAGE 49**

Attached is a report of the City Manager dated May 28, 2013, requesting budget approval to complete the Ontario Avenue roadway and sidewalk/streetscape construction directly adjacent to the Police Services Headquarters for the late 2013 opening, and for the eventual redevelopment of the North Downtown.

Your Committee has reviewed the report with the Administration and is supporting the above recommendations for the post-budget increase to Capital Project P1409-01 IS-LD Development North Downtown.

**3. Amendment to Capital Reserve Bylaw No. 6774 and
Capital Projects to be Funded from Dedicated Lands Account
(Files CK. 1815-1 x 4205-1 and LS 4000-3)**

- RECOMMENDATION:**
- 1) that an amendment, to subsection 21(4) of the Capital Reserve Bylaw No. 6774, as outlined in the June 4, 2013, report of the General Manager, Community Services Department, be approved, to ensure consistency with the language in the three levels of legislation/policy governing dedicated lands and to allow for the dedicated lands reserve to be used for both the purchase of land to dedicate, as well as, for the development and rehabilitation of existing dedicated lands;
 - 2) that the City Solicitor be requested to prepare and submit the required amendments to subsection 21(4) of Capital Reserve Bylaw No. 6774; and
 - 3) that if the amendment as proposed is accepted, the park upgrade, rehabilitation, and development projects identified in Attachment 1 of the June 4, 2013, report of the General Manager, Community Services Department, to be funded from the Dedicated Lands Account, be approved.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated June 4, 2013, with respect to a proposed amendment to the Capital Reserve Bylaw regarding the Dedicated Lands Account and proposing projects to be funded from the Dedicated Lands Account.

Your Committee has reviewed the report with the Administration and is supporting the above recommendations.

**4. Stonebridge Spray Pad and Recreation Unit
(Files CK. 4205-1 and LS 4206-SB)**

RECOMMENDATION: that a change to the scope of Capital Project No. 607 – Park Development Stonebridge Neighbourhood, to include the design and construction of a winterized recreation unit, at cost of \$600,000 with funding from the Parks and Recreation Levy and the resulting operating impact, be approved.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated June 3, 2013, proposing a change to the scope of Capital Project No. 607 – Park Development Stonebridge Neighbourhood to include the design and construction of a winterized recreation unit.

Your Committee has reviewed the report with the Administration and is supporting the above recommendation regarding the proposed change in scope of the above Capital Project.

**5. Ron Atchison Field Lease Agreement
(Files CK. 4225-1 x 4205-1 and LS 290-23)**

RECOMMENDATION:

- 1) that City Council approve the Ron Atchison Field Lease Agreement between the City of Saskatoon and Saskatoon Hilltop Football Club Inc.; and
- 2) that His Worship the Mayor and the City Clerk be authorized to execute the Agreement under the Corporate Seal.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated June 3, 2013, with respect to a proposed Lease Agreement to formalize a long-standing arrangement between the City of Saskatoon and Saskatoon Hilltop Football Club Inc. for the use of Ron Atchison Field.

Your Committee has reviewed the matter with the Administration and Mr. Chris Eckert, representative of the Saskatoon Hilltop Football Club Inc., and is supporting approval of the proposed Lease Agreement.

**6. Status Report on the 2012 Housing Business Plan and
Proposed 2013 – 2022 Housing Business Plan
(Files CK. 750-1 and PL 950-22 and PL 950-26)**

RECOMMENDATION:

- 1) that the annual report on the 2012 Housing Business Plan be received as information;
- 2) that City Council approve the proposed 2013 to 2022 Housing Business Plan as outlined in Attachment 2 of the June 11, 2013, report of the General Manager, Community Services Department;
- 3) that City Council amend Section 2.2 of Innovative Housing Incentives Policy No. C09-002 to define low income households as households with income at or below the Saskatchewan Household Income Maximums as calculated by the Saskatchewan Housing Corporation and amended from time to time;
- 4) that City Council amend Section 3.3 a) of Innovative Housing Incentives Policy No. C09-002 to increase the maximum limit for affordable housing capital contributions to \$17,000 for one-bedroom units and to \$10,000 per bedroom for residential care homes, shelters, and related group housing forms;
- 5) that City Council amend Section 3.3 of Innovative Housing Incentive Policy No. C09-002 to include a point system, as described in the June 11, 2013, report of the General Manager, Community Services Department, for calculating the capital grants for affordable housing projects;
- 6) that City Council amend Section 3.3 of Innovative Housing Incentive Policy No. C09-002 to include provisions for a supplemental capital grant of up to 5 percent to offset the increased cost of land for affordable rental housing projects located in areas with a low concentration of affordable rental housing;
- 7) that City Council amend Innovative Housing Incentives Policy No. C09-002 to include a new section outlining the criteria under which City Council may waive offsite levies for affordable housing projects as described in

the June 11, 2013, report of the General Manager, Community Services Department;

- 8) that the City of Saskatoon continue to provide permit rebates for the creation of secondary suites at the 2012 levels of 100 percent of the cost of Building Permits and Plumbing Permits, and 25 percent of the Legalizing an Existing Suite Permit;
- 9) that the housing targets and funding allocations as outlined in the Options section of the June 11, 2013, report of the General Manager, Community Services Department be referred to the 2014 Business Plan and Budget review; and
- 10) that the General Manager, Community Services Department, provide an annual report on the initiatives and incentives contained in the 2013 to 2022 Housing Business Plan and the overall achievement of the housing targets.

Attached is a report of the General Manager, Community Services Department dated June 11, 2013, presenting the 2012 annual report of the City of Saskatoon Housing Business Plan, providing the results of the recent comprehensive review of the Housing Program, and recommending approval of a new ten-year Housing Business Plan.

Your Committee has reviewed the report with the Administration and is supporting the above recommendations, including approval of the 2013 to 2022 Housing Business Plan, proposed amendments to Innovative Housing Incentives Policy No. C09-002, and referral of the housing targets and funding allocations to the 2014 Business Plan and Budget Review.

The Administration will be providing a Power Point presentation with respect to the above.

Neighbourhood Planning Section Manager Anderson provided a PowerPoint presentation on the above matter.

IT WAS RESOLVED: that the recommendation of the Planning and Operations Committee be adopted.

**7. Annual Report – Saskatoon Housing Initiatives Partnership – 2012
(Files CK. 430-41 x 750-4 and PL 950-14)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated May 10, 2013, providing an update on the activities of the Saskatoon Housing Initiatives Partnership in 2012.

Your Committee has reviewed the report with the Administration and Mr. Shaun Dyck, Executive Director, Saskatoon Housing Initiatives Partnership, and is forwarding it to City Council as information.

Copies of the *Creative Solutions to Affordable Housing and Homelessness for a Growing City – 2012 Annual Report to Stakeholders, Saskatoon Housing Initiatives Partnership*, have already been provided to City Council members. A copy is available on the website www.saskatoon.ca as part of this report.

**8. New Rental Construction Land Cost Rebate Program
235 Willis Crescent – Stonebridge/Willis II Limited Partnership and
Stonebridge/Willis III Limited Partnership – New Summit Partners Ltd.
(Files CK. 750-4 and PL 952-6-18)**

- RECOMMENDATION:**
- 1) that funding of \$1,327,307 for the construction of 338 purpose-built rental units, to be built on 235 Willis Crescent by Stonebridge/Willis II Limited Partnership and Stonebridge/Willis III Limited Partnership, be approved under Innovative Housing Incentives Policy No. C09-002;
 - 2) that a five-year tax abatement of the incremental property taxes be applied to the subject properties, commencing the next taxation year following the completion of construction; and
 - 3) that the City Solicitor be requested to prepare the necessary documents to execute the incentive and tax abatement agreements, and that His Worship the Mayor and the City Clerk be authorized to execute these Agreements under the Corporate Seal.

ADOPTED.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JUNE 24, 2013
PAGE 54**

Attached is a report of the General Manager, Community Services Department dated June 3, 2013, with respect to a request for approval of funding for 338 rental apartments to be constructed by Stonebridge/Willis II Limited Partnership and Stonebridge/Willis III Limited Partnership on Willis Crescent in the Stonebridge neighbourhood.

Your Committee has reviewed the report with the Administration and is supporting proposed funding of the purpose-built rental units under Innovative Housing Incentives Policy No. C09-002, along with a five-year tax abatement of the incremental property taxes, as set out in the above recommendations.

REPORT NO. 10-2013 OF THE ADMINISTRATION AND FINANCE COMMITTEE

Composition of Committee

Councillor T. Paulsen, Chair
Councillor D. Hill
Councillor A. Iwanchuk
Councillor Z. Jeffries
Councillor E. Olauson

**1. Bylaw No. 7200, *The Traffic Bylaw*
(File No. CK. 185-1)**

RECOMMENDATION: that the City Solicitor be instructed to prepare the necessary amendment to Section 19 of Bylaw No. 7200, *The Traffic Bylaw* to reflect current vehicle registration procedures in Saskatchewan.

ADOPTED.

Your Committee has considered and supports the attached report of the City Solicitor dated June 4, 2013 recommending an amendment to *The Traffic Bylaw* to reflect Saskatchewan Government Insurance's vehicle licensing and registration procedures which no longer include the use of dated stickers on individual licence plates.

**2. Urban Forestry/Pest Management Program Annual Report
(File No. CK. 4200-1)**

RECOMMENDATION: that the information be received.

Your Committee has considered the attached report of the General Manager, Infrastructure Services Department dated May 27, 2013, providing an overview of the

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JUNE 24, 2013
PAGE 55**

operating activities and accomplishments of the Urban Forestry and Pest Management programs for 2012.

Your Committee requested that the Administration provide information on the Sutherland and Fairhaven School's SPLIT Programs when the matter is put forward to City Council. The following information was provided regarding the SPLIT program:

"SPLIT is a tree planting initiative that provides Saskatoon's young people with an opportunity to learn about our urban and community forests within the province of Saskatchewan. Students participate in two education sessions that focus on forestry, pest management, native plants and wildlife. Planting day is the final event that takes place in June. All students, from pre-school to grade 8, participate in the planting of their trees and shrubs.

HOW IS THE SCHOOL CHOSEN?

Each fall, the SPLIT organizers review the applications on file to decide on a school for the upcoming year. Our decision is based partly on a "first come first serve" basis, however, we also review the school's involvement with green initiatives and we visit the school grounds to determine the students' and community's need for trees. In 2012, Fairhaven School was chosen as the 11th school to participate in the 2012/2013 SPLIT program.

FAIRHAVEN SCHOOL (2012/2013)

On June 11, Fairhaven students hand planted 17 container trees, a fruit bed, a dozen perennials and grape vines. Fairhaven School's Leadership Group participated in the design as well as the tree and shrub selections. Each classroom has "adopted" one tree which they are responsible for weeding and watering during the school months. During the months of July and August the trees and fruit bed will be maintained by a hired contractor, until 2015. Sutherland School participated in 2011/2012, Holliston School in 2010/2011."

Following review of this matter, your Committee submits the report for City Council's information.

Parks Manager Briant provided a slide presentation showing pictures of the SPLIT program "in action" at the schools.

IT WAS RESOLVED: that the information be received.

**3. U-Pass Agreement Between the City of Saskatoon and
University of Saskatchewan Graduate Students' Association
(File No. CK. 7312-1)**

- RECOMMENDATION:**
- 1) that the Administration be directed to finalize an agreement with the University of Saskatchewan Graduate Students' Association (GSA) for a U-Pass Program based on the terms outlined in this report, and
 - 2) that His Worship the Mayor and The City Clerk be authorized to execute the agreement under the Corporate Seal.

ADOPTED.

Your Committee has considered and supports the attached report from the General Manager, Utility Services Department dated June 3, 2013 to obtain approval for the execution of a U-Pass Program agreement with the University of Saskatchewan Graduate Students' Association (GSA).

**4. Request for Contract Extension
Winter Area 1 and Area 2 Maintenance
(File No. CK. 6920-1)**

- RECOMMENDATION:**
- 1) that an extension to Contract 12-0109 – Area 1 Winter Maintenance, in the amount of \$364,337.70, plus G.S.T., be approved; and
 - 2) that an extension to Contract 12-0110 – Area 2 Winter Maintenance, in the amount of \$181,727.14, plus G.S.T., be approved.

ADOPTED.

Your Committee has considered and supports the attached report of the General Manager, Infrastructure Services Department dated May 27, 2013 requesting approval to extend the two winter maintenance contracts due to additional resources that were required during the 2012/13 winter season.

**5. Proposed St. Paul's Limited Residential Parking Program
(File No. CK. 6120-4-2)**

- RECOMMENDATION:**
- 1) that a Limited Residential Parking Permit Program be implemented on the 100 block of Avenue Q South as shown on Plan 260-0041-001r001; and
 - 2) that the City Solicitor be requested to prepare the amendments to Bylaw 7862, The Residential Parking Program Bylaw, 1999, for approval by City Council.

ADOPTED.

Your Committee has considered and supports the attached report of the General Manager, Infrastructure Services Department dated June 3, 2013 in response to a petition submitted by residents of the 100 block of Avenue Q South with a request to be included as a Limited Residential Parking Permit (LRPP) Zone.

**6. Proposed Expansion of the Caswell Hill
Residential Parking Program Boundary
AND
Proposed Expansion of the City Park
Residential Parking Program Boundary
AND
Communication to Council
From: Olivia Hilderman
Date: April 18, 2013
Subject: Parking Permit Program – City Park
Files CK. 6120-4-2; IS 6210-6)**

- RECOMMENDATION:**
- 1) that the Caswell Hill Residential Parking Program be expanded by adding a “Two-Hour, 08:00 to 17:00, Monday to Friday” parking restriction to the 1000 block of Avenue E North spanning 31st Street to 32nd Street, and to the 400 block of 31st Street West spanning Avenue D North to Avenue E North, as shown on Plan 260-0038-001r008;
 - 2) that the City Park Residential Parking Program be expanded by adding a “Two-Hour, 08:00 to 17:00, Monday to Friday” parking restriction to the 900 blocks of 7th, 8th and 9th Avenues spanning Duke Street to Duchess Street, the 1100 block of King Crescent spanning Princess Street to Duke Street, the 1000 block of Spadina Crescent spanning Queen Street to 1066

Spadina Crescent, the 1100 block of Spadina Crescent spanning Duke Street to 33rd Street and the 1000 block of Duke Street spanning King Crescent to Spadina Crescent as shown on Plan 260-0039-001r011);

- 3) that the City Solicitor be requested to prepare the amendments to Bylaw 7862, The Residential Parking Program Bylaw, 1999, for approval by City Council; and
- 4) that the Administration report further on the possibility of restricting parking at public parks contained within a Residential Parking Program zone.

ADOPTED.

Your Committee reviewed the attached report from the General Manager, Infrastructure Services Department dated June 3, 2013 in response to requests from local area residents of the Caswell Hill and City Park neighbourhoods to expand the current boundaries of the respective Residential Parking Permit zones.

The Administration advised your Committee that signage is not posted around residential parks in order to allow general access to those areas. Your Committee expressed concern that this shifts the transient parking to the park areas.

Following review of this matter, your Committee puts forward the above recommendations.

**7. Advanced Metering Infrastructure (AMI) Project
Saskatoon Light & Power Capital Project 1250: AMI Implementation
Water & Wastewater Treatment Branch Capital Project 1055: AMR
Infrastructure
(Files CK. 1550-2 and WT 2030 4)**

RECOMMENDATION: that a Request for Proposals be issued for engineering consulting services to develop an Advanced Metering Infrastructure functional design for electricity and water metering.

ADOPTED.

Your Committee has considered the attached report from the General Manager, Infrastructure Services Department dated May 23, 2013 regarding the above. An AMI system is used to transmit electricity usage data and water consumption data to a central billing system, and provides benefits to customers, City operations, and the environment.

Your Committee held discussion regarding standards from Industry Canada and Health Canada on radio frequency exposure and was advised by the Administration the radio frequency emissions from smart metres are at very low levels and are well below Industry Canada and Health Canada regulations. Information in this regard will be made available to the public.

**8. Composting Program Fees 2013 and 2014
(File No. CK. 1720-1 x 7830-5)**

- RECOMMENDATION:**
- 1) that finished compost material be made available for sale to the general public as described in the report of the General Manager, Utility Services dated May 31, 2013 for the 2013 season; and
 - 2) that the Administration report on the effectiveness of this program for continuation.

ADOPTED.

Your Committee has considered the attached report of the General Manager, Utility Services Department dated May 31, 2013 regarding the above matter.

The fees portion of the report will be submitted to City Council during 2014 Business Plan and Budget deliberations. Following review of this matter, your Committee puts forward the above recommendations for consideration at this time.

REPORT NO. 5-2013 OF THE LAND BANK COMMITTEE

Composition of Committee

Councillor P. Lorje, Chair
Councillor D. Hill
Councillor R. Donauer
Councillor T. Davies
Councillor Z. Jeffries

**1. Request to Sell City-Owned Property – Re-pricing on Four Multi-family
Parcels in the Evergreen Neighbourhood
(File No. CK. 4215-1 x 4110-41)**

- RECOMMENDATION:**
- 1) that the Land Bank Manager be authorized to sell Parcel P, Plan 102088953 on Salloum Crescent, Parcel EE, Plan 102107562, Parcels FF, Plan 102107562 on Kloppenburg Link and Parcel GG, Plan 102107562 on Kloppenburg Crescent (addresses to be assigned) to the highest bidder through a public tender process with re-priced reserve bids as outlined in the June 7, 2013 report of the General Manager, Community Services Department;
 - 2) that any of the parcels which are not sold through the lot draw process be placed for sale over-the-counter on a first-come, first-served basis; and
 - 3) that the City Solicitor be requested to prepare the sale agreements and that His Worship the Mayor and the City Clerk be authorized to execute the agreements under the Corporate Seal.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated June 7, 2013, regarding the proposed re-pricing and sale of four multi-family parcels in the Evergreen Neighbourhood by public tender. Pricing and development controls for these lots were previously adopted by City Council on September 4, 2012. Due to servicing constraints the parcels were not ready for tender in 2012. The proposed re-pricing of these lots is to accommodate estimated increases in the 2013 prepaid servicing rates.

Your Committee has reviewed the report with the Administration and supports the above recommendations.

REPORT NO. 3-2013 OF THE NAMING ADVISORY COMMITTEE

Composition of Committee

His Worship Mayor D. Atchison, Chair
Councillor T. Davies
Councillor A. Iwanchuk
Ms. E. Ballantyne
Ms. L. Hartney
Ms. P. Kotasek-Toth

**1. Addition of Name to the Names Master List
and Application of Names to Specific Neighbourhoods
(File No. CK 6310-1)**

- RECOMMENDATION:**
- 1) that the name "Tamke" be added to the Names Master List;
 - 2) that the name "Elk Point" be applied to the second neighbourhood in the Blairmore sector; and
 - 3) that the name "Hamm" be applied in the Rosewood Neighbourhood as outlined in the report of the General Manager, Community Services Department, dated May 28, 2013.

ADOPTED.

Your Committee has considered the following report of the General Manager, Community Services Department, dated May 28, 2013, and puts forward the above-noted recommendations.

'TOPIC AND PURPOSE

The Naming Advisory Committee (NAC) screens all requests and suggestions for naming or renaming municipally owned or controlled facilities, streets, suburban development areas, neighbourhoods, and parks to ensure that each suggestion or request meets the City Council guidelines for naming as set out in the Naming of Civic Property and Development Areas Policy No. C09-008 (Naming Policy).

REPORT HIGHLIGHTS

1. A total of 11 names have been applied since the last meeting.

2. The following naming submissions require screening: Tamke, Elk Point, and Hamm.
3. A request has been received for the renaming of Optimist Park in the Riversdale neighbourhood.

STRATEGIC GOAL

Under the Strategic Goal of Moving Around, this report supports the statement that Saskatoon is a city on the move and growth has brought new roads and bridges that improve connectivity for all travels modes.

BACKGROUND

According to the Naming Policy, all requests for naming from the Names Master List will be selected by His Worship the Mayor. All of the names on the Names Master List have been previously screened by the NAC and meet City Council's guidelines for name selection. Name suffixes are circulated through the Administration for technical review.

REPORT

Names Assigned from the Names Master List

The following names have been assigned since the previous meeting:

- 1) Kensington Boulevard, Gate West, Lane North, Lane South, Link, and Union – Kensington neighbourhood;
- 2) Fortosky Crescent, Manor, and Terrace – Parkridge neighbourhood;
- 3) Kinloch Bay, Crescent, and Court – Parkridge neighbourhood;
- 4) LaBine Bend, Court, Crescent, Terrace, and View – Kensington neighbourhood;
- 5) Palliser Court, Link, and Way – Kensington neighbourhood;
- 6) Hassard Close, Link, and Way – Kensington neighbourhood;
- 7) Childers Bend, Court, Cove, Crescent, Rise, and Way – Kensington neighbourhood;
- 8) McArthur Crescent and Lane – Kensington neighbourhood;
- 9) Nightingale Bay, Bend, Close, Cove, and Road – Kensington neighbourhood;
- 10) Ells Crescent, Lane, Link, and Way – Kensington neighbourhood;
and
- 11) Antonini Court – Kensington neighbourhood.

General Naming Requests

The following name submissions have been received and require screening:

1. “Tamke” – Reinhold Tamke – Mr. Tamke was a farmer in the RM of Corman Park, RM of Dundurn, and a businessman in Saskatoon. He operated a number of businesses including the Little Chief Service Station from 1942 to 1947 and was an early member of the Saskatoon Community Clinic. He was a member at Holy Cross Lutheran Church where he volunteered many hours towards church maintenance, donated the organ that is still used today, and grew vegetables and donated them to Luther Special Care Home. More information about this submission is in Attachment 1.
The name Tamke is not on the Names Master List, but there is a “Tamke Road” within the RM of Corman Park.
2. “Elk Point” – The City of Saskatoon (City) Land Branch and its development partner Dundee Realty Corporation, are proposing the neighbourhood name “Elk Point” for the second neighbourhood within the Blairmore Sector.

Elk Point has its origin in geology and refers to the Elk Point Basin which once was connected to open ocean in the northwest part of the continent. The evolution of this basin into sub-basins and the eventual disconnection from the open ocean allowed for evaporation of ocean water. This resulted in the disposition of potash deposits within a geologic formation now known as the Elk Point Group. More information about this submission is in Attachment 2.

Specific Naming Request

“Hamm” – Henry Hamm – Boychuk Investments Limited has requested the name “Hamm” be added to the Names Master List and applied to roadways in the Rosewood neighbourhood.

Mr. Hamm is the president and founder of Hamm Construction Limited which was founded in 1971. Hamm Construction Limited continues to operate in Saskatoon and, over the years, has completed a number of projects for the City and provided services in numerous subdivisions including: Evergreen, Rosewood, Stonebridge, Marquis Industrial, Lakeridge, Fairhaven, among others. More information about this submission is in Attachment 3.

Renaming Request – Optimist Park

An application has been received for the renaming of “Optimist Park” in the Riversdale neighbourhood to “Westfield Optimist Park.”

Ms. Joyce Westfield was a foster mother for many years in Edmonton and Saskatoon. She sat on numerous boards including Foster Parents Association, Kinsmen Children’s Centre, and FASD Support Network of Saskatchewan Inc. More information about this submission is in Attachment 4.

Optimist Park was originally named “Westside Park” when it was first established in 1909, but after 1924 was referred to as “Westfield Park”. According to records, in 1953 the park was renamed to “Optimist Park” at the request of the Playgrounds Association.

It is unknown where the name “Westfield” originated. The City Archivist researched the previous use of the name “Westfield” for what is now Optimist Park and confirmed it was not in reference to or named after any person. It is possible that the name was descriptive and fell into popular usage until formally changed to “Optimist Park.”

This is a preliminary report seeking the direction of the NAC. If the NAC wishes to proceed with further consideration of this application, the Administration is seeking permission to consult with potentially affected stakeholders, the Optimist Club, nearby Community Associations, and residents to obtain input on this proposal.

OPTIONS TO THE RECOMMENDATION

There are no options to the recommendation.

POLICY IMPLICATIONS

The screening of requests and suggestions for naming or renaming of municipally owned or controlled facilities, streets, suburban development areas, neighbourhoods, and parks must be in compliance with the Naming Policy.

FINANCIAL IMPLICATIONS

There are no financial implications.

ENVIRONMENTAL IMPLICATIONS

No environmental and/or greenhouse gas implications have been identified at this time.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

ATTACHMENTS

1. Tamke Submission
2. Elk Point Submission
3. Hamm Submission
4. Westfield Submission'

Upon consideration of the renaming request for Optimist Park, your Committee noted that the contributions of Ms. Westfield are commendable; however, upon review of the policy, agreed that the submission does not meet the criteria for addition to the Names Master List at this time.

The Names Master List is kept in the City of Saskatoon Mayor's Office and contains all screened and approved name suggestions for naming municipally owned or controlled facilities, streets, suburban development areas, neighbourhoods, and parks. There are currently approximately 150 entries on the Names Master List.

REPORT NO. 12-2013 OF THE EXECUTIVE COMMITTEE

Composition of Committee

His Worship Mayor D. Atchison, Chair
Councillor C. Clark
Councillor T. Davies
Councillor R. Donauer
Councillor D. Hill
Councillor A. Iwanchuk
Councillor Z. Jeffries
Councillor M. Loewen
Councillor P. Lorje
Councillor E. Olauson
Councillor T. Paulsen

1. **The Campaign Disclosure and Spending Limits Bylaw, 2006
AND
Enquiry – Councillor P. Lorje (November 13, 2012)
Campaign Election Expenses – Review and Reporting Requirements
(File No.'s CK. 225-5-1 & 255-5-1)**
-

RECOMMENDATION: that the direction of City Council issue regarding:

- 1) the establishment of an independent election rules commission; and
- 2) the bringing forward of a mandate for an independent election rules commission.

DEALT WITH EARLIER. SEE PAGE NO. 41.

2. **Parking Infrastructure Upgrade and
City Card Replacement
AND
Parking Policy
(File No. CK. 6120-3)**
-

- RECOMMENDATION:**
- 1) that the following recommendations indicating minimum requirements for the parking infrastructure upgrade be approved:
 - a) that cash, credit card, log card and cell phone payments be required;
 - b) that an optional hybrid single space/multi space solution be acceptable, provided that the entire system is compatible for all users;
 - c) that unused time be hidden so it's not to be used by another party;
 - d) that there be a provision of a minimum of two stand-alone parking stations, which allow, at a minimum, the ability to pay for parking tickets and to purchase log card time;
 - e) that solar powered meter technologies be required;
 - f) that real-time communication/utilization be provided for handheld ticketing enforcement, ticket payments at pay stations, cell phone parking, audit reporting, way finding, parking

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JUNE 24, 2013
PAGE 67**

- guidance, smart phone and internet applications;
 - g) that a minimum of three City of Saskatoon supplied vehicles be equipped with license plate recognition technology for time restriction enforcement;
 - h) that future enhancements to meter hardware/software, such as rate changes and key pad upgrades be included during the length of the repayment term;
 - i) that retention of the Corps of Commissionaires for the supply of parking enforcement services be for the remainder of their five-year contract (end of 2015) with additional points awarded for continued use of the Corps of Commissionaires once the contract ends;
 - j) that pricing be lump sum, with a payment schedule over a maximum of 10 years, based on an initial cash payment of \$950,000 in 2014;
 - k) that if additional payment is required, that the repayment occur on an annual basis based on incremental revenues;
 - l) that the vendor assume the risk of annual operating costs related to communication and paper required for receipts, if applicable, so as to not impact existing programs; and
- 2) that the Administration report back with the Request for Proposals for approval.

ADOPTED.

Your Committee has considered the attached report of the General Manager, Infrastructure Services Department dated May 27, 2013, providing information on the parking infrastructure upgrade.

As part of the next steps for development of the Parking Infrastructure Upgrade Request for Proposals, your Committee held a special meeting on June 10, 2013, to hear from vendors. Presentations were heard from 11 vendors as well as from the City's Parking Committee.

Your Committee has taken into consideration the information received during the presentations as well as the information provided in the attached referenced report and submits the above-noted minimum requirements for the Parking Infrastructure Upgrade for approval. It is also being recommended that the Administration report back with the

Request for Proposals for approval. The vendors were advised that they would be notified when a further report comes forward from Administration.

REPORT NO. 13-2013 OF THE EXECUTIVE COMMITTEE

**1. Boundary Alteration Committee
(File No. CK. 4060-1)**

- RECOMMEDATION:**
- 1) that a Boundary Alteration Committee (Committee) comprising of representatives from City Council and the Rural Municipality of Corman Park Council, with support from the respective Administrations, be created;
 - 2) that the City of Saskatoon appoint Councillors Donauer, Loewen, Lorje and Olauson, as well as the City Manager, and the Planning and Development Branch Manager to the Committee;
 - 3) that the Committee review the City of Saskatoon's current boundary alteration needs and propose mutually-acceptable terms and conditions of a boundary alteration proposal;
 - 4) that the respective Administrations be instructed to jointly draft a Terms of Reference for the Committee; and
 - 5) that the Committee report, by November 15, 2013, for consideration by the Executive Committees of the respective Councils.

ADOPTED.

Your Committee has considered the attached report of the General Manager, Community Services Department dated June 4, 2013, outlining a process for the City of Saskatoon and the Rural Municipality of Corman Park to reach consensus on a proposed boundary alteration.

**2. Appointment – Development Appeals Board
(File No. CK.175-21)**

RECOMMENDATION: that Mr. Asit Sarkar be appointed to the Development Appeals Board to the end of 2013 to replace Mr. Jason Hobbis.

ADOPTED.

The above recommendation is put forward to fill the vacancy on the Development Appeals Board created with the resignation of Mr. Jason Hobbis.

**3. Meewasin Valley Authority Fundraising Campaign
and Donor Recognition Program
(File No. CK. 4205-5)**

RECOMMENDATION: that the requirement for a report to City Council for approval of each donation in excess of \$100,000 in accordance with Sponsorship Policy C09-028 be waived for the W2W Trail Campaign on the condition that civic administrative staff are involved in the campaign.

ADOPTED.

Your Committee has considered the following report of the General Manager, Community Services Department dated June 4, 2013:

‘TOPIC AND PURPOSE

This report is to bring forward the request from Meewasin Valley Authority (MVA) for approval and/or direction on the MVA’s planned approach for the donor recognition program for an upcoming fundraising campaign, the Wanuskewin to Whitecap (W2W) Trail Campaign. The goal of this fundraising campaign is provide continuous trail linkages through the South Saskatchewan River valley from Wanuskewin Heritage Park through Saskatoon to Chief Whitecap Park in the south. The MVA is also asking for the Executive Committee’s direction if approval is needed, either individually or collectively, for sponsorships or donations in excess of \$100,000.

REPORT HIGHLIGHTS

1. The MVA is planning to launch a fundraising campaign later this year, with the goal of providing continuous trail linkages from Wanuskewin Heritage Park to Chief Whitecap Park.
2. The MVA has developed a Donor Recognition Policy for this campaign that outlines a number of donor contribution tiers, with varying levels of recognition based on the contribution amount. The approach to onsite donor recognition is similar to methods used by MVA in the past, specifically for the River Landing Phase 1 Riverfront.
3. The MVA is proposing a Trail Plaza donor recognition approach where the plaza would function as a rest stop, donor recognition, an interpretive node, and a way-finding station. The proposed locations for the three planned trail plazas would be: Whiteswan Trail Junction, Diefenbaker Park, and potentially Chief Whitecap Park.
4. The MVA's intent with onsite recognition is to work within the current City Sponsorship Policy No. C09-028 where recognition will, as a general principle, support the goals and objectives of the City of Saskatoon (City) and be compatible with, complimentary to, and reflect the City's values.

STRATEGIC GOALS

This report supports the long-term strategy to ensure existing and future recreation facilities are accessible to meet the community needs under the Strategic Goal of Quality of Life. The report also supports the long-term strategy of continuing with the development of an integrated transportation network that supports bikes and pedestrians under the Strategic Goal of Moving Around.

BACKGROUND

In March 2010, the Administration drafted an Amendment Agreement between the City and the MVA with respect to the construction and maintenance of facilities in the Meewasin Valley. The intent of that Amendment Agreement was to make clear that the MVA will be bound by the City's Sponsorship Policy No. C09-028 and the Gift and Memorials Policy No. C09-027. The intent was that the MVA would be able to continue with its trees/shrub, bench, and brick programs. However, before embarking on a sponsorship campaign of facilities in the Meewasin Valley, the City would like the MVA to report to City Council with a sponsorship plan.

On April 19, 2013, the Administration received a letter from Mr. Lloyd Isaak, Chief Executive Officer of the MVA, indicating the MVA's plan to launch a fundraising campaign later this year (see Attachment 1). In this letter Mr. Isaak confirms that

the MVA is aware of Sponsorship Policy No. C09-028 and has the intent to ensure any onsite recognition complies with the policy, and the letter shares an overview of the proposed donor recognition program.

REPORT

MVA Fundraising Campaign

Over the next two years, the MVA has an ambitious goal to add an additional 27 kilometres of trail to the existing trail system connecting Wanuskewin Heritage Park to Chief Whitecap Park and potentially beyond to Whitecap Dakota First Nation. This fundraising campaign has been dubbed the “W2W Trail Campaign” and is scheduled to launch later in 2013. This project includes new trails and associate amenities at both ends of the existing MVA trail network. The goal of this fundraising campaign is to raise \$8 million by actively soliciting donors so the project can be completed in a timely manner.

Donor Recognition Program

In preparation to launch the fundraising campaign, MVA has developed a “Donor Recognition Program” (see Attachment 2). This Donor Recognition Program outlines a number of donor contribution tiers, with varying levels of recognition based on the contribution amount. This program also outlines the recognition details for each tier, which may include a donor recognition plaque, recognition on signage, naming of an amenity, and further recognition at events, in publications, and with media. In consultation with the City Solicitor’s Office, they confirmed that this appears to fall within the City’s definition of sponsorship and noted that if any assets are considered for naming, the naming rights must comply with the Naming of Civic Property and Development Areas Policy No. C09-008. The MVA has confirmed they do not have plans for any naming rights; however, should a request come forward from a potential donor, the MVA would report to City Council to seek direction on the request for naming rights and to ensure compliance with the Naming of Civic Property and Development Areas Policy No. C09-008.

Trail Plaza Donor Recognition

The MVA is proposing a Trail Plaza donor recognition approach where the plaza would function as a rest stop, donor recognition, interpretive node, and a way-finding station. The proposed locations for the three planned trail plazas would be: Whiteswan Trail Junction, Diefenbaker Park, and Chief Whitecap Park.

The MVA has identified the following main criteria for the fundraising campaign:

- Solicit donors that have a solid reputation within the community, and have a history of strong community support;

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JUNE 24, 2013
PAGE 72**

- Provide onsite recognition that will be in good taste, durable, easy to maintain, and be consistent with previous donor recognition methods and materials; and
- Integrate donor recognition effectively into site amenities and nodes while maintaining functionality, views, and aesthetics.

The MVA has also confirmed that during the design and construction phase of the trail extensions they will consult with, and seek approval from, the applicable City departments impacted by this project, as well as the RM on the physical aspects of the trail development.

Sponsorship/Donation Arrangements

With the W2W Trail Campaign, the MVA anticipates several donations exceeding \$100,000, and is looking to streamline the processes for all donations exceeding \$100,000. As noted earlier, the MVA is bound by the City Policies governing sponsorship and donations and, for the purpose of these policies, functions as a Civic Partner. The MVA is asking for direction on whether additional approval is needed, either individually or en masse, for donations in excess of \$100,000.

In summary, the MVA is requesting approval:

- 1) On the basic approach for the donor recognition program so MVA can properly advise contributors what type of recognition they will be receiving with their donation; and
- 2) To streamline the process, if possible, in order to not require a report back to City Council for approval of each donation in excess of \$100,000.

OPTIONS TO THE RECOMMENDATION

The preferred option is that the Executive Committee recommend to City Council approval of the general approach to the donor recognition program and approve, in principle, the sponsorship/donation agreements in excess of \$100,000 provided the MVA adheres to the criteria for the campaign as outlined earlier in this report.

A second option is that the Executive Committee recommends to City Council approval of the general approach to the donor recognition program and still require the MVA to report to City Council on all sponsorship/donation agreements in excess of \$100,000.

POLICY IMPLICATIONS

Sponsorship Policy No. C09-028 and Gifts and Memorial Program Policy No. C09-027 both require approval by City Council for all sponsorship arrangements that are of a sensitive nature or with a total value in excess of \$100,000. The

MVA is anticipating several donations in excess of \$100,000 and would like to streamline the process for this campaign so they would not be required to report to City Council for approval of each donation in excess of \$100,000. This would require City Council's approval for an exception to policy.

FINANCIAL IMPLICATIONS

There are no financial implications of the report.

COMMUNICATION PLAN

The MVA will be publicly launching the W2W Trail Campaign later this year and will be overseeing all public communications related to this campaign.

ENVIRONMENTAL IMPLICATIONS

No environmental and/or greenhouse gas implications have been identified at this time.

PRIVACY IMPACT

Once the W2W Trail Campaign has been launched publicly, there will be no privacy implications of this fundraising campaign.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

The design and development of the trail, as well as the concept design for a trail plaza has previously been reviewed by CPTED. Any changes to the design of the trail or the trail plazas would be reviewed by the CPTED Review Committee prior to construction.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

ATTACHMENTS

1. Letter from Mr. Lloyd Isaak, dated April 19, 2013
2. Donor Recognition Program – Wanuskewin to Whitecap'

Your Committee supports the general approach to the Donor Recognition Program, as outlined in the report and is recommending that the requirement for a report to City Council for approval of each donation in excess of \$100,000, as required under Sponsorship

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JUNE 24, 2013
PAGE 74**

Policy C09-028, be waived for the W2W Trail Campaign on the condition that civic administrative staff are involved in the campaign.

**4. Employment Contract – City Manager
(File No. CK. 4510-2)**

- RECOMMEDATION:**
- 1) that the appointment of Mr. Murray Totland as City Manager of the City of Saskatoon continue upon the terms and conditions set out in the Employment Contract attached to this report; and
 - 2) that His Worship the Mayor and the City Clerk be authorized to execute the Employment Contract.

Your Committee is pleased to report that a new Employment Contract for the term January 1, 2014 to May 1, 2019, has been negotiated with Mr. Murray Totland. A copy of the new Employment Contract is attached.

Your Committee is confident that the City will continue to be well-served by Mr. Totland, and looks forward to working with him in meeting the challenges ahead.”

The City Clerk distributed copies of the above report immediately prior to consideration of this matter as it was marked “CONFIDENTIAL UNTIL TABLED” at City Council.

IT WAS RESOLVED: that the recommendation of the Executive Committee be adopted.

His Worship the Mayor assumed the Chair.

Moved by Councillor Clark, Seconded by Councillor Lorje,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

COMMUNICATIONS TO COUNCIL

The following communications were submitted and dealt with as stated:

B. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL

1) Lorne Mysko, Past President – TCU Place, dated May 31

Submitting Annual Disclosure Report for TCU Place for 2012. (File No. CK. 175-28)

RECOMMENDATION: that the information be received.

Moved by Councillor Hill, Seconded by Councillor Olauson,

THAT the information be received.

CARRIED.

**2) Kathy Rintoul, Executive Director, Ministry of Government Relations
Two letters, dated June 3**

Providing information on grant payments to municipalities. (File No. CK. 1860-1)

RECOMMENDATION: that the letters be referred to the administration for further handling.

Moved by Councillor Hill, Seconded by Councillor Olauson,

THAT the letters be referred to the Administration for further handling.

CARRIED.

3) Dawn Rain, dated June 6

Requesting permission for an extension of the time amplified sound can be heard, under the Noise Bylaw, from 8:00 a.m. to 1:00 p.m. on August 25, 2013, for 2nd Annual Fun Run/Walk beginning at Diefenbaker Park. (File No. CK. 185-9)

RECOMMENDATION: that the request for an extension of the time amplified sound can be heard, under the Noise Bylaw, from 8:00 a.m. to 1:00 p.m. on August 25, 2013, for 2nd Annual Fun Run/Walk beginning at Diefenbaker Park be approved subject to any administrative conditions.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JUNE 24, 2013
PAGE 76**

Moved by Councillor Hill, Seconded by Councillor Olauson,

THAT the request for an extension of the time amplified sound can be heard, under the Noise Bylaw, from 8:00 a.m. to 1:00 p.m. on August 25, 2013, for 2nd Annual Fun Run/Walk beginning at Diefenbaker Park be approved subject to any administrative conditions.

CARRIED.

**4) Janet Bennett, Canadian Association of Veterans in United Nations
Peacekeeping dated June 7**

Requesting permission for use of Civic Square and to hold a flag raising on August 9, 2013, to commemorate Peacekeepers who have given their lives for our country in the name of peace. (File No. CK. 205-1)

RECOMMENDATION: that the request for use of Civic Square and to hold a flag raising on August 9, 2013, to commemorate Peacekeepers who have given their lives for our country in the name of peace be granted subject to any administrative conditions.

Moved by Councillor Hill, Seconded by Councillor Olauson,

THAT the request for use of Civic Square and to hold a flag raising on August 9, 2013, to commemorate Peacekeepers who have given their lives for our country in the name of peace be granted subject to any administrative conditions.

CARRIED.

**5) H. John Wojcicki, Trans Canada Yellowhead Highway Association
dated June 10**

Commenting on Councillor Jeffries' participation in the 67th Annual Conference. (File No. CK. 155-5)

RECOMMENDATION: that the information be received.

Moved by Councillor Hill, Seconded by Councillor Olauson,

THAT the information be received.

CARRIED.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JUNE 24, 2013
PAGE 77**

6) Sandra Finley, dated June 11

Commenting on fluoride. (File No. CK. 7920-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Hill, Seconded by Councillor Olauson,

THAT the information be received.

CARRIED.

7) Carmen Bell, Race Director, Subaru Saskatoon Triathlon, dated June 11

Requesting an extension to the time where amplified sound can be heard, under the Noise Bylaw, from 9:00 a.m. to 2:00 p.m. on June 29, 2013, at River Landing, for the Subaru Saskatoon Triathlon. (File No. CK. 185-9)

RECOMMENDATION: that the request for an extension to the time where amplified sound can be heard, under the Noise Bylaw, from 9:00 a.m. to 2:00 p.m. on June 30, 2013, at River Landing, for the Subaru Saskatoon Triathlon be granted subject to any administrative conditions.

Moved by Councillor Hill, Seconded by Councillor Olauson,

THAT the request for an extension to the time where amplified sound can be heard, under the Noise Bylaw, from 9:00 a.m. to 2:00 p.m. on June 30, 2013, at River Landing, for the Subaru Saskatoon Triathlon be granted subject to any administrative conditions.

CARRIED.

8) Joan Hugg, Ministry Coordinator, Rock of Ages Church, dated June 13

Requesting an extension to the time where amplified sound can be heard, under the Noise Bylaw, from 9:30 a.m. to 12 Noon at Lakeview Park, on July 14 and August 18, 2013, for Church in the Park event. (File No. CK. 185-9)

RECOMMENDATION: that the request for an extension to the time where amplified sound can be heard, under the Noise Bylaw, from 9:30 a.m. to 12 Noon at Lakeview Park, on July 14 and August 18,

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JUNE 24, 2013
PAGE 78**

2013, for Church in the Park event be granted subject to any administrative conditions.

Moved by Councillor Hill, Seconded by Councillor Olauson,

THAT the request for an extension to the time where amplified sound can be heard, under the Noise Bylaw, from 9:30 a.m. to 12 Noon at Lakeview Park, on July 14 and August 18, 2013, for Church in the Park event be granted subject to any administrative conditions.

CARRIED.

9) Lynn Filgate, dated June 18, 2013

Commenting on a parking ticket received. (File No. CK. 6120-3)

RECOMMENDATION: that the information be received.

Moved by Councillor Hill, Seconded by Councillor Olauson,

THAT the information be received.

CARRIED.

10) Robert MacGillivray, dated June 19, 2013

Requesting an extension to the time where amplified sound can be heard, under the Noise Bylaw, on Sunday, August 4, 2013, from 6 p.m. to 10 p.m. for Rib Fest event. (File No. CK. 185-9)

RECOMMENDATION: that the request for an extension to the time where amplified sound can be heard, under the Noise Bylaw, on Sunday, August 4, 2013, from 6 p.m. to 10 p.m. for Rib Fest event be granted subject to any administrative conditions.

Moved by Councillor Hill, Seconded by Councillor Olauson,

THAT the request for an extension to the time where amplified sound can be heard, under the Noise Bylaw, on Sunday, August 4, 2013, from 6 p.m. to 10 p.m. for Rib Fest event be granted subject to any administrative conditions.

CARRIED.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JUNE 24, 2013
PAGE 79**

11) Shellie Bryant, Secretary, Development Appeals Board, dated June 10

Advising of Hearing of the Development Appeals Board, regarding the property located at 1918 20th Street West. (File No. CK. 4352-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Hill, Seconded by Councillor Olauson,

THAT the information be received.

CARRIED.

12) Carmen Bell, Race Director, Subaru Saskatoon Triathlon, dated June 24

In addition to Item B7) of Communications to Council, attached is the above-noted communication from Carmen Bell requesting that City Council approve the TSN helicopter flypast over the city river valley scheduled between 8:45 a.m. – 9:45 a.m. on Sunday, June 30, 2013. (File No. CK. 205-1)

RECOMMENDATION:

- 1) that City Council approve the TSN helicopter flypast over the city river valley scheduled between 8:45 a.m. – 9:45 a.m. on Sunday, June 30, 2013, subject to any administrative conditions; and
- 2) that the City Solicitor be instructed to prepare the necessary Indemnification Agreement.

Moved by Councillor Hill, Seconded by Councillor Olauson,

- 1) *that City Council approve the TSN helicopter flypast over the city river valley scheduled between 8:45 a.m. – 9:45 a.m. on Sunday, June 30, 2013, subject to any administrative conditions; and*
- 2) *that the City Solicitor be instructed to prepare the necessary Indemnification Agreement.*

CARRIED.

C. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION

1) David Kirton, dated June 5

Commenting on southwest off-leash dog park. (File No. CK. 4205-1) **(Referred to administration for further handling and to respond to the writer.)**

2) Doreen Wilson, dated June 6

Commenting on dandelions. (File No. CK. 4200-2) **(Referred to administration for any appropriate action and to respond to the writer.)**

3) Jamie Kucheran, dated June 6

Commenting on recycling. (File No. CK. 7830-5) **(Referred to administration for any appropriate action and to respond to the writer.)**

4) Mark Fachada, SIAST Kelsey Campus, dated June 10

Providing Letter of Reference for Precise ParkLink (West) Ltd. (File No. CK. 6120-3) **(Referred to administration for information and inclusion in the file.)**

5) Shelley Phillipow, dated June 11

Commenting on outdoor fire pits. (File No. CK. 2500-6) **(Referred to administration for any appropriate action and to respond to the writer.)**

6) Margi Corbett, dated June 11

Commenting on proposed shifting of tax ratio. (File No. CK. 1920-1) **(Referred to administration for consideration and inclusion in the file to be brought forward October 21, 2013.)**

7) Ed Koberinski, dated June 11

Commenting on street sweeping. (File No. CK. 6315-3) **(Referred to administration for any appropriate action and to respond to the writer.)**

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JUNE 24, 2013
PAGE 81**

8) Donna Jamieson, dated June 12

Commenting on street sweeping. (File No. CK. 6315-3) **(Referred to administration for any appropriate action and to respond to the writer.)**

9) Eleny Lazarowich, dated June 12

Commenting on potholes. (File No. CK. 6315-1) **(Referred to administration for any appropriate action and to respond to the writer.)**

10) Michael Layton, dated June 13

Commenting on the intersection of Marquis Road/Highway 16/Beam Road.
(File No. CK. 6000-1) **(Referred to administration to respond to the writer.)**

11) Chalee Newman, dated June 17

Commenting on potholes causing damage to vehicle. (File No. CK. 6315-1) **(Referred to administration for further handling and to respond to the writer.)**

12) Clayton Symynuk, dated June 17

Commenting on potholes on Cascade Street. (File No. CK. 6315-1) **(Referred to administration for further handling and to respond to the writer.)**

13) Deb Cheesbrough, dated June 14

Commenting on transit route changes. (File No. CK. 7310-1) **(Referred to administration to respond to the writer.)**

14) Roman Todos, dated June 15

Commenting on transit route changes. (File No. CK. 7310-1) **(Referred to administration to respond to the writer.)**

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JUNE 24, 2013
PAGE 82**

15) Carol Gronsdal, dated June 18

Commenting on bus service downtown. (File Nos. CK. 6120-5 and 7310-1) **(Referred to administration for any appropriate action and to respond to the writer.)**

16) Darryl Heskin, dated June 18

Commenting on potholes. (File No. CK. 6315-1) **(Referred to administration for any appropriate action and to respond to the writer.)**

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Iwanchuk,

THAT the information be received.

CARRIED.

D. PROCLAMATIONS

1) Denise Amyot and Sandra Corbeil, Canada Science and Technology Museums Corporation, dated May 17

Requesting City Council proclaim October 18 to 27, 2013 as National Science and Technology Week. (File No. CK. 205-5)

2) Amy Lackie, Shinerama Coordinator, dated June 13

Requesting City Council proclaim September 12, 2013 as Shinerama Day. (File No. CK. 205-5)

RECOMMENDATION:

- 1) that City Council approve the proclamations as set out in Section D; and
- 2) that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council.

Moved by Councillor Davies, Seconded by Councillor Iwanchuk,

- 1) *that City Council approve all proclamations as set out in Section D; and*
- 2) *that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council.*

CARRIED.

ENQUIRIES

**Councillor E. Olason
Implications of Amendment to Policy C09-037 (Antenna Systems)
to Make Relevant Groups Aware of Placement
(File No. CK. 230-3)**

A new stealth cell tower was installed in Briarwood last Friday and I have had numerous inquiries as to why the placement information wasn't shared with the Community Association, the Ward Councillor or the Community Consultant. Please be clear that I am not talking about having extensive consultations and discussion, but a plan must be put in place to make relevant groups aware of the process and rationale – especially the Councillor.

Therefore:

Would the Administration please research and report back for the next public committee meeting, the implications and wording of changing Policy C09-037 Section 7 to ensure that the Ward Councillor, Community Association and the Community Consultant are aware of the installation date of the tower, the rationale for the placement of the tower, as well as, any other sites that were considered for the tower. Included in this research should perhaps be more language to include parks within the 30-meter buffer zone around the proposed tower.

**Councillor D. Hill
Implementation of "Children at Play" Speed Zone
(File No. CK. 5200-5)**

As a result of numerous citizen concerns and identified traffic issues around certain public parks – would the Administration please report on the possibility of implementing a "Children at Play" speed zone at all public playgrounds with paddling pools or spray parks.

Please include examples from other municipalities, as well as, a review by the traffic division of the Saskatoon Police Services.

INTRODUCTION AND CONSIDERATION OF BYLAWS

Bylaw 9104

Moved by Councillor Clark, Seconded by Councillor Hill,

THAT permission be granted to introduce Bylaw No. 9104, being "The Official Community Plan Amendment Bylaw, 2013 (No. 3)" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Clark, Seconded by Councillor Loewen,

THAT Bylaw No. 9104 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Clark, Seconded by Councillor Iwanchuk,

THAT Council go into Committee of the Whole to consider Bylaw No. 9104.

CARRIED.

Council went into Committee of the Whole with Councillor Clark in the Chair.

Committee arose.

Councillor Clark, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9104 was considered clause by clause and approved.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JUNE 24, 2013
PAGE 85**

Moved by Councillor Clark, Seconded by Councillor Davies,
THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Clark, Seconded by Councillor Jeffries,
THAT permission be granted to have Bylaw No. 9104 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Clark, Seconded by Councillor Donauer,
THAT Bylaw No. 9104 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

COMMUNICATIONS TO COUNCIL – CONTINUED

A. REQUESTS TO SPEAK TO COUNCIL

1) Keaton Schmidt, dated May 26

Requesting permission to address City Council with respect to shark fins.
(File No. CK. 151-)

RECOMMENDATION: that Keaton Schmidt, or designate, be heard.

Moved by Councillor Hill, Seconded by Councillor Olauson,

THAT Keaton Schmidt be heard.

CARRIED.

Mr. Keaton Schmidt and Ms. Kathryn Federoff requested a city-wide ban on the sale of shark fins and shark fin products. They indicated they have received approximately 550

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JUNE 24, 2013
PAGE 86**

signatures on a petition in support of a ban and undertook to provide the City Clerk's Office with a copy.

Moved by Councillor Hill, Seconded by Councillor Davies,

THAT the matter be referred to the Administration to report to the Administration and Finance Committee on the existing market of shark fins and products and on what an appropriate ban would be.

CARRIED.

2) Dennis Page, dated June 5

Requesting permission for Brian Hnatiw to address City Council with respect to combative sports. (File No. CK. 175-24)

RECOMMENDATION: that Brian Hnatiw be heard.

His Worship the Mayor noted that Mr. Page asked to have this request deferred to the July 17 meeting.

3) D. Ian Hardie, dated June 15

Requesting permission to address City Council with respect to audio and visual at City Council meetings. (File No. CK. 255-1)

RECOMMENDATION: that D. Ian Hardie be heard.

Moved by Councillor Hill, Seconded by Councillor Olauson,

THAT D. Ian Hardie be heard.

CARRIED.

Mr. Hardie spoke regarding the audio and visual during Council meetings.

Moved by Councillor Iwanchuk, Seconded by Councillor Donauer,

THAT the information be received.

CARRIED.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JUNE 24, 2013
PAGE 87**

Moved by Councillor Clark,

THAT the meeting stand adjourned.

CARRIED.

The meeting adjourned at 9:12 p.m.

Mayor

City Clerk