



Council Chamber
City Hall, Saskatoon, SK
Monday, October 7, 2013
at 6:00 p.m.

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL

PRESENT: His Worship the Mayor, in the Chair;
Councillors Clark, Davies, Donauer, Iwanchuk, Jeffries,
Loewen, Lorje, Paulsen, and Olauson;
A/City Manager Bilanski;
City Solicitor Warwick;
General Manager, Community Services Grauer;
General Manager, Fire and Protective Services Paulsen;
General Manager, Infrastructure Services Gutek;
General Manager, Utility Services Jorgenson;
City Clerk Sproule; and
Deputy City Clerk Bryant

Moved by Councillor Olauson, Seconded by Councillor Davies,

*THAT the minutes of regular meeting of City Council held on September 23, 2013,
be approved.*

CARRIED.

HEARINGS

- 3a) Discretionary Use Application
Bed and Breakfast Home
183 Carleton Drive, R2 District
Applicant: Shirley Wei
(File No. CK 4355-013-004)**
-

REPORT OF THE CITY CLERK:

“The purpose of this hearing is to consider the above-noted discretionary use application.

The City Planner has advised that notification posters have been placed on site and letters sent to all adjacent landowners within 75 metres of the site.

Attached is a copy of the following material:

- Report of the General Manager, Community Services Department dated September 9, 2013 recommending that the application submitted by Shirley Wei requesting permission to operate a bed and breakfast home located at 183 Carleton Drive be approved subject to the following conditions:
 - a) the applicant obtaining a Development Permit and all other relevant permits and licenses; and
 - b) the final plans submitted being substantially in accordance with the plans submitted in support of this Discretionary Use Application.
- Letter dated September 27, 2013, from the Deputy City Clerk, Municipal Planning Commission, advising that the Commission supports the above-noted recommendation of the Community Services Department.”

His Worship the Mayor opened the hearing.

Mr. Darryl Dawson, Development Review Section Manager, Community Services Department, reviewed the discretionary use application and expressed the Department's support.

Councillor Charlie Clark, member, Municipal Planning Commission, expressed the Commission's support of the discretionary use application.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, OCTOBER 7, 2013
PAGE 3**

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Lorje, Seconded by Councillor Donauer,

THAT the submitted report and correspondence be received.

CARRIED.

Moved by Councillor Olauson, Seconded by Councillor Iwanchuk,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Olauson, Seconded by Councillor Davies,

THAT the application submitted by Shirley Wei requesting permission to operate a bed and breakfast home located at 183 Carleton Drive be approved subject to the following conditions:

- a) the applicant obtaining a Development Permit and all other relevant permits and licenses; and*
- b) the final plans submitted being substantially in accordance with the plans submitted in support of this Discretionary Use Application.*

CARRIED.

**3b) University Heights Sector Plan Amendment
Applicant: City of Saskatoon, Planning and Development Branch
(File No. CK. 4131-5)**

REPORT OF THE CITY CLERK:

"The purpose of this hearing is to consider the adoption of the University Heights Sector Plan Amendment.

Attached is a copy of the following material:

- Report of the General Manager, Community Services Department dated August 26, 2013, recommending that the revised University Heights Sector

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, OCTOBER 7, 2013
PAGE 4**

Plan Amendment, 2013, and the revised Northeast Swale Development Guidelines, 2012, be approved;

- Letter dated September 16, 2013, from the Committee Secretary, Municipal Planning Commission, advising that the Commission supports the above-noted recommendation of the Community Services Department; and
- Notice which appeared in the local press on September 28 and 29, 2013.”

His Worship the Mayor opened the hearing and noted that Clause 1, Report No. 19-2013 of the Executive Committee should be brought forward and considered following the hearing as it is a companion report.

Mr. Terry Fusco, Senior Planner, Future Growth Section, Community Services Department, reviewed the proposed University Heights Sector Plan Amendment and expressed the Department's support. He provided a PowerPoint presentation.

Councillor Charlie Clark, member, Municipal Planning Commission, expressed the Commission's support of the proposed University Heights Sector Plan Amendment.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Davies, Seconded by Councillor Paulsen,

THAT the submitted report and correspondence be received.

CARRIED.

Moved by Councillor Paulsen, Seconded by Councillor Loewen,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Donauer, Seconded by Councillor Jeffries,

THAT the revised University Heights Sector Plan Amendment, 2013, and the revised Northeast Swale Development Guidelines, 2012, be approved

CARRIED.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, OCTOBER 7, 2013
PAGE 5**

Clause 1, Report No. 19-2013 of the Executive Committee was brought forward and considered.

**“1. Financing Growth in the University Heights Sector
(File No. CK. 4131-5)”**

- RECOMMENDATION:**
- 1) that the information be received; and
 - 2) that the Administration report back, at the appropriate time, on any updates of securing financial resources for partially funded and unfunded projects, as outlined in the report of the General Manager, Corporate Services Department, dated July 4, 2013.

Attached is a report of the General Manager, Corporate Services Department, dated July 4, 2013, identifying the required infrastructure in the University Heights Sector and the appropriate funding sources.

Your Committee notes that while much of the infrastructure required for this Sector has a funding source, some of it is unfunded. As indicated in the report, Administration is continuing to refine all cost estimates and determine innovative funding solutions for unfunded or partially-funded infrastructure itemized in the report. It is therefore being recommended that further reports with updates be provided by Administration.”

Moved by Councillor Loewen, Seconded by Councillor Iwanchuk,

THAT the recommendation of the Executive Committee be adopted.

CARRIED.

Moved by Councillor Loewen, Seconded by Councillor Paulsen,

THAT Council go into Committee of the Whole to consider the reports of the Administration and Committees.

CARRIED.

His Worship the Mayor appointed Councillor Loewen as Chair of the Committee of the Whole.

Council went into Committee of the Whole with Councillor Loewen in the Chair.

Committee arose.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, OCTOBER 7, 2013
PAGE 6**

Councillor Loewen, Chair of the Committee of the Whole, made the following report:

THAT while in Committee of the Whole, the following matters were considered and dealt with as stated:

“ADMINISTRATIVE REPORT NO. 16-2013

Section A – COMMUNITY SERVICES

**A1) Land Use Applications Received by the Community Services Department
For the Period Between September 12, 2013 and September 25, 2013
(For Information Only)
(Files CK. 4000-5 and PL. 4300)**

RECOMMENDATION: that the information be received.

ADOPTED.

The following applications have been received and are being processed:

Subdivision

- Application No. 77/13: 423-427 Hastings Crescent
Applicant: Larson Surveys for Deplaedt Investments Inc.
Legal Description: Lots 17 and 18, Block 13, Plan No. 102037799
Current Zoning: R1A
Neighbourhood: Rosewood
Date Received: September 13, 2013

- Application No. 78/13: 313 110th Street West
Applicant: Webb Surveys for Precision Foundations Ltd.
Legal Description: Lot 14, Block 10, Plan No. G8
Current Zoning: R2
Neighbourhood: Sutherland
Date Received: September 16, 2013

- Application No. 79/13: 1415 Hunter Road
Applicant: Webb Surveys for Dundee Realty Corp.
Legal Description: Lot 20, Block 143, Plan No. 102116898
Current Zoning: RMTN
Neighbourhood: Stonebridge
Date Received: September 17, 2013

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, OCTOBER 7, 2013
PAGE 7**

- Application No. 80/13: 1217 13th Street East
Applicant: Webb Surveys for Britwood Interiors
Legal Description: Lot 1, Block 19, Plan No. G18 and
Lot 29, Block 7, Plan No. 101446062
Current Zoning: R2
Neighbourhood: Varsity View
Date Received: September 24, 2013

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. Plan of Proposed Subdivision No. 77/13
2. Plan of Proposed Subdivision No. 78/13
3. Plan of Proposed Subdivision No. 79/13
4. Plan of Proposed Subdivision No. 80/13

**A2) Corman Park – Saskatoon Planning District Official Community Plan
Amendments – Construction and Demolition Materials Industries
(Files CK. 4240-5 and PL. 4240-8)**

- RECOMMENDATION:**
- 1) that City Council approve the required advertising for the proposed amendments to the Corman Park – Saskatoon Planning District Official Community Plan Bylaw No. 8844 as described in this report;
 - 2) that the General Manager, Community Services Department, be requested to prepare the required notice for advertising the amendments to the Corman Park – Saskatoon Planning District Official Community Plan Bylaw No. 8844;
 - 3) that the City Solicitor be requested to prepare the required bylaw; and

- 4) that at the time of the public hearing, City Council be asked to consider the Corman Park - Saskatoon District Planning Commission's recommendation that the amendments to the Corman Park – Saskatoon Planning District Official Community Plan Bylaw No. 8844 be approved.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to bring forward proposed text amendments to the Corman Park – Saskatoon Planning District (Planning District) Official Community Plan Bylaw No. 8844 (OCP). The Planning District OCP is jointly adopted by the Rural Municipality of Corman Park (RM) and the City of Saskatoon (City) to manage land use and development in the Planning District. The proposed amendments provide specific policies for construction and demolition materials industries.

REPORT HIGHLIGHTS

1. Amendments to the Planning District OCP are proposed to create a new “construction and demolition materials industries” classification, and new policies to regulate this specific activity. This will facilitate the recycling of materials used in constructing buildings, roadways, walls, and landscaping features.
2. These amendments are based on research of best practices from communities across Canada.

STRATEGIC GOALS

This proposal supports the Strategic Goals of Sustainable Growth, Economic Diversity and Prosperity, and Environmental Leadership; specifically the priorities and strategies to:

- a) plan collaboratively with regional partners;
- b) create a business friendly environment; and
- c) divert waste for reuse, and promoting and facilitating recycling.

BACKGROUND

A private developer approached the RM regarding setting up a business where construction and demolition materials, such as concrete, concrete with steel, glass, brick, asphalt, and other building materials are processed and distributed off-site for other purposes. The proposed use is not specifically defined or specifically regulated in the Planning District OCP, or in the Planning District Zoning Bylaw. The existing bylaws would define this use as a “solid waste disposal facility” (i.e. a landfill). Landfills are

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, OCTOBER 7, 2013
PAGE 9**

highly regulated. The bylaw standards for landfills would significantly limit the potential for construction and demolition materials industries, particularly because of the large separation distances that are required around landfills.

REPORT

There is growing demand for construction and demolition materials industries in the Saskatoon region. Repurposing materials that would otherwise end up in a landfill is environmentally responsible and also provides a new business opportunity. The RM's Administration, with the assistance of the City's Administration, conducted best practices research from communities across Canada. Based on this research, it is recommended that amendments to the Planning District OCP and the Planning District Zoning Bylaw to define and regulate construction and demolition materials industries as a specific activity, be approved.

At its September 4, 2013 meeting, the District Planning Commission (DPC) unanimously supported recommending the proposed amendments. Amendments to the Planning District OCP require the joint approval from City Council and the RM Council. Amendments to the District Zoning Bylaw require the approval from the RM Council. The District Zoning Bylaw, and any amendments to it, must be consistent with the Planning District OCP.

Best Practices Research

A number of municipalities and provincial departments across Canada were surveyed to determine best practices in managing construction and demolition materials processing facilities. Information was requested from Edmonton and Calgary, the Halifax Regional Municipality, and the District of Shellburne in Nova Scotia. The applicable provincial departments in British Columbia, Alberta, Saskatchewan, Manitoba, New Brunswick, Prince Edward Island, and Newfoundland/Labrador were also contacted.

The research focused on three types of solid waste management:

- a) landfills;
- b) landfills that include construction and demolition processing facilities; and
- c) stand-alone construction and demolition processing facilities.

The development standards for these facilities, including the separation distance required around them and the method of measuring the separation distance, were reviewed. The report to the DPC and the details on the best practices research that was conducted are provided in Attachments 1 and 2.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, OCTOBER 7, 2013
PAGE 10**

Proposed Amendments

The current Planning District OCP and Planning District Zoning Bylaw have policies and standards to govern waste management and remediation activities. Landfills must be located on land zoned D-Regional Waste Management 1 District (DRM1), and the property line must be at least 457 metres from a dwelling, a multi-parcel country residential development, a recreational use, or Wanuskewin Heritage Park. In addition, building setbacks, screening, and measures to prevent environmental contamination and nuisance are required.

The City's Administration and the RM's Administration are of the view that construction and demolition materials industries will have less impact than a landfill and should be regulated accordingly. The proposed amendments to the Planning District OCP create a new classification for construction and demolition materials industries and new policies to regulate this specific activity. These industries will include the collection, transport, disposition, processing, or recovery and reuse of non-hazardous waste materials from construction, renovation, and demolition activities. The following is a summary of the proposed requirements for these industries:

- 1) must comply with applicable provincial environmental regulations;
- 2) are only permitted in the DRM1 Zoning District, meaning rezoning will likely be required;
- 3) must submit a Comprehensive Development Review that fully describes the proposed activity and addresses the impact it might have on the site and surrounding properties;
- 4) any land filling or excavation must be designed and engineered by a licensed geotechnical engineer;
- 5) the active area of the site must be located 300 metres from a dwelling, a multi-parcel country residential development, a recreational use, or Wanuskewin Heritage Park; and
- 6) are not permitted next to City limits unless the RM and the City agree that the proposal is compatible with adjacent land uses and will not place pressure on the City to extend services.

OPTIONS TO THE RECOMMENDATION

City Council may choose to not consider the proposed amendments and the DPC's recommendation. This option is not recommended as it would limit the ability to operate construction and demolition materials industries within the Saskatoon region, and reduce opportunities to repurpose and reuse materials that would otherwise end up in landfills.

POLICY IMPLICATIONS

The proposal is to amend the land use policies in the Planning District OCP.

FINANCIAL IMPLICATIONS

There are no financial implications.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

The public has not been involved in the proposed text amendments to date. Since the Planning District OCP is adopted by both councils, the RM and the City are each required to hold a public hearing before the Planning District OCP can be amended.

COMMUNICATION PLAN

The proposed amendments do not require a Public Communication Plan beyond the public notice requirements described in the Public Notice Section.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

No specific follow-up actions are required.

ENVIRONMENTAL IMPLICATIONS

The proposed Planning District OCP amendments are expected to have minimal greenhouse gas emissions implications, as it supports the repurposing of construction and demolition materials that would otherwise end up in the landfills in the Saskatoon region (i.e. the Saskatoon Regional Waste Management Centre and the Northern Landfill). The diversion of these materials from the landfills helps extend the useful life of the landfills.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

There are no safety/CPTED issues that have been identified at this time.

PUBLIC NOTICE

Pursuant to Section 11 of Public Notice Policy No. C01-021, public notice is required. Subject to advertising approval from City Council, the proposed amendments will be advertised in The StarPhoenix on a Saturday at least two weeks prior to the date on which the matter will be considered by City Council.

ATTACHMENTS

1. District Planning Commission Report - August 7, 2013
2. District Planning Commission Report - September 4, 2013

**A3) Bylaw Amendments for Adult Entertainment Venues
(Files CK. 4350-25 and PL. 4350-Z12/12)**

- RECOMMENDATION:**
- 1) that City Council approve the advertising with respect to the proposal to amend Zoning Bylaw No. 8770 and Adult Services Licensing Bylaw No. 9011, as outlined in this report;
 - 2) that the General Manager, Community Services Department, be requested to prepare the required notice for advertising the proposed amendments;
 - 3) that the City Solicitor be requested to prepare the required bylaw amendments to Zoning Bylaw No. 8770 and Adult Services Licensing Bylaw No. 9011;
 - 4) that at the time of the public hearing, City Council consider the Administration's recommendation that the proposed Zoning Bylaw No. 8770 and Adult Services Licensing Bylaw No. 9011 amendments be approved; and
 - 5) that at the time of the public hearing, City Council consider the Municipal Planning Commission's recommendations related to the proposed amendments.

TOPIC AND PURPOSE

The purpose of this report is to bring forward proposed amendments to Zoning Bylaw No. 8770 and Adult Services Licensing Bylaw No. 9011 that will define adult only liquor-*permitted* premises that regularly feature live adult entertainment, including striptease, as identified in the proposed changes to Provincial Liquor Regulations. The amendments will also establish land use regulations including where such establishments may be located in Saskatoon.

REPORT HIGHLIGHTS

1. Striptease on an occasional basis would be considered part of live entertainment offered in nightclubs.
2. Nightclubs offering striptease on a regular basis are adult entertainment venues.
3. It is recommended that an adult entertainment venue be permitted to locate in the IH District, and have a minimum separation distance of 160 metres from any other adult entertainment venue or in-call adult service agency, and a minimum separation distance of 160 metres from any residential use, school, park, child care centre, pre-school, or recreational facility.
4. The Provincial Liquor Regulations relating to live adult entertainment (striptease) will be implemented on January 1, 2014.

STRATEGIC GOAL

This report supports the City of Saskatoon's (City) Strategic Goal of Quality of Life. The proposed amendments would ensure that nightclubs that regularly feature live adult entertainment are appropriately located so as to have minimal impact on the character of neighbourhoods.

BACKGROUND

At its September 23, 2013 meeting, City Council considered a report from the General Manager, Community Services Department dated August 26, 2013, regarding proposed amendments to Adult Services Licensing Bylaw No. 9011 and Zoning Bylaw No. 8770 to regulate striptease activity.

City Council resolved:

“that the matter be referred back to the Administration for discussion and recommendations with respect to discretionary use and adding some separation distance from residential areas.”

REPORT

Current Regulations

A nightclub, as defined in Zoning Bylaw No. 8770, permits live entertainment. Nightclubs are considered a permitted use in the B6 and IH Districts and as a discretionary use in the B3, B4, B4A, B5, B5B, B5C, IL1, and DCD1 Districts. Nightclubs are also considered a discretionary use in the M3 and M4 Districts provided it is part of a motel or hotel. With no amendments made to Zoning Bylaw No. 8770 and

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, OCTOBER 7, 2013
PAGE 14**

Adult Services Licensing Bylaw No. 9011, striptease as proposed by Saskatchewan Liquor and Gaming Authority (SLGA), would be permitted in a nightclub as it would be considered live entertainment. Live entertainment including striptease would not be permitted in other establishments such as lounges or taverns (as defined by Zoning Bylaw No. 8770). Any person performing striptease would be considered an adult service performer and would be required to be licensed under Adult Services Licensing Bylaw No. 9011.

Proposed Definition

The Administration recommends that Zoning Bylaw No. 8770 and Adult Services Licensing Bylaw No. 9011 be amended to define nightclubs that feature live adult entertainment more than twice in a calendar month as adult entertainment venues. The proposed definition would not affect occasional performances at established nightclubs.

Land Use Options

The establishment of adult entertainment venues may impact the character of a neighbourhood or street in which the premises are located. To ensure the character of neighbourhoods and streets are not impacted by a concentration of adult entertainment venues, the Administration recommends that Adult Services Licensing Bylaw No. 9011 be amended to require a 160 metre separation distance between adult entertainment venues and in-call adult service agencies. To minimize impact on incompatible land uses, and ensure adult entertainment venues are not located in close proximity to residential land uses, it is also recommended Zoning Bylaw No. 8770 be amended to provide for adult entertainment venues as a permitted use in the IH – Heavy Industrial District (see Attachment 1). Furthermore, it is recommended that adult entertainment venues maintain a minimum separation distance of 160 metres from a residential use, school, park, child care centre, pre-school and recreational facility.

Timing of Provincial Liquor Regulations

The proposed amendments to Provincial Liquor Regulations, to permit the serving of alcohol and live adult entertainment (striptease) on the same premises, were originally intended for implementation in the summer of 2013. The City asked for a short delay in order to facilitate a review by the Administration and City Council. As a consequence, the Provincial Liquor Regulations are now intended for implementation on January 1, 2014.

OPTIONS TO THE RECOMMENDATION

City Council may consider the option to reject the proposed amendments. This option would allow striptease as proposed by SLGA to be permitted in a nightclub as it would be considered live entertainment.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, OCTOBER 7, 2013
PAGE 15**

City Council may also consider the option to allow adult entertainment venues in the same zoning districts that in-call adult service agencies are permitted, subject to the proposed separation distance. This option would allow adult entertainment venues to be a permitted use in the IH District and a discretionary use in the IL1 District, to be consistent with the approval process for nightclubs in these districts (see Attachment 2).

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There is no financial impact.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

The Business Improvement Districts and the Saskatchewan Hotel Association were contacted and asked to provide comments prior to the public hearing. At the time of the writing of this report no comments have been received.

COMMUNICATION PLAN

Should the proposed amendments be approved, the Business Improvement Districts and Saskatchewan Hotel Association will be advised.

ENVIRONMENTAL IMPLICATIONS

No environmental and/or greenhouse gas implications have been identified at this time.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

There are no safety or CPTED issues identified at this time.

PUBLIC NOTICE

Should this application be approved for advertising by City Council, it will be advertised in accordance with Public Notice Policy No. C01-021, and a date for a public hearing will be set. A notice will be placed in The StarPhoenix two weeks prior to the public hearing. The Business Improvement Districts, Saskatchewan Hotel Association, and any person who has submitted written comments on this proposal to the Planning and Development Branch will be advised of the date of the public hearing.

ATTACHMENTS

1. Adult Entertainment Venues Land Use Reference Map (IH District only)
2. Adult Entertainment Venue Land Use Reference Map (ILI and IH Districts)

Items B9) and B10) of Communications to Council were brought forward during consideration of this matter.

“B9) Wendy Warner, dated September 24

Commenting on proposed strip club regulations. (File No. CK. 4350-25)

B10) Yolanda van Petten, dated September 24

Commenting on proposed strip club regulations. (File No. CK. 4350-25)”

Planning and Development Manager Dawson presented the Department’s report and provided slides of land use reference maps outlining the IH District only and I11 and IH Districts together.

IT WAS RESOLVED: that the recommendations of the Administration be approved.

Section B – CORPORATE SERVICES

- B1) Contract Award Report for
Contracts between \$50,000 and \$75,000
for the Period May 1, 2013 to August 31, 2013
(Files CK. 1000-1 and CS. 1000-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

STRATEGIC GOAL

This report supports the City of Saskatoon’s Strategic Goal of Asset and Financial Sustainability through the open, accountable and transparent disclosure of the award of contracts.

REPORT

In accordance with Policy C02-030, Purchase of Goods, Services and Work, the Administration is required to report three times a year on the award of contracts and

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, OCTOBER 7, 2013
PAGE 17**

requests for proposals between \$50,000 and \$75,000. The attached report has been prepared detailing the contract awards for the period May 1, 2013 to August 31, 2013.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

The next report will be forwarded to City Council in January outlining the award of contracts and requests for proposals for the period September 1, 2013 to December 31, 2013.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications identified at this time.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Contract Award Report May 1, 2013 to August 31, 2013

**B2) SREDA Funding Agreement and Performance Measures and Targets
(Files CK. 1870-10, CK. 3500-1, CS. 1870-10 and CS. 3500-1)**

RECOMMENDATION: that the Funding Agreement with SREDA and the performance measure and targets be approved.

ADOPTED.

TOPIC AND PURPOSE(S)

To provide City Council with a finalized copy of the revised Funding Agreement with the Saskatoon Regional Economic Development Authority Inc. (SREDA) and the performance measures and targets that will determine SREDA's bonus payment.

REPORT HIGHLIGHTS

1. The Funding Agreement with SREDA has been revised to reflect the performance-based funding formula. The SREDA Board has reviewed and provided input.
2. The performance measures and targets have been developed by SREDA and will be used to determine the annual bonus payment.

STRATEGIC GOAL(S)

This report supports the Economic Diversity and Prosperity Strategic Goal and the long-term strategy of working collaboratively with economic development authorities, local businesses and education institutions to promote Saskatoon as a great place to live, work and raise a family, and ensures City Council's performance expectations of SREDA are met.

BACKGROUND

City Council, at its Special Meetings held on December 4 and 5, 2012, to deal with the 2013 Preliminary Operating and Capital Budget, adopted the recommendations in a report dated November 16, 2012, from the General Manager, Corporate Services Department, which approved a performance-based funding formula with SREDA.

REPORT

Funding Agreement

Attached is a copy of the Funding Agreement with SREDA (Attachment 1). It has been revised to include specific reporting timeframes to City Council for both an annual report and for SREDA's strategic and business plans and budget. It reflects the funding terms as previously approved by City Council and includes both a base grant of \$702,600, plus a bonus payment of up to \$125,000 based on the successful achievement of the agreed-upon annual performance measure targets.

The SREDA Board has reviewed the funding agreement and the Administration has incorporated their input.

Performance Measures and Targets

Attachment 2 is a copy of SREDA's Scorecard and Measures document which includes all measures that SREDA's CEO will report to the Board. Those that are applicable to the bonus payment have been assigned a weighting. SREDA will provide the actual results annually.

OPTIONS TO THE RECOMMENDATION

There are no options provided.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The financial implications are identified within the agreement (Section 5) and include the approved phased-in base grant as approved by City Council at its Special Meetings held on December 4 and 5, 2012. In addition, a \$125,000 bonus payment, funded from the Property Realized Reserve, will be available upon the successful achievement of the performance measures in the preceding year.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Discussions have been held with SREDA on both the Funding Agreement and the development of the performance measures.

COMMUNICATION PLAN

There is no communication plan required.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

SREDA will report on their 2013 performance results and their strategic and business plans and budget for 2015 by no later than December 15, 2014.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications and/or greenhouse gas emissions identified at this time.

PRIVACY IMPACT

There is no privacy impact.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. Funding Agreement with SREDA.
2. 2013 SREDA Scorecard and Measures.

**B3) Desktop, Server Software Components and
Database Maintenance Agreements
(Files CK. 1100-1, CS. 260-1 and CS. 290-1)**

- RECOMMENDATION:**
- 1) that the City of Saskatoon and Police Services remain with the Microsoft Office Suite, desktop/laptop operating systems, licensing for eMail and the VOIP telephone system and selected server components under maintenance;
 - 2) that the City Manager be authorized to sign the new five-year Enterprise Agreement and Enterprise Application Platform Agreement (maintenance contracts) with Microsoft; and
 - 3) that the Purchasing Manager be authorized to issue the Purchase Order to Acrodex/Microsoft for this purchase.

ADOPTED.

TOPIC AND PURPOSE(S)

This report is requesting City Council's approval to award a contract to Microsoft for the ongoing maintenance of the Microsoft Desktop and Server products listed in the attached agreements.

REPORT HIGHLIGHTS

1. Renewing the existing Enterprise Agreement for the office suite, desktop/laptop operating systems, licensing access eMail, the VOIP telephone system and selected server components ensures the City's computing environment stays current, cost effective, and supported by the vendor.
2. A new agreement (Enterprise Applications Platform Agreement) has been negotiated and will consolidate the City's database environment and reduce the requirement to purchase additional physical servers. In addition, it will result in a one-time savings of \$135,000 in licensing costs.

STRATEGIC GOAL(S)

The recommendations in this report support the strategic goal of Continuous Improvement through the use of innovation and forward-thinking.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, OCTOBER 7, 2013
PAGE 21**

BACKGROUND

The City has been using the Microsoft Office Suite of products (word processing, spreadsheets, presentation tools, etc.), desktop/laptop operating systems (Windows XP™ and Windows 7™), Client Access Licenses and server components for over twenty years.

The Province of Saskatchewan negotiated an umbrella Enterprise Agreement with Microsoft in 2001 which allows the City to take advantage of the lowest maintenance rate offered in North America, with the exception of health care and education.

The City first entered into a three-year Enterprise Agreement with Microsoft in August 2003, renewed it in August 2007, and again in September 2010. Prior to entering into the first Enterprise Agreement in 2003, the City purchased the upgrades when they became available. This proved to be very costly, difficult to manage and the City struggled to keep its desktop computing environment current and supported.

REPORT

Renewing the Existing Enterprise Agreement

The Administration entered into negotiations with Microsoft in April 2013. The Enterprise Agreement covers the desktop operating system, office suite and licensing for eMail and the VOIP telephone system for 1,395 desktop/laptop computers for the City of Saskatoon, 383 desktop/laptop computers for Police Services, and a selection of server components for the City. These computers will be covered in the agreement by 1,259 user-based licenses and 519 device-based licenses. User-based licensing allows for the listed software to be installed on up to five devices for the user (PC, laptop, smart phone, tablet) at no additional cost. The device-based licensing only allows for the installation of the listed software on a single device. The yearly cost for a user license is \$284.64 and the yearly cost for a device licence is \$269.28.

As noted above, the Enterprise Agreement also covers the licensing costs for eMail and the VOIP telephone system and Desktop client. It also covers the Microsoft Home Use Program which allows civic staff to purchase the Office Suite for as little as \$11.00.

New Agreement

An Enterprise Application Platform Agreement was negotiated that covers the City of Saskatoon and Police Services licensing for consolidated database environments. By entering into this agreement, the Administration was able to negotiate a one-time savings of approximately \$135,000 in database licensing costs. This is slightly offset by an additional annual cost of \$11,000. However, by moving to a consolidated database licensing model, the need to make regular licensing purchases and the purchase of additional physical servers, using capital funding, will be greatly reduced.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, OCTOBER 7, 2013
PAGE 22**

After a careful and detailed review of all options, the Administration recommends entering into a five-year agreement with Microsoft for both the Enterprise Agreement and the Enterprise Application Platform Agreement. By entering into these agreements, staff will continue to be supported with current technology tools. The City has the option to cancel the agreements after year three or year four with no penalties. The advantage of a five-year contract is that any additional desktop or server software purchases listed in the agreements will be based on 2013 pricing.

OPTIONS TO THE RECOMMENDATION

City Council has the option of letting the existing agreement lapse and/or not entering into the Enterprise Application Platform Agreement; however, this will result in increased costs and is, therefore, not recommended.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPACT

There are adequate funds approved in the 2013 Operating Budget and the 2013 Capital Budget, (P1083 – Corporate Network Equipment), to cover the cost of the first instalment of the Enterprise Agreement, which runs from September 1, 2013 through August 31, 2014. Adequate funds have and will be allocated in the proposed 2014 through 2017 Operating Budgets. The differing annual payments reflect a credit that will be applied in 2013 and a change in three SQL Server Licenses that will move from purchase and maintenance to maintenance only in 2016 and 2017. Below is a breakdown of the annual costs from 2013 through 2017:

	<u>Annual Operating Costs</u>	<u>Capital Costs</u>
2013	\$651,184.44	\$50,000
2014-2015	\$706,023.49	
2016-2017	\$693,629.41	

Below is an example of the cost breakdown for 2014:

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, OCTOBER 7, 2013
PAGE 23**

Enterprise Agreement	
• City of Saskatoon	\$448,498.92
• Police Services	109,017.12
Enterprise Application Platform Agreement and Server Components	
• City of Saskatoon	\$104,208.80
• Police Services	<u>10,678.48</u>
Sub Total	\$672,403.32
G.S.T. (5%)	33,620.17
P.S.T. (5%)	<u>33,620.17</u>
Total cost to the City	\$739,643.66
Less G.S.T. rebate	<u>33,620.17</u>
Net Cost to the City	<u>\$706,023.49</u>

As noted earlier, entering into this agreement results in a one-time cost savings of \$135,000 in database licensing costs.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

There is no public or stakeholder involvement.

COMMUNICATION PLAN

A communication plan is not required.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

The agreements will expire in August 2017.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications identified at this time.

PRIVACY IMPACT

There are no privacy implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. Excerpt from the Microsoft Enterprise Agreement (and Customer Price Sheet)
2. Excerpt from the Enterprise Application Platform Agreement (and Customer Price Sheet)

Section E – INFRASTRUCTURE SERVICES

**E1) Request for Post Budget Approval
Capital Project #1411 IS - Land Development
Aspen Ridge Residential Area
(Files CK. 4131-5, x 1702-1 and IS. 4111-56)**

- RECOMMENDATION:**
- 1) that a post budget increase to Capital Project #1411 IS - Land Development – Aspen Ridge Residential Area, in the amount of \$1,700,000 be approved; and
 - 2) that the post budget increase be funded from the General Prepaid Services Reserves.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to obtain City Council approval for a post budget increase to begin topsoil stripping in the Aspen Ridge Residential Neighborhood in order to advance the development of the neighborhood.

REPORT HIGHLIGHTS

The three year land development plan for the Aspen Ridge Residential Subdivision recommended that the area grading, water and sewer, and roadways for phases A1 and A2 be constructed by the end 2014. In order to ensure that lots are available to be sold at the conclusion of the 2014 construction season, it is recommended that topsoil stripping commence in the fall of 2013.

STRATEGIC GOALS

The recommendation in this report supports the City of Saskatoon Strategic Goal of Sustainable Growth as it will ensure that an adequate supply of greenfield residential development is available to meet market demands in the time frames required.

BACKGROUND

The three-year land development plan for the Aspen Ridge Residential neighbourhood recommended that the area grading, water and sewer, and roadways for a number of the City's phases of the neighbourhood be completed by the end of 2016. Area grading, water and sewer, and roadways for phases A1 and A2 are to be completed by 2014.

REPORT

With the current demands for serviced lots, the administration is proposing to undertake the topsoil stripping portion of the area grading for the Aspen Ridge Residential Development phases A1 and A2 in 2013. Stripping topsoil prior to the beginning of the 2014 construction season will expedite the development of these areas.

OPTIONS TO THE RECOMMENDATION

An option would be to not approve the post budget increase. This would make the completion of Aspen Ridge Residential Subdivision phases A1 and A2 more challenging for the 2014 construction season. This may result in less residential lots being available for sale following the 2014 construction season.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The Administration is recommending that the post budget increase be funded in the amount of \$1,700,000 from the General Prepaid Services Reserves.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Public and/or stakeholder involvement is not required.

COMMUNICATION PLAN

Traffic on Range Road 3045 will be affected by increasing the amount of heavy equipment travelling on it. Residents in the area that will be or will possibly be affected by the increase in heavy traffic, noise and dust shall be notified with a direct Neighbourhood Notice. This mailout will explain the construction project and outline any strategies to alleviate inconveniences that are the result of increased truck traffic. A contact name and number for any questions that arise will also be included in this letter. Appropriate signage will be utilized to alert motorists in the area of the increase of traffic and at truck crossing locations.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION:

The work is expected to take two months, and will be completed by the end of the 2013 construction season, weather permitting and barring unforeseen circumstances.

ENVIRONMENTAL IMPLICATIONS

The recommendation will have negative land use and greenhouse gas emission implications associated with development of a greenfield site. The overall environmental impacts of developments have not been quantified at this time.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED Review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**E2) Request for Post Budget Approval
Capital Project #1463-3 – Arterial Road – Marquis Drive
Millar Avenue to Idylwyld Drive
(Files CK. 6000-1, x CK. 1702-1 and IS. 4111-43)**

- RECOMMENDATION:**
- 1) that a post budget increase to Capital Project #1463-3 – Arterial Road – Marquis Drive – Millar Avenue to Idylwyld Drive, in the amount of \$630,000 be approved; and
 - 2) that the post budget increase in the amount of \$630,000 be funded from the Arterial Road Reserve.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to obtain City Council approval for a post budget increase in order to complete the extension of Marquis Drive from Millar Avenue to Idylwyld Drive under Contract No. 12-0020.

REPORT HIGHLIGHTS

1. Unexpected subgrade conditions, due to the high water table in the Marquis Industrial area, were encountered during construction rendering the designed roadway structure insufficient.
2. Replacement of the subgrade material, with the addition of a subsurface drainage system, was deemed the most practical, cost-effective solution for completing construction.
3. Design changes to Marquis Drive between Siemens Avenue and Idylwyld Drive were made to incorporate the future plans of the overpass at the Marquis Drive and Idylwyld Drive intersection.
4. The design changes resulted in additional work through increased quantities to complete the Marquis Drive Arterial Roadway.
5. The additional costs for the design changes and extra quantities result in a budget shortfall of \$630,000 that the Administration is recommending be funded from the Arterial Road Reserve.

STRATEGIC GOALS

The recommendations in this report support the City of Saskatoon Strategic Goal of Sustainable Growth as the Marquis Drive Arterial Roadway extending from Millar Avenue to Idylwyld Drive is required to service new land development in the Marquis Industrial area.

The recommendation also supports the City of Saskatoon Strategic Goal of Moving Around as the completion of Marquis Drive expands the transportation network that is practical and useful for vehicles, buses, bikes and pedestrians along with optimizing the flow of people and goods in and around the city.

BACKGROUND

The building of the Marquis Drive Arterial Roadway from Millar Avenue to Idylwyld Drive is required to expand the arterial roadway network and accommodate future development in the Marquis Industrial area. The completion of Marquis Drive from Millar Avenue to Idylwyld Drive will connect Highway #16 North to Wanuskewin Road, preparing the north industrial sector of the City for the north commuter bridge which is planned to tie into the Marquis Drive Arterial Roadway.

In June 2012, City Council approved a tender award to ASL Paving Ltd. for the Marquis Drive Arterial Roadway Contract No. 12-0020 in the amount of \$5,353,591.43, including G.S.T. Council also approved a post budget increase in the amount of \$1,761,000 due to the total estimated funding required for the project at that time. The increase was funded from the Arterial Road Reserve.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, OCTOBER 7, 2013
PAGE 28**

REPORT

During the course of construction, the contractor encountered poor soil conditions due to the high water table in the area. The unexpected ground conditions resulted in the removal and replacement of the subgrade material with the addition of a subsurface drainage system. Subsurface drainage methods were not considered originally because previous earthworks, along with the installation and expansion of the storm system in the Marquis industrial area, were expected to lower the overall water table in the area.

Changes to the design on Marquis Drive from Siemens Avenue to Idylwyld Drive were made to accommodate the future plans to construct an overpass at the Marquis Drive and Idylwyld Drive intersection. These design changes have resulted in increased quantities and additional items which are necessary to properly complete the Marquis Drive Arterial Roadway in preparation for the future interchange and minimize future throw away costs.

OPTIONS TO THE RECOMMENDATION

An alternative option to the recommendation is to scale back the remaining work which would result in the Marquis Drive Arterial Roadway not being completed in the 2013 construction season. As a result, greater costs would be incurred due to inflation from 2013 to 2014. As well, the businesses in the surrounding area would be impacted on a long term scale throughout the winter months and into the 2014 construction season until completion of the Marquis Drive Arterial Roadway. Therefore, this option is not recommended.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The original contract price for completion of the Marquis Drive Arterial Roadway from Millar Avenue to Idylwyld Drive with ASL Paving Ltd., including contingency, was \$5,098,658.50 (G.S.T. not included). The revised net cost to the City is calculated as follows:

Base Tender	\$5,098,658.50
Design Change & Additional Quantities	779,930.68
G.S.T.	<u>293,929.46</u>
Total Tender Price	\$6,172,518.64
Less G.S.T. Rebate to the City	<u>(293,929.46)</u>
Net Cost to the City	<u>\$5,878,589.18</u>

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, OCTOBER 7, 2013
PAGE 29**

The projected administration, survey, design, testing, street lighting and construction management costs to complete the project are estimated at \$791,410.82. Capital Budget #1463-3 – Arterial Road - Marquis Drive, includes approved funding in the amount of \$6,040,000. The total estimated funding required to complete this project is approximately \$6,670,000 resulting in a shortfall of \$630,000.

The Administration is recommending a post-budget increase in the amount of \$630,000 to be funded from the Arterial Road Reserve. Adequate funding exists within the Arterial Road Reserve.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Public and/or stakeholder involvement is not required.

COMMUNICATION PLAN

Road restrictions at the intersection of Idylwyld Drive and Marquis Drive, and a full closure of the intersection of Marquis Drive and the Idylwyld Drive service road will be required to complete the work. There is potential for two businesses fronting the construction to be affected. Communications with the businesses in the affected area have been ongoing throughout the work and will continue until work is complete. All required traffic restrictions, including impact, timing and possible detours will be communicated to the public via Public Service Announcements and Service Alerts. Message boards and appropriate signage will also be utilized in advance of construction to warn motorists of upcoming closures.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

The Marquis Drive Arterial Roadway is expected to be completed by the end of the 2013 construction season, with work on the external limits to the roadway completed in spring of 2014.

ENVIRONMENTAL IMPLICATIONS

The recommendation will have negative land use and greenhouse gas emission implications associated with development of a green field site. The overall environmental impacts of developments have not been quantified at this time.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED Review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Section F – UTILITY SERVICES

**F1) Partial Award of Saskatoon Transit Bench and Shelter Request for Proposal
(Files CK. 7311-4 and WT. 366-1)**

- RECOMMENDATION:**
- 1) that the proposal submitted by Creative Outdoor Advertising for the supply, installation, maintenance and sales of Transit advertising bench furniture with a minimum gross revenue of \$324,000 and 130 new bench installations over the 10 year contract be accepted;
 - 2) that the City Solicitor be instructed to prepare the necessary Agreement for execution by His Worship the Mayor and the City Clerk under the Corporate Seal; and
 - 3) that the Administration re-issue the Shelter RFP without the requirement for maintenance and repair.

IT WAS RESOLVED: that the matter be considered with the presentation from the speaker. See Page No. 51.

**F2) Award of Request for Proposal for Transit Uniforms
(Files CK. 1000-1 and WT. 7300-1)**

- RECOMMENDATION:**
- 1) that the proposal submitted by Martin & Levesque Uniforms for the fitting, manufacture and supply of Saskatoon Transit uniforms be accepted; and
 - 2) that the Corporate Services Department, Purchasing Services Branch, issue the appropriate Purchase Order.

ADOPTED.

TOPIC AND PURPOSE

Saskatoon Transit Administration is requesting that City Council approve the awarding of the Request for Proposal for the supply of Transit uniforms.

REPORT HIGHLIGHTS

Saskatoon Transit Administration is requesting that the proposal submitted by Martin & Levesque Uniforms for the fitting, manufacture and supply of Saskatoon Transit uniforms be accepted.

STRATEGIC GOAL

This report supports the City of Saskatoon Strategic Goal of Continuous Improvement by providing a better quality of uniform for Transit Operators and adding to the look of a professional organization.

BACKGROUND

In recent years, Saskatoon Transit has tendered uniform items individually resulting in a somewhat less unified and professional look for our operators and a lack of consistency with supply. With this Request for Proposal, Saskatoon Transit intended to find a proponent who could provide a comprehensive uniform program consisting of the supply, sizing, tailoring and delivery of Transit uniform items consistent in quality, colour and style.

REPORT

Approval is being requested from City Council, as this is an award of a Request for Proposal in excess of \$75,000 (Administrative Policy A02-027). Adequate funds for this award are in the approved 2013 Operating Budget.

The Request for Proposal to supply Saskatoon Transit uniforms for operations, supervisors and access operators closed August 1, 2013; there were two companies that provided bids: Martin & Levesque Uniforms and Midwest Sportswear.

The Proposals have been evaluated according to the evaluation criteria and only one of the companies, Martin & Levesque Uniforms met the required specifications that were requested in the Request for Proposal. Therefore, Saskatoon Transit is recommending award of the Request for Proposal to Martin & Levesque Uniforms in the amount of \$149,500 per year. The award will be for a two-year term with the option to extend for an additional three one-year terms.

OPTIONS TO THE RECOMMENDATION

There are no options to the recommendations being presented at this time.

POLICY IMPLICATIONS

The recommendation being presented is in accordance with City Council Policy C02-030 – Purchase of Goods, Services and Work and specifically under 5.4 “In the case of requests for proposals, the City shall accept the proposal which, in the opinion of the City, best meets the requirements of the City, unless the proposal documents set out additional and/or other acceptance criteria”.

FINANCIAL IMPLICATIONS

Adequate funds for the award of this Request for Proposal are in the approved 2013 Transit Services Operating Budget.

Budgeted	Unbudgeted	Capital	Operating	Non-Mill Rate	External Funding
X			\$149,500		

COMMUNICATION PLAN

All proponents will be contacted to inform them of the decision that has been made of the successful proposal.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

No further follow-up is required at this time.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, OCTOBER 7, 2013
PAGE 33**

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

LEGISLATIVE REPORT NO. 13-2013

Section B – OFFICE OF THE CITY SOLICITOR

**B1) Amendment to Capital Reserve Bylaw No. 6774
(File No. CK. 1815-1)**

RECOMMENDATION: that City Council consider Bylaw No. 9137.

ADOPTED.

TOPIC AND PURPOSE

This report concerns changes to the Photocopy Machine Replacement Reserve in Bylaw No. 6774, *The Capital Reserve Bylaw*. The purpose of the amendment is to expand the use of this Reserve to include the replacement and upgrade of all printing and mailing equipment.

REPORT

At its meeting on September 23, 2013, City Council received a report (Clause B1, Administrative Report No. 15-2013) from the Corporate Services Department recommending changes to the Photocopy Machine Replacement Reserve. This report recommended that the scope of the Photocopy Machine Replacement Reserve be revised to include all mail and printing functions. City Council adopted the recommendations and instructed the City Solicitor's Office to prepare the appropriate amendment to the Bylaw.

In accordance with those instructions, we are pleased to submit for Council's consideration Bylaw No. 9137, *The Capital Reserve Amendment Bylaw, 2013 (No. 2)*. The proposed Bylaw renames the Reserve and expands the use of the Reserve to include all printing and mailing equipment.

ATTACHMENT

1. Proposed Bylaw No. 9137, *The Capital Reserve Amendment Bylaw, 2013 (No. 2)*.

**B2) Provincial Disaster Assistance Program
(File No. CK. 1860-1)**

RECOMMENDATION: that The City of Saskatoon submit a Request for Designation as an eligible assistance area under the Provincial Disaster Assistance Program (“PDAP”) as a result of damages caused by a discrete riverbank slumping event on 11th Street East and Saskatchewan Crescent East, beginning in June, 2012 and continuing and expanding this year.

ADOPTED.

TOPIC AND PURPOSE

To have City Council submit a Request for Designation to designate 11th Street East and Saskatchewan Crescent East as eligible assistance areas.

REPORT

In 2012, slumping occurred along the riverbank in the backyards of several residences on 11th Street East and Saskatchewan Crescent East. This area continued to move through spring and summer of 2013 causing further damages to the properties. In 2013, the slumping event expanded dramatically on the east side of the 2012 event. This event has caused damage to additional properties, both on 11th Street East, and Saskatchewan Crescent East. To this point, the majority of the damage is to landscaping on the properties affected and there have been claims of some damage to the structures located on the properties. We are advised that, as of this date, while the movement in the slumping area is negligible, the area is still deemed to be unstable. We have received requests from residents who have sustained damage to their properties for assistance in getting PDAP involved, to see if any assistance under PDAP is available to residents suffering damage as a result of the slumping.

The process in requesting a designation of an eligible assistance area requires that we receive a complaint or complaints from one or more residents that they have suffered damage. The damage must meet the criteria set out by the Province of Saskatchewan (the “Province”) for type and amount of damage. In the case of a private residence, the criteria indicates a resident must show \$5000 or more in damage to eligible property. When we get complaints that meet the criteria, Administration forwards a resolution to City Council asking it to request the Province to designate the event as a disaster. If City Council approves the request, we send the Request for Designation to the Province. The Province either accepts or rejects the Request for Designation. If they accept it, the residents may obtain an Application for Assistance Package provided by the Province which is available to be picked up at city hall. The resident will submit the Application for Assistance Package to the Province or return it to the City to be submitted to the Province. Thereafter, the residents deal directly with the adjuster for the Province. We have eligible

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, OCTOBER 7, 2013
PAGE 35

assistance area designations for the City of Saskatoon for June 19 - June 21 of this year for flooding, for June 9 - June 17, 2012 for heavy rain and flooding, and we have had several similar requests approved in recent years.

PDAP requires that in order to qualify, the claimant cannot be able to get insurance on reasonable terms for the type of damage claimed. PDAP also appears to exclude damages to landscaping. Section 16(2) of the *Provincial Disaster Assistance Program Regulations, 2011* states that the only damages covered are those to a dwelling, garage or driveway, and personal property within the dwelling that is necessary to the livelihood of the individual.

This year, because we already had a designation in place, we did not make a formal request in respect of the slumping. We made informal inquiries to PDAP administrators to see if the slumping would qualify under the existing designation. We went no further than informal requests based on representations from PDAP representative that they would look into it, and also because some of the residents advised us they had been told by the Province to apply using last year's forms. The result of these informal inquiries was a letter from the Province that indicated neither the City nor individual residents would qualify under the existing designation (copy attached). The Province indicated that they felt the slumping was an ongoing event since 1999, and that the type of damage experienced by the residents did not qualify under PDAP. This in turn led to queries about whether we could request under PDAP specifically for the slumping events.

We can request to have the slumping area declared an eligible assistance area, but there is no guarantee the Province would accept the request. We expect that the issues raised by the Province regarding the date of the initial occurrence and the type of damage sustained by residents would again be raised by the Province. We believe that the slumping from last year and continuing through this year is unrelated to earlier slumping events cited by the Province, and thus in our view the date for the event should run from the first time we knew of the slumping in 2012 to today. We further understand that at least some of the residents claim to have sustained damage exceeding \$5,000 to eligible property.

If the Province approves the request, they would deal with the individual claimants after submission of the Application for Assistance. The residents would have to substantiate their claims and show that they fit within PDAP parameters, and the Province would be responsible to deny their claims if the residents can't meet the criteria for assistance. Administration is therefore asking City Council to send the request to PDAP to have the slumping areas designated as eligible assistance areas by the Province. The Request for Designation is attached hereto.

The City Manager and the General Manager, Infrastructure Services Department have reviewed and are in agreement with this Report.

ATTACHMENTS

1. Letter dated August 6, 2013 from the Ministry of Government Relations.
2. Provincial Disaster Assistance Program Request for Designation.

REPORT NO. 16-2013 OF THE PLANNING AND OPERATIONS COMMITTEE

Composition of Committee

Councillor R. Donauer, Chair
Councillor C. Clark
Councillor T. Davies
Councillor M. Loewen
Councillor P. Lorje

**1. Kinsmen Park Phase One – Amendment to Detailed Design Contract
(Files CK. 4205-9-3 and LS 4206-KI-12)**

- RECOMMENDATION:**
- 1) that the contract for consulting services, awarded to Space2Place Design Inc. on April 16, 2012, for the Detailed Design and Construction Administration of Kinsmen Park Phase One be increased to a total of \$952,728.57 net of applicable taxes; and
 - 2) that the City Solicitor be instructed to draft the necessary agreement for execution by His Worship the Mayor and the City Clerk under the Corporate Seal.

ADOPTED.

Your Committee has considered and supports the attached report of the General Manager, Community Services Department dated September 19, 2013, requesting approval to amend the contract with Space2Place Design Inc. for the Detailed Design and Construction Administration due to the necessity for cost-saving strategies and the increased scope of work for Kinsmen Park Phase One.

**2. Three-Year Green Fee Rate Plan for Municipal Golf Courses
(Files CK. 1720-3 x 4135-1 and LS 4135-1)**

- RECOMMENDATION:**
- 1) that information relating to the proposed 2014 to 2016 green fee rates at the three municipal golf courses, as outlined in the September 19, 2013 report of the

General Manager, Community Services Department be received; and

- 2) that the September 19, 2013 report of the General Manager, Community Services Department be referred to the 2014 Business Plan and Budget review.

ADOPTED.

Your Committee has considered and supports the attached report of the General Manager, Community Services Department dated September 19, 2013, regarding proposed three-year green fee rates for the three City municipal golf courses.

**3. Mortgage Flexibilities Support Program – Proposed Cash Flow Deficit to Finance Down Payment Grants
(Files CK. 750-4 and PL 951-68)**

RECOMMENDATION: that City Council authorize the Administration to operate the Affordable Housing Reserve with cash flow deficits of up to \$1.7 million in support of the Mortgage Flexibilities Support Program.

ADOPTED.

Your Committee has considered and supports the attached report of the General Manager, Community Services Department dated September 19, 2013, requesting authorization for the Affordable Housing Reserve to operate with a cash flow deficit in order to support additional affordable housing projects under the Mortgage Flexibilities Support Program (MFSP).

**4. Wetland Policy Project
(Files CK. 4110-38 and PL 4110-63)**

RECOMMENDATION:

- 1) that City Council approve the required advertising for the proposed amendments to Official Community Plan Bylaw No. 8769 and Zoning Bylaw No. 8770 as described in the September 16, 2013 report of the General Manager, Community Services Department;
- 2) that the General Manager, Community Services Department, be requested to prepare the required notice for advertising the amendments to Official

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, OCTOBER 7, 2013
PAGE 38**

Community Plan Bylaw No. 8769 and Zoning Bylaw No. 8770; and

- 3) that the City Solicitor be requested to prepare the required bylaw amendments;
- 4) that at the time of the public hearing, City Council to consider the Administration's recommendation to amend the Official Community Plan Bylaw No. 8769 and Zoning Bylaw No. 8770 as outlined in the report of the General Manager, Community Services Department, dated September 16, 2013; and
- 5) that at the time of the public hearing, City Council consider the Administration's recommendation that, subject to City Council's adoption of the proposed amendments to Official Community Plan Bylaw No. 8769, the proposed City of Saskatoon Council Policy entitled Wetland Policy, attached to the September 16, 2013 report of the General Manager, Community Services Department, be approved;
- 6) that this matter be referred to the Municipal Planning Commission and that City Council consider the recommendations of the Municipal Planning Commission at the time of the public hearing; and
- 7) that a copy of the September 16, 2013 report of the General Manager, Community Services Department be forwarded to the Saskatoon Environmental Advisory Committee for information.

ADOPTED.

Your Committee has considered the attached report of the General Manager, Community Services Department dated September 16, 2013, providing an overview of the Wetland Policy Project, including the draft language for incorporation into the appropriate bylaws and City Council policy, and the timeline for implementation of the first stage of the process.

Your Committee received a presentation from the Administration outlining the strategic plan, background on the project, stages of policy development, and policy context. Discussion was held on the benefits wetland areas are already providing, for example flood mitigation and the positive financial impacts related to that. It was noted that the

amount of that financial impact is difficult to quantify at this time, but the benefits of preserving the wetlands outweighs filling them in.

Following review of this matter, your Committee puts forward the above-noted recommendations.

**5. Enquiry – Councillor R. Donauer (August 15, 2012)
Dandelion and Weed Control, Grass Cutting in Parks and Right-of-Ways
AND
Proposed Amendment to Policy C03-003 Reserves for Future Expenditures
Creation of a Parks Branch Grounds Maintenance Stabilization Reserve
(Files CK. 4200-1 x 1815-1)**

RECOMMENDATION: that Policy C03-003, Reserve for Future Expenditures, be amended to include a Parks Branch Grounds Maintenance Stabilization Reserve.

ADOPTED.

Your Committee has considered and supports the attached report of the General Manager, Infrastructure Services Department dated September 13, 2013, requesting approval to create a Parks Branch Grounds Maintenance Stabilization Reserve. The Reserve shall only be used to finance unanticipated over expenditures arising when actual operating expenditures exceed budgeted grounds maintenance expenditures due to variation in normal summer weather conditions. There is no impact on the mill rate.

**6. Capacity for Newcomer Settlement and Integration in
Saskatoon: Taking Stock for Taking Action
(Files CK. 100-21, LS 220-48 and RR 115-2)**

RECOMMENDATION:

- 1) that the information be received; and
- 2) that the September 16, 2013 report of the General Manager, Community Services Department be forwarded to the Cultural Diversity and Race Relations Committee for information.

ADOPTED.

Your Committee has considered and supports the attached report of the General Manager, Community Services Department dated September 16, 2013, providing an

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, OCTOBER 7, 2013
PAGE 40**

overview of the report “Capacity for Newcomer Settlement and Integration in Saskatoon: Taking Stock for Taking Action”.

The above report is available on the City’s website at www.saskatoon.ca under “R” and “Reports to Council”.

REPORT NO. 15-2013 OF THE ADMINISTRATION AND FINANCE COMMITTEE

Composition of Committee

Councillor T. Paulsen, Chair
Councillor D. Hill
Councillor A. Iwanchuk
Councillor Z. Jeffries
Councillor E. Olauson

**1. Pesticide Reduction Awareness – 2013 Campaign Results
(File No. CK. 4200-7)**

RECOMMENDATION: that the information be received.

ADOPTED.

Your Committee has considered the attached report of the General Manager, Utility Services Department dated September 12, 2013 providing an update on the pesticide reduction awareness campaign that ran from May 6 – June 24, 2013 and submits the report for information.

**2. Animal Control Review
(File No. CK. 151-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

Your Committee, at its meeting held on April 29, 2013, requested the Administration include consultation with the various animal agencies regarding future growth and program needs in its animal control program review and report back to the Committee.

City Council, at its meeting held on May 6, 2013, also requested information be provided during the Animal Services review on the following topics:

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, OCTOBER 7, 2013
PAGE 41**

- Growth Impact
- Licensing Fees
- Subsidized Spay and Neuter Program
- Barking Dogs - Complaint Process

Your Committee has considered the attached report of the General Manager, Community Services Department dated September 19, 2013 providing information regarding the above. The Administration indicated that that the procedure for barking dog complaints is currently under review and an information report will be brought forward to Committee, with a target date of October 28, 2013.

Following review of this matter, your Committee submits the report for information.

REPORT NO. 7-2013 OF THE LAND BANK COMMITTEE

Composition of Committee

Councillor P. Lorje, Chair
Councillor D. Hill
Councillor R. Donauer
Councillor T. Davies
Councillor Z. Jeffries

**1. Quarterly Report – Builder and Development Lot Supply – August 2013
(File No. CK. 4110-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated August 14, 2013, providing information on builder and developer inventory levels for residential and industrial land in the city.

Your Committee has reviewed the report with the Administration and is forwarding the report to City Council as information.

**2. Request to Sell City-Owned Property – Pricing on
Ten Multi-family Parcels in the Evergreen Neighbourhood
(File No. CK. 4215-1 and 4110-41)**

RECOMMENDATION:

- 1) that the Land Bank Manager be authorized to sell Parcels S, X, T and Z, Plan to be registered on Rajput Way; Parcels U, W, and AA, Plan to be registered on Maningas Bend; Parcels BB and CC, Plan to be registered on Manek Road; and Parcel DD, Plan No. 102132447 on Evergreen Boulevard (addresses to be assigned) to the highest bidder through a public tender process with reserve bids;
- 2) that any of the parcels which are not sold through the tender process be placed for sale over-the-counter on a first-come, first-served basis;
- 3) that the City Solicitor be requested to prepare the sale agreements and that His Worship the Mayor and the City Clerk be authorized to execute the agreements under the Corporate Seal; and
- 4) that the Land Bank Manager be authorized to make minor adjustments to the approved pricing that may be necessary to account for changes in servicing costs and for returned lots.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated August 27, 2013, requesting approval to price and sell ten multi-family parcels in the Evergreen Neighbourhood by public tender.

Your Committee has reviewed this matter with the Administration and supports the above recommendations.

**3. Request to Sell City-Owned Property – 287 Lots
in the Evergreen Neighbourhood (Phase 7)
(File No. 4215-1 and 4110-41)**

RECOMMENDATION:

- 1) that the Land Bank Manager be authorized to sell 287 lots with legal description of: Plan 102048139, Block 612, Lot 1; Plan 102064294, Block 645, Lots 1 to 25; Plan 102070088, Block 646, Lots 5 to 12, Block 647, Lots 8 to 10; Plan 102077894, Block 629, Lots 32 to 34 Block 630, Lots 10 to 16; Plan 102107562, Block 640, Lots 27 and 46, Block 641, Lots 7 and 9, Block 644, Lot 18; Plan to Be Registered, Block 658, Lots 1 to 38, Block 659, Lots 1 to 17, Block 660, Lots 1 to 38, Block 661, Lots 1 to 16; Plan 102132447, Block 658, Lots 39 to 73, Block 662, Lots 1 to 33, Block 663, Lots 1 to 10; Plan to Be Registered, Block 664, Lots 1 to 31, Block 665, Lots 1 to 9, Block 667, Lots 1 to 8 on Glacial Shores Manor, Bend, Bay, Court and Cove, Arscott Crescent and Street, Manek Road, Johns Road, Wyant Lane, Mahabir Crescent and Way, Atton Lane, Kloppenburg Terrace and Evergreen Boulevard in the Evergreen neighbourhood;
- 2) that any of the lots which are not sold through the lot draw process be placed for sale over-the-counter on a first-come, first-served basis;
- 3) that the Land Bank Manager be authorized to administer development controls for 235 lots in accordance with the criteria outlined in the report of the General Manager, Community Services Department dated August 27, 2013; and
- 4) that the Land Bank Manager be authorized to make minor adjustments to the approved pricing that may be necessary to account for changes in servicing costs and lots being returned after lot draws.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated August 27, 2013, requesting approval to price and sell 287 single-family lots in the Evergreen Neighbourhood (Phase 7) by lot draw, and to administer development controls for 235 of these lots.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, OCTOBER 7, 2013
PAGE 44**

Your Committee has reviewed the report with the Administration and is supporting the above recommendations.

**4. Request to Sell City-Owned Property in the Kensington
Neighbourhood (Phase 2)
(File No. 4215-1 and 4110-44)**

RECOMMENDATION:

- 1) that the Land Bank Manager be authorized to sell 176 lots (Lots 32 to 62, Block 103; Lots 1 to 14, Block 104; Lots 1 to 14, Block 105; Lots 1 to 37, Block 106; Lots 1 to 7, Block 107; Lots 1 to 15, Block 108; Lots 1 to 26, Block 109; Lots 2 to 21, Block 111; Lots 1 to 12, Block 112; all Plan Numbers to be registered) on Bentley Court, Bentley Lane, Bentley Manor, Kensington Road and Stromberg Court in the Kensington neighbourhood through a lot draw process;
- 2) that the Land Bank Manager be authorized to re-price and sell 17 lots (Lots 9 and 15, Block 100, Plan No. 102108451; Lot 17, Block 101, Plan No. 102108451, Lots 1 to 7 and 11 to 15, Block 102, Plan No. 102108451; Lots 30 and 75, Block 103, Plan No. 102108451;) on 33rd Street West and Steeves Avenue in the Kensington neighbourhood through a lot draw process;
- 3) that lots which are not sold through the lot draw process be placed for sale over-the-counter on a first-come, first-served basis;
- 4) that the Land Bank Manager be authorized to sell Lot 31, Block 103 and Lot 1, Block 111 to the highest bidder through a tender process for the intended use of developing Type 2 Residential Care Homes, Child Care Centres or Pre-Schools with tender conditions and reserve bid prices plus applicable taxes;
- 5) that the City Solicitor be requested to prepare the Agreements for Sale and that His Worship the Mayor and the City Clerk be authorized to execute the agreements under the Corporate Seal;

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, OCTOBER 7, 2013
PAGE 45**

- 6) that any of the pre-designated Type 2 Residential Care Home, Child Care Centre or Pre-School lots which are not sold through the public tender process be placed for sale over-the-counter on a first-come, first-served basis for the same intended purpose for a period of one year with conditions specified in the Agreement for Sale;
- 7) that any of the pre-designated Type 2 Residential Care Home, Child Care Centre or Pre-School lots remaining in inventory after a period of one year be made available for sale over-the-counter on a first-come, first-served basis for one of the permitted uses within the R1A zoning district;
- 8) that the Land Bank Manager be authorized to administer development controls for 178 lots; and
- 9) that the Land Bank Manager be authorized to make minor adjustments to the approved pricing that may be necessary to account for changes in servicing costs and lots being returned after lot draws.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated August 27, 2013, requesting approval to sell and administer development controls for 176 single-family lots, to re-price and sell 17 single-family lots, and to price and sell two pre-designated Type 2 Residential Care Home, Child Care Centre or Pre-School lots in Phase 2 of the Kensington neighbourhood through a tender process.

Your Committee has reviewed the report with the Administration and supports the above recommendations.

REPORT NO. 19-2013 OF THE EXECUTIVE COMMITTEE

Composition of Committee

His Worship Mayor D. Atchison, Chair
Councillor C. Clark
Councillor T. Davies
Councillor R. Donauer
Councillor D. Hill
Councillor A. Iwanchuk
Councillor Z. Jeffries
Councillor M. Loewen
Councillor P. Lorje
Councillor E. Olauson
Councillor T. Paulsen

1. Financing Growth in the University Heights Sector
(File No. CK. 4131-5)

- RECOMMENDATION:**
- 1) that the information be received; and
 - 2) that the Administration report back, at the appropriate time, on any updates of securing financial resources for partially funded and unfunded projects, as outlined in the report of the General Manager, Corporate Services Department, dated July 4, 2013.

DEALT WITH EARLIER. SEE PAGE NO. 3.

2. Fall Street Sweeping Pilot Program
(File No. CK. 6315-3)

- RECOMMENDATION:** that the information be received.

ADOPTED.

Your Committee is pleased to provide City Council with the following report of the General Manager, Utility Services Department dated September 20, 2013, regarding a Fall Street Sweeping Pilot Program:

TOPIC AND PURPOSE

This report is to provide City Council with the communications plan and Fall Street Sweeping Pilot Program, which includes the development of a centralized information hub and new notification signage.

REPORT HIGHLIGHTS

1. A three-week Fall Street Sweeping Pilot Program is scheduled to begin in early to mid-October. It consists of 15 key neighbourhoods located in the river valley target zone, which have a high-density tree canopy over the streets.
2. New 'No Parking' notification signs in the form of highly-visible sandwich boards will be placed at key intersections and entrances to the affected neighbourhoods. The signs will be in place a minimum of 24 hours in advance of the scheduled street sweeping and will be promptly removed by a designated crew after the street sweeping is completed.
3. In areas with excessive on-street parking, standard white paper 'No Parking' signs will also be posted, and violating vehicles will be relocated AND ticketed.
4. A Street Sweeping Hotline centre will be tested during this pilot program. The function of the Hotline is to manage all inquiries including relocated vehicles locations, program status, phone calls, emails and social media. The Hotline will also generate a status/information report twice daily.
5. An enhanced advertising, media relations and communications plan will advise all residents of the schedule and program information in advance. City Councillors will receive daily updates on the status of the program, including information about inquiries, feedback and any other issues.

STRATEGIC GOALS

The plan supports the Strategic Goals of Moving Around by supporting the 4-year priority to establish service levels for the repair and maintenance of our roads. It also works towards the 4-year priority Strategic Goal of Quality of Life. The plan also supports the Strategic Goal of Continuous Improvement by involving City staff at various stages during the development of the program. The plan is an example of using creative and innovative means to develop a continually improving and evolving program that will meet the needs of the community.

BACKGROUND

On August 12, 2013 a report was presented to the Executive Committee providing information and options regarding how citizens could be notified when their area will be swept or snow cleared and vehicles towed. It was approved by City Council on August 14. The report recommended a pilot study of new neighbourhood signage and courtesy towing. Councillors requested that some of the recommendations be pilot tested during the Fall Street Sweeping Program. The Committee was advised that a communications plan will be brought back for consideration prior to launching the pilot program.

REPORT

Residential Neighbourhood Schedule

Fifteen neighbourhoods were identified and prioritized based on the density of the tree canopy over the streets and their proximity to the river valley, where leaves and debris are more prone to collect along the curbs. Sweeping cannot occur in subzero weather or with snow on the ground.

The first two weeks of the fall program focuses on the top ten priority 1 neighbourhoods. The third week is flexible and focuses on the five lower priority neighborhoods and will be used to complete any deferred streets from the first two weeks (refer to Attachment 1 - Schedule – Fall Street Sweeping Pilot Program).

New Neighbourhood Signage

New portable sandwich board-style 'No Parking' aluminum signs were designed and produced internally through an engaged participation process involving multiple branches. The signs will be posted at two corners of each intersection and the entrances to the neighbourhood at least 24 hours in advance of the scheduled street sweeping.

They will be promptly removed by a designated crew after the street sweeping is completed. The high visibility signs are designed to be reusable year after year and are reversible, so they can also be used for the Snow Clearing Program (refer to Attachment 2 – Neighbourhood Street Sweeping Sign).

Approach to Ticketing and Towing

The fall program is a hybrid, as it will occur before bylaw updates, yet the sandwich boards will be available and utilized.

In areas where historically door hangers were used and tickets not issued, the sandwich boards only will be used. The signs will be posted at least 24 hours in advance, and violating vehicles will be relocated but not ticketed.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, OCTOBER 7, 2013
PAGE 49**

In areas that were historically posted with on-street no-parking signs, both the traditional gate-and-white-paper signs as well as the new sandwich boards will be used. They will be posted 36-48 hours in advance of the scheduled street sweeping and will be promptly removed by a designated crew after the street is cleaned. Violating vehicles will be relocated and ticketed.

Street Sweeping Hotline

The purpose of the Street Sweeping Hotline is to create a centralized location to provide readily accessible, accurate and current information about the program. All inquiries related to the Fall Street Sweeping Pilot Program will be directed through the Hotline at 306-975-7656 or streetsweep@saskatoon.ca. Information the Hotline manages will include location of towed vehicles, street sweeping status and program details. The Hotline will also respond to calls, emails, inquiries through the website and comments and questions through the City's Twitter and Facebook profiles. The goal is to provide a consistent customer experience, no matter what information is requested. The Hotline staff will also be collecting feedback and inviting customers to take an online or telephone survey following the fall program.

The concept of a centralized information hub was identified through an extensive continuous improvement exercise that looked at the customer service, operations and communications activities as a whole to determine the most efficient way for information to be collected and shared (refer to Attachment 3 - Continuous Improvement Model - Fall Street Sweeping Pilot Program).

Advertising, media relations and communications

Radio and print advertising will begin at the beginning of October in order to promote the schedule and Street Sweeping Hotline prior to the program being initiated. It will continue throughout the Fall Street Sweeping Pilot Program along with timely PSAs, social media posts, updates to the online iMap and twice daily email updates. A news conference and news release will launch the advertising campaign. It will be the public face of the new Fall Street Sweeping Pilot Program.

To prepare the Mayor and Councillors for inquiries there will be two daily program updates. In addition, they are able to contact the Street Sweeping Hotline through the direct phone number 306-975-7656 and email streetsweeping@saskatoon.ca for current information. Anticipated questions and responses are provided as Attachment 4.

OPTIONS TO THE RECOMMENDATION

An alternate option to the proposed Fall Street Sweeping Pilot Program is to conduct the program as other traditional roadways programs.

FINANCIAL IMPLICATIONS

The Fall Street Sweeping Pilot Program is funded through the Storm Water Utility Program. The purpose of the program is to improve drainage and reduce catch basin blockages from organic debris that may cause flooding during the spring snowmelt.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Residents provided feedback throughout the Spring Street Sweeping Program about scheduling and communications. Based on this, a flexible, transparent and customer-friendly program was developed. The new signage was designed and produced in-house, with input and participation from multiple branches.

As this is a pilot of some new programs and tools, community feedback is key to measuring its success and identifying areas that require improvement. Street Sweeping Hotline staff will ask up to five (5) questions from callers who have used the Hotline. In addition, a telephone survey of up to two hundred (200) affected residents will be done at the completion of the program. Post-fall program feedback will also be collected through the City's new online engagement tool, which will be available October 28.

COMMUNICATION PLAN

News Conference/News Release/PSA – A news release will be issued to media at a news conference during the first week of October detailing the program and promoting the website and Street Sweeping Hotline for information. A PSA reminder will be distributed on the first and second Friday with the following week's schedule.

Print Ads/Daily Radio Ads – Advertisements will remind residents of the neighbourhood schedule, how they can locate their vehicle if it was towed, and provide key program information, including the contact information for the Street Sweeping Hotline and request for feedback.

Online – Fall Street Sweeping Pilot Program information, including the schedule, frequently asked questions and an interactive map, will be available on the website by September 30 and updated daily during the program.

Twitter and Facebook Messages – The City will provide 3-4 daily reminders to residents about the neighbourhoods being swept that day and the next day. Webmail, email and Facebook/Twitter comments will be answered by the Street Sweeping Hotline staff within a defined time.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

Upon completion of the Fall Street Sweeping Pilot Program, the project coordination team will collect feedback at various touch points and report back to City Council. The report will focus on the program findings, lessons learned and recommendations. If successful the pilot study will continue into the 2013/14 Snow Clearing Program. A report will be presented at the November 25, 2013 Executive Committee meeting.

ENVIRONMENTAL IMPLICATIONS

The environmental implications will be developed following the pilot program, at which time further detail will be known.

ATTACHMENTS

1. Schedule - Fall Street Sweeping Pilot Program
2. Neighbourhood Street Sweeping Sign
3. Continuous Improvement Model - Fall Street Sweeping Pilot Program
4. Frequently Asked Questions - Fall Street Sweeping Pilot Program”

His Worship the Mayor assumed the Chair.

Moved by Councillor Loewen, Seconded by Councillor Paulsen,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

ADMINISTRATIVE REPORT NO. 16-2013 – CONTINUED

Section F – UTILITY SERVICES

**F1) Partial Award of Saskatoon Transit Bench and Shelter Request for Proposal
(Files CK. 7311-4 and WT. 366-1)**

- RECOMMENDATION:** 1) that the proposal submitted by Creative Outdoor Advertising for the supply, installation, maintenance and sales of Transit advertising bench furniture with a minimum gross revenue of \$324,000 and 130 new bench installations over the 10 year contract be accepted;

- 2) that the City Solicitor be instructed to prepare the necessary Agreement for execution by His Worship the Mayor and the City Clerk under the Corporate Seal; and
- 3) that the Administration re-issue the Shelter RFP without the requirement for maintenance and repair.

TOPIC AND PURPOSE

Administration recommends that a Proposal submitted by Creative Outdoor Advertising for the supply, installation, maintenance and sales of Transit advertising bench furniture be accepted.

REPORT HIGHLIGHTS

1. Transit Advertising Management Contracts are integral to providing street furniture for transit riders.
2. A Request for Proposal was issued by Saskatoon Transit in April of 2013 for the management of Bench and Shelter Advertising and Installation. A total of four proposals were received, of which two were deemed non compliant and could not be evaluated within the terms of the Request for Proposal.
3. The two non compliant proposals were the only two which included provision for advertising shelters. As a consequence at this time, only the bench portion of the contract is being awarded.
4. Administration is recommending that the proposal submitted by Creative Outdoor Advertising, with minimum gross revenue of \$324,000 and 130 new bench installations over the 10 year contract, be accepted.
5. Transit Administration will re-issue the shelter RFP.

STRATEGIC GOALS

This report supports the Strategic Goals of Continuous Improvement and Quality of Life, through upgrading and increasing the street furniture available for transit riders. The recommendations also support the Strategic Goal of Asset and Financial Sustainability by providing a revenue stream, resulting in decreased reliance on property taxes.

BACKGROUND

On April 8 2013, City Council approved a Request for Proposal to be issued for the supply, installation, maintenance and sales of advertising benches and shelters for Saskatoon Transit.

REPORT

In April of 2013, a Request for Proposal was issued by Purchasing Services for the supply, installation, maintenance and sales of advertising benches and shelters for Saskatoon Transit. These Advertising Management Contracts held by Saskatoon Transit are an integral part in providing street furniture and services such as waste and recycling receptacles at transit stops and terminals.

A total of four proposals were received by Transit Administration in response to the issued Request for Proposal. Two of the proposals received were deemed non compliant with the request and could not be evaluated within the terms that were set out. One proposal failed to provide financial references and the other failed to incorporate maintenance into the proposal. Both of these factors were required in the RFP criteria. These two proposals were also the only two submitted which included a proposal for advertising shelters. As a consequence, at this time, only the bench advertising portion of the contract is being put forward for award.

After evaluating the proposals received, the submission by Creative Outdoor Advertising scored the highest based on the evaluation scoring methodology. This proposal includes the replacement of existing benches with updated modern and durable benches. Recycling containers will also be added. Existing benches provide trash facilities only. Through the evaluation criteria, this product was deemed to be of superior quality and more aesthetically pleasing.

Transit Administration will re-issue the shelter advertising portion of the contract. The new RFP will not include maintenance such as cleaning and repairs as a requirement, as this appeared to be a significant barrier for some proponents. Instead, maintenance and cleaning will be an option, and if a proponent chooses not to include this, revenues from the program will be used to carry out maintenance of shelters. The Administration is confident that vendors can meet the required expectations of the RFP with this modification.

OPTIONS TO THE RECOMMENDATION

An option to the recommendation would be to not award the contract at this time and develop a new Request for Proposal. This option is not recommended by Administration at this time.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The proposal by Creative Outdoor Advertising included guaranteed revenue, over 10 years, of \$324,000 (and average of \$32,400 per year) plus five percent of yearly advertising revenues with a total of 130 new bench installations.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Public and/or stakeholder involvement is not required.

COMMUNICATION PLAN

All four bidders will be notified of Transit Administration's decision on the award of the contract. Information on the project and locations of the new bus benches/shelters would be provided in annual Public Service Announcements, articles to Community Associations and the City of Saskatoon website and social media channels.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

A follow up report on recyclable waste and greenhouse gas emissions will be presented one year from the award of contract, pending availability of the information from the proponent.

ENVIRONMENTAL IMPLICATIONS

The collection of recyclables at Saskatoon Transit locations will reduce the amount of waste and associated greenhouse gas emissions associated with land filling these materials. The anticipated amount of recyclable material collected through the program has not been estimated at this time, and will be communicated in a subsequent report.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Item A2) of Communications to Council was brought forward.

“A2) David Gray, President, Creative Outdoor Advertising, dated October 1

Requesting permission to address City Council with respect to RFP 13-0427 – Bus Stop Shelters/Benches and advertising. (File No. CK. 7311-4)”

Moved by Councillor Lorje, Seconded by Councillor Olauson,

THAT David Gray be heard.

CARRIED.

Mr. David Gray, President, Creative Outdoor Advertising, expressed appreciation for the opportunity to work with the City of Saskatoon.

Moved by Councillor Davies, Seconded by Councillor Olauson,

THAT the recommendations of the Administration be approved.

CARRIED.

COMMUNICATIONS TO COUNCIL

The following communications were submitted and dealt with as stated:

B. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL

1) Daisy Lieu, Saskatoon Santa Claus Parade Chair, dated September 15

Providing information on the 23rd Annual Saskatoon Santa Claus Parade being held on November 17, 2013, at 1:00 p.m. (File No. CK. 205-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Paulsen, Seconded by Councillor Donauer,

THAT the information be received.

CARRIED.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, OCTOBER 7, 2013
PAGE 56**

2) Debbie Murphy, Office & Program Manager, The Partnership dated September 20

Requesting Mr. Terry Napper, (alternate Ms. Della Keen) be appointed to The Partnership Board of Management, replacing Ms. Sher Fleming. (File No. CK. 175-4-8)

RECOMMENDATION: that Mr. Terry Napper, (alternate Ms. Della Keen) be appointed to The Partnership Board of Management, replacing Ms. Sher Fleming.

Moved by Councillor Paulsen, Seconded by Councillor Donauer,

THAT Mr. Terry Napper, (alternate Ms. Della Keen) be appointed to The Partnership Board of Management, replacing Ms. Sher Fleming.

CARRIED.

3) Carmen Bartko, dated September 21

Commenting on concerns with bicycles on busy streets and sidewalks. (File No. CK. 5300-5)

RECOMMENDATION: that the information be received.

Moved by Councillor Paulsen, Seconded by Councillor Donauer,

THAT the information be received.

CARRIED.

4) Jeff Macdonald, dated September 22

Offering support to City Council on civic issues. (File No. CK. 150-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Paulsen, Seconded by Councillor Donauer,

THAT the information be received.

CARRIED.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, OCTOBER 7, 2013
PAGE 57**

5) Sharon Elder, dated September 22

Commenting on bridges. (File No. CK. 6050-8)

RECOMMENDATION: that the information be received.

Moved by Councillor Paulsen, Seconded by Councillor Donauer,

THAT the information be received.

CARRIED.

6) Lee Smith, dated September 26

Commenting on future use of the Traffic Bridge. (File No. CK. 6050-8)

RECOMMENDATION: that the information be received.

Moved by Councillor Paulsen, Seconded by Councillor Donauer,

THAT the information be received.

CARRIED.

**7) Mike Velonas, Manager of Planning and Conservation, MVA
dated September 13**

Requesting that Alan Otterbein be appointed to the Visual Arts Placement Jury, as the representative of the MVA, replacing Mike Velonas. (File No. CK. 175-44)

RECOMMENDATION: that Alan Otterbein be appointed to the Visual Arts Placement Jury, as the representative of the MVA, replacing Mike Velonas.

Moved by Councillor Paulsen, Seconded by Councillor Donauer,

THAT Alan Otterbein be appointed to the Visual Arts Placement Jury, as the representative of the MVA, replacing Mike Velonas.

CARRIED.

8) **Gilles Dorval, dated September 30**

Requesting a temporary closure of 23rd Street, between 3rd and 4th Avenues, on Friday, October 25, 2013, from 6:00 a.m. to 3:00 p.m. for the Aboriginal Flag Raising Event.
(File No. CK. 6295-1)

RECOMMENDATION: that the request for a temporary closure of 23rd Street, between 3rd and 4th Avenues, on Friday, October 25, 2013, from 6:00 a.m. to 3:00 p.m. for the Aboriginal Flag Raising Event be approved subject to any administrative conditions.

Moved by Councillor Paulsen, Seconded by Councillor Donauer,

THAT the request for a temporary closure of 23rd Street, between 3rd and 4th Avenues, on Friday, October 25, 2013, from 6:00 a.m. to 3:00 p.m. for the Aboriginal Flag Raising Event be approved subject to any administrative conditions.

CARRIED.

9) **Wendy Warner, dated September 24**

Commenting on proposed strip club regulations. (File No. CK. 4350-25)

10) **Yolanda van Petten, dated September 24**

Commenting on proposed strip club regulations. (File No. CK. 4350-25)

RECOMMENDATION: that the letters be considered together with Clause A3 of Administration Report No. 16-2013.

DEALT WITH EARLIER. SEE PAGE NO. 12.

11) **Letters Regarding Prayer**

The following writers commented on prayer at civic events: (File No. CK. 100-1)

- Reg Lukiwski, dated September 29
- Larry and Frances Stang, dated September 30
- Chelsea Engel, dated September 30
- Allen Lewis, dated September 30

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, OCTOBER 7, 2013
PAGE 59**

- Caroline Walker, dated September 30
- David Schreiner, dated October 1
- Nick James, dated October 1

RECOMMENDATION: that the information be received.

Moved by Councillor Paulsen, Seconded by Councillor Donauer,

THAT the information be received.

CARRIED.

C. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION

1) Walter Katelnikoff, President, Holiday Park Community Association dated September 10

Requesting the creation of an inner-city recreation Centre. (File No. CK. 610-1) **(Referred to the Administration for inclusion in the file on the matter.)**

2) Anatolie Bitca, dated September 18

Commenting on traffic on Stonebridge Common. (File No. CK. 6320-1) **(Referred to the Administration for further handling and to respond to the writer.)**

3) Steve and Teresa Gilroy, dated September 18

Commenting on the need for a sound attenuation wall. (File No. CK. 375-2) **(Referred to the Administration for further handling and to respond to the writer.)**

4) Vivian Mahoney, dated September 18

Commenting on alley grading. (File No. CK. 6315-1) **(Referred to the Administration for information.)**

5) Emile Begin, dated September 18

Commenting on fluoride. (File No. CK. 7920-1) **(Referred to the Administration for inclusion with previous correspondence from the writer.)** The referenced

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, OCTOBER 7, 2013
PAGE 60**

attachments are not being reproduced but are available electronically from the City Clerk's Office.

6) Anita Hrytsak, dated September 19

Requesting information on bylaws. (File No. CK. 150-1) **(Referred to the Administration to respond to the writer.)**

7) Ernie and Annabelle Krahn, undated

Commenting on conditions at a snow dump. (File No. CK. 6290-1) **(Referred to the Administration for further handling and to respond to the writer.)**

8) Brent Tarry, dated September 20

Commenting on recent traffic survey. (File No. CK. 6330-1) **(Referred to the Administration for further handling and to respond to the writer.)**

9) Al Lozinsky, dated September 23

Commenting on recycling bins. (File No. CK. 7830-5) **(Referred to the Administration for further handling and to respond to the writer.)**

10) Hisham Elshoni, dated September 23

Commenting on parking tickets received. (File No. CK. 6120-1) **(Referred to the Administration for further handling and to respond to the writer.)**

11) Russell East, dated September 23

Commenting on over-crowded buses. (File No. CK. 7310-1) **(Referred to the Administration for further handling and to respond to the writer.)**

12) Brittany Hadley, dated September 24

Commenting on the traffic lights at 33rd Street and Ontario Avenue. (File No. CK. 6250-1) **(Referred to the Administration for further handling and to respond to the writer.)**

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, OCTOBER 7, 2013
PAGE 61**

13) Wayne Powers, dated September 24

Commenting on loud motorcycles. (File No. CK. 375-2) **(Referred to the Administration to respond to the writer.)**

14) Matthew Bernard, dated September 25

Commenting on future use of the Mendel Art Gallery Building. (File No. CK. 620-4) **(Referred to the Administration for further handling and to respond to the writer.)**

15) John and Heather Perret, dated September 25

Commenting on the median at Clarence Avenue and Main Street. (File No. CK. 6320-5) **(Referred to the Administration for further handling and to respond to the writer.)**

16) Michael Brown, dated September 26

Commenting on the grading of an alley. (File No. CK. 6315-1) **(Referred to the Administration for appropriate action and to respond to the writer.)**

17) Ronald Huber, dated September 27

Commenting on the custodial contract for the new police building. (File No. CK. 600-5) **(Referred to the Administration for further handling and to respond to the writer.)**

RECOMMENDATION: that the information be received.

Moved by Councillor Paulsen, Seconded by Councillor Iwanchuk,

THAT the information be received.

CARRIED.

D. PROCLAMATIONS

1) Mark Regier, Chief Executive Officer, Prairieland Park, dated September 23

Requesting City Council proclaim January 13 to 16, 2014 as Agriculture Business Awareness Week. (File No. CK. 205-5)

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, OCTOBER 7, 2013
PAGE 62**

2) John Parry, Vice-President, UNAC-Saskatoon, dated September 29

Requesting City Council proclaim October 24, 2013 as United Nations Day and asking for a flag raising. (File No. CK. 205-5)

- RECOMMENDATION:**
- 1) that the request for a flag raising be approved subject to any administrative conditions;
 - 2) that City Council approve all proclamations as set out in Section D; and
 - 3) that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council.

Moved by Councillor Iwanchuk, Seconded by Councillor Donauer,

- 1) that the request for a flag raising be approved subject to any administrative conditions;*
- 2) that City Council approve all proclamations as set out in Section D; and*
- 3) that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council.*

CARRIED.

ENQUIRIES

**Councillor T. Paulsen
Posting Daily Report Card on Transit Reliability
(File No. CK. 7300-1)**

The Toronto Transit Commission posts a daily report card on its website showing transit riders how reliable their service is. The information provides a quick snapshot to transit users to evaluate how punctual or reliable the service was for that day in a way that is easy to read and understand.

With the upgraded technology we are now using in our transit buses, could the Administration please report on whether it is possible to communicate with our clients in a similar fashion.

**Councillor T. Paulsen
Street Sweeping by Third Parties
(File No. CK. 6315-3)**

Could the Administration please report on the level of service they expect from third parties who are responsible for sweeping city streets, particularly in areas where there is on-going construction (i.e. new areas, industrial zones, infill). Could the Administration please report on the enforcement plan that is undertaken when any of those third parties are not meeting the City-set standards.

**Councillor Z. Jeffries
Tax Policy Tools to Encourage Development
(File No. CK. 4110-45)**

An ongoing frustration is the length of time that lots are left vacant, especially in our Central Business District. Can Administration please report on what tools we have at our disposal in terms of tax policy to encourage development.

INTRODUCTION AND CONSIDERATION OF BYLAWS

Bylaw 9137

Moved by Councillor Loewen, Seconded by Councillor Paulsen,

THAT permission be granted to introduce Bylaw No. 9137, being "The Capital Reserve Amendment Bylaw, 2013 (No. 2)" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Loewen, Seconded by Councillor Donauer,

THAT Bylaw No. 9136 be now read a second time.

CARRIED.

The bylaw was then read a second time.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, OCTOBER 7, 2013
PAGE 64**

Moved by Councillor Loewen, Seconded by Councillor Lorje,

THAT Council go into Committee of the Whole to consider Bylaw No. 9137.

CARRIED.

Council went into Committee of the Whole with Councillor Loewen in the Chair.

Committee arose.

Councillor Loewen, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9137 was considered clause by clause and approved.

Moved by Councillor Loewen, Seconded by Councillor Iwanchuk,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Loewen, Seconded by Councillor Davies,

THAT permission be granted to have Bylaw No. 9137 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Loewen, Seconded by Councillor Jeffries,

THAT Bylaw No. 9137 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

COMMUNICATIONS TO COUNCIL – CONTINUED

A. REQUESTS TO SPEAK TO COUNCIL

1) Sharon Schaefer, dated September 23

Requesting permission to address City Council with respect to the custodial contract at the new police station. (File No. CK. 600-5)

RECOMMENDATION: that Sharon Schaefer be heard.

Moved by Councillor Lorje, Seconded by Councillor Olauson,

THAT Sharon Schaefer be heard.

CARRIED.

Ms. Sharon Schaefer expressed concerns with respect to the RFP for custodial services at the new police headquarters. She provided Council with a copy of her presentation.

Moved by councillor Lorje, Seconded by Councillor Loewen,

THAT the information be received.

CARRIED.

2) David Gray, President, Creative Outdoor Advertising, dated October 1

Requesting permission to address City Council with respect to RFP 13-0427 – Bus Stop Shelters/Benches and advertising. (File No. CK. 7311-4)

RECOMMENDATION: that, during consideration of Clause F1, Administrative Report No. 16-2013, David Gray be heard.

DEALT WITH EARLIER. SEE PAGE NO. 51.

Moved by Councillor Loewen,

THAT the meeting stand adjourned.

CARRIED.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, OCTOBER 7, 2013
PAGE 66**

The meeting adjourned at 7:23 p.m.

Mayor

City Clerk