

Council Chambers
City Hall, Saskatoon, Sask.
Monday, February 27, 2012
at 6:00 p.m.

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL

PRESENT: His Worship the Mayor, in the Chair;
Councillors Clark, Donauer, Dubois, Hill, Iwanchuk, Loewen,
Lorje, Paulsen, and Penner;
A/City Manager Jorgenson;
City Solicitor Dust;
A/General Manager, Corporate Services Peacock;
A/General Manager, Community Services Wallace;
A/General Manager, Fire and Protective Services Paulsen;
General Manager, Infrastructure Services Gutek;
City Clerk Mann; and
Council Assistant Bryant

Moved by Councillor Penner, Seconded by Councillor Dubois,

THAT the minutes of meeting of City Council held on February 6, 2012, be approved.

CARRIED.

PRESENTATION

Mr. Frank Long, Land Branch Manager, reported that the City of Saskatoon was the winner of the Saskatoon and Region Home Builders' Association's Annual Bridges Awards in the Best Television Ad category for the Evergreen TV Commercial entry. He played the Evergreen commercial for City Council.

Moved by Councillor Dubois, Seconded by Councillor Paulsen,

THAT Council go into Committee of the Whole to consider the reports of the Administration and Committees.

CARRIED.

His Worship the Mayor appointed Councillor Loewen as Chair of the Committee of the Whole.

Council went into Committee of the Whole with Councillor Loewen in the Chair.

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Committee arose.

Councillor Loewen, Chair of the Committee of the Whole, made the following report:

THAT while in Committee of the Whole, the following matters were considered and dealt with as stated:

“ADMINISTRATIVE REPORT NO. 3-2012

Section A – COMMUNITY SERVICES

**A1) Land-Use Applications Received by the Community Services Department
For the Period Between January 26, 2012 to February 15, 2012
(For Information Only)
(Files CK. 4000-5, PL. 4132, PL. 4350, and PL. 4300)**

RECOMMENDATION: that the information be received.

ADOPTED.

The following applications have been received and are being processed:

Condominium

- Application No. 2/12: 110 Willis Crescent
Applicant: Webb Surveys for Serenity Pointe Developments Ltd.
Legal Description: Unit 6, Plan No. Is Pending
Current Zoning: M2
Neighbourhood: Stonebridge
Date Received: February 6, 2012
- Application No. 3/12: 103 Klassen Crescent
Applicant: Webb Surveys for CCL Classic Communities Ltd.
Legal Description: Unit 4, Plan 102070932
Current Zoning: RMTN1
Neighbourhood: Hampton Village
Date Received: February 9, 2012

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Rezoning

- Application No. Z2/12: 119 Avenue S South
Applicant: Habitat for Humanity Saskatoon
Legal Description: Lots 16, 17, and 18, Block 16, Plan No. G3978
Current Zoning: R2
Proposed Zoning: RM1
Neighbourhood: Pleasant Hill
Date Received: February 1, 2012

Rezoning

- Application No. Z3/12: Rosewood Boulevard East
Applicant: Lakewood Estates
Legal Description: Part of N.W. ¼ 17-36-4-W3M
Current Zoning: R1A
Proposed Zoning: RMTN
Neighbourhood: Rosewood
Date Received: February 10, 2012

Subdivision

- Application No. 5/12: 1017 Schulyer Street
Applicant: Webster Surveys for Colleen Delzer
Legal Description: Lots 41, 42, and 43, Plan No. G192
Current Zoning: R2
Neighbourhood: Holiday Park
Date Received: February 2, 2012

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. Plan of Proposed Condominium No. 2/12
2. Plan of Proposed Condominium No. 3/12
3. Plan of Proposed Rezoning No. Z2/12
4. Plan of Proposed Rezoning No. Z3/12
5. Plan of Proposed Subdivision No. 5/12

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**A2) *The Uniform Building and Accessibility Standards Act*
Appointment of Building Officials
(Files CK. 4510-1 and PL. 4510-2)**

- RECOMMENDATION:**
- 1) that Anita Lepard, Laurie Afseth, Jason Wall, and Courtney Bromstad be appointed as Building Officials, pursuant to Section 5 of *The Uniform Building and Accessibility Standards Act*;
 - 2) that the City Clerk be authorized to issue a Certificate of Appointment, pursuant to Section 5 of *The Uniform Building and Accessibility Standards Act*, for the persons named in the preceding recommendation; and
 - 3) that the list of all Building Official appointments that are still active as of the date of this report be adopted (see Attachment 1).

ADOPTED.

REPORT

Building Officials are appointed by City Council for the purpose of enforcing *The Uniform Building and Accessibility Standards Act*. Since the last appointments were established, staffing changes have been made, and it is necessary to adjust the list of Building Officials to align with the list maintained by the Provincial Government.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. City of Saskatoon “Building Official” Appointments

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**A3) Request For Encroachment Agreement
150 2nd Avenue North
Block 150, Plan 59S13276 (New Subdivision Not Yet Completed)
(Files CK. 4090-2 and PL. 4090-2)**

- RECOMMENDATION:**
- 1) that City Council recognize the encroachment at 150 2nd Avenue North (currently Block 150, Plan 59S13276; new subdivision has not yet been completed);
 - 2) that the City Solicitor be instructed to prepare the appropriate Encroachment Agreement making provision to collect the applicable fees; and
 - 3) that His Worship the Mayor and the City Clerk be authorized to execute, on behalf of the City of Saskatoon under the Corporate Seal and in a form that is satisfactory to the City Solicitor, the Agreement with respect to this encroachment.

ADOPTED.

The owner of the property located at 150 2nd Avenue North, has requested to enter into an Encroachment Agreement with the City of Saskatoon (City). As shown on the attached copy of the proposed site plan, a portion of the building is encroaching onto the City's property in the adjacent lane by up to 0.044 metres. The total area of encroachment is approximately 0.610 square metres; therefore, will be subject to an annual charge of \$50.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. A Request for Encroachment Agreement dated January 27, 2012
2. Copy of the Proposed Site Plan

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Section B – CORPORATE SERVICES

**B1) 2012 Budget Approval - Business Improvement Districts
(Files CK. 1680-1, CS.1680-2, CS.1680-3, CS.1680-4 and CS.1680-5)**

- RECOMMENDATION:**
- 1) that the 2012 budget submissions from The Partnership, Broadway Business Improvement District, Riversdale Business Improvement District, and the Sutherland Business Improvement District be approved; and
 - 2) that the City Solicitor be requested to prepare the 2012 Business Improvement District Levy Bylaws for submission to City Council for consideration.

ADOPTED.

REPORT

Each Business Improvement District (BID) has submitted a copy of its 2012 annual budget for City Council's approval. The 2011 Financial Statements will be submitted at a future date. The 2012 levy request for each BID is as follows:

- a) The Partnership – The levy request is \$453,300, which is the same as 2011.
- b) Broadway Business Improvement District – The levy request is \$160,328, which is a \$10,488 increase (7%) over 2011.
- c) Riversdale Business Improvement District – The levy request is \$131,775 which is a \$1,775 increase (5.9%) over 2011.
- d) Sutherland Business Improvement District – The levy request is \$21,236, which is a \$1,057 increase (5.2%) over 2011.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications to the City.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications and/or greenhouse gas implications.

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PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. January 9, 2012 letter and 2012 proposed budget, The Partnership
2. January 11, 2012 letter and 2012 proposed budget, Broadway BID
3. January 11, 2012 letter and 2012 proposed budget, Riversdale BID
4. January 23, 2012 letter and 2012 proposed budget, Sutherland BID

**B2) Full-Time Equivalent Comparison – Capital Projects
(Files CK. 4500-1, CS.115-1, CS.1700-1, and CS.4500-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

BACKGROUND

At its special meeting held on December 6, 2011, to review the 2012 Business Plan and Operating and Capital Budget, the Executive Committee accepted the 2001 - 2011 Full Time Equivalent (FTE) Employees Comparison report, and resolved that the Administration submit a further report regarding employees who are being paid through capital projects.

REPORT

Capital projects are primarily funded from civic reserves, borrowing, and external funding, including federal and provincial grants. These projects are usually one-time expenditures, although there are some projects that are “ongoing” in nature such as annual capital maintenance work.

Due to the nature of the project work, the labour required to complete these projects is generally done through contract workers. However, there is civic staff being utilized for ongoing capital and project management work. These permanent FTEs allow efficiencies by working on multiple capital projects.

While a large capital budget can correlate with a higher capital staffing complement, it may not always be the case. An example is the Circle Drive South Project whereby close to \$300 million in capital spending is associated with very few staff as the project has been contracted out to a third party. Using population growth as an indicator of required capital work again has some correlation, but not always. Large capital projects can be undertaken when the need arises, but there is no guarantee that another large project will follow the next year despite an increase in population. As well, many capital projects are completed when funds are available such as the recent influx of federal and provincial funds for economic stimulus.

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There is, however, a trend for a small annual increase in capital FTEs associated with the utilities, in particular, Saskatoon Light & Power. While the franchise territory does not expand, there is infill as well as increased commercial development within the boundary.

With these factors in mind, the attached report identifies the changes in FTEs from 2001 to 2011 while providing other information which may or may not have a correlation to the FTE changes. In addition, the report identifies key projects that may have impacted the capital staffing levels.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. FTE Comparison (Capital)

**B3) Request for Proposal for Fiscal Agency Services
(Files CK. 1790-1 and CS.1790-4)**

- RECOMMENDATION:**
- 1) that City Council approve the award of supplying fiscal agency services to the City of Saskatoon to RBC Capital Markets (designated as Sole Lead Manager) and National Bank Financial (designated as Co-Manager); and
 - 2) that City Council authorize the General Manager, Corporate Services Department to execute a Fiscal Agency Agreement with RBC Capital Markets and National Bank Financial for a period of five years, commencing March 1, 2012, subject to termination by either party upon sixty (60) days prior written notice, with the option to extend for an additional period up to five (5) years upon mutual agreement of all parties.

ADOPTED.

BACKGROUND

The City of Saskatoon (City) has utilized a fiscal agency approach to sell debentures for the past fifty-five years. In 1956, a group of eight investment dealers and banks were formally established to market and sell the City's debentures. In 1983, the fiscal agency agreement was revised by City

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administrators. The principal objectives were to downsize the existing syndicate and allow for alternating lead managers. Three years later, the fiscal agency agreement was revised to allow for: 1) full rotation of lead manager for future debenture issues; and 2) equal sharing of gross commissions by each syndicate member. In late 2001, the Investment Committee decided to re-issue an RFP for Fiscal Agency Services to address specific changes. The intense merger and acquisition activity between the Canadian chartered banks and investment dealers reduced the pool of municipal underwriters. As well, the Investment Committee elected to change the structure of the fiscal agency by employing a Sole Lead Manager and Co-Manager. The Sole Lead Manager is primarily responsible for the marketing, timing, and pricing of a new debenture issue together with preparing required financial documentation and final settlement of the issue. The Co-Manager, acting as a consultant to both the Sole Lead Manager and the City, communicates their opinions and/or recommendations regarding the marketing, timing, and pricing of new debenture issues. The duration of the 2002 fiscal agency agreement was for a five-year period with an option to extend same for an additional five years. In early 2007, the City and the fiscal agents mutually agreed to extend the duration of the agreement.

REPORT

With the current fiscal agency agreement set to expire in early 2012, the Investment Committee issued a formal Request for Proposal for Fiscal Agency Services on Monday, November 28, 2011. The Request for Proposal for Fiscal Agency Services was advertised in the Saturday, November 26, 2011, edition of *The StarPhoenix*. Four proposals were received on or before the closing date of the tender, Thursday, December 22, 2011, and included the following proponents:

- RBC Capital Markets Toronto, Ontario
- CIBC World Markets Toronto, Ontario
- National Bank Financial Toronto, Ontario
- TD Securities Toronto, Ontario

The Investment Committee, comprised of the General Manager, Corporate Services Department, Finance Manager, the Revenue Manager, and the Investment Coordinator, served as members of the Selection Committee. In January 2012, the Selection Committee was assembled to review and evaluate all proposals received and to select a Sole Lead Manager and Co-Manager for fiscal agency services. The key benchmarks used in evaluating the submitted proposals included completeness of the proposal, experience in municipal underwriting and secondary trading, qualifications of key personnel, fee structure, financial stability, innovative financing techniques, and research and sales coverage of civic portfolios. Each evaluation criteria was assigned a weighting to be utilized in the scoring process. The Selection Committee selected the proponents with the highest total score and second highest total score as Sole Lead Manager and Co-Manager, respectively.

Upon reviewing the submitted proposals and the scoring of same, the Selection Committee is recommending RBC Capital Markets as the Sole Lead Manager, and National Bank Financial as Co-Manager. RBC Capital Markets maintains a very strong municipal presence as they are a lead

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manager, co-manager or banking group member for many municipal issuers in Canada. The City of Saskatoon has enjoyed a long, rewarding relationship with RBC Capital Markets as one of the City's original fiscal agents. The City has frequently utilized the expertise of the RBC Capital Markets Government Finance team with respect to various finance-related topics. As well, RBC Capital Markets has provided an exceptional level of research and sales coverage to the civic investment portfolios. National Bank Financial is being recommended as a Co-Manager based upon their above-average municipal finance experience and strong secondary market municipal trading activity. National Bank Financial has completed several municipal deals of various sizes with an issuer base ranging from AAA credit to un-rated. The City has greatly benefited from their excellent research and sales coverage for the civic investment portfolios, as well as their capital markets expertise with respect to various financing scenarios. The Selection Committee believes that an RBC Capital Markets/National Bank Financial fiscal agency team will be able to successfully market and price many City of Saskatoon debenture issues in the years to come.

OPTIONS

There are no options to the recommended action.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The City will only incur borrowing costs at the time of debenture issuance. There is no monthly fee or retainer that is paid to the fiscal agents. The commission structure for municipal borrowers in Canada is standardized and incorporates a tiered pricing schedule based on total issue amount.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

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**B4) External Borrowing - New Police Headquarter Facility
(Files CK. 1750-1, CK-600-5, CS. 1750-1 and CS. 500-12)**

- RECOMMENDATION:**
- 1) that City Council consider Borrowing Bylaw No. 9008, which conforms to the terms and conditions of the transaction described below and specifically authorizes the City of Saskatoon (the “City”) to borrow \$55,000,000 from the Royal Bank of Canada (the “Bank”) pursuant to a bankers’ acceptance loan/interest rate swap transaction, with such transaction having an amortization term of 20 years (the “Borrowing and Swap Transaction”); and
 - 2) that City Council authorize the General Manager, Corporate Services Department, to execute any documents to give effect to the Borrowing and Swap Transaction and authorize, approve and ratify any documents previously executed by the General Manager, Corporate Services Department, in relation to the Borrowing and Swap Transaction.

ADOPTED.

BACKGROUND

At its meeting held on February 6, 2012, City Council authorized the General Manager, Corporate Services Department, to accept the terms of one of the following financing options:

- 1) a \$55,000,000 debenture sale from the fiscal agency of the City of Saskatoon (the “City”), with a term to maturity of 20 years, and subject to the approval of the appropriate Debenture Bylaw; or
- 2) a \$55,000,000 bankers’ acceptance loan/interest rate swap transaction, amortized over a period of 20 years, with the City’s primary financial institution (the “Borrowing and Swap Transaction”), subject to the appropriate Borrowing Bylaw.

The General Manager, Corporate Services Department, was to select the financing option that would provide the lowest, all-in cost of borrowing to the City. Proceeds from the selected financing option will be used to finance a portion of the cost to construct the new Saskatoon Police Services Headquarters project.

REPORT

Your Investment Committee has held ongoing discussions with the City's fiscal agent and the City's primary financial institution with regard to current and future market developments, potential borrowing costs, and the feasibility of launching a successful debenture issue and/or entering into a bankers' acceptance loan/interest rate swap transaction. Long-term interest rates

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have remained under downward pressure largely due to the European debt crisis. Global investors have been placing substantial funds into Canadian and U.S. bonds in a “flight to safety”. Understandably, many Canadian issuers have accessed the market to secure long-term funding requirements at very low financing rates.

On February 8, 2012, the General Manager, Corporate Services Department, with support of the Investment Committee, accepted the following offer from the Bank with respect to the Borrowing and Swap Transaction:

<u>Principal Amount</u>	<u>Amortization Term</u>	<u>All-In Cost of Borrowing</u>
\$55,000,000	20 years	3.08%

The Borrowing and Swap Transaction is comprised of a bankers' acceptance loan facility that is renewed every five years, coupled with an interest rate swap which is fixed for the full amortization term of 20 years. The repayment of principal and interest will be made on a quarterly basis. Notwithstanding the foregoing, at the end of each quarterly period, the Bank may, in its sole discretion, refuse to extend the bankers' acceptance loan facility, in which case the remaining balance of principal will be repayable in full by the City to the Bank.

Your Investment Committee also investigated the feasibility of issuing sinking fund debentures, with a term to maturity of 20 years, through the City's fiscal agency (the “Debenture Option”). However, the all-in cost of borrowing relating to the Debenture Option was significantly higher than that applicable to the Borrowing and Swap Transaction. The all-in cost of borrowing for the Debenture Option is determined to be 4.04%, whereas the all-in cost of borrowing for the Borrowing and Swap Transaction is determined to be 3.08%.

OPTIONS

An alternative to the Borrowing and Swap Transaction is the Debenture Option. However, as noted in the preceding section, this alternative action would result in significantly higher all-in costs of borrowing accruing to the City.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

By completing the Borrowing and Swap Transaction as opposed to completing the Debenture Option, the City will realize interest savings of approximately \$5.3 million over the twenty-year amortization term.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.

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PUBLIC NOTICE

Public Notice Hearings for Borrowing on the new Saskatoon Police Services Headquarters project were held on May 20, 2008 and June 13, 2011.

ATTACHMENTS

1. Borrowing Bylaw No. 9008.
2. Resolution of the Council of the City of Saskatoon – Authorization of Borrowing and Swap Transaction.

**B5) Preliminary Statement of Revenues and Expenditures
Year Ended December 31, 2011
(Files CK. 1704-1 and CS. 1704-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

REPORT

Attached for City Council's information, is a copy of the preliminary financial results by Business and Service Line for the year ended December 31, 2011. This statement, still subject to the external audit, reveals a surplus of \$3.073 million.

The external audit of the financial statements is expected to be completed this spring at which time the finalized audited financial statements will be forwarded to the Audit Committee and then City Council for approval.

As per Policy, the surplus is to be transferred to the Fiscal Stabilization Reserve which was established to mitigate mill rate impacts from fluctuations in operating results from year to year. The current reserve balance, before this transfer, is \$2,700,000. There is also \$1,000,000 in the Fuel Stabilization Reserve. Your Administration will submit a final report to City Council at the time the audited financial statements are tabled with formal recommendations regarding the surplus.

Included in the attachment to this report are explanations of the major variances (+/- \$100,000 per service line) contributing to the surplus.

CIVIC YEAR-END RESULTS – SUMMARY

There are a number of revenue increases that contributed to the overall surplus of \$3.073 million as well as expenditure savings.

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While increased fuel pricing has contributed close to an \$800,000 unfavourable mill rate variance there have been significant savings in other programs to help offset this. Civic facility expenses are \$1.4 million under budget for numerous reasons ranging from staff vacancies to lower than anticipated lease costs and energy savings. Another \$1.3 million in expenditure savings are within the Corporate Governance and Finance business line. A significant portion of this is from the Corporate Information Services branch due to staff vacancies and software maintenance and licensing that was not required in 2011. Risk Management was also better by \$214,200 due to lower premiums than expected. Assessment was under budget by \$188,000 partly due to staff vacancies and lower system maintenance contract costs.

Other unfavourable variances were in the Transportation business line which totalled \$2.285 million. A deficit of \$750,700 was posted in Transit and a \$245,900 deficit in Access Transit. Of these variances a total of \$497,200 was attributed to fuel pricing. Revenues in the Transit operations were down about \$523,000, due in part to a postponed fare increase, but decreased staffing requirements for charters, changes to service and increased efficiencies staffing costs were able to offset the unfavourable revenue variance.

Other negative Transportation variances were in the Road Maintenance program of \$781,300 due to additional work and materials for the repair of failed roads, potholes and sidewalks. While the reduction in snowfall in the early 2011 winter provided some relief to the Snow and Ice Management program, street sanding was increased to deal with freezing rain and frost conditions on city streets. In the end, the program was over-budget by \$636,000. This includes a budgeted transfer to the Snow and Ice Management Reserve of \$548,600. Street Cleaning was also over-budget by \$421,900 due to running a condensed spring sweeping program resulting from a late winter which required staffing overtime.

A negative variance of just over \$1 million was realized in the Waste Handling Services of the Environmental Health business line. This deficit was mostly due to lower than budgeted landfill revenues.

However, higher revenues in the Corporate Governance & Finance and the Taxation business lines contributed to the overall corporate favourable bottom line. Interest earnings were better than budget by nearly \$1.2 million by allocating funds into higher yielding bonds relative to money market instruments as well as realized gains from securities sales and increased cash balances on deposit. In addition, the franchise fee revenue from SaskPower was \$890,300 favourable due to increased growth. This was offset by lower franchise fees from SaskEnergy for a net favourable variance of \$605,300. Fines and Penalties were \$534,500 better than budget on Parking tickets and Traffic Enforcement tickets partly due to increased enforcement. Lease revenues from city-owned property rentals are also up by nearly \$300,000 due to an increase in long term leases.

Estimated assessment growth was higher than anticipated resulting in \$500,000 in additional property tax revenue for 2011. As well, supplementary property taxes due to the increased building activity during the year resulted in \$852,900 in additional taxation revenue. Property tax penalties added another \$105,800 in revenue but a decrease in grants-in-lieu of taxation of

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\$323,700 off set these favourable variances. The net taxation business line variance was a positive \$1,049,200.

The Water and Wastewater Utilities were significantly impacted by a wet spring, lower volumetric water consumption and City-wide water rationing due to high river levels causing filtration problems within the water treatment facility. Despite these factors, the Water and Wastewater Utilities combined for a surplus of \$449,800 in 2011. Offsetting the lower revenues were favourable treatment pumping costs, reduced transfers to reserves, electricity costs and chemical costs. A high number of new service connections increased revenues and costs were reduced by below historic average water main breaks. Savings in the wastewater maintenance budget further contributed to the surplus. The combined 2011 surplus was transferred to the Water/Wastewater Stabilization Reserve.

Although revenues were unfavourable by \$828,000 the SL&P Utility incurred a 2011 surplus of \$97,900. This was due mainly to a favourable variance in bulk power costs of \$522,900 attributed to less power being consumed by consumers. Further favourable variances were cross charges from the Revenue Branch \$134,900, inventory adjustment account \$137,600 and grants-in-lieu of taxes \$99,200. Lower than expected cross charges from the CIS Branch and lower staff training costs also contributed to the surplus. The surplus was transferred to the Saskatoon Light & Power stabilization reserve.

The Storm Water Management Utility ended 2011 with a deficit of \$239,000. This deficit is primarily due to the costs of Vehicle and Equipment and maintenance of equipment being underfunded. The deficit was transferred to the Storm Water Management Stabilization reserve.

Boards and Commission

The Saskatoon Police Service ended 2011 with a deficit of \$115,500. Staff Compensation costs were over budget primarily due to higher than expected overtime costs and higher than budgeted negotiated salary increases. Offsetting these cost increases were increases in revenues including criminal record checks and Provincial funding for the 911 Program. In addition there were under expenditures in a number of operating cost categories such as contracts and services, uniforms, technology and equipment expenditures as well as vehicle operating and maintenance.

TCU Place is reporting a preliminary surplus of \$1.3 million which will be transferred to its Stabilization Reserve.

Credit Union Centre has posted a preliminary surplus of \$1.6 million which will be transferred to its Capital Enhancement Reserve since its Stabilization Reserve is already at its \$500,000 maximum limit.

The preliminary year-end results for the Mendel Art Gallery indicate a surplus of \$91,900.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Preliminary Financial Results (by Business Line/ Service Line) for the year ended December 31, 2011.

Section E – INFRASTRUCTURE SERVICES

- E1) Enquiry – Councillor R. Donauer (October 24, 2011)
Proposed Left Turn Opportunity – Circle Drive North at Circle Place
(File No. CK. 6320-1)**
-

RECOMMENDATION: that the information be received.

ADOPTED.

BACKGROUND

The following enquiry was made by Councillor R. Donauer at the meeting of City Council held on October 24, 2011:

“Would the Administration please report on the possibility of adding a left turn opportunity on Circle Drive North to allow access to Circle Place when travelling west on Circle Drive North.”

REPORT

Circle Place is a cul-de-sac with three businesses (Auto Clearing, Subaru of Saskatoon and Handi Self-Storage) located off of Circle Drive North, between Avenue C and Airport Drive. The street has ‘right-in, right-out’ access to Circle Drive, meaning that no left turns are allowed off of or onto Circle Drive. There is also a continuous concrete median on Circle Drive at this location. This section of Circle Drive is classified as a freeway, with three traffic lanes in each direction and a speed limit of 70 kph.

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Policy C07-012 – Median Openings states, in part, that:

- “vii) Median openings will not be permitted on roadways designated as freeway and expressway;
- viii) Unsignalized median openings will not be permitted on roadways with a posted speed limit of 60 kph or greater; and
- xi) Unsignalized median openings will not be permitted when left-turn vehicles would have to cross three lanes of opposing traffic.

An unsignalized median opening on Circle Drive at Circle Place is not recommended, primarily for safety reasons, (i.e. the location is on a curved section of the freeway, which limits visibility; the speed limit of 70 kph makes it difficult to judge gaps in the opposing traffic; and vehicles turning eastbound would be required to cross three lanes of traffic.)

The Administration also does not recommend a signalized median opening at this location, as it would degrade the level of service on Circle Drive, which is currently experiencing high volumes of traffic and is forecasted to increase.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**E2) Post Budget Approval
Capital Project 1952 - John Avant Park – Boardwalk Removal
(Files CK. 4205-1 and IS. 4000-1)**

- RECOMMENDATION:**
- 1) that the boardwalk at John Avant Park be removed in 2012, at a cost of approximately \$135,000;
 - 2) that \$135,000 be transferred from Capital Project 1614 – Parks/Facilities Backflow Prevent Device to the Reserve for Capital Expenditures; and
 - 3) that funding for Capital Project 1952 – John Avant Park – Boardwalk Removal, in the amount of \$135,000, be funded from the Reserve for Capital Expenditures.

ADOPTED.

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REPORT

John Avant Park was developed in approximately 1991, and subsequently transferred to the City to be maintained. In the mid 1990s it became apparent that there was significant vertical movement of the supporting structure of the wooden boardwalk on the south side of the storm water retention pond.

In 1998, a consultant retained to do a geotechnical investigation of the pond reported that the observed distress on the structure was most likely due to a combination of factors, including frost heaving and ice jacking of the piles, as well as erosion and settlement of the abutment fills. The boardwalk now slopes 7.5 inches to 10 inches, from inside to outside, over the approximate 8 foot span.

A recent review of Infrastructure Services' projects has found that \$135,000 is no longer required within completed Capital Project 1614 - Parks/Facilities Backflow Prevention Devices. The Administration is recommending that these funds be returned to the Reserve for Capital Expenditures and used to fund Capital Project 1952 – John Avant Park – Boardwalk Removal.

OPTIONS

No other options were considered.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The total cost to remove the boardwalk and rehabilitate the shoreline is estimated to be \$135,000. There is sufficient funding available through the transfer of funds remaining within completed Capital Project 1614 - Parks/Facilities Backflow Prevention Devices to the Reserve for Capital Expenditures.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

Section F – UTILITY SERVICES

**F1) Lease Renewal
Essex Plaza – 226 – 23rd Street East
(Files CK. 665-1 and WT. 665-1)**

- RECOMMENDATION:**
- 1) that the lease agreement for office space at 226– 23rd Street East be renewed for an additional five (5) years; and
 - 2) that the City Solicitor be requested to review and prepare the appropriate agreement for execution by His Worship the Mayor and City Clerk under the Corporate Seal.

ADOPTED.

BACKGROUND

In October 1996, Transit's Customer Service Centre was moved from its main office on 24th Street to its present location in the Downtown Transit Terminal at 226 – 23rd Street East in order to be more accessible and provide better service to its customers.

The original term of the Lease Agreement between the City of Saskatoon and General Management Services Ltd. was for five (5) years, commencing April 1, 2007, and ending March 31, 2012. The total leased space was for 2,837 sq. ft. and included an option to extend the lease for one additional five (5) year term.

The Transit Customer Service Center contains four sales/phone stations plus two separate phone stations. Included in this area is a small lunch room, a room for the safe, staff lockers and a supervisor's office. Situated in a separate area adjacent to the Customer Service area, approximately 300 sq. ft. in size, are the Operator's washrooms, public washrooms, and a small waiting area for operators.

REPORT

Since 1996, Transit's Customer Service Centre has resided at 226 - 23rd Street East. The leased space works well and is in direct proximity to the Downtown Transit Terminal and City Hall.

The City of Saskatoon Real Estate Section has negotiated a Lease Renewal with General Management Services Ltd. for 2,837 sq. ft. of office space at 226 - 23rd Street East that is subject to the following significant terms:

The key terms of the lease in Essex Plaza are as follows:

1. Lease Area:
226 – 23rd Street - 2,837 sq. ft.

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2. Lease Term:
Five (5) years.
3. Lease Commencement:
226 – 23rd Street – April 1, 2012.
4. Option to Renew
One (1) - five (5) year option based on the same terms and conditions except for rent, which shall be at negotiated market rent.
5. Lease Cost

Base rent @ \$12 psf per year x 2,837 sq. ft	\$34,044.00
Occupancy costs adjusted annually (including utilities) @ \$7 per sq. ft. per year x 2,837 sq. ft.	<u>\$19,859.00</u>
Total Annual Cost	\$53,903.00
6. Tenant Incentive
Landlord will provide a \$5,000 flooring allowance for the space.
7. Conditions Precedent
Subject to approval by Saskatoon City Council.

OPTIONS

There currently is no space available within other City-owned facilities to accommodate Transit's Customer Service Centre. If the recommendation to renew the lease at 226 – 23rd Street East is not accepted, Administration would need to find alternate external accommodations as close to the Downtown Transit Terminal as possible. Investigations into potential locations indicate there are very limited opportunities in this regard, and are at a significantly higher cost.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPACT

Funding for the increased lease cost is included in Transit's Operating Budget.

ENVIRONMENTAL IMPACT

There are no environmental and/or greenhouse gas implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy is not required.

F2) Proposed New Policy – Saskatoon Transit Advertising
(File No. CK. 1402-3)

- RECOMMENDATION:**
- 1) that at the direction of City Council, a provision be added to the proposed Transit Advertising Policy (Attachment 1) requiring the purchaser or sponsoring organization of advocacy advertising to self identify on the advertisement;
 - 2) that City Council approve the Transit Advertising Policy (Attachment 1) considering Council's resolution on the above Recommendation; and
 - 3) that the City Solicitor's Office be instructed to prepare an amendment to the bus advertising contract with Rawlco Radio Ltd. to recognize the Transit Advertising Policy as the benchmark against which potential advertisements are to be considered for posting on City transit vehicles and to identify the City's authority to require that advertisements be posted on public transit vehicles.

BACKGROUND

Currently, Rawlco Radio Ltd. has a contract with the City of Saskatoon to supply, install and sell interior and exterior advertising on City-owned public transit vehicles. Rawlco's contract with the City identifies a number of criteria against which potential advertisements are considered for posting on City buses. The Administration is concerned that these criteria are very broad and subjective in nature. They include considerations of morality and bad taste which invites those vetting the advertisements to decide on the basis of personal views or opinions. Moreover, the City has a responsibility to ensure that the acceptance or rejection of advertisements complies with the guarantee of freedom of expression enshrined in the *Canadian Charter of Rights and Freedoms* (the "*Charter*"). Advertisements may only be rejected for very narrow and specific reasons. Rejecting proposed advertisements on grounds of morality and bad taste is contrary to the *Charter*.

Rawlco's contract provides the City with authority to remove objectionable advertising, but does not recognize a parallel ability by the City to require the posting of advertisements. Given the City's responsibility to ensure compliance with the *Charter*, having the ability to require the posting of advertisements is important.

Attached is a draft Transit Advertising Policy that attempts to provide a clear set of objective rules to both the City Administration and to Rawlco regarding which advertisements are acceptable, and

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more importantly, which advertisements can properly be rejected. The draft Policy more closely reflects the principles and values enshrined in the *Charter*.

In light of the proposed Policy, amendments to Rawlco's bus advertising contract with the City are required. The amendments contemplate identifying the Policy as the benchmark against which potential advertisements should be considered for posting on City transit buses and to provide the City with the ability to authorize the rejection of advertisements.

REPORT

Commercial expression, including bus advertising, is protected by the *Charter*. A city is not required to have bus advertising but once it chooses to do so, it must ensure that freedom of expression is protected. In other words, messages which might be offensive to some or express an opinion on a controversial matter cannot simply be denied. The City does not have a right to discriminate on this basis. Rather, the right to freedom of expression may only be reasonably infringed in limited circumstances where the message undermines the very values that the *Charter* seeks to protect. For example, where the expression incites violence or threats, promotes racism or other forms of discrimination, demeans identifiable persons or groups of people or undermines human dignity.

The draft Transit Advertising Policy identifies a narrower scope of criteria for consideration in rejecting a potential advertisement than Rawlco's current contract. The Canadian Code of Advertising Standards (the "Code") (Attachment 2) outlines criteria for acceptable advertising in Canada. It seeks to promote the practice of professional advertising through self-regulation. The clauses contained in the Code essentially reflect *Charter* values, and largely form the basis of the Administration's proposed Policy.

In addition to recognizing the Code as the standard against which advertisements should be considered, the proposed Policy continues to recognize the City's current policy against accepting alcohol advertisements. In addition, tobacco advertisements are specifically addressed in the policy and similarly will not be accepted.

The draft Policy does not currently require that the purchaser of transit advertising space intent on presenting information or a point of view on a publicly recognized controversial issue ("advocacy advertising") self identify on the advertisement. The Code contains this self identification requirement for audio or video portions of advocacy advertising, but is currently silent with respect to print ads.

Proposed policy language could be: "Advertisements which portray information which is issue oriented or a point of view on a publicly recognized controversial issue shall comply with the Canadian Code of Advertising Standards and must contain the name of the sponsoring group or individual on the advertisement." In this regard, your Administration is seeking direction from City Council as to whether the Policy should include a requirement to self identify for advocacy advertising.

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Rawlco recognizes the City's responsibility to ensure compliance with the *Charter* and is therefore agreeable to amending its contract with the City to recognize that potential advertisements must be considered in accordance with the City's Transit Advertising Policy, as endorsed by City Council, and to recognize the City's ability to authorize the rejection of a potential advertisement or to require the continued posting of an existing advertisement that Rawlco seeks to remove.

OPTIONS

City Council could instruct the Administration to discontinue permitting any advertising on City public transit vehicles in order to avoid the *Charter* issues that arise with respect to the protection of freedom of expression. Discontinuation of this practise would have to wait until the expiry of Rawlco's current contract (September 30, 2013) and will result in a loss of revenue to the City.

POLICY IMPLICATIONS

While there are no policy implications, the current contract Agreement between the City and Rawlco will be amended to reflect a new Transit Advertising Policy. The contract will also recognize the Transit Advertising Policy as the benchmark against which potential advertisements are to be considered for posting advertisements on City transit vehicles and to identify the City's authority to require that advertisements be posted on public transit vehicles.

FINANCIAL IMPACT

There is no financial impact.

ENVIRONMENTAL IMPACT

There are no environmental and/or greenhouse gas implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No.C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. Saskatoon Transit Advertising Policy
2. The Canadian Code of Advertising Standards

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- IT WAS RESOLVED:*
- 1) *that a provision be added to the proposed Transit Advertising Policy (Attachment 1) requiring the purchaser or sponsoring organization of advocacy advertising to self identify on the advertisement;*
 - 2) *that City Council approve the Transit Advertising Policy (Attachment 1) considering Council's resolution on the above Recommendation; and*
 - 3) *that the City Solicitor's Office be instructed to prepare an amendment to the bus advertising contract with Rawlco Radio Ltd. to recognize the Transit Advertising Policy as the benchmark against which potential advertisements are to be considered for posting on City transit vehicles and to identify the City's authority to require that advertisements be posted on public transit vehicles.*

**F3) Contract No. 11-0771 - Water Treatment Plant
Avenue H Reservoir Expansion - Tender Award
(Files CK. 670-3 and WT. 7960-96-4)**

- RECOMMENDATION:**
- 1) that the tender submitted by Graham Construction and Engineering, a JV, for Contract No. 11-0771, Water Treatment Plant Avenue H Reservoir Expansion, at a total cost of \$45,585,426.22 (including PST and GST) be accepted subject to a Public Notice hearing for borrowing;
 - 2) that \$5,500,000 of additional funding required for Capital Projects #2198-02 WTP – Reservoir Capacity Expansions-Avenue H Reservoir Expansion, #2193 WTP – High Lift Pump Station Upgrade, and #2195 WTP – Enhanced Disinfection System be provided from the Water Utility Capital Reserve;
 - 3) that the additional \$5,300,000 funding required for Capital Projects #2198-02 WTP – Reservoir Capacity Expansions-Avenue H Reservoir Expansion, #2193 WTP – High Lift Pump Station Upgrade, and #2195 WTP – Enhanced Disinfection System be provided through borrowing, subject to a Public Notice hearing for borrowing; and
 - 4) that the City Solicitor be instructed to prepare the necessary contract for execution by His Worship the Mayor and the City Clerk under the Corporate Seal.

ADOPTED.

BACKGROUND

The City of Saskatoon presently operates three reservoirs which provide total storage of 109.1 million litres (ML). The existing reservoirs include the Avenue H Reservoir, located on Avenue H South adjacent to the Water Treatment Plant (WTP); the Acadia Reservoir, located on Acadia Drive north of Taylor Street; and, the 42nd Street Reservoir located at 42nd A Street and 1st Avenue North. Because of the need to maintain minimum levels for fire flow reserves, the actual usable storage is 84.3 ML for the three reservoirs.

Review of the City's reservoir capacity has been one of the subjects of two relatively recent engineering studies. The November 2007 *City of Saskatoon Reservoir and Fill Mains Study* conducted by Earth Tech (Canada) Inc., now AECOM, recommended reconfiguring the distribution system to provide transferability among the existing reservoirs and an immediate expansion of the Avenue H Reservoir and the 42nd Street Reservoir to provide an additional 15 ML of useable storage at each location. The December 2009 *Water Treatment Plant Long-Term Capital Development and Expansion Plan (LTCDEP)* conducted by CH2M Hill Canada Limited determined the existing WTP could meet the treated water requirements of the City for another 30 years utilizing a combination of staged plant expansions, peak demand management, and water conservation initiatives. The LTCDEP found that the existing clarifiers were hydraulically overloaded, the WTP has a deficiency in treated water storage, and a disinfection capacity upgrade is required. All of these upgrades are underway.

The study recommended a combined storage reservoir/chlorine and ultraviolet disinfection/high lift pumping facility at Avenue H and additional clarifier capacity be constructed within the next five years. The recommendations in these studies were used in preparing the 2007-2012 Capital Budgets regarding reservoir storage, pumping, disinfection, and plant expansions.

- Capital Project #2198 – WTP - Reservoir Capacity Expansion, provides funding for construction of additional capacity at the Avenue H and 42nd Street locations and reconfiguration of the distribution system to provide transferability between reservoirs. Sub Project 02, Avenue H Reservoir Expansion, has \$20,850,000 of approved funding.
- Capital Project #2193 – WTP - High Lift Pump Station Upgrade, provides funding for the design and construction of a new distribution pumping station at the WTP. The project has \$5,100,000 of approved funding.
- Capital Project #2195 – WTP - Enhanced Disinfection System, provides funding for the design and construction of an ultraviolet disinfection system. The project has \$10,390,000 of approved funding.

The two reservoir expansion projects were submitted as candidates for the Building Canada Fund – Major Infrastructure Component funding. The Contribution Agreement, dated September 1, 2010, provides \$14,000,000 of funding from Canada and Saskatchewan for the reservoirs. The Avenue H contribution totals \$6,912,000 and the 42nd Street contribution totals \$7,088,000. The Enhanced Disinfection System project was approved for funding under the Canada-Saskatchewan

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Provincial/Territorial Base Fund (PT Base). The contribution, managed by Saskatchewan, is not to exceed 50 per cent of the approved total eligible costs to a maximum of \$3,600,000.

At its meeting held on April 26, 2010, City Council approved the Administration's request to award an engineering services contract to Associated Engineering (Sask.) Ltd. teamed with CH2M HILL Canada Limited for the design and construction management of this project. The total upset fee for this contract is \$3,169,422.21 (including GST).

REPORT

The design kickoff meeting was held on May 5, 2010, and a Design Basis Memo, a technical overview summarizing the basis for the design of the new reservoir, pump station, and UV facility, was received August 9, 2010. An Opinion of Probable Costs was provided to the City on October 4, 2010, estimating the project cost at \$36,100,000. Because this was more than the expected budget amount, the City and Associated Engineering undertook a Value Engineering exercise to remove costs without impairing the basic functionality of the project. Experts from multiple engineering companies were brought in to scrutinize the design and identify opportunities for project savings. The 50% design was presented for review on May 4, 2011 with a revised project estimate of \$32,710,000.

The tendering process for this project was managed in two phases. The first one involved pre-selection and procurement of the major facility equipment, followed by the tendering for construction of the facility and equipment installation. The pre-purchase of the internal equipment was initiated to ensure timely supply of this equipment and allowed completion of the detail design stage, as the facility design could account for the exact equipment to be installed. At its meeting held on August 17, 2011, Council awarded three tenders for pumping equipment, UV equipment, and variable frequency drives at a net cost to the City of \$4,703,071.80. This cost, minus 5% for shop drawings, was included as pre-selected equipment in the Avenue H Reservoir Expansion tender. As a consequence to the award of the construction contract, the General Contractor is responsible for the execution of the equipment supply and installation.

The tender also included three optional items: 1) a second generator, 2) an elevated pedestrian link from the existing plant to the new facility, and 3) a cementitious waterproofing for the reservoir. The purpose of identifying these as provisional items was to establish pricing and to determine whether the City would receive good value for these items.

The pre-tender estimate prepared using the final design, and including cash allowance and provisional items, was \$39,234,000, not including GST.

The tender period for Contract No. 11-0771, Water Treatment Plant Avenue H Reservoir Expansion was from document pick-up on October 31, 2011 to tender close on January 17, 2012. A total of eight addendums were issued. Tenders were opened publicly and seven bids were received. Minor mathematical errors were corrected and the total tender prices are as follows:

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Bidder	Total Tender Price
Graham Construction and Engineering, a JV (Saskatoon, SK)	\$47,212,926.22
Maple Reinders Inc. (Kelowna, BC)	\$48,941,376.22
Westridge Construction Ltd. (Regina, SK)	\$48,967,662.10
PCL Construction Management Inc. (Saskatoon, SK)	\$50,083,950.00
EllisDon Corporation (Saskatoon, SK)	\$50,136,312.10
Stuart Olson Dominion (Saskatoon, SK)	\$52,443,750.00
Ledcor Construction Limited (Saskatoon, SK)	\$53,067,161.32

The commercial and technical bid evaluation was carried out by Associated Engineering (Sask.) Ltd. (Associated Engineering). The low bidder, including or excluding any or all provisional items, was Graham Construction and Engineering, a JV (Graham Construction). They were responsive in their bid submission, were found to meet the requirements of the contract documents, and included no limitations in their bid. Associated Engineering recommended award of the Avenue H Reservoir Expansion to Graham Construction.

A review of the provisional items in the tender with consideration of project funding resulted in the decision to remove the additional generator and cementitious waterproofing specified in the tender and accept the pricing for the pedestrian bridge. The waterproofing liner is not required, and application of these types of liners is not a common practice in Western Canada for water reservoirs. The optional generator represents a third-level of redundant power supply, and will be budgeted for and installed in future years. All wiring will be installed for its placement within this contract. The elevated pedestrian bridge over Avenue H will link the WTP Control Room with the second floor of the new building. The new building is an extension of the WTP and will house the Ultra-Violet treatment components, pumps, and backup generators, and as such it is beneficial to be integral to the plant. The pricing for this item is extremely attractive under this contract.

The net cost to the City for the bid submitted by Graham Construction would be as follows:

Base Bid (Including Adjustments & Provisional Items)	\$39,006,904.76
Contingency	1,500,000.00
Provisional Item – Remove Generator	(550,000.00)
Provisional Item – Remove Cementitious Waterproofing	<u>(1,000,000.00)</u>
Subtotal	38,956,904.76
GST (5%)	1,947,845.24
Pre-Selected Equipment	4,467,918.21
GST on Pre-Selected Equipment	<u>212,758.01</u>
Total Tender Price	<u>\$45,585,426.22</u>
GST Rebate (5%)	<u>(\$2,160,603.25)</u>
Net Cost to the City	<u>\$43,424,822.97</u>

Associated Engineering's pre-tender estimate, including all provisional items, of \$39,234,000 plus GST was 14.6% below Graham Construction's net cost bid including all provisional items. The bid evaluation noted the higher than expected costs were mainly in the concrete, electrical, instrumentation, and controls components. Dialogue with construction industry and project

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bidders revealed that existing and anticipated shortage of skilled trade labour in the robust local economy over the 2 year project schedule had a substantial effect on bid pricing. During the design process, the City and project consultant placed considerable emphasis on the engineering aspects of the project combined with the lowest cost delivery of the objectives. When costs significantly exceeded budget, a value engineering session was carried out to optimize the design and minimize construction costs. Eventually, the public tender process determines the market value of a project. The City received a good response from the industry. The seven bids had a 12.4% spread between lowest and highest bid.

OPTIONS

Based on the good response from the industry and the tight spread of the bids, the option of re-tendering the project would not be beneficial. The project timeline is driven in part by the Building Canada Fund – Major Infrastructure Component funding deadlines and a re-tendering would shorten the schedule and cause further price escalation.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPACT

Capital Projects funding the Avenue H Reservoir Expansion; P2198-02 WTP – Reservoir Capacity Expansions-Avenue H Reservoir Expansion, P2193 WTP – High Lift Pump Station Upgrade, and P2195 WTP – Enhanced Disinfection System, have \$36,340,000 of approved funding. The net cost to the City for Contract No. 11-0771, Water Treatment Plant Avenue H Reservoir Expansion is \$43,424,823. Design and construction engineering, pre-purchased equipment shop drawings, building permit, and miscellaneous services total \$3,715,177 resulting in total costs for the project of \$47,140,000. The funding deficit is \$10,800,000.

The Administration proposes to address this funding deficit by deferring other Water Utility Capital Projects with approved funding and re-budgeting in subsequent years and borrowing the remainder. Proposed project deferrals include \$2,500,000 from P2198-01 WTP – Reservoir Capacity Expansion-Reservoir Transferability System, \$1,000,000 from P0713-01 WTP – Reservoir Pumping Capacity-42nd Street Pumphouse Upgrade, and \$2,000,000 from P2216 WTP – Plant Electrical Upgrade for a total of \$5,500,000. The remaining funding shortfall of \$5,300,000 would be financed by borrowing and supported by future rates.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.

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PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, would be required for borrowing.

ATTACHMENT

1. Associated Engineering - Recommendation of Award Letter

**F4) Expansion of Leaves and Grass Subscription Program
(File No. CK. 7830-5)**

- RECOMMENDATION:**
- 1) that the Leaves and Grass Subscription Program be expanded to 3,000 customers, at a total estimated cost of \$36,000; and
 - 2) that the source of funding be Capital Project #2187 – Permanent Composting Facility.

ADOPTED.

BACKGROUND

An organics program forms part of the current City of Saskatoon waste handling services. This program seeks to achieve two primary goals: (1) the diversion of waste from the Saskatoon Regional Waste Management Centre (Landfill) in order to extend the facility's service life, and (2) to reduce greenhouse gas (GHG) emissions. The City operates two pilot compost depots located on Highway 7 (west end depot) and McOrmond Drive (east end depot), as well as a leaf and yard-waste collections program with 2,400 subscribers.

REPORT

The Leaves and Grass Subscription Program is currently provided at a cost of \$186,000, or \$77.50 per household, shared between the resident (\$50) and the City (\$27.50). The subscription program was responsible for the diversion of approximately 1,000 tonnes of organic waste in 2011.

Growth in the number of program participants has been restricted to match the resources available to provide the curbside leaf and yard-waste collection service. Current program limits are based on what can be achieved with one dedicated collection truck operated four days a week. In 2011, an additional 500 subscribers were accommodated as a result of optimizing the program delivery while maintaining resource levels. In 2012, newly-optimized waste collection routes are having a positive impact on resources. Administration is confident that the Leaves and Grass Subscription Program could grow by another 600 subscriptions without increasing the operating budget.

OPTIONS

One option is to maintain the status-quo, and not increase the size of the Leaves and Yard Waste program. This would result in projected savings of \$46,500 per year starting in 2013 due to the recently implemented route rationalization and streamlining process. However, the Leaves and Yard Waste Program has a significant and growing waiting list of potential subscribers, and the Administration is recommending an increase in this program due to the success and popularity of the Program.

POLICY IMPLICATIONS

There are no current policy implications.

FINANCIAL IMPLICATIONS

The extra operating costs associated with collections will be offset by savings in other areas. The \$36,000 capital cost proposed would be a one-time cost for the purchase of containers. The purchase of an additional 600 organics collection (green) carts is required to expand the Program. This cost is proposed to be covered by the funds established in Capital Project #2187 – Permanent Composting Facility. This project was established in 2009 for the development of an organics processing facility and collections program. The proposed scope-of-work at the time of project initiation included securing trucks and collection containers to service 10,000 homes, along with the construction of a facility that would compost residential organics and the possible inclusion of biosolids from the City's Wastewater Treatment Plant. Funding of \$7.2 million was dedicated to this project.

After close investigation into available technologies and investigating collaborative opportunities with the Wastewater Treatment Plant, a number of options have been developed and explored. Although the Administration had hoped to bring forward options in 2011, staff energies have been focused on the Curbside Recycling program. Administration expects to bring forward options regarding organics in late 2012.

Regardless of the ultimate approach the City takes with respect to organics, the existing organics containers and the 600 new containers proposed to be purchased are expected to be integrated into any future organics initiatives the City undertakes. These containers are universal and will be a long term asset for the City.

To accommodate the ordering of organics collection carts in time for the 2012 gardening season, approval of an incremental growth to the Leaves and Grass Subscription Program is sought in advance of approval of a comprehensive organics strategy. Applications for the 2012 Program open March 12.

ENVIRONMENTAL IMPLICATIONS

Each tonne of organic material diverted from the Landfill and processed into something else (i.e. soil amendment, energy, etc.) substantially reduces greenhouse gas emissions. The current Leaves and Grass Subscription Program is reducing greenhouse gas emissions by approximately 3,212 tonnes CO₂e per year. Growth in the Program will also grow GHG emissions reductions.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Section G – CITY MANAGER

**G1) Mendel Building Re-use
Children’s Discovery Museum Memorandum of Understanding
(Files CK. 620-4, CS.600-1 and LA. 600-9)**

- RECOMMENDATION:**
- 1) that the City of Saskatoon enter into a Memorandum of Understanding with the Children’s Discovery Museum for the re-use of the Mendel building; and
 - 2) that the Office of the City Solicitor prepare the appropriate Memorandum of Understanding, in accordance with the details set forth in the report, for execution by the City Manager and City Clerk.

ADOPTED.

BACKGROUND

Your Administration received an Organizational Readiness Report from a team led by the Children’s Discovery Museum (CDM) on September 19, 2011. Based on this information, City Council, at its meeting held on December 5, 2011, adopted the following recommendations:

- “1) that the Children’s Discovery Museum proceed to prepare a business plan for the re-use of the Mendel Building; and
- 2) that the submission date for the business plan be June 30, 2012.”

REPORT

Currently, the CDM is preparing a business plan which will illustrate its ability to manage and operate the Mendel building at full capacity in a self-sufficient manner. The Memorandum of Understanding (MOU) supports the preparation of the business plan for the re-use of the Mendel Gallery building by the CDM, with the assurance that the City will not consider other possible

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tenants while the business plan process is underway. This agreement is not intended to be a binding agreement. The binding agreement will be carried out upon the successful completion of the business plan, City Council's approval, and then through the lease and operating agreements.

The proposal by the CDM is ambitious and is an excellent fit with the revitalization plans for Kinsmen Park. Design and implementation of the first phase of the Kinsmen Park and Area Master Plan is proposed to begin this year (subject to City Council approval), including the new children's play area. The mutually beneficial relationship between the new Kinsmen Park and the CDM in the Mendel building will help to create a busy activity node and a true centre for children in the city.

The CDM's bold and exciting plan for the re-use of the Mendel building meets the City's requirements for public activity programming, utilization of all available space, and the ability to operate independently of additional civic funding. The CDM facility will serve as a meeting place for the community, serving multiple generations with activities specifically directed to children and their families (typically parents and grandparents). A mandate focused on education about Saskatoon's history, culture, art, and environment will be incorporated in many of the permanent exhibitions. Partnering with the Saskatchewan Children's Festival and the Wide Open Children's Theatre will allow for additional opportunities for programming that make use of theatre, science, technology, music, dance, storytelling, and visual art.

The MOU illustrates the commitment by the City to the project, and allows the CDM to proceed not only with its business plan, but also to advance its fundraising objectives and organizational development in order to fully meet the scope of its proposal.

The Civic Gallery vacates the Mendel premises in late 2014/early 2015, and it is the intention to have the new tenant prepared for occupation of the building as soon as possible following the civic gallery's departure.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The MOU is based on the CDM's proposal to fully operate the building, taking over all of the risk for the building costs, including costs associated with maintenance, operational and utilities. The tenant program area would be fully funded by the CDM, while the public lobby space would be funded 60% by the CDM and 40% by the City. The CDM is assuming risk as they propose to not only fund the building's operations, but also to fundraise for capital improvement.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

REPORT NO. 3-2012 OF THE PLANNING AND OPERATIONS COMMITTEE

Composition of Committee

Councillor C. Clark, Chair
Councillor P. Lorje
Councillor R. Donauer
Councillor B. Dubois
Councillor M. Loewen

**1. Status Report on the 2011 Housing Business Plan and
Proposed 2012 Housing Business Plan
(Files CK. 750-1, PL. 950-21 and PL. 950-22)**

- RECOMMENDATION:**
- 1) that the status report on the 2011 Housing Business Plan be received as information;
 - 2) that City Council adopt the proposed City of Saskatoon 2012 Housing Business Plan;
 - 3) that section 3.4 of the Innovative Housing Incentives Policy No. C09-002 be amended so that the affordable housing five-year incremental property tax abatement is available to affordable ownership housing offered by non-profit organizations; and
 - 4) that the General Manager of the Community Services Department report back within one year with a status report on the effectiveness of the initiatives and incentives contained in the 2012 Housing Business Plan, and the overall achievement of the affordable housing targets.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated January 19, 2012, forwarding the status report on the 2011 Housing Business Plan and the proposed plan for 2012.

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Your Committee has reviewed the report with the Administration and supports the above recommendations.

The Administration will be providing a Power Point presentation, providing highlights of the 2011 Annual Report and the proposed 2012 Housing Business Plan.

Copies of the Power Point presentation, as well as the 2011 Housing Business Plan and Proposed 2012 Housing Business Plan are available on the City's website as part of this report and will also be available under "H" in the civic services listing with a link to "Housing Initiatives".

2. Saskatoon Downtown Youth Centre Inc. (EGADZ) – Affordable Transitional Housing Located at 161 Dulmage Crescent (Files CK. 750-4 and PL. 951-107)

RECOMMENDATION: that funding of 10 percent of the total project cost for the development of a Type I Residential Care Home, located at 161 Dulmage Crescent, by Saskatoon Downtown Youth Centre Inc. (EGADZ), to a maximum of \$40,000 from the Affordable Housing Reserve, be approved.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated January 19, 2012, with respect to a request for funding for the above project from the Affordable Housing Reserve.

Your Committee has reviewed the report with the Administration. It was confirmed that 161 Dulmage Crescent would be a separate one-unit dwelling and not joined to 163 Dulmage Crescent.

Following review of this matter, your Committee is supporting the above recommendation.

3. Accessibility of Sidewalks and Sidewalk Inventory
(Files CK. 6220-1 and IS. 6280-01)

- RECOMMENDATION:**
- 1) that the Administration report further during 2013 budget deliberations with respect to funding requirements for the Sidewalk Retrofit program; and
 - 2) that a copy of report of the General Manager, Infrastructure Services Department dated January 23, 2012 be submitted to the Saskatoon Accessibility Advisory Committee, for its information.

ADOPTED.

Attached is a report of the General Manager, Infrastructure Services Department dated January 23, 2012, with respect to the above matter.

Your Committee has reviewed the report with the Administration and supports the above recommendations.

4. River Landing – Architectural Design Review Committee
(Files CK. 4129-15 and PL. 4129-3)

- RECOMMENDATION:**
- 1) that the following individuals be appointed to serve on the Architectural Design Review Committee for the review of proposals subject to the DCD1 – Architectural Control District Overlay District:
 - a) Ann March;
 - b) Charles Olfert;
 - c) Cam Patterson;
 - d) Justin Wotherspoon;
 - e) Obert Friggstad;
 - f) Alan Duddridge;
 - g) Derek Kindrachuk;
 - h) Leanne DeLong;
 - i) Colleen Yates;
 - j) Rob Crosby;
 - k) Jim Walters;
 - l) Kent Sutherland; and
 - m) Colin Tennent;
 - 2) that these appointments be for a three-year term ending March 1, 2015; and

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- 3) that the possibility of additional representation on the Architectural Design Review Committee be referred to the Executive Committee In Camera for further discussion.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated January 11, 2012, regarding appointment to the above Committee.

Your Committee has reviewed the matter with the Administration, including background regarding the composition of the Architectural Design Review Committee. Your Committee supports the recommendations of the Administration. Your Committee is also recommending further consideration of the possibility of additional representation from the local business community, as outlined above.

**5. Girgulis Park Capital Project
(Files CK. 4205-1 and LS. 4205-1)**

- RECOMMENDATION:**
- 1) that Girgulis Park Capital Project No. 2102 be approved for an over-expenditure not exceeding \$303,500; and
 - 2) that \$303,500 be transferred from the Park Enhancement Reserve to fund the Girgulis Park Capital Project No. 2102.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated January 25, 2012, with respect to the above project.

Your Committee has reviewed the matter with the Administration, including the timing of construction and allocation of the fields, as outlined in the above report. Your Committee is supporting the above recommendations.

**6. Senator Sidney L. Buckwold Park – Park Enhancement Project with
East College Park Community Association
(Files CK. 4205-1, LS. 158-CL and LS. 4206-BU)**

- RECOMMENDATION:**
- 1) that City Council approve the Sidney L. Buckwold Park - East College Park Community Association Park Enhancement Project within the 2012 Capital Budget as a funded project;

- 2) that the installation of park lighting in Senator Sidney L. Buckwold Park be approved as a municipal project, which is jointly funded by the East College Park Community Association and the City of Saskatoon; and
- 3) that the Revenue Branch, Corporate Services Department, be authorized and directed to accept donations for this project and to issue appropriate receipts to donors who contribute funds to the project.

IT WAS RESOLVED: that the matter be considered with the presentation from the speaker. See Page No. 45.

7. Special Events Policy No. C03-007
Request for Funding – 2012 Junior Men’s International Softball Championships
(Files CK. 1870-15 and LS. 1870-12-2)

RECOMMENDATION: that funding in the amount of \$35,000 be allocated to the 2013 Junior Men’s International Softball Championships, as this event meets the eligibility requirements as outlined in the Special Events Policy No. C03-007.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated January 23, 2012, with respect to a request for funding from the Saskatoon Amateur Softball Association for the 2013 Junior Men’s International Softball Championships to be held in Saskatoon from July 9 to 14, 2013.

Your Committee has considered the matter and supports the above allocation of funding.

8. Application for Funding – Youth Sport Subsidy Program
Special Events Policy No. C03-007
(Files CK. 1870-15 and LS. 1720-8-1)

RECOMMENDATION: that the Optimist Twirling Connection Inc., an eligible Youth Sport Subsidy Program sport organization, receive a grant of up to \$2,320.75 to host the Provincial Baton Twirling Championships, April 13 to 15, 2012.

ADOPTED.

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Attached is a report of the General Manager, Community Services Department dated January 23, 2012, with respect to an application for funding from Optimist Twirling Connection Inc. for a Special Event Hosting Grant for the Provincial Baton Twirling Championships to be held in Saskatoon from April 13 to 15, 2012.

Your Committee has considered the matter and supports approval of the above grant.

REPORT NO. 1-2012 OF THE LAND BANK COMMITTEE

Composition of Committee

Councillor M. Heidt, Chair
Councillor D. Hill
Councillor P. Lorje
Councillor G. Penner
Councillor M. Loewen

**1. Lot Supply – Builder and Developer
(File No. CK. 4110-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated January 20, 2012 forwarding a quarterly update on the Builder and Developer Lot Inventory report.

Your Committee has reviewed this information with the Administration, and wishes to note that there will be a healthy supply of lots available for both single-family and muliti-family units, for purchase by registered homebuilders and individuals.

**2. Cancellation Fee - Residential Lot Returns
(File No. CK. 4214-1)**

RECOMMENDATION:

- 1) that the current lot cancellation processing fee be increased from \$100 to \$500;
- 2) that this cancellation processing fee be implemented on a trial basis, for one year, and the Land Branch Manager be requested to report back to the Land Bank Committee after that time; and

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- 3) that a procedure consistent with the criteria outlined in the attached report be implemented to address the sale of returned lots on the third Wednesday of every month.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated January 23, 2012 forwarding information on the cancellation fee for return of residential lots, and a procedure for sale of returned lots.

Your Committee has reviewed this proposal with the Administration and supports the increase in the cancellation fee for lots returned, however, the Committee would like to review the outcome of this change in one year's time, and has added a recommendation in this regard. The Committee also supports the process for the sale of returned lots, as outlined in the report.

**3. Request to Sell City-Owned Property
Parcel F, Plan 102056846 (address to be assigned)
Parcel L, Plan 102064294 (210 Maningas Bend)
Parcel I, Plan 102064294 (address to be assigned)
Parcel J, Plan 102064294 (address to be assigned)
Parcel V, Plan 102064294 (address to be assigned)
Evergreen Neighbourhood
(File No. CK. 4215-1)**

- RECOMMENDATION:**
- 1) that the Land Branch Manager be authorized to sell five parcels of land in the Evergreen neighbourhood to the highest bidders through a public tender process, with reserve bid prices as outlined in the attached report;
 - 2) that if the parcels are not sold through the tender process, they be placed for sale over-the-counter on a first-come, first served basis;
 - 3) that His Worship the Mayor and the City Clerk be authorized to execute the necessary documentation to complete the sales; and
 - 4) that the Land Bank Manager be authorized to administer development controls as a condition of sale, in accordance with the criteria outlined in the attached report.

ADOPTED.

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Attached is a report of the General Manager, Community Services Department dated January 24, 2012 forwarding recommendations regarding the sale of five parcels of land in the Evergreen neighbourhood, with parcels F and L zoned RMTN – Townhouse Residential District, and Parcels I, J and V zoned RM3 which will yield approximately 40 units per acre in a three-storey apartment configuration.

Your Committee has reviewed this report with Administration, and supports the proposed sale of these parcels of land, as outlined in the report.

**4. Request to Sell City-Owned Property
Block 21, Plan 102037799 (715 Werschner Crescent)
Block 23, Plan 102037799 (114 Rosewood Gate North)
Rosewood Neighbourhood
(File No. CK. 4215-1)**

- RECOMMENDATION:**
- 1) that the Land Bank Manager be authorized to sell two parcels of land in the Rosewood neighbourhood to the highest bidders through a public tender process, with reserve bid prices as outlined in the attached report;
 - 2) that if the parcels are not sold through the tender process, they be placed for sale over-the-counter on a first-come, first-served basis;
 - 3) that His Worship the Mayor and the City Clerk be authorized to execute the necessary documentation to complete the sales; and
 - 4) that the Land Bank Manager be authorized to administer development controls as a condition of sale in accordance with the criteria outlined in the attached report.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated January 19, 2012 regarding the sale of two parcels of land in the Rosewood neighbourhood zoned RMTN – Townhouse Residential District.

Your Committee has reviewed this report with the Administration and supports the sale of these lots, as outlined in the report.

REPORT NO. 3-2012 OF EXECUTIVE COMMITTEE

Composition of Committee

His Worship Mayor D. Atchison, Chair
Councillor C. Clark
Councillor R. Donauer
Councillor B. Dubois
Councillor M. Heidt
Councillor D. Hill
Councillor A. Iwanchuk
Councillor M. Loewen
Councillor P. Lorje
Councillor T. Paulsen
Councillor G. Penner

**1. Discount Rates for Landfill Radio Frequency Identification Customers
(File No. CK. 1905-1)**

- RECOMMENDATION:**
- 1) that Administration be authorized to negotiate discounted Landfill Tipping Fees of up to 8.5% below the rates listed in Schedule B of The Waste Bylaw, 2004 (Bylaw No. 8310) for Landfill customers participating in the Radio Frequency Identification Program;
 - 2) that the City Solicitor be instructed to prepare the necessary amendment to The Waste Bylaw, 2004 (Bylaw No. 8310); and
 - 3) that the Administration monitor the savings and costs associated with the initiative and report back in late 2012 regarding the actual financial and operational impacts of the program.

ADOPTED.

Your Committee has reviewed the attached report of the General Manager, Utility Services Department dated January 23, 2012 and puts forward the above recommendation.

2. **Infrastructure Capital Projects Funding Reallocations**
(File No. 1702-1)

- RECOMMENDATION:** 1) that the following over expenditures be funded as indicated:
- a) \$198,712.44 for 2009 and 2010 programs within Capital Project 835 – Collector Road (103rd Street Resurfacing/105th Street Resurfacing), to be funded from the Infrastructure Surface Reserve, in the amount of \$191,965.51, and the Reserve for Capital Expenditures, in the amount of \$6,746.93;
 - b) \$613,516.55 for 2009 and 2010 programs within Capital Project 836 – Arterial Road (33rd Rehabilitation (Warman), 20th Street Rehabilitation, Spadina (Queen to Prince of Wales), 33rd Street, 8th Street (Preston to Lorne), 8th Street (Acadia to Arlington) and 8th Street (Saskatchewan Crescent to Louise)), to be funded from the Infrastructure Surface Reserve, in the amount of \$393,562.40, and the Reserve for Capital Expenditures, in the amount of \$219,954.15;
 - c) \$173,668.59 for 2006 to 2010 programs within Capital Project 837 – Lane Rehabilitation and Drainage, to be funded from the Infrastructure Surface Reserve, in the amount of \$83,468.73, and the Reserve for Capital Expenditures, in the amount of \$90,199.86;
 - d) \$278,195.13 for Capital Project 901 – Park Upgrades, to be funded from the Parks Infrastructure Reserve, in the amount of \$276,419.06, and the Electrical Distribution Extension Reserve, in the amount of \$1,776.07;
 - e) \$126,513.31 for the 2001 program within Capital Project 1521 - Circle/22nd/Confederation Grade Separation, to be funded from the Transportation Infrastructure Expansion Reserve;
 - f) \$256,077 for the 2007 program within Capital Project 1531 – Circle Drive Bridge Repair, to be funded from the Infrastructure Surface Reserve;

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- g) \$110,097.57 for the 2006 to 2008 programs within Capital Project 1615 – Water Distribution System, to be funded from the Infrastructure Water and Sanitary Sewer Reserve;
 - h) \$117,549.49 for the 2002 program within Capital Project 1617 – Primary Water Mains, to be funded from the Infrastructure Water and Sanitary Sewer Reserve; and
 - i) \$209,146.93 for the 2004 program within Capital Project 2008 - Circle Drive/11th Street Intersection Improvements, to be funded from the Transportation Infrastructure Expansion Reserve, and
- 2) that the over expenditure in the amount of \$326,388 from the Infrastructure Water and Sanitary Sewer Reserve and \$276,419 from the Infrastructure Reserve - Parks be funded from future year's allocations to the reserves, and taken into consideration during 2013 budget allocations.

ADOPTED.

Attached is a report of the General Manager, Infrastructure Services Department dated January 30, 2012 regarding Infrastructure Capital Projects funding reallocations. Your Committee has reviewed the report and notes that the overall impact of the funding reallocations does not result in a net loss.

3. Safe Streets Commission
(File No. CK. 175-55)

- RECOMMENDATION:**
- 1) that the City create a Safe Streets Commission with the mandate and structure, as set out in the attached materials; and
 - 2) that Executive Committee report further on appointments to the Commission.

ADOPTED.

Attached is a report prepared by Mr. Paul Gauthier setting out the background, structure and first proposed projects of the Safe Streets Commission.

Your Committee has reviewed the report and puts forward the above recommendation.

4. **Bylaw 8491 – The Campaign Disclosure and Spending Limits Bylaw, 2006**
Definition of “Election Advertising”
(File No. CK. 255-5-1)

RECOMMENDATION: that Bylaw No. 8491, The Campaign Disclosure and Spending Limits Bylaw, be amended to include the following definition of “election advertising”:

“election advertising” means the transmission to the public by any means of an advertising message that promotes or opposes the election of a candidate, and includes one in which a candidate’s name or image is predominately featured promoting, sponsoring, endorsing or launching any project or enterprise if, in the opinion of the Election Disclosure Complaints Officer, it can reasonably be inferred that the message is intended to promote the election of that candidate, but does not include advertising done in the ordinary course of a candidate’s business.”

ADOPTED.

The above recommendation is put forward in order to provide clarity to civic election candidates regarding election advertising.”

His Worship the Mayor assumed the Chair.

Moved by Councillor Loewen, Seconded by Councillor Clark,

THAT the Committee of the Whole be adopted.

CARRIED.

**REPORT NO. 3-2012 OF THE PLANNING AND OPERATIONS COMMITTEE-
CONTINUED**

**6. Senator Sidney L. Buckwold Park – Park Enhancement Project with
East College Park Community Association
(Files CK. 4205-1, LS. 158-CL and LS. 4206-BU)**

- RECOMMENDATION:**
- 1) that City Council approve the Sidney L. Buckwold Park - East College Park Community Association Park Enhancement Project within the 2012 Capital Budget as a funded project;
 - 2) that the installation of park lighting in Senator Sidney L. Buckwold Park be approved as a municipal project, which is jointly funded by the East College Park Community Association and the City of Saskatoon; and
 - 3) that the Revenue Branch, Corporate Services Department, be authorized and directed to accept donations for this project and to issue appropriate receipts to donors who contribute funds to the project.

Attached is a report of the General Manager, Community Services Department dated January 23, 2012, with respect to the above park enhancement project.

Your Committee has reviewed the report with the Administration and is supporting the above recommendations.

Item A1) of Communications to Council was brought forward.

**“A1) Eric Olauson, President, East College Park Community Association
dated February 20”**

Requesting permission to address with Council with respect to Sid Buckwold Park Lighting Enhancement Project. (File No. CK. 4205-1)”

Moved by Councillor Hill, Seconded by Councillor Dubois,

THAT Eric Olauson be heard.

CARRIED.

Mr. Eric Olauson, President, East College Park Community Association, expressed appreciation to the City and various partners for support of the lighting project in Sid Buckwold Park. He

indicated that the community did various fund raising projects and presented the City with a cheque in the amount of \$32,641.23.

Moved by Councillor Clark, Seconded by Councillor Loewen,

THAT the recommendation of the Planning and Operations Committee be adopted.

CARRIED.

COMMUNICATIONS TO COUNCIL

The following communications were submitted and dealt with as stated:

B. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL

1) Alexandre Akoulov, dated February 1

Commenting on fireworks polluting water. (File No. CK. 375-1)

RECOMMENDATION: that the matter be referred to the Saskatoon Environmental Advisory Committee.

Moved by Councillor Paulsen, Seconded by Councillor Lorje,

THAT the matter be referred to the Saskatoon Environmental Advisory Committee for review and report back to Council.

CARRIED.

2) Tiffiny Koback, President, Pets in the Park, dated February 2

Requesting permission to allow animals in Kiwanis Memorial Park and an extension of the time where amplified sound can be heard, under the Noise Bylaw, on Sunday, July 8, 2012, from 9 a.m. to 4 p.m. for Pets in the Park event. (File No. CK. 185-9)

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RECOMMENDATION: that the request to allow animals in Kiwanis Memorial Park and an extension of the time where amplified sound can be heard, under the Noise Bylaw, on Sunday, July 8, 2012, from 9 a.m. to 4 p.m. for Pets in the Park event be approved, subject to any administrative conditions.

Moved by Councillor Paulsen, Seconded by Councillor Lorje,

THAT the request to allow animals in Kiwanis Memorial Park and an extension of the time where amplified sound can be heard, under the Noise Bylaw, on Sunday, July 8, 2012, from 9 a.m. to 4 p.m. for Pets in the Park event be approved, subject to any administrative conditions.

CARRIED.

3) Craig Allan, dated February 2

Commenting on various civic issues. (File No. CK. 6050-8)

RECOMMENDATION: that the information be received.

Moved by Councillor Paulsen, Seconded by Councillor Lorje,

THAT the information be received.

CARRIED.

4) Shannon Hey, dated February 6

Commenting on University Heights College Quarter Proposal. (File No. CK. 4110-47)

RECOMMENDATION: that the information be received and forwarded to the Administration.

Moved by Councillor Paulsen, Seconded by Councillor Lorje,

THAT the information be received and forwarded to the Administration.

CARRIED.

5) **Angie Garcia, dated February 6**

Providing information about Project Linus auction. (File No. CK. 205-1)

RECOMMENDATION: that the direction of Council issue.

Moved by Councillor Dubois, Seconded by Councillor Donauer,

THAT the information be received.

CARRIED.

6) **Debby Claude, Saskatoon Farmers' Market and Phyllis Lodoen, Ideas inc. dated February 7**

Requesting that Sonnenschein Way be closed on Saturdays from 6 a.m. to 3 p.m., from May 5 to October 13, 2012, to operate a market. (File No. CK. 205-7)

RECOMMENDATION: that the request to close Sonnenschein Way on Saturdays from 6 a.m. to 3 p.m., from May 5 to October 13, 2012, to operate a market be approved subject to any administrative conditions.

Moved by Councillor Lorje, Seconded by Councillor Penner,

THAT the request to close Sonnenschein Way on Saturdays from 6 a.m. to 3 p.m., from May 5 to October 13, 2012, to operate a market be approved subject to any administrative conditions.

CARRIED.

7) **Joanne Sproule, Secretary, The Board of Police Commissioners, dated February 13**

Providing report of the Police Service Capital Reserve History. (File No. CK. 1711-2)

RECOMMENDATION: that the information be received.

Moved by Councillor Hill, Seconded by Councillor Penner,

THAT the information be received.

CARRIED.

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8) S. Nazarenko, Chair, Saskatoon Development Appeals Board, dated February 13

Submitting 2011 Annual Report of the Saskatoon Development Appeals Board.
(File No. CK. 430-30)

RECOMMENDATION: that the information be received.

Moved by Councillor Hill, Seconded by Councillor Penner,

THAT the information be received.

CARRIED.

9) Gregg Bamford, President WakeRide Association Inc. and Kara Lackie, Project Manager, On Purpose Leadership, dated February 14

Requesting an extension of the time amplified sound can be heard, under the Noise Bylaw, on July 6th and 7th to 11:30 p.m. and July 8th, to 9:30 p.m., for the fourth annual WakeRide event.
(File No. CK. 185-9)

RECOMMENDATION: that the request for an extension of the time amplified sound can be heard, under the Noise Bylaw, on July 6th and 7th to 11:30 p.m. and July 8th, to 9:30 p.m., for the fourth annual WakeRide event be approved.

Moved by Councillor Dubois, Seconded by Councillor Hill,

THAT the request for an extension of the time amplified sound can be heard, under the Noise Bylaw, on July 6th and 7th to 11:30 p.m. and July 8th, to 9:30 p.m., for the fourth annual WakeRide event be approved.

IN REFERRAL

Moved by Councillor Lorje, Seconded by Councillor Penner,

THAT the matter be referred back to the Administration for a report on the outstanding enquiry relating to a proposed special events bylaw as well as proposed conditions for the WakeRide event this year.

THE REFERRAL MOTION WAS PUT AND CARRIED.

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**10) Lorrie Dobni, Saskatoon Road Runners Association and Kim Ali, Race Director
Saskatchewan Marathon, dated February 14**

Requesting an extension of time where amplified sound can be heard, under the Noise Bylaw, on Sunday, May 27, 2012, from 6:00 a.m. to 2:00 p.m. for the Saskatchewan Marathon. (File No. CK. 185-9)

RECOMMENDATION: that the request for an extension of time where amplified sound can be heard, under the Noise Bylaw, on Sunday, May 27, 2012, from 6:00 a.m. to 2:00 p.m. for the Saskatchewan Marathon, be approved.

Moved by Councillor Paulsen, Seconded by Councillor Dubois,

THAT the request for an extension of time where amplified sound can be heard, under the Noise Bylaw, on Sunday, May 27, 2012, from 6:00 a.m. to 2:00 p.m. for the Saskatchewan Marathon, be approved.

CARRIED.

11) Andrew Kinakin, dated February 5

Copying City Council on a letter sent to the Credit Union Centre Board of Directors with respect to recent dismissals. (File No. CK. 4660-2)

RECOMMENDATION: that the information be received.

Moved by Councillor Paulsen, Seconded by Councillor Dubois,

THAT the information be received.

CARRIED.

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12) J. Fisher, dated February 5

Copying City Council on a letter sent to the Credit Union Centre Board of Directors with respect to recent dismissals. (File No. CK. 4660-2)

RECOMMENDATION: that the information be received.

Moved by Councillor Paulsen, Seconded by Councillor Dubois,

THAT the information be received.

CARRIED.

13) Gerard-Joseph Kapundu Kambale, La Federation des Francophones de Saskatoon dated February 15

Requesting permission to hold a flag raising on Wednesday, March 7, 2012. (File No. CK. 205-1)

RECOMMENDATION: that the request for a flag raising be approved subject to any administrative conditions.

Moved by Councillor Paulsen, Seconded by Councillor Dubois,

THAT the request for a flag raising be approved subject to any administration conditions.

CARRIED.

14) Pam Gilgour, Director of Finance, TCU Place, dated February 17

Submitting notice of Saskatoon Centennial Auditorium & Convention Centre Corporation Membership Annual General Meeting on Thursday, April 19, 2012 and Saskatoon Centennial Auditorium Foundation Membership Annual General Meeting, also on April 19, 2012.

RECOMMENDATION: 1) that the City of Saskatoon, being a member of the Saskatoon Centennial Auditorium & Convention Centre Corporation Board of Directors, appoint Donald Atchison, or in his absence, Tiffany Paulsen or Glen Penner, of the City of Saskatoon, in the Province of Saskatchewan, as its proxy to vote for it on its behalf at the Annual General Meeting of the members of the Saskatoon Centennial Auditorium & Convention Centre Corporation, to be held on the 19th day of April, 2012, or at any adjournment or adjournments thereof; and

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- 2) that the City of Saskatoon, being a member of the Saskatoon Centennial Auditorium Foundation Board of Directors, appoint Donald Atchison, or in his absence, Tiffany Paulsen or Glen Penner, of the City of Saskatoon, in the Province of Saskatchewan, as its proxy to vote for it on its behalf at the Annual General Meeting of the members of the Saskatoon Centennial Auditorium Foundation, to be held on the 19th day of April, 2012, or at any adjournment or adjournments thereof.

Moved by Councillor Paulsen, Seconded by Councillor Dubois,

- 1) *that the City of Saskatoon, being a member of the Saskatoon Centennial Auditorium & Convention Centre Corporation Board of Directors, appoint Donald Atchison, or in his absence, Tiffany Paulsen or Glen Penner, of the City of Saskatoon, in the Province of Saskatchewan, as its proxy to vote for it on its behalf at the Annual General Meeting of the members of the Saskatoon Centennial Auditorium & Convention Centre Corporation, to be held on the 19th day of April, 2012, or at any adjournment or adjournments thereof; and*
- 2) *that the City of Saskatoon, being a member of the Saskatoon Centennial Auditorium Foundation Board of Directors, appoint Donald Atchison, or in his absence, Tiffany Paulsen or Glen Penner, of the City of Saskatoon, in the Province of Saskatchewan, as its proxy to vote for it on its behalf at the Annual General Meeting of the members of the Saskatoon Centennial Auditorium Foundation, to be held on the 19th day of April, 2012, or at any adjournment or adjournments thereof.*

CARRIED.

15) Doreen Wilson, dated February 18

Commenting on the location for new art gallery. (File No. CK. 4129-15)

RECOMMENDATION: that the information be received.

Moved by Councillor Paulsen, Seconded by Councillor Dubois,

THAT the information be received.

CARRIED.

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16) Ian Folk, dated February 21

Requesting an extension of time where amplified sound can be heard, under the Noise Bylaw, and a temporary street closure on 23rd Street between 3rd and 4th Avenues, for the HVC 32 hour Road hockey tournament, to be held on March 24th and 25th, 2012. (File No. CK. 205-1)

RECOMMENDATION: that the request for an extension of time where amplified sound can be heard, under the Noise Bylaw, and a temporary street closure on 23rd Street between 3rd and 4th Avenues, for the HVC 32 hour Road hockey tournament, to be held on March 24th and 25th, 2012, be approved subject to any administrative conditions.

Moved by Councillor Paulsen, Seconded by Councillor Dubois,

THAT the request for an extension of time where amplified sound can be heard, under the Noise Bylaw, and a temporary street closure on 23rd Street between 3rd and 4th Avenues, for the HVC 32 hour Road hockey tournament, to be held on March 24th and 25th, 2012, be approved subject to any administrative conditions.

CARRIED.

17) Shellie Mitchener, Secretary, Development Appeals Board, dated February 9

Submitting copy of Notice of Hearing of the Development Appeals Board with respect to the property located at 1508 Arlington Avenue. (File No. CK. 4352-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Paulsen, Seconded by Councillor Dubois,

THAT the information be received.

CARRIED.

C. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION

1) Mingiun Gao, dated February 2

Commenting on traffic and parking issues in Willowgrove. (File No. CK. 6320-1) **(Referred to Administration to respond to the writer.)**

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2) Elliot Boyko, dated February 5

Commenting o snowboarding in Saskatoon. (File No. CK. 5500-1) **(Referred to Administration to respond to the writer.)**

3) Megan Pelletier, dated February 5

Commenting on rental costs in Saskatoon. (File No. CK. 750-4) **(Referred to Administration to respond to the writer.)**

4) Donna Jorgenson, dated February 14

Commenting on rental costs in Saskatoon. (File No. CK. 750-4) **(Referred to Administration to respond to the writer.)**

5) John Meredith, Nautilus – Operational Research Consulting, dated February 6

Commenting on proposed development of Montgomery Place South of CPR Tracks and North of 11th Street. (File No. CK. 4110-1) **(Referred to Administration to respond to the writer.)**

6) Khaled Shaaya, dated February 6

Seeking employment with the City of Saskatoon. (File No. CK. 150-1) **(Referred to Administration to respond to the writer.)**

7) Scott Watson, dated February 9

Commenting on loud vehicles. (File No. CK. 375-2) **(Referred to Administration to respond to the writer.)**

8) Peter Derrick, dated February 13

Commenting on heating pads below sidewalks. (File No. CK. 6220-1) **(Referred to Administration to respond to the writer.)**

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9) Virginia Potosme, dated February 13

Commenting on pedestrians crossing 22nd Street. (File No. CK. 6150-1) **(Referred to Administration to respond to the writer.)**

10) Dorothy Knowles and Catherine Perehudoff Fowler, dated February 13

Providing Letter of Support for the Executive Director and CEO of the Mendel Art Gallery. (File No. CK. 5608-1) **(Referred to Administration to respond to the writer.)**

11) Shirley Ross, dated February 14

Commenting on misuse of parking for disabled persons. (File No. CK. 6120-4) **(Referred to Administration to respond to the writer.)**

12) Vanessa Chesters, dated February 16

Commenting on snow removal. (File No. CK. 6290-1) **(Referred to Administration to respond to the writer.)**

13) Thomas Newell, dated February 16

Commenting on sound barriers and trains in The Willows neighbourhood. (File No. CK. 375-2) **(Referred to Administration to respond to the writer.)**

14) Kitch Wilson, General Manager, Cubex Limited, dated February 16

Commenting on recent tender award. (File No. CK. 1390-1) **(Referred to Administration to respond to the writer.)**

RECOMMENDATION: that the information be received.

Moved by Councillor Paulsen, Seconded by Councillor Dubois,

THAT the information be received.

CARRIED.

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D. PROCLAMATIONS

- 1) John Baker, President, Mechanical Contractors Association of Saskatchewan Inc.
dated January 27**

Requesting City Council proclaim March 11, 2012 as World Plumbing Day. (File No. CK. 205-5)

- 2) Robert Sanson, President, Canadian Institute of Plumbing & Heating
dated January 31**

Requesting City Council proclaim March 11, 2012 as World Plumbing Day. (File No. CK. 205-5)

- 3) Cornelie Lefevre, Project Manager, Canadian Association of Nurses in Oncology
dated January 27**

Requesting City Council proclaim April 3, 2012 as Canadian Oncology Nursing Day. (File No. CK. 205-5)

- 4) Zondra M. Roy, Cultural Diversity and Race Relations Month 2012 Programmer
dated January 24**

Requesting City Council proclaim March 2012 as Cultural Diversity and Race Relations Month and also requesting a flag raising. (File No. CK. 205-5)

- 5) Jos Herman, President, Business and Professional Club of Saskatoon
dated February 16**

Requesting City Council proclaim March 4 to 10, 2012 as International Women's Day Week. (File No. CK. 205-5)

- RECOMMENDATION:**
- 1) that City Council approve all proclamations as set out in Section D;
 - 2) that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council; and
 - 3) that the request for the flag raising be approved subject to any administrative conditions.

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Moved by Councillor Penner, Seconded by Councillor Donauer,

- 1) *that City Council approve all proclamations as set out in Section D;*
- 2) *that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council; and*
- 3) *that the request for the flag raising be approved subject to any administrative conditions.*

CARRIED.

ENQUIRIES

**Councillor M. Loewen
Traffic Calming – Galloway Road
(File No. CK. 6320-1)**

Will the Administration please report back with recommendations for traffic calming measures along Galloway Road, in particular, those areas close to Robert H. Freeland Park and Alexander MacGillivray Young Park.

**Councillor P. Lorje
Distribution of Support Service Organizations
(File No. CK. 4131-31)**

Will the Administration please provide updated information and performance comparisons with the October 29, 2007 report regarding the concentration of Support Service Organizations in Pleasant Hill. Further, can information and comparative data also be provided for the neighbourhood of Riversdale.

Both communities have Local Area Plans with recommendations that speak to the impact of over-concentration of such services on their neighbourhoods so a report on support service organizations for both neighbourhoods would be useful, especially in light of the planning and consultation work currently being conducted as part of the 'function' study.

MOTIONS

Councillor Donauer gave the following Notice of Motion at the meeting of City Council held on February 6, 2012:

“TAKE NOTICE that at the next regular meeting of City Council, I will move the following motion:

- ‘1) that City Council reaffirm our commitment to the Strategic Plan, specifically that “the city is recognized globally as...a city that celebrates and embraces an entrepreneurial spirit...and a business-friendly city”, which includes the stated long term goals of “creating a business friendly environment where the economy is diverse and builds on our city and region’s competitive strengths”, and that we “plan and invest in infrastructure needed to attract and support new businesses and skilled workers to the city”; and
- 2) that City Council reaffirm the goal that Saskatoon continue to be the entrepreneur capital of Canada, and the most ‘open for business’ city in Canada.”

The City Clerk distributed copies of a letter from Monica Kreuger, President, The Chamber, dated February 24, 2012, submitting comments regarding Councillor Donauer’s Notice of Motion.

Moved by Councillor Donauer, Seconded by Councillor Dubois,

- 1) that City Council reaffirm our commitment to the Strategic Plan, specifically that “the city is recognized globally as...a city that celebrates and embraces an entrepreneurial spirit...and a business-friendly city”, which includes the stated long term goals of “creating a business friendly environment where the economy is diverse and builds on our city and region’s competitive strengths”, and that we “plan and invest in infrastructure needed to attract and support new businesses and skilled workers to the city”; and*
- 2) that City Council reaffirm the goal that Saskatoon continue to be the entrepreneur capital of Canada, and the most ‘open for business’ city in Canada.*

*YEAS: His Worship the Mayor, Councillors Clark, Donauer, Dubois, Hill,
Iwanчук, Loewen, Lorje, Paulsen, and Penner* *10*

NAYS: *0*

CARRIED.

(Councillor Heidt was not present.)

INTRODUCTION AND CONSIDERATION OF BYLAWS

Bylaw 9008

Moved by Councillor Loewen, Seconded by Councillor Clark,

THAT permission be granted to introduce Bylaw No. 9008, being “A bylaw of The City of Saskatoon to raise by way of a bankers’ acceptance loans/interest rate swap transaction the sum of Fifty-five Million (\$55,000,000.00) Dollars to pay for a portion of the cost to construct a new Saskatoon Police Services Headquarters in the City of Saskatoon” and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Loewen, Seconded by Councillor Paulsen,

THAT Bylaw No. 9008 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Loewen, Seconded by Councillor Lorje,

THAT Council go into Committee of the Whole to consider Bylaw No. 9008.

CARRIED.

Council went into Committee of the Whole with Councillor Loewen in the Chair.

Committee arose.

Councillor Loewen, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9008 was considered clause by clause and approved.

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Moved by Councillor Loewen, Seconded by Councillor Iwanchuk,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Loewen, Seconded by Councillor Dubois,

THAT permission be granted to have Bylaw No. 9008 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Loesen, Seconded by Councillor Hill,

THAT Bylaw No. 9008 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

COMMUNICATIONS TO COUNCIL – CONTINUED

A. REQUESTS TO SPEAK TO COUNCIL

**1) Eric Olauson, President, East College Park Community Association
dated February 20**

Requesting permission to address with Council with respect to Sid Buckwold Park Lighting Enhancement Project. (File No. CK. 4205-1)

DEALT WITH EARLIER. SEE PAGE NO. 45.

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2) Beth Hills, dated February 21

Requesting permission to address City Council with respect to rezoning decisions.
(File No. CK. 4351-011-10)

RECOMMENDATION: that Beth Hills be heard.

Moved by Councillor Hill, Seconded by Councillor Dubois,

THAT Beth Hills be heard.

CARRIED.

Ms. Beth Hills expressed concerns regarding the hearing process for property located at 811 – 29th Street West and asked that the City ensure that the property owners are compliant with the required conditions the City set out. She provided Council with a copy of a property assessment comparison for 811 and 813 29th Street West.

Moved by Councillor Dubois, Seconded by Councillor Donauer,

THAT the matter be referred to the Administration for appropriate action.

CARRIED.

Moved by Councillor Loewen,

THAT the meeting stand adjourned.

CARRIED.

The meeting adjourned at 7:52 p.m.

Mayor

City Clerk