

## **ORDER OF BUSINESS**

### **REGULAR MEETING OF CITY COUNCIL**

**MONDAY, APRIL 30, 2012 AT 6:00 P.M.**

**1. Approval of Minutes** of meeting held on April 16, 2012.

**2. Public Acknowledgements**

**PRESENTATION:** Mubarka Butt, Employment and Total Compensation Manager, Human Resources - Canada's Best Diversity Employer Award

**3. Hearings (6:00 p.m.)**

**a) Proposed Amendment to Stonebridge Neighbourhood Concept Plan**

**Applicant: Dundee Developments**

**(File No. CK. 4131-27)**

---

The purpose of this hearing is to consider the above-noted proposed amendment to the Stonebridge Neighbourhood Concept Plan.

Attached is a copy of the following material:

- Report of the General Manager, Community Services Department dated March 12, 2012, recommending that the proposed amendment to the Stonebridge Neighbourhood Concept Plan, as shown on attachment 1, be approved subject to the following condition:
  - that the developer submit a detailed design of the park and perimeter streets to address public safety concerns to the satisfaction of the General Manager, Community Services Department.
- Letter dated April 3, 2012 from the Secretary of the Municipal Planning Commission advising that the Commission supports the above-noted recommendation;
- Letter dated April 4, 2012 from the Secretary of the Technical Planning Commission advising that the Commission supports the above-noted recommendation; and
- Notice that appeared in the local press on April 21, 2012.

**4. Matters Requiring Public Notice**

**a) Proposed Closure of Road Right-of-Way  
Adjacent to 111 Witney Avenue North  
(File No. CK. 6295-012-4)**

---

The following is a report of the General Manager, Infrastructure Services Department dated April 19, 2012:

- “RECOMMENDATION:**
- 1) that City Council consider Bylaw 9019;
  - 2) that the Administration be instructed to take all necessary steps to bring the intended closure forward and to complete the closure;
  - 3) that upon closing the portion of road right-of-way, as described in Plan of Proposed Subdivision dated November 22, 2011, as prepared by Webb Surveys, it to be sold to Saskatoon Pleasant Hill Mennonite Church, 111 Witney Avenue North, for \$221,049.60, plus G.S.T.; and
  - 4) that all costs associated with this closure be paid by the applicants, including Solicitor’s fees and disbursements.

**REPORT**

An application has been received from Henry Hamm and Diane Unger, Congressional Chair for Saskatoon Pleasant Hill Mennonite Church, to close and purchase a portion of the road right-of-way as shown on Plan 240-0036-001r001 (Attachment 2), to enlarge their property. Pleasant Hill Mennonite Church has been leasing this property for the past 10 years and using it as additional parking space for their patrons.

The proposed closure and purchase of the portion of road right-of-way will impact the tree shelterbelt that runs from Witney Avenue North to the railway tracks. In order to proceed with this closure, Parks Branch will need to be compensated for the relocation of the trees, estimated to be \$11,590, plus G.S.T. This is included in the purchase price of \$221,049.60.

No new driveways or crossings will be permitted on Witney Avenue North, and there will be no direct access to the lane. An easement has been requested for an overhead

distribution line and will be held jointly with Saskatoon Light & Power, SaskTel, and Shaw Cablesystems. The Community Services Department, Planning and Development Section, has also identified conditions that the applicants must adhere to, including landscaping requirements and adequate drainage and lighting.

### **PUBLIC NOTICE**

Public Notice is required for consideration of this matter, pursuant to Section 3b) of Policy No. C01-021, The Public Notice Policy. The following notice was given:

- Advertised in the StarPhoenix on Saturday, April 14, 2012;
- Posted on the City Hall Notice Board on Friday, April 13, 2012;
- Posted on the City of Saskatoon website on Friday, April 13, 2012; and
- Flyers distributed to affected parties on Monday, April 16, 2012.

### **ATTACHMENTS**

1. Proposed Bylaw 9019;
2. Plan 240-0036-001r001; and
3. Copy of Public Notice.”

**b) Intent to Borrow**  
**(File No. CK. 4129-15)**

The following is a report of the General Manager, Corporate Services Department dated April 20, 2012:

- “RECOMMENDATION:**
- 1) that City Council authorize the planned borrowing to finance the following projects approved, in principle, through Capital Budgets and capital plans:
    - a) up to \$21,000,000 for the design and construction of the Remai Art Gallery of Saskatchewan (capital project 1786);
    - b) up to \$6,000,000 for the design and construction of an underground parking garage at River Landing (capital project 1786); and

- c) an allowable 10% variance on the borrowing requirements for each project identified. Any variance greater than 10% of the borrowing amount identified must be reported to City Council.

## **REPORT**

*The Cities Act* and City Council Bylaw 8171 require that City Council give Public Notice before borrowing money, lending money, or guaranteeing the repayment of a loan.

### **Capital Budget Borrowing**

The capital projects for the design and construction of the Remail Art Gallery of Saskatchewan and the underground parking garage at River Landing have been approved through the capital budgets. City Council has authorized these projects to proceed, subject to a Public Notice Hearing for borrowing. While some expenditures may have already been incurred, no borrowing has been undertaken pending this Public Hearing. It should also be noted that while authorization is being requested for the full borrowing requirements for both of these projects, actual borrowing will occur based on cash flow requirements and/or prevailing market conditions.

Debt repayment on the Remail Art Gallery of Saskatchewan is supported through incremental taxation revenue from assessment growth as part of the City's overall Major Recreational and Cultural Facilities funding plan.

The debt repayment on the underground parkade is supported by forecasted revenues generated from the parking fees from the new facility.

The estimated repayment term for the \$21,000,000 loan for the Remail Art Gallery of Saskatchewan is a 10-year borrowing at an estimated rate of 4.0%. The estimated repayment term for the borrowing on the parkade is over 15 years at an estimated 4.5%. The planned borrowing is likely to take place in 2014 but is dependent upon actual cash outflows of the project expenditures

## **OPTIONS**

The alternative option is not to proceed with the construction of the capital projects noted above, or to finance these projects without borrowing.

### **POLICY IMPLICATIONS**

City Council should be aware that the Administration will follow its existing practice with respect to borrowing. Once an Administrative decision has been made to borrow, City Council will be requested to authorize the General Manager, Corporate Services, to effect that borrowing within specified ranges (interest rates, for example). Once a borrowing has occurred, the Administration will draft and present a borrowing bylaw, with all of the relevant data related to the transaction, for City Council's approval.

City Council is also asked to allow a 10% variance on the borrowing requirements for each project identified. Any variance greater than 10% of the borrowing amount identified must be reported to City Council.

### **FINANCIAL IMPACT**

The requested borrowing identified through Recommendation 1 is being proposed within the capital budget plan, with debt repayment covered through mill rate funding using assessment growth as well as projected parking revenues generated by the new parkade.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

### **PUBLIC NOTICE**

Public Notice is required for consideration of this matter, pursuant to Section 3e) of Policy No. C01-021 (Public Notice Policy). The following notice was given:

- Advertised in the Saskatoon *StarPhoenix* on Saturday, April 14, 2012.
- Posted on City Hall Notice Board on Friday, April 13, 2012.
- Posted on City Website on Friday, April 13, 2012.

### **ATTACHMENT**

1. Photocopy of Public Notice.”

## **5. Unfinished Business**

**6. Reports of Administration and Committees:**

- a) Administrative Report No. 7-2012;
- b) Legislative Report No. 5-2012;
- c) Report No. 7-2012 of the Planning and Operations Committee;
- d) Report No. 3-2012 of the Administration and Finance Committee;
- e) Report No. 2-2012 of the Audit Committee;
- f) Report No. 3-2012 of the Land Bank Committee; and
- g) Report No. 7-2012 of the Executive Committee.

**7. Communications to Council – (Requests to speak to Council regarding reports of Administration and Committees)**

**8. Communications to Council (Sections B, C, and D only)**

**9. Question and Answer Period**

**10. Matters of Particular Interest**

**11. Enquiries**

**12. Motions**

**13. Giving Notice**

**14. Introduction and Consideration of Bylaws**

Bylaw No. 9019 - The Street Closing Bylaw, 2012 (No. 4)

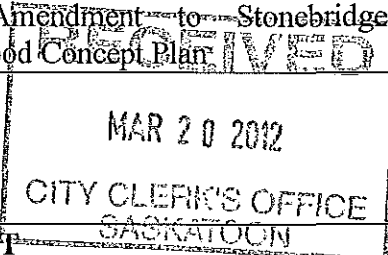
Bylaw No. 9020 - The Poster Amendment Bylaw, 2012

Bylaw No. 9022 - The Low-Income Seniors Property Tax Deferral Bylaw, 2012

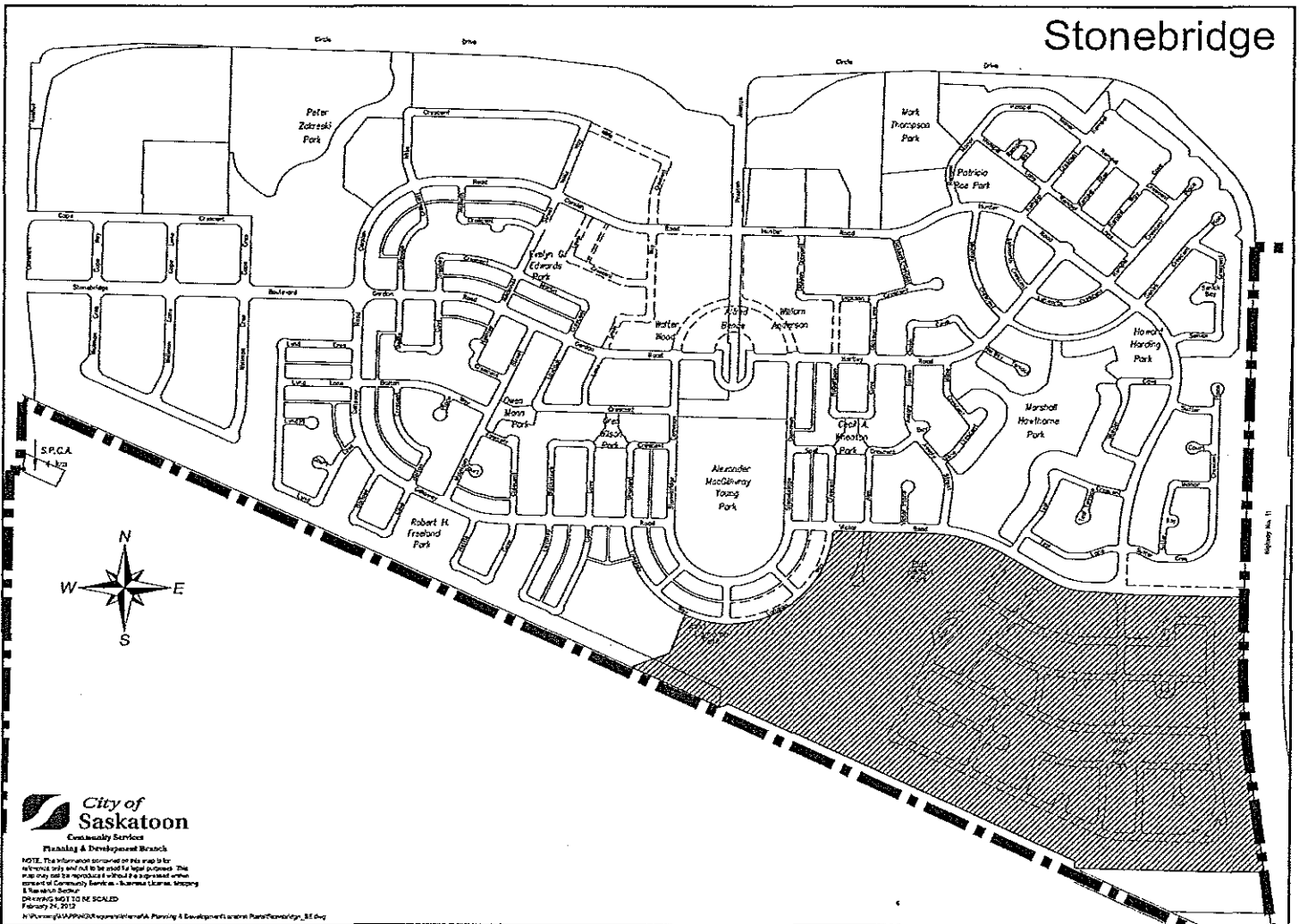
**15. Communications to Council – (Section A - Requests to Speak to Council on new issues)**

3a

# COMMUNITY SERVICES DEPARTMENT

<b>APPLICATION NO.</b> PL 4131-6-7-2	<b>PROPOSAL</b> Proposed Amendment to Stonebridge Neighbourhood Concept Plan	<b>EXISTING ZONING</b> N/A
<b>LEGAL DESCRIPTION</b>		<b>CIVIC ADDRESS</b>
<b>DATE</b> March 12, 2012	<b>APPLICANT</b> Dundee Developments 112 - 2100 8 <sup>th</sup> Street East Saskatoon SK S7H 0V1	<b>NEIGHBOURHOOD</b> Stonebridge  <b>OWNER</b> Dundee Developments 112 - 2100 8 <sup>th</sup> Street East Saskatoon SK S7H 0V1

## LOCATION PLAN





**A. COMMUNITY SERVICES DEPARTMENT RECOMMENDATION:**

that a report be forwarded to City Council recommending that the proposed amendment to the Stonebridge Neighbourhood Concept Plan, as shown on Attachment 1, be approved subject to the following condition:

- 1) that the developer submit a detailed design of the park and perimeter streets to address public safety concerns to the satisfaction of the General Manager, Community Services Department.

**B. PROPOSAL**

An application has been submitted by Dundee Developments (Dundee) requesting that the Stonebridge Neighbourhood Concept Plan (Concept Plan) be amended. The amended Concept Plan and proposed changes are shown in detail on Attachment 1. The original Concept Plan is shown on Attachment 2.

The amended area contains 71.06 hectares of land and will include 30.08 hectares of land for single family development, 5.89 hectares of land for multi-family development, 4.83 hectares for park development, and 19.25 hectares of land for storm water retention and municipal buffers. The following chart provides a comparison of the land use areas with the original Concept Plan design:

<b>Land Use Category</b>	<b>Amended Concept Plan (Hectares)</b>	<b>Original Concept Plan (Hectares)</b>
Single Family	24.19	33.01
Single Family Lane	2.94	N/A
Single Family Attached	2.95	N/A
Multi-Family (Parcel)	4.83	3.43
Multi-Family (Apartment)	1.29	N/A
Road	10.20	10.52
Lane	0.58	NA
Municipal Reserve	4.83	4.83
Municipal Buffer	9.20	11.20
Utility	10.05	8.07
<b>Total</b>	<b>71.06</b>	<b>71.06</b>

An estimated 840 dwelling units will be contained within the amended area. This represents an increase of 76 dwelling units compared to the original Concept Plan design. A comparison of the number of dwelling unit types as a result of the amendment is provided as follows:

<b>Dwelling Unit Type</b>	<b>Amended Concept Plan (Dwelling Units)</b>	<b>Original Concept Plan (Dwelling Units)</b>	<b>Change in Dwelling Units Resulting from Amended Plan</b>
Single Family	608	652	- 44
Multi-Family	232	112	+ 120
<b>Total</b>	<b>840</b>	<b>764</b>	<b>+ 76</b>

The number of elementary school aged children is projected to remain largely unchanged at 335 students at full build out. The increase in the number of multi-family dwellings will produce 23 children. However, this will be offset by a reduction in the same number of children due to fewer proposed single family dwellings.

The total population of the amended area is estimated at 2,200 people at full build out, an increase of approximately 100 people from the original Concept Plan design.

**C. REASON FOR PROPOSAL (By Applicant)**

1. Street patterns have been modified to provide for a more efficient servicing design and also to break up the long street lengths prevalent in the existing layout. The modified plan features a crescent layout and eliminates the cul-de-sacs and bays that were throughout the existing plan.
2. We have incorporated a more diverse mix of land uses in the modified plan that will offer a variety of housing forms, including single family homes with front garages; traditional style, narrow lot homes with rear lanes; and multi-family housing ranging from street townhouses; and group townhouses to walk-up apartment style units. This variety of housing forms will facilitate a broader range of lifestyle choices and offer opportunities for different levels of housing affordability. In addition, three sites have been identified as locations for possible residential care homes.
3. As a result of discussions between Dundee's engineering consultants, AECOM, and the Infrastructure Services Department, the storage area of the storm water pond was increased by 25 percent as an additional safety factor. Additionally, since approval of the current Concept Plan, the City of Saskatoon (City) has revised the minimum street right-of-way width from 15 metres to 16 metres, and this has been reflected in the amended plan. AECOM has reviewed the proposed land use changes and has advised that the modified plan should not pose any problems for the capacities of the storm sewer, sanitary, and water systems.

We have undertaken a review of the Concept Plan to determine if the current street patterns and land uses were appropriate for the remainder of the neighbourhood. We concluded that there is a need for greater housing variety, particularly as we move towards the last stages of development in the southeast corner of the neighbourhood. As mentioned previously, this review also facilitated an improved servicing design and street configuration.

Please refer to Attachment 3 – Stonebridge Concept Plan Amendment Letter dated July 20, 2011, from Don Armstrong from Dundee.

**D. BACKGROUND INFORMATION**

The Concept Plan was originally approved by City Council in 2005 (see Attachment 2).

**E. JUSTIFICATION**

1. Planning and Development Branch, Community Services Department Comments

a) Development Review Section

The lands are designated “Residential” in the Official Community Plan Bylaw No. 8769 (OCP) and are zoned R1A – One-Unit Residential District in the Zoning Bylaw No. 8770. Amendments to the Zoning Bylaw No. 8770 maps are required to accommodate the multi-family residential sites identified in the proposed Concept Plan. No amendments to the OCP are required.

The proposed amendments to the Concept Plan comply with the requirements of Zoning Bylaw No. 8770 and Land Subdivision Bylaw No. 6537.

The amendments to the Concept Plan provide for a greater diversity of housing forms; thus, meeting the housing demands for a broader segment of the population.

b) Neighbourhood Planning Section

The Neighbourhood Planning Section has reviewed the proposed amendment to the Concept Plan and has no objection from a design perspective. The developer should be applauded for designating three sites for possible residential care homes in this phase. However, we would encourage the developer to pre-designate one multi-unit site for an affordable housing development in this phase. It has been noted that

Stonebridge has provided very few opportunities for new multi-unit affordable housing developments to be constructed. In the OCP, section 5.3.1 states “to ensure that supportive housing resources are distributed evenly throughout the community,” and section 5.3.2 b) states “The development of private and publicly owned residential land shall provide a mix of housing types and forms reflective of the City’s population profile.”

Comment: A specific site has not been identified for an affordable multi-unit housing development. The developer advises they will continue to work with project builders specializing in this housing category, as they did in the Hampton Village neighbourhood. They note that the Concept Plan amendment provides for a more diverse mix of land uses and a variety of housing forms, and will offer opportunities for different levels of housing affordability.

c) Future Growth Section

The Future Growth Section reviewed the Concept Plan amendment and offered the following comments:

- i. From our calculations we understand the applicant is proposing to decrease the area of the single-unit residential and increase the area of multi-unit residential.

The proposed changes in housing type appear to increase the density for the area. We would like to know if this increase in density is to rebalance densities within the previous phase of development, or if this represents an overall density increase for the Stonebridge neighbourhood.

Comment: An additional 76 units will be provided under the amended Concept Plan. This is an overall density increase for the neighbourhood.

- ii. We would like the applicant to confirm that the park entry point, via the Municipal Buffer, is 15 metres as required by the Park Development Guidelines.

Comment: The width of the entry point to the Municipal Buffer will be a minimum of 15 metres.

d) Crime Prevention Through Environmental Design (CPTED)

The CPTED Review Committee reviewed the proposed Stonebridge Concept Plan amendment in October of 2011. Comments from the CPTED Review Committee are as follows.

i. Buffer Strip

The distance between access points on the east side of the development to the southwest side of the development, according to the developer's representative, is approximately 0.8 kilometres on the east and south sides. Linear parks require an opening every 200 metres, and although this is not park space, there are no exits for 800 metres. In addition, the buffer strip will be fenced on the north boundary of the railway right-of-way and the west side of the highway right-of-way. This produces an 800 metre long movement predictor and entrapment zone. Once a user starts down the buffer strip, there is no option of escape. This will also make it very difficult for emergency vehicle access.

ii. Land Use Mix

The CPTED Review Committee is not adverse to land use mix or density. However, the CPTED Review Committee unanimously expressed concern over what appears to be a significant increase in density in this area. The submission did not adequately set out what the proposed increase in density would be but the number and size of sites identified for row-, condo- and apartment-style housing has increased substantially, which is clear on the plan.

This increase in the number of people in the area has not prompted an increase in the size of the park space in the area. The existing pocket park had changed configuration, but not size. The CPTED Review Committee is concerned that there are now too many people competing for a small park space. This could lead to a potential increase in conflicts between users in the park, or lead to overuse and a decrease in image of the park. The CPTED Review Committee does acknowledge that this may meet the current Park Development Guidelines.

This development is not the only area where this concern has been expressed. The CPTED Review Committee is concerned that the trend towards an increase in linear park space, at the expense of

neighbourhood and other park space, combined with an increase in density in all neighbourhoods, may lead to a reduction in programmable space for neighbourhood residents. This may lead to an increase in travel for those participating in organized sports, as well as neighbourhood based sports programs. There is also a concern around the tipping point for neighbourhood park activities and how many informal or passive activities can occur in a park without generating conflict between users.

iii. General

In general the CPTED Review Committee liked the revised street network and appreciated the openness and accessibility of the park. The new street configuration appears to be less confusing, and the lane development in the area have lanes with no corners and are relatively short with good sight lines.

iv. Recommendations

1. That additional access points to the buffer strip be added to ensure users are able to exit the area in case of an emergency or if they do not feel safe.
2. That consideration is given for additional park space around the higher density sites.

v. Comment

With regard to Recommendation No. 1, the Concept Plan amendment is consistent with the original Concept Plan design approved for the south municipal buffer. The developer has agreed that one additional point of access to the municipal buffer could be added between the multi-family site and the single family land, on the extension of the street to the west of the pocket park, at the time of subdivision.

With regard to Recommendation No. 2, it is noted that the legislated dedication of municipal reserve land has been allocated already with the original Concept Plan. The developer has advised that they will not be adding municipal reserve land as recommended by CPTED. It is also noted that the number of elementary school children, one of the primary park user groups, is

projected to remain largely unchanged as a result of the Concept Plan amendment.

2. Comments by Others

a) Infrastructure Services Department

With regard to the proposed Concept Plan amendment, the Infrastructure Services Department has the following comments:

- i. The existing Concept Plan allows for good pedestrian circulation/accessibility. The proposed plan restricts/eliminates four pedestrian connections. Pedestrian access must be restored (without the use of walkways) in order for the revised plan to be supported. A pedestrian plan is required by this Department to show how the proposed plan improves pedestrian access to school sites, parks and other neighbourhood amenities.

Comment: The developer notes that reference is being made to pedestrian connectivity along the south edge crescents to the south park area. The area referred to is not Municipal Reserve but part of a buffer strip separating the Canadian National (CN) Rail Line and the neighbourhood development. The developer would like to limit access to the buffer, but has agreed to one additional access for the buffer to address CPTED concerns. The additional access to the buffer would be identified at the time of subdivision.

The developer has provided a pedestrian plan and is of the opinion that access to the municipal reserve has been improved from the original plan as the local crescents now open onto the east/west streets terminating at the park entrances. Pedestrian walking distances to neighbourhood amenities has not been increased (see Attachment 4).

- ii. The developer has indicated that their consultants have reviewed the proposed land use changes, and advised that there is water and sewer capacity available. A copy of that documentation is required by this Department.

Comment: The population projected for the proposed plan is approximately 2,200 people. The developer's engineering consultant has confirmed that the sanitary sewer system could support up to 2,700 people.

b) Parks Branch, Infrastructure Services Department

The Parks Branch's first comment is that the pocket park shown has 100 percent frontage (streets on all sides), which is a departure from how they are typically done (usually with frontage on two opposite sides or in some cases three sides). Although the proposed configuration does comply with the Park Development Guidelines in relation to frontage and visibility, we are concerned with the amount of traffic going by the site versus the intended use of the site. Typically, pocket parks include play apparatus for younger children. Additional screening or fencing to provide separation and safety for users may be necessary. Our second concern is that for any pedestrian to access the site they would have to cross a street.

Comment: The pocket park is designed with 100 percent visibility with housing facing the park on all four sides to provide for better visibility into the park from the street and surrounding residences. The developer has advised that they would like to retain this feature and address any safety issues through fencing and screening, as well as traffic calming treatments at the intersections.

As a condition of approval to the Concept Plan amendment, the developer must submit a design of the park and perimeter streets to address safety concerns to the satisfaction of the Administration.

c) Environmental Services Branch, Utility Services Department

The Environmental Services Branch has no comments.

d) Transit Services Branch, Utility Services Department

The Transit Services Branch has two comments regarding this proposed change, as follows:



- i. The reconfiguration improves access to transit service along Victor Road with the addition of the streets around the park and the extension of the north/south road.
- ii. The only downfall is the change from single family dwellings to multi-family dwellings is that some of the dwellings may be out of the Transit Services Branch's walking distance standards.

e) Saskatoon Light and Power, Utility Services Department

This neighbourhood is not within the City's franchise area. Saskatoon Light and Power will provide the roadway lighting, along with park and pathway lighting.

f) Leisure Services Branch, Community Services Department

The Leisure Services Branch has reviewed the proposed Concept Plan amendment and have the following comments:

- i. The Leisure Services Branch is recommending that the amended Concept Plan illustrate one multi-purpose sports field at a dimension of 120 metres by 94 metres. The suggested 120 metre by 94 metre multi-purpose field will provide the Stonebridge neighbourhood with more flexibility for organized play programming. Additionally, the multi-purpose field will provide options to the various users to change the orientation of the sports field to maximize the longevity of the natural turf and prevent overuse in certain areas.

Comment: A plan showing the location of the swale and the positioning of a possible sports field measuring 120 metres by 94 metres has been provided (see Attachment 4).

- ii. The Leisure Services Branch has no concerns with the pocket park adjacent to residential, and only having fronting property exposure on three sides. Final design will need to ensure pedestrians can safely cross the street in order to access the park.

Comment: The developer would like to retain frontage on four sides of the park and has expressed a desire to work with the City to ensure public safety for park users. As a condition of approval to the Concept Plan

amendment, the developer must submit a design of the park and perimeter streets to address safety concerns to the satisfaction of the Administration.

g) Community Development Branch, Community Services Department

The Community Development Branch has reviewed the revisions to the Concept Plan and has the following comments:

- i. The park space immediately north of the enlarged storm water pond is essentially our secondary core neighbourhood park; there appears to be a swale connecting the two water retention ponds and dividing this park space entirely in half. On the original Concept Plan, this swale was shown more to the east side of the parcel, which provided a greater opportunity to accommodate a sports field. We would like to request as a consideration in the revised Concept Plan, this pathway be moved back to its original location in order to accommodate at least one sports field in this park.

Comment: A plan showing the location of the swale and the positioning of a possible sports field measuring 120 metres by 94 metres has been provided (see Attachment 4).

- ii. Also tied to this swale through the middle of the Municipal Reserve, we also want to ensure that this does not create issues with the overall topography of this Municipal Reserve so that all lands are sloped down towards the swale. If we are to accommodate playing fields in this park, we need sufficient flat land space in order to accommodate this.

Comment: The developer advises that the park grading will provide proper slopes for the designed sports field.

- iii. With regard to the roadway reconfiguration, while we agree with the concept of providing more efficient servicing and traffic flow, there is now a pocket park in this area that is completely surrounded by roadways, which could create some "safety issues." Since pocket parks are typically designed for passive recreation with preschool play structures, they tend to attract younger kids; therefore, in the final roadway design, consideration will need to be given to the planned traffic calming measures and/or speed controls on the roadways surrounding this pocket park.

Comment: With regard to the pocket park, the developer advises that they would like to retain the pocket park with frontage on four sides, and that they will work with the Administration to address safety concerns through design of the park and perimeter streets.

h) Fire and Protective Services Department

The Fire and Protective Services Department has no concerns with the proposed Concept Plan amendment.

i) Saskatoon Police Services

The Saskatoon Police Services has no concerns with the proposed Concept Plan amendment.

j) Saskatoon Public School Division

The Saskatoon Public School Division has no comments on the proposed Concept Plan amendment.

k) Greater Saskatoon Catholic Schools

The proposed changes to the street patterns affect only the southeast corner of the neighbourhood and would likely have little or no effect on the school sites.

The more diverse land uses, variety of housing forms, and different levels of affordability would potentially increase the number of residents (hence students) in the neighbourhood, though this is not noted in Dundee's letter (see Attachment 3), perhaps the City could provide additional information for our review. If the projected neighbourhood population does increase, (in a neighbourhood with an already very high population) it would further raise concerns of the two school sites being so close together.

Comment: The number of elementary school aged children is projected to remain largely unchanged at 335 students at full build out.

l) SaskEnergy

SaskEnergy has no concerns with this Concept Plan amendment.

m) SaskPower

SaskPower has no concerns with this Concept Plan amendment.

n) SaskTel

SaskTel has no concerns with this Concept Plan amendment.

o) Canada Post

Canada Post has no objections with the proposed Concept Plan amendment.

p) Shaw Cable Systems

Shaw Cable Systems has no concerns with the proposed Concept Plan amendment.

**F. CONCLUSION**

This Concept Plan amendment provides greater housing variety and increased densities in an appropriate location of the neighbourhood.

The proposed centrally located pocket park with street frontage on four sides is a unique feature that requires careful design consideration to ensure public safety. The developer is requesting to work with your Administration to address safety concerns through design of the park and perimeter streets. In this regard, the developer will submit a design of the park and perimeter streets to address safety concerns to the satisfaction of the Administration as a condition of approval to the Concept Plan amendment.

**G. ENVIRONMENTAL IMPLICATIONS**

There are no substantial environmental and/or greenhouse gas implications.

**H. PUBLIC NOTICE**

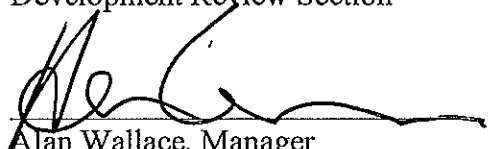
Once the Concept Plan amendment has been considered by the Municipal Planning Commission, it will be advertised in accordance with Public Notice Policy No. C01-021,

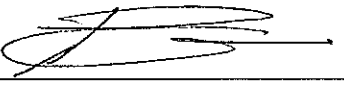
and a date for a public hearing will be set. A notice will be placed in The StarPhoenix seven days prior to the date on which the matter will be considered by City Council.

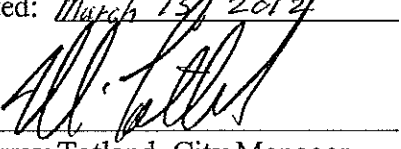
**I. ATTACHMENTS**

1. Detailed Plan of Proposed Stonebridge Concept Plan Amendment
2. Detailed Plan of Original Stonebridge Concept Plan
3. Stonebridge Concept Plan Amendment Letter dated July 20, 2011, from Don Armstrong of Dundee Developments
4. Pedestrian Plan, Including Location of Possible Sports Field for Proposed Stonebridge Concept Plan Amendment

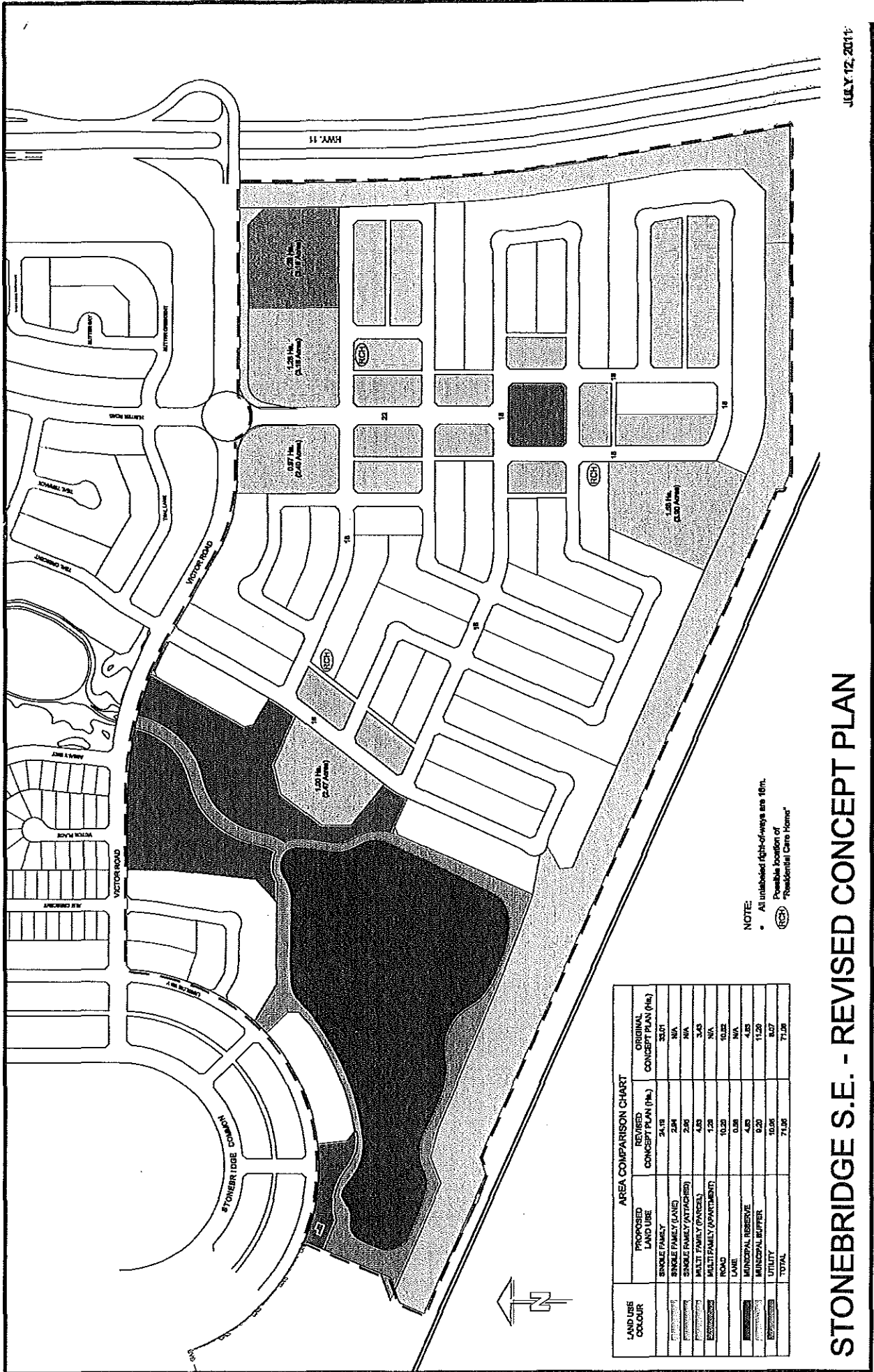
Written by: Dwayne Whiteside, Senior Planner  
Development Review Section

Reviewed by:   
Alan Wallace, Manager  
Planning and Development Branch

Approved by:   
Randy Grauer, General Manager  
Community Services Department  
Dated: March 15, 2012

Approved by:   
Murray Totland, City Manager  
Dated: Mar 20/12

JULY 12, 2014



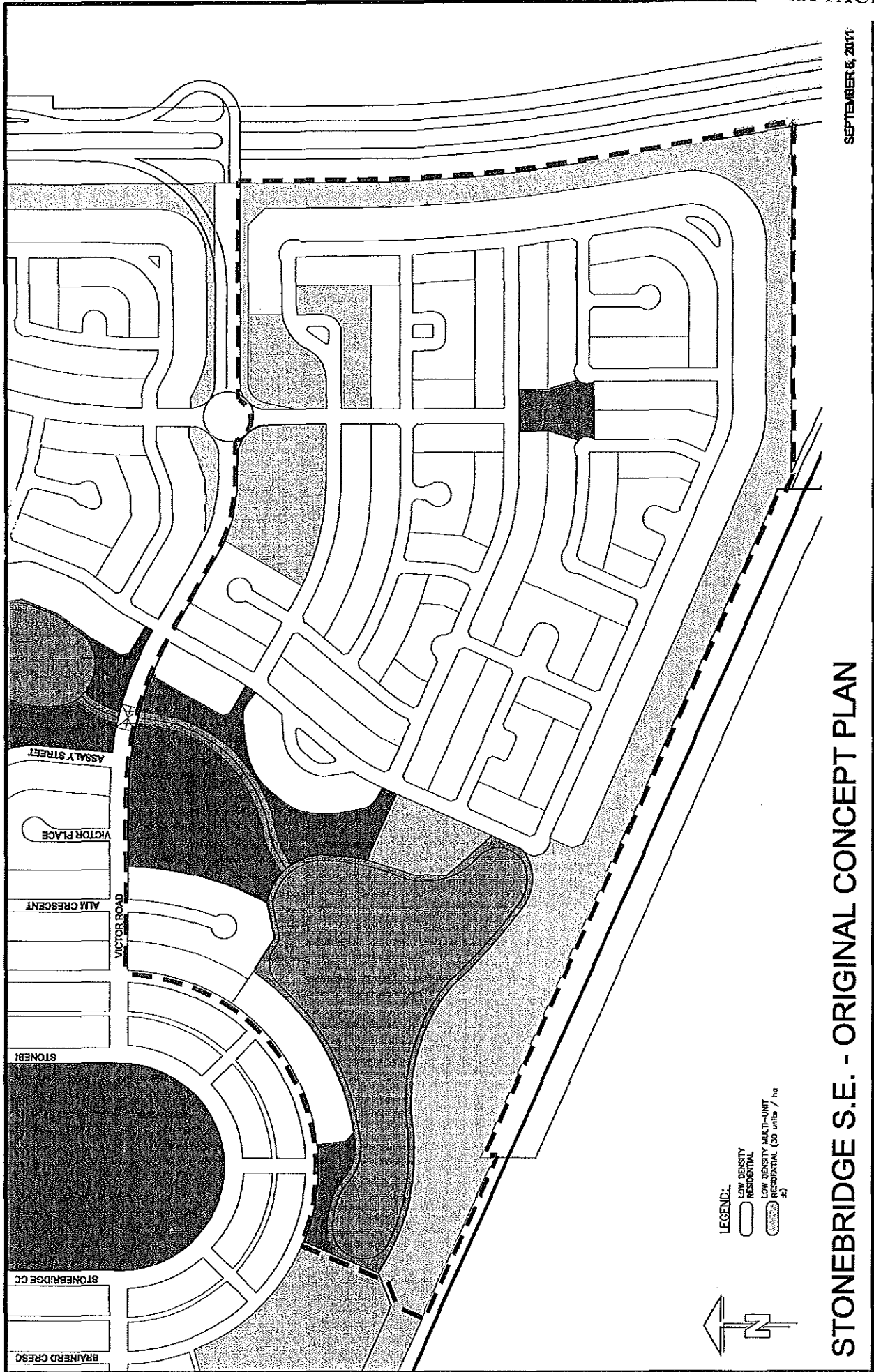
**AREA COMPARISON CHART**

LAND USE COLOUR	PROPOSED LAND USE	REVISED CONCEPT PLAN (ha.)	ORIGINAL CONCEPT PLAN (ha.)
Grey	SHOLE FAMILY LAND	24.19	32.01
White	SHOLE FAMILY (ATTACHED)	2.84	N/A
White	SHOLE FAMILY (PARCELS)	2.80	N/A
White	MULTI FAMILY (APARTMENT)	4.63	3.43
White	ROAD	1.29	N/A
White	LAKE	10.20	16.28
White	MUNICIPAL RESERVE	0.88	N/A
White	MUNICIPAL BUFFER	4.18	4.18
White	UTILITY	0.20	11.20
White	TOTAL	10.06	8.07
White	TOTAL	71.06	71.06

NOTE:  
 • All unshaded right-of-ways are 16m.  
 • Possible location of "Residential Care Home"

**STONEBRIDGE S.E. - REVISED CONCEPT PLAN**

SEPTEMBER 6, 2011



STONEBRIDGE S.E. - ORIGINAL CONCEPT PLAN



112-2100 8th Street East  
Saskatoon, Saskatchewan, Canada S7H 0V1  
Telephone 306 374-6100  
Facsimile 306 955-7673  
Website [www.dundeerealty.com](http://www.dundeerealty.com)

Via Courier

July 20, 2011

City of Saskatoon  
Community Services Department  
City Hall  
Saskatoon, SK S7K 0J5

Attention: Mr. Tim Steuart, Senior Planner II  
Development Services Branch

Dear Sir:

**Re: Stonebridge Neighbourhood Concept Plan**

Please find attached a copy of a modified Concept Plan showing the changes being requested in the Stonebridge neighbourhood. The plan is being submitted for approval of the following amendments:

1. Street patterns have been modified to provide for a more efficient servicing design and to also break up the long street lengths prevalent in the existing layout. The modified plan features a crescent layout and eliminates the cul-de-sacs and bays that were throughout the existing plan.
2. We have incorporated a more diverse mix of land uses in the modified plan that will offer a variety housing forms, including single family homes with front garage, traditional style narrow-lot homes with rear lane and multi-family housing ranging from street townhouses, group townhouses to walk-up apartment-style units This variety of housing forms will facilitate a broader range of lifestyle choices and offer opportunity for different levels of housing affordability. In addition three sites have been identified as locations for possible Residential Care Homes.
3. As a result of discussions between our engineering consultants AECOM and Infrastructure Services the storage area of the stormwater pond was increased by 25% as an additional safety factor. In addition since approval of the current concept Plan the City has revised its minimum street right of way width from 15 metres to 16 metres and this has been reflected in the



amended plan. AECOM have reviewed the land use changes proposed and have advised that the modified plan should not pose any problems for the capacities of the storm, sanitary and water systems designed for Stonebridge.

We have undertaken a review of the Stonebridge Concept Plan to determine if the current street patterns and land uses were appropriate for the remainder of the development. We concluded that there is need for greater housing variety, particularly as we move towards the last stages of development in the southeast corner of the neighbourhood. As mentioned previously this review also facilitated an improved servicing design and street configuration.

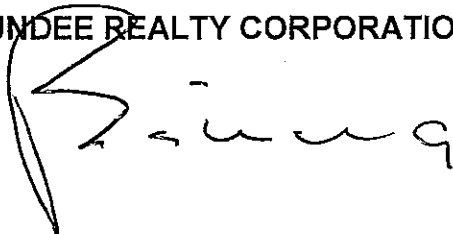
Enclosed is a 1:2000 scale plan of the Modified Concept Plan together with a reduced version on 11 x 17 (a pdf will also be emailed to you). Also enclosed with the plan is an analysis of the land use areas for both the Proposed Concept and the Existing Concept.

We would appreciate receiving your comments on the plan revisions we have proposed. This portion of Stonebridge will be required for development starting in 2012, as with this year's development program we will be serviced down to Victor Road.

If you have any questions or require additional information at this time please give me a call at your convenience.

Yours truly,

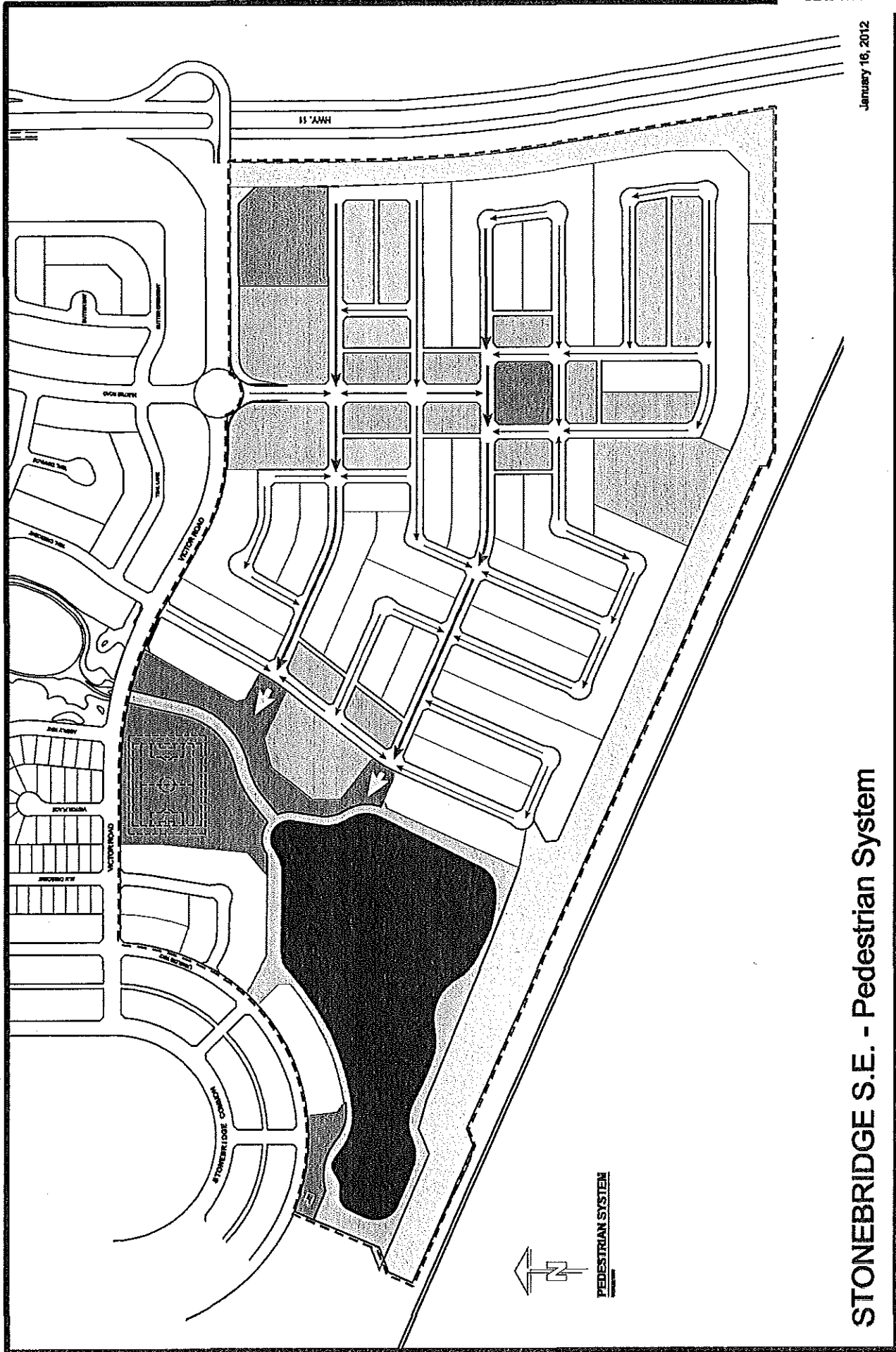
**DUNDEE REALTY CORPORATION**

A handwritten signature in black ink, appearing to read "D. W. Armstrong", is written over the printed name below.

**D. W. ARMSTRONG**  
Vice President, Land Development

DWA/  
Attachment

January 16, 2012



STONEBRIDGE S.E. - Pedestrian System



April 3, 2012

City Clerk

Dear City Clerk:

**Re:    Municipal Planning Commission Report for Public Hearing  
      Proposed Amendment to Stonebridge  
      Neighbourhood Concept Plan  
      Applicant: Dundee Developments  
      (File No. CK. 4131-27)**

The Municipal Planning Commission, at its meeting held on March 27, 2012, considered a report of the General Manager, Community Services Department, dated March 12, 2012, with respect to a proposed amendment to the Stonebridge Neighbourhood Concept Plan.

The Commission has reviewed the report with the Administration and the Applicant's representative. The following is a summary of the issues reviewed by the Commission and further clarification provided:

- The land use around the pocket park is identified as single family (attached), with semi-detached dwellings with separate titles being proposed. To provide for greater visibility into the park, the housing on all four sides of the park will be positioned to face the park, with lanes at the back and space for garages off the lanes.
- To address concerns identified during the Crime Prevention Through Environmental Design review regarding available access points to the buffer strip for emergency purposes and increased safety, an additional access point will be provided. A fence will restrict access to the rail line.
- With respect to the location of the multi-family development to the south of the pocket park, there will be some increased traffic though not a substantial impact. The developer will address any safety concerns relating to the pocket park through fencing and screening, along with traffic calming at the intersections, to the satisfaction of the Administration. The condition of approval outlined in Community Services Department recommendation will provide an opportunity to take a closer look at options for the treatment of the perimeter streets, such as corner bulbing, location of parking, fencing around the park, and the location of pathways. The proximity provides for better access to the park for the residents of this development.
- With the proposed amendment, the amended area will have an approximate 70/30 mix of single family to multi-family dwelling units.
- As indicated in the report, the projection for elementary school aged children will remain largely unchanged at 335 students at full build out. This clarification was provided in response to the Greater Saskatoon Catholic Schools request for additional information.

April 3, 2012  
Page 2

- The primary reason for locating the multi-family sites as is proposed by the developer is to spread these sites throughout the area rather than concentrating them in one or two locations. There are other examples of similar townhouse sites throughout the Stonebridge Neighbourhood, such as those at Lynd and Langlois, which have not presented any traffic issues. While this will add to the traffic in that there will be higher density, it will also provide closer proximity to the park for the residents of this development.
- The applicant does not support any changes to the location of the multi-family sites, noting that this would have a dramatic effect on their development program for this year.

Following review of the matter, the Commission is supporting the following recommendation of the Community Services Department:

“that the proposed amendment to the Stonebridge Neighbourhood Concept Plan, as shown on Attachment 1 of the Community Services Department report dated March 12, 2012, be approved subject to the following condition:

- a) that the developer submit a detailed design of the park and perimeter streets to address public safety concerns to the satisfaction of the General Manager, Community Services Department.”

The Commission respectfully requests that the above report be considered by City Council at the time of the public hearing regarding the above.

Yours truly,



**Diane Kanak**  
Deputy City Clerk

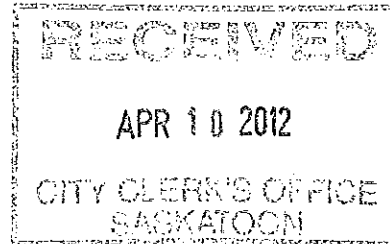
DK:sj

Attachment



*City of*  
**Saskatoon**

Community Services  
Department



April 4, 2012

City Clerk

Dear City Clerk:

**Re: Technical Planning Commission Report for Public Hearing  
Proposed Amendment to Stonebridge Neighbourhood Concept Plan  
Applicant: Dundee Developments  
(File No. CK. 4351-27)**

The Technical Planning Commission, at its meeting held on March 28, 2012, considered a report of the General Manager, Community Services Department March 12, 2012, with respect to the above proposed amendments.

The Commission has reviewed the report with the Administration and the Applicant's representative, and is supporting the following recommendation of the Community Services Department:

“that a report be forwarded to City Council recommending that the proposed amendment to the Stonebridge Neighbourhood Concept Plan be approved subject to the following conditions:

- a) that the Developer submit a detailed design of the park and perimeter streets to address public safety concerns to the satisfaction of the General Manager, Community Services Department.”

Yours truly,

A handwritten signature in cursive script that reads 'Donna M. Ptolemy'.

**Donna Ptolemy, Secretary**  
Technical Planning Commission

DP:ts

**PUBLIC NOTICE**

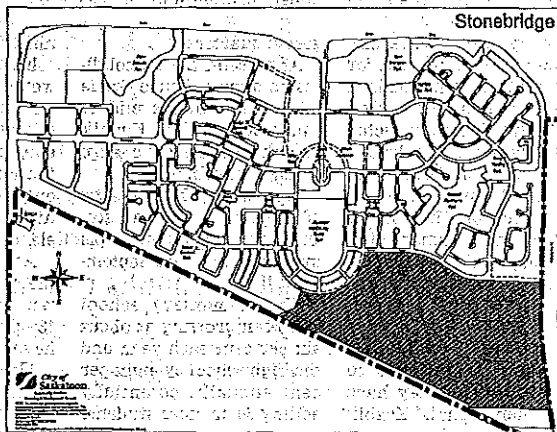
**Proposed Stonebridge Neighbourhood Concept Plan Amendment**

Saskatoon City Council will consider an amendment to the Stonebridge Neighbourhood Concept Plan for the Stonebridge Neighbourhood, which was submitted by Dundee Development Corporation.

The amended area contains 71.06 hectares of land and will include 30.08 hectares of land for single family development, 5.89 hectares for multifamily development, 4.83 hectares for park development, and 19.25 hectares of land for storm water retention and municipal buffers. At full build out, the amended area will accommodate an estimated 840 dwelling units with a total population of 2200 persons. Three (3) sites have been identified as possible locations for Residential Care Homes.

This amendment will incorporate modified street patterns which will provide for a more efficient servicing design, allow for the breakup of long street lengths, and eliminate the cul-de-sacs and bays that were prevalent in the existing lay out. This amendment will also incorporate a more diverse mix of land uses, providing a variety of housing forms including single family homes with a garage in the front, traditional style narrow lot homes with rear lanes, and multifamily housing ranging from street townhouses, group townhouses, to walk-up apartment style units. This variety of housing forms will facilitate a broader range of lifestyle choices and offer opportunity for different levels of housing affordability.

The amendment also accommodates an increase in the minimum street right-of-way width from 15 metres to 16 metres and an increase of the storage area of the storm water pond by 25%.



Information – Questions regarding the proposal may be directed to the following:

Community Services Department, Planning and Development Branch  
Phone: 975-2647 (Dwayne Whiteside)

Public Hearing – City Council will hear all submissions on the proposal and all persons who are present at the City Council meeting and wish to speak on Monday, April 30 at 6:00 p.m. in Council Chambers, City Hall, Saskatoon, Saskatchewan.

All written submissions for City Council's consideration must be forwarded to:

His Worship the Mayor and Members of City Council  
c/o City Clerk's Office, City Hall  
222 3rd Avenue North, Saskatoon SK S7K 0J5

All submissions received by the City Clerk by 10:00 a.m. on Monday, April 30, 2012, will be forwarded to City Council. City Council will also hear all persons who are present and wish to speak to the proposed amendments.

**BYLAW NO. 9019**

**The Street Closing Bylaw, 2012 (No. 4)**

The Council of The City of Saskatoon enacts:

**Short Title**

- 1. This Bylaw may be cited as The Street Closing Bylaw, 2012 (No. 4).

**Purpose**

- 2. The purpose of this Bylaw is to close a portion of road right-of-way adjacent to 111 Witney Avenue North.

**Closure of Portion of Road**

- 3. All that portion of right-of-way adjacent to 111 Witney Avenue North more particularly described as all that portion of Parcel B, Registered Plan No. 62S20281 within the bold dashed lines as shown on a plan of proposed closure and consolidation prepared by T.R. Webb, S.L.S. dated November 22, 2011 and attached as Schedule "A" to this Bylaw is closed.

**Coming into Force**

- 4. This Bylaw comes into force on the day of its final passing.

Read a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

Read a third time and passed this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

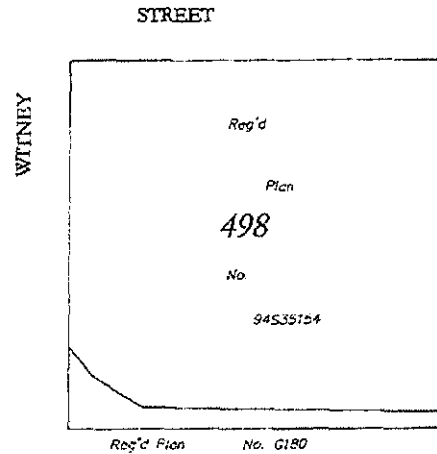
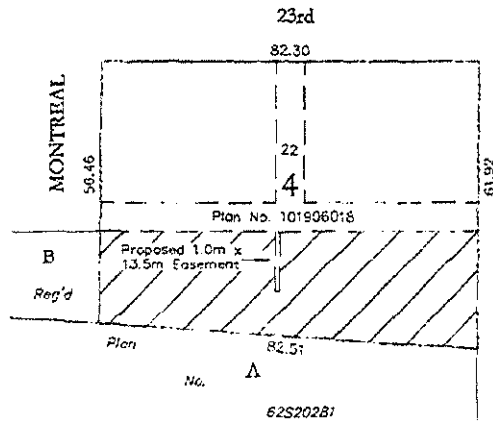
\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

Schedule "A"

32	9
33 Reg'd	8
Plan 43	7
No. 35	6 Plan
101282712 <sup>44</sup>	5
36	4
37 No	3
38	2 G180
39	1
40	

32	9
33 Reg'd	8
34	7
35	6 Plan
36	5
37 No	4
38	3
39	2 G180
40	1



PLAN OF PROPOSED  
 CLOSURE OF ROAD RIGHT OF  
 WAY OF PART OF PARCEL B  
 REG'D PLAN NO. 62S20281 &  
 CONSOLIDATION WITH  
 LOT 21, BLOCK 4  
 PLAN NO. 101970952  
 111 WITNEY AVENUE  
 SASKATOON, SASKATCHEWAN  
 BY T.R. WEBB, S.L.S.  
 SCALE 1:1000

- Dimensions shown are in metres and decimals thereof.
- Proposed 1.0m x 13.5m easement for Saskatoon Light & Power.
- Portion of this plan to be approved is outlined in red with a bold, dashed line and contains 0.49± ha (1.20± ac.).
- Distances shown are approximate and may vary from the final plan of survey by ± 1.0 m

T.R. Webb November 22, 2011  
 Saskatchewan Land Surveyor

Seal

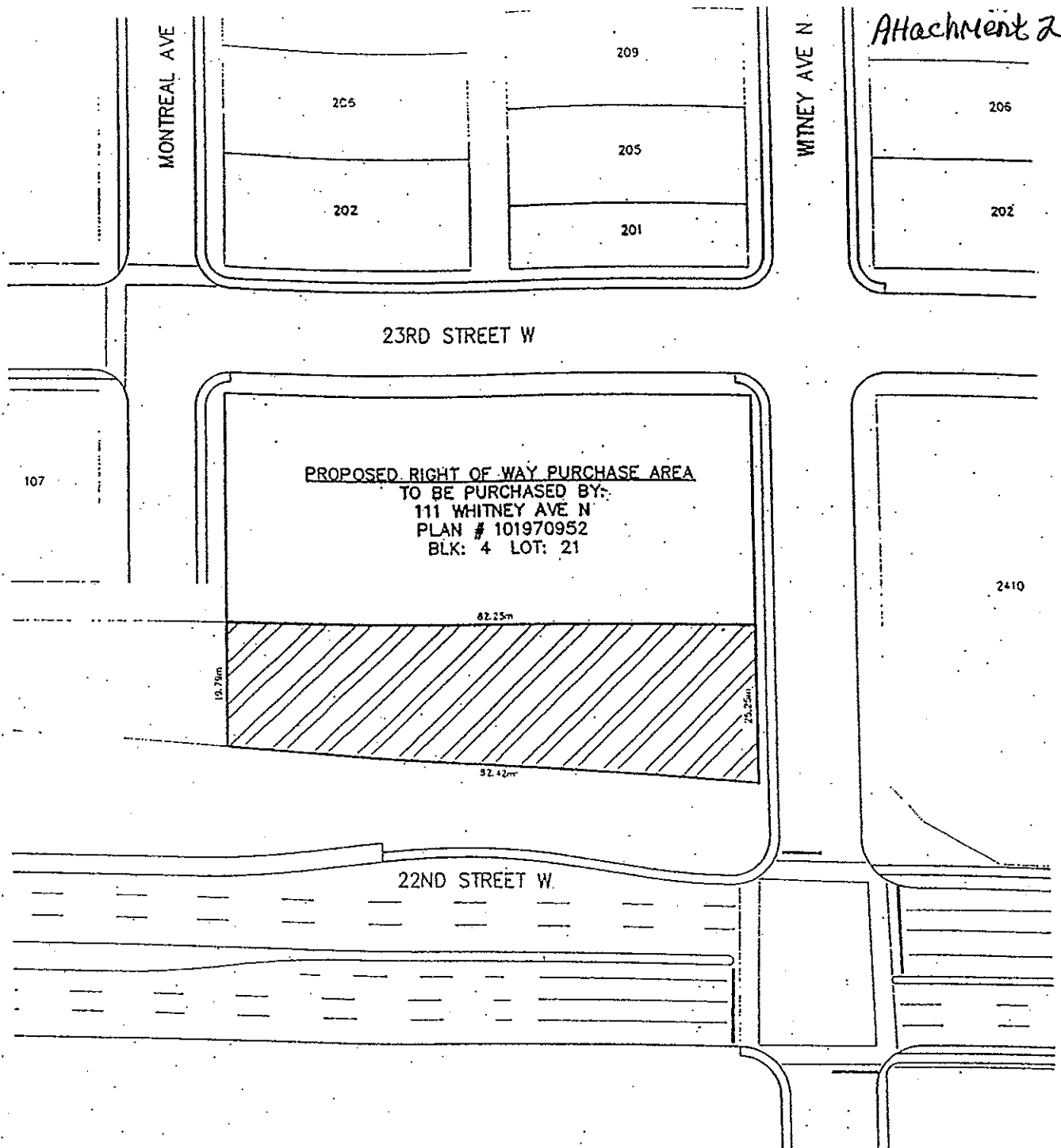
Approved under the provisions of  
 Bylaw No. 6537 of the  
 City of Saskatoon

Date  
 Community Services Department

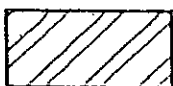
Prepared by  
  
 © 2011  
 08-1781ss(b) NLD



Attachment 2



PROPOSED RIGHT OF WAY PURCHASE



AREA = 1852.05 m<sup>2</sup>  
19935.96 ft<sup>2</sup>

REVISIONS	
1	
2	
3	

DRAWN BY JMR  
DATE 2010-APR-12

SCALES :  
HOR. 1:1000  
VERT. \_\_\_\_\_



**City of Saskatoon**  
Infrastructure Services Department

PROPOSED RIGHT OF WAY PURCHASE  
111 WHITNEY AVENUE N

APPROVED	
GENERAL MANAGER	<i>[Signature]</i>
ENGINEER	<i>[Signature]</i>
ENGINEER	<i>[Signature]</i>
PLAN NO.	240-0036-001r001

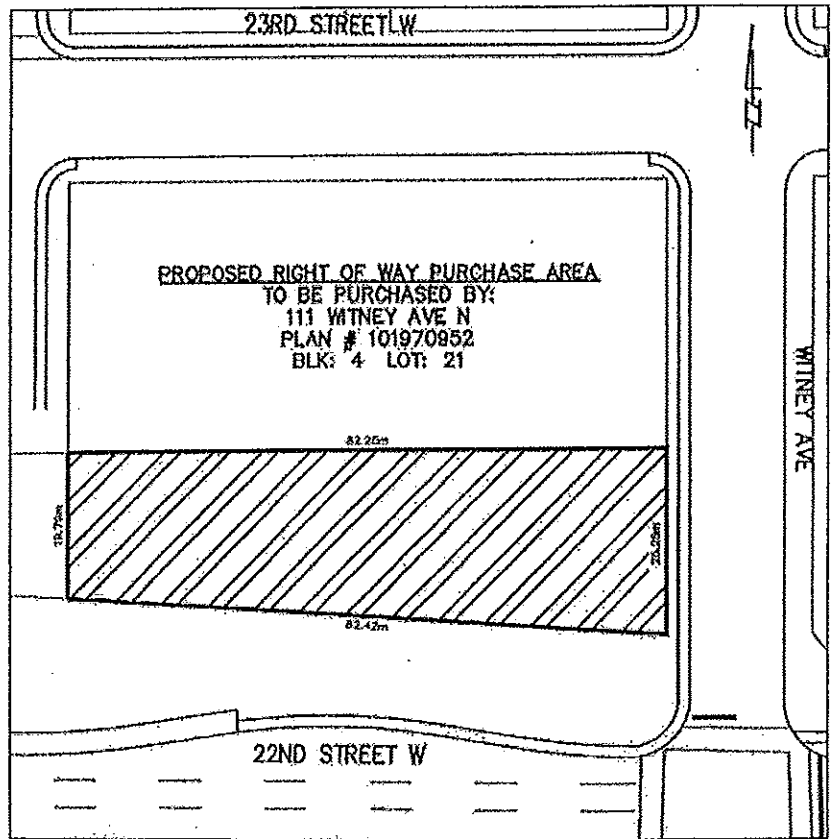
# PUBLIC NOTICE

## Proposed Right-Of-Way Closure – Adjacent to 111 Witney Avenue

City Council will consider and vote on a proposal from Infrastructure Services to close the Road Right-Of-Way adjacent to 111 Witney Ave North, Pleasant Hill Mennonite Church.

Should this closure be approved by City Council, the Right-Of-Way will be sold for \$221,049.60 plus GST and consolidated with the adjacent property.

Notices have been sent to parties affected by this closure.



**Information** – Questions regarding the proposal may be directed to the following:

Infrastructure Services Department, Transportation Branch  
Phone: 975-2464 (Leslie Logie-Sigfusson)

**Public Hearing** - City Council will hear all submissions on the proposed closure and all persons who are present at the City Council meeting and wish to speak on Monday April 30, 2012, at 6:00 p.m. in City Council Chambers, City Hall, Saskatoon, Saskatchewan. \*April 30 date is a change from the date previously advertised.

Written Submissions for City Council's consideration must be forwarded to:

His Worship the Mayor and Members of City Council  
c/o City Clerks Office, City Hall  
222 Third Avenue North, Saskatoon, SK S7K 0J5

All written submissions received by the City Clerk by 10:00 a.m. on Monday, April 30, 2012, will be forwarded to City Council.

4b)

**PUBLIC NOTICE****INTENT TO BORROW**

City Council will be considering a report from the Administration at a Council meeting to be held on **Monday, April 30, 2012 at 6.00 p.m., Council Chambers, City Hall** \*April 30 date is a change from the date previously advertised recommending:

That City Council authorize borrowing to finance the following projects approved, in principle, through capital budgets and capital plans:

- a) up to \$21,000,000 for the design and construction of the Remai Art Gallery of Saskatchewan (capital project 1786);
- b) up to \$6,000,000 for the design and construction of an underground parking garage at River Landing (capital project 1786); and
- c) an allowable 10% variance on the borrowing requirements for each project identified. Any variance greater than 10% of the borrowing amount identified must be reported to City Council.

*The Cities Act and City Council Bylaw 8171* require that City Council give public notice before borrowing money, lending money or guaranteeing the repayment of a loan.

For more information, contact the City Clerk's Office:  
975-3240

His Worship the Mayor and City Council  
The City of Saskatoon

## ADMINISTRATIVE REPORTS

### Section A – COMMUNITY SERVICES

**A1) Land-Use Applications Received by the Community Services Department  
For the Period Between April 5, 2012 and April 18, 2012  
(For Information Only)  
(Files CK. 4000-5, PL. 4132, PL. 4350 and PL. 4300)**

---

**RECOMMENDATION:** that the information be received.

The following applications have been received and are being processed:

#### Condominium

- Application No. 6/12: 530 Avenue J South  
Applicant: Webb Surveys for 101145326 Saskatchewan Ltd.  
c/o CDC Cohousing Development  
Legal Description: Lots 6 to 10, Block 12, Plan No. H2894  
Current Zoning: MX1  
Neighbourhood: West Industrial  
Date Received: April 5, 2012

#### Rezoning

- Application No. Z10/12: 3200 Preston Avenue  
Applicant: Cory Park Ltd.  
Legal Description: Block A, Plan 62S15086 Ext. 1  
Current Zoning: R1A  
Proposed Zoning: B3 and RMTN  
Neighbourhood: Stonebridge  
Date Received: April 16, 2012
- Application No. Z11/12: Richardson Road/Lehrer Manor and Crescent  
Applicant: City of Saskatoon Land Branch  
Legal Description: Parcels AA, CC, DD, and Lots 1 to 16, Block 24  
(plan not yet registered)  
Current Zoning: R1A  
Proposed Zoning: R1B, RM3, and RMTN  
Neighbourhood: Hampton Village  
Date Received: April 18, 2012

Subdivision

- Application No. 22/12: 2311 St. Patrick Avenue  
Applicant: Altus Geomatics for Harry Kriesa  
Legal Description: Lots 3, 4, and 5, Block 3, Plan No. H4128  
Current Zoning: R2  
Neighbourhood: Exhibition  
Date Received: April 4, 2012
- Application No. 23/12: 3350 Fairlight Drive  
Applicant: Meridian Surveys for Mirsad Sabic and  
Prairie Muslim Association Ltd.  
Legal Description: Lot E, Block 579, Plan No. 89S52956  
Current Zoning: B4  
Neighbourhood: Confederation Suburban Center  
Date Received: April 12, 2012
- Application No. 24/12: 1418 Empress Avenue  
Applicant: Webster Surveys for Sanoma Holdings Ltd.  
Legal Description: Lot 15, Block 3, Plan No. I196  
Current Zoning: R2  
Neighbourhood: North Park  
Date Received: April 13, 2012
- Application No. 25/12: Arthur Rose Avenue and Wanuskewin Road  
Applicant: George Nicholson Franko and Associates for  
City of Saskatoon and Norseman Structures Ltd.  
Legal Description: Parcel BB, Plan No. 00SA34606 and  
Lots 1 and 2, Block 280, Plan 102031186  
Current Zoning: IL2  
Neighbourhood: Marquis Industrial  
Date Received: April 16, 2012
- Application No. 26/12: 1604 Lorne Avenue  
Applicant: Larson Surveys for Lance Nomeland  
Legal Description: Lots 14 and 15, Block 2, Plan No. I567 and  
Lot 103, Plan No. 101449672  
Current Zoning: R2  
Neighbourhood: Buena Vista  
Date Received: April 17, 2012

Subdivision

- Application No. 27/12: 342 Trimble Crescent  
Applicant: Webb Surveys for North Prairie Developments Ltd.  
Legal Description: Parcel A, Plan No. 101908133  
Current Zoning: RMTN  
Neighbourhood: Willowgrove  
Date Received: April 17, 2012
- Application No. 28/12: 135 Witney Avenue South  
Applicant: Webb Surveys for Nadine Skakun  
Legal Description: All of Lane L16, Lot 30, Block 437,  
Plan No. 61S02358  
Current Zoning: R2  
Neighbourhood: Meadowgreen  
Date Received: April 17, 2012
- Application No. 29/12: 1010 Ruth Street East  
Applicant: Webb Surveys for Saskatoon Full Gospel Church Inc.  
Legal Description: Parcels A and B, Plan No. G239; and Parcel E,  
Plan No.102086726  
Current Zoning: DP14  
Neighbourhood: Adelaide/Churchill  
Date Received: April 19, 2012
- Application No. 30/12: 2126 Broadway Avenue  
Applicant: Webster Surveys for Morgan Hackl  
Legal Description: Lots 29 and 30, Block 17, Plan No. G191 and  
Lots 45 and 49, Block 17, Plan No. 101338679  
Current Zoning: R2  
Neighbourhood: Queen Elizabeth  
Date Received: April 23, 2012
- Application No. 31/12: South West of Victor Road/Hunter Road  
Applicant: Webster Surveys Ltd. for Dundee Realty Corporation  
Legal Description: Part of Parcel H, Plan No. 101923477  
Current Zoning: R1A  
Neighbourhood: Stonebridge Phase 13  
Date Received: April 23, 2012

Subdivision

- Application No. 32/12: South East of Victor Road/Hunter Road  
Applicant: Webster Surveys Ltd. for Dundee Realty Corporation  
Legal Description: Part of Parcel H, Plan No. 101923477  
Current Zoning: R1A  
Neighbourhood: Stonebridge Phase 14  
Date Received: April 23, 2012

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENTS**

1. Plan of Proposed Condominium No. 6/12
2. Plan of Proposed Rezoning No. Z10/12
3. Plan of Proposed Rezoning No. Z11/12
4. Plan of Proposed Subdivision No. 22/12
5. Plan of Proposed Subdivision No. 23/12
6. Plan of Proposed Subdivision No. 24/12
7. Plan of Proposed Subdivision No. 25/12
8. Plan of Proposed Subdivision No. 26/12
9. Plan of Proposed Subdivision No. 27/12
10. Plan of Proposed Subdivision No. 28/12
11. Plan of Proposed Subdivision No. 29/12
12. Plan of Proposed Subdivision No. 30/12
13. Plan of Proposed Subdivision No. 31/12
14. Plan of Proposed Subdivision No. 32/12

## **Section B – CORPORATE SERVICES**

### **B1) Annual Status Report – Non-Policy Tax Incentive Agreements (Files CK, 1965-1; CS. 1965-1 and CS.1600-1)**

---

**RECOMMENDATION:** that the information be received.

#### **BACKGROUND**

City Council approves non-policy tax incentives as part of an overall agreement to facilitate specific development projects. Administration attempts to provide City Council with an indication of the value associated with each non-policy incentive agreement at the time of approval. However, these estimates are often based on preliminary information and the actual impact has never been subsequently reported to City Council. This report summarizes the financial impact of these non-policy incentives for 2011.

#### **REPORT**

Each non-policy incentive agreement is unique in its objective and is site-specific. The following table lists the properties that have received non-policy tax incentives for 2011 and the total taxes abated (includes City, library, and education taxes).

- The incentives to FP Equities Inc., Persephone Theatre, Saskatoon Ideas Inc., and Souleio Foods Inc. are related to development in the south downtown and River Landing.
- The Maple Leaf Foods incentive is related to the construction of a new distribution facility and the maintenance of approximately 100 full-time equivalent jobs in Saskatoon.
- The Saskatoon Airport Authority (SAA), along with the Regina Airport Authority, is currently in the process of applying to the Province to have the airports considered as grant-in-lieu properties. The Saskatoon Airport agreement allows taxes to be paid based on a per-passenger rate (rather than assessment based taxes), and in 2011 the SAA paid taxes of \$843,264.
- The Jubilee Housing and Jubilee Residences were abated taxes over four years, in order to phase in the tax impact due to a change in legislation. This legislative change resulted in five senior housing complexes becoming taxable which had previously been tax exempt.
- Saskatoon Soccer Centre Inc. received an abatement on the condition that it contributes funds toward the Dedicated Capital Reinvestment Fund in order to ensure the timely repair or replacement of major capital components of the two soccer facilities.



<b>Recipient</b>	<b>Term</b>	<b>End Date</b>	<b>2011 Incentive</b>
FP Equities Inc.	5 years	Dec. 31, 2011	\$52,350
Persephone Theatre	5 years	Dec. 31, 2014	\$52,284
Saskatoon Ideas Inc.	5 years	Dec. 31, 2012	\$25,936
Souleio Foods Inc.	5 years	Dec. 31, 2014	\$3,873
Maple Leaf Foods (64 <sup>th</sup> Street)	5 years	Apr. 30, 2013	\$371,528
Saskatoon Airport Authority	3 years	Dec. 31, 2013	\$386,558
Jubilee Housing & Residences	4 years	Dec. 31, 2014	\$143,059
Saskatoon Soccer Centre Inc.	5 years	Dec. 31, 2015	\$424,120
<b>Total 2011 Non-Policy Incentives</b>			<b>\$1,459,708</b>

### **POLICY IMPLICATIONS**

There are no policy implications.

### **FINANCIAL IMPACT**

The financial impact is reported in the table.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

## **Section E – INFRASTRUCTURE SERVICES**

### **E1) Allotment Garden Rental Increase (File No. CK. 4110-45)**

---

- RECOMMENDATION:**
- 1) that the rental fees for the allotment gardens in Westview be increased by 10%, from \$70 to \$77 per plot, commencing in 2012; and
  - 2) that the Administration report further with respect to moving the allotment gardens to a community garden.

### **BACKGROUND**

The Executive Committee, at its special service review meeting held on September 7, 2011, considered the attached report (Attachment 1) with respect to allotment garden rental plots and resolved that the cost recovery for maintenance and administrative assistance for the allotment gardens in Westview be increased by 10%, and that the Administration report on how to move this location from an allotment garden to a community garden. Also attached is an excerpt from the minutes of the meeting (Attachment 2).

### **REPORT**

The Land Branch has advised that, with the growth of Hampton Village, the allotment gardens will need to be relocated within the next two to three years due to the development of a light industrial/commercial area. The Parks Branch will be reviewing opportunities with respect to moving the Westview allotment gardens to a community garden with the Community Development and Land Branches and a report will be submitted providing options.

As resolved by the Executive Committee at its meeting held on September 7, 2011, the Administration is requesting Council's approval to increase the rental fees for the allotment gardens in Westview by 10%, from \$70 to \$77 per plot, commencing in 2012.

### **OPTIONS**

There are no options.

### **POLICY IMPLICATIONS**

There are no policy implications.

### **FINANCIAL IMPACT**

The increase of the garden plot rental of 10% will not be sufficient to attain 100% cost recovery. The program will, therefore, operate in a deficit of approximately \$10,000 in 2012, which will be funded from the Operating Budget.

### **COMMUNICATIONS PLAN**

The allotment garden renters will be notified of the 10% increase in rental fees through an annual rental agreement letter.

### **ENVIROMENTAL IMPLICATIONS**

There are no environmental implications.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy C01-021, Pubic Notice Policy, is not required.

### **ATTACHMENTS**

1. Business Plan and Budget Decision Item – Garden Rental Plots – Allotment Gardens.
2. Excerpt from the minutes of meeting of the Special Executive Committee meeting held on September 7, 2011.

**E2) Enquiry – Councillor D. Hill (November 21, 2011)  
Crosswalk – Balmoral Street and 7<sup>th</sup> Avenue North  
(Files CK. 5200-1 and 6150-1)**

**RECOMMENDATION:** that the information be received.

### **BACKGROUND**

The following enquiry was made by Councillor D. Hill at the meeting of City Council held on November 21, 2011:

“Due to citizen concerns about children’s safety – would the Administration please report on potential pedestrian safety enhancements at the intersection of Balmoral Street and 7<sup>th</sup> Avenue.”

### **REPORT**

City Council, at its meeting held on August 18, 2010, considered a report of the General Manager, Infrastructure Services Department in response to an enquiry from Councillor Hill

regarding the possibility of installing enhanced signage or traffic calming at the intersection of Balmoral Street and 7<sup>th</sup> Avenue North (Attachment 1).

The minimum requirement for the installation of a pedestrian actuated traffic signal is 100 warrant points. The warrant is based on a combination of factors, including the number of traffic lanes, the existence of a median, distance to the nearest protected crosswalk, and pedestrian and traffic volumes. The report advised that studies determined that, due to the lack of pedestrian traffic, the intersection of Balmoral Street and 7<sup>th</sup> Avenue yielded a 43 point value, indicating that a pedestrian actuated crosswalk and traffic calming devices were not warranted. However, because the pedestrian corridor acts as a direct route to North Park Wilson School, it would be placed on a priority list of locations requiring upgrades to existing pedestrian corridors, which are to be completed upon availability of approved funding.

Updated traffic reviews are conducted on a case-by-case basis, typically when the current review on file has become outdated (approximately five years old), or when significant changes have occurred which could affect the traffic characteristics of the area, such as land or infrastructure development, traffic control modifications, access modifications or major traffic calming installations. As none of these changes took place since the full review was done at the intersection of 7<sup>th</sup> Avenue and Balmoral Street in 2010, another review has not been completed at this time.

In 2011, the Administration completed a review of all existing pedestrian corridors in the city which warrant an upgrade to an active pedestrian corridor (pedestrian actuated crossing with amber flashing beacons). Locations on the priority list (Attachment 2), which includes the intersection of 7<sup>th</sup> Avenue and Balmoral Street, are ranked based on pedestrian volume and proximity to schools and other facilities. The list, which is updated annually, currently includes 19 locations, 18 of which are located at a school or en route to a school. The intersection of Balmoral Street and 7<sup>th</sup> Avenue is currently 14<sup>th</sup> on the priority list.

Active pedestrian corridor upgrading is funded from Capital Project 2446 - Pedestrian Upgrades and Enhanced Pedestrian Safety. The estimated cost to upgrade a pedestrian corridor to an active pedestrian corridor is \$10,000 to \$20,000, and a new installation is estimated to be \$50,000. Capital Project 2446 received funding for the first time in 2012, in the amount of \$50,000, which has been allocated to the construction of an active pedestrian corridor at 33<sup>rd</sup> Street and Avenue K.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

### **COMMUNICATION PLAN**

A communication plan is not required.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

### **ATTACHMENTS**

1. Excerpt from the minutes of meeting of City Council held on August 18, 2010.
2. List of outstanding upgrades for pedestrian corridors.

**E3) 2012 Capital Budget/Capital Project 1417  
Blairmore Sanitary Sewer Lift Station and Force Main  
Scope Changes for Engineering Services  
(Files CK. 7820-3 and IS. 7820-3)**

- RECOMMENDATION:**
- 1) that the scope changes for engineering services submitted by AECOM for the Blairmore Sanitary Sewer Lift Station and Force Main, as described in the following report, on a time and expense basis, in the amount of \$2,346,129, plus G.S.T., be approved; and
  - 2) that the City Solicitor be instructed to prepare the necessary amendments to the engineering services agreement for execution by the Mayor and City Clerk under the corporate seal.

### **BACKGROUND**

The Blairmore Sanitary Sewage Force Main and the Blairmore Sewage Pumping Station will allow for the development of two new west side neighborhoods. In addition, this project will provide flood protection from sanitary sewer backup, provide relief to the sanitary sewer interceptor along the river, allow extra capacity at the Spadina sewage pumping station, and allow density increases in the city's core neighbourhoods by diverting flows to the north end of the city.

## **REPORT**

To date, \$35,000,000 has been budgeted for this project within Capital Project 1417 – Blairmore Sanitary Sewer Lift Station and Force Main, which is to include all engineering and construction costs. At its meeting held on June 28, 2010, Council approved the award of engineering services for the preliminary design, detailed design, environmental services and tender services for the project, on a time and expense basis, at an estimated cost of \$867,926, plus G.S.T., to AECOM (Attachment 1). All work is in accordance with the Association of Professional Engineers and Geoscientists (APEG) of Saskatchewan rates, and the project is well underway.

Since award of the engineering services, the City has requested the following additional work:

- 1) Reconciliation of Additional Engineering and Printing Services – This addresses the City’s request for AECOM to provide additional engineering and printing services. The initial estimate for the construction of the lift station and force main was approximately \$37 million, plus contingency and engineering costs. It was, therefore, decided to redesign using a two-stage system. The first stage will require building a smaller lift station to accommodate flows from the Borden Place Lift Station, Kensington, Blairmore 2 and Blairmore Suburban Centres. The second stage will accommodate flows from Hampton Village, Aerogreen, Parkridge and Fairhaven. The need for the second stage will be dependent on the rate of infill development and future westside growth beyond the Blairmore 2 neighborhood, and is estimated to be needed in the next 10 to 15 years. The original engineering services agreement for the preliminary design agreement, therefore, was increased to accommodate these changes. Total Cost: \$510,423.
- 2) Addition of Construction and Post-Construction Services – The original proposal submitted by AECOM did not include construction and post-construction services. At the conclusion of the design and tender phase, the City requested that AECOM provide these services. Total Cost: \$1,409,340.
- 3) Odour Control Building and Sewage Force Main Outfall Structure - During the latter stages of the design process it was identified that the design and construction of an odour control building and sewage force main outfall structure would be needed. The City, therefore, requested that AECOM provide additional engineering services to design and construct these facilities. Total Cost: \$426,366.

### **FINANCIAL IMPACT**

The net cost to the City of Saskatoon for the additional engineering services for the Blairmore Sanitary Sewer Lift Station and Force Main, on a time and expense basis, with the scope changes outlined above, is as follows:

Original Contract Value	\$ 867,926.00
Scope Changes	\$ 2,346,129.00
New Contract Value	\$ 3,214,055.00
G.S.T.	\$ 160,702.75
Total Fees	\$ 3,374,757.75
Less G.S.T. Rebate	\$ 160,702.75
Net Cost to City	\$ 3,214,055.00

There is sufficient funding within approved Capital Project 1417 - Blairmore Lift Station and Force Main to allow for the provision of the engineering services to proceed, with the scope changes as outlined in this report.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

### **COMMUNICATIONS PLAN**

No communications plan is required.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

### **ATTACHMENT**

1. Excerpt from the minutes of meeting of City Council held on June 28, 2010.

## Section F – UTILITY SERVICES

### **F1) Supply of Liquid Ferric Sulphate to the Water Treatment Plant Tender Award #12-0343 (Files CK. 7920-1 and WT. 1015-13)**

---

- RECOMMENDATION:**
- 1) that the low bid submitted by Univar Canada Ltd. for the supply of liquid ferric sulphate for the next three years, for a total blanket purchase order of \$1,918,350.00 (GST included), be accepted; and
  - 2) that Purchasing Services issue the appropriate blanket purchase order.

### **BACKGROUND**

Ferric Sulphate is a critical chemical used on an ongoing basis at the water treatment process. This chemical facilitates the removal of particulate matter, bacteria, viruses, and cysts (e.g. Cryptosporidium and Giardia) in the water treatment process.

### **REPORT**

The existing blanket order to supply ferric sulphate to the Water Treatment Plant will soon expire. Quotations were requested for the supply of ferric sulphate for one year with the option to extend the contract into a second and possibly a third year. Tenders were received from Univar Canada Ltd. and Kemira Water Solutions Inc. for the annual supply of ferric sulphate for the Water Treatment Plant.

A summary of the bids is as follows:

Suppliers	Year 1		Year 2		Year 3	
	Unit Cost \$/tonne	Total Cost 2100 tonnes	Unit Cost \$/tonne	Total Cost 2100 tonnes	Unit Cost \$/tonne	Total Cost 2100 tonnes
Univar Canada Ltd.	\$280	\$588,000	\$290	\$609,000	\$300	\$630,000
(Accumulative Cost)		\$588,000		\$1,197,000		\$1,827,000
Kemira Water Solutions Inc.	\$286	\$600,600	\$293	\$615,300	\$ 301	\$632,100
(Accumulative Cost)		\$600,600		\$1,215,900		\$1,848,000

Univar Canada Ltd. is a local distributor and has successfully supplied ferric sulphate to the City of Saskatoon for many years. To secure long-term stable and reasonable pricing, it is recommended that the low bid from Univar Canada Ltd. be accepted for the next three years.

### **OPTIONS**

An alternate option is to award the contract for one year at a time.



**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

The net cost of the multi-year blanket purchase order for the years 2012-2013, 2013-2014 and 2014-2015 is as follows:

Year 1 Supply	\$ 588,000.00
Year 2 Supply	609,000.00
Year 3 Supply	<u>630,000.00</u>
<b>Subtotal</b>	<b>\$1,827,000.00</b>
P.S.T. Exempt	0.00
G.S.T.	<u>91,350.00</u>
<b>Total Upset Fee</b>	<b>\$1,918,350.00</b>
Less G.S.T. Rebate	<u>(91,350.00)</u>
<b>Net Cost to City</b>	<b><u>\$1,827,000.00</u></b>

Approved funding within the 2012 Operating Budget - Treatment Pumping Storage - has sufficient funds for Year 1 of the contract. The cost to supply ferric sulphate in Year 2 and Year 3 will be included in the successive 2013 and 2014 Operating Budgets.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**F2) Supply of Liquid Chlorine to the Water Treatment Plant  
 Tender Award #10-0295  
 (Files CK. 7920-1 and WT. 1015-11)**

---

- RECOMMENDATION:**
- 1) that the low bid submitted by ClearTech Industries Inc. for the supply of liquid chlorine for the next two years, for a total blanket purchase order of \$201,474.00 (GST included), be accepted; and
  - 2) that Purchasing Services issue the appropriate blanket purchase order.

**BACKGROUND**

Chlorine is a critically important chemical used on an ongoing basis at the Water Treatment Plant to disinfect all treated water entering the distribution system. Chlorine residual management in the treated potable water is strictly regulated by the Saskatchewan Ministry of Environment within the Permit to Operate a Waterworks.

**REPORT**

The existing blanket order to supply chlorine to the Water Treatment Plant will soon expire. Quotations were requested for the supply of chlorine for one year with the option to extend the contract into a second and possibly a third year. Tenders were received from ClearTech Industries Inc. and Brenntag Canada Inc. for the annual supply of chlorine for the Water Treatment Plant.

A summary of the bids is as follows:

Suppliers	Year 1		Year 2		Year 3	
	Unit Cost \$/tonne	Total Cost 130 tonnes	Unit Cost \$/tonne	Total Cost 130 tonnes	Unit Cost \$/tonne	Total Cost 130 tonnes
ClearTech Industries Inc.	\$720	\$93,600	\$756	\$98,280	\$802	\$104,260
(Accumulative Cost)		\$93,600		\$191,880		\$296,140
Brenntag Canada Inc.	\$1300	\$169,000	\$1350	\$175,500	\$ 1400	\$182,000
(Accumulative Cost)		\$169,000		\$344,500		\$526,500

ClearTech Industries Inc. is a local distributor and successfully supplies chlorine to other water treatment plants throughout Saskatchewan. To secure long-term stable and reasonable pricing, it is recommended that the low bid from ClearTech Industries Inc. be accepted for the next two years.

**OPTIONS**

An alternate option is to award the contract for one year at a time.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

The net cost of the multi-year blanket purchase order for the years 2012-2013 and 2013-2014 is as follows:

Year 1 Supply	\$ 93,600.00
Year 2 Supply	<u>98,280.00</u>
<b>Subtotal</b>	<b>\$191,880.00</b>
P.S.T. Exempt	0.00
G.S.T.	<u>9,594.00</u>
<b>Total Upset Fee</b>	<b>\$201,474.00</b>
Less G.S.T. Rebate	<u>(9,594.00)</u>
<b>Net Cost to City</b>	<b><u>\$191,880.00</u></b>

Approved funding within the 2012 Operating Budget - Treatment Pumping Storage - has sufficient funds for Year 1 of the contract. The cost to supply chlorine in Year 2 will be included in the 2013 Operating Budget.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Administrative Report No. 7-2012  
Section F – UTILITY SERVICES  
Monday, April 30, 2012  
Page 5

Respectfully submitted,

---

Randy Grauer, General Manager  
Community Services Department

---

Marlys Bilanski, General Manager  
Corporate Services Department

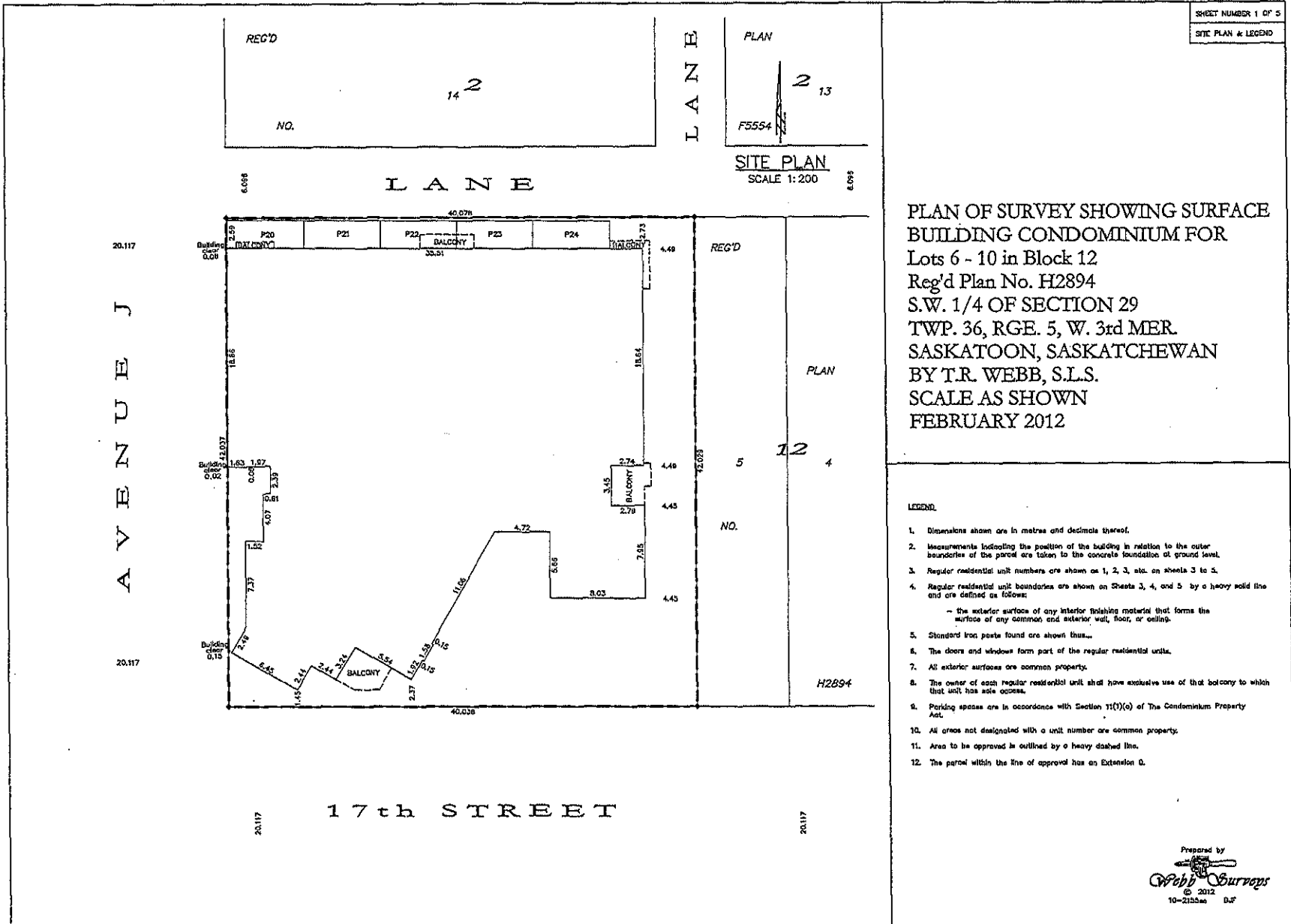
---

Mike Gutek, General Manager  
Infrastructure Services Department

---

Jeff Jorgenson, General Manager  
Utility Services Department

**A1**

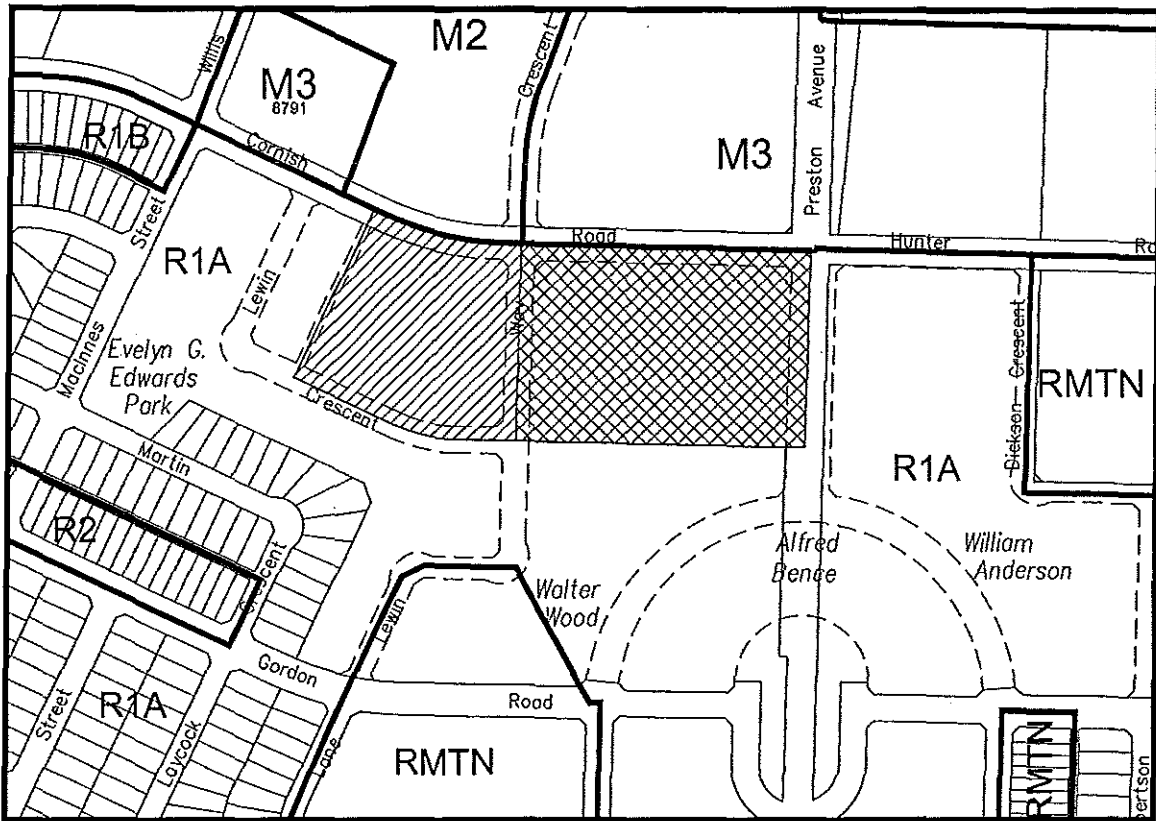


SHEET NUMBER 1 OF 5  
SITE PLAN & LEGEND


PLAN OF SURVEY SHOWING SURFACE BUILDING CONDOMINIUM FOR  
 Lots 6 - 10 in Block 12  
 Reg'd Plan No. H2894  
 S.W. 1/4 OF SECTION 29  
 TWP. 36, RGE. 5, W. 3rd MER.  
 SASKATOON, SASKATCHEWAN  
 BY T.R. WEBB, S.L.S.  
 SCALE AS SHOWN  
 FEBRUARY 2012


- LEGEND:**
1. Dimensions shown are in metres and decimals thereof.
  2. Measurements indicating the position of the building in relation to the outer boundaries of the parcel are taken to the concrete foundation at ground level.
  3. Regular residential unit numbers are shown as 1, 2, 3, etc. on sheets 3 to 5.
  4. Regular residential unit boundaries are shown on Sheets 3, 4, and 5 by a heavy solid line and are defined as follows:
    - the exterior surface of any interior finishing material that forms the surface of any common and exterior wall, floor, or ceiling.
  5. Standard iron posts found are shown thus...
  6. The doors and windows form part of the regular residential units.
  7. All exterior surfaces are common property.
  8. The owner of each regular residential unit shall have exclusive use of that balcony to which that unit has sole access.
  9. Parking spaces are in accordance with Section 11(1)(a) of The Condominium Property Act.
  10. All areas not designated with a unit number are common property.
  11. Area to be approved is outlined by a heavy dashed line.
  12. The parcel within the line of approval has an Extension 0.

Proposed Rezoning No. Z 10/12





**PROPOSED REZONING**

From R1A to RMTN ———— 

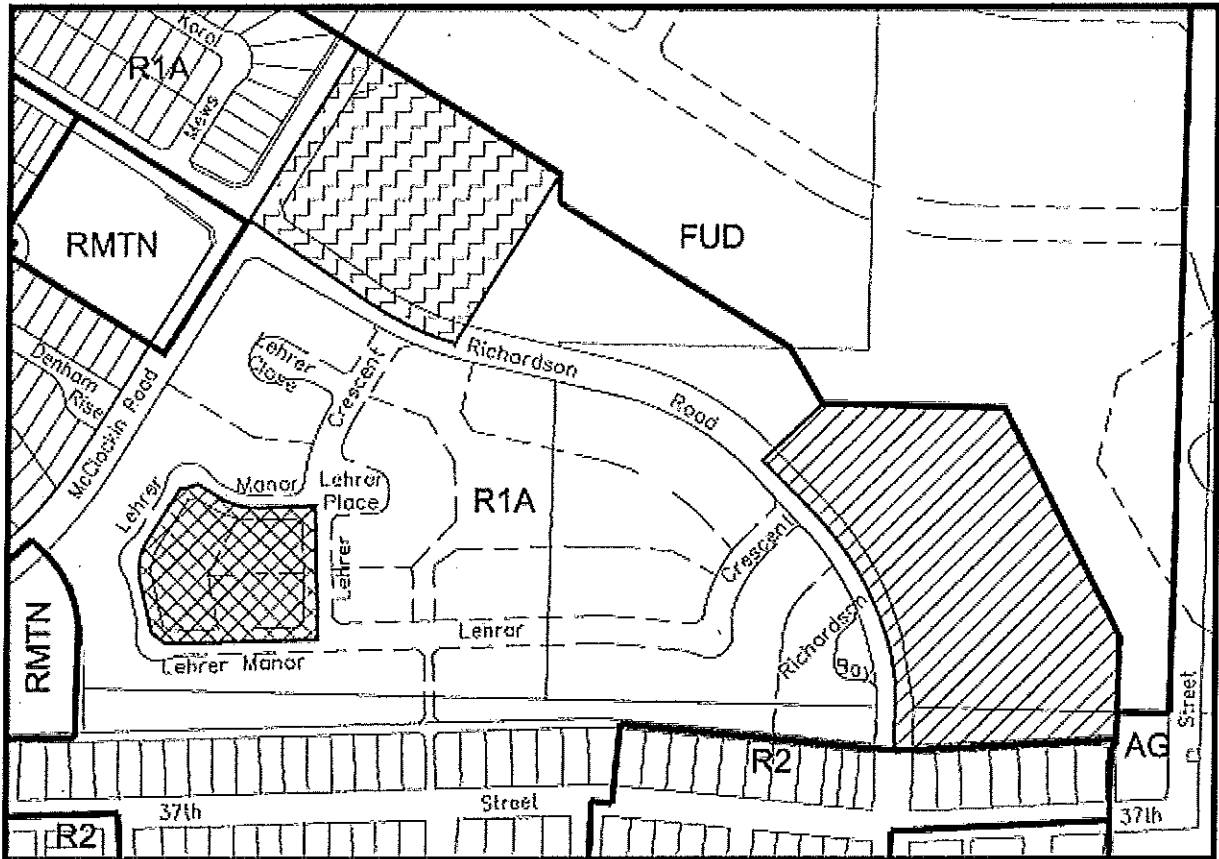
From R1A to B3 ———— 

File No. RZ10-2012



City of  
**Saskatoon**  
Planning & Development Branch

Proposed Rezoning Z11/12



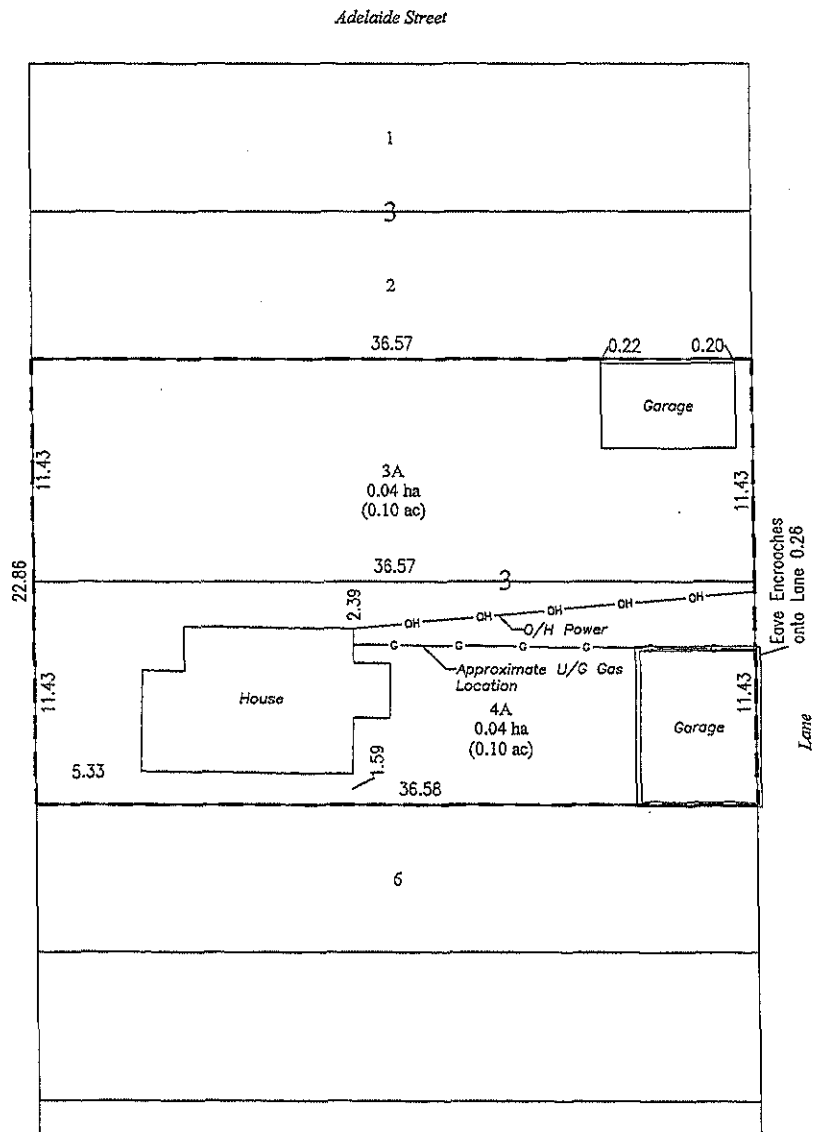
**PROPOSED REZONING**

From R1A to RMTN	
From R1A to RM3	
From R1A to R1B	

File No. RZ11-2012

**City of Saskatoon**  
 Planning & Development Branch

St. Patrick Avenue



PROPOSED SUBDIVISION OF  
 Lots 3, 4, & 5 - Block 3  
 Reg'd Plan No. H4128  
 SE 1/4 Sec 20-36-5-W 3rd Mer  
**SASKATOON**  
**SASKATCHEWAN**  
 J. Lehmkuhl, S.L.S.  
 DATE: February 15, 2012  
 Scale 1:250

"That I (we) have no objection to the location of the utility lines on the land being subdivided as shown on the plan and will grant any easement agreements or forms as may be required by the utility company owning a line.  
**OWNER:**

Harry Klause Kriese

Project No.: 150047  
 Initials: JP

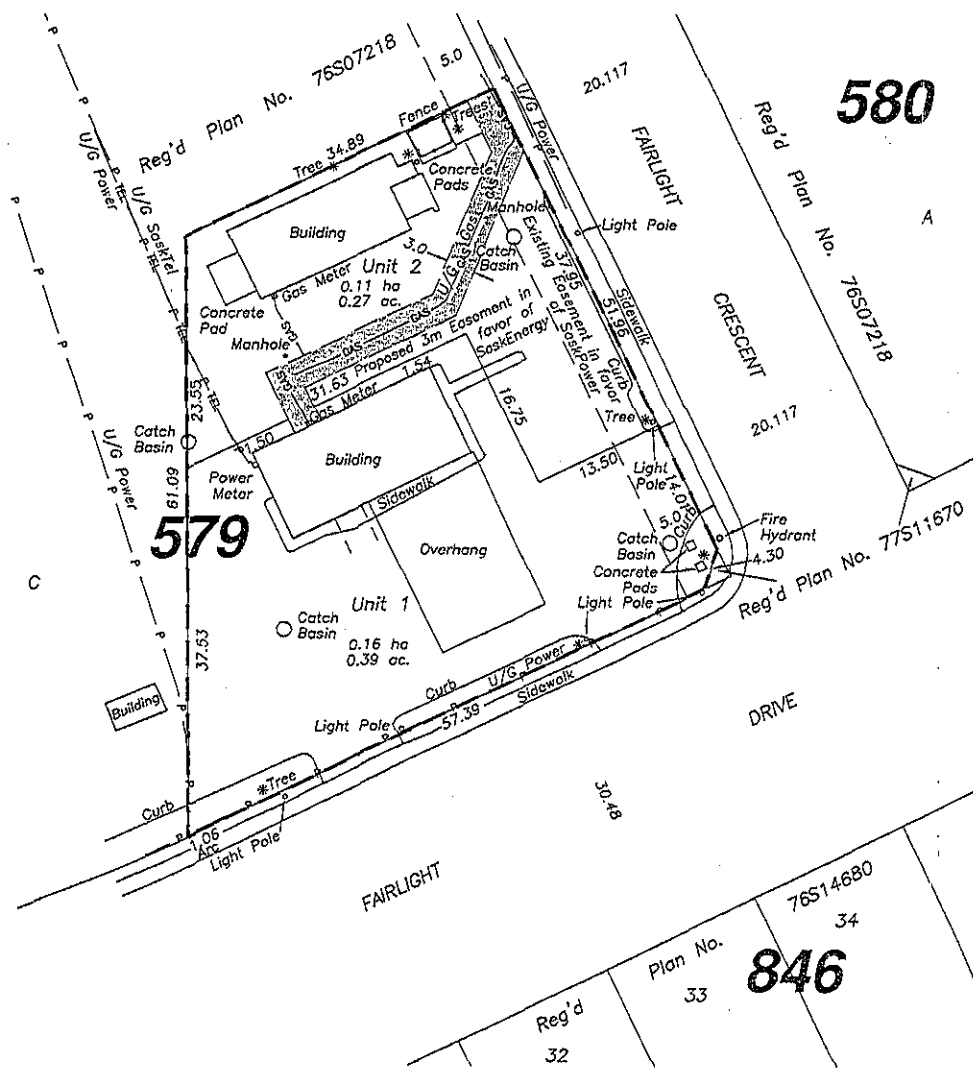
**NOTES:**  
 - Area to be subdivided is outlined with a bold, dashed line and contains 0.08 ha (0.20 ac).  
 - Distances shown are horizontal at general ground level and are expressed in metres and decimals thereof and may vary ± 5.00 metres.

Dated at Saskatoon in the Province of Saskatchewan this 21st day of February, 2012.

Saskatchewan Land Surveyor  
  
**Altus Geomatics**  
 Limited Partnership  
 Toll Free: 1-800-465-6233  
 www.altusgeomatics.com

Examined: City of Saskatoon  
 : Approved under the provisions of ByLaw No. 6537 of the City of Saskatoon.  
 : General Manager of the Community Services Department  
 Date: \_\_\_\_\_, A.D. 2012.





### Plan Of Proposed Subdivision

showing surface Bareland Condominium

Lot E - Block 579 - Reg'd Plan No. 89S52956

in N.E. 1/4 Sec. 25-Twp. 36-Rge. 6-W3rdMer.

City of Saskatoon

## SASKATCHEWAN

Scale : 1 : 500

#### Note :

Portion to be surveyed is outlined by a heavy broken line and contains 0.27 Hectares more or less. Measurements are in metres and decimals thereof.

Meridian Surveys Ltd. makes no guarantee as to the exact location of the underground facilities shown. The location of underground facilities must be verified by the owner of said facilities prior to any construction activities.

Preliminary plan completed September 21st, A.D. 2010.

By : *[Signature]*  
SASKATCHEWAN LAND SURVEYOR

Examined and Approved:  
Prairie Muslim Association Inc.

Representative

*[Signature]*  
Date

Owner

*[Signature]*  
Date

Approved under the Provisions of Bylaw No. 6537  
of the City of Saskatoon

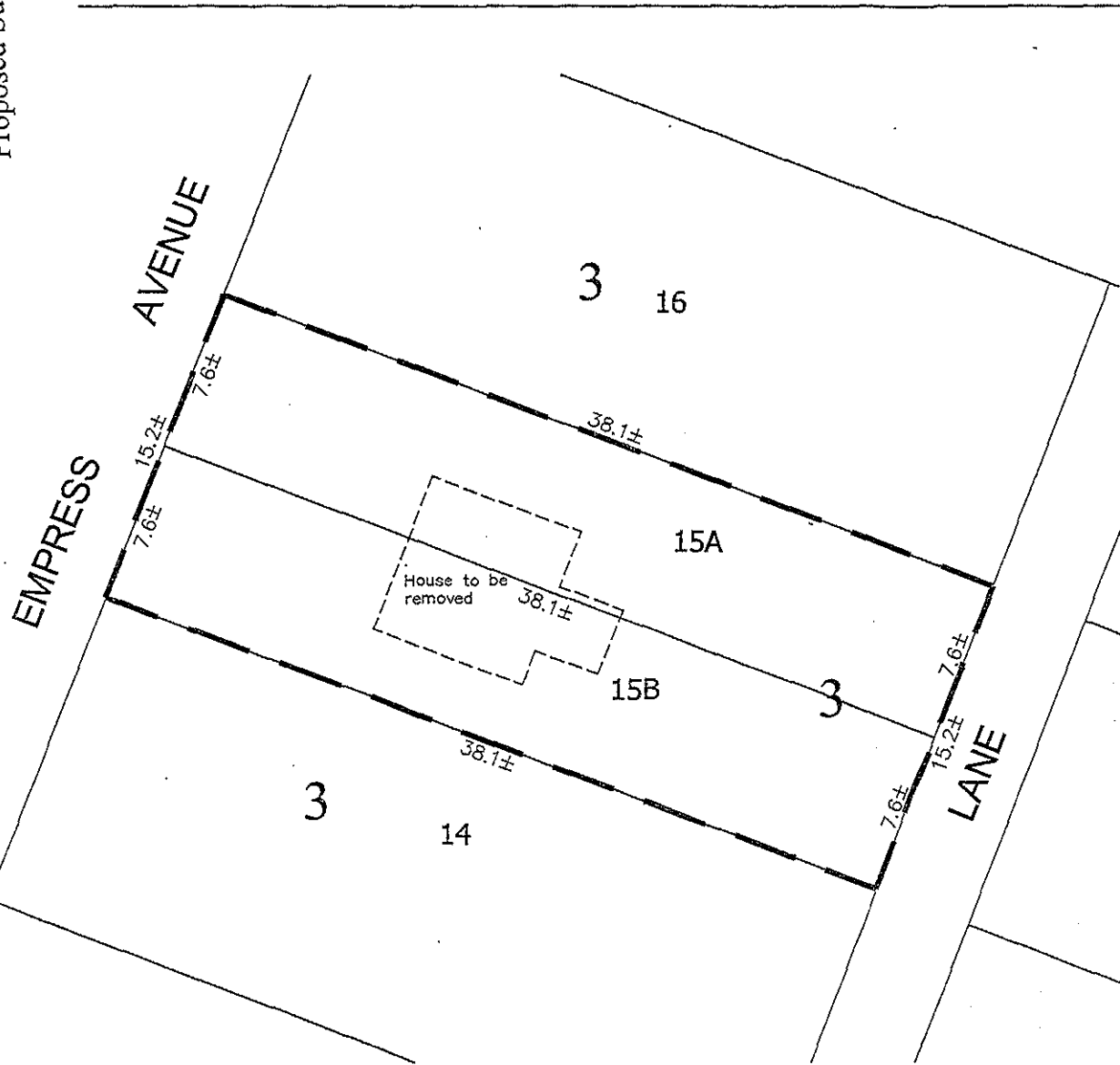
Community Services Department

Date

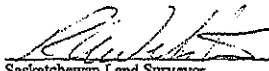
**Meridian**  
Surveys Ltd.  
S10195Dev.dwg

mtr/gar

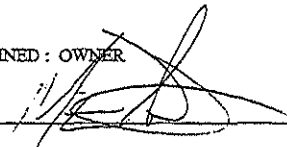
Proposed Subdivision No. 23/12



PLAN  
 SHOWING PROPOSED SUBDIVISION  
 LOT 15 BLOCK 3  
 REG'D PLAN NO. I196  
 S.W. 1/4 SEC. 03 -  
 TWP. 37 - RGE. 05 - W. 3rd MER.  
 SASKATOON, SASKATCHEWAN  
 BY : R.A. WEBSTER, S.L.S.  
 SCALE 1 : 200  
 2012

  
 Saskatchewan Land Surveyor March 16th, A.D. 2012

LEGEND :  
 Distance dimensions shown are in metres and decimals thereof.  
 Portion of this plan proposed for subdivision is outlined with a heavy broken line, and contains 580.6± sq. m.  
 Distance are approximate and vary by ±3.0m.

EXAMINED : OWNER  


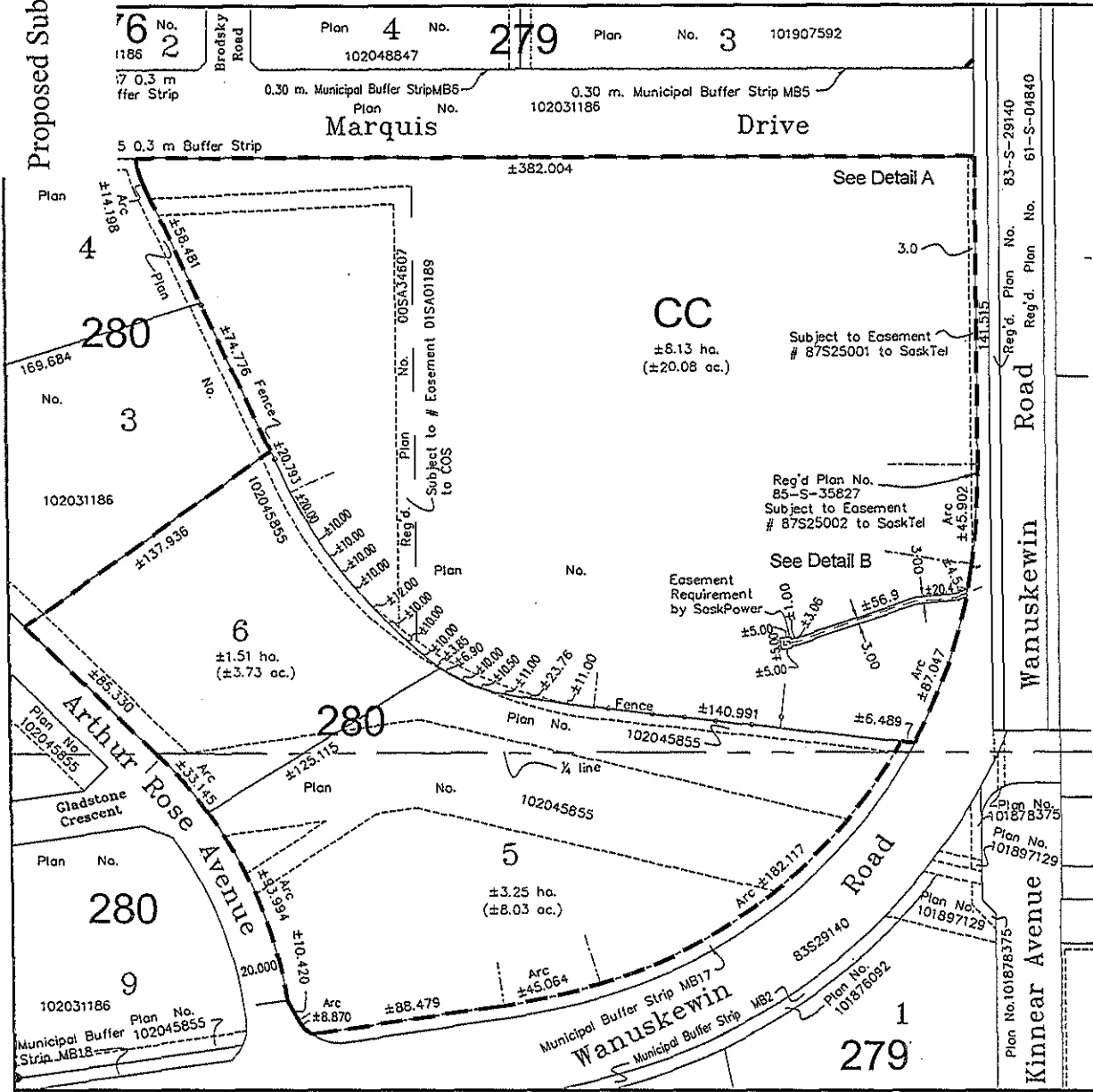
EXAMINED : CITY of SASKATOON  
 : Approved under the provisions of Bylaw No. 6537 of the City of Saskatoon.

: General Manager of the Community Services Department

Date: \_\_\_\_\_, A.D. 2012.



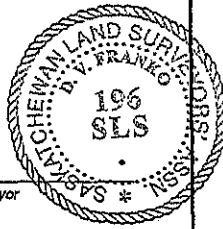
WEBSTER SURVEYS LTD.  
 811 - 9th Street East  
 Saskatoon, Sask. S7H 0M4  
 Phone (306) 653-1433  
 Fax (306) 653-1024



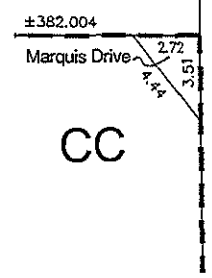
Plan showing  
**Proposed Surface Subdivision**  
 on all of  
**Parcel BB, Reg'd. Plan No. 00-SA-34606**  
 and all of  
**Lots 1 and 2, Block 280, Plan No. 102031186**  
**E. 1/2 Sec. 22 Twp. 37 Rge. 5 W3M**  
**Saskatoon, Saskatchewan.**  
 By: **D.V. Franko S.L.S.**  
 December 2011 Scale 1:2000

- > Measurements are in metres and decimals thereof.
- > Area to be subdivided is outlined in a bold dashed line and contains ±12.89 ha. (±31.84 acres)
- > Date of preliminary survey July 27th- 30th, 2009.
- > All Distances are approximated and may vary by ±5.0 m

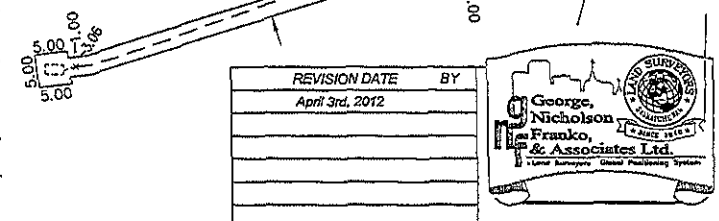
All of Feature Plan No. 102045855 is subject to Feature # 100214457 in favour of COS, SaskPower, SaskEnergy, SaskTel, and Shaw Cable.



Detail A: Scale 1:200



Detail B: Scale 1:750

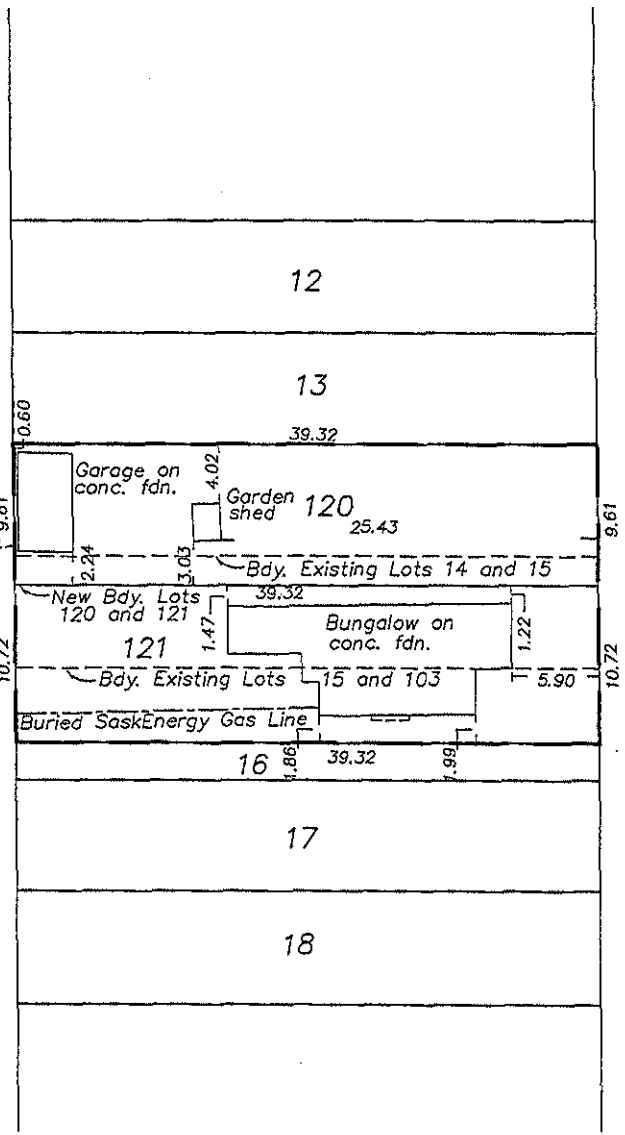


REVISION DATE	BY
April 3rd, 2012	



DRAWN BY: V.Matt	DATE: December 4th, 2011
CHECKED BY: D.V.F	DRAWING NO.: 1
JOB NO.: Marquis Industrial-Coverall-PP.dwg	SHEET 1 OF 1

2



Lorne Avenue

3rd Street East

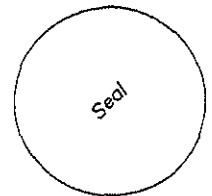
Saskatoon  
 Plan of Proposed Subdivision  
 of Lots 14, 15, Blk. 2, Plan I567  
 and Lot 103, Plan 101449672  
 in the N.E. 1/4 Sec. 20,  
 Twp. 36, Rge. 5, W.3 Mer.  
 Saskatchewan  
 by Howard A. Larson, S.L.S.  
 2012

Scale 1:400

Measurements are in metres  
 Area to be subdivided is outlined thus - - - -

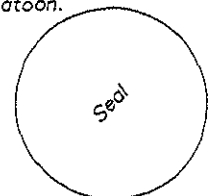
March 16, 2012

*Howard A. Larson*  
 Saskatchewan Land Surveyor



Approved under the provisions of Bylaw  
 number 6537 of the City of Saskatoon.

Community Services Department

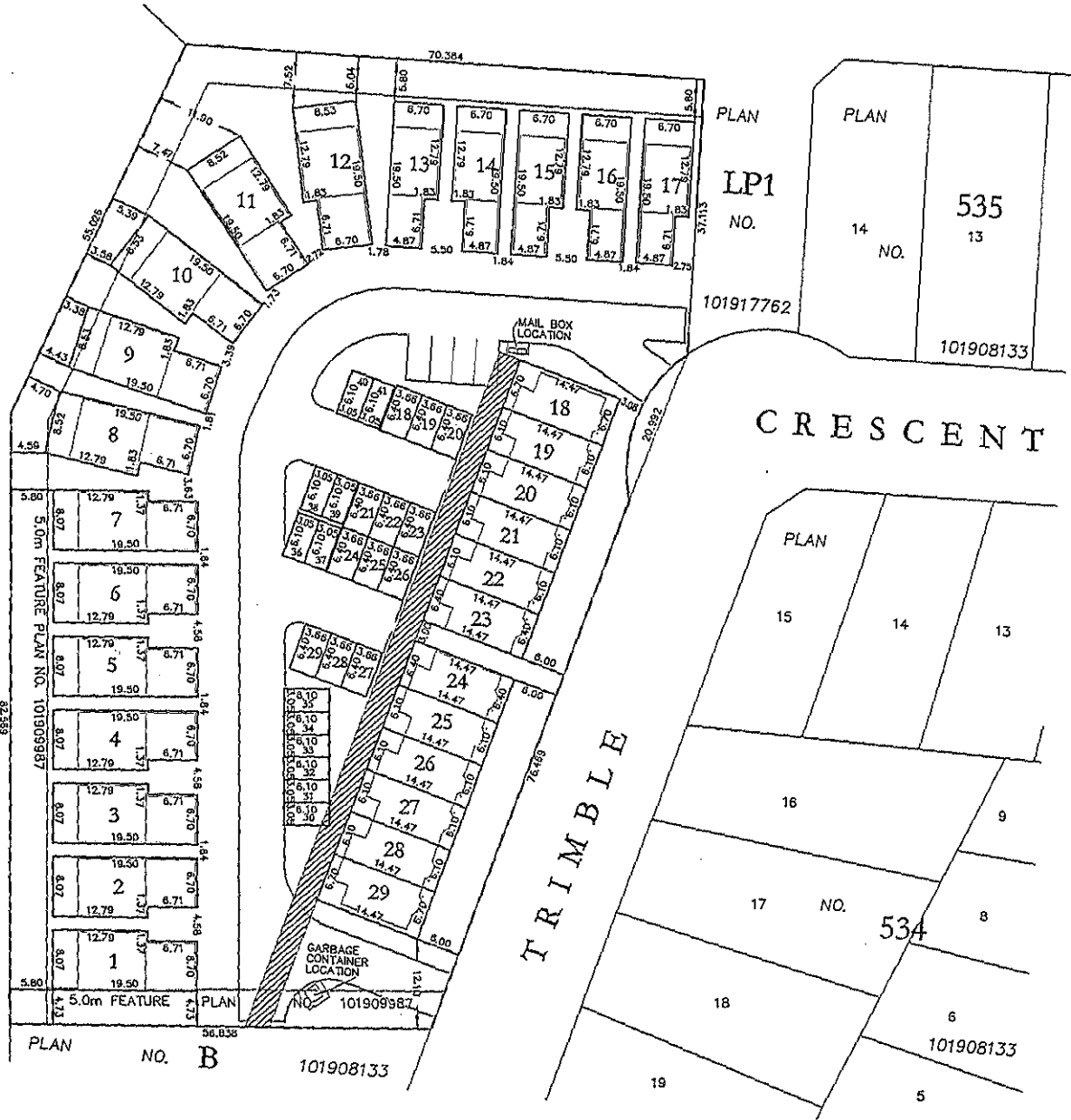


Proposed Subdivision No. 27/12

PLAN

C  
NO.

101911913



PLAN

LP1  
NO.

101917762

PLAN

14  
NO.

535

101908133

CRESCENT

PLAN

15

14

13

16

17  
NO.

534

9

8

101908133

19

6

PLAN NO. B

101908133

PLAN OF PROPOSED  
 BARE LAND CONDOMINIUM  
 PARCEL A,  
 PLAN NO. 101908133  
 N.E. 1/4 SEC. 6  
 TWP. 37, RGE. 4, W. 3RD MER.  
 342 TRIMBLE CRESCENT  
 SASKATOON, SASKATCHEWAN  
 BY T.R. WEBB, S.L.S.  
 SCALE 1:600

Dimensions shown are in metres and decimals thereof.  
 Constructed buildings are wholly within the proposed unit boundaries as shown.

Portion of this plan to be approved is outlined in red with a bold, dashed line and contains 0.98± ha (2.42± ac.).

Distances shown are approximate and may vary from the final plan of survey by ± 0.5m.

Proposed 3.0m SaskEnergy easement

Approved under the provisions of  
 Bylaw No. 6537 of the  
 City of Saskatoon

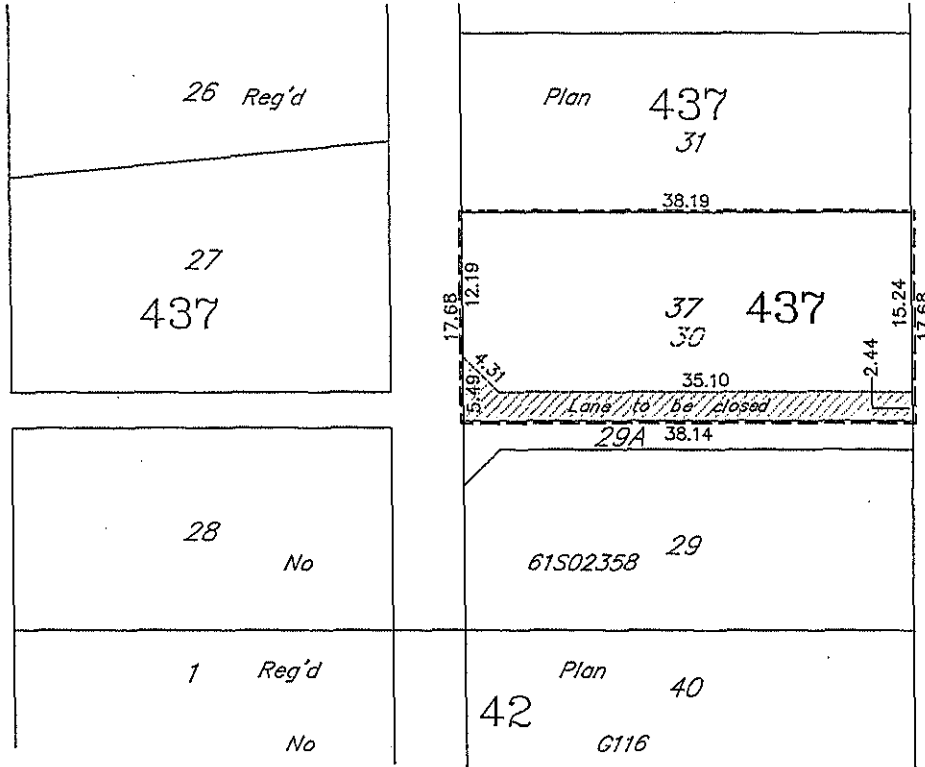
\_\_\_\_\_  
 Date  
 Community Services Department

T.R. Webb April 17th, 2012  
 Saskatchewan Land Surveyor

Seal

Prepared by  
  
 Webb Surveys  
 © 2012  
 11-2287an B.J.F.

MONTREAL AVENUE



WITNEY AVENUE

PLAN OF PROPOSED  
 CLOSURE OF LANE L16  
 & CONSOLIDATION WITH  
 LOT 30, BLOCK 437  
 REG'D PLAN NO 61S02358  
 NW 1/4 SEC 30-36-5-3  
 135 WITNEY AVENUE  
 SASKATOON, SASK.  
 SCALE 1:500

*I.R. Webb*  
 I.R. Webb, April 18, 2012  
 Saskatchewan Land Surveyor

Seal

Dimensions shown are in metres and decimals thereof.  
 Portion of this plan to be subdivided is outlined in red  
 with a bold, dashed line and contains 0.07± ha (0.17± ac.)  
 Distances are approximate and may vary by ±1 metre.

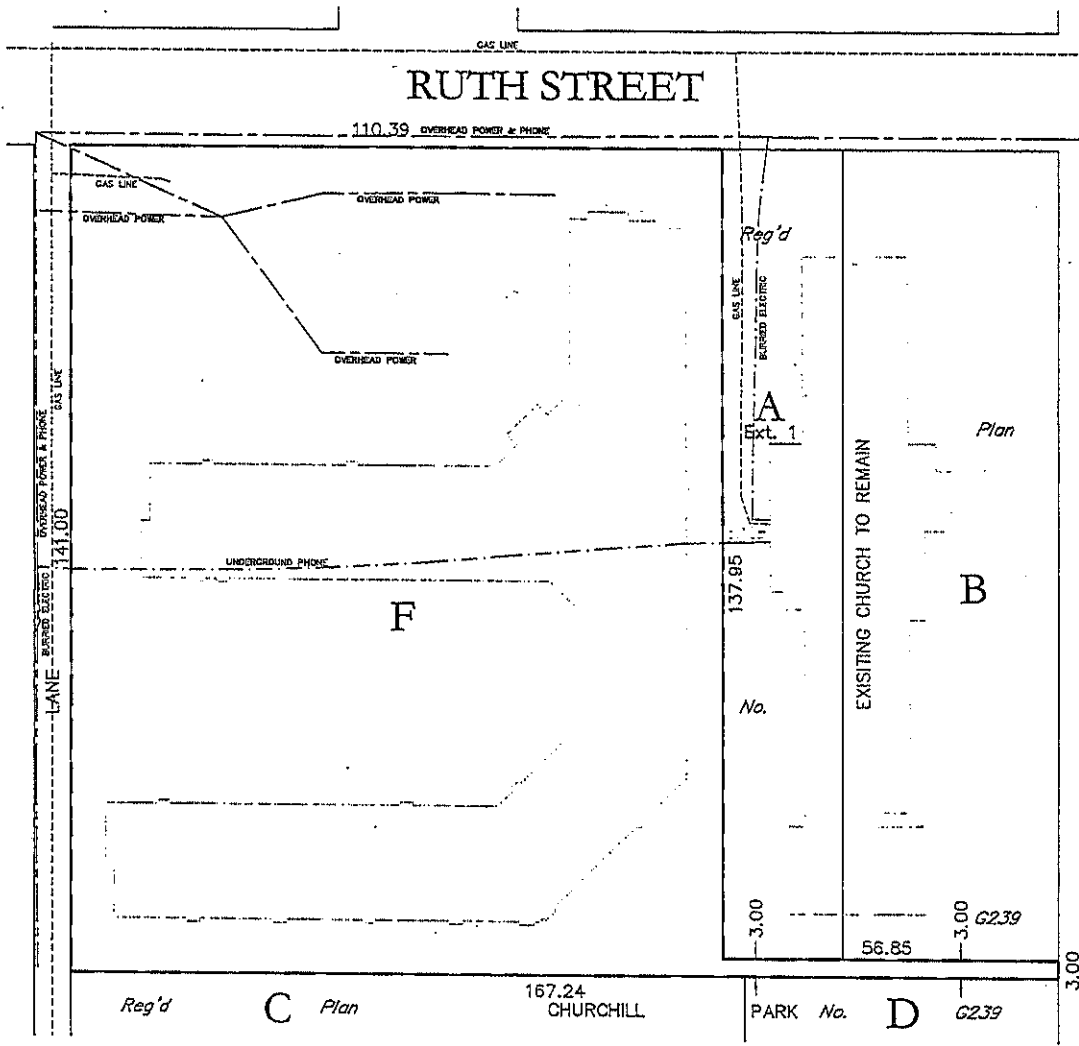
The City of Saskatoon, SaskTel and Shaw Cable require an  
 easement over the entire closed lane for storm sewers and  
 buried electrical, telephone and CATV services.

Approved under the provisions of  
 Bylaw No. 6537 of the  
 City of Saskatoon

\_\_\_\_\_  
 Date  
 Community Services Department

Prepared by





PLAN OF PROPOSED  
 SURFACE SUBDIVISION OF  
 PART OF PARCELS A & B,  
 REG'D PLAN NO. G239 &  
 CONSOLIDATION WITH  
 PARCEL E, PLAN NO. 102086726  
 N.W. 1/4 SEC. 15  
 TWP. 36, RGE. 5, W. 3RD M.  
 1010 RUTH STREET EAST  
 SASKATOON, SASKATCHEWAN  
 BY T.R. WEBB, S.L.S.  
 SCALE 1:1000

Dimensions shown are in metres and decimals thereof.

Portion of this plan to be approved is outlined in red with a bold, dashed line and contains 1.57± ha (3.89± ac.).

Distances shown are approximate and may vary from the final plan of survey by ± 1.0 m

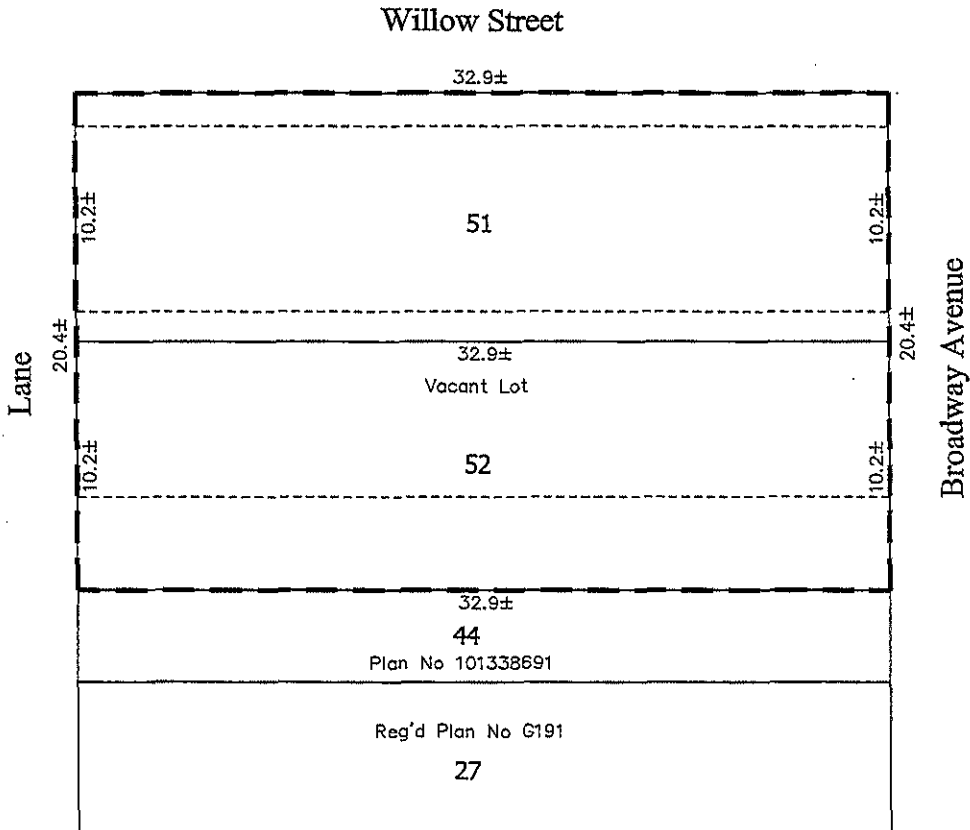
*T.R. Webb*  
 T.R. Webb April 19<sup>th</sup>, 2012  
 Saskatchewan Land Surveyor

Seal

Approved under the provisions of  
 Bylaw No. 6537 of the  
 City of Saskatoon

\_\_\_\_\_  
 Date  
 Community Services Department

Prepared by  
  
 © 2012  
 11-2208sc B/J



PLAN  
 SHOWING PROPOSED SUBDIVISION  
 LOTS 29, and 30 BLOCK 17  
 REG'D PLAN NO. G191  
 LOTS 49, BLOCK 17  
 PLAN NO. 101338679  
 LOTS 45, BLOCK 17  
 PLAN NO. 101338679  
 S.E. 1/4 SEC. 21 -  
 TWP. 36 - RGE. 05 - W. 3rd MER.  
 SASKATOON, SASKATCHEWAN  
 BY : R.A. WEBSTER, S.I.S.  
 SCALE 1 : 200  
 2011

*R.A. Webster*  
 Saskatchewan Land Surveyor

March 23rd, A.D. 2012

LEGEND :  
 Distance dimensions shown are in metres and decimals thereof.  
 Portion of this plan proposed for subdivision is outlined with a heavy broken line, and contains 672.246± sq. m.  
 Distances are approximate and vary by ±5.0m.

EXAMINED : OWNER

*George Markel*

EXAMINED : CITY of SASKATOON  
 : Approved under the provisions of Bylaw No. 6537 of the City of Saskatoon.

: General Manager of the Community Services Department

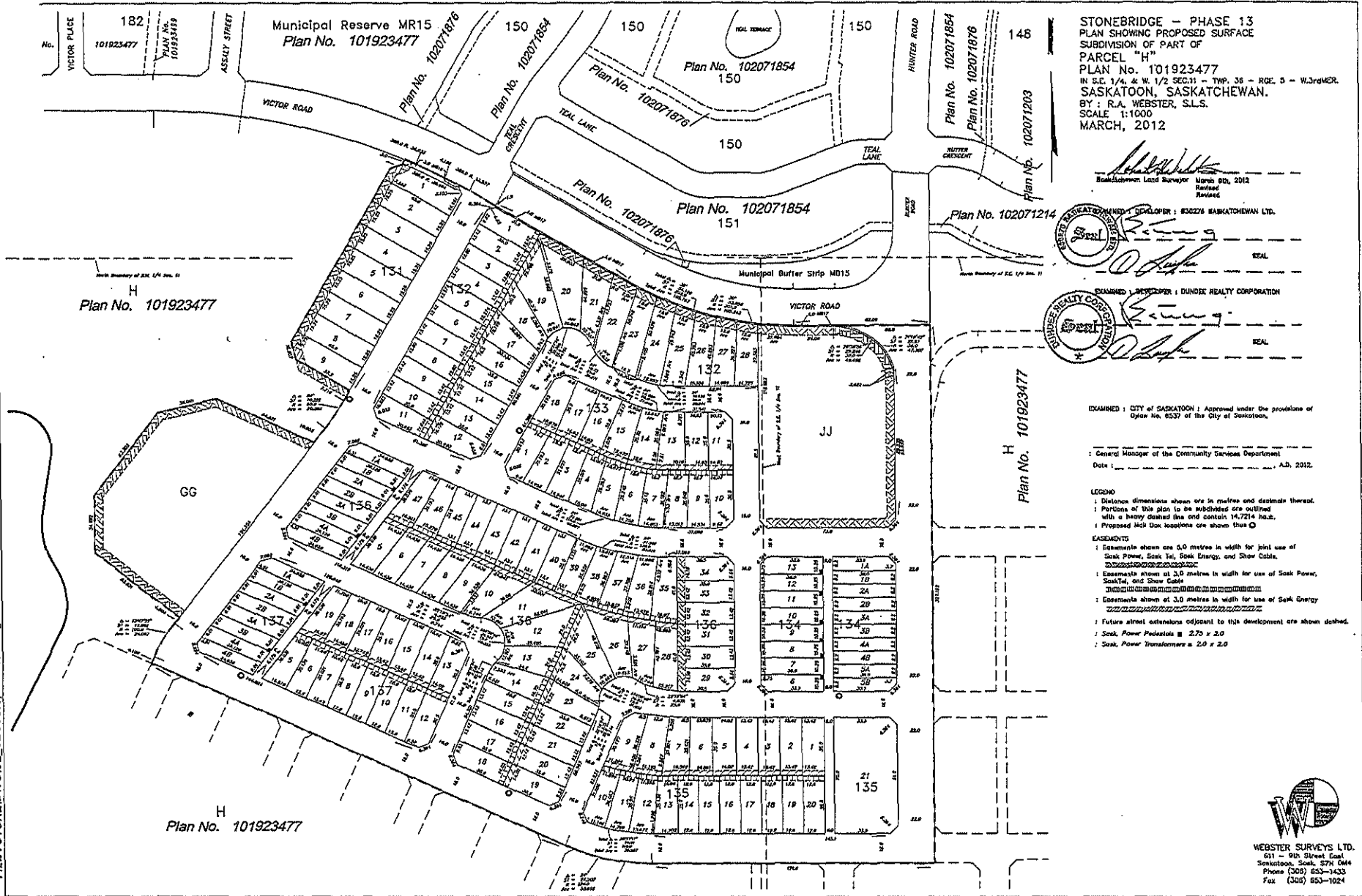
Date: \_\_\_\_\_, A.D. 2012.



WEBSTER SURVEYS LTD.  
 611 - 9th Street East  
 Saskatoon, Sask. S7H 0M4  
 Phone (306) 653-1433  
 Fax (306) 653-1024



FILE: STONEBRIDGE\_SECTOR\phase 13D.dwg



STONEBRIDGE - PHASE 13  
 PLAN SHOWING PROPOSED SURFACE  
 SUBDIVISION OF PART OF  
 PARCEL "H"  
 PLAN No. 101923477  
 IN S.E. 1/4. & W. 1/2 SEC.11 - TWP. 36 - RGE. 5 - W.3rdMER.  
 SASKATOON, SASKATCHEWAN.  
 BY: R.A. WEBSTER, S.L.S.  
 SCALE 1:1000  
 MARCH, 2012

*[Signature]*  
 Saskatchewan Land Surveyor March 8th, 2012  
 Revised

DEVELOPER: 850226 SASKATCHEWAN LTD.  
*[Signature]* REAL  
 REALTOR: *[Signature]* REAL  
 DEVELOPER: DUNDAS REALTY CORPORATION  
*[Signature]* REAL

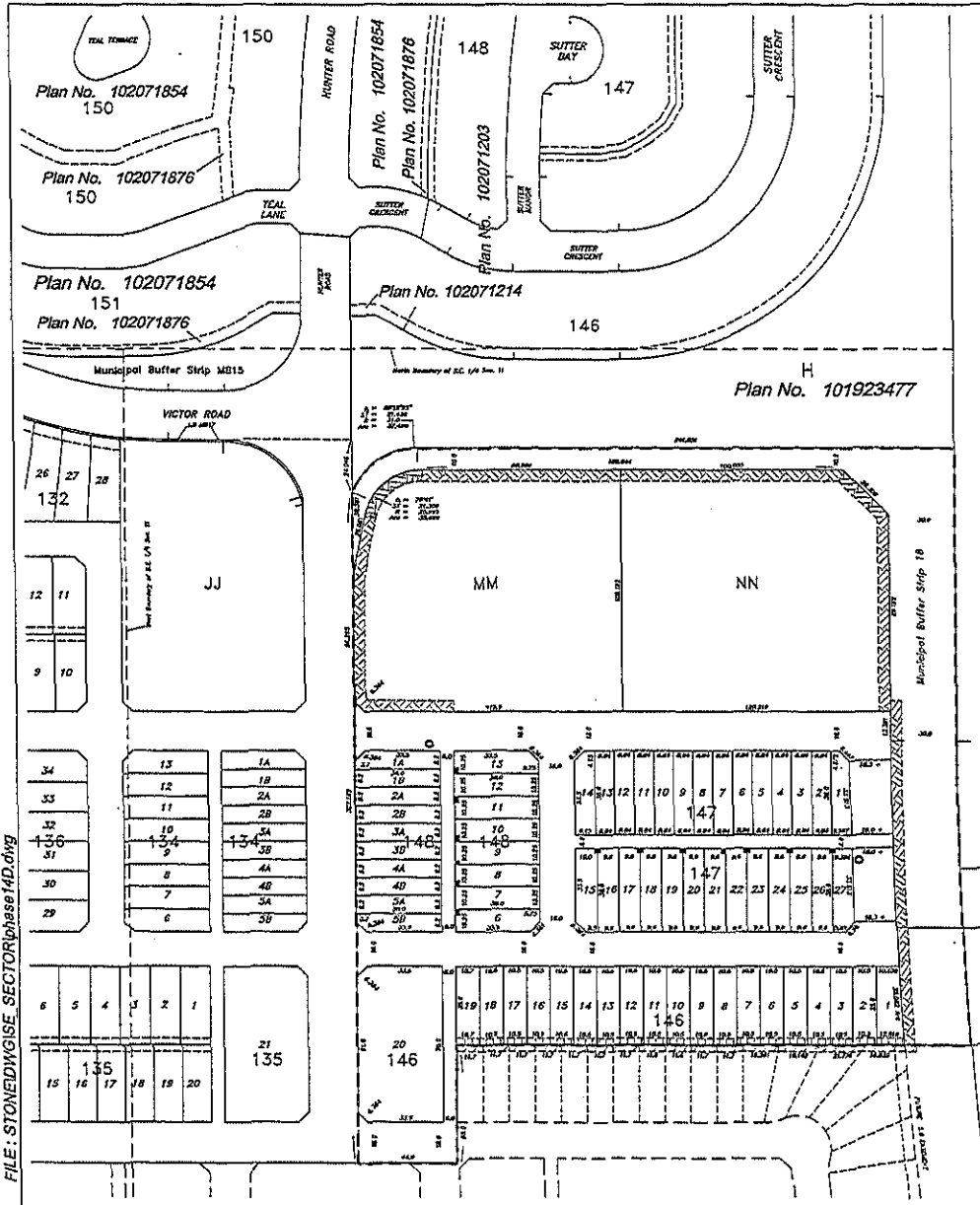
EXAMINED: CITY OF SASKATOON; Approved under the provisions of  
 Ord. No. 6537 of the City of Saskatoon.

General Manager of the Community Services Department  
 Date: \_\_\_\_\_ A.D. 2012.

- LEGEND
- Distance dimensions shown are in metres and decimal thereof.
  - Portions of this plan to be subdivided are outlined with a heavy dashed line and contain 14,7214 h.a.s.
  - Proposed 400 Volt locations are shown blue O
- EASEMENTS
- Easements shown are 3.0 metres in width for joint use of Soak Power, Soak Tap, Soak Energy, and Show Cables.
  - Easements shown at 3.0 metres in width for use of Soak Power, SoakTap, and Show Cables
  - Easements shown at 3.0 metres in width for use of Soak Energy
  - Futura street extensions adjacent to this development are shown dashed.
  - Soak Power Poles are 2.75 x 2.0
  - Soak Power Transformers are 2.0 x 2.0





FILE: STONEBRIDGE\_SECTOR/phase MD.dwg




Reg'd. Plan No. 62-S-06532

STONEBRIDGE - PHASE 14  
 PLAN SHOWING PROPOSED SURFACE  
 SUBDIVISION OF PART OF  
 PARCEL "H"  
 PLAN No. 101923477  
 IN SE 1/4 SEC.11 - TWP. 36 - RGE. 5 - W.3rdMER.  
 SASKATOON, SASKATCHEWAN.  
 BY: R.A. WEBSTER, S.L.S.  
 SCALE: 1:1000  
 MARCH, 2012


 EXAMINED: DEVELOPER: 630278 SASKATCHEWAN LTD.  
 \_\_\_\_\_  
 SEAL  
  

 EXAMINED: DEVELOPER: DUNDAS REALTY CORPORATION  
 \_\_\_\_\_  
 SEAL

EXAMINED: CITY OF SASKATOON | Approved under the provisions of  
 Bylaw No. 6537 of the City of Saskatoon.  
  
 General Manager of the Community Services Department  
 Date: \_\_\_\_\_ A.O. 2012.

**LEGEND**  
 1: Distances dimensions shown are in metres and decimals thereof.  
 1: Portions of this plan to be subdivided are outlined with a heavy dashed line and contain 7,9435 ha.±.  
 1: Proposed Mail Box locations are shown with .  
  
**EASEMENTS**  
 1: Easements shown are 6.0 metres in width for joint use of Soak Power, Soak Tail, Soak Energy, and Street Cables.  
 1: Easements shown at 3.0 metres in width for use of Soak Power, Soak Tail, and Street Cables.  
 1: Easements shown at 3.0 metres in width for use of Soak Energy.  
  
 1: Future street extensions adjacent to this development are shown dashed.  
 1: Soak Power Pedestals @ 2.75 x 2.0  
 1: Soak Power Transformers @ 2.0 x 2.0



E1

**BUSINESS PLAN AND BUDGET DECISION ITEM****Business Service Line: Recreational & Cultural Services****Revenue Opportunity: Garden Rental Plots – Allotment Gardens****1. Recommendation**

That the current practice of providing maintenance and administrative assistance (booking/scheduling the plots) for the Allotment Gardens in Westview, at the end of 37<sup>th</sup> Street, be considered for a 2012 budget revenue increase to attain 100% cost recovery.

**2. Problem or Opportunity (Issue Statement)**

Maintenance and Administration costs are increasing, the rental rates have increased but are not at, or near 100% cost recovery. The 2010 maintenance costs were \$18,200.00 and Administration costs were \$600.00 for a total of \$18,800.00. The 2010 revenues were calculated at \$5,628.00, but were reduced to compensate renters (reimbursement of rent) for the inability to use their plot due to a very wet 2010. The final revenue for rental plots was \$4,697.00.

There is an opportunity to increase the rental rate (2011 rental rate \$70/plot) for each plot (79 plots) to attain 100% cost recovery. Based on the 2010 expenditures of \$18,800 and projected 2011 revenue of \$5,530.00, the rental rate for each plot would have to be increased by approximately \$170 or \$240/plot to attain 100% cost recovery based on 2011 projections.

If this is considered for a 2012 revenue increase, Administration will submit a report to Council requesting the change.

**3. Background**

The practice in Saskatoon has been to provide mill rate supported allotment gardens by providing staffing and equipment for allotment garden maintenance, and to provide the scheduling/booking of rental plots on an annual basis.

**4. Rationale**

This program is being brought forward for a 2012 budget revenue opportunity based on Point 2 above.

**5. Implications of the Recommendation**

Based on the 2010 expenditures of approximately \$18,800, the Administration is proposing to increase rental rates by approximately \$170 or \$240/plot to attain 100% cost recovery in 2012.

**6. Alternatives to the Recommendation**

Continue to offer the existing service.

7. **Communications Approach**

The communications approach should be to continue to promote the use of community gardens as the alternative to rental plots.

The following is an excerpt from the minutes of meeting of the Special Executive Committee (Open to the Public) held on September 7, 2011:

4.17 Garden Rental Plots – Allotment Gardens  
(File No. CK. 4110-45)

RESOLVED: that the cost recovery for maintenance and administrative assistance for the allotment gardens in Westview be increased by 10%, and that the Administration report on how to move this location from an allotment garden to a community garden.

The following is a copy of **Clause E1, Administrative Report No. 13-2010** which was **ADOPTED** by City Council at its meeting held on **August 18, 2010**:

E2

**Section E – INFRASTRUCTURE SERVICES**

**E1) Enquiry – Councillor D. Hill (August 17, 2009)  
Crosswalk – Balmoral Street and 7th Avenue North  
(File No. CK, 6150-1)**

---

**RECOMMENDATION:** that the information be received.

**BACKGROUND**

The following enquiry was made by Councillor D. Hill at the meeting of City Council held on August 17, 2009:

“Many residents have expressed concerns about the crosswalk located at Balmoral Street and 7th Avenue North. It has been reported that vehicles rarely stop for pedestrians. Would the Administration report on either enhanced signage or traffic calming measures to improve pedestrian safety.”

**REPORT**

A review of the crosswalk at Balmoral Street and 7th Avenue North has been completed. The review consisted of a site visit, pedestrian count, traffic count and speed study.

Balmoral Street and 7th Avenue North are classified as collector roadways, which are designed to carry up to 5,000 vehicles per day (vpd). Both streets have a speed limit of 50 kph. The intersection is currently controlled by two-way stop signs on Balmoral Street, giving right-of-way to traffic on 7th Avenue North. Pedestrian traffic at the intersection is currently protected by a pedestrian corridor on the north side of the intersection. Pedestrian corridors consist of zebra pavement markings and overhead illuminated pedestrian crosswalk signs. The provision of overhead signing and zebra painting provides increased notification to motorists of the crosswalk location.

A site visit and pedestrian count were conducted May 3, 2010, during the peak pedestrian hours of 8:00 a.m. to 9:00 a.m.; 11:30 a.m. to 1:30 p.m.; and 3:00 p.m. to 5:00 p.m. in order to determine the need for additional traffic devices, such as an active pedestrian corridor or pedestrian-activated traffic signals. The count showed that 62 pedestrians (45 children and 17 adults) crossed 7th Avenue North during the peak hours. During the site visit it was noted that vehicles stopped for at least half of the pedestrians to allow them to cross.

The minimum requirement for the installation of a pedestrian actuated traffic signal is 100 warrant points. The warrant is based on a combination of the number of traffic lanes, the existence of a median, distance to the nearest protected crosswalk, and pedestrian and traffic volumes. Due to lack of pedestrian traffic, the intersection yielded a 43 point value, indicating that a pedestrian actuated traffic signal is not warranted. Similar calculations were undertaken to determine if an active pedestrian corridor was warranted. The location failed to meet the requirements for immediate upgrade.

A speed study and traffic count was conducted along 7<sup>th</sup> Avenue to determine the need for traffic calming devices at the intersection of Balmoral Street and 7th Avenue North. Speed studies measure the 85<sup>th</sup> percentile speed (the speed at which 85 percent of traffic is travelling at or below). It is typically acceptable for traffic to be travelling within 5 kph of the posted speed limit. The speed study showed that the 85<sup>th</sup> percentile speed was 55 kph, and the traffic count showed that the average daily traffic was 4,293. Both were found to be within acceptable limits.

Since the traffic speed and volume were within acceptable limits, the Administration does not recommend any traffic calming at this time.

Although the intersection of Balmoral Street and 7th Avenue North does not warrant immediate crosswalk upgrades, Infrastructure Services is currently launching a project to investigate all existing pedestrian corridors throughout the City to determine the need for upgrades. Since this location acts as a direct route for students to North Park Wilson School, it has been placed on a priority list for upgrade in the future. Locations listed on the priority list are ranked based on proximity to schools and other facilities. Upgrades will be completed as funding becomes available.

#### **POLICY IMPLICATIONS**

There are no policy implications.

#### **FINANCIAL IMPACT**

There is no financial impact at this time. The estimated cost to upgrade a pedestrian corridor to an active pedestrian corridor is \$10,000.

#### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

## Attachment 2

Priority	Location	Nearby Facilities	Total Pedestrians
1	Wedge Rd @ Dundonald School	Dundonald School	301
2	McCormack Rd @ St. Marguerite School	St. Marguerite School	267
3	Wiggins Ave & Colony St	Brunskill School	216
4	McCormack Rd & Needham Cr	James L Alexander School	191
5	Ravine Dr @ River Heights School	River Heights School and Park	153
6	Broadway Ave & Isabella St	Route to Queen Elizabeth School	77
7	Main St @ Greystone School	Greystone School	369
8	Northumberland Ave & Morris Dr	Bishop Klein School St. Peter the Apostle Church	231
9	Pendygrasse Rd @ St. Mark School	St. Mark School and park; Residential apartments (high density)	159
10	Redberry Rd & Frobisher Cr/Wathamam Pl	Lawson Heights School	122
11	John A. MacDonald Rd & Cartier Cres (W)	Confederation Park School	203
12	Forrester Rd & Cooper Cr	Fairhaven School	121
13	Taylor St E & Haultain Ave	St Philip School	41
14	7th Ave & Balmoral St	Route to North Park Wilson School	62
15	Broadway Ave & Cascade St	John Lake School Commercial sites	113
16	Arlington Ave & 110 East Center	Pope John Paul School Commercial (Eastview Shopping Centre)	51
17	Rusholme Rd & Ave T N	Route to Howard Coad School Route to Mount Royal School	129
18	Moss Ave @ Wal-Mart	The Centre Mall Elm Lodge	91
19	Lorne Ave & 6th St	Route to Buena Vista School	51



The following is a copy of **Clause E3, Administrative Report No. 11-2010** which was **ADOPTED** by City Council at its meeting held on **June 28, 2010**:

**E3**

**Section E – INFRASTRUCTURE SERVICES**

**E3) 2010 Capital Budget/Capital Project 1417  
Blairmore Sanitary Sewer Lift Station and Force Main  
Award of Engineering Services  
(File No. CK. 7820-3)**

---

- RECOMMENDATION:**
- 1) that the proposal for engineering services submitted by AECOM for the detailed design of the Blairmore Sanitary Sewer Lift Station and Force Main, on a time and expense basis, at an estimated cost of \$867,926 (plus G.S.T.) be accepted; and
  - 2) that the City Solicitor be instructed to prepare the necessary Engineering Services Agreement for execution by the Mayor and City Clerk under the Corporate Seal.

**REPORT**

On May 14, 2010, Infrastructure Services issued a Request for Proposals for the detailed design of Capital Project 1417 - Blairmore Lift Station and Force Main. The proposed location of the lift station is north of 33rd Street and west of Hughes Drive.

This lift station will serve the new Kensington neighbourhood, the proposed Blairmore 2 neighbourhood, and the light industrial/commercial sectors adjacent to the airport. The lift station will also be used to reroute a large portion of sanitary sewage flow from eight existing neighbourhoods west of Circle Drive. It will deliver sewage to the existing sanitary trunk sewer in the Marquis Industrial area (near 66th Street and Millar Avenue) through a large diameter force main around or through the Airport Management area.

Proposals were received from the following five local consulting firms:

AECOM;  
Associated Engineering;  
Catteral and Wright;  
Clifton Associates Ltd.; and  
Stantec Consulting Ltd.

After a systematic evaluation of the proposals, the Administration rated the proposal from AECOM as being superior.

**FINANCIAL IMPACT**

The proposal from AECOM was priced on a time and expense basis, at an estimated total cost of \$867,926.00 (plus G.S.T.). The estimated net cost to the City for the engineering services would be as follows:

Base Fees	\$	867,926.00
G.S.T.	\$	43,396.30
Total Fees	\$	911,322.30
G.S.T. Rebate	\$	<u>43,396.30</u>
Net Cost to City	\$	<u>867,926.00</u>

There is sufficient funding in place within Capital Project 1417 - Blairmore Lift Station and Force Main to allow for the provision of the engineering services to proceed.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

His Worship the Mayor and City Council  
The City of Saskatoon

## LEGISLATIVE REPORTS

### Section B – OFFICE OF THE CITY SOLICITOR

#### **B1) Proposed Poster Bylaw Amendment (File No. CK. 185-6)**

**RECOMMENDATION:** that City Council consider Bylaw No. 9020.

The addition of postering facilities necessitates a change in Bylaw No. 7565, *The Poster Bylaw, 1996* as the Bylaw recognizes both the specific design of postering facilities and their locations. The Urban Design Section of the Planning and Development Branch, Community Services Department has added the following postering facilities:

Type	Street Location	Block Location	Date of Installation
Directory	3 <sup>rd</sup> Avenue & 22 <sup>nd</sup> Street	NE corner	Unknown
Directory	3 <sup>rd</sup> Avenue & 22 <sup>nd</sup> Street	SE corner	Unknown
Directory	3 <sup>rd</sup> Avenue & 22 <sup>nd</sup> Street	SW corner	Unknown
Posterboard	3 <sup>rd</sup> Avenue between 21 <sup>st</sup> & 22 <sup>nd</sup> Streets	Mid-block east side	November, 2011
Posterboard	3 <sup>rd</sup> Avenue between 21 <sup>st</sup> & 22 <sup>nd</sup> Streets	Mid-block west side	November, 2011
Directory	3 <sup>rd</sup> Avenue & 21 <sup>st</sup> Street	NE corner	Unknown
Directory	3 <sup>rd</sup> Avenue & 21 <sup>st</sup> Street	NW corner	Unknown
Posterboard	3 <sup>rd</sup> Avenue & 21 <sup>st</sup> Street	SE corner	November, 2011
Directory	3 <sup>rd</sup> Avenue & 21 <sup>st</sup> Street	SW corner	November, 2011
Directory	3 <sup>rd</sup> Avenue & 20 <sup>th</sup> Street	NE corner	November, 2009
Directory	3 <sup>rd</sup> Avenue & 20 <sup>th</sup> Street	NW corner	November, 2009
Directory	3 <sup>rd</sup> Avenue & 20 <sup>th</sup> Street	SE corner	November, 2009

Directory	3 <sup>rd</sup> Avenue & 20 <sup>th</sup> Street	SW corner	November, 2009
Posterboard	3 <sup>rd</sup> Avenue between 19 <sup>th</sup> & 20 <sup>th</sup> Streets	Mid-block east side	November, 2011
Posterboard	3 <sup>rd</sup> Avenue between 19 <sup>th</sup> & 20 <sup>th</sup> Streets	Mid-block west side	November, 2011

Attached is the proposed Bylaw No. 9020, *The Poster Amendment Bylaw, 2012* which reflects the necessary changes to Bylaw No. 7565.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENT**

- Proposed Bylaw No. 9020, *The Poster Amendment Bylaw, 2012*.

**B2) Appointment of Bylaw Enforcement Officers to Enforce  
 Bylaw No. 7767, *The Recreation Facilities and Parks Usage Bylaw, 1998*  
 (Files CK. 4205-1 and 5000-1)**

**RECOMMENDATION:** that pursuant to Section 337 of *The Cities Act*, City Council appoint Fire Marshal Wayne Rodger, Fire Inspector Luc Durand, Fire Inspector Phil Makeechak and Fire Inspector Brian Conway as Bylaw Enforcement Officers for the purpose of enforcing Bylaw No. 7767, *The Recreation Facilities and Parks Usage Bylaw, 1998*, including the ability to issue a summary offence ticket in relation to breaches of the Bylaw.

**REPORT**

At its meeting on March 26, 2012, City Council passed Bylaw No. 9013, *The Recreation Facilities and Parks Usage Amendment Bylaw, 2012*, which amended Bylaw No. 7767, *The Recreation Facilities and Parks Usage Bylaw, 1998*, to, *inter alia*, include Public Squares. Part of that amendment was a clause which confirmed that Saskatoon Fire & Protective Services Department (“SFPSD”) was authorized to enforce the Bylaw. At the present time, the Saskatoon Police Service (“SPS”) is the primary enforcement agency for the Bylaw.

In discussions between SPS and SFPSD, it became clear that it would be advantageous for members of SFPSD to be able to issue summary offence tickets (“SOTs”). At the present time, only SPS can issue SOTs.

SOTs are used in situations where no voluntary payment is permitted on the ticket. The intent is that the person receiving the ticket be required to attend at court. SOTs are, in fact, summons to appear. City “tickets” are just a “notice of violation”. They normally include a voluntary payment. If a person does not pay, the City must issue a long form summons, find the person and serve them. This is a very time-consuming process compared to SOTs.

At this time, we are recommending that only specific SFPSD staff be authorized to issue SOTs. This is because SOTs are enforceable court documents and the people issuing them must be properly trained and supervised. SPS have agreed to do this with the named SFPSD officers.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

### **B3) Property Tax Deferral Program for Low-Income Seniors (File No. CK. 1920-1)**

---

**RECOMMENDATION:** that City Council consider Bylaw No. 9022.

At its special meeting on December 6 and 7, 2011, City Council approved the establishment and implementation of the Property Tax Deferral Program for Low-Income Seniors.

In that regard, we are pleased to submit Bylaw No. 9022, *The Low-Income Seniors Property Tax Deferral Bylaw, 2012* for Council’s consideration. In general terms, the program allows an eligible senior citizen to defer municipal and library tax increases until such time as he or she passes away or sells the property.

The program applies to residential property only. It must be the taxpayer’s principal residence, and a taxpayer can have only one principal residence.

The program applies to individuals only. Taxable property owned by a corporation does not qualify under the program.

The taxpayer must be at least 65 years of age or older, and have an income below the Low-Income Cut-Off threshold established by Statistics Canada.

The property taxes, with the exception of the amount deferred under the program, must be paid in full within the current taxation year. A property in tax arrears is not eligible under the program.

In order to ensure the repayment of the deferred taxes, the City will register a tax lien against the property. The lien will remain on the property until the deferred taxes are repaid. The lien will be removed upon repayment of the deferred taxes.

The taxpayer must apply annually under the program, notwithstanding that he or she may have received a tax deferral in a previous year.

We trust this will be satisfactory.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENT**

1. Proposed Bylaw No. 9022, The Low-Income Seniors Property Tax Deferral Bylaw, 2012.

Respectfully submitted,

---

Theresa Dust, City Solicitor

B1

## BYLAW NO. 9020

## The Poster Amendment Bylaw, 2012

The Council of The City of Saskatoon enacts:

**Short Title**

1. This Bylaw may be cited as *The Poster Amendment Bylaw, 2012*.

**Purpose**

2. The purpose of this Bylaw is to amend Bylaw No. 7565, *The Poster Bylaw, 1996* to include reference to new poster facilities as follows:

Type	Street Location	Block Location
Directory	3 <sup>rd</sup> Avenue & 22 <sup>nd</sup> Street	NE corner
Directory	3 <sup>rd</sup> Avenue & 22 <sup>nd</sup> Street	SE corner
Directory	3 <sup>rd</sup> Avenue & 22 <sup>nd</sup> Street	SW corner
Posterboard	3 <sup>rd</sup> Avenue between 21 <sup>st</sup> & 22 <sup>nd</sup> Streets	Mid-block east side
Posterboard	3 <sup>rd</sup> Avenue between 21 <sup>st</sup> & 22 <sup>nd</sup> Streets	Mid-block west side
Directory	3 <sup>rd</sup> Avenue & 21 <sup>st</sup> Street	NE corner
Directory	3 <sup>rd</sup> Avenue & 21 <sup>st</sup> Street	NW corner
Posterboard	3 <sup>rd</sup> Avenue & 21 <sup>st</sup> Street	SE corner
Directory	3 <sup>rd</sup> Avenue & 21 <sup>st</sup> Street	SW corner
Directory	3 <sup>rd</sup> Avenue & 20 <sup>th</sup> Street	NE corner
Directory	3 <sup>rd</sup> Avenue & 20 <sup>th</sup> Street	NW corner
Directory	3 <sup>rd</sup> Avenue & 20 <sup>th</sup> Street	SE corner
Directory	3 <sup>rd</sup> Avenue & 20 <sup>th</sup> Street	SW corner
Posterboard	3 <sup>rd</sup> Avenue between 19 <sup>th</sup> & 20 <sup>th</sup> Streets	Mid-block east side
Posterboard	3 <sup>rd</sup> Avenue between 19 <sup>th</sup> & 20 <sup>th</sup> Streets	Mid-block west side

**Bylaw No. 7565 Amended**

3. *The Poster Bylaw, 1996* is amended in the manner set forth in this Bylaw.

**Schedule "A" Repealed**

4. Schedule "A" is repealed and Schedule "A" to this Bylaw is substituted as Schedule "A".

**Schedule "B" Repealed**

5. Schedule "B" is repealed and Schedule "B" to this Bylaw is substituted as Schedule "B".

**Coming into Force**

6. This Bylaw comes into force on the day of its final passing.

Read a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

Read a third time and passed this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk



Schedule "A" to Bylaw No. 9020

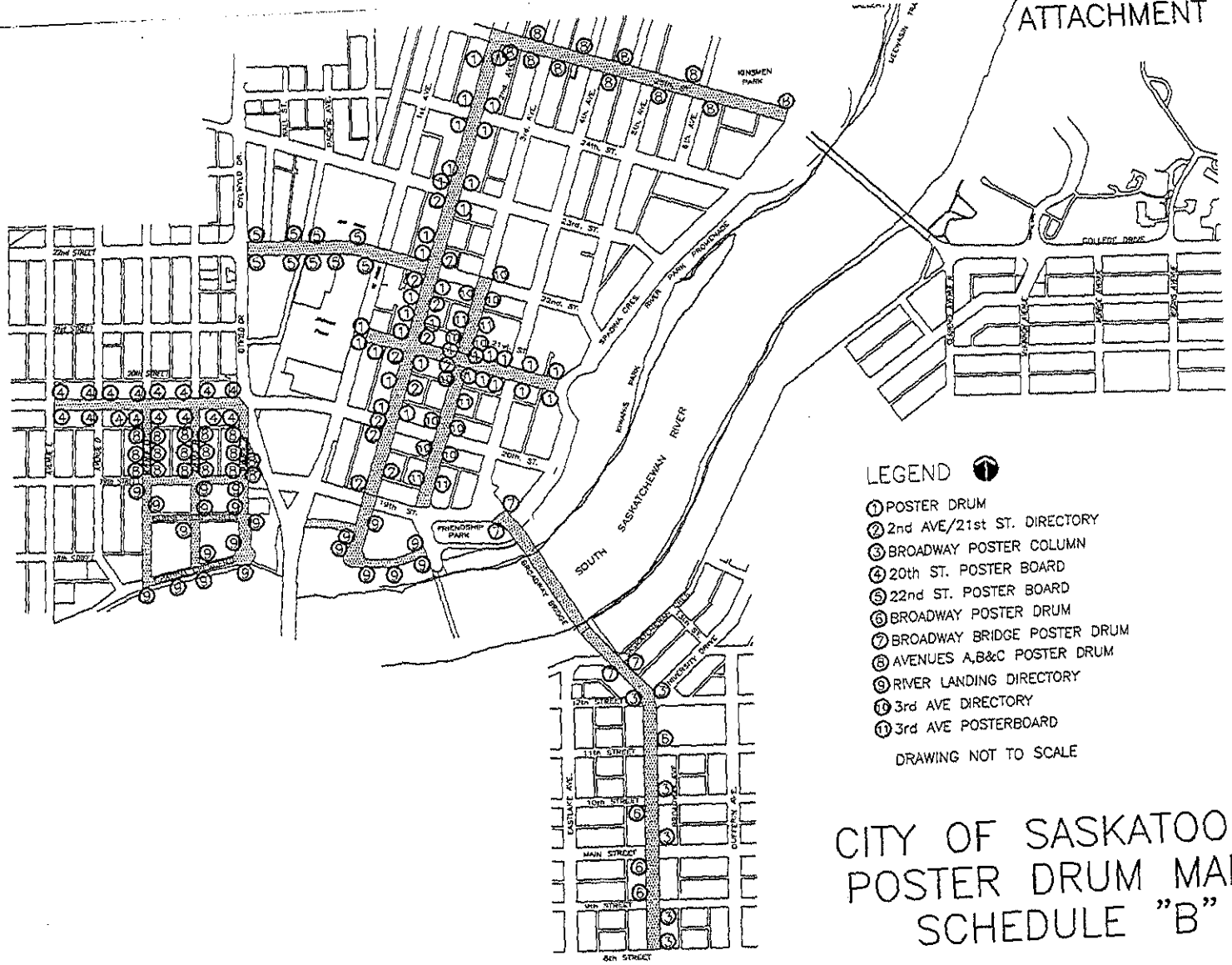
ATTACHMENT 2

①	②	③	④	⑤	
POSTER DRUM	2nd AVE/21st ST. DIRECTORY	BROADWAY POSTER COLUMN	20th ST. POSTER BOARD	22nd ST. POSTER BOARD	
⑥	⑦	⑧	⑨	⑩	⑪
BROADWAY POSTER DRUM	BROADWAY BRIDGE POSTER DRUM	AVE A,B&C/ 25TH STREET POSTER DRUM	RIVER LANDING DIRECTORY	3RD AVENUE DIRECTORY	3RD AVENUE POSTERBOARD

MAP REFERENCE

CITY OF SASKATOON  
POSTERING FACILITIES  
SCALE 1:40  
SCHEDULE "A"

UPDATED: 5 MAR 2012



LEGEND

- 1 POSTER DRUM
- 2 2nd AVE/21st ST. DIRECTORY
- 3 BROADWAY POSTER COLUMN
- 4 20th ST. POSTER BOARD
- 5 22nd ST. POSTER BOARD
- 6 BROADWAY POSTER DRUM
- 7 BROADWAY BRIDGE POSTER DRUM
- 8 AVENUES A,B&C POSTER DRUM
- 9 RIVER LANDING DIRECTORY
- 10 3rd AVE DIRECTORY
- 11 3rd AVE POSTERBOARD

DRAWING NOT TO SCALE

CITY OF SASKATOON  
POSTER DRUM MAP  
SCHEDULE "B"

UPDATED: 5 MAR 2012

Schedule "B" to Bylaw No. 9020

B3

## BYLAW NO. 9022

**The Low-Income Seniors Property Tax Deferral Bylaw, 2012**

Whereas under the provisions of clause 8(1)(b) of *The Cities Act*, S.S. 2002, c. C-11.1 (the "*Act*"), a city has the general power to pass any bylaws that it considers expedient in relation to the safety, health and welfare of people and the protection of people and property;

And whereas under the provisions of section 244 of the *Act*, a council of a city may, if it considers it equitable to do so, defer the collection of a tax with respect to a particular taxable property or class of taxable property;

And whereas The City of Saskatoon considers it equitable to provide tax relief to seniors who live on fixed incomes to assist them to manage the cost of owning a home and to enable them to stay in their homes longer;

Now Therefore the Council of the City of Saskatoon enacts:

**Short Title**

1. This Bylaw may be cited as *The Low-Income Seniors Property Tax Deferral Bylaw, 2012*.

**Purpose**

2. The purpose of this Bylaw is to establish a property tax deferral program for low-income seniors in the City of Saskatoon.

**Interpretation**

3. In this Bylaw:
  - (a) "base year" means the year immediately preceding the year when an individual is first approved under the Program;
  - (b) "City" means the City of Saskatoon;
  - (c) "family" means a married couple and the children, if any, of either or both spouses; a couple living common-law and the children, if any, of either or both partners; or, a lone parent of any marital status with at least one child living in the same dwelling as that child or those children. All members of the family must live in the same dwelling. A couple may be of the

opposite or same sex. Children may be children by birth, marriage or adoption regardless of their age or marital status as long as they live in the dwelling and do not have their own spouse or child living in the dwelling. Grandchildren living with their grandparent(s) but with no parents present also constitute a family;

- (d) "household" means a person or group of persons consisting of a family who occupy the same private dwelling and do not have a usual place of residence elsewhere in Canada or abroad. Household members who are temporarily absent elsewhere are considered part of their usual household;
- (e) "incremental increase" means the increase in property taxes for a taxable property determined in accordance with section 6;
- (f) "low-income" means having an income below the LICO threshold;
- (g) "low-income cut-off" or "LICO" means an income threshold determined by Statistics Canada by analyzing family expenditure data, below which families will devote a larger share of income to the necessities of food, shelter, and clothing than would the average family;
- (h) "principal residence" means the primary location that a person inhabits;
- (i) "Program" means the Low-Income Seniors Property Tax Deferral Program established pursuant to this Bylaw;
- (j) "residential property" means lands and improvements used or intended to be used for a residential purpose, and includes self-contained dwelling units within a condominium;
- (k) "senior" means a person 65 years of age and older; and
- (l) "taxpayer" means the person whose name is shown on the tax roll for each taxable property.

#### **Program Established**

4. The Low-Income Seniors Property Tax Deferral Program is hereby established.

### **Tax Deferral**

5. (1) Council hereby authorizes the deferral of the municipal and library board portion of any incremental increase in property taxes for any taxable property approved under the Program.
- (2) The tax deferral pursuant to subsection (1) shall not apply to the education portion of any incremental increase in property taxes for any taxable property approved under the Program.

### **Determination of Incremental Increase**

6. (1) The incremental increase in property taxes for any taxable property shall be determined by deducting the taxes for the base year from the taxes for the current year.
- (2) The base year, once established, shall remain constant for as long as the property remains eligible under the Program.

### **Eligibility Requirements**

7. (1) In order to qualify under the program, the eligibility requirements set forth in this section must be met.

#### ***Residential Property***

- (2) The taxable property must be residential property.

#### ***Ownership***

- (3) The taxpayer must own the taxable property. Joint ownership with another person qualifies for this purpose.

#### ***Principal Residence***

- (4) The taxable property must be the principal residence of the taxpayer. The taxpayer must reside in the property. Co-habitation with a spouse or common-law partner, or child is permitted.

#### ***One Principal Residence Only***

- (5) A taxpayer can designate only one property as his or her principal residence for a particular taxation year.

*Individuals Only*

- (6) The taxpayer must be an individual. Taxable property owned by a corporation does not qualify under the Program.

*Age*

- (7) The taxpayer must be at least 65 years of age or older.

*Low-Income*

- (8) The taxpayer's annual household income must be below the LICO threshold.

*No Tax Arrears*

- (9) The taxes on the property, with the exception of the amount deferred under the Program, must be paid in full within the current taxation year. A property in tax arrears is not eligible under the Program.

**Registration of Tax Lien**

8. (1) In order to ensure the repayment of taxes deferred under the Program, the City may register a tax lien against the property.
- (2) The tax lien shall remain on the title of the property for as long as there are deferred taxes unpaid with respect to the property.
- (3) The tax lien shall be removed by the City upon repayment of the deferred taxes.

**Repayment of Deferred Taxes**

9. (1) The taxes deferred under the Program shall be repaid to the City upon:
- (a) the death of the taxpayer; or
- (b) the sale of the property by the taxpayer,
- whichever occurs first.
- (2) Notwithstanding clause (1)(a), a surviving joint owner may apply to continue a tax deferral under the Program, in which case the deferred taxes shall not be repayable until the death of the joint owner, or the sale of the property by the joint owner, whichever occurs first.

### **Duty to Notify City**

10. (1) A taxpayer who sells a property that is subject to a tax deferral under the Program shall, within 60 days of the sale, notify the City that the property has been sold.
- (2) If a taxpayer dies, a representative of his or her estate shall, within 60 days of the taxpayer's demise, notify the City that the taxpayer is deceased.

### **Notice to Repay Deferred Taxes**

11. (1) Upon notification that a taxpayer has died, or a property that is subject to a tax deferral under the Program has been sold, the City shall send out a notification to the taxpayer or his or her estate showing the amount of the deferred taxes.
- (2) The deferred taxes shall be due and payable to the City within 30 days after the notification referred to in subsection (3) is sent out.
- (3) If the deferred taxes remain unpaid after 30 days, the City may impose penalties on the taxes outstanding at the rates established by Bylaw No. 6673, *A bylaw of The City of Saskatoon to provide for the payment of taxes and the application of discounts and penalties thereto.*

### **Annual Applications**

12. The taxpayer must apply annually for a tax deferral under the Program, notwithstanding that he or she may have received a tax deferral in a previous year.

### **Voluntary Repayment**

13. (1) The taxpayer may, at any time, repay the taxes deferred under the Program, notwithstanding that neither event described in subsection 9(1) has occurred.
- (2) Nothing in subsection (1) shall preclude a taxpayer from re-applying under the Program in the future provided he or she can meet the requirements set out in section 7.

### **Offences and Penalties**

14. (1) No person shall:
  - (a) wilfully furnish the City with false or misleading information on an application under the Program; or

- (b) fail to notify the City of the death of a taxpayer or the sale of a property pursuant to section 10.
- (2) Every person who contravenes subsection (1) is guilty of an offence and is liable on summary conviction:
  - (a) in the case of a first offence, to a fine of not less than \$100.00 and not more than \$500.00;
  - (b) in the case of a second or subsequent offence, to a fine of not less than \$200.00 and not more than \$1,000.00.
- (3) If a person commits an offence described in this section, the tax deferral under the Program is immediately forfeited, and the arrears shall be due and payable to the City within 30 days of the date of conviction.
- (4) If the deferred taxes are not paid within the time specified in subsection (3), the amount outstanding shall be subject to the penalties set out in subsection 9(5).

**Administration and Enforcement of Bylaw**

- 15. (1) The administration and enforcement of this Bylaw is hereby delegated to the General Manager, Corporate Services Department for the City.
- (2) The General Manager, Corporate Services Department, is hereby authorized to further delegate the administration and enforcement of this Bylaw, in whole or in part, to other employees of the City.

**Coming Into Force**

16. This Bylaw comes into force on the day of its final passing.

Read a first time this ..... day of ....., 2012.  
Read a second time this ..... day of ....., 2012.  
Read a third time and passed this ..... day of ....., 2012.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk



His Worship the Mayor and City Council  
The City of Saskatoon

**REPORT**  
**of the**  
**PLANNING AND OPERATIONS COMMITTEE**

Composition of Committee

Councillor C. Clark, Chair  
Councillor P. Lorje  
Councillor R. Donauer  
Councillor B. Dubois  
Councillor M. Loewen

**1. 2011 Pest Management/Urban Forestry Program Year End Report**  
**(Files CK. 4200-1 and IS 4139-4)**

**RECOMMENDATION:** that the information be received.

Attached is a report of the General Manager, Infrastructure Services Department dated April 3, 2012 forwarding the 2011 Pest Management/Urban Forestry Program Year End Report.

Copies of the 2011 Pest Management/Urban Forestry Program Year End Report have already been provided to City Council members. A copy is also available on the City's website [www.saskatoon.ca](http://www.saskatoon.ca) under "Reports and Publications".

Your Committee has reviewed the report with the Administration and is forwarding the report to City Council for information.

**2. Servicing Agreement  
Rosewood Land Inc. – Rosewood Neighbourhood  
Subdivision No. 11/11  
(Files CK. 4110-40, x CK. 4300-011-11 and IS 4111-48)**

- RECOMMENDATION:**
- 1) that the servicing agreement (Attachment 1 to the March 27, 2012 report of the General Manager, Infrastructure Services Department) with Rosewood Land Inc., for a portion of the Rosewood Neighbourhood to cover Lots 1 to 19, Block 5; and Parcel J, all in Section 18, Township 36, Range 4, West of the 3<sup>rd</sup> meridian, be approved; and
  - 2) that His Worship the Mayor and the City Clerk be authorized to execute the Agreement under the corporate seal.

Attached is a report of the General Manager, Infrastructure Services Department dated March 27, 2012, with respect to the above matter.

Your Committee has reviewed the report with the Administration and is supporting approval of the proposed servicing agreement, as set out in the above recommendations.

**3. Enquiry – Councillor Iwanchuk (January 16, 2012)  
Feasibility of Creating Walking Track - Pacific Park  
(File No. CK. 4205-35)**

---

**RECOMMENDATION:** that the information be received.

Attached is a report of the General Manager, Infrastructure Services Department dated March 26, 2012, in response to the above enquiry.

Your Committee has reviewed the matter with the Administration and is forwarding the report to City Council as information.

**4. 2011 Installation or Modification of Traffic Signage  
Placement of Traffic Control, Parking Restrictions  
and Parking Prohibitions  
(Files CK. 6280-1 and CK. 6120-3)**

---

**RECOMMENDATION:** that the information be received.

Attached is a report of the General Manager, Infrastructure Department dated March 28, 2012, providing information on the above matter.

Your Committee has reviewed the report with the Administration and is forwarding the report to City Council for information.

**5. Emergency Water Supply Trailers  
(Files CK. 1000-3 and IS 7820-1)**

---

**RECOMMENDATION:** that the information be received.

Attached is a report of the General Manager, Infrastructure Services Department dated March 26, 2012, with respect to options reviewed by the Administration for the supply of water to residents when a water main is taken out of service for repair. As noted in the report, the Administration is recommending that the City continue to use the existing four water supply trailers at this time and will continue to monitor the situation.

Your Committee has reviewed this matter with the Administration and is forwarding the report to City Council for information.

**6. Post Budget Approval  
Capital Project 1678 – Wet Weather Inflow Remediation  
(Files CK. 7820-2 and CK. 7820-4)**

---

**RECOMMENDATION:**

- 1) that a post budget increase in the amount of \$500,000, as described in the April 10, 2012 report of the General Manager, Infrastructure Services Department, for Capital Project 1678 – Wet Weather Inflow Remediation, be approved; and
- 2) that the post budget increase of \$500,000 be funded from Flood Protection Program Levy funding held within the Infrastructure Reserve - Water and Waste Water.

Attached is a report of the General Manager, Infrastructure Services Department dated April 10, 2012 with respect to the above Capital Project.

Your Committee has reviewed the report with the Administration and is supporting the above recommendations.

**7. Proposed Rates – 2012 Water and Sewer Service Inspection and Boulevard Deposit Rates**  
**(Files CK. 1905-2 and LS. 7780-1)**

---

- RECOMMENDATION:**
- 1) that Bylaw 1523, A Bylaw respecting the construction of private sewer and water service connections in the City of Saskatoon, be amended to include the proposed 2012 Water and Sewer Inspection rates, as described in the April 4, 2012 report of the General Manager, Infrastructure Services Department; and
  - 2) that the City Solicitor be requested to prepare the necessary amendments to Bylaw 1523 for approval by City Council.

Attached is a report of the General Manger, Infrastructure Services Department dated April 4, 2012, with respect to proposed changes to the above rates.

Your Committee has reviewed the report with the Administration and is supporting the above recommendations. Based on discussions with your Committee, the Administration will be reviewing the possibility of addressing the condition of back lanes in redevelopment situations, in a similar manner as is required for boulevard condition maintenance as part of the demolition permit process.

**8. 2011 Civic Heritage Program Annual Report**  
**(Files CK. 430-34 and PL. 430-9)**

---

- RECOMMENDATION:** that March 19, 2012 report of the General Manager, Community Services Department be received as information and forwarded to the Municipal Heritage Advisory Committee for information.

Attached is a report of the General Manager, Community Services Department dated March 19, 2012, with respect to the above matter.

Your Committee has reviewed the report with the Administration and has been advised that further reporting will be provided with respect to the Heritage Policy and Program Review, including an implementation plan.

Your Committee is forwarding the 2011 Civic Heritage Program Annual Report to City Council for information and to the Municipal Heritage Advisory Committee for its information.

**9. 2012 Community Grant Report**  
**(Files CK. 1860-19 and LS. 1860-12-1)**

**RECOMMENDATION:** that the information be received.

Attached is a report of the General Manager, Community Services Department dated March 30, 2012, with respect to the above matter.

Your Committee has reviewed the report with the Administration and is forwarding the report to City Council as information.

**10. Culture Consultant Position**  
**(Files CK. 5608-1 and LS. 5608-18)**

**RECOMMENDATION:**

- 1) that the summary report, titled Moving Forward: Implementing Saskatoon's Culture Plan, be received as information;
- 2) that for 2012, City Council approve \$25,000 from the Culture Grant funds be directed to match the \$25,000 grant from SaskCulture to support the culture initiatives and begin the implementation of the strategies from within the Culture Plan; and
- 3) that the March 5, 2012 report of the General Manager, Community Services Department and the request for a full-time permanent Culture Consultant position, be referred to the review of the 2013 Business Plan and Budget.

Attached is a report of the General Manager, Community Services Department dated March 5, 2012, with respect to the above matter.

Copies of the summary report “Moving Forward: Implementing Saskatoon’s Culture Plan” have already been provided to City Council members. A copy of the report is also available on the City’s website [www.saskatoon.ca](http://www.saskatoon.ca) under “Reports and Publications”.

Your Committee has reviewed the report with the Administration. The Administration has provided clarification that the options outlined in the report relate to consideration of a full-time permanent Culture Consultant position as part of the 2013 Business Plan and Budget, as outlined in Recommendation 3). Recommendation 2) provides the opportunity to access matching grant funding available from SaskCulture for the initiatives proposed for 2012.

Following review of this matter, your Committee is supporting the above recommendations of the Administration.

**11. 2011 Annual Report on Social Development Section Initiatives**  
**(Files CK. 430-34 and LS. 430-8)**

**RECOMMENDATION:** that the information be received.

Attached is a report of the General Manager, Community Services Department dated April 10, 2012, providing the above Annual Report.

City Council members have already been provided with copies of the resource directory, Exit Routes: Saskatoon Street Survival Guide. A copy is also available on the City’s website at [www.saskatoon.ca](http://www.saskatoon.ca) under “Reports and Publications”.

Your Committee has reviewed the initiatives undertaken in 2011 with the Administration and is forwarding the report to City Council for information.

**12. 2011 Urban Aboriginal Leadership Program Annual Report**  
**(Files CK. 430-34, LS. 4560-1P and LS1860-24)**

**RECOMMENDATION:** that the information be received.

Attached is a report of the General Manager, Community Services Department dated April 4, 2012, with respect to the above matter.

Your Committee has reviewed the report with the Administration and is forwarding the report to City Council as information.

**13. Application for Funding – Youth Sport Subsidy Program  
Special Events Policy No. C03-007  
(Files CK. 1870-15 and LS. 1720-8-1)**

**RECOMMENDATION:** that Water Polo Saskatoon Inc., an eligible Youth Sport Subsidy Program sport organization, receive a grant of up to \$2,728.47 to host the 22U Women’s National Club Championships from May 25 to 27, 2012.

Attached is a report of the General Manager, Community Services Department dated April 10, 2012, with respect to the above application for funding.

Your Committee has reviewed the report with the Administration and supports the above funding allocation.

**14. 2011 Saskatoon Forestry Farm Park and Zoo Annual Report  
(Files CK. 430-34 and LS. 4206-FO-0)**

**RECOMMENDATION:** that the information be received.

Attached is a report of the General Manager, Community Services Department dated April 10, 2012, submitting the above Annual Report.

Copies of the Saskatoon Forestry Farm Park and Zoo 2011 Annual Report have been provided to City Council members. A copy is also available on the City’s website under “Reports and Publications”.

Your Committee has reviewed the report with the Administration and is forwarding the report to City Council for information.

**15. Nutana Park Development – Dedicated Lands Account  
(Files CK. 4205-1 and LS. 4215-1)**

**RECOMMENDATION:** that up to \$230,200 of additional funding be allocated from the Dedicated Lands Account to complete the upgrade of Darcy Bear Park and W.E. Graham Park in the Nutana neighbourhood.

Attached is a report of the General Manager, Community Services Department dated April 4, 2012, with respect to the above matter.

Report No. 7-2012  
Planning and Operations Committee  
Monday, April 30, 2012  
Page 8

Your Committee has reviewed this matter with the Administration and is supporting allocation of the additional funding for this project, as outlined in the above recommendation.

Respectfully submitted,

---

Councillor C. Clark, Chair



**TO: Secretary, Planning and Operations Committee**  
**FROM: General Manager, Infrastructure Services Department**  
**DATE: April 3, 2012**  
**SUBJECT: 2011 Pest Management/Urban Forestry Program Year End Report**  
**FILE: CK. 4200-1 and IS. 4139-4**

---

**RECOMMENDATION:** that the following report be submitted to City Council for its information.

## **REPORT**

A copy of the complete 2011 Pest Management/Urban Forestry Program Year End Report can be viewed in the City Clerk's Office.

The objective of the Urban Forestry Program is the systematic management and cultivation of trees in an urban environment. The actual practice of urban forestry in Saskatoon began in the 1970s, primarily in response to the threat of Dutch elm disease (DED). In order to avoid widespread tree removal, systematic maintenance became important. The Urban Forestry program administers, but is not limited to, the following programs:

- Blockside/Park Pruning Program – systematic pruning and removal of trees on boulevards and in parks;
- Community Tree Planting Program (CTPP) – systematic planting of trees in new neighbourhoods; and
- Schools Plant a Legacy in Trees (SPLIT) – an educational tree planting program developed by Urban Forestry in partnership with the Riversdale Kiwanis Club.

The objective of the Pest Management Program is to reduce and control the populations of plant pests; limit the loss of City-owned trees, turf and other desirable plant species; and reduce the nuisance and health risks associated with certain pests. The core activities of the Pest Management Program include, but are not limited to:

- Mosquito Control – abatement of nuisance and vector mosquitoes in and surrounding Saskatoon;
- Dutch Elm Disease – monitoring of bark beetle vector populations as well as visual inspection for trees symptomatic of DED, including the enforcement of the 2005 Dutch Elm Disease Regulations;
- Nuisance Wildlife Program – to provide response to nuisance wildlife such as skunks, raccoons, porcupines, badgers and muskrats within city limits.

## **Urban Forestry**

By the end of the 2011 planting season, there were an estimated 100,000 trees in the City of Saskatoon. This number does not include trees located in Woodlawn Cemetery; in back lanes; within shelterbelts; in Gordie Howe Campsite; in the golf courses; or on private property. Nor does it include trees being cultivated in the nursery or trees in native tree stands throughout the river valley.

In 2011, the Urban Forestry Program planted 861 trees (not including those planted in conjunction with capital projects); watered 2,016 trees (both in-house and through contract); and maintained 14,266 trees (both in-house and through contract) following the 1:7 year pruning cycle. In addition there were 2,990 service requests that required some level of tree pruning or removal, as well as 2,000 requests for inspection.

The 2011 Urban Forestry Operating Budget totalled \$2,776,410, and provided services to the City at a value of \$11.85 per person. This was a slight increase from 2010, which was \$11.36 per person.

### Pest Management

In 2011, the Pest Management Program continued with mosquito control activities in the Mosquito Control Zone. The Control Zone was established in 2004, and is approximately 945 square kilometres, including the City of Saskatoon and a surrounding buffer. The amount of precipitation over the past few years has resulted in the continuous creation of larval habitat and the amount of area that needed to be treated. In 2011, a total of 7,130 kilograms of Vectobac<sup>®</sup>, a biological control utilized for the control of larvae, was applied to 510 hectares of larval habitat.

The City also continued to monitor adult mosquito populations for the presence of *Culex tarsalis*, the primary vector of West Nile virus. While a large number of adult mosquitoes were captured through the year, with their peak being in early to mid-July, only a small number (10%) of these were actually of the *Culex tarsalis* species and none of the pools of mosquitoes that were submitted to the Provincial lab tested positive for the presence of West Nile virus. Additionally, there were no human cases of West Nile virus reported in Saskatoon.

The City continued to monitor elms for trees showing symptoms of Dutch elm disease and infractions to the Provincial act. It also continued to monitor the population of the native elm bark beetle, *Hylurgopinus rufipes*, the principle vector of DED on the Prairies. In 2011, 43 elms showing symptoms of DED were sampled and sent to the Provincial Crop Protection Lab in Regina for testing. None of the samples submitted tested positive for DED. There were also 92 notifications issued for infractions of the DED regulations, all of which were dealt with by the property owners.

Trapping of adult elm bark beetles consisted of utilizing pheromone baited adhesive cardboard panel boards affixed to telephone poles in 30 locations throughout the city. The City also placed and removed 10 traps for the Saskatchewan Ministry of Environment. No elm bark beetles were captured in 2011.

Nuisance wildlife was largely handled through a contractor. In 2011, 74 calls were received regarding skunks. From these calls, 22 traps were set and 12 skunks were captured and released outside of the city. There were also a number of calls regarding raccoons, porcupines and other miscellaneous wildlife; however, there was a noticeable increase in calls related to coyotes in 2011. In 2012, Pest Management will be developing a strategy to manage all wildlife in-house, for implementation in 2013.

The Operating Budget for Pest Management in 2011 was \$698,952, translating to a value of \$2.98 per person. This is a slight increase from 2010, which was \$2.65.

## **ENVIROMENTAL IMPLICATIONS**

The Urban Forestry Program continues in its efforts to be stewards of the environment. Since the program began utilizing the compost depots in 2006, on average, the amount of green material sent to the landfill has been reduced by approximately one third. In 2011, this increased to more than two thirds. Although it would be ideal for 100% of the green material to be diverted to the compost depots, provincial regulations require that elm material be disposed of at the landfill.

In 2011, Urban Forestry crews drew water from storm water retention ponds and the river to water trees. While no official records were kept regarding the amount of raw water that was used, Urban Forestry will continue to work with the Water Treatment Plant and Strategic Services Branch to reduce its dependence on potable water.

## **POLICY IMPLICATIONS**

There are no policy implications.

## **COMMUNICATIONS PLAN**

No communications plan is required.

## **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

## **ATTACHMENT**

1. 2011 Pest Management/Urban Forestry Program Year End Report.

Written by: Geoff McLeod, Superintendent, Urban Forestry  
Parks Branch

Approved by: Wayne Briant, Manager  
Parks Branch

Approved by: “Mike Gutek”  
Mike Gutek, General Manager  
Infrastructure Services  
Dated: “April 4, 2012”

Copy to: Murray Totland  
City Manager

**CITY OF SASKATOON  
INFRASTRUCTURE SERVICES  
PARKS BRANCH**

**URBAN FORESTRY &  
PEST MANAGEMENT  
2011 YEAR END REPORT**

**TABLE OF CONTENTS**

<b>Table of Contents</b> .....	<b>i</b>
<b>List of Figures</b> .....	<b>i</b>
<b>Urban Forestry</b> .....	<b>1</b>
<b>Tree Inquiry Program</b> .....	<b>1</b>
<b>In-house Tree Planting</b> .....	<b>2</b>
Community Tree Planting Program (CTPP) .....	2
Urban Reforestation/Park Reforestation .....	4
Schools Plant Legacy In Trees (Split).....	5
Watering.....	5
<b>Blockside/Parkside Tree Maintenance</b> .....	<b>6</b>
Aerial Pruning .....	6
Ground pruning .....	6
Parks Pruning .....	7
<b>Contract Work</b> .....	<b>7</b>
Tree Maintenance contracts: .....	7
Planting contract: .....	8
Watering Contract: .....	10
Shelterbelt Contract:.....	10
Back Lane Contract:.....	10
<b>Nursery Operations</b> .....	<b>11</b>
<b>Administration</b> .....	<b>11</b>
Claims .....	11
Training.....	12
Environment.....	13
<b>Pest Management</b> .....	<b>15</b>
<b>Mosquito Control</b> .....	<b>15</b>
Larviciding Program .....	15
Adult Mosquito Surveillance .....	17
West Nile Virus Summary .....	19
Training.....	19
<b>Dutch Elm Disease</b> .....	<b>19</b>
Monitoring .....	19
Issues/Concerns.....	20
<b>Ground Squirrel Control</b> .....	<b>21</b>
<b>Inspection Services</b> .....	<b>22</b>
Prohibited Weeds in Saskatoon.....	22
Noxious Weeds in Saskatoon.....	22
Specific Control Projects.....	23
Weed Inspection Details .....	24



<b>Miscellaneous Tree Insects and Diseases .....</b>	<b>24</b>
Ash Leaf Cone Roller.....	24
Ash Bark Beetle .....	25
Bronze Birch Borer .....	26
Ash Leaf Plant Bug .....	26
Aphids .....	26
Scale .....	26
Oak galls .....	26
Carpenterworm.....	26
Ash Borer .....	27
European Gypsy Moth .....	28
Emerald Ash Borer.....	28
<b>Nuisance Wildlife .....</b>	<b>28</b>
Skunks .....	28
Racoons .....	28
Porcupine .....	29
Muskrats and Beavers .....	29
Crows and Magpies .....	29
Bats.....	29
Badgers.....	29
Coyotes and Foxes .....	29
<b>Administration .....</b>	<b>30</b>
Memberships .....	30
Training.....	30
<b>Appendix 1: Tree Inspection Protocol .....</b>	<b>31</b>
<b>Appendix 2: Weed Control Act.....</b>	<b>33</b>





**LIST OF FIGURES**

<b>Table 1:</b> Number of Trees Planted In The Past Three Years .....	2
<b>Table 2:</b> Community Tree Planting.....	3
<b>Table 3:</b> Spade Tree Planting .....	5
<b>Table 4:</b> Contracted Tree Maintenance Costs for 2011.....	7
<b>Table 5:</b> Planting Projects .....	8
<b>Table 6:</b> Claims on Trees .....	12
<b>Figure 1:</b> City of Saskatoon mosquito control zone.....	15
<b>Figure 2:</b> Mosquito larva.....	16
<b>Figure 3:</b> Mosquito dipper .....	16
<b>Figure 4:</b> CDC Mosquito Trap Log Counts, Precipitation, And Volume Of Product Applied From June 12 To July 17, 2011. ....	17
<b>Figure 5:</b> Locations of New Jersey light traps and Centre for Disease Control light traps for 2011. ....	18
<b>Figure 6:</b> The number of <i>C. tarsalis</i> and all other species caught. ....	18
<b>Figure 7:</b> Elm bark beetle trap locations .....	20
<b>Figure 8:</b> Ground squirrel locations within the City of Saskatoon .....	21
<b>Table 7:</b> Frequency of noxious weeds observed from the 2011 growing season.....	22
<b>Table 8:</b> Five Focus Weeds.....	23
<b>Figure 9:</b> Number of ash bark beetles from 2008-2011 .....	25
<b>Figure 10:</b> Location of the ash borer traps .....	27
<b>Table 9:</b> Ash borer population data.....	27
<b>Table 10:</b> The proportion of wildlife calls related based on 243 calls. ....	30



## URBAN FORESTRY

Urban Forestry is the profession of systematic management and cultivation of trees in an urban environment for the present and future benefit of society. The actual practice of urban forestry in Saskatoon began in the 1970's primarily in response to the threat of Dutch elm disease. In order to avoid widespread tree removal, systematic maintenance became important. Currently, the Urban Forestry department administers the following programs for the City of Saskatoon Parks Branch:

- Tree Inquiry program – responding to public concerns regarding trees;
- Blockside/Parkside Pruning Program – systematic pruning and removal of trees on boulevards and in parks;
- Community Tree Planting program (CTPP) – systematic planting of trees in new neighbourhoods
- Plant By Request Program (PBR) – responding to homeowner requests for trees to be planted on boulevards adjacent to their property;
- Urban Reforestation Program (UR) – systematic replacement of boulevard trees and the filling of vacant planting sites along boulevards;
- Park Reforestation Program – replacement of trees in parks and afforesting parks that had very few trees planted in them;
- Tree Nursery – production of a variety of high quality trees for parks and boulevards.
- Schools Plant a Legacy in Trees (SPLIT) – an educational tree-planting program developed by Urban Forestry in partnership with the Riversdale Kiwanis Club. Each year one elementary school is chosen to participate in the SPLIT program.

### TREE INQUIRY PROGRAM

---

The purpose of this program is to provide specialized and personalized tree care service by receiving, systematically prioritizing, and responding to public concerns regarding trees.

The program, utilizes a senior arborist to coordinate the day to day activities of the pruning crews and act as an intermediary between the Supervisor and the crew; one Forestry Technician that responds to calls from the public and one Forestry Analyst that receives calls, generates work requests and maintains and updates the urban forestry data base.

Tree crews follow specific criteria for determining the most appropriate response (e.g. tree removal or tree pruning).

- An emergency call is one that poses an immediate danger to public or property (e.g. – severe storm damage). An emergency call is dealt with immediately. In the case of a storm, where the volume of emergency work becomes large, extra resources can be provided as required to deal with storm damage. Street hazards are cleaned up before any park work is completed.

- Priority one calls can pose a threat to life or property, however, the threat is not an immediate one (e.g. confirmed diseased tree). All priority one calls must be responded to before any priority two calls are started.
- Priority two calls include all other tree calls (e.g. aesthetic pruning, or removal of a tree in poor overall condition).

In 2011, we generated 4,990 calls from the public and other departments internally. 4,663 were responded to in 2011 and the balance will be carried into 2012.

## **IN-HOUSE TREE PLANTING**

Our in-house tree planting programs include the Community Tree Planting Program, Urban Reforestation, Parks Reforestation and Schools Plant Legacy in Trees. Our responsibilities include watering, weeding and mulching tree wells, basic pruning of diseased or dead branches, and removing metal support stakes once trees are established. Each program provides the following services:

### **COMMUNITY TREE PLANTING PROGRAM (CTPP)**

Community Tree Planting Program (CTPP) – 30 mm (1.2”) calliper container trees are hand-planted on boulevards in recently developed neighbourhoods. Trees that are planted at the request of a homeowner are watered by homeowners; trees that are planted on frontages (i.e., a boulevard separated from private property by a sidewalk) are placed on a three year water route for successful establishment.

The number of trees planted under the CTPP program has been declining in the last few years (Table 1). There are four main reasons for this decline:

- Water and sewer line conflicts on frontages
- Power, gas, cable, and phone line conflicts on frontages and flankages
- Homeowners are planting trees in their front yard to qualify for a rebate offered by developers
- Homeowners are unaware of the CTPP program

**TABLE 1: NUMBER OF TREES PLANTED IN THE PAST THREE YEARS**

<b>Year</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>
Number of Trees	123	98	84

### *Water and Sewer Line Conflicts*

Our current planting guidelines require us to stay a minimum of three metres from water and sewer lines. Unfortunately, the majority of the water and sewer lines are being installed through the center of homeowners’ front yards eliminating planting sites on the frontages. In consultation with Construction Services we hope to discuss the possibility of decreasing the three metre guideline to allow for more planting sites. Based on our discussions, the increased life expectancy of the curb boxes, improved trenching capabilities, and the use of polyethylene pipes, we determined that it is reasonable to

decrease the three metre guideline to one metre. A boulevard tree has an average life expectancy of 50 years, as does the curb box and pipe attachments, and we determined it is better to plant 100 trees and possibly have to remove 10 in the next 50 years than to have little or no boulevard trees in our neighbourhoods (Table 2).

**TABLE 2: COMMUNITY TREE PLANTING**

Neighbourhood	Homeowner requested	% Planted	NPS Utility	NPS H <sub>2</sub> O	NPS Other
Willowgrove	50	50%	10%	20%	20%
Stonebridge	33	18%	50%	20%	12%
Hampton	18	50%	6%	22%	22%
Briarwood	5	40%	0%	60%	0%
<b>Total</b>	<b>106</b>				

NPS – No plant site

NPS Utility: SK Tel, SK Power, SK Energy, streetlights, SHAW cable

NPS H<sub>2</sub>O: waterline conflict

NPS Other: too close to existing trees, boulevard width of less than 3 m, not up to grade, fire hydrant, driveway, and road signs, etc.

#### *Utility Line Conflicts*

Utility line conflicts are an issue on main streets such as Galloway Road and Gordon Road and arterial roadways such as Stensrud Road and Herold Road. There are sections of these main streets that have underground utilities on only one side of the street which allows for tree planting on the opposite boulevard. However, there are sections that have underground utilities on both sides of the street which eliminates boulevard planting altogether. Based on our experience with similar tree planting conflicts in Briarwood, we anticipate that citizens will be raising concerns regarding the inconsistency with planting in these neighbourhoods especially once they become more mature.

Utility line conflicts are also an issue for homeowners living on corner lots. Residents living on corner lots are concerned with privacy, shade and wind protection and have voiced their disappointment when they are told they cannot have trees along their side boulevard. History has shown that some residents will plant their own trees on the city boulevard which may create additional demands on our tree maintenance services in the future. In 2012, we will examine the new neighbourhood development process to identify possible long term design solutions to these problems.

#### *Existing Trees*

Dundee Developments is offering a \$1000 rebate to the original homeowners that landscape their front yard within the first growing season, this includes planting a tree. This initiative is resulting in an above average number of trees being planted on private property which subsequently eliminates tree planting sites on the city boulevards, due to

our five to nine metre distance guidelines. Unfortunately, we have identified numerous deficiencies with the majority of the trees that have been planted by homeowners. For example, homeowners are planting the trees too low, choosing poor quality trees, are allowing grass to grow up to the trunk which then results in mower damage to the trunk as well as insufficient water absorption, and planting trees overtop of water lines.

### *Uninformed Homeowners*

The number of tree planting requests is low compared to the size of growth happening in the new neighbourhoods. Based on the pattern of requests that we receive it appears that homeowners are interested in having a tree but are unfamiliar with the program. For example, after planting a tree at one address we will receive additional tree planting requests from adjacent neighbours on the same block, which indicates that homeowners are learning of the program through word of mouth. In 2012, we will focus our attention on advertising the CTPP program. In the spring, we will hand-deliver door knockers, release a PSA and submit an ad in local newspapers.

## **URBAN REFORESTATION/PARK REFORESTATION**

Urban Reforestation (UF) – all trees under this program are kept on a water route for a minimum of three years.

- Less than 15 cm (6”) calliper trees are transplanted from our nursery onto centre medians, using our 42” tree spade.
- At the request of a homeowner constructing a sidewalk or driveway, and for a fee, we transplant trees from the boulevard adjacent to the homeowner’s property to the nearest appropriate site.

We provide a minimum of ten water cycles to newly planted trees in the downtown district.

We planted 61 of the 84 trees that were ready to be transplanted from the nursery (Table 3). The majority of the trees were planted on centre medians in older neighbourhoods (e.g. Nutana, Varsity View and Greystone Heights). We were unable to plant the remaining 21 trees because we ran out of appropriate centre median sites and parks maintenance supervisors have stopped requesting new trees in their parks because they no longer have the staff or resources for watering. In addition, the Forestry Farm tree nursery has over 100 spruce trees that must be transplanted within the next year or two or they will need to be cut down. We transplanted 12 of these trees this year and expect any future tree requests from the eastside parks maintenance supervisors to be for the spruce trees from the Forestry Farm nursery.

Park Reforestation (PF) – 80 mm (3.2”) calliper trees are transplanted from our nursery to an existing, mature park. Parks Maintenance Program staff must request, water, and provide basic maintenance for the trees.

**TABLE 3: SPADE TREE PLANTING**

<b>Program</b>	<b>From Civic Nursery</b>	<b>From Forestry Farm Nursery</b>	<b>Paid Moved By Residents</b>	<b>Moved Due to Road Construction</b>	<b>Total</b>
Urban Reforestation	61	0	3	10	74
Park Reforestation	5	12	0	14	31
<b>Total</b>	<b>66</b>	<b>12</b>	<b>3</b>	<b>24</b>	<b>105</b>

**SCHOOLS PLANT LEGACY IN TREES (SPLIT)**

Each year one elementary school participates in the SPLIT program. Through educational workshops and hands-on experience students learn about the many benefits of trees and the importance of our city’s urban forest.

Holliston School was the 10<sup>th</sup> school to participate in the SPLIT program. While the program continues to meet its educational goals and short term planting objectives the long term maintenance (e.g. weeding, watering, edging, mulching and pruning) of existing shrub beds is proving to be a challenge for both the school administrators and urban forestry staff. In order to retain the SPLIT program and ensure its long term success we have made the following changes:

- We are no longer including shrubs in the planting designs
- Tree planting will occur on city boulevards only (not on school property)
- All schools that have previously been involved with the SPLIT program will be asked to sign a maintenance agreement that absolves urban forestry of any responsibility of trees or shrubs located on the school property
- Existing trees and shrub beds located on city boulevards will be scheduled for regular maintenance

**WATERING**

In 2011, we had six water routes, with a total of 1,100 trees, on a regular seven to ten day watering cycle. This season was particularly hot and dry and newly planted trees did exhibit drought stress. To supplement our watering we used Treegator<sup>®</sup> watering bags on 40 trees growing in locations that were exceptionally hot and dry. The bags take eight hours to slowly release 57 litres (15 gallons) of water, two or more bags can be attached and used on larger trees and the bags can remain on the trees over winter. The trees that had a Treegator<sup>®</sup> bag did not exhibit drought stress or transplant shock and produced more growth than trees without a watering bag. We have purchased an additional 300 bags for next season.

A combination of this season’s weather and mechanical issues at the city’s Wastewater Treatment Plant resulted in a one month water ban. To ensure survival of our city trees The Wastewater Treatment Plant permitted us to use raw water from the Stonebridge

retention pond. Reducing our use of potable water is a goal of Urban Forestry's and we were pleased to learn that drawing water from a retention pond (that houses permanent piping and a control box) is not only possible it is more efficient than drawing water from a fire hydrant (e.g. staff do not have to concern themselves with parked vehicles or traffic, it takes less time to hook the filler hose to the control box than a fire hydrant, and their water tanks fill just as quickly from a retention pond as they do from a hydrant). Using water from a retention pond is not only efficient it results in less wear and tear on the fire hydrants, the trees receive rainwater instead of treated potable water, and the Wastewater Treatment Plant will conserve 500,000 gallons of water from our in-house tree watering program, alone.

Our goal is to continue to use raw water from the Stonebridge retention pond and begin using raw water from the Idylwyld Drive and Circle Drive retention pond (i.e. it is currently set-up with permanent piping and a control box). In order to use other existing retention ponds throughout the city, permanent piping and a control box would need to be installed. We are discussing our options with Wastewater Treatment in early 2012.

## **BLOCKSIDE/PARKSIDE TREE MAINTENANCE**

---

The purpose of these programs is to systematically maintain and preserve the appearance of the City's street and park tree resource by completing systematic pruning and removals. Tree pruning is essential for the following reasons:

- Pruning helps to prevent municipal liability from damages caused to property and people from falling branches.
- Pruning maintains the health, improves the aesthetics, and increases the value of trees.
- Pruning also helps control pests and diseases which thrive on deadwood.

As part of these internal programs, there are three main activities that are undertaken. These are aerial pruning, ground pruning and parks pruning. The goal through these three programs, as well as contracted tree maintenance is to achieve our 1:7 pruning cycle.

### **AERIAL PRUNING**

Aerial pruning involves the maintenance of mature boulevard trees using an aerial bucket truck to access the tree canopy. Trees are typically of a size greater than 20 centimetres DBH. Trees smaller in diameter than 20 centimetres are pruned by in-house ground crews. For the purposes of this report scheduled work and service requests will be combined. Internally, crews were actively working through Silverwood Heights, College Park and Confederation Park neighbourhoods. A total of 5,033 trees were pruned by aerial crews in 2011

### **GROUND PRUNING**

Ground pruning is done by crews working from the ground and may use ladders or tree climbing techniques to access the trees. Typically, these crews will work through neighbourhoods that are scheduled to be maintained through contract in a given year. In



2011, ground crews worked through Buena Vista, Holliston, Holliday Park and Mount Royal neighbourhoods. A total of 3,740 trees were pruned.

## PARKS PRUNING

Parks crews will again systematically work through various parks throughout the city to ensure that we are kept on schedule with the 1:7 pruning cycle. The vast majority of this work is done through tree climbing although aerial lift units will be used when trees can be accessed from the street or there will be no damage to the turf in parks. In 2011, Albert School Canon Smith, City Hall Square, Cumberland, R Wallenberg, Thorton and Weaver parks were pruned. This equated to 1,206 trees.

Overall, 9,978 trees were pruned by city arborists either in the form of Scheduled maintenance or through a service request. The cost of this was \$882,805.53 or \$88.48 per tree. This is consistent with 2010 where 9,035 trees were pruned at a cost of \$93.27 per tree.

## CONTRACT WORK

### TREE MAINTENANCE CONTRACTS:

Seven maintenance contracts were tendered in 2011 (Table 4) at a total cost of \$538,924.07. The operating budget for 2011 was \$563,200.00. A total of 4,288 trees were pruned and 115 trees removed. Road closures costs for tree maintenance in 2011 were \$12,680.36.

**TABLE 4: CONTRACTED TREE MAINTENANCE COSTS FOR 2011**

Neighbourhood	# Trees Pruned	# Tree Removals	Total
Buena Vista	1341	4	\$152,565.02
College Park	585	6	\$64,485.75
Holliston	565	15	\$83,981.10
Mount Royal	933	21	\$121,567.95
Holiday Park	474	6	\$60,067.35
Removal Contract		53	\$12,576.90
Woodlawn Cemetery	390	10	\$43,680.00
<b>Total</b>	<b>4,228</b>	<b>115</b>	<b>\$538,924.07</b>

Changes were made to the fall maintenance contract and stumping was excluded from the contracts. Stumping was taken out of the contract because it was difficult to ensure that stumps were removed 60cm below grade in the winter due to frost and most contractors lacked the proper equipment to grind 60cm deep. Having our staff remove the stumps eliminates the possibility of having to regrind stumps when replanting. All contractors preferred that stumping was not included in the contract. As a result of the change 52 stumps will be removed by our internal staff in 2012.

A small block of 400 trees was tendered for Woodlawn Cemetery. The contract was awarded to Arbour Crest, and this was the company's first city contract. Arbour Crest did

a good job with few deficiencies. In the future cemetery contracts will be tendered on years where there is a projected surplus in contracted tree maintenance. Pruning 400-500 trees per year it will take 5-6 years to complete the maintenance cycle. This is an important component of tree maintenance to protect, preserve and enhance the quality of trees in Woodlawn Cemetery.

Schwinghammer Tree Service had a small removal contract of 53 trees. With the completion of this contract all park trees with poplar borer have been removed. Future removal contracts will only be tendered when there are sufficient numbers of trees.

Contractors pruned 4,288 and removed 115 trees at a cost of \$538,924.07 or \$122.40 per tree. This again is comparable to contracted tree maintenance numbers in 2010 where 3,956 pruned and 159 removed at a cost of \$121.28 per tree.

In the next few years more neighbourhoods will be added to the contract pruning cycle. In neighbourhoods built in the 60's the urban forest is maturing and it is no longer possible to maintain these areas in-house and at the same time maintain the new neighbourhoods that are being added to inventory. In 2012 Eastview and Greystone Heights will be contracted, both these areas were previously maintained internally. Other areas that are being looked at to be added to the contract maintenance cycle are Wildwood, Confederation, Pacific Heights, and Parkridge. All neighbourhoods that are tendered will be assessed and those with the largest percentage of deadwood and the most clearance issues will be the highest priority. With no increase in the maintenance budget a seven year pruning cycle will no longer be possible and the cycle will be extended to eight years.

**PLANTING CONTRACT:**

The planting contract was awarded to Urban Landscape Solutions (ULS), and this was their first contract with UF. The planting costs per tree were significantly lower than in past years. Planting costs for all regular plant sites was \$70.00 and for cut-outs \$120.00. The lower cost per tree resulted in planting contract being significantly under budget. Total trees planted in 2011 (Table 5) were 648 basket trees and 20 container trees at a cost of \$56,584.50. Extra planting charges were incurred for 13 trees, 7 trees were the result of design issues on 3<sup>rd</sup> Ave project and another 6 trees that homeowners had refused. At the start of the year there were 694 basket trees and 46 basket trees were held over for planting in 2012.

**TABLE 5: PLANTING PROJECTS**

<b>Project</b>	<b>Basketed Trees</b>	<b>Container Trees</b>
3 <sup>rd</sup> Av Phase 2 & 3	60	18
Plant by Request	203	2
A.M. Young Park	74	
Anita Langford	13	
Deferred trees	25	
Farmers Market	12	
Gardener Site	2	
Industrial	39	

Parks	61	
Urban Reforestation	159	
<b>Total</b>	<b>648</b>	<b>20</b>

The changes that were implemented this year for staking for Urban Reforestation (UR) on boulevards that are separated by paving worked well. The number of refusals was significantly reduced by not giving the homeowner the option of refusing the tree in the planting letter. In Buena Vista where there are boulevards that are separate from private property 94 sites were staked in a week with only two rejections. Staking in Mount Royal was more difficult as a result of City Boulevard being adjacent to private property and only 65 trees were planted. In Mount Royal there were 500 potential plant sites and many homeowners refused trees. Four weeks were spent staking in Mount Royal and for the amount of trees planted this was not an effective use of resources. Mount Royal neighbourhood the demographics are predominantly retirement age and most homeowners do not want trees.

The planting on 3<sup>rd</sup> Ave had two design issues that impacted tree planting. First, irrigation lines were installed in the cut-out rather than on the edge in a number of plant sites and the irrigation had to be moved. Secondly, four plant sites were constructed over basements and basket tree could not be planted due to concrete obstructions. Container trees were planted in these locations instead of baskets. As a result of delays in planting seven extra planting charges were incurred and charged to the project.

For Industrial Planting 48 trees were staked and 39 trees were planted and 9 sites were cancelled due to utility conflicts. Staff spent five weeks staking in the following industrial areas; North Industrial, Hudson Bay Industrial, Marquis Industrial, Agriplace, Airport Business Area, C.N. Industrial, and Sutherland Industrial. With the number of trees planted for this program this was not an efficient use of staff's time. In the industrial areas there tends to be a large percentage of sites that can't be planted due to utility conflicts. Properties that are identified with utility conflict or where trees have been declined will be mapped and tracked to eliminate these sites in the future.

In industrial construction the pressing issue is property owners that plant trees on city boulevards or adjacent to the property line before landscaping has been completed. Urban Forestry will only plant on sites where landscaping has been completed. Building owners are required by Community Services Department to landscape and plant one tree for every 6-9 linear metres on flankages. Industrial construction projects are charged a fee by the City for planting trees but developers are not informed about UF Industrial Planting program. Better coordination between City Branch's and communication needed with developers would help to make them aware of UF planting programs. When a company applies for a construction permit part of the package should be information about UF planting program and contact information. Having developers contacting UF with planting requests would be more efficient and would result in more trees being planted.

A total of 74 trees were planted in parks, the majority of the trees were replacements in the following parks, Anita Langford, Exhibition, Crocus and Harold Tatler North. There is still little interest by Horticulture programs within the city to plant trees in parks due to

the lack of staff and equipment to water the trees. Horticulture Southeast has requested added funding for a new additional water truck. If the Horticulture programs have an increased capacity to water plant material more trees could potentially be planted in parks. Another option would be to have UF, if the resources can be found, to take on the watering of some of the trees that we plant in parks.

**WATERING CONTRACT:**

The watering contract in 2011 eight cycles were completed and the cost for the contract was \$61,598.00. A total of 13,602 trees were watered and at 30 gallons per tree 408,060 gallons of water was used in the contract. At the end of the year 1,906 trees were being watered per cycle.

The unit price for watering per tree increased 30% for medians & boulevards from \$3.85 in 2010 to \$5.00 in 2011. Industrial watering increased by 4.4% from 2010 to 2011. With only two bids on the watering tender in 2011 unit cost per tree will likely remain at 2011 levels or higher for 2012. Tree numbers for the 2012 watering contract will be higher than 2011.

**SHELTERBELT CONTRACT:**

One shelterbelt was pruned by B&B Tree Services Ltd. on the west side of Circle Dr from 8<sup>th</sup> St to 14<sup>th</sup> St. Total cost of Shelterbelt contract was \$34,650.00. The tender was for two shelterbelts but to stay within budget the second shelterbelt in Sutherland was removed from the contract. The Sutherland contract will be added to the 2012 tender.

Access for maintenance of shelterbelts has become an issue with the construction of the sound barrier walls that have been built adjacent to Circle Dr. A number of shelterbelts are now enclosed by a chain link fence and the new sound wall. The limited access in these shelterbelts will increase the maintenance costs and make stump removal impossible. During the planning and design stage for the sound barrier project maintenance issues for shelterbelts should have been reviewed and shelterbelts that would be difficult to maintain and no longer needed should have been removed.

The shelterbelt from 8<sup>th</sup> St to 14<sup>th</sup> St was only raised for clearance over the alley on the west side. On the east side of the shelterbelt next to Circle Drive there is a steep slope where clearance is not an issue. Gerald Rees was contacted and he indicated that due to safety concerns the grass is no longer cut on this slope.

**BACK LANE CONTRACT:**

Loraas Tree Service had the back lane contract for 2011. Total cost of contract was \$16,918.14. There were three lists and a total of 79 service requests.

2011 is the last year that Urban Forestry will be administrating this contract on behalf of the Transportation Branch.

## **NURSERY OPERATIONS**

---

The civic nursery located at Ave P continues to be highly successful every year. The tree nursery is intended to produce a diverse selection of high quality trees at competitive market prices primarily for maintenance requirements. Occasionally trees will be cross-charged to capital projects. Activities include bare root tree planting, propagation, pruning, watering, staking, mulching, fertilizing, related planning and administration, and inventory management.

In 2011, a total of 808 trees were planted into the nursery. This was a combination of 654 liners, 154 container trees and propagated seedlings giving us a total inventory of 3,100 trees in the nursery.

In 2011, 648 balled and burlaped (B&B) trees were planted out by contractors, 71 were spaded from the nursery. This totals 717 trees planted out from the nursery in 2011. This is an increase of 141 trees from 2010.

The long-term objective has always been to produce 1,000 usable trees per year through the nursery. With the addition of a 3<sup>rd</sup> Park Tech 9 in 2011 as well as beginning to draft a master plan for the nursery, we will easily be able to meet or exceed this in very short order. Challenges that are faced include creating better drainage to ensure that areas of the nursery are not seasonally flooded. Also, some of the fields in the nursery have very high salt levels making it difficult to grow trees.

Overall, this is one of the best years the nursery has had in terms of trees in production and the number and quality of trees being planted out. The most significant challenge faced by the nursery was the losses due to vole damage. There were a total of 173 trees (23 barked and 150 nursery trees) removed. Pest Management was utilised to control the vole population so we expect to see a significant reduction in voles and vole damage in 2012.

Major initiatives going forward include the building of a permanent root house to store liner material prior to having them planted to the nursery. The previous root house was demolished in the fall of 2006 due to safety concerns and was never re-built. Since that time, Urban Forestry rented a 44 foot refer trailer at a cost of ~\$6,000 per year. Approval for a new root house was granted and construction began in October 2011.

## **ADMINISTRATION**

---

### **CLAIMS**

Urban Forestry will lose a number of trees each year due to vandalism, SGI claims and construction projects, be it internal or external. Losses in 2011 were up 50% over 2010 (Table 6). Urban Forestry does have concerns with these numbers as we are seeing a number of situations where tree losses as a result of “vandalism” could have been prevented. It was reported that the Building Standards Branch of the Community Services Department had issued the highest number of building permits in the City’s history at 4,528 building permits in 2011. Some of these permits are for infill developments,

something that will increase in the coming years if reports are accurate. As it stands, City Policy C09-011, Trees on Public Property, section 3.4 Protection dictates the need for developers to acknowledge in writing that the applicant agrees that appropriate protection measures will be taken and that a deposit in the estimated value of the tree based on the trunk formula method plus an additional 20% overhead will be retained as a damage holdback. Currently this process is being ignored and Urban Forestry’s involvement is typically after construction has begun and we happen to drive by and recognize the damage or a builder is requesting removal of a tree when it is in the way. Were Urban Forestry involved during the permitting process and retainers obtained, there would be a significant decrease in the number of trees that are damaged or lost as a result of construction activities. Our hope is that in 2012, Urban Forestry will be involved in the permit process for any such developments so as to work with developers and find ways to protect our trees.

**TABLE 6: CLAIMS ON TREES**

Type	2008	2009	2010	2011
<b>Vandalism</b>	8	12	9	14
<b>SIGI Claims</b>	5	19	9	12

*Tree Inspection Protocol*

In the third year the establishment of the internal Tree Inspection Protocol (Appendix 1) as well as a council enquiry regarding protecting trees that may be impacted due to construction projects; we have seen a reduction in the number of trees that are being lost unnecessarily due to construction. While the city is experiencing a tremendous amount of growth, we are also seeing a great deal of old infrastructure requiring replacement. Historically a tree would have been removed regardless of the nature of the work. Now there is open communication in all matters involving trees and alternatives to removals are considered rather than removals. Construction Services and Water and Sewer have largely been involved in the discussion and recently Saskatoon Light and Power have been included as part of the process as well.

**TRAINING**

*Arboriculture Canada Training and Education (ACTE)*

ACTE again provided 4 days of intensive training to our certified arborists. For the many years that we have been bringing training into the City of Saskatoon, the focus has been on all aspect of technical arboriculture and safety. This year all arborists were tested for their level of competency in hazard and danger tree cutting and falling, tree pruning and rigging. All arborists successfully passed all testing they received. On the 4<sup>th</sup> day, training was directed at the nursery and planting crews focusing on young tree/structural pruning. Historically there had been little to no focus on structural pruning of young trees. Greater emphasis is now being placed on this, recognising the value this provides over the long term of the tree.

*ISA Prairie Chapter Conference – Winnipeg Manitoba*

The conference was attended by two urban forestry staff. Key topics of discussion for this conference were the issues around construction damage and tree protection as a result of infill development as well as aging infrastructure replacement. The other stream of discussion was on emerald ash borer and some of the work they have been doing in Oakville. Both of these were excellent in providing information on how we can deal with similar issues in Saskatoon and how to prepare or exclude the introduction of emerald ash borer.

**ENVIRONMENT**

One of the most significant changes that we experienced in 2011 was the use of raw water from the river as well as the storm water retention ponds. This was initially driven out of necessity due to mechanical issues at the water treatment plant. This first step into the use of raw water was very positive and should we be allowed to draw all of our water from these sources, we expect that on an annual basis, we can save close to one million gallons of potable water every year between in-house and contracted services.

We continue to utilise the East and West side compost depots in an effort to reduce the amount of green material being deposited at the landfill. In 2011, 395 tonnes of green material was diverted from the landfill, compared with 162.68 tonnes that went to the landfill. Since we began utilizing the compost depot in 2006, on average, we are seeing a reduction in the amount of green material going to the landfill by about 1/3. We are still required to deposit elm material in the landfill due provincial regulations on the management of Dutch elm disease, but are able to divert everything else. Unfortunately the majority of our inventory is still predominately elm.





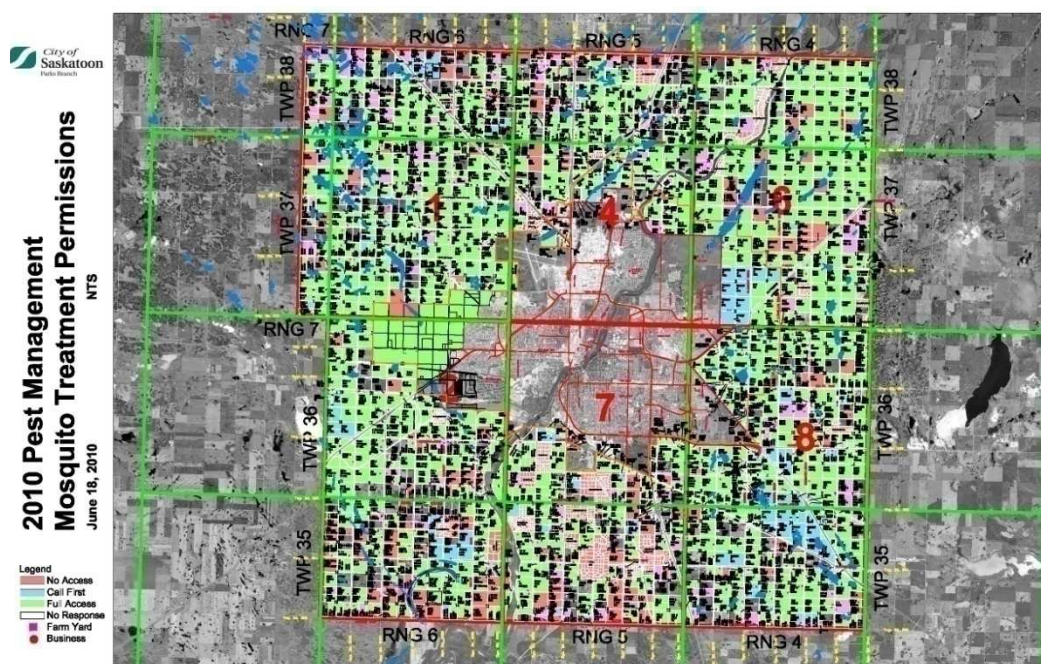
## PEST MANAGEMENT

The Pest Management section for the City of Saskatoon is responsible for controlling urban pest populations; this includes mosquitoes, nuisance wildlife (e.g. ground squirrels), tree insects and diseases (e.g. Dutch elm disease) and inspection services.

### MOSQUITO CONTROL

In 2011, the City of Saskatoon continued mosquito control activities in the mosquito control zone. The control zone (Figure 1) was established in 2004 and is approximately 945 square kilometres including the City of Saskatoon and a surrounding buffer. Most of the control zone is aspen parkland. In years with heavy rain, the rolling landscape causes many small bodies of water to form. The mosquito control program emphasizes controlling the aquatic life stage of the mosquito, with no activity directed towards adult control.

**FIGURE 1: CITY OF SASKATOON MOSQUITO CONTROL ZONE**



### LARVICIDING PROGRAM

#### *Surveillance*

The mosquito control program targets mosquito larva (Figure 2). The Pest Management staff is trained in larval identification. To determine if a body of water requires treatment, the staff will sample using a standard dipper (Figure 3) to determine if larvae are present. When there are at least two larvae per dip, an area is treated. This can mean the entire water body, or only the areas where the larvae were found.

**FIGURE 2: MOSQUITO LARVA**



**FIGURE 3: MOSQUITO DIPPER**



### *Treating*

The mosquito control program relies on participation from landowners in Corman Park. We issue letters requesting access to privately owned land. In the past, letters were mailed every few years. We now issue one letter that requests continual access until there is a change in ownership. We have found that this letter is well received and that most people prefer this to annual letters. Last year we mailed out 800 letters down from 1300 letters the previous year. We have received permission from 1600 landowners and this continues to increase every year.

### *2011 season*

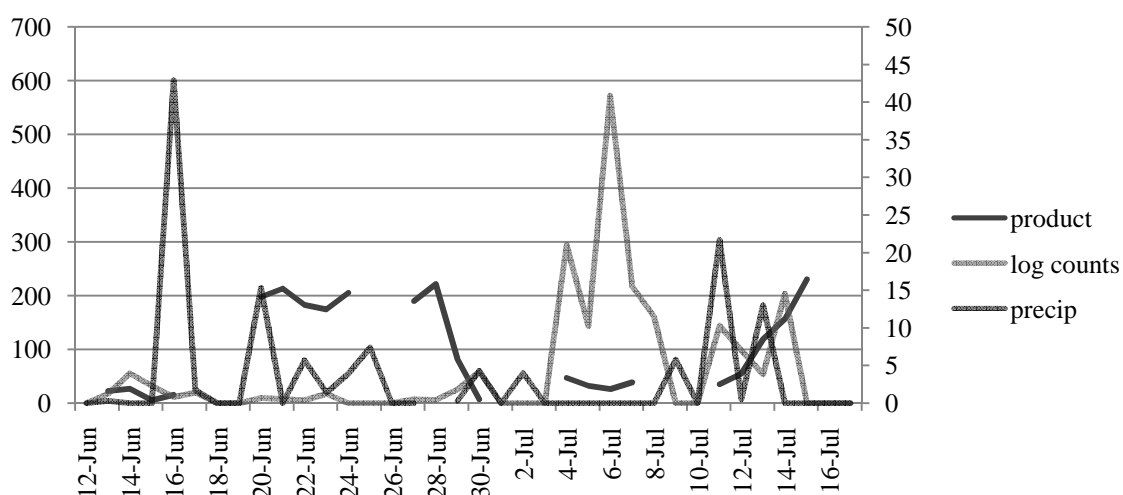
Larviciding began May 02, 2011, when the seasonal staff returned to work. As in previous years, this year our mosquito control program relied on Vectobac<sup>®</sup>. We applied a total of 7,130 kg to 510 hectares of larval habitat.

There were no changes to the protocol for treating mosquito development sites. We prioritized areas close to the city and sites with *Culex tarsalis*. We also tracked when and where *C. tarsalis* first appeared. The first larval *C. tarsalis* was observed in three locations on May 31<sup>st</sup>. Two areas of larval habitat that require coordination with their respective management are the Saskatoon Airport and Forestry Farm and Zoo. The airport was treated twice and the forestry farm was treated on a weekly basis.

A significant rain event on June 17<sup>th</sup> initiated egg hatching and larval development which pressed our staff to increase Vectobac<sup>®</sup> application from June 20<sup>th</sup> to June 27<sup>th</sup> (Figure 4). Mosquito crews applied approximately 200kgs of product per day during the five work days over this seven day span. Following this rain event, and subsequent treatment

period, there was a spike in adult mosquito numbers from July 4<sup>th</sup> to July 9<sup>th</sup>. Mosquito counts peaked on July 6<sup>th</sup>, when numbers for that day totalled 14,296 (12,807 above the seasonal average). In retrospect, weekend biological pesticide application throughout the height of larval activity, (June 20<sup>th</sup>-27<sup>th</sup>), may have decreased the number of adult mosquitoes that emerged during the week of July 4<sup>th</sup> to July 9<sup>th</sup> considerably. Data examined from Michigan in 2002 suggests that people in communities with no mosquito control program had a 10.5 times greater risk of West Nile virus/encephalitis than those in areas where mosquitoes were controlled.

**FIGURE 4: CDC MOSQUITO TRAP LOG COUNTS, PRECIPITATION, AND VOLUME OF PRODUCT APPLIED FROM JUNE 12 TO JULY 17, 2011.**

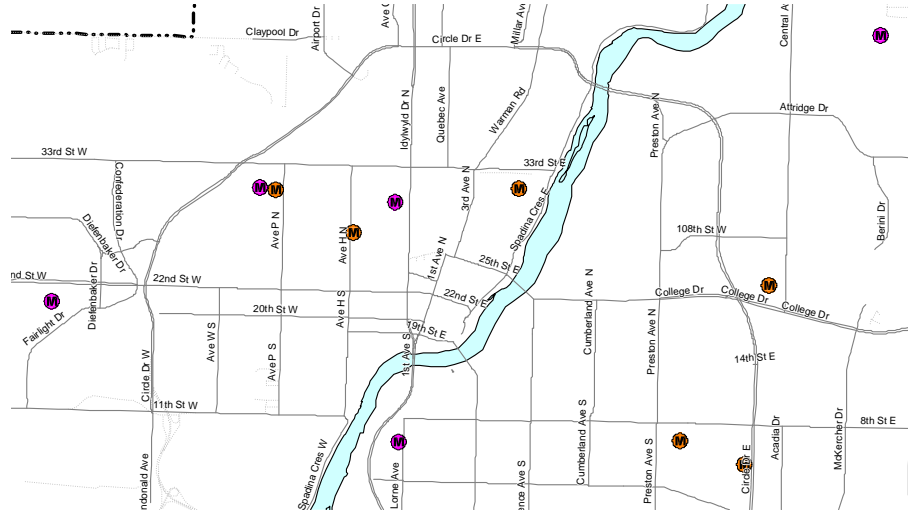


### ADULT MOSQUITO SURVEILLANCE

The species of mosquito that is of most concern in the City of Saskatoon is *Culex tarsalis*, the principle vector of West Nile virus (WNV) in Saskatchewan. Other species in the province that can vector the virus are *Culex restuans* and *Culex territans*, although they are of minor concern in the City of Saskatoon.

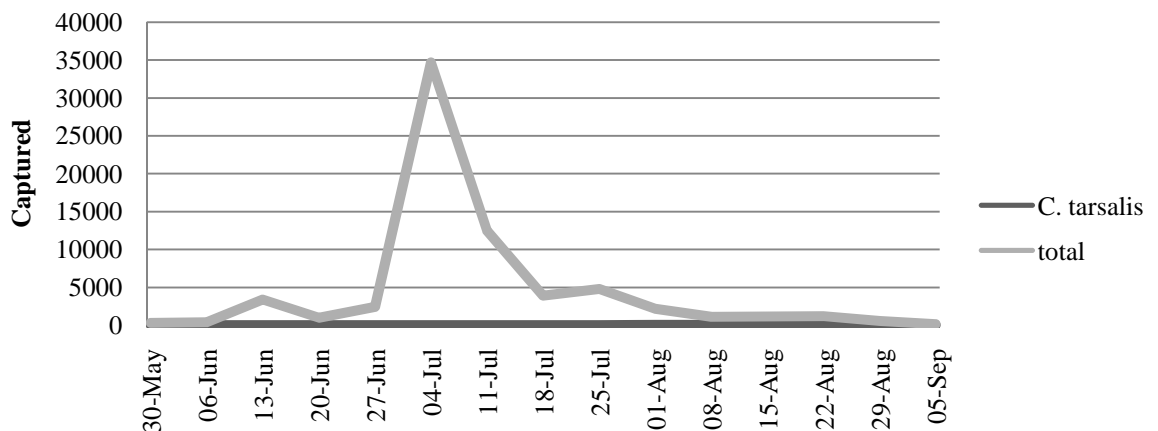
Surveillance of adult mosquitoes began on May 16<sup>th</sup>, with the placement of six New Jersey Light Traps (NJLT). Five Centres for Disease Control Light Traps (CDCLT) were set-up on May 31<sup>st</sup>. We decreased the number of NJLTs by one and increased the number of CDCLTs by one in 2011. The new CDCLT was located in Caswell Hill, while we maintained the four 2010 CDCLT locations for 2011 (Figure 5). Some of the NJLTs were moved to different locations to make daily collection more efficient. The traps were collected daily, and pools of *C. tarsalis* were tested for the presence of West Nile virus.

**FIGURE 5: LOCATIONS OF NEW JERSEY LIGHT TRAPS AND CENTRE FOR DISEASE CONTROL LIGHT TRAPS FOR 2011.**



The first adult *C. tarsalis* was collected in the Parkridge and Caswell Hill CDCLTs on July 19<sup>th</sup>, later than the previous year. The first adult female *C. tarsalis* trapped in a NJLT was on August 5<sup>th</sup>, at the avenue P location. Overall, the number of *C. tarsalis* captured in CDCLTs was low. The highest weekly total of 2011 occurred the week of August 15<sup>th</sup>-August 19<sup>th</sup> when there were 122 female *C. tarsalis*, representing 10% of the total mosquito capture (Figure 6).

**FIGURE 6: THE NUMBER OF *C. TARSALIS* AND ALL OTHER SPECIES CAUGHT.**



## **WEST NILE VIRUS SUMMARY**

West Nile virus (WNV) was present in extremely low levels in 2011 in Saskatchewan. There were no human cases of WNV in Saskatchewan. In total, there were four positive pools in Saskatchewan and zero in Saskatoon.

## **TRAINING**

As part of our program, we use an amphibious all-terrain vehicle. This year we provided 16 hours of training to six staff on the operation of this vehicle. Some of the Pest Management staff are on a joint WNV task force, with the Saskatoon Health Region. In 2011, we continued work on our emergency response plan.

## **DUTCH ELM DISEASE**

---

Saskatoon has no cases of Dutch elm disease (DED). The City of Saskatoon DED management program consists of public education, tree maintenance (pruning and removal) monitoring activities and enforcement of Provincial DED regulations. The most likely way that DED will reach Saskatoon is through the movement of infected firewood. The closest location to Saskatoon to have Dutch elm disease was Davidson in 1999. The infected tree was removed.

## **MONITORING**

There are three components to Dutch elm disease monitoring program. We monitor populations of adult elm bark beetles, identify infractions of the Provincial Dutch Elm Disease Regulation (2005), and sample and test trees with DED symptoms.

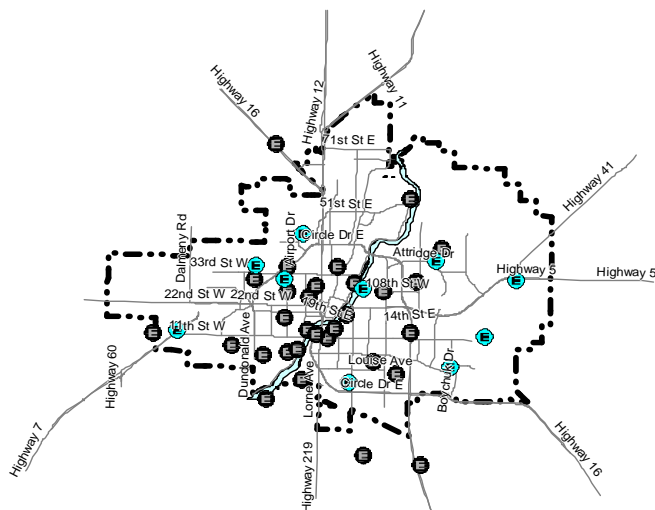
### *Adult Trapping*

Trapping of adult elm bark beetles consists of utilizing pheromone baited adhesive cardboard panel boards (45 x 67cm) affixed to telephone poles in 30 locations throughout the city (Figure 7). We also place and remove 10 traps for the Saskatchewan Ministry of Environment (Figure 7). The main bark beetle we monitor is the native elm bark beetle (*Hylurgopinus rufipes*), the principle vector of the DED fungus, *Ophiostoma novo-ulmi*, on the Prairie Provinces. Other bark beetle species we look for on the traps include the European elm bark beetle (*Scolytus multistriatus*), the source of introduction of the disease to North America, and the recently introduced banded elm bark beetle (*Scolytus schevyrewi*). There were no elm bark beetles of any species captured this year.

### *Enforcement*

In 2005, the Provincial Dutch Elm Disease Regulations were put into place and outline what can be done with elm trees and elm wood during different times of the year. In cooperation with the Ministry of the Environment Forestry Branch, we monitor for violations of the DED regulations. The main activities we watch for are pruning of elm trees (American or Siberian) during the pruning ban (April 01 - August 31) and storing of any elm material. There were 92 notifications of infraction issued, 6 less than 2010. All infractions were dealt with by the property owner.

**FIGURE 7: ELM BARK BEETLE TRAP LOCATIONS**



### Sampling

This year 43 elms showing symptoms of DED were sampled and the samples were sent to the Provincial Crop Protection Lab (CPL) in Regina for testing, 14 more than 2010. None of the samples submitted were positive for DED. In 2010, elm submissions were tested for DED and Dothiorella wilt (*Dothiorella ulmi*) at the Crop Protection Lab without incurring an additional charge. In 2011, unbeknownst to us, the Crop Protection Lab would only test for Dothiorella wilt if instructed to in the lab submissions form at an additional cost. As a result, none of the elm samples submitted to the PCPL in Regina came back positive for Dothiorella wilt (*Dothiorella ulmi*), 4 less than 2010. Dothiorella wilt (*Dothiorella ulmi*) is a disease of elms similar to Dutch elm disease, but it is not as virulent. Dothiorella wilt is native and common in eastern North America. Elms can be killed within 3-5 years. The spores of this disease are spread by wind, rain and possibly insects creating wounds as they feed on leaf tissue. To prevent spread of the disease and the weakening of elms, we remove any elm that is infected with Dothiorella wilt.

### ISSUES/CONCERNS

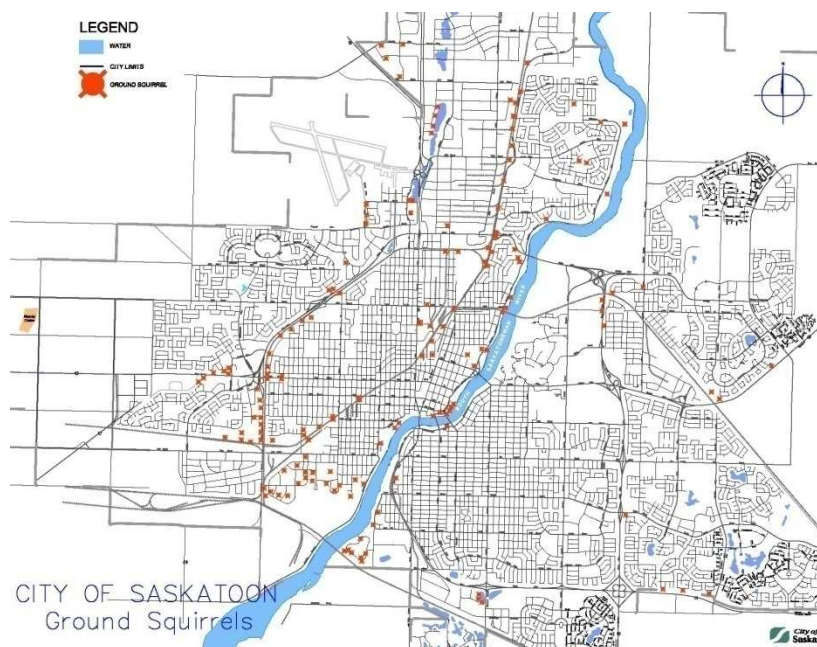
We are preparing a DED response strategy for Saskatoon. The response would be to reduce the spread of the disease and prevent loss of our most important street tree. The response plan may include a basal spray program to reduce the population of elm bark beetles. The most commonly used product is chlorpyrifos, trade name Dursban®. The program would also involve extensive surveys and sampling of trees in the area to determine if the disease has spread.

## GROUND SQUIRREL CONTROL

Treatment consists of baiting ground squirrel holes with wheat laced with chlorophacinone (Rozol<sup>®</sup>). We also use sulphur bombs in the late summer and early fall when ground squirrels are beginning to hibernate for the winter. The Pest Management section took over the Sportsfields ground squirrel program in 2009. We have 2 Labourers and one half time Pest Technician monitoring sports fields and dryland habitat during the season (Figure 8). Throughout the season all ground squirrel habitat is checked and treated as required. To some extent the program is directed by complaints, but primary it is directed by a surveillance schedule. In 2011, we used 236 sulphur bombs and 263.79 kg of Rozol<sup>®</sup> laced wheat. Ground squirrels are native to Saskatoon and it is impossible to eliminate them entirely; however, with a comprehensive program including surveillance, treatment and follow-up, we reduce their impact. For 2012, we will be conducting a thorough inspection of ground squirrel corridors in Saskatoon (e.g. the CN and CP railway lines).

In addition to calls concerning ground squirrels, we also received several calls about northern pocket gophers, *Thomomys talpoides*. These animals are solitary and do not tolerate disturbance, and as a result are relatively easy to control. The easiest control method is to use snap traps that are specifically designed for pocket gophers. There have been pocket gophers in city owned shrub beds and these were controlled by horticulture staff.

**FIGURE 8: GROUND SQUIRREL LOCATIONS WITHIN THE CITY OF SASKATOON**



## INSPECTION SERVICES

In December 2010, the Province of Saskatchewan replaced the *Noxious Weed Act* with the *Weed Control Act* (Appendix 2). One of the important improvements in the new legislation is the division of listed weeds into three categories: prohibited, noxious and nuisance. The three categories ensures that prohibited weeds are the first priority followed by the other two categories. Enforcement of the legislation is done by the designated weed inspectors for the City of Saskatoon.

### PROHIBITED WEEDS IN SASKATOON

There are no longer any prohibited weeds in Saskatoon, because of eradication efforts in 2011. In May, 2011 two saltcedar (*Tamarix* sp.) were removed from residential properties on the eastside of the city. There was also a concern that yellow floating heart, *Nymphoides peltata*, was being sold at the Saskatoon Farmer’s Market. The seller was contacted and informed of the plant’s designation. The seller assured the Weed Inspector that the inventory would be burned and that yellow floating heart would no longer be sold.

### NOXIOUS WEEDS IN SASKATOON

There are 19 different species of noxious weeds in Saskatoon. Each of these varies in prevalence (Table 7) and economic and ecological impact. To establish priorities within the noxious weeds there was a weed management meeting on September 7<sup>th</sup>, 2011. Attending were Luc Delonay, Meewasin Valley Authority, Harvey Anderson, Invasive Alien Plants group, Chet Neufeld, Native Plant Society, Jessie Stolar, Jeff Boone, Geoff McLeod and Rob Bartholemew, City of Saskatoon. These weed specialists were given the list of noxious weeds and asked to rank the plants based on the level of establishment and importance within Saskatoon. The conclusion was a list of five noxious weeds (Table 8) that require a more focused weed control effort. The attendees were also given maps and were asked to mark the distribution of the five noxious weeds of concern. This early discussion will form the foundation of a weed management plan for the City of Saskatoon.

**TABLE 7: FREQUENCY OF NOXIOUS WEEDS OBSERVED FROM THE 2011 GROWING SEASON**

<b>Highest</b>	Canada Thistle	Ditches, alleys, empty lots, fields
	Sow-thistle Perennial	Ditches, alleys, empty lots, fields
	Absinthe	River bank, alleys, grasslands
	Nodding Thistle	Empty lots, large un-kept fields
	Kochia	Alleys, Industrial zones, construction sites
	Prickly Lettuce	Alleys, CN, CP lands
	Oxeye Daisy	Alleys
	Tansy	Alleys, Natural grasslands
	Scentless Chamomile	Un-kept fields, empty lots, turf, alleys
	N-L Hawk’s Beard	Ditches, yards, alleys
	R-L Mallow	Turf, empty lots, alleys



	Common Burdock	Alleys, empty lots
	European Buckthorn	River bank, riparian area
	Purple Loosestrife	Ditches, slough
	Bladder Campion	Empty lots, CN CP lands
	Baby's Breath	Ditches
	Leafy Spurge	CN land
	Yellow Toadflax	CN land
<b>Lowest</b>	Dame's Rocket	Empty lots

**TABLE 8: FIVE FOCUS WEEDS**

Noxious Weeds	Scientific Names
Purple Loosestrife	<i>Lythrum</i> spp.
Yellow Toadflax	<i>Linaria vulgaris</i>
Leafy Spurge	<i>Euphorbia esula</i>
European Buckthorn	<i>Rhamnus cathartica</i>
Common Tansy	<i>Tanacetum vulgare</i>

**SPECIFIC CONTROL PROJECTS**

*Purple Loosestrife*

Purple Loosestrife (*Lythrum* spp.) was removed from seven locations throughout the city. Most locations were isolated infestations, but three were heavily infested. On August 30, 2011 staff from the Pest Management section spent a day digging and bagging purple loosestrife. The plants were buried at the City of Saskatoon landfill.

*Tansy*

There were approximately 10 locations observed and 5 treated with Round-up®. In 2012, these locations will be monitored and re-treated as necessary. One of the high priority locations is an area of natural grassland in the northeast part of the city.

*Leafy Spurge*

There are two known locations within the city. These were treated with Tordon 101®. The Tordon 101® was very effective and killed approximately 75-85% of the leafy spurge. A combination of mechanical cutting and herbicide application will continue next year.

*Yellow Toadflax*

There are two known sites in Saskatoon. These sites are mowed annually. Future plans will involve the use of herbicide to control yellow toadflax at these locations. One location along 11<sup>th</sup> Street has been present since 1997 (Joe Laturnus, pers. comm.). Glenda Clezy with Du Pont was hoping to conduct a three year project to test a new herbicide on the property; however, Northridge development plans on developing the land and declined her request.

### *European Buckthorn*

This plant is common along the riverbank of Saskatoon. Meewasin Valley Authority (MVA) conducts a control program for European buckthorn. To reduce seed production, the bark of the female plants are sprayed with Garlon 4<sup>®</sup>. The MVA has treated an estimated 530,000 plants from 1997-2011 (Luc Delanoy, pers. comm.). Pest Management staff participated in this project and treated 2,207 stems from October 26<sup>th</sup> to November 8<sup>th</sup>.

### *Other established Noxious Weeds*

Since 1997, common burdock and scentless chamomile are becoming increasingly widespread (Joe Laturnus, pers. comm.). These are controlled with a combination of cutting and herbicide treatment. Perennial sow-thistle, Canada thistle, nodding thistle and absinthe are also widespread. These plants are common in alleys, ditches and unmaintained areas surrounding the city.

## **WEED INSPECTION DETAILS**

In 2010, we issued 55 orders and in 2011 there were 52 orders. Of these, 49 were dealt with by the landowner and 5 were cut by the city of Saskatoon and billed to the owner. Turf maintenance, with the City of Saskatoon Parks Branch, was responsible for control on private property when control was not completed by the homeowner.

## **MISCELLANEOUS TREE INSECTS AND DISEASES**

---

There are many insects and diseases in the urban forest, some of which can become a nuisance but most do not affect tree health. This year the most common concern was aphids in Manitoba maple. The following tree insects are common and are described in greater detail:

- Ash leaf cone roller
- Ash bark beetle
- Bronze birch borer
- Ash leaf plant bug
- Aphids
- Scale
- Oak gall wasp
- Carpenterworm
- Ash borer
- Emerald ash borer
- European gypsy moth

### **ASH LEAF CONE ROLLER**

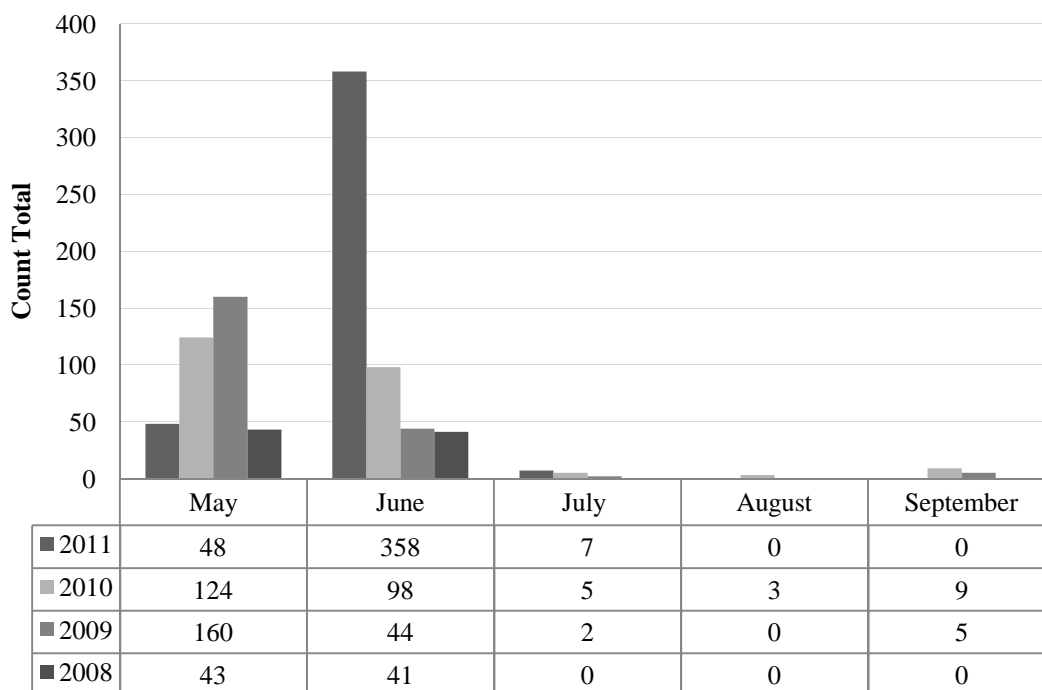
Ash leaf cone roller (*Caloptilia fraxinella*) is an introduced insect pest in the Prairie Provinces, but has minimal impact on the health of ash trees. The insect causes conspicuous changes to ash trees by rolling up the leaves into cones. The ash leaf cone roller caterpillar starts as a leaf-miner, feeding on the tissue between the dermal layers of the leaf. In its last instar of larval development, the larvae disperses to another leaf and rolls the leaf creating a cone. The larvae then spin a cocoon and develop into an adult moth that will then leave the rolled leaf.

The damage done by these insects has no significant effect on the health of the tree. There are also no control options for this insect; although work is being on pheromones that may disrupt mating and reduce populations. In previous years, parasitoids were identified in the *C. fraxinella* population. Tyler Wist, a PhD. candidate with the University of Alberta, has found three parasitoids, *Apanteles polychrosidis* (Braconidae) *Diadegma* spp. (Ichneumonidae), *Sympiesis* sp. (Eulophidae) in Saskatoon. In 2009, the most abundant parasitoid was *A. polychrosidis* and they were responsible for parasitizing  $30.0\% \pm 2.8$  of *C. fraxinella* on green ash and  $35.0\% \pm 3.5$  on black ash.

### ASH BARK BEETLE

Eastern ash bark beetle (*Hylesinus aculeatus*) is the most common ash bark beetle captured. Over the last two years, we have been seeing a steady increase in the number of these bark beetles. Monitoring of ash bark beetle populations is done by counting the number of beetles captured on elm bark beetle traps. This year 413 ash bark beetles were caught on sticky traps in May (48), June (358), July (7) August (0) and Sept (0) (figure 9). The doubling of the numbers from 2010 levels is likely linked to a sudden dieoff of many green ash due to a sudden change in weather in 2009. All ash bark beetles were sent away for verification by the Canadian Food Inspection Agency and all were eastern ash bark beetles.

**FIGURE 9: NUMBER OF ASH BARK BEETLES FROM 2008-2011**



## **BRONZE BIRCH BORER**

Bronze birch borer (*Agrilus anxius*) continues to be a major source of mortality for all species of birch in Saskatoon and across the province. Birches are not well suited to urban environments; as a result they are under constant stress. This stress attracts the bronze birch borer which is a native pest of birch species. Some varieties of the European white birch (*Betula pendula*) seem to be more susceptible to the bronze birch borer. European white birch are often planted on private property. As they succumb to an infestation of this beetle, they increase the likelihood that other birch will also be affected. In the civic nursery, we have two species of birch, Asian white birch and the native paper birch, both of which are susceptible to bronze birch borer but are more tolerate than the European white birch.

## **ASH LEAF PLANT BUG**

Ash leaf plant bug (*Tropidosteptes amoenus*) is cosmetic pest of ash trees. In Saskatoon, we will typically see it on all species of ash trees. The piercing and sucking action of their stylets (modified mouth parts) creates a spotty pale colour on the leaves. These insect pose no health concerns for ash trees so no control measures are taken.

## **APHIDS**

Although there are many types of the aphids that feed on many different plants, the most common calls are due to the boxelder aphid, *Periphyllus negundinis*. Aphids produce honeydew and for residents, that is the greatest concern. The honeydew is very sticky and can damage property (e.g. vehicle paint). We do not control aphids but will explain to residents how to minimize damage to property.

## **SCALE**

Scale insects are a very diverse group of insect often with very complicated life histories. Much like aphids there are many different species on many different host plants. In Saskatoon we often see lecanium fruit scale. It has been observed on elm, oak and ash. This year we also observed spruce bud scale (*Physokermes* sp.). Most scale insects excrete honeydew which can be damaging, but often isn't. The feeding usually has a minimal impact on tree health.

## **OAK GALLS**

On bur oak, *Quercus macrocarpa*, there are numerous species of oak gall wasps that cause unusual growth patterns on leaves, twigs, buds and roots. In some situation the galls can cause branch death within the tree. There are 27 different species gall wasps that affect bur oak.

## **CARPENTERWORM**

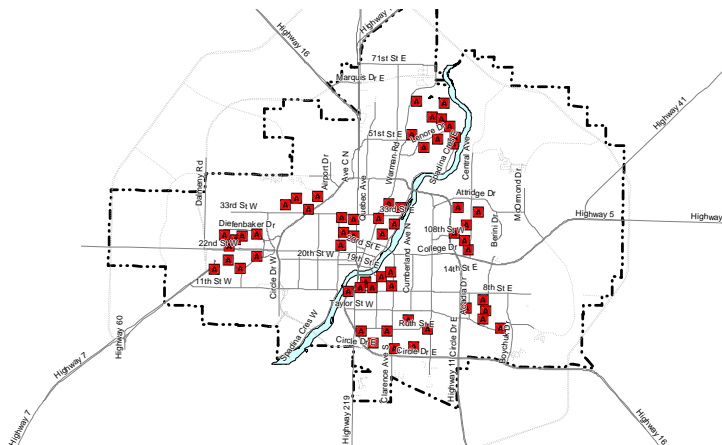
Carpenterworm is a moth that commonly affects elm and poplar. As larvae feed they can girdle branches or parts of the trunk occasionally causing branch death and even tree

mortality. Because of the large size, larvae require several years to complete development. As a result of this long development trees can seem unaffected for several years and then go into rapid decline. There are no control options for carpenterworm. As trees decline they are removed.

## ASH BORER

Ash borer (*Podocesia syringae*) is a wood boring insect of ash and lilac trees that has been monitored since 2007. In 2007, there were 31 pheromone baited wing traps situated throughout the City of Saskatoon to obtain estimates of the population. Trap locations were based on neighbourhoods that high numbers of green ash. This was expanded to 60 trap locations in 2008 (Figure 10) and this number has continued since that time. The total number of moths captured peaked in 2008 (Table 9).

**FIGURE 10: LOCATION OF THE ASH BORER TRAPS**



**TABLE 9: ASH BORER POPULATION DATA**

Neighbourhood	2007	2008	2009	2010	2011
Nutana	74	244	0	100	28
Wildwood	21	130	0	16	1
Sutherland	23	97	0	16	14
Pacific heights	30	103	0	1	4
Caswell Hill	85	211	0	10	44
Lawson Heights	16	57	0	7	7
North Park		45	0	2	8
City Park		65	0	1	5
Westview		53	0	47	14
Parkridge		39	0	11	8
Silverwood Heights		30	0	16	8
Nutana Park		37	0	7	1
Adelaide Churchill		45	10	12	3
Avalon		87	0	38	5
<b>Totals</b>	<b>249</b>	<b>1243</b>	<b>10</b>	<b>284</b>	<b>150</b>

## **EUROPEAN GYPSY MOTH**

European gypsy moth is a federally regulated pest in Canada and the United States. The Canadian Food Inspection Agency (CFIA) sets up traps throughout the province to monitor for the presence of gypsy moth. There were male gypsy moths caught in Saskatoon in 2006, 2007 and 2008. Since then there were no moths caught in Saskatoon. There were no moths caught in 2009, 2010 and 2011. Trapping is generally a collaborative effort between the City of Saskatoon and the CFIA.

## **EMERALD ASH BORER**

Emerald ash borer (EAB) is a highly destructive insect that feeds on ash trees often causing tree mortality after several years. Through movement of infested firewood populations of this insect can now be found to 2 provinces and 15 states. Ash is a very common tree in Northeastern North America and in most urban municipalities. At present, the CFIA monitors for the presence of EAB in Saskatoon with two traps. In Saskatoon, we have 26,800 publically owned ash trees. To protect this valuable resource, we plan to increase surveillance in 2012 by adding additional traps.

## **NUISANCE WILDLIFE**

---

In 2011, the Pest Management section received 223 calls related to wildlife concerns (Table 10). The number of calls increased in part because of wider circulation of the call-out list. Additionally, as the city expands, there is a larger interface with surrounding natural areas. The major components of the wildlife program are trapping and relocation, taking injured or diseased animals to the Western Veterinary College, and providing information on how to manage urban wildlife on private property.

### **SKUNKS**

Skunks are the most common nuisance animal that requires our attention. Most of the calls are from residents in the southwest part of the city. This area is close to the landfill and has several natural corridors (e.g. the river valley) that allows for movement into the city. Skunk trapping and relocation is a contracted service, but is administered by the Pest Management section.

In 2011 we received 74 calls about skunks. Many of these refer to animals moving through an area. Some of these refer to situations where the skunk is denning in the yard. In these situations, through a contracted service, we setup a trap. There were 22 traps setup and 12 skunks were captured and relocated.

### **RACOONS**

In 2011, we had 14 raccoon calls. Most of these were in the City Park, North Park and River Heights. Similar to skunks, raccoons are trapped and relocated as a contracted service and it is administered by Pest Management staff. We setup 4 traps and captured and relocated 2 raccoons. The Pest Management staff also captured an injured raccoon

which was then euthanized by Conservation Officers. The animal was diagnosed with distemper at Prairie Diagnostic Services.

### **PORCUPINE**

Porcupines can be very damaging to trees in city parks. As porcupines feed they girdle trees which can cause rapid decline. We had 9 calls regarding porcupines. Of the 9 calls, 6 of the animals were relocated by Pest Management staff.

### **MUSKRATS AND BEAVERS**

We received 18 muskrat calls and 3 beaver calls. The beaver calls were all related to damage on park trees. The muskrats were often misidentified as rats and either spotted moving through the city or were trapped and relocated by Pest Management staff. As with porcupines, beavers are capable of killing park trees in a very short amount of time. Strategies to discourage feeding, for example caging, are probably necessary in many of our parks adjacent to the river.

### **CROWS AND MAGPIES**

Most of the calls occurred when the young birds are fledging (leaving the nest) in June and early July. At this time, the adults and young from previous years aggressively defend the young of the current year. It is the aggressive behaviour combined with the noise that causes complaints from residents. The Pest Management section will remove nests when they are below 20 feet. There were very few magpie calls in 2011.

### **BATS**

We received 9 bat calls this year. There were several bats that tested positive for rabies and as a result Prairie Diagnostic Services asked if we could pick up several injured bats to be tested. All of the other calls were residents calling about a bat infestation in their home. We offer advice, but do not provide additional assistance with bat management on private property.

### **BADGERS**

There were 3 calls regarding badgers in the city in 2011. Of the three calls, we were able to trap and relocate one animal and the others could not be located. Most of the time calls are related to animals roaming through an area or because the badger establishes a temporary den for a few days and then moves on.

### **COYOTES AND FOXES**

We had 29 coyote and 3 fox calls from 2011. Most of these calls were related to animals moving through the city. There were four incidents involving injured coyotes where the animals were taken to the western veterinary hospital. In all cases the animals were euthanized. There was also a fox that was trapped in an office at the Office Depot on 805

Circle Drive East. Pest Management staff was able to capture and release the animal outside the city.

**TABLE 10: THE PROPORTION OF WILDLIFE CALLS RELATED BASED ON 243 CALLS.**

	Skunk	Coyote	Small rodents	Raccoon & Porcupine	Muskrat & Beaver	Ground Squirrels	Crow	Badger	Fox
<b>Total Calls</b>	74	46	23	23	21	16	14	3	3
<b>% of Calls</b>	33	21	10	10	10	7	6	1	1

**ADMINISTRATION**

**MEMBERSHIPS**

The Pest Management department is a member of the Entomological Society of Canada, Northwest Mosquito and Vector Control Association, American Mosquito Control Association, Saskatchewan Invasive Species Council and the Entomological Society of Saskatchewan. All of these associations have been a tremendous source of information through networking and various publications made available through their membership.

**TRAINING**

In 2011, the Pest Management Supervisor attended the annual meeting of the Entomological Society of Canada. The meeting covered many of the new research in entomology. Sessions on forest entomology and urban pollination were of direct importance to the Pest Management section.

The Pest Management section has two members on the board of the Saskatchewan Invasive Species Council (SISC) and a member of the executive of the Entomological Society of Saskatchewan. Through the SISC, the Pest Management section has submitted a grant to obtain funds for a purple loosestrife eradication program. In 2012, partnering with land branch, Pest Management will conduct 4 days of loosestrife eradication.

All of the technical staff in Pest Management and some members of the Wildlife Rehabilitation Society of Saskatchewan participated in an urban wildlife management course lead by Jim Barr from Saskatchewan Institute of Applied Science and Technology (SIAST). The course covered the general biology and the safe trapping and release of common urban wildlife. Along similar lines Pest Management also received a course on zoonotic diseases from Phil Curry with Saskatchewan Health. To improve our ability to diagnose tree diseases, we received a training course from Dr. Phillip Northover with the crop protection laboratory in Regina. He delivered two presentations, one outlining the support services offered by the crop protection laboratory and the other on identification of common tree diseases of the Prairie Provinces.



# **APPENDIX 1: TREE INSPECTION PROTOCOL**



## Infrastructure Services Tree Inspection/Removal Protocol

The tree inspection/removal protocol is based on discussions and an agreement between Infrastructure Services Department; Parks, Public Works, Construction & Design and Strategic Services; and Utility Services Department, Saskatoon Light & Power.

### Emergency/Regular hours

Branch	Primary Contact	Cell	Secondary Contact	Cell
<b>Public Works</b>	Doug Marushak	222-8652	Public Works manager on-call	975-2491
<b>Public Works (connection replacement program)</b>	Alan Skene	227-4937	Kim Rempel	280-7793
<b>Construction &amp; Design</b>	Dave Graham (W/S)	612-2472	Ryan Sander	230-7281
	Vacant (Roads)		Cory Funk	230-5668
<b>Strategic Services</b>	Colin Prang	221-1990	Stephen Wood	220-0860
<b>Saskatoon Light &amp; Power</b>	John Kowaluk	222-7025	Don McPhee	370-2482
			Brendan Lemke	230-0368
<b>Parks</b>	Erin Barnes (Forestry Analyst)	975-2890	Don Wright (Inspector)	222-1282
	Dan Francis (Senior Arborist)	221-7030	Michelle Chartier (Supervisor)	221-1673
	Michelle Chartier (Supervisor)	221-1673		

- An onsite assessment of the situation would be required, and a decision to remove a tree(s) would be based on both public and employee health and safety, if there are safety issues, the staff onsite would make the call to remove the tree.

### **Emergency/after hours**

- During an "after hours" emergency, the Public Works and/or C&D staff will contact dispatch (975-2491) and request the Urban Forestry staff on the Parks Branch Emergency "Call out" list be contacted to attend the site.
- The "on-call" Engineer should be contacted to attend the site.
- The Pruners dispatched to the site would be in a position to make the call of whether to remove a tree or not; this would again be based on both public and employee health and safety.
- If for any reason the pruners, attending the site, do not feel comfortable in making the decision, or it is a unique situation, the Tree Maintenance Supervisor should be contacted to attend the site.

### **Planned Infrastructure Maintenance/Capital Projects**

- The Public Works, Construction and Design and/or Strategic Services staff would contact the Forestry Analyst @ 975-2890 or via email @ erin.barnes@saskatoon.ca to provide sufficient time for our Urban Forestry staff to complete a tree "valuation". The intent would be for our staff to meet and make a decision, to remove a tree or not, based on the value of the tree versus the cost of moving the underground infrastructure.
- **As a "rule" the Parks Branch requires a minimum of a 24 hour notice, but would prefer a 48 hours notice to assess the tree and have time to arrange to have it relocated if required.**
- **The more notice provided affords the Urban Forestry staff time to schedule the inspections, which in turn allows the project to be completed on time.**
- A tree with a DBH (diameter at breast (chest) height) of 6" or less can usually be moved by a tree spade.

### **Planned or Emergency Work, Saskatoon Light and Power**

- For any work to be done on publicly owned trees that are causing an immediate hazardous situation with electrical lines, Saskatoon Light and Power are permitted to prune the tree to alleviate the hazard immediate hazard.
- For any work requested by the public that goes over and above clearing an immediate hazard, Urban Forestry must be contacted for consultation so as to develop a plan to ensure the long term survivorship of the tree(s) in question.

Original Date: Monday December 8, 2008

**Updated: March 14, 2012**

## **APPENDIX 2: WEED CONTROL ACT**

# *The Weed Control Act*

*being*

Chapter W-11.1\* of *The Statutes of Saskatchewan, 2010*  
(effective December 1, 2010).

**\*NOTE:** Pursuant to subsection 33(1) of *The Interpretation Act, 1995*, the Consequential Amendment sections, schedules and/or tables within this Act have been removed. Upon coming into force, the consequential amendments contained in those sections became part of the enactment(s) that they amend, and have thereby been incorporated into the corresponding Acts. Please refer to the Separate Chapter to obtain consequential amendment details and specifics.

## **NOTE:**

This consolidation is not official and is subject to House amendments and Law Clerk and Parliamentary Counsel changes to Separate Chapters that may be incorporated up until the publication of the annual bound volume. Amendments have been incorporated for convenience of reference and the official Statutes and Regulations should be consulted for all purposes of interpretation and application of the law. In order to preserve the integrity of the official Statutes and Regulations, errors that may have appeared are reproduced in this consolidation.

## Table of Contents

<p style="text-align: center;"><b>PART I</b> <b>Preliminary Matters</b></p> <p>1 Short title</p> <p>2 Interpretation</p> <p>3 Municipality deemed owner of roads</p> <p style="text-align: center;"><b>PART II</b> <b>Administration</b></p> <p style="text-align: center;"><b>DIVISION 1</b> <b>Director</b></p> <p>4 Director's duties</p> <p style="text-align: center;"><b>DIVISION 2</b> <b>Weed Inspectors</b></p> <p>5 Minister may appoint or designate weed superintendents</p> <p>6 Appointment of a weed inspector</p> <p>7 Notification of appointment</p> <p>8 If municipality neglects or refuses to pay remuneration</p> <p>9 Concurrent jurisdiction of weed inspectors</p> <p>10 When a weed inspector appointed by a rural municipality may act within an urban municipality</p> <p>11 Liability of municipality</p> <p>12 Reports – to municipality and director</p> <p>13 Annual reports – to municipality and director</p> <p style="text-align: center;"><b>PART III</b> <b>Owners and Occupants</b></p> <p>14 Duty of owners and occupants to notify and comply</p> <p>15 General duty of owners and occupants</p> <p>16 Appointment of agent</p> <p>17 Failure to appoint agent</p> <p style="text-align: center;"><b>PART IV</b> <b>Weed Control Measures</b></p> <p style="text-align: center;"><b>DIVISION 1</b> <b>General Matters re Weed Control Measures</b></p> <p>18 Duty of weed inspectors</p> <p>19 Power to enter land</p> <p>20 Consultation</p> <p>21 Orders</p>	<p>22 Agreement or order for noxious weeds and nuisance weeds may extend for three years</p> <p>23 Orders re destruction of crops</p> <p>24 Rules re orders</p> <p>25 Permits re removal of screenings</p> <p>26 Machinery</p> <p style="text-align: center;"><b>DIVISION 2</b> <b>Prohibited Weeds</b></p> <p>27 Bylaw re prohibited area</p> <p>28 Weed inspector's duties in prohibited area</p> <p>29 Prohibition of movement in prohibited area</p> <p>30 Eradication of prohibited weeds</p> <p style="text-align: center;"><b>DIVISION 3</b> <b>Noxious Weeds</b></p> <p>31 Prohibition re removal of material, etc.</p> <p style="text-align: center;"><b>PART V</b> <b>General</b></p> <p>32 Agreements between municipalities</p> <p>33 Tarping bylaw</p> <p>34 Appeals re orders</p> <p>35 Appeal to the Saskatchewan Municipal Board</p> <p>36 Fees on appeal</p> <p>37 Recovery from owner or occupant</p> <p>38 Certificate re costs and statements of work done</p> <p>39 Offence and penalties</p> <p>40 Disposition of fine revenues</p> <p>41 Service</p> <p>42 Irrigation companies and drainage associations</p> <p>43 Railway companies</p> <p>44 Oil drilling platforms, gas platforms, pumping stations and pipeline companies</p> <p>45 Regulations</p> <p style="text-align: center;"><b>PART VI</b> <b>Repeal, Consequential Amendment and Coming into Force</b></p> <p>46 S.S. 1983-84, c.N-9.1, repealed</p> <p>47 S.S. 1988-89, c.M-23.2, new section 18.3</p> <p>48 Coming into force</p>
---	---

## CHAPTER W-11.1

An Act respecting Prohibited, Noxious and Nuisance Weeds and to make a consequential amendment to *The Municipal Board Act*

### PART I Preliminary Matters

#### Short title

1 This Act may be cited as *The Weed Control Act*.

#### Interpretation

2(1) In this Act:

- (a) “**business day**” means a day other than a Saturday, Sunday or holiday;
- (b) “**contain**” means to take measures to eradicate at the perimeter of land infested with a noxious weed to prevent further spread of that infestation;
- (c) “**control**” means to prevent the spread of noxious or nuisance weeds and reduce the negative effects of noxious or nuisance weeds where there is an infestation of those weeds;
- (d) “**council**” means the council of a municipality;
- (e) “**crop**” means cereal, forage or other crops;
- (f) “**director**” means the Director of the Crops Branch of the ministry or any other employee of the ministry who may be designated by the minister as the director;
- (g) “**domestic animal**” means a domestic animal as defined in the regulations;
- (h) “**eradicate**” means, with reference to a prohibited weed or any isolated infestations of a noxious weed:
  - (i) to kill all growing parts of the weed; and
  - (ii) to render the reproductive mechanisms of the weed non-viable;
- (i) “**established infestation**” means any infestation of a noxious weed that is greater than five hectares;
- (j) “**grain elevator**” means any facility where crops may be cleaned, processed, marketed or stored;



- (k) “**infestation**” means the presence of at least one prohibited, noxious or nuisance weed;
- (l) “**isolated infestation**” means any infestation of a noxious weed that is five hectares or less;
- (m) “**land**” means land within the boundaries of a municipality;
- (n) “**machine**” means a machine as defined in the regulations;
- (o) “**minister**” means the member of the Executive Council to whom for the time being the administration of this Act is assigned;
- (p) “**ministry**” means the ministry over which the minister presides;
- (q) “**municipality**” means a rural municipality or an urban municipality;
- (r) “**noxious weed**” means any plant that is designated by order of the minister as a noxious weed, and includes the seeds or any other part of that plant that may grow to produce another plant;
- (s) “**nuisance weed**” means any plant that is designated by order of the minister as a nuisance weed, and includes the seeds or any other part of that plant that may grow to produce another plant;
- (t) “**occupant**” means a person who resides on land or leases or otherwise possesses or enjoys in any way, for any purpose, the use of land;
- (u) “**owner**” means a person who has any right, title, estate or interest in or to land and who is assessed for taxation purposes pursuant to *The Cities Act*, *The Municipalities Act*, or *The Northern Municipalities Act* with respect to that land;
- (v) “**prohibited area**” means an area designated by a bylaw pursuant to section 27;
- (w) “**prohibited weed**” means any plant that is designated by order of the minister as a prohibited weed, and includes the seeds or any other part of that plant that may grow to produce another plant;
- (x) “**roads**” includes streets, lanes, public highways, road allowances, bridges, alleys, squares or thoroughfares intended for or used by the general public for the passage of vehicles or pedestrians;
- (y) “**rural municipality**” means a rural municipality as defined in *The Municipalities Act*;
- (z) “**urban municipality**” means a city as defined in *The Cities Act*, a resort village, town or village as defined in *The Municipalities Act* or a northern municipality as defined in *The Northern Municipalities Act*;
- (aa) “**weed inspector**” means a weed inspector appointed pursuant to section 6.

(2) The minister shall cause every order designating a plant as a noxious weed, nuisance weed or prohibited weed:

- (a) to be published in the Gazette as soon as possible after the date the order is made; and
- (b) to be made public in any other manner that the minister considers appropriate.

2010, c.W-11.1, s.2.

**Municipality deemed owner of roads**

3 For the purposes of this Act, a municipality is deemed to be the owner of the roads within its boundaries.

2010, c.W-11.1, s.3.

**PART II  
Administration**

**DIVISION 1  
Director**

**Director's duties**

4 The director shall:

- (a) provide information to the public on matters relating to the eradication, containment or control of prohibited, noxious or nuisance weeds;
- (b) prepare and supervise the publication of bulletins for public information with respect to prohibited, noxious or nuisance weeds;
- (c) conduct any investigations that the director considers necessary for the proper administration of this Act;
- (d) answer inquiries relating to prohibited, noxious or nuisance weeds and their identification;
- (e) assist in the administration of this Act; and
- (f) perform any other duties that the minister may direct.

2010, c.W-11.1, s.4.

DIVISION 2  
**Weed Inspectors**

**Minister may appoint or designate weed superintendents**

5(1) In circumstances that the minister considers to be an emergency, the minister may appoint any person as a weed superintendent or may designate any employee of the ministry as a weed superintendent.

(2) Every weed superintendent appointed or designated pursuant to subsection (1) may exercise the powers given to, and shall perform the duties imposed on, weed inspectors pursuant to this Act.

2010, c.W-11.1, s.5.

**Appointment of a weed inspector**

6(1) In this section, “**voter**” means:

- (a) in the case of a city, an elector as defined in *The Cities Act*;
- (b) in the case of an urban municipality other than a city or of a rural municipality, a voter as defined in *The Municipalities Act*; and
- (c) in the case of a northern municipality, an elector as defined in *The Northern Municipalities Act*.

(2) A municipality may appoint any person whom the municipality considers to be qualified as a weed inspector to enforce this Act and the regulations within the municipality.

(3) If a municipality receives a petition signed by at least 10 persons who are voters in the municipality requesting that a weed inspector be appointed, the municipality shall appoint a weed inspector at the next council meeting following receipt of the petition.

(4) The clerk or administrator of a municipality that receives a petition pursuant to subsection (3) shall provide a copy of the petition to the director immediately after it is received.

(5) For a period of 24 months after the date a petition mentioned in subsection (3) is received, the municipality shall have a weed inspector during those periods when weeds are likely to grow or reproduce.

(6) A weed inspector appointed by a municipality is to be paid any remuneration that the municipality may set.

(7) A weed inspector holds office until December 31 of the year in which the appointment is made, unless the appointment is terminated at an earlier date by notice in writing.

- (8) The minister may act pursuant to subsection (9) if:
- (a) a municipality that receives a petition in accordance with subsection (3) has not appointed a weed inspector as required by that subsection;
  - (b) the minister has given written notice to the municipality requiring the municipality to appoint a weed inspector; and
  - (c) the municipality has failed to comply with the written notice mentioned in clause (b) within 10 business days after receiving the written notice.
- (9) In the circumstances mentioned in subsection (8), the minister may:
- (a) appoint one or more persons as weed inspectors for the municipality; and
  - (b) determine the duration of each appointment and the remuneration to be paid to the weed inspectors by the municipality.
- (10) A weed inspector appointed pursuant to clause (9)(a) is deemed to be a weed inspector appointed by that municipality.

2010, c.W-11.1, s.6.

**Notification of appointment**

7(1) The clerk or administrator of a municipality shall notify the director immediately of an appointment of a weed inspector made by the municipality pursuant to subsection 6(2) or (3), giving the following information with respect to the weed inspector:

- (a) his or her mailing address;
  - (b) his or her residential address;
  - (c) any other contact information respecting the weed inspector; and
  - (d) the territory in the municipality assigned to the weed inspector.
- (2) If notice required by subsection (1) of the appointment of a weed inspector for an urban municipality is not received by the director within 10 business days after the date of the weed inspector's appointment, the urban municipality is deemed not to have appointed a weed inspector.
- (3) If the municipality terminates the appointment of a weed inspector, the clerk or administrator of the municipality shall notify the director immediately of the termination.

2010, c.W-11.1, s.7.

**If municipality neglects or refuses to pay remuneration**

8(1) If a municipality neglects or refuses to pay to a weed inspector the remuneration determined by the minister pursuant to clause 6(9)(b), the Minister of Finance, on recommendation of the minister, may pay that remuneration to the weed inspector.

(2) If the Minister of Finance pays remuneration to a weed inspector pursuant to subsection (1), the amount of remuneration paid by the Minister of Finance is a debt due and owing to the Government of Saskatchewan from the municipality that neglected or refused to pay the remuneration and may be recovered by the Minister of Finance in any manner authorized by *The Financial Administration Act, 1993* or by any other means authorized by law.

2010, c.W-11.1, s.8.

**Concurrent jurisdiction of weed inspectors**

9(1) In this section, “**facilities**” includes grain elevators, auction marts, farm implement storage lots, rail lines, fertilizer plants, machine sales or storage lots, industrial sites and any other place or class of places that is prescribed in the regulations.

(2) A weed inspector for a rural municipality has concurrent jurisdiction with a weed inspector acting in the urban municipality that is bordered by the rural municipality for facilities located in that urban municipality.

2010, c.W-11.1, s.9.

**When a weed inspector appointed by a rural municipality may act within an urban municipality**

10(1) If an urban municipality has not appointed a weed inspector, the weed inspector appointed by the rural municipality that borders the urban municipality may exercise in that urban municipality all the powers conferred by this Act on weed inspectors.

(2) If an urban municipality is bordered by more than one rural municipality, the weed inspector from the rural municipality that may exercise the powers mentioned in subsection (1) is the weed inspector from the rural municipality that:

- (a) has appointed a weed inspector; and
- (b) has the largest common boundary with the urban municipality.

2010, c.W-11.1, s.10.

**Liability of municipality**

11 Every municipality is responsible for any negligence of its weed inspectors in the performance of their duties, whether appointed by the municipality or by the minister.

2010, c.W-11.1, s.11.

**Reports – to municipality and director**

12(1) Every weed inspector shall report on a form approved by the minister to the clerk or administrator of the municipality for which the weed inspector is appointed.

(2) Reports for the purposes of subsection (1) must be made at those times determined by the municipality.

(3) Every weed superintendent appointed or designated pursuant to section 5 shall report:

(a) to the director; and

(b) to the clerk or administrator of any municipality in which the weed superintendent carried out any duties or exercised any powers given by this Act.

(4) The report required by this section must set out clearly and fully all details of inspections made and all orders served by the weed inspector or the weed superintendent.

2010, c.W-11.1, s.12.

**Annual reports – to municipality and director**

13(1) Every weed inspector shall prepare and deliver two copies of an annual report, in a form approved by the minister, to the clerk or administrator of the municipality for which the weed inspector is appointed stating:

(a) the general conditions that the weed inspector observed regarding prohibited, noxious or nuisance weeds;

(b) the measures that the weed inspector took to eradicate any prohibited weeds, eradicate any isolated infestations of noxious weeds, contain and control any established infestations of noxious weeds or control any nuisance weeds; and

(c) the results obtained from taking the measures mentioned in clause (b).

(2) The annual report required by subsection (1) must be delivered on or before November 1 of the year to which the annual report relates.

(3) The annual report mentioned in subsection (1) must be accompanied by two copies of all agreements made and orders issued by the weed inspector during the year.

(4) The clerk or administrator of the municipality shall:

(a) forward one copy of the annual report mentioned in subsection (1) and all documents accompanying the annual report to the director not later than December 31 of the year to which the annual report relates; and

(b) promptly provide to the director any other records relating to weed inspection that may be requested by the director for examination.

2010, c.W-11.1, s.13.

**PART III  
Owners and Occupants**

**Duty of owners and occupants to notify and comply****14(1)** Every owner of land shall:

- (a) notify any occupants, within five business days after their detection, of the presence of any prohibited, noxious or nuisance weeds;
  - (b) notify the municipality or the weed inspector for the municipality in which the land is located, within five business days after their detection, of the presence of any prohibited weeds or any isolated infestations of noxious weeds;
  - (c) comply with any order of a weed inspector respecting the owner's land.
- (2) Every occupant of land shall:

- (a) notify the owner, within five business days after their detection, of the presence of any prohibited, noxious or nuisance weeds;
- (b) notify the municipality or the weed inspector for the municipality in which the land is located, within five business days after their detection, of the presence of any prohibited weeds or any isolated infestations of noxious weeds;
- (c) comply with any order of a weed inspector respecting the land on which the person is an occupant.

2010, c.W-11.1, s.14.

**General duty of owners and occupants****15(1)** Every owner or occupant of land shall:

- (a) under the supervision of the weed inspector, eradicate any prohibited weeds located on the land;
  - (b) under the supervision of the weed inspector, eradicate any isolated infestations of noxious weeds located on the land;
  - (c) contain and control any established infestations of noxious weeds located on the land; and
  - (d) take measures to control any nuisance weeds located on the land.
- (2) An owner or occupant is deemed to have complied with clauses (1)(c) and (d) if he or she has performed on the land concerned, in due season and in a diligent manner, those acts that are commonly regarded in Saskatchewan as effective.

2010, c.W-11.1, s.15.

**Appointment of agent**

**16(1)** An owner or occupant of land may appoint a resident of Saskatchewan as his or her agent for the purposes of notification pursuant to this Act.

(2) If an agent is appointed pursuant to subsection (1), the owner or occupant shall serve notice of the appointment by registered mail on the clerk or administrator of the municipality in which the land is located.

(3) If notice pursuant to subsection (2) has been served on the clerk or administrator of the municipality in which the land is located, any order or document that is served on the agent is deemed to have been served on the owner or occupant who appointed the agent.

(4) Immediately after receipt of a notice of the appointment of an agent pursuant to subsection (1), the clerk or administrator of the municipality in which the land is located shall notify the weed inspector of the municipality, in writing, of the appointment giving the following information with respect to the agent:

- (a) his or her name;
- (b) his or her mailing address;
- (c) his or her residential address; and
- (d) a description of the land for which he or she is agent.

2010, c.W-11.1, s.16.

**Failure to appoint agent**

**17** If a notice pursuant to subsection 16(2) has not been served on the clerk or administrator of the municipality in which the land is located, and the municipality has made a reasonable attempt to contact the owner or occupant with respect to any actions required pursuant to this Act, the municipality may authorize a weed inspector to:

- (a) enter on the land, without previous notice to the owner or occupant; and
- (b) take any measures that the weed inspector considers necessary and appropriate to eradicate any prohibited weeds, eradicate any isolated infestations of noxious weeds, contain and control any established infestations of noxious weeds or control any nuisance weeds.

2010, c.W-11.1, s.17.



PART IV  
Weed Control Measures

DIVISION 1  
General Matters re Weed Control Measures

**Duty of weed inspectors**

**18** A weed inspector shall investigate and take any measures that the weed inspector considers necessary and appropriate respecting:

- (a) all infestations of prohibited or noxious weeds whether reported to the weed inspector or discovered during monitoring conducted within the municipality for which the weed inspector is appointed; and
- (b) all complaints with respect to prohibited, noxious or nuisance weeds made to the weed inspector or to the municipality for which the weed inspector is appointed.

2010, c.W-11.1, s.18.

**Power to enter land**

**19(1)** A weed inspector may enter on land and enter premises, other than a private dwelling, for the purposes of performing the duties and exercising the powers contained in this Act.

(2) The owner or occupant shall provide the weed inspector who enters on any land or enters premises pursuant to subsection (1) with a reasonable opportunity for a thorough inspection.

2010, c.W-11.1, s.19.

**Consultation**

**20(1)** If a weed inspector determines prohibited or noxious weeds are present in all or any part of any land, or receives a complaint pursuant to clause 18(b), and the owner or occupant of the land resides in the municipality in which the land is located, the weed inspector:

- (a) shall consult with the owner or occupant with respect to measures to eradicate any prohibited weeds, eradicate any isolated infestations of noxious weeds, contain and control any established infestations of noxious weeds or control any nuisance weeds brought to the owner's or occupant's attention by the weed inspector; and
- (b) may enter into an agreement with the owner or occupant to eradicate any prohibited weeds, eradicate any isolated infestations of noxious weeds, contain and control any established infestations of noxious weeds or control any nuisance weeds using any measures that:
  - (i) are satisfactory to the owner or occupant; and
  - (ii) the weed inspector considers necessary and appropriate.

## WEED CONTROL

## c. W-11.1

(2) If an agreement has been entered into pursuant to subsection (1), the weed inspector may take any steps that the weed inspector considers necessary and appropriate to perform the work required if:

- (a) the work has not been completed within five business days after the date on which the agreement was entered into or within the time mentioned in the agreement, whichever is greater; or
- (b) the work has not been carried out to the satisfaction of the weed inspector.

2010, c.W-11.1, s.20.

**Orders**

**21(1)** A weed inspector may issue an order to the owner or occupant of land requiring that any measures the weed inspector considers necessary and appropriate be taken to eradicate any prohibited weeds, eradicate any isolated infestations of noxious weeds, contain and control any established infestations of noxious weeds or control any nuisance weeds if:

- (a) the weed inspector determines that prohibited, noxious or nuisance weeds are present in all or any part of any land; and
- (b) any of the following apply:
  - (i) no agreement is entered into pursuant to section 20;
  - (ii) the owner or occupant of the land does not reside in the municipality in which the land is located;
  - (iii) the weed inspector fails to locate the owner or occupant of land at his or her usual place of residence:
    - (A) in the case of land situated in an urban municipality, after a reasonable effort has been made; or
    - (B) in the case of land situated in a rural municipality, after two visits on two different days.

(2) If an order has been issued pursuant to subsection (1), the weed inspector may immediately take any steps that the weed inspector considers necessary to perform the work required in the order if:

- (a) the work has not been completed within five business days after the date on which the owner or occupant was served with the order or within the time mentioned in the order, whichever is greater; or
- (b) the work has not been carried out to the satisfaction of the weed inspector.

## c. W-11.1

## WEED CONTROL

- (3) In an order respecting prohibited weeds, the weed inspector may direct the owner or occupant of land to do either or both of the following:
- (a) to eradicate the prohibited weeds using any measures that the weed inspector considers necessary and appropriate;
  - (b) to take immediate measures directed by the weed inspector in the order to prevent the movement of prohibited weeds out of any prohibited area.
- (4) In an order respecting noxious weeds, the weed inspector may direct the owner or occupant of land to do either or both of the following:
- (a) to eradicate any isolated infestations of noxious weeds using any measures that the weed inspector considers necessary and appropriate and that are set out in the order;
  - (b) to contain and control any established infestations of noxious weeds using any measures that the weed inspector considers necessary and appropriate and that are set out in the order.
- (5) If the weed inspector considers it necessary and appropriate for the purpose of containing and controlling any established infestations of noxious weeds, an order pursuant to clause (4)(b) may include an area of land that does not extend more than 20 metres beyond the area in which the noxious weeds are present.
- (6) In an order dealing with nuisance weeds, the weed inspector may direct the owner or occupant of land to control the nuisance weeds using any measures that the weed inspector considers necessary and appropriate and that are set out in the order.

2010, c.W-11.1, s.21.

**Agreement or order for noxious weeds and nuisance weeds may extend for three years**

- 22(1)** An agreement entered into pursuant to section 20 may cover the year in which the agreement is made and the following two years.
- (2) An order issued pursuant to section 21 may cover the year in which the order is made and the following two years.

2010, c.W-11.1, s.22.

**Orders re destruction of crops**

**23** A weed inspector shall not issue an order requiring the destruction of a crop unless:

- (a) there is an infestation of a prohibited weed on the land in which the crop is growing; or
- (b) in the case of a noxious weed:
  - (i) the noxious weeds are present in a total area equal to or less than five hectares per quarter section; and
  - (ii) the reeve and the councillor for the division of the rural municipality in which the land concerned is located have consented to the order for the destruction of the crop.

2010, c.W-11.1, s.23.

**Rules re orders**

**24(1)** All orders:

- (a) must be in writing; and
  - (b) must be in any form prescribed in the regulations.
- (2) A weed inspector shall serve a copy of every order on the owner or occupant of land to which the order relates.

2010, c.W-11.1, s.24.

**Permits re removal of screenings**

**25(1)** In this section and section 39, “**screenings**” means matter removed in the process of cleaning or grading crops.

(2) Before removing screenings from a grain elevator, a purchaser of the screenings shall obtain a permit from a weed inspector for the municipality into which it is proposed to transport the screenings.

(3) The transport of screenings is subject to the conditions that may be specified in the permit mentioned in subsection (2).

(4) Notwithstanding subsections (2) and (3), a farmer may, without a permit, receive and return to the farmer’s own premises the screenings from a crop produced on his or her farm if measures satisfactory to the weed inspector are taken to prevent distribution of the screenings.

(5) A legible notice including the conditions specified in a permit issued pursuant to subsection (2) is to be conspicuously posted on the mobile crop cleaning or grading equipment or grain elevator.

2010, c.W-11.1, s.25.

**Machinery**

**26(1)** The owner or person in charge of a machine that any prohibited or noxious weeds may be present in or adhering to shall cause the machine to be thoroughly cleaned, inside and out, to ensure the removal or destruction of any prohibited or noxious weeds before that machine is moved.

(2) If the weed inspector reasonably believes that any prohibited or noxious weeds may be present in or adhering to a machine, the weed inspector may:

- (a) issue an order to the person in possession, or in charge, of that machine to have the machine thoroughly cleaned, inside and out, to ensure the removal or destruction of any prohibited or noxious weeds before that machine is moved; and
- (b) if an order issued pursuant to clause (a) is not promptly complied with, take any measures that are specified in subsection (3).

**c. W-11.1****WEED CONTROL**

(3) In the circumstances mentioned in clause (2)(b), a weed inspector may require the removal or destruction of the prohibited or noxious weeds in a manner satisfactory to the weed inspector before that machine is moved.

(4) If a machine mentioned in subsection (1) is delivering material, the owner and any occupant of land to which the material is delivered shall provide a reasonable opportunity to the owner or person in charge of the machine to thoroughly clean any material that may include prohibited or noxious weeds from that machine.

2010, c.W-11.1, s.26.

**DIVISION 2**  
**Prohibited Weeds**

**Bylaw re prohibited area**

**27(1)** A municipality may, by bylaw, designate an area where prohibited weeds are found to occur as a prohibited area.

(2) A bylaw mentioned in subsection (1) may specify any boundary for the area mentioned in subsection (1) that the weed inspector or the council considers necessary and appropriate.

(3) The designation of the prohibited area remains in force for five years from the last occurrence of the prohibited weed for which the prohibited area was established.

(4) A municipality shall immediately notify the director of the presence of prohibited weeds and the designation of a prohibited area.

(5) If a bylaw mentioned in subsection (1) has been passed, the clerk or administrator of the municipality shall immediately serve a written copy of the bylaw on each owner and occupant affected by it.

2010, c.W-11.1, s.27.

**Weed inspector's duties in prohibited area**

**28(1)** A weed inspector for a municipality that has passed a bylaw designating a prohibited area shall monitor the prohibited area monthly from May 1 to October 31 in each year that the bylaw is in force for the presence of the prohibited weed.

(2) The weed inspector shall post the boundary of the prohibited area with signs that the weed inspector considers necessary and appropriate to clearly mark the prohibited area.

2010, c.W-11.1, s.28.

**Prohibition of movement in prohibited area**

**29(1)** No person, machine or domestic animal shall enter a prohibited area, except under the direction of the weed inspector to conduct eradication measures.

(2) No machine or domestic animal may be removed from the prohibited area, until it is cleaned or treated in a manner that removes or destroys prohibited weeds.

(3) A safe and temporary barrier may be erected by or under the supervision of the weed inspector to prevent the entry of any person, machine or domestic animal into the prohibited area, except under the direction of the weed inspector to conduct eradication measures.

(4) A weed inspector may, by order, prohibit the owner or occupant of any land designated as a prohibited area from sowing a crop or grazing any livestock within the prohibited area.

(5) If the area of land on which the sowing of a crop is to be prohibited by an order mentioned in subsection (4) exceeds five hectares, the weed inspector shall obtain the prior consent of the reeve and the councillor for the division of the rural municipality in which the land concerned is located before issuing the order.

2010, c.W-11.1, s.29.

**Eradication of prohibited weeds**

**30(1)** The weed inspector shall eradicate or, by notice, require the owner or occupant to eradicate prohibited weeds using measures that the weed inspector considers to be the most effective measures available.

(2) A municipality may authorize the expenditure of any moneys that it considers necessary for the eradication of prohibited weeds within the prohibited area.

2010, c.W-11.1, s.30.

**DIVISION 3  
Noxious Weeds****Prohibition re removal of material, etc.**

**31(1)** A weed inspector may prohibit, by order, the movement of any material, machine, or domestic animal that may contain noxious weeds, or to which noxious weeds may be adhering, except under any conditions that the weed inspector may permit and specify in that order.

(2) Notwithstanding subsection (1), the movement of any material, machine or domestic animal that may contain noxious weeds, or to which noxious weeds may be adhering, is allowed between parcels of land infested with the same noxious weed.

- (3) A municipality may, by bylaw, require the owner or person in charge of any material, machine or domestic animal mentioned in subsection (1):
- (a) to notify the weed inspector or clerk or administrator of the municipality before any material, machine or domestic animal is moved; and
  - (b) to provide the weed inspector with a reasonable opportunity for inspection before moving any material, machine or domestic animal.
- (4) Subsection (3) does not apply to pedigreed seed in sealed sacks bearing the seal of the Canadian Seed Growers' Association, or seed that is correctly graded and labelled in accordance with the *Seeds Act* (Canada).

2010, c.W-11.1, s.31.

## PART V General

### Agreements between municipalities

- 32(1)** A municipality may enter into an agreement with any other municipality for joint action to eradicate prohibited weeds, eradicate any isolated infestations of noxious weeds or contain and control any established infestations of noxious weeds.
- (2) An agreement entered into pursuant to subsection (1) may contain provisions dealing with the following:
- (a) the appointment of a joint committee to supervise and manage the eradication of prohibited weeds, the eradication of isolated infestations of noxious weeds or the containment and control of established infestations of noxious weeds undertaken pursuant to the agreement;
  - (b) the purchase of equipment and supplies; and
  - (c) the hiring of equipment operators.
- (3) If an agreement is entered into pursuant to subsection (1), a municipality may:
- (a) appoint one or more persons to represent the municipality on any joint committee; and
  - (b) by bylaw, authorize the expenditure of moneys required for:
    - (i) the purpose of implementing the agreement; and
    - (ii) meeting the expenses incurred as a result of the agreement.

2010, c.W-11.1, s.32.

**Tarping bylaw**

**33(1)** A municipality may, by bylaw, require that any material that may be infested with noxious or nuisance weeds, while being moved within the municipality, be enclosed in a manner that will prevent the spread of noxious or nuisance weeds during its movement.

(2) A municipality may, by bylaw, specify the manner in which any machine used to transport any material that may be infested with noxious or nuisance weeds within the municipality must be enclosed in order to prevent the spread of noxious or nuisance weeds.

(3) A bylaw passed pursuant to subsection (1) or (2) may require that a legible notice including the provisions of the bylaw be conspicuously posted in all locations relevant to the bylaw within the municipality.

(4) A bylaw passed pursuant to subsection (1) or (2) may provide for a fine of not more than \$5,000 for a contravention of any of its provisions.

2010, c.W-11.1, s.33.

**Appeals re orders**

**34(1)** In accordance with this section, the following persons may appeal an order issued by a weed inspector to the municipality that appointed the weed inspector:

- (a) the owner or occupant of land affected by the order;
- (b) any other person who is aggrieved by the order.

(2) Within five business days after being served with an order of a weed inspector, a person mentioned in subsection (1) may appeal that order by serving a written notice of appeal on the clerk or administrator of the municipality that appointed the weed inspector.

(3) A notice of appeal must:

- (a) set out the name and address of the appellant;
- (b) be accompanied by a copy of the order with respect to which the appeal is being taken;
- (c) set out the legal description of the land affected; and
- (d) set out the grounds for appeal.

(4) A notice of appeal must be accompanied by a deposit in an amount prescribed in the regulations.

(5) The deposit made pursuant to subsection (4) must be refunded if the appellant's appeal is successful.



## c. W-11.1

## WEED CONTROL

- (6) A council may establish an independent committee, composed of those persons the council considers appropriate, to hear and determine appeals pursuant to this section.
- (7) If a council appoints an independent committee pursuant to subsection (6), any decision of the independent committee is deemed to be a decision of the council.
- (8) In hearing and determining an appeal pursuant to this section, a council or independent committee, as the case may be, is not bound by the rules of evidence and may hear and determine all questions of law or fact.
- (9) Within 30 days after receiving a notice of appeal, the appeal shall be heard and determined by:
- (a) the council at their next council meeting; or
  - (b) if the council has appointed an independent committee pursuant to subsection (6), the independent committee.
- (10) Within 10 business days after the conclusion of the hearing, the council or independent committee, as the case may be, shall render its decision in writing, setting out the reasons for its decision.
- (11) The clerk or administrator of the municipality shall serve a copy of the council's or independent committee's written decision pursuant to subsection (10) on the appellant.
- (12) An appeal of an order pursuant to this section does not stay the order unless the council or independent committee, as the case may be, decides otherwise.

2010, c.W-11.1, s.34.

**Appeal to the Saskatchewan Municipal Board**

- 35(1)** In this section, “**appellant**” means a person who files an appeal pursuant to this section.
- (2) A person who is aggrieved by a decision of the council or independent committee, as the case may be, pursuant to section 34, may within 15 business days after being served with the decision, appeal the decision to the Saskatchewan Municipal Board.
- (3) An appellant shall:
- (a) file a notice of appeal with the Saskatchewan Municipal Board, in the form specified by the Saskatchewan Municipal Board; and
  - (b) serve a copy of the notice of appeal on the municipality that appointed the weed inspector.

(4) On request of the secretary of the Saskatchewan Municipal Board, the clerk or administrator of the municipality whose council or independent committee made the decision being appealed from shall, with respect to an appeal, send to the Saskatchewan Municipal Board:

- (a) the notice of appeal to the municipality;
- (b) materials filed with the council or independent committee before the hearing;
- (c) any exhibits entered at the council or independent committee hearing;
- (d) the minutes of the council or independent committee;
- (e) the written decision of the council or the independent committee; and
- (f) the transcript, if any, of the proceedings before the council or independent committee.

(5) Subject to subsections (7) and (8) and to subsection 36(3), on receipt of an appeal pursuant to this section, the Saskatchewan Municipal Board shall consider the appeal and may confirm, modify or revoke the decision appealed from or substitute its own decision for the decision being appealed from.

(6) The Saskatchewan Municipal Board shall serve a copy of its decision on the municipality, the appellant and any other person that the Saskatchewan Municipal Board considers may be interested in the decision.

(7) Subject to subsection (8), if an appellant does not comply with this section in filing an appeal, the appeal is deemed to be dismissed.

(8) If, in the opinion of the Saskatchewan Municipal Board, the appellant's failure to perfect an appeal in accordance with this section is due to a procedural defect that does not affect the substance of the appeal, the Saskatchewan Municipal Board may allow the appeal to proceed on any terms and conditions that it considers just.

(9) An appeal taken pursuant to this section does not operate as a stay of the decision being appealed from unless the Saskatchewan Municipal Board, on an application of the appellant, decides otherwise.

**Fees on appeal**

**36(1)** When filing a notice of appeal pursuant to section 35, the appellant shall pay any fee that may be prescribed by the Municipal Board pursuant to *The Municipal Board Act*.

(2) For the purposes of subsection (1), the fees must be paid within the 15-business-day period mentioned in subsection 35(2).

(3) If an appellant fails to pay the fee as required pursuant to subsection (1), the appeal is deemed to be dismissed.

(4) If the appellant is successful on an appeal, the Saskatchewan Municipal Board shall refund to the appellant the fee paid pursuant to this section.

2010, c.W-11.1, s.36.

**Recovery from owner or occupant**

**37(1)** In this section, “**amount expended**” means the amount expended by a weed inspector or a municipality for work performed in:

- (a) eradicating any prohibited weeds;
- (b) eradicating any isolated infestations of noxious weeds;
- (c) containing and controlling any established infestations of noxious weeds;  
or
- (d) controlling any nuisance weeds.

(2) Subject to subsection (3), any amount expended may be recovered by the municipality from the owner or occupant of the land in the same manner as rates and taxes pursuant to *The Cities Act*, *The Municipalities Act* or *The Northern Municipalities Act*, as the case may be, and those Acts apply with any necessary modification for the purposes of this section.

(3) The maximum amount that may be recovered by a municipality pursuant to subsection (2) is the amount prescribed in the regulations.

(4) Every amount expended is to be added to and forms part of the taxes on the parcel of land on which the work was done.

(5) The clerk or administrator of each municipality shall, on or before November 30 in each year, notify every owner of land with respect to any amount expended respecting the land.

2010, c.W-11.1, s.37.

**Certificate re costs and statements of work done**

**38(1)** A certificate purporting to be signed by the clerk or administrator of a municipality to the effect that an amount named in the certificate has been expended by a weed inspector or the municipality during any year for the eradication of any prohibited weeds, the eradication of any isolated infestations of noxious weeds, the containment and control of any established infestations of noxious weeds or the control of any nuisance weeds on an area of land described in the certificate is admissible in evidence as proof, in the absence of evidence to the contrary, that the amount set out in the certificate has been so expended.

(2) If a municipality expends moneys during any year and the amount expended exceeds \$500 per quarter section, the owner of the land is entitled to receive from the municipality:

- (a) a statement of the work done; and
- (b) a further statement, signed by a person authorized by the municipality, to the effect that he or she has personally inspected the property after completion of the work and he or she finds that:
  - (i) the work has been satisfactorily done; and
  - (ii) the charge made is necessary and appropriate.

(3) A mortgagee is entitled, on application to the municipality, to receive copies of the statements to which an owner is entitled pursuant to subsection (2).

2010, c.W-11.1, s.38.

**Offence and penalties**

**39(1)** No person shall:

- (a) wilfully obstruct or delay the work of a weed inspector;
- (b) leave screenings or any other matter that includes prohibited or noxious weeds exposed or unprotected, except in a securely constructed building or other closed container, without having first destroyed the weed's ability to reproduce;
- (c) take or cause to be taken across a cultivated field any machine that is infested with noxious weeds, or to which noxious weeds are adhering, without having first obtained the permission of the owner or occupant of the land;
- (d) enter a prohibited area or remove anything from a prohibited area except under the direction of a weed inspector;
- (e) deposit or permit to be deposited prohibited or noxious weeds or material infested with prohibited or noxious weeds in a place where the prohibited or noxious weeds might grow or spread;
- (f) fail to carry out the terms of an agreement made pursuant to section 20 to which the person is a party and for which he or she is responsible;

**c. W-11.1****WEED CONTROL**

- (g) fail to comply with an order of a weed inspector;
- (h) fail to comply with a condition attached to a permit issued to him or her by a weed inspector or a clerk or an administrator of a municipality pursuant to section 25; or
- (i) contravene any other provision of this Act or the regulations.

(2) Every person who contravenes subsection (1) is guilty of an offence and liable on summary conviction to a fine of not more than \$5,000.

2010, c.W-11.1, s.39.

**Disposition of fine revenues**

**40** Every fine imposed as a result of a conviction for an offence against this Act within a municipality is payable to the municipality.

2010, c.W-11.1, s.40.

**Service**

**41(1)** Subject to the regulations, any document required by this Act or the regulations to be given or served is to be served personally or mailed by ordinary or registered mail or by any other means prescribed in the regulations to the last known address of the person being served.

(2) A document served by ordinary mail or registered mail is deemed to have been received on the fifth business day following the day of its mailing, unless the person to whom it was mailed establishes that, through no fault of the person, he or she did not receive the document or that he or she received it at a later date.

(3) Irregularity in the service of a document does not affect the validity of an otherwise valid document.

2010, c.W-11.1, s.41.

**Irrigation companies and drainage associations**

**42** Any order, notice or decision with respect to land owned by an irrigation company or drainage association is deemed to be properly served if sent by registered mail to the appropriate secretary, superintendent, manager or ditch rider.

2010, c.W-11.1, s.42.

**Railway companies**

**43(1)** Any order, notice or decision with respect to land owned or occupied by a railway company is deemed to be properly served if sent by registered mail to the appropriate section foreman.

(2) Immediately after serving the order, notice or decision, the weed inspector shall advise the clerk or administrator of the municipality of the service of the order, notice or decision, and the clerk or administrator of the municipality shall immediately give written notice of the service to the superintendent of the railway division in which the land owned or occupied by the railway company is situated.

2010, c.W-11.1, s.43.

**Oil drilling platforms, gas platforms, pumping stations and pipeline companies**

44 Any order, notice or decision with respect to land owned or occupied by a person operating an oil drilling platform, a gas platform or a pumping station or a pipeline company is deemed to be properly served if sent by registered mail to the person who the municipality is satisfied is in charge of the oil drilling platform, the gas platform, or the pumping station or pipeline.

2010, c.W-11.1, s.44.

**Regulations**

45 The Lieutenant Governor in Council may make regulations:

- (a) defining, enlarging or restricting the meaning of any word or expression used in this Act but not defined in this Act;
- (b) prescribing a form for orders to be issued by weed inspectors;
- (c) for the purposes of section 9, prescribing places or classes of places;
- (d) for the purposes of section 34, prescribing an amount;
- (e) prescribing a maximum amount that may be recovered by a municipality pursuant to section 37;
- (f) for the purposes of subsection 41(1), prescribing matters respecting service;
- (g) prescribing any matter or thing required or authorized by this Act to be prescribed in the regulations;
- (h) respecting any other matter or thing that the Lieutenant Governor in Council considers necessary to carry out the intent of this Act.

2010, c.W-11.1, s.45.

**PART VI****Repeal, Consequential Amendment and Coming into Force****S.S. 1983-84, c.N-9.1, repealed**

46 *The Noxious Weeds Act, 1984* is repealed.

47 **Dispensed.** This/these section(s) makes consequential amendments to another/ other Act(s). Pursuant to subsection 33(1) of *The Interpretation Act, 1995*, the amendments have been incorporated into the corresponding Act(s). Please refer to the Separate Chapter to obtain consequential amendment details and specifics.

2010, c.W-11.1, s.47.

**Coming into force**

48 This Act comes into force on proclamation.

2010, c.W-11.1, s.48.



**TO:** Secretary, Planning and Operations Committee  
**FROM:** General Manager, Infrastructure Services Department  
**DATE:** March 27, 2012  
**SUBJECT:** Servicing Agreement  
Rosewood Land Inc. – Rosewood Neighbourhood  
Subdivision No. 11/11  
**FILE:** CK. 4110-40, CK. 4300-011-11 and IS. 4111-48

**RECOMMENDATION:** that the following report be submitted to City Council recommending:

- 1) that the servicing agreement (Attachment 1) with Rosewood Land Inc., for a portion of the Rosewood Neighbourhood to cover Lots 1 to 19, Block 5; and Parcel J, all in Section 18, Township 36, Range 4, West of the 3<sup>rd</sup> meridian, be approved; and
- 2) that His Worship the Mayor and the City Clerk be authorized to execute the Agreement under the corporate seal.

## **BACKGROUND**

Rosewood Land Inc. has submitted a subdivision application to the City of Saskatoon to develop residential and multi-family parcel property in the Rosewood Neighbourhood. The developer has requested that the City of Saskatoon enter into a servicing agreement to assign responsibility for the construction and payment of various servicing items.

## **REPORT**

The Administration is recommending that an agreement be entered into to cover the development of Lots 1 to 19, Block 5; and Parcel J, all in Section 18, Township 36, Range 4, West of the 3<sup>rd</sup> meridian, subject to the following, which includes both standard and a number of non-standard clauses which are necessary due to the unique nature of the development, and have been agreed upon by the developer:

- A. Standard Items:
  1. Servicing of the development area was to be completed before December 31, 2011.
  2. That the prepaid service rates be such rates as the Council of the City of Saskatoon may have in general force and effect for the 2011 season.



- B. Non-Standard Items:
1. That the Developer pay a proportionate share for the construction of a flyover interchange to be funded 50% by the owners, with the remaining 50% payable by the City.
  2. The existing sanitary trunk sewer system for the neighborhood was originally designed to accommodate a lower flow rate. The Developer will pay a prorated share based on ownership multiplied by 15.61% of the total cost of construction for a remedial trunk sewer system to allow for the increased flow.
  3. The Developer will pay a Transition Area Enhancement Levy that will provide funds for the development of the zone surrounding the wetlands in the Rosewood Neighborhood which will include a rebate if a supplemental funding source is secured prior to construction commencing.
  4. The Developer is responsible to prepare independent high ground water studies and to carry out any remediation procedures that the consultant's study and or City deem necessary.
  5. The Developer will contribute to a trust fund for a share in
    - a. the cost to move a natural gas transmission line that bisects the neighborhood.
    - b. the cost to install crossing controls at the future intersection of Taylor Street and the Canadian Pacific Railway.
  6. The overall neighborhood will have many amenities that the Developer has agreed to cost share with other developers at the time of construction.

### **OPTIONS**

There are no options.

### **POLICY IMPLICATIONS**

There are no policy implications.

### **FINANCIAL IMPACT**

The funding for any construction that is the responsibility of the City of Saskatoon is self-supporting and approved in the Prepaid Capital Budget.

### **COMMUNICATIONS PLAN**

No communications plan is required.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

**ATTACHMENT**

## 1. Servicing Agreement.

Written by: Daryl Schmidt, Land Development Manager  
Construction & Design Branch

Approved by: Chris Hallam, Manager  
Construction & Design Branch

Approved by: Shelley Korte, Manager  
Administration Branch

Approved by: “Mike Gutek”  
Mike Gutek, General Manager  
Infrastructure Services  
Dated: “March 29, 2012”

Copy to: Murray Totland  
City Manager

Tweed Rosewood – Servicing Agreement

# Servicing Agreement

The effective date of this Agreement is October 1, 2011.

Between:

**The City of Saskatoon**, a municipal corporation pursuant to the provisions of *The Cities Act*, S.S. 2002, Chapter C-11.1 (the “City”)

- and -

**Rosewood Land Inc.**, a Saskatchewan corporation, carrying on business in the City of Saskatoon, in the Province of Saskatchewan (the “Developer”)

Whereas the Developer has made application to the City for approval of a Plan of Subdivision, a copy of which is attached to this Agreement and marked as Schedule “A” (the “Plan”);

Whereas the City requires as a condition of approval of the Plan that the Developer enter into an agreement with the City respecting the installation and construction of certain services and other matters referred to in this Agreement; and

Whereas the City deems it advisable that the Development Area be developed as provided in this Agreement, and that the Developer and the City provide the facilities as set out in this Agreement.

Now therefore the City and the Developer agree as follows:

## Part I Introduction

### Plan of Proposed Subdivision

1. The Plan showing the proposed subdivision of the southwest quarter in Section 18, Township 36, Range 4, West of the Third Meridian, located in the City of Saskatoon, in the Province of Saskatchewan, in the Dominion of Canada, attached to this Agreement as Schedule “A” is made part of this Agreement.

## Definitions and Term

2. (1) Throughout this Agreement:
  - (a) “Development Area” means all that portion of the lands outlined in red on Schedule “A”, consisting of approximately 487 metres of frontage, including 172 metres of residential frontage and 315 metres of multi-family parcel land which, subject to regulatory approval, have been approved for development; and
  - (b) “Manager” means the General Manager of the City’s Infrastructure Services Department;
  - (c) “Area I” means that portion of the Development Area outlined in yellow on the Plan which consists of approximately 170 metres of frontage (2.09 hectares), and which is to be developed immediately.
- (2) The term of this Agreement shall be two years commencing on the effective date (the “Term”).

## Part II Off-Site Servicing

### City Servicing

3. Upon the execution of this Agreement, the City shall within a reasonable time, and in coordination with the Developer’s various stages of service construction, cause the Development Area to be improved and benefited by the supply, placement, installation, construction, use and enjoyment of the following services:
  - (a) Trunk Sewer Service;
  - (b) Primary Water Main Service;
  - (c) Arterial Road Service;
  - (d) Interchange Service;
  - (e) Parks and Recreation Service;
  - (f) Buffer Strip Service;

- (g) Street Signing and Traffic Controls Service;
- (h) Fencing Service;
- (i) Planning Service;
- (j) Street Lighting Service;
- (k) Lift Station Service;
- (l) Inspection Service;
- (m) Prepaid Extended Maintenance Service;
- (n) Underground Electrical Service;
- (o) Community Centre;
- (p) Highway 16 Interchange Service;
- (q) Storm Ponding Dedication;
- (r) Transition Area Enhancement Service; and
- (s) Servicing Agreement Service.

The City warrants that all such services shall be of a size and capacity sufficient to satisfy the servicing requirements of any and all permitted uses to be situated within the Development Area.

#### **Levies Payable by the Developer**

- 4. (1) In consideration of the City providing the various services upon and in relation to the Development Area as specified in Section 3, the Developer shall pay to the City the following fees, levies and other charges calculated in accordance with and at the rates described in Schedule “B”:
  - (a) Trunk Sewer Service;
  - (b) Primary Water Main Service;
  - (c) Arterial Road Service;

- (d) Interchange Service;
- (e) Parks and Recreation Service;
- (f) Buffer Strip Service;
- (g) Street Signing and Traffic Controls Service;
- (h) Fencing Service;
- (i) Planning Service;
- (j) Street Lighting Service;
- (k) Lift Station Service;
- (l) Inspection Service;
- (m) Prepaid Extended Maintenance Service;
- (n) Underground Electrical Service;
- (o) Community Centre;
- (p) Highway 16 Interchange Service;
- (q) Storm Ponding Dedication;
- (r) Transition Area Enhancement Service; and
- (s) Servicing Agreement Service;

(the "Development Charges").

- (2) The Developer shall pay to the City the Development Charges as follows:
  - (a) within 21 calendar days after the execution of this Agreement, the Developer shall pay to the City 25% of all the Development Charges with the balance of the Development Charges being due and payable in three equal installments upon July 31, 2012, November 30, 2012 and March 31, 2013;

- (b) the Developer acknowledges that the Development Charges will be subject to such rates as the Council of The City of Saskatoon has established and has in general force and effect for the 2011 construction season; and
- (c) the Developer acknowledges and agrees that should the construction of services as outlined in Subsection 13(a) not be completed to the base stage of road construction during 2011, that the Development Charges shall be adjusted to reflect the rates in effect for the construction year that all base material has been installed. The City acknowledges that should the Development Charges be adjusted, the payment schedule contained in Subsection 4(2)(a) shall be adjusted forward from the dates in this Agreement to the date construction commences in the subsequent year. The provisions of this subsection shall not apply where the failure to reasonably complete results from any strike, labour dispute or Act of God beyond the reasonable control of the Developer.

### **Cost Sharing of Services**

- 5. (1) The Developer acknowledges that the City will undertake the construction of various services as set out below that will benefit the Development Area.
- (2) The Developer agrees to pay its proportionate share of the estimated cost of such services outlined in Subsection 5(2)(a), including design and construction engineering, based upon the levy rate referred to in Subsection 4(1)(p) and Schedule “B”:

- (a) Highway 16 Interchange:

The Developer agrees to pay a levy that represents an estimate of approximately 50% of the cost in the future of the Interchange based on the proportionate area owned by the Developer within the Rosewood Neighbourhood. The City agrees to pay any future difference in the final cost of the Interchange, but reserves the right to increase the levy rate upon any future development to reflect the current estimate of construction. The City will undertake the design and construction of the Highway 16 Interchange Overpass (the “Interchange”) at the intersection of Highway 16 and Rosewood Gate South as noted on the approved Rosewood Neighbourhood Concept Plan, Saskatoon, Saskatchewan in accordance with the following criteria:

- (i) the Interchange shall be designed and constructed as a “flyover” interchange;
  - (ii) the traffic on Highway 16 shall be “free-flow”;
  - (iii) the Interchange shall include the collector distributor roadway along the north side of Highway 16;
  - (iv) the geographical limits of the Interchange shall include all construction extending from the entrance ramp on the south side of Highway 16 to the exit ramp on the north side of Highway 16 culminating at the first intersecting street within Rosewood depicted as Rosewood Drive East on the approved Concept Plan; and
  - (v) the timing of the construction of the Interchange will be at the discretion of the Manager.
- (3) The Developer agrees to pay the percentage of total cost for services as set out in this Subsection. For clarity, such percentage of total cost shall exclude land acquisition costs, interest and administration costs, but shall include labour, materials, supplies, detouring costs, design, engineering costs and the City’s standard 2.5% administration fee. Upon completion of the services set out in this Subsection, the City will prepare and deliver to the Developer an invoice for payment of the Developer’s proportionate share of the work, as evidenced by a certificate issued by a professional engineer. The invoice shall be paid by the Developer within 30 days of its receipt:
- (a) Remedial Trunk Sanitary Sewer System:

The existing sanitary trunk sewer system was designed and constructed to a standard that will accommodate a flow rate lower than proposed for the Development Area. The City will undertake to upgrade the existing system as follows:

    - (i) upon execution of this Agreement, the City shall forthwith design a remedial sanitary trunk sewer system including a forcemain from the Lakewood Lift Station extending along Boychuk Drive to Moncton Place and an upgrade to the pumping capacity within the Lakewood Lift Station to accommodate the increased sanitary sewer flows approved for the Development Area;



- (ii) the forcemain and upgrade of the lift station will be constructed by the City. The timing of the construction will be determined at the discretion of the Manager acknowledging that all works performed will not impede the normal development of the neighbourhood; and
  - (iii) in consideration of the performance of the City's obligations regarding the remedial trunk sanitary sewer system, the Developer shall pay to the City 15.61% of the total cost prorated by the Developer's share of the ownership of the Rosewood Neighbourhood.
- (4) The Developer agrees to pay a levy based on its proportionate share of the estimated cost of such services within the area noted in green on Schedule "C" including design and construction engineering, based upon the levy rate referred to in Subsection 4(1)(r) and Schedule "B":
  - (a) Storm Retention Pond Transitional Area Enhancements:
    - (i) the construction will consist of enhanced features including but not limited to grading, topsoil placement, seeding and plantings, pathways, pedestrian bridge, park benches, lighting and other amenities; and
    - (ii) the City agrees that should an additional funding source be secured during the period of construction a rateable reduction in the amount of the levy charged will be implemented.
- (5) Should any of the services as set out in this Section not be complete at the expiration of the Term, this Section shall survive the Term until the completion of the services, receipt of payment for same and the end of any applicable warranty period.

### **Payment Dates and Interest**

- 6. (1) All of the Development Charges and other fees, levies, and charges payable by the Developer to the City pursuant to this Agreement shall be due and payable upon the various dates specified in this Agreement.
- (2) Should any amount or invoice not be paid at the times or within the period so specified, interest shall be payable at Royal Bank of Canada prime rate plus one and one-half (1 ½) percent per annum on all such overdue amounts. In addition to any other remedy which may be available to the City, should

any amount invoiced to the Developer not be paid within the times specified, the City shall upon seven days written notice to the Developer have the right to immediately stop construction until such amount or invoice has been paid.

### **Retroactive Charges**

7. The Developer acknowledges that this Agreement is retroactive in effect and all Development Charges and other levies, fees or charges provided for in this Agreement shall specifically apply to any lands developed or services provided before the execution of this Agreement.

### **Letter of Credit**

8. Upon the execution of this Agreement, the Developer shall deposit with the City Clerk, City of Saskatoon, a Letter of Credit in a form acceptable to the City Solicitor, City of Saskatoon, from a chartered bank carrying on business in the Province of Saskatchewan. The Letter of Credit shall be calculated in the amount of \$1,380.00 per front metre, being the sum of \$672,060.00, and shall secure the Developer's performance of the provisions of this Agreement. The Letter of Credit shall be irrevocable during the currency of this Agreement, but may be reduced from time to time in proportion to the amount of construction and Development Charges paid. The Developer shall keep the Letter of Credit current until completion of all construction of services provided for in this Agreement and until the full payment of all Development Charges and all other levies, fees and charges have been received by the City.

### **Developer Application To Do Work**

9. (1) The Developer may apply to the City, at the address mentioned in this Agreement respecting the delivery of notices, to undertake the design and construction of all those works and services to be provided by the City pursuant to Subsections 3(e), 3(f) and 3(h) of this Agreement. The Manager shall forthwith consider any such application, and, if deem appropriate, shall issue the Developer formal approval to proceed with all such works, or any portion thereof. Such approval shall prescribe to the current City standards and specifications applicable to any such works, and may be issued upon such terms and conditions, as the Manager, acting reasonably, considers appropriate.

- (2) Should the Developer undertake any works pursuant to Subsection 9(1) of this Agreement, the Developer agrees that all such works shall be constructed in accordance with the standards and specifications prescribed in the Manager's approval relating to the works.

### **Shallow Buried Utilities**

10. (1) The City agrees to make all necessary arrangements for the installation of street lighting facilities on streets within the Development Area in accordance with the City's standard specification for commercial development. Any deviation required by the Developer may result in additional charges.
- (2) The Developer shall have the responsibility to consult with the Saskatchewan Power Corporation, Saskatchewan Energy Corporation, Saskatchewan Telecommunications Corporation and Saskatoon Light and Power of the City as to the timing and construction of utilities within the Development Area.

### **Maintenance in Accordance with *The Cities Act***

11. All services and other facilities supplied, placed, installed and constructed by the City pursuant to the provisions of this Agreement shall be maintained in keeping with the provisions of *The Cities Act*.

### **City's Indemnification**

12. The City will indemnify and save harmless the Developer with respect to any action commenced against the Developer as a result of any act or omission of the City upon or in relation to the City's obligations set out in this Agreement, including the acts or omissions of its officers, employees, servants or agents, or anyone for whom the City is responsible at law.

## **Part III Development Area Servicing**

### **Developer Servicing Responsibilities**

13. Except as herein expressly provided, the Developer agrees that development and servicing is its sole responsibility and it agrees to cause the Development Area to

be serviced and developed by the supply, placement, installation, construction and maintenance of the following services:

(a) Direct Services:

- (i) Water Mains;
- (ii) Sanitary Sewer Mains;
- (iii) Storm Sewer Mains;
- (iv) Grading;
- (v) Water and Sewer Service Connections;
- (vi) Sidewalks and Curbing;
- (vii) Walkways;
- (viii) Paved Lanes’
- (ix) Street Cutting; and
- (x) Street paving;

(b) High Groundwater Levels:

An overall groundwater study was prepared in conjunction with the approval of the Concept Plan for the Rosewood Neighbourhood. The Developer shall hire a consulting engineer to report specifically on the groundwater conditions within the Development Area. The report shall include recommendations of the consulting engineer, including recommendations respecting remediation procedures deemed appropriate to mitigate high groundwater conditions. The City shall review the recommendations, and if the City considers it necessary, it shall inform the Developer of the requirement to implement the recommended remediation procedures. The Developer agrees to complete the recommended remediation procedures at its cost. The work shall be completed to the satisfaction of the Manager.

## Developer Warranties

14. (1) All works constructed by the Developer pursuant to Subsection 9(1) or Section 13 of this Agreement on, in or under any street, avenue, lane, easement or other public place shall be the property of the City upon completion of construction. Such works shall be warranted and maintained by the Developer for the periods specified as follows:

Water Mains	2 years from the date of Construction Completion Certificate;
Sanitary Sewer Mains	2 years from the date of Construction Completion Certificate;
Storm Sewer Mains	2 years from the date of Construction Completion Certificate;
Service Connections	2 years from the date of Construction Completion Certificate;
Sidewalks and Curbs	2 years from the date of Construction Completion Certificate;
Street Paving	2 years from the date of Construction Completion Certificate; and
All others	2 years from the date of Construction Completion Certificate.

A Construction Completion Certificate shall be issued on completion and acceptance of each phase of work. The warranty periods as outlined in this Subsection shall apply notwithstanding the expiration of the Term of this Agreement.

- (2) The Developer shall put up such barricades, lights or other protection for persons and property as will adequately protect the public or any person in the neighbourhood and maintain same during the course of construction, and, upon the request of the Manager or the Saskatoon Police Service, shall improve or change same.
- (3) When the Developer has completed all of the storm sewers, sanitary sewers, waterworks, easement cutting, sidewalks and curbs and paving pursuant to any work done under Subsection 14(1), it may so notify the Manager, in writing, who shall within 15 days of such a notice, carry out the required inspection, and if the Manager is satisfied on inspection that the work is substantially complete and will not be materially affected by other work, he shall within 15 days issue a Construction Completion Certificate to that effect, and the maintenance period for the works included in the Certificate shall start on the day the Certificate is issued.

- (4) Upon completion and acceptance by the Manager as required in Subsection 14(3), the Developer shall carry out any work, by way of repair or replacement, as directed by the Manager, and which the Manager acting reasonably deems necessary to conform to the approved plans and specifications:
- (a) after the issuance of the Construction Completion Certificate, the Developer shall be responsible for any and all repairs and replacement to any utilities and improvements which may become necessary up to the end of the maintenance periods set out in Subsection 14(1);
  - (b) if during the construction or maintenance period any material defects become apparent in any of the utilities or improvements installed or constructed by the Developer under this Agreement, and the Manager requires repairs or replacements to be done, the Developer shall be so notified, and within a reasonable time after said notice shall cause any repairs or replacements to be done, and if the Developer shall default, or any emergency exists, the City may complete the repairs or replacements and recover the reasonable cost thereof from the Developer;
  - (c) the Developer shall be responsible for adjusting all hydrants and main valve boxes and all service valve boxes to the established grades as they are developed, until such time as the City issues the Construction Completion Certificate for the maintenance of streets and lanes; and
  - (d) the Developer agrees that maintenance is a continuous operation that must be carried on until the expiry date of the maintenance period for each and every utility, and that no releases from liability of any kind will be given until all repairs or replacements required by the Manager acting reasonably in his final inspection reports have been made. The final inspection reports shall be completed no later than 60 days prior to the end of the warranty period. A formal release will be issued upon correction of all deficiencies listed in the final inspection reports.
- (5) During the maintenance periods referred to in this Agreement and notwithstanding any other provisions to the contrary, in the case of an emergency involving the breakage of a waterline or the stoppage of a sewer line constructed by the Developer, the City may take such emergency repair measures as it deems necessary, through its officers, servants or agents, on

its behalf, to prevent damage to property, and the reasonable costs of such repair work shall be payable by the Developer on demand.

### **Developer Covenants**

15. In relation to the development and servicing of the Development Area, the Developer agrees:

- (a) that all topsoil excavated from any streets, lanes, walkways and easements shall be stockpiled and used in the following order or priority:
  - (i) development of boulevards;
  - (ii) development of parks; and
  - (iii) allocation to lots or building sites requiring additional topsoil.

In no case shall any topsoil be removed from the Development Area without the express written permission of the Manager;

- (b)
  - (i) to provide all utility, construction and service easements which may be required, at no cost to the City or any other utility agency or service, and to comply with the terms of any easement agreement entered into by the Developer with respect to such easements provided that such easements shall not materially adversely affect the development of the Development Area;
  - (ii) to provide and register a utility easement plan if required by the Manager; and
  - (iii) to provide for a covenant in all sale, ground lease or transfer agreements within the Development Area to the effect that the grades set on any such easements shall not be altered without the prior approval of the Manager, whose approval will not be unreasonably withheld;
- (c) to indemnify and save harmless the City with respect to any action commenced against the City as a result of any act or omission of the Developer in relation to the Developer's obligations set out in this Agreement, including the acts or omissions of its officers,

employees, servants or agents, or anyone for whom the Developer is at law responsible;

- (d) that all work carried out by the Developer shall be designed and the works supervised by a qualified firm of consulting engineers retained by the Developer. Plans and specifications of design must be approved by the Manager acting reasonably, and all design and work carried out must conform to the current City specifications as to material and construction practices for such services;
- (e) that the Developer shall obtain all approvals required by Saskatchewan Environment and Resource Management and the Saskatchewan Water Corporation, together with any other consent or approvals which may be required by law, copies of all such approvals shall be provided to the Manager;
- (f) to supply all necessary labour, material and equipment, and to construct, provide and maintain all sanitary sewers complete with manholes and all other accessories throughout the Development Area;
- (g) to supply all necessary labour, material and equipment, and to construct, provide and maintain all water mains, including valves, hydrants and all other accessories throughout the Development Area;
- (h) to supply all necessary labour, material and equipment, and to construct, provide and maintain a storm water drainage system for the Development Area including all storm sewer mains, piping, manholes, catch basins and other accessories;
- (i) to supply all necessary labour, material and equipment, and to construct and provide all sidewalks and curbs throughout the Development Area;
- (j) to supply all necessary labour, material and equipment, and to construct and provide all walkways throughout the Development Area;
- (k) to supply all necessary labour, material and equipment, and to construct and pave all streets and lanes as required throughout the Development Area;



(l) to provide the City with all such detailed plans, specifications, tests and records as the Manager may reasonably require both before and after construction. The “as built” plans shall be to the City’s standard in size, scale and form and shall be on both mylar transparencies and digital copy;

(m) to supply the City with proof of adequate commercial general liability insurance which includes a non-owned vehicle endorsement and vehicle liability insurance, minimum coverage to be as follows:

**Commercial General Liability Insurance which includes a non-owned vehicle endorsement:**

\$5,000,000.00 for each occurrence

**Vehicle Liability Insurance:**

\$5,000,000.00 for each occurrence,

which coverage shall be maintained throughout the Term of this Agreement;

(n) to contribute towards a trust fund in an agreed upon proportionate share with other Developers within the Rosewood Neighbourhood for the eventual construction of the following services:

(i) relocation of the natural gas transmission line extending from east to west along the southern portion of the neighbourhood. The City will not be included within the cost sharing formula for this item; and

(ii) upgrading of the railway crossing including installation of crossing controls at the future intersection of Taylor Street and the Canadian Pacific Railway; and

(o) to cost share with other Developers within the Rosewood Neighbourhood upon subdivision based on benefiting frontage and overall percentage of ownership for the following services:

(i) the cost of all roadways adjacent to neighbourhood parks, linear parks and designated school sites;

- (ii) the cost of all entrance roadways extending from Boychuk Drive and Taylor Street terminating at the first intersecting street;
- (iii) benefiting water and sewer oversizing improvements; and
- (iv) the cost of all enhancements within the core area of the neighbourhood.

### **Standard of Construction**

16. With respect to work undertaken by the Developer pursuant to Subsection 9(1), where for any reason the Manager requires construction by the Developer to be different from the City's standards, or different from the conditions of this Agreement, the Developer shall construct in accordance with the instructions of the Manager, but the City shall pay to the Developer any reasonable excess costs involved.

### **Changes in City Services**

17. In the event that the Developer requires changes in City services, other than those contemplated in this Agreement, same shall be provided at the expense of the Developer. Changes requested by the Developer shall be in writing addressed to the Manager.

## **Part IV General**

### **Approval for Installation of Services**

18. The City shall consider all applications for approval made by the Developer as are required respecting the development and servicing of the Development Area by the Developer. All approvals resulting from the applications shall be issued in the normal course, under usual conditions and in accordance with the City's standard specifications respecting the class of works in question.

### **Expeditious Construction**

19. All works required to be performed by this Agreement shall be carried out as expeditiously as time and construction conditions permit.

### **Assignment**

20. During the Term of this Agreement, the Developer shall not assign this Agreement without the prior express written consent of the City being first obtained, such consent shall not be unreasonably withheld or delayed by the City.

### **Dispute Resolution**

21. In the case of any dispute between the City and the Developer arising out of the performance of this Agreement, or afterwards as to any matter contained in this Agreement, either party shall be entitled to give to the other notice of such dispute and demand arbitration thereof. Such notice and demand being given, each party shall at once appoint an arbitrator and these shall jointly select a third. The decision of any two of the three arbitrators shall be final and binding upon the parties, who covenant that their dispute shall be so decided by arbitration alone, and not by recourse to any court or action of law. If the two arbitrators appointed by the parties do not agree upon a third, or a party who has been notified of a dispute fails to appoint an arbitrator, then the third arbitrator and/or the arbitrator to represent the party in default shall be appointed by a Judge of the Court of Queen's Bench at the Judicial Centre of Saskatoon. *The Arbitration Act, 1992* of the Province of Saskatchewan shall apply to any arbitration hereunder, and the costs of arbitration shall be apportioned equally between the parties hereto.

### **Applicable Law**

22. The laws of the Province of Saskatchewan shall apply and bind the parties in any and all questions pertaining to this Agreement.

### **Force and Effect**

23. This Agreement shall remain in full force and effect until such time as both the City and the Developer have fully completed their respective obligations hereunder, and, for greater certainty, until such time as all Development Charges, fees, levies and other charges payable by the Developer to the City pursuant to the terms of this Agreement have been paid.

### **Agreement Runs With the Land**

24. The Developer acknowledges and agrees that this Agreement runs with the land, and binds the Developer, and subject to Section 20, its successors and permitted assigns; and, further, agrees that the City may elect, at its sole option, to register an Interest based on this Agreement against the property subject to this Agreement in the Land

Titles Registry for Saskatchewan charging all those lands comprising the Development Area with the performance of this Agreement.

## Notices

25. (1) Any notice or consent (including any invoice, statement, request or other communication) required or permitted to be given by any party to this Agreement to the other party shall be in writing and shall be delivered or sent by registered mail (except during a postal disruption or threatened postal disruption) or facsimile transmission, email or other electronic communication to the applicable address set forth below:
- (a) in the case of the City:
- The City of Saskatoon  
c/o Office of the City Clerk  
222 - 3<sup>rd</sup> Avenue North  
Saskatoon SK S7K 0J5  
Attention: General Manager, Infrastructure Services Department  
Facsimile: (306) 975-2784
- (b) in the case of the Developer:
- Rosewood Land Inc.  
#1 - 501 Gray Avenue  
Saskatoon SK S7N 2H8  
Attention: Mr. Randy Pichler  
Facsimile: (306) 931-2389  
Email: jastekrandy@shaw.ca
- (2) Any notice delivered personally shall be deemed to have been validly and effectively given and received on the date of such delivery provided same is on a business day (Monday to Friday, other than a statutory holiday).
- (3) Any notice sent by registered mail shall be deemed to have been validly and effectively given and received on the fifth business day following the date of mailing.
- (4) Any notice sent by facsimile, email or other electronic communication shall be deemed to have been validly and effectively given and received on the business day next following the date on which it was sent (with confirmation of transmittal received).

- (5) Either party to this Agreement may, from time to time by notice given to the other party, change its address for service under this Agreement.

### **Entire Agreement**

26. This Agreement constitutes the complete and exclusive statement of the Agreement between the parties, which supersedes all proposals, oral or written, and all other communications or representations between the parties, relating to the subject matter of this Agreement.

### **Illegality**

27. If one or more of the phrases, sentences, clauses or articles contained in this Agreement is declared invalid by a final and unappealable order or decree of any court of competent jurisdiction, this Agreement shall be construed as if such phrase, sentence, clause or paragraph had not been inserted in this Agreement.

### **Amendment**

28. This Agreement may be changed only by written amendment signed and sealed by authorized representatives of the parties.

### **Headings**

29. The headings contained in this Agreement are inserted for convenience of reference only and are not to be considered when interpreting this Agreement.

### **Covenants**

30. Each obligation of the City or of the Developer in this Agreement, even though not expressed as a covenant, is considered to be a covenant for all purposes.

### **Time of Essence**

31. Time shall be of the essence of this Agreement and every part of this Agreement.

### **Further Assurances**

32. The Developer and the City shall, at their own expense, promptly execute such further documentation to give effect to this Agreement as the Developer and the City, as the case may be, may reasonably require from time to time.

**Approval of Plan of Subdivision**

33. Upon execution of this Agreement by both parties, the City acknowledges that condition 1(b)(i) “the owner/developer entering into a development and servicing agreement with The City of Saskatoon” of Subdivision Application 11/11 has been met by the Developer.

In Witness Whereof the parties hereto have hereunto affixed their corporate seals, duly attested by the hands of their proper officers in that behalf, as of the day and year first above written.

**The City of Saskatoon**

\_\_\_\_\_

Mayor

c/s

\_\_\_\_\_

City Clerk

**Rosewood Land Inc.**

\_\_\_\_\_

c/s

\_\_\_\_\_

## Schedule “B”

### Fees, Levies and Other Charges Applicable to the Development Area

The charges payable by the Developer to the City pursuant to Section 4 hereof shall be calculated in accordance with the rates as the Council of the City has established and are in general force and effect for the 2011 construction season as set forth hereunder:

	<u>Residential</u>	<u>Multi-Family/Commercial</u>
(a) Trunk Sewer Levy. . . . .	\$ 494.55	\$ 696.10 per front metre;
(b) Primary Water Main Levy. . . . .	\$ 125.25	\$ 125.25 per front metre;
(c) Arterial Road Levy. . . . .	\$ 466.00	\$ 466.00 per front metre;
(d) Interchange Levy. . . . .	\$ 84.95	\$ 169.90 per front metre;
(e) Parks and Recreation Levy. . . . .	\$ 312.10	\$ 312.10 per front metre;
(f) Buffer Strip Charge. . . . .	\$ 35.60	\$ 35.60 per front metre;
(g) Street Signing and Traffic Controls. . . . .	\$ 16.25	\$ 16.25 per front metre;
(h) Fencing Charge. . . . .	\$ 11.75	\$ 11.75 per front metre;
(i) Planning Levy. . . . .	\$ 19.25	\$ 19.25 per front metre;
(j) Street Lighting Charge. . . . .	\$ 65.55	\$ 75.40 per front metre;
(k) Lift Station Levy. . . . .	\$ 79.10	\$ 79.10 per front metre;
(l) Inspection Levy. . . . .	\$ 17.60	\$ 17.60 per front metre;
(m) Prepaid Extended Maintenance Charge. . . . .	\$ 17.25	\$ 17.25 per front metre;
(n) Underground Electrical Levy. . . . .	\$ 985.00	\$ - per Lot;
(o) Community Centre Levy. . . . .	\$ 119.80	\$ 119.80 per front metre;
(p) Highway 16 Interchange Levy. . . . .	\$ 299.80	\$ 299.80 per front metre;

- (q) Storm Pond Dedication Charge..... \$ 3,718.85 \$ 3,718.85 per hectare;
- (r) Transition Area  
Enhancement Levy..... \$ 91.45 \$ 91.45 per front metre;
- (s) Servicing Agreement Fee..... \$ 2,196.00 per Agreement.

The Trunk Sewer Levy, Primary Water Main Levy, Arterial Road Levy, Interchange Levy, Lift Station Levy, Parks and Recreation Levy, and Community Centre Levy for the multi-family/commercial land will be calculated at an area rate of 169 equivalent front metres per hectare. Area rate:  $169 \times \$1,968.25 = \$332,634.25$  per hectare.

DRAFT



**TO:** Secretary, Planning and Operations Committee  
**FROM:** General Manager, Infrastructure Services Department  
**DATE:** March 26, 2012  
**SUBJECT:** Enquiry – Councillor Iwanchuk (January 16, 2012)  
Feasibility of Creating Walking Track Pacific Park  
**FILE NO:** CK. 4205-35

---

**RECOMMENDATION:** that the following report be submitted to City Council for its information.

### **BACKGROUND**

Councillor Iwanchuk made the following enquiry at the meeting of City Council held on January 16, 2012:

“Would the Administration please provide the costing and feasibility of creating a walking path around the perimeter of Pacific Park, similar to that at Sid Buckwold Park and Brevoort Park.”

### **REPORT**

The Infrastructure Services Department, Parks Branch has discussed the feasibility of creating a walking path around the perimeter of Pacific Park with the Community Services Department, Community Development Branch, who agreed that any opportunity that the City can provide to afford the public the opportunity to increase physical activity would be beneficial.

A feasibility study with respect to the construction of a walking path has been completed, which took into account the following considerations:

- Confirmation that it would fit into the park without encroaching on existing amenities (i.e. sports fields), and keeping public safety in the forefront;
- Capital cost for design and installation; and
- Ongoing maintenance costs.

The study determined that a path will not interfere with the use of existing sports fields or other amenities in the park.

A preliminary estimate for the cost of design and installation of a 2.4 metre wide crusher dust path, approximately 535 metres in length, would be \$44,000 (2011 construction costs). This includes excavation of turf; installation and tamping of the crusher dust; tender preparation; and project management. It also includes the cost to transplant approximately five trees to another location within the park, as well as anticipated changes to irrigation infrastructure. The overall estimated cost will increase, if the trees need to be moved to another location (outside of the park), or if more trees need to be moved to accommodate the pathway.

The estimated annual operating costs to maintain the path, including weed control, would be approximately \$500. This amount is based on path maintenance costs at Sidney L. Buckwold Park.

There is no funding available for these types of projects, and normally the construction of a pathway such as this would be done during park redevelopment. Pacific Park is not scheduled for redevelopment at this time. Therefore, if it were to be decided that a pathway should be built, a new capital project would need to be created, and funding would need to be requested from the Reserve for Capital Expenditures during 2013 budget deliberations.

### **COMMUNICATIONS PLAN**

No communications plan is required.

### **ENVIROMENTAL IMPLICATIONS**

There are no environmental implications.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy C01-021, Pubic Notice, is not required.

Written By: Wayne Briant, Manager  
Parks Branch

Approved By: ”Mike Gutek”  
Mike Gutek, General Manager  
Infrastructure Services  
Dated: ”March 29, 2012”

Copy to: Murray Totland  
City Manager

**TO:** Secretary, Planning and Operations Committee  
**FROM:** General Manager, Infrastructure Services Department  
**DATE:** March 28, 2012  
**SUBJECT:** 2011 Installation or Modification of Traffic Signage  
Placement of Traffic Control, Parking Restrictions  
and Parking Prohibitions  
**FILE:** CK. 6280-1

---

**RECOMMENDATION:** that the following report be submitted to City Council for its information.

### **BACKGROUND**

City Council, at its meeting held on January 26, 2009, approved a recommendation that the General Manager, Infrastructure Services Department, be delegated the authority to proceed with the placement of traffic controls (stop and yield signs); installation of all parking restrictions, including the placement of general loading zones, church loading zones, hotel loading zones, school loading zones, disabled parking zones and the installation of parking prohibitions without City Council approval.

The Administration indicated that it would provide Council with an annual report outlining the installations/modifications that were made each year.

### **REPORT**

The Administration installed the following traffic signage in 2011:

<b>TYPE</b>	<b># OF LOCATIONS</b>
<b>Parking Restrictions</b>	
General Loading Zone	8
Disabled Person Loading Zone	21
2-Hour Parking	1
Church Loading Zone	1
School Bus Loading Zone	8
<b>Parking Prohibitions</b>	
No Parking	5
No Stopping	2
<b>Traffic Control</b>	
4-Way Stop	2
2-Way Stop	2
Single Stop	1
2-Way Yield	35
Single Yield	4
All of the stop and yield signs for the newly developed roadways	Marquis Industrial

It should be noted that the high number of two-way yield signs can be attributed mainly to Mayfair neighbourhood infill, which was completed as part of the temporary diverter traffic calming project located at Avenue C North and 38<sup>th</sup> Street West. The installation of the yield signs in Mayfair were in accordance with Policy C07-007 - Traffic Control – Use of Stop and Yield Signs, and were separate from the City Park Traffic Control Yield Infill project.

A detailed list of all 2011 sign installations, arranged by ward, location and type, is included in Attachment 1.

### **COMMUNICATION PLAN**

A communication plan is not required.

### **PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

### **ATTACHMENTS**

1. Detailed list of all 2011 sign installations, arranged by ward, location and type.

Written by: Rosemarie Draskovic, Traffic Safety Engineer  
Transportation Branch

Approved by: Angela Gardiner, Manager  
Transportation Branch

Approved by: ”Mike Gutek”  
Mike Gutek, General Manager  
Infrastructure Services  
Dated: March 29, 2012”

Copy to: Murray Totland  
City Manager

**Attachment 1: Detailed list of all 2011 sign installations, arranged by ward, location, and type**

Ward	Councillor	Neighbourhood	Location	Type of Sign Installation	Date Approved
1	Hill	Central Business District	City Yards, 313 - 333 Ontario Ave	No Parking	9-Jun-11
1	Hill	Kelsey/Woodlawn	2 Minto Pl	Disabled Person Loading Zone	6-Jul-11
1	Hill	Kelsey/Woodlawn	34th St & Quebec Ave	No Parking	22-Dec-11
1	Hill	Mayfair	Ave H N & 34th St W	2-Way Yield	31-Aug-11
1	Hill	Mayfair	Ave H N & 35th St W	2-Way Yield	31-Aug-11
1	Hill	Mayfair	Ave H N & 37th St W	2-Way Yield	31-Aug-11
1	Hill	Mayfair	Ave I N & 35th St W	2-Way Yield	31-Aug-11
1	Hill	Mayfair	Ave I N & 37th St W	2-Way Yield	31-Aug-11
1	Hill	Mayfair	Ave G N & 35th St W	2-Way Yield	31-Aug-11
1	Hill	Mayfair	Ave G N & 37th St W	2-Way Yield	31-Aug-11
1	Hill	Mayfair	Ave F N & 34th St W	2-Way Yield	31-Aug-11
1	Hill	Mayfair	Ave F N & 35th St W	2-Way Yield	31-Aug-11
1	Hill	Mayfair	Ave F N & 37th St W	2-Way Yield	31-Aug-11
1	Hill	Mayfair	Ave F N & 39th St W	2-Way Yield	31-Aug-11
1	Hill	Mayfair	Ave E N & 34th St W	2-Way Yield	31-Aug-11
1	Hill	Mayfair	Ave E N & 35th St W	2-Way Yield	31-Aug-11
1	Hill	Mayfair	Ave E N & 37th St W	2-Way Yield	31-Aug-11
1	Hill	Mayfair	Ave E N & 39th St W	2-Way Yield	31-Aug-11
1	Hill	Mayfair	Ave D N & 35th St W	2-Way Yield	31-Aug-11
1	Hill	Mayfair	Ave D N & 37th St W	2-Way Yield	31-Aug-11
1	Hill	Mayfair	Ave C N & 34th St W	2-Way Yield	31-Aug-11
1	Hill	Mayfair	Ave C N & 37th St W	2-Way Yield	31-Aug-11
1	Hill	Mayfair	Ave B N & 35th St W	2-Way Yield	31-Aug-11
1	Hill	Mayfair	Ave B N & 37th St W	2-Way Yield	31-Aug-11
1	Hill	Mayfair	1336 Ave C N	Disabled Person Loading Zone	14-Jan-11
1	Hill	Sutherland	122 - 105th St	Church Loading Zone	14-Sep-11
1	Hill	Sutherland	110 - 110th St W	Disabled Person Loading Zone	30-Jun-11
1	Hill	Sutherland	308 - 110th St W	Disabled Person Loading Zone	30-Jun-11
1	Hill	Sutherland	327 Rutherford Cr	General Loading Zone	12-May-11
1	Hill	Sutherland Industrial	105th St & Jessop Ave	2-Way Stop	23-Sep-11
1	Hill	Sutherland Industrial	107th St & Jessop Ave	Yield	23-Sep-11
2	Lorje	Caswell Hill	24th St W & Ave E N	2-Way Yield	22-Jul-11
2	Lorje	Holiday Park	1141 Ave K S	Disabled Person Loading Zone	8-Aug-11
2	Lorje	King George	830 Ave J S	Disabled Person Loading Zone	14-Jan-11

Ward	Councillor	Neighbourhood	Location	Type of Sign Installation	Date Approved
2	Lorje	Pleasant Hill	18th St W & Ave R S	2-Way Yield	9-Jun-11
2	Lorje	Pleasant Hill	18th St W & Ave S S	2-Way Yield	9-Jun-11
2	Lorje	Pleasant Hill	18th St W & Ave T S	2-Way Yield	9-Jun-11
2	Lorje	Pleasant Hill	18th St W & Ave U S	2-Way Yield	9-Jun-11
2	Lorje	Pleasant Hill	18th St W & Ave V S	2-Way Yield	9-Jun-11
2	Lorje	Pleasant Hill	17th St W & Ave T S	2-Way Yield	9-Jun-11
2	Lorje	Pleasant Hill	17th St W & Ave U S	2-Way Yield	9-Jun-11
2	Lorje	Pleasant Hill	17th St W & Ave V S	2-Way Yield	9-Jun-11
2	Lorje	Pleasant Hill	18th St & Ave J S	2-Way Yield	2-Nov-11
2	Lorje	Pleasant Hill	18th St & Ave M S	2-Way Yield	2-Nov-11
2	Lorje	Pleasant Hill	Central Urban Metis Office, 315 Ave M S	Disabled Person Loading Zone	15-Nov-11
2	Lorje	Pleasant Hill	18th St & Ave K S	Yield	2-Nov-11
2	Lorje	Pleasant Hill	18th St & Ave L S	Yield	2-Nov-11
2	Lorje	Riversdale	21st St W; Ave B S - Ave C S	2-Hour Parking	21-Jan-11
2	Lorje	Riversdale	332 Ave F S	Disabled Person Loading Zone	14-Sep-11
2	Lorje	West Industrial	519 Ave L S	General Loading Zone	5-Aug-11
3	Iwanchuk	Confederation Park	Bishop Roborecki School, 24 Pearson Pl	School Bus Loading Zone	1-Nov-11
3	Iwanchuk	Confederation S.C.	Myio Therapy, 205 Fairmont Dr	Disabled Person Loading Zone	16-Sep-11
3	Iwanchuk	Parkridge	James L. Alexander School, 427 McCormack Rd	School Bus Loading Zone	5-Oct-11
4	Heidt	Dundonald	3222 - 33rd St W	General Loading Zone	9-Jul-11
4	Heidt	Mount Royal	St. Gerard School, 205 Montreal Ave N	School Bus Loading Zone	7-Dec-11
5	Donauer	Agriplace	Bill Hunter Ave	No Stopping	5-Jul-11
5	Donauer	Airport Business Area	2220 Ave C N	General Loading Zone	8-Aug-11
5	Donauer	Airport Business Area	Vecima Networks, 150 Cardinal Pl	General Loading Zone	7-Nov-11
5	Donauer	Airport Business Area	Speers Ave & Cynthia St	Yield	22-Dec-11
5	Donauer	Lawson Heights	Lawson Heights School, 430 Redberry Rd	No Stopping	10-Sep-11
5	Donauer	Marquis Industrial	Marquis Industrial	Neighbourhood Stop and Yield	28-Mar-11
5	Donauer	North Industrial	Faithfull Ave; 50th St - 51st St	No Parking	28-Feb-11
5	Donauer	River Heights	River Heights School, 60 Ravine Dr	Disabled Person Loading Zone	22-Dec-11
5	Donauer	River Heights	River Heights School, 60 Ravine Dr	School Bus Loading Zone	7-Oct-11
5	Donauer	Silverwood Heights	#203 - 222 Lenore Dr	Disabled Person Loading Zone	28-Jan-11
5	Donauer	Silverwood Heights	502 David Knight Way	Disabled Person Loading Zone	13-Jul-11
6	Clark	Buena Vista	2010 7th St E	Disabled Person Loading Zone	21-Jan-11
6	Clark	Buena Vista	328 - 8th St E	Disabled Person Loading Zone	1-Nov-11
6	Clark	Grosvenor Park	Saskatoon Misbah School, 222 Copland Cr	Disabled Person Loading Zone	14-Jan-11

Ward	Councillor	Neighbourhood	Location	Type of Sign Installation	Date Approved
6	Clark	Haultain	1119 Broadway Ave	Disabled Person Loading Zone	19-Jul-11
6	Clark	Holliston	95 Grosvenor Cr	Disabled Person Loading Zone	9-Feb-11
6	Clark	Nutana	711 Main St	Disabled Person Loading Zone	9-Feb-11
6	Clark	Nutana	Saskatoon Crisis Nursery, 1020 Victoria Ave	General Loading Zone	1-Nov-11
7	Loewen	Adelaide/Churchill	Adelaide St & Munroe Ave	2-Way Yield	28-Mar-11
7	Loewen	Avalon	Cascade St & Albert Ave	2-Way Stop	21-Jan-11
7	Loewen	Avalon	COS Off-Leash Recreational Area, Glasgow St & Broadway Ave	Stop	22-Nov-11
7	Loewen	Eastview	Alvin Buckwold School, 715 East Dr	School Bus Loading Zone	18-Sep-11
7	Loewen	Nutana Park	2912 Cumberland Ave S	Disabled Person Loading Zone	31-Oct-11
7	Loewen	Nutana S.C.	Stensrud Lodge, 2202 McEown Ave	No Parking	26-Apr-11
7	Loewen	Queen Elizabeth	Hilliard St & Eastlake Ave	2-Way Yield	14-Sep-11
7	Loewen	Queen Elizabeth	Adelaide St & Lansdowne Ave	2-Way Yield	19-Oct-11
7	Loewen	Queen Elizabeth	Aden Bowman Collegiate, 1904 Clarence Ave	General Loading Zone	14-Oct-11
8	Penner	College Park	404 - 406 Acadia Dr	General Loading Zone	10-Mar-11
8	Penner	College Park	Cardinal Leger School, 141 Campion Cr	School Bus Loading Zone	22-Dec-11
8	Penner	College Park East	714 Trent Cr	Disabled Person Loading Zone	21-Jan-11
9	Paulsen	Lakeridge	Lakeridge School, 305 Waterbury Rd	School Bus Loading Zone	29-Sep-11
9	Paulsen	Lakeview	115 Costigan Rd	Disabled Person Loading Zone	31-Aug-11
10	Dubois	Forest Grove	St. Volodymyr School, 302 Kellough Rd	School Bus Loading Zone	2-Sep-11
10	Dubois	Willogrove	Shepherd Cr; Stensrud Rd - Shepherd Terr	No Parking	1-Dec-11
10	Dubois	Willowgrove University Heights S.C.	McOrmond Rd & Nelson Rd	4-Way Stop	13-Apr-11
8	Penner	Briarwood	Herold Rd/Briarvale Rd & Taylor St	4-Way Stop	21-Jan-11
9	Paulsen	Lakewood S.C.			

**TO: Secretary Planning and Operations Committee**  
**FROM: General Manager, Infrastructure Services Department**  
**DATED: March 26, 2012**  
**SUBJECT: Emergency Water Supply Trailers**  
**FILE: CK. 1000-3 and IS. 7820-1**

---

**RECOMMENDATION:** that the following report be submitted to City Council for its information.

### **REPORT**

The City of Saskatoon operates and maintains approximately 1,200 kilometres (km) of pressurized water system. When leaks occur on the pipe or fittings, the affected segment must be shut down in order to avert property damage and to facilitate repairs. Whenever a water main is taken out of service due to a water main break, an emergency water supply is required to be delivered within eight hours, in order to provide potable water to residents until the water main can be repaired and returned to service. Typically, one is delivered within two to four hours.

For the past 25 years, the City has supplied residents experiencing a water outage with a temporary (non-pressurized) supply of potable water via emergency water supply trailers. At the present time, there are four trailers in service, with the fourth trailer being purchased in 2002. These trailers are sufficient to meet the basic water needs of residents during a water main break 97% of the time. However, on average, the City experiences 11.5 days each year with five or more breaks within a 24-hour time period. As a result, 3% of the time not all locations experiencing a water outage due to a water main break can be serviced by an emergency water supply trailer.

The need for water trailers has declined since 2002, when the fourth trailer was purchased, as shown in the table below:

<b>Year</b>	<b>Water Main Breaks</b>	<b>Water Main Breaks per Water Trailer</b>
1996	410	136.67
2002	341	113.67
2003	415	103.75
2008	301	75.25
2009	257	64.25
2010	222	55.50
2011	249	62.25

The number of water main breaks has declined due to an aggressive water main rehabilitation program. In the last four years, the City has averaged 257 breaks per year compared with the previous five years, which showed an average of approximately 302 breaks annually. As more cast iron pipe is replaced with non-metallic pipe every year, it is anticipated that this trend will continue.



While water supply trailers have provided the City with a reliable source of non pressurized potable water, there are costs that are incurred in operating these units. Each of the four trailers must be emptied, refilled and tested weekly, to ensure they meet water quality standards. In addition, they must be licensed and safety certified annually. The existing fleet has required a major refurbishment, on average, every seven years, which includes sandblasting, paint, undercoating and welding/structurally reinforcing to ensure road worthiness. When annualized this typically costs approximately \$1,200 per trailer per year. In addition, trailers must be stored in a heated facility at least six months of the year, to prevent freezing. The addition of a fifth unit would result in the need to move other vehicles, or to lease additional storage space.

## **OPTIONS**

Three options are available to address situations when the City is not able to supply potable water to residents experiencing a water outage lasting longer than eight hours:

- 1) Purchase of a fifth emergency water supply trailer;
- 2) Contract/purchase bottled water; or
- 3) Maintain the status quo.

### **Option 1 – Purchase of a fifth emergency water supply trailer:**

The purchase of an additional water trailer would address 1% of water outages, increasing the service from the current 97% to 98%.

The purchase of a fifth trailer would require a one-time Capital cost of approximately \$90,000, as well as additional annual maintenance costs in the amount of approximately \$12,000 (based on 2011 rates), which includes an annualized cost for major refurbishments as described above, as well as licensing, safety certification, water filling/dumping, water quality testing, propane, storage and miscellaneous maintenance, for the life of the unit. There are also annual delivery and retrieval costs of approximately \$5,400, which includes the tandem truck necessary to pull the trailer and the wages of the staff to operate it.

This option assumes a 15-year lifespan for the emergency water supply trailer. Based on the purchase price, an annual rental cost to allow for replacement of the water trailer would be approximately \$6,000 per year.

It is estimated that the total annual costs would be \$23,400, which does not include the cost for heated storage.

### **Option 2 – Contract/purchase of bottled water:**

The contracting/purchasing of bottled water could increase the service from the current 97% to 100%.

The City would purchase the water only, with the contractor retaining ownership of the five gallon bottles. The Contractor would deliver the bottles to the City and the City would be responsible for delivery and pick up, to and from each household.

This contract would include the supply of a hand operated pump (“dolphin” pump), and six five gallon bottles (30 gallons) of water per affected household. It is estimated that the bottled water would cost approximately \$65 per house. If the bottles aren’t returned, the cost would increase to approximately \$115 per house (\$10 per bottle for the deposit cost). An average city block has approximately 20 residences; therefore, the cost to the City per water main break would be approximately \$1,300 to \$2,300 per block, or approximately \$15,600 to \$27,600 annually.

The supply of 30 gallons of water per residence was chosen, as it represents the typical kitchen usage of a four-person household over one day. Showering, bathing in a tub, doing laundry, watering the grass, running the dishwasher, etc. would not be an option until the water main break was repaired and full water service was restored.

The City would need to store the bottled water and pumps in order to be able to provide a reliable supply in the event of an emergency. Bottled water has a shelf life of two years, if the seals are not broken.

Annual delivery and retrieval costs for the emergency water supply to the City would be approximately \$10,200, which includes the tandem truck necessary to pull the trailer full of water bottles, the wages of the staff to operate it, plus the wages of the additional staff required to deliver and retrieve the water bottles.

It is estimated that the total annual operating costs, including the supply and delivery charges noted above, for this option would be \$25,800 (if 100% of the water bottles are returned for refund) to \$37,800 (if no bottles are returned for refund).

#### Option 3 – Maintain the status quo:

Between June 2011 and January 2012, the delivery of the four existing emergency water supply trailers was monitored. In the 170 water outages that occurred during this time period, there were three instances where there was a wait for delivery, with the longest being three hours, which was well below the service level standard of eight hours. Each trailer was used an average of 42.5 times over the 229 day period.

For comparison purposes, the City of Winnipeg has 10 water trailers for a population of 693,000 people (1 per 69,300 people); Regina has 2 for a population of 203,000 (1 per 101,500 people) and Saskatoon has 4 for a population of 234,000 (1 per 58,500 people).

The number of emergency water supply trailers required is determined by the amount of water main outages, not a city’s population. For example, there were 104 water main breaks in Edmonton in 2010, which has accelerated their cast iron replacement program, which has been in place since 1985. Similarly, Regina, which has replaced the majority of their cast iron pipe, averaged approximately 130 breaks over the last three years.

The current fleet of four emergency water supply trailers costs approximately \$93,600 to operate annually, which includes annualized costs for major refurbishments, licensing, safety certification, water filling/dumping, water quality testing, propane, storage and miscellaneous maintenance, annual delivery and retrieval costs, and annualized replacement costs for the life of the units.

**Additional total costs of Options 1, 2 and 3 over the 15-year life span of an emergency water supply trailer:**

<b>Option</b>	<b>Annual Capital Cost</b>	<b>Annual Operating Cost</b>	<b>Water Bottle Deposits Forfeited</b>	<b>Total Annual Cost</b>	<b>Total 15 year Cost</b>
1	\$6,000	\$17,400	N/A	\$23,400	\$351,000
2	\$0	\$25,800	\$0 to \$12,000	\$25,800 to \$37,800	\$387,000 to \$567,000
3	\$0	\$0	N/A	\$0	\$0

Although the purchase of an additional emergency water supply trailer would result in a slight increase to service level, based on the review, it is the Administration's opinion that the benefits are not sufficient enough to warrant this option.

The supply of bottled water would also result in an increase to the service level. However, based on the review, it is the Administration's opinion that the benefits are not sufficient and the logistics of recovering 100% of the water bottle deposits would be difficult to achieve, therefore, it is not recommended at this time.

The Administration is recommending that the City continue using the existing four water supply trailers at this time. The Administration will continue to monitor the situation, and should demand warrant the purchase of a fifth trailer, a recommendation will be made at that time.

**FINANCIAL IMPACT**

There is no financial impact.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

**COMMUNICATIONS PLAN**

A communications plan is not required.

**PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

Written by: Terry Enns, Claims and Technical Operations Supervisor  
Public Works Branch

Reviewed by: Trent Schmidt, Water and Sewer Manager  
Public Works Branch

Approved by: Pat Hyde, Manager  
Public Works Branch

Approved by: “Mike Gutek”  
Mike Gutek, General Manager  
Infrastructure Services Department  
Dated: “March 27, 2012”

Copy to: Murray Totland  
City Manager

Emergency Water Supply Trailers

**TO:** Secretary, Planning and Operations Committee  
**FROM:** General Manager, Infrastructure Services Department  
**DATE:** April 10, 2012  
**SUBJECT:** Post Budget Approval  
Capital Project 1678 – Wet Weather Inflow Remediation  
**FILE:** CK. 7820-2

---

**RECOMMENDATION:** that the following report be submitted to City Council recommending:

- 1) that a post budget increase in the amount of \$500,000, as described in the following report, for Capital Project 1678 – Wet Weather Inflow Remediation, be approved; and
- 2) that the post budget increase of \$500,000 be funded from Flood Protection Program Levy funding held within the Infrastructure Reserve - Water and Waste Water.

### **BACKGROUND**

The Flood Protection Program was introduced in 2006 by implementing a \$3 per month levy to fund projects and potential liabilities related to basement flooding from severe storm events. On November 17, 2008, City Council approved an extension of the levy for up to 10 years, and increased it from \$3 per month to \$4.50 per month, commencing in 2009. Council also approved that the Infrastructure Reserve – Water and Waste Water, provide any interim financing related to basement flooding from severe storm events, to be repaid by the Flood Protection Levy at the end of 10 years, or upon its expiration, whichever is sooner.

Capital Project 1678 – Wet Weather Inflow Remediation was created in 2006 and is funded from the Flood Protection Program Levy held within the Infrastructure Reserve - Water and Waste Water. This project is directed towards the evaluation, development and implementation of various programs intended to mitigate basement and waste water system flooding associated with wet weather inflow and infiltration.

### **REPORT**

A review of the components within Capital Project 1678 – Wet Weather Inflow Remediation has resulted in the closure of some programs and a net return of \$1,118,717 to the Flood Protection Program Levy held within the Infrastructure Reserve - Water and Waste Water. The Administration is recommending that \$500,000 of this returned funding be reallocated to Capital Project 1678 to fund the following components, which had not been identified during the 2012 Capital Budget review due to other priorities:

- \$50,000 to provide general and strategic support including engineering, administration, surveying and data collection related to various sanitary flood protection programs;

- \$150,000 for the purchase and installation of permanent pumps and appropriate accessories at the Dundonald and Hall Crescent Sanitary Sewer Tanks. (These pumps are necessary to efficiently manage tank volumes in preparation for flood events.); and
- \$300,000 to fund the purchase and installation of sanitary sewer and tank monitors. (This monitoring system will assist in flood protection operations and provide data collection for future flood protection projects.)

### **FINANCIAL IMPACT**

The post budget increase of \$500,000 to Capital Project 1678 – Wet Weather Inflow Remediation, as described in this report, is more than offset by the net return of \$1,118,717 being made to the Flood Protection Program Levy funding held within the Infrastructure Reserve - Water and Waste Water, therefore, there will be no negative effect to the funding scheme previously approved by Council.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

### **COMMUNICATIONS PLAN**

A communications plan is not required.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

Written by: Shelley Korte, Manager  
Administration Branch

Approved by: “Wayne Briant”  
FOR Mike Gutek, General Manager  
Infrastructure Services Department  
Dated: “April 11, 2012”

Approved by: “Murray Totland”  
Murray Totland  
City Manager  
Dated: “April 16, 2012”

**TO:** Secretary, Planning and Operations Committee  
**FROM:** General Manager, Infrastructure Services  
**DATE:** April 4, 2012  
**SUBJECT:** Proposed Rates - 2012 Water and Sewer Service Inspection and Boulevard  
Deposit Rates  
**FILES:** CK. 1905-2; IS. 7780-1

---

**RECOMMENDATION:** that the following report be submitted to the April 30, 2012 meeting of City Council recommending:

- 1) that Bylaw 1523, A Bylaw respecting the construction of private sewer and water service connections in the City of Saskatoon, be amended to include the proposed 2012 Water and Sewer Inspection rates, as described in this report; and
- 2) the City Solicitor be requested to prepare the necessary amendments to Bylaw 1523 for approval by City Council.

### **BACKGROUND**

The Construction and Design Branch currently inspects all water and sewer service connections for compliance with construction standards, and to ensure that the integrity and safety of the public utility remains intact. The City provides and charges for these connection inspection services based on predetermined rates.

The rates for this service have seen increases on a yearly basis since 2008. Prior to 2008, rates had not been increased since 1985. Therefore, Council approved a recommendation that the Administration be authorized to phase in a full cost recovery of inspection services within the water/sewer connection inspection program by 2010.

### **REPORT**

In 2007, approximately \$254,000 was spent inspecting and managing 1,088 connections in the connection system. Approximately \$82,000 was recovered using the 1985 rates, representing a 32.1% recovery rate. The remaining \$172,000 was subsidized by the water and sewer utility.

In 2008, approximately \$269,000 was spent inspecting and managing 1,159 connections in the connection system. Approximately \$159,000 was recovered using the 2008 rates, representing a 58.1% recovery rate. The remaining \$110,000 was subsidized by the water and sewer utility.

In 2009, approximately \$226,000 was spent inspecting and managing 963 connections in the connection system. Approximately \$196,000 was recovered using the 2009 rates, representing an 86.7% recovery rate. The remaining \$30,000 was subsidized by the water and sewer utility.

In 2010, approximately \$298,000 was spent inspecting and managing 1,325 connections in the connection system. Approximately \$255,000 was recovered using the 2010 rates, representing an 85.5% recovery rate. The remaining \$43,000 was subsidized by the water and sewer utility.

In 2011, approximately \$338,000 was spent inspecting and managing 1,410 connections in the connection system. Approximately \$341,000 was recovered using the 2011 rates representing a surplus of \$3,000.

It is estimated that 1,500 connections will require inspections in 2012. Rates for inspection services within the water/sewer connection inspection program are set with a goal of 100% cost recovery. As a surplus of \$3,000 was realized in 2011, it is the Administration's opinion that 100% cost recovery is possible with a \$5.00 rate increase for inspections in 2012.

The Administration is also proposing a rate increase for residential and commercial tappings (connection to the mains by City forces) to address an estimated increase of \$120/tapping due to a change in procedures whereby the tapping must now be done by two staff members as opposed to one. This change was implemented for safety reasons.

The Administration is recommending that the Water and Sewer Inspection Rates for 2012 be as outlined below:

	<b>2011 Rates</b>	<b>Proposed New 2012 Rates</b>
Residential Inspection of Connections Including Records (New, Disconnects, Repairs or Similar)	\$190/connection	\$195/connection
Residential Tapping (maximum 50mm) (Connection to water main by City Forces)	\$140/tapping	\$260/tapping
Commercial Inspection of Connections Including Records (New, Disconnects, Repairs or Similar)	\$95/hour regular hours \$190/hour overtime	\$95/hour regular hours \$190/hour overtime
Records (Technical drafting services)	\$135/connection	\$135/connection
Commercial Tapping (maximum 50mm) (Mueller tapping, all costs to work order)	\$140/tapping	\$260/tapping
Water Testing as Required TC & HPC bacteria	\$40/set plus Inspection time	\$40/set plus Inspection time
Refundable Deposit for Water & Sewer Service Cut Off as part of Demolition Permit	\$3,000 residential \$7,500 commercial	\$3,000 residential \$7,500 commercial
Refundable Deposit for Boulevard Condition Maintenance as part of Demolition Permit	\$150/front meter - residential \$200/front meter - commercial (rounded down to nearest \$100)	\$150/front meter - residential \$200/front meter - commercial (rounded down to nearest \$100)



## **POLICY IMPLICATIONS**

If approved, Bylaw 1523, A Bylaw respecting the construction of private sewer and water service connections in the City of Saskatoon, will need to be amended.

## **OPTIONS**

No other options were considered.

## **FINANCIAL IMPACT**

The proposed rates are intended to cover increased labour costs in order to maintain the recovery of 100% of the cost of inspection and management of water and sewer connections in 2012.

## **COMMUNICATIONS PLAN**

Upon approval, the 2012 rates will be mailed to all licensed water and sewer contractors.

## **PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

Written by: Ryan Sander, Construction Services Manager  
Construction and Design Branch

Approved by: Chris Hallam, Branch Manager  
Construction and Design Branch

Approved by: "Mike Gutek"  
\_\_\_\_\_  
Mike Gutek, General Manager  
Infrastructure Services  
Dated: "April 18, 2012"  
\_\_\_\_\_

Approved by: "Murray Totland"  
\_\_\_\_\_  
Murray Totland,  
City Manager  
Dated: "April 18, 2012"  
\_\_\_\_\_

**TO: Secretary, Planning and Operations Committee**  
**FROM: General Manager, Community Services Department**  
**DATE: March 19, 2012**  
**SUBJECT: 2011 Civic Heritage Program Annual Report**  
**FILE NO: CK. 430-34 and PL. 430-9**

---

**RECOMMENDATION:** that a copy of this report be forwarded to both City Council and the Municipal Heritage Advisory Committee for information.

## **BACKGROUND**

An audit of the Civic Heritage Program was completed in 2004, and it was recommended that the Civic Heritage Program report to City Council annually. This report is being submitted to coincide with the submission of the annual report of the Municipal Heritage Advisory Committee (MHAC).

At its December 16, 1996 meeting, City Council approved the Civic Heritage Policy No. C10-020. The goal of this policy is:

“Material, natural, and human heritage in the community of Saskatoon will be conserved and interpreted in a planned, selective, and cost feasible manner to the benefit of current and future generations of Saskatoon citizens and visitors.”

The City of Saskatoon’s (City) role is further defined, in part:

“In the portion of material heritage dealing with buildings, landscapes, and streetscapes, the City will play a key role, facilitating the identification and research of key heritage resources by the community, recognizing heritage property through its legislative powers, and developing incentives to encourage owners to conserve heritage properties and other properties of heritage merit. The City’s involvement is appropriate since it is the only agency with both a city-wide mandate and the skills to undertake the tasks.”

The Heritage and Design Coordinator position administers the Civic Heritage Program within the Planning and Development Branch, Community Services Department.

## **REPORT**

This report is intended to provide an update of Civic Heritage Program activities that occurred in 2011. A work program for the Heritage and Design Coordinator is also included to provide an overview of the range of duties performed by this position.

### **Heritage Conservation Program**

The current Heritage Conservation Program was approved in 1998 by City Council. The program provides two types of financial assistance to private property owners for the conservation of buildings. Property owners may apply for either Municipal Heritage Property designation or

inclusion on the Community Heritage Register. Both types of recognition provide financial incentives for property owners, as well as a recognition plaque. Grants may be provided for non-governmental, tax-exempt properties up to a maximum \$10,000.

The Heritage Fund Reserve is used to fund direct costs associated with the Heritage Conservation Program, such as recognition plaques, grants to non-profit organizations, and tax abatements not covered by an increase in assessment. A \$12,000 allocation is approved annually by the General Manager, Community Services Department to fund heritage education program incentives.

#### 1. Civic Heritage Program Overview 2011

The following chart identifies the number of properties of historical significance or potential historical significance:

<b>Type of Listing</b>	<b>Number of Properties</b>
Heritage Database	1,294
Municipal Designated Properties	34
Provincial Designated Properties	2
National Heritage Sites	4
Community Heritage Registry	2
Holding Bylaw	34

Attachment 1 contains a list of sites that have national, provincial, or municipal designations, are listed on the Community Heritage Register, or included on the Holding Bylaw.

#### 2. 2011 Program Highlights

- a. The Arthur Cook building, located at 306 Ontario Avenue, was designated a Municipal Heritage Property by City Council on June 13, 2011. Funding for the rehabilitation of this building was approved in 2010.
- b. An alteration in the form of a new metal roof for the Bowerman House, located at 1328 Avenue K South, was approved and funding in the amount of \$23,000 will be provided.
- c. Alterations to allow for significant repairs to St. John's Cathedral, located at 814 Spadina Crescent East, were approved.
- d. Funding for the Landa House, located at 202 Avenue E South, was approved for roof replacement in the amount of \$1,654.32.
- e. Funding for 609 King Street was approved for exterior repairs in the amount of \$4,427.58.

### 3. Heritage Education and Awareness

- a. Doors Open is an event whereby buildings of architectural and historical significance, which are not normally open to the public, open their doors to visitors. The first Doors Open event was held in 2005. Doors Open retained the services of On Purpose Leadership to organize the 2011 event with the City, Saskatoon Heritage Society, and MHAC participating on the committee. This event was held on June 5, 2011, and was attended by 9,800 people visiting 25 buildings.
- b. The 2012 Heritage Awards were presented by City Council during its February 6, 2012 meeting.
- c. The Sutherland Forest Nursery (Saskatoon Forestry Farm Park and Zoo) will be celebrating its centennial anniversary in 2013. The Civic Heritage Program will be providing assistance to this event, and the Heritage and Design Coordinator is on the committee for this event.

### 4. Program Development Incentives

The Built Heritage Database (BHD) was created in 2004, and properties that have heritage interest are added to the database annually. In 2011, properties in the Varsity View neighbourhood were researched and will be added in 2012. In addition, Stantec Consulting Inc., who works collaboratively with the City on the database, continues to work on the development of a thematic framework for database properties.

The Heritage Conservation Program provides funding for Designated Municipal Heritage Properties and those included on the Community Heritage Register. Funding is provided in the form of a tax abatement. Attachment 2 is a list of properties currently receiving funding.

The Facade Rehabilitation and Renovation Grant Program is an annual program that provides funding for facade improvements in the Downtown, Broadway, and Riversdale areas. The project is funded by both the Civic Heritage Program and by Urban Design. The Civic Heritage Program provides \$10,000 annually to this grant program for projects that restore heritage elements to property facades.

### Heritage Policy and Program Review

Capital Budget No. 2453 was approved by City Council to undertake a review of the Civic Heritage Policy and Program. Through a Request for Proposals process, Donald Luxton and Associates, and Catherine Cole and Associates were retained to conduct this review. They began this review in the fall of 2011. The consultants have conducted a review of best practices across Canada, conducted stakeholder workshops, met with heritage groups, and conducted interviews with stakeholders including local architects and property owners. MHAC has acted as the Steering Committee for this

project and the consultant has worked very closely with the committee. A final report is expected in April of 2012.

Once the report is received by the MHAC and the Administration, the Heritage and Design Coordinator will be assigned the task of implementing the recommendations contained in the report. A subsequent report will be submitted to the Planning and Operations Committee regarding an implementation plan.

### 2012 Work Plan

A detailed work plan for 2012 is included as Attachment 3. In 2012, implementation of the Heritage Policy and Program Review will be a priority. Other projects that are slated for 2012 include:

- a) support to Moose Jaw Trail Public Art and Heritage Interpretive Project;
- b) begin designation process of the Mendel Art Gallery building;
- c) thematic framework for the BHD;
- d) report to MHAC regarding the inventory of artifacts and a process for their re-use;
- e) support to the Leisure Services Branch, Community Services Department regarding the interpretive signage for the Victoria Park Gardener's Site; and
- f) support to the Community Development Branch, Community Services Department, regarding implementation of the Culture Plan.

### **OPTIONS**

There are no options.

### **POLICY IMPLICATIONS**

There are no policy implications.

### **FINANCIAL IMPLICATIONS**

There are no financial implications.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

**PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of the Public Notice Policy No. C01-021, is not required.

**ATTACHMENTS**

1. List of Designated Properties, Community Heritage Register Properties, and Holding Bylaw Properties
2. Properties Currently Receiving Funding Under the Heritage Conservation Program
3. 2012 Heritage and Design Coordinator Work Plan

Written by: Paula Kotasek-Toth, Heritage and Design Coordinator

Reviewed by: “Alan Wallace”  
Alan Wallace, Manager  
Planning and Development Branch

Approved by: “Randy Grauer”  
Randy Grauer, General Manager  
Community Services Department  
Dated: “March 22, 2012”

Approved by: “Murray Totland”  
Murray Totland, City Manager  
Dated: “April 3, 2012”

## ATTACHMENT 1

### Designated Heritage Properties

306 Ontario Avenue	Arthur Cook Building
311 21st Street East	**Land Titles Office
U of S (105 Administration Place)	*College Building
610 Clarence Avenue	Albert School
1020 Spadina Crescent East	Alexander Residence
520 524 11th Street	Arrand Block
715 Broadway Avenue	Broadway Theatre
1328 Avenue K South	Bowerman House
305 Idylwyld Drive North	*CPR Station
716 and 718 Saskatchewan Crescent	F.P. Martin House (1 & 2)
14 23rd Street East	Fairbanks Morse Warehouse
612 11th Street East	Former Fire Hall No.3
144 2nd Avenue South	Hutchinson Building
344 20th Street West	Little Chief Service Station
903 Forest Drive	*Superintendent's Residence
326 11th Street East	Marr Residence
416 21st Street East	Odd Fellows Temple
870 University Drive	Pettit/Sommerville Residence
2310 St. Henry Avenue	Pioneer (Nutana) Cemetery
College Drive	Rugby Chapel
512 10th Street East	**Trounce/Gustin Residences
711-723 13th Street East	Thirteenth St. Terrace (Row Housing)
619 Main Street	Main Street Electrical Substation
U of S	Little Stone School House
816 Spadina Crescent	St. John's Cathedral
838 Spadina Crescent	Knox Church

129 5th Avenue North	Cambridge Court
202 Avenue E South	Landa House
1118 College Drive	Bottomley House
1018 McPherson Avenue	Aden Bowman House
261 3rd Avenue South	McLean Building
927 5th Avenue North	Larkin House
1502 2nd Avenue North	*Next of Kin Memorial Ave at Woodlawn Cemetery
306 Ontario Avenue	Arthur Cook Building
1800 Chappell Drive	*VIA Rail (Union) Station
	* National Historic Site
	** Provincial Designation

### **Community Heritage Register**

505 10th Street	Grace United Church
609 King Street	Nurses Residence

### **Holding Bylaw**

126 20th Street West	Adilman's Department Store
906 Saskatchewan Crescent	Bell House
601 Spadina Crescent East	Bessborough Hotel
1022 Temperance Street	Board of Trade Office
Broadway Avenue	Broadway Bridge
1306 Lorne Avenue	Buena Vista School
848 Saskatchewan Crescent East	Calder House
105 21st Street East	Canada Building
310 21st Street East	Eaton's Dept. Store
243 21st Street East	Flanagan/Senator Hotel
307 Saskatchewan Crescent West	Hopkins House
Kinsmen Park	Hugh Cairns Memorial
416 11th Street East	Irvine House



721 Avenue K South	King George School
135 21st Street East	MacMillan Building
1030 Idylwyld Drive North	The Normal School
100 115th Street West	Powe Residence
221 Cumberland Avenue	R.J.D Williams School
320 20th Street West	Roxy Theatre
241 2nd Avenue South	Royal Bank
224 226 Pacific Avenue	Rumely Warehouse
417 21st Street East	Saskatoon Club
411 11th Street East	Saskatoon Collegiate Institute
321 6th Avenue North	Schrader House
214 Avenue M South	St. George's Ukrainian Catholic Church
535 8th Street East	St. Joseph's Church
1406 8th Avenue North	St. Mark's Anglican Church
5th Avenue North near 24th Street	Star Phoenix Clock
810 Broadway Avenue	Stewart's Drug Store
304 3rd Avenue North	Third Avenue United Church
206 2nd Avenue North	Thompson Chambers/Avalon Block
919 20th Street West	Ukrainian Orthodox Cathedral of the Holy Trinity
College Drive	University Bridge
Kiwanis Park near Broadway	The Vimy Memorial

**Properties Currently Receiving Funding Under the Heritage Conservation Program**

1. 416 21st Street East (Odd Fellows Temple)
2. 870 University Drive (Petit/Sommerville Residence)
3. 1118 College Drive (Bottomely House)
4. 512 10<sup>th</sup> Street East (Gustin / Trounce House)
5. 1018 McPherson Avenue (Aden Bowman House)
6. 925 5th Avenue North (Larken House)
7. 202 Avenue E South (Landa House)
8. 129 5<sup>th</sup> Avenue North (Cambridge Court)
9. 14 23<sup>rd</sup> Street East (Fairbanks Morse Warehouse)
10. 263 3<sup>rd</sup> Avenue South (McLean Building)
11. 609 King Street (Nurses Residence)
12. 716/718 Saskatchewan Crescent (F.P. Martin House)
13. 306 Ontario Avenue (Arthur Cook Building) *Application not yet processed*
14. 1328 Avenue K South (Bowerman House)

Heritage & Design Coordinator - 2012 Work Plan					
Heritage		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
	Participate in Heritage Fair and Heritage Forum				
	Heritage Policy and Program review				
	Implementation of Policy and Program Review				
	Mendel Art Gallery Designation				
	2012 Façade Rehabilitation and Renovation Program				
	Interpretive Park Plaque Text				
	Moose Jaw Trail Public Art & Heritage Interpretive Project				
	Culture Plan Implementation				
Design / Development					
Review					
	DCD1 Text Changes				
	Broadway Ave Zoning Changes (Architectural Control District)				
Awareness & Education					
	Doors Open 2013				
	Heritage Awards 2012				
	FFPZ (Saskatoon Forest Nursey) Centennial in 2013				
On-going					
	ACD / DCD Review for Riverlanding				
	Attend MHAC				
	Customer Service				
	Attend Planning and Operations Committee when required				
	Heritage Evaluations				
	Annual Heritage Inspection Program				
	Heritage Database				
	Heritage Database - Thematic Framework				
	Naming Advisory Committee				
	Training				

**TO:** Secretary, Planning and Operations Committee  
**FROM:** General Manager, Community Services Department  
**DATE:** March 30, 2012  
**SUBJECT:** 2012 Community Grant Report  
**FILE NO:** CK. 1860-19 and LS. 1860-12-1

---

**RECOMMENDATION:** that a copy of this report be forwarded to City Council for information.

## **BACKGROUND**

The City of Saskatoon (City) is accountable to the Saskatchewan Lotteries Trust Fund for the administration of the Community Grant Program. On behalf of the City, the Community Services Department ensures that the allocated funds are distributed as intended to community organizations registered under the *Saskatchewan Non-Profit Corporations Act*, and as recognized by the Community Services Department as providing programs in sport, culture, and recreation.

In August 1997, City Council approved integration of the administration of the Cultural Participation Grant with the Saskatchewan Lotteries Community Grant Program, with allocation priorities to be the same as those of the lottery funded programs. Likewise, in 1999, City Council approved that the Recreation Component of the Assistance to Community Groups Cash Grant be deleted and integrated with the Saskatchewan Lotteries Community Grant.

At its October 16, 2007 meeting, the Planning and Operations Committee approved the following local priorities for allocating Saskatoon's portion of the Saskatchewan Lotteries Community Grant Program and the City's Cultural Participation Grant for 2008 and in subsequent years:

- a) Economically Challenged (Low Income);
- b) New Canadians;
- c) Older Adults;
- d) Persons With A Disability;
- e) Single Parent Families; and
- f) Youth At Risk.

The purpose of this report is to provide information on Community Grant funding awarded for the period of 2012 to 2013.

## **REPORT**

For 2012 to 2013, the City received an allocation of \$267,089 from the Saskatchewan Lotteries Trust Fund for Sport, Culture, and Recreation. The amount was augmented by funding allocated from the City's annual operating budget, in the amount of \$32,500 from the Cultural Grant Program and an additional \$9,800 from the Recreation Component of the Assistance to Community Groups Cash Grant Program, bringing the total funds available to \$309,389.

The Community Services Department received 103 Community Grant applications seeking \$419,303 in total. A committee was struck to adjudicate applications and recommended funding for

91 eligible projects with \$309,390 being allocated to the approved projects across the target categories as follows:

Low Income:	\$44,875
New Canadians:	\$39,300
Older Adults:	\$39,500
Persons With A Disability:	\$62,340
Single Parent Families:	\$ 4,000
Youth At Risk:	\$30,500
Multi-targeted	\$88,875

An analysis of the approved projects shows that these 91 community organizations will leverage an estimated \$1.4 million in self-generated revenues while their programs will serve an estimated 161,000 participants. The range of community programs and projects is impressive, from neighbourhood events that help build understanding between cultures to beginner recreation programs for children in need. Without doubt, the Community Grant is a vital mechanism by which the City and the Saskatchewan Lotteries Trust Fund can enable community partners to enhance quality of life in Saskatoon through targeted programs and initiatives. Community involvement and participation is at the core of these programs, with each contributing to the City's Strategic Goal for Quality of Life by ensuring citizens have access to facilities and programs that promote active living and that bring people together.

Attachment 1 indicates the projects being funded for the period of April 1, 2012, to March 31, 2013.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

### **PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of the Public Notice Policy No. C01-021 is not required.

### **ATTACHMENT**

1. 2012 to 2013 Community Grant Summary

Written by: Frances Westlund, Arts and Grants Consultant

Reviewed by: “Lynne Lacroix”  
Lynne Lacroix, Manager  
Community Development Branch

Approved by: “Randy Grauer”  
Randy Grauer, General Manager  
Community Services Department  
Dated: “April 5, 2012”

Approved by: “Murray Totland”  
Murray Totland, City Manager  
Dated: “April 10 2012”

**2012-2013 Community Grant Program**

D = Persons with a Disability, LI = Lower Income, NC = New Canadians, OA = Older Adults,  
M = Multi Target Groups, S= Single Parent Families, Y = Youth at Risk

<b>Applicant</b>	<b>Target Group</b>	<b># of Participants to be Served</b>	<b>Grant Request</b>	<b>Self Help</b>	<b>Total Program Cost</b>
25th Street Theatre Centre Inc. - Access to Professional Theatre Experiences	LI	350	\$ 4,000.00	\$ 5,000.00	\$ 9,000.00
Association des parents de l'Ecole canadienne-francaise de Saskatoon Inc. - Fete de la St. Jean-Baptiste	NC	550	\$ 5,000.00	\$ 13,150.00	\$ 18,150.00
Autism Treatment Services of Saskatchewan Inc. - Autism Services Recreation Program 2012-13	D	276	\$ 5,000.00	\$ 53,844.00	\$ 58,844.00
Avalon Community Association Inc. - Ava LAWN Affair (4th Annual)	M	1,500	\$ 5,000.00	\$ 1,750.00	\$ 6,750.00
Boys & Girls Clubs of Saskatoon - Active for Life	Y	185	\$ 4,800.00	\$ 6,040.00	\$ 10,840.00
Brevort Park Community Association Inc. - Winter Day in the Park	M	100	\$ 765.00	\$ -	\$ 765.00
Briarwood Community Association Inc. - "What's in a Park!!"	NC	600	\$ 4,975.00	\$ 4,617.00	\$ 9,592.00
Bridge City Needle Arts Guild Inc. - Needlework Workshop	M	13	\$ 500.00	\$ 1,200.00	\$ 1,700.00
Bridge City SeniorAction Inc. - Growing with Senioraction	OA	135	\$ 2,000.00	\$ 11,850.00	\$ 13,850.00
Canadian Artists Representation Saskatchewan Inc. - Critical Writing for Visual Artists and Art Writers	M	122	\$ 525.00	\$ 687.00	\$ 1,212.00
Canadian Deafblind Association - SK Chapter Inc. - Purchase of Exercise Equipment	D	9	\$ 5,000.00	\$ -	\$ 5,000.00
Canadian Mental Health Association - Saskatoon Branch Inc. - Let's Bowl	D	50	\$ 4,800.00	\$ -	\$ 4,800.00
Caswell Community Association - Art in the Park - Caswell's 11th Annual Arts Festival	M	1,950	\$ 5,000.00	\$ 1,565.00	\$ 6,565.00
City Park Community Association - Ballroom Dancing Lessons	OA	140	\$ 1,000.00	\$ 1,400.00	\$ 2,400.00
College Park Recreation Association Inc. - Fun Day in the Park	M	350	\$ 2,600.00	\$ -	\$ 2,600.00
Community Living Association Saskatoon Inc. - CLASI's Kids, Teen, & Young Adult Clubs for Individuals with Special Needs	D	65	\$ 3,500.00	\$ 9,000.00	\$ 12,500.00
Cosmopolitan Industries Ltd. - Expanding Horizons	D	400	\$ 5,000.00	\$ -	\$ 5,000.00
Dark Bridges Film Festival - The Dark Bridges 3rd Annual Festival	M	840	\$ 5,000.00	\$ 8,200.00	\$ 13,200.00
Dundonald Community Association - Summer Fun Day in the Park	M	560	\$ 4,000.00	\$ 3,305.00	\$ 7,305.00
East College Park Community Association - Family Fun Day in the Park	M	350	\$ 2,360.00	\$ 250.00	\$ 2,610.00
Eastview Community Association Inc. - 8th Annual Eastview BBQ	M	400	\$ 1,500.00	\$ 1,215.00	\$ 2,715.00
Elmwood Residences Inc. - Summer 2012 Day Camp	D	50	\$ 5,000.00	\$ 9,400.00	\$ 14,400.00

**2012-2013 Community Grant Program**

D = Persons with a Disability, LI = Lower Income, NC = New Canadians, OA = Older Adults,  
M = Multi Target Groups, S= Single Parent Families, Y = Youth at Risk

<b>Applicant</b>	<b>Target Group</b>	<b># of Participants to be Served</b>	<b>Grant Request</b>	<b>Self Help</b>	<b>Total Program Cost</b>
Free Flow Dance Theatre Inc. - Community Dance Workshop Program	LI	239	\$ 5,000.00	\$ 200.00	\$ 5,200.00
Global Gathering Place Inc. - Family, Fun, Fit	NC	556	\$ 5,000.00	\$ 10,820.00	\$ 15,820.00
Greystone Community Association - GCA Community Family Day in the Park/Rink Workbee	M	200	\$ 3,820.00	\$ 500.00	\$ 4,320.00
Heritage Festival of Saskatoon Inc. - Heritage Festival of Saskatoon	M	1,900	\$ 4,000.00	\$ 2,500.00	\$ 6,500.00
International Women of Saskatoon IWS Inc. - Newcomer Women in Motion	NC	55	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00
Juniper Housing Corporation - Juniper Manor Senior/Resident Activity Program	OA	17	\$ 3,800.00	\$ -	\$ 3,800.00
King George Community Association Corp. - King George Community Celebration our History and Community	LI	500	\$ 4,700.00	\$ 8,000.00	\$ 12,700.00
La federation des francophones de Saskatoon Inc. - 7th Festival Cinergie 2012	NC	600	\$ 5,000.00	\$ 56,760.00	\$ 61,760.00
Lakeview Community Association Inc. - Roughrider Day in the Park	NC	300	\$ 5,000.00	\$ 2,000.00	\$ 7,000.00
Light of the Prairies Society Inc. - Physical Activities Program	D	30	\$ 5,000.00	\$ 14,220.00	\$ 19,220.00
Meadowgreen Community Association Inc. - Meadowgreen Community Fair	NC	650	\$ 5,000.00	\$ 3,850.00	\$ 8,850.00
Mount Royal Community Association - Night Eagle Program	Y	300	\$ 5,000.00	\$ 10,000.00	\$ 15,000.00
Ness Creek Cultural and Recreational Society Inc. - Ness Generation Mentorship Program	Y	200	\$ 5,000.00	\$ 2,010.00	\$ 7,010.00
North Park/Richmond Heights Community Association - Fresh Jump Camp	S	40	\$ 5,000.00	\$ 600.00	\$ 5,600.00
Northern Lights Bluegrass and Old-Tyme Music Society, Inc. - Old Time Music Camp and Dance	LI	500	\$ 5,000.00	\$ 8,000.00	\$ 13,000.00
Northern Saskatchewan International Children's Festival - "The Beehive" at the Children's Festival	M	17,000	\$ 5,000.00	\$ 12,596.00	\$ 17,596.00
Nutana Lawn Bowling Club Inc. - The NLBC Mixed Triples League	M	78	\$ 5,000.00	\$ 3,900.00	\$ 8,900.00
Orca Synchronized Swimming Club Inc. - Aquatic Access/Accessibility	LI	10	\$ 5,000.00	\$ 3,468.20	\$ 8,468.20
paved Art + New Media Inc. - The Saskatoon Screening Room	Y	620	\$ 5,000.00	\$ 3,970.00	\$ 8,970.00
Persephone Theatre - Especially for Seniors	OA	157	\$ 5,000.00	\$ 48,566.14	\$ 53,566.14
Pleasant Hill Community Association - Families Keeping Active	LI	207	\$ 5,000.00	\$ 8,000.00	\$ 13,000.00



**2012-2013 Community Grant Program**

D = Persons with a Disability, LI = Lower Income, NC = New Canadians, OA = Older Adults, M = Multi Target Groups, S= Single Parent Families, Y = Youth at Risk					
<b>Applicant</b>	<b>Target Group</b>	<b># of Participants to be Served</b>	<b>Grant Request</b>	<b>Self Help</b>	<b>Total Program Cost</b>
Radius Community Centre for Education and Employment Training Inc. - Sports for Life	D	10	\$ 2,440.00	\$ 300.00	\$ 2,740.00
River Heights Community Association Inc. - RHCA Family Fun Day	M	400	\$ 5,000.00	\$ 800.00	\$ 5,800.00
Riversdale Community Association - Community Free Movie Night	LI	225	\$ 1,975.00	\$ -	\$ 1,975.00
Sage Hill Writing Experience Inc. - Sage Hill Teen Writing	Y	14	\$ 2,500.00	\$ 1,947.50	\$ 4,447.50
Saskatchewan Abilities Council Inc. - Social and Leisure Youth Program (SLYP-Out)	D	25	\$ 5,000.00	\$ 27,000.00	\$ 32,000.00
Saskatchewan Amateur Football Inc. - Saskatoon Valkyries	M	45	\$ 5,000.00	\$ 26,175.00	\$ 31,175.00
Saskatchewan Archaeological Society - 2012 South Branch House Field School Program	M	250	\$ 3,000.00	\$ 12,000.00	\$ 15,000.00
Saskatchewan Association for the Rehabilitation of the Brain Injured Inc. - SARBI Community Integration Program	D	32	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00
Saskatchewan Book Awards Inc. - Celebration of Saskatoon Writers and Publisher	OA	270	\$ 2,000.00	\$ 7,125.00	\$ 9,125.00
Saskatchewan Genealogical Society Inc. - Discovering Your Ancestors Using the New Family Search	OA	60	\$ 1,000.00	\$ 1,400.00	\$ 2,400.00
Saskatchewan Intercultural Association Inc. - ConnectED Summer Girls Program	NC	30	\$ 5,000.00	\$ 70,558.00	\$ 75,558.00
Saskatchewan Jazz Festival Inc. - The Jazz Outreach Program	D	2,200	\$ 5,000.00	\$ -	\$ 5,000.00
Saskatchewan Playwrights Centre Inc. - SPC 24 Hour Playwriting Competition 2012	M	30	\$ 5,000.00	\$ 7,700.00	\$ 12,700.00
Saskatchewan Senior Fitness Association Inc. - Activities for Seniors	OA	230	\$ 5,000.00	\$ 2,125.00	\$ 7,125.00
Saskatoon Baseball Council Inc. - Inner City Baseball	Y	30	\$ 1,500.00	\$ 3,575.00	\$ 5,075.00
Saskatoon Blues Society Inc. - 2013 Saskatoon Blues Festival	OA	5,250	\$ 5,000.00	\$ 108,005.00	\$ 113,005.00
Saskatoon Community Youth Arts Programming Inc. - After-School and Weekend Drop-In Program - On Site and Off Site	Y	1,050	\$ 5,000.00	\$ 32,243.00	\$ 37,243.00
Saskatoon Composers' Performance Society Inc. - Listening to Our Own II	OA	560	\$ 5,000.00	\$ 4,095.00	\$ 9,095.00
Saskatoon Council on Aging Inc. - SCOA Drop-in Program	OA	30	\$ 5,000.00	\$ 135.00	\$ 5,135.00
Saskatoon Diversity Network Inc. - 2012 Saskatoon Pride Festival "Out is In"	Y	12,500	\$ 5,000.00	\$ 70,500.00	\$ 75,500.00

**2012-2013 Community Grant Program**

D = Persons with a Disability, LI = Lower Income, NC = New Canadians, OA = Older Adults, M = Multi Target Groups, S= Single Parent Families, Y = Youth at Risk					
<b>Applicant</b>	<b>Target Group</b>	<b># of Participants to be Served</b>	<b>Grant Request</b>	<b>Self Help</b>	<b>Total Program Cost</b>
Saskatoon Fireworks Festival Inc. - Saskatoon Fireworks Festival - Cultural Showcase	M	80,000	\$ 5,000.00	\$ 69,250.00	\$ 74,250.00
Saskatoon Jewish Cultural Association Inc. - Festival of the Drum	OA	200	\$ 5,000.00	\$ 3,000.00	\$ 8,000.00
Saskatoon Laser Swim Club Inc. - Pool School	LI	30	\$ 5,000.00	\$ 4,500.00	\$ 9,500.00
Saskatoon Lindy Hop Inc. - Swingin' on the Saskatchewan	M	160	\$ 2,860.00	\$ 160.00	\$ 3,020.00
Saskatoon Lions Band Inc. - Introduction to Marching Band	LI	35	\$ 3,000.00	\$ 2,203.46	\$ 5,203.46
Saskatoon Opera Association - Don Pasquale	M	3,000	\$ 5,000.00	\$ 133,000.00	\$ 138,000.00
Saskatoon Racing Canoe Club - Paddle All Program	D	20	\$ 5,000.00	\$ 88.00	\$ 5,088.00
Saskatoon Shines Shuffleboard Association Inc. - Saskatoon Shines Shuffleboard	OA	24	\$ 3,000.00	\$ 940.00	\$ 3,940.00
Saskatoon Summer Players Incorporated - Musical Theatre Off-Stage Skills Project	OA	80	\$ 4,000.00	\$ 15,500.00	\$ 19,500.00
Saskatoon Symphony Society - Come and Play	LI	100	\$ 5,000.00	\$ 42,700.00	\$ 47,700.00
Saskatoon Youth Orchestra Inc. - SYO Open House Workshops	M	119	\$ 1,490.00	\$ 500.00	\$ 1,990.00
Schizophrenia Society of Saskatchewan Inc. - REC Group	D	26	\$ 5,000.00	\$ 1,360.00	\$ 6,360.00
Shakespeare on the Saskatchewan Festival Inc. - Shakespeare on the Saskatchewan Community Stage	M	5,000	\$ 5,000.00	\$ 10,000.00	\$ 15,000.00
Silverwood Heights Community Association - Community Movie Night	M	150	\$ 2,100.00	\$ -	\$ 2,100.00
St. John Bosco Camp Association - Wilderness Camp Experience	LI	8	\$ 5,000.00	\$ 3,400.00	\$ 8,400.00
Tamarack Foundation - A Summer to Remember 2012	D	62	\$ 5,000.00	\$ 180,550.00	\$ 185,550.00
Tant Per Tant Theatre Translation, Inc. - Lions	M	500	\$ 5,000.00	\$ 24,876.00	\$ 29,876.00
The Saskatchewan Brain Injury Association Inc. - Continuation fo the Drumming Journey	D	50	\$ 5,000.00	\$ 3,900.00	\$ 8,900.00
The Word on the Street Saskatoon Inc. - Children's Programming at The Word on the Street Saskatoon	M	3,000	\$ 5,000.00	\$ 6,250.00	\$ 11,250.00
Troupe du Jour Inc.- Festival Decouverte/Discovery Festival	NC	300	\$ 5,000.00	\$ 24,950.00	\$ 29,950.00
Ukrainian Canadian Congress - Saskatoon Branch Inc. - Ukrainian Day in the Park	NC	8,000	\$ 2,500.00	\$ 72,086.00	\$ 74,586.00
Varsity View Community Association - Community Gathering	NC	450	\$ 2,000.00	\$ -	\$ 2,000.00
Vesna Festival Inc. - Just for Kicks	M	2,200	\$ 5,000.00	\$ 3,000.00	\$ 8,000.00

**2012-2013 Community Grant Program**

D = Persons with a Disability, LI = Lower Income, NC = New Canadians, OA = Older Adults,  
M = Multi Target Groups, S= Single Parent Families, Y = Youth at Risk

<b>Applicant</b>	<b>Target Group</b>	<b># of Participants to be Served</b>	<b>Grant Request</b>	<b>Self Help</b>	<b>Total Program Cost</b>
Volleyball Saskatoon Association Inc. - Junior Sand Volley Ball	M	26	\$ 4,160.00	\$ 4,180.00	\$ 8,340.00
Westview Height Community Association Inc. - Westview Culture Day in the Park	M	200	\$ 1,833.50	\$ -	\$ 1,833.50
White Birch Ballet Company Inc. - Diving Up	M	256	\$ 5,000.00	\$ 5,230.00	\$ 10,230.00
YMCA of Saskatoon - YMCA Summer Day Camp Program	LI	732	\$ 5,000.00	\$ 124,440.00	\$ 129,440.00
Youth Media Workshop International Inc. - Youth Media Ethnicity Project	NC	16	\$ 3,800.00	\$ -	\$ 3,800.00
		<b>161,139</b>	<b>\$ 373,803.50</b>	<b>\$ 1,454,180.30</b>	<b>\$ 1,827,983.80</b>

2012-2013 Community Grant Program

<b>Grant Approved</b>
\$ 1,200.00
\$ 4,000.00
\$ 5,000.00
\$ 2,500.00
\$ 4,000.00
\$ 765.00
\$ 2,500.00
\$ 500.00
\$ 2,000.00
\$ 500.00
\$ 1,000.00
\$ 3,500.00
\$ 4,500.00
\$ 1,000.00
\$ 2,500.00
\$ 3,000.00
\$ 5,000.00
\$ 5,000.00
\$ 2,500.00
\$ 2,360.00
\$ 1,000.00
\$ 5,000.00

2012-2013 Community Grant Program

<b>Grant Approved</b>
\$ 4,000.00
\$ 2,500.00
\$ 3,000.00
\$ 4,000.00
\$ 1,000.00
\$ 800.00
\$ 4,700.00
\$ 5,000.00
\$ 4,000.00
\$ 5,000.00
\$ 2,000.00
\$ 4,000.00
\$ 3,500.00
\$ 4,000.00
\$ 5,000.00
\$ 5,000.00
\$ 3,000.00
\$ 2,000.00
\$ 5,000.00
\$ 4,500.00
\$ 5,000.00

2012-2013 Community Grant Program

<b>Grant Approved</b>
\$ 2,440.00
\$ 2,000.00
\$ 1,975.00
\$ 2,500.00
\$ 5,000.00
\$ 2,000.00
\$ 2,000.00
\$ 4,000.00
\$ 2,000.00
\$ 1,000.00
\$ 5,000.00
\$ 5,000.00
\$ 5,000.00
\$ 4,000.00
\$ 1,500.00
\$ 5,000.00
\$ 5,000.00
\$ 4,000.00
\$ 4,700.00
\$ 5,000.00

2012-2013 Community Grant Program

<b>Grant Approved</b>
\$ 3,000.00
\$ 3,500.00
\$ 5,000.00
\$ 2,860.00
\$ 3,000.00
\$ 5,000.00
\$ 5,000.00
\$ 3,000.00
\$ 4,000.00
\$ 3,000.00
\$ 1,490.00
\$ 3,500.00
\$ 5,000.00
\$ 1,500.00
\$ 5,000.00
\$ 5,000.00
\$ 4,000.00
\$ 4,900.00
\$ 5,000.00
\$ 5,000.00
\$ 2,500.00
\$ 2,000.00
\$ 5,000.00

2012-2013 Community Grant Program

<b>Grant Approved</b>
\$ 4,000.00
\$ 1,800.00
\$ 2,100.00
\$ 5,000.00
\$ 3,800.00
<b>\$ 309,390.00</b>



**TO: Secretary, Planning and Operations Committee**  
**FROM: General Manager, Community Services Department**  
**DATE: March 5, 2012**  
**SUBJECT: Culture Consultant Position**  
**FILE NO: CK 5608-1 and LS 5608-18**

---

**RECOMMENDATION:** that a report be submitted to City Council recommending:

- 1) that the summary report, titled Moving Forward: Implementing Saskatoon's Culture Plan, be received as information;
- 2) that for 2012, City Council approve \$25,000 from the Culture Grant funds be directed to match the \$25,000 grant from SaskCulture to support the culture initiatives and begin the implementation of the strategies from within the Culture Plan; and
- 3) that this report, and the request for a full-time permanent Culture Consultant position, be referred to the review of the 2013 Business Plan and Budget.

## **BACKGROUND**

Since 2006, when Saskatoon received the designation as a Cultural Capital of Canada, there have been significant milestones achieved and projects undertaken with the goal of firmly establishing the vital role that culture plays in the City of Saskatoon's (City) economic development, social progress, and overall quality of life. One of the most significant projects was the development of the Municipal Culture Plan (Culture Plan). Throughout the development of the Culture Plan, City Council was kept informed, participated in the processes, and approved several significant resolutions demonstrating support for the human and financial resources necessary to support culture in Saskatoon.

During its January 12, 2009 meeting, City Council resolved:

- "1) that an increase of \$25,000 to the Cultural Grant program be considered as part of the 2009 Operating Budget deliberations; and
- 2) that this increase be incremental each year for a minimum of three years (2009, 2010, and 2011) with the understanding that the funds be used to develop a cultural plan and strategy for the City of Saskatoon."

For the years 2009, 2010, and 2011, these additional funds were used to pay for the development the Culture Plan. In subsequent years, the intent was for the funding to remain in the base of the Cultural Grant Program and be used to increase the Cultural Grant's allocation pool.

Subsequent to the approval of the incremental funding for the Culture Grant Program noted above, during the Civic Services Review process at a Special Executive Committee meeting on Tuesday, August 23, 2011, the Executive Committee of City Council resolved, in part, that the incremental increase of \$25,000 continue in 2012 and beyond, so as to achieve the \$2 per capita cash grant funding level for Culture Grants.

The Culture Plan was formally completed in early 2011 and during its September 12, 2011 meeting, City Council resolved:

- “1) that the Saskatoon Culture Plan be approved to provide guidance to your Administration; and
- 2) that the matter of the proposed new Culture Consultant position be considered during the 2012 budget deliberations.”

During its December 6, 2011 meeting, the Budget Committee of City Council referred the matter of the proposed new Culture Consultant position back to the Administration for a report.

This report outlines the rationale for the new Culture Consultant position and identifies a funding strategy to establish the Culture Consultant position as a permanent full-time position.

## **REPORT**

In general terms, the Culture Plan lays out a five to ten-year vision for culture in Saskatoon and is built around six strategic directions:

- 1) arts sector support;
- 2) heritage;
- 3) youth;
- 4) diversity;
- 5) neighbourhoods; and
- 6) city centre.

The Culture Plan also outlines the important role the City can play in the development of arts and culture in our community, specifically as an enabler, convenor, broker, and facilitator. In summary, the Culture Plan is about:

- a) supporting the economy, including the creative sector;
- b) attracting and retaining youth;
- c) ensuring that we have a thriving and lively downtown;
- d) ensuring our neighbourhoods maintain their character and unique identity;
- e) ensuring residents of all ages and income levels having access to arts and cultural opportunities; and
- f) positioning the arts as a way to build bridges between cultures.

What is also important to note is that culture, and its importance to sustainable city building, is also identified in the City's 2012 to 2022 Strategic Plan. Specifically:

Strategic Goal – Quality of Life states that “our neighbourhoods are complete communities that offer a range of housing options, employment opportunities, art, culture, recreational facilities, and other amenities.” It also states that “culture thrives in Saskatoon where diverse traditions, religions, and languages are respected and celebrated.” Implementing the Culture Plan is identified as one of the strategies to achieve this goal.

Strategic Goal – Sustainable Growth states that “our City Centre is a vibrant hub for culture, commerce, and civic life,” with an identified strategy of “establishing the City Centre as a cultural and entertainment district ...”

While not all strategies or actions identified within the Culture Plan are the sole responsibility of the City, the City does have a role to play as previously mentioned, as an enabler, convenor, broker, and facilitator. This approach reflects the cross-cutting nature of cultural planning and development, as well as its connection to sustainable city-building. In short, ensuring cultural vitality in Saskatoon is the responsibility of many players in the community and also within the corporation of the City. This sentiment was validated at the Moving Forward: Implementing Saskatoon's Culture Plan Workshop.

This Culture Plan Workshop was hosted on November 2, 2011, following City Council's approval of the Saskatoon Culture Plan, and with funding support from SaskCulture. The official Culture Plan launch was for residents, community stakeholders, and the media. The event was to launch the plan into action and the objectives of the workshop were to:

- i) promote, launch, celebrate, and explain the Culture Plan;
- ii) explain the importance of municipal culture planning and its influences on economic activity and the quality of life of cities; and
- iii) increase communication, collaboration, and cooperation amongst cultural stakeholders; artists and cultural workers, organizations, and the City.

The focus of the workshop was to review the Culture Plan, engage participants, and identify roles and responsibilities, as well as measures of success. Attachment 1 is an overview of the workshop, its outcomes, and recommendations for moving forward. This implementation plan will be the foundational document from which to make the Culture Plan a reality, and articulates a number of the key roles and responsibilities for the City.

For the City to fulfill its role of enabler, convenor, broker, and facilitator within the cultural sector, your Administration is recommending a new Culture Consultant position. This position will compliment the work of the current Arts and Grants Consultant and provide the necessary human resources required to begin the implementation of recommendations from the Culture Plan. Specifically, the new Culture Consultant position is required to; in part:

- a. Oversee and report out on the implementation of strategic directions and actions as identified in the Culture Plan. In particular, these year one action items include:
  - i) establish an interdepartmental culture committee to support collaborative working relationships and provide advice on effective use of resources to achieve the Culture Plan objectives;
  - ii) review the City's Culture Grant Program;
  - iii) establish a process to ensure the City's major infrastructure projects undergo a cultural assessment to determine opportunities to incorporate cultural expressions from various ethnic groups and/or Aboriginal peoples; and
  - iv) develop a Public Art Program that includes new policies and procedures for acquiring and managing public art.
- b. Connect and build internal relationships with community, civic, and private sector partners to advance the timely implementation of arts and cultural policies, projects, and opportunities;
- c. Serve as a central contact and catalyst for the advancement of shared community arts and cultural goals and objectives, inclusive of the Aboriginal and multicultural communities of Saskatoon and connect the community's goals to the City's 2012 to 2022 Strategic Plan; and
- d. Represent the City at the provincial level with agencies, such as the Saskatchewan Arts Board, SaskCulture, and the Ministry of Tourism, Parks, Culture, and Sport.

Prior to the writing of this report, your Administration undertook a review to assess the feasibility of assimilating these additional roles and responsibilities within one or several of our existing positions and/or to see if there was an opportunity to re-prioritize assigned tasks within the existing staff complement. Your Administration has determined that we are currently unable to take on additional tasks within the existing staff complement given the fact that the Community Development Branch is already facing an ever-increasing demand in the areas of addressing social issues within Saskatoon, new Community Associations continuing to come on stream, increasing demands for Aboriginal and Immigration initiatives, and the growing arts and culture sector in Saskatoon.

Also of note, during the Civic Services Review, City Council was presented with, and subsequently approved, the continuation of the current scope of activities being carried out under the Community Development service line. There were no activities or programs listed as needing to be discontinued at this time. During the Civic Services Review, it was also noted that the resource requirements for the Community Development service line have remained quite constant over the years despite a growing mandate. This can be attributed, in large part, to the successful networking, collaboration, and partnership achievements by the staff members in this service line. Also as recently as 2008 to 2009, the Community Development Branch undertook a full review of staff

positions, assigned tasks, and staff workloads within the Branch. The result of that review saw City Council approve changes to staffing positions, a reorganization of the Branch, some programs and initiatives discontinued, and some new initiatives undertaken.

As demonstrated over the course of the last several years, your Administration is always looking to find efficiencies within the existing staff complement and to ensure the programs and services we provide are still directly connected to the strategic goals and vision of the City. In this situation, we have determined we are not able to make any further internal adjustments, thus the recommendation for consideration to fund a new position.

In addition to doing an internal review, your Administration has been investigating funding opportunities to support the implementation of the Culture Plan recommendations, at least temporarily. To date, for 2012, we have been successful in securing a \$25,000 grant from SaskCulture to support implementation of the Culture Plan recommendations. One of the requirements for this grant indicates the need for at least matching funds from the City. Therefore, the Administration is recommending City Council approve \$25,000 from the Culture Grant fund be directed to match the \$25,000 grant from SaskCulture.

For the new permanent full-time Culture Consultant position, in recognizing the current pressures on the mill rate and in order to minimize the mill rate impact of establishing this new position, your Administration is recommending a three-year mill rate phase-in of the funding required for this position.

The phase-in of the mill rate impact would also need to be supported by re-distributing a portion of the currently unallocated culture grant dollars, which were previously approved and expended for the development of the Culture Plan. As of 2012, there is \$100,000 earmarked to move to the Culture Grant allocation pool. Before all of these funds are returned to the base for allocation to cultural organizations, your Administration is recommending that a portion of these funds be redirected to help fund the Culture Consultant position while we phase in the mill rate impact over the next three operating budget years.

This phase-in approach balances the need to increase Civic Administration's capacity in arts and culture development with the desire to increase funding to Saskatoon arts and culture organizations.

### **OPTIONS**

1. To phase-in the resources required to establish the Culture Consultant position as a permanent full-time position based on the temporary redistribution of culture grant funding and a corresponding phase in of the mill rate impact for this position, starting in 2013.
2. To approve full mill rate funding of \$75,000 for the position within the 2013 Operating Budget.
3. To permanently reallocate \$75,000 from the Culture Grant funding to fund a permanent full-time Culture Consultant position.

4. To deny funding of a new Culture Consultant position. The implications of not approving a new position are that the implementation of recommendations from the approved Culture Plan would be delayed until such time as staffing resources were sufficient to take on the additional workload. As there is currently no single dedicated arts and culture position in the corporation, existing staff would be further challenged and possibly unable to provide City Council and Senior Administration with sound policy recommendations and strategic advice pertaining to arts and culture matters. In addition, the City's capacity to support networks and collaboration among cultural organizations in the community would be strained.

Your Administration is recommending Option 1.

### **POLICY IMPLICATIONS**

There are no policy implications.

### **FINANCIAL IMPLICATIONS**

The financial impact of Option 1 for 2013, 2014, and 2015 would be an incremental operating budget increase of \$25,000 to phase-in the funding required for a permanent full-time Culture Consultant position. This option also requires that a portion of the Culture Grant funds be directed to help fund the phase-in of the Culture Consultant position; specifically, \$50,000 in 2013 and \$25,000 in 2014.

The financial implication of Option 2 is a \$75,000 mill rate increase in 2013.

There are no financial implications of Option 3. However, approval of this option would mean extending the time for our Culture Grant to achieve our target of \$2 per capita, by about three to four years.

### **STAKEHOLDER INVOLVEMENT**

The recommendation for the creation of a Culture Consultant position arose from the work undertaken in the development of the Culture Plan. During the development of the Culture Plan there was significant stakeholder input from the Arts, Culture, and Heritage community, as well as many other Saskatoon residents through the Saskatoon Speaks process. The key stakeholders recognize that within the Culture Plan there are priorities for both the City and the community. While there is every indication that the community is ready to engage the City, the City itself requires the necessary resources to fulfill its role in the areas of cultural communications, engagement, networking, and capacity building.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

**PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

**ATTACHMENT**

1. Moving Forward: Implementing Saskatoon's Culture Plan Workshop Summary

Written by: Kevin Kitchen, Manager Community Initiatives Section

Reviewed by: “Lynne Lacroix”  
Lynne Lacroix, Manager  
Community Development Branch

Approved by: “Randy Grauer”  
Randy Grauer, General Manager  
Community Services Department  
Dated: “March 28, 2012”

Approved by: “Murray Totland”  
Murray Totland, City Manager  
Dated: “April 11, 2012”

# Moving Forward: Implementing Saskatoon's Culture Plan



**DIALOG™**

## WORKSHOP SUMMARY

Submitted to:  
Community Initiatives Branch  
City of Saskatoon

On December 16, 2011

by DIALOG





# Executive Summary

On November 2, 2011 a full day workshop was held to launch the Saskatoon Culture Plan which was approved by City Council on September 12, 2011.

Ninety-three stakeholders from the arts, culture and heritage sector and the City of Saskatoon shared ideas for moving the plan forward. Using the six Key Directions prioritized in the Culture Plan, participants identified roles and responsibilities for detailed tasks associated with each Key Direction, and suggested measures that would indicate movement toward success.

1. **Arts and Cultural Sector:** Build capacity within the cultural sector. Participants thought this might best be achieved with a City funded Arts Maven and a local Arts Council.
2. **Heritage:** Ensure cultural heritage is conserved and valued. Participants favoured an expanded heritage database that broadens the definition of heritage resources which would be administered by the City in partnership with sector stakeholders.
3. **Diversity:** Value and celebrate diversity and strengthen opportunities for cultural interaction. Participants are looking for greater inclusion of local talent and resources in cultural events and initiatives which would be supported by an accessible and centralized database. They would also like to see collaboration among schools, libraries and community centres to support community cultural activities; and, a web-based cultural events calendar that is led by Tourism Saskatchewan and supported by the City, Heritage Saskatchewan and SaskCulture, with content from stakeholders.
4. **Youth:** Cultivate conditions for youth and young professionals to thrive. Emphasis was given to establishing a youth volunteer program run through the school system that would link high school students with arts, culture and heritage organizations. In addition, a program to support mentorships, internships and apprenticeships, led by the school boards, could be coordinated between schools and organizations.

5. **Neighbourhoods:** Support and enable cultural development at the neighbourhood level. A priority was to leverage existing facilities by identifying opportunities to integrate flexible programming spaces to support a cultural hub – this to be coordinated by City departments for Facilities and Leisure Services. Yet, another priority identified was for the City Planning & Development department and Community Initiatives Branch to review the Public Art Program.
  
6. **Centre:** Develop the city centre as a cultural district. A short term priority was to identify opportunities for improvements to streetscapes, public spaces and pedestrian connectivity that enhance walkability, cycling opportunities, identity and sense of place in the City Centre through the development of a roadmap that would highlight performance and visual arts venues, bike valet service, a little red bus and outdoor seating.

Dozens of great ideas from arts, culture and heritage stakeholders at the workshop came to the fore during the day and are found in Appendix A at the end of this document.

Yet, the outcomes of the workshop go beyond the ideas and data collected, for the dialogue throughout the day fed the process of communication, cooperation and collaboration that is necessary to build strong linkages across the culture sector and launch the Saskatoon Culture Plan.

# Contents

Executive Summary ..... i

1.0 Introduction..... 1

2.0 Culture Plan Review ..... 3

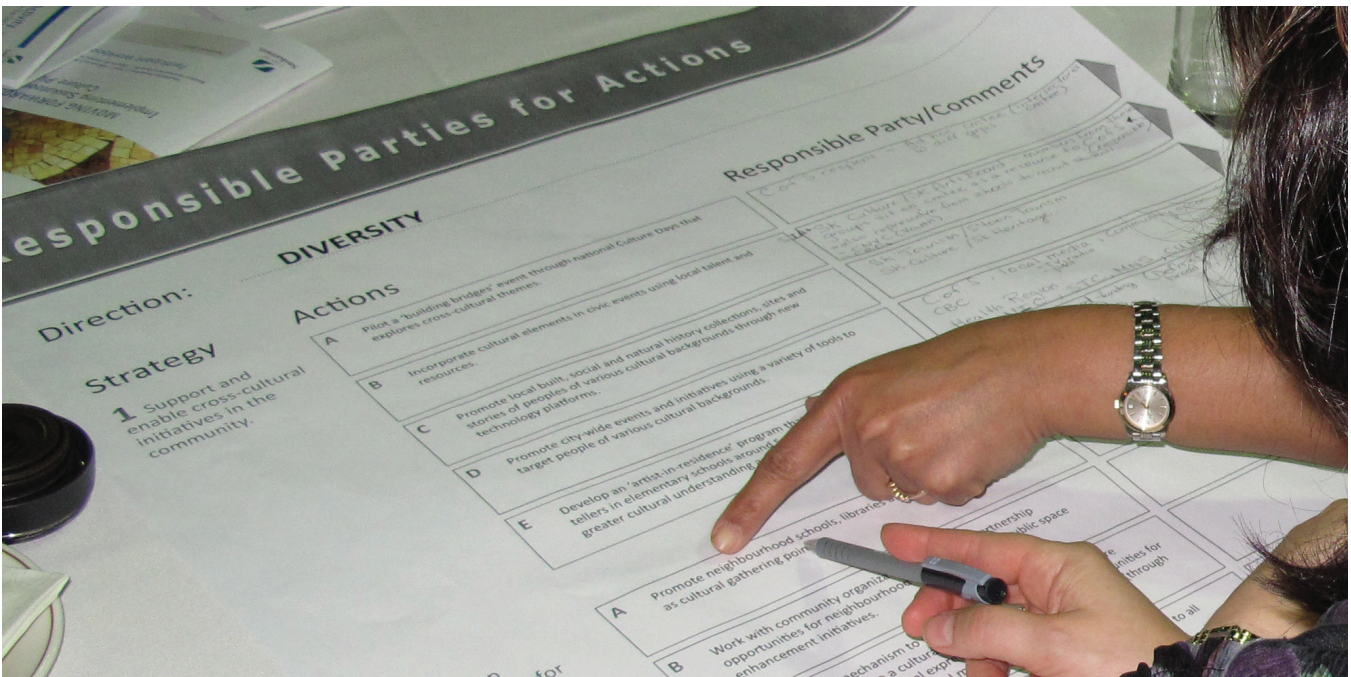
3.0 Workshop Process..... 7

4.0 Outcomes..... 11

5.0 Conclusions and Recommendations .....23

Appendix A.....29





# 1.0 Introduction

On September 12, 2011, City Council approved the Saskatoon Culture Plan. The plan is the culmination of two years work that included extensive community engagement.

The next phase of the plan is implementation. To launch the plan into action, DIALOG was retained to design and deliver a one day workshop. Entitled Moving Forward: Implementing Saskatoon's Culture Plan, the workshop was conducted on November 2, 2011 at the Western Development Museum with arts and culture stakeholders, City of Saskatoon staff and Saskatchewan municipalities contemplating culture plans.

The workshop objectives were to:

- Promote, launch, celebrate and explain the Culture Plan,
- Explain the importance of municipal culture planning and its influences on economic activity and the quality of life of cities, and
- Increase communication, collaboration and cooperation amongst cultural stakeholders: artists and cultural workers, organizations and the City of Saskatoon.

The focus of the workshop was to review the culture plan and engage participants in exercises to identify roles and responsibilities and measures of success. What follows is an overview of the workshop, its outcomes and recommendations for moving forward.

“CULTURAL VITALITY IS THE EVIDENCE OF CREATING, DISSEMINATING, VALIDATING, AND SUPPORTING ARTS AND CULTURE AS A DIMENSION OF EVERYDAY LIFE IN COMMUNITIES.”

- Urban Institute's Arts and Culture Indicators Project



*Heritage at work*

## 2.0 Culture Plan Review

A review of the importance of culture and the Saskatoon Culture Plan at the workshop illuminated what stakeholders and the City already know, that

- Cultural planning does not mean devising a plan for culture; it means integrating culture into city planning, and
- The pillars of sustainability have clear links to culture. For example, cultural activity provides opportunities for social inclusion and cohesion, goods and services provision, and environmental practice and policies to support arts, culture and heritage.

Building on the best of cultural planning theory, the Saskatoon Culture Plan is a roadmap to achieving sustainable city building and positively influencing economy, quality of life, and the public realm. This strategic document for the City of Saskatoon and its funding and delivery partners lays out a shared cultural vision.

The Culture Plan has created great excitement in the city with the recognition that culture can be a catalyst for economic opportunity, social interaction and environmental design.

Toward these ends, the key directions and strategies for Saskatoon's Culture Plan include:

*(Please refer to the tables on the following pages)*



## **DIRECTION 1 – ARTS AND CULTURE SECTOR**

### **Build capacity within the cultural sector.**

- Strategy 1**      Develop a strong knowledge base and understanding of cultural resources throughout the city.
- Strategy 2**      Coordinate roles, responsibilities and delivery mechanisms among funding and support agencies to address Culture Plan objectives.
- Strategy 3**      Focus on building long-term stability within the cultural sector in Saskatoon.

## **DIRECTION 2 – HERITAGE**

### **Build capacity within the cultural sector.**

- Strategy 1**      Identify and conserve Saskatoon’s distinctive natural and built heritage resources.
- Strategy 2**      Pilot and promote innovative approaches to interpreting and promoting cultural heritage resources and experiences.
- Strategy 3**      Build upon the City’s and community’s capacity to support heritage conservation.

## **DIRECTION 3 – DIVERSITY**

### **Value and celebrate diversity and strengthen opportunities for cultural interaction.**

- Strategy 1**      Support and enable cross-cultural initiatives in the community.
- Strategy 2**      Develop opportunities for diverse cultural expression in civic spaces and places.

## **DIRECTION 4 – YOUTH**

### **Cultivate conditions for youth and young professionals to thrive.**

- Strategy 1**      Explore partnerships to develop small business supports focused on artists and creative entrepreneurs.
- Strategy 2**      Connect youth to training opportunities in the cultural sector.
- Strategy 3**      Leverage partnerships with educational institutions to generate opportunities for new research and mentorship.

## **DIRECTION 5 – NEIGHBOURHOODS**

### **Support and enable cultural development at the neighbourhood level.**

- Strategy 1** Develop a neighbourhood-based cultural facility strategy.
- Strategy 2** Integrate a cultural approach to the community planning and development process.
- Strategy 3** Initiate and support partnerships to deliver a cultural campaign, unique to each neighbourhood.
- Strategy 4** Develop a Public Art Program that includes new policies and procedures for commemorative and interpretive public art.

## **DIRECTION 6 - CITY CENTRE**

### **Develop the city centre as a cultural district.**

- Strategy 1** Reinforce clustering of cultural infrastructure and activities in the city centre and facilitate access by walking, biking and transit.
- Strategy 2** Support the emergence of River Landing as a new cultural gathering place.
- Strategy 3** Support collaborative efforts that enhance tourism destinations, products and experiences.

These key directions and strategies identify the municipal and community priorities for strengthening the arts and cultural sector and elevating the role of culture in Saskatoon. They also point the way for stakeholders to begin implementing the plan.

This review was followed by a series of workshop exercises intended to have participants identify who holds responsibility for the actions associated with each strategy from Saskatoon’s Culture Plan and what measures might indicate progress toward success.

The outcomes of this implementation workshop, as found below, begin the journey down the road toward growing cultural vitality in the City of Saskatoon.

“WE MUST PUT CULTURE AND PLACE AT THE CENTRE OF BUILDING CANADIAN COMMUNITIES.”

- External Advisory Committee on Cities and Communities (Harcourt) Committee.

# 3.0 Workshop Process

The purpose of the workshop exercises was to identify:

- Priority actions, roles and responsibilities; and,
- Indicators of success.

To achieve the aims of the day, the workshop schedule and program was designed to maximize the input of participants, as follows and outlined in the program schedule below:

- Participants were asked to group themselves by the signature action that most aligned with their interests - there were roughly two tables in each group or 12 to 16 people.
- They were given large poster sized worksheets to summarize ideas, and participants proved to be highly engaged and very committed to achieving results.
- At the end of the day, posters were mounted on walls and participants used dot stickers to indicate what the short, medium and long term priorities were seen to be.



## Program Schedule for Moving Forward: Implementing Saskatoon's Culture Plan

Time	Activity	Description	Outcomes
9:00 - 9:15	Welcome and outline		
9:15 - 10:00	Overview of Saskatoon Culture Plan including six signature actions.	Presentation of plan highlights and six signature actions.	Understanding of the Saskatoon Culture Plan and its importance to sustainable city building: economy, quality of life, public realm. Understanding of core municipal cultural planning and creative economy.
10:00 - 10:15	Break		
10:15 - 11:30	Moving to implementation - Where we all fit in: city's role and the community's responsibility.	<p>Small group exercise to be self-facilitated - stakeholders divided into groups targeting the six signature actions - may be more than one group per action theme.</p> <p>Groups to identify opportunities for action and who ought to take them on.</p> <p>Outline a forum for stakeholder groups to convene on an annual basis.</p>	<p>Discussion and assessment of immediate opportunities arising from the Culture Plan.</p> <p>Momentum to establish an annual community-cultural forum. Establishing a format and process for ongoing cultural engagement is at the core of this project.</p>
11:30 - 12:00	Consolidation of groups.	Groups working on same action theme will convene to summarize and synthesize their ideas.	Identify key actions.

Time	Activity	Description	Outcomes
12:00 - 12:30 Lunch			
12:30 - 1:00	Six key action groups to report back.	Consolidated groups will share the actions they have identified.	A set of actions for each of the six signature action themes will be established.
1:00 - 1:20	Clever Indicators.	Presentation on how to measure success; capacity building before group exercises.	To prepare stakeholders to identify measures of success for the actions identified earlier.
1:20 - 3:00	Indicators of success - how we measure the culture plan's effectiveness.	Small group exercise to be self-facilitated - stakeholders will determine how to measure the success of actions. What would tell us that we have succeeded? When do we know we have achieved our aims?	To begin dialogue around the development of indicators that measuring the effectiveness of the culture plan.
3:00 - 3:30	Vote and Mingle	Individuals will have an opportunity to vote on actions and measures through a dot-mocracy exercise	Collect stakeholder opinion on the summarized actions and measures identified during the day



Participants at work



# 4.0 Outcomes

Throughout the workshop, participants examined in detail the directions, strategies and actions laid out in Saskatoon’s Culture Plan.

This was an opportunity for sector stakeholders to suggest roles and responsibilities for each action in the plan, and to provide ideas for measuring progress or effectiveness as implementation unfolds. In some cases, participants added specific ideas to the existing actions – these are cited below as Discussion Points. An extensive list of their suggestions can be found in Appendix A.

The condensed outcome of the workshop is a set of twelve short term actions, identified through a dot-mocracy exercise. At the end of the day, each of the ninety-three participants was given an opportunity to review the work of all groups and use coloured dots to underscore those actions that would launch the implementation of Saskatoon’s Culture Plan and fuel the vibrancy of arts, culture and heritage in Saskatoon.

Below are the twelve actions that received the greatest number of dots, indicating the short term priorities for implementation.

---

## 1

**Direction 1**

ARTS AND CULTURE SECTOR - Build capacity within the arts and culture sector.

**Strategy 3**

Focus on building long-term stability with the cultural sector in Saskatoon.

**Action a  
Responsibility**

Create a cultural investment strategy.  
A new City arts council.

**Discussion Points**

Encourage philanthropy and create an independent organization like a city arts council.



**Measures that would suggest the cultural investment strategy is successful include the:**

- An established cultural investment strategy
- Amount of dollars input into the cultural investment strategy fund one year over the next (with established targets)
- Number of artists moving into the City and earning a living wage year over year
- Number of artist live/work spaces year over year
- Number of gallery openings year over year
- Number of invitations for visiting artists
- Number of visiting artists
- Number of post-secondary arts programs
- Number of students in programs
- Number of arts advertisements

---

## 2

**Direction 3**

DIVERSITY - Value and celebrate diversity and strengthen opportunities for cultural interaction and representation.

**Strategy 1**

Support and enable cross-cultural initiatives in the community

**Action b**

Incorporate cultural elements in civic events using local talent and resources.

**Responsibility**

Championed by a city arts council and associated network of provincial agencies.

**Discussion Points**

Need for a central database of local talent and events to promote resources to public, media and potential and existing business partners.

**Measures that would indicate success include:**

- Creating the database
- How much it is used one year over the next
- Who uses it from year to year
- Number of events that incorporate local talent each year

- Number of cultural groups represented amongst talent each year
- Number of civic events that have a cultural element each year
- Type of cultural elements in events
- Number of cultures represented in those cultural elements each year
- Number of entries of local talent listed within the talent database each year

### 3

#### **Direction 1**

ARTS AND CULTURE SECTOR - Build capacity within the arts and culture sector.

#### **Strategy 3**

Focus on building long term stability within the cultural sector in Saskatoon.

#### **Action b**

Implement a per capita spending amount, allocated from the municipal budget to resource the cultural investment strategy.

#### **Responsibility**

City to establish an arts levy, with help from stakeholders to foster private donations.

#### **Discussion Points**

Increase money available to artists through an arts levy and private donors.

#### **Measures to demonstrate successful funding to the cultural investment strategy include:**

- Established cultural investment strategy and related policy development
- An established arts levy based on per capita allocation from the municipal budget
- Sufficient funding to the strategy to generate investment growth (for example, interest income)
- Continuing diversity of programs funded
- More funding for arts programs year over year
- Number of arts events year over year
- More funding dollars to artists year over year

# 4

## Direction 2

HERITAGE - Ensure built, natural, cultural and documentary is valued and conserved.

### Strategy 1

Identify and conserve Saskatoon's distinctive natural and built heritage resources.

#### Action a

Continue to develop databases, such as the City's Building Heritage Database (BHD) to inventory natural and cultural heritage resources using an expanded definition of heritage and heritage conservation. This expanded definition should include the City's civic heritage collection as well as other resources such as archaeology and public art.

#### Responsibility

Led by City of Saskatoon Community Services, Planning and Development, Heritage Section in partnership with other stakeholders

#### Discussion Points

Support the Built Heritage Database (BHD) and coordinate with existing databases.

#### Measures to indicate effectiveness of the BHD include:

- An expanded definition of heritage and heritage conservation to reflect the breadth of cultural heritage resources in the City, including archaeology and public art
- Identify existing databases and coordinate content to fit with BHD
- Establish and operate a comprehensive database
- Number of resources added to the database each year
- Frequency and page hits by users year over year

---

# 5

## Direction 1

ARTS AND CULTURE SECTOR - Build capacity within the arts and culture sector.

### Strategy 1

Develop a strong knowledge base, understanding and appreciation of cultural resources throughout the city.

#### Action a

Explore opportunities for joint research projects that generate sector insights on funding/financing levels, audience development, youth engagement, tourism development and economic impact.

#### Responsibility

Led by a City-funded officer or arts maven with support from City departments and agencies, Provincial government and agencies, as well as other stakeholders,

**Discussion Points** A champion for arts, culture and heritage who would identify stakeholders and partners for joint research projects.

**Measures that would demonstrate the success of joint research projects include:**

- Number of projects year over year
- Number of participants/groups/partners year over year
- Number of citations in published works year over year
- Amount of research funding year over year
- Number of positive project outcomes related to funding, audience development, youth engagement, tourism development and economic impact.

---

6

**Direction 5**

NEIGHBOURHOODS - Support and enable cultural development at the neighbourhood level.

**Strategy 4**

**Action b**

Develop a comprehensive public art program for Saskatoon. Work with internal and external partners to develop, approve and implement a comprehensive public art program that ensures adequate mechanisms for commissioning, acquiring, placing and maintaining public art.

**Responsibility**

Led by Community Initiatives and City Planning & Development and supported by community associations and local initiative organizations.

**Discussion Points**

Develop a Public Art Program aligned with community initiatives.

**Measures suggested include the:**

- An established comprehensive public art program with an advisory committee of experts and stakeholders
- Established relationships with internal and external partners
- Established mechanisms to commission, acquire, place and maintain public art
- An established and integrated approach to provide funding for public art; related to the cultural investment strategy

# 7

## Direction 6 Strategy 1

### Action e

CITY CENTRE - Develop the city centre as a cultural district. Reinforce clustering of cultural infrastructure and activities in areas that easily accessible by walking, biking and transit. Working with Land Branch and Planning and Development Branch, design a new streetscape improvement program that provides funding for enhancing area, district or neighbourhood identity through cultural and heritage expression and interpretation, and which can only be allocated as part of an overall streetscape improvement plan to supplement the Streetscape Reserve. Streetscape improvement plans should focus on increasing walkability, supporting active modes of transportation and developing a sense of place in the city centre.

### Responsibility

Led by City of Saskatoon with support from stakeholders. Acknowledged that some of this work is already underway through Urban Design.

### Discussion Points

Improve the public realm in the City Centre with a roadmap that includes bike valet, seating outdoors, a little red bus and performing and visual arts.

### Measures suggested include:

- Established streetscape improvement plan
- Allocated funds dedicated to a streetscape improvement program
- Funding allocated year over year to a Streetscape reserve
- Number of block faces implemented thru streetscape (currently 60!) year over year
- Number of walkable sidewalks and promenades year over year
- Number of supports for active modes of transportation year over year
- Number of pedestrian and bicycle counts year over year
- Number of heritage and culture representations in streetscape design year over year
- Number of interpretive signs and displays year over year
- Number of people who perceive sense of place for the City Centre year over year



#### Direction 4

YOUTH - Cultivate conditions for youth and young professionals to thrive.

#### Strategy 2

Connect youth to training opportunities in the cultural sector.

#### Action b

As facilitator, work with public schools and cultural organizations to encourage higher uptake by high school students of volunteer opportunities (e.g. festivals, theatre companies, museums, galleries and design studios). Volunteer hours could be rewarded with free passes to cultural events or as credit, as arranged between the school and cultural organization.

#### Responsibility

City to establish a working group to initiate this project, including provincial Ministry of Education, School Boards and arts, culture and heritage organizations. School boards to lead established program with support from cultural organizations and students. See related number 10 below.

#### Discussion Points

Youth volunteer program linking high school students to arts, culture and heritage organizations.

#### Measures to demonstrate progress and effectiveness for this action include:

- Working group established to move this initiative forward
- School curriculum changes to include voluntarism
- Established volunteer program for youth to work with arts, culture and heritage organizations
- Rate of student participation year over year
- Number of volunteer opportunities leading to jobs
- Number of arts, culture and heritage organizations participating in the program year over year
- Diversity of volunteer opportunities year over year
- Number of youth volunteers who continue volunteer activities after their program tenure
- Number of volunteers who report increased personal attendance at arts, culture and heritage events and venues

# 9

## Direction 5

NEIGHBOURHOODS - Support and enable cultural development at the neighbourhood level.

### Strategy 1

Develop a neighbourhood-based cultural facility strategy.

### Action b

Leverage existing facilities by identifying opportunities to integrate flexible programming spaces to support the development of a cultural hub.

### Responsibility

COS Facilities, Community Services and Leisure Services.

### Discussion Points

Enhanced cultural programming and spin-offs.

#### Measures suggested include:

- Inventory of programming spaces available at facilities in the city
- Established cultural hub
- An increase in the number of programming spaces
- An increase in the variety of programming spaces
- An increase of spin-off activity around the hub

---

# 10

## Direction 4

YOUTH - Cultivate conditions for youth and young professionals to thrive.

### Strategy 2

Connect youth to training opportunities in the cultural sector.

### Action a

Work with area educational institutions and cultural organizations to establish a coordinated program of mentorships, internships and apprenticeships in cultural organizations and creative businesses. This City-led program will benefit from an inventory of organizations or individuals.

### Responsibility

City to initiate a conversation with post-secondary and secondary institutions/school boards, and sector organizations to explore the opportunity to establish mentorships, internships, apprenticeships and co-operative education positions in arts, culture, heritage and creative industries. Institutions and organizations will establish working relationships and viable programs. See related number 8 above.

### Discussion Points

Engage youth through educational and employment opportunities.

**Measures suggested include:**

- Initial meeting(s) to explore this opportunity
- Working relationships established between institutions and sector organizations and creative industries year over year
- Number of programs coordinated between institutions and organizations, creative industries year over year
- Number of successful communications briefs, media released regarding the benefits of this program to the private sector year over year
- Numbers of mentorships, internships and apprenticeships year over year
- Number of artist-in-residence opportunities year over year
- Number of participants year over year
- Number of interns who are offered employment year over year
- Number of jobs secured in the sector year over year
- Number of outsiders studying our model year over year
- Increased visibility of organizations involved year over year
- Increased media coverage year over year

---

1 1

**Direction 3**

**Strategy 2**

**Action a**

**Responsibility**

**Discussion Points**

DIVERSITY - Value and celebrate diversity and strengthen opportunities for cultural interaction and representation.

Develop opportunities for diverse cultural expression in civic spaces and places.

Promote neighbourhood schools, library and community civic centres as cultural gathering points.

City to establish a working group to bring stakeholders together to discuss this opportunity. Initiative to be led by libraries and supported by community associations, school boards, City and community radio (CFRC).

Schools, libraries and community centres to coordinate and promote cultural events.



**Measures suggested include:**

- Established working group
- Promotions program for cultural venues established
- Number of gatherings year over year
- Number of diverse gatherings year over year
- Number of locations year over year
- Number of attendees year over year
- Number of new programs implemented to reach out to diverse communities

---

# 12

**Direction 3**

**Strategy 2**

**Action g**

**Responsibility**

**Discussion Points**

DIVERSITY - Value and celebrate diversity and strengthen opportunities for cultural interaction and representation.

Develop opportunities for diverse cultural expression in civic spaces and places.

Develop a web-based cultural events calendar to advertise cultural events.

Led by Tourism Saskatchewan with support from Heritage Saskatchewan, SaskCulture, City of Saskatoon, event organizers and web developers with a pro bono spirit.

Has a web calendar been created?

**Measures suggested include:**

- Creation of a well-managed web calendar
- Access to cultural event calendars through one central cultural portal
- Number of hits year over year
- Number of groups posting events year over year
- Number and diversity of events posted year over year
- Connectivity of websites with cultural events calendars year over year



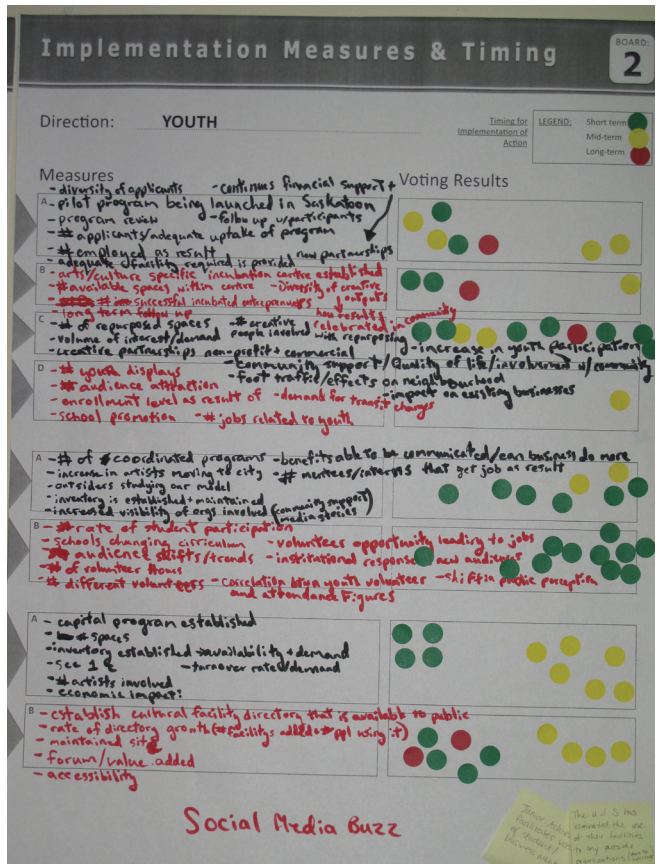
*Dot-mocracy*

## Would an annual forum be useful?

One of the objectives of the workshop was to determine if an annual forum to mark progress would be useful. We heard that, if such an event was to take place, it ought to be an annual event that could be managed by the proposed arts officer or maven and funded by the City.



Identifying priorities and roles.



Identifying Measures to accomplish priorities, and timing.

# 5.0 Conclusions & Recommendations

*Moving Forward: Implementing Saskatoon's Culture Plan* was a successful one-day workshop that engaged nearly 100 participants in the initial process of turning the plan into action.

The successful outcomes of the workshop were:

- Identified roles and responsibilities toward achieving the aims outlined in the plan,
- Beginning a dialogue around ways that progress and effectiveness of the plan can be measured, and
- Building communication and networking among stakeholders.

The outcomes from the workshop have established a strong starting point for city administrators, funding partners, arts, culture and heritage organizations, communities, schools, other stakeholders and the public to begin the process of making their plan a reality.

“THE IDEA OF PEOPLE TAKING CHARGE OF THEIR OWN MEASUREMENTS OF PROGRESS IS A POWERFUL AND FAR REACHING INNOVATION THAT CAN BRING ABOUT A NEW SENSE OF CIVIC ENGAGEMENT.”

- Sustainable Seattle

## Next Steps

During the workshop, stakeholders identified a number of priorities and suggested some immediate next steps in order for the City and stakeholders to begin implementing the Culture Plan. Short term actions for each Key Direction are summarized below:

### Direction 1: ARTS & CULTURE SECTOR

The group emphasized the importance of building capacity within the cultural sector.

Recommendations and short term actions for the City and stakeholders include:

- Begin working on a civic cultural investment strategy for arts, culture & heritage funded from the municipal budget using a per capita spending amount comparable to other mid-sized Canadian cities.
- Work with stakeholders to increase the money available to artists through an arts levy and private donations.
- Create a City-funded Arts Maven to have a civic champion for arts, culture and heritage.
- Explore the benefits of creating a local or City Arts Council.
- Encouraging philanthropy.

### Direction 2: HERITAGE

Participants want to see an expanded heritage database that broadens the definition of heritage resources to be administered by the City in partnership with sector stakeholders.

Recommendations and short term actions for the City and stakeholders include:

- City collaboration with stakeholders to support an expanded and more comprehensive Built Heritage Database (BHD).
- Coordinate with other stakeholders, such as local and provincial organizations and agencies, to inventory existing databases and examine how they might be coordinate with the BHD and be useful to furthering heritage advocacy and measuring success.

### Direction 3: DIVERSITY

Participants are looking for greater inclusion of local talent and resources in cultural events and initiatives which would be supported by an accessible and centralized database. They would also like to see collaboration among schools, libraries and community centres to support community cultural activities; and, a web-based cultural events calendar.

Recommendations and short term actions for the City and stakeholders include:

- City to set up a working group including local sector stakeholders and provincial agencies to discuss creation of a database of local talent
- City to initiate a meeting with community associations, libraries, local community radio CFR and school boards to discuss how to promote neighbourhood schools, libraries and community civic centres as cultural gathering points
- Libraries to lead a program to promote cultural gathering points with support from other stakeholders
- City to initiate discussion with TourismSask, Heritage Saskatchewan, and SaskCulture regarding the creation of a web-based cultural events calendar
- Tourism Saskatchewan to lead the implementation of a well-managed online calendar of events

#### Direction 4: YOUTH

Sustainability in the sector is seen to be founded in youth engagement. Participants would like to see training opportunities for youth. Emphasis was given to establishing a youth volunteer program run through the school system that would link high school students with arts, culture and heritage

organizations. In addition, a program to support mentorships, internships and apprenticeships could be coordinated between post-secondary and secondary institutions and sector organizations.

Recommendations and short term actions for the City and stakeholders include:

- City to establish a working group to initiate this project, including provincial Ministry of Education, School Boards and arts, culture and heritage organizations.
- School boards to lead an established youth volunteer program with support from cultural organizations and students.
- City to initiate a conversation with post-secondary and secondary institutions/school boards, and sector organizations to explore the opportunity to establish mentorships, internships, apprenticeships and co-operative education positions in arts, culture, heritage and creative industries. Institutions and organizations will establish working relationships and viable programs.
- City to establish an inventory of arts, culture and heritage organizations and creative industries and companies who could register online with the city.

## Direction 5: NEIGHBOURHOODS

One priority was to leverage existing facilities by identifying opportunities to integrate flexible programming spaces to support a cultural hub – this could be coordinated by City departments for Facilities and Leisure Services. Yet, another priority identified was for the City Planning & Development department and Community Initiatives Branch to review the Public Art Program.

Recommendations and short term actions for the City and stakeholders include:

- City Facilities, Community Services and Leisure Services to inventory existing facilities for space to explore the opportunity to develop a cultural hub(s).
- Community Initiatives and City Planning & Development to identify community initiatives that can coordinate with the public art program.

## Direction 6: CITY CENTRE

A short term priority was to identify opportunities for improvements to streetscapes, public spaces and pedestrian connectivity that enhance walkability, cycling opportunities, identity and sense of place in the City Centre through the development of a roadmap that would highlight performance and visual arts venues, bike valet service, a little red bus and outdoor seating.

Recommendations and short term actions for the City and stakeholders include:

- City to create a City Centre map that identifies arts culture and heritage structures, venues and events, as well as, street furniture and transport.
- City to establish a streetscape improvement plan
- City to allocated funds dedicated to a streetscape improvement program.

## Measuring Implementation

Part of the workshop discussion included identifying measures. Participants provided great ideas and suggestions for how implementation can be measured. To use these measures and in order to effectively indicate success of implementation initiatives toward the Culture Plan goals, a number of questions ought to be considered moving forward:

- What strategy is needed to guide measurement of the implementation?
- After carefully interpreting the goals, what are the best measures to demonstrate progress toward the goals?
- Of the measures that were suggested at this workshop, which make the most sense?
- What organizations and agencies are already measuring the sector and are they able to share that information?

- What measures are already undertaken by City departments, other stakeholder groups, and the provincial government and its agencies that could feed in to this process?
- Which existing measures can be used as proxies to indicate progress toward Culture Plan goals?
- Which potential partners are available to work with the City to gather information?
- Does the City need to do some primary research? If so, what methods are best?

are supported and promoted; elders are respected and treasured.

- Civic leaders take immense pride in Saskatoon's cultural inclusiveness and accessibility. We nurture cultural awareness in everything we do - community development, city planning, urban design, heritage conservation, architecture, recreation programming and economic development.

## Conclusion

The outcomes of the one day workshop provide strong launch toward creating its vision:

- Culture is thriving in Saskatoon - bridging communities, enhancing places, supporting our economy. Our culture is our collective traditions, religions and languages; our founding nations, stories and histories. It is our built and natural heritage. It is our Saskatoon spirit.
- Our appreciation of cultural differences and common values continues to shape Saskatoon's collective culture. Communities work collaboratively to create dynamic, sustainable urban environments. Artists, creative entrepreneurs and arts organizations





# Appendix A





## Saskatoon Culture Plan - summary of workshop outcomes re roles and indicators

Direction and Objectives	Strategy	Action	Responsible Party / Comments	Measures	Priority Voting Results Green - Short Term Yellow - Mid Term Red - Long Term
<p><b>1: ARTS AND CULTURE</b> Build capacity within the arts and culture sector.</p> <p><b>Objectives:</b></p> <ul style="list-style-type: none"> <li>To encourage collaboration within the arts and culture community.</li> <li>To strengthen support for arts and culture organizations and industries to enable further innovation.</li> <li>To increase the level of awareness and understanding of the various cultural initiatives so as to identify opportunities for collaboration and resource sharing.</li> <li>To align and focus emerging cultural initiatives with the Vision of the Culture Plan.</li> <li>To foster good governance and sustainability within arts and culture organizations.</li> </ul>	<p><b>1. Develop a strong knowledge base, understanding and appreciation of cultural resources throughout the city.</b></p>	a) Explore opportunities for joint research projects that generate sector insights on funding/financing levels, audience development, youth engagement, tourism development and economic impact.	An officer or arts maven - City funded. Stakeholders to be identified.	Number of projects. Number of participants/groups. Number of Citations. Research funding.	13 green 1 red
		b) Enhance, maintain and visually communicate (through cultural mapping) the existing baseline inventory of cultural resources throughout the city. Utilize web-based platforms to communicate cultural events throughout the year	City responsibility. Communication Roll out.	Completion of map (the baseline). Number of locations on map. Amount of feedback / corrections / updates. Number of hits on website. Launch of website.	3 green 1 red
		c) Examine leading practice in cultural mapping in Canada and abroad to further develop the cultural mapping work completed for the Creative Connections project. Draw on Planning and Development Branch resources and expertise to extrapolate data to inform municipal decision making and communicate new ideas with various cultural groups.	City and University of Saskatoon responsibility.	Number of times accessed by City employees (information). Impact on decision making. Developments / enhancements on the map. Number of "likes" on Facebook.	1 green 1 yellow 1 red
		d) Conduct ongoing round tables and forums with businesses, organizations and government on cultural and creative sector development issues and opportunities.	Frequency - annual event. An officer or arts maven - City funded. Stakeholders to be identified.	Number of forums. Evaluation forms. Number of participants. Achievements of forums (i.e., completing action items). Diversity of participants (including age).	5 yellow
	<p><b>2. Coordinate roles, responsibilities and delivery mechanisms among funding and support agencies to address Culture Plan objectives.</b></p>	a) Coordinate an inter-governmental funder network to identify key strategic priorities for cultural development and opportunities for collaborative grant programs.	Tri-level funding group - focus on Saskatoon. Include relevant service organizations.	Expansion of network. Now collaborative grant programs.	5 green
		b) Identify opportunities to align grant criteria and reporting requirements of existing funding programs.	A city cultural development officer to work with three levels of Government and other organizations.	Use of CADAC at municipal level (as appropriate). Number of changes to grant criteria and reporting requirements.	1 yellow 5 red
		c) Pilot and facilitate an organizational development program for not-for-profit cultural organizations that focus on building leadership capacity and organizational stability.	U of S, City & SaskCulture to provide (existing mentorship programs should continue)	Implementation of program. Number of participants. Number of graduates. Number of drop-outs. Employment rates for grads	2 green 4 yellow
	<p><b>3. Focus on building long-term stability within the cultural sector in Saskatoon.</b></p>	a) Create a cultural investment strategy that considers: <ul style="list-style-type: none"> <li>i. a 'major cultural institutions' funding mechanism for 'anchor' or 'flagship' cultural institutions</li> <li>ii. a strategy to stabilize major cultural organizations, by providing stable multi-year operating grants over three years, to be linked to a sound business plan and operating budget</li> <li>iii. mid-tier funding for cultural institutions not yet deemed major, but which have a role to play in continued cultural development</li> <li>iv. strategies designed to fund both specific projects and emerging initiatives</li> <li>v. aligning these initiatives with specific criteria and measures to clarify and maintain accountability</li> </ul>	Encourage philanthropy (job for maven). Independent arms length - City Arts Council (warrants lots of community discussion).	Create arts council. Performing arts lodge. Number of artists moving into City. Living wage. Number of artist work / live spaces. Number of gallery openings. Number of visiting artists. Number of invitations for visiting artists. Number of arts (post secondary) programs. Number of students in programs. Number of arts advertisements.	27 green 1 yellow

Direction and Objectives	Strategy	Action	Responsible Party / Comments	Measures	Priority Voting Results Green - Short Term Yellow - Mid Term Red - Long Term
		b) Implementing a per capita spending amount, allocated from the municipal budget and using mid-sized Canadian cities as a benchmark, to resource the cultural investment strategy	Also find private money. Responsibility - City Admin and stakeholders.	More money to artists. Attendance at events. More money to arts programs. Number of arts events. Policy development.	17 green 1 yellow 1 red
<p><b>2: HERITAGE</b> Ensure built, natural, cultural and documentary heritage is valued and conserved.</p> <p><b>Objective</b></p> <ul style="list-style-type: none"> <li>To conserve and interpret in a planned, selective and cost-feasible manner built, natural, cultural, and documentary heritage for the benefit of current and future generations of Saskatoon citizens and visitors.</li> </ul>	<p><b>1. Identify and conserve Saskatoon's distinctive natural and built heritage resources.</b></p>	a) Continue to develop databases, such as the BHD, to inventory natural and culture heritage resources using an expanded definition of heritage and heritage conservation. This expanded definition should include the City's civic heritage collection as well as other resources such as archaeology and public art.	City of Saskatoon Administration in partnership with other stakeholders.	When we have identified and coordinated existing databases. The existence of a comprehensive database and its use.	14 green 3 yellow
		b) Lead in the inventorying of building heritage, natural heritage sites and heritage streetscapes, such as the MHCA streetscape documentation project; create new databases for use by all City departments	Heritage Coordinator to accept nominations from the public, overseen by MHAC (public awareness).	As above	2 green
		c) Assign the Heritage Coordinator a leadership role, in consultation with MHAC, in implementing heritage strategies and actions identified in the Culture Plan and provide appropriate levels of staff support and policy direction. This should be done as part of the 2011 Heritage Policy review..	City of Saskatoon; Heritage Coordinator	Heritage Coordinator job description amended and additional staff assigned. 2011 Heritage Policy review completed and implemented	7 green 2 yellow
		d) Study, and where appropriate, approve Heritage Conservation Districts as a way of recognizing a wide number and type of heritage resources, including natural landscapes, such as the South Saskatchewan River.	City of Saskatoon Heritage Coordinator in consultation with MVA, MHAC, etc.	At least one Heritage Conservation District has been approved and sustainable	4 yellow 1 red
		e) Require that a heritage impact statement be prepared by developers of large scale developments that include, or are adjacent to, heritage resources, as a way of generating information necessary for designation and a conservation plan.	Planning & Development Department, City of Saskatoon. (integration into Development Permit Process)	Ensure that projects aren't approved without such a statement.	2 green 1 yellow
		f) Require the Infrastructure Services Department to adopt the federal Standards and Guidelines for the Conservation of Historic Places in Canada for civic owned heritage properties.	City of Saskatoon	The Infrastructure Services Dept. has adopted and implemented the federal Standards & Guidelines.	2 yellow 1 red
		g) Explore a range of financial incentives, to support heritage preservation including: <ul style="list-style-type: none"> <li>i. property tax abatements</li> <li>ii. tax increment financing</li> <li>iii. mechanisms for developers to leverage abatements towards securing financing for conservation efforts.</li> </ul>	Heritage Coordinator working in sync with Heritage Program Review.	New and enhanced financial incentives have been developed.	2 green 1 yellow

Direction and Objectives	Strategy	Action	Responsible Party / Comments	Measures	Priority Voting Results Green - Short Term Yellow - Mid Term Red - Long Term
	<b>2. Pilot and promote innovative approaches to interpreting and promoting cultural and intangible heritage resources.</b>	a) Develop a system that maps both tangible (buildings) and intangible (stories) heritage resources	Potential Saskatoon Cultural Center (virtual & physical). Tourism Saskatoon - immediate involvement	New Cultural Centre in place to develop system.	4 green 5 yellow
		b) Collaborate with partners to collectively implement a program of interpretive features, such as commemorative plaques and signs, on river trails and throughout the city for built, natural and cultural heritage using common themes such as pioneer settlement, Aboriginal settler relations, and river history.	Culture Centre staff.	An inventory of interpretive features exists and a program to maintain and expand them. Programming developed around the features (brochures, website.)	1 green
		c) Explore the potential for a civic heritage program fund that supports heritage organizations to develop and deliver heritage programs, such as walking tours and events like "Doors Open".	Heritage Coordinator.	An established and sufficient fund.	1 green 1 yellow
	<b>3. Build upon the City's and community's capacity to support heritage conservation, access, and adaptive re-use.</b>	a) Strengthen collaboration and cooperation among libraries, museums and archives in Saskatoon by convening an annual heritage forum. Seek effective collaboration with cultural sector capacity building initiatives and needs.	Saskatoon Regional Heritage Fair.	An expanded Heritage Festival (or similar forum) event be held in 2012 and beyond - observed interaction and collaboration among groups.	2 green 4 yellow 6 red
		b) Support and increase the profile of Saskatoon's Heritage Awards Program by advertising the program details and award recipients.	MHAC - enhanced communication strategy	Advertising and awareness increased. Number of applicants increases.	1 green 2 yellow
		c) Determine the feasibility of building a civic museum to house and conserve historical, archival and artistic collections, and link collections held by libraries, museums, archives, art galleries, private collections, the University of Saskatchewan, City Archives and Provincial Archives. This could be part of the expansion of the Frances Morrison Library.	See 2a	See 2a (with respect to feasibility)	3 green 3 red
		d) Where a sound business case can be made, identify new incentives for the conservation and adaptive re-use of heritage buildings, including the exploration of partnership models to rehabilitate and manage heritage buildings of sites	Heritage Coordinator	See 1g (financial incentives); statistical evidence of increased heritage restoration activity in Saskatoon.	1 green 3 yellow

Direction and Objectives	Strategy	Action	Responsible Party / Comments	Measures	Priority Voting Results Green – Short Term Yellow – Mid Term Red – Long Term
<p><b>3: DIVERSITY</b> Value and celebrate diversity and strengthen opportunities for cultural interaction and representation.</p> <p><b>Objectives</b></p> <ul style="list-style-type: none"> <li>To create places and programming for positive public interaction between people of various ethnic backgrounds, religions and lifestyles.</li> <li>To increase the awareness of and appreciation for different traditions and lifestyles by celebrating and showcasing them, in order to foster a greater openness to difference and change.</li> <li>To proactively engage people of various ethnic backgrounds, including the Aboriginal community, to participate in the emergence of a Saskatoon cultural identity.</li> </ul>	<p><b>1. Support and enable cross-cultural initiatives in the community.</b></p>	<p>a) Pilot a 'building bridges' event through national Culture Days that explores cross-cultural themes.</p>	<p>National Culture Days focus – City as the facilitator of the groups involved in culture days. City of Saskatoon responsibility. Ad hoc committee with different groups. Leverage existing events (event planners responsibility). Commission 2 or more cultural groups to collaborate on a new cultural event.</p>	<p>Does the event happen? How many organizations / participants? Is a 'bridge' created? (collaboration) Number of artists involved. Types of culture presented &amp; ethnic diversity of the performance/artists. Investment (financial support – volunteer support and number of hours). Benchmark Saskatoon's event against other Canadian cities hosting culture days. Number of attendees and demographics of attendees.</p>	<p>7 green 1 yellow</p>
		<p>b) Incorporate cultural elements in civic events using local talent and resources.</p>	<p>Need to have a central database of local talent for people to access – "Local Talent" and "Event Organizers". Media can help get the word out about local talent. Consider a committee based team to lead the promotion of this. Need to have a champion of this. SIA &amp; SK Culture / SK Arts Board – members from these groups sit on committee as a resource to City of Saskatoon. Also representative from schools to recruit students. CNVC (Youth). Local cultural groups and local organizers – need a champion.</p>	<p>Create the database and how much it is used and by whom. Number of events that incorporate local talent and number of cultural groups represented amongst talent. Number of civic events that have a cultural element. The type of cultural element. The number of cultures represented in those cultural elements. Number of entries of local talent listed within the talent database.</p>	<p>19 green 1 yellow</p>
		<p>c) Promote local built, social and natural history collections, sites and stories of people of various cultural backgrounds through new technology platforms.</p>	<p>Comments about some museums needing to have more "reflective collections". Connect to libraries/city archives/local museum / UofS / SICC / Wanuskewin/Sask Culture/Sask Heritage/Sask Tourism for information. Virtual Museums. See if there are opportunities to connect with post secondary students specializing in computer programming to help build these. Sask Tourism / Saskatoon Tourism / Sask Culture / Sask Heritage – someone with technical ability. Corporate sponsors. Website – city archives, virtual museums, social media, University.</p>	<p>How many new projects are created? How many exist? How many different cultural backgrounds represented? Number of collaborations between different organizations involved. Dollars raised to support projects. How often are projects accessed? Inventory of promotional tools being used. Number and types of technology platforms being used.</p>	<p>5 green 4 yellow 1 red</p>
		<p>d) Promote city-wide events and initiatives using a variety of tools to target people of various cultural backgrounds.</p>	<p>Whoever is planning the events needs to take responsibility. City of Saskatoon, media can help. City of Saskatoon, local media, community assoc., CBC-TV, radio, print. Health Region / NIC, STC, MNS, CUMFI.</p>	<p>Are staff for these events diverse? Are the committees diverse? Do these events happen city wide? Attendance numbers and diversity amongst attendees?</p>	<p>4 green 4 yellow</p>
		<p>e) Develop an "artist-in-resident" program that places artists and story-tellers in elementary schools around Saskatoon, helping to foster greater cultural understanding and appreciation among all people.</p>	<p>School boards / Arts board and artists (independent and professional). Define 'artist' as very broad – cultural groups. Sask Arts Board – funding. Saskatoon Public S.D., Saskatoon Catholic S.D., Francophone School Board, UAS.</p>	<p>Does the program exist? Number and diversity of artists in residence? Number of participating schools. Customer satisfaction surveys. Number of schools hosting artists in residence. Amount of funding available to support artists in residence. Number of school staff hired or staff to be the artist in residence. Percentage of funding for schools directed towards supporting artists in residence.</p>	<p>4 green 5 yellow 2 red</p>

Direction and Objectives	Strategy	Action	Responsible Party / Comments	Measures	Priority Voting Results Green - Short Term Yellow - Mid Term Red - Long Term
	<b>2. Develop opportunities for diverse cultural expression in civic spaces and places.</b>	a) Promote neighbourhood schools, libraries and community civic centres as cultural gathering points.	Community associations / libraries / local community radio CFCR / School boards & City.	Number of gatherings, number of locations and number of attendees. Number of new programs implemented to reach out to diverse communities.	8 green 4 yellow
		b) Work with community organizations to identify partnership opportunities for neighbourhood level intercultural public space enhancement initiatives.	All members of community and media. City Staff community development. Public art committee.	Partnerships are formed. Is diversity represented on public art committee? Number of culturally diverse artists represented in public art commissions. Benchmark current partnerships & current initiatives. Grant applications from community that identify partnership. Number of intercultural public space enhancements.	2 green 1 yellow
		c) Establish a mechanism to ensure the City's major infrastructure projects undergo a cultural assessment to determine opportunities for incorporating cultural expressions in civic spaces and places (through urban design and special motifs).	City - percentage for art programs, urban planning City of Saskatoon.	Percentage for art policy implemented (for all new building projects) - juried by arms length committee / number of culturally diverse projects within overall. Number of projects culturally assessed. Have a formalized mechanism established and shared across all departments. Number of civic spaces with cultural expressions.	5 green 1 yellow
		d) Proactively communicate the objectives of the Culture Plan to all residents.	City - community groups, Arts Cultural organization, Educational Institutions.	How many approaches used to communicate? Frequency? Survey of ethno cultural communities to see if they are aware of plans and opportunities. Quantity of feedback. Number of objectives & strategic actions being achieved. Number of cultural agencies/individuals/community groups working towards achieving the plan's objectives.	5 green 1 yellow
		e) Work with other municipal departments to establish place-making initiatives that recognize and celebrate areas of special meaning to diverse cultural groups. Particular attention should be paid to initiatives that involve Aboriginal youth.	City of Saskatoon (urban planning) - Tribal Councils / other diverse culture groups	Number of new place-making initiatives. No plaques, please. City formalizes 'place-making' as a way of doing business for neighbourhood development / city centre planning, etc.	5 green 1 red
		f) Work with community, provincial and federal partners to encourage art and interpretive displays in public buildings that are representative of the city's cultural diversity.	Artists / City of Saskatoon / Province / Architects & Developers. "Collaborative initiatives".	Number of culturally diverse displays in city. Number of diverse cultural groups represented in displays. City creates a strategic plan for art in the city including diversity. Online guide to projects (yearly). Number of pieces of public art. Number of interpretative displays in public buildings.	3 green 2 yellow 3 red
		g) Develop a web-based cultural events calendar to advertise cultural events.	Sask Tourism / Sask Heritage / Sask Culture / City of Saskatoon. Web developers (who may want to work on a pro bono basis).	Has web calendar been created? Number of hits and number of groups posting events. Connectivity of websites with cultural events calendars. One central cultural portal to access cultural event calendars.	8 green 3 yellow



Direction and Objectives	Strategy	Action	Responsible Party / Comments	Measures	Priority Voting Results Green – Short Term Yellow – Mid Term Red – Long Term
<p><b>4: YOUTH</b> Cultivate conditions for youth and young professionals to thrive.</p> <p><b>Objectives</b></p> <ul style="list-style-type: none"> <li>To support entrepreneurship in the cultural sector in order to stimulate the cultural economy and cultural tourism.</li> <li>To stimulate market demand for cultural products and services.</li> <li>To cultivate a practice of mentorship for youth and young professionals in order to attract and retain emerging talent and enhance collaboration across the cultural sector.</li> </ul>	<p><b>1. Explore partnerships to develop small business supports focused on artists, designers and creative entrepreneurs.</b></p>	<p>a) Partner with the Saskatchewan Arts Board (SAB) to deliver a Saskatoon artist as entrepreneur training program. The SAB recently received funding from the provincial Ministry of Advanced Education, Employment &amp; Labour to deliver a pilot program in Regina, and received a number of applications from Saskatoon residents. The City and/or school boards could provide free space to facilitate a pilot in Saskatoon.</p>	<p>Funders: SAB / Ministry / City / School Boards / Enterprise SK / Sask Culture / Sask Music. Schools / U of S: business end of arts.</p>	<p>Diversity of applicants. Continues financial support and new partnerships. Pilot program being launched in Saskatoon. Program review. Follow up with participants. Number of applicants / adequate uptake of program. Number employed as a result. Adequate facility required is provided.</p>	<p>3 green 6 yellow 1 red</p>
		<p>b) Partner with organizations such as IDEAS Inc. and Business Improvement Districts to develop a targeted business incubation centre and program focused on artists, design professionals and creative entrepreneurs.</p>	<p>How is this going? “Research in Practice”. Arts specific?</p>	<p>Arts/culture specific incubation centre established. Number available spaces within centre. Diversity of creative outputs. How results celebrated in community. Number of successful incubated entrepreneurs. Long term follow up.</p>	<p>5 green 1 yellow 1 red</p>
		<p>c) Explore the potential repurposing of buildings, structures or spaces as cultural centres where arts, design, and culture, both non-profit and commercial, are brought together as studio spaces.</p>	<p>Important role for city. Private interests create barriers for cultural groups. Cooperate with developers? Cultural advocacy / voice in activities / live/work; make affordable.</p>	<p>Number of repurposed spaces. Number of creative people involved with repurposing – increase in youth participation. Volume of interest / demand. Creative partnerships, non-profit and commercial. Community support / quality of life / involvement with community. Foot traffic / effects on neighbourhood. Impact on existing businesses.</p>	<p>5 green 1 yellow 2 red</p>
		<p>d) As a facilitator, work with Tourism Saskatoon, University of Saskatchewan, school boards and Business Improvement Districts to identify opportunities to showcase creative outputs of youth and young professionals, through displays, open performances, interpretive heritage tours and special events.</p>	<p>Creator driven, connecting culture community with funding agencies. Access for new comers; considered in facilities / resources.</p>	<p>Number of youth displays. Number of audience attraction. Enrolment level as result of. Demand for transit changes. School promotion. Number of jobs related to youth.</p>	<p>1 yellow 2 red</p>
	<p><b>2. Connect youth to training opportunities in the cultural sector.</b></p>	<p>a) Work with area educational institutions and cultural organizations to establish a coordinated program of mentorships, internships and apprenticeships in cultural organizations and creative businesses. This City-led program will benefit from an inventory of participating organizations or individuals.</p>	<p>Issues: resources to develop and implement programming; structure meaningful for both parties, all ages? Valuable.</p>	<p>Number of coordinated programs. Benefits able to be communicated – can business do more? Increase in artists moving to city. Number of interns that get job as result. Outsiders studying our model. Inventory is established and maintained. Increased visibility of orgs involved – community support, media stations.</p>	<p>9 green 4 yellow</p>
		<p>b) As facilitator, work with public schools and cultural organizations to encourage higher uptake by high school students of volunteer opportunities (e.g. festivals, theatre companies, museums, galleries and design studios). Volunteer hours could be rewarded with free passes to cultural events or as credit, as arranged between the school and cultural organization.</p>	<p>Yes – requires commitment from all parties (students, schools, organizations). Supported (awarded) through school system.</p>	<p>Rate of student participation. Schools changing curriculum. Volunteer opportunity leading to jobs. Audience shifts / trends. Institutional response &amp; new audiences. Number of volunteer homes. Number of different volunteers – correlation between youth volunteers and attendance figures – shift in public perception.</p>	<p>11 green</p>

Direction and Objectives	Strategy	Action	Responsible Party / Comments	Measures	Priority Voting Results Green - Short Term Yellow - Mid Term Red - Long Term	
	<b>3. Leverage partnerships with educational institutions to generate opportunities for research and mentorship.</b>	a) In partnership with the University of Saskatchewan, undertake a study of workspace demand for graduates in the cultural sector to determine the need for creative workspace and studios. Work with Business Improvement Districts to review the inventory of all city-owned space to determine if any might be suitable for artist-run studios. Establish a small capital program for individual artists or designers who are willing to provide the labour required to retrofit underutilized or vacant properties as artist studio space.	Sure - affordable long term lease.	Capital program established. Number of spaces. Inventory established - availability & demand / turnover rate / demand. Number of artists involved. Economic impact?	7 green 7 yellow	
		b) In partnership with the University of Saskatchewan Regional and Urban Planning students, undertake annual cultural facility inventories to monitor changes in the cultural landscape and resources. The baseline for such a database has been collected as part of the Culture Plan.	Make it available. Web / communication / sharing information.	Establish cultural facility directory that is available to public. Rate of directory growth (facilities added and people using it). Maintained site. Forum / value added. Accessibility.	4 green 4 yellow 2 red	
<b>5: NEIGHBOURHOODS</b> <b>Support and enable cultural development at the neighbourhood level.</b>  <b>Objectives</b> <ul style="list-style-type: none"> <li>To support neighbourhood-level cultural activities to build more sustainable and complete communities that are more accepting of different traditions and customs.</li> <li>To establish platforms for cultural innovation and expression at the neighbourhood level, in order to make cultural production and consumption accessible everywhere.</li> <li>To create spaces and places for public cultural events throughout the city in order to incubate culture city-wide and celebrate the uniqueness of each neighbourhood.</li> </ul>	<b>1. Develop a neighbourhood-based cultural facility strategy.</b>	a) Conduct an analysis of neighbourhood facilities across the city to identify cost-effective enhancements to better support cultural programming in each neighbourhood.	Community Services - Comm. Development - CA's. Infrastructure Services. Facilities Branch. Planning & Development (heritage) community stakeholders. Schools / churches / neighbourhood associations.	Facilities are identified for enhancements for cultural programming. An increase in cultural programming.	6 green 1 red	
		b) Leverage existing facilities by identifying opportunities to integrate flexible programming spaces to support the development of a cultural hub.	COS facilities. Leisure services.	An increase in the number and variety of programming spaces. An increase of spin-off activity around the hub.	10 green 1 yellow	
		c) Support and enhance the Albert Community Centre as a neighbourhood cultural hub that provides opportunities for community arts experiences. Assign a Community Development Branch staff person as support for the Albert Community Centre.	Community Development. Varsity View CA. ACC Director.	A community development staff member is assigned to the ACC. Statistics on usage, i.e. revenue, attendance, programs, occupied space, etc.	1 green 2 yellow 1 red	
		d) Support the vision of the South Caswell Concept Plan to redevelop the Caswell Hill bus barns. Establish a unity mixed-use area within the city that will support the local arts community and provide additional parks and open space areas for residents.	Plan & Development / Neighbourhood Planning. Land Branch. Community Association and Caswell neighbourhood. Community stakeholders.	The plan is implemented. There is space for cultural programming & activities.	4 green 1 yellow 1 red	
		<b>2. Integrate a cultural approach to the community planning and development process.</b>	a) Implement capacity building workshops and initiatives to strengthen knowledge and understanding of integrated planning for sustainability, drawing on leading national and international practices.	Neighbourhood Planning. Communication Development.	Hold capacity building workshops. Workshop participants use knowledge gained.	1 yellow
			b) Working with the Land Branch and Planning and Development Branch, develop a framework that identifies opportunities for the integration of cultural components into new neighbourhood developments.	Land & P&D Development. Community Development.	Prepare a document on a framework. Implementation of recommendations on the document. Measure the increase of opportunities.	2 green 1 red

Direction and Objectives	Strategy	Action	Responsible Party / Comments	Measures	Priority Voting Results Green - Short Term Yellow - Mid Term Red - Long Term
<ul style="list-style-type: none"> <li>To integrate a cultural lens in community planning in order to be sensitive to cultural needs of each community.</li> <li>Promote build heritage initiatives at the neighbourhood level.</li> </ul>		c) Identify and move forward with necessary amendments to the Official Community Plan and zoning bylaw to align with the Culture Plan. Suggested areas for amendment are found in Appendix D.	Planning & Development. Community Development. Land Branch.	Any amendments are incorporated into the OCP and Zoning Bylaw. Community consultation to identify positive amendments. Alignment of OCP with cultural plan is successful.	2 green 1 yellow
		d) Identify and adopt changes to the LAP process to meet the objectives of the Culture Plan, namely, to adopt strategies including considerations for culture in public consultation, urban design, heritage conservation and land use decisions.	Neighbourhood Program, P & D Branch - Heritage, Urban Design, Community Development, Community Stakeholders	The Culture Plan is used as a toll in Local Area Planning	4 green
		e) Change zoning bylaws to allow for affordable live-work spaces throughout the city.	P&D - NP / Housing	Zoning bylaw is amended to encourage affordable live / work units in MXI District.	1 green 2 yellow 1 red
	<b>3. Initiate and support partnerships to deliver a cultural campaign, unique to each neighbourhood.</b>	a) Incorporate interpretive plaques, designs and artwork in public spaces and trails that celebrate the neighbourhood built, natural and/or cultural heritage.	Committee? P&D - Heritage & Design. Community initiation.	Increase in number of plaques / artwork.	3 green 1 yellow 4 red
		b) Identify opportunities for streetscaping initiatives that could incorporate artistic elements such as public art installations.	P&D	Increase in broad range of neighbourhoods involved based on community stakeholder feedback.	4 green
		c) Work with and provide support to neighbourhood community associations to broaden their program offering to include arts, heritage and cultural programs.	Community development	An increase in number of people in neighbourhood attending cultural events a) in neighbourhoods and b) throughout the city.	2 green 1 yellow
		d) In partnership with Leisure Services Branch and cultural organizations such as the public library, design and facilitate arts, heritage and cultural programs for the City's six civic centres.	Leisure Services. Community Initiatives. Community development.	Civic Centres have an increase in cultural activities & programming.	1 green 3 yellow 1 red
	<b>4. Develop a comprehensive public art policy and program for Saskatoon.</b>	a) Undertake a full inventory of the City's permanent public art collection that includes full descriptions of all installations, acquisition information, condition reports with maintenance and conservation recommendations.	P&D. Community initiatives / development.	Develop a plan to enhance public art collection and increase budget to support it.	2 green 5 yellow
		b) Work with internal and external partners to develop, approve and implement a comprehensive public art program that ensure adequate mechanisms for commission, acquiring, placing and maintaining public art.	P&D. Community initiatives / development.	More money to support public art - integrated approach. Good committee of experts and stakeholders.	13 green 4 yellow 2 red

Direction and Objectives	Strategy	Action	Responsible Party / Comments	Measures	Priority Voting Results Green - Short Term Yellow - Mid Term Red - Long Term
<b>6: CITY CENTRE</b> <b>Develop the city centre as a cultural district</b>  <b>Objectives</b> <ul style="list-style-type: none"> <li>To create a walkable urban area that connects cultural destinations, places and spaces in order to improve their city-wide accessibility and use.</li> <li>To elevate the tourism profile of Saskatoon as a cultural destination regionally, nationally and internationally.</li> <li>To attract and retain talent to Saskatoon for the short and long term.</li> <li>To better realize the potential of culture as an economic force in the downtown.</li> </ul>	<b>1. Reinforce clustering of cultural infrastructure and activities in the city centre and facilitate access by walking, biking and transit.</b>	a) Facilitate short-term leases in underutilized or vacant city centre properties to accommodate exhibition opportunities, public art and below-market tenancies for cultural organizations and cultural producers.	BID's - City Public Art Program - beware competition with farmers market	Number of leases. Quantitative / qualitative real estate buy-in. Artist applications vs. leased space. Build registry.	4 green 2 red
		b) Facilitate partnership for developments/ redevelopments that cluster retail and cultural activities, including franchise and boutique hotels wanting to be integrated as part of a mixed-use development.	Ad hoc per location/activity. City, Transport, chamber, Hospitality, Tourism	number of partnership - measure mix/diversity including culture	2 green 1 yellow
		c) Establish a brokering capacity that matches artists and cultural organizations with temporary and long-term available work spaces in the city centre.	City Cultural staff, private business, collect list of options.	Number of studio spaces available vs. number of matches. Length of stays. Establish brokering capacity. Encourage / point out benefits of clustering.	yellow
		d) Prepare a decision-making framework for cultural facilities and infrastructure investment to ensure linkages to Culture Plan objectives.	City Cultural staff.	Do it!	2 green
		e) Work with Land Branch and Planning and Development Branch, design a new streetscapes improvement program that provides funding for enhancing area, district or neighbourhood identify through cultural and heritage expression and interpretation, and which can only be allocated as part of an overall streetscape improvement plan to supplement the Streetscape Reserve. Streetscape improvement plans should focus on increasing walkability, supporting active modes of transportation and developing a sense of place in the city centre.	Roadmap bike valet. Include performance & visual arts. Seating outdoors. Little red bus.	Being done - Urban Design. Funds allocated to streetscape fund. Number of block faces implemented thru streetscape (currently 60!) Pedestrian / bicycle counts. Heritage / culture representation in streetscape design.	13 green 2 yellow
	<b>2. Support the emergence of River Landing as a new cultural gathering place.</b>	a) Ensure that individual local artists and artisans have opportunities to exhibit in new riverfront spaces and buildings.	Independent River Landing BID, Remai Art Gallery Saskatoon.	Number of spaces vs. number of exhibits. Increase days/times open per facility, i.e. farmer's market. Determine local artists professionals vs. folk community/crafters. Audience attendance (10 years of data?!) Registration for "waterfront" vs. weather.	3 green 1 yellow 1 red
		b) Pilot innovative methods, techniques and technologies for heritage interpretation on the riverfront.	Independent River Landing BID, MVA, MHAC	Number of interpretations occurred - benchmarked vs. other places. See RL interpretive plan implementation.	3 yellow 1 red
		c) Develop a festival and event strategy that identifies seasonal gaps and opportunities for marketing coordination to deliver a year-round destination.	Independent River Landing BID, Tourism, BID's	Build strategy (including measurements)	4 green 1 yellow
	<b>3. Support collaborative efforts that enhance tourism destinations, products and experiences.</b>	a) Work with Tourism Saskatoon to identify existing promotional campaigns that provide opportunities for holistic tourism experiences.	City Cultural Staff, Tourism, BID's	Number of promotional campaigns (ex. Spring/Summer, Fall/Winter Saskatoon and Spring/Summer Alberta). Campaign pieces: concert tickets sold, hotel room bookings, number of holistic tourism experience marketed.	2 green 2 red

Direction and Objectives	Strategy	Action	Responsible Party / Comments	Measures	Priority Voting Results Green - Short Term Yellow - Mid Term Red - Long Term
		b) Develop a pilot fund specifically for new initiatives that address both cultural tourism and community development purposes. This could include neighbourhood or district level marketing of specific attractions.	P3's	Money!	1 green 1 yellow 3 red
		c) Revisit the Cultural Crescent marketing program to determine if any marketing strategies should be continued to promote the Riversdale, Broadway, and Downtown business districts.	Not recommended.	Promotion of BID's	3 yellow
		d) Work with local publications to regularly feature the city's artists, design professionals, cultural organizations and creative businesses to build Saskatoon's image as a desirable city for 'next generation' workers.	Communication key! Websites should be linked (all tourism). Individual media.	Count media ads / stories. Verb text-in. "next generation" worker retention and demographic growth.	1 green 3 yellow 4 red

**TO: Secretary, Planning and Operations Committee**  
**FROM: General Manager, Community Services Department**  
**DATE: April 10, 2012**  
**SUBJECT: 2011 Annual Report on Social Development Section Initiatives**  
**FILE NO: CK. 430-34 and LS. 430-8**

---

**RECOMMENDATION:** that a copy of this report be forwarded to City Council for information.

### **EXECUTIVE SUMMARY**

The Social Development Section of the Community Development Branch, Community Services Department is involved in a number of community social planning initiatives and partnership tables within the community. The involvement of the City of Saskatoon (City) in these initiatives provides opportunities to link and share resources and expertise with other community and government partners to address complex community issues.

The Community Services Department also believes that to promote a healthy society, it is important to provide access to basic programs and services for all residents within the city, including those for whom cost is a barrier to participation. The many initiatives carried out by the Social Development Section are directly tied to our Corporate Strategic Goal of Quality of Life and the community vision of being an inclusive and integrated city, where there is sustained individual and community well being for the people of Saskatoon. Furthermore, the programs and initiatives supported by this section also work to ensure there are many opportunities for participation in sport, culture, recreation, and leadership programs for all residents of Saskatoon, and contribute to an enhanced quality of life for residents within the city.

The following report is an update of the initiatives the Social Development Section is involved with, including the Graffiti Management Program, Leisure Access Program, Saskatoon Collaborative Funding Partnership, Saskatoon Crime/Gang Reduction Strategy, Saskatoon Urban Aboriginal Strategy, Saskatoon Poverty Reduction Partnership, and the Urban Aboriginal Community Grant Program.

### **BACKGROUND**

The Community Development Branch is involved in a number of community social planning initiatives and partnership tables within the community. The involvement of the City in these initiatives provides opportunities to link and share resources and expertise with other community and government partners to address complex community issues. Social problems today cut across sectors and boundaries, so the solutions have to be just as flexible and comprehensive. These issues emphasize the need for multi-sectoral collaborations that bring people and organizations together to tackle problems from many different fronts at once.

### **REPORT**

A. Graffiti Management Program

The City has developed an extensive Graffiti Management Program to address the

negative impact of graffiti vandalism in our city. Graffiti vandalism impacts include both the actual costs for clean up and removal, as well as the impact of the community's sense of safety and security. To address these concerns, the Graffiti Management Program is focused in three broad areas of education, eradication, and enforcement. The following is a summary of the current initiatives in each of these three areas.

#### Education

The City has developed a number of educational/awareness tools to educate the public with respect to the impact of graffiti vandalism in our community and the need to both prevent and remove graffiti. The education initiatives for the Graffiti Management Program include:

- a) the Graffiti Reduction Task Force, which includes both internal and external stakeholders, works to better coordinate our combined efforts to address graffiti within the community;
- b) general information on our City website under "G" for graffiti;
- c) informational brochures available at our civic facilities; and
- d) school presentations, targeted at educating elementary students on the impact of graffiti. In 2011, five presentations were made to a total of 269 students.

#### Eradication

The City encourages the timely removal of graffiti from both civic and private property through a number of initiatives including:

- a) Graffiti Removal from Civic Property - graffiti removal from civic structures and properties is the responsibility of a number of branches within the corporation. In 2011, there were 3,396 reports of graffiti vandalism on civic and other public property entered into the graffiti tracker database, a 25 percent increase from 2010. Of this total, approximately 75 percent of those reports were directed to the Infrastructure Services Department to either the Public Works Branch, with respect to graffiti on overpasses, sound walls, pedestrian tunnels, park amenities and perimeter fences; or to the Facilities Branch with respect to graffiti in parks or on civic buildings. Other branches involved in graffiti removal include Utility Services Department's Environmental Services Branch, Transit Branch, and Saskatoon Light and Power.
- b) Partnership with the John Howard Society – the City had a partnership with the John Howard Society to address the issue of graffiti in high profile areas of the city, in particular the Business Improvement Districts (BIDs). Through the months of May to August, the John Howard Society has worked with youth to complete court ordered community service hours through their involvement in this program. This program is being reviewed for 2012 and your Administration is currently working with the BIDs on a revised support program for graffiti removal from the BIDs that will involve a cost-share approach between the BIDs and the City.

- c) Fire and Protective Services Department's Bylaw Enforcement - In the spring of 2006, the Property Maintenance and Nuisance Bylaw No. 8175 was amended to prohibit persons from permitting graffiti to remain on any building, accessory building, fence or other structure situated on their property. Where graffiti is identified, the Fire and Protective Services Department issues an Order to Remedy Contravention to remove the graffiti within 15 days. If the owner fails to remove the graffiti within this timeframe, the Fire and Protective Services Department has Youth Works paint over the graffiti at the expense of the City. There is \$10,000 annually allocated to the Youth Works Program. The City does not prosecute any homeowners for failing to remove graffiti, nor does it add the cost of the removal to the tax roll of any property. The following is a summary of those calls:

	<u>2009</u>	<u>2010</u>	<u>2011</u>
Graffiti Tags Identified Through Regular Inspection Process			46
Safety and Property Maintenance Hotline Complaints	532	221	193
Total Number of Orders to Remedy Contravention Issued	304	144	95
Total Number Orders to Remedy Contravention Sent to Youth Works	105	58	33

#### Enforcement

Saskatoon Police Services are responsible for the enforcement component of the Graffiti Management Program and have a dedicated graffiti unit that works in this area. Victims of graffiti vandalism are encouraged to take pictures of the graffiti prior to removal and to report the incident to the Saskatoon Police Services. This program has aided the police in their ability to identify and prosecute those individuals that are committing these offences and has resulted in monetary restitution for a number of victims.

#### B. Leisure Access Program

The Community Services Department believes that to promote a healthy society, it is important to provide access to basic recreation programs and services for all residents within the city, including those for whom cost is a barrier to participation. The Leisure Access Program ensures opportunities for participation in recreation and leisure programs are available for all residents of Saskatoon and contribute to an enhanced quality of life for residents within the city.

An overview of the 2011 quantitative usage data with comparison to 2010 is as follows:



<i>Type of Leisure Card</i>	<i>Total LeisureCards Issued</i>		<i>Number of Facility Visits</i>		<i>Total Cost</i>	
	<b>2010</b>	<b>2011</b>	<b>2010</b>	<b>2011</b>	<b>2010</b>	<b>2011</b>
Low Income	2,626	3,300	33,489	41,469	\$149,632	\$217,989
Social Services	3,700	4,398	39,674	44,229	\$178,783	\$233,833
Agency	66	54	265	822	\$ 1,221	\$ 4,375
<b>Total</b>	<b>6,392</b>	<b>7,752</b>	<b>73,428</b>	<b>86,531</b>	<b>\$329,636</b>	<b>\$456,198</b>

Demand for this program continues to be strong across the city, with the overall number of cards increasing by approximately 20 percent and usage increasing by approximately 17 percent from 2010 to 2011.

Your Administration continues to review the effectiveness of the Leisure Access Program to ensure the implementation of the program is meeting the needs of the community and continues to contribute to an enhanced quality of life for residents within the city. Your Administration also continues to monitor the impact of the program for the Leisure Services Branch in areas, such as staffing levels for lifeguards and childcare supervisors.

C. Saskatoon Collaborative Funding Partnership (SCFP)

The City is one of three community funders that have collaborated for the past number of years in the area of funding and supports to community-based organizations within Saskatoon. The funding partners include:

- 1) City – Social Services Grant;
- 2) Saskatoon Urban Aboriginal Strategy (UAS); and
- 3) United Way of Saskatoon and Area – Community Initiatives Fund.

In addition, the Saskatoon Regional Intersectoral Committee (RIC) participates in the SCFP through the involvement of the RIC Coordinator.

The purposes of the SCFP are:

- a) to build capacity in community agencies so they are better able to serve the community and use the grants they receive for maximum benefit to the community;
- b) to foster communication and collaboration among funders in Saskatoon and area so that available funds can be used to maximum advantage in the community; and
- c) to develop and use a common application form and process so that community agencies only need to fill out one application form in order to be considered by all three funders.

The SCFP has yielded a number of benefits including:

- a) development of a stronger relationship among the three partners and the Saskatoon RIC, which has led to increased collaboration on a number of initiatives;
- b) organization of numerous capacity building initiatives for community agencies; for example, a compulsory orientation to the online grant application form, workshops on grant writing and strategic planning, and a great deal of one-on-one work by the members of the SCFP with community agencies;
- c) organization of several meetings for major funders in Saskatoon and area in order to promote collaboration and communication, and to share information about community needs and funders' responses to those needs; and
- d) development of a more comprehensive and detailed picture of community needs, of various agencies' responses to those needs, and of gaps in responses to community needs.

The SCFP is organized so that all three partners use the same application form for the grant intake process; however, each partner retains its own funding priorities, eligibility criteria, and review processes. After the partners have completed their individual adjudications, the partners come together to identify gaps, overlaps, concerns, and emerging trends in the applications received. The partners collaborate for the benefit of the community and still maintain their own decision making processes and control of their own funds. Each of the three partners makes a small financial or in-kind contribution to cover the SCFP's operating expenses, and the City holds and administers this money.

The City's portion of the SCFP this year was \$949,106.28 to support the work of 51 different social service agencies. This total is made up of \$443,900 in cash and \$505,206.28 in tax credits, and is through the Community Development Branch's Cash Grants Social Services.

In 2011, the SCFP also embarked on a pilot project for capacity building with community-based organizations. The project involved the development of an organizational self-assessment tool designed to assist community-based organizations to identify strengths and challenges for their organization. The pilot project also included the provision of a trained facilitator to assist each organization with the process. The SCFP provided assistance to five community-based organizations to participate in the pilot project process. Feedback about this self-assessment tool and the process has been positive, and the SCFP is looking to continue with and expand this project in 2012. One of the observations from the 2011 pilot project was the need to provide additional support to the participating organizations to assist in beginning their strategic planning based on the results of the assessment.

Future priorities and initiatives for the SCFP include increased focus on capacity building initiatives within the community-based organizations, continued work on the SCFP's

website and database to enable better tracking and reporting out of the impact of the funding in the community, and further exploration on ways to assist community-based organizations to better evaluate their program outcomes.

D. Saskatoon Crime/Gang Reduction Strategy

The Saskatoon Crime/Gang Reduction Strategy (Gang Strategy) is an ongoing collaborative partnership with First Nations and Métis organizations, provincial government ministries, police, and community-based organizations. These organizations recognize the importance of building upon existing community- and justice-related resources, such as employment programs, education, recreation, substance abuse treatment programs, corrections-based interventions, and law enforcement. The Gang Strategy has five major goals:

- 1) increase public knowledge and resources around gangs;
- 2) address underlying risk factors associated with gang membership;
- 3) decrease the number of people attracted to the gang lifestyle;
- 4) target gang members and associates; and
- 5) reduce gang-related crime through dismantling and disrupting their relationships.

The strategic framework for the Gang Strategy is based on two pillars of prevention/intervention, and suppression, with a subcommittee for each of the pillars.

The Community Service Department's involvement with the Gang Strategy has been primarily focussed in the area of prevention in which we have taken a lead role and chair the Prevention/Intervention Subcommittee. This subcommittee has representation from the City, Saskatoon Police Services, the Saskatoon Public School Board, the Greater Saskatoon Catholic School Board, White Buffalo Youth Lodge, Saskatoon Tribal Council, community-based organizations and provincial ministries including Social Services and Corrections, Public Safety and Policing. The focus of the Prevention/Intervention Subcommittee to date has been on the development and implementation of a number of education and awareness initiatives to help educate the community on the impact of gangs within our city, work on initiatives to assist individuals with exiting gangs; and also on connecting agencies and organizing that are working on providing programs and services within the community to promote collaboration and coordination of services. The Prevention/Intervention Subcommittee is currently working on a series of community gatherings to allow agencies to share information on their programs and services, identify gaps, both in services and information/awareness, and identify partnerships and programs to address these gaps. In 2011 the Prevention/Intervention Subcommittee:

- a) produced an updated version of Exit Routes: Saskatoon Street Survival Guide, a resource directory of programs and services aimed both at service providers and youth involved in at-risk lifestyles, and talking about ways to "exit" gang life (see Attachment 1);

- b) hosted a community forum to bring together service providers in our community to network and promote collaboration and partnerships; and
- c) promoted various funding and partnership opportunities to community based organizations.

The initiatives identified for 2012 include facilitating a meeting between the cities of Saskatoon, Regina, and Prince Albert to share best practises in the areas of gang prevention and intervention, exploring the potential of a program targeted at children under the age of 12 and their families to address early prevention of involvement in gangs, and hosting the annual community forum to bring service providers together to network and share information.

E. Saskatoon Urban Aboriginal Strategy

The UAS is a community-based initiative developed by the Government of Canada to improve social and economic opportunities of Aboriginal people living in urban centres.

Through the UAS, the Government of Canada partners with the Aboriginal community and local organizations, municipal and provincial governments, and with the private sector. These partnerships support projects that respond to local priorities and advance the UAS national priority areas of improving life skills, promoting job training, skills and entrepreneurship, and supporting Aboriginal women, children, and families.

The role of the City representative to the Saskatoon UAS Steering Committee is as follows:

- a) work collaboratively with the committee to make effective policy, planning, priority setting and partnership decisions, and investments on urban Aboriginal matters in Saskatoon. For example, the UAS Committee was provided with an explanation of the details of the City's affordable housing initiatives. This provided the UAS with a better understanding of the programs and services already available in the housing area, and assisted the UAS in making decisions with respect to their funding priorities that address the area of housing;
- b) attend all committee meetings;
- c) participate in committee discussions by bringing forward comments, concerns, and ideas;
- d) provide support to committee members so they can function effectively as a committee; and
- e) be the liaison to the SCFP.

F. Saskatoon Poverty Reduction Partnership (SPRP)

The SPRP formed in 2010 to develop a community action plan to reduce poverty in Saskatoon. The SPRP has evolved from a long history of community collaboration and a clear commitment to reduce poverty in Saskatoon, and is focussed on a common vision and applying evidence generated from our own and other's efforts.

The vision of the SPRP is to have sustained individual and community well being for the people of Saskatoon. The immediate objective is to develop, implement, and evaluate a Saskatoon Action Plan to reduce poverty that:

- a) demonstrates a shared understanding of poverty in Saskatoon;
- b) articulates shared leadership across sectors;
- c) integrates the history of poverty reduction work in Saskatoon;
- d) outlines broad goals with multi-year commitment by community partners;
- e) outlines key activities, targets, and measures;
- f) is updated on an ongoing basis; and
- g) reflects broad input and commitment from community stakeholders.

Some of the key achievements of the SPRP to date include:

- 1) identification of key policy options prioritized for action to reduce poverty based on extensive community consultation. The priority policy options relate to income support, housing, increased health and social service resources in core neighbourhoods, child care, and return to work; and
- 2) development of a collaborative leadership model and structure to build accountability and guide action across sectors.

The SPRP also released the “From Poverty to Possibility and Prosperity” report in November 2011, which included a description of current understanding about poverty, what it looks like in the community, the community’s history of reducing poverty in Saskatoon, and initial monitoring of the community’s progress in reducing poverty.

Funding for the main staffing support is currently being provided through the United Way of Saskatoon and Area and the provincial government.

#### G. Urban Aboriginal Community Grant Program

The Urban Aboriginal Community Grant Program is a program funded by SaskLotteries and the provincial Community Initiatives Fund. The purpose of the Urban Aboriginal Grant Program is to assist in the development of sport, culture, and recreation programs, and leadership opportunities in sport, culture, and recreation for Aboriginal residents of Saskatoon through non-profit community organizations. The City is responsible for the administration of this grant program, including the promotion, adjudication, and monitoring of the program. In 2011 a total of \$198,310 was awarded to 29 projects providing sport, culture, recreation, and leadership opportunities to Aboriginal residents of Saskatoon.

#### OPTIONS

There are no options.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

**PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

**ATTACHMENT**

1. Exit Routes: Saskatoon Street Survival Guide - a resource directory of programs and services talking about ways to “exit” gang life

Written by: Shannon Hanson, Social Development Manager

Reviewed by: “Mike Libke” for  
Lynne Lacroix, Manager  
Community Development Branch

Approved by: “Randy Grauer”  
Randy Grauer, General Manager  
Community Services Department  
Dated: “April 12, 2012”

Approved by: “Murray Totland”  
Murray Totland, City Manager  
Dated: “April 16, 2012”







# **Table of Contents**

Welcome .....	Page 4
Safety tips .....	Page 5
Needle safety .....	Page 5
Are you being abused? .....	Page 6
How to make an escape plan .....	Page 7-8
How to find resources in your community .....	Page 9
Youth involvement .....	Page 10-11
How to be a Mentor .....	Page 12
Basics: food & shelter .....	Page 13-16
Counselling & life skills .....	Page 17-22
Parenting Support .....	Page 22-23
Health .....	Page 24
Sexual Health .....	Page 25
Addictions .....	Page 26-27
AA meeting list .....	Page 28-35
Legal services & conflict with the law .....	Page 36-39
Recreation .....	Page 40
Schools & alternative programs .....	Page 41-46

# **Welcome**

This Exit Routes Street Survival Guide has been made possible by the support of The Saskatoon Crime/Gang Reduction Strategy and Kinsmen Activity Place—KAP House at 226 Avenue V South, Saskatoon, SK  
We hope you find it helpful along your journey.

# **Needle Safety**

Never throw your needles on the ground! Use a needle exchange service or a drop off box. Drop off boxes are big and yellow (they look like mailboxes), and can be found at the following locations:

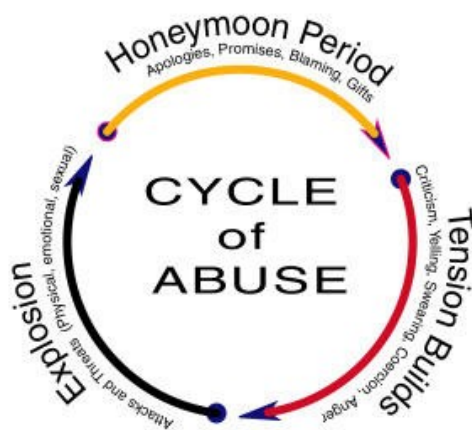
- 7-11 Store on Pendergrasse Road
- Kinsmen Park - Spadina Crescent East (by YWCA)
- Optimist Park - Ave J & 19<sup>th</sup> Street
- Public Health Services - 310 Idylwyld Drive
- Public Health Services - North Health Centre 100-227 Primrose Drive
- Public Health Services - West Health Centre 3118 Laurier Drive
- Fire and Protective Services - (22<sup>nd</sup> St. and Ave W)
- St. Paul's Hospital (in front of the old nurse's residence)
- Victoria Park - 15<sup>th</sup> St. and Ave H

**IF YOU FIND A NEEDLE AND ARE NOT  
COMFORTABLE PICKING IT UP, PLEASE CALL  
THE NEEDLE PICK-UP HOTLINE: 975-3030**

# Are You Being Abused?

It's abuse when someone who should care about you does or says things that hurt you or make you feel afraid, helpless or worthless. Some examples are:

- physically abuses you, your kids, your pets
- hurts you, your kids, your pets  
or humiliates you
- forces you to have unwanted sex
- controls where you go, what you do, what you wear
- controls who you see, who you talk to
- controls how you spend money
- treats you like a servant



# **How to make an ESCAPE**

## **PLAN**

If you are living in a violent situation, make a plan of action for yourself if you need to get out fast. Here are some suggestions from Exit Routes to help you make your very own personal plan of safety. It is best to plan when you are not in crisis.

- **Call the Kids' Help Line at 1-800-668-6868.**
- **Find out where you can go that is safe.** We have listed places in this book where you can stay during a crisis, places to use the phone, where to eat, places to go with people who are willing to help and support.
- **Make a support system** for yourself of friends, family or service providers. Try to have a network of people you can trust to talk to and who will keep things private. It could be friends, family, neighbours, a counsellor or service provider. Ask people you trust for ideas about what you can do to stay safe.
- **Find safe places to use the phone.**

- **Set up an escape route.** If you need to go somewhere and you are trying to avoid someone who is not safe, plan a path to take where you are least likely to run into that person. Make a plan for what to do if you do run into them and there is confrontation. For example, if you are walking down the street and you run into someone who is unsafe, run into a store and wait for him or her to pass by. It is probably best to walk around with your friends.
- **Call emergency shelters—**See page 14 for emergency shelters. Talk to the staff and let them know what is going on with you. It is okay and safe to talk to them because it is their job to help and they help people in situations like yours everyday.
- **Learn your rights.** Find out what you can and can't do in an emergency. A good place to call is YWCA or the Safe House. They will assist you with any questions you may have and may be able to do some advocacy for you. We also have a list of legal and advocacy services in this guide.
- **Ask your friends, family, or social assistance if you need money.**
- **Plan a way to get to your emergency safe place.** Your plan should include a way to get to your safe place. Find someone who can drive you, or plan to take a cab or bus. In emergencies, the YWCA, Safe House, and the Interval Home will help you get a ride if you need to stay at their place.
- **If you have pets,** try to find someone who will look after them when you're gone.
- **Pack an emergency bag.** Pack a bag with clothes and personal belongings. If you have kids, pack some clothes and a few toys in the bag as well. Keep the bag somewhere safe outside your home. (e.g. at a friend's place, locker at school, etc.) Decide what you need to

# **How to Find** **Resources In** **Your Community**

- **Use the telephone book or internet.**
- **Ask questions** on how to find resources (e.g. safe house, youth centres, detox centres).
- **Ask your friends**, teachers, street outreach workers, and guidance counsellors. Ask someone you trust.
- **Keep a list of contacts** for free resources (e.g. personal items, needles, diapers, condoms, feminine products, baby formula).
- **Outreach centres** are the best place to get information if you don't want people to know your business.
- **Walk around** your community and take note of what's available.
- **Visit** a social service building and check their public bulletin board.
- **Look in the free local newspaper** and community newsletter.
- **Find and read** material concerning youth projects (e.g. how to facilitate a meeting, anger management, healthy decision-making, making presentations).
- **Elders are knowledgeable** about Pow Wows, sweats and feasts.
- **Attend workshops** concerning personal development and healing.

# **Youth Involvement**

## **BIG BROTHERS/BIG SISTERS ASSOCIATION OF SASKATOON**

182 Wall Street, Saskatoon, SK S7K 1N4

p. 244-8197

Email: [info@bbbssaskatoon.org](mailto:info@bbbssaskatoon.org)

Website: [www.bbbssaskatoon.org](http://www.bbbssaskatoon.org)

Provides male and female youth with an adult male/female role model/mentor.

## **CRU YOUTH WELLNESS CENTRE**

226 Avenue V South, Saskatoon, SK S7M 3E3

p. 978-0391

Email: [CRU@sasktel.net](mailto:CRU@sasktel.net)

Website: [www.cruwellness.com](http://www.cruwellness.com)

Drop-in centre focuses on health & using youth engagement model.

## **EGADZ YOUTH CENTRE**

301 1<sup>st</sup> Avenue North, Saskatoon, SK S7K 1X5

Van cell. 221-3719 p. 931-6644

Website: [www.egadz.ca](http://www.egadz.ca)

Van hours: **Monday-Saturday** 9pm- 1am **Sunday** 8pm-midnight

Assistance for dealing with addictions, life on the street, poverty.



### **WHITE BUFFALO YOUTH LODGE**

602 20<sup>th</sup> Street West, Saskatoon, SK S7M 0X7

p. 653-7676

Email: [info@whitebuffalolodge.ca](mailto:info@whitebuffalolodge.ca)

Website: [www.whitebuffalolodge.ca](http://www.whitebuffalolodge.ca)

WBYL is a multipurpose centre used during the day for education classes, functions, meetings etc, and at night it serves as a youth recreational facility fostering a safe and fun environment for all to participate in. The mission of WBYL is dedicated to improve the quality of life and health for children, youth, and young adults and their families in the inner city through integrated, holistic support services and programs. The vision of WBYL is that children, youth and young adults will have the capacity to make healthy life choices and be leaders in the community through the collaboration of all levels of government and the community.

### **What message do you have for children to stay safe?**

"If there is anything going on, tell someone, don't let anyone pressure you into doing anything you don't want to do."



# **To Be A Healthy Mentor**

- It is very important to **be healthy** and not in your own crisis. Be able to recognize if you need to do your own work around issues and feelings.
- **Be understanding** and listen to what youth are saying. Treat them as equals and try to understand where they are on their journey. Try not to be prejudicial or tell them what they need to do. It's best if they ask you for help/input.
- **Treat someone as you would like to be treated.** Ask them what does and doesn't work for them.
- **Know what resources are in your community.** Some youth may be in crisis situations varying from minor to serious. Offer the support that you feel comfortable giving, but if you don't feel you can handle the situation, refer them to someone who is qualified to help them.
- **Youth may confide in you** about what they're going through rather than talking to an adult, social worker or their parents. It's good to have listening skills, an open heart and mind, common sense and the ability to respect their boundaries and maintain your own personal boundaries.
- It is VERY important to **maintain confidentiality** (don't tell anyone else what they've told you), so that they trust you and will ask for your support again.
- **Help get the youth involved** in their community.
- **Attend a meeting** with a youth who needs support and someone to speak on their behalf. Advocacy: speaking on behalf of a person and making sure people are entitled to their rights such as education, income, health, housing, government services, human and children's rights.

# **Places to Eat**

## **SASKATOON FOOD BANK**

202 Ave C South, Saskatoon, SK, S7M 1N2

p. 644-6565

saskatoonfoodbank@sasktel.net

Provides emergency food hamper every 14 days. Need health cards for each person in your family. Computer resource area.

## **FOOD BANK GRASSROOTS LEARNING CENTRE**

grassrootscentre@sasktel.net

p. 244-1236

Clothing, help with income tax, resource library, community kitchen, free books, computer resource area with internet access and learning centre. Check under alternate programs for learning centre info.

## **SASKATOON FRIENDSHIP INN**

619-20<sup>th</sup> St West, Saskatoon, SK S7M 0X8

p. 242-5122

friendship.inn@shaw.ca

Provides breakfast from 8:45-9:15 and lunch from 11:45-1:15. Other services include: family worker, lawyers, life skills programming.

# **Safe Shelter & Housing**

## **BETHANY HOME (SALVATION ARMY)**

802 Queen St Saskatoon, SK S7K 0N1

p. 244-6758

bethanyhome@shaw.ca

Provides emergency room and board to mothers 13 and older with children or expecting. Also provides life skills programs, living skills, parenting skills to help mothers live independently.

## **INTERVAL HOUSE**

712-Victoria Ave Saskatoon, SK S7N 0Z2

p. 244-0185

sc.intervalhouse@shaw.com

Provides safety and shelter for women and their children who are experiencing violence.

## **PLEASANT HILL PLACE**

130 Ave O South, Saskatoon, SK S7M 2R4

p. 978-4046

A home for young mothers in need of housing and support (must be attending school).

## **ADELLE HOUSE**

p. 668-2761

Offers second stage housing for women & children moving away from domestic abuse situations.

**CRISIS NURSERY**

1020 Victoria Ave. Saskatoon SK. S7N 0Z8 p. 242-2433

Residence provides second home for children (birth to 12 years) during family crisis or emergency. Information & referral to other agencies which will assist in a crisis resolution. All services are free and confidential.

**Central Urban Metis Federation Inc.**

315 Ave M South, Saskatoon, SK S7M 2K5 p. 975-9999

**Women's Shelters**

Infinity House

Kanaweyimik Home

Niwapaatahaanak Home

**Men's Shelters**

McLeod House

**Home for people with Cognitive disabilities/FASD**

Hessdorfer House

Culturally sensitive programming. Provides workshops, sharing, and healing circles, one-to-one counselling, counselling with incarcerated persons, traditional counselling with Elders and promotion of Metis culture to those affected by violence.

**QUINT DEVELOPMENT CORPORATION**

202-230 Avenue R South, Saskatoon, SK S7M 0Z9 p. 978-4041

[qdc\\_quint@sasktel.net](mailto:qdc_quint@sasktel.net)

A community and economic development corporation that assists people living in the core neighbourhood to own their own home at a price they can afford.

Also provides initiatives to open small businesses in the core neighbourhood.

Owens and operates Pleasant Hill Place and Transitional Male Youth Lodge.

**SASKATOON SAFEHOUSE**

p. 384-0004

urbansafehouse@hotmail.com

A house where sexually exploited children and youth (both male and female) aged 9 to 17 can go if they are in need of a non-threatening environment and free of any danger. Can stay for a few hours and up to 30 days. 24-hr intake.

**TRANSITIONAL MALE YOUTH LODGE**

1505 20<sup>th</sup> Street W, Saskatoon, SK S7M 0Z5

p. 978-1082

For males aged 16-22 who need a stable safe place to stay for up to 3 months. Provide life and job skills training. Referral needed from social worker, counsellor or corrections officer and/or self referrals welcome.

**Y.W.C.A CRISIS SHELTER**

510-25<sup>th</sup> St. E Saskatoon, SK S7K 4A7

p. 244-2844

e-mail: jepcrazy@hotmail.com or ywca@stoon.com or website: <http://ywca.stoon.com>

Emergency shelter for women in crisis situations. Long-term housing for women without children. 40 rooms

**FAMILY AND YOUTH SERVICES**

Sturdy Stone Centre, 2<sup>nd</sup> Floor

p. 933-5961

122 3<sup>rd</sup> Ave North, Saskatoon, SK

Help for youth 18 and under. Financial assistance available for youth aged 16 & 17.

# **Counselling, Life Skills & Training**

## **Career Village**

P. 477-9109

229 4th Avenue South, Saskatoon, SK S7K 4K3

Facility to assist with work placement for those wishing to work in the trades industry.

## **FAMILY SERVICE SASKATOON**

Contact: Youth Programs Coordinator

102-506 25<sup>th</sup> St. East, Saskatoon, SK S7K 4A7

(O) 244-0127

(H) 653-2040

[info@familyservice.sk.ca](mailto:info@familyservice.sk.ca)

[www.familyservice.sk.ca](http://www.familyservice.sk.ca)

Support to individuals and family to promote healthy relationships. Youth programming.

## **SASKATOON SEXUAL ASSAULT & INFORMATION CENTRE**

#201-506-25<sup>th</sup> St. East, Saskatoon, SK S7K 4A7

Office: 244-2294

Crisis Line: 244-2224

[ssaic@sasktel.net](mailto:ssaic@sasktel.net)

Support services for victims of sexual assault. 24-hour Crisis Line, counselling, drop-in, support groups, public education, resources.

**AVENUE COMMUNITY CENTRE**

201-320 21st Street West, Saskatoon, SK S7M 4E6

p. 665-1224

info@glhs.ca

www.avenuecommunitycentre.ca

Provides women and men's supports and social groups, two-spirit group, OPY (Out and Proud Youth) group, safe school project, drop in. Addresses the impact of homophobia in our community.

**LEARNING DISABILITIES ASSOCIATION OF SASKATCHEWAN**

p: 652-4114

912 Idylwyld Drive North, Saskatoon, SK S7L 0Z6

reception@ldas.org

Advocacy, education and support for people living with disabilities. Provides alternate education programming. (look under Alternate Programs in this guide)

**MENTAL HEALTH SERVICES - YOUTH SERVICES SASKATOON HEALTH REGION**

311-20<sup>th</sup> St East, Saskatoon, SK S7K 0A9

p. 655-4900

Centralized intake: 655-7950

Provides counselling and therapy for youth, ages 12-18



**SASKATOON CRISIS INTERVENTION SERVICE**

103-506 25<sup>th</sup> Street East Saskatoon, SK S7K 4A7

p. 933-6200

Provides crisis counselling and conflict management in the areas of suicide intervention, child abuse and neglect, family problems, drug and alcohol abuse, emergency financial assistance with follow up, referrals and on going support, over the phone, in their office or in your home. 24 hour everyday phone line.

**SASKATOON COMMUNITY CHAPLAINCY**

121-20<sup>th</sup> St. West, Saskatoon, SK S7M 0W7

p. 384-1121

communitychaplaincy@sasktel.net

Provides advocacy and support to incarcerated persons and ex-offenders and their families. Spiritual care, counselling, drop-in centre, bible study. Help and referrals for jobs and housing.

**SASKATOON INDIAN & METIS FRIENDSHIP CENTRE**

168 Wall St., Saskatoon, SK S7K 1N4

p. 244-0174

Culturally sensitive programming provides counselling, education on physical and domestic abuse, recreation activities, sports, Hepatitis C worker and program, "Victim Restitution" program for youth. Family and trustee programs through social services.

**THE SALVATION ARMY COMMUNITY CENTRE**

339 Ave C South Saskatoon, SK S7M 1N5

p. 242-6833

e-mail: armyarc@dlcwest.com

Services include: lunch program (12:00-1:00), housing services for males, counselling, emergency relief, Christmas hamper program, church services, community kitchens, budget management, breakfast program at Nutana Collegiate.

# **Counselling & Life Skills**

## **CANADIAN RED CROSS**

443-2<sup>nd</sup> Avenue North, Saskatoon, SK S7K 2C1

p. 668-0720

[www.redcross.ca](http://www.redcross.ca)

Programs include First Aid, Water Safety, Disaster Services, Global education, babysitting and facilitation training, Respect ED (abuse prevention and education)

## **CANSASK CAREER AND EMPLOYMENT SERVICES**

90-23<sup>rd</sup> St. East, Saskatoon, SK S7K 2H6

p. 933-6281

[www.sasknetwork.ca](http://www.sasknetwork.ca)

Assistance in finding employment with job searches and resume writing. Bus tickets are available for people without a vehicle who must travel in the city to a job interview.

## **READ SASKATOON**

#405-220 3<sup>rd</sup> Avenue South, Saskatoon, SK S7K 1M1

p. 652-5448

[READSaskatoon@nald.ca](mailto:READSaskatoon@nald.ca)

[www.nald.ca/readsask.htm](http://www.nald.ca/readsask.htm)

Offers free literacy services.

**SASKATCHEWAN NATIVE THEATRE COMPANY**

228-20<sup>th</sup> Street West, Saskatoon, SK S7M 0W9

p. 933-2262

e-mail: [info@sntc.ca](mailto:info@sntc.ca)

[www.sntc.ca](http://www.sntc.ca)

Provides aspiring native actors with the opportunity to become healthy role models to other youth in the community and to showcase their own talents. Provides performing arts camps to youth (8-16) in the summer, and Circle of voices for ages 16-30.

**SASKATOON COMMUNITY YOUTH ARTS PROGRAMMING (SCYAP)**

#3-1707 Saskatchewan Avenue, Saskatoon, SK S7K 1P7

p. 652-7760

[scyap\\_inc@yahoo.ca](mailto:scyap_inc@yahoo.ca)

Provides youth that would not otherwise have the opportunity to display and sell their art in a public place. After school and weekend arts programming available.

**WESTERN REGION METIS WOMEN**

315 Avenue F South, Saskatoon, SK S7M 1T3

p. 975-9157

[wrmw2a@hotmail.com](mailto:wrmw2a@hotmail.com)

[www.westernregionimetisyouthcouncilinc.ca](http://www.westernregionimetisyouthcouncilinc.ca)

Empowers Metis and native people to break free of the cycle of dependency on social programming by providing them with work-place knowledge and job hunting skills.

**WESTERN METIS REGION YOUTH COUNCIL**

321 Avenue F South, Saskatoon, SK S7M 1T3

p. 242-8939

e-mail: [metisyouthcouncil@hotmail.com](mailto:metisyouthcouncil@hotmail.com)

Metis specific (95%) programming aimed at youth to assist them in career determination and job hunting skills.

## **Parenting Support**

**CRISIS NURSERY**

1020 Victoria Ave., Saskatoon, SK S7K 0Z8

p. 242-2433

Provides emergency childcare to families in crisis situations who have no other resources available.

**KIDS FIRST**

1702 20<sup>th</sup> St West, Saskatoon, SK S7M 0Z9

p. 655-5399

[marciaclark@saskatoondistricthealth.sk.ca](mailto:marciaclark@saskatoondistricthealth.sk.ca)

Support families to provide a safe, nurturing environment to raise their kids through home visits and support.

**HEALTHY AND HOME & BREAST FEEDING CENTER**

3311 Fairlight Drive, Saskatoon, SK S7M 3Y5

p. 655-4806

Early support for at-home mothers and their newborns. Home visits after you leave hospital. Support for breast-feeding and post-partum depression.

**HEALTHY MOTHER, HEALTHY BABY (SDH)**

3311 Fairlight Drive, Saskatoon, SK S7M 3Y5

p. 655-4810

Provides home visits, nutritional information, milk coupons, information on fetal growth and development, labour, delivery and breast feeding.

**MOTHERS' CENTRE**

Kinsmen Activity Place—226 -Avenue V South, Saskatoon, SK

Coffee every Tuesday 10-noon October to December. Childcare available.

**Gather for conversation every Tuesday 10 a.m.— noon from October to December.**

P. 281-5743

[shantell\\_kelly@yahoo.ca](mailto:shantell_kelly@yahoo.ca)

# **Health**

## **WESTSIDE COMMUNITY CLINIC**

1528 20<sup>th</sup> Street West, Saskatoon, SK S7M 076

p. 664-4310

Website: [www.saskatooncommunityclinic.ca](http://www.saskatooncommunityclinic.ca)

To provide people with accessible, proper healthcare. All major medical services with parenting classes, pre/post natal services, diabetic education, drop-in.

## **WESTWINDS PRIMARY HEALTH CENTRE**

3311 Fairlight Drive, Saskatoon, SK S7M 3Y5

P. 655-4250

To enquire about services, please contact the number listed.

## **SDH STREET HEALTH PROGRAM**

100-310 Idylwyld Drive North, Saskatoon, SK S7L 0Z2

p. 655-4619

Website: [www.sdh.sk.ca/sexualhealthprogram](http://www.sdh.sk.ca/sexualhealthprogram)

Van hours: Tues-Fri: 7 p.m.-11:30 p.m.

Van cell: 221-2442 (leave message)

Outreach van that provides condoms, vaccinations, HIV testing, pregnancy testing, needle exchange, counselling, info and education.

# **Sexual Health**

## **AIDS SASKATOON INC.**

1143 Avenue F N, Saskatoon, SK S7L 1X1  
Box 4062 Saskatoon, SK S7K 4E3 (Mailing)  
p. 242-5005  
(1-800-667-6876)  
Email: [aids.saskatoon@shaw.ca](mailto:aids.saskatoon@shaw.ca)  
Website: [www.aidssaskatoon.ca](http://www.aidssaskatoon.ca)

Primary service is to care for the needs of HIV+ people, but helps all people.  
Provides prevention education, information, support services, needle exchange.

## **SEXUAL HEALTH CENTER SAKATOON**

301-115 2<sup>nd</sup> Avenue North, Saskatoon, SK S7K 2B1  
p. 244-7989  
Email: [info@sexualhealthcentresaskatoon.ca](mailto:info@sexualhealthcentresaskatoon.ca)  
Website: [www.sexualhealthcentresaskatoon.ca](http://www.sexualhealthcentresaskatoon.ca)

Counselling and support for unplanned pregnancies. STI information and prevention. Drop-in Clinic Wednesdays 7:00 p.m. - 9:00 p.m. for women & girls. Birth Control \$5/pack, Depo \$30/shot, Free Emergency Contraception (morning after pill)

## **SEXUAL HEALTH PROGRAM-HEALTHY LIFESTYLES DEPARTMENT**

100-310 Idylwyld Drive North, Saskatoon, SK S7L 0Z2  
p. 655-4642  
Website: [www.sdh.ca/sexualhealthprogram](http://www.sdh.ca/sexualhealthprogram)

Provides clinical services to youth and young adults to reduce risks of STI's, HIV, and unplanned pregnancy. HIV testing.  
Drop-in Clinic: Mon, Tues, Thurs, Fri. 1:00-4:00  
Birth Control Clinic: Thurs. 6:00-8:00

# **Addictions**

## **ALCOHOLICS ANONYMOUS (AA)**

Phone: 665-6727 (24-hour support)

\*\*see Saskatoon meeting list in this booklet.

Purpose is to achieve sobriety for its members and help others achieve Sobriety.

## **AL ANON**

p. 665-3838

Help for people affected by another person's drinking.

Phone for information.

## **COMMUNITY ADDICTION SERVICES AND MENTAL HEALTH**

122 3<sup>rd</sup> Ave North (Sturdy stone Bldg.), Suite 156

Saskatoon, SK S7K 2H6

p. 655-4100

This agency works with people who are chemically dependent and those who are affected by someone else's using. 24 counsellors on staff, Youth Team, Problem Gambling Team, 32 Groups available covering a variety of topics. Services for Dual Diagnosis, older adults, methadone assisted recovery, one-on-one counselling.



**CALDER CENTRE**

2003 Arlington Avenue, Saskatoon, SK S7J 2H6

p. 655-4500

Website: [www.saskatoonhealthregion.ca](http://www.saskatoonhealthregion.ca)

Inpatient facility for recovery. Requires a referral from Addictions Services, Detox Centre or DSS. 15 youth beds, 34 adult beds

**MACSI (METIS ADDICTION COUNCIL OF SASKATCHEWAN INC.)**

335 Ave G S, Saskatoon, SK S7M 1V2

Contact: Intake Worker:

P.652-8951

Head Office: 651-3021

A treatment centre for ages 18+, with centres in P.A., Saskatoon, and Regina, MACSI provides outpatient treatment for youth and adults as well as personal counselling and family counselling.

# AA Meeting List

Phone: 665-6727 (24-hour support)

\*\* means wheelchair accessible

NS means Non Smoking

## SUNDAY

---

Airliner Breakfast Group, Smitty's (42<sup>nd</sup> & Quebec)

Breakfast 9:00 a.m. OPEN MEETING 10:00 a.m.

NS\*\* Upon Awakening Group, Confederation Inn,  
3330 Fairlight Drive (Boardroom)

Brunch 10 a.m. Meeting 11:00 a.m.

NS Saskatoon Breakfast Group, Justin's at Market Mall

Breakfast 9:00 a.m. Open Mtg. 9:30 a.m.

NS Soberiders Group, 115 A 3<sup>rd</sup> Ave South  
Neechee Group, Indian Metis Friendship Centre,  
168 Wall Street

OPEN MEETING 7:30 p.m.

NS Lost & Found Group, St, Luke's Church,  
Ave B and 35<sup>th</sup> Street

8:00 p.m.

NS Mustard Seed Group, Grosvenor United Church,  
14<sup>th</sup> St, & Cumberland

8:00 p.m.

(Mustard Seed Open Speaker Meeting first Sunday each month)

**MONDAY**

---

- Beginning a New Life Group, Indian Metis  
Friendship Centre, 168 Wall Street  
12:00 p.m.
- NS New Meeting 115A 3<sup>rd</sup> Ave South  
12:12 p.m.
- NS New Freedom Group, McClure United  
Church, Corner Taylor St. & Mc Kercher  
8:00 p.m.
- NS No Name Group, Mount Royal Emmanuel  
United Church, 521 Vancouver Ave.  
8:00 p.m.
- NS\*\* Veterans Group, 401 Acadia Drive  
(Sherbrooke Centre, Conference Rm., 2<sup>nd</sup> flr)  
8:00 p.m.
- NS Meadow Lark Group, St. Stephen's Anglican  
Church, Grosvenor and Taylor  
8:00 p.m.
- NS Pleasant Hill Group, Holy Trinity Anglican  
Church, 33<sup>rd</sup> St. and Latrace Rd.  
8:00 p.m.
- NS Riversdale Group, St. George's Anglican  
Church, 24<sup>th</sup> Ave I. South  
8:00 p.m.
- NS Mount Royal Group, Pleasant Hill Mennonite  
Church, 111 Whitney Ave North  
8:00 p.m.
- NS Pass It On Group, St. Martin's United Church,  
2617 Clarence Ave S.  
8:30 p.m.

## TUESDAY

---

- NS                      Tuesday Morning Attitude Adjustment,  
115A 3<sup>rd</sup> Ave. South  
7:00 p.m.
- Beginning A New Life Group, Indian Metis  
Friendship Centre, 168 Wall St.  
12:00 p.m.
- NS                      12<sup>th</sup> Hour Group, Sutherland Memorial Hall,  
1112 Central Ave ((Last Tuesday of the month  
open meeting)  
7:30 p.m.
- NS                      City Park Group, Downtown Meeting Room,  
115A 3<sup>rd</sup> Ave. South  
8:00 p.m.
- Floral Group, Floral School, S. on #11  
to Grasswood, turn left 4 miles  
8:00 p.m.
- NS\*\*                    Dundonald Group, Holy Trinity Anglican  
Church, 33<sup>rd</sup> St. & Latrace Rd.  
8:00 p.m.
- NS                      Yours, Mine and Ours Group, St. Luke's  
Church, 35<sup>th</sup> St. & Ave. B  
8:00 p.m.
- NS\*\*                    Stepping Stones Group, King of Glory  
Lutheran Church, 209 Fairmount Dr.  
8:30 p.m.
- NS                      Been There, Done That! Grace Westminster  
United Church, 505 10<sup>th</sup> St. East  
8:00 p.m.

**WEDNESDAY**

---

- 12:00 p.m. Beginning A New Life Group, Indian Metis Friendship Centre, 168 Wall Street
- NS 12:12 p.m. Downtown Group, 115A 3<sup>rd</sup> Avenue South
- NS 8:00 p.m. Meewasinota Group, 265 Avenue B South
- NS\*\* 8:00 p.m. The Half Century Group, Calvin-Goforth Church, 3<sup>rd</sup> St. & Sommerfeld
- NS 8:00 p.m. Fresh Air Group, St. Paul's Lutheran, Taylor St. & Dufferin Ave.
- NS\*\* 8:00 p.m. Kleen Air Group, Holy Cross Lutheran Church, 1405 31<sup>st</sup>. West
- NS\*\* 8:00 p.m. Traditional Group, Bishop Pocock School, 227 Avondale Road
- NS\*\* 8:30 p.m. Rule #62 Group, Mayfair United Church, 33<sup>rd</sup> St. & Ave. I
- NS\*\* 8:30 p.m. Northerner's Group, St. George's School, Lawson Heights, 748 Redberry
- NS 8:30 p.m. Northpark Group, St. John's Cathedral (Library), Spadina Crescent East
- NS 8:00 p.m. Westside Group, St. Stephen's Anglican Church, Grosvenor & Taylor
- NS 8:00 p.m. Circle of Choice Gay AA Group, Grace Westminster United Church, 505 10<sup>th</sup> St. East

**THURSDAY**

---

*Beginning A New Life Group, Indian Metis  
Friendship Centre, 168 Wall Street*

12:00 p.m.

NS                      *Shamrock Group, Eastview Bowl,  
2929 Louise Street*

8:00 p.m.

NS\*\*                    *Miracle Group, St. Martin's United Church,  
Clarence & Wilson Cres.*

8:30 p.m.

NS                      *Serenity Group, St. Thomas Wesley United  
Church, Ave. H. & 20<sup>th</sup> St.*

8:00 p.m.

NS\*\*                    *Sutherland Group, St. Paul's United Church,  
Egbert Ave. & 105<sup>th</sup> St.*

8:00 p.m.

NS                      *A New Beginning Group, Holy Cross  
Lutheran Church, 1405 31<sup>st</sup> St. West*

8:00 p.m.

**FRIDAY**

---

- NS                      Thank God I'm Sober Group,  
115 A 3<sup>rd</sup> Avenue South  
7:00 p.m.
- Beginning A New Life Group, Indian Metis  
Friendship Centre, 168 Wall Street  
12:00 p.m.
- Winner's Circle, The Willows  
12:15p.m.
- NS                      Forty-Niners Group, Bethel United Church,  
5<sup>th</sup> Street & Monroe Ave.  
8:00 p.m.
- NS                      Nu-Star Group, Grace Westminster United  
Church, 505 10<sup>th</sup> Street East  
8:00 p.m.
- NS\*\*                    Tenth Step Group, King of Glory Lutheran  
Church, 209 Fairmount Drive  
8:00 p.m.
- NS                      Saskatoon Group, Christ Anglican Church,  
Avenue E & 28<sup>th</sup> Street West  
8:00 p.m.
- NS\*\*                    Reality Check Group, 115A 3<sup>rd</sup> Ave South  
8:00 p.m.

**SATURDAY**

---

NS\*\*                      Saturday Morning Live Group, Smitty's behind  
Arby's on 42<sup>nd</sup> & Quebec Ave.

Breakfast 9:00 p.m.

Closed Discussion Meeting 10:00 p.m.

NS                              Rolling Stones Group, Redeemer Lutheran  
Church Hall, 812 Preston

1:30 p.m.

NS                              The All-Niters Group, Regent Plaza, 115A 3<sup>rd</sup>. Ave S.

10:30 p.m.

NS                              Saturday Sunset Group, Justin's @ Market Mall

8:00 p.m.

NS                              WELCOME GROUP, St. Paul's Cathedral,  
Spadina Cres. & 22<sup>nd</sup> St. (Open Meeting)

8:30 p.m.



INSTITUTIONS

---

	Saskatchewan Correctional Centre, 61 <sup>st</sup> St. & Millar Ave. One year sobriety & clearance call Central Office for details	
7:15 p.m.	Regional Psychiatric Centre, 2520 Central Avenue One year sobriety and clearance	Tuesdays
7:30 p.m.	Urban Camp, Saskatchewan Correctional Centre, 61 <sup>st</sup> St. & Millar Ave six months sobriety & clearance,	Mondays
8:00 p.m.	City Hospital, Main Floor, Turn right, Room 1902	Thursdays
8:00 p.m.	St. Paul's Hospital, Cafeteria Rm 4	Wednesday
8:30 p.m.	University Hospital, Hantelman Bldg., Lower East Pod Room 0005	Tuesdays
7:30 p.m.	Six months sobriety and clearance	Mondays



# **Legal Services & Conflict** **with the Law**

## **CHILDREN'S ADVOCATE OFFICE**

315 25<sup>th</sup> Street East, Saskatoon, SK S7K 2H6

p. 933-6700 or 1-800-322-7221

Email: [childadvocate@saskcao.ca](mailto:childadvocate@saskcao.ca)

Website: [www.saskcao.ca](http://www.saskcao.ca)

Promotes the interests of and acts as a voice for children under 18 years who have concerns about provincial government services.

## **COMMUNITY LEGAL ASSISTANCE SERVICES FOR SASKATOON'S INNER-CITY INC.**

123 — 20TH Street West, Saskatoon, SK S7M0W7

Email: [info@classiclaw.ca](mailto:info@classiclaw.ca)

Website: [www.classiclaw.ca](http://www.classiclaw.ca)

P. 657-6100

CLASSIC is a non-profit and charitable organization which provides free, professional and confidential legal services for low-income members of our community who could not otherwise afford legal advice or representation.

**ELIZABETH FRY SOCIETY OF SASKATCHEWAN**

210 - 165 Third Avenue South, Saskatoon, SK S7K 1L8

p. 934-4606

Email: [efry@sasktel.net](mailto:efry@sasktel.net)

Website: [www.elizabethfrysask.org](http://www.elizabethfrysask.org)

Provides programs and services to women involved with the criminal justice system to ensure fair treatment. Has a halfway house, prison liaison workers, volunteer programs, court workers, etc.

**JOHN HOWARD SOCIETY**

202-220 3<sup>rd</sup> Ave South, Saskatoon, SK S7K 1M1

p. 244-8347

Email: [ssaville@jhssaskatoon.ca](mailto:ssaville@jhssaskatoon.ca)

Website: [www.sk.johnhoward.ca](http://www.sk.johnhoward.ca)

Assists individuals in conflict with the law as well as a drop-in. Victim/offender mediation also available.

**METIS FAMILY COMMUNITY JUSTICE SERVICES INC.**

317 - 165 3<sup>rd</sup> Ave South, Saskatoon, SK S7K 1L8

p. 964-1440

Their aim is to develop, implement, and manage their own justice and social programs. Court Workers are available upon request.

**PROVINCIAL OMBUDSMAN**

315-25<sup>th</sup> Street East, Saskatoon, SK S7K 2H6

p. 933-5500

Saskatoon: 1-800-667-9787

Regina: 1-800-667-7180

Email: ombsktn@ombudsman.sk.ca or

Email: ombreg@ombudsman.sk.ca

Website: [www.legassembly.sk.ca/officers/ombuds.htm](http://www.legassembly.sk.ca/officers/ombuds.htm)

Investigates citizens' complaints against the provincial government.

**PUBLIC LEGAL EDUCATION ASSOCIATION P.L.E.A**

500-333 25<sup>th</sup> Street East, Saskatoon, SK S7K 0L4

p. 653-1868

Email: [plea@plea.org](mailto:plea@plea.org)

Website: [www.plea.org](http://www.plea.org)

To educate, inform and empower through law-related education.

**SASKATOON CITY LEGAL AID COMMISSION**

122-3<sup>rd</sup> Ave North (10<sup>th</sup> floor, Sturdy Stone Building) S7K 2H6

Website: [www.legalaid.sk.ca](http://www.legalaid.sk.ca)

p. 933-7820

Free legal representation in the criminal and family law areas.

**SASKATOON COMMUNITY MEDIATION SERVICES**

208-220 3<sup>rd</sup> Avenue South

p. 244-0440

Email: [scms@sasktel.net](mailto:scms@sasktel.net)

Website: [www.mediate.sasktelwebsite.net](http://www.mediate.sasktelwebsite.net)

Provides services and training to people who are experiencing conflicts,  
either from the legal system or personal.

**SASKATOON TRIBAL COUNCIL URBAN - JUSTICE PROGRAM**

2010 7th Street East, Saskatoon SK

P. 659-2500

Website: [www.sktc.sk.ca](http://www.sktc.sk.ca)

For information please contact number listed above

**VICTIM SERVICES SASKATOON**

259B 3<sup>rd</sup> Avenue South, Saskatoon, SK S7K 3R6

p. 975-8400

Provides services for victims of crime (part of the Saskatoon Police Service).

# **Recreation**

## **Y.M.C.A OF SASKATOON**

25-22<sup>nd</sup> Street East, Saskatoon, SK S7K 0C7

p. 652-7515

Contact: Outreach Worker

Website: [www.ymcasaskatoon.org](http://www.ymcasaskatoon.org)

Fitness centre; youth sports activities.

## **Y.W.C.A OF SASKATOON**

Contact: Outreach Worker

p. 244-0944

510 - 25<sup>th</sup> Street East, Saskatoon, SK S7K 4A7

Website: [www.ywcaskatoon.org](http://www.ywcaskatoon.org)

Fitness centre & programs.

## **COMMUNITY ASSOCIATIONS**

Contact: Community Coordinator in your area.

p. 975-3378

3130 Laurier Drive, Saskatoon, SK S7L 5J7

Website: <http://www.saskatoon.ca>

Each neighbourhood in the city has a Community Association which puts on recreation programming for the City of Saskatoon. To find out about the programming in your area, contact the community school coordinator in your neighbourhood, or your local library. The City of Saskatoon website also lists all the current Community Association programs and the contact person.

## **CITY OF SASKATOON - LEISURE SERVICES**

222-3<sup>rd</sup> Avenue North, Saskatoon, SK S7K 0J5

p. 975-3340

Website: <http://www.city.saskatoon.sk.ca/org/leisure/index/asp>

Website has a listing of the current recreational activities in the city.

# **Saskatoon's Community** **Schools**

**SASKATOON PUBLIC SCHOOL DIVISION**  
310 21st Street East Saskatoon, SK S7K 1M7  
P. 683-8200  
[www.spsd.sk.ca](http://www.spsd.sk.ca)

Caroline Robins School  
Caswell School  
Confederation Park School  
King George School  
Mayfair School  
Pleasant Hill School  
Princess Alexandra School  
Vincent Massey School  
Westmount School  
W.P Bate School  
Bedford Road Collegiate  
City Park Collegiate  
Mount Royal Collegiate  
Nutana Collegiate

**GREATER SASKATOON CATHOLIC SCHOOLS**

420 22nd Street East Saskatoon, SK S7K 1X3

P. 650-7000

[www.scs.sk.ca](http://www.scs.sk.ca)

Bishop Klein

Bishop Roborecki

St. Goretti

St. John

St. Mark

St. Mary

St. Michael

E.D.Feehan Catholic High School





# **Alternate Programs**

## **RADIUS COMMUNITY CENTRE FOR EDUCATION & EMPLOYMENT TRAINING**

611—1st Avenue North, Saskatoon, SK S7K 1X7

p. 665-0362

Email: [radius.centre@sasktel.net](mailto:radius.centre@sasktel.net)

Website: [www.radiuscentre.com](http://www.radiuscentre.com)

Program: Radius is a non-profit community organization offering services to children, youth and adults. Radius helps people connect to community through education, participation and skills training by:

- providing training/career tools for those looking for work
- working with businesses in employee development programs
- supporting families with children with acquired brain injury/cognitive disabilities

## **FOOD BANK GRASSROOTS LEARNING CENTRE**

202 Avenue C South, Saskatoon, SK S7M 1N2

p. 664-6565

Email: [sfb.learningcentre@sasktel.net](mailto:sfb.learningcentre@sasktel.net)

Clothing, help with income tax, resource library, community kitchen, free books, computer resource area with internet access and learning centre.

**SCORE-SASKATOON CENTRE OF READING EXCELLENCE**

205 129 3<sup>rd</sup> Avenue North, Saskatoon, SK S7K 2H9

p. 931-7323

Email: [mcken.score@sasktel.net](mailto:mcken.score@sasktel.net)

Programs: two adult programs — Language and Literacy Rehabilitation (L, L, R) . For individuals who don't have a grade 10 standing and proficiency in communication skills like reading, math, and writing. GED pre-program for students who want to get their GED. Offers on-going tutorial help and support for students. "We welcome students who want to be part of academic programs with support and counselling services to help them be successful."

## **POST SECONDARY**

**SIAST KELSEY CAMPUS**

1130 Idylwyld Drive North, Saskatoon, SK S7K 3R5

p. 933-5555

Website: [www.siastr.sk.ca](http://www.siastr.sk.ca)

Programs: SIAST offers diplomas & certificates in: business, computers, community service, hospitality, health programs, industrial/technical, & educational upgrading. Basic Education Grade 10-12 classes, GED prep & tests, ESL Learning Centre, Kelsey Learning Centre, Kelsey Literacy Centre and High School Correspondence.

**FIRST NATIONS UNIVERSITY OF CANADA**

226-230 20TH Street East, Saskatoon, SK S7K 1M3

p. 931-1800

Contact: Student Services - Ext. 5131 to make an appointment with an academic counsellor.

Website: [www.firstnationsuniversity.ca](http://www.firstnationsuniversity.ca)

Programs: assisting students to obtain a degree in English, Indian Communications Arts, Indian Languages, literature and linguistics, Indian Studies, Indian Education, Indian Fine Arts, Science, Business and Public Administration, Indian Social Work, and Dental Therapy. Students aged 21 and older can apply for Adult Admission (for students who don't have grade 12).

**SASKATCHEWAN INDIAN INSTITUTE OF TECHNOLOGIES (SIIT)**

229 4th Avenue South, Saskatoon, SK S7K 4K3

Contact: call 244-4460 for an academic counsellor

Programs: business management studies, GIS computers, community development, obtaining grade 10 to 12, as well as other programs. Please call for more information.

**UNIVERSITY OF SASKATCHEWAN**

Aboriginal Student's Centre:

p. 966-5790

Rm. 60 Lower Place Riel (8:30 to 4:30)

Addiction (next to Place Riel), 8:30 to 4:30

Programs: Aboriginal Students Centre helps Aboriginal students by providing support for personal advice and referrals, community liaison orientation, student advocacy and campus tours. If a student is interested in attending a particular college, please call 966-4343 for an academic advisor for Agriculture, Arts and Science, Commerce, Dentistry, Education, Engineering, Law, Medicine, Nursing, Pharmacy, Education, Veterinary.











For more information and to get copies of this booklet, please contact:  
Kinsmen Activity Place (KAP House) 226 — Avenue V South, Saskatoon  
Phone: (306) 931- 6939



**TO:** Secretary, Planning and Operations Committee  
**FROM:** General Manager, Community Services Department  
**DATE:** April 4, 2012  
**SUBJECT:** 2011 Urban Aboriginal Leadership Program Annual Report  
**FILES:** CK. 430-34; LS. 4560-1P and LS. 1860-24

---

**RECOMMENDATION:** that a copy of this report be forwarded to City Council for information.

## **BACKGROUND**

Since 2003, the City of Saskatoon (City) has received an annual grant of \$35,000 through the Provincial Community Initiatives Fund towards the development and implementation of an Urban Aboriginal Leadership Program. The purpose of the program is to increase the leadership capacity and involvement of urban Aboriginal people in the delivery, planning, and creation of sport, culture, and recreation programs and to increase involvement in community boards and committees. The funding provided by this grant program has been utilized to help support the Urban Aboriginal Leadership Coordinator position within the Community Development Branch of the Community Services Department.

This program is responsible for the development and implementation of initiatives to meet the following leadership development objectives:

- 1) to increase the level of involvement of Aboriginal youth and adults in leadership positions in the delivery of sports, culture, and recreation activities;
- 2) to assist in the recruitment and hiring of summer program staff for the City;
- 3) to promote participation of Aboriginal residents on community boards and committees;
- 4) to encourage the creation of leadership development opportunities within the community;
- 5) to increase knowledge of opportunities and resources for leadership development and provide assistance to access those opportunities; and
- 6) to facilitate collaboration between Aboriginal and non-Aboriginal leaders in the organization of opportunities for participation and leadership development.

## **REPORT**

The Urban Aboriginal Leadership Program involves a number of programs and initiatives to increase leadership development opportunities in the areas of sport, culture, and recreation for Aboriginal people in our community.

The work of this program aligns with the Corporate Strategic Goal of Quality of Life, and supports the priority of developing partnerships and programs with Aboriginal organizations that will assist in enhancing economic, employment, and training opportunities.

A summary of the initiatives over the past year is as follows:

1. Annual Urban Aboriginal Youth Leadership Summit – February

This year we celebrated the fifth annual Urban Aboriginal Youth Leadership Summit. The main themes of this year's summit were:

- a) to build the leadership capacity of youth voice in decision making; and
- b) to build healthy relationships with Aboriginal and immigrant youth through the development of "Unified Minds," a youth action network, where youth have the opportunity to learn new skills, meet new friends, and address issues affecting their lives to people in decision making positions.

The Urban Aboriginal Youth Leadership Summit is a continuation of the partnerships between the City and youth serving agencies including:

- 1. Saskatoon Open Door Society;
- 2. White Buffalo Youth Lodge;
- 3. Saskatoon Indian and Metis Friendship Centre – Youth Planning Committee;
- 4. Community Resources for Youth Wellness Centre;
- 5. Saskatoon Tribal Council Urban First Nations Services – Justice Unit;
- 6. Metis and Addictions Council of Saskatchewan;
- 7. Saskatoon Urban Aboriginal Strategy; and
- 8. Youth Launch (Students Commission).

2. Leadership Development Workshop Series

The purpose of the Adult Leadership Development Series is to enhance individual leadership skills and to promote Aboriginal participation on community and civic boards and committees, and to increase the number of volunteers for community based organizations. A new workshop in 2011 was titled "Building Healthy Relationships within Your Organization – Looking for the Win-Win in Conflict Resolution." This workshop was well received by the participants and provided skills training for a number of grassroots community volunteers.

3. Atoske Youth Leadership Camps

The annual summer Atoske Youth Leadership Camps were offered in partnership with the Saskatoon Tribal Council and the Saskatoon Tribal Council Urban Services Inc. and received sponsorship support from PotashCorp. The program continues to build the job training and pre-employment skills of Aboriginal youth through the provision of certification training in the following areas:

- 1. First Aid CPR "C";
- 2. Play Leadership Certification;
- 3. High 5 Certification (Principles of Healthy Childhood Development);
- 4. Young Workers Readiness Certification;

5. Introduction to Coaching Certification through the National Coaching Certification Program; and
6. Paddle Canada's Canoeing and Water Safety Training.

Students in this program were taken on educational trips to the Saskatchewan Institute of Applied Science and Technology (SIAST), the Saskatchewan Indian Institute of Technologies (SIIT), and the University of Saskatchewan (U of S). The students also participated on tours to a fire hall, Saskatoon Light and Power, the Water Treatment Plant, and a leisure civic centre to showcase how the training they were participating in could lead to potential jobs.

One other component of the program included the opportunity to participate in a job shadowing placement at a City playground site, where they learned how to program plan on the job with current City playground leaders.

A total of 28 youth participated in the program in 2011.

4. Aboriginal Lifeguard Program/Saskatoon Aquatic Stakeholders Committee  
The Aboriginal Lifeguard program was revised in 2011 through the support of a number of community partners, including the Saskatoon Tribal Council, Gabriel Dumont Institute, YMCA of Saskatoon, and the U of S. The revisions included a more intense focused program over a shorter time frame with the goal of graduating individuals who would be fully qualified to work as lifeguards for the City and other aquatic service providers. A total of ten youth participated in the program, of which three have fully completed their qualifications, and the remaining seven are working on their final courses and practicum hours. Funding support for this program was obtained from the Saskatoon Urban Aboriginal Strategy and the Provincial Community Initiatives Fund.
5. Fitness Leadership Certification Program  
The City continues to provide opportunities for urban Aboriginal residents to gain their certification as fitness instructors. In 2011 two individuals entered the program and one of those individuals has completed the training and is now working with the City to deliver a fitness program at the community level. A number of individuals participating in this program have indicated an interest in becoming certified instructors and your Administration is pursuing funding options to provide the necessary training.
6. Women in Leadership Workshop  
In recognition of the role women have in community leadership, your Administration partnered once again with Kinsmen Activity Place to host the second annual Women in Leadership Workshop in March of 2011. This workshop was for community women to learn about leadership roles, and to celebrate International Women's Day.

The Aboriginal and Inclusion Consultant position (formerly known as the Urban Aboriginal Leadership Coordinator) continues to provide supports to the City's employee recruitment program and is involved with numerous job fairs and presentations

throughout the year to encourage participation of the Aboriginal community in the city's work force.

Your Administration continues to work with many community partners to ensure that the needs of the urban Aboriginal community are met with respect to leadership opportunities in the areas of sport, culture, recreation, and community involvement. The initiatives being carried out continue to contribute to the strategic priority of developing partnerships and programs that will assist in enhancing the economic, employment, and training opportunities for the Aboriginal community. One of the priorities for the upcoming year is the development of a Community Leadership Development Program in partnership with other community agencies.

### **OPTIONS**

There are no options.

### **POLICY IMPLICATIONS**

There are no policy implications.

### **FINANCIAL IMPLICATIONS**

There are no financial implications.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

### **PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of the Public Notice Policy No. C01-021, is not required.

### **ATTACHMENT**

1. Summary of Presentations and Job Fairs

Written by: Warren Isbister, Aboriginal and Inclusion Consultant

Reviewed by: “Mike Libke” for  
Lynne Lacroix, Manager  
Community Development Branch

Approved by: “Randy Grauer”  
Randy Grauer, General Manager  
Community Services Department  
Dated: “April 12, 2012”

Approved by: “Murray Totland”  
Murray Totland, City Manager  
Dated: “April 16, 2012”

## Summary of Presentations and Job Fairs

Date	Event	Location	Partners
June 16, 2010	Attended the Univeristy of Saskatchewan Pow-wow City of Saskatoon Delegate	Griffiths Stadium	Univeristy of Saskatchewan Aboriginal Students Council
July 4- 17, 2010	Atoske Training Program (Rural Camp)	Ancient Spirals Retreat	Saskatoon Tribal Council
August 2 - 13, 2010	Atoske Training Program (Urban Camp)	Ancient Spirals Retreat	Saskatoon Tribal Council
September 21, 2010	Leadership Presentation for Bedford Road	Pike Lake	Bedford Road Collegiate
September 28, 2010	Leadership Presentation for Bedford Road	Forestry Farm	Bedford Road Collegiate
September 29, 2010	Opportunity Job Fair	White Buffalo Youth Lodge	Saskatoon Tribal Council, & various other educational, organizations
October 25, 2010	Federation of Saskatchewan Indian Nations - Youth Symposium Leadership Workshop Facilitator	Saskatoon Inn	FSIN First Nations communities
October 27, 2010	Prince Albert Grand Council - Career Fair	Prince Albert Armouries	PAGC communities
October 28, 2010	University of Saskatchewan Aboriginal Students Council Summer Job Presentation	University of Saskatchewan Aboriginal Students Centre	Univeristy of Saskatchewan
October 29, 2010	Aboriginal Music Festival Career Fair	TCU Place	University of Saskatchewan Extension Division
November 16, 2010	How Young People Engage (HYPE) Youth Conference	TCU Place	Saskatoon Health Region, Youth Launch, CRU
December 21, 2010	Hosted In-Service Front line Youth Leader Retreat	Wanuskewin Heritage Park	City of Saskatoon, Youth Lauch, CRU, Saskatoon Tribal Council
January 19, 2011	First Nations Unviversity of Canada Career Fair	Regina, SK	Various
January 26, 2011	Univeristy of Saskatchewan Career Fair	University of Saskatchewan College of Kinesiology	Various
January 27, 2011	City of Saskatoon Volunteer Recruitment - Engaging the Aboriginal Community Presentation	Mendal Art Gallery	City of Saskatoon Community Development Branch
January 3, 2011	University of Saskatchewan Aboriginal Students Council Summer Job Presentation	University of Saskatchewan Aboriginal Students Centre	University of Saskatchewan Aboriginal Students Council
January 5, 2011	Hosted 4th Annual Youth Leadership Summit	Wanuskewin Heritage Park	Saskatoon Tribal Council, Urban Aboriginal Strategy, Youth Lauch, CRU, Saskatoon Indian & Metis Freindship Centre Youth Planning Committee
February 3, 2011	Sasaktchewan Indian Institute of Technologies - Summer Job Presentation	SIIT 4th, Ave Saskatoon, SK	City of Saskatoon
February 8, 2011	Hosted International Women's Day - Aboriginal Women in Leadership Workshop	Kinsem Activity Place	Kinsmen Activity Place City of Saskatoon, Canadian Association for the Advancement of Women in Sport and Physical Activity
April 5 - 6, 2011	Contact Conference	Travelodge, Saskatoon	Various
April 12, 2011	Individual Development Accounts - Leadership Presenation	Nutana Collegitate	Various
April 30, 2011	Rock the Vote	Core Neighbourhood Youth Co-op	Youth Launch, CRU, Saskatoon Tribal Council, CNYC, PAVED ARTS
May 3, 2011	Aboriginal Gathering on Diabetes	Cosmo Civic Centre	Various
June 15, 2011	Step into Health Careers - Leadership/Career Presentation	St. Paul's Hospital	Saskatoon Health Region
July 18 -29, 2011	Atoske Training Program (Urban Camp)	White Buffalo Youth Lodge	Saskatoon Tribal Council and PotashCorp
August 8 - 19, 2011	Atoske Training Program (Rural Camp)	Ancient Spirals Retreat	Saskatoon Tribal Council and PotashCorp
September 14, 2011	University of Saskatchewan Career Fair	Univesity of Saskatchewan College of Kinesilogy	Various
October 26, 2011	Prince Albert Grand Council - Career Fair	Exhibition Centre Prince Albert	Various
November 26, 2011	Hosted "Building Healthy Relationships within Your Organization- Looking for the win-win in conflict resolution"	TCU Place	City of Saskatoon
November 30, 2011	STC's Opportunities Showcase 2011	STC Urban Offices 2010 7th St East	Various
December 15, 2011	Atoske Presentation to Saskatoon Tribal Council Board of Education and Staff	Smiley's Buffet	Saskatoon Tribal Council

**TO:** Secretary, Planning and Operations Committee  
**FROM:** General Manager, Community Services Department  
**DATE:** April 10, 2012  
**SUBJECT:** Application for Funding - Youth Sport Subsidy Program  
Special Events Policy No. C03-007  
**FILE NO:** CK. 1870-15; LS. 1720-8-1

---

**RECOMMENDATION:** that a report be submitted to City Council recommending that Water Polo Saskatoon Inc., an eligible Youth Sport Subsidy Program sport organization, receive a grant of up to \$2,728.47 to host the 22U Women's National Club Championships from May 25 to 27, 2012.

### **BACKGROUND**

Special Events Policy No. C03-007 states, in part:

“Section 3.2 Eligibility Criteria - Unexpended Youth Sports Subsidy Funds

The following additional criteria shall be used for grants made from the unexpended funds remaining in the Youth Sports Subsidy Program:

- a) Eligible applicants will be restricted to those organizations receiving funding under the YSSP.
- b) As indicated in the special events definition, funding must be applied to events that are non-recurring on an annual basis. However, groups applying for seed money to host recurring events for the first time would be eligible to apply on a one-time basis. Events that are now held on an annual basis would not be eligible for this funding.
- c) Funding must be used for the rental cost of facilities only.”

This report summarizes the Administration's review of Water Polo Saskatoon Inc.'s application for a Youth Sport Subsidy Program (YSSP) special event hosting grant.

### **REPORT**

On November 2, 2011, the Administration and the YSSP Adjudication Committee (Committee) met to review the four Special Event Hosting Grant Applications received from eligible YSSP sport organizations hosting events in 2012.

During its December 5, 2011 meeting, City Council approved special event grants for these four YSSP sport organizations. The total grant funding approved was \$18,636.36.



During its February 27, 2012 meeting, City Council approved a special event grant for the Optimist Twirling Connection Inc., which had submitted a late YSSP Special Events Hosting Grant Application. The approved grant totalled \$2,320.75.

On April 3, 2012, the Administration received a late YSSP Special Events Hosting Grant Application from Water Polo Saskatoon Inc. requesting a special event hosting grant for the 22U Women's National Club Championships to be held in Saskatoon from May 25 to 27, 2012, at the Shaw Centre.

### Event Highlights

This event will feature six club teams from across Canada, including our own provincial women's Team Saskatchewan.

This event is expecting approximately 110 athletes, of which approximately 70 (64 percent) will be 18 years of age and under. As per Special Events Policy No. C03-007, only those 18 years of age and under are eligible for this grant. As such, your Administration has determined that the grant request from Water Polo Saskatoon Inc. be reduced to reflect the eligible percentage of participants. The facility rental costs associated with hosting this event are currently estimated at \$4,263.24. Given that 64 percent of the athletes will be 18 years of age and under, the eligible facility rental costs for this event are \$2,728.47.

Athletes, coaches, and spectators will be coming to Saskatoon from across the country to participate in this event. Water Polo Saskatoon Inc. is expecting approximately 200 spectators to be involved in this event, along with approximately 45 volunteers working to ensure its success. These event participants and their families will be accessing hotel accommodations for three nights, enjoying meals at restaurants, and shopping at malls, all of which contributes to a positive economic impact to Saskatoon. The Sports Tourism Economic Assessment Model Summary, completed by Sport Tourism, estimates that the Gross Domestic Product (GDP) for this event is \$155,598. The GDP is the net economic impact the event has on the community.

The Administration's review of this application has confirmed that this event meets the eligibility requirements, as outlined in Special Events Policy No. C03-007.

As there is sufficient funding available in the Special Events Reserve to accommodate this grant request, your Administration is recommending that Water Polo Saskatoon Inc. receive a grant of up to \$2,728.47 towards the facility rental costs to host the 22U Women's National Club Championships event being held from May 25 to 27, 2012.

### OPTIONS

1. To deny the funding request for this event. Your Administration does not recommend this option.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

There is currently \$35,114.82 available in the Special Events Reserve.

**STAKEHOLDER INVOLVEMENT**

The Administration will inform Water Polo Saskatoon Inc. of City Council's decision regarding the outcome of the recommendation proposed in this report.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

**PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Written by: Loretta Odorico, Customer Services Supervisor

Reviewed by: “Cary Humphrey”  
Cary Humphrey, Manager  
Leisure Services Branch

Approved by: “Randy Grauer”  
Randy Grauer, General Manager  
Community Services Department  
Dated: “April 12, 2012”

Approved by: “Murray Totland”  
Murray Totland, City Manager  
Dated: “April 16, 2012”

**TO:** Secretary, Planning and Operations Committee  
**FROM:** General Manager, Community Services Department  
**DATE:** April 10, 2012  
**SUBJECT:** 2011 Saskatoon Forestry Farm Park and Zoo Annual Report  
**FILES:** CK. 430-34; LS 4206-FO-0

**RECOMMENDATION:** that a copy of this report be forward to City Council for information.

## **BACKGROUND**

The Saskatoon Forestry Farm Park and Zoo (FFPZ) is a 58.27 hectare site owned and operated by the City of Saskatoon (City). The FFPZ contains a variety of native Saskatchewan mammals, birds, trees, and shrubs, as well as non-native ornamental and fruit trees. It also provides a setting for recreational activities, such as picnics, fishing, walking, and other unstructured activities. Rental facilities include a hall, south park activity area, gazebo (semi-private picnic site), wedding garden, outdoor stage, and the Forestry Farm House.

The FFPZ experienced a successful year in 2011. The 2011 Annual Report (see Attachment 1) highlights accomplishments throughout the year, as well as the accomplishments of partner organizations.

## **REPORT**

In 2011, Saskatoon experienced near-perfect weather conditions, particularly on weekends, which helped the FFPZ to enjoy a good year with an attendance of 120,475 people visiting the zoo between April 1, 2011, and October 31, 2011. The total attendance to the entire facility in 2011 is estimated at 242,486 visitors. The contributing factors to the FFPZ's attendance were as follows:

- 1) great weather;
- 2) the installation of the "McDonald's Natural Place to Play" playground unit in the FFPZ;
- 3) the improved perception and visibility of the facility throughout the Province of Saskatchewan, which was achieved through marketing and billboard campaigns over the last five years;
- 4) the recently added new exhibits and animals, such as the Kinsmen Bear exhibit featuring Grizzly bears, the PotashCorp Ark exhibit featuring Lions, and the addition of the Affinity Learning Centre; and
- 5) the continuation of branding initiatives, including banners on Attridge Drive and improved directional signage throughout the City.

Table 1 provides an attendance comparison of the FFPZ over the past four years.

Table 1: Zoo Attendance Comparison

	<b>2011</b>	<b>2010</b>	<b>2009</b>	<b>2008</b>
Zoo Attendance	120,475	111,831	122,030	132,730
Preschool Children Entering Free	29,474	26,582	27,329	23,865

The attached FFPZ Annual Report highlights the 2011 programs and initiatives. This report will summarize the facility attendance, fund raising initiatives, reserves, opportunities, and challenges in 2012.

### Facility Attendance

Total use in 2011 is estimated at 242,486 people visiting the facility to participate in a variety of activities, such as picnics, family reunions, weddings, visiting the zoo, fishing, attending fundraising events, or participating in education programs. Below, Table 2 summarizes the total facility attendance in 2011.

Table 2: FFPZ Total Attendance for 2011

Zoo Attendance (April 1 to October 31)	120,475
Zoo Winter Attendance (January 1 to March 31 and November 1 to December 31)	14,154
Enchanted Forest	69,500
Zoogala	350
Zoo Society Programs (November 1 to March 31)	1,500
Perennial Society Programs (Estimate)	250
Front Gate (May 1 to September 7)	31,257
Park and Rental Guests	5,000
<b>Total Attendance</b>	<b>242,486</b>

Through the efforts of the Saskatoon Zoo Society, the FFPZ hosted 359 educational programs. As outlined on page 23 of the Annual Report, the number of adults and youth that participated in programs at the FFPZ was 10,404. The Friends of the Forestry Farm House also offered Heritage-based Education Programs and attracted 385 students and adults. The heritage tours focused on the history of the site, the Sutherland Forest Nursery Station, and on the first generation buildings. The Enchanted Forest holiday light tour presented by BHP Billiton is an exciting attraction held at the FFPZ, and in 2011, approximately 69,500 people enjoyed this beautiful display of lights.

### Fund Raising Initiatives (Community Support)

The FFPZ has received great public support for many programs and fundraising initiatives through the efforts of partner organizations. This support has contributed to the completion of many projects at the FFPZ, including the “McDonald’s Natural Place to Play” playground, the

Kinsmen Bear Exhibit, the PotashCorp Ark Exhibit, and the Affinity Learning Centre. Two more projects are planned for completion during 2012 with funding from the Saskatoon Zoo Foundation, Phase Two of the PotashCorp Ark exhibit, and the Lions Event Pavilion. From 2002 through 2011, community fund raising efforts by the Saskatoon Zoo Foundation totalled close to \$3,000,000. In addition, the Saskatoon Zoo Society also receives public support to help fund the education programs at the FFPZ. In 2011, the Saskatoon Zoo Society received \$49,200 through public donations.

### FFPZ Reserves

The FFPZ has five reserves approved by City Council to address specific issues: the Animal Trading Reserve, the Forestry Farm Development Reserve, the Auditorium Reserve, the Forestry Farm Capital Reserve, and the Superintendent's Residence Reserve.

All the reserves have a healthy balance going into 2012, as outlined on pages 13 through 16 of the Annual Report. Funds from the reserves were allocated to many initiatives in 2011, including moving the kiosk at the park entrance gate to improve public safety. The funds accruing in the Forestry Farm Capital Reserve will be dedicated to completing two major infrastructure projects planned for 2012 and 2013: new parking area for visitors, and a new combined facility for the zoo entrance and gift shop. This capital expenditure will position the facility for continued growth in the future.

### 2012 Opportunities and Challenges

It is with a sense of excitement that FFPZ staff enters into 2012. With planned capital projects for 2012 going forward, the FFPZ truly will be "A Natural Place to Be" for all residents of Saskatoon and Saskatchewan tourists. The FFPZ remains committed to providing cost effective family entertainment and educational opportunities through a variety of initiatives. The opportunities and challenges expected in 2012 are as follows:

- 1) planning for construction of a new zoo entrance and gift shop in 2013;
- 2) completion of construction on Phase 2 of the PotashCorp Ark Exhibit that will add 7,500 square feet of exhibit space to display additional species;
- 3) plan to have a zookeeper attend the annual Canadian Association of Zoos and Aquariums (CAZA) Conference scheduled for the end of September 2012 in Toronto, Ontario;
- 4) planning and construction of a new facility parking lot;
- 5) construction of the Event Pavilion in the zoo sponsored by the Lions Clubs of Saskatoon. This open air pavilion will measure 80 feet wide and 120 feet long and will provide a sheltered space for special events, regular zoo guests, and rental revenue;

- 6) continuation of planning for the construction of the North American Carnivore Exhibit that will include a new home for wolves, cougars, and potentially arctic fox and wolverines. A fundraising campaign by the Saskatoon Zoo Foundation will finance this project and is scheduled to start in the spring of 2012; and
- 7) “Name the Lion” contest. This will engage the population of Saskatoon in naming our two lion cubs, born in September of 2011.

### Challenges

- 1) A key challenge facing the FFPZ is addressing aging and needed additional facility infrastructure. Examples include upgrading existing road network, adding and maintaining pedestrian pathways, developing a secondary exit to the site, new water and waste water distribution network to animal displays, and maintaining lawns and trees. The FFPZ Master Plan has identified many of these projects and the Administration plans to address many of these issues with funding through the Forestry Farm Capital Reserve and replacement through existing facility maintenance programs;
- 2) The next few years will see a change in staff as an ageing workforce starts to retire. The challenge will be to attract and retain experienced staff, which is being experienced throughout the industry; and
- 3) Fundraising to build new, innovative animal exhibits, increase space for many current exhibits, and diversify existing educational programs places increased demand on developing activity areas. The Saskatoon Zoo Foundation continues to develop partnerships with businesses, individuals, and all levels of government to help fund capital projects at the FFPZ to address some of these issues.

The attached 2011 FFPZ Annual Report provides further detail on facility revenue and operating expenses, zoo attendance, special events, and plans by the Administration to maintain this increased level of use in 2012, weather permitting.

### **OPTIONS**

There are no options.

### **POLICY IMPLICATIONS**

There are no policy implications.

### **FINANCIAL IMPLICATONS**

There are no financial implications.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

**PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of Public Notice Policy No C01-021, is not required.

**ATTACHMENT**

1. Saskatoon Forestry Farm Park and Zoo 2011 Annual Report

Written by: John Moran, Manager  
Saskatoon Forestry Farm Park and Zoo

Reviewed by: “Cary Humphrey”  
Cary Humphrey, Manager  
Leisure Services Branch

Approved by: “Randy Grauer”  
Randy Grauer, General Manager  
Community Services Department  
Dated: “April 12, 2012”

Approved by: “Murray Totland”  
Murray Totland, City Manager  
Dated: “April 17, 2012”

## 2011 ANNUAL REPORT



**A Natural Place To Be**



# Saskatoon Forestry Farm Park and Zoo

## 2011 Annual Report

---

### TABLE OF CONTENTS

<b>MISSION STATEMENT</b> .....	<b>2</b>
<b>MANAGER'S REPORT</b> .....	<b>3</b>
Overview .....	3
2011 Highlights .....	4
2012 Opportunities and Challenges .....	5
CAZA Membership .....	7
• CAZA Conference 2011 .....	7
• CAZA Conservation Initiative .....	7
• CAZA Award .....	8
Staff Professional Development .....	8
Green Initiatives .....	8
<b>OPERATING BUDGET</b> .....	<b>9</b>
Overview .....	9
Budget Trends .....	9
Revenues .....	10
Admissions .....	10
Cost Comparison .....	11
Saskatoon Forestry Farm and Park Zoo Facility Use .....	12
Saskatoon Forestry Farm and Park Zoo Reserves .....	13
<b>ANIMAL CARE</b> .....	<b>17</b>
Animal Collection .....	17
Notable Births .....	18
Veterinary Services .....	18
Animal Inventory .....	19
<b>COMMUNITY SUPPORT</b> .....	<b>21</b>
Saskatoon Zoo Foundation .....	21
• Enchanted Forest Holiday Light Tour .....	22
• Zoogala 2011 .....	22
Saskatoon Zoo Society .....	23
• 2011 Highlights .....	23
• Forestry Farm Gate and Kinsmen Express .....	24
• Concession and Gift Shop .....	25
Friends of the Forestry Farm House .....	25
Saskatchewan Perennial Society .....	26
<b>DONOR SUPPORT</b> .....	<b>29</b>

All photos taken at the Saskatoon Forestry Farm Park and Zoo courtesy of Ernie Husulak

# MISSION STATEMENT

---

To provide diversified recreational and educational programs to the citizens of Saskatoon and Saskatchewan by means of a zoological, horticultural, and heritage park that focuses on Western Canadian animals, Saskatoon and Saskatchewan's horticultural heritage, and the history of the Sutherland Forest Nursery Station National Historic Site.

## FACILITY & PROGRAM OBJECTIVES

1. To provide educational, recreational, and conservational horticultural programming focusing on living plant displays and artefacts in cooperation with other organizations such as the Saskatchewan Perennial Society, Saskatoon Heritage Society, and Friends of the Forestry Farm House.
2. To provide educational, recreational, and conservational zoological programming focusing on live animal displays and artefacts in cooperation with the Saskatoon Zoo Society.
3. To provide educational, recreational, and conservational heritage programming focusing on preserving and interpreting the historical landscape and structures of the Sutherland Forest Nursery Station in cooperation with the Saskatchewan Perennial Society, Heritage Society, and Friends of the Forestry Farm House.
4. To give visitors the opportunity to learn about the interdependency of plants and animals, and the effects humans have on them, by ensuring that displays of horticultural and zoological species demonstrate the interdependency of species.
5. To serve present and future generations of Saskatchewan citizens by interpreting and preserving their heritage.
6. To preserve the heritage of the Sutherland Forest Nursery Station by continuing to provide horticultural research on hardy plant species.
7. To enable individuals, families, and organizations to passively enjoy the natural environment and to enjoy active recreational and cultural pursuits in a natural setting.
8. To enhance visitors' enjoyment and comfort by providing appropriate support services and amenities.
9. To increase awareness among potential visitors and encourage them to both visit and more fully experience the site.

# MANAGER’S REPORT

---

## OVERVIEW

The Saskatoon Forestry Farm Park and Zoo (SFFP&Z) is a 58.27 hectare site owned and operated by the City of Saskatoon, which provides an annual budget to cover operating costs and infrastructure maintenance. The SFFP&Z contains a variety of native Saskatchewan mammals, birds, trees and shrubs as well as non-native ornamentals and fruit trees. It also provides a setting for recreational activities such as picnics, fishing, walking, and other unstructured recreational activities. Rental facilities include a hall, booth with ball diamond, gazebo (semi-private picnic site), wedding garden, outdoor stage and the Forestry Farm House.

WEATHER, WEATHER, WEATHER. Every outdoor attraction’s ability to attract guests is based on weather. When attendance is low, it is due to poor weather conditions. When attendance improves, it is based on good weather conditions and a great product. The weather we experienced in the Saskatoon area during the 2011 summer season was the best Zoo weather in many years. We were fortunate to experience this great weather during our most popular times, weekends from Easter through Thanksgiving.

The African lions displayed in PotAshCorp Ark Exhibit gave birth on September 24 to two cubs which helped in attracting people to the facility in October. With improved programs and an improved public perception of the site throughout the province, we should maintain the attendance levels which we have seen for the last four years. From April 1 through October 31, we attracted 120,475 visitors to the Zoo. This is the fourth year in a row that we have exceeded 100,000 people visiting the zoo during the summer season. The “McDonald’s Natural Place to Play” accessible playground in the Park continues to attracting more people to the Park, especially during the evening hours.



The partnership with Tourism Saskatoon and Potash Corp of Saskatchewan, which enabled the Forestry Farm to promote the Zoo with a billboard campaign throughout the province in 2011, was an important factor in attracting out of town visitors to our facility and had a positive impact on our attendance.



As a result of the record precipitation levels during 2010, the SFFP&Z expected to see major water damage to both its trees and lawn areas as they endured weeks on end of being under water. To date, we have lost four major trees in the park as a direct result of the rainfall in 2010.

## 2011 HIGHLIGHTS

Our facility is extremely proud of the following accomplishments:

- The writing and research for phase 2 of the “Changing Prairie Landscapes” interpretive exhibit, based on the almost 100-year history of the SFFP&Z site, was completed and installation of this phase is scheduled for May 2012, in the Knights of Columbus Discovery Centre, a part of the Affinity Learning Centre. This project took almost nine months of research.
- The kiosk at the entrance to the Park was moved with the goal of improving both the aesthetics of the entrance and improving driver visibility and pedestrian safety.
- Our lions became proud parents on September 24.

- A zookeeper attended the Canadian Association of Zoos and Aquariums (CAZA) Annual Conference in Golden, BC, September 28 through October 1, 2011. Conferences are a great learning experience and an opportunity for our keeper staff to share their experiences and learn different methods of animal care from their peers in the profession.
- We incorporated a food drive to benefit the Saskatoon Food Bank in conjunction with the Kinsmen Day activities held on June 24, 2011, our annual free access day to the facility.
- All map signs throughout the facility were upgraded in 2011.
- Re-new the banners on Attridge Drive and developed banners for Forestry Farm Park Drive which promotes the 100<sup>th</sup> anniversary of the site in 2013.
- Planning for the construction of a new parking lot for the facility was completed.

## 2012 OPPORTUNITIES AND CHALLENGES

The SFFP&Z remains committed to providing cost-effective family entertainment and educational opportunities through a variety of initiatives, including the following:

### **Opportunities:**

- Continued habitat improvements and guest enhancements throughout the Zoo. In 2012, we plan to upgrade a climbing hill in a sheep exhibit and landscape two additional mammal exhibits.
- Educational interpretation provided by the Saskatoon Zoo Society, Saskatchewan Perennial Society, and Friends of the Forestry Farm House will continue to be a priority. The Saskatoon Zoo Society is striving to find ways of improving weekend educational initiatives on site while the other organizations are expanding existing initiatives.
- Continued implementation of some of the recommendations from the Facility Interpretive Plan under the direction of the City Heritage Coordinator with direct input from the Community Services Marketing Section, Facility staff, Friends of the Forestry Farm House, Saskatchewan Perennial Society, Saskatoon Zoo Society, and the Heritage Society. This is a long term project that proceeds as funds are available.
- Start construction of a new facility parking lot.

- Planning for a new Zoo entrance and Gift Shop for construction in 2013.
- Finish construction on Phase 2 of the Potash Corp Ark Exhibit that will add 7500 square feet of exhibit space to display an additional species.
- Construct the Event Pavilion in the Zoo sponsored by the Lions Clubs of Saskatoon. This open air pavilion will measure 80 feet wide and 120 feet long and will provide a sheltered space for special events, regular zoo guests and rental revenue.
- Continue planning for the construction of the North American Carnivore Exhibit that will include, a new home for our wolves, cougars and potentially arctic fox and wolverines. A fundraising campaign by the Saskatoon Zoo Foundation will finance this project and is scheduled to start in the spring of 2012.



### Challenges:

- A key challenge that we are faced with is addressing aging and needed additional facility infrastructure. Examples are: upgrading existing road network, adding and maintaining pedestrian pathways, developing a secondary exit to the site, new water and waste water distribution network to our animal displays and maintaining our lawns and trees. The SFFP&Z Master Plan has identified many of these projects and the Administration plans to address many of these issues with funding through the Forestry Farm Capital Reserve and emergency replacement through existing facility maintenance programs.
- The next few years will see a change in staff as an ageing workforce starts to retire. The challenge will be to attract and retain experienced staff to our site as this is an industry issue.
- Fundraising to build new, innovative animal exhibits, increase space for many of our current exhibits and diversify our educational programs are issues that public demand places on the facility. The Saskatoon Zoo Foundation continues to develop partnerships with businesses, individuals and all levels of government to help fund capital projects at the SFFP&Z to address some of these issues. (see *Community Support, page 21*).

## **CAZA MEMBERSHIP**

The Saskatoon Forestry Farm Park and Zoo has been a member of Canadian Association of Zoos and Aquariums (CAZA) since 1991 and manages its animal collection according to an established code of ethics and recognized industry husbandry standards. The 2011 membership fee was \$2,350.

Through CAZA, the SFFP&Z has fostered relationships with other CAZA Institutional members, including zoos in Toronto, Calgary, and Winnipeg. This has given the SFFP&Z access to educational materials, operational information, animals and shared ideas it could not otherwise afford. These inter-zoo relationships will continue to be a valuable asset as the Zoo portion of the facility expands and improves its exhibits.

### **CAZA Conference 2011**

The 2011 CAZA Conference was held September 28 through October 1 in Golden, B.C. The SFFP&Z Manager and a Zookeeper attended this conference. Over 80 percent of our permanent zookeepers have now attended a CAZA National Conference.

The conference in Golden was a great learning experience as well as an opportunity for our staff to expand their network of professional contacts throughout Canada. The theme of this conference was “Creating Connections to Nature”.

Quote from our zookeeper; “The opportunity to meet professional peers, to discuss common issues and hear the professional presentations at a National Conference is an invaluable experience. The sessions on social media and its implications were very educational. The highlight of the Conference was visiting the Grizzly Bear Habitat and viewing the animal in a natural environment. Bringing this information back to the other keepers and discussing current industry trends is a very important for the growth of our facility.”

### **CAZA Conservation Initiative**

The SFFP&Z has participated in CAZA sponsored national promotions the last four years. A direct benefit that we derived from participating in a national promotion was an elevation in the public perception of our site and an increased awareness of the Forestry Farm throughout Saskatchewan.

CAZA initiative in 2011 was a partnership with the Cascades Paper Company. Funds received from this partnership were distributed by CAZA as conservation grants and funded five conservation projects across Canada.

### **CAZA Award**

The Saskatoon Forestry Farm Park and Zoo is proud to announce that Lesley Avant, a staff member and volunteer for the Saskatoon Zoo Society received an Award of Merit from CAZA for her many years of volunteering at the SFFP&Z.

## **STAFF PROFESSIONAL DEVELOPMENT**

Many of our staff members were recertified in Standard First Aid and CPR in 2011. We also had shooting practice for our zookeepers at the Wildlife Federation shooting range. Training for the safe handling and firing of firearms is a prerequisite for an urban zoo as we are virtually surrounded by homes. In the event of an animal injury or escape, all our staff must be familiar with the safe operation of firearms to ensure both staff and public safety.

## **GREEN INITIATIVES**

The Saskatoon Forestry Farm Park and Zoo participates in a number of initiatives to reduce our impact on our environment. We are constantly looking for environmentally friendly ways of achieving this goal. We are proud of:

:

- Composting over 12,000 kilograms of animal waste every year.
- Installed 8 solar panels on our animal shelters to provide our electrical needs.
- Installed re-cycled rubber parking dividers in our parking lot.
- Increased our re-cycling of paper, plastic, cardboard and tin to over 80 cubic meters per year.
- Utilized in-floor heating in the Affinity Learning Centre which could lead to converting our current gas boilers to geothermal heating in the future.
- Installed high efficiency hand dryers in our main washroom block. This initiative reduced our paper towel consumption by 35%, improved the overall cleanliness of the washroom block, reduced our garbage production and reduced staff time required to stock, clean and dispose of the used paper towels.
- Use re-cycled steel panels in some of our construction of new animal exhibits.
- Re-cycle chain link fence material whenever practicable.
- Changed all our cleaning products to environmentally safe products.



# OPERATING BUDGET

---

## OVERVIEW

The SFFP&Z's operating expenditures for 2011 were \$2,083,100. Significant expenditures for the year included salary and payroll costs of \$1,009,800; Infrastructure Services maintenance charges of \$353,000, and utility charges of \$209,900 – for a total of \$1,572,700.

### FOUR-YEAR OPERATING BUDGET COMPARISON

	2011	2010	2009	2008
Operating Budget	\$2,196,315	\$2,127,700	\$2,071,000	\$1,925,600
<b>Major Expenditures(Actual)</b>				
Salary & Payroll	\$1,009,800	\$937,000	\$910,200	\$815,200
Infrastructure Services Maintenance	\$353,000	\$336,500	\$302,400	\$292,400
Utility Costs	\$209,900	\$194,200	\$237,000	\$213,200
SUBTOTAL	\$1,572,700	\$1,467,700	\$1,449,600	\$1,320,800

## BUDGET TRENDS

**Admissions:** Our 2011 admissions success can be attributed to the weather that we experienced throughout the summer as well as the joint marketing initiatives that promoted our site throughout the Province. A special Thanks to our partners, Tourism Saskatoon and Potash Corp of Saskatchewan for helping to fund this provincial billboard advertising campaign.

**Staffing:** 2011 was a challenge to keep a full compliment of staff. Our Zookeeper staff was consistent as we filled one available part-time position this year. It was difficult to attract and keep custodial staff as the facility is open close to 24 hours per day, seven days a week during the summer season. Late night shifts are hard to fill.

As our workforce continues to age we will be faced with developing protocols for working with animals that are less physically demanding. Innovations in animal behavioural training, development of improved animal handling equipment and improved exhibit design will all contribute to reduce the physical demands of the profession.

**Utilities:** The SFFP&Z continues to explore ways to lower its utilities consumption. The Enchanted Forest has been changing many of their light displays to LED lights and has already seen a 30 percent reduction in electrical costs over the last two years.

## REVENUES

The SFFP&Z generated \$716,900 in total revenue in 2011. Zoo admissions accounted for approximately 73.2 percent of this figure, with the remaining revenue coming from front gate admissions to the Forestry Farm Park and facility rentals.

### FOUR-YEAR REVENUE COMPARISON

2011	2010	2009	2008
\$716,900	\$623,800	\$638,200	\$680,200

## ADMISSIONS

2011 Zoo attendance, April 1 to October 31, was 120,475 guests (including 29,474 pre-school children). Admission rates increased from \$8.50 to \$9.00 adults; from \$5.00 to \$5.50 youth; from \$17.00 to \$18.00 family; free for preschool children (5 years and under).

### FOUR-YEAR ZOO ADMISSIONS REVENUE COMPARISON

2011	2010	2009	2008
\$524,438	\$454,083	\$469,060	\$506,260

- 2011 admissions recovered 23.18 percent of gross operating costs, a slight improvement from 21.8 percent in 2010.

### FOUR-YEAR COMPARISON OF OTHER SOURCES OF SFFP&Z REVENUE

	2011	2010	2009	2008
Front Gate	\$89,021	\$77,700	\$82,703	\$86,903
Train	Included in zoo admission	Included in zoo admission	Included in zoo admission	included in zoo admission
Fishing Permits	\$4,817	\$4,625	\$4,193	\$3,787
Rentals	\$73,077	\$60,430	\$56,837	\$57,928
Stroller Rentals	\$10,839	\$9,900	\$9,481	\$10,522
Feed Machines	\$9,794	\$9,570	\$11,150	\$10,055
Concession	\$4,900	\$4,900	\$4,725	\$4,725
TOTAL	\$192,448	\$167,125	\$169,089	\$173,920

## COST COMPARISON

The following table provides a four-year comparison of Zoo attendance figures, admission revenues, and costs.

### FOUR-YEAR COST COMPARISON

	2011	2010	2009	2008
Zoo Attendance <i>(not including special events, Zoo Society programs or Enchanted Forest) April 1 to October 31 only</i>	120,475	111,831	122,030	132,730
<i>(includes pre-school children entering free)</i>	29,474	26,582	27,329	23,865
Admission Revenue <i>Collected April 1-October 31</i>	\$524,400	\$454,100	\$469,100	\$506,200
Gross Operating Budget <i>City Contribution</i>	\$2,266,800	\$2,083,100	\$2,037,500	\$1,925,200
Revenues (all)	\$716,900	\$623,800	\$638,200	\$680,200
Net Cost to Operate	\$1,549,900	\$1,459,300	1,399,300	\$1,245,000
Admissions as % of Gross Budget	23.1%	21.8%	23.1%	26.3%
Hours of Operation	2946	2946	2946	2946
Net Cost per Operating Hour <i>Net costs ÷ hours of operation</i>	\$526.10	\$495.34	\$474.96	\$422.60
Net Cost per Visit (does not include winter attendance) <i>Net operating cost ÷ attendance</i>	\$12.86	\$13.04	\$11.46	\$9.37
Population (city)	234,200	224,300	218,900	209,400
Attendance as % of City Pop	51.5%	49.8%	55.8%	63.4%
Number of Dwellings	98,531	95,845	95,516	94,189
Net cost per Dwelling	\$15.73	\$15.22	\$14.64	\$13.22
Net cost per Resident	\$6.62	\$6.50	\$6.39	\$5.95

## SASKATOON FORESTRY FARM PARK AND ZOO FACILITY USE

In 2005, we started to keep track of winter attendance at this facility by using a voluntary sign in sheet. Although not 100 percent accurate, we are able to conservatively estimate our winter attendance by multiplying the number of people who signed in by three. This represented 14,154 Zoo visits during the winter season as 4,718 people indicated their winter visit. Combining all attendance figures for the various events held at the facility during 2011 gives us an estimated total facility usage of 242,486 people, or more than the estimated population of the City of Saskatoon.



2011 Facility Usage	Attendance
Zoo Attendance April 1 – October 31	120,475
Zoo Winter Attendance January 1 to March 31 and November 1 to December 31	14,154 est.
Enchanted Forest	69,500
Zoogala	350
Zoo Society Programs January 1 to April 14 and November 1 to December 31	1500
Perennial Society Programs	250 est.
Front Gate - May 1 to September 5 (park and rental guests)	31,257
Rentals and Park Guests September 1 to December 31	5000 est.
<b>TOTAL FACILITY USAGE</b>	<b>242,486 est.</b>

We also tracked our attendance after 7 p.m. throughout the season. The following chart shows that 3,152 people or 2.6 percent of our total Zoo attendance came in after 7 p.m. This time period represents 8.6 percent of our hours of operation. We experienced only 16 days with rain compared to last year when we had 56 days with rain.

2011 Facility Usage After 7 p.m.							
Attendance After 7 p.m.	Cars	Attendance			Rain Days		
		Week Day	Week End	Total	Week Day	Week End	Total
May	270	190	207	397	3	1	4
June	357	540	143	683	3	3	6
July	572	668	436	1104	2	0	2
August	345	693	233	926	2	1	3
Sept.(5 days)	34	21	21	42	1	0	1
<b>TOTALS</b>	<b>1578</b>	<b>2112</b>	<b>1040</b>	<b>3152</b>	<b>11</b>	<b>5</b>	<b>16</b>

## SASKATOON FORESTRY FARM PARK AND ZOO RESERVES

The Saskatoon Forestry Farm Park and Zoo has five reserves approved by City Council to address specific issues: the Animal Trading Reserve, Forestry Farm Development Reserve, Auditorium Reserve, Forestry Farm Capital Reserve, and Superintendents Residence Reserve.

### Animal Trading Reserve

The principle behind the Animal Trading Reserve is to self-insure the Zoo's largest animal population (hoofed stock), to use the reserve for animal acquisitions, and to accept funds from the sale of surplus animals. With the recent concerns over West Nile Virus, Chronic Wasting Disease and Hoof & Mouth Disease, the value of the Zoo's indigenous hoof stock has decreased dramatically. In 1992, the present compliment of hoofed stock was valued at \$135,000 for self-insurance purposes; today the same animals would be valued at \$25,000 for replacement purposes.



#### ANIMAL TRADING RESERVE

2011	2010	2009	2008
\$60,538	\$53,593	\$50,457	\$51,183

### Auditorium Reserve

Funds generated by the \$20 per hour levy on auditorium rentals go into the Auditorium Reserve, where they are used to make program improvements to the auditorium.

- Auditorium rentals generated \$6,980 for the reserve in 2011.
- This reserve financed the purchase of tables at a cost of \$1700 in 2011

#### AUDITORIUM RESERVE (BALANCE AS OF DECEMBER 31)

2011	2010	2009	2008
\$26,159	\$20,889	\$15,150	\$13,417

## Forestry Farm Development Reserve

Sixty per cent of front gate revenues, after expenses, are directed to the Forestry Farm Development Reserve and used for improvements to the Zoo and Park. These revenues are derived primarily from the \$2 parking fee collected from May 1 through the September long weekend at the Saskatoon Forestry Farm Park and Zoo park gate. The sale of Zoo Poo and winter donations at the Zoo admissions gate also account for modest contributions.

In 2011, the Forestry Farm Development Reserve allocated \$53,800 for various projects including the purchase of butterflies, signs, phase 2 of the interpretive display in the Knights of Columbus Discovery Centre, tree removal and landscaping in the park.

### FORESTRY FARM PARK DEVELOPMENT RESERVE

	2011	2010	2009	2008
<b>Gross Revenues</b> \$2 parking fee & other	\$89,021	\$73,816	\$79,758	\$86,902,
<b>Net to Reserve</b> includes 60% of parking revenue, donations and Zoo Poo sales	\$40,750	\$36,484	\$40,254	\$47,179
<b>Project Expenditures</b>	\$53,454	\$29,123	\$10,192	\$14,860
<b>Balance of Reserve - December 31</b>	\$89,458	\$102,162	\$95,336	\$65,233

## Forestry Farm Capital Reserve

City Council approved the creation of the Forestry Farm Capital Reserve on January 9, 2006. This reserve is funded through an annual provision in the facility operating budget with the aim of funding future capital projects at the site as identified in the Master Plan.

In 2011 The Forestry Farm Capital Reserve budgeted:

- \$240,000 to build a new parking lot and access roads. This work was postponed to 2012.

As of December 31, 2011, the Forestry Farm Capital Reserve has a balance of \$120,000.

The table below identifies the current status of the Forestry Farm Capital Reserve along with the proposed Capital Projects which will be funded from this reserve as well as the proposed time frame to implement the projects.

<b>Year</b>	<b>Sources</b>	<b>Application</b>	<b>Total</b>	<b>Notes</b>
2011 Estimates: Estimated Provision P2048	(150,000)	240,000	(120,000)	New Parking Lot
2012 Estimates: Estimated Provision	(150,000)	45,000	(225,000)	Quarantine Upgrade
2013 Estimates: Estimated Provision P2048	(150,000)	350,000	(25,000)	New Zoo Entrance and Gift Shop
2014 Estimates: Estimated Provision P2048 P2048	(150,000)	40,000 60,000	75,000	Asphalt Maintenance in Zoo Walking Path in Park
2015 Estimates: Estimated Provision P2048	(150,000)	200,000	(25,000)	Recap Asphalt Main Entry Road
2016 Estimates: Estimated Provision P2048 P2048	(150,000)	50,000 110,000	(15,000)	Phase 3 of Interpretive Display Service Road

NOTE: Projects planned for 2012 and 2013 may change priority if funding is available as we plan for the centennial of the site in 2013.

## **Superintendents Residence Reserve**

This Reserve was approved by Council on March 21, 2005, and was created to distribute, over several years, the cost of expanding, improving, leasing, or developing heritage-based program opportunities that directly service the public. Source of funds for this reserve is derived from 30 percent of all funds generated by special event or retreat, rentals of the first floor of the Superintendents Residence. The 2011 contribution to this Reserve totalled \$1,785, and we have a balance \$5,093 as of December 31, 2011. We purchased a banner and painted the exterior front porch for a total expenditure of \$1,812 from this reserve.





# ANIMAL CARE

---

## ANIMAL COLLECTION

The SFFP&Z is home to 73 species of mammals, birds, reptiles, and fish. The animal collection includes several exotic species, such as the popular Capuchin monkeys, but is largely comprised of indigenous Canadian species, including black tailed prairie dogs, badgers, elk, antelope, lynx, swift fox, and wolf.



### TWO-YEAR COMPARISON OF ANIMAL COLLECTION

Number of:	Mammals		Birds		Reptiles/ Amphibians		Fish	
	2011	2010	2011	2010	2011	2010	2011	2010
Species	31	32	26	26	12	12	2	3
Specimens	141	119	90	94	22	34	9	6
Orphans Received	0	0	3	0	0	0	0	0
Births	37	19	0	0	0	0	0	0
Deaths	15	8	12	7	12	1	3	1

## NOTABLE BIRTHS

In 2011, the majority of our mammals reproduced with the highlight being the birth two lion cubs on September 24<sup>th</sup>.



## VETERINARY SERVICES

In 2011, the SFFP&Z contract for veterinary services with the Western College of Veterinary Medicine (WCVN) was \$21,200, which includes salary, drugs, hospital, and laboratory charges. The alliance gives the SFFP&Z access to the expertise and resources of a modern veterinary hospital and specialists, without the capital costs. The WCVN benefits by being able to offer staff and students first-hand experience with a variety of wild animals.

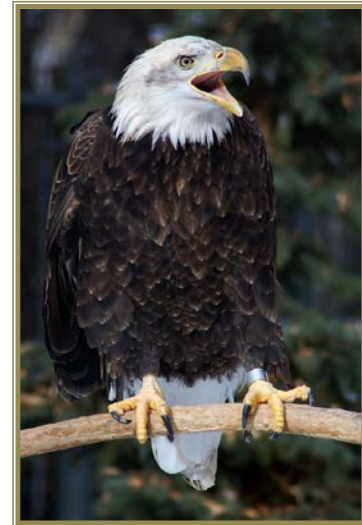
### FOUR-YEAR VETERINARY SERVICES COMPARISON

	2011	2010	2009	2008
Cost of Services	\$21,200	\$21,200	\$21,200	\$21,200

## ANIMAL INVENTORY

### CLASS - AVES

Common Name	Number	Common Name	Number
Bald Eagle	2	Long Eared Owl	3
Bare-Eyed Cockatoo	2	Mallard Duck	2
Canada Goose	2	Red Tailed Hawk	2
Domestic Chickens	some	Mute Swans	2
Ferruginous Hawk	3	Blue Fronted Amazon	1
Great Horned Owl	4	Short Eared Owl	6
Green Finch	1	Snow Goose	3
Barn Owl	2	Snowy Owl	2
Indian Blue Peafowl	35	Zebra Finch	2
Kestrel	3	Swainsons Hawk	1
Java Finch	2	Tundra Swan	1
Orange Weaver Finch	1	Burrowing Owl	1
Ring-necked Doves	4		



### CLASS - AMPHIBIA

Common Name	Number	Common Name	Number
Tiger Salamander	5	Fire-bellied Toad	5
Leopard Frog	1		
Green and black Poison Arrow Frog	4		

### CLASS - ARTHROPODS

Common Name	Number
Whiteknee Tarantula	1

## CLASS - MAMMALIA

Common Name	Number	Common Name	Number
Badger	2	Mouflon Sheep	12
Bighorn Sheep	11	Plains Bison	6
Black Tailed Prairie Dogs	some	Pronghorn	6
Capuchin Monkey	2	Pygmy Goats	8
Cougar	2	Red Fox	4
Dall's Sheep	2	Rocky Mountain Goats	2
Domestic Rabbit	some	Sika Deer	11
Fallow Deer	13	Stone Sheep	2
Lynx	2	Swift Fox	2
Miniature Horse	4	Timber Wolf	2
Pere David Deer	3	Wapiti	7
Suri Alpaca	4	Woodland Caribou	3
African Lion	4	Yak	3
Black footed Ferret	1	Domestic Ferret	2
North American Porcupine	1	Grizzly Bear	2

## CLASS – OSTEICHTHYES (FISH)

Common Name	Number
Rainbow Trout	3
Atlantic Salmon	4
Sturgeon	2



## CLASS – REPTILIA

Common Name	Number
Eastern Corn Snake	1
Tokay Gecko	1
Red Eared Slider Turtle	1
Green Anole	2
Schneider's Skink	1
Bearded Dragon	2
Common Garter Snake	1
Royal Ball Python	1



# Community Support

---

The Saskatoon Forestry Farm Park and Zoo is fortunate to have the support of four volunteer organizations interested in improving both Park and Zoo facilities and services.

## SASKATOON ZOO FOUNDATION



The Saskatoon Zoo Foundation is a non-profit organization operated by a volunteer Board of Directors. Its mission is to raise capital funds for new animal exhibits and improvements at the SFFP&Z. The Saskatoon Zoo Foundation bases its fundraising goals on needs identified by the Administration and requests for capital support from the Saskatoon Zoo Society (SZS) Board. The Manager of the Saskatoon Forestry Farm Park and Zoo is the spokesperson for the facility.

Between 2002 and 2011, through the generosity of the community, business and government, the Saskatoon Zoo Foundation has raised close to \$3 million for capital improvements at the Saskatoon Forestry Farm Park and Zoo. The funds were directed to the construction of the Affinity Learning Centre, McDonald's Natural Place to Play, Kinsmen Bear Exhibit, phase 2 of the PotashCorp Ark Exhibit and the Lions Special Event Pavilion.

In 2012, the Saskatoon Zoo Foundation will kick off a new fundraising initiative with a goal of 2 to 3 million dollars for the design and construction of a new North American Carnivore Exhibit, a new home for our wolves and cougars, which could include a unique glass viewing tunnel and potentially a new wolverine and arctic fox exhibit areas.

The Saskatoon Zoo Foundation has also embarked upon a Planned Giving Program where contributions can support future development through endowments and legacy gifts to education, conservation, capital improvements, and heritage/horticulture projects.

The Saskatoon Zoo Foundation's administration office is located in the Superintendent's Residence (Forestry Farm House). The phone number is 975-2241, the email address is [saskatoonzoofoundation@sasktel.net](mailto:saskatoonzoofoundation@sasktel.net), and the website is [www.saskatoonzoofoundation.ca](http://www.saskatoonzoofoundation.ca).

## **Enchanted Forest Holiday Light Tour** presented by BHP Billiton

The Saskatoon Zoo Foundation's major fundraising initiative is its partnership with Saskatoon City Hospital Foundation in the annual Enchanted Forest Holiday Light Tour presented by BHP Billiton, which is held at the Saskatoon Forestry Farm Park and Zoo.

The 13<sup>th</sup> Annual Enchanted Forest Holiday Light Tour was held at the Saskatoon Forestry Farm Park from November 18, 2011 to January 08, 2012. The Enchanted Forest hosted 69,500 visitors who enjoyed the bright lights. The Enchanted Forest was also open for two walking nights that attracted 839 people. Net proceeds of approximately \$75,000 will be shared by both Foundations. The Saskatoon Zoo Foundation directs its share of the proceeds to capital improvements at the Facility.

The Enchanted Forest tracked the town of origin of all the guests this year. The guests visited from 179 different municipalities states, provinces or countries, 98 municipalities in Saskatchewan, the remainder primarily from Western Canada. This broke down to 65 percent visited from the greater Saskatoon census area and 35 percent were out of town visitors. Of note, we received 9,172 visitors from Regina and 185 visitors from Calgary. We had visitors from seven Provinces and one territory in Canada, thirteen states from the USA, and from twenty other countries.

## **Zoogala 2011**

ZOOGALA 2011 hosted approximately 350 brave patrons who challenged heavy rain and gale force winds. The weather conditions eventually deteriorated to the point that the organizing committee was forced to cancel the event shortly after it began due to public safety concerns.

However, through the generosity of our guests and sponsors, the Saskatoon Zoo Foundation did not lose any money from this cancelled event. As a direct result of the inclement weather and the cancelled event, the Zoo Foundation secured a sponsor to build a permanent special event site, the Lions Event Pavilion. This steel roofed pavilion measures 120 feet (36.58m) long by 80 feet (24.38m) wide and will have canvas walls and an asphalt floor and it is planned to be completed for Zoogala 2012.

A huge thank you goes out to all of the generous sponsors led by West Wind Aviation, the event's title sponsor and all the dedicated volunteers that make this fundraising event so successful.

Zoogala 2012 will take place on Friday, June 15th; guests are encouraged to buy their tickets early by calling the Zoo Foundation office at 975-2250. This event will sell out.

## SASKATOON ZOO SOCIETY



Founded in 1976, the Saskatoon Zoo Society (SZS) is a non-profit organization dedicated to stimulating interest in animals, wildlife, and environmental conservation. Through a long-term partnership with the SFFP&Z, the Saskatoon Zoo Society provides quality educational, interpretive, environmental, and zoological programs as well as other visitor services.

The Saskatoon Zoo Society coordinates educational programs at the Saskatoon Forestry Farm Park and Zoo, along with outreach programs around Saskatoon. These programs include Zoo Tours, Investigation Stations, Biofact Boxes, Children's Zoo activities, Summer Camp, Special Events, Zoo Fun Run, Young Naturalists (in conjunction with the Saskatoon Nature Society), Zoo School and the Adopt-a-Critter program. Support for the Saskatoon Zoo Society programs and projects depend on public donations, membership fees, and grants from outside agencies. The success of many of these programs is attributed to a very dedicated group of volunteers guided by dedicated staff.

### 2011 Highlights

- In 2011, the Saskatoon Zoo Society was paid a contract fee of \$44,200 for the delivery of educational programs on behalf of the Zoo, and another \$14,000 for the collection of admissions at the Zoo gate.
- In 2011 the Saskatoon Zoo Society had 3 full time programming/education staff and a part-time office support person.
- Various grants helped to cover seasonal staff for the summer Zoo Camp Programs.
- Many education programs were delivered throughout the year utilizing the Affinity Learning Centre.
- A week long program, Zoo School, developed by the Saskatoon Zoo Society staff hosted two inner city schools as part of a pilot project in 2011. This week long program was well received by both students and teachers.
- Special events were the Zoo Fun Run with 150 participating, the Cameco Family Day with 1,300 participating, and Creature Feature Story Time and Drop in Programs with 200 people attending.
- Education continues to be the focus of Saskatoon Zoo Society efforts. During the year, the Saskatoon Zoo Society invested over 7,500 hours of staff and volunteer time in

organizing and delivering 359 educational programs and special events to 10,404 children and adults.

- The Saskatoon Zoo Society continues to be an active member of the SFFP&Z Advisory Committee that is focused on the creation of interpretive signage for the whole site and providing input on the development of Discovery Centre interpretive elements.

## PROGRAM HIGHLIGHTS

	# of Programs	# of Participants
Outreach Program	62	3,054
Summer Zoo Camps	12	1,058
Animal Antics Preschool Program	56	752
Grade One Tours	57	1,406
General Tours	123	2,864

## Forestry Farm Gate and Kinsmen Express

The Saskatoon Zoo Society is paid an administrative fee for managing the Saskatoon Forestry Farm Park and Zoo park gate booth and Kinsmen Express Zoo Train. Park gate costs are paid out of revenues generated by the \$2 parking fee, while facility operations cover costs for the Kinsmen Express. The SZS staffed the Zoo Train with four drivers in 2011.





## KINSMEN EXPRESS ZOO TRAIN (MONTHLY RIDERS, ANNUAL TOTALS)

	2011	2010	2009	2008
May	2,338	1,580	2,053	2169
June	11,772	11,558	9,900	9,776
July	11,467	10,775	10,250	10,450
August	10,173	9,634	8,579	10,566
September	2,261	1,514	1,287	845
<b>Heritage Tour TOTAL</b>	<b>We were unable to offer Heritage Tours.</b>	<b>We did not offer Heritage Tours</b>	<b>We did not offer heritage tours</b>	<b>We did not offer Heritage tours overcrowded all year</b>
<b>Zoo tour TOTAL</b>	<b>38,011</b>	<b>35,061</b>	<b>32,069</b>	<b>33,806</b>

**Note:** We did not offer Heritage Tours in 2011 as the parking lot was always filled to capacity and it would have been dangerous for our guests. We plan to offer this tour in 2012.

### Concession and Gift

The SFFP&Z contracts with the Saskatoon Zoo Society to provide concession services for an annual fee of \$4,900 plus GST. This essentially pays for utility and maintenance costs. The SZS retains profits to offset their costs of delivering programming and special events. It has been a struggle for the Saskatoon Zoo Society to generate profits because the existing concession is too small to adequately serve a facility of the SFFP&Z size. To compensate for this, two soft drink vending machines are on site and a satellite ice cream cart is utilised on summer weekends, weather permitting. New exhibits and a continued increase in attendance will compound this problem.

## FRIENDS OF THE FORESTRY FARM HOUSE



The Friends of the Forestry Farm House is a non-profit corporation established in 1996 to increase awareness of the park's history as the Sutherland Forest Nursery Station, which played a significant role in the settlement of the Prairie Provinces, and by preserving the Superintendent's Residence and encouraging interpretation of the site. The 1913 residence was declared a site of National Significance in 1991.

The Superintendent's Residence is now maintained and operated by the Saskatoon Forestry Farm Park and Zoo Administration and continues to be offered for rent as a retreat for special events and workshops. The building was rented 35 times in 2011, and groups appreciate the location, history, and self-catering options available.

The Friends of the Forestry Farm House continues to modify and provide heritage-based educational programs on site, usually to a grade 3 level. The program can be modified to be inclusive of more ages. The graduating class of SIAST's Recreation Technology toured through in mid-April. There were 20 students in that class and the program was reflected to their area of expertise – tourism. In addition during 2011, twelve school tours from six different schools for a total of 365 students, teachers, and parents. Flora's bedroom remains a highlight of the tour as it provides an opportunity for today's youth to see what children had in 1913.

On the last Sunday of each summer month the Superintendent's Residence was open to the public, and a walking tour was provided. Again this year, there were four walking tours and open houses which translated to 19 walking tour participants and 51 people toured the house. This number remained steady from last year. The public is very appreciative of being able to tour the house and learn more about the site.

The Friends of the Forestry Farm House hosted three very successful fundraising events during 2011. The Valentine's Supper was well attended and the Fall Supper was sold out as per usual. The Friends of the Forestry Farm House hosted a Spring Art Show and Sale. This inaugural event saw 9 artists displaying their craft throughout the Superintendent's Residence on the last Sunday in May. The event was well attended, the artists were pleased with the turnout and sales and the public viewed it as an opportunity to see local art in a unique setting. The money raised from these events is being used to update the interpretative displays at the house, provide a banner and a new display board with the remainder becoming the seed money for the upcoming centennial celebration.

## **SASKATCHEWAN PERENNIAL SOCIETY**



### **Presidents Report**

The Saskatchewan Perennial Society (SPS) is a non-profit organization with approximately 250 members. The SPS has promoted horticultural programs and projects at the SFFP&Z since its inception in 1988 and continues to play a role in park development. The SPS is responsible for the development and maintenance of the Perennial Border as well as the Robin Smith Meditation and Heritage Rose Gardens.

The Saskatchewan Perennial Society enjoyed another successful year in 2011. Many of our ten Board members were new this year and they had a lot of learning to do. Fortunately we also had the collective memories of some experienced voices to help ensure continuity in the Society's traditions. I want to thank the members of the Board for their enthusiasm and dedication to the Society; many of them also volunteer at multiple Society activities throughout the year.

A major undertaking for the Board was the revision of the Society's bylaws. A committee was struck which reviewed a generic draft of bylaws for small non-profit corporations prepared by one of our members, Kay Robertson, LL.B. This draft, that closely mirrors the relevant requirements set out in the most recent Saskatchewan Non-profit Corporations Act and was easily adapted. The Board approved the new bylaws at its November 1<sup>st</sup> meeting. The membership will be asked to ratify these bylaws at the 2012 AGM.

The Society has settled into our new home at St. James church on Dufferin Avenue: the library is now stored there and our public presentations are offered every fourth Wednesday of the month from October to March. Although some familiar faces from our Tuesday meetings are missing, the Wednesday meetings are well attended. The members were treated to some wonderful presentations this year, as usual. Bernadette Vangool enlightened us about the life and work of Karl Foerster (1874-1970) who bred winter hardy perennials in Germany despite very difficult political realities during WWII and the Cold War. Chet Neufeld introduced us to many "Native Plants" which can be grown in our prairie gardens. Sara Williams sang and danced about chemical free gardening based on her newly coauthored book (with Hugh Skinner): *Gardening Naturally*". Brenda Korchinski delighted us with "Flowers and Colour for Your Fall Border". And David Vanstone travelled all the way from Portage la Prairie, Manitoba to engage us in a lively discussion about "New Trends in Hardy Perennials". The colourful pictures that accompanied all of these presentations brought reminders of gardening delight amidst the long winter season. Thank you to the volunteers who ensured that these evenings ran smoothly and that we were well nourished with refreshments while we visited.

The Society recruited volunteers for Gardenscape by email this year and had an overwhelming response. Attendance at the show was down a bit this year but it still provided a good opportunity for us to inform the public about the activities of the Society. Thank you to all the volunteers!

The spring and fall plant exchanges continue to be highlights of the Perennial Society calendar! The second annual plant sale at the spring plant exchange was again a success. The plants, brought in from Vanstone Nurseries in Manitoba, represented several new varieties of hardy perennials at great prices. The fall bulb sale, with bulbs ordered from Van

Noort in British Columbia, was a first this year. Both sales “sold out” and were successful fundraisers for the Society. Thanks to Sara Williams for selecting the plants and bulbs. Thanks, too, to Sara and Bernadette Vangool for fetching the plants from Manitoba, and to Karen Larson for joining me in sorting and pricing the over 2300 bulbs! If anyone would like to offer suggestions for varieties of perennials and bulbs for 2012, please contact Sara or any member of the plant exchange committees.



Garden tours are also favourites with members. The Saskatchewan Perennial Society held two garden tours this year, one in July and one in August, organized by Leslie Sanders. Leslie has efficiently organized garden tours for several years but is now passing on her garden lists. Thanks for a great job, Leslie!

Labour and Learn provides opportunities for our members to work alongside fellow Perennial Society gardeners pulling weeds and pruning the gardens at the Zoo! It's an excellent time to get to know one another and the weeding goes very quickly with many hands. If you haven't yet been out to the Heritage or Rose Gardens at the Forestry Farm Zoo to join in the work or even just to enjoy the beauty of the plantings, we strongly urge you to do so in the coming year!

At the Board's direction, Leslie Sanders and Grace Berg conducted a walk-about review of the Heritage Garden in September. Leslie prepared a report that recommends that the Saskatchewan Perennial Society begin a major revision of the garden which has become overgrown in places. The Society will be looking for volunteers to coordinate this project and to help with the work itself. Please contact any member of the Board if you are interested in helping out. Thanks for your time and expertise, Leslie and Grace.

The Saskatchewan Perennial Society again provided a gardening column to the Saskatoon Sun and other publications in Saskatchewan. Two of those articles focused on the history of the Forestry Farm Park and Zoo (May 22 and May 29, 2011). Thanks to Erl Svendsen who is the current editor for this column. Many people look to this column for valuable information on a variety of gardening topics. Several Society members have written pieces for the column and if anyone would like to make a contribution, please contact Erl ([erl\\_svendsen@hotmail.com](mailto:erl_svendsen@hotmail.com)).

Thank you to **ALL** who have volunteered time and energy to the Saskatchewan Perennial Society in 2011. The Society looks forward to another action packed year in 2012.

Heather Brenneman ,President

# 2011 DONOR SUPPORT

---

## SASKATOON ZOO FOUNDATION

The Saskatoon Zoo Foundation and the SFFP&Z benefit from the generous support of the following businesses and corporate community, individuals and families.

### **Defenders Category \$25,000 - \$99,999**

- Tina and Jerry Grandey

### **Providers Category \$5,000 - \$24,999 (Cougar)**

- PotashCorp Zoo Society Daycamp Sponsorship
- PotashCorp Billboard Sponsorship
- Keith Talon

### **Partners Category \$1,000 - 4,999 (Wolf)**

- Concentra Financial United Way Jeans Day program

### **Supporters \$100 - \$999**

- Betty Reynolds
- Edward Blouin
- United Way of Ottawa

### **Exhibit Sponsorship Program**

Each sponsor pays \$3,000. A sign, recognizing the family/business, is displayed at the exhibit for five years. Funds are used to support projects at the SFFP&Z.

The following companies have sponsored an exhibit in 2011:

- Fastprint Saskatoon
- Star Egg
- Heather Ryan and David Dube Foundation
- Hy-Grade Millwork
- Early's Farm & Garden
- Moore's Financial Services
- JNE Welding
- LaRoche McDonald

## SASKATOON ZOO SOCIETY

Donors contributed over \$49,200 to the Saskatoon Zoo Society in 2011. The funds were used to support the many programs offered by the Saskatoon Zoo Society. This amount of contributions includes \$5,000 from PotashCorp to help fund the Summer Zoo Camp Program.

**TO:** Secretary, Planning and Operations Committee  
**FROM:** General Manager, Community Services Department  
**DATE:** April 4, 2012  
**SUBJECT:** Nutana Park Development – Dedicated Lands Account  
**FILES:** CK. 4205-1; LS 4215-1

---

**RECOMMENDATION:** that a report be submitted to City Council recommending:

- 1) that up to \$230,200 of additional funding be allocated from the Dedicated Lands Account to complete the upgrade of Darcy Bear Park and W.E. Graham Park in the Nutana neighbourhood.

### **BACKGROUND**

In late Fall 2006, the Community Development Branch consulted with Nutana neighbourhood residents to identify park needs and potential solutions to resolving the issue of a park space deficiency in Nutana. With the approval, in principle, from the Saskatoon Public School Board (School Board) on January 24, 2007, a report was presented to and approved by City Council recommending that the Administration enter into negotiations with the School Board to develop the school yards at Victoria School (W.E. Graham Park) and Nutana Collegiate (Darcy Bear Park) as neighbourhood park space.

The Nutana neighbourhood has a deficiency in neighbourhood park space. Consequently, the development of school yard properties in combination with the upgrade of existing parks goes a long way to addressing park programming shortfalls, such as the lack of children's open play areas and community sports fields. As well, developing these two school yards reduces the impact of barriers, such as distance and major roadways, which some children and families face in accessing what should be standard neighbourhood park space amenities.

To address the neighbourhood park space deficiency in the Nutana neighbourhood, City Council, in 2009, approved a Land Swap Agreement with the School Board to develop these school grounds as a public asset to meet the City of Saskatoon (City) Park Development Standards.

In 2009, Capital Project No. 2335 was approved for the design and construction of the school yards at Victoria and Nutana Schools. The park upgrades were to be funded through the Dedicated Lands Account, which is set up under Capital Reserve Bylaw No. 6774, and is governed by The Dedicated Land Regulations passed pursuant to *The Planning and Development Act, 2007*. Specifically, Capital Reserve Bylaw No. 6774 states that funds from the Dedicated Lands Account shall only be used for the purchase of land to be dedicated to public use, such as additional parks in neighbourhoods that are determined by City Council as having insufficient park land, and for the development of existing dedicated lands as additional parks.

## **REPORT**

In May 2009, W.E. Graham Park and Darcy Bear Park were put out to tender for construction; however, the bid proposals came in over budget by \$92,000. Through discussions during the Land Swap Agreement, the City agreed to delay the construction of Darcy Bear Park to allow for a staging area (within the park) for the construction company completing the renovations to Nutana Collegiate. The renovations to the school needed to be completed prior to upgrading the park. Therefore, it was decided to only proceed with the upgrade of W.E. Graham Park at that time.

Representatives from the School Board have advised that renovations to the interior of Nutana Collegiate are nearing completion and the City now has full access to the park space. Therefore, Infrastructure Services Department is ready to put the construction of Darcy Bear Park out for tender. In preparation for the tender, the Parks Branch has updated the cost estimates for the proposed work required in Darcy Bear Park. Parks Branch is anticipating an overall budget shortfall of \$193,600 above what was originally approved for the project in 2009. Rising costs are due to an increase in the cost of setting up equipment on site, grading cost increases, permits, maintenance costs for the warranty period, and inflation. It is also noted that the upgrade to W.E. Graham Park exceeded the original budget by \$36,600.

Therefore, it is recommended that up to \$230,200 in additional funding to be allocated from the Dedicated Lands Account to complete the full scope of the work for these two parks, which is in compliance with the policy for this reserve. Further to this, it is confirmed the Dedicated Lands Account does have sufficient funds to cover this additional cost.

## **OPTIONS**

The first option would be to approve the funding as requested (recommended). The only other option is to deny this request to allocate additional funding from the Dedicated Lands Account. If this additional funding is not approved, the construction of the park space would be delayed until another source of funding could be identified.

## **POLICY IMPLICATIONS**

There are no policy implications.

## **FINANCIAL IMPLICATIONS**

The annual operating impact of \$11,888 for Darcy Bear Park will be added to the 2013 Parks Branch operating budget. An operating impact of \$4,000 for W.E. Graham Park has been incorporated in the operating budget as this park was completed in 2010.

The balance in the Dedicated Lands Account, as of December 31, 2011, is \$1,754,383.

### **PUBLIC COMMUNICATION PLAN**

The Community Consultant will continue to update the Community Association as the park development proceeds.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

### **PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of the Public Notice Policy No. C01-021 is not required.

### **ATTACHMENT**

1. Nutana Collegiate Site Layout

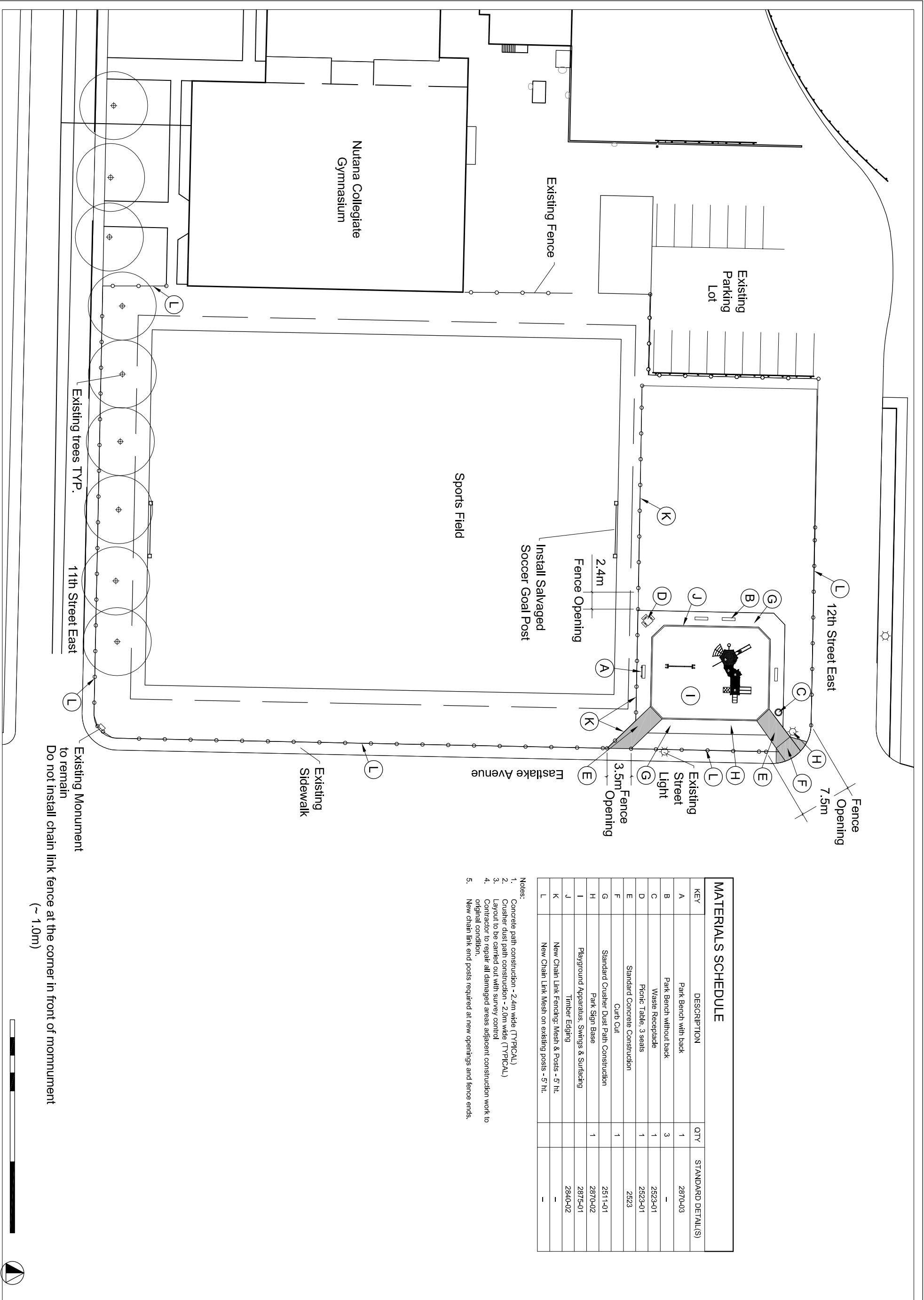
Written by: Mike Libke, Neighbourhood Services Manager

Reviewed by: “Mike Libke” for  
Lynne Lacroix, Manager  
Community Development Branch

Approved by: “Randy Grauer”  
Randy Grauer, General Manager  
Community Services Department  
Dated: “April 11, 2012”

Approved by: “Murray Totland”  
Murray Totland, City Manager  
Dated: “April 18, 2012”





### MATERIALS SCHEDULE

KEY	DESCRIPTION	QTY	STANDARD DETAIL(S)
A	Park Bench with back	1	287D-03
B	Park Bench without back	3	-
C	Waste Receptacle	1	2523-01
D	Picnic Table, 3 seats	1	2523-01
E	Standard Concrete Construction		2523
F	Curb Cut	1	
G	Standard Crusher Dust Path Construction		2511-01
H	Park Sign Base	1	287D-02
I	Playground Apparatus, Swings & Surfacing		2875-01
J	Timber Edging		284D-02
K	New Chain Link Fencing: Mesh & Posts - 5' ht.		-
L	New Chain Link Mesh on existing posts - 5' ht.		-

- Notes:
- Concrete path construction - 2.4m wide (TYPICAL)
  - Crusher dust path construction - 2.0m wide (TYPICAL)
  - Layout to be carried out with survey control
  - Contractor to repair all damaged areas adjacent construction work to original condition.
  - New chain link end posts required at new openings and fence ends.

Existing Monument to remain  
Do not install chain link fence at the corner in front of monument (~1.0m)



975-3182

### GENERAL NOTES:

- Do not scale drawings.
- All dimensions are in metres unless otherwise noted.
- Report all discrepancies to the Consultant.
- Layout and staking shall be reviewed and approved by the Consultant.
- If in doubt, ask.
- In case of discrepancy between listed quantities, symbols and labels on drawing(s), the symbols on drawing(s) shall be taken as correct.

DESIGNED BY: AO	DRAWN BY: MLS
CHECKED BY: AO	SCALE(11x17): 1:500
DATE: March 1, 2010	
APPROVALS	
CONSULTANT	
INFRASTRUCTURE SERVICES	
COMMUNITY SERVICES	
SHEET NAME <b>NUTANA COLLEGIATE SITE LAYOUT</b>	
PROJECT TITLE <b>NUTANA NEIGHBOURHOOD PARK DEVELOPMENT</b>	
PROJECT NO. 4209-2335-1	CONTRACT NO. 10-0038
SHEET <b>L-201</b>	

His Worship the Mayor and City Council  
The City of Saskatoon

**REPORT**

of the

**ADMINISTRATION AND FINANCE COMMITTEE**

Composition of Committee

Councillor G. Penner, Chair  
Councillor D. Hill  
Councillor M. Heidt  
Councillor T. Paulsen  
Councillor A. Iwanchuk

1. **2011 Annual Report – Advisory Committee on Animal Control**  
**(File No. CK. 430-63)**

**RECOMMENDATION:** that the information be received.

Your Committee has reviewed the attached Annual Report of the Advisory Committee on Animal Control dated March 22, 2012, and is pleased to forward the report to City Council as information.

2. **2011 Annual Report – Saskatoon Environmental Advisory Committee**  
**(File No. CK. 430-19)**

**RECOMMENDATION:** that the information be received.

Your Committee has considered and is forwarding the attached 2011 Report of the Saskatoon Environmental Advisory Committee to City Council as information. The attachment can also be found on the city's website at [www.saskatoon.ca](http://www.saskatoon.ca) (look under "S" in the A-Z listing for Saskatoon Environmental Advisory Committee, Reports and Publications).

**3. Report on Investments – December 2011**  
**(File No. CK. 430-19)**

**RECOMMENDATION:** that the information be received.

Attached is a report of the General Manager, Corporate Services Department dated February April 10, 2012 submitting the Investment Coordinator's Report on Investments to December 31, 2011.

Your Committee has reviewed the report with Administration and it is being forwarded to City Council as information.

**4. 2012 Assistance to Community Groups – Cash Grants**  
**Environmental Component**  
**(File No. CK. 1871-10)**

**RECOMMENDATION:** that the following allocations under the Environmental Component of the Assistance to Community Groups – Cash Grants program, be approved:

- Saskatchewan Eco Network \$2,500; and
- Agriculture in the Classroom (Sask) Inc. \$2,500

Attached is a report of the General Manager, Utility Services Department, dated March 30, 2012, forwarding recommendations regarding cash grants under the Environmental component of the 2012 Assistance to Community Groups, Cash Grants Program.

Your Committee has reviewed the report with the Administration and supports the recommended allocations.

Report No. 3-2012  
Monday, April 30, 2012  
Administration and Finance Committee  
Page 3

**5. Automated Fare Box Changes – Types of Coins Accepted**  
**(File No. CK. 7300-1)**

---

**RECOMMENDATION:** that the information be received.

The attached report of the General Manager, Utility Services Department dated April 4, 2012, regarding a required system modification to the transit automated fare boxes is forwarded to City Council for its information.

Your Committee notes that the modification is necessary to accommodate a new circulation of \$1 and \$2 coins and to eliminate the acceptance of pennies.

Respectfully submitted,

---

Councillor G. Penner, Chair

## ADVISORY COMMITTEE REPORT

**TO:** Administration and Finance Committee  
**FROM:** Advisory Committee on Animal Control  
**DATE:** March 22, 2012  
**SUBJECT:** 2011 Annual Report - Advisory Committee on Animal Control  
**FILE NO.:** CK. 430-63

---

**RECOMMENDATION:** that the report be submitted to City Council as information.

**BACKGROUND:**

The mandate of the Advisory Committee on Animal Control is to advise City Council, through the Administration and Finance Committee on all policy matters relating to animal services in the community. This annual report is in keeping with the requirement of City Council to report on its activities for the previous year.

**2011 MEMBERSHIP:**

The Advisory committee on Animal Control has a membership of 10. The following were appointed and reappointed to the Advisory Committee on Animal Control for 2011:

Councillor M. Neault (passed away July 2011)  
Ms. Diane Bentley, Chair  
Mr. Calvin Nickel, Representative of SPCA (to March 2011)  
Dr. S. Neumann, Representative of SPCA (as of October 2011)  
Dr. Michael Powell, Representative of Saskatoon Academy of Veterinary Practitioners  
Ms. Maggie Sim, Representative of Saskatoon Public Health  
Dr. Peter Gilbert, Representative of Western College of Veterinary Medicine  
(as of November 2011)  
Dr. Jacques Messier, Representative of Western College of Veterinary Medicine (to June 2011)  
Ms. Shirley Ross  
Ms. Leslee Harden  
Ms. Cassandra Hovdestad

In addition to these members, the Committee receives information and advice from the following individuals:

Animal Services Coordinator James Wilke  
Solicitor Kim Bodnarchuk  
Municipal Prosecutor Debbie Patterson  
Inspector Jerome Engele, Saskatoon Police Service  
Inspector Dave Haye, Saskatoon Police Service  
Urban Forestry Superintendent Geoff McLeod

Ms. Tiffany Koback, Shelter Manager, Saskatoon S.P.C.A.  
 Ms. Eva Alexandrovici, President, Saskatoon Animal Control Agency

The Advisory Committee met 8 times in 2011.

### **REPORT:**

### **REFERRALS AND REQUESTS:**

The Advisory Committee received a referral from the Corporate Services Department to review the adequacy of fines enforced under City Bylaws. The Committee supported the recommendations made by the Office of the City Solicitor.

In summary: *The Animal Control Bylaw, 1999:*

- a) Failure to license: 1<sup>st</sup> offence - \$250 (no change) 2<sup>nd</sup> offence - \$300 (new) subsequent offence - \$350
- b) Failure to attach valid license: 1<sup>st</sup> offence - \$50 (was \$30) 2<sup>nd</sup> offence - \$100 (no change) subsequent offence - \$150 (was \$125)
- c) All other offences: 1<sup>st</sup> offence - \$100 (all except one - \$50) 2<sup>nd</sup> offence - \$200 (all except one - \$100) subsequent offence \$300 (all except one \$250)

In Summary: *The Dangerous Animals Bylaw, 2003:*

- a) Owning or harbouring animal that attacks another animal or person: 1<sup>st</sup> offence - \$250 2<sup>nd</sup> offence - \$500 subsequent offence - \$750
- b) Failure to comply with order: 1<sup>st</sup> offence - \$500 2<sup>nd</sup> offence - \$1000 subsequent offence - \$1500

The report of the City Solicitor is attached. (Attachment 1)

### **Court Reports:**

The Committee reviewed Court Reports on a monthly basis as prepared by the Bylaw Enforcement Officer. Explanation and clarification was provided by the City Solicitor. A summary of these reports is attached. (Attachment 2).

### **Animal Services Coordinator Updates:**

The Animal Services Coordinator provided regular updates on numerous issues such as:

- 1) Doggie bag dispenser program
- 2) Off leash area development
- 3) Updates to computer program and access to website

- 4) Pet value card
- 5) My Pet Matters Initiative

### **2011 INITIATIVES:**

In June of 2011, a subcommittee was formed to undertake a major project. **The Dog Bite Awareness Campaign** was spawned from the significant number of dog and cat bites recorded by Saskatoon Public Health and the danger and consequences of animal bites. The Committee developed a strategic plan with timeline incorporating community partners and media to promote awareness and prevention. This campaign is planning to launch in early spring of 2012. The original proposal submitted to the Committee is attached. (Attachment 3).

### **FOCUS FOR 2012:**

The Advisory Committee will continue to provide advice to City Council on any policy matter relating to animal services in the City of Saskatoon as requested.

- Completion and evaluation of the Dog Bite Awareness Campaign
- Development of new off leash areas and simple enhancements of existing areas with consideration for accessibility for wheelchair patrons
- Completion of the dog bag dispenser program

### **ATTACHMENTS:**

1. Report of City Solicitor, dated October 18, 2011 with respect to Bylaw changes.
2. 2010 Annual Court Report, Animal Control Bylaw Prosecutions, City of Saskatoon, Office of the City Solicitor.
3. Proposal to Animal Control Committee – Dog Bite Awareness Campaign, June 23, 2011

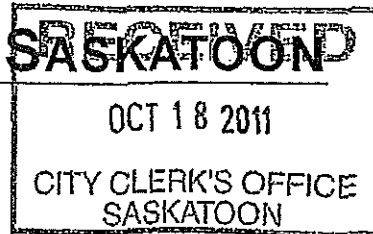
Written by: **Ms. Diane Bently, Chair**

Approved by:

\_\_\_\_\_  
**Ms. Diane Bentley, Chair**  
**Advisory Committee on Animal Control**  
**Dated: March 22, 2012**

150-4

CITY OF SASKATOON



## Office of the City Solicitor

To: Secretary,  
Animal Control Advisory Committee

Date: October 18, 2011

Phone: 975-3270

From: Theresa Dust, Q.C.  
City Solicitor

Our File: 227.0575

Your File: CK. 185-1

**Re: Report to City Council - Proposed Fines**  
*The Animal Control Bylaw, 1999 and*  
*The Dangerous Animals Bylaw, 2003*

Attached please find a report from our Office to City Council, which will be placed on the City Council's agenda for their meeting on November 7, 2011. This report is a result of an instruction by City Council to our Office to review the adequacy of the fines under all commonly enforced City bylaws and to report back to City Council with recommendations from our Office.

Would you please put this letter and report on the agenda of the Animal Control Advisory Committee for its meeting on October 27, 2011? If the Committee has any concerns or comments, we will attach those to our report for the meeting on November 7, 2011.

If you have any questions or comments, please let me know.

A handwritten signature in cursive script, appearing to read "Theresa".

TD:ljt  
Attachment

cc: Shelley Sutherland, City Treasurer  
Corporate Services Department

---

*Memorandum*



B) **Fines re: *The Animal Control Bylaw, 1999* and  
*The Dangerous Animals Bylaw, 2003*  
(File No. CK. 185-1)**

---

- RECOMMENDATIONS:**
- (1) that the specified fines for all offences listed in Schedule No. 7 of *The Animal Control Bylaw, 1999*, be set as follows:
    - (a) for failure to license cat or dog - \$250 first offence, \$300 second offence and \$350 subsequent offence;
    - (b) for failure to attach valid license tag when a cat or dog is off the premises of the owner - \$50 first offence, \$100 second offence and \$150 subsequent offence; and
    - (c) for all other offences listed in Schedule No. 7 - \$100 first offence, \$200 second offence and \$300 subsequent offence;
  - (2) that minimum mandatory fines be established for all offences listed in Schedule No. 7 of *The Animal Control Bylaw, 1999*, and that such fines be set at the same level as the specified fines for voluntary payment;
  - (3) that for all offences listed in Schedule No. 7 of *The Animal Control Bylaw, 1999*, the Bylaw provides that if three years have elapsed since the date of the last conviction, a subsequent offence shall be treated as a first offence;
  - (4) that the maximum value of the Pet-at-Large Card be \$100;
  - (5) that the minimum mandatory fines be established in *The Dangerous Animals Bylaw, 2003*, as follows:
    - (a) for the offence of owning or harbouring an animal that attacks another animal or person - \$250 first offence, \$500 second offence and \$750 subsequent offence; and
    - (b) for the offence of failing to comply with an order respecting a dangerous animal - \$500 first offence, \$1,000 second offence and \$1,500 subsequent offence.

## Introduction

City Council has asked our Office to review the adequacy of fines in various City bylaws with particular emphasis on repeat offenders. This report compares the fines under *The Animal Control Bylaw, 1999* and *The Dangerous Animals Bylaw, 2003*, with similar bylaws from other western Canadian cities. The purpose is to determine whether Saskatoon's fines are adequate at their current levels or whether changes are warranted. (Reports on other bylaws will be forthcoming in the next several months.)

## Animal Control

Bylaws from Calgary, Edmonton, Regina and Winnipeg were reviewed. Fines for the four most common offences were compared with Saskatoon's fine levels. These offences were:

- (a) failure to license;
- (b) running at large;
- (c) barking; and
- (d) failure to wear a valid licence tag.

Details of the comparison in chart form are attached as Attachment 1 to this Report. The right-hand column shows the current fines under Saskatoon's Bylaw.

Under Saskatoon's Bylaw, the fine for failure to license is specified at \$250 for every offence. The specified fine for permitting an animal to be at large is \$50 for a first offence, \$100 for a second offence and \$250 for a subsequent offence. The specified fine for barking is \$50 for a first offence, \$100 for a second offence and \$250 for a subsequent offence. The specified fine for failure to wear a valid licence tag is \$30 for a first offence, \$100 for a second offence and \$125 for a subsequent offence.

Except for the offence of failure to license, all other offences have no minimum fines. The specified fines for these offences may be paid voluntarily in order to avoid prosecution. If the offender does not pay the fine voluntarily, the offence proceeds to court and if convicted, the justice may impose in the case of an individual a fine of not more than \$2,000 and, in the case of a corporation, a fine of not more than \$5,000. The justice has complete discretion to fine the person any amount up to and including the prescribed limits. The justice may impose a fine which exceeds or is less than the specified fines.

The offence of failure to license an animal is different. The voluntary fine to avoid prosecution is \$250. The fine under the Bylaw is also \$250. The justice has no discretion to impose any other fine.

In addition to the offences contained in the comparison, there are many other offences under the Bylaw. Schedule No. 7 of the Bylaw is attached as Attachment No. 2 to this Report. The Schedule contains the specified fines for the various offences under the Bylaw.

### *Fine Amounts*

Our review indicates that Saskatoon's fines are generally lower than those in other western Canadian cities. Saskatoon's fines start at \$50 for first offences, and increase to \$100 and \$250 for second and subsequent offences. In other cities, fines typically start at \$100 for first offences, and double or triple for second or subsequent offences. In our opinion, an increase in fines is warranted.

Fines can be set at any level Council considers appropriate. We would recommend that the specified fines for first offences be set at \$100, for second offences at \$200 and for subsequent offences at \$300. These fines would be similar to those in other cities.

Further we would recommend that the specified fines for failure to license be increased. We recommend that the fine for a first offence remain at \$250, but that the second offence increase to \$300 and for a subsequent offence to \$350.

With respect to the offence of failure to display a valid licence tag, we recommend that the fine be set at \$50 for a first offence. The specified fine is now \$30. For a second offence, we would recommend the fine remain at \$100. For a subsequent offence, we recommend that the fine be increased from \$125 to \$150. These fines would be comparable to those in other cities and would reflect the relative seriousness of the offence.

### *Minimum Fines*

In addition to the level of fines, we also examined the bylaws from other western Canadian cities to determine if minimum penalties were imposed. We found that, in most cases, other cities do impose minimum penalties for contraventions of their bylaws. The purpose of mandatory minimum fines is to set a base fine for the justice when a matter goes to court. A justice can award a fine higher than the base fine, but not lower.

We would recommend that Council impose minimum mandatory fines, and that they be set at the same level as the specified fines under the bylaw. This would mean that a person charged with an offence would have the option to pay the specified fine voluntarily to avoid prosecution. If the person elects not to pay the fine voluntarily, the matter would proceed to court. If convicted, the

person would be fined an amount not less than the specified minimum fine. The justice hearing the case would not be able to lower the fine below the specified minimum fine but could impose a higher fine.

The bylaws of other western Canadian cities also treat persons as first-time offenders if a specified period of time has elapsed since their last conviction. This provision encourages compliance with the bylaw and rewards responsible owners. This provision has merit and we would recommend a similar provision in our Bylaw. We would recommend that if three years have elapsed since the date of the last conviction, a subsequent offence be treated as a first offence.

#### *Pet-at-Large (P.A.L.) Card*

In 2005, Saskatoon introduced a new Pet-a- Large Card Program. Every pet owner who purchases a pet licence receives a P.A.L Card. The Card is valid for that licence year. The P.A.L Card can be used once per year to waive fines for running-at-large (can only be used once for this purpose in the lifetime of the pet), pound fees or both running-at-large and pound fees if incurred at the same time.

The P.A.L Card does not specify that it must only be used for a first offence for running-at-large. Under the current bylaw, if the pet owner uses the P.A.L Card for a first offence, the fine to be waived amounts to \$50. If the pet owner chooses to use the P.A.L Card for a second or subsequent offence, the fines to be waived would amount to \$100 and \$250 respectively. The value of the P.A.L Card varies depending upon when it is used by the pet owner. We believe that this disparity is inherently unfair and should to be addressed. It will only get worse if the specified fines are increased as recommended in this report.

We recommend that the P.A.L Card should be of equal value whether used for a first, second or subsequent offence, and that this value be set at \$100. This amount would be the same as the specified penalty for first offences for running-at-large. It would not matter if the pet owner uses the P.A.L Card for a first, second or subsequent offence. When presented, the P.A.L Card would be applied to the fine for running-at-large or pound fees to a maximum to \$100.

#### **Dangerous Animal**

The animal control bylaws from the other western Canadian cities also deal with dangerous animals. In Saskatoon, the regulation of dangerous animals is contained in a separate bylaw, *The Dangerous Animals Bylaw, 2003*. As part of our review, we included a comparison of these dangerous animal provisions. Details of the comparison in chart form are attached as Attachment 3 to this Report. The right hand column shows the current fines under Saskatoon's Bylaw. The right-hand column shows the current fines under *The Dangerous Animals Bylaw, 2003*.

### *Fine Amounts*

In Saskatoon, the Bylaw does not permit a person to pay a voluntary fine to avoid prosecution. The person is required to attend in court to answer the charge. If convicted, the person is liable, in the case of an individual, to a fine not exceeding \$10,000, and, in the case of a corporation, to a fine not exceeding \$25,000. There are no minimum penalties prescribed in the Bylaw.

We are not recommending that Saskatoon adopt a system of voluntary payments to avoid prosecution in the case of dangerous animals. These are serious offences, and we recommend that the owner should continue to be required to attend in court to answer the charges. It is crucially important for the offender to appear so that the court can issue an order when appropriate. The order may contain terms about muzzling and leashing the animal when off the premises of the owner, inoculating the animal against rabies, keeping the animal in a proper enclosure, maintaining liability insurance for any bodily injury or damage caused by the animal, spaying or neutering the animal, and/or displaying signs warning of the presence of the animal on the owner's property.

We are, however, recommending that minimum fines for the various offences be prescribed in the Bylaw. We also recommend that the fines reflect the seriousness and danger to the public of dangerous animal offences. This is in accordance with the fines set by other western Canadian cities.

For the offence of owning or harbouring an animal that attacks another animal or person, we would recommend the following minimum penalties:

- first offence - \$250
- second offence - \$500
- subsequent offence - \$750

For the offence of failing to comply with an order respecting a dangerous animal, we would recommend the following minimum penalties:

- first offence - \$500
- second offence - \$1,000
- subsequent offence - \$1,500

This report has been reviewed by the City Treasurer and by the Animal Control Advisory Committee. Their comments are attached.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENTS**

1. Animal Control Penalty Comparison Chart;
2. Schedule No. 7 of *The Animal Control Bylaw, 1999*; and
3. Dangerous Animal Penalty Comparison Chart.

Written by:

\_\_\_\_\_  
Theresa Dust, Q.C., City Solicitor

Dated: \_\_\_\_\_

cc: City Manager

227.0575-umd-1.wpd

### Animal Control Penalty Comparisons

Offence	Calgary	Edmonton	Regina		Winnipeg	Saskatoon
			Sterilized	Unsterilized		
Unlicensed Dog or Cat	Specified Penalty \$250	Specified Penalty \$250	Specified Penalty \$150	Specified Penalty \$250	-	Specified Penalty \$250
	Minimum Penalty \$100	Minimum Penalty \$250	Minimum Penalty \$150	Minimum Penalty \$250	Minimum Penalty \$250	-
	<b>Reoccurrence</b>		<b>Reoccurrence</b>	<b>Reoccurrence</b>	Discounted Fine \$125 plus costs to avoid prosecution	
	All penalties double or triple if person has 2 or 3 convictions in one 12-month period		2 <sup>nd</sup> Offence \$200 3 <sup>rd</sup> Offence \$250	2 <sup>nd</sup> Offence \$300 3 <sup>rd</sup> Offence \$350	Maximum Penalty \$1,000	
Animal at Large	Specified Penalty \$100	Specified Penalty \$100	Specified Penalty \$100		-	Specified Penalty \$50
	Minimum Penalty \$50	Minimum Penalty \$100	Minimum Penalty \$100		Minimum Penalty \$100	-
	<b>Reoccurrence</b>		<b>Reoccurrence</b>			<b>Reoccurrence</b>
	All penalties double or triple if person has 2 or 3 convictions in one 12-month period		2 <sup>nd</sup> Offence \$200 3 <sup>rd</sup> Offence \$300		Maximum Penalty \$1,000	2 <sup>nd</sup> Offence \$100 3 <sup>rd</sup> Offence \$250
Barking	Specified Penalty \$100	Specified Penalty \$100	N/A		-	Specified Penalty \$50
	Minimum Penalty \$50	Minimum Penalty \$100			Minimum Penalty \$100	-
	<b>Reoccurrence</b>					<b>Reoccurrence</b>
	All penalties double or triple if person has 2 or 3 convictions in one 12-month period				Maximum Penalty \$1,000	2 <sup>nd</sup> Offence \$100 3 <sup>rd</sup> Offence \$250
Failure to Wear I.D. Tag	Specified Penalty \$75	Specified Penalty \$100	Specified Penalty \$50		-	Specified Penalty \$30
	Minimum Penalty \$50	Minimum Penalty \$100	Minimum Penalty \$50		Minimum Penalty \$50	-
	<b>Reoccurrence</b>		<b>Reoccurrence</b>			<b>Reoccurrence</b>
	All penalties double or triple if person has 2 or 3 convictions in one 12-month period		2 <sup>nd</sup> Offence \$100 3 <sup>rd</sup> Offence \$150		Maximum Penalty \$1,000	2 <sup>nd</sup> Offence \$100 3 <sup>rd</sup> Offence \$125

## Schedule No. 7

## Penalties Payable Pursuant to Section 25

Offence	Penalty (Fine)		
	1st Offence	2nd Offence	Subsequent
(a) failure to license cat or dog [Section 4]	\$250 for each and every offence		
(b) failure to attach valid license tag when a cat or dog is off the premises of the owner [Section 6]	\$ 30	\$100	\$125
(c) cat or dog being at large [Section 9]	\$ 50	\$100	\$250
(d) prohibited dog in off-leash area [Section 10(2)]	\$ 50	\$100	\$250
(e) allow dog to become nuisance in off-leash area [Section 10(3)(a)]	\$ 50	\$100	\$250
(f) fail to accompany dog in off-leash area [Section 10(3)(c)(i)]	\$ 50	\$100	\$250
(g) fail to carry leash in off-leash area [Section 10(3)(c)(ii)]	\$ 50	\$100	\$250
(h) fail to restrain and remove nuisance dog from off-leash area [Section 10(3)(d)]	\$ 50	\$100	\$250
(i) operate a motor vehicle in an off-leash area [Section 10.2]	\$100	\$200	\$300
(j) cat or dog in prohibited areas [Section 11]	\$ 50	\$100	\$250



**Schedule No. 7**  
(continued)

Offence	Penalty (Fine)		
(k) failure to immediately remove a dog or cat's excrement (defecation) from public or private property other than the property of the dog or cat's owner [Section 13]	\$ 50	\$100	\$250
(l) allow animal feces to accumulate on private property [Section 14]	\$ 50	\$100	\$250
(m) cat or dog creating a nuisance by barking or howling [Section 15]	\$ 50	\$100	\$250
(n) pigeon on other person's property [Section 19]	\$ 50	\$100	\$250
(o) failure to obey order of Animal Protection Officer [Section 20]	\$ 50	\$100	\$250
(p) pigeon improperly at large [Section 21]	\$ 50	\$100	\$250
(q) failure to adequately maintain bees [Section 21.1]	\$50	\$100	\$250

### Dangerous Animal Penalty Comparisons

Offence	Calgary	Edmonton	Regina	Winnipeg	Saskatoon	
<b>Animal Attack on Another Animal</b>	-	Specified Penalty \$500	General Penalty up to \$10,000 for an individual and \$25,000 for a corporation	Specified Penalty \$350	General Penalty up to \$10,000 for an individual and \$25,000 for a corporation	
	-	Minimum Penalty \$500		Minimum Penalty \$350		
	<b>Bite Another Animal</b>					
	Specified Penalty \$200					
	Minimum Penalty \$50					
	<b>Cause Death to Animal</b>					
	Specified Penalty \$1,000					
	Minimum Penalty \$500					
<b>Reoccurrence (includes both offences)</b>						
All penalties double or triple if person has 2 or 3 convictions in one 12-month period						
<b>Attack a Person</b>	-	Specified Penalty \$500	General Penalty up to \$10,000 for an individual and \$25,000 for a corporation	Specified Penalty \$350	General Penalty up to \$10,000 for an individual and \$25,000 for a corporation	
	-	Minimum Penalty \$500		Minimum Penalty \$350		
	<b>Injure a Person</b>					
	Specified Penalty \$300					
	Minimum Penalty \$100					
	<b>Bite a Person</b>					
	Specified Penalty \$350					
	Minimum Penalty \$200					
	<b>Attack a Person</b>					
	Specified Penalty \$750					
	Minimum Penalty \$500					
	<b>Attack Causing Severe Injury</b>					
	Specified Penalty \$1,500					
Minimum Penalty \$750						
<b>Reoccurrence (includes all offences)</b>						
All penalties double or triple if person has 2 or 3 convictions in one 12-month period						

## Dangerous Animal Penalty Comparisons

Offence	Calgary	Edmonton	Regina	Winnipeg	Saskatoon
Fail to Comply with Order	Improper Pen			Improper Pen	
	Specified Penalty \$1,500			Minimum Penalty \$1,000	
	Minimum Penalty \$1,000			Fail to Muzzle	
	Fail to Muzzle	Fail to Muzzle			
	Specified Penalty \$1,500	Specified Penalty \$500			
	Minimum Penalty \$1,000	Minimum Penalty \$500			
	Failure to Post Sign			Minimum Penalty \$1,000	
	Specified Penalty \$1,500			Failure to Post Sign	
	Minimum Penalty \$1,000			Minimum Penalty \$250	
	Failure to Confine	Failure to Confine	Failure to Confine		
Specified Penalty \$1,500	Specified Penalty \$500	Specified Penalty \$500			
Minimum Penalty \$1,000	Minimum Penalty \$500	Minimum Penalty \$500			
	Failure to Insure	Failure to Insure			
	Specified Penalty \$500	Specified Penalty \$500			
	Minimum Penalty \$500	Minimum Penalty \$500			
			Failure to Tattoo		
			Minimum Penalty \$1,000		
				General Penalty up to \$10,000 for an individual and \$25,000 for a corporation	

Office of the City Solicitor  
**2011 ANNUAL COURT REPORT**

Animal Control Bylaw Prosecutions - City of Saskatoon

Convictions/Orders	2011		2010	
	No.	Average Fine	No.	Average Fine
Dog at Large			1	\$400.00 surcharge waived
Dog at Large	9	\$250.00 + \$60.00 surcharge	18	\$250.00 + \$60.00 surcharge
Dog at Large	1	\$250.00 + \$50.00 surcharge	3	\$250.00 + \$50.00 surcharge
Dog at Large	10	\$250.00 surcharge waived	7	\$250.00 surcharge waived
Dog at Large	1	\$200.00 + \$50.00 surcharge		
Dog at Large	9	\$100.00 + \$50.00 surcharge	8	\$100.00 + \$50.00 surcharge
Dog at Large	1	\$100.00 + \$40.00 surcharge	1	\$100.00 + \$40.00 surcharge
Dog at Large	9	\$100.00 surcharge waived	13	\$100.00 surcharge waived
Dog at Large	61	\$50.00 + \$40.00 surcharge	60	\$50.00 + \$40.00 surcharge
Dog at Large			3	\$50.00 + \$30.00 surcharge
Dog at Large	31	\$50.00 surcharge waived	41	\$50.00 surcharge waived
Dog at Large			1	\$10.00 surcharge waived
Dog with No License	39	\$250.00 + \$60.00 surcharge	34	\$250.00 + \$60.00 surcharge
Dog with No License			7	\$250.00 + \$50.00 surcharge
Dog with No License	64	\$250.00 surcharge waived	75	\$250.00 surcharge waived
Dog Fail to Wear ID	1	\$125.00 + \$50.00 surcharge	2	\$125.00 + \$50.00 surcharge
Dog Fail to Wear ID			1	\$125.00 surcharge waived
Dog Fail to Wear ID			2	\$100.00 + \$50.00 surcharge
Dog Fail to Wear ID			1	\$100.00 + \$40.00 surcharge
Dog Fail to Wear ID	2	\$100.00 surcharge waived		
Dog Fail to Wear ID	8	\$30.00 + \$40.00 surcharge	6	\$30.00 + \$40.00 surcharge
Dog Fail to Wear ID	4	\$30.00 surcharge waived	4	\$30.00 surcharge waived
Dog Not Permitted in Park	1	\$50.00 + \$40.00 surcharge		
Fail to Remove Excrement	1	\$50.00 + \$40.00 surcharge		
Barking/Howling (Nuisance)			1	\$250.00 + \$60.00 surcharge
Barking/Howling (Nuisance)			1	\$250.00 surcharge waived
Barking/Howling (Nuisance)			1	\$100.00 + \$50.00 surcharge

Office of the City Solicitor  
**2011 ANNUAL COURT REPORT**

Animal Control Bylaw Prosecutions - City of Saskatoon

Convictions/Orders	2011		2010	
	No.	Average Fine	No.	Average Fine
Barking/Howling (Nuisance)			1	\$100.00 + \$40.00 surcharge
Barking/Howling (Nuisance)	4	\$50.00 + \$40.00 surcharge	2	\$50.00 + \$40.00 surcharge
Barking/Howling (Nuisance)	1	\$50.00 surcharge waived	4	\$50.00 surcharge waived
Dangerous Dog (charge)	4 Counts	\$1200.00 + \$60.00 surcharge		
Dangerous Dog (charge)	2	\$375.00 + \$150.00 surcharge Order to Confine Issued		
Dangerous Dog (charge)	1	\$300.00 + \$60.00 surcharge Order to Confine Issued		
Dangerous Dog (charge)	1	\$250.00 + \$60.00 surcharge Order to Confine Issued		
Dangerous Dog (charge)	1	\$200.00 + \$60.00 surcharge		
Dangerous Dog (charge)	1	\$200.00 + \$60.00 surcharge Order to Confine Issued	1	\$200.00 + \$60.00 surcharge Order to Confine Issued
Dangerous Dog (charge)	3	\$200.00 + \$50.00 surcharge Order to Confine Issued	4	\$200.00 + \$50.00 surcharge Order to Confine Issued
Dangerous Dog (charge)	4	\$200.00 surcharge waived Order to Confine Issued		
Dangerous Dog (charge)	2	\$200.00 surcharge waived Dog Destroyed		
Dangerous Dog (charge)	1	\$175.00 surcharge waived Order for Destruction Issued		
Dangerous Dog (charge)	3	\$150.00 + \$50.00 surcharge Order to Confine Issued	1	\$150.00 + \$50.00 surcharge Order to Confine Issued
Dangerous Dog (charge)	1	\$125.00 + \$50.00 surcharge Order to Confine Issued	1	\$125.00 + \$50.00 surcharge Order to Confine Issued
Dangerous Dog (charge)			1	\$125.00 surcharge waived Order to Confine Issued

Office of the City Solicitor  
**2011 ANNUAL COURT REPORT**

Animal Control Bylaw Prosecutions - City of Saskatoon

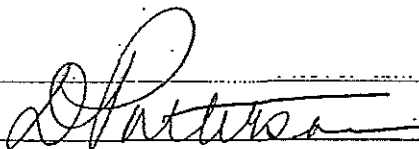
Convictions/Orders	2011		2010	
	No.	Average Fine	No.	Average Fine
Dangerous Dog (charge)			1	\$100.00 + \$50.00 surcharge Order to Confine Issued
Dangerous Dog (hearing)			1	Dog Declared Dangerous & Order to Confine
Fail to Comply with Dangerous Dog Order			1	\$800.00 + \$320.00 surcharge
Fail to Comply with Dangerous Dog Order			1	\$500.00 + \$80.00 surcharge
Fail to Comply with Dangerous Dog Order	1	\$400.00 + \$80.00 surcharge	1	\$400.00 + \$80.00 surcharge
Fail to Comply with Dangerous Dog Order	1	\$350.00 + \$60.00 surcharge		
Fail to Comply with Dangerous Dog Order	1	\$300.00 + \$60.00 surcharge	1	\$300.00 + \$60.00 surcharge
Fail to Comply with Dangerous Dog Order	1	\$300.00 + \$50.00 surcharge		
Fail to Comply with Dangerous Dog Order			1	\$250.00 + \$60.00 surcharge
Fail to Comply with Dangerous Dog Order	1	\$175.00 surcharge waived		
Fail to Comply with Dangerous Dog Order	1	\$50.00 + \$40.00 surcharge		
Cat at Large			4	\$250.00 surcharge waived
Cat at Large	1	\$100.00 + \$50.00 surcharge	1	\$100.00 + \$50.00 surcharge
Cat at Large	7	\$50.00 + \$40.00 surcharge	6	\$50.00 + \$40.00 surcharge
Cat at Large	6	\$50.00 surcharge waived	4	\$50.00 surcharge waived
Cat with No License	2	\$250.00 + \$60.00 surcharge	7	\$250.00 + \$60.00 surcharge
Cat with No License	18	\$250.00 surcharge waived	26	\$250.00 surcharge waived

Office of the City Solicitor  
**2011 ANNUAL COURT REPORT**

Animal Control Bylaw Prosecutions - City of Saskatoon

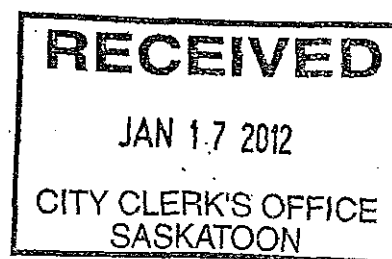
Convictions/Orders	2011		2010	
	No.	Average Fine	No.	Average Fine
Cat No Collar			1	\$125.00 surcharge waived
Cat No Collar			1	\$100.00 surcharge waived
Cat No Collar			1	\$30.00 surcharge waived
Pigeon Perching			1	\$50.00 + \$40.00 surcharge
<b>Total Convictions/Orders</b>	<b>321</b>		<b>365</b>	
<b>Other Outcomes</b>				
Withdrawn	66		103	
Dismissed	26		31	
<b>Total Other Outcomes</b>	<b>92</b>		<b>134</b>	
<b>Total Charges Before Court</b>	<b>413</b>	<b>\$51,260.00 + \$8,210.00 surcharge</b>	<b>499</b>	<b>\$59,690.00 + \$9,020.00 surcharge</b>

Only those violations dealt with by the Court are recorded in this report.  
 The number of fines paid voluntarily are not included.



Debbie Patterson,  
 Bylaw Enforcement Officer

cc: Advisory Committee on Animal Control (Office of the City Clerk)  
 Executive Director, SPCA  
 Eva Alexandrovici, SACA  
 City Solicitor  
 Kim Bodnarchuk - Solicitor



/dab

**Proposal to Animal Control Committee  
Dog Bite Awareness Campaign  
June 23, 2011**

---

**Recommendation**

The Animal Control sub-committee proposes a **Dog Bite Prevention Campaign** (2011-2012) for ACAC consideration and approval.

**The goal:** to reduce dog bite incidence and make Saskatoon a safer community by developing a culture committed to responsible pet ownership.

Action in prevention of dog bites requires the active involvement from many partners and not just the sub-committee to implement this campaign. Human, financial and environmental resources will be needed.

Activities to support this goal include increasing the willingness of victims to participate in the 'complaint to Animal Control' process, publicity about strict enforcement of the bylaws, increasing pet licensing, messaging in the Pet Wellness Brochure, messaging through our partners, education of the public and at schools, publicity around the risk/safety to humans and animals and the cost to society pertaining to dog bites.

Literature review from Canadian, USA and Australian sources encourage a multi-disciplinary approach beginning with the development of a committee much like we already have in ACAC. They progress to an education, communication and enforcement campaign.

The proposal outlines the possible steps to a Saskatoon Dog Bite Prevention Campaign. It stresses a 'safe community' and works toward making it OK for members of the public to ask dog owners to comply with legislation.

One possible slogan "Who's in Control? (with a picture of a stick dog and an owner).

The sub-committee strongly believes that with the necessary framework in place, a real difference can be made.



## Work plan and time line

The work plan and time line below is a summary only; please see the attached Appendix for more detailed information.

Sub committee members have volunteered for some of the following but some need to be assigned/volunteered for.

### Planning Phase

June-Sept 2011: Planning

Distill and finalize the work plan which includes a communications, dissemination, contingency and evaluation/monitoring plan.

Contact all partners to consult, make aware, and assist in the campaign as well as seek champions.

August – September 2011

A separate Pet Wellness Brochure planning for release in March 2012, invite all partners to submit articles re: dog bites prevention (or alternately assist them to produce articles)

- ✓ Articles ready to print on topic of responsible ownership
- ✓ Physician Prescription Pad describing the Complaint Process
- ✓ Oath for Responsible Ownership and Pet Rights brochure

October – March 2012: Campaign Implementation

- ✓ Possible Activities include; Release of statistics to media in March; by whom? MHO? COS? ACAC?
- ✓ Personal Stories with Stats (maybe put a face to the campaign in some respects from different partners)
- ✓ Amendments to The Animal Control Bylaw (off property only with someone able to control the animal if it decides to run/attack) If to be left in back yard, fence must be sufficient to contain, safe access to front door, muzzle when off property? (muzzle prevents three risks: 1) dogs eating potentially harmful things, 2) dog on dog aggression, 3) dog on human aggression)
- ✓ Licensing and Ticketing Blitz?
- ✓ School Curriculum (one class discussion on pets and activities/exercises to discuss what they can do to prevent themselves being bitten – "Stand like a Tree" and also from dog owner perspective – kids often teach parents.

Annually in the fall (or more frequently) statistical report from PHS to ACAC.

- ✓ Continued regular updates of dog bites in Saskatoon; decide where to report incidents (to newspaper/website etc?)  
What are the measures of success?

## Continuous monitoring through out campaign

Formal evaluation – stakeholder feedback; any improvements?

(anticipate: 1. an increase in reporting as people become educated about the need to report. 2. an increase in licensing as awareness grows. 3) increase in requests for Animal Control to attend to problem dogs and cats. 4) eventually, hopefully, a decrease in bite occurrences.

Need to also plan some kind of continuous communications campaign that is ongoing to the public (how is this message sustained? i.e. through Wellness Brochure? Social Media?)

✓ Presentations, Conferences, Published articles

## Roles and Responsibilities

### Animal Control Committee

- Advise on Campaign
- Approve activities
- Provide financial resources(?)

### Sub-Committee

- Plan, Implement, develop and evaluate Campaign
- Consult with ACAC and partners
- Provide clear and consistent messaging to public
- Develop a continuous monitoring tool for messaging into the future

### Partners

Partners identified include: City of Saskatoon (Animal Control, SPCA, ACAC ), Public Health Services, physicians, veterinarians, schools, pet stores, service workers (trainers, groomer) and general public.

- Advise on Campaign
- Assist in the planning, implementation, development and evaluation of Campaign
- Provide feedback at mid and near end of Campaign (for qualitative and quantitative evaluation)
- Involvement in activities as appropriate (for example, writing articles)
- Provide clear and consistent messaging to clients, customers and stakeholders

## **Resources**

### Human

Members and partners and time allotment

Is there a potential for sponsorship(?)

### Financial

Determine costs of the activities and estimate of overall Campaign and continuous messaging into the future

## **Summary**

The Dog Bite Prevention Campaign requires;

- strong commitment from committee members and partners;
- clear, consistent and continuous messaging;
- a comprehensive approach that includes education, communications, and policy/bylaw amendments to allow for a cultural shift in thinking about responsible dog ownership and the prevention of dog bites in Saskatoon.

**CITY OF SASKATOON**  
**SASKATOON ENVIRONMENTAL ADVISORY COMMITTEE**  
**2011 ANNUAL REPORT**



## INTRODUCTION

The Saskatoon Environmental Advisory Committee (SEAC) is an advisory body of Saskatoon residents, consisting of nine members of the general public, one City Councillor and one member of the Saskatoon Health Region. These individuals meet regularly to discuss environmental issues relevant to the City of Saskatoon and to provide information and recommendations to Saskatoon City Council. SEAC was formed in 1973 by City Council, and has been actively pursuing its mandate since that time, with the expertise of a dedicated, diverse, and knowledgeable roster of members.

## PURPOSE

Through the Administration and Finance Committee the Saskatoon Environmental Advisory Committee provides City Council with advice on environmental implications of City undertakings. SEAC also identifies environmental issues of potential relevance to the City of Saskatoon.

## AIMS and DUTIES

City Council has established that SEAC will:

Provide to Council advice on environmental implications of City undertakings and identify environmental issues of potential relevance to the City.

SEAC has established that they will:

1. Be aware of the resources available to the City of Saskatoon for dealing with environmental issues.
2. Prepare and publish an annual report on the activities of the Committee over the past year.
3. Encourage liaisons between the City of Saskatoon and environmental agencies serving higher levels of government.



## COMMITTEE STRUCTURE

Saskatoon Environmental Advisory Committee is made up of 11 members, all of whom are appointed and/or nominated by City Council. One member is a City Councillor representing the City. Another member is appointed as a representative of the Saskatoon Health Region, Public Health Services. The remaining nine members represent the general public.

Members are appointed for two-year terms, which are renewable up to six years. In the event that a member fails to complete his/her term, a replacement may be named to complete that term. New appointments are made by City Council upon resignation of a member and on expiration of the term of public appointments.

## MEMBERSHIP QUALIFICATIONS

Members of SEAC should possess:

- ◆ A sound general knowledge of the Saskatoon area and its existing and potential environmental issues; and
- ◆ Expertise in disciplines such as ecology, biology, chemistry, physics, geography, economics, demography, sociology, medicine, aesthetics, toxicology, engineering and conservation.

## MEETING SCHEDULE

Meetings are held monthly.

Day	Second Thursday
Time	11:30 a.m. (except July, August and December)

All meetings are open to the public. Members of the public wishing to attend a meeting are able to review the agenda prior to the meeting, at any branch of the public library beginning on the Friday prior to the meeting date or on the City's web site at [www.saskatoon.ca](http://www.saskatoon.ca), select 'City Clerk's Office' under Departments on the top menu, then select 'Boards and Committees', followed by 'Agendas'.

## THE YEAR IN REVIEW - 2011

Appointments and Reappointments made by City Council for 2011:

- Councillor T. Paulsen was reappointed for 2011;
- Ms. Jill Gunn was appointed to the end of 2012;  
Ms. Heather Landine was appointed to the end of 2012, replacing Ms. Jill Gunn who stepped down in March 2011 due to personal reasons.
- Mr. J. Michel Fortier was appointed to the end of 2012;
- Mr. Jeffery Smith was appointed to the end of 2012;
- Mr. Michael Molaro was reappointed to the end of 2012;

\*\*The remaining four members had terms that did not expire at the end of 2010.

Administrative support came from Ms. Marlene Hall, Deputy City Clerk; Ms. Brenda Wallace, Manager, Environmental Services Branch; Ms. Meagan Hinthier, Environmental Programs Coordinator, Environmental Services Branch; Ms. Angela Gardiner, Manager, Transportation Branch; Mr. Russell Dixon, Saskatoon Transit Services; Ms. Lesley Anderson, Senior Planner II; Mr. Bob Howe, Access Transit Manager; Mr. Abe Driedger, Access Transit Body Shop Supervisor; and from Councillor Tiffany Paulsen.

### Focus of SEAC for 2011:

Due to the growing complexities of environmental issues that are being dealt with by the City, SEAC held a task group meeting to establish specific Goals and Objectives for 2011. These were submitted to City Council as information, in a report dated February 10, 2011, (Attachment No. 1).

### Focus priorities

The 2011 Goals and Objectives included the following areas of focus:

- Support implementation of an Office of Sustainability;
- Support implementation of a Water Conservation Policy;
- Support and advise on the implementation of the Greenhouse Gas Management Plan;
- Support and advise on policies regarding Alternative Transportation (pedestrian, cycling, and public transit);
- Support implementation of an urban infill and neighbourhood density policy, and
- Support implementation of all reports and policies that remain outstanding.

The Committee wishes to remind City Council that it looks forward to dealing with referrals involving environmental topics, since SEAC consists of a membership well-equipped to do so.

Other areas of participation; - Annual Report, inquiries and referrals from Councillors, referrals from Council or Committees, updates from Administration, participation by SEAC members in related events (e.g. Road Map 2020), and additional Task Groups.

### **1. Office of Sustainability**

In February, the Committee submitted a report "Sustainability Planning and Environmental Management" to the Administration and Finance Committee. Committee representatives attended the February 28<sup>th</sup>, 2011 Administration and Finance Committee meeting and spoke towards the report, which was referred to Administration for review and comment.

### **2. Water Conservation Policy**

In February, the Committee submitted a report "Water Conservation Policy" to the Administration and Finance Committee. Committee representatives attended the March 14<sup>th</sup>, 2011 Administration and Finance Committee meeting and spoke towards the report, which was referred to the Administration for review and comment.

### **3. Support for Greenhouse Gas Management Plan**

There was no further progress on this file in 2011.

### **4. Alternative Transportation**

In April 2011, the Committee, in partnership with Saskatoon Transit and the Environmental Services Branch, hired a full-time summer student to study transit fares and transit service best practices. In September, the Committee received and reviewed the two reports from the summer student. In October, the Committee submitted a report "Impact of Change in Transit Fares on Transit Ridership" to the Administration and Finance Committee, which was forwarded on to City Council in November. In addition, the Committee provided support for the second report on Transit Service best practices submitted by Saskatoon Transit Services.



## **5. SEAC Participation in Educational Event**

Committee supported an education initiative in conjunction with the Destination Conservation Program. The initiative consisted of a short essay/photo contest on Recycling through elementary schools (Grades 6-8), city-wide. Over 20 entries were received and prizes awarded included recycling blue bins and City of Saskatoon pencils.

## **6. Pesticide Education Task Group**

Committee sent a letter of support for the Saskatchewan Environment Society's Pesticide Education Program to the Budget Committee. The program received funding through the Environmental Services Branch Budget in the amount of \$40,000 for 2011.

## **Summary of Actions from SEAC Meetings for 2011:**

### **January 2011**

- Dr. Sean Shaw was appointed Chair and Mr. Michael Molaro was appointed Vice-chair for 2011.
- Dr. Sean Shaw agreed to author the 2010 Annual Report.
- Committee received an update from the Environmental Services Branch including i) a presentation their mandate and programs; ii) information on the 2011 branch initiatives, and iii) an update on their recycling report.
- Committee received a report from the Water Conservation Task Group based on the Water Conservation Report compiled for the Committee in 2010 by their summer student.
- Committee resolved that the Water Conservation Report be referred back the Task Group to finalize the Committee report and include a fourth recommendation that a water monitoring program be implemented.
- Committee received an update from the Education Task Group and resolved that the Education Program – Energy Conservation – be approved and implementation proceed as planned by the Task Group.
- Committee resolved to undertake a 2011 Goals and Objectives planning meeting prior to the February 2011 meeting.

**February 2011**

- Committee received copies of the Road Map Saskatoon 2009/10 Annual Report.
- Committee received a report indicating that the 2011 and 2012 budgets were approved for a total of \$7,000 each year.
- Committee met with the City Manager, Mr. Murray Totland, for a question and answer session. Mr. Totland provided a verbal update of environmental issues and initiatives being undertaken by the City.
- Committee resolved that the 2011 Goals & Objectives be submitted to City Council through the Administration and Finance Committee.
- Committee resolved that the 2010 Annual Report be submitted to City Council through the Administration and Finance Committee.
- Committee resolved that a Task Group be formed to hire a summer student to investigate the economics and benefits of using the transit system and that they report back in March.
- Committee resolved that the Office of Sustainability report be submitted to City Council through the Administration and Finance Committee.
- Committee resolved that the Water Conservation Policy report be submitted, with a friendly amendment by the Environmental Services Branch, to City Council through the Administration and Finance Committee.
- Committee received an update from the Environmental Services Branch on various "green" initiatives the City is currently working on or has completed.

**March 2011**

- Committee was informed that their Office of Sustainability report was referred to the Administration for a review and report back to the Executive Committee by the Administration and Finance Committee on February 28, 2011.
- Committee was informed that newly appointed member Jill Gunn resigned due to personal matters.
- Committee received a verbal report by Ms. Angela Gardiner, Manager Transportation Branch, on walkway closures. Ms. Gardiner informed the committee that of the approximately 500 walkways in residential neighbourhoods that 31 have been closed and 18 remain on the outstanding request list.

- Committee received a report by Ms. Angie Bugg, Saskatchewan Environmental Society, on the outcomes of the 2010/11 Energy Conservation Education Program. Committee resolved to award a prize of \$100 to each of the six participating schools and use the remaining \$400 for additional prizes to be distributed to schools throughout the city.
- Committee received an update from the Environmental Services Branch including; i) impending structural changes; ii) creation of a sustainability task group between the City and University of Saskatchewan, and an update on the Administration's report on the Committees Office of Sustainability report.
- Committee received an update from the Summer Student Task Group indicating that an agreement had been reached with the Environmental Services Branch and Saskatoon Transit Services to hire a joint summer student to determine the impact of transit fare structure on ridership and information on best practices for transit services.
- Committee resolved that up to \$5,000 be authorized for payment to hire a summer student.
- Dr. Michael Hill was appointed by the Committee to assist with adjudication of the Environmental Component of the Assistance to Community Groups – Cash Grant Program.
- Committee heard a presentation by Mr. Richard Huziak, Saskatchewan Light Pollution Control Committee regarding the on-going development of a dark-sky lighting policy by City Administration.

#### **April 2011**

- Committee resolved that its May 2011 meeting would be held at the Access Transit facility and include a tour.
- Committee received an update on the development of the Wetland Policy through a letter from Ms. Laura Hartney, Future Growth Manager, Planning and Development Branch.
- Committee resolved that the letter submitted by Mr. Richard Huziak, Saskatchewan Light Pollution Control Committee, be referred to the Manager of Environmental Services Branch for consideration in the development of a Dark-sky Lighting policy.
- Committee resolved that Administration provide an update on the Dark-sky Lighting policy in the fall of 2011.

- Committee received a report from the Summer Student Task Group indicating that a summer student – Mr. Lee Smith – was hired to undertake a joint employment position to produce two reports, one for the Committee and one for the Saskatoon Transit Services.
- Committee resolved that a report on the 2010/11 Education Program on Energy Conservation be submitted to City Council through the Administration and Finance Committee.
- Committee resolved that the matter of establishing a 2012 Education Program for 2012 be brought forward at the September 2011 meeting.
- Committee received an update from the Environmental Services Branch including a presentation on the branches Green Initiatives undertaken in 2010.

### **May 2011**

- Committee meeting was held at the Access Transit facility and included a tour conducted by Mr. Bob Howe, Access Transit Manager, and Mr. Abe Driedger, Body Shop Supervisor.
- Committee resolved to change the June meeting date from June 9<sup>th</sup> to June 16<sup>th</sup>.
- Committee resolved that the 2012 budgetary request be approved at a total of \$7,800 and that a review of the budgetary requirements for 2013 and beyond be brought forward in 2012.
- Committee received a report from Lee Smith, Committee summer student, on his on-going research for the Transit Service reports being produced for the Committee and Saskatoon Transit Services.
- Committee resolved that the Administration be requested to report on what tracking has been done in the terms of quantifying LEED standards design for the Access Transit Facility.
- Committee resolved that the Administration report on the rainwater capture system and what percentage is targeted in their design for the Access Transit facility.
- Committee resolved that an update be requested on the status of the LEED standard report for the Fire Hall at Lakewood Civic Centre, as originally requested by the Administration and Finance Committee on March 15, 2010.
- Committee received a presentation from Mr. Matt Regier, Environmental Services Branch, on the Environmental Management System process.

**June 2011**

- Committee welcomed Ms. Heather Landine as a member of the Committee, replacing Ms. Jill Gunn.
- Committee received a verbal update by Mr. Lee Smith, Committee summer student, on his progress in preparing reports for the Committee and the Saskatoon Transit Services.
- Committee received a draft report on the Administration's response to the Water Conservation policy report originally submitted to the Administration and Finance Committee, which was referred to Administration for review and report.
- Committee received an update from the Environmental Services Branch including i) recycling program; ii) landfill optimization, and iii) solar panels installed at the City pools.
- Committee resolved that the Administration be asked to report back in the fall on the status of the Wetland Policy, LEED Standards Policy, and the Dark-sky Lighting Policy.

**September 2011**

- Committee received a report from Lee Smith, Committee summer student, on Impact of Fare Changes on Ridership and resolved that the report be brought forward once the report on Best Practices is received by the Committee from the Saskatoon Transit Services.
- Committee resolved to prepare a Letter of Recommendation for submission to Mr. Lee Smith for his exemplary work on behalf of the Committee.
- Committee received updates on the Wetland Policy and LEED Standards policy reports from Administration
- Committee resolved that Dr. Michael Hill and Mr. Jeffery Smith be appointed as the new Committee representatives for the Wetland Policy Steering Committee.
- Committee received an update from the Environmental Services Branch including i) LEED Standards report; ii) Green roofs; iii) District Energy System Feasibility Study; Water Conservation Policy, and iv) Energy and Greenhouse Gas Management Plan.

**October 2011**

- Committee received a verbal update on the Wetland Policy development from Ms. Lesley Anderson, Senior Planner II, Planning and Development Branch. It was indicated to the Committee that an administrative review was expected to be completed by December 2011. The review will facilitate the development of an implementation plan for the policy, which is expected by March 2012.
- Committee resolved to form an Education Program Task Group for 2012.
- Committee resolved to submit the Transit Fare report to City Council through the Administration and Finance Committee.
- Committee received an update from the Environmental Services Branch including i) Travel to Work; ii) Environmental Branch Structure; iii) Green Community Profile; iii) Climate Adaptation Plan Enquiry by Councillor Loewen, and iv) wind turbine project.
- Committee received an update regarding its possible involvement with the University Of Saskatchewan School Of Environment Masters Program. Ms. Heather Landine and Mr. Chris Richards, Environmental Services Branch, would attend the school's review session on behalf of the Committee to encourage prospective Master's students to undertake a program in conjunction with the Committee.
- Committee resolved that approval be granted for one Committee member to attend the Building Saskatchewan Green Annual Conference on November 18, 2011, at the expense of the Committee.

**November 2011**

- Committee recognized that outstanding service of Ms. Patricia Hanbidge, Committee member, on her six years of service. Committee also recognized the years of service by Councillor Paulsen.
- Committee resolved that approval be granted for a sponsorship expenditure of \$1,500 to Saskatchewan Environmental Society for provision of the 2011 Education Program, which included the provision of educational books on environmental issues to all Saskatoon elementary schools.
- Committee received a verbal report on the Saskatchewan Environmental Society Pesticide Education Program 2012 from Ms. Jessie Carruthers, Pesticide Reduction Coordinator, Saskatchewan Environmental Society.
- Committee resolved that the Chair be authorized to provide a letter of support for the funding request for the Pesticide Reduction Education Project for 2012.

- Committee received a verbal report from the University of Saskatchewan's School of Environment Task Group on the progress of securing student(s) for projects focusing on dark-sky lighting policy expansion and LEED standard design policy expansion.
- Committee received an update from the Environmental Services Branch including; i) the dark-sky lighting policy status; ii) upcoming reports from the branch, and an update on the Branch organizational structure.
- Committee was introduced to Mr. Ian Loughren, Manager of the Energy and Sustainability Engineering Section, Environmental Services Branch.

Referrals from Council - None to report.

Reports / Recommendations submitted to City Council

- 2011 Goals and Objectives
- 2010 Annual Report
- Office of Sustainability report
- Water Conservation policy report
- Impact of Fare Changes on Transit Ridership report

Summary of Projects, which received support from SEAC in 2011:

- Pesticide Reduction Program, Saskatchewan Environmental Society.

## ACKNOWLEDGEMENTS

In 2011 the following individuals provided reports, information, and other forms of assistance:

Councillor Tiffany Paulsen	Representative of Saskatoon City Council who was an integral part of the Committee.
Mr. Jeff Jorgenson General Manager Utility Services Department	Representative of the City Administration who attended some Committee Meetings and provided information requested by the Committee.
Ms. Brenda Wallace, Manager Environmental Services Branch Utility Services Department	Representative of the City Administration who attended Committee Meetings and provided updates regarding the Department's activities from September to November.
Ms. Angela Gardiner, Manager Transportation Branch, Utility Services Department	Representative of the City Administration who attended a Committee Meeting to provide a report on walkway closures.
Mr. Russell Dixon, Saskatoon Transit Services, Utility Services Department	Representative of the City Administration who attended multiple Committee Meetings to help coordinate the hiring and supervision of the 2011 Committee Summer Student.
Ms. Lesley Anderson, Senior Planner II, Planning and Development Branch, Community Services Department	Representative of the City Administration who attended multiple Committee Meetings to provide updates on the Wetland Policy development.
Mr. Chris Richards, Environmental Services Branch, Utility Services Department.	Representative of the City Administration who attended a December event along with the Committee to recruit School of Environment Master Students to conduct Committee initiated research projects.
Mr. Matt Regier, Environmental Services Branch, Utility Services Department.	Representative of the City Administration who attended the May Committee Meeting to provide an update of the Environmental Management System.
Mr. Bob Howe, Access Transit Manager, Utility Services Department	Representative of the City Administration who provided a tour of the Access Transit facilities in May.
Mr. Abe Driedger, Access Transit, Body Shop Supervisor.	Representative of City Administration who provided a tour of the Access Transit facilities in May.



Ms. Jessie Caruthers, Pesticide Reduction Coordinator, Saskatchewan Environmental Society.	Representative of the Saskatchewan Environmental Society – presented information on the 2012 Pesticide Reduction Education Program
Mr. Richard Huziak Saskatchewan Light Pollution Abatement Committee	Representing The Royal Astronomical Society of Canada - presented information on the standards for dark-sky lighting fixtures.
Mr. Lee Smith, University of Saskatchewan.	Hired by the Committee as their 2011 Summer Student.

<b>MEMBERSHIP of SEAC for 2011</b>	
Dr. Sean Shaw, Chair	Dr. Sean Shaw is the Senior Environmental Geochemist with MDH Engineered Solutions, a Saskatoon based Consulting firm. His focus includes the geochemical impacts of mining wastes on the surrounding environment.
Mr. Michael Molaro, Vice-Chair	Mr. Molaro is the Associate Director of Infrastructure and Sustainability with the Facilities Management Division at the University of Saskatchewan and one of the founders of the Saskatchewan Chapter of the Canada Green Building Council.
Mr. Brent Latimer	Mr. Latimer is the Environmental Program Supervisor for the Safe Communities Department, Saskatoon Health Region.
Ms. Patricia Anne Hanbidge	Ms. Hanbidge is a well-known horticulturist, author and columnist. She is the principal and owner of the fully accredited local horticultural school - the Saskatoon School of Horticulture. She has a special interest in environmental issues and imports biological controls for use by homeowners and commercial players in the horticultural industry.
Mr. Jeffery Smith	Mr. Smith is a Senior Environmental Geoscientist with Tetra Tech WEI in Saskatoon. Mr. Smith has 22 years of experience in the assessment and remediation of impacted sites. His current area of focus comprises the development of risk-based approaches for brownfield redevelopment and site closure.
Dr. Michael Hill	Dr. Hill is the Head of the Wetland Restoration for Saskatchewan with Ducks Unlimited Canada. He is also an adjunct professor at the University of Saskatchewan within the Department of Geography and Planning. He has a special interest in wetlands and waterfowl, water quality and conservation and environmental assessment.


Mr. J. Michel Fortier	Joseph-Michel Fortier is a retired educator and pastoral associate. He obtained degrees in education, arts, art history, fine arts, and religious studies, culminating in a Masters in Theological Studies. He served on many boards and associations connected with culture, community, heritage, and church. Having spent most of his life in Saskatoon he cares deeply for the well-being of Saskatoon's environment, heritage, and culture.
Mr. Chris Gallaway	Mr. Gallaway is currently self-employed doing research and policy development work throughout the province. He has formerly served as an assistant to the Minister of Environment and an employee with the provincial EnerGuide program.
Ms. Heather Landine	Ms. Landine is a co-ordinator with Quint Development. Her educational background is in physical geography and sustainability. Ms. Landine previously worked for Road Map Saskatoon. She is very active in her community, focusing her involvement on youth and environmental issues.
Ms. Namarta Kochar	Ms. Kochar is the Director, Major Projects for Refresh, a Business Strategy and Communications firm. Ms. Kochar completed an internship as a Senior Research Analyst in Toronto and has previously worked as a Senior Policy Analyst for the Ontario Ministry of Health and Long-Term Care.
Councillor T. Paulsen	Councillor Paulsen represents Ward 9 and is City Council's representative on the Committee.

**ATTACHMENTS:**

1. Report dated February 10, 2011 – 2011 Goals and Objectives – was forwarded to City Council as information through the Administration and Finance Committee.
2. Office of Sustainability Report – dated February 10, 2011 – was forwarded to the Administration and Finance Committee for submission to City Council. This report was referred by the Committee to the Administration for a review and report to the Executive Committee.
3. Water Conservation Policy Report - dated February 10, 2011 – was forwarded to the Administration and Finance Committee for consideration of the recommendations. On March 14, 2011, the Committee referred the report to the Administration for review and report.
4. Impact of Fares on Transit Ridership Report – Report dated October 19, 2011 was forwarded to Administration and Finance Committee for submission to City Council as information.
5. Letter to Budget Committee of City Council dated November 21, 2011 in support of funding for the Pesticide Reduction Education Program – Environmental Services Branch – Saskatchewan Environmental Society.

Written by: Dr. Sean Shaw, 2011 Chair  
Saskatoon Environmental Advisory Committee

Approved:

  
\_\_\_\_\_  
April 12, 2012

## ADVISORY COMMITTEE REPORT

**TO:** Administration and Finance Committee  
**FROM:** Saskatoon Environmental Advisory Committee  
**DATE:** February 10, 2011  
**SUBJECT:** 2011 Goals and Objectives  
**FILE NO.:** CK. 175-9

---

**RECOMMENDATION:** that this report be received as information and submitted to City Council.

### **BACKGROUND:**

The Saskatoon Environmental Advisory Committee's mandate is to provide to Council, advice on environmental implications of City undertakings and identify environmental issues of potential relevance to the City. With this in mind, the Committee undertakes an annual session on Goals and Objectives for the next year, and this report outlines the issues selected as a focus for 2011.

### **REPORT:**

A Task Group of Committee members held discussions on the issues for focus in 2011. The draft of issues was submitted to the Committee for review. Discussion by the committee focused on the desire to ensure that a number of outstanding issues be given attention in addition to a number of new general issues. The general issues that the Committee will continue to monitor and advise upon in 2011:

- Support implementation of an Office of Sustainability.
- Support implementation of a Water Conservation policy.
- Support and advise on the implementation of the Greenhouse Gas Management Plan.
- Support and advise on policies regarding Alternative Transportation (pedestrian, cycling, and public transit).
- Support implementation of an urban infill and neighbourhood density policy.
- Support implementation of all reports and policies that remain outstanding.
- Inquiries from City Council are always welcomed and appreciated.

### **CONCLUDING COMMENTS:**

The Committee appreciates referrals from City Council on all matters relating to the Environment, and would encourage that this continue as we move into interesting and challenging times ahead. The Committee is committed to ensuring that Saskatoon remains a leader on environmental initiatives.

**Written by:** Dr. Sean Shaw



**Approved by:**

---

**Dr. Sean Shaw, Chair**  
**Saskatoon Environmental Advisory Committee**  
**Dated: February 10, 2011**

## ADVISORY COMMITTEE REPORT

**TO:** Administration & Finance Committee  
**FROM:** Saskatoon Environmental Advisory Committee  
**DATE:** February 10, 2011  
**SUBJECT:** Office of Sustainability  
**FILE NO.:** CK. 4560-1 x 7550-1

---

**RECOMMENDATION:** that the Administration be directed to

- 1) create an Office of Sustainability and the Environment, and
- 2) place responsibility for the environmental policy and sustainability and environmental initiatives within the newly created office.

**BACKGROUND:**

The Saskatoon Environmental Advisory Committee has been a proponent of the implementation of policies and programs that support an increased focus on sustainability within the Administration for several years. The Committee commissioned a report in the summer of 2008 that researched sustainability practices and programs in other municipalities throughout North America, which was received in January 2009. Subsequently, the Committee identified sustainability as one of its 2010 Goals and Objectives, which resulted in the commissioning of a research report on the feasibility of developing an Office of Sustainability within the City of Saskatoon Administration in March 2010.

**REPORT:**

Attached are two reports: i) "Administering Sustainability" by Ms. Meredith James, Green Legal, University of Saskatchewan, and ii) "Decision-making and Governance Framework for Sustainability Planning and Environmental Management, City of Saskatoon: Best Practices and Recommendations" by Mr. Markel Chernenkoff, Green Legal, University of Saskatchewan.

**CONCLUDING COMMENTS:**

The City of Saskatoon has recognized the importance of sustainability and has clearly and publicly committed to sustainability and the environment as a core priority. It has made initial steps and achieved small steps in moving towards its goal. However, rather than being in-line with the best practices for decision-making and governance related to sustainability with other municipalities, the current organizational structure is restricting what is achievable.



**ADVISORY COMMITTEE REPORT**

**TO:** Administration & Finance Committee  
**FROM:** Saskatoon Environmental Advisory Committee  
**DATE:** February 10, 2011  
**SUBJECT:** Water Conservation Policy  
**FILE NO.:** CK. 7900-1

---

**RECOMMENDATION:** that the Administration be requested to:

- 1) amend existing bylaws to require water efficient fixtures (low-flow toilets and shower heads) for new and existing building construction and renovations in residential, commercial, industrial, and institutional sectors,
- 2) implement a low-flow toilet rebate program similar to other Western Canadian municipalities,
- 3) enact a bylaw implementing an outdoor water schedule,
- 4) report back on a strategy to implement a water monitoring program; and
- 5) promote and develop new programs and incentives for water conservation.

**BACKGROUND:**

The Saskatoon Environmental Advisory Committee indicated in its 2010 Goals and Objectives report that water conservation was their top priority for 2010. To that end, the Committee subsequently hired a summer student to research and produce a report on water conservation bylaws and programs from other municipalities across Canada, with an emphasis on Western Canadian jurisdictions.

Since that time a representative of the Saskatoon Environmental Advisory Committee has participated in discussions as a stakeholder on the steering committee, and has been pleased with the progress that is being made.

**REPORT:**

Attached is the report "Municipal Water Conservation Programs and Bylaws: Current Practices and Recommendations" submitted to the Committee by Markel Chernenkoff, Green Legal summer student, on November 10<sup>th</sup>, 2010. The attached report was also expanded upon by a Committee Task Group following multiple discussions of the contents of the original report.





## ADVISORY COMMITTEE REPORT

**TO:** Administration & Finance Committee  
**FROM:** Saskatoon Environmental Advisory Committee  
**DATE:** October 19, 2011  
**SUBJECT:** Transit Research Studies  
 (1) Impact of Fare Changes on Ridership (SEAC)  
 (2) Best Practices – Transit Ridership & System Improvement (Transit Administration)  
**FILE NO.:** CK. 175-9

---

**RECOMMENDATION:** that this report be submitted to City Council as information.

### **BACKGROUND:**

Each year, the Saskatoon Environmental Advisory Committee (SEAC) undertakes a research project in order to fulfill its mandate to "provide advice to Council on policy matters relating to the environmental implications of City undertakings and to identify environmental issues of potential relevance to the City".

In May 2011, your Committee partnered with Transit Administration to obtain research on the impact of Transit Fares on Ridership, in terms of what would increase transit ridership and reduce the use of vehicular traffic. The Administration was interested in research on best practices for Transit Services in terms of what has worked in other cities. A candidate search was initiated and nine applicants were interviewed. The successful applicant – Mr. Lee Smith, a third year University of Saskatchewan student – was hired for a four month term to complete the two research reports. The Environmental Services Branch also assisted by providing in-kind support through the provision of office space and phone access.

### **REPORT:**

Saskatoon is a city with public transportation needs. However it is also a city that, in no small part, is built for the automobile – almost exclusively in some areas. This is the case for most Canadian cities, particularly on the prairies. Its low overall density and sprawling highway-centric development, especially around the outskirts, lends to the private vehicle being the *de facto* standard of intra-urban transportation. A well used public transit system can have a positive impact on a city, such as: reduced overall traffic congestion; positive economic development or re-development of decaying areas; and, most significantly in terms of SEAC's interest, decreased aggregate carbon emissions from reduced vehicle traffic and new bus fuel technologies such as hybrid- or full-electric and compressed natural gas.

The primary objective of this report is to explore the effects that a reduction or complete removal of transit fare would have on Saskatoon Transit ridership. While this discussion, by nature, is primarily economic, it is important to understand that the potential impact on increased transit ridership and the resulting greenhouse gas emission reductions are central to the mandate of SEAC.

The attached study examined the potential impact on transit ridership that results from either an increase or decrease in fares. It demonstrates that previous research on the subject has found public transit to be an inelastic good. This means that ridership generally decreases with an increase in fare and vice-versa, but in terms of percentage, ridership does not change as much as the fare change. Estimates based on the available research suggest that a fare reduction of 10% would result in a ridership increase of between 5 and 9%, while a fare reduction of 90% would lead to a ridership increase of between 30 and 68%.

The attached study also examines the potential impact of a system-wide fare elimination. It should be noted that no North American transit service currently offers a zero-fare system. A review of the currently available research does not support the implementation of a zero-fare system. A zero-fare system can lead to reduced quality and lowered ability to attract commuters, increased cost and loss of revenue, which in turn results in reduced service quality, have been identified as some of the negative consequences. However, it must be acknowledged that a zero-fare program could potentially be successful in a limited or isolated manner, such as within the downtown only or a single line between two major destinations (such as a downtown to University line). Therefore, SEAC does not recommend that Saskatoon Transit consider a zero-fare transit system, especially if the desire is to increase the ridership of commuting adults and attract motorists out of their cars.

There are many factors besides fare that can have a significant impact on ridership. In most cases, these factors are more influential than fare for determining ridership. Some of these factors outlined by past research and observation include service frequency, service coverage, service improvements, availability/convenience, travel time, and general good-quality transit service. The utility and overall cost of automobiles also has a significant impact on ridership, whereby if auto use is subsidized or treated preferentially, it can negatively impact ridership, and if it is priced higher or treated disadvantageously, it can positively impact ridership.

Given these observations, SEAC endorses the findings and recommendations outlined in the Transit Administration report "Best Practices – Transit Ridership & System Improvement". In the opinion of SEAC, a focus on providing better and more reliable transit service to all areas of Saskatoon through the use and implementation of web-based technology, improved customer service, and better transit infrastructure will have a more positive impact on increased ridership than fare reductions or elimination. A successful implementation of the recommendations outlined in the report can lead to an overall reduction in greenhouse gas emissions for the city.

**CONCLUDING COMMENTS:**

SEAC would like to commend the efforts of Saskatoon Transit and the Environmental Services Branch in working together to produce the attached report.

As always, SEAC is available to assist City Council and City Administration on all matters pertaining to the environment and we look forward to providing our input in the future.

**ATTACHMENTS:**

1. "Summer 2011 Transit Report – The Effects of a Reduced – or Zero-Fare Structure on Ridership", by Lee Smith.

Written by: **Dr. Sean Shaw, Chair**  
**Saskatoon Environmental Advisory Committee**

Approved:



---

**Dr. Sean Shaw, Chair**  
**Saskatoon Environmental Advisory Committee**  
**Dated: October 31, 2011**



City of  
**Saskatoon**  
Office of the City Clerk

222 - 3rd Avenue North    ph 306•975•3240  
Saskatoon, SK S7K 0J5    fx 306•975•2784

5.

November 21, 2011

Ms. Janice Mann, City Clerk  
(Budget Committee - Operating Budget)

Dear Budget Committee Members:

**Re: Support - Funding for Pesticide Reduction Education Program  
Environmental Services Branch – Saskatchewan Environmental Society  
(File No. CK. 175-9)**

As the Committee is aware, \$30,000 in funding was approved for 2011 for the Saskatchewan Environmental Society's Pesticide Reduction Education Program in neighbourhoods in Saskatoon, which is the 6<sup>th</sup> year of their program. They have covered ten neighbourhoods in eight City wards and have made a significant impact on the participating households and their use of pesticides. This program is delivered by a group of dedicated and enthusiastic Eco-Advisors who have managed to increase awareness significantly, and reduce the use of pesticides by residents.

Your Committee was pleased to review the final report on this program, through a presentation provided by the Saskatchewan Environmental Society, at which time it was determined that there is a funding request for continuation of the Program in 2012, through the Environmental Services Branch. The Saskatoon Environmental Advisory Committee supports the funding request for this successful program which supports the concept of Saskatoon in its efforts to become a Green Community.

Would you please place this letter of support before the Operating Budget for consideration at the appropriate time.

Yours truly,

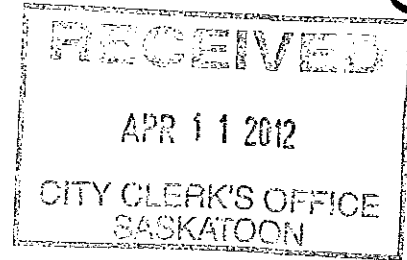
A handwritten signature in black ink, appearing to read 'Sean Shaw'.

**Dr. Sean Shaw, Chair**  
Saskatoon Environmental Advisory Committee

SS:rmr

1790-3  
3.

**TO:** Secretary, Administration and Finance Committee  
**FROM:** General Manager, Corporate Services Department  
**DATE:** April 10, 2012  
**SUBJECT:** Report on Investments – December 2011  
**FILE NO:** CS. 1790-3



**RECOMMENDATION:** that the Administration and Finance Committee recommend to City Council that this report be received as information.

**REPORT**

This report provides a brief overview of the investment activities undertaken for the civic investment portfolios during the year.

- Long-term interest rates moved higher in the first quarter of 2011 on expectations of stronger economic growth in Canada and the U.S. In the second quarter, news of slower U.S. economic activity together with mounting debt concerns in Greece, Spain, Portugal, and Ireland placed downward pressure on fixed-income yields. Ten-year Government of Canada bonds traded upwards to the 3.50% level before reversing course and trading downwards to 3.00% at mid-year. Bond yields continued their descent in the third quarter as ten-year yields declined by almost a full percentage point. Investor anxiety over the Greece debt situation, the perceived financial instability of some European banks, and the bailout of a few Irish banks sparked a “flight to safety” into Canadian and U.S. government bonds. Investors preferred cash and government bonds over the more volatile assets like equities and low-rated corporate bonds. Ten-year Government of Canada bonds managed to trade downwards to 1.85% before closing the year at just under 2.00%.
- Short-term interest rates did not experience the significant volatility inherent in the bond market. Three-month treasury bill yields fluctuated between 0.80% and 1.00% during the year. The Bank of Canada elected to maintain the overnight financing rate at 1.00% at each of its 8 meeting dates in 2011. The Bank of Canada has repeatedly expressed concerns over the prevailing European debt crisis and its impact on global economic growth. Some economists expect the overnight financing rate to remain at current levels until 2013. Future moves in administered rates will be dependent upon how fast the economy grows, inflation expectations, and global financial stability.
- The number of money market transactions completed in 2011 was below the historical norm. The decline in money market investment activity can be attributed to our preference to acquire higher-yielding short-term bonds and the attractive deposit rate earned on civic cash balances. The current banking services agreement allows the City to earn interest at Prime less 1.75% which equates to a current deposit rate of 1.25%. The majority of money market securities presently offer yields below the bank deposit rate. A few money market issuers have posted

yields above the bank deposit rate; however, these securities generally carry a higher risk premium and the supply is somewhat limited. Our investment strategy involved maintaining a level of cash balances to sufficiently fund daily cash flows, while allowing increased investment in short-term bonds to earn incremental returns over money market/bank deposit rates.

- Net new bond investment (purchases less maturities/sales) in 2011 amounted to approximately \$20 million. With interest rates at very low levels together with our strategy to position the long-term portfolio for higher interest rates, the majority of bond investment was directed to floating rate notes. Floating rate notes (FRNs) are variable interest rate securities with maturity terms ranging from one year to five years. The interest rate is reset every month or three months and is calculated on a yield spread over a specific benchmark yield (i.e. three month bankers' acceptance). Floating rate notes protect investors against a rise in interest rates. The variable rate coupon adjusts to the higher level of market rates. Details of some floating rate note purchases completed in 2011 are summarized below:
  - i) \$10 million, A-rated Canadian Western Bank FRN maturing April 26, 2013, with quarterly income distributions calculated at three-month bankers' acceptance yield plus 70 basis points;
  - ii) \$6 million, AAA-rated Canada Housing Trust FRN maturing September 15, 2016, with a quarterly reset of one-month bankers' acceptance yield plus 6 basis points;
  - iii) \$5 million, A-rated Province of Manitoba FRN maturing April 19, 2016, with quarterly income distributions calculated at three-month bankers' acceptance yield plus 16 basis points; and
  - iv) \$4 million, AA-rated Royal Bank of Canada FRN maturing January 21, 2014, with quarterly income distributions calculated at three-month bankers' acceptance yield plus 33 basis points.
- Long-term interest rates are expected to move higher in 2012 as economic growth improves and inflation expectations rise. Some economists anticipate that the ten-year bond will be trading in the 2.50% to 2.75% range by yearend.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

### **PUBLIC NOTICE**

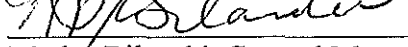
Public Notice, pursuant to Section 3 of Policy No.C01-021, Public Policy, is not required.

**ATTACHMENTS**

1. Statistical Supplement – December 31, 2011.
2. Short-Term Investments as at December 31, 2011.
3. General Account Long-Term Investment Portfolio as at December 31, 2011.

Written by: Murray Gronsdal, Investment Coordinator

Reviewed by: Investment Committee

Approved by:   
Marlys Bilanski, General Manager  
Corporate Services Department  
Dated: Apr 11/12

copy: City Manager

InvestmentReportDecember2011.doc



**STATISTICAL SUPPLEMENT  
DECEMBER 2011**

	31-Dec	30-Sep	Jun 30	Mar 31	Year Ago
<b>BONDS</b>					
<b>Canada</b>					
91-day bills	0.83	0.83	0.93	0.92	0.98
2 year bond	0.93	0.92	1.56	1.77	1.69
5 year bond	1.28	1.44	2.30	2.71	2.45
10 year bond	1.96	2.19	3.09	3.29	3.16
30 year bond	2.50	2.83	3.53	3.72	3.54
<b>United States</b>					
30 year treasury	2.89	2.90	4.38	4.52	4.36
<b>Basis Point Spread</b>					
30 year vs 91-day	167	200	260	280	256
30 yr Cda vs. 30 yr U.S.	-39	-7	-85	-80	-82
<b>STOCKS</b>					
TSX\S&P	11955.09	11623.84	13300.87	14116.10	13443.22
Dow Jones Industrials	12221.19	10912.02	12412.07	12321.02	11577.51
<b>CURRENCY (Expressed in \$U.S.)</b>					
Can Dollar	0.9833	0.9540	1.0368	1.0314	1.0054
<b>COMMODITIES (Expressed in \$US)</b>					
Gold	1574.0	1629.0	1508.0	1431.0	1405.5
Oil	98.7	85.6	96.3	102.9	89.0

**SHORT-TERM INVESTMENTS  
AS AT DECEMBER 31, 2011**

(Held by all Portfolios) \*

	Face Value (\$)	% of Portfolio
<b>R-1 HIGH</b>		
Bank of Montreal	2,300,000	15.5
Canadian Imperial Bank of Commerce	1,500,000	10.1
Royal Bank of Canada	41,900	0.3
Toronto Dominion Bank	6,000,000	40.4
<b>Total R-1 High</b>	<b>9,841,900</b>	<b>66.3</b>
 <b>R-1 LOW</b>		
Credit Union Central Saskatchewan	5,000,000	33.7
<b>Total R-1 Low</b>	<b>5,000,000</b>	<b>33.7</b>
<b>Grand Total</b>	<b>14,841,900</b>	<b>100.0</b>

\* Excludes investment by Boards and Commissions.

**GENERAL ACCOUNT  
LONG-TERM INVESTMENT PORTFOLIO  
AS AT DECEMBER 31, 2011**

SECURITY	INTEREST RATE	MATURITY TERM	PAR VALUE	%	UNIT COST	BOOK VALUE	%
<b>2012</b>							
MANULIFE BANK OF CANADA FRN	1 mo. BA+45bp	5-Jan-12	2,000,000		100.000	2,000,000.00	
BANK OF MONTREAL FRN	1 mo. BA+16bp	1-Feb-12	3,000,000		100.000	3,000,000.00	
WELLINGTON COUNTY DEBENTURE	2.650	5-Feb-12	390,000		99.971	389,886.90	
BANK OF NOVA SCOTIA FRN	3 mo. BA+45bp	20-Apr-12	1,000,000		100.000	1,000,000.00	
CANADA HOUSING TRUST MORTGAGE BOND	4.000	15-Jun-12	3,000,000		99.808	2,994,240.00	
CITY OF HAMILTON DEBENTURE	4.850	19-Jun-12	1,972,000		99.956	1,971,132.32	
NIAGARA REGION DEBENTURE	5.875	27-Jun-12	1,000,000		107.960	1,079,600.00	
NIAGARA REGION DEBENTURE	4.900	11-Jul-12	2,000,000		99.846	1,996,920.00	
TOYOTA CREDIT CANADA MID TERM NOTE	5.050	27-Jul-12	4,800,000		100.041	4,819,428.00	
NIAGARA REGION DEBENTURE	2.600	5-Aug-12	2,000,000		99.971	1,999,420.00	
CITY OF THUNDER BAY DEBENTURE	4.400	14-Sep-12	2,530,000		99.765	2,524,054.50	
YORK REGION DEBENTURE	3.800	27-Sep-12	1,000,000		99.878	998,780.00	
NATIONAL BANK OF CANADA FRN	1 mo. BA+15bp	10-Oct-12	3,000,000		100.000	3,000,000.00	
WATERLOO REGION DEBENTURE	4.600	19-Nov-12	704,000		99.960	703,718.40	
CITY OF GUELPH DEBENTURE	2.450	25-Nov-12	2,300,000		99.885	2,297,355.00	
COUNTY OF NORFOLK DEBENTURE	2.050	29-Nov-12	1,120,000		101.036	1,131,603.20	
ALBERTA TREASURY BRANCHES BOND	4.400	3-Dec-12	2,000,000		99.427	1,988,540.00	
CANADA HOUSING TRUST MORTGAGE BOND	4.550	15-Dec-12	5,000,000		102.561	5,128,070.00	
CITY OF LONDON DEBENTURE	1.400	15-Dec-12	3,000,000		99.965	2,998,950.00	
BANK OF NOVA SCOTIA FRN	1 mo. BA+25bp	21-Dec-12	2,000,000		100.000	2,000,000.00	
			<b>43,816,000</b>	<b>17.9</b>		<b>44,021,698.32</b>	<b>18.4</b>
<b>2013</b>							
BANK OF MONTREAL DEPOSIT NOTE	4.650	14-Mar-13	2,000,000		100.564	2,011,280.00	
CITY OF SAULT STE. MARIE DEBENTURE	5.650	24-Mar-13	1,075,000		108.060	1,161,645.00	
PROVINCE OF ONTARIO FLOATING RATE NOTE	3 mo. BA+99bp	2-Apr-13	5,000,000		100.000	5,000,000.00	
BANK OF NOVA SCOTIA FRN	3 mo. BA+40bp	15-Apr-13	2,000,000		99.976	1,999,520.00	
ALBERTA CAPITAL FINANCE FRN	3 mo. BA+ 7bp	26-Apr-13	3,000,000		100.000	3,000,000.00	

CANADIAN WESTERN BANK FRN	3 mo. BA+70bp	26-Apr-13	10,000,000	99.938	9,993,818.50		
CITY OF WINNIPEG DEBENTURE	2.900	6-Oct-13	4,848,000	99.813	4,838,934.24		
NIAGARA REGION DEBENTURE	4.950	10-Jul-13	4,509,000	99.718	4,496,284.62		
CITY OF LONDON DEBENTURE	4.800	26-Oct-13	2,000,000	99.840	1,996,800.00		
BANK OF NOVA SCOTIA DEPOSIT NOTE	4.560	30-Oct-13	3,000,000	101.118	3,033,540.00		
WATERLOO REGION DEBENTURE	4.300	30-Oct-13	2,300,000	99.612	2,291,076.00		
WATERLOO REGION DEBENTURE	4.650	19-Nov-13	2,000,000	99.900	1,998,000.00		
DURHAM REGION DEBENTURE	4.200	21-Nov-13	1,009,000	99.955	1,008,545.95		
COUNTY OF NORFOLK DEBENTURE	2.450	29-Nov-13	1,140,000	99.943	1,139,350.20		
			<b>43,881,000</b>	<b>17.9</b>	<b>43,968,794.51</b>	<b>18.4</b>	
<b>2014</b>							
ROYAL BANK OF CANADA DEPOSIT NOTE	5.000	20-Jan-14	2,000,000	102.498	2,049,960.00		
ROYAL BANK OF CANADA FLOATING RATE NOTE	3 mo. BA+33bp	21-Jan-14	5,000,000	100.053	5,002,629.92		
CAISSE CENTRALE DESJARDINS FRN	3 mo. BA+52bp	11-Feb-14	5,000,000	100.074	5,003,720.00		
PROVINCE OF SASKATCHEWAN RESIDUAL	4.684	10-Apr-14	5,000,000	69.361	3,468,050.00		
ROYAL BANK OF CANADA FLOATING RATE NOTE	3 mo. BA+35bp	15-Apr-14	1,000,000	100.000	1,000,000.00		
CITY OF REGINA DEBENTURE	5.200	10-May-14	500,000	105.778	528,890.00		
PRINCE EDWARD ISLAND BOND	3.200	2-Jun-14	2,500,000	100.050	2,501,250.00		
CITY OF VANCOUVER DEBENTURE	3.300	5-Jun-14	2,000,000	99.731	1,994,620.00		
BANK OF NOVA SCOTIA DEPOSIT NOTE	3.430	16-Jul-14	1,000,000	99.991	999,910.00		
PROVINCE OF SASKATCHEWAN COUPON	2.155	4-Aug-14	2,900,000	93.500	2,711,500.00		
CANADA HOUSING TRUST FLOATING RATE NOTE	3 mo. BA+37bp	15-Sep-14	2,000,000	100.000	2,000,000.00		
CITY OF WINNIPEG DEBENTURE	3.300	6-Oct-14	1,000,000	99.909	999,090.00		
COUNTY OF NORFOLK DEBENTURE	2.800	29-Nov-14	1,170,000	99.962	1,169,555.40		
CANADIAN WHEAT BOARD BOND	4.750	1-Dec-14	5,000,000	102.929	5,146,450.00		
			<b>36,070,000</b>	<b>14.7</b>	<b>34,575,625.32</b>	<b>14.5</b>	
<b>2015</b>							
BANK OF MONTREAL DEPOSIT NOTE	5.180	10-Jun-15	1,000,000	106.540	1,065,400.00		
CANADA HOUSING TRUST FLOATING RATE NOTE	3 mo. BA+13bp	15-Sep-15	10,000,000	99.920	9,992,000.00		
DISTRICT MUNICIPALITY OF MUSKOKA	1.900	17-Oct-15	471,000	99.962	470,821.02		
COUNTY OF NORFOLK DEBENTURE	3.050	29-Nov-15	1,210,000	99.816	1,207,773.60		
FARM CREDIT CORPORATION MID TERM NOTE	4.150	1-Dec-15	10,000,000	99.632	9,963,200.00		
PSP CAPITAL INC.	2.940	3-Dec-15	600,000	99.958	599,748.00		
			<b>23,281,000</b>	<b>9.5</b>	<b>23,298,942.62</b>	<b>9.8</b>	

2016

CADILLAC FAIRVIEW FINANCE TRUST DEBENTURE									
PROVINCE OF MANITOBA FRN	3 mo. BA+16bp	25-Jan-16	500,000	99.995	499,975.00				
NATIONAL BANK DEPOSIT NOTE	3.580	19-Apr-16	5,000,000	100.205	5,010,250.00				
PROVINCE OF ALBERTA FRN	3 mo. BA+11bp	26-Apr-16	2,000,000	100.000	2,000,000.00				
YORK REGION DEBENTURE	4.750	27-May-16	10,000,000	99.989	9,998,940.69				
EXPORT DEVELOPMENT CANADA	4.300	1-Jun-16	2,000,000	99.760	1,995,200.00				
CITY OF TORONTO DEBENTURE	4.850	1-Jun-16	4,000,000	99.652	3,986,096.00				
CANADA HOUSING TRUST FLOATING RATE NOTE	3 mo. BA+ 6bp	28-Jul-16	3,000,000	99.577	2,987,310.00				
PROVINCE OF MANITOBA FRN	3 mo. BA+15bp	15-Sep-16	6,000,000	99.900	5,994,000.00				
DISTRICT MUNICIPALITY OF MUSKOKA	2.150	15-Sep-16	3,000,000	99.328	2,979,840.00				
PROVINCE OF SASKATCHEWAN RESIDUAL	2.843	17-Oct-16	485,000	99.812	484,088.20				
		30-Nov-16	1,976,000	85.730	1,694,024.80				
			<b>37,961,000</b>		<b>37,629,724.69</b>				<b>15.7</b>

2017

ROYAL BANK OF CANADA DEPOSIT NOTE	3.660	25-Jan-17	2,000,000	100.147	2,002,938.00				
CANADA HOUSING TRUST FLOATING RATE NOTE	3 mo. BA+20bp	15-Mar-17	4,000,000	100.000	4,000,000.00				
TIM HORTONS INC. SENIOR NOTE	4.200	1-Jun-17	3,500,000	103.715	3,630,030.00				
PROVINCE OF BRITISH COLUMBIA COUPON	4.542	18-Jun-17	8,000,000	61.656	4,932,480.00				
CITY OF TORONTO DEBENTURE	5.050	18-Jul-17	1,000,000	99.728	997,280.00				
CREDIT UNION CENTRE LOAN	5.250	1-Aug-17	2,142,577	100.000	2,142,577.09				
NB MUNICIPAL FINANCE CORPORATION	3.150	19-Nov-17	1,233,000	99.751	1,229,929.83				
PROVINCE OF SASKATCHEWAN COUPON	4.589	30-Nov-17	4,156,250	60.388	2,509,876.25				
			<b>26,031,827</b>		<b>21,445,111.17</b>				<b>9.0</b>

2018

MUNICIPAL FINANCE AUTHORITY OF B.C.	5.100	20-Nov-18	2,000,000	99.628	1,992,560.00				
CITY OF MONTREAL	5.000	1-Dec-18	500,000	99.148	495,740.00				
			<b>2,500,000</b>		<b>2,488,300.00</b>				<b>1.0</b>

2019

INTERNAL LOAN - CAPITAL PROJECT 2160	4.500	1-Jul-19	3,005,547	100.000	3,005,547.01				
NEWFOUNDLAND & LABRADOR COUPON	3.960	17-Oct-19	2,100,000	69.960	1,469,160.00				
CITY OF MONTREAL	5.450	1-Dec-19	6,000,000	104.875	6,292,500.00				
			<b>11,105,547</b>		<b>10,767,207.01</b>				<b>4.5</b>

**2020**

SOUTH COAST BC TRANSPORTATION AUTH BOND	3.800	2-Nov-20	800,000		99.926	799,408.00	
---	-------	----------	---------	--	--------	------------	--

			800,000	0.3		799,408.00	0.3
--	--	--	---------	-----	--	------------	-----

**2021**

CITY OF SASKATOON DEBENTURE	4.700	14-Feb-21	75,000		108.470	81,352.50	
-----------------------------	-------	-----------	--------	--	---------	-----------	--

			75,000	0.0		81,352.50	0.0
--	--	--	--------	-----	--	-----------	-----

**2024**

INTERNAL LOAN - CAPITAL PROJECT 2160	5.250	1-Jul-24	8,950,669		100.000	8,950,668.95	
--------------------------------------	-------	----------	-----------	--	---------	--------------	--

INTERNAL LOAN - CAPITAL PROJECT 1787	5.250	1-Jul-24	7,932,978		100.000	7,932,977.92	
--------------------------------------	-------	----------	-----------	--	---------	--------------	--

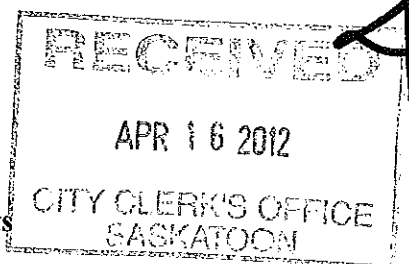
			16,883,647	6.9		16,883,646.87	7.1
--	--	--	------------	-----	--	---------------	-----

**NO DEFINED MATURITY DATE**

EQUITY BUILDING PROGRAM (As per Investment Agreement with Affinity CU)	3.640	N/A	3,000,000	1.2	100.000	3,000,000.00	1.3
---	-------	-----	-----------	-----	---------	--------------	-----

PORTFOLIO TOTAL			245,405,021	100		238,959,811	100
-----------------	--	--	-------------	-----	--	-------------	-----

1871-10



**TO:** Secretary, Administration and Finance Committee  
**FROM:** General Manager, Utility Services Department  
**DATE:** March 30, 2012  
**SUBJECT:** 2012 Assistance to Community Groups – Cash Grants  
Environmental Component  
**FILE NO:** WT 1870-2

**RECOMMENDATION:** that the Administration and Finance Committee recommend to City Council that the Environmental Component of the Assistance to Community Groups – Cash Grants be approved as follows:

- Saskatchewan Eco Network \$2,500; and
- Agriculture in the Classroom (Sask) Inc. \$2,500

**BACKGROUND**

The Assistance to Community Groups – Cash Grants program has an annual budget of \$5,000 for environmental initiatives. A competition for these funds is conducted each year, and recommendations for amounts to be awarded are made to the Administration and Finance Committee, for referral to City Council for approval.

**REPORT**

Four grant applications were received this year, with the total amount requested being \$13,470. Submissions were evaluated using the established criteria outlined in the grant applications and contained in the City of Saskatoon Policy C03-018, which states that:

*Priority will be given to:*

- a) *Projects rather than operational funding;*
- b) *Partnership projects that involve more than one group;*
- c) *Projects that have a broad (e.g. city-wide) impact rather than a limited (e.g. neighbourhood) impact;*
- d) *Projects that are completed in the year the funding is awarded.*

The following is a summary of the grant applications, requested funding, and Administration's recommended allocation. An evaluation committee considered the relative merit of each submission against the evaluation criteria and the available funds (\$5,000).

1. Agriculture in the Classroom (Sask) Inc. – Project funding for summer garden program.  
Request: \$4,000. Recommendation: \$2,500.
2. Living Sky Wildlife Rehabilitation Inc. – Operational funding.  
Request: \$2,000. Recommendation: \$0.
3. Safe Drinking Water Foundation – Project funding for distribution of educational kits to Saskatoon schools.  
Request: \$4,970. Recommendation: \$0

4. Saskatchewan Eco Network – Project funding for annual Environmental Film Festival.  
Request: \$2,500. Recommendation: \$2,500

### **OPTIONS**

Council may allocate the \$5000 in an alternative manner among the applicants.

### **POLICY IMPLICATIONS**

Evaluation of applications to the Assistance to Community Groups – Cash Grants program has been conducted in accordance to City of Saskatoon Policy C03-018 and respecting City of Saskatoon Environmental Policy C02-036. There are no other policy implications.

### **FINANCIAL IMPLICATIONS**

The proposed allocation will utilize the budgeted funds for 2012.

### **ENVIRONMENTAL IMPLICATIONS**

The projects recommended for allocation of the cash grant are associated with initiatives that address specific environmental needs – reduction of greenhouse gas emissions, building an energy aware community, and local food production. The projects also have strong educational and public awareness components, promoting environmental sustainability within the community. The overall impact on greenhouse gas emissions resulting from these projects is unknown; however, it can be assumed that the development of local garden and green space initiatives will result in greenhouse gas emission reductions.

### **COMMUNICATIONS PLAN**

All applicants will be informed of the results of the grant award by letter. A public service announcement (PSA), and posting to the Environmental Services web-page, as well as to the City's social media will also publicize the successful applicants and provide details on the funded projects.

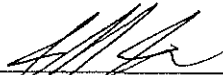
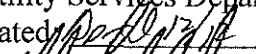
### **PUBLIC NOTICE**

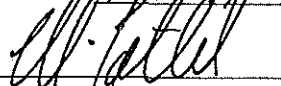
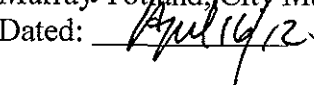
Public Notice, pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

Written by: Kelly Goyer, Environmental Coordinator

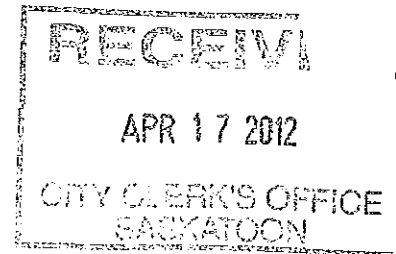
Reviewed by: Brenda Wallace, Manager, Environmental Services Branch



Approved by:   
Jeff Jorgenson, General Manager  
Utility Services Department  
Dated: 

Approved by:   
Murray Totland, City Manager  
Dated: 

**TO:** Secretary, Administration and Finance Committee  
**FROM:** General Manager, Utility Services Department  
**DATE:** April 4, 2012  
**SUBJECT:** Automated Fare Box Changes  
Type of Coins Accepted  
**FILE NO:** WT 7300-1



**RECOMMENDATION:** that the following report be submitted to City Council for its information.

### **BACKGROUND**

Saskatoon Transit implemented electronic fare boxes and pass readers on its buses on February 1, 2010. This system electronically accepts coin and scans Go-Pass card usage. A system modification is required to accommodate a new circulation of Loonies and Toonies.

### **REPORT**

The automated fare box system has the capacity to recognize twelve different types of coins.

In April 2012, the Royal Canadian Mint will begin to circulate a new type of \$1 and \$2 coins. In order for the fare boxes to accept them, the fare boxes will need to be re-programmed. In addition, the Government of Canada recently announced they will eliminate the penny from Canada's coinage system. While the coins will remain legal tender, the Mint will no longer distribute pennies as of fall 2012. During the first quarter of 2012, an average of 77 pennies per day had been used as fare on Transit's buses. Discontinuing the acceptance of pennies as part of the fare collection system does not appear to be a significant issue for our customers.

Based on the need to accommodate the new circulation of \$1 and \$2 coins and due to the upcoming elimination of pennies, the slots that are currently set to accept pennies will be re-programmed. Pennies will no longer be accepted by the fare boxes beginning May 26, 2012.

### **OPTIONS**

Not re-program Transit fare boxes to accept a new circulation of \$1 and \$2 coins. The fare boxes will reject the new coins resulting customer inconvenience. The Administration does not recommend this option.

### **POLICY IMPLICATIONS**

There are no policy implications.

### **FINANCIAL IMPLICATIONS**

The cost of re-programming existing fare boxes is \$6,500 and has been incorporated within Transit's 2012 Operating Budget.

**PUBLIC COMMUNICATION PLAN**

Communication will be completed through PSA's and ads in the Saskatoon Sun in the two weeks prior to May 26, 2012. There will also be posters displayed at vendor locations, City Hall, Transit's Customer Service Centre and on buses.

All Transit employees will be provided with information so they can address customer inquiries.

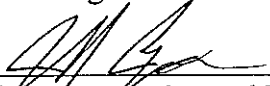
**ENVIRONMENTAL IMPLICATIONS**

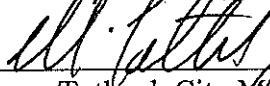
There are no environmental and/or greenhouse gas implications.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Written by: Beverly Stanley,  
Accounting Coordinator

Approved by:   
Jeff Jorgenson, General Manager  
Utility Service Department  
Dated: April 12/2012

Approved by:   
Murray Totland, City Manager  
Dated: April 16/12

Farebox coins

His Worship the Mayor and City Council  
The City of Saskatoon

**REPORT**  
of the  
**AUDIT COMMITTEE**

Composition of Committee

Councillor B. Dubois, Chair  
Councillor R. Donauer  
Councillor C. Clark  
Councillor M. Loewen  
Councillor A. Iwanchuk

1. **Audit Report – Ticket Sales Revenue Collection System – TCU Place  
(File No. CK. 1600-5)**
- 

**RECOMMENDATION:** that the information be received.

A process has been developed for release of summary reports on in camera audits that have been completed during the year. These one-page summary reports for in camera audits are released once the Executive Committee has completed its review of the audit report.

Attached is a one-page summary of the in camera Audit of the Ticket Sales Revenue Collection System -- TCU Place, which was completed in February, 2012 and which was recently reviewed and received by the Executive Committee.

*It should be noted that all audit reports that have been reviewed by City Council, including the summary reports, are available for viewing on the City's website under "A" for Audit Reports.*

Report No. 2-2012  
Audit Committee  
Monday, April 30, 2012  
Page 2

**2. Audit Report – Safeguarding Civic Facilities – Physical Access**  
**(File No. CK. 1600-23)**

**RECOMMENDATION:** that the information be received.

A process has been developed for release of summary reports on in camera audits that have been completed during the year. These one-page summary reports for in camera audits are released once the Executive Committee has completed its review of the audit report.

Attached is a one-page summary of the in camera Audit of Safeguarding Civic Facilities – Physical Access, which was completed in February, 2012 and which was recently reviewed by the Executive Committee.

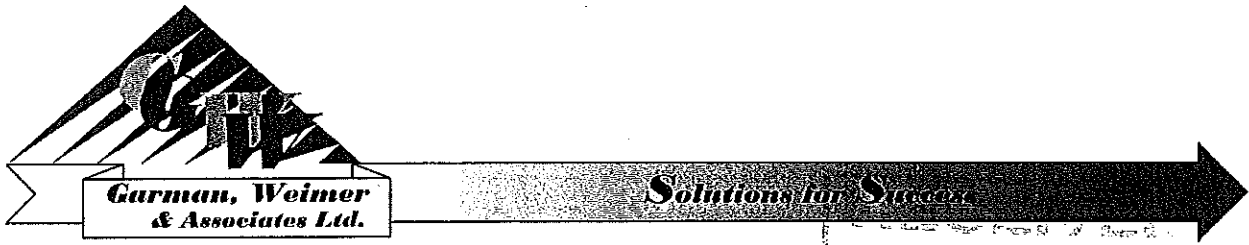
It should be noted that all audit reports that have been reviewed by City Council, including the summary reports, are available for viewing on the City’s website under “A” for Audit Reports.

Respectfully submitted,

---

Councillor B. Dubois, Chair

1600-5 1.



March 21, 2012

City of Saskatoon – City Clerk’s Office  
 Attention: Secretary – Audit Committee  
 222-3<sup>rd</sup> Avenue North  
 Saskatoon, Saskatchewan S7K 0J5

APR 10 2012  
 CITY CLERK'S OFFICE  
 SASKATOON

**Audit Report – TCU Place Ticket Sales Revenue Collection System**

---

The 2011-2012 Corporate Audit Plan included provision to conduct a financial system audit of the ticket sales revenue collection system of TCU Place. This financial system had not been subject to internal audit in the past.

TCU Place manages ticket sales revenue through the AudienceView system which was implemented in February 2010. For a period of time, both Ticketmaster and AudienceView were in operation – Ticketmaster for events that had gone on sale prior to February 2010 and AudienceView for events that went on sale after that time. TCU Place continues to be a Ticketmaster outlet (i.e., people can pick up Ticketmaster tickets but can not purchase them at TCU Place) but only sells tickets for AudienceView events.

The AudienceView contract has a term of seven years. Total revenue flowing through the AudienceView system in 2010 was \$5.2 million and in 2011 was \$7.58 million.

The overall objective of the audit was to determine whether adequate systems, practices and controls are in place to ensure:

- Complete, accurate and timely billing and collection of revenue.
- Adjustments are valid and accurately processed.
- Opportunities for theft, fraud and misappropriation are minimized.

Management is currently working on implementation of the recommendations.

Respectfully submitted,

Nicole Garman, CA, CIA  
 Garman, Weimer & Associates Ltd.  
 (306) 373-7611



March 21, 2012

City of Saskatoon – City Clerk's Office  
 Attention: Secretary – Audit Committee  
 222-3<sup>rd</sup> Avenue North  
 Saskatoon, Saskatchewan S7K 0J5

APR 10 2012  
 CITY CLERK'S OFFICE  
 SASKATOON

### Audit Report – Safeguarding Civic Facilities – Physical Access

---

The 2011-2012 Corporate Audit Plan included provision to conduct an assurance audit of the safeguards regarding physical access to civic facilities. This process had not been subject to internal audit in the past.

The Maintenance Support Section of the Facilities Branch is responsible for administering the systems that allow individuals to physically access civic facilities, with few exceptions<sup>1</sup>. Access to civic facilities is controlled through photo ID/ proximity access cards, keys and alarm systems.

Access privileges are determined at the program/department level and are communicated to Facilities Branch for programming (i.e., access cards, alarm systems) or issuance (i.e., keys). Changes to existing access systems (e.g., convert from keys to access cards, install access card reader at a door, etc.) must be funded by the program/department.

The overall objective of the audit was to determine whether adequate systems, practices and controls are in place to ensure physical access to civic facilities is limited to authorized individuals.

Management is currently working on implementation of the recommendations.

Respectfully submitted,

Nicole Garman, CA, CIA  
 Garman, Weimer & Associates Ltd.  
 (306) 373-7611

<sup>1</sup> For the Saskatoon Police Service (SPS), the Facilities Branch administers their keys but the SPS administers its own proximity access cards. TCU Place and Credit Union Centre each manage their own physical access systems.

His Worship the Mayor and City Council  
The City of Saskatoon

**REPORT**

of the

**LAND BANK COMMITTEE**

Composition of Committee

Councillor M. Heidt, Chair  
Councillor D. Hill  
Councillor P. Lorje  
Councillor G. Penner  
Councillor M. Loewen

**1. Changes to Residential Lot Sales – General Policy**  
**(File No. CK. 4110-36)**

- RECOMMENDATION:**
- 1) that the lot allocation process outlined in the attached report be used for the lot draws planned for 2012; and
  - 2) that the Administration report further to the Land Bank Committee on the definition of an Eligible Contractor and how to manage the number of contractors on this listing, prior to the first lot draw in 2013.

Attached is a report of the General Manager, Community Services Department dated April 4, 2012 with respect to proposed changes to the Residential Lot Sales – General Policy as outlined therein.

The Administration is continuing to obtain feedback on the definition for Eligible Contractor and managing the listing, and will report further once a determination has been made. The Committee has asked that this determination be made prior to the first lot draw in 2013.



**2. Request to Sell City-Owned Property – 198 Lots on Mahabir Court, Crescent, Lane, Salloum Bay, Way, Crescent, Union and Evergreen Boulevard in the Evergreen Neighbourhood  
(File No. CK. 4215-1)**

---

- RECOMMENDATION:**
- 1) that the Land Bank Manager be authorized to sell 198 lots, with legal description of Registered Plan No. 102074510; Block 627, Lots 1 to 10; Registered Plan No. 102077894; Block 628, Lots 1 to 21; Block 629, Lots 1 to 31, 35 to 44; Block 630, Lots 1 to 9, 17 to 27; Block 631; Lots 1 to 10; Plan No. to be registered; Block 632, Lots 1 to 23; Block 633, Lots 1 to 22; Block 634, Lots 1 to 14; Block 635, Lots 1 to 18; Block 636, Lots 1 to 19 in the Evergreen Neighbourhood, as outlined in the attached report;
  - 2) that any of the lots which are not sold through the lot draw process be placed for sale over-the-counter on a first-come, first-served basis;
  - 3) that the Land Bank Manager be authorized to sell Lots 10 and 11, Block 633, to the highest bidder through a tender process for the intended use of developing Type 2 Residential Care Homes, Child Care Centres or Pre-Schools with tender conditions and reserve bid prices as outlined in the attached report, plus applicable taxes;
  - 4) that His Worship the Mayor and the City Clerk be authorized to execute the necessary documentation to complete the sales by public tender;
  - 5) that any of the pre-designated Type 2 Residential Care Home, Child Care Centre or Pre-School lots which are not sold through the public tender process be placed for sale over-the-counter on a first-come, first-served basis for the same intended purpose for a period of one year with conditions specified in the Agreement for Sale as outlined in the attached report;

- 6) that any of the pres-designated Type 2 Residential Care Home, Child Care Centre or Pre-School lots remaining in inventory after a period of one year be made available for sale over-the-counter on a first-come, first served basis for one of the permitted uses within the R1A Zoning District; and
- 7) that the Land Bank Manager be authorized to administer development controls for the 208 lots in accordance with the criteria outlined in the attached report.

Attached is a report of the General Manager, Community Services Department dated April 2, 2012 forwarding a proposal to sell 198 lots in the Evergreen Neighbourhood, as well as two lots for the intended use of developing Type 2 Residential Care Homes, Child Care Centres or Pre-Schools, as outlined in the report.

Your Committee has reviewed this report with the Administration and supports the sale of these lots as proposed. Your Committee is interested in the take-up for the Type 2 Residential Care Home, Child Care Centre or Pre-School lots, and has asked for a report back on this aspect of the proposal.

**3. Request to Change Payment Terms  
For 13 lots on 37<sup>th</sup> Street West in the  
Hampton Village Neighbourhood  
(File No. CK. 4215-1)**

---

**RECOMMENDATION:** that the payment terms for Lots 23 to 35, Block 960, Plan No. 101877228 which have been split into two groups of six lots (Lots 23 to 28) and seven lots (Lots 29 to 35) on 37<sup>th</sup> Street in the Hampton Village Neighbourhood, and be adjusted to correspond with the payment terms of single family residential lots.

Attached is a report of the General Manager, Community Services Department dated April 2, 2012 regarding a change in the payment terms for 13 lots on 37<sup>th</sup> Street West in Hampton Village Neighbourhood which were offered for sale through a public tender process in that these lots had onerous foundation requirements associated with the construction of dwellings on the lots. After receiving no bids through the public tender process, the lots were offered for sale over-the-counter on a first-come first-served basis, with limited interest.

More recently there has been interest expressed by builders, however they have noted their concern about the way the payment terms are structured. The Administration is proposing that these two groups of lots be sold with payment terms to correspond with payment terms of single family residential lots as outlined at the bottom of page one of the attached report. Your Committee supports this proposal.

**4. Roof Pitch Requirements**  
**(File No. CK. 4350-1)**

**RECOMMENDATION:** that the Land Bank Manager be authorized to remove the 6-in-12 roof pitch requirement for single family dwellings in select pockets of future new neighbourhood developments in the Land Bank's ownership areas.

Attached is a report of the General Manager, Community Services Department dated April 2, 2012 forwarding information on an increasing trend by builders and customers to move towards flat and lower roof pitch style homes. This report is requesting City Council's approval to remove the 6-in-12 roof pitch requirement for single family dwellings in select pockets of future new neighbourhood developments in the Land Bank's ownership areas.

Your Committee has reviewed this matter with the Administration and supports the proposal, which would provide for different roof pitches on single family homes in select pockets of future new neighbourhood developments. This allows lot purchasers to determine if they wish to construct a home in the select pocket, knowing that different roof pitches are allowed. Examples are provided in the report.

**5. Land Bank Operations – Land Development**  
**Annual Report for Year Ending December 31, 2011**  
**(File No. CK. 430-61)**

**RECOMMENDATION:** that the information be received.

Attached is a report of the General Manger, Community Services Department dated April 3, 2012 forwarding the 2011 Annual Report of the Land Development section – Land Bank Operations.

Report No. 3-2012  
Land Bank Committee  
Monday, April 30, 2012  
Page 5

Your Committee has reviewed this report with Administration, and believes that it provides a comprehensive view of the Land Bank Operations – Land Development for 2011. The Committee wishes to express appreciation to the Land Branch for its diligent work which has resulted in significant development in 2011.

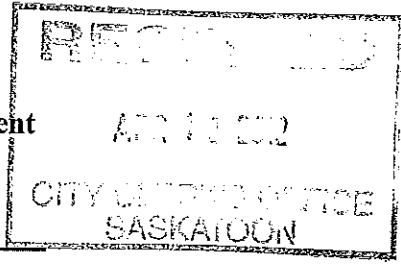
Respectfully submitted,

---

Councillor M. Heidt, Chair

4110-361

**TO:** Secretary, Land Bank Committee  
**FROM:** General Manager, Community Services Department  
**DATE:** April 4, 2012  
**SUBJECT:** Changes to Residential Lot Sales – General Policy  
**FILE NO:** LA 4214-0



- RECOMMENDATION:**
- 1) that a report be submitted to City Council recommending the lot allocation process outlined in this report be used for the lot draws planned for 2012; and
  - 2) that the Administration report further on the definition of an Eligible Contractor and how to manage the number of contractors on the listing.

**BACKGROUND**

The Land Bank Committee, at its meeting held on March 18, 2011, while considering the report on Residential Lot Sales Policy – Contractor Allocations, resolved:

- 1) “that the Administration be advised that the Land Bank Committee supports a change in the Residential Lot Sales Policy – Contractor Allocations (C09-001) to allow for delayed possession; and
- 2) that the Administration report to Executive Committee on proposed changes to the Residential Lot Sales Policy – General Policy (C09-006) related to the percentage of lots allocated to eligible contractors versus individuals and on a revised methodology of distributing lots to eligible contractors.”

The Land Bank Committee, at its meeting on April 8, 2011, considered a report from the General Manager, Community Services Department dated April 1, 2011, in response to the above-noted resolution. In summary, this report proposed using the previous three-year calendar history of total sales as a method of ranking Eligible Contractors for lot selection during the lot draws. The three-year history was also used to identify the percentage of overall lots each Eligible Contractor had purchased from the City during that period. The report proposed that lots would be allocated to Eligible Contractors based on their historical purchasing percentage, and that they would be allocated this total percentage of lots during their first selection appointment. The proposed changes addressed requests from higher volume Eligible Contractors to have a better idea of how many lots they could obtain in the upcoming construction season, and provided the ability to group lot selections together to achieve economies of scale during builds. In addition, a proposal to change the lot draw allocation ratio to 80 percent - 20 percent in favour of Eligible Contractors was tabled, supported by Eligible Contractors, and subsequently approved by City Council.

Through consultation with the Eligible Contractors, a report was presented to the Land Bank Committee on September 16, 2011, with revised changes to the Residential Lot Sales – General

Policy. These changes included increasing the length of time to determine ranking of Eligible Contractors from three years to five years. This was done in order to average out the up and down cycles that are commonplace in the industry. It was also approved to add to the build history infill builds that have been proven to be completed and passed final inspection. The Eligible Contractor five-year histories are divided by the total lot sales to all Eligible Contractors to determine their allocation percentage. The number of lots in a draw that are allocated to builders is then multiplied by each of the Eligible Contractor's allocation rate to determine their allocation in the lot draw. The first round of the lot draw will see each Eligible Contractor select one lot which ensures that everyone entered is guaranteed a lot. In the second and subsequent rounds, Eligible Contractors are able to select the lesser of three lots or the remainder of their allocation. If after the allocation rounds there are lots remaining, those Eligible Contractors who took their full allocation without withdrawing are then able to pick one lot per round until everyone has withdrawn or no lots remain. This method gives those smaller Eligible Contractors the ability to grow by selecting more than their allocated number of lots.

The report also approved the removal of 71 inactive Eligible Contractors from the list. These contractors were those that have not purchased a lot from the City over the past three years. Going forward, your Administration will continue to remove those Eligible Contractors who have not purchased any lot over the last three calendar years.

The Land Bank Committee, at its meeting held on September 16, 2011, while considering the report on Residential Lot Sales Policy – Contractors Allocations, resolved:

1. "that City Council Policy C09-006 be amended to revise Section 3.2 b) to reflect the proposed residential lot allocation process for Eligible Contractors, as described in the attached report;
2. that the proposed changes be in effect for a trial basis for the remaining lot draws scheduled for 2011; and
3. that the Administration report in three to six months' time on the trial program and on ways to control the number of eligible contractors including a review of the definition."

A trial run of this policy was used in the lot draws for Rosewood phase one and Evergreen phase three to determine the feasibility of this process, from both the administrative side and from the Eligible Contractor point of view. A survey was sent out to all our Eligible and Probationary Contractors in February to receive their input on how the process worked. The results of the survey have been included in the report (Attachment 1).

## **REPORT**

The purpose of this report is to outline the results of the trial run of the new lot allocation process to Eligible Contractors that was used during the Rosewood Phase 1 and Evergreen Phase 3 lot draws.

#### Changes To The Lot Allocation Process For Eligible Contractors:

There were two significant changes to the lot allocation policy, applied on a trial basis, for the final two lot draws in 2011. The first was the new method to determine Eligible Contractor ranking, which was done using the Eligible Contractor five-year purchase history. The purpose of using the five-year history is to try and take into account the up and down cycles that commonly take place in the new home market. This method allows for a more accurate allocation of purchases by averaging the years when builders are holding greater inventory levels and purchasing more, and the years when they are building from their inventory and purchasing less. Responses received indicate that the majority of Eligible Contractors are in favour of this ranking system. Probationary Contractors were the least supportive of this method with the concern being the time it takes to build up their allocation rate.

The second change gave Eligible Contractors the ability to select three lots or up to their allocated maximum in the second and subsequent rounds. The objective was to allow builders the opportunity to purchase groups of lots and recognize economies of scale by being able to build multiple homes in close proximity. A concern about this method is that the larger builders will take the prime lots which will hinder the smaller builders' chance to grow. The Administration believes that this is mitigated by the fact that the first round allows for only one lot per Eligible Contractor, which increases the ability of all builders to select a prime lot. Also, as there are multiple lot draws in a year, the new process provides the opportunity for small builders to purchase multiple lots. As seen in the last Evergreen and Rosewood lot draws, after the allocation rounds, all Eligible Contractors had the option to stay in the draw to make second and third selections. It is the Land Bank's long-term goal to achieve inventory levels that would allow builders the opportunity to purchase lots over the counter to further provide the opportunity for growth.

Based on the survey respondents, 92 percent of contractors who purchase more than 10 lots a year support the change. Only 21 percent of builders who purchase less than 10 lots a year support the process with 28 percent of this group being indifferent to the lot selection method. Overall the smaller contractors prefer the former lot selection process.

Your Administration recommends that we continue this policy going forward. The new process ran efficiently administratively, and was generally well received by the Eligible Contractors during the lot selection process.

#### Incorporating Infill Building Into the Single Family Process

Infill development has become an important component of the City's new Strategic Plan. The survey response indicated that thirty-nine percent of builders were in favour of this addition to the policy. To date only one Eligible Contractor has taken advantage of the inclusion, but it appears there is still some confusion as to how builders have infill lots applied to their allocation. It is the Eligible Contractor's responsibility to demonstrate to the Administration that the home was completed to final inspection before being added to their historical sales calculation. It is anticipated that, as this incentive becomes more recognized, it will be utilized by more Eligible Contractors.

### Removal Of Inactive Eligible Contractors From The Listing:

In 2011, 71 contractors were removed from the listing due to inactivity over the last three years and another twelve were removed at the beginning of 2012, bringing the total number of contractors on the eligible listing to 144.

City Council, at its meeting on April 4, 2011, approved changes to the Residential Lot Sales Policy – Contractor Allocation C09-001 to amend the rules regarding Probationary Builders. The changes were made in order for Probationary Builders to demonstrate their commitment to being or becoming an Eligible Contractor and to demonstrate their financial viability in the industry. Probationary Builders are required to buy their first lot over the counter, to place a 50 percent deposit on the lot with the requirement to pay the remaining balance within one calendar year from the date of purchase. They are also required to complete construction including all deficiencies within one calendar year. However, new probationary applications are still being received in double digit numbers and requests on how to become a builder are received daily. There are currently 38 Probationary Builders working on construction of their first home and another 24 have yet to purchase their first lot.

Prior to making a final recommendation to City Council, your Administration requires further discussions with homebuilding industry representatives and the Saskatoon & Region Home Builders Association (SRHBA) on how it may be possible to both define a Full-Time Home Builder and enforce the definition.

### **OPTIONS**

Although variations to this proposal are possible, your Administration recommends the continued use of the lot draw process outlined in this report for the lot draws in 2012.

### **POLICY IMPLICATIONS**

City Council Policy C09-006 states that “The City will determine the number of lots which will be drawn for by both individuals and contractors”. Thus, no further policy changes are required by the recommendations provided for in this report. The Land Branch will update its operating procedures to reflect the lot sale procedures.

### **FINANCIAL IMPLICATIONS**

There are no financial implications to the proposed policy changes in this report.

### **STAKEHOLDER INVOLVEMENT**

Your Administration has brought forward the proposals in this report to all Eligible and Probationary Contractors through an online survey in February of 2012. Seventy responses were received which have formed the recommendations provided in this report. A copy of the survey results are provided in Attachment 1.



**PUBLIC COMMUNICATION PLAN**

Your Administration has notified the SRHBA and all Eligible Contractors of the proposed changes and that the Land Bank Committee will be considering these changes on April 20, 2012, at 11:00 a.m. in Committee Room A and that this portion of the meeting will be held in Public.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

**PRIVACY IMPACT**

There are no privacy concerns.

**SAFETY [Crime Prevention Through Environmental Design (CPTED)]**

There are no safety issues related to this report.

**PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of the Public Notice Policy No. C01-021, is not required.

**ATTACHMENT**

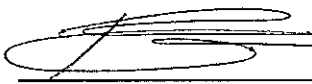
1. Lot Draw Survey

Written by: Jeremy Meinema, Finance and Sales Manager

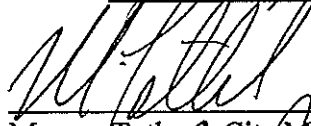
Reviewed by:

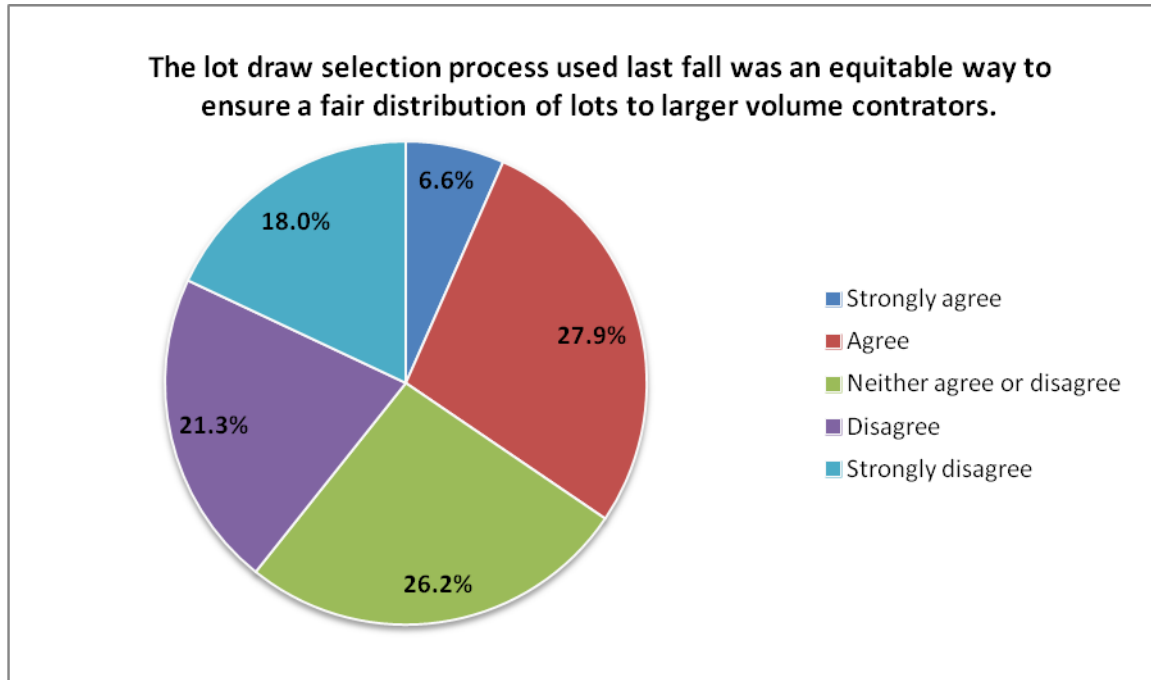
  
 Frank Long, Land Bank Manager

Approved by:

  
 Randy Grauer, General Manager  
 Community Services Department  
 Dated: April 5/12

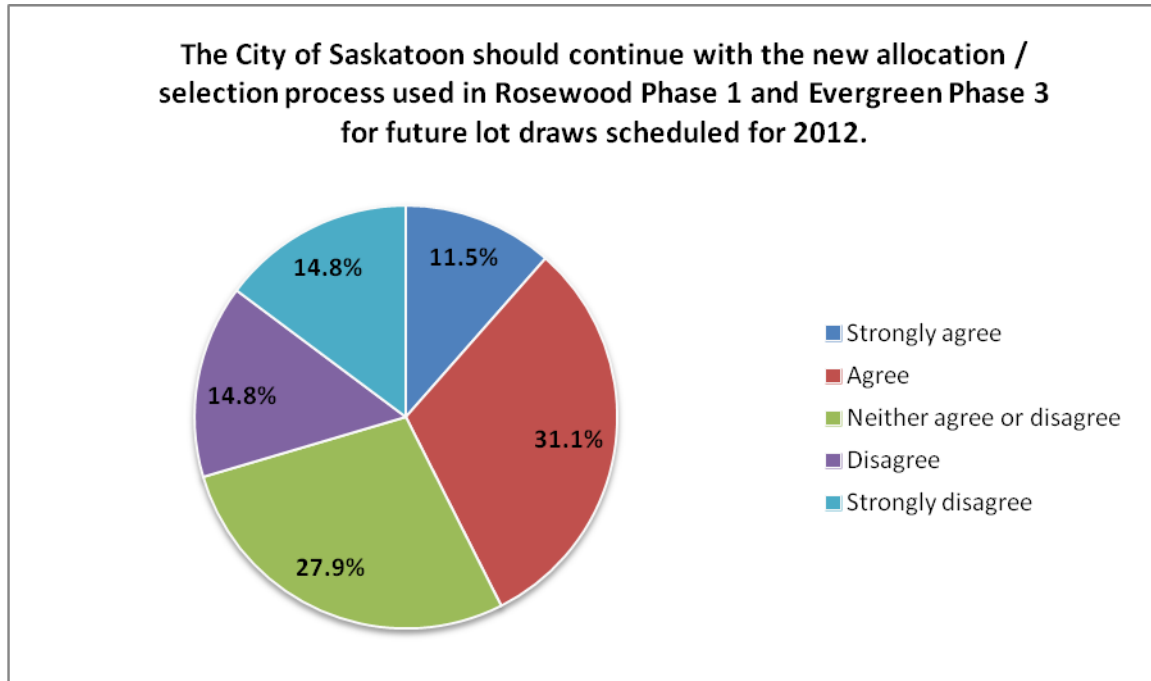
Approved by:

  
 Murray Totland, City Manager  
 Dated: April 10/12

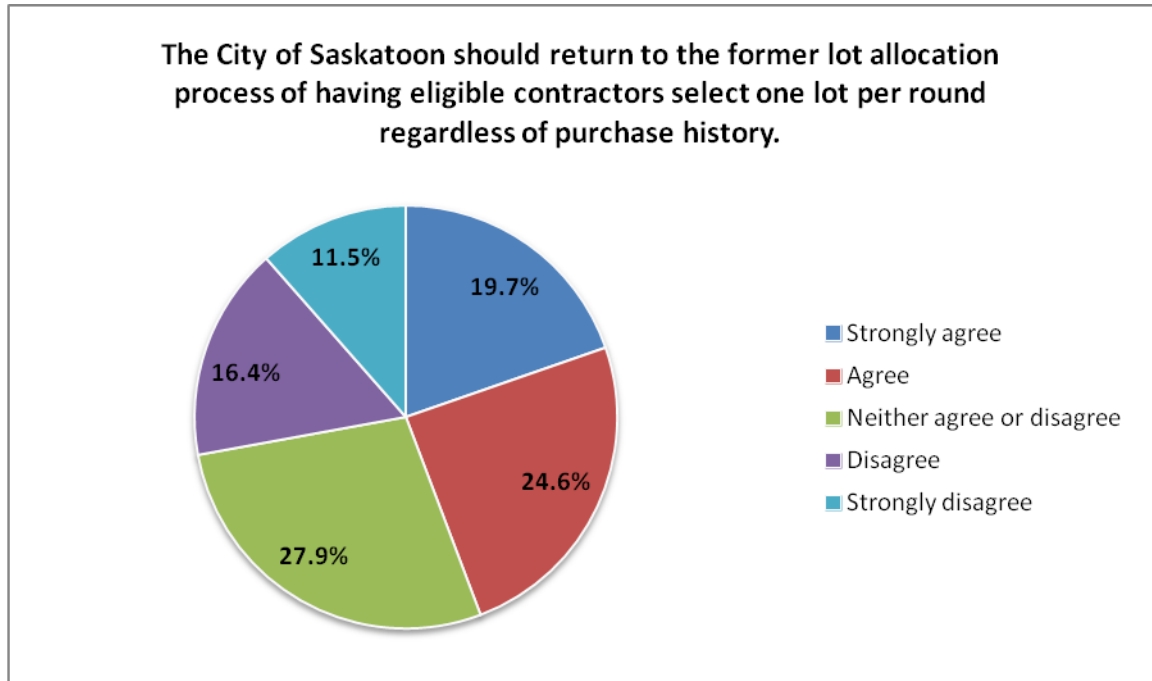


**Comments:**

- The three should change to six. It would allow larger builders to reduce costs and help ensure affordability in the market.
- This is much more equitable than letting the big builders choose all the lots they may be eligible for in the first or second round
- I do see this selection process possibly preventing smaller builders to grow. I do feel that the large builders do receive perks that benefit only them.

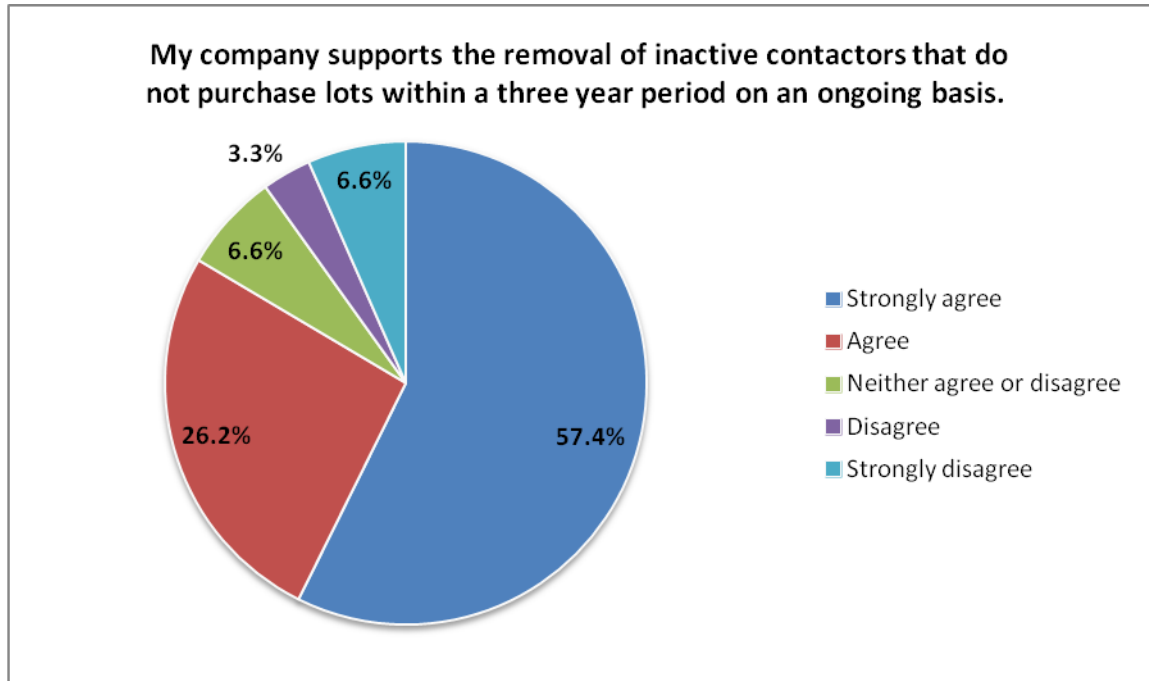
**Comments:**

- The current price of lots will regulate the purchase of lots by builders. Inexperienced builders will continue to purchase until they realize they are unable to make a profit given the current lot prices or overextend themselves.
- The Land Branch needs to remove "part time" contractors from the lot draws.
- Lot limits should be allocated based on overall number of units built in the city (not based only on the number of lots purchased from the COS).

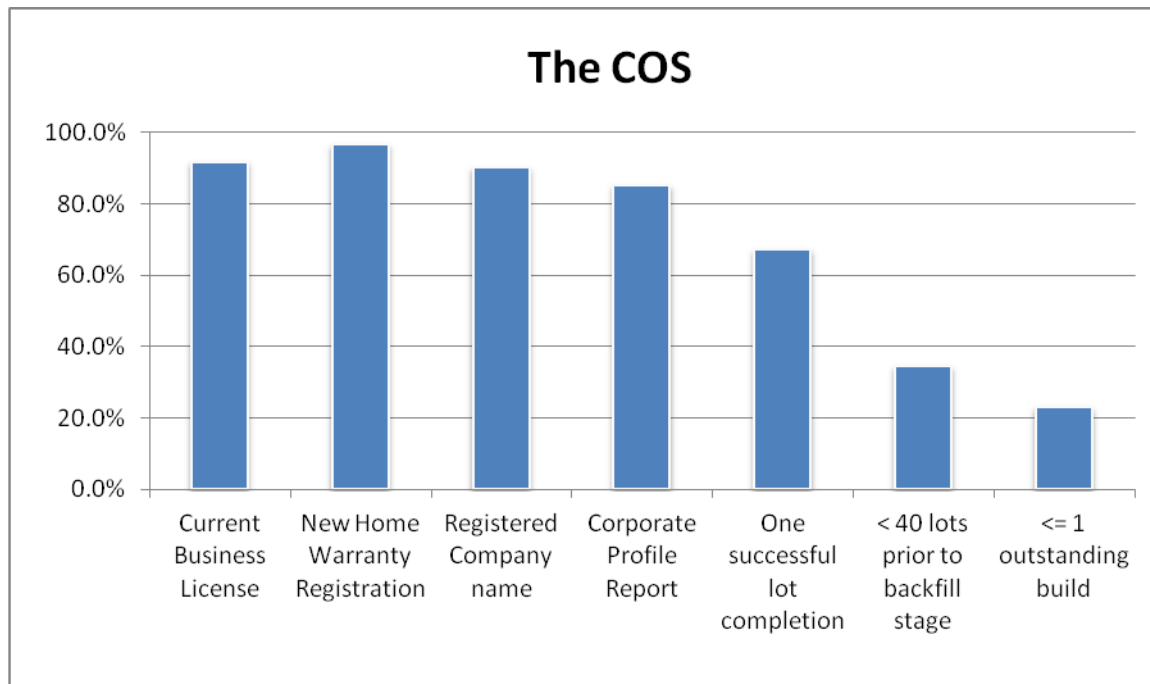


**Comments:**

- This is the only way to keep it fair for all of us
- The process is now much more in line with what should be left in place
- Larger companies do need more lots in order to run their companies and this process of the lot draw allows all builders to premium lots in the first draw
- I would like to see a system in place that allows the smaller builder more selections in the earlier rounds of the lot draws

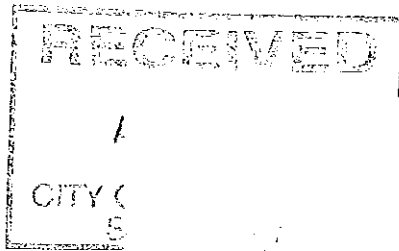
**Comments:**

- There are far too many builders and the ongoing issues with homeowners and probationary builders can and should be monitored.
- There should be a system to measure customer feedback from probationary builders to ensure quality standards are met. Anyone can be a builder in the current market.
- I believe that problematic builders if any should be removed as well.
- The city has to realise that home building is a profession and put more rules in place.
- As long as the builder is active and builds consistently (annually), they should be considered an eligible builder.



**What other criteria would you suggest be used to further define an Eligible Contractor in good standing?**  
**Comments:**

- Membership with the Saskatoon Home Builders Association
- Full time homebuilder, no subcontractors, no realtors
- Ensuring that the principal person behind the building company is engaged in the business of home building as a full time endeavour
- Proof of education in the building industry such as the successful completion of the Canadian Home Builders "Certified Professional Home Builder Program" or equivalent. There are far too many "Home Builders" out there who have limited or no credentials or experience
- Confirmation that homes are being registered with new home warranty
- Number of building deficiencies per home built
- Home building should be their primary source of income



4215-1 2.

**TO:** Secretary, Land Bank Committee  
**FROM:** General Manager, Community Services Department  
**DATE:** April 2, 2012  
**SUBJECT:** Request to Sell City-Owned Property - 198 Lots on Mahabir Court, Crescent Lane, Salloum Bay, Way, Crescent, Union and Evergreen Boulevard in the Evergreen Neighbourhood  
**FILE NO:** LA 4218-012-2

---

**RECOMMENDATION:** that a report be submitted to City Council recommending:

- 1) that the Land Bank Manager be authorized to sell 198 lots with legal description of Registered Plan Number 102074510: Block 627, Lots 1 to 10; Registered Plan Number 102077894: Block 628, Lots 1 to 21; Block 629, Lots 1 to 31, 35 to 44; Block 630, Lots 1 to 9, 17 to 27; Block 631, Lots 1 to 10; Plan Number to be Registered: Block 632, Lots 1 to 23; Block 633, Lots 1 to 22; Block 634, Lots 1 to 14; Block 635, Lots 1 to 18; Block 636, Lots 1 to 19 in the Evergreen Neighbourhood as outlined in this report;
- 2) that any of the lots which are not sold through the lot draw process be placed for sale over-the-counter on a first-come, first-served basis;
- 3) that the Land Bank Manager be authorized to sell Lots 10 and 11, Block 633, to the highest bidder through a tender process for the intended use of developing Type 2 Residential Care Homes, Child Care Centres or Pre-Schools with tender conditions and reserve bid prices as outlined in this report, plus applicable taxes;
- 4) that His Worship the Mayor and the City Clerk be authorized to execute the necessary documentation to complete the sales by public tender;
- 5) that any of the pre-designated Type 2 Residential Care Home, Child Care Centre or Pre-School lots which are not sold through the public tender process be placed for sale over-the-counter on a first-come, first-served basis for the same intended purpose for a period of one year with conditions specified in the Agreement for Sale as outlined in this report;
- 6) that any of the pre-designated Type 2 Residential Care

Home, Child Care Centre or Pre-School lots remaining in inventory after a period of one year be made available for sale over-the-counter on a first-come, first-served basis for one of the permitted uses within the R1A zoning district; and

- 7) that the Land Bank Manager be authorized to administer development controls for the 208 lots in accordance with the criteria outlined in this report.

## **BACKGROUND**

The purpose of this report is firstly to obtain approval to sell two lots through a public tender process at pre-designated locations for Type 2 Residential Care Homes, Child Care Centres or Pre-Schools; secondly to obtain approval to sell the remaining single family lots through a lot draw process to individuals and builders; and thirdly to obtain approval to administer development controls for each of the lots proposed to be sold.

Attachment 1 indicates within the blue dashed border, the location of the subject 208 lots in the northwest corner of the Evergreen Neighbourhood. Lots 10 and 11, Block 633, will be tendered and sold as pre-designated Type 2 Residential Care Home, Child Care Centre or Pre-School sites. The remaining 206 lots will be sold via a lot draw process.

A south to north 138 KV power line exists and affects a small number of the lots referred to within this area of development. SaskPower and the City of Saskatoon are in the process of securing a new route for this power line that will facilitate the removal in late 2012. In order to avoid possible conflicts between home construction and the power line, the following 10 lots will not be priced or sold until the power line is moved: Block 629, Lots 32, 33 and 34; and Block 630, Lots 10, 11, 12, 13 14, 15 and 16.

The 198 lots in Evergreen are being priced at this time and are intended to be sold in a late spring lot draw. The completion of servicing for these lots is expected in midsummer of this year. Grading is completed and all deep underground services have been installed. Roadways, curbs, sidewalks, and shallow buried utilities are scheduled to be completed in midsummer of this year. To facilitate the timely delivery of these lots to the market, the Land Branch will offer these lots in a late spring lot draw prior to the lots being fully serviced. Possession of the lots will not be granted until the roads are completed to a gravel base stage and the shallow buried utilities are installed. Sale agreements for these lots will reflect the delayed possession date. Offering the lots before servicing completion will provide builders some advance time to market the lots and initiate the building permit approval process while final servicing work is being completed.

## **REPORT**

### **Pre-Designated Lots**

There are two lots being pre-designated as potential locations for Type 2 Residential Care Homes,



Child Care Centres or Pre-Schools on Evergreen Boulevard. It is recommended that these two lots be sold through a public tender process with reserve bid prices as follows:

Plan Number to be Registered, Lot 10, Block 633	\$139,900
Plan Number to be Registered, Lot 11, Block 633	\$143,500

Tenders will be awarded to the highest bidder over the reserve bid price that meet the conditions as specified in the tender documents. If there is any uncertainty regarding the bids received, the appropriate reports and recommendations will be provided to Council.

One of the conditions to be specified in the tender documents is that the purchaser will be required to submit a ten percent non-refundable deposit. A Certificate of Independent Bid Determination will also be required from all bidders.

Transfer of Title to the purchaser's name will not occur until such time as the purchaser has submitted a Discretionary Use Application for the intended use and Administration (Planning & Development) or City Council has approved it. A period of no longer than six months will be permitted for the purchaser to gain this approval. The purchaser will be responsible for all costs associated with this application. If the purchaser is unable to gain the necessary approval within six months from the close of tenders, the purchaser will forfeit their non-refundable deposit and the lot will be made available for purchase over-the-counter on a first-come, first-served basis.

A similar condition will be incorporated into the Agreement for Sales when this lot is available over-the-counter. The purchaser will be required to obtain the necessary approvals for a Type 2 Residential Care Home, Child Care Centre or Pre-School within six months of placing an option on the lot. The term of the option will be six months and will require a non-refundable deposit of ten percent of the reserve bid price.

If one or more of these lots do not sell within one year from the date of the original tender, the lots will be removed from the pre-designated list and will be sold on a first-come, first-served basis for one of the permitted uses within the R1A zoning district.

#### Lot Pricing

The lots in this phase of development will be the fourth grouping of lots in Evergreen offered to the market. They vary in size from a minimum frontage of 13.42 metres (44 feet) to a maximum of 18.02 metres (59 feet). The majority of the lots are between 14.02 metres (46 feet) and 15.24 metres (50 feet) wide.

There are a number of unique features in this phase of development including the following:

1. The Land Branch has designated a small pocket (19 lots) in the Salloum Bay area that could accommodate flat or lower roof-pitch style homes. Background information on this is contained in the supplementary report Roof-Pitch Requirements, File LA 4131-1. Should the recommendation contained in the Roof-Pitch Requirement report not be approved, the 19 lots in the Salloum Bay area

would contain the standard 6-in-12 roof-pitch requirement.

2. A total of six lots on Mahabir Court and Mahabir Crescent have been designed to accommodate walkout basements. These lots (Lots 1-2, 7-10, Block 627), back onto linear park space. These lots and the balance of lots on Block 627 also have a rear yard decorative aluminium fence.
3. 46 lots back onto the municipal buffer across Fedoruk Drive from the northeast swale. These lots will back on to a landscaped sound attenuation earth berm and should be popular due to the second floor views of the northeast swale. The rear yards of these lots will contain arterial fencing upgraded to black chain link.

Lot prices have been determined based on an examination of current and expected lot prices for comparable properties and an estimate of the expected increase in the 2012 prepaid servicing rates. A base unit price of \$9,100 per front metre was used to calculate the lot prices. Adjustments were then made to the base prices, based on lot location and characteristics. A list of the individual lot prices is attached (Attachment 2). The prices range from \$116,000 to \$256,700, with average lot price for this phase being \$146,100.

#### Development Controls

A number of different development controls are being proposed in this phase of development in order to create character within the neighbourhood, to help fulfil the vision of the neighbourhood design, and to harmonize the interface between various housing forms. Development controls vary from one area to another due to lot sizes and location.

#### Masonry Requirement

Plans for the design of built enhancements such as entry fences, entry signs, parks, drainage areas, the village square, roundabout landscaping and streetscaping design throughout the neighbourhood will include the use of naturally occurring rock that has been excavated in the normal land development process. One control that will be consistently proposed throughout the neighbourhood is the minimum 100 square feet of masonry application in order to harmonize home building materials to the design of these developer enhanced areas.

#### 1) Salloum Bay and Crescent

The following development controls pertain to lots with no roof pitch requirement:

Plan Number to be Registered: Block 632, Lots 1 to 15; and Block 634, Lots 6 to 9

- a) No dwelling shall be constructed on any of the lots which has an above-grade floor area (excluding attached decks, patios and garages) less than:
  - i. 1,200 square feet in the case of a bungalow, bi-level or split-level dwelling;
  - ii. 1,500 square feet in the case of a two-storey dwelling;

- b) All dwellings must be constructed with a minimum double-wide attached garage. The garage must be constructed at the same time as the dwelling is built. Minimum inside dimensions shall be 5.4 metres wide and 6.0 metres long;
- c) Brick, stone or manufactured stone, requiring a masonry application, will be required on the front elevation of all dwellings. Masonry application must be a minimum of 100 square feet in area, and where the masonry application meets a building corner, it must be returned 24 inches around the building corner.

Note. These building restrictive caveats are subject to City Council approval of the recommendation contained in the supplementary Roof-Pitch Requirement report. Should City Council not approve the recommendation, the following development control would be added:

- d) The roof of the principal dwelling shall have a minimum 6-in-12 pitch.

2. Mahabir Crescent and Court, Salloum Crescent and Union  
The following development controls pertain to larger lots:

Plan Number 102074510: Block 627, Lots 3 to 6;

Plan Number 102077894: Block 628, Lots 1 to 21; and Block 629, Lots 1 to 44;

Plan Number to be Registered: Block 632, Lots 16 to 23; Block 634, Lots 10 to 14; Block 635, Lots 6 to 18; and Block 636, Lots 6 to 19:

- a) No dwelling shall be constructed on any of the lots which has an above-grade floor area (excluding attached decks, patios and garages) less than:
  - i. 1,200 square feet in the case of a bungalow, bi-level or split-level dwelling;
  - ii. 1,500 square feet in the case of a two-storey dwelling;
- b) All dwellings must be constructed with a minimum double-wide attached garage. The garage must be constructed at the same time as the dwelling is built. Minimum inside dimensions shall be 5.4 metres wide and 6.0 metres long;
- c) The roof of the principal dwelling shall have a minimum 6-in-12 pitch; and
- d) Brick, stone or manufactured stone, requiring a masonry application, will be required on the front elevation of all dwellings. Masonry application must be a minimum of 100 square feet in area, and where the masonry application meets a building corner, it must be returned 24 inches around the building corner.

3. Salloum Way, Mahabir Lane and Crescent  
The following development controls pertain to standard lots;

Plan Number 102077894: Block 630, Lots 1 to 27; Block 631, Lots 1 to 10,

Plan Number to be Registered: Block 633, Lots 12 to 22, Block 634, Lots 1 to 5; and

Block 635, Lots 1 to 5;

- a) No dwelling shall be constructed on any of the lots which has an above-grade floor area (excluding attached decks, patios and garages) less than:
  - i. 1,000 square feet in the case of a bungalow, bi-level or split-level dwelling;
  - ii. 1,500 square feet in the case of a two-storey dwelling;
- b) All dwellings must be constructed with a minimum double-wide attached garage. The garage must be constructed at the same time as the dwelling is built. Minimum inside dimensions shall be 5.4 metres wide and 6.0 metres long; and
- c) The roof of the principal dwelling shall have a minimum 6-in-12 pitch; and
- d) Brick, stone or manufactured stone, requiring a masonry application, will be required on the front elevation of all dwellings. Masonry application must be a minimum of 100 square feet in area, and where the masonry application meets a building corner, it must be returned 24 inches around the building corner.

4. Evergreen Boulevard

The following development controls pertain to standard lots on Evergreen Boulevard;

Plan Number to be Registered: Block 633, Lots 1 to 11; and Block 636, Lots 1 to 5:

- a) No dwelling shall be constructed on any of the lots which has an above-grade floor area (excluding attached decks, patios and garages) less than:
  - i. 1,000 square feet in the case of a bungalow, bi-level or split-level dwelling;
  - ii. 1,200 square feet in the case of a two-storey dwelling;
- b) All dwellings must be constructed with a minimum single-wide attached garage. The garage must be constructed at the same time as the dwelling is built. Minimum inside dimensions shall be 3.5 metres wide and 6.0 metres long;
- c) The roof of the principal dwelling shall have a minimum 6-in-12 pitch; and
- d) Brick, stone or manufactured stone, requiring a masonry application, will be required on the front elevation of all dwellings. Masonry application must be a minimum of 100 square feet in area, and where the masonry application meets a building corner, it must be returned 24 inches around the building corner.
- e) Garages shall not protrude more than 2.4 metres (8 feet) from the façade of any habitable floor area of the dwelling;

5. Mahabir Court and Crescent

The following development controls pertain to walkout lots:

Plan Number 102074510: Block 627, Lots 1, 2 and 7 to 10;

- a) No dwelling shall be constructed on any of the lots which has an above-grade floor area (excluding attached decks, patios and garages) less than:
  - i. 1,200 square feet in the case of a bungalow, bi-level or split-level dwelling;
  - ii. 1,500 square feet in the case of a two-storey dwelling;
- b) All dwellings must be constructed with a minimum double-wide attached garage. The garage must be constructed at the same time as the dwelling is built. Minimum inside dimensions shall be 5.4 metres wide and 6.0 metres long;
- c) The roof of the principal dwelling shall have a minimum 6-in-12 pitch; and
- d) Brick, stone or manufactured stone, requiring a masonry application, will be required on the front elevation of all dwellings. Masonry application must be a minimum of 100 square feet in area, and where the masonry application meets a building corner, it must be returned 24 inches around the building corner.
- e) All dwellings shall be constructed with direct access from the basement level to the backyard ("walkout units").

In addition to the development controls listed above, all lots will be subject to one further control indicating which side of the lot the garage must be placed. As outlined in the report adopted by City Council on February 27, 2006, the intent of this control is to pair garages together against a common property line in order to provide a better streetscape appearance.

### **OPTIONS**

The only option would be to not proceed with the sale of the land at this time.

### **POLICY IMPLICATIONS**

There are no policy implications.

### **FINANCIAL IMPLICATIONS**

The proceeds from the sale of this land will be deposited into the Evergreen Neighbourhood Land Development Fund.

**COMMUNICATIONS PLAN**

Notice of the lot draw and public tender will be advertised in The StarPhoenix a minimum of two Saturdays prior to the draw and tender, pursuant to City Council Policy C09-006 Residential Lot Sales – General Policy, and will be posted on the City of Saskatoon Land Branch website.

**ENVIRONMENTAL IMPLICATION**

The Evergreen environmental initiatives, approved by City Council on September 27, 2010, will apply to all single-family lots in this phase.

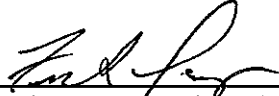
**PUBLIC NOTICE**

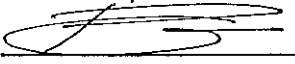
Public Notice, pursuant to Section 3 of the Public Notice Policy No. C01-021 is not required.


**ATTACHMENTS**

- 1. Plan of Evergreen showing the lots to be priced.
- 2. List of 198 individual lot prices.

Written by: Derek Thompson, Land Development Project Manager,

Reviewed by   
 Frank Long, Land Bank Manager  
 Dated: April 5, 2012

Approved by:   
 Randy Grauer, General Manager  
 Community Services Department  
 Dated: April 10, 2012

Approved by:   
 Murray Totland, City Manager  
 Community Services Department  
 Dated: April 10/12.

Phase 4, Proposed Pricing - 198 Lots:

Mahabir Court, Crescent, Lane; Salloum Crescent, Union, Bay & Way; Evergreen Boulevard.



## Proposed Price List Evergreen (2012)

Lot	Block	Plan	Price
<b>Mahabir</b>			
628	1	102077894	\$152,200.00
628	2	102077894	\$151,400.00
628	3	102077894	\$150,500.00
628	4	102077894	\$156,700.00
628	5	102077894	\$150,500.00
628	6	102077894	\$156,700.00
628	7	102077894	\$156,700.00
628	8	102077894	\$163,000.00
628	9	102077894	\$170,200.00
628	10	102077894	\$170,200.00
628	11	102077894	\$166,200.00
628	12	102077894	\$151,700.00
628	13	102077894	\$137,200.00
628	14	102077894	\$142,800.00
628	15	102077894	\$137,200.00
628	16	102077894	\$142,800.00
628	17	102077894	\$142,800.00
628	18	102077894	\$137,200.00
628	19	102077894	\$142,800.00
628	20	102077894	\$137,200.00
628	21	102077894	\$148,300.00
629	1	102077894	\$167,700.00
629	2	102077894	\$129,200.00
629	3	102077894	\$129,200.00
629	4	102077894	\$129,200.00
629	5	102077894	\$141,100.00
629	6	102077894	\$228,300.00
629	7	102077894	\$198,000.00
629	8	102077894	\$177,600.00
629	9	102077894	\$151,200.00
629	10	102077894	\$145,200.00
629	11	102077894	\$145,200.00
629	12	102077894	\$151,200.00
629	13	102077894	\$151,200.00
629	14	102077894	\$138,600.00
629	15	102077894	\$144,200.00
629	16	102077894	\$138,600.00
629	17	102077894	\$140,100.00
629	18	102077894	\$130,000.00
629	19	102077894	\$138,600.00
629	20	102077894	\$138,600.00
629	21	102077894	\$132,700.00



**Proposed Price List  
Evergreen (2012)**

Lot	Block	Plan	Price
629	22	102077894	\$138,600.00
629	23	102077894	\$132,700.00
629	24	102077894	\$138,600.00
629	25	102077894	\$130,000.00
629	26	102077894	\$130,000.00
629	27	102077894	\$132,700.00
629	28	102077894	\$138,600.00
629	29	102077894	\$132,700.00
629	30	102077894	\$138,600.00
629	31	102077894	\$132,700.00
629	35	102077894	\$217,600.00
629	36	102077894	\$151,100.00
629	37	102077894	\$144,200.00
629	38	102077894	\$144,200.00
629	39	102077894	\$137,000.00
629	40	102077894	\$137,000.00
629	41	102077894	\$131,700.00
629	42	102077894	\$131,700.00
629	43	102077894	\$131,700.00
629	44	102077894	\$147,700.00
630	1	102077894	\$149,800.00
630	2	102077894	\$126,600.00
630	3	102077894	\$126,600.00
630	4	102077894	\$121,300.00
630	5	102077894	\$126,600.00
630	6	102077894	\$121,300.00
630	7	102077894	\$121,200.00
630	8	102077894	\$121,200.00
630	9	102077894	\$126,600.00
630	17	102077894	\$127,600.00
630	18	102077894	\$133,200.00
630	19	102077894	\$127,600.00
630	20	102077894	\$127,600.00
630	21	102077894	\$127,600.00
630	22	102077894	\$133,200.00
630	23	102077894	\$127,600.00
630	24	102077894	\$133,200.00
630	25	102077894	\$136,400.00
630	26	102077894	\$136,600.00
630	27	102077894	\$139,400.00
631	1	102077894	\$128,200.00
631	2	102077894	\$128,300.00
631	3	102077894	\$128,700.00
631	4	102077894	\$128,700.00

## Proposed Price List Evergreen (2012)

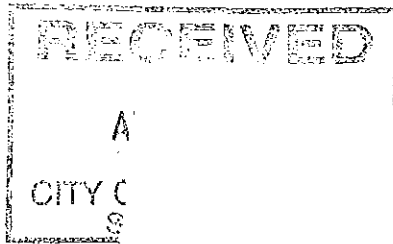
Lot	Block	Plan	Price
631	5	102077894	\$128,900.00
631	6	102077894	\$128,600.00
631	7	102077894	\$135,900.00
631	8	102077894	\$131,700.00
631	9	102077894	\$131,700.00
631	10	102077894	\$129,100.00
627	1	102074510	\$228,900.00
627	2	102074510	\$228,900.00
627	3	102074510	\$207,500.00
627	4	102074510	\$180,800.00
627	5	102074510	\$179,300.00
627	6	102074510	\$218,400.00
627	7	102074510	\$256,700.00
627	8	102074510	\$256,700.00
627	9	102074510	\$256,700.00
627	10	102074510	\$256,700.00
<b>Salloum:</b>			
632	1	Plan Number to be Registered	\$148,700.00
632	2	Plan Number to be Registered	\$141,500.00
632	3	Plan Number to be Registered	\$198,100.00
632	4	Plan Number to be Registered	\$193,100.00
632	5	Plan Number to be Registered	\$225,100.00
632	6	Plan Number to be Registered	\$208,200.00
632	7	Plan Number to be Registered	\$191,200.00
632	8	Plan Number to be Registered	\$157,300.00
632	9	Plan Number to be Registered	\$157,300.00
632	10	Plan Number to be Registered	\$141,500.00
632	11	Plan Number to be Registered	\$141,500.00
632	12	Plan Number to be Registered	\$150,000.00
632	13	Plan Number to be Registered	\$150,000.00
632	14	Plan Number to be Registered	\$144,200.00
632	15	Plan Number to be Registered	\$144,200.00
632	16	Plan Number to be Registered	\$144,200.00
632	17	Plan Number to be Registered	\$144,200.00
632	18	Plan Number to be Registered	\$144,200.00
632	19	Plan Number to be Registered	\$144,200.00
632	20	Plan Number to be Registered	\$150,000.00
632	21	Plan Number to be Registered	\$150,000.00
632	22	Plan Number to be Registered	\$170,900.00
632	23	Plan Number to be Registered	\$193,700.00
633	1	Plan Number to be Registered	\$129,800.00

**Proposed Price List  
Evergreen (2012)**

Lot	Block	Plan	Price
633	2	Plan Number to be Registered	\$126,600.00
633	3	Plan Number to be Registered	\$126,600.00
633	4	Plan Number to be Registered	\$126,600.00
633	5	Plan Number to be Registered	\$126,600.00
633	6	Plan Number to be Registered	\$116,000.00
633	7	Plan Number to be Registered	\$116,000.00
633	8	Plan Number to be Registered	\$116,000.00
633	9	Plan Number to be Registered	\$137,000.00
633	10	Plan Number to be Registered	\$139,900.00
633	11	Plan Number to be Registered	\$143,500.00
633	12	Plan Number to be Registered	\$129,800.00
633	13	Plan Number to be Registered	\$133,200.00
633	14	Plan Number to be Registered	\$133,200.00
633	15	Plan Number to be Registered	\$133,200.00
633	16	Plan Number to be Registered	\$133,200.00
633	17	Plan Number to be Registered	\$133,200.00
633	18	Plan Number to be Registered	\$133,200.00
633	19	Plan Number to be Registered	\$133,200.00
633	20	Plan Number to be Registered	\$133,200.00
633	21	Plan Number to be Registered	\$133,200.00
633	22	Plan Number to be Registered	\$136,700.00
634	1	Plan Number to be Registered	\$134,700.00
634	2	Plan Number to be Registered	\$135,200.00
634	3	Plan Number to be Registered	\$133,100.00
634	4	Plan Number to be Registered	\$133,200.00
634	5	Plan Number to be Registered	\$135,000.00
634	6	Plan Number to be Registered	\$136,000.00
634	7	Plan Number to be Registered	\$133,200.00
634	8	Plan Number to be Registered	\$133,200.00
634	9	Plan Number to be Registered	\$133,200.00
634	10	Plan Number to be Registered	\$129,200.00
634	11	Plan Number to be Registered	\$129,700.00
634	12	Plan Number to be Registered	\$128,500.00
634	13	Plan Number to be Registered	\$128,800.00
634	14	Plan Number to be Registered	\$128,300.00
635	1	Plan Number to be Registered	\$144,900.00
635	2	Plan Number to be Registered	\$148,500.00
635	3	Plan Number to be Registered	\$151,000.00
635	4	Plan Number to be Registered	\$153,200.00
635	5	Plan Number to be Registered	\$144,200.00

**Proposed Price List  
Evergreen (2012)**

Lot	Block	Plan	Price
635	6	Plan Number to be Registered	\$144,200.00
635	7	Plan Number to be Registered	\$144,200.00
635	8	Plan Number to be Registered	\$133,400.00
635	9	Plan Number to be Registered	\$127,600.00
635	10	Plan Number to be Registered	\$133,200.00
635	11	Plan Number to be Registered	\$127,600.00
635	12	Plan Number to be Registered	\$133,400.00
635	13	Plan Number to be Registered	\$144,200.00
635	14	Plan Number to be Registered	\$141,600.00
635	15	Plan Number to be Registered	\$132,700.00
635	16	Plan Number to be Registered	\$149,800.00
635	17	Plan Number to be Registered	\$148,700.00
635	18	Plan Number to be Registered	\$146,400.00
636	1	Plan Number to be Registered	\$174,000.00
636	2	Plan Number to be Registered	\$146,300.00
636	3	Plan Number to be Registered	\$142,300.00
636	4	Plan Number to be Registered	\$137,000.00
636	5	Plan Number to be Registered	\$137,000.00
636	6	Plan Number to be Registered	\$144,200.00
636	7	Plan Number to be Registered	\$144,200.00
636	8	Plan Number to be Registered	\$144,200.00
636	9	Plan Number to be Registered	\$144,200.00
636	10	Plan Number to be Registered	\$144,200.00
636	11	Plan Number to be Registered	\$144,200.00
636	12	Plan Number to be Registered	\$144,200.00
636	13	Plan Number to be Registered	\$144,200.00
636	14	Plan Number to be Registered	\$144,200.00
636	15	Plan Number to be Registered	\$133,400.00
636	16	Plan Number to be Registered	\$127,600.00
636	17	Plan Number to be Registered	\$133,200.00
636	18	Plan Number to be Registered	\$127,600.00
636	19	Plan Number to be Registered	\$133,400.00



4215-13  
3.

**TO:** Secretary, Land Bank Committee  
**FROM:** General Manager, Community Services Department  
**DATE:** April 2, 2012  
**SUBJECT:** Request to Change Payment Terms  
For 13 lots on 37<sup>th</sup> Street West in the Hampton Village Neighbourhood  
**FILE NO:** LA 4131-23-5, LA 4217-011-3

---

**RECOMMENDATION:** that a report be submitted to City Council recommending the payment terms of Lots 23 to 35, Block 960, Plan 101877228, split into two groups of six lots (Lots 23 to 28) and seven lots (Lots 29 to 35) on 37<sup>th</sup> Street in the Hampton Village Neighbourhood, be adjusted to correspond with the payment terms of single family residential lots.

### **BACKGROUND**

City Council, at its meeting held on June 27, 2011, approved, through an Invitational Tender process, the sale of 13 lots split into two groups of six and seven lots. The lots were offered to Eligible Contractors only, as there was more likelihood that the more onerous foundation requirements associated with the construction of dwellings on these lots will be handled more efficiently. After receiving no bids through the tender process, the lots were offered for sale over-the-counter on a first-come first-served basis. Since offering the sites over the counter, limited interest has been shown in the land.

### **REPORT**

The purpose of this report is to obtain City Council's approval to have the payment terms on the two groups of lots changed to correspond with payments terms of single family residential lots.

Recently, these two groups of lots have been garnering interest from builders. However, a point of concern has been consistently raised by builders about the way the payment terms are structured. The payment terms for these lots resembles that of a typical multi-family site and are as follows:

- a) ten percent non-refundable deposit shall be required by the successful proponent;
- b) 180 days will be provided to pay the balance remaining on the sites. The deposit will be forfeited if the balance is not received. Titles will be transferred upon receipt of the balance owing on the lots;
- c) the purchaser must be a registered Eligible Contractor in good standing with the City of Saskatoon; and
- d) construction on all lots must be finished and the home must pass the final building inspection within three years from the date of the Agreement for Sale.

These terms do not allow a builder access to the land to start construction until the payment has been made in full. Interested builders have indicated that they are unable to receive financing on the construction until the foundations are in place, which is currently preventing the sale from proceeding.

In an attempt to make the payment terms more workable for interested builders, your Administration recommends changing the payment terms to reflect the current single family sales terms. Under single family payment terms, a 13 percent deposit is required and access is granted to the land upon signing of the Sales Agreement. The lots would remain in the current groupings and the 13 percent deposit would be required on the total purchase amount of the specified group. The balance of funds is due within eight months and interest is charged at the prime rate. The build timeline remains the same under both payment terms.

### **OPTIONS**

The only other option is to leave the payment terms as is.

### **POLICY IMPLICATIONS**

There are no policy implications.

### **FINANCIAL IMPLICATIONS**

There are no financial implications.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

### **PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of the Public Notice Policy No. C01-021, is not required.

### **ATTACHMENT**

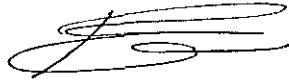
- 1) 37<sup>th</sup> Street Map

Written by: Jeremy Meinema, Finance and Sales Manager

Reviewed by:

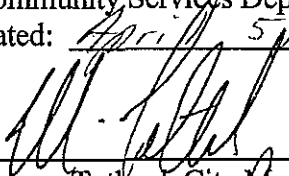
  
\_\_\_\_\_  
Frank Long, Land Bank Manager

Approved by:



\_\_\_\_\_  
Randy Grauer, General Manager  
Community Services Department  
Dated: April 5/12

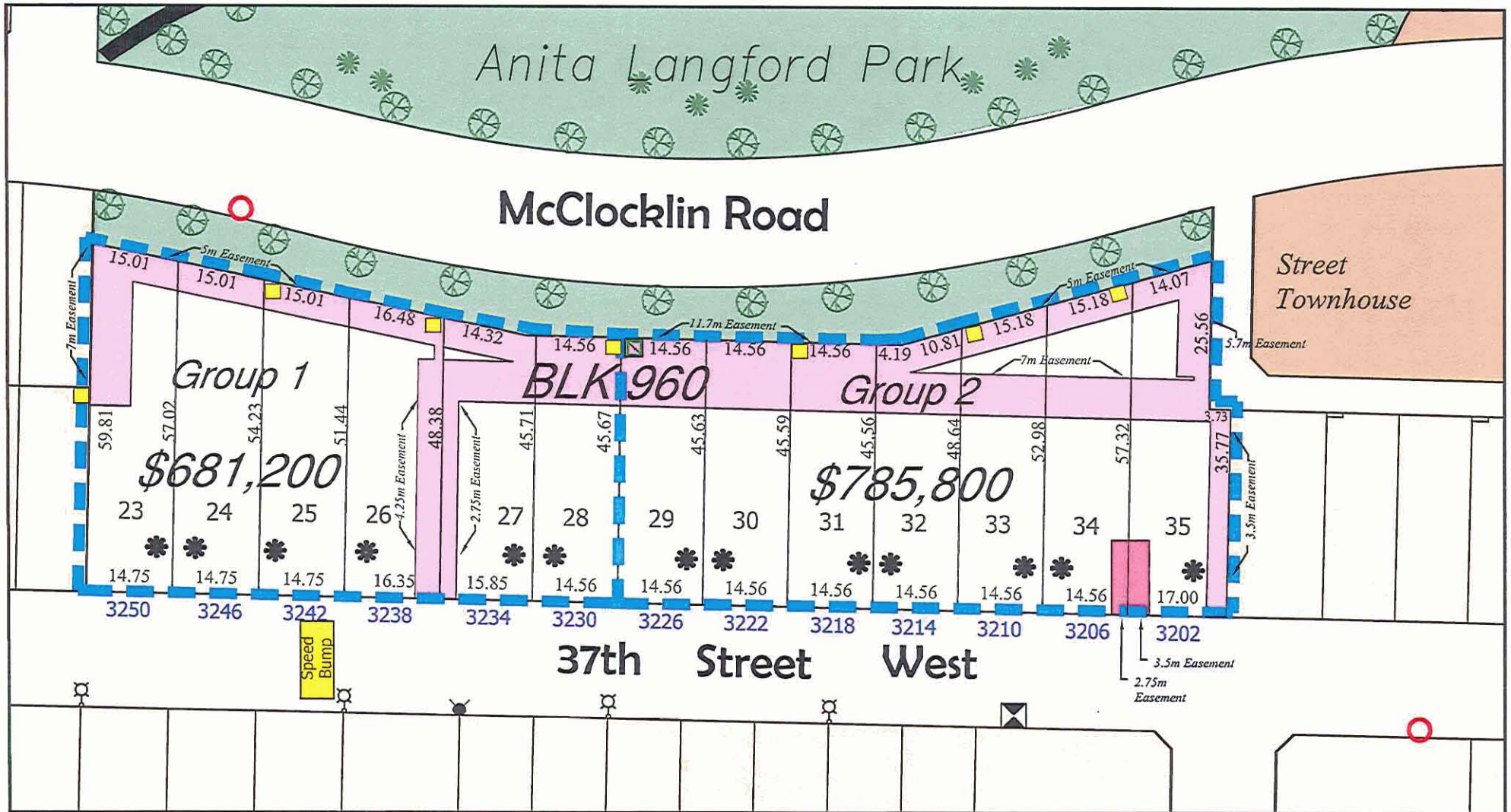
Approved by:



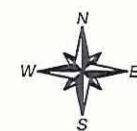
\_\_\_\_\_  
Murray Totland, City Manager  
Dated: April 11/12

# Hampton Village Lot Information Map

37th Street West



Civic Address	1234	Light Standards		30 Km/Hr Speed Bump	
Lot	12	Hydrants		Easements	
Block	BLK 123	Transformer		Former Lift station Easement	
Mail Box Location		Utility Pedestal		Existing Parks/Buffers	
Garage Locations		Existing Residential		Parcel Groups	
Bus Stops		Multi-Family			



Community Services - Land Branch - July 2011  
 Note: The Land Branch does not guarantee the accuracy of this plan. Lot dimensions and the location of other features are compiled from available information and are subject to change without notice. To ensure the accuracy of features such as utility pedestals, mailboxes, bus stops, easements, and garage locations check with the appropriate authority. To ensure accuracy, please refer to the Registered Plan of Survey. Distances are in metres unless shown otherwise. Do not scale.

Attachment 1



4350-1  
4.

**TO:** Secretary, Land Bank Committee  
**FROM:** General Manager, Community Services Department  
**DATE:** April 2, 2012  
**SUBJECT:** Roof Pitch Requirements  
**FILE NO:** LA 4131-1

APR 11 2012  
CITY CLERK'S OFFICE  
SASKATOON

**RECOMMENDATION:** that a report be submitted to City Council recommending:

- 1) that the Land Bank Manager be authorized to remove the 6-in-12 roof pitch requirement for single family dwellings in select pockets of future new neighbourhood developments in the Land Bank's ownership areas.

**BACKGROUND**

The purpose of this report is to provide background information on an increasing builder and customer trend to move towards flat and lower roof pitch style homes and to obtain City Council's approval to remove the 6-in-12 roof pitch requirement in select pockets of new neighbourhood developments in the Land Bank's ownership areas.

Throughout the development of the Hampton Village and Willowgrove Neighbourhoods and the early phases of the Evergreen Neighbourhood, the Land Branch has typically required a minimum 6-in-12 roof pitch for the principal dwelling. This is a building restriction that fulfilled two roles; it complemented the more roof dominant popular style of housing at that time and, as such, it has provided builders and homeowners with some degree of certainty in terms of the housing styles that may be built nearby.

However, during the middle to later phases of Willowgrove, Hampton Village, and most notably in the first three phases of the Evergreen Neighbourhood, a number of homebuilders have been constructing more modern contemporary housing styles, featuring some flat and lower pitch roof slope elements. To date, 32 homes have been constructed (16 in Willowgrove and 16 in Evergreen) where some portion of the roof has been flat. Many more homes have been constructed where some portion of the roof has contained a shallower roof slope. Typically these are higher-end homes located on culs-de-sac or lots backing park space.

**REPORT**

In order to facilitate the varying preferences of our customers, the Land Branch has always interpreted the 6-in-12 roof pitch as a requirement for the majority of the main roof of the dwelling. Secondary roof elements over entry ways, over garages, or over other architecturally built out areas, have not been included in this roof slope requirement.

Designers and builders who favour the more modern contemporary style of housing are finding it more difficult to satisfy the wishes of their clients while designing to the restrictive roof slope

requirement. They have communicated to Land Branch staff that designing 6-in-12 roof slope elements into certain modern contemporary homes, in order to satisfy the roof slope requirement, compromises the integrity of the modern contemporary design.

Given the above, in order to accommodate builders and customers who favour a more modern contemporary style of housing, it is the intent of the Land Branch to remove the 6-in-12 roof-pitch requirement in select pockets of the new neighbourhood single family ownership areas. These areas would be identified in the applicable pricing reports.

Provided that City Council approves the recommendation contained in this report, a small pocket in Phase 4 of the Evergreen Neighbourhood would be the first area where the Land Branch would remove the standard 6-in-12 roof-pitch requirement. If this proves to be successful and demand for modern contemporary housing styles continues to be high, the Land Branch would look at designating other pockets in the Land Bank's ownership areas in future new neighbourhoods as having no roof pitch requirement. Where future neighbourhoods are jointly developed with other land developers, the Land Branch would utilize roof-pitch requirements consistent with the balance of the neighbourhood and an agreed upon consensus with all developers having ownership in the neighbourhood.

### **STAKEHOLDER INVOLVEMENT**

The Land Branch recently conducted a survey with participating builders on the Eligible Contractor's list. The survey focused on a number of items including sales processes, lot types and building restrictive covenants, specifically the 6-in-12 roof pitch requirement. In one question, contractors were asked whether or not they support the continued use of the 6-in-12 roof pitch requirement. Approximately 63 percent of the responses received from contractors indicated that they "Strongly Agree" or "Agree" with the continued use of the 6-in-12 roof pitch requirement. Of the remainder, approximately 29 percent of respondents selected "Neither Agree or Disagree" and 8 percent selected either "Disagree" or "Strongly Disagree".

In a separate but related question, contractors were asked whether or not they would support the removal of the roof pitch requirements in certain pockets of City of Saskatoon development areas. Approximately 40 percent of the responses received from contractors indicated that they either "Strongly Agree" or "Agree". Approximately 40 percent of respondents selected "Neither Agree or Disagree". Responses to the two noted survey questions have been included in this report as Attachment 2.

The survey question responses indicate that, while the majority of participating contractors do still support the 6-in-12 roof pitch requirement, 80 percent of the respondents would either "Agree With" or "Be Indifferent To" removing the roof slope caveat in a separate pocket of development; of this amount, 40 percent would be in favour of this change. The Land Branch's evaluation of the built product to date in both Willowgrove and Evergreen appears to support this shift in consumer preferences. In all of Willowgrove, 16 homes feature partial flat roofs with most of these being in the latter phases. In the first three phases of Evergreen, there are already 16 homes that feature partial flat roofs. Images of these homes have been included in Attachment 3. In addition, there has been an increase in the frequency of requests regarding the removal of the 6-in-12 roof slope

requirement. These requests are coming from contractors, designers and future homeowners.

The Land Branch also reviewed the roof pitch requirements for a number of other developers in Western Canada. The majority of neighbourhoods looked at do still employ the standard 6-in-12 roof-pitch requirement, although a number of more recent neighbourhoods did employ lower roof-pitch requirements in select areas. The City of Saskatoon's Land Branch prides itself in being a leader in innovation and urban design and anticipates that more developers will move towards development controls that accommodate more modern home styles in the near future.

### **OPTIONS**

The two options would be as follows:

- 1) Approve the recommendation to remove the 6-in-12 roof-pitch requirement for single family dwellings in select pockets of future new neighbourhood developments in the Land Bank's ownership areas; or
- 2) Continue with use and interpretation of 6-in-12 roof-pitch requirement for future new neighbourhood, single family dwellings in the Land Bank's ownership areas.

### **POLICY IMPLICATIONS**

There are no policy implications.

### **FINANCIAL IMPLICATIONS**

There are no financial implications.

### **COMMUNICATIONS PLAN**

Notice of any change to building restrictive covenants would be included in the lot draw packages and lot information maps for the respective corresponding lot draws.

### **ENVIRONMENTAL IMPLICATION**

There are no environmental implications.


### **PUBLIC NOTICE**

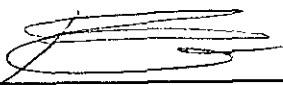
Public Notice, pursuant to Section 3 of the Public Notice Policy No. C01-021 is not required.

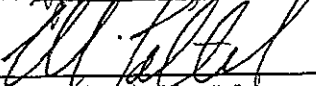
### **ATTACHMENTS**

1. Images showing typical 6-in-12 roof pitch
2. Roof Pitch Survey Results
3. Willowgrove and Evergreen Modern Home images

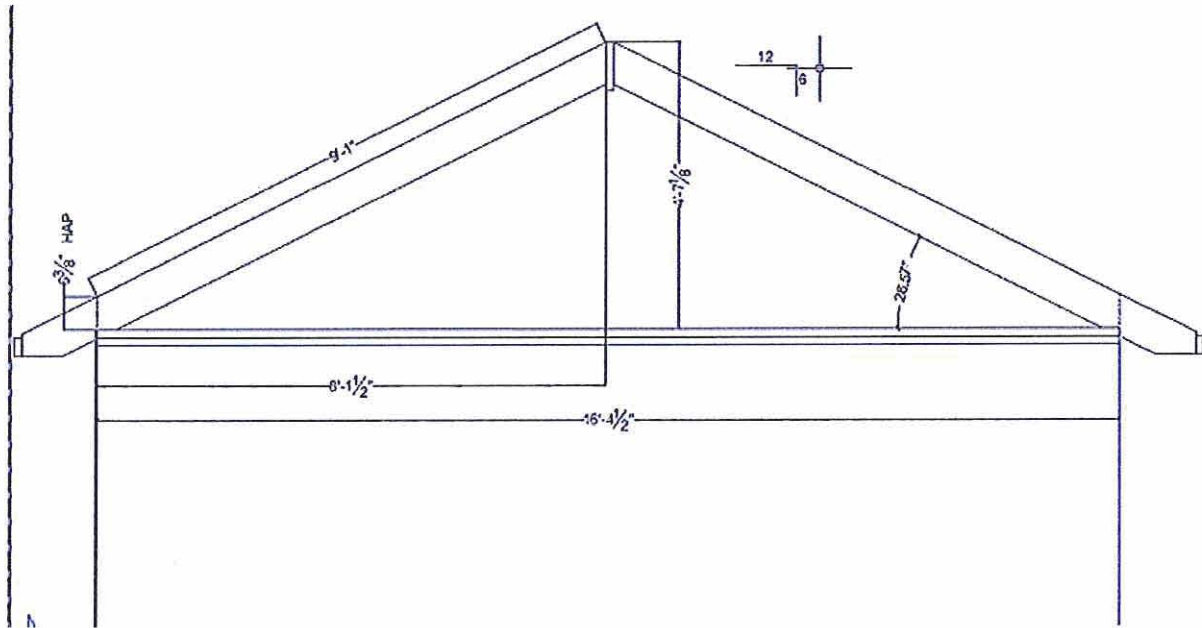
Written by: Matt Grazier, Planner 16

Reviewed by:   
Frank Long, Land Bank Manager






Approved by:   
Randy Grauer, General Manager  
Community Services Department  
Dated: April 8, 2012

Approved by:   
Murray Totland, City Manager  
Community Services Department  
Dated: April 11/12






Standard 6-in-12 Roof-Pitch Homes

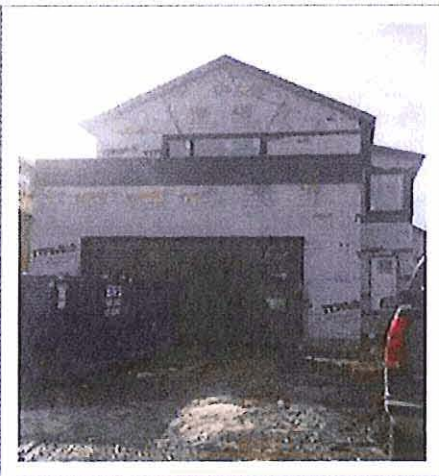
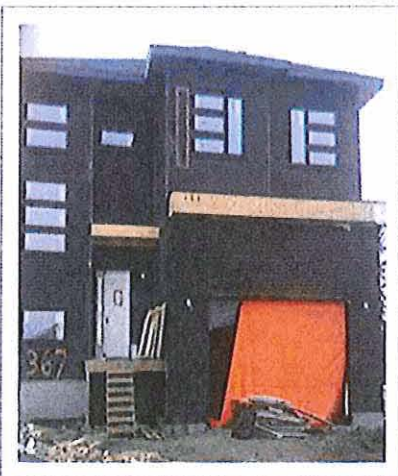
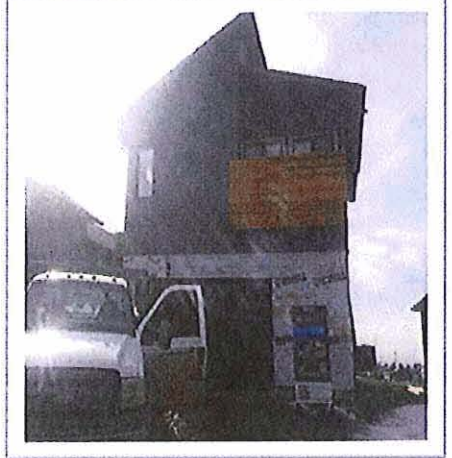
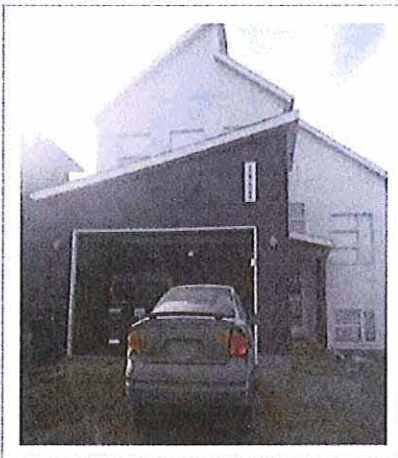
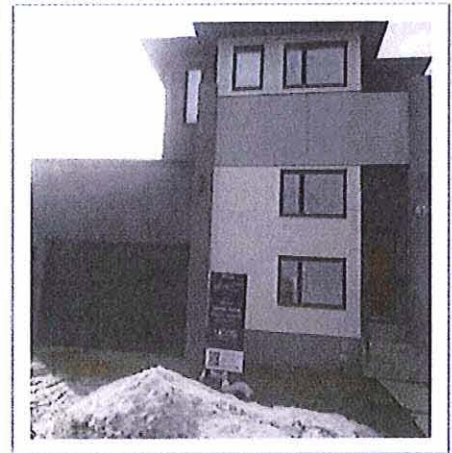
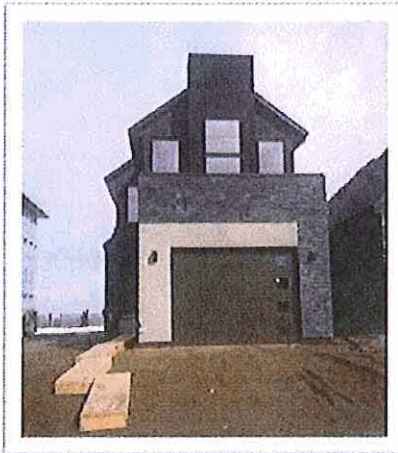


**14. My Company supports the continued use of the 6/12 roof requirement to influence the appearance of roof lines in COS Land Branch development areas.**

	Response Percent	Response Count
Strongly agree 	14.3%	11
Agree 	49.4%	38
Neither agree or disagree 	28.6%	22
Disagree 	6.5%	5
Strongly disagree 	1.3%	1
Comments		4
answered question		77
skipped question		7

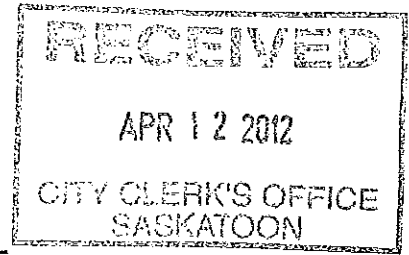
**15. My Company would support the removal of roof slope requirements in certain pockets of lots within COS Land Branch development areas.**

	Response Percent	Response Count
Strongly agree 	9.1%	7
Agree 	31.2%	24
Neither agree or disagree 	40.3%	31
Disagree 	14.3%	11
Strongly disagree 	5.2%	4
Comments		5
answered question		77
skipped question		7



430-5

**TO:** Secretary, Land Bank Committee  
**FROM:** General Manager, Community Services Department  
**DATE:** April 3, 2012  
**SUBJECT:** Land Bank Operations - Land Development  
Annual Report for Year Ending December 31, 2011  
**FILE NO:** LA 430-4



**RECOMMENDATION:** that a copy of this report be forwarded to City Council for information.

### **BACKGROUND**

In 1954, after years of obtaining and selling tax enforcement properties, City Council formalized its involvement in the land development business by actively acquiring land through purchase for future development.

Since that time, the Land Branch has been actively involved in the land development industry in all areas of Saskatoon, including all land use categories: residential, institutional, commercial, and industrial.

The mandate of the City's Land Bank operation is as follows:

1. to provide an adequate supply of residential, institutional and industrial land at competitive market values;
2. to provide innovation and leadership in design for new growth;
3. to provide financial returns at competitive rates of return-on-investment to the City for allocation to civic projects and programs;
4. to assist in the attainment of orderly urban growth; and
5. to operate on a level playing field with other land development interests in the community.

To achieve these goals, the Land Bank purchases raw land holdings, and when appropriate market conditions exist, the Land Bank proceeds to design, subdivide, service, market, and sell value added parcels of land.

In anticipation of meeting the demands of the City's prolonged rapid growth, the Land Branch undertook an ambitious design and servicing strategy in 2011 to ensure adequate supplies of serviced residential, institutional, commercial, and industrial parcels.

### **REPORT**

The attached Annual Report (Attachment 1) is an abstract of key Land Branch revenues and activities during 2011.



Land Branch revenues for 2011 may be summarized as follows:

1. five hundred forty nine residential lots were sold for a total of \$69,309,800;
2. four institutional and multi-family parcels totalling 11.51 acres were sold for a total of \$7,556,360;
3. twenty two industrial parcels totalling 47.62 acres were sold for a total of \$16,692,900;
4. twenty three industrial parcels totalling 50.66 acres were entered into long-term leasing contracts which represents revenue of \$17,331,550;
5. three commercial parcels totalling 7.61 acres were sold for a total of \$5,982,426; and
6. one spur line sale and one tax title property sale for a total of \$95,000.

Total revenues for 2011 were \$116,968,036.

The Land Development Section of the Land Branch was active, in a variety of ways, in the development of the following project areas during 2011:

1. Willowgrove;
2. Evergreen;
3. Hampton Village;
4. Rosewood;
5. Stonebridge;
6. Kensington;
7. University Heights Neighbourhood Number 2;
8. Blairmore Neighbourhood Number 2;
9. Blairmore Suburban Centre;
10. Marquis Industrial; and
11. South West Industrial;

#### Customer Survey

The Land Branch surveyed its customers in February 2012 to gauge the level of service it offered, and to receive feedback regarding policy and procedural changes implemented in the final quarter of 2011. Attachment 2 shows the results from 84 respondents.

Overall, the service of the Land Branch has been very well received with 92 percent of respondents rating it good to excellent. The reaction to the changes in the Lot Allocation Policy was mixed. Medium and large contractors, those who purchased more than 10 lots in a year, were in favour of the change; and small contractors, those who purchase less than 10 lots in a year, preferred the former policy and procedures.

Finally, the sales of lots on a “delayed possession” basis have been very well received with the majority of contractors realizing benefits to their business from this system.

In the future, the Land Branch will continue to engage its customers through surveys. This will serve to enhance the ability of the Land Branch to remain proactive to market changes, to respond to customer needs, and to gauge the acceptance of policy changes.

### OPTIONS

There are no options.

### POLICY IMPLICATIONS

There are no policy implications.

### FINANCIAL IMPLICATIONS

There are no financial implications.

### ENVIRONMENTAL IMPLICAITONS

There are no environmental and/or greenhouse gas implications.

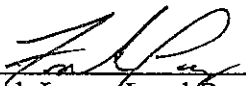
### PUBLIC NOTICE

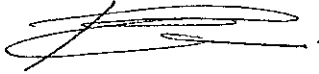
Public Notice, pursuant to Section 3 of the Public Notice Policy C01-021 is not required.

### ATTACHMENTS

1. Land Branch Annual Report 2011
2. Land Branch Customer Survey Results
- 3.

Written by: Derek Thompson, Land Development Project Manager  
Michael Moellenbeck, Accountant

Reviewed by:   
Frank Long, Land Bank Manager  
Dated: April 11, 2012

Approved by:   
Randy Grauer, General Manager  
Community Services Department  
Dated: April 11, 2012

cc: Murray Totland, City Manager



CITY OF SASKATOON  
**LANDBRANCH**

PROJECTS & PROGRAMS

- Willowgrove | Evergreen | Hampton Village | Rosewood | Kensington  
University Heights Neighbourhood #2 Concept Plan | Blairmore Neighbourhood #2 Concept Plan  
Stonebridge | Blairmore Suburban Centre | Marquis Industrial | South West Industrial



201 3rd Avenue North, Saskatoon, SK S7K 2H7  
landbranch@saskatoon.ca | www.saskatoon/go/lots



## Introduction

### The mandate of the City's Land Bank operation is as follows:

1. To provide an adequate supply of residential, institutional and industrial land at competitive market values;
2. To provide innovation and leadership in design for new growth;
3. To provide financial returns at competitive rates of return on investment to the City for allocation to civic projects and programs;
4. To assist in the attainment of orderly urban growth; and
5. Operate on a level playing field with other land development interests in the community.

The City of Saskatoon has been active in the business of developing and selling land since the 1920's, when numerous properties were obtained through tax enforcement. In 1954, the City Council of that time decided to formalize its involvement in the land development business by actively acquiring land through purchase for future development. This "land-banking" function of the City was unique among municipalities at that time and continues to be one of the more extensive operations of its type.

Staff members of the Land Branch, Community Services Department, administer the Land Bank Program. In the process of developing the land and offering it for sale, the Land Branch staff examines the demand for four different markets (i.e. institutional, commercial, industrial and residential). Based on these market assessments, they plan for the appropriate quantity and type of land to be designed and developed for future sale. As with private sector land developers, the Land Branch is subject to all of the procedures and regulations for land development. This process is very dynamic and is subject to extensive negotiations and influences from many stakeholders including, but not limited to key civic departments, external agencies, and in some instances, private developers and land owners.

After a Concept Plan has been finalized, it typically takes a two year time frame to design, subdivide, service and bring a property to market.

Once the land has been made ready for sale, the sales staff is responsible for the sales transactions. This involves selling properties by either lot draw, tender, or over-the-counter and includes the preparation of tender documents, agreements for sale, and lease agreements. Sales staff are also responsible for the maintenance and updating of land inventory information and customer interface.

The Land Branch is self-financing. The Branch receives an administration fee on all sales and leases. The administration fee is placed in the Land Operations Reserve which finances all of the annual operating costs of the Branch.

As mentioned previously, the Land Branch has begun allocating resources to create two new neighbourhood concept plans – University Heights #2 in the northeast and Blairmore #2 on the west edge of the City. These projects will continue to be a priority and staff resources will be allocated until the projected completion date of December 31, 2013.

Marquis Industrial will be the only industrial neighbourhood to incur servicing work in 2012:

- Phase 6: completion of servicing for 7 light industrial parcels (11.30 acres) and 27 heavy industrial parcels (60.71 acres).
- Phase 7: the beginning of servicing for 12 light industrial parcels (19.39 acres) and 12 heavy industrial parcels (19.43 acres) including the construction of a major storm pond west of Faithful Avenue between 60th and 64th Street. This storm pond will accommodate future phases of Marquis Industrial development.
- Phase 8: the beginning of servicing for 6 light industrial parcels (8.93 acres) and 24 heavy industrial parcels (47.08 acres).

Two important milestones are scheduled for completion in 2012 in the Marquis Industrial area. The rail crossing on Marquis Drive will be completed and Marquis Drive extension to Idylwyld Drive is in the design stage. Both of these projects will provide essential transportation connections in Marquis Industrial. In addition, in order to prepare for future industrial phases, a storm pond will be constructed west of Faithful Avenue between 60th and 64th Street.

The Land Branch will continue to move forward in supplying residential, institutional, commercial, and industrial land by engaging in the following business practices:

- strategic acquisition of land for future development;
- market analysis including demographics and consumer preferences in the local, provincial, national, and world scales;
- research and evaluation of opportunities to innovate;
- incorporating innovative market driven design strategies while fulfilling corporate objectives which includes, but is not limited to, sustainable development practices;
- exploring and developing marketing strategies that contribute to the success of the Land Bank's business and promote a positive image of the City of Saskatoon;
- engaging sales strategies that are efficient, cost effective, and equitable to the City's development community; and
- continue to move forward with infill projects that fulfil corporate objectives as set out in the new Strategic Plan.

**LAND 2011**

landbranch@saskatoon.ca  
201 3rd Ave. N., Saskatoon, SK  
S7K 2H7

**LAND 2011**

landbranch@saskatoon.ca  
201 3rd Ave. N., Saskatoon, SK  
S7K 2H7



## 2012 Development Plans

Demand for lots was exceptionally strong in 2011 with the fast pace of City population growth compounded by unsatisfied 2010 demand resulting from significant weather related servicing constraints in that year. An ambitious and successful servicing strategy in 2011 satisfied the demand for lots as the Land Branch began 2012 with 89 lots in inventory.

It is anticipated that in 2012, demand for residential lots in Saskatoon will continue to be steady. The Land Branch began 2012 with some inventory of residential lots and research has shown that at 2011 year end in all new development areas City wide, there were over 1600 lots in builders' possession – lots that were vacant and are considered builder inventory due to lack of a building permit application. In addition, the Land Branch is partial servicing large areas to be ready for development – stripping, grading, water and sewer. The partial servicing will enable the Land Branch to react more quickly to a sudden increase in demand.

Taking all inventories into account, with regard to residential, the Land Branch intends to fully service a total of 843 single family lots and 24.97 acres (approximately 375 units) of multi-family parcels in the following neighbourhoods:

- Evergreen: 453 single family lots and 15.01 acres of multi-family land;
- Hampton Village: 153 single family lots and 7.36 acres of multifamily land;
- Rosewood: 134 single family lots and 9.96 acres of multi-family; and
- Kensington: 103 single family lots.

The Land Branch also intends to begin servicing (to be ready for sale in 2013) the following:

- Evergreen: 517 lots and 31.44 acres of multi-family;
- Kensington: 280 lots and 19.71 acres if multi-family;
- Rosewood: 24 lots and 2.47 acres of multi-family;
- Parkridge: 160 lots; and
- Blairmore Suburban Centre: 4.96 acres of multi-family.

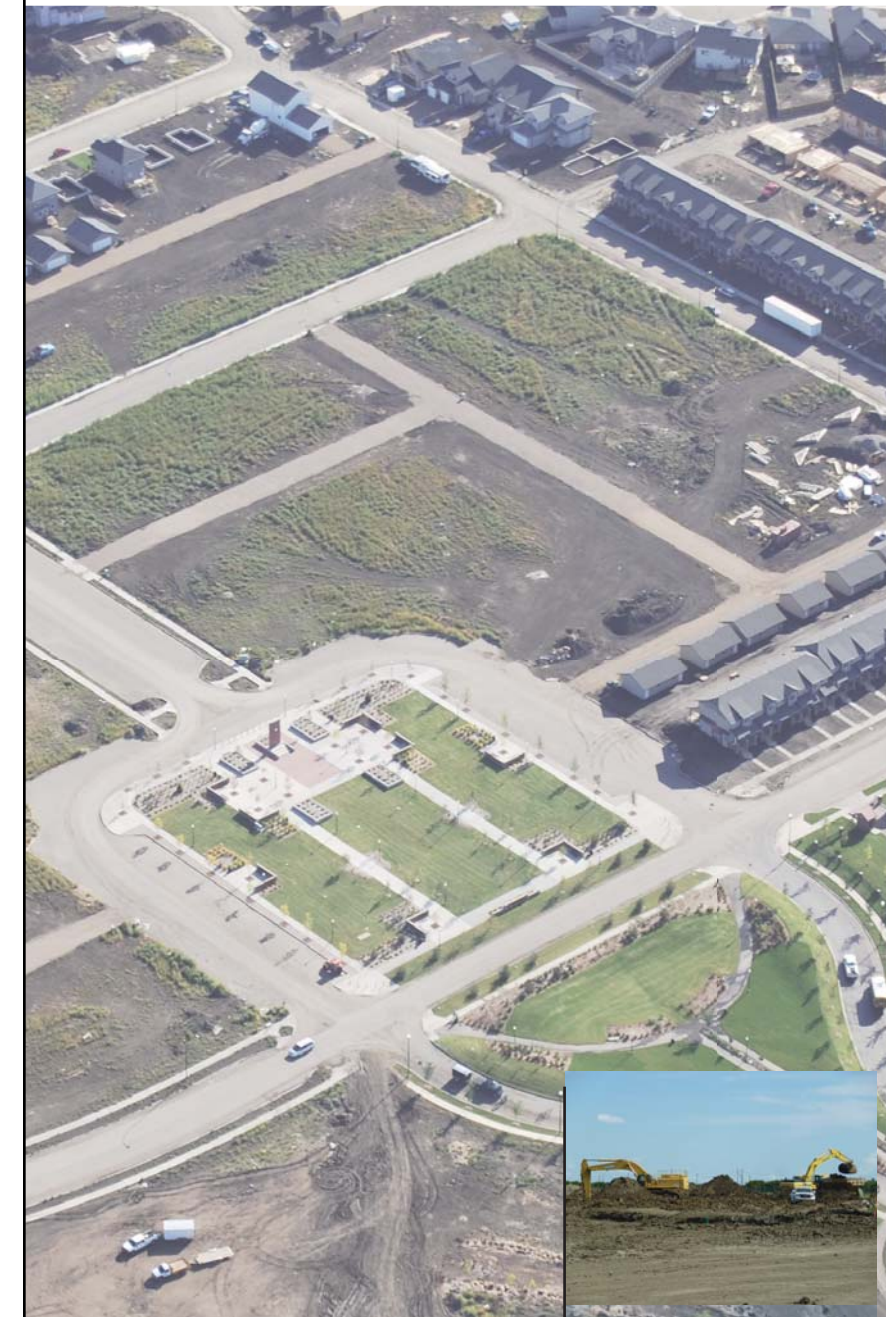
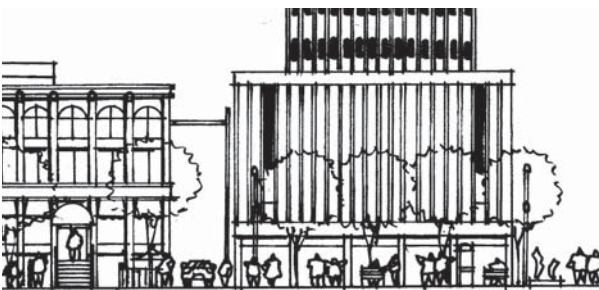
In addition to designing and servicing lots and larger parcels, the Land Branch will be kept busy with the designing and building of many enhancements within the various neighbourhoods. Each neighbourhood and development area has both minor and major enhancements to design, tender, and build. To use Evergreen as an example, Land Branch staff will be working on the following major enhancements:

- Linear park fencing tender and construction;
- Entry feature masonry fencing tender and construction;
- Evergreen Boulevard streetscape detailed design, tender, and construction; and
- Green Bridge detailed design and tender.

At the time of sale, proceeds from all land sales are distributed to cover administration fees, land costs, and servicing costs. The land component of the sale price is allocated to the Property Realized Reserve (PRR). The funds in PRR are only be expended to improve land for future resale or acquire additional property for future resale. The PRR is also used to provide loans to finance various civic and acquisition projects; these loans are made with specified repayment terms.

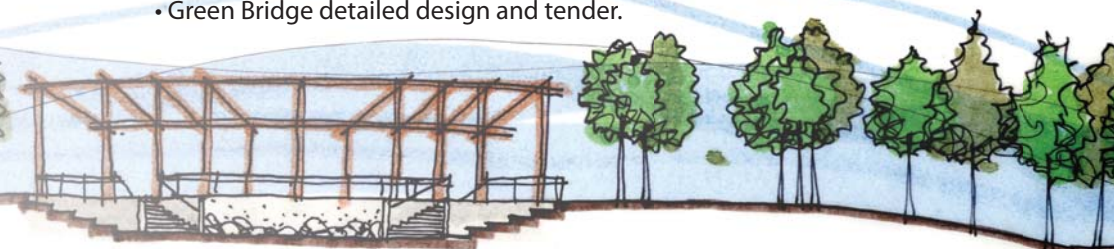
The servicing component of the sales proceeds is distributed among various sub-accounts to pay for the costs of servicing the properties. These charges are broken down into two main categories: direct service charges and off-site service charges. Direct service charges finance most on site project servicing including grading design and earth moving, water mains design and installation, storm sewer mains design and installation, sanitary sewer mains design and installation, sidewalk and curb design and construction, roadway paving, and street light design and installation. Off-site service charges finance the City services that expand to serve the new project as well as contributing to City wide service provisions. Off-site services include trunk sewers; primary water mains, arterial roads, parks and associated facilities (neighbourhood, district, and multi-district parks), buffers, street signs and traffic signal, arterial road fencing, and City wide planning and engineering services.

As a result of the recommendations of a 1999 Land Bank Audit, with the launch of Willowgrove and Hampton Village, the Land Bank began a new way of doing business. For all new residential neighbourhood development areas, which now includes Evergreen, Rosewood, and Kensington, a Land Development Fund was established and used to purchase land directly from the PRR. From this fund servicing costs are paid at the time the roads meet gravel base stage, and sales revenue is credited directly into the Land Development Fund. At the direction of the Finance Branch or City Council, dividends are paid from this Land Development Fund.



**LAND 2011**

landbranch@saskatoon.ca  
201 3rd Ave. N., Saskatoon, SK  
S7K2H7



**LAND 2011**

landbranch@saskatoon.ca  
201 3rd Ave. N., Saskatoon, SK  
S7K2H7



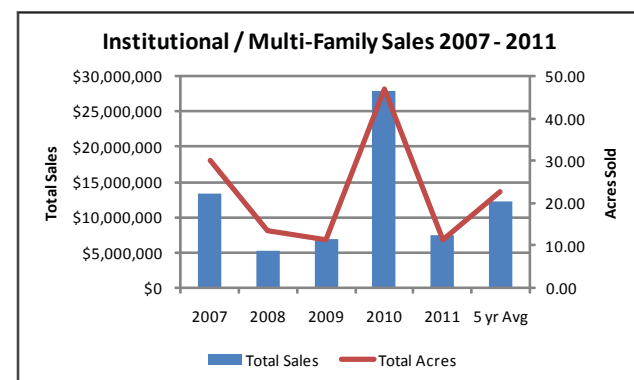
## Residential Properties

Year	Total Sales	Number of Lots	Average Price
2007	\$59,007,402	733	\$80,386
2008	\$26,749,486	261	\$102,488
2009	\$37,116,293	362	\$102,531
2010	\$59,619,450	575	\$103,686
2011	\$69,309,800	549	\$126,247
5 yr Avg	\$50,360,486	496	\$101,533



## Institutional/Multi-Family Properties

Year	Total Sales	Number of Parcels	Total Acres	Average Price/Acre
2007	\$13,389,488	26	30.17	\$443,875
2008	\$5,303,053	6	13.40	\$395,750
2009	\$7,004,555	9	11.38	\$615,514
2010	\$27,860,800	13	46.85	\$594,681
2011	\$7,556,360	4	11.51	\$656,504
5 yr Avg	\$12,222,851	12	22.66	\$539,378



## 2011 Sales Highlights

Land sales for 2011 totaled \$116,968,035. Sales highlights include 549 single family lots, 11.51 acres of institutional/multi-family sales, 102.35 acres of industrial sales/leases and 7.61 acres of commercial land. A five-year sales comparison by property type is detailed within. Included is one residential tax title sold for \$45,000 and one parcel of raw land sold for \$50,000. Properties with options or deposits in 2011, to be exercised or paid out in 2012, amount to \$8,282,900 on industrial land and \$13,886,700 on multi-family land. These two amounts are in addition to the 2011 sales reported above. A strong market for residential land in 2011 resulted in record sales for single-family lots at \$69,309,800. This demand helped post a 16% increase in sales over 2010, the previous record. High-end lots, single family walk-outs and those which back open green space, accounted for a historically larger portion of lots sold, increasing the average lot price to \$126,247 from 2010's average of \$103,686. Due to scheduling constraints with utility servicing in 2011, 325 lots were sold in Evergreen Phase 3 with a delayed possession date of February 29, 2012. Upon meeting this date, the \$40,854,500 in sales, not accounted for in 2011, will be realized, further strengthening the outlook for 2012 sales levels.

## 2011 Industrial Accomplishments:

- The completion of servicing in Phase 5 and tender support for - two light industrial parcels (4.10 acres) and 14 heavy industrial parcels (26.10 acres).
- The completion of legal subdivision for Phase 5.
- The completion of grading and water and sewer in Phase 6 - seven light industrial parcels (11.30 acres) and 33 heavy industrial parcels (60.71 acres).
- The legal subdivision is in progress for Phase 6.
- The design for Phase 7 - twelve light industrial parcels (19.39 acres) and 12 heavy industrial parcels (19.43 acres).
- The legal subdivision is in progress for Phase 7.
- The design for Phase 8 - six light industrial parcels (8.93 acres) and 24 heavy industrial parcels (47.08 acres).
- The legal subdivision is in progress for Phase 8.

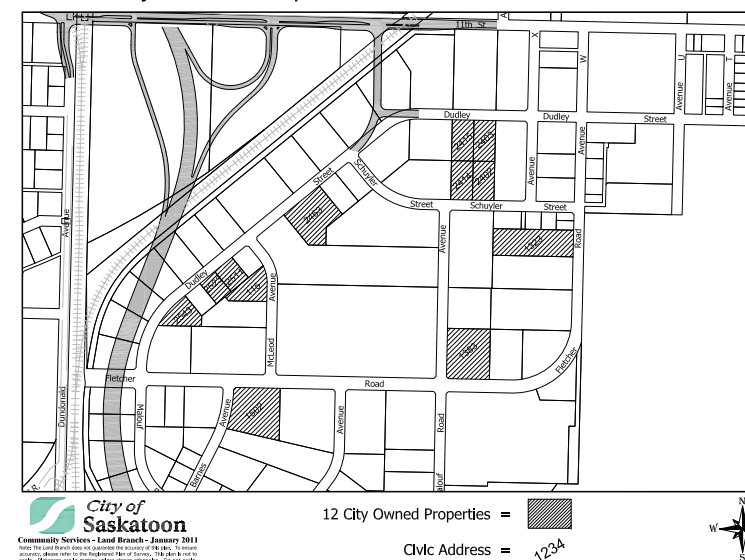
## Marquis Industrial:

Industrial demand was strong in Marquis Industrial in 2011. In total 42 parcels (102.30 acres) were sold and an additional 7 parcels (11.80 acres) were optioned. In light of this, the Land Branch is advancing the development of future industrial phases.

## Southwest Industrial:

As a result of an extensive land acquisition strategy which included land required for the new Circle Drive alignment, in the beginning of 2011, the City of Saskatoon owned approximately 38 industrial sites totalling 57.34 acres within the South West Industrial Area. Of these sites, 12 light industrial parcels (13.21 acres) were offered for sale in 2011. The remaining parcels will be tendered after the Circle Drive re-alignment is complete. Land Development Section staff prepared the tender package.

12 City-Owned Properties - South West Industrial Area



**LAND 2011**

landbranch@saskatoon.ca

201 3rd Ave. N., Saskatoon, SK

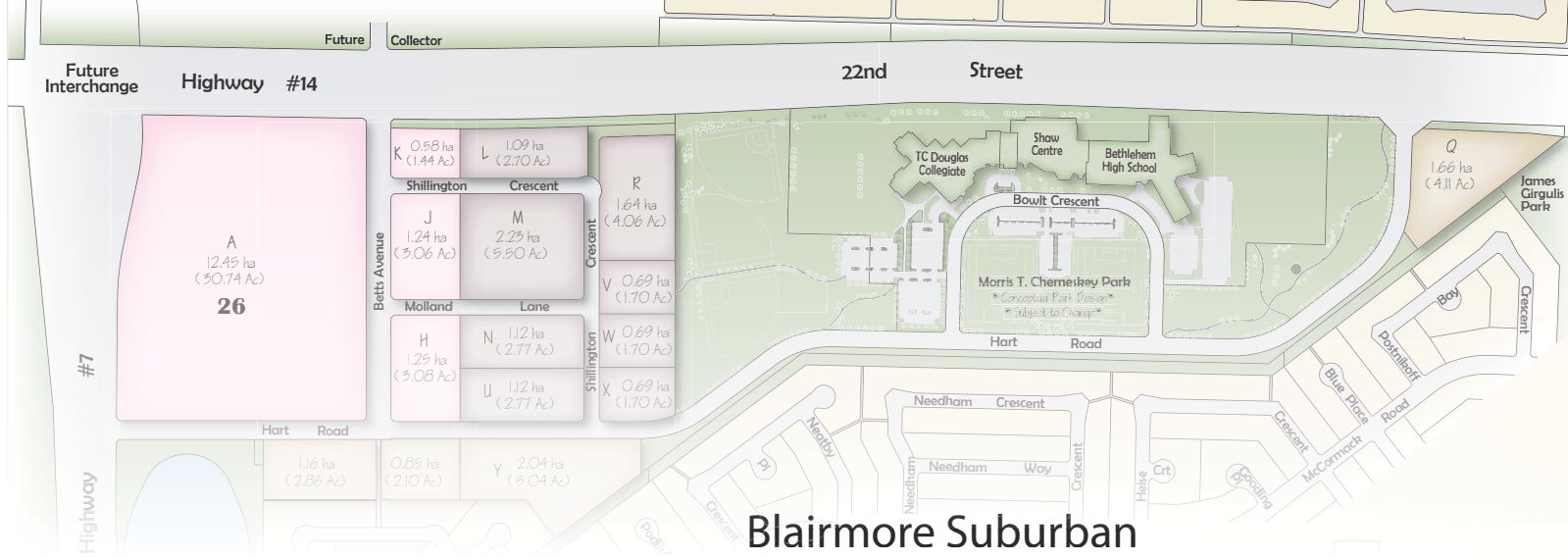
S7K2H7

**LAND 2011**

landbranch@saskatoon.ca

201 3rd Ave. N., Saskatoon, SK

S7K2H7



## Blairmore Suburban Centre

Most of the land within the Blairmore Suburban Centre has been serviced in previous years. The commercial, institutional, and the multi-family residential parcels have proven to be quite popular. In 2011 the remaining three commercial parcels (7.6 acres) were sold, one institutional parcel (2.77 acres) was sold, four institutional parcels (9.16 acres) were optioned of which three of the options have been exercised early this year, and the last available multi-family site (4.11 acres) has been sold. The remaining Blairmore Suburban Centre lands which includes two multi-family sites (4.96 acres) and approximately 160 single family lots, will be serviced after the Highway 7 re-alignment occurs. Land Development Staff have been busy completing architectural evaluations for the multi-family and institutional parcels and preparing plans for the remaining lands.



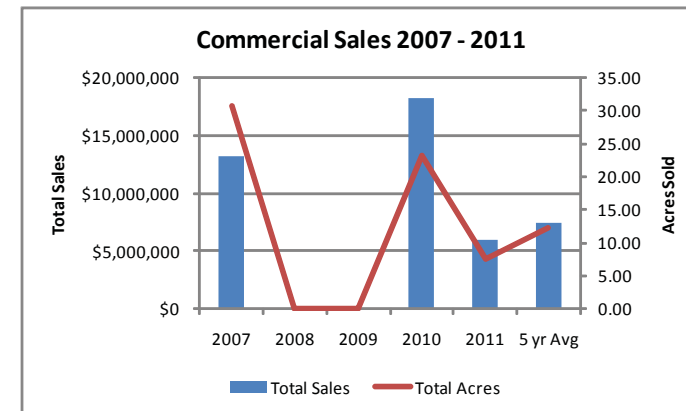
### Commercial properties

Year	Total Sales	Number of Parcels	Total Acres	Average Price/Acre
2007	\$13,218,200	1	30.74	\$430,000
2008	\$0	0	0.00	N/A
2009	\$0	0	0.00	N/A
2010	\$18,214,038	1	23.23	\$784,074
2011	\$5,982,426	3	7.61	\$786,127
5 yr Avg	\$7,482,933	1	12.32	\$607,578



### Industrial properties

Year	Total Sales	Number of Parcels	Total Acres	Average Price/Acre
2007	\$6,043,551	11	28.87	\$209,337
2008	\$18,297,043	34	63.54	\$287,961
2009	\$4,232,079	9	11.52	\$367,368
2010	\$14,299,200	19	42.82	\$333,937
2011	\$16,692,900	22	47.62	\$350,581
5 yr Avg	\$11,912,955	19	38.87	\$306,458



Commercial land sales in 2011 returned to historically average levels following the record sales year in 2010 which was driven primarily by the sale of Parcel P in the University Heights Suburban Centre. The Blairmore Suburban Centre was the only area where commercial land was offered for sale in 2011. The three parcels in this area, totalling 7.61 acres, were sold through public tender and strong demand for commercially zoned land resulted in a winning bid that was \$189,000 over the reserve price.



Industrial land sales in 2011 totalled \$34,024,450 which is an 89% increase in sales over 2010. Of these sales, 50.88 acres (49.7%) were long-term leases which have a term of 15 years and an option to purchase the land at its original price. Demand for industrial land has continued to grow and at year end 2011, 29 parcels of land totalling 144 acres remained in inventory. 40 parcels of land totalling 72.01 acres will be released in 2012.

**LAND 2011**

landbranch@saskatoon.ca  
201 3rd Ave. N., Saskatoon, SK  
S7K2H7

**BLAIRMORE  
CENTRE**

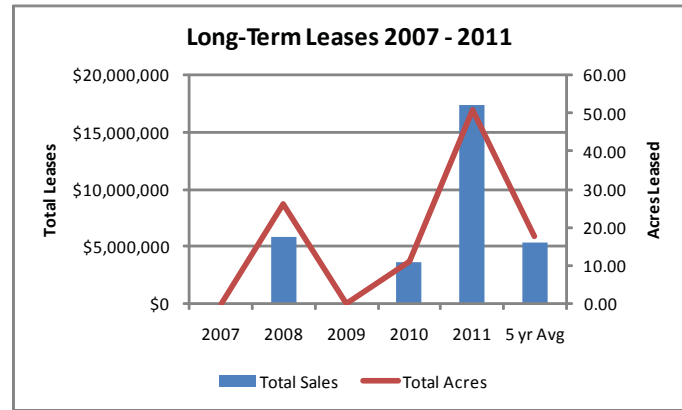
**LAND 2011**

landbranch@saskatoon.ca  
201 3rd Ave. N., Saskatoon, SK  
S7K2H7

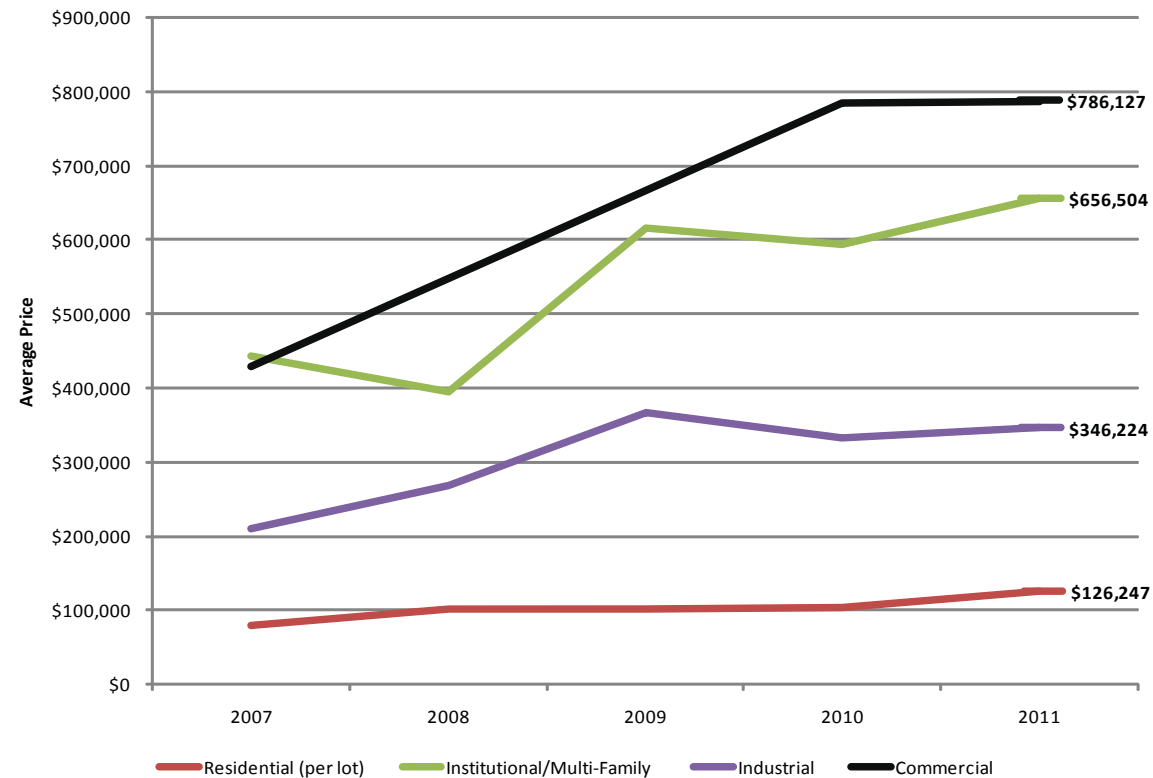


### Industrial Long-Term Lease

Year	Total Sales	Number of Parcels	Total Acres	Average Price/Acre
2007	\$0	0	0.00	N/A
2008	\$5,821,308	9	26.19	\$222,272
2009	\$0	0	0.00	N/A
2010	\$3,676,450	7	11.10	\$331,212
2011	\$17,331,550	23	50.88	\$340,636
5 yr Avg	\$5,365,862	8	17.63	\$304,291

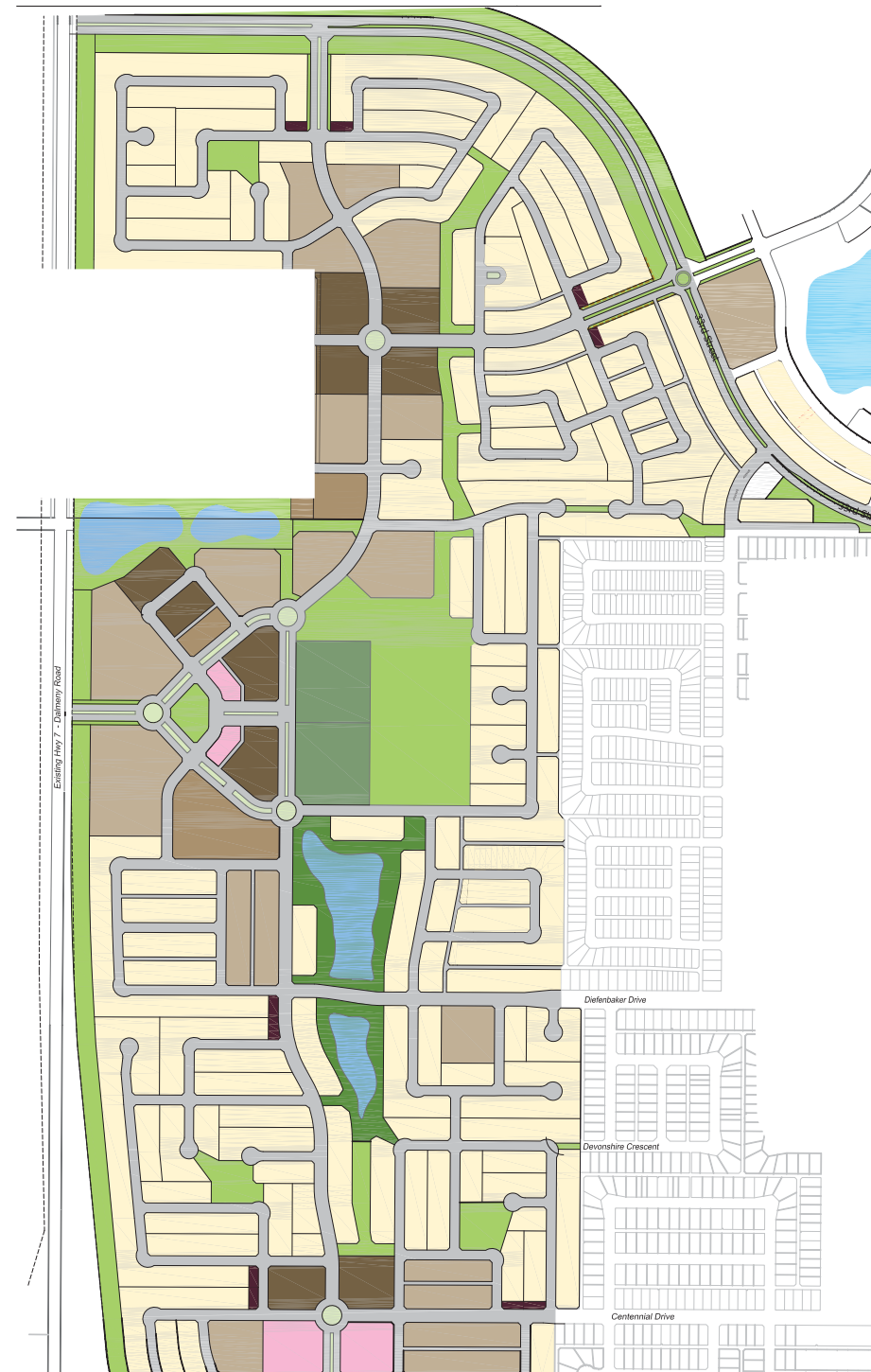


### Average Land Price/Acre 2007-2011



## Kensington

Kensington is the newest west Saskatoon neighbourhood that will take the place of Hampton Village in satisfying west Saskatoon housing demand. This 473 acre neighbourhood will contain 3400 dwelling units -1680 single family lots and 1720 units (80 acres) of multi-family. The City owns 44% of the neighbourhood which will represent approximately 1500 units – 750 single family lots and 750 units (31 acres) of multi-family. It is expected that the Concept Plan will be approved in April of 2012.



### 2011 Kensington Accomplishments:

- The second Kensington Concept Plan submission February 2011.
- Worked with stakeholders to solve issues that were identified in the second submission including further public engagement and information meetings.
- Completion of the final Kensington Concept Plan report.
- Completed the background work to issue 2012 servicing tenders.
- The ongoing monitoring and analysis of hydrology conditions and preparation for further analysis in 2012.
- Completion of logo design.



## 2011 Stonebridge Accomplishments:

- The completion of the servicing on the two multi-family parcels totaling 6 acres.
- The preparation, architectural evaluation, and support to the Neighbourhood Planning Branch for the request for proposals of Parcel A (2.36 acres) for affordable/entry level housing.
- The tender and architectural evaluation of Parcel C (3.66 acres) for market housing.

## Stonebridge

In the Stonebridge neighbourhood the Land Branch's involvement included two multi-family parcels totalling 6.02 acres on Willis Crescent. The Land Branch has undertaken the subdivision, municipal reserve rededication, servicing and eventual sale of this land on the behalf of the Leisure Services Branch.



A summary of the single family residential inventory at the start of 2011 as well as the number of lots that were serviced during the year is as follows:

Inventory:	
Hampton Village	116 lots
Willowgrove	3 lots
Evergreen	1 lots
Total Inventory (as of January 1, 2011)	120 lots

New Servicing Completed in 2011:	
Hampton Village	88 lots
Rosewood	163 lots
Evergreen	627 lots
Total New Lots Serviced	878 lots

Inventory as of December 31 2011:	
Hampton Village	20 lots
Willowgrove	1 lot
Rosewood	60 lots
Evergreen	8 lots
Total Inventory December 31, 2011	89 lots

Total Sales in 2011: 549 lots

Year End inventory (as of December 31, 2011) 89 lots

Five lot draws are planned for 2012. The table below outlines the phases and estimated release dates for these draws. Of note, Phase 8 in Hampton Village will be the final release of lots in this neighbourhood. The release dates shown for the draws are estimates and are subject to change.

2012 Lot Draws	# of Lots Release*	
Evergreen		
Phase 4	207	June
Phase 5	246	November
Hampton Village		
Phase 8**	156	May
Kensington		
Phase 1	103	December
Rosewood		
Phase 2	141	October
Total	853	

\*Subject to Change

\*\*Final Phase in Neighbourhood



## Policy Changes

A variety of policy changes were passed by City Council in 2011 allowing the sales and accounting section to formalize its processes as well as address outstanding issues from prior years. The key policy areas where changes occurred are:

Lot Allocations  
Mortgage Appeals  
Industrial Land Incentives  
Real Estate Commissions

The lot allocation policy was amended on a trial basis to lengthen the period of historic sales used to determine placement in lot draws and increase the total number of lots available to purchase by eligible contractors in each lot draw round. Historic sales are analyzed in determining the order in which eligible contractors pick in residential lot draws. This has been increased to five years from one, giving loyal and longstanding customers more favourable lot draw picks. The number of lot picks per lot draw round was also adjusted. During the second and subsequent rounds of the lot draw, eligible contractors are now able to pick the lesser of three lots or their maximum lot allocation. Once all eligible contractors have received their allocation, the lot draw continues with remaining contractors picking only one lot per round. No change was made to the first round during which eligible contractors are allowed only one lot pick. By increasing the number of selections per round, the Land Branch was able to provide a greater portion of adjacent lots to large scale contractors as well as increase efficiency.

The ability to appeal a city mortgage placed on a lot purchased was also altered. A policy change has allowed the Land Branch to lengthen the three-year build requirement by one year in order to address the high demand for trade's people and the difficulty this creates in completing a house in a three-year period. This policy change has given the Land Branch the ability to address certain mortgage appeals themselves, reducing the reliance on the Mortgage Appeals Board.

A growing demand for long-term leases for industrial land prompted an amendment to the Industrial Lands Incentive Policy. A formalized process now requires a letter of intent containing the proposed lessee's business operations, the intended use of the land, as well as building timelines and specifications. This change was introduced alongside a requirement for a foundation to be in place prior to exercising the option to purchase within the lease agreement. These two amendments have allowed the Land Branch to better ensure lease agreements are being entered into that will promote long-term growth in both business and the labour market while decreasing the ability to speculate on industrial land.

The payment of real estate commissions was also changed in 2011. A policy amendment now allows the Land Branch to pay real estate commissions on sales derived from public tender. Prior to this change, real estate commissions were only paid on sales that occurred over the counter. Marquis Phase 5A was tendered under these rules with none of the 16 lots selling during the tender process and 12 lots optioned over the counter within the initial two week hold period. The tender of Marquis Phase 5B occurred after the change in commission payments and five lots were sold during the tender, all selling over reserve price. The tendering of industrial land in the CN Industrial area in December of 2011 followed this same pattern with all three lots selling in the tender at 20% above reserve price. The change in policy to paying real estate commissions on sales through the tender process has increased the number of lots purchased in the tender, increased the selling price of those lots and decreased the length in time lots stay in inventory after public release.

## Rosewood

The Rosewood Neighbourhood Concept Plan was approved by City Council in 2007. Prior to 2011, Phase I – 162 lots and 3.04 acres of multi-family (approximately 50 units) - was subdivided and deep services were completed. In October of 2011 phase 1 roadway and curb servicing was completed to a gravel base and 162 lots were released to the market via lot draw.

### 2011 Rosewood Accomplishments:

- The final servicing to base stage of Phase I (162 lots and 3.04 acres of multi-family) with roadways to the finished base stage.
- The legal subdivision of Phase 2 - 145 lots and 4.79 acres of multi-family (approximately 72 units).
- The installation of deep services for Phase 2.
- The creation of revised and more detailed Lot Information Packages and support during the Phase I sale process.
- Linear Park Aluminium Fencing: The Phase I contract, which includes 752 lineal metres, was tendered, awarded, and completed to 50%. Final completion is expected in 2012.
- The Land Development Section continued to work with other Rosewood land owners to finalize the land exchange and coordinate neighbourhood enhancements that will add value to the area.



**LAND 2012**  
landbranch@saskatoon.ca  
201 3rd Ave. N., Saskatoon, SK  
S7K2H7

 **ROSEWOOD**

**LAND 2011**  
landbranch@saskatoon.ca  
201 3rd Ave. N., Saskatoon, SK  
S7K2H7



## Hampton Village

The Land Branch began 2011 with 116 lots in inventory in Hampton Village. In light of this, the 2011 servicing strategy focussed on 88 narrow laned lots which were completely serviced and sold. In May 2012 the last remaining single family lots in Hampton Village will be released for sale.

### 2011 Hampton Village

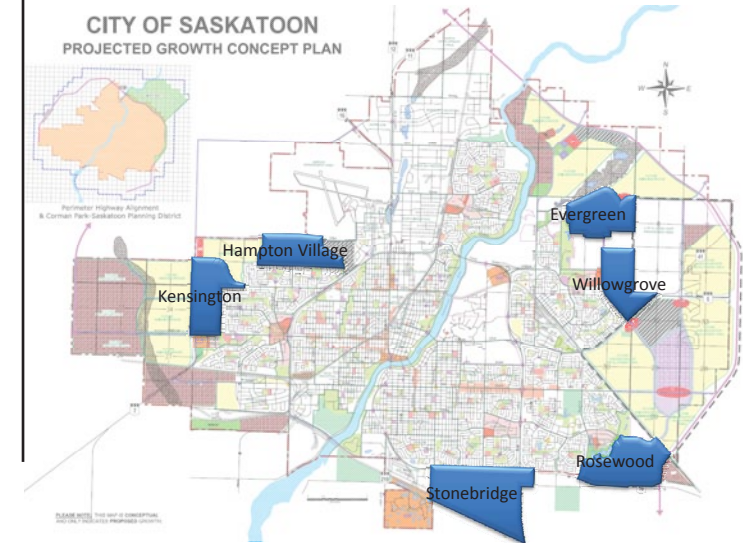
#### Accomplishments:

- The preparation, architectural evaluation, and support to the Neighbourhood Planning Branch for the request for proposals of a site for affordable/entry level housing.
- Continued architectural evaluation of various multi-family sites.
- The creation of revised and more detailed Lot Information Packages and support during the lot sale process.
- The Hampton Gate North entry fencing and sign to be completed in 2012.
- Preparations for the 2012 Lot Draw.
- Research, preparation and tender for 13 lots on 37th St. that require special engineering due to their location on top of a previous earth borrow pit.

## 2011 Development Highlights

In addition to the sales function of the Land Branch, 2011 was a very busy year for staff involved in the planning, design, and development of new areas. The Land Development Section of the Land Branch was active, in a variety of ways, in the development of the following project areas during 2011:

- Willowgrove
- Evergreen
- Hampton Village
- Rosewood
- Stonebridge
- Kensington
- University Heights Neighborhood #2
- Blairmore Neighborhood #2
- Blairmore Suburban Centre
- Marquis Industrial
- SW Industrial



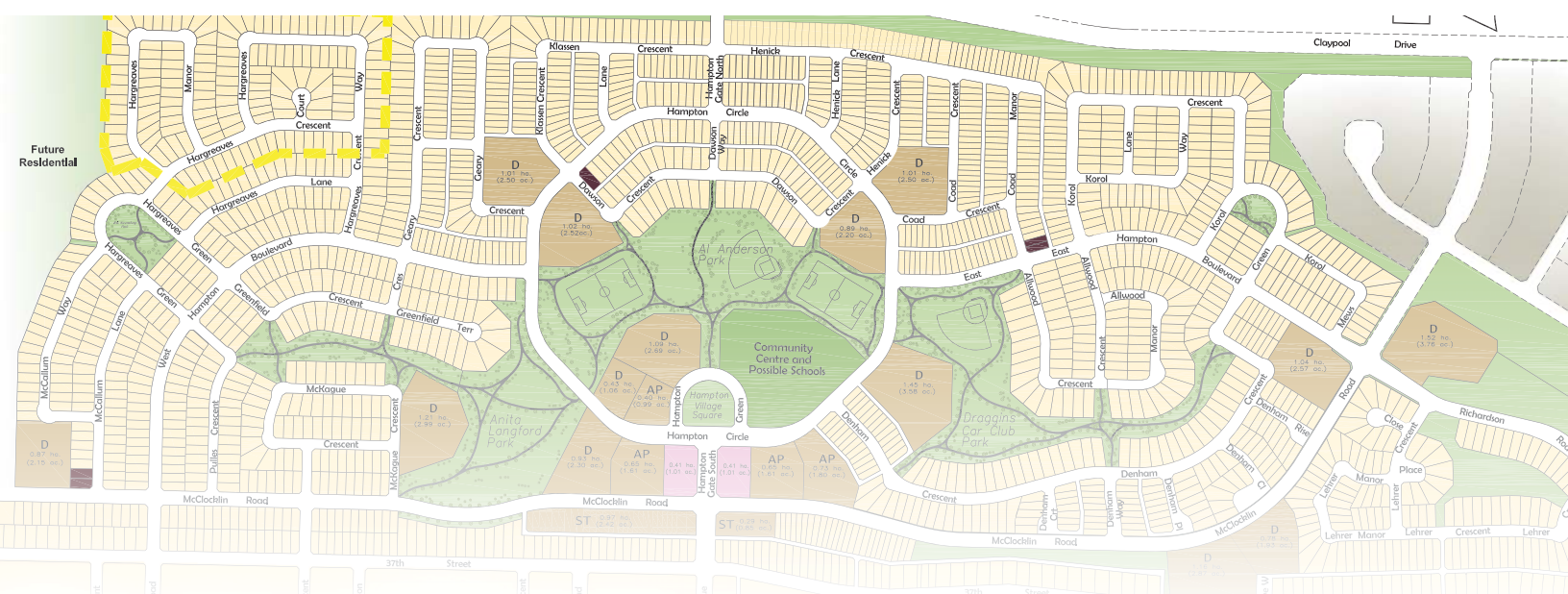
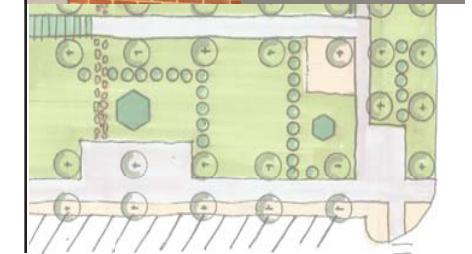
The following is a summary highlighting key projects encompassing most of the work that was undertaken in 2011:

## Willowgrove

All single-family and multi-family residential properties sold out in 2010. Most of the land development construction work in Willowgrove is now complete. The only remaining properties in 2011 were the two Commercial/Residential Mixed Use parcels in the Village Centre area.

### 2011 Willowgrove Accomplishments:

- Staff researched, drafted, and released an RFP for the first of the Commercial/Residential Mixed Use parcels on July 15, 2011. The RFP closed on January 16, 2012.
- The final park enhancement projects were completed – the south linear parks (Rouillard Park and Varley Park), the south pocket park (Kershaw Park), and the large south landscaped drainage area (Foster Park).
- The final buffer enhancements were initiated and are near completion. Most of the land development construction work in Willowgrove is now complete.
- Staff was engaged in the continued architectural evaluation of various multi-family sites.



**LAND 2011**  
[landbranch@saskatoon.ca](mailto:landbranch@saskatoon.ca)  
 201 3rd Ave. N. Saskatoon, SK  
 S7K2H7



**LAND 2011**  
[landbranch@saskatoon.ca](mailto:landbranch@saskatoon.ca)  
 201 3rd Ave. N. Saskatoon, SK  
 S7K2H7

# Evergreen

In order to accommodate the tremendous demand in the northeast of Saskatoon, the Land Branch and the Infrastructure Services Department undertook an ambitious subdivision and servicing program for Evergreen of 739 Lots and nearly 20 acres of multi-family parcels. The weather cooperated in 2011 and contractors were well prepared which resulted in most of the planned work being completed. Within the 2011 servicing schedule area, a few streets were not paved but were completed to the finished base stage, lanes need to be built and paved; and some shallow services are in progress and will be completed by March 2012.

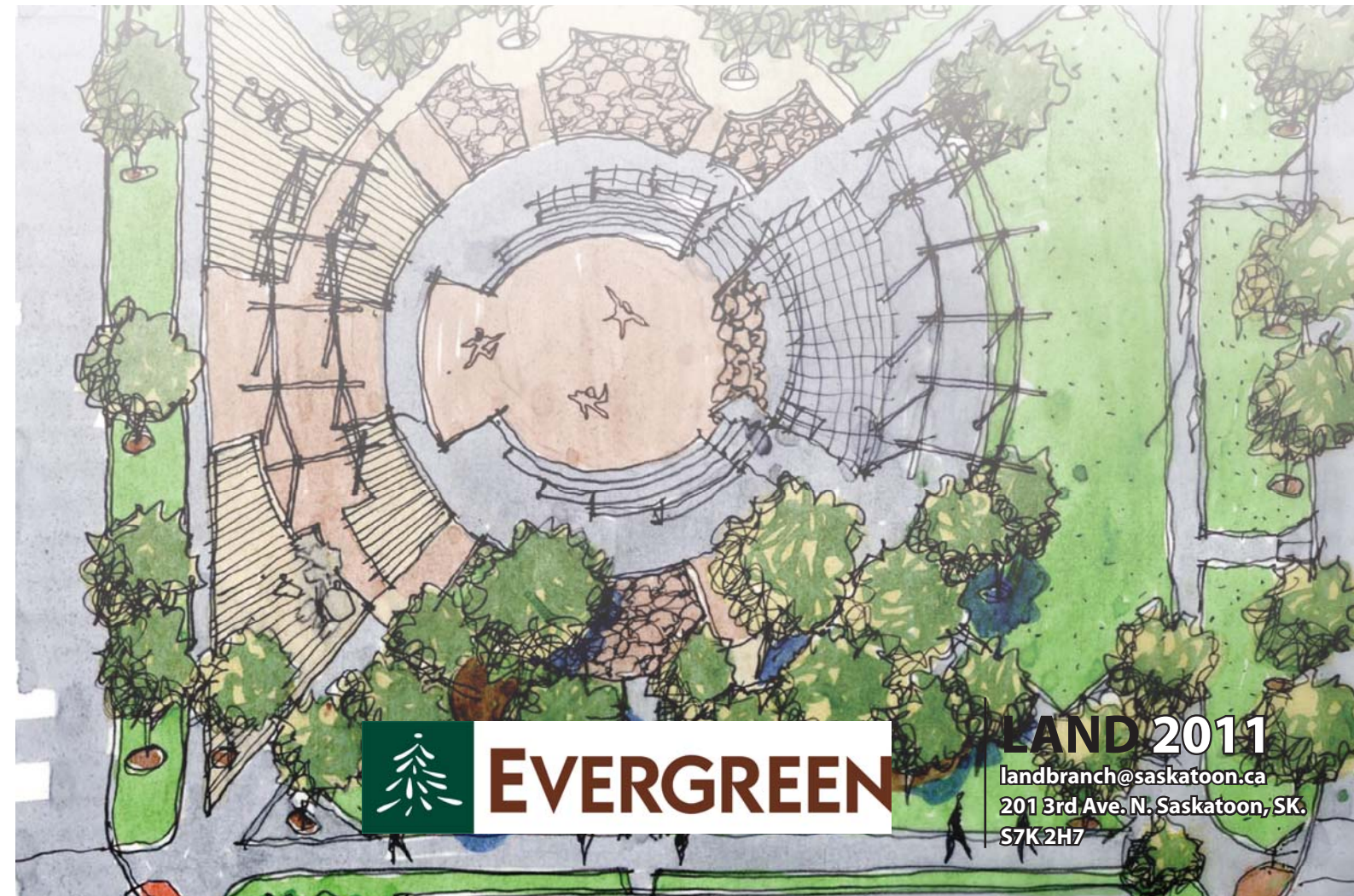


## 2011 Evergreen accomplishments:

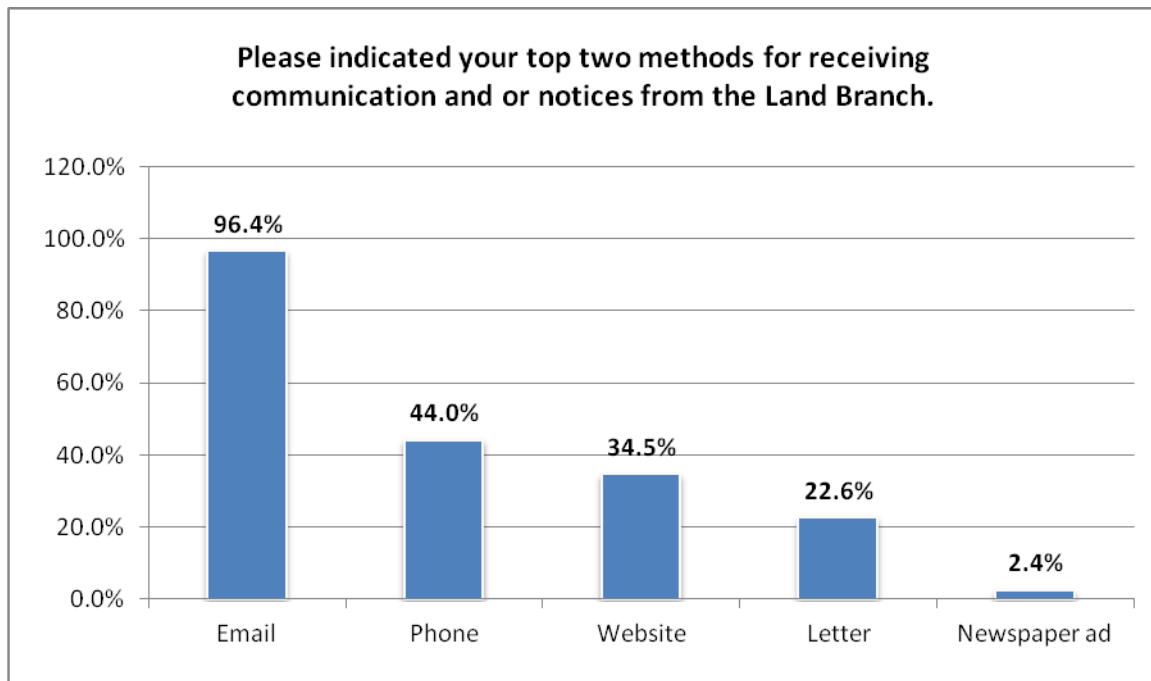
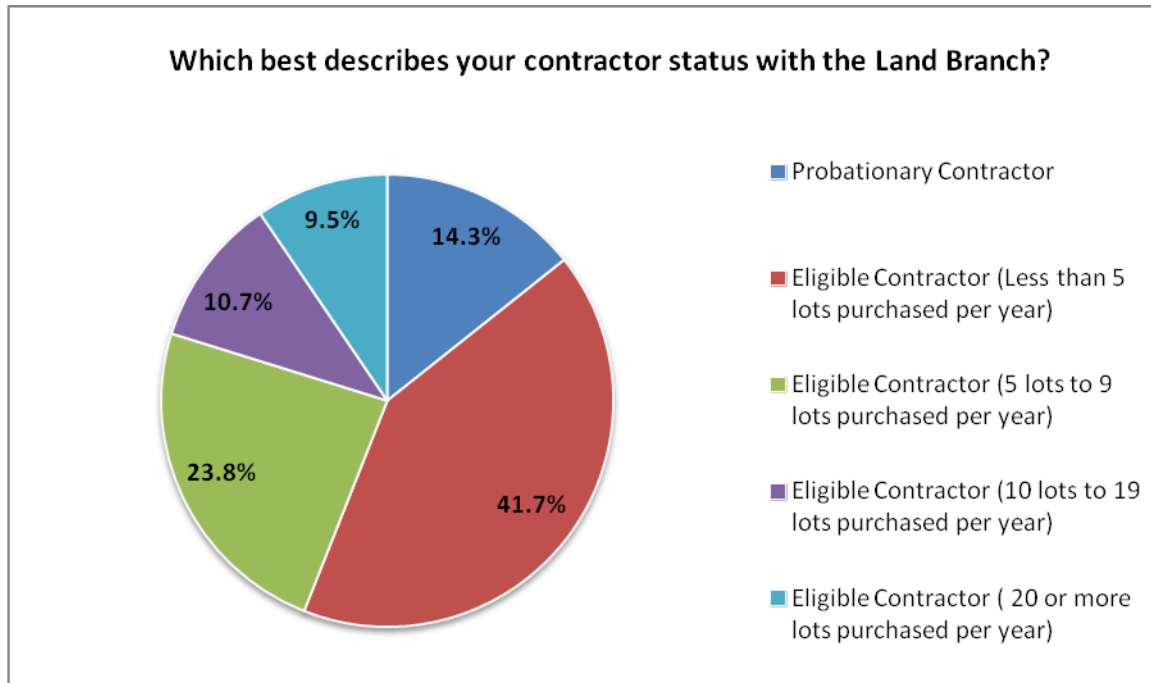
- The detailed design of all of the lots on the east side of McOrmond Drive.
- The completion of legal subdivision of 429 lots, five townhouse parcels totalling 9.06 acres (approximately 160 units), three apartment parcels totalling 4.36 acres (approximately 175 units), and two commercial/residential mixed-use parcels totalling 2.08 acres (approximately 55 units and an estimated 36,000 square feet of commercial).
- The legal subdivision is in progress for another 689 lots, 16 townhouse parcels totalling 31.08 acres (approximately 500 units), and one apartment parcel totalling 2.25 acres (approximately 90 units).
- Linear Park Aluminium Fencing: 70% completion of Phase I contract (awarded in 2010) which includes 3,850 lineal metres. The Phase 2 contract, which includes 1,210 lineal metres, was tendered, awarded, and completion is expected in 2012.
- Masonry Entry Feature Fencing and Entry Sign: 95% completion of phase 1 entry fence and 100% completion of the first entry sign.
- The detailed design and tender preparation of Evergreen Boulevard streetscaping and two roundabouts landscaping from McOrmond Drive to the intersection with Lowe Road to the Lowe Road entry.
- The application of proper land use amendments in preparation for subdivision and sale.
- The preparation, architectural evaluation, and support to the Neighbourhood Planning Branch for the Request for Proposals regarding two multi-family parcels, one site for purpose built rental housing, and one site for affordable/entry level housing.
- Involvement in marketing strategies.
- The creation of revised and more detailed Lot Information Packages and support during the lot sales process.

• The Promotion of Sustainability: As a neighbourhood on the leading edge of sustainability, Land Development Section staff continued to work with other City Departments and industry professionals to investigate and implement relevant green building and sustainability practices. Initiated in 2010, and going forward in 2011, some of these practices include:

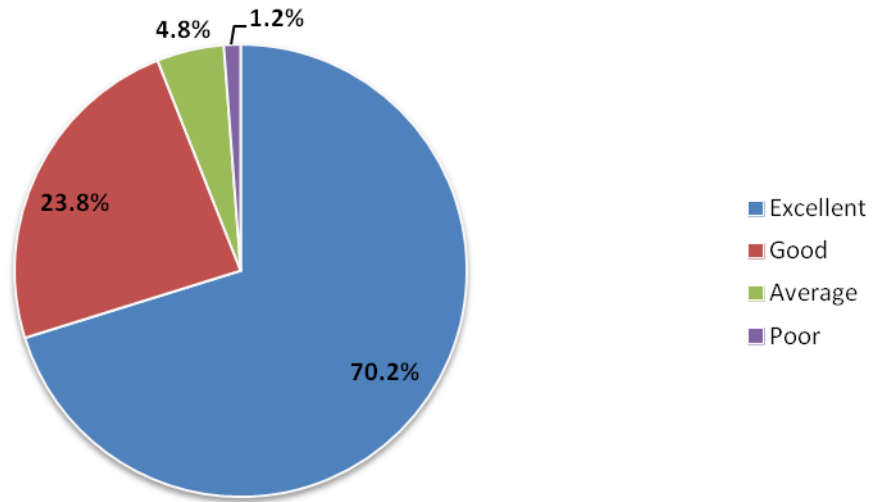
- Dark sky compliant LED street lighting,
- The use of natural features in landscaping,
- Alternative storm water management techniques,
- Efficient pedestrian connectivity and incentives to promote the building of Energy Star compliant new homes,
- Sustainable landscaping in linear park development,
- The program of distributing free rain barrels, composters, and Saskatoon Berry Bushes to lot purchasers, and
- Staff has initiated the development of a future Request for Proposals (for 2012) for sustainable development of the 9.84 acre townhouse parcel south of the Evergreen Square.



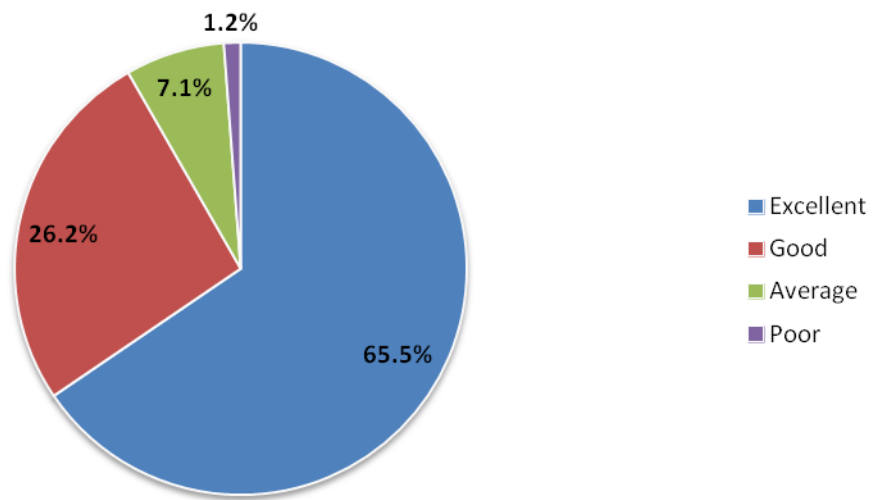
## 2012 Eligible Contractor Survey



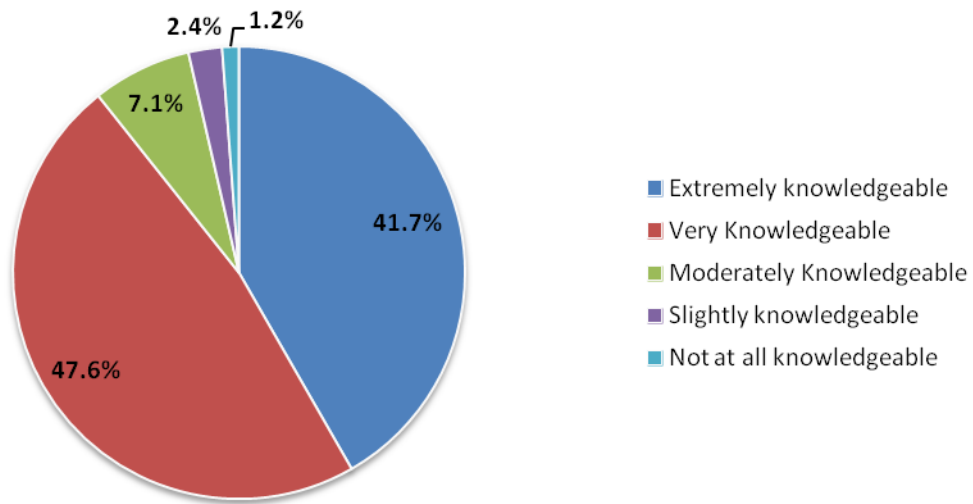
How did you find the customer service provided during your recent visits to the Land Branch office?



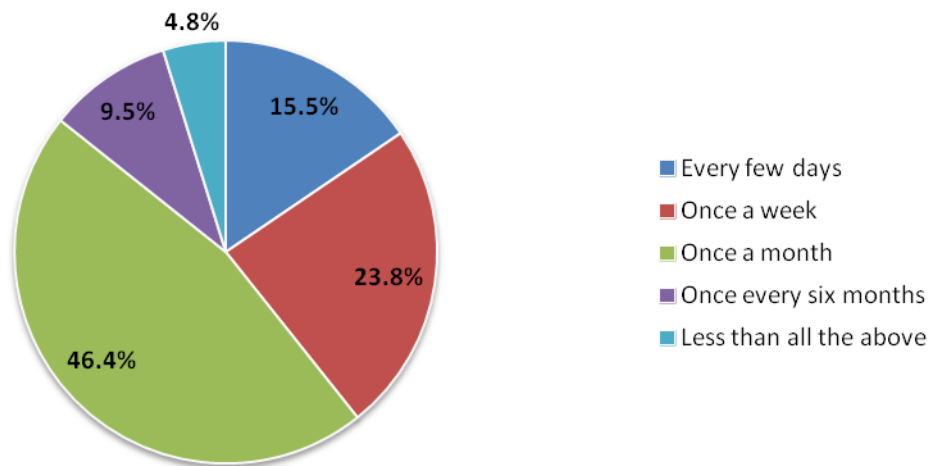
How do you find the customer service provided on the phone by Land Branch Staff?



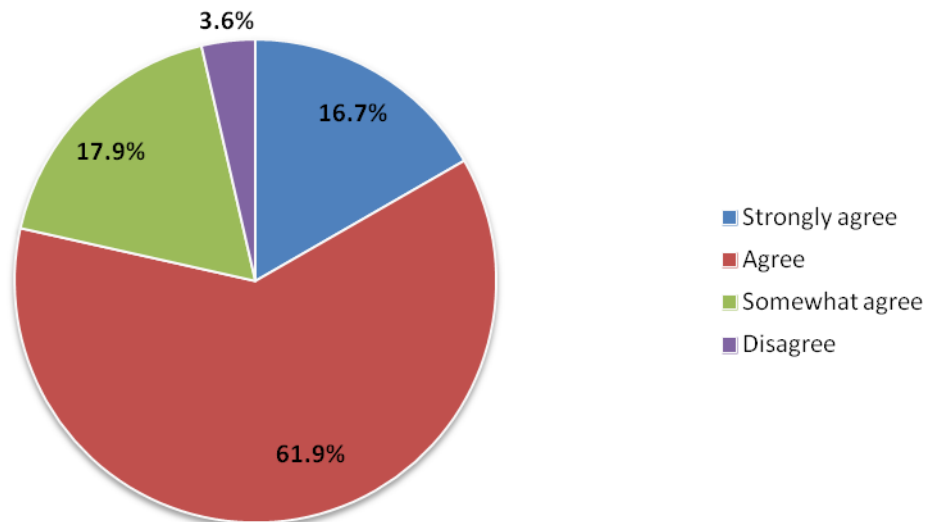
**How knowledgeable were the customer service representatives at the COS Land Branch?**



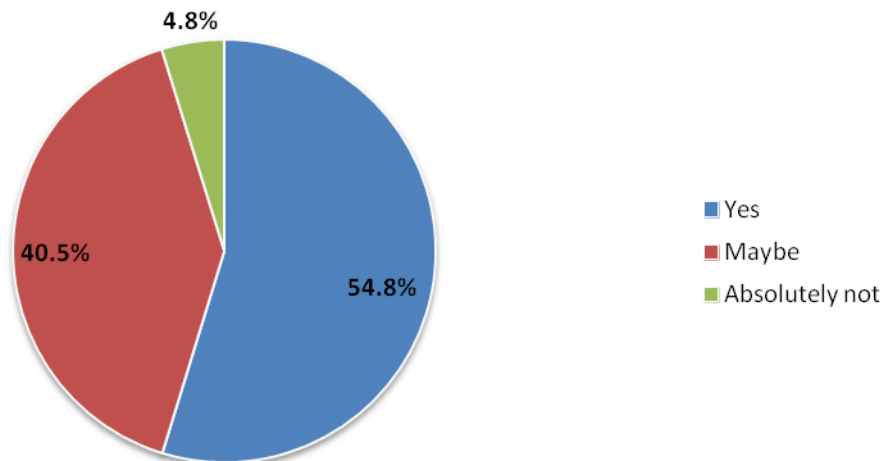
**How often do you use the City of Saskatoon Land Branch website to access lot draw information, forms or other relevant information?**



The information on the website is relevant and easily accessible.



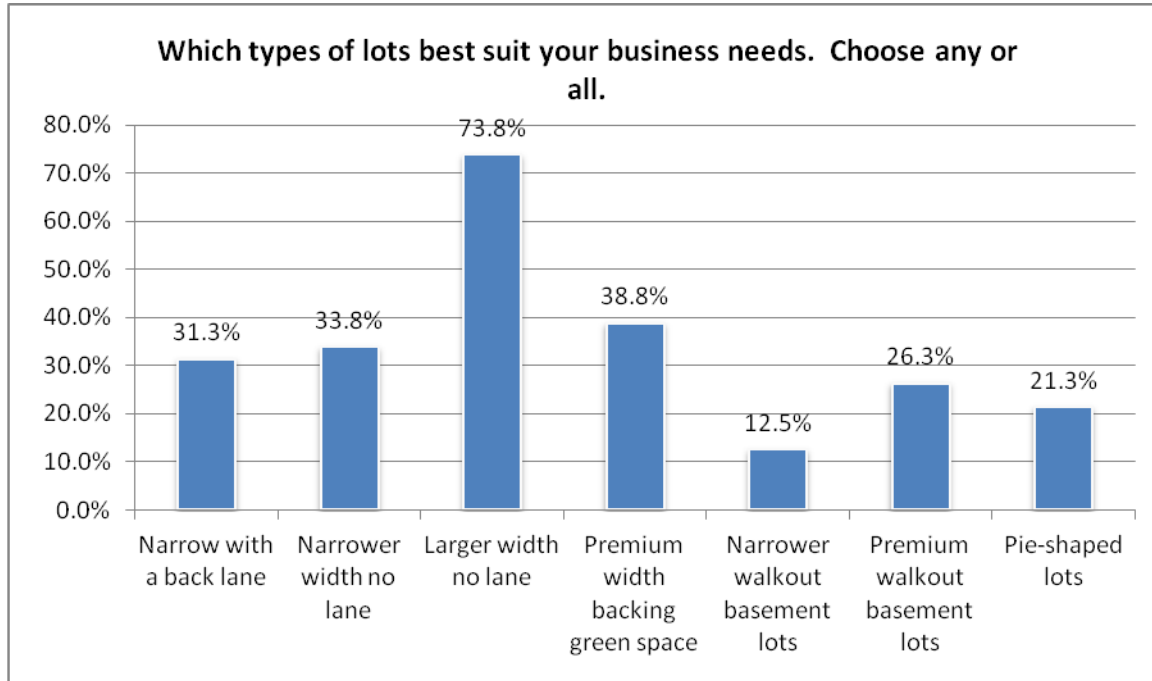
Would your company be receptive to using the internet/COS Land Branch website for lot draw selections and land sales processes?



**Comments:**

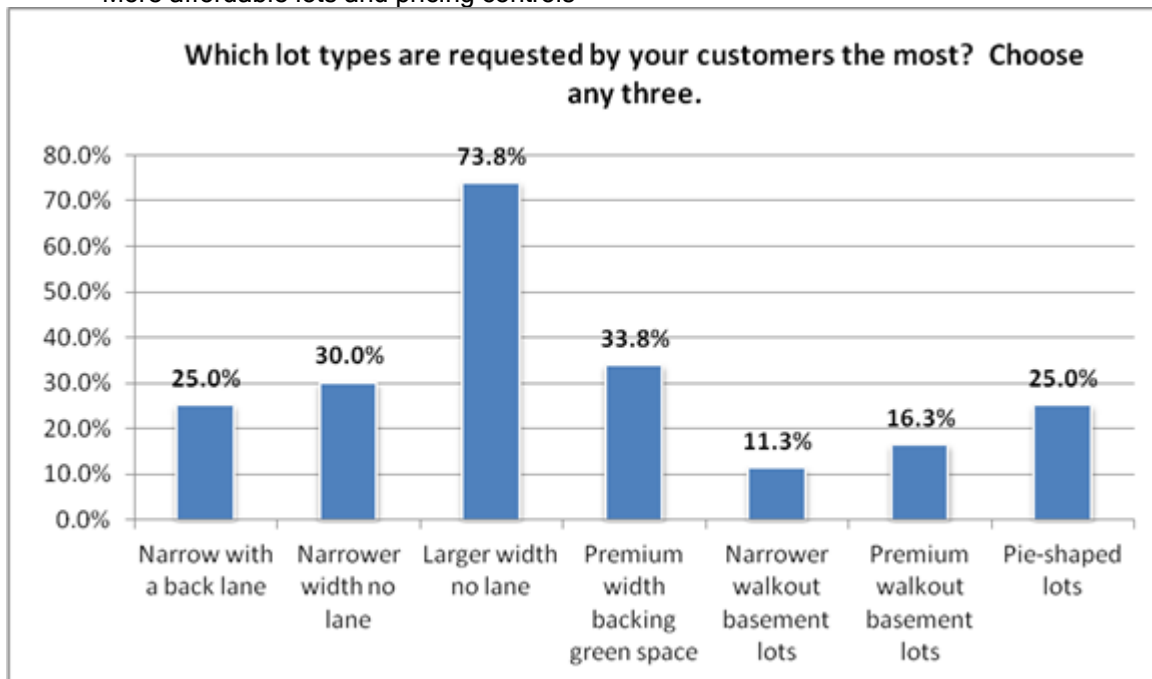
- The web info is very slow to load as the files are so large.
- I find staff helpful and friendly. Wait times for your computer server to respond when looking up information is a bit long when looking up more than one item.
- Great staff and service!
- Good performance to date
- I think you have a great staff. I have always found them very helpful.





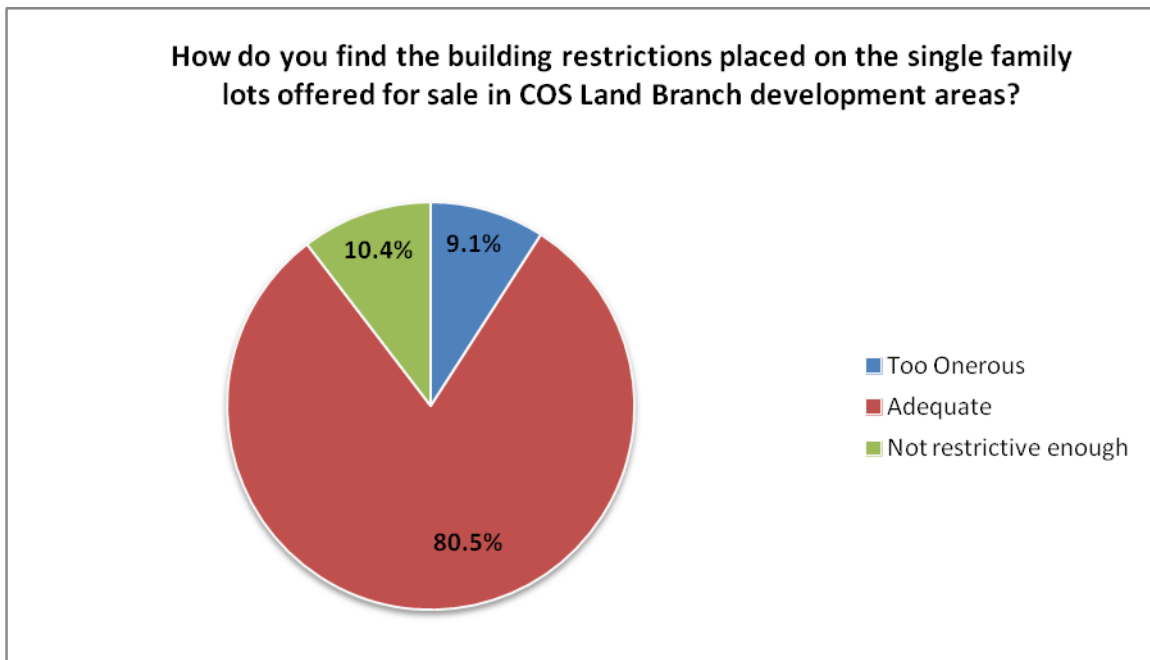
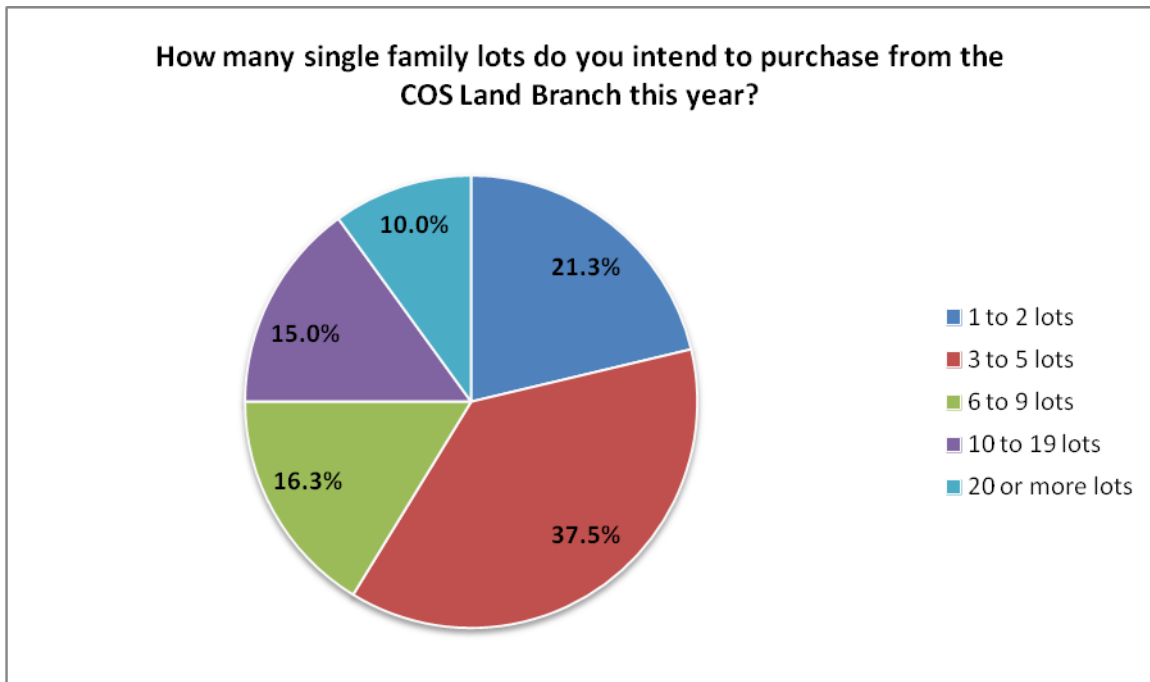
**Comments:**

- Duplex lots
- More affordable lots and pricing controls



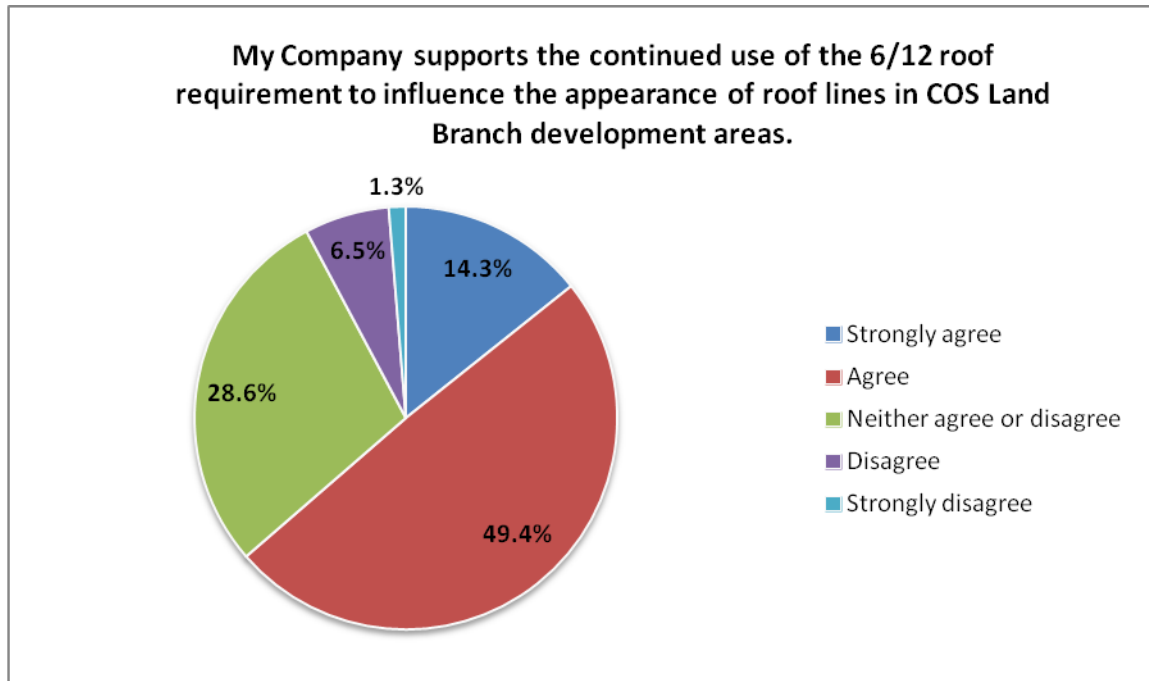
**Comments:**

- Duplex lots
- Corner Lots
- When you charge so much for the land it would be nice to be able to put a house on it with a decent garage and still be able to see the front door of the house. Or to have some RV parking.



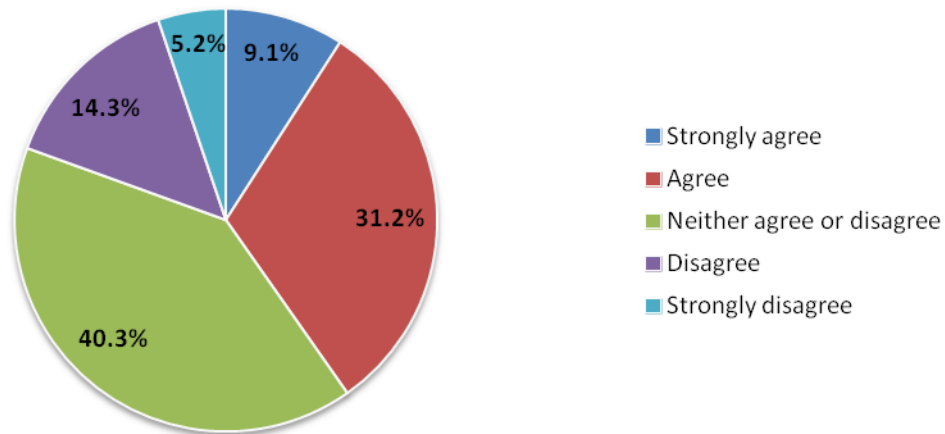
**Comments:**

- Need exterior controls
- Lot sales packages should be restructured so controls for each lot are easier to find
- Please enforce the stipulations more

**Comments:**

- The roof lines need to be mixed up as well as stone and colors, windows, etc.
- Exceptions should be allowed.
- I guess our question is why does the Land Branch feel that a 6/12 roof pitch looks better than all other roof pitches? It certainly isn't the best roof pitch for all home styles!

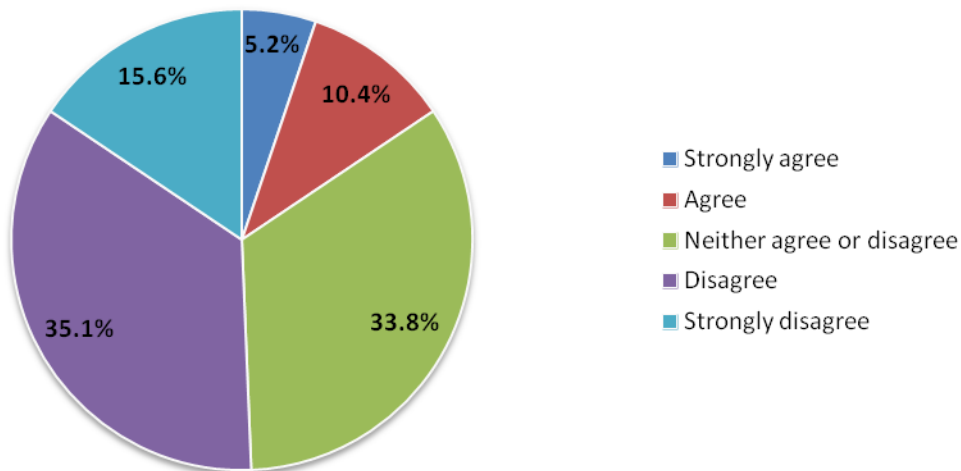
**My Company would support the removal of roof slope requirements in certain pockets of lots within COS Land Branch development areas.**



**Comments:**

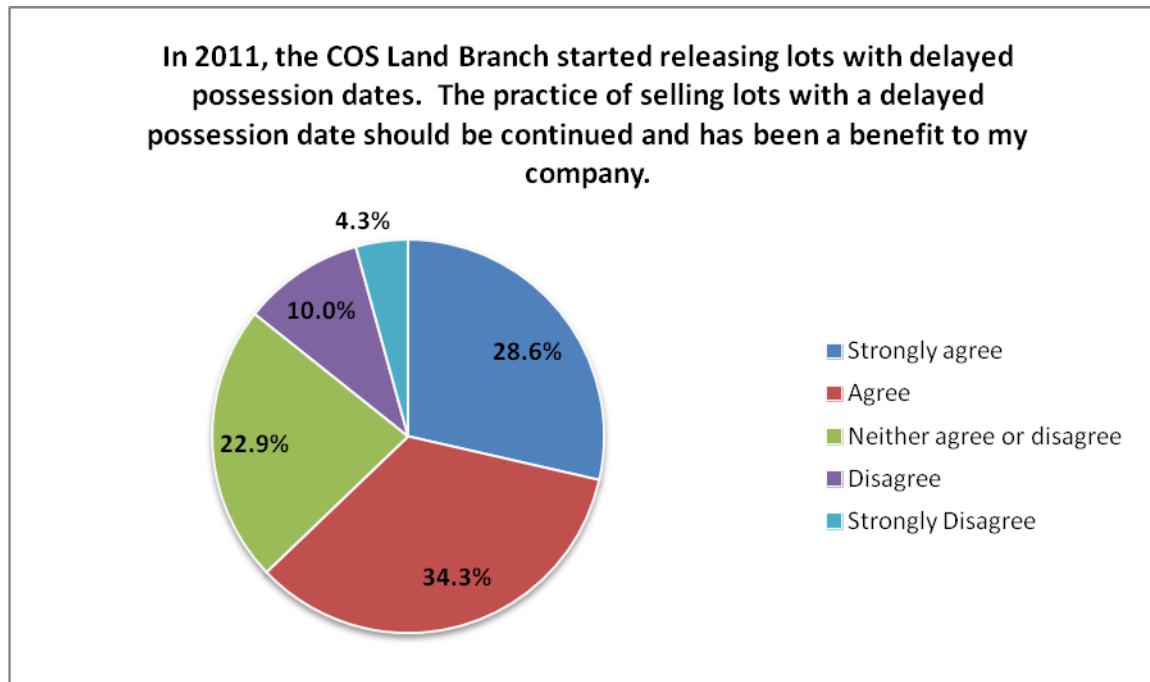
- Yes. This should certainly be considered. It would allow for a lot more creativity in home designs in Saskatoon.
- I have not ever viewed this as an issue.

**My Company would prefer no roof slope requirement at all.**



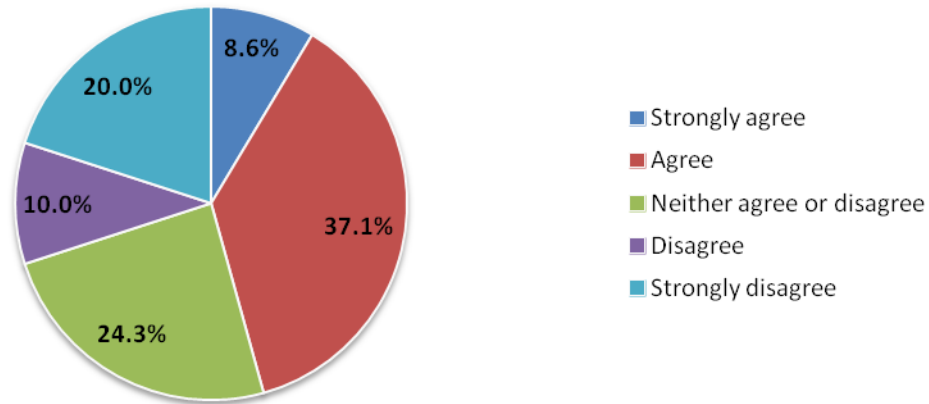
**Comments:**

- We personally feel that some exceptional looking homes can be designed and built when there are no roof pitch restrictions.

**Comments:**

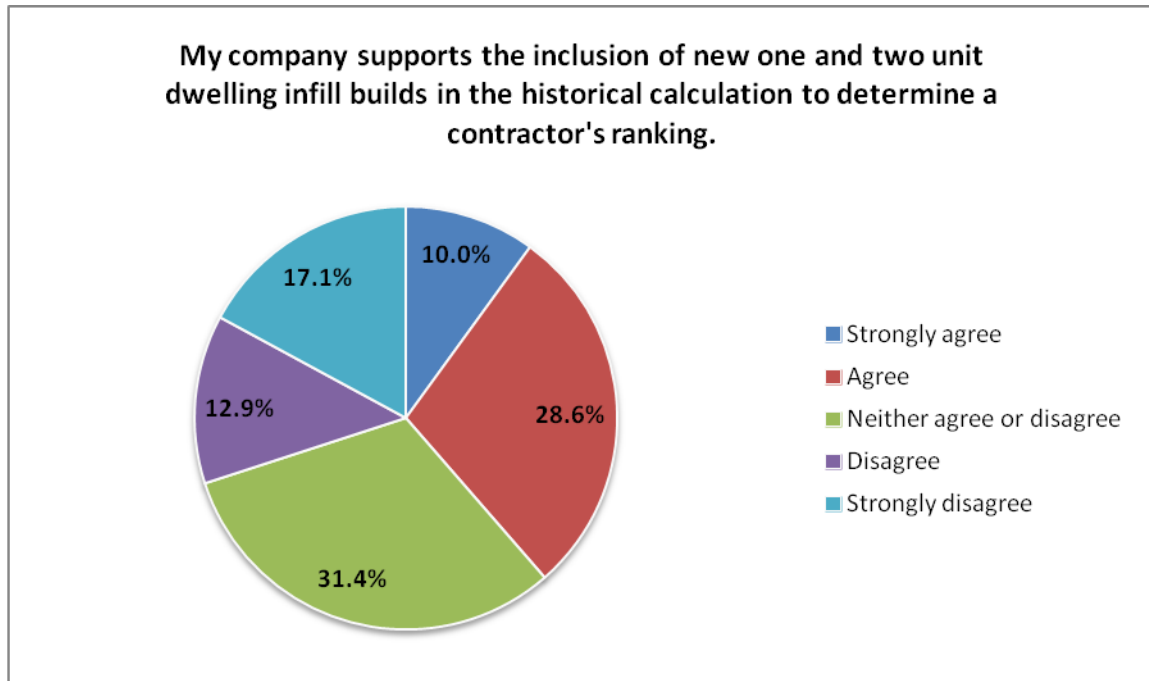
- As long as possession date is not more than one or two months in the future
- This allows me to get plans drawn up and ready when possession is available
- This helps me plan ahead for my business
- Yes, this allows us to make lot plans much farther in advance. This is a great system
- The full deposit amount should not be required at the time of purchase with delayed possession

The ranking of eligible contractors based on their historical purchases over the last five years is a fair and balanced approach to determine eligible contractor's lot draw selection order.

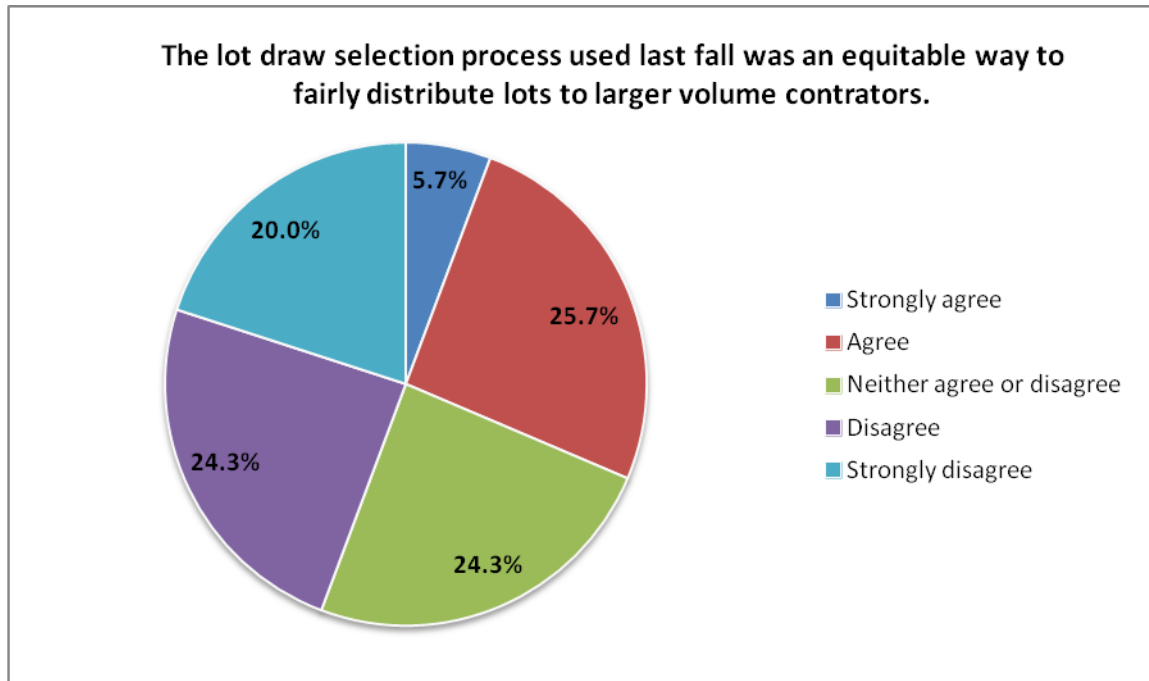


**Comments:**

- It does make it more difficult for a contractor that is trying to increase their sales volumes and may require more than their historical numbers
- Value of land purchased is much more logical. If I buy fewer high end lots I should get a better chance at purchasing those same types of lots again. I need land that fits my business and with any business, if a customer is spending more they are the ones that should be rewarded.
- New contractors who are purchasing more lots than us are able to "push" us out of the position where we were ranked. This is slowly eroding the ability for our company to always have a good selection of lots which suit our models of homes
- It should be one lot at a time and keep rotating till all are sold

**Comments:**

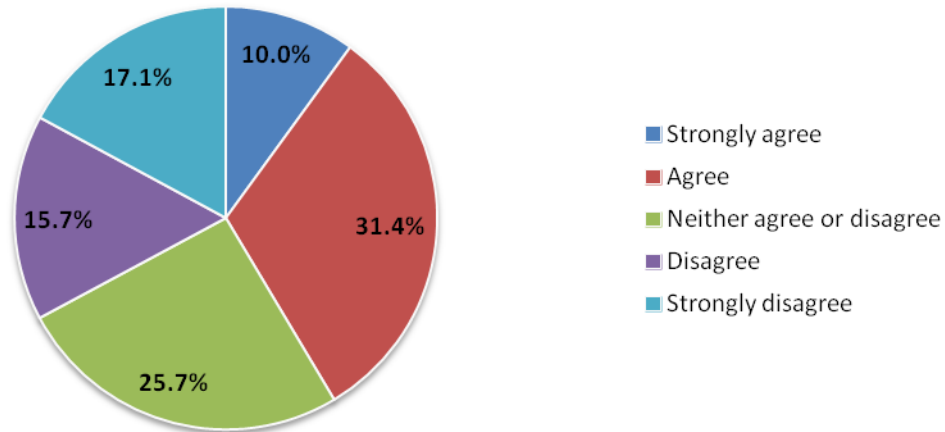
- We would rather see all builders have to choose all neighbourhoods not just continue to build on the East side as demand is better and ignore the west side
- In-fills vs. suburban are two different and unrelated market segments. Infills should have no bearing on lot purchases in suburban areas.
- You have a lot of possibilities here but I think the zoning restrictions kill this market.
- If the city truly wants to increase density, decrease servicing costs, and reduce urban sprawl, this is a policy that will help achieve those goals

**Comments:**

- The three should change to six. It would allow larger builders to reduce costs and help ensure affordability in the market.
- This is much more equitable than letting the big builders choose all the lots they may be eligible for in the first or second round
- I do see this selection process possibly preventing smaller builders to grow. I do feel that the large builders do receive perks that benefit only them.



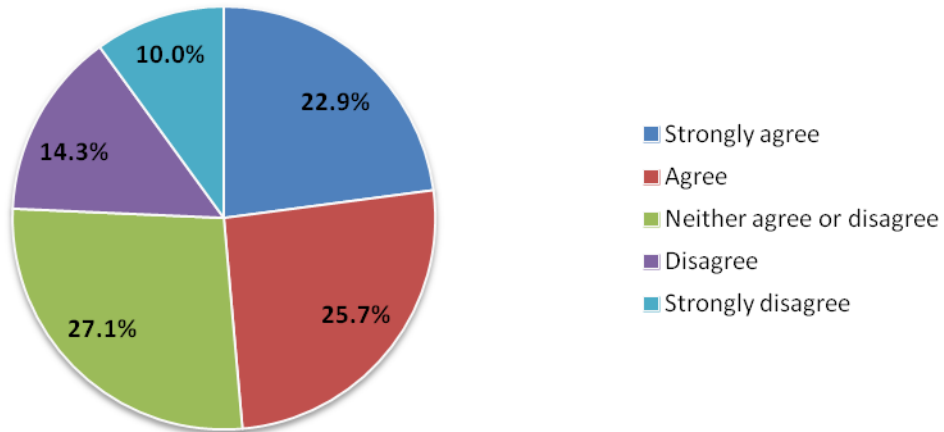
The City of Saskatoon should continue with the new allocation / selection process used in Rosewood Phase 1 and Evergreen Phase 3 for future lot draws scheduled for 2012.



**Comments:**

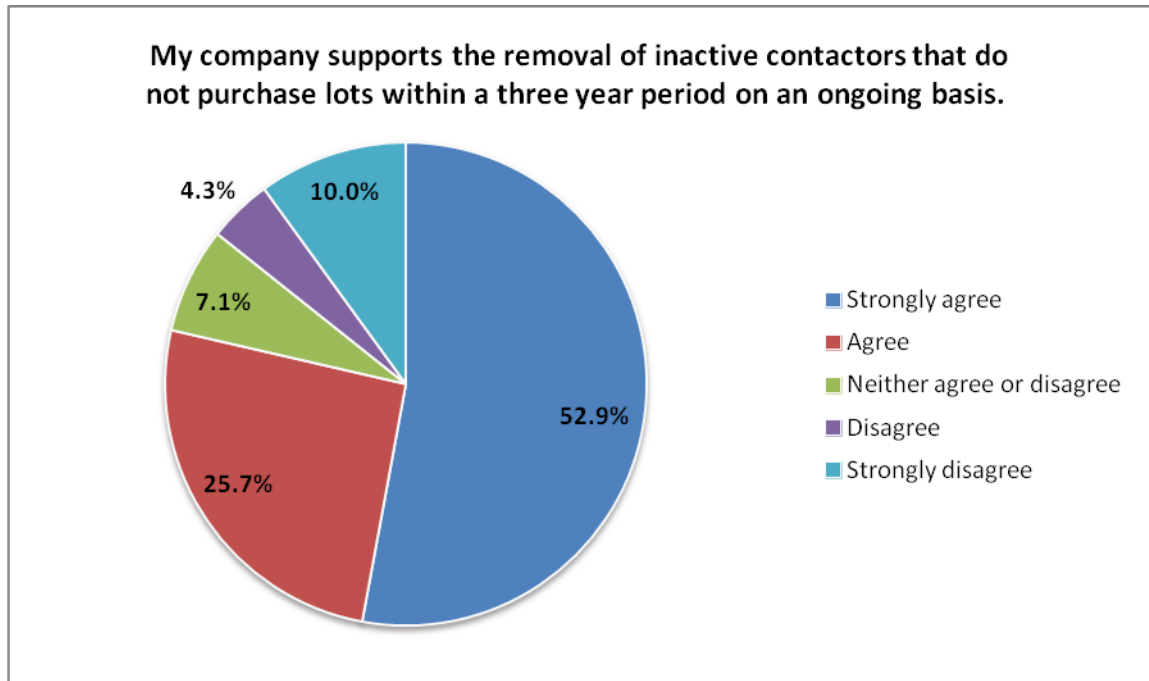
- The current price of lots will regulate the purchase of lots by builders. Inexperienced builders will continue to purchase until they realize they are unable to make a profit given the current lot prices or overextend themselves.
- The Land Branch needs to remove "part time" contractors from the lot draws.
- Lot limits should be allocated based on overall number of units built in the city (not based only on the number of lots purchased from the COS).

The City of Saskatoon should return to the former lot allocation process of having eligible contractors select one lot per round regardless of purchase history.

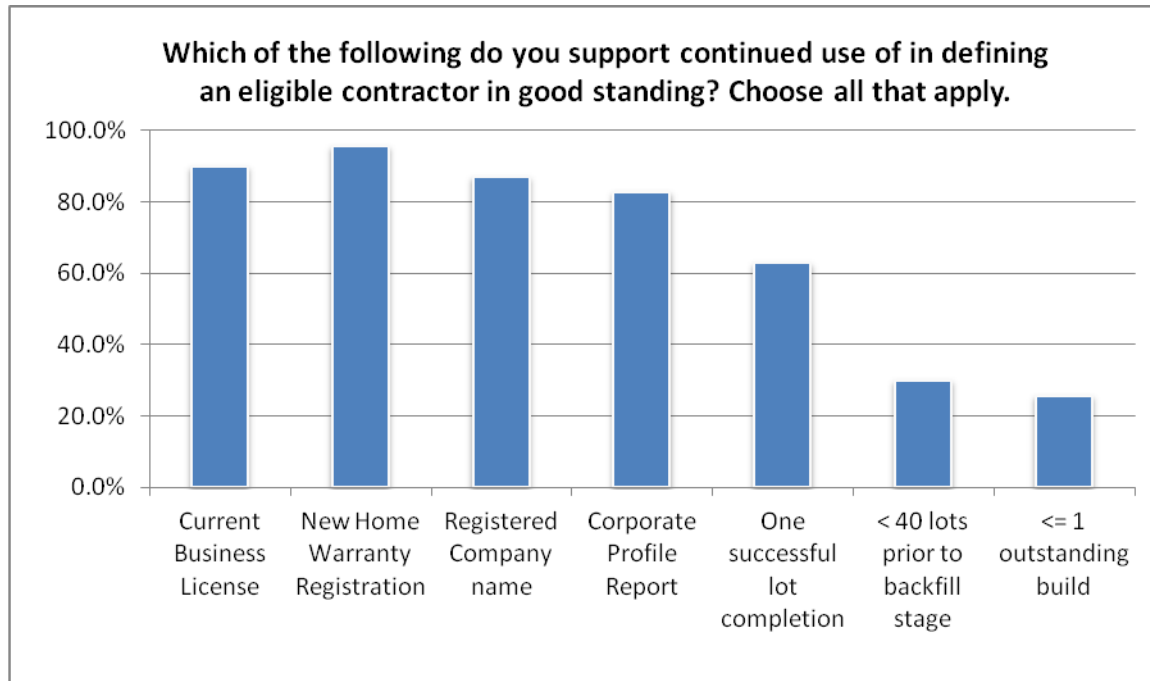


**Comments:**

- This is the only way to keep it fair for all of us
- The process is now much more in line with what should be left in place
- Larger companies do need more lots in order to run their companies and this process of the lot draw allows all builders to premium lots in the first draw
- I would like to see a system in place that allows the smaller builder more selections in the earlier rounds of the lot draws

**Comments:**

- There are far too many builders and the ongoing issues with homeowners and probationary builders can and should be monitored.
- There should be a system to measure customer feedback from probationary builders to ensure quality standards are met. Anyone can be a builder in the current market.
- I believe that problematic builders if any should be removed as well.
- The city has to realise that home building is a profession and put more rules in place.
- As long as the builder is active and builds consistently (annually), they should be considered an eligible builder.



**What other criteria would you suggest be used to further define an Eligible Contractor in good standing?**

**Comments:**

- Membership with the Saskatoon Home Builders Association
- Full time homebuilder, no subcontractors, no realtors
- Ensuring that the principal person behind the building company is engaged in the business of home building as a full time endeavour
- Proof of education in the building industry such as the successful completion of the Canadian Home Builders "Certified Professional Home Builder Program" or equivalent. There are far too many "Home Builders" out there who have limited or no credentials or experience
- Confirmation that homes are being registered with new home warranty
- Number of building deficiencies per home built
- Home building should be their primary source of income

His Worship the Mayor and City Council  
The City of Saskatoon

**REPORT**  
**of the**  
**EXECUTIVE COMMITTEE**

Composition of Committee

His Worship Mayor D. Atchison, Chair  
Councillor C. Clark  
Councillor R. Donauer  
Councillor B. Dubois  
Councillor M. Heidt  
Councillor D. Hill  
Councillor A. Iwanchuk  
Councillor M. Loewen  
Councillor P. Lorje  
Councillor T. Paulsen  
Councillor G. Penner

**1. Request for Financial Support - Special Events Policy  
Pacific North West Economic Region – 2012 Annual Summit  
(File No. CK. 1870-15)**

---

**RECOMMENDATION:** that a grant of \$25,000 be provided to the Pacific Northwest Economic Region 2012 Annual Summit, to be administered through the Special Events Policy, and subject to Administrative review of the business plan submission.

Attached is a letter dated April 21, 2012 from the Pacific North West Economic Region Host Committee requesting financial support to host the first Pacific North West Economic Region Annual Summit to be held in Saskatoon from July 15 – 19, 2012.

Your Committee has considered this request, together with the following report of the City Manager dated April 17, 2012, and submits the above recommendation:

**“REPORT**

From July 15-19, 2012, Saskatoon will be hosting the 22<sup>nd</sup> Annual Summit of the Pacific Northwest Economic Region (PNWER). This marks the first time that Saskatchewan will play host to the PNWER Annual Summit. It is anticipated that over 600 business leaders, provincial and state legislators, ambassadors, and other private and public sector executives will be participating in the Summit.

To provide the Committee with more details about the Summit, a draft agenda and schedule of events are attached to this report (Attachments 1 and 2). The Committee will note that the keynote speaker list still needs to be finalized. The PNWER Host Committee has invited Bank of Canada Governor Mark Carney to be one of the primary keynote speakers; however, confirmation has yet to be finalized. Some of the confirmed speakers include:

- Premier Brad Wall
- Senator Pamela Wallin
- Dr. Brenda Kenney, President of Canadian Energy Pipeline Association
- Ezra Levant, TV Host of *The Source* on Sun News Network
- John Hofmeister, former President of Shell Oil (Houston, Texas)

Although not yet finalized, Saskatoon is expected to play host to the inaugural Mayor's Roundtable, which will be co-chaired by Mayor Atchison and the Mayor of Anchorage, Alaska. The purpose of the Roundtable is to have mayors from cities in PNWER member jurisdictions discuss the key urban issues their cities are facing, and how they fit into the context of PNWER.

The Saskatoon Summit is expected to receive significant national and international media coverage, which will provide an excellent opportunity to increase both Saskatchewan's and Saskatoon's profile to a wide audience. It is expected that this event will be covered by *The Globe and Mail*, Sun Media, Post Media, and some United States' publications. Some of the local sponsors already committed to the event include:

- Canpotex;
- Federated Co-op;
- Cameco;
- BHP Billiton;

- Innovation Place;
- West Wind Aviation; and,
- Price Waterhouse Coopers.

In addition to the local sponsors, several national and international businesses, organizations, and associations have also committed to sponsoring the Saskatoon Summit.

### **Who does PNWER consist of?**

Based in Seattle Washington, PNWER was established in 1991 by statute in the organization's original seven legislative jurisdictions:

- Washington, Oregon, Idaho, Montana and Alaska in the United States; and,
- British Columbia and Alberta in Canada.

In subsequent years, other Canadian jurisdictions joined the organization:

- in 1994, The Yukon Territory joined PNWER;
- in 2008, the Province of Saskatchewan joined PNWER; and,
- in 2009 the PNWER Executive Board voted unanimously to admit the Northwest Territories into PNWER as well.

### **What is PNWER?**

PNWER is a public-private partnership dedicated to encouraging global economic competitiveness and preserving our world-class natural environment. PNWER is recognized by both the United States and Canada federal governments as the "model" for regional and bi-national cooperation. It provides the public and private sectors a cross-border forum for professional dialogue that attempts to capitalize upon the synergies between business leaders and elected officials working to advance the region's global competitiveness.

The goals of the organization are to:

- Promote greater regional collaboration.
- Enhance the competitiveness of the region in both domestic and international markets.
- Leverage regional influence in Ottawa and Washington D.C.

- Achieve continued economic growth while maintaining the region's natural resources.

### **POLICY IMPLICATIONS**

The Special Event Policy C03-007 includes reference to three categories of events, which include the Youth Sport Subsidy (YSSP) Special Events, Special Events and Profile Saskatoon Events. Based on eligibility criteria in the Special Events Policy, this event would fall within the eligibility criteria outlined in the Profile Saskatoon Events category as this event will put the City in a position of prominence as a destination location and will attract external media attention to the City or region.

The Special Event Policy further requires a business plan for this event is to be submitted for review by the Administration, describing the objectives of the event, the facility requirements and resources needed, the cost to stage the event, the economic impact, and the external media attention that this event will attract.

### **FINANCIAL IMPLICATIONS**

The City of Saskatoon has been asked by the Host Committee (Sponsorship Subcommittee) to provide a grant of \$25,000 for this event. Given the magnitude and exposure that Saskatoon will receive from this Summit, the Administration is recommending that the City's contribution come from the Special Event Reserve under the Profile Saskatoon Event category, as defined in City Council's Special Events Policy C03-007.

The Special Event Reserve, as noted above is made up of three categories of events, and based on criteria for each category, the PNWER event is eligible for funding from the Profile Saskatoon category of the reserve.

Within the combined reserve, the current balance for the Special Event category is \$170,000 (favourable) and the Profile Saskatoon category is at -\$90,000 (unfavourable). This leaves a combined net amount of \$80,000 available in the reserve, of which \$25,000 could be allocated to the PNWER. This would then leave a combined balance of \$55,000 in the Special Event and Profile Saskatoon reserves to fund other events that may arise during the remainder of 2012.

Also for the information, the annual operating provision to the Major Special Event and Profile Saskatoon reserves is \$250,000 and \$300,000 respectively. Therefore at the



beginning of 2013 the combined reserve balance, including previously approved funding commitments, will be \$495,000 (\$310,000 Major Special Event and \$185,000).

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENTS**

1. Draft Preliminary Long Agenda, PNWER 2012 Summit.
2. Draft Preliminary Schedule, PNWER 2012 Summit.”

Respectfully submitted,

---

His Worship Mayor D. Atchison, Chair

Submitted to April 23/12 Exec Comm



PNWER 22nd Annual Summit | July 15-19, 2012



Saskatchewan Host Committee\*

April 21, 2012

His Worship the Mayor and Members of the City Council  
The City of Saskatoon  
222 - 3rd Avenue North  
Saskatoon, SK S7K 0J5

Lyle Stewart, MLA  
Thunder Creek, PNWER  
Vice President

**Re: Request for Financial Support – City of Saskatoon Special Event Policy  
Pacific North West Economic Region (PNWER) 22nd Annual Summit, July 15-19, 2012**

Kent Smith-Windsor  
Saskatoon Chamber of  
Commerce

Dear Saskatoon City Council,

Shawna Argue  
APEGS

I am writing to request the City of Saskatoon provide support to help us host the first Pacific North West Economic Region Annual Summit in Saskatchewan, focusing on the theme "The Power of Partnerships".

Hon. Ken Cheveldayoff  
Saskatoon Silver Springs

On July 15-19, 2012, Saskatoon will welcome over 500 private and public sector leaders for the 22nd Annual Summit of the Pacific North West Economic Region (PNWER). In support of this event, I am writing to apply for \$25,000 through the City of Saskatoon's Profile Saskatoon Event category.

Mike Dirham  
Agrium, Inc

The PNWER Annual Summit brings together key business and government leaders from PNWER's ten jurisdictions within the United States (U.S.) and Canada to discuss regional solutions to our biggest economic challenges. The group includes Alaska, Washington, Idaho, Montana, Oregon, Alberta, BC, Yukon, Northwest Territories, and Saskatchewan.

Lionel LaBelle  
Saskatchewan Trade and  
Export Partnership (STEP)

Sessions during the Summit will include: Agriculture -- working together for a stronger industry; Energy -- meeting the growing demand in the region; Food Security -- taking a North American approach; Innovation -- enhancing our regional innovation system; Environment -- greenhouse gas mitigation; Sustainable Development -- water management strategies; The New West Partnership -- a model for regional cooperation; Talent Attraction -- mobility and recognition of qualifications; Transportation -- borders, infrastructure, harmonization, and hubs; and a Cross-border Livestock Health Conference. Participants will discuss and develop action plans to address issues as varied as the topics.

Alan Migneault  
PricewaterhouseCoopers  
LLP

Hon. Don Morgan  
Saskatoon Southeast

Hon. Rob Norris  
Saskatoon Greystone

Peggy Schmeiser  
University of Saskatchewan

Gordon Wyant, MLA  
Saskatoon Northwest

As this will be the first PNWER Summit host by Saskatchewan, most of the delegates have not visited the province or the City of Saskatoon. As such, this event will serve to increase the city's visibility throughout PNWER's other four Canadian jurisdictions and five U.S. jurisdictions. The meeting will take place principally at the Delta Bessborough, with some use of additional venues, primarily TCU Place, the Sheraton Cavalier Hotel and the University of Saskatchewan.

\* Partial List

## **Appendix C to City of Saskatoon – Council Policy C03-007 Profile Saskatoon Event – Business Plan Outline**

### **Mission Statement**

The Pacific NorthWest Economic Region (PNWER) Annual Summit will bring together key business and government leaders from PNWER's ten jurisdictions within the United States (U.S.) and Canada to discuss and advance regional solutions to our biggest economic challenges. The 22<sup>nd</sup> Annual Summit, to be held in Saskatoon on July 15-19, 2012, is Saskatchewan's first opportunity to host a PNWER Annual Summit since the province joined PNWER in July of 2008. This Summit will feature the first ever mayors' roundtable and a university presidents roundtable in addition to its regular working group sessions attended by elected officials and private sector leaders in the region. The Summit will serve as a showcase of the host city, as well as a forum for addressing regional economic issues.

### **Strategic Goals**

Founded in 1991, PNWER is the only statutory, non-partisan, bi-national, public/private partnership in North America. PNWER is the forum for collaborative bi-national planning involving both the public and private sectors. For the 2012 Annual Summit, it is expected that over 500 public and private sector leaders will participate in working group discussions to address issues facing the region. It is expected that each of the twenty working groups (including trade and economic development, workforce, innovation, energy, transportation, tourism, among others) will develop an action plan aimed at strengthening bi-national and regional trade and collaboration. Over twenty student volunteers from the University of Saskatchewan will help to ensure the working group sessions run smoothly.

The Summit's host organizing committee aims to:

- address issues of relevance to Saskatchewan such as agriculture, food security, energy, innovation, water management, transportation, and talent attraction;
- help attract over 400 out-of-province participants and at least 100 in-province participants;
- increase awareness of Saskatoon and Saskatchewan's business, innovation and tourism advantages among PNWER members;
- increase awareness of PNWER among the Saskatoon and Saskatchewan business community;
- generate at least 15 local Saskatoon/Saskatchewan positive media mentions, and three national/American media mentions; and,
- help sell out side events such as the business to business reception hosted by Saskatoon and Saskatchewan Chambers of Commerce and policy tours hosted by Saskatoon businesses.

Other impacts include the economic benefit to the City of Saskatoon (see below) which depends on a number of variables and the specific model used to determine the benefit. The economic benefit has not been specifically calculated but given the City's experiences with similar events, the number of attendees and the number of days in the city we are confident that the benefit will be significant if the variables are used in the City's standard model.

- Kathryn Warden, Director of University Research Communications, University of Saskatchewan (university presidents' roundtable);
- Mike Jordan, Manager, Public and Intergovernmental Affairs, City of Saskatoon (mayors' roundtable);
- Lionel LaBelle, President and CEO, Saskatchewan Trade and Export Partnership (business to business event); and,
- Matt Smith, International Officer, Executive Council, Government of Saskatchewan (session development).

## **Infrastructure Requirements**

The meeting will take place principally at the Delta Bessborough, with some use of additional venues, primarily TCU Place, the Sheraton Cavalier Hotel and the University of Saskatchewan.

We require no changes or updates to these venues for this event.

## **Requested City Services**

The host committee will be contracting from the City's Transit Department extensive use of bus service to move attendees between venues and to tour the City on Policy Tours. This is not a request of this application but rather a part of the overall operating costs and the final costing of these services has not been completed.

## **Event Operating Budget**

Please see the attached Appendix A, PNWER 2012 Summit Budget Overview. This outlines a predicted \$387,000 in revenue, and \$390,000 in expenses. All amounts are reflected in US dollars which approximates Canadian dollars at this time.

## **Economic Impact**

Based on the participation of PNWER's past three Summits, approximately 60% of our attendees travel from outside the host jurisdiction to attend the Summit. We anticipate using approximately 1,150 room nights between the Delta Bessborough and the Sheraton Cavalier hotels. We will host ten meal functions with approximately 350-550 participants at each event, including evening receptions; and four hospitality events for 100-200 participants. Additionally, all participants are encouraged to enjoy private meals following the receptions at restaurants within the city, and are given at least one evening without a planned meal to allow for the opportunity to explore Saskatoon.

Special functions will include events at the Western Development Museum, Delta Bessborough Gardens, University of Saskatchewan and Innovation Place. Over seven policy tours will take place, offering

Appendix A



**PNWER 2012 Annual Summit**  
**Budget Overview**  
 July 15-19, 2012

**Revenue**

Registration Revenue	\$	117,000.00
Sponsorship Revenue	\$	270,000.00
<b>Total Revenue</b>	<b>\$</b>	<b>387,000.00</b>

**Expenses**

Staff/Speaker Travel & Accommodations	\$	47,500.00
Meals/Receptions/Hospitality	\$	150,000.00
Audio/Visual	\$	26,500.00
Staff Labor	\$	120,000.00
Venue Rental & General Supplies	\$	23,000.00
Transportation	\$	6,000.00
Printing & Mailing	\$	10,000.00
Pre-Planning Meetings	\$	7,000.00
<b>Total Expenses</b>	<b>\$</b>	<b>390,000.00</b>

Handwritten notes: a question mark above the Venue Rental & General Supplies line, and two checkmarks with question marks next to the Transportation and Printing & Mailing lines.

Appendix C

<b>Form W-9</b> Request for Taxpayer Identification Number and Certification	<b>Request for Taxpayer Identification Number and Certification</b>	Give form to the requester. Do not send to the IRS.
Name as shown on your tax return <b>Pacific Northwest Economic Region</b>		
Check appropriate box: <input type="checkbox"/> Individual <input checked="" type="checkbox"/> Partnership <input type="checkbox"/> Sole proprietor or disregarded entity <input type="checkbox"/> Trust <input type="checkbox"/> Estate <input type="checkbox"/> Non-profit <input type="checkbox"/> Except for banks	Requester's name and address (optional)	
Address (number, street, apt. no. or suite no.) <b>2700 Alaskan Way Suite 400</b>	City, state, and ZIP code <b>Seattle WA 98121</b>	
<b>Part I Taxpayer Identification Number (TIN)</b>		
Enter your TIN in the appropriate box. The TIN provided must match the name given on this form to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see how to get a TIN on page 3.		Social security number           or EIN taxpayer identification number <b>911-115 919 0198</b>
<b>Part II Certification</b>		
Under penalties of perjury, I certify that: 1. The number shown on this form is my correct, unique identification number for all reporting for a number to be issued to me, and 2. I am not subject to backup withholding because I am not required to backup withhold, or I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding or I believe to report an interest or dividend on this form is no longer subject to backup withholding, and 3. If I am a U.S. citizen claiming a U.S. resident alien.		
Certification Instructions: Your state may certify that you are not subject to backup withholding by the IRS if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For most states, this information does not apply. For necessary interest paid, acquisition or abandonment of secured property, cancellation of debt, or qualified dividends, backup withholding rules do not apply to an individual who is not a recipient of U.S. and foreign interest and dividends. You are not required to sign this certification, but you must provide your correct TIN. See the instructions on page 4.		
Sign Here	Signature of U.S. person <b>Michael W. Johnson</b>	Date <b>4/10/2012</b>
<b>Purpose of Form</b> A person who is required to file an information return with the IRS must obtain a taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, net gain on the disposition of secured property, cancellation of debt, or contributions you make to an IRA.		
<b>U.S. person.</b> Use Form W-9 only if you are a U.S. person (including a resident alien) to provide your correct TIN to the person requesting it (the requester) and, when applicable, to: 1. Certify that the TIN you are giving is correct for you are a bank or a partner to be issued. 2. Certify that you are not subject to backup withholding, or 3. Claim exemption from backup withholding if you are a U.S. exempt payee. If 3 above, if applicable, you must also certify that as a U.S. person, your allocation share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partner share of effective connected income.		
Note: If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.		
For federal tax purposes you are considered a person if you are: • An individual who is a citizen or resident of the United States; • A partnership, trust, estate, company, or association created or organized in the United States or under the laws of the United States; or • Any estate (other than a foreign estate) or trust. See Regulations sections 301.7701-5(a) and (a)(1) for the formal information. Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partner's share of income from such business. Therefore, in certain cases when a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income. The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its business share of net business from the partnership is conducting a trade or business in the United States in the following cases: • The U.S. owner of a disregarded entity and not the entity.		

1.

## PNWER 22nd Annual Summit "The Power of Partnerships"

DRAFT Preliminary Agenda

### Sunday, July 15th

---

- 10:00 - 11:30 PNWER Officer's meeting
- 11:30am - 7:00pm Registration *Bessborough Foyer, 2nd Floor*
- 12:00pm - 1:00pm Executive Committee Luncheon
- 1:00pm - 5:00pm Executive Committee Meeting
- 6:00 pm Opening Reception - *The Gardens- Delta Bessborough*
- 9:00 pm Hospitality Suite- *Top of the Inn- Sheraton*

### Monday, July 16th

---

- 7:00 am - 5:00 pm Registration - *Ballroom Foyer- Bessborough*
- 7:30am - 9:00am Opening Ceremonies and Breakfast - *James Ballroom*

9:30 am – 11:45pm – *Concurrent Sessions*  
*Coffee Break sponsored by*

#### Session I

**Renewable Energy - Need location**

*Sponsored by:*

*Co-Chairs: Rep. George Eskridge (ID); Paul Manson, President, Sea Breeze Power Corp.*

Accessing the Renewable Energy Potential of the Region

- Impact of BPA curtailment policy, one year later
- Overview of investment in Renewable energy

**Session II**

**Telecom- Need Location**

*Co-Chairs: Rep. John McCoy (WA); Milt Doumit, Verizon; Rhonda Weaver, Comcast*

- Educating Policy Makers on Best Practices in Telecommunication infrastructure deployment

**Session III**

**Border- Need Location**

*Sponsored by:*

*Co-Chairs: Hon. Rob Merrifield, MP, Chairman of the International Trade Committee; Dr. Don Alper, Director, Border Policy Research Institute*

Beyond the Border Working Group and Regulatory Cooperation Council Updates

- What will the changes mean for exporters?
- What types of pilots are being implemented as a result of the initiatives?
- Which agencies will lead on implementation and what is their timeframe to complete the changes?
- How will results be measured and what progress has been made to date?

**Session IV**

**University Presidents (Private Roundtable)- Need Location**

**Session V**

**Health - Need Location**

*Co-Chairs: John Sproule, Senior Policy Director, Institute of Health Economics; Rep. John Rusche, Idaho House Minority Leader*

**Synchrotron Sciences Contributions to Health**

The Canadian Light Source (CLS) is Canada's national synchrotron science facility. Scientists from across Canada and 15 other countries use the CLS to perform research in earth, environmental, health, life, and materials science. Some of the most compelling examples of how recent health research could save lives around the world include:

- making medical isotopes with high energy X-rays
- exploring new ways to treat congenital heart disease and tuberculosis
- distinguishing cancerous cells and healthy cells based on their



chemical fingerprints.

*\*The luncheon and afternoon sessions will be held at TCU Place Convention Center. Busses will depart at 12:00pm*

12:30pm - 2:00pm **Luncheon Keynote - Grand Ballroom**  
**Featuring the Honourable Brad Wall, Premier of Saskatchewan**

2:15 pm – 5:00 pm – *Concurrent Sessions*  
*Coffee Break Sponsored by*

**Session VI**

**Water Policy- Need Location**

*Co-Chairs: Rep. Bert Stevenson (ID); David Hill, Alberta Water Research Institute*

**Ensuring Water Security**

Continuing economic and population growth increase the demand for water while climate change creates greater uncertainty around water supply. Discussion will focus on strategies to ensure water security while addressing future growth and climate change

- renewing water allocation strategies
- promoting water conservation
- improving knowledge of water supplies and water use
- valuing water and use of infrastructure to better manage water

Ongoing and future issues with water management and decision-making in the Columbia River Basin.

- How will the Columbia River Treaty play a role in helping us come together as a region to plan for future infrastructure needs across the region?

**Session VII**

**Innovation - Need Location**

*Co-Chairs: Senator Jim Kastama (WA); Dave Zepponi, Northwest Food Processors Association*

- Tangible projects and tools that are a result of the collaboration - What has already been achieved through regional collaboration?
- Panel: Insights from Regional Innovation Policy Leaders - What can we learn from each other?
- Showcase the PNWER Innovation Visualization Project

## **Session VIII**

### **Energy- Need Location**

*Overview of Region's multi-source energy production potential, and its importance to North America as an environmentally safe source for the future.*

*Analysis of future energy needs - and the critical importance of working together as a Region to meet demand*

## **Session IX**

### **Agriculture - Need Location**

*Co-Chairs: Russ Hendricks, Government Affairs, Idaho Farm Bureau*

The Agriculture session will focus on the Regulatory Cooperation Council Action Plan and specifically three main agriculture topics (food safety, mutual reliance of food testing results and crop protection products). The working group plans to hear progress made by the RCC leads (US and Canada) for each topic and offer further stakeholder feedback on the path forward.

## **Session X**

### **Trade and Economic Development- Need Location**

*Co-Chairs: Senator Jim Peterson, MT President of the Senate; Enterprise Saskatchewan*

**Joint round-table with university presidents, focused on the role of universities in expanding our regional economy.**

- What specific issues are our universities positioned to address to best help the regional economy?
- How can business, government and universities better partner to expand the economy?
- What models of success exist in our region?

### **Saskatchewan Trade and Export Partnership (STEP) Showcasing Business Opportunities in India and Bangladesh and Business Networking Event**

discussion of the Indian and Bangladesh markets and the specific opportunities they represent in certain sectors such as food, IT, and potash. The discussion would include:

- Market overviews
- Presentations from private sector and industry on the specific opportunities available in these markets
- A business networking event would follow.

5:30 pm – 8:30pm Evening Reception

9:00 pm Hospitality Suite - *Top of the Inn- Sheraton*

## Tuesday, July 17th

---

7:00 am - 5:00 pm Registration - *Ballroom Foyer, Bessborough*

8:00 am - 9:15 am Breakfast Keynote - *James Ballroom*  
Sponsored by  
**Featuring Ezra Levant, TV News Anchor, Best Selling Author & Provocateur**

9:30 am – 11:45 am – Concurrent Sessions  
*Coffee Break sponsored by*

**Session I**      **Energy - Need Location**  
*Co-Chairs: Senator Cliff Larsen, Montana*

*Role of the Region in providing 'game changing' technology for the future*

**Developing a Low Carbon Future**

*PTRC - Leading the world in understanding Carbon Capture and Sequestration*

*Role of Carbon Capture in Enhanced Oil Recovery - given the expansion of Bakken oil fields, what role is there for carbon capture?*

## **Session II**

### **Cross Border Livestock Health Conference - *Need Location***

*Co-Chairs:* Dr. Robert Gerlach – Alaska State Veterinarian &  
Mr. Robert Harding – Executive Director, Canadian Swine Health Board

- RCC Working Group- Veterinary Drugs-
  - Team Leads: Mr. Daniel Chaput- Canada, Mr. Steven Vaughn- USA
- Stakeholder Feedback on Veterinary Drug Submission harmonization
  - Moderated by US State Veterinarian
- RCC working Group- Zoning for Foreign Animal Diseases
  - Team Leads- Dr. Francine Lord, Dr. Cheryl James- CFIA Canada, Dr. Lisa Ferguson, APHIS
- Stakeholder Feedback on Zoning for FADs
  - Moderated by US State Veterinarian
- RCC Working Group- Meat and Poultry Products: Certification Reuirements
  - Team Leads: Dr. Richard Arsenault
- Stakeholder feedback on Meat and Poultry Products: Certification
- Closing Remarks for RCC Session
  - Dr. Robert Gerlach- Alaska State Veterinarian
  - Mr. Robert Harding- Executive Director, Canadian Swine Health Board

## **Session III**

### **Environment - *Need Location***

*Co-Chairs:*

## **Session IV**

### **Tourism- *Need Location***

*Co-Chairs:*

- US - Canada Two Nation Vacation - The session will explore the development of a pilot project to address the growing tourism market coming out of China and encourage visitors to come to both the US and Canada. The pilot is designed to allow tourists to complete a joint visa interview conducted by separate US and Canadian consulate officers at the same time. This concept will help speed the visa application process and encourage visits to both the US and Canada while maintaining sovereignty.
  - How will the pilot ensure sovereignty of both nations?

- What would the potential economic benefit be for our region?
- How might this pilot compliment the Beyond the Border Action Plan?

12:00 pm – 1:15pm Luncheon Keynote - *James Ballroom*  
*Sponsored by*  
***Featuring a round-table discussion moderated by The Honourable Pamela Wallin, featuring Brenda Kenney and John Hofmeister-hosted by the Women in Natural Resources Working Group***

1:30pm – 5:00 pm - *Concurrent Sessions*  
*Coffee break sponsored by*

**Session V**      **Disaster Resilience - Need Location**  
*Co-Chairs: Rep. Deb Boone, Oregon;*

**Regional supply chain resilience and the need for a bi-national commerce resumption strategy -**

Our regional economy is highly interdependent and rests on the assurance of our critical services. Disruptions to supply chains could have devastating economic consequences across the region and beyond. This session will explore strategies for improving regional supply chain resilience in the context of the Beyond the Border Action Plan and will explore what needs to be done to develop a bi-national business resumption strategy.

- What are the elements of developing a bi-national port commerce resumption strategy?
- How will inland shippers and service providers play a role in the development of this innovative regional strategy?
- How can multi-modal transportation providers work closer with critical infrastructure providers to become more resilient?

**Models for Regional Disaster Resilience Cooperation**

Several innovative models have been put in place across the region to allow better cooperation to build resilience. Discussion will focus on Saskatchewan's development of an interoperable, enterprise approach to public safety under the New West Partnership. Also, Oregon has adopted an initiative to develop a state-wide resilience plan. How are these initiatives and others across PNWER helping to build a more disaster resilient region?

## **Session VI**

### **Cross Border Livestock Health - *Need Location***

*Co-Chairs:* Dr. Robert Gerlach – Alaska State Veterinarian &  
Mr. Robert Harding – Executive Director, Canadian Swine Health Board

- The Future of Cattle Ranching- Dr. Dave Daley- California State University
- National Farm Animal Care Council (NFACC) and Canadian Animal Health Coalition Farm Animal Care Project- Ms. Jackie Wpruk- NFACC
- Transportation of Animals: Policy Updates in USA/Canda- Dr. Anne Allen- CFIA
- Panel Discussion on animal welfare initiatives in USA/Canada
- Border Delays and Animal Welfare- Dr. Karen Schwarzkopf- Genswein- AAFC
- Certified Livestock Trucking Training Program
- Role of veterinarians as the first line of defense on detecting animal welfare issues- Dr. Chris Clark- Western College of Veterinary Medicine
- Panel Discussion on transportation and animal welfare
- Update and Discussion on 2011 action items
- Foot and Mouth Disease- Dr. Jane Rooney- United States Department of Agriculture and Dr. Tom Smylie- Canadian Food Inspection Agency
- Foreign Animal Disease Zoning- Mr. Alan Schlachter – Agriculture and Agri-Food Canada
- Information Technology (IT) and facilitation of animals and animal product trade- Dr. Louis Desautels - Canadian Cattlemen's Association

## **Session VII**

### **Women in Natural Resources - *Need Location***

*Co-Chairs:* Senator Lesil McGuire (AK)

## **Session VIII**

### **Workforce - *Need Location***

*Co-Chairs:* Colin Smith, APEG-BC

Showcase and discuss a conceptual pilot project that would work toward filling important gaps in the infrastructure needs in the region, by encouraging skilled tradesmen to 'stay in the region,' with a specific focus on providing assistance for temporary worker visas from the U.S.

**Session IX**

**Arctic Caucus- Need Location**

*Co-Chairs: Hon. David Ramsay, Minister of Industry, Tourism and Investment, Government of Northwest Territories; Senator Lesil McGuire, Alaska*

Arctic Caucus was established in 2009 as a platform for Alaska, Yukon, and the Northwest Territories to work together on northern economic and infrastructure development issues. The Caucus is committed to sharing information, discussing issues of mutual concern, and identifying areas for collaboration.

- Showcase the Regional Natural Resource Map
- Highlight regional priorities
  - Common research agenda; and
  - Encouraging Arctic Council to make infrastructure and economic development a priority

5:30 pm - 7:00 pm

Dinner on your own

9:00 pm

Hospitality Suite - *Top of the Inn- Sheraton*

**Wednesday, July 18th**

---

7:00 am - 1:00 pm Registration - *Ballroom Foyer- Bessborough*

7:30am - 9:00am Breakfast Keynote - *James Ballroom*  
*Sponsored by*  
***Featuring***

9:30 am – 11:45 am – *Concurrent Sessions*  
*Coffee Break sponsored by*

**Session I**

**Transportation- Need Location**

*Co-Chairs: Hon. Jim Reiter, Minister of Transportation, Saskatchewan; Bruce Agnew, Director, Cascadia Center*

Transportation Challenges- Borders, Infrastructure, Harmonization and

## Hubs

- What are issues around multi-modal transportation, as it relates to movement of goods?
  - Emerging trade and regulatory challenges that impact the spirit of cooperation and harmonization among jurisdictions
  - Increased capacity for commodities
- How can the regional system be made to be more resilient and reliable for shippers and producers?
  - how to improve regulatory and investment efficiency and effectiveness of transportation services to achieve system-wide performance improvement

## Session II

### **Cross Border Livestock Health - *Need Location***

*Co-Chairs:* Dr. Robert Gerlach – Alaska State Veterinarian & Mr. Robert Harding – Executive Director, Canadian Swine Health Board

- Cultural change in veterinary usage since Bovine Spongiform Encephalopathy (BSE)- Dr. Josie Smart- University of Calgary
- Changing workload of Western Canadian and American Veterinarians- Dr. Murray Jelinski- Western College of Veterinary Medicine
- Methods on improving disease detection on Farm
- Panel Discussion on improving On-Farm Disease Detection
- 2012 Action Items Discussion/Closing Comments
  - Dr. Robert Gerlach- Alaska State Veterinarian
  - Mr. Robert Harding, Executive Director, Canadian Swine Health Board

## Session III

### **Sustainable Natural Resource Development**

*Co-Chairs:*

- Developing mining practices that promote the long term environmental health of the region



**Session IV**

**Invasive Species - Need Location**

*Co-Chairs: Rep. Eric Anderson (ID), Mark Sytsma, Portland State University*

- Interconnections: The role invasive species play in all aspects of PNWER
- The PNWER Regional Invasive Species Council: A region-wide approach to enhance messaging and collaboration
- Quagga and Zebra mussels: an update
- Invasive Species, agriculture, security and the border: a look at regional vulnerabilities

12:00 pm – 1:30pm **Keynote Luncheon - James Ballroom**

2:00 pm - 5:00pm – *Concurrent Sessions*

*Coffee Break Sponsored by*

**Session VII**

**Executive Board Meeting - Broadway I/II**

Open to all attendees

- Action items from all working groups will be discussed and approved by the PNWER executive committee

**Session VIII**

**Invasive Species - Need Location**

*Co-Chairs: Rep. Eric Anderson (ID), Mark Sytsma, Portland State University*

2:00 pm - 5:00 pm Policy Tours- See Schedule

**Thursday, July 19th**

---

All-day Policy Tours- See Schedule



## PNWER 22nd Annual Summit- July 15 - 19, 2012 | Saskatoon, Saskatchewan

Sunday, July 15th					
11:30am - 7:00pm	Registration				
12:00pm - 5:00pm	Executive Board Luncheon Meeting				
Evening	Opening Reception - featuring His Worship Donald Atchison, Mayor of Saskatoon, and Hon. Lynne Yelich, Minister of Western Economic Diversification (proposed)- <i>Bessborough Gardens</i>				
9:00pm	Hospitality Suite				
Monday, July 16th					
7:00am - 5:00pm	Registration				
7:30am - 9:00am	Opening Ceremonies and Breakfast - featuring Canadian Ambassador to the US Gary Doer (proposed) with an opening from Rep. Mike Schauler, PNWER President, and Lyle Stewart, MLA, PNWER Vice President				
9:30am - 11:45	Renewable Energy	Telecom	Border Issues	Health	University Presidents
12:00pm	Buses depart for TCU Place				
12:30pm - 2:00pm	Keynote Luncheon featuring Premier Brad Wall of Saskatchewan (confirmed) and a roundtable discussion with regional Premiers and Governors (proposed)- <i>Grand Ballroom TCU Place</i>				
2:30pm - 5:00pm	Energy	Innovation	Water	Agriculture	Trade and Economic Development- featuring STEP and the University Presidents
5:00pm - 6:30pm	Reception at University of Saskatchewan featuring Ben Wildavsky, author of "The Great Brain Race" (proposed)- <i>Marquis Hall</i>				
6:30pm - 8:00pm	Reception at Innovation Place with Business to Business leaders				
9:00pm	Hospitality Suite- hosted by APEGS, APEGGA and APEG-BC- <i>Located at the Sheraton Top of the Inn Suite</i>				
Tuesday, July 17th					
7:00am - 5:00pm	Registration				
8:00am - 9:00am	Keynote Breakfast featuring Ezra Levant, TV News Anchor, Best Selling Author & Provocateur (confirmed)				
9:30am - 11:45am	Energy	Cross- Border Livestock Health:	Environment	Tourism	
12:00pm - 1:15pm	Keynote Luncheon- featuring the Women in Natural Resources Roundtable, moderated by Hon. Pamela Wallin, Senate of Canada, featuring Brenda Kenny, President of Canadian Energy Pipeline Association (CEPA) and John Hofmeister, author of "Why We Hate the Oil Companies" (confirmed)				
1:30pm - 5:00pm	Disaster Resilience	Cross Border Livestock Health	Women in Natural Resources	Workforce	Arctic Caucus
5:30pm - 7:00pm	Dinner on your own				
9:00pm	Hospitality Suite				
Wednesday, July 18th					
7:00am - 10:00am	Registration				
7:30am - 9:00am	Keynote Breakfast featuring a roundtable discussion with Hon. Gerry Ritz, Canadian Minister of Agriculture (proposed) and Secretary Tom Vilsack, US Department of Agriculture (proposed)				
9:30am - 11:45am	Transportation	Cross-Border Livestock Health	Natural Resource Development: Mining	Invasive Species	Mayors' Roundtable (proposed)
12:00pm - 1:30pm	Keynote Luncheon- featuring a private sector leader to be determined				
2:00pm - 5:00pm	Executive Committee Meeting (Open to all participants)		Assorted Policy Tours- See website for details	Invasive Species	
6:00pm—8:00pm	Reception at the Western Development Museum				
Thursday, July 19th					
All day	Policy Tours- See Website for Details				

\* This schedule is preliminary and subject to change.

## **COMMUNICATIONS TO COUNCIL**

### **MEETING OF CITY COUNCIL – MONDAY, APRIL 30, 2012**

#### **A. REQUESTS TO SPEAK TO COUNCIL**

##### **1) Clinton Ekdahl, dated April 19**

Requesting City Council proclaim May 29, 2012 as Day of the Honey Bee and requesting to address City Council on this subject. (File No. CK. 205-5)

- RECOMMENDATION:**
- 1) that Clinton Ekdahl be heard;
  - 2) and that City Council approve the proclamation as set out above; and that the City Clerk be authorized to sign the proclamation, in the standard form, on behalf of City Council.

**B. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL**

**1) Eileen Zaba and Dawn Mueller, dated April 11**

Requesting permission to hold a fun walk/run on August 26, 2012, to promote health and mental health awareness. (File No. CK. 205-1)

**RECOMMENDATION:** that the request to hold a fun walk/run on August 26, 2012, to promote health and mental health awareness be approved subject to any administrative conditions.

**2) Debbie Murphy, Office & Program Manager, The Partnership, dated April 11**

Requesting permission to be sole agent for the allocation of vending and concession locations for Cruise Sunday Downtown being held on Sunday, August 26, 2012. (File No. CK. 205-1)

**RECOMMENDATION:** that the request to be sole agent for the allocation of vending and concession locations for Cruise Sunday Downtown being held on Sunday, August 26, 2012, be approved.

**3) Debbie Murphy, Office & Program Manager, The Partnership, dated April 11**

Requesting permission to be sole agent for the allocation of vending and concession locations for the 36<sup>th</sup> Annual Experience Downtown Sidewalk sale being held on July 5<sup>th</sup> to 7<sup>th</sup>, 2012. (File No. CK. 205-1)

**RECOMMENDATION:** that the request to be sole agent for the allocation of vending and concession locations for the 36<sup>th</sup> Annual Experience Downtown Sidewalk sale being held on July 5<sup>th</sup> to 7<sup>th</sup>, 2012, be approved.

**4) Dave Gabruch, Chair, Board of Revision, dated April 12**

Submitting 2011 Annual Report of Saskatoon Board of Revision. (File No. CK. 430-77)

**RECOMMENDATION:** that the information be received.

**Items Which Require the Direction of City Council**  
**Monday, April 30, 2012**  
**Page 2**

**5) Randy Pshebylo, Executive Director, Riversdale Business Improvement District**  
**dated March 23**

---

Requesting City Council appoint Ms. Carla Duval-Tyler to the Riversdale BID Board of Management. (File No. CK. 175-49)

**RECOMMENDATION:** that Ms. Carla Duval-Tyler be appointed to the Riversdale BID Board of Management.

**6) Curtis Dekoning, dated April 13**

Commenting on changes in immigration. (File No. CK. 4500-1)

**RECOMMENDATION:** that the information be received.

**7) Tyson Brown, dated April 17**

Commenting on increase in parking fines. (File No. CK. 6120-3)

**RECOMMENDATION:** that the information be received.

**8) Jocelyn Hofmann, dated April 17**

Commenting on recycling. (File No. CK. 7830-5)

**RECOMMENDATION:** that the information be received.

**9) Gary Kroeker, dated April 19**

Commenting on recycling. (File No. CK. 7830-5)

**RECOMMENDATION:** that the information be received.

**Items Which Require the Direction of City Council**  
**Monday, April 30, 2012**  
**Page 3**

**10) Ranga Rangatathan, dated April 18**

Requesting permission to hold Walk for Values event on June 16, 2012, from 9:00 a.m. to 12:00 noon. (File No. CK. 205-5)

**RECOMMENDATION:** that permission to hold Walk for Values event on June 16, 2012, from 9:00 a.m. to 12:00 noon be granted subject to any administrative conditions.

**11) Clark Bymoen, dated April 21**

Commenting on prayer at recent event. (File No. CK. 150-1)

**12) Shirley Young, dated April 21**

Commenting on prayer at recent event. (File No. CK. 150-1)

**13) Jeremy Brauner, dated April 21**

Commenting on prayer at recent event. (File No. CK. 150-1)

**14) Colleen Beresford, dated April 21**

Commenting on prayer at recent event. (File No. CK. 150-1)

**15) Samuel Graham, dated April 22**

Commenting on prayer at recent event. (File No. CK. 150-1)

**16) Wayne Plimmer, dated April 23**

Commenting on prayer at recent event. (File No. CK. 150-1)

**Items Which Require the Direction of City Council**  
**Monday, April 30, 2012**  
**Page 4**

**17) Jamie Mitchell, dated April 24**

Commenting on prayer at recent event. (File No. CK. 150-1)

**18) Alan Fester, dated April 24**

Commenting on prayer at recent event. (File No. CK. 150-1)

**RECOMMENDATION:** that the information be received.

**19) Jenna Blahay, dated April 23**

Requesting permission to temporarily close 21<sup>st</sup> Street, between Avenues C and D, on June 13, 2012, for annual Welcome to the Gayborhood event. (File No. CK. 205-1)

**RECOMMENDATION:** that the request to temporarily close 21<sup>st</sup> Street, between Avenues C and D, on June 13, 2012, for annual Welcome to the Gayborhood event be approved subject to any administrative conditions.

**20) Shellie Bryant, Secretary, Development Appeals Board, dated April 18**

Submitting Notice of Hearing of the Development Appeal Board regarding the property located at 612/614 Saskatchewan Crescent East. (File No. CK. 4352-1)

**RECOMMENDATION:** that the information be received.

**21) Shellie Bryant, Secretary, Development Appeals Board, dated April 19**

Submitting Notice of Hearing of the Development Appeal Board regarding the property located at 124 Tupper Crescent. (File No. CK. 4352-1)

**RECOMMENDATION:** that the information be received.



**Items Which Require the Direction of City Council**  
**Monday, April 30, 2012**  
**Page 5**

**22) Shellie Bryant, Secretary, Development Appeals Board, dated April 19**

Submitting Notice of Hearing of the Development Appeal Board regarding the property located at 840 Main Street. (File No. CK. 4352-1)

**RECOMMENDATION:** that the information be received.

**C. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION**

**1) Honor Kever and David Carpenter, dated April 10**

Commenting on proposed rezoning of 702 14<sup>th</sup> Street East. (File No. CK. 4351-1) (Referred to Administration to respond to the writer.)

**2) Carl and Susan D'Arcy, dated April 12**

Commenting on proposed rezoning of 702 14<sup>th</sup> Street East. (File No. CK. 4351-1) (Referred to Administration to respond to the writer.)

**3) Brian Kraft, dated April 12**

Commenting on railway crossings on Millar Avenue. (File No. CK. 6170-1) (Referred to Administration to respond to the writer.)

**4) Lori Mae Prostebby, dated April 12**

Commenting on clinics located on 33<sup>rd</sup> Street West. (File No. CK. 3000-1) (Referred to Administration to respond to the writer.)

**5) Richard Wanner, dated April 15**

Commenting on loud motorcycles. (File No. CK. 375-2) (Referred to Administration to respond to the writer.)

**6) Sharon Preston, dated April 17**

Requesting permission for an extension of the Noise Bylaw for PostashCorp Annual Summer Barbecue to be held on Friday, July 13, 2012, at Delta Bessborough Gardens. (File No. CK. 185-9) (Referred to Administration for a report.)

**7) Vivian Mahoney, dated April 13**

Commenting on recycling pick up. (File No. CK. 7830-5) (Referred to Administration to respond to the writer.)

**Items Which Have Been Referred for Appropriate Action**

**Monday, April 30, 2012**

**Page 2**

**8) Jean Driedger, dated April 16**

Commenting on additional costs for recycling for seniors. (File No. CK. 7830-5) **(Referred to Administration to respond to the writer.)**

**9) R. Johnson, dated April 23, 2012**

Commenting on lack of curb side recycling program in Saskatoon. (File No. CK. 7830-5) **(Referred to Administration to respond to the writer.)**

**10) Denise Shyba, dated April 18**

Commenting on parking issues near Kelsey Campus. (File No. CK. 6120-1) **(Referred to Administration to respond to the writer.)**

**11) David A. Walden, Secretary-General, Canadian Commission for UNESCO dated April 5**

---

Providing Toolkit for municipalities, organizations and Citizens. (File No. CK. 100-20) **(Referred to Cultural Diversity and Race Relations Committee for further handling.)** A copy of the Toolkit can be viewed at the City Clerk's Office.

**12) Shannon McWatters, dated April 21**

Commenting on the need for subsidized leisure facilities. (File No. CK. 5500-1) **(Referred to Administration to respond to the writer.)**

**13) Kristine Eggertson, dated April 20**

Commenting on parking at the Farmers' Market. (File No. CK. 6120-5) **(Referred to Administration to respond to the writer.)**

**Items Which Have Been Referred for Appropriate Action**  
**Monday, April 30, 2012**  
**Page 3**

**14) Lee Mamer, dated April 21**

Commenting on traffic flow on Stonebridge Common. (File No. CK. 6320-1) **(Referred to Administration to respond to the writer.)**

**15) Debra Down, dated April 21**

Commenting on proposed changes to Transit Route 13. (File No. CK. 7310-1) **(Referred to Administration to respond to the writer.)**

**16) Lynn Stewart, dated April 23**

Commenting on fluoride in the City's water. (File No. CK. 7920-1) **(Referred to Administration to respond to the writer.)**

**17) Don Bell, dated April 24, 2012**

Commenting on initiation of recycling program. (File No. CK. 7830-5) **(Referred to Administration to respond to the writer.)**

**RECOMMENDATION:** that the information be received.

**D. PROCLAMATIONS**

- 1) **Troy LaFreniere and Trent Schmidt, City of Saskatoon Utility Services Department, dated April 12**
- 

Requesting City Council proclaim May 6 to 12, 2012, as Drinking Water Week.  
(File No. CK. 205-5)

- 2) **Stacie Lawson, Community Development, CNIB, dated April 18**

Requesting City Council proclaim May 2012 as Vision Health Month. (File No. CK. 205-5)

- 3) **Mar Complido and Felicitas Santos-Vargas, dated April 17**

Requesting City Council proclaim June 12, 2012 Filipino Canadian Day and requesting a flag raising. (File No. CK. 205-5)

- RECOMMENDATION:**
- 1) that City Council approve all proclamations as set out in Section D;
  - 2) that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council; and
  - 3) the request for a flag raising be approved subject to any administrative conditions.

305-5  
AI

**From:** Mann, Janice (Clerks)  
**Sent:** April 19, 2012 10:19 AM  
**To:** ~~Clinton e [mailto:cccssee@hotmai.co.uk]~~  
**Subject:** FW: Day of the Honey Bee 2012  
**Attachments:** To Council Members of Saskatoon.docx

~~Clinton e [mailto:cccssee@hotmai.co.uk]~~

---

**From:** Clinton e [mailto:cccssee@hotmai.co.uk]  
**Sent:** April 19, 2012 9:41 AM  
**To:** Mann, Janice (Clerks)  
**Subject:** Day of the Honey Bee 2012

Good morning, please find attached a copy of a letter I wish to be submitted to all Council members for the next Council meeting.  
Thank You.

Also, please be advised I wish to address Council personally at that meeting.

*Clinton Shane Ekdahl*

Founder of "Day of the Honey Bee"  
129 Avenue E South  
Saskatoon, SK. S7M 1R7  
Home: 1 306 651 3955  
Cell: (text) 1 306 381 3172

April 18, 2012

Good evening Your Worship and Councillors,

I am very pleased and proud to be writing this letter to you today. Close to four years ago, I began a crusade to change the world and to transform the way people viewed their place in it. My message every year since began with the assertion that one person can change the world and like a landslide that begins with one stone; my message resounded across Canada and continues to be heard.

I write once more about our Honey Bees.

I would hope that by now, it is more widely understood that Honey Bees are responsible for about a third of the food we eat because they are responsible for about 70 percent of our food crop pollination. Honey Bees are an important keystone species and as such, they are the very cornerstone to the sustainability of our agriculture and stability of our environment. I am drawing attention to honey bees because they continue to disappear at unsustainable rates for unexplained reasons not only in Canada, but in every country and across every continent where they are raised. The World Organisation for Animal Health (OIE) has reported that there is no one single cause for such alarming worldwide disappearances. There are more theories than answers; foremost among these theories being irresponsible pesticide use, monoculture food crops, parasites, and pathogens; one of the latest theories suggests a newly discovered parasitic fly is the culprit. Bernard Vallat, the OIE's director-general, warned, that "Bees contribute to global food security, and their extinction would represent a terrible biological disaster."

According to the Canadian Honey Council, "The value of honey bees to pollination of agriculture is estimated at over \$2 billion annually." In 2010, The Canadian Association of Professional Apiarists (CAPA) suggested that Canada sustained a national honey bee overwintering mortality of 21 percent. In 2011, the Canadian Honey Council indicated a national loss averaging 29.3 percent. This amount of loss is greater than the 15 percent that is considered sustainable. Honey Bees have been disappearing at percentages considered unsustainable for more than a decade and I find this to be more than alarming.

Primary of all known solutions continues to be further education, awareness and proactive initiatives by all levels of government in Canada. One of these

proactive initiatives is the "Day of the Honey Bee" proclamations. Without understanding that there is a problem, the general public will continue to take for granted the severity of this global issue. It is for this reason that I began my campaign in 2009. While it proudly originated in Saskatoon SK, it did not end until it spread from coast to coast and found root in the United Kingdom and the Middle East. I had a vision that if municipal governments across our Nation were to be unified by collective proclamations in dedication to the Honey Bee under the principle of educational awareness, that more people, through media attention, would be made mindful of their alarming decline.

In seven provinces across Canada and with the support of over 70 municipal governments, May 29, 2010 was recognised as the first annual "Day of the Honey Bee". It was officially recognised in declaration by two provincial governments and recorded in the Legislative Assembly Hansard of a third. The Standing Committee on Agriculture and Agri-Food Canada suggested, "That the Government (of Canada) follow in the footsteps of the Province of Saskatchewan... ..by proclaiming May 29, 2010 as the National Day of the Honey Bee and that this be reported to the House."

Last year, there were 163 Municipal Governments all across Canada that issued Proclamations in support of `Day of the Honey Bee; including the Governments of Saskatchewan, Manitoba and British Columbia. Because, the Standing Committee on Agriculture and Agri-Food Canada unanimously supported the creation of this day last year; but unfortunately the federal election took precedence, it is hopeful that this day will gain federal endorsement this year. I have been assured by a Member of Parliament that this initiative will again be presented to the house.

As a result of this amazing support, more people learned about the plight of Honey Bees. All across Canada and abroad, dozens of events were held by beekeepers, apiarists, beekeeping associations, farmer's markets, university groups and other individuals around May 29 to educate and inform the public. It is my hope that with my words, you may add to this continued success.

And now therefore, I do humbly request:

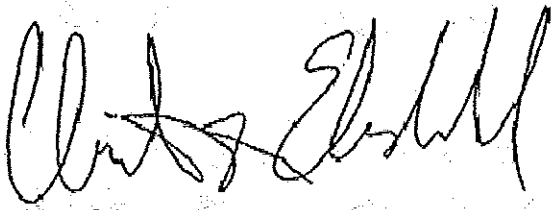
That your Worship and Council, on behalf of your citizenry, resolve to proclaim May 29 2012 as the third annual "Day of the Honey Bee" in Saskatoon;



That Council resolve to endorse the establishment of a recognised day by the Government of Canada, by either writing to your local Member of Parliament and / or writing a letter of endorsement to Alex Atamanenko Member of Parliament for BC Southern Interior. [alex.atamanenko.a1@parl.gc.ca](mailto:alex.atamanenko.a1@parl.gc.ca) ;

I thank you for your time and your considerations,

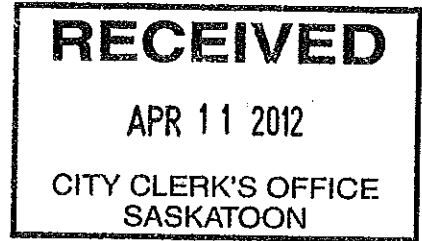
Sincerely,

A handwritten signature in black ink, appearing to read "Clinton Ekdahl". The signature is fluid and cursive, with the first name "Clinton" written in a larger, more prominent script than the last name "Ekdahl".

Clinton Shane Ekdahl  
Founder of "Day of the Honey Bee"  
129 Avenue E South  
Saskatoon, Saskatchewan, S7M 1R7  
1 (306) 651 – 3955  
1 (306) 381 – 3172  
[cccsseee@hotmail.co.uk](mailto:cccsseee@hotmail.co.uk)

205- (B1)

From: CityCouncilWebForm  
Sent: April 11, 2012 1:23 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Eileen Zaba  
115 Allegretto Crescent  
Saskatoon  
Saskatchewan  
S7K6W5

EMAIL ADDRESS:

[eileenzaba@sasktel.net](mailto:eileenzaba@sasktel.net) or [eileen.zaba@saskatoonhealthregion.ca](mailto:eileen.zaba@saskatoonhealthregion.ca)

COMMENTS:

April 11, 2012

His Worship the Mayor and Members of City Council,

We are requesting permission to hold a new fun walk/run event focusing on the promotion of health and mental health awareness. This event is not a fund raising event. We would like to hold the event August 26th/2012. We have capped the event for a maximum of 500 participants. It will be 2k, 5k, 10k and 1/2 marathon distances along MVA trail.

The routes would mostly be on the MVA trail with less than 2k on Saskatchewan Crescent side walk or curb lane.

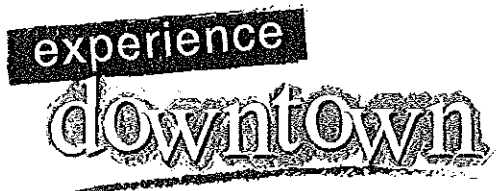
The co-race directors are:  
Dawn Mueller - 655-0892 (day)  
e-mail - [ldmueller@shaw.ca](mailto:ldmueller@shaw.ca)  
Eileen Zaba - 291-4191 (day)  
e-mail - [eileenzaba@sasktel.net](mailto:eileenzaba@sasktel.net)

We will be anxiously awaiting your response to our request.

Thank you

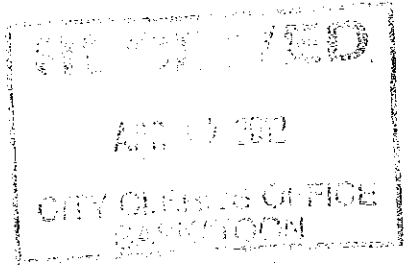
Eileen Zaba and Dawn Mueller

205-1 (B2)



**THE PARTNERSHIP**

Saskatoon Downtown Business Improvement District



April 11, 2012

His Worship Mayor Atchison  
Members of City Council  
City Clerk's Office  
City of Saskatoon  
222 Third Avenue North,  
Saskatoon, SK S7K 0J5

Dear Mayor Atchison and Members of City Council:

**RE: Request for Sole Concessionaire Rights  
Rock 102FM Cruise Sunday**

*The Partnership* in conjunction with Rawlco Radio will host Cruise Sunday Downtown on Sunday, August 26<sup>th</sup>, 2012. As a co-sponsor of this great Downtown event, *The Partnership* respectfully requests permission to be the sole agent for the allocation of vending and concession locations. This will ensure that our Downtown businesses and licensed vendors are not compromised.

If you any questions regarding this request, please do not hesitate to contact the undersigned by calling 664-0711.

Sincerely,

*Debbie Murphy*  
Debbie Murphy  
Office & Program Manager

DM/

Cc: Gord Hundebly – Right of Way Management Engineer  
Trisha Nupdal - Infrastructure Services Department

205-1  
B3)

experience

downtown

THE PARTNERSHIP

Saskatoon Downtown Business Improvement District

RECEIVED  
APR 12 2012  
CITY CLERK'S OFFICE  
SASKATOON

April 11, 2012

His Worship Mayor Atchison  
Members of City Council  
City Clerk's Office  
City of Saskatoon  
222 Third Avenue North,  
Saskatoon, SK S7K 0J5

Dear Mayor Atchison and Members of City Council:

**RE: Request for Sole Concessionaire Rights  
36<sup>th</sup> Annual Experience Downtown Sidewalk Sale**

*The Partnership* in conjunction with the Downtown Merchants will host the 36<sup>th</sup> annual Experience Downtown Sidewalk Sale, July 5<sup>th</sup>, 6<sup>th</sup> and 7<sup>th</sup>, 2012. As a sponsor of this great Downtown event, *The Partnership* respectfully requests permission to be the sole agent for the allocation of vending and concession locations. This will ensure that our Downtown businesses and licensed vendors are not compromised.

If you any questions regarding this request, please do not hesitate to contact me directly, by calling 664-0711.

Sincerely,

*Debbie Murphy*  
Debbie Murphy  
Office & Program Manager

Cc: Gord Hundebly – Right of Way Management Engineer  
Trisha Nupdal - Infrastructure Services Department

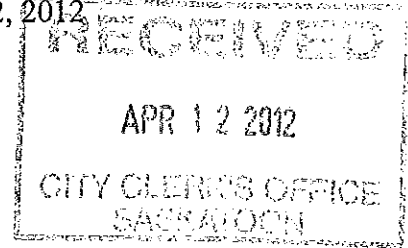


City of  
**Saskatoon**  
Board of Revision

c/o City Clerk's Office    ph 306•975•8002  
222 - 3rd Avenue North    fx 306•975•7892  
Saskatoon, SK S7K 0J5

430-77  
B4)

April 12, 2012



His Worship the Mayor  
and Members of City Council

Dear Mayor Atchison and Members of City Council:

**Re: 2011 Annual Report – Saskatoon Board of Revision**

In accordance with the Board of Revision's Policy and Procedures, as Chair of the Board of Revision, I hereby submit the Board's 2011 Annual Report for City Council's information.

**Background**

Section 192 of *The Cities Act* provides for the establishment of a Board of Revision to deal with appeals arising from assessment procedures. The Board of Revision is set up as an independent administrative tribunal whose main function is to hear complaints (appeals) filed by any person or property owner.

Changes to legislation and decisions from the Court of Appeal have clearly established that the Board of Revision is the tribunal of record in the assessment appeal process. Persons wishing to appeal their assessments must present evidence before the Board of Revision to show that an error has been made. Appellants are precluded from presenting new evidence before the Saskatchewan Municipal Board, Assessment Appeals Committee, except in very minimal circumstances. Appeals before the Saskatchewan Municipal Board are based upon the record of the hearings before the Board of Revision. Hearings before the Board of Revision have become more complex.

Reassessments occur every four years and the year 2011 was the third year of reassessment based on rates established for the Province of Saskatchewan as of June 30, 2006.

In 2009, the entire province of Saskatchewan moved to a results based mass appraisal system for most properties. Major changes for commercial, industrial and investment properties took place in the 2009 reassessment in that the Income Approach (Rental Income) to value was allowed. The move to an ends based or results based mass appraisal market system presented new challenges and issues for the Board of Revision, such as:

- Additional training and hearing time was necessary to understand new concepts.
- More postponements and continuances of hearings were required to ensure that all of the necessary information was before the board in a clear and understandable manner.
- Confidentiality matters impacted hearings, decision-writing and record keeping.

An assessment appeal history for the years 2005 – 2011 is attached as Appendix D

### **2011 Composition of the Board**

The 2011 Board of Revision consisted of 11 members, and operated with three panels, as follows:

Board Chair	David Gabruch
Panel Chair	Adrian Deschamps
Panel Chair	Raymond Lepage

Regular Members: Marvin Dutton, Harold Empey, Ken Howland, Eugene Paquin, Daymond Volk, Bernie Rodych, and Peter Stroh

Alternate Members: Karman Kawchuk, Patrick Thomson

The development of the skills, knowledge and expertise of a Board of Revision requires considerable time, and as such, the Board encourages City Council to continue to consider the extension of appointments of board members beyond the six-year maximum, particularly in reassessment years.

### **Appeals and Hearings**

In 2011, the Board received 116 notices of appeals. The Board commenced hearings on April 14, 2011, considering and rendering decisions on 51 appeals. Appendix "A" is a summary of results of appeals heard by the Board of Revision in 2011.

The Board completed its duties on July 12, 2011. All decisions were rendered in writing by this date. A summary of time put in by Board members for the years 2005 to 2011, is attached as Appendix "B". The comparable year for the year 2011 would be 2007 (being the third year of a four-year cycle). It is important to note that the legislation now provides for the parties to an appeal, to file an "agreement to adjust" with the Board of Revision Office thereby reducing the number of appeals that require a hearing.

Decisions of the Board of Revision can be further appealed to the Assessment Appeals Committee, Saskatchewan Municipal Board. There were 41 decisions of the Board of Revision appealed to the SMB in 2011. The hearings for these appeals are currently being scheduled and it is expected that it will be some time until those decisions are rendered.

Appendix "C" provides a summary of results for the Board of Revision and the Assessment Appeals Committee, Saskatchewan Municipal Board, for the years 2005-2011.

**Summary**

The year 2011 was the third year of the reassessment cycle and were consistent with those of the third year of a reassessment cycle.

The shift to a market value standard in 2009 presented new issues and challenges for the Board. The Board has undertaken to look at ways to improve efficiency and streamlining the process. The necessary skills and knowledge of a Board member takes time to develop and the Board supports any consideration for reappointment of board members beyond the six-year maximum term, when necessary, particularly in a reassessment year.

As in past years, the Board wishes to commend the Board of Revision staff for its skill and knowledge. The expertise of the staff greatly contributes to the success experienced by the Board of Revision.

Yours truly,



**David Gabruch, 2011 Chair  
Board of Revision**

Appendix A

2011 BOARD OF REVISION - APPEAL SUMMARY

	Total Appeals Received	Dismissed (Fee not Paid) (Insuff. Grounds) (Refusal to Hear)	Withdrawn	Assessment Adjusted (agreement btwn appt & assr.)	Assessment Adjusted Hrg & Dec. by Board	Assessment Sustained Hrg & Dec. by Board
<b>Residential:</b>						
(Sub-Class Condo)	4	1	1	1	0	1
(Sub-Class Res)	13	2	3	8	0	0
<b>Commercial:</b>						
\$150 Fee	6	0	2	2	0	2
\$500 Fee	4	1	1	0	1	1
\$750 Fee	66	1	10	15	30	10
<b>Multi-Res:</b>						
(Sub-Class MRES)						
\$150 Fee	0	0	0	0	0	0
\$500 Fee	0	0	0	0	0	0
\$750 Fee	23	0	8	9	1	5
<b>*Totals</b>	<b>116</b>	<b>5</b>	<b>25</b>	<b>35</b>	<b>32</b>	<b>19</b>

\* An agreement to adjust the assessment is a document signed by the Assessor and the Appellant. It does not need to be ratified by the Board. The result is recorded as Adjusted in the City's CIS database.

Updated: Jan 6/12



## Appendix B

### Board of Revision Members - Summary of Time (breakdown by task) - Year 3 of the Reassessment Cycle

	<b>1999</b>	<b>2003</b>	<b>2007</b>	<b>2011</b>
No. of Appeals Received	146	228	245	116
No. of Appeals Heard	61	135	105	51
No. of Board Members	10	11	10	12
Total Hearing days	<b>54.5</b>	<b>82</b>	<b>45.5</b>	<b>36</b>
Avg. Hearing days/person	5.45	7.45	4.55	3
Total Deliberation days	<b>20.125</b>	<b>34</b>	<b>17.5</b>	<b>19</b>
Avg. Deliberation days/person	2.01	3.09	1.75	1.58
Total Preparation days	<b>21.625</b>	<b>32</b>	<b>17.5</b>	<b>21.5</b>
Avg. Preparation days/person	2.16	2.9	1.75	1.79
Total Decision-writing days	<b>44.5</b>	<b>56</b>	<b>44.5</b>	<b>24.5</b>
Avg. Decision-writing days/person	4.45	5.09	4.45	3.06
Total Days for all Tasks	<b>140.75</b>	<b>204.5</b>	<b>125</b>	<b>104.5</b>
Avg. of days for all tasks/person	14.075	18.59	12.5	8.71

Appendix C

STATISTICS - BOARD OF REVISION & SASK. MUNICIPAL BOARD - 1997-2011

Year	Total #	# Withdrawn By Appellant	# Dismissed (Insufficient Grounds/Fee s Not Paid)	#Adjusted (*Joint Rec. & Hearing)	# Sustained	# Decisions Appealed to SMB	# Withdrawn at SMB	# Assessments Adjusted As Result of SMB Ruling
1997	754	220	33	255	246	39	9	5
1998	306	86	1	107	112	90	15	11
1999	150	87	2	32	29	23	1	9
2000	42	16	0	16	10	3	0	0
2001	833	277	42	288	226	176	16	33
2002	280	148	6	61	65	69	21	19
2003	228	48	3	120	57	57	8	17
2004	97	40	0	43	14	21	14	5
2005	699	224	26	288	160	145	6	87
2006	171	38	2	52	79	112	16	9
2007	245	56	62	79	48	103	31	30
2008	144	32	3	49	60	97	8	77
2009	420	179	13	198	30	74	6	9
2010	109	31	5	50	20	20	1	1
2011	116	25	5	67	19	41	0	0

\*Recent changes to *The Cities Act* allowed for an "Agreement to Adjust..." between the Assessor and the Appellant. The agreement no longer has to be ratified by the Board and the result is recorded as "Adjusted".

## Appendix D

### Assessment Appeal History - 2005 - 2011 City of Saskatoon Board of Revision

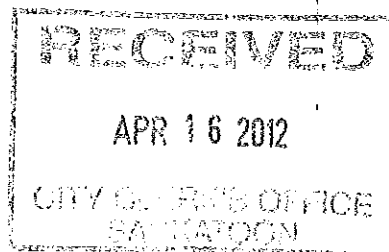
	<u>2011</u>	<u>2010</u>	<u>2009*</u>	<u>2008</u>	<u>2007</u>	<u>2006</u>	<u>2005*</u>
Appeals Received - Residential	13	11	60	10	7	13	158
Appeals Received - Condo units	4	4	55	2	0	4	16
Appeals Received - Commercial	76	56	241	107	211	137	457
Appeals Received - Multi-Res	23	38	62	25	27	17	68
<b>Appeals Received - Total</b>	<b>116</b>	<b>109</b>	<b>418</b>	<b>144</b>	<b>245</b>	<b>171</b>	<b>699</b>
Total Appeals Dismissed - as per legislation	5	5	13	3	62	2	26
Total Appeals Withdrawn - no action taken	25	31	179	32	56	38	224
Total with Assessment Adjusted through agreement between Assessor and Appellant	35	22	137	14	23	23	196
Total With Assessment Adjusted through Board hearing	32	28	61	35	56	29	92
Total With Assessment Sustained through Board hearing	19	20	30	60	48	79	160
<b>Total % receiving adjustments</b>	<b>58%</b>	<b>46%</b>	<b>47%</b>	<b>34%</b>	<b>32%</b>	<b>30%</b>	<b>41%</b>
<b>Total % - no change to assessment</b>	<b>16%</b>	<b>18%</b>	<b>7%</b>	<b>41%</b>	<b>20%</b>	<b>46%</b>	<b>23%</b>

**RIVERSDALE**  
BUSINESS IMPROVEMENT DISTRICT

175-49  
B5)

March 23th, 2012

Office of the City Clerk  
City of Saskatoon  
222 Third Avenue North,  
Saskatoon, SK S7K0J5



**Attention: Janice Mann, City Clerk**

**Re: Riversdale Business Improvement District  
Board of Management Appointment  
Ms. Carla Duval-Tyler of Cheshire Smile Animation**

Please be advised that The Riversdale BID Board of Management at its Thursday, March 22nd, 2012 Meeting made a motion to approve the appointment of Ms. Carla Duval-Tyler to the Board. This member meets the criteria for membership on The Riversdale BID Board of Management and we respectfully request her affirmation.

If you have any questions, or if we can be of further assistance, please do not hesitate to contact me at 242-2711.

Thank you for your attention to this matter.

Sincerely,

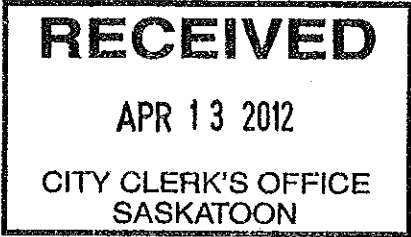
A handwritten signature in black ink that reads "Randy Pshebylo". The signature is written in a cursive, flowing style.

Randy Pshebylo; BDM  
Executive Director

RP/mas

4500-1  
B-6)

**From:** CityCouncilWebForm  
**Sent:** April 13, 2012 10:47 AM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

curtis Dekoning  
519 Magnus Ave  
Winnipeg  
Manitoba  
R2W2C4

EMAIL ADDRESS:

cdekoning2008@gmail.com

COMMENTS:

I read yesterday's article in CBC News Manitoba angry about federal immigration changes. I think it is the premier of Manitoba that is angry more so than Manitobans. I can tell Mr. Carter did not study the Provincial Nominee Program enough to know on how it has impacted and had an effect on Canada's Aboriginal Peoples I know we cannot not stop immigration but it can be contained or restricted. One thing you need to study and see all around you, wherever you go to eat and shop is once new Canadians get in a position of authority such as Human Resource or in a supervisory capacity or businesses and franchises they hire there own culture and that is not what Canada is about Canada is about diversity not job monopolization. What happens is like a domino effect and it takes other jobs from other people and other cultures. I am glad the PNP is axed and Manitoba should look more into training people here instead of looking outside the country. What has happened in Vancouver is now happening here in Winnipeg and the Aboriginal Population have taken notice.

P.S It makes you think that there is a PNP in every province but only Manitoba's PNP was supposedly streamlined My paper that I wrote was sent around the Nation and I am sure that political pressure was applied from Aboriginal Organizations behind the scenes. Aboriginal People have had enough. My advice is to invest more in the people of Saskatchewan. The Aboriginal people of Saskatchewan are made aware of what is happening. Don't abuse the PNP like we did here in Manitoba.

Regards

Curtis Dekoning

"CANADA"  
ABORIGINAL PEOPLES  
THIRD WORLD  
COUNTRY

By  
Curtis Dekoning  
Edited by Christy Anderson, MA student, University of Manitoba  
Winnipeg, Manitoba  
Canada  
February 27, 2012

As a long term resident who has lived in the inner-city of Winnipeg, Manitoba for the majority of my life, I have seen many changes over the last 25 years that have negatively impacted the lives of Aboriginal Peoples. As I am sure you are well aware, Manitoba has the highest Aboriginal population per capita, in all of North America. According to the 2006 Statistic Canada census, data reveals that among the immigrant population "in Manitoba, the employment rate among this group is a country-leading 73.1 per cent and its unemployment rate is only 6.8 per cent, the second lowest in Canada." The troubling statistics from the same 2006 census show that Canada's First Peoples are lagging behind in employment rates. The 2006 data, exposes the employment rate for First Nations people aged 25 to 54 living in Winnipeg was only 57.8%.

Although First Nations are still dealing with the adverse effects of Colonization and Residential Schools, a new threat looms on the horizon. According to the statements given above, immigration could likely be the next great obstacle to overcome in the fight to improve the lives of Canada's First Peoples. Canada is a multicultural society and people come from all over the world looking for greater opportunities, and hoping to improve their quality of life. This is one thing that makes Canada such a great country. Yet our nation's First Peoples are lagging behind our immigrant new-comer population in many ways, which are vital to accessing a good quality of life.

An administrative review, released January 30, 2012, said Winnipeg's population is expected to grow by 174,000 people over the next 20 years. Provincial population growth is primarily due to new immigrants under the Provincial Nominee Program. Consider last year, Manitoba admitted about 12,000 provincial nominees, while Ontario-a much larger province-only had about 1,000. Of the nominees from the program, 76 percent become homeowners after three to five years. Compare this to Aboriginal Peoples living off reserve in the city of Winnipeg, and you'll find that only 42.7 percent own homes. Additionally, 85 percent of new immigrants residing in Manitoba are active in the labour market within three months. These are the most recent statistics that indicate positions in the work force are being taken by the new immigrants, while Aboriginal Peoples continue to suffer from high rates of unemployment.

New Canadians will subsequently invest in businesses, franchises, they will buy real estate and homes; in general, they will participate in the Canadian economy. I see nothing wrong with this, given that we operate in a capitalist society. However, the stigmatism and prejudiced attitudes towards Aboriginal Peoples that are prevalent in Canadian society, are also present in the opinion of many newcomers. Many immigrant peoples treat Aboriginals like second class citizens. Furthermore, the newcomer immigrant population is beginning to monopolize the labour market.

Canada is about diversity not monopolization. It is also supposed to be a great land of opportunity and equality. When you consider franchises like KFC, Tim Horton's and The Real Canadian Superstore, and observe the high employment of visible minorities/immigrants, and the lack of representation by Aboriginal Peoples, the monopolization over the limited job

market becomes apparent. Not only are immigrant persons employed in entry level positions at many businesses, they occupy the higher and better paid positions as well. With the flooding of the labour market by the growing influx of immigrant workers, there are fewer jobs available for our country's First Peoples. For example, the gap in the unemployment rate for young people age 15-24 residing in Winnipeg, is a staggering 20% difference between First Nations youth and their non-aboriginal counterparts (31.7% compared to 9.8%). With limited opportunities to earn an income, many desperate and hopeless youth turn to gangs and selling drugs as a means to earn a living. Winnipeg's notoriously high crime rates are a partial indicator of the severity of our gang issues. While the Federal government provides money for many programs for Aboriginal Peoples, it is lacking in addressing other social issues like the racist and discriminatory attitudes of Canadian business owners and corporations, who are responsible for hiring people in an equitable and fair manner. If this climate of injustice continues in the labour market, I am fearful that our situation will worsen, and Aboriginal Peoples will be forced to continue to live in Third World conditions.

My proposal is intended to alert the federal government of this issue, and appeal to our country's legislative body to create an employment bill to protect Aboriginal Peoples and our future generations from employment "monopolization". This request would include the addition of more effective education strategies in immigration policies, and include history and cultural awareness of Aboriginal Peoples in Canada. Including Canada's First Peoples history in the mandatory testing for citizenship (which should be a curriculum that is developed by Aboriginal Peoples) would hopefully create cultural sensitivity in the new migrant population. The White Buffalo Act would effectively produce a harmonization between cultures that could potentially help lead Aboriginal Peoples out of desperate circumstances related to prejudice and negative attitudes from new Canadians. If this Act is passed, it would be a collective and collaborative effort by our government, businesses and educational institutions throughout Canada. At this time, Ottawa is making the requirements for admission into the country more stringent. In particular, the Federal Government wants to see more emphasis on English -or French -language proficiency. While the government is in the process of changing the requirements for new migrant entry, perhaps this would be the ideal time to begin advocating for the creation of a program that would educate new immigrants in Aboriginal history as well. This educational pursuit would help new Canadians to better understand the struggles of First Peoples and would increase the likelihood that the prejudicial and negative attitudes that currently prevail amongst this demographic, would change toward Aboriginal Peoples.

In order to change the blatant discriminatory hiring practices already present within the Canadian workforce, I would further recommend aggressive media campaigns to draw attention to the lack of Aboriginal representation in the labour market. The Canadian government is responsible for ensuring that all citizens in this country are given fair representation in the workforce and equal opportunity to participate in it.

When it comes to immigration policies, many politicians are hesitant to address the myriad of issues that surround this controversy. Perhaps this stems from the fact that so much of Canadian population growth is dependent upon immigration. It is my sincere hope that the issues discussed above will not be dismissed or taken lightly-this is a serious issue that we cannot ignore.

Regards,

Curtis DeKoning

204-786-5000 ext 1040

Cdekoning2008@gmail.com

6120-3  
(B7)

From: CityCouncilWebForm  
Sent: April 17, 2012 8:36 AM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Tyson Brown  
3105 Taylor St. E  
Saskatoon  
Saskatchewan  
S7H 1X5

EMAIL ADDRESS:

[tyson.brown@sasktel.net](mailto:tyson.brown@sasktel.net)

COMMENTS:

Mayor Atchison must not have to pay for his own parking in order to access his store. I am disappointed to hear that city councillors and Mayor Atchison voted to double parking fines, based on the recent increase in violations, WITHOUT waiting to put into place some alternative method of payment besides cash. I actively avoid traveling downtown or to any other locale where I may need to actually pay for parking as I do not EVER carry enough "spare change" to pay the exorbitant parking rates that have been set by this city. Doubling parking fines WITHOUT putting in some other, more accessible payment method is irresponsible and will deter even more citizens of Saskatoon from frequenting our downtown core.



7830-5  
(38)

**From:** CityCouncilWebForm  
**Sent:** April 17, 2012 9:24 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Jocelyn Hofmann  
915 7th st E  
Saskatoon  
Saskatchewan  
S7H 0Y5

EMAIL ADDRESS:

[jochofmann16@hotmail.com](mailto:jochofmann16@hotmail.com)

COMMENTS:

I just wanted to leave a quick note thanking our mayor and councillors for coming to an agreement over the recycling issue. I absolutely understand the importance and necessity of having a city wide recycling program and am all for it no matter what the cost, but I am also a former employee of Cosmo and so I also feel for that company and their staff and program participants. So thank you for being a voice for these people, it shouldn't always just be the staff who work at Cosmo sticking up for the program participants rights, it's a breath of fresh air when others do it as well. I shutter to think of the situation we would have if Cosmo were forced to downsize or close their doors. So many of their program participants do not have family to take care of them. Cosmo is not just their workplace it's their second home, a place where they can be themselves and are not judged for their disabilities, for some of them it's their only chance to go on recreational outings/trips, friendships that would not last if not for seeing people at work everyday. So thank you for using your business heads and also your hearts.

7830-5  
39

**From:** CityCouncilWebForm  
**Sent:** April 19, 2012 7:25 AM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Gary Kroeker  
1327 Hughes Drive  
Saskatoon  
Saskatchewan  
S7L7N1

EMAIL ADDRESS:

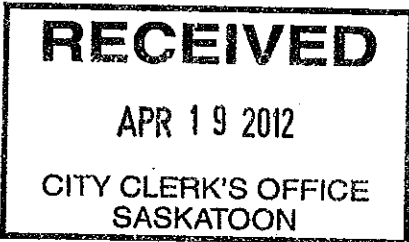
[bigbluey1950@gmail.com](mailto:bigbluey1950@gmail.com)

COMMENTS:

On the issue of recycling in Saskatoon. I think it is a very dangerous move to send the message that we would rather not have disabled people not working in this city, especially since they have been doing a good job for years. I have been recycling with them and I will continue to do it that way. As far as one of your bins do not even bother to bring one to my home because I will not support this stupid idea that you as council have come up with and my support will be to keep disabled people working in this city. I also do not want to be charged for something I will never use because we are not a communist country yet.

205-5  
B10

From: CityCouncilWebForm  
Sent: April 18, 2012 5:04 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Ranga RANGANATHAN  
639 Delaronde Crescent  
SASKATOON  
Saskatchewan  
S7J 3Z9

EMAIL ADDRESS:

[ranganathan@src.sk.ca](mailto:ranganathan@src.sk.ca)

COMMENTS:

Dear Sir:

I am a member of Sri Sathya Sai Baba Centre of Saskatoon. This centre gathers weekly at Hindu Temple on Friday and has Children's classes at St. Martin's Church on Saturdays. We do service activities in Friend Ship Centre and Pleasant Hill School. This Centre Conducts a "walk for Values" event for children and adults. This year I am in charge of organizing the "Walk for Values" Program. The Centre has been doing the WALK FOR VALUES in small scale every year in Saskatoon around May/June for the last ten years. This year being 10th year it is done across Canada in a bigger scale. Saskatoon Centre is planning to hold it for June 10th and we plan to invite other organizations in Saskatoon. This event is called "WALK FOR VALUES". It is FREE and no money collection involved. Each individual walks with a personal promise of practicing a personally selected human value.

On June 16th our current request is to start the walk from Persephone/ RiverLanding and go through 2nd avenue south till 22nd street down to the river and walk back to River Landing Starting Point. We will gather at 9:00 AM register and then walk in groups singing songs on human values and it will be about one hour and a half from 9:30AM to 11:00AM and finish with drinks and snack by 12 noon. We estimate that there will be children and adults to a total of about 100 to 150. We know that Saskatoon is a busy City and we are flexible to move the dates and times around that week of 16th.

We have not yet booked the River Landing area through Allocations Branch. We have contacted Trisha Nupdal through phone calls and email. We also talked Nicole at allocation Branch and it looks like that date is available. So Trisha asked me to write a letter to City Council explaining the event. Please let me know if you need more details. This event is being organized by Sri Sathya Sai Organization of Canada across Canada in several cities during May/June. You can also look at [www.walkforvalues.com](http://www.walkforvalues.com) for more information. Please let me know if you need more information or any presentation to help in your approval. We would also like to request you to declare that week of June 16th as WEEK for Walk For Values. Please let me know any other procedures or application we need to complete.

My home email is [ranganathan@yahoo.com](mailto:ranganathan@yahoo.com) and my home phone number is 244 1568. You can call me at my office during the day at 933 8185

Thank You for your kind consideration.  
...R(Ranga)Ranganathan

150-1  
(311)

**From:** CityCouncilWebForm  
**Sent:** April 21; 2012 8:46 AM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Clark Bymoen  
410 Peters Cove  
Saskatoon  
Saskatchewan  
S7N 4T5

EMAIL ADDRESS:

[clarkbymoen@yahoo.com](mailto:clarkbymoen@yahoo.com)

COMMENTS:

I am writing to say that I am in support of Coun. Randy Donauer and his prayer at the city's Cultural Diversity and Race Relations Committee dinner. The comments as read in Saturday's Star Phoenix criticizing counsellor Donauer's prayer are in my opinion unfounded and over-blown. 71% of Canadians report that they are Christian so the comments stating that this is not a Christian country or city would appear to be wrong. I would encourage counsellor Donauer and His Worship The Mayor to let Mr. Solo take his concerns to Human Rights if he wishes. Christians have rights too.

150-1  
B12)

**From:** CityCouncilWebForm  
**Sent:** April 21, 2012 7:51 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Shirley Young  
3212 N. 7st. N.  
Coeur d Alene  
Other  
83815

EMAIL ADDRESS:

[shirley-young@frontier.com](mailto:shirley-young@frontier.com)

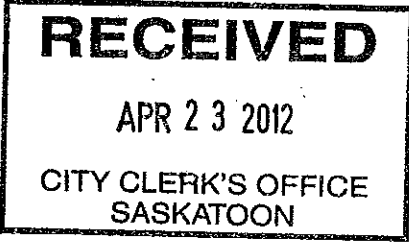
COMMENTS:

I was appalled to read on the internet about the upset of the prayer at at a dinner you held recently. Mr. Ashu Solo is just one person, who does not believe. He has no right to dictate to the rest of us, his negative beliefs. Please stick to your guns, and fight for what we believe in. Soon we will have to hide in caves or have 666 printed on our foreheads.  
Yours in the faith  
Shirley Young

God have mercy on this counry.

150-1  
B13

From: CityCouncilWebForm  
Sent: April 21, 2012 8:36 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Jeremy Brauner  
335 Staigh Crescent  
Saskatoon  
Saskatchewan  
S7N 3T2

EMAIL ADDRESS:

[jerbrauner@gmail.com](mailto:jerbrauner@gmail.com)

COMMENTS:

First off thanks to you and all of the city councilors, you are doing a great job running this beautiful city. I am honoured to live in a place as beautiful a prosperous as Saskatoon. Having been a resident here for 29 years, I can say that it is a great place.

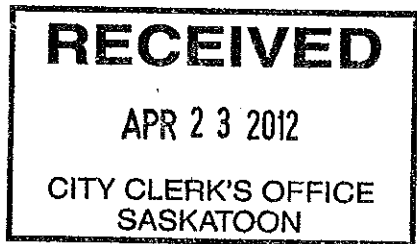
This letter is in response to christian prayer. Please keep strong in allowing prayer. I myself am a believer in Jesus. It saddens me that someone takes offence to our prayers. I do not ask that you eliminate other religions. Please do not eliminate christian prayer from public.

Thanks for your time.

A concerned citizen

150-1  
B14

From: CityCouncilWebForm  
Sent: April 21, 2012 9:10 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Colleen Beresford  
8271 Rosehill Drive  
Richmond  
British Columbia  
V7A 2J6

EMAIL ADDRESS:

[cberesford@telus.net](mailto:cberesford@telus.net)

COMMENTS:

Recently the Vancouver Sun ran an article about Ashu Solo launching a complaint regarding a Christian blessing at a government dinner.

Mayor Atchison is quoted as saying 'he was caught off-guard by the complaint because many of the events he attends include a prayer before meals.'

It's shocking to hear that this has happened many times before at gov't events. Mr. Solo is absolutely correct in saying that these actions 'violate' the requirement of 'separation of religion and government'.

Even our own military changed their policies on religion as far back as the 80's. A historically Christian organization, they introduced the option of 'solemnly affirming' instead of swearing on the bible when joining the military.

To the Mayor and Council, I respectfully say 'get with the times'. Religion is a very personal matter, best left between the individual and their God. I sincerely hope that Mr. Solo's action generate an open and intelligent dialogue on the the appropriate place religion has in our lives and within the government. You and your council need to remember that your constituents come from all walks of life, and just because no one complained at prior events, doesn't mean people weren't offended. - In true Canadian style, they were probably to complacent to say anything.

Best of luck with this issue. I trust you will come to a reasonable and open minded solution.

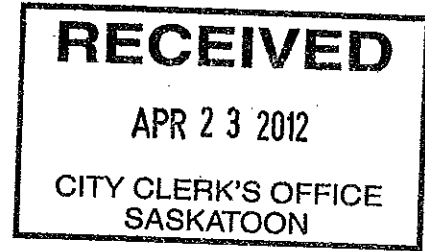
Sincerely,

Colleen Beresford



150-1  
BIS

From: CityCouncilWebForm  
Sent: April 22, 2012 7:27 AM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Samuel Graham  
32 Liberty Ave.  
New Glasgow  
Nova Scotia  
B2H4C8

EMAIL ADDRESS:

[samuelg@myway.com](mailto:samuelg@myway.com)

COMMENTS:

Honourable Mayor and council. I have just read an article in The National Post regarding an appreciation dinner. It seems a Mr. Ashu Solo has been offended by a prayer. He is seeking an apology because he has been made to feel "second class". This is unfortunate but there would have been no intent to offend anyone with this blessing. The individual who was called upon to offer this prayer has the right to pray to whomever he wishes. We have free speech laws in this country and I believe anything goes so long as it is not hateful !

I will be praying to my Lord and Savior, Jesus Christ, that everyone involved in this situation will find a respectful resolution that will not include an apology for offering a prayer !

I thank you for your dedication in serving the people of Saskatoon.

In His Service, Samuel Graham.

New Glasgow, Nova Scotia.

150-1  
B16

From: CityCouncilWebForm  
Sent: April 23, 2012 9:18 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Wayne Plimmer  
5431 Mills Road  
Sechelt  
British Columbia  
V0N 3A7

EMAIL ADDRESS:

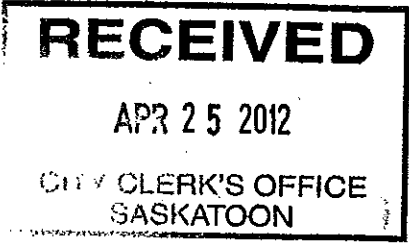
[wplimmer@hotmail.com](mailto:wplimmer@hotmail.com)

COMMENTS:

I read with interest an article concerning the Christian prayer (by one of your councillors) prior to a meal for the Saskatoon Volunteer Appreciation Dinner. Mayor Atchinson (according to the newspaper article in "The Province" on April 22nd) states he never gave it much thought at all! He also stated he is sorry Solo felt excluded. That is no apology, but a cheap shot to make light of the situation! To suggest prayers on a rotational basis, and a separate atheist dinner is offensive and insulting. Atheists, agnostics, non-theists, and peoples of other faiths (statistically a larger group than Christians) deserve to be treated respectfully. Although I respect that councillor Donauer has his beliefs, I don't share them. His belief in an imaginary friend is his choice but he must be respectful and represent all of Saskatoons people fairly. Signed -a proud former resident of a great province!

150-B17)

From: CityCouncilWebForm  
Sent: April 24, 2012 6:07 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Jamie Mitchell  
58 manitou court  
Saskatoon  
Saskatchewan  
s7k5g3

EMAIL ADDRESS:

[jamiemitchell12001@yahoo.com](mailto:jamiemitchell12001@yahoo.com)

COMMENTS:

Re:

No Apology From Mayor (Ashu Solo)

I would hope that there will be no apology as we do live in Canada, Saskatchewan, Saskatoon. We are a christian country and I can't understand why people from other countries cannot understand and respect that. If I went to another country that was composed of muslims and they practiced their belief or prayer within a public funtion I have enough respect for them and their history and what compiles them as a counrty to be silent and although I may not have their beliefs would shut my mouth until they have finished, And enjoy the event.

I hope you understand Sir, that if you give in to this request you will lead the way for discrimination among other faults to non-christian demands. Canada is a safe, common country from which our ancestors as well as our military have fought to build and protect, pleas dont let selfish hateful people slowly destry that. I have friends that do not believe in chistianity or any other religion but when we attend somthing that provides grace they bow their heads out of respect for our people and our country not for themselves.

Thank you for being firm publicly upon this matter and I hope you realize just how many supporters are by your side even if we don't always voice ourselves.

Have a blessed and "free" day.

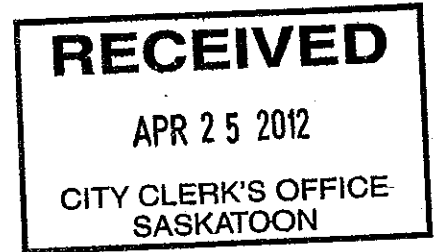
Respectfully,

Jamie Mitchell

B18)

150-1

From: CityCouncilWebForm  
Sent: April 24, 2012 5:18 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Alan Fester  
74 HAMILTON COURT  
Spruce Grove  
Alberta  
T7X 0K4

EMAIL ADDRESS:

[abmf80@gmail.com](mailto:abmf80@gmail.com)

COMMENTS:

I just recently read the article about Ashu Solo getting offended over a councilor praying at a gathering.. Ashu Solo Made the Statement that this is a secular country and not a christian country.. I believe the last time I checked our constitution It says that we are under God.. So he doesn't sing the national anthem??? and if he has ever visited the Parliment buildings in Ottawa he would soon realize that we are a christian country that HAS strayed away from its roots, as there is Scripture every where in that building.. So I would like him to realize that he has no business saying what he said and getting offended. I don't get offended because he Doesn't believe in God.. and Because he is an atheist, If he doesn't believe in God why does it matter if someone prayers or not?? It is not affecting him. He talks about diversity and acceptance.. Why isnt he Accepting? and realize that whether he believes it or not Christianity is a part of this country.. If he doesn't like it he can leave and go live in the states.. Oh wait their constitution is the same as ours.. One nation under God.. Oops that is offensive..

Anyways.. I am from Alberta, But when someone starts speaking on behalf of MY country too I think I have every right to say what I want to say. Freedom of Speech and Freedom of Religion.. Or according to Ashu Solo Freedom of Religion as long as he is not around.

205-1  
B19

**From:** CityCouncilWebForm  
**Sent:** April 23, 2012 4:06 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Jenna Blahay  
201-320 21st street west  
Saskatoon  
Saskatchewan  
S7M 4E6

EMAIL ADDRESS:

[Jenna@avenuecommunitycentre.ca](mailto:Jenna@avenuecommunitycentre.ca)

COMMENTS:

The Avenue Community Centre for Gender and Sexual Diversity would like to block of the 21st street west in Saskatoon between the blocks of Avenue C and Avenue D for our annual Welcome to the Gayborhood event in which we give a way hotdogs, hamburgers, refreshments and provide entertainment for those local to our neighborhood. This event will take place June 13th, 2012. We will also need extra garbage bins provided by the city that day.



*City of*  
**Saskatoon**  
Saskatoon Development  
Appeals Board

B20)

---

c/o City Clerk's Office      ph 306•975•8002  
222 - 3rd Avenue North      fx 306•975•7892  
Saskatoon, SK S7K 0J5

April 18, 2012

His Worship the Mayor  
and Members of City Council

Ladies and Gentlemen:

**Re:    Development Appeals Board Hearing  
      Refusal to Issue Development Permit  
      Proposed Detached Accessory Building (garage)  
      (With Rear Yard Deficiency)  
      612/614 Saskatchewan Cres. East – R2 Zoning District  
      Lynne Wawryk-Epp  
      Appeal 10-2012**

In accordance with Section 222(3)(c) of *The Planning and Development Act, 2007*, attached is a copy of a Notice of Hearing of the Development Appeals Board regarding the above-noted property.

Yours truly,

**Shellie Bryant**  
Secretary, Development Appeals Board

SB:drs

Attachment

Templates\DABs\Mayor.dot



*City of*  
**Saskatoon**

Saskatoon Development  
Appeals Board

c/o City Clerk's Office  
222 - 3rd Avenue North  
Saskatoon, SK S7K 0J5

ph 306•975•8002  
fx 306•975•7892

**NOTICE OF HEARING - DEVELOPMENT APPEALS BOARD**

<b>DATE:</b>	<b>May 7, 2012</b>	<b>TIME:</b>	<b>4:00 p.m.</b>
<b>PLACE:</b>	<b>Committee Room E, Ground Floor, South Wing, City Hall</b>		
<b>RE:</b>	<b>Refusal to Issue Development Permit Proposed Detached Accessory Building (garage) (With Rear Yard Deficiency) 612/614 Saskatchewan Cres. East – R2 Zoning District Lynne Wawryk-Epp (Appeal No. 10-2012)</b>		

TAKE NOTICE that Lynne Wawryk-Epp has filed an appeal under Section 219(1)(b) of *The Planning and Development Act, 2007*, in connection with the City's refusal to issue a Development Permit to construct a detached accessory building (garage) at 612/614 Saskatchewan Crescent East.

The property is located in a R2 zoning district. Section 5.7(3)(h) of the Zoning Bylaw requires a detached accessory building (garage) be situated not less than 1.2 metres (3.94 feet) from a property line toward which a vehicle door faces.

Based on the information provided, the detached accessory building (garage) will be located 0.65 metres (2.13 feet) from the rear property line resulting in an encroachment of 0.55 metres (1.81 feet).

**The Appellant is seeking the Board's approval to allow the rear yard deficiency to maximize on green space.**

Anyone wishing to provide comments either for or against this appeal can do so by writing to the Secretary, Development Appeals Board, City Clerk's Office, City Hall, Saskatoon, Saskatchewan, S7K 0J5 or email [development.appeals.board@saskatoon.ca](mailto:development.appeals.board@saskatoon.ca). Anyone wishing to obtain further information or view the file in this matter can contact the Secretary at 975-2783.

Dated at SASKATOON, SASKATCHEWAN, this 18th day of April, 2012.

Shellie Bryant, Secretary  
Development Appeals Board



*City of*  
**Saskatoon**

Saskatoon Development  
Appeals Board

c/o City Clerk's Office      ph 306•975•8002  
222 - 3rd Avenue North      fx 306•975•7892  
Saskatoon, SK S7K 0J5

B21)

April 19, 2012

His Worship the Mayor  
and Members of City Council

Ladies and Gentlemen:

**Re:    Development Appeals Board Hearing  
      Refusal to Issue Development Permit  
      Detached Garage (Existing)  
      (With Side-Yard Deficiency)  
      124 Tupper Cres. – R1A Zoning District  
      Nicole Boschman  
      Appeal 11-2012**

In accordance with Section 222(3)(c) of *The Planning and Development Act, 2007*, attached is a copy of a Notice of Hearing of the Development Appeals Board regarding the above-noted property.

Yours truly,

**Shellie Bryant**  
Secretary, Development Appeals Board

SB:drs

Attachment

Templates\DABs\Mayor.dot





City of  
**Saskatoon**

Saskatoon Development  
Appeals Board

---

c/o City Clerk's Office      ph 306•975•8002  
222 - 3rd Avenue North      fx 306•975•7892  
Saskatoon, SK S7K 0J5

**NOTICE OF HEARING - DEVELOPMENT APPEALS BOARD**

<b>DATE:</b>	<b>May 7, 2012</b>	<b>TIME:</b>	<b>4:00 p.m.</b>
<b>PLACE:</b>	<b>Committee Room E, Ground Floor, South Wing, City Hall</b>		
<b>RE:</b>	<b>Refusal to Issue Development Permit Detached Garage (Existing) (With Side-Yard Deficiency) 124 Tupper Cres. – R1A Zoning District Nicole Boschman (Appeal No. 11-2012)</b>		

TAKE NOTICE that Nicole Boschman has filed an appeal under Section 219(1)(b) of *The Planning and Development Act, 2007*, in connection with the City's refusal to issue a Building Permit to construct a detached accessory building (garage) at 124 Tupper Crescent.

The property is located in a R1A zoning district. With respect to side-yard setbacks for detached garages that abut a flanking street in an R1A District, Section 5.7(3)(g) of the Zoning Bylaw requires a side-yard setback be provided of not less than 0.75 metres (2.4606 feet).

Based on the information provided, the side yard has a setback of 0.6096 metres (2.0 feet) resulting in an encroachment of 0.1404 metres (0.4606 feet).

**The Appellant is seeking the Board's approval to allow the side-yard deficiency.**

Anyone wishing to provide comments either for or against this appeal can do so by writing to the Secretary, Development Appeals Board, City Clerk's Office, City Hall, Saskatoon, Saskatchewan, S7K 0J5 or email [development.appeals.board@saskatoon.ca](mailto:development.appeals.board@saskatoon.ca). Anyone wishing to obtain further information or view the file in this matter can contact the Secretary at 975-2783.

Dated at SASKATOON, SASKATCHEWAN, this 19th day of April, 2012.

Shellie Bryant, Secretary  
Development Appeals Board

Templates\DABS\Dab-A



*City of*  
**Saskatoon**  
Saskatoon Development  
Appeals Board

B22)

---

c/o City Clerk's Office      ph 306•975•8002  
222 - 3rd Avenue North      fx 306•975•7892  
Saskatoon, SK S7K 0J5

April 19, 2012

His Worship the Mayor  
and Members of City Council

Ladies and Gentlemen:

**Re:    Development Appeals Board Hearing  
      Refusal to Issue Development Permit  
      New One-Unit Dwelling with Secondary Suite  
      (With Side-Yard Deficiency)  
      840 Main Street - R2 Zoning District  
      Ruth Michelle Beveridge  
      (Appeal No. 12-2012)**

In accordance with Section 222(3)(c) of *The Planning and Development Act, 2007*, attached is a copy of a Notice of Hearing of the Development Appeals Board regarding the above-noted property.

Yours truly,

**Shellie Bryant**  
Secretary, Development Appeals Board

SB:ks

Attachment

Templates\DABs\Mayor.dot



City of  
**Saskatoon**

Saskatoon Development  
Appeals Board

---

c/o City Clerk's Office      ph 306•975•8002  
222 - 3rd Avenue North    fx 306•975•7892  
Saskatoon, SK S7K 0J5

**NOTICE OF HEARING - DEVELOPMENT APPEALS BOARD**

<b>DATE:</b>	<b>Monday, May 7, 2012</b>	<b>TIME:</b>	<b>4:00 p.m.</b>
<b>PLACE:</b>	<b>Committee Room E, Ground Floor, South Wing, City Hall</b>		
<b>RE:</b>	<b>Refusal to Issue Development Permit New One-Unit Dwelling with Secondary Suite (With Side Yard Deficiency) 840 Main Street - R2 Zoning District Ruth Michelle Beveridge (Appeal No. 12-2012)</b>		

TAKE NOTICE that Ruth Michelle Beveridge has filed an appeal under Section 219(1)(b) of *The Planning and Development Act, 2007*, in connection with the City's refusal to issue a Development Permit to construct a new one-unit dwelling with secondary suite at 840 Main Street.

The property is located in a R2 zoning district. Section 8.4.2(1) requires that a side-yard setback be provided for the residential building wall of not less than 0.75m (2.46 feet). Further, Section 5.8.4(c) requires that a side-yard setback be provided for the residential building eave of not less than 0.25m (0.8202 feet).

Based on the information provided, the proposed building wall will have an east side-yard setback of 0.6096m (2 feet) resulting in a building wall encroachment of 0.1404m (0.46 feet) to the side property line. Further, the proposed eave will project over the property line by 0.1524m (0.5 feet) resulting in a building eave encroachment of 0.25m (0.8202 feet) to the side property line.

The Appellant is seeking the Board's approval to allow the side-yard setback deficiency.

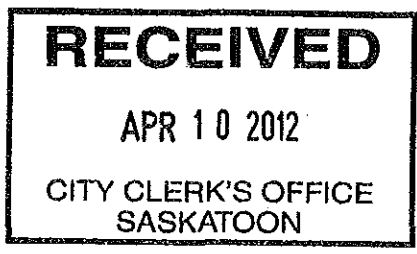
Anyone wishing to provide comments either for or against this appeal can do so by writing to the Secretary, Development Appeals Board, City Clerk's Office, City Hall, Saskatoon, Saskatchewan, S7K 0J5 or email [development.appeals.board@saskatoon.ca](mailto:development.appeals.board@saskatoon.ca). Anyone wishing to obtain further information or view the file in this matter can contact the Secretary at 975-2783.

Dated at SASKATOON, SASKATCHEWAN, this 19th day of April, 2012.

Shellie Bryant, Secretary  
Development Appeals Board

4351-1  
CI

From: CityCouncilWebForm  
Sent: April 10, 2012 11:19 AM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:  
Honor Kever  
607 Temperance St.  
Saskatoon  
Saskatchewan  
S7N 0M4

EMAIL ADDRESS:  
honorkever@sasktel.net

COMMENTS:

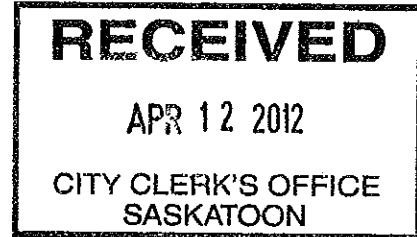
We strongly oppose the rezoning of 702 14th Street from B2 District Commercial to B1 Neighbourhood Commercial By Agreement. The proposed hours of operation of the yoga studio and the cafe are unacceptable in a quiet residential neighbourhood. Contrary to the assertions of Ryan Leier that most yoga participants walk or bike, our neighbour (Brent Burlingham) sat outside the current One Yoga facility on 2 different evenings and counted the students going into the facility. On each night, 18 out of 25 students drove a car and parked, mostly in other business's stalls. We can't even imagine what it will be like in the middle of winter at the proposed times of 7:30 am to 10:30 pm. Mr. Leier's plan to ask his students to refrain from using cars is completely unrealistic. In addition, there's the cafe, which we assume will be open as late as the studio, and will bring addition cars into our neighbourhood.

While parking is certainly an issue for the residents of our neighbourhood, the fact is that these two businesses, plus an added residence, are simply too much for this neighbourhood, especially in terms of the coming and going traffic that they will generate. We have heard talk from various city councillors about promoting high density neighbourhoods, and using more infill. Nutana, the oldest neighbourhood in the city, is the original high-density residential area. In the areas around 702 14th St., our lots are narrow, most of the older houses go up instead of out, we have an enviable commercial district along Broadway, visited by residents from all over the city. Most of us have only one car (and in some cases, no car) and a great many of us walk or bike to where we work or shop in the area, downtown or the university. In other words, we're already doing our bit. We pay hefty property taxes, and what we want in return is for our residential streets to remain quiet and be free of excess traffic. We don't think this is too much to ask.

Sincerely,  
Honor Kever  
David Carpenter

ca

From: CityCouncilWebForm  
Sent: April 12, 2012 7:49 AM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Carl and Susan D'Arcy  
611 Temperance Street  
Saskatoon  
Saskatchewan  
S7N 0M4

EMAIL ADDRESS:

carl.darcy@saskatel net

COMMENTS:

RE: Proposed rezoning of 702, 14th Street East, Saskatoon

April 11th, 2012

His Worship the Mayor and Members of City Council

We wish to express our disapproval of the current proposal to change the zoning at 702, 14th Street East, Saskatoon from a B-2 Commercial District to a B-1 Neighbourhood District by Agreement .

We have lived in the immediate neighbourhood at 611 Temperance Street for the last 39 years. Throughout that time there has always been a commercial business at 702, 14th Street East. Our concern is not with the presence of a commercial business but the nature of that business and its impact on the immediate neighbourhood. The proposed businesses will have a detrimental effect on the quality of life in the immediate neighbourhood by aggravating parking pressures and through the proposed hours of operation. The proposed businesses are not community amenities. They draw on a much wider geographical area.

The proposal calls for a 32-mat yoga studio, a coffee shop and a 2nd floor residence. The businesses are slated to operate 7:30 am to 10:pm, 7 days a week. The whole intent of this rezoning application is to reduce zoning requirements for parking.

PThe applicants do not meet the requirement for parking even for a B-1 zoning designation. There are 7 parking stall available on site. The yoga studio has up to 32 students at a class. The applicant claims that studio participants are unlikely to drive cars however observations at the Yoga One current studio site indicates that at least 60% of participants drive to the studio.

In addition to the yoga studio there is also the operation of the coffee shop and the 2nd floor residence. The City of Saskatoon's ByLaw Counting Rules state for the lot or building with more than one business the total parking requirements shall be the total of parking requirements for each use on the lot or building. No parking space provided allocated to one use shall be counted as part of the space required for another use. The applicants do not meet the parking requirement for any one of the businesses that they proposed to operate on

the site. They plan to use on a permanent basis on-street parking to meet their clients' parking needs.

The immediate neighbourhood is composed of relatively narrow lots and residents have on street parking requirements as well. The immediate neighbourhood already has parking issues as a result people who work downtown parking there. Permit parking restrictions on Saskatchewan East and University Drive has moved the 'downtown parkers' further east to Temperance Street.

The coffee shop/yoga studio proposes to operate 7:30 am to 10:30 pm 7 days a week. These extensive hours will be very disruptive to the immediate neighbourhood and will compound parking issues.

The proposed businesses are not community amenities, the yoga studio draws from a wide geographical area. There are two other yoga centres on Broadway and several downtown, There are several coffee shops a couple of blocks away both on and off Broadway. There is no shortage of such amenities in the neighbourhood.

If the applicants are serious about aiming to retain the heritage character of the existing building then they should commit to have their building design reviewed, and signed off on, by an independent architectural consultant as being consistent with the heritage character of the building.

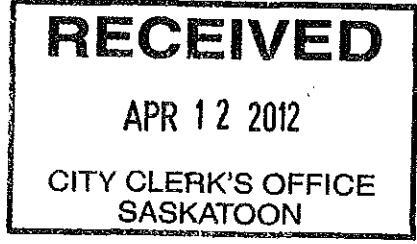
For the above reasons we request that the current application to rezone 701, 14th Street East from B-2 Commercial District to a B-1 Neighbourhood District by Agreement be denied. Such a re-zoning by agreement does not have our agreement nor the agreement of the most of the immediate neighbours. Such spot re-zoning is inconsistent with enhancing the quality of life in the immediate neighbourhood.

Yours truly

Carl D'Arcy and Susan D'Arcy  
611 Temperance Street  
Saskatoon, SK., S7N 0M4

C3)

From: CityCouncilWebForm  
Sent: April 12, 2012 11:00 AM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:  
Brian Kraft  
427 Blackburn Terrace  
Saskatoon  
Saskatchewan  
S7V 1E8

EMAIL ADDRESS:

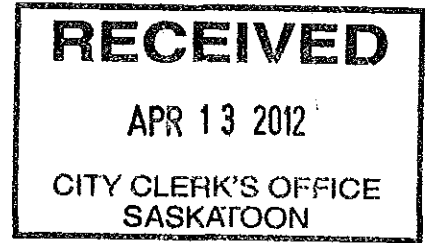
[kraftb@yahoo.com](mailto:kraftb@yahoo.com)

COMMENTS:

Every day I travel to work up Millar Ave, having to cross over 4 railway crossings. These railway crossings are terribly rough and need to have something done about them. Would his worship and council please take some time to investigate these 4 crossings and PLEASE have them repaired properly, so that the repair lasts more than one season. I'm tired of having my vehicles beat to death by our pathetic city streets.

3000-1  
C4)

From: CityCouncilWebForm  
Sent: April 12, 2012 5:01 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

lori mae prostebby  
1521 ave f north, and 511 33rd Street West Bay G  
saskatoon  
Saskatchewan  
S7N1X8

EMAIL ADDRESS:

[vaganza@shaw.ca](mailto:vaganza@shaw.ca)

COMMENTS:

Something has to be done about the situation on 33rd Street West. I own a house on 1500 block of F north and own a business in the 500 block of 33rd street west. The methidone (sp) clinics are detrimental to our neighbourhood. Selling of it and other perscription drugs they get from mayfair pharmacy. Since the SaskAids building opened up. It has become a unsightly neighbourhood. Patrons of the FREE DRUGS and Sask Aids hang out all day long, swearing, spitting, doing needles, selling drugs, throwing cigarette butts (iam a smoker by the way) fighting at the corner and in my stripmall area.

I personally feel the FREE Drugs should be dispensed in a hospital or adjacent to a hospital. They get there high and are left to wander the neighbourhood or go and visit friends in the area. At night they steal, hook to make enough money to BUY there drugs when there high wears off.

Why wasnt a plebicite done on this matter? Alot of my neighbours did not even know the Aids building exisited...The clientelle should not be in a residential area.

Heck you wouldnt even issue a business license to a dogtraining facility across the street from me. They had to close their doors down in less then a year. They were not causing any problems.

PRIORITIES??

How are you going to protect the children who will be using the new mayfair pool? they will have to dodge cigarette butts , saliva from spitting , needles, hookers, fighting, junkies???. This is a residential area. Move the drugs, needles to a hospital. My clients are even commenting on the riff raff in the area.

Would a affluent nieghbourhood accept this situation?? I don't think so.

I will also be contacting Sask Health and the Saskatoon Health Region. Have not seen our city counsellor in many years, so not sure what his thoughts are.

And oh, this is not a racial thing. The patrons are mixed, caucasian, native....



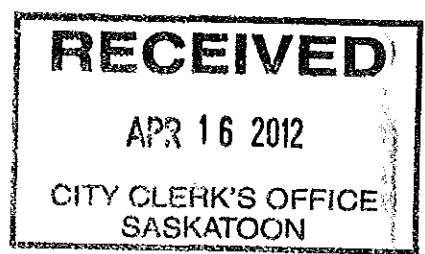
And NO to a safe injection site. Its enough they get needles. These people need treatment not pacifing.

Thank you for your time.

Lori Prostebby  
Resident of Mayfair  
Buisness Owner in Mayfair.

375-2(C5)

From: CityCouncilWebForm  
Sent: April 15, 2012 7:27 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:  
  
Richard Wanner  
535 Rempel manor  
Saskaroon  
Saskatchewan  
S7J 0T4

EMAIL ADDRESS:  
  
[rickwanner@live.ca](mailto:rickwanner@live.ca)

COMMENTS:

I would like to know if a noise bylaw from vehicles will ever come into effect? We have a house on our street who's residence own some very loud motorcycles. i feel from comparing noise levels in industry to the sound from their bikes, they should measure well above 90 decibles. Many of the other neighbours with young kids trying to sleep have voiced their concerns to these people but have been ignored. I feel if a bylaw is in place, we have more ability to preserve the communities environment, as well as many others. Edmonton has already implemented such a bylaw and the feed back i've heard is over whelmingly positive. Not to mention the increased income from violators to go back into the community. Thanks for listening.  
Sincerely,  
Rick Wanner

185-9  
C6)

**From:** CityCouncilWebForm  
**Sent:** April 17, 2012 11:20 AM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Sharon Preston  
Suite 500 122 1st Avenue South  
Saskatoon  
Saskatchewan  
S7K 7G3

EMAIL ADDRESS:

[sharon.preston@potashcorp.com](mailto:sharon.preston@potashcorp.com)

COMMENTS:

PotashCorp's annual summer barbeque is taking place on Friday, July 13, 2012 in the Delta Bessborough Gardens. This letter is to request an extension of hours to the Noise Bylaw. We would like to request to have the hours extended to allow a live band to play until 11:00 p.m.

Thank You

Sharon Preston

**From:** CityCouncilWebForm  
**Sent:** April 13, 2012 8:05 AM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

vivian mahoney  
2310 willima ave  
saskatoon  
Saskatchewan  
s7j1a8

EMAIL ADDRESS:

[vivian.mahoney@usask.ca](mailto:vivian.mahoney@usask.ca)

COMMENTS:

Will the Recycling pickup be in my back alley? My garbage is in my back alley. When Loraas took over from the Curbside Recycling they said they'd only pick up on the front street. When I complained to them that our garbage pick up was in the back alley for our street, they just told me - no, said that everyone who cancelled their recycling would not get any money back and hung up. I cancelled my recycling which I have been doing for decades here and in Ottawa. I am very upset to be without recycling after all these years. Will Loraas start to pick up recycling in the back alley for my street now?

**RECEIVED**

APR 17 2012

CITY CLERK'S OFFICE  
SASKATOON

From: Jean Driedger [ginayxe@sasktel.net]  
Sent: April 16, 2012 5:03 PM  
To: Web E-mail - City Clerks  
Subject: Bins for recycling

His Worship and City Council,

I have heard on the news that the city is implementing a new program to begin recycling at a cost of \$8.00 per month. I would like to express my opinion regarding this matter. First of all I don't appreciate having this imposed upon me whether I need or want it. I don't fill my present bin to half full in a two week period. I don't know what I'm suppose to fill this new bin with.

I am a Senior living alone on my seniors pension. I just don't have an additional \$96.00 a year to spend on your recycling program. For me that would mean \$96.00 less to spend on food and other essentials.

For those that want the program, fine. Do not assume we all do.

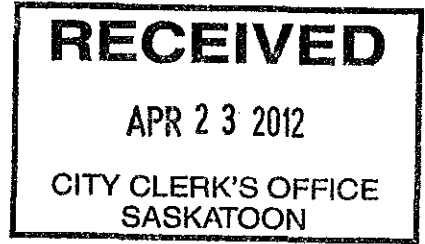
His worship was patting himself on the back for not having to further increase our taxes. I see this as a tax, just added to my Utility Bill instead of my tax bill. Please don't force this on persons like myself that just have no need for it and are unable to absorb the additional cost.

Your Truly,  
Jean Driedger.

*2609 Cascade St.  
Saskatoon SK  
S7S 0M9*

7830-5  
(C9)

**From:** CityCouncilWebForm  
**Sent:** April 22, 2012 11:16 AM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Rut Johnsob  
203 1704 56th street  
Tsawassen  
British Columbia  
V4L 2R2.

EMAIL ADDRESS:

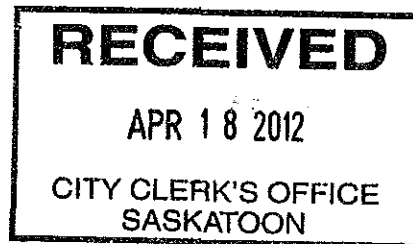
COMMENTS:

As a ex residence and frequent visitor I donot know why Saskatoon has no curb side recycling?  
Regards.  
R. Johnson

6120-1

C10

**From:** CityCouncilWebForm  
**Sent:** April 18, 2012 11:16 AM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Denise Shyba  
1230 Avenue C North  
Saskatoon  
Saskatchewan  
S7L 1K5

EMAIL ADDRESS:

[d.shyba@shaw.ca](mailto:d.shyba@shaw.ca)

COMMENTS:

Dear Mr. Mayor:

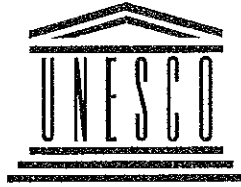
I am writing in regards to the parking on our city block due to all the Kelsey students. This street is so narrow and the lot sizes are mostly all small, and with all the students parking on the street everyday, one cannot even park in front of their own house, or even near it for that matter. Why can't they park in the lot across the street from Saskenergy? Isn't that lot designated for the students.

At one time there was talk of the fact that one would need a permit in order to park on these streets, otherwise the students wouldn't be allowed to. What has happened to that?

We are just very tired and upset of not being able to park in front of our properties that we pay taxes on.

On behalf of the citizens of the 1200 block of Avenue C North.

Yours truly,  
Denise Shyba



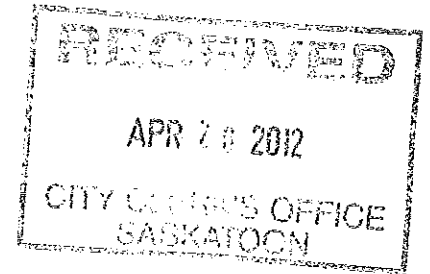
CANADIAN COMMISSION FOR UNESCO  
COMMISSION CANADIENNE POUR L'UNESCO

unesco.ca

100-20  
C11)

April 5, 2012

Mr. Donald J. Atchison, Mayor  
City of Saskatoon  
Office of the Mayor  
222 Third Avenue  
Saskatoon SK S7K 0J5



Subject: **Toolkit for Municipalities, Organizations and Citizens - Canadian Coalition of Municipalities Against Racism and Discrimination (CCMARD)**

Dear Mr. Atchison,

I am pleased to share with you a new publication entitled *Toolkit for Municipalities, Organizations and Citizens - Canadian Coalition of Municipalities Against Racism and Discrimination (CCMARD)*.

The Toolkit provides practical information to support the work of municipalities and their partners in strengthening their local initiatives and policies against racism and discrimination. It includes:

- **practical information** such as the steps to join the Coalition, ideas and strategies to develop and implement a Plan of Action, as well as tips to monitor your community's progress, engage youth and collaborate with Aboriginal communities;
- **examples of promising municipal initiatives** linked to the 10 Common Commitments and offering practical advice to advance the Coalition;
- **useful tools** such as examples of resolutions adopted by City Councils, an example of a press release, an interactive spreadsheet to facilitate the compilation of existing initiatives, and samples of Plans of Action;
- **additional resources** including days/weeks/months that can be linked to your local events, examples of local advisory committees, examples of awards, as well as a list of possible funding resources to move your ideas forward. The Toolkit also contains a list of films related to the 10 Common Commitments prepared by the National Film Board of Canada that can be used to stimulate discussions with local stakeholders.

.../2



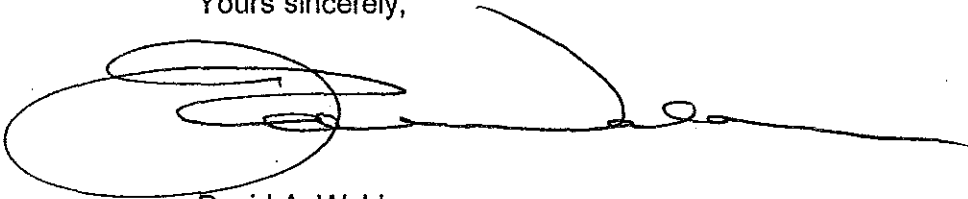
The Toolkit was prepared by the Canadian Commission for UNESCO, with the support of the Racism-Free Workplace Strategy of Human Resources and Skills Development Canada (HRSDC) and in partnership with the Canadian Race Relations Foundation (CRRF), the Canadian Association of Statutory Human Rights Agencies (CASHRA) and the National Film Board of Canada (NFB). It is the result of consultations with numerous municipalities and partners who have generously contributed their experiences and expertise to the realization of this resource.

The variety of information contained in the Toolkit will make it an invaluable resource for all stakeholders involved in the development of inclusive communities free of racism and discrimination. These include elected officials, relevant municipal divisions (for example human resources, housing, youth and police authorities), local businesses, unions, community organisations and non-governmental organisations.

To facilitate the information sharing process, a brochure summarizing the Toolkit has also been developed. A copy is included for your information. Additional copies of the brochure can be ordered via email from [danielle.racine@unesco.ca](mailto:danielle.racine@unesco.ca) Electronic copies of both the Toolkit and the brochure can be downloaded free of charge at: [www.ccmard-ccmcrd.ca](http://www.ccmard-ccmcrd.ca)

We hope you will find this publication useful and encourage you to share it with your local partners.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'David A. Walden', with a large, stylized flourish on the left side.

David A. Walden  
Secretary-General

- Encls. - *Canadian Coalition of Municipalities Against Racism and Discrimination (CCMARD) – Toolkit for Municipalities, Organisations and Citizens*
- *Toolkit Summary Brochure*

- c.c. Tiffany Paulsen, Councillor
- Lynne Lacroix, Manager, Community Development
- Becky Kuffner, Cultural Diversity and Race Relations Coordinator
- Smita Garg, Immigration Community Resource Coordinator

5500-1  
C12)

From: CityCouncilWebForm  
Sent: April 21, 2012 4:22 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Shannon McWatters  
308-714 Appleby drive  
Saskatoon  
Saskatchewan  
s7m 4n7

EMAIL ADDRESS:

[s.mcwatters@gmail.com](mailto:s.mcwatters@gmail.com)

COMMENTS:

Dear sirs,

I am writing this letter to ask you to consider the cost benefits of having a free(or more subsidised for the general public) swimming pool and leisure center system. other major cities have found these kinds of programs being sponsored have lowered crime and had a strong positive influence on the culture of the city. saskatoon is now growing to level where it can afford the expenditures and plans of a large city. At a cost of almost \$1000 per year a family pass is unreasonable and reserves our recreational system to the few with interest who qualify for subsidy and the extra wealthy who can afford it.

6120-3  
C13)

From: CityCouncilWebForm  
Sent: April 20, 2012 4:01 PM  
To: City Council  
Subject: Write a Letter to City Council

**RECEIVED**  
APR 20 2012  
CITY CLERK'S OFFICE  
SASKATOON

TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Kristine Eggertson  
122 Hilliard Street East  
Saskatoon  
Saskatchewan  
S7J 0E2

EMAIL ADDRESS:

[kristine.eggertson@hotmail.com](mailto:kristine.eggertson@hotmail.com)

COMMENTS:

I would like to make a complaint about the method of paying for parking at the Farmer's Market. Currently, there are no meters at the Farmer's Market, and we must purchase tickets from a machine and place them on our dash.

As I have one small child (and another on the way), this method of paying for parking will keep me away from the Farmer's Market when I am travelling alone with my children. I won't feel comfortable leaving a 2.5 year old with a newborn in a vehicle alone while I walk to the nearest pay station (which is often around the corner and across the street, and out of sightline of the occupants of my vehicle). Alternatively, I do not appreciate having to cart my children out of the vehicle, take them to the pay station, potentially wait in line (especially in cold weather), and then cart them back to my vehicle to put the ticket on my dashboard.

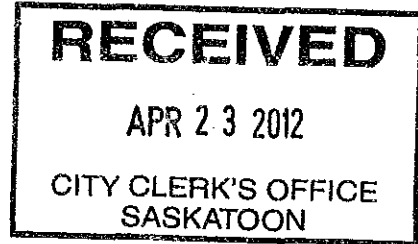
There are great things going on at the Farmer's Market, like story time on Wednesdays at 11am. When I am not at work, I like to take my toddler to these events. However, once my second child arrives, I will not be able to attend these events, as I am not willing to leave my children unattended and I am not willing to cart them around outside to purchase a ticket (especially in the cold winter months).

I hope that you consider putting meters in the stalls at the Farmer's Market.

Sincerely,  
Kristine

6320-1  
C14

From: CityCouncilWebForm  
Sent: April 21, 2012 7:19 AM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Lee Mamer  
902 stonebridge common  
saskatoon  
Saskatchewan  
s7t0n2

EMAIL ADDRESS:

[lrnamer@sasktel.net](mailto:lrnamer@sasktel.net)

COMMENTS:

I am concerned about the traffic flow on Stonebridge Common. For some reason the street was built very narrow. I have resided here for 9 months and as residences continue to become habitated the problem worsens. When the neighborhood is complete and the park has matured enough to use it will be virtually impossible to travel down the street if there are vehicles parked down both sides. Why would the city build this street so narrow? I suggest parking should not be allowed on the park side. I know the comments this will initiate but I feel that there is no other option other than ripping out sidewalks, streetlights etc and widening the road. When families and children start to use the park in earnest the city is going to realize a very significant safety concern to pedestrians. Presently, cars have to wait for one another to get down the street as cannot pass each other with vehicles parked on both sides. Naturally they speed up to try and accomadate the other driver. Imagine the carnage with kids trying to get back to parked vehicles! I cannot imagine trying to get down this street when there are events in the park - it will be a standoff from one end to the other - sense any road rage occuring? What is the cities plan to rectify this?

From: CityCouncilWebForm  
Sent: April 21, 2012 9:35 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Debra Down  
419 David Knight Lane  
Saskatoon  
Saskatchewan  
S7K 5M1

EMAIL ADDRESS:

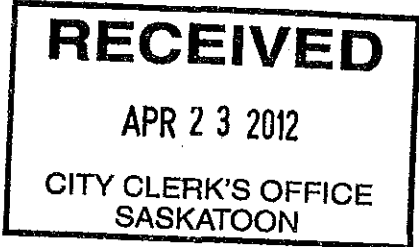
[down.debra@hotmail.com](mailto:down.debra@hotmail.com)

COMMENTS:

I am writing to request a review of the Transit Department plan to limit Route 13 to brief peak hours, then cancel the route from July to Sept.  
I work on campus, as do others who catch the bus at my stop each am, at 7:10 oe so. We oick up a number of people who appear to work on campus regularly, along with students. Some of the students do take intersession, which extends their ridership into the summer. If the plan proceeds, I will arrive at work too late (past 8 am) as will the others, with the proposed reduced hours. Then in the summer, I will need to look for alternative transport. If I leave this route, I will not return, as it is fruitless to have to change planning twice a year. I would assume the other riders will be lost as well.  
As we know, transit is loosing money. Unreliable service is a key reason for this. Changes to a route like 13, that has consistant ridership will impact the bottom line for transit in a negative way. We need to have service we can count on! year round! and at the time of day that works for our schedule.  
Please request Transit review this ill conceived plan to reduce/cancel Route 13. Thank you for considering this request. I look forward to you response.  
Debra Down

7920-1  
C16)

From: CityCouncilWebForm  
Sent: April 23, 2012 2:04 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Lynn Stewart  
#204-12-23rd Street East  
Saskatoon  
Saskatchewan  
S7K 0H5

EMAIL ADDRESS:

[lmwstewart@sasktel.net](mailto:lmwstewart@sasktel.net)

COMMENTS:

Do we still flouridate our water? As a fairly recent arrival in Saskatoon (2009), I am concerned the city is still following this very harmful and ill-advised practice.

The following information has been used by permission of the author Robyn Openshaw ... "The Nazis fed concentration camp victims fluoride because it is well known to sterilize people and make them docile. Former FDA scientist Dr. Robert Carton said, "Fluoridation is the greatest case of scientific fraud of this century, if not of all time." It's an ingredient in Prozac, and sarin nerve gas, too.

As an element, fluorine is a highly toxic and corrosive gas. Fluorine combines with minerals as "fluoride." Dr. William Hirzy of the FDA said: ".if it goes into the air, it's a pollutant. If it goes into the local water, it's pollution. But if [we] pour it in our drinking water, it's no longer a pollutant. All of a sudden like magic it's a beneficial public health measure."

Is it? More than 500 peer-reviewed studies show that at the low concentrations found in our water (1 part per million), fluoride causes cancer, brain damage, and-read this carefully-the brown teeth of "dental fluorosis."

Fluoride in water binds with aluminum (in cooking pans, cans, and other sources), which does terrible damage and causes Alzheimer's disease.

In Ohio, the regional poison center says that a tube of toothpaste has enough fluoride to kill a 25-pound child.

The vast majority of dentists buy it hook, line and sinker!

They will repeat what they are told in dental school and in their ongoing professional literature. They will defend the decision of the ADA to support fluoridation and administration of toxic fluoride pills. But dental school provides no training in toxicology, the nervous system, health and disease, or nutrition. Dentists know teeth, and the ADA has bought into a few very sketchy, very old studies that supposedly showed drinking chemicals to

have an anti-cavity effect. (You can prove anything you want to, depending on who pays for the studies!)

Almost all other first-world nations ban or do not use fluoride. My point isn't to denigrate dentists. It's to point out that you should look to them for what they're an expert in-and not things they are NOT expert in.

Dr. E.H. Bronner, Albert Einstein's nephew, was a research chemist, and these are some of his comments:

"Fluoridation of water is criminal insanity, sure national suicide. Even in small quantities, sodium fluoride is a deadly poison to which no effective antidote has been found. Sodium fluoride is entirely different from organic calcium-fluoro-phosphate needed by our bodies to build and strengthen our bones and our teeth. This organic calcium-fluoro-phosphate, derived from proper foods, is an edible organic salt, insoluble in water and assimilable by the human body, whereas the non-organic sodium fluoride used in fluoridated water is instant poison to the body and fully water soluble. The body refuses to assimilate it."

He says, ".laboratory experimentation and actual medical experience, have both revealed that instead of preserving or promoting 'dental health,' fluoridated drinking water destroys teeth, before adulthood and after, by the destructive mottling and other pathological conditions it actually causes in them, and also creates other very grave pathological conditions in the internal organisms of bodies consuming it..that any so-called 'doctors' would persuade a civilized nation to add voluntarily a deadly poison to its drinking water systems is unbelievable. Sodium fluoride water solutions are the cheapest and most effective rat killers known to chemists: colorless, odorless, tasteless; no antidote, no remedy, no hope: instant and complete extermination of rats.""

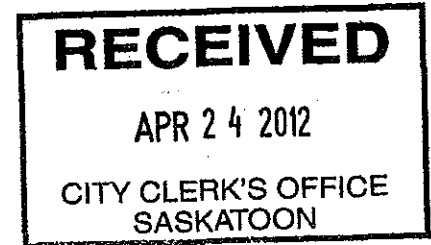
Let's get it OUT of our water.

Thank you for your discontinuing the flouridation of Saskatoon's water!

Lynn Stewart

C17)  
7830-3

**From:** CityCouncilWebForm  
**Sent:** April 24, 2012 12:54 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Don Bell  
531 Adilman Dr  
Saskatoon  
Saskatchewan  
s7k6e8

EMAIL ADDRESS:

[donaldbell@sasktel.net](mailto:donaldbell@sasktel.net)

COMMENTS:

I am writing this to voice my concerns over the roll out of Loraas Blue recycling bins. I am very happy that they were awarded the contract as they are the simplest to use with only one bin and able to accept all kinds of recycle. I am concerned on how you are going to roll this out, that being one neighbourhood at a time. I will be very upset if you start in a neighbourhood that pay the \$4 per month while I pay the \$8 per month until you get around to my neighbourhood. As a paying customer of Loraas now I would think we should be the first to get switched or at the very least do the whole city at once. Thank you for your consideration.

Don Bell



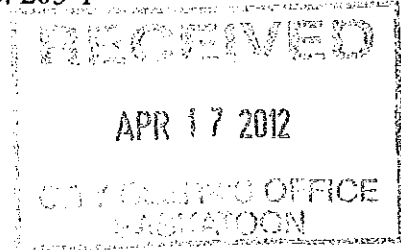


*City of*  
**Saskatoon**

Utility Services  
Department

205-5  
DI)

April 12, 2012  
File No. 205-1



Mayor Donald Atchison & Members of City Council  
City of Saskatoon  
City Hall  
Saskatoon SK S7K 0J5

Dear Mayor Atchison:

**Re: Proclamation of Drinking Water Week – May 6 to 12, 2012**

The Water and Wastewater Treatment Branch and the Public Works Branch request that the week of May 6 to 12, 2012, be proclaimed Drinking Water Week. The City of Saskatoon, American Water Works Association (AWWA), and communities throughout North America would like to take this opportunity, on behalf of both water professionals and the consumers they serve, to join together to recognize the vital role water plays in our daily lives. As a community, we will continue to work together to conserve this precious resource for future generations.

On a local level, we also pay tribute to the dedicated City employees who work hard to treat and deliver safe drinking water to our residents. If you have any questions, please feel free to contact Troy at 975-2569 or Trent at 975-8897. Thank you for your attention to this matter.

Yours truly,

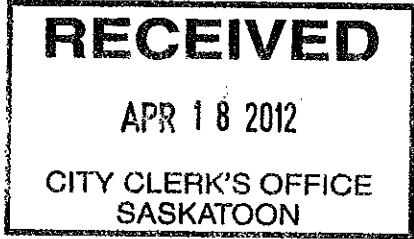
**Troy LaFreniere, Manager**  
Water Treatment Plant

**Trent Schmidt, Manager**  
Water & Sewer Section

TL:fk

205-5  
D2)

**From:** CityCouncilWebForm  
**Sent:** April 18, 2012 11:47 AM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:  
  
Stacie Lawson  
1705 McKercher Drive  
Saskatoon  
Saskatchewan  
S7H 5N6

EMAIL ADDRESS:  
  
[stacie.lawson@cnib.ca](mailto:stacie.lawson@cnib.ca)

COMMENTS:  
  
April 18, 2012

His Worship Mayor Don J. Atchison  
City of Saskatoon  
Office of the Mayor  
222 Third Avenue North  
Saskatoon, SK S7K 0J5

Shades of Fun: How to Celebrate Vision Health Month in Saskatoon

Dear Mayor Atchison,

CNIB has declared the month of May Vision Health Month. Fun and informative activities will be taking place across Canada, encouraging citizens to protect their eyes and have regular exams to prevent eye disease.

Thursday, May 24 is "Shades of Fun" day. Cities, organizations and individuals will be raising awareness and funds for CNIB in a unique and engaging way that involves wearing sunglasses to work. Collectively wearing sunglasses on this day demonstrates a commitment to eye health, as excessive exposure to sunlight is a contributor to the development of major eye conditions such as cataracts and age-related macular degeneration.

I am hoping the City of Saskatoon will help, as it did so generously last year, with this initiative by proclaiming May, 2012 Vision Health Month in Saskatoon. We think it will be a great event and will provide lots of positive media attention.

CNIB has been a vital charity in Canada for over 90 years, providing blind and partially sighted Canadians the confidence, skills and opportunities to reach their goals. Our aging population is turning to CNIB at a record pace - over one million people contact CNIB each year - and we really need your support.

I hope you will celebrate Vision Health Month and show Saskatoon's Shades of Fun! Please call me at your convenience if you have any questions or to discuss this in more detail. Thank you for your consideration.

Sincerely,

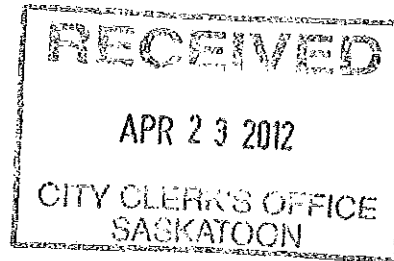
Stacie Lawson  
Community Development  
T) 306-667-2240  
F) 306-955-6224  
E) [stacie.lawson@cnib.ca](mailto:stacie.lawson@cnib.ca)



*Filipino-Canadian Association of Saskatoon, Inc.*  
14-115 THIRD AVENUE SOUTH, SASKATOON, SK. S7K 1L7  
PHONE (306) 653-4499 FAX (306) 653-3971  
E-MAIL ADDRESS: FILCAS@SASKTEL.NET

205-2  
D3

April 17, 2012



His Worship Mayor Donald Atchison  
and Members of the City Council

**RE: DECLARING JUNE 12—A FILIPINO-CANADIAN DAY TO  
COMMEMORATE THE INDEPENDENCE DAY OF THE PHILIPPINES**

Greetings! The Filipino Canadian community of Saskatoon takes great pride in commemorating annually the independence of the Philippines. This year marks the 114<sup>th</sup> year ending the 336 years of Spanish colonization characterized by cultural genocide, greed, injustice, and corruption.

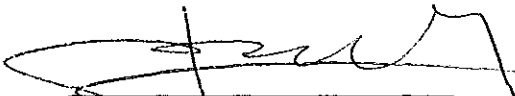
Filipinos throughout the world celebrate the event in order to communicate the great history's lesson from one generation to the next, and to enable us to chart our future, according to our martyred national hero, Dr. Jose Rizal.

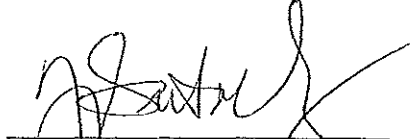
We would greatly appreciate and consider it a great honor if you can declare June 12<sup>th</sup>, a Filipino-Canadian Day, not only to remember the Philippines' independence from colonial Spain and from 36 years of American occupation, but also to recognize the many contribution of Filipino-Canadians in Saskatoon who work in various workplaces and sectors of our city.

As it has been in the previous years and with your permission, we would like to start the celebration of this occasion by having a flag-raising ceremony at the civic square. We would like to open this ceremony to the working members of our community by having it done at 7:00 p.m. on June 12, 2012. We hope that the City of Saskatoon is represented at this flag raising. Please feel free to contact the undersigned if there are any questions.

Thank you for your attention.

Sincerely,

  
Mar Complido, FILCAS President

  
Felicitas (Fay) Santos-Vargas  
Special Events Chairperson