



**PUBLIC AGENDA  
STANDING POLICY COMMITTEE  
ON PLANNING, DEVELOPMENT  
AND COMMUNITY SERVICES**

**Monday, January 4, 2016, 9:00 a.m.**

**Council Chamber, City Hall  
Committee:**

**Councillor D. Hill (Chair), Councillor T. Davies (Vice-Chair), Councillor Z. Jeffries, Councillor P. Lorje,  
Councillor T. Paulsen, His Worship Mayor D. Atchison (Ex-Officio)**

**Pages**

**1. CALL TO ORDER**

**2. CONFIRMATION OF AGENDA**

**Recommendation**

That the agenda be confirmed as presented.

**3. DECLARATION OF CONFLICT OF INTEREST**

**4. ADOPTION OF MINUTES**

**Recommendation**

That the minutes of Regular Meeting of the Standing Policy Committee on Planning, Development and Community Services held on December 2, 2015 be approved.

**5. UNFINISHED BUSINESS**

**5.1 Marr Residence Management Board 2015 Annual Report**

**7 - 11**

The attached report of Ms. Della Greer, Board Chair, Marr Residence Management Board, has been received.

**Recommendation**

That the 2015 Annual Report of the Marr Residence Management Board be received as information and forwarded to City Council for information.

**6. COMMUNICATIONS (requiring the direction of the Committee)**

**6.1 Delegated Authority Matters**

## 6.2 Matters Requiring Direction

## 6.3 Requests to Speak (new matters)

# 7. REPORTS FROM ADMINISTRATION

## 7.1 Delegated Authority Matters

- 7.1.1 Land Use Applications Received by the Community Services Department For the Period Between November 13, 2015, to December 15, 2015 [File No CK. 4000-5, PL. 4350-1, PL. 4132, PL. 4355-D, PL. 4350, and PL. 4300] 12 - 33

### Recommendation

That the information be received.

- 7.1.2 Community-University Institute for Social Research Partnership Report [File No. CK. 1870-1, PL. 215-16] 34 - 82

### Recommendation

That the information be received.

- 7.1.3 Youth Sport Subsidy Program - 2014 to 2015 Year-End Report [File No. CK. 1720-3-1, RS. 1720-3-1] 83 - 87

### Recommendation

That this report be received as information.

- 7.1.4 Applications for Funding - Youth Sport Subsidy Program - Special Events Policy No. C03-007 [File No. CK. 1720-3-1, RS. 1720-8-1] 88 - 92

### Recommendation

1. That funding up to \$10,716.82 be approved for the Saskatoon Goldfins Swim Club to host the Man/Sask Provincial Championships, March 17 to 20, 2016;
2. That funding up to \$4,327.54 be approved for the Saskatoon Aqualenes Synchronized Swim Club to host the Sadie Caulder Knight Provincial Stream Championships, April 16 to 17, 2016;
3. That funding up to \$3,258.96 be approved for the Saskatoon Diving Club to host the Novice Diving Nationals, April 29 to May 1, 2016;
4. That funding up to \$3,709.13 be approved for the Saskatoon Fencing Club to host the Canadian Western

- Fencing Championships, May 6 to 8, 2016; and
5. That funding up to \$4,608.00 be approved for Saskatoon Box Lacrosse Association Inc. to host the Canadian Bantam National Championships, August 2 to 8, 2016.

## 7.2 Matters Requiring Direction

- 7.2.1 **Innovative Housing Incentives – Saskatoon Housing Coalition - 323 Camponi Place [File No. CK. 750-4, PL. 951-19]** 93 - 99

### Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That funding of 10% of the total capital cost for the development of 20 rental units at 323 Camponi Place, estimated at \$276,548, be approved;
2. That the cash grant be paid in six installments, as outlined in the report of the General Manager, Community Services dated January 4, 2016;
3. That a five-year tax abatement on the incremental taxes be applied to the subject property, commencing the next taxation year following completion of the project; and
4. That the City Solicitor be requested to prepare the necessary incentive agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

- 7.2.2 **Vacant Lot and Adaptive Reuse Incentive Program - 504 Avenue G South [File No. CK. 4110-45, PL. 4110-71-56]** 100 - 103

### Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That a five-year tax abatement, equivalent to 82% of the incremental taxes, for the development of 504 Avenue G South, be approved;
2. That the five-year tax abatement take effect in the next taxation year following completion of the project; and
3. That the City Solicitor be requested to prepare the appropriate agreement, and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

<b>7.2.3</b>	<b>Bridge Naming Options and Process [File No. CK. 6310-2, PL. 4001-5-10]</b>	104 - 125
	<b>Recommendation</b>	
	That the report of the General Manager, Community Services Department, dated January 4, 2016, be forwarded to City Council for information.	
<b>7.2.4</b>	<b>Permit Rebates for Garden and Garage Suites – Proposed Policy Change [File No. CK. 750-4. PL. 950-28]</b>	126 - 131
	<b>Recommendation</b>	
	That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:	
	<ol style="list-style-type: none"> <li>1. That Innovative Housing Incentives Policy No. C09-002 be amended, as outlined in the report of the General Manager, Community Services Department dated January 4, 2016, to provide rebates for permit and application fees for the creation of Garden and Garage Suites;</li> <li>2. That the rate of permit rebates for Garden and Garage Suites be 100% for building and plumbing permits, and 25% for discretionary use application fees; and</li> <li>3. That the recommendations in report of the General Manager, Community Services Department dated January 4, 2016 be retroactive to May 5, 2014.</li> </ol>	
<b>7.2.5</b>	<b>Repeal and Replacement of Building Bylaw No. 7306 [File No. CK. 185-1, PL. 185-13]</b>	132 - 136
	<b>Recommendation</b>	
	That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:	
	<ol style="list-style-type: none"> <li>1. That the proposed redraft to Building Bylaw No. 7306, as outlined in the attachment to the January 4, 2016 report of the General Manager, Community Services, be approved; and</li> <li>2. That the City Solicitor be requested to prepare the necessary bylaw to repeal and replace existing Building Bylaw No. 7306.</li> </ol>	
<b>7.2.6</b>	<b>The Uniform Building and Accessibility Standards Act - Appointment of Building Officials [File No. CK. 4510-1 and PL. 4510-2]</b>	137 - 139
	<b>Recommendation</b>	

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That Kristin Bender, Jason Metheral, Kelten Comrie, Donald Glen McCallum, Tanda Wunder-Buhr, and Rebecca Leland be appointed as Building Officials, pursuant to Section 5 of The Uniform Building and Accessibility Standards Act;
2. That the City Clerk be authorized to issue a Certificate of Appointment, pursuant to Section 5 of The Uniform Building and Accessibility Stands Act, for the persons named in the preceding recommendation; and
3. That the list of all Building Official appointments that are still active as of the January 4, 2016 report of the General Manager, Community Services Department be adopted.

**7.2.7 Status Report – Graffiti Clean-Up [File No. CK. 5000-3, RS. 5600-1] 140 - 148**

**Recommendation**

That the report of the General Manager, Community Services Department, dated January 4, 2015, be forwarded to City Council for information.

**7.2.8 Community Grant Program 2015 Results and Request to Update Community Support Grant Reserve Requirements within the Reserves for Future Expenditures Policy No. C03-003 [File No. CK. 1860-19, RS. 1870-2-6] 149 - 152**

**Recommendation**

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the Community Grant Program information be received;
2. That \$11,888.44 in funding from the Community Support Grant Reserve be approved, as an exception to policy, to cover an overallocation of funds to the 2014-2015 Saskatchewan Lotteries Community Grant Program; and
3. That the Reserves for Future Expenditures Policy No. C03-003 be amended, as outlined in the report of the General Manager, Community Services dated January 4, 2016.

**7.2.9 Request to Declare Installation of a Reflexology Walking Circle and Games Table in Raoul Wallenberg Park as a Municipal Project [File No. CK. 4205-1, RS. 0158-SI] 153 - 158**

**Recommendation**

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the installation of a reflexology walking circle and games table in Raoul Wallenberg Park be approved as a municipal project; and
2. That the Corporate Revenue Division, Asset and Financial Management Department, be authorized and requested to accept donations for this project and issue appropriate receipts to donors who contribute funds to the project.

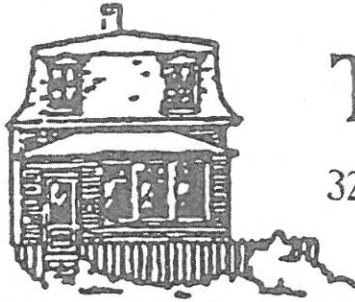
8. **MOTIONS (notice previously given)**

9. **GIVING NOTICE**

10. **URGENT BUSINESS**

11. **IN CAMERA SESSION (If Required)**

12. **ADJOURNMENT**



# The Marr Residence

326 11th Street East Saskatoon, Saskatchewan S7N 0E7

**RECEIVED**  
DEC 17 2015  
CITY CLERK'S OFFICE  
SASKATOON

## Marr Residence 2015 Annual Report

Submitted by the Marr Residence Management Board

Councillor Charlie Clark

Della Greer

Garth Cantrill

Andrew Whiting

David Hude

Dustin Crawford

Victoria Neufeldt

Jenny Ryan

Barb Lucas

City Council

Saskatoon Heritage Society

Nutana Community Association

Meewasin Valley Authority

Infrastructure Services Department

Member at Large

Member at Large

Member at Large ( till Sept 2015 )

Recording Secretary

## **Introduction**

**The Marr Management Board respectfully submits to the City of Saskatoon it's Annual Report for 2015**

**The Marr Board mandate is to :**

**Maintain and enhance the historical integrity of the site**

**Provide public access**

**Develop programing which increases public awareness of Saskatoon's heritage**

## **National Historical Designation**

**The National Designation of the Marr Residence remains in the hands the Canadian Government. This spring the Assessment Committee was in Saskatoon and visited the Marr. This visit increased our hopes for a positive decision on the designation.**

## **Website**

**The website is undergoing some changes. We hope they will make the site more interesting and easy to use.**

## **Facebook Page**

**Has had positive results and will continue to be used.**

**Our School Tour Program continues to be popular and gives us the opportunity to educate our youth about our history.**



Vandalism continues to be a problem. It is unpredictable and costly. Halloween requires a Commissionaire to be on site so that there is a presence. I am glad to say we had no issues this Halloween.

A request was sent to City Council to increase the number of members-at-Large from three to four. This request was approved. I thank City Council for approving this request

A new Marr Brochure is being developed. Fine tuning is being done and a final product will be available in the near future.

A special thanks goes to our gardeners, Jan Robbins and Marianne Amos for their hard work and dedication in keeping the Marr Garden so lovely. We also thank Jan Robbins for her hard work in keeping the snow cleared at the Marr during the winter.

An assessment was done on the house this year and except for some minor repairs the house is in good shape. The roof of the house was stripped of paint and re-stained this summer. The roof will need replacement in the next couple of year's however.

Urban Forestry has trimmed some dead branch's, removed a dead tree and has trimmed branch's touching the roof and around power lines.

The Marr Board would like to acknowledge all the volunteers who give countless hours towards presenting and making the Marr available to the public. I want to personally thank my Board members for their commitment to the Marr Board .

## Programing and Special Events for 2015

- January 4 - The Saskatoon Heritage Society New Year's Levy
- February 1 - Heritage Festival at the Western Development Museum - Our Display depicted some of the toys and games that would have been around in the 1890' .
- March 22 - Historical Clothing of the Late 19<sup>th</sup> Century with Taran Meyer
- May 3 - Historical Clothing of the Late 19<sup>th</sup> Century with Taran Meyer
- May 31 - Historical Clothing of the Late 19<sup>th</sup> Century with Taren Meyer
- July 1 - Dominion Day, Open House and entertainment –The Larsens
- July 5 - Open House
- July - 12 Gardening – program presented by the Marr Gardeners – Jan Robbins and Marieann Amos
- July 19 - Little Stone School presents Pioneer Games - Deifenbaker Centre and a Youth Heritage Fair presentation by Lauren Konok
- July 26 - Open House
- August 2 - Rhubarb Festival , entertainment - Chris Lindgren
- August 9 - Pioneer Crafts
- August 16 - Marcel Petit did a presentation on Metis History
- August 23 - Antique Appraisal
- August 30 - Music in The Garden - Anna Bekolay and The Lost Keys

- September 27 - A Victorian Sewing Circle – with Taren Meyers & Laura Hansen
- October 18 - A Victorian Sewing Circle
- November 15 - A Victorian Sewing Circle
- December 6 - Christmas Glass Ornament craft

On behalf of the Marr Board we would like to express our appreciation to the City of Saskatoon for their commitment and support in maintaining The Marr Residence making it accessible to the public. Because the Marr was open we had 860 people visit the house for our scheduled programming and 258 people visit during the Door's Open for a total of 1118.

Respectfully Submitted by

Della Greer , Board Chair ( [dellagreer@gmail.com](mailto:dellagreer@gmail.com) )

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# Land Use Applications Received by the Community Services Department For the Period Between November 13, 2015, to December 15, 2015

## Recommendation

That the information be received.

## Topic and Purpose

The purpose of this report is to provide detailed information on land use applications received by the Community Services Department from the period between November 13, 2015, to December 15, 2015.

## Report

Each month, land use applications within the city of Saskatoon are received and processed by the Community Services Department. See Attachment 1 for a detailed description of these applications.

## Public Notice

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-02, is not required.

## Attachment

1. Land Use Applications

## Report Approval

Reviewed by: Alan Wallace, Director of Planning and Development

Approved by: Lynne Lacroix, Acting General Manager, Community Services Department

S/Reports/DS/2016/Land Use Apps/PDCS – Land Use Apps – Jan 4, 2016/ks

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**Land Use Applications Received by the  
Community Services Department For the Period  
Between November 13, 2015, to December 15, 2015**

The following applications have been received and are being processed:

**Condominium**

- Application No. 20/15: 412 Willowgrove Square  
Applicant: Altus Geomatics for Zhang Bros. Development Corp.  
Legal Description: Units 1 and 5, Condominium Plan No. 102167805  
Proposed Use: 4 Commercial Units  
Current Zoning: B1B  
Neighbourhood: Willowgrove  
Date Received: November 17, 2015

**Discretionary Use**

- Application No. D15/15: 1003 Victoria Avenue  
Applicant: Dean Heidt  
Legal Description: Lot 9, Block 58, Plan No. B1858  
Proposed Use: 3-Unit Dwelling  
Current Zoning: R2A  
Neighbourhood: Nutana  
Date Received: November 16, 2015
- Application No. D16/15: 229 20<sup>th</sup> Street West  
Applicant: 9 Mile Legacy Brewing  
Legal Description: Lot 22, Block 18, Plan No. E5618, Ext. 0  
Proposed Use: Brew Pub  
Current Zoning: B5C  
Neighbourhood: Riversdale  
Date Received: November 16, 2015
- Application No. D17/15: 96 33<sup>rd</sup> Street East  
Applicant: Nathan Windels  
Legal Description: Lots 15, Block 3, Plan No. G27  
Proposed Use: Private School  
Current Zoning: B2  
Neighbourhood: Kelsey Woodlawn  
Date Received: November 17, 2015

#### Discretionary Use

- Application No. D18/15: 325 21<sup>st</sup> Street West  
Applicant: Crystal Bueckert  
Legal Description: Lot 63, Block 14, Plan No. 120285930  
Proposed Use: Dwelling Unit in Conjunction with, and Adjacent to, a Public Hall  
  
Current Zoning: MX1  
Neighbourhood: Riversdale  
Date Received: December 8, 2015

#### Rezoning

- Application No. Z35/15: Baltzan Boulevard/Horner Crescent  
Applicant: Saskatoon Land  
Legal Description: Parcel UU, Plan to be Registered  
Proposed Use: Commercial Mixed-Use Development  
Current Zoning: B1B  
Proposed Zoning: B4MX  
Neighbourhood: Evergreen  
Date Received: November 6, 2015

#### Subdivision

- Application No. 70/15: 3035 Preston Avenue  
Applicant: George, Nicholson, Franko & Associates Ltd.;  
Surveyors for City of Saskatoon and Circle Park Alliance Church  
  
Legal Description: Parcels E and F, Plan No. 78S27733  
Proposed Use: Exchange for Circle Drive Widening  
Current Zoning: R1A  
Neighbourhood: Stonebridge  
Date Received: November 16, 2015
- Application No. 71/15: 250 Akhtar Bend  
Applicant: Webb Surveys for Innovative Residential Inc.  
Legal Description: Parcel NN, Plan No. 102137633  
Proposed Use: Multi-Unit Residential Subdivision  
Current Zoning: RMTN  
Neighbourhood: Evergreen  
Date Received: November 16, 2015
- Application No. 72/15: 610 and 614 Central Avenue  
Applicant: George, Nicholson, Franko & Associates Ltd.;  
Surveyors for Vern Selinger Contracting Ltd.  
  
Legal Description: Lots 1 and 1, Block 3, Plan No. G122  
Proposed Use: Split Title to Duplex  
Current Zoning: R2  
Neighbourhood: Sutherland  
Date Received: November 17, 2015

## Subdivision

- Application No. 73/15: Jeanneau Way/Eaton Way  
Applicant: Webster Surveys for Arbutus Park Properties  
Legal Description: Part NW ¼ 17-36-4 W3M  
Proposed Use: Subdivision for Future Development  
Current Zoning: FUD  
Neighbourhood: Rosewood  
Date Received: November 19, 2015
- Application No. 74/15: 305 – 109<sup>th</sup> Street West  
Applicant: Webster Surveys for Morley Miller  
Legal Description: Lot 18, Block 9, Plan No. G8  
Proposed Use: Split Title to Duplex  
Current Zoning: R2  
Neighbourhood: Sutherland  
Date Received: November 20, 2015
- Application No. 75/15: 1615 and 1509 Richardson Road  
Applicant: Webster Surveys for Vantage Developments Corp.  
Legal Description: Parcels BB and CC, Plan No. 102108046  
Proposed Use: Residential Bare Land Condominium  
Current Zoning: RMTN  
Neighbourhood: Hampton Village  
Date Received: November 20, 2015
- Application No. 76/15: 107 Betts Avenue  
Applicant: Webb Surveys for Saskatoon West Shopping Center  
Legal Description: Part of Parcel A, Plan No. 101879174  
Proposed Use: Long-Term Lease  
Current Zoning: DCD6  
Neighbourhood: Blairmore Suburban Centre  
Date Received: November 20, 2015
- Application No. 77/15: 1545 Spadina Crescent East  
Applicant: Meridian Surveys for Danmar Developments Ltd.  
Legal Description: Lot 20, Block 4, Plan No. G4947  
Proposed Use: Subdivision to Create Two Development Sites  
Current Zoning: R2  
Neighbourhood: North Park  
Date Received: November 30, 2015

## Subdivision

- Application No. 78/15: Kensington Phase 4  
Applicant: Compass Geomatics Ltd. for City of Saskatoon  
Legal Description: Part N ½ 35-36-6 W3M and  
Part S ½ 2-37-6 W3M  
Proposed Use: Residential Lots and Parcels  
Current Zoning: FUD  
Neighbourhood: Kensington  
Date Received: December 3, 2015
- Application No. 79/15: Aspen Ridge Phase 2  
Applicant: Compass Geomatics Ltd. for City of Saskatoon  
Legal Description: Part of E ½ 17-37-4 W3M and  
Part of SW ¼ 17-37-4 W3M  
Proposed Use: Residential Lots and Parcels  
Current Zoning: FUD  
Neighbourhood: Aspen Ridge  
Date Received: December 3, 2015
- Application No. 80/15: 2401 Preston Avenue  
Applicant: Webster Surveys for Patrick Wolfe  
Legal Description: Lots 1 to 3 and Part of Lane L12, Block 543,  
Plan No. 64S15314  
Proposed Use: Commercial Development  
Current Zoning: B4  
Neighbourhood: Eastview  
Date Received: December 11, 2015

## Attachments

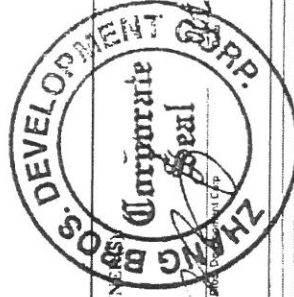
1. Plan of Proposed Condominium No. 20/15
2. Plan of Proposed Discretionary Use No. D15/15
3. Plan of Proposed Discretionary Use No. D16/15
4. Plan of Proposed Discretionary Use No. D17/15
5. Plan of Proposed Discretionary Use No. D18/15
6. Plan of Proposed Rezoning No. Z35/15
7. Plan of Proposed Subdivision No. 70/15
8. Plan of Proposed Subdivision No. 71/15
9. Plan of Proposed Subdivision No. 72/15
10. Plan of Proposed Subdivision No. 73/15
11. Plan of Proposed Subdivision No. 74/15
12. Plan of Proposed Subdivision No. 75/15
13. Plan of Proposed Subdivision No. 76/15
14. Plan of Proposed Subdivision No. 77/15
15. Plan of Proposed Subdivision No. 78/15
16. Plan of Proposed Subdivision No. 79/15
17. Plan of Proposed Subdivision No. 80/15



**GATEWAY PLAZA  
PROPOSED PLAN SHOWING  
RE-DIVISION OF  
Surface Building Condominium  
Units 1 & 5, Plan 102167805  
In Accordance with Section 25 of the  
Condominium Property Act, 1993  
Into  
Surface Building Condominium Units  
197, 198, 199 & 200  
S.E.1/4 Sec.6 - Twp.37 - Rge.4 - W.3Mer.  
Saskatoon, Saskatchewan  
2015  
Scale 1:200**

**LEGEND:**

1. Measurements are in metres and decimals thereof
2. Unit numbers are shown as 197, 198, 199 etc.
3. Heavy lines denote unit boundaries.
4. Measurements refer to unit boundaries.
5. The boundary of a Commercial or Residential unit is outlined with a bold line and is defined as:
  - a. The exterior of the interior finishing material unit forms the surface of any exterior wall
  - b. The top of the slab/loor
  - c. The bottom of the floor joists or roof trusses
6. Areas not designated by a unit number are common property



OWNER: Zhong Bing Corp. 2015

DATE: 02/27/2015

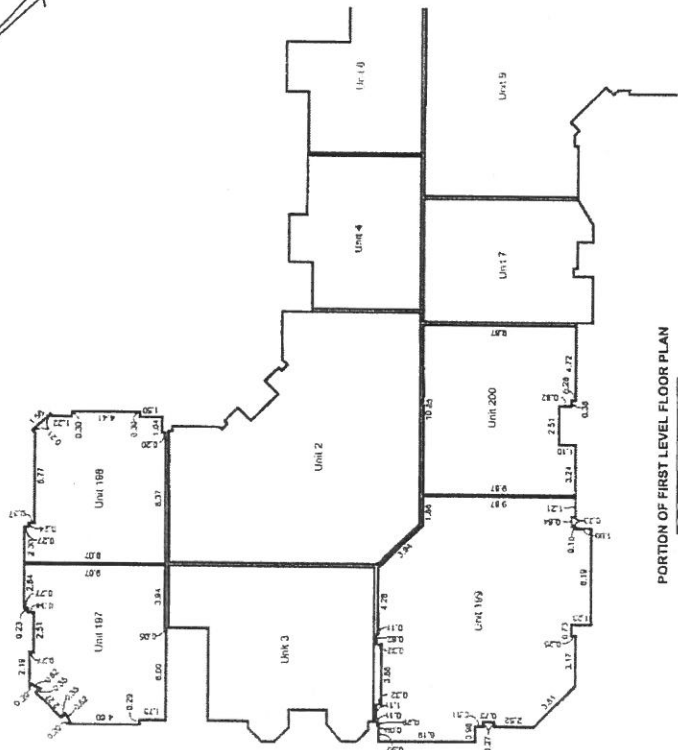
EXAMINER: City of Saskatoon  
Approved under the provisions of By-Law No. 6  
of the City of Saskatoon.

General Manager of the Community  
Services Department

A.D. 2

**Altus Geomatics**  
Limited Partnership

10044 104th St. SE  
Calgary, Alberta T2C 1B4  
Canada

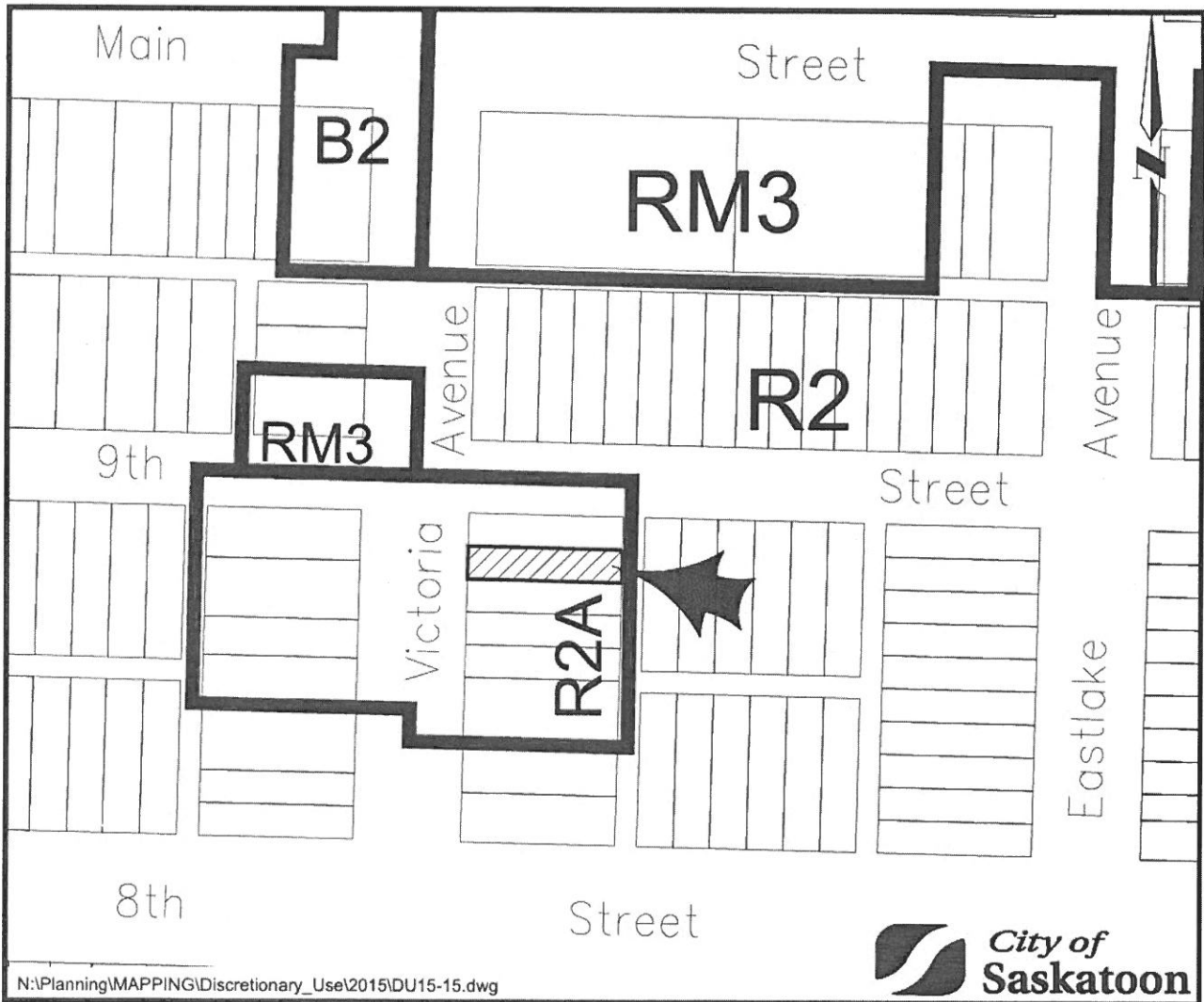


PORTION OF FIRST LEVEL FLOOR PLAN  
Scale - 1:200

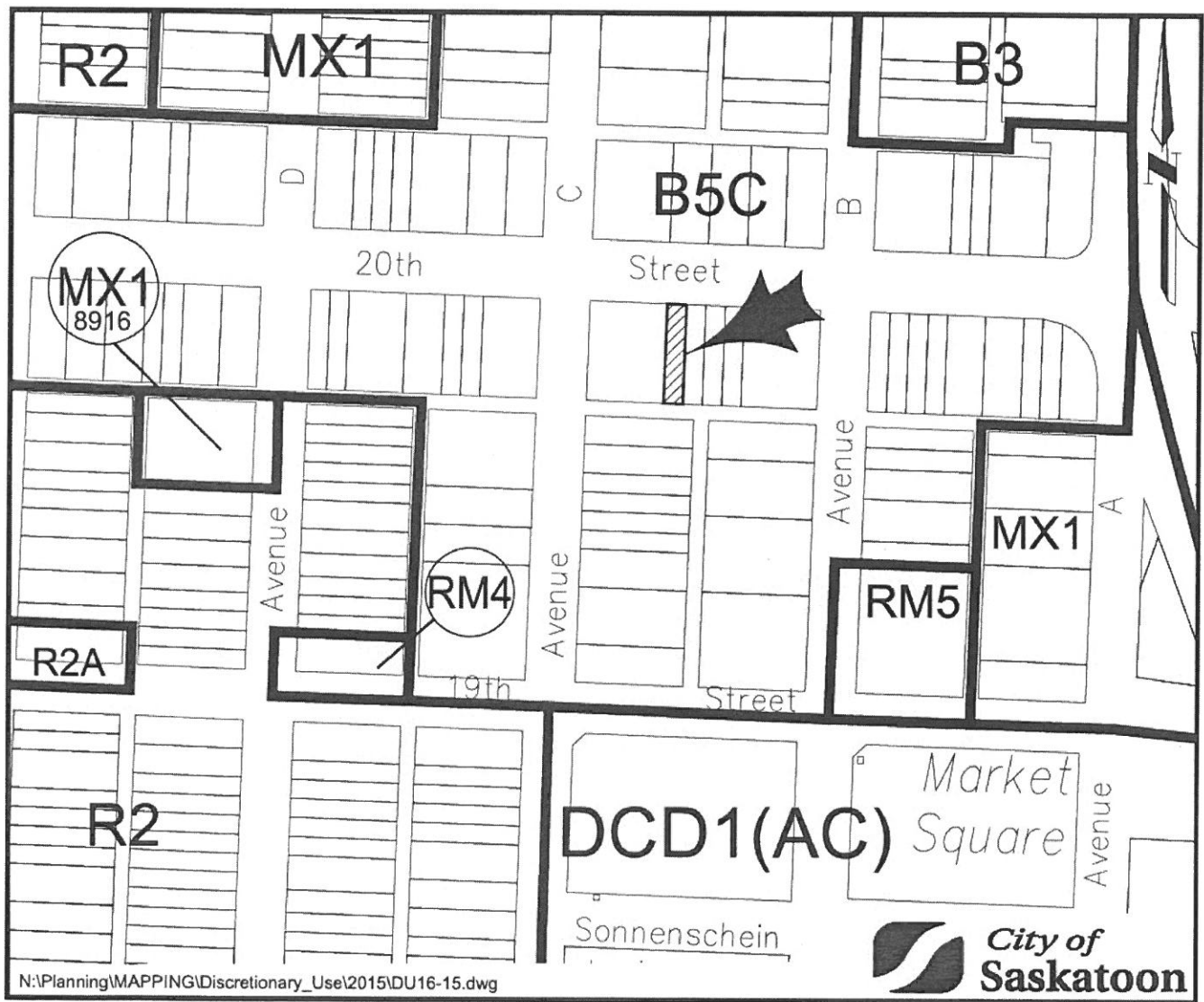
Unit Number	Unit Type	Approx. Unit Area	Unit Factor
1	Reg/Com	189	211
5	Reg/Com	292	368

Previous Unit Number	New Unit Number	New Unit Type	New Unit Approx. Area	New Unit Factor
1	197	Reg/Com	86	107
1	198	Reg/Com	83	101
5	199	Reg/Com	187	234
5	200	Reg/Com	165	171
TOTAL				613

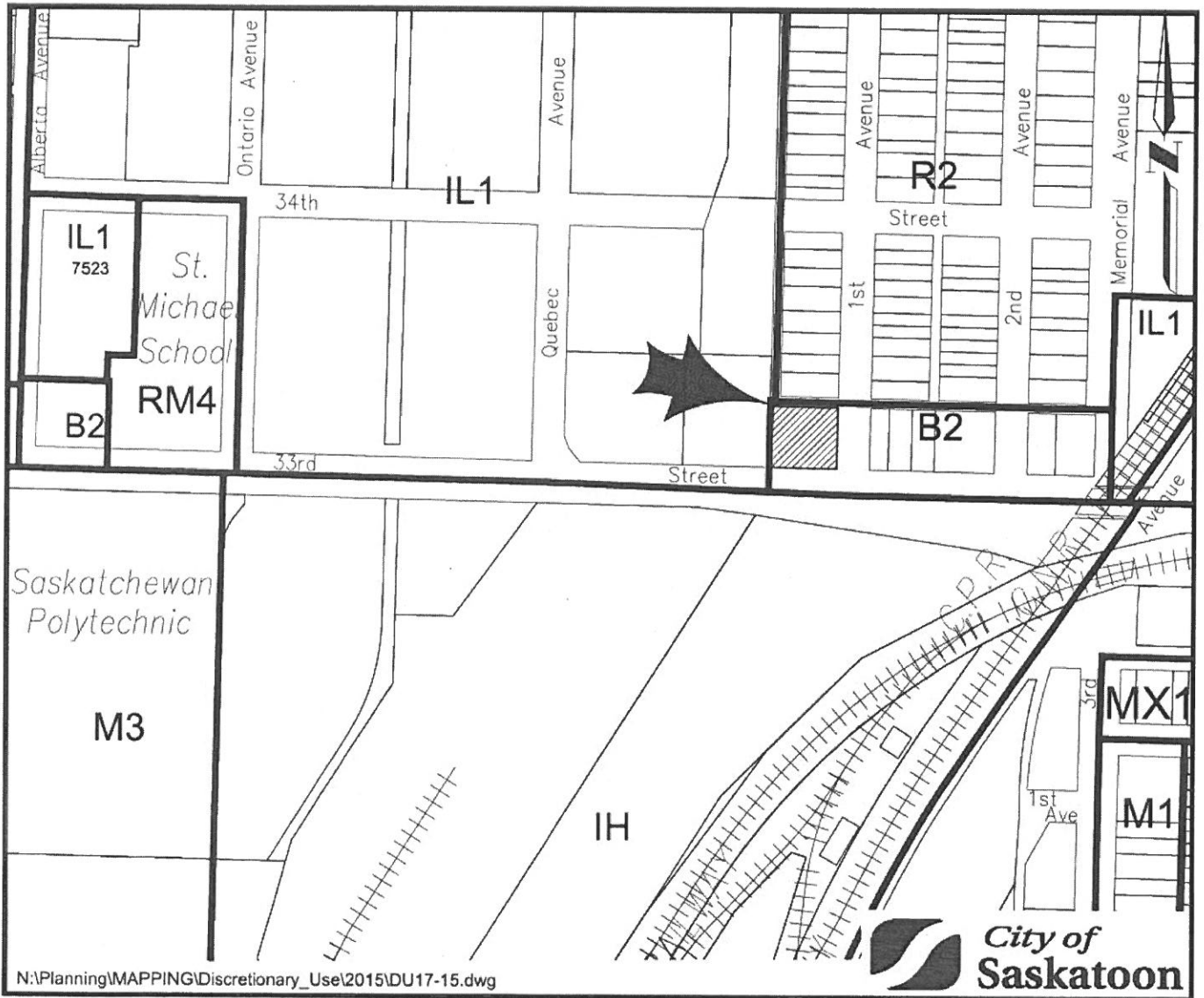
Proposed Discretionary Use No. D15/15



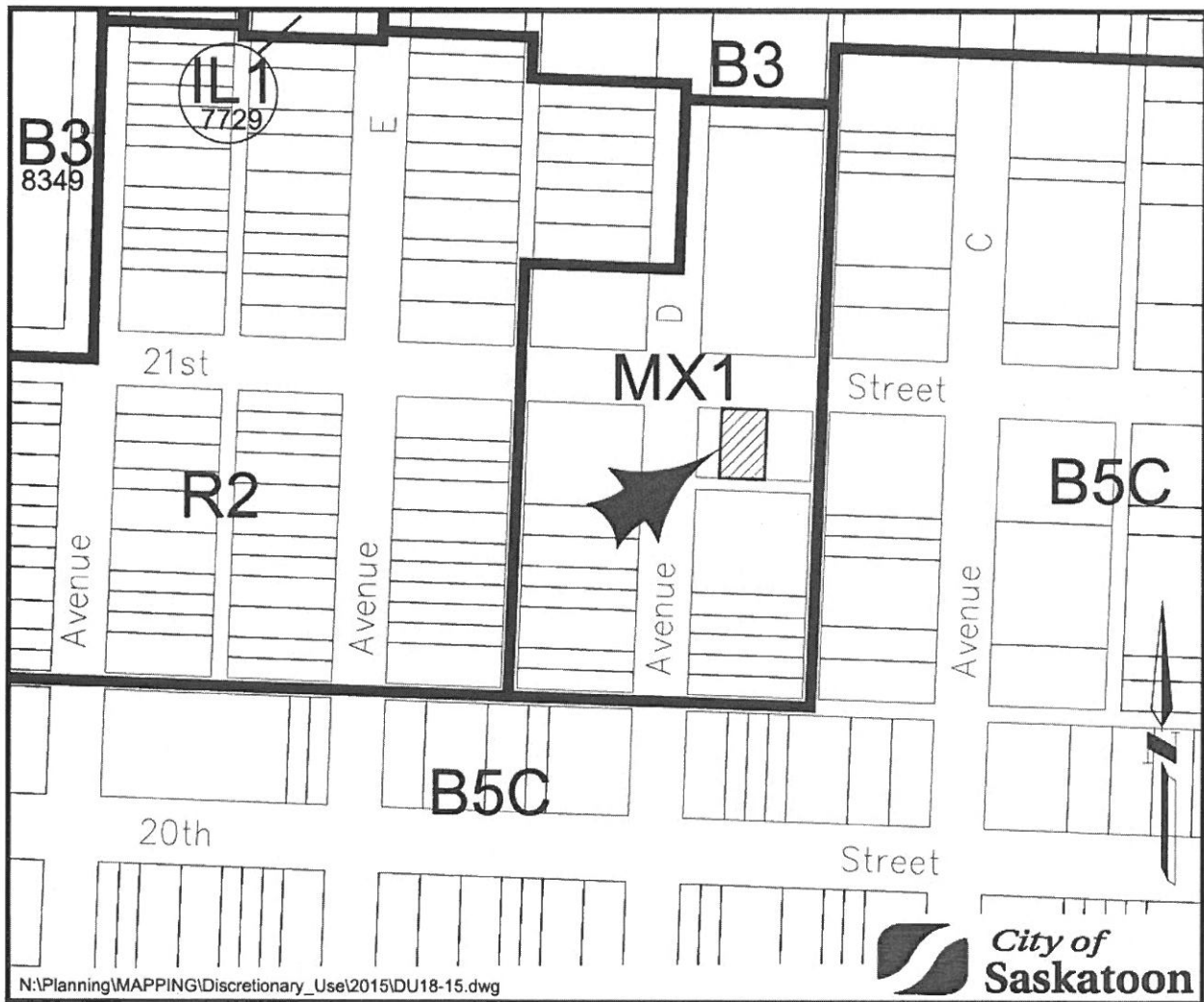
Proposed Discretionary Use No. D16/15

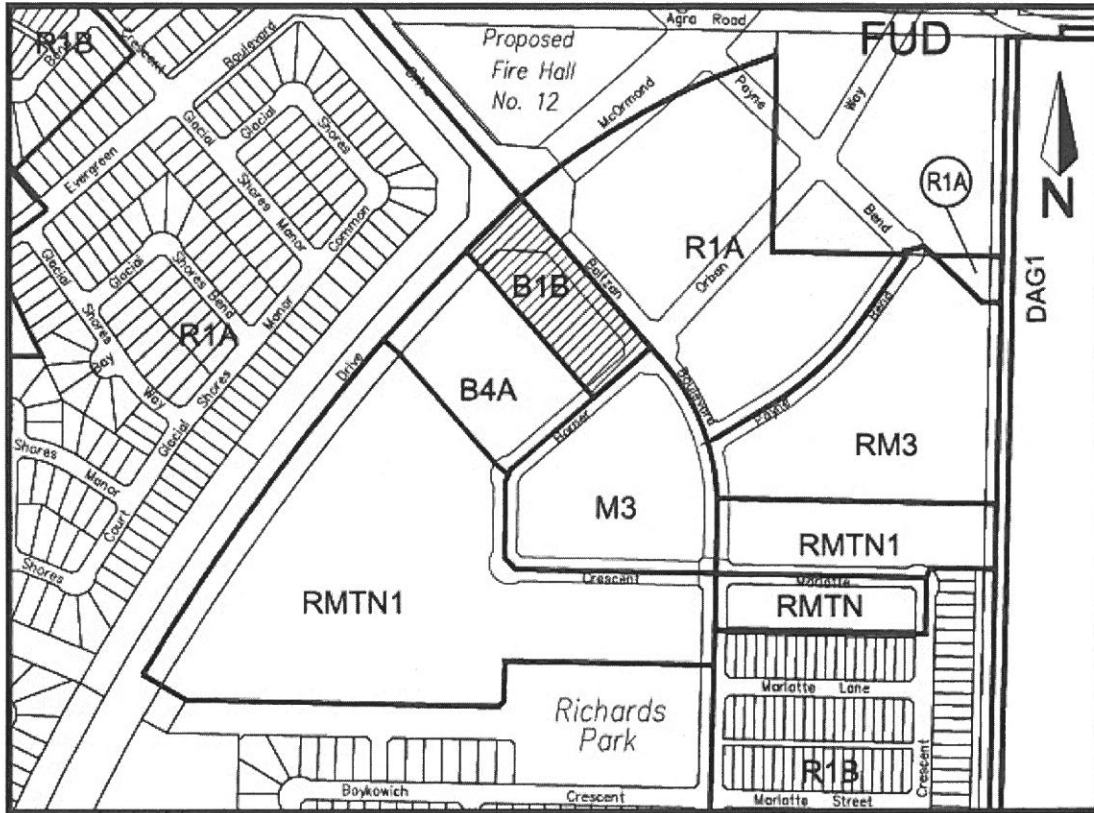


Proposed Discretionary Use No. D17/15



Proposed Discretionary Use No. D18/15





**PROPOSED ZONING AMENDMENT**

 From B1B to B4MX

File No. RZ35-2015

**Base Map 10**  
**Plan Showing Proposed**  
**Surface Subdivision**

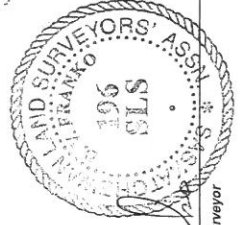
of all of  
**Parcel E and Parcel F,**  
**Reg'd Plan No. 78S27733**  
**S.W. 1/4 Sec. 14**  
**Twp. 36 Rge. 5 W3Mer.**  
**Saskatoon**  
**Saskatchewan**

**By: D. V. Franko S.L.S.**  
**Date: July 2015**  
**Scale: 1:2000**

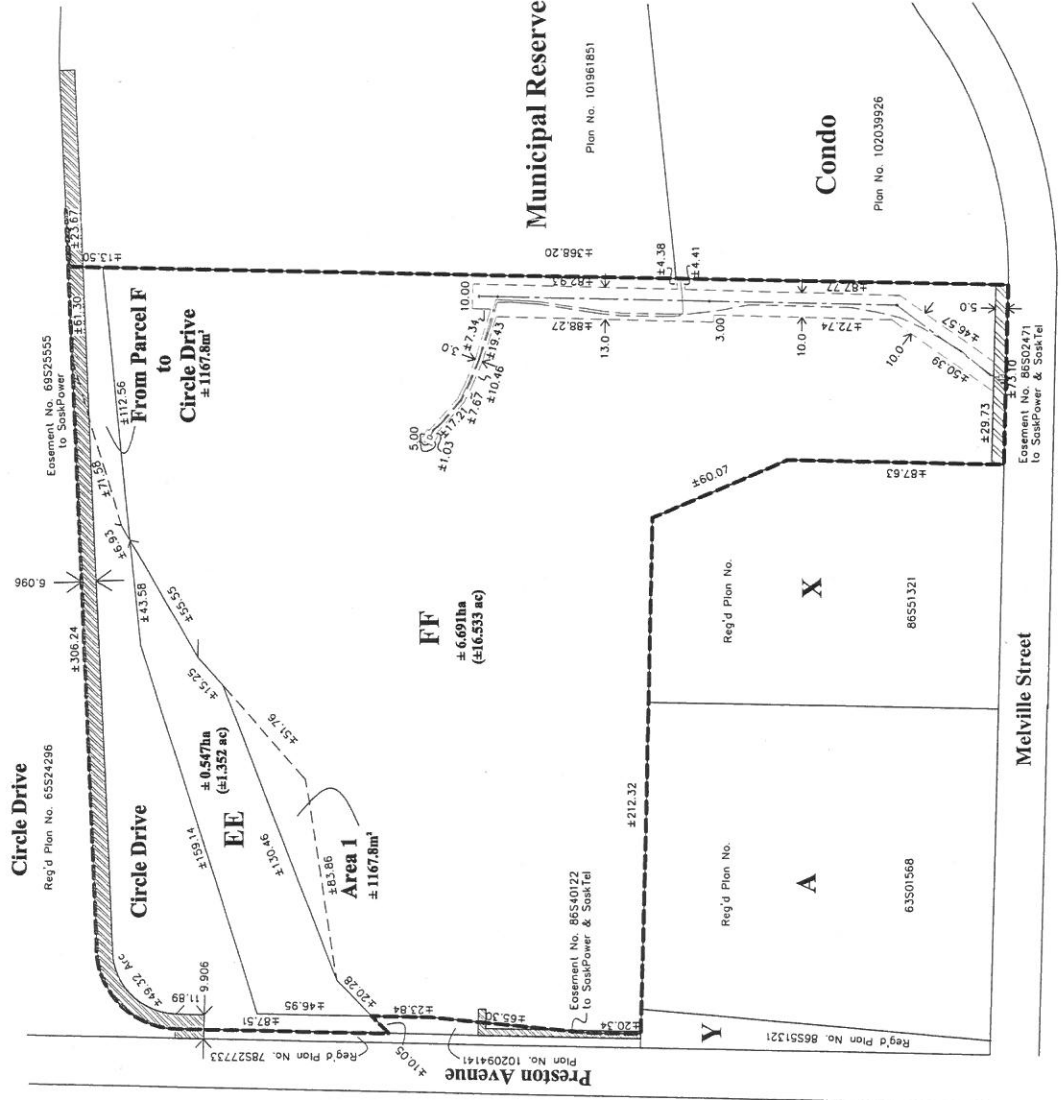
City of Saskatoon  
 Approved under the provisions of Bylaw  
 No. 6537 of the City of Saskatoon.

General Manager of Community Services  
 or Designate.

- ▶ Measurements are in metres and decimals thereof.
- ▶ Area to be subdivided is outlined in a bold dashed line and contains 18.241 ha. (±20.364 acres)
- ▶ Date of preliminary survey April 23rd and 24th, 2015
- ▶ Distances may vary by ±5m



George, Nicholson, Franko & Associates	
Legal Land Surveyors, Chartered	
DATE	07/27/2015
PROJECT	BASE MAP 10 - COLLECTIVE FEE
FILE NO.	70/15
BY	D.V. FRANKO
SCALE	1:2000
DATE OF SURVEY	APRIL 23 & 24, 2015
DATE OF PLAN	JULY 2015



**PLAN OF PROPOSED  
SUBDIVISION OF  
PARCEL NN,  
PLAN NO. 102137633  
SE 1/4 SEC 7,  
TWP 37, RGÉ 4, W. 3 MER.  
MARLATTE CRESCENT  
SASKATOON, SASKATCHEWAN  
BY B.J. LUEY, S.L.S.  
SCALE 1:1000**

Dimensions shown are in metres and decimals thereof.  
Portion of this plan to be approved is outlined  
with a bold, dashed line and contains 1.42± ha  
(3.51± ac.).

Distances shown are approximate and may vary  
From the final plan of survey by ± 0.5 m

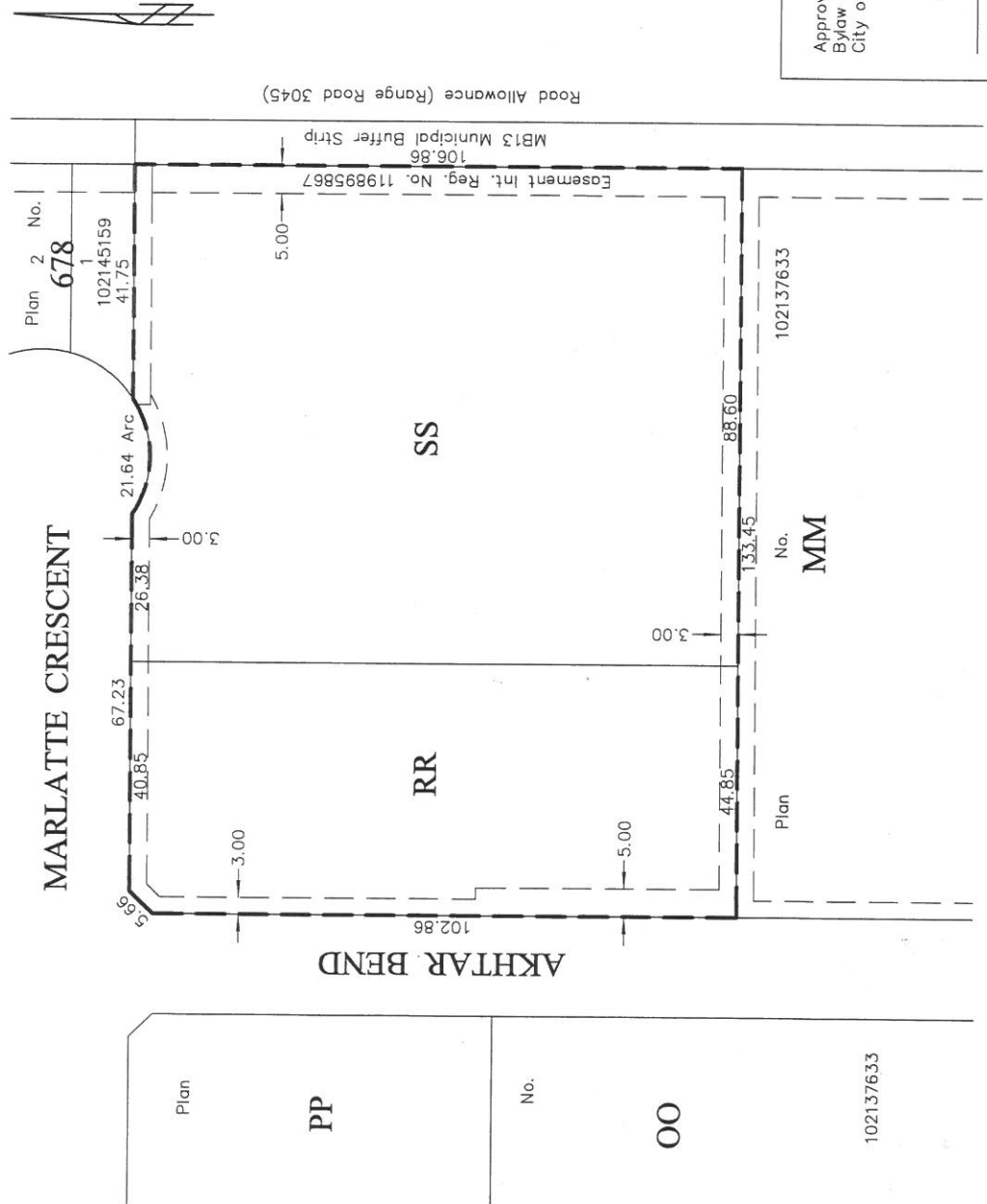
*B.J. Luey*  
B.J. Luey, September 18<sup>th</sup> 2015  
Saskatchewan Land Surveyor

Si

Prepared by  
*Rebb OS*  
© 2015  
15-2907si NL

Approved under the provisions of  
Bylaw No. 6537 of the  
City of Saskatoon

Date \_\_\_\_\_  
Director of Planning & Development Division







PLAN SHOWING PROPOSED  
SURFACE SUBDIVISION  
of Lots 1 & 2, Block 3,  
Reg'd Plan No. G-122  
City of Saskatchewan  
Saskatchewan  
Scale 1 : 200

All measurements are in metres and  
decimals thereof.  
Distances may vary by  $\pm 1.0$  m.  
Area to be subdivided is outlined in a  
bold dashed line, and contains  $\pm 0.101$  ha ( $\pm 0.25$  Ac.).  
Date of preliminary survey: January 29th 2015

*WCS*  
Saskatchewan Land Surveyor

**SURVEYORS**  
LAND  
SASKATCHEWAN  
\* SINCE 1910 \*

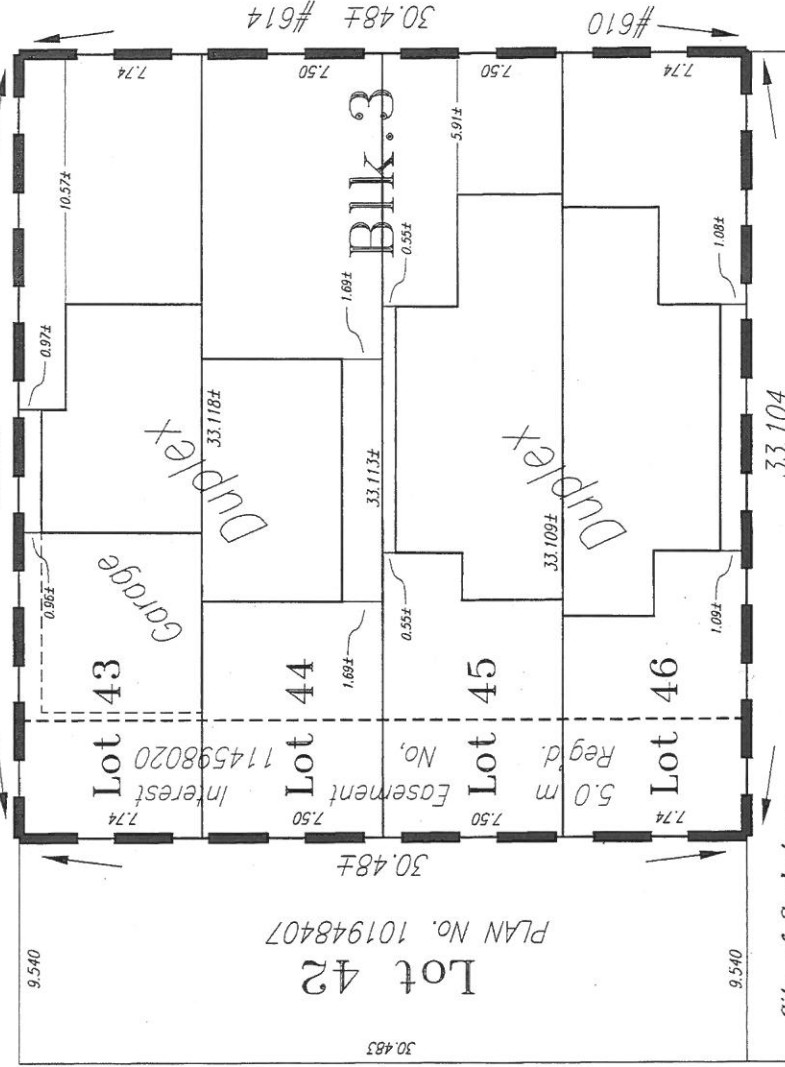
George,  
Nicholson  
Franko,  
& Associates Ltd.

Land Surveyors - Global Positioning Systems  
Celebrating 100 Years of service  
to the Province of Saskatchewan

Drawn by: Art Mark - Jan. 29th 2015  
File No. 15CentralAve107SJan29.dwg  
Plan revised: November 30th 2015

107th STREET

CENTRAL AVENUE

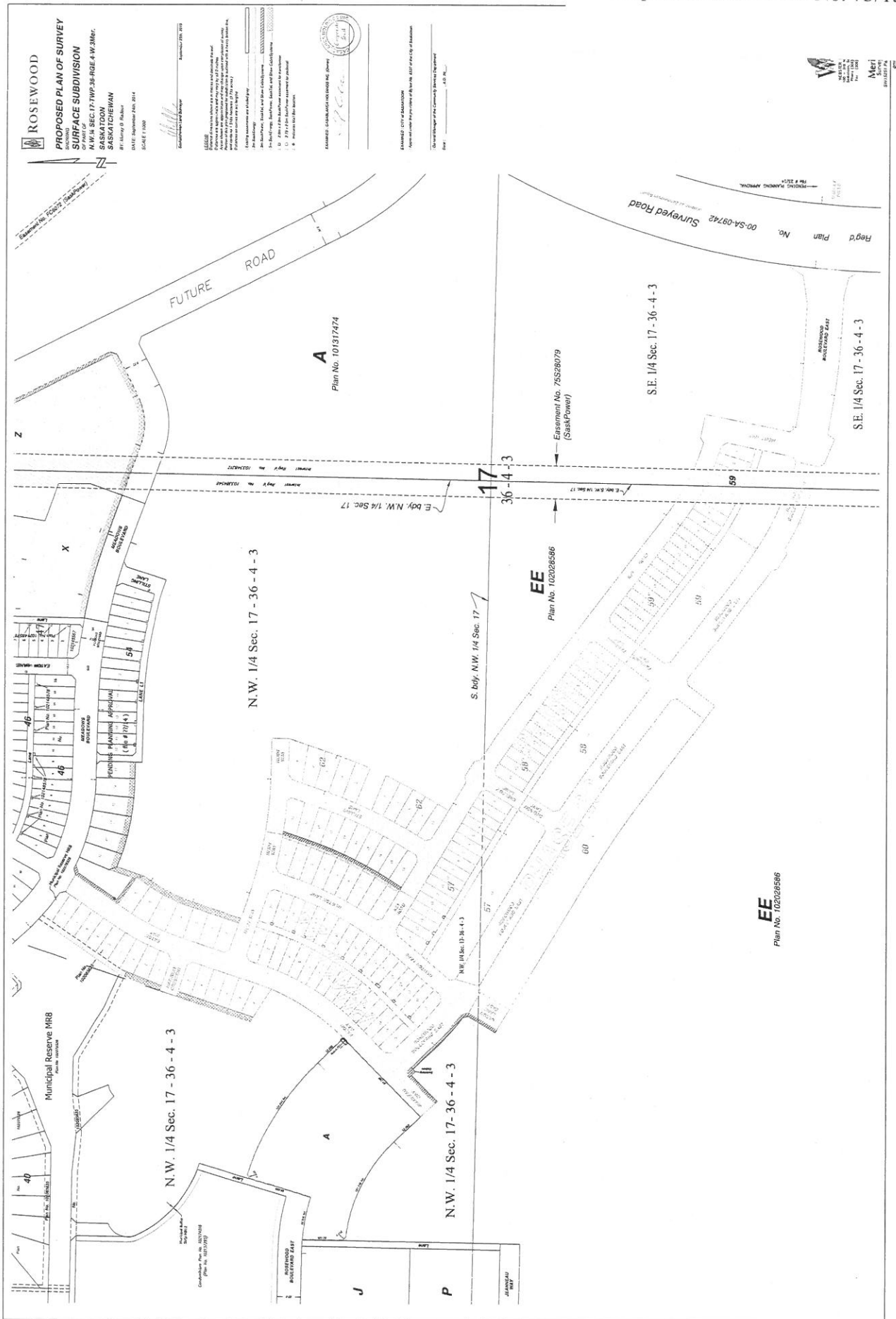


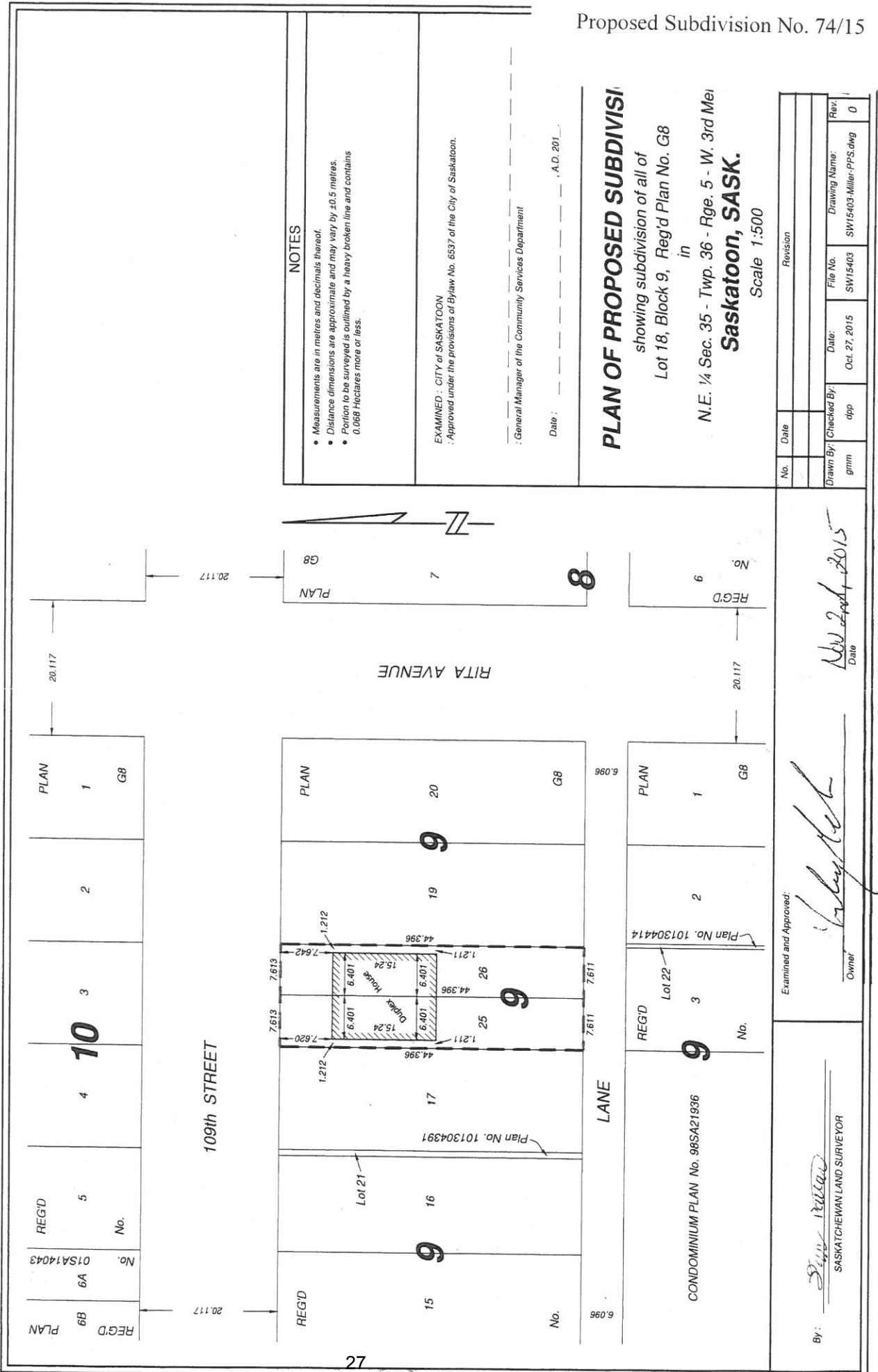
Lot 3  
Block 3  
Reg'd Plan No. G-122

City of Saskatchewan:  
Approved under the provisions of Bylaw  
No. 6537 of the City of Saskatchewan.  
Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2015

General Manager of  
Community Services Department or Designate

Lot 42  
PLAN No. 101948407  
30.487





**NOTES**

- Measurements are in metres and decimals thereof.
- Distance dimensions are approximate and may vary by ±0.5 metres.
- Portion to be surveyed is outlined by a heavy broken line and contains 0.088 hectares more or less.

EXAMINED: CITY OF SASKATOON  
 : Approved under the provisions of Bylaw No. 6537 of the City of Saskatoon.

: General Manager of the Community Services Department

Date: \_\_\_\_\_, A.D. 2015

**PLAN OF PROPOSED SUBDIVISION**  
 showing subdivision of all of  
 Lot 18, Block 9, Reg'd Plan No. G8  
 in  
 N.E. ¼ Sec. 35 - Twp. 36 - Rge. 5 - W. 3rd Mei  
**Saskatoon, SASK.**  
 Scale 1:500

No.	Date	Revision

Drawn By: gmm  
 Checked By: dpp  
 Date: Oct. 27, 2015  
 File No. SW15403  
 Drawing Name: SW15403-Miller-PFS.dwg  
 Rev: 0

Examined and Approved: *[Signature]*  
 Date: *Nov 2nd 2015*  
 Owner: *[Signature]*

By: *[Signature]*  
 SASKATCHEWAN LAND SURVEYOR

**PROPOSED PLAN OF SURVEY**  
SHOWING  
**SURFACE BARE LAND**  
**CONDOMINIUM**

IN  
**PARCELS BB & CC, PLAN NO. 102108046**  
**E. 1/2 SEC. 6-TWP. 37-RGE. 5-W. 3MER.**  
**SASKATOON, SASKATCHEWAN**

BY M.G. (INDIVIDUAL S.L.S.)  
DATE: SEPTEMBER 2015  
SCALE: 1:2000

M.G. (INDIVIDUAL S.L.S.)  
DATE: 10/26/15

**LEGEND**  
Measurements are in metres and decimals thereof. Distances may vary by 10.5 metres.  
Bare Land Unit numbers are shown thus: [ ] [ ] [ ] [ ]  
• Indicates proposed land use points.  
The unique identifier of 5002 for this survey firm has been stamped on  
all plans and drawings.  
Unit corners are marked by 0.013 by 0.450 long, unadorned poles.  
Area to be appraised is indicated by a heavy shaded line. Area = 3.043 ha (7.52 acres)  
All areas shown are in accordance with an Edition of 0  
of the Saskatchewan Survey Act.  
Parking spaces are in accordance with Section 11 (2)(c) of  
the Condominium Property Act.

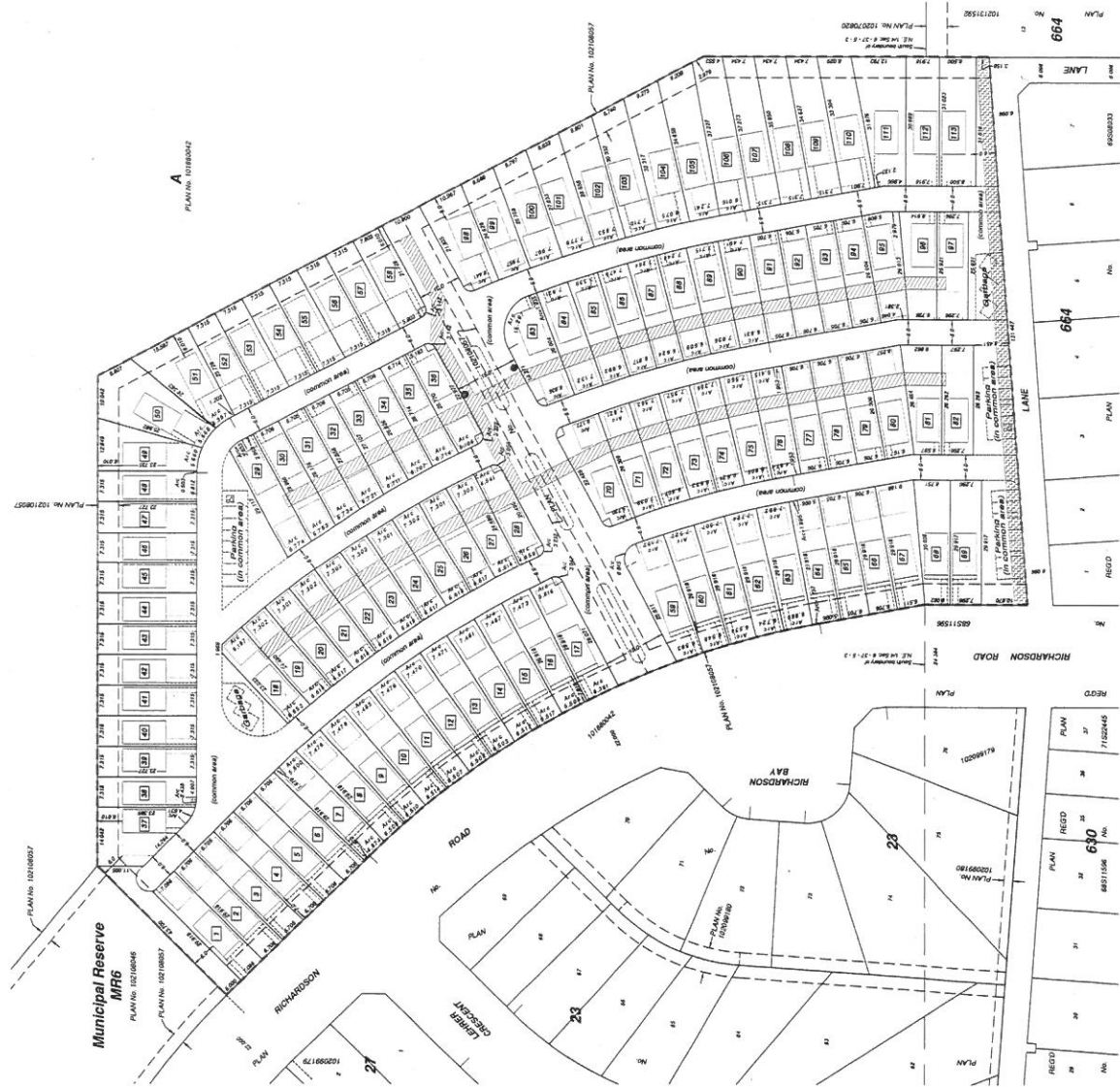
5m SoilEnergy, SoilPower, SoilNet, and Show CallSystems  
3m SoilPower, SoilNet, and Show CallSystems  
3m SoilEnergy  
3m SoilEnergy, SoilPower, SoilNet, and Show CallSystems  
Community Mail Box locations are shown thus: ●  
Proposed dwellings are shown thus: □  
Proposed garages are shown thus: □

EXAMINED: VANTAGE DEVELOPMENT CORPORATION (Owner/Developer)



EXAMINED: CITY OF SASKATOON  
Approved under the provisions of Bylaw No. 652 of the City of Sask.

Date: \_\_\_\_\_, A.D. 2015



UNIT FACTOR SCHEDULE				UNIT FACTOR SCHEDULE			
UNIT NUMBER	APPROXIMATE BARE LAND AREA IN SQUARE METRES	UNIT TYPE	UNIT FACTOR	UNIT NUMBER	APPROXIMATE BARE LAND AREA IN SQUARE METRES	UNIT TYPE	UNIT FACTOR
1	88	212	2.00	38	89	184	2.00
2	88	201	2.00	39	89	209	2.00
3	88	201	2.00	40	89	210	2.00
4	88	201	2.00	41	89	210	2.00
5	88	201	2.00	42	89	210	2.00
6	88	201	2.00	43	89	210	2.00
7	88	201	2.00	44	89	210	2.00
8	88	201	2.00	45	89	210	2.00
9	88	201	2.00	46	89	210	2.00
10	88	201	2.00	47	89	210	2.00
11	88	201	2.00	48	89	210	2.00
12	88	201	2.00	49	89	210	2.00
13	88	201	2.00	50	89	210	2.00
14	88	201	2.00	51	89	210	2.00
15	88	201	2.00	52	89	210	2.00
16	88	201	2.00	53	89	210	2.00
17	88	201	2.00	54	89	210	2.00
18	88	201	2.00	55	89	210	2.00
19	88	201	2.00	56	89	210	2.00
20	88	201	2.00	57	89	210	2.00
21	88	201	2.00				
22	88	201	2.00				
23	88	201	2.00				
24	88	201	2.00				
25	88	201	2.00				
26	88	201	2.00				
27	88	201	2.00				
28	88	201	2.00				
29	88	201	2.00				
30	88	201	2.00				
31	88	201	2.00				
32	88	201	2.00				
33	88	201	2.00				
34	88	201	2.00				
35	88	201	2.00				
36	88	201	2.00				
37	88	201	2.00				
38	88	201	2.00				
39	88	201	2.00				
40	88	201	2.00				
41	88	201	2.00				
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53	88	201	2.00				
54	88	201	2.00				
55	88	201	2.00				
56	88	201	2.00				
57	88	201	2.00				

Meridian  
Professional Surveyors Ltd.

**PLAN OF PROPOSED  
SURFACE LEASE OF PART OF  
PARCEL A,  
PLAN NO. 101879174  
N.W. 1/4 SEC. 26  
TWP. 36, RGE. 6, W. 3RD MER.  
107 BETTS AVENUE  
SASKATOON, SASKATCHEWAN  
BY T.R. WEBB, S.L.S.  
SCALE 1:2500**



Dimensions shown are in metres and decimals thereof.  
Portion of this plan to be approved is outlined  
with a bold, dashed line and contains 555± sq m  
(5976± sq ft.).  
Distances shown are approximate and may vary  
From the final plan of survey by ± 0.25 m

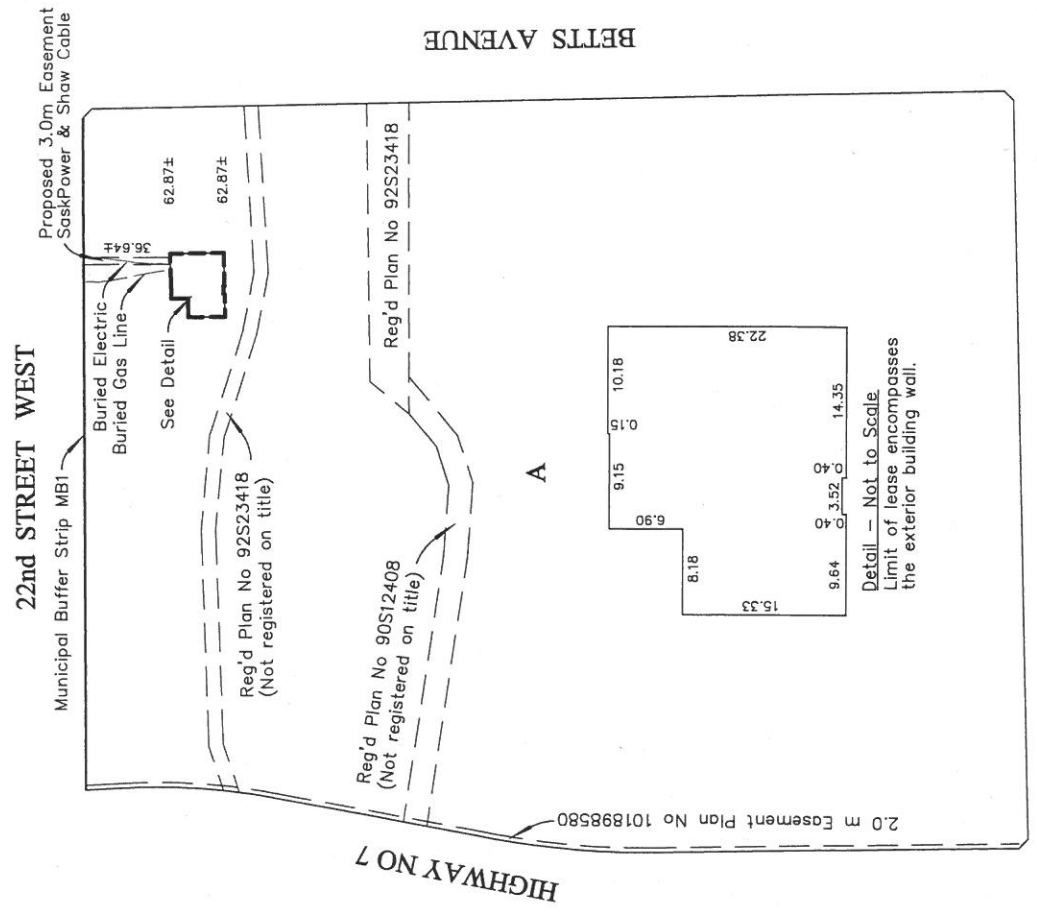
Proposed Subdivision No. 76/15

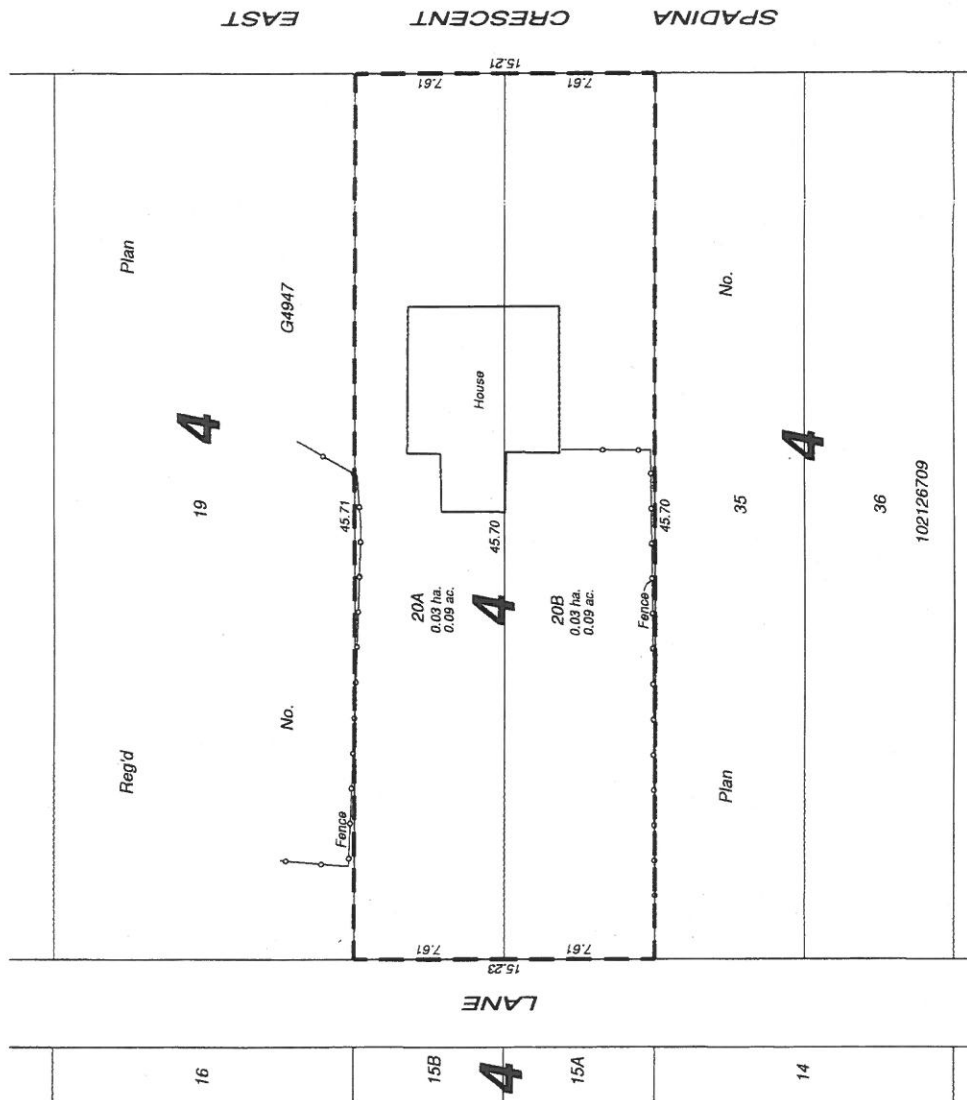
T.R. Webb November 19th, 2015  
Saskatchewan Land Surveyor

Prepared by  
*T.R. Webb*  
© 2015  
15-2883sm I

Approved under the provisions of  
Bylaw No. 6537 of the  
City of Saskatoon

Date \_\_\_\_\_  
Director of Planning & Development Division





Approved under the Provisions of Bylaw No. 6537 of the City of Saskatoon.

General Manager of the Community Services Department \_\_\_\_\_ Date \_\_\_\_\_

**NOTES**

- Measurements are in metres and decimals thereof.
- Portion to be surveyed is outlined by a heavy broken line and contains 0.08 Hectares or thereabouts.
- Distances are approximate.

**PLAN OF PROPOSED SUBDIVISION**  
 showing subdivision of all of  
 Lot 20 - Block 4 - Reg'd Plan No. G4947  
**SASKATOON**  
**SASKATCHEWAN**  
 Scale 1:250

No.	Date	Revision
Drawn By: dde	Checked By: mgr	Date: October 15, 2015
File No: S15279	Drawing Name: S15279Dev.dwg	Rev: 0

Examined and Approved: \_\_\_\_\_  
 Date: Oct. 22, 2015  
 Beazley Developments Ltd.

By: D. Paulsen  
 SASKATCHEWAN LAND SURVEYOR

**Kennington Phase 4**

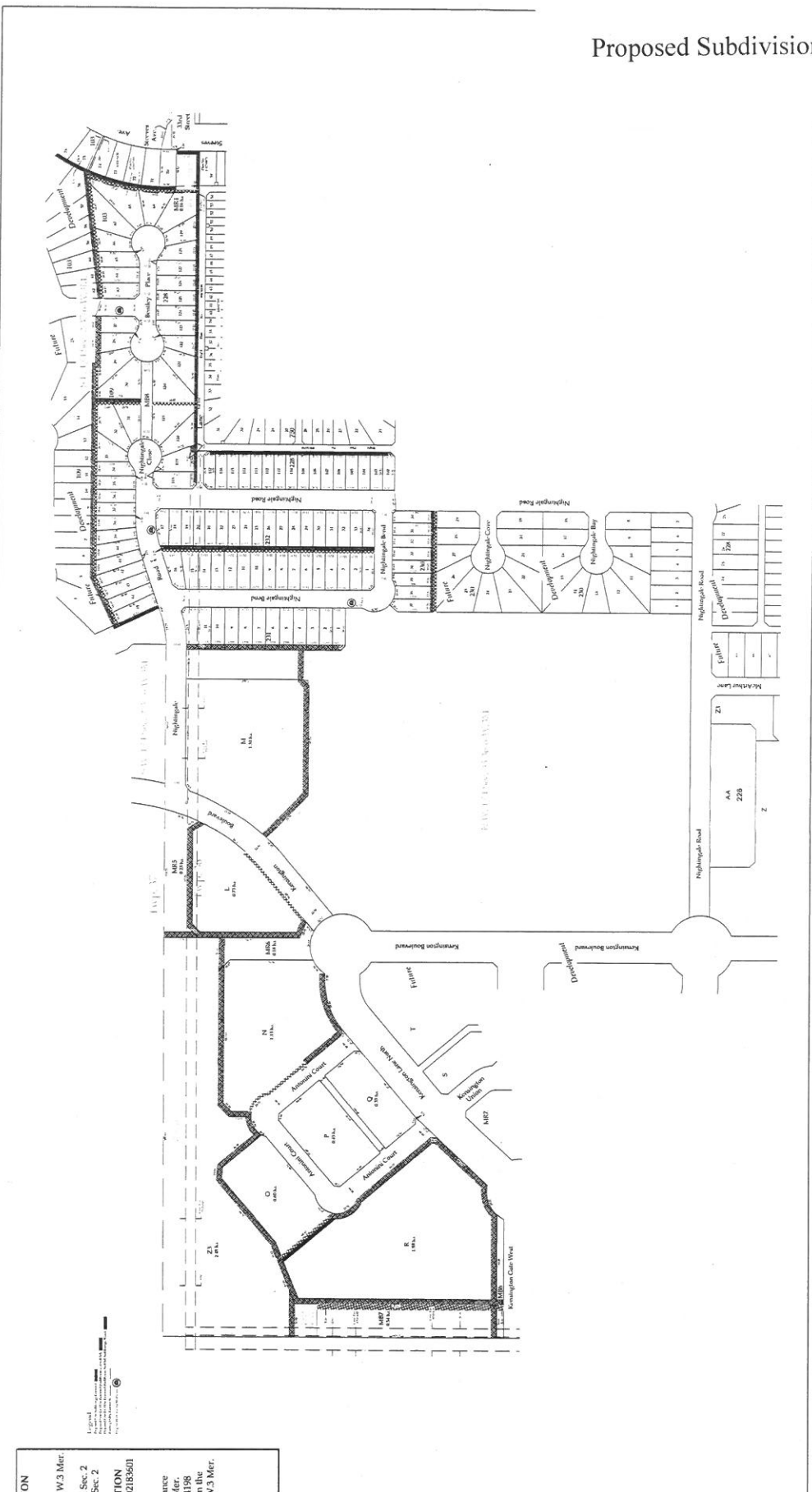
**Plan of PROPOSED SUBDIVISION**  
of part of  
Parcel Z2, Plan No. 10218601  
N.W.1/4 Sec. 35, Twp. 36, Rge. 6, W.3 Mer.  
Plan No. 101836076 in the S.E.1/4 Sec. 2  
and part of LSD 3 in the S.W.1/4 Sec. 2  
all in Twp. 37, Rge. 6, W.3 Mer.  
and PROPOSED CONSOLIDATION  
of Lots 1-9, Block 226, Plan No. 102183601  
and PROPOSED CLOSURE  
of part of Original Road Allowance  
81 and 82 in Twp. 37, Rge. 6, W.3 Mer.  
and of MB1, Reg'd Plan No. 89554158  
and of MB2, Plan No. 101798971 in the  
N.E.1/4 Sec. 35, Twp. 36, Rge. 6, W.3 Mer.  
City of Saskatoon  
Saskatchewan  
Blake Wahl, SLS  
Registered Professional  
Scale 1:1,000

31

COMPASS  
Professional Surveyors  
1000-10th Avenue, Saskatoon, Saskatchewan S4N 1A7  
Tel: (306) 975-1000  
Fax: (306) 975-1001  
www.compass.ca

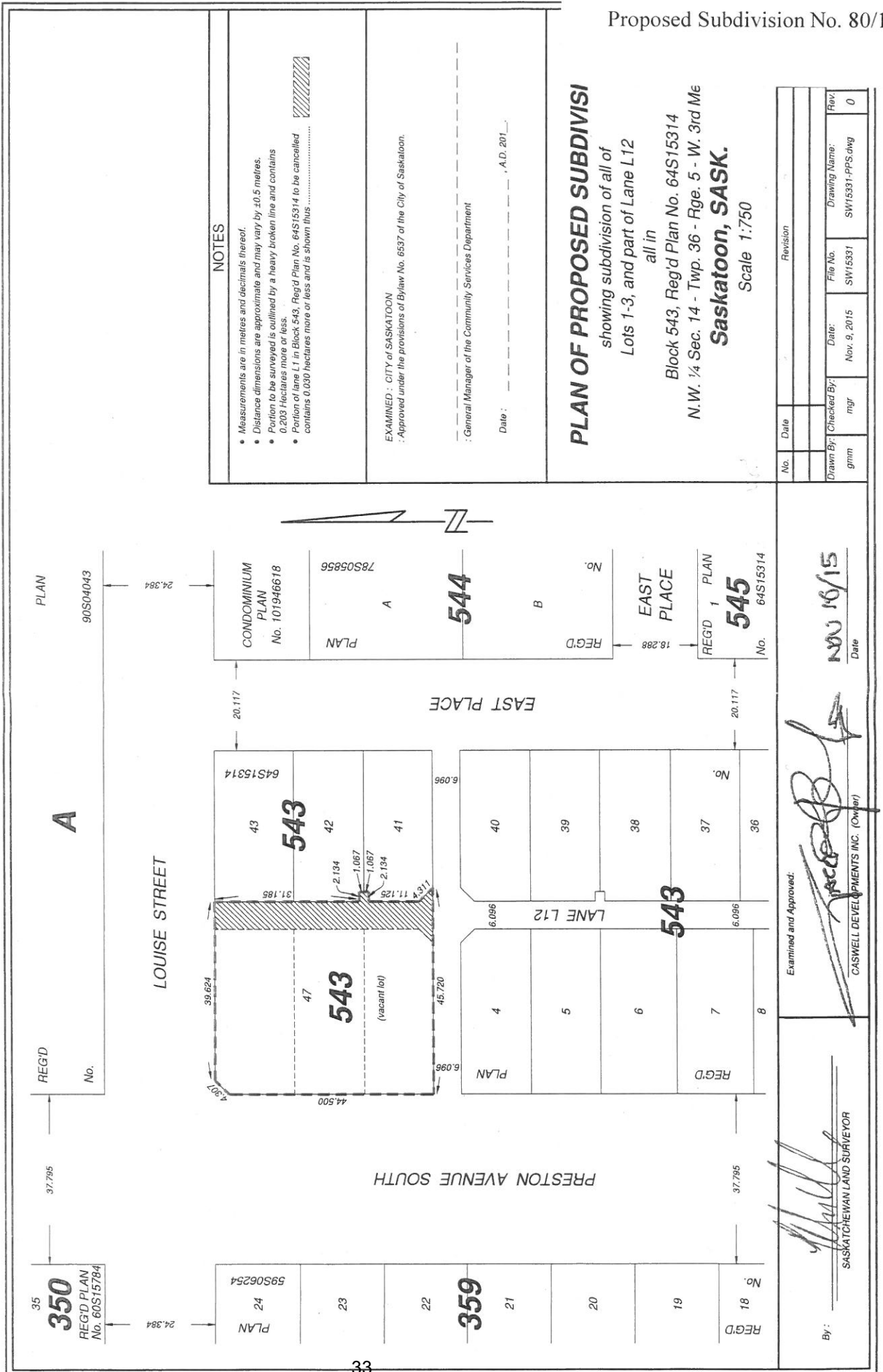
Surveyor: \_\_\_\_\_  
Date: \_\_\_\_\_

Checked by: \_\_\_\_\_  
Date: \_\_\_\_\_









**NOTES**

- Measurements are in metres and decimals thereof.
- Distance dimensions are approximate and may vary by ±0.5 metres.
- Portion to be surveyed is outlined by a heavy broken line and contains 0.203 hectares more or less.
- Portion of lane L1 in Block 543, Reg'd Plan No. 64S15314 to be cancelled contains 0.030 hectares more or less and is shown thus:

EXAMINED: CITY OF SASKATOON  
 : Approved under the provisions of Bylaw No. 6537 of the City of Saskatoon.

: General Manager of the Community Services Department

Date: \_\_\_\_\_, A.D. 201\_\_

**PLAN OF PROPOSED SUBDIVISION**

showing subdivision of all of  
 Lots 1-3, and part of Lane L12  
 all in

Block 543, Reg'd Plan No. 64S15314  
 N.W. ¼ Sec. 14 - Twp. 36 - Rge. 5 - W. 3rd Me  
**Saskatoon, SASK.**

Scale 1:750

No.	Date	Revision	
Drawn By:	Checked By:	File No.	Drawing Name:
gmm	mgr	SW15331	SW15331-PPS.dwg
		Date:	Rev:
		Nov. 9, 2015	0

Examined and Approved:

CASWELL DEVELOPMENTS INC. (Owner)

By:   
 SASKATCHEWAN LAND SURVEYOR

NOV 16/15  
 Date

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# Community-University Institute for Social Research Partnership Report

## Recommendation

That the information be received.

## Topic and Purpose

This report conveys the Community-University Institute for Social Research's (CUISR) Annual Report 2014 - 2015 and Quality of Life Research Summary for information.

## Report Highlights

1. In 2015, CUISR hosted a national symposium on Quality of Life, and hosts regular seminars on its research and partnerships.
2. CUISR and the City have completed five rounds of Quality of Life research between 2001 and 2013.

## Strategic Goal

Quality of life and community-based research supports the City's Strategic Goal for Quality of Life and specifically contributes to the strategies that:

- support community-building through direct investment, community development expertise, and support to volunteers on civic boards, committees, and community associations; and
- build capacity within the community to address a broad range of issues and build consensus around collaborative responses.

Additionally, CUISR research directly contributes to the public perceptions of quality of life and safety success indicators for the Strategic Plan.

## Background

The City is a founding and funding partner of CUISR. CUISR was formed in 2000 as the result of a successful grant application to the Social Sciences and Humanities Research Council's Community-University Research Alliance Program. In the first seven years in the life of CUISR, it generated \$3 million in federal and provincial research grants, along with \$1.5 million in matching in-kind and cash contributions from community partners to conduct community-based research in Saskatoon consistent with the CUISR Mission:

"To facilitate partnerships between the university and larger community in order to engage in relevant social research that supports a deeper understanding of our communities that reveals opportunities for improving our quality of life."

The CUISR Mission is embodied by the Quality of Life Research Program that has monitored public perceptions of quality of life through the 2001 to 2013 period.

CUISR is governed by a management board with equal representation from the University of Saskatchewan and Saskatoon community agencies and organizations, including the City. CUISR continues to conduct community-based research with, and for, Saskatoon community organizations working to sustain and improve the quality of life of the city.

## **Report**

### Research and Quality of Life Symposium

As outlined in Attachment 1, the CUISR Annual Report 2014-2015 (Annual Report) contributes to the organization's accountability responsibility to its community partners and the university. The Annual Report details CUISR relationships in the community that facilitate the development of research for enhancing community development. The Annual Report highlights achievements in the period, including:

- research reports that evaluated local services and programs and Aboriginal quality of life. These include:
  - an evaluation of the Seniors Computer Literacy Program for the Saskatoon Public Library;
  - an evaluation of the Crisis Management Service for the Saskatoon Crisis Intervention Service; and
  - research on the quality of life of Saskatoon's urban Aboriginal population.
- the launching of the Saskatoon Food Council; and
- the Quality of Life Symposium that drew local, national, and international participation.

The Annual Report also showcases the Saskatoon Quality of Life Research, which identifies pressing urban issues and areas of focus for improving quality of life. This helps the City and community-based organizations evaluate issues and respond with policies and programs. The Annual Report also enumerates research reports completed during the period, including program evaluations and research on urban Aboriginal quality of life.

### Sharing of CUISR Research

A summary of the CUISR-City research program since its inception is provided in Attachment 2. "Quality of Life Research in Saskatoon, Canada: 15 years of co-creating knowledge and action in the community" summarises the history of the program, the methodology, and the results for Saskatoon over 15 years. The results of the research are consistently shared with the public through community presentations, and within the corporation through the Planning and Development Division and the Data Directory on the corporate SharePoint Directory.

### **Financial Implications**

The Planning and Development Division of the Community Services Department provides an annual grant of \$12,000 to support the ongoing operations of CUISR.

### **Other Considerations/Implications**

There are no policy, environmental, privacy, or CPTED implications or considerations; a communication plan is not required at this time.

### **Due Date for Follow-up and/or Project Completion**

The 2015 - 2016 CUISR Annual Report will be available in Fall 2016.

### **Public Notice**

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

### **Attachments**

1. Community-University Institute for Social Research Annual Report 2014-2015
2. Quality of Life Research in Saskatoon, Canada: Fifteen Years of Co-Creating Knowledge and Action in the Community

### **Report Approval**

Written by: Bill Holden, Senior Planner, Planning and Development

Reviewed by: Alan Wallace, Director of Planning and Development

Approved by: Lynne Lacroix, Acting General Manager, Community Services Department

S/Reports/CP/2016/PDCS – Community-University Institute for Social Partnership Report/ks



# Community-University Institute for Social Research

## Annual Report 2014-2015

Community-University Institute for Social  
Research Annual Report 2014-2015

ATTACHMENT 1







# CUISR Mission and Principles

to facilitate partnerships between the university and larger community in order to engage in relevant social research that supports a deeper understanding of our communities that reveals opportunities for improving our quality of life.

- CUIISR is committed to collaborative research and to accurate, objective reporting of research results in the public domain, taking into account the needs for confidentiality in gathering, disseminating, and storing information.
- Research partners are committed to the vision, mandate, goals and holistic approaches of the Institute.
- Authentic partnership—built upon trust and respect between community and university participants—is central and reflected in the composition of the board (50% community and 50% faculty representation) and Co-directors for the Institute.



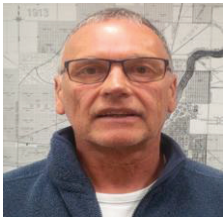




# Message from the Co-Directors



Dr. Isobel M. Findlay  
Edwards School  
of Business



Bill Holden  
City of Saskatoon

This year has been a time of celebration, a time for reflection on how far we have come, and a time for consolidation of partnerships locally, regionally, and nationally.

We have welcomed to our Management Board Rachel Loewen Walker from OUT Saskatoon and gratefully acknowledge the support and contributions of Joanne Horsley and wish her the best in her new role. We also welcomed research associates Dr. Suresh Kalagnanam from the Edwards School of Business and Dr. Ulrich Teucher from the Department of Psychology.

Building capacity in support of local quality of life and food security, we partnered with the Saskatoon Food Council (funded by Mosaic) promoting research and partnerships across the food system and building links with key players including Food Secure Canada.

Consolidating relations with Community Engagement and Outreach, we worked on the Engaged Scholar Day Organizing Committee and six CUISR researchers presented a conversation café on Building Community through Scholarship.



## Message from the Co-Directors Contd.

Our Quality of Life (QoL) conference followed on May 15-16 showcasing local, regional, national, and international research, community, and other initiatives to enhance quality of life and create sustainable futures. In addition to launching the fifth iteration of our QoL research study, we launched *Journeys in Community-based Research*, celebrating the first ten years of community-based research at CUISR and SPHERU.

Partnering on a successful SSHRC application, five CUISR researchers participated in a Collaborative Community-Campus Research National Summit in November, which led to a further SSHRC application **Pursuing Excellence in CBR: A National Partnership for Research and Action** for which we developed a Prairie Hub involving 23 collaborators, 10 U of S units, MacEwan U and U of Regina, as well as ten community partners committing a combined \$.75 million.

The year also saw the publication of twelve more reports and three ongoing research projects (two funded by SSHRC)—none of which we could have accomplished without a committed board, researchers, and staff and the support of our funders for our strategic research.



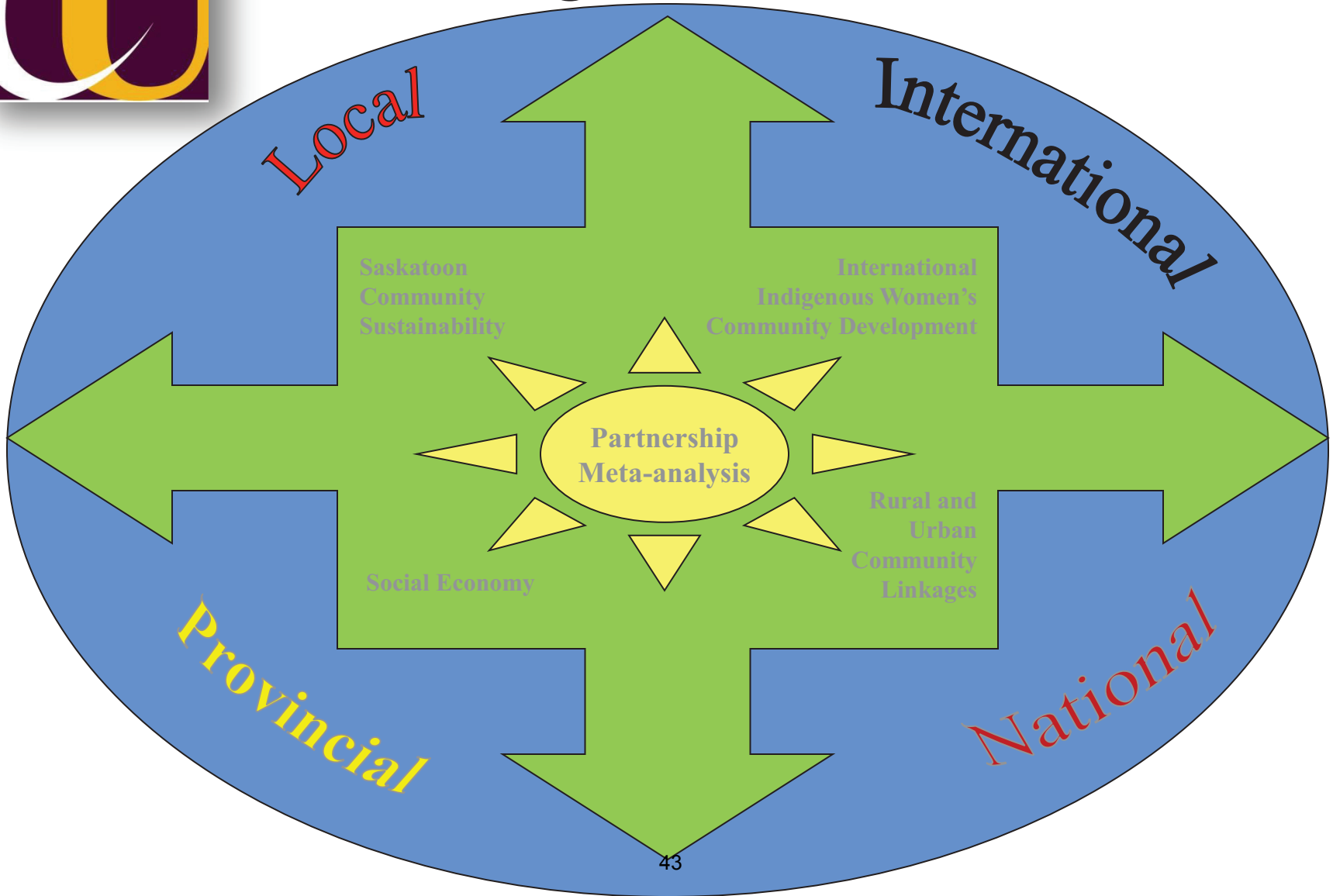
Dr. Isobel M. Findlay



Bill Holden



# Strategic Research





# Research Funding

- Our research record has resulted in SSHRC grants worth \$9.10 million, 1999-2015.
- We gratefully acknowledge our 2014-2015 funders:
  - Social Sciences and Humanities Research Council
  - Urban Aboriginal Knowledge Network Prairie Regional Research Centre
  - University of Saskatchewan
  - Mosaic
  - Affinity Credit Union
  - United Way of Saskatoon & Area
  - Ministry of Education Provincial Library and Literacy Office, Government of Saskatchewan
  - Ministry of Social Services Disability Services and Operational Policy, Government of Saskatchewan
  - Ministry of Social Services Parent Resources for Information, Development, and Education, Government of Saskatchewan
  - City of Saskatoon
  - Saskatoon Community Clinic
  - Saskatchewan Prevention Institute
  - Saskatoon Crisis Intervention Service
  - Saskatoon Public Library
  - Parkinson Society Saskatchewan
  - U of S Outreach and Engagement
  - International Student Centre, University of Saskatchewan
  - Department of Pediatrics, University of Saskatchewan



Social Sciences and Humanities  
Research Council of Canada

Conseil de recherches en  
sciences humaines du Canada



UAKN | RCDU  
Urban Aboriginal Knowledge Network | Réseau de connaissances des  
Autochtones en milieu urbain  
Prairie Research Centre



# CUISR Management Board



Dr. Rachel Engler-Stringer  
Community Health &  
Epidemiology



Dr. Joe Garcea  
Political Studies



Dr. Michael Gertler  
Sociology



Dr. Marie Lovrod  
English and WGST



Dr. Nazeem Muhajarine  
Community Health &  
Epidemiology



Dr. Elizabeth Quinlan  
Sociology



Sue Delanoy  
Elizabeth Fry  
Society of SK



Judy Hannah  
SACL



Darlene Lanceley



Rachel Loewen Walker  
OUT Saskatoon



Len Usiskin  
Quint Development  
Corporation



# CUISR Staff and Student Researchers



Jethro Cheng, Strategic Research Coordinator  
and Joanne Hritzuk, Administrative Coordinator



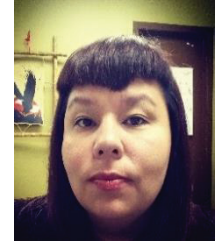
James Popham



Nicola Chopin



Duvaraga  
Sivajohanathan



Renata Andres



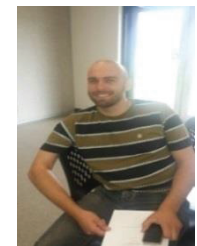
Tamara  
Chambers-Richards



Rawia Ahmed



Sugandhi del Canto



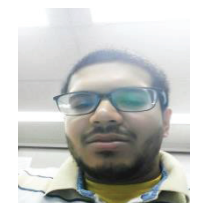
Tyler Schwark



<sup>46</sup>Omeasoo Wāhpāsiw



Kris Klimosko



Rahul Waikar



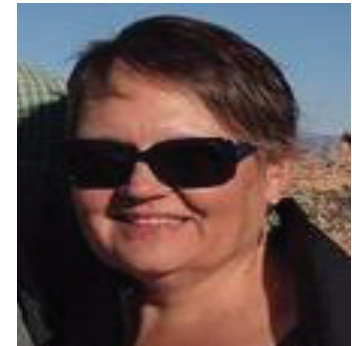
# Research Associates



Vanessa Charles  
Saskatoon Anti-Poverty Coalition  
Saskatoon Poverty Reduction  
Partnership



Kathie Cram  
Population and Public Health  
Saskatoon Health Region



Pam Woodsworth  
Station 20 West  
Saskatoon Health Region



# Research Associates



Dr. Alan Anderson  
Sociology



Dr. Lori Hanson  
Community Health  
& Epidemiology



Dr. David Mykota  
Educational Psychology  
& Special Education



Dr. Lee Swanson  
Edwards School  
of Business



Chelsea Willness  
Edwards School  
of Business



Dr. Louise Clarke  
Edwards School  
of Business



Dr. Suresh Kalagnanam  
Edwards School  
of Business



Dr. Priscilla Settee  
Indigenous Studies



Dr. Ulrich Teucher  
Psychology





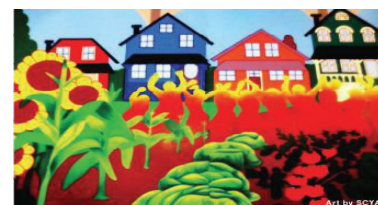
# Launching the Saskatoon Food Council/Hosting at CUISR, Feb 20, 2014





# Saskatoon Food Council

- Appoints Executive Director Gordon Enns
- Hosts
  - Networking meetings
  - Community consultations
  - Urban Agriculture film nights at Station 20 West
  - Tours and learning events
  - Working group meetings: Urban Agriculture, Research, Health, Producer, and Promotions/Engagement
- Hosts monthly forum to promote collaboration across the food system – includes experts from food production (farmers) to food waste (composters) and all aspects in-between.
- Links with national organizations and events: Food Secure Canada, McConnell Family Foundation, Heifer International, Toronto Food Policy Council
- Acknowledges with gratitude Mosaic sponsorship



THE SASKATOON FOOD COUNCIL  
PRESENTS

## A LOCAL FOOD CELEBRATION

FRIDAY, AUGUST 15<sup>TH</sup>

Time: 5:30 pm – 10:00 pm

Location: Osler School Grounds, across from the Community Hall  
– 25 minutes north of Saskatoon on Highway 11

Price: \$50.00 per person

To purchase tickets go to [www.picatic.com/foodcelebration](http://www.picatic.com/foodcelebration)

The Saskatoon Food Council is hosting "A Local Food Celebration", showcasing locally produced food. This event gives guests the opportunity to talk directly with our local food producers, many of which are found in the Osler area.

Dinner will be prepared by Saskatoon's top chefs – members of the Saskatoon Chefs Association. Come experience what local food producers have to offer, as part of the meal and also in local food producer displays. For more information contact Gord Enns at 306-221-9942.

### EVENT DETAILS

Cocktails (Cash Bar) at  
5:30pm

(with Interactive  
Appetizer Stations)

Dinner at 6:30pm

Funded by 

ABOUT  
the Saskatoon Food  
Council

Our mandate is to improve Saskatchewan's food economy, enrich our food culture, and reduce hunger in Saskatchewan. With funding from The Mosaic Company we have partnered with CHEP Good Food Inc., City of Saskatoon, Saskatoon Health Region, University of Saskatchewan, and local food producers to foster collaboration and good food for all in Saskatchewan and region.

Executive Director:  
Gord Enns  
306-221-9942  
saskatoon.foodcouncil@  
usask.ca

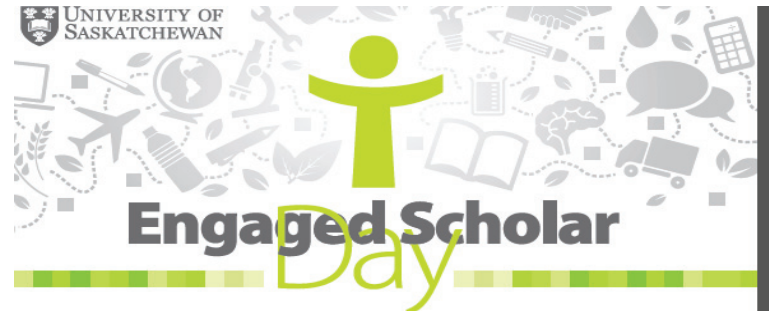
[www.saskatoonfood.ca](http://www.saskatoonfood.ca)



# Engaged Scholar Day

## May 14, 2014

- Conversation Café: Building Community through Scholarship
- Featuring six CUISR researchers: Drs. Isobel Findlay, Joe Garcea, Michael Gertler, Marie Lovrod, Ulrich Teucher, and Rachel Engler-Stringer



**Wednesday, May 14**

A day to recognize, celebrate and inspire U of S engaged scholarship that seeks community-based solutions to regional and global challenges. Everyone is welcome to attend.

#### Opening remarks

LOCATION: EXETER ROOM, MARQUIS HALL

9-9:10AM Opening remarks from Heather Magotiaux, Vice-President Advancement and Community Engagement at the University of Saskatchewan

9:10-10AM "From the Lab to the Reserve: The Transformative Power of Engaged Scholarship" BY LALITA BHARADWAJ OF THE U OF S SCHOOL OF PUBLIC HEALTH

#### Conversation cafés

10:30-NOON "Building Relationships and Giving Back" BY JOAN GREYEVES AND WINONA WHEELER  
LOCATION: MURRAY G3

10:30-NOON "Readying our Students for CEL" BY SUSAN BENS  
LOCATION: MURRAY 102

1:30-3PM "Linking Community-Engaged Teaching and Community-Engaged Research"  
BY LAURA ZINK AND NANCY TURNER  
LOCATION: MURRAY G3

1:30-3PM "Building Community through Scholarship" BY ISOBEL FINDLAY  
LOCATION: MURRAY 102

#### Celebrating engaged students and faculty

LOCATION: EXETER ROOM, MARQUIS HALL

3:30-4:30PM Engaged Scholar Journal launch

3:30PM Reception

5-6:00PM "Community-Engaged Scholarship: Social Responsibility, Personal Values and Institutional Recognition" BY U OF S ALUMNA SHERRIL GELMON, OF PORTLAND STATE UNIVERSITY



# CUISR-SPHERU CBR Book launched May and June 2014

 NEW this Spring from **University of Regina Press**

EDITED BY  
Bonnie Jeffery  
Isobel M. Findlay  
Diane Martz  
and Louise Clarke

## JOURNEYS IN COMMUNITY-BASED RESEARCH

## PLEASE JOIN US for the book launch and reception for JOURNEYS IN COMMUNITY-BASED RESEARCH

EDITED BY Bonnie Jeffery, Isobel M. Findlay,  
Diane Martz and Louise Clarke

### May 15 at 5:00 p.m.

University of Saskatchewan Campus,  
Neatby-Timlin Theatre (Arts 251)

Bar and Appetizers/Book Sales and Signing  
Admission is free and all are welcome.

FOR MORE INFORMATION  
CALL (306) 966-2385



## Book Launch

The Saskatchewan Population Health and Evaluation Research Unit (SPHERU) and University of Regina Press invite you to join us as we celebrate the launch of *Journeys in Community-Based Research*



*Journeys in Community-Based Research* presents a diverse collection of stories about community-based research, with topics ranging from ethical research issues in intimate partner violence to challenges in tripartite collaboration. The nine case studies address questions about ethics, advocacy, and implementation in community-based research, highlighting best practices and lessons learned. *Journeys in Community-Based Research* will build capacity by helping to guide university researchers, faculty, students, community practitioners, and policy makers in their successful application of community-based research.

Edited by:

Bonnie Jeffery, Isobel M. Findlay, Diane Martz and Louise Clarke

**Date:** Thursday, June 19, 2014

**Time:** 4:30-5:45 pm

**Venue:** Research and Innovation Centre Atrium (RIC 101)  
University of Regina

This is a public event. All those interested are encouraged to attend.  
For further enquiries, please contact Tara Todd at 306 585-5675 or email [tara.todd@uregina.ca](mailto:tara.todd@uregina.ca)





# Quality of Life Conference, May 2014

Sostenibilità  
Quality Durabilité  
Benessere  
della life Pimatisiwin  
Qualité Bien-être  
uality  
vita  
Qualita Well-being  
vie de Sustainability  
Miyupimaatsiun  
Wohlbefinden  
Lebensqualität



Treaty Commissioner George Lafond



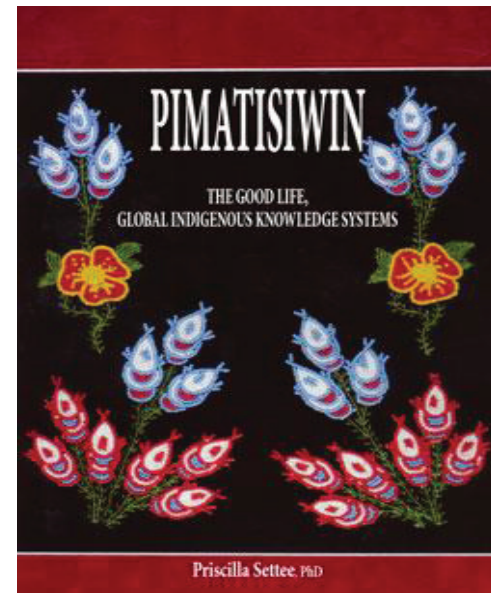
# Quality of Life Conference, May 15-16, 2014

- Showcased local, regional, national, and international research and community initiatives to enhance quality of life and create sustainable futures for all of us.
- Aimed to enhance understanding around important quality of life issues, including measures relevant to different communities and community-engaged research approaches to improving quality of life.
- **Engaged diverse participants:** over 140 registrants representing academics, students, policy people, community-based organizations, and individuals and showcasing research and community initiatives.



# Quality of Life Conference, May 15-16, 2014

- **Promoted Aboriginal Initiatives:** Opening keynote by Treaty Commissioner George Lafond established our treaty relationships as a foundation for quality of life. Lafond challenged us to make changes now to “repair our relationships,” a task for which “we need trust and truth.”
- Research funded by SSHRC and the Prairie Research Centre, (UAKN) Urban Aboriginal Knowledge Network presented by Jaime Cidro, Tabitha Martens, Evelyn Peters, Jim Sinclair; Bettina Schneider & Kim Wenger; Evelyn Peters & Shelley Craig; John Hansen, Isobel Findlay, Joe Garcea, Rose Antsanen, Brad Bird, Darlene Lanceley, Harry Lafond; John Hansen, Nicole Calihoo, & Gwen Bear; Nancy Van Styvendale, Priscilla Settee, Sarah Buhler, & Stan Tu’lnukuafe.
- Launched book by Priscilla Settee



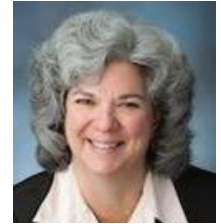


# Quality of Life Conference, May 15-16, 2014

- **Promoted diverse colleges and departments:** students and faculty from **six different U of S colleges and schools** and **sixteen departments** in plenary and parallel session workshops and panels
- **Showcased national and international SSHRC and other research partners:** Allison Williams, McMaster University; James Randall, UPEI; and Evelyn Peters, U of Winnipeg, Pam Ouart, UAKN; Katherine Scott, Canadian Council for Human Development; Barb Byers, Canadian Labour Congress; Sherril B. Gelmon, Portland State University; and Professor Jagath Jayasinghe, the University of Sri Jayewardenepura, Sri Lanka
- **Created new networks and promoted local talent:** Edwards School of Business students disseminating on social media: Carli Neveling, Ana-Pietje Du Plessis, Tyler Schwark, and Michael Tastad



Barb Byers



Sherril Gelmon



Pam Ouart



James Randall



Katherine Scott



Allison Williams





# Quality of Life Conference, May 15-16, 2014

- **Renewed thanks to our planning and programming committee and our sponsors:** the University of Saskatchewan the Vice-President Advancement and Community Engagement; the Office of Community Outreach and Engagement; the Office of the Vice-President Research; College of Arts and Science, Division of Social Sciences and Division of Humanities and Fine Arts; Humanities Research Unit; the University Conference Fund and Community Engaged Scholarship Partnership Campus Innovation Fund.



UNIVERSITY OF  
SASKATCHEWAN



UAKN | rcau  
Urban Aboriginal  
Knowledge Network  
Réseau de connaissances des  
Autochtones en milieu urbain  
Prairie Research Centre



City of  
Saskatoon

Community Services Department



EDWARDS  
SCHOOL OF BUSINESS  
UNIVERSITY OF SASKATCHEWAN



United Way  
Saskatoon & Area



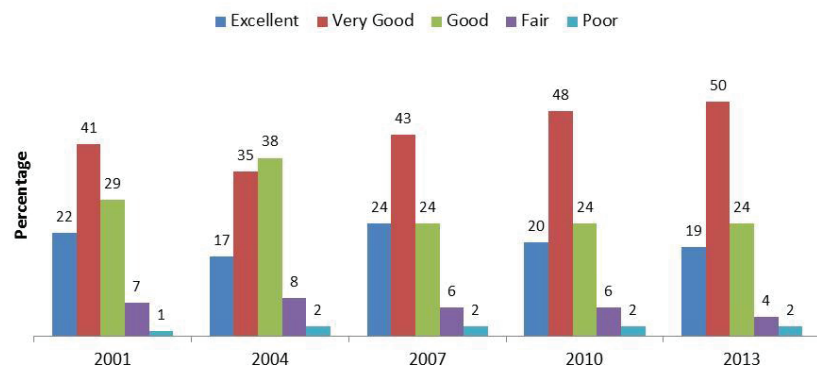
ST. THOMAS MORE COLLEGE  
UNIVERSITY OF SASKATCHEWAN



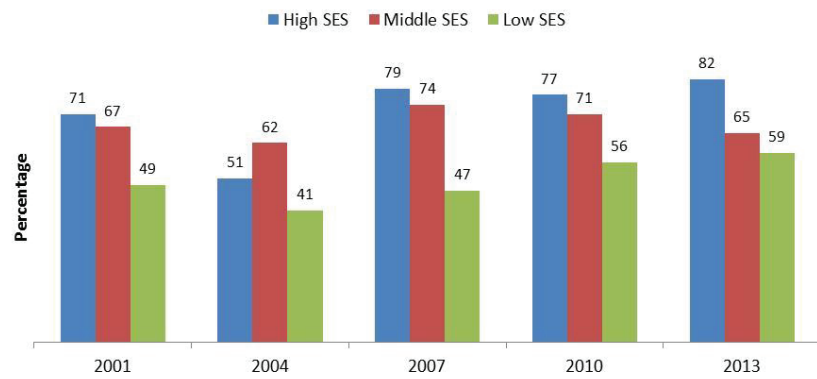
# Quality of Life

- CUI SR has now completed five iterations of data collection (2001, 2004, 2007, 2010, and 2013)
- A collaboration between CUI SR, the City of Saskatoon and community-based organizations
- The CUI SR QOL research program is a unique program that measures perceptions of QOL and evaluates the elements that contribute to QOL
- The large stratified sample allows understanding QOL across the socioeconomic geography of the city

## Overall Quality of Life



## Excellent/Very Good Quality of Life

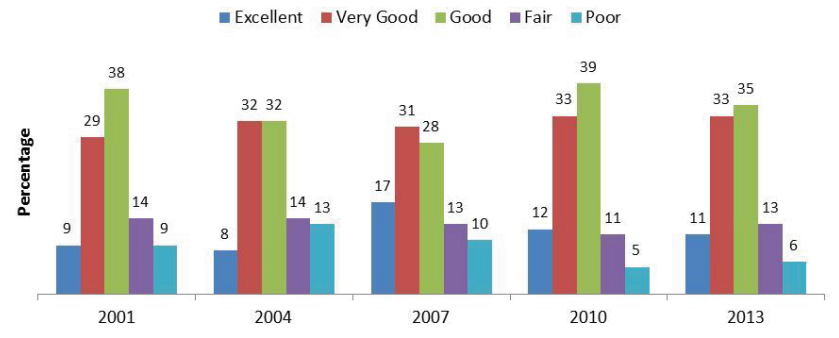




# Quality of Life

- Research identifies pressing urban issues and areas of focus for improving community quality of life
- QOL results can act as evidence in issue evaluation, policy formation, and program development for community, government, and community organizations

**Safety from Violent Crime in Neighbourhood**



**Responsibility for Change: Priority Groups**

2001	2004	2007	2010	2013
1. Poor families with children	1. Poor families with children	1. Poor families with children	1. Poor families with children	1. The Elderly
2. The elderly	2. Poor individuals	2. Persons with disabilities	2. The elderly	2. Poor families with children
3. Single parents	3. The elderly	3. The elderly	3. Poor individuals	3. Poor individuals
4. Persons with disabilities	4. Persons with disabilities	4. Single parents	4. Persons with disabilities	4. Persons with disabilities
5. Aboriginal people	5. Single parents	5. Poor individuals	5. Single parents	5. Single parents



## Collaborative Community-Campus Research (CCCR) National Summit, Nov 2-4, 2014

- Isobel Findlay, CUISR co-applicant on SSHRC Connection grant application, Pursuing Excellence in CCCR: A National Summit
  - to share knowledge about impactful research, harness collective strengths of universities and community partners, develop indicators of excellence in building toward National Hubs of CCCR Excellence
- CUISR, one of first SSHRC CURA and host of first CUExpo 2003, brings expertise and ongoing commitment to **community engagement**, to advancing Indigenous and non-Indigenous ways of knowing, and to food security and sustainability—U of S signature research areas.





# CCCR National Summit Partners

- NOTES**
- Sarah Wiebe (ST) - BC
  - Andrew Petter (U) - BC
  - Paul Manners (C) - UK
  - Chad Gaffield (U) - ON
  - William Holden (C) - SASK
  - Martin Taylor (U) - ON
  - Brent Herbert-Copley (G) - ON
  - Steve Kent (G) - NF

- Arctic Institute of Community Based Research (AICBR)**
1. Marilyn VanBibber (C)
  2. Katelyn Friendship (C)

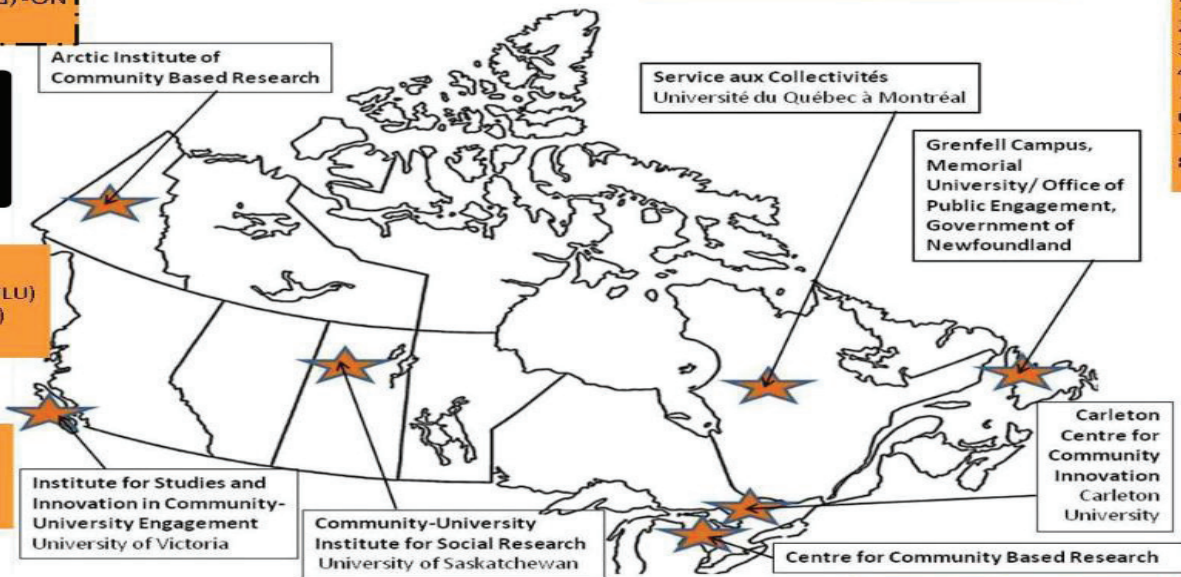
- Service Aux Collectivites—Université du Québec à Montréal (QUAM)**
1. Sylvie Boucher de Grosbois (U)
  2. Jean-Marc Fontan (U)
  3. Denis Bussières (ST)
  4. Cécile Pachocinski (C)
  5. Mélanie Pelletier (C)

- Grenfell Campus, Memorial University Office of Public Engagement, Government of Newfoundland and Labrador**
1. Kelly Vodden (U)
  2. Bruce Gilbert (G)
  3. Sarah Minnes (ST)
  4. Susan Khaladcar @
  5. Louise McGillis (U)
  6. Jacqueline Walsh (U)
  7. Kimberly Olson (G)
  8. Dwayne Legge (G)

- University
- Community member
- Student
- Government

- Featured Events—Speakers**
- Deborah MacLatchey (WLU)
  - Wendy Fletcher (Renison)
  - Rob Case (Renison)

- Support Team**
- Loretta Rose (C)
  - Catherine Maine (C)
  - Cveta Konjokrad (C)



- Carleton University**
1. Katherine Graham (U)
  2. Karen Schwartz (U)
  3. Sheena Kennedy Dalseg (ST)
  4. Ruston Fellows (C)
  5. Geri Briggs (C)

- Community Based Research Canada (CBRC steering committee Institutional members)**
1. Linda Hawkins (U) - ON
  2. Warren Dodd (ST) - ON
  3. David Phipps (U) - ON
  4. Jane Wedlock (C) - ON
  5. Dominique Michaud (U) - Q
  6. Cathy Edwards (U) - ON
  7. Maeve Lydon (U) - BC
  8. Natasha Wiebe (U) ON
  9. Trevor Davis (U) - BC
  10. Jen Kyffin (U) - BC
  11. Gauri Sreenivasan (U)-ON

- Institute for Studies & Innovation in Community-University Engagement (UE) - University of Victoria**
- Leslie Brown (U)
  - Robina Thomas (U)
  - Rupert Downing (C)
  - Maia Hoeberechts (U)

- Community-University Institute for Social Research (CUISR) - University of Saskatchewan**
1. Isobel Findlay (U)
  2. Len Usiskin (C)
  3. Marie Lovrod (U)
  4. Jethro Cheng (ST)

- Waterloo-Wellington Site**
1. Susan Elliott (UW) - (U)
  2. Ginette Lafreniere (U)
  3. Susan Weare (U)
  4. Laura Mastronardi (C)
  5. Mavis Barton (U)
  6. Leah Levac (U)

- Centre for Community Based Research (CCBR)**
1. Joanna Ochocka (C)
  2. Rich Janzen (C)
  3. Alethea Stobbe (C)
  4. Kyla English (C)
  5. Taylor Marlow (ST)
  6. Tanguil Bilgehan (ST)
  7. Katelyn Godin (ST)



# CCCR National Summit, Balsillie School of International Affairs, Nov 2-4, 2014

- Case studies:
  - Bill Holden on Quality of Life in Saskatoon and Isobel Findlay on Self-Directed Funding for People with Intellectual Disabilities (<http://communitybasedresearch.ca/resources/677%20National%20Summit/Participant%20Case%20Studies%20Oct%202029.compressed.pdf>)
- CUISR participants: Len Usiskin, Jethro Cheng, Marie Lovrod
- Keynote by Bill Holden
- Facilitation by Isobel Findlay



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**Bill Holden**  
University of Saskatchewan.  
Community Co-ordinator,  
Community University Institute  
for Social Research, focused on:

- Research ethics
- Health promotion
- Economic insecurity/poverty
- Quality of life



**Isobel M. Findlay**  
University of Saskatchewan. University Co-  
Director, Community-University Institute  
for Social Research, focused on:

- Research ethics
- Food security
- Economic insecurity and poverty
- Disabilities
- Cultural diversity
- Aboriginal issues
- Social economy



Released



## SSHRC Partnership LOI, Feb 2015

# Pursuing Excellence in Community-based Research: A National Partnership for Research and Action

- Prairie Hub at CUISR focuses within an overarching concern with **Sustainable Communities** on: (1) **Poverty Reduction** (co-led by Isobel Findlay & Bill Holden) with a focus on quality of life, Aboriginal education, employment, economic development, and housing and homelessness and (2) **Food Security** (co-led by Rachel Engler-Stringer & Yvonne Hanson) looking at community food security and food environments.
- **23 additional confirmed collaborators:** 15 U of S faculty from School of Public Health, Native Studies, Edwards School of Business, Sociology, Women's and Gender Studies, Political Studies, College of Education, Centre for the Study of Co-operatives, Johnson-Shoyama Graduate School of Public Policy.
- **10 U of S units committing a total of \$412,820**
- Additional collaborators from Continuing Education, **MacEwan University** and Community research Unit, **University of Regina**
- **Ten community partners** (Aboriginal Friendship Centres of Saskatchewan, CHEP Good Food, City of Saskatoon, Elizabeth Fry Society of SK, Northern Saskatchewan Trappers Assoc. Co-operative, Quint Development Corp, Saskatoon Food Council, Saskatoon Poverty Reduction Partnership, United Way of Saskatoon and Area) committing **\$337,500**.



# Completed projects

<http://www.usask.ca/cuisr/publications>



## Program Evaluation of Crisis Management Services

Terra Quaife, Laurissa Fauchoux, David Mykota,  
and Isobel M. Findlay



## Parent Resources for Information, Development, and Education: Pre-Service Evaluation

Duvaraga Sivajohanathan, Isobel M. Findlay, and Renata Andres



## Fetal Alcohol Spectrum Disorder Awareness and Prevention Strategies: Learning from the Reported Alcohol Knowledge and Behaviours of College-Age Youth

A Research Report

Nicola Chopin, Sarah Hogg, Stacey McHenry, James Popham,  
Melissa Stoops, Sarah Takahashi, and Isobel M. Findlay







# Completed projects

<http://www.usask.ca/cuisr/publications>



**Healthy Seniors on the 'Net:  
Assessing the Saskatoon Public Library's Computer Project**

Megan McDowell and Isobel M. Findlay



**Urban First Nations, Inuit, and Métis Diabetes Prevention Project:  
Fresh Food Market Evaluation**

Brittany Kachur



**Parkinson Society Saskatchewan:  
Working Together to Meet Member Needs**

**A Research Report**

Tamara Chambers-Richards, Rawia Ahmed, and Isobel M. Findlay





# Completed projects

<http://www.usask.ca/cuisr/publications>



Social Enterprises  
Knowledgeable Economies  
and Sustainable Communities

## Worker Co-operative Development in Saskatchewan The Promise, the Problems, and the Prospects

Mitch Diamantopoulos and April Bourgeois

A research report prepared for the Northern Ontario, Manitoba,  
and Saskatchewan Regional Node of the Social Economy Suite

Funded by the Social Sciences and Humanities Research Council of Canada  
Conseil de recherches en sciences humaines du Canada



Entreprises sociales  
économies intelligentes  
et communautés durables



Social Enterprises  
Knowledgeable Economies  
and Sustainable Communities

## International Students in Saskatchewan Policies, Programs, and Perspectives

Joe Garcia and Neil Hibbert

A research report prepared for the Northern Ontario, Manitoba,  
and Saskatchewan Regional Node of the Social Economy Suite

Funded by the Social Sciences and Humanities Research Council of Canada  
Conseil de recherches en sciences humaines du Canada



Entreprises sociales  
économies intelligentes  
et communautés durables



Social Enterprises  
Knowledgeable Economies  
and Sustainable Communities

## Awareness of and Support for the Social Economy in Saskatoon

Opinion Leader Views

Emily Hard and Louise Clarke

A research report prepared for the Northern Ontario, Manitoba,  
and Saskatchewan Regional Node of the Social Economy Suite

Funded by the Social Sciences and Humanities Research Council of Canada  
Conseil de recherches en sciences humaines du Canada



Entreprises sociales  
économies intelligentes  
et communautés durables



# Completed projects

<http://www.usask.ca/cuisr/publications>



Saskatchewan Summer Literacy:  
An Evaluation of Summer Reading  
Programming in Saskatchewan Public Libraries

Tyler Schwark, Rahul Waikar, Suresh S. Kalaganam, and  
Isobel M. Findlay



## Final Report

*Comparing the Lived Experience of Urban Aboriginal Peoples with Canadian Rights to Quality of Life*

## UAKN Prairie Regional Research Centre

**Authors and Affiliations:** Dr. Isobel M. Findlay, Dr. Joe Garcea, Dr. John G. Hansen, Rose Antsanan, Jethro Chang, University of Saskatchewan, and Bill Holden (Community Co-Director, Community-University Institute for Social Research and City of Saskatoon)

The Urban Aboriginal Knowledge Network, the UAKN, is a community driven research network focused on the Urban Aboriginal population in Canada. The UAKN establishes a national, interdisciplinary network involving universities, community, and government partners for research, scholarship and knowledge mobilisation. This research was funded by a SSHRC Partnership grant entitled Urban Aboriginal Knowledge Network: research for a better life, for more information visit [www.uakn.org](http://www.uakn.org).



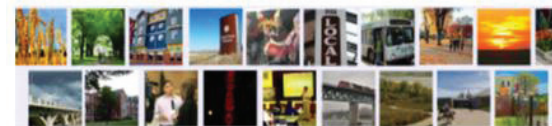
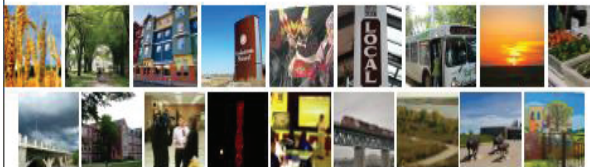
Social Sciences and Humanities  
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sciences humaines du Canada



Engaging Provincial Stakeholders:  
A Strategic Communications Plan for  
Department of Pediatrics

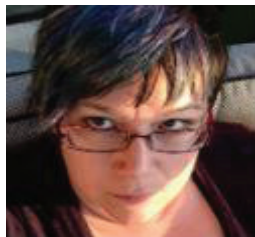
Kris Klimosko, Marjorie Delbaere, and  
Isobel M. Findlay





# Ongoing projects

- **Impacting Community Strength and Sustainability: Community-Campus Engagement at Station 20 West**
- **Funding:** SSHRC Community First: Impacts of Community Engagement (CFICE) Poverty Reduction Hub co-led by Carleton University and Vibrant Communities Canada
- **Research team:** Colleen Christopherson-Cote, Saskatoon Poverty Reduction Partnership; Isobel Findlay & Suresh Kalagnanam, CUISR; Len Usiskin, Quint & Station 20 West; Lisa Erickson, Outreach and Engagement, Station 20 West; Sugandhi del Canto, PhD student intern



Colleen  
Christopherson-Cote



Lisa Erickson



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# Ongoing projects

- **Impacting Community Strength and Sustainability: Community-Campus Engagement at Station 20 West**
- **Research questions:**
  - How well does community-campus engagement support **innovative capacity building** that can make our community more **inclusive, strong, and sustainable**?
  - How does co-location of partner organizations affect service, how do their different mandates affect outcomes, and how do **synergies** develop among them or not?
  - How does **university presence impact** the community enterprise model?
  - How can we best measure the **impacts and outcomes** of innovations for knowledge, frameworks, and tools that can be used in urban centres across Canada?
- **Outputs:** Case studies, workshops, presentations, policy briefs, indicators/measurement tool kits, archival exhibitions, arts-based dissemination, and journal articles





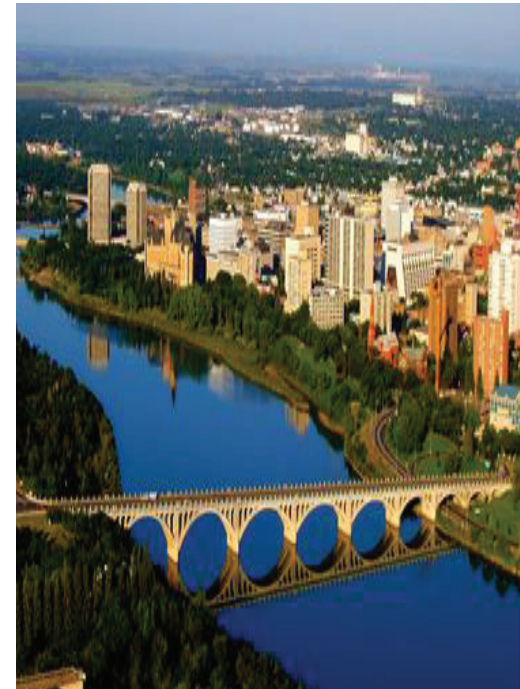
# Ongoing projects

- **Exploring the Potential for a University of Saskatchewan Research Shop: A Consultation Study**
- **Funding:** University of Saskatchewan Outreach and Engagement
- **Research team:** Omeasoo Wāhpāsiw, PhD student intern; co-PIs Lisa Erickson and Isobel Findlay
- **Advisory Group:** the Saskatoon Poverty Reduction Partnership (SPRP), the Saskatoon Council on Aging (SCOA), University Advancement and Community Engagement (ACE), Community-University Institute for Social Research (CUISR), Office of the Vice-President Research and Undergraduate Research Initiative, Social Sciences Research Laboratories (SSRL), and U of S Students' Union (USSU)



# Ongoing projects

- Exploring the Potential for a University of Saskatchewan Research Shop: A Consultation Study
- **Research questions:**
  - What is the potential of a research shop at the U of S to provide coordinated access to faculty and student energy and expertise while strengthening university-community capacity for meaningful change within communities?
  - What existing initiatives might be built on?
  - What form might best respond to Saskatchewan strengths and needs while offering benefits to community and university?
- **Outputs:** technical report, presentations, journal article



## *Developing a University of Saskatchewan Research Shop*

*Research shops exist throughout the world. A shop may take many forms, but its main focus is to provide communities and organizations with coordinated access to faculty and student energy and expertise.*



# Ongoing projects

- **The Urban Aboriginal Service Delivery Landscape: Themes, Trends, Gaps and Prospects**
- **Funder:** SSHRC Partnership grant Urban Aboriginal Knowledge Network (UAKN): Research for a Better Life
- **Research team:** William Rowluck, Dana Carriere, Tamara Chambers-Richards, student interns; co-PIs Isobel Findlay and Vince Bruni-Bossio



UAKN | rcau  
Urban Aboriginal Knowledge Network | Réseau de connaissances des Autochtones en milieu urbain  
Prairie Research Centre



Social Sciences and Humanities  
Research Council of Canada

Conseil de recherches en  
sciences humaines du Canada





# Ongoing projects

- **The Urban Aboriginal Service Delivery Landscape: Themes, Trends, Gaps and Prospects**
- **Research questions:**
  - What services are being provided by urban Aboriginal organizations?
  - What services are being provided by which urban Aboriginal service organizations? Who are the target service population? Are there gaps in services or target groups?
  - Which of these services enhance economic participation of urban Aboriginal people? How?
  - What are three priority areas for service delivery? How were these priorities determined? How are these priorities met?
  - What are the best practices/lessons learned on how services are designed and delivered that have emerged over the last decade?
  - What do these organizations perceive as being facilitating factors, and threats, to their sustainability?
- **Outputs:** technical report, presentations, and journal articles









**Community University Institute for Social Research**  
University of Saskatchewan  
R.J.D. Williams Building  
432 - 221 Cumberland Avenue  
Saskatoon, SK S7N 1M3

**University Co-Director**  
Dr. Isobel M. Findlay  
Tel: (306) 966-2385  
E-mail: [findlay@edwards.usask.ca](mailto:findlay@edwards.usask.ca)

**Community Co-Director**  
Bill Holden  
Tel: (306) 975-2687  
E-mail: [bill.holden@Saskatoon.ca](mailto:bill.holden@Saskatoon.ca)

### **GENERAL INQUIRIES**

**Administrative Coordinator:** Joanne Hritzuk  
Phone: (306) 966-2121  
Facsimile: (306) 966-2122  
E-mail: [cuisr.oncampus@usask.ca](mailto:cuisr.oncampus@usask.ca)

 @cuisr

 facebook.com/cuisr

# **Quality of Life Research in Saskatoon, Canada: Fifteen Years of Co-Creating Knowledge and Action in the Community**

**Bill Holden, Nazeem Muhajarine**

The Community-University Institute of Social Research (CUISR) has conducted a research program focusing on quality of life in Saskatoon over a 15-year period. The research started in 2000, and the mixed-method surveys have been repeated five times on a three-year cycle. This program evolved out of meetings of a “quality of life roundtable,” a forum that enabled a group of academics, community leaders, and practitioners to bring their expertise and passion to enhance quality of life in Saskatoon through research. The group recognized the need for generating new knowledge, with a view to action, whether it be policy, programs, or advocacy, and understood that the ideal model will include, in equal measure, university researchers and community practitioners and leaders.

This group formed the core of the membership for a successful application to the then innovative funding program, Community-University Research Alliance (CURA) of the Social Sciences and Humanities Research Council of Canada (SSHRC). The application detailed a collaborative research project in which governance would be shared equally among university researchers and community practitioners and which would conduct community relevant, action- and change-oriented research in three areas of focus: health determinants and health policy, community economic development, and quality of life indicators. This case description focuses on the evolution and history of the Quality of Life Research Program in Saskatoon and lessons learned.

The initial CURA grant was the basis for establishing CUISR. CUISR and the Quality of Life Research subsequently benefited from a CURA completion grant and a large SSHRC team grant. The City of Saskatoon has consistently supported CUISR’s quality of life work through in-kind and monetary contributions.

## **Purpose of the Research**

The Quality of Life Research Program was envisioned as an undertaking to achieve deep and balanced (quantitative and qualitative) understanding of the community and to use this knowledge to guide change to improve quality of life for all in Saskatoon. To accomplish this, the program set its sights on undertaking participatory-action research, soliciting meaningful and frequent input from the community at large, not only on research questions and methods, but also on the implication of results and disseminating knowledge widely. The program was intended to be long term and longitudinal (repeated cohorts) to allow ongoing evaluation and monitoring of community outcomes, and continued guidance for ways of improving quality of life.

## **Design and Methodology**

A number of descriptors have been used for the Saskatoon Quality of Life research: mixed methods, participatory, collaborative, community-based, multi-stakeholder, and action oriented. Community-based, participatory-action research best describes the research design developed to achieve the purpose of the project. The program intends

to combine the experience of community practitioners and the mandates of community agencies with the expertise of the academics to produce an evidence-based platform for change. To this end, the projects have employed extensive community collaborations in developing the design, analyzing the results, and in developing strategies to improve quality of life on the basis of the evidence generated.

The methodology is centered on a mixed-methods approach. Since its inception, the program has employed both quantitative and qualitative methods for understanding community quality of life, along with developing community action plans based on that evidence. The data collection consists of a quantitative telephone survey of 1000 residents with the sample stratified into high, medium, and low socio-economic neighbourhood groups. A stratified sample recruited randomly allows for survey results to be analyzed for the city as a whole, as well by the neighbourhood clusters representing the socioeconomic and geographic diversity in Saskatoon. In addition, the research gathers qualitative, interview-based data by employing focus groups and one-on-one discussions with citizens.

The quantitative survey has three components: an evaluation of how respondents rate their personal quality of life, an evaluation of how respondents rate the elements quality of life in the city (community quality of life), and their thoughts on how to improve quality of life in the city.

The qualitative data collection consist of two phases. First, respondents to the telephone survey were asked if they would be interested in doing face-to-face interviews as a follow up. A sample of 90 respondents who agreed were then engaged in one-on-one interviews with questions about quality of life. Second, focus groups were conducted to discuss quality of life issues from the perspective of group participants. Focus group participants were drawn from community groups that typically are harder to reach and who represent smaller, non-mainstream populations. Over the years of the program, focus groups have engaged seniors; youth; First Nations and Métis; low income groups; recent immigrants; and the Lesbian, Gay, Bi-sexual, and Transgender (LGBT) communities. The data collected from these mixed methods have been analyzed separately and then integrated to produce technical, research-oriented papers and “briefing” papers for use in community fora.

The final component of the research design and methodology is the use of community gatherings to realize the participatory-action mandate of the research program. In the first few years of the program, the process employed a Quality of Life advisory committee to guide both the research and action elements of the program. The committee was made up of academics, community agents, and community activists. The most important mechanism for community engagement, however, is the community fora. These events are, in part, community gatherings employed to tap into knowledge and experience of community members at large who interact with each other to draw out implications of research results and to develop strategies for community action. These events are also, in part, celebrations of community commitment to work across many divisions.

Finally, the Quality of Life Research Program was designed and executed as a study with repeated data (time series). Focused as it was as an instrument to guide community change, the program needed to produce comparable information over time in order to

inform an ongoing dialogue on quality of life and on implementation of change. To date, we have completed five iterations of the research instruments on a three-year schedule, resulting in an evolving picture of the quality of life in one community spanning a generation.

### **Summary of Results**

Over the years, research has consistently shown that a clear majority of residents in Saskatoon rate their quality of life highly, meaning 8 or 9 out of 10, indicating that their quality of life is “good” or “better” (Disano, Holden, McCrosky, Muhajarine, 2013). Further, respondents indicate optimism for quality of life in the city in the future; typically about 80% of the total sample state that Saskatoon is headed in the right direction; that as a community, we are creating the conditions for improving quality of life. However, this overall picture hides many differences and important nuances. Our research has consistently found that evaluation of quality of life is tied to socio-economic status (SES) of neighbourhoods. Typically, 50% of respondents from low SES neighbourhoods report their quality of life is “excellent” or “very good,” compared to 80% of respondents from high SES neighbourhoods stating the same.

The research results have led to analysis of the data across three themes: the growing income gap, social inclusion, and responsibility for change (Chopin; Holden, B.; Muhajarine; and Popham; 2010). Analysis on these themes continues to show that income inequality in Saskatoon is widening; that it is related to quality of life; that the physical and social characteristics of neighbourhood impact quality of life; and finally, that certain priority areas need greater attention in order to sustain and improve quality of life for all. For example, of the top ten government spending priority areas identified by the respondents, health services figured as a top priority (one of top three), but so did infrastructure, specifically roads. These results show, given the opportunity, that members of the community could not only evaluate how they and their community are doing in terms of quality of life, but also declare what needs to be done in the future to sustain and improve quality of life determinants in the community.

<b>Government Spending Priorities</b>				
<b>2001</b>	<b>2004</b>	<b>2007</b>	<b>2010</b>	<b>2013</b>
1. Health services	1. Health services	1. Roads	1. Roads	1. Roads
2. Protection services	2. Schools	2. Housing	2. Health services	2. Traffic conditions
3. Social programs	3. Roads	3. Caregiver services	3. Protection services	3. Health services
4. Recreation programs	4. Protection services	4. Neighbourhood organizations	4. Social programs	4. Schools
5. Schools	5. Social programs	5. Protection services	5. Schools	5. Social programs
6. Care-giver services	6. Housing	6. Safety from violent crime	6. Housing	6. Public transportation
7. Safety from property crime	7. Safety from property crime	7. Religious and spiritual activities	7. Snow removal	7. Protection services (e.g. police)
8. Roads	8. Recreation programs	8. Schools	8. Safety from violent crime	8. Housing
9. Safety from violent crime	9. Safety from violent crime	9. Safety from property crime	9. Safety from property crime	9. Recreation programs
10. Environment	10. Environment	10. Shops and services	10. Recreation programs	10. Safety from violent crime

## **Reflections on the Quality of Life Research**

### **Community Relevance**

Community relevance is a founding principle of the Quality of Life Project. Community relevance was the unifying theme of discussion of the Quality of Life roundtable and a founding principle of CUISR. The community practitioners and decision makers had a mandate for community building, and they needed rigorous knowledge development to make the most of that mandate. Members of the academy had the skills to build evidence and the desire to apply those skills in service of creating a better community. The concept of quality of life seems to resonate with a broad audience. It is a positive label rather than one that suggests a deficit. Quality of life is understood as something everyone strives to achieve. It is inclusive not divisive. Most importantly, however, was the project's engagement of the community through its community fora, which brought a broad range of people and agencies (consistently drawing over 100 people and 20 or more organizations) into the discussion about how to measure the community and how to create positive change. By including grassroot people in the development of the research, the discussion of the results, and the organization of strategies for change, the research attained relevance in the community.

### **Equitable Participation**

The project strove to be equitable and inclusive. Methodologically, the process was always vetted through the University of Saskatchewan's research ethics process to ensure that the research respected the rights of research subjects. The stratification of the quantitative sample meant that we heard about quality of life from across the socio-economic spectrum of the city. The qualitative research filled the gaps and enhanced inclusivity by reaching out to members and groups in the community who are marginalized or not heard from. This served both our desire to develop a complete picture of quality of life in Saskatoon and a desire to include the voices of those often not heard. The community work aimed to be as open and inclusive as possible. Community events were promoted widely, invitations were extended broadly through the community-based organizations' networks, and reimbursement for transportation and child care costs were made available. Most community events were held in locations easily accessible to all. Those with lived experience, or "First Voice," were a priority of the project and were heard at all stages of the program. Finally, the stakeholders that participated in the process represented a broad and inclusive representation of the city: government agencies and community-based organizations; business organizations and anti-poverty activists; individuals and faith-based congregations—at some point in the Quality of Life Research Program, people from all of these areas were involved in the process.

### **Innovative Research Design**

The research design of the Quality of Life Project started from a desire to be relevant to the community. Such a goal requires the application of mixed methods and diligent community participation. Employing sample stratification and qualitative methods ensured that the broadest possible community voice was recorded. Building in community participation through the community forum model went a long way to ensuring the research itself respected the community at large and engaged the community in a meaningful way in working on solutions to community issues as a community. Our research design broke the mold of community as research subjects and recipients of solutions, and instead enabled the community to be the researcher and to be the creator of solutions.



**Action and Change**

This project pursued new understanding of the community with the express intent of making the community better. Community-based research needs to incorporate the concept of applied knowledge in order to succeed in achieving community relevance. The Quality of Life Project uses the production of knowledge and dissemination of knowledge, hand-in-hand with community engagement at all times, as the unifying principle to drive change in the community.

**Final Reflections**

Saskatoon’s Quality of Life Research Program explicitly set out to create evidence-based change to improve the quality of life in the community. Simply put, the plan was as follows: undertake a participatory, inclusive, action-oriented research program that identifies what needs to be accomplished to improve quality of life, create a community-based action plan for accomplishing these goals, have all the responsible agencies in the community adopt the action plan, and implement the recommendations. Of course, community building is neither that simple nor that easy, which isn’t to say that the program has failed to accomplish its goals. On the contrary, the Quality of Life Research Program has succeeded in producing a stream of community-relevant information in a community-relevant framework; it has succeeded in engaging a meaningful segment of the community in doing research and working on solutions to identified issues. But the program was neither the first nor the last to point out that lack of income and income inequality impacts individuals’ ability to realize a good quality of life. It is neither the first nor the last to identify safety, housing, and transportation as important elements of quality of life. While the Comprehensive Community Action Plan that the Quality of Life Program developed was not implemented (as planned), it did ignite and foster community-wide collaboration on local and specific issues that were addressed in the plan. The community has subsequently developed a number of collaborative action strategies, including a poverty reduction strategy and a Housing First Program. The Quality of Life Research Program is the forerunner to these ambitious and targeted programs currently in play in Saskatoon.

**Table 1. Key details of the Saskatoon Quality of Life Research Project, 2000-2015**

Name(s) of Researcher(s)	Various and many: Dr. Nazeem Muhajarine, Dr. Jim Randall, Dr. Allison Williams, Dr. Ron Labonte, Bill Holden, Vanessa Charles, Jesse McCrosky, Jethro Cheng, Nicola Chopin, Heather Dunning, Tracy Carr, Kate Waygood
Research Project Title	Quality of Life in Saskatoon
Location of Research	Saskatoon, Saskatchewan
Dates of Conducted Research	2001, 2004, 2007, 2010, 2013
Partner(s)	City of Saskatoon, Saskatoon Health Region, United Way of Saskatoon, Saskatoon StarPhoenix, Social Sciences Research Laboratories
Funder(s)	Social Sciences and Humanities Research Council of Canada, City of Saskatoon, United Way of Saskatoon, Saskatoon Foundation, Saskatoon Health Region
Research Methods	Mixed methods, participatory action research
Links to Project Report(s)	<a href="http://www.usask.ca/cuisr/publications">http://www.usask.ca/cuisr/publications</a>

### **Acknowledgement**

An earlier version of this report was published in conjunction with the 2014 Collaborative Community-Campus Research National Summit.

(<http://communitybasedresearch.ca/resources/677%20National%20Summit/Participant%20Case%20Studies%20Oct%2029.compressed.pdf>).

### **About the Authors**

**Bill Holden** is currently a Senior Planner with the City of Saskatoon Community Services Department, Planning and Development Division, where he manages the Mapping and Research Group. This group is responsible for developing and reporting information relevant to land use and community development. Mr. Holden is responsible for maintaining the City of Saskatoon's 25-year commitment to maintaining neighbourhood-based information for evidence-informed decision-making by developing, maintaining, and reporting on a broadly-based system of indicators that describe housing, demographics, and quality of life at the neighbourhood level.

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**Dr. Nazeem Muhajarine** is a Professor with the Department of Community Health and Epidemiology, University of Saskatchewan. In 2000, he was a member of a small group of University-Community leaders in Saskatoon who co-founded the Community-University Institute for Social Research (CUISR). Since 2000, he has continued to provide leadership to the Quality of Life Research in Saskatoon. He has worked with community and government leaders in conducting research on many other projects. His work has won him several awards including the 2006 Canadian Institute of Health Research's Knowledge Translation Award, the 2009 Saskatchewan Health Research Foundation's Achievement Award, and 2014 Alumni Achievement Award from the School of Public Health and Health Sciences, University of Massachusetts, Amherst, USA.

### **References**

Disano, J., Holden, B., McCrosky, J., & Muhajarine, N. (2013). *13 years of quality of life in Saskatoon: Summary of research. 2013 Iteration*. Saskatoon: Community-University Institute for Social Research.

Chopin, N., Holden, B., Muhajarine, N., & Popham, J. (2010). *10 years of quality of life in Saskatoon: Summary of research. 2010 Iteration*. Saskatoon: Community-University Institute for Social Research.

[http://www.usask.ca/cuisr/pub/10\\_years\\_of\\_quality\\_of\\_life\\_in\\_saskatoon](http://www.usask.ca/cuisr/pub/10_years_of_quality_of_life_in_saskatoon)

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# Youth Sport Subsidy Program - 2014 to 2015 Year-End Report

## Recommendation

That this report be received as information.

## Topic and Purpose

This report summarizes the expenditures for the 2014 to 2015 Youth Sport Subsidy Program year.

## Report Highlights

1. Final subsidy payments have been processed for 33 eligible youth sport organizations for the 2014 to 2015 program year, which recognized a \$10,420.54 under expenditure. This under expenditure will be transferred to the Special Events Reserve (Reserve).
2. In 2015, there were eight Youth Sport Subsidy Program (YSSP) Special Event Hosting Grant applications approved for funding, with final grant payments totalling \$31,744.67. A number of these events experienced a profit from hosting their event and, as such, 10% of event profits were returned to the Reserve to be used for future events.

## Strategic Goal

Under the Strategic Goal of Quality of Life, this report supports the long-term strategy to support community building through direct investment.

## Background

The 2014 to 2015 YSSP year came to an end on June 30, 2015. There were 33 youth sport organizations eligible to receive this subsidy.

Youth sport organizations were to submit all final rental invoices to the Administration prior to July 21, 2015. The Administration processed the remaining subsidy payments and completed follow up with various organizations in relation to their submission or lack of submission.

## Report

### YSSP Under Expenditure

The Administration wishes to report that the YSSP has experienced an under expenditure of \$10,420.54 in the 2014 to 2015 year. Attachment 1 outlines the actual subsidy each organization received and the remaining subsidy balance for each organization.

This under expenditure is a result of three youth sport organizations (Jook Am TaeKwon-Do, North Saskatchewan Rugby Union, and Saskatoon Pony Club), not

submitting the required rental invoices by the July 21, 2015 deadline. The Administration made numerous attempts to request this information from these groups without success, with the exception of the Saskatoon Pony Club. The Saskatoon Pony Club informed the Administration that they were in the process of rebuilding their club and board of directors, and since they did not meet eligibility requirements for YSSP, at that time, would not be submitting invoices for subsidy payment for the 2014 to 2015 year.

#### YSSP Special Event Hosting Grant Summary

Reserve funds are used by eligible youth sport organizations to offset the rental facility costs when hosting events in Saskatoon.

In 2015, there were a total of eight grants approved for funding by the Standing Policy Committee on Planning, Development and Community Services at its January 8, 2015, March 2, 2015, and December 2, 2015 meetings. The total amount of funding approved was \$48,351.00.

The actual amount of hosting grants paid was \$31,744.67, based on actual eligible rental costs associated with these events. The Administration wishes to note that the Saskatoon Diving Club hosted two events in 2015. The Winter Senior National Diving Championships took place from December 18 to 20, 2015, and a post-event evaluation report will be received in March 2016. As such, the grant payment amount is estimated at \$5,000.00, for the purposes of this report.

A summary of the events hosted, and the grant amounts received by these eligible youth sport organizations for 2015, can be found in Attachment 2.

The Saskatoon Diving Club, Saskatoon Aqualenes Synchronized Swim Club, Optimist Twirling Connection, and Taiso Gymnastics Club all experienced a profit in hosting their events. As such, 10% of event profits, totalling \$3,293.59, was returned to the Reserve in 2015 for future events.

#### **Financial Implications**

During its March 24, 2003 meeting, City Council approved an additional \$13,000.00 to be added annually to the YSSP budget for the rental of facilities by youth sport organizations hosting special events. Accordingly, each year, this amount, along with any unexpended youth sport subsidy funds, is transferred to the Special Events Reserve for future Youth Sport Subsidy Events.

The Reserve, as of the end of 2015, has a balance of \$145,738.20 in uncommitted funds. Transferring \$23,420.54, which is comprised of the \$10,420.54 under expenditure from YSSP and the \$13,000.00 annual contribution, will result in a total opening balance of \$169,158.74 for 2016.

**Other Considerations/Implications**

There are no options, policy, environmental, privacy, or CPTED implications or considerations; a communication plan is not required at this time.

**Due Date for Follow-up and/or Project Completion**

There is no follow-up or project completion related to this report.

**Public Notice**

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

**Attachments**

1. 2014 to 2015 Youth Sport Subsidy Sport Organization Expenditures
2. 2015 Youth Sport Subsidy Program Special Events Summary

**Report Approval**

Written by: Loretta Odorico, Facility Supervisor, Customer Service, Recreation and Community Development

Reviewed and  
Approved by: Lynne Lacroix, Acting General Manager, Community Services Department

S/Reports/RS/2016/PDCS – Youth Sport Subsidy Program – 2014 to 2015 Year-End Report/lc

## 2014 to 2015 Youth Sport Subsidy Sport Organization Expenditures

	<b>Sport Organization</b>	<b>2014 to 2015 Approved Subsidy</b>	<b>Subsidy Paid Based On Eligible Rent</b>	<b>Balance Remaining</b>
1	Aqualenes Synchro Swim Club	\$ 19,821.38	\$ 18,551.42	\$ 1,269.96
2	Can Am Gymnastics Club	\$ 61,868.53	\$ 61,868.53	\$ -
3	Curl Saskatoon	\$ 10,665.00	\$ 10,665.00	\$ -
4	Hub City Boxing Club	\$ 1,804.05	\$ 1,804.05	\$ -
5	Hub City Track Council	\$ 15,507.59	\$ 15,507.59	\$ -
6	Jook-Am TaeKwon-Do Inc	\$ 1,536.05	\$ -	\$ 1,536.05
7	Lions Speedskating Club	\$ 13,271.65	\$ 13,271.65	\$ -
8	Marian Gymnastics Club	\$ 29,984.15	\$ 29,984.15	\$ -
9	Myracles Baton Twirling Club	\$ 2,162.63	\$ 1,444.39	\$ 718.24
10	North Saskatchewan Rugby Union	\$ 1,867.90	\$ -	\$ 1,867.90
11	Optimist Twirling Connection	\$ 9,204.89	\$ 9,204.89	\$ -
12	Riverside Badminton/Tennis	\$ 3,181.01	\$ 3,181.01	\$ -
13	Saskatoon Baseball Council	\$ 16,159.24	\$ 16,159.24	\$ -
14	Saskatoon Box Lacrosse	\$ 12,221.87	\$ 12,221.87	\$ -
15	Saskatoon Diving Club	\$ 19,613.88	\$ 19,613.88	\$ -
16	Saskatoon Fencing Club	\$ 9,353.67	\$ 9,353.67	\$ -
17	Saskatoon Figure Skating Club	\$ 113,400.01	\$ 113,400.01	\$ -
18	Saskatoon Freestyle Skiing	\$ 755.20	\$ 247.62	\$ 507.58
19	Saskatoon Goldfins Swim Club	\$ 66,635.71	\$ 66,635.60	\$ 0.11
20	Saskatoon Lasers Swim Club	\$ 18,278.80	\$ 18,260.80	\$ 18.00
21	Saskatoon Minor Basketball Assoc	\$ 17,440.83	\$ 16,433.66	\$ 1,007.17
22	Saskatoon Minor Hockey Assoc	\$ 776,551.92	\$ 776,551.92	\$ -
23	Saskatoon Minor Softball League	\$ 7,520.40	\$ 7,520.40	\$ -
24	Saskatoon Pony Club	\$ 1,560.00	\$ -	\$ 1,560.00
25	Saskatoon Ringette Assoc	\$ 39,992.23	\$ 39,992.23	\$ -
26	Saskatoon South Zone TaeKwon Do	\$ 1,496.29	\$ 1,496.29	\$ -
27	Saskatoon TaeKwon Do West Inc	\$ 4,454.11	\$ 4,454.11	\$ -
28	Saskatoon Triathlon Club	\$ 4,656.96	\$ 4,512.49	\$ 144.47
29	Saskatoon Youth Soccer Inc	\$ 229,605.65	\$ 229,605.65	\$ -
30	Taiso Gymnastics Club	\$ 25,182.89	\$ 25,182.89	\$ -
31	Volleyball Saskatoon	\$ 6,339.06	\$ 4,548.00	\$ 1,791.06
32	Water Polo Saskatoon	\$ 1,146.50	\$ 1,146.50	\$ -
33	Living Skies Pony Club (Willow Ridge)	\$ 1,332.80	\$ 1,332.80	\$ -
		<b>\$ 1,544,572.85</b>	<b>\$ 1,534,152.31</b>	<b>\$ 10,420.54</b>

## 2015 Youth Sport Subsidy Program Special Events Summary

- 1) Sport for Life 6v6 Championships hosted by Saskatoon Youth Soccer Inc. (\$7,119.48). Saskatoon Youth Soccer Inc. informed the Administration on September 22, 2015, that this approved grant was not needed as another source of funding was secured. The approved grant amount was returned to the Reserve;
- 2) Man/Sask Provincial Championships hosted by the Saskatoon Goldfins Swim Club (\$8,406.63). This event experienced a profit and \$1,593.37 was returned to the Reserve;
- 3) Toon Town Western Canada Diving Championships hosted by the Saskatoon Diving Club (\$2,427.27). This event experienced a profit and \$303.77 was returned to the Reserve;
- 4) Canadian Prairie Invitational Championship hosted by the Saskatoon Aqualenes Synchronized Swim Club (\$5,371.48). This event experienced a profit and \$1,453.68 was returned to the Reserve;
- 5) National Championship Canada Cup hosted by the Saskatoon Fencing Club (\$9,176.74). The Saskatoon Fencing Club informed the Administration on May 12, 2015, that this approved grant was not required, as Saskatoon was not awarded the bid to host this event. The approved grant amount was returned to the Reserve;
- 6) Canadian Bantam National Championships hosted by Saskatoon Box Lacrosse Association Inc. (\$4,542.29). This event experienced a profit and \$65.71 was returned to the Reserve;
- 7) National Championship League 16 and Under hosted by Water Polo Saskatoon (\$6,000.00).
- 8) Winter Senior National Diving Championships hosted by the Saskatoon Diving Club. As this event took place December 18 to 20, 2015, a post-event evaluation report will be submitted in the new year, after which, the actual grant payment amount will be determined based on actual rental costs.

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## Applications for Funding - Youth Sport Subsidy Program - Special Events Policy No. C03-007

### Recommendation

1. That funding up to \$10,716.82 be approved for the Saskatoon Goldfins Swim Club to host the Man/Sask Provincial Championships, March 17 to 20, 2016;
2. That funding up to \$4,327.54 be approved for the Saskatoon Aqualenes Synchronized Swim Club to host the Sadie Caulder Knight Provincial Stream Championships, April 16 to 17, 2016;
3. That funding up to \$3,258.96 be approved for the Saskatoon Diving Club to host the Novice Diving Nationals, April 29 to May 1, 2016;
4. That funding up to \$3,709.13 be approved for the Saskatoon Fencing Club to host the Canadian Western Fencing Championships, May 6 to 8, 2016; and
5. That funding up to \$4,608.00 be approved for Saskatoon Box Lacrosse Association Inc. to host the Canadian Bantam National Championships, August 2 to 8, 2016.

### Topic and Purpose

The purpose of this report is to request approval for Youth Sport Subsidy Special Event Hosting Grants for eligible Youth Sport Subsidy Program sport organizations hosting events in Saskatoon in 2016.

### Report Highlights

1. A total of five Youth Sport Subsidy Special Event Hosting Grant (Grant) applications were received from eligible Youth Sport Subsidy Program (YSSP) sport organizations for events taking place in 2016. These applications were reviewed by the YSSP Special Event Adjudication Committee (Adjudication Committee) at its November 5, 2015 meeting.
2. Two YSSP sport organizations have requested funding for events they hosted in 2015. Extenuating circumstances have been taken into consideration in these situations.
3. Two of the five Grant applications will involve participants over 18 years of age and, as such, the eligible Grant has been reduced to reflect the eligible percentage of participants.

### Strategic Goal

Under the Strategic Goal of Quality of Life, this report supports the long-term strategy to support community building through direct investment.



## **Background**

Special Events Policy No. C03-007 (Special Events Policy) outlines the criteria to be used for grants made from the unexpended funds remaining in the YSSP and defines the composition and responsibilities of the Adjudication Committee. The Adjudication Committee primarily assists the Administration in reviewing the Grant applications for the upcoming year and recommending approval of the Grants to the Standing Policy Committee on Planning, Development and Community Services.

## **Report**

### Adjudication Committee Review

The Adjudication Committee met on November 5, 2015, and reviewed the Grant applications received from eligible YSSP sport organizations.

The 2016 Youth Sport Subsidy Special Event Hosting Grant Application Summary, in Attachment 1, presents an overview of each Grant application reviewed by the Adjudication Committee and recommends the grant amount that each youth sport organization should receive in 2016, based on eligible rental costs.

### Policy Exceptions

The Adjudication Committee wishes to note that the Saskatoon Goldfins Swim Club has been asked to host the Man/Sask Provincial Championships for a second year in a row, as Manitoba is hosting a national swim event the week before this one and unable to host both events. The Adjudication Committee is recommending funding be approved for 2016, as an exception to policy, given these circumstances.

Saskatoon Box Lacrosse Association Inc. hosted, and received grant funding for, the Canadian Bantam National Championships in 2015 and has applied for funding again in 2016. As per the Canadian Lacrosse Association requirements, groups wishing to host this event were required to commit to hosting it in both 2015 and 2016, in order for their hosting bid to be considered. As such, the Adjudication Committee is recommending funding be approved for 2016, as an exception to policy, given these circumstances.

All applications meet the Special Events Policy eligibility criteria required to receive a grant from the unexpended YSSP funds.

### Eligible Participants

Two of the five Grant applications will involve participants over 18 years of age. As per the Special Events Policy, only those 18 years of age and under are eligible for this Grant. As such, the Adjudication Committee has determined that the following Grant requests be reduced to reflect the eligible percentage of participants 18 years of age and younger:

1. The Sadie Caulder Knight Provincial Stream Championships, hosted by the Saskatoon Aqualenes Synchronized Swim Club, will have 97% of event participants 18 years of age and under; and

2. The Canadian Western Fencing Championships, hosted by the Saskatoon Fencing Club, will have 75% of event participants 18 years of age and under.

Attachment 1 outlines the Grant amounts being recommended.

### **Options to the Recommendation**

The Standing Policy Committee on Planning, Development and Community Services could choose to deny the recommendations outlined in this report or suggest alternate Grant amounts.

### **Public and/or Stakeholder Involvement**

The Administration received four Grant applications from YSSP sport organizations by the October 15, 2015 deadline, which were reviewed by the Adjudication Committee on November 5, 2015. Another application was received in late November 2015, and reviewed by the Adjudication Committee, via email, early in December 2015; the recommendations for approval are as outlined in this report.

### **Communication Plan**

The Administration will inform each YSSP sport organization and the Adjudication Committee, of the Standing Policy Committee on Planning, Development and Community Services' decisions regarding the outcome of the recommendations outlined in this report.

### **Policy Implications**

There is a request for exception to policy, as noted above in the report.

### **Financial Implications**

The Special Events Reserve Unexpended Youth Sport Subsidy Fund has an uncommitted balance of \$167,879.96, for 2016. This balance will accommodate the five Grant applications, as recommended for approval in this report, which represents \$26,620.45 in total funding.

### **Other Considerations/Implications**

There are no environmental, privacy, or CPTED implications or considerations.

### **Due Date for Follow-up and/or Project Completion**

A post-event evaluation report is to be submitted by each YSSP sport organization to the Administration within 90 days of event completion. Approved grant funding will be disbursed upon receipt of these reports and will be based on actual rental costs.

### **Public Notice**

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

### **Attachment**

1. 2016 Youth Sport Subsidy Special Event Hosting Grant Application Summary

**Report Approval**

Written by: Loretta Odorico, Facility Supervisor, Recreation and Community Development and  
Pam Listoe, Customer Service Supervisor, Recreation and Community Development

Reviewed and

Approved by: Lynne Lacroix, Acting General Manager, Community Services Department

S/Reports/RS/2016/PDCS – Applications for Funding – Youth Sport Subsidy Program – Special Events Policy No. C03-007

**2016 Youth Sport Subsidy Special Event Hosting Grant Application Summary**

Organization	Event/Dates	Rental Cost	Economic Impact	Participation	Benefits
<b>Saskatoon Goldfins Swim Club</b>	Man/Sask Provincial Championships March 17 to 20, 2016	\$10,716.82 eligible rental costs	Estimated economic impact: 225 rooms x 3 nights = 675 rooms Estimated number of meals: 1250 meals x 3 days = 3750 meals	Total Number of Athletes = 375 Number of Athletes 18 years of age and under = 375 (100%)  Spectators = 350 Volunteers = 150	This event will provide competition opportunities for swimmers to develop and challenge their skills at the provincial level and prepare them for national level competition.  Coaches will analyze performance at this competition, which will assist in planning subsequent training strategies. Senior coaching staff will provide opportunities to mentor junior coaches.  This event will provide an opportunity to train additional parent volunteers in roles for hosting successful events.
<b>RECOMMENDED GRANT</b>					<b>\$10,716.82</b>
<b>Saskatoon Aqualenes Synchronized Swim Club</b>	Sadie Caulder Knight Provincial Stream Championships April 16 to 17, 2016	\$ 4,327.54 eligible rental costs	Estimated economic impact: 60 rooms x 2 nights = 120 rooms Estimated number of meals: 486 meals x 2 days = 972 meals  Estimated number of participants/spectators/coaches/volunteers from outside Saskatoon (80 km away) = 228	Total Number of Athletes = 180 Number of Athletes 18 years of age and under = 175 (97%)  Spectators = 120 Volunteers = 60 Coaches = 25	This event will provide local athletes with the opportunity to participate in, and observe, high level of competition.  This event will allow local and provincial coaches to meet and work with each other. They will have networking opportunities that will assist in building relationships with coaches from other clubs.  This event will attract volunteers from the local synchronized swim alumni, athletes, and their families. This group has a strong volunteer group known for hosting successful events.
<b>RECOMMENDED GRANT</b>					<b>\$4,327.54</b>
<b>Saskatoon Diving Club</b>	Novice Diving Nationals April 29 to May 1, 2016	\$ 3,258.96 eligible rental costs	Estimated economic impact: 100 rooms x 4 nights = 400 rooms Estimated number of meals: 300 meals x 4 days = 1200 meals Estimated vehicle rentals = 30  Estimated number of participants/spectators/coaches/volunteers from outside Saskatoon (80 km away) = 110	Total Number of Athletes = 80 Number of Athletes 18 years of age and under = 80 (100%)  Spectators = 250 Volunteers = 25 Coaches = 20	This event will provide local athletes with the opportunity to participate in, and observe, high level of competition. This event will provide a competitive opportunity for amateur athletes and aspiring divers.  This event will allow local and provincial coaches to meet and work with each other. They will have networking opportunities that will assist in building relationships with coaches from other clubs.  Saskatoon Diving Club has a great track record in having its parents and athletes willing to assist in hosting events. Saskatoon Diving Club has hosted successful events in the past.
<b>RECOMMENDED GRANT</b>					<b>\$3,258.96</b>
<b>Saskatoon Fencing Club</b>	Canadian Western Fencing Championships May 15 to 18, 2016	\$ 3,709.13 eligible rental costs	Estimated economic impact: 40 rooms x 2 nights = 80 rooms Estimated number of meals: 120 meals x 2 days = 360 meals	Total Number of Athletes = 120 Number of Athletes 18 years of age and under = 90 (75%)  Spectators = 80 Volunteers = 20 Coaches = 20	This event provides an excellent opportunity for skill development and competition exposure for all age groups.  Local coaches will have an opportunity to network and learn from coaches from the other provinces that will be in attendance. They will also be able to mentor younger coaches from other clubs.  Hosting this event will allow local volunteers to pass on their experience to new local volunteers to keep the volunteer base growing.
<b>RECOMMENDED GRANT</b>					<b>\$3,709.13</b>
<b>Saskatoon Box Lacrosse Association Inc.</b>	Canadian Bantam National Championships July 21 to 26, 2016	\$ 4,608.00 eligible rental costs	Estimated economic impact: 120 rooms x 6 nights = 720 rooms Estimated number of meals: 360 meals x 6 days = 2160 meals	Total Number Athletes = 120 Number of Athletes 18 years of age and under = 120 (100 %)  Spectators = 3600 Volunteers = 135 Coaches = 24	This event will provide an opportunity for local athletes to compete at a high level and expose them to the opportunities this sport can provide at a higher level of competition.  Coaches will have the opportunity to learn from, and be mentored by, coaches from other provinces. The knowledge and new skills learned from other coaches will assist them in providing quality coaching to minor league teams.  This event will provide an opportunity to develop a base of volunteers for this particular sport. Saskatoon is known for its volunteerism and Saskatoon Box Lacrosse Association Inc. has already begun recruiting volunteers for this event.
<b>RECOMMENDED GRANT</b>					<b>\$4,608.00</b>
<b>TOTAL FUNDING RECOMMENDED</b>					<b>\$26,620.45</b>

**2016 Youth Sport Subsidy Special Event Hosting Grant Application Summary**

**ATTACHMENT 1**

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## Innovative Housing Incentives – Saskatoon Housing Coalition - 323 Camponi Place

### Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That funding of 10% of the total capital cost for the development of 20 rental units at 323 Camponi Place, estimated at \$276,548, be approved;
2. That the cash grant be paid in six installments, as outlined in this report;
3. That a five-year tax abatement on the incremental taxes be applied to the subject property, commencing the next taxation year following completion of the project; and
4. That the City Solicitor be requested to prepare the necessary incentive agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

### Topic and Purpose

The purpose of this report is to recommend that a 10% capital grant be given toward the cost of construction of 20 housing units operated by the Saskatoon Housing Coalition at 323 Camponi Place.

### Report Highlights

1. Saskatoon Housing Coalition is building 20 rental units at 323 Camponi Place.
2. The Administration is recommending a 10% capital grant estimated to be \$276,548 and a five-year incremental tax abatement valued at \$35,500.
3. Saskatoon Housing Coalition is working to secure funding from the Saskatchewan Housing Corporation and other sources.

### Strategic Goal

This report supports the City of Saskatoon's (City) long-term Strategic Goal of Quality of Life by increasing the supply and range of affordable housing options.

### Background

In 2007, the Saskatoon Housing Coalition purchased a site on Camponi Place from the City through a direct sale of land for the purpose of building affordable housing on this site.

On May 21, 2013, City Council approved funding for 10% of the total capital cost for the construction of phase one of this project at 319 Camponi Place. Phase One included 20 transitional rental housing units for \$300,000. Additionally, City Council approved a five-year tax abatement on the incremental taxes to the property.

On November 30, 2015, City Council set the 2016 housing target at 400 units across the attainable housing continuum of which 32 units are targeted to be affordable rental units. City Council allocated \$500,000 to the Affordable Housing Reserve in support of this target.

## **Report**

### Saskatoon Housing Coalition is Constructing 20 Rental Units at 323 Camponi Place

The Saskatoon Housing Coalition is planning to construct an additional 20-unit rental building for Phase Two of their development at 323 Camponi Place. These units will be used as affordable supportive housing for adults living with severe and persistent mental illnesses.

The Saskatoon Housing Coalition will be offering supportive services; each resident will be assigned to a community health worker who supports the individual to live and work independently. The Saskatoon Housing Coalition is planning to rent the unfurnished suites for \$600 per month. Attachment 1 provides a rendering of the proposed building.

### Project Evaluation and Capital Grant Amount

The total cost of an additional building of 20 rental units is estimated to be \$2,765,476. The Saskatoon Housing Coalition's application for financial assistance was evaluated by Neighbourhood Planning using the Capital Grant Project Evaluation Matrix and was awarded ten points, which equates to a 10% capital grant estimated to be \$276,548. A copy of the evaluation has been provided in Attachment 2.

On previous projects, the Saskatchewan Housing Corporation would provide cash advances as construction proceeded on both municipal and provincial grants; however, Saskatchewan Housing Corporation is no longer able to advance the municipal portion. Therefore, the Saskatoon Housing Coalition is requesting that the City's grant be paid in six installments of \$46,091.00, with the last installment acting as an adjustment for any differentials in actual cost. These are the stages in which the grant installment will be paid out:

- i) land secured;
- ii) building permit issued;
- iii) foundation complete;
- iv) roof complete and lockable exterior door in place;
- v) occupancy; and
- vi) all deficiencies complete.

The 20 affordable rental units also qualify for a five-year incremental property tax abatement under the provisions of the Policy. The Assessment and Taxation Division estimates the value of the incremental property tax abatement to be \$7,100 per year or \$35,500 over the five-year period.

### Funding Commitments from Other Sources

The Saskatoon Housing Coalition is currently working to secure government funding from the Saskatchewan Housing Corporation. The Saskatoon Housing Coalition has also requested a mortgage of \$596,810 from Affinity Credit Union. Currently, the Saskatchewan Housing Coalition owns the land for this project and has committed land in kind of \$212,100 for this project.

### **Options to the Recommendation**

City Council could choose to not provide financial incentives for this project. Choosing this option would represent a departure from Innovative Housing Incentives Policy No. C09-002 (Policy).

### **Public and/or Stakeholder Involvement**

Public consultation is not required for this project.

### **Communication Plan**

A news release and/or media event will be organized upon completion of the project by the Saskatoon Housing Coalition and include other levels of government involved in funding the project.

### **Financial Implications**

The funding source for the \$276,548 capital grant is from the Affordable Housing Reserve. A total of \$689,600 is available for capital grants in 2016. If this project is approved, an allocation of \$413,052 would remain available for grants in 2016, which is sufficient to achieve the 12 remaining units in the 2016 target.

### **Policy Implications**

This request is contrary to Innovative Housing Incentives Policy No. C09-002, which states that grants will be paid in full on completion. The Saskatoon Housing Coalition is requesting an exception to Policy because it will save them significant borrowing costs that would eventually be passed along to their renters. The Saskatoon Housing Coalition already owns the land, having committed the land in kind for this project.

The Administration supports an exception in Policy in this instance due to the Saskatoon Housing Coalition's track record and long-standing service in affordable housing in Saskatoon.

### **Other Considerations/Implications**

There are no environmental, privacy, or CPTED implications or considerations.

### **Due Date for Follow-up and/or Project Completion**

The project is scheduled to be completed by September 1, 2016.

### **Public Notice**

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

**Attachments**

1. Rendering of Completed 323 Camponi Place
2. Point System, Project Evaluation - Innovative Housing Incentive Program – Capital Grant Project Evaluation Matrix

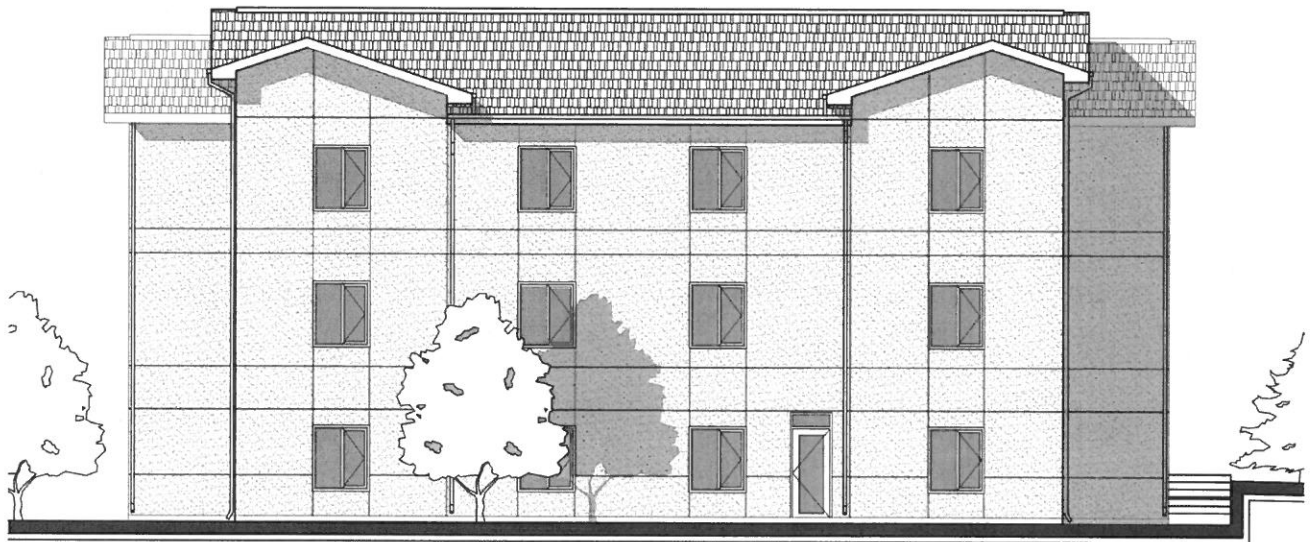
**Report Approval**

Written by: Michael Kowalchuk, Planner, Planning and Development  
Reviewed by: Alan Wallace, Director of Planning and Development  
Approved by: Lynne Lacroix, Acting General Manager, Community Services Department

S/Reports/CP/2016/PDCS – Innovative Housing Incentives – Saskatoon Housing Coalition – 323 Camponi Place/ks



Rendering of Completed 323 Camponi Place



**Point System, Project Evaluation**  
**Innovative Housing Incentive Program – Capital Grant Project Evaluation Matrix**

A points system has been developed to achieve various targets within the Housing Business Plan. The Innovative Housing Incentive Program is the City of Saskatoon's (City) main incentive program for affordable and special-needs housing. The program offers a capital grant of up to 10% of the total capital cost of affordable housing projects. Housing created under this incentive must be provided to households within incomes below the Saskatchewan Household Income Maximums (SHIMs) described in Appendix 2 of the Housing Business Plan.

The program offers a base level of municipal support equal to 3% of the total capital costs. The capital grant can be increased to a maximum of up to 10% of the total capital cost of affordable housing projects. Grants are calculated on a points system matrix, with extra points assigned for each housing priority addressed within the City's Housing Business Plan.

Below is the point evaluation score for the project located at 323 Camponi Place and the corresponding capital grant percent.

<b>Proponent</b>	<b>Project Location</b>	<b>Date Application Received</b>	<b>Date Application Evaluated</b>
Saskatoon Housing Coalition	323 Camponi Place	June 25th, 2015	July 30th, 2015
<b>Housing Business Plan Priority</b>	<b>Criteria</b>	<b>Possible Points %</b>	<b>Points Earned</b>
Base Grant	Projects must serve households below provincial SHIMs.	3	3
Leveraging Funding from Senior Levels of Government	Secured funding from federal or provincial government under an eligible grant program.	2	2
Significant Private Partnership	There is a significant donation (at least 10% in-kind or donation) from a private donor, faith group, or service club.	1	0
Accessible Housing	At least 5% of units meet barrier-free standards.	1	1
Neighbourhood Revitalization	Project improves neighbourhood by: a) renovating or removing rundown buildings; and/or b) developing a vacant or brownfield site.	1	0
		1	0
Mixed Tenure Development	Project has a mix of affordable/market units or a mix of rental/ownership.	1	0
Safe and Secure Housing	Landlord is committed to: a) obtaining Crime Free Multi-Housing certification for the project, and/or b) incorporating CPTED principles into design.	1	1
		1	0

<b>Housing Business Plan Priority</b>	<b>Criteria</b>	<b>Possible Points %</b>	<b>Points Earned</b>
Supportive Housing	The proposal includes ongoing supports for residents for assistance in staying housed such as drug and alcohol free, cultural supports, elements of Housing First.	1	1
Meets Specific Identified Housing Need	Project meets an identified housing need from a recent study such as: a) homelessness; b) large family housing (three bedrooms or more); c) accommodation for students; and d) Aboriginal housing.	2	2
Innovative Housing	Project uses innovative design, construction technique, materials, or energy-saving features.	1	0
Innovative Tenure	Innovative Housing tenures such as Rent to Own, Life Lease, Land Trust, Sweat Equity, Co-op Housing, or Co-Housing.	1	0
<b>Notes:</b>			<b>Total Points and Capital Grant Percent Earned 10%</b>
			<b>10 Points = 10% Capital Grant</b>

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## Vacant Lot and Adaptive Reuse Incentive Program - 504 Avenue G South

### Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That a five-year tax abatement, equivalent to 82% of the incremental taxes, for the development of 504 Avenue G South, be approved;
2. That the five-year tax abatement take effect in the next taxation year following completion of the project; and
3. That the City Solicitor be requested to prepare the appropriate agreement, and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

### Topic and Purpose

The purpose of this report is to request approval for a five-year tax abatement for the incremental property tax for the development of the property located at 504 Avenue G South under the Vacant Lot and Adaptive Reuse (VLAR) Incentive Program.

### Report Highlights

1. The estimated incremental property tax abatement for 504 Avenue G South, based on the 2015 tax value, is \$2,004.24 annually or \$10,021.20 over five years. This development qualifies for 82% of this amount based on the VLAR point system (\$8,217.38).
2. The Administration recommends the approval of a five-year tax abatement of the incremental property taxes for the development of a one-unit dwelling with a secondary suite located at 504 Avenue G South.

### Strategic Goal

This report supports the City of Saskatoon's (City) long-term Strategic Goal of Sustainable Growth by increasing and encouraging infill development.

### Background

During its March 7, 2011 meeting, City Council approved the VLAR Incentive Program. The VLAR Incentive Program is designed to encourage infill development on chronically vacant sites and adaptive reuse of vacant buildings within Saskatoon's established neighbourhoods.

Applicants have the choice of a five-year tax abatement or a grant with the maximum incentive amount calculated based on the increment between the existing municipal taxes and the taxes owing upon completion, multiplied by five years. Applications are

## Vacant Lot and Adaptive Reuse Incentive Program – 504 Avenue G South

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scored against an evaluation system where points are awarded for features included in a project that meet a defined set of policy objectives. A score out of 100, which the project earns, determines what proportion of the maximum incentive amount it will receive. Any residual portion of the maximum incentive amount on projects that earn less than 100% will be redirected into the VLAR Reserve during the abatement period.

### Report

#### Estimated Incremental Property Tax Abatement

On October 30, 2015, the Neighbourhood Planning Section, Planning and Development Division, received an application under the VLAR Incentive Program from Jonathan and Donna Stockdale for the development of a property located at 504 Avenue G South in Riversdale. The site has been vacant since 2011 and had a previous history of property maintenance orders under the previous ownership. The estimated total project cost is \$320,000.

The application was reviewed using the program's evaluation system. The project at 504 Avenue G South received a total of 82 out of 100 points, for 82% of the maximum incentive amount. The awarding of points was broken down as follows:

- a) 50 base points;
- b) 10 points for a single-unit dwelling;
- c) 5 points for a legal secondary suite;
- d) 7 points for energy-efficient features above industry standards; and
- e) 10 points for locating within 175 metres from an existing transit stop and having a Walk Score of 81.

The applicant is applying for a five-year tax abatement of the incremental property taxes. According to the Assessment and Taxation Section, the incremental increase in annual property taxes for the one-unit dwelling is estimated to be \$2,004.24, based on the 2015 tax year. The maximum incentive amount would be \$10,021.20 over five years. The value of this abatement over the five-year period, based on an earned incentive amount of 82%, is estimated to be \$8,217.38.

#### Administration Recommendation

After a review of this application, the Administration has concluded that this project is consistent with the intent of VLAR Incentive Program Policy No. C09-035. The Administration is recommending that City Council approve the five-year property tax abatement commencing in the next taxation year after completion of the project.

#### **Options to the Recommendation**

City Council could decline support of this project. Choosing this option would represent a departure from VLAR Incentive Program Policy No. C09-035. The Administration is not recommending this option.

#### **Public and/or Stakeholder Involvement**

The need for public/stakeholder involvement is not deemed necessary at this time.

## Vacant Lot and Adaptive Reuse Incentive Program – 504 Avenue G South

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### **Financial Implications**

The incremental property tax abatement for the project at 504 Avenue G South is forgone revenue and will not require funding from the VLAR Reserve. The residual portion of the taxes, in the amount of \$1,803.82 (estimated), will be redirected to the VLAR Reserve. Therefore, the City will forgo an estimated total of \$10,021.20 of tax revenue over five years, of which \$8,217.38 (82%) will be abated to the owner, and the residual of \$1,803.82 (18%) will go to the VLAR Reserve.

### **Other Considerations/Implications**

There are no policy, environmental, privacy, or CPTED implications or considerations; a communication plan is not required at this time.

### **Due Date for Follow-up and/or Project Completion**

The redevelopment of the property located at 504 Avenue G South is expected to be completed by January 2016. The property tax abatement, if approved, will begin the year following project completion and continue for five years.

### **Public Notice**

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

### **Attachment**

1. Location Map - 504 Avenue G South

### **Report Approval**

Written by: Ellen Pearson, Planner, Neighbourhood Planning Section  
Reviewed by: Alan Wallace, Director of Planning and Development  
Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/CP/2016/PDCS – VLAR Incentive Program – 504 Avenue G South/ks



### Location Map



504 Avenue G South

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## Bridge Naming Options and Process

### Recommendation

That the report of the General Manager, Community Services Department, dated January 4, 2016, be forwarded to City Council for information.

### Topic and Purpose

The purpose of this report is to provide information on the options and process for naming bridges and other civic property.

### Report Highlights

1. Traffic bridges in Saskatoon are typically given a name that reflect their locational or geographic reference.
2. The Naming of Civic Property and Development Areas Policy No. C09-008 (Naming Policy) provides the requirement for City Council approval to name or rename specific municipally-controlled property, including bridges.
3. As per the Naming Policy, City Council has the ability to request a name, approve a requested name, or utilize public engagement to name civic infrastructure.
4. Potential amendments to the Naming Policy, for the naming of bridges and other pieces of major civic infrastructure, are attached to this report.

### Strategic Goal

This report supports the Strategic Goal of Continuous Improvement through continued monitoring and updating of City of Saskatoon (City) policies, as required.

### Background

At the August 17, 2015 meeting of the Standing Policy Committee on Planning, Development and Community Services, the Committee resolved:

“that the matter [of creating a bridge naming process] be referred to the Administration to create a policy for the naming of bridges and report back on a timely basis.”

### Report

#### Bridge Naming In Saskatoon

Of the pedestrian and traffic bridges in Saskatoon, six have been given official names by City Council:

- i. The Broadway Bridge in 1933;
- ii. The Circle Drive Bridge (commonly referred to as the Circle Drive North Bridge) in 1983;
- iii. The Senator Sid Buckwold Bridge in 2001;



## Bridge Naming Options and Process

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- iv. The University Bridge, formally named in 2006;
- v. The Traffic Bridge, formally named in 2007; and
- vi. The Circle Drive South Bridge in 2013.

As with other Canadian municipalities, the common practice for naming traffic bridges in Saskatoon is to apply a locational reference (i.e. named after the street that connects to it). Attachment 1 outlines how traffic bridges are named in other Canadian municipalities.

### Naming Policy In Saskatoon

The Naming Policy outlines guidelines for the naming of civic infrastructure. The primary guideline for naming is for ease of identification and avoidance of confusion for the public. Echoing this guideline, all of Saskatoon's existing bridges are formally or informally named for this purpose, referencing the roadway connecting to the bridge (or a major institution as is the case with the University Bridge). One exception to this naming choice is the Senator Sid Buckwold Bridge, named by City Council to commemorate the former Mayor in 2001. The discretion for City Council to name or rename specific infrastructure, including requesting the use of public engagement, continues as part of the Naming Policy.

### Options Available for Bridge Naming

As per the Naming Policy, City Council has the ability to request a name, approve a name requested by an individual or organization, and utilize public engagement (including a naming contest) for the naming of a bridge, as with other specific naming or renaming requests for municipally-owned or controlled facilities. This is consistent with infrastructure naming policies from other municipalities. The renaming of Circle Drive South Bridge would require City Council approval. Previous options presented to this committee for a naming process are attached (see Attachment 2).

### Possible Policy Amendment for Major Civic Infrastructure (including Bridges)

If there is a desire for more clarity around the naming of bridges and other pieces of major civic infrastructure, Attachment 3 provides suggested principles around which the policy would be amended. In summary, these principles would add clarity to issues of:

- The proactive naming of major civic infrastructure in advance of opening;
- The definition of "major civic infrastructure";
- Identifying that City Council would have the responsibility for selecting the name for major civic infrastructure; and
- The role of the Naming Advisory Committee.

### **Options to the Recommendation**

City Council has the option to amend the Naming Policy to require a naming process be implemented during the planning stages of large civic projects, such as bridges or civic buildings.

**Communication Plan**

Appropriate communication strategies and plans would be developed to match any policy direction chosen by Committee.

**Policy Implications**

Options to apply a name to a traffic bridge exist through the Naming Policy. No amendments are required at this time.

**Other Considerations/Implications**

There are no financial, environmental, privacy, or CPTED implications or considerations.

**Due Date for Follow-up and/or Project Completion**

No follow-up is required at this time.

**Public Notice**

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

**Attachments**

1. Bridge Naming - Canadian Municipality Review
2. Report of General Manager, Community Services Department, Dated August 17, 2015
3. Council Policy C09-008 – Naming of Civic Property and Development Areas with Prepared Policy Amendments for Specific Naming of Major Civic Infrastructure.

**Report Approval**

Written by: Daniel McLaren, Planner, Planning and Development  
Reviewed by: Alan Wallace, Director of Planning and Development  
Approved by: Randy Grauer, General Manager, Community Services Department

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### Bridge Naming – Canadian Municipality Review

Municipality	Bridge Names Primarily Based on...	Names Applied By...
Saskatoon	Locational Reference or as directed by City Council.	<ul style="list-style-type: none"> <li>• Mayor – for general and specific requests where a name is already found on the Names Master List (NML).</li> <li>• City Council – for specific naming requests, including for municipally-owned or controlled facilities, where the name is not already found on the NML and for all renaming requests.</li> </ul>
Winnipeg	Unnamed unless directed by City Council.	<ul style="list-style-type: none"> <li>• Community Committee – applies all street and park names that are located within their geographical boundary and adds names to their reserve list.</li> <li>• City Council – applies renaming and honorary names.</li> <li>• Mayor – applies honorary names.</li> </ul>
Calgary	After prominent individuals or geographic location.	<ul style="list-style-type: none"> <li>• City Council – applies all names.</li> </ul>
Edmonton	Naming committee process for all civic infrastructure.	<ul style="list-style-type: none"> <li>• Naming Committee - (One member of the Edmonton Historical Board; six citizens at large) – applies all names.</li> </ul>
Regina	Locational reference.	<ul style="list-style-type: none"> <li>• Civic Naming Committee (Six members of Administration) – applies street and park names.</li> <li>• City Council – renaming only.</li> </ul>
Halifax	Locational reference.	<ul style="list-style-type: none"> <li>• Regional Council - applies all asset names with the exception of street names, which are applied by the Administration from a pre-approved list of names (both administrative and commemorative).</li> <li>• Administrative names list includes names that have already been applied or are based on a locational reference to a community.</li> <li>• Commemorative names list includes people, groups of people, historical events, topographic features, and native flora and fauna.</li> </ul>
Ottawa	At the direction of City Council, the Commemorative Naming Committee process is used. Otherwise unnamed.	<ul style="list-style-type: none"> <li>• The Director of Building Code Services Branch is responsible for the application of commemorative street names.</li> <li>• City Council - applies all commemorative names for parks and facilities.</li> </ul>

Report of General Manager, Community Services Department,  
Dated August 17, 2015

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## Name Suggestion for South Bridge (Options for a Possible Naming Process)

### Recommendation

That the report of the General Manager, Community Services Department, dated August 17, 2015, be forwarded to City Council for information.

### Topic and Purpose

The purpose of this report is to provide options for a process to engage the public in the naming of the Circle Drive South Bridge.

### Report Highlights

1. There are several options for a naming process that would engage the public.
2. One option includes an internally-led engagement process, drawing on staff resources from Corporate Communications, Community Services Marketing, and Planning and Development.
3. A second option is to issue a Request for Proposals (RFP) to local media groups to develop and lead the initial promotion and administration of a naming engagement process.

### Strategic Goal

This report supports the City of Saskatoon's (City) Strategic Goal of Quality of Life by outlining a potential process for engaging citizens in a naming process that would celebrate the city's heritage and culture.

### Background

During its June 10, 2013 meeting, City Council adopted the recommendations of the Naming Advisory Committee (NAC) that the new south bridge be named "Circle Drive South Bridge" and that naming options be further reviewed at the appropriate time.

During its November 3, 2014 meeting, the Standing Policy Committee (SPC) on Planning, Development and Community Services (PDCS) considered a report from the General Manager, Community Services Department, providing information on the possibility and process for a naming contest for the Circle Drive South Bridge and resolved:

"That the Administration be requested to report back on a more cost-effective option for proceeding with a possible naming process."

## **Report**

### Process Options

This report outlines options for a south bridge naming process that engages citizens, while remaining consistent with Naming of Civic Property and Development Areas Policy No. C09-008 (Naming Policy).

### Sample Processes

#### 1. City-Led Process:

This process would include:

- a) a call for public naming submissions;
- b) a preliminary screening by the Administration;
- c) short listing by the NAC;
- d) a public voting process; and
- e) concluding with a final name decision by City Council.

To be cost-effective, while remaining wide reaching, promotional activities would include:

- a) news releases to generate interest from local news outlets;
- b) social media engagement;
- c) media interviews with the Administration and City Council;
- d) a utility bill insert mailed to households; and
- e) posters at all civic facilities.

Name submissions and voting would take place online using the Shaping Saskatoon Community Engagement website ([shapingsaskatoon.ca](http://shapingsaskatoon.ca)) and would be accepted by mailing in or dropping off ballots for those without Internet access. It is expected that many citizens would have an opportunity to participate.

#### 2. Media-Led Promotion:

A cross section of local media groups was contacted to gauge interest in a potential bridge-naming engagement and advertising campaign. All media groups contacted expressed interest in participating should the opportunity be made available. Preliminary ideas around contest logistics typically involved:

- a) live on-air promotions;
- b) website and social media advertising and promotions; and
- c) online voting.

To ensure a fair selection process and transparency, an RFP would be issued to media group(s) and/or media partnerships (i.e. a combination of radio and television) to develop and lead the initial promotion and administration of a naming engagement process. As required by the Naming Policy, the chosen media group would be required to present submissions to the NAC for name selection.

The media groups expressed interest in a partnership to run the promotion of the naming process and anticipate a reasonable City budget to ensure a successful

## **Name Suggestion for South Bridge (Options for a Possible Naming Process)**

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process. The exact amount of the City's contribution would not be known until after proposals are received through a formal request process. A potential risk of this option is that media groups not awarded the RFP may not publicize the engagement, and the promotion may reach a limited audience.

### **3. Other Options**

Other options were identified in the report of the General Manager, Community Services Department, dated October 6, 2014 (see Attachment 1).

### **Staff Support**

For the City-led process, promotional costs would be nominal; however, there would be some draw on internal staff resources from Corporate Communications, Community Services Marketing, and Planning and Development.

For the media-led process, a media group would partner with the City to administer and promote the naming contest. It would be unknown until after the RFP closes what the total cost of this partnership may involve. The media group would have to ensure naming suggestions meet the basic requirements of the Naming Policy.

### **Options to the Recommendation**

The option does exist to permanently apply the existing name, Circle Drive South Bridge.

### **Public and/or Stakeholder Involvement**

A cross section of local media groups was contacted to gauge interest in a potential bridge-naming engagement and advertising campaign. Additionally, naming suggestions for the South Circle Drive Bridge have been received by the Administration on an ad hoc basis. In all cases, these submissions have been added to the corporate file to be considered at a future date. If City Council decides to proceed with an engagement process, these individuals will be contacted directly and invited to submit formally under the naming engagement process.

### **Communication Plan**

If City Council supports the development of a naming engagement process, the Administration would report back with a detailed process and communication plan.

### **Policy Implications**

The naming engagement processes described in this report would be structured in such a way as to be consistent with the Naming Policy.

### **Financial Implications**

If City Council supports proceeding with the development of a naming engagement process, the Administration would report back with a detailed process.

Funds required for the City-led option would be approximately \$5,000 and used mainly

## **Name Suggestion for South Bridge (Options for a Possible Naming Process)**

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for the printing of utility bill inserts and posters. Supporting staff and online resources may impact timelines on other projects.

For a media-led process, the cost is unknown and dependant on the RFP results. To encourage competitive applications and ensure the development, promotion, and administration of an adequate process, a reasonable budget would be required.

Should the Circle Drive South Bridge be renamed, there would be additional costs for implementing the chosen name, including mapping and sign changes.

### **Other Considerations/Implications**

There are no environmental, privacy, or CPTED implications or considerations.

### **Due Date for Follow up and/or Project Completion**

If the SPC on PDCS recommends, and City Council supports, the development of a naming engagement process, the Administration would report back by January 2016, with a detailed plan that would include a timeframe for delivery.

### **Public Notice**

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

### **Attachment**

1. Report of the General Manager, Community Services Department, dated October 6, 2014 - Name Suggestion for South Bridge (Naming Contest – Evaluation of Possibility and Process)

### **Report Approval**

Written by: Daniel McLaren, Planner, Planning and Development

Reviewed by: Alan Wallace, Director of Planning and Development

Approved by: Randy Grauer, General Manager, Community Services Department

S:/Reports/DS/2015/PDCS – Name Suggestion for South Bridge (Options for a Possible Naming Process)/gs  
BF 132-14

FINAL/APPROVED – R. Grauer – August 4, 2015

Council Policy No. C09-008 – Naming of Civic Property and Development Areas with  
Prepared Policy Amendments for Specific Naming of Major Civic Infrastructure

# CITY OF SASKATOON COUNCIL POLICY

NUMBER  
C09-008

<b>POLICY TITLE</b> <i>Naming of Civic Property and Development Areas</i>	<b>ADOPTED BY:</b> <i>City Council</i>	<b>EFFECTIVE DATE</b> <i>November 18, 1991</i>
		<b>UPDATED TO</b> <i>May 5, 2014</i>
<b>ORIGIN/AUTHORITY</b> <i>Planning and Development Committee Report No. 33-1991; Planning and Operations Committee Report No. 17-2000; Administrative Reports No. 9-2002, 1-2005, 10-2008; and Executive Committee Report No. 7-2014</i>	<b>CITY FILE NO.</b> <i>CK. 500-1 &amp; 6310-1 and PL. 4001-5</i>	<b>PAGE NUMBER</b> <i>1 of 10</i>

## 1. PURPOSE

To ensure proper screening of suggested names and consistency with Council naming guidelines, and to avoid duplication in the naming of municipally-owned or controlled facilities, streets, suburban development areas, neighbourhoods, and parks.

## 2. DEFINITIONS

- 2.1 Municipally-owned or Controlled Facility - any building, or structure owned by or under the direction and control of the City, including bridges, civic buildings, firehalls, substations, etc. The naming of halls, rooms, or other facilities within a municipally-owned or controlled facility, and libraries are excluded from this policy.
- 2.2 Names Master List – a master list, kept in the Mayor’s Office, containing all screened and approved name suggestions for naming municipally-owned or controlled facilities, streets, suburban development areas, neighbourhoods, and parks. The Names Master List is divided into two categories: Assigned Names and Unassigned Names.
- 2.3 Neighbourhood - for purposes of this policy, a neighbourhood is any residential development area recognized by the City of Saskatoon Development Plan as a neighbourhood, or a residential section having distinguishing characteristics.
- 2.4 Suburban Development Area - an area consisting of multiple neighbourhoods and includes housing and related facilities for approximately 50,000 persons.



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NUMBER C09-008
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2.5 Street - for the purpose of this policy, a street is any roadway (excluding laneways and unimproved right-of-ways) under the direction and control of the City of Saskatoon.

2.6 Park - for the purpose of this policy, a park is any area owned or controlled by the City for which the primary uses are the provision of leisure services and beautification of the community. Small pieces of City land not suitable for Park development are excluded from this policy. The naming of sports fields, dog parks, or other amenities within a park are excluded from this policy. Leisure Centres and other community centres that may be located in a park are not excluded from this policy.

NEW

2.7 **Major Civic Infrastructure (new)** – for the purpose of this policy, a piece of major civic infrastructure is a large facility, public work, amenity, bridge, or other structure which has a significant city and/or regional use or impact.

### 3. POLICY

Suburban Development Areas, Neighbourhoods, Streets, Parks and major municipally-owned or controlled facilities, shall be named. Names are to be chosen from a pre-screened Names Master List.

#### 3.1 Names Master List

a) A Names Master List for naming municipally-owned or controlled facilities (excluding libraries), streets, suburban development areas, neighbourhoods and parks, shall be created by the Naming Advisory Committee and approved by City Council. Libraries will be named by the Board of the Saskatoon Public Library.

b) The Names Master List shall be kept in the Mayor’s Office.

#### 3.2 Naming Advisory Committee

a) A Naming Advisory Committee shall be formed to review and screen all suggestions and requests for naming municipally-owned or

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controlled facilities, streets, suburban development areas, neighbourhoods and parks.

- b) The Naming Advisory Committee shall be comprised of the following members:
  - i) The Mayor;
  - ii) Two (2) City Councillors (appointed by City Council); and
  - iii) Three (3) members from the Administration.
- c) The two City Councillors shall be appointed to serve on the Naming Advisory Committee for a one (1) year term.
- d) The Naming Advisory Committee shall appoint a chair and shall meet at the call of the Chair.
- e) The Naming Advisory Committee shall screen all requests and suggestions for naming, or renaming, municipally-owned or controlled facilities, streets, suburban development areas, neighbourhoods and parks to ensure that each suggestion or request meets the Council Guidelines for naming as set out in 3.3 below.
  - i) Deliberations regarding the screening of names may be carried out In-Camera at the Discretion of the Chair; however the outcome of all committee decisions regarding name screening shall be public information.
- f) The Naming Advisory Committee shall report to Council as new requests and suggestions are screened and recommended for approval and addition to the Names Master List.
- g) The Naming Advisory Committee may also report and recommend to Council on any other matter related to this policy.

### 3.3 Guidelines

- a) The screening of new name submissions for the naming or renaming of municipally-owned or controlled facilities, streets, suburban

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development areas, neighbourhoods and parks, shall be done in consideration of, but not limited to, the following criteria:

- i) Outstanding contribution by any individual from the public at large, in any of the following ways:
  - A person who has demonstrated excellence, courage, or exceptional dedication to service in ways that bring special credit to the City of Saskatoon, Province of Saskatchewan, or Canada;
  - A person who has volunteered significant amounts of time, effort, and/or resources to support community services or humanitarian causes;
  - A person who has risked his or her life to save or protect others; and
  - A person who has achieved a deed or activity performed in an outstanding professional manner or of an uncommonly high standard that brings considerable benefit to the City of Saskatoon, Province of Saskatchewan, or Canada.
- ii) Former Department Heads, City Managers, Fire Chiefs, or elected officials of the City of Saskatoon;
- iii) Historical names celebrating an historic event or figure;
- iv) Names which recognize the flora and fauna of the local area or the geographical or topographical feature of the local area; and
- v) The name of a person or a name other than a person may be added to the Names Master List when unique or extenuating circumstances warrant.

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- b) The naming or renaming of municipally-owned or controlled facilities, streets, suburban development areas, neighbourhoods, and parks, shall be done in consideration of, but not limited to, the following guidelines:
- i) Ease of identification and avoidance of confusion for the public;
  - ii) Consistency in the theme of an area;
  - iii) Purpose of facility and logical connection to the name;
  - iv) The suffix ‘Street’ will be reserved for streets that are aligned east to west, and the suffix ‘Avenue’ will be reserved for streets that are aligned north to south;
  - v) Surnames alone will be used for the naming of streets, urban development areas, and neighbourhoods;
  - vi) The surname alone will be used for the naming of municipally-owned or controlled facilities and parks, except in the case of former elected officials of the City of Saskatoon, where given name(s) and surname together may be used;
  - vii) For the naming of fire halls, any former Fire Chief of the City of Saskatoon, serving a minimum of five (5) years;
  - viii) For the naming of electrical substations, any former Electrical Distribution Department Head;
  - ix) An external party may become a title sponsor (namesake) of a future or existing facility in recognition for its funds, goods, and service support, as set out in Council Policy C09-028, “Sponsorship”;
  - x) When a name has been applied, it will be removed from the Unassigned Names category of the Names Master List and placed in the Assigned Names category. Names of former elected officials of the City of Saskatoon will be identified in both categories;

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- xi) The naming must not result in, or be perceived to confer, any competitive advantage, benefit or preferential treatment to the named party;
- xii) Names applied to extensions of streets should normally be the same as the existing street that is being extended; and
- xiii) The name of an extension of an existing street may be applied administratively where the name being applied is the same as the name of the existing street.

### 3.3.1 Duplicate Surnames

- a) Subject to the approval of City Council as provided in this policy, where a name submission duplicates a surname that is on the Names Master List or that has been used for naming or renaming:
  - i) in the case of an individual who is not a former elected official of the City of Saskatoon, the individual's history will be acknowledged in the Names Master List without creating a new record or in the City's naming records, as appropriate; and
  - ii) in the case of an individual who is a former elected official of the City of Saskatoon, the name will be added to the Names Master List and given name(s) and surname may be applied together to a municipally-owned or controlled facility, suburban development area, neighbourhood, or park.

### 3.4 Suggestions for Adding to Names Master List

- a) All suggestions for adding names to the Names Master List for naming of municipally-owned or controlled facilities, streets, suburban development areas, neighbourhoods and parks shall be submitted to the Community Services Department, Planning and Development Division.

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- b) All suggestions will be screened by the Naming Advisory Committee and forwarded to City Council for approval.

### 3.5 Requests for Naming Specific Municipally-Controlled Property

- a) All requests for a name to be applied to a specific municipally-owned or controlled facility, street, suburban development area, neighbourhood or park shall be submitted to the Community Services Department, Planning and Development Division.
- b) The Naming Advisory Committee will screen all requests for naming a specific municipally-controlled property and forward a recommendation to Council for approval.

### 3.6 Requests for Renaming a Specific Civic-Controlled Property

- a) All requests for the specific renaming of municipally-owned or controlled facilities, streets, suburban development areas, neighbourhoods or parks shall be submitted to the Community Services Department, Planning and Development Division.
- b) The Community Services Department, Planning and Development Division shall notify all property owners, civic departments, agencies, community associations, etc. who may be affected by the proposed renaming and gather comments.
- c) The Naming Advisory Committee will screen all requests for renaming any municipally-controlled property and forward a recommendation to Council for approval.
- d) The City of Saskatoon will not normally provide compensation for any costs associated with a name change.

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## 3.7 Selection of Names from Names Master List

- a) Upon request from the Community Services Department, the Mayor will select the appropriate name for each municipally-owned or controlled facility, street, suburban development area, neighbourhood or park from the Names Master List.
- b) Upon selection of name(s) by the Mayor, the Community Services Department will forward a brief report to City Council noting the selection(s) for Council's information.

## 3.8 Naming Contests

- a) Any naming contests to name municipally-owned or controlled facilities, streets, suburban development areas, neighbourhoods or parks shall be consistent with the intent of this policy.
- b) Naming contest rules will be approved by the Naming Advisory Committee and City Council.

## 3.9 Re-use of Names

- a) Names from renamed or decommissioned municipally-owned or controlled facility, streets, and parks will normally be transferred to the Unassigned Names category of the Names Master List and flagged with a high priority for re-use.
- b) In the case of reused street names, a note will be included within the Names Master List that the same suffix cannot be re-used to avoid any confusion.

NEW

## 3.10 Naming of Major Civic Infrastructure (new)

- a) All requests for a name to be applied to Major Civic Infrastructure shall be submitted to the Community Services Department, Planning and Development Division.

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NEW

- b) The Naming Advisory Committee will collect and screen all requests for naming Major Civic Infrastructure using the guidelines in this policy and forward a recommendation to City Council for approval.
- c) Final approval for the naming of Major Civic Infrastructure shall be the responsibility of City Council.
- d) The naming of Major Civic Infrastructure shall occur prior to the opening of the infrastructure for general use.

## 4. RESPONSIBILITIES

### 4.1 City Council

- a) Approves all names to be included on the Names Master List for naming municipally-owned or controlled facilities, streets, suburban development areas, neighbourhoods and parks.
- b) Receives and approves all requests for naming, or renaming, specific municipally-owned or controlled facilities, streets, suburban development areas, neighbourhoods or parks, including Major Civic Infrastructure (**new**)

NEW

### 4.2 Office of the Mayor

- a) Selects names for municipally-owned or controlled facilities, streets, suburban development areas, neighbourhoods and parks upon request from the Community Services Department.
- b) Keeps the Names Master List on file for use when appropriate.
- c) Notifies the nominator and/or family when a name is selected for use.

### 4.3 Naming Advisory Committee

- a) Recommends amendments to this policy to City Council.



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- b) Screens all suggestions for adding new names to the Names Master List, naming a specific municipally-controlled property and renaming of any municipally-controlled property and recommends support or non-support of suggestion to City Council.

#### 4.4 Community Services Department – Planning and Development Division

- a) Receives all suggestions and requests for naming or renaming of any municipally-owned or controlled facilities, streets, suburban development areas, neighbourhoods or parks.
- b) Forwards all suggestions and requests for naming or renaming to the Naming Advisory Committee for screening and recommendation.
- c) Notifies applicants of the opportunity to be heard by the Naming Advisory Committee.
- d) Prepares information reports to Council upon selection of names from the Names Master List by the Mayor.
- e) Notifies all affected property owners, neighbourhood associations or any other organization where a renaming of a municipally-owned or controlled facility, street, suburban development area, neighbourhood or park is proposed.
- f) Performs all related administrative duties associated with the effective administration of this policy.
- g) Applies street names to street extensions when appropriate.

#### 4.5 City Clerks Office

- a) Prepares reports to City Council on behalf of the Naming Advisory Committee recommending that new names be added to the Names Master List, and the naming, or renaming, of specific municipally-owned or controlled facilities, streets, suburban development areas, neighbourhoods or parks.

# CITY OF SASKATOON COUNCIL POLICY

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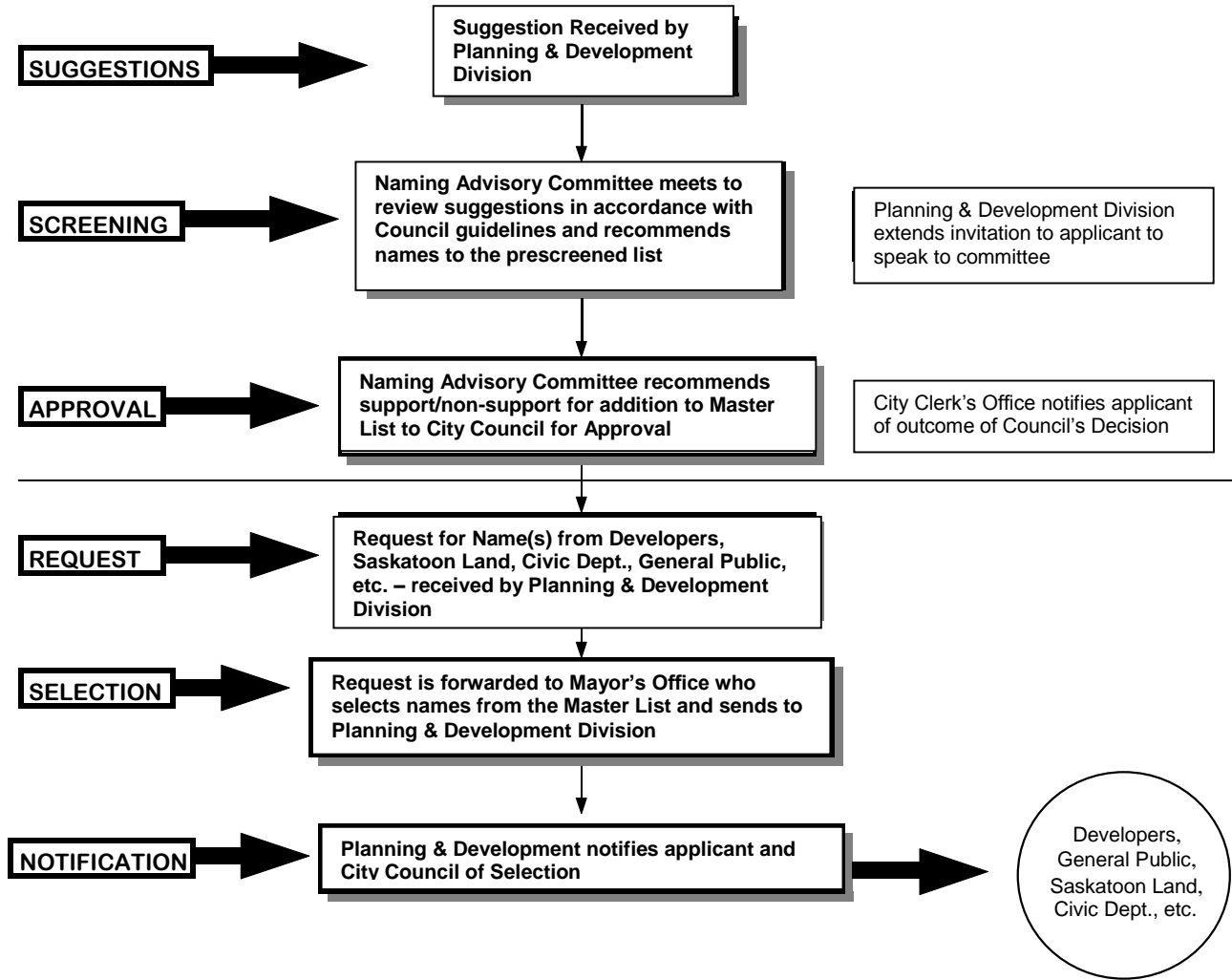
<b>POLICY TITLE</b>	<b>EFFECTIVE DATE</b>	<b>UPDATED TO</b>	<b>PAGE NUMBER</b>
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- b) Notifies all affected property owners, neighbourhood associations or any other organization where a renaming of a municipally-owned or controlled facility, street, suburban development area, neighbourhood or park is proposed.

# CITY OF SASKATOON COUNCIL POLICY C09-008

## NAMING OF CIVIC PROPERTY AND DEVELOPMENT AREAS

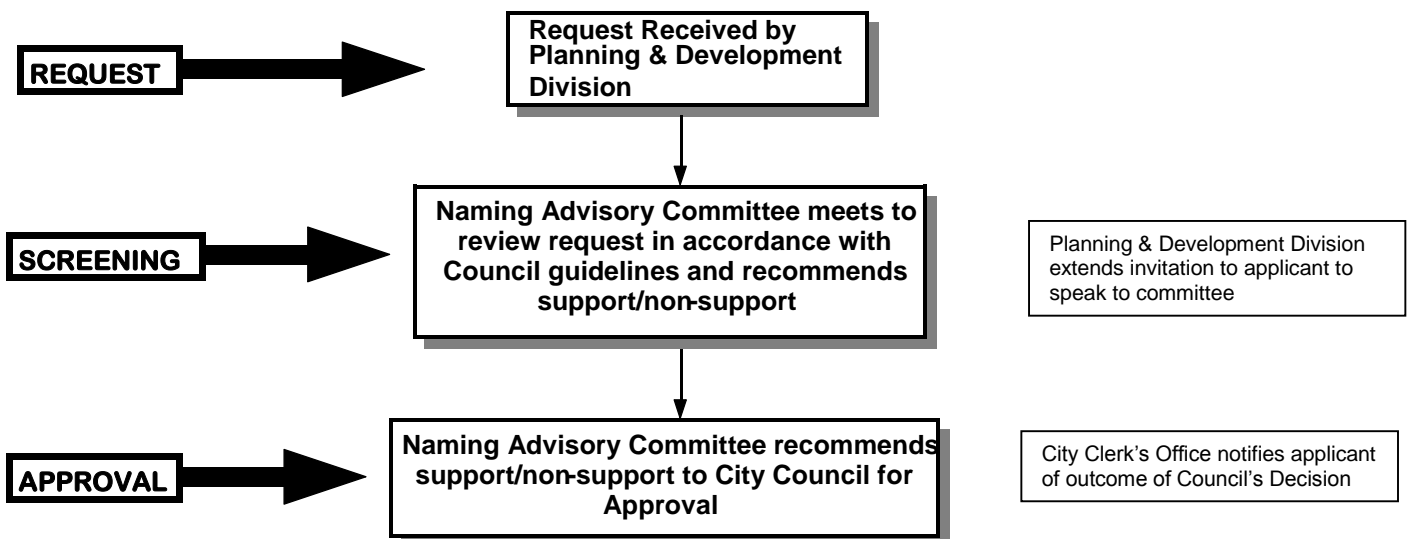
### PROCEDURE FOR HANDLING NAME SUGGESTIONS FOR PLACEMENT ON MASTER LIST



**CITY OF SASKATOON COUNCIL POLICY C09-008**

**NAMING OF CIVIC PROPERTY AND DEVELOPMENT AREAS**

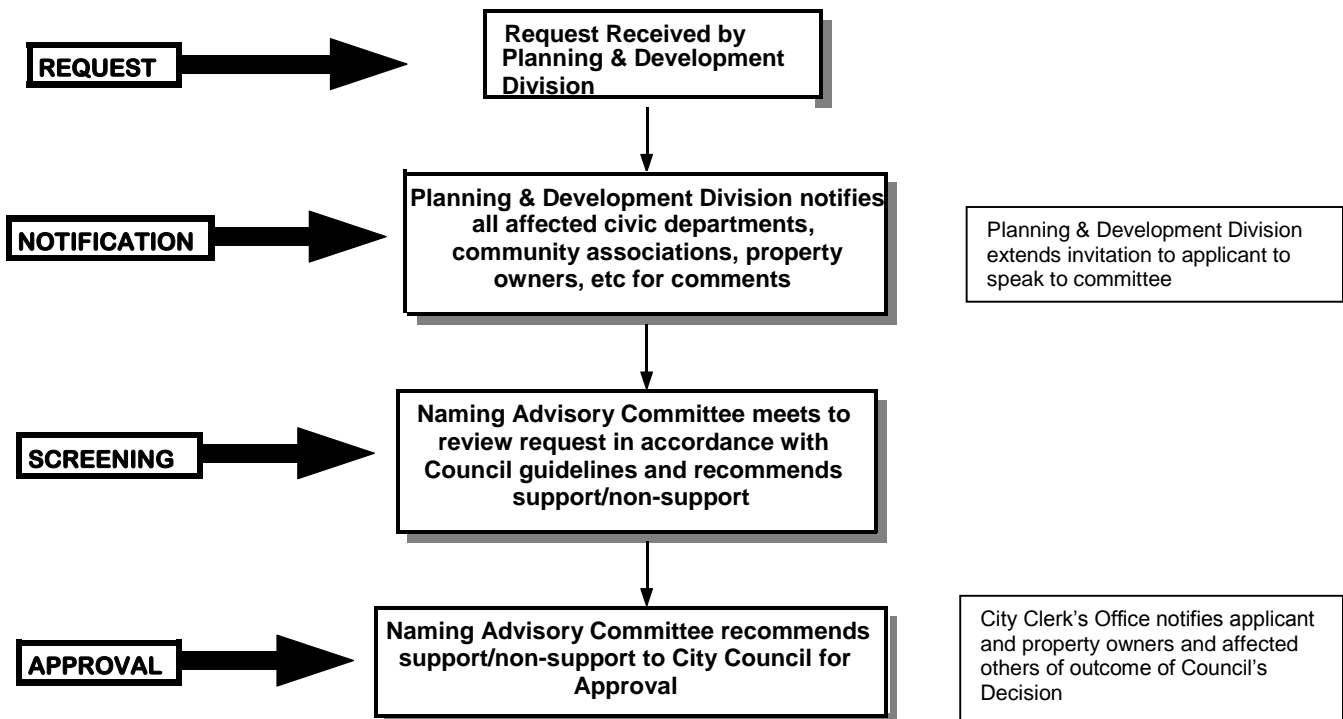
**PROCEDURE FOR HANDLING NAMING REQUESTS FOR SPECIFIC CIVIC-CONTROLLED PROPERTY**



**CITY OF SASKATOON COUNCIL POLICY C09-008**

**NAMING OF CIVIC PROPERTY AND DEVELOPMENT AREAS**

**PROCEDURE FOR HANDLING REQUESTS FOR RENAMING SPECIFIC CIVIC-CONTROLLED PROPERTY**



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## Permit Rebates for Garden and Garage Suites – Proposed Policy Change

### Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That Innovative Housing Incentives Policy No. C09-002 be amended, as outlined in this report, to provide rebates for permit and application fees for the creation of Garden and Garage Suites;
2. That the rate of permit rebates for Garden and Garage Suites be 100% for building and plumbing permits, and 25% for discretionary use application fees; and
3. That the recommendations in this report be retroactive to May 5, 2014.

### Topic and Purpose

The purpose of this report is to amend Innovative Housing Incentives Policy No. C09-002 (Policy) so that permit and application fees for the development of Garden and Garage Suites can be rebated as attainable housing incentives.

### Report Highlights

1. Garden and Garage Suites are new forms of attainable housing in the City of Saskatoon (City) that are expected to grow in popularity.
2. Garden and Garage Suites will provide needed housing, as identified in the City's 2013 – 2022 Housing Business Plan (Housing Plan).
3. Administration is recommending permit and application fee rebates as incentives to encourage the construction of these housing forms.
4. Proposed incentives for Garden and Garage Suites are consistent with incentives currently offered for Secondary Suites.

### Strategic Goal

This report supports the City's long-term Strategic Goal of Quality of Life by increasing the supply and range of affordable housing options.

### Background

During its December 3, 2007 meeting, City Council approved the 2008 Housing Business Plan that included provisions to rebate 100% of the permit fees for the creation and legalization of Secondary Suites. The legalization fee rebate was reduced from 100% to 25% over time, as the fee was increased to cover costs. The rebate fees are currently 25% of legalizing fees and 100% of the building permit fee. From January 1, 2008, to December 31, 2014, permit fees have been rebated on a total of 335 Secondary Suites.

## Permit Rebates for Garden and Garage Suites – Proposed Policy Change

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During its May 5, 2014 meeting, City Council approved amendments to Zoning Bylaw No. 8770 to allow for Garden and Garage Suites as an accessory to a one-unit dwelling. The Administration was delegated the authority to approve the suites as a discretionary use in all residential zoning districts.

### Report

#### Interest Is Growing for Garden and Garage Suites

To date, there have been 16 applications for Garden and Garage Suites. Discretionary use approval has been granted for 5 of these applications. It is anticipated that the first Garden and Garage Suites will be ready for occupancy in early 2016, and that interest in the suites will grow as homeowners become more aware of these new housing forms.

#### Garden and Garage Suites Will Provide Needed Housing

The City's Housing Plan identifies the need for available market-priced and affordable rental units in all areas of the City. Garden and Garage Suites address these needs, and as these suites qualify for funding from the Saskatchewan Housing Corporation under the Secondary Suite Program, they can be offered at below-market rates to low-income tenants.

#### Permit Fee Rebates Are Recommended for Garden and Garage Suites

The Administration is recommending that the Policy be amended to allow for permit and application fee rebates for the creation of Garden and Garage Suites. This would provide incentives to encourage homeowners to create needed rental housing. The proposed Policy amendments are found in Attachment 1.

The Administration also recommends that the rebate include the full cost of building and plumbing permits, and 25% of the discretionary use fee. Building and plumbing permits cost \$600, on average, for a Garden or Garage Suite. The discretionary use application fee is \$1,500; therefore, the rebate would be \$375. In total, fees averaging \$975 would be rebated for each new suite created.

#### Proposed Incentives are Consistent with Secondary Suite Incentives

The proposed incentives for Garden and Garage Suites is consistent with the level of rebates offered to homeowners building Secondary Suites. The City currently rebates the full cost of building and plumbing permits for Secondary Suites, and 25% of the cost of a Legalizing an Existing Suite Occupancy Permit. The rates at which permit and application fees are rebated are reviewed annually, along with all housing incentives. Any proposed changes are brought forward in the Annual Status Report on the Housing Plan.

### Options to the Recommendation

City Council could choose to not rebate permit and application fees for the creation of Garden and Garage Suites.

## Permit Rebates for Garden and Garage Suites – Proposed Policy Change

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### Public and/or Stakeholder Involvement

No public consultation or stakeholder involvement is required.

### Communication Plan

The financial incentives will be advertised on the City's website, and information will be provided directly to all homeowners applying for discretionary use approval to build a Garden or Garage Suite.

### Policy Implications

The recommendations in this report propose changes to Innovative Housing Incentives Policy No. C09-002, as described in Attachment 1.

### Financial Implications

It is estimated that 12 new Garden and Garage Suite applications will be received in 2016. With an average rebate of \$975, an allocation of \$21,450 will be required in 2016.

The funding source is the Affordable Housing Reserve, which currently has an uncommitted balance of \$61,159; an amount more than sufficient to cover the cost of this proposal in 2016. Going forward, funding will be allocated annually as part of the process of setting targets and funding allocations for the Housing Plan.

### Other Considerations/Implications

There are no environmental, privacy, or CPTED implications or considerations.

### Due Date for Follow-up and/or Project Completion

The effectiveness of these incentives will be reviewed at the end of 2016, and any future changes will be included in the annual status report on the Housing Plan that will be presented to City Council in March 2017.

### Public Notice

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

### Attachment

1. Proposed Amendments to Innovative Housing Incentives Policy No. C09-002

### Report Approval

Written by: Daryl Sexsmith, Housing Analyst, Planning and Development  
Reviewed by: Alan Wallace, Director of Planning and Development  
Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/CP/2016/PDCS – Permit for Garden and Garage Suites – Proposed Policy Change/lc



## Proposed Amendments to Innovative Housing Incentives Policy No. C09-002

The recommended amendments to Innovative Housing Incentives Policy No. C09-002 (Policy) to allow for the rebate of permit and application fees for the creation of new Garden and Garage Suites are shown below. Additional amendments of a housekeeping nature are recommended to the Policy, related to City Council's new committee structure that was adopted on July 1, 2014.

Underlined sections are proposed additions to the Policy.

### 2. Definitions

2.10 Garden Suite – any dwelling unit that meets the definition of a garden suite, according to the City of Saskatoon Zoning Bylaw.

2.11 Garage Suite – any dwelling unit that meets the definition of a garage suite according to the City of Saskatoon Zoning Bylaw.

### 3. Eligibility Criteria

#### 3.3 Eligibility Criteria - Garden, Garage, and Secondary Suites

- a) All garden, garage and secondary suites are eligible for this incentive provided they comply with the City of Saskatoon Zoning Bylaw, or are seeking zoning compliance through the Legalizing Existing Suites Program.
- b) The property (i.e. land and building) shall pay full property taxes or an equivalent grant-in-lieu, unless abated or exempted under other programs, policies or legislation.
- c) Section 3.1, "Eligibility Criteria – Affordable Housing", does not apply.

### 4. Financial Incentives

#### 4.7 Incentives for Secondary, Garden, and Garage Suites

- a) The City will provide rebates or partial rebates of the following fees for the creation of new secondary garden, or garage suites, or the legalizing of existing suites:
  - i) building permit;
  - ii) development permit;

- iii) plumbing permit; ~~and~~
- iv) legalizing an existing suite occupancy permit; and
- v) discretionary use application fee.

## 5. Releasing Financial Incentives and Holdbacks

### 5.3 Secondary, Garden, and Garage Suite Incentives

- a) Permit rebates for the creation of secondary, garden, or garage suites or legalizing of ~~secondary~~ suites will not be made until the ~~secondary~~ suite is complete.
- b) A ~~secondary~~ suite will be considered complete when all plumbing and building permits relating to the ~~secondary~~ suite and principal dwelling are paid and closed and a Legalizing an Existing Suite Occupancy Permit has been issued (where applicable).
- c) The payment will be made to the individual(s) or corporation that owned the property on the date that the ~~secondary~~ suite was complete.

## 6. Responsibilities

### 6.1 Administration

- a) Receive, review, and approve/reject applications for permit and application fee rebates for the creation of new garden, garage, and secondary suites.
- b) Receive and review applications for ~~assistance~~ the Affordable Housing Capital Contribution, the Affordable Housing Property Tax Abatement, the Waiving of Offsite Levies for Affordable Housing, the Purpose-Built Rental Housing Capital Contribution, the Purpose-Built Rental Housing Property Tax Abatement, and the Mortgage Flexibilities Support Program and provide recommendations to the ~~Planning and Operations Committee Standing Policy Committee on Planning, Development and Community Services.~~
- c) Facilitate awareness of this program to encourage innovative additions to and enhancement and preservation of the City's affordable housing stock.

- d) Facilitate discussions with other public funding agencies to monitor and identify housing needs in the community.
- e) Advise the ~~Planning and Operations Committee~~ Standing Policy Committee on Planning, Development and Community Services on the achievement of the objectives of this Policy.

**6.2 ~~Planning and Operations Committee~~ Standing Policy Committee on Planning, Development and Community Services**

- a) Review all applications for ~~assistance and provide the Affordable Housing Capital Contribution, the Affordable Housing Property Tax Abatement, the Waiving of Offsite Levies for Affordable Housing, the Purpose-Built Rental Housing Capital Contribution, the Purpose-Built Rental Housing Property Tax Abatement, and the Mortgage Flexibilities Support Program.~~ Approve or reject applications that do not include a property tax abatement, tax redirection, or the waiving of offsite levies. Provide recommendations to City Council- on all applications that include tax abatements, tax redirection, or the waiving of offsite levies.
- b) Review and recommend updates to this policy to City Council, ~~in consultation with the Administration and Finance Committee.~~

**6.3 City Council**

- a) Review and approve/reject applications for financial assistance that include a tax abatement, tax redirection, or the waiving of offsite levies.
- b) Review and approve amendments to this policy.
- c) Annually review and, when appropriate, direct application of this policy to better serve target populations identified as being in greatest need for housing assistance.

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## Repeal and Replacement of Building Bylaw No. 7306

### Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the proposed redraft to Building Bylaw No. 7306, as outlined in the attachment to this report, be approved; and
2. That the City Solicitor be requested to prepare the necessary bylaw to repeal and replace existing Building Bylaw No. 7306.

### Topic and Purpose

Building Standards Division has identified administrative items and proposed redraft areas to Building Bylaw No. 7306 to reflect current practices and to provide tools to ensure the goals of the Building Standards Division are better administered to ensure the health, safety, and welfare of citizens.

### Report Highlights

1. Application requirements and revisions to plans will be implemented to clarify and clearly communicate building permit requirements.
2. Permit conditions will be refined to enhance enforcement tools and permit options to mitigate adverse construction impacts.
3. Coordination with other civic bylaws and policies is intended to communicate owners' responsibilities associated with damage to City of Saskatoon (City) property during construction.

### Strategic Goals

Redrafts to the Building Bylaw No. 7306 will support the City's Strategic Goals of Sustainable Growth, Continuous Improvement, and Quality of Life by balancing growth with accountability and public safety.

### Background

Building Standards submitted an information report to the Standing Policy Committee on Planning, Development and Community Services (Committee) on November 2, 2015, indicating the need and advantages of redrafting the Building Bylaw.

The current language and content in the Building Bylaw does not fully support the activities of Building Standards. As part of the Strategic Goals, it is proposed that the Building Bylaw be redrafted to better support current and future program needs.

## **Report**

The proposed redrafts are intended to improve administration of the Building Bylaw and clarify the requirements and conditions for those applying for building permits. A summary of the proposed redrafts to the Building Bylaw are contained in Attachment 1.

The key areas to be amended are as follows:

### Application Requirements and Revisions to Plans

Building permit applications are required to contain all pertinent information before the applications are received by Building Standards. After the building permit has been issued, if changes are made, clarification is given as to whether a separate building permit is required. The Building Bylaw redrafts also support further transparency with respect to building permit application requirements.

### Permit Conditions

The redrafts introduce construction timelines for permits issued, as well as outline enforcement provisions if construction does not proceed within the stated timelines. Redrafts to the Building Bylaw are intended to enhance program transparency by clarifying and clearly communicating permitting conditions. As a method to address adverse construction impacts associated with greenfield and infill construction, these new permitting conditions will reinforce and support good neighbour practices.

### Coordination with Other Civic Bylaws and Policies

The addressing and numbering of buildings will be redrafted to better align with Fire and Protective Services Bylaw No. 7990. The redrafts also provide better alignment with respect to clarifying owners' responsibilities associated with damage to City property during construction.

## **Public and/or Stakeholder Involvement**

Nearly 300 customers who apply for building permits, such as property owners, members of the Saskatoon and Region Home Builders' Association, architects, engineers, and contractors in the Saskatoon area, were consulted to obtain feedback on current programs and customer needs via online and telephone surveys conducted by Inshtrix Research. Program feedback was considered in the review of proposed bylaw redrafts.

## **Communication Plan**

Current and future customers and industry stakeholders will be advised on the bylaw redrafts through the appropriate direct communication methods, particularly when applying for building permits. A communication plan will be developed and information will be delivered effectively.

## **Financial Implications**

Improvements to the Building Bylaw will assist with the continued financial sustainability of the Building Standards Division and its cost-recovery model and will promote better coordination with other civic bylaws and policies.

## Repeal and Replacement of Building Bylaw No. 7306

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The redrafts include stating cancellation and refund procedures in the Building Bylaw so that applicants are aware of requirements and administration fees up front and can make informed decisions.

### **Other Considerations/Implications**

There are no options, policy, environmental, privacy, or CPTED implications or considerations.

### **Due Date for Follow-up and/or Project Completion**

Separate reports on minimum energy efficiency standards in dwelling units and updates to the Commercial Building Inspection Program will be prepared and presented to the Standing Policy Committee on Planning, Development and Community Services in March 2016.

### **Public Notice**

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

### **Attachment**

1. Summary of Proposed Redrafts to Building Bylaw No. 7306

### **Report Approval**

Written by: Akhil Kumar, Building Inspection Manager, Building Standards  
Reviewed by: Kara Fagnou, Director of Building Standards  
Approved by: Lynne Lacroix, Acting General Manager, Community Services Department

S:\Reports\BS\2016\PDCS – Repeal and Replacement of Building Bylaw No. 7306/lc

## Summary of Proposed Redrafts to Building Bylaw No. 7306

Proposed Redrafts	Rationale for Change
<p><b><u>Building Bylaw No. 7306 Definitions</u></b></p>	<ul style="list-style-type: none"> <li>To clarify and update existing definitions to provide the reader with a better understanding of the terms in the Building Bylaw</li> </ul>
<p><b><u>Designations and Appointment</u></b></p>	<ul style="list-style-type: none"> <li>To define positions, rather than individuals, in Building Standards that are appointed as Building Officials to eliminate reports requesting appointments of new hires</li> </ul>
<p><b><u>Permit Application Requirements</u></b></p> <ul style="list-style-type: none"> <li>Requirements for a building permit</li> <li>Requirements for inspection of life safety systems</li> </ul>	<ul style="list-style-type: none"> <li>To clarify the scope of when a building permit is required</li> <li>To clarify the requirements for submitting a building permit application</li> <li>To provide improvements to the commercial inspection program by requiring technical inspections of life safety systems that are not covered under Building Standards' current commercial inspection program</li> </ul>
<p><b><u>Revisions and Re-Examinations</u></b></p> <ul style="list-style-type: none"> <li>Clarification on how Building Standards will manage information submitted by the applicant or owner after the building permit is issued</li> </ul>	<ul style="list-style-type: none"> <li>To communicate and clarify when a new building permit is required, versus making additions to an open building permit, to provide customers with an understanding of options available so that they may make choices to best suit their construction needs</li> </ul>
<p><b><u>Permit Fees</u></b></p> <ul style="list-style-type: none"> <li>Statements directing the reader to the schedule by which fees are calculated and/or refunded</li> <li>Requirement for fee payment</li> </ul>	<ul style="list-style-type: none"> <li>To provide transparency for the reader with respect to building permit fees</li> </ul>
<p><b><u>Permit Fee Refunds</u></b></p> <ul style="list-style-type: none"> <li>Who can request a refund and how</li> <li>Who can receive a refund</li> <li>Administration charges and conditions</li> </ul>	<ul style="list-style-type: none"> <li>To increase transparency for the reader around the process of refunding building permit fees</li> </ul>

Proposed Redrafts	Rationale for Change
<p><b><u>Permit Conditions</u></b></p> <ul style="list-style-type: none"> <li>• Permit issuance</li> <li>• Permit term (length of validity)</li> <li>• Refusal, extension, transfer, reinstatement, and/or expiration of a permit</li> <li>• Revocation of a permit by Building Standards</li> <li>• Inspection schedule</li> <li>• Damage to City property</li> </ul>	<ul style="list-style-type: none"> <li>• To provide improved control and enforcement options during the entire building permit process</li> <li>• To define inspection schedules for enforcement purposes</li> <li>• To communicate owners' responsibilities associated with damage to City property during construction</li> </ul>
<p><b><u>Occupancy Permit</u></b></p> <ul style="list-style-type: none"> <li>• Conditions for owner-requested occupancy approval</li> </ul>	<ul style="list-style-type: none"> <li>• To clarify who can request voluntary occupancy permit approval and the fees associated with owner-requested occupancy permits</li> </ul>
<p><b><u>Encroachments</u></b></p> <ul style="list-style-type: none"> <li>• Approval of minor encroachments</li> <li>• Encroachment maintenance and removal</li> <li>• Reference to annual fees</li> </ul>	<ul style="list-style-type: none"> <li>• To rewrite the section to improve transparency for the reader</li> </ul>
<p><b><u>Numbering of Buildings</u></b></p> <ul style="list-style-type: none"> <li>• Alignment with Fire and Protective Services Bylaw No. 7990, Section 25 - Property Identification</li> <li>• Conditions for requests and refunds</li> </ul>	<ul style="list-style-type: none"> <li>• To clarify the alignment of the Building Bylaw with Fire and Protective Services Bylaw No. 7990</li> <li>• To provide better flexibility for the customer by incorporating customer-focused provisions for instances where the customer is forced to re-address a building(s)</li> </ul>
<p><b><u>Building Moves</u></b></p> <ul style="list-style-type: none"> <li>• Building permit requirements</li> </ul>	<ul style="list-style-type: none"> <li>• To clarify the requirement for a building permit to be obtained prior to moving a building</li> </ul>
<p><b><u>Other Redrafts</u></b></p> <ul style="list-style-type: none"> <li>• The National Building Code of Canada (NBC)</li> </ul>	<ul style="list-style-type: none"> <li>• To add an appendix to the Building Bylaw outlining interpretations and clarifications supporting life, health, and fire safety requirements of the NBC</li> </ul>



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## ***The Uniform Building and Accessibility Standards Act - Appointment of Building Officials***

### **Recommendation**

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That Kristin Bender, Jason Metheral, Kelten Comrie, Donald Glen McCallum, Tanda Wunder-Buhr, and Rebecca Leland be appointed as Building Officials, pursuant to Section 5 of *The Uniform Building and Accessibility Standards Act*;
2. That the City Clerk be authorized to issue a Certificate of Appointment, pursuant to Section 5 of *The Uniform Building and Accessibility Standards Act*, for the persons named in the preceding recommendation; and
3. That the list of all Building Official appointments that are still active as of the date of this report be adopted.

### **Topic and Purpose**

The purpose of this report is to obtain approval for the appointment of Building Officials, pursuant to Section 5 of *The Uniform Building and Accessibility Standards Act (Act)*.

### **Report Highlights**

1. The appointment of Building Officials is required under the *Act*.
2. Once approved, Certificates of Appointment are issued by the City Clerk's Office.

### **Strategic Goals**

The appointment of Building Officials supports the City of Saskatoon's (City) Strategic Goal of Continuous Improvement, as the Building Officials will ensure a coordinated approach to residential and/or commercial building permit reviews, inspections, and occupancy approvals to meet the needs of our citizens. The appointment also supports the City's Strategic Goal of Quality of Life, as Building Officials help to ensure that the minimum standards for safe, healthy, and habitable buildings are consistent from one building to another within the city.

### **Background**

Pursuant to the *Act*, a municipality may appoint persons holding building official's licences as Building Officials. Persons so appointed by the municipal official must subsequently be issued a Certificate of Appointment.

### **Report**

#### Appointment of Building Officials

Building Officials are appointed by City Council for the purpose of enforcing the *Act*. Since the last appointments were established, staffing changes have been made, and it

is necessary to adjust the list of Building Officials to align with the list maintained by the provincial government.

The Act requires that a municipality appoint Building Officials through City Council resolution. The Administration is recommending that Kristin Bender, Jason Metheral, Kelten Comrie, Donald Glen McCallum, Tanda Wunder-Buhr, and Rebecca Leland, of the Building Standards Division, be appointed as Building Officials, and that the list of all Building Official appointments that are still active as of the date of this report be adopted (see Attachment 1).

Certificate of Appointment

Appointed Building Officials who hold a building official’s licence are to receive a Certificate of Appointment from the municipal official. The Administration is recommending that Kristin Bender, Jason Metheral, Kelten Comrie, Donald Glen McCallum, Tanda Wunder-Buhr, and Rebecca Leland, of the Building Standards Division, receive their Certificate of Appointment, as of the date of this report.

**Public and/or Stakeholder Involvement**

Public and/or stakeholder involvement is not required.

**Other Considerations/Implications**

There are no options, policy, financial, environmental, privacy, or CPTED implications or considerations; a communication plan is not required at this time.

**Due Date for Follow-up and/or Project Completion**

No follow-up is required.

**Public Notice**

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

**Attachment**

- 1. City of Saskatoon “Building Official” Appointments Pursuant to *The Uniform Building and Accessibility Standards Act*

**Report Approval**

Written by: Erin Brakefield, Customer Service Manager, Building Standards  
Reviewed by: Kara Fagnou, Director of Building Standards  
Approved by: Randy Grauer, General Manager, Community Services Department

**City of Saskatoon “Building Official” Appointments  
Pursuant to *The Uniform Building and Accessibility Standards Act***

<b>City of Saskatoon Appointments Still Active</b>	<b>Date Appointed by the City of Saskatoon</b>	<b>Provincial List of Building Officials Working with the City of Saskatoon Building Standards Branch</b>
Barry (Lee) Tracksell	February 5, 1990	Barry Lee Tracksell
Ken Clement	October 22, 1990	Kenneth Clement
Gary Martens	March 11, 1996	Gary Martens
Gary Hartell	November 2, 1998	Gary Hartell
Greg Schwalm	September 24, 2001	Greg Allen Schwalm
Blaine Newlove	March 11, 2002	Blaine Allan Newlove
Donald (Ben) Nesbitt	February 13, 2006	Donald A. Nesbitt
David Hartley	February 13, 2006	David Barry Hartley
Kara Fagnou	February 13, 2006	Kara R. Fagnou
Donald (Jamie) Wilson	August 13, 2007	Donald James Wilson
Rashel Gervais	April 7, 2008	Rashel Gervais
Ryan Paquette	April 7, 2008	Ryan Paquette
David Stewart	June 23, 2008	David Stewart
Paul Fortier	October 27, 2008	Paul Fortier
Kim McHarg	February 17, 2009	Kim McHarg
Keqiang Shang	February 8, 2010	Keqiang Shang
Roger Bradley	February 8, 2010	Roger James Bradley
Janelle Siegel	February 8, 2010	Janelle Dawn Siegel
Christine Merkosky	July 21, 2010	Christine M. Merkosky
Dan Cherewyk	July 21, 2010	Dan Michael Cherewyk
Kevin Robertson	July 21, 2010	Kevin Ross Robertson
Akhil Kumar	May 24, 2011	Akhil Kumar
Karly Heatcoat	May 24, 2011	Karly Dawn Heatcoat
Daisy Harington	May 24, 2011	Daisy Rose Harington
Anita Lepard	February 27, 2012	Anita Lynn Lepard
Laurie Afseth	February 27, 2012	Laurie Afseth
Jason Wall	February 27, 2012	Jason Michael Wall
Courtney Bromstad	February 27, 2012	Courtney M. Bromstad
Mario Duret	April 22, 2013	Mario Michel Duret
Kayla Carr	April 22, 2013	Kayla Carr
Kristin Bender		Kristin Bender
Jason Metheral		Jason Metheral
Kelten Comrie		Kelten Comrie
Donald Glen McCallum		Donald Glen McCallum
Tanda Wunder-Buhr		Tanda Wunder-Buhr
Rebecca Leland		Rebecca Leland

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## Status Report – Graffiti Clean-Up

### Recommendation:

That the report of the General Manager, Community Services Department, dated January 4, 2015, be forwarded to City Council for information.

### Topic and Purpose

The purpose of this report is to provide an update on the City of Saskatoon's (City) Graffiti Management Program.

### Report Highlights

1. The City has developed an overall Graffiti Management Program to address the negative impact of graffiti vandalism in Saskatoon. Graffiti vandalism impacts both the actual costs for clean-up and removal, and the community's sense of safety and security.
2. From January 1 to September 30, 2015, the City received a total of 416 reports of graffiti vandalism from community residents through the property maintenance hotline and received an additional 151 reports from civic staff. The target time frame for the removal of graffiti from civic property is within seven days of receiving the report; weather, safety, and resources permitting.
3. The Administration is reviewing the current Graffiti Management Program and processes to identify efficiencies to ensure a coordinated approach, with a focus on customer service. This review has identified a number of areas for improvement.

### Strategic Goals

Under the Strategic Goal of Continuous Improvement, this report supports the long-term strategy of providing a coordinated approach to customer service, and under the Strategic Goal of Quality of Life, this report supports the long-term strategy of reducing and preventing crime and providing protective services in our downtown core and neighbourhoods.

### Background

At the April 27, 2015 City Council meeting, the following inquiry was made by Councillor T. Paulsen:

“Could the Administration please give a status report on graffiti clean up and the graffiti hotline, including, but not limited to:

#### Generally

- Number of graffiti incidents reported.
- Length of time to follow up (i.e. cover the graffiti).

Hotline

- Number of calls to the hotline.
- Length of time for follow up to citizens.
- Length of time to resolve issue (i.e. cover the graffiti).”

**Report**

Overview of Current Graffiti Management Program

The City has developed an overall Graffiti Management Program to address the negative impact of graffiti vandalism on the city. Graffiti vandalism impacts both the actual costs for clean-up and removal, and the community’s sense of safety and security.

The responsibility for implementation and oversight of the City’s Graffiti Management Program currently rests with a number of divisions/departments within the corporation:

1. Saskatoon Fire Department: Enforcement of Property Maintenance and Nuisance Abatement, 2003, Bylaw No. 8175 and operation of the City’s property maintenance hotline, including calls on graffiti vandalism.
2. Saskatoon Police Service: Enforcement of applicable laws pertaining to graffiti.
3. Facilities and Fleet Management Division of the Asset & Financial Management Department: Removal of graffiti from civic buildings and structures, including park furniture and benches in the various business districts.
4. Transportation/Saskatoon Transit/Saskatoon Light & Power/Public Works Divisions of the Transportation and Utilities Department: Removal of graffiti from roadways, overpasses, bridges, sound walls, utility boxes, light standards, and other civic infrastructure within their mandates.
5. Recreation and Community Development Division of the Community Services Department: Leads on engaging business and community partners in the management of graffiti in the community through the Graffiti Reduction Task Force.

Attachment 1 provides an overview of the current Graffiti Management Program.

2015 Graffiti Statistics

The following is a summary of statistics regarding reports to the graffiti hotline from January 1 to September 30, 2015:

- The graffiti hotline received a total of 416 reports of graffiti, 129 of which were for private property and 287 were for public property.
- There were 151 additional reports of graffiti on public property logged into the graffiti tracker database by civic staff.

- The total number of reports of graffiti on public property was 438. Of these 438 reports:
  - 85% were for graffiti on civic property and 15% were for graffiti on other public property, primarily on various utility boxes.
  - 66% were reported by residents and 33% were reported by City staff.
  - Of the reports by residents, 50% were reported anonymously and 25% provided a contact phone number.

The target time frame for removal of graffiti from civic property is within seven days of receiving the report; weather, safety, and resources permitting. The current graffiti tracker database does not provide all of the information/supports required to accurately track length of completion time.

The Administration currently follows up with residents only when specifically requested by the resident. The follow-up is provided as soon as the graffiti removal is complete.

#### 2016 Changes to the Program

The Administration is reviewing the current Graffiti Management Program and processes to identify efficiencies to ensure a coordinated approach with a focus on customer service. This review has identified a number of areas for improvement:

- Identify a single entry point system within the City to coordinate all graffiti removal on civic structures. Currently, there are a number of departments and staff involved in the removal of graffiti from civic structures with no clear coordination and accountability structure.
- Review the existing technology options for receiving and responding to reports of graffiti to enhance reporting and tracking capabilities. The current graffiti tracker database does not provide all information/supports required, including accurate tracking of completion time and follow-up to residents.
- Work closely with community partners to mitigate the impact of graffiti vandalism on the community in a coordinated and collaborative approach.

A more detailed overview of the 2016 Graffiti Management Program can be found in Attachment 2.

#### **Communication Plan**

The Administration will work with the Graffiti Reduction Task Force and community partners to mitigate the impact of graffiti vandalism on the community.

#### **Other Considerations/Implications**

There are no options, policy, financial, environmental, privacy, or CPTED implications or considerations.

**Due Date for Follow-up and/or Project Completion**

The Administration will report out in time for the 2017 Business Plan and Budget review on proposed changes and potential impacts to the Graffiti Management Program.

**Public Notice**

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

**Attachments**

1. Graffiti Management Program Overview
2. 2016 Graffiti Management Program

**Report Approval**

Written by: Shannon Hanson, Social Development Manager, Recreation and Community Development

Reviewed by: Tim Halstead, Director of Facilities and Fleet Management  
Angela Gardiner, Director of Transportation and Utilities

Approved by: Lynne Lacroix, Acting General Manager, Community Services Department

S/Reports/CD/2016/PDCS – Status Report – Graffiti Clean-Up/lc  
BF 40-15

## Graffiti Management Program Overview

The City of Saskatoon (City) has developed a Graffiti Management Program to address the negative impact of graffiti vandalism on the city. Graffiti vandalism impacts both the actual costs for clean-up and removal, and the community's sense of safety and security.

To address these concerns, the Graffiti Management Program is focused on three broad areas: education, eradication, and enforcement. The following is a summary of the current initiatives in each of these three areas:

### Education

The City has developed a number of educational/awareness tools to educate the public with respect to the impact of graffiti vandalism in the community and the need to both prevent and remove graffiti. These education initiatives include:

- a) the Graffiti Reduction Task Force includes both internal and external stakeholders and works to better coordinate our combined efforts to address graffiti within the community;
- b) general information on the City website;
- c) informational brochures available at civic facilities; and
- d) utility bill inserts promoting the need to remove graffiti as it appears.

### Eradication

The City encourages the timely removal of graffiti from both civic and private property through a number of initiatives including:

Graffiti Tracker Database – This database was developed to streamline the process for receiving reports of graffiti on civic and other public property and forwarding them to the appropriate staff or external agency for follow-up. This ensures the respective property owner is aware of the graffiti vandalism and can address it in a timely manner.

Graffiti Removal from Civic Property - Graffiti removal from civic structures and properties is the responsibility of a number of divisions within the corporation.

Saskatoon Fire Department Bylaw Enforcement - In the spring of 2006, the City's Property Maintenance and Nuisance Abatement, 2003, Bylaw No. 8175 was amended to prohibit persons from permitting graffiti to remain on any building, accessory building, fence, or other structure situated on their property. Where graffiti is identified, the Saskatoon Fire Department issues an Order to Remedy a Contravention to remove the graffiti within 15 days; failing which, the Saskatoon Fire Department has Youth Works paint over the graffiti at the expense of the City. There is \$10,000 allocated annually to the Youth Works program. The City does not prosecute any homeowners for failing to remove graffiti, nor does it add the cost of the removal to the property taxes of any property.



**Enforcement**

The Saskatoon Police Service is responsible for the enforcement component of the Graffiti Management Program. Victims of graffiti vandalism are encouraged to take pictures of the graffiti prior to removal and to report the incident to the Saskatoon Police Service. These reports aid the police in identifying and prosecuting those individuals committing these offences and may result in monetary restitution for a number of victims.

The Administration chairs the Graffiti Reduction Task Force, which includes internal and external stakeholder representatives from school boards, local utilities, the insurance industry, the Saskatoon Police Service, the Saskatoon Fire Department, and local Business Improvement Districts. The task force provides input into the City's overall Graffiti Management Program.

## 2016 Graffiti Management Program

Graffiti vandalism impacts include both the actual costs for clean up and removal, as well as the impact of the community's sense of safety and security. A coordinated approach to graffiti, involving both internal and external stakeholders, is key to mitigating the impact of graffiti on the community.

Graffiti vandalism falls under the City of Saskatoon (City) Property Maintenance and Nuisance Abatement, 2003, Bylaw No. 8175, which requires a timely removal of graffiti from all property within the City. The quick removal of graffiti from the time of its occurrence is very important in the overall reduction of graffiti; a timely response to graffiti tends to discourage vandalism over time and provide an environment for enforcement to be more effective. The challenge with timely removal is that the degree of effectiveness depends on the graffiti being removed from the entire area. This is complicated by the fact that the City does not own all infrastructure on which graffiti is found.

In an effort to maximize the effectiveness and success of the Graffiti Management Program, this plan includes the involvement of community partners, agencies, and corporations, as well as the involvement of small businesses and residents, in controlling graffiti to the greatest degree possible.

### Program Objectives

The approach is comprised of the following objectives:

1. Graffiti Removal - Use a blend of internal and external resources to manage graffiti, in order to mitigate and control the incidence of graffiti in Saskatoon and to provide an environment for police to make successful apprehensions.
2. Education and Partnerships - Seek alignment and support from community partners to mitigate and control the incidence of graffiti on assets in the public domain through the work of the Graffiti Reduction Task Force.
3. Enforcement – The Saskatoon Police Service will actively enforce applicable laws pertaining to graffiti.
4. Reporting and Communication – Define a process for tracking graffiti reports, reporting back to residents, and reporting out on the overall effectiveness of the Graffiti Management Program.

## Priorities

Priority 1 - Graffiti Removal Civic Property	Problem Addressed	Strategic Alignment	Goals	Lead
To create a single entry point system in the corporation for receiving reports of graffiti incidents and coordinating the work. The target is to have all graffiti on City-owned assets removed within seven days of notification, subject to resources, safety considerations, and weather permitting. Graffiti of an offensive nature will be removed within 24 to 48 hours of notification.	<ul style="list-style-type: none"> <li>Increase coordination and accountability</li> <li>Eliminate duplication of efforts</li> </ul>	<ul style="list-style-type: none"> <li>Continuous Improvement</li> <li>Asset and Financial Sustainability</li> </ul>	Manage graffiti in order to mitigate and control the incidence of graffiti in the City of Saskatoon	Facilities and Fleet Management Division

### Action Items include:

- Identify existing budgets/resources within the corporation.
- Establish procedures for assigning and tracking work.
- Regular sweeps of known hot spots will be conducted throughout the year to proactively remove graffiti from these locations.
- An annual spring sweep will be conducted to remove graffiti from civic assets.
- Identify ways to mitigate graffiti on new structures or assets, including use of appropriate design and materials.

Priority 2 - Communication and Reporting	Problem Addressed	Strategic Alignment	Goals	Lead
Clarify process for receiving complaints from community and reporting back on these complaints and also for reporting out on the overall effectiveness of the Graffiti Management Program.	Timely communication with residents and City Council	Customer Service		<ul style="list-style-type: none"> <li>Facilities and Fleet Management Division</li> <li>Saskatoon Fire Department</li> </ul>

### Action Items include:

- Review the existing graffiti tracker database and property maintenance hotline procedures to identify potential technological options for improving or replacing this system to better track and report out on graffiti removal (i.e. a graffiti application similar to the pothole application).
- Identify key indicators of success for program.

Priority 3 - Community Partnerships and Education	Problem Addressed	Strategic Alignment	Goals	Lead
Review the Graffiti Reduction Task Force and work to ensure involvement from all community partners	Not all of the graffiti reported is on City property. A coordinated approach with community residents and partners to address the issues of graffiti is required	Quality of Life	Seek alignment and support from community partners in the mitigation and control of assets in public domain.	Community Development Division

**Action Items include:**

- Review the membership of the Graffiti Reduction Task Force to ensure appropriate representation from community partners.
- Work with government, agencies, and partners toward alignment on a graffiti removal approach.
- Work with existing utilities to develop a coordinated approach to removing graffiti from utility boxes that minimizes duplication of effort and maximizes use of resources.
- Work with community associations to promote graffiti removal as part of Community Cleanup days.
- Develop and implement an education/awareness plan targeted for residents and schools.
- Work with Business Improvement Districts to encourage removal from their districts.

Priority 4 - Graffiti Removal Private Property	Problem Addressed	Strategic Alignment	Goals	Lead
A single entry point system in the corporation for receiving reports of graffiti on private property and enforcement of the bylaw	Removal of graffiti from private property	<ul style="list-style-type: none"> <li>• Continuous Improvement</li> <li>• Asset and Financial Sustainability</li> </ul>	To encourage the removal of graffiti from private property.	Saskatoon Fire Department

**Action Items include:**

- Educate the public on options for graffiti prevention and removal, including updating the current graffiti brochure.
- Manage the contract with Youth Works.

Priority 5 - Graffiti Vandalism Enforcement	Problem Addressed	Strategic Alignment	Goals	Lead
To actively enforce applicable laws pertaining to graffiti	Graffiti vandalism in our community	Quality of Life		Saskatoon Police Service

**Action Items include:**

- Work proactively with Saskatoon Police Service to identify graffiti hot spots.
- Report incidents of graffiti on civic property to Saskatoon Police Service.

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## **Community Grant Program 2015 Results and Request to Update Community Support Grant Reserve Requirements within the Reserves for Future Expenditures Policy No. C03-003**

### **Recommendation**

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the Community Grant Program information be received;
2. That \$11,888.44 in funding from the Community Support Grant Reserve be approved, as an exception to policy, to cover an overallocation of funds to the 2014-2015 Saskatchewan Lotteries Community Grant Program; and
3. That the Reserves for Future Expenditures Policy No. C03-003 be amended, as outlined in this report.

### **Topic and Purpose**

The purpose of this report is to provide information on the funding support awarded for the period 2014 to 2015 in the Saskatchewan Lotteries Community Grant Program; to request approval to commit \$11,888.44 from the Community Support Grant Reserve, as an exception to policy, in order to fulfill the grant award obligations from the 2014-2015 Saskatchewan Lotteries Community Grant Program; and to amend the Community Support Grant Reserve eligibility requirements, within the Reserves for Future Expenditures Policy No. C03-003, to allow for similar future grant allocations.

### **Report Highlights**

1. The Saskatchewan Lotteries Community Grant Program (Community Grant Program), administered by the Recreation and Community Development Division, in partnership with Saskatchewan Lotteries, provides funding to non-profit groups offering sport, culture, and recreation programs in Saskatoon. An adjudication committee recommended funding for 85 eligible projects, with approximately \$370,000 being allocated to the approved projects.
2. The amount of funding claimed for the 2014-2015 Community Grant Program exceeded the current year's available funds by \$11,888.44, and is recommended to be funded from the Community Support Grant Reserve (Reserve).
3. The criteria for the Reserve expenditures requires updating to allow for any Community Grant Program overallocation of grant funds to be covered by the funds in the Reserve.

### **Strategic Goal**

This report supports the City of Saskatoon's (City) Strategic Goal of Quality of Life by ensuring citizens have access to facilities and programs that promote active living and

bring people together; and by supporting community building through direct investment, community development expertise, support to volunteers on civic boards, committees, and community associations.

## **Background**

The City is accountable to the Saskatchewan Lotteries Trust Fund for the administration of the Community Grant Program. On behalf of the City, the Recreation and Community Development Division ensures the allocated funds are distributed as intended to community organizations registered under *The Saskatchewan Non-profit Corporations Act, 1995*. The Recreation and Community Development Division also ensures that these funds are recognized as providing programs in sport, culture, and recreation.

Successful applicants to the Community Grant Program submit a final report, along with eligible receipts, in order to receive funding. It is not uncommon for an organization to submit eligible receipts that are less than the grant amount awarded. Occasionally programs are unable to proceed, and applicants decline awarded grants. Any funding provided by the Saskatchewan Lotteries Trust Fund that is not required by the applicants for approved project expense must be returned to the Saskatchewan Lotteries Trust Fund. In order to help ensure all available grant funds are fully spent each year, the Community Grant Program Adjudication Committee recommends an overallocation of funds, anticipating any overallocation would be covered by the Reserve. Prior to this current grant year, there has not been a need to access the Reserve to cover any overallocation.

## **Report**

### Funding Provisions

For the grant period April 1, 2014, to March 31, 2015, the City received an allocation of \$351,059 from the Saskatchewan Lotteries Trust Fund for sport, culture, and recreation. The amount was augmented by funding allocated from the City's annual operating budget, in the amount of \$9,800 from the recreation component of the Assistance to Community Groups Cash Grant Program, for a total of \$360,859. The Adjudication committee recommended approval of grants to 85 groups in the amount of \$370,000, anticipating any grant amounts claimed over \$360,859 would be funded from the Reserve.

### 2014-2015 Saskatchewan Lotteries Community Grant Overallocation

In 2014 to 2015, all approved grant projects did proceed as planned and were very successful. The amount of funding claimed for the 2014-2015 Community Grant Program exceeded the available annual grant funds by \$11,888.44. Funding is being requested from the Reserve, in the amount of \$11,888.44, to cover these eligible grant expenditures.

According to the current wording within the Reserves for Future Expenditures Policy No. C03-003 - Community Support Grant Reserve, this request would be an exception to policy. The Reserve currently stipulates that the Reserve will not be used for projects that would normally qualify under the regular Saskatchewan Lotteries Community Grant/Cultural Participation Grant Program. The intent of this clause was to avoid the

situation of late applications requesting funding from this Reserve. It has always been the intent to be able access this Reserve for any overallocation of the annual Community Grant Program; however, the wording has not been clear on this point.

Amendment to the Community Support Grant Reserve Expenditures Criteria

To address this situation on a go-forward basis, the Administration recommends that:

“13.3 Application of Funds

- e) The Reserve will not be used for projects that would normally qualify under the regular Sask. Lotteries Community Grant/Cultural Participation Grant Program”

be removed and be replaced with the following:

- e) Funds may be used to augment the Sask. Lotteries Community Grant/Cultural Participation Program at the discretion of the General Manager of the Community Services Department.

**Options to the Recommendation**

City Council could direct the Administration to continue under the current grant criteria, which would increase the possibility of each year having to return a portion of the Saskatchewan Lotteries Trust Fund money, as opposed to having the grant funds support more programs and events in the community.

**Policy Implications**

If the recommendations in this report are approved, the Community Support Grant Reserve criteria in the Reserves for Future Expenditures Policy No. C03-003 will need to be updated to reflect this change.

**Public and/or Stakeholder Involvement**

Recreation and Community Development Division has consulted with the Business Administration Division of Community Services; they are aware of, and in agreement with, the proposed policy changes.

**Financial Implications**

The Community Support Grant Reserve has sufficient funds to cover this approximate \$11,900 overallocation amount. The current balance in the Reserve is \$150,508.

If the exception to policy is not approved, the Community Grant Program will have a shortfall for the 2014/2015 funding cycle of \$11,888.44. This amount would be reported as an overexpenditure for the 2015 operating budget.

**Other Considerations/Implications**

There are no environmental, privacy, or CPTED implications or considerations; a communication plan is not required at this time.

**Due Date for Follow-up and/or Project Completion**

Should the recommended changes to the Reserves for Future Expenditures Policy No. C03-003 be approved, they will become effective immediately.

**Public Notice**

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

**Report Approval**

Written by: Kathy Allen, Arts and Grants Consultant, Recreation and Community Development

Reviewed and

Approved by: Lynne Lacroix, Acting General Manager, Community Services Department

S/Reports/CD/2016/PDCS – Community Grant Program 2015 Results and Request to Update Community Support Grant Reserve Requirements within the Reserves for Future Expenditures Policy No. C03-003/ks



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## Request to Declare Installation of a Reflexology Walking Circle and Games Table in Raoul Wallenberg Park as a Municipal Project

### Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the installation of a reflexology walking circle and games table in Raoul Wallenberg Park be approved as a municipal project; and
2. That the Corporate Revenue Division, Asset and Financial Management Department, be authorized and requested to accept donations for this project and issue appropriate receipts to donors who contribute funds to the project.

### Topic and Purpose

The Varsity View Community Association (VVCA) is planning to install a reflexology walking circle and games table in Raoul Wallenberg Park (see Attachment 1 for a map of the park indicating the location and Attachment 2 for a description of the reflexology walking circle and games table). This project is in response to feedback from Varsity View residents about the current neighbourhood amenities and what upgrades they would like to see.

### Report Highlights

1. To help fund installation of the reflexology walking circle and games table in Raoul Wallenberg Park, the VVCA will be fundraising and seeking private donations. The VVCA has been approved for a City of Saskatoon (City) Park Enhancement Grant.
2. The VVCA is requesting to have the installation of a reflexology walking circle and games table in Raoul Wallenberg Park approved as a municipal project.

### Strategic Goal

Under the Strategic Goal of Quality of Life, the recommendations in this report support the long-term strategy to support community building through direct investment, community development expertise, and support of community associations.

### Background

This project is similar to other projects approved as municipal projects by City Council over the past several years. Such projects include:

- a) installation of a play structure in Glacier Park;
- b) installation of a play structure in Parc Canada;
- c) lighting project in Sidney L. Buckwold Park;
- d) approval of the Lakeview playground equipment;
- e) approval of the Albert Recreation unit playground; and
- f) approval of outdoor fitness equipment in W.J.L. Harvey North.

## **Request to Declare Installation of a Reflexology Walking Circle and Games Table in Raoul Wallenberg Park as a Municipal Project**

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### **Report**

#### Financial Support

A letter from the President of the VVCA indicates the community association's support and agreement to contribute financially to the installation of the reflexology walking circle and games table in Raoul Wallenberg Park (see Attachment 3). In addition to a grant from the City's Park Enhancement Grant Program, fundraising efforts through private donations will be undertaken. It is recommended that Corporate Revenue be authorized and requested to accept donations and issue receipts to donors who contribute funds to this project.

The Administration supports the VVCA in their efforts to raise the required funds and has approved them to receive \$12,375 through the Park Enhancement Grant Program. The VVCA will also make a financial contribution and look for corporate donations and individual donors to raise the balance of \$11,625 to complete the approximate \$24,000 project.

#### Approval as a Municipal Project

Sections 110 and 118 of *The Income Tax Act* provide for the same tax receipts to be issued for gifts to a municipality as for gifts to registered charities. In accepting donations where a receipt is to be issued for tax purposes, it is most important to keep in mind the following Revenue Canada definition:

“A gift for which an official donation receipt may be issued can be defined as a voluntary transfer of property without consideration. There must be a donor who freely disposes of the property and there must be a donee who receives the property given. In other words, the transfer must be freely made and no right, privilege, material benefit, or advantage may be conferred on the donor or on the person designated as the donee as a consequence of the gift.”

In order that donors may claim their contribution under *The Income Tax Act*, the VVCA is requesting that City Council declare this project to install a reflexology walking circle and games table in Raoul Wallenberg Park as a municipal project and authorize the City Treasurer to accept donations and issue appropriate receipts.

#### **Options to the Recommendation**

The only option would be for City Council to deny the request to have this project declared as a municipal project. This may impact the ability of the VVCA to raise the required money to purchase and install the reflexology walking circle and games table.

#### **Public and/or Stakeholder Involvement**

The VVCA received feedback from neighbourhood residents that revealed a desire for improvements to the neighbourhood park. While not a specific recommendation for this park in the approved Varsity View Local Area Plan, the Local Area Plan identified that local residents place a high value on both active and passive recreational opportunities for all ages throughout the neighborhood.

## **Request to Declare Installation of a Reflexology Walking Circle and Games Table in Raoul Wallenberg Park as a Municipal Project**

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Civic staff, including the Recreation and Community Development and Parks Divisions, will be involved in various elements of planning and installation of the new structure.

### **Communication Plan**

Information updates on the reflexology walking circle and games table fundraising progress and installation will be provided to residents in the neighbourhood through the VVCA newsletter, website, and other means of communication.

### **Financial Implications**

There will be an annual operating impact of \$1,200 for routine maintenance and inspections that will need to be incorporated within the Facilities and Fleet Management Division 2017 Operating Budget.

### **Safety/Crime Prevention Through Environmental Design (CPTED)**

The reflexology walking circle and games table will be planned with appropriate City and CPTED design safety measures in mind and be subject to a CPTED review.

### **Other Considerations/Implications**

There are no policy, environmental, or privacy implications or considerations.

### **Due Date for Follow-up and/or Project Completion**

The project is expected to be completed by December 31, 2016.

### **Public Notice**

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

### **Attachments**

1. Aerial View of Reflexology Walking Circle and Games Table Location
2. Examples of Reflexology Walking Circle and Games Table
3. Letter from Varsity View Community Association President

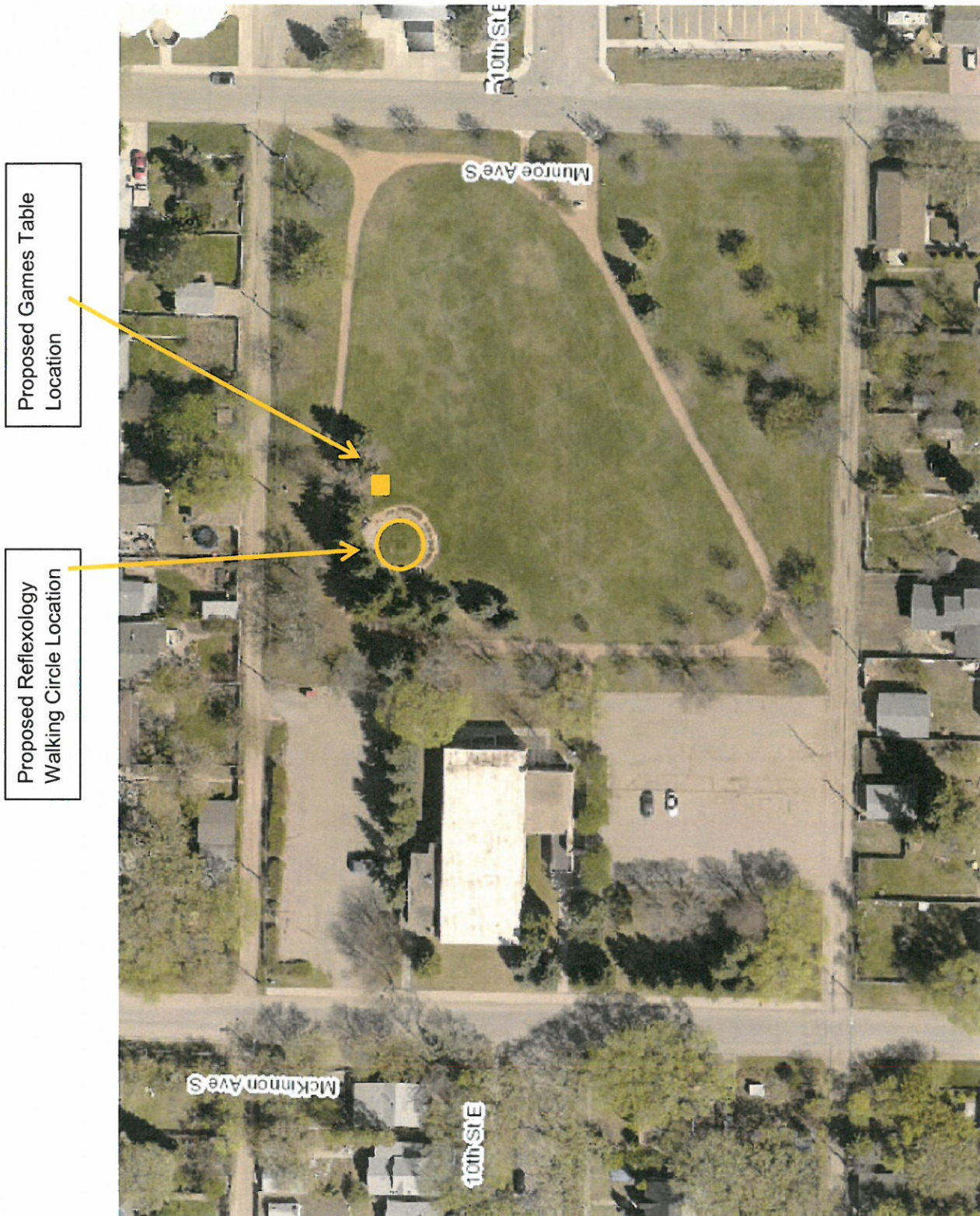
### **Report Approval**

Written by: Lisa Thibodeau, Community Consultant, Recreation and  
Community Development  
Mike Libke, Neighbourhood Services Manager, Recreation and  
Community Development

Reviewed and  
Approved by Lynne Lacroix, Acting General Manager, Community Services  
Department

S/Reports/CD/2016/PDCS – Request to Declare Installation of a Reflexology Walking Circle and Games Table in Raoul Wallenberg Park as a Municipal Project/kt

Aerial View of Reflexology Walking Circle and Games Table Location



## Examples of Reflexology Walking Circle and Games Table

Example of a Reflexology Foot Path:

A “Reflexology Foot Path” is a path designed to massage and stimulate acupressure points on the soles of the feet, which are connected to various energy meridians of the body. To create the reflexology foot path, soft and smooth river rocks (or cobblestone) are placed in the path to stimulate neurological reflex zones on the foot to create health and well-being.



Image courtesy of

[http://4.bp.blogspot.com/E4wf6\\_rngc8/TbF6J7OiE6I/AAAAAAAAADMk/hyYH2B4c2qA/s320/bigstock\\_Chinese\\_Health\\_Path\\_2197951.jpg](http://4.bp.blogspot.com/E4wf6_rngc8/TbF6J7OiE6I/AAAAAAAAADMk/hyYH2B4c2qA/s320/bigstock_Chinese_Health_Path_2197951.jpg)

Example of a Games Table:





December 10, 2015

Saskatoon City Council  
City Hall  
222 Third Avenue North  
Saskatoon SK S7K 0J5

His Worship the Mayor and the members of City Council; Saskatoon

**RE: Declaration Request for a Municipal Project**

The Varsity View Community Association, which serves residents within the boundaries of the Varsity View and Grosvenor Park neighborhoods, strives to encourage a sense of community by improving the quality of life for the people of these neighbourhoods as well as promoting, developing, and organizing recreational, educational and social programs for our residents.

The Reflexology Walking Circle and Games Table project is in response to feedback from Varsity View residents about the amenities in their neighborhood parks. Residents have identified they would like more opportunities for relaxation and community connectivity. These amenities will encourage residents to utilize the park as a gathering place and participate in unstructured recreational activities.

The Varsity View Community Association is requesting that the Reflexology Walking Circle and Games Table project be considered a Municipal Project. In addition to private fundraising, Varsity View Community Association has been approved for a City of Saskatoon Park Enhancement Grant.

Thank you for your consideration of this request. If you have any questions regarding the Reflexology Walking Circle and Games Table project, please do not hesitate to contact me at (306) 373-9239 or by email at: [nic.james@sasktel.net](mailto:nic.james@sasktel.net).  
Best Regards,

A handwritten signature in black ink that reads 'James Perkins'. The signature is fluid and cursive, with a long horizontal stroke at the end.

James Perkins, President  
Varsity View Community Association