



Façade Conservation and Enhancement Grant Program

APPLICATION FORM

Revised January 2024

For office use only
Date Received:

Application must include the following:

- Application form
- Photograph of current building façade including adjacent buildings
- Photograph of original façade if applying for a Heritage Grant
 - the Local History Room at the Public Library is a good source for original photos.
- Scaled drawings and/or renderings of façade
 - if applying for Building Refresh incentive, may not be necessary. Contact Program Coordinator.
- Colour samples and material samples (optional)

Applicants are encouraged to submit additional material that they feel will help in the adjudication of their project.

APPLICANT INFORMATION

Company Name		
Contact Person		
Mailing Address		Postal Code
Phone	Fax	Email

REGISTERED OWNER OF THE PROPERTY

Company Name		
Contact Person		
Mailing Address		Postal Code
Phone	Fax	Email

PROPERTY INFORMATION

Legal Description (civic address)
Year Building Was Constructed

PROJECT INFORMATION

Proposed Construction Period
Estimated Total Cost of Project

Please provide a detailed budget:

EXAMPLE:		Budget Items	
		<i>(Administrative costs, legal fees and own labour (work that is performed by the applicant and/or property owners) are not eligible project costs and should not be included.)</i>	
Labour (contractor)	\$		\$
Shop Supplies	\$		\$
Tiles	\$		\$
Masonry	\$		\$
Signage	\$		\$
Professional Fees	\$		\$
Other	\$		\$
			\$
		TOTAL	\$

Form continued on next page

PROPOSED FAÇADE WORK

Please fill out if applying for **Facade Conservation & Enhancement Incentive** OR **Building Refresh Incentive**. Describe the proposed façade work. Examples: restoration of cornices, friezes, parapets, windows, doors, proposed signage and lighting, samples of paint colours (attach additional information sheets if necessary).

Please fill out if applying for **Heritage Conservation Incentive**. Building must be listed on the Saskatoon Register of Historic Places or on the Built Heritage Database (BHD). List the historical architectural elements on the façade and describe how the project will rehabilitate these (attach additional information sheets if necessary).

Next Step: Once your application has been received, the Program Coordinator will contact you.

Facade Conservation & Enhancement and Heritage Conservation incentives: applications will be adjudicated by the Adjudication Committee shortly after the intake deadlines. Once the adjudication committee has evaluated the project, you will be notified of the results or contacted for more information. You will have up to 24 months from the time of approval to complete your project.

Building Refresh incentive: applications will be adjudicated by Administration. Funding is on a first come, first serve basis. You will have 12 months from the time of approval to complete your project.

Once your project is complete, please submit your receipts and permits to the Program Coordinator and they will inspect the project. Upon verification of project completion, the grant will be issued based on actual funds spent.

Signature of Applicant

This signature denotes that the building owner is aware of and approves the application.

Date _____

RETURN APPLICATION TO:
Façade Grant Program Coordinator
City of Saskatoon, Community Services Department
222 3rd Avenue North Saskatoon, SK S7K 0J5
Fax: 306-975-7712
Email: facade.program@saskatoon.ca
saskatoon.ca/facadeprogram