

September 13, 2022

Community Services Department
City of Saskatoon
222 3rd Avenue North, Saskatoon
S7K 0J5

RE: Fairness Final Report for the Farmer's Market Building Lease RFP – 19- 0508

Introduction

MNP LLP was appointed by the City of Saskatoon (“the City”) as a Fairness Monitor to oversee the procurement process for the Farmer’s Market Building Lease RFP – 19-0508 (“the Project”). As Fairness Monitor, we are an independent and impartial third party whose role is to observe and monitor the procurement process to ensure the openness, fairness, consistency, and transparency of the process. The project’s goal was to seek proponents to lease the Farmers’ Market Building within River Landing. MNP was consulted and provided advice on matters related to fairness through the procurement process.

Proposal Submissions and Award

Upon the RFP closing date, the City Purchasing Services received three proposal submissions which were assessed for adherence to the mandatory submission requirements. Each bidder passed the mandatory submission requirements and moved forward to the evaluation of rated criteria. Scoring of the rated criteria took place, and the highest-ranked proponent was invited to enter into negotiations with the City.

Fairness Conclusion

Based on the information and documents reviewed, meetings attended and discussions with Purchasing Services, the Evaluation Team and Project Manager, the procurement process for RFP 19-0508 was open and fair and in accordance with the City’s Corporate Purchasing Policy and the evaluation process methodology, criteria, scoring and weighting within the RFP. This conclusion is subject to the terms and limitations in our report and contract agreement.

Yours truly,

