

City Council Car Allowance - 2021

ISSUE

Council [Policy C01-023](#), City Councillors' Travel and Training, allocates a car allowance for City Councillors to conduct City business. As a result, this report provides a summary of 2021 car allowance expenses for City Councillors. It also provides a summary of the Mayor's car allowance expenses for 2021.

RECOMMENDATION

That the Governance and Priorities Committee:

- 1) approve the allocation of car allowance expenditures for 2021; and
- 2) forward this report to City Council for information, in accordance with Council Policy No. C01-023, *City Councillors' Travel and Training*.

BACKGROUND

Since 2005, Councillors have been reimbursed for use of their personal vehicle for City business, based on a per kilometre reimbursement equal to the automobile allowance rates set by the Canada Revenue Agency (CRA) for tax-exempt allowances for the use of personal vehicles.

Further, since 2017's reporting, the annual posting of car allowance expenditures and travel and training expenditures for members of City Council to the City's website has been to the same level of detail as currently provided for in City Council's Communications and Constituency Relations Allowance. In this regard, this report and detailed car allowance claim forms will be posted accordingly.

DISCUSSION/ANALYSIS

The CRA rate for 2021 was \$.59/km for the first 5,000 kilometers driven and \$.53/km driven thereafter.

The following are the car allowance expenditures for 2021 for each Councillor. It should be noted the car allowance for Councillors and the Mayor was reduced to \$7,000.00 and \$0.00 respectively.

Total Amount Budgeted	\$	7,000.00
Total Amount Spent	\$	570.53

Individual Councillor Expenditures

C. Block	\$	0.00
T. Davies	\$	0.00
R. Donauer	\$	0.00
B. Dubois	\$	0.00

City Council Car Allowance - 2021

S. Gersher	\$	0.00
H. Gough	\$	0.00
D. Hill	\$	0.00
Z. Jeffries	\$	333.35
D. Kirton	\$	237.18
M. Loewen	\$	0.00

Also provided is the following summary from the Mayor's Office for 2021:

Total Amount Budgeted: (for Mayor's Office, including staff)	\$	0.00
Total Amount Spent (Mayor only):	\$	0.00

Report Approval

Written by: Janice Hudson, Assistant to the City Clerk
Reviewed by: Shellie Bryant, Deputy City Clerk – Administrative Services
Approved by: Adam Tittlemore, City Clerk

Admin Report - City Council Car Allowance - 2021.docx

City of Saskatoon		2021 CAR ALLOWANCE / MILEAGE Claim Form	
Department	Payroll/Employee #	Name of City Councillor	Month-Year
c/o City Clerk's	█	Zach Jeffries	Jun-2021
Date	Daily Km's	Details of trip (From / To)	
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20	13	Meewasin Swale Event	
21			
22			
23			
24	9	Zoo Exhibit Visit	
25			
26			
27			
28			
29			
30			
Total	22		

Monthly Km's 22 x 0.59/km (2021 rate) = 12.98

(For 2021: 0.59/km for first 5,000 km, 0.53/km for each km after)

Accumulated KM to date 22 Accumulated Cost to Date 12.98

Councillor Signature	Date	City Clerk's Signature	Mayor's Approval
<i>Zachary Jeffries</i>	31-Dec-21		



City of Saskatoon

2021 CAR ALLOWANCE / MILEAGE Claim Form

Department		Payroll/Employee #	Name of City Councillor	Month-Year
c/o City Clerk's		█	Zach Jeffries	Jul-2021
Date	Daily Km's	Details of trip (From / To)		
1				
2				
3				
4				
5	12	Ward 10 Survey/Meeting		
6				
7	17	Meeting 8th Street Starbucks		
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
21	9	Sutherland BID Meeting		
22				
23	24	Shakespeare Opening		
24				
25				
26				
27				
28				
29				
30				
31				
Total	62			

Monthly Km's 62 x 0.59/km (2021 rate) = 36.58

(For 2021: 0.59/km for first 5,000 km, 0.53/km for each km after)

Accumulated KM to date 84 Accumulated Cost to Date 49.56

Councillor Signature	Date	City Clerk's Signature	Mayor's Approval
	31-Dec-21		



2021 CAR ALLOWANCE / MILEAGE Claim Form

Department		Payroll/Employee #	Name of City Councillor	Month-Year
c/o City Clerk's		█	Zach Jeffries	Aug-2021
Date	Daily Km's	Details of trip (From / To)		
1				
2				
3				
4				
5				
6	32	Prairieland Reception		
7	20	Filipino Festival		
8				
9				
10				
11	15	Ward Meeting & Survey		
12				
13				
14				
15				
16				
17	47	Shercom Tour		
18				
19				
20	29	Quinn Stevenson Event		
21				
22				
23				
24				
25				
26				
27				
28				
29				
30				
31	10	Constituent Meeting		
Total	153			

Monthly Km's 153 x 0.59/km (2021 rate) = 90.27

(For 2021: 0.59/km for first 5,000 km, 0.53/km for each km after)

Accumulated KM to date 237 Accumulated Cost to Date 139.83

Councillor Signature	Date	City Clerk's Signature	Mayor's Approval
	31-Dec-21		



City of Saskatoon

2021 CAR ALLOWANCE / MILEAGE Claim Form

Department		Payroll/Employee #	Name of City Councillor	Month-Year
c/o City Clerk's		█	Zach Jeffries	Sep-2021
Date	Daily Km's	Details of trip (From / To)		
1				
2				
3	20	Fireworks Reception		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19	24	Constituent Going Away Event		
20				
21				
22				
23				
24				
25				
26				
27				
28				
29				
30	22	Reconciliation Walk		
Total	66			

Monthly Km's 66 x 0.59/km (2021 rate) = 38.94

(For 2021: 0.59/km for first 5,000 km, 0.53/km for each km after)

Accumulated KM to date 303 Accumulated Cost to Date 178.77

Councillor Signature	Date	City Clerk's Signature	Mayor's Approval
	31-Dec-21		



City of Saskatoon

2021 CAR ALLOWANCE / MILEAGE Claim Form

Department		Payroll/Employee #	Name of City Councillor	Month-Year
c/o City Clerk's		█	Zach Jeffries	Oct-2021
Date	Daily Km's	Details of trip (From / To)		
1				
2				
3				
4				
5	11	Constituent Meeting		
6				
7				
8				
9				
10				
11				
12				
13				
14	10	Matt Love Meeting		
15	21	eScooter Meeting		
16				
17				
18				
19	21	Jamie Miley Mtg		
20				
21				
22				
23				
24				
25				
26	21	Shaw GR Meeting		
27				
28				
29				
30				
31				
Total	84			

Monthly Km's 84 x 0.59/km (2021 rate) = 49.56

(For 2021: 0.59/km for first 5,000 km, 0.53/km for each km after)

Accumulated KM to date 387 Accumulated Cost to Date 228.33

Councillor Signature	Date	City Clerk's Signature	Mayor's Approval
	31-Dec-21		



City of Saskatoon

2021 CAR ALLOWANCE / MILEAGE Claim Form

Department		Payroll/Employee #	Name of City Councillor	Month-Year
c/o City Clerk's		█	Zach Jeffries	Nov-2021
Date	Daily Km's	Details of trip (From / To)		
1	20	MADD Media Event		
2				
3				
4				
5	21	Alan Simpson Meeting		
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
21				
22				
23				
24				
25				
26				
27				
28				
29				
30				
Total	41			

Monthly Km's 41 x 0.59/km (2021 rate) = 24.19

(For 2021: 0.59/km for first 5,000 km, 0.53/km for each km after)

Accumulated KM to date 428 Accumulated Cost to Date 252.52

Councillor Signature	Date	City Clerk's Signature	Mayor's Approval
	31-Dec-21		



2021 CAR ALLOWANCE / MILEAGE Claim Form

Department		Payroll/Employee #	Name of City Councillor	Month-Year
c/o City Clerk's			Zach Jeffries	Dec-2021
Date	Daily Km's	Details of trip (From / To)		
1				
2				
3				
4				
5				
6	18	Constituent Meeting		
7				
8	16	Jason Parking Issues Mtg		
9	62	Sweat Lodge - Brightwater		
10				
11	19	SWF New Building Tour		
12				
13				
14	6	School Board Trustee Coffee		
15				
16				
17				
18				
19				
20				
21				
22				
23				
24				
25				
26				
27				
28	16	Constituent Meeting		
29				
30				
31				
Total	137			

Monthly Km's 137 x 0.59/km (2021 rate) = **80.83**

(For 2021: 0.59/km for first 5,000 km, 0.53/km for each km after)

KMs over 5,000 _____ x 0.53/km = _____ + _____ 0.00
Accumulated KM to date 565 **Accumulated Cost to Date** 333.35

Councillor Signature	Date	City Clerk's Signature	Mayor's Approval
	31-Dec-21		



2021 CAR ALLOWANCE / MILEAGE Claim Form

Department		Payroll/Employee #	Name of City Councillor	Month-Year
c/o City Clerk's		█	David Kirton	Aug-2021
Date	Daily Km's	Details of trip (From / To)		
1				
2				
3				
4	24	Home to RM of Corman Park Office for DPC - return		
5				
6				
7	17	Home to 23trd Street for Filipino Festival Greetings - return		
8				
9				
10				
11				
12	22	Home to Police Headquarters for Meeting with Insp Gresty and S SGT Barbar =		
13				
14				
15				
16	71	Home - City Hall - Shercom Industries - Return		
17				
18				
19				
20	17	Home to City Hall - Return		
21				
22	9	Home - Sikh Day Parade - Dundonald School - Return		
23				
24				
25				
26				
27				
28				
29				
30				
31				
Total	160			

Monthly Km's 160 x 0.59/km (2021 rate) = 94.40

(For 2021: 0.59/km for first 5,000 km, 0.53/km for each km after)

Accumulated KM to date 160 Accumulated Cost to Date 94.40

Councillor Signature	Date	City Clerk's Signature	Mayor's Approval
	21-Dec-21		



2021 CAR ALLOWANCE / MILEAGE Claim Form

Department		Payroll/Employee #	Name of City Councillor	Month-Year
c/o City Clerk's		█	David Kirton	Sep-2021
Date	Daily Km's	Details of trip (From / To)		
1	24	Home to RM Corman Park DPC meeting - Return		
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15	12	Home to RBID Meeting 344 20th Street west - Return		
16				
17				
18				
19				
20				
21				
22				
23				
24				
25				
26	31	Home to Indoor Soccer Centre Nelson Road - Greetings for Peace Field		
27				
28				
29				
30				
Total	67			

Monthly Km's 67 x 0.59/km (2021 rate) = 39.53

(For 2021: 0.59/km for first 5,000 km, 0.53/km for each km after)

Accumulated KM to date 227 Accumulated Cost to Date 133.93

Councillor Signature	Date	City Clerk's Signature	Mayor's Approval
	21-Dec-21		



2021 CAR ALLOWANCE / MILEAGE Claim Form

Department		Payroll/Employee #	Name of City Councillor	Month-Year
c/o City Clerk's		█	David Kirton	Oct-2021
Date	Daily Km's	Details of trip (From / To)		
1				
2				
3				
4				
5	14	Home to All In For Literacy Event 21st Street - Return		
6				
7				
8				
9				
10				
11				
12				
13	12	Home to RBID Meeting 344 20th Street West - Return		
14				
15				
16				
17				
18				
19				
20				
21	10	Home to meeting on and Re: Blakeny Crescent - Return		
22				
23				
24				
25				
26				
27				
28				
29				
30				
31				
Total	36			

Monthly Km's 36 x 0.59/km (2021 rate) = 21.24

(For 2021: 0.59/km for first 5,000 km, 0.53/km for each km after)

Accumulated KM to date 263 Accumulated Cost to Date 155.17

Councillor Signature	Date	City Clerk's Signature	Mayor's Approval
	21-Dec-21		


2021 CAR ALLOWANCE / MILEAGE Claim Form

Department	Payroll/Employee #	Name of City Councillor	Month-Year
c/o City Clerk's	[REDACTED]	David Kirton	Nov-2021
Date	Daily Km's	Details of trip (From / To)	
1			
2			
3	12	Home to RBID meeting 344 20th Street West - Return	
4	40	Home to Wanuskewin for meeting with Kinistin Chief Felix Thomas - Return	
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21	13	Home to Santa Claus Parade - Return	
22			
23			
24			
25			
26			
27			
28			
29			
30			
Total	65		

Monthly Km's 65 x 0.59/km (2021 rate) = 38.35

(For 2021: 0.59/km for first 5,000 km, 0.53/km for each km after)

Accumulated KM to date 328 Accumulated Cost to Date 193.52

Councillor Signature	Date	City Clerk's Signature	Mayor's Approval
	21-Dec-21		



2021 CAR ALLOWANCE / MILEAGE Claim Form

Department		Payroll/Employee #	Name of City Councillor	Month-Year
c/o City Clerk's		█	David Kirton	Dec-2021
Date	Daily Km's	Details of trip (From / To)		
1				
2	18	Home to Saskatoon & Region Homebuilders Growth and Development Forecast -		
3				
4				
5				
6	15	Home to Induction of Officers Stoon Assoc. of Filipino Entrepreneurs Saskatoon		
7				
8	27	Home to Chamber of Commerce Luncheon Re: A Downtown at the Tipping Point		
9				
10				
11				
12				
13				
14				
15	14	Home to COS Luncheon with Muskeg Lake Remai Modern - Return		
16				
17				
18				
19				
20				
21				
22				
23				
24				
25				
26				
27				
28				
29				
30				
31				
Total	74			

Monthly Km's 74 x 0.59/km (2021 rate) = **43.66**

(For 2021: 0.59/km for first 5,000 km, 0.53/km for each km after)

KMs over 5,000 _____ x 0.53/km = _____ + _____ 0.00
Accumulated KM to date 402 **Accumulated Cost to Date** 237.18

Councillor Signature	Date	City Clerk's Signature	Mayor's Approval
	21-Dec-21		