



PUBLIC MINUTES
MUNICIPAL HERITAGE ADVISORY COMMITTEE

April 6, 2016, 11:32 am
Committee Room E, Ground Floor, City Hall

PRESENT: Ms. C. Duval-Tyler, Chair
Councillor C. Clark
Mr. S. Deprez
Ms. D. Funk
Mr. D. Greer
Ms. J. Lawrence
Ms. P. McGillivray
Mr. R. McPherson
Mr. B. Penner
Mr. J. Scott
Ms. A. Torresan
Mr. M. Williams

ABSENT: Ms. M. Schwab, Vice Chair
Mr. L. Minion
Ms. L. Swystun
Mr. M. Velonas

ALSO PRESENT: Development Review Manager D. Dawson
Heritage and Design Coordinator C. Kambeitz
Committee Assistant J. Fast

1. CALL TO ORDER

The Chair called the meeting to order.

2. CONFIRMATION OF AGENDA

Moved By: D. Greer

That the agenda be confirmed as presented.

CARRIED

3. ADOPTION OF MINUTES

It was noted that Item 3, Adoption of Minutes, the last sentence of the second paragraph should read "The first thing is to determine the heritage value of the swale itself, and then determine if *there is* value in heritage designation." Also Item 7 should read moved by L. Swystun.

Moved By: D. Greer

That the minutes of regular meeting of the Municipal Heritage Advisory Committee held on March 2, 2016 be approved as amended.

CARRIED

4. UNFINISHED BUSINESS

5. REPORT OF THE CHAIR

6. REPORT OF THE HERITAGE COORDINATOR

Heritage & Design Coordinator Kambeitz updated the Committee regarding the following:

- Cook Shack at Kinsmen Park - there is little information on file regarding the history of the building. The Kinsmen Park Master Plan (Phase I and Phase II) was presented to the Committee in 2012, however, there is no information to indicate the cook shack was mentioned. Demolition is slated for 2017 for health and safety reasons.
- Sutherland Memorial Hall - is on the Registry but is not designated or on the Holding Bylaw. The POW City Kinsmen Club would like to do a facade renovation to the building and this will be proceeding through the Facade Enhancement Program grant.

Moved By: D. Greer

That the information be received.

CARRIED

7. COMMUNICATIONS

8. REPORTS FROM ADMINISTRATION

8.1 Application for Municipal Heritage Property Designation - Tupper House - 518 11th Street East [Files CK. 710-67 and PL. 907-1]

The Committee Assistant submitted a report of the General Manager, Community Services Department dated April 6, 2016 regarding the above.

Heritage & Design Coordinator reviewed the report and noted that an evaluation had been done and the home is quite well maintained. As indicated in the report, it is recommended that the exterior of the home be designated.

Moved By: B. Penner

That the report of the General Manager, Community Services Department dated April 6, 2016 be forwarded to the Standing Policy Committee on Planning, Development and Community Services with a recommendation to City Council:

1. That the City Solicitor be requested to prepare and bring forward a bylaw to designate the property at 518 11th Street East, Tupper House, as a Municipal Heritage Property under the provision of *The Heritage Property Act*, with such designation limited to the exterior of the building;
2. That the General Manager, Community Services Department, be requested to prepare the required notices for advertising the proposed designation; and
3. That \$2,500 be allocated from the Heritage Reserve Fund for supply and installation of a recognition plaque for the property.

CARRIED

8.2 Proposed Amendments to Civic Heritage Policy No. C10-020 [Files CK. 710-1 and PL. 905-6]

The Committee Assistant submitted a report of the General Manager, Community Services Department dated April 6, 2016.

Heritage & Design Coordinator Kambeitz reviewed the report and noted that the proposed amendments include revision of text or changing the order of text for clarification purposes, as well as using terminology in the Heritage Property Act for consistency purposes.

Discussion followed regarding funding levels for tax exempt properties. It was agreed that members wishing to submit minor wording or grammatical changes with respect to the Policy would be able to do so to the Heritage & Design Coordinator until the end of the week.

Moved By: B. Penner

That the report of the General Manager, Community Services Department dated April 6, 2016 be forwarded to the Standing Policy Committee on Planning, Development and Community Services recommending to City Council that the proposed amendments to Civic Heritage Policy No. C10-020, as outlined in the report, be approved.

CARRIED

Moved By: S. Deprez

That the Administration look into the implication of increasing existing non-taxable property limits to \$150,000 from \$75,000 and report back to the Committee at the appropriate time.

CARRIED

9. STATEMENT OF EXPENDITURES

The Committee Assistant submitted the current statement of expenditures along with the 2013-2016 budget actuals.

The following list of upcoming conferences was provided for the Committee's information:

- Saskatchewan Archaeological Society Annual Gathering and AGM - Saskatoon, SK - April 29 – May 1, 2016
- National Trust Conference – Hamilton, Ontario - October 20 – 22, 2016

- Heritage Saskatchewan Conference – Regina, SK - Week of February 20, 2017
- Heritage Saskatchewan AGM – Regina, SK - February 23, 2017

Discussion followed regarding attendance at the various conferences as funding is available.

Moved By: D. Greer

That the information be received.

CARRIED

10. REVIEW OF TASK GROUP MEMBERSHIP [File No. CK. 225-18]

At the Municipal Heritage Advisory Committee meeting held on March 2, 2016 the Committee resolved, in part, that task group membership be reviewed at the next meeting.

The Committee Assistant advised that the Committee may wish to re-establish and update membership on the following task groups:

1. Education and Awareness Task Group;
2. Heritage Awards Task Group; and
3. Heritage Policy Task Group.

The Committee reviewed the task groups and established membership as follows:

- Heritage Awards Task Group - Robert McPherson, Don Greer, and Lenore Swystun
- Education and Awareness Task Group - James Scott, Patti McGillivray, and Jennifer Lawrence

Moved By: Councillor C. Clark

1. That the Heritage Policy Task Group be disbanded; and
2. That the Heritage Awards Task Group and Education & Awareness Task Group remain in place with the following membership:

- Heritage Awards Task Group - Robert McPherson, Don Greer, Lenore Swystun; and
- Education & Awareness Task Group - James Scott, Patti McGillivray, Jennifer Lawrence.

CARRIED

11. EXPLORING THE WONDER CITY - MHAC PUBLICATION [File No. CK. 225-18]

The Committee Assistant submitted an excerpt from the minutes of meeting held on November 4, 2015 at which time it was resolved that the Committee partner with the Administration for the publication of a joint booklet in the spring of 2016 with funding to hire a writer to come from the Committee's 2016 Education & Research budget.

Dorothea Funk updated the Committee noting that a summarized print version of what is on the Heritage Registry will be produced and will achieve the same purpose as the Exploring the Wonder City booklet.

Heritage & Design Coordinator Kambeitz advised this will be a companion piece to the electronic registry and will include a map for a walking tour. The target completion date is May or June, 2016. It was noted that if, in future, it is felt that another document is needed then the Education & Awareness Task Group could review the matter.

Moved By: D. Funk

1. That due to the apparent overlap in the properties that will be part of the print version of the Heritage Registry, and properties and sites in the Exploring the Wonder City booklet, that the Committee not pursue reprinting the booklet at this time; and
2. That funding to hire a writer from the Education & Research portion of the Committee's budget, as noted in the minutes of the November 4, 2015 meeting, be redirected to publication costs for the new joint booklet.

CARRIED

12. PUBLICATIONS

- Heritage Saskatchewan Newsletter - February 29, 2016 (sent by email dated March 1, 2016)
- Heritage Saskatchewan Newsletter - March 14, 2016 (sent by email dated March 22, 2016)
- Heritage Saskatchewan Newsletter - March 29, 2016 (sent by email dated March 29, 2016)

Moved By: B. Penner

That the information be received.

CARRIED

13. ADJOURNMENT

The meeting adjourned at 12:58 p.m.

Ms. C. Duval-Tyler, Chair

Ms. J. Fast, Committee Assistant