



PUBLIC MINUTES
ADVISORY COMMITTEE ON ANIMAL CONTROL

February 25, 2016, 11:30 a.m.
Committee Room E, Ground Floor, City Hall

PRESENT: Ms. A. Ziegler, Chair
Ms. M. Gieni, Vice-Chair
Councillor Z. Jeffries
Ms. C. Stinn
Dr. E. Hudson
Dr. S. Neumann
Ms. K. Shymko
Ms. J. Thomson

ABSENT: Dr. D. Hockley
Dr. M. Powell

ALSO PRESENT: Open Space Consultant K. Ariss
Solicitor J. Manastyrski
Ms. E. Alexandrovici, Saskatoon Animal Control Agency
Ms. P. Cameron, Executive Director, Saskatoon SPCA
Pest Management Supervisor J. Boone
Committee Assistant D. Sackmann

1. CALL TO ORDER

The meeting was called to order.

1.1 Confirmation of Chair and Vice-Chair

At the January 22, 2015 meeting of the Advisory Committee on Animal Control, the Committee resolved:

That the appointment of Diane Bentley as Chair and the appointment of Cassandra Stinn as Vice-Chair of the Advisory Committee on Animal Control until December 2015 be confirmed.

City Council, at its meeting held on November 23, 2015, adopted a recommendation of its Executive Committee that the following be

appointed and reappointed to the Advisory Committee on Animal Control for 2016:

Councillor Jeffries
Ms. Cassandra Stinn
Ms. A. Ziegler
Dr. E. Hudson
Dr. M. Powell
Dr. D. Hockley
Ms. M. Gieni
Dr. S. Neumann
Ms. K. Shymko
Ms. J. Thomson

The Committee was requested to appoint a Chair and Vice-Chair for 2016.

Moved By: E. Hudson

That Ms. Andrea Ziegler be appointed Chair of the Advisory Committee on Animal Control for 2016.

CARRIED

Moved By: A. Ziegler

That Ms. Melissa Gieni be appointed Vice-Chair of the Advisory Committee on Animal Control for 2016.

CARRIED

2. CONFIRMATION OF AGENDA

Moved By: C. Stinn

That the agenda be confirmed as presented.

CARRIED

3. ADOPTION OF MINUTES

Moved By: M. Gieni

That the minutes of Regular Meeting of the Advisory Committee on Animal Control held November 26, 2015 be approved.

CARRIED

4. UNFINISHED BUSINESS

5. REPORT OF THE CHAIR

The Committee welcomed Kristin Shymko and Jill Thomson along with Open Space Consultant Kevin Ariss who has replaced Ms. Chelsie Schafer. Introductions were held.

Moved By: Councillor Jeffries

That the information be received.

CARRIED

6. COMMUNICATIONS

7. REPORTS FROM ADMINISTRATION

7.1 Report of Open Space Consultant (File CK. 151-18)

Open Space Consultant Ariss distributed handouts from Inshgtrix's market research project regarding pet licensing initial findings entitled Segments Profile. 741 households were surveyed. The segment profiles are divided into primary proponents (52%) - households that find value in animal licensing and critical skeptics (48%) - households that find no benefitted value in licensing. Overall most people are satisfied with licensing. Further discussion is required on multi-year pet licensing. Inshgtrix has prepared a presentation for the Committee, arrangements will be made to have them attend a Committee meeting.

The Fred Mendel dog park is currently in the process of being finalized. This park will be located in the Pleasant Hill/Meadow Green area. Senior staff will be receiving a report on the matter; hopefully the project will be tendered within the year and construction will commence.

The Committee at its November 26, 2015 meeting discussed Pet Licencing and asked to obtain information on the revenue generated by the licensing program, revenue allocation, and administrative costs of running the program. The revenue from this program is allocated as follows:

Expense	Description	
Enforcement Services	Bylaw Enforcement	40%
Pound Services	Pound Services	33%
Staff expenses	Salaries, payroll costs, training	7%
Licensing associated costs	Commissions, billings	6%
SSNP	Subsidized spay & neuter for low income	4%
Maintenance	Grass cutting, snow removal	3%
Upgrades	Sign strategy, developments	3%
Advertising/Marketing	Posters, radio, social media, brochures	2%
Building fees	IS Facilities	2%

The Committee as its November 26, 2015 meeting resolved to further discuss allocating funds from its 2016 budget to the remaining cost of \$12,000.00 associated with the market research initiative awarded to Inshtrix Research Inc. Discussion followed revolving around the unanticipated cost overrun presented. Open Space Consultant Ariss advised the Committee that the significant time required to collect the data and the scope of the work attributed to the overrun.

Moved By: E. Hudson

1. That Animal Services explore funding options for the cost overrun of Inshtrix's market research project and update the Committee at its next meeting to these options and the reasons for the overrun; and
2. That the information be received.

CARRIED

7.2 Court Report - Animal Control Bylaw Prosecutions (File CK. 435-17)

The Committee Assistant distributed Court Reports - Animal Control Bylaw Prosecutions for the months of November and December 2015 along with January 2016.

Solicitor Manastyrski was in attendance and circulated a revised December 2015 court report noting an error on the statistics of the previously submitted report; and reviewed the submitted reports with the Committee.

Moved By: C. Stinn

That the information be received.

CARRIED

7.3 2015 Annual Court Report (File CK. 435-63)

The Committee Assistant distributed the 2015 Annual Court Report.

Solicitor Manastyrski was in attendance and reviewed the submitted report with the Committee. It was noted that both the Total Convictions/Orders and Total Charges Before Court increased from 2014 to 2015.

Moved By: C. Stinn

That the information be received.

CARRIED

8. RESPONSIBLE MULTI-PET HOUSEHOLDS (File CK. 151-1)

Ms. Stinn provided some background for establishing the sub-committee on responsible multi-pet households. The sub-committee reported that after discussing options on dealing with these types of matters it determined that on average there is a small number of multi-pet households that are not responsible pet owners. It also reported that good communication between any agencies involved, such as Public Health and the Saskatoon SPCA and other interested parties in cases that deem their involvement would be beneficial to everyone.

The sub-committee investigated legislation across Canada. *The Animal Protection Act, 1999* falls under the jurisdiction of the Province while the City of Saskatoon obtains its authority from *The Cities Act*. Solicitor Manastyrski advised *The Cities Act* provides the enabling legislation that the City has to follow, anything outside of this *Act* is outside the jurisdiction of the City. Discussion followed.

Moved By: M. Gieni

1. That the sub-committee on responsible multi-pet households be disband having fulfilled its purpose; and
2. That the information be received.

CARRIED

9. ANIMAL IMPOUNDING SERVICES - STATISTICS (File CK. 435-6)

The Committee reviewed the animal impounding services statistics for December 2015 and January 2016. It was noted that more dogs are redeemed than cats from the Saskatoon SPCA.

Moved By: E. Hudson

That the information be received.

CARRIED

10. ANNUAL BYLAW REVIEW - BYLAW NO. 7860 - THE ANIMAL CONTROL BYLAW, 1999 AND BYLAW NO. 8176 - THE DANGEROUS ANIMALS BYLAW, 2003 (File CK. 151-1)

The Committee annually reviews *The Animal Control Bylaw, 1999* and *The Dangerous Animals Bylaw, 2003*. The Committee discussed proposed amendments: *The Animal Control Bylaw, 1999*, Part I, Section 3(b) "Animal Protection Officer" become "Animal Control Officer". Solicitor Manastyrski advised the wording be kept. Animal Control Officer provides a smaller scope of authority and it is meant to encompass both SACA and SPCA personnel. Schedule No. 4 of the bylaw identifies the impoundment fees for cats and dogs, this schedule has not been updated since the passing of the bylaw in 1999. Discussion ensued. Solicitor Manastyrski advised the Committee that in order to amend a bylaw the appropriate administrative process has to be followed.

Ms. Patricia Cameron volunteered to update the Committee on the rationale for shortening the period of impoundment of animals at the Saskatoon SPCA and for updating the pound and sustenance fees.

The Dangerous Animal Bylaw, 2003 Sections 8(4)(a), as stated does not deal with the animal while it is being escorted from the property; what are the requirements while the animal is in the yard and not in an enclosure? The wording should be changed to match the Order. Subsection (5)(a), owners have been allowed to house the animal in the dwelling, but according to the current bylaw wording, the animal can only be kept in an enclosure. Solicitor Manastyrski stated that it is beneficial to keep the animal in the house and the owner would not be charged for doing so, the wording is correct. Section 19(f)(ii), Enclosures for Dangerous Animals states: provide adequate light and ventilation for the animal; the word "natural" light should be added. In terms of sustenance fees for dangerous animal seizures the bylaw currently does not deal with the responsibility for the payment of the costs incurred when the animal is seized. Solicitor Manastyrski advised that such fees are to be incurred from day one of the seizure of the animal.

Councillor Jeffries excused himself from the meeting during discussion of this matter at 1:01 p.m.

Moved By: E. Hudson

1. That the City Solicitor's Office provide an update on the last time Schedule 4, *The Animal Control Bylaw, 1999* was updated as well as provide guidance on some of the more procedural in nature concerns/questions put forward by the Committee regarding the potential for updating *The Animal Control Bylaw, 1999* and *The Dangerous Animals Bylaw, 2003*
2. That the Saskatoon SPCA provide the Committee with further information to support their suggestions that the period of impoundment be shortened and the pound fee and sustenance fees be updated; and
3. That the information be received.

CARRIED

11. 2015 ANNUAL REPORT - Advisory Committee on Animal Control (File CK. 430-63)

Moved By: E. Hudson

That the item be deferred due to time constraints to the next meeting of the Committee in 2016.

CARRIED

12. STATEMENT OF EXPENDITURES (File CK. 1704-5)

Moved By: E. Hudson

That the item be deferred due to time constraints to the next meeting of the Committee in 2016.

CARRIED

13. ADJOURNMENT

The meeting adjourned at 1:12 p.m.

Ms. A. Ziegler, Chair

D. Sackmann, Committee Assistant