



**PUBLIC MINUTES  
STANDING POLICY COMMITTEE ON PLANNING,  
DEVELOPMENT AND COMMUNITY SERVICES**

**Monday, May 4, 2015, 9:00 a.m.  
Council Chamber, City Hall**

**PRESENT:** Councillor D. Hill, Chair  
Councillor Z. Jeffries  
Councillor P. Lorje  
Councillor T. Paulsen at 9:09 a.m.  
His Worship Mayor D. Atchison (Ex-Officio)

**ABSENT:** Councillor T. Davies, Vice-Chair

**ALSO PRESENT:** A/General Manager, Community Services A. Wallace  
Solicitor C. Yelland  
Deputy City Clerk D. Kanak  
Committee Assistant P. Walter

**1. CALL TO ORDER**

Councillor Hill called the meeting to order.

**2. CONFIRMATION OF AGENDA**

**Moved By:** His Worship the Mayor

1. That the request to speak from Colleen Yates, Meewasin Valley Authority, be added to item 7.2.4 and that she be heard;
2. That the request to speak from Jennifer Miller, Saskatchewan Lung Association be added to item 7.2.5; and
3. That the agenda be confirmed as amended.

**For:** Councillor Hill, Councillor Jeffries, His Worship the Mayor and Councillor Lorje

**CARRIED UNANIMOUSLY**

**3. DECLARATION OF PECUNIARY INTEREST**

**4. ADOPTION OF MINUTES**

**Moved By:** Councillor Jeffries

That the minutes of Regular Meeting of the Standing Policy Committee on Planning, Development and Community Services held on April 13, 2015 be adopted.

For: Councillor Hill, Councillor Jeffries, Councillor Lorje and His Worship the Mayor

**CARRIED UNANIMOUSLY**

**5. UNFINISHED BUSINESS**

**6. COMMUNICATIONS (requiring the direction of the Committee)**

**6.1 Delegated Authority Matters**

**6.2 Matters Requiring Direction**

**6.2.1 Dakota Dunes Open Saskatchewan Professional Golf Association (PGA) Tour Canada - Request for Temporary Exemption from Parks Bylaw No. 7767 for the Golf Fest Activity [File No. CK. 205-1]**

**Moved By:** Councillor Lorje

That a report be forwarded to City Council recommending that the request be approved subject to Administration conditions.

For: Councillor Hill, Councillor Jeffries, Councillor Lorje and His Worship the Mayor

**CARRIED UNANIMOUSLY**

**6.3 Requests to Speak (new matters)**

**6.3.1 Tourism Saskatoon - Special Event Fund Management [Files CK. 175-30, x 1870-15]**

Mr. Todd Brandt, Tourism Saskatoon addressed the Committee regarding a proposal to manage certain aspects of the adjudication and process for the special event fund.

Councillor Paulsen entered the meeting at 9:09 a.m.

**Moved By:** His Worship the Mayor

1. That Mr. Brandt be heard; and
2. That the information be received and that the matter be referred to the Administration for review and report back to the Standing Policy Committee on Planning, Development and Community Services and City Council.

For: Councillor Hill, Councillor Jeffries, Councillor Lorje, Councillor Paulsen and His Worship the Mayor

**CARRIED UNANIMOUSLY**

**Moved By:** Councillor Jeffries

3. That, should the Tourism Saskatoon Special Events Fund Management proposal be accepted, reporting occur on an annual basis instead of biannual as suggested.

For: Councillor Hill, Councillor Jeffries, Councillor Lorje, Councillor Paulsen and His Worship the Mayor

**CARRIED UNANIMOUSLY**

**Moved By:** Councillor Lorje

4. That the review of the Special Events Policy criteria be combined with the review of the Tourism Saskatoon Special Events Fund Management proposal for a report back to the Standing Policy Committee on Planning, Development and Community Services.

For: Councillor Hill, Councillor Jeffries, Councillor Lorje, Councillor Paulsen and His Worship the Mayor

**CARRIED UNANIMOUSLY**

## **7. REPORTS FROM ADMINISTRATION**

**7.1 Delegated Authority Matters**

**7.1.1 Land Use Applications Received by the Community Services Department For the Period Between March 25, 2015 to April 15, 2015 [Files CK. 4000-5, PL. 4350-1, PL. 4132, PL. 4355-D, PL. 4115, PL. 4350 and PL. 4300]**

**Moved By:** His Worship the Mayor  
That the information be received.

For: Councillor Hill, Councillor Jeffries, Councillor Lorje, Councillor Paulsen and His Worship the Mayor

**CARRIED UNANIMOUSLY**

**7.1.2 Approval for Advertising: Zoning Text Amendment - Shipping Container Regulations [Files CK. 4350-014-001 and PL. 4350-26]**

A/General Manager, Community Services Wallace reviewed the submitted report and along with Development Review Manager Dawson answered questions of the Committee with respect to the proposed amendments.

**Moved By:** Councillor Lorje

- i. That the advertising respecting the proposed text amendments to Zoning Bylaw No. 8770, be approved;
- ii. That the General Manager, Community Services Department, be requested to prepare the required notice for advertising the proposed amendments to Zoning Bylaw No. 8770; and
- iii. That the City Solicitor be requested to prepare the required bylaw to amend Zoning Bylaw No. 8770.

For: Councillor Hill, Councillor Jeffries, Councillor Lorje, Councillor Paulsen and His Worship the Mayor

**CARRIED UNANIMOUSLY**

**7.1.3 Saskatoon Fire Department - Continuous Improvement Project  
- 2015 Update [File No. CK. 115-13]**

Councillor Paulsen excused herself from the meeting at 9:30 a.m. and returned at 9:34 a.m. during discussion of the matter.

Councillor Lorje excused herself from the meeting at 9:41 a.m. and returned at 9:43 a.m. during discussion of the matter.

Chief Paulsen reviewed the submitted report and answered questions of the Committee.

**Moved By:** His Worship the Mayor

1. That the information be received; and
2. That the Administration report further once the deployment and site selection review process is complete, with recommendations on the next steps regarding the location of the City's future fire halls.

For: Councillor Hill, Councillor Jeffries, Councillor Lorje, Councillor Paulsen and His Worship the Mayor

**CARRIED UNANIMOUSLY**

**7.1.4 Request for Funding - Thrive 2015 - Special Events Policy No. C03-007 [Files CK. 1870-15 and RS. 1870-12-2]**

A/General Manager, Community Services Wallace reviewed the submitted report with the Committee and addressed questions regarding participation by members of the Administration on the organizing committee.

**Moved By:** His Worship the Mayor

1. That funding, in the amount of \$10,000, be approved for THRIVE 2015, under the Profile Saskatoon Category of Special Events Policy No. C03-007; and
2. That the funding be released to the Saskatchewan Professional Planners Institute on June 1, 2015, in advance of the event taking place to assist with conference operating expenses.

For: Councillor Hill, Councillor Jeffries, Councillor Lorje, Councillor Paulsen and His Worship the Mayor

**CARRIED UNANIMOUSLY**

## **7.2 Matters Requiring Direction**

### **7.2.1 Revised On-Street Mobile Food Truck Policy [CK. 300-11 and PL. 4005-9]**

A/General Manager, Community Services Wallace reviewed the submitted report and along with Business Licensing and Bylaw Compliance Manager Richter answered questions of the Committee with respect to the proposed amendments.

There was discussion of the timelines for a review of the policy. The Administration also noted that a report would be brought forward in the fall regarding the feasibility of adding food and beverage establishments in parks as part of the Seasonal Commercial Enterprise in the Parks Policy. It was also suggested that the possibility of allowing food trucks to locate on the street adjacent to parks that are highly programmed with sporting and other activities be explored, as part of that report.

**Moved By:** Councillor Paulsen

1. That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council that the proposed amendments to On-Street Mobile Food Truck Policy No. C09-039, be approved; and
2. That the Administration report back to the Standing Policy Committee on Planning, Development and Community Services with a review of the On-Street Mobile Food Truck Policy and current criteria within two years.

For: Councillor Hill, Councillor Jeffries, Councillor Lorje, Councillor Paulsen and His Worship the Mayor

**CARRIED UNANIMOUSLY**

**7.2.2 Lakeview Community Association Request to Declare Installation of Playground Equipment in Lakeview Park as a Municipal Project [Files CK. 4205-1, RS. 4206-LA and RS. 158-LK]**

A/General Manager, Community Services Wallace reviewed the submitted report with the Committee.

**Moved By:** His Worship the Mayor

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the installation of playground equipment in Lakeview Park be approved as a municipal project; and
2. That Corporate Revenue Division, Asset and Financial Management Department, be authorized and directed to accept donations for this project and to issue appropriate receipts to donors who contribute funds to the project.

For: Councillor Hill, Councillor Jeffries, Councillor Lorje, Councillor Paulsen and His Worship the Mayor

**CARRIED UNANIMOUSLY**

**7.2.3 Community Support Program Pilot Project Update [Files CK. 5605-3 and PL. 5400-125]**

A/General Manager, Community Services Wallace reviewed the submitted report and along with Senior Planner Miller answered questions of the Committee with respect to discussions with the Saskatoon Police Services to reduce any duplication of services, determination of BID support of the programs and consideration of expansion to all BIDS locations and frequency patrols, as well as reporting success indicators.

The Administration confirmed that the final report will have three components:

1. Results of the baseline study;
2. Operational aspects, including identification of value as a service, complementary to Saskatoon Police Service; and
3. Identification of Funding Sources.

**Moved By:** Councillor Lorje

That the report of the General Manager, Community Services Department, dated May 4, 2015, be forwarded to City Council for information.

For: Councillor Hill, Councillor Jeffries, Councillor Lorje, Councillor Paulsen and His Worship the Mayor

**CARRIED UNANIMOUSLY**

**7.2.4 Meewasin Valley Authority - New Northeast Policy [Files CK. 4131-5, x 180-6 and PL. 181-14]**

A/General Manager, Community Services Wallace reviewed the submitted report.

Colleen Yates, Meewasin Valley Authority addressed the Committee regarding the proposed New Northeast Policy and highlighted the key policy considerations, as well as revisions to the Meewasin Valley Zone Boundary in the Northeast quadrant.



**Moved By:** His Worship the Mayor

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the Meewasin Valley Authority's proposed new Northeast Policy be endorsed;
2. That the City Solicitor be instructed to prepare a Memorandum of Understanding as outlined in the report of the General Manager, Community Services Department dated May 4, 2015; and
3. That His Worship the Mayor be authorized to execute a "Memorandum of Understanding" between the City of Saskatoon and the Meewasin Valley Authority based on the information provided in this report and its attachments under the Corporate Seal.

For: Councillor Hill, Councillor Jeffries, Councillor Lorje, Councillor Paulsen and His Worship the Mayor

**CARRIED UNANIMOUSLY**

**7.2.5 Amendment Proposal for No Smoking Policy No. C06-001  
[Files CK. 606-2, x185-3 and RS. 610-0]**

A/General Manager, Community Services Wallace reviewed the submitted report and along with Director of Recreation and Sport Humphrey answered questions of the Committee.

Ms. Jennifer Miller, Saskatchewan Lung Association, addressed the Committee to encourage the City to expand its current policy prohibiting smoking in many city-owned outdoor spaces to all public open spaces. She outlined ways other cities have done this in a cost effective manner. A copy of her presentation will be provided for the file.

Also in attendance were representatives of the Canadian Cancer Society, Heart and Stroke Foundation and the Saskatoon Health Region - Public Health Services in support of further amendments to the No Smoking Policy.

Solicitor Yelland advised that a separate report would be coming forward to the Committee in June regarding e-cigarettes.

**Moved By:** Councillor Lorje  
That Ms. Jennifer Miller be heard.

For: Councillor Hill, Councillor Jeffries, Councillor Lorje, Councillor Paulsen and His Worship the Mayor

**CARRIED UNANIMOUSLY**

**Moved By:** His Worship the Mayor  
That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council that No Smoking Policy No. C06-001 be amended as follows:

1. That smoking at the Shaw Centre main entranceway and secondary entranceways be prohibited; and
2. That the Administration report back to the Standing Policy Committee on Planning, Development and Community Services regarding further amendments to the No Smoking Policy No. C06-001, to explore options to expand the policy to address public spaces in general.

For: Councillor Hill, Councillor Jeffries, Councillor Lorje, Councillor Paulsen and His Worship the Mayor

**CARRIED UNANIMOUSLY**

**7.2.6 Mendel Conservatory Operations 2015-2017 [Files CK. 620-4 and CS. 600-1]**

A/General Manger, Community Services Wallace reviewed the submitted report with the Committee.

**Moved By:** Councillor Paulsen

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

That the Mendel Conservatory remain open from 9:00 a.m. to 5:00 p.m.

For: Councillor Hill, Councillor Jeffries, Councillor Lorje, Councillor Paulsen and His Worship the Mayor

**CARRIED UNANIMOUSLY**

**7.2.7 Designation of Pierre Radisson Off-Leash Recreation Area and Amendment to Animal Control Bylaw, 1999, Bylaw No. 7860 [Files CK. 4205-1 and RS. 4205-17]**

A/General Manager, Community Services Wallace reviewed the submitted report and along with Director of Recreation and Sport Humphries answered questions of the Committee with respect to the proposed new off-leash recreation area and monitoring that will occur with respect to traffic concerns raised.

There also was general discussion of amenities at the off-leash areas, the use of park ambassadors, and education opportunities to encourage responsible pet ownership.

**Moved By:** His Worship the Mayor

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That 2.99 acres of District Park in Pierre Radisson be designated as an Off-Leash Recreation Area; and
2. That the City Solicitor be requested to amend Animal Control Bylaw, 1999, Bylaw No. 7860, to establish 2.99 acres of Pierre Radisson, as a designated Off-Leash Recreation Area.

For: Councillor Hill, Councillor Jeffries, Councillor Lorje, Councillor Paulsen and His Worship the Mayor

**CARRIED UNANIMOUSLY**

8. **MOTIONS (notice previously given)**
9. **GIVING NOTICE**
10. **URGENT BUSINESS**
11. **IN CAMERA SESSION (If Required)**
12. **ADJOURNMENT**

**Moved By:** His Worship the Mayor  
That the meeting be adjourned at 11:02 a.m.

**CARRIED**

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Councillor D. Hill, Chair