

Council Chamber
City Hall, Saskatoon, Sask.
Monday, December 18, 1995,
at 7:00 p.m.

MINUTES OF REGULAR MEETING OF CITY COUNCIL

PRESENT: His Worship Mayor Dayday in the Chair;
Councillors Atchison, Birkmaier, Heidt, Langford, Langlois,
McCann, Postlethwaite, Roe, Steernberg and Waygood;
City Commissioner Irwin;
City Solicitor Dust;
City Clerk Mann;
City Councillors' Assistant Kanak

Moved by Councillor Roe, Seconded by Councillor Langford,

THAT the minutes of the regular meeting of City Council held on December 4, 1995, be approved.

CARRIED.

COMMUNICATIONS TO COUNCIL

The following communications were submitted and dealt with as stated:

A. REQUESTS TO SPEAK TO COUNCIL

- 1) Communications requesting to speak regarding
*Environmental Tobacco Smoke:
A Proposal to Amend Saskatoon's Smoking Bylaw
Saskatoon District Health Board***

A number of communications have been received regarding the proposal to amend the Smoking Bylaw. (File No. CK. 185-3)

RECOMMENDATION: that Item 6a) of "Unfinished Business" be brought forward for consideration and that the speakers be heard.

Moved by Councillor McCann, Seconded by Councillor Roe,

THAT Item 6a) of "Unfinished Business" be brought forward for consideration.

CARRIED.

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UNFINISHED BUSINESS

**6a) *Environmental Tobacco Smoke:
A Proposal to Amend Saskatoon's Smoking Bylaw
Saskatoon District Health Board
(File No. CK. 185-3)***

REPORT OF CITY CLERK:

"Attached is an excerpt from the minutes of meeting of City Council held on December 4, 1995. Council deferred consideration of the matter until this meeting.

Also attached are copies of the following communications which have been received regarding the above matter:

- Letter dated November 29, 1995 from Clarence E. Clotey, Medical Health Officer/Director of Public Health Services, Saskatoon District Health;
- Letter dated November 29, 1995 from Cliff Wright, Chair, Saskatoon District Health Board;
- Letter dated November 28, 1995 from Bruce Eaton, President, Saskatoon Hotels' Association, requesting permission to address Council;
- Letter dated November 29, 1995 from Bruce A. Reeder, Co-Principal Investigator, Saskatchewan Heart Health Program, requesting permission to address Council;
- Letter dated November 29, 1995 from Kelly Werschler, requesting permission to address Council;
- Letter from Michael van Grondelle, Executive Director, Saskatchewan Restaurant and Foodservices Association, requesting permission for a representative to address Council;
- Letter dated November 27, 1995 from Mr. and Mrs. Bodley;
- Letter dated November 29, 1995 from Peter and Lee Kowbel;
- Letter dated November 30, 1995 from Dale Botting, Executive Director, Prairie Region, Canadian Federation of Independent Business;
- Letter dated November 28, 1995 from Carl M. Ens;
- Letter dated December 12, 1995 from Bruce Eaton, President, Saskatoon Hotels'

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Association, requesting permission to address Council;

- Letter dated December 5, 1995 from Roger Valliere, Viper Bar and Wall Street Cafe;
- Letter dated December 6, 1995 from Mary Pat Dressler;
- Letter dated December 5, 1995 from Brian S. Brodie, President, Saskatchewan Public Health Association;
- Letter dated December 7, 1995 from Loretta Eberts, President, Heart and Stroke Foundation of Saskatchewan, requesting permission to address Council;
- Letter dated December 7, 1995 from Ralph Nilson, Chair, Saskatchewan Provincial Health Council, requesting permission to address Council;
- Letter dated December 6, 1995 from Linda, Lana, Kathleen and Michael Murphy;
- Letter dated December 11, 1995 from Steve McLellan, Executive Director, TISASK, requesting permission to address Council;
- Letter dated December 11, 1995 from Gary Semenchuck, Canadian Cancer Society, requesting permission to address Council;
- Letter dated December 12, 1995 from Gail Bunt, requesting permission to address Council;
- Letter dated December 13, 1995 from Ryck Bourgette, Co-Chair, Smoking Bylaw Coalition, requesting permission to address Council;
- Letter dated December 11, 1995 from Matt Fawcett, requesting permission to address Council;
- Letter dated December 12, 1995 from Randy Gudmundson, Manager, Saskatoon Charities Bingo Association;
- Letter dated December 13, 1995 from Kent Smith-Windsor, Executive Director, The Partnership, requesting permission to address Council;
- Letter dated December 13, 1995 from David Popkin, Dean, College of Medicine, requesting permission to address Council;
- Letter dated December 13, 1995 from Susan Wagner, Chair, Saskatoon District Health, requesting permission to address Council;

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- Letter dated December 13, 1995 from Clarence E. Clotley, Medical Health Officer/Director of Public Health Services, Saskatoon District Health, requesting permission to address Council;
- Letter dated December 13, 1995 from Byron Wensley, Manager of Environmental Health, Saskatoon District Health - Public Health Services, requesting permission to address Council;
- Letter dated December 13, 1995 from Ernie Krohn, requesting permission to address Council;
- Letter from Patti Burdego, Student, Georges Vanier Elementary School, requesting permission to address Council;
- Letter dated December 12, 1995 from Bill Nelson, Executive Vice President, Hotels Association of Saskatchewan;
- Letter dated December 12, 1995 from Nance McDougall, Owner/Operator, Muffin Cafe, requesting permission to address Council;
- Letter dated December 13, 1995 from Laurie Thompson;
- Letter dated December 17, 1995 from Greg Holloway; and
- Letter dated December 18, 1995 from Murray McLaughlin, Ag-West Biotech Inc."

Moved by Councillor McCann, Seconded by Councillor Birkmaier,

THAT permission be granted for the speakers to be heard.

CARRIED.

Dr. Clarence E. Clotley, Medical Health Officer/Director of Public Health Services, Saskatoon District Health, addressed Council regarding the proposal to amend the smoking bylaw, indicating that the proposal is not to ban smoking, but to ban smoking in indoor public places to protect nonsmokers from the health hazards of smoking. Dr. Clotley indicated that amendments were made to the proposal to allow for a phased-in implementation period for some types of businesses, and expressed the need for an education program to assist in the implementation. Dr. Clotley circulated additional information to Council members.

Mr. Bruce Eaton, President, Saskatoon Hotels' Association, urged Council to form a committee to discuss the ramifications that this bylaw would have on the city of Saskatoon. He expressed the opinion that further discussions regarding enforcement and financial implications need to take

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place prior to a bylaw being placed before Council.

Mr. Bruce A. Reeder, Professor, Department of Community Health and Epidemiology, University of Saskatchewan, provided information regarding research on the matter, and urged Council to consider approving the proposal to amend the smoking bylaw to eliminate the harmful effects of environmental tobacco smoke.

Mr. Michael van Grondelle, Executive Director, Saskatchewan Restaurant and Foodservices Association, indicated that issues such as the financial effects on businesses, enforcement of the bylaw and the effects on tourism need to be worked out before amendments to the bylaw are passed. He expressed concern regarding the bylaw as it is written, and urged Council to obtain further input from all sides.

Ms. Loretta Eberts, President, Heart and Stroke Foundation of Saskatchewan, highlighted the effects of environmental tobacco smoke and the link between smoking and cardiovascular diseases. She expressed support for the proposal.

Mr. Rick Kilarski addressed Council on behalf of Mr. Ralph Nilson, Chair, Saskatchewan Provincial Health Council. He spoke in support of the proposal to amend the smoking bylaw and indicated that it is a health issue. He urged Council to lead the way by passing a bylaw prohibiting smoking in all public places.

Mr. Steve McLellan, Executive Director, TISASK, expressed opposition to the proposal to amend the smoking bylaw. He indicated that the consultation has to be ongoing, and business people have to be involved in the decisions that affect their businesses.

Mr. Gary Semenchuck, Canadian Cancer Society, supported the proposal to amend the smoking bylaw, indicating that the issue is about health not about business.

Ms. Gail Bunt advised Council regarding the effects of second-hand smoke on her health, and urged Council to approve the proposal to amend the smoking bylaw.

Mr. Ryck Bourgette, Co-Chair, Smoking Bylaw Coalition and representing business owners of six major malls in the city, expressed support for the amended proposal regarding the smoking bylaw, indicating that the health issues are significant.

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Mr. Matt Fawcett, Student, Dr. John G. Egnatoff School, expressed concern regarding the effects of second-hand smoke in public areas such as hockey rinks and restaurants, and asked Council to make all public places smoke-free.

Mr. Kent Smith-Windsor, Executive Director, The Partnership, encouraged Council to come together with those that are advocating for nonsmoking to work towards a promotional campaign for businesses who are willing to become smoke-free. He expressed the opinion that business people are interested in the public health, but they are also concerned that they will have a business to have concerns about in the future. Mr. Smith-Windsor indicated that there is an opportunity to find common ground between the hospitality industry and those concerned about public health, and that it is up to Council to find that common ground.

Dr. David Popkin, Dean, College of Medicine, expressed the opinion that eliminating smoking in public areas is an important health issue, and encouraged Council to amend the bylaw so that all enclosed public places can be smoke-free in the future.

Ms. Susan Wagner, Chair, Saskatoon District Health Board, indicated that the Board endorses 100% smoke-free public places. The Board supports the proposed amendments to the bylaw and the implementation plan over the next few years. Ms. Wagner urged Council to lead the province in establishing a 100% smoke-free environment in enclosed public places.

Mr. Byron Wensley, Manager of Environmental Health, Saskatoon District Health - Public Health Services, addressed concerns raised by business people and stressed the importance of education in enforcement and implementation of the bylaw.

Mr. Ernie Krohn encouraged Council to make a decision based on health to provide clean, smoke-free areas and expressed support for the proposal.

Ms. Patti Burdego, Student, Georges Vanier Elementary School, indicated support for the proposal and expressed the opinion that smoking should not be allowed in public places.

Ms. Nance McDougall, Owner/Operator, Muffin Cafe, urged Council to allow businesses a choice to voluntarily make the decision to be smoke-free.

Moved by Councillor Atchison, Seconded by Councillor Heidt,

THAT the information be received.

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CARRIED.

Moved by Councillor Birkmaier, Seconded by Councillor McCann,

THAT His Worship the Mayor strike a committee to review and report back to Council on the proposed amendments contained in the proposal and the committee be represented by the various groups affected by the bylaw.

THE MOTION WAS PUT AND LOST.

Moved by Councillor Waygood, Seconded by Councillor Langford,

THAT Council deal with the proposed amendments to the bylaw as submitted in the amended proposal and that the City Solicitor prepare the appropriate bylaw amendment.

YEAS: Councillors Waygood, Postlethwaite, Langford and Roe4

*NAYS: His Worship the Mayor, Councillors Atchison, Birkmaier,
Heidt, Langlois, McCann and Steernberg*

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Moved by Councillor Langford, Seconded by Councillor Waygood,

THAT the common areas of malls and all of City Hall be smoke-free by May 1, 1996.

IN REFERRAL

Moved by Councillor Atchison, Seconded by Councillor Heidt

THAT the entire matter, including the above motion, be referred to the Administration and Finance Committee for a report.

THE REFERRAL MOTION WAS PUT AND CARRIED.

Moved by Councillor Birkmaier, Seconded by Councillor Roe,

THAT the report of the Administration and Finance Committee be referred back to the Committee for a further report to Council by no later than February 15, 1996.

THE MOTION WAS PUT AND LOST.

COMMUNICATIONS - CONTINUED

AA. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL

**1) Fred Heal, Executive Director
Meewasin Valley Authority, dated December 1**

Advising Council that the Board of Directors has elected Mr. Ken Pontikes as Chair of Meewasin.
(File No. CK. 180-6)

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RECOMMENDATION: that the information be received.

Moved by Councillor Heidt, Seconded by Councillor Langford,

THAT the information be received.

CARRIED.

**2) Linda Pelly-Landrie, President
Saskatchewan Indian Cultural Centre, dated December 6**

Requesting financial assistance or other support in connection with the hosting of a First Nations Traditional Pow-wow Celebration on December 30, 1995 at Saskatchewan Place. (File No. CK. 1870-1)

RECOMMENDATION: that the direction of Council issue.

Moved by Councillor Waygood, Seconded by Councillor Postlethwaite,

THAT Council approve a grant of \$1000 to the Saskatchewan Indian Cultural Centre to be funded from the Contingency Fund.

THE MOTION WAS PUT AND LOST.

Moved by Councillor Langlois, Seconded by Councillor McCann,

THAT the Saskatchewan Indian Cultural Centre be informed that there are no funds available this year and suggest that the organization submit an application early in the new year under the Assistance to Community Groups: Cash Grants Program.

CARRIED.

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**3) Doreen Baptiste, Volunteer Board Member
Big Sisters Association of Saskatoon, dated December 4**

Submitting copy of presentation to the public meeting of the Budget Committee held on Tuesday, October 19, 1995 regarding the Big Sisters Association of Saskatoon and the need for continued support under the Assistance to Community Groups: Cash Grants Program. (Files CK. 1700-1 and 1871-3-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Waygood, Seconded by Councillor Langford,

THAT the information be received.

CARRIED.

**4) Honourable Carol Teichrob
Minister of Municipal Government, dated November 30**

Providing update regarding the Inter-Community Co-operation Program. (File No. CK. 1870-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Roe, Seconded by Councillor Langlois,

THAT the information be received.

CARRIED.

**5) Mayor Henry Dayday, Chair
The Board of Police Commissioners, dated December 14**

Requesting Council's approval for an over-expenditure of the Police Service Budget for the year 1995. (File No. CK. 1705-Police)

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RECOMMENDATION: that the direction of Council issue.

Moved by Councillor Langford, Seconded by Councillor McCann,

THAT Council approve an over-expenditure, if any, of the Police Service Budget for the year 1995.

CARRIED.

**6) Mike Chometa
111 - 110th Street, dated December 14**

Requesting an extension on the Order for Demolition for the property at 100 - 112th Street. (File No. CK. 680-14)

RECOMMENDATION: that the direction of Council issue.

Moved by Councillor Atchison, Seconded by Councillor Langlois,

THAT the Order for Demolition for the property at 100 - 112th Street be extended to February 10, 1996.

CARRIED.

**7) Lisa Bartko
Alexander & Alexander, dated December 18**

Submitting comments regarding appointment of Broker/Agent - Risk Management and General Insurance Agent Services. (File No. CK. 1880-1)

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RECOMMENDATION: that the information be received and considered with Clause A10, Report No. 28-1995 of the City Commissioner.

Moved by Councillor McCann, Seconded by Councillor Birkmaier,

THAT Clause A10, Report No. 28-1995 of the City Commissioner be brought forward for consideration.

CARRIED.

REPORT NO. 28-1995 OF THE CITY COMMISSIONER

**A10) Appointment of Broker/Agent - Risk Management
and General Insurance Agent Services
(File No. 1880-1)**

RECOMMENDATION: that Marsh & McLennan (Sask) Ltd. be appointed as broker for the City's Risk Management and General Insurance Services from the date of acceptance of the contract to July 31, 1998.

Report of the Risk Manager, December 8, 1995:

"In October 1995, our Office issued a request for proposals for risk management and insurance broker services for the City. The contract term is from the date of acceptance to July 31, 1998. An information conference was held in October and proposals were required to be submitted by November 15, 1995.

Four companies, namely, Butler Byers Insurance, Sedgwick, Marsh & McLennan (Sask) Ltd. and Alexander & Alexander Reed Stenhouse responded to the request for proposals.

As in previous years, the proposals were reviewed and evaluated by the City's Risk Management Committee which has representatives from the departments that are the main users of risk management services, namely, Public Works, Transportation Services, Leisure Services, and Asset Management. The Risk Manager and a solicitor from the City Solicitor's Office were available to respond to any questions raised by the Committee members. The proposals were evaluated based on their comprehensiveness in response to the City's stated requirements.

Main Criteria For Selection

1. Knowledgeable assistance to the Risk Manager in determining insurance needs of the City, including customizing policy wording and identification of new areas of risk.

In this area, it is critical that the broker have experience with the various risks and specific

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problems of medium-sized municipalities.

2. Purchasing insurance policies for the City (i.e. general liability, umbrella liability, environmental impairment liability, auto fleets such as police and main fleet, property, boiler and machinery, public officials and employees' liability and crime).

In this area, it is critical that the broker have wide contacts with many insurance companies to properly access competitive markets in order to get the best possible deal in terms of coverage and premiums. We also expect the ability to buy insurance customized to the City's specific needs.

3. Assistance with claims administration by dealing with insurance underwriters when the City has large complex claims or is dealing with more than one underwriter.

In this area, it is critical that the broker provide fast, efficient service when it is needed. It is useful if we have a large broker as they have more influence with insurance underwriters than we do, because of their big buying power.

4. Delivery of speciality engineering and technical advice in the area of loss prevention and inspection of properties.

In this area, it is critical that the broker have access to knowledgeable loss prevention specialists trained in identifying, measuring and reducing risk, particularly in the areas of environmental and leisure services liability.

Based on the above criteria, the Risk Management Committee unanimously recommended that Marsh & McLennan be the City's broker until July 31, 1998.

Basis for Compensation

All of the proposals have options as to the method of remuneration. The two main options are commission on premiums and fees for service. We are recommending that commission on premiums be the method of compensation. The majority of large Saskatchewan corporations use this method. The commission paid on an insurance premium to Marsh & McLennan pays for a full-range of services including property inspections, claims and loss adjusting services, loss history reports, and loss prevention specialists.

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Marsh & McLennan has provided brokerage services to the City since 1959. We continue to be very satisfied with the high level of Risk Management services provided."

Moved by Councillor McCann, Seconded by Councillor Birkmaier,

THAT the matter be referred to the Administration and Finance Committee for a report.

CARRIED.

COMMUNICATIONS - CONTINUED

B. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION

- 1) **Dennis G. Diehl, Manager**
Ray's Transport Ltd., dated November 30

Requesting stricter enforcement of the parking regulations for trailers left on the street. **Referred to the Planning and Operations Committee.** (File No. CK. 6120-1)

- 2) **Robert Green, Treasurer**
Broadway Business Improvement District, dated December 5

Submitting the proposed 1996 budget for the Broadway Business Improvement District. **Referred to the Administration.** (File No. CK. 1680-3)

RECOMMENDATION: that the information be received.

Moved by Councillor Heidt, Seconded by Councillor Atchison,

THAT the information be received.

CARRIED.

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C. PROCLAMATIONS

**1) George McCallum, Executive Director, Saskatchewan Division
Multiple Sclerosis Society of Canada, dated December 1**

Requesting Council to proclaim the month of May, 1996 as MS Month in Saskatoon. (File No. CK. 205-5)

**2) Joanne Michael, Advocacy/Fund Development Coordinator
Alzheimer Association of Saskatchewan, Inc. dated December 12**

Requesting Council to proclaim the month of January, 1996 as Alzheimer Awareness Month in Saskatoon. (File No. CK. 205-5)

**3) Elaine Clarke
1420 - 29th Street West, dated December 12**

Requesting Council to proclaim the week of December 18, 1995 as Bone Marrow Donor Awareness Week in Saskatoon. (File No. CK. 205-5)

- RECOMMENDATION:**
- 1) that City Council approve all proclamations as set out in Section C; and
 - 2) that the City Clerk be authorized to sign the proclamations on behalf of City Council.

Moved by Councillor Roe. Seconded by Councillor Birkmaier.

- 1) *that City Council approve all proclamations as set out in Section C; and*
- 2) *that the City Clerk be authorized to sign the proclamations on behalf of City Council.*

CARRIED.

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REPORTS

Ms. Trudi Barlow, Chair, presented Report No. 2-1995 of the Visual Arts Placement Jury;

City Commissioner Irwin presented Report No. 28-1995 of the City Commissioner;

Councillor Waygood, A/Chair, presented Report No. 10-1995 of the Planning and Operations Committee; and

Councillor Birkmaier, Chair, presented Report No. 6-1995 of the Audit Committee;

Moved by Councillor Roe, Seconded by Councillor Heidt,

THAT Council go into Committee of the Whole to consider the following reports:

- a) Report No. 2-1995 of the Visual Arts Placement Jury;*
- b) Report No. 28-1995 of the City Commissioner;*
- c) Report No. 10-1995 of the Planning and Operations Committee; and*
- d) Report No. 6-1995 of the Audit Committee.*

CARRIED.

His Worship Mayor Dayday appointed Councillor Langlois as Chair of the Committee of the Whole.

Council went into Committee of the Whole with Councillor Langlois in the Chair.

Committee arose.

Councillor Langlois, Chair of the Committee of the Whole, made the following report:

THAT while in Committee of the Whole, the following matters were considered and dealt with as stated:

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"REPORT NO. 2-1995 OF THE VISUAL ARTS PLACEMENT JURY

Composition of Committee

Ms. Trudi Barlow, Chair
 Ms. Jeannette Bowes
 Mr. Robert Christie
 Mr. Glen Grismer
 Ms. Lyn Jeffery
 Mr. Terry Klassen
 Councillor Patricia Roe

**1. 1995 Annual Report
 (File No. CK. 225-44)**

RECOMMENDATION: that the information be received.

ADOPTED.

Ms. Barlow, Chair of the Visual Arts Placement Jury, will be in attendance to present this report.

Committee Membership 1995		
Members	Years on Jury	Meeting Attendance (in 1995, 9 meetings were held)
Trudi Barlow	5	8
Jeannette Bowes	4	7
Robert Christie	3	6
Glen Grismer	4	7
Lyn Jeffery	2	8
Terry Klassen	1	6
Councillor Roe	1	3

As the Jury informed City Council in its 1994 Annual Report, we planned to provide information to Council which would be helpful in any deliberations which would involve the establishment of an Arts Policy for the City of Saskatoon. This information consists of the Arts Policies of the major cities in Canada, and is now on file for perusal by the 1996 Visual Arts Placement Jury. This resource relates to one of the recommendations for policy change in relation to the mandate of the Jury which is raised later in this report.

The Jury again worked closely with the Urban Design Committee to facilitate the second year of the Temporary Art Installation Program and adjudicated the twenty-five applications/works submitted

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for consideration in relation to artistic merit and the suitability of works for the site locations. Representatives of the Jury met with the Urban Design Committee to assess the program. Subsequent to this meeting and discussions of the Jury, recommendations have been forwarded.

Upon its request, the Chair again met with the Design Committee of the Downtown Business Improvement District (The Partnership).

No proposals for donations of art to the City were received.

The Visual Arts Placement Jury looks forward to its sixth year of serving the City of Saskatoon.

**2. Five-Year Review: 1991-1995
(File No. CK. 225-44)**

RECOMMENDATION: that the information be received.

ADOPTED.

There is what is referred to as the "five-year hump" in regard to the survival of art galleries. This being the end of the fifth year for the Visual Arts Placement Jury, we trust that the same will prove to be true. The Jury has survived, and hopefully will extend and expand its contributions to assist City Council.

One purpose of establishing the initial Municipal Arts Placement Jury, now the Visual Arts Placement Jury, was to adjudicate proposed donations of art to the City of Saskatoon. A provision was included in relation to purchases of art as well, although no budget for this was, or has since been, established.

During 1991 and 1992, the Jury sought input regarding procedures and adjudication criteria from arts organizations and galleries in the city, as well as the Saskatchewan Arts Board, provincial arts organizations, and the Canada Council. While the response was not what we had hoped, the Jury did establish procedures and adjudication criteria as well as setting two adjudication dates -- one in the spring and the other in the fall. The original mandate, therefore, would have required that the Jury meet but twice annually.

Having the good fortune of conscientious Jury membership and the availability of excellent support staff supplied by City Administration, the Jury decided to meet monthly in order to formulate policy change recommendations and to investigate other ways in which we could possibly enhance our contribution to the visual arts and the citizens of Saskatoon.

In 1993, one approved policy change was to remove the word 'permanent' in relation to works which must be adjudicated. This change resulted in two benefits: Firstly, works donated to the

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City did not necessarily remain in the initial location forever, and, secondly, all works placed on property under the jurisdiction of the City, whether donated, purchased, or temporarily installed, must be adjudicated by the Jury.

When the Urban Design Committee established the Temporary Art Installation project in 1994, therefore, it was the Jury's duty, and pleasure, to collaborate in relation to procedures, forms, and, of course, adjudication. This project, now in its second year, has been extremely well received.

During 1994 and finalized in 1995, the Jury has collected a resource base for the 1996 Visual Arts Placement Jury, namely the Arts policy of major Canadian cities as previously mentioned.

**3. Policy Revision
City of Saskatoon Policy C10-007
Visual Arts Placement Jury
(File No. CK. 225-44)**

- RECOMMENDATION:**
- 1) that the wording of Section 4.1(b) of City Council Policy C10-007 (Visual Arts Placement Policy), regarding the responsibilities of City Council be changed from: "Approves the location for works of art" to "Approves the location for works of art **from the three locations recommended by the Jury**";
 - 2) that the wording of Section 4.2(d) of City Council Policy C10-007 (Visual Arts Placement Policy), regarding the responsibilities of the Visual Arts Placement Jury be changed from "makes recommendations to City Council on the locations of art after consultation with appropriate Civic Departments" to "makes recommendations to City Council on **three suitable locations for each work** of art after consultation with appropriate Civic Departments."

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- 3) that an addition be made to Section 4.2 of the City Council Policy C10-007 (Visual Arts Placement Policy) regarding the responsibilities of the Visual Arts Placement Jury, as:
 - 4.2 h) **"Make recommendations to City Council on a Visual Arts Policy for the City of Saskatoon"**; and,
- 4) that City Council direct the Administration to amend Policy C10-007 (Visual Arts Placement Policy).

ADOPTED.

It is the opinion of the Visual Arts Placement Jury that, in order for the Jury to better serve Council and the citizens of Saskatoon, there is a necessity for policy change to maximize potential contributions.

This represents the Jury's third presentation of recommendations for your consideration in regard to changes to City Council Policy C10-007 (Visual Arts Placement Policy). The following two recommendations are in regard to site selection of art, and the mandate of the Jury:

- a) that the wording of Section 4.1(b) of City Council Policy C10-007 (Visual Arts Placement Policy), regarding the responsibilities of City Council be changed from: "Approves the location for works of art" to "Approves the location for works of art **from the three locations recommended by the Jury**"; and,
- b) that the wording of Section 4.2(d) of City Council Policy C10-007 (Visual Arts Placement Policy), regarding the responsibilities of the Visual Arts Placement Jury be changed from "makes recommendations to City Council on the locations of art after consultation with appropriate Civic Departments" to "makes recommendations to City Council on **three suitable locations for each work** of art after consultation with appropriate Civic Departments."

RATIONALE:

The placement of an artwork, especially a sculpture, is of total relevance to the aesthetic appreciation of the work. While it is true that there may be more than one appropriate placement site for any given work, it is important that the Jury be in a position to consider the work and possible sites as a whole, as opposed to the two decisions being considered separately by two different groups. This has worked most successfully over the past two years of the Jury's involvement with the Urban design Committee's 'Temporary Art Installation' project.

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This recommended Policy modification would enable the Jury to do an appropriate and superior job of assisting City Council, and still ensure that City Council makes the final location decision.

The jury has also recommended:

that an addition be made to Section 4.2 of the City Council Policy C10-007 (Visual Arts Placement Policy) regarding the responsibilities of the Visual Arts Placement Jury, as:

4.2 h) **"Make recommendations to City Council on a Visual Arts Policy for the City of Saskatoon."**

RATIONALE:

In collecting and reviewing the Arts policies of major Canadian Cities as mentioned above, the Jury became aware that our city has not addressed this to any extent, to date. This would, perhaps, be an appropriate time to expand the Jury's mandate; enabling it to utilize this current resource base to prepare recommendations in regard to the visual aspect of our city's cultural future.

The second five years of the Visual Arts Placement Jury could then be considered as "Phase II". The current mandate is being fulfilled. Approval of this recommendation would accommodate an opportunity for the 1996 and future Jury members to enhance their volunteer contribution to City Council and, thereby, to the citizens of Saskatoon.

REPORT NO. 28-1995 OF THE CITY COMMISSIONER

Section A - Administration and Finance

A1) Routine Reports Submitted to City Council

RECOMMENDATION: that the following information be received.

ADOPTED.

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<u>SUBJECT</u>	<u>FROM</u>	<u>TO</u>
Business Tax - General License (copy attached) (File No. 435-13)	November 1, 1995	November 30, 1995
Property Tax Collections (copy attached) (File No. 435-8)	November 1, 1995	November 30, 1995
Schedule of Accounts Paid \$525,931.54 (File No. 1530-2)	November 27, 1995	November 29, 1995
Schedule of Accounts Paid \$2,582,030.33 (File No. 1530-2)	November 30, 1995	December 4, 1995
Schedule of Accounts Paid \$580,376.70 (File No. 1530-2)	December 4, 1995	December 6, 1995
Schedule of Accounts Paid \$1,442,753.80 (File No. 1530-2)	December 6, 1995	December 11, 1995
Schedule of Accounts Paid \$4,643,535.95 (File No. 1530-2)	December 8, 1995	December 12, 1995

**A2) Spectator Ballfields Development Reserve
 (File No. 1815-1)**

RECOMMENDATION: that Policy C03-003, Reserves for Future Expenditures, be amended to include a Capital Development Reserve for the user-operated ballfields at the Gordon Howe Complex.

ADOPTED.

Report of the General Manager, Finance Department, November 30, 1995:

"On March 28, 1994, City Council approved a leasing agreement between the City and the

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Saskatoon Amateur Softball Association for the operation of the Bob Van Impe and Gordon Howe No. 1 Ballfields. It was approved that 60% of the net revenues from the Amusement Tax that would be collected from the gate receipts for all activities operated or sponsored at the Gordon Howe Complex, by the Saskatoon Amateur Softball Association and the Saskatoon Men's Baseball League, be transferred to a new Capital Development Reserve. This reserve would be used to finance improvements to the facilities at the Bob Van Impe, Gordon Howe No. 1 and Leakos Ballfields. Council directed that the Capital Reserves Bylaw be amended accordingly.

The City Solicitor has now reviewed the purpose of the reserve and states that Council's direction would be more appropriately served through the addition of this reserve to Policy C03-003 rather than an amendment to the Capital Reserves Bylaw.

The Capital Reserves Bylaw addresses those reserves that refer specifically to capital expenditures (i.e. expenditures greater than \$25,000). All other reserves are addressed through Policy C03-003, Reserves for Future Expenditures. The Spectator Ballfields Development Reserve finances all approved expenditures relating to the construction of a clubhouse, upgrading the playing surfaces of the diamonds or the construction of a new diamond. However, there is no minimum withdrawal requirement. Because of this inconsistency, it is recommended that the reserve be created by policy rather than Bylaw.

The only other option is to amend the Capital Reserves Bylaw to provide for withdrawals for projects with a cost of less than \$25,000. This would, however, make the bylaw inconsistent with the various reserves' intent - to finance projects which are considered annually in the City's capital budget.

This request requires a change to the Policy Manual, but has no impact on Council's original direction.

This recommendation will not impact City Council's original intent for the use of these reserve funds."

A3) Communications to Council

From: Ken A. Miller

202 Braemar Bay

Date: October 14, 1995

**Subject: Expressing concerns regarding reassessment
(File No. 1615-2)**

RECOMMENDATION: that the following information be received.

ADOPTED.

Report of the General Manager, Finance Department, October 17, 1995:

"The attached letter was received from Mr. Ken A. Miller and was placed on Council's agenda on

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October 23, 1995.

On November 20, 1995, I forwarded the following letter to Mr. Miller with respect to his concerns:

'City Council has forwarded your letter of October 14, 1995, expressing concern about reassessment to my attention.

Reassessment is required as the present system is based on 1965 property values and is extremely outdated. The system will be based on 1994 building values. The conversion to the revised assessed values will be revenue neutral and not a 'tax grab'. However, in changing to this system, some properties will have a tax increase, while others will have a tax reduction.

As the property tax levy is based on the value of the property and buildings, the higher the value of the property the more tax that is required to be paid. So, therefore, if Briarwood property has a higher value than Mount Royal property, higher taxes will be levied due to the higher value of the property.

While no specific information is available on individual properties, hopefully, by the summer of 1996, we would be in a better position to discuss the exact impact on your house.'

A similar letter could be sent to individuals writing to Council in the future, expressing concerns regarding the reassessment."

ATTACHMENTS

1. October 14, 1995 letter from Mr. Ken Miller.

**A4) Investments
(File No. 1790-3)**

RECOMMENDATION: that City Council approve the attached purchases and sales.

ADOPTED.

Report of the General Manager, Finance Department, December 1, 1995:

"With the approval of the Investment Committee, the attached list indicates purchases and sales for the City's various funds."

ATTACHMENTS

1. Schedule of Securities Transactions (November 18-30, 1995)

A5) The Assessment Notices Bylaw, 1996

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(File Nos. 1620-1 and 195-1)

RECOMMENDATION: that City Council consider Bylaw No. 7503.

ADOPTED.

Report of the City Solicitor, December 1, 1995:

"We have prepared Bylaw No. 7503 at the request of the City Assessor. It dispenses with the mailing of assessment notices in 1996 except in cases where the assessed value is new or altered, as provided for in Section 249(3) of *The Urban Municipality Act, 1984*. City Council has followed this practice for the last several years and Bylaw No. 7503 continues this practice for 1996."

ATTACHMENTS

1. Proposed Bylaw No. 7503.

**A6) 1994 and Previous Business Tax Write-offs
(File No. 1985-2)**

RECOMMENDATION: that City Council approve the Business Tax Accounts recommended for write-off in the list dated November 1995, in the amount of \$182,410.73.

ADOPTED.

Report of the General Manager, Finance Department, December 6, 1995:

"A number of businesses discontinued during 1994 and previous, leaving a business tax balance outstanding. City Council's approval is required to write-off these balances as uncollectible.

These accounts are now considered due for write-off as the Treasurer's Branch and the City's Collection Agency have made all reasonable efforts to collect the accounts; however it has now been established that there are no funds available to pay these accounts.

In the case of bankruptcies, claims have been processed and confirmation has been received from the Receivers that there are insufficient funds to pay the City's claim.

Included in the amount for write-off for 1995 are accounts relating to public storage facilities with business tax balances totalling \$111,395.05. These seven accounts dating back to 1982 have either ceased operating, been liquidated, sold their assets or made an assignment into bankruptcy. There

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is no potential for recovery on these accounts.

The distributions of the write-off for this submission is as follows:

City	\$ 79,374.81
School Boards	99,019.60
Business Improvements Districts	<u>4,016.32</u>
	\$182,410.73

The following is a summary of the total uncollectible Business Tax Accounts for the last four years indicating the ratio of Business Tax Write-offs to Business Tax Revenue.

<u>Year</u>	<u>Business Tax Levy</u>	<u>Business Tax Write-Offs</u>	<u>% of Write-Off To Levy</u>
1992	9,852,183	86,711	0.80
1993	9,959,854	97,710	1.00
1994	10,103,985	33,923	.34
1995	10,193,057	254,871	2.50

The 1995 write-off represents 2.5% of the business tax levy. This variance includes a one-time submission of \$111,395.00 for public storage accounts, and the balance of write-offs not submitted in 1994 due to the labour dispute (approximately \$50,000.00). Exclusive of the above abnormalities, total business tax write-offs are less than 1% of the 1995 business tax levy."

ATTACHMENTS

1. List of Business Tax Uncollectible Accounts for November, 1995 totalling \$182,410.73.

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**A7) Appointment of Acting City Treasurer
(File No. 4510-1)**

RECOMMENDATION: that Mr. Kerry Tarasoff, Accounting Control Manager, Treasurer's Branch, be appointed to act as City Treasurer, as described in Section 63 of *The Urban Municipality Act*, whenever the City Treasurer is absent from duty for more than one day.

ADOPTED.

Report of the General Manager, Finance Department, December 8, 1995:

"Section 63 of *The Urban Municipality Act* enables City Council to appoint an Acting Treasurer who, during absences of the Treasurer, assumes all powers and duties of the Treasurer's position. The appointment of an Acting City Treasurer may be necessary, at times, so that legal documents can be signed on behalf of the City in the absence of the City Treasurer.

It is recommended that, for all absences of the City Treasurer of more than one day, that Mr. Kerry Tarasoff, Accounting Control Manager, assume the legal powers and duties of the City Treasurer. While the Treasurer's Branch still has the option of rotating an acting branch head, this resolution ensures a legal backup if and when required."

Pursuant to motion by Councillor Birkmaier and carried by a majority of members of Council, the hour of the meeting was extended beyond 10:30 p.m.

**A8) Canadian Bond Rating Services
City of Saskatoon - 1995 Rating
(File No. 1500-4)**

RECOMMENDATION: that the following information be received.

ADOPTED.

Report of the General Manager, Finance Department, December 8, 1995:

"Attached, for City Council's information, is the latest rating report for the City of Saskatoon. This report, based on a recent review of the economic and financial position of the City, was issued by the Canadian Bond Rating Service (CBRS).

The report re-affirms Saskatoon's 'AAA' rating (the highest that can be achieved), with a stable

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outlook. CBRS notes that the Saskatoon economy has continued its trend of steady growth and that, in spite of a large debt issue for the new Secondary Sewage Treatment Plant, the City is an infrequent borrower, and the mill rate debt continues to decline."

ATTACHMENTS

1. CBRS Municipal Analysis Report - City of Saskatoon

A9) Communications to Council

From: A. Margaret Sarjeant

674 University Drive

Date: November 29, 1995

**Subject: Urging comments regarding the Municipal Justice Building
and urging Council to rescind its decision to demolish
the building**

(File No. 530-2)

RECOMMENDATION: that the following information be received.

ADOPTED.

During its December 4, 1995, meeting City Council received the above-noted letter (copy attached) from A. Margaret Sargeant and resolved:

"that the information be received and referred to the Board of Police Commissioners for a report on how the cost of the demolition will be funded, prior to demolition; and,

that the letter from Ms. Sargeant be referred to the Administration for a report by December 18, 1995."

Report of the Deputy Chief, Administration, Saskatoon Police Service, December 6, 1995:

"The Chairman of the Saskatoon Board of Police Commissioners has requested that I provide you with the following information with respect to projected financing for the demolition of the Municipal Justice Building.

The following is a breakdown of the funding for the demolition, the parking lot construction and consulting fees:

- | | | |
|----|---------------------|-----------|
| 1) | Productivity Loan | \$100,000 |
| 2) | Withdrawal from the | |

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Major Repairs & Renovations Reserve	<u>236,000</u>
Total	\$336,000."

Report of the General Manager, Asset Management Department, December 11, 1995:

"The commissioned facility analysis for the Municipal Justice Building objectively analyzed the potential of retaining the structure for re-use or alternatively to demolish the facility.

The three phases of construction which make up the current facility all share common mechanical and electrical services. All services are sub-standard and require retrofit, to the values stated in the report.

The original building's walls are not insulated, and the upper floor areas because of the jail cell construction require significant retrofit. The entrance to the original building is inaccessible for public use and the main circulation stairway could never be developed as accessible without significant revisions.

To renovate the original building and demolish the attached building additions, would cost in excess of two million dollars. This figure includes construction, design and project management and value added taxes.

The leasable reconstructed areas within the original construction remain non-economic and remain not conducive for effective recovery of the expenditures necessary to retrofit the structure. This portion exceeds the 80% of new construction costs and the ratio of leasable area versus total floor area is the weakest of all facility additions due to inherent circulation and structural considerations."

ATTACHMENTS

1. Letter dated November 29, 1995 from A. Margaret Sargeant.

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**A10) Appointment of Broker/Agent - Risk Management
and General Insurance Agent Services
(File No. 1880-1)**

DEALT WITH EARLIER. SEE PAGE NO. 11.

**A11) Fines - Traffic Bylaw and Other Amendments
(File No. 5301-1)**

RECOMMENDATION: that City Council consider Bylaw No. 7506.

ADOPTED.

Report of the City Solicitor, December 11, 1995:

"City Council, at its meeting of July 31, 1995, resolved that all \$15.00 discounted penalties set out in Schedule No. 10 (copy attached) of the Traffic Bylaw, be increased to \$20.00. The Administration requested that this change take effect on January 1, 1996.

Our Office periodically reviews the Traffic Bylaw with the Traffic Engineers in the Department of Transportation Services. Due to enforcement problems, we are proposing that Council amend the Traffic Bylaw in the following areas:

- (a) by defining 'median' to improve enforcement of no parking on medians;
- (b) by clarifying the section to improve enforcement regarding a trailer parked on a street being required to display a current license plate (again, to improve enforcement); and
- (c) by establishing speed limits in construction zones to reduce accidents and improve worker safety.

Finally, we have deleted Parking Lot #4 (east of 1st Avenue and north of 19th Street) from the list of designated City parking lots. The City converted the land to other uses some time ago, but the Lot was inadvertently left in the designated section of the Bylaw."

ATTACHMENTS

1. Schedule No. 10 of Traffic Bylaw No. 7200; and
2. Proposed Bylaw No. 7506.

A12) Trailer Occupant Fees - 1996

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(File No. 1720-10) _____

RECOMMENDATION: that City Council consider Bylaw No. 7517.

ADOPTED.

Report of the City Solicitor, December 5, 1995:

"City Council, at its meeting held on December 4, 1995, approved an increase in the trailer occupant fees effective January 1, 1996. Our Office was instructed to prepare a bylaw to implement these changes. In this regard, we have enclosed Bylaw No. 7517 for Council's consideration."

ATTACHMENTS

1. Proposed Bylaw No. 7517.

A13) Discount on Current Taxes - 1996

(File No. 1920-2) _____

RECOMMENDATION: that City Council consider Bylaw No. 7518.

ADOPTED.

Report of the City Solicitor, December 8, 1995:

"City Council, at its meeting held on December 4, 1995, approved a discount rate for prepayment of 1996 taxes of 2.0 per cent for tax prepayments on or before January 31, 1996, and 1.5 per cent for prepayments on or before February 28, 1996. Our Office was instructed to prepare a bylaw to provide for these discounts. In this regard, we have enclosed Bylaw No. 7518 for Council's consideration."

ATTACHMENTS

1. Proposed Bylaw No. 7518.

A14) 1996 Tax Abatements

(File No. 1965-1) _____

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RECOMMENDATION: that City Council consider Bylaw No. 7519.

ADOPTED.

Report of the City Solicitor, December 11, 1995:

"The recommendations of the Administration and Finance Committee were passed by City Council at its December 4, 1995 meeting. The recommendations stated in part:

- '1) that the abatement of taxes for 1996 be approved for all former applicants at the 1995 percentage;
- 2) that all new applications be denied for a tax abatement for 1996;'

We have prepared and enclose Bylaw No. 7519 which reflects these amendments."

ATTACHMENTS

1. Proposed Bylaw No. 7519.

**A15) Business Tax Adjustments
(File No. 1985-2)**

RECOMMENDATION: that City Council approve of the 1995 Business Tax write-off in the amount of \$28,827.70, for the reasons detailed on the attached list for the period November 1, 1995 to November 30, 1995.

ADOPTED.

Report of the General Manager, Finance Department, December 11, 1995:

"Submitted, copy attached, is a listing of 1995 Business Tax Adjustments in the total of \$28,827.70, which requires Council's approval for write-off.

The listing represents businesses which have discontinued business at the premises indicated; these accounts are not uncollectible, but require adjustment in keeping with Business Tax Bylaw #6714(12) which states:

'Where a business is commenced after the 31st day of January or is discontinued before the 1st day of December, the Council shall, upon

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written request, adjust the amount levied with respect of that business to correspond with the portion of the year during which the business is, or was, carried on; PROVIDED that such request is made before the expiration of one year following the year in respect of which the amount levied is to be adjusted.'

Business tax adjustments are offset by supplementary assessments on new businesses or businesses that relocate, renovate, or enlarge premises.

The distribution of this write-off will be as follows:

City	\$ 12,516.78
School Boards	15,555.13
Business Improvement Districts	<u>755.79</u>
	\$ 28,827.70."

ATTACHMENTS

1. Business Tax Adjustments - November 1995.

**A16) Light and Water Accounts to be Written-off for 1994
(File No. 1985-3)**

RECOMMENDATION: that City Council approve the net write-off of utility accounts for 1994, totalling \$194,060.

ADOPTED.

Report of the General Manager, Finance Department, December 8, 1995:

"The following is a summary of 1994 utility accounts which are considered due for write-off. The accounts total \$237,664.00. After deducting the 1995 collections of \$43,604 for previously written-off accounts, which were in fact collected, the net write-off is \$194,060.00 which is equal to .16 percent of the gross revenue for 1994 (\$115M). A detailed listing of the accounts is available in the City Clerk's Office.

The services of a collection agency have also been utilized. Bankrupt and delinquent accounts have, where possible, been charged back to property taxes in an attempt to realize payment.

An analysis of the accounts recommended for write-off is as follows:

11 Commercial Accounts Over \$1,000.00

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Wallace, John T/A The Book Nook 1515B - 8th Street East	\$1,598
Mister Beasties Restaurant 102-103rd Street	4,522
Burns Hanley 1972 Ltd. T/A Bourassas Books & Church Supplies 142-2nd Avenue South	1,857
Henry Birks & Sons 179-3rd Avenue South	4,743
PMI Plasters Manufacturing 227 Venture Crescent	5,679
Eyes International Inc. 116E Idylwyld Drive North	3,045
Western Credit Services 12-2155 Airport Drive	1,457
Cree-X-Ten-D-Care T/A Idylwyld Motel 1825 Idylwyld Drive North	2,994
606934 Sask Ltd T/A Foody Goody Chinese 302-22nd Street West	18,914
Pro West Car Care 402-22nd Street West	1,007
Bev Zacharias T/A Lucky Dollar Foods 1635-29th Street West	7,996
27 Commercial Accounts under \$1,000.00 (average \$300.76)	8,120
1,631 Residential Accounts (average \$107.74)	<u>175,732</u>
Total of 1,669 Accounts	<u>\$237,664</u>
1995 Collection of Accounts Previously Written-Off	43,604

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NET AMOUNT \$194,060

The following is a summary of write-offs for the last five years, indicating the ratio of utility write-offs to utility gross revenue:

Year	Gross Amount of Write off	Collections of Accounts Previously Written off	Net	% of
			Amount of Gross Write off	Revenue
1990	\$102,383	\$19,681	\$82,702	.08
1991	\$118,372	\$23,636	\$94,736	.09
1992	\$114,875	\$21,318	\$93,557	.09
1993	\$129,660	\$26,544	\$103,116	.09
1994	\$237,664	\$43,604	\$194,060	.16

The 1994 write-off represents .16 percent of the utility gross revenue. It is estimated that .07 percent of write-offs were directly attributable to the labour dispute which severely impaired collection activity during the latter part of 1994."

**A17) 1996 Capital Budget
 1997-2000 Capital Plan
 (File No. 1702-1)**

RECOMMENDATION: that the following information be received.

ADOPTED.

Report of the General Manager, Finance Department, December 13, 1995:

"Attached is a copy of the 1996 Capital Budget/1997-2000 Capital Plan, for City Council's information."

ATTACHMENTS

1. 1996 Capital Budget/1997-2000 Capital Plan.

Section B - Planning and Operations

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**B1) Enquiry - Councillor Atchison (February 13, 1995)
Use of Property Bordered by College Drive and Circle Drive
North & South Centre Boulevards
(File No. 4225-1)**

RECOMMENDATION: that the following information be received.

ADOPTED.

"This large area would appear to be a very valuable piece of property. I would recommend that the City look at the opportunity of leasing it out. When we are looking for new and innovative ways to fund capital projects, this would be an ideal way to finance this capital project namely the College and Circle Drive overpass.

The revenues from this area could be used to offset the cost of the overpass. The revenues from this area may not cover the total cost of the project, but it would certainly help in reducing the cost.

I would hope that the leasing of the land can be looked at very quickly, so we can look forward to a positive situation of a capital project standing alone without the help of tax dollars."

Report of the General Manager, Planning and Building Department, November 22, 1995:

"The enquiry requests the Administration to examine the potential of leasing the unused portion of the road right-of-way at the intersection of College Drive and Circle Drive.

The sites are unserviced; however, based on a ten-year lease and the estimated cost to extend services under the highway from either Sutherland or College Park, the services could be paid for and a considerable amount placed in the roadways reserve. However, as the question involves both the lease of the right-of-way itself and traffic operations, the Transportation Services Department was asked to comment.

The November 27, 1995, memo from Transportation Services (see Attachment No. 1) explains in detail why it is not feasible to lease the area for any business that requires driveway access to Circle or College Drive. The memo explains that Circle Drive is an 'expressway' that has controlled access with no direct private driveway connections. Also, there is not enough distance on College or Circle to allow safe merging of traffic. Transportation Services advise that compromising these minimal distances could place the City in a vulnerable position with respect to any litigation.

Although leasing the land for a use that requires traffic access does not appear feasible, the idea of leasing this unused area until such time as the interchange is built is a good one. Your staff will investigate other uses for the land that would not require traffic access and egress.

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For example, one possible use of the area could be permanent billboard type of signage. Properly done, this signage could be leased on a long-term basis that would result in significant revenues to the City. Such things as proper landscaping of the parcels and reserving part of the advertising space for community use could be negotiated in a sign leasing contract."

ATTACHMENTS

1. November 27, 1995 letter from M. Totland

**B2) Application for Registration of Condominium Plan
130 LaRonge Road - RM(Tn) District
Lot 16A, Block 911, Plan 95-S-25689
Applicant: William E. Siemens
(File No. 4132-1)**

- RECOMMENDATION:**
- 1) that City Council authorize the issuance of the Certificate required under Section 10(1)(b) of *The Condominium Property Act, 1993* to William E. Siemens (110 LaRonge Road, Saskatoon, S7K 7H8) for the condominium development at 130 LaRonge Road; and;
 - 2) that the City Clerk be authorized to prepare and forward the Certificate to the applicant.

ADOPTED.

Report of the General Manager, Planning and Building Department, December 6, 1995:

"An application for registration of a condominium plan involving a development on Lot 16A, Block 911, Plan 95-S-25689 has been received from William E. Siemens, on behalf of Saskatoon Mennonite Care Services Inc. The proposal is for eighteen townhouse units, consisting of three four-unit dwellings and three two-unit dwellings. Forty-six parking spaces have been included on the site, eighteen of which are enclosed.

The proposal has been examined under the provisions of the Zoning Bylaw and, as such, complies with the requirements of this Bylaw in all respects. The site is situated within an RM(Tn) District.

The development has also been examined by the Building Standards Branch and, provided the construction is completed in accordance with the requirements of the approved building permit, the development will meet the requirements under the Building Bylaw. A copy of the construction plans, together with the requisite survey plans, have been forwarded to the City Clerk's Department for review, if necessary, by members of City Council.

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In view of the above-noted consideration of the Zoning Bylaw and the Building Bylaw, the Planning and Building Department advises that:

- a) separate occupancy of the units will not contravene the requirements of the Zoning Bylaw;
- b) the approval required under the Zoning Bylaw has been given in relation to the separate occupancy of the units;
- c) the buildings and the division of the buildings into units of separate occupancy, as shown on the plans which have been submitted and as constructed, will not interfere with the existing or likely future amenities of the neighbourhood; and,
- d) the requirement to designate at least one parking space as an exclusive-use area for each unit has been met as one space is included as a part of each unit."

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**B3) Subdivision Application #47/95
814 and 818 Braeside View
(File No. 4300-2)**

RECOMMENDATION: that Subdivision Application #47/95 be approved, subject to the Certificate of Approval for proposed Lot 17, Block 456, Plan 86-S-19448 being issued subject to the severed portion of Lot 16, Block 456, Plan 86-S-19448 being consolidated and held in title along with the whole of Lot 17, Block 456, Plan 86-S-19448.

ADOPTED.

Report of the General Manager, Planning and Building Department, December 4, 1995:

"The following subdivision application has been submitted for approval:

Subdivision Application: #47/95
Applicant: Larson Surveys Ltd.
Legal Description: Lots 80 & 81, Block 101, Plan 93-S-25571
Location: 814 & 818 Braeside View."

ATTACHMENTS:

1. December 4, 1995 Subdivision Report

**B4) Briarwood Replotting Scheme
Parcel A, EV5793
Parcel A, 82-S-19256
Parcel AA, 89-S-02055
SE, NE, and NW 1/4, 19-36-4-3
(File No. 4230-1)**

RECOMMENDATION: that the General Manager, Planning and Building Department, be authorized to serve notice on each owner of land within the Briarwood Replotting Scheme in accordance with Section 169 of *The Planning and Development Act, 1983.*

ADOPTED.

Report of the General Manager, Planning and Building Department, December 7, 1995:

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"City Council, on November 20, 1995, authorized the preparation of a replotting scheme and the filing of a resolution in the Land Titles Office endorsing titles to the lands within the Briarwood neighbourhood indicating that a replotting scheme is in progress. The titles have been endorsed and the replotting scheme has been prepared as per Attachment 1. The existing subdivision is shown on the Briarwood Replotting Scheme Plan No. 1.

The purpose of the replotting scheme is to assemble the unsubdivided portion of land within this neighbourhood and distribute it proportionately amongst the owners for future subdivision and development. The specifications (Attachment 1) indicate the method by which the replotting scheme is to occur. It also indicates the existing lands each owner owns and the proposed allocation in exchange thereof. The Briarwood Plan Showing Proposed Replotting (Attachment 3) indicates the proposed subdivision. The proposal is in conformance with the Subdivision and Zoning Bylaws. Municipal Reserve dedication is being provided by parcels MR1, MR2, MR3 and MR4. It is necessary that notice of the replotting scheme be served on each landowner affected and that a date, time and place be arranged for the necessary hearing in accordance with Section 169 of *The Planning and Development Act, 1983*."

ATTACHMENTS

1. Briarwood Replotting Scheme Specifications
2. Briarwood Replotting Scheme Plan No. 1
3. Briarwood Plan of Proposed Replotting

**B5) Enquiry - Councillor Langlois (November 20, 1995)
Airport Flight Services
(File No. 7000-2)**

RECOMMENDATION: that the following information be received.

ADOPTED.

"It has been brought to my attention that the Federal Government is considering relocating the airport flight services from Saskatoon to Regina. In view of the fact that negotiations are currently ongoing for the transfer of the responsibility for the management of airport services to a local airport authority, appointed by this Council, would the Administration report on the implications of losing flight services specialists on the potential for effective operations at the John G. Diefenbaker Airport? Will there be negative financial implications for the local airport authority?"

Report of the General Manager, Fire and Protective Services, December 8, 1995:

"Administration has been advised by the Chairperson of the local airport authority that ten airport

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flight services staff will be transferred to Regina. It is expected this will occur in 1998.

Administration has also been advised that the transfer of the staff will not have a negative impact on flight safety. At the present time, it is difficult to ascertain whether there will be a negative financial impact on the local airport authority. However, the local airport authority does not believe it will have a negative financial impact.

The transfer of these ten positions to Regina does, however, mean ten jobs with an approximate payroll of \$500,000 will leave Saskatoon."

**B6) Proposed Stop Signs
71st Street and Millar Avenue
(File No. 6280-2)**

RECOMMENDATION: that the existing yield signs on Millar Avenue at 71st Street be changed to stop signs as shown on Plan No. 167-0098-0301.

ADOPTED.

Report of the General Manager, Transportation Services, November 30, 1995:

"The Transportation Services Department has received a request to install stop signs on Millar Avenue at 71st Street and is proposing that the existing yield signs be changed to stop signs.

Presently, Millar Avenue has yield signs which assign right-of-way to 71st Street. A site inspection showed that the safe approach speed to 71st Street is less than 10 kp/h, which is due to the farm yard located on the north-west corner of 71st Street and Millar Avenue. A review of the accident history, using the Saskatoon Traffic Accident Information System, indicates the 5-year average for right angle accidents to be 1.

The posted speed limits for both Millar Avenue and 71st Street is presently 70 kp/h.

City of Saskatoon Policy No. 07-007 'Traffic Control - Use of Stop and Yield Signs' states that stop signs are warranted if the critical approach speed is less than 10 kp/h.

Transportation Services proposes that due to the unsafe approach speeds, and the posted speed limit of 70 kp/h, that the existing yield signs on Millar Avenue at 71st Street be changed to stop signs as shown on Plan No. 167-0098-0301."

ATTACHMENTS

1. Plan No. 167-0098-0301.

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**B7) Request for Encroachment Agreement
702 Avenue J South
Lot 20, Block 2, Plan GR
(File No. 4090-2)**

- RECOMMENDATION:**
- 1) that City Council recognize the encroachment at 702 Avenue J South (Lot 20, Block 2, Plan GR);
 - 2) that the City Solicitor be instructed to prepare the appropriate encroachment agreement making provision to collect the applicable fees; and,
 - 3) that His Worship the Mayor and the City Clerk be authorized to execute the agreement, on behalf of the City of Saskatoon, under the Corporate Seal.

ADOPTED.

Report of the General Manager, Planning and Building Department, December 6, 1995:

"Mr. Dave A. Leland of Leland Kimpinski, on behalf of the property's owner, has requested to enter into an encroachment agreement with the City for the above-noted property. As shown on the attached Real Property Report, part of the north wall and eave of the house encroach onto the City's property (i.e. a boulevard) along 16th Street. The encroachment has likely existed since 1912 when the house was constructed.

The total area of encroachment is approximately 4.19 square metres (45.1 square feet). The wall and eave of the house encroach by a maximum of 0.396 metres (1.3 feet) onto the boulevard.

If approved by City Council, an encroachment agreement will be required. The owner of the property will be subject to the minimum annual fee of \$50."

ATTACHMENTS

1. Real Property Report for 702 Avenue J South.
2. Letter: Leland Kimpinski Barristers and Solicitors to Office of the City Solicitor.

**B8) Enquiry - Councillor Postlethwaite (November 6, 1995)
Spectator Ballfields Program
(File No. 4206-1)**

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RECOMMENDATION: that the following information be received.

ADOPTED.

"Would the Administration please provide a breakdown of revenues, savings, and costs associated with the operations of the Spectator Ballfields Program, including major maintenance, provision of large equipment, and any other direct or indirect costs of service, specifically in reference to Cairns Field and Saskatoon Professional Baseball Incorporated."

Report of the General Manager, Leisure Services Department, December 6, 1995:

"On August 16, 1993, City Council authorized the City's Administration to negotiate with various user groups concerning the operation of the J.F. Cairns, Leakos, Bob Van Impe, and Gordon Howe No. 1 ballfields at the Gordon Howe Complex. These negotiations were finalized in March of 1994 resulting in Lease Agreements for the operation of the different facilities as follows:

- Saskatoon Professional Baseball Inc. J. F. Cairns Field
- Saskatoon Amateur Softball Association Bob Van Impe, Gordon Howe Field #1
- Saskatoon Men's Baseball League Leakos Field

With the user groups being responsible for the operation of the various ballfields, a cost-saving of \$100,300 to the Spectator Ballfield Program was identified in the City's 1994 operating budget as follows:

Amusement Tax and Concession Revenues	\$ 3,900.00
Rentals of Sportsfield	50,800.00
Staff Compensation (Reduction of 2.9 staff-years)	(91,900.00)
Operating Costs including: utilities (-41,600), maintenance (-15,600), other (-5,900)	<u>(63,100.00)</u>
	(\$100,300.00)

The attached March 16, 1994, Planning and Development Committee report, outlines the general principles, terms, and conditions incorporated into the respective leasing agreements."

ATTACHMENTS

1. March 16, 1994, Planning and Development Committee Report.

**B9) Aluminum Use in Water Treatment
Environmental Services Department
(File No. 7920-1)**

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RECOMMENDATION: that the following information be received.

ADOPTED.

Report of the General Manager, Environmental Services Department, December 8, 1995:

"At its meeting held on April 24, 1995, City Council awarded a contract for the supply of Aluminum Sulphate to the Water Treatment Plant and the matter of aluminum use in water treatment was referred to the Works and Utilities Committee. The Committee subsequently requested that a status report on the work being carried out to reduce aluminum residuals be submitted to Council.

Investigative Program (1995)

Investigative work, relating to high aluminum residuals (0.7 mg/L), has been carried out over the past number of years with an increased focus in 1995. Two questions were basic to the investigative work in 1995; what changes would be required to meet significant regulatory guideline changes and, what changes could be made on a short-term basis to simply lower existing aluminum residuals. The results of this work, conclusions drawn, and proposed on-going work is summarized herein.

Review of Anticipated Guideline Changes

Recognizing health-related guidelines for Aluminum do not exist currently, a review of potential changes in Aluminum regulations can be summarized:

- Secondary regulations (for contaminants that adversely affect the odor or appearance of the water) set by the USEPA for aluminum are 0.05-0.2 mg/L. This regulation was set to prevent post precipitation of aluminum and discoloration of drinking water in the distribution system and is not a health-related guideline. A health-related guideline is not expected prior to 2000.
- American Water Works Association no longer backs a quality goal of 0.05 mg/L which it initially adopted in January of 1968, however, does support a 'recommended operating level of 0.2 mg/L'.
- The World Health Organization has adopted a guidance level of 0.2 mg/L, in recognition of the difficulty in meeting lower levels.
- Barry Thomas, Head of the Criteria Section for Health Canada, anticipates a secondary maximum contaminant level of 0.2 mg/L will be imposed in the spring of 1996. A period of time for stakeholder input and for municipalities to make process changes, if the level is

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adopted, could however, extend the process as long as another year or more.

Municipal Treatment Plant Survey

The cities of Edmonton and Red Deer were the only cities that could be found that use a similar process as that of Saskatoon (alum and lime). These cities have a facility layout and process adjustments that help to reduce aluminum residuals. An Aluminum residual of 0.2 mg/L would be difficult to meet without changes to their processes. The majority of Canadian cities use alum as a coagulation agent without a softening process. The cities in the United States that were surveyed mainly use Ferric Sulphate, polymers, and re-carbonation in their processes, and as a result, in many cases aluminum levels are not even monitored. It is interesting to note that the majority of water treatment plants in the Netherlands have changed from aluminum to iron-based coagulants, primarily due to public perceptions of aluminum.

Process Audit

Aluminum fractions were tracked through the entire treatment process to determine levels of both the total and soluble fractions. The audit can be summarized as follows:

- raw water Aluminum levels range from 0.04 to 0.5 mg/L with soluble fractions below 30%.
- aluminum sulphate is added and total Aluminum levels rise to approximately 2.0 mg/L.
- the lime softening process increases the pH which results in soluble Aluminum levels of 95-100%.
- lime slurry contributes up to 0.22 mg/L Aluminum at a 65 mg/L feed rate.
- filtration, although effective in removing particulate Aluminum (95-100%), fails to achieve any measurable reduction in the soluble aluminum fraction.
- aluminum in the distribution system remains essentially 100% soluble and at levels ranging from 0.63 mg/L to 1.1 mg/L.

Alternate Coagulants

Bench scale testing has been completed on Aluminum Sulphate, Ferric Chloride, Alum Sulphate combined with Polymers, Ferric Chloride combined with Polymers, 100% Polymers, Sodium Aluminate, and Bentonite. Variable dosage levels were used to gauge optimal levels with respect to both chemical and physical characteristics of the water sample. The results of this work will form the basis of investigations into short-term reductions in Aluminum residuals planned for 1996.

Plant Scale Testing/Process Modifications

In the summer of 1988, the water softening process was discontinued in an effort to reduce sludge production which resulted in plant scale testing of alum clarification only. The alum feed was reduced from 35 to 20 mg/L and residual aluminum concentrations reduced from approximately 0.7 mg/L to 0.22 mg/L.

A poly-aluminum (NIAD) trial was conducted in 1992 and 1993, however, it proved to be

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ineffective in reducing aluminum residuals and in providing acceptable overall water quality.

Preliminary plant scale testing of Ferric Chloride has been carried out with good performance. Ferric Chloride is, however, highly corrosive (storage, handling and maintenance concerns) and may result in staining of plumbing fixtures. The use of Ferric Chloride in water treatment is also limited, with very little information available with respect to its success.

Process modification investigation is being carried out in the areas of pH control, process blending, and process optimization. As part of clarifier optimization, a streaming current detector is being used to determine the most suitable alum feed rate, the primary focus being aluminum residual reduction.

In the summer of 1995, reduced alum dosages were carried in an attempt to reduce Aluminum residuals. Lower dosages caused the treatment process to be susceptible to minor changes in raw water flows, causing clarifier upsets and water quality breakdowns. As well as water quality breakdowns, other clarifier operational problems were encountered, and the reduced dosage trial was discontinued.

As a result of the high pH levels caused by the lime softening process, no measurable impact on the soluble form of aluminum was found by discontinuing the addition of Fluoride. Literature findings suggest that the addition of Fluoride will increase the solubilized fraction of aluminum, but this has been masked by the high pH levels.

Work with External Agencies

In September of 1995, the Water Treatment Plant Laboratory participated in a Federal Government Aluminum Speciation Study involving analyses of both raw and treated water samples. This study was directed at defining the various species of aluminum present and the fraction of those species. A total of six communities across Canada took part in the study.

At a meeting with representatives of Public Health Services in the spring of 1995, an agreement was made to work more closely with Public Health on water quality issues such as the Aluminum concern. Public Health Services will receive a copy of this report and the supporting technical data.

A number of study designs for process investigations in 1996 have been submitted to Saskatchewan Environment and Resource Management (SERM) for review. Meetings have been held with SERM with respect to the Aluminum issue. A review of our work plans associated with aluminum residual reductions were discussed and a copy of this report will be submitted to SERM.

Conclusions

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1. The combination of data from prior years, and the work carried out in 1995, indicate that if a maximum allowable concentration for Aluminum was to be set in the future the change could be accommodated by any of the following:
 - adding pH adjustments to the process train
 - conversion to Ferric Sulphate as a coagulant
 - discontinue water softening.

2. The 1995 work does suggest that short-term reductions in Aluminum residuals are possible. There is additional work, however, that must be carried out in order to realize these reductions and, at the same time, not jeopardize water quality. The following has been scheduled for 1996:
 - The 1996-2000 Capital Budget includes \$45,000 for further plant scale testing of replacement coagulants. Efforts will be directed at studying options which do not alter the hardness of the water. The first set of studies will investigate further reductions of alum through both reduced dosages and alum enhanced coagulant mixtures. This will be followed by work on pH adjustments and the potential for reconverting the soluble fraction to a particulate fraction. The third study will investigate the use of Ferric Sulphate as a coagulant.
 - Aluminum testing will be increased to twice per week in order to determine plant and raw water variability. Lime samples will be tested to determine the aluminum content, variability, and impact.

3. While the investigative work originally planned for 1996 (parasites, particle counting, filter optimization) will have its focus shifted to Aluminum residuals, it may not be possible to complete the work in 1996. The need for the Department's professional and technical staff to maintain daily water treatment operations and deal with problems that require immediate trouble shooting services limits the time available for investigative work."

**B10) Water and Sewer Rates 1996
Environmental Services Department
(File No. 1905-2)**

RECOMMENDATION:

- 1) that the following sewer service charge for 1996 be approved:

Domestic Service

96.5 percent of the water bill
Maximum Monthly Charge \$45.00

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Industrial and Commercial Service

First 13,000 cubic feet/month \$1.61/100 cu.ft.
 All over 13,000 cubic feet/month \$1.51/100 cu.ft.
 Minimum monthly bill \$8.40

- 2) that the following sewer surcharge for 1996 be approved:

$$R = V + 4.0 \left(1 + \frac{X}{300}\right) + 18.6 \left(1 + \frac{Y}{300}\right) + 7.7 \left(1 + \frac{Z}{100}\right) + 2.0 \left(1 + \frac{P}{100}\right) \quad 10$$

where V = 128.7¢/100 cu.ft. for the first 13,000 cu.ft.
 = 118.7¢/100 cu.ft. for consumption in excess of 13,000 cu.ft.

- 3) that the sewer service charge and sewer surcharge increases come into effect for the first billing in January 1996;
- 4) that the need for an increase in the infrastructure levy be reviewed following the approval of the 1996 operating budget; and
- 5) that City Council consider Bylaw 7520.

Report of the General Manager, Environmental Services Department, December 12, 1995:

"At its meeting of December 12, 1995, the Planning and Operations Committee considered various options, for changes to the current water and sewer rates, necessary to meet the proposed 1996 operating and capital budgets. Based on the discussion and suggested revisions to the proposed budgets, the Committee supported maintaining the current water rates and infrastructure levy and increasing the sewer rates by 12.8 percent which will yield an overall increase in utility rates of approximately 5.5 percent.

The City of Saskatoon's water and sewer utility rates are designed to produce revenues that meet the annual operating and capital costs of the utility. The annual changes in those rates are determined by the change in operating and maintenance costs, the magnitude of capital development, and the demand for the utility service.

Water Rates - The following pricing philosophies are basic to the preparation of the water rates. These philosophies reflect the traditional approach taken by the City and include recommendations from the Infrastructure Rehabilitation Funding Study by Deloitte & Touche (1992):

- Total Cost Recovery - rates are set to recover all annual utility costs (operating and capital) less infrastructure replacement costs and fire charges.
- Infrastructure Levy - water and sanitary sewer infrastructure rehabilitation costs will be

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recovered by a volumetric levy in addition to the rates.

- Fire Charges - a fee for maintaining fire services is collected from the Fire Department (general tax base).
- Declining Rate Structure - the rates are set such that the larger the volume purchased the lower the unit cost.
- Outside User Rate - customers outside the City's boundaries are charged a 30 percent surcharge on the lowest commercial rate.

The Water Utility's proposed 1996 operating budget is summarized in Table 1 and forms the basis of the 1996 rates. The existing water rates will meet the anticipated 1996 expenditures due mainly to three factors. Metered revenue requirements have been reduced as a result of the increase in the fire charge. The fire charge has been increased to bring it more in line with suggested industry standards. There has been a significant drop in debt charges. The budget also includes a minimal provision to the Stabilization Reserve.

Infrastructure Levy - In 1993, the infrastructure levy was converted from a fixed charge to a volumetric charge. The charge is based on the following criteria:

- the levy shall be a declining block volumetric charge directly proportional to the water consumed.
- the levy shall result in the generation of revenues equal to the annual infrastructure rehabilitation requirements as established by the Manager of Public Works.
- the residential:commercial sector revenue generation will be split 67:33.

The current 1996-2000 Capital Budget for water and sewer infrastructure indicates that an increase in the infrastructure levy is in order. The current infrastructure levy will, however, cover expenditures scheduled for 1996 and with a combination of rescheduling and re-prioritizing, large annual increases in the levy could be averaged out through the years 1997-2000. Large increases in the sewer rates will not be required during this time.

Sewer Service Charge - The City's sewer service rates are based on the following pricing philosophies:

- Total Cost Recovery - rates are set to recover all annual utility costs (operating and capital), less the infrastructure replacement costs.
- Surcharge - a surcharge for high strength waste is applied to industries.
- Residential Rate - is a percentage of the monthly water bill.

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- Commercial Rate - is a declining rate structure based on water consumption. The rate is applicable to all customers connected to the sewerage system.
- Constant Transition - rates are set such that there will not be an excessive increase during a year when there is a major capital expenditure (i.e. secondary treatment expansion).

Historically, sewer rates have been adjusted annually in a manner that results in an equal percentage change for each customer class. The rates are also adjusted from year to year in a manner that will avoid excessive increases in any single year. Prior to 1995, sewer rates increased over a five-year period at approximately 7.5 percent per year which was considered to be the maximum rate of increase necessary to fund the sewage treatment upgrade. A number of circumstances combined in the latter part of 1994 required a 13.0 percent increase in the 1995 sewer rate and a projected increase of 13.0 percent in the 1996 rate.

An average sewer rate increase of 12.8 percent will meet the projected 1996 Sewer Utility expenditures (Table 2, Appendix). The estimation of expenditures for 1996 has been complicated by the uncertainties of the construction schedule for the sewage treatment plant upgrade and the complexities of starting a biological treatment process during a Saskatchewan winter. The benefits from lower debt costs have been reduced by the impact of reduced working capital interest and continued losses in water sales.

Sewer Surcharge - At its meeting of January 6, 1992, Council approved an increase in the industrial high strength surcharge that was to be phased in over a 10-year period. The fifth step of that increase has been included in the recommendations.

Rate Change Impacts

The combined impact of the proposed 1996 Water and Sewer Utility rate increases is summarized below:

MONTHLY COMBINED WATER & SEWER INCREASES						
Consumption (cu.ft.)	Residential		Commercial		Large Industrial	
	900	3,000	12,000	37,000	345,000	1,240,000
Current						
Water Rate	11.88	35.28	144.70	425.20	3,874.80	13,898.80
Infra Levy	6.06	10.62	36.20	84.40	669.60	2,370.10
Sewer Service	<u>9.98</u>	<u>29.64</u>	<u>174.00</u>	<u>514.90</u>	<u>4,703.70</u>	<u>16,875.70</u>
Total	27.92	75.54	354.90	1,024.50	9,248.10	33,144.60
Proposed						
Water Rate	11.88	35.28	144.70	425.20	3,874.80	13,898.80
Infra Levy	6.06	10.62	36.20	84.40	669.60	2,370.10
Sewer Service	<u>11.46</u>	<u>34.05</u>	<u>193.20</u>	<u>571.70</u>	<u>5,222.50</u>	<u>18,737.00</u>

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Total	29.40	79.95	374.10	1,081.30	9,766.90	35,005.90
Increase (\$)	1.48	4.41	19.20	56.80	518.80	1,861.30
Increase (%)	5.3	5.8	5.4	5.5	5.6	5.6

The foregoing table indicates that an average residential customer will realize water and sewer utility bill increases in the order of \$1.48 per month. The increases for small volume users will be less than \$0.75 per month.

Tables 3 and 4 (Appendix) indicate that the proposed water rates (infrastructure levy included) and the sewer rates result in costs that compare favourably with the cost for water and sewer services in other large Western Canadian cities.

Table 5 (Appendix) shows the impact that the surcharge changes will have on various industries that discharge high strength wastes, providing the quantity and quality of the wastes do not change significantly over that discharged in 1995. Table 6 shows the charges that selected industries would realize if they were located in other Western Canadian cities.

ATTACHMENTS

1. Proposed Bylaw No. 7520.
2. Appendix.

Moved by Mayor Dayday,

THAT Clause 1, Report No. 10-1995 of the Planning and Operations Committee be brought forward for consideration.

CARRIED.

REPORT NO. 10-1995 OF THE PLANNING AND OPERATIONS COMMITTEE

1. **1996 Water and Sewer Rates**
(File No. CK. 1905-2)

- RECOMMENDATION:**
- 1) that City Council consider the recommendations contained in Clause B10, Report No. 28-1995 of the City Commissioner; and
 - 2) that City Council consider Bylaw No. 7520 at this meeting.

The Planning and Operations Committee, at its meeting held on December 12, 1995, reviewed a discussion paper prepared by the General Manager, Environmental Services Department, dated December 4, 1995, regarding the 1996 water and sewer rates (quoted below). Following a review

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of the options contained in the referenced report, your Committee was of the opinion that the current water rates should be maintained, that the current infrastructure levy also be maintained, pending finalization of the Operating Budget, and that the sewer rates be increased by 12.8 percent.

City Council will note that documentation supporting the Committee's opinion in this regard has been submitted under Clause B10, Report No. 28-1995 of the City Commissioner.

Report of the General Manager, Environmental Services Department, December 4, 1995
(Discussion Paper):

"INTRODUCTION

At its meeting of August 29, 1995, the Planning and Operations Committee considered the matter of restructuring water and sewer rates in the interests of stabilizing revenue generation, customer class equity, economic efficiency and full cost recovery. The committee resolved:

- 1) that the Administration develop a proposal for a consultation process that would focus on the principles and implications of adopting a restructuring of the water rates; and**
- 2) that the Administration report further on the change in water and sewer rates to be implemented in Regina.'**

In that regard, the consulting firm that worked with the City of Regina throughout its rate restructuring project has been contracted to carry out the investigations and to design an appropriate public consultative process. The consultants will provide a report early in 1996.

During the discussion of the options for an overall rate **restructure** it was pointed out that the options did not include the impact of rate **increases** that would be necessary to meet the 1996 budget, and that Council would be asked to approve rate increases by year end. This paper outlines various options available for the rate increases required to meet the 1996 Operating Budgets.

BACKGROUND

Utility charges are based on a combination of water rates, infrastructure levy, sewer rates, and an industrial surcharge for high strength wastes. The current practice of annually adjusting these charges involves setting rates to recover all projected annual utility costs (operating, capital and debt recovery). Provisions to the Infrastructure Reserve are determined by the General Manager of Public Works. A fee is charged to the Fire and Protective Services Department (general tax base) for providing the water services necessary for fire protection. A volumetric declining rate block structure is used, which results in lower rates for large volume users.

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Historically, rates have been adjusted annually in a manner that results in an equal percentage change for each customer class. The rates are also adjusted from year to year in a manner that will avoid excessive increases in any single year. Prior to 1995, sewer rates increased over a five-year period at approximately 7.5 percent per year which was considered to be the maximum rate of increase necessary to fund the sewage treatment upgrade. A number of circumstances combined in the latter part of 1994 to require a 13.0 percent increase in the 1995 sewer rate and a projected increase of 13.0 percent in the 1996 rate.

At its meeting of January 6, 1992, Council approved an increase in the industrial high strength surcharge that was to be phased in over a 10-year period. Adjustments for the fifth step of that phase-in will be included with the 1996 rates and will be common to each of the rate change options discussed in this paper.

OPTIONS

There are a myriad of options available for setting the 1996 rates. Options can vary from changing the allocation of costs among customers to making changes within the budgets. This paper presents four options for the Committee's consideration. The proposed options include the following increases in the water, infrastructure and sewer rates respectively:

- Option #1 - 0.5, 15.0, and 12.8 percent
- Option #2 - 0.0, 10.0, and 12.8 percent
- Option #3 - 0.0, 7.0, and 12.8 percent
- Option #4 - increases based on changes in proposed budgets and revenue sources

DISCUSSION

Option #1 - The rate increase in Option #1 will be applied such that, on average, each customer class will see an equivalent percentage increase. Option #1 is the option most likely to meet the anticipated 1996 expenditures. An average increase of 0.5 percent in water rates will meet the 1996 expenditures (Table 1, Appendix) and provide \$164,000 to the Stabilization Reserve. A 15.0 percent increase in the infrastructure levy is required to fully fund the 1996-2000 Capital Budget infrastructure rehabilitation work currently forecasted by the General Manager of Public Works (Table 2). Table 3 indicates that the combined impact of the proposed water and infrastructure levy increase results in costs that compare favorably with the cost of water in other large Western Canadian cities.

An average sewer rate increase of 12.8 percent will meet the projected 1996 Sewer Utility expenditures (Table 5, Appendix). The estimation of expenditures for 1996 has been complicated by the uncertainties of the construction schedule for the sewage treatment plant upgrade and the complexities of starting a biological treatment process during a Saskatchewan winter. Table 4 compares the cost of sewer charges in 1996 based on proposed rates in other Western Canadian cities.

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The combined impact of the proposed 1996 Water and Sewer Utility rate increases is summarized:

MONTHLY COMBINED WATER & SEWER INCREASES (OPTION #1)						
Consumption (cu.ft.)	Residential		Commercial		Large Industrial	
	900	3,000	12,000	37,000	345,000	1,240,000
Current						
Water Rate	11.88	35.28	156.40	425.20	3,874.80	13,898.80
Infra Levy	6.06	10.62	38.80	84.40	669.60	2,370.10
Sewer Service	<u>9.98</u>	<u>29.64</u>	<u>174.00</u>	<u>514.90</u>	<u>4,703.70</u>	<u>16,875.70</u>
Total	27.92	75.54	354.90	1,024.50	9,248.10	33,144.60
Proposed						
Water Rate	11.91	35.52	145.80	428.80	3,909.20	14,022.70
Infra Levy	7.02	12.30	42.00	97.80	775.40	2,744.40
Sewer Service	<u>11.25</u>	<u>33.57</u>	<u>195.60</u>	<u>579.10</u>	<u>5,291.50</u>	<u>18,985.00</u>
Total	30.18	81.39	383.40	1,105.70	9,976.10	35,752.10
Increase (\$)	2.27	5.85	28.50	81.20	728.00	2,607.50
Increase (%)	8.1	7.8	8.0	7.9	7.9	7.9

Option #2 - The proposed 1996 budget includes a \$164,000 provision to the Stabilization Reserve. If the provision was deferred to 1997, a water rate increase in 1996 would not be necessary. The provision to the Stabilization Reserve has been included in the budget in an attempt to re-establish a balance in the Reserve, which was totally depleted in 1993 due to large losses in water sales. Revenue statements to the end of October, however, indicate that a contribution of over \$100,000 may be realized by the end of 1995.

A smaller increase (10%) in the Infrastructure Levy is possible if minor changes are made to the 1996-2000 Capital Budget for water and sewer rehabilitation.

Option #2 would result in a combined average increase in Water and Sewer Utility rates of approximately 6.6 percent.

Option #3 - This option is essentially the same as Option #2 with additional changes in the 1996-2000 infrastructure rehabilitation program. Projects that are currently scheduled for the five- year period must be spread out over a longer period thus reducing the short-term impact on the infrastructure levy.

Option #3 would result in a combined average increase in Water and Sewer Utility rates of approximately 6.2 percent.

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Option #4 - This option considers combining a number of changes in the proposed budgets and traditional revenue sources, in an attempt to minimize the rate increase. The minimization of an infrastructure levy increase, in the order of 5 percent or less, is achievable. It may be possible to reschedule projects such that infrastructure levy increases are deferred to 1997 or later years, when large increases in the sewer rate will not be necessary. In fact, the decision to issue 10 rather than 15 year debentures for the sewage treatment upgrade was based partially on the concept that a faster retirement of the debt would result in opportunities for large transfers to the infrastructure reserve starting in 2004.

It must, however, be understood that this Option results in the deferral of major infrastructure upgrades that are already overdue. In addition, deferring a substantial provision to the Water Utility Stabilization Reserve to avoid any increase in the water rates, means that if water sales continue to fall, annual shortfalls will continue to be funded from general reserves. Both of these deferrals could result in the need for large increases in subsequent years.

The 12.8 percent increase in sewer rates is based on meeting the costs of upgraded treatment entirely by user fees. The concept that some portion of the debt load should be borne by the public at large has, on occasion, been considered. The provision of 0.2 mills towards the sewage treatment debt load would reduce the sewer rate increase to approximately 11.0 percent.

Option #4 could result in a combined average increase in Water and Sewer Utility rates of approximately 5.2 percent.

COMMUNICATIONS PLAN

Historically, there has not been a formal process whereby the rate increases have been communicated to the public. Public debate by Council with respect to the Operating and Capital budgets in addition to a proposed rate change report to Council, recommending the required By-law changes, have served as the primary methods of communicating rate changes. Based on customer response in the past, this process has been successful and appears to be generally acceptable to the majority of customers.

CONCLUSION

In order to generate the revenues required to meet the anticipated 1996 expenditures, for any of the Options, the rate changes must be effective January 1, 1996. Upon selection of one of the Options, or similar direction, by the Committee, a report detailing the revised rates for the Water and Sewer Bylaw will be prepared and submitted to Council for final approval.

ATTACHMENTS

1. Appendix

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2. Rate Schedule (Options)"

IT WAS RESOLVED:

1) *that the following sewer service charge for 1996 be approved:*

Domestic Service

*96.5 percent of the water bill
Maximum Monthly Charge \$45.00*

Industrial and Commercial Service

*First 13,000 cubic feet/month \$1.61/100 cu.ft.
All over 13,000 cubic feet/month \$1.51/100 cu.ft.
Minimum monthly bill \$8.40*

2) *that the following sewer surcharge for 1996 be approved:*

$$R = V + \frac{4.0 (1 + X)}{300} + \frac{18.6(1 + Y)}{300} + \frac{7.7 (1 + Z)}{100} + \frac{2.0 (1 + P)}{10}$$

*where V = 128.7¢/100 cu.ft. for the first 13,000 cu.ft.
= 118.7¢/100 cu.ft. for consumption in excess of 13,000 cu.ft.*

3) *that the sewer service charge and sewer surcharge increases come into effect for the first billing in January 1996;*

4) *that the need for an increase in the infrastructure levy be reviewed following the approval of the 1996 operating budget; and*

5) *that City Council consider Bylaw 7520.*

REPORT NO.10-1995 OF THE PLANNING AND OPERATIONS COMMITTEE

Composition of Committee

Councillor K. Waygood, A/Chair
Councillor M. Heidt
Councillor H. Langlois
Councillor D.L. Birkmaier
Councillor P. Roe

1. 1996 Water and Sewer Rates
(File No. CK. 1905-2)

DEALT WITH EARLIER. SEE PAGE NO. 48.

2. City Operated Sportsfields
Rental Fees
(Files CK. 1720-3 and 1600-7)

- RECOMMENDATION:**
- 1) that the proposed five-year sportsfield fee schedule and structure as outlined in this report, be approved;
 - 2) that a Productivity Improvement Loan in the amount of \$213,000 be approved to be repaid through additional revenues generated from increased sportsfield user fees over a five-year period beginning January 1, 1997;
 - 3) that 40 percent of the additional revenues generated from increased sportsfield user fees be allocated to the Youth Sports Subsidy Program;
 - 4) that the 1996 Leisure Services Department Operating Estimates reflect the revenues and operating expenditures pertaining to City Sportsfields for which a user fee is levied; and,
 - 5) that the 1996 Leisure Services Department Operating Estimates include a one-time provision of \$24,600 for sportsfield upgrading.

ADOPTED.

Your Committee has considered and supports the following report of the General Manager, Leisure Services Department, dated November 29, 1995:

"EXECUTIVE SUMMARY

The Leisure Services Department currently allocates approximately 275 sportsfields to various user groups to accommodate a variety of programs including minor and adult softball, soccer, baseball, lacrosse, field hockey, and football activities. These fields are located in neighbourhood, district, multi-district, and special-use parks. In addition to regular league play, these facilities are allocated for tournaments and special events (e.g. the 1995 Canadian Slo-Pitch Championships were held at Umea Vast and William A. Reid Parks, and Canadian Junior Soccer Championships utilized Umea and Newsham soccer fields). Each season it is estimated that over 15,000 participants play on City sportsfields.

User fees were introduced in 1991 to recover the additional operating costs of maintaining certain sportsfields, above a basic service level applied to all sportsfields and parks. The current fees recover approximately 45 percent of these additional operating costs. In working towards a goal of recovering 100 percent of these additional costs, the Administration conducted a review of: the current conditions of sportsfields; service level standards for different classifications of sportsfields; and associated operating costs for each classification identified. This information was presented to a variety of sportsfield user groups for their consideration and feedback.

The sportsfield user groups expressed their support for a classification system and the related service levels identified for each classification. While users did agree to accept a rate increase, they identified a variety of concerns related to the current condition of sportsfields which need to be addressed in conjunction with the implementation of increased fees. The Leisure Services Department has prepared a strategy whereby full cost recovery of incremental costs which provide above-basic service level will be achieved by the year 2001, while at the same time providing funds for sportsfield upgrading.

BACKGROUND

In 1992, the Audit Services Department completed a comprehensive audit of the Public Works Department's Parks Division - Grounds Maintenance Program (formerly referred to as the Civic Buildings and Grounds Department). The comprehensive audit identified the following three recommendations which pertained to the operations of the City's sportsfields for which a users' fee is levied:

- The Leisure Services Department should formally define the classes of sportsfields and develop the service-level standards for their maintenance.
- The users' fees should be set in relation to the current and complete costs involved in providing the service through the Public Works and Leisure Services Departments.
- The revenues and the maintenance costs related to providing these sportsfields should be reflected in the Leisure Services Department's budget.

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When the revenue policy for recovering the operating cost for these sportsfields was originally introduced, a decision was made that all fields (including neighbourhood, district, multi-district, and special-use sportsfields) should receive a basic level of maintenance which falls within the scope of, and is financed through (i.e. is not cost recovered from the users) the City's Public Works Grounds Maintenance Program. This basic service ensures that all sportsfields and park areas receive a minimum amount of maintenance annually for the use and enjoyment of all citizens. Any additional maintenance requirements and associated incremental costs which improve the service above the basic level is intended to be paid by the users. Currently, the City's sportsfield user fees do not differentiate between the service levels that are provided at the different categories of sportsfields.

The Leisure Services Department surveyed various sportsfield user groups and organizations to assist in developing a sportsfield classification system based on desired program amenities and existing field conditions. (See Attachment A). City staff further defined basic and above-basic maintenance service levels for this new classification system. (See Attachment B). Based on the defined service levels, the incremental cost to provide this additional service level is estimated at \$131,700.

During the next stage of public input, the staff held a series of meetings with a variety of sportsfield user groups to confirm the proposed maintenance service levels and to discuss a fee schedule designed to recover 100 percent of the incremental costs (i.e. \$131,700).

The following sportsfield user groups were consulted:

- Saskatoon Minor Softball Association
- Saskatchewan Amateur Softball Association
- Saskatoon Amateur Slo Pitch Association
- Christian Slo Pitch League
- Saskatoon Baseball Council (Bantam, Midget, Mosquito, and Pee Wee Divisions)
- Saskatoon Men's Baseball League
- Saskatoon District Soccer Association
- Saskatoon Youth Soccer Association
- Saskatchewan Soccer Association
- Great Western Co-ed Football League
- Saskatchewan Field Hockey Association

During discussions with the sportsfield user groups, the following factors were identified which will reduce the operating costs of maintaining sportsfields from \$131,700 to \$102,000:

1. Due to poor playing conditions and field quality of certain sportsfields located at Edward McCourt Park, G.D. Archibald Park, and Umea Park, users did not feel the City could justify charging a user fee until such time as these sites are appropriately upgraded. Therefore, until these fields are upgraded, they will not receive above-basic service level maintenance, thus reducing the recoverable cost estimate (i.e. \$131,700) by approximately \$10,700.

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2. The cost to provide lights at the City's Class I Soccer fields (i.e. Umea #1 and #2, Newsham #1 and #2), is approximately \$19,000 per year. Based on discussions between the Leisure Services Department and the Saskatoon District Soccer Association, an agreement has been reached which will see the Saskatoon District Soccer Association take direct responsibility for this service. Details of this arrangement are to be determined at a later date. In light of this change, the recoverable cost estimate (\$131,700) is reduced by an additional \$19,000.

In consideration of the Auditor General's recommendations, the Leisure Services Department has transferred \$4,500 of the cost of booking responsibilities related to sportsfields from the Department's general-program cost centre.

As a result of these changes, the proposed maintenance and utility costs (stated in 1996 dollars) recoverable through user fees will be \$106,500. (See Table I.)

Table I: 1996 Proposed Above-basic Service Level Costs for Sportsfields	
1995 Estimated Maintenance and Utility Costs	\$131,700
Less Reduced Service Levels	10,700
Less Transferred Lighting Costs	19,000
SUBTOTAL	102,000
Plus Booking Function Costs	4,500
1996 Proposed Maintenance and Utility Costs	\$106,500

Having determined the costs required to provide an above-basic service level, the following options were discussed (with users) in regards to achieving full cost recovery:

1. users provide above-basic services through their own resources;
2. reduce above-basic service levels such that incremental costs equal current revenue levels; and,
3. increase user fees to achieve full cost recovery.

Following considerable discussion, the users did agree to accept option three subject to the following considerations:

1. In order to provide quality playing fields for the safety and enjoyment of participants, the users strongly expressed the need to upgrade a number of existing sportsfields (e.g. re-shape and re-crown sportsfields, topdress/overseed and major re-levelling of sportsfields, repair major drainage problems on fields, etc.) in the immediate future. In addition, many sportsfields do not meet current program standards (e.g. field dimensions, overlapping of sportsfields, trees and sidewalks interfere with playing area, etc.).

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2. The users felt that service level standards are not currently being maintained on a regular basis at all fields. Sportsfield user groups require assurances that these service levels will be provided on an ongoing basis.
3. New sportsfield complexes may be required to address current program deficiencies and future growth patterns. A separate status report will be submitted, through the Planning and Operations Committee and subsequently the 1997/1998 Capital Budget Process, addressing the need for additional sportsfields.
4. In recognition of volunteer time and support towards the development of city-wide children and youth program opportunities, it is requested that the allocation to the Youth Sports Subsidy Program be increased and maintained at a funding level of 40 percent.

JUSTIFICATION

The Administration has developed a strategy which will increase rental revenues over the next five years to a level which is equal to the above-basic maintenance and utility costs for sportsfields.

The current fees and fee structure are as follows:

softball/baseball diamonds	-	\$9.50/game
soccer/football fields	-	\$24.50/game
incentives	-	tournament rate (twice the game rate)
	-	rain-outs (every fourth game free)

Based on the 1995 approved operating budget, these fees are recovering approximately 45 percent of operating costs. The proposed strategy to increase rental revenues has two components: changes to incentive structure, and increased per game rates.

The current rental structure provides a tournament incentive which includes a maximum charge of two games per day. (One sportsfield can accommodate up to five or six games per day.) To encourage use of sportsfields on weekends for tournament and special events, both the Leisure Services Department and user groups feel it is necessary to retain some form of tournament incentive. However, in order to maximize the cost recovery and still encourage tournament play, your staff are proposing to decrease the tournament incentive from twice the game rate to four times the game rate over a five-year period. (See Table II.)

The other incentive built into the fee structure is rain-outs. Currently, users are given every fourth game free in lieu of rain-outs. Although weather patterns change from year to year, this system has provided leagues with surplus time at no extra cost and consequently has reduced the Department's ability to generate revenues for games actually played. Although a rain-out allowance is still required to eliminate the staff time associated with monitoring and administering rain-outs, staff are proposing that this rate decrease from every fourth game free to every twelfth game free over a five-year period. (See Table II.)

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As a final step to full cost recovery, staff are proposing to increase the per game rate over a five-year period.

Table II outlines the proposed strategy for increasing revenues over a five-year period.

Table II - Proposed Five-Year Sportsfield Fee Schedule 1996 - 2000						
	Current Rate	1996	1997	1998	1999	2000
Class II Ballfields	\$9.50 per game	\$11 per game	\$12 per game	\$13 per game	\$14 per game	\$15 per game
Class III Ballfields	\$9.50 per game	\$9.50 per game	\$10.50 per game	\$11.50 per game	\$12.50 per game	\$14 per game
Class I Soccer, Football	\$24.50 per game	\$12 per game	\$13 per game	\$14 per game	\$15 per game	\$16.50 per game
Class II Soccer, Football	\$24.50 per game	\$12 per game	\$13 per game	\$14 per game	\$15 per game	\$16.50 per game
Class III Soccer, Football	\$24.50 per game	\$10.50 per game	\$11.50 per game	\$12.50 per game	\$13.50 per game	\$15 per game
Tournament Incentive	2 x the game rate	3 x the game rate	4 x the game rate	4 x the game rate	4 x the game rate	4 x the game rate
Discounts (rain-outs)	Every 4th game free	Every 8th game free	Every 10th game free	Every 12th game free	Every 12th game free	Every 12th game free

Based on the implementation of the proposed revenue strategy, Table III outlines the progress toward 100 percent cost recovery based on 1995 usage levels and operating costs.

Table III: Cost Recovery Projections						
	1996	1997	1998	1999	2000	2001
Expenses	\$106,500	\$106,500	\$106,500	\$106,500	\$106,500	\$106,500
Revenues	\$63,800	\$79,000	\$86,700	\$93,500	\$103,700	\$106,500
Net	\$42,700	\$27,500	\$19,800	\$13,000	\$2,800	0

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Subsidy						
Cost Recovery	60%	74%	81%	88%	97%	100%

FINANCIAL IMPACT

Upgrading Existing Fields:

Although the user groups agreed to the proposed rate increase, they felt strongly about the need to upgrade existing fields in the near future. To address this concern, staff have developed a finance strategy which will allow significant improvements to occur in 1996, without any increase to the mill rate.

- A) Table IV reflects the net impact of the proposed rental rate increases, changes to incentives and service-level reductions. Staff recommend that the projected reduction in net subsidy (\$24,600) be invested in a sportsfield upgrading program in 1996.

Table IV			
	1995 Approved Budget	1996 Proposed Budget	Favourable Variance
Revenue	\$53,700	\$63,800	\$10,100
Expenses	\$121,000	\$106,500	\$14,500
Net Subsidy	(\$67,300)	(\$42,700)	\$24,600

- B) When comparing the net subsidy figure in the 1995 approved budget estimates (see Table IV), to the net subsidy projections in future years (see Table III), the reductions in net subsidy accumulate to a substantial amount (see Table V).

Table V			
Year	Net Subsidy	Reduced Net Subsidy from 1995	Accumulated Reductions in Net Subsidy
1995	67,300	0	0
1997	27,500	39,800	39,800
1998	19,800	47,500	87,300
1999	13,000	54,300	141,600

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2000	2,800	64,500	206,100
2001	0	67,300	273,400

These reductions in net subsidy provide a further opportunity to immediately address the desire to upgrade existing sportsfields. If the net subsidy reduction for the years 1997 to 2001 inclusive were applied to a Productivity Improvement Loan, an amount of \$213,000 could be applied in 1996 to upgrading existing sportsfields in addition to the proposed \$24,600 one-time provision in the 1996 operating estimates. **All of this is accomplished without increasing the mill rate.**

For City Council's information, user groups have contributed a significant amount of funding to upgrade sportsfields in the past, and are committed to continuing allocating funds towards field renovations as their resources permit.

The following is a list of projects partially funded by user groups:

Organization	Project Description	Amount Contributed by Organization
Saskatoon Amateur Slo Pitch Association	Field renovations at Umea Nord and William A. Reid Parks including levelling, re-seeding, shale infields, home run fences, etc.	\$70,000
Saskatoon Amateur Softball Association	Infield renovations, resurface with red shale	\$11,000
Canadian National Midget Baseball Championship Committee	Install home run fence - Edward McCourt baseball field.	\$3,600
	Install red shale at James Girgulis Park - Diamond #2	\$8,000
Saskatoon Baseball Council	Install home run fence at James Girgulis Park - Diamond #2	\$4,500
Saskatoon Bantam Baseball Association	Install shale to diamonds #1 and #3 Nutana Kiwanis Park	\$8,800
Minor Softball - Zone 4	Upgrade diamonds #1 and #3 at James Girgulis Park - install red shale, home run fences	\$13,000
Saskatoon PeeWee baseball	Contribution towards PeeWee Diamond complex	\$5,000

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Knights of Columbus Mosquito Baseball	Future contribution to redevelopment of Sifton Park Baseball fields	\$40,000
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In anticipation of City Council's favourable consideration of this proposal, staff submitted project #987 - Sportsfield Drainage/Surface Improvements into the 1996 Capital Budget. Initial analysis revealed that a productivity improvement loan in the amount of \$140,000 could be supported through net subsidy reductions. However, there were concerns that this amount may not be sufficient to complete the upgrades required. Consequently, an additional \$70,000 request was included in project #987 in future years. This latter request was unfunded. Using the accumulated reductions in net subsidy for the years 1997 to 2001, it is possible to finance a Productivity Improvement Loan which will address all of the funding requirement of Capital Project #987.

Subject to City Council approval of the finance strategy proposed above, the Productivity Improvement Loan (i.e. approximately \$213,000) plus the one-time provision in the 1996 operating estimates (\$24,600), will be divided equally between the three major sporting groups (i.e. baseball, softball, and soccer) to initiate required field renovations beginning in 1996. These renovations will be based upon the priorities established by the respective user groups.

Impact on Youth Sports Subsidy Program:

With the implementation of the new fee schedule, the City's Youth Sports Subsidy Program will experience a negative impact to the overall subsidy rate. In order to maintain the current subsidy rate (i.e. 36.5 percent) to all minor sports groups (including those who are charged a fee for use of sportsfields) eligible for assistance under the Youth Sports Subsidy Program, 40 percent of all additional sportsfield rental revenues should be added to the global operating budget of this Subsidy Program (i.e. 40 percent x \$10,000 = \$4,000 in 1996). The Department believes that these organizations provide a valuable service to the youth of our city in a very cost-effective manner. Consequently, the Department is of the opinion that every effort should be made to at least maintain the current level of financial support to these volunteer organizations, similar to the sustained support that the City is providing to our community associations.

The user groups expressed a need to increase and maintain the Youth Sports Subsidy Program from 36.5 percent to 40 percent. Based on the current status of the Youth Sports Subsidy Program (i.e. number of participating organizations, current expenses, etc.), an additional amount of approximately \$55,000 will have to be added to this program. This matter will be addressed in more detail in a subsequent report to be submitted by the Leisure Services Department prior to City Council's consideration of the 1996 Operating Estimates.

OPTIONS

None.

POLICY IMPLICATIONS

The Leisure Services and Public Works Departments agree with the Auditor General's recommendation to reflect the revenues and the above-basic service-level maintenance and utility costs, related to sportsfields, within the Leisure Services Department's budget. The Public Works Department will cross-charge the Leisure Services Department for costs incurred to provide the proposed above-basic service levels.

ATTACHMENTS

Attachment A - Sportfield Classification Table I
Attachment B - Basic Service Level Chart"

3. Communications to Council

From: Joanne Cliff

338 Cooper Crescent

Date: September 13, 1995

**Subject: Requesting Improvements to the
James Girgulis Park in Parkridge**

(File No. CK. 4206-1)

RECOMMENDATION: that the information be received.

ADOPTED.

Your Committee has considered, and provided Ms. Joanne Cliff with a copy of, the following report of the General Manager, Leisure Services Department, dated December 5, 1995, regarding the above:

"BACKGROUND

During its September 25, 1995, meeting, City Council received the above-noted communication from Ms. Joanne Cliff, a proponent for enhancing the James Girgulis Park program (see Attachment A), and referred the communication to the Administration for a report. At its meeting held on November 20, 1995, City Council reviewed a report of the General Manager, Leisure Services Department on the subject and resolved that the matter be referred to the Planning and Operations Committee where, at its regular meeting of November 28, 1995, it was resolved:

`that this matter be referred to the Administration for a report on the feasibility of providing low-cost park enhancements to broaden the

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utilization of parks such as James Girgulis Park, and include this information in the upcoming report on user fees and park enhancements.'

REPORT

The Leisure Services Department has recently completed a review of the current conditions of sportsfields, service-level standards for different classifications of sportsfields, and associated operating costs with the various sportsfield users. During this review, users identified a variety of concerns related to the current condition of sportsfields, and indicated that the need to upgrade certain diamonds is a high priority. In conjunction with a proposed increase in rental rates, staff have developed a finance plan which will allow for a number of sportsfields to be upgraded.

User fees were introduced in 1991 to recover the additional operating costs of maintaining certain sportsfields above a basic service level applied to all sportsfields and parks. The provision of play apparatus in a district, multi-district, or special-use park would be considered to be an additional cost above a basic level of service. During discussions with major users of the City's sportsfields, they have indicated that the installation of creative playground apparatus adjacent to specific sportsfield complexes located at district, multi-district, and special-use parks (e.g. Umea Vast Park) would enhance current sportsfield programs. The user groups also understand that the cost for such additional amenities (such as a play apparatus), would have to be borne by the sport groups through: a further increase in rental fees than those currently being proposed; or, through a specific allocation(s) from the productivity improvement loan (in lieu of applying these funds to renovating sportsfields). Since the user groups will have direct input into the allocation of these funds, this option will be available to them.

There is one other avenue to pursue to provide amenities in these parks, although on a much smaller scale than a creative playground apparatus. Each year the Leisure Services Department's Operating Estimates include a provision of \$5,000 for organizations who identify amenities (i.e. play apparatus or tennis practice backboards) for district, multi-district, or special-use parks. Each application is assessed to ensure the request meets park program requirements. The fund is allocated yearly on a cost-shared basis. The number of

applications in a given year and the nature of the request will determine how much funding is granted per project. Examples of projects previously funded in this manner include upgrading of playing surfaces, installation of soccer goal posts, and provision of home-run fences.

In regard to the proponent's request that the City install a practice backboard at the outdoor tennis courts located at James Girgulis Park, the Asset Management Department has identified a cost of approximately \$1,500 to complete this enhancement. Neither the Asset Management Department nor the Leisure Services Department have an identified source of funds for the installation of practice backboards in parks. The sources of revenues identified above for a creative play apparatus, would also apply to this item.

Conclusion

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We would advise Mrs. Joanne Cliff in pursuing the addition of play apparatus and tennis backboards, that she should contact the sports groups that utilize James Girgulis Park. If the user groups agree with her suggestions for park improvements, they may apply for financial assistance under the district park enhancement program or choose to allocate a portion of the proposed productivity improvement loan towards such a project. Copies of this report will be sent to Mrs. Cliff and the sports user groups.

ATTACHMENTS

1. Attachment A - Letter from Joanne Cliff to Rick Sternberg dated September 20, 1995."

REPORT NO. 6-1995 OF THE AUDIT COMMITTEE

Composition of Committee

Councillor D. L. Birkmaier, Chair
His Worship Mayor Dayday
Councillor P. McCann
Councillor R. Sternberg

1. **Departmental Strategic Plan**
(File No. CK. 1600-1)

RECOMMENDATION: that City Council approve the Department Strategic Plan (1996-2000) for the Office of the Auditor General.

ADOPTED.

Your Committee has reviewed and supports the following report of the Auditor General dated November 29, 1995:

"BACKGROUND

The Audit Committee, at its meeting held on September 11, 1995, resolved:

"That the staff of the Audit Services Department be invited to meet with the Committee in November, to discuss expectations."

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It was subsequently resolved that the staff of Audit Services would meet with the Audit Committee on December 4, 1995, at which time the Department would bring forward its Strategic Plan for the Years 1996-2000.

We note, as well, that tabling of the Department's Strategic Plan with City Council is consistent with the Ernst & Young Report on 'An Organizational Review of the City of Saskatoon' which advocates the preparation and City Council approval of Departmental Business Cases/Plans.

REPORT

The Strategic Plan reflects no change in the range of services (i.e. core strategies).

We are also advocating no change to current service levels despite the fact that both 'Value-for-Money' and 'Financial Systems' Audit cycles fall short of generally accepted industry practice (i.e. 3-5 year cycles).

The Department has a current staff complement of 8 positions. Staff allocations to meet the service level objectives in the core strategies are as follows:

	<u>Staff Years</u>
Value-for-Money Audits	4.50
Financial Systems Audits	1.00
Effectiveness Reporting (i.e. Program Overviews, Program Justification Reports, and Community Profile)	1.75
Control Self-Assessments	<u>.75</u>
Total Staff Complement	8.00

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ATTACHMENT

1. Office of the Auditor General - Department Strategic Plan (1996-2000)"

Moved by Councillor Langlois, Seconded by Councillor Waygood,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

UNEFINISHED BUSINESS

- 6a) *Environmental Tobacco Smoke:
A Proposal to Amend Saskatoon's Smoking Bylaw
Saskatoon District Health Board
(File No. CK. 185-3)* _____

DEALT WITH EARLIER. SEE PAGE NO. 1.

ENQUIRIES

**Councillor Heidt
Snow Clearing
33rd Street - Confederation Drive to Spadina Crescent
(File No. CK. 6290-1)** _____

Thirty-Third Street is a very busy artery or collector street. It has, at the best, two lanes in the summer. In the winter, when the City cleans the street and pushes the snow to the curb rather than the centre of the road, it creates many safety hazards for parked vehicles and pedestrians getting in and out of cars. Would the Administration please provide costs on:

- 1) putting the snow in the middle of the road rather than on the curb; and
- 2) how often 33rd Street is cleared.

Could this be responded to in a short time frame.

INTRODUCTION AND CONSIDERATION OF BYLAWS

Bylaw No. 7503

Moved by Councillor Langlois, Seconded by Councillor Waygood,

THAT permission be granted to introduce Bylaw No. 7503, being "*The Assessment Notices Bylaw, 1996*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Langlois, Seconded by Councillor Postlethwaite,

THAT Bylaw No. 7503 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Langlois, Seconded by Councillor Langford,

THAT Council go into Committee of the Whole to consider Bylaw No. 7503.

CARRIED.

Council went into Committee of the Whole with Councillor Langlois in the Chair.

Committee arose.

Councillor Langlois, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7503 was considered clause by clause and approved.

Moved by Councillor Langlois, Seconded by Councillor Atchison,

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THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Langlois, Seconded by Councillor Birkmaier,

THAT permission be granted to have Bylaw No. 7503 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Langlois, Seconded by Councillor McCann,

THAT Bylaw No. 7503 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

Bylaw No. 7506

Moved by Councillor Langlois, Seconded by Councillor Waygood,

THAT permission be granted to introduce Bylaw No. 7506, being "*The Traffic Amendment Bylaw, 1995 (No. 3)*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Langlois, Seconded by Councillor Postlethwaite,

THAT Bylaw No. 7506 be now read a second time.

CARRIED.

The bylaw was then read a second time.

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Moved by Councillor Langlois, Seconded by Councillor Langford,

THAT Council go into Committee of the Whole to consider Bylaw No. 7506.

CARRIED.

Council went into Committee of the Whole with Councillor Langlois in the Chair.

Committee arose.

Councillor Langlois, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7506 was considered clause by clause and approved.

Moved by Councillor Langlois, Seconded by Councillor Atchison,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Langlois, Seconded by Councillor Birkmaier,

THAT permission be granted to have Bylaw No. 7506 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Langlois, Seconded by Councillor McCann,

THAT Bylaw No. 7506 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

Bylaw No. 7517

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Moved by Councillor Langlois, Seconded by Councillor Waygood,

THAT permission be granted to introduce Bylaw No. 7517, being "*A bylaw of The City of Saskatoon to amend Bylaw No. 3688 entitled, 'A bylaw of The City of Saskatoon to provide for the licensing and regulating of trailer camps and the occupants of trailers'*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Langlois, Seconded by Councillor Postlethwaite,

THAT Bylaw No. 7517 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Langlois, Seconded by Councillor Langford,

THAT Council go into Committee of the Whole to consider Bylaw No. 7517

CARRIED.

Council went into Committee of the Whole with Councillor Langlois in the Chair.

Committee arose.

Councillor Langlois, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7517 was considered clause by clause and approved.

Moved by Councillor Langlois, Seconded by Councillor Atchison,

THAT the report of the Committee of the Whole be adopted.

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CARRIED.

Moved by Councillor Langlois, Seconded by Councillor Birkmaier,

THAT permission be granted to have Bylaw No. 7517 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Langlois, Seconded by Councillor McCann,

THAT Bylaw No. 7517 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

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Bylaw No. 7518

Moved by Councillor Langlois, Seconded by Councillor Waygood,

THAT permission be granted to introduce Bylaw No. 7518, being "*A bylaw of The City of Saskatoon to amend Bylaw No. 6673, being `A bylaw of The City of Saskatoon to provide for the payment of taxes and the application of discounts and penalties thereto`*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Langlois, Seconded by Councillor Postlethwaite,

THAT Bylaw No. 7518 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Langlois, Seconded by Councillor Langford,

THAT Council go into Committee of the Whole to consider Bylaw No. 7518

CARRIED.

Council went into Committee of the Whole with Councillor Langlois in the Chair.

Committee arose.

Councillor Langlois, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7518 was considered clause by clause and approved.

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Moved by Councillor Langlois, Seconded by Councillor Atchison,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Langlois, Seconded by Councillor Birkmaier,

THAT permission be granted to have Bylaw No. 7518 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Langlois, Seconded by Councillor McCann,

THAT Bylaw No. 7518 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

Bylaw No. 7519

Moved by Councillor Langlois, Seconded by Councillor Waygood,

THAT permission be granted to introduce Bylaw No. 7519, being "*The Tax Exemption Bylaw, 1996*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

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Moved by Councillor Langlois, Seconded by Councillor Postlethwaite,

THAT Bylaw No. 7519 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Langlois, Seconded by Councillor Langford,

THAT Council go into Committee of the Whole to consider Bylaw No. 7519

CARRIED.

Council went into Committee of the Whole with Councillor Langlois in the Chair.

Committee arose.

Councillor Langlois, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7519 was considered clause by clause and approved.

Moved by Councillor Langlois, Seconded by Councillor Atchison,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Langlois, Seconded by Councillor Birkmaier,

THAT permission be granted to have Bylaw No. 7519 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Langlois, Seconded by Councillor McCann,

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THAT Bylaw No. 7519 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

Bylaw No. 7520

Moved by Councillor Langlois, Seconded by Councillor Waygood,

THAT permission be granted to introduce Bylaw No. 7520, being *"A Bylaw of The City of Saskatoon to amend Bylaw No. 5115, entitled, 'A bylaw of The City of Saskatoon regulating the use of the public sewage works and storm sewers and to provide for the levying and collecting of a charge for the use of the public sewage works'"* and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Langlois, Seconded by Councillor Postlethwaite,

THAT Bylaw No. 7520 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Langlois, Seconded by Councillor Langford,

THAT Council go into Committee of the Whole to consider Bylaw No. 7520

CARRIED.

Council went into Committee of the Whole with Councillor Langlois in the Chair.

Committee arose.

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Councillor Langlois, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7520 was considered clause by clause and approved.

Moved by Councillor Langlois, Seconded by Councillor Atchison,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Langlois, Seconded by Councillor Birkmaier,

THAT permission be granted to have Bylaw No. 7520 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Langlois, Seconded by Councillor McCann,

THAT Bylaw No. 7520 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

Moved by Mayor Dayday,

THAT the meeting stand adjourned.

CARRIED.

The meeting adjourned at 11:30 p.m.

Mayor

City Clerk