

PUBLIC MINUTES
MUNICIPAL HERITAGE ADVISORY COMMITTEE

January 4, 2017, 11:30 am
Committee Room E, Ground Floor, City Hall

PRESENT: Ms. M. Schwab, Chair
Ms. L. Swystun, Vice Chair
Councillor H. Gough
Ms. L. Fortier
Mr. D. Greer
Ms. J. Lawrence
Ms. P. Lichtenwald
Ms. P. McGillivray
Mr. D. Mercier
Mr. L. Moker
Mr. R. Pshebylo
Mr. J. Scott
Mr. M. Velonas
Mr. M. Williams

ABSENT: Mr. B. Penner
Mr. R. Schmid

ALSO PRESENT: Heritage and Design Coordinator C. Kambeitz
Development Review Manager D. Dawson
Deputy City Clerk S. Bryant
Committee Assistant H. Thompson

1. CALL TO ORDER

Committee Assistant Thompson called the meeting to order.

1.1 Introductions

Introductions were held.

1.2 Appointment of Chair and Vice Chair [File No. CK 225-18]

The Committee was requested to appoint a Chair and Vice Chair for 2017. Former member Ms. Carla Duval-Tyler was Chair for 2016, and Ms. Maggie Schwab was Vice Chair.

Ms. Maggie Schwab was nominated for Chair, and Ms. Lenore Swystun was nominated for Vice Chair. No other nominations were received.

Moved By: P. McGillivray

That Maggie Schwab be appointed Chair, and Lenore Swystun be appointed Vice Chair for 2017.

CARRIED

1.3 2017 Membership - Municipal Heritage Advisory Committee [File No. CK 225-18]

City Council, at its meeting held on December 12, 2016, adopted a recommendation of its Governance and Priorities Committee that the following be appointed and reappointed to the Municipal Heritage Advisory Committee for the terms indicated:

For 2017:

Councillor H. Gough

Mr. Roger Schmid, Saskatoon Region - Association of Realtors Inc.

To the end of 2018:

Ms. Laura Fortier, Saskatoon Public Library

Ms. DeeAnn Mercier, Broadway BID

Mr. Randy Pshebylo, Riversdale BID

Mr. Lloyd Moker, Sutherland BID

Ms. Paula Lichtenwald, Tourism Saskatoon

Ms. Jennifer Lawrence, Public Representative

Mr. Don Greer, Saskatchewan Association of Architects

Mr. James Scott, 33rd Street BID

Ms. Lenore Swystun, Saskatoon Heritage Society

The following were previously appointed by City Council to the end of 2017:

Ms. Patti McGillivray, Public Representative

Ms. Maggie Schwab, Public Representative

Mr. Michael Williams, Saskatoon Archaeological Society

Mr. Mike Velonas, Meewasin Valley Authority

Moved By: D. Greer

That the information be received.

CARRIED

1.4 Committee Process

Deputy City Clerk Bryant was in attendance and provided an overview of the Committee's Terms of Reference and process.

Moved By: L. Swystun

That the information be received.

CARRIED

2. CONFIRMATION OF AGENDA

Moved By: D. Greer

1. That the approved budget distribution contained in Item 10. be revised; and
2. That the agenda be confirmed as amended.

CARRIED

3. ADOPTION OF MINUTES

Mr. Don Greer made a motion to amend the meeting minutes. Deputy City Clerk Bryant indicated that she would like time to review the motion to determine if it is in order.

Moved By: D. Greer

1. That the September 7, 2016 minutes be amended as follows:
 - Delete Point 1. of motion under Item 8.5 on Page 3 of minutes;
 - Delete preamble and points 1 through 5 of the motion under 8.1 on pages 3 and 4 and replace with 'That the Municipal Heritage Advisory Committee supports the designation of 806 8th Avenue North; and
 - Delete preamble and points 1,2, and 3 of motion under Item Number 8.2 on pages 4 and 5 and replace with 'That the Municipal Heritage Advisory Committee supports the designation of 802 8th Avenue North'.
2. That the November 2, 2016 minutes be amended as follows:
 - Retain the wording 'Discussion followed regarding the accuracy of the minutes'; and
 - Add the motion to amend the minutes and indicate 'Motion Defeated by vote of 2 to 8'.

Moved By: L. Swystun

That consideration of adoption of the Minutes of Meeting of November 2, 2016 be deferred to the next meeting.

CARRIED

4. UNFINISHED BUSINESS

5. REPORT OF THE CHAIR

The Chair provided a verbal update to the Committee regarding the designation status on the Third Avenue United Church and the President's New Year's Levee being held on January 8, 2016.

Moved By: Councillor Gough

That the information be received.

CARRIED

6. REPORT OF THE HERITAGE COORDINATOR [File No. CK 225-18]

6.1 Heritage Plan Progress - 2016 [File No. CK 225-18]

The Committee Assistant submitted an update on the Heritage Plan items.

Heritage and Design Coordinator Kambeitz introduced Mr. Lyle Wiebe, architect and Mr. Dave Hunchak, Children's Discovery Museum, who spoke to the proposed changes for the Mendel Building. The Committee was informed that the heritage aspects of the building will be retained. It was noted that windows will be installed on the east side of the building, the wooden lattice would be preserved and the lobby will remain untouched.

The Committee requested a detailed Heritage Plan Progress report. It was determined that the Chair and Vice-Chair will work with Administration to establish a work plan for 2017.

Heritage and Design Coordinator Kambeitz also stated that the Third Avenue United Church's designation will be going to the January 23, 2016 City Council meeting.

Moved By: D. Greer

That the information be received.

CARRIED

7. 2017 MEETING DATES [File No. CK 225-18]

The following is a proposed schedule of meeting dates for 2017 (no meetings in July, August, and December):

Wednesday, January 4
Wednesday, February 1
Wednesday, March 1
Wednesday, April 5
Wednesday, May 3
Wednesday, June 7
Wednesday, September 6
Wednesday, October 4
Wednesday, November 1

Moved By: L. Swystun

That the meeting dates for the Municipal Heritage Advisory Committee for 2017 be approved.

CARRIED

8. COMMUNICATIONS

8.1 Heritage Festival of Saskatoon, Sunday, February 5, 2017, Western Development Museum [File No. CK. 225-18]

The Committee Assistant submitted a brochure inviting the Committee to participate in the 2017 Heritage Festival of Saskatoon on Sunday, February 5, 2017. As noted there was a \$60.00 early bird registration fee if sent before January 13, 2017.

In the past the Committee had shared a display booth with the Heritage Coordinator and a volunteer from the Committee had assisted with the display.

Volunteers were found to work the booth.

Moved By: D. Greer

That the Municipal Heritage Advisory Committee participate in the 2017 Heritage Festival of Saskatoon by registering for a display booth at a cost of \$60.00.

CARRIED

8.2 Heritage Connections - Saskatoon Heritage Society Newsletter - Fall/Winter 2016 [File No. CK 225-18]

The Committee Assistant submitted a copy of the above-noted newsletter which includes the Heritage Society Membership Renewal for 2017.

Moved By: D. Greer

That Corporate membership be renewed with the Saskatoon Heritage Society for 2017 at a cost of \$30.00.

CARRIED

8.3 Heritage Saskatchewan - 2017 Membership Application [File No. CK 225-18]

The Committee Assistant submitted a Membership Brochure for Heritage Saskatchewan, which indicates its group membership fee is \$52.50 (including GST).

Moved By: D. Greer

That group membership be renewed with Heritage Saskatchewan for 2017 at a cost of \$52.50.

CARRIED

9. REPORTS FROM ADMINISTRATION

9.1 Proposed Official Community Plan Amendments and Zoning Bylaw Amendments – Heritage - Update [File No. CK 4350-016-005 and PL 4115–OCP 8/15 and PL 4350–Z9/15]

A letter requesting to speak from Peggy Sarjeant, Saskatoon Heritage Society, dated December 21, 2016 was provided.

Ms. Peggy Sarjeant with the Saskatoon Heritage Society addressed the Committee regarding the interpretation of the proposed Official Community Plan Amendments specifically to 15.2 (f).

Discussion followed regarding the process to address future amendments to the Official Community Plan and Zoning Bylaw.

Moved By: L. Swystun

That the information be received.

CARRIED

9.2 Application for Funding Under the Heritage Conservation Program – Mann House (1040 University Drive) [File No. CK 710-65 and PL 907]

Heritage & Design Coordinator Kambeitz reviewed the report and noted this application is to repair the chimney at the Mann House located at 1040 University Drive. Discussion followed regarding the amortization period duration within the Civic Heritage Policy and balancing the reserve fund.

Moved By: D. Greer

That this report be forwarded to the Standing Policy Committee on Planning, Development and Community Services with a recommendation to City Council:

1. That funding be approved, up to a maximum of \$4,753.88, through the Heritage Conservation Program for the repair of the main chimney at the Mann House located at 1040 University Drive;
2. That the City Solicitor be requested to prepare the appropriate agreement and that his Worship the Mayor and the City Clerk be authorized to execute the agreement, under the Corporate Seal;
3. That the General Manager, Community Services Department, be authorized to remit payment of the grant following completion of the project.

CARRIED

9.3 The Northeast Swale – Heritage Considerations [File No. CK 710-70 and PL 718-42]

Heritage & Design Coordinator Kambeitz reviewed the submitted report indicating that at this time, Administration is not recommending the designation of the Northeast Swale.

The Committee raised concerns regarding the legal land survey and boundary establishment, and the expertise required to make comprehensive decisions regarding the Northeast Swale. The research and collection of information regarding key heritage elements was also discussed.

It was noted that it would be premature to fully evaluate a potential heritage designation prior to the subdivision process. In addition it would be costly to survey the area at this time.

The Administration indicated that all stakeholders will be involved in any future discussions regarding heritage designation. The Committee requested that they are provided updates regarding this matter.

Moved By: L. Swystun

That a report be forwarded to the Standing Policy Committee on Environment, Utilities and Corporate Services recommending that the report of the General Manager, Community Services Department, dated January 4, 2017, be forwarded to City Council for information.

CARRIED

10. STATEMENT OF EXPENDITURES [File No. CK 225-18]

The Committee Assistant submitted the 2013 - 2016 budget actuals. The 2017 approved budget is \$17,900 as follows:

Conferences, Education and Research - \$5,700

Heritage Awards Program - \$3,600

Doors Open Event - \$8,100

Heritage Festival - \$300

Memberships - \$200

Moved By: L. Swystun

That the information be received.

CARRIED

11. PUBLICATIONS

- Heritage Saskatchewan Newsletter - November 7, 2016 (sent by email dated November 7, 2016)
- Heritage Saskatchewan Newsletter - November 21, 2016 (sent by email dated November 22, 2016)
- Heritage Saskatchewan Newsletter - December 6, 2016 (sent by email dated December 6, 2016)
- Heritage Saskatchewan Newsletter - December 20, 2016 (sent by email dated December 20, 2016)
- Planning + Design, Fall/Winter 2016 - City of Saskatoon semi-annual publication from Planning & Development

Moved By: L. Swystun

That the information be received.

CARRIED

12. ADJOURNMENT

The meeting adjourned at 1:24 p.m.

Ms. M. Schwab, Chair

Ms. H. Thompson, Committee Assistant

