



PUBLIC AGENDA

MUNICIPAL HERITAGE ADVISORY COMMITTEE

**WEDNESDAY, MAY 6, 2015, 11:30 A.M.
COMMITTEE ROOM E, GROUND FLOOR, CITY HALL**

Ms. C. Duval-Tyler, Chair
Ms. M. Schwab, Vice Chair
Councillor C. Clark
Mr. S. Deprez
Ms. D. Funk
Mr. D. Greer
Ms. J. Lawrence
Ms. P. McGillivray
Mr. R. McPherson
Ms. S. Marchildon
Mr. L. Minion
Mr. L. Moker
Mr. B. Penner
Mr. J. Scott
Ms. L. Swystun
Mr. M. Velonas
Mr. M. Williams

1. CALL TO ORDER
2. CONFIRMATION OF AGENDA
3. ADOPTION OF MINUTES
 - 3.1 Minutes of regular meeting held on April 1, 2015.
4. REPORT OF THE CHAIR [File No. CK. 225-18]
5. REPORT OF THE HERITAGE COORDINATOR [File No. CK. 225-18]

6. REPORTS FROM ADMINISTRATION

6.1 Proposed Amendment to The Heritage Property (Approval of Alterations) Bylaw, 2004, Bylaw No. 8356 [Files CK. 710-1 and PL. 710-17-1]

Attached is an excerpt from the minutes of meeting of the Municipal Heritage Advisory Committee held on April 1, 2015, regarding the above, at which time the Committee resolved that the matter be referred back to the Administration for further clarification of what minor alterations and repairs would include, and report back to the next meeting (Attachment A).

For the Committee's information attached is a memo dated April 27, 2015 from Heritage and Design Coordinator Kambeitz providing the requested clarification (Attachment B).

Recommendation

That the report of the General Manager, Community Services Department dated April 1, 2015 be forwarded to the Standing Policy Committee on Planning, Development and Community Services with the recommendation that the City Solicitor be requested to prepare the required bylaw to amend The Heritage Property (Approval of Alterations) Bylaw, 2004, Bylaw No. 8356.

6.2 Resolution of Support for Application of National Heritage Designation [File No. CK. 710-64]

Attached is a report of the General Manager, Community Services Department dated May 6, 2015, regarding the above.

Recommendation

That the report of the General Manager, Community Services Department dated May 6, 2015, be forwarded to the Standing Policy Committee on Planning, Development and Community Services and City Council recommending:

That the City of Saskatoon support the application for National Heritage Designation for Montgomery Place, for commemorative purposes only.

7. COMMUNICATIONS

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8. 2015-2016 HERITAGE AWARDS PROGRAM [File No. CK. 710-38]

The Municipal Heritage Advisory Committee, at its meeting held on April 1, 2015, during discussion of the above resolved that the Committee issue a Request for Proposal for the position of Heritage Awards Administrator to commence planning for the 2015-2016 Heritage Awards Program.

Attached in this regard is the updated Request for Proposal for the Committee's approval and confirmation of the Administrator's fee for 2015-2016 (Attachment A). Upon approval, the RFP will be mailed to the attached list (from 2013-2014 program).

Also attached is the Final Report of On Purpose Leadership for the 2013-2014 Heritage Awards Program which contains recommendations for the next Program, beginning on Page 6 of the report (Attachment B). The Committee received a presentation from On Purpose Leadership on the above-noted report at its April 2, 2014 meeting at which time it was resolved that the Heritage Awards Task Group undertake to perform a review of the program, using the Final Report as a reference.

A review of the membership of the Heritage Awards Task Group is required if the Committee wishes to refer the matter to the subcommittee for a review of the program.

Recommendation

1. That the Request for Proposal for the Heritage Awards Administrator position be approved and submitted; and
2. That the direction of the Committee issue regarding a review of the recommendations submitted by the past Administrator (On Purpose Leadership).

9. STATEMENT OF EXPENDITURES [File No. CK. 225-18]

Attached is the current Statement of Expenditures for the Committee's review.

At the meeting held on April 1, 2015 the Committee discussed whether it was possible to combine the Committee's resources from the education portion of the budget and perhaps together with the Saskatoon Heritage Society arrange public forums to raise the public's interest around the topic of heritage and provide a greater awareness of the Heritage Registry.

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The Committee resolved that the matter be placed on the next agenda for further discussion regarding allocation of the education portion of the Committee's budget for use in providing greater public awareness of heritage matters.

Recommendation

That the direction of the Committee issue.

10. "EXPLORING THE WONDER CITY" – MHAC PUBLICATION [File No. CK. 225-18]

The Committee's publications account has a balance of approximately \$12,250.00. There are approximately 35 "Exploring the Wonder City" books remaining, if the Committee wishes to reprint.

The booklet was first printed in 2002 and the Committee approved a second printing in 2006. The Committee revisited the idea of reprinting the booklet again in 2010; however, it was not reprinted at that time. A copy of the booklet will be available for viewing at the meeting.

Recommendation

That the direction of the Committee issue.

11. PUBLICATIONS [File No. CK. 225-18]

- a) Heritage Saskatchewan Newsletter – February 2, 2015 (sent by email dated February 2, 2015);
- b) Heritage Saskatchewan Newsletter – February 17, 2015 (sent by email dated February 18, 2015);
- c) Heritage Saskatchewan Newsletter – March 3, 2015 (sent by email dated March 3, 2015);
- d) Heritage Saskatchewan Newsletter – March 16, 2015 (sent by email dated March 17, 2015);
- e) Heritage Saskatchewan Newsletter – March 30, 2015 (sent by email dated March 30, 2015);
- f) Heritage Saskatchewan Newsletter – April 13, 2015 (sent by email dated April 13, 2015);
- g) Heritage Saskatchewan Newsletter – April 27, 2015 (sent by email dated April 27, 2015); and
- h) Heritage – The Magazine of Heritage Canada the National Trust – Volume XVIII, No. 1 (copy available for review at the meeting).

Recommendation

That the information be received.

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12. OTHER BUSINESS

This is a standing item on the agenda to give Committee members an opportunity to share information on heritage events or what they are involved with within their workplaces.

13. ADJOURNMENT

6.1.A)

PUBLIC RESOLUTION
MUNICIPAL HERITAGE ADVISORY COMMITTEE

Main Category: 6. REPORTS FROM ADMINISTRATION

Sub-Category:

Item: 6.1 Proposed Amendment to The Heritage Property
(Approval of Alterations) Bylaw, 2004, Bylaw No. 8356
[Files CK. 710-1 and PL. 710-17-1]

Date: April 1, 2015

Any material considered at the meeting regarding this time is appended to this resolution package.

The Committee Assistant submitted a report of the A/General Manager, Community Services Department dated April 1, 2015, regarding the above.

Heritage and Design Coordinator Kambeitz reviewed the report and answered questions of the Committee. Ms. Kambeitz noted that this bylaw delegates authority to the Administration to approve minor repairs or alterations to designated municipal heritage buildings.

Discussion followed regarding further clarification of what minor alterations and repairs would include.

Moved By: D. Greer

That the matter be referred back to the Administration for further clarification of what minor alterations and repairs would include, and report back to the next meeting.

CARRIED

Proposed Amendment to The Heritage Property (Approval of Alterations) Bylaw, 2004, Bylaw No. 8356

Recommendation

That a report be forwarded to the Standing Policy Committee on Planning, Development and Community Services with a recommendation that the City Solicitor be requested to prepare the required bylaw to amend The Heritage Property (Approval of Alterations) Bylaw, 2004, Bylaw No. 8356.

Topic and Purpose

The purpose of this report is to amend The Heritage Property (Approval of Alterations) Bylaw, 2004, Bylaw No. 8356, (Approval of Alterations Bylaw) to simplify and improve the approval process for minor repairs or alterations to designated municipal heritage buildings, as outlined in the City of Saskatoon (City) Heritage Plan.

Report Highlights

1. The Administration has been delegated approval of alterations to designated municipal heritage properties under the Approval of Alterations Bylaw. The Approval of Alterations Bylaw does require that the Municipal Heritage Advisory Committee (MHAC) be consulted for any repairs or alterations.
2. The proposed amendment to the Approval of Alterations Bylaw would exempt minor repairs and alterations from referral to MHAC in order to simplify and improve the process for property owners.

Strategic Goals

Under the City's Strategic Goal of Sustainable Growth, this report supports the preservation of the character of heritage buildings and historical landmarks. This report also supports the Strategic Goal of Quality of Life. As a community, we find new and creative ways to showcase our city's built, natural, and cultural heritage.

Background

The City's Heritage Policy and Program Review (completed in August 2012) indicated that the requirement to consult MHAC prior to minor alterations or repairs caused unnecessary delays in the approval process.

Report

Approval of Alterations Bylaw

The Approval of Alterations Bylaw delegates to the Administration the authority to approve alterations to designated municipal heritage properties (refer to Attachment 1 for the Approval of Alterations Bylaw). The Approval of Alterations Bylaw also states that MHAC must be consulted for all alterations and repairs

Proposed Amendment to The Heritage Property (Approval of Alterations) Bylaw, 2004, Bylaw No. 8356

Exemption of Minor Repairs and Maintenance

To simplify and improve the review process, the Administration is recommending that the Approval of Alterations Bylaw be amended to exempt minor repairs and alterations from referral to MHAC.

Minor alterations and repairs would be those that do not affect the building's heritage and would include, but are not limited to, the following:

- property cleanup and repair of landscape features;
- minor exterior repairs, painting, or replacement of roofing material where there is little or no change in colour or design;
- re-pointing of masonry elements; and
- weatherproofing.

By removing this requirement, delays in the approval process for simple repair projects and minor maintenance can be reduced.

Options to the Recommendation

City Council could decline to approve the proposed amendment to the Approval of Alterations Bylaw and maintain the status quo.

Public and/or Stakeholder Involvement

There is no public/stakeholder involvement.

Other Considerations/Implications

There is no policy, financial, environmental, privacy, or CPTED implications or considerations. A communication plan is not required at this time.

Due Date for Follow-up and/or Project Completion

No follow-up is required.

Public Notice

Public notice is not required.

Attachment

1. The Heritage Property (Approval of Alterations) Bylaw, 2004, Bylaw No. 8356

Report Approval

Written by: Catherine Kambeitz, Heritage and Design Coordinator, Planning and Development

Reviewed by: Alan Wallace, Director of Planning and Development

Approved by: Lynne Lacroix, Acting General Manager, Community Services Department

S:\Reports\DS\2015\MHAC – Proposed Amendment to Heritage Property (Approval of Alterations) Bylaw, 2004, Bylaw No. 8356\kt

Bylaw No. 8356
The Heritage Property
(Approval of Alterations) Bylaw, 2004

The Council of The City of Saskatoon enacts:

Title

1. This Bylaw may be cited as The Heritage Property (Approval of Alterations) Bylaw, 2004.

Purpose

2. The purpose of this Bylaw is to delegate to the civic administration the authority to approve alterations to designated property or property for which a notice of intention has been registered as provided for in Section 23 of *The Heritage Property Act*, S.S. 199-80, Chapter H-2.2, as amended.

Delegation of Authority

3.
 - (1) City Council hereby delegates to the General Manager of the Community Services Department of The City of Saskatoon the authority granted to it under Section 23 of *The Heritage Property Act*, S.S. 1979-80, Chapter H-2.2.
 - (2) The General Manager of the Community Services Department is authorized to further delegate the authority granted under this Bylaw or any function connected with the exercise of the authority granted under this Bylaw to any City employee.

Consultation with Municipal Heritage Advisory Committee

4. Prior to granting approval of any application made pursuant to Section 23 of *The Heritage Property Act*, the General Manager of the Community Services Department

or the person to whom the General Manager's authority has been delegated, must consult with the Municipal Heritage Advisory Committee.

Coming into Force

5. This Bylaw shall come into force and take effect on the day of its final passing.

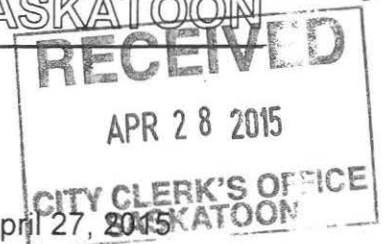
Read a first time this 4th day of October, 2004.

Read a second time this 4th day of October, 2004.

Read a third time and passed this 4th day of October, 2004.

Donald J. Atchison
Mayor

Janice Mann
City Clerk

**Community Services Department
Planning and Development Division**

To: Joyce Fast, Committee Assistant
Municipal Heritage Advisory Committee

Date: April 27, 2015

Phone: 306-975-2993

Our File: PL 710-17-1

From: Catherine Kambeitz, Heritage and Design
Coordinator
Development Review Section

Your File: CK 710-1

**Re: Proposed Amendment to The Heritage Property (Approval of Alterations)
Bylaw, 2004, Bylaw No. 8356**

At its April 1, 2015 meeting, the Municipal Heritage Advisory Committee resolved that the report for the proposed amendment to The Heritage Property (Approval of Alterations) Bylaw, 2004 be referred back to the Administration for further clarification of what minor alterations and repairs would include, and report back to the next meeting (May 6, 2015).

As stated in the report, minor alterations and repairs would be those that do not affect the building's heritage, and would include, but are not limited to, the following:

- property clean-up and repair of landscape features;
- minor exterior repairs, painting, or replacement of roofing material where there is little or no change in colour or design;
- re-pointing of masonry elements; and
- weatherproofing

For the purposes of clarification, minor repairs and alterations include such items as cleaning and re-pointing of masonry; minor landscaping; re-painting; minor repair of existing features including siding, dormers, roofs, foundations, cornices, brackets, columns, balustrades, soffit and fascia, porches and steps; and the replacement or installation of flashing or weather-stripping. Any minor repair or alteration is subject to the following criteria (if applicable):

- a) The same or historically accurate types of materials must be used with details replicating the original;
- b) The minor repairs or alterations must be consistent with the colour, size, form and texture of the original feature(s);
- c) The minor repairs or alterations must relate to a minimal amount of damage or deterioration; and
- d) The maintenance, repair or alteration must not change the appearance of the

property.

Also stated in the report, the *Saskatoon Heritage Program and Policy Review* recommended the bylaw be amended to allow property owners to proceed with minor repairs and minor alterations in a timely manner. The recommendation stated:

- 2.1.9 Revise wording of The Heritage Property (Approval of Alterations) Bylaw No. 8356 to exempt repairs and minor alterations from referral to MHAC.

The Administration has the resources to determine when an alteration or repair is minor in nature. The intent of the amendment is so that property owners are not be subject to an unnecessarily lengthy approval process.

Should City Council approve the proposed amendment to Bylaw No. 8356, the Bylaw will be worded as such that only those minor alterations or repairs that do not impact the character defining elements of a historical place be exempt from referral to MHAC. Situations in which minor repairs or alterations of an historic place do not meet the criteria/definition of a minor repair or alteration, are considered to be complex in nature, or in circumstances where the proposed work fails to achieve the conservation practices as defined in the *Standards and Guidelines for the Conservation of Historic Places of Canada*, will continue to be referred to MHAC.

Please include this memorandum on the agenda for the Municipal Heritage Advisory Committee's May 6th meeting.

CK:ck

Resolution of Support for Application of National Heritage Designation

Recommendation

That a report be forwarded to the Standing Policy Committee on Planning, Development and Community Services and City Council recommending:

1. That the City of Saskatoon support the application of National Heritage Designation for Montgomery Place, for commemorative purposes only.

Topic and Purpose

The purpose of this report is to request that City Council support an application for National Heritage Designation for Montgomery Place, as requested by the Montgomery Place Community Association in a letter to City Council, dated March 2, 2015 (see Attachment 1).

Report Highlights

1. The Montgomery Place Community Association submitted an application to the Historic Sites and Monuments Board of Canada (HSMBC) requesting designation of Montgomery Place as a national historic site under the *Historic Sites and Monuments Act*. As part of the designation process through HSMBC, municipal resolution is required.
2. The designation of Montgomery Place as a national historic site would only be commemorative; no infringement or restrictions of the affected property owners would occur as a result. As such, the Administration is recommending that the application to HSMBC, requesting designation of Montgomery Place as a national historic site, be supported for commemorative purposes.

Strategic Goals

Under the City of Saskatoon's Strategic Goal of Sustainable Growth, this report supports the preservation of the character of heritage buildings and historical landmarks. This report also supports the Strategic Goal of Quality of Life. As a community, we find new and creative ways to showcase our city's built, natural, and cultural heritage.

Background

At its April 13, 2015 meeting, the Standing Policy Committee (SPC) on Planning, Development and Community Services (PDCS) resolved that the matter regarding the resolution of support for the application of national heritage designation be referred to the Administration for a report back to the SPC on PDCS through the Municipal Heritage Advisory Committee.

Resolution of Support for Application of National Heritage Designation

Report

Designation Request

Montgomery Place was established in Saskatoon following World War II under the *1947 Veterans Land Act* to house returning war veterans. The large half-acre size lots were marked to provide small scale agriculture holdings for the veterans. To recognize the neighbourhood's historical importance, the Montgomery Place Community Association submitted an application to designate Montgomery Place under HSMBC's National Program of Historical Commemoration.

Since 1919, HSMBC has approved the designation of places, persons, and events that have marked and shaped Canada. As part of any application, the written consent of the property/landowner(s) is required. In the case where a historic place belongs to a large number of owners, as is the case of a historic district or a neighbourhood, consent may take the form of a municipal resolution supporting the application.

National Historic Sites

There are currently four national historic sites in Saskatoon that have been designated under the *Historic Sites and Monuments Act*. These include the Canadian Pacific Railway Station (1976), the Saskatoon Forestry Farm Park and Zoo (1990), Next of Kin Memorial Avenue at Woodlawn Cemetery (1992), and the Peter MacKinnon Building at the University of Saskatchewan; formerly the College Building (2001). Once designated, these national historic sites are not granted any legal protection under the *Historic Sites and Monuments Act*. Only municipal or provincial heritage properties designated under *The Heritage Property Act* are legally protected historic places in Saskatchewan.

The designation of Montgomery Place as a national historic site would only be commemorative; no infringement or restrictions of the affected property owners would occur as a result. HSMBC does recommend that the Standards and Guidelines for the Conservation of Historic Places in Canada, which establishes a consistent set of conservation principles and guidelines, be followed before making alterations to a national historic site. However, designation will not legally impede any future development or alterations in the area. As such, the Administration is recommending that the application to HSMBC requesting designation of Montgomery Place as a national historic site be supported for commemorative purposes only.

Options to the Recommendation

City Council could decline to support the application of National Heritage Designation for Montgomery Place.

Public and/or Stakeholder Involvement

There is no public/stakeholder involvement.

Resolution of Support for Application of National Heritage Designation

Other Considerations/Implications

There is no policy, financial, environmental, privacy, or CPTED implications or considerations. A communication plan is not required at this time.

Due Date for Follow-up and/or Project Completion

No follow-up is required.

Public Notice

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Attachment

1. Letter from President of Montgomery Place Community Association

Report Approval

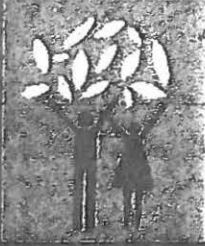
Written by: Catherine Kambeitz, Heritage and Design Coordinator, Planning and Development

Reviewed by: Darryl Dawson, Acting Director of Planning and Development

Approved by: Lynne Lacroix, Acting General Manager, Community Services Department

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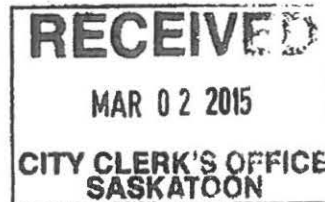
Letter from President of Montgomery Place Community Association



MONTGOMERY PLACE

Montgomery Place Community Association Saskatoon, Saskatchewan, Canada

Mayor and members of City Council
222 34d Avenue North
Saskatoon, SK., S7K 0J5
Attention: City Clerk



March 2, 2015

Re: Resolution of Support for Application of National Heritage Designation

Montgomery Place Community Association nominated Montgomery Place under the National Program of Historic Commemoration to be recognized as a National Heritage site. Our nomination is presently under review by the Historic Sites and Monuments Board of Canada (HSMBC) and they have requested a copy of a resolution from Saskatoon City Council supporting our application.

We are respectfully requesting your support for our application with such a resolution.

This nomination was made by the Montgomery Place Community Association, after obtaining majority support from the community with a door to door survey for this issue. The community feels strongly that our neighbourhood should have this national recognition as a representative example of the communities developed across Canada by Veterans Affairs through the Veterans Land Act to house returning World War II soldiers. These communities were of national significance in our country's history. Montgomery Place is set apart from other VLA communities as it is one of the few such communities still intact and we have documented our history in a way it is accessible to a larger public. We embrace this past as a home for returning World War II soldiers and over the years have celebrated this history which has contributed to the character of our neighbourhood.

This National Program of Historic Commemoration is as an honor only and would not place any additional controls for property owners within the community.

Your support of our community to obtain this honor would greatly be appreciated.

Yours truly,

Barb Biddle, President of Montgomery Place Community Association
3101 Ortona St. , Saskatoon, SK S7M 3R3
Email: b.r.biddle@sasktel.net
Phone: 306-382-6774

J.A)

CITY OF SASKATOON
MUNICIPAL HERITAGE ADVISORY COMMITTEE
2015 HERITAGE AWARDS ADMINISTRATOR
REQUEST FOR PROPOSAL

JUNE, 2015

The City of Saskatoon is inviting proposals to be submitted for the administration of Saskatoon's 2015 - 2016 Heritage Awards Program.

PROGRAM DESCRIPTION:

The City of Saskatoon, through its Municipal Heritage Advisory Committee, recognizes work in heritage preservation in Saskatoon through the presentation of Awards/Certificates. These awards are presented every year under the following categories: Restoration – Exterior, Restoration – Interior, Adaptive Re-Use, Sensitive Infill, Sensitive Addition, and Heritage Space.

HERITAGE AWARDS ADMINISTRATOR:

This program commences with the establishment of the appropriate application forms and advertising brochures by the fall of 2015. Completion of the program occurs in February, 2016 when the awards are presented at a meeting of City Council and a final review of the program is conducted.

The maximum contract amount for the Heritage Awards Administrator is \$3,400 with one-half payable in 2015, and one half payable at the completion of the program in 2016. The contract fee is a \$2500 base fee for five or fewer applications + \$225/per additional application (up to a maximum of \$3400).

The Program Administrator will report to and work with the City Clerk and when deemed appropriate, the Administrator will meet with the Municipal Heritage Advisory Committee. The Advisory Committee will determine the scope and format of the 2015 – 2016 Heritage Awards Program and the City Clerk will be available to work with the Administrator when questions arise. The Administrator undertakes the assigned duties under the timeframe given.

DUTIES OF THE HERITAGE AWARDS ADMINISTRATOR:

The Heritage Awards Administrator will ensure that all steps, as determined by the Municipal Heritage Advisory Committee, are completed in time for the presentation of the awards on or near Heritage Day in 2016, which is normally the second Monday in February (contingent on a meeting of City Council on that date).

QUALIFICATIONS and EXPERIENCE

Please indicate your qualifications and experience as they relate to this project's scope of work and duties to be undertaken.

Include recent examples of projects that you have completed that are similar in nature to the requirements of this project. Include a minimum of three references who can be contacted (with e-mail address or telephone numbers). Indicate what associations or background in heritage or culture that you may have.

The City of Saskatoon will provide some support and resources to the Heritage Administrator, as follows:

- Access to examples of previous material used for the program;
- Access to copying service for the brochure and application forms already prepared under the guidance of the Municipal Heritage Advisory Committee;
- Access to clerical support (booked in advance);
- Access to mailing service;
- Access to mailing list for applications and brochures;
- Access to volunteers from Municipal Heritage Advisory Committee for presentations at City Council and the reception that follows; and
- Access to final evaluation by the previous Administrator

If you believe that you have the right combination of skills and experience to take on this exciting challenge, please submit an application or proposal no later than 4:00 p.m. Friday, June 12, 2015.

PROPOSAL EVALUATION:

Proposals will be evaluated by the Municipal Heritage Advisory Committee based on the following considerations:

- Quality of the Proposal
- Qualification and Experience
- References

CONTACT INFORMATION:

Inquiries and further information about the Program may be directed to:

City Clerk's Office, c/o Joyce Fast, 306-975-3240 or e-mail joyce.fast@saskatoon.ca

Mail your proposal to:

Ms. Joyce Fast, Committee Assistant
Municipal Heritage Advisory Committee
City Clerk's Office, City Hall
222 Third Avenue North
Saskatoon, SK S7K 0J5

MHAC – Heritage Awards

List to send RFP to:

Ms. Tammi Campbell
94 Galbraith Crescent
Saskatoon, SK S7M 4H1

Ms. Kim Ali
On Purpose Leadership
131 Wall Street
Saskatoon, SK S7K 6C2

Insightrix
Suite 104
110 Research Drive
Saskatoon, SK S7N 3R3

Mr. Bill Delainey
443 Sylvian Crescent
Saskatoon SK S7H 5E8

Ms. Tammy Forrester
RSVP Event Design
Suite 52 – 158 2nd Avenue North
Saskatoon, SK S7K 2B2

Verve 2 Events
210 Avenue P South
Saskatoon, SK S7M 2W2

Ms. Liz A. Coben
Turner Coben Event Marketing Inc.
301 – 220 Third Avenue South
Saskatoon, SK S7K 1M5

Tap Communications Inc.
Fifth Floor, Financial Building
505 – 230 22nd Street East
Saskatoon, SK S7K 0E9

J.B.

Heritage Awards Final Report



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Event History

Every two years, the City of Saskatoon, through its Municipal Heritage Advisory Committee (MHAC), recognizes work in heritage preservation in Saskatoon through public recognition and the presentation of award certificates. The Municipal Heritage Awards Program occurs in the year opposite to Doors Open Saskatoon—another City of Saskatoon heritage initiative.

The Heritage Awards are an opportunity for Saskatoon residents to nominate an individual, business, or group that they know to have made a difference in the preservation and conservation of the City's heritage. The awards draw attention to the heritage value of subjects and properties within the City of Saskatoon.

Heritage value is defined as the aesthetic, historic, scientific, cultural, social or spiritually important, or significant elements for past, present or future generations.¹

2013-2014 Awards

This year, the Heritage Awards were presented on Monday, February 9th in City Council Chambers during the public portion of the regularly scheduled council meeting. More than 20 individuals, businesses, or groups were recognized including property owners, architects, designers, and journey persons.

Winners were named in six of the eight available categories:

- Restoration-Exterior – Nutana Collegiate Institute
- Honourable Mention – Restoration Exterior – A.L. Cole Pumphouse
- Adaptive Re-Use – Affinity Credit Union Campus
- Sensitive Addition – Affinity Credit Union Campus
- Heritage Space – Stonebridge Special Use Parks
- Education – Saskatoon Heritage Society and Don Kerr, Editor for the Saskatoon History Review

No winners were named in the Volunteer Service, Restoration-Interior and Sensitive Infill categories this year.

¹ Parks Canada, Standards and Guidelines for the Conservation of Historic Places in Canada, Her Majesty the Queen in Right of Canada, 2003, p.2.

City of Saskatoon Support

Joyce Fast—Lead, Coordination

Lori O'Brien—Coordination

Christine Gutmann—Heritage Expertise

Program Coordination

On Purpose Leadership, represented by:

Megan Orr—Event and Meeting Coordinator

Kim Ali—Project Manager

Municipal Heritage Advisory Committee Chair

Carla Duval Tyler

Jury Panel

- Troy Smith, Saskatchewan Association of Architects – and Chair of Jury Panel
- Happy Grove, Interior Design Association
- Don Greer, Municipal Heritage Advisory Committee
- Bob McPherson, Municipal Heritage Advisory Committee
- Peggy Sarjeant, Saskatoon Heritage Society

Overview of Event Day

The Heritage Awards celebration is made up of the following three components:

Awards Presentation

The presentation of the Heritage Awards took place in City Council Chambers during the public portion of the regularly scheduled Council meeting starting at 6 PM. This has a number of benefits including the formal/official setting, and the attendance of all councillors, the Mayor, and Saskatoon media.

Photo Displays

Photo exhibits are displayed in the City Hall lobby in the week the Heritage Awards are presented. A power point photo exhibit is put on display at the awards reception for the duration of this event. The photo exhibits are a major attraction and resources should continue to be set aside for this component. A consideration for future years may be that we allow award recipients to take home one copy of their mounted photos and photo captions at the

end of the night. MHAC committee members also suggested that a permanent exhibit at City Hall may be feasible.

Reception

Award recipients are invited to partake in a brief reception following the presentation of their awards. This is an opportunity for them to mix and mingle with other award recipients as well as meet representatives of the design and heritage communities. The reception was held across the street from City Hall at The Bassment. It was a relaxed yet classy setting; perfect for the celebration mood we want to honour the winners with. Outside catering was brought in and beverages were provided by the venue. Alcoholic beverages were available at the Bassment bar for purchase and soft drinks were provided for at no charge.

Marketing & Communication

Online Content

The City of Saskatoon issued a news release to alert the media and general public that the Awards Program was accepting nominations, and another one to notify them of this year's winners and the date and time of the presentation. The City posted information and a downloadable application form at 'H' for Heritage Awards during the Call for Nominations.

Newspaper Advertising

Ads were placed in the Saskatoon StarPhoenix and Bridges in October. Additional ads were placed in the Star Phoenix when the date was pushed back. . See Appendix for copies of the advertisements.

News Articles

The Saskatoon Express printed an article in their March 17 edition.

The Saskatchewan's Architectural Society Magazine (WORTH) produced a two page centre spread complete with pictures highlighting the Heritage Award winners for their spring publication 2013-2014.

Television Coverage

Global Saskatoon and CTV reported on the Heritage Awards Program on their February 9 evening newscast, and on their morning shows February 10. Shaw covered the presentation portion in its coverage of the City Council meeting.

Direct Marketing Initiatives

We used electronic media as much as possible to reduce costs and broaden the reach of our marketing efforts. Posters were distributed electronically to the following people and places, who were also asked to forward the poster along to interested persons, businesses, and organizations:

- Updated City distribution list of architects, designers, journeypersons and their professional associations
- Saskatoon Heritage Society
- Meewasin Valley Authority
- Local History Room, Frances Morrison Library
- Saskatoon Real Estate Board
- Representatives of Design Week (Gov't of Saskatchewan)
- Prairieland Park
- BIDs: Broadway, Riversdale, The Downtown Partnership, Sutherland
- University of Saskatchewan
- Western Development Museum
- City of Saskatoon Commercial Facades Program
- City of Saskatoon Heritage Coordinator

Program Review

What went well?

Joyce Fast and her City Clerk's Office staff were a tremendous resource and support to On Purpose Leadership in carrying out the event. Christine Gutmann was available as needed and provided counsel and feedback.

The post event celebration held at the Bassment was very successful with more than 100 people attending.

The Saskatoon media are very interested in the program.

The recipients are very appreciative of the honour, and the certificates and awards ceremony are a great way to recognize them.

What should be done differently?

The deadline for awards was pushed back from November 8 to November 29, which led to complications with the review process. The jury was not able to meet to do the tours until December 16, which led to a delay in the decisions, and the work that needed to be completed prior to the event. It is noted that 90% of the applications come in on the last day or two before the deadline.

There were a number of questions and issues that came up in the judging process. Some of the issues are related to the clarity of the language in the Awards Criteria. The criteria and process needs a thorough review.

We provided the opportunity for electronic submissions, as well as offline submissions. Very few took up the offer on providing their submissions online. Offline submissions are often hand written so hard to read. Receiving the submissions online provides a much more efficient process.

Coordinator Recommendations

Re-evaluate Marketing and Advertising Strategies

- Focus early marketing on developing community awareness—the Heritage Awards present a strong opportunity for community engagement
- Set up and maintain electronic database so individuals in stakeholder groups (architects, designers, journeypersons) can be communicated with efficiently
- Choose a deadline date and stick to it.
- Increase advertising investment to improve visibility of the event day.
- Book a paid advertisement in the Star Phoenix announcing the winners.

- Continue to provide Heritage Award winner information to local publications such as HOME Magazine, WORTH Magazine, etc. to increase public knowledge of Heritage Awards and initiatives.

Awards Presentation

- During the presentation of the awards at City Hall, present photos of the buildings on the screen in city hall chambers.

Judging Process

- Develop a guideline summary for judges, and ensure a resource person is present at the judging meeting that can answer questions regarding the judging criteria.
- Clarify process for judge selection including conflict of interest, etc.
- Clarify intention of Volunteer Award (recognition for lifetime achievement? Significant impact?).
- Review the judging evaluation sheet and provide guidance.
- Require all submissions to provide a full electronic copy of all materials. There are precedents from different committees in the City of Saskatoon (for instance public art) that maintain this requirement. This process is far more efficient for the judges as we can provide them the materials electronically, less expensive as the city doesn't have to make copies and prepare hard copies binders of all the materials, and more efficient for preparing the awards ceremony materials.
- Develop an online survey for routine feedback from participants, judges and winners.
- Add an additional component to the Coordinator Responsibilities to work with a review committee to review the criteria, the process and the implementation (March – June of the year previous to the next presentation. This review needs to be at minimum t six months before the process is implemented which happens in September. There would need to be additional funds to pay the coordinator for these responsibilities.

Appendix A - Heritage Awards Advertising

THE STARPHOENIX, SATURDAY, OCTOBER 12,
and BRIDGES, THURSDAY OCTOBER 27

THE STARPHOENIX, SATURDAY, NOVEMBER 16, 2013 and
SUNDAY PHOENIX, NOVEMBER 17, 2013



CALL FOR NOMINATIONS

The City of Saskatoon, through its Municipal Heritage Advisory Committee, is recognizing work in heritage preservation in Saskatoon through the presentation of Awards Certificates, under the following:

(A) BUILDING, SITES & GROUNDS

The six project categories are:

- (i) Restoration - Exterior
- (ii) Restoration - Interior
- (iii) Adaptive Re-Use
- (iv) Sensitive Infill
- (v) Sensitive Addition
- (vi) Heritage Space

*definitions for each category are provided on the application form.

(B) VOLUNTEER PUBLIC SERVICE

This category is open to both individuals and groups who have demonstrated a long-term commitment to archaeology, history, museums, historic buildings and sites, genealogy and folklore.

(C) EDUCATION

This category is open to both individuals and groups for undertaking endeavours which enhance the public understanding and appreciation of the City's natural and human heritage.

Entry forms are available on the City's website at www.saskatoon.ca (select "h" for Heritage Awards) and from Main Reception Desk, Front Lobby, City Hall, Saskatoon, Saskatchewan S7K 0J5.

The deadline for submissions is Friday, November 8, 2013 at 5:00 p.m. Any program completed prior to September 1, 2013 is eligible, including non-award winning submissions from past years.

For further information contact Sarah Nixon at 652-1479
or e mail nixon@onpurpose.ca.

Co-Sponsored by:

Meewasin  The StarPhoenix



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For further information contact Megan Orr at
(306) 652-1479
or e mail morr@onpurpose.ca.

Co-Sponsored by:

Meewasin  The StarPhoenix

Appendix B – Article in Saskatoon Express

Publication Date: March 17 – 23 edition



Wilson School

Wilson School as it looked when it was built in 1915
(Photo by Leonard A. Hilliard, A-1313, Saskatoon Public Library)

Credit union committed to preserving history

Lucas Richert
for the Saskatoon Express

A hundred years after its construction, North Park's Wilson School not only represents the past, it also sheds light on how we can reuse old buildings and develop an architecturally diverse city.

Cities across Canada have struggled with how they should grow and develop. Should a city grow outward? Or upward? Should older buildings make way for new ones? Or do we need a middle ground?

As planners, politicians and property owners try to answer these questions, the concept of "adaptive reuse" ought to be considered. Adaptive reuse refers to the process of reusing an old site or building for a purpose other than the one it was built or designed for. And many people have viewed it as a significant element in both land conservation and the reduction of urban sprawl.



Wilson School is now home to Affinity Credit Union
(Photo by Sandy Hutchinson)

What it mostly means is doing traditional restoration of an old building's exterior. Meanwhile the interior is gutted to create space with a modern look and the type of amenities people would expect in a new property.

And it is this kind of look — minimalist and sort of hip, yet flaunting the interesting parts of the building's heritage — that has made it a financially viable style of historic preservation.

In Toronto, business owners, architects and city officials have dealt with this.

"If you keep knocking down old heritage buildings and keep putting up modern buildings that could go anywhere (on the planet), pretty soon you've lost the things that make Toronto Toronto," Robert Myers, the manager of the Architectural Conservancy of Ontario, has said.

The exact same idea applies to Saskatoon.

And Wilson School is an excellent model of adaptive reuse in action. Now home to Affinity Credit Union, Wilson School shows how a charming heritage property can be adapted, transformed, and reused. Which in turn helps connect us to our history.

And Affinity Credit Union, along with Meridian Development Corp., has been rewarded for the effort.

In early February it received awards from the City in the Adaptive Reuse and Sensitive Addition categories for repurposing the building into office space for use by Affinity as its corporate campus.

Wilson School was built in 1914, just as the First World War began. It officially opened a year later. At the time of its opening, newspapers emphasized that it was "another reason for civic pride." It had a classic design but ultra-modern. Univer registers in every room.

In 1994, due to lack of enrollment, the doors were closed, and students moved to North Park School. Then the Saskatchewan Indian Federated College purchased the building for \$450,000. Later it became home to the First Nations University of Canada.

Now 20 years later the 69,000-square-foot building offers an open-concept working space. And in keeping with the credit union's environmental strategy, it incorporates many green building features.

Other small examples of heritage and adaptive reuse on the site include keeping the old Wilson's School plaque and repurposing the original Tyndal steps into exterior benches and a reception feature. Other materials from the building were also reused during construction, including metal, glass, lumber and insulation.

"As a local credit union, we are committed to heritage conservation and have a strong commitment to being good stewards of the city's Heritage resources," Affinity CEO Mark Lane said in an interview with The StarPhoenix.

"Throughout the construction process, it was important for us to maintain the look of the original building and to ensure it would be pleasing to the local community."

Wilson School remains a reason for civic pride, just as it was when it was built.

(This article was provided by the Municipal Heritage Advisory Committee.)

Appendix C – WORTH Magazine

2013-14 Saskatoon Awards

The Municipal Heritage Awards program is a bi-annual program, presented by the City of Saskatoon through its Municipal Heritage Advisory Committee (MHAC).

The awards are open to any business, professional, or individual that can demonstrate a significant contribution to heritage preservation in the city of Saskatoon. Nominations are opened to the general public in the fall, after which time they're reviewed by an independent panel of judges representing MHAC, the architecture and design industry, and the Saskatoon Heritage Society.

"The Heritage Awards acknowledge some of the considerable efforts being put forth to ensure the preservation and restoration of buildings of heritage value in our community," said Carla Duval-Tyler, MHAC Chair. "These awards recognize what

is often an immense amount of personal energy, time, and a financial commitment for something that benefits the entire city. Awards were presented at City of Saskatoon's Council Meeting on February 10, 2014.

The **Restoration-Exterior** category recognizes the recovery or representation of a historic place or time while protecting heritage value. Nutana Collegiate Institute is the 2013-2014 winner.

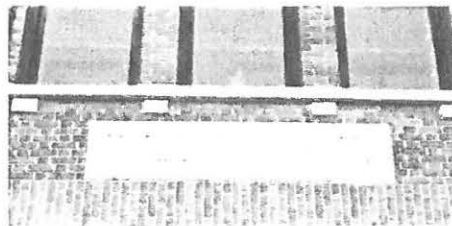
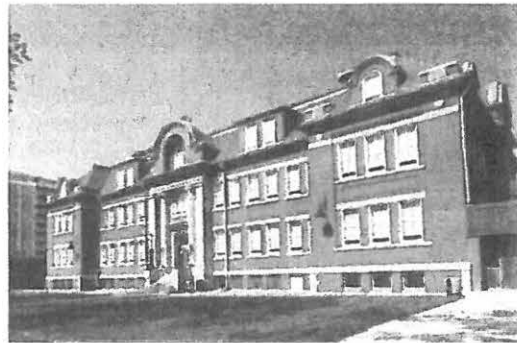
The intent of the renovation of the 100 year old building was to dramatically improve the condition and the quality living environment while maintaining the historic aspects and qualities of the facility. Historic features of this project included the replacement of the exterior windows



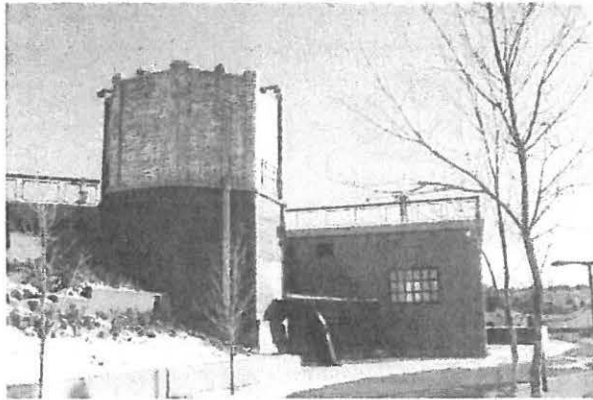
with a sympathetic design vinyl windows, masonry repointing and replacement of overhead power and telephone lines with new underground

services. The A.L. Cole Pumphouse received an honourable mention in this category. The Pumphouse Restoration project was intended to make the building accessible to potential tenants, remove debris, remove items of no interpretive value and undertake building envelope improvements to mitigate further decay of the structure. It was important to support and strengthen downtown / Riversdale relationships to the Riverfront.

In the **Adaptive Re-Use and Sensitive Addition Categories**, Affinity Credit Union Campus took home the prize.



HAC Award Recipients



and protect the remnant Moose Jaw Trail in a natural setting while commemorating its significance in Saskatoon's history.

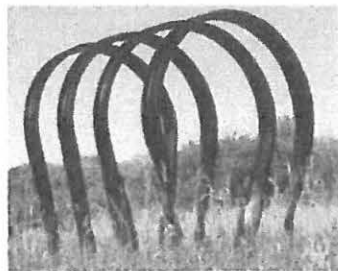
As well, it is intended to serve the recreational needs of Stonebridge residents by providing a pathway system and children's play area, as well as



interpret the Trail. The challenge was to provide a meaningful experience for park users through non-destructive means that minimised visual intrusion.

An award for **Education** was presented to the Saskatoon Heritage Society, Don Kerr, Editor for the Saskatoon Heritage Review an annual publication of the Saskatoon Heritage Society. By providing an avenue for the publication of local history articles and stories, the Review encourages research into our city's history and architecture and educates the public about our buildings and our heritage. The magazine is made available to the public locally through bookstores, gift shops and libraries.

*Submitted by the
Saskatoon MHAC*



Affinity Credit Union recognized the importance of recycling something old and viewed it as a large step toward sustainable design. The overall goal was to provide a high quality, energy performance,

"Class A" office building for Affinity to use as their corporate headquarters. The former Wilson School brings together the administrative staff from four Affinity Credit Union facilities throughout the city.

The original 1928 building had to have structural upgrades to the four slabs and columns. The project now serves as an office building for approximately 200 administration staff with 170 parking spaces.

The **Heritage Space Award** was presented to the Stonebridge Special Use Parks. The Stonebridge Special Use Parks are intended to preserve

Appendix D: Photo of Recipients



Municipal Heritage Advisory Committee
2015 EXPENDITURES

City Clerk's Office	2015 Budget	2015 Actuals
Conferences, Education and Research	\$5,700	
Heritage Sask-Forum & AGM Registration (P. McGillivray)		\$150.00
P. McGillivray - Heritage Sask-Forum & AGM (Regina)		\$489.52
		\$639.52
Heritage Awards Program	\$5,700.00	
Doors Open Event	\$5,800.00	
		\$0.00
Heritage Festival	\$500.00	
Heritage Festival Registration Fee		\$50.00
		\$50.00
Memberships	\$200.00	
Saskatoon Heritage Society - Membership Renewal		\$30.00
Heritage Saskatchewan - Membership Renewal		\$50.00
Architectural Heritage Society of Saskatchewan		\$20.00
		\$100.00
TOTALS	\$17,900.00	\$789.52

9.