

Council Chambers
City Hall, Saskatoon, Sask.
Monday, January 16, 2012
at 6:00 p.m.

UNOFFICIAL MINUTES

PRESENT: His Worship the Mayor, in the Chair;
Councillors Clark, Donauer, Dubois, Heidt, Hill, Iwanchuk,
Loewen, Lorje, and Paulsen;
City Manager Totland;
City Solicitor Dust;
General Manager, Corporate Services Bilanski;
General Manager, Community Services Grauer;
General Manager, Fire and Protective Services Bentley;
General Manager, Infrastructure Services Gutek;
General Manager, Utility Services Jorgenson;
City Clerk Mann; and
Council Assistant Mitchener

Moved by Councillor Dubois, Seconded by Councillor Donauer,

THAT the minutes of meeting of City Council held on December 19, 2011, be approved.

CARRIED.

HEARINGS

- 3a) **Proposed Rezoning from RM4 to RM3**
3718 – 8th Street East – Wildwood Neighbourhood
Applicant: J.A.R. & Sons Enterprises Ltd.
Proposed Bylaw No. 9000
(File No. CK. 4351-011-11)

REPORT OF THE CITY CLERK:

“The purpose of this hearing is to consider proposed Bylaw No. 9000.

Attached is a copy of the following material:

- Proposed Bylaw No. 9000;

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- Report of the General Manager, Community Services Department dated November 21, 2011, recommending that the proposal to rezone Block AA, Plan No. 101317485 (3718 8th Street) from an RM4 District to an RM3 District be approved;
- Letter dated December 12, 2011, from the Secretary of the Municipal Planning Commission advising that the Commission supports the above-noted recommendation;
- Notice that appeared in the local press on December 17, 2011.”

Mr. Tim Steuart, Development and Review Section Manager, Community Services Department, Reviewed the proposed Zoning Bylaw amendment and expressed the Department's support.

Mr. Kurt Soucy, Chair, Municipal Planning Commission, expressed the Commission's support of the proposed Zoning Bylaw amendment.

Mr. Barry Remai, on behalf of the proponent, advised he was available to answer any questions.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Donauer, Seconded by Councillor Dubois,

THAT the submitted report and correspondence be received.

CARRIED.

Moved by Councillor Hill, Seconded by Councillor Heidt,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Loewen, Seconded by Councillor Iwanchuk,

THAT Council consider Bylaw No. 9000.

CARRIED.

**3b) Cost Recovery for Development and Sign Applications
Planning and Development Branch
Proposed Bylaw No. 9001
(File No. CK. 4350-1 x1720-1)**

REPORT OF THE CITY CLERK:

“The purpose of this hearing is to consider proposed Bylaw No. 9001.

Attached is a copy of the following material:

- Proposed Bylaw No. 9001;
- Report of the General Manager, Community Services Department dated November 21, 2011, recommending that the proposed fee changes, as outlined in the attached October 31, 2011 report of the General Manager, Community Services Department, be approved;
- Letter dated December 12, 2011, from the Secretary of the Municipal Planning Commission advising the Commission supports the above noted recommendation;
- Notice that appeared in the local press on December 31, 2011.”

The City Clerk submitted copies of the following letters:

- *Kent Smith-Windsor, Executive Director, The Chamber, dated January 13, 2012, submitting comments; and*
- *Sheila Reiber, Pennco Portable Signs, dated January 16, 2012, submitting comments.*

Mr. Tim Stuart, Development and Review Section Manager, Community Services Department, Reviewed the proposed Bylaw amendment and expressed the Department’s support.

Mr. Kurt Soucy, Chair, Municipal Planning Commission, expressed the Commission’s support of the proposed Bylaw amendment.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Loewen, Seconded by Councillor Dubois,

THAT the submitted report and correspondence be received.

CARRIED.

Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Lorje, Seconded by Councillor Clark,

THAT Council consider Bylaw No. 9001.

CARRIED.

3c) Proposed Changes to the Subdivision Application Fees
Planning and Development Branch
Proposed Bylaw No. 9002
(File No. CK. 4350-13 x1720-1)

REPORT OF THE CITY CLERK:

“The purpose of this hearing is to consider proposed Bylaw No. 9002.

Attached is a copy of the following material:

- Proposed Bylaw No. 9002;
- Report of the General Manager, Community Services Department dated November 21, 2011, recommending that the proposed fee changes, as outlined in the attached October 31, 2011 report of the General Manager, Community Services Department, be approved (See Attachment 3b);
- Letter dated December 12, 2011, from the Secretary of the Municipal Planning Commission advising the Commission supports the above noted recommendation (See Attachment 3b);
- Notice that appeared in the local press on December 31, 2011.”

Mr. Tim Steuart, Development and Review Section Manager, Community Services Department, Reviewed the proposed Bylaw amendment and expressed the Department's support.

Mr. Kurt Soucy, Chair, Municipal Planning Commission, expressed the Commission's support of the proposed Bylaw amendment.

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His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Dubois, Seconded by Councillor Donauer,

THAT the submitted report and correspondence be received.

CARRIED.

Moved by Councillor Lorje, Seconded by Councillor Iwanchuk,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Hill, Seconded by Councillor Heidt,

THAT Council consider Bylaw No. 9002.

CARRIED.

Moved by Councillor Lorje, Seconded by Councillor Donauer,

THAT Council go into Committee of the Whole to consider the reports of the Administration and Committees.

CARRIED.

His Worship the Mayor appointed Councillor Lorje as Chair of the Committee of the Whole.

Council went into Committee of the Whole with Councillor Lorje in the Chair.

Committee arose.

Councillor Lorje, Chair of the Committee of the Whole, made the following report:

THAT while in Committee of the Whole, the following matters were considered and dealt with as stated:

“REPORT NO. 1-2012 OF THE MUNICIPAL PLANNING COMMISSION”

- 1. Application for Direct Control District Approval –
Remai Art Gallery of Saskatchewan
102 Spadina Crescent East – Central Business District
Applicant: Grant Van Iderstine, Smith Carter Architects & Engineers Incorporated
(File No. CK. 4129-15)**
-

- RECOMMENDATION:**
- 1) that the overall development plan for the proposed building at 102 Spadina Crescent East, as outlined in Attachment 2 to the report of the General Manager, Community Services Department dated December 7, 2011, be approved; and
 - 2) that the General Manager, Community Services Department be authorized to issue Development Permits, which are in substantial conformance with the approved plans, including the approval, with conditions under the Architectural Control District.

ADOPTED.

Attached is a copy of a report of the General Manager, Community Services Department, dated December 7, 2011, with respect to the above application.

Your Commission has reviewed the application with the Administration, including issues relating to the overhangs and measures taken to mitigate the impact of snow and ice melting on the outdoor spaces below; construction of the parkade and factors taken into consideration with respect to shoring and construction of the walls to accommodate this structure; construction timeline; green roof structural requirements; and environmental efficiency aspects, including LEED certification.

Following review of this matter, the Commission is supporting the above recommendations.

- 2. Proposed Rezoning from R1A to RMTN
615 Rosewood Boulevard West and Parcel H
Rosewood Neighbourhood
Applicant: City of Saskatoon, Land Branch
(File No. CK. 4351-011-12)**
-

- RECOMMENDATION:**
- 1) that City Council approve the required advertising to amend Zoning Bylaw No. 8770 to rezone 615 Rosewood Boulevard West and Parcel H from R1A – One-Unit Residential District to RMTN – Townhouse Residential District, as

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outlined in the report of the General Manager, Community Services dated December 7, 2011;

- 2) that the General Manager, Community Services Department, be requested to prepare the required notice for advertising the proposed amendment;
- 3) that the City Solicitor be requested to prepare the required Bylaw; and
- 4) that at the time of the Public Hearing, City Council consider the Municipal Planning Commission's recommendation that the above proposed amendment to Zoning Bylaw No. 8770 be approved.

ADOPTED.

Your Commission, at its meeting held on December 20, 2011, considered the attached report of the General Manager, Community Services Department dated December 7, 2011, with respect to the above proposed rezoning.

Your Commission has reviewed the matter with the Administration, as summarized below:

- The proposed density is estimated to be 15 units/acre. 615 Rosewood Boulevard West is 2.09 ha (5.16 acres) and Parcel H is 1.94 ha (4.79 acres).
- The area to the west of 615 Rosewood Boulevard has not yet been subdivided.
- The areas to the north of 615 Rosewood Boulevard and west of Parcel H are part of the City's Phase II development area, and have not been sold. Some lots in Phase I have been sold but have not been constructed. These lots are not immediately adjacent to either site.
- The concept plan of the area would have identified the proposed uses for these parcels.
- The proposals are consistent with what was proposed in the concept plan.

Following review of this matter, your Commission is supporting the above recommendations of the Community Services Department:

ADMINISTRATIVE REPORT NO. 1-2012

Section A – COMMUNITY SERVICES

**A1) Land-Use Applications Received by the Community Services Department
For the Period Between December 8, 2011 and January 4, 2012
(For Information Only)
(Files CK. 4000-5, PL. 4132, PL. 4115, and PL. 4300)**

RECOMMENDATION: that the information be received.

ADOPTED.

The following applications have been received and are being processed:

Condominium

- Application No. 8/11: 1022 Hampton Circle (84 New Units)
Applicant: Webb Surveys for Canaax Developments Inc.
Legal Description: Parcel C, Plan 101893721
Current Zoning: RMTN

Neighbourhood: Hampton Village
Date Received: December 16, 2011

Official Community Plan

- Amendment No. OCP 15/11: 915 and 923 Kristjanson Road
Applicant: Northridge Development Corp.
Legal Description: Surface Parcels 153894752 and 153894741
Current Land Use Designation: District Commercial
Proposed Land Use Designation: Residential
Neighbourhood: Silverspring
Date Received: October 4, 2011

Subdivision

- Application No. 78/11: Glenwood Avenue/37th Street
Applicant: Meridian Surveys for the City of Saskatoon
Legal Description: Lot L, Block 664, Plan 69S08033; Part of Glenwood Avenue and all of the intersection of Glenwood Avenue and 37th Street, Plan 61S13617

Current Zoning: R2
Neighbourhood: Westview
Date Received: December 7, 2011

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Subdivision

- Application No. 79/11: 406 111th Street
Applicant: Larson Surveys for Gerard Ackerman
Legal Description: Lot 4, Block 21, Plan G104
Current Zoning: R2
Neighbourhood: Sutherland
Date Received: December 13, 2011
- Application No. 80/11: 3035 Preston Avenue
Applicant: George, Nicholson, Franko Surveys
for Circle Drive Alliance Church
Legal Description: Part of Parcel F, Plan 78S27733
Current Zoning: R1A
Neighbourhood: Stonebridge
Date Received: December 9, 2011
- Application No. 81/11: City of Saskatoon Landfill Land Exchange
Applicant: Meridian Surveys for the City of Saskatoon and
SaskPower Corporation
Legal Description: Parcel Y, Plan 101833848 and
Parcel XX, Plan 101903813
Current Zoning: AG
Neighbourhood: Sask. Management Area
Date Received: December 12, 2011
- Application No. 82/11: 303 Gladstone Crescent
Applicant: Webb Surveys for Pippin Holdings Inc.
Legal Description: Part of Lot 4, Block 273, Plan 102031186
Current Zoning: IL2
Neighbourhood: Marquis Industrial
Date Received: December 13, 2011
- Application No. 83/11: 820 60th Street East
Applicant: Webb Surveys for 60 Street Saskatoon Holdings
Legal Description: Part Parcel G, Plan 101646659
Current Zoning: IH
Neighbourhood: Marquis Industrial
Date Received: December 15, 2011
- Application No. 84/11: 111 Robin Crescent, 310 and 322 Robin Way
Applicant: Meridian Surveys for Deca Investments Ltd.
Legal Description: Part Parcel G, Plan 101646659
Current Zoning: IL1

Neighbourhood:
Date Received:

Airport Business Area
December 16, 2011

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. Plan of Proposed Condominium No. 8/11
2. Plan of Proposed Official Community Plan No. OCP 15/11
3. Plan of Proposed Subdivision No. 78/11
4. Plan of Proposed Subdivision No. 79/11
5. Plan of Proposed Subdivision No. 80/11
6. Plan of Proposed Subdivision No. 81/11
7. Plan of Proposed Subdivision No. 82/11
8. Plan of Proposed Subdivision No. 83/11
9. Plan of Proposed Subdivision No. 84/11

**A2) Enquiry – Councillor P. Lorje (December 5, 2011)
Zoning – Land North of 11th Street Adjacent to Montgomery Place
(Files CK. 4110-1 and PL. 4110-33)**

RECOMMENDATION:

- 1) that the following report be received as information;
- 2) that the Administration be instructed to advertise and convene a public hearing for the Official Community Plan Phase Two to Phase One amendment for proposed Parcels F and MR4 as soon as reasonably possible, leaving the existing RM4 zoning in place;
- 3) that the Administration be instructed to work with the owners on a revised subdivision and zoning pattern for proposed Parcel E, reflective of the general development concept set out in Attachment 3;
- 4) that the Administration be instructed to advertise and convene coordinated public hearings for any revised zoning pattern and the Official Community Plan Phase Two to Phase One amendments for proposed Parcel E; and

- 5) that the local community be kept up to date as the above-noted process unfolds, with at least one further public information meeting prior to any public hearings concerning proposed Parcel E.

IT WAS RESOLVED: that the matter be considered with the presentation from the speaker. See Page No. .

Section B – CORPORATE SERVICES

**B1) Maple Leaf Foods Inc.
Tax Abatement
(Files CK. 3500-13 and CS.3500-1)**

- RECOMMENDATION:**
- 1) that City Council approve a five-year tax abatement for Maple Leaf Foods Inc. on the incremental portion of taxes at 100 McLeod Avenue as a result of their expansion as follows:
 - 100% in Year 1
 - 80% in Year 2
 - 70% in Year 3
 - 60% in Year 4
 - 50% in Year 5; and
 - 2) that the City Solicitor be instructed to prepare the appropriate agreement.

ADOPTED.

REPORT

Maple Leaf Foods is expanding at their Saskatoon location in two stages. The first stage will support a 27,000 square foot food expansion. The second phase involves upgrades to various production and packaging activities. Construction on the second phase will start later in 2012, to be completed in early 2013.

Following both expansion phases, the plant is expected to employ approximately 400 hourly and 65 salaried employees.

Maple Leaf Foods approached your Administration with a request for a property tax abatement. This request qualifies under Policy No. C09-014 (Business Development Incentives) and is, therefore, recommended for approval.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**B2) Property Realized Reserve Withdrawal
(Files CK. 1815-1 and CS. 1815-3)**

RECOMMENDATION: that \$1,092,415.48 be withdrawn from the Property Realized Reserve to fund miscellaneous land development/sales costs incurred during the period December 1, 2010, to November 30, 2011.

ADOPTED.

REPORT

The Land Manager is authorized to make certain expenditures pertaining to lands held by the City for resale. On an annual basis, the Finance Branch of Corporate Services provides City Council with a summary of the costs incurred requesting that it approve the withdrawal of a like amount from the Property Realized Reserve. The following summarizes those expenditures for the period December 1, 2010, to November 30, 2011.

Commissions	\$ 762,871.34
New Police Building (environmental remediation)	161,460.05
Circle Drive South River Crossing (appraisal, legal and other land-related costs)	79,700.56
Survey Costs	41,707.62
Property Agent Fees	21,693.75
Appraisal Costs	7,658.00
Land Title Fees	8,081.00
Miscellaneous	9,243.16
	<u>\$ 1,092,415.48</u>

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

B3) Enquiry - Councillor P. Lorje (October 24, 2011)
Proposed New Off-Leash Recreation Area - Pleasant Hill/West Industrial Area
(Files CK. 4205-1 and CS. 151-6-1)

RECOMMENDATION: that the information be received.

ADOPTED.

BACKGROUND

At the City Council meeting of October 24, 2011, the following enquiry was made by Councillor Lorje:

“Will the Administration please report on the possibility of designating the land assembled for the 17th Street corridor adjacent to the CPR tracks and the SunCor oil storage facility between Avenues P and W South as an off-leash recreation area (OLRA)? All that would be required would be signs at either end plus a garbage can. There is an urgent need to find a replacement for the OLRA north of 11th Street that was closed for the Circle Drive project.”

REPORT

Your Administration has reviewed the open space situated between the end of 17th Street West and Avenue W as a possible site for an OLRA. This site appears to have potential to serve this purpose, but there are a number of issues, some unique to this site, which must be addressed:

- The area is made up of a number of separate, independently-owned parcels of land. Appendix 1 is a map of the area that shows City and private land ownership. The private land owners must be contacted to determine their willingness to allow their land to be part of an OLRA. Any privately-owned land not incorporated into an OLRA must be fenced off from the OLRA. Contact has been initiated to begin exploration of this opportunity.
- Prior to any recommendations to City Council, public meetings would have to be held.
- Certain physical standard amenities must be added to the site before use. These include fencing on all three currently unfenced sides, emergency person gates at required distances along the perimeter of the site, a parking lot with an emergency and service vehicle entrance, garbage cans and signage. Installation of these items would be most cost effective if they were installed in spring rather than winter. An OLRA development plan will also require a Crime Prevention through Environmental Design (CPTED) Committee review.

Animal Services has initiated the steps necessary to address the above points and other considerations that are part of the normal due diligence process in establishing an OLRA. The objective is to bring recommendations to City Council in late spring of 2012 with construction following immediately thereafter if the site is deemed appropriate for an OLRA.

Animal Services has been actively working to develop additional OLRA sites throughout the City, with a particular focus on the Montgomery/Fairhaven/Parkridge, Riversdale/Pleasant Hill/Meadow Green and Westmount/Hudson Bay Park/Mount Royal areas to address the noted shortage of such facilities. A number of locations have been identified and are being investigated as part of a larger enhanced OLRA development project. Currently, a public survey is being conducted to ensure your Administration understands the expectations of the public with regard to off-leash recreation areas. The results of this survey are expected in February of this year and will be factored into the recommendations brought forward regarding the proposed Pleasant Hill - West Industrial Area OLRA site.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications and/or greenhouse gas implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Map indicating proposed OLRA-Pleasant Hill/West Industrial Area.

**B4) City of Saskatoon Business Development Incentives Policy
Statistics Report to December 31, 2011
(Files CK. 3500-13 and CS. 3500-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

REPORT

Attached are a letter and a report received from Tim LeClair, CEO, Saskatoon Regional Economic Development Authority (SREDA). The report provides statistics on SREDA Administered Incentives for the years 2004 to 2011.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Letter dated December 2, 2011, and Statistics Report from Tim LeClair, Chief Executive Officer, SREDA.

Section E – INFRASTRUCTURE SERVICES

**E1) Transfer of Funding
Snow and Ice Management Equipment Acquisition Reserve to
Capital Project 1356 – Vehicles and Equipment
(Files CK. 1390-1, CK. 1702-1 and IS. 1395-1)**

RECOMMENDATION: that \$615,000 be transferred from the Snow and Ice Management Equipment Acquisition Reserve to Capital Project 1356 – Vehicles and Equipment, for the purchase of equipment as outlined in the following report.

ADOPTED.

REPORT

In September 2009, Council approved the creation of the Snow and Ice Management Equipment Acquisition Reserve in order to provide a funding source for the purchase of additional equipment required by the Public Works Branch, Roadways Section, to ensure that service levels are met in delivering the Snow and Ice Management Program.

In order to meet additional operational requirements as a result of the new South Circle Drive, the Administration is recommending that \$615,000 (\$150,000 currently in the reserve and \$465,000 from the approved 2012 allocation) be transferred from the Snow and Ice Management Equipment Acquisition Reserve to Capital Project 1356 – Vehicles and Equipment. This, combined with approved funding within Capital Project 1356 in the amount of \$290,000, will allow for the purchase of two tandem axel front plow trucks with slip in sanders; one tandem axel truck with slip in sander; and two trackless sidewalk plows, for a total estimated cost of \$905,000.

FINANCIAL IMPACT

The Snow and Ice Management Equipment Acquisition Reserve currently has funding in the amount of \$150,000. The 2012 allocation to the reserve was approved at \$465,000. This, together with the \$290,000 previously approved in Capital Project 1356 – Vehicles and Equipment, will provide sufficient funding for these snow related equipment purchases.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

E2) Request for Sole Source
Purchase of SPH-OJ Premix Heaters (pothole patching units)
(Files CK. 1390-1 and IS. 1000-9)

RECOMMENDATION:

- 1) that the sole source quotation for the fabrication and supply of four SPH-OJ Asphalt Pothole Patching units from Stepp Manufacturing, at a cost of \$205,462 US funds plus exchange, plus applicable PST, plus applicable GST, plus applicable customs brokerage, and less applicable GST rebate be approved; and,
- 2) that Purchasing Services be instructed to issue the appropriate Purchase Order(s).

ADOPTED.

REPORT

Currently, the Public Works Branch utilizes a fleet of four Thermolay asphalt patching units for repairing potholes and smaller utility cuts. These are self-contained units mounted on a truck chassis which transport temperature controlled heated asphalt from the plant to the required repair location. The existing fleet is coming to the end of its useful life cycle. This results in increased down time and maintenance costs which directly impact the pothole maintenance program.

Budgeted replacement is at one unit per year, with \$280,000 included for one unit in the 2012 Capital Budget.

Your Administration has looked at innovative methods to be more flexible, effective and efficient in delivering the pothole patching program and optimizing the use of our equipment. The result of this is that we looked at different equipment manufacturers regarding asphalt delivery systems. The two key manufactures were Marathon Manufacturing and Stepp Manufacturing. Both manufacturers offer a tow behind trailer unit similar in design that requires a heavy duty (HD) 1-ton truck for transport. These combined truck trailer units offer a greater operations flexibility as well as seasonal flexibility than the self-contained units which can't be used during the winter months. The cost of the combined truck and trailer units is \$113,000 for one working set, versus \$280,000 for one truck mounted unit. In addition these 'pull type' units allow greater versatility in that the HD 1-ton trucks can also be utilized as sanders during winter operations.

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Marathon Manufacturing offers a unit that is propane powered while Stepp Manufacturing offers a unit that is diesel powered. The diesel powered patching unit is the preferred choice due to our climate, the ease of storage and uncomplicated maintenance. A picture of the preferred unit is shown on Attachment 1.

Your Administration is recommending purchasing four SPH-OJ Premix Patching units from Stepp Manufacturing to augment our pothole patching fleet. We will continue to utilize the four self-contained units we currently have and operate them to the end of their life cycle. Subject to the approval of the Administration's companion report on the sole-source purchase of Four (4) Heavy Duty 1-Ton Trucks, this will permit Infrastructure Services to double our pothole patching fleet for at least the next two years.

FINANCIAL IMPACT

All prices in US funds:

4 each Stepp Premix Heater Oil Jacketed 3cy (4 ton)	\$203,156.00
Less 3 % multi unit discount	\$ 6,094.00
Sub Total	\$197,062.00
Shipping and Handling (Freight)	\$ 8,400.00
Total	<u>\$205,462.00 plus taxes & brokerage</u>

Applicable taxes and brokerage are estimated between \$20,000 and \$25,000, and are in addition to the amount shown. The GST portion of the purchase will most likely be rebated similar to all City purchases.

There are sufficient funds within the Public Works Capital Replacement Budget 19-1575-543, Project 1357.

OPTIONS

If the additional budget item submitted by your Administration to double the pothole patching effort for a minimum of 2 years is not approved, your Administration is still recommending purchase of these 4 pull-type units to replace the four self-contained units presently owned that are very near the end of their useful life. All four pull types and one HD truck can be purchased for the same price as a self-contained unit.

POLICY IMPLICATIONS

The requested Sole Source is in accordance with Policy A02-027-Corporate Purchasing Procedures.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Picture of preferred unit

**E3) Capital Project 1357 – Replacement Vehicles and Equipment
Request for Sole Source
Four (4) Heavy Duty 1-Ton Patching Trucks
(Files CK. 1390-1; IS. 1295-5)**

- RECOMMENDATION:**
- 1) that the sale agreements submitted by Merlin Ford Lincoln, for the sole source purchase of (4) Heavy Duty 1-Ton Cab and Chassis, at a total cost of \$143,577.57 (including G.S.T. and P.S.T.), be approved; and
 - 2) that the Corporate Services Department, Purchasing Services Branch be requested to issue the appropriate purchase order.

ADOPTED.

REPORT

As per the companion report to City Council for the purchase of SPH-OJ Premix Heaters, your Administration is recommending the sole source purchase of four (4) thermolay trailers for use in the pothole maintenance program. Each of these units will require a heavy duty (HD) 1-ton truck for transport of these trailer units. In addition, these ‘pull type’ units allow greater versatility in that the HD 1-ton trucks can also be utilized as sanders during winter operations.

In November 2011, V&E had tendered two (2) similar HD 1-ton cabs and chassis. Merlin Ford Lincoln was awarded the tender based on their low bid meeting specifications. V&E has contacted Merlin Ford Lincoln for the supply of the four (4) additional units required to transport the thermolay trailers and they have agreed to provide these additional units at the same lowest price. These four HD 1-ton units must be ready for the installation of up-fitting equipment by early March 2012 in order to be available, in combination with the thermolay units, for the Spring pothole maintenance program.

In order to manage the delivery dates of these cab and chassis in a timely manner to be available for the pending pothole maintenance program, a sole source purchase from Merlin Ford Lincoln is recommended.

FINANCIAL IMPACT

The net cost to City of Saskatoon for the sole source purchase of (4) Heavy Duty 1-Ton Cab and Chassis from Merlin Ford Lincoln, is as follows:

Merlin Ford Lincoln		
Equipment Type	Make and Model	Price (Qty 4)
16,000 lbs GVW Cab & Chassis	Ford F450	\$130,410.52
Tire Recycling Fee		\$ 120.00
GST		\$ 6,526.53
PST		\$ 6,520.53
Contract Price		<u>\$143,577.57</u>
GST Rebate		<u>(\$ 6,526.53)</u>
Net Cost to City of Saskatoon		<u>\$137,051.05</u>

Sufficient funds exists within the 2012 Project P1357, GL# 19-1575-555, as these units are effectively replacing the cab and chassis of the existing Thermo Lay units.

POLICY IMPLICATIONS

There are no policy implications.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

**E4) Post Budget Approval – New Capital Project
Roadway Spot Repair
2012 Pothole Plan
(Files CK. 6315-1 and IS. 1295-5)**

RECOMMENDATION: 1) that City Council approve a post budget capital project titled ‘Roadway Spot Repair’ with a scope and intent as detailed in the following report;

- 2) that \$1,595,301.09 be reallocated from the existing funding currently held in Infrastructure Services deficiency and warranty suspense accounts as detailed in the following report; and
- 3) that a post budget approval for 6 temporary FTE's be approved for each of calendar year 2012 and 2013 funded by this capital project.

ADOPTED.

BACKGROUND

As previously reported, the overall condition of Saskatoon's roadway network is deteriorating, and the overall condition of Saskatoon's roadways has been getting worse since 2003. The Saskatoon roadway network has a replacement value in excess of \$1 billion, and your Administration has previously reported that annual funding and investment in rehabilitation of \$18.5 million is required to maintain the current condition of these networks. Without this investment, the asset will further deteriorate.

In the 2012 budget process, the following was budgeted to roadway rehabilitation:

Infrastructure Surface Reserve funding: (including a one-time provision of \$500,000).	\$8.564 million
Capital projects not directly Roadwork Related: (ie. lane rehab, signal upgrade, sign replacement, sidewalks, pavement markings etc.)	(\$2.171 million)
One-time Neighborhood Land Development Funding:	\$3.471 million
<i>Total 2012 Investment in Roadway Rehabilitation:</i>	<i>\$9.864 million</i>

Compared to the recommended \$18.5 million of annual work recommended to maintain the existing network in its current condition, the \$9.864 million planned investment in the paved roadway network in 2012 still results in a deficit of \$8.636 million of deferred work. Since 2003, the contributions to the Infrastructure Surface reserve have gone from \$6.55 million to \$8.564 million in 2012, an increase of 31%. In that same time, input costs of road construction have increased 216%, and the size of the network has also grown.

One consequence of a deteriorating roadway network is that there are additional pressures and demands put on the maintenance operations of roadways, namely 'roadway spot repair' of localized failures, potholes and deteriorations. As our City's roadway network deteriorates in overall condition, there are more potholes, more localized failures and more spot repairs needed.

REPORT

On all capital work that is roadway related, in the execution of Contracts there is a provision for deduction of amounts relating to roadwork that did not meet specification. These amounts are currently held in warranty or deficiency accounts to fund repair or restoration of work caused by this condition. Although the funding is from various sources, all of the amounts are specifically related to roadwork, whether it is from the repaving component of a water and sewer job, or from a streetscaping project. For example, there are amounts retained if the thickness of the asphalt is not within tolerance or the engineering properties are not within tolerance. The amounts are specifically related to the roadway and its performance and held to effect additional works or maintenance directly related to these factors, which may include localized failures (potholes) or other roadway issues.

Since 2000, approximately \$1.6 million has accumulated in these accounts. Your Administration is recommending that the amounts be redirected to a new capital project to deal with the overall roadway condition deficiency problem.

Table 1 outlines the amounts in the roadway warranty or deficiency accounts, and their original funding source:

Table 1
Roadway Deficiency Amounts to Redirect

Arterial Road Reserve	\$ 132,470.56
General Prepaid Engineering	\$ 387,134.85
Operating Fund Contribution	\$ 139,545.50
Reserve for Capital Expenditures	\$ 364,735.93
Streetscape Reserve	\$ 13,319.18
Trunk Sewer Reserve	\$ 2,273.74
Infrastructure Surface Reserve	\$ 198,207.27
Infrastructure Water & Sanitary Sewer Reserve	\$ 149,006.87
Transportation Infrastructure Expansion	\$ 127,419.47
Infrastructure Reserve – Parks	\$ 2,500.00
Traffic Noise Sound Attenuation Reserve	\$ 9,749.22
Infrastructure Storm Sewer Reserve	\$ 1,849.35
Tennis Court Resurfacing – Reallocation	\$ <u>67,089.15</u>
Total	<u>\$1,595,301.09</u>

Currently, in the Public Works operating budget, roughly \$1.09 million of the \$2.180 million budget in paved street maintenance is dedicated to ‘roadway spot repair’.

The cost to run one pothole crew is roughly \$200 per hour, or \$2000 per ten-hour day, made up of a three-person crew, material and an Asphalt Hot Box Truck. One crew and truck on a six-month

pothole season on this shift on straight time amounts to 96 shifts, at a cost of \$192,000 per pothole crew. Currently, we run 4 crews on potholes on one shift, and two spray patchers on one shift which expends nearly our complete budget for pothole repair.

To double our efforts on pothole repair for a two-year period, to deal with the increasing deterioration of our roadway network, and more proactively repair failures, your Administration is recommending usage of the funding from the deficiency and warranty accounts.

The \$1.6 million allocated to the new capital project would fund the labour, material and equipment for a 2-year augmented 'roadway spot repair' program. Over the course of 2012 and 2013, \$800,000 per year would add 400 shifts, or 4 additional pothole crews to our existing complement for 6 months for 2012 and 2013. This would include the approval of 6 temporary capital FTE's per year (four, 3-person crews working for 6 months).

FINANCIAL IMPACT

There is no financial impact to the corporation, as the funds are already booked as expenses and intended for repair of roadways, and the use of the funds on the overall roadway condition is consistent with the intent of the funding.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

**E5) Enquiry – Councillor M. Loewen (October 11, 2011)
Adaptation Strategy – Climate Change
AND
Request for Sole Source
Award of Engineering Services
Assessing the Impact of Climate Change on Storm Water Design Parameters
Capital Projects 1619, 1620, 1621
(Files CK. 7550-1 and IS. 7820-01)**

- RECOMMENDATION:**
- 1) that the sole source proposal submitted by the University of Saskatchewan to conduct a research project entitled, "Analyzing the Variation in Intensity-Duration-Frequency (IDF) Curves in the City of Saskatoon under Non-Stationary Climatic Conditions", at an estimated total cost of \$106,000, be accepted; and
 - 2) that the City Solicitor be requested to prepare the necessary Agreement for execution by His Worship the Mayor and the City Clerk, under the corporate seal.

ADOPTED.

BACKGROUND

The following enquiry was made by Councillor M. Loewen at the meeting of City Council held on October 11, 2011:

“Would the Administration please report back to Council with options for an adaptation strategy that ensure Saskatoon’s infrastructure and budget can respond adequately to the challenges of climate change? The City of Toronto’s 2008 report, “Ahead of the Storm: Preparing Toronto for Climate Change,” may be used as a guide and the Administration’s report should consider options like risk assessment of vulnerable infrastructure, reduction of possible flooding risks, increased parks naturalization and the possible establishment of an extreme weather reserve.”

In municipalities across Canada and internationally, Climate Adaptation Plans are being adopted as strategies for responding to observed changing climate patterns. These plans work together with Greenhouse Gas Reduction Plans to mitigate for economic and quality of life impacts that result from the increased variability and intensity of weather events caused by climate change. While a Greenhouse Gas Reduction Plan attempts to lessen the potential degree to which climate change is a reality for a community, a Climate Adaptation Plan ensures the hard and soft infrastructure of the community can respond to climate change effects.

Climate Adaptation Planning is based on an assessment of the community’s vulnerability to climate impacts. This includes gaining a clearer understanding of infrastructure capacity based on projected climate models and weather events, understanding the potential of ‘green infrastructure’ and other land-use considerations, and studying the vulnerabilities of utilities to ensure critical services are resilient. These assessments form the basis for strategic investments and initiatives that protect vital community assets.

An assessment of existing storm water design parameters is an important first step toward enumerating infrastructure capacity issues. The City of Saskatoon has experienced an increase in occurrences of extreme rainfall events.

REPORT

The City of Saskatoon has experienced an increase in occurrences of extreme rainfall events over the past six years. While extreme rain events can exceed our storm water management systems design capacity, leading to flooding, their frequency calls into question the previously assumed return periods of such events. It is important to ensure that the system is designed and managed at a level of service that reflects the current climate. Infrastructure Services has, therefore, initiated a research collaboration with the University of Saskatchewan to analyze the effects of climate change on our current storm water design parameters.

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A research team, through the College of Civil and Geological Engineering at the University of Saskatchewan, has been assembled to analyze the variation in intensity-duration-frequency (IDF) curves in the City of Saskatoon as a result of climate change trends. IDF curves are the main tool used in designing storm water management systems.

The University of Saskatchewan was chosen because of their ongoing research work in this area and their local presence in Saskatoon. It is the Administration's opinion that they would be able to provide the best service for this initiative, and therefore, is requesting that this initiative be sole sourced.

This two-year research project will involve analyzing historic rainfall and global climate data in order to predict and project the changes in the City of Saskatoon IDF curve. The results of the project will seek to provide not only updated storm water management design parameters but also future projected design values and uncertainties around those values as climate changes continue. A feature of the analysis involves assessing the projected climate assuming one of three potential societal developments: carbon emissions increasing, leveling off, or decreasing.

The key deliverables from this project to the City of Saskatoon will be the recommendation of new storm water design parameters to adequately reflect current and future climate trends. The output of the research will also include analysis software that will enable Infrastructure Services to keep design parameters current as new rainfall data is made available.

The Administration has reviewed and discussed this project with the University of Saskatchewan. It is felt that the proposal adequately reflects our needs and will be delivered in a cost effective and efficient manner. The results of this project to the City of Saskatoon will be to ensure our storm water assets are being designed, operated and managed effectively, now and into the future.

The project is proposed to commence in January 2012, and be completed by December 2014. However, new IDF curves should be available in time for 2013. The project will be managed by the Strategic Services Branch, Storm Water Management Group.

This project will address some of Councillor Loewen's enquiry of October 11, 2011, including risk assessment of the storm water management system and reduction of flooding risks. Further report(s) will be submitted to Council from the Utility Services Department, which will address other aspects of Councillor Loewen's enquiry.

FINANCIAL IMPACT

The estimated net cost to the City of Saskatoon for the proposal from the University of Saskatchewan is \$106,000. There is sufficient funding available within approved Capital Projects 1619 – Storm Sewer Trunk; 1620 – Storm Sewer Collection; and 1621 – Storm Sewer Ponds to fund this project.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

E6) Parks Features and Design Standards in New Parks
AND
Request for Post Budget Approval
Landscape Design and Development Standards
(Files CK. 4205-1 and IS. 1390-1)

- RECOMMENDATION:**
- 1) that \$100,000 be transferred from Capital Project 1627 - IS – City Entrance Landscaping to the Reserve for Capital Expenditures;
 - 2) that post budget approval be given, in the amount of \$100,000, to investigate and compile new Landscape Design and Development Standards, to be funded from the Reserve for Capital Expenditures; and
 - 3) that the Administration report in 2013 with recommendations regarding any cost savings which may be realized as a result of the new Landscape Design and Development Standards.

ADOPTED.

BACKGROUND

The Executive Committee, at its special service review meeting held on August 16, 2011, considered the attached report regarding parks features and design standards in parks (Attachment 1) and resolved that the park design standards (eg. trees, shrub beds) and installation of park amenities (eg. clocks, fountains) be reviewed with respect to the impact on maintenance requirements.

REPORT

In 2000, the Parks Branch maintained approximately 900 hectares of parks and open spaces. With the development of new neighbourhoods including Willowgrove, Hampton Village, Lakewood Suburban Centre, Stonebridge, Evergreen, Rosewood, the Blairmore Suburban Centre and the completion of the Lakewood Suburban Centre, parks and open spaces have increased, and will continue to increase to an estimated 1,900 hectares by 2012. This includes various landscaped buffers, roadway ditches, road rights-of-way, etc.

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As outlined in the report which was submitted to the special service review meeting in August 2011, a review of the existing Landscape Design and Development Standards could identify amenities which could be reduced or deleted. It could also reduce future maintenance costs; define minimum development standards and provide consistency when upgrading existing parks and developing new parks; and set the basis for public consultation. It would also provide standards for city entrances, buffers, roadways and other public open spaces. The Community Services Department, including the Leisure Services and Community Development Branches, will be consulted during the investigation and compilation of the new Landscape Design and Development Standards.

The Administration will report further in 2013, with recommendations regarding any cost savings which may be realized as a result of the new Landscape Design and Development Standards.

FINANCIAL IMPACT

It is estimated that the cost to investigate and compile new Landscape Design and Development Standards will be approximately \$100,000.

Staging of the projects included within Capital Project 1627 – City Entrance Landscaping is based on recommendations as outlined in the City Entrance Development Master Plan and is dependent upon funding. In 2010, funding in the amount of \$602,000 was received. Work completed in 2010 included shelterbelt landscaping of Idylwyld Drive North and the College Drive/McKercher Drive interchanges, which totaled \$300,000, leaving a balance of \$302,000. This amount was carried over to 2011 to continue with the work planned according to the Master Plan, however, due to staff shortages and weather delays, no work was done in 2011.

The Administration is requesting that funding in the amount of \$100,000 be transferred from Capital Project 1627 - IS – City Entrance Landscaping to the Reserve for Capital Expenditures, and that these funds be used to investigate and compile new Landscape Development Standards. It is the Administration's opinion that the redirection of funding from Capital Project 1627 to redefine the standards is consistent with the project's mandate, which includes the design, installation and maintenance of appropriate landscaping along the roadways into the city.

The remaining funding in Capital Project 1627, in the amount of \$202,000, will be utilized in 2012 to continue the landscaping projects based on the Master Plan, with 22nd Street, from Confederation Drive to Diefenbaker Drive, being the priority.

POLICY IMPLICATIONS

There are no policy implications.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. 2012 Business Plan and Budget Decision Item – Park Features and Design Standards in New Parks.

Section F – UTILITY SERVICES

**F1) Tall Wind Turbine Project
Project Development Proposal Evaluation and Final Assessment Reports
Saskatoon Light & Power Capital Project #2306:
Electrical Supply Options – Wind Turbine
(Files CK. 2000-5 and WT. 2000-10-2)**

- RECOMMENDATION:**
- 1) that the Request for Proposal No. 11-0950 for the Tall Wind Turbine Project be cancelled, as the single proposal received exceeded the project budget and was non-compliant;
 - 2) that the Administration be directed to monitor advances in wind turbine technology and report to the Administration and Finance Committee no later than mid-2014 regarding possible applications within the City of Saskatoon franchise boundary; and
 - 3) that, if Council directs the Administration to cancel this request for proposal, any remaining funds available within this project will be returned to their original funding source.

IT WAS RESOLVED: that the matter be considered with the presentation from the speaker. See Page No.

**F2) Discounted Monthly Bus Passes – Provincial Pilot Project
(Files CK. 1905-7 and WT. 1905-5-2)**

RECOMMENDATION: that the City Clerk and His Worship the Mayor be authorized to execute the Letter of Understanding between the City of Saskatoon and the Ministry of Social Services (Attachment 2) for a Discounted Bus Pass Program for the period commencing October 1, 2011 to March 31, 2012.

ADOPTED.

BACKGROUND

At the Special Executive Committee meeting held on Tuesday, July 12, 2011 a motion regarding item 2.1 Discounted Bus Pass Program was resolved as follows:

- “1) that the customer cost of a monthly discounted bus pass be increased by \$5.00 to \$25.00; and
- 2) that the Administration hold discussions with the appropriate provincial officials regarding increasing the Province’s contribution to subsidized bus passes and report on the results.”

REPORT

Administration met with representatives from the Ministry of Social Services on September 2, 2011. In this regard, Transit and the Ministry of Social Services have prepared an agreeable set of terms as follows:

- For the period October 1, 2010 to March 31, 2011 the Province will contribute \$18/pass,
- For the period April 1, 2011 to September 30, 2011 the Province will contribute \$21/pass,
- For the period October 1, 2011 to March 31, 2012 the Province will contribute \$24/pass with an understanding that both parties are prepared to explore the possibility of a multi-year funding agreement beginning April 1, 2012 which will establish funding expectations and service delivery requirements.

A Letter of Understanding for the period October 1, 2010 to March 31, 2011 with a Provincial contribution of \$18/pass and for the period April 1, 2011 to September 30, 2011 with a Provincial contribution of \$21/pass was executed on September 30, 2011. Attachment 1 is a copy of the Letter of Understanding that was executed in September on an emergency basis. The Province notified the Administration that they may not be able to honour the tentative agreement if it were not signed before the end of September, 2011.

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Enclosed with the December 12, 2011 letter from The Ministry of Social Services (Attachment 2), is the Letter of Understanding for the period October 1, 2011 to March 31, 2012 for the Provincial contribution of \$24/pass. The Letter of Understanding indicates an additional quarterly reporting option is available in order to receive quarterly payments from the Ministry. The Administration will utilize this option in order to address the difference of fiscal periods between the two parties.

Table 1 outlines the proposal and the cost share of the program.

Table 1 – Proposed Agreement

	Oct 1, 2011 - March 31, 2011	April 1, 2011 - Sept. 30, 2011	Oct. 1, 2011 – Dec. 31, 2011	Jan. 1, 2012 - Mar. 31, 2012
Client Cost	\$20.00	\$20.00	\$20.00	\$25.00
Provincial subsidy	18.00	21.00	24.00	24.00
City Subsidy	<u>33.00</u>	<u>30.00</u>	<u>27.00</u>	<u>26.00</u>
Cost of Monthly Fare	\$71.00	\$71.00	\$71.00	\$75.00

The Administration's position is that the full subsidy should be covered by the Ministry, and this agreement represents a significant increase to their contribution.

OPTIONS

1. Reduce or eliminate the City's portion of the Discounted Bus Pass Program.
2. Pursue an alternate arrangement with the Province.

The Administration is not recommending either of these options. The Province and the City continue to partner on this program, and the Province continues to increase their portion of the subsidy.

FINANCIAL IMPACT

Table 2 shows the revenue based on the new proposed agreement recognizing that 2010 has already been accounted for at the proposed price. The number of passes used in the table is based on actual sales in 2010 and 2011, and estimated sales in 2012. These changes have been built into the City's budget for 2012.

Table 2 – Revenue based on new proposed agreement

Time frame	# Passes Sold	Provincial Funding	Client	City of Saskatoon
Jan-Dec 2010	30,727	\$553,086.00	\$614,540.00	\$1,013,991.00
Jan-Dec 2011	35,270	\$736,851.00	\$705,400.00	\$1,061,919.00
Jan-Dec 2012	36,366	\$872,784.00	\$909,150.00	\$ 945,516.00

The number of passes sold under this program has increased substantially, and in 2012 Transit expects to realize an increase in sales volume of 18.35% over 2010. This is due in part to the implementation of Transit's new fare collection system. The new system enables all Fare vendors to sell passes under the program once the client is registered, thus making it more convenient for the client.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. Letter of Understanding for period commencing October 1, 2010.
2. Letter dated December 12, 2011 from the Ministry of Social Services.

F3) Saskatoon Transit
Sole Source Purchase Over \$100,000
New Flyer Industries - Used Articulating Buses
(File No. CK. 1402-1)

- RECOMMENDATION:**
- 1) that Administration be granted approval to purchase six (6) used articulating buses from New Flyer Industries at a cost of \$39,166.66 per bus for a cost of \$234,999.96 plus applicable taxes; and,
 - 2) that the Corporate Services Department, Purchasing Services Branch, issue the appropriate Purchase Order to New Flyer Industries.

ADOPTED.

BACKGROUND

On November 7, 2011, City Council authorized the Administration to over-spend Capital Project #0583 – Transit Replace/Refurb Buses by \$105,000 in order to purchase six used low-floor 40' diesel buses from the City of Ottawa. The Administration also reported to Council that it had negotiated the 2012 purchase of six (6) used diesel articulating buses from New Flyer Industries (2002 – 2005 vintage).

During its 2012 Operating and Capital Budget review meeting on December 7, 2011, City Council approved Capital Project #0583 – Transit – Replace/Refurb Buses which includes purchasing six (6) used articulating buses.

REPORT

Your Administration has met with representatives of New Flyer Industries and specifically selected six (6) units that are in good mechanical and structural condition and which have been safety inspected. New Flyer Industries has agreed to sell the six (6) articulating buses to the City of Saskatoon at a cost of \$39,166.66 per unit for a cost of \$234,999.96 plus applicable taxes.

OPTIONS

As an alternative, Transit could develop tender specifications or a Request for Proposal for this purchase. Your Administration is not aware of other bus companies that currently have available used buses of this nature and condition. It is highly likely this tentative agreement will expire if Transit pursues a public tender course of action.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPACT

The cost to sole-source purchase six (6) used articulating buses from New Flyer Industries is approximately \$235,000 plus applicable taxes. Additional costs to ship and road-ready these buses are estimated between \$10,000 and \$15,000 per unit. There is adequate funding for these costs in Capital Project #0583 – Transit - Replace/Refurb Buses.

PUBLIC COMMUNICATION PLAN

The Administration is not required to undertake any initiatives to communicate this purchase to the general public.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

F4) 2011 Capital Budget
Capital Project #2221-01 – Wastewater Treatment
Long-Term Capital Development and Expansion Plan
Engineering Services - Contract Approval
(Files CK. 7920-1 and WWT. 7990-80-1)

- RECOMMENDATION:**
- 1) that the proposal for providing engineering services for the Long-Term Capital Development and Expansion Plan for the City of Saskatoon Wastewater Treatment Plant, from Stantec Consulting Limited, for a total upset fee of \$441,000.00 (including G.S.T.) be accepted; and
 - 2) that the City Solicitor be instructed to prepare the necessary Engineering Services Agreement for execution by His Worship the Mayor and the City Clerk under the Corporate Seal.

ADOPTED.

BACKGROUND

All aspects of the capital development and expansion of the City of Saskatoon, Wastewater Treatment Plant (WWTP) located at 470 Whiteswan Drive are the responsibility of the Water and Wastewater Treatment Branch of the Utility Services Department. The primary treatment facility was constructed in 1971 and the Biological Nutrient Removal (BNR) facility was added in 1996. The WWTP is presently designed to treat an average daily effluent flow of 120 ML/d and has a hydraulic capacity of 300 ML/d.

A long-term capital plan has not been conducted since the mid 1990s. Due to the pending changes in the effluent regulations, the availability of new technologies, and the changing flow demand of our growing city, a comprehensive Long-Term Capital Development and Expansion Plan is required.

REPORT

The overall objective of this project is to develop an innovative 30-year Long-Term Capital Development and Expansion Plan (LTCDEP) to provide clear direction regarding the future of the City of Saskatoon WWTP, the 26 sanitary sewer lift stations, and the bio-solids facility. This study will be based on ensuring the effluent discharge characteristics to the South Saskatchewan River comply with Canadian Council of Ministers of Environment (CCME) and Wastewater System Effluent (WSE) Regulations. The selection of infrastructure alternatives in the plan will be based on a solid technical analysis, an appropriate cost estimate, and a valid decision-making process. The plan will maximize the value of future expenditures and ensure ongoing environmental

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stewardship. A similar type of study was conducted for the Water Treatment Plant and has been used to guide the preparation of the five-year Capital Budgets which are updated annually. Due to the complexity of this project, the Administration utilized a Qualification Based Selection process in selecting the successful proponent. The Qualification Based Selection process is a competitive process for the procurement of professional engineering services that is based on professional/technical qualifications including technical and managerial capabilities of the firm, key personnel, suggested methodology, references, and availability.

On November 16, 2011, an RFP/TOR was sent to six consulting firms inviting them to submit a Letter of Interest. Five letters of interest were received, of which, the following three consultants were selected to submit a proposal:

- Stantec Consulting Ltd. (Calgary, AB)
- CH2M HILL Canada Limited (Calgary, AB)
- Associated Engineering Ltd. (Saskatoon, SK)

On December 15, 2011, the detailed proposals including project delivery, task list, work plan and fee schedule were received. Based on a systematic qualification-based evaluation of the proposals, it was determined that Stantec Consulting Ltd. is the most suitable proponent for this project.

FINANCIAL IMPACT

The upset fee for Engineering Services for the project, and the net cost to the City would be as follows:

Basic Upset Fee	\$403,393.00
Contingency (4%)	<u>16,607.00</u>
Subtotal	\$420,000.00
G.S.T. @ 5%	<u>21,000.00</u>
Contract Amount	\$441,000.00
G.S.T. Rebate @ 5%	<u>(21,000.00)</u>
Net Cost to the City	<u>\$420,000.00</u>

Capital Project #2221-01 - WWT - Long-Term Capital Development and Expansion Plan has sufficient funding to cover the costs for the engineering services to develop the Long-Term Capital Development and Expansion Plan for the WWTP.

OPTIONS

The Administration has not identified any options.

POLICY IMPLICATIONS

There are no policy implications.

ENVIRONMENTAL IMPLICATIONS

There are no direct environmental implications associated with completion of the study, although the results of the work will lead to continual stewardship of the South Saskatchewan River.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

LEGISLATIVE REPORT NO. 1-2012

Section A – OFFICE OF THE CITY CLERK

**A1) Ward Three Municipal By-Election
Disclosure of Campaign Contributions and Expenses
(File No. CK. 255-5-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

Bylaw No. 8491, The Campaign Disclosure and Spending Limits Bylaw, 2006, requires that all candidates in a by-election must file a Statement of Election Expenses/Contributions with the Returning Officer within two months following the day of the by-election. The Ward Three by-election was held on October 19, 2011; accordingly the last day for filing the required Statements of Election Expenses and Contributions was Monday, December 19, 2011.

The Statement of Election Expenses/Contributions for candidates for Councillor consists of a Statutory Declaration (Schedule A) indicating the total campaign contributions and the total campaign expenses of the candidate, and a list (Schedule B) of the contributor names and amount for all contributions exceeding \$250.00.

Section 10 of the *Bylaw* provides that all documents filed with the Returning Officer are public documents and, at any time after the filing deadline, may be inspected at the office of the City Clerk during regular office hours. The *Bylaw* further states that the Returning Officer shall forward to Council and also post in a conspicuous place a report summarizing the campaign contributions and campaign expenses of each candidate, with a notation for any candidate who has exceeded the limit on campaign expenses (i.e. \$15,290.00 for Councillor candidates) and the names of any candidates who fail to file the required disclosure statements.

Attached is a summary of the disclosures filed to date. It has been posted in the lobby of City Hall and on the City's website.

The following candidates failed to file the required disclosures by the December 19, 2011 deadline:

Salah-Ud-Din Tippu
Rik Steernberg (filed January 6, 2012)

The following are the penalty provisions of *Bylaw 8491*:

24(1) Every person who contravenes any provision of this Bylaw is guilty of an offence and liable on summary conviction to a fine of not more than \$5,000 and, in the case of a continuing offence, to a further fine of not more than \$5,000 for each day during which the offence continues.

(2) A conviction for an offence under this Bylaw does not relieve the person convicted from complying with the Bylaw and the convicting judge may, in addition to any fine imposed, order the person to do any act or work, within the time specified by the judge in the order, to comply with the provisions of this Bylaw.

(3) A person to whom an order is directed pursuant to subsection (2), who fails to comply with that order within the time specified by the judge, is guilty of any offence and liable on summary conviction to a fine of not more than \$5,000 for each day during which the non-compliance continues.

In accordance with City Council's prior direction, the candidates who were in breach of the Bylaw will be prosecuted.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Ward 3 Municipal By-Election Disclosure Chart.

Section B – OFFICE OF THE CITY SOLICITOR

- B1) Underground Encroachments and Sidewalk Safety**
(File No. CK. 4090-2)

RECOMMENDATION: 1) that City Council consider Bylaw No. 8995; and

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- 2) that the General Manager of Infrastructure Services be authorized to make payments to encroachment owners, who repair/rebuild or remove encroachments in accordance with the report of the City Solicitor dated November 23, 2011.

ADOPTED.

Executive Committee, at its meeting of November 28, 2011, considered a report of the City Solicitor dated November 23, 2011, a copy of which is attached, and passed the following resolutions:

- “1) that the Administration be instructed to prepare the appropriate report and bylaw for Council, to implement an underground encroachment program as set out in the report of the City Solicitor dated November 23, 2011; and
- 2) that the question of funding contributions to encroachment owners, be forwarded to City Council’s budget deliberations.”

Attached please find Bylaw No. 8995 being The Underground Encroachment and Sidewalk Safety Bylaw, 2012. Bylaw No. 8995 provides the Fire Department with the same or similar powers of inspection and enforcement as exist in the City’s Property Maintenance and Nuisance Abatement Bylaw.

As regards Resolution No. 2, City Council as part of the 2012 budget, allocated \$100,000 towards monetary contributions to encroachment owners who repair/rebuild or remove an encroachment (as described in the November 23, 2011 report attached). We are proposing that the General Manager of Infrastructure Services be responsible for the distribution of these funds.

The Risk Manager, on January 6, 2012, sent all of the encroachment owners of which we are aware, a copy of the November 23, 2011 report. They were also advised that the matter would be before City Council on January 16, 2012.

The General Managers of Fire and Protective Services and Infrastructure Services have approved this report.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. Report of the City Solicitor to Executive Committee dated November 23, 2011.
2. Bylaw No. 8995, The Underground Encroachment and Sidewalk Safety Bylaw, 2012.

REPORT NO. 1-2012 OF THE PLANNING AND OPERATIONS COMMITTEE

- 1. Innovative Housing Incentives Application Mortgage Flexibilities Support Program – Innovative Residential Inc. – 1022 Hampton Circle Resolution Grant, Pricing, and Affordability
(Files CK. 750-4, PL. 951-68 and PL. 1870-2)**
-

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated December 19, 2011, with respect to the above matter.

Your Committee has reviewed the report with the Administration and is forwarding the report to City Council as information.

- 2. Innovative Housing Incentives Application Habitat for Humanity Saskatoon Inc. – 602 Avenue G South
(Files CK. 750-4 and PL. 951-98)**
-

RECOMMENDATION:

- 1) that additional funding in the amount of \$7,000 be approved from the Affordable Housing Reserve to fund an additional unit proposed for Habitat for Humanity Saskatoon Inc.'s project at 602 Avenue G South; and
- 2) that a five-year incremental property tax abatement be approved for this additional unit.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated December 19, 2011, with respect to the above application from Habitat for Humanity Saskatoon Inc. regarding their project at 602 Avenue G South.

Your Committee has reviewed the above report with the Administration and supports the above recommendations.

**3. New Rental Construction Land Cost Rebate Program
University of Saskatchewan, Student Housing
College Quarter Project, Phase II, 100 Block Cumberland Avenue South
(Files CK. 750-4 and PL. 952-6-11)**

- RECOMMENDATION:**
- 1) that the application for additional funding of \$50,000 received from the University of Saskatchewan for the creation of ten additional new purpose-built rental units on University of Saskatchewan land, east of Cumberland Avenue, be approved;
 - 2) that the City Solicitor's Office be instructed to prepare the necessary Incentive Agreement; and
 - 3) that His Worship the Mayor and the City Clerk be authorized to execute the Agreement on behalf of the City of Saskatoon.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated December 14, 2011, with respect to the above application.

Your Committee has reviewed the report with the Administration and supports the above recommendations.

**4. Saskatoon Goldfins Swim Club and City of Saskatoon Lease Agreement
(Files CK. 606-2, LS. 290-84 and LS. 29070)**

- RECOMMENDATION:**
- 1) that a five-year Lease Agreement at Shaw Civic Centre between Saskatoon Goldfins Swim Club and the City of Saskatoon from March 1, 2012, to February 28, 2017, totalling \$18,687 be approved;
 - 2) that the rental rate for each of the years (plus G.S.T.) of the term be charged to the Saskatoon Goldfins Swim Club as follows:
 - i) year one \$3,450;
 - ii) year two \$3,588;
 - iii) year three \$3,732;
 - iv) year four \$3,881;
 - v) year five \$4,036; and

- 3) that the City Solicitor be requested to prepare the appropriate Contract Agreement and that His Worship the Mayor and The City Clerk be authorized to execute the Agreement under the Corporate Seal.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated December 19, 2011, with respect to the above proposed lease agreement.

Your Committee has reviewed the report with the Administration and is supporting the above recommendation.”

Moved by Councillor Lorje, Seconded by Councillor Clark,

THAT the Committee of the Whole be adopted.

CARRIED.

ADMINISTRATIVE REPORT NO. 1-2012 – CONTINUED

**A2) Enquiry – Councillor P. Lorje (December 5, 2011)
Zoning – Land North of 11th Street Adjacent to Montgomery Place
(Files CK. 4110-1 and PL. 4110-33)**

RECOMMENDATION:

- 1) that the following report be received as information;
- 2) that the Administration be instructed to advertise and convene a public hearing for the Official Community Plan Phase Two to Phase One amendment for proposed Parcels F and MR4 as soon as reasonably possible, leaving the existing RM4 zoning in place;
- 3) that the Administration be instructed to work with the owners on a revised subdivision and zoning pattern for proposed Parcel E, reflective of the general development concept set out in Attachment 3;
- 4) that the Administration be instructed to advertise and convene coordinated public hearings for any revised zoning pattern and the Official Community Plan Phase Two to Phase One amendments for proposed Parcel E; and

- 5) that the local community be kept up to date as the above-noted process unfolds, with at least one further public information meeting prior to any public hearings concerning proposed Parcel E.

BACKGROUND

The following enquiry was made by Councillor Lorje at the meeting of City Council held on December 5, 2011:

“At a public information held on December 1, 2011, attended by over 175 Montgomery and area residents, members of the public overwhelmingly disagreed with the developers’ proposal for dense multi-residential development for the area north of 11th Street between Circle Drive and Crerar Drive. Several people advanced significant and reasonable concerns about the impact such a development would have on the neighbourhood, and the infrastructure including servicing issues, impact on schools, and traffic.

Therefore, would the Administration please report on the appropriateness of the RM4 zoning on the land north of 11th Street adjacent to Montgomery Place? Further, would the Administration please report back on this matter prior to Council’s consideration of an Official Community Plan application to change the development phasing of this property?”

REPORT

Zoning and Development History of the Property

Montgomery Place was originally developed following the Second World War as part of the Veterans’ Land Act settlement plan. This neighbourhood has a population of approximately 2,600 persons and one of the lowest development densities in the City at 2.8 dwelling units per hectare (1.1 dwelling units per acre). Housing stock in the neighbourhood consists of 670 one-unit dwellings and 40 two-unit dwellings. Currently, there are no multiple-unit dwellings in Montgomery Place. For comparison purposes, of the 90,000 plus dwelling units in Saskatoon, about 60% are one and two unit dwellings, and 40% are multiple unit dwellings.

In May, 1979 this property was rezoned from R2 District to R4 District. At that time, the applicant, F. Mendel Holdings Ltd., advised that the rezoning “would allow the development of the property for multi-family purposes such as townhouses and condominiums”. It should be noted that in 1979 the Zoning Bylaw contained a limited range of multiple-unit residential zoning districts. At that time, the R4 District was used for virtually all multiple unit residential developments, including a range from two story townhouses up to three and four story apartments and condominiums. Based on the information available, it is reasonable to assume that the City Council of the day contemplated a range of multiple-unit housing types being developed on the land from townhouses up to four story apartment-style buildings. Between 1979 and 1999, a number of development

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inquiries and preliminary proposals were brought forward for the subject lands, but no development took place. Refer to Attachment 1 – Proposed Location Plan.

As part of a comprehensive review of the Official Community Plan (OCP) and Zoning Bylaw in the late 1990's, numerous "underdeveloped" properties in Saskatoon were examined for their potential impact on nearby land uses, as if they were to be built out to their potential. As a consequence of this review, several commercial and heavy industrial properties were ultimately rezoned to lessen potential land use impacts.

Several underdeveloped residential properties with significant development potential were also reviewed to ensure that the local infrastructure was reasonably capable of accommodating the development densities permitted by the present zoning. The subject property on 11th Street was one such example.

While it was likely contemplated in 1979 that a mix of densities would be developed on the land, in 1999 the R4 zoning permitted a potential of up to approximately 800 dwelling units if a series of four story buildings were to be constructed. Based on that potential, and the amount of development in the general area over the preceding 20 years, the Administration at the time was unsure if the area infrastructure was capable of accommodating that many dwelling units on the subject site. It was decided to place an OCP Phase II development designation on the property. Essentially, this left the existing zoning in place, but required the developer to demonstrate that any prospective residential development forms and densities could be reasonably serviced.

The former R4 zoning district was also replaced by the RM4 zoning district in 1999, reflecting a new range of residential zoning categories. In the case of the former R4 and the current RM4, the regulations are essentially the same.

The Current Situation

The subject property was originally 11.79 hectares (29.13 acres) in area. Road requirements for the Circle Drive South project and Municipal Reserve dedication have taken 3.92 hectares (9.67 acres). This results in two development parcels; Parcel E, lying west Lancaster Boulevard, being 5.38 hectares (13.29 acres) and Parcel F, lying east of Lancaster Boulevard, being 2.09 hectares (5.18 acres). Refer to Attachment 2 - Proposed Subdivision Plan.

The owner of the subject property, Northridge Development Corporation, has applied to amend the OCP phasing designation of this property from Phase Two to Phase One. Northridge has advised your Administration that they have an agreement for sale for proposed Parcel F to accommodate multiple-unit housing in a four storey format, accommodating about 190 units.

Under the provisions of the RM4 District there is potential to construct 50 to 100 dwelling units per hectare (20 to 40 dwelling units per acre). This could result in the construction of as many as 370 to 750 dwelling units on the combined area of Parcels E and F.

Policy Framework

The Official Community Plan contains a number of specific provisions with respect to the location and form of multiple-unit residential development in and near existing residential neighbourhoods:

- A variety of housing forms, densities and lot sizes, necessary to meet the needs of a range of household types and household incomes, shall be encouraged within each neighbourhood. (Section 5.1.2.h)
- Medium and low density multiple unit dwellings are appropriate in neighbourhood locations, provided they are:
 - located with satisfactory access to neighbourhood entry points and collector or arterial streets;
 - located with satisfactory access to public transit, parks and other public amenities;
 - situated such that residential zoning districts of varying density provide a compatible gradation within the neighbourhood; and
 - in the case of medium density multiple-unit dwellings, they shall be clustered in a limited number of areas (Section 5.1.2.m).
- The City of Saskatoon will continue to promote the long-term supply of supportive and affordable housing through the implementation of the City's Affordable Housing Business Plan (Section 5.3.2.c).

In addition, the City's Housing Business Plan has a goal of creating 500 affordable housing units per year. As part of this, the City provides financial support toward the creation of additional rental housing.

Engineering reports, submitted by the property developer as part of their OCP application, note that servicing issues related to the development of this property, such as water, sanitary and storm sewer and transportation, can be adequately accommodated. A detailed analysis will be provided to City Council at such time as the application to amend the OCP is considered by City Council.

Conclusion

In light of all of the above noted considerations, your Administration is of the opinion that the zoning of the subject property is generally appropriate, however, given the maximum potential build-out under the RM4 zoning and impact this development may have if development was completed over the entire area, it is recommended that the following course of action be taken with respect to the zoning of the subject property:

Parcel F & MR4 – That the Administration advertise and convene a public hearing for the Official Community Plan Phase Two to Phase One amendment for proposed Parcels F and MR4 as soon as reasonably possible, leaving the RM4 zoning in place. This property has been zoned RM4 for over 30 years and the owner, Northridge Development Corporation, has an agreement to sell Parcel F to accommodate a multiple-unit housing project consisting of approximately 190 units in three buildings, in a four storey apartment-style format. Within the limits

of the normal building permit process, your Administration will endeavour to work with the developers of Parcel F on a site, parking, landscaping and access plan that will minimize impacts on adjacent residents on the south side of 11th Street. Preliminary discussions with the proposed developers of Parcel F have already begun.

Parcel E – That the Administration work with the owners on a revised subdivision and zoning pattern for proposed Parcel E, reflective of the general development pattern set out in Attachment 3. Northridge Development Corporation has provided a conceptual plan which provides for two storey development adjacent to 11th Street and four storey development on the northerly portion of the property. It is anticipated that a revised zoning pattern can be achieved, that will reasonably reflect the interests of the developer and the community. The local community will be kept up to date as the above noted process unfolds, with at least one further public information meeting prior to any public hearings concerning Parcel E.

OPTIONS

1. That the Administration be instructed to advertise and convene a public hearing for the Official Community Plan Phase Two to Phase One for Parcels F and MR4, as soon as reasonably possible, leaving the existing RM4 zoning in place, and that the Administration work with the owners on a revised subdivision and zoning pattern for proposed Parcel E, reflective of the general development pattern set out in Attachment 3. (recommended)
2. Alternatively, City Council has the option of directing the Administration to advertise and convene an Official Community Plan Phase Two to Phase One hearing for both Parcels E and F, leaving the RM4 zoning in place over the entire area, or ask the Administration to report back on options to rezone all of the subject property to a lower density residential zoning district. (These options are not recommended given the long history of the RM4 zoning in the area, the pending sale of Parcel F, and the opportunity to pursue a strategy for Parcel E that appears to reasonably represent the interests of numerous stakeholders, being option 1.)

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

COMMUNICATION PLAN

A public information meeting was held on December 1, 2011, attended by about 175 local residents. The predominant view of those in attendance was that RM4 development potential was not a preferred option for Parcels E and F.

If the recommendations of this report are adopted by City Council, a phasing hearing for Parcels F and MR4 would be advertised as follows: the local community association executive would be advised of the hearing date, all residents who “signed in” at the December 1, 2011 public information meeting would be advised of the hearing, as well as any property owners within a reasonable distance of the subject property. The hearing would also be advertised in the Star Phoenix in accordance with the Public Notice Policy.

If the recommendations of this report are adopted by City Council, a further public information meeting will be held prior to any zoning or phasing hearings for Parcel E.

ENVIRONMENTAL IMPLICATIONS

While there are no immediate environmental and/or greenhouse gas implications, the eventual development of the subject lands for some form of multiple unit dwellings will contribute to a more compact and efficient urban form and make effective use of existing community infrastructure.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. Location Plan
2. Proposed Subdivision Plan
3. Proposed Concept Plan Submitted by Northridge Development Corporation

Item B11) of Communications to Council was brought forward.

“B11) Evan Larkam, Property Acquisitions Manager, Seymour Pacific Developments Limited, dated December 23

Commenting on proposed development north of 11th Street in Montgomery Park. (File No. CK. 4350-1)”

The City Clerk submitted copies of the following letters:

- *Susan Peters, dated January 11, 2012, submitting comments;*
- *Tracy and Scott Jordan, dated January 12, 2012, submitting comments; and*
- *William Rodriguez, dated January 16, 2012, requesting to speak.*

Moved by Councillor Lorje, Seconded by Councillor Clark,

THAT William Rodriguez be heard.

CARRIED.

Mr. William Rodriguez, resident in Montgomery, expressed concern regarding the potential density of the proposed project and possible traffic concerns.

Moved by Councillor Lorje,

THAT the matter be referred to the Planning and Operations Committee.

THE MOTION WAS NOT VOTED ON DUE TO THERE BEING NO SECONDER.

Moved by Councillor Heidt, Seconded by Councillor Dubois,

THAT the recommendation of the Administration be adopted.

CARRIED.

**F1) Tall Wind Turbine Project
Project Development Proposal Evaluation and Final Assessment Reports
Saskatoon Light & Power Capital Project #2306:
Electrical Supply Options – Wind Turbine
(Files CK. 2000-5 and WT. 2000-10-2)**

RECOMMENDATION:

- 1) that the Request for Proposal No. 11-0950 for the Tall Wind Turbine Project be cancelled, as the single proposal received exceeded the project budget and was non-compliant;
- 2) that the Administration be directed to monitor advances in wind turbine technology and report to the Administration and Finance Committee no later than mid-2014 regarding possible applications within the City of Saskatoon franchise boundary; and
- 3) that, if Council directs the Administration to cancel this request for proposal, any remaining funds available within this project will be returned to their original funding source.

BACKGROUND

The Tall Wind Turbine project was identified as an Action in the City's Energy and Greenhouse Gas Management Plan adopted by City Council in June 2009 to achieve a diverse and environmentally-sustainable energy system using local renewable energy supplies.

At its meeting of December 14, 2009, City Council approved the hiring of a consultant to conduct wind resource and environmental assessments for a tall wind turbine to be developed at

the Saskatoon Landfill. Saskatoon Light & Power awarded the Wind and Environmental Assessment Study to Stantec Consulting in partnership with the Saskatchewan Research Council. A 60-metre meteorological tower was installed on the site in September 2010 and recording of wind data was completed on October 8, 2011. The environmental assessment included bird and bat studies, as well as sound and shadow flicker assessments. Bird surveys have been on-going since the summer of 2010, and site specific sound and shadow flicker assessments have been completed. A bat acoustical survey was conducted over a two-month period in July through September 2011.

At its meeting of October 12, 2010, City Council approved the hiring of experts from the University of Saskatchewan to perform a Waste Mechanics Study and preliminary design for the tall wind turbine foundation at the landfill site.

A Financial Analysis for the Tall Wind Turbine Project was completed by the Administration, the results reported to Council, and the model has since been validated by Deloitte. Based on the positive results of the various studies commissioned, City Council approved issuing a Request for Proposal for development of the Tall Wind Turbine Project at the Saskatoon Landfill at its meeting of October 11, 2011.

REPORT

The purpose of this report is to present the results of the Request for Proposal for development of the Tall Wind Turbine Project, and provide a summary of the technical assessments that have now been completed. Final copies of the following reports are available on the City's website (www.saskatoon.ca under "W" for Wind Turbine):

1. Sound and Shadow Flicker Studies – conducted by the Saskatchewan Research Council.
2. Bird and Bat Assessments – conducted by Stantec Consulting.
3. Wind Resource Assessment – conducted by the Saskatchewan Research Council.
4. Waste Mechanics Study – conducted by the University of Saskatchewan, Department of Civil & Geological Engineering.

As expected, there were no substantive changes identified in the final reports. All pertinent findings had been identified in the final-draft reports. The report results, in summary, are as follows:

- The wind turbine specified in the RFP would have a maximum sound energy level of 36.6 dB(A), which represents a sound energy level over 32 times less than the existing background noise level as measured at 12:00 midnight for the home nearest the proposed turbine.
- The simulated maximum shadow flicker at the nearest residence is less than 19 hours per year, assuming uninterrupted sunshine from sunrise to sunset. There are no guidelines

currently in place in Saskatchewan regarding shadow flicker from wind turbines; however, guidelines in Germany limit shadow flicker for residential areas to 30 hours per year.

- Bird and bat impact assessments were completed as requested by Environment Canada. Based on the assessment results, certain species of birds and bats were identified as being at risk. Two years of post-construction monitoring would need to take place, and would be designed and conducted in accordance with established protocols. Any implementation of mitigation measures would be based on post-construction monitoring and consultations with the Saskatchewan Ministry of Environment and Environment Canada.
- An assessment of the wind resource was completed for the tall wind turbine. A 60-metre tall meteorological tower was installed at the landfill in September 2010, and recording of wind data was conducted for a full twelve-month period. One year of site-specific wind data is required by wind turbine manufacturers to match an appropriate wind turbine model for the site. Results of the wind assessment indicate that based on a conceptual 2 MW wind turbine on an 80 metre tall tower would have an annual energy production of approximately 4.9 gigawatt-hours (GWh), or enough to power approximately 500 homes. Annual energy production estimates from wind turbines are commonly expressed in terms of 'Net Capacity Factor (%)'. As an example, a wind turbine with a net capacity factor of 30% means that, on average, the wind turbine will produce 30% of its rated power capacity at all times throughout the year. In this example, a turbine with a rated power capacity of 2 MW (2,000 kilowatts (KW)) will have a power output on average of 600 KW at all times throughout the year (i.e. $0.30 \times 2,000 = 600$ KW). In other words, the higher the net capacity factor, the more energy a turbine will produce throughout the year. Several successful wind power projects are in operation with realized net capacity factors in the 28 – 30% range. By comparison, the net capacity factor for the conceptual tall wind turbine at the Saskatoon Landfill is 28%, as based on the wind resource assessment.
- A waste mechanics study was completed for the tall wind turbine foundation. Waste mechanics is similar to soil mechanics, which describes the behaviour of soils and their ability to support static and dynamic loads. Extensive field and laboratory testing was conducted and data used to complete a preliminary design for the foundation system. The conceptual foundation system is a gravity base foundation (GBF) consisting of a large ring footing and concrete deck with a diameter of 24 metres. With a successful program of deep compaction, it is expected that the diameter of the ring footing could be reduced. Based on the testing completed, the report concludes that a gravity base foundation of sufficient size would represent a suitable foundation for the conceptual tall wind turbine.

These various studies were completed to determine whether or not the project was financially feasible, and to establish the design parameters that would ensure that there would be no adverse human health or environmental impacts due to the project.

A Request for Proposal (RFP) for design, supply, and construction of the Tall Wind Turbine was issued to potential project developers on November 8, 2011. Only one proposal was received

pursuant to this RFP. That proposal was received from Hatch for a total proposal price of \$6.35 million. The budget for the RFP was \$4.4 million. In addition, the proposal was non-compliant with the RFP as no bonding was submitted by Hatch, who stated in their submission that their proposal was an expression of interest that required further negotiation of terms. Hatch is proposing the Enercon E82 2.0 megawatt wind turbine on an 80-metre tall tower. This is the same model of turbine on which the sound and shadow flicker assessments were based, and is well suited for the particular site conditions and climate.

A financial analysis was completed for the project using the cost as submitted in the Hatch proposal, and considering any expenditures to date. Under the most likely scenario, the 20-year net profit is estimated at \$4.5 million, and due to the higher capital investment, the payback period is 12.5 years and the Internal Rate of Return (IRR) would be 6.25%. Projects such as this are considered viable only at or above an 11% IRR, which is where the Administration expected to be at a total project cost of \$5 million. Although the cash flow for this project would still be positive for the City, the project is no longer considered to be a good financial investment given the higher than expected construction cost.

The single proposal received is significantly over the budget for this project. It is the recommendation of the Administration that the current project be cancelled and that written notice of this cancellation be provided to Hatch.

The Administration will continue to monitor advancements in wind turbine technology and report further to Council by mid-2014.

OPTIONS

1. The Administration could enter into negotiations with Hatch, the only bidder on this project, to determine if their proposal could be altered in such a way as to meet the City's budget expectations. The Administration has met with Hatch to obtain clarification on the Proposal, and the capital cost outlined above is the expected City of Saskatoon capital cost for construction of the turbine proposed by Hatch.
2. The Administration could reject the Hatch proposal, and then meet with all consultants and contractors who had expressed interest in the RFP to determine if any changes could be made to the RFP that might bring the project in on budget. If it appeared reasonable changes could be made, the RFP would then be modified and re-issued.

The Administration is not recommending either of these options. All proponents had adequate time to bid the work, to provide feedback on the RFP, and knew or ought to have known the budget expectations of the project.

FINANCIAL IMPACT

The total expenditures on the project to date are approximately \$600,000. This includes the wind and environmental assessments, a waste mechanics study and preliminary foundation system design, other professional services and internal charges.

This project was partially funded through the Canada-Saskatchewan Provincial-Territorial Base Fund, in the amount of \$2.35 million toward an overall project budget of \$5 million. To meet the requirements of the Contribution Agreement, the project must be fully completed no later than March 31, 2013. The earliest operational date for the tall wind turbine would be January of 2013.

If Council directs the Administration to cancel this request for proposal, any remaining funds available within this project will be returned to their original funding source.

COMMUNICATION PLAN

The Administration's recommendation and some background information from this report were provided to the public via a News Release on January 6. Social media, and the City of Saskatoon website, were also used to advise the public of the Administration's report recommendations. In addition, key stakeholders, including residents of the Montgomery Place neighbourhood, will receive a flyer/newsletter within two weeks of the decision by City Council regarding the proposal submitted for the project. The public will be informed that City Council's decision will not impact other aspects of the new Green Energy Park, to be located at the Saskatoon Landfill.

ENVIRONMENTAL IMPLICATIONS

An Environmental Screening has been completed for the project by the Environmental Assessment Branch of the Saskatchewan Ministry of Environment. The Ministry does not require any further assessment of environmental impacts for the project, but had requested that an assessment of the impacts of the turbine on birds and bats be completed, as well as two years of post operational avian and bat mortality surveys.

This project is expected to result in an offset of Greenhouse Gas Emissions of 3,000 tonnes annually (equivalent to removing over 600 vehicles from our roadways).

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-21, Public Notice Policy, is not required.

Items A2) to A7) of Communications to Council were brought forward.

“A2) Chris Fossenier, dated December 20

Requesting permission to address City Council with respect to the wind turbine project. (File No. CK. 2000-5)

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A3) Logan Fossenier, dated December 21

Requesting permission to address City Council with respect to the wind turbine project. (File No. CK. 2000-5)

A4) John Laforet, dated December 21

Requesting permission to address City Council with respect to the wind turbine project. (File No. CK. 2000-5)

A5) Denis Grimard, dated December 21

Requesting permission to address City Council with respect to the wind turbine project. (File No. CK. 2000-5)

A6) Donna Dent, dated December 22

Requesting permission to address City Council with respect to the wind turbine project. (File No. CK. 2000-5)

A7) Barb Biddle, dated December 23

Requesting permission to address City Council with respect to the wind turbine project. (File No. CK. 2000-5)”

The City Clerk submitted copies of the following letters:

- *Glen Lux, dated January 11, 2012, submitting comments; and*
- *Dion Brick, dated January 11, 2012, requesting to speak.*

His Worship the Mayor noted that Chris Fossenier, Logan Fossenier, John Laforet, Denis Grimard, Donna Dent, and Dion Brick had withdrawn their requests to speak to Council at this time.

Moved by Councillor Lorje, Seconded by Councillor Clark,

THAT Barb Biddle be heard.

CARRIED.

Ms. Barb Biddle spoke on behalf of the “Wind Turbine Coalition” and the Montgomery Community Association. She asked that the City not re-visit putting a wind turbine at the landfill, or anywhere within city limits.

Moved by Councillor Clark, Seconded by Councillor Hill,

- 1) *that the Request for Proposal No. 11-0950 for the Tall Wind Turbine Project be cancelled, as the single proposal received exceeded the project budget and was non-compliant;*
- 2) *that the Administration be directed to monitor advances in wind turbine technology and report to the Administration and Finance Committee no later than mid-2014; and*
- 3) *that any remaining funds available within this project will be returned to their original funding source.*

CARRIED.

COMMUNICATIONS TO COUNCIL

The following communications were submitted and dealt with as stated:

B. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL

1) Vanessa Thomas, Director of Promotions, Rock 102 FM, dated December 12

Requesting City Council proclaim August 24 to 28, 2012, as Rock 102 Cruise Weekend and requesting temporary street closures on August 26, 2012, from 4 a.m. to 6 p.m., at the following locations, in conjunction with the event:

1st Avenue, between 20th and 22nd Streets;
2nd and 3rd Avenue, between 20th and 23rd Streets; and
21st and 22nd Streets, between 1st and 4th Avenues.

- RECOMMENDATION:**
- 1) that City Council approve the proclamation as set out above;
 - 2) and that the City Clerk be authorized to sign the proclamation, in the standard form, on behalf of City Council; and
 - 3) that the temporary street closures, as set out above, be approved subject to any administrative conditions.

Moved by Councillor Donauer, Seconded by Councillor Dubois,

- 1) *that City Council approve the proclamation as set out above;*

- 2) *and that the City Clerk be authorized to sign the proclamation, in the standard form, on behalf of City Council; and*
- 3) *that the temporary street closures, as set out above, be approved subject to any administrative conditions.*

CARRIED.

2) **Clint McCullough, President, Trans Canada Yellowhead Highway Association, dated December 2011**

Submitting invoice for per capita contribution for municipal membership. (File No. CK. 155-5)

RECOMMENDATION: that the 2012 Trans Canada Yellowhead Highway Association Membership Invoice in the amount of \$29,219.40 be paid.

Moved by Councillor Donauer, Seconded by Councillor Dubois,

THAT the 2012 Trans Canada Yellowhead Highway Association Membership Invoice in the amount of \$29,219.40 be paid.

CARRIED.

3) **Brock Carlton, Chief Executive Officer, FCM, dated December 5**

Advising of payment in the amount of \$216,951 constituting the first contribution in regard to the Green Municipal Fund Study Grant Agreement for the City of Saskatoon Strategic Plan & Community Visioning Initiative.

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Dubois,

THAT the information be received.

CARRIED.

4) **Tammy Forrester, Director of Corporate Events, RSVP event design dated December 16**

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Requesting a temporary street closure of the roadway of Sonnenschein Way from Avenues A and B, from January 28 to February 12, 2012, for the PotashCorp WinterShines, 2012 Festival. (File No. CK. 205-1)

RECOMMENDATION: that the request for a temporary street closure of the roadway of Sonnenschein Way from Avenues A and B, from January 28 to February 12, 2012, for the PotashCorp WinterShines, 2012 Festival be approved subject to any administrative conditions.

Moved by Councillor Donauer, Seconded by Councillor Dubois,

THAT the request for a temporary street closure of the roadway of Sonnenschein Way from Avenues A and B, from January 28 to February 12, 2012, for the PotashCorp WinterShines, 2012 Festival be approved subject to any administrative conditions.

CARRIED.

5) Shawn Antosh, Administrator, RM of Vanscoy No. 345, dated December 20

Commenting on recent comments regarding untidy and unsightly properties. (File No. CK. 150-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Dubois,

THAT the information be received.

CARRIED.

6) Thom Knutson, CUPE Local 2669 President, dated December 21

Commenting on decision not to match increase to Employee and Family Assistance Program. (File No. CK. 4500-4)

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Dubois,

THAT the information be received.

CARRIED.

7) **Rick Brown, dated December 21**

Commenting on proposed mill rate increase. (File No. CK. 1905-5) **(Writer has been provided with a link to the City's 2012 Business Plan/Budgets.)**

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Dubois,

THAT the information be received.

CARRIED.

8) **Michelle Prytula, Mogathon Race Director, dated December 21**

Requesting an extension to the time amplified sound can be heard for the annual Mogathon event, on June 23, 2012, from 7 a.m. to 3 p.m. (File No. CK. 185-9)

RECOMMENDATION: that the request for an extension to the time amplified sound can be heard for the annual Mogathon event, on June 23, 2012, from 7:00 a.m. to 3:00 p.m., be approved.

Moved by Councillor Donauer, Seconded by Councillor Dubois,

THAT the request for an extension to the time amplified sound can be heard for the annual Mogathon event, on June 23, 2012, from 7:00 a.m. to 3:00 p.m., be approved.

CARRIED.

9) **Sinclair Harrison, President, Hudson Bay Route Association, dated December 24**

Submitting notice of the Hudson Bay Route Association membership fee in the amount of \$300. (File No. CK. 155-7)

RECOMMENDATION: that the 2012 membership fee to the Hudson Bay Route Association, in the amount of \$300, be paid.

Moved by Councillor Donauer, Seconded by Councillor Dubois,

THAT the 2012 membership fee to the Hudson Bay Route Association, in the amount of \$300, be paid.

CARRIED.

10) **John and Heather Peret, undated**

Submitting petition of approximately 27 signatures regarding damage to vehicles and maintenance of the 700, 800 and 900 blocks of 10th Street East. (File Nos. CK. 6290-1 and 4110-1)

RECOMMENDATION: that the direction of Council issue.

Moved by Councillor Clark, Seconded by Councillor Donauer,

THAT the matter be referred to the Administration.

CARRIED.

11) **Evan Larkam, Property Acquisitions Manager, Seymour Pacific Developments Limited, dated December 23**

Commenting on proposed development north of 11th Street in Montgomery Park. (File No. CK. 4350-1)

RECOMMENDATION: that the letter be considered with Clause A2 of Administrative Report No. 1-2012.

DEALT WITH EARLIER. SEE PAGE NO.

12) **Greg Foley, Administrator, Elim Lodge, dated December 29**

Commenting on drivers running red lights and not stopping for pedestrians at crosswalks. (File No. CK. 6150-1)

RECOMMENDATION: that the direction of Council issue.

Moved by Councillor Heidt, Seconded by Councillor Dubois,

THAT the information be received.

CARRIED.

13) **Reverend Colin Clay, dated January 10**

Commenting on Mayor's trip to Japan. (File No. CK. 100-10)

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Dubois,

THAT the information be received.

CARRIED.

14) Joanne Sproule, Deputy City Clerk, dated December 15

Providing Notice of Hearing of the Saskatoon Development Appeals Board with respect to the property located at 225 Avenue M South. (File No. CK. 4352-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Dubois,

THAT the information be received.

CARRIED.

15) Joanne Sproule, Deputy City Clerk, dated December 15

Providing Notice of Hearing of the Saskatoon Development Appeals Board with respect to the property located at 419 Avenue H South. (File No. CK. 4352-1)

16) Shellie Mitchener, Secretary, Development Appeals Board, dated January 9

Providing Notice of Hearing of the Saskatoon Development Appeals Board with respect to the property located at 1815/1817 Avenue D North. (File No. CK. 4352-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Dubois,

THAT the information be received.

CARRIED.

C. **ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION**

1) **Oian Tan, Approvals Engineer, Saskatchewan Environment, dated December 9**

Submitting Permit to Construct Water Treatment Plant Clarifier. (File No. CK. 292-011-75)
(Referred to Administration for appropriate action.)

2) **Darin Felstrom, Secretary, Saskatoon Inner-City Council of Churches, dated December 13**

Commenting on paid/metered parking on Sundays. (File No. CK. 6120-3) (Referred to Administration to respond to the writer.)

3) **Noella Dustyhorn, dated December 17**

Commenting on affordable housing. (File No. CK. 750-1) (Referred to Administration to respond to the writer.)

4) **Joanne Sorenson, dated December 17**

Commenting on Kinsmen Park Development Plan. (File No. CK. 4205-9-3) (Referred to Administration to respond to the writer.)

5) **Donna Morin, dated December 18**

Commenting on pedestrian tunnels. (File No. CK. 6150-1) (Referred to Planning and Operations Committee for further handling.)

6) **E. Bruce Chamberlin, dated December 19**

Commenting on traffic on 33rd Street between Avenue J and Valens Drive. (File No. CK. 5200-5)
(Referred to Administration to respond to the writer.)

7) **Angela Wallman, Finance and Personnel Officer, Tourism Saskatoon dated December 15**

Submitting 2012 Operating and Capital Budget. (File No. CK. 1711-1) (Referred to Administration for further handling.)

8) **Philip Stephens, dated December 16**

Commenting on CETA Agreement. (File No. CK. 277-1) (Referred to Administration to respond to the writer.)

9) **Bryce Bahrey, dated December 21**

Commenting on parking in front of residence. (File No. CK. 6120-1) (Referred to Administration to respond to the writer.)

10) **Rachel Schultz, dated December 9**

Commenting on fluoride in the City's water. (File No. CK. 7920-1) (Referred to Administration to respond to the writer.)

11) **Megan Pelletier, dated December 19**

Commenting on fluoride in the City's water. (File No. CK. 7920-1) (Referred to Administration to respond to the writer.)

12) **Shelby Page, dated December 22**

Commenting on fluoride in the City's water. (File No. CK. 7920-1) (Referred to Administration to respond to the writer.)

13) **Shanda Stefanson, dated December 30**

Commenting on transit services. (File No. CK. 7300-1) (Referred to Administration to respond to the writer.)

14) **Jackie Cooper, dated December 31**

Commenting on transit services in Hampton Village. (File No. CK. 7310-1) (Referred to Administration to respond to the writer.)

15) **Jerry Dmytryshyn, dated January 2**

Commenting on recycling bins at Lakewood Civic Centre. (File No. CK. 7830-4) **(Referred to Administration to respond to the writer.)**

16) **Sara Lui, dated January 2**

Requesting information on admission rates at leisure centres. (File No. CK. 613-1) **(Referred to Administration to respond to the writer.)**

17) **Jamie McKenzie, dated January 2**

Requesting consideration of receiving Certificate of Distinguished Community Service. (File No. CK. 225-70) **(Referred to Administration to respond to the writer.)**

18) **Marc Potter, dated January 5**

Commenting on the durability of transit Go-Pass cards. (File No. CK. 7312-1) **(Referred to Administration to respond to the writer.)**

19) **Jennifer Barrett, dated January 5**

Commenting on transit fare increase. (File No. CK. 1905-4) **(Referred to Administration to respond to the writer.)**

20) **Harvey Peever, dated January 10**

Suggesting snow clearing crews be redirected to clearing litter. (File No. CK. 6315-3) **Referred to Administration to respond to the writer.)**

21) **Derek Tiessen, dated December 16**

Commenting on wind turbine project. (File No. CK. 2000-5) **(Referred to Administration to respond to the writer.)**

22) **Doug and Donna Irvine, dated December 17**

Commenting on wind turbine project. (File No. CK. 2000-5) (Referred to Administration to respond to the writer.)

23) **Victor Das, dated December 19**

Commenting on wind turbine project. (File No. CK. 2000-5) (Referred to Administration to respond to the writer.)

24) **Michael Nemeth, dated December 19**

Commenting on wind turbine project. (File No. CK. 2000-5) (Referred to Administration to respond to the writer.)

25) **Michelle Hubbard, dated December 19**

Commenting on wind turbine project. (File No. CK. 2000-5) (Referred to Administration to respond to the writer.)

26) **Dwayne Kerr, dated December 19**

Commenting on wind turbine project. (File No. CK. 2000-5) (Referred to Administration to respond to the writer.)

27) **Walter Katelnikoff, President, Holiday Park Community Association
dated December 20**

Commenting on wind turbine project. (File No. CK. 2000-5) (Referred to Administration to respond to the writer.)

28) **Lalina Simon, dated January 4**

Commenting on wind turbine project. (File No. CK. 2000-5) (Referred to Administration to respond to the writer.)

29) **Carmen Krogh, two letters, dated January 1 and 5**

Commenting on wind turbine project. (File No. CK. 2000-5) (Referred to Administration to respond to the writer.)

RECOMMENDATION: that the information be received.

Moved by Councillor Heidt, Seconded by Councillor Dubois,

THAT the information be received.

CARRIED.

D. **PROCLAMATIONS**

1) **Tanya Dunn-Pierce, Public Health Services and Lynn Lacroix, City of Saskatoon dated December 14**

Requesting City Council proclaim February 20, 2012 as Family *in motion* Day. (File No. CK. 205-5)

2) **Cathy Sieben, President, Saskatoon Literacy Coalition, dated January 3**

Requesting City Council proclaim April 29 to May 5, 2012 as Saskatoon Literacy Week. (File No. CK. 205-5)

RECOMMENDATION:

- 1) that City Council approve all proclamations as set out in Section D; and
- 2) that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council.

Moved by Councillor Paulsen, Seconded by Councillor Loewen,

1) that City Council approve all proclamations as set out in Section D; and

2) that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council.

CARRIED.

ENQUIRIES

Councillor A. Iwanchuk - Costing and Feasibility – Walking Trail at Pacific Park

INTRODUCTION AND CONSIDERATION OF BYLAWS

Bylaws 8995, 9000, 9001, and 9002

Lorje/Clark - First Reading
Lorje/Paulsen - Second Reading
Lorje/Loewen - Go into Committee
Lorje/Iwanchuk - Adopt Committees report
Lorje/Heidt - Move Third reading
Lorje/Dubois - Third Reading

COMMUNICATIONS TO COUNCIL – CONTINUED

A. REQUESTS TO SPEAK TO COUNCIL

1) Janice Braden, Partnership and Strategy Development Coordinator, Saskatoon Regional Intersectoral Committee, dated November 29

Requesting permission for Sherry Benson, Executive Director, United Way Saskatoon, and Dr. Cory Neudorf, Chief Medical Health Officer of Saskatoon, to present Saskatoon Poverty Reduction Program report. (File No. CK. 5000-1) (Booklet *from poverty to possibility ... and prosperity* has been distributed previously and is available for viewing in the City Clerk's Office.)

RECOMMENDATION: that Sherry Benson and Cory Neudorf be heard.

Moved by Councillor Lorje, Seconded by Councillor Clark,

THAT Sherry Benson and Cory Neudorf be heard.

CARRIED.

UNOFFICIAL MINUTES
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Ms. Sherry Benson, Executive Director, United Way Saskatoon, and Co-Chair of Saskatoon Poverty Reduction Partnership, presented the Saskatoon Poverty Reduction Program report and asked for Council's support.

Moved by Councillor Donauer, Seconded by Councillor Dubois,

THAT the information be received.

CARRIED.

Moved by Councillor Lorje,

THAT the meeting stand adjourned.

CARRIED.

The meeting adjourned at 7:59 p.m.

DRAFT

Mayor

City Clerk