

## **ORDER OF BUSINESS**

### **REGULAR MEETING OF CITY COUNCIL**

**MONDAY, MAY 28, 2012 AT 6:00 P.M.**

1. **Approval of Minutes** of the regular meeting held on May 14, 2012.
  
2. **Public Acknowledgements**
  
3. **Matters Requiring Public Notice**
  - a) **Request for Post Budget Approval and Borrowing  
Capital Project 1502 - Lorne Avenue (Powerhouse) Lift Station Replacement  
(Files: CK. 7820-3; IS. 7820-3)**

The following is a report of the General Manager, Infrastructure Services Department dated May 16, 2012:

- “RECOMMENDATION:**
- 1) that the following post budget increases to Capital Project 1502 – Lorne Avenue (Powerhouse) Lift Station Replacement, be approved:
    - a) \$1,090,000, to cover the over expenditure of Phase 1 of the Lorne Avenue (Powerhouse) Lift Station Replacement;
    - b) \$200,000, to complete construction of the Lorne Avenue (Powerhouse) Lift Station Replacement;
    - c) \$300,000, for the design and construction costs associated with the decommissioning of the existing Powerhouse Lift Station in River Landing; and
    - d) \$500,000, for the design and construction of landscaping and lighting at Rotary Park in the vicinity of the new Lift Station, including upgrades to the west side and underside of the Saskatchewan Crescent Overpass;

- 2) that the Administration proceed to borrow \$1,713,800 (82% of the post budget increases as described above), at a ten year debt rate, at current rates of 3.5%, to be repaid using funds generated by water and sewer utility rates; and
- 3) that the remaining post budget increases be funded as follows:
  - a) \$188,100 (9%) from the Infrastructure Reserve - Lift Station Reserve; and
  - b) \$188,100 (9%) from the Infrastructure Reserve – Trunk Sewer Reserve.

### **BACKGROUND**

The original design of the Lorne Avenue (Powerhouse) Lift Station Replacement Project began in the fall of 2005, with a proposed completion date of February 2006. The design was postponed to allow for public consultation on the proposed locations.

At its meeting held on September 2, 2008, Council considered a report of the Planning and Operations Committee (Attachment 1) regarding a solution for the replacement of the Powerhouse Lift Station located west of the north embankment of the Senator Sid Buckwold Bridge. The report also addressed concerns which had been raised by the Nutana Community Association. Council resolved:

- “1) that a 670 litre-per-second lift station be constructed east of the south embankment of the Sid Buckwold Bridge, to replace the existing Powerhouse Lift Station;
- 2) that the lift station be constructed in the embankment of the Sid Buckwold structure in order to minimize the visual impact and impact to the Rotary Park footprint;
- 3) that a comprehensive trunk sewer and lift station odor abatement solution be designed and constructed as part of the Lift Station Project;
- 4) that the parking lot adjacent to Rotary Park be paved as part of the lift station construction; and



- 5) that a comprehensive site plan be designed for the improvement of the Rotary Park location as part of the lift station construction.”

In 2009, funding for Capital Project 1502 – Lorne Avenue (Powerhouse) Lift Station was approved in the amount of \$7,341,000, for the design and construction of Phase 1, which included the lift station replacement and force main river crossing.

Funding sources for this project were as follows:

- \$2,912,000 from the Infrastructure Reserve - Water and Waste Water;
- \$1,442,000 from the Waste Water Treatment Capital Reserve;
- \$1,485,000 from borrowing, to be repaid by the Waste Water Treatment Capital Reserve;
- \$165,000 from Operating down payment; and
- \$1,337,000 from the Stonebridge and Stonegate developers.

In 2010, funding for Phase 2 of this project was approved in the amount of \$1,859,000, which included the extension of the new force main from 19<sup>th</sup> Street and Idylwyld Drive to the interceptor in Kiwanis Park adjacent to 20<sup>th</sup> Street and Spadina Crescent East. Phase 2 of this capital project was completely funded by the developers of Stonebridge and Stonegate.

In 2012, funding for Phase 3 of the project was approved in the amount of \$150,000, for modifications to the park based on the area landscaping plan. This was funded from the Reserve for Capital Expenditures.

## **REPORT**

Phase 1 of the Lorne Avenue Lift Station is currently under construction. To date, construction, design and incidental costs have reached \$8,431,000, as compared to the original budget of \$7,341,000. This represents an over expenditure of \$1,090,000, which was due to changed site conditions; additional work in completing the pipe crossing to Senator Sid Buckwold Bridge; and other additional work. In addition, \$200,000 is required to complete the outstanding items, including the force main connection at 19<sup>th</sup> Street; operational upgrades including a jib crane, additional ultrasonic level sensors, trash grate modifications, sump pit covers, platform grate opening and float relocation; remaining concrete site work; odour abatement at the manholes; outdoor stair handrails; and rough site grading. Also, an additional estimated \$300,000 is required to decommission the old Powerhouse Lift Station located in the final phase of River Landing. The decommissioning of this lift station is critical to the completion of the final

phase of River landing, which will be constructed in 2012. The total funding required to complete Phase 1 of the Lorne Avenue Lift Station is \$1,590,000.

Phase 2 of the Lorne Avenue Lift Station is currently in the design stage and does not require additional funding.

Phase 3 includes landscaping and lighting improvements generated from the comprehensive site plan for Rotary Park, and is currently in the design phase. The design and construction services to perform the landscaping design and construction is estimated to be \$60,000 based on the proposal submitted by Gordon Forsythe and Associates. The landscape construction is estimated to be \$500,000. This estimate includes plantings, segmented retaining walls, irrigation, slope erosion protection, paving of pathways, handrails and other work required to landscape the steep slopes around the Lift Station while maintaining park standards. This estimate also includes the additional landscaping proposed on the west side of the bridge and under the Saskatchewan Crescent overpass, as shown in the preliminary attached Comprehensive Site Plan (Attachment 2). An additional \$90,000 is estimated for the design and construction of the lighting plan associated with the landscaping in order to provide adequate lighting to meet Crime Prevention Through Environmental Design (CPTED) requirements. The total value of area improvements is estimated to be \$650,000. Phase 3 has an existing budget of \$150,000; therefore the Administration is requesting post budget approval in the amount of \$500,000 in order to complete Phase 3 of Capital Project 1502.

The Administration is recommending completion of all of the above work in 2012, as extending the time frame of this project would have a negative impact on residents in the area, who have been impacted by construction since 2009.

### **FINANCIAL IMPACT**

The Administration is recommending post budget approval in order to complete all the work for Phases 1 and 3 of Project 1502 in the 2012 construction season, as outlined below:

#### **Phase 1**

Over Expenditure	\$1,090,000
Remaining Lift Station Construction	\$ 200,000
Decommissioning of Power House Lift Station	<u>\$ 300,000</u>
Total Phase 1 post budget funding	\$1,590,000

**Phase 3**

Landscaping and Lighting of Rotary Park	\$ 500,000
Total Phase 3 post budget funding	<u>\$ 500,000</u>

**Total post budget funding** **\$2,090,000**

It is recommended that the post budget approval in the amount of \$2,090,000 be funded as follows:

- \$1,713,800 (82%) from borrowing, with the ten year debt, at current rates of 3.5%, being repaid using funds generated from the water and sewer utility rates;
- \$188,100 (9%) from the Infrastructure Reserve - Lift Station Reserve; and
- \$188,100 (9%) from the Infrastructure Reserve – Trunk Sewer Reserve.

There is adequate funding within the overall prepaid service reserves to fund the identified shortfall within the project from the Lift Station Reserve and the Trunk Reserve.

**COMMUNICATIONS PLAN**

The Rotary Park work is expected to have an impact on pedestrian traffic crossing the Sid Buchwald Bridge during construction. Any required pedestrian detours will be communicated to the public via Public Service Announcements. Construction notifications will also be delivered to residents adjacent to the work area.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

**PUBLIC NOTICE**

Public Notice is required for consideration of this matter, pursuant to Section 3e) of Policy No. C01-021, The Public Notice Policy. The following notice was given:

- Advertised in the StarPhoenix on Saturday, May 12, 2012;
- Posted on the City Hall Notice Board on Friday, May 11, 2012; and
- Posted on the City of Saskatoon website on Friday, May 11, 2012.

**ATTACHMENTS**

1. Excerpt from the minutes of meeting of City Council held on September 2, 2008;

2. Preliminary Comprehensive Site Plan; and
3. Copy of Public Notice.”

**4. Unfinished Business**

**5. Reports of Administration and Committees:**

- a) Administrative Report No. 9-2012;
- b) Legislative Report No. 7-2012;
- c) Report No. 9-2012 of the Planning and Operations Committee;
- d) Report No. 4-2012 of the Administration and Finance Committee;
- e) Report No. 4-2012 of the Land Bank Committee; and
- f) Report No. 9-2012 of the Executive Committee.

**6. Communications to Council – (Requests to Speak to Council regarding reports of Administration and Committees)**

**7. Communications to Council (Sections B, C, and D only)**

**8. Question and Answer Period**

**9. Matters of Particular Interest**

**a) Multi-Unit Recycling Program  
(File No. CK. 7830-5)**

City Council, at its meeting held on April 16, 2012, resolved, in part:

“that the Administration report to Council, by no later than May 28<sup>th</sup>, regarding the City entering into a Memorandum of Understanding with Cosmopolitan Industries to be the service provider for recyclables generated by a City program from multi-family units not under contract with other waste haulers, and

that the City honour its ‘no harm’ clause to Cosmopolitan Industries by continuing to provide no less than 7800 tonnes of unsorted glass-free paper annually to Cosmopolitan Industries for the life term of this contract by entering into formal discussions and negotiations for such paper to be sourced from a combination of paper from multi-family residences, the paper available at the existing depots and the City’s own operationally generated recyclable waste paper”

The following is a report of the General Manager, Utility Services Department for Council’s consideration:

**“REPORT**

Multi-family units, or Multi-Unit Dwellings (MUDs), have a variety of configurations both in terms of built form and ownership structure. For the purposes of the recycling program, a Multi-Unit Dwelling includes all owned or rented properties not serviced by City-supplied individual roll-out waste carts.

Administration has reviewed recycling programs from across Canada and compiled a summary of approaches in Attachment 1. Programs range from voluntary to mandatory and use tools that include policies, incentives, technical assistance, contracts, and direct service delivery.

This report outlines five options that the Administration has identified as possible City recycling programs for Multi-Unit Dwellings (MUDs) in Saskatoon. The wording of a Memorandum of Understanding (MOU) with Cosmopolitan Industries is also explored in relation to each of the options. Attachment 2 has been prepared by the Office of City Solicitor and acts as a companion report to describe how each program option may relate to the development of an MOU with Cosmopolitan Industries.

To provide background on current recycling for MUDs, the following table lists the sources of recyclable fibre materials (paper and cardboard) that currently comprise the 7,800 tonnes of glass-free paper provided to Cosmo by the City. Multi-Unit Dwellings are currently, and will continue to be, a significant source of this 7,800 tonnes.

<b>Source Description</b>	<b>Estimated Tonnes</b>
City-Owned Public Depots, including Lakewood Civic Centre; Lowe Road; Landfill; Meadowgreen; Edmonton Ave.; and Lawson Heights	4,333
Smaller, Publicly-Accessible Depots at Various Businesses and MUDs	2,830
Private Depots Located Individual Businesses and MUDs who have Contracts with Cosmo	223
Previous <i>Saskatoon Curbside Recycling Contractor</i>	414
<b>Total</b>	<b>7,800</b>

The quantities of recyclable paper and cardboard collected at all forms of depots are sourced from approximately 66,000 single-family homes, 22,000 MUDs, and some small businesses. An estimate of the total tonnage of fibre available from MUDs is 1,200 to 1,500 tonnes.

Waste characterization studies conducted in Saskatoon and in centres across Canada illustrate a significant difference in the waste generation patterns of citizens living in MUDs versus single-family homes. Due to factors such as household size, demographics, and consumption patterns that differ due to storage space limitations, it is typical for the waste generated from a typical Multi-Unit Dwelling to be approximately 40% of that generated from a single-family home. The total of all recyclables expected to be available from MUDs is estimated to be between 3,000 and 3,500 tonnes, in comparison with the 18,000 to 24,000 tonnes that are expected from the single-family program.

**City Program Option 1: City-Wide MUD Recycling Program with Mandatory Payment**

Program Description

Similar to the recent development of a residential curbside recycling program single-family homes, within a City-Wide MUD Recycling Program the City would enter into an agreement with a service provider or providers for the collection, processing and marketing of recyclables from Multi-Unit Dwellings.

As with the City-Wide Residential Curbside Recycling Program being offered for single-family homes, payment of a monthly recycling fee would be mandatory. Each MUD would pay for the City-managed program whether they use it or not.

Because of the diverse nature of MUD sites, there will need to be many options for how to provide recycling services. A menu of options would likely need to be offered to MUDs in order to provide appropriate choices and flexibility to owners. The selection and location of collections containers for recyclables is a much bigger undertaking than the one-size-fits-all collections scenario in place for single-family homes. Each condominium association, property manager, or building owner would select the service they prefer, and the City would charge the appropriate fee to the MUD.

A recycling collections contractor(s) could be sourced through competitive means and payment for collections services paid by the City from fees charged to MUDs.

#### Ways to Involve Cosmopolitan Industries (Cosmo)

The City-Wide MUD Recycling Program would be a dual-stream or source-separated program with glass excluded.

With this option, the City could enter into a sole-source agreement with Cosmo to be the processor of all recyclables from existing and future MUDs. The City could then issue a Request For Proposals (RFP) or tender for the collection of recyclables, that would be based on the known terms of the MOU with Cosmo. It is also possible the City could include collections in the sole-source contract with Cosmo.

If collections services are contracted to an agency other than Cosmo, the collections contract would specify compliance with the Cosmo recycling program (i.e. dual stream without glass) and delivery to the Cosmo processing facility for recyclables.

### **City Program Option 2: City-Managed Voluntary Recycling Program**

#### Program Description

From a customer perspective, this option would be similar in principle to the existing *Leaves and Grass Subscription Program* offered by the City. As with City Program Option 1, a menu of service options would be developed and made available to residents in Multi-Unit Dwellings. The City would market the program to MUDs and offer the program at subsidized (or below market) rates. Offering the program below market rates would drive up participation in the City-offered service as opposed to other privately-offered services.

### Ways to Involve Cosmo

The City could enter into an agreement with Cosmo to be the processor of all recyclables collected (dual-stream without glass) through a City program. The City could also procure a collector or collectors, or include collections in the contract with Cosmo.

Due to the voluntary nature of this program, it is expected there would be significantly lower rates of recycling than achievable under a mandatory program.

### **City Program Option 3: Mandate that MUDs Must Recycle, but Leave Service Provision to the Market**

#### Program Description

In this option, the City would use the Waste Bylaw to require that all Multi-Unit Dwellings must have a recycling program in place, but would not be prescriptive about how that recycling program functions or who is contracted.

The City could provide a period of notice to MUDs, to give both residents and contractors the opportunity to get programs in place. For example, once the program is approved, it could be directed that all MUDs must have a program in place within two (2) years.

The City's role in this program option may include any or all of the following:

- bans on recyclable materials at the Landfill Facility
- revisions to the Waste Bylaw requiring MUDs to have a recycling program in place
- the City could require that MUDs contract with city-certified contractors

### Ways to Involve Cosmo

Should the City decide to certify recycling contractors, it could be possible to only certify processing contractors that employ people with intellectual disabilities.

The City could also offer financial incentives for MUDs that use Cosmo as a processing contractor. For example, payments for tonnages delivered to Cosmo could be paid either to certified collections contractors or directly to the MUDs who contract them.



## **City Program Option 4: Consolidated Waste and Recycling Services**

### Program Description

In Saskatoon, the City currently services approximately 70% of MUDs for waste collection services. Waste collections are funded through the mill rate, and as such this service is provided to MUDs at no additional charge. The remaining 30% of MUDs hire private contractors, typically because of specific services required that are not offered by the City, and also some MUDs prefer to hire a contractor who provides their own waste container.

Within the Consolidated Waste and Recycling Services option, the City could investigate the feasibility of reducing its market share of waste collections services to MUDs, and add the collections of recyclables under a City Program (i.e. dual-stream without glass).

The City would maintain the responsibility for waste and recycling service provision for all Multi-Unit Dwellings, but those MUDs not served directly by the City would receive service from a contractor hired by the City through a competitive tender process. Private contractors would have one contract with the City for multiple properties rather than many small contracts to manage.

In this option, the City is responsible for waste and recycling services for all citizens, irrespective of whether they live in a single-family home or a Multi-Unit Dwelling.

This approach allows the City to establish a target percentage of MUDs that must have a recycling program in place. The recycling program could be delivered directly by the City or by a contractor.

### Ways to Involve Cosmo

A City-delivered recycling program could be collected on a dual-stream without glass basis with all recyclables to Cosmo.

Contracts with private collectors could also stipulate that recyclables must be delivered to Cosmo, not unlike a paving contract that specifies that millings must be hauled to a specific City-identified site.

### **City Program Option 5: Encourage More Recycling from MUDs, but No Role or Mandate from the City Regarding Service Provision**

#### Program Description

Within this option, the City could add additional resources to the existing optional, open-market environment that exists in Saskatoon today. Recycling services would be offered by contractors, and the City would increase its resources available to assist MUDs in their efforts to recycle. Examples of these resources would include training materials, subsidized or free in-suite recycling containers, recycling incentives or grants, and on-site consultations.

#### Ways to Involve Cosmo

The City could implement a program to provide incentives only to those MUDs who have recycling programs that support Cosmo.

#### **OPTIONS**

There are many alternatives and program combinations that could be considered. This report highlights five to provide an example of the range that can be developed.

#### **POLICY IMPLICATIONS**

Policy implications have been described within the body of this report.

#### **FINANCIAL IMPLICATIONS**

Costs have not yet been estimated for each recycling program option.

For comparison purposes, the cost to provide City garbage collection to Multi-Unit Dwellings is \$5.85 per unit per month (including collections, landfilling, and the MUD Waste Container Grant). The cost to provide the same waste services to single-family homes is \$7.33 per month.

No current budget provision for expanded recycling programs for MUDs has been made to date. Any additional costs associated with such a program would be added to the mill rate or a utility bill.

### **ENVIRONMENTAL IMPLICATIONS**

Environmental impacts will be reported on in subsequent reports outlining program specifics.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

### **ATTACHMENTS**

1. Recycling Programs for Multi-Unit Dwelling from Across Canada
2. Recycling Memorandum of Understanding”

Also attached are copies of the following letters:

- Jim McClements, dated May 15, 2012, submitting comments;
- Karl and Lesya Swystun, dated May 17, 2012, submitting comments;
- Kevin Giles, President of Fairbanks Condominium Association, undated, submitting comments;
- Shauna Anderson, dated May 23, 2012, submitting comments; and
- James Gillis, dated May 23, 2012, submitting comments and requesting to speak to Council.

## **10. Enquiries**

## **11. Motions**

## **12. Giving Notice**

**13. Introduction and Consideration of Bylaws**

- Bylaw No. 9026 - The Private Sewer and Water Service Connection Amendment Bylaw, 2012
- Bylaw No. 9027 - The Private Swimming Pools Amendment Bylaw, 2012
- Bylaw No. 9028 - The Plumbing Permits Amendment Bylaw, 2012

**14. Communications to Council – (Section A - Requests to Speak to Council on new issues)**

The following is a copy of **Clause 2, Report No. 13-2008** of the **Planning and Operations Committee**, which was **DEALT WITH AS STATED** by City Council at its meeting held on September 2, 2008:

**2. Powerhouse Lift Station**  
**(Files CK. 7820-3 and IS. 7820-1)**

- RECOMMENDATION:
- 1) that a 670 litre-per-second lift station be constructed east of the south embankment of the Sid Buckwold Bridge, to replace the existing Powerhouse lift station;
  - 2) that the lift station be constructed in the embankment of the Sid Buckwold structure in order to minimize the visual impact and impact to the Rotary Park footprint;
  - 3) that a comprehensive trunk sewer and lift station odor abatement solution be designed and constructed as part of the lift station project;
  - 4) that the parking lot adjacent to Rotary Park be paved as part of the lift station construction; and
  - 5) that a comprehensive site plan be designed for the improvement of the Rotary Park location as part of the lift station construction.

Attached is a report of the General Manager, Infrastructure Services Department dated August 1, 2008, regarding the above matter. The attachments referred to in the report were previously provided to members of City Council with the administrative report and are not being recycled. The full report is available for viewing in the City Clerk's Office, and it is also posted on the City's website, [www.saskatoon.ca](http://www.saskatoon.ca), as part of the City Council agenda for this meeting under the Planning and Operations Committee Report.

Civic administration has reviewed its report in detail with your Committee outlining the reasons for the project; the options, including funding options; the concerns of residents; and the potential risks of delaying the project. Representation was also made to your Committee by a representative of the Nutana Community Association, as well as a resident of Nutana and a neighbouring resident to the proposed facility. Concerns and comments were expressed with respect to odors and other alternatives and budgets. The Nutana Community Association requested that a fifth recommendation be included which would require that a comprehensive site plan be designed for the improvement of the Rotary Park location as part of the lift station construction.

Your Committee is mindful of the urgency of proceeding with this project, and supports the recommendations contained in the administrative report as well as the recommendation put forth by the Nutana Community Association.

*The City Clerk distributed copies of a letter from Mark Bobyn, Nutana Community Association, dated September 2, 2008, requesting permission to address Council.*

*Moved by Councillor Paulsen, Seconded by Councillor Dubois,*

*THAT Mark Bobyn be heard.*

*CARRIED.*

*Mr. Mark Bobyn, President, Nutana Community Association, spoke regarding the proposed lift station and asked that the community be involved in the site plan design and that the improvements apply to the area on both sides of the Senator Sid Buckwold bridge.*

*Moved by Councillor Wyant, Seconded by Councillor Pringle,*

- 1) that a 670 litre-per-second lift station be constructed east of the south embankment of the Sid Buckwold Bridge, to replace the existing Powerhouse lift station;*
- 2) that the lift station be constructed in the embankment of the Sid Buckwold structure in order to minimize the visual impact and impact to the Rotary Park footprint;*
- 3) that a comprehensive trunk sewer and lift station odor abatement solution be designed and constructed as part of the lift station project;*
- 4) that the parking lot adjacent to Rotary Park be paved as part of the lift station construction; and*
- 5) that a comprehensive site plan be designed, with community involvement, for the improvement of the area on either side of the Senator Sid Buckwold Bridge as part of the lift station construction.*

**TO:** Secretary, Planning and Operations Committee  
**FROM:** General Manager, Infrastructure Services  
**DATE:** August 1, 2008  
**SUBJECT:** Powerhouse Lift Station  
**FILE NO:** CK. 7820-3 IS 7820-1

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**RECOMMENDATIONS:** that a report be submitted to City Council recommending:

- 1) that a 670 litre-per-second lift station be constructed east of the south embankment of the Sid Buckwold Bridge, to replace the existing Powerhouse lift station;
- 2) that the lift station be constructed in the embankment of the Sid Buckwold structure in order to minimize the visual impact and impact to the Rotary Park footprint;
- 3) that a comprehensive trunk sewer and lift station odor abatement solution be designed and constructed as part of the lift station project; and
- 4) that the parking lot adjacent to Rotary Park be paved as part of the lift station construction.

### **BACKGROUND**

Over the past three years, Infrastructure Services has been working on a solution for the replacement of the Powerhouse Lift Station located west of the north embankment of the Senator Sid Buckwold Bridge.

This project is required for three main reasons as follows:

1. **Development in South Saskatoon.** The Stonebridge neighbourhood servicing strategy involves redirecting the existing Jasper Lift Station flow to the Lorne Avenue trunk sewer, which discharges to the sanitary sewer river crossing at Idylwyld Crescent and then connects to the Powerhouse Lift Station on the north bank of the river. This increased flow from city growth necessitates substantial upgrades to system capacity, as the Powerhouse Lift Station does not have the capacity to pump these additional flows.
2. **Aged River Crossing at Idylwyld Crescent.** This river crossing was constructed in 1911, and has received no substantial rehabilitation since that time. The crossing is constructed of cast iron pipe, the condition of which is unknown as it would need to be taken out of service in order to be inspected. River water could enter this pipe, which would introduce significant volumes of water into the sanitary sewer system and sanitary sewage could escape from the pipe, effectively introducing untreated sewage into the South Saskatchewan River.
3. **Aged Powerhouse Lift Station.** The Powerhouse Lift Station was constructed in 1949 and has exceeded its useful service life. The Utility Services Department reports that this

lift station is a vulnerable component in the City's sewer collection system with respect to the probability of failure and the consequences of failure.

## **REPORT**

In February 2007, Infrastructure Services planned to present a report to the Planning and Operations Committee recommending a replacement solution. Prior to this meeting, members of the Nutana community raised some questions regarding odor, visibility and potential loss of park space, which required further review. As a result, the report was withdrawn.

Since that time, two additional studies have been completed by Earthtech Engineering Consultants; a comprehensive report was prepared by Infrastructure Services that reviewed all feasible options and recommended a lift station configuration; a number of consultation meetings were held with the Nutana Community Association Powerhouse Lift Station Replacement Sub-Committee; and an open house was held to present the recommended option to the public.

The first report prepared by Earthtech, "New Wastewater Lift Station and River Crossing Project Update to Cost Estimates" (Attachment 1), was prepared after a review of alternative feasible options, including new options suggested by both Infrastructure Services staff and the community.

The second Earthtech report, "Final Report – Saskatoon Lift Stations Odour Study" (Attachment 2), is a comprehensive odor study of existing City of Saskatoon lift stations, including an assessment of the effectiveness that modern odor abatement technologies have on lift station emissions. The report concludes that there is a high potential for odor in the sewage along the existing Lorne Avenue trunk sewer, and that modern lift station odor treatment infrastructure can effectively reduce odors emitted to levels well below human perception.

The Infrastructure Services' report entitled, "Evaluation of Feasible Options to Replace the Powerhouse Lift Station" (Attachment 3) presents a comprehensive evaluation of the benefits and detriments of each feasible option, and recommends an infrastructure solution based on engineering factors. Eight options were reviewed in detail. The highlights of the top large capacity lift station option (Option A) and the top small capacity lift station/gravity sewer (Option D) are presented below.

### **Option A:**

Option A is the recommended option. Under this option, a 670 litre per second lift station will be constructed east of the south embankment of the Sid Buckwold Bridge. A new force main would run through the pipe gallery under the bridge, and wind its way under the downtown area to the lift station on the interceptor trunk sewer near the bandshell. Including maintenance and operating costs, the present value of the whole-of-life cost of this option is \$11,085,000. The main benefits of this option are low cost; lower risk of cost over-runs during construction; minimized disruption to traffic on the Idylwyld Freeway during construction; and the potential benefit of having two river crossings at this location, since the existing river crossing may be able to be re-lined and retained in service. The main detriment of this option is that it relies on a large capacity lift station.



### **Option D**

Option D is not the recommended option, but is the best option based predominantly on gravity flow. Option D includes a 55 litre per second lift station that would be constructed east of the south embankment of the Sid Buckwold Bridge. This lift station would pump sewage generated in Nutana into a new gravity sewer, which conveys sewage from the intersection of 8th Street and Lorne Avenue, across the Sid Buckwold Bridge through a pipe suspended under the east side of the bridge, and then under downtown streets to the band shell. There will be significant disruption to traffic on the Idylwyld Freeway during construction. The additional cost to the public for traffic disruption, over and above Option A, is estimated at \$2,665,000. Added to the \$11,170,000 for construction and long term maintenance and operating costs associated with Option D, the present value of the expected whole-of-life cost of this option is \$13,835,000.

Infrastructure Services and Utility Services representatives have considered all options and unanimously recommend Option A. Construction is relatively low risk, and the construction cost is one of the lowest of all options considered. The resultant lift station will be well protected from river-related risks, and there is a high likelihood that the existing river crossing can be lined and retained in the system, thus providing a redundant flow path in case of an emergency.

Option D is also an attractive solution, however, as with any major gravity sewer project constructed through existing development, costs are difficult to predict and there is significant construction risk which may impact prices. The short-term traffic impacts will cause disruption throughout the City, as a major trunk sewer would be constructed under the Idylwyld Freeway and through the downtown. If the South River Crossing were in place, this option may be more feasible; however, at this time any impact to river crossing traffic capacity has a severe impact on traffic flow in the City. Unfortunately, the sanitary sewer system improvements are required long before the South River Crossing is to be completed. In addition, the gravity solution has not yet been designed, which would add further delay to completion of this project.

These top two options include construction of a lift station east of the south embankment of the Sid Buckwold Bridge. The difference between the two options is the size of the lift station. There is no feasible solution that would eliminate the need for a lift station.

Specific steps can be taken in an attempt to address the technical-related concerns of residents as follows.

**Odor** – The lift station itself is not expected to be a source of odor, but the trunk sewer that conveys sewage to the lift station is and will continue to be a source of odor concern. In order to reduce the likelihood of odor problems associated with the trunk sewer, an odor mitigation strategy, design, and retrofit solution should be developed and implemented. Typical solutions include sealing of manholes and strategically placed ventilation systems. Because there are large capacity sewers throughout Saskatoon, not just at this site, a program based on the principles of the sound wall policy where thresholds determine priority could be developed and implemented.

**Visibility and Potential Loss of Park Space** – The above-ground 670 litre per second lift station originally proposed was to be aesthetically improved to blend in with its surroundings as much as possible. However, the structure would have changed the views from Saskatchewan Crescent. If the lift station was moved westward into the embankment of the Sid Buckwold

Bridge, there could be a near-zero impact to sight lines from Saskatchewan Crescent, and a zero-impact to the footprint of Rotary Park. Essentially, a portion of embankment will be removed and the lift station will be constructed. The final product will have all the visibility benefits of an underground lift station, but in actual fact it will be well above grade. Preliminary designs show that this move westward could be made at minimal to no additional project cost, as there would be significant savings because the existing washroom facility would remain at its current location and there would be a reduced need for retaining walls that were part of the original design.

**Parking Lot Paving** – Over the past number of years, citizens have complained about dust raised in the gravel parking lot adjacent to Rotary Park. Infrastructure Services recommends that the parking lot be paved, at an estimated cost of \$125,000.

### **STAKEHOLDER INVOLVEMENT**

Over the past year, the Nutana Community Association Powerhouse Lift Station Sub-Committee has been actively involved and have had input in all of the Administration's documents included in this report. A number of changes have been made to the recommended option in order to improve public acceptance, and the solution is based on this extensive review process and input from the community.

Infrastructure Services staff reviewed all previous letters, e-mails, feedback sheets and presentations made by the public and prepared a draft summary report, which was then reviewed and updated by members of the Community Association Sub-Committee. The resultant collaborative document, "Summary of Nutana Community Societal Concerns Regarding Construction of a Lift Station Adjacent to Rotary Park" is included as Attachment 4. All correspondence received on this matter is also included in Attachment 4. Throughout this consultative process, the mutual mission of both the Administration and the community was to compile all issues to enable City Council to make a fully informed decision regarding this matter.

Infrastructure Services has spent a great deal of time with the community working on this issue, and the resultant recommendation represents the best balance between engineering needs and community societal concerns/issues. Significant changes were made to the recommended configuration as a result of this consultation process, and the community is better informed of the engineering issues pertaining to this site. Approximately 10 people attended the open house, and the majority of the comments were positive, although a few people are still opposed to any option that includes a lift station on the south side of the river.

Attachment 5 is a letter from the Holiday Park Community Association. Should a north side lift station option be pursued, residents from west side neighborhoods may oppose the site. The Holiday Park letter essentially challenges the City to build the solution that best serves the city as a whole, regardless of the location of the lift station.

### **OPTIONS**

The report, "Evaluation of Feasible Options to Replace the Powerhouse Lift Station" includes seven options in addition to the option recommended.

## POLICY IMPLICATIONS

There are no policy implications.

## FINANCIAL IMPACT

The costs included in all options are significantly higher than those originally budgeted for this project. Value engineering processes are underway for Option A. Once the final design is complete, if additional funds are required for this project, a separate report will be submitted.

## PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

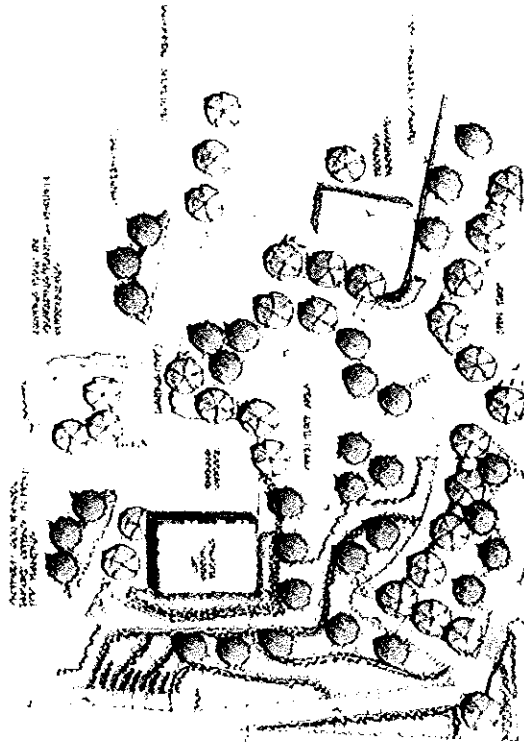
## ATTACHMENTS

1. New Wastewater Lift Station and River Crossing Project Update to Cost Estimates;
2. Final Report – Saskatoon Lift Stations Odour Study;
3. Evaluation of Feasible Options to Replace the Powerhouse Lift Station;
4. Summary of Nutana Community Societal Concerns Regarding Construction of a Lift Station Adjacent to Rotary Park; and
5. Letter from Holiday Park Community Association.

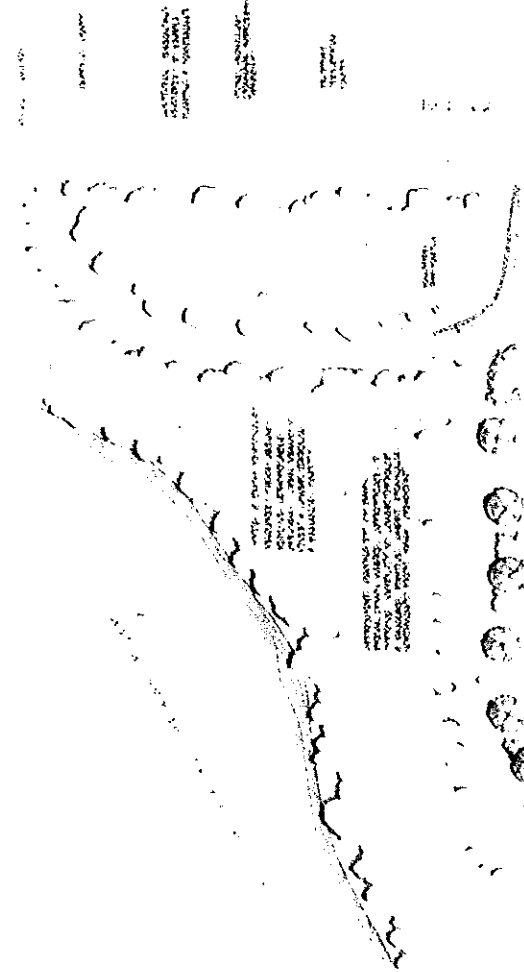
Written by: Jeff Jorgenson, Former A/Manager  
Strategic Services Branch

Approved by: \_\_\_\_\_  
Murray Totland, General Manager  
Infrastructure Services  
Dated: \_\_\_\_\_

Copy to: Phil Richards  
City Manager



ROTARY PARK WEST



VEGETATION

WALKWAY

LANDSCAPING

VEGETATION

PARKING

1. THE PARKING AREA IS TO BE LOCATED TO THE WEST OF THE BUILDING FOOTPRINTS.

2. THE WALKWAY IS TO BE LOCATED TO THE EAST OF THE BUILDING FOOTPRINTS.

3. THE LANDSCAPING IS TO BE LOCATED TO THE SOUTH OF THE BUILDING FOOTPRINTS.

4. THE VEGETATION IS TO BE LOCATED TO THE NORTH OF THE BUILDING FOOTPRINTS.

VEGETATION

WALKWAY

LANDSCAPING

VEGETATION

**PUBLIC NOTICE  
INTENT TO BORROW**

City Council will be considering a report from the Administration at a Council meeting to be held on **Monday, May 28, 2012 at 6.00 p.m., Council Chambers, City Hall** recommending:

That City Council authorizes borrowing the post-budget increase of \$1,713,800 (82% of the post budget increase) to the Lorne Avenue (Powerhouse) Lift Station Replacement at a ten year debt rate, at current rates of 3.5%, to be repaid using funds generated by water and sewer utility rates.

The Cities Act and City Council Public Notice Policy C01-021 require that City Council give public notice before borrowing money, lending money or guaranteeing the repayment of a loan. For more information, contact the City Clerk's Office at 975-3240



**B) Recycling Memorandum of Understanding  
(File No. CK. 7830-5)**

**RECOMMENDATION:** that the information be received.

At its meeting on April 16, 2012, Council resolved, in part, as follows:

“that the Administration report to Council, by no later than May 28<sup>th</sup>, regarding the City entering into a Memorandum of Understanding with Cosmopolitan Industries to be the service provider for recyclables generated by a City program from multi-family units not under contract with other waste haulers.”

This report is a companion report to the report of the Utility Services Department regarding recycling options for multi-unit dwellings (“MUDs”).

**Wording of MOU**

A MOU is usually a document outlining the commitment of two or more parties to work toward a common goal and outlining the principles and objectives upon which a more formal agreement will later be negotiated between the parties. It is usually, at most, a three-page document and is not a formal agreement outlining the specific terms of any arrangement. It is usually of limited legal enforcement.

On the other hand, if the City enters into a MOU with Cosmo regarding multi-unit dwelling recycling, there will be an expectation that the City intends to create some role for Cosmo in the recycling of materials obtained from MUDs. In essence, the City is agreeing that there will be a multi-unit dwelling recycling program and that Cosmo will have a role in that program. That intent is the only purpose for entering into a MOU with Cosmo. The MOU will reflect this intent.

The Utility Services Department’s report outlines the options for a multi-unit dwelling recycling program. The options are wide and the possible role of Cosmo in each of the options varies.

However, to be clear, any program involving Cosmo will be a source-separated, multi-stream program which may not include glass. Cosmo has made it clear that this type of program is what they can deliver. Any MOU entered into with Cosmo will need to reflect that the role to be negotiated will be for a source-separated, multi-stream program in some capacity.

Thus, the first three principles that will need to be reflected in any MOU with Cosmo are:

1. The City’s intent to have a multi-unit dwelling recycling program.
2. The City’s promise that Cosmo will have some role in that program.

3. The need for that program to be, at least in part, a source-separated, multi-stream program that may not include glass.

For the purposes of the rest of this report, we are assuming Council is in agreement with these three principles. **These are fundamental questions that must be decided by Council and reflected in any MOU with Cosmo.**

As for the remainder of the MOU, that depends on the choice of Council. A MOU can be as general or as specific as Council wants in terms of outlining the role we are promising to Cosmo. The type of role will determine whether the City needs to negotiate a formal agreement with Cosmo. Not all of the options outlined in the Utility Services Department's report require the City to enter into a formal agreement with Cosmo.

The options for MUDs are varied and there are further options under each approach. Some options only work if we take steps to ensure or encourage a role for Cosmo. By entering into a MOU, we are promising a role for Cosmo so the options must be considered in this light.

The following are some choices, starting with the most general and going to the most specific. The most general wording leaves open as many options for a recycling program as possible, while still recognizing the three principles outlined above. The more specific wording limits the options for any future multi-unit dwelling recycling program and promises a more specific role for Cosmo.

#### (I) A Role in the Processing of Multi-Unit Dwelling Recyclables

Possible wording of principles:

1. *The City will implement a multi-unit dwelling recycling program that ensures a role for Cosmo as the processor of recyclables from that program.*
2. *The exact nature of the role of Cosmo will depend on the multi-unit dwelling recycling program implemented by the City.*
3. *The City has not yet decided which multi-unit dwelling recycling program it will implement.*
4. *The City recognizes that at least some portion of the program must be a source-separated, multi-stream program that may not include glass so that Cosmo can be a processor of the recyclables.*

If these principles were outlined in the MOU, the City could implement any of the following programs as outlined in the report of Utility Services:

1. Option 1 - "Fully Managed" Program. City-Wide MUD Program with Mandatory Payment.



2. Option 2 - City-Managed Optional Program.
3. Option 3 - Mandate that MUD's Must Recycle, but Leave Service Provision to the Market.
4. Option 4 - "Edmonton Model" - The City Takes Ownership of all MUD Waste and Recycling, and Contract out Some or all Collections.
5. Option 5 - Encourage More Recycling from MUDs, but No Active City Role - Our understanding is that this program would not be an active City program, but that incentives could be provided to encourage recyclables to go to Cosmo. For the purposes of the MOU, we are assuming that incentives would be provided.

This wording is the most general and leaves the City with the most options for a multi-unit dwelling recycling program but still recognizes that the City will have a multi-unit recycling program, that Cosmo will have a role in that program and that at least part of the program will be a source-separated, multi-stream system that may not include glass. Some of the options only work if the City is prepared to take steps to ensure Cosmo has a role.

## (2) Substantial Role in the Processing of Multi-Unit Dwelling Recyclables

Possible wording of principles:

1. *The City will implement a multi-unit dwelling recycling program that ensures a substantial role for Cosmo as the processor of recyclables from that program.*
2. *The exact nature of the role of Cosmo will depend on the multi-unit dwelling recycling program implemented by the City.*
3. *The City has not yet decided which multi-unit dwelling recycling program it will implement.*
4. *The City recognizes that at least some portion of the program must be a source-separated, multi-stream program that may not include glass so that Cosmo can be a processor of the recyclables.*

If these principles were outlined in the MOU, the City would be restricted to implementing the following multi-unit recycling programs:

1. Option 1 - "Fully Managed" Program. City-Wide MUD Program with Mandatory Payment.
2. Option 4 - "Edmonton Model" - The City Takes Ownership of All MUD Waste and Recycling, and Contract out Some or all Collections.

These options restrict the City's option for a multi-unit dwelling recycling option but still leaves Council with some choices as to the type of program it will offer in the future.

**(3) Sole Processor of Multi-Unit Dwelling Recyclables/Specific Program**

Possible wording of principles:

1. *The City will implement a multi-unit dwelling recycling program where Cosmo is the sole processor of recyclables from that program.*

or

1. *The City will implement the following multi-unit dwelling recycling program \_\_\_\_\_ where Cosmo has the following role \_\_\_\_\_.*
2. *The City recognizes that the program must be a source-separated, multi-stream program that may not include glass.*

or

2. *The City recognizes that a "specified portion" of the program is a source-separated, multi-stream program that may not include glass.*

Another option for the MOU is to specifically identify the recycling program that Council will implement for MUDs. This option would require direction from Council as to which program it wanted to offer and then the wording of the MOU could be structured accordingly. We would still leave the agreement specifying the details to be negotiated later, but the framework for negotiations could specify the actual program to be implemented.

One version of this wording is to specify that Option 1 - "Fully Managed" Program of the Utility Services Department's report be the program identified. This program is the "Fully Managed" Program with mandatory payment. This option is the only program where the City can ensure Cosmo is the sole processor of a City multi-unit dwelling recycling program, and receives all of the recyclables from a City MUD program.

**(4) Other Possible Principles**

Depending on the option chosen above, Council may want to consider the addition of further principles to the MOU. One such addition might be the recognition of the parties that they will need to negotiate a commercially reasonable contract for the provision of these services including a recognition that the service must be provided for fair market value. However, the need for this provision assumes the program will require a formal contract between the City and Cosmo. There

may be additional principles that should be added to the MOU depending on the choices made by Council.

MOUs are not formal agreements and, as a consequence, they do not specify the term for which an agreement is supposed to be in effect. Neither do they specify the amount of compensation to be paid. These are all elements that would be negotiated and reflected in the formal agreement. An MOU is just a document establishing the framework for that negotiation.

If Council is looking for a document that specifically outlines the roles and responsibilities of each party along with the amount of compensation to be payable and the term of the arrangement, we would suggest that an agreement would be a more appropriate vehicle to implement this arrangement. An agreement can be entered into after a budget has been set and approved by Council.

#### PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Written by: Theresa Dust, Q.C. and Cindy L. Yelland

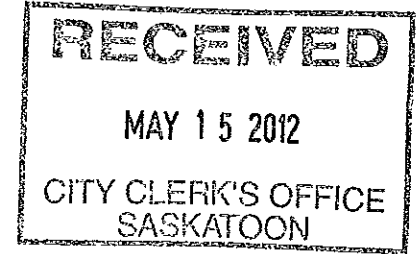
Approved by:  Theresa Dust, Q.C., City Solicitor

Theresa Dust, Q.C., City Solicitor

Dated: May 8, 2012

cc: City Manager

**From:** Jim McClements [jim.mcclements@sasktel.net]  
**Sent:** May 15, 2012 1:40 PM  
**To:** Web E-mail - City Clerks  
**Subject:** letter for May 28th Council meeting  
**Attachments:** council letter May 15.docx



Date: Tuesday, May 15, 2012

To: His Worship the Mayor and Members of City Council

Given Name: Jim

Last Name: McClements

Street Address: 18 Lindsay Drive

City: Saskatoon Province Saskatchewan

Postal Code: S7H 3E1

Phone Number: 373-4127

E-mail Address: [jkmdvl@sasktel.net](mailto:jkmdvl@sasktel.net)

To Saskatoon City Council:

The recent debate on recycling was very controversial, distressing and divisive. This letter is not to revisit that debate but rather to set some perspective/context and look forward to seek a positive conclusion. The perspective/context is needed because without that and some history it is difficult to understand the dynamic nature of Cosmo's mandate, programs and participants. It is important to understand the totality of Cosmo Industries their contribution to Saskatoon's quality of life and not simply consider recycling. Cosmo is special.

#### What is Cosmo Industries?

Cosmo Industries is a dynamic organization that provides an important social service for citizens of Saskatoon. To make a reasoned decision we understand mandate of the program, its history and the wide range of services to appreciate Cosmo Industries value to the City Saskatoon (*the italics below has been copied from the Cosmo Web Site*).

*Cosmo Industries mission is to enhance the quality of life for adults with intellectual and/or multiple disabilities in Saskatoon. Founded by the Saskatoon Branch of the Saskatchewan Association for Community Living in co-operation with Mental Health Saskatchewan Abilities Council. Cosmo is directed by a Volunteer Board of Directors. It is a registered charity and incorporated non-profit organization. Capital funding has been received from the Cosmopolitan Clubs of Saskatoon, the Kinsmen Foundation, the City of Saskatoon and the Maunders R. McNeil Foundation. Saskatchewan Social Services continues to contribute toward the operating costs for program delivery. The balance of the necessary operating funds are generated from the productive activities of Cosmo.*

*From its modest beginnings in 1970 with 15 people, to its current program for 390 adults and 100 staff members, Cosmopolitan Industries Ltd. has remained true to its earliest commitment to offer services to those whose disabilities prohibit their involvement in other rehabilitation programs. Cosmo was initiated to meet the long-term needs of adults who are mentally and multiply disabled.*

In the early 1970's innovative programs like Cosmo Industries were labelled sheltered workshops or rehabilitation centres. When initiated Cosmo Industries was innovative. Saskatoon was at the forefront of this important social change. The volunteer Cosmo Board were leaders in this societal change and continues to be assertive in finding meaningful opportunities for the people it serves. Early activities included making fluffy flowers for weddings and over time expanded to more meaningful real work opportunities such as manufacturing golf clubs and paper recycling. Cosmo Industries has evolved from a sheltered workshop to a social institution but also as a business and in particular an acknowledged leader in paper recycling.

Inclusion of the term "Industries" in Cosmo's title merits comment. For persons with disabilities terminology is important. Negative labels foster stereotyping and ultimately each of our attitudes regarding individuals. The Cosmo's name included "Industries" as part of a strategy for social acceptance.

Cosmo has three divisions:

***Life Skills Training** includes Vocational Training, Activities of Daily Living, Sensory Stimulation, Academic Development, Seniors and Early Ageds.*

***Program Division** Participants within the division require increased supervision for a variety of reasons including general functioning/independence level, safety and/or behavioural concerns medical conditions, etc. Specific activities include food services, functional academics, intensive straining, janitorial services, recreation, massage and occupational therapies and a seniors program.*

*Business Services includes contracts, supportive employment and recycling. The Waste Reduction Division provides meaningful work for approximately 80 program participants at Cosmo Industries. Each of 5 different work areas have tasks of varying degrees of difficulty. The staff attempts to find tasks that are suitable for all program participants in accordance with their levels of functioning.*

These three programs reflect the range intellectual disabilities Cosmo Industries serves from individuals with multiple and serve impairments to moderate disabilities. Individuals with less severe disabilities and impairments are served by organizations such as SARCAN. The debate must consider the whole continuum of impairment.

*All revenues of Cosmo are directed toward enhancing services for adults with intellectual and/or multiple disabilities. The divisions and programs are based on the belief that adults with disabilities have the right to opportunities within their community - to participate in and contribute to, as fully as they are able, all aspects of community life. Profitable services such as recycling contribute to the overall operating budget and therefore the whole program.*

All of this makes Saskatoon a better place to live for these individuals, their families and every Saskatoon citizen can take pride in this not for profit organization. Saskatoon has benefited from a number of not for profit organizations such as Cosmo Industries. While the Cosmo Industries is managed by a volunteer board of directors the part of this success is based on collaboration with the City of Saskatoon.

#### Collaboration with the City of Saskatoon:

The collaborative model for recycling between Cosmo Industries and the City of Saskatoon has been keystone to the success of Cosmo Industries. Before the collaborative model cycling at Cosmo Industries paper processing was more like an activity (something to do) than recycling as we know it today. Recycling was not a major social issue and landfills were dated by the yellow layers of phone books. In the mid 1980's this changed as Saskatoon City Council and Management entered into a series of collaborative agreements that allowed Cosmo Industries to become a leader in producing high quality materials for paper recycling. The City of Saskatoon picked up paper, delivered it to Cosmo rather than the landfill and directed city hall paper waste to Cosmo Industries. In return Cosmo paid Saskatoon a nominal amount and provided an important social service that improved quality of life in Saskatoon. Saskatoon also benefitted from a significant reduction to the amount of material entering the landfill.

This very healthy collaboration allowed Saskatoon and Cosmo to be national leaders and have a legitimate pride in both recycling and services to individuals with an intellectual disability. There is dignity in meaningful work such as recycling and this meant that the Cosmo Industry participants could feel they were contributing to the quality of life in Saskatoon. Believing you are contributing to your community is the highest level of inclusion.

However as society changes service providers and administrations meet the challenge of moving forward. Mandatory recycling has potential to improve recycling in Saskatoon and should follow prudent business practices. Unfortunately this progress brings a very real risk of impairing Cosmo's ability to provide meaningful employment. This had the potential of affecting all the Cosmo Industries programs (not just recycling). Perhaps more important it has the potential to put at risk the pride and dignity of the participants to provide a visible demonstration of their ability to give back to Saskatoon.

#### Recent Council Actions:

At the April 16<sup>th</sup> Council minutes the following two amendments to a motion to the motion regarding single family recycling were made and approved:

3) that the City honour its "no harm" clause to Cosmopolitan Industries by continuing to provide no less than 7800 tonnes of unsorted glass-free paper annually to Cosmopolitan Industries for the life term of this contract by entering into formal discussions and negotiations for such paper to be sourced from a combination of paper from multi-family residences, the paper available at the existing depots and the City's own operationally generated recyclable waste paper; and

4) that the Administration report to Council, by no later than May 28th, regarding the City entering into a Memorandum of Understanding with Cosmopolitan Industries to be **the service provider** for recyclables generated by a City program from multi-family units not under contract with other waste haulers.

The rationale for the amendments was to counter the divisive nature of the debate and fallout from the request for proposal. The first amendment (3) is simply a ratification of an existing agreement between the City of Saskatoon and Cosmo Industries. The second amendment (4) was a new initiative that can easily be interpreted as the City of Saskatoon acknowledging the need to continue to collaborate with Cosmo Industries specifically to be **"the service provider"**.

At the May 14<sup>th</sup> Council meeting Administration presented five options for council's consideration. These are listed as an appendix to this letter including the text "ways to involve Cosmopolitan Industries". It is difficult to reconcile the spirit of the second amendment **"the service provider"** with the "ways to involve Cosmopolitan Industries". The following is a quote in a May 15<sup>th</sup> letter written by Ken Gryschuk, Manager of Business Development and Community Relations, Cosmopolitan Industries and circulated by Family and Friends of Cosmo and Elmwood:

*We are highly concerned by the report presented to city council last night by administration. The resolution made by city council on April 16<sup>th</sup> could not be more clear as to Cosmo's role. Cosmo will be the **SERVICE PROVIDER** for recyclables generated by a City program from multi-family units. As service provider Cosmo is responsible for both collection and processing of recyclables. Alarmingly, the report created by administration provides 5 options where Administration speculates on 'ways to involve Cosmopolitan Industries' that are far removed from the specific direction of the resolution passed by council and the spirit of compromise between City Council and the Board of Cosmo. The way to involve Cosmo has already been determined by City Council, the 5 options ignore this central fact.*

One other concern must be noted that is in option 3 where it states: ". . . should the City decide to certify recycling contractors, it could be possible to only certify processing contractors that employ people with intellectual disabilities". This misses the issue of level of disability and this need would more likely be met by individuals served by SARCAN and not Cosmo Industries.

Less than one month after a negotiated agreement to stop the acrimony, the acrimony and the related distress that led to the amendments are back. Many of us and Cosmo accepted at face value that Council wants to support Cosmo Industries as part of the social fabric of Saskatoon and a contributor to the quality of life we all enjoy. Clearly there is a basic problem with the whole process. In my opinion part of this is we are not asking the right questions. The questions we should consider asking are:

1. Does the City of Saskatoon believe in Cosmo Industries as part of the social fabric of Saskatoon?
2. Does the City of Saskatoon want to continue collaborating with Cosmo Industries?
3. Then the next question is: How does the City of Saskatoon make this work?

At least part of the problem is for the City of Saskatoon is to identify that Cosmo is different in that is not just a business or just a social program. With Cosmo Industries the whole is much greater than the sum of the parts. Cosmo is special business and needs to be considered as such in all negotiations and agreements.

### Moving Forward:

The "no harm" to Cosmo proposal, suggests that city council really does not want to put Cosmo programs and participants at any risk. Having said this both the debate and the privatization of recycling will continue to be a major challenge for Council, Cosmo's volunteer board and staff to maintain the wide scope of programs offered by Cosmo Industries, unless the City of Saskatoon takes some affirmative action on this issue. While recycling is only part of what Cosmo Industries does it has been the core of that business. It not only supports a number of individuals but it the money generated is spread throughout the whole range of programs – including life skills, program and business divisions. This cannot be achieved by simply employing individuals with intellectual disabilities in private recycling.

Part of the concern regarding the normal request for proposal is the difficulty of including factors such as the contribution Saskatoon general quality of life and the benefit to the Cosmo participant's perception of contributing to the City of Saskatoon. The primary social support system for individuals with Intellectual disabilities is the provincial government social services. Having said that City Council has a role to play as these folks and their families are citizens of Saskatoon. There is a parallel between this issue and the issue of homelessness. The May 12 Star Phoenix article on "housing first" defines the primary role to social services but the headline states city to play a leadership role. The City of Saskatoon has demonstrated significant leadership by collaborating with Cosmo Industries and it is paramount that this leadership continue. While City Council has to be financially prudent they also have to take affirmative and concrete action for the quality of life in Saskatoon.

The challenge is for Saskatoon City Council to find a way to do three things:

1. To formally acknowledge the role Cosmo Industries plays in the quality of life in Saskatoon
2. To formally acknowledge the importance of the City of Saskatoon and Cosmo Industries collaboration which allows the realization of Cosmo Industries mission: *to enhance the quality of life for adults with intellectual and/or multiple disabilities in Saskatoon.*

Assuming consensus on the first two items, then there is a moral imperative to do something concrete such as:

3. To develop a long term strategy that provides long term and concrete support for Cosmo Industries to meet this mandate.

This sets the moral foundation to have special arrangements with Cosmo Industries as a special Saskatoon business. It is critical for a not for profit organization to have a long term sustainable core. The volunteer board and other advocates need to be focusing on new and innovative programs not fighting city hall even just to maintain the status quo. While Cosmo Industries is a business it is also a social program therefore it is a special business. Proposals and contact tendering must consider the total benefit of the program to Saskatoon. For Saskatoon to continue to be a national leader in services and quality of life special considerations must be made.

The first two things above would be useful as 'whereas' to set the foundation for the third concrete action that considers Cosmo Industries as a special business. Council will have to find a way to do this which requires some creative thinking. At its simplest the question is "how to make this work?" not "can we do this?"

How this is stated is also very important. Labelling sets attitudes about how society and each of us perceives persons with disabilities. The statement must make it obvious that it is in Saskatoon's best interests to continue to collaborate with Cosmo Industries. Even the well intentioned "no harm" to Cosmo clause can be improved.



Not to limit the discussion on the third point or stifle creativity there are some ideas that come to mind:

- A long term contract and ongoing commitment for multiple dwelling recycling,
- An ongoing a commitment to providing Cosmo Industries with City of Saskatoon paper in with volume linked to Saskatoon population (similar to the current contract but in a ongoing format perhaps renewed every year with an exit clause over time).
- A multiple dwelling recycling contract that is automatically renewed every year with an inflationary clause.
- A provision in every contract that includes an exit strategy in any contract that would acknowledge City of Saskatoon responsibility in finding alternate projects that will help Cosmo core programs and mandate/mission.

These are only examples. What is important is that the action fully meets the hopes and intentions of Councils “no harm” to Cosmo clause.

Summary:

1. Cosmo Industries is both a social service and a business therefore it is a special business.
2. The City of Saskatoon has played a significant role by collaborating with Cosmo Industries making both parties national and international leaders in providing services to individuals with intellectual disabilities.
3. This collaborative model for recycling has improved the quality of life for everyone in Saskatoon.
4. This collaborative model for recycling allows the participants with intellectual disabilities feel they were contributing to the quality of life in Saskatoon.
5. This collaborative model for recycling has been a vehicle to demonstrate the capabilities of individuals with disabilities to the citizens of Saskatoon.
6. City Council, with the two April 16<sup>th</sup> amendments, wants to continue to collaborate with Cosmo Industries.
7. There is considerable concern re: “ways to involve Cosmo” options presented at the May 14<sup>th</sup> meeting.
8. There is a moral imperative to acknowledge Cosmo Industries special status in Saskatoon.
9. There is a need for concrete actions by City Council to prevent “no harm” to Cosmo

To build upon and grow this Saskatoon success story Council must be prepared to empower itself to allow special considerations to ensure this collaborative model continues.

This means an arrangement with Cosmo Industries must clearly demonstrate Cosmo Industries is a special business and an important part of Saskatoon’s quality of life.

I wish to thank Council for having provisions for citizens to speak at council and submit letter such as this one. Saskatoon is a great place to live and the transparencies and accessibility is an important part of this success.

Jim McClements

**Five Options presented at the May 14<sup>th</sup> Council meeting with ways to Involve Cosmopolitan Industries (Cosmos)**

**1: City-Wide MUD Recycling Program with Mandatory Payment**

*The City-Wide MUD Recycling Program would be a dual-stream or source-separated program with glass excluded.*

*With this option, the City could enter into a sole-source agreement with Cosmo to be the processor of all recyclables from existing and future MUDs. The City could then issue a Request For Proposals (RFP) or tender for the collection of recyclables, that would be based on the known terms of the MOU with Cosmo. It is also possible the City could include collections in the sole-source contract with Cosmo.*

*If collections services are contracted to an agency other than Cosmo, the collections contract would specify compliance with the Cosmo recycling program (i.e. dual stream without glass) and delivery to the Cosmo processing facility for recyclables.*

**2: City-Managed Voluntary Recycling Program**

*The City could enter into an agreement with Cosmo to be the processor of all recyclables collected (dual-stream without glass) through a City program. The City could also procure a collector or collectors, or include collections in the contract with Cosmo.*

*Due to the voluntary nature of this program, it is expected there would be significantly lower rates of recycling than achievable under a mandatory program.*

**3: Mandate that MUDs Must Recycle, but Leave Service Provision to the Market**

*Should the City decide to certify recycling contractors, it could be possible to only certify processing contractors that employ people with intellectual disabilities.*

*The City could also offer financial incentives for MUDs that use Cosmo as a processing contractor. For example, payments for tonnages delivered to Cosmo could be paid either to certified collections contractors or directly to the MUDs who contract them.*

**4: Consolidated Waste and Recycling Services**

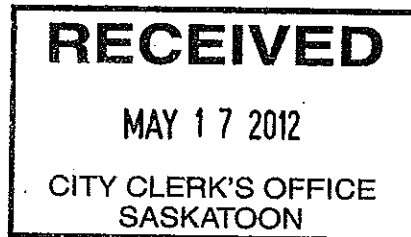
*A City-delivered recycling program could be collected on a dual-stream without glass basis with all recyclables to Cosmo.*

*Contracts with private collectors could also stipulate that recyclables must be delivered to Cosmo, not unlike a paving contract that specifies that millings must be hauled to a specific City identified site.*

**5: Encourage More Recycling from MUDs, but No Role or Mandate from the City Regarding Service Provision**

*The City could implement a program to provide incentives only to those MUDs who have recycling programs that support Cosmo*

From: CityCouncilWebForm  
Sent: May 17, 2012 9:21 AM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Karl and Lesya Swystun  
37 Yale Crescent  
Saskatoon  
Saskatchewan  
S7H 3P6

EMAIL ADDRESS:

ldswystun@saskatoon.net

COMMENTS:

We are highly concerned by the report presented at the Monday, May 14th council meeting. The resolution made by city council on April 16th could not have been more clear as to Cosmo's role. Cosmo would be the SERVICE PROVIDER for recyclables generated by a City program from Multi-family units. As SERVICE PROVIDER, Cosmo is responsible for both collection and processing of recyclables.

Alarminglly, the report created by city administration provides 5 options where Administration speculates on "ways to involve Cosmo Industries" that are far removed from the specific direction of the resolution passed by Council and the spirit of compromise between City Council and the Board of Cosmo. The way to involve Cosmo has already been determined by City Council and the 5 options ignore this central fact.

Cosmo made a submission to Administration for the creation of a City Multi-family unit Program which builds on the principles underlying the City's Single family dwelling recycling Program so that all residents of Saskatoon are treated equitably while ensuring an enduring social benefit to adults with intellectual disabilities. That submission should have been the starting point for entering into a Memorandum of Understanding as directed by City Council and this was NOT reflected in the Administration's report.

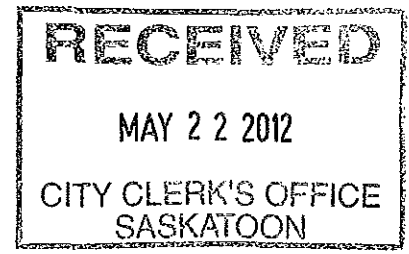
The decisive step in this process will take place at City Council on Monday, May 28th when you as a Councilor will debate the Administration's 5 options. We respectfully remind you of your commitment that you on City Council have made and we ask you to follow through on your commitment that Cosmo be the SERVICE PROVIDER of the city's multi-family unit recycling program. We'll be watching you closely and with great interest to see if you keep your commitment and which of you don't.

L. and K. Swystun  
Citizens of Saskatoon  
Ward 8

FAIRBANKS LOFTS WAREHOUSE

12 – 23<sup>rd</sup> Street East Saskatoon S7K 0H5

Re: Recycle Service for Multi-Unit Dwellings



*Major and MEMBERS of City Council*  
To Whom It Concerns:

Let it be known that we here at the Fairbanks Warehouse have been following the issue of Recycle in our city. We are a twelve-unit condominium development in the Downtown Warehouse District.

As a follow up to the article in the Star Phoenix dated May 12, 2012, we wish to make our opinion known to city council . We understand this issue of Multi Unit Dwelling recycle is scheduled for discussion at the upcoming meeting of May 28<sup>th</sup>.

We feel very strongly that **compulsory** recycle service be implemented and provided by the city for ALL citizens. We feel this must be accomplished as soon as possible. We note that single family dwellings ( 66,000 of them) have immediate priority and there is thus-far, **Indecision** about multi-unit dwellings ( 35,400 units – a notable number.)

Let it be known that, **WHO** you decide secures the contracts, is of little concern to us, the bottom line however is of **GREAT** concern to us !

Recycle should no longer be a " voluntary option" for residents of our city. We **KNOW** that given an option for citizens to / figure out / sort out / understand and organize their multi-unit groups, **MOST** will do nothing, **even those with good intent.**

Recycle **MUST** be made simple , user- friendly and compulsory. The fee per family unit of approximately \$3.83 is a reasonable amount and most citizens will **WELCOME** this service as good value.

Garbage is a huge eyesore in our world **AND** it is preventable and even lucrative!

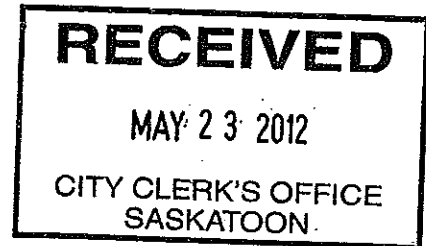
P.S. We recommend that City Council treat yourselves and share a riveting, inspiring moment by watching the documentary " **WASTE LAND**" by Vik Muniz ( a NYC artist who returns home to the landfills of Brazil to make **ART** from garbage and 'give back ' to his people.) This film should be compulsory in all our schools and city councils of the world – and certainly **OUR** progressive city of Saskatoon !

Thank-you for consideration of the above. We will be watching ( and waiting ) with great concern.

Yours truly

Kevin Giles  
President of Fairbanks Condominium Association (Unit #304)  
Fairbanks Lofts

**From:** CityCouncilWebForm  
**Sent:** May 23, 2012 11:33 AM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Shauna Anderson  
42 Riel Cres  
Saskatoon  
Saskatchewan  
S7J 2W6

EMAIL ADDRESS:

kirkandshauna@sasktel.net

COMMENTS:

I am pleased with the motion passed at City Council on April 16th that indicated that Cosmo Industries would stay involved in recycling by being "THE SERVICE PROVIDER" of the city's multi-unit recycling program. I understand city administration has laid out 5 options for Council to choose from on how the multi unit program would work. I am concerned that many of these options don't show Cosmo as the "SERVICE PROVIDER" and I am very dissapointed. I will be watching closely at the May 28th council meeting for you to honor your commitment and choose the option that makes Cosmo "THE SERVICE PROVIDER" and not just have a small part in the program.

Sincerely,  
Shauna Anderson

**From:** CityCouncilWebForm  
**Sent:** May 23, 2012 3:47 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council

**RECEIVED**

MAY 23 2012

CITY CLERK'S OFFICE  
SASKATOON

TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

James Gillis  
 2318 William Ave.  
 Saskatoon  
 Saskatchewan  
 S7J 1A8

EMAIL ADDRESS:

thegillises@sasktel.net

COMMENTS:

Wednesday, May 23, 2012

His Worship the Mayor and Members of City Council

Family and Friends of Cosmo & Elmwood Inc. advocates for individuals with intellectual disabilities in Saskatoon and their families. As President of Family and Friends, I have written to members of Council on several occasions over the course of the recycling discussion expressing concern over the future of Cosmo's role in the City's recycling programme. I am writing this time to express our appreciation to all members of Council for the commitment shown by all of you to the "no harm to Cosmo" principle established last year through your recent resolution to make Cosmo the service provider for the collection of recyclables under the Multi-Unit residential programme.

Our concern with the "no harm" policy prior to this resolution was that it was a sunset arrangement, with Cosmo's role as a processor of waste paper for the City clearly ending at the close of the current contract. While Cosmo's current contract does not have a renewal provision, it nonetheless describes a sustainable arrangement with Cosmo as the City's primary paper recycler, with an implicit fair expectation that, other things being equal, the parties would address renewal of that arrangement in some form at the end of its term, as they have done when their previous agreements have expired. That expectation ended when Civic Administration reduced the "no harm" policy to a strategy to avoid litigation through a non-viable plan aimed at achieving technical compliance with Cosmo's contract for the remainder of its term.

Council's recent commitment to Cosmo was clearly intended to make the no-harm policy genuine. By designating Cosmo as the service provider under the next phase of the curbside programme, Council gave Cosmo capacity to grow its supply of waste paper over time and re-establish itself as a viable and effective participant in the City's overall waste reduction effort. While a completely open-ended contract is not feasible, Cosmo's appointment as MUD service provider came with a clear commitment to work in good faith to find a way to assure Cosmo's continued role in recycling in Saskatoon into the indefinite future.

It was thus with disappointment that I read the recommendations which have been presented by Civic Administration for Council's consideration in shaping the negotiations required to establish the terms of Cosmo's appointment. Of the five options presented, only one of them (Option 1) comes close to meeting the spirit of Council's resolution. It offers the possibility that Cosmo might serve as the complete service provider (as the resolution clearly states) rather than merely the processor. No less significantly, it also speaks to mandatory financial participation by residents. This offers the only hope for the programme to grow to the point where it can be economically sustainable without continuing reliance on a cost-prohibitive minimum-tonnage guarantee. Without sustainability, the plan reverts to the sunset arrangement originally proposed by Administration.

Not only is mandatory participation by residents needed, but also a bylaw that will require new MUDs' to conform to design requirements aimed at facilitating effective recycling, and to financially participate in the City's programme. The array of softer solutions contained in Administration's proposals may appeal to those who live in MUDs', but they lack the resolve needed to make the programme succeed to the point where it can financially stand on its own. Council has shown considerable resolve in its decision to make curbside recycling mandatory for single-unit dwellings. It is in everyone's interest to maintain that resolve as the programme moves to its next phase. It is also fair. Single-unit dwellers should not be required to participate in a programme that is optional for multi-unit dwellers.

There is also the matter of the length of the contract with Cosmo, and provisions for its renewal. To ensure no harm to Cosmo, it must be restored to a position of prominence in the City's waste management scheme. A long-term contract will be a good start, but consideration must also be given to the awarding process when that term expires. The RFP evaluation process used most recently to award the single-unit contract contained no mechanism by which the social value of Cosmo's involvement could be taken into account. I was informed that this was because the value of participation of those with intellectual disabilities in municipal contracts is a "political issue". Unfortunately, it appears that Council (whose job it is to consider political issues) did not weigh Cosmo's social value when it accepted Administration's recommendation because that value did not factor in the scoring. To avoid this empty circle in future dealings, we would suggest that the committee tasked with finding ways to bring persons with disabilities into the mainstream of municipal dealings be asked consider how the RFP and tendering process can be designed to better evaluate proposals with this particular social feature.

Thank you for considering these points.

Respectfully submitted,

James H. Gillis  
President,  
Family and Friends of Cosmo & Elmwood Inc.

WE WOULD APPRECIATE THE OPPORTUNITY TO ADDRESS THIS CORRESPONDENCE AT THE NEXT MEETING OF CITY COUNCIL

His Worship the Mayor and City Council  
The City of Saskatoon

## ADMINISTRATIVE REPORTS

### Section A – COMMUNITY SERVICES

**A1) Land-Use Applications Received by the Community Services Department  
For the Period Between May 3, 2012 and May 16, 2012  
(For Information Only)  
(Files CK. 4000-5, PL. 4350 and PL. 4300)**

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**RECOMMENDATION:** that the information be received.

The following applications have been received and are being processed:

#### Condominium

- Application No. 7/12: 1015 Patrick Crescent  
Applicant: Jastek Patrick Project Inc.  
Legal Description: Lot A, Plan No. 102006425  
Current Zoning: RM3  
Neighbourhood: Willowgrove  
Date Received: May 15, 2012

#### Discretionary Use

- Application No. D1/12: 214 Avenue D South  
Applicant: Paul Koopman for Chris LeFavre  
Legal Description: Lot 61, Block 14, Plan No. 00SA15145  
Current Zoning: MX1  
Proposed Use: Multiple Unit Dwellings  
Neighbourhood: Riversdale  
Date Received: May 4, 2012

#### Subdivision

- Application No. 34/12: 2241 Herman Avenue  
Applicant: T. Webb Surveys for Dr. Kelly Foster  
Legal Description: Lots 24, 25, 26; Block 14; Plan No. H4128  
Current Zoning: R2  
Neighbourhood: Exhibition  
Date Received: April 27, 2012



- Application No. 35/12: Circle Drive South and 11<sup>th</sup> Street  
Applicant: GNF Surveys for 4345142 Canada Inc.  
Legal Description: Part of Parcel G; Plan No. 102053810  
Current Zoning: IL1  
Neighbourhood: South West Industrial  
Date Received: May 9, 2012
- Application No. 36/12: 231 and 233 Avenue Q North  
Applicant: Altus Geomatics for Greg and Frida Pesin  
Legal Description: Lots 15, 16, 17; Block 13, Plan No. G131  
Current Zoning: R2  
Neighbourhood: Mount Royal  
Date Received: May 1, 2012
- Application No. 37/12: 710 Hart Road  
Applicant: Webb Surveys for Blairmore Landing Development  
Legal Description: Part of Parcel U, Plan No. 101998110  
Current Zoning: M3  
Neighbourhood: Blairmore Suburban Centre  
Date Received: May 11, 2012
- Application No. 38/12: Stonebridge Boulevard/Clarence Avenue/Cope Way  
Applicant: Webster Surveys for 101103825 SK Ltd.  
Legal Description: Lot 1, Block 199, Plan No. 101928652  
Current Zoning: IB  
Neighbourhood: Stonebridge  
Date Received: May 14, 2012
- Application No. 39/12: Marquis - Phase 7  
Applicant: GNF Surveys for City of Saskatoon  
Legal Description: Part of NE ¼ 21, SE ¼ 21 – LS3 and LS6 in Sec. 21-37-S-W3M; and Lot 8, Block 402, Plan Nos. 96S46666 and 101932545  
Current Zoning: MR1, IH, IL1  
Neighbourhood: Marquis Industrial  
Date Received: May 15, 2012

- Application No. 40/12: Marquis - Phase 8  
Applicant: GNF Surveys for City of Saskatoon  
Legal Description: Part of LS3 and LS6 in Sec. 21-37-5-W3M; and all of Lot 7, Block 402, Plan No. 96S46666  
Current Zoning: IH and IL1  
Neighbourhood: Marquis Industrial  
Date Received: May 15, 2012
  
- Application No. 41/12: 3315 Centennial Drive  
Applicant: Webb Surveys for Westgate Alliance Church  
Legal Description: Part of Parcel A, Plan No. 80S38406  
Current Zoning: RM3  
Neighbourhood: Pacific Heights  
Date Received: May 17, 2012
  
- Application No.42/12 : 3115 McClocklin Road  
Applicant: Larson Surveys for Royalty Construction  
Legal Description: Lot 57, Block 960, Plan No. 101877228  
Current Zoning: RM3  
Neighbourhood: Hampton Village  
Date Received: May 18, 2012

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

### **ATTACHMENTS**

1. Plan of Proposed Condominium No. 7/12.
2. Plan of Proposed Discretionary Use No. D1/12.
3. Plan of Proposed Subdivision No. 34/12.
4. Plan of Proposed Subdivision No. 35/12.
5. Plan of Proposed Subdivision No. 36/12.
6. Plan of Proposed Subdivision No. 37/12.
7. Plan of Proposed Subdivision No. 38/12.
8. Plan of Proposed Subdivision No. 39/12.

9. Plan of Proposed Subdivision No. 40/12.
10. Plan of Proposed Subdivision No. 41/12.
11. Plan of Proposed Subdivision No. 42.12.

**A2) Adult Services Land Use Review**  
**(Files CK. 4350-012-2 and PL. 4350-Z12/12)**

- RECOMMENDATION:**
- 1) that City Council approve the required advertising for the Public Hearing with respect to the proposal to amend Zoning Bylaw No. 8770, as indicated in the attached report of the General Manager, Community Services Department to the Municipal Planning Commission, dated April 30, 2012;
  - 2) that the General Manager, Community Services Department, be requested to prepare the required notice for advertising the proposed amendments; and
  - 3) that the City Solicitor be requested to prepare the required bylaw amendment to Zoning Bylaw No. 8770.

**BACKGROUND**

During its December 21, 2011 meeting, City Council received a recommendation from the Saskatoon Board of Police Commissioners that an adult services bylaw be enacted. City Council resolved that the Chief of Police and the City Solicitor bring forward a draft bylaw to the Executive Committee for consideration. During its March 12, 2012 meeting, City Council adopted the Adult Services Licensing Bylaw, 2012, Bylaw No. 9011. The purpose of this bylaw is to regulate and license adult services in Saskatoon. As the Adult Services Licensing Bylaw, 2012, Bylaw No. 9011 does not address zoning issues, it was identified at this meeting that a land use report would be brought forward to consider where adult service businesses will be permitted to be located in the city.

**REPORT**

During its May 15, 2012 meeting, the Municipal Planning Commission considered a report from the General Manager, Community Services Department, outlining the proposed amendments to Zoning Bylaw No. 8770 pertaining to adult service agencies (see Attachment 1). At this meeting, the Municipal Planning Commission deferred further consideration of the matter and asked to have a representative from the Saskatoon Police Service make a presentation to the Municipal Planning Commission and address questions related to adult services. The Municipal Planning Commission

will continue discussion of the proposed Zoning Bylaw No. 8770 amendments pertaining to adult service agencies at their meeting scheduled for May 29, 2012.

In the meantime, Zoning Bylaw No. 8770 amendments are being proposed by your Administration; therefore, City Council approval is required to proceed with advertising the proposed amendments and Public Hearing date. To facilitate timely discussion of review of the proposed Zoning Bylaw No. 8770 amendments related to adult service agencies, your Administration is requesting City Council's approval for the required advertising. The Municipal Planning Commission's recommendations will be provided to City Council at the time of the Public Hearing, which will likely be held on June 18, 2012.

### **OPTIONS**

City Council could reject the recommendation for advertising approval. If the advertising is not approved, the proposed amendments will be deferred until 2013, and your Administration will require more direction from City Council regarding where adult service businesses will be permitted to be located in the city.

### **POLICY IMPLICATIONS**

As outlined in the Adult Services Land Use Review report to the Municipal Planning Commission from the General Manager, Community Services Department (see Attachment 1).

### **FINANCIAL IMPLICATIONS**

There are no financial implications.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

### **PUBLIC NOTICE**

If the application is approved for advertising by City Council, it will be advertised in accordance with Public Notice Policy No. C01-021, and a date for a public hearing will be set. A notice will be placed in The StarPhoenix two weeks prior to the date on which the matter will be considered by City Council.

### **ATTACHMENT**

1. Report to Municipal Planning Commission from the General Manager, Community Services Department - Adult Services Land Use Review.

**A3) Denial of Subdivision Application No. 34/12  
2241 Herman Avenue, Exhibition Neighbourhood  
(Files CK. 4300-012-34 and PL. 4300-34/12)**

**RECOMMENDATION:** that Subdivision Application No. 34/12 be denied on the basis that the proposal does not conform to the development standard of Zoning Bylaw No. 8770 regarding minimum site width for one-unit dwellings.

### **BACKGROUND**

During its May 16, 2012 meeting, the Technical Planning Commission considered Subdivision Application Report No. 34/12 from the Community Services Department (see Attachment 1) and resolved the following:

- “1. that Subdivision Application No. 34/12 be denied on the basis that proposed Lot 49 and Lot 50 do not conform to the development standard of the Zoning Bylaw regarding minimum site width.
2. that the Technical Planning Commission resolve that in the event a Development Appeal for Subdivision Application No. 34/12 is successful the Technical Planning Commission grants approval to the application, subject to the following conditions:
  - a) the payment of \$180.00 being the required approval fee, and;
  - b) the payment of \$5,326.00 being the required offsite levy charge.”

### **REPORT**

Land Subdivision Bylaw No. 6537 delegates approving authority for all proposed subdivisions to the Community Services Department’s Development Officer, except in cases where the Development Officer recommends denial of any proposed subdivision. Under the provisions of Land Subdivision Bylaw No. 6537, if the Development Officer concludes that an application for subdivision should be denied, the Development Officer shall refer the application to City Council who shall act as the approving authority with respect to the application.

Subdivision Application No. 34/12 is being recommended for denial on the basis that the proposal does not conform to the development standard of Zoning Bylaw No. 8770 regarding minimum site width for one-unit dwellings.

The purpose of Subdivision Application No. 34/12 is to subdivide 2241 Herman Avenue to create proposed Lot 49 to accommodate the construction of a new one-unit dwelling and proposed Lot 50 to accommodate the existing one-unit dwelling located on the property.

Section 8.4.4 of Zoning Bylaw No. 8770 requires that the site width for the construction of new one-unit dwellings in established neighbourhoods shall be at least 70 percent of the average site width for one- and two-unit dwelling sites fronting on the subject block face and the opposite block face, but in no case shall the site width be less than 7.5 metres.

In accordance with the 70 percent site width calculation, the required site width on the 2200 block of Herman Avenue is 12.16 metres. Proposed Lots 49 and 50 each show a site width of 11.43 metres. As a result, each lot is deficient in width by 0.73 metres.

Based on the above, the Community Services Department has no option but to recommend that the subdivision be denied.

Under the provisions of Section 228 of *The Planning and Development Act, 2007*, an applicant for subdivision has the right to appeal to the Development Appeals Board when their application for subdivision has been denied. In order to file an appeal with the Development Appeals Board, the applicant must first apply for the subdivision, and subsequently, the subdivision must be denied by City Council.

The applicant has indicated that it is their intention to appeal to the Development Appeals Board once the subdivision application is denied.

### **OPTIONS**

Section 128(1) of *The Planning and Development Act, 2007*, states, in part, that no approving authority shall approve an application for subdivision approval unless the proposed subdivision conforms to the provisions of any official community plan or zoning bylaw that affects the land proposed to be subdivided. Accordingly, the only option available to the City of Saskatoon is the denial of this subdivision proposal.

### **POLICY IMPLICATIONS**

There are no policy implications.

### **FINANCIAL IMPLICATIONS**

There is no financial impact.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

A public hearing will be held by the Development Appeals Board within 30 days of the receipt of a Development Appeal Application. Notice will be given to the property owner and the assessed owners of neighbouring properties within a radius of 75 metres from the subject property.

### **ATTACHMENT**

1. Subdivision Application Report No. 34/12 to the Technical Planning Commission from the Community Services Department (File No. PL 4300-34/12)

#### **A4) Optimist Canada Day 2012 (Files CK. 205-1 and LS. 205-11)**

- RECOMMENDATION:**
- 1) that City Council approve the Optimist Canada Day 2012 – Request for Noise Bylaw No. 8244 Extension; and
  - 2) that City Council approve the Optimist Canada Day 2012 – Request for Facilities and Parks Usage Bylaw No. 7767 Extension.

### **BACKGROUND**

During its April 16, 2012 meeting, City Council received a request from Optimist Canada Day 2012 event organizers for the event to be held in Diefenbaker Park on July 1, 2012, for the following:

- 1) extension to Noise Bylaw No. 8244;
- 2) extension to Facilities and Parks Usage Bylaw No. 7767;

- 3) support from Utility Services Department, Transit Service Branch;
- 4) support from Saskatoon Police Service; and
- 5) support from Fire and Protective Services Department.

In response to this request, City Council requested the Administration to provide an informational report, including the support details from the Transit Service Branch, Saskatoon Police Service, and the Fire and Protective Services Department.

In 1971, the inaugural Optimist Canada Day celebration was organized by the Optimist Club of Saskatoon (Saskatoon Optimist Club). The Saskatoon Optimist Club provides the citizens of Saskatoon an opportunity to celebrate Canada Day and show respect for Canadian citizenship.

Since 1982, the Optimist Canada Day celebration has been held in Diefenbaker Park. The festivities begin with the Oath of Allegiance, singing of the National Anthem, and the cutting of a large birthday cake. The activities throughout the day are intended to attract Saskatoon residents of all ages. The celebratory day ends with a spectacular 40 minute firework display.

The Optimist Canada Day event draws roughly 10,000 participants throughout the day. The Leisure Services Branch does not have a record of any complaints, written or verbal, from the many years the Saskatoon Optimist Club has been organizing the Optimist Canada Day event.

## **REPORT**

Organizers of public outdoor events are required to apply for extensions to bylaws that may not be observed. During its April 16, 2012 meeting, City Council received a request from the Saskatoon Optimist Club for the following:

1. Noise Bylaw No. 8244 Extension – the Saskatoon Optimist Club has requested a Noise Bylaw No. 8244 extension from 10:00 p.m. until 11:15 p.m. on July 1, 2012, to accommodate the firework display.
2. Facilities and Parks Usage Bylaw No. 7767 Extension – the Saskatoon Optimist Club has requested an extension to be allowed in the Diefenbaker Park until 12:30 a.m. on July 2, 2012, for site cleanup.

In addition to the extension requests outlined above, the Saskatoon Optimist Club requested continued support and assistance from the Utility Service Department, Transit Service Branch, Saskatoon Police Service, and the Fire and Protective Services Department. City Council requested information on the support details from those departments. The support details are as follows:



1. Utility Service Department, Transit Service Branch, will provide similar bus service for the Canada Day celebrations as in years past. The regular routes with regular fares will be available throughout the day on July 1, 2012.

A special free service will be provided following the firework display. This service will be to the four quadrants of the city on a designated route with passengers requesting a stop at regular bus stops or anywhere it is safe to stop.

The transit operations will help alleviate the vehicular congestion in and around Diefenbaker Park. It will also provide all residents of Saskatoon the opportunity to attend the Optimist Canada Day event regardless of their access to a vehicle or other mobility challenges.

2. Saskatoon Police Service will provide support to help generate a coordinated approach to vehicular and pedestrian movement. The specific operational plan cannot be detailed in this report as it is confidential, and if detailed, could jeopardize the plan in its entirety.
3. Fire and Protective Services Department will provide support primarily during the firework display, including the set up and take down of the firework equipment. They will ensure that required fire equipment and necessary personnel are ready should a fire event arise.

Events, such as Optimist Canada Day 2012, provide an opportunity for Saskatoon citizens to have an improved quality of life as identified in the City of Saskatoon's (City) Strategic Plan. Choices and equal opportunities for everyone to participate in events they enjoy are paramount to the successful implementation of the City's Strategic Plan. A balance needs to be sought to ensure neighbours of Diefenbaker Park are able to enjoy Saskatoon to its fullest while events and festivals are scheduled at the park. The administrative conditions outlined below are ways that can provide the solution to mitigate as many issues as possible:

- 1) continue to work with the Transit Services Branch for transit services;
- 2) continue to work with the Saskatoon Police Service and the Infrastructure Services Department, Construction and Design Branch, for a coordinated approach to vehicular and pedestrian movement and safety;
- 3) continue to work with the Fire and Protective Services Department to ensure a safe firework display; and
- 4) meet on site at least three weeks prior to the event with required civic Administration staff to discuss setup and placement of tents, lighting and staging within the park for the event.

### **OPTIONS**

City Council could deny the Optimist Canada Day 2012 – Request for Noise Bylaw No. 8244 Extension, and request for Facilities and Parks Usage Bylaw No. 7767 Extension. This option is not supported as your Administration is confident that by working with the Saskatoon Optimist Club, the administrative conditions outlined in this report will be met, and concerns or issues should be minimized.

### **POLICY IMPLICATIONS**

There are no policy implications

### **FINANCIAL IMPLICATIONS**

There are no financial implications

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**A5) Bicentennial Commemoration Launch June 17 and 18, 2012  
Request for Noise Bylaw No. 8244 Extension – June 17, 2012  
(Files CK. 185-9 and LS. 205-1)**

**RECOMMENDATION:** that City Council approve the Bicentennial Commemoration Launch June 17 and 18, 2012 – Request for a Noise Bylaw No. 8244 Extension, subject to administrative conditions.

### **BACKGROUND**

During its April 16, 2012 meeting, City Council received a request from the Saskatoon 1812 partners for the Bicentennial Commemoration Launch Event to extend Noise Bylaw No. 8244 on June 17 and 18, 2012, at River Landing. In response to the request, City Council requested the Administration to provide an informational report on the proposed administrative conditions in place.

The Bicentennial Commemoration Launch is the beginning of a three-year regional event that will commemorate the Western contribution to the War of 1812. The commemoration will “honour and celebrate the freedom, democracy, and peace that all Canadians enjoy today.” During the June 17 and 18, 2012 celebrations, various activities will occur, including historical displays and re-enactments, cultural heritage presentations from multi-cultural groups, a dramatic production, and a performance by the Saskatoon Symphony Orchestra.

The Bicentennial Commemoration Launch is managed by the Whitecap Dakota First Nation. The June 17 and 18, 2012, event is being organized by Saskatoon 1812, an assembly of partners, including the City of Saskatoon (City), Whitecap Dakota First Nation, the Office of the Treaty Commissioner, and professional event organizers, On Purpose Leadership.

## **REPORT**

Organizers of public outdoor events are required to apply for an extension to Noise Bylaw No. 8244 should the event go beyond the defined times allowed for loud or excessive noise. During its April 16, 2012 meeting, City Council received a request from the Saskatoon 1812 partners for an extension to the Noise Bylaw No. 8244 on Sunday, June 17, 2012, until 10 p.m. at River Landing.

Events, such as the Bicentennial Commemoration Launch, provide an opportunity to celebrate the history of Saskatoon and area citizens. By animating River Landing with events like this, it allows the many quality of life attributes outlined in the City’s Strategic Plan to come to fruition. Choices and equal opportunities for everyone to participate in events they enjoy are paramount to the successful implementation of the City’s Strategic Plan. A balance needs to be sought to ensure the surrounding residents of River Landing are able to enjoy Saskatoon to its fullest while events and festivals are scheduled at the River Landing site. The administrative conditions outlined below are ways that can provide the solution to mitigate as many issues as possible:

- 1) meet on site at least three weeks prior to the event with required civic Administration staff to discuss set up and placement of tents, staging, and other required infrastructure for the event; and
- 2) notify neighbours via flyer that the Sunday, June 17 portion of the event will be until 10 p.m.

## **OPTIONS**

The only option is to deny the Bicentennial Commemoration Launch – Request for Noise Bylaw No. 8244 Extension. This option is not supported as your Administration is confident that by working with the Saskatoon 1812 partners and professional event organizers, On Purpose

Leadership, the administrative conditions outlined in this report will be met, and concerns or issues should be minimized.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

There is no financial impact.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**Section B – CORPORATE SERVICES**

**B1) Contract Award Report**  
**January 1, 2012 to April 30, 2012**  
**(Files CK.1000-1 and CS.1000-1)**

**RECOMMENDATION:** that the information be received.

**REPORT**

In accordance with Policy C02-030, Purchase of Goods, Services and Work, your Administration is required to report three times a year on the award of contracts and requests for proposals between \$50,000 and \$100,000. The attached report has been prepared detailing the contract awards for the period January 1, 2012 to April 30, 2012.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENT**

1. Contract Award Report January 1, 2012 to April 30, 2012.

## **Section E – INFRASTRUCTURE SERVICES**

### **E1) School Zone Installation St. Patrick School (Files CK. 5200-5 and IS. 6280-3)**

**RECOMMENDATION:** that school zone signage be reinstalled for St. Patrick School, located at 6 Bateman Crescent, as per attached Plan 212-0050-002r005 (Attachment 1).

### **REPORT**

Infrastructure Services has been requested to reinstall school zone signing for St. Patrick School, located at 6 Bateman Crescent. The school has not been in use for the past year, and the reduced speed school zone was removed in 2011. Starting in the fall of 2012, the school will be in use during renovations to St. Matthew School, which are expected to be completed in three years.

Consultations with the principal and a representative of the Catholic School Board have resulted in the preparation of a school signing plan. The reduced speed school zone will be located on Bateman Crescent.

The Administration is recommending that school zone signage be reinstalled for St. Patrick School, as per attached Plan 212-0050-002r005. If approved, it will be installed in the summer, so that it is in place for the beginning of the 2012/2013 school year.

### **OPTIONS**

No other options were considered.

### **POLICY IMPLICATIONS**

The installation of the speed zone for St. Patrick School is in accordance with Policy C07-015 – Reduced Speed Zones for Schools.

### **COMMUNICATIONS PLAN**

A communications plan is not required.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

### **FINANCIAL IMPACT**

The cost to install the school speed zone is approximately \$2,000. Funding is available within approved Capital Project 1506 – Traffic Signing Replacement.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

### **ATTACHMENT**

1. Plan 212-0050-002r005.

**E2) Proposed Lease of City Right-Of-Way  
Adjacent to 4402 - 11<sup>th</sup> Street  
(Files CK. 291-012-92 and IS. 4070-2)**

- RECOMMENDATION:**
- 1) that the City of Saskatoon enter into a Lease Agreement with Scott McDougall, FRFS Investments Inc. to lease 2.676 acres (116,573.15 square feet) of the right-of-way adjacent to 4402 – 11<sup>th</sup> Street West; and
  - 2) that the City Solicitor be requested to prepare the appropriate bylaw for approval by City Council, and Lease Agreement for execution by the Mayor and City Clerk, under the corporate seal.

### **BACKGROUND**

The Infrastructure Services Department has received an application from Scott McDougall to purchase a portion of the City right-of-way adjacent to 4402 – 11<sup>th</sup> Street West in order to expand their yard to accommodate a larger parking area for semi trucks. Given that the functional planning for the future of this area has not yet been completed, it has been determined that a lease of the City right-of-way is more appropriate at this time.

The proposed area to be leased, which is 2.676 acres (116,573.15 square feet), is shown on attached Plan 240-0085-001r001 (Attachment 1) and is zoned R1A.

The Land Branch has determined that the current market value of the land is \$75,000 per acre. Therefore, the annual lease costs, based on 7% of the land value, would be \$14,049 per year.

Infrastructure Services is in agreement with the lease for a term of five years, with a renewal option thereafter. A 90-day written notice is required to cancel the lease by either party.

Future plans for this portion of land have yet to be determined. A functional study will be conducted over the next few years to determine if any or all of the proposed land will be available for sale. The land value will be determined at that time, if the land becomes available for purchase.

The proposed lease, if approved by City Council, will be subject to the following conditions:

1. Offer of first right of refusal regarding the disposal of the land within the leased area following completion of a functional planning study of the intersection.
2. Money paid for the lease of the right-of-way will go towards the cost to purchase land, if it becomes available for sale. This lease money will not be refunded, if the land does not become available for sale.
3. No access to Highway 7 will be permitted.
4. No additional approaches to 11<sup>th</sup> Street West will be permitted.
5. Allowance for, and identification of the utility easements within the leased area.
6. The purpose of this lease is to allow the City time to complete a functional planning study of this intersection.
7. Access will be only from the adjacent property.
8. Leased area will be used for parking.
9. No permanent structures will be allowed on the leased area.
10. Upon termination of the lease, the property will be returned to its pre-lease condition.
11. The cost to lease the City right-of-way will be determined using (approximately 7%) of the current land value of \$75,000 per acre, for approximately 2.676 acres, for a total of \$14,049, plus G.S.T., per year.
12. Maintain general liability insurance in an amount not less than \$2,000,000.

The applicant has agreed that these conditions are acceptable.

### **COMMUNICATIONS PLAN**

A communications plan is not required.



### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

### **ATTACHMENT**

1. Plan 240-0085-001r001.

**E3) Award of Request for Proposal  
Modernization of Permanent Traffic Count Stations  
Capital Project 2424 - Counting Station Installation and  
Capital Project 2440 - South Circle Drive Vehicle Counting Station  
(Files CK. 6330-1 and IS. 6333-01)**

- RECOMMENDATION:**
- 1) that the proposal for products and services submitted by International Road Dynamics for the modernization of five existing and three new permanent traffic count stations, on a fixed price basis, at an estimated cost of \$125,965 (plus G.S.T.), be accepted; and
  - 2) that the City Solicitor be instructed to prepare the necessary contract documents for execution by His Worship the Mayor and the City Clerk under the corporate seal.

### **REPORT**

Capital Project 2424 - Counting Station Installation included approved funding in the amount of \$150,000 in 2010 for the maintenance, purchase and construction of automated traffic count stations located throughout the city. A review of the Traffic Monitoring Program, which was conducted to assist in directing funds for this project, was completed in 2010. The consultant's report recommended further investigation of existing traffic count station site conditions and technology options. This investigation was completed in 2011. To date \$20,000 of the 2010 funding has been spent purchasing mobile traffic counting devices and assessing the condition of the City's existing traffic count station sites, leaving a balance of \$130,000.

Capital Project 2440 – South Circle Drive Vehicle Counting Station includes approved funding in 2012 in the amount of \$100,000 for the purchase, construction and installation of a traffic count station near the South Circle Drive Bridge.

It is not feasible to count all streets in Saskatoon; therefore, the City operates five permanent traffic count stations which continually record traffic volumes throughout the year, and are able to identify varying traffic patterns based on school schedules, weather and holidays. The permanent count data provides adjustment factors that are applied to short-term counts, in order to obtain estimates of the amount of traffic that will occur on an average day, hour of day, or weekday.

The permanent count stations are strategically located to capture traffic variation by roadway type (for example, Circle Drive versus 8<sup>th</sup> Street), and adjacent land use (for example, industrial versus commercial versus residential land use).

The locations are as follows:

- 8th Street, between Lansdowne Avenue and Dufferin Avenue;
- Senator Sid Buckwold Bridge;
- University Bridge;
- Circle Drive Bridge; and
- 22nd Street, between Witney Avenue and Circle Drive.

The permanent traffic counting devices at each station have operated for nearly three decades, and the hardware is beginning to fail and the supporting software can no longer be supported.

In addition to the replacement of the five existing permanent traffic counters, three new permanent traffic count stations are required in order to effectively monitor the growing city. (The last new permanent count station was put into operation in 1983.)

The new permanent traffic count stations, which consist of traffic counters and in-road sensors, will be located on Marquis Drive East, College Drive and South Circle Drive to monitor growth and development.

On April 2, 2012, Infrastructure Services issued a Request for Proposals (RFP) for the supply and installation of three new permanent traffic count stations, and the replacement of traffic counters at five existing locations.

Proposals were received from the following three companies:

- Can-Traffic Services Ltd.;
- Data West Traffic Systems Ltd.; and
- International Road Dynamics Inc.

Proposals were reviewed and evaluated based on the following criteria:

1. Price (25%);
2. Technical approach (15%);
3. Clear understanding of the project requirements (10%);
4. Qualifications of designated project manager (10%);
5. Equipment performance in other cities (10%);
6. Technical support provision (10%);
7. Degree of innovation (5%);
8. Adaptability and flexibility of the proposal (5%);
9. Project schedule and delivery milestones (5%); and
10. General quality of proposal, including completeness, readability and layout (5%).

After a systematic evaluation of the proposals using the above criteria, the Administration rated the proposal from International Road Dynamics Inc., at an estimated cost of \$125,965, plus G.S.T., as being superior.

### **FINANCIAL IMPACT**

The net cost to the City for the proposal from International Road Dynamics Inc., on a fixed price basis, is as follows:

Base Fees	\$125,965.00
G.S.T.	<u>\$ 6,298.25</u>
Total Fees	\$132,263.25
Less G.S.T. Rebate	<u>\$ 6,298.25</u>
<b>Net Cost to City</b>	<b>\$125,965.00</b>

There is sufficient funding within Capital Project 2424 - Counting Station Installation and Capital Project 2440 - South Circle Drive Vehicle Counting Station.

### **COMMUNICATIONS PLAN**

A communications plan is not required.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

#### **E4) Request for Award of Contract and Post-Budget Approval Capital Project 625-5 - McOrmond Drive Sanitary and Storm Sewer Trunks (Files CK. 7820-4 and IS. 7820-71)**

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- RECOMMENDATION:**
- 1) that a post budget increase in the amount of \$5,065,000, for Capital Project 625-5 – McOrmond Drive Sanitary and Storm Sewer Trunks, be approved;
  - 2) that the post budget increase of \$5,065,000 be funded from the Trunk Sewer Reserve;
  - 3) that the design-build proposal submitted by Michels Canada Co., for the construction of the McOrmond Drive Sanitary and Storm Sewer Trunks, at a total cost of \$33,472,950 (including G.S.T.), be approved; and
  - 4) that His Worship the Mayor and the City Clerk be authorized to execute the contract documents, as prepared by the City Solicitor, under the corporate seal.

### **REPORT**

The City of Saskatoon is currently undergoing a development process that, when complete, is planned to include eight new neighbourhoods in an area known as the East Sector. This area consists of approximately 2,533 hectares of land which will allow room for Saskatoon's future growth.

Capital Project 625-5 – McOrmond Drive Sanitary and Storm Sewer Trunks consists of the design and construction of a sanitary trunk sewer and a storm trunk sewer along McOrmond Drive, from the downstream connection to existing trunk sewers on Attridge Drive to the southeast side of the intersection of College Drive (Highway 5) and McOrmond Drive, as shown

on Attachment 1. These trunk sewers are necessary to provide future wastewater and stormwater servicing for the East Sector.

The total length of each trunk sewer is approximately 1,500 metres. The diameter of the storm sewer trunk is 2,400 millimetres, based on a planned catchment area of 4,100 hectares. The diameter of the sanitary sewer trunk is 1,200 millimetres, based on a design population of 82,000 and a peak flow of 905 litres per second.

The depth of the trunk sewers is approximately 13.5 metres below ground surface. Due to the depth and existing development in the area, open trench methods of construction have been disallowed because of the extent of surface disruption they would require, which in turn would have a severe impact on the travelling public and the nearby residential neighbourhoods.

The first stage of the East Sector development is expected to require connection to the existing collection system by the first quarter of 2014. Therefore, this project must be complete and operational before this date.

The Administration is using a design-build delivery method for these trunk sewers. A pre-qualification process was undertaken between October 25 and December 7, 2011 to ensure that proponents providing proposals have the necessary experience, expertise, and financial capacity to design and construct the trunk sewers and related structures. The selected design-build contractor will be expected to provide comprehensive project delivery, including design, permitting (approvals), safety, construction, quality control/quality assurance, performance testing, and overall management of the project. The pre-qualified design-build proponents were as follows:

- City of Edmonton;
- Michels Canada Co.;
- Nelson River Construction Inc.; and
- Sprague-McNally Joint Venture.

Capital Project 625-5, which is funded from the Trunk Sewer Reserve, includes approved funding in 2012 in the amount of \$30,785,000. The pre-bid estimate from the Owner's Engineer for this project, CH2M Hill, was \$31,053,000.

The design-build Request for Proposals was issued to the pre-qualified design-build proponents on February 22, 2012, and closed on May 7, 2012. Three proposals were received as follows:

- City of Edmonton;
- Michels Canada Co; and
- Sprague-McNally Joint Venture.

Based on the Administration's review of the proposals, the low bid submitted by Michels Canada Co. in the amount of \$33,472,950 is complete and comprehensive, and appears fair in consideration of the detailed scope of work outlined in their work plan. Rejecting the proposals and reissuing the Request for Proposals in the future is not expected to result in more competitive pricing from prospective bidders.

### **FINANCIAL IMPACT**

The net cost to the City for the proposal submitted by Michels Canada Co. is as follows:

Base Proposal Amount	\$31,879,000.00
G.S.T.	<u>\$1,593,950.00</u>
Total Proposal Price	\$33,472,950.00
Less G.S.T. Rebate to City	<u>\$1,593,950.00</u>
<b>Net Cost to City</b>	<b>\$31,879,000.00</b>

Additional anticipated costs to complete this project are estimated to be \$3,971,000, which includes a 10% contingency allowance on the design-build contract costs, consulting costs for the services of the Owner's Engineer, and administrative costs to manage the project through to completion, including engineering, construction management, and other associated in-house work related to the project.

Capital Project 625-5, which is funded from the Trunk Sewer Reserve, includes approved funding in the amount of \$30,785,000.

The Administration is, therefore, recommending that additional funding be approved from the Trunk Sewer Reserve in the amount of \$5,065,000. Although the Trunk Sewer Reserve is in a negative financial position, adequate funding exists within the aggregate of the Prepaid Service Reserves to fund this shortfall.

### **COMMUNICATIONS PLAN**

If approved, the Administration will work with the Communications Branch to issue any necessary notices to the public.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENT**

1. Figure showing the proposed sanitary and storm trunk sewer alignments.

## Section F – UTILITY SERVICES

**F1) Saskatoon Regional Waste Management Centre  
- South Lateral Liner Expansion  
Tender Award #12-0338  
(Files CK. 7830-4 and WT. 1015-13)**

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- RECOMMENDATION:**
- 1) that the tender submitted by Knappett Industries for the construction of the South Lateral Liner Expansion at a total estimated cost of \$5,710,391.40 be accepted; and
  - 2) that the City Solicitor be instructed to prepare the necessary contract documents for execution by His Worship the Mayor and the City Clerk under the Corporate Seal.

### **REPORT**

The project involves constructing a new engineering landfill cell for the placing of waste and to collect the leachate generated from the waste. A public tender was issued that closed on May 8, 2012.

The following table summarizes the tenders that were submitted:

<b>Company Name</b>	<b>Location</b>	<b>Price</b>	<b>Total Cost (GST Included)</b>
Winnipeg Environmental Remediations Inc.	St. Paul, MB	\$5,286,792.00	\$5,551,131.60
Knappett Industries	Nanaimo, BC	\$5,438,468.00	\$5,710,391.40
Saskcon Repair	Saskatoon, SK	\$5,906,520.00	\$6,201,486.00

Upon technical review of the bids, by XCG Consultants, it was determined that the low bid by Winnipeg Environmental Remediations Inc. did not meet the required tender material specifications. The Submittal Review document (Attachment 1) includes the technical review of the products and the specifications. Purchasing Services has also reviewed the submitted bids and concur with XCG Consultants. As a result, their bid is disqualified for not meeting the required specifications as they submitted an unsolicited alternative that was not approved prior to the close of the tender.

Environmental Services then pursued a technical evaluation of the 2<sup>nd</sup> lowest bid from Knappett Industries which was found to meet the required specifications.

Winnipeg Environmental Remediation has since indicated that they are prepared to change their bid to comply with the specifications, at the original tender price. This change cannot be accepted, as the City must evaluate the bids as they were submitted during the tender process.

The recommendation of the Environmental Services Branch is to award to the lowest qualified bid, which is Knappett Industries.



### **OPTIONS**

Options include award to the lowest compliant bidder, as recommended in this report, or award to the non-compliant bidders and deal with a possible challenge to the award. Not awarding to any of the bidders and re-tendering is not an option as a compliant bid was received and the net cost to the City was below the consultant's estimate and the amount of the contract does not exceed the approved project budget.

### **POLICY IMPLICATIONS**

There are no policy implications.

### **FINANCIAL IMPLICATIONS**

The net cost to the City for the lowest qualified bid submitted by Knappett Industries is as follows:

Base Bid	\$5,038,468.00
Contingency	400,000.00
GST (5%)	<u>271,923.40</u>
<b>Total Bid</b>	<b>\$5,710,391.40</b>
GST Rebate 5%	<u>(271,923.40)</u>
<b>Net Cost to City</b>	<b>\$5,438,468.00</b>

2012 Capital Project 846-10 - US - Regional Waste Management Facility has \$6,000,000 of approved funding designated for project management, engineering, and construction. As such, sufficient funding is in place to allow for the provision of construction to proceed.

### **ENVIRONMENTAL IMPLICATIONS**

The environmental implications will be included as part of the Annual Landfill report.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

### **ATTACHMENT**

1. Submittal Review - South Lateral Liner Expansion

## **Section G – CITY MANAGER**

### **G1) First Quarter Results – City of Saskatoon’s 2012 Corporate Business Plan and Budget – *Investing in What Matters* (Files CK. 100-14 and CK. 430-72)**

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**RECOMMENDATION:** that the information be received.

#### **BACKGROUND**

In 2011, the City of Saskatoon implemented major changes to its planning and budgeting process to create a framework which would allow the City to be more adaptive and responsive to the changing dynamics in our city, our province, and our country. Approved in December 2011, The City of Saskatoon’s 2012 Corporate Business Plan and Budget – *Investing in What Matters* builds on that new foundation.

The new approach to business planning is intended to:

- Improve transparency and decision-making by providing City Council and citizens more information about where City funds are used, linking service costs to service levels and outcomes, and better connecting long-term goals to short-term spending decisions.
- Increase the City’s accountability in delivering services to citizens effectively and efficiently, while maintaining the focus on a sustainable future.
- Help the City transform its organization by providing for more regular, ongoing and thorough examination of civic services to ensure that services are relevant to citizens’ needs and priorities.

#### **REPORT**

In an effort to be more accountable, transparent, and efficient in the management of the City’s key priorities and financial resources, this report presents the first quarter results for the City of Saskatoon’s 2012 Corporate Business Plan and Budget – *Investing in What Matters*, as at March 31, 2012.

Quarterly status updates on the City’s budget and business plan will help to ensure that City Council and your Administration are aware of emerging budget and business plan issues and challenges, so they can react accordingly. By providing these quarterly reports, this will help the City to mitigate any financial or corporate risks that may result from unplanned events or new challenges that may emerge throughout 2012.

The initiatives that are approved in the business plan have been sorted according to the Strategic Goals that were approved as part of the City of Saskatoon Strategic Plan on February 6, 2012. The budget allocations are reported according to Business Lines.

### **Business Plan Highlights**

Attachment 1 provides a summary of the status, as of March 31, 2012, of the key projects outlined in the 2012 Corporate Business Plan and Budget (January 1, 2012 to March 31, 2012). Below are highlights of these projects.

#### Continuous Improvement

- The focus for 2012 is the development and implementation of the City's Workforce Plan.
  - This plan will set direction to select and retain a competent workforce that can drive the organization's strategic direction. The Workforce Plan is in the final stages of development, and specific initiatives will be implemented starting in 2012.

#### Asset and Financial Sustainability

- Transit replaced part of its old fleet with refurbished buses for a capital cost savings of \$6.7M.

#### Quality of Life

- Offered an ATOSKE Leadership camp during the February school break, and hosted a Youth Leadership Summit with 65 young people attending.

#### Environmental Leadership

- Loraas was selected as the preferred proponent for a city-wide recycling program for single family homes. The program options for multi-unit dwellings are under development.
- A "superpipe" was installed in Seager Wheeler Park as part of the flood control strategy and it is ready for service.

#### Sustainable Growth

- The Future Growth Strategy was developed and launched to the public. It is a long term plan for Saskatoon having 500,000 people, and it integrates land use and transportation, and lays the foundation for a more efficient and accessible transit system.

#### Moving Around

- The Circle Drive South Project is on target as construction continues on the overpasses and road network related to the south river crossing. Girders have been completed on the east side of the river crossing, and completion of the bridge is scheduled for September, 2012.

#### Economic Diversity and Prosperity

- Of the \$204M of permitted value of construction in the first quarter, only one project exceeded \$10M and only ten projects had a value between \$1M and \$10M. Many of the permits issued in the first quarter were for new one-and-two unit dwellings, and alterations to these buildings, and detached residential garages. In the first quarter of 2012, 476 residential units were created, compared to 411 residential units in the same time period of 2011. Of the 177 non-residential permits issued in the first quarter of 2012,

136, or 77% were for improvements to existing buildings. All of this indicates that there is a lot of small construction happening, as opposed to one or two big projects that tend to inflate the value of construction numbers (Attachment 2).

### **Yearend Budget Projections**

With respect to the 2012 budget projections to yearend, a number of variances have been identified. Some of the more significant variances include the following:

- Continued city growth exceeds the initial budget assumptions. The actual 2012 tax roll will result in \$500,000 more in tax revenue than budgeted. Supplementary property assessments are also projected to result in additional tax revenue of \$400,000.
- The Landfill tipping fee revenue is projected to be approximately \$200,000 less than budget resulting from an increased proportion of small, subsidized loads as well as changing waste patterns due to the new fee structure. In addition, expenditures on salaries are larger by approximately \$300,000 to accommodate construction and the complexities of filling in historically inefficiently-filled areas to achieve optimization of the facility.
- The initial budget for grants in lieu of taxes to the City assumed increased electrical rates. This assumption has been revised to reflect no increase in rates in 2012, which results in an estimated \$580,000 shortfall in revenue.

There have been a number of other smaller variances identified, both positive and negative; however, it is still early within the fiscal year. Actual results will be monitored closely throughout the remainder of the year.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

### **ATTACHMENTS**

1. 2012 Corporate Business Plan – 1<sup>st</sup> Quarter Report (January 1, 2012 to March 31, 2012).
2. Building Permit Statistics for YTD Mar 31, 2012 vs. YTD Mar 31, 2011.

Administrative Report No. 9-2012  
Section G – CITY MANAGER  
Monday, May 28, 2012  
Page 4

Respectfully submitted,

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Randy Grauer, General Manager  
Community Services Department

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Marlys Bilanski, General Manager  
Corporate Services Department

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Mike Gutek, General Manager  
Infrastructure Services Department

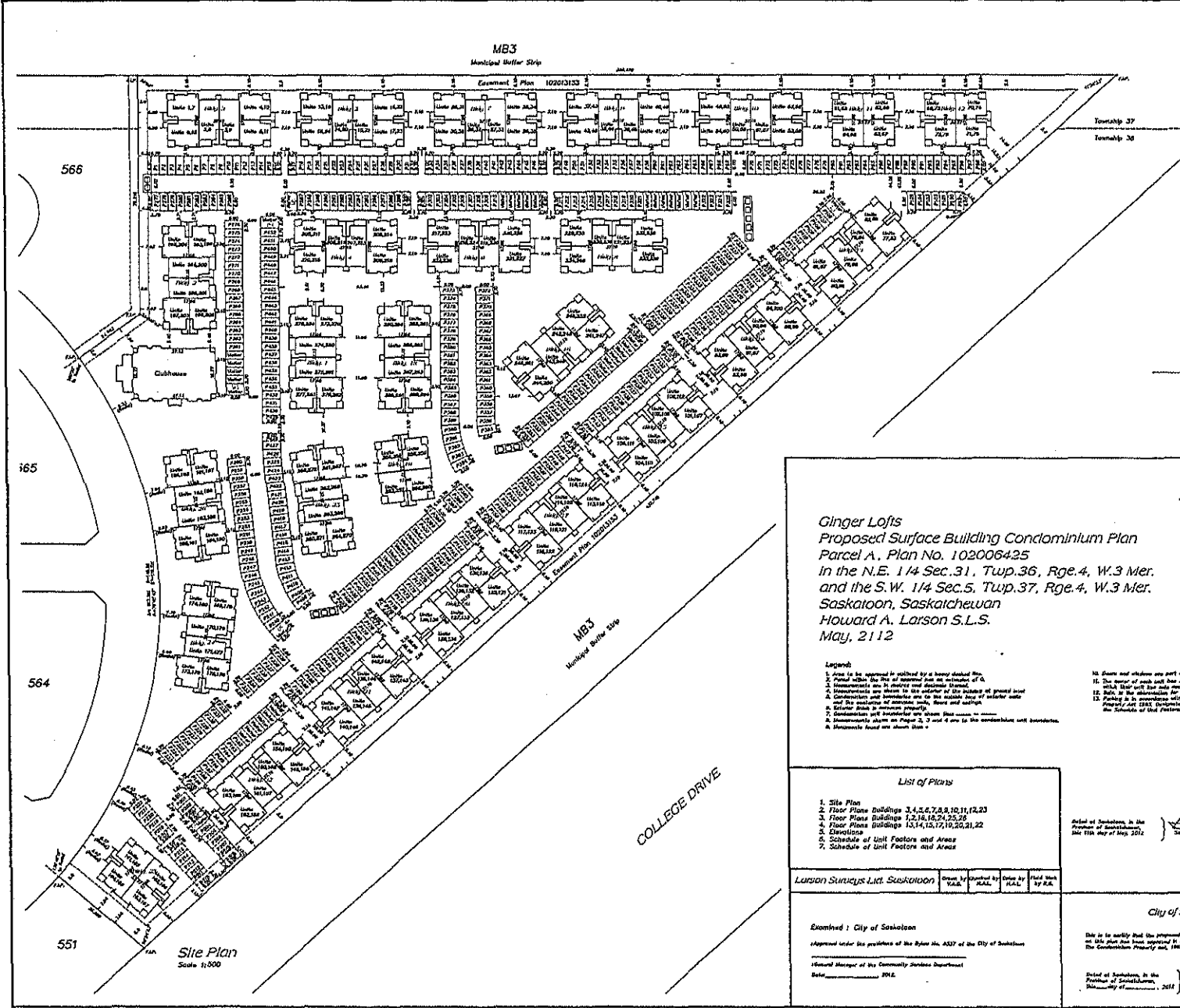
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Jeff Jorgenson, General Manager  
Utility Services Department

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Murray Totland  
City Manager

AI



566

165

564

551

Site Plan  
Scale 1:500

MB3  
Municipal Buffer Strip

MB3  
Municipal Buffer Strip

COLLEGE DRIVE

*Ginger Lofts*  
Proposed Surface Building Condominium Plan  
Parcel A, Plan No. 102006435  
in the N.E. 1/4 Sec.31, Twp.36, Rge.4, W.3 Mer.  
and the S.W. 1/4 Sec.5, Twp.37, Rge.4, W.3 Mer.  
Saskatoon, Saskatchewan  
Howard A. Larson S.L.S.  
May, 21 12

- Legend:
1. Area to be acquired is outlined by a heavy dashed line.
  2. Fenced within the line of proposed fence as indicated by 'F'.
  3. Measurements are in metres to the nearest centimetre.
  4. Connections and boundaries are to the actual face of interior walls and by reference to the dimensions of the structure of ground level.
  5. Exterior finish is shown as proposed.
  6. Condominium unit boundaries are shown that remain to be determined.
  7. Measurements shown on Pages 2, 3 and 4 are to the condominium unit boundaries.
  8. Dimensions listed are shown that remain to be determined.
  9. Doors and windows are part of a unit.
  10. The corner of each lot is a complete line of the boundary to which they refer for site survey.
  11. Refer to the subdivision for reference.
  12. Parting is in accordance with Section 31(2) of the Condominium Property Act (S.S. Statutory Revised Edition) or as shown in the Schedule of this Plan.

List of Plans

1. Site Plan
2. Floor Plans Buildings 3,4,5,6,7,8,9,10,11,12,23
3. Floor Plans Buildings 1,2,14,15,24,25,26
4. Floor Plans Buildings 1,3,4,15,17,19,20,21,22
5. Elevations
6. Schedule of Unit Factors and Areas
7. Schedule of Unit Factors and Areas

Attest of Saskatoon, in the  
Presence of Saskatoon, on  
the 19th day of May, 2012

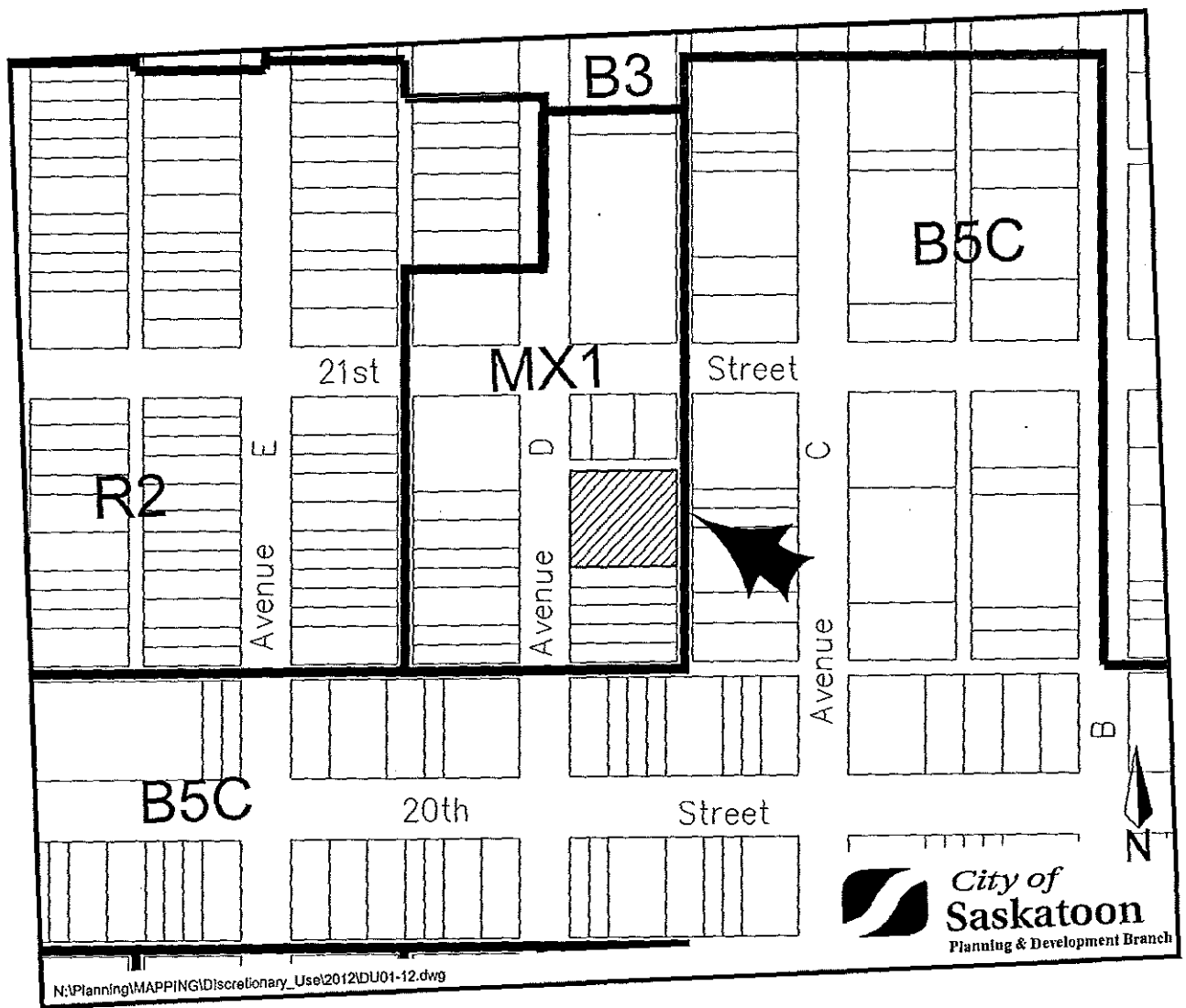
*Howard A. Larson*  
Saskatchewan Legal Services

Larson Surveys Ltd. Saskatoon	Drawn by H.A.L.	Checked by H.A.L.	Printed by H.A.L.	Field Book by H.A.L.
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Examined by: City of Saskatoon  
Approved under the provisions of the Rules No. 437 of the City of Saskatoon  
Municipal Manager of the Community Services Department  
Date: \_\_\_\_\_ 2012

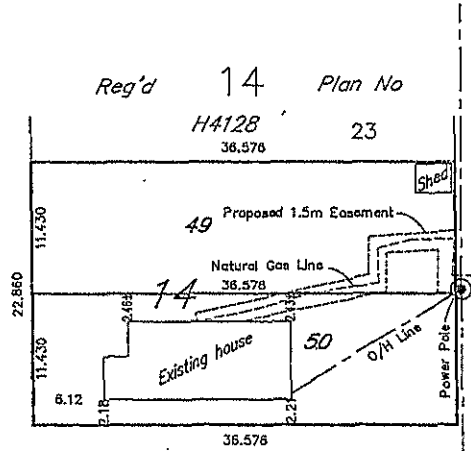
City of Saskatoon  
This is to certify that the proposed subdivision of the building shown  
on this plan has been approved in accordance with Section 10(2)(a) of  
the Condominium Property Act, 1982.  
Attest of Saskatoon, in the  
Presence of Saskatoon, on  
the \_\_\_\_\_ day of \_\_\_\_\_, 2012  
City Clerk

Proposed Discretionary Use No. D1/12



Reg'd	30
13	29
Plan No	28
H4128	27

HERMAN AVENUE



Reg'd	30
14	29
Plan No	28
H4128	27

LANE

ADELAIDE STREET

Reg'd	1	Plan
No.	2	H4128

Municipal Reserve  
MR1  
Plan No  
62S03373

Prepared by  
**Webb Surveys**  
07-1654sm NLD

PLAN OF PROPOSED  
SUBDIVISION OF  
LOTS 24, 25, & 26, BLOCK 14  
Reg'd Plan No. H4128  
2241 HERMAN AVENUE  
SASKATOON, SASK.  
SE 1/4 SEC 20-36-5-3  
BY T.R. WEBB, S.L.S.  
SCALE 1:500

*T.R. Webb*  
T.R. Webb March 7<sup>th</sup>, 2012  
Saskatchewan Land Surveyor

Dimensions shown are in metres and decimals thereof.  
Portion of this plan to be registered is outlined in red with a bold, dashed line and contains 0.08± ha (0.21± ac).

Approved under the provisions of  
Bylaw No. 6537 of the  
City of Saskatoon

\_\_\_\_\_  
Date  
Community Services Department



CIRCLE DRIVE

S1

102053810

Circle Drive  
S3  
±0.02 ha.  
(±0.04 ac.)

19.038  
20.775  
12.470  
6.518 ±2.70

No.

G

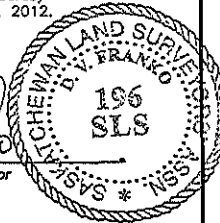
N

Plan Showing Proposed  
**Surface Subdivision**  
of Part of  
**Parcel G Plan No. 102053810**  
in  
**S.W. 1/4 Sec. 30 Twp. 36 Rge. 5 W3Mer.**  
**Saskatoon, Saskatchewan.**

By: **D.V. Franko S.L.S.**  
March Scale 1:500

Measurements are in metres and decimals thereof.  
Area to be subdivided is outlined in a bold dashed  
line and contains ±0.02 ha. (±0.04 acres)  
Date of preliminary survey March 30th, 2012.

*D. Franko*  
Saskatchewan Land Surveyor



Owner / Agent

S2

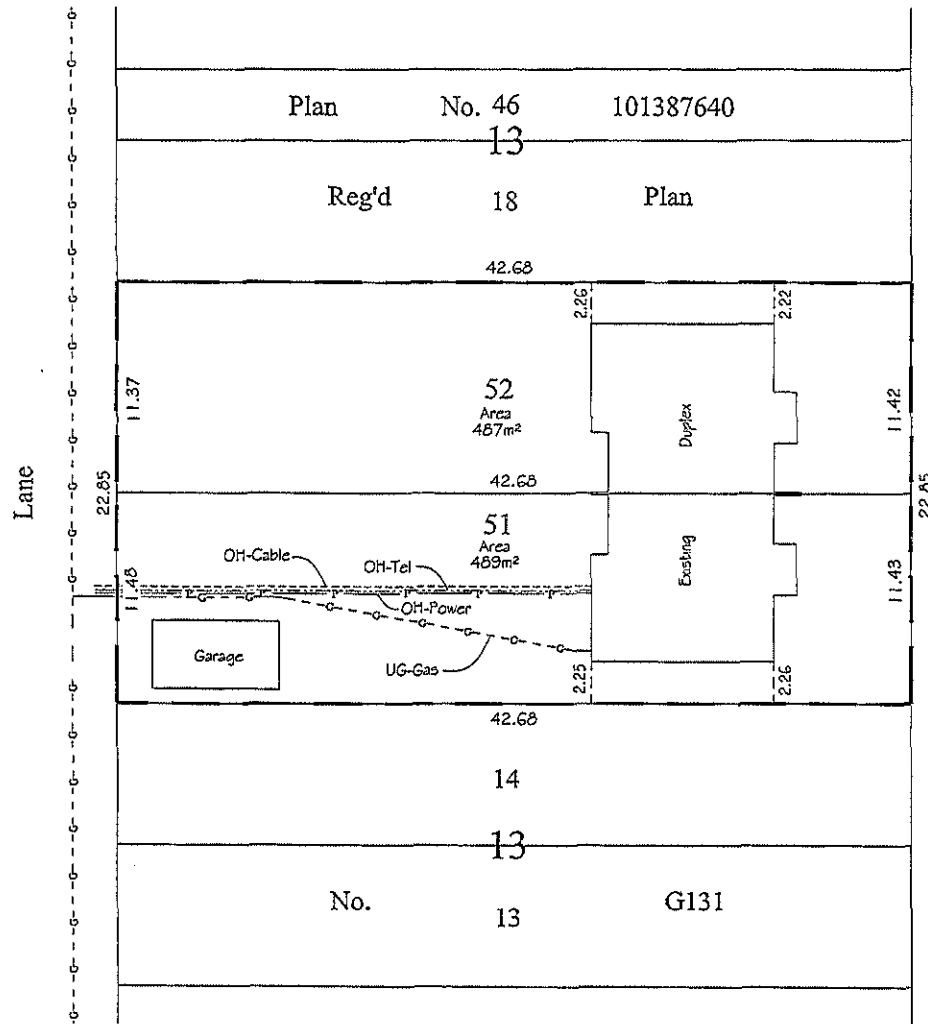
Plan No. 101855471

Reg'd. Plan No. 89S20258

11th Street



REVISION DATE	BY		
Amended May 7-2012		DRAWN BY: V.Matt	DATE: April 2nd 2011
		CHECKED BY: D.V.F	DRAWING NO.: 1
		JOB NO.: CDSB-Parcel G.dwg	SHEET 1 OF 1



PLAN OF PROPOSED SUBDIVISION  
of Lots 15, 16, & 17, Block 13,  
Reg'd Plan No. G131,  
of Part of SE ¼ Sec 31,  
Twp 36, Rge 5, W 3rd Mer  
CITY of SASKATOON  
SASKATCHEWAN  
D. L. CODLING, SLS  
Scale 1:250

Owner Approval and Utility Declaration:

"That I (We) have no objection to the location of the utility lines and will grant any easement agreements or forms as may be required by the utility company owning a line."

*Gregory Pesin*  
Gregory Pesin

*Frida Pesin*  
Frida Pesin

Project No.: 151811PR  
Initials: TJT

NOTES:

- Area to be subdivided is outlined in bold, dashed line and contains 978m<sup>2</sup>.
- Distances shown are horizontal at general ground level and are expressed in metres and decimals thereof and may vary ±5.00 metres.
- Utility lines shown are for reference only. Locations of lines must be verified by the responsible utility prior to any construction.
- Information shown on this plan was collected on April 2nd, 2012.

Dated at Saskatoon in the Province of Saskatchewan this 4th day of April, 2012.

D. L. CODLING, S.L.S.



**Altus Geomatics**  
Limited Partnership

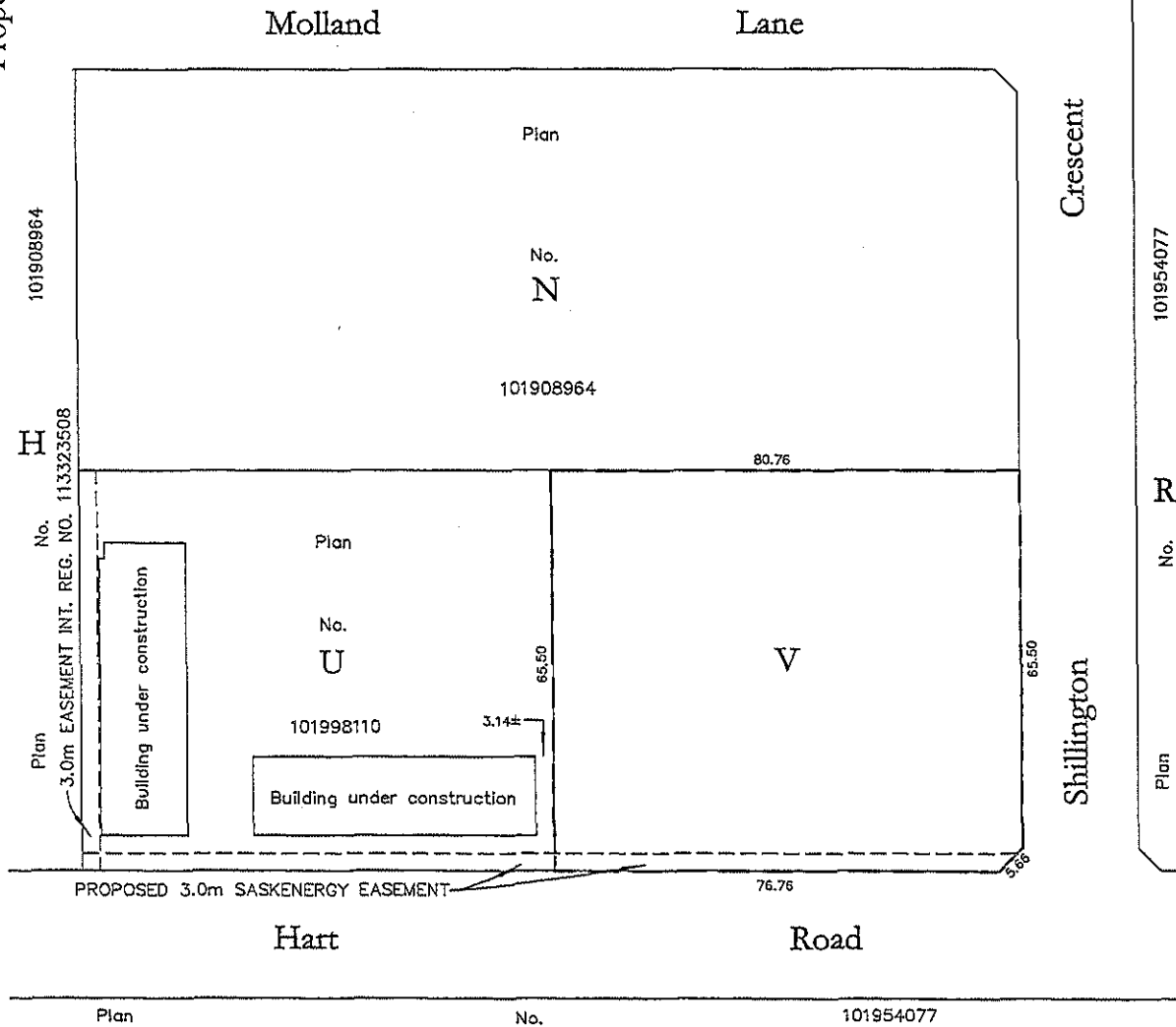
Toll Free: 1-800-465-6233  
www.altusgeomatics.com

Examined: City of Saskatoon

: Approved under the provisions of ByLaw No. 6537 of the City of Saskatoon.

: General Manager of the Community Services Department  
Date: \_\_\_\_\_, A.D. 2012.

Proposed Subdivision No. 37/12



PLAN OF PROPOSED  
 SUBDIVISION OF PART OF  
 PARCEL U,  
 PLAN NO. 101998110  
 N.W. 1/4 SEC. 26  
 TWP. 36, RGE. 6, W. 3RD MER.  
 710 HART ROAD  
 SASKATOON, SASKATCHEWAN  
 BY T.R. WEBB, S.L.S.  
 SCALE 1:1000

Dimensions shown are in metres and decimals thereof.

Portion of this plan to be approved is outlined in red with a bold, dashed line and contains 0.56± ha (1.38± ac.).

Distances shown are approximate and may vary from the final plan of survey by ± 0.50 m

*T.R. Webb*  
 T.R. Webb May 9<sup>th</sup> 2012  
 Saskatchewan Land Surveyor

Seal

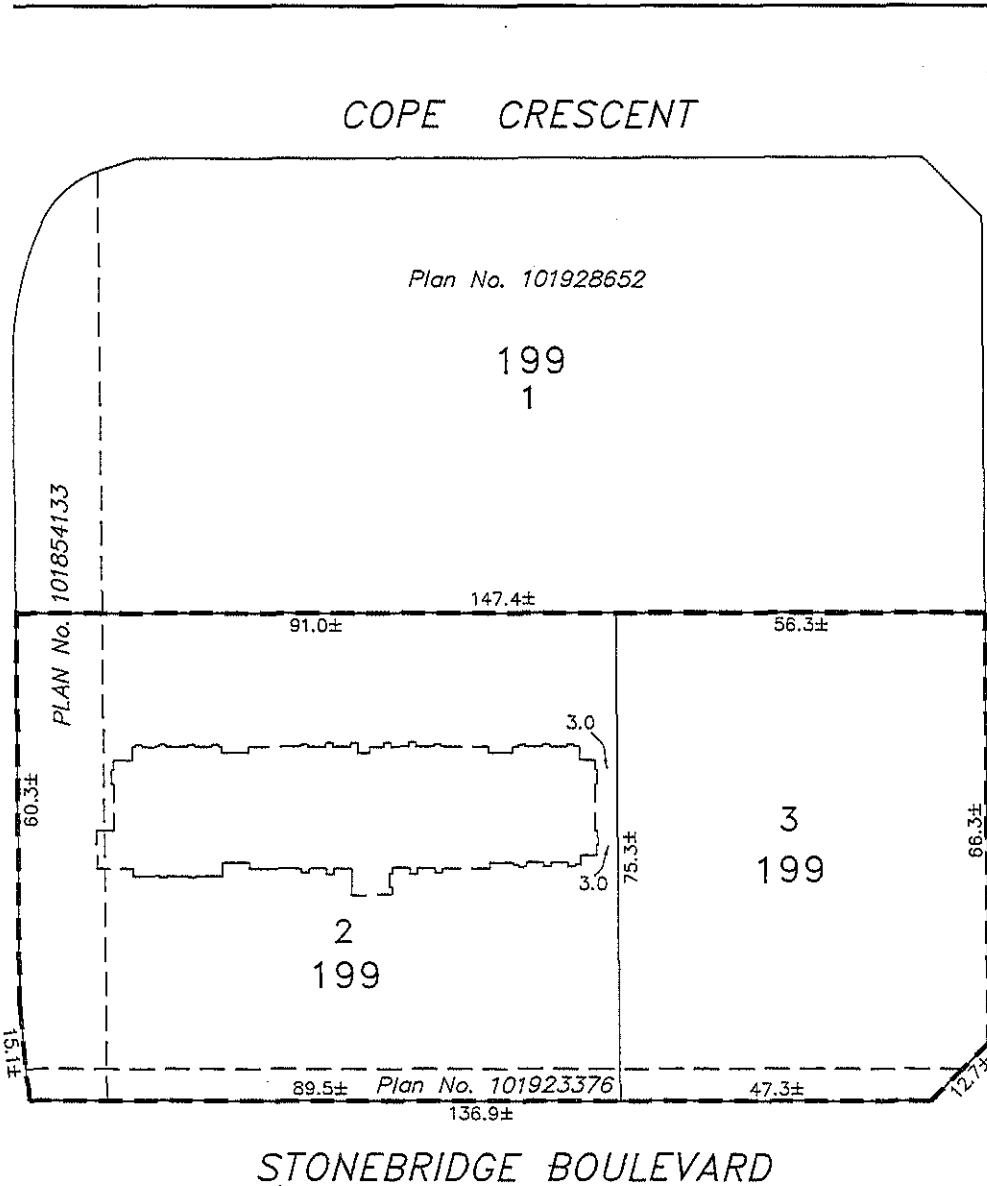
Approved under the provisions of  
 Bylaw No. 6537 of the  
 City of Saskatoon

\_\_\_\_\_  
 Date  
 Community Services Department

Prepared by  
  
 © 2012  
 11-2294sh NLD

Proposed Subdivision No. 38/12

Clarence Avenue



PLAN  
 SHOWING PROPOSED SUBDIVISION OF  
 LOT 1, IN BLOCK 199  
 PLAN NO. 101928652  
 N.W. 1/4 SEC.10 -  
 TWP.36 - RGE.05 - W.3rd MER.  
 SASKATOON, SASKATCHEWAN  
 BY : R.A. WEBSTER, S.L.S.  
 SCALE 1 : 750  
 2012

*R.A. Webster*  
 Saskatchewan Land Surveyor

April 16th, A.D. 2012

LEGEND :

- Distance dimensions shown are in metres and decimals thereof.
- Portion of this plan proposed for subdivision is outlined with a heavy broken line, and contains 11047.1± sq. m (1.1 ha).
- Distance are approximate and may vary by ± 5.0 metres.

EXAMINED : OWNER

*[Signature]*  
 101928652 SASKATCHEWAN LTD  
 Seal

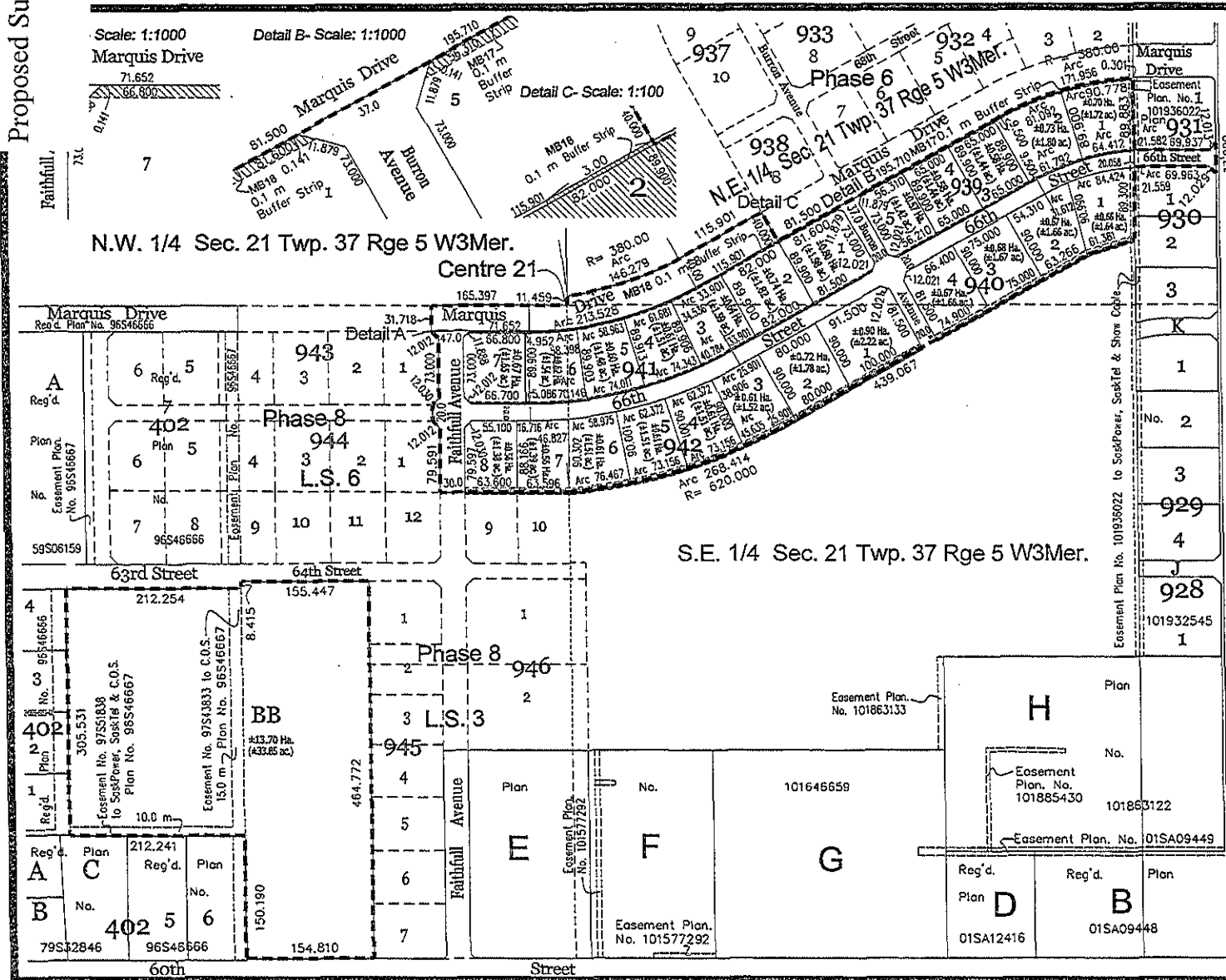
EXAMINED : CITY of SASKATOON  
 : Approved under the provisions of Bylaw No. 6537 of the City of Saskatoon.

: General Manager of the Community Services Department

Date: \_\_\_\_\_, A.D. 2012.



WEBSTER SURVEYS LTD.  
 611 - 9th Street East  
 Saskatoon, Sask. S7H 0M4  
 Phone (306) 633-1433  
 Fax (306) 633-1024



### Marquis Phase 7 Plan Showing proposed Surface Subdivision and Easement

of Part of  
N.E. 1/4 Sec. 21, S.E. 1/4 Sec. 21,  
L.S. 3 & L.S. 6 in Sec. 21  
Twp. 37 Rge. 5 W. 3rd Mer.  
and all of  
Lot 8 Block 402  
& Municipal Reserve MR1  
Reg'd. Plan No. 96S46666  
and Parcel Class Code Change  
of Parcel L Plan No. 101932545  
Saskatoon, Saskatchewan.

By: D.V. Franko S.L.S.  
September 2011 Scale 1:5000

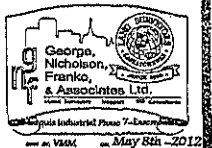
- > Measurements are in metres and decimals thereof.
- > Area to be subdivided is outlined in a bold dashed line and contains ±33.83 ha. (±83.60 acres)
- > Date of preliminary survey November 9th - 22nd, 2011.
- > All Distances are approximated and may vary by ±0.5 m

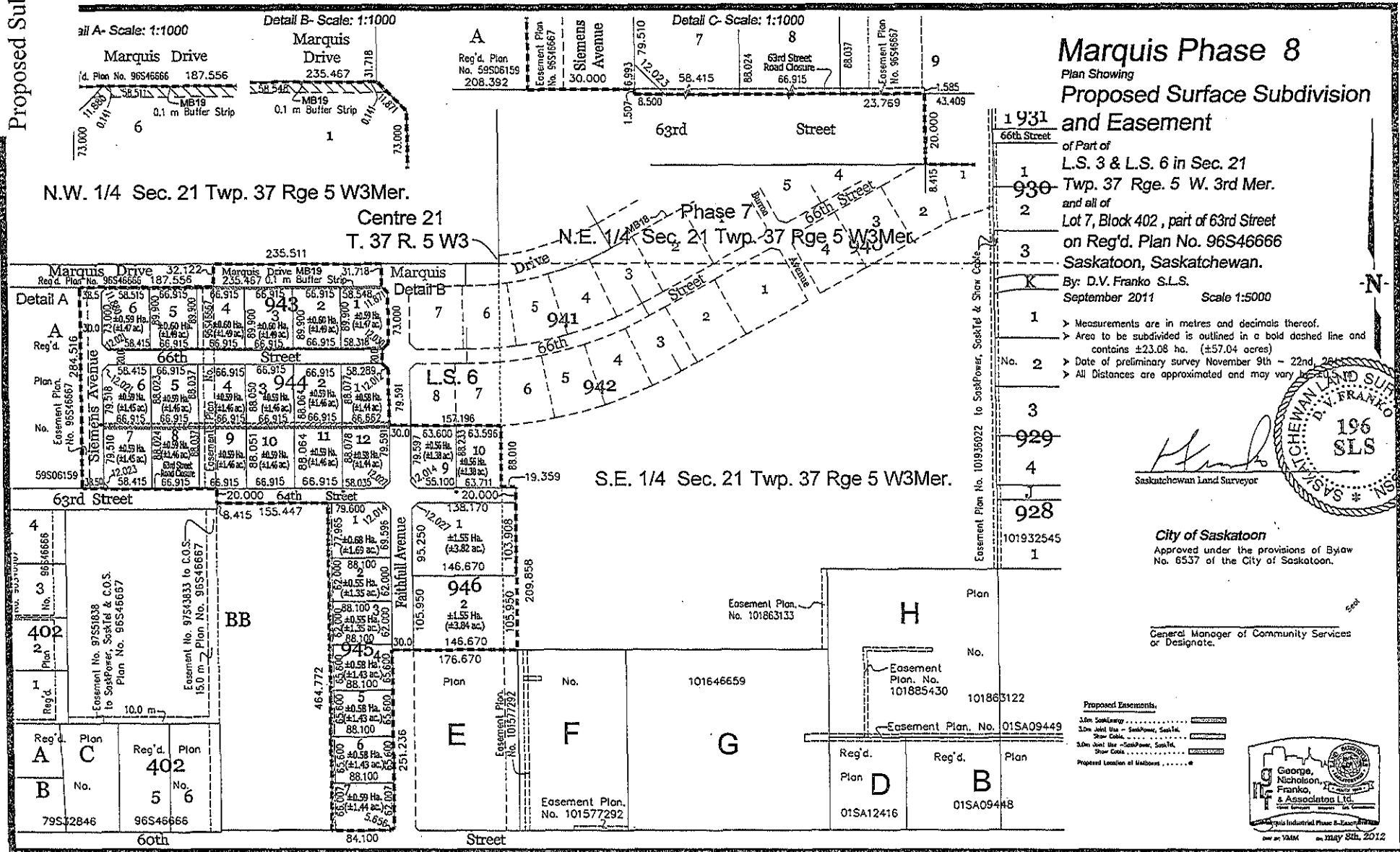
*D.V. Franko*  
Saskatchewan Land Surveyor

City of Saskatoon  
Approved under the provisions of Bylaw No. 6537 of the City of Saskatoon.

General Manager of Community Services  
or Designate.

- Proposed Easements:
- 3.0m SaskEnergy
  - 3.0m Joint Use - SaskPower, SaskTel, Shaw Cable
  - 3.0m Joint Use - SaskPower, SaskTel, Shaw Cable
  - Proposed Location of Maltboxes





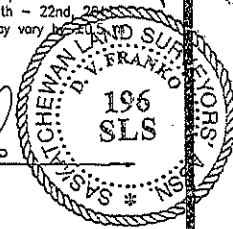
# Marquis Phase 8

## Plan Showing Proposed Surface Subdivision and Easement

of Part of L.S. 3 & L.S. 6 in Sec. 21 Twp. 37 Rge. 5 W. 3rd Mer. and all of Lot 7, Block 402, part of 63rd Street on Reg'd. Plan No. 96S46666 Saskatoon, Saskatchewan.

By: D.V. Franko S.L.S.  
 September 2011 Scale 1:5000

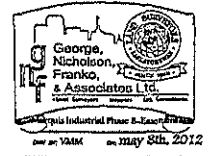
- 1 > Measurements are in metres and decimals thereof.
- 2 > Area to be subdivided is outlined in a bold dashed line and contains ±23.08 ha. (±57.04 acres)
- 3 > Date of preliminary survey November 9th - 22nd, 2011
- 4 > All Distances are approximated and may vary by 1/8"



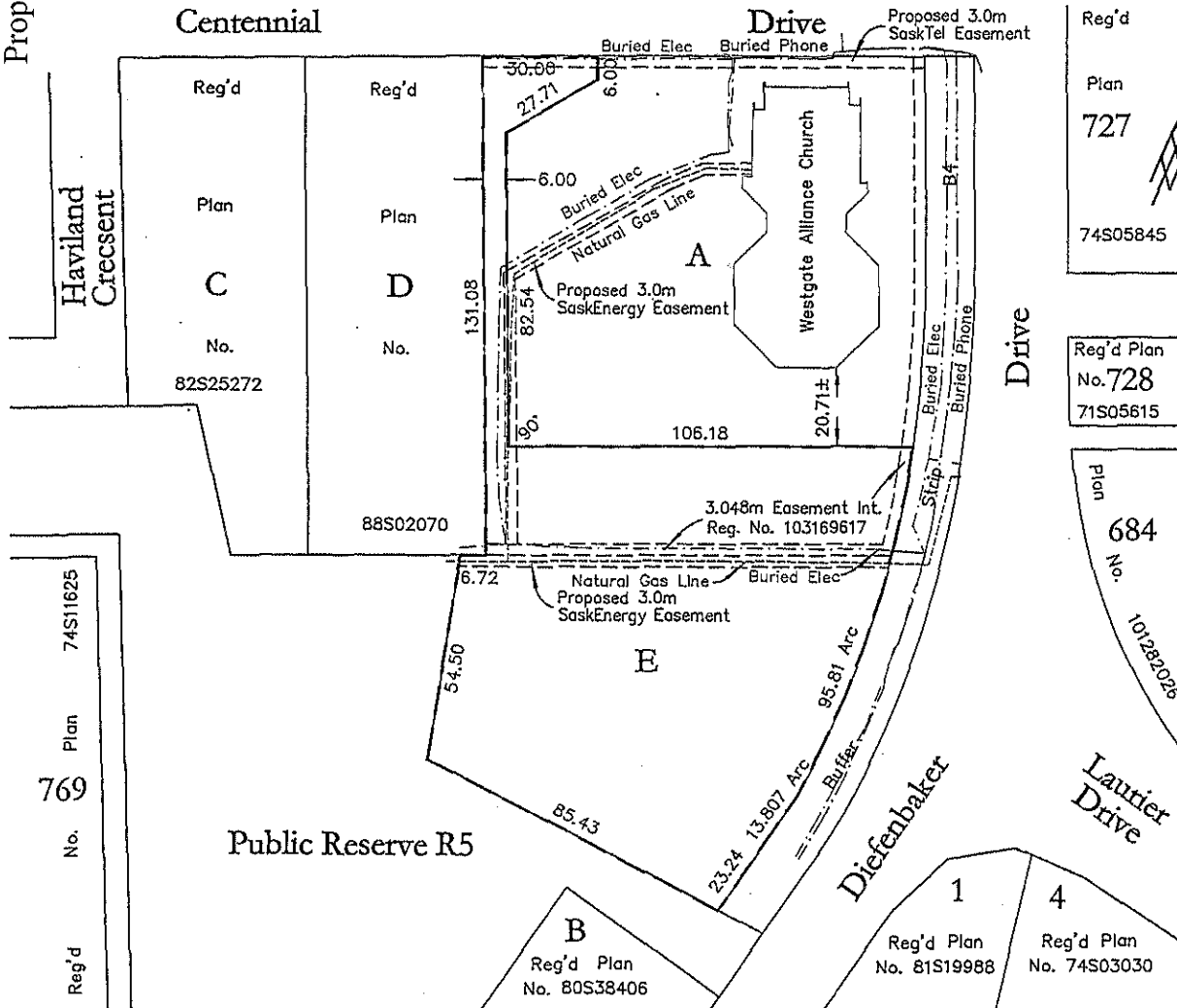
*D.V. Franko*  
 Saskatchewan Land Surveyor

**City of Saskatoon**  
 Approved under the provisions of Bylaw No. 6537 of the City of Saskatoon.

General Manager of Community Services or Designate.



Proposed Subdivision No. 41/12



**PLAN OF PROPOSED  
SUBDIVISION OF PART OF  
PARCEL A,  
REG'D PLAN NO. 80S38406  
S.W. 1/4 SEC. 36  
TWP. 36, RGE. 6, W. 3RD MER.  
3315 CENTENNIAL DRIVE  
SASKATOON, SASKATCHEWAN  
BY T.R. WEBB, S.L.S.  
SCALE 1:1500**

Reg'd  
Plan  
**727**  
74S05845

Reg'd Plan  
No. **728**  
71S05615

Plan  
No. **684**  
101222026

Dimensions shown are in metres and decimals thereof.

Portion of this plan to be approved is outlined in red with a bold, dashed line and contains 1.19± ha (2.95± ac.).

Distances shown are approximate and may vary from the final plan of survey by ± 0.50 m

*T.R. Webb*  
T.R. Webb May 16<sup>th</sup> 2012  
Saskatchewan Land Surveyor

Seal

Approved under the provisions of  
Bylaw No. 6537 of the  
City of Saskatoon

\_\_\_\_\_  
Date  
Community Services Department

Prepared by  
*Webb Surveys*  
© 2012  
12-2310sw NLD

Haviland Crescent

Centennial Drive

Drive

Drive

Laurier Drive

Diefenbaker

Public Reserve R5

Reg'd  
Plan  
**C**  
No.  
82S25272

Reg'd  
Plan  
**D**  
No.  
88S02070

**B**  
Reg'd Plan  
No. 80S38406

Reg'd Plan  
No. 81S19988

Reg'd Plan  
No. 74S03030

74S11625

Plan

769

No.

Reg'd

Unit Number	Unit Name	Unit Type	Construction Code	Area (sq. ft.)	Factor
1	3107	M/Res	P1	148	237
2	3108	M/Res	P1	148	237
3	3109	M/Res	P1	148	237
4	3110	M/Res	P1	148	237
5	3111	M/Res	P1	148	237
6	3112	M/Res	P1	148	237
7	3113	M/Res	P1	148	237
8	3114	M/Res	P1	148	237
9	3115	M/Res	P1	148	237
10	3116	M/Res	P1	148	237
11	3117	M/Res	P1	148	237
12	3118	M/Res	P1	148	237
13	3119	M/Res	P1	148	237
14	3120	M/Res	P1	148	237
15	3121	M/Res	P1	148	237
16	3122	M/Res	P1	148	237
17	3123	M/Res	P1	148	237
18	3124	M/Res	P1	148	237
19	3125	M/Res	P1	148	237
20	3126	M/Res	P1	148	237
21	3127	M/Res	P1	148	237
22	3128	M/Res	P1	148	237
23	3129	M/Res	P1	148	237
24	3130	M/Res	P1	148	237
25	3131	M/Res	P1	148	237
26	3132	M/Res	P1	148	237
27	3133	M/Res	P1	148	237
28	3134	M/Res	P1	148	237
29	3135	M/Res	P1	148	237
30	3136	M/Res	P1	148	237
31	3137	M/Res	P1	148	237
32	3138	M/Res	P1	148	237
33	3139	M/Res	P1	148	237
34	3140	M/Res	P1	148	237
35	3141	M/Res	P1	148	237
36	3142	M/Res	P1	148	237
37	3143	M/Res	P1	148	237
38	3144	M/Res	P1	148	237
39	3145	M/Res	P1	148	237
40	3146	M/Res	P1	148	237
41	3147	M/Res	P1	148	237
42	3148	M/Res	P1	148	237
43	3149	M/Res	P1	148	237
44	3150	M/Res	P1	148	237
45	3151	M/Res	P1	148	237
46	3152	M/Res	P1	148	237
47	3153	M/Res	P1	148	237
48	3154	M/Res	P1	148	237
49	3155	M/Res	P1	148	237
50	3156	M/Res	P1	148	237
51	3157	M/Res	P1	148	237
52	3158	M/Res	P1	148	237
53	3159	M/Res	P1	148	237
54	3160	M/Res	P1	148	237
55	3161	M/Res	P1	148	237
56	3162	M/Res	P1	148	237
57	3163	M/Res	P1	148	237
58	3164	M/Res	P1	148	237
59	3165	M/Res	P1	148	237
60	3166	M/Res	P1	148	237
61	3167	M/Res	P1	148	237
62	3168	M/Res	P1	148	237
63	3169	M/Res	P1	148	237
64	3170	M/Res	P1	148	237
65	3171	M/Res	P1	148	237
66	3172	M/Res	P1	148	237
67	3173	M/Res	P1	148	237
68	3174	M/Res	P1	148	237
69	3175	M/Res	P1	148	237
70	3176	M/Res	P1	148	237
71	3177	M/Res	P1	148	237
72	3178	M/Res	P1	148	237
73	3179	M/Res	P1	148	237
74	3180	M/Res	P1	148	237

Unit Number	Unit Name	Unit Type	Construction Code	Area (sq. ft.)	Factor
42		Parking	P2	12	2
43		Parking	P2	12	2
44		Parking	P2	12	2
45		Parking	P2	12	2
46		Parking	P2	12	2
47		Parking	P2	12	2
48		Parking	P2	12	2
49		Parking	P2	12	2
50		Parking	P2	12	2
51		Parking	P2	12	2
52		Parking	P2	12	2
53		Parking	P2	12	2
54		Parking	P2	12	2
55		Parking	P2	12	2
56		Parking	P2	12	2
57		Parking	P2	12	2
58		Parking	P2	12	2
59		Parking	P2	12	2
60		Parking	P2	12	2
61		Parking	P2	12	2
62		Parking	P2	12	2
63		Parking	P2	12	2
64		Parking	P2	12	2
65		Parking	P2	12	2
66		Parking	P2	12	2
67		Parking	P2	12	2
68		Parking	P2	12	2
69		Parking	P2	12	2
70		Parking	P2	12	2
71		Parking	P2	12	2
72		Parking	P2	12	2
73		Parking	P2	12	2
74		Parking	P2	12	2
75		Parking	P2	12	2
76		Parking	P2	12	2
77		Parking	P2	12	2
78		Parking	P2	12	2
79		Parking	P2	12	2
80		Parking	P2	12	2
81		Parking	P2	12	2
82		Parking	P2	12	2
83		Parking	P2	12	2
84		Parking	P2	12	2
85		Parking	P2	12	2
86		Parking	P2	12	2
87		Parking	P2	12	2
88		Parking	P2	12	2
89		Parking	P2	12	2
90		Parking	P2	12	2
91		Parking	P2	12	2
92		Parking	P2	12	2
93		Parking	P2	12	2
94		Parking	P2	12	2
95		Parking	P2	12	2
96		Parking	P2	12	2
97		Parking	P2	12	2
98		Parking	P2	12	2
99		Parking	P2	12	2
100		Parking	P2	12	2
Total				15000	

West Bennett  
 Proposed Surface Bare Land Condominium Plan  
 In Lot 57, Block 960, Plan No. 101877228  
 In the N.E. 1/4 Sec. 1,  
 Twp. 37, Rge. 6, W.3 Mer.  
 Saskatchewan, Saskatchewan  
 Howard A. Larson S.L.S.  
 May, 2012

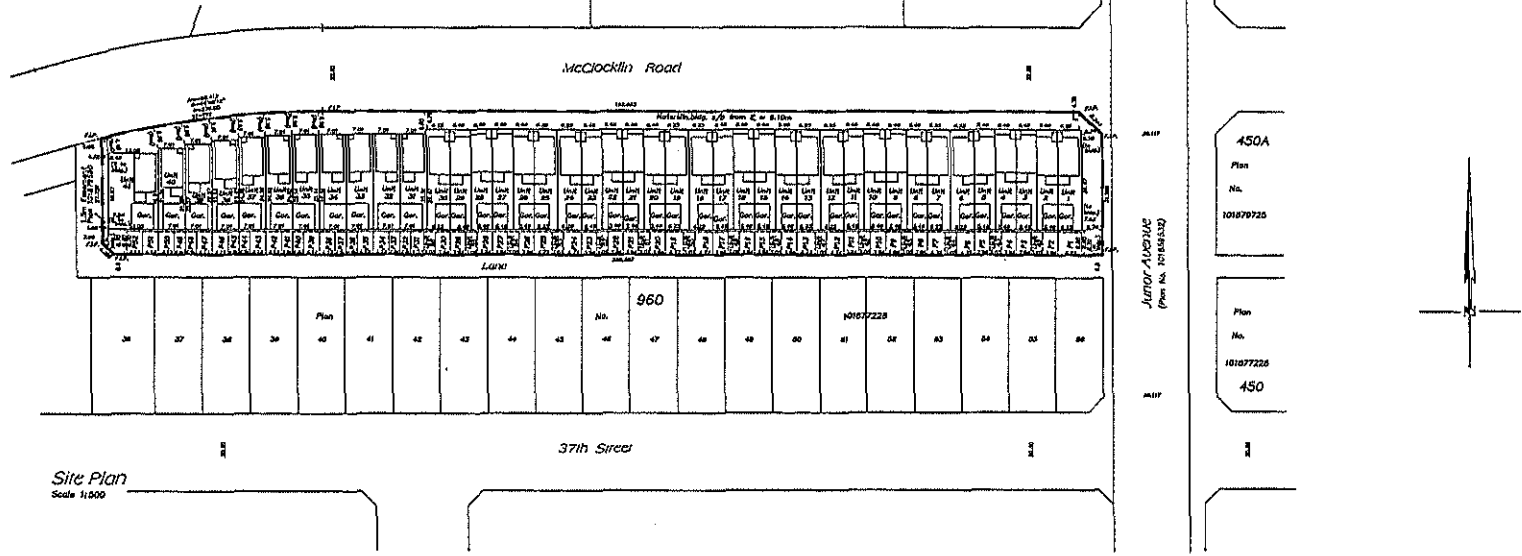
- Legend:
- Lines to be removed or retained by a heavy dashed line.
  - Portions within the Site of approval for an extension of A.
  - Dimensions in meters and decimal fractions.
  - Any area not designated by a unit number is common property.
  - Parking is in accordance with Section 1025(4) of the Condominium Property Act, 1983.
  - Dimensions shown are shown in meters.
  - Unit numbers are marked by 001877228 long, used for units.

Dated at Saskatoon, in the Province of Saskatchewan, this 17th day of May, 2012

*Howard A. Larson*  
 Saskatchewan S.L.S.

Examined: City of Saskatoon  
 Approved under the provisions of the Statute No. 853 of the City of Saskatoon  
 Community Services Department  
 Date: \_\_\_\_\_ 2012

1. Site Plan and Schedule of Unit Factors and Areas				
Larson Surveys Ltd. (Saskatoon)	Drawn by	Checked by	Scale by	Plan No.





A2

**TO:** Secretary, Municipal Planning Commission  
**FROM:** General Manager, Community Services Department  
**DATE:** April 30, 2012  
**SUBJECT:** Adult Services Land Use Review  
**FILE NO.:** PL 4350-Z12/12

---

- RECOMMENDATION:**
- 1) that City Council be asked to approve the advertising with respect to the proposal to amend Zoning Bylaw No. 8770, as indicated in the attached report;
  - 2) that the General Manager, Community Services Department, be requested to prepare the required notice for advertising the proposed amendments;
  - 3) that the City Solicitor be requested to prepare the required bylaw amendment to Zoning Bylaw No. 8770; and
  - 4) that at the time of the public hearing, City Council be asked to consider the Administration's recommendation that the proposed Zoning Bylaw No. 8770 amendments be approved.

### **BACKGROUND**

At its December 21, 2011 meeting, City Council received a recommendation from the Saskatoon Board of Police Commissioners that an adult services bylaw be enacted. City Council resolved that the Chief of Police and the City Solicitor bring forward a draft bylaw to the Executive Committee for consideration. During its March 12, 2012 meeting, City Council adopted the Adult Services Licensing Bylaw, 2012, Bylaw No. 9011 (Adult Services Bylaw No. 9011). The purpose of this bylaw is to regulate and license adult services in Saskatoon. As Adult Services Bylaw No. 9011 does not address zoning issues, it was identified at this meeting that a land use report would be brought forward to consider where adult service businesses will be permitted to be located in the city.

### **REPORT**

The proposal is to amend the Zoning Bylaw No. 8770 to provide a definition of adult service agencies and to permit adult service agencies as a home based business on an out-call basis only and as a permitted use in the IL1 - General Light Industrial District and the IH - Heavy Industrial District.

### **Current Policy**

Adult Services Bylaw No. 9011 broadly defines an adult service as "any service of an adult nature appealing to or designed to appeal to erotic or sexual appetites or inclinations." Adult Services Bylaw No. 9011 also lists several activities considered to be adult services including

acting as an escort, companion, guide or date; privately modelling lingerie; privately performing a striptease; and privately performing a non-therapeutic body rub or massage.

Zoning Bylaw No. 8770 would only permit an adult service agency, a business providing adult services, in a zoning district that allow all uses of buildings and lands except those specifically noted as prohibited or discretionary. Under the current Zoning Bylaw No. 8770, these districts would include IL1 – General Light Industrial District (IL1 District), IH – Heavy Industrial District (IH District), MX1 – Mixed Use District 1 (MX1 District), B6 – Downtown Commercial District (B6 District), and RA1 – Reinvestment District 1 (RA1 District).

Zoning Bylaw No. 8770 allows all uses to be permitted as a home based business, provided they are not listed as a prohibited use. Adult service agencies, or independent adult service agencies, are not listed as a prohibited home based business in Zoning Bylaw No. 8770; therefore, would be permitted as a home based business, subject to all other development standards for home based businesses. Adult Services Bylaw No. 9011 states that any adult service agency operating as a home based business would have to operate on an out-call basis only; therefore, the adult service would only be provided at the premises of the customer.

The Business License Program licenses all businesses operating from permanent locations in the city. There are businesses operating in the city that possess a valid business license that may provide an adult service as defined in the new Adult Services Bylaw No. 9011. These businesses include lingerie modelling, and non-therapeutic aromatherapy and reflexology and are located in Commercial/Industrial Zoning Districts, as well as operate as home based businesses. These businesses will be required to obtain the appropriate license under Adult Services Bylaw No. 9011.

#### Comparison with Other Municipalities

A review of other municipalities was undertaken to identify where adult services are permitted to operate. Information was obtained from the City of Calgary, City of Edmonton, City of Red Deer, and the City of Winnipeg.

The City of Calgary allows dating and escort service businesses to be located in zoning districts that allow for office use. Businesses that are permitted to be located in these zoning districts are considered only for office use and on an out-call basis. The City of Calgary's Dating and Escort Service Bylaw prohibits business activity to be carried out in a dwelling unit or any premises located in a residential land use district.

The City of Edmonton allows for escort agencies to be located in zoning districts that permit professional, financial, and office support services, provided they do not have clients attending the place of business. The business location would be used primarily for a call centre, or office-only purposes. Independent escort agencies are permitted as a home based business; however, as office-use only. The City of Edmonton also licenses body-rub practitioners. These businesses

are considered under their zoning bylaw as "Personal Service Shops" and are permitted to be located in zoning districts that allow for this use.

The City of Red Deer does allow escort agencies to be licensed as a home based business, provided it is for office-use only. Similar to the City of Edmonton and the City of Calgary, escort agencies are permitted to be located in districts that allow for office use. Again, if an agency decides to locate in such district, it would be for office-only purposes.

In the City of Winnipeg, adult services or escort agencies are prohibited as a home based business. However, they are permitted in specific commercial and industrial zoning districts, provided they are located 1,000 feet or more away from a residential district; park or recreational district; any place of worship; any elementary, middle, or high school; or any other adult service or entertainment use.

#### Recommendation for Zoning Bylaw No. 8770 Definitions

Adult service agencies are not currently defined in Zoning Bylaw No. 8770. Your Administration recommends that Zoning Bylaw No. 8770 be amended to provide definitions for an adult service agency and an independent adult service agency, which refers to the definitions in Adult Services Bylaw No. 9011.

Adult Services Bylaw No. 9011 defines an adult service agency as:

- “(i) a business which offers to arrange or arranges the supply of adult services;
- (ii) a business which is the registered user of a telephone number or cellular telephone number that is advertised as the number to telephone to receive an adult service;
- (iii) a business which pays for, places or arranges an advertisement in any media offering to supply an adult service; or
- (iv) a business which operates an internet website promoting an adult service business or offering to supply an adult service;”

Adult Services Bylaw No. 9011 defines an independent adult service agency as “any adult service business which is owned, operated and serviced by one adult service performer.”

#### Recommendations for Home Based Businesses

Your Administration recommends that an adult service agency or independent adult service agency be permitted as a home based business, provided they operate in compliance with Adult Services Bylaw No. 9011. As stated previously in this report, Adult Services Bylaw No. 9011 requires all adult service agencies operating as a home based business to provide adult services on an out-call basis only. This would prohibit client visits or adult services from the home based business location. The home based business location would be for office purposes only, and land

use issues such as traffic, noise, or parking, are anticipated to be minimal and acceptable for a home based business.

An adult service agency operating as a home based business, as with all home based businesses, would allow one non-resident employee to come to the business location, and an off-street parking space must be available for this employee. An adult service agency operating as a home based business would be permitted to employ as many performers and/or workers in relation to the business as they wish; however, only one employee is allowed to attend the home based business location. The business would also have to comply with all other development standards for home based businesses.

No amendments are required to Zoning Bylaw No. 8770 to provide for adult service agencies as a home based business on an out-call basis only.

#### Recommendations for Commercial Locations

Commercial locations for adult service agencies that would potentially have client visits may result in land use conflicts with other land uses, primarily residential uses, resulting from potential hours of operation, noise, and traffic flow. Your Administration is of the opinion that these types of adult service agencies are best located in areas where residential uses are limited or prohibited to minimize potential land use conflicts. It is recommended that these adult service agencies only be permitted to locate in the IL1 District and the IH District. The IL1 and IH Districts permit all uses, except those listed as prohibited or discretionary; therefore, no amendments would be required to accommodate adult services in these zoning districts.

The MX1 District, B6 District, and RA1 District also include a clause that allows all development except for those listed as prohibited or discretionary. These zoning districts do provide for residential uses; therefore, your Administration recommends Zoning Bylaw No. 8770 be amended to add adult service agencies and independent adult service agencies to the list of prohibited uses in MX1 District, B6 District, and RA1 District.

All other zoning districts list permitted and discretionary uses. Therefore, amendments are not required to any other zoning district.

#### OPTIONS

The only option is to reject the recommendation for advertising approval. If the advertising is not approved, the proposed amendments will be deferred until sometime in 2012, and your Administration will require more direction from City Council regarding where adult service businesses will be permitted to be located in the city.

POLICY IMPLICATIONS

Amendments to the text of Zoning Bylaw No. 8770 will be required to incorporate the recommendations noted in this report.

FINANCIAL IMPLICATIONS

There are no financial implications.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.

PUBLIC NOTICE

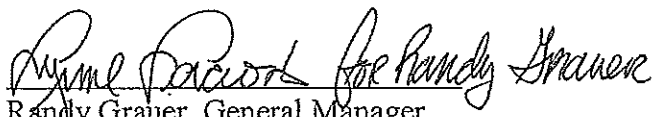
If the application is approved for advertising by City Council, it will be advertised in accordance with Public Notice Policy No. C01-021, and a date for a public hearing will be set. A notice will be placed in The StarPhoenix two weeks prior to the date on which the matter will be considered by City Council.

Written by: Melissa Austin, Planner; and  
Darryl Dawson, Manager, Business License and Bylaw Compliance Section

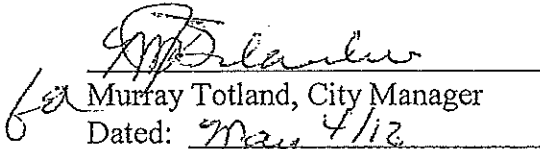
Reviewed by:

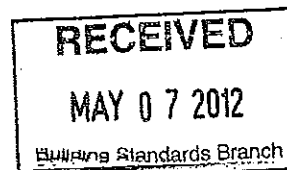
  
Alan Wallace, Manager  
Planning and Development Branch

Approved by:

  
Randy Grauer, General Manager  
Community Services Department  
Dated: May 3/2012

Approved by:

  
Murray Totland, City Manager  
Dated: May 4/12

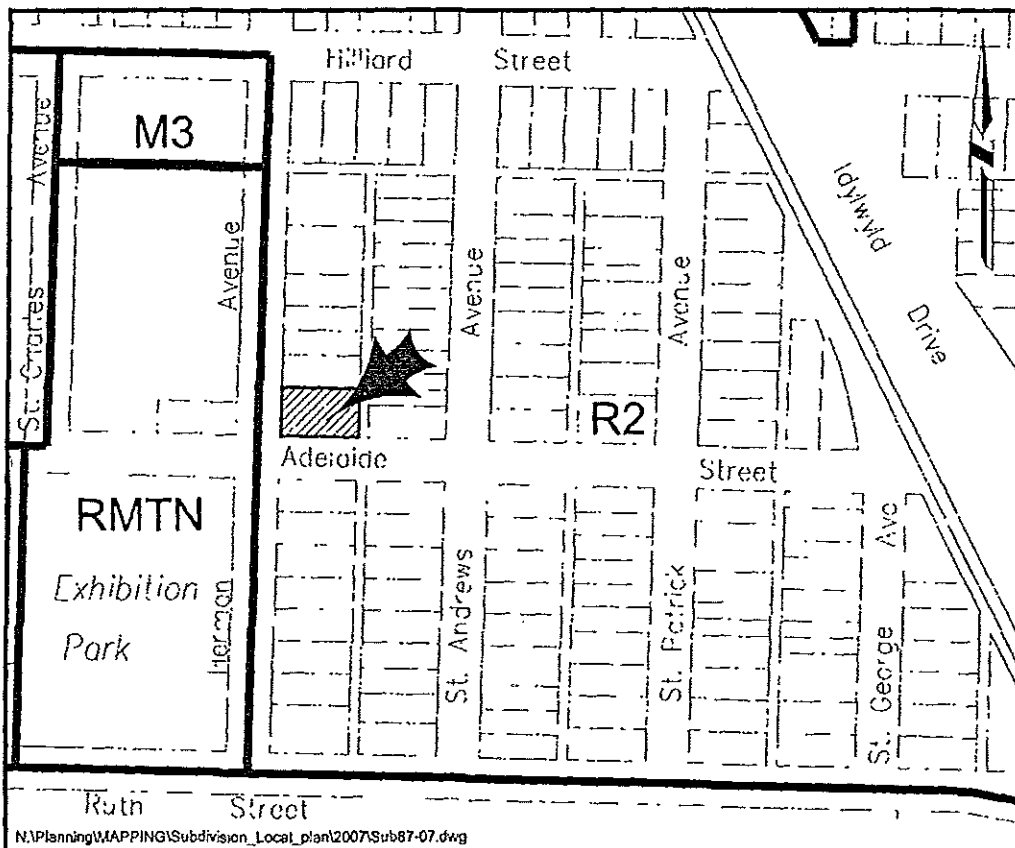


A3

**COMMUNITY SERVICES DEPARTMENT**

<b>APPLICATION NO.</b> 34/12	<b>PROPOSAL</b> Plan of Proposed Subdivision	<b>EXISTING ZONING</b> R2
<b>LEGAL DESCRIPTION</b> Lots 24, 25, & 26, Block 14, Plan No. H4128		<b>CIVIC ADDRESS</b> 2241 Herman Avenue
		<b>NEIGHBOURHOOD</b> Exhibition
<b>APPLICATION VERIFIED COMPLETE</b> April 27, 2012		<b>DECISION OF APPROVING AUTHORITY ON OR BEFORE</b> July 27, 2012
<b>DATE</b> April 27, 2012	<b>APPLICANT</b> Webb Surveys 222 Jessop Avenue Saskatoon SK S7N 1Y4	<b>OWNER</b> Kelly Foster 1501 Wiggins Avenue Saskatoon SK S7H 2J7

**LOCATION PLAN**



N:\Planning\WAPPING\Subdivision\_Local\_plan\2007\Sub87-07.dwg

**A. COMMUNITY SERVICES DEPARTMENT RECOMMENDATION:**

1. That Subdivision Application No. 34/12 be Denied on the basis that proposed Lot 49 and Lot 50 do not conform to the Development Standards of the Zoning Bylaw regarding minimum site width.
2. that the Technical Planning Commission resolve that in the event a Development Appeal for Subdivision Application No. 34/12 is successful, the Technical Planning Commission grants approval to the application, subject to the following conditions:
  - a) the payment of \$180.00 being the required approval fee; and;
  - b) the payment of \$5,326.00 being the required offsite levy charge.

**B. PROPOSAL**

An application has been submitted by Webb Surveys requesting approval to a Plan of Proposed Subdivision for Lots 24, 25, & 26, Block 14, Plan No. H4128, located at 2241 Herman Avenue within the Exhibition Neighbourhood.

**C. REASON FOR PROPOSAL**

The purpose of the subdivision is to create proposed Lot 49 to accommodate the construction of a new one-unit dwelling and proposed Lot 50 to accommodate an existing one-unit dwelling.

**D. JUSTIFICATION**

**1. Agencies with Requirements and/or Comments**

The agencies with specific comments and/or requirements are listed as follows:

Infrastructure Services Department – Land Development Section

The proposed subdivision is acceptable to the Infrastructure Services Department subject to the following conditions:

Payment of offsite levy charges based upon the following rates approved by City Council:

a)	Trunk Sewer Levy	(\$494.55 x 3.81 m)	\$1,884.24
b)	Primary Watermain Levy	(\$125.25 x 3.81 m)	477.20
c)	Arterial Road Levy	(\$466.00 x 3.81 m)	1,775.46
d)	Parks and Recreation Levy	(\$312.10 x 3.81 m)	<u>1,189.10</u>
	<b>Total</b>		<b>\$5,326.00</b>

No easements are required by this department.

SaskEnergy

SaskEnergy maintains natural gas facilities for which the right of way has been granted through the subject area. Accordingly, SaskEnergy advises that prior to the sale and/or title transfer of the property, the following conditions are to be satisfied:

- i) At the Applicant's cost, a surveyor must register 1.5 metre wide easement centred on the service. Please call Sask 1<sup>st</sup> Call at 1-866-828-4888 to have the facilities located.

- ii) SaskEnergy is provided with the ISC Number and is permitted to register its interest on the above-noted easement.
- iii) No permanent structures including, but not limited to, buildings, foundations, fences, decks, etc. be permitted within the SaskEnergy easement per Article 36 of the SaskEnergy Act.
- iv) Where the above-noted conditions cannot be satisfied, the Applicant will be responsible for the costs of relocating the existing service and installing a new service in the property of the building it serves.
- v) The SaskEnergy Act requires that you contact Sask 1<sup>st</sup> at 1-866-828-4888 a minimum of 48 hours prior to commencing excavation activities.

It is noted that the required easement is identified on the Plan of Proposed Subdivision and the Owner acknowledges the conditions stipulated by SaskEnergy.

**2. Agencies with No Requirements and/or Objections**

The agencies with no requirements and/or objections are listed as follows:

Saskatoon Light & Power  
SaskPower  
SaskTel  
Shaw Cablesystems G.P  
Community Services Department – Leisure Services Branch  
Utility Services Department - Transit Services  
Utility Services Department – Environmental Compliance  
Infrastructure Services Department - Parks Branch  
Fire and Protective Services  
Saskatoon Police Service  
Saskatoon Public School Division  
Saskatoon Catholic Schools  
Canada Post

**3. Community Services Department Comments**

- a) The proposal does not conform to the Zoning Bylaw, as proposed Lot 49 and Lot 50 do not conform to the Development Standards of the Zoning Bylaw regarding minimum site width.

Section 8.4.4 of the Zoning Bylaw requires that the site width for the construction of new one-unit dwellings in established neighbourhoods, shall be at least 70% of the average site width for one and two-unit dwelling sites fronting on the subject block face and the opposite block face, but in no case shall the site width be less than 7.5 metres.

In accordance with the 70% site width calculation, the required site width on the 2200 Block of Herman Avenue is 12.16 metres. Proposed Lot 49 & Lot 50 each show a site width of 11.43 metres. As a result each proposed lot is deficient in width by 0.73 metres.

Based on the above, the Community Services Department has no option but to recommend that the subdivision be denied.



Under provisions of the Zoning Bylaw and, in accordance with *The Planning and Development Act, 2007*, an applicant for subdivision has the right to appeal to the Development Appeals Board when their application for subdivision has been denied. (Please note that in order to file an appeal with the Development Appeals Board, the applicant must first apply for the subdivision and subsequently the subdivision must be denied by City Council.) The applicant has indicated that it is their intention to file a Development Appeal.

It is noted that the applicant has been attempting to subdivide 2241 Herman Avenue since 2007. At that time, the applicant was anticipating that a successful development appeal or subdivision of 2214 Herman Avenue would reduce the minimum site width for the 2200 Block of Herman Avenue from 12.16 metres to 10.16 metres.

In 2007, the Development Appeals Board denied a Development Appeal Application (Development Appeal 13/07) pertaining to 2214 Herman Avenue and the site width for the 2200 Block of Herman Avenue remained at a minimum of 12.16 metres.

Subsequently, 2214 Herman Avenue was sold and the new Owner submitted subdivision application number 52/10, which was approved subject to conditions including the removal/relocation of the existing house on the property.


The registration of subdivision application number 52/10, pertaining to 2214 Herman Avenue will reduce the minimum site width on the 2200 Block of Herman Avenue from 12.16 metres to 10.16 metres. However, to date, the conditions of approval for subdivision application number 52/10 have not been satisfied and the site width remains at 12.16 metres for the 2200 Block of Herman Avenue.

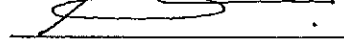
- b) The proposal conforms to the Subdivision Bylaw.
- c) Municipal reserve dedication is not applicable, as land has been previously been dedicated in the area.

E. ATTACHMENT

- 1. Plan of Proposed Subdivision.

Written by: Dwayne Whiteside, Senior Planner  
Planning and Development Branch

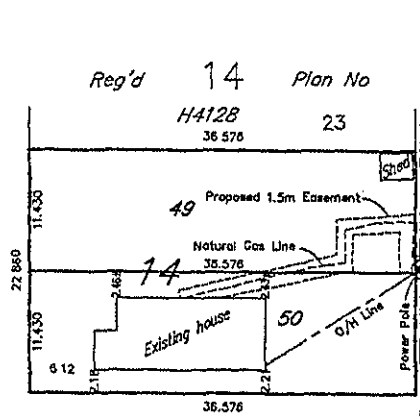
Reviewed by:   
Alan Wallace, MCIP, Manager  
Planning and Development Branch

Approved by:   
Randy Grauer, MCIP, General Manager  
Community Services Department  
Dated: May 7, 2012

c: Murray Totland, City Manager

Reg'd 30  
 13  
 Plan No 28  
 H4128 27

HERMAN AVENUE



Reg'd 30  
 14  
 Plan No 28  
 H4128 27



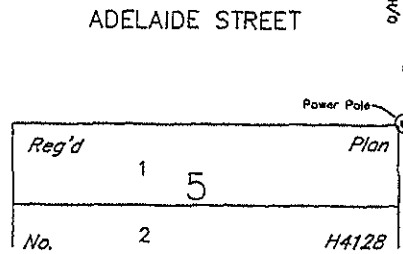
PLAN OF PROPOSED  
 SUBDIVISION OF  
 LOTS 24, 25, & 26, BLOCK 14  
 Reg'd Plan No. H4128  
 2241 HERMAN AVENUE  
 SASKATOON, SASK.  
 SE 1/4 SEC 20-36-5-3  
 BY T.R. WEBB, S.L.S.  
 SCALE 1:500

*T.R. Webb*  
 T.R. Webb March 7/12, 2012  
 Saskatchewan Land Surveyor

Seal

Dimensions shown are in metres and decimals thereof.  
 Portion of this plan to be registered is outlined in red with a bold, dashed line and contains 0.08± ha (0.21± ac).

Municipal Reserve  
 MR1  
 Plan No 62503373



Prepared by  
  
 Webb Surveys  
 07-1654am NLD

Approved under the provisions of  
 Bylaw No. 6537 of the  
 City of Saskatoon

\_\_\_\_\_  
 Date  
 Community Services Department

**CONTRACT AWARD REPORT**  
**Contracts \$50,000 - \$100,000**  
**For the period January 1, 2012 - April 30, 2012**

<b>Date</b>	<b>Project Title</b>	<b>Department</b>	<b>Contractor/Supplier</b>	<b>Contract Amt</b>	<b>Purchase Method</b>
Jan 04/12	Tree Maintenance	Infrastructure Services	Davey Tree Expert Co.	\$74,362.05	Competitive
Jan 04/12	City Hall Carpet Replacement	Infrastructure Services	Tandus Flooring Canada	\$75,000.00	Competitive
Jan 04/12	Fiberglass Vaults	Infrastructure Services	Progressive Yard Works	\$88,000.00	Competitive
Jan 05/12	Tree Maintenance	Infrastructure Services	B&B Tree Service	\$87,021.02	Competitive
Jan 05/12	Tree Maintenance	Infrastructure Services	B&B Tree Service	\$94,956.75	Competitive
Jan 11/12	Steelcase Furniture	Infrastructure Services	Business Furnishings	\$70,000.00	Sole Source
Jan 11/12	Line Making Machine	Infrastructure Services	Howard Marten Fluid Technologies	\$55,000.00	Competitive
Jan 12/12	Score Clock	Infrastructure Services	Colorado Timing Systems	\$54,800.00	Sole Source
Jan 18/12	Bus Parts	Utility Services	Prevost Parts	\$50,000.00	Sole Source
Jan 19/12	Gerber Sign Material	Infrastructure Services	ND Graphics	\$90,000.00	Sole Source
Jan 19/12	Bus Repair	Utility Services	New Flyer Industries	\$90,000.00	Sole Source
Jan 19/12	Fermenter Mixer	Utility Services	Xylem	\$93,852.00	Sole Source
Jan 23/12	Diesel Engines	Utility Services	Timberland Equipment	\$83,877.10	Competitive
Jan 24/12	Evergreen Chlorinating Circulator Huts	Infrastructure Services	MacEwen Constructors	\$51,633.79	Sole Source
Feb 02/12	Sludge Pump	Utility Services	Rotating Right	\$82,653.48	Sole Source
Feb 06/12	Security - PW Yards	Infrastructure Services	Impact Security Group	\$55,000.00	Competitive
Feb 07/12	Highway Entry Sign	Community Services	Knight Signs	\$93,505.63	Competitive
Feb 09/12	HVAC Replacement - City Hall	Infrastructure Services	Peak Mechanical	\$85,773.45	Competitive
Feb 15/12	IP Switch	Corporate Services	ION Security Networks	\$83,644.00	Sole Source
Feb 15/12	Truck Dump Boxes	Infrastructure Services	Fort Garry Industries	\$56,430.00	Sole Source
Feb 23/12	Overhead Transformer	Utility Services	Moloney Electric	\$71,555.00	Competitive
Feb 28/12	Traffic Cabinets	Infrastructure Services	Econolite	\$96,828.60	Sole Source
Feb 29/12	Tree Removal	Infrastructure Services	SaskCon Repair Services	\$62,244.50	Competitive
Mar 01/12	Rubberized Crack Fill	Infrastructure Services	Southwest Paving	\$87,402.00	Competitive
Mar 05/12	Fertilizer	Infrastructure Services	Early's Farm & Garden	\$97,618.78	Competitive
Mar 05/12	Aluminum Van Body	Infrastructure Services	Intercontinental Truck Body Ltd	\$98,890.00	Competitive
Mar 07/12	Steel Poles	Utility Services	Provincial Galvanizing	\$89,100.00	Sole Source
Mar 07/12	Software License	Fire & Protective Services	FDM Software Ltd.	\$58,696.00	Sole Source
Mar 09/12	Utility Vehicles	Infrastructure Services	Earthwork Equipment Corp.	\$50,813.40	Competitive
Mar 12/12	Motorola Radios	Police	Motorola Solutions Canada	\$94,406.25	Sole Source
Mar 13/12	Spring Asphalt Supply	Infrastructure Services	ASL Paving	\$65,000.00	Competitive
Mar 14/12	Non Shrink Backfill	Utility Services	Western Redi-Mix	\$60,000.00	Competitive
Mar 15/12	Garbage Containers	Utility Services	SCS Steel Container Systems	\$83,605.50	Competitive
Mar 19/12	Wood Waste Shredding	Utility Services	Titan Clean EnergyProjects Corp.	\$95,022.90	Competitive

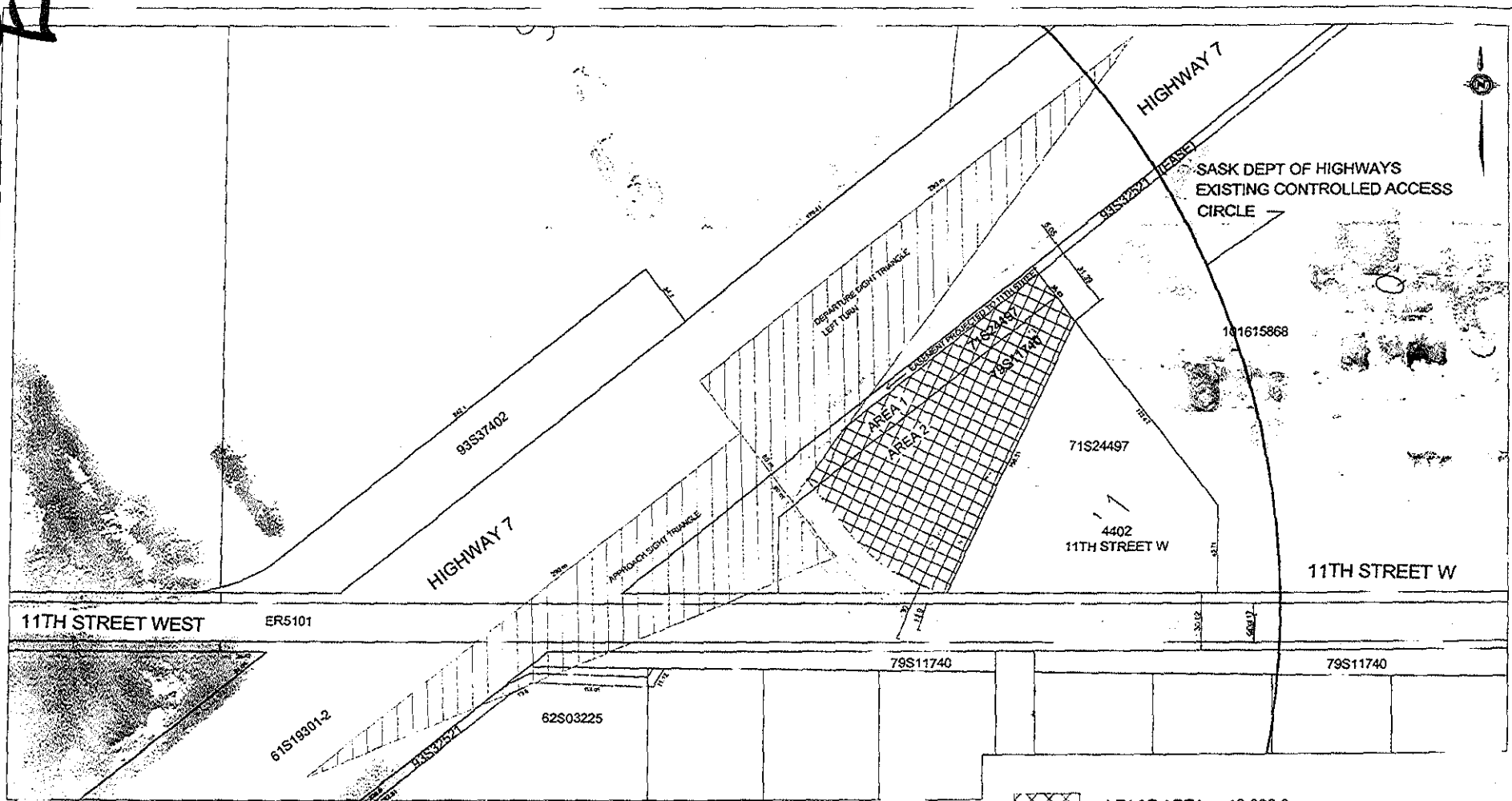
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1

Mar 20/12	Sewer Bypass	Infrastructure Services	Canadian Dewatering	\$87,618.47	Sole Source
Mar 29/12	Fibre Channel Drive	Corporate Services	Anisoft Group Inc.	\$60,896.00	Competitive
Mar 29/12	Drilling Service	Utility Services	North American Caisson Ltd.	\$75,000.00	Competitive
Mar 30/12	Sewer Cleaning	Infrastructure Services	Roto-Rooter	\$70,000.00	Competitive
Mar 30/12	Refurbish Buses	Utility Services	New Flyer Industries	\$74,591.00	Sole Source
Apr 03/12	Potassium Permanganate	Utility Services	Brenntag Canada	\$75,800.00	Competitive
Apr 16/12	Asphalt Repairs	Infrastructure Services	City Asphalt & Paving	\$99,900.00	Competitive
Apr 18/12	Water Pump	Infrastructure Services	Fer-Marc Equipment	\$60,641.90	Sole Source
Apr 18/12	Gate Valves	Infrastructure Services	Flocor Inc.	\$75,000.00	Competitive
Apr 20/12	Trucking Assistance	Infrastructure Services	T&M Janzen Farms	\$70,000.00	Competitive
Apr 20/12	PVC Pipe	Infrastructure Services	Flocor Inc.	\$70,000.00	Competitive
Apr 20/12	Trucking Assistance	Infrastructure Services	M.T.E. Kos Excavating	\$80,000.00	Competitive
Apr 30/12	Refurbish Articulating Buses	Utility Services	New Flyer Industries	\$57,950.00	Sole Source



Attachment 1

E2



11TH STREET WEST (CONCEPT)  
 ROADWAY CLASSIFICATION: ARTERIAL CLASS C WITH ACCESS

LEASE AREA = 10 830.0 sq m  
 AREA 1 = 2 275.1 sq m  
 AREA 2 = 8 554.9 sq m

NO.	DESCRIPTION	DATE	BY

CONSTRUCTION OR DESIGN	TRANSPORTATION	PUBLIC WORKS



PROPOSED PROPERTY LEASE
PROPERTY LEASE
P-11 CAS BAR & CONFECTIONERY LTD
4402 11TH STREET W


240-0085-001r001





M:\W&S Preservation\SanSanSanTrunks\Pre-Pgm\2011\_incorporate\_sanitary & storm\_trunk\_resources\fig1.q1.pdf  
2012-01-17 By: dml/ems

January 2012  
7020-71



Legend:

- Proposed Storm Trunk Sewer Alignment
- Proposed Sanitary Trunk Sewer Alignment

Scale: 1:7,500

Project:  
McCORMOND DRIVE SANITARY & STORM SEWER TRUNKS

Figure No.:  
1

Title/Subject:  
Proposed Trunk Sewer Alignments





XCG CONSULTANTS LTD.

T 780 432 5770 | edmonton@xcg.com

10455 - 84th Avenue, Edmonton, Alberta, Canada T6E 2H3

APPEGA Permit: P06673

11/1/12 FI

May 16, 2012

XCG File No. 4-2598-01-09

Mr. Scott Theede, E.I.T.  
City of Saskatoon  
Environmental Services  
Suite 330 - 350 3rd Avenue North  
Saskatoon, SK  
S7K 6G7

**Re: Submittal Review, South Lateral Liner Expansion**

Dear Mr. Theede:

The following letter presents a summary of results of the tender for the South Lateral Liner Expansion (Contract No. 12-0338) (Project) submittal review of the two lowest tender submissions, which closed at 2:00 pm on May 8, 2012.

As per our Tender Evaluation, dated May 16, 2012, the tender submissions, in order from lowest to highest bid price, based solely upon the Schedule of Prices in the Tender Form, are as follows:

1. Winnipeg Environmental Remediations Inc. - \$4,886,792.00.
2. Knappett Industries Ltd. - \$5,038,468.00.
3. Saskcon Repair Services Ltd. - \$5,506,520.00.

As indicated in the aforementioned Tender Evaluation, an irregularity with respect to proposed materials was noted with the lowest tender submission from Winnipeg Environmental Remediations Inc. In response to this irregularity, the two lowest bidders were requested to provide the following proposed material submittals to the City for review:

- Geocomposite Clay Layer (GCL), Item 02071/1;
- Geomembrane, Item 02072/1; and
- Nonwoven Geotextile, Item 02074/1.

The following evaluation of submittals, provided by Winnipeg Environmental Remediations Inc. (email submission dated May 14, 2012) and Knappett Industries Ltd. (email submission dated May 15, 2012) is provided with respect to the Tender document specifications.

**Winnipeg Environmental Remediations Inc.**

- GCL: The GCL submittal provided was for Cetco Bentomat DN. This material does not meet the Project specifications.
- Geomembrane: The geomembrane submittal was a Solmax 460T-2037 HDPE textured liner. This material meets the Project specifications.





- Nonwoven Geotextile: The nonwoven geotextile submittal was a SKAPS GE-112. This material has a mass of 407 grams per square metre material, which does not meet the Project specifications for a mass of 500 grams per square metre.

*Knappett Industries Ltd.*

- GCL: The GCL submittal provided was for BentoFix NLWE GCL as per the Project specifications.
- Geomembrane: The Geomembrane submittal was a Solmax 460T-2037 HDPE textured liner. This material meets the Project specifications.
- Nonwoven Geotextile: The nonwoven geotextile submittal was a SKAPS GE-116. This material meets the Project specifications.

Based upon a review of the aforementioned submittals, two irregularities were noted with respect to the submission by Winnipeg Environmental Remediations Inc. All materials submitted by Knappett Industries Ltd met the Tender document specifications.

Should you have any questions or require additional information, please do not hesitate to contact the undersigned.

Yours very truly,

XCG CONSULTANTS LTD.

A handwritten signature in black ink, appearing to read 'Michel Lefebvre'. The signature is fluid and cursive, written over a light background.

Michel Lefebvre, M.Sc., P.Eng.  
Senior Project Manager

61



**2012 Corporate Business Plan**  
**1<sup>st</sup> Quarter Report**  
January 1, 2012 to March 31, 2012

**Goal: Continuous Improvement**

**Business Line: Corporate Governance and Finance**

Action	Comments	Status
Introduce a competency model to develop leadership competencies. Align the different functions such as employment and performance to this model.	The Workforce Plan and identification of priority actions (including Competency Model) and resources required will be submitted to Senior Management for final approval in May 2012. Development of a Competency Model will commence following approval of the Workforce Plan	In Progress
Introduce electronic agenda management system which will streamline process, increase staff efficiencies, and result in photocopy savings.	Initial research is underway, with plans to issue a Request for Proposals in the second or third quarter of 2012. A staged implementation of the modules to commence in the fall of 2012. Implementation and training is expected to be completed by the end of 2013.	In Progress
Develop a comprehensive workforce strategy to respond to aging workforce and competitive job market.	The comprehensive Workforce Plan has been developed and will be submitted to Senior Management for final approval in May 2012. Work related to priority actions identified in the Plan will be undertaken following Plan approval.	In Progress
Integrated Health and Safety Management System for Civic Employees.	Implementation started as part of the follow up to Health and Safety audits conducted within several branches. Each Branch will begin implementation of sections of the Health and Safety Management System deemed to be highest priority based on the audit results and Occupational Health and Safety strategic planning sessions.	In Progress

**Goal: Asset and Financial Sustainability**

**Business Line: Corporate Asset Management**

Action	Comments	Status
Review Civic Buildings Comprehensive Maintenance (CBCM) Reserve Model.	Associated Engineering was contracted to review the Civic Buildings Comprehensive (CBCM) Reserve funding model. They provided their report in February 2012, which was submitted to Senior Management on April 3, 2012. Senior Management agreed that the current CBCM model was sound and would continue to be used.	Completed
Implement new enterprise asset management and energy management system.	City Council approved the purchase of the new Enterprise Asset Management application on March 12, 2012. Installation is scheduled to begin in the fall of 2012, for completion by the spring/summer of 2013.	In Progress
Add remote trunked radio system site.	City Council approved a sole source for the installation of one remote trunked radio system site to Motorola Canada on September 12, 2011. Work will begin in May 2012, for completion by September 2012.	In Progress
Develop a plan to relocate the bus barns and City Yards to a multi-use site to a new Civic Operations Centre as outlined in the Corporate Asset Management business line.	In 2010, AECOM submitted their Transit building program, which outlines the functional needs of the new Transit facility. The Administration has a Council-approved high-level funding strategy in place and is currently working with P3 Canada on a funding application for the Transit facility and the Public Works snow dump facility. A decision on the funding application from P3 Canada is expected by the end of 2012.	In Progress
Develop facility site infrastructure maintenance reserve.	The establishment of a reserve has been deferred. In the interim, capital requests will continue to be considered for funding from the existing reserve for capital expenditures.	In Progress
Develop an alternate business model to address fleet replacement.	Alternate fleet replacement models have been reviewed and implemented for varying equipment types with considerable success. These methods include "lease to purchase" options as well as purchasing "newly used" equipment, which has freed up capital funding and allowed Vehicles and Equipment (V&E) to maintain the planned replacement schedule. Meeting planned replacement schedules enables V&E Services to dispose of vehicles and equipment at the optimum time for resale as industry best practice recommends. These alternate replacement methods will continue to be implemented.	In Progress

**Goal: Asset and Financial Sustainability - continued**

**Business Line: Corporate Governance and Finance**

Action	Comments	Status
Revalue all properties in preparation for 2013 reassessment.	<p>The 2013 property revaluation is on target. Most analysis has been completed and updated values are now available internally for most properties. Only a few unique properties remain incomplete. As required, preliminary estimates of values for all properties were supplied to Municipal Affairs by March 31, 2012. Final documentation and systems updating are required for completion of the value preparation phase. Final values are subject to change through the preliminary review period.</p> <p>The next phase of the revaluation is the communication of the results to City Council followed by individual letters to residential property owners and meetings with stakeholder groups. Final assessment notices will be sent in January of 2013 with the opening of the 2013 Assessment Roll for inspection and the 60 day appeal period.</p>	In Progress

**Business Line: Transportation**

Action	Comments	Status
Endeavour to increase funding for basic infrastructure to define acceptable service levels and address the maintenance backlog of roads, lanes, bridges, sidewalks, curbs, and overpasses.	Some funding requests were outlined in 2011; attempting to quantify the need on roadways and gravel lanes. Sidewalks and bridges are still outstanding. Work in 2011 is continuing on roadway, as well as water and sewer-related funding levels. Levels of service will be submitted for approval by Council relative to funding decisions. In general, deficiencies exist between recommended service levels and funding. One-time additional funding of \$3.4 million was received for roadways in 2012, and in 2011, \$2.38 million was received from the Provincial Urban Highway Connector Program for capital upgrade of infrastructure on these provincial routes.	In Progress
Develop a short and long-term bus refurbishment and replacement plan.	Transit's bus replacement strategy has been amended to include the purchase of "used and in good operating condition" buses to replace old fleet. Transit recently purchased 12 used buses for a capital cost savings of approximately \$6.7M	In Progress

**Goal: Asset and Financial Sustainability - continued**

**Business Line: Utilities**

Action	Comments	Status
A study is currently underway to review the condition of the City's electrical distribution system against industry standards. The study will identify capital improvements that will be necessary over the next several years. This will also provide a basis for developing long-term rehabilitation strategies in the future. Once the study has been completed, projections will be presented to Council indicating the impact that this infrastructure investment will have on the Utility.	Navigant Consulting was hired to undertake this study for Saskatoon Light and Power in 2011. The final report is expected to be received in May and will be submitted to City Council in either June or July.	In Progress
Energy Recovery & Electrical Redundancy for the Wastewater Utility.	This project is in the initial stages. The Wastewater Treatment Plant Long-Term Capital Development and Expansion Plan will help set the direction for this project. Invitations will be sent for engineering services to nine companies.	In Progress
Odour Abatement for the Wastewater Utility.	An Odour Abatement Study is 95% complete. The Design and Construction of Odour Mitigation Technology is dependent on the results of the Water/Wastewater Treatment Plant Long-Term Capital Development Plan.	In Progress
Operations/Maintenance Building Upgrades for the Wastewater Utility.	The detailed building design is 70% complete with projected completion in May. Construction services will be tendered in June. Expected completion date of the project is December 2013.	In Progress
A Long-Term Capital Development and Expansion Plan will be Completed in 2012 at the Wastewater Treatment Plant.	The Request for Proposals was awarded on January 23, 2012. A stakeholder meeting was held on February 8, 2012. Project is 35% complete.	In Progress
At a cost of \$22 million, the reservoir located at 42nd Street West will be expanded and combined with a new pumping facility to service the industrial and northeast residential areas.	An Engineering Services contract was awarded on January 31, 2012. Initial pre-design meeting has been held and design reviews scheduled weekly until April 30, 2012. Construction to start mid 2012.	In Progress
The Avenue H Reservoir Expansion and Enhanced Disinfection High Lift Pumping Station are the major initiatives for the 2012 – 2014 periods in the Water Utility. The projects combined will expand the overall reservoir capacity and reconfigure the distribution system piping while installing an ultraviolet disinfection system and integrated chlorine contact chamber.	The tender closed on January 16, 2012. The construction contract was awarded to the low bidder, Graham Construction, on February 27, 2012. The site preparation including clearing and traffic detour arrangements were completed in March 2012. Construction started with kick-off meeting held on March 29, 2012. The 2 year roadway detour commenced March 26, 2012, and construction is well underway.	In Progress

**Goal: Quality of Life**

**Business Line: Community Support**

Action	Comments	Status
Implement Corporate Accessibility Plan, a collaborative, long-range, ongoing effort to address accessibility of civic facilities, programs, services, and infrastructure including the installation of audible pedestrian signals and curb ramps.	Infrastructure Services issued a tender to complete curb ramp installations this spring and summer. Worked with web page developer to draft framework for an Accessibility web page. Completed an update to the Facility/Accessibility Design Standards document which will be posted on the new accessibility web page.	In Progress
Additional accessible playground units.	For WW Ashley Park accessible playground, the Administration received, rated, and short-listed playground proposals. The Steering Committee consulted with the Community Association and wrote a report to Council with a recommendation for the preferred playground supplier; this report will be received by City Council in April.	In Progress
Complete a review of best practices and develop a cost effective plan for the ongoing delivery of neighbourhood based programs as the City continues to grow.	Completed a review of the operations and program offerings by two Community Associations to explore opportunities for efficiencies. Continuing to work with the two Community Associations to further explore efficiencies.	In Progress
Enhance programming for the Urban Aboriginal Leadership Program.	Offered ATOSKE Leadership camp during the February break week; hosted a traditional styles of leadership workshop for Aboriginal and immigrant women; Youth Leadership Summit hosted with 65 youth attending; received confirmation of additional grant funding to support a third summer ATOSKE camp.	In Progress
Enhance activities for the Youth Action Network to increase positive race relations among our young adult community.	Awarded contract to Youth Launch who have hired and oriented two coordinators. The coordinators have gathered feedback from young people to establish the community sector partnership agreements with various youth serving agencies.  Youth Launch helped facilitate and host the Youth Leadership Summit and facilitate and coordinate the logistics for the Cultural Diversity Race Relations month opening ceremonies flag raising as well as the Living in Harmony Awards Ceremony.	In Progress
Complete an assessment of municipal immigration initiatives.	Contracted Joe Garcea and Associates to undertake the assessment project. Mr. Garcea undertook a literature review of immigration initiatives that have occurred over the past 5 years. Confirmed process for the review and engaging the key sector stakeholders as part of the assessment. Also planned details for the Immigration Forum "Taking Stock for Taking Action" which was hosted on March 28, 2012.	In Progress
Through our involvement in the Saskatoon Collaborative Funding Partnership, develop and implement capacity building tools and initiatives for community based organizations.	Wrapped up a review of the pilot projects hosted in 2011 and met with partners to discuss potential capacity projects for 2012	In Progress
Develop race relations monitoring tools and public consultations.	Facilitated strategic planning session as follow up to annual retreat with Cultural Diversity and Race Relations (CDRR) committee on February 9, 2012 to identify current and future focus in relation to sources of information to measure progress in achieving outcome statements of the CD&RR policy.	In Progress

**Goal: Quality of Life**

**Business Line: Corporate Asset and Management**

Action	Comments	Status
Upgrade trunked radio systems.	During 2011 budget deliberations, City Council approved a funding strategy, for a total cost of \$3,300,000, to upgrade the obsolete trunked radio system infrastructure to alleviate coverage issues. On Sept 12, 2011, Council approved a sole source for the system upgrade to Motorola Canada which will include the installation of one remote site. Work will begin in May 2012, and is scheduled to be completed by September 2012.	In Progress

**Business Line: Corporate Governance and Finance**

Action	Comments	Status
Civic Election in 2012.	Ward boundaries, polling areas, polling places, hours of voting, and advance polls have been established. A bylaw establishing a mail-in ballot voting system and a report establishing Special/Mobile Polls will be forwarded to City Council for approval in May and June, 2012, respectively.	In Progress

**Business Line: Fire and Protective Services**

Action	Comments	Status
Development of policy for special event emergency planning.	Policy drafted and ready for presentation to Senior Management.	In Progress
Construction of Fire Hall #10 Hampton Village.	This project is on hold, pending funding.	In Progress
New software programs required for fire inspection, asset management and training tracking.	Purchase of the Inspection Module is in process with installation slated for June.	In Progress
Creation of vacant properties/buildings bylaw.	Working with City Solicitor's Office on implementation of a bylaw to maintain vacant buildings/properties upkeep and physical appearance from a property maintenance standpoint. Buildings are regularly inspected and maintained from a fire and life safety standpoint.	In Progress
Development of neighbourhood evacuation planning strategies for both civic and community resource deployment (Montgomery and Silverwood) to be applied across the City.	Police Evacuation Plan has been revised and updated. Public notification plan still pending.	In Progress
Required overall upgrade of self-contained breathing apparatus (SCBA) for fire fighters.	In process of evaluating proper replacement of current SCBAs. No determination will be made until January 2013.	In Progress

**Business Line: Police**

Action	Comments	Status
Construction of new headquarters for Saskatoon Police Services.	Excavation 99% complete; soil remediation 99% complete; underground services complete; review of 100% design drawings almost complete; parkade piling complete; foundation walls complete; installation of steel girders has commenced.	In Progress



**Goal: Quality of Life - continued**

**Business Line: Recreation and Culture**

Action	Comments	Status
Design and construction of the Remai Art Gallery of Saskatchewan at River Landing.	Development application approved by City Council on January 16, 2012. Public open house was held on January 12. City Council received the Gallery Business Plan and approved tender package production on March 12, 2012. A 3-D model of the Gallery to be used for fundraising is complete and has been publically presented.	In Progress
Development of new off-leash dog/recreation areas.	At the request of Corporate Services, Community Services assisted in developing and conducting a survey with a random selection of dog owners within the City to better understand the dog owners' awareness, usage, and opinion of off-leash recreation areas. The survey results provided the basis for developing a program plan and development standards for off-leash recreation areas in the City. The project will move forward to the implementation phase of the capital project.	In Progress
Completion of construction and reopening of the new Mayfair outdoor swimming pool.	The project remains on schedule, with major facility components nearing completion, including the mechanical equipment building, change room building, and lane pool slab. Pool deck slab pours continue, as well as the remaining mechanical and electrical work.	In Progress
\$12.5 million in park upgrades and new development.	The following projects, which commenced in 2011, will be completed in 2012: John Brockelbank Park, George Dyck Park, Prebble Park, Jill Postlethwaite Park, Rendall Park and Parc Canada. The following projects have been completed: WJL Harvey Park; and the Evergreen neighbourhood buffers and traffic islands.	In Progress
Conduct Future Sport and Recreation Facility Needs Assessment Study.	With consultant input, the Administration has developed a logic-based model to give support to assessing the future development of sport and recreation facilities. Data, gathered from the city-wide leisure survey, user group surveys, population and demographic trends, and program development trends, is being used to populate the model. Administration and the consultant have started to prepare a final facility assessment report to present to City Council by the end of June, 2012.	In Progress
Complete Kinsmen Park and Area Master Plan.	Kinsmen Park Master Plan Completed and Approved by City Council on December 6, 2011.	Completed
Preparation of capital and operating financial plan for the proposed \$9.8 million upgrade to Gordon Howe Bowl. The proposal includes an artificial turf field, new service building, score clock and sound system, and outdoor field lighting.	Met with local sport organizations to discuss establishing a Gordon Howe Bowl Foundation for the purpose of raising funds for capital improvements to the Gordon Howe Bowl, as previously approved by City Council. An update report to City Council is anticipated in May, 2012.	In Progress
Construction of an outdoor pavilion at the Forestry Farm Park and Zoo to host special events and act as a public weather shelter.	Construction is underway with foundation cement piles and electrical service line in place. Project is on schedule for completion in June, 2012.	In Progress

**Goal: Quality of Life - continued**

**Business Line: Recreation and Culture- continued**

Action	Comments	Status
Implement modifications to the paddling pool program and recreation units.	Working with Occupational Health and Safety staff to revise procedures with respect to staff safety; reviewing and updating staff training curriculum and training methodology and formats; worked with Facilities Branch staff in recreation building upgrades; working with CIS to develop imap application to promote the summer program.	In Progress
Develop an alternative or supplementary funding model to increase contributions to the Holiday Park Golf Course Redevelopment Reserve.	A report has been prepared and will be received by the Executive Committee in June, 2012. The report is proposing a supplementary funding source to increase annual contribution to the reserve.	In Progress
Begin implementation of the Culture Plan with the recommendations as outlined in the Plan for year 1 (2012), year 2 (2013), and year 3 (2014).	<p>Launched the Culture Plan the end of 2011. In the first quarter of 2012, staff began work on implementation:</p> <ul style="list-style-type: none"> <li>- marketing the Culture Plan internally to City departments and externally to community stakeholders;</li> <li>- developed the rationale and funding strategy for the phase in of the culture consultant position; report to Planning and Operations Committee on April 24, 2012; and</li> <li>- began work on a discussion paper to guide the development of a public art strategy and program for Saskatoon.</li> </ul> <p>Also met with representatives from the U of S to investigate a research partnership regarding comparing per capita arts and culture spending in mid-sized Canadian cities and then measuring the economic impact of that spending.</p>	In Progress

**Business Line: Urban Planning and Development**

Action	Comments	Status
Continue to pursue the target of 500 affordable housing units per year.	<p>The Housing Business Plan has set a target of 500 new affordable housing units per year between 2008 and 2012. A variety of new incentive programs, land predesignation, and partnerships have yielded successful results.</p> <p>The 2011 annual report projects that 2,239 new affordable, rental and entry-level housing units will be supported to the end of 2012, or 448 units per year. Policy and Incentive Programs are under review to encourage affordable housing in more neighbourhoods and avoid concentration. Funding from the Province will allow the City to set targets and continue programs to the end of 2013, extending the Housing Business Plan from five years to six.</p>	In Progress

**Goal: Quality of Life - continued**

**Business Line: Urban Planning and Development - continued**

Action	Comments	Status
Develop a secure funding source for affordable housing programs after 2013.	The strategy calls for the allocation of \$1.5 million to be provided annually to the affordable housing reserve. Beginning in 2011, this will be funded by a \$250,000 allocation from the operating budget each year until \$1.5 million is reached in 2016. The draw on the Neighbourhood Land Development Fund will be reduced by \$250,000 per year until all \$1.5 million is provided through the mil rate. The first year of this strategy was implemented (2011). However, due to new Provincial Funding available to the City, this strategy will be deferred for at least two years. The new funding commitment from the Provincial Government will be the source of funding for existing programs.	Deferred
Enhance relationships with First Nations that have land development interests in the Saskatoon region, which will include working with partners to develop educational materials and deliver workshops.	Work continued on: <ul style="list-style-type: none"> <li>- drafting a Developer's Handbook, which is intended to assist First Nations who are developing land in Saskatoon and the region,</li> <li>- partnering with SREDA to host an Aboriginal Business Development event in June, and</li> <li>- preparing a tour of urban reserves as part of the CAMA/FCM conference in June.</li> </ul>	In Progress

**Goal: Environmental Leadership**

**Business Line: Corporate Asset Management**

Action	Comments	Status
Implement the use of bio-diesel in the vehicle and equipment fleet.	Vehicles and Equipment Services plans to begin work on this project, with Environmental Services, in the last quarter of 2012.	In Progress

**Business Line: Environmental Health**

Action	Comments	Status
Prepare and implement the Energy and Greenhouse Gas Reduction Business Plan to establish priorities and a sustainable effort toward emissions reduction.	A Business Plan identifying funding and initiatives to bridge gap between inventory and Plan targets for emissions reductions is near completion. A strategy for 2012 activities has been completed. Work on the creation of an Environmental Sustainability Reserve is underway.	In Progress
An \$11 million gas collection system was initiated at the Saskatoon Landfill in 2011. This infrastructure has the potential to reduce annual greenhouse gas emissions by over 90,000 tonnes per year and provide electricity for up to 2,600 homes. This facility is expected to be operational by early 2013.	A tender was issued in late 2011 for construction of the landfill gas collection system and power generation facility. Six bids were received and the tender was awarded to Allan Construction of Saskatoon. The project budget was increased to \$13.5 million. A kickoff meeting was held with the contractor on March 13. Construction will begin in late April with the facility operational by March 31, 2013.	In Progress
Participate in the Saskatoon-Lloydminster Airshed Advisory Committee to guide air protection efforts within the region.	The Administration has an active representative on the Board. Parameters and locations to be studied are under development.	In Progress
Expand recycling under the Waste and Recycling Plan to enhance cost effectiveness and efficiency in the diversion of materials suitable for resource capture from the waste stream.	The preferred proponent has been selected. Negotiations are beginning for an anticipated program launch of January 2013. The program options for multi-unit dwellings are under development.	In Progress
Implement Landfill Optimization to extend Landfill life, improve environmental performance, and increase the level of service provided; and begin expansion of the landfill through construction of a new cell.	Landfill Optimization Design (master plan) has been approved by City Council. Equipment upgrades and staff training are progressing. Daily cover practices and size of active filling area (working face) has improved. Traffic flow and storm water management plans are completed. The filling of inefficiently filled areas has begun. Construction of a new cell on existing site has been tendered.	In Progress
Expand the organic waste program under the Waste and Recycling Plan to divert organic material from the landfill.	Program options and preliminary costing is complete. An organics strategy report is being developed. The existing programs (pilot compost depots and Leaves and Grass Subscription Program) are ongoing.	In Progress
Improve the sophistication of waste handling to enhance cost effectiveness and efficiency.	Optimized routing for 2012 has been implemented. Fleet asset planning is underway. A Waste Utility concept report has been approved by Council.	In Progress

**Goal: Environmental Leadership - continued**

**Business Line: Environmental Health - continued**

Action	Comments	Status
Construct Recovery Park, a facility to divert residential construction and demolition waste from the landfill for re-use in other construction projects.	A detailed "Recovery Park Development Strategy" report has been prepared. Consultation has taken place with similar facilities in other centres to determine size requirements and suitable materials for acceptance. An Expression of Interest in design-build for a facility has been issued. Phase I development is expected to be completed later in 2012.	In Progress
Continue participation in the South Saskatchewan River Watershed Stewards as a leader in watershed protection and improvements.	A City Councillor and Administrative representative are active members of the Board. A water quality benchmarking study is underway. Future demands on the River are being considered.	In Progress
Establish soil protection and remediation policies and procedures for City-owned properties.	Preliminary criteria thresholds for City-owned land have been developed. A Terms of Reference for Soil and Water Management Plan at the Saskatoon Regional Waste Management Facility (Landfill) and 3 to 5 major construction project sites is being prepared. A procedural review of soil handling protocols with all project staff is ready to deliver this year.	In Progress
Continue the tree planting and maintenance program to ensure a healthy urban forest.	Contracted tree maintenance in Eastview, Avalon and King George has been completed. In-house tree maintenance remaining from 2011 has been completed in Silverwood Heights. In addition, all miscellaneous elm tree pruning has been completed. Tree Planting and Watering contracts were reviewed and awarded for 2012. In-house tree planting and watering will commence at the end of May when seasonal staff return to work.	In Progress

**Business Line: Urban Planning and Development**

Action	Comments	Status
Complete a Wetland Policy and Implementation Plan which will conserve ecologically significant wetlands in new growth areas of the city and assist in managing storm water and prevent flooding.	Proposed guiding principles for the Wetland Policy were presented to internal and external stakeholders. A demonstration project has been developed to identify the opportunities and constraints that the proposed principles would present to the development industry. The results of the Demonstration Project are expected in early summer 2012.	In Progress

**Goal: Environmental Leadership - continued**

**Business Line: Utilities**

Action	Comments	Status
<p>A new \$3 million Turbo Expander Power Generation Facility located at Sask Energy's Natural Gas Regulating Station, west of the Saskatoon Landfill, and will produce electricity for up to 600 homes with zero emissions by recovering pressure energy and heat energy. This facility was initiated in 2011 and is expected to be operational by early 2013.</p>	<p>Detailed engineering design is complete. Federal and/or Provincial funding is expected to make up a portion of the project budget, but is yet to be confirmed. Awaiting cost estimates from SaskEnergy and SaskPower for components of the project, prior to seeking City Council approval to tender the project. The project is expected to be tendered in the second quarter, 2012 and operational in third quarter, 2013.</p>	<p>In Progress</p>
<p>The flood control strategy will be expanded with the installation of additional "superpipes" in Confederation Park, Westview, Early Drive, Erindale, Lakeview, and Dundonald.</p>	<p>The sanitary tank in Seager Wheeler Park has been completed and is ready for service. Landscaping and park restoration will be finished in the spring of 2012.</p> <p>Design is underway for the first eastside tank to be completed in Sutherland Park. This project will be tendered in the summer of 2012 and will be constructed in the fall of 2012.</p> <p>Dundonald Tank will be expanded in its service and capacity in the spring of 2013, to coincide with the Dundonald Park upgrade.</p>	<p>In Progress</p>

**Goal: Sustainable Growth**

**Business Line: Land Development**

Action	Comments	Status
<p>The final phases of the Hampton Village neighbourhood, developed in partnership with Dundee Developments, will result in 153 city lots and 143 Dundee lots being serviced in 2012.</p>	<p>Tender for roadways/curb in Phase 8 (Hargreaves Manor) awarded, completion scheduled for July 31, 2012. Lot draw for final phase of single family lots scheduled for May 2012. Pricing and development controls have been approved by City Council; lots will be sold with a delayed possession.</p>	<p>In Progress</p>
<p>A concept plan for the development of the Kensington neighbourhood is being finalized for approval in 2012. Servicing will commence in 2012, with 103 lots scheduled for sale in 2012 and 180 lots in 2013.</p>	<p>A finalized Kensington Neighbourhood Concept Plan has been presented to, and been recommended for approval by the Planning and Operations Committee, Municipal Planning Commission, and Technical Planning Commission. A public hearing is set for the City Council meeting of April 16, 2012.</p>	<p>In Progress</p>
<p>New park development in Stonebridge, Rosewood, Evergreen, Lakewood Suburban, and Hampton Village neighbourhoods.</p>	<p>Tenders for the following projects have been awarded for work to be completed in 2012: Pleasant Hill Park, Girgulis Park, Adams Park, Cannan Park and Klombies Park. The following projects are still to be tendered: Hyde Park, Mark Thompson Park, Patricia Roe Park, Funk Park (Phase 1) and the 22nd Street Cut Entrance. Rotary Park and Dundonald Park will be designed in 2012.</p>	<p>In Progress</p>
<p>Review new neighbourhood design standards from a long-term Transit perspective. If changes are desired, the City will then work with developers to update these standards.</p>	<p>Transit, Transportation Branch, and Planning and Development Branch have been working collaboratively to implement the outcomes described in the City's Integrated Approach to Growth strategy. New neighbourhoods are being designed to inherently support Transit. This is achieved by concentrating density along nodes and corridors that will be long-term Transit routes, and ensuring there is connectivity between neighbourhoods along these corridors. Continued joint work between these three Branches will be key to ensuring all new neighbourhoods continue to be Transit-oriented developments.</p>	<p>In Progress</p>
<p>A total of 28 acres of multi-family land will be serviced in 2012, with a further 22 acres in 2013, and 26 acres in 2014.</p>	<p>In March 2012, Public Tenders of five Evergreen multi-family sites and two Rosewood multi-family sites resulted in the sale of six sites in total. The remaining site was sold over the counter the following day.</p> <p>Evergreen - 15.01 acres (7 parcels) multi-family land. Water/Sewer and Roadway Tenders issued for the 2012 construction season.</p> <p>Rosewood- 9.95 acres (2 parcels) Water /Sewer and Roadway Tenders issued for the 2012 construction season.</p> <p>Hampton Village - 7.36 acres (2 parcels) servicing of these parcels is being coordinated by Dundee Developments on behalf of the Land Branch. Grading, water/sewer, and roadway work will commence in the spring with an estimated completion date of fall 2012.</p>	<p>In Progress</p>

**Goal: Sustainable Growth - continued**

**Business Line: Land Development - continued**

Action	Comments	Status
In the Marquis Industrial Area, 72 acres of land will be serviced in 2012, with a further 43 acres in 2013, and 48 acres in 2014.	Phase 6 (72 acres) water and sewer servicing is 90% complete. The remaining 10% of water and sewer and all of the roadway work for this phase will take place in 2012. Public Tendering of this land will take place in fall 2012. Servicing plans for 2013 are being expanded from 43 acres to 94 acres.	In Progress
In Evergreen, 342 lots are expected to be serviced and made available for sale in 2012. In 2013 and 2014 work will commence on the Evergreen Village Square and the planned green pedestrian bridge over McOrmond Drive.	320 lots in Phase 3 sold via delayed possession were released to builders and individuals on February 29, 2012. Tenders for servicing 453 lots in 2012 are in place. Grading and water/sewer work is in progress. Roadway work will commence in late April, 2012, weather permitting. Lot draw for 203 lots on Mahabir and Salloum scheduled for June of 2012. Further lot draws will take place in fall 2012, dependent on servicing completion. Water/ Sewer Tenders for lots scheduled to be complete in 2013 have been awarded.	In Progress
In Rosewood, 135 lots are scheduled for sale in 2012, and approximately 20 remaining lots within the City's ownership in 2013.	38 lots remaining in Phase 1 inventory. Roadway Tender for Phase 2 (135 lots) awarded to Central Asphalt. Construction will begin in spring 2012. Lot draw planned for Phase 2 (135 lots) in fall 2012.	In Progress
New arterial road construction of Marquis Drive from Millar to Siemens Avenue.	Detailed design and construction drawings are 75% complete. The advertisement for tendering is scheduled for May 26, 2012. Construction of the four-lane arterial road will commence in 2012, for completion by August 2013.	In Progress
New trunk sewer extensions in the following locations: Storm - McOrmond Drive (Attridge to Highway 5), Hampton Village - Richardson Road (McClocklin to Westview), and Kensington (sanitary/storm trunks)	<p>McOrmond Drive Storm Sewer Trunk - Four design build teams who were prequalified in December 2011 are currently working on their proposals, which are due May 3, 2012. The proposals will be evaluated and the successful design build team will be chosen and awarded by May 28, 2012. Construction of the storm trunk is scheduled to commence in June 2012, for completion by January 2014.</p> <p>Hampton Village Storm Trunk - Preliminary design of the storm trunk is complete. The consultant has submitted detailed design and construction drawings for review and approval. Construction is scheduled to begin in 2012.</p> <p>Kensington Storm Trunks - Construction of the storm and sanitary sewer trunks required to service Kensington has been accelerated to accommodate Dundee Development's request to be in a position to service lots in the south portion of Kensington in 2014. Preliminary design for all the trunks was completed in April 2012 and detailed design and construction drawings will be completed in May 2012. The project will be tendered in June 2012 with construction to commence in the fall 2012 and ending in summer 2013.</p>	In Progress
Extension of the primary watermain along McOrmond Drive from Evergreen Boulevard to Fedoruk Drive.	A report requesting approval of the tender, which will close on April 3, 2012, will be submitted to City Council at its May 14, 2012 meeting. If approved, construction will commence in May 2012, for completion by October 31, 2012.	In Progress



**Goal: Sustainable Growth - continued**

**Business Line: Transportation**

Action	Comments	Status
Implement a Transportation Demand Management Strategy to make more efficient use of transportation resources.	A survey, which is being reviewed by the Communications Branch, to establish baseline travel information, will be conducted internally as a pilot project in May 2012. A report to City Council on the Strategic Plan implementation status and priorities is currently being reviewed by the Transportation Demand Management Steering Committee.	In Progress
Undertake a Transit Demand Study to understand current travel needs throughout the city.	The study will begin in late 2012.	Not Started

**Business Line: Urban Planning and Development**

Action	Action	Action
Submit East Sector Plan to City Council for review.	The East Sector Plan was submitted to Executive Committee in March 2012; the Executive Committee recommended that it be approved. Public advertising, a public hearing, and submission to City Council for approval are all scheduled for April 2012. City Council approved the name 'Holmwood' for the Sector.	Completed
Begin a North Sector Plan.	Collection of background information for the North Sector Plan began, and a Request for Proposals for a Natural Area Screening Study was released in March 2012.	In Progress
Begin a Concept Plan for the South West study area in the Confederation Sector.	Collection of background information for the Concept Plan began and a Request for Proposals for a Natural Area Screening was released in March 2012.	In Progress
Outside City limits, in partnership with the RM of Corman Park, begin a South West concept Plan for the Planning District.	This study is pending budget approval from the RM of Corman Park; a decision is expected by May 2012.	In Progress
Development of the Blairmore Neighbourhood #2 Concept Plan.	Background work to undertake design of the Blairmore Neighbourhood #2 Concept Plan is continuing and is on schedule.	In Progress
Development of the University Heights Neighbourhood #2 Concept Plan.	Background work to undertake design of the University Heights Neighbourhood #2 Concept Plan is continuing and is on schedule.	In Progress
Submit College Quarter Concept Plan to City Council for review.	Approved by City Council February 6, 2012. Project is complete.	Complete
Complete Central Avenue Streetscape work from 109th to 110th Streets.	Prepared construction documents for tender; project tendered in March 2012. Expect construction to begin by July, 2012; estimate construction to conclude in fall 2013.	In Progress
Begin new Local Area Plan in Mayfair/Kelsey Woodlawn.	New Local Area Plan in Mayfair/Kelsey Woodlawn will begin in fall 2012.	Not Started

**Goal: Sustainable Growth - continued**

**Business Line: Urban Planning and Development - continued**

<p>Provide a leadership role in the North Downtown Master Plan to create a comprehensive vision for the vacant city-owned land resulting from the extension of 25th Street to Idylwyld and the relocation of the City Yards from the city's central business district.</p>	<p>Environmental site assessment Phase 2 for a portion of the area is nearing completion. The preliminary District Heating and Cooling Study is complete. Research was carried out in Vancouver and Victoria in February to visit sites employing sustainable design principles and systems including district heating. Meetings were carried out with representatives of these projects from the municipal and private sectors. Further coordination with the Utility Services Department on combined heat and power initiatives is underway. District Energy, a supporting project for the North Downtown, is under review and a report is being prepared for City Council. Services overview, objectives and scope of work preparation, and research into funding and partnerships to commence in May 2012.</p>	<p>In Progress</p>
<p>Complete City Centre Plan Phases 3 and 4: The Overall Plan for the City Centre and the Civic Plaza Master Plan.</p>	<p>Phases 3 and 4 were reversed in order to allow the City Centre Plan phase to occur before the new Civic Plaza Master Plan is developed. Phase 3 is underway and a Request for Proposals has been issued for consulting services to develop the new Plan. Phase 4 (Civic Plaza Master Plan) will follow in early 2013 using information contained in the new City Centre Plan. All phases of the City Centre Plan are fully funded.</p>	<p>In Progress</p>
<p>Outside City limits, in partnership with the RM of Corman Park, begin a North Concept Plan for the Planning District.</p>	<p>The study is pending budget approval from the RM of Corman Park; a decision is expected by May 2012.</p>	<p>In Progress</p>

**Goal: Moving Around**

**Business Line: Corporate Governance and Finance**

Action	Comments	Status
Implement City Council recommended revisions to the Taxi Bylaw.	2011 is being established as the baseline for data analysis. Continue attempting to incorporate demand/supply factors into process. Work continues on a rewriting of Taxi Bylaw.	In Progress

**Business Line: Transportation**

Action	Comments	Status
National attention on successful Transit services during the 2012 Brier and 2012 Canadian Country Music Week and Awards Show.	Transit delivered a highly successful charter service for the 2012 Brier. Additional information will be provided subject to final review and debriefing with event coordinators and Transit employees.	In Progress
Continued focus on ECO bus pass partnerships with businesses, volunteer groups and agencies.	Saskatoon Transit has formalized 13 Eco Pass Agreements resulting in 354 employer-supported Eco Passes. Transit has had discussions with 7 new agencies and one existing participating institution which has potential to result in approximately 800 new passes in 2012. U Pass Agreement with SILT was implemented on January 1, 2012. Transit and Public School Board meeting was held March 1st to discuss pilot high school bus pass program for implementation in fall 2012.	In Progress
Design and construct a bus terminal and route for buses for easier entrance and exit from Credit Union Centre during special events.	Transit/Transportation staff and new Credit Union Centre (CUC) Executive Director are revisiting the scope of the project and current plans for improving ingress/egress to site and bus terminal requirements. Research and project strategy continues. A debriefing meeting was held between Transportation Branch, Transit and CUC representatives to discuss outcome of ingress/egress research completed during LMFAO concert held in December 2011. Plans are to proceed with traffic signals, pathway construction and on-site transit safety improvements in 2012. Confirmation of cost estimate prior to tendering and construction are underway. Further discussions are required with respect to long-term improvements.	In Progress
Pilot signal-priority system at five intersections to improve Transit service between downtown and the University of Saskatchewan.	Hardware installed on Transit DART buses and College Drive intersections. Progress of project will be monitored in 2012 and reports generated to determine impact to Transit service between downtown and the U of S.	In Progress
Implement technological innovations to increase Transit ridership such as real-time passenger information through cellular/SMS alters, smart phone and website applications such as "live transit" and both audio and visual bus stop announcements.	Transit is testing its technology on a portion of the Intelligent Transit System fleet in 2012 and is targeting the latter part of 2013 to implement live transit for public consumption. The first stage of testing technology on a portion of its fleet is complete and the manufacturer will install hardware in 29 additional buses for 2nd stage of testing beginning April 23.	In Progress
Continue a discounted bus pass program to ensure Transit is an affordable mode of transportation for citizens with low income.	18% increase in the number of Low Income passes sold for the same time period in 2011 (Jan to Mar).	In Progress
Preliminary investigation of Rapid Transit options for the city.	As part of the Integrated Growth Plan, investigation will commence in late 2012, to be completed in 2014.	Not Started

**Goal: *Moving Around - continued***

**Business Line: *Transportation - continued***

Action	Comments	Status
<p>Opening of Circle Drive South, the new South Bridge, related interchanges, and overpasses (2012).</p>	<p>River Crossing—girders completed on east side. Bridge deck panel construction started and complete by May. Bridge will be complete and open to traffic September 30, 2012.</p> <p>Preston Interchange—girder installation to begin May 2012. Deck to be constructed after girder installation.</p> <p>Northwest—Roadwork in this area to start May 2012. Sound walls along 11th Street Bypass to start construction in May; Dudley Street extension to be tendered spring 2012. Rail to be completed in summer 2012</p> <p>Idylwyld overpass—sound walls are being installed in the area. Miscellaneous concrete finishing taking place on structures. Finishing work on the drainage in the area.</p> <p>Lorne Ave Overpass—roadwork to start in May 2012. Retaining walls under construction. Final excavation of material to take place in spring 2012. All ramps and adjacent roadwork to be completed in 2012.</p> <p>Valley Road Overpasses - Miscellaneous concrete finishing taking place on structures. Retaining walls are being completed. Final drainage hookups are underway. Roadwork to be started in May 2012.</p>	<p>In Progress</p>
<p>Construction of Phase I of Highway 7 and Highway 14 interchange.</p>	<p>Earthwork was completed in November 2011. Central Asphalt was awarded the tender for construction of the roadway which commenced on April 16, 2012, and is expected to be completed on November 15, 2012.</p>	<p>In Progress</p>
<p>Implement new technologies for replacement of parking meter infrastructure, which may include the reintroduction of the City Card payment and pay by phone payment for parking.</p>	<p>Two License Plate Recognition (LPR) systems are currently in use for parking enforcement with very positive results.</p> <p>Evaluation of technologies for parking meter upgrades is in progress.</p>	<p>In Progress</p>
<p>Develop a long-range transportation master plan integrating all transportation modes including transit, walking, cycling, and driving.</p>	<p>The Future Growth Delivery Team is working to develop an integrated overarching plan for the coordination of transportation and transit efforts. A Capital Budget request will be submitted for 2012 through 2015.</p>	<p>In Progress</p>
<p>Present a five-year capital plan for the expansion of cycling infrastructure (pathways, bike lanes, sharrows) and expand educational and awareness initiatives.</p>	<p>A five-year capital plan was prepared and approved by City Council. A report on the status of the program and the program direction for 2012 was also submitted to City Council and approved. Implementation of 2012 initiatives, as per the approved plan, are underway, and are scheduled to be completed at the end of 2012.</p>	<p>In Progress</p>
<p>Develop a Pedestrian Master Plan.</p>	<p>A Capital Budget item will be submitted, requesting funding for work to begin in 2013 through 2015.</p>	<p>In Progress</p>

**Goal: *Moving Around - continued***

**Business Line: *Urban Planning and Development***

Action	Comments	Status
Construction, extension, and streetscaping of 25th Street from Idylwyld Drive to 1st Avenue.	Water and Sewer construction has been completed. Construction of the roadway commenced on April 16, 2012, and is expected to be completed on October 31, 2012.	In Progress
Continue to work with the Ministry of Highways and Infrastructure to finalize designs for future Perimeter Highway.	Awaiting direction from the Ministry of Highways and Infrastructure.	In Progress
Continue execution of the replacement of the Traffic Bridge.	<p>The following actions are underway:</p> <ul style="list-style-type: none"> <li>- proceeding with Request for Proposals for design build documents in 2012, so that the project will be ready to proceed when complete funding to replace the Traffic Bridge is available;</li> <li>- proceeding with pier testing in the summer of 2012, to rate current capacity; and</li> <li>- demolish the overland span (Span 1) in the fall of 2012.</li> </ul>	In Progress
Evaluate the suitability of and formalize the level of service for snow and ice removal on priority travel routes, areas near schools, bus stops, and accessibility of roadways in new neighbourhoods, and budget implications of changes or improvements.	With the end of the 2011/12 winter season, the Public Works Branch will be conducting an extensive review of the winter program in order to evaluate levels of service with respect to budget implications and the expansion of the city (i.e. new neighborhoods and the opening of Circle Drive South).	In Progress

**Goal: Economic Diversity and Prosperity**

**Business Line: Urban Planning and Development**

Action	Comments	Status
Online applications for business licenses to be implemented in 2012.	Conceptual web layout and web broker components completed. Software consultant currently working on website.	In Progress

2012 1<sup>st</sup> Quarter Report to Council.doc/deb  
 May 16, 2012

## Building Permit Statistics for YTD Mar 31, 2012 vs. YTD Mar 31, 2011

Category	Number of Permits			Construction Value (\$million)		
	YTD Mar 31/12	YTD Mar 31/11	Change %	YTD Mar 31/12	YTD Mar 31/11	Change %
Residential	732	630	16.2%	\$101.2	\$89.9	12.6%
Apartments & Housing Projects	52	38	36.8%	\$16.1	\$16.8	-4.2%
Commercial	105	69	52.2%	\$50.0	\$12.6	296.8%
Industrial	41	45	-8.9%	\$29.1	\$12.1	140.5%
Institutional & Assembly	27	14	92.9%	\$4.2	\$6.0	-30.0%
Other (includes demolition permits)	29	31	-6.5%	\$4.0	\$1.4	185.7%
<b>TOTAL</b>	<b>986</b>	<b>827</b>	<b>19.2%</b>	<b>\$204.6</b>	<b>\$138.8</b>	<b>47.4%</b>

Summary of major projects over \$10M approved to March 31, 2012

New Office Building - 220 Wall Street	\$10.0M	(Included in "Commercial" above)

His Worship the Mayor and City Council  
The City of Saskatoon

## **LEGISLATIVE REPORTS**

### **Section A – OFFICE OF THE CITY CLERK**

A1) **City of Saskatoon Municipal Manual - 2012**  
**(File No. CK. 369-1)** \_\_\_\_\_

**RECOMMENDATION:** that the information be received.

I am pleased to present the 2012 City of Saskatoon Municipal Manual for the information of Council.

Copies of the municipal manual are available in the City Clerk's Office for a cost of \$5.25, including G.S.T.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

### **ATTACHMENT**

1. 2012 Municipal Manual



**Section B – OFFICE OF THE CITY SOLICITOR**

**B1) Proposed Rates - 2012 Water and Sewer Service Inspection and Boulevard Deposit Rates  
(File CK. 1905-2)**

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**RECOMMENDATION:** that City Council consider Bylaw No. 9026.

At its meeting held on April 30, 2012, City Council resolved:

- “1) that Bylaw 1523, A Bylaw respecting the construction of private sewer and water service connections in the City of Saskatoon, be amended to include the proposed 2012 Water and Sewer Inspection rates, as described in the April 4, 2012 report of the General Manager, Infrastructure Services Department; and
- 2) that the City Solicitor be requested to prepare the necessary amendments to Bylaw 1523 for approval by City Council.”

Bylaw No. 1523 was repealed August 18, 2010 by Bylaw No. 8880, *The Private Sewer and Water Service Connection Bylaw, 2010*. The amendments noted in the report dated April 4, 2012 from Infrastructure Services Department to the Planning and Operations Committee contemplates the previous rates in Bylaw No. 8880. We propose that the rate adjustments be reflected in Bylaw No. 8880 since it replaced the repealed Bylaw No. 1523.

We are pleased to attach Bylaw No. 9026, which amends Bylaw No. 8880, establishing the increased inspection and tapping fees for 2012 as outlined in the Administration’s report.

**ATTACHMENT**

1. Proposed Bylaw No. 9026, The Private Sewer and Water Service Connection Amendment Bylaw, 2012.

**B2) Amendment to The Private Swimming Pools Bylaw, 2000, Bylaw No. 7981  
(File No. CK. 500-1)**

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**RECOMMENDATION:** that City Council consider Bylaw No. 9027.

At its meeting held on April 16, 2012, City Council adopted Clause 5 of Report No. 6-2012 of the Planning and Operations Committee, which made recommendations to amend Bylaw provisions respecting the following:

- (1) adding a minimum spacing requirement of 1 metre between climbable members of a private swimming pool enclosure that are accessible to the public;

- (2) clarifying maximum spacing or gaps permitted between the ground and the bottom of an enclosure;
- (3) clarifying maximum spacing or gaps permitted between vertical members of an enclosure;
- (4) clarifying as to the distance permitted between a required walkway and the top edge of an above-ground private swimming pool;
- (5) adding an Order to Remedy Contravention process so that an owner may be compelled to bring the pool and enclosure into compliance with the Bylaw and, if compliance is not achieved, allowing the City to carry out the necessary work and add the costs to the tax roll for the property;
- (6) changing the Building Permit fee for a swimming pool so that it is consistent with permit fees set out in The Building Bylaw; and
- (7) authorizing the City Solicitor to amend the Bylaw to incorporate these changes.

We are pleased to attach Bylaw No. 9027 which incorporates these changes into The Private Swimming Pools Bylaw, 2000.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

### **ATTACHMENT**

1. Proposed Bylaw No. 9027, The Private Swimming Pools Amendment Bylaw, 2012.

**B3) Plumbing Permit Fees Review - Building Standards Branch**  
**(File No. CK. 313-1)**

**RECOMMENDATION:** that City Council consider Bylaw No. 9028.

At its meeting held on April 16, 2102, City Council adopted Clause 6 of Report No. 6-2012 of the Planning and Operations Committee, which made the following recommendations:

- “1) that the Plumbing Permit Fee Schedule, with a three step phase-in period as shown on Attachment 4 to the report of the General Manager, Community Services Department dated March 16, 2012, be approved;
- 2) that the increases in the Re-inspection Fee and Partial Inspection Fee, as shown on Attachment 4 to the report of the General Manager, Community Services Department dated March 16, 2012, be approved;
- 3) that an additional charge be applied for negative adjustments and that this charge be the lesser of the amount of the adjustment of \$75;
- 4) that a fee of \$75 be applied to all Plumbing Permit cancellations;
- 5) that the requirement for a shut-off valve to each plumbing fixture be removed from the Plumbing Bylaw No. 6583; and
- 6) that the City Solicitor be authorized to amend the Plumbing Bylaw No. 6583 to be consistent with these recommendations.”

We are pleased to attach Bylaw No. 9028 which incorporates these changes into The Plumbing Permit Fees Bylaw No. 6583.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENT**

1. Proposed Bylaw No. 9028, The Plumbing Permits Amendment Bylaw, 2012.

Respectfully submitted,

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Janice Mann, City Clerk

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Theresa Dust, City Solicitor

**BYLAW NO. 9026****The Private Sewer and Water Service Connection  
Amendment Bylaw, 2012**

The Council of The City of Saskatoon enacts:

**Short Title**

1. This Bylaw may be cited as *The Private Sewer and Water Service Connection Amendment Bylaw, 2012*.

**Purpose**

2. The purpose of this Bylaw is to amend Bylaw No. 8880, *The Private Sewer and Water Service Connection Bylaw, 2010*, to provide for an increase in the fees charged for the inspection of sewer and water service connections and tapping.

**Bylaw No. 8880 Amended**

3. The Bylaw No. 8880 is amended in the manner set forth in this Bylaw.

**Schedule "A" Amended**

4. Schedule "A" is repealed and the schedule marked as Schedule "A" to this Bylaw is substituted.

**Coming Into Force**

5. This Bylaw comes into force on the day of its final passing.

Read a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

Read a third time and passed this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

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Mayor

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City Clerk

## Schedule "A" to Bylaw No. 9026

## Schedule "A"

## Inspection and Tapping Fees and Refundable Deposits

1.	Residential Inspection of Connections Including Records (New, Disconnects, Repairs or Similar)	\$195.00/connection
2.	Residential Tapping (Maximum 50 mm) (Connection to water main by City)	\$260.00/tapping
3.	Commercial Inspection of Connections Including Records (New, Disconnects, Repairs or Similar)	\$95.00/hour regular hours \$190.00/hour overtime hours
4.	Records (Technical Drafting Services)	\$135.00/connection
5.	Commercial Tapping (Maximum 50 mm) (Mueller tapping, all costs to work order)	\$260.00/tapping
6.	Water Testing as required (TC & HPC bacteria)	\$40.00 per set plus inspection time
7.	Refundable Deposit for Water and Sewer Service Disconnect as part of Demolition Permit	\$3,000.00 residential \$7,500.00 commercial
8.	Refundable Deposit for Boulevard Condition Maintenance as part of Demolition Permit	\$150.00/front meter residential \$200.00/front meter commercial (Rounded down to nearest \$100.00)

BYLAW NO. 9027

**The Private Swimming Pools Amendment Bylaw, 2012**

The Council of The City of Saskatoon enacts:

**Short Title**

1. This Bylaw may be cited as The Private Swimming Pools Amendment Bylaw, 2012.

**Purpose**

2. The purpose of this Bylaw is to amend The Private Swimming Pools Bylaw, 2000 to:
  - (a) allow greater flexibility in enclosure design, while ensuring adequate safety;
  - (b) provide the City with a mechanism to compel an owner or occupant to bring a pool and enclosure into compliance with The Private Swimming Pools Bylaw, 2000 and to allow the City to remedy contravention of the Bylaw if compliance has not been achieved; and
  - (c) to clarify minimum standards applicable to fence enclosures and access walkways.

**Bylaw No. 7981 Amended**

3. The Private Swimming Pools Bylaw, 2000 is amended in the manner set forth in this Bylaw.

**Section 3 Amended**

4. Section 3 is amended by:
  - (1) adding the following after subsection (a):

“(a.1) climbable member” means any part of a fence which is capable of being used as a foothold for a person and includes a horizontal or diagonal member, but does not include chain link fencing having a wire core of not less than 11 gauge and mesh size of not more than 50 millimetres;”

- (2) striking "parallel to grade" from subsection (b) and replacing it with "horizontally";
- (3) adding the following after subsection (b):
  - "(b.1) "municipal inspector" means an employee or agent of the City appointed by the Manager of the Building Standards Branch of the Community Services Department or the General Manager of the Fire and Protective Services Department for the City of Saskatoon to act as a municipal inspector for the purposes of this Bylaw;"
- (4) adding the following after subsection (e):
  - "(f) "public" means all persons other than the owner or occupant; and
  - (g) "vertical member" means a vertical part of a fence to which other parts are attached."

#### **Section 5 Amended**

5. Section 5 is amended by:

- (1) striking out "a fee of \$75.00" in subsection (2) and replacing it with "the applicable fee"; and
- (2) adding the following after subsection (2):
  - "(3) The applicable fee shall be calculated on the basis of the current fee per \$1,000.00 of construction value set out in Schedule "A" as applied to the estimate of construction value of the proposed swimming pool.
  - (4) For the purposes of subsection (3), the estimate of construction value shall be the tender price quoted for construction of the private swimming pool or a reasonable estimate for construction of the private swimming pool as submitted by the applicant for a swimming pool construction permit, and acceptable to the City.
  - (5) Notwithstanding subsection (3), the minimum swimming pool construction permit fee shall be \$100.00."

**Section 6 Amended**

6. Section 6 is amended by:

(1) adding the following before "The enclosure" in subsection (4):

"The enclosure must be constructed so as to minimize the risk of unauthorized entry into the pool area by a member of the public by crawling under, climbing over, or climbing through."

(2) striking out paragraph (4)(b) and (4)(c) and substituting:

"(b) where an enclosure is a chain link fence, the mesh size must not exceed 50 millimetres and the wire core must not be less than 11 gauge;

(c) where an enclosure fence is constructed of any material other than chain link:

(i) horizontal structural members or other climbable members located on or accessible from the outside or non-pool side of the fence must be placed so that there is one continuous vertical separation of a minimum of 1,100 millimetres maintained between such members, as illustrated in Schedule "B", along any portion of the fence which is accessible to the public; and

(ii) there is no prescribed minimum separation required between horizontal structural members or other climbable members located on the inside or pool side of the fence;

(d) the gap or space between grade and the bottom of the enclosure must not exceed 100 millimetres;

(e) maximum permissible gaps or openings between vertical members of an enclosure are as follows:

(i) gaps or openings of up to 100 millimetres are permitted between vertical members of an enclosure fence if one continuous vertical separation of a minimum of 1,100 millimetres is maintained between horizontal structural members or other climbable members along the entirety of the fence, as illustrated in Schedule "B";

(ii) gaps or openings of up to 20 millimetres are permitted if horizontal structural members or other climbable members are located less than 1,100 millimetres apart along any portion of the enclosure; and



- (iii) notwithstanding subclause 6(4)(e)(i) and (ii), there is no prescribed limit to the size of gaps or openings in that portion of the enclosure having an elevation of greater than 1.5 metres above grade.”

### **Section 10 Amended**

7. Section 10 is amended by:

- (1) striking out “The walkway must be within 1200 millimetres of the top of the swimming pool” in subsection (1);
- (2) adding the following after subsection (1):  
“(1.1) The walkway required pursuant to subsection (1) must be placed so that it is no more than 1,200 millimetres below the top rim of an above-ground swimming pool.”; and
- (3) striking out “Section 10(1)” in subsection (2) and substituting “subsections 10(1) and (1.1)”.

### **Sections 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7 and 12.8 Added**

8. The following is added after section 12:

#### **“Inspections**

- 12.1 (1) The inspection of property by the City to determine whether this Bylaw is being complied with is hereby authorized.
- (2) Inspections under this Bylaw shall be carried out in accordance with Section 324 of *The Cities Act*.
- (3) No person shall obstruct a municipal inspector who is authorized to conduct an inspection under this Section, or a person who is assisting a municipal inspector.

#### **Order to Remedy Contravention**

- 12.2 (1) If a municipal inspector finds that a person is contravening this Bylaw, the municipal inspector may, by written order, require the owner or occupant of the property to which the contravention relates to remedy the contravention.

- (2) Orders given under this Bylaw shall comply with Section 328 of *The Cities Act*.
- (3) Orders given under this Bylaw shall be served in accordance with Section 347 of *The Cities Act*.

#### **Registration of Notice of Order**

- 12.3 If an order is issued pursuant to Section 12.2, the City may, in accordance with Section 328 of *The Cities Act*, give notice of the existence of the order by registering an interest against the title to the land that is the subject of the order.

#### **Appeal of Order to Remedy**

- 12.4 (1) A person may appeal an order made pursuant to Section 12.2 in accordance with Section 329 of *The Cities Act*.
- (2) Appeals shall be made initially to the Saskatoon Private Swimming Pools Appeal Board, which Board is hereby established.
- (3) The Board shall consist of five members appointed by Council. A quorum shall consist of three members.

#### **City Remediating Contraventions**

- 12.5 The City may, in accordance with Section 330 of *The Cities Act*, take whatever actions or measures necessary to remedy a contravention of this Bylaw.

#### **Civil Action to Recover Costs**

- 12.6 The City may, in accordance with Section 332 of *The Cities Act*, collect any unpaid expenses and costs incurred in remedying a contravention of this Bylaw by civil action for debt in a court of competent jurisdiction.

#### **Adding Amounts to Tax Roll**

- 12.7 The City may, in accordance with Section 333 of *The Cities Act*, add any unpaid expenses and costs incurred by the City in remedying a contravention of this Bylaw to the taxes on the property on which the work was done.

**Emergencies**

12.8 In the event that it becomes an emergency to remedy a contravention of this Bylaw, the City may take whatever actions or measures necessary to eliminate the emergency in accordance with the provisions of Section 331 of *The Cities Act*.”

**Coming into Force**

9. The Bylaw shall come into force on the day of its final passing.

Read a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

Read a third time and passed this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

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Mayor

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City Clerk

## Schedule "A" to Bylaw No. 9027

## Schedule A

	June 1, 2012	January 1, 2013	January 1, 2014
Fee per \$1,000 of construction value	\$5.50	\$6.50	\$7.50

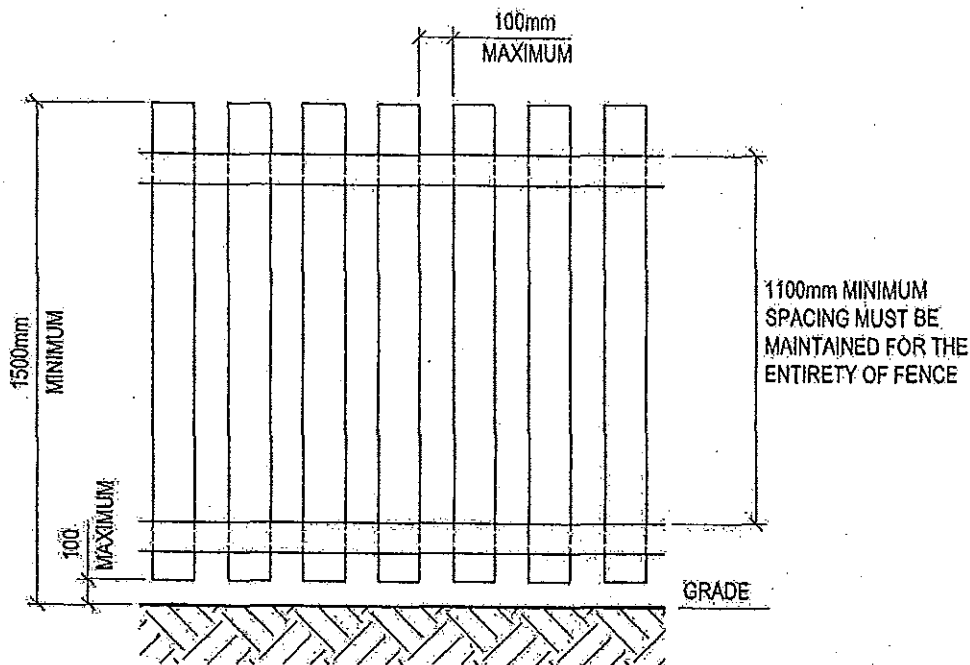
Minimum permit fee effective June 1, 2012 = \$100

Re-inspection fee effective June 1, 2012 = \$100

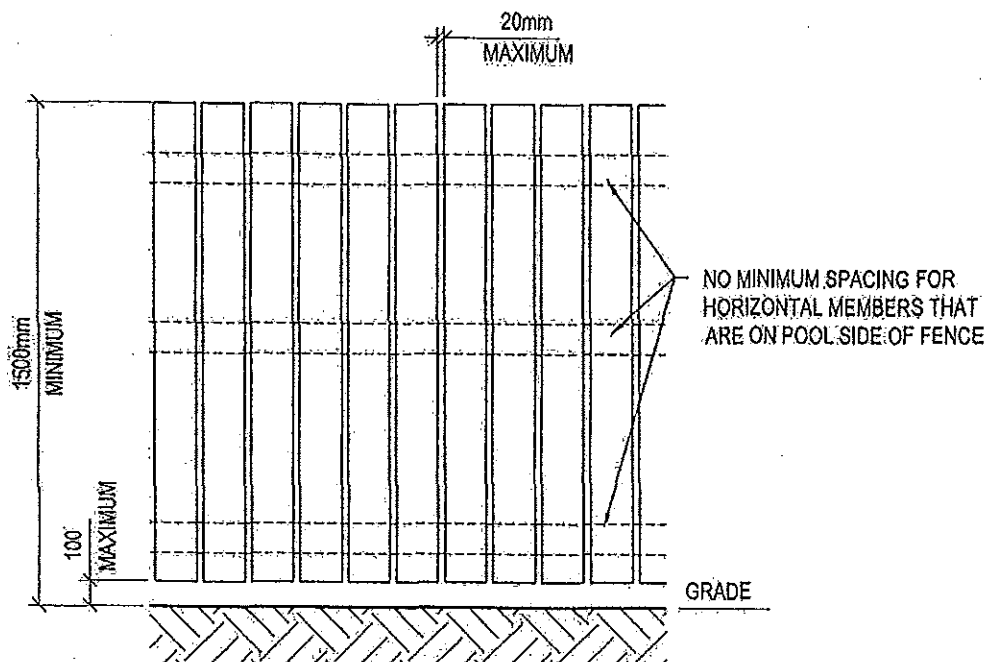
Schedule "B" to Bylaw No. 9027

Schedule "B"

CLIMBABLE MEMBERS ON NON-PPOOL SIDE OF FENCE



CLIMBABLE MEMBERS ON POOL SIDE OF FENCE



**BYLAW NO. 9028****The Plumbing Permits Amendment Bylaw, 2012**

The Council of The City of Saskatoon enacts:

**Short Title**

1. This Bylaw may be cited as The Plumbing Permits Amendment Bylaw, 2012.

**Purpose**

2. The purpose of this Bylaw is to amend The Plumbing Permits Bylaw to adjust permit fees to approximate actual administrative costs of inspections, and issuing and amending permits.

**Bylaw No. 6583 Amended**

3. The Plumbing Permits Bylaw is amended in the manner set forth in this Bylaw.

**Sections 2, 3, 4, 5 and 6 Amended**

4. Sections 2, 3, 4, 5, and 6 are repealed and the following substituted:

**"2. Plumbing Permit Fee Schedule**

The fees payable for plumbing permits shall be as set out in Schedule "A" to this Bylaw.

**3. Attendance Fees**

- (1) Where a plumbing inspector has been requested to make an inspection and the inspector finds that the work is incomplete, or otherwise unready for inspection:

- (a) where a re-inspection is required, a re-inspection fee, as set out in Schedule "A", applies and shall be paid by the person or company who requested the inspection; and

(b) where a plumbing inspector is requested to perform a “partially completed” inspection, a partial inspection fee, as set out in Schedule “A”, applies and shall be paid by the person or company who requested the inspection.

(2) Where a plumbing permit is not required under this Bylaw and a plumbing inspector has been requested to make an inspection, the inspection fee shall be the partial inspection fee, as set out in Schedule “A”.

**4. Cancellation Fee**

The fee for cancellation of a permit is \$75.00.

**5. Adjustments to Permit**

(1) The fee to increase the number of fixtures shall be the per fixture fee to adjust the permit up as set out in Schedule “A”.

(2) The refund payable for a reduction in the number of fixtures shall be the per fixture fee to adjust the permit down, less \$75.00. The minimum refund shall be \$0.00.”

**Section 7 Amended**

6. Section 7 is amended:

(a) by adding the heading “Bylaw No. 5998 Repealed”; and

(b) by renumbering Section 7 as Section 6.

**Section 8 Amended**

7. Section 8 is amended:

(a) by adding the heading “Coming into Force”; and

(b) by renumbering Section 8 as Section 7.

**Schedule "A" Added**

7. Schedule "A" to this Bylaw is added as Schedule "A".

**Coming into Force**

8. This Bylaw shall come into force July 1, 2012.

Read a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

Read a third time and passed this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

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Mayor

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City Clerk



## Schedule "A" to Bylaw No. 9028

## Schedule "A"

## Plumbing Permit Fees

Type of Fee	Permit Fee Effective July 1, 2012	Permit Fee Effective January 1, 2013	Permit Fee Effective January 1, 2014
<b>General Permit Fee</b>			
Minimum Fee	\$75.00	\$75.00	\$75.00
Up to 5	\$75.00	\$75.00	\$85.00
6	\$75.00	\$87.00	\$102.00
7	\$84.00	\$101.50	\$119.00
Additional per fixture for more than 7	\$12.00	\$14.50	\$17.00
<b>Per Fixture Fee to Adjust Permit Up</b>	\$14.00	\$16.50	\$19.00
<b>Partial Inspection Fee</b>	\$75.00	\$75.00	\$75.00
<b>Re-inspection Fee</b>	\$100.00	\$100.00	\$100.00

His Worship the Mayor and City Council  
The City of Saskatoon

**REPORT**

of the

**PLANNING AND OPERATIONS COMMITTEE**

Composition of Committee

Councillor C. Clark, Chair  
Councillor P. Lorje  
Councillor R. Donauer  
Councillor B. Dubois  
Councillor M. Loewen

**1. 2011 Annual Report – Municipal Heritage Advisory Committee  
(File No. CK. 430-27)**

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**RECOMMENDATION:** that the information be received.

Your Committee has reviewed the attached 2011 Annual Report for the Municipal Heritage Advisory Committee and is forwarding the report to City Council as information.

**2. 2012 Assistance to Community Groups, Cash Grants Program,  
Social Services Component  
(Files CK. 1871-3 and LS. 1870-2)**

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**RECOMMENDATION:** that grants totalling \$907,149.57 for 2012 under the Social Services Category, Assistance to Community Groups, Cash Grant Program, as outlined in Attachment 1 of the May 7, 2012 report of the General Manager, Community Services Department, be approved.

Attached is a report of the Social Services Subcommittee dated May 7, 2012, with respect to the proposed grants under the above program.

Your Committee has reviewed the report and is supporting the above recommendation.

**3. 2011 Annual Report - Cultural Diversity and Race Relations Office  
(Files CK. 430-34, LS. 430-8 and RR. 430-3)**

**RECOMMENDATION:** that the April 30, 2012 report of the General Manager, Community Services Department be received as information and forwarded to the Culture Diversity and Race Relations Committee for information.

Attached is a report of the General Manager, Community Services Department dated April 30, 2012 providing the 2011 Annual Report of the Cultural Diversity and Race Relations Office.

Your Committee has reviewed the report with the Administration and is forwarding the report to City Council and to the Cultural Diversity and Race Relations Committee as information.

**4. Award of Contract – Jill Anholt Studio for Moose Jaw Trail Art Installation  
(Files CK. 710-13, LS. 215-13-3 and LS. 5608-8)**

**RECOMMENDATION:**

- 1) that Jill Anholt Studio be awarded a contract for the design and fabrication of the public art and heritage interpretation elements for the Moose Jaw Trail to be installed in Patricia Roe Park and Mark Thompson Park, for \$180,000 net of applicable taxes; and
- 2) that the City Solicitor be instructed to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

Attached is a report of the General Manager, Community Services Department dated May 7, 2012, with respect to the award of contract for the design and fabrication of the public art and heritage element for the Moose Jaw Trail to be installed in two city parks.

Your Committee has reviewed the report with the Administration. The Administration has confirmed that funding has been set aside from the dedicated land reserve for commemoration of the Moose Jaw Trail, as part of Capital Project 607, Park Development Stonebridge Neighbourhood. Commemoration of the Moose Jaw Trail was identified as part of the original Stonebridge Concept Plan.

Following review of this matter, your Committee is supporting the above recommendations.

**5. 2011 Leisure Centres Annual Report  
(Files CK. 430-34 and LS. 430-1)**

**RECOMMENDATION:** that the information be received.

Attached is a report of the General Manager, Community Services Department dated May 3, 2012, forwarding the 2011 Annual Report of the Leisure Centres and Outdoor Pools.

Copies of the 2011 Annual Report of the Leisure Centres and Outdoor Pools have already been provided to City Council members. A copy is also available on the city's website [www.saskatoon.ca](http://www.saskatoon.ca) as part of this report.

Your Committee has reviewed the report and is forwarding it to City Council for information.

**6. Indoor Leisure Facilities – Concession Services – Award of Contract  
(Files CK. 5800-2, LS. 275-17, LS. 275-26, LS. 275-27, and LS. 275-28)**

**RECOMMENDATION:** that the City of Saskatoon enter into a contract with W.C. Food Services Inc. to provide concession and vending services at Harry Bailey Aquatic Centre, Lakewood Civic Centre, Lawson Civic Centre, and Saskatoon Field House.

Attached is a report of the General Manager, Community Services Department dated May 7, 2012, with respect to the provision of concession and vending services at Harry Bailey Aquatic Centre, Lakewood Civic Centre, Lawson Civic Centre and Saskatoon Field House.

Your Committee has reviewed the report with the Administration and is supporting the above recommendation.

**7. Sports Fields – 2013 to 2014 Fees and Charges**  
**(Files CK. 1720-1; LS. 1720-6)**

- RECOMMENDATION:**
- 1) that the per game rate (plus G.S.T.) be approved for outdoor sports fields, as outlined in the May 7, 2012 report of the General Manager, Community Services Department;
  - 2) that the 2013 Operating Budget be prepared on the rates and fees, as outlined in the May 7, 2012 report of the General Manager, Community Services Department; and
  - 3) that the May 7, 2012 report of the General Manager, Community Services Department be referred to the review of the 2013 Business Plan and Budget.

Attached is a report of the General Manager, Community Services Department dated May 7, 2012, with respect to proposed per game rates for outdoor sports fields.

Your Committee has reviewed the report with the Administration and supports the above recommendations regarding the proposed rates.

**8. Indoor Leisure Facilities – Rental Rate Fees**  
**(Files CK. 1720-3, LS. 1720-5 and LS. 1720-6)**

- RECOMMENDATION:**
- 1) that a long-term cost recovery objective for the landlord function (rentals) remain at 70 percent of the total cost of providing the rental space;
  - 2) that this objective continue to be achieved by increasing rental rates by 4 percent annually, on September 1 of each year, as outlined in Attachment 1 of the May 8, 2012 report of the General Manager, Community Services Department;
  - 3) that the 2013 Operating Budget be prepared based on the rental fees identified in the May 8, 2012 report of the General Manager, Community Services Department;

- 4) that the May 8, 2012 report of the General Manager, Community Services Department be referred to the review of the 2013 Business Plan and Budget; and
- 5) that Recreation Facilities – Rental Fees Policy No. C03-030 be amended to include the Shaw Centre in the establishment of a maximum per diem rental rate as outlined in the May 8, 2012 report of the General Manager, Community Services Department.

Attached is a report of the General Manager, Community Services Department dated May 8, 2012, proposing that the long term cost recovery objective for the landlord function (rentals) remain at 70 percent of the total cost of providing rental space and proposing rental rate increases to work towards achieving this cost recovery objective.

Your Committee has reviewed the report with the Committee and is supporting the above recommendations.

**9. 2013 to 2016 Indoor Arenas Rates and Fees**  
**(Files CK. 1720-3 and LS. 1720-6)**

- RECOMMENDATION:**
- 1) that the rates and fees be approved for the indoor arenas from April 1, 2013, to March 31, 2016, as outlined in the May 7, 2012 report of the General Manager, Community Services Department;
  - 2) that the 2013 operating budget be prepared based on the rates and fees outlined in the May 7, 2012 report of the General Manager, Community Services Department;
  - 3) that the May 7, 2012 report of the General Manager, Community Services Department be referred to the review of the 2013 Business Plan and Budget;
  - 4) that the public skating rates be approved effective September 1, 2012, to March 31, 2015, as outlined in the May 7, 2012 report of the General Manager, Community Services Department; and

- 5) that Recreation Facilities – Rental Fees Policy No. C03-030 be amended to include the off-season indoor arena rental rates in the establishment of a maximum per diem rental rate, as outlined in the May 7, 2012 report of the General Manager, Community Services Department.

Attached is a report of the General Manager, Community Services Department dated May 7, 2012, with respect to proposed rates and fees for indoor arenas from April 1, 2012 to March 31, 2016, as well as public skating rates and an amendment to Policy C03-030 regarding off-season indoor arena rental rates.

Your Committee has reviewed the report with the Administration and supports the above recommendations.

**10. 2011 Annual Report - Saskatoon Municipal Golf Courses**  
**Files CK. 430-34 and LS.-4135-1**

**RECOMMENDATION:** that the information be received.

Attached is a report of the General Manager, Community Services Department dated May 11, 2012, submitting the Saskatoon Municipal Golf Courses 2011 Annual Report.

Copies of the 2011 Annual Report have already been provided to City Council members. A copy is also available on the City's website [www.saskatoon.ca](http://www.saskatoon.ca) as part of this report.

Your Committee has reviewed the report with the Administration and is forwarding the report to City Council as information.

**11. Riversdale Local Area Plan (LAP)  
17<sup>th</sup> Street West Traffic Calming and Pedestrian Crosswalks  
(Files CK. 4000-13, 6150-1, IS. 6150-1 and 6350-1)**

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- RECOMMENDATION:**
- 1) that the information be received; and
  - 2) that the Administration provide a further report in 2014 on this matter.

Attached is a report of the General Manager, Infrastructure Services Department dated May 8, 2012, providing information with respect to traffic volume and speed studies conducted along 17<sup>th</sup> St West to determine if traffic calming measures or pedestrian crosswalks were warranted.

Your Committee has reviewed the report with the Administration. The Administration has confirmed that the findings from the traffic counts taken in 2010 and 2011 indicate that the traffic speeds and volumes are within guidelines and the Administration is not recommending traffic calming at this time. Your Committee has reviewed this matter further with the Administration, including traffic flow along 17<sup>th</sup> Street, and is recommending that a further report be provided in 2014 once the South Bridge is open to determine impact on traffic patterns in the area.

**12. Proposed Expansion of the Caswell Hill  
Residential Parking Program Boundary  
AND  
Proposed Expansion of the City Park  
Residential Parking Program Boundary  
AND  
Proposed Amendments to Policy C07-014  
Residential Parking Permit Program  
(File No. CK. 6120-4-2)**

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- RECOMMENDATION:**
- 1) that the Caswell Hill Residential Parking Program be expanded by adding a “Two Hour, 08:00 to 17:00, Monday to Friday” parking restriction to the 500 block of 32<sup>nd</sup> Street West, spanning Avenue E North and Avenue F North, as shown on Plan 260-0038-001r006 (Attachment 1 to the May 7, 2012 report of the General Manager, Infrastructure Services Department);



- 2) that the City Park Residential Parking Program be expanded by adding a “Two Hour, 08:00 to 17:00, Monday to Friday” parking restriction to the 300, 400, 500 and 600 blocks of Duchess Street, spanning 3<sup>rd</sup> Avenue North and 7<sup>th</sup> Avenue North, as shown on Plan 260-0039-001r007 (Attachment 2 to the May 7, 2012 report of the General Manager, Infrastructure Services Department);
- 3) that Policy C07-014 – Residential Parking Permit Program be amended as outlined in the May 7, 2012 report of the General Manager, Infrastructure Services Department; and
- 4) that the City Solicitor be requested to prepare the amendments to Bylaw 7862, The Residential Parking Program Bylaw, 1999, for approval by City Council.

Attached is a report of the General Manager, Infrastructure Services Department dated May 7, 2012, with respect to the proposed expansion of the Caswell Hill and City Park Residential Parking Programs and proposing amendments to Policy C07-014 – Residential Parking Permit Program and to Bylaw No. 7862, The Residential Parking Program Bylaw.

Your Committee has reviewed the report with the Administration, including proposed policy amendments and expansion of the above Residential Parking Program areas. The Administration has confirmed that it is recommending a predetermined cycle for review of possible expansion of the Residential Parking Program areas, i.e. 90 days prior to the renewal date, as outlined in the submitted report.

Following review of this matter, your Committee is supporting the above recommendations.

Respectfully submitted,

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Councillor C. Clark, Chair

## ADVISORY COMMITTEE REPORT

**TO:** Planning and Operations Committee  
**FROM:** Municipal Heritage Advisory Committee  
**DATE:** May 2, 2012  
**SUBJECT:** 2011 Annual Report – Municipal Heritage Advisory Committee  
**FILE NO.:** (CK. 430-27)

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**RECOMMENDATION:** that this report be submitted to City Council as information.

### **BACKGROUND:**

The 2011 membership of the Municipal Heritage Advisory Committee was as follows:

Mr. Dave Denny, Chair, public appointment  
 Mr. Allan Duddridge, Vice-Chair (Saskatoon Association of Architects)  
 Mr. Robert McPherson, public appointment  
 Ms. Mary Tastad, public appointment  
 Mr. James Winkel, public appointment  
 Mr. James Bridgeman, Saskatoon Region Association of Realtors  
 Ms. Cecilia Elizabeth, Riversdale Business Improvement District  
 Ms. Dorothea Funk, Local History Room, Saskatoon Public Library  
 Mr. Peter Kingsmill, Tourism Saskatoon  
 Ms. Sarah Marchildon, Broadway Business Improvement District  
 Mr. Terry Scaddan, Downtown Business Improvement District  
 Ms. Lenore Swystun, Saskatoon Heritage Society  
 Mr. Mike Velonas, Meewasin Valley Authority  
 Mr. Sheldon Wasylenko, Sutherland Business Improvement District  
 Mr. Michael Williams, Saskatoon Archaeological Society  
 Councillor Charlie Clark

### **REPORT:**

In 2011 the activities of the Municipal Heritage Advisory Committee (MHAC) included the following among other duties:

- Oversaw very successful Doors Open Program
- Overseeing the 2011 Heritage Awards Program
- Overseeing regular submission of articles for the *Sunday Sun*.

- Reviewing financial Assistance for two properties (Bowerman House and 609 King Street)
- Consultation on Kinsmen Park Master Plan creation
- Consultation on Mendel Building Re-Use
- Consultation on Heritage Design features to be considered in design of bridge to replace Traffic Bridge.
- Participation in Heritage Policy and Program Review
- Managing a booth at the Heritage Festival,
- Review heritage aspects of the Culture Plan.

The Committee heard presentations on many heritage-related subjects, including the The Moose Jaw Trail, and re-use of the Mendel Art Gallery. The Committee was quite active in supporting Stantec and Administration in evaluating heritage features which would be important in the newly built Victoria Avenue Bridge.

Committee members did a great deal of work during the year, often breaking into task groups which required commitment of personal volunteer time.

While the Committee had previously raised a concern about being underutilized, this issue has been greatly improved in 2011. This improvement is likely due, in part, to having a dedicated Heritage Coordinator, whereas the position had previously been in transition. During this year the Heritage Coordinator has done a good job ensuring that the Committee is well informed, and that our ideas are conveyed beyond the committee as may be appropriate.

The most important work to occur this year in our committee was related to the Heritage Policy And Program Review Project. Our committee members helped select the consultant performing the review, and we have been consulted as they have developed their report. We recently reviewed a draft of the report and we subsequently provided detailed recommendations for its modification. The report, with our modifications, forms a roadmap we believe would make Saskatoon a leading city in heritage preservation.

The Committee recognizes that important challenges remain in Saskatoon. Our city is growing rapidly, resulting in escalating values for residential lots in old neighbourhoods. This has led to an alarming rate of heritage loss in those neighbourhoods. We continue to see an important need for better communications between the building permits department and Heritage Coordinator so that the city can be pro-active, rather than re-active as heritage assets come into jeopardy. We also recognize that that Saskatoon is far behind other Western Canadian cities in the total number of designated properties. These are all challenges which we expect will be addressed in the final Policy Review Report. The report will be of little use, however, unless it is put into action, which will depend on allocating appropriate staffing and budget.

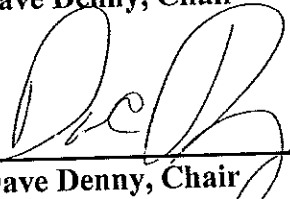
**CONCLUDING COMMENTS:**

In 2011 we oversaw a very successful Doors Open program, and also an improved Heritage Awards Ceremony. We have performed heritage education and awareness work aimed at highlighting success stories and the positive effect heritage preservation can have on the economy and the environment. We have enjoyed an improved and cooperative relationship within the municipal structure, and we have also played an import role in crafting new heritage policy and program ideas which we believe, if implemented, would help make Saskatoon a leading city in heritage preservation.

Written by:

**Dave Denny, Chair**

Approved by:

  
\_\_\_\_\_  
**Dave Denny, Chair**  
**Municipal Heritage Advisory Committee**  
**Dated: May 2, 2012**

**TO:** Secretary, Planning and Operations Committee  
**FROM:** Social Services Subcommittee  
**DATE:** May 7, 2012  
**SUBJECT:** 2012 Assistance to Community Groups, Cash Grants Program,  
Social Services Component  
**FILE NO.:** CK. 1871-3 and LS. 1870-2

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**RECOMMENDATION:** that a copy of this report be forwarded to City Council recommending the approval of grants totalling \$907,149.57 for 2012 under the Social Services Category, Assistance to Community Groups, Cash Grant Program, as outlined in Attachment 1 of this report.

The Social Services Subcommittee has completed the process for the 2012 Assistance to Community Groups Cash Grant, Social Services Component, and respectfully submits this report and recommendations.

### **BACKGROUND**

The Social Services Subcommittee (Subcommittee) is appointed following the recommendation of the Executive Committee to City Council and consists of Tracy Muggli, Chairperson, (member-at-large), Judy Shum (United Way), Carol McInnis (Saskatoon Catholic School Board), Ian Wilson (Saskatoon Public School Board) and Peter Wong (The Ministry of Social Services). The Subcommittee reviews applications from not-for-profit and cooperative social service organizations, pursuant to Assistance to Community Groups Policy No. C03 – 018, ensuring the objectives of the policy are met.

### **REPORT**

The Subcommittee reviewed the requests for funds following Assistance to Community Groups Policy No. C03 – 018. The total funding available is divided into two components; the cash component totalling \$463,800, which is based on a formula of \$2 per capita, and a tax credit component totalling \$630,787.94.

The Subcommittee evaluated the proposals giving priority to those projects and programs that provide a direct service to enhance the quality of life for vulnerable residents of Saskatoon and where the need was clearly demonstrated by the applicant. The Social Services Grant Program criteria were carefully applied in each case.

The Subcommittee continues their dedication to this process and appreciates the commitment from the City of Saskatoon (City) to provide assistance to the most marginalized citizens of Saskatoon.

### Committee Deliberations

The Subcommittee met on three separate occasions; in December, 2011, January 2012, and March 2012 to review applications from 58 community-based agencies for funds in excess of \$1,750,000.00; almost double the amount available. The amounts requested range from \$4,500.00 to \$186,605.29.

The Subcommittee was again pleased to participate in the Saskatoon Collaborative Funding Partnership, which is an ongoing joint initiative involving the City, United Way, and the Urban Aboriginal Strategy that allows the funders to address the needs in the community in a more collaborative manner and encourages a more effective use of funds. As part of the funding process, the Subcommittee was able to successfully cross-reference grants of the three Funders, and ensure as many agencies as possible would receive assistance.

The 2012 recommendations from the Subcommittee (attachment 1) include:

- a) a total recommended amount of \$938,401.07, which represents funding to 60 agencies;
- b) this total is made up of \$461,215.62 in cash and \$477,185.45 in tax credits (note that the tax credits are shown in 2011 dollars and will be updated to 2012 numbers when those numbers are available). The remaining balance of \$2,594.38 was allocated to administrative expenses of the program, including advertising, workshops, and meeting costs;
- c) the tax credit total includes \$31,251.50 allocated to three seniors centres based on the 2009 Report to City Council, which established a separate category for these facilities;
- d) the amounts recommended range from \$2,500.00 to \$168,107.37;
- e) the ten flagship organizations are in the third year of a three-year funding commitment. These organizations are highlighted on page 2 of Attachment 1, and the recommended amounts of grant funding range from \$21,921.54 to \$168,107.37; and
- f) a total of 12 agencies are not being recommended for funding from the City. Of these 12 agencies, 7 are being funded by one of the partners in the Collaborative Funding Partnership.

Included in these amounts, is a recommended allocation of \$16,900 towards the capacity building work of the Saskatoon Collaborative Funding Partnership. It is recognized that funders have a role to play in supporting capacity building initiatives and tools to assist community-based organizations to enhance their organizational capacity and thus their long-term sustainability. The partnership is currently working on developing tools and processes that could be utilized by community-based organizations to enhance capacity within their organizations. These tools include training sessions, one-on-one support, and the development and implementation of a facilitated assessment tool. Assessment tools can assist the board and staff to assess both their current organizational capacity and their development needs, and also serve as an educational tool to building understanding and awareness of any potential changes needed.

The Subcommittee feels that this work will have lasting benefit within the community and that supporting such initiatives is an effective use of grant funds.

The Subcommittee wishes to thank the Grant Services Clerk, for the excellent support provided to the Subcommittee, and the Social Development Section Manager who was able to assist in completing our work as the Subcommittee utilized the new electronic collaborative funding partnership application process.

We would be pleased to answer any questions with respect to the recommendations.

### **PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

### **ATTACHMENT**

1. 2012 Assistance to Community Groups, Cash Grant Program, Social Services Component.

Respectfully submitted,

\_\_\_\_\_  
"Tracy Muggli"

Tracy Muggli, Chairperson  
Social Services Subcommittee

cc: Murray Totland, City Manager

## 2012 Social Services Grant Program

## 2 Attachment

Organization Name	Project	Grant Approved	Cash Approved	Taxes Approved
AIDS Saskatoon Inc.	601 Accessibility and Leadership Project	\$ -		
Avenue Community Centre for Gender and Sexual Diversity Inc.	Ongoing Programs & Services	\$ 17,500.00	\$ 17,500.00	
Canadian Mental Health Association	Mental Health First Aide For All	\$ -	\$ -	
Canadian National Institute for the Blind (CNIB)	Vision Rehabilitation Program	\$ 10,500.00	\$ 10,500.00	
Canadian Red Cross Society (Canadian Red Cross, North Central Saskatchewan Region, Saskatoon Office)	Red Cross programs and services in the City of Saskatoon	\$ 16,964.21	\$ 10,500.00	\$ 6,464.21
Central Urban Metis Federation Inc.	CUMFI Diabetes Outreach	\$ 17,107.90		\$ 17,107.90
Cheshire Homes of Saskatoon, Society	Life Enrichment Program	\$ -	\$ -	
Children's Discovery Museum on the Saskatchewan	Mendel Location Business Plan	\$ -	\$ -	
Christian Counselling Services (CCS)	Healthy Living Community Partnership	\$ -	\$ -	
Community First Development Fund of Saskatoon Inc. (Community First)	Eviction Prevention Program (EPP)	\$ 12,000.00	\$ 12,000.00	
Community Legal Assistance Services for Saskatoon Inner City Inc. (CLASSIC)	CLASSIC - Organization	\$ 10,000.00	\$ 10,000.00	
Community Living Association Saskatoon Inc. (CLASI)	CLASI's core operating budget which impacts all of CLASI's programs & services	\$ 13,000.00	\$ 13,000.00	
Computers for Kids Canada Inc.	Building A Wired Future	\$ 4,466.55	\$ -	\$ 4,466.55
Core Neighbourhood Youth Co-op	Core Neighbourhood Youth Co-op	\$ 14,865.51	\$ 11,000.00	\$ 3,865.51
Crocus Co-operative	Body, Mind & Soul	\$ 8,000.00	\$ 8,000.00	
Epilepsy Saskatoon Inc.	Ongoing Programs and Services	\$ 2,500.00	\$ 2,500.00	
Friends of Kinsmen Activity Place	KAP Program Support - House Coordinator and Executive Director	\$ 12,940.02	\$ 7,000.00	\$ 5,940.02
Girl Guides of Canada - Guides du Canada, Bridging Rivers Area Council	Girl Guide Program	\$ 4,111.21		\$ 4,111.21
Global Gathering Place Inc.	Global Gathering Place	\$ 12,000.00	\$ 12,000.00	
Habitat for Humanity Saskatoon Inc.	Ongoing Programs and Services	\$ 10,000.00		\$ 10,000.00
International Women of Saskatoon (IWS) Inc.	Voices and Tools against Family Violence	\$ 3,000.00	\$ 3,000.00	
John Howard Society of Saskatchewan, Saskatoon Office	Ongoing Operations	\$ 17,500.00	\$ 17,500.00	
Leadership Saskatoon	Leadership Saskatoon 2012-13	\$ -		
Light of the Prairies Society Inc.	Day Program Sensory Room	\$ -		
Lung Association of Saskatchewan Inc.	Health Initiatives & Health Education	\$ 9,223.20	\$ -	\$ 9,223.20
Mennonite Central Committee Saskatchewan	MCCS restorative justice, refugee and poverty collaborative plan	\$ 16,000.00	\$ 1,465.62	\$ 14,534.38
New Community Youth Development Corporation (YDC)	Linking Current Success to Future Employment	\$ 10,000.00	\$ 10,000.00	
READ Saskatoon	Operational Support	\$ 17,000.00	\$ 17,000.00	
Saskatchewan Association for the Rehabilitation of the Brain Injured	SARBI Programs	\$ -	\$ -	
Saskatchewan Association of Rehabilitation Centres (SARC)	Ongoing Programs and Services	\$ 8,000.00		\$ 8,000.00



## 2012 Social Services Grant Program

Organization Name	Project	Grant Approved	Cash Approved	Taxes Approved
Saskatchewan Deaf and Hard of Hearing Services Inc.	Early Childhood and Family Support Program	\$ 4,000.00	\$ 4,000.00	
Saskatoon and District Labour Council (SDLC) Summer Snack Program	SDLC Summer Snack Program	\$ 6,000.00	\$ 6,000.00	
Saskatoon Community Service Village Inc (The Village)	Support to Village Agencies	\$ 8,349.35		\$ 8,349.35
Saskatoon Community Youth Arts Programming Inc. (SCYAP)	Extension of services	\$ 10,000.00	\$ 10,000.00	
Saskatoon Council on Aging Inc.	Saskatoon Council on Aging Inc. Resource Centre	\$ 12,000.00	\$ 12,000.00	
Saskatoon Equal Justice for All	mediation/advocacy/support	\$ -	\$ -	
Saskatoon Friends of Students and Kids, Inc.	Jacoby Centre Parent Group	\$ -	\$ -	
Saskatoon Indian and Metis Friendship Centre	Saskatoon Indian & Metis Friendship Centre	\$ 17,632.66		\$ 17,632.66
Saskatoon Interval House, Inc.	Children's Program	\$ -	\$ -	
Saskatoon Services for Seniors	Home Support Services	\$ 15,000.00	\$ 15,000.00	
Saskatoon Sexual Assault and Information Centre, Inc. (SSAIC)	Saskatoon Sexual Violence Response	\$ 16,500.00	\$ 16,500.00	
Saskatoon Society for the Protection of Children Inc. (SSPC-Crisis Nursery)	Saskatoon Crisis Nursery	\$ -	\$ -	
Saskatoon Student Wellness Initiative Toward Community Health, Inc.	SWITCH Student Wellness Initiative Toward Community Health	\$ 20,000.00	\$ 20,000.00	
Sexual Health Centre Saskatoon	On Going Support Services	\$ 17,500.00	\$ 17,500.00	
Spectrum Core Community Services SCCS Inc.	Relief of Poverty and Homelessness: Free Laundry Service	\$ 3,704.84		\$ 3,704.84
The Lighthouse Supported Living Inc.	Out of the Cold	\$ 25,000.00		\$ 25,000.00
United Way of Saskatoon and Area	Volunteer Saskatoon	\$ 10,350.00	\$ 10,350.00	
<b>Flag Ships</b>				
Big Brothers Big Sisters of Saskatoon and Area Inc.	Mentoring programs for children and youth	\$ 34,342.33	\$ 22,000.00	\$ 12,342.33
Catholic Family Services of Saskatoon	Ongoing Counselling, Education and Support	\$ 30,000.00	\$ 30,000.00	
CHEP Good Food Inc.	Ongoing operations of CHEP	\$ 27,500.00	\$ 27,500.00	
Cosmopolitan Industries Ltd.	Ongoing Programs and Services	\$ 81,194.36	\$ -	\$ 81,194.36
Family Service Saskatoon Inc.	Ongoing Programs and Services	\$ 27,500.00	\$ 27,500.00	
Saskatchewan Abilities Council	Ongoing Programs and Services	\$ 168,107.37	\$ -	\$ 168,107.37
Saskatoon Downtown Youth Centre Inc.	Ongoing Programs and Services	\$ 25,247.98	\$ -	\$ 25,247.98
Saskatoon Food Bank Inc.	Emergency Food Distribution	\$ 28,823.63	\$ 15,000.00	\$ 13,823.63
Saskatoon Friendship Inn	Drop Inn Center/Soup Kitchen	\$ 27,818.45	\$ 21,000.00	\$ 6,818.45
Young Women's Christian Association of Saskatoon	Ongoing Programs and Services	\$ 27,000.00	\$ 27,000.00	
<b>Seniors Groups</b>				
Fairfield Senior Citizens Corporation	Ongoing Programs and Services	\$ 17,875.23		\$ 17,875.23
Senior Citizen's Service Association of Saskatoon	Ongoing Programs and Services	\$ 5,243.02		\$ 5,243.02
St. Georges Senior Citizens Club	Ongoing Programs and Services	\$ 8,133.25		\$ 8,133.25

2012 Social Services Grant Program

Organization Name	Project	Grant Approved	Cash Approved	Taxes Approved
<b>Other</b>				
Collaborative Capacity Building		\$ 16,900.00	\$ 16,900.00	
<b>Total Requests</b>		<b>\$ 938,401.07</b>	<b>\$ 461,215.62</b>	<b>\$ 477,185.45</b>

**TO: Secretary, Planning and Operations Committee**  
**TO: Cultural Diversity and Race Relations Advisory Committee (For Information Only)**  
**FROM: General Manager, Community Services Department**  
**DATE: April 30, 2012**  
**SUBJECT: 2011 Annual Report Cultural Diversity and Race Relations Office**  
**FILE NO: CK. 430-34, LS. 430-8 and RR. 430-3**

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**RECOMMENDATION:** that a copy of this report be forwarded to City Council and the Culture Diversity and Race Relations Advisory Committee for information.

### **EXECUTIVE SUMMARY**

The City of Saskatoon (City) recognizes that Saskatoon has always been a society comprised of people from many different backgrounds, and this diversity will continue. The participation and contribution of all citizens in the development of our community is vital to meeting the challenges of the future. As shown by the many initiatives noted within this report, the City continues to be an important player and champion of racial harmony in the community.

During its February 9, 2004 meeting, City Council adopted the Cultural Diversity and Race Relations (CDRR) Policy No. C10-023, which is the strategic focus for the CDRR Advisory Committee and office and helps direct activities and initiatives carried out by the CDRR office.

From year to year, the CDRR office builds on surveys, focus groups, initiatives, and information gathered from previous years in efforts to advance the achievement of the four community outcome statements outlined in CDRR Policy No. C10-023. These outcome statements directly align with the corporate community vision of having an integrated and inclusive city as well as the corporate strategies of enhancing Aboriginal partnerships for the purposes of improving the quality of life for all residents of Saskatoon.

All areas of CDRR Policy No. C10-023 continue to be monitored by the CDRR office. The intent is to further develop monitoring benchmarks for CDRR Policy No. C10-023 that can be used for comparisons each year. The CDRR office continues to play a role in the community as a facilitator, an educator, a catalyst, and a community developer dedicated to ensuring an inclusive and integrated city. The impact in the community of the initiatives undertaken by the CDRR office is the continued progress towards achieving the community outcome statements and the overall contribution to the social well being and quality of life in Saskatoon.

### **BACKGROUND**

During its February 9, 2004 meeting, City Council adopted CDRR Policy No. C10-023, which is the strategic focus for the CDRR Advisory Committee and office and helps direct activities and initiatives carried out by the CDRR office. The vision statement of CDRR Policy No. C10-023 is as follows:

“The City of Saskatoon will work with community organizations, business and labour, all orders of government, and other stakeholders to create an inclusive community where ethno-cultural diversity is welcomed and valued, and where everyone can live with dignity and to their full potential, without facing racism or discrimination.”

The following four Community Outcome Statements of CDRR Policy No. C10-023 directly align with the community vision of having an integrated and inclusive city:

1. The Workforce Will Be Representative of the Population of Saskatoon;
2. There Will Be Zero Tolerance for Racism or Discrimination in Saskatoon;
3. Community Decision Making Bodies Will Be Representative of the Whole Community of Saskatoon; and
4. There Will Be Awareness and Understanding in the Community Regarding the Issues and Acceptance of the Various Cultures that Make Up Saskatoon.

## **REPORT**

For the past number of years, the major focus of the CDRR Advisory Committee and office has been to develop partnerships with community organizations in the development and delivery of meaningful programs that address the issues of discrimination and inequality. The CDRR Advisory Committee, in the process of developing partnerships, and under their mandate to provide education and awareness programs on cultural diversity and race relations issues, provides co-sponsorship opportunities. Co-sponsorship is available for community groups hosting programs or events that help work towards achieving one or more of the community outcome statements. These co-sponsored events and activities are reported out annually to City Council through the CDRR Advisory Committee’s Annual Report.

This report highlights three main initiatives carried out through the CDRR office in 2011 and lists a number of ongoing, current strategies/activities underway to achieve the community outcome statements.

1. Youth Engagement and Capacity Development

The CDRR office has partnered with Youth Launch to establish “Unified Minds: Youth Action Network” (Unified Minds), which is dedicated to involving young people in the promotion of positive intercultural relations in our community. Unified Minds is the result of a youth consultation process that involved phone surveys, youth focus groups, and a youth event, all of which took place from 2007 to 2009. Unified Minds was officially launched at the fourth annual Leadership Summit that the CDRR office coordinated in conjunction with the Urban Aboriginal Leadership Coordinator.

The focus and goal of the youth engagement strategy continues to be increasing the participation and leadership of youth ages 13 to 18 by addressing the issues of racism and discrimination, and the promotion of civic participation via leadership

training, citizenship, and active, authentic engagement. Leadership can take many forms, from formal, specific leadership sessions to the inherent leadership development that takes place for the volunteers and participants involved in the planning, implementation, and delivery, either directly or indirectly, in civic engagement.

Through Unified Minds, participants are provided with the following training modules: Young Decision Makers Training, Facilitator Training, Leadership Training, Anti-racist Training, and Board Training.

The objectives of this capacity building partnership with Unified Minds will lead to opportunities for youth to be able to:

- a) establish a “youth talent pool” of young people who are able to:
  - i plan and facilitate events and programs for other youth;
  - ii represent their peers on boards (i.e. Mayor’s Youth Forum); and
  - iii obtain and fulfill employment positions with organizations;
- b) increase leadership roles and civic participation among the young participants;
- c) increase educational and cultural opportunities that will encourage more understanding of the issues related to leadership, governance, and career development; and
- d) strengthen the network of adults and organizations that can provide support to the ideas and initiatives of our city’s young people.

Unified Minds is comprised of, and continues to recruit, participants from various Saskatoon schools, neighbourhoods, and organizations. Additionally, Unified Minds strengthens the network of adults and organizations providing support to youth engagement through the promotion of an Integrated Community Linked Services Sector Partnership Agreement.

These community partnership agreements recognize the commitment, in principle, of the partners to create opportunities in mutually beneficial ways to enhance the leadership capacity of young people in Saskatoon while raising awareness of the overall benefit that cultural diversity and social, political, and economic equality bring to all residents of Saskatoon.

In 2011, Unified Minds designed, developed, and delivered two successful youth engagement events to raise awareness of this organization and to promote youth engagement city wide. The first event was Rock the Vote Saskatoon, affiliated with Rock the Vote Canada, to encourage young people to learn about the voting process and become informed voters; approximately 200 youth attended the event. Our community partner in this initiative was Core Neighbourhood Youth Co-op.

The second event, with the goal of raising awareness of the effects of violence,

the cycle of the “isms”, and the culture of poverty, Unified Minds hosted hip hop artist KRS-One. He was the recipient of the Lifetime Achievement Award for all his work and effort towards the “Stop the Violence Movement” and he was the overall pioneer of using hip hop music and culture as a mode of education that resonates with young people. The lecture was held on November 21, 2011, at the Broadway Theatre. Community school coordinators were all encouraged to bring their students and there was a total of 350 youth in attendance. Our community partner in this initiative was CRU Youth Wellness Centre.

## 2. Public Education Partnerships

The CDRR office continues to undertake a variety of initiatives to gauge and address the degree of racism in the community. In 2011, information was considered from the Urban Aboriginal Peoples Study conducted nationally by the Environics Institute. A review of the 2009 to 2010 province-wide statistics of discrimination indicates the need for anti-racism/anti-oppressive public education. To mark the 45th Annual International Day for the Elimination of Racial Discrimination, the CDRR Coordinator garnered support from the University of Saskatchewan, SIAST, Saskatoon Health Region, Indigenous Peoples Health Research Centre, Office of the Treaty Commissioner, Saskatoon Police Service, Aids Saskatoon, Turning the Tide Bookstore, the Saskatchewan Teachers’ Federation’s Special Subject Council, Social Justice and Anti-racist Anti-oppressive Forum on Education (SAFE), and other individual community organizing partners, to host anti-racist speaker Tim Wise.

Tim Wise is an accomplished, internationally recognized authority on racism and privilege and a renowned author of several books, essays, and articles on the subject. He has delivered a series of four lectures entitled: “White Like Me: Reflections on Race from a Privileged Son”; “Dismantling Racism in Your Organisation”; “Putting it on the Table: Disparities in Health Outcomes of Minorities”; and “Arresting Racism.” Over two days, the four events brought over 1,000 listeners to hear Tim Wise’s messages on racism. Feedback from participants was overwhelmingly positive, which clearly reflects strong support for this sort of initiative in future years.

## 3. Public Awareness and Education

Using the results and recommendations of previous surveys and environmental scans, the CDRR office has partnered with the Aboriginal Education Research Council directed by Dr. Marie Battiste. Dr. Battiste has received funding from the Canadian Prevention Science Cluster to develop strategies to address gaps in knowledge and awareness in relation to the how anti-racism/anti-oppressive education can be used as a tool for violence prevention among youth populations.

During the environmental scan of some community based organizations which provide programs and services to youth at risk, we found that many organizations do incorporate aspects of art, song, dance, power sharing, anti-bullying, and Indigenous knowledge into their guiding principles, workshops, and after school programs. The positive outcome and response from various organizations suggests present community organizations and schools are being successful and meeting the needs of the youth they serve. However, upon a more detailed review, including further telephone conversations and various in-depth interviews with community organizers, it becomes more apparent that the success is somewhat limited as it relates to violence prevention. Many of the organizations address violence or components of violence prevention by promoting healthy relationships, knowledge of mutual respect, and safe places. Some after school programs uphold this concept in their guiding principles of zero tolerance for bullying, abuse in any form, and anti-gang safe spots. Unfortunately, the overall concept of anti-racism/anti-oppression as a tool for violence prevention was not a significant component of the programs.

This project has involved the development of three progressive and sequential training modules to be offered to youth serving organizations. The project has included collaborative community partnerships between the City's CDRR office; the Canadian Prevention Science Cluster, Saskatchewan Hub/Aboriginal Education Research Centre; and the Saskatchewan Intercultural Association, Equity, and Cultural Diversity Outreach.

4. Other Current Activities/Strategies of the CDRR Office To Meet Community Outcome Statements include:
  - a) promotes the City as a prospective employer by hosting presentations for community agencies working with newcomers, such as Saskatchewan Intercultural Association, and International Women of Saskatchewan;
  - b) continues to build and enhance relationships with the education sector and broader community through the coordination of the annual Cultural Diversity and Race Relations Awareness Month and the Living in Harmony Contest and Awards Ceremony;
  - c) continues to update the Living in Harmony: An Anthology publications, and ensures current information and initiatives are always available on the City's website;
  - d) collaborates with the CDRR Advisory Committee and actively participates with a number of committees with initiatives also focused on addressing racism and discrimination, specifically the Canadian Coalition of Municipalities against Racism and Discrimination, and the Saskatoon Urban Aboriginal Strategy;
  - e) collaborated with the Coalition of Municipalities against Racism and Discrimination in the development of The Toolkit for Municipalities, Organizations and Citizens - Canadian Coalition of Municipalities Against Racism and Discrimination (Toolkit), which is now available online. The

Toolkit provides practical information to support the work of municipalities and their partners in strengthening their local initiatives and policies against racism and discrimination. Within this Toolkit, various City of Saskatoon programs and/or initiatives are highlighted as a best practice example;

- f) continues to encourage involvement of minority groups in decision making bodies and promote the concept of diversity on governing and decision making bodies;
- g) develops information sessions and liaises/connects with various business associations to advance awareness and promote representative workforce best practices, as well as positive economic and social effects of cultural diversity and anti-racism in growing urban environments;
- h) reviews information from the Urban Aboriginal Peoples Study, conducted by Environics Institute in 2010, regarding Canada's First Nations' standard of living, quality of life, and future in this country, and compares with local statistics and community engagement/conversation circle perspectives in considering strategies recommended by community consultations, such as Saskatoon Speaks. More work tied to this study will continue in 2012; and
- i) occasionally receiving complaints of discrimination from members of the general public or from City employees. The CDRR office makes referrals to the City's Human Resource Department or the Saskatchewan Human Rights Commission (SHRC) depending on the situation. In 2011, there was only one complaint and one inquiry of discriminatory practice/policy received by the CDRR office. The complaint was directed to the SHRC and the inquiry was handled in house. This number is consistent with previous years.

The City recognizes that Saskatoon has always been a society composed of people from many different backgrounds, and this diversity will continue. The participation and contribution of all citizens in the development of our community is vital to meeting the challenges of the future.

As shown by the many initiatives noted in this report, the City continues to be an important player and champion of racial harmony in the community.

All areas of CDRR Policy No. C10-023 will continue to be monitored by the CDRR office. The intent is to further develop monitoring benchmarks for CDRR Policy No. C10-023 that can be used for comparisons each year. The CDRR office continues to play a role in the community as a facilitator, an educator, a catalyst, and a community developer dedicated to ensuring an inclusive and integrated city. The impact in the community of the initiatives undertaken by the CDRR office is the continued progress towards achieving the community outcomes statements and contributes to the overall social well being and quality of life in Saskatoon.

The main monitoring methods used by the CDRR office to gauge the degree of racism in the community include independent and contracted research from either formal surveys or focus group discussions. Each year the CDRR office undertakes either a formal perception survey on



the perceived state of racism in Saskatoon or focus group discussions on addressing racism. The CDRR office intends to conduct an extensive perception survey on racism in 2013. Also in 2013, the office will conduct a voluntary survey of equity representation on Community Associations to measure change and/or progress since the 2005 survey. The results will then help guide the direction of future initiatives to be developed by the Community Development Branch in order to work towards achieving representation, in our neighbourhood Community Associations, which is truly reflective of the diverse population in Saskatoon.

### **OPTIONS**

There are no options.

### **POLICY IMPLICATIONS**

There are no policy implications. CDRR Policy No. C10-023 continues to help direct activities and initiatives carried out by the CDRR office.

### **FINANCIAL IMPLICATIONS**

There are no financial implications.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

### **PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Written by: Becky Sasakamoose Kuffner,  
Cultural Diversity and Race  
Relations Coordinator

Reviewed by: “Lynne Lacroix”  
Lynne Lacroix, Manager  
Community Development Branch

Approved by: “Randy Grauer”  
Randy Grauer, General Manager  
Community Services Department  
Dated: “May 10, 2012”

Approved by: “Murray Totland”  
Murray Totland, City Manager  
Dated: “May 11, 2012”

**TO: Secretary, Planning and Operations Committee**  
**FROM: General Manager, Community Services Department**  
**DATE: May 7, 2012**  
**SUBJECT: Award of Contract – Jill Anholt Studio for Moose Jaw Trail Art Installation**  
**FILE NO: CK. 710-13, LS. 215-13-3 and LS. 5608-8**

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**RECOMMENDATION:** that a report be submitted to City Council recommending:

- 1) that Jill Anholt Studio be awarded a contract for the design and fabrication of the public art and heritage interpretation elements for the Moose Jaw Trail to be installed in Patricia Roe Park and Mark Thompson Park, for \$180,000 net of applicable taxes; and
- 2) that the City Solicitor be instructed to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

## **BACKGROUND**

From 1880 to 1890, the Moose Jaw Trail was the primary Red River Cart route for early settlers bound for Saskatoon after arriving in Moose Jaw by train. The trail is an important part of Saskatoon's heritage, as it was long used by First Nations and Métis people before becoming part of the legacy of this region. The ruts from the trail are still visible today in what are being developed as Special Use Parks – Patricia Roe Park and Mark Thompson Park - in the Stonebridge neighbourhood.

The need to protect the Moose Jaw Trail was initially proposed to City Council in 1982. A Heritage Resource Impact Assessment, prepared in 1987 by Millennium Heritage Resource Consultants for Cairns Developments, identified a 600 metre long remnant of a wagon trail, now referred to as the Moose Jaw Heritage Trail, as a significant heritage resource within the Stonebridge neighbourhood. A subsequent study "The Moose Jaw Trail Inventory," prepared in 1989 by Delcan Western Ltd. for the Municipal Heritage Advisory Committee (MHAC), recommended that the Moose Jaw Trail be recognized as a significant historic and natural area worthy of preservation.

In advance of the development of the Stonebridge neighbourhood, it was decided that two parcels, MR17 and MR18 (recently named Patricia Roe Park and Mark Thompson Park respectively) be designated Special Use Parks by the City of Saskatoon (City). By the time the Stonebridge Community Concept Plan was developed, it was determined that these two parks would fulfill preservation and interpretive functions related to the historic Moose Jaw Trail. In 2005, Dundee Developments retained Crosby Hanna and Associates to prepare the Moose Jaw Trail Commemorative Concept.

In 2010, Stantec Consulting was commissioned to develop a Master Plan and Interpretive Plan for the two parks. The Patricia Roe Park and Mark Thompson Park Master Plan (Master Plan)

calls for the two parks to include pathways, a play area, and the preservation of natural grasslands. In addition, specific nodes are identified for a commemorative feature, themed public art, and heritage interpretative panels (see Attachment 1).

The public art and heritage interpretation components of the parks' design and development have been jointly facilitated by the Arts and Grants Consultant and the Heritage and Design Coordinator from the Community Services Department. The source of funding for this public art and heritage commemoration project is the approved Capital Project No. 607 – Park Development Stonebridge Neighbourhood.

## **REPORT**

A Request for Qualifications (RFQ) was issued on January 1, 2012, for an artist/designer team for the design and fabrication of an interpretive collection comprising of:

- a) an interpretive feature;
- b) interpretive panels; and
- c) themed art installation.

The submission deadline was February 27, 2012. In total, 32 submissions were received.

As per Visual Arts Placement Policy No. C10-007, the Visual Arts Placement Jury (VAPJ) adjudicates proposed works of art according to specific criteria developed through consultation with experts in the field, and makes recommendations to City Council on the purchase of art pieces. Once the call for submissions closed, the submissions were reviewed by the VAPJ who short listed the applications to three proposals. The three remaining proposals were assessed in more detail by both the VAPJ and by an appointed selection committee comprised of representatives from MHAC, the Chair of the VAPJ, Stantec Consulting, Dundee Development Corporation, a representative from the Stonebridge Community Association, a University of Saskatchewan historian, and the City's Arts and Grants Consultant. The addition of a project selection committee was deemed necessary in this instance due to the heritage nature of the project.

The method for determining the most suitable artist/designer team was based on the following selection criteria:

- a) that the proposed artwork is unique, site specific, of scale and size that fits the location, and is integrated within the natural setting;
- b) that the historic intention is supported and the work is engaging to site visitors;
- c) for artistic/design excellence, including the use of materials suitable for outdoor public use; and
- d) a detailed budget, including design, construction, and installation costs.

Both the VAPJ and the project selection committee independently selected the Jill Anholt Studio as their first choice for the Moose Jaw Trail commission (see Attachment 2). The proposal is for a black bow-like metal form that undulates back and forth, side to side, and that frames the experience

of arrival and the hope of a new beginning. The commemorative feature is an arched gateway that relates directly to the themed artwork and the fluid forms of the trail remnants. Throughout the site there will be interpretive panels, with bases that will emerge from the landscape that turn, twist, and disappear back into the ground. The focus of the interpretation will be the early users of the trail; their ambitions, their hardships on the trail and the land, and the effect of travel and settlement upon it (see Attachment 2).

### **OPTIONS**

The only option is to decline the proposal from Jill Anholt Studio. This is not the recommended option due to the fact the inclusion of public art and heritage interpretation is in keeping with the recently adopted Saskatoon Culture Plan that speaks to the need to establish cultural innovation and expression at the neighbourhood level. In addition, this commission of public art and heritage interpretation respects principles outlined in the early planning of the Stonebridge neighbourhood. Specifically, declining this option could put at risk the ability to preserve the representative segment of the historic Moose Jaw Trail.

### **POLICY IMPLICATIONS**

There are no policy implications.

### **FINANCIAL IMPLICATIONS**

A total of \$200,000 is set aside for public art and heritage interpretive elements within the overall budget for Capital Project No. 607, Park Development Stonebridge Neighbourhood. This amount includes \$180,000 for artist/design fees, with the balance being used for adjudication administration, and the final installation of the artwork.

Preventative maintenance and conservation costs will be included within the Public Art Maintenance budget as managed by the Facilities Branch, Infrastructure Services Department. The estimated operating impact is \$500 per year.

### **STAKEHOLDER INVOLVEMENT**

The Master Plan was presented at a public open house on June 13, 2010. Since then the project has been reviewed and discussed by the VAPJ, the MHAC, and the Crime Prevention Through Environmental Design (CPTED) Committee. In addition, the striking of the project selection committee has enabled participation by a representative of the Stonebridge Community Association.

### **PUBLIC COMMUNICATION PLAN**

A communication plan will be developed by your Administration that will include an official unveiling of the art work and heritage interpretive elements.

## **ENVIRONMENTAL IMPLICATIONS**

This project is part of a larger desire to preserve a representative segment of the Moose Jaw Trail in the context of the remaining natural landscape. The park is made up of gently rolling topography. The site contains the ruts of the Moose Jaw Trail which are approximately 0.5 metres deep with steep side slopes. The vegetation of the site consists of native woody plants (e.g. aspen, chokecherry, rose, snowberry, wolf willow, and willow) and native grasses (e.g. common spear grass, blue grama grass, June grass, northern wheatgrass), as well as exotic grasses (e.g. smooth brome, Kentucky bluegrass).

## **SAFETY [Crime Prevention Through Environmental Design (CPTED)]**

A CPTED study was completed as part of the Master Plan.

## **PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

## **ATTACHMENTS**

1. Map with Locations of the Proposed Commemorative Feature, Interpretive Panels, and Themed Art Installation
2. Memo from VAPJ Recommending the Jill Anholt Studio Submission
3. Jill Anholt Studio Submission

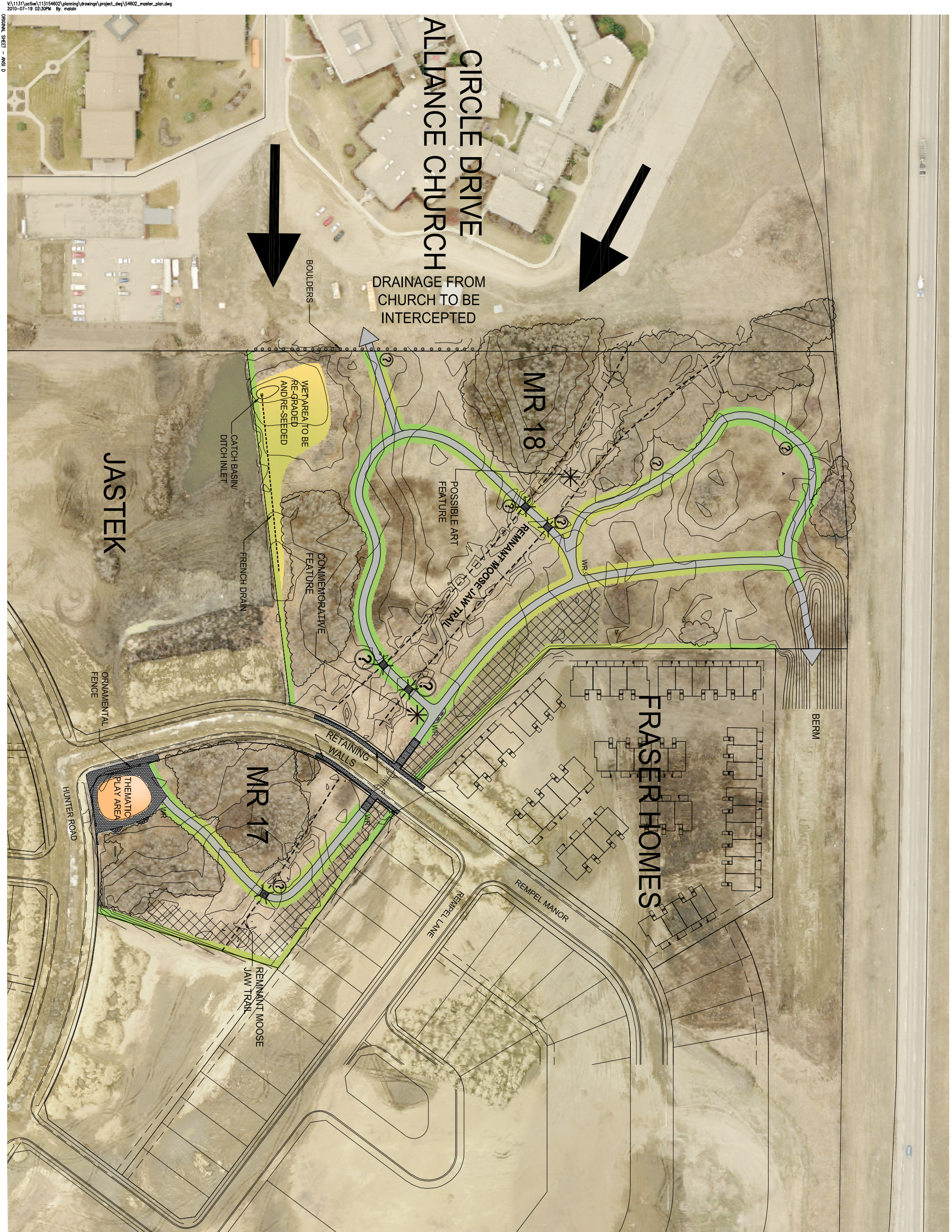
Written by: Frances Westlund, Arts and Grants Consultant

Reviewed by: “Lynne Lacroix”  
Lynne Lacroix, Manager  
Community Development Branch

Approved by: “Randy Grauer”  
Randy Grauer, General Manager  
Community Services Department  
Dated: “May 10, 2012”

Approved by: “Murray Totland”  
Murray Totland, City Manager  
Dated: “May 11, 2012”





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Consultants

- Legend
- PEDESTRIAN BRIDGES
  - CONCRETE PAVERS
  - INTERPRETIVE PANELS
  - MOWN STRIP
  - AREA TO BE RESTORED
  - AREA TO BE RE-GRADED
  - BENCH
  - WASTE RECEPTACLE

Revision	By	Appd.	Date

File Name:	Des.	Chkd.	Dsgn.	Y/M/D

Client/Project  
 DUNDÉE DEVELOPMENTS  
 STONEBRIDGE SPECIAL USE PARKS:  
 MR 17 - PATRICIA ROE PARK  
 MR 18 - MARK THOMPSON PARK  
 Saskatoon SK Canada

Title  
**MASTER PLAN**  
 2010-07-19



**Office of the City Clerk**

To: Ms. Frances Westlund  
Arts & Grants Consultant  
Community Development Branch  
Community Services Department

Date: May 1, 2012

Phone: 3240

Our File: CK. 4137-27

From: Marlene Hall, Deputy City Clerk  
(Visual Arts Placement Jury)

Your File:

Re: *[In Camera - Deliberations]*  
**Moose Jaw Trail Heritage Interpretive Project**

The Visual Arts Placement Jury reviewed the final proposals from the three short-listed submissions for the Moose Jaw Trail Heritage Interpretive Project, and supported the proposal from Jill Anhold Studios as their first choice, in that this proposal is a positive, forward-thinking design that had the best artistic merit. This artistic merit of this proposal depicts movement, capturing the essence of the Moose Jaw Trail, and the line flow into an interpretive outline of a covered wagon, depicts one of the travel modes from the era of the Trail. The Jury's comments included, the following:

Jill Anhold Studios – 1<sup>st</sup> Choice

- This piece looks to the future – a contemporary depiction of a covered wagon, and the MJ Trail itself with its uneven tracks caused by years of use and weather conditions
- Best in artistic merit
- Strongest conceptual approach
- Addresses movement and transportation
- Allows natural landscape to be dominant
- Represents the trail and covered wagons which travelled on it
- Story-telling interpretive elements – containing quotes from history - will appeal to the visitors and especially the younger generation (The smart-phone idea although innovative, will become outdated technology quickly, and therefore may not be of added value to this project.)
- Materials work really well not only visually, but also for aspects of safety and longevity



MH:rmr

Proposal

# Moose Jaw Trail Public Art and Heritage Interpretive Project

Located in the Patricia Row Park and Mark Thompson Park  
Stonebridge Neighbourhood  
City of Saskatoon, Saskatchewan

**Jill Anholt**, Public Artist

**Susan Mavor**, Communication and Exhibition Designer

jill@jillanholt.ca

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304 - 207 West Hastings Street

Vancouver BC V6B 1H7

APRIL 20 2012



jillanholt.studio



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# Team Roles and Responsibilities

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## Jill Anholt, Public Artist and Main Contact

### Creative Director and Owner Jill Anholt Studio

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 [t] 604 669 0490  
 [f] 604 669 0496  
 304 - 207 West Hastings Street  
 Vancouver BC V6B 1H7

[www.jillanholt.ca](http://www.jillanholt.ca)

**Jill Anholt** is an experienced Public Artist who has created numerous artworks in public spaces throughout North America. The intention of Jill's art installations is to help articulate public space in a way that directly engages the public. The concepts for Jill's works grow from discoveries of found potential uncovered and embodied within their particular site. Her sculptures, while investigating experiential qualities such as time, movement, light and materiality, often explore a juxtaposition of permanent with ephemeral elements. Many of Jill's most recent projects have evolved out of creative collaborations with landscape architects, architects and other design professionals at the conceptual beginnings of a project. These early creative partnerships have allowed for Jill to create works that blur the boundary between the art she creates and the environment within which it is located. Jill has also run and participated in a number of community consultation processes as part of her process for both art making and art master planning.

Jill's role will be to set the creative direction for the project and to be the coordinator for all aspects of the project – ensuring concept consistency and a high level of craft in all components. Jill will design the Thematic Art Installation, and the fluid undulating forms of the Commemorative Feature and the Interpretive Panel supports. She will be the main point of contact with the fabricator and the Client ensuring that the project stays on schedule and meets the budget.

## Susan Mavor, Communication and Exhibition Designer

### Creative Director and Owner Metaform Communication Design Inc

susan@metaform.com  
 [t] 604 688 8354 or 888 880 9366  
 [f] 604 873 4313  
 215-309 W Cordova Street  
 Vancouver, BC V6B 1E5 Canada

[www.metaform.com](http://www.metaform.com)

**Susan Mavor** has been designing interpretive signage for indoor and outdoor installations since 1993. She has developed a reputation for designing engaging exhibit experiences that tell stories on a variety of different levels. Susan's goal with every project is to enliven the viewer's innate curiosity and to create a more stimulating interactive experience. She believes in making the best use of the media or material that is most appropriate for the setting and the message: whether archival photographs, first-person oral history, information graphics, sound, motion or other communication media.

Susan's role will be to collaborate with Jill and Charlotte in the interweaving of historical fact, narrative and flavour in the project through the design of graphic elements for the Commemorative Feature and Interpretive Panels. Susan will conceptualize and develop the graphic and spatial approach to storytelling with the express purpose of bringing the site alive for visitors. Susan will coordinate the additional interpretive research, selection of images, graphics and the design of the panels. She will be the point of contact for the approvals of any commemorative or interpretive content and the production of the graphic panels.

# Team Roles and Responsibilities

---

Charlotte Falk, B.Des, M.Arch  
Industrial Designer, Intern Architect

**Project Designer**  
**Jill Anholt Studio**

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[t] 604 669 0490  
[f] 604 669 0496  
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**Charlotte Falk** has a Bachelors Degree in both Industrial and Graphic Design and is a graduate of the Masters of Architecture program at the University of British Columbia. Raised in Saskatoon, SK, she studied Visual Art before delving into Industrial Design and Visual Communication Design at the University of Alberta - where she graduated with honours from the Bachelor of Design program. In addition to working on several public art projects, her past experience includes founding and publishing a nationally-distributed design magazine, and designing four facade renovations as part of the City of Vancouver's East Hastings Renaissance project. Charlotte's practice currently sits on the precipice between art and design. From painting to architecture, sculpture to industrial design, her work is driven by a desire to create evocative experiential qualities for the public realm.

Charlotte will collaborate on the overall design intent and conceptualization of the various project components with Jill and Susan and will also produce the construction and fabrication details and drawings for the project in both Autocad (2D) and Rhino (3D) for accurate communication with the fabricator.

Roberta Kremer, BFA, MA, PhD,  
Research and Interpretive Content Dev't

**Researcher**  
**Oral History Expert**

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**Dr. Roberta Kremer** currently teaches Holocaust Literature in the Department of Central, Eastern and Northern European Studies at the University of British Columbia and was recently appointed a Research Fellow at the UBC Museum of Anthropology. She served as the Director of Public Art and Community Programs for the Vancouver Biennale exhibition in 2009, recently performed research for an on-line exhibition on Aboriginal Art mounted by the Belkin Gallery in Vancouver and worked as the Executive Director of the Vancouver Holocaust Education Centre from 1996-2006 where she wrote and mounted over eleven interpretive exhibitions. Dr. Kremer edited the full-length study, *Memory and Mastery: Primo Levi as Writer and Witness* (2001) published by SUNY Press and *Broken Threads: The Destruction of the Jewish Fashion Industry in Germany and Austria* (2007) published by Berg Publishing, London. Her research interests include the documentation of historical and cultural memory and the exploration of the philosophical and practical strategies necessary to incorporate oral histories into educational practice.

For this project, Dr. Kremer will perform research tasks aimed at expanding the available photographic, graphic and written content of the Interpretive Panels. Her aim will be to compile, where available, personal quotes or anecdotes of travel on the trail in order to engage the audience in the personal stories of the settlers. She will assist with the procurement and copyright permissions for the use of archival material for the Interpretive Panels.

## Project Narrative: Overall

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**The Moose Jaw Trail Public Art and Heritage Interpretive Project** is a fascinating opportunity for Saskatoon as it exists as both a physical and a metaphorical series of intersections of environment, culture and regional history reaching back more than a hundred years. Beyond its significance as a historical remnant of almost all the travel that existed in and out of Saskatoon in the 1880s, we also envision the Moose Jaw Trail as a point of contact between nature and art, past, present and future and between people from local and distant cultures.

Our intention for this project is to commemorate and interpret the role and significance of the Moose Jaw Trail in Saskatoon's heritage by adding a layer of meaning that enhances the park without compromising the natural beauty and unstructured enjoyment of the space. As such, we imagine the interventions that we will create within this place as a journey in space and time; an interweaving of storytelling and experience that is artful and sensitive to site yet reveals unexpected opportunities for discovery and engagement for viewers of a variety of ages, ethnicities and interests.

Our project is inspired by the notion that almost all travel in and out of Saskatoon in the 1800s was over a network of cart and wagon trails. We are interested how these trails were the primary method of communication, both locally and with the outside world, and how they were used to collect and distribute people and families around the country. We are fascinated by the discovery that the historic Moose Jaw Trail – the route by which the first settlers reached the settlement of Saskatoon between 1883 and 1890 – was actually comprised of older trails tied together with new connecting pieces.

Our concept gives physical form to these actualize, re-envisioning the fluid forms of trail remnants and the journey between and beyond them, connecting this unique place to the history of Saskatoon and of Canada. The Interpretive Panel installations, the Commemorative Feature and the Themed Artwork manifest as moments within the whole of the settler's journey - emerging, twisting, turning and revealing, before disappearing back into the landscape. The form, materiality and concept of all the interventions we create on the site will read as a parts of a rich whole, yet each will also capture the particularities of a single, unique moment in time and experience for the viewer. Further, we view this site as a way to reflect upon contemporary and future Saskatoon as themes of network, connection and communication continue to be resonant with the people and industry of Saskatoon today.

Our artistic expression for this project bridges themes from past to present, capturing a formal quality within each intervention that is contemporary, yet sensitive to the history and natural beauty of the site. Our vision further proposes the extension of the Moose Jaw Trail as a connection to a communication network far beyond its physical immediacy with the addition of an optional component that could allow viewers to access additional information about each interpretive element through their cell phone cameras.



# Project Narrative: Components

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## Themed Art Installation:

*The deeply cut furrows of the old trail gave eloquent testimony to their long and constant use, and for those with imaginative minds, the ghosts of squeaking, ox-drawn Red River carts and the shouting of the bearded drivers still haunted its winded miles. - John Woolf, Harbinger Farm, 1958*

The art installation embodies a gesture of ongoing time, keying itself to a moment between the temporal and the fixed. The work simultaneously captures in form, space and materiality both the idea of a journey and that of a gateway or entrance to Saskatoon. Appearing as a ghost-like form that heads along the trail into the aspen grove, the work manifests as a trail remnant that emerges from out of the grassland becoming a series of arched forms that recall a procession of wagon trains travelling along the trail before disappearing into the brush beyond. The bow-like forms undulate backwards and forwards and side to side, encapsulating both the roughness of the trail and the intense physical discomfort that settlers' experienced on their journey along the Moose Jaw Trail. The dynamic arched forms also recall the sense of a gateway, framing the experience of arrival and the hope of a new beginning.



THEMED ART RENDER

# Project Narrative: Components

## Commemorative Feature:

*On the horizon, the lines of low and far distant hills were visible, the tedious hours of travel but little changing their form through the weary day. Toward the end of the afternoon a suggestive glimpse of deeper color in the skyline ahead shaped itself by degrees into definite outlines of better promise.* - Mr. Gerald Willough, Narratives of Saskatoon 1882-1912

The purpose of the Commemorative feature will be to welcome visitors and to introduce them to the importance of the site. This dynamic and spatial installation will explain what the Moose Jaw Trail is and why is it significant, as well as create a formal and symbolic connection to the thematic artwork and to the Interpretive Panels located on other parts of the park.

The form of the piece captures the notion of “a beginning” to the visitor, drawing them into the park experience through an arched gateway form that relates directly to the experience of the Thematic Artwork, and bringing them into their first active participation with the Interpretive Panels and the Moose Jaw Trail itself. Graphic elements will include the name “Moose Jaw Trail: Saskatoon’s Pioneer Connection” as well as a map of the original Moose Jaw Trail, from Moose Jaw to Saskatoon, with a “you are here” indicator. These elements will place visitors geographically in relation to the larger trail, conceptually within the related elements on the site and within time: back to the first days of settlement and arduous travel. An evocative statement from trail users of the past will be designed to intrigue visitors and encourage them to further explore the interconnected and continuous ribbon of interventions which make up the Artwork, Interpretive Panels and the site.



COMMEMORATIVE FEATURE RENDER



# Project Narrative: Components

## Interpretive Panels :

*"In August there was a gathering of all the settlers on the site of the prospective city on which were two or three tents, but no buildings. There were perhaps a score, possibly a few more of us all told. We raised a flag pole on which floated a Union Jack and amid speeches and merrymaking, celebrated the founding of the city of Saskatoon." -James M. Ehy*

In our experience, when designing Interpretive Panels for recreational or outdoor spaces, it's important to keep the visitor experience foremost by appreciating their mindset. Typically, site visitors have come upon the installation as a matter of course in taking kids or a dog for a walk or just for a bit of air. While they may find delight and fascination in an artwork or making the connection between the archaeological site and evocative human stories, it's easy to overdo the information delivery in these settings. Time spent reading details and facts will be limited at best.

For that reason, our approach is to keep graphic panels simple, with minimal expressive images combined with personal quotes or evocative statements. Text should be kept to a minimum and designed to work in concert from one panel to the next, like a poetic introduction. Each interpretive element that will follow exists as a further trail remnant and part of the overall journey for the visitor. The bases for the panels will emerge from the landscape turn, twist, sometimes even fork before disappearing back into the ground. The interpretive material will be integrated into seamlessly into the structure.

As a conceptual framework for interpretation, we will draw upon the Thematic Structures and Themes identified in the 2010 Master Plan and the Interpretive Plan Final Report. Our focus will be twofold: (1) on the early users of the trail: their ambitions for the new Temperance Colony, their hardships on the trail and their relationships with previous inhabitants, and (2) the land and the effect of travel and settlement upon it, as well as our abilities to preserve the trail a natural prairie landscape amidst the progress of urbanization. Topics for the panels are visualized as:



INTERPRETIVE PANELS RENDER

### **Panels 1 & 2:**

Imagine Traveling the Trail/Life in Saskatoon in the Early Days of the Trail

### **Panels 3 & 4:**

Preserving the Trail/  
Archaeological Connections

### **Panels 5 & 6:**

Diversity of Flora/ Role of Fire and  
Maintaining Natural Prairie Parks

### **Panel 7:**

Children's Experience on the Trail

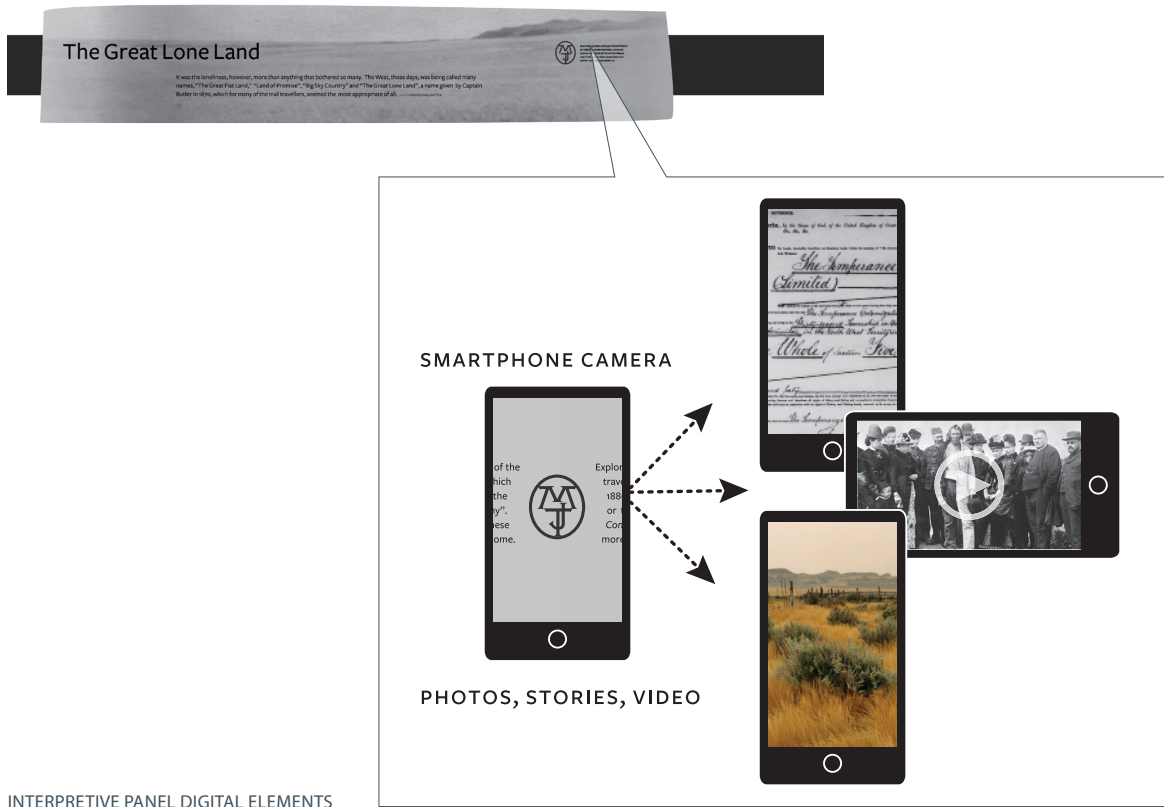
# Project Narrative: Components

## Optional Digital Panels:

Further to the goal of asking and answering questions, or fostering a conversation about the themes expressed in the artwork and interpretive signage, we propose that the City consider an adding a digital element to the Interpretive Panels and Commemorative Feature.

Saskatoon has a reputation for a high degree of user-experience with wireless technology, and we propose to make use of the Smartphones that are now almost commonplace. Similar to QR-codes, other custom graphics can be used to connect a phone to a website. For this project, we've designed a specific Moose Jaw Trail icon that could be read by the camera and connect to a website which is an ideal place for as much additional interpretive content as desired.

Imagine while walking the dog, or while watching the kids on the playground, being able to bring the trail alive in front of you in a way that no interpretive panel can do. The topics and features that we imagine include: a trail journey slide show, audio oral history, video of other areas of the trail, details on native prairie grasses, the archaeological process and preservation, the building the new park and artwork and study-guides for educators and students. By utilizing this kind of technology, the site can easily balance and exceed any desires for more detailed interpretive information without compromising the natural beauty and unstructured enjoyment of the space.





# Fabrication Process

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## General Process:

The Thematic Artwork, Commemorative Feature and the dynamic bases for the Interpretive Panels will be designed by Jill Anholt Studios, including the production of detailed construction drawings, sealed structural drawings and three dimensional computer models for all components. Once approved by all parties required, drawing files will be transferred to a metal fabricator in Saskatoon who will cut, bend and weld the metal elements for all pieces as documented. All three components will be fabricated from a combination of painted bent steel (artistic and structural elements) and anodized aluminum (text panels).

Upon completion of fabrication, the steel pieces will be painted with a Zinc rich epoxy paint system (Endura Paint System). An in-person review of the fabrication process will occur at 50% and 100% completion by Jill Anholt Studios, however ongoing photo documentation will be communicated throughout the process as well as opportunities for the Project Team from Saskatoon to review the work in process.

The aluminum graphic panels will be produced in Vancouver at Artcraft Display Graphics Inc. The panels will be digitally printed from our high-resolution electronic files onto aluminum sheets which will be reviewed by Susan Mavor before and after the anodizing process. Once completed, the graphic panels will be shipped to Saskatoon where they will be placed in their frames and bolted to the painted steel stands.

Once assembled and reviewed at the steel fabricator's shop, the works will be shipped to the site where they will be installed on pre-formed footings that have been designed by our engineer to meet the structural requirements of all the components.

## Materials and Subcontractors:

### Structural Engineering

Rempel Engineering and Management  
1815D Lorne Avenue, Saskatoon SK S7H 1Y5  
(306) 343-8737

### Steel Fabrication (bending, welding, finishing including painting):

WeldFab Ltd. Steel Fabricators,  
3935 Wanuskewin Road, Saskatoon, SK S7P 0B4  
Phone: (306) 955-4425

### Paint System (Endura) (see attached technical data)

High Performance Coatings  
#14 - 11133, 40th Street S.E. Calgary AB, T2C 2Z4  
Phone: (403) 720-5151

### Interpretive Panel Fabrication (Digital Diamond Aluminum Panels)

Autocraft Display Graphics Inc.  
Suite 112-1533 Broadway St.  
Port Coquitlam, BC V3C 6P3  
Phone: (604) 552-1055

# Life Cycle and Maintenance

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## Life Cycle and Maintenance:

### Steel:

The bent welded steel has an estimated life cycle of at least 20 -25 years, likely longer. There is no maintenance required for the steel elements.

### Zinc/Epoxy Paint:

The epoxy paint system we are using (Endura), has a life cycle of approximately 10 - 20 years.

To clean the Interpretive Panel supports and artwork, Commemorative Feature and Themed Art Installation:

1. Pour a half-cup of mild detergent in a plastic bucket and fill with clean water. Apply the mixture to sculptures using a sponge or soft non-abrasive cloth.
2. Rinse the area thoroughly with clean water.
3. Wipe dry with a clean and non-abrasive soft cloth.

To repair any surface issues with the Interpretive Panel supports, Commemorative Feature and Artwork:

**Small chips:** With a fine paint brush, dab on the required colour over the chipped place.

**Large chips:** Using a 220 grit sandpaper, sand the area around the paint chip down until it is smooth. Once a consistent surface has been achieved, using clean smooth strokes, brush on the required colour.

**Graffiti and marker:** Pour a small amount of acetone or rubbing alcohol on a clean non-abrasive rag and wipe the area. The acetone or rubbing alcohol should remove the graffiti or marker from the surface. Should the acetone not prove effective, lacquer-thinner or graffiti-removal solvent (that can be used on a painted surface) can be utilized. Use a soft non-abrasive cloth and spread the solvent using a small circular motion until the stain comes off (ensure to not rub through the top-coat colour).

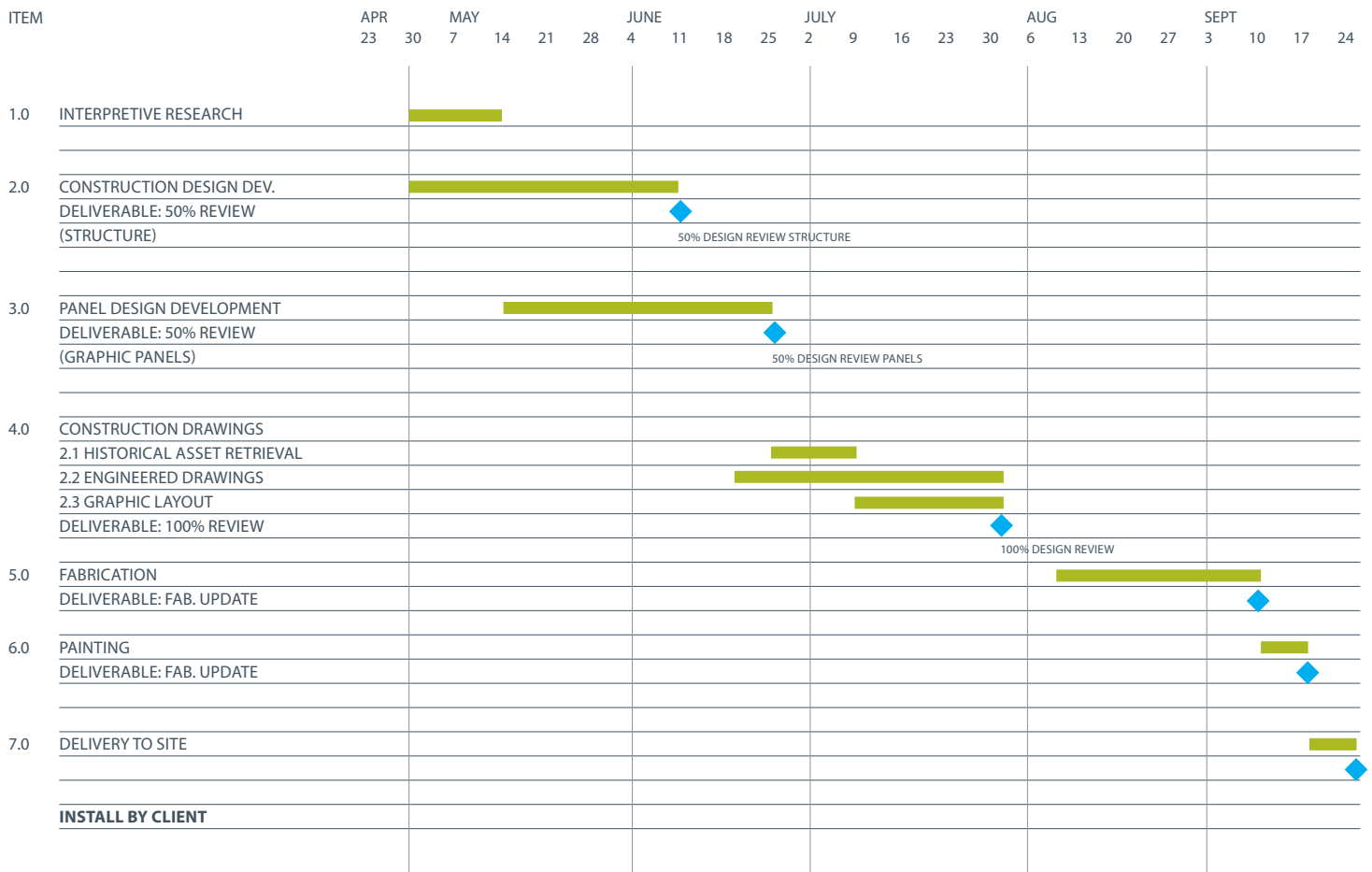
### Aluminum Graphic Panels (Digital Diamond):

Digital Diamond is a long-term outdoor signage process where electronically prepared graphics are printed directly onto an aluminum surface. This process produces a flexible surface that can absorb and flex on impact without breaking and is vandal resistant. Digital Diamond is constructed of recycled aluminum which will never deteriorate. and is 100% recyclable. The panels will use inert, non toxic inks and have a 10 - 20 year outdoor warranty.

Panel edges will be covered to provide resistance against vandalism. However since no signage can be 100% vandal-proof, the graphic elements will be mechanically affixed to their bent steel bases such that if a replacement is required, a damaged panel can be removed and another copy printed and mounted in its place.

# Work Schedule

## Schedule



# Detailed Budget

## Budget

Item	Quantity	Price per piece	Total
<b>Design Fees (20% of project budget)</b>			\$36,000.00
Artist Commission			
Design Development			
Coordination			
Construction Drawings			
Site Meetings			
<b>Researcher Costs (Roberta Kremer)</b>			\$2,500.00
<b>Archival Materials</b>			\$1,000.00
<b>Travel Costs (9 Total trips for Susan and Jill combined)</b>	9	\$1000.00	\$9,000.00
Project initiation	2 (Susan and Jill)		
Design Review	2 (Susan and Jill)		
Fabrication Review - Mid	1 (Jill)		
Fabrication Review - Final	1 (Jill)		
Installation	1 (Jill)		
Inauguration	2 (Susan and Jill)		
<b>Fabrication: Themed Art Installation</b>			
Bent Steel Forms			\$24,000.00
Welding/Finishing			\$12,000.00
Steel Mounting/Base Plates			\$3,000.00
Zinc/Epoxy Paint System			\$7,500.00
<b>Fabrication: Commemorative Feature</b>			
Bent Steel Forms			\$7,000.00
Welding/Finishing			\$3,500.00
Steel Mounting/Base Plates			\$2,000.00
Zinc/Epoxy Paint System			\$2,000.00
Digital Diamond Panels	2	\$2050.00	\$4,100.00
<b>Fabrication: Interpretive Panels</b>			
Bent Steel Forms	7	\$2,500.00	\$17,500.00
Welding/Finishing	7	\$1,500.00	\$10,500.00
Steel Mounting/Base Plates	7	\$500.00	\$3,500.00
Zinc/Epoxy Paint System	7	\$1,000.00	\$14,000.00
Digital Diamond Panels	7	\$700.00	\$4,900.00
<b>Structural Engineering (including Sask. stamp)</b>			\$5,000.00
<b>Shipping/Delivery to Site</b>			\$1,000.00
<b>Contingency (5%)</b>			\$9,000.00
<b>Insurance</b>			\$1,500.00
<b>TOTAL COST</b>			<b>\$180,000.00</b>

# References and Recommendations

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## References for Jill Anholt

### **James Roche, Director of Park Design and Construction**

Planning and Design, Waterfront Toronto

T. (416)213-1344

E. jroche@waterfronttoronto.ca

"The design for the public art had several challenges, and successfully integrated various disciplines including storm water infrastructure, and the overall vision of the landscape and park design. The completed work is nothing less than iconic and has contributed in the establishment of a new identity for the local precinct, and has served as a precedent for sustainable design for the City of Toronto at large. In addition, its level of detail and finesse has received accolades and recent awards.

As both artist and project manager, Jill's dedication to see this complex project through to completion has been exemplary. From coordination with structural engineers, problem solving issues of mold release to paying careful attention to the precision of inlays and lighting, Jill provided leadership and commitment in completing the project on time and on budget." January 13, 2012

### **Amy McBride, Tacoma Arts Administrator**

City of Tacoma

T. (253) 591-5364

E. amcbride@cityoftacoma.org

"The project was complicated, highly visible, and had a tight turn around. Jill worked with the team to understand their needs. She thoroughly researched the history of the site and of Tacoma and developed a project that is stunning and meaningful. I love how Jill brings a fresh perspective to each project, sinks into it, and develops a work that belongs in the site. I couldn't recommend her more highly." January 12, 2011

### **Clive Grout, Curator**

Vancouver Convention Centre Art Program

T. (604) 736-6005

E. clive@clivegrout.com

"Throughout the process, which had a very short timeframe, Jill was a pleasure to work with, listened well to our and WorkSafe BC comments and accepted and worked positively with the conceptual and technical challenges of this site. The result is a client who is thrilled with the final installation, an elegant, thought provoking addition to the public art of the City. The project was completed within our budget and time constraints and the materials, details and fabrication all reflect the need for long term durability of the work in the public waterfront environment.

I have no hesitation in recommending Jill for any major public art commission and would certainly look forward to another opportunity to work together." May 4, 2010

# References and Recommendations

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## References for Susan Mavor

### **Dave Hutch, Project Manager**

City of Vancouver

T. (604) 871-6845

E. dave.hutch@vancouver.ca

"I've worked with Susan on a variety of outdoor signage projects over the past several years and have always been impressed with her ability to consistently deliver innovative and professional solutions on a budget. We're currently working together on the Hastings Park Identity and Signage project - a challenging assignment which Susan has developed an elegant solution for a complex site." February 24, 2012

### **David MacKinnon,**

#### **Land Claims Implementation Secretariat, Executive**

Council Office, Yukon Government

"I hired Susan and the Public team a couple of times for quite distinct projects for the NGO I was heading at the time. She has an incredible intuition for what will work with different target audiences and the knowledge and experience to take it seamlessly from concept to reality. I unhesitatingly recommend Susan. Excellent, timely work and a pleasure to work with." October 11, 2011

### **Anne-Marie Fenger, Assistant Dean, Faculty of Arts**

University of British Columbia

T. (604)822-8247

E. anne-marie.fenger@ubc.ca

"Susan worked with us on an "identity" for the Faculty of Arts. It has been extremely successful. Susan and her associates are wonderful to work with, very professional, very responsive, very creative, and always prepared with outstanding presentations that helped us see exactly where we were going and what we could expect. I highly recommend Susan." December 14, 2011

# Appendix A: Endura Paint Specifications

## ENDURA PAINT

### EP-2C Sealer

## Technical Data Sheet

Endura Manufacturing Co. Ltd. TEL 1-800-661-9930

Updated: Aug 2011

Endura EP-2C Sealer is a two-component epoxy urethane product designed for a variety of surfaces. It provides an excellent blend of adhesion, hardness, and corrosion resistance over aluminum, bare steel, and other metal surfaces. Contains Zinc Chromate to enhance rust inhibitive properties on bare steel and other ferrous metals.

#### Product Features

- ◆ Enhanced rust inhibiting properties
- ◆ High temperature service
- ◆ Non-sanding sealer
- ◆ No induction time required
- ◆ Excellent adhesion to a wide variety of substrates
- ◆ Intercoat adhesion greater than 2000 psi
- ◆ Suitable for sealing HS-421 Primer

#### Theoretical Solids Content:

Volume: 35%

#### Shelf Life\*

Component A: (3) years  
Component B: (1) year

\*For unopened product.

#### Pot Life of Mixed Product:

8 Hours @ 77°F (25°C) and 50% RH



#### Suitability

Endura EP-2C Sealer can be applied over many surfaces including bare metal, aluminum, fiberglass, reinforced plastics, wood, existing finishes and polyester fillers.



#### Surface Preparation

Surfaces must be free of all contaminants such as dust, oil, grease, and salt. To remove rust and oxidation, and to etch the metal, it is recommended that all steel and other ferrous surfaces be degreased, and sanded and/or treated with metal conditioners. Aluminum surfaces should be etched with Endura Aluminum Cleaner and treated with Endura Aluminum Conversion Coating. Satin coat or galvanized surfaces (sanded or not) must be pre-treated with Endura Metal Prep and Endura Galvaprep.



#### Mixing Ratio

1 part by volume of component A [FUA0650]  
1 part by volume of component B [FUB0651]

The recommended temperature when mixed is 20-25°C (68-77°F).

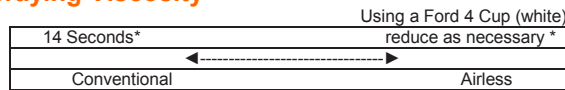
#### Environmental Conditions

For optimum coating performance product, substrate and ambient temperature should be between 20°C-25°C\* (68°F-77°F). To prevent condensation during application the surface temperature must be 3°C (5°F) or more above the dew point at all times.

\*for use outside this range please contact your Endura representative.



#### Spraying Viscosity\*

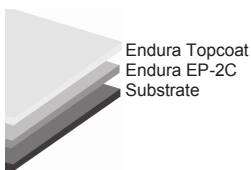


\* Spraying viscosity and thinning will depend on ambient conditions, spray equipment used, and on the desired surface finish.



#### Spray Gun Setup

Feed Type	Fluid Tip	Application Pressures ( heel of gun )	Fluid Delivery
Siphon Feed	1.6-1.8 mm	40-50 psi	
Gravity Feed	1.6-1.8 mm	30-40 psi	
Pressure Feed	1.4-1.8 mm	50-60 psi	12-16 oz/min
Air Assist Airless		N/A	
Airless		N/A	



Endura Manufacturing Co. Ltd. is committed to ongoing product development to provide the best products. New materials, production methods and design refinements are introduced into existing products without notice. For this reason, any current Endura product may differ in some respect from its published description. It is always warranted to equal or exceed the original design specifications, unless otherwise stated.

# Appendix A: Endura Paint Specifications

## ENDURA PAINT EX-2C

### Technical Data Sheet

Endura Manufacturing Co. Ltd. TEL 1-800-661-9930

Updated: Jan 2012

Endura EX-2C Topcoat is a two component highly cross-linked, high performance polyurethane coating for protecting a wide range of surfaces. High gloss, color retention and outstanding resistance to chemicals, abrasion, and impacts, provide maximum protection and an impressive surface finish.

**Product Features**

- ◆ High gloss and color retention
- ◆ Outstanding resistance to chemicals, abrasion & impact
- ◆ A library of over 40,000 colors
- ◆ Color matching service available
- ◆ Available in: High and reduced gloss, Pearl, Metallic and Candied

**Theoretical Solids Content:**

Volume: 45 ± 2.5% (depending on color)

**Shelf Life\***

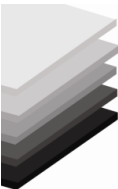
Component A: (3) years  
Component B: (1) year

\*For unopened product.

**Pot Life of Mixed Product:**

8-10 Hours\* @ 77°F (25°C) and 50% RH

\* Less when Endura Super Catalyst II is used.



Endura Clear Coat \*\*  
Endura EX-2C  
Endura Sealer\*\*  
Endura Primer  
Substrate  
\*\*optional



**Suitability**

Endura EX-2C Topcoat is a high performance coating for protecting all surfaces. It provides maximum protection in all environments.



**Surface Preparation**

Can be directly applied to most surfaces that have been: degreased, sanded with 240 - 280 grit sandpaper, and prepared with appropriate Endura products.



**Mixing Ratio**

1 parts by volume of component A [part# varies by color]  
1 part by volume of component B [FUB0100]

The recommended temperature when mixed is 20-25°C (68-77°F).

*\*please note that other EX-2C B components are available (for different ambient conditions and application requirements) please contact your representative if you have any questions.*

**Environmental Conditions**

For optimum coating performance product, substrate and ambient temperature should be between 20°C-25°C\* (68°F-77°F). To prevent condensation during application the surface temperature must be 3°C (5°F) or more above the dew point at all times.  
\*for use outside this range please contact your Endura representative.

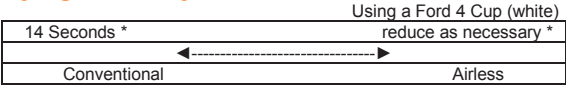
**Cold Weather Application**

Following good painting practices, including monitoring the dew point, Endura EX-2C topcoat can be applied down to -20°C (-4°F).\*\*

\*\* Please contact your Endura sales representative for full details before applying EX-2C at low Temp.



**Spraying Viscosity\***



\* Spraying viscosity and thinning will depend on ambient conditions, spray equipment used, and on the desired surface finish. If required, recommended spraying viscosity is achieved by reducing with Endura Ex-2C thinners.



**Spray Gun Setup**

Feed Type	Fluid Tip	Application Pressures ( heel of gun )	Fluid Delivery
Siphon Feed	1.6-1.8 mm	40-50 psi	
Gravity Feed	1.3-1.4 mm	30-40 psi	
Pressure Feed	1.0-1.8 mm	50-60 psi	10-14 oz/min
Air Assist Airless	9-13 Thou	1,000-1,800 psi	
Airless	11-13 Thou	1,700-3,000 psi	

Endura Manufacturing Co. Ltd. is committed to ongoing product development to provide the best products. New materials, production methods and design refinements are introduced into existing products without notice. For this reason, any current Endura product may differ in some respect from its published description. It is always warranted to equal or exceed the original design specifications, unless otherwise stated.



## Thank you

Jill Anholt

**[jill@jillanholt.ca](mailto:jill@jillanholt.ca)**

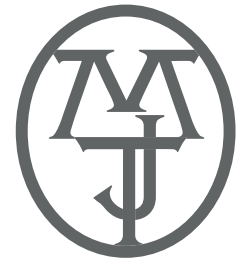
**[t] 604 669 0490**

[f] 604 669 0496

304 - 207 West Hastings Street

Vancouver BC V6B 1H7

[www.jillanholt.ca](http://www.jillanholt.ca)



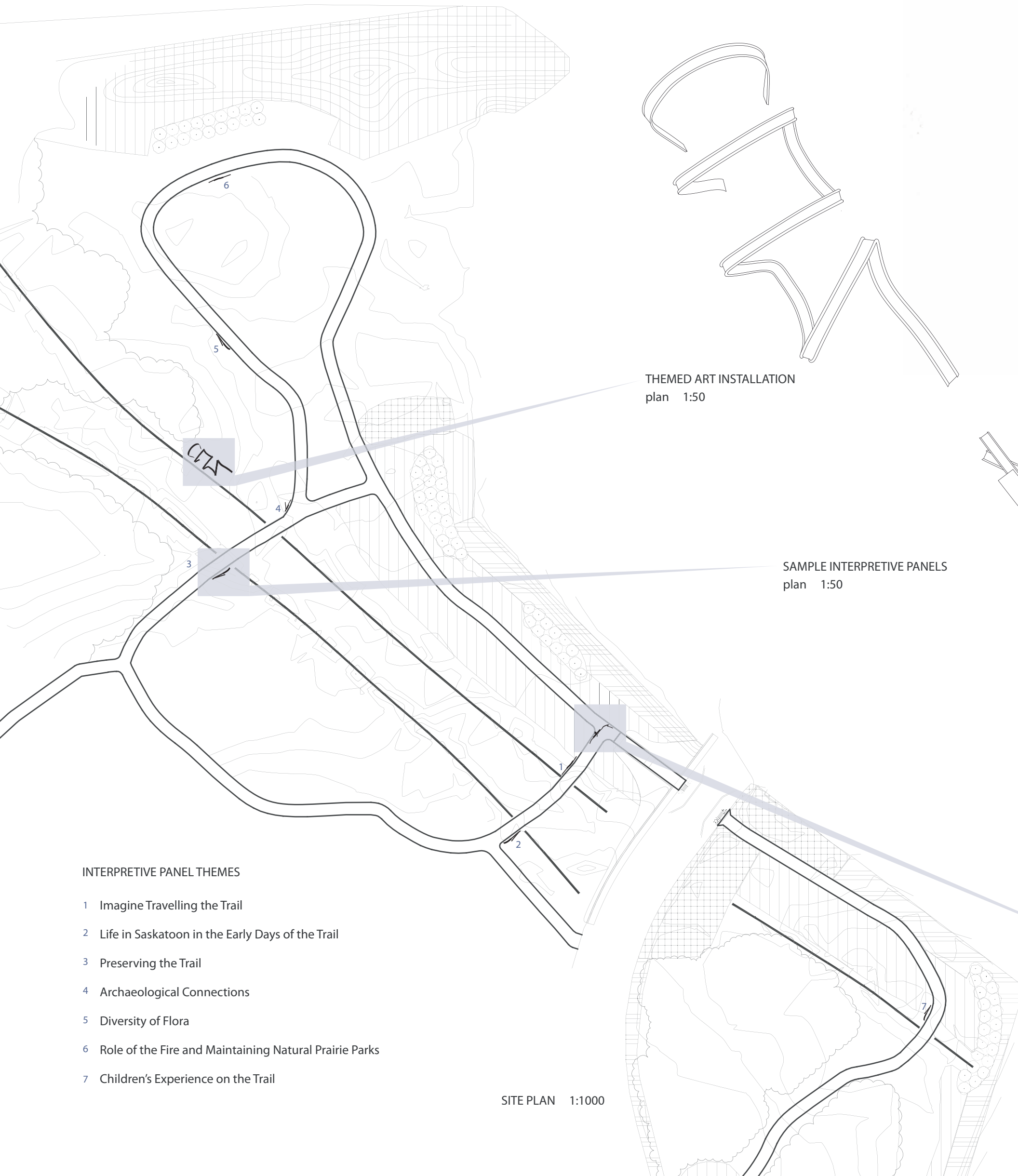
# MOOSE JAW TRAIL

Public Art and Heritage Interpretive Project

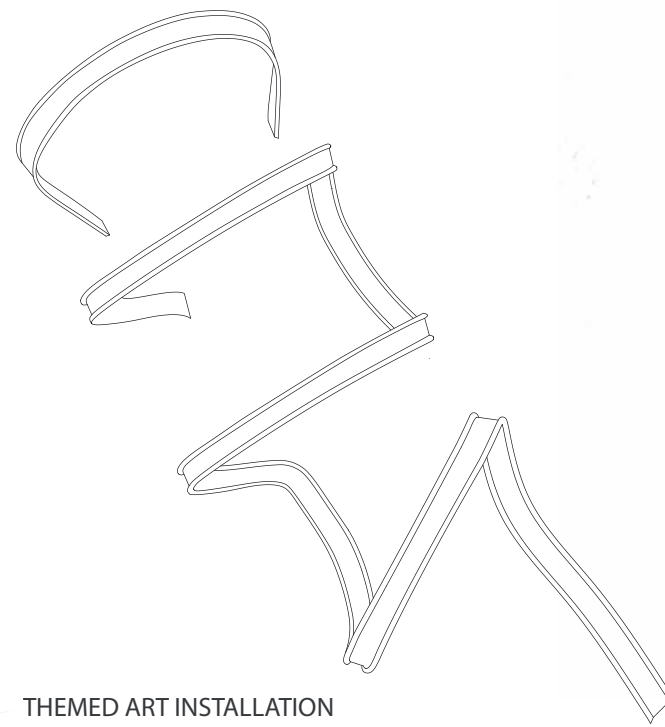
Jill Anholt and Susan Mavor



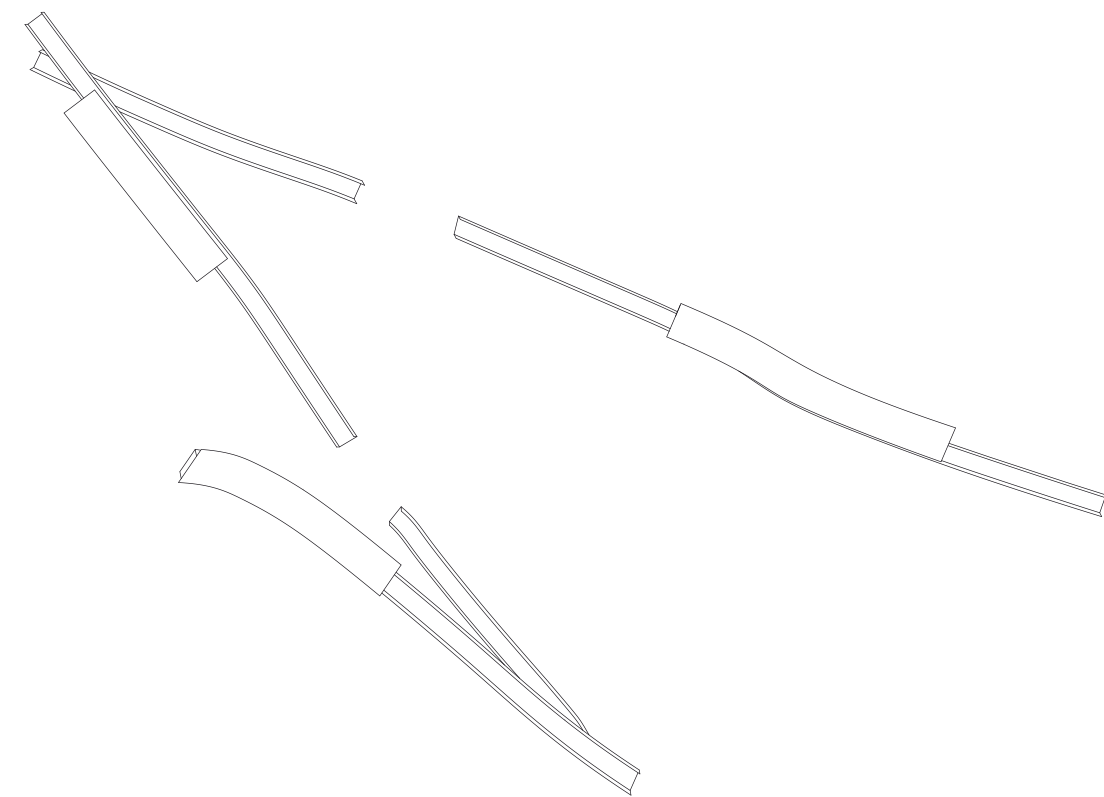
RENDER of COMMEMORATIVE FEATURE



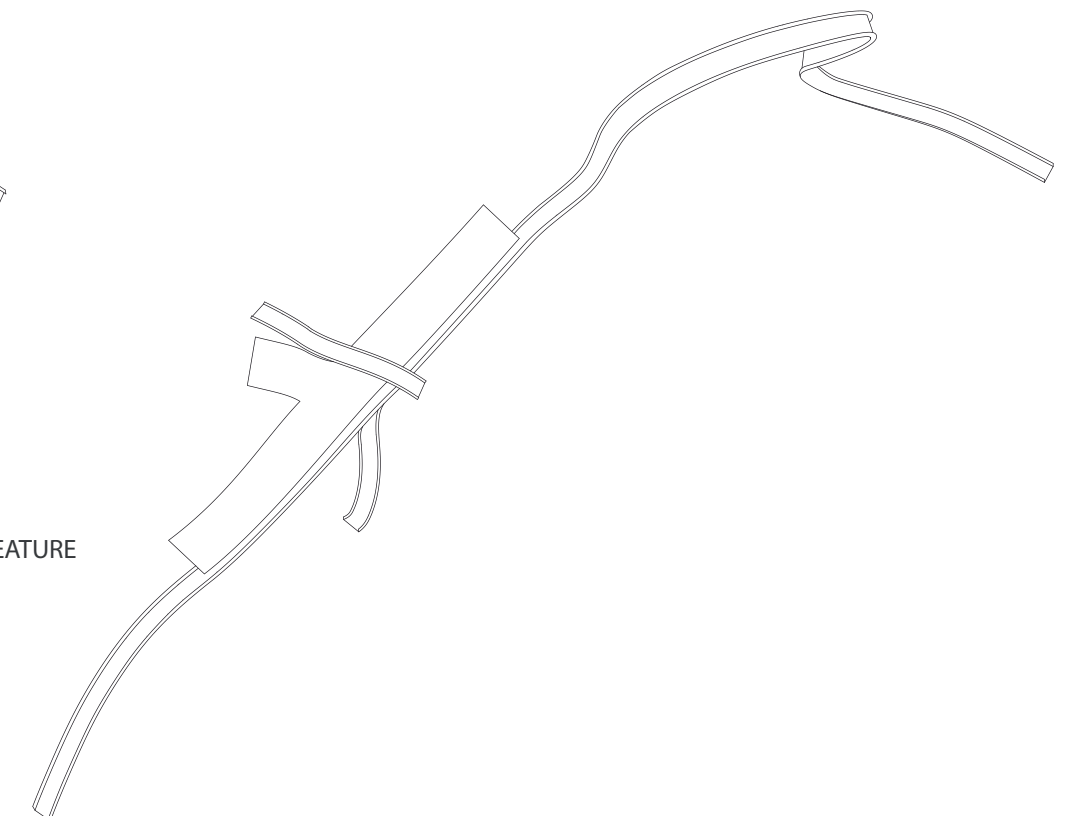
THEMED ART INSTALLATION  
plan 1:50



SAMPLE INTERPRETIVE PANELS  
plan 1:50



COMMEMORATIVE FEATURE  
plan 1:50



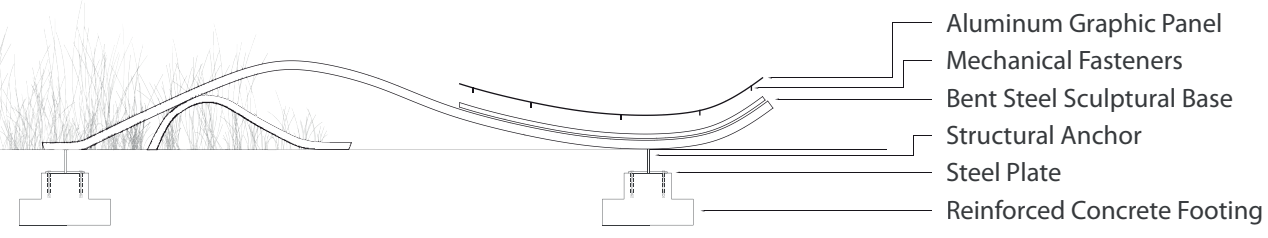
#### INTERPRETIVE PANEL THEMES

- 1 Imagine Travelling the Trail
- 2 Life in Saskatoon in the Early Days of the Trail
- 3 Preserving the Trail
- 4 Archaeological Connections
- 5 Diversity of Flora
- 6 Role of the Fire and Maintaining Natural Prairie Parks
- 7 Children's Experience on the Trail

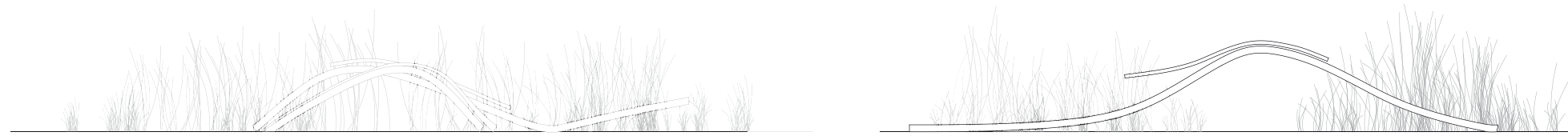
SITE PLAN 1:1000



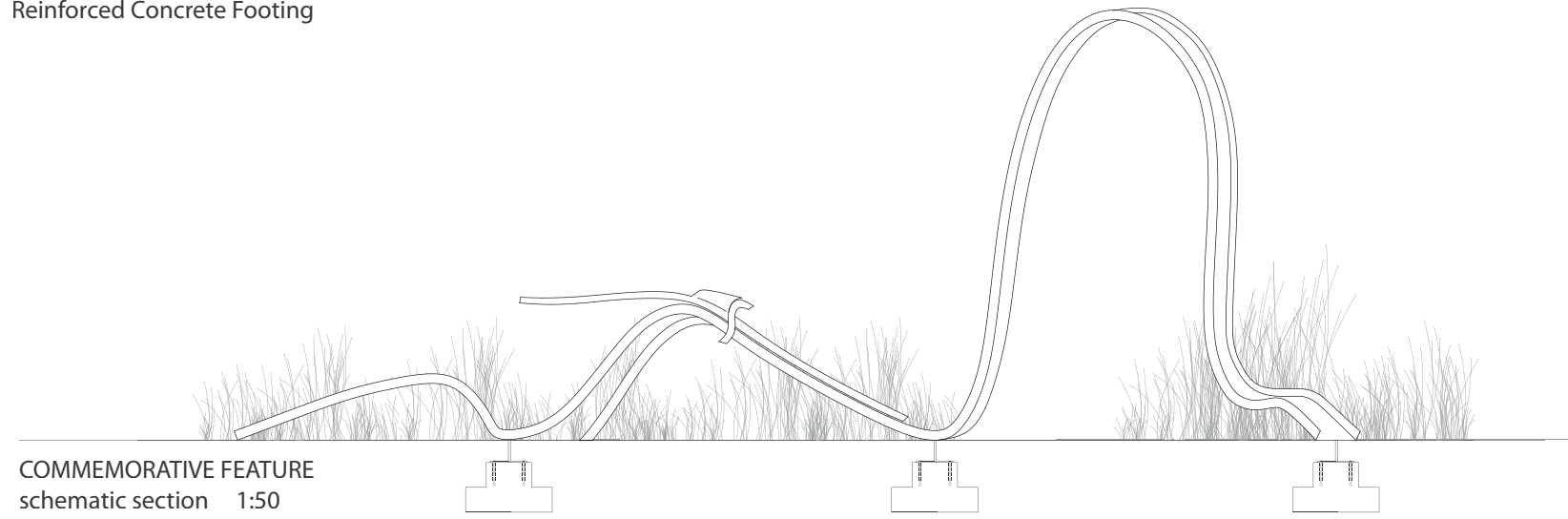
INTERPRETIVE PANELS  
schematic section 1:50



INTERPRETIVE PANELS  
schematic elevation 1:50



COMMEMORATIVE FEATURE  
schematic section 1:50



SAMPLE INTERPRETIVE PANEL



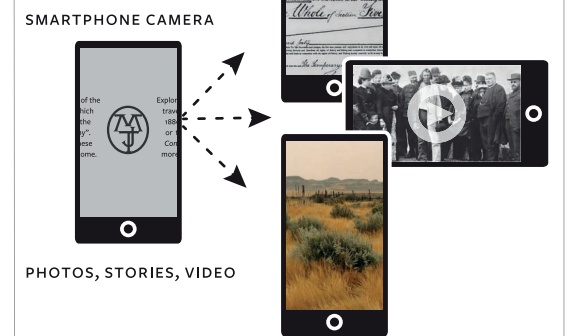
Map of the trail showing "You Are Here," the river, Moose Jaw and other remnants of the trail.

COMMEMORATIVE FEATURE GRAPHICS

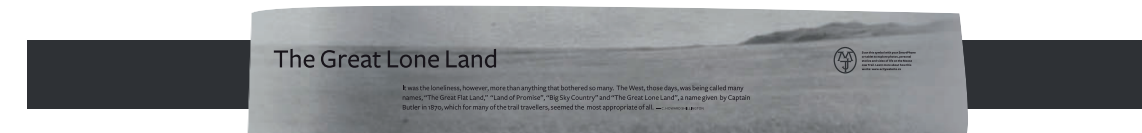


# MOOSE JAW TRAIL

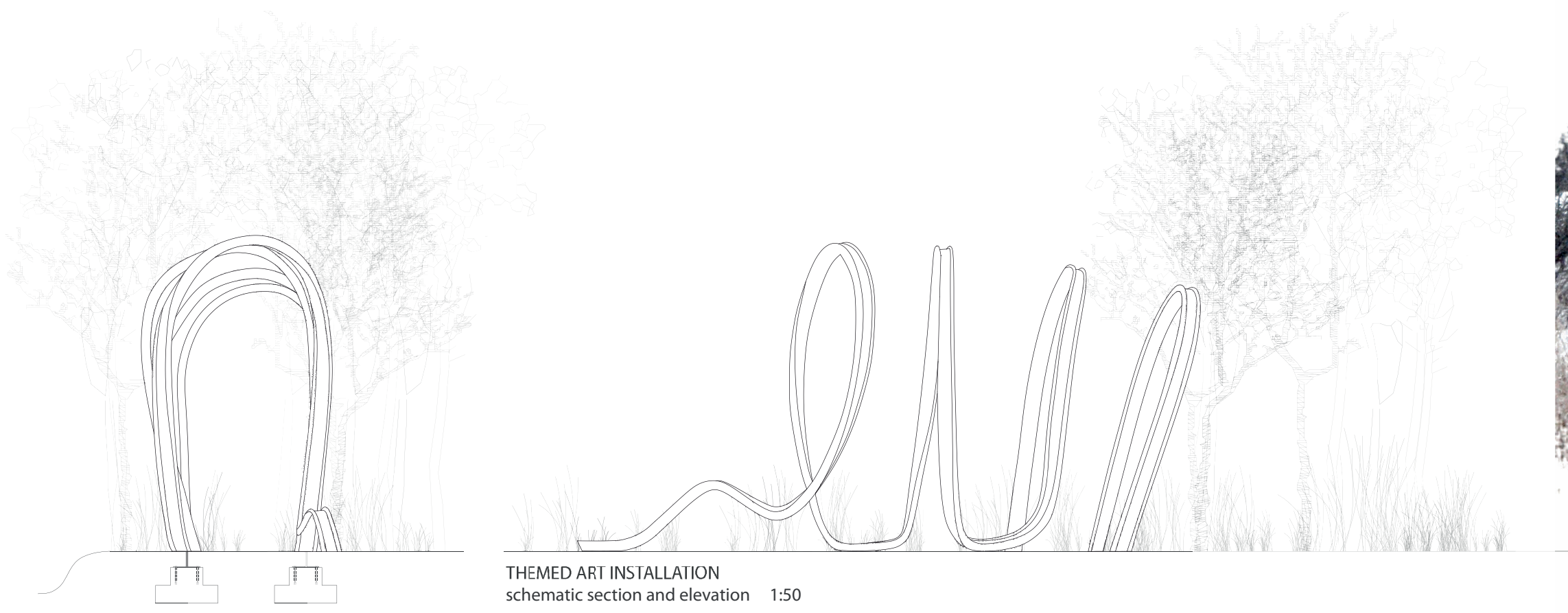
The deeply cut furrows of the old trail gave eloquent testimony to their long and constant use and for those with imaginative minds, the ghosts of squeaking, ox-drawn Red River carts and the shouting of the bearded drivers still haunted its winded miles. — JOHN WOOLF



Option: SAMPLE INTERPRETIVE PANEL with DIGITAL CONNECTION







THEMED ART INSTALLATION  
schematic section and elevation 1:50



RENDER of SAMPLE INTERPRETIVE PANEL

**Connection to Settlement**

Welcome to an intersection of past and present—one of the last remnants of the Moose Jaw Trail. This small park commemorates the vision and hard work which created Saskatoon. For decades, this pathway was ceaselessly carved by the wheels of Red River carts carrying settlers to the new “Temperance Colony”. Drawn by horse, cattle or oxen and laden with personal and business goods, these trails carried the dreams of settlers toward realizing their vision of a new home.



**Written on the Land**

Like the visible remnants of the Moose Jaw Trail, the interpretive materials and the artwork that you will discover as you travel through the park manifest as metaphorical moments within the whole of a traveler’s journey. Each of the elements tells the story of traveling through rugged the landscape along the trail capturing, both physically and symbolically, a piece in the pioneer’s incredible journey.



RENDER of COMMEMORATIVE FEATURE



RENDER of THEMED ART INSTALLATION



**TO: Secretary, Planning and Operations Committee**  
**FROM: General Manager, Community Services Department**  
**DATE: May 3, 2012**  
**SUBJECT: 2011 Leisure Centres Annual Report**  
**FILE NO: CK. 430-34 and LS. 430-1**

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**RECOMMENDATION:** that a copy of the following report be forwarded to City Council as information.

### **BACKGROUND**

The mandate of the Leisure Services Branch is to encourage as many citizens as possible to take advantage of the recreation and cultural activities available. The Leisure Services Branch identifies the needs of citizens and provides services and programs that are responsive and adaptive to changing needs and demands. The Leisure Services Branch's mission is to provide welcoming and safe programs and services to inspire people to learn, play, and get fit. The Leisure Services Branch provides high-quality recreation, sport, and fitness opportunities that are reputable, safe, enjoyable, relevant, and improve quality of life.

The Leisure Services Branch operates six indoor leisure centres (Cosmo Civic Centre, Harry Bailey Aquatic Centre, Lakewood Civic Centre, Lawson Civic Centre, Saskatoon Field House, and Shaw Centre) that provide a wide variety of fitness, aquatic, and recreation activities. These facilities are also used by local sport organizations for competitive sport training and competitions. In 2011, there were approximately 945,000 visitations at these indoor facilities, 820,000 general admissions, and approximately 124,500 swimming lesson visitations.

The Leisure Services Branch also manages and operates recreation facilities to support those activities delivered by the City of Saskatoon (City), non-profit groups, and other leisure service providers including the private sector. In managing these facilities, the Leisure Services Branch staff ensures all facilities are welcoming, safe, well maintained, attractive, and accessible program venues. This is key to the success of meeting the demands of leisure service providers who operate programs at City-owned facilities. In 2011, community groups submitted approximately 35,300 hours of facility booking requests for the purpose of providing sport, culture, and recreation programs.

Customer Service staff support the delivery of program and facility rental by providing program registrations, revenue collection, booking of activity space, front-line customer service, and LeisureCard sales. To encourage repeat customers and to attract new clientele, front-line staff spends time getting to know customers in order to offer choices that meet their needs. Informed and responsive front-line staff provides reception, registration, and booking services for the facilities.

This report includes a summary of the operations for the six indoor leisure centres, four outdoor pools, and the Terry Fox Track & Fitness Circuit located at the SaskTel Sports Centre.

## **REPORT**

Leisure facilities had another successful year in 2011. The total admission volumes continue to increase mainly due to the popularity of Shaw Centre. The Saskatoon Leisure Centres 2011 Annual Report (Annual Report) will highlight the year's accomplishments and provide details on the revenues generated by these facilities for both the rental and program function in 2011, as compared to 2010 (see Attachment 1).

Overall, the leisure centres generated operating revenue of \$10,718,100 in 2011. This was an increase from 2010 of \$471,600 (+4.60 percent). Attachment 1 provides more detailed explanations on operating revenues.

### 2011 Revenues by Source

	2008 Actual (\$)	2009 Actual (\$)	2010 Actual (\$)	2011 Actual (\$)	% Change Previous Year
<b>Landlord Function</b>					
External Rentals	917,200	1,025,600	1,153,600	1,188,300	3.00%
Internal Rentals	2,249,000	2,830,700	3,375,800	3,512,900	4.10%
Concessions	94,300	94,500	73,400	56,700	-22.80%
Other Rental Revenue	102,300	125,300	126,500	136,100	7.60%
Subtotal	3,362,800	4,076,100	4,729,300	4,894,000	3.50%
<b>Program Function</b>					
Admissions	3,228,900	3,422,900	4,459,900	4,650,000	4.30%
Registered Programs	893,000	1,003,100	1,057,300	1,174,100	11.00%
Subtotal	4,121,900	4,426,000	5,517,200	5,824,100	5.60%
<b>Total Revenue</b>	<b>7,484,700</b>	<b>8,502,100</b>	<b>10,246,500</b>	<b>10,718,100</b>	
<b>% Change</b>	<b>18.87%</b>	<b>13.59%</b>	<b>20.52%</b>	<b>4.60%</b>	

Note: Revenues include Outdoor Pools

### 2011 Accomplishments

#### Shaw Centre

It was another great year of operation for the Shaw Centre in 2011. Phase I (gymnasium, fitness centre, child minding, change rooms, and administration area) opened to the public in 2007. Phase II (walking track, leisure pool, competitive pool, multipurpose room, meeting rooms, and connecting corridors) opened in the fall of 2009.

With the opening of the aquatics portion of the facility in 2009, the Leisure Services Branch experienced a number of operational challenges for rental groups. The majority of issues originally identified by the user groups have now been addressed and are resolved satisfactorily. Staff continue to work closely with the aquatic user groups to meet their training and special event hosting needs. Three provincial championships were hosted at Shaw Centre in 2011, and both provincial and national championships will be hosted in 2012.

People of all ages and backgrounds continue to visit the Shaw Centre from across the city to experience this new facility for the first time. Attendance numbers continue to increase and have exceeded initial expectations.

#### Harry Bailey Aquatic Centre

Harry Bailey Aquatic Centre (HBAC) continues to attract many of the casual users it had prior to the opening of Shaw Centre (Phase II). Attendance numbers for public swims, fitness classes, and lane swimming continue to be at similar levels experienced prior to the opening of the Shaw Centre. Attendance can be partially attributed to the Inflatable Zoom Slide that attaches to the 5-metre diving tower and the Aquatic Climbing Wall; both continue to be well received by customers.

HBAC continues to provide the majority of upper-level swimming lessons (e.g. lifeguard training) because it is centrally located in the city. Providing upper level swimming lessons is important because these programs prepare teens for possible employment as lifeguards.

#### Certified Fitness Instructors

The city-wide shortage of certified fitness instructors continued to be an issue for the indoor leisure facilities in 2011. The Leisure Services Branch continued to offer a Fitness Instructor Bursary Program to help interested individuals cover some of the costs of becoming a certified instructor. In 2011, the Leisure Services Branch recruited and trained three new fitness yoga instructors, seven aquafitness instructors, and four group fitness instructors. These recruitment efforts helped the Leisure Services Branch to address the increasing customer demand for these programs.

#### LeisureCard Sales

Although LeisureCard sales remain at high levels, both new and renewal sales were down slightly compared to 2010. Customer Service staff continue to process a large number of transactions each month. In 2011, the facilities sold 4,723 new LeisureCards (down 316 compared to 2010) and 5,808 renewal LeisureCards (down 289 compared to 2010). The slight drop in sales is most likely related to the number of new private fitness clubs that opened in Saskatoon in 2011.

#### Leisure Survey

In 2011, the Leisure Services Branch conducted a city-wide Leisure Survey to document current program participation levels and interest in new participation. Information from this survey will be used for developing new programs and assessing future fitness/sports facility needs.

#### Outdoor Pools – Mayfair Pool

In 2011, construction for the replacement of Mayfair Pool began. Progress is on track with a planned opening of June 2012. As with any new facility, there will be start-up challenges. The experience gained in opening the Shaw Centre will assist staff to minimize any operational issues.

## 2012 Goals

The Leisure Services Branch is proud of the achievements in 2011 and excited about the future challenges going forward in 2012.

More significant initiatives include the following:

- 1) opening of the new Mayfair Pool;
- 2) updating the Leisure Services Branch Business Plan to incorporate the strategic goals outlined in the new Corporate Strategic Plan;
- 3) development of new programs for a growing and changing city that provides opportunities for citizens to participate in and enjoy the benefits of sport, recreation and fitness; and
- 4) development of a Future Recreation Facility Needs Assessment Study that will help to guide sport and fitness facility construction requirements for the next five to ten years.

## **OPTIONS**

There are no options.

## **POLICY IMPLICATIONS**

There are no policy implications.

## **FINANCIAL IMPLICATIONS**

During its September 5, 2006 meeting, City Council reconfirmed that the overall cost recovery objective for the landlord function for the six leisure centres remain at 70 percent. In 2011, the Leisure Services Branch continued a detailed review of excess facility capacity. Initial indications revealed that excess capacity exists in aquatic facilities on weekday mornings and at indoor leisure centres on weekday afternoons. In 2012, the Leisure Services Branch will be approaching community groups directly to increase usage of this available space.

During its February 12, 2007 meeting, City Council approved the cost recovery objective for children's registered aquatics (swimming lessons) remain at 85 percent of the total cost for providing these programs.



## Comparison of Actual Cost Recovery Rate to Target

	Target Rate (%)	2006 Actual (%)	2007 Actual (%)	2008 Actual (%)	2009 Actual (%)	2009 Without Shaw Centre (%)	2010 Actual	2011 Actual
Rental Program	70.0	69.0	64.0	65.5	63.6	69.3	66.7	68.5
Admission and Drop-in Program	65.0	61.3	60.7	64.8	56.4	61.0	60.9	60.8
Children's Registered Aquatic Programs	85.0	77.6	83.4	75.2	72.4	76.4	82.0	86.1
Combined Admission and Registration	n/a	63.8	64.3	65.3	58.8	63.5	63.5	64.0
Outdoor Pools	n/a	34.3	34.1	32.3	27.8	n/a	31.3	32.7

In 2011, with the Shaw Centre operating at full capacity, cost recovery rates for indoor recreation and competitive facilities continued to improve beyond previous levels. This was the first year that cost recovery for children's registered aquatic programs achieved the cost recovery target rate.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

### **PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

### **ATTACHMENT**

1. Saskatoon Leisure Centres 2011 Annual Report

Written by: Rob Gilhuly, Loretta Odorico, Barry Carlson, and Roxane Melnyk  
Facility Supervisors

Reviewed by: “Cary Humphrey”  
Cary Humphrey, Manager  
Leisure Services Branch

Approved by: “Randy Grauer”  
Randy Grauer, General Manager  
Community Services Department  
Dated: “May 11, 2012”

Approved by: “Murray Totland”  
Murray Totland, City Manager  
Dated: “May 11, 2012”

S:\Reports\LS\2012\P&O - 2011 Leisure Centres Annual Report\bg

**2011 ANNUAL REPORT  
LEISURE SERVICES BRANCH**

**Leisure Centres  
& Outdoor Pools**





# 2011 Annual Report

## Leisure Services Branch

### Leisure Centres and Outdoor Pools

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**{ Leisure Services staff work  
together to inspire people to  
learn, play and get fit! }**



## INTRODUCTION

The Leisure Services Branch is responsible for the design and delivery of programs. The majority of programs offered include swimming lessons, fitness classes, drop-in fitness opportunities, and both registered and drop-in recreation classes.

To encourage repeat customers and attract new clientele, front-line staff spend time getting to know customers in order to offer choices that meet their needs. Informed and responsive front-line staff provide reception, registration, and booking services for the facilities.

The Leisure Services Branch also manages and operates recreation facilities to support those activities delivered by the City, non-profit groups and other leisure service providers, including the private sector. In managing these facilities, Leisure Services staff ensures the facilities are welcoming, safe, well maintained, attractive, and accessible program venues. This is key to the success of meeting the demands of leisure service providers who operate programs at city-owned facilities.

This report will highlight and summarize the rental operations and programs services for leisure centres and the four outdoor swimming pools.



**Zoom Slide and Climbing Wall at Harry Bailey Aquatic Centre**

*Photo Courtesy: Doug Germann*

## COSMO CIVIC CENTRE

Cosmo Civic Centre's combination of fitness/recreation facilities and meeting space makes it great for mixing business with pleasure for rental groups.

In addition to the Carlyle King Branch Library and Cosmo Arena, which is open October through March for ice rentals and public skating programs, Cosmo Civic Centre also has a racquetball and wallyball court, gymnasium, fitness room and multipurpose room.

## HARRY BAILEY AQUATIC CENTRE

With the purchase of new aquatic toys, the continuation of swimming lessons, and the development of new programs, Harry Bailey Aquatic Centre remains an active aquatic facility that serves the public well. This facility is a secondary practice environment for aquatic sports. It is also a great place to train and learn new skills in Scuba diving, canoeing, kayaking and emergency services.

## LAKWOOD CIVIC CENTRE

Lakewood Civic Centre houses a spacious tropical pool and waterslide, updated fitness facilities, meeting and recreational space, multipurpose rooms, and the Cliff Wright Branch Library, all under one big roof. Along with offering a broad variety of programming and rental opportunities, Lakewood has an active child-minding service.

## LAWSON CIVIC CENTRE

Lawson Civic Centre is home to Saskatoon's first and only wave pool. The multipurpose room is perfect for fitness activities, for use as a dance studio, and for larger meetings and seminars. The fitness room provides weight training and cardio equipment, and there is a sauna overlooking the pool. While you are here, visit the Rusty MacDonald Branch Library.

"I would recommend your water safety lessons because you have great instructors; they seem to really care about the kids and take the time to adjust accordingly to each child's needs."

*Customer quote,  
2011 Swimming Lesson Evaluation Survey*



### 2011 Water Polo Saskatchewan Provincial Championships hosted at Shaw Centre

*Photo Courtesy: Ben Kornelson*

## SHAW CENTRE

Shaw Centre is a state-of-the-art aquatic and fitness facility offering a new calibre of recreation, health and fitness opportunities to the residents of Saskatoon.

The story of Shaw Centre is unique as it came to life as part of an integrated partnership between the City of Saskatoon, Saskatoon Public Schools and Greater Saskatoon Catholic Schools. By developing a collaborative approach to combining their resources, a fully integrated destination centre was created which includes the Shaw Centre, Tommy Douglas Collegiate, Bethlehem Catholic High School, and Morris T. Cherneskey Multi-District Park.

Shaw Centre's centerpiece is the primary 50-metre indoor stainless steel competitive pool, which is specifically designed to meet or exceed Fédération Internationale de Natation (FINA) regulations for hosting national and international competitions for competitive and synchronized swimming, water polo, and diving. The competitive pool has the largest metric volume of water (4.83 million litres) in the world for a stainless steel indoor pool. In addition, there is a six-lane warm-up pool, a leisure pool with a water slide, water toys, spectator seating, and wheelchair-accessible hot tubs.

The Shaw Centre also includes a three-lane walk/jog track, fitness room, multipurpose room, child-minding room, and more.



## SASKATOON FIELD HOUSE

Versatility is the key feature of the Saskatoon Field House. In addition to being a fitness and high-performance athletic training centre, it is a great place to hold meetings, workshops, clinics, and world-class events.

The 48,000 square foot main field area can accommodate up to 4,500 people. The retractable bleachers adjacent to the main field seat 3,500 people. The 17,000 square foot second level area includes a weight room, fitness/dance studio, multipurpose room, and two meeting rooms.

## FITNESS CIRCUIT AND TERRY FOX TRACK

Located in the SaskTel Sports Centre, the Terry Fox Track provides a 365-metre surface for year-round walking and jogging. Located around the perimeter of the indoor soccer field, the two-lane track and soccer playing area are separated using a ceiling to floor nylon safety net system. The Fitness Circuit is conveniently located on the second floor overlooking the track. Featuring easy-to-use, circuit-style resistance machines, the equipment offers an efficient, effective, and safe total-body workout in just minutes.

## OUTDOOR POOLS

Many Saskatoon residents list our outdoor pools as their favourite way to beat the summer heat! George Ward Pool and Riversdale Pool open daily from June 5 to August 23. Lathey Pool and Mayfair Pool open daily from June 8 to August 16.

Riversdale Pool is on Avenue H South, between 11<sup>th</sup> Street and 16<sup>th</sup> Street. This pool was built in 1928 and the basin was replaced in 1996. It has an



### Riversdale Pool Summer Freeze Event

*Photo Courtesy: Amanda Gustafson*

occupancy rating of 750 people and a modern change room facility. This rectangular-shaped pool has a large shallow area for children, a separate water slide drop off area, a diving area with two 1-metre boards, and a lane swimming area for young and older adults.

Mayfair Pool is on Avenue F North, between 31<sup>st</sup> Street and 32<sup>nd</sup> Street. This pool was built in 1959 and has an occupancy rating of 600 people. Mayfair Pool was closed for the 2011 season and will re-open in June 2012.

George Ward Pool is on 5<sup>th</sup> Street East, between Louise Avenue and Grosvenor Avenue. This pool was built in 1965 and has an occupancy rating of 650 people.

Lathey Pool is on Taylor Street, between Albert Avenue and Lansdowne Avenue. This new pool was built in 1989 and is a leisure pool that has two 25-metre swim lanes and a zero depth (beach) area for young toddlers. The occupancy rating is 300 people.



### Mayfair Pool circa 1959

*Photo Courtesy: Marketing Section*



### New Mayfair Pool Construction

*Photo Courtesy: John Hiltz*

## 2011 HIGHLIGHTS

The indoor recreation and competitive facilities had another busy year in 2011. A few of the major highlights for 2011 are:

- The Shaw Centre went through its third year of being fully operational and participation levels continue to increase;
- LeisureCard sales remain at high levels, although down slightly from 2010. Customer Service staff processed 4,723 new LeisureCard sales and 5,811 renewal LeisureCard sales in 2011;
- The customer service section provides increasing support in terms of phone-in registration, facility booking, and staff scheduling. In 2011, 73 percent of program registrations were handled via phone-in registration, with online registration continuing to grow to 27 percent this year;
- The customer service section continued to work closely with the Business Administration Branch to prepare for the Point of Sale replacement project implementation, and to provide staff with online access to staff schedules;
- The Leisure Access program supported through the Community Development Branch continues to bring in significant customer increases (13,300 visits higher than in 2010), particularly at Harry Bailey Aquatic Centre, Lakewood Civic Centre, and Shaw Centre. The program allows low-income residents of Saskatoon the opportunity to participate in recreation opportunities offered by the City. The program provides each eligible family member with a one-year LeisureCard to use in the City's recreation facilities;
- Recruitment, training, and mentoring of new aquafit and fitness yoga instructors continues to be a priority. In 2011, we secured three new fitness yoga instructors and seven aqua fitness instructors. This has helped us to address the increasing customer demand for these programs; and
- The implementation of a new internet-based information system called "Drop-in Online". Drop-in Online provides customers accurate information regarding drop-in fitness classes and public open times for other fitness and swimming opportunities.
- Concession operations continue to be an issue for Leisure Centres. A number of service providers have had limited success in operating concessions to this point. Staff will continue to investigate meaningful options for customers.

2011 Revenues by Source

	2008 Actual	2009 Actual	2010 Actual	2011 Actual	% Change Previous Year
<b>Landlord Function</b>					
External Rentals	\$ 917,200	\$ 1,025,600	\$ 1,153,600	\$ 1,188,300	3.00%
Internal Rentals	\$ 2,249,000	\$ 2,830,700	\$ 3,375,800	\$ 3,512,900	4.10%
Concessions	\$ 94,300	\$ 94,500	\$ 73,400	\$ 56,700	-22.80%
Other Rental Revenue	\$ 102,300	\$ 125,300	\$ 126,500	\$ 136,100	7.60%
<i>Subtotal</i>	<i>3,362,800</i>	<i>\$ 4,076,100</i>	<i>\$ 4,729,300</i>	<i>\$ 4,894,000</i>	<i>3.50%</i>
<b>Program Function</b>					
Admissions	\$ 3,228,900	\$ 3,422,900	\$ 4,459,900	\$ 4,650,000	4.30%
Registered Programs	\$ 893,000	\$ 1,003,100	\$ 1,057,300	\$ 1,174,100	11.00%
<i>Subtotal</i>	<i>\$ 4,121,900</i>	<i>\$ 4,426,000</i>	<i>\$ 5,517,200</i>	<i>\$ 5,824,100</i>	<i>5.60%</i>
Total Revenue	\$ 7,484,700	\$ 8,502,100	\$ 10,246,500	\$ 10,718,100	
% Change	18.87%	13.59%	20.52%	4.60%	

Note: Revenues include Outdoor Pools

## Facility Operations — Landlord Function

The Leisure Services Branch derives revenue from the rental or lease of activity space by outside user groups (external rentals), from the rental of activity space for the program services function within the Leisure Services Branch (internal rentals), from concession contracts, and from various other revenue sources (e.g. locker revenues).

On September 5, 2006, City Council reconfirmed that the overall cost-recovery objective for the landlord function of the indoor leisure centres remain at 70 percent and that this objective be achieved by continuing to increase rental rates by 4 percent annually.

Overall in 2011, the facility operations function showed revenue increases of \$29,600 (2.6 percent) for external rentals and \$137,100 (4.1 percent) for internal rentals for the delivery of Leisure Services programs.

### EXTERNAL RENTALS

External rental revenues reflect the program partnerships and lease agreements in place at each of our indoor leisure centres with external agencies.

2011 Revenues by External Rentals

	2008 Actual	2009 Actual	2010 Actual	2011 Actual	% Change Previous Year
<b>Indoor Leisure Centres</b>					
Cosmo Civic Centre	\$ 135,100	\$ 179,400	\$ 184,200	\$ 144,000	-21.80%
Saskatoon Field House	\$ 304,500	\$ 345,700	\$ 383,100	\$ 401,100	4.70%
Harry Bailey Aquatic Centre	\$ 360,100	\$ 292,000	\$ 190,800	\$ 212,200	11.20%
Lakewood Civic Centre	\$ 78,400	\$ 76,400	\$ 73,300	\$ 76,200	4.00%
Lawson Civic Centre	\$ 26,000	\$ 25,100	\$ 19,100	\$ 18,600	-2.60%
Shaw Centre	\$ 13,100	\$ 107,000	\$ 303,100	\$ 331,100	9.20%
<b>Total Revenue</b>	<b>\$ 917,200</b>	<b>\$ 1,025,600</b>	<b>\$ 1,153,600</b>	<b>\$ 1,183,200</b>	
<b>% Change</b>	<b>16.50%</b>	<b>11.80%</b>	<b>12.50%</b>	<b>2.60%</b>	

### 2011 Highlights

#### Shaw Centre

- 2011 was the second full year of user-group rentals in our new world-class facility. The majority of issues originally identified by the user groups in the first year of operation have now been addressed and satisfactorily resolved. Staff continue to work with the clubs to meet their ongoing and special event needs.
- Because the Shaw Centre is part of the Blairmore Integrated Facility, the events for all partners are coordinated through the Shaw Centre Site Administrator. This has worked well to proactively eliminate potential scheduling conflicts.
- Major events hosted at the Shaw Centre in 2011 included Manitoba/Saskatchewan Swim Championships, Water Polo Saskatchewan Provincial Championships, and Synchro Saskatchewan Provincials Championships.
- In 2011, an office space was built and is now being leased by the Saskatoon Goldfins Swim Club.
- Major events planned for hosting at the Shaw Centre in 2012 include Water Polo Provincial Championships, Synchro Saskatchewan Age Class Provincial Championships, Water Polo Under 22 Women's Nationals, 55+ Saskatchewan Provincial Games, and Diving Junior Nationals.
- In 2011, Saskatoon Health Region's Cardiac Rehab program booked the track nine hours a week for a total of 468 hours of programming during the year.



## Saskatoon Field House

- Indoor track meets continue to be successful rentals attracting large numbers of spectators (e.g. U of S Sled Dog meet, Knights of Columbus Indoor Games, Kinsmen Indoor Games).
- In 2011, the Field House played host to the Saskatchewan Fencing Canadian Selection Circuit I Championships.

## Cosmo Civic Centre

- Tae Kwon Do and Vic's School of Martial Arts continue to lease space to provide youth and adult training in these disciplines. The centre also continues to rent casual space to community groups that provide a variety of recreation and physical activities such as floor hockey, soccer, Zumba, and field hockey.
- Cosmo Civic Centre is designated as an Evacuation Centre when Saskatoon receives a request from the Ministry of Social Services. In 2011, evacuees from northern communities were hosted twice.

## Opportunities and Challenges

- In 2011, the Leisure Services Branch continued a detailed review of our excess facility capacity. Initial indications revealed that excess capacity exists in aquatic facilities on weekday mornings and at indoor leisure centres on weekday afternoons. In 2012, Leisure Services will be approaching community groups directly to increase usage of this available space.



**Saskatchewan Fencing Canadian Selection Circuit Championships Hosted at the Saskatoon Field House**

*Photo Courtesy: Katherine Francis*



**2011 Bike Doctor's Moe's Triathlon hosted at Shaw Centre**

*Photo Courtesy: Ben Kornelson*

“It has everything I'd like a fitness room to have, the price is reasonable, the facility is clean, and the people who work there are friendly.”

*Customer quote,  
2011 Drop-in Fitness Customer Evaluation Survey*

## INTERNAL RENTALS

Internal rental revenues reflect the costs associated with the direct delivery of programs in each of our leisure centres.

2011 Revenues by Internal Rentals

	2008 Actual	2009 Actual	2010 Actual	2011 Actual	% Change Previous Year
<b>Indoor Leisure Centres</b>					
Cosmo Civic Centre	\$ 149,000	\$ 153,600	\$ 159,700	\$ 166,100	4.00%
Saskatoon Field House	\$ 581,900	\$ 581,400	\$ 603,900	\$ 628,100	4.00%
Harry Bailey Aquatic Centre	\$ 538,300	\$ 587,400	\$ 631,500	\$ 658,700	4.30%
Lakewood Civic Centre	\$ 494,500	\$ 550,200	\$ 549,700	\$ 571,700	4.00%
Lawson Civic Centre	\$ 410,900	\$ 413,200	\$ 399,800	\$ 415,800	4.00%
Shaw Centre	\$ 74,400	\$ 544,900	\$ 1,031,200	\$ 1,072,500	4.00%
<b>Total Revenue</b>	<b>\$ 2,249,000</b>	<b>\$ 2,830,700</b>	<b>\$ 3,375,800</b>	<b>\$ 3,512,900</b>	
<b>% Change</b>	<b>15.70%</b>	<b>25.90%</b>	<b>19.30%</b>	<b>4.10%</b>	

- The majority of increased internal bookings were related to the Shaw Centre (Phase II) becoming 100 percent operational. Harry Bailey Aquatic Centre and Lakewood Civic Centre also offered more swimming lessons than originally planned.
- In 2011, Leisure Services booked 4,500 hours for registered programs (the majority were for swim lessons) and 35,695 hours for public drop-in programs (fitness classes, fitness rooms, public swims, lane swimming, etc.).

## CONCESSIONS

Concession lease revenue was down \$16,700 compared to 2010 and continue to be an issue for Leisure Services. Concessions have been tendered both separately and combined in a package, and both options have not received many bids. A number of service providers have had limited success in operating concessions to this point. A number of other municipalities have removed concession services and replaced them with vending machines with some success. Staff will continue to investigate meaningful options for customers.

## OTHER REVENUE

Other Revenue covers items such as towel rentals, locker rentals, and parking pass sales at the Saskatoon Field House and Terry Fox Track admissions. Compared to 2010, our Other Revenue increased by approximately \$9,600 (7.6 percent) mostly due to an increase in locker rentals at Shaw Centre.

“I like the atmosphere. People of different abilities and ages exercising together. I enjoy seeing people I have met there over the years. Staff at the front desk are very welcoming and helpful.”

*Customer quote,  
2011 Drop-in Fitness Customer Evaluation Survey*

## Facility Operations — Program Function

The program function is comprised of both general admissions and registered programs. Overall, the program function (including outdoor pools) had an increase of \$471,600 (+4.6 percent) from 2010.

### LEISURE CENTRE ADMISSIONS

General admissions provide the public with access to the City's recreation facilities and to instructor-led classes (i.e. aerobics and aqua fitness) on a "drop-in" basis, for which pre-registration is not required.

General admissions for indoor leisure centres increased \$205,900 (+4.9 percent) in 2011 compared to 2010. The majority of the increase in admissions was due to the continued increase in volume of customers at Shaw Centre and the year-end LeisureCard sales adjustment to recognize the value of unused LeisureCard sales.

2011 Revenues by General Admissions

	2008 Actual	2009 Actual	2010 Actual	2011 Actual	% Change Previous Year
<b>Indoor Leisure Centres</b>					
Cosmo Civic Centre	\$ 51,457	\$ 57,800	\$ 56,400	\$ 61,100	8.30%
Saskatoon Field House	\$ 822,413	\$ 908,200	\$ 896,600	\$ 1,016,500	13.40%
Harry Bailey Aquatic Centre	\$ 471,360	\$ 512,800	\$ 524,600	\$ 557,300	6.20%
Lakewood Civic Centre	\$ 726,661	\$ 796,900	\$ 827,200	\$ 840,100	1.60%
Lawson Civic Centre	\$ 473,123	\$ 498,900	\$ 481,400	\$ 504,500	4.80%
Shaw Centre	\$ 123,922	\$ 450,200	\$ 1,120,800	\$ 1,403,500	25.20%
LeisureCard sales adjustment*	\$ 335,864		\$ 303,500	\$ 33,400	n/a
<b>Subtotal</b>	<b>\$ 3,004,800</b>	<b>\$ 3,224,800</b>	<b>\$ 4,210,500</b>	<b>\$ 4,416,400</b>	<b>4.90%</b>

\* 2008, 2010, and 2011 - adjustment was necessary to recognize the value of unused leisure card sales.

2011 Total Admission Volumes

	2008 Actual	2009 Actual	2010 Actual	2011 Actual	% Change Previous Year
<b>Indoor Leisure Centres</b>					
Cosmo Civic Centre	9,547	9,626	8,763	7,756	-11.50%
Saskatoon Field House	162,604	171,893	160,175	161,069	0.60%
Harry Bailey Aquatic Centre	106,900	111,061	108,453	105,123	-3.10%
Lakewood Civic Centre	180,208	185,994	185,483	168,691	-9.10%
Lawson Civic Centre	114,671	114,568	102,361	98,961	-3.30%
Shaw Centre	27,967	100,381	246,600	279,174	13.20%
<b>Total Attendance</b>	<b>601,897</b>	<b>693,523</b>	<b>811,835</b>	<b>820,774</b>	
<b>% Change</b>	<b>11.90%</b>	<b>15.20%</b>	<b>17.10%</b>	<b>1.10%</b>	

### 2011 Highlights

- The Community Development Branch Leisure Access Cards allow residents with low incomes to participate in recreation activities. Usage increased by approximately 13,300 (+20 percent) in 2011 compared to 2010. A total of approximately 85,000 usages were recorded between indoor leisure centres and outdoor pools. Shaw Centre, Harry Bailey Aquatic Centre, and Lakewood Civic Centre saw the largest portion of Leisure Access card usage.
- Similar to 2010, we continue to see increased demand for aquafitness and fitness yoga classes. In 2011, we recruited and trained seven aqua fitness instructors, three fitness yoga instructors, and four group fitness instructors.

- In 2012, we plan to continue our recruitment and training efforts for aquafitness and fitness yoga instructors to meet the growing demand for these programs.
- Program staff worked with our Business Administration Branch to develop a Drop-in Online Information System to provide customers with accurate information regarding programs at our Leisure Centres. Our printed schedules are often outdated due to changes in instructor availability. This new system can be updated with schedule changes and program cancellations on a daily basis. We have received many positive comments from customers on this new service.
- In order to remain competitive in our fitness business, Leisure Services needs to plan equipment replacement and acquisition in a timely and proactive manner. In 2012, staff will investigate the option of leasing or purchasing fitness equipment that includes a maintenance agreement as a way of better managing operating costs.
- Leisure Services staff worked with Marketing to produce City Beat videos in 2011. They are being used to recruit lifeguards, fitness instructors, and promote Active Ager programs at our facilities.

### Opportunities and Challenges

With an aging population, we are seeing fewer youth visiting Leisure Centres. This is a trend occurring in many Canadian cities. Program staff have been working to develop new programs that will attract older adults and newcomers in our community.

#### Active Ager Programming (Adults 50 to 80 years)

- Saskatoon’s portion of older adults continues to grow. All suburban areas have seen an increase in the number of adults 50+ and a decrease in youth population.
- This was the first year that Leisure Services celebrated Active Ager Week at our leisure centres. Each day of the week, staff at one of our leisure centres hosted a coffee party and promoted our Active Ager initiatives.
- Leisure Services rented a booth at the “Spotlight on Seniors Fair” to promote our Active Ager programs and older adult friendly equipment available at our leisure centres.
- A City of Saskatoon Utility Bill insert was sent out to approximately 80,000 customers promoting our Active Ager programs. Our Fitness Specialist received many follow-up telephone calls from the promotion.

Date	Time	Program	Child Minding	Location	Days Offered
Tue Mar 20	6:00 AM to 8:00 AM	Lane Swim		Lawson Civic Centre	Sun Mon Tue Wed Thu Fri Sat
Tue Mar 20	6:00 AM to 10:00 AM	Aqua Walk		Shaw Centre	Mon Tue Wed Thu Fri
Tue Mar 20	6:00 AM to 8:00 AM	Lane Swim LP		Shaw Centre	Sun Mon Tue Wed Thu Fri
Tue Mar 20	6:00 AM to 8:00 AM	Lane Swim		Lakewood Civic Centre	Sun Mon Tue Wed Thu Fri Sat
Tue Mar 20	6:00 AM to 4:30 PM	Aqua Walk		Lakewood Civic Centre	Sun Mon Tue Wed Thu Fri Sat
Tue Mar 20	6:00 AM to 4:30 PM	Hot Tub		Lakewood Civic Centre	Sun Mon Tue Wed Thu Fri Sat

**Our new Drop-in Online Information System**  
Also available on your Smart Phone



View the latest schedules on your smartphone!

### Saskatoon City Beat Lifeguard recruitment video

Photo Courtesy: YouTube



- Leisure Services also partnered with the Saskatoon Coop in University Heights to hand out Active Ager program flyers to all customers on their December 19 Seniors Day. The flyers also promoted the Fitness Circuit at Terry Fox Track and usage numbers increased after this promotion.
- In 2011, staff continued to develop our partnership with the Saskatoon Health Region *in motion* staff. The partners developed and implemented new “Forever...in motion” programs at Lawson Civic Centre.

Newcomers

- Saskatoon continues to experience significant growth in new immigrants and refugees. In 2011, we continued to work with the Community Development Branch, the University of Saskatchewan, and Newcomer Information Centre to introduce new immigrant students to our Leisure Centres on a bus tour. Tours were offered in Winter, Spring, and Fall Seasons. Leisure Services plan to continue hosting more tours in 2012.
- In 2011, work also started on the development of a “Frequently Asked Question” information package regarding Leisure Centres and programs. In 2012, the Community Development Branch will be translating this resource into different languages for new immigrant residents.



**Leisure Centre bus tours for newcomers**

Photo Courtesy: Smita Garg

- Staff also plan to continue working with the Department’s Immigration Community Resource Coordinator to come up with new ideas that will help to get immigrant families more active in our Leisure Centres.

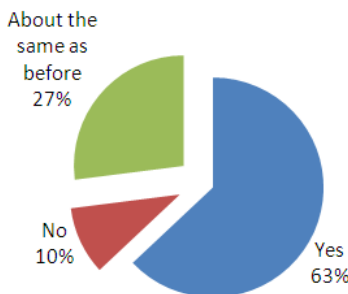
LeisureCard Sales

2011 is the first year where new LeisureCard sales declined compared to the previous year (down 6%). This is likely due to the number of new private fitness facilities that opened in Saskatoon. Repeat sales of LeisureCards remained similar to 2010 levels.

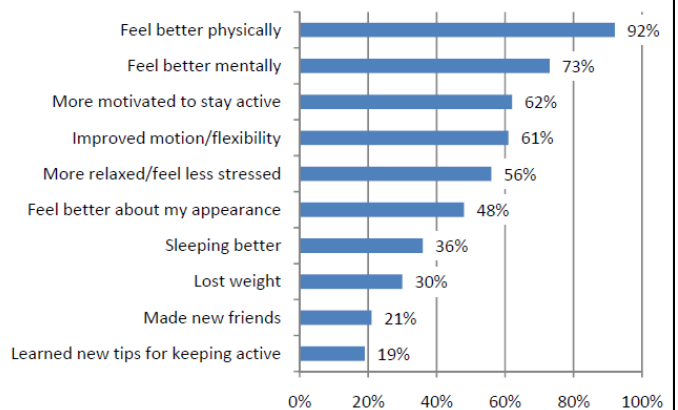
**2011 Fitness Room Customer Evaluation Highlights**

The Leisure Services Branch regularly surveys customers of various programs. In 2011, Fitness Room customer satisfaction evaluations were conducted. Similar to results from previous surveys, customer satisfaction levels are positive, outcome indicators show many customers are experiencing personal benefits, and many good suggestions for program improvements were submitted.

Q. Are you now more physically active on a regular basis than before you started using this fitness facility?



Q. As a result of using this fitness facility, which of the following changes have noticed in yourself?



Note: multiple responses allowed therefore the above chart totals greater than 100%.



## LEISURE CENTRE REGISTERED PROGRAMS

Registered programs take the form of a scheduled class with an instructor who leads the participants through a pre-defined set of activities for which preregistration is required.

2011 Revenues by Registered Programs

	2008 Actual	2009 Actual	2010 Actual	2011 Actual	% Change Previous Year
<b>Indoor Leisure Centres</b>					
Cosmo Civic Centre	\$ 48,900	\$ 40,900	\$ 31,300	\$ 30,600	-2.20%
Saskatoon Field House	\$ 51,300	\$ 59,700	\$ 67,800	\$ 79,200	16.80%
Harry Bailey Aquatic Centre	\$ 226,300	\$ 216,600	\$ 164,600	\$ 201,800	22.60%
Lakewood Civic Centre	\$ 259,300	\$ 304,000	\$ 360,100	\$ 395,100	9.70%
Lawson Civic Centre	\$ 244,200	\$ 258,300	\$ 228,700	\$ 245,200	7.20%
Shaw Centre	\$ 10,100	\$ 67,200	\$ 150,000	\$ 164,800	9.90%
<b>Total Revenue</b>	<b>\$ 840,100</b>	<b>\$ 946,700</b>	<b>\$ 1,002,500</b>	<b>\$ 1,116,700</b>	
<b>% Change</b>	<b>6.30%</b>	<b>12.70%</b>	<b>5.90%</b>	<b>11.40%</b>	

The majority of our registered programs continue to be swimming lessons for children (approximately 800 more in 2011 than in 2010). Adults and older adults continue to favour the drop-in format to accommodate their flexible schedules.

Registered programs increased \$114,200 (+11.4 percent) from 2010.

- Smart Start registered programs are targeted at motivating inactive adults to become more physically active. Leisure Services offered more Smart Start programs including Learn to Pole Walk, Learn to Spin, Learn to Fitness Yoga, Learn to Nia, and Lose Weight Feel Great.
- A popular new addition to Harry Bailey Aquatic Centre in 2011 was the Lifesaving Society Bronze Star program. This lifesaving program is a pre-Bronze Medallion award geared towards youth that have not yet turned 13 years of age. Bronze Star is a pre-requisite award in order to take Bronze Medallion if the student has not yet turned 13. This program will continue to be offered in 2012.
- Lakewood Civic Centre continued to see an increase in swimming lesson registrations, similar to 2010.
- Lakewood Civic Centre also repackaged birthday parties from a rental opportunity to a registered program for children. The party options have been well received allowing children to choose a party theme, participate in various activities, and receive a loot bag.
- Private swim lessons were also popular with parents in 2011 to help strengthen their children's swimming ability.

- Lawson Civic Centre expanded their summer youth camp opportunities in 2011. Program participants indicated they enjoy the concept of a non-competitive games format that focuses on fun and physical activity. The camp program will be expanded to the Shaw Centre in 2012.

### Opportunities and Challenges

- Program staff will continue to develop new registered programs in 2012 targeted at engaging our aging population.
- A 2012 promotional plan will be developed for the Harry Bailey Aquatic Centre after-hour event packages (large aquatic toys) in an effort to increase the usage of these packages. The packages will be promoted to Saskatoon sport groups, youth groups and grade eight student graduations.

“One stop shop - you could swim, do cardio, weights, whirlpool, sauna and take in a fitness class if you like... it is also affordable compared to other gyms.”

*Customer quote,  
2011 Drop-in Fitness Customer  
Evaluation Survey*

## OUTDOOR POOL ADMISSIONS

Each year, City Council approves an annual operating budget for the four outdoor swimming pools through the approval of the operating budget. The Leisure Services Branch staff allocates a fixed number of days to each pool based on operating budgets approved by City Council.

- George Ward and Riversdale Pools - 80 operating days - June 4 to August 22
- Lathey and Mayfair Pools - 70 operating days - June 7 to August 15

*\*Note: Mayfair Pool was closed in 2011 for re-construction.*

For optimum patron usage and accessibility, all four swimming pools are open in early to mid June. This is to accommodate the volume generated through school rentals and public admission times.

2011 Estimated Total Admission Volumes

	2008 Actual	2009 Actual	2010 Actual	2011 Actual
<b>Outdoor Pools</b>				
4 Outdoor Pools	88,435	70,747	79,971	76,583
<b>% Change</b>	<b>-0.20%</b>	<b>-20.00%</b>	<b>13.00%</b>	<b>-4.20%</b>

2011 Revenues by General Admissions

	2008 Actual	2009 Actual	2010 Actual	2011 Actual	% Change Previous Year
<b>Outdoor Pools</b>					
George Ward Pool	\$ 20,800	\$ 23,400	\$ 60,900	\$ 68,600	12.60%
Lathey Pool	\$ 15,300	\$ 17,100	\$ 52,700	\$ 63,600	20.70%
Mayfair Pool	\$ 2,600	\$ 3,200	\$ 27,400	\$ -	-100.00%
Riversdale Pool	\$ 14,200	\$ 12,700	\$ 108,400	\$101,400	-6.50%

### Opportunities and Challenges

- In summer 2011, outdoor pools experienced a 4.2 percent decrease in attendance compared to 2010. This was in large part because of the closure of Mayfair Pool, but as is often the case, weather was also a significant factor. Our research shows that when temperatures are 24°C and higher, we draw a large number of customers. When temperatures are 20°C and lower, we attract fewer customers to outdoor pools.

## OUTDOOR POOL REGISTERED PROGRAMS

Registration revenue at outdoor pool swimming lessons increased by \$2,600 (4.7 percent) compared to 2010.

2011 Revenues by Registered Programs

	2008 Actual	2009 Actual	2010 Actual	2011 Actual	% Change Previous
<b>Outdoor Pools</b>					
George Ward Pool	\$ 20,800	\$ 23,400	\$ 25,100	\$ 27,100	8.00%
Lathey Pool	\$ 15,300	\$ 17,100	\$ 17,000	\$ 19,600	15.30%
Mayfair Pool	\$ 2,600	\$ 3,200	\$ 2,000	\$ -	
Riversdale Pool	\$ 14,200	\$ 12,700	\$ 10,700	\$ 10,700	0.00%
<b>Total Revenue</b>	<b>\$52,900</b>	<b>\$56,400</b>	<b>\$54,800</b>	<b>\$ 57,400</b>	
<b>% Change</b>	<b>3.90%</b>	<b>6.60%</b>	<b>-2.80%</b>	<b>4.70%</b>	

### Opportunities

- Mayfair Pool is scheduled to re-open in June 2012 and, as with any new facility, there will be start up challenges. The experience gained in opening the Shaw Centre will assist staff to minimize any operational issues.

### and Challenges

is scheduled to re-

## Cost Recovery Overview

During its September 5, 2006 meeting, City Council reconfirmed that the overall cost recovery objective for the landlord function, for the six leisure centres, remain at 70 percent and that this objective be achieved by continuing to increase rental rates by 4 percent annually.

During its February 12, 2007 meeting, City Council approved that the cost recovery objective for children's registered aquatics (swimming lessons) remain at 85 percent of the total cost for providing these programs. The objective was to be achieved with an increase in lesson fees of 6.61 percent on April 1 of each year.

In 2011, our cost recovery rates for indoor recreation and competitive facilities continued to improve.

### Comparison of Actual Cost Recovery Rate to Target

Indoor Leisure Centres	Target Rate	2006	2007	2008	2009	2009 Without	2010 Actual	2011
Rental Program	70.0%	69.0%	64.0%	65.5%	63.6%	69.3%	66.7%	68.5%
Admission and Drop-in Program	65.0%	61.3%	60.7%	64.8%	56.4%	61.0%	60.9%	60.8%
Children's Registered Aquatic Programs	85.0%	77.6%	83.4%	75.2%	72.4%	76.4%	82.0%	86.1%
Combined Admission and Registration		63.8%	64.3%	65.3%	58.8%	63.5%	63.5%	64.0%
Outdoor Pools		34.3%	34.1%	32.3%	27.8%		31.6%	32.7%

Children's registered aquatic programs have now reached cost recovery targets for the first time since tracking began. Future increases to these program rates will be recommended to keep up with anticipated annual inflation increases.

In 2011, the Administration also began work on a rental and program review with the intent to improve cost recovery ratios. A preliminary review of activity space utilization has revealed that activity spaces are not used to capacity during non-peak periods. To attain cost recovery objectives in the long term, the Administration will explore ways to address activity space utilization to increase rental revenues in combination with an annual 4 percent rate increase.

### Cost of Programs Per Saskatoon Resident

	2010 Population	2010 Net Operating Cost	2010 Cost Per Person	2011 Population	2011 Net Operating Cost	2011 Cost Per Resident
Rental Program	224,300	\$ 2,348,000	\$ 10.47	234,200	\$ 2,237,000	\$ 9.55
Admission and Drop-in Program	224,300	\$ 3,008,500	\$ 13.41	234,200	\$ 3,115,600	\$ 13.30
Outdoor Pools	224,300	\$ 694,243	\$ 3.10	234,200	\$ 651,618	\$ 2.78



**TO: Secretary, Planning and Operations Committee**  
**FROM: General Manager, Community Services Department**  
**DATE: May 7, 2012**  
**SUBJECT: Indoor Leisure Facilities – Concession Services – Award of Contract**  
**FILE NO.: CK. 5800-2, LS. 275-17, LS. 275-26, LS. 275-27, and LS. 275-28**

**RECOMMENDATION:** that a report be submitted to City Council recommending that the City of Saskatoon enter into a contract with W.C. Food Services Inc. to provide concession and vending services at Harry Bailey Aquatic Centre, Lakewood Civic Centre, Lawson Civic Centre, and Saskatoon Field House.

### **BACKGROUND**

In September 2011, the Leisure Services Branch issued a Request for Proposal (RFP) for concession and vending services at Harry Bailey Aquatic Centre, Lakewood Civic Centre, Saskatoon Field House, and the Shaw Centre. The successful proponent began operations in December 2011. The standard concession and vending service contract permits proponents or the City of Saskatoon (City) to exercise a 90 day termination notice. On March 7, 2012, the proponent submitted a 90 day notice that they were terminating their services at Harry Bailey Aquatic Centre, Lakewood Civic Centre, Saskatoon Field House, and Shaw Centre effective June 6, 2012. This meant your Administration had to prepare another RFP for concession and vending services at these locations.

An RFP for concession and vending services at Harry Bailey Aquatic Centre, Lakewood Civic Centre, Lawson Civic Centre, and Saskatoon Field House was prepared in consultation with the Corporate Services Department, Purchasing Services, and advertised in The Star Phoenix. The RFP closed on April 24, 2012, and the submissions were reviewed to determine which of the proponents most adequately fulfilled the requirements of the RFP. The evaluation matrix used in the evaluation process is outlined below:

Evaluation Matrix – RFP for Leisure Centre Concession and Vending Services	
Evaluation Criteria:	Valuation Potential
Experience of Proponent, including without limitation, youth and families	15
Business Plan – licence fee amount per site (Harry Bailey Aquatic Centre - 10, Lakewood Civic Centre -10 , Lawson Civic Centre -10, Saskatoon Field House -10)	40
References	15
Menu/List of Products – quality, healthy choices, price, etc.	15
Quality Assurance documentation	5
Proposal Theme – Character and Mandate	5
Environmental Policy/Procedures	5
<b>Total</b>	<b>100</b>

The City has an operating agreement with Greater Saskatoon Catholic Schools, and Saskatoon Public School Division for the joint operation of the Blairmore Integrated Facility food services contract. A separate RFP was issued for the Blairmore Integrated Facility that included concession and vending services for the Shaw Centre, Bethlehem Catholic High School, and Tommy Douglas Collegiate. This RFP will close on May 10, 2012, and will be reviewed by representatives from the City, Greater Saskatoon Catholic Schools, and Saskatoon Public School Division. A further report recommending a concession operator at this facility will be coming forward at a future date.

## **REPORT**

The Administration received three bids to provide concession and vending services at the facilities noted above. The proposal from W.C. Food Services Inc. scored the highest in all of the areas contained within the evaluation matrix. W.C. Food Services Inc. has ongoing business relations with the City providing food services:

- a) 1988 to 2002 – provided year round concession services at Lakewood Civic Centre, Lawson Civic Centre, and the Saskatoon Field House;
- b) 1991 to 2002 – provided seasonal concession services at four outdoor swimming pools;
- c) 2002 to 2004 – provided seasonal concession services at the Kinsmen Park Rides;
- d) 2003 to present – provides seasonal concession services at Wildwood Golf Course; and
- e) 2006 to present – provides seasonal concession services at Gordon Howe Park and Bob Van Impe Field.

They also own and operate the Coachman Restaurant and Beverage Room located in the Market Mall Shopping Centre. Reference checks provided positive feedback from staff that have worked with W.C. Food Services Inc. It was reported that their employees were courteous to customers and City employees alike. Interaction with corporate representatives was also reported as positive and attentive to concerns discussed.

W.C. Food Services Inc.'s proposed theme menus have numerous food choices that provide a mix of meals and snacks and include healthy options to create and maintain customer interest and support. The menu will change during the day to satisfy the needs of the various clientele. They are open to suggestions from customers and facility managers to try different menu items to provide what the customer wants at a fair price. The hours of operation will be determined through consultation with the respective leisure centre Site Administrators in order to best meet the needs of the customers.

The four sites are equipped and capable of providing a concession service to our patrons while visiting or using leisure centres for public drop-in programs, registered classes, and rental activities. Providing concession services enhances the customers' experience when visiting leisure centres.

## **OPTIONS**

The other option is for the City of Saskatoon to not enter into a contract with W.C. Food Services Inc. to provide concession and vending services at Harry Bailey Aquatic Centre, Lakewood Civic Centre, Lawson Civic Centre, and the Saskatoon Field House. Your Administration does not support this option as the four leisure centres would be without concession and vending services.

## **POLICY IMPLICATIONS**

There are no policy implications.

## **FINANCIAL IMPLICATIONS**

The W.C. Food Services Inc. submission provides the greatest sum of revenue to the City over the five-year term of the contract. The proposal provides a percentage fee of 10 percent of sales after G.S.T. has been removed, with a flat fee guarantee across the four leisure centres of \$27, 500 per year.

## **PUBLIC COMMUNICATION PLAN**

The RFP was publicly advertised in The StarPhoenix.

## **ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

## **PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Written by: Barry Carlson, Facility Operations Supervisor

Reviewed by: “Cary Humphrey”  
Cary Humphrey, Manager  
Leisure Services Branch

Approved by: “Randy Grauer”  
Randy Grauer, General Manager  
Community Services Department  
Dated: “May 10, 2012”

Approved by:                   “Murray Totland”                    
Murray Totland, City Manager  
Dated:                   “May 11, 2012”                  

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**TO:** Secretary, Planning and Operations Committee  
**FROM:** General Manager, Community Services Department  
**DATE:** May 7, 2012  
**SUBJECT:** Sports Fields – 2013 to 2014 Fees and Charges  
**FILES:** CK. 1720-1; LS. 1720-6

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**RECOMMENDATION:** that a report be submitted to City Council recommending:

- 1) that the per game rate (plus G.S.T.) be approved for outdoor sports fields, as outlined in this report;
- 2) that the 2013 Operating Budget be prepared on the rates and fees, as outlined in this report; and
- 3) that this report be referred to the review of the 2013 Business Plan and Budget.

## **BACKGROUND**

The Leisure Services Branch allocates over 250 sports fields, including 104 charge sports fields, each season to accommodate a variety of outdoor sporting activities, including soccer, softball, slo-pitch, baseball, football, ultimate Frisbee, and lacrosse organized by various local youth and adult sport organizations. These sports fields are located in neighbourhood, district, multi-district, and special-use parks serving both regular league and tournament play, including provincial and national competitions.

In accordance with Recreation Facilities – Rental Fees Policy No. C03-030, charge sports fields rates are set to recover 100 percent of recoverable costs above the basic service level. The basic service provides routine maintenance, such as mowing, irrigation, aeration, fertilization, and weekly garbage collection. Above basic service includes recovering costs that provide additional maintenance and services, such as additional mowing, irrigation, aeration, fertilization, pest control, top dressing, and additional weekly garbage collection during the season (see Attachment 1).

This report recommends the charge sports fields rates to recover 100 percent of the recoverable costs for the 2013 and 2014 seasons.

## **REPORT**

In 2012, the City of Saskatoon (City) has 104 charge sports fields that are allocated to various sport user groups. This number will remain unchanged during the 2013 and 2014 season. In order to ensure user groups' needs are being accommodated sufficiently, your Administration is:

- 1) working continuously with user groups to address both present and future programming needs of the respective sport organizations. This working relationship resulted in the formation of a Sportsfield Planning Committee (SPC) in 2001. The SPC is made up of representatives from Leisure Services Branch, Community Services Department, and Parks



Branch, Infrastructure Services Department, along with representatives from the following sport user groups: Saskatoon Youth Soccer, Saskatoon Adult Soccer, Saskatoon Baseball Council, Saskatoon Minor Softball, Saskatoon Amateur Softball, Saskatoon Amateur Slo-Pitch, Saskatoon Ultimate Disc Sports, Kinsmen Tackle Football, Saskatoon Public School Division, and Greater Saskatoon Catholic School Division. The primary function of the SPC is to provide input on service levels, rates and fees adjustments, standards of play, participation numbers, and classification of sports fields and facility development/upgrade priorities; and

- 2) implementing a Future Recreation Facility Assessment Study, in addition to working closely with the SPC. The purpose of the Study will assess the future demand and type of sport and recreation facilities, including athletic fields (e.g. multi-purpose fields, ball diamonds, etc.) in response to a growing population and the changing demographic in Saskatoon over the next five to ten years. The Leisure Services Branch will be presenting a report with the results of this study to City Council at a future date.

#### Fees and Charges

The following proposed fee increases are to ensure a full cost recovery of 100 percent is maintained over the 2013 and 2014 seasons. The rates and charges are based on projected usage figures and operating costs.

<b>Sports Fields: Proposed 2013 to 2014 Per Game Fee Schedule (plus G.S.T.)</b>				
<b>Classification</b>	<b>Field</b>	<b>2012 Rates</b>	<b>2013 Proposed</b>	<b>2014 Proposed</b>
Class I Fields with Lights	Multi-purpose	\$37.00	\$42.25	\$44.75
Class I Fields without Lights	Multi-purpose/ Ball Diamonds	\$36.25	\$41.00	\$43.50
Class II Fields	Multi-purpose/ Ball Diamonds	\$34.25	\$39.25	\$41.50
Class III Fields	Multi-purpose/ Ball Diamonds	\$29.00	\$34.00	\$36.25
<ul style="list-style-type: none"> <li>• Tournament Rate is four times the game rate</li> <li>• Discount for rainouts - every tenth game free</li> </ul>				

#### Review of 2011 and 2012 Enhancements

During the 2010 SPC meeting, your Administration identified three key concerns that were raised by the committee: inadequate garbage collection, rainout discount, and monitoring of sports fields. In the fall of 2010, City Council approved an increase in fees to address these concerns. The 2011 season was the first year the Administration implemented the following service level improvements:

1. Garbage Collection – The sports field users raised concerns that there were not enough garbage cans at the sports fields during tournament weekends.

Your Administration worked with the Utility Services Department's Environmental Services Branch to place an additional 1.5 cubic yard garbage container at seven locations (Umea Park, Geoff Hughes Park, Umea Vast Park, Riversdale Kiwanis Park, Glen Reeves Park, W.A. Reid Park, and Forest Park). Based on initial feedback from the users of each location, the additional garbage cans were emptied twice per week, including Fridays, in order to prepare for tournaments, and on Mondays, in order to clean up after tournaments. This arrangement was deemed successful based on a decrease in complaints from user groups and neighbouring residents as compared to previous seasons. This service will be continued for 2012 and will be recommended to continue for the 2013 and 2014 seasons.

2. Rainout Discount – The sports field user groups indicated that the rainout discount of every twelfth game free did not correspond with the weather of the past three years, and requested that it be changed to every tenth game free.

The first season of implementation was in 2011 and your Administration is recommending continuing with the rainout discount of every tenth game free.

3. Monitoring of Sports Fields – The sports field user groups contacted the Leisure Services Branch during the season with information that other groups were using charge sports fields without booking them. There was also concern that some sports field user groups were playing on fields during inclement weather, potentially damaging the playing field, resulting in additional maintenance and loss of revenue. The Leisure Services Branch addressed this concern by hiring casual staff (i.e. Sports Field Monitor) to monitor sports field usage for a two-year trial basis.

The 2011 season was the inaugural season with the Sports Field Monitor. The Sports Field Monitor worked from 4 p.m. to 9 p.m. Monday to Friday, and eight hours on Saturday and Sunday, with a schedule that best fit the specific tournaments and usage of the sports fields for each particular weekend. The Sports Field Monitor was effective at ensuring the user groups were not using fields during wet conditions, was able to efficiently mitigate scheduling conflicts between users, identified user groups who were using sports fields without booking them, and informed the Park Branch, Infrastructure Services Department, of sports fields that needed attention and/or maintenance clean up (e.g. debris left after tournaments). This in turn, led to fewer complaints from both the user groups and the general public. For 2012, the two-year trial basis of utilizing a Sports Field Monitor will enter into the second year. The primary purpose of the Sports Field Monitor will remain unaltered and will be evaluated at the end of the 2012 season. Based on the success of the first year, the Leisure Services Branch recommends to continue with the Sports Field Monitor position for the 2013 and 2014 seasons.

## **OPTIONS**

The only option is to maintain the current rates for the 2013 and 2014 seasons. Your Administration does not support this option as it does not allow for 100 percent cost recovery of the above basic costs associated with the charge sports fields. Additionally, your Administration would not be able to continue with additional garbage services and/or monitoring of sports fields usage.

## **POLICY IMPLICATIONS**

There are no policy implications.

## **FINANCIAL IMPLICATIONS**

Based on the proposed rate increase, there will be a 100 percent cost recovery each for the next two years. For example, in 2013 the proposed rates will increase fees in the range of \$4.75 to \$5.25 per game. The fee rate results in an average increase of \$5.00 per game, or \$2.50 per team. This calculates to be an average of \$0.19 per player per game (based on a team with 13 players). Teams play between 12 and 16 games per season; that calculates to an increase of \$2.28 to \$3.04 per player per season. The increase in 2014 is \$0.18 per player per game, or an increase of \$2.16 to \$2.88 per player per season.

Below is a chart outlining the 2013 and 2014 operating projections and the proposed rate increases.

<b>Sports Fields: Operating Projections 2013 to 2014</b>			
	<b>2012 Budget</b>	<b>2013 Projected</b>	<b>2014 Projected</b>
<b>Revenue</b>	<b>\$372,200</b>	<b>\$471,631</b>	<b>\$500,012</b>
<b>Expenses</b>			
Parks Maintenance including Pest Control	\$310,000	\$406,054	\$435,540
Reserve Provision	4,200	4,400	4,400
Allocation Fee	16,596	18,560	19,117
Park Monitor Fee	33,373	32,997	31,923
Garbage	4,200	8,246	8,512
<b>Total Expenses</b>	<b>\$368,369</b>	<b>\$470,257</b>	<b>\$499,492</b>

The Infrastructure Services Department, Parks Branch completed a review of their equipment charge out rates at the end of 2011. This review revealed that the equipment charge out rates had not been adjusted over the past five years. As a result, the 2013 and 2014 cost estimate increase reflects the current industry standard for park maintenance. Also the 2013 and 2014 park maintenance expenses include increases to pest control costs and annual inflation increases to labour and input (i.e. fertilizer) costs.

## **PUBLIC COMMUNICATION PLAN**

The SPC met on April 12, 2012, to discuss and review the proposed rate increases for 2013 and 2014. Recently, additional correspondence has been sent out to each sports field user group confirming the 2013 and 2014 proposed rates as outlined in this report.

## **ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse implications.

## **PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of the Public Notice Policy No. C01-021, is not required.

## **ATTACHMENT**

### 1. Sports Fields Maintenance Program

Written by: Nancy Johnson, Open Space Consultant

Reviewed by: “Cary Humphrey”  
Cary Humphrey, Manager  
Leisure Service Branch

Approved by: “Randy Grauer”  
Randy Grauer, General Manager  
Community Services Department  
Dated: “May 10, 2012”

Approved by: “Murray Totland”  
Murray Totland, City Manager  
Dated: “May 11, 2012”

## Sports Field Maintenance Program

<b>Ball Diamonds</b>	<b>Service Levels and Amenities</b>		
<b>Classification:</b>	<b>Basic Level of Service:</b>	<b>Above Basic Level of Service:</b>	<b>Amenities:</b>
<b>Neighbourhood</b> (Non-Charged Field) – accommodates local sports for neighbourhood children under 13	Infield grooming – 2 / week x 18 weeks Turf mowing/litter pickup – irrigated 1/week x18 weeks - dry land 1/ 2 weeks x 18 weeks  Aeration – 1 / season Fertilization – 1 / season Irrigation – 1 inch / week x 18 weeks Pest Control on a complaint basis Waste receptacle 1/ week x 18 weeks Pitcher’s Mound/Batter Box 1 /season	None	- Irrigated turf sometimes available - Torpedo sand mix infields usually available
<b>Class III</b> (Charged Field) - accommodates programs local and provincial in scope	Infield grooming – 2 / week x 18 weeks Turf mowing/litter pickup – irrigated 1/week x18 weeks - dry land 1/ 2 weeks x 18 weeks  Aeration – 1 /season Fertilization – 1 /season Irrigation – 1 inch /week x 18 weeks Pest Control on a complaint basis Waste receptacle 1/week x 18 weeks Pitcher’s Mound/Batter Box 1 /season	Infield grooming – 1 /week x 16 weeks (softball) 1 /week x 12 weeks (baseball)  Aeration – 1 /season Fertilization – 1 /season  Pest Control Program Waste receptacle 1 /week May – June Pitcher’s Mound/Batter Box – 1/week	- Irrigated turf sometimes available - Torpedo sand mix infields - Home-run fences sometimes available - Bleachers available - Parking sometimes available
<b>Class II</b> (Charged Field) - accommodates programs local, provincial, and national in scope	Infield grooming – 2 /week x 18 weeks Turf mowing/litter pickup – irrigated 1/week x18 weeks - dry land 1/ 2 weeks x 18 weeks  Aeration – 2 /season Fertilization – 2 /season Irrigation – 1 inch /week x 18 weeks Pest Control on a complaint basis Waste receptacle 1/week x 18 weeks Pitcher’s Mound/Batter Box 1 /season	Infield grooming – 3 /week x 16 weeks (softball) - 3 /week x 12 weeks (baseball) Turf mowing/litter pickup –1/week x 14 weeks (softball) - 1 /week x 10 weeks (baseball)  Aeration – 1 /season Fertilization – 1 /season Pest Control Program Waste receptacle 1 /week x 14 weeks Pitcher’s Mound/Batter Box – 1 /week Line painting – 1 /season/User group	- Irrigated turf - Shale infields usually available - Home-run fences sometimes available - Concession / washroom / change rooms sometimes available - Bleachers for 20 - 30 people - Parking available for 25 - 50 cars

District Park staff provides maintenance on Neighbourhood and Class III sports fields  
 Sports field staff provides Infield Grooming, Pest Control Program, and maintenance of Class II sport fields

Updated August, 2007

## Sports Field Maintenance Program

Soccer Fields	Service Levels and Amenities		
Classification:	Basic Level of Service:	Above Basic Level of Service:	Amenities:
<b>Neighbourhood</b> (Non-Charged Field) – accommodates local neighbourhood sports for children under 13	Turf mowing/litter pickup – irrigated 1/week x 18 weeks - dry land 1/ 2 weeks x 18 weeks  Aeration – 1 /season Fertilization – 1 /season Line painting – as requested 1/season/Sport Organization Irrigation – 1 inch /week x 18 weeks Pest Control on a complaint basis Top dressing – based on evaluation/budget Waste receptacle 1/week x 18 weeks	None	Irrigated turf sometimes available Some equipped with goal posts
<b>Class III</b> (Charged Field) - accommodates programs local and provincial in scope	Turf mowing/litter pickup – irrigated 1/week x 18 weeks - dry land 1/ 2 weeks x 18 weeks  Aeration – 1 /season Fertilization – 1 /season Line painting – as requested 1/season/Sport Organization Irrigation – 1 inch /week x 18 weeks Pest Control on a complaint basis Top dressing – based on evaluation/budget Waste receptacle 1/week x 18 weeks	Aeration – 1 /season Fertilization – 1 /season  Pest Control Program Top dressing – Priority over non charge Waste receptacle – 1 /week May – June	Irrigated turf Goal posts Parking sometimes available
<b>Class II</b> (Charged Field) - accommodates programs local, provincial, and national in scope	Turf mowing / litter pickup – irrigated 1/week x 18 weeks - dry land 1/ 2 weeks x 18 weeks  Aeration – 2 /season Fertilization – 2 /season Line painting – as requested 1/season/Sport Organization Irrigation – 1 inch /week x 18 weeks Pest Control on a complaint basis Top dressing – based on evaluation/budget Waste receptacle 1/week x 18 weeks	Turf mowing/litter pickup – 1 /week x 14 weeks  Aeration – 2 /season Fertilization – 2 /season  Irrigation – 1/2 inch/week x 8 weeks Pest Control Program Top dressing – 1 /season Waste receptacle 1 /week x 14 weeks	Irrigated turf Goal posts Parking sometimes available
<b>Class I</b> (Charged Field) - accommodates spectator programs of all scope	Turf mowing / litter pickup – irrigated 1/week x 18 weeks - dry land 1/ 2 weeks x 18 weeks  Aeration – 2 /season Fertilization – 2 /season Line painting – as requested 1/season/Sport Organization Irrigation – 1 inch /week x 18 weeks Pest Control on a complaint basis Top dressing – based on evaluation/budget Waste receptacle 1/week x 18 weeks	Turf mowing/litter pickup – 1 /week x 14 weeks  Aeration – 2 /season Fertilization – 2 /season  Irrigation – 1/2 inch /week x 8 weeks Pest Control Program Top dressing – 1 /season Waste receptacle 1 /week x 14 weeks	Irrigated turf Goal posts Concession / washrooms / change rooms Bleachers for 100 - 750 people Parking for 50 - 100 cars (Umea) Field lights

District Park staff provides maintenance on Neighbourhood and Class III sports fields  
Sports field staff provides Pest Control Program, and maintenance of Class I & II sport fields

Updated August, 2007

**TO: Secretary, Planning and Operations Committee**  
**FROM: General Manager, Community Services Department**  
**DATE: May 8, 2012**  
**SUBJECT: Indoor Leisure Facilities – Rental Rate Fees**  
**FILE NO.: CK. 1720-3, LS. 1720-5 and LS. 1720-6**

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**RECOMMENDATION:** that a report be submitted to City Council recommending:

- 1) that a long-term cost recovery objective for the landlord function (rentals) remain at 70 percent of the total cost of providing the rental space;
- 2) that this objective continue to be achieved by increasing rental rates by 4 percent annually, on September 1 of each year, as outlined in Attachment 1;
- 3) that the 2013 Operating Budget be prepared based on the rental fees identified in this report;
- 4) that this report be referred to the review of the 2013 Business Plan and Budget; and
- 5) that Recreation Facilities – Rental Fees Policy No. C03-030 be amended to include the Shaw Centre in the establishment of a maximum per diem rental rate as outlined in this report.

## **BACKGROUND**

The Leisure Services Branch operates six indoor leisure centres (Cosmo Civic Centre, Harry Bailey Aquatic Centre, Lakewood Civic Centre, Lawson Civic Centre, Saskatoon Field House, and the Shaw Centre). These facilities provide a wide variety of fitness, aquatic, and recreation activities and are also used by local groups for recreation programming, and sport organizations for competitive sport training and competitions.

During its December 3, 1990 meeting, City Council adopted Recreation Facilities – Rental Fees Policy No. C03-030. The financial objectives were updated in 2003 and again in 2006, and continue to provide the framework for establishing rental rates and fees at the indoor leisure centres.

Recognizing that participation in leisure activities is essential to the well being of individuals and the community as a whole, Recreation Facilities – Rental Fees Policy No. C03-030 adopted several guiding objectives. These objectives are:

- 1) to ensure that those who benefit from using leisure facilities pay a fair and equitable share of the cost of such service;
- 2) to ensure consistency in the rental fees charged at all leisure facilities that provide the same or similar service to customers;

- 3) to encourage customers to utilize leisure facilities; and
- 4) to ensure that the City of Saskatoon's (City) rental fees do not discourage the provision of leisure facilities by outside organizations.

The challenges have been, and remain, in trying to achieve a balance between good business and what is good for the community while maintaining a level playing field between the private and public sector.

City Council is requested to confirm its long-term cost recovery objective for rental rates.

## **REPORT**

In May 2003, City Council approved a cost recovery objective of 70 percent for the landlord function at the five (now six) indoor leisure centres, and that the objective be achieved by increasing rental rates by 4 percent annually, commencing September 1, 2003.

Despite increasing rental rates each year, the cost recovery target at the indoor leisure centres has not been achieved. The lower cost recovery rate is due to increases in utility and salary costs that were higher than the annual inflationary increases first projected.

### **Rental Rates - Landlord Function**

The landlord function for the six indoor leisure centres derives revenue from the rental of activity space for the program function within the Leisure Services Branch (internal rentals), from the rental/lease of activity space by outside user groups (external rentals), from concession contracts, and from various other revenue sources, such as locker and equipment rentals. All user groups, including internal programming function, are charged the same rental rate per activity space.

To achieve a 70 percent cost recovery and maintain a fair market rate, the Leisure Services Branch is recommending that a 4 percent annual increase, effective September 1 of each year, be maintained. This pricing strategy will allow the Administration to achieve the objective by 2017, assuming operating costs will increase due to inflation by 3 percent annually. The costs of utilities and salary have the greatest impact upon the inflation rate because of the percentage of the total operations cost that they represent.

The table below indicates a 4 percent revenue increase, as well as a 3 percent inflation increase across all cost centres. This table indicates that the Administration will achieve the required 70 percent target in 2017 if the inflation assumptions hold true. A schedule of the proposed rental rates can be found in Attachment 1.



	<b>2012 Budget</b>	<b>2013 Budget</b>	<b>2014 Estimate</b>	<b>2015 Estimate</b>	<b>2016 Estimate</b>	<b>2017 Estimate</b>
<b>Assigned Recoverable Costs</b>	\$7,515,800	\$7,741,000	\$7,973,200	\$8,212,400	\$8,458,800	\$8,458,800
<b>Rental Revenues</b>	\$4,980,800	\$5,180,000	\$5,387,200	\$5,602,700	\$5,826,800	\$6,059,900
<b>Cost Recovery Rate</b>	66%	67%	67.5%	68%	69%	70%
Assumptions:						
Rental Rates		4 %	Annual Increase in Expense			3 %
Rental Leases		4 %				
Rental - Concession		0 %				

### Daily Rental Rate – Shaw Centre

During its February 24, 2003 meeting, City Council adopted the Administration and Finance Committee's (Clause 10, Report No. 4-2003) recommendation to replace the rental discount with a maximum per diem rate to host special events at Harry Bailey Aquatic Centre and the Saskatoon Field House. The maximum per diem rental rate is based on restricting the rental rate when a value equal to the average rental revenue per day is achieved. This rate can only be achieved when a substantial portion of the facility is booked for a nine hour period of the day.

The current Recreation Facilities – Rental Fees Policy No. C03-030 does not include the Shaw Centre. The Shaw Centre is designed to allow organizations the flexibility to select different space configurations to host events of varying complexity from small, local events to large, national events. Your Administration is recommending that the Shaw Centre have a maximum daily rental rate that provides organizations the variety of space combinations to host events to a maximum daily rate of nine hours. Your Administration is recommending that a rate for the Shaw Centre be established and included in the existing policy with the rates for the Shaw Centre as outlined in the chart below:

<b>Maximum Rental Rate</b>		<b>Consecutive Hours Rented*</b>	<b>Charge per Hour</b>	<b>Average Rental Revenue per Day</b>
Shaw Centre				
A	Competitive Pool and Meeting Room	9	\$221	\$1,990
B	Competitive Pool, Warm Up Pool, and Meeting Room	9	\$300	\$2,700
C	Competitive Pool, Warm Up Pool, Meeting Room, and Multi-Purpose Room	9	\$323	\$3,040

\*Nine consecutive hours rented is used as the daily hourly maximum rental base.

## **OPTIONS**

1. Recommend a rate increase greater than the 4 percent as outlined in this report. For every 1 percent rate increase, an additional \$50,000 in rental revenue is generated. A 5 percent rate increase will result in achieving the cost recovery objective in 2015, and a 6 percent increase will result in achieving the cost recovery objective in 2014.

This option is not recommended because of the financial impact it would have on rentals for external agencies and costs to deliver internal programs. User groups have expressed concern about the impact rates, and escalating rates greater than 4 percent may have on the delivery of their programs. Also some activity spaces at leisure centres are not rented to their capacity. Your Administration believes cost recovery goals can be attained by increasing usage of this available space in combination with a 4 percent rate increase.

## **POLICY IMPLICATIONS**

Subject to City Council approval, Recreation Facilities – Rental Fees Policy No. C03-030 will be amended to include a maximum daily rental rate for the Shaw Centre as outlined in this report.

## **FINANCIAL IMPLICATIONS**

Since the last rate review in 2006, the 4 percent rental rate increase has not kept pace with actual increases in operating expenses. Consequently, this has extended the length of time that was originally anticipated to reach the cost recovery objective of 70 percent. The recommended rental rates outlined in this report are based on approximately 3 percent inflationary increases. Using this inflation rate and a 4 percent rental rate increase, your Administration is projecting that the cost recovery objective approved by City Council in May, 2003 will be achieved in 2017.

## **PUBLIC COMMUNICATION PLAN**

With respect to the rental rates, your Administration will advise outside user groups that a 4 percent rental rate increase will remain in effect on September 1 of each year.

Currently, the Leisure Services Branch has received correspondence from Saskatoon Sport Tourism stating to “address the ‘grey area’ events - some events do not qualify for Youth Subsidy Grants or Special Event Grant since participants are over 18 and budget is less than \$100,000. Determine if there is an option for discounts/rebates on facility rentals. Attracting and retaining young adults (18-24) is a strategic need for the city as a whole.”

Subsidies to special interest groups or organizations are presently funded from budgetary allocations approved by City Council and not from rates and fees structures. This includes youth sports groups and special events. Your Administration will investigate establishing a new category for the events to receive a reduced rate when hosting sport events, and will bring forward a report at a future date for City Council’s consideration in this regard.

**PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

**ATTACHMENT**

1. Hourly Rental Rates Fee Schedule

Written by: Barry Carlson, Facility Operations Supervisor

Reviewed by: “Cary Humphrey”  
Cary Humphrey, Manager  
Leisure Services Branch

Approved by: “Randy Grauer”  
Randy Grauer, General Manager  
Community Services Department  
Dated: “May 10, 2012”

Approved by: “Murray Totland”  
Murray Totland, City Manager  
Dated: “May 11, 2012”

cc: His Worship the Mayor

**ATTACHMENT 1**

Hourly Rental Rates Fee Schedule				
<b>HOURLY RENTAL RATES FEE SCHEDULE</b>				
<b>2012 to 2016</b>				
With a 4 percent Annual Increase Effective September 1 <sup>st</sup> (Excludes G.S.T.)				
<b>Rental Space</b>	<b>Current Fall 2011 to Summer 2012</b>	<b>Fall 2012 to Summer 2013</b>	<b>Fall 2013 to Summer 2014</b>	<b>Fall 2014 to Summer 2015</b>
Small Meeting Room	\$15.10	\$15.70	\$16.30	\$17.00
Pre-school Room	\$15.10	\$15.70	\$16.30	\$17.00
Large Meeting Room/Wellness Center	\$22.60	\$23.50	\$24.40	\$25.40
Theatre	\$22.60	\$23.50	\$24.40	\$25.40
Combative Room	\$22.60	\$23.50	\$24.40	\$25.40
Fitness Dance Studio	\$22.60	\$23.50	\$24.40	\$25.40
Multi-Purpose Room	\$22.60	\$23.50	\$24.40	\$25.40
Leisure Room	\$22.60	\$23.50	\$24.40	\$25.40
Gymnasium	\$37.60	\$39.10	\$40.70	\$42.30
Competitive Pool				
20 Lane (SCC)	\$198.10	\$206.00	\$214.30	\$222.90
16 Lane (HBC)	\$158.50	\$164.80	\$171.40	\$178.30
Warm Up Pool (SCC)	\$79.40	\$82.50	\$85.80	\$89.30
Leisure Pool	\$105.80	\$110.00	\$114.40	\$119.00
Wave Pool	\$105.80	\$110.00	\$114.40	\$119.00
Indoor Track				
6 Lane (SFH)	\$105.80	\$110.00	\$114.40	\$119.00
3 Lane (SCC)	\$52.90	\$55.00	\$57.20	\$59.50
Indoor Field	\$105.80	\$110.00	\$114.40	\$119.00
Track Warm-Up Area	\$30.20	\$31.40	\$32.60	\$33.90

**TO: Secretary, Planning and Operations Committee**  
**FROM: General Manager, Community Services Department**  
**DATE: May 7, 2012**  
**SUBJECT: 2013 to 2016 Indoor Arenas Rates and Fees**  
**FILE NO: CK. 1720-3 and LS. 1720-6**

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**RECOMMENDATION:** that a report be submitted to City Council recommending:

- 1) that the rates and fees be approved for the indoor arenas from April 1, 2013, to March 31, 2016, as outlined in this report;
- 2) that the 2013 operating budget be prepared based on the rates and fees outlined in this report;
- 3) that this report be referred to the review of the 2013 Business Plan and Budget;
- 4) that the public skating rates be approved effective September 1, 2012, to March 31, 2015, as outlined in this report; and
- 5) that Recreation Facilities – Rental Fees Policy No. C03-030 be amended to include the off-season indoor arena rental rates in the establishment of a maximum per diem rental rate, as outlined in this report.

## **BACKGROUND**

The Leisure Services Branch operates five indoor arenas throughout the city (ACT, Archibald, Cosmo, Kinsmen, and Lions) which consist of six ice surfaces. The arenas accommodate various local indoor ice activities and special events.

The outside user groups that primarily use the indoor arenas include Saskatoon Minor Hockey, Saskatoon Ringette Association, Saskatoon Lions Speed Skating Club, Saskatoon Box Lacrosse (Lacrosse), Saskatoon Ball Hockey (Ball Hockey), Saskatoon Public Schools, Greater Saskatoon Catholic Schools, and various adult casual users. The internal programs offered at the indoor arenas include public skating, parent and tot skating, and children's learn-to-skate classes.

In 1990, City Council adopted the Recreation Facilities – Rental Fees Policy No. C03-030 (updated in March 2006). This policy provided direction to establish an equitable method of recovering costs associated with the provision of the City of Saskatoon (City)'s leisure facilities, under the jurisdiction of the Community Services Department, from users of those facilities. Objectives of the Recreation Facilities – Rental Fees Policy No. C03-030 are:

- a) to ensure that those who benefit from using leisure facilities pay a fair and equitable share of the cost of such service;
- b) to ensure consistency in the rental fees charged at all leisure facilities that provide

- c) the same or similar service to customers;
- c) to encourage customers to utilize leisure facilities; and
- d) to ensure that the City's rental fees do not discourage the provision of leisure facilities by outside organizations.

The recoverable costs that are currently associated with the rental rates established for indoor arenas include staffing and payroll costs, administration costs, preventative maintenance costs, utilities, general maintenance, equipment maintenance, and financing costs. Since 1995, City Council approved the cost recovery objective for indoor arenas to recover 100 percent of all costs.

In 2008, City Council approved that the building reserve costs be excluded from the cost recovery calculations for the indoor arenas. By excluding the building reserve costs from the rental fee calculation, it was possible to obtain a cost recovery of 100 percent for the City's five indoor arenas.

The 2008 cost recovery objective for indoor arenas adopted by City Council indicated that full cost recovery would be achieved by 2012 based on an annual hourly rate increase of \$12. Between 2007 and 2012, the prime-time hourly rental rate has gone from \$181 to \$241 per hour. The cost recovery rate for indoor arenas, based on 2011 actual rental revenues and expenses, is 94 percent. The two main reasons that the 100 percent cost recovery objectives have not been achieved are as follows:

- 1) the off-season indoor arena rental rate is not recovering all of the costs to provide this rental service; and
- 2) rental rates have not kept pace with the operating cost projections due to increases in staffing and utility costs.

The purpose of this report is to recommend annual rental rate increases over the next four years to achieve a 100 percent cost recovery rate for indoor ice rentals and indoor off-season arena rentals.

## **REPORT**

### **Off-Season Indoor Arena Rental**

The Leisure Services Branch introduced an off-season indoor arena rental rate in response to the formation of a youth league for Lacrosse. At that time, a rate was established to recover 100 percent of the estimated operating costs; however, over the years, this rate has not kept pace with increased operating costs during the summer months. As a result, off-season indoor arena rentals are not recovering 100 percent of the operating costs. Since the introduction of off-season rentals, the Leisure Services Branch has seen a significant increase in usage during the months of April to August. The two primary user groups that provide league play and tournaments for youth and adults are Lacrosse and Ball Hockey.

To calculate a cost recovery rate, your Administration calculated the operating costs associated with the off-season rental period and divided this amount by available rental hours (total capacity) to arrive at an hourly rental rate. Using the 2012 operating budget as an example, the cost recovery rate calculation is outlined in Chart 1 below:

**Chart 1**

<b>Total Operating Costs</b>	<b>Available Rental Hours</b>	<b>Target Recovery Rate</b>	<b>2012 Current Rate</b>
\$87,500	1,500 hours	\$58.33 per hour	\$45.00 per hour

As identified in Chart 1 above, the current rental rate is not recovering the total summer season operating costs. To achieve a 100 percent cost recovery rate, your Administration is proposing an increase in hourly rental rates, as outlined in Chart 2 below:

**Chart 2**

<b>Proposed Fees 2013 to 2016</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>
Off-Season Hourly Rental Rate	\$45	\$60	\$62	\$64

Off-Season Daily Rental Rate

Lacrosse and Ball Hockey rent the indoor arenas for the entire day during the summer months to host tournaments and clinics. Your Administration is recommending a maximum per diem rental rate be achieved based on restricting the rental rate when a value equal to the average daily rental revenue per day is achieved. This rate is achieved when an arena is booked for a consecutive nine-hour period, as indicated in the Chart 3 below.

**Chart 3**

<b>Proposed Daily Rental Rate</b>	<b>Consecutive Hours Rented</b>	<b>Charge per Hour</b>	<b>Average Rental Revenue per Day</b>
Off-Season Rental	9	\$60	\$540

Winter Season Cost Recovery Rate Calculation

Using 2012 budgeted ice rental volume and operating expenses, the cost recovery estimate for 2012 is 92 percent, as outlined in Chart 4 below. To achieve the cost recovery objective approved by City Council (100 percent of recoverable costs) by 2015, your Administration is proposing to continue with a \$12 annual hourly rate increase. The main reasons why the cost recovery is not at 100 percent is due to increases in operating costs, decreases in concession revenues, increases in public skating costs, and increases in the off-season arena rental costs.

**Chart 4**

<b>Proposed Fees 2013 to 2015</b>	<b>2011 Actual</b>	<b>2012/2013 Budget</b>	<b>2013/2014 (Proposed)</b>	<b>2014/2015 (Proposed)</b>	<b>2015/2016 (Proposed)</b>
Ice Prime time	\$229	\$241	\$253	\$265	\$277
Annual Rate Change Per Hour	-	\$12	\$12	\$12	\$12
Cost Recovery (percent)	94	92	97	99	101

Note: The above rates exclude G.S.T.

Chart 5 below illustrates that the City's prime rental rate is higher when compared to the privately operated indoor arenas within Saskatoon and area. Historically, private operators have set their rental rates after the City has set its rental rates.

**Chart 5**

<b>Indoor Arena Rate Comparison</b>	<b>City of Saskatoon</b>	<b>Schroh Arena*</b>	<b>Canlan Ice Sports (Jemini and Agriplace)</b>	<b>Harold Latrace Arena*</b>
Prime Rental Rate per Hour (plus G.S.T.)	\$241 (2012)	\$232 (2011)	\$237 (2012)	\$200 (2011)

\*Note: Schroh Arena and Harold Latrace Arena have not set their rates for 2012.

### Public Skating Rates

Public skating rates provide general admission into any of the indoor arenas, which are intended to allow the public access at any of the indoor arenas that offer public skating throughout the season. The proposed general admission rates and fees are based on the same calculation used to set the rates for the general admission to any of the indoor leisure centres.

The proposed general admission rates and fees for single use are based on the following:

- a) adult (age 19 and over) equals the base rate;
- b) children and youth (ages 6 to 18 years) equals 60 percent of the base rate;
- c) preschool (age 5 and under) = no charge; and
- d) family equals two times the adult admission rate (A family is defined as a group up to seven individuals, related by birth, legal status or marriage, with a maximum of two adults).

The proposed public skating admission for indoor arenas from 2012 to 2016 is as follows:

<b>Public Skating</b>	<b>2012/2013</b>	<b>2013/2014</b>	<b>2014/2015</b>	<b>2015/2016</b>
Adults	\$3.50	\$4.00	\$4.50	\$5.00
Youth	\$2.10	\$2.40	\$2.70	\$3.00
Family	\$7.00	\$8.00	\$9.00	\$10.00
5 and under	No Charge	No Charge	No Charge	No Charge



## **OPTIONS**

1. City Council may delay the indoor arena rental rate increase as outlined in this report (excluding off-season indoor arena rental rates). This option for ice rental would reduce revenues between \$63,400 and \$190,200 or 6 to 7 percent under 100 percent cost recovery.
2. City Council may delay the off-season hourly rental rate increase as outlined in this report. This option for off-season hourly rental rates would reduce revenues between \$20,900 and \$27,500 or 1 to 2 percent under 100 percent cost recovery.

## **POLICY IMPLICATIONS**

Recreation Facilities – Rental Fees Policy No. C03-30 will need to be updated to include an off-season indoor arena maximum per diem rental rate as outlined in this report.

## **FINANCIAL IMPLICATIONS**

The current hourly, prime-time rental rates will see an increase of 4.9 percent, or \$12 per hour annually. The dry arena rentals will see an overall increase of 33 percent over the next four years to achieve 100 percent cost recovery. All arena users will now pay fees that accurately represent the costs associated to operate the indoor arenas.

As a result of implementing the proposed rental rate increments, the Youth Sport Subsidy Program budget will see an annual increase of approximately \$27,300, or 1.89 percent in 2013. This will be offset by annual increases in the indoor arena revenues of approximately \$40,900.

## **PUBLIC COMMUNICATION PLAN**

Your Administration meets regularly with the indoor arena user groups. In the past, organizations have requested consistent annual rate increases in order to plan ahead and properly prepare their budget from year to year. The rental rate increases being proposed will not come into effect until 2013.

Organizations have consistently indicated that rental rate increases are passed onto the program participants through registration fees, which may result in a decline in overall registration volume. If approved, your Administration will advise all sport organizations of the rental rates being proposed in this report to determine what impact the rental rate increases may have on each organization and advise City Council prior to the 2013 budget review.

Rental rates for prime-time, non prime-time, dry arenas, and public skating fees will continue to be published in the seasonal Leisure Guide, notices will be sent to all of the user groups, and other selective advertising will be done through various media.

## **ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/ or greenhouse gas implications.

**PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Written by: Roxane Melnyk, Facility Services Supervisor

Reviewed by: “Cary Humphrey”  
Cary Humphrey, Manager  
Leisure Services Branch

Approved by: “Randy Grauer”  
Randy Grauer, General Manager  
Community Services Department  
Dated: “May 11, 2012”

Approved by: “Murray Totland”  
Murray Totland, City Manager  
Dated: “May 11, 2012”

**TO: Secretary, Planning and Operations Committee**  
**FROM: General Manager, Community Services Department**  
**DATE: May 11, 2012**  
**SUBJECT: 2011 Annual Report - Saskatoon Municipal Golf Courses**  
**FILE NO.: CK. 430-34 and LS.-4135-1**

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**RECOMMENDATION:** that a copy of this report be forwarded to City Council for information.

## **BACKGROUND**

The City of Saskatoon (City) operates three unique and affordable golf courses that are open for play from April until the end of October, weather permitting. Each course, located conveniently throughout the city, offers a memorable golfing experience and challenge to golfers of all skill levels.

The City golf courses, while providing the citizens of Saskatoon with a variety of golfing opportunities, have a financial objective of user revenues being sufficient to fund all ongoing operating costs, capital and equipment replacements, future redevelopment and improvements, any debt payments, and a financial return based on a calculated return on assets. The challenge for golf course operations is to balance these financial objectives with the social objective of making civic golf courses affordable and accessible to the public while not discouraging the private sector from being involved in the golf business.

Amenities vary by location and include: driving ranges, Canadian Professional Golfers' Association (CPGA) qualified teaching professionals, retail golf shops, practice greens, club rentals, pull and power cart rentals, food services, and lounge services.

## **REPORT**

The three City-operated golf courses provide an opportunity for golfers of all ages and abilities to enjoy the benefits of this sport activity. The 2011 Annual Report will highlight the 2011 golf course operations, accomplishments, challenges and goals (see Attachment 1). A summary of the 2011 Annual Report is as follows:

### **Holiday Park**

Carved out of the South Saskatchewan River Valley, Holiday Park is a 27-hole facility that combines natural scenic beauty with great golf. The Championship 18-Hole Course is designed for an advanced level of play, the tree-lined fairways and manicured greens offer a variety of challenges that test all skills. The picturesque back nine contains some of the most enjoyable and demanding golf holes in Saskatchewan. The Executive 9-Hole Course provides an intermediate level of play for golfers who want a quick round.

### Silverwood

Silverwood is Saskatoon's only par three 18-hole course which was designed with the beginning golfer and families in mind. The course can also create a challenge for even the most advanced player, which makes it popular with anyone who wants to sharpen their short game or golf 18 holes before work or after supper. Located on the bank of the South Saskatchewan River, this unique layout matches scenery with exceptional course conditions with some of the best greens in the province.

### Wildwood

Many of Saskatchewan's best junior golfers have perfected their game at Wildwood, a challenging 18-hole regulation course. Wildwood features irrigated natural fairways lined with mature trees leading to small undulating greens surrounded by a variety of hazards. This course provides an intermediate level of play, which makes it popular with golfers of all ages and abilities. The installation of a modern irrigation system in 2004 dramatically increased course conditions.

### 2011 Accomplishments

The following is a list of highlights from 2011 operations:

1. In 2011, the Family Golf Program continued to be offered at Silverwood Golf Course from June through September. After 4 p.m. daily, children under 14 years were allowed to golf for no cost when accompanied by at least one paid adult or senior. This was designed to allow adults an affordable way to introduce children to the game of golf and the City golf facilities. In 2011, a total of 749 golfers participated in the Family Golf Program consisting of 312 adults, 16 seniors and 421 juniors;
2. The Monday promotion, excluding holidays, at Holiday Park Golf Course of 'Pay for 9, Play 18' continues to be popular with patrons. This promotion was tested in July through August 2006, and based on the results, was implemented for the entire 2007 through 2011 golf seasons;
3. The 'Club 6 Pack', first offered in 2008 to replace the old golf card of buy 11 rounds for the price of 10, enabled patrons to purchase 6 rounds for the price of 5 at all three City golf courses. Total card sales for 2011 were \$475,400 compared to \$426,700 for the same period in 2010. This represents an increase of \$48,700 or 11.4 percent;
4. In 2011, a new Point of Sale (POS) system and tee time reservation system was introduced at all City golf courses. The new system introduced online tee time reservations for the first time. The benefits to patrons include greater access to tee time reservations and reduced wait times for phone-in reservations. The new system also benefits staff with greater reporting options and a reduction in phone

calls. The new POS system also supports reloadable gift cards and pass cards with the long-term benefit of reducing printing expenses;

5. Transfers to reserves exceeded budgeted amounts, resulting in a transfer of an additional \$111,600 to the Golf Course Capital Reserve. This reserve is utilized for equipment replacement, course redevelopment, and capital projects; and
6. In Fall 2010, City Council approved a dress code for City golf courses that was implemented for the entire 2011 golf season. The dress code was very well received by patrons and very few incidents of dress code violations were reported.

### 2012 Challenges and Goals

The Greenbryre Golf & Country Club will be closed for the 2012 season for renovations and restructuring into a 12-hole golf course and housing development. Your Administration is expecting that attendance at the civic golf courses will increase due to the temporary closure of a golf course in the immediate market. The attractive rate structure of City golf courses should also lead to an increase in current levels of attendance. At the end of the 2012 golf season, your Administration will have a better idea of the impact that the temporary closure of this golf course will have had on the market place.

Initiatives for 2012 include the following:

1. Mother's Day and Father's Day promotions at Silverwood Golf Course;
2. Several marketing events planned for the 50th Anniversary of the Holiday Park Golf Course in 2012;
3. Replacement tree planting at Holiday Park Golf Course is scheduled for 2012. The preliminary plan is to plant 15 to 20 six-foot tall spruce trees to replace trees that were removed due to age and safety concerns;
4. Shotgun start tournaments have been limited at Holiday Park Golf Course to 10 to 12 events a year with only six to seven falling on weekends. Additionally, tournament groups are required to have 120 players in order to qualify for a shotgun start over a traditional draw start. These changes were made to continue to offer the public maximum access to prime tee times and to balance tournament play with green fee play.

The 2011 Saskatoon Municipal Golf Courses Annual Report focuses on attendance, market research, revenue generation, operating budget, capital reserves, and the Administration's plans for 2012.

## **FINANCIAL IMPLICATIONS**

Golf course operation expenditures for 2011 were \$2,936,200. Significant expenditures for the year included salary and payroll costs of \$1,281,800, operating costs of \$1,208,300, debt servicing of \$52,000, and transfers to reserves of \$394,100. Operating costs include significant expenditures for special services of \$372,500, course maintenance of \$187,000, utilities of \$121,400, materials and supplies of \$125,300, equipment maintenance of \$91,900, and Infrastructure Services maintenance charges of \$80,000.

Table 5: Five-Year Operating Comparison (\$ rounded to nearest hundred)

	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>
<b>Total Revenues</b>	\$2,354,700	\$2,656,000	\$2,877,200	\$2,700,500	\$2,936,200
<b>Total Expenses</b>	\$2,401,100	\$2,656,000	\$2,877,200	\$2,700,500	\$2,936,200
<b>Impact to Mill Rate</b>	-\$46,400	\$0	\$0	\$0	\$0
<b>Cost Recovery (percent)</b>	98.01	100	100	100	100

## **ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

## **PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of the Public Notice Policy No. C01-021, is not required.

## **ATTACHMENT**

- Saskatoon Municipal Golf Courses 2011 Annual Report

Written by: Andrew Roberts, Supervisor, Golf Courses

Reviewed by: “Cary Humphrey”  
Cary Humphrey, Branch Manager  
Leisure Services Branch

Approved by: “Randy Grauer”  
Randy Grauer, General Manager  
Community Services Department  
Dated: “May 11, 2012”

Approved by:

“Murray Totland”  
Murray Totland, City Manager  
Dated: “May 11, 2012”

**Leisure Services Branch**

**City of Saskatoon  
Municipal Golf Courses**

**2011 Annual Report**



# Municipal Golf Courses

## 2011 Annual Report

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## INTRODUCTION

The Leisure Services Branch mission is to provide welcome and safe programs and services for our customers to have fun, get fit and grow.

The City of Saskatoon (City) has three unique and affordable golf courses operated by the Leisure Services Branch. Each course, located conveniently throughout the city, offers a memorable golfing experience and challenge to golfers of all skill levels.

The Saskatoon Golf Courses, while providing the citizens of Saskatoon with a variety of golfing opportunities, have a one hundred percent cost recovery financial objective, where as user revenues are sufficient to fund all ongoing operating costs, capital and equipment replacements, future redevelopment and improvements, any debt payments, and a financial return based on a calculated Return on Assets. The challenge for golf course operations is to balance these financial objectives with the social objective of making our public golf courses affordable and accessible to the public while not discouraging the private sector from being involved in the golf business.

Amenities vary by location and include driving ranges; Canadian Professional Golfers' Association (CPGA) qualified teaching professionals, retail golf shops, practice greens, club rental, pull and power cart rentals, food services, and lounge services.

The golf courses are open for play from April until the end of October, weather permitting.

## HOLIDAY PARK

Carved out of the South Saskatchewan River Valley, Holiday Park is a 27-hole facility that combines natural scenic beauty with great golf. The **Championship 18-Hole Course** is designed for an advanced level of play; the tree-lined fairways and manicured greens offer a variety of challenges that test all your skills. The picturesque back nine contains some of the most enjoyable and demanding golf holes in Saskatchewan. The **Executive 9-Hole Course** is a nine-hole course that provides an intermediate level of play for golfers who want a quick round.



## SILVERWOOD



Saskatoon's only Par Three 18-Hole Course, Silverwood, was designed with the beginning golfer and families in mind. The course can also create a challenge even for the most advanced player which makes it popular with anyone who wants to sharpen their short game or golf 18 holes before work or after dinner. Located on the bank of the South Saskatchewan River, this unique layout matches scenery with exceptional course conditions.

## WILDWOOD



Many of Saskatchewan's best junior golfers perfected their game at Wildwood, a challenging 18-Hole Regulation Course. Wildwood features irrigated natural fairways lined with mature trees, leading to small undulating greens surrounded by a variety of hazards. This course provides an intermediate level of play which makes it popular with golfers of all ages and abilities. The installation of a modern irrigation system in 2004 has dramatically increased course conditions.

## 2011 HIGHLIGHTS

The City golf courses had a challenging yet successful year in 2011. A few of the major highlights for 2011 are as follows:

- In 2011, Family Golf was continued to be offered at the Silverwood Golf Course from June through September. After 4 p.m. daily, children under 14 years old were allowed to golf for no cost when accompanied by at least one paid adult or senior. This was designed to allow adults an affordable way to introduce children to the game of golf and the City golf facilities;

Family Golf	2007	2008	2009	2010	2011	Total
Family Adult	85	93	373	210	312	1,073
Family Senior	8	20	18	15	16	77
Family Junior	99	487	583	437	421	2,027
Total Participation	192	600	974	662	749	3,177
Revenue	\$1,200	\$1,400	\$5,400	\$3,300	\$5,000	\$16,300

- The Monday promotion, excluding holidays, at Holiday Park Golf Course of “Pay for 9, Play 18” continues to be popular with patrons. This promotion was tested in July through August 2006, and based on the results, was implemented for the entire 2007 through 2011 golf seasons;
- The ‘Club 6 Pack’, first offered in 2008 to replace the old Golf card of buy eleven rounds for the price of ten enabled patrons to purchase six rounds for the price of five at all three City golf courses. Total card sales for 2011 were \$475,400 compared to \$426,700 for the same period in 2010. This represents an increase of \$48,700 or 11.4 percent;
- In 2011, a new Point of Sale (POS) system and tee time reservation system was introduced at the City golf courses. The new system introduced online tee time reservations for the first time at all City golf courses. The online tee time reservation system was launched in early July, and 2,373 tee times were reserved utilizing the system by the end of the season. The benefits to patrons include greater access to tee time reservations and reduced wait times for phone-in reservations. The new system will also benefit staff with greater reporting options and a reduction in phone calls. The new POS system will also support reloadable gift cards and pass cards with the long-term benefit of reducing printing expenses;
- In Fall 2010, City Council approved a Dress Code for the City golf courses that was implemented for the entire 2011 golf season. The new dress code was very well received by patrons and very few incidents of dress code violations were reported. The new dress code policy was displayed on signage and was printed on the scorecards at all three golf courses. The dress code approved by council is as follows:

“Out of respect for fellow patrons, for the safety of patrons, and out of respect for fellow patrons;

- Golfers are expected to wear proper golf attire at all times including a full bodied shirt and suitable shorts or pants. Gentlemen are recommended to wear shirts with sleeves; Ladies may wear sleeveless shirts.
- Shirts must be worn at all times. Exposed midriffs, strapless or halter tops, and bathing suits are not permitted.
- For your own personal safety, suitable footwear must be worn at all times which may include soft-spike golf shoes, running shoes, sandals or soft-soled shoes. To prevent damage to the golf course, no heels over one half inch or boots of any kind are permitted. Playing in bare feet is not permitted.”

## FACILITY OPERATIONS – REVENUE FUNCTION

The City golf courses derive revenue from the collection of green fees, the operation of a lounge at the Holiday Park Golf Course, from concession contracts, power cart trackage, and locker rentals. In 2011, the City golf courses entered into a rental agreement with the Saskatoon Nordic Ski Club for the rental of the Wildwood Golf Course clubhouse during the months of December through February.

The operating budget is developed to meet the financial objective of user revenues being sufficient to fund all ongoing operating costs, capital and equipment replacements, future redevelopment and improvements, any debt payments, and a financial return based on a calculated Return on Assets. In order to achieve this one hundred percent cost recovery objective, total golf course revenues and expenditures are monitored and controlled based on cost-benefit and end-user value.

### GREEN FEES

The year 2011 was the first year of a three green fee rate plan approved by City Council in July 2010. The plan included an annual increase in the base adult green fee of \$1.50 at Holiday Park Golf Course and Wildwood Golf Course and an annual increase in the base adult green fee of \$1.00 at Silverwood Golf Course. These rates continue to position the City golf courses as the most affordable in the local market.

The approved new three year green fee rate plan effective April, 2011 is designed to meet the one hundred percent overall cost-recovery objective for the City golf courses.

Table I: 2011 Local Market Base Adult Green Fee Comparison

	Silverwood Golf Course	Wildwood Golf Course	Holiday Park Golf Course	Greenbryre Country Club	Legends, Warman	Willows Golf Club	Moon Lake Golf & Country Club	Dakota Dunes Golf Links
<b>Adult 18 Weekday</b>	\$27.25	\$29.50	\$42.50	\$40.00	\$46.00	\$55.00	\$50.00	\$62.00
<b>Adult 18 Weekend/Holidays</b>	\$27.25	\$29.50	\$42.50	\$45.00	\$50.00	\$60.00	\$58.00	\$62.00

## ATTENDANCE

The City golf courses operate in a highly competitive and supplied market, and compete with other leisure activities available in the city and province. Attendance at the City of Saskatoon golf courses saw an overall increase from 2010 of 3.86 percent.

Significant factors affecting attendance were delays in opening due to snow and poor weather in April, the opening of a new 18-hole public golf course, The Legends, in the town of Warman, significantly less rainfall than 2010, and warm temperatures throughout September and October. Although the temperatures in the months of May through August were below the average for the period, the overall weather and course conditions were conducive for golfing throughout the summer and into the fall.

Table 2: Five-Year Attendance Comparison

		2007	2008	2009	2010	2011
<b>HPGC</b>	April	2,863	1,817	2,711	4,470	2,075
	May	9,173	10,650	9,720	7,646	10,088
	June	11,031	12,355	12,295	10,452	10,862
	July	11,029	12,382	12,361	11,196	11,799
	August	10,190	11,502	12,661	10,671	11,583
	September	6,500	7,737	8,884	6,538	8,340
	October	2,359	2,237	1,028	3,322	2,148
<b>Totals</b>		<b>53,145</b>	<b>58,680</b>	<b>59,660</b>	<b>54,295</b>	<b>56,895</b>
<b>SWGc</b>	April	1,538	360	484	1,473	847
	May	4,538	5,322	4,958	3,320	4,290
	June	6,057	6,670	6,045	5,294	4,958
	July	6,279	7,059	6,514	5,921	5,597
	August	5,594	6,213	6,972	5,979	6,014
	September	3,731	4,477	4,736	3,065	3,458
	October	853	511	181	1,363	1,075
<b>Totals</b>		<b>28,590</b>	<b>30,612</b>	<b>29,890</b>	<b>26,415</b>	<b>26,239</b>
<b>WWGC</b>	April	4,800	3,564	4,276	6,058	3,497
	May	7,824	9,212	8,011	6,523	8,622
	June	8,803	9,268	9,674	8,140	8,861
	July	9,244	10,275	10,234	9,274	9,465
	August	8,716	9,148	9,863	8,901	9,783
	September	5,997	7,383	7,629	5,742	7,485
	October	3,199	2,839	2,720	4,277	3,787
<b>Totals</b>		<b>48,583</b>	<b>51,689</b>	<b>52,407</b>	<b>48,915</b>	<b>51,500</b>

In 2011, attendance at the three municipal golf courses totalled 134,634, an increase of 3.86 percent over 2010. Attendance was 2.17 percent below projected budget levels and as a result, green fee revenues were 0.18 percent below budget.

Table 3: Five Year Total Attendance By Course

<b>Golf Course</b>	<b>2007 Attendance</b>	<b>2008 Attendance</b>	<b>2009 Attendance</b>	<b>2010 Attendance</b>	<b>2011 Budget</b>	<b>2011 Attendance</b>
Holiday Park	53,145	58,680	59,660	54,295	58,058	56,895
Silverwood	28,590	30,612	29,890	26,415	30,323	26,239
Wildwood	48,583	51,689	52,407	48,915	49,231	51,500

Overall, the City of Saskatoon golf course 2011 revenues increased by \$235,700 (8.73 percent) compared to 2010 due to increased attendance and rates. The increase in attendance was a direct result of the good weather conditions from May through October and minimal lost days due to rainfall compared to 2010.

Table 4: Total Revenues By Source (\$ rounded to nearest hundred)

	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011 Budget</b>	<b>2011 Actual</b>	<b>Change From 2010</b>
<b>Green Fees</b>	\$2,064,000	\$2,303,300	\$2,502,100	\$2,387,100	\$2,582,000	\$2,577,400	7.97%
<b>Lounge</b>	\$241,300	\$298,700	\$315,700	\$253,000	\$308,900	\$296,000	17.00%
<b>Leases</b>	\$21,000	\$21,000	\$21,000	\$21,400	\$21,000	\$23,300	8.88%
<b>Lockers/Carts</b>	\$28,400	\$33,000	\$38,400	\$39,000	\$44,200	\$39,500	1.28%
<b>Totals</b>	<b>\$2,354,700</b>	<b>\$2,656,000</b>	<b>\$2,877,200</b>	<b>\$2,700,500</b>	<b>\$2,956,100</b>	<b>\$2,936,200</b>	<b>8.73%</b>
<b>Change</b>	<b>7.20%</b>	<b>12.80%</b>	<b>8.33%</b>	<b>-6.15%</b>	n/a	<b>8.73%</b>	

**Note:** Due to a change in accounting practice, Lounge revenues for 2010 are \$25,000 lower with a corresponding equivalent reduction in operating expenses. Change was due to the method of calculating lounge revenue and the handling of the Liquor consumption tax. For comparative purposes, 2010 and 2011 numbers represent the change in accounting practice.

### Opportunities and Challenges

- A new 18-hole golf course, The Legends, opened in the town of Warman for the 2011 season. The addition of another golf course into the market created a challenge for the City golf courses to maintain its current market share level. The green fee rates for this new golf course are significantly higher than the City golf courses, and attendance did not seem to be effected;
- The City golf courses installed a new Point of Sale (POS) system and tee time reservation system in time for the 2011 season. The new POS system will provide patrons with added benefits, greater reporting, and allow patrons to make tee time reservations online;
- The next construction phase in the Holiday Park Redevelopment Plan was tentatively scheduled to begin in Fall 2011 and was to be completed in Spring 2012. After reviewing the bids on this project, your administration decided to defer the project, as sufficient funds were not available to complete the project at the level and quality expected. Funding for the Holiday Park Redevelopment has not kept pace with the

increasing costs, and therefore, your Administration is exploring new operating models to increase the funding available for redevelopment. The redevelopment is designed to improve the quality and level of challenge of the Holiday Park Golf Course and retain its market share; and

- The Greenbryre Golf & Country Club golf course is scheduled to close for the 2012 season for renovation and reconfiguration into a 12-hole golf course and housing development. The new course is scheduled to reopen in 2013. The temporary closure of a golf course in the market is expected to increase the attendance at the City golf courses for the 2012 season.

## **LOUNGE REVENUE**

Lounge revenues reflect the revenue from the sales of beer and liquor products at the Holiday Park Golf Course. Lounge revenues were 4.18 percent below budget but showed a 17.00 percent increase over 2010. The increase in revenues was a result of increased attendance, significantly lower rainfall than 2010, and increased tournament rounds due to good weather.

### **Opportunities and Challenges**

- In 2011, the new Point of Sale System (POS) was also introduced at the Holiday Park Lounge. The new POS allowed the greater reporting on sales, including sales reporting by individual items, sales by time of day, and sales per week, month, and year. Additionally, the new POS tracks and records all purchases for increased inventory control and can provide detailed reports on cost of goods sold; and
- As part of the continued risk management at City facilities, the Holiday Park Golf Course Lounge Staff were required to take the SmartServe online training course for the serving of alcohol. The benefit is that staff are made aware of the risks and responsibilities in the serving of alcohol and the legislation in place regarding the serving of alcohol. This program will be continued in 2012 and beyond.

## **CONCESSIONS**

The City leases out concession services at Holiday Park Golf Course and Wildwood Golf Course on an annual basis. Concession lease revenue remained comparable to 2010 levels. The 9.0 percent increase in lease revenue for 2011 was directly the result of the rental of the Wildwood Golf Course clubhouse to the Saskatoon Nordic Ski Club during the winter months.

## **TRACKAGE AND LOCKER REVENUE**

Trackage revenue is derived from either a seasonal fee or daily fee charged to patrons to allow them the right to utilize their own power cart at a City golf course. Locker revenue is derived from the rental of seasonal lockers at the Holiday Park Golf Course. Compared to 2010, our revenue from these sources was comparable in 2011.



# FACILITY OPERATIONS – COST RECOVERY

## OPERATING BUDGET OVERVIEW

The operating budget is developed to meet the financial objective of one hundred percent cost recovery. User revenues are sufficient to fund all ongoing operating costs, capital and equipment replacements, future redevelopment and improvements, any debt payments, and a financial return based on a calculated Return on Assets. In order to achieve this objective, total golf course expenditures are monitored and controlled based on cost-benefit and end user value.

Golf course operation expenditures for 2011 were \$2,936,200. Significant expenditures for the year included salary and payroll costs of \$1,281,800, operating costs of \$1,208,300, debt servicing of \$52,000, and transfers to reserves of \$394,100. Operating costs includes expenditures for special services of \$372,500 (example being Pro-Manager services), course maintenance of \$187,000, utilities of \$121,400, materials and supplies of \$125,300, equipment maintenance of \$91,900 and Infrastructure Services maintenance charges of \$80,000.

Table 5: Five-Year Operating Comparison (\$ rounded to nearest hundred)

	2007	2008	2009	2010	2011
<b>Total Revenues</b>	\$2,354,700	\$2,656,000	\$2,877,200	\$2,700,500	\$2,936,200
<b>Total Expenses</b>	\$2,401,100	\$2,656,000	\$2,877,200	\$2,700,500	\$2,936,200
<b>Impact to Mill Rate</b>	-\$46,400	\$0	\$0	\$0	\$0
<b>Cost Recovery</b>	98.01%	100%	100%	100%	100%

## OPERATING COSTS

The City golf courses total costs in 2011 were 4.92 percent or \$131,500 below budget. Significant contributors were staffing costs of \$83,800 below budget due to later recalls and early layoffs related to weather. Operational costs were \$47,700 below budget due to lower than budget utility costs, special services, materials, and supplies. The lower than budgeted expenditures were offset by and increased transfer to reserves of \$111,600 above budget.

Table 6: Five-Year Operating Costs (\$ rounded to nearest hundred)

	2007	2008	2009	2010	2011 Budget	2011 Actual
<b>Salary/Payroll</b>	\$1,147,600	\$1,199,800	\$1,228,600	\$1,232,100	\$1,365,600	\$1,281,800
<b>Operating Costs</b>	1,004,800	1,033,400	1,217,600	1,102,000	1,256,000	1,208,300
<b>Debt Servicing</b>	100,300	100,300	52,000	52,000	52,000	52,000
<b>Transfer to Reserves</b>	148,400	322,500	379,000	314,400	282,500	394,100 (Contribution over budget by 111,600)
<b>Total</b>	\$2,401,100	\$2,656,000	\$2,877,200	\$2,700,500	\$2,956,100	\$2,936,200

#### Opportunities and Challenges

- The City golf courses continue to explore ways to lower utilities consumption. The furnaces and hot-water tanks were replaced at both Silverwood Golf Course and Wildwood Golf Course in Spring 2011. The replacement of the furnaces and hot-water tanks with high-efficiency models had a positive effect in lowering natural gas consumption and air emissions;
- The roof on the Holiday Park Golf Course clubhouse was replaced in spring 2010 with new insulation and shingles that resulted in a reduction of heating costs in the winter and air conditioning costs in the summer; and
- The City golf courses are committed reducing the environmental impact from operations. In 2011, a cardboard recycling container continues to be on site at Holiday Park Golf Course, eco-friendly products continue to be purchased for building maintenance, and the use of environmentally friendly products in food and beverage services was expanded. The golf courses will continue to research environmentally friendly products and equipment for use in operations.

## **CAPITAL OVERVIEW**

### **GOLF COURSE RESERVES**

The City golf courses have three reserves approved by City Council to address specific issues: the Golf Course Capital Reserve, Holiday Park Golf Course Redevelopment Reserve, and the Golf Course Stabilization Reserve.

#### **GOLF COURSE CAPITAL RESERVE**

In 2002, City Council approved the creation of a Golf Course Capital Reserve for equipment replacement, course redevelopment, and capital projects. The source of funds for the reserve is the amount authorized by City Council through the operating budget.

The maintenance of the City golf courses requires a substantial amount of Capital Equipment, both in quantity and asset value. Besides the considerable value of the clubhouses, maintenance and storage buildings, pump houses, irrigation systems, parking lots, capital equipment for the maintenance of the golf courses, the replacement of this equipment accounts for a significant cost annually. Industry standards for turf equipment recommend that equipment is replaced after 3750 to 4000 hours of usage. Therefore, depending on the piece of equipment and its annual usage, specific pieces may be required to be replaced up to every four years. An average of approximately \$125,000 annually is necessary for replacement of capital turf equipment.

In 2011, \$123,000 was identified to address capital equipment replacement and was transferred to the 2011 Golf Course Capital Equipment fund. Capital equipment purchases in the 2011 calendar year included a Skid-steer Loader, one Self Propelled Sand Trap Rake, one Self Propelled Fairway Mower, one Turbine Debris Blower, one Two-Door Stainless Steel Freezer, and replacement of Safety Net Panels at the Holiday Park Driving Range.

At the beginning of 2011, a balance of \$134,600 existed in the reserve. Additions to the reserve from 2011 operations totalled \$283,900 with the expenditures of \$138,200 resulting in a year-end balance of \$280,300.

Table 7: Five-Year Capital Plan (\$ rounded to nearest hundred)

	2012	2013	2014	2015	2016
<b>Revenue</b>					
<b>Total Revenue</b>	<b>3,066,600</b>	<b>3,458,200</b>	<b>3,569,700</b>	<b>3,681,700</b>	<b>3,794,100</b>
<b>Expenses</b>					
<b>Total Expenses</b>	<b>2,738,000</b>	<b>3,000,300</b>	<b>3,069,900</b>	<b>3,086,100</b>	<b>3,155,800</b>
<b>Contribution for Capital/Return On Assets</b>	<b>328,600</b>	<b>457,900</b>	<b>499,800</b>	<b>595,600</b>	<b>638,300</b>
<b>Mill Rate Impact</b>	<b>-Zero</b>	<b>-Zero</b>	<b>-Zero</b>	<b>-Zero</b>	<b>-Zero</b>
<b>Beginning Balance Self Balancing</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>
Additions/Reductions to Self Balancing	-	-	-	-	-
<b>Ending Balance Self Balancing</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>
<b>Beginning Balance Redevelopment Reserve</b>	<b>559,800</b>	<b>674,300</b>	<b>778,800</b>	<b>43,300</b>	<b>157,800</b>
Additions to Redevelopment	114,500	114,500	114,500	114,500	114,500
Expenditures of Redevelopment			(850,000)		
<b>Ending Balance</b>	<b>674,300</b>	<b>788,800</b>	<b>43,300</b>	<b>157,800</b>	<b>272,300</b>
<b>Beginning Balance Capital Reserve</b>	<b>280,300</b>	<b>317,400</b>	<b>183,800</b>	<b>92,100</b>	<b>421,200</b>
Additions	214,100	343,400	385,300	481,100	523,800
Return to Source					
Expenditures	(177,000)	(477,000)	(477,000)	(152,000)	(567,000)
<b>Ending Balance</b>	<b>317,400</b>	<b>183,800</b>	<b>92,100</b>	<b>421,200</b>	<b>378,000</b>

### HOLIDAY PARK REDEVELOPMENT RESERVE

The redevelopment plan for the Holiday Park Golf Course follows a master plan that was developed in 1994 after consultation with our patrons. It was designed to take place over ten construction years. To date, six construction years have been completed, leaving a substantial size to be completed in four construction years. The timing of each phase is subject to the available funds in the Holiday Park Redevelopment Reserve. The reserve is funded through a collection of \$2.00 (less G.S.T.) from all equivalent adult 18-hole rounds of golf at the Holiday Park Golf Course. At the conclusion of 2011, a balance of \$559,800 exists in the reserve. The next construction phase in the Holiday Park Redevelopment Plan was tentatively scheduled to

begin in Fall 2011 and completed in Spring 2012. After reviewing the bids on this project, your Administration decided to defer the project as sufficient funds were not available to complete the project at the level and quality expected. Funding for the Holiday Park Redevelopment has not kept pace with the increasing costs and your administration is exploring new operating models that would increase the funding available for the redevelopment. The redevelopment is designed to improve the quality and the level of challenge of the Holiday Park Golf Course and retain its market share.

## **GOLF COURSE STABILIZATION RESERVE**

In 1997, the Administration recommended a target reserve balance of \$200,000 to offset unanticipated operating deficits.

In 2002, the Golf Course Stabilization Reserve had a balance of \$200,000. Following 2002 operations, the Golf Course Stabilization Reserve was fully depleted to partially finance the operating deficit as a result of reduced attendance. The balance in the reserve has remained at zero.

In 2007, during the development of a new Capital Plan and Green Fee Rate Plan, the Community Services Department has scheduled annual contributions (starting in 2008) to re-establish the reserve target balance of \$200,000. In 2008, the budgeted contribution was \$75,000. A surplus of \$33,200 from 2008 operations resulted in a year end contribution to the reserve of \$108,200. In 2009, the budgeted contribution was zero. However, in 2009 revenue less expenditure resulted in a surplus of \$132,000 of which \$91,800 was contributed to the Golf Course Stabilization Reserve bringing the yearend balance to the cap level of \$200,000.

In 2011, the Golf Course Stabilization Reserve had a starting balance of \$200,000. The net result of golf course operations resulted in a surplus and as a result, no funds were required from the Golf Course Stabilization Reserve, and the balance at the end of 2011 remains at \$200,000. The surplus funds of \$111,600 generated from operations will be transferred into the Golf Course Capital Reserve.

## **MARKETING**

In 2008, Marketing began developing and implementing a Marketing Plan targeting Current Adult Occasional Golfers in order to increase awareness of golfing opportunities at municipal courses, increase the level of customer satisfaction, build repeat usage within the existing customer base, and attract new customers to municipal golf courses. Current Adult Occasional Golfers include adults who have golfed between one to seven times in the past year. This group accounts for approximately 26,746 adults in Saskatoon. The average age of Current Adult Occasional Golfers is 39, and their average household income is \$58,928.

Based upon the success of the campaign in 2008 through 2010, Marketing once again implemented the campaign in 2011 with minor modifications. The marketing mix elements included:

### Targeting Occasional Golfers

- Leisure Guide:
  - Fall Leisure Guide (Christmas Specials)
  - Spring/ Summer Leisure Guide (rates and course information)
  - Summer Mini Guide (rates and course information)
- Posters (distributed to City of Saskatoon Leisure facilities)
- Utility Bill Insert (May)
- 'Club 6 Pack' billboards, transit shelters and exterior bus end boards (June and July)
- Digital screen at Shaw Centre (all season)
- Facebook ads (promotion of the courses and the online booking system)
- Verb News with special text-in-to-win feature (Club 6 Pack prize) (May and June)
- SaskGolfer.com (all season)
- Saskatoon City Beat show on Shaw (July)



### Targeting All Golfers

- StarPhoenix:
  - Spring Season Opening Ads (March)
  - Mother's and Father's Day Ads
  - Golf Digest – Special feature delivered within the StarPhoenix (June)
- Opening Season PSA (April)
- New Scorecards
- Saskatchewan Tourism Destination Guide
- Golf Rate Sheets (distributed through Saskatoon Tourism to locations around Saskatoon)
- Website updates including banner ad on Leisure Services homepage.
- Silverwood Golf Course 25th Anniversary Specials/Day



In 2012, Marketing will work with the Golf Course Supervisor to continue to expand on the success of the marketing strategy from 2008 through 2011, adding and removing elements as necessary and keeping the marketing pieces fresh. Marketing will also continue supporting the new Point of Sale system which includes ordering re-loadable products (gift cards, Club 6 Packs, etc.) and any promotions surrounding the new Point of Sale .

The Community Services Department will notify the general public of spring season pass specials through advertisements in The Star Phoenix. The City website will also be updated with the new rates. This notification allows our patrons the opportunity of purchasing their 2012 season passes at the 2011 rates prior to April 1, 2012.

The Club 6 Pack card will be available again in 2012 with the new rates as approved by City Council.

**TO:** Planning and Operations Committee  
**FROM:** General Manager, Infrastructure Services Department  
**DATE:** May 8, 2012  
**SUBJECT:** Riversdale Local Area Plan (LAP)  
17<sup>th</sup> Street West Traffic Calming and Pedestrian Crosswalks  
**FILE:** CK. 4000-13, 6150-1, IS. 6150-1 and 6350-1

**RECOMMENDATION:** that the following report be submitted to City Council for its information.

### **BACKGROUND**

City Council, at its meeting held on May 20, 2008, considered a report of the General Manager, Community Services Department, dated April 15, 2008, regarding the Riversdale Local Area Plan (LAP) Final Report and resolved, in part, that the Administration commence implementation of the recommendations as outlined in the Plan.

Recommendation 4.1 of the LAP, “17<sup>th</sup> Street West Traffic Calming and Pedestrian Crosswalks”, states:

“That the Infrastructure Services Department, Municipal Engineering Branch, determine if traffic calming measures and pedestrian crosswalks are warranted on 17th Street West from Avenue M South to Spadina Crescent West, and report findings to the Riversdale Community Association and King George Community Association, and to the Planning and Operations Committee.”

### **REPORT**

Seventeenth Street West, from Spadina Crescent West to Avenue M South, is classified as a local-commercial roadway, with many businesses scattered throughout residential properties. The speed limit along this roadway is 50 kph. Local-commercial roadways can be expected to carry up to 5,000 vehicles per day (vpd).

Traffic signage along 17<sup>th</sup> Street is as follows:

- Two-way stop signs located along 17<sup>th</sup> Street West, from Avenue I South to Avenue M South, giving right-of-way to 17<sup>th</sup> Street West;
- Two-way stop signs located at 17<sup>th</sup> Street West and Avenue H South, giving right-of-way to Avenue H South (a collector roadway); and
- Stop signs at 17<sup>th</sup> Street West/Avenue E South, giving right-of-way to Spadina Crescent West.

The intersections of Avenue G South and Avenue F South, along 17<sup>th</sup> Street West, are uncontrolled

Pedestrian crosswalks are located along 17<sup>th</sup> Street West at Avenue H South and at Spadina



Crescent/Avenue E South.

Traffic volume and speed studies were conducted along 17<sup>th</sup> Street West in 2010 and 2011. The 85<sup>th</sup> percentile speed (the speed at which 85 percent of the vehicles are travelling at or less than) was measured at 50 kph, from Spadina Crescent/Avenue E South to Avenue H South; and 53 kph, from Avenue H South to Avenue M South. Ideally, it is desirable for the 85<sup>th</sup> percentile speed to be no more than 5 kph above the speed limit. The average daily traffic was measured at approximately 1,000 vehicles per day (vpd), from Spadina Crescent/Avenue E South to Avenue H South; and 1,700 vpd, from Avenue H South to Avenue M South.

Policy C07-018 – Traffic Control at Pedestrian Crossings indicates that standard crosswalks may be warranted, if there is a particular location on a street that is more suited for pedestrian crossings due to street geometry or restricted sight distance. A site review of 17<sup>th</sup> Street West, from Spadina Crescent to Avenue M South, found no obstructions (trees, shrubbery, excessive parked cars, etc.) blocking pedestrians’ or motorists’ view of the intersections or traffic in the oncoming or opposing directions.

The Policy also states that standard crosswalks may be warranted, if it is desirable to have pedestrians crossing at a key locations (such as park entrances or bus stops) rather than at many individual locations; and/or the location is used by children walking to school. Avenues K and L South are direct routes to King George Elementary School, and Avenues G and J South are direct routes to Victoria Park and Optimist Park pathways, respectively.

Traffic volumes and speeds along 17<sup>th</sup> Street West are within the expected range for a local-commercial roadway, therefore, the Administration does not recommend installation of traffic calming at this time. However, because Avenues G, J, K and L South act as pedestrian routes to various destinations, the Administration will install standard crosswalks at these locations.

The Administration has forwarded a copy of this report to the Riversdale Community Association and the King George Community Association for their information.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

### **PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

Written by: Rosemarie Draskovic, Traffic Safety Engineer  
Transportation Branch

Approved by: Angela Gardiner, Manager  
Transportation Branch

Approved by: “Mike Gutek”  
Mike Gutek, General Manager  
Infrastructure Services  
Dated: “May 9, 2012”

Copy to: Murray Totland  
City Manager

**TO:** Secretary, Planning and Operations Committee  
**FROM:** General Manager, Infrastructure Services Department  
**DATE:** May 7, 2012  
**SUBJECT:** Proposed Expansion of the Caswell Hill  
Residential Parking Program Boundary  
AND  
Proposed Expansion of the City Park  
Residential Parking Program Boundary  
AND  
Proposed Amendments to Policy C07-014  
Residential Parking Permit Program  
**FILE:** CK. 6120-4-2

**RECOMMENDATION:** that the following report be submitted to City Council recommending:

- 1) that the Caswell Hill Residential Parking Program be expanded by adding a “Two Hour, 08:00 to 17:00, Monday to Friday” parking restriction to the 500 block of 32<sup>nd</sup> Street West, spanning Avenue E North and Avenue F North, as shown on Plan 260-0038-001r006 (Attachment 1);
- 2) that the City Park Residential Parking Program be expanded by adding a “Two Hour, 08:00 to 17:00, Monday to Friday” parking restriction to the 300, 400, 500 and 600 blocks of Duchess Street, spanning 3<sup>rd</sup> Avenue North and 7<sup>th</sup> Avenue North, as shown on Plan 260-0039-001r007 (Attachment 2);
- 3) that Policy C07-014 – Residential Parking Permit Program be amended as outlined in the following report; and
- 4) that the City Solicitor be requested to prepare the amendments to Bylaw 7862, The Residential Parking Program Bylaw, 1999, for approval by City Council.

## **REPORT**

### **Caswell Hill Residential Parking Permit Program**

The current Caswell Hill Residential Parking Permit (RPP) zone, as shown on attached Plan 260-0038-001r006, contains a two hour, 08:00 to 17:00, Monday to Friday parking restriction.

The Administration has received the following petition from residents living on the 500 block of 32<sup>nd</sup> Street West, which includes signatures from seven of the ten residences on the block (70%):

“Re: Changing Parking Regulations for the 500 Block of 32<sup>nd</sup> Street West to a Residential Parking Permit Area

Due to the high influx of Kelsey students parking in the area while attending classes during the day and leaving no room for residents or visitors of the area to park, we, the undersigned, petition the City of Saskatoon to change the parking regulations to a Residential Parking Permit area.”

The minimum level of support from residents of single or multi-unit housing in a Residential Parking Permit zone must be no less than 70% on each block.

The Administration has evaluated the names and addresses listed on the petition, and has no concerns with respect to resident support for the expansion of the Caswell Hill RPP zone.

Residents within the area will be notified of the expansion upon Council approval.

City Park Residential Parking Permit Program

The current City Park Residential Parking Permit zone, as shown on attached Plan 260-0039-001r007, contains a two hour, 08:00 to 17:00, Monday to Friday parking restriction.

Issues are occurring in the City Park neighbourhood due to transient parking associated with the Central Business District and Saskatoon City Hospital. The Administration has received requests from area residents and local business owners for an extension to the RPP zone to include the 300, 400, 500 and 600 blocks of Duchess Street, between 3<sup>rd</sup> Avenue North and 7<sup>th</sup> Avenue North.

Infrastructure Services, therefore, sent out a survey to gauge resident support of a two-hour, 08:00 to 17:00, Monday to Friday parking restriction. The survey was sent to the owners of the properties located on the north side of the 300, 400, 500 and 600 blocks of Duchess Street. In total, 29 survey letters were mailed, and nine responses were received, two of which were not in favour of the restriction. (Non responses are considered to be in favour.) This indicates a support level of 93%.

Upon review of the logistics of the implementation of the parking restriction, it was determined that, because more property is commercial, and residential is spread amongst the commercial, an expansion of the existing City Park Residential Parking Permit area is appropriate.

Residents and business owners within the area will be notified of the expansion upon Council approval.

Policy Change

Section 3.2 c) of Policy C07-014 – Residential Parking Permit Program, states:

“The Residential Parking Permit zone will be determined by Infrastructure Services

and must consist of a minimum of ten city block faces. The centreline of a street will not be the boundary of a Residential Parking Permit zone.”

As existing RPP areas have expanded and new RPP areas have been created, situations have arisen where there is a need to define an RPP boundary down the centreline of a street. Prime examples of this situation include the 800 block of 9<sup>th</sup> Avenue North, where the east block face contains school signing for City Park Collegiate; the 100 block of 31<sup>st</sup> Street West, where there is a seniors’ residence on the south block face with pre-existing parking restrictions; and Cumberland Avenue between College Drive and Colony Street, where the east block face has no residential frontage.

Including streets such as these within the defined boundary of a Residential Parking Permit area only serves to encourage long-term residential parking, when the intent of the previously existing parking restriction or condition was the opposite. Therefore, the Administration is recommending that Policy C07-014 be modified to remove the condition that a centreline of a street will not be the boundary of a Residential Parking Permit zone; and to add that the boundary of each zone be evaluated and determined by the Administration on a situation specific basis.

The Administration is also recommending a predetermined cycle for when reviews will be conducted regarding possible expansions to RPP areas. Over the past few years, requests for additional expansions have been received almost immediately after an expansion has been implemented. Setting a predetermined review period will provide residents with a deadline to submit a request for an expansion, and will allow the Administration to effectively meet their expectations. Any requests received after the deadline, would be held until the next review period.

Proposed deadlines for reviews of RPP zones are shown in the table below, and coincide with the annual renewal date for the respective programs. Limited RPP areas will not be included in the predetermined review cycle at this time, due to their small size and pre-existing parking conditions.

<b>RPP Zone</b>	<b>Annual Renewal Date</b>	<b>Deadline for Expansion Requests</b>
Varsity View	September 1	June 1
City Park	May 1	February 1
Caswell Hill	June 1	March 1

Policy A07-014 – Administration of Residential Parking Permits currently outlines that one residential parking permit will be available for sale per resident with a vehicle within an RPP zone. The requested expansion in the City Park area includes a combination of residential and commercial properties, therefore, the Administration is recommending that the Policy be revised to reflect that the maximum number of permits for commercial businesses that fall within an RPP zone be two permits, one of which may be a visitor permit. All pre-existing agreements with businesses in RPP zones will remain unchanged.

## **OPTIONS**

No other options were considered.

## **POLICY IMPLICATIONS**

The petition results for the Caswell Hill Residential Parking Program meet the resident support level of 70% required to establish a Residential Parking Permit Program, as set out in Policy C07-014 – Residential Parking Permits.

The survey results for the 300, 400, 500 and 600 blocks of Duchess Street exceed the support level of 70% required to establish a Residential Parking Permit Program, as set out in Policy C07-014 – Residential Parking Permits.

## **FINANCIAL IMPACT**

There are sufficient funds within the Operating Budget for the installation of signs, printing and distribution of parking permits. The annual \$25 permit purchase price covers the costs to implement, administer and enforce the program.

## **COMMUNICATIONS PLAN**

Affected residents and business owners will be notified upon approval of City Council.

## **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

## **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

## **ATTACHMENTS**

1. Plan 260-0038-001r006; and
2. Plan 260-0039-001r007.

Written by: Phil Haughn, Parking Services Manager  
Transportation Branch

Approved by: Angela Gardiner, Manager  
Transportation Branch

Approved by: “Mike Gutek”  
Mike Gutek, General Manager  
Infrastructure Services  
Dated: “May 14, 2012”

Copy to: Murray Totland, City Manager



NO.	DESCRIPTION / REVISION	DATE	BY
1	ISSUED	2019-05-15	ML
2	ISSUED	2019-05-15	ML
3	ISSUED	2019-05-15	ML
4	ISSUED	2019-05-15	ML
5	ISSUED	2019-05-15	ML
6	ISSUED	2019-05-15	ML
7	ISSUED	2019-05-15	ML
8	ISSUED	2019-05-15	ML
9	ISSUED	2019-05-15	ML
10	ISSUED	2019-05-15	ML
11	ISSUED	2019-05-15	ML
12	ISSUED	2019-05-15	ML
13	ISSUED	2019-05-15	ML
14	ISSUED	2019-05-15	ML
15	ISSUED	2019-05-15	ML

**CONSTRUCTION & DESIGN**

DESIGNER: *Agglomerate*

DATE: 2019-05-15

**PUBLIC WORKS**

INSPECTOR: *Maysia*

DATE: 2019-05-15



RESIDENTIAL PARKING PERMIT ZONE

CASHWELL HILL

SCALE: 1/8" = 1'-0"

DATE: 2019-05-15

PROJECT NO: 260-0038-001/006



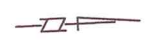
EXISTING PERMIT ZONE  
 PROPOSED PERMIT ZONE

11	PROPOSED PERMIT ZONE	2017, MAY 22	AM
10	PROPOSED PERMIT ZONE	2017, MAY 22	AM
9	PROPOSED PERMIT ZONE	2017, MAY 22	AM
8	PROPOSED PERMIT ZONE	2017, MAY 22	AM
7	PROPOSED PERMIT ZONE	2017, MAY 22	AM
6	PROPOSED PERMIT ZONE	2017, MAY 22	AM
5	PROPOSED PERMIT ZONE	2017, MAY 22	AM
4	PROPOSED PERMIT ZONE	2017, MAY 22	AM
3	PROPOSED PERMIT ZONE	2017, MAY 22	AM
2	PROPOSED PERMIT ZONE	2017, MAY 22	AM
1	PROPOSED PERMIT ZONE	2017, MAY 22	AM

CONSTRUCTION & DESIGN		TRANSPORTATION	
DESIGNER	DATE	DESIGNER	DATE
CH. J. JAKUBCHAK	MAY 11/12	CH. J. JAKUBCHAK	MAY 11/12
DATE	BY	DATE	BY
MAY 11/12	PK	MAY 11/12	PK

**City of Saskatoon**  
 Infrastructure Services Department

RESIDENTIAL PARKING PERMIT ZONE	
CITY PARK	PARKING RESTRICTION
SCALE: 1" = 100'	DATE: MAY 2012
SHEET NO: 260-0039-001-007	1 OF 1





His Worship the Mayor and City Council  
The City of Saskatoon

**REPORT**

of the

**ADMINISTRATION AND FINANCE COMMITTEE**

Composition of Committee

Councillor G. Penner, Chair  
Councillor D. Hill  
Councillor M. Heidt  
Councillor T. Paulsen  
Councillor A. Iwanchuk

- 1. Communications to Council**  
**From: Michelle Lee**  
**Date: March 20, 2012**  
**Subject: Disposable Plastic Bags**  
**(File No. CK. 7830-1)**

**RECOMMENDATION:** that the information be received.

City Council considered the above-noted matter at its meeting held on March 26, 2012. Council referred the matter to the Saskatoon Environmental Advisory Committee for information and discussion, and to the Administration for review with its recycling initiatives.

In this regard, your Committee has received the attached report of the Saskatoon Environmental Advisory Committee dated May 10, 2012. The Saskatoon Environmental Advisory Committee is not recommending a ban on single-use plastic bags at this time. Rather, the Committee recommends that the problem be addressed through public education, and that the Administration consider an education component to the recycling program.

The report is being forwarded to City Council for its information.

**2. Enquiry – Councillor Lorje – August 17, 2011**  
**Proposed Special Events Bylaw**  
**(Organized Event Emergency Planning Policy)**  
**(File No. CK. 205-1)**

**RECOMMENDATION:** that the proposed Organized Event Emergency Planning Policy included in the report of the General Manager, Fire and Protective Services Department dated May 7, 2012, be approved.

The following enquiry was made by Councillor Lorje at the meeting of City Council held on August 17, 2011:

“Will the Administration please report, preferably in time for the budget debate this year, on the feasibility, implications and possible levies for a Special Events Bylaw?”

In this regard, your Committee has considered the attached report of the General Manager, Fire and Protective Services Department dated May 7, 2012 containing a draft Organized Event Emergency Planning Policy. Your Committee supports approval of the proposed policy.

Respectfully submitted,

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Councillor G. Penner, Chair

## ADVISORY COMMITTEE REPORT

**TO:** Administration and Finance Committee  
**FROM:** Saskatoon Environmental Advisory Committee  
**DATE:** May 10, 2012  
**SUBJECT:** Communications to Council  
*From:* Michelle Lee  
*Date:* March 20, 2012  
*Subject:* Disposable Plastic Bags  
**FILE NO.:** CK. 7830-1

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**RECOMMENDATION:** that this report be submitted to City Council as information.

### **BACKGROUND:**

City Council considered a communication dated March 20, 2012 from Michelle Lee, and heard a presentation on this matter at the March 26, 2012 meeting made by Michelle Lee and Kelsey McLean. The matter was subsequently referred to the Saskatoon Environmental Advisory Committee for information and discussion; and also to the Administration to review with its recycling initiatives.

The Saskatoon Environmental Advisory Committee considered this communication and petition at its meeting held on April 12, 2012 and while the Committee recognizes that this issue is critical, the Committee does not support implementation of a plastic bag ban at this time. Instead, the Committee recommends an approach that involves public education, starting with students who have become avid supporters of environmental controls, especially with respect to recycling. The Committee suggests that an educational approach could be integrated with the City of Saskatoon recycling program.

### **REPORT:**

The Saskatoon Environmental Advisory Committee would like to recognize and commend the extensively researched report by Ms. Lee and Ms. McLean. In particular, the case studies of municipalities that have implemented plastic bag bans were appreciated. The Committee agrees with the report's authors that plastic pollution is an important issue for the City of Saskatoon and that plastic bags pose a risk to wildlife, in addition to reducing quality of life for city residents in a number of ways, including unsightly litter.

In order for a single-use plastic bag ban to be effective, funding must be allocated for public education and engagement as well as enforcement. The committee noted that cost of such a ban, as outlined in the report, was significant even for municipalities much smaller than Saskatoon (e.g. Wood Buffalo). The City of Saskatoon is currently undertaking a more comprehensive recycling program, which continues to require significant financial and human resource commitment for the city. The committee is therefore reluctant to recommend implementing a

plastic bag ban at this time as the Committee believes that the city's resources should be concentrated in this area.

Aside from large costs of implementation and enforcement, the Committee discussed additional challenges to banning single-use plastic bags. Many consumers purchase single-use plastic bags (e.g. garbage bags) for household waste (garbage, diapers, dog dirt), and elimination of single-use plastic bags may simply increase plastic bag purchases. It also may disproportionately affect low-income households.

The Committee discussed efforts that have been effective in changing consumer behavior, including incentives and public education. Committee suggests that in order to tackle plastic pollution, a full cost account of an incentive-based versus ban program be performed.

The Committee recommends a public education approach to the problem of single-use plastic bag pollution, beginning with programs for K-12 students, who are often eager to adopt change and able to influence family members. The Committee recommends that the Administration consider incorporating such an approach into the City of Saskatoon recycling program.

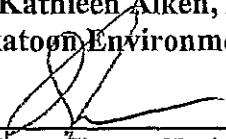
#### **CONCLUDING COMMENTS:**

While the Saskatoon Environmental Advisory Committee recognizes the negative environmental and social impacts of single-use plastic bags, the Committee does not recommend a ban at this time. Instead, the Committee recommends tackling the problem through public education. The Committee recognizes that considerable City resources are already devoted to the recycling program and recommends that the Administration consider an education component to the recycling program.

#### **ATTACHMENTS:**

1. *Communication dated March 20, 2012 from Michelle Lee.*

Written by: **Ms. Kathleen Aiken, Member**  
**Saskatoon Environmental Advisory Committee**

Approved by:   
\_\_\_\_\_  
**Dr. Sean Shaw, Chair**  
**Saskatoon Environmental Advisory Committee**  
**May 10, 2012**



*City of*  
**Saskatoon**  
Office of the City Clerk

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222 - 3rd Avenue North    ph 306•975•3240  
Saskatoon, SK S7K 0J5    fx 306•975•2784

March 28, 2012

Ms. Michelle Lee and  
Ms. Kelsey McLean  
c/o 1001 12<sup>th</sup> Street East, #2  
Saskatoon, SK S7H 0C9

Dear Ms. Lee and Ms. McLean:

**Re: Disposable Plastic Bags**  
**(File No. CK. 7830-1)**

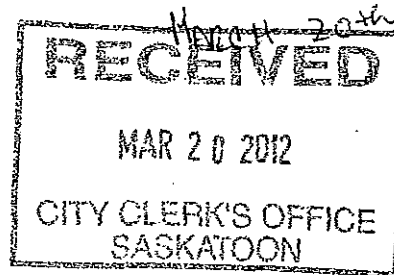
As you are aware, City Council at its meeting held on March 26, 2012, considered your presentation and petition regarding the above-noted matter. Council resolved that the matter be referred to the Saskatoon Environmental Advisory Committee for information and discussion; and that the information be forwarded to the Administration to review with its recycling initiatives.

Thank you for taking the time to present your comments and the petition to City Council.

Yours truly,

**Janice Mann**  
City Clerk

/ko



His Worship the Mayor and Members of City Council,

Re: City-wide ban of disposable plastic bags

On behalf of Plastic-Free Saskatoon, we would like to urge Saskatoon City Council to seriously consider the implementation of a by-law banning the distribution of disposable plastic bags in retail establishments throughout the city. The reckless abandonment of plastic bags within city limits is not only aesthetically displeasing, but is widely known to cause environmental damage, particularly to marine and freshwater ecosystems. In addition, plastic bags create the potential of wildlife ingestion and entanglement that often leads to death. Reducing the prevalence of free-floating plastic bags is in our view, a community-wide concern.

Unfortunately, the characteristic persistence that makes plastic an appealing consumer product is the same characteristic that has caused plastic to become "one of the world's most widespread pollution problems"<sup>1</sup>. It is now known that plastic bags take over a thousand years to decompose in landfills. Moreover, scientists are beginning to question the legitimacy of plastic decomposition in its entirety, with evidence showing plastic bags to simply deteriorate over time into smaller plastic particles known to scientists as "microplastics". These "microplastics" have been shown to absorb a variety of toxic chemicals, including PCBs- known hormone disruptors in birds, humans, and animals, alike.

Worldwide, cities are becoming increasingly aware of the problems associated with plastic bags. As of 2007, plastic bags were no longer to be distributed throughout the city of San Francisco. Other large-scale plastic bag bans include the Island of Maui, and the entire country of Italy<sup>2</sup>. As of present, Thompson, Manitoba and Fort McMurray, Alberta, remain two of the only cities in western Canada in which a city-wide reduction of plastic bags has been enforced.

We are hopeful that the city of Saskatoon can make history--becoming the first city in Saskatchewan to ban the commercial distribution of disposable plastic bags. As Saskatoon is rapidly becoming both a nationwide tourist destination and hub for economic activity, we feel that efforts aimed at banning plastic bags will serve to solidify our city's image as one of the most forward-thinking in the country.

In order to prove that support of a plastic bag ban extends well beyond the membership of our organization, we would like to present council with a petition containing over 1000 collected signatures. In addition, we would also like to present a research report containing further information about single-use plastic bags and case studies of successful ban implementations.

(We wish to speak)

Sincere thanks for your time and consideration,

Plastic-Free Saskatoon

Michelle Lee  
1001 12th St E #2  
Saskatoon, SK S7H 0C9

<sup>1</sup> National Oceanic and Atmospheric Association, 2011

<sup>2</sup> Stores in Italy must provide consumers with biodegradable plastic bags

**Research to Support a Single-Use, Low-Grade Plastic Bag Ban  
in the City of Saskatoon**

**Plastic Free Saskatoon**

**Kaitlin Armstrong, Cory Johnson, Michelle Lee, Kelsea McLean and Cathleen Stewart**

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## **Introduction**

Across Canada, many communities are banning the usage of plastic bags. A by-law of this kind would benefit Saskatoon, because it would showcase the city as an environmental leader in Saskatchewan. In addition, banning single-use plastic bags would limit the hazardous effects of this product on the citizens of Saskatoon and future generations. There are groups who advocate that plastic bags are an essential consumer product; however, the banning of single-use plastic bags is essential to the health of our environment and this banning has been successful on a global scale, including two Canadian cities – Thompson, Manitoba and Fort McMurray, Alberta. Although the public has been made aware of these issues through the media, it is imperative that further education coincides with the creation of this by-law.

## **The Effects of Low-Grade Plastic Bags on the Environment**

### *Introduction*

As environmental issues crop up in many avenues of daily life, it is becoming increasingly difficult to ignore the horrendous over-consumption of plastic bags. The United States Environmental Protection Agency estimates that over one trillion bags are consumed worldwide each year.<sup>1</sup> Canadians use approximately 9-15 billion low-grade plastic bags a year; this means that our country consumes 17,000 bags a minute.<sup>2</sup> Unfortunately, only 1-3% of the bags produced are ever recycled. It is evident that the low-grade, single-use plastic bags are a major factor in the degradation of the environment today and in the future.

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<sup>1</sup>John Roach, "Are Plastic Grocery Bags Sacking the Environment," *National Geographic News*, last modified September 2003, assessed January 2012, [http://news.nationalgeographic.com/news/2003/09/0902\\_030902\\_plasticbags.html](http://news.nationalgeographic.com/news/2003/09/0902_030902_plasticbags.html).

<sup>2</sup>"Facts about the Plastic Pandemic," Reuseit.com, last modified 2010, accessed January 2012, <http://www.reuseit.com/learn-more/top-facts/plastic-bag-facts>.

### *The Argument Against a Ban*

The use of low-grade plastic bags has become a much-debated environmental issue in recent years. Some groups argue that single-use low-grade plastic bags are not as destructive as they are made out to be. The Progressive Bag Affiliates of the American Chemistry Council Incorporated, in particular, encourages the use of plastic bags over other products, as they are convenient and less harmful than other alternatives. However, they do advocate for recycling as a crucial step in the process of plastic bag usage. Groups such as this tote that plastic is much more environmentally friendly to produce than paper bags and that recycled plastic products are in high demand from different industries.<sup>3</sup>

### *The Composition and Decomposition of Plastic Bags*

Though it is true that low-grade plastic bags are less harmful to produce than other products there is still no debate that plastic bags are a threat to the environment. Even if other paper bags are more harmful to create, plastic bags are still not a feasible solution. One of the reasons is because plastic bags are made from petrochemical, which is a non-renewable source.<sup>4</sup> In the fabrication of 8.7 low-grade plastic bags, there is enough petroleum energy contained within those bags to drive a car for 1 kilometer.<sup>5</sup> This means for the 100 billion bags consumed every year in the

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<sup>3</sup>"Fast Facts on Plastic Grocery Bags," Progressive Bag Affiliates of the American Chemistry Council, last modified 2010, assessed January 2012, <http://www.plasticbagfacts.com/Main-Menu/Fast-Facts>.

<sup>4</sup>"Plastic bag facts," Greener Footprints, last modified 2012, assessed January 2012, [www.greenerfootprints.com/plastic-bag-facts/](http://www.greenerfootprints.com/plastic-bag-facts/)

<sup>5</sup>Ibid.

United States, 12 million barrels of oil were used to make them.<sup>6</sup> The implication of the material of plastic bags is that every plastic bag ever made still exists; plastic does not biodegrade over time. In fact, it can take up to 1,000 years for a plastic bag to begin to break down.<sup>7</sup> Even then, plastic photodegrades, which is a process whereby the sun's UV rays break down the plastic into smaller and smaller toxic pieces.<sup>8</sup> These small pieces will never leave the environment, leaching into water sources, soil, and eventually into the food chain. As players in the food chain, it is also crucial for human and animal health that this cycle of plastic toxins are addressed.

### *The Negative Effects on Animal Life*

Beyond the long-term damaging effects that plastic bags are known to be causing, there are immediate and visible effects happening from the over use of low-grade plastic bags. Marine animals and birds are greatly affected by plastic pollution.<sup>9</sup> Fowler states that, "Up to one hundred thousand marine mammals and possibly more die each year. Half or more of the individuals of certain marine reptile species are affected by the plastic litter, and beachcombing land mammals become snarled in nets and die."<sup>10</sup> If a bird or animal accidentally eats plastics that they mistook for food, that creature could die because plastic blocks the digestive system. Similarly, marine animals can ingest plastic or can become wrapped in plastic and drown.

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<sup>6</sup>"Dangers of Plastic Bags," EnviroSax, last modified 2004, assessed January 2012, [http://www.envirosax.com/plastic\\_bag\\_facts](http://www.envirosax.com/plastic_bag_facts)

<sup>7</sup>"Plastic bag facts."

<sup>8</sup>"Dangers of Plastic Bags."

<sup>9</sup>"Dangers of Plastic Bags."

<sup>10</sup>"Frequently Asked Questions: What We Actually Know about Common Marine Debris Factoids," Marine Debris, last modified June 2011, assessed January 2012, <http://marinedebris.noaa.gov/info/faqs.html#5>.

### *A Pollutant of Oceans*

Many studies done on the earth's oceans are revealing an alarming amount of plastic being found in the waters. Oceans have gyres, which are large circular currents. The Algalita Marine Research Foundation has found that large debris gather in the middle of these gyres. When storms occur, the piles of debris are pushed under the surface or onto the beaches and mixed into the sand. In a study where 22-20 liter buckets of sand were sampled from 9 sites on a remote beach, 72% of the material was found to be plastic.<sup>11</sup> Of course, problems occurring in the ocean can seem far removed from such provinces such as Saskatchewan. However, it is estimated that 20% of the pollution in the ocean comes from activity on the sea; the rest of the pollution and plastics come from inland.<sup>12</sup> Pollution from all over the world is contributing to that pollution found in the ocean.

### *Moving Towards Reusable*

It is undisputable that there is a need to act when the plastic bag situation is examined. Recycling certainly is an option; however, the actual demand for recycled plastic bags is small.<sup>13</sup> It would be better to look to other options, such as the reusable bag. After using a reusable bag 8 times, the environmental impact has already been diminished.<sup>14</sup> They [reusable bags] use 50% less energy, have 40% less impact on greenhouse gas emissions and solid waste resources, and

<sup>11</sup>"Plastics are Forever," Algalita Marine Research Foundation, assessed January 2012, <http://www.algalita.org/pdf/plastics%20are%20forever%20english.pdf>.

<sup>12</sup>"Plastics are Forever."

<sup>13</sup>"Municipal Solid Waste in the United States Tables and Figures," Environmental Protection Agency, last modified 2010, assessed January 2012, [http://www.epa.gov/osw/nonhaz/municipal/pubs/msw\\_2010\\_data\\_tables.pdf](http://www.epa.gov/osw/nonhaz/municipal/pubs/msw_2010_data_tables.pdf)

<sup>14</sup>"Life Cycle Assessment of Reusable and Single-use Plastic Bags in California," California State University Chico Research Foundation, last modified 2011, assessed January 2012, [http://keepcabeautiful.org/pdfs/lca\\_plastic\\_bags.pdf](http://keepcabeautiful.org/pdfs/lca_plastic_bags.pdf)

use 30% less water. Of course, increased reuse of these bags will provide even greater environmental benefit with up to 90% reduced impacts.”<sup>15</sup> The evidence points to a clear conclusion – plastic bags are a detriment to the environment, animals and marine life, healthy individuals and the healthy future of this beloved planet.

### **Case Study 1: Single-Use Shopping Bag Bylaw - City of Thompson, Manitoba**

#### *Introduction*

Thompson Manitoba is the fifth largest city in Manitoba with a population of around 13,000<sup>16</sup>. It is in northern Manitoba beyond the 55<sup>th</sup> parallel and is often referred to as “the Hub of the North” as it serves as the main centre for many outlying communities. On September 27, 2010 Thompson became the third community in Manitoba to ban plastic shopping bags<sup>17</sup>. With the final reading of by-law 1839 Thompson became the fourth community in Canada to ban single use plastic bags.

#### *Thompson Tries to Reduce Usage*

In 2008 the Multi-Material Stewardship Manitoba (MMSM), which is an industry group formed in response to the packaging and printed paper stewardship regulation set out by the provincial government, set forth guidelines to reduce the use of single use plastic bags by 50 percent by

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<sup>15</sup>“Life Cycle Assessment of Reusable and Single-use Plastic Bags in California.”

<sup>16</sup>“Community Profiles from 2006” Statistics Canada, accessed February 7, 2012, <http://www12.statcan.ca/census-recensement/2006/dp-pd/prof/92-591/details/page.cfm?Lang=E&Geo1=CSD&Code1=4622026&Geo2=PR&Code2=46&Data=Count&SearchText=thompson&SearchType=Begins&SearchPR=01&B1=All&Custom=>

<sup>17</sup>“Thompson passes plastic bag ban,” CBC News, accessed February 5, 2012, <http://www.cbc.ca/news/canada/manitoba/story/2010/12/21/man-thompson-bag-ban.html>

2013.<sup>18</sup> The chair of Thompson's Solid Waste Minimization Committee, Oswald Sawh, did not believe that the percentage and time frame were acceptable.<sup>19</sup> In 2009 the Thompson Recycling Centre, the Province of Manitoba and the Local Government District of Mystery Lake made eleven recommendations to city council that included the reduction of the use of single use plastic bags as part of the council's solid waste minimization plan.<sup>20</sup> Therefore Sawh thought that a more appropriate goal would be the reduction of single use plastic bags by 90 percent by the fall of 2010.<sup>21</sup> The MMSM did not support Sawh goal and refused to sponsor any education or workshops for the public unless Thompson adopted the 50 percent reduction. Sawh was prepared to counter-offer with an 80 percent reduction over three years instead of five but the MMSM refused to budge.<sup>22</sup> Most of the other council members then decided to join Sawh's cause of a reduction of single use plastic bags by 90 percent by the fall of 2010.

### *The Proposal of a Ban*

On May 4, 2009 Mayor Ed Charrier from Leaf Rapids, Manitoba, spoke to council about the plastic bag ban that Leaf Rapids put into effect in 2007 and became the first community in North

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18John Barker, "Shop till You Drop: 'Single Use' Plastic Bag Ban Oct.5" *Thompson Citizen*, June 23, 2010, accessed January 29, 2012, <http://www.thompsoncitizen.net/article/20100623/THOMPSON0101/306239979/shop-8216-til-you-drop-8216-single-use-8217-plastic-bag-ban>

19Ryan Flanagan, "Plastic bag ban one step away from being official" *Thompson Citizen*, September 8, 2010, accessed February 5, 2012, <http://www.thompsoncitizen.net/article/20100908/THOMPSON0101/309089980/plastic-bag-ban-one-step-away-from-becoming-official>

20Miranda Healey, "City of Thompson Discusses Plastic Bag Phase Out Plan with Chamber of Commerce", *Thompson Citizen*, June 24, 2009, accessed January 29, 2012, <http://www.thompsoncitizen.net/article/20090624/THOMPSON0105/306179789/city-of-thompson-discusses-plastic-bag-phase-out-plan-with-chamber-of>

21Healey, "City of Thompson Discusses Plastic Bag Phase Out Plan with Chamber of Commerce."

22Flanagan, "Plastic bag ban one step away from being official."

America to ban plastic bags.<sup>23</sup> After this meeting the council decided to seriously consider enacting a by-law that prohibits plastic bag. It took a few months to develop the framework of the by-law, but with the help of a legal council, the city constructed the first draft of by-law 1839. They then decided to hold a meeting with the general public to discuss the proposal of a city by-law that would ban the sale or gift of a single use plastic bag. On June 15, 2010 a city-wide meeting was held at the Letkemann Theater. Council members and city staff along with fifteen community members were present. For the most part people “expressed support for the intent of the ban, a number of people suggested it would be impose an unfair burden on the poor, who may not have the money to buy a cloth bag to put their groceries in.”<sup>24</sup> Overall the community seemed in support of the by-law and it was then presented to city council.

### *Creating and Passing the By-Law*

Any by-law presented to city council must be given three separate readings at a council meeting and each reading must be put to a vote<sup>25</sup>, this course of action is law by the Municipal Act. Thompson’s first reading of by-law 1839 was on July 19, 2010 and the second on August 30, 2010. Of the six council members that were present on August 30, five of them voted in favor of the by-law while one voted against. During the third reading on September 13, 2010, two council members of the seven present motioned that the by-law be revised and brought before council again for a third reading. This motion was carried and the by-law was revised from “being a by-law of the city of Thompson to prohibit the sale or free distribution of single-use plastic bags

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<sup>23</sup>“Leaf Rapids Green Initiatives” Leaf Rapids, Manitoba, Canada: The North’s Hidden Treasure, accessed February 5, 2012 [http://www.townofleafrapids.ca/green\\_initiatives.htm](http://www.townofleafrapids.ca/green_initiatives.htm)

<sup>24</sup>Barker, “Shop till You Drop: ‘Single Use’ Plastic Bag Ban Oct.5”

<sup>25</sup>The Municipal Act of November 2011, section 142 (1) (2011).



within the city of Thompson”<sup>26</sup> to “being a by-law of the city of Thompson to prohibit the sale or free distribution of single use shopping bags within the city of Thompson”.<sup>27</sup> On September 27, 2010 the City of Thompson passed by-law 1839 with a vote of five to one. The by-law would be enforced starting December 31, 2010 but would allow for retailers to use up their current inventory. If retailers do not abided by by-law 1839 they are subject to a \$250 for a first infraction and \$1,000 for a third or subsequent infraction.<sup>28</sup>

## **Case Study 2: Single-Use Shopping Bag Bylaw - Regional Municipality of Wood Buffalo**

### *Introduction*

Although there are many towns, companies, and even countries who have successfully banned the use of plastic shopping bags, this case study is based on the recent successful implementation of a “Single-Use Shopping Bag Bylaw” in Fort McMurray, Alberta. The Regional Municipality of Wood Buffalo (RMWB) has banned the use and distribution of said shopping bags in its municipality, which includes the city of Fort McMurray.

### *Background and Intention of Bylaw in Fort McMurray*

Fort McMurray’s initiative to eliminate the distribution of plastic bags began when high school student Sean Graham presented a petition with 2,300 signatures advocating the ban to city

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<sup>26</sup>City of Thompson, Bylaw No.1839-2010: Single-Use Shopping Bag Bylaw, December 31, 2010.

<sup>27</sup>Ibid.

<sup>28</sup>“Thompson passes plastic bag ban.”

council in 2007.<sup>29</sup> The petition and proposal was then considered by city council. In 2010, The Regional Municipality of Wood Buffalo became the first in Alberta to ban plastic and paper shopping bags. The intention of the ban was to reduce the amount of waste being taken into the landfill. Studies have shown that more than half a trillion bags are used each year, thus, the elimination of single-use plastic bags would reduce the effect that paper and plastic products have on the environment. Support for the initiative was widespread both in the public and throughout the municipal government.<sup>30</sup>

#### *Retail Preparation & Complaints*

In order to prepare themselves and their customers for the ban, many retail outlets and grocery stores held promotions for patrons who brought their own bags. Many retailers also promoted the shift in attitude and behaviour that consumers would have to adjust to once the bylaw was implemented. In addition to in-store promotions, retailers also handed out free reusable bags to consumers.<sup>31</sup> Although there was widespread acceptance and support of the ban, there remained complaints as well. In a bag-to-bag comparison, moving to reusable or higher-grade plastic bags appeared to be more expensive for retailers as low-grade plastic costs approximately 7 cents a bag whereas the latter are approximately \$1.50-2.00 per bag.<sup>32</sup>

#### *Projected Business Cost and Profit*

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<sup>29</sup>"Fort Mac Bans Single-Use Bags," CBC News, assessed January 2012, <http://www.cbc.ca/news/canada/edmonton/story/2009/12/09/edmonton-fort-mcmurray-plastic.html>

<sup>30</sup>Roland Cilliers, "Plastic Bag Ban starts Wednesday: BYO bag," *Fort McMurray Today*, February 14, 2011, assessed January 2012, <http://www.fortmcmurraytoday.com/ArticleDisplay.aspx?e=2732798&archive=true>.

<sup>31</sup><sup>3</sup>Ibid

<sup>32</sup>Cilliers, "Plastic Bag Ban starts Wednesday: BYO bag."

According to a research report by Ethos Greener Footprints for the ban of plastic bags in Esquimalt, British Columbia, the cost of single-use plastic bags is actually considerably more in the long run than the purchase of reusable bags. This is because reusable bags will need to be purchased less as they are reused more often for a significantly longer period of time than single-use plastic bags.<sup>33</sup> Single-use plastic bags are actually a significant cost to retailers. A statistic from Australia shows that the annual cost for single-use plastic bags is approximately \$850 million dollars per year.<sup>34</sup> Bulk orders for reusable bags are less expensive than smaller orders and in addition, there are also opportunities for businesses to make money from the sale of reusable bags. The estimated cost for one reusable bag in a bulk order is approximately 25 cents. Reusable bags are easily sold in store to consumers for one dollar. Thus, the sales of these bags have the potential to outsell many in-store products.<sup>35</sup>

### *BYO Bag Marketing Campaign*

An extensive "Bring Your Own Bag" (BYOB) campaign was implemented throughout the Wood Buffalo Municipality (including Fort McMurray) in July 2010 to create awareness of the upcoming ban.<sup>36</sup> Much of this campaign was in the form of advertisements such as transit advertising, billboards, flyers, social media, and radio commercials. The campaign also focused

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33 Ashley Geunter et al., "Plastic Free Esquimalt: A Social Marketing Campaign for the Reduction in the Distribution of Single-use Plastic Shopping Bags in the Town of Esquimalt," *Ethos Sustainability Solution*, (2011): 41-56, assessed January 2012, [http://www.esquimalt.ca/files/PDF/Municipal\\_Hall/sustainabilityEnvironment/Ethos\\_Plastic\\_Shopping\\_Bags-FINAL\\_REPORT.pdf](http://www.esquimalt.ca/files/PDF/Municipal_Hall/sustainabilityEnvironment/Ethos_Plastic_Shopping_Bags-FINAL_REPORT.pdf).

34 Ibid

35 Ibid

36 "Media Releases: Fort McMurray Implements Ban of Paper and Plastic Bags," *Regional Municipality of Wood Buffalo*, assessed January 2012, [http://www.woodbuffalo.ab.ca/News-Room/Media-Releases/Fort-McMurray-implements-ban-of-paper-and-plastic-bags\\_s2\\_p794.htm](http://www.woodbuffalo.ab.ca/News-Room/Media-Releases/Fort-McMurray-implements-ban-of-paper-and-plastic-bags_s2_p794.htm).

on the health and wellness benefits of using reusable bags. Lastly, the campaign gave suggestions to the public for the proper use of reusable bags such as frequent washing to avoid cross-contamination, bagging fresh items separately from raw meat, and keeping extra bags in vehicles for easy access.<sup>37</sup>

### *Single-Use Shopping Bag Bylaw Summary*

The ban of single-use plastic and paper bags was implemented on September 1<sup>st</sup>, 2010 throughout the municipality of Wood Buffalo, which includes Fort McMurray. Large, bulk plastic bags are not being prohibited through this bylaw. Retailers excluded from this law include: Dine-in and take-out restaurants, liquor stores, and pharmacies. Impacted businesses include: grocery stores, convenience stores, wholesale outlets, gas stations, and commercial box stores.<sup>38</sup>

### *Fines*

There are three separate fines for violation of the bylaw, each amount increasing per offence. The first offence would result in a fine of \$250, the second \$500, and the third and subsequent offences \$1000. Peace Officers are then authorized to give violation tickets to retailers who have not adhered to the bylaw. They are also allowed to make examinations and inquiries for enforcement purposes.<sup>39</sup>

### *Financial Implications of Bylaw*

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<sup>37</sup>Ibid

<sup>38</sup>Regional Municipality of Wood Buffalo, *Bylaw No. 9/33: Single-Use Shopping Bag Bylaw*, December 17, 2009.

<sup>39</sup>Bylaw No. 9/33: Single-Use Shopping Bag Bylaw

According to a Wood Buffalo Council Meeting Agenda document dated November 24, 2009, the estimated budget for the bylaw was approximately \$200,000 for the first two years of implementation.<sup>40</sup> The budget also factors in the expenses for the public awareness campaign at \$143,000 and increased enforcement for the initial adjustment period.<sup>41</sup> Administration focused on the 2010 period leading up to September 1<sup>st</sup> as means to seek compliance through communication and public awareness. They found this period of “delay” to be necessary in order for the public to adjust to the ban and allow for appropriate campaign awareness time<sup>42</sup>. The agenda also noted that further funds may need to be allocated into the budget for extra staff if compliance was not being met after implementation of the bylaw.<sup>43</sup>

### *Conclusion*

Saskatoon is a dynamic and growing city--one that is rich in beautiful natural surroundings, waterways, and biodiversity. Like many other city centers, Saskatoon outlets distribute plastic bags for free - or at small cost - to its consumers. However, there has been an overwhelming global consensus that single-use plastic shopping bags create immense environmental and human health hazards. Saskatoon has a unique opportunity to become the first city in Saskatchewan to ban the use and distribution of single-use plastic bags in its retail and commercial outlets. If the

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<sup>40</sup>Regional Municipality of Wood Buffalo, *Council Meeting Agenda*, Tuesday November 24, 2009, 6:00pm, 23-24.pdf

<sup>41</sup>Ibid

<sup>42</sup>Ibid

<sup>43</sup>Ibid

city does not take the initiative to act and cut down the use of single-use plastic bags, landfills will become increasingly full of this hazardous waste as the population continues to grow and expand. By implementing a ban on plastic bags, the life of Saskatoon landfills will be extended as will the health and wellness of its citizens.

## **Education Implications and Reactions to Product Waste**

### *Introduction*

If a society or community is trying to change or modify how something is done, starting in the schools is a logical and effective strategy. Through the information provided in this document, the goal is to reduce, and eventually eliminate, the reliance on low-grade plastic bags in Saskatoon and, in turn, Saskatchewan. In order to make this transition easier, teachers need to educate their students on how much waste Canada and its schools produce and ways in which students can reduce the amount of waste they themselves are creating.

### *The Job of the Teacher*

The most important thing educators must remember when dealing with new and possibly uncomfortable topics is to make these issues relevant for their students. If students can truly see how their own actions are affecting the community and the world around them then it will put the information into a context that can be easily understood and relatable. Seeing as how there is no current provincial government initiative making environmental education mandatory, teachers need to take the steps necessary to incorporate environmental education into everyday classes.

One effective manner in creating awareness of environmental issues would be informing students about how much waste is actually produced across Canada and in Canadian schools.

### *Showing Students the Stats*

Interestingly, Canada is rated very poorly among developed countries in regards to environment and especially waste generation. According to The Conference Board of Canada, "Canada ranks in last place out of 17 countries and gets a 'D' grade on the municipal waste generation indicator."<sup>44</sup> If teachers show students that Canada's waste production status is subpar compared to other countries, this statistic could spark some relevant discussion and action. Unfortunately, there is the possibility of looking at the statistical evidence and becoming depressed; often people assume there is nothing that can be done, but this attitude is not conducive to change. The goal in environmental education is to inform the students so that they can think critically about what they are doing in their everyday lives in hopes that they may contribute to these statistics. From a place of inspiration, students may then begin to make changes and reduce their waste production. It is important to show evidence of waste production of students in schools, but this evidence also has to be followed with alternative solutions in order to engage students and avoid fostering helplessness. Dan Imhoff (n.d.) found that "an average elementary school student eating homemade lunches is estimated to generate between 45 and 90 pounds of Ziploc<sup>TM</sup> bags, foil pouches, and other packaging waste each year."<sup>45</sup> A teacher could use this information to encourage students to choose reusable containers to bring their lunches and dinners to school

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<sup>44</sup>"Environment: Municipal Waste Production," accessed on January 25, 2012, [www.conferenceboard.ca/HCP/Details/environment/municipal-waste-generation.aspx](http://www.conferenceboard.ca/HCP/Details/environment/municipal-waste-generation.aspx).

<sup>45</sup>Dan Imhoff, "Neither Paper nor Plastic: Eating outside the Box," *Centre for Ecoliteracy*, accessed on January 25, 2012, <http://www.ecoliteracy.org/essays/neither-paper-nor-plastic-eating-outside-box>.

instead of the disposable plastic bags. Using reusable containers will also benefit students and parents, as disposable plastic bags are a constant expense when compared to the reusable option.

### *Doing the Math*

On a broader scale, teachers can inform students about plastics' contribution to waste generation in landfills. "Plastic products contribute 7% by weight and 30% by volume to municipal solid waste."<sup>46</sup> Here we can see that the total weight of plastic products is relatively low, while they make up nearly 1/3 of the total volume. Teachers should let it be known that even though plastic products are light in weight, they still take up a vast amount of space. In turn, this plastic can potentially contaminate soil and water resources. Research by Raven Recycling Society shows that "Canadians take home over 55 million plastic shopping bags every week," and "5 billion drink boxes are thrown away each year in North America."<sup>47</sup> If educators can motivate their students' families into switching to using reusable bags and refillable drink containers then these numbers would drop drastically. Because schools are such a big part of life in Canada for young people and their families, schools are the ideal places to inform communities about issues like these.

### *Strategies for Reducing Waste*

Once a class is educated on the numbers and statistics of an issue like plastic bags, the teacher can begin to show them strategies for reducing their waste. One way to do this is to create projects around this topic and get students brainstorming ways to reduce, reuse, or recycle their plastic bags. This is exactly what a group of student teachers did in their elementary/middle years

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<sup>46</sup>"Waste Related Quick Facts." Accessed on January 25, 2012.  
[www.gecdsb.on.ca/schools/elem/concord/1Waste\\_Related\\_Quick\\_Facts.pdf](http://www.gecdsb.on.ca/schools/elem/concord/1Waste_Related_Quick_Facts.pdf).

<sup>47</sup>Ibid.



art classes in Hong Kong. According to Sang, the lessons focused on awareness of plastic bag environmental issues, drawing/design of new or improved bags, and how to use text and images to communicate ideas and feelings surrounding the issues.<sup>48</sup> The lessons followed the guidelines in the relevant curriculum document, while educating the students about the issue of plastic bags in the city. This was an important issue to tackle, because millions of plastic bags are bought and thrown away every day in Hong Kong.<sup>49</sup> Although Canada, and Saskatchewan in particular, has not yet reached this level of consumption, this issue should still begin to be a part of teachers' lessons. "Focusing on plastic bags provided an opportunity for students to explore an important issue, express their feelings, and create artwork with everyday objects."<sup>50</sup> These teachers were able to find a way that genuinely incorporated this issue into their classrooms; the teacher made it fun for students to learn about. However, simply informing students does not go far enough.

### *Modeling and Setting an Example*

Teachers and school administrators need to create positive examples for their students and communities if they truly want to make a difference. Schools need to set up policies that encourage parents and students to use reusable containers for dinners and lunches. Switching from plastic to paper is not the solution because the paper industry is also a destructive and

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<sup>48</sup>Anita Ng Heung Sang, "Plastic Bags and Environmental Pollution." *Art Education* 63 (2010): 39.

<sup>49</sup>Ibid.

<sup>50</sup>Ibid.

polluting one.<sup>51</sup> Homeroom teachers can inform their students during lunch hours about the benefits to using reusable containers. The important thing in trying to implement these ideas in schools would be to get the parents informed and engaged. Most parents would be supportive of these changes if they were brought in over a short period of time, so that parents could adjust to the new direction of the school. After a series of newsletters or e-mails, school administration could slowly implement a rule which prohibits paper and plastic bags in lunches. Some schools have initiated “pack-in, pack-out” policies where students need to take home everything they bring to school for lunches so that they do not fill up the schools garbages with lunch bags and wrappers.<sup>52</sup> Although this seems like a good idea it does not necessarily fix the problem; it just moves the packaging garbage from the school to back home. This is why informing the families in the community about the benefits of using reusable containers is an important first step.

### **Plastic Bags In The News**

#### *Introduction*

This portion of the essay will explore single-use plastic bags in the news. These current events will examine the detriments to the environment caused by plastic bags and whether or not Canada will join the worldwide ban. The three Canadian articles are specific to Ontario and British Columbia, though there is definite relevance to issues faced here in Saskatchewan. Through these articles, it will be demonstrated that banning single-use plastic bags would be more beneficial to the environment than reducing, recycling, or composting.

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51 Imhoff, “Neither Paper nor Plastic: Eating outside the Box.”

52 Ibid.

### *Government Official Backs Up The Ban*

The first article to be analyzed is entitled “Plastic bag ban sought by Ontario MP”. The article appeared on the *CBC News Saskatchewan* website on October 24<sup>th</sup>, 2010. Though the article is a bit dated, it raises some valid points and represents both positive and negative opinions of the ban. New Democrat, Irene Mathysen, pushes to pass a bill proposed by a pair of Ontario teenagers. On the opposing side of the issue Allen Langdon of the Canadian Council of Grocery Distributors believes that banning plastic bags is not the way to go. He believes that incentives, such as points or rebates from retailers will be more appealing to the public. He also claims that single-use plastic bags are not accounting for much of the landfill problems, and that they are useful for trash and pet waste<sup>53</sup>. Politics and economics may be some of the reasons why bans are held back, rejected, or are not implemented at all. The plastic bag ban proposed in Ontario represents the ideological challenges facing a Canada-wide ban.

### *B.C. Not Ready To Join The Fight*

The second, more recent article is more disheartening. It is entitled “No plastic bag ban planned for B.C.”. The article from the *Vancouver Sun* was posted on Canada.com. It was published on December 28<sup>th</sup>, 2011. The article discusses the struggle Vancouver faces to join the ban. Allen Langdon, Vice-President of Sustainability for the Retail Council of Canada, stated that there are still people that prefer plastic. He maintains that single-use plastic bags are an economically viable product demanded by consumers<sup>54</sup>. In order for a ban to be passed in Vancouver, the provincial government must fully support the decision. Thus, Vancouver has been unsuccessful

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<sup>53</sup>“Plastic bag ban sought by Ontario MP,” *CBC News Saskatchewan*, October 24, 2010, accessed February 13, 2012, <http://www.cbc.ca/news/canada/saskatchewan/story/2010/10/24/plastic-ban.html>.

in passing a bylaw banning plastic bags as compared to other cities whose city councils passed the bylaw<sup>55</sup>. Although British Columbia is hesitant to join the ban, they are currently a part of a voluntary fight to reduce usage to 50% by 2013<sup>56</sup>. Vancouver councilman, Tim Stevenson stated that those cities that have not been successful with the ban have been told that they will be able to recycle their plastic bags by 2015<sup>57</sup>. Unable to persuade the provincial government into joining the ban, Vancouver looks to reduce and recycle.

### *Green Bin Company Composts Plastic Bags*

The final article to be discussed is entitled “Orgaworld wins appeal to handle dirty diapers, dog feces”. The article was published on the *CBC News Ottawa* website on November 7<sup>th</sup>, 2011.

Ottawa allows plastic bags to be composted in hopes of bettering the environment. Ottawa has been making steps to compost, but will not be allowing single-use plastic bags to be recycled<sup>58</sup>.

Although composting is a positive form of breaking down recyclable material, plastic bags do not naturally biodegrade. They can take up to 1000 years to photodegrade; however, their

particles and toxins will remain<sup>59</sup>. Lack of easily accessible information regarding the

composting process and the hazardous breakdown of plastic bags has resulted in public support

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54“No plastic bag ban planned for B.C.,” *Vancouver Sun*, December 28, 2011, accessed February 13, 2012, <http://www.canada.com/vancouver/news/westcoastnews/story.html?id=dd1283a6-f8b6-41ec-9f33-744eb474360d>.

55“No plastic bag ban planned for B.C.”

56Ibid.

57“No plastic bag ban planned for B.C.”

58“Orgaworld wins appeal to handle dirty diapers, dog feces,” *CBC News Ottawa*, November 7<sup>th</sup>, 2011, accessed February 13, 2012, <http://www.cbc.ca/news/canada/ottawa/story/2011/11/07/ottawa-orgaworld-process-diapers-feces.html>.

59 “Plastic Bag Facts.”

for the green bin program in Ottawa. Unfortunately, recycling and composting single-use plastic bags continues to perpetuate their negative effects on the environment<sup>60</sup>. Thus, a ban on plastic bags would eliminate this hazard.

### *Looking Ahead to a Bright Future*

Canadian current events prove that there are environmentally conscious steps being taken to implement recycling, composting, and reducing the usage of single-use plastic bags. However, these practices do not eliminate the hazardous impact that single-use plastic bags have on the environment. Single-use plastic bags do not naturally biodegrade, nor does the Canadian population readily recycle them. Without an outright ban of their distribution, single-use plastic bags will continue to increase the waste going into landfills and pose increasing threats to human and environmental health<sup>61</sup>. By joining the ban against single-use plastic bags, Saskatoon will put Saskatchewan on the map as an environmentally conscious province moving toward the betterment of its citizens.

### **Conclusion:**

Bylaws banning single-use plastic bags are an environmental initiative that is gaining momentum throughout Canada and the world. Although recycling plastic bags is often viewed as a viable solution, studies have shown that only 1-3% of plastic bags are ever recycled with municipalities increasingly placing recycling bans on these bags because of their low market demand.<sup>62</sup> Further, single-use plastic bags do not degrade naturally; they cause detrimental

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60 Ibid.

61 "Plastic Bag Facts."

62 Ashley Geunter et al., "Plastic Free Esquimalt: A Social Marketing Campaign for the Reduction in the Distribution of Single-use Plastic Shopping Bags in the Town of Esquimalt," *Ethos Sustainability Solution*, (2011): 41-56.

[http://www.esquimalt.ca/files/PDF/Municipal\\_Hall/sustainabilityEnvironment/Ethos\\_Plastic\\_Shopping\\_Bags-FINAL\\_REPORT.pdf](http://www.esquimalt.ca/files/PDF/Municipal_Hall/sustainabilityEnvironment/Ethos_Plastic_Shopping_Bags-FINAL_REPORT.pdf)

hazards to natural environments and their inhabitants; they decrease fossil fuel supply, and they reduce the life span of landfills due to their volume.<sup>63</sup> Through education, younger generations will learn of the environmental impacts that plastic bags have and grow up with an environmentally accessible system in place where using reusable bags is a social norm. Lastly, using model case-studies will allow Saskatoon City Council to make their own unique implementation decisions for the betterment of their citizens and put Saskatchewan on the map as a leader in environmental consciousness.

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<sup>63</sup> Ibid

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To: City of Saskatoon City Council

We, the undersigned residents of Saskatoon, draw the attention of Saskatoon City Council to the following:

THAT plastic shopping bags intended for single-use do not readily biodegrade in a landfill;

THAT there is increasing evidence that such plastic shopping bags have a detrimental impact on the environment;

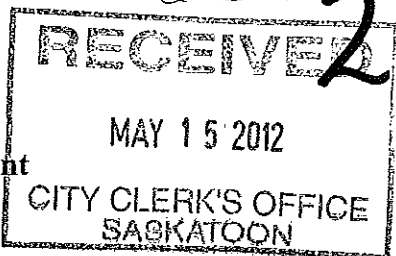
THAT such plastic shopping bags, when improperly disposed, are unsightly and represent a hazard to wildlife; and

THAT such plastic shopping bags are made of petrochemicals, a non-renewable resource.

THEREFORE, your petitioners call upon Saskatoon City Council to immediately ban the gift or sale by retailers of plastic shopping bags intended for single-use.

Name	Address & Phone Number	Signature
Julie Bartestri	11 MacDermid 343-7136	Julie Bartestri
Paige Freistadt	1035 Konikowski Rd 373-8607	Paige Freistadt
Amanda Scherlie	710 Markland Dr, Rosetown 831-0105	A Scherlie
Mat Burgess	8214-105 Wollman Cres 979-3279	Mat Burgess
Caryn Lemko	1132 Ave. H North 933-9480	Caryn Lemko
Kaleigh Elam	855 115 <sup>th</sup> St East	Kaleigh Elam
Kyle Jones	438 Greaves Cres	Kyle Jones
Justin Wiebe	342 Bowman Cres	Justin Wiebe
Danielle Perowye	419 Galloway Rd 260-2256	D Perowye
Anna-Litja Dawson	1262 Emerald Cres 230-9523	Anna-Litja Dawson
Chelsea Lee	2426 Kenilworth St 714-4081	Chelsea Lee
Amy Orth	807 320 5 <sup>th</sup> Ave N 260-3921	Amy Orth
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Dill Milet	206-262-7214	Dill Milet
Kendall Bachtold	1130 1st St E Saskatoon 374-9352	Kendall Bachtold
Loree Gilbert	714-710 Gordon Rd Stoon 371-3307	Loree Gilbert

205-1 2



TO: Secretary, Administration and Finance Committee  
FROM: General Manager, Fire and Protective Services Department  
DATE: May 7, 2012  
SUBJECT: Enquiry – Councillor Lorje – August 17, 2011  
Proposed Special Events Bylaw  
(Organized Event Emergency Planning Policy)  
FILE NO: CK. 205-1 & 1720-1

**RECOMMENDATION:** that a report be forwarded to City Council recommending approval of the Organized Event Emergency Planning Policy.

**BACKGROUND**

The following enquiry was made by Councillor Lorje at the meeting of City Council held on August 17, 2011:

“Will the Administration please report, preferably in time for the budget debate this year, on the feasibility, implications and possible levies for a Special Events Bylaw?”

**REPORT**

Major or multiple events within a city can be very attractive when evaluating the vibrancy of a community. City of Saskatoon events such as the Fireworks Festival, World Juniors or the Tim Horton’s Brier are great benchmarks. However, when considering the aftermath of major people events such as the Toronto G8 Summit and the Vancouver Stanley Cup riots, emergency planning may have helped to mitigate the level of unrest and destruction and to ensure a greater level of safety to bystanders. Similar planning processes or event requirements are currently being used in Calgary and Edmonton. Over and above these two models, Saskatoon Fire and Protective Services and the Emergency Measures Organization have reviewed policies and processes currently used in a number of Canadian cities and have added a formula to establish a baseline level of potential risk for special events.

With the current event application process used by the City of Saskatoon, the emergency services are consulted only with respect to security and/or occupancy numbers. Although these are key components in the planning process, they do not address the emergency pre-planning requirement to meet the needs of emergency and other civic departments should they be required to support the event in question.

In consultation with the City Solicitor’s Office, it was felt there is enough legislation currently in place with existing bylaws to meet the legal needs and to address the intent of the original Council enquiry. It was through this consultation that the creation of a Council Policy on Organized Event Emergency Planning was initiated.

This Council Policy is not intended to replace any of the application processes currently used but rather to augment them with a step that quantitatively evaluates community-wide risk factors associated with a given planned public event.

Your Administration proposes that as the application is received and processed by Leisure Services, the applicant(s) is also required to complete a Risk Factor Assessment form. This form is tabulated and viewed by the Event Emergency Planning Committee which possibly prompts the need for the event organizer to submit an Event Emergency Plan based on the template provided. Regardless of the risk levels assigned by the assessment form, Leisure Services will continue to work with the event organizers in the application process.

It is the responsibility of Leisure Services to continue with the administration of this policy and to communicate with the Event Emergency Planning Committee and the event organizer to deliver a safe and enjoyable community event.

Although there will be an increase in administrative workload through processing and monitoring, there is presently no anticipated costs attributed to the applicant.

### **CONCLUSION**

Your Administration is of the belief that the inclusion of the Council Policy on Organized Event Emergency Planning in the Event Application Process will enhance the City's capabilities in pre-planning the safety of events within the City of Saskatoon.

The Event Planning Committee will periodically review the risk factor scoring system and will report on any significant deviations.

### **OPTIONS**

Continue with the existing process.

### **POLICY IMPLICATIONS**

There are no policy implications.

### **FINANCIAL IMPLICATIONS**

There are no financial implications.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

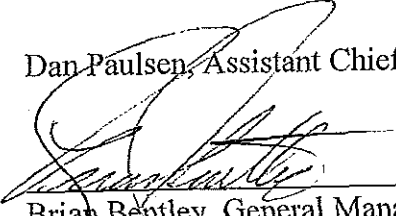
### **PUBLIC NOTICE**

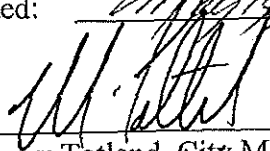
Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

### **ATTACHMENT**

1. Draft Organized Event Emergency Planning Policy

Written by: Dan Paulsen, Assistant Chief

Approved by:   
Brian Bentley, General Manager  
Fire and Protective Services Department  
Dated: May 14/12

Approved by:   
Murray Totland, City Manager  
Dated: May 14/12

# CITY OF SASKATOON COUNCIL POLICY

NUMBER <i>C0</i>
---------------------

<b>POLICY TITLE</b> <i>Organized Event Emergency Planning</i>	<b>ADOPTED BY:</b> <i>City Council</i>	<b>EFFECTIVE DATE</b>
<b>ORIGIN/AUTHORITY</b>	<b>CITY FILE NO.</b> <i>CK.</i>	<b>PAGE NUMBER</b> <i>1 of 10</i>

1. PURPOSE

To establish a coordinated approach among the various City Departments and Emergency Services providers to review and prepare appropriately for major event(s) being held in a civic facility or public space.

2. DEFINITIONS

- 2.1 Community Event - an event which is open to the public and has a wide appeal among the populace (e.g. exhibition, fireworks festival)
- 2.2 Elevated risk event – a single event with a Risk Factor Assessment risk score that exceeds the risks associated with the three benchmark events outlined in Section 3.2.
- 2.3 Emergency Event Planning Committee – a committee comprised of planning personnel from the emergency services departments, including, but not limited to, Police and Fire, Leisure Services and Infrastructure Services. The committee coordination will be through Saskatoon Emergency Measures.
- 2.4 Event Planning Committee – a City committee established pursuant to this Policy that will assist event organizers to successfully navigate within the framework of City Bylaws and permits.
- 2.5 Normal risk event – a single event Risk Factor Assessment that presents no additional risks.
- 2.6 Normal risk event with exception – a single event that is defined as a normal risk event with one or more additional characteristics, including:
  - More than 1500 people anticipated to be on site per hour;
  - High media interest associated with the event;
  - Alcohol will be served or available on the event grounds.

# CITY OF SASKATOON COUNCIL POLICY

NUMBER

C0

POLICY TITLE	EFFECTIVE DATE:	PAGE NUMBER
<i>Organized Event Emergency Planning</i>		<i>2 of 10</i>

- 2.7 Special Event – an event held in Saskatoon which provides a high profile and significant economic benefit for the City through the large number of expected spectators (including a significant percentage of tourists) and through the expected extent of publicity generated. City of Saskatoon Special Events Policy C03-007 governs such events, but for the purposes of this Policy, conferences and trade exhibitions will be included in the overall plan.
- 2.8 Special Occasion License – a license issued by the Liquor Licensing Commission permitting the sale (at a profit) and consumption of beverage alcohol at a special occasion. Special Occasion Licenses are governed by *The Alcohol Control Act* and the associated Regulations, and City of Saskatoon Special Occasion Licenses Policy C01-014.

### 3. POLICY

- 3.1 This policy shall apply to all major events being held in a civic facility or public space. It is not intended to replace the existing application process for civic events but will assist emergency services in the evaluation of any potential community risks.
- 3.2 This policy will complement the existing framework of Bylaws, Licenses and Policies, which are used by the event planner to plan and conduct events in the City of Saskatoon. These include:
- The Noise Bylaw, 2003, Bylaw No. 8244;
  - The Recreation Facilities and Parks Usage Bylaw, 1998, Bylaw No. 7767;
  - Special Occasion Licenses Policy C01-014;
  - Special Events Policy C03-007; and
  - Park Special Events Application Form.
- 3.3 Following the event review procedure, as further described in this Policy, the event organizers of either a Community Event or Special Event and the City Departments and Emergency Service providers will ensure there is an adequate level of emergency preparedness for the event, based on the defined risk of that event or events.

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## 3.4 Procedure

The event review procedure includes a risk assessment process that adds to, but does not replace, the current event planning framework. The following risk assessment process will be applicable to all major events being held in a civic facility or public space:

- a) The Emergency Event Planning Committee will ensure that both the cumulative risk posed by multiple events taking place at the same time, as well as the individual event risks have been identified and that appropriate planning for possible emergency event response has been addressed such that the emergency response community is prepared.
- b) In addition to working within the current event planning framework, the event organizers will be required to submit a Risk Factor Survey form to the Event Planning Committee at least six months prior to the planned event, a copy of the form is attached to this Policy as Schedule "A".
- c) The Allocations Office, Lawson Civic Centre, Leisure Services Branch, will key the results of that 18 question survey into an electronic Risk Factor Assessment tool. The questions in the Risk Factor Survey have been assigned a numerical value within the Risk Factor Assessment. The electronic Risk Factor Assessment will use these numerical values to calculate the risk score for each event individual event.
- d) In addition to the individual event risk score, the Risk Factor Assessment will then produce a cumulative risk score compiled from the total score from each simultaneously occurring event. The output of this cumulative score, called the Community Risk Factor Assessment Score, represents the level of risk assumed by the emergency response agencies (not the event planner) as they manage both the individual events, as well as their day to day operations.



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- e) Depending on the risk classification identified, additional risk planning may be required, as discussed further in Sections 3.5 and 4. Several risk classifications are possible using the Risk Factor Assessment and Community Risk Factor Assessment, as follows:
  - i) First, it is possible that an event by itself may be considered to be a higher than normal risk. Based on the Risk Factor Assessment scoring criteria, this will classification will not occur often.
  - ii) It is more likely that events required to use this process will be categorized as having a normal level of risk, or a normal risk with some exceptional factors. Event planners working with an event classified as a normal risk event with exceptions will require the event planners to submit an Event Emergency Plan.
  - iii) Lastly, if an event is considered to be a normal risk, no additional risk planning is required. However, even when an individual event is a normal risk, it is possible to require additional event planning. This would be the case when multiple normal risk events occur simultaneously, and when acting together, represent a higher than normal risk profile for the community.

### 3.5 Review and Response

- a) The specific responsibilities and actions that result from the above risk classifications are explained in Section 4.
- b) Events will be assigned one of three pre-determined risk levels. The three risk levels are based on a review of certain benchmark events that have been hosted in Saskatoon. The benchmark events are:
  - i) Saskatoon Exhibition
  - ii) Potash Corporation Fireworks Festival
  - iii) 2010 World Junior Hockey Championship

The above benchmark events were chosen because, when occurring individually, they each represent manageable but important emergency response challenges to agency staffing, interagency communication and coordination, as well as overall civic resource management. The process of identifying and pre-planning the risk management related to one or more simultaneously occurring events will significantly improve the

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overall response efficiency and resource capacity to the entire community, not just to the event site(s). The Risk Factor Assessment Score was designed to score each of these benchmark events at the high end of the 'Normal Risk Event with Exceptions' risk level. This approach ensures that the organizational impact to a majority of events in Saskatoon is minimal, while enhancing the capacity to respond to on-site and off-site emergencies.

- c) The three pre-determined risk levels, as described in Section 2, and further outlined below, may have associated further actions as follows:
- i) Normal risk event – This is a single event Risk Factor Assessment that presents no additional risks. In this case, the event organizer will only be required to comply with the applications currently found in the existing event planning framework, as described in Section 3.2.
  - ii) Normal risk event with exceptions – This is a single event that is defined as a normal risk event with one or more of the following additional characteristics:
    - (1) more than 1500 people are anticipated on site per hour;
    - (2) high media interest is associated with the event;
    - (3) alcohol will be served or available on the event grounds.

When the event is classified at this risk level, the event organizer must submit an Event Emergency Plan to the Emergency Measures Organization, using a template provided by the City of Saskatoon in addition to the normal application process. This Event Emergency Plan must be submitted six months prior to start of the event. The Event Emergency Plan will be reviewed by Emergency Measures Organization and distributed to Saskatoon Police and Fire Services for their records and comments. If required, one or all of these organizations will contact the event organizer to provide direction and assistance with the completion of the Event Emergency Plan.

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- iii) Elevated risk event – This is a single event with a Risk Factor Assessment risk score that exceeds the risks associated with the three benchmark events. The result of this classification requires that in addition to the normal event application process, the event organizer must complete the process identified in the ‘Normal Risk with Exceptions’ classification of the Event Planning Toolkit. Once this is complete, the event organizer will not be required to perform any additional tasks related to the event application at this time. However, when events are classified as having an elevated risk level, the Saskatoon Police and Fire Services, as well as the Emergency Measures Organization will begin initiate an emergency services event planning cycle. Once that event planning cycle has begun, the event applicant may be contacted to participate in the emergency planning for the event.
- d) Multiple simultaneous event risk - This risk category has been added to accommodate events that simultaneously occur, resulting in an increased risk to the event participants as well as the City of Saskatoon. An above normal community risk score would more than likely occur when more than one of the individual events have scored at the higher end of the normal, or above normal, risk levels.
- Increased community risk caused by these events will have a dramatic impact on the emergency services staffing levels, equipment resources or similar complicating factors. An above normal risk score in the Community Risk Factor acts as a signal to Saskatoon Police and Fire Services, as well as to the Emergency Measures Organization to initiate the Emergency Services Event Planning Cycle for the length of time associated with the event(s). The event planning cycle will result in a coordinated tactical plan that provides the Event Planning Committee with a list of recommendations that will reduce the risk of all stakeholders associated with event(s). In addition to the impact on resources, the recommendations may include the partial activation of the City of Saskatoon Emergency Organization Committee, the deployment of an onsite command post, as well as the additional activation of an onsite communications center.

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## 4. RESPONSIBILITIES

4.1 The responsibilities fall into two separate categories. First is the activities surrounding the intake of the applications and preparing for events. Secondly is the assessing and preparing for an elevated community risk with feedback to the applicant through Leisure Services.

- a) Allocations Office, Lawson Civic Center, Leisure Services Branch, will receive the event request and ensure the completion of the initial processing of the event application form and the 18 question risk survey. If there is anything above normal risk associated with the application, an event emergency plan must be submitted. All data is then entered in to the Event Planning Risk Assessment tool.
- b) The Leisure Services Branch will oversee the compilation of the applications and the initial review of the standard approvals.
- c) When events are classified as having an elevated risk level through the electronic risk assessment tool, the Saskatoon Police and Fire Services, as well as the Emergency Measures Organization will begin an emergency services event planning cycle. In addition:
  - i) When there is a confirmed evacuation to the City and there are elevated risk events occurring, the Emergency Social Services Committee will fill out an Emergency Social Services Assessment Form 417 as soon they are notified by the Saskatchewan Emergency Measures Organization to prepare to activate a Reception Center. When Form 417 is completed by the Emergency Social Services Committee, it will be submitted to Police/Fire/EMO for further processing. A copy of the form is attached as Schedule "B".
  - ii) A Reception Center(s) may elevate the Community Risk Assessment Score when activated concurrently with other planned civic event(s). The information submitted in the 417 Emergency Social Services Assessment Form will be added to the Community Risk Factor Score to determine the overall impact to community risk.

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## 4.2 Event Planning Committee

The Event Planning Committee will periodically complete a review of this Policy to validate the efficiencies/discrepancies of the risk factor scoring system and report on any significant deviations that require an amendment to this Policy. Event evaluations will need to be compiled to ensure all application parameters are being complied with both in set-up and during the event.

## 4.3. City Council

City Council will be responsible for approving any updates to this policy.

## SCHEDULE "A"

### Event Planning Application: Risk Assessment

The information gathered in this Risk Assessment form provides the information needed to classify your event into two broad risk categories, either NORMAL risk or ELEVATED risk.

Event applications are not denied based on the risk classification.

This risk assessment is simply intended to give the event planner a specific set of tools to use in order to comply with the City of Saskatoon Event Planning Bylaw #\_\_.

Please refer to the City of Saskatoon Event Application Timeline for a complete description of the event application process.

Please answer each of the following questions

		YES	NO
1)	Is this an event to support an ongoing charity or a charitable fundraising effort?	<input type="checkbox"/>	<input type="checkbox"/>
2)	Will alcohol be served at your event?	<input type="checkbox"/>	<input type="checkbox"/>
3)	Will food be served at your event?	<input type="checkbox"/>	<input type="checkbox"/>
4)	If your event has been held in previous years:		
	a) <i>Has there been a history of medical emergencies?</i>	<input type="checkbox"/>	<input type="checkbox"/>
	b) <i>Has there been a history of arrests or criminal activity?</i>	<input type="checkbox"/>	<input type="checkbox"/>
	c) <i>Has there been a history of traffic congestion related to the event?</i>	<input type="checkbox"/>	<input type="checkbox"/>
	d) <i>Has parking been a concern?</i>	<input type="checkbox"/>	<input type="checkbox"/>
	e) <i>Has mass transit been used to move the public to and from the event?</i>	<input type="checkbox"/>	<input type="checkbox"/>
5)	Will your event be of a high interest to the media?	<input type="checkbox"/>	<input type="checkbox"/>
6)	Will your event feature Display Firework/ Pyrotechnics/Consumer Fireworks?	<input type="checkbox"/>	<input type="checkbox"/>
7)	Will your event feature extreme sports?	<input type="checkbox"/>	<input type="checkbox"/>
8)	Will your event include a designated spectator/viewing area(s)?	<input type="checkbox"/>	<input type="checkbox"/>
9)	Are you planning on using more than 1 form of communications to manage the event (multiple radio channels, cell phones etc)?	<input type="checkbox"/>	<input type="checkbox"/>
10)	Will you be working with more than 1 group during the event? (private security, volunteer groups etc)	<input type="checkbox"/>	<input type="checkbox"/>
11)	Will your event continue after midnight?	<input type="checkbox"/>	<input type="checkbox"/>
12)	Is your venue specifically designed for hosting public events	<input type="checkbox"/>	<input type="checkbox"/>
13)	Will your event take place inside?	<input type="checkbox"/>	<input type="checkbox"/>
14)	What time of day will your event open to the public?	8am---12pm---8pm---8am	
15)	How many total hours will your event remain open to the public before you close/begin to demobilize the site?	1hr--8 hrs---16hrs---24 hrs-- __hrs	
16)	How many people per day are you anticipating will participate in your venue?	1000--20,000--50,000	
17)	What are the date(s) of your event?		
18)	What is the location of your event?		

**SCHEDULE "B"**

**City of Saskatoon Emergency Social Services:  
Reception Centre/Group Lodging SitRep**

**From:**  
 Reception Centre  
 Group Lodging

**To:**  
 EOC ESS Director  
 Fax# 975-2260

<b>Completed by:</b>  _____	<b>This Update Covers Dates and Times:</b>
<b>(name of person compiling report)</b>	<b>From:</b> _____
	<b>To:</b> _____

<b>Facility Name:</b>	<b>Facility Address</b>	
<b>Facility Contact Person:</b>	<b>Phone #</b>	<b>Fax #</b>

Services Provided	How Many This Report?	Running Total To This Report?
Number of evacuees registered at this Reception Centre		
Number of evacuees provided with commercial lodging		
Number of evacuees using billeting resources		
Number of evacuees currently lodged in Group Lodging		
Maximum lodging capacity of this facility		
Number of ESS workers (Red Cross etc) activated in this report		
Number of Volunteers utilized in this report		
Number of Community Staff utilized in this report		

Financial Estimates of Event:	How Much \$ this Report	Running \$ Total this Report
Estimated cost of referrals (food, lodging, clothing, transportation, incidentals)	\$	\$
Estimated cost of other on-site ESS operations (food services, equipment rental etc)	\$	\$

His Worship the Mayor and City Council  
The City of Saskatoon

**REPORT**

of the

**LAND BANK COMMITTEE**

Composition of Committee

Councillor M. Heidt, Chair  
Councillor D. Hill  
Councillor P. Lorje  
Councillor G. Penner  
Councillor M. Loewen

**1. Lot Supply – Builder and Developer**  
**(File No. CK. 4110-1)**

**RECOMMENDATION:** that the information be received.

Attached is a report of the General Manager, Community Services Department dated May 2, 2012, providing a quarterly update report on the Builder and Developer inventory of lots.

**2. Rosewood Neighbourhood – Exchange of Land between;**  
**The City of Saskatoon, Boychuk Investments Ltd., Casablanca Holdings Inc.**  
**Lakewood Estates Inc., and Rosewood Land Inc.**  
**(File No. CK. 4110-40)**

**RECOMMENDATION:**

- 1) that the City Solicitor review and approve the Agreement required to implement the Rosewood Land Exchange, as outlined in the attached report; and
- 2) that His Worship the Mayor and the City Clerk be authorized to execute the Agreement under the Corporate Seal.



Report No. 4-2012  
Land Bank Committee  
Monday, May 28, 2012  
Page 2

Attached is a report of the General Manager, Community Services Department dated May 2, 2012 providing a proposal regarding a land exchange in the Rosewood Neighbourhood between the City of Saskatoon, Boychuk Developments Ltd., Rosewood Land Inc., Casablanca Holdings Inc., Lakewood Estates Inc., and Rosewood Land Inc.

Your Committee has reviewed this report with the Administration, and supports the proposed land exchange, as outlined in the report.

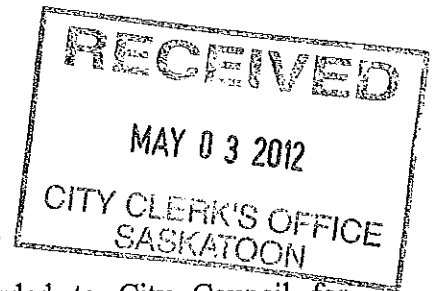
Respectfully submitted,

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Councillor M. Heidt, Chair

41102

**TO:** Secretary, Land Bank Committee  
**FROM:** General Manager, Community Services Department  
**DATE:** May 2, 2012  
**SUBJECT:** Lot Supply – Builder and Developer  
**FILE NO:** LA 4138-4



**RECOMMENDATION:** that a copy of this report be forwarded to City Council for information.

**BACKGROUND**

The Land Bank Committee at its In Camera meeting held on March 18, 2011, resolved, in part:

“that the Administration be requested to provide a quarterly update on the Builder and Developer Inventory report.”

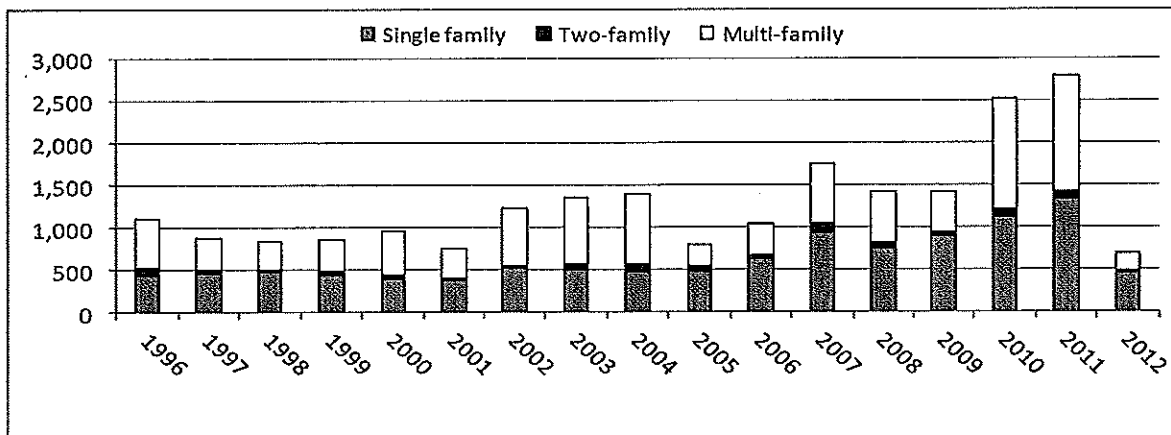
**REPORT**

This report identifies the single-family and multi-family inventory held by homebuilders and land developers, as well as the projected single-family lot availability, by neighbourhood, for 2012 from major land developers in Saskatoon.

In addition, this report also identifies the industrial inventory held by the City of Saskatoon Land Branch and recent purchasers with vacant industrial land holdings in the city’s industrial growth areas.

Figure 1 identifies historic new single-family, two-family and multi-family dwelling units per year from 1996 to April 24, 2012.

Figure 1: New Dwelling Units by Building Classification in Saskatoon, 1996 to current



Source: City of Saskatoon, Building Standards Branch, Monthly Building Permit Report

### Single Family

Table 1 identifies the single-family lot inventory, held by homebuilders and land developers, as of April 24, 2012. All lots held by developers are ready for home construction and are available for purchase immediately.

Table 1: Single Family Inventory, April 24, 2012

<i>Neighbourhood</i>	<i>Builder inventory</i>	<i>Developer inventory</i>		<i>Totals</i>
		<i>City</i>	<i>Private</i>	
Stonebridge	342	0	0	342
Hampton Village	187	14	0	201
Evergreen	389	0	0	389
Rosewood	171	32	111	314
Willowgrove	30	0	0	30
Willows	36	0	5	41
Briarwood	6	0	6	12
Parkridge	6	0	0	6
Arbor Creek	26	0	0	26
<b>Totals</b>	<b>1,193</b>	<b>46</b>	<b>122</b>	<b>1,361</b>

Table 2 identifies the new single-family lot availability projected for 2012.

Table 2: Residential Lot Availability, 2012

<i>Neighbourhood</i>	<i>City</i>		<i>Dundee</i>		<i>Boychuk &amp; Arbutus</i>		<i>Totals</i>	
	<i>April- June</i>	<i>July- December</i>	<i>April- June</i>	<i>July- December</i>	<i>April- June</i>	<i>July- December</i>	<i>April- June</i>	<i>July- December</i>
Stonebridge	0	0	0	300	0	0	0	300
Hampton Village	156	0	0	131	0	0	156	131
Rosewood	0	141	0	0	152	99	152	240
Evergreen	196	243	0	0	0	0	196	243
Kensington	0	103	0	0	0	0	0	103
<b>Totals</b>	<b>352</b>	<b>487</b>	<b>0</b>	<b>431</b>	<b>152</b>	<b>99</b>	<b>504</b>	<b>1,017</b>
							<b>1,521</b>	

In spring of 2012, the City of Saskatoon Land Branch will be holding a lot draw for the Hampton Village area, with a total of 156 lots. This will be the last phase of the Land Branch's development area in the Hampton Village neighbourhood. In early summer of 2012 a lot draw will be held for the Evergreen neighbourhood, with a total of 196 lots. From July to December in 2012 the City of Saskatoon Land Branch anticipates holding three lot draws, resulting in a total of 487 single-family residential lots. This includes 141 lots in the Rosewood neighbourhood, 243 lots in the Evergreen neighbourhood and 103 lots in the Kensington neighbourhood.

The Monthly Building Permit Report indicates that as of April 30, 2012, there have been building permits taken out for 449 single-family dwelling units and 16 two-family dwelling units. By comparison, at the same time in 2011, building permits for 397 single-family dwelling units and eight two-family dwelling units had been issued. This is an increase of approximately 13 percent

over last year's year-to-date numbers of new single-family dwelling units and two-family dwelling units in the city.

### Multi-family

Table 3 identifies the multi-family inventory held by homebuilders and land developers as of April 24, 2012.

Table 3: Multi-family Inventory, April 24, 2012

<i>Neighbourhood</i>	<i>Builder inventory</i>		<i>Developer inventory</i>				<i>Totals</i>	
	<i>Acres</i>	<i>Possible dwelling units</i>	<i>City</i>		<i>Private</i>		<i>Acres</i>	<i>Possible dwelling units</i>
			<i>Acres</i>	<i>Possible dwelling units</i>	<i>Acres</i>	<i>Possible dwelling units</i>		
Stonebridge	12.9	456	0.0	0	18.0	1,000	30.9	1,456
Willowgrove	21.4	367	1.5	30	0.0	0	22.9	397
Hampton Village	12.1	216	0.0	0	3.7	92	15.8	308
Blairmore Suburban Centre	7.9	474	0.0	0	0.0	0	7.9	474
Lakewood Suburban Centre	9.2	447	0.0	0	0.0	0	9.2	447
Rosewood	3.0	45	0.0	0	17.5	263	20.5	308
Evergreen	15.5	352	11.0	170	0.0	0	26.5	522
<b>Totals</b>	<b>82.0</b>	<b>2,357</b>	<b>12.5</b>	<b>200</b>	<b>39.2</b>	<b>1,355</b>	<b>133.7</b>	<b>3,912</b>

Note: The average density of development indicated in the above table is approximately 29 units per acre. This ranges from 15 units per acre for most group townhouse sites to 40 units per acre for three storey buildings to 60 units per acre for M3 lands in the Blairmore Suburban Centre and Stonebridge.

According to the Monthly Building Permit Report, as of April 24, 2012, building permits were taken out for a total of 219 residential units on multi-family sites. By comparison, at the same time in 2011, building permits for 212 residential units on multi-family sites had been issued. This is an increase of approximately 3 percent over last year's year-to-date number of new multi-family units in the city.

### Industrial Land

Table 4 identifies the industrial land inventory held by the City of Saskatoon Land Branch and vacant industrial land holdings held by recent purchasers and lessees in the Marquis Industrial and Southwest Industrial areas as of April 24, 2012.

Table 4: Industrial Inventory, April 24, 2012

<b>Neighbourhood</b>		<b>Vacant Sites (sold)</b>		<b>Vacant Sites Optioned</b>		<b>Developer (Inventory)</b>		<b>Total</b>
		<b>IL</b>	<b>IH</b>	<b>IL</b>	<b>IH</b>	<b>IL</b>	<b>IH</b>	
Marquis Industrial	Number of sites	46	16	10	4	5	3	84
	Area (ac)	100.34	24.56	28.07	5.89	23.88	5.7	188.44
Southwest Industrial	Number of sites	7		4		1		12
	Area (ac)	6.92		4.37		2.07		13.36
<b>Total Number of Vacant Sites</b>								<b>96</b>
<b>Total Area</b>								<b>201.8</b>

As indicated in Table 4, while the City of Saskatoon Land Branch currently has little industrial land in inventory, there is a healthy supply of vacant industrial land held by recent purchasers.

In addition, the City of Saskatoon Land Branch anticipates tendering approximately 72 acres of industrial land in the Marquis Industrial area in fall of 2012.

### OPTIONS

There are no options.

### POLICY IMPLICATIONS

There are no policy implications.

### FINANCIAL IMPLICATIONS

There is no financial impact.

### ENVIRONMENTAL IMPLICATIONS

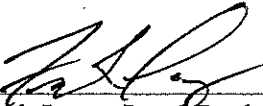
There are no environmental implications and/or greenhouse gas implications.

### PUBLIC NOTICE

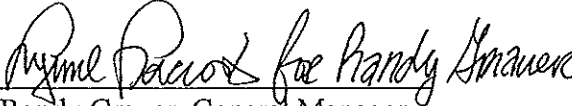
Public Notice, pursuant to Section 3 of the Public Notice Policy No. C01-021, is not required.

Written by: Matt Grazier, Planner 16

Reviewed by:

  
 Frank Long, Land Bank Manager  
 Dated: May 2, 2012

Approved by:

  
 Randy Grauer, General Manager  
 Community Services Department  
 Dated: May 2, 2012

CC: Murray Totland, City Manager

MAY 07 2012

4110-40  
2.

**TO:** Secretary, Land Bank Committee  
**FROM:** General Manager, Community Services Department  
**DATE:** May 2, 2012  
**SUBJECT:** Rosewood Neighbourhood - Exchange of Land between; the City of Saskatoon, Boychuk Investments Ltd., Casablanca Holdings Inc., Lakewood Estates Inc. and Rosewood Land Inc.  
**FILE NO:** 4131-27-1

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**RECOMMENDATION:** that a report be submitted to City Council recommending:

- 1) that the City Solicitor review and approve the agreement required to implement the Rosewood land exchange as outlined in this report; and
- 2) that His Worship the Mayor and the City Clerk be authorized to execute the agreement.

### **BACKGROUND**

The Rosewood Neighbourhood Concept Plan (see Attachment 1) was originally approved by City Council on May 20, 2008, and sets out land uses within the neighbourhood, including various forms of housing, commercial sites, transportation routes and public space within the neighbourhood. The Concept Plan was prepared co-operatively by the City of Saskatoon, Boychuk Developments Ltd., Rosewood Land Inc., Casablanca Holdings Inc., Lakewood Estates Inc., and Rosewood Land Inc.

This report outlines a proposal to re-allocate land ownership within the Rosewood neighbourhood. This re-allocation will distribute net developable land among owners, on a proportional basis according to gross land ownership percentages, as agreed upon by all parties. Once complete, this land re-allocation will enable the creation of a cost-sharing agreement to equitably distribute, among owners, costs related to such things as area improvements, boundary improvements, pipe oversizing, park over-dedication, and other shared costs agreed upon by the land owners.

The proposed Land Exchange Agreement takes into account a 1993 Memorandum of Agreement (MOA) for the transfer of land between the City of Saskatoon and A&W Prince Albert Ltd. The transfer of lands, in accordance with the 1993 agreement, was undertaken in a previous Land Exchange Agreement between the City of Saskatoon, Boychuk Investments Ltd. and Rosewood Land Inc. That land exchange was approved by City Council on January 26, 2009, and allowed development to take place in Boychuk Investment Ltd.'s development area prior to a neighbourhood-wide land exchange being complete. The currently proposed land exchange agreement supersedes the 2009 agreement, and addresses the aforementioned 1993 agreement within the context of a neighbourhood-wide land exchange.

## REPORT

Webster Surveys Ltd. was hired by landowners within the Rosewood neighbourhood to undertake the calculations required to allocate net developable land on a proportional basis within the Rosewood neighbourhood. Existing land ownership areas are shown on Attachment 2.

The amount of gross land area attributable to each owner is indicated in Table 1 below:

Table 1 -- Property Ownership before Reallocation

Owner	Area (ha)	% Ownership
City of Saskatoon	44.6283	15.2953 %
Boychuk Investments Ltd.	50.0384	17.1494 %
Rosewood Land Inc.	43.7309	14.9877 %
Lakewood Estates Inc.	66.4699	22.7809 %
Casablanca Holdings Inc.	86.9112	29.7867 %
Total	291.7787	100.00 %

Table 2 indicates an adjustment of raw land holdings resulting from the 1993 agreement between the City and A&W Prince Albert Ltd. whereby Municipal Reserve, placed in the neighbourhood within the SW ¼ 18-36-4-W3rd, was compensated by land in Parcel CC, Plan 89-S-02055 in the City's ownership area. Attachment 3 shows the change in raw land ownership areas resulting from the 1993 agreement.

Table 2 - Property Ownership Adjusted for 1993 Agreement

Owner	Area (ha)	% Ownership
City of Saskatoon	41.3322	14.144 %
Boychuk Investments Ltd.	53.3344	18.300 %
Rosewood Land Inc.	43.7310	14.988 %
Lakewood Estates Inc.	66.4700	7.393 %
Casablanca Holdings Inc.	86.9112	45.175 %
Total	291.7787	100.00 %

The amount of net developable land allocated to each owner (after subtracting proportional areas of non-saleable land such as roadways, municipal reserve, buffers etc.) is indicated in Table 3 below.

Table 3 -- Land Ownership Reallocation

Owner	Area (ha)	% Ownership	Reallocation	% Reallocation
City of Saskatoon	41.3322	14.166 %	26.849	14.165 %
Boychuk Investments Ltd.	53.3344	18.279 %	34.647	18.279 %
Rosewood Land Inc.	43.7310	14.988 %	28.409	14.988 %
Lakewood Estates Inc.	21.5700	7.393 %	14.012	7.393 %
Casablanca Holdings Inc.	131.8111	45.175 %	85.628	45.175 %
Total	291.7787	100.00 %	189.546	100.00 %

Based on the net developable land areas indicated in Table 3, a map has been drafted indicating the location of each land owners' developable land area (see Attachment 4). Land has been allocated with the intent to keep land ownership areas contiguous and within, or in close proximity to, original gross ownership areas in order to promote development consistency and efficiency.

Once a Land Exchange Agreement, in accordance with the above has been signed by all participating parties, subdivisions will be undertaken to legally establish these ownership areas within the Rosewood neighbourhood.

### **OPTIONS**

The only other option would be to not proceed with the Land Exchange Agreement.

### **POLICY IMPLICATIONS**

There are no policy implications.

### **FINANCIAL IMPLICATIONS**

There are no immediate financial implications. The proposed land exchange agreement will facilitate equitable distribution of developable lands and a cost-sharing agreement based on proportional land ownership. Once the Land Exchange Agreement has been executed and each owner's developable land has been identified, a neighbourhood cost-sharing agreement will be completed. This cost-sharing agreement will be the subject of a future report to the Land Bank Committee within which the Land Branch will outline estimate of financial obligations related to that agreement. Financial obligations related to the cost-sharing agreement will also be included in a pro-forma to be developed for the City's holdings in the Rosewood neighbourhood.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications and/or greenhouse gas implications. The proposed Land Exchange Agreement will enable development of the Rosewood Neighbourhood as set out in the approved Neighbourhood Concept Plan

### **PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

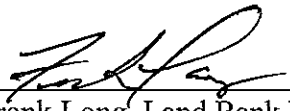
### **ATTACHMENTS**

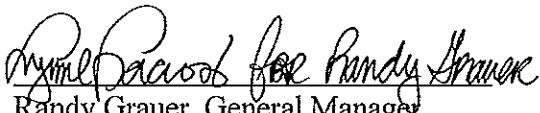
1. Rosewood neighbourhood Land Use Concept Plan
2. Rosewood Land Exchange Schedule 1 – Rosewood Neighbourhood Existing Property Ownership

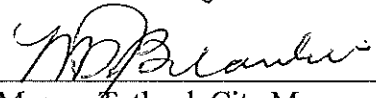


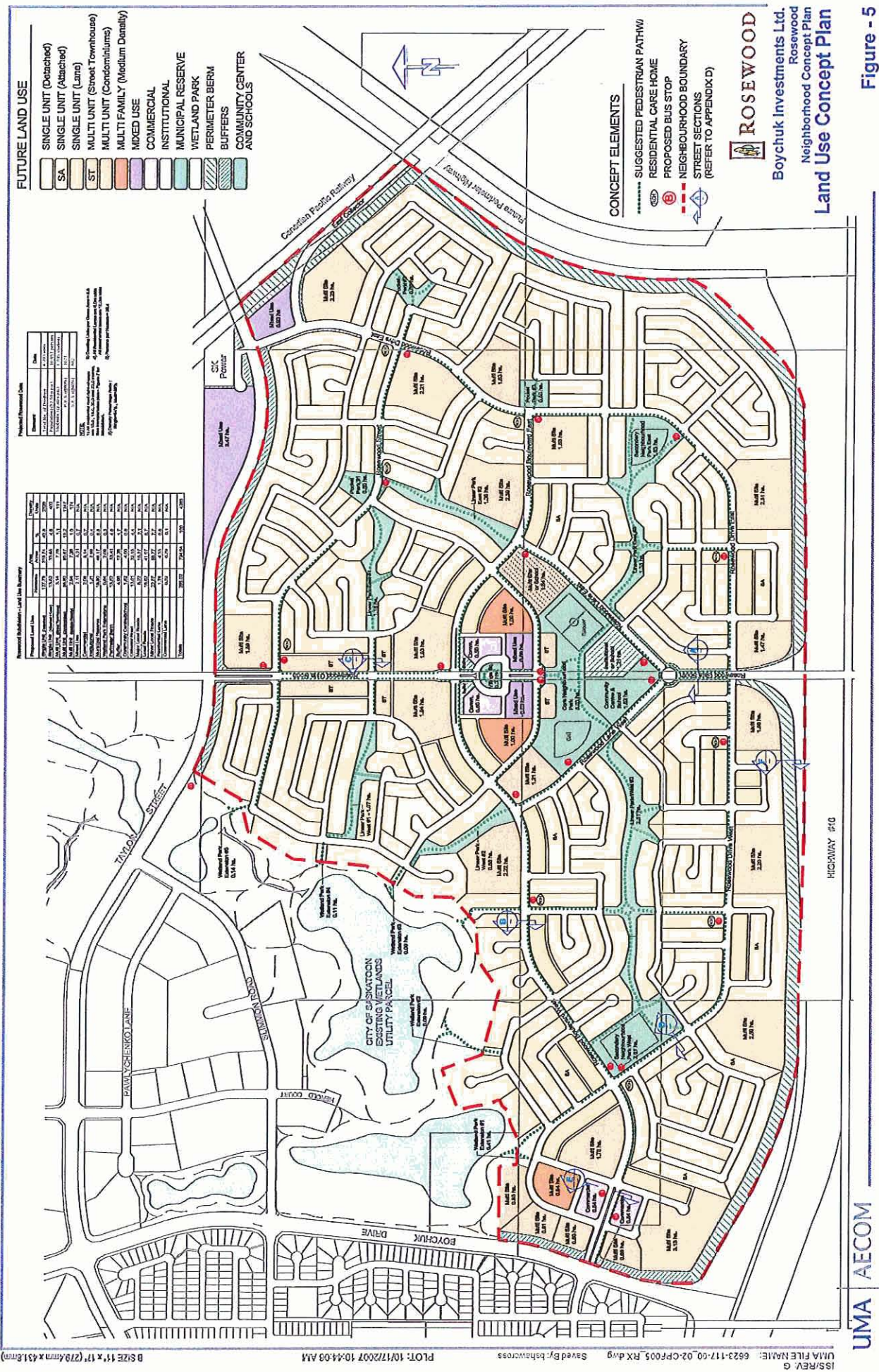
- 3. Rosewood Land Exchange Schedule 2 – Rosewood Neighbourhood Ownership adjusted for 1993 Agreement between the City and A&W Prince Albert Ltd.
- 4. Rosewood Land Exchange Schedule 3 – Rosewood Neighbourhood Property Ownership Reallocation

Written by: Brad Murray, Land Development Project Manager, Land Branch

Reviewed by:   
Frank Long, Land Bank Manager  
Dated: May 3, 2012

Approved by:   
Randy Grauer, General Manager  
Community Services Department  
Dated: May 3/2012

Approved by:   
for Murray Totland, City Manager  
Dated: May 4/12



**Proposed Residential - Land Use Summary**

Category	Area (sq. ft.)	Area (sq. m.)	Units
Single Unit (Detached)	1,127,779	103,914	2,000
Single Unit (Attached)	1,127,779	103,914	2,000
Single Unit (Lanco)	1,127,779	103,914	2,000
Multi Unit (Street Townhouse)	1,127,779	103,914	2,000
Multi Unit (Condominiums)	1,127,779	103,914	2,000
Multi Family (Medium Density)	1,127,779	103,914	2,000
Mixed Use	1,127,779	103,914	2,000
Commercial	1,127,779	103,914	2,000
Institutional	1,127,779	103,914	2,000
Municipal Reserve	1,127,779	103,914	2,000
Wetland Park	1,127,779	103,914	2,000
Perimeter Berm	1,127,779	103,914	2,000
Buffers	1,127,779	103,914	2,000
Community Center and Schools	1,127,779	103,914	2,000
<b>Total</b>	<b>11,277,790</b>	<b>1,039,140</b>	<b>20,000</b>

**Notes:**

- 1. All areas are approximate and subject to change.
- 2. All areas are subject to final engineering and construction.
- 3. All areas are subject to final zoning and regulatory requirements.
- 4. All areas are subject to final site plan and construction details.
- 5. All areas are subject to final environmental and social impact assessments.



0:\Land Projects\1803\Rosewood Subdivision\Map\Map\_2011.dwg

**SKETCH PLAN**

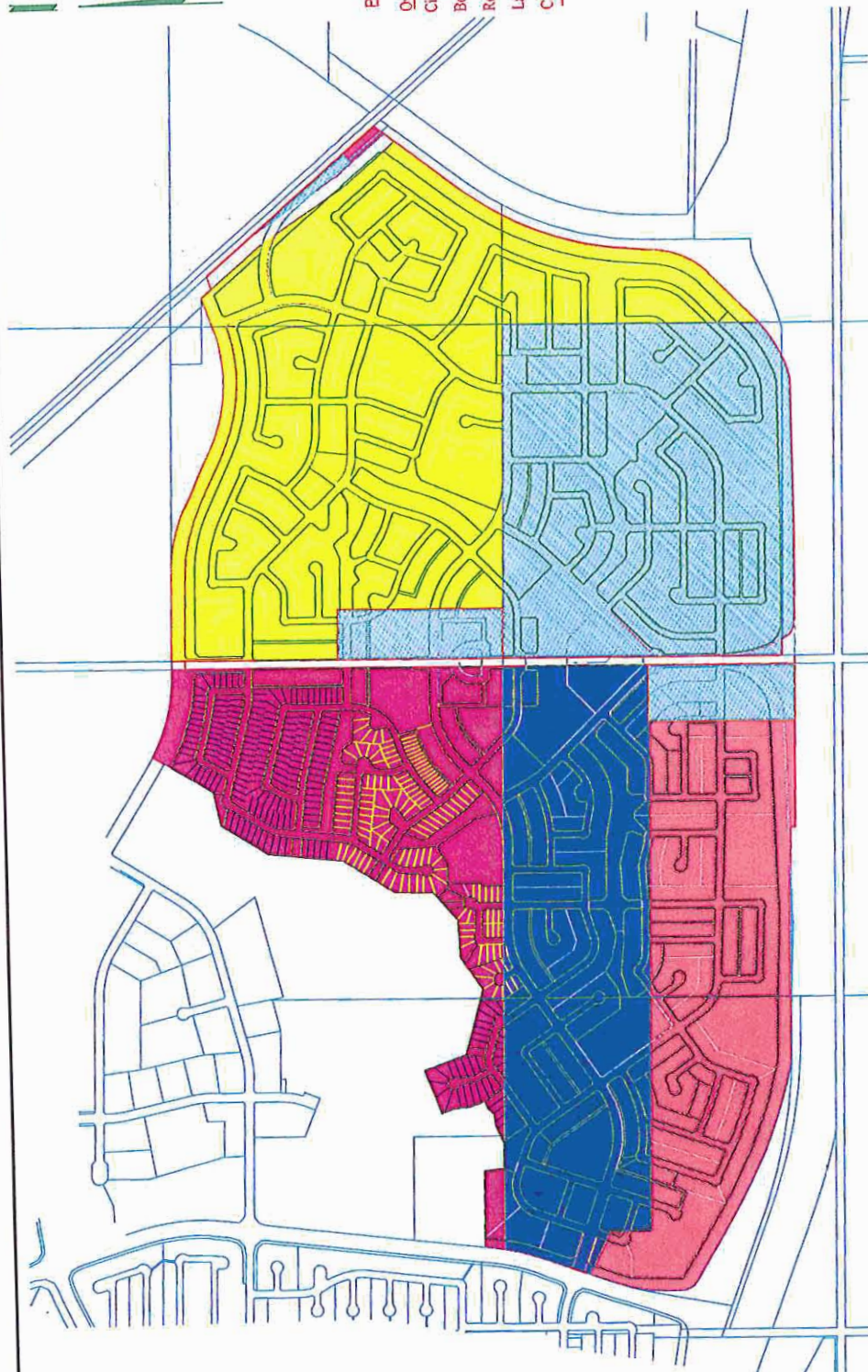
SHOWING PROPERTY OWNERSHIP IN  
**ROSEWOOD SUBDIVISION**  
**SECTION 17 & 18 -**  
**TWP. 36 - RGE. 4 - W.3rd MER.**  
**SASKATOON, SASKATCHEWAN**  
 March 24th, 2011

**PROPERTY OWNERSHIP BEFORE REALLOCATION**

Owner	Area ha.	%ownership	Reallocation
City of Saskatoon	44.6283	15.2953	26.1474 ha.
Boychuk	50.0384	17.1494	34.9549 ha.
Rosewood Land Inc.	43.7309	14.9877	28.7269 ha.
Lakewood	66.4699	22.7809	43.1428 ha.
Casablanca	86.9112	29.7867	56.4102 ha.
	291.7787 ha.		189.3822 ha.



WEBSTER SURVEYS LTD.



# ROSEWOOD

## SKETCH PLAN

SHOWING

EXISTING PROPERTY OWNERSHIP IN

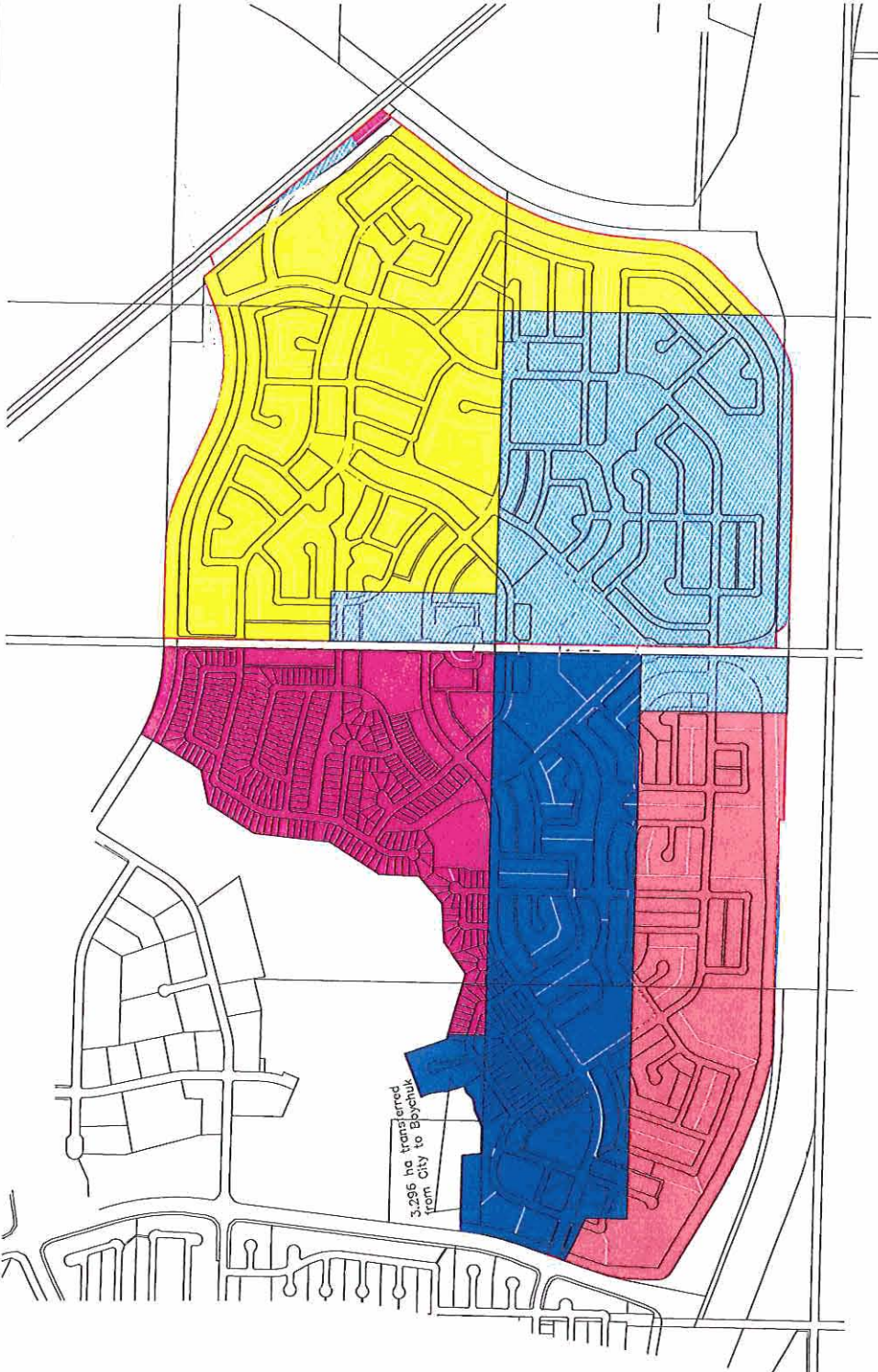
ROSEWOOD SUBDIVISION

SECTION 17 & 18 -

TWP. 36 - RGE. 4 - W.3rd MER.

SASKATOON, SASKATCHEWAN

April 27th, 2012



### PROPERTY OWNERSHIP BEFORE REALLOCATION

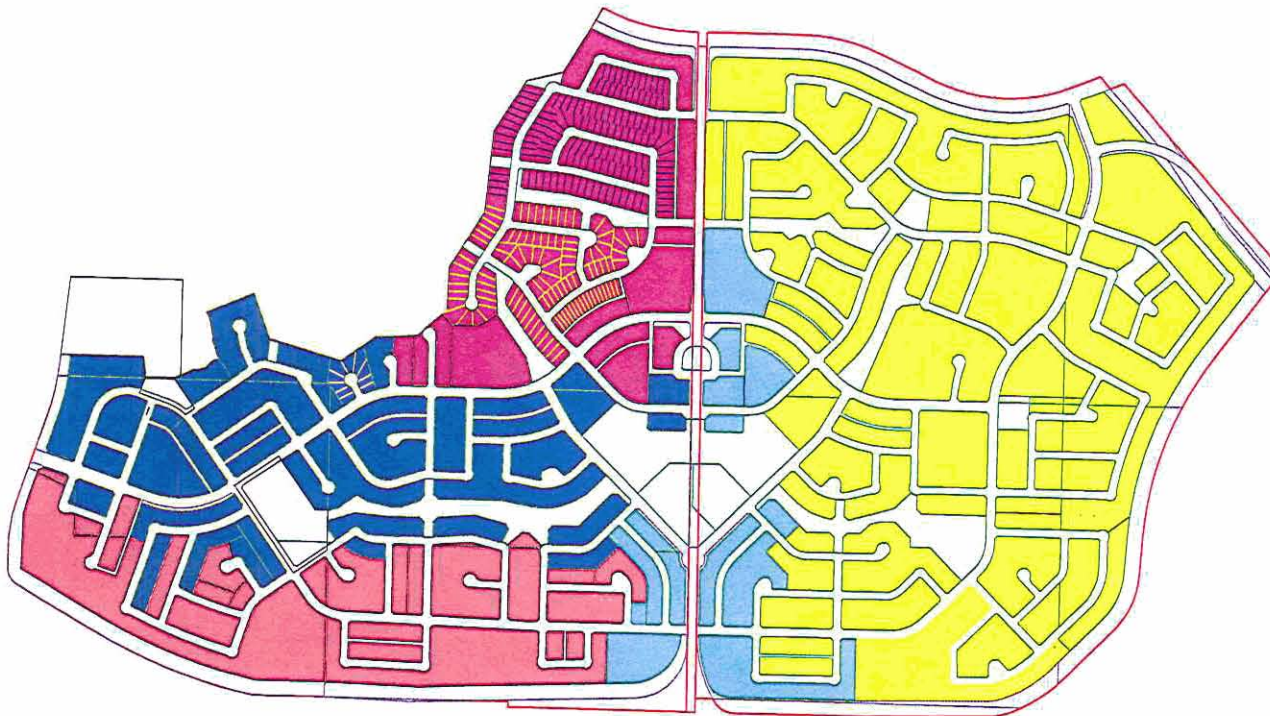
Owner	Area, ha.	% ownership
City of Saskatoon	41.3322	14.1655%
Boychuk	53.3344	18.2790%
Rosewood Land Inc.	43.7310	14.9877%
Lakewood	66.4700	22.7809%
Casablanca	86.9121	29.7869%
	291.7797 ha.	100%



WEBSTER SURVEYS LTD.



SKETCH PLAN  
 SHOWING  
 REALLOCATION OF PROPERTY OWNERSHIP IN  
 ROSEWOOD SUBDIVISION  
 SECTION 17 & 18 -  
 TWP. 36 - RGE. 4 - W.3rd MER.  
 SASKATOON, SASKATCHEWAN  
 April 27th, 2012



Owner	Area ha.	%ownership	Reallocation
City of Saskatoon	41.3322	14.166%	26.849 ha. 14.165%
Boychuk	53.3344	18.279%	34.647 ha. 18.279%
Rosewood Land	43.7310	14.988%	28.409 ha. 14.988%
Lakewood	21.5700	7.393%	14.012 ha. 7.393%
Casablanca	131.8111	45.175%	85.628 ha. 45.175%
	291.7787 ha.		189.546 ha.



His Worship the Mayor and City Council  
The City of Saskatoon

**REPORT**  
**of the**  
**EXECUTIVE COMMITTEE**

Composition of Committee

His Worship Mayor D. Atchison, Chair  
Councillor C. Clark  
Councillor R. Donauer  
Councillor B. Dubois  
Councillor M. Heidt  
Councillor D. Hill  
Councillor A. Iwanchuk  
Councillor M. Loewen  
Councillor P. Lorje  
Councillor T. Paulsen  
Councillor G. Penner

**1. Circle Drive South Project – Land Exchange and Partial Property Acquisition  
of 2426 Dudley Street  
(File No. CK. 4020-1 x6050-9)**

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- RECOMMENDATION:**
- 1) that City Council approve a partial land acquisition and land exchange for a portion of the property located at 2426 Dudley Street, as shown in Attachment 2;
  - 2) the City Solicitor be requested to prepare the necessary purchase agreements and that His Worship the Mayor and City Clerk be authorized to execute the agreements; and
  - 3) that the cost of acquisition and related expenses be charged to the Property Realized Reserve as an interim source of financing.

Your Committee has considered and supports the following report of the City Manager dated May 7, 2012:

**“BACKGROUND**

At its meeting held May 28, 2007, City Council considered Clause 6, Report No. 9-2007 of the Executive Committee, and adopted the following recommendation with respect to the Circle Drive South Project:

- “3) that the Administration be authorized to negotiate with all land owners identified for the acquisition of the necessary rights-of-way for the construction of this project.”

**REPORT**

The subject property is located in the Southwest Industrial area, south of 11<sup>th</sup> Street West on the north side of Dudley Street. It is a rectangular shaped parcel situated immediately adjacent to the abandoned CNR spur line that extends from 11<sup>th</sup> Street West to Dundonald Avenue. The northwest corner of the parcel, consisting of an area of approximately 2,339.7 square metres is to be exchanged with an area of 2,375.4 square metres situated immediately west of the property. The southeast corner of the property that fronts Dudley Street, consisting of approximately 810.9 square metres, is to be acquired by the City at a purchase price of \$50,000.

The lands are required as part of the Circle Drive South Project to accommodate a new access road into the southwest industrial area via a realignment of Dudley Street to connect directly to 11<sup>th</sup> Street (Attachment 1). This is to replace the Fletcher Road access that was closed as part of the Circle Drive South Project.

The City’s Real Estate Manager has negotiated a purchase agreement with Blackhart Holdings for the required lands.

Significant terms and conditions of the Offer to Purchase agreement are as follows:

1. Purchase Price  
Purchase price for the 810.9 square metre portion is \$50,000.
2. Land Exchange Areas
  - To Blackhart Holdings Inc. – 2,375.4 square metres.
  - To the City – 2,339.7 square metres.

3. Other Terms  
Blackhart shall consolidate the newly configured lot with the parcel situated immediately adjacent to the southwest, a property which it jointly owns with Gerdan Holdings Inc.
4. Conditions Precedent
  - a) Approval of Saskatoon City Council.
  - b) The City agrees to re-establish and construct any new fencing required to secure the property as it currently exists.
  - c) The City agrees to level and compact the exchanged land area to be consistent with Blackhart's existing site to accommodate required site storage.
  - d) The City agrees to install a landscape strip required along the newly aligned Dudley Street to comply with the zoning bylaw.
5. Legal Costs and Disbursements  
Each party shall be responsible for its own legal costs.
6. Closing and Possession Dates  
The City shall have access to the site upon completion of the site improvements, repairs, and enclosure of Blackhart's newly created site.

### **POLICY IMPLICATIONS**

There are no policy implications.

### **FINANCIAL IMPLICATIONS**

It is recommended that the cost of acquisition and related expenses be charged to the Property Realized Reserve as an interim source of funding.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.



**PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of the City of Saskatoon Policy C01-021 (Public Notice Policy) is not required.

**ATTACHMENTS**

1. Additional Access to Holiday Park from 11<sup>th</sup> Street.
  2. Lands Subject to the Agreement”
- 
2. **Pleasant Hill Village – New Sales Incentive Grant  
(File No. CK. 4131-31)**

**RECOMMENDATION:**

- 1) that the Administration be authorized to provide a new 9.99 percent sales incentive grant towards the purchase of a new city-owned dwelling in the Pleasant Hill Village;
- 2) that the new sales incentive grant be funded in the amount up to \$300,000 from the Property Realized Reserve; and
- 3) that the Administration be authorized to implement a five-year tax abatement program for the purchase of a new city-owned dwelling in the Pleasant Hill Village, to be phased out on a sliding scale as follows:

Year One	100% tax abatement
Year Two	80% tax abatement
Year Three	60% tax abatement
Year Four	40% tax abatement
Year Five	20% tax abatement

Your Committee has considered the attached report of the General Manager, Community Services dated May 8, 2012. While the Administration has recommended a 9.99 percent sales incentive program rather than a five-year tax abatement program, your Committee is of the view that both a sales incentive program and a five-year tax abatement program would be beneficial to the successful development of the Pleasant Hill Village project, and accordingly submits the above recommendation.

**3. Public Housing Subsidy – Budget Reallocation**  
**(File No. CK. 4131-31)**

- RECOMMENDATION:**
- 1) that beginning in 2013, \$34,000 be allocated annually towards the Pleasant Hill Village project until completion to cover ownership and carrying costs related to unsold units and unexpected costs related to the redevelopment of the remaining phases; and
  - 2) that upon completion of the Pleasant Hill Village project, a further report be submitted to City Council recommending options for the permanent allocation of this funding.

Your Committee has considered and supports the following report of the General Manager, Community Services dated May 8, 2012:

**“BACKGROUND**

**City of Saskatoon’s Contribution to Saskatoon Housing Authority Operating Losses**

In the years between 1970 and 1991, the City of Saskatoon (City) entered into unique funding agreements with the Saskatchewan Housing Corporation (SHC) covering 14 affordable rental housing projects that were built during that time period in Saskatoon. The City provided a 5 percent capital grant to each of these projects, and further committed to cover 5 percent of the operating losses on these projects for as long as they remained on the affordable rental market.

These 14 projects are managed by the Saskatoon Housing Authority (SHA) and are continuing to serve the needs of low-income residents of Saskatoon by providing good quality rental housing at an affordable rate. Today, under the current Innovative Housing Incentives Policy No. C09-002, the City provides incentives for capital construction of housing only; no operating grants are provided.

**Rent Supplement Program**

During its August 20, 1990 meeting, City Council agreed to a request from the SHC to contribute 5 percent to the cost of the provincial rent supplement program for Saskatoon residents accessing the program. The provincial Rent Supplement Program provides a subsidy to low-income renters who are unable to access affordable rental units such as

those offered by the SHA. The subsidy bridges the gap between the market rate for an apartment and what the low-income tenant can reasonably afford to pay.

In the 2011 Housing Business Plan, it was noted that the City appeared to be the only municipality in Saskatchewan contributing to the Rent Supplement Program. Furthermore, no agreements could be found between the City and SHC binding the City to future contributions. During its March 7, 2011 meeting, City Council resolved:

“that the General Manager of the Community Services Department be authorized to negotiate an agreement with the Saskatchewan Housing Corporation and report back to City Council regarding the terms and future City of Saskatoon participation in the provincial Rent Supplement Program.”

Annually, City Council has approved a budget allocation of \$124,000 for the Public Housing Subsidy to cover the City’s contribution to these two programs.

## **REPORT**

In accordance with City Council’s resolution from March 7, 2011, as indicated above, the Administration met with representatives of the SHC to negotiate an agreement for future contributions to the Rent Supplement Program. In March 2012, the City received notice from the SHC they will no longer be requesting a municipal contribution towards the provincial Rent Supplement Program beginning in 2012. This program has been in decline and the City’s contribution has been reduced to approximately \$16,000 in recent years.

The City’s contribution to the operating losses of the SHA on the pre-1991 projects has been slowly declining over the past few years after peaking in 2007 at \$91,231. The average contribution over the last five years has been \$75,901. It is the opinion within the Community Services Department that an allocation of \$90,000 is sufficient to cover future contributions to the SHA.

Your Administration is recommending that the budget allocation for the Public Housing Subsidies, which covers these two items, be reduced from \$124,000 to \$90,000. This will free up \$34,000 for re-allocation.

Your Administration is recommending that savings of \$34,000 be re-allocated to the Pleasant Hill Village project until the project is complete. The remaining development sites in Pleasant Hill Village are expected to be sold by the end of 2014. The

redevelopment of Pleasant Hill is a complex, multi-year project with a variety of cost pressures. For example, the sale of City-owned units is slower than expected. This means that carrying and associated administrative costs are higher than anticipated (approximately \$40,000 per year). Redirecting \$34,000 per year will help to off-set this and other expenses until such time as the project is complete.

### **OPTIONS**

City Council may decide to direct this funding to other projects.

### **POLICY IMPLICATIONS**

There are no policy implications.

### **FINANCIAL IMPLICATIONS**

There is no financial impact. This is a request to re-allocate existing funds towards Pleasant Hill Village. Upon completion, a further report will be forwarded to City Council recommending options for the permanent use of these funds.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

### **PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.”

- 4. Special Events Policy No. C03-007  
Request for Funding – Pacific North West Economic Region  
22<sup>nd</sup> Annual Summit  
(File No. CK. 1870-15)**

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**RECOMMENDATION:** that funding in the amount of \$25,000 be allocated under the Profile Saskatoon Event category to the Pacific North West Economic Region 22<sup>nd</sup> Annual Summit, as this event meets the eligibility requirements as outlined in Special Events Policy No. C03-007.

Your committee has considered and supports the attached report of the General Manager, Community Services Department dated May 6, 2012.

**5. Enquiry – Councillor D. Hill (September 12, 2011)  
Public Beach Within the City Limits  
(File No. CK. 5520-1)**

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- RECOMMENDATION:**
- 1) that the City of Saskatoon not establish a formal public beach area along the South Saskatchewan River due to the inherent danger of swimming or wading in the river;
  - 2) that the Administration install signs in appropriate locations to warn and educate the public on the hazards associated with entering the river and to effectively communicate parking restrictions in the area; and
  - 3) that the Administration work with the Meewasin Valley Authority to provide garbage receptacles in appropriate areas.

At the September 12, 2011 meeting of City Council, Councillor Hill made the following enquiry:

“Would the Administration consult with the Meewasin Valley Authority about the possibility of establishing a public beach within the city limits.”

Your Committee has considered and supports the attached report of the General Manager, Community Services dated May 9, 2012.

**6. Gordon Howe Bowl Upgrades  
(File No. CK. 4205-7-2)**

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- RECOMMEDATION:**
- 1) that the Administration proceed to establish a Gordon Howe Bowl Foundation for the purpose of fundraising for Gordon Howe Bowl upgrades as outlined in the report of the General Manager, Community Services Department dated May 14, 2012;

- 2) that a Gordon Howe Bowl Foundation be established based on the guiding principles and processes as outlined in the above-noted report; and
- 3) that financial support to establish the Gordon Howe Bowl Foundation and to fund the capital improvements to the Gordon Howe Bowl be approved as follows:
  - a) that the City of Saskatoon provide up to \$45,000 to contract the services of a temporary administrator, and associated expenses, to establish the Gordon Howe Bowl Foundation with the source of funding being Capital Project No. 2359 – Gordon Howe Bowl Upgrades Governance Review;
  - b) that the \$45,000 outlined in Recommendation 3 a) above be repaid to the City of Saskatoon from the fundraising efforts of the Gordon Howe Bowl Foundation, once established;
  - c) that \$600,000 in initial funding for Capital Project No. 2349 – Gordon Howe Bowl Upgrades be considered during the 2013 Business Plan and Budget process;
  - d) that this report be referred to the review of the 2013 Business Plan and Budget; and
  - e) that the City Manager be permitted to contract a sole-source temporary administrator, within the noted budgetary limitations, to establish the Gordon Howe Bowl Foundation.

Your Committee has considered and supports the attached report of the General Manager, Community Services regarding the above matter.

**7. Appointment to Municipal Planning Commission  
(File No. CK. 175-16)**

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**RECOMMEDATION:** that Mr. Andy K.F. Yuen be appointed to the Municipal Planning Commission to the end of 2013, to replace Mr. Bruce Waldron.

The above appointment is necessary due to the resignation of Mr. Bruce Waldron from the Municipal Planning Commission.

**8. Request for Financial Support  
“Celebrating Dakota-Crown Alliances: A Diamond Jubilee Event  
June 17-18, 2012 - War of 1812  
(File No. CK. 1870-14)**

---

**RECOMMEDATION:** that City Council approve funding in the amount of \$100,000, to be funded from the Special Events – Heritage Category Program, to the War of 1812 Bicentennial Commemoration Event, and that \$80,000 of the funding be released to the event organizers prior to the event taking place.

Attached is a letter dated May 7, 2012 from Chief Darcy M. Bear, Whitecap First Nation, requesting funding in the amount of \$100,000 for the War of 1812 Bicentennial Commemoration Event, to be held in Saskatoon from June 16 – 18, 2012.

Your Committee has reviewed the following report of the General Manager, Community Services dated May 9, 2012:

**“REPORT**

The War of 1812 is a defining moment in Canada's history and the Dakota people are proud of the critical role they played in this historic achievement. Although the War of 1812 is often framed as a conflict between the British and Americans, it was not this simple. Many distinct groups came together to fight for Canada's borders. These included First Nations, Métis, Francophone, German, Ukrainian, and other European groups. These groups joined together in the same multicultural spirit that defines Canada today. This year's commemoration of the Bicentennial of the War of 1812 is a time to recognize the importance of these relationships and commemorate this spirit of alliance.

The War of 1812 Bicentennial Commemoration event will be in Saskatoon, Saskatchewan, from June 16 to 18, 2012, at various locations in and around Saskatoon, including Whitecap Dakota First Nations, Wanuskewin, and River Landing.

The special commemorative activities planned for this event will be focused over a three-day period and will be comprised of the following:

- 1) Unity Ride—Saturday, June 16, which will entail horseback riders travelling from Whitecap Dakota First Nation to Wanuskewin Heritage Park;
- 2) Commemorative Extravaganza Event – Sunday, June 17, which will entail the telling of the Saskatoon 1812 story featuring traditional war and peace ceremonial dances and cultural performances and ending with a performance by the Saskatoon Symphony Orchestra of the 1812 Overture that will also include fireworks and cannons; and
- 3) Educational Event – Monday, June 18, which will entail the announcement of the curriculum partnership and the telling of the Saskatoon 1812 story.

It is estimated that attendance at the Commemorative Extravaganza Event will be 20,000 within the primary viewing area of River Landing and Rotary Park.

Your Administration has reviewed the business plan and concluded that this request for funding meets the objectives of Special Events Policy No. C03-007, as a Heritage Event. Overall, the Planning Committee has prepared a business plan that is consistent with the criteria approved by City Council.

#### Business Plan Highlights

Mission Statement – The mission of the Saskatoon War of 1812 Bicentennial Commemoration is to honour the true legacy of this historic event – Defining Moments, Lasting Alliances - the unified force of several cultures coming together for a common good.

Strategic Goals – The Planning Committee has identified a number of objectives in hosting this event, some of which include generating a positive economic impact for the city, attracting tourists to the city, educating various and specific audiences with regard to the War of 1812 and the historical impacts of the event, and generating excitement and participation in the various activities planned during this event.

Strategic Alliance – The Planning Committee is made up of a consortium of partners, which include Whitecap Dakota First Nation, the City, and the Office of the Treaty Commissioner.



Additionally, the Planning Committee has established a Roundtable Group comprised of representatives from the Government of Canada, Province of Saskatchewan, Ukrainian Council of Saskatchewan, Saskatchewan German Council, Saskatoon Tribal Council, Greater Saskatoon Chamber of Commerce, Saskatoon Police Services, Saskatoon Public School Board, Greater Saskatoon Catholic Schools, and Wanuskewin Heritage Park. Production partners for this event include Buffalo Boy Productions, Meewasin Valley Authority, United Empire Loyalists, Child Hunger and Education Program (CHEP), Royal Canadian Navy, Saskatoon Symphony Orchestra, and Le Federation des Francophone de Saskatoon.

Requested Civic Services – This event will require support from a number of civic departments and branches, including Saskatoon Police Services, Fire and Protective Services Department, Infrastructure Services Department - Parks and Transportation Branches. Some examples of this civic support include setting up traffic barricades and road closures for the Unity Ride, setting out extra trash bins along the Unity Ride route, River Landing, and Rotary Park, and a police escort for the Unity Ride.

The Planning Committee has requested the above-noted services through each respective department representative. At the time of writing this report, the Planning Committee has not been advised of any additional charges to provide these services and have indicated to your Administration that none are anticipated.

Event Operating Budget – The Planning Committee submitted an event operating budget that shows the operating expenses for this event to be \$381,000. Along with the requested grant from the City, this event has secured funding from the Federal Government (\$100,000), along with a grant from the Canadian Heritage Jubilee Fund (\$61,000). This meets policy criteria of having an operating budget greater than \$100,000.

Legacy – This event will leave behind an educational legacy. This educational legacy is comprised of the development of student curriculum for Grade 6 and 9 students, which is a collaborative project between Saskatoon Public Schools, the Office of the Treaty Commissioner, and Whitecap Dakota First Nation. Once the curriculum is developed, it will be released to all school divisions in the Province of Saskatchewan (Province) through the Ministry of Education. The value of this legacy is in excess of \$70,000.

The Planning Committee has also identified further legacies that will follow over the course of the three years of recognizing the War of 1812. This includes the production of a documentary film that will include the June 2012 celebration and activities, as well as depicting the history of the Dakota people and their role in the War of 1812, and the role of other ethnic groups in this historic event. It is anticipated that this documentary film

will be completed and released for television broadcast in 2015.

Economic Impact – The Planning Committee has outlined that this event will have a significant economic impact to both the city of Saskatoon and the Province. The Planning Committee applied the Economic Impact Model for the Arts and Heritage (EIMAH), a tool developed by the Department of Canadian Heritage, which calculates the economic impacts of expenditures on arts and heritage activities at the provincial, territorial, and national levels to determine the economic impact to Saskatoon and region in hosting this event. Similar to the Sport Tourism Economic Assessment Model (STEAM) tool (which measures economic impact of sport tourism activities), EIMAH assesses the impact of cultural and heritage type activities and events on an objective basis. The model estimates the economic impacts associated with visitor/tourism spending attributable to these activities. As an example, when an event spends money on hiring individuals and estimates the number of people coming to an event who stay for a certain number of days, the model is able to quantify the economic impact of such investment/spending on the economy as a whole in the respective geographic area.

Based on the data from EIMAH, the Planning Committee has estimated that this three-day event may contribute to a Gross Domestic Product (GDP) impact of \$1.9 million (both direct and indirect), along with an estimated \$1.6 million impact from visitor audience spending.

Non-Profit Certificate - The Planning Committee will be providing the Administration with confirmation that Whitecap Dakota First Nation is a non-profit entity. As of May 9, 2012, this confirmation has not been received.

Event Profits – As outlined in the operating budget submitted in the business plan, this event is not anticipating a significant profit to be earned.

According to Special Events Policy No. C03-007, the War of 1812 Bicentennial Commemoration Event is eligible for funding under the Special Event - Heritage Event Category, and satisfies the requirements outlined in the policy.”

A copy of the Business Plan is attached.

Also attached is an outline of the funding and expenditures for the Special Events reserve from 2012 to 2013. Based on approved funding commitments, and those that are subject to approval, the Special Events reserve has funds available to accommodate this funding request.

**9. FCM Conference – 2012**  
**(File No. CK. 155-2)**

**RECOMMENDATION:** that City Council approve an additional allocation of up to \$45,000 from the Special Events Reserve – Profile Saskatoon, for the FCM Conference being held in Saskatoon on June 1 – 4, 2012.

City Council, at its meeting held on January 7, 2011 approved an allocation of \$300,000 from the Special Events Reserve – Profile Saskatoon to assist in offsetting the host municipality expenditures for the CAMA and FCM Conferences to be held in Saskatoon on May 28-30 and June 1-4 respectively. Of that, \$10,000 was designated for CAMA expenditures, leaving a balance of \$290,000 for FCM.

A budget of \$612,500 was established, to be funded as follows:

FCM Registration Contribution (based on 1,500 delegates)	\$202,500
City of Saskatoon	\$290,000
Sponsorship	<u>\$120,000</u>
	\$612,500

As of May 22, 2012, sponsorship has been obtained in the amount of \$73,000, leaving a deficit of \$47,000. One of the anticipated major sponsors did not materialize, and the conference organizers from FCM have advised that they too have had difficulty in achieving their sponsorship goals.

Every effort is being made to reduce expenditures without sacrificing the quality of delegates' conference experience, and overtures continue to be made to prospective sponsors. Your Committee is recommending that an additional allocation of up to \$45,000 be made for the conference, but is hopeful that the entire amount will not be required.

There are two categories of grants – Special Events and Profile Saskatoon. The grant for the FCM Conference falls within the Profile Saskatoon category. The Profile Saskatoon event category reserve has already been over-allocated by \$115,000 for 2012, given other events that have been or are pending approval. However the Special Event category reserve has \$170,000 in unallocated funds, which leaves a combined reserve total of \$55,000 in unallocated funding available. The approval of the above recommendation would leave a combined reserve remaining balance of \$10,000.

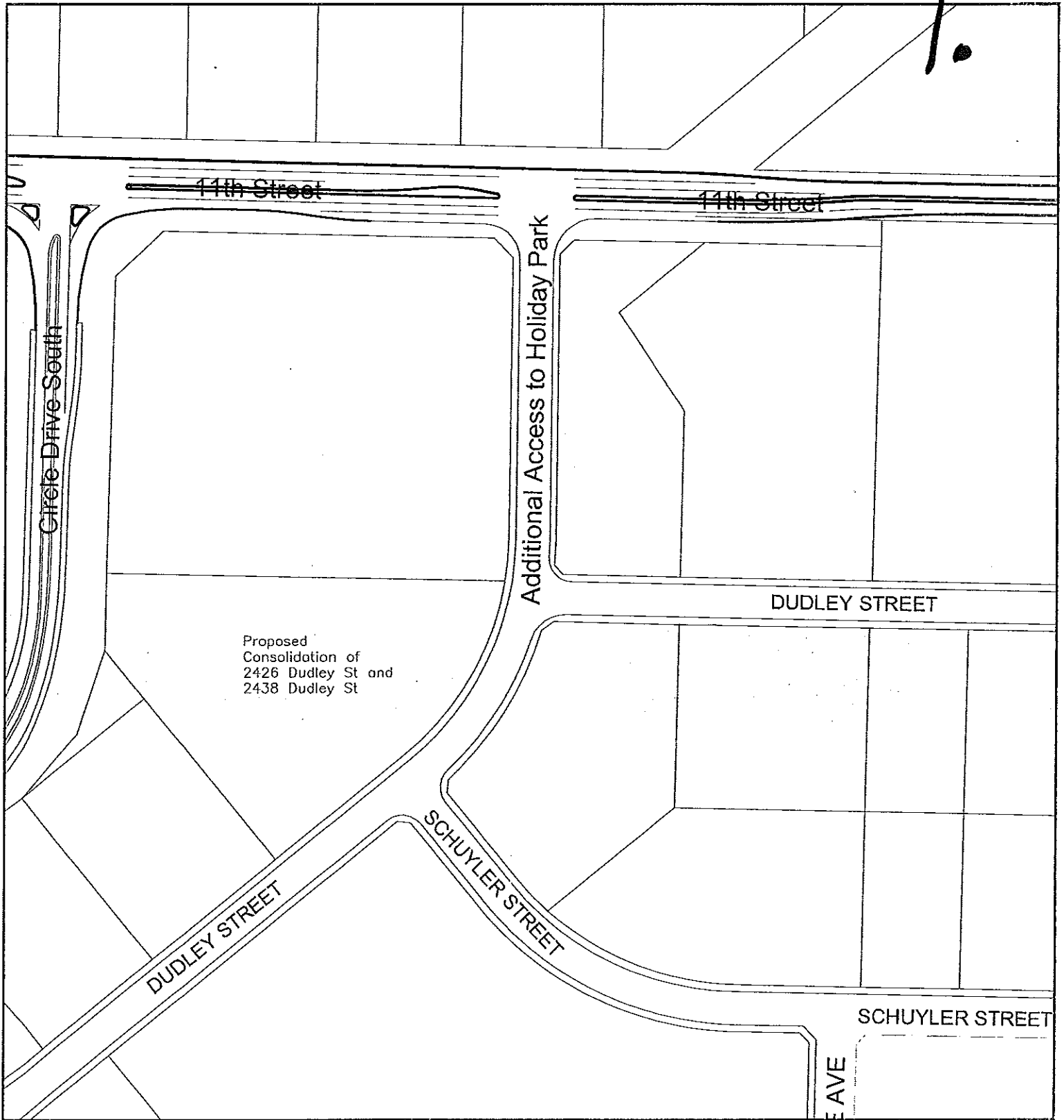
Report No. 9-2012  
Executive Committee  
Monday, May 28, 2012  
Page 15

Respectfully submitted,

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His Worship Mayor D. Atchison, Chair

# Additional Access to Holiday Park from 11th Street



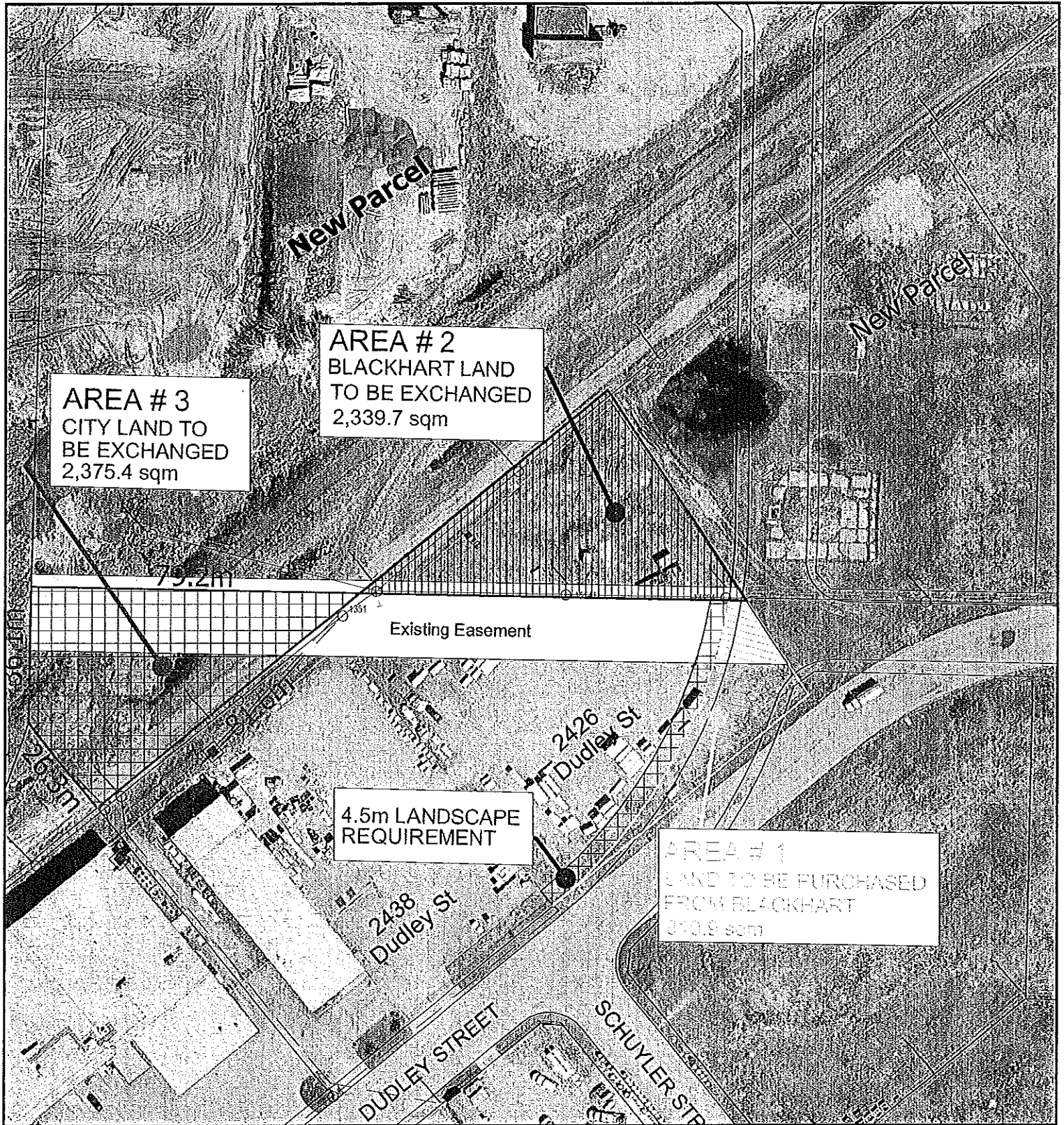
**City of  
Saskatoon**

Corporate Projects - Real Estate Section - May 2012

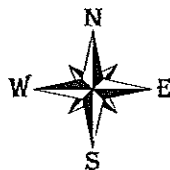
Note: The City does not guarantee the accuracy of this plan. To ensure accuracy, please refer to the Registered Plan of Survey. This plan is not to scale. Distances are in metres unless shown otherwise. Do not scale.



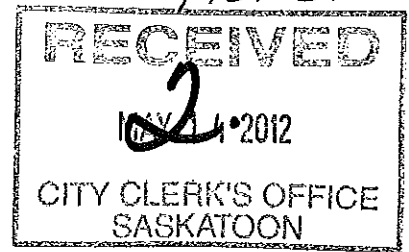
# Lands Subject to the Agreement



Corporate Projects - Real Estate Section - May 2012  
Note: The City does not guarantee the accuracy of this plan. To ensure accuracy, please refer to the Registered Plan of Survey. This plan is not to scale. Distances are in metres unless shown otherwise. Do not scale.



Please Note: Actual Areas to be Confirmed by Plan of Survey



**TO:** Secretary, Executive Committee  
**FROM:** General Manager, Community Services Department  
**DATE:** May 8, 2012  
**SUBJECT:** Pleasant Hill Village – New Sales Incentive Grant  
**FILE NO.:** PL 951-22

---

- RECOMMENDATION:**
- 1) that the General Manager, Community Services Department be authorized to provide a new 9.99 percent sales incentive grant towards the purchase of a new city-owned dwelling in the Pleasant Hill Village; and
  - 2) that the new sales incentive grant be funded in the amount up to \$300,000 from the Property Realized Reserve.

**BACKGROUND**

The Pleasant Hill Village project commenced in the fall of 2006 with the purchase of over 30 sub-standard housing units from private owners. The project is intended to build value and confidence in a neighbourhood that was showing signs of distress. Currently, over 70 percent of the neighbourhood housing stock in Pleasant Hill is rented. Transiency in the neighbourhood is high. One of the fundamental objectives of the Pleasant Hill Village project was to offer new homeownership opportunities in Pleasant Hill. Pleasant Hill Village is intended to attract families with children who want to live in a new home, close to a new school and wellness centre, and surrounded by new, attractive park space. The school is currently under construction and is projected to be completed in spring of 2012. The first phase of the park development is completed. Phase II park development will be completed by the fall of 2013.

Interest in a homeownership project from homebuilders was very limited at the outset. In order to attract home builders to the project, the City of Saskatoon (City) agreed to purchase any unsold units. On April 2, 2009, the City entered into a Sale Agreement with the Affordable New Home Development Foundation for the construction of 24 residential dwelling units on Parcel D (1505 and 1507 19<sup>th</sup> Street West), and with Cenith Developments Inc. for the construction of 12 residential dwelling units on Parcel B (315 Avenue N South). As part of the Sale Agreements, each builder was required to complete the dwelling units and undertake a six-month marketing period. Upon conclusion of the marketing period, if there were any unsold units, the City would purchase the units from the builders at an agreed upon fixed price. Furthermore, each builder was required to offer 50 percent of the completed units to Quint Development Corp. (Quint) and Cress Housing (Cress). Quint has purchased eight units and Cress has purchased ten units. These units are currently being rented.

By December 1, 2010, the City purchased 18 unsold units. Twelve of the units are located at 1505 and 1507 19<sup>th</sup> Street West (Parkview Green). Six of the units are located at 315 Avenue N South (Cenith Townhouses). The City has retained the services of two realtors to market and sell the vacant units. Since December 2010, there have been four market sales, leaving 14 unsold units available. The remaining unsold dwelling units are offered at a fixed price that was established in 2010. The dwellings are all ground-oriented townhouses designed for families

with a purchase price between \$189,922 and \$241,034. The total value of the unsold units totals over \$2.69 million.

## REPORT

Introducing new dwelling units for homeownership and increasing the neighbourhood's marketability is the goal of the Pleasant Hill Village project. The City has provided many affordable homeownership opportunities in partnership with builders since 2008 as part of the City's Affordable Housing Business Plan. One of the unintended consequences of the successful affordable housing program is that it has drawn demand away from Pleasant Hill Village. When offered a choice, many prospective purchasers would prefer to live in a newer neighbourhood, which is not undergoing redevelopment.

In order to increase sales and leverage the positive developments of the new St. Mary Education and Wellness Centre, and the opening of the new KC Charities seniors' complex, your Administration is recommending a sales incentive program.

The new sales incentive program must meet the following criteria:

- a) maintain the objective of homeownership;
- b) allow the City to recover its investment at the fixed price;
- c) maintain the market value (fixed sale price) of the units. Any new incentive should not affect the market value of units in the neighbourhood (e.g. reducing price to increase sales); and
- d) remove the City from ownership responsibility and costs.

The City has considered the following options to increase sales and meet the criteria above:

- 1) Rent-to-Own Program;
- 2) Request for Proposal (RFP) for unsold units;
- 3) Shared Equity Program;
- 4) Habitat for Humanity Offer to Purchase;
- 5) Quint Home Ownership Program; and
- 6) 9.99 Percent Sales Incentive Program.

### Rent to Own

Commonly used in soft real estate markets, rent-to-own programs are offered to buyers who may wish to rent for a period of time and then purchase their unit. A rent-to-own model has been developed for the units at Pleasant Hill Village. However, the City has been informed by both Canada Mortgage and Housing Corporation (CMHC) and Genworth Financial (Genworth) that it will not support a rent-to-own program.

### RFP for Unsold Units

The City may "bundle" all 14 units and offer them for sale through a RFP. The RFP would



target major employers as an opportunity to assist families who are finding it difficult to obtain housing. The downside to this approach is that the units would likely become rental units once they are sold. This defeats the goal to increase homeownership in the neighbourhood.

#### Shared Equity Program

A Shared Equity Program is another way to assist homebuyers with low and moderate incomes to become homeowners. In general, a Shared Equity Program requires the seller to defer part of the value of a home through a second mortgage. The purchaser would only need to finance the remaining value with standard mortgage financing. For example, a unit valued at \$200,000 would be financed with a \$150,000 mortgage. The other \$50,000 would be held by the City in a second mortgage. The City's second mortgage would be paid back upon sale of the house, or when the first mortgage was paid out, whichever comes first.

A Shared Equity Program meets most of the criteria stipulated above. However, CMHC and Genworth will not provide mortgage insurance for a second mortgage program.

#### Habitat for Humanity Offer to Purchase

On September 22, 2011, Habitat for Humanity made an Offer to Purchase all unsold units from the City. The offer contained a purchase price of approximately \$150,000 per unit. At the time of the offer, mortgage insurance was not an issue, and sales in the marketplace were expected to rise once the new school was completed and open in 2012. The City decided to continue with the existing marketing strategy and defer consideration of Habitat for Humanity's proposal.

The Habitat for Humanity proposal meets several, but not all, of the criteria listed above. Habitat for Humanity is not able to allow the City to hold a second mortgage to recover the reduced amount. Therefore, accepting such an offer means that the City would need to absorb a loss in value of over \$700,000. Furthermore, the Habitat for Humanity proposal is entirely dependent on funding from the Provincial Government.

The Province of Saskatchewan (Province) has indicated that it will not provide additional financial assistance for new homeownership programs.

#### Quint Home Ownership Program

Quint has submitted an Expression of Interest to purchase the unsold units and offer them for sale through an arrangement similar to the former Neighbourhood Home Ownership Program (NHOP). Essentially, Quint would administer a homeownership program whereby a purchaser would arrange financing through a partnership with a lending institution. To make purchase possible, the Province would have to provide a grant, and the City would need to hold a second mortgage to help bring the value of a first mortgage down to allow purchase by low- and moderate-income families. The program would only be made available to those households earning no more than \$52,000 per year.

The Province has indicated that it will not provide additional funding for new homeownership programs.

### 9.99 Percent Sales Incentive Program (Recommended)

After considerable discussion on March 27, 2012, CMHC agreed to a policy exception to allow a sales incentive to be provided by the City for Pleasant Hill Village. CMHC will support, through their traditional mortgage insurance, a sales incentive equal to no more than 9.99 percent of the sale price. This incentive would not require an income limit. The sales incentive would be in the form of an equity grant for any family who purchases a dwelling for the purpose of homeownership.

The City would offer this new incentive to interested households for the purpose of homeownership (owner-occupancy).

### Grant versus Five-Year Tax Abatement

The City has offered five-year tax abatements for affordable housing; however, it is not offered to homebuyers. Homebuyers will only benefit from the tax abatement for five years. Once the tax abatement runs out, they may find it difficult to adjust their household budget to cover property taxes. For this reason, a sales incentive grant is being recommended.

Your Administration remains optimistic about the sale of units in Pleasant Hill Village. Two major construction projects are nearing completion – St. Mary Education and Wellness Centre and KC Charities senior complex. The timing of a new sales incentive is good.

### OPTIONS

1. A tax abatement may also be offered, but this is not recommended for homebuyers due to difficulty adjusting household budgets once the abatement runs out.

### POLICY IMPLICATIONS

There are no policy implications. This sales incentive program is a one-time offer connected specifically to the remaining City-owned unsold units in Pleasant Hill Village.

### FINANCIAL IMPLICATIONS

A total of \$298,684 would be needed to fund the 9.99 percent sales incentive grant. The Affordable Housing Reserve has funding, which is already allocated to other affordable housing projects through 2013. Therefore, the Affordable Housing Reserve has insufficient funds to finance the entire grant program. It is recommended that an allocation of \$298,684 be made from the Property Realized Reserve to the Affordable Housing Reserve to fund a new Sales Incentive Grant for unsold units at Pleasant Hill Village. The sale of unsold units would yield \$2.69 million back to the Property Realized Reserve, and eliminate the carrying and ownership costs estimated at \$40,000 per year.

**PUBLIC COMMUNICATION PLAN**

If City Council agrees to offer a sales incentive program, the City would undertake a targeted marketing effort focussing on families, new Canadians, and renters.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

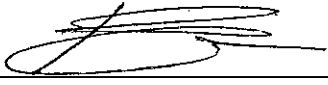
**PUBLIC NOTICE**

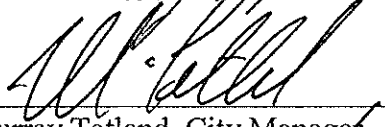
The recommended option means that public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required. If a different option is chosen, which causes the unsold units to be sold at below market value, public notice would be required.

**ATTACHMENT**

1. Letter from CMHC Approving Mortgage Loan Insurance for a 9.99 Percent Sales Incentive

Written by: Alan Wallace, Manager, Planning and Development Branch

Approved by:   
 Randy Grauer, General Manager  
 Community Services Department  
 Dated: May 19, 2012

Approved by:   
 Murray Totland, City Manager  
 Dated: May 11/12

cc: His Worship the Mayor



1000, 7th Avenue SW Suite 200  
Calgary, Alberta  
T2P 5L5

1000, 7e avenue S.-O. Porte 200  
Calgary (Alberta)  
T2P 5L5

May 8, 2012

Mr. Alan Wallace  
Planning and Development - City of Saskatoon

Re: Mortgage Loan Insurance for Pleasant Hill Village units - City owned

I am pleased to advise that CMHC will recognize the down payment equity loan provided by the City of Saskatoon as a "Traditional Source of Down Payment". This approval is granted for the fourteen - 2 to 3 bedroom townhome units in the Pleasant Hill development currently owned by the City of Saskatoon.

The City of Saskatoon provides applicants opportunities to purchase these new townhome style units in the community of Pleasant Hill by providing a non-repayable equity grant for 9.99 per cent of the value to be used for the down payment. Non-repayable equity grants provided exclusively from a federal, provincial or municipal agency is considered to be a traditional source of equity and this down payment source meets the minimum equity requirement for mortgage loan insurance.

#### Underwriting Conditions

- The CMHC Purchase product highlights for Traditional Sources of Down Payment are included below:

	<b>Traditional Sources of Down Payment</b>
<b>Loan Purpose</b>	Purchase
<b>Loan-to-Value Ratio</b>	Up to 95% for 1- 2 units; Up to 90% for 3-4 units
<b>Down Payment</b>	Applicant savings, RRSP withdrawal, funds borrowed against proven assets, sweat equity (<50% of min. required equity), land unencumbered, proceeds from sale of another property, non-repayable gift from immediate relative, equity grant (non-repayable from federal, provincial or municipal agency) and rent-to-own payments in excess of market rents.
<b>Number of Units</b>	1- 4 units
<b>Maximum Amortization</b>	LTV > 80%: 30 years; LTV ≤ 80%: 40 years Maximum 25 years for Chattel Mortgages
<b>Occupancy</b>	At initiation, the property that secures a CMHC-insured mortgage loan must be intended for occupancy at some point during the year by a borrower; or a relative of the borrower on a rent-free basis. Lenders must confirm owner occupancy and maintain the confirmation on file.
<b>Borrower Eligibility</b>	Permanent residents including newcomers to Canada. Self-employed borrowers with 3rd party documentation to support their income. Non-permanent residents are limited to 1 unit owner occupied property and a maximum LTV of 90%.
<b>General Property Requirements</b>	<ul style="list-style-type: none"> <li>The property can be located anywhere in Canada and must be suitable for, and available for, year-round occupancy.</li> <li>Properties that are constructed for seasonal use, or have seasonal access, are not eligible.</li> <li>Properties located on an island must have year-round bridge or ferry access.</li> <li>Time-share interests, life leases and properties in rental pools are not eligible.</li> </ul>
<b>General Guideline for</b>	LTV > 80%: Recommended min. score of 600

<b>History of Managing Credit* (Credit Score)</b>	LTV 60.01 - 80%: Min. score of 580 LTV < 60%: No min. score required Standard variable rate mortgages (LTV 90.01% - 95%): Recommended min. score of 610
<b>Debt Service Guideline*</b>	Credit score: GDS/TDS: < 680 : 35% / 42%, 680+ : n/a / 44%
<b>Loan Security</b>	First Mortgages and Chattel Mortgages
<b>Interest Rate Types</b>	Fixed, capped and standard variable, and adjustable

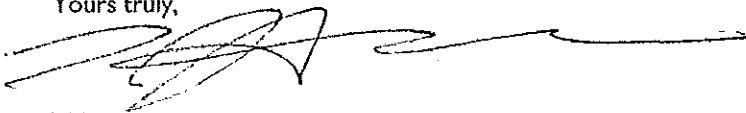
- Please note that once the applicant is approved by the City of Saskatoon, they should meet with an Approved Lender to start the mortgage loan application process.
- Applications submitted must first meet the Approved Lender's policies and guidelines. Applications submitted to CMHC for these fourteen units are required to meet all CMHC underwriting guidelines. At the time of submission in the emili system, applications will be reviewed and risked to determine the reasonableness of the borrower risk and requested lending value. Additional mitigating actions may be required based on that review.
- Once submitted to CMHC, the loan will be charged the premium applicable to the loan-to-value ratio for traditional down (see Premium Table below).
- When an Approved Lender submits an application for mortgage loan insurance, they will need to ensure that the source of equity is indicated as "Other" or "Cash from Own Resources". Selecting these indicators ensures that the appropriate premium is charged.
- The applicable premiums are indicated below:

Premium Table (Owner-occupied properties)		Surcharges
Loan to Value Ratio	Premium on Total Loan Amount	
Up to and including 65%	0.50%	<b>Extended Amortization</b> Add 0.20% for every 5 years of amortization beyond the 25 year mortgage amortization period.
Up to and including 75%	0.65%	
Up to and including 80%	1.00%	
Up to and including 85%	1.75%	
Up to and including 90%	2.00%	
Up to and including 95%		
Traditional Down Payment	2.75%	
Non-Traditional Down Payment	2.90%	

- It would also be helpful if Approved Lenders advise CMHC in the external comments screen that the application is submitted is from the Pleasant Hill Village Project.

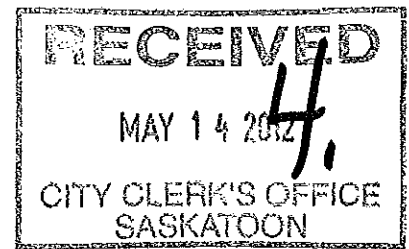
We appreciate the City of Saskatoon's initiative in helping to facilitate access to homeownership for eligible individuals in the City of Saskatoon. If you require any assistance or further information, please do not hesitate to contact T.J. Lee at (403) 515-3009 or Janice Santlague at (403) 515-2952 in the CMHC Calgary Business Centre.

Yours truly,



TJ Lee  
Regional Director, Underwriting, Real Estate and Default Management  
Prairie and Territories Region

1870-15



**TO:** Secretary, Executive Committee  
**FROM:** General Manager, Community Services Department  
**DATE:** May 7, 2012  
**SUBJECT:** Special Events Policy No. C03-007  
Request for Funding – Pacific North West Economic Region 22<sup>nd</sup> Annual Summit  
**FILE NO:** LS 1870-12-2

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**RECOMMENDATION:** that a report be submitted to City Council recommending that funding in the amount of \$25,000 be allocated under the Profile Saskatoon Event category to the Pacific North West Economic Region 22<sup>nd</sup> Annual Summit, as this event meets the eligibility requirements as outlined in Special Events Policy No. C03-007.

### **BACKGROUND**

On April 23, 2012, your Administration received an event business plan from the Host Committee of the Pacific North West Economic Region (PNWER) 22<sup>nd</sup> Annual Summit (Summit) to be held in Saskatoon from July 15 to 19, 2012 (see Attachment 1). Venues being utilized for this event include the Delta Bessborough Hotel, TCU Place, Sheraton Cavalier Hotel, and the University of Saskatchewan (U of S).

The Host Committee is requesting funding assistance in the amount of \$25,000 for this event. This report will address the request for financial assistance from the Special Events Reserve, Profile Saskatoon Event category based on Special Events Policy No. C03-007.

### **REPORT**

The PNWER Annual Summit brings together key business and government leaders from PNWER's ten jurisdictions within the United States (US) and Canada to discuss regional solutions to the biggest economic challenges. The group includes Alaska, Washington, Idaho, Montana, Oregon, Alberta, British Columbia, Yukon, Northwest Territories, and Saskatchewan.

This event is being co-presented by Canpotex and Federated Cooperatives Limited, both of whom have committed to a contribution of \$25,000 USD.

Your Administration reviewed the business plan and concluded that the request for funding meets the objectives of Special Events Policy No. C03-007, as a Profile Saskatoon Event. Overall, the Host Committee has prepared a business plan that is consistent with the criteria approved by City Council.

### **Business Plan Highlights**

**Mission Statement** – This is the first time this event is being hosted in Saskatchewan since the province joined PNWER in July of 2008. It will attract over 500 private and public sector

leaders to Saskatoon and will serve as a forum for addressing regional economic issues. The event will also serve as a mechanism for showcasing the City of Saskatoon.

Strategic Goals – The Host Committee aims to achieve the following objectives:

- a) address issues of relevance to Saskatchewan such as agriculture, food security, energy, innovation, water management, transportation, and talent attraction;
- b) increase awareness of Saskatoon and Saskatchewan's business, innovation and tourism advantages among PNWER members;
- c) increase awareness of PNWER among the Saskatoon and Saskatchewan business community;
- d) generate at least 15 local Saskatoon/Saskatchewan positive media mentions, and three national/American media mentions; and
- e) help sell out side events, such as the Business to Business reception hosted by Saskatoon and Saskatchewan Chambers of Commerce, and Policy tours hosted by Saskatoon businesses.

Strategic Alliance – The Host Committee has partnered with a number of key private and public sector organizations to meet the objectives of this event. Some of these partnerships are outlined below:

1. The Government of Saskatchewan is providing communications support to bring in journalists from major Canadian and US media outlets and raise awareness about the Summit.
2. The U of S is leading in the organization of the University Presidents' Roundtable; supplying food, beverages, and facilities; and helping to facilitate student volunteers for the conference.
3. A private sector volunteer is leading efforts to meet sponsorship commitments.
4. The Greater Saskatoon Chamber of Commerce and Saskatchewan Trade and Export Partnerships are working together to bring in business leaders for a business networking event.
5. City of Saskatoon (City) staff are putting together the first-ever PNWER Mayors' Roundtable.

Local Organizing Committee – The Host Committee is comprised of elected representatives; municipal, provincial, and federal government officials; private sector leaders; and representatives from the U of S. The Host Committee is co-chaired by Lyle Stewart, MLA Thunder Creek and incoming PNWER President, and Kent Smith-Windsor, Executive Director of the Greater Saskatoon Chamber of Commerce, along with numerous sub-committee members (see Attachment 1).

Requested City Services – The Host Committee will be contracting from the City's Transit Services Branch extensive use of bus service to move attendees between venues and to tour the city on Policy tours. The cost associated with this transit service has been included in the Event Operating Budget.

Event Operating Budget – The Host Committee has submitted an Event Operating Budget that indicates \$387,000 in revenue and \$390,000 in expenses. All budget figures are reflected in US dollars, which approximates Canadian dollars at this time. This meets policy criteria of having an operating budget greater than \$100,000.

Economic Impact – The Host Committee is anticipating over 500 delegates to attend this event. It is anticipated that approximately 1,150 hotel rooms will be used over the course of this event. Along with hosted meal functions, participants are encouraged to enjoy private meals at local restaurants and to explore Saskatoon during their time here.

External Media Attention – PNWER Annual Summits regularly garner media attention from both Canadian and US news outlets in the Pacific North West. The Host Committee is in the process of organizing a journalist tour targeted at national Canadian and US media outlets such as the Globe and Mail and The New York Times to promote the event, the city, and the province.

Event Profits—The Host Committee does not anticipate profit being generated from this event.

According to Special Events Policy No. C03-007, the PNWER event is eligible for funding under the Profile Saskatoon Event category and satisfies the requirements outlined in the policy. Based on the business plan submitted by the Host Committee, this event is consistent with the objectives of the policy.

### OPTIONS

Other options City Council may consider are to deny the funding request for this event, or approve an amount less than the requested \$25,000.

### POLICY IMPLICATIONS

There are no policy implications.

### FINANCIAL IMPLICATIONS

Attachment 2 outlines the funding and expenditures for Special Events Reserve from 2012 to 2013. Based on approved funding commitments, and those that are subject to approval, the Special Events Reserve has funds available to accommodate this funding request.

### STAKEHOLDER INVOLVEMENT

Your Administration will inform the PNWER Host Committee of City Council's decision relating to this funding request.

### ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.



**PUBLIC NOTICE**

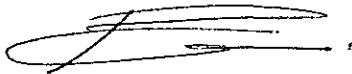
Public Notice, pursuant to Section 3 of the Public Notice Policy No. C01-021, is not required.

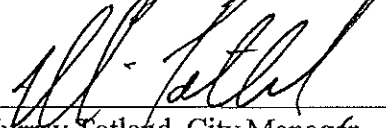
**ATTACHMENTS**

- 1. Pacific North West Economic Region 2012 Annual Summit Business Plan
- 2. Special Event Reserve - Funding and Expenditures

Written by: Loretta Odorico, Supervisor, Customer Services

Reviewed by:   
 Cary Humphrey, Manager  
 Leisure Services Branch

Approved by:   
 Randy Grauer, General Manager  
 Community Services Department  
 Dated: May 10, 2012

Approved by:   
 Murray Totland, City Manager  
 Dated: May 11, 12

cc: His Worship the Mayor



## PNWER 22nd Annual Summit | July 15-19, 2012



Saskatchewan Host  
Committee\*

Lyle Stewart, MLA  
Thunder Creek, PNWER  
Vice President

Kent Smith-Windsor  
Saskatoon Chamber of  
Commerce

Shawna Argue  
APEGS

Hon. Ken Cheveldayoff  
Saskatoon Silver Springs

Mike Dirham  
Agrium, Inc

Lionel LaBelle  
Saskatchewan Trade and  
Export Partnership (STEP)

Alan Migneault  
PricewaterhouseCoopers  
LLP

Hon. Don Morgan  
Saskatoon Southeast

Hon. Rob Norris  
Saskatoon Greystone

Peggy Schmeiser  
University of Saskatchewan

Gordon Wyant, MLA  
Saskatoon Northwest

\* Partial List

April 21, 2012

His Worship the Mayor and Members of the City Council  
The City of Saskatoon  
222 - 3rd Avenue North  
Saskatoon, SK. S7K 0J5

**Re: Request for Financial Support – City of Saskatoon Special Event Policy  
Pacific North West Economic Region (PNWER) 22nd Annual Summit, July 15-19, 2012**

Dear Saskatoon City Council,

I am writing to request the City of Saskatoon provide support to help us host the first Pacific North West Economic Region Annual Summit in Saskatchewan, focusing on the theme “The Power of Partnerships”.

On July 15-19, 2012, Saskatoon will welcome over 500 private and public sector leaders for the 22nd Annual Summit of the Pacific North West Economic Region (PNWER). In support of this event, I am writing to apply for \$25,000 through the City of Saskatoon’s Profile Saskatoon Event category.

The PNWER Annual Summit brings together key business and government leaders from PNWER’s ten jurisdictions within the United States (U.S.) and Canada to discuss regional solutions to our biggest economic challenges. The group includes Alaska, Washington, Idaho, Montana, Oregon, Alberta, BC, Yukon, Northwest Territories, and Saskatchewan.

Sessions during the Summit will include: Agriculture – working together for a stronger industry; Energy – meeting the growing demand in the region; Food Security – taking a North American approach; Innovation – enhancing our regional innovation system; Environment – greenhouse gas mitigation; Sustainable Development – water management strategies; The New West Partnership – a model for regional cooperation; Talent Attraction – mobility and recognition of qualifications; Transportation – borders, infrastructure, harmonization, and hubs; and a Cross-border Livestock Health Conference. Participants will discuss and develop action plans to address issues as varied as the topics.

As this will be the first PNWER Summit host by Saskatchewan, most of the delegates have not visited the province or the City of Saskatoon. As such, this event will serve to increase the city’s visibility throughout PNWER’s other four Canadian jurisdictions and five U.S. jurisdictions. The meeting will take place principally at the Delta Bessborough, with some use of additional venues, primarily TCU Place, the Sheraton Cavalier Hotel and the University of Saskatchewan.

Our event funding comes partially from participant registration, with the remaining support coming from private sector sponsors. This year's event is being co-presented by Canpotex and Federated Cooperatives Limited, both of whom have committed to a contribution of \$25,000USD. Additional support from Saskatoon and other private sector sponsors totals \$163,000USD.

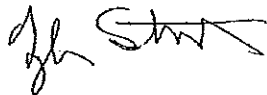
Thank you for considering our request. It is the goal of PNWER and the Saskatchewan host committee to ensure that the Annual Summit showcases the best of Saskatoon and serves as a forum for addressing regional economic issues. PNWER is an organization that brings together key business and government leaders from the Western Provinces and the Northwest States to address key issues of our bi-national regional economy.

Please review the attached documents and let me know if we can count on the City of Saskatoon to assist us in this major event.

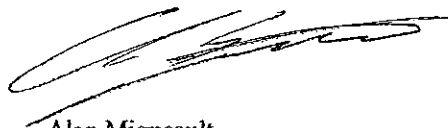
If you have any additional questions, please contact Matt Morrison, PNWER Executive Director at [matt.morrison@pnwer.org](mailto:matt.morrison@pnwer.org) or Alan Migneault, Host Committee Sponsorship Chair, 2012 PNWER Summit at [alan.j.migneault@ca.pwc.com](mailto:alan.j.migneault@ca.pwc.com) or at 668-5990.

I look forward to speaking with you soon.

Sincerely,



Lyle Stewart  
PNWER Vice President



Alan Migneault  
Host Committee

**Appendix C to City of Saskatoon – Council Policy C03-007  
Profile Saskatoon Event – Business Plan Outline**

## **Mission Statement**

The Pacific NorthWest Economic Region (PNWER) Annual Summit will bring together key business and government leaders from PNWER's ten jurisdictions within the United States (U.S.) and Canada to discuss and advance regional solutions to our biggest economic challenges. The 22<sup>nd</sup> Annual Summit, to be held in Saskatoon on July 15-19, 2012, is Saskatchewan's first opportunity to host a PNWER Annual Summit since the province joined PNWER in July of 2008. This Summit will feature the first ever mayors' roundtable and a university presidents roundtable in addition to its regular working group sessions attended by elected officials and private sector leaders in the region. The Summit will serve as a showcase of the host city, as well as a forum for addressing regional economic issues.

## **Strategic Goals**

Founded in 1991, PNWER is the only statutory, non-partisan, bi-national, public/private partnership in North America. PNWER is the forum for collaborative bi-national planning involving both the public and private sectors. For the 2012 Annual Summit, it is expected that over 500 public and private sector leaders will participate in working group discussions to address issues facing the region. It is expected that each of the twenty working groups (including trade and economic development, workforce, innovation, energy, transportation, tourism, among others) will develop an action plan aimed at strengthening bi-national and regional trade and collaboration. Over twenty student volunteers from the University of Saskatchewan will help to ensure the working group sessions run smoothly.

The Summit's host organizing committee aims to:

- address issues of relevance to Saskatchewan such as agriculture, food security, energy, innovation, water management, transportation, and talent attraction;
- help attract over 400 out-of-province participants and at least 100 in-province participants;
- increase awareness of Saskatoon and Saskatchewan's business, innovation and tourism advantages among PNWER members;
- increase awareness of PNWER among the Saskatoon and Saskatchewan business community;
- generate at least 15 local Saskatoon/Saskatchewan positive media mentions, and three national/American media mentions; and,
- help sell out side events such as the business to business reception hosted by Saskatoon and Saskatchewan Chambers of Commerce and policy tours hosted by Saskatoon businesses.

Other impacts include the economic benefit to the City of Saskatoon (see below) which depends on a number of variables and the specific model used to determine the benefit. The economic benefit has not been specifically calculated but given the City's experiences with similar events, the number of attendees and the number of days in the city we are confident that the benefit will be significant if the variables are used in the City's standard model.

## Strategic Alliance

PNWER Annual Summit participants reflect a mix of public and private sector participants. Our last Summit, which took place July 19-22, 2011 in Portland, Oregon, was host to over 650 participants. Approximately 49% of those participants were public sector, including legislators, staff from ministries, and staff from government organizations such as local invasive species councils. Approximately 20% of participants were from the private sector. Other participants included spouses, speakers, and participants that were granted complimentary registration. Each working group is headed by two co-chairs, one from the public sector and one from the private sector who help provide a balanced approach to working group discussions.

In terms of organizing the Annual Summit, the Saskatoon host committee is a key partner in delivering on the objectives of the Summit.

- The marketing sub-committee, supported by Tourism Saskatoon and the Saskatoon Regional Economic Development Authority, has developed marketing materials to attract participants and raise awareness about Saskatoon's economic, tourism, and cultural highlights.
- The Government of Saskatchewan is providing communications support to bring in journalists from major Canadian and U.S. media outlets and raise awareness about the Summit.
- The host committee is helping to organize policy tours to highlight economic and cultural attractions around the city.
- The University of Saskatchewan is leading on the organization of the university presidents' roundtable, supplying some food, beverage and facilities and helping to facilitate student volunteers of the conference.
- A private sector volunteer is leading efforts to meet sponsorship commitments.
- The Greater Saskatoon Chamber of Commerce and Saskatchewan Trade and Export Partnerships are working together to bring in business leaders for a business networking event.
- City of Saskatoon staff are putting together the first-ever PNWER mayors' roundtable.
- Provincial Government officials are contributing to working group sessions to ensure discussions are relevant to Saskatchewan.
- The Government of Canada is involved in the host committee and will be co-hosting a private dinner.

## Local Organizing Committee

The host committee is comprised of elected representatives, municipal, provincial, and federal government officials, private sector leaders, and representatives from the University Saskatchewan. The committee is co-chaired by Lyle Stewart, MLA Thunder Creek and incoming PNWER President, and Kent Smith-Windsor, Executive Director of the Greater Saskatoon Chamber of Commerce. Sub-committee leads include the following partial list:

- Honourable Dan D'Autremont, Speaker, Legislative Assembly of Saskatchewan (logistics);
- Melissa Shepherd, Special Events and Production Consultant, Enterprise Saskatchewan (logistics);
- Pam Bristol, Director of Marketing, Enterprise Saskatchewan (marketing);
- Alan Migneault, Private Company Services, PricewaterhouseCoopers LLP (sponsorship);

- Kathryn Warden, Director of University Research Communications, University of Saskatchewan (university presidents' roundtable);
- Mike Jordan, Manager, Public and Intergovernmental Affairs, City of Saskatoon (mayors' roundtable);
- Lionel LaBelle, President and CEO, Saskatchewan Trade and Export Partnership (business to business event); and,
- Matt Smith, International Officer, Executive Council, Government of Saskatchewan (session development).

### **Infrastructure Requirements**

The meeting will take place principally at the Delta Bessborough, with some use of additional venues, primarily TCU Place, the Sheraton Cavalier Hotel and the University of Saskatchewan.

We require no changes or updates to these venues for this event.

### **Requested City Services**

The host committee will be contracting from the City's Transit Department extensive use of bus service to move attendees between venues and to tour the City on Policy Tours. This is not a request of this application but rather a part of the overall operating costs and the final costing of these services has not been completed.

### **Event Operating Budget**

Please see the attached Appendix A, PNWER 2012 Summit Budget Overview. This outlines a predicted \$387,000 in revenue, and \$390,000 in expenses. All amounts are reflected in US dollars which approximates Canadian dollars at this time.

### **Economic Impact**

Based on the participation of PNWER's past three Summits, approximately 60% of our attendees travel from outside the host jurisdiction to attend the Summit. We anticipate using approximately 1,150 room nights between the Delta Bessborough and the Sheraton Cavalier hotels. We will host ten meal functions with approximately 350-550 participants at each event, including evening receptions; and four hospitality events for 100-200 participants. Additionally, all participants are encouraged to enjoy private meals following the receptions at restaurants within the city, and are given at least one evening without a planned meal to allow for the opportunity to explore Saskatoon.

Special functions will include events at the Western Development Museum, Delta Bessborough Gardens, University of Saskatchewan and Innovation Place. Over seven policy tours will take place, offering

participants the opportunity to learn more about a range of economic, business and cultural elements key to the personality of Saskatoon.

### **External Media Attention**

PNWER Annual Summits regularly garner media attention from both Canadian and U.S. news outlets in the Pacific Northwest, given the high level of participants. The Summit involves prominent individuals such as business leaders, legislators, and politicians from both Canada and the U.S. This year, the Summit will likely attract reporters from the Saskatoon Star Phoenix and Metro. We are in the process of organizing a journalist tour targeted at national Canadian and U.S. media outlets such as the Globe and Mail and The New York Times to promote the event, the city, and the province.

### **Past Event History**

The Summit attracts legislators and industry leaders from PNWER's ten state and provincial jurisdictions, offering the host committee the opportunity to highlight their jurisdiction's industry and tourism activities to a broad audience. Approximately 500+ people attend the Summit, and spend 4-5 days in the city, including pre- and post events and tours. As part of our marketing, we encourage participants to extend their travel and turn the business meeting into an opportunity for a vacation..

Additionally, the Summit provides the perfect venue to communicate important issues within the host city to high level leaders from within the province, the federal government, and other states and provinces. Please see attached Appendix B for a detailed history of PNWER Annual Summit events from the past three years.

### **Non-Profit Certificate**

The Pacific NorthWest Economic Region is a United States classified 501(c) 5 non-profit organization – federal tax identification number 91-1599098. Please see attached Appendix C for a signed and dated copy of our W-9 U.S. tax identification form

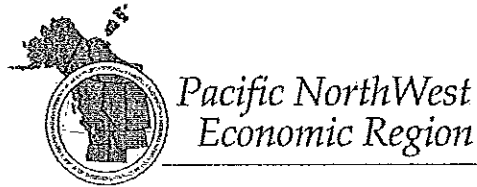
### **Prize Purses**

This event will not include any monetary prizes.

### **Event Profits**

We anticipate a zero balance, if not a slight financial loss in hosting this event. Any profits made on the event are invested in ongoing organization activities to address the Action Plan developed by meeting participants.

Appendix A



**PNWER 2012 Annual Summit**  
**Budget Overview**  
 July 15-19, 2012

<b>Revenue</b>		
Registration Revenue	\$	117,000.00
Sponsorship Revenue	\$	270,000.00
<b>Total Revenue</b>	<b>\$</b>	<b>387,000.00</b>
<b>Expenses</b>		
Staff/Speaker Travel & Accommodations	\$	47,500.00
Meals/Receptions/Hospitality	\$	150,000.00
Audio/Visual	\$	26,500.00
Staff Labor	\$	120,000.00
Venue Rental & General Supplies	\$	23,000.00 **
Transportation	\$	6,000.00 ***
Printing & Mailing	\$	10,000.00
Pre-Planning Meetings	\$	7,000.00
<b>Total Expenses</b>	<b>\$</b>	<b>390,000.00</b>



Appendix B



*Pacific NorthWest  
 Economic Region*

**PNWER Annual Summit**  
*Summit budget history*  
 2011, 2010, 2009

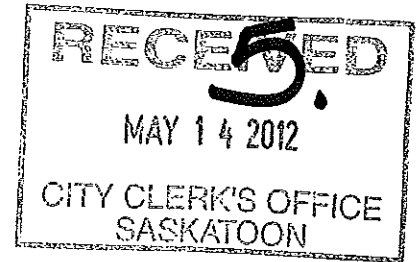
		<b>Budget</b>	<b>Actuals</b>
<b><u>Summit 2011- Portland, OR</u></b>			
Registration Revenue	\$	125,000.00	\$ 188,000.00
Sponsorship Revenue	\$	220,000.00	\$ 310,500.00
Expenses	\$	365,000.00	\$ 322,000.00
<b><u>Summit 2010- Calgary, AB</u></b>			
Registration Revenue	\$	200,850.00	\$ 128,731.00
Sponsorship Revenue	\$	325,000.00	\$ 306,600.00
Expenses	\$	420,000.00	\$ 353,357.60
<b><u>Summit 2009- Boise, ID</u></b>			
Registration Revenue	\$	176,200.00	\$ 121,000.00
Sponsorship Revenue	\$	250,000.00	\$ 150,000.00
Expenses	\$	379,000.00	\$ 298,000.00

Appendix C

<b>W-9</b>	<b>Request for Taxpayer Identification Number and Certification</b>	Give form to the requester. Do not send to the IRS.
Name of the requester <b>Pacific Northwest Economic Region</b>		
First or type of organization Check appropriate box <input type="checkbox"/> Individual <input checked="" type="checkbox"/> Partnership <input type="checkbox"/> Other <input checked="" type="checkbox"/> <b>NON-PROFIT</b>	Requester's name or address (see instructions)	
Street, P.O. box, or other address <b>2700 Alaskan Way Suite 400</b> City, state, and ZIP code <b>Seattle WA 98121</b>		
<b>Part I Taxpayer Identification Number (TIN)</b>		
Enter your TIN in the appropriate box. The TIN provided must match the one given on this form to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a partnership, sole proprietor, or disregarded entity, see the Part I instructions on page 4. For other entities, it is your employer identification number (EIN). If you do not have a number, see how to get a TIN on page 2. Note: If this amount is in your distribution state, see the chart on page 4 for public use or access number by state.		Federal taxpayer number _____ or Employer identification number <b>9111157910918</b>
<b>Part II Certification</b>		
Under penalty of perjury, I certify that:		
1. The number shown on this form is my correct, unchanged taxpayer identification number and is not a number to be listed to me, and		
2. I am not subject to backup withholding because I am an individual taxpayer, or if I have not been notified by the Internal Revenue Service, I am not a federal contractor withholding tax agent, or a partner in a partnership, or a partner in a limited liability partnership, or a partner in a U.S. estate (including a U.S. accident claim).		
Certification instructions: This statement certifies that you have not been notified by the IRS that you are subject to backup withholding because you have failed to report all required income and dividends on your tax return. For most states, however, this statement does not apply. For complete filing instructions or information on required reporting, see the instructions on page 4.		
Sign Here	Signature of U.S. person <b>Michael W. Johnson</b>	Date <b>4/10/2012</b>
<b>Purpose of Form</b>		
A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, interest paid to you, rent or royalties, mortgage interest you paid, and, if you are the contractor of someone, property, entertainment of debt, or contributions you made to an IRA.		
U.S. persons: Use form W-9 only if you are a U.S. person (including a resident alien) to provide your correct TIN to the person requesting it (see instructions) and, when applicable, to:		
1. Certify that the TIN you are giving is correct for you on a long-term contract for services.		
2. Certify that you are not subject to backup withholding on a U.S. contract for services.		
3. Certify that you are not subject to backup withholding on a U.S. contract for services.		
Note: If a nonresident gives you a form other than Form W-9 to request your TIN, you must see the requester's form if it is substantially similar to this Form W-9.		
For certain tax purposes you are considered a person if you are:		
• An individual who is a citizen or resident of the United States,		
• A partnership, nonresident company, or association created or organized in the United States or under the laws of the United States, or		
• Any estate (other than a foreign estate) of a U.S. person. See instructions on forms 501770-000 and 501 for additional information.		
Special rules for partnerships: Partnerships that conduct a trade or business in the United States are generally required to use a W-9 (unless they are a foreign partner). If you are a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partner to establish your U.S. status and avoid withholding on your share of partnership income.		
The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding tax is considered a partner in the partnership if the partnership is a trade or business in the United States in the following cases:		
• The U.S. partner of a disregarded entity is not the only		

## Special Event Reserve Funding and Expenditures

	SPECIAL EVENTS	PROFILE SASKATOON	TOTAL RESERVE
Opening Balance at January 1, 2012	(185,000)	(10,000)	(195,000)
2012 Annual Provision	(250,000)	(250,000)	(500,000)
Approved Commitments	165,000	250,000	415,000
Tentative--Subject to Approval	100,000	100,000	200,000
PNWER Funding Request		25,000	25,000
Closing Balance	(170,000)	115,000	(55,000)
2013 Annual Provision	(250,000)	(300,000)	(550,000)
Approved Commitments	85,000		85,000
Tentative--Subject to Approval	25,000		25,000
Closing Balance	(310,000)	(185,000)	(495,000)



**TO:** Secretary, Executive Committee  
**FROM:** General Manager, Community Services Department  
**DATE:** May 9, 2012  
**SUBJECT:** Public Beach Within the City Limits  
**FILE NO.:** CK 5520-1 and LS 5520-1

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**RECOMMENDATION:** that a report be submitted to City Council recommending:

- 1) that the City of Saskatoon not establish a formal public beach area along the South Saskatchewan River due to the inherent danger of swimming or wading in the river;
- 2) that the Administration install signs in appropriate locations to warn and educate the public on the hazards associated with entering the river and to effectively communicate parking restrictions in the area; and
- 3) that the Administration work with the Meewasin Valley Authority to provide garbage receptacles in appropriate areas.

### **BACKGROUND**

At the September 12, 2011 City Council meeting, Councillor D. Hill made the following inquiry:

“Would the Administration consult with the Meewasin Valley Authority about the possibility of establishing a public beach within the city limits.”

During the summer of 2011, a substantial sandbar formed in the South Saskatchewan River located along Spadina Crescent, north of the North Circle Drive Bridge (see Attachment 1) between Pembina Avenue and Ravine Drive. Public access to the sandbar at this location is comparatively easy because of the close proximity to the Meewasin Valley Authority (MVA) pathway system and reasonably, unobstructed access from the riverbank. The sandbar was frequented by people who wanted to sunbathe and recreate along the riverbank.

Representatives from Fire and Protective Services and the Community Services Department, Leisure Services Branch, met with the MVA to explore the feasibility of establishing a public beach within the city limits. This report summarizes the outcome of these discussions and the Administration’s preferred course of action.

### **REPORT**

During the summer of 2011, the Saskatoon Police Service received a number of inquiries concerning people accessing the sandbar area along the South Saskatchewan River between Pembina Avenue and Ravine Drive. Saskatoon had higher than normal temperatures in August and into the month of September. As a result, the sandbar area was heavily used. Officers who were deployed to the area on these hot days indicated 500 to 750 people were on the sandbar.

The high numbers of people going to the sandbar led to parking issues as cars were parked on the grassy park area to the west of Spadina Crescent and in the alley nearby. In addition, the lack of garbage containers in the area led to littering as people chose not to take their disposable items with them upon leaving the area. Aside from parking and littering issues, the majority of people were law abiding and simply wanted to enjoy the weather.

#### South Saskatchewan River Water Flow and Dangers

The South Saskatchewan River's average flow through the City of Saskatoon (City) will vary during the summer months. According to information from Environment Canada, the water flow during June, July, and August in 2010 was as follows:

2010 Daily Water Flow  
(Cubic Metres per Second)

	Mean	Maximum	Minimum
June	402	735	98.4
July	484	703	374
August	207	374	141
September	199	363	141

Minimum water flow during the summer typically occurs in early June because the winter melt has not yet reached Saskatoon. Due to winter runoff, water flow begins to increase in the middle of June when water is released from Gardiner Dam at Lake Diefenbaker. The maximum water flow occurs in July and ranges from a flow of 374 to 703 cubic metres per second. In August, the water flow begins to decline to a flow from 141 to 374 cubic metres per second. Fire and Protective Services will not perform water rescue when the water flow is at 450 cubic metres per second or greater.

Fire and Protective Services have consistently warned the public about the dangers of entering the South Saskatchewan River. Even at low volumes, the South Saskatchewan River is dangerous as there are undercurrents with very swift moving water. During periods when the water level is low and sandbars begin to appear, there are still varied currents throughout the river that make it unpredictable and dangerous to even the strongest of swimmers.

The sandbar along this segment of the river was formed when a deposit of sand and sediment built up due to low water flows. The sandbar may appear to be a safe landmass, but the closer one gets to the river's edge, the more dangerous it becomes. River water can penetrate under the sandbar making the edges unstable and subject to risk. A person that struggles in the river will require rescue by Fire and Protective Services, which usually requires a team of nine people. This, in turn, limits the response capacity to other emergencies.

### South Saskatchewan River Public Safety

The MVA advocates the safe enjoyment of the river valley. Your Administration met with the MVA to discuss the feasibility of establishing a beach along the riverbank. A number of factors were considered:

1. River Environment – River conditions (i.e. water flow, unpredictable currents, and unstable sand) must be taken into consideration to ensure the public is not in put in harm’s way by the establishment of a beach area. The water flow is unpredictable and at very dangerous levels from the middle of June to end of July. The formation of sand deposits along a swift moving river can be unstable and may result in a person losing their footing and slipping into the river’s current. Water rescue in the river is intensive and puts rescuers at risk.
2. Safety Supervision – An established beach area would require appropriate supervision to ensure the safety of patrons. This would require providing lifeguard service with Life Saving Society Waterfront National Lifeguard Certification (WNLS). Lifeguards with this certification are trained in safety supervision and rescue in a waterfront setting. This training requires specialized lifeguard skills (i.e. skin-diving skills and search for missing persons) and use of water rescue equipment (i.e. use of paddleboard or other rescue craft). The City does not require its lifeguard staff to possess WNLS qualifications. A significant staffing and supervision cost would also be involved to train/recruit staff.
3. Risk Management – Swimming in River Bylaw No. 4433 prohibits swimming in the South Saskatchewan River and requires water skiers to wear lifejackets. Since the City is aware of unsafe conditions and inherent risks, if the City chose to promote or sanction a City-run public beach, with or without a swimming area on the river, it is probable that the City would be found liable for injuries and damages to persons or property, or death.

The MVA administration supports the approach outlined in this report and agrees that education is an important focus to inform people why they should be careful when nearing the river’s edge or using a sandbar that appears along the river during the summer. MVA administration has indicated their summer staff (i.e. Valley Stewarts) will assist in educating people they encounter throughout the river valley on the dangers and inherent risks of approaching the river’s edge.

Based on the review of the factors outlined above, your Administration recommends that a public beach not be established on the South Saskatchewan River.

### Plans for 2012 and Beyond

Based on discussions with Fire and Protective Services, Saskatoon Police Services, and the MVA, your Administration recommends the following actions for 2012:

- 1) install proper signage to warn and educate the public of the dangers of using the sandbar and risk of entering the river;
- 2) install additional parking restriction signs along Spadina Crescent and adjacent roadways to allow for adequate parking enforcement, which would address illegal parking;

- 3) monitor parking violations during warmer than normal temperatures and issue parking tickets as required;
- 4) provide additional garbage containers along the MVA path (off the sandbar area) to reduce littering and concerns about littering from nearby residents;
- 5) continue riverbank patrols by Saskatoon Police Services as resources and priority calls permit; and
- 6) continue to maintain the 33<sup>rd</sup> Street boat launch to enable Fire and Protective Services to launch rescue boats in response to emergencies on the river downstream from the weir.

### **OPTIONS**

Aside from recommendations outlined in this report, your Administration offers the following option:

1. A public beach area could potentially be established along the South Saskatchewan River between Pembina Avenue and Ravine Drive. Your Administration is not recommending this option because of the inherent risk to the public that enter the river. In addition, your Administration does not have the resources to provide adequate safety supervision, or the resources to accept the liability of formalizing a public beach. City Council would also have to amend or repeal Swimming in River Bylaw No. 4433.

### **POLICY IMPLICATIONS**

There are no policy implications.

### **FINANCIAL IMPLICATIONS**

There is a need to provide additional signage and garbage receptacles along the South Saskatchewan River between Pembina Avenue and Ravine Drive.

The cost to provide the required additional signage and garbage containers along this portion of the river is estimated at approximately \$10,000 and will be funded from the Community Services Department Capital Funding.

### **PUBLIC COMMUNICATION PLAN**

Your Administration will prepare and release Public Service Announcements throughout the summer months (June through September) informing the public about the dangers of swimming or wading in the South Saskatchewan River in Saskatoon. Your Administration will also install signage to educate and warn people of the dangers of swimming and entering the South Saskatchewan River.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

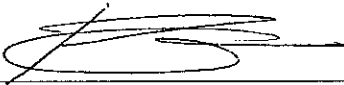
**PUBLIC NOTICE**


Public Notice, pursuant to Section 3 of the Public Notice Policy No. C01-021, is not required.

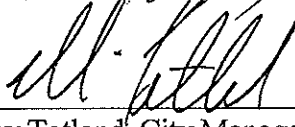
**ATTACHMENT**

1. Map of the South Saskatchewan River Sandbar between Pembina Avenue and Ravine Drive.

Written by: Cary Humphrey, Manager, Leisure Services Branch

Approved by:   
 Randy Grauer, General Manager  
 Community Services Department  
 Dated: May 10/2012

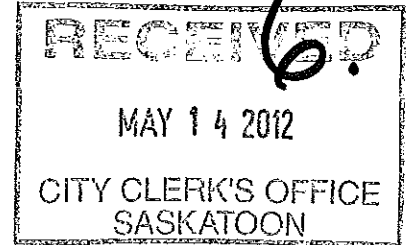
Approved by:   
 Brian Bentley, General Manager  
 Fire and Protective Services Department  
 Dated: May 11/12

Approved by:   
 Murray Totland, City Manager  
 Dated: May 11/12

cc: His Worship the Mayor







**TO:** Secretary, Executive Committee  
**FROM:** General Manager, Community Services Department  
**DATE:** May 14, 2012  
**SUBJECT:** Gordon Howe Bowl Upgrades  
**FILE NO.:** LS 4206-G01-2

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**RECOMMENDATION:** that a report be submitted to City Council recommending:

- 1) that the Administration proceed to establish a Gordon Howe Bowl Foundation for the purpose of fundraising for Gordon Howe Bowl upgrades as outlined in this report;
- 2) that a Gordon Howe Bowl Foundation be established based on the guiding principles and processes as outlined in this report; and
- 3) that financial support to establish the Gordon Howe Bowl Foundation and to fund the capital improvements to the Gordon Howe Bowl be approved as follows:
  - a) that the City of Saskatoon provide up to \$45,000 to contract the services of a temporary administrator, and associated expenses, to establish the Gordon Howe Bowl Foundation with the source of funding being Capital Project No. 2359 – Gordon Howe Bowl Upgrades Governance Review;
  - b) that the \$45,000 outlined in Recommendation 3 a) above be repaid to the City of Saskatoon from the fundraising efforts of the Gordon Howe Bowl Foundation, once established;
  - c) that \$600,000 in initial funding for Capital Project No. 2349 – Gordon Howe Bowl Upgrades be considered during the 2013 Business Plan and Budget process;
  - d) that this report be referred to the review of the 2013 Business Plan and Budget; and
  - e) that the City Manager be permitted to contract a sole-source temporary administrator, within the noted budgetary limitations, to establish the Gordon Howe Bowl Foundation.

## **BACKGROUND**

During its October 11, 2011 meeting, City Council received a report from the General Manager, Community Services Department, recommending:

- “1) that the revised design for the Gordon Howe Bowl upgrades be approved, in principle, at a cost of \$9.8 million subject to funding;
- 2) that the Administration prepare a capital and operating financial plan to fund the Gordon Howl Bowl upgrades; and
- 3) that the remaining \$46,900 funding for Capital Project No. 2359 – Gordon Howe Bowl Upgrades Governance Review be used to develop a viable business and financial plan to support the redesign of Gordon Howe Bowl, as outlined in this report.”

The above recommendations, approved by City Council, supported the Administration’s assertion that Gordon Howe Bowl was nearing the end of its life cycle and that a viable business plan to support the redesign of Gordon Howe Bowl as a rental facility is required.

This report outlines a framework that your Administration is recommending to be approved, in principle, which allows your Administration to develop a viable business and financial plan for Gordon Howe Bowl.

## **REPORT**

As outlined in the September 2, 2011, report to City Council (see Attachment 1), Gordon Howe Bowl is at a point where the field, under the current maintenance program of repairing the natural turf on an annual basis, is at the end of its useful life. Continuing to use this same practice is not sustainable because ongoing maintenance costs will continue to increase over and above the revenue generated. Your Administration believes that the most sustainable return on capital investment is the installation of an artificial turf field. Installation of an artificial turf field would allow Gordon Howe Bowl to accommodate multiple user groups from late spring until late fall and to create a safe and reliable playing surface. While artificial turf is a major capital cost, the support amenities, such as change rooms, washrooms, and a concession are also at the end of their useful life and do not meet the amenity standards of user groups or the standards currently found in similar facilities in the other major cities.

The most immediate challenge is to secure the required capital funding to move this project forward. Reports from previous consultants and ongoing discussions with key user groups have identified that significant capital contributions from these organizations cannot be expected. Therefore, a fundraising campaign, supported by a foundation of user groups, and others, is being recommended. The success of a fundraising campaign is dependent on the main benefactors, the Saskatoon Hilltops (Hilltops) and the Saskatoon Secondary Schools Athletic Directorate (SSSAD), to become actively engaged in the process by taking a lead role in a capital fundraising campaign.

Your Administration is recommending that a Gordon Howe Bowl Foundation (Foundation) be established with the purpose of raising capital funds and sponsorship to go towards the improvements to the Gordon Howe Bowl as outlined in this report. The Foundation will be established based on the following:

Foundation Guiding Principles

- 1) the Foundation will be pursuant to the provision of the *Non-Profit Corporation Act, 1995* and be incorporated for the purposes of:
  - a) carrying on only those activities for the charitable purposes of raising, promoting, or funding capital expenditures; and
  - b) to promote or facilitate the further development of Gordon Howe Bowl Complex;
- 2) funds raised and all profits of the Foundation shall be used for the purpose of the permitted activities of this corporation or consistent with the Gordon Howe Bowl Master Plan approved by City Council;
- 3) administrative expenses of the Foundation shall be limited to 10 percent of donated funds and profits;
- 4) direct the expenditures and disbursement of donated funds and profits to capital projects of the Gordon Howe Bowl Complex. The capital projects supported by the Foundation shall be selected from a list of projects consistent with the Gordon Howe Bowl Master Plan and approved by City Council or General Manager, Community Services Department;
- 5) proposed public communications, promotions, and fundraising campaigns of the Foundation will be submitted to the Administration for review and approval;
- 6) funds shall be disbursed upon the City's request, provided the funds will be used for capital projects consistent with the Gordon Howe Bowl Master Plan;
- 7) the Foundation shall acquire no interest in any assets or improvements constructed;
- 8) the Foundation membership will be comprised of partner representation of the sports and recreation community (e.g. Hilltops, SSSAD, track and field, soccer, and softball); and
- 9) the Foundation will be responsible for fundraising and sponsorship campaigns contracted to a third party capable of providing necessary product and technical expertise and design.

In creating a preliminary capital financial plan for Gordon Howe Bowl, the idea of approaching the Hilltops and SSSAD alumni was discussed during the master plan process. Based on this early discussion, there is an opportunity to tap into this fundraising potential by designing a fundraising campaign that actively pursues donations to a Gordon Howe Bowl Foundation by alumni. It is estimated that there are approximately 20,000 high school and/or Hilltop players that have played football at Gordon Howe Bowl since 1961.

Your Administration is requesting support to establish a Foundation as the receiver of gifts from both private and public donations. This Foundation would serve to raise capital dollars to support the capital upgrades to Gordon Howe Bowl.

Prior to a capital campaign kick-off, the Foundation's Terms of Reference will be forwarded to City Council for approval. The Terms of Reference will be developed in consultation with the Hilltops, SSSAD, and other potential user groups. Once the Terms of Reference are approved by City Council, the Foundation will be responsible for implementing and administering the capital campaign (fundraising and sponsorship).

#### Process to Establish the Foundation

Given the condition of the Gordon Howe Bowl natural turf field, it is important that the Administration establish a time line for the capital project, beginning in 2013, to provide upgrades to Gordon Howe Bowl. The major steps required to establish a non-profit fundraising foundation are as follows:

- 1) to report to City Council for approval, in principle, to form a Foundation and proceed with preparing a formal agreement (May 2012);
- 2) update the community at large and other stakeholders (June 2012);
- 3) contract a Foundation administrator to lead the process in establishing the Foundation (June 2012). Key steps to consider are as follows:
  - a) prepare an agreement between the City and the Foundation as a non-profit corporation;
  - b) apply for a charity number for fundraising and donation purposes;
  - c) develop a constitution and bylaws for the Foundation;
  - d) determine fundraising realities before any attempts are made to approach the business community and community at large; and
  - e) develop donor recognition policies;
- 4) report to City Council to approve the Foundation's Terms of Reference (Fall 2012); and
- 5) develop a fundraising campaign:
  - a) announce and launch a fundraising campaign (Fall 2012); and
  - b) request approval from City Council for all sponsorship arrangements that are of a sensitive nature or with a total value in excess of \$100,000 and all title sponsorship arrangements.

To achieve the major steps outlined above, a temporary Foundation administrator with specific skills and experience working with municipal government and not-for profit organizations is required. Your Administration does not have the staff resources to complete this project in house. Therefore, your Administration is recommending a contract for a temporary Foundation Administrator. This contract is estimated to a maximum of \$35,000 with an additional \$10,000 allocated for related administrative expenses. The \$45,000 would be a repayable advance to the City from the Foundation.

Your Administration is recommending that a temporary Foundation administrator be sole sourced rather than using a public tender process. Your Administration is not recommending using a public tender process as it would take approximately 6 to 8 weeks to secure a successful candidate. Using the public tender process would result in a critical delay to establish the Foundation in time to launch a fundraising campaign for the fall of 2012. Such a delay would result in lost opportunity to secure potential major sponsorship and support from football alumni throughout the community. Using a sole source process, a temporary Foundation administrator can be in place by June 15 and allow the Administration to complete the major steps as outlined above.

### OPTIONS

1. Your Administration could take the lead role for the purpose to fundraise for Gordon Howe Bowl capital upgrades approved by City Council. This option is not recommended as the Administration does not have the resources or expertise to develop and implement a capital fundraising campaign of this magnitude. There is greater opportunity for a not-for-profit charitable foundation to raise funds and to leverage private funding and potential sponsors.

### POLICY IMPLICATIONS

There are no policy implications.

### FINANCIAL IMPLICATIONS

#### Gordon How Bowl Fundraising Administrator Interim Financing

The source of funding in an amount up to \$45,000 (to contract a temporary Foundation administrator and related expenses) is Capital Project No. 2359 – Gordon Howe Bowl Upgrades Governance Review, which has a current balance of \$46,800. In the formation of a Foundation and if the fund raising campaign is not successful, the City is at risk of not recovering the \$45,000.

#### City's Contribution to the Gordon Howe Bowl Upgrades Project

Given that the natural turf field is at or near the end of its useful life, and if the City continues to operate Gordon Howe Bowl as is, there will need to be a reinvestment of approximately \$600,000 to replace the natural turf field with another natural turf field. Your Administration is recommending to begin Capital Project No. 2349 – Gordon Howe Bowl Upgrades, as part of the 2013 Capital Budget process. It is estimated that \$600,000 is required to begin the artificial field design process which should begin in 2013. It is recommended that these funds be considered as part of the 2013 Business Plan and Budget process.

### PUBLIC COMMUNICATION PLAN

Your Administration has held meetings with representatives from the Hilltops and SSSAD and presented the idea of establishing a Foundation for the purpose of fundraising for the Gordon Howe Bowl upgrades based on the guiding principles and processes outlined in this report. The Hilltops

and SSSAD are supportive of this approach as indicated in the attached letters from each organization (see Attachments 2 and 3).

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

**PUBLIC NOTICE**

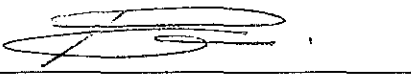
Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

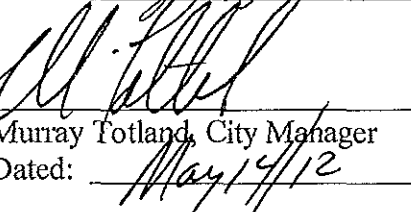
**ATTACHMENTS**

- 1. Gordon Howe Bowl Upgrades Report, dated September 2, 2011
- 2. Letter of Support from Saskatoon Secondary Schools Athletic Directorate
- 3. Letter of Support from Saskatoon Hilltops

Written by: Brad Babyak, Integrated Facility Supervisor

Reviewed by:   
 Cary Humphrey, Manager  
 Leisure Services Branch

Approved by:   
 Randy Grauer, General Manager  
 Community Services Department  
 Dated: May 14, 2012

Approved by:   
 Murray Totland, City Manager  
 Dated: May 14/12

cc: His Worship the Mayor

**TO:** Secretary, Planning and Operations Committee  
**FROM:** General Manager, Community Services Department  
**DATE:** September 2, 2011  
**SUBJECT:** Gordon Howe Bowl Upgrades  
**FILE NO:** LS 4206-G01-2

---

**RECOMMENDATION:** that a report be submitted to City Council recommending:

- 1) that the revised design for the Gordon Howe Bowl upgrades be approved, in principle, at a cost of \$9.8 million subject to funding;
- 2) that the Administration prepare a capital and operating financial plan to fund the Gordon Howe Bowl upgrades; and
- 3) that the remaining \$46,900 funding for Capital Project No. 2359 – Gordon Howe Bowl Upgrades Governance Review be used to develop a viable business and financial plan to support the redesign of Gordon Howe Bowl, as outlined in this report.

## **BACKGROUND**

Since 1960 Gordon Howe Bowl has been primarily used as a rental facility for football over a ten week period from mid-August to mid-November. Currently the facility is used primarily by the Saskatoon Hilltops and Saskatoon Secondary Schools Athletic Directorate football program and remains relatively dormant for the remainder of the year. This allows the natural turf to recover and be repaired for the next football season. The cost to repair the turf for the next season has increased annually and to offset the rising costs, your Administration has explored alternate revenue sources. However, the ability to generate additional revenue is not possible because of the natural turf field being taken off-line. Consequently, your Administration presented to City Council, a long-term plan for the redevelopment of Gordon Howe Bowl that would see Gordon Howe Bowl becoming an event centre facility versus a rental facility.

During its September 2, 2008 meeting, City Council approved the Gordon Howe Bowl Master Plan (Master Plan) as the basis for long-term planning for the redevelopment of Gordon Howe Bowl. The 2008 Master Plan identified the following long-term development for Gordon Howe Bowl:

- 1) a football field (CFL standard) and an international size soccer pitch with artificial turf;
- 2) an eight-lane running track with throws and jumps areas;
- 3) total bleacher seating of approximately 6,500 located on each side of the athletic facilities, entry plaza, and the opportunity to install 1,800 temporary seats;
- 4) the preliminary facility layout also illustrates public washrooms, concession areas, storage, and meeting rooms located on the main concourse level, and change rooms, multi-purpose rooms, and meeting rooms located at field level; and



- 5) a new press booth would be located at the top of the west bleachers.

City Council also approved, in principle, Phase One of the Master Plan. Phase One construction includes the athletic facilities, perimeter fencing, and a stand-alone service building including change rooms, public washrooms, and concession at a cost of approximately \$13.6 million.

The 2009 capital project approved by City Council authorized Administration to hire a consultant to work with City of Saskatoon (City) staff and all the user groups to complete and formalize a viable business plan for Phase One and support of the plan from the various stakeholders. The consultant's research from 2009 had identified that it was very clear that funding based upon stakeholder support alone would not be sufficient to operate Gordon Howe Bowl at the current cost recovery rate. The consultant also suggested that Gordon Howe Bowl develop an integrated financial plan that incorporates stakeholder rental and community and corporate event rentals. As an alternative, the consultant proposed that the financial viability will depend on a business model with more emphasis on an event facility and less on a rental facility.

During its December 14, 2009 Capital Budget meeting, City Council approved the 2010 Capital Budget including Capital Project No. 2359 - Gordon Howe Bowl Upgrades Governance Review. This capital project included funding to hire professional assistance to aid with the coordination, review, and evaluation of the proposed business plans to operate Gordon Howe Bowl as an event centre facility.

## **REPORT**

Following the alternative proposed by the consultant to develop a business model that would see Gordon Howe Bowl become an event centre facility, your Administration prepared an Expression of Interest (EOI) to potential proponents that may be willing to operate Gordon Howe Bowl as an event facility. The intent was to explore new governance (facility management) for Gordon Howe Bowl through proposals from event facility operators. This process involved issuing an EOI followed by a refined short list to submit a Request for Proposal (RFP). The end result will be to secure a viable business plan that will identify: revisions to the current Concept Plan required to host events, order of magnitude capital and operating costs, additional revenues to be generated, and accommodation of public use and all proposed sport user functions contemplated in the Master Plan.

In March 2010, the EOI closed with no interest from any event facility operators. Consequently, your Administration decided to meet with local sport and entertainment industry practitioners to discuss the feasibility of the Gordon Howe Bowl Complex becoming a sport and entertainment event facility, and what additional amenities and supports would be required to attract community sports, major sport events, community family events, festivals, rock performances, etc.

During this meeting, the sport and entertainment industry practitioners provided the following observations:

- 1) number of events and the selection dates is very important to attract major entertainment and sporting events. They are unsure if Gordon Howe Bowl has the flexibility to accommodate these type of events;
- 2) additional infrastructure (e.g. electrical, roadway, etc.) and amenities (e.g. washrooms, dressing rooms, offices, etc.) would be required;
- 3) traffic flow and parking would be a challenge; and
- 4) the demand for stadium type shows/events is minimal (1 to 2 over a five year period).

These observations identified in late 2010 were not consistent with the consultant research from 2009. With less demand for stadium type shows/events and the uncertainty for Gordon Howe Bowl to be flexible to accommodate major entertainment events, Gordon Howe Bowl in today's market is not feasible as an event centre. Your Administration concluded that Gordon Howe Bowl would remain as a rental facility. However, improvements to the aging facility are required as Gordon Howe Bowl is nearing the end of its life cycle.

#### Revised Gordon Howe Bowl Capital Upgrades

The high volume of football games (approximately 40 to 50 games) currently played at the Gordon Howe Bowl results in significant deterioration on the playing surface annually. Every spring the field requires top dressing and grass seed to ensure it is ready for next football season starting in late August.

Over the past number of years, Gordon Howe Bowl staff have continuously added top soil and seed each spring to repair the natural turf field from the damage it receives each fall. The combination of high volume of games and accumulation of top soil has created a situation where the grass seed is unable to establish and the playing surface becomes mud with any rainy weather. The poor field conditions can create an unsafe playing surface and increase the chance of injury for the athletes.

There are a number of sport organizations within the community who have expressed an interest in Gordon Howe Bowl as a sports rental facility. However, significant deterioration to the natural turf field in the past has prevented an expansion of user groups, such as ultimate frisbee, soccer, and minor football to access Gordon Howe Bowl. Installation of an artificial turf field would allow Gordon Howe Bowl to accommodate multiple user groups from late spring until late fall and to create a reliable playing surface.

Subject to an approved financial plan, the Administration will prepare a Capital Budget submission for detail design of the Gordon Howe Bowl. The revised design would include order of magnitude capital and operating costs for an upgraded sport rental facility. The Gordon Howe Bowl upgrades will include:

- 1) a football field (CFL standard) and an international size soccer pitch with artificial turf field;
- 2) a new service building with change rooms, public washrooms, concession area, and storage;
- 3) new score clock and sound system; and
- 4) new outdoor lighting.

### **OPTIONS**

One option would be to continue to operate Gordon Howe Bowl as is. Your Administration is not recommending this option because the ongoing maintenance costs will continue to increase over and above the revenue generated from the existing rental volumes, and this is not a sustainable financial model.

### **POLICY IMPLICATIONS**

There are no policy implications.

### **FINANCIAL IMPLICATIONS**

The preliminary cost estimates for installation of the artificial turf field, score clock and sound system, outdoor field lighting, construction of a new service building, consulting, and detailed design is \$9.8 million (based on 2011 dollars). Subject to City Council's approval of the project and financial plan, construction will be implemented over two phases. The first phase would include the artificial turf field, score clock and sound system, and outdoor field lighting at a cost of approximately \$3.85 million. The second phase would include a stand-alone service building including change rooms, public washrooms, and concession at a cost of approximately \$5.95 million.

Detailed design will occur in the first year (\$1.3 million) with construction to follow phased over two years (\$8.5 million).

Rather than hiring a consultant to prepare a capital and operating financial plan to support the redesign of Gordon Howe Bowl, the Administration has the professional expertise to perform this work, in consultation with the various stakeholders. To carry out this work in-house, the Leisure Services Branch would assign this project to a senior staff member and assign temporary staff to perform their day-to-day work responsibilities. The Administration would work with the user groups to coordinate and develop a capital fundraising strategy, review the ongoing operating impact, recommend new rental rates, and identify all potential sources of operating revenue for Gordon Howe Bowl.

To complete the business and financial plan, your Administration is recommending that the remaining \$46,900 funding for Capital Project No. 2359 – Gordon Howe Bowl upgrades, Governance Review – be used to fund any project administration costs and the salary and payroll

costs for temporary staff. Any balance remaining will be returned to source or be redistributed to other projects, subject to City Council approval.

### STAKEHOLDER INVOLVEMENT

Since 2007, the Administration has had a number of discussions with community organizations to review and discuss plans to upgrade Gordon Howe Bowl. Stakeholders have included Track and Field, Football, Soccer, Saskatoon Ultimate Disc Sports, Saskatoon Amateur Softball, Nordic Ski Club Saskatoon, Saskatoon Field Lacrosse, University of Saskatchewan, Saskatoon Public School Board, Greater Saskatoon Catholic School Board, and Holiday Park Community Association.

### PUBLIC COMMUNICATION PLAN

Your Administration will continue to meet with community organizations, existing users and key stakeholders to further develop their program needs and to keep them informed of project updates.

### PUBLIC NOTICE

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

### ATTACHMENT

1. Gordon Howe Bowl – Revised Facility Layout

Written by: Brad Babyak, Supervisor, Integrated Facilities

Reviewed by: “Cary Humphrey”  
Cary Humphrey, Manager  
Leisure Services Branch

Approved by: “Paul Gauthier”  
Paul Gauthier, General Manager  
Community Services Department  
Dated: “September 8, 2011”

Approved by: “Murray Totland”  
Murray Totland, City Manager  
Dated: “September 9, 2011”



To: The City of Saskatoon  
City Council and City Executive

From: Saskatoon Secondary Schools Athletic Directorate (SSSAD)

Re: Gordie Howe Bowl Foundation

The Saskatoon Secondary Schools Athletic Directorate would like to express our support of the establishment of the Gordie Howe Bowl Foundation.

We are one of the primary users of this facility on a yearly basis. Our high school football league plays, on average, fifty games at Gordie Howe Bowl. As you are aware, high school football is a highlight in our community. Thousands of people walk through the gates at the Bowl each year to be a part of this tradition. We consider this field our "home".

The current state of the Gordie Howe Bowl facility is making it difficult to administer high school football as effectively as the athletes, coaches, and spectators deserve. The other major centers in Canada are already operating on artificial turf fields.

We believe that this foundation is a step in the right direction. It is time to move forward and proceed with getting the much needed upgrades to our facility. It is our hope that this foundation will make our dream a reality in the near future.

With support,

A handwritten signature in black ink that reads "Brad Smith". The signature is fluid and cursive.

Brad Smith  
Educational Consultant: SSSAD  
Saskatoon Public Schools

A handwritten signature in black ink that reads "Johnny Marciniuk". The signature is fluid and cursive.

Johnny Marciniuk  
Physical Education Coordinator  
Saskatoon Catholic Schools



# SASKATOON HILLTOP FOOTBALL CLUB

*"A Winning Tradition"*

P.O. BOX 243  
SASKATOON, SASK.  
S7K 3K4  
saskatoonhilltops@gmail.com  
saskhilltops.org

May 8, 2012

Mr. Brad Babyak  
Integrated Facility Supervisor  
Leisure Services Branch  
City of Saskatoon  
222 3rd Avenue North  
Saskatoon, SK S7K 0J5

Dear Mr. Babyak

The Saskatoon Hilltops Football Club would like to inform the City of Saskatoon that we are pleased to be part of the Gordie Howe Fundraising Committee. The history between Gordie Howe Bowl and the Hilltops is very rich, vibrant and successful. We look forward to a successful fund raising campaign so that Gordie Howe Bowl can be brought up to its present day requirements.

Allan Gibb  
President  
Saskatoon Hilltops Football Club

15-TIME CANADIAN CHAMPIONS

1953

1958 1959 1968 1969 1978 1985 1991 1996 2001 2002 2003 2007 2010

2011



## Whitecap Dakota First Nation

182 Chief Whitecap Trail, Whitecap SK S7K 2L2

Phone (306) 477-0908 • Fax (306) 374-5899

Website: [www.whitecapdakota.com](http://www.whitecapdakota.com)

8.

May 7, 2012

Saskatoon City Council  
City of Saskatoon  
222 – 3<sup>rd</sup> Avenue North  
Saskatoon, SK S7K 0J5

Dear Members of City Council:

As a key nation-building event, the War of 1812 brought together many ethnic groups in the same multicultural spirit that defines our nation today. This year's Bicentennial of the War of 1812 is a time to recognize the importance of these relationships and commemorate this spirit of alliance. "Saskatoon 1812" is a consortium of partners – the City of Saskatoon, the Office of the Treaty Commissioner and the Whitecap Dakota First Nation that is mounting commemoration events and activities over the next 3 years to commemorate the War of 1812.

Led by the Whitecap Dakota First Nation, a launch event is being planned for June 17 and 18 in downtown Saskatoon. A request for funding in the amount of \$100,000 was submitted to the City of Saskatoon to support this event.

Further to this request, we respectfully ask City Council to release some of these funds prior to the launch. We hope you will release \$80,000 to Whitecap Dakota First Nation on June 1, 2012 to assist with covering some of the expenses that must be paid out prior to the event.

Thank you for your consideration of this request.

Sincerely,

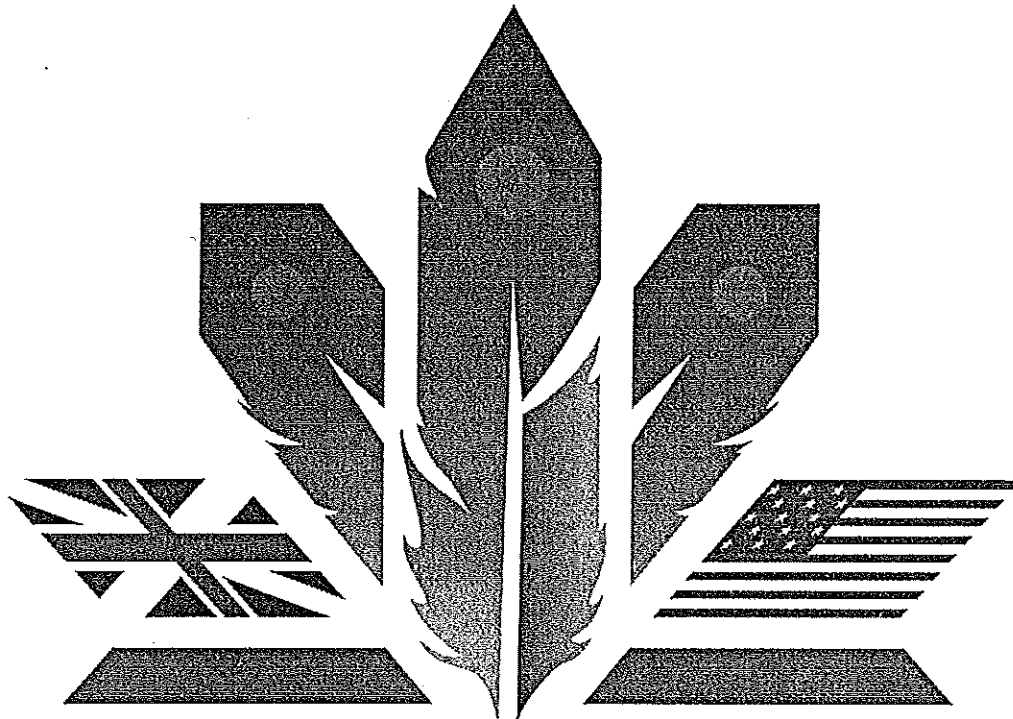
Chief Darcy M. Bear  
Whitecap Dakota First Nation

DB:ml

c.c. Whitecap Dakota First Nation Council  
Loretta Odorico, Facility Supervisor, City of Saskatoon

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**War of 1812 Bicentennial Commemoration**  
**BUSINESS PLAN**



**1812**  
**Bicentennial**

Prepared By





On Purpose Leadership Inc.

## Executive Summary

The War of 1812 is a defining moment in Canada's history and the Dakota people are proud of the critical role they played in this historic achievement. Although the War of 1812 is often framed as a conflict between the British and Americans, it was not this simple. Many distinct groups came together to fight for Canada's borders. These included First Nations, Métis, Francophone, German, Ukrainian and other European groups. These groups joined together in the same multicultural spirit that defines Canada today. This year's commemoration of the Bicentennial of the War of 1812 is a time to recognize the importance of these relationships and commemorate this spirit of alliance.

"**Saskatoon 1812**" is a consortium of partners ( Whitecap Dakota First Nation; City of Saskatoon; Office of the Treaty Commissioner) who are planning commemoration events and activities over the next three years to mark this milestone in our history, engaging not only the committed and natural partners of the program, but the Saskatoon and region community as a whole. The Planning Committee has developed a vision comprised of events and activities that will span the three year commemoration period. This proposal and business plan focuses primarily on the actual commemoration events to be held in June of 2012, and its connection to the establishment of a monument which will actually be launched in 2013.

<b>Revenues</b>		<b>Projected</b>
	Sponsorship	\$100,000
	City of Saskatoon	\$100,000
	Jubilee Fund	\$61,000
	WDFN 2011 – 2012 Allocation	\$20,000
	Federal Funding	\$100,000
<b>Total Revenue</b>		<b>\$381,000</b>
<b>Expenses</b>		
	Advertising	\$81,500
	Event Production	\$143,900
	Unity Ride	\$15,000
	Documentary	\$95,000
	Administration, Fees, Honorariums	\$45,000
<b>Total</b>		<b>\$380,400</b>
<b>Net Profit (loss)</b>		<b>\$600</b>



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## 1.0 Introduction

Tourism has a significant economic impact on a community. In 2004, the amount of money spent in Saskatoon by people spending at least one night in the city and attending at least one cultural event amounted to \$46.9 million.<sup>1</sup> Spending at this level has a significant economic impact on a city the size of Saskatoon.

Saskatoon has had a lot of success in marketing itself as a tourism destination and this has been largely due to the unique cultural and entertainment events that are held annually in the city. It is important to build on this success by developing additional events that distinguish Saskatoon as a premier destination, events that celebrate and honour what makes Saskatoon great and the unique elements and aspects of this community and its many amenities, including its cultural mosaic.

With this in mind, along with the unique opportunity to honour and commemorate the Bicentennial of the War of 1812 a substantive commemorative event is proposed for June 16, 17 & 18, 2012. This commemoration will span over three days and it will include music, family fun, cultural and education events in addition to a unique fireworks pyrotechnics show and a Unity Ride from Whitecap to Wanuskewin.

The objectives of the War of 1812 Commemoration are to:

- generate a positive economic impact for the City of Saskatoon
- attract tourists to the City of Saskatoon
- create awareness around the War of 1812 and its impacts and the role of the Dakota people in the war
- educate various and specific audiences with regard to the War of 1812 and the historical and other impacts
- generate excitement and subscription/participation in the various activities and events around the bicentennial commemoration of the War of 1812
- provide family based entertainment for Saskatoon residents
- provide a safe, friendly environment for all participants of the events.
- develop a feeling of unity and pride among citizens for the city of Saskatoon

---

<sup>1</sup> Cultural Tourism & Marketing Strategy, Tourism Saskatoon, March 2007



## **Allies in the War of 1812**

Although the War of 1812 is often framed as a conflict between the British and Americans, it was not this simple. Many ethnic groups came together to fight for Canada's borders. These included First Nations, Metis, Francophone, German, Ukrainian and other European groups. These groups joined together in the same multicultural spirit that defines Canada today.

First Nations participants were key to winning many battles in the War of 1812. While the number of nations participating has been estimated at around 50, it is likely that the true number is much higher. Members of the Western Indian Nations comprised upwards of 70% of those First Nations who fought alongside the British allies. This includes the Dakota Nations, who reside in the Canadian Prairie provinces today.

Many of the Metis individuals who were allied to the British throughout the conflict were the offspring of British and French fur traders and First Nations women. A number of these Metis men served as interpreters for the British and First Nations participants. Francophone participants included militia groups from Lower Canada, French fur traders who participated as part of the British forces, and men from France who joined the de Watteville and de Meuron Regiments in Europe.

Swiss-raised regiments served under British command during the War of 1812. The War of 1812 brought many men of European ancestry to North America as mercenary soldiers, and these included Germans, Polish, French, Ukrainians, Italians and men from other European countries who served in the de Watteville and de Meuron Regiments. For their service in the de Meuron and de Watteville battalions, all of these men were granted land near present-day Perth, Ontario and Winnipeg, Manitoba. Many did not stay in these areas, but continued moving west, eventually settling in Western Canada. As a key nation-building event, the War of 1812 brought together these groups in the same multicultural spirit that defines our nation. This year's Bicentennial of the War of 1812 is a time to recognize the importance of these relationships and commemorate this spirit of alliance.

## **2.0 Mission, Goals and Strategic Alliances**

### ***2.1 Mission***

#### **Whitecap Dakota First Nation (WDFN) Mission**

Whitecap is a modern and progressive First Nation with a proud culture, a strong sense of community and a keen interest in establishing mutually beneficial relationships in support of our exciting economic development plans.

#### **Saskatoon War of 1812 Commemoration Mission**

The mission of the Saskatoon War of 1812 Commemoration is to honour the true legacy of this historic event – Defining Moments, Lasting Alliances - the unified force of several cultures coming together for a common good.



## **2.2 Strategic Goals (Outcomes)**

The objectives of the Saskatoon War of 1812 Commemoration are to:

- generate a positive economic impact for the City of Saskatoon
  - Based on the Heritage Economic Assessment Model see specific section on Economic Impact. Such impact is anticipated to include;
    - Direct and indirect GDP impact of \$1.9 million
    - Labour Income impacts of \$1.2 million
    - Visitor Audience spending impact of \$1.6 million
    - Tax Impacts of \$144K
- attract tourists to the City of Saskatoon
  - in excess of 4,000 visitors to Saskatoon
  - in excess of 20,000 attendees to the various events being hosted
  - Approximately 6000 room nights during the four days of the primary events
- educate various and specific audiences with regard to the war of 1812 and the historical and other impacts
  - School Education Curriculum
  - Presentations to service clubs, media outlets, and community associations
  - Development of Archival resources
- generate excitement and subscription/participation in the various activities and events around the bicentennial commemoration of the war of 1812
  - Anticipate approximately 20,000 attendees to the various events hosted.
- provide family based entertainment for Saskatoon residents
- provide a safe, friendly environment for all participants of the events.
- develop a feeling of unity and pride among citizens for the city of Saskatoon
  - Cultural performances featuring: First Nations, Métis, Francophone, Ukrainian, German, British performances and re-enactments.

## **2.3 Strategic Alliances**

"Saskatoon 1812" is a consortium of partners ( Whitecap Dakota First Nation; City of Saskatoon; Office of the Treaty Commissioner) who are planning commemoration events and activities over the next three years to mark this milestone in our history, engaging not only the committed and natural partners of the program, but the Saskatoon and region community as a whole. The Planning Committee has developed a vision comprised of events and activities that will span the three year commemoration period.

Additionally the committee has established a Roundtable Group comprised of representatives from:

- Whitecap Dakota First Nation
- City of Saskatoon
- Office of the Treaty Commissioner
- Government of Canada
- Province of Saskatchewan
- Ukrainian Council of Saskatchewan
- Saskatchewan German Council
- Saskatoon Tribal Council
- Greater Saskatoon Chamber of Commerce
- Saskatoon Police Service



- Saskatoon Public School Board
- Saskatoon Catholic School Board
- Wanuskewin Heritage Park

Additional event productions partners include:

- Buffalo Boy Productions
- Meewasin Valley Authority
- United Empire Loyalists
- CHEP
- Royal Canadian Navy
- Saskatoon Symphony Orchestra
- Le Federation des Francophone de Saskatoon

### **3.0 Local Organizing Committee**

#### **3.1 Structure:**

The structure of the Organization is as follows:

1. Consortium – Whitecap Dakota First Nation (Chief Darcy Bear; Councillor Gary Eagle; Councillor Frank Royal); City of Saskatoon (Mayor Don Atchison); Office of The Treaty Commissioner (represented by Milton Tootoosis).
2. Roundtable Group
  - a. Whitecap Dakota First Nation (Chief Darcy Bear; Councillor Gary Eagle; Councillor Frank Royal)
  - b. City of Saskatoon (Mayor Don Atchison)
  - c. Office of the Treaty Commissioner (represented by Milton Tootoosis)
  - d. Government of Canada (Minister Yelich; Minister Block)
  - e. Ukrainian Council of Canada (
  - f. Saskatchewan German Council
  - g. Saskatoon Tribal Council
  - h. Greater Saskatoon Chamber of Commerce (Kent Smith Windsor, Executive Director)
3. Planning Committee
  - a. WDFN (Murray Long; Stephanie Danyluk; Chief Darcy Bear, Councillor Eagle, Councillor Royal)
  - b. Tourism Saskatoon ( Randy Fernets)
  - c. City of Saskatoon (Carey Humphries; Gilles Dorval)
  - d. On Purpose Leadership (Kim Ali, Shad Ali)
4. Sub Committees
  - a. Entertainment (Donny Speidel; Darlene Speidel, Jim Hodges, Kim Ali)
  - b. Sponsorship and Fundraising ( Chief Bear; Murray Long, Nowshad Ali, Kim Ali)
  - c. Communications ( Nowshad Ali, MGM Communications; Stephanie Danyluk; Kim Ali)
  - d. Logistics ( Kim Ali; Kara Lackie; Jessica Kletke)
  - e. Historical (Stephanie Danyluk; Chief Bear; Nowshad Ali)



## **3.0 Operations Plan**

Infrastructure and City Services

### **3.1 Site Plan**

The main Commemorative Events will be focused over a three day period. These three days will comprise of a number of special commemorative activities among these are:

1. A Unity Ride – Saturday, June 16<sup>th</sup>
2. A Commemorative Extravaganza Event – Sunday, June 17<sup>th</sup>
3. An Educational Event – Monday, June 18<sup>th</sup>

#### **Unity Ride**

As means of honouring its elders, its history and its people Whitecap Dakota First Nations will organize a Unity Ride which will see the community gather at Whitecap for a pipe ceremony in the morning, from where the group in attendance will begin their journey from Whitecap to Wanuskewin. The group will be travelling by horseback.

The riders will leave WDFN at approximately 9:30 AM, and travel along the highway into Saskatoon. The plan is to use the Meewasin Trail as much as possible, crossing the river at the Broadway Bridge with a possible brief stop at the Founders Statue at the 3<sup>rd</sup> Avenue Roundabout.

Appropriate measures will be taken for the cleanup of any refuse and other items that might be left behind with a journey such as this. We are working closely with an experienced team of horsemen to ensure the horses and riders are safe, there is the least amount of disruption to vehicular traffic, and that those wanted to view the riders coming through Saskatoon have an enjoyable experience. Meewasin has been informed and supports the ride.

#### **Requested City Services:**

1. City of Saskatoon – Certain right of ways will be required and these will be stewarded through the various City of Saskatoon branches:
  - a. Saskatoon Police Services has been informed and permission has been requested for street crossing and the small traffic interruption which might be caused when the group crosses Broadway Bridge.
  - b. City of Saskatoon Parks Branch has been informed and permission has been requested for the group to travel along certain parks and trails through the city.
  - c. City of Saskatoon Infrastructure Services has been informed and permission has been requested for assistance with any road closures.



### Commemorative Extravaganza Event

The War of 1812 officially began June 18, 1812. On June 17, 2012, we will launch the initial War of 1812 commemoration activities in downtown Saskatoon. The official opening ceremonies and program takes place in River Landing. Portable bleachers and other temporary seating will be installed. An emcee will weave the story through the entire day, and a brochure will be available to give people a deeper understanding.

#### DRAFT AGENDA – Sunday, June 17

TIME	ITEM	COMMENTS
12:00	Opening Ceremonies - Invites will be provided to some First Nations veterans -	Opening Prayer, Dakota Flag ceremony with Drum Group - possible cannon blast, honour song Victory Song. Moment of Silence for Fallen and other ceremonial activities (Last Post)  Speeches from Federal, Provincial and Civic Reps, and WDFN.
1:00 3:30 PM	The Saskatoon 1812 Story featuring traditional war / peace ceremonial dances, cultural performances by cultural groups with a narrated theme.	Featuring - traditional war / peace ceremonial dance French, Metis, Francophone, German, Ukrainian etc. Introduction by leaders from each cultural group.
4:00 – 7:30 PM	The Saskatoon 1812 Story featuring traditional war / peace ceremonial dances, cultural performances by cultural groups and a narrated theme (repeat of earlier show).	Featuring - traditional war / peace ceremonial dance French, Metis, Francophone, German, Ukrainian etc. Introduction by leaders from each cultural group.
7:00 PM	Headline Entertainment	Donny Parenteau (TBC)
9:00 PM	Classical Music Program	Saskatoon Symphony Orchestra
9:45 PM	1812 Overture *	with fireworks and cannons
		Cannons provided by Royal Canadian Navy

Dignitaries      Chief Darcy Bear and Whitecap Councillors (confirmed)  
                          Mayor Don Atchison (confirmed)  
                          Honourable John Duncan, Minister of Aboriginal Affairs and Northern Development (confirmed)  
                          Honourable Lynne Yelich, Minister of State for Western Economic Diversification (confirmed)  
                          Kelly Block, MP (confirmed)  
                          Robert Doucette, President, Métis Nation, Saskatchewan  
                          Representatives from Provincial Caucus (Minister Ken Cheveldayoff and others yet to be confirmed)  
                          Cultural Organizations, Board of Education Chairs  
                          And others yet to be invited





## Education Event for School Children and Teachers

The Provincial Government has provided funding to the Office of the Treaty Commissioner in partnership with the Whitecap Dakota First Nation, Wahpeton Dakota First Nation, Standing Buffalo Dakota Nation and the Saskatoon Public School Division to create curriculum for Grade 6 and 9 Saskatchewan Schools. The War of 1812 Education Kit will be in a similar format to the Treaty Education Kit but the focus will be on the contribution the Dakota made to Canada.

### DRAFT AGENDA – Monday, June 18

TIME	ITEM	COMMENTS
10:00 AM	Media Event - Announcing the Curriculum partnership between Sask Education, Treaty Commissioner, School Boards, WDFN	WDFN school kids arrive
11:00 AM		Saskatoon School student arrive
11:15 AM	Intro and welcome - emcee	
11:30 AM	Storytelling and interpretation (this may be in small group form as students arrive)	possibly United Empire Loyalists, First Nations Elders, Meewasin Interpreters etc.
Noon	Students Lunch	Provided
12:15 PM	The Saskatoon 1812 Story featuring traditional war / peace ceremonial dances, cultural performances by cultural groups with a narrated theme.	
1:00 PM	Aboriginal Dance show	Buffalo Boy Junior Dancers
1:30 PM	Students depart	

Dignitaries Chief Darcy Bear and Whitecap Councillors (confirmed)  
 Mayor Don Atchison (confirmed)  
 Honourable John Duncan, Minister of Aboriginal Affairs and Northern Development (confirmed)  
 Honourable Lynne Yelich, Minister of State for Western Economic Diversification (confirmed)  
 Kelly Block, MP (confirmed)  
 Lieutenant-Governor Vaughn Schofield  
 Representatives from Provincial Caucus (Education Minister and others yet to be confirmed)  
 Representatives from School Boards and others



### **3.2.1 Technical Operations**

There will be technical requirements associated with various aspects of the events and activities as follows:

#### **1. Unity Ride**

- Care is being taken to ensure that horses which have been properly trained and groomed are used in the ride
- All persons riding on horseback will have familiarity with riding horses and managing horses
- Handlers will be accompanying the riders throughout the journey
- Riders will be flanked by walkers on either side
- Clean up crews will be accompanying the horses
- City Police escort will be provided where required for safety of the group and the public as well as for traffic management.

#### **2. Commemorative Extravaganza Event**

- The Amphitheatre Stage and River Landing is booked and will be used for the primary event.
- The park spaces surrounding this site has been booked and will be used for various interpretive displays and as seating area for visitors/spectators to view the shows, performances and demonstrations
- The Saskatoon Symphony Orchestra has been contracted to do a special performance including a performance of the 1812 Overture. As such a roofing system will be set up between Prairie Faire and the Children's Play Water Feature under which the symphony will perform. The roofing system will be appropriately secured and we are working with Parks Branch staff to make appropriate arrangements for this roofing system.
- There will be a small degree of fireworks which will be fired. These fireworks will be fired from Rotary Park and will accompany the Symphony performance of the 1812 Overture. Ruggieri Fireworks has been hired to manage these fireworks. This group has experience with fireworks on these sites as they have been engaged on the Fireworks Festival and the Saskatoon 125 events. These fireworks will be much shorter in duration and smaller in scale than those fired during the fireworks festival or the Saskatoon 125 celebration. Appropriate arrangements for security of the public and sites being made. As well Saskatoon Fire and protective services have been informed and the appropriate permissions have been sought and secured. An area of Rotary Park will be reserved and be restricted form access by the public for safety during the preparation, firing and clean up of the fireworks.
- There will be a requirement for power on the sites. The power provided on the site will be accessed for the stage management, for light and sound and as well the power provided at street level of River Landing will be accessed for lighting as well as by food and beverage vendors who will be onsite.



- Street closures have been requested including: Spadina Crescent from Saunders to under the Broadway Bridge; 3<sup>rd</sup> Ave from 19<sup>th</sup> street to Spadina Crescent (arrangements have been made with Meewasin for their access to their property and for access by visitors to their building).
- Additional bleachers have been ordered for the site to accommodate seating for a larger crowd during the performances. These will be set up at street level to provide good sight lines to the stage and also ensure safety of users.

### **3. Education Day Event**

This event will be held at the River Landing Amphitheatre. The site is booked as has the power needs for the day's activities. We do not anticipate street closures for this program as the school children will be bused to the site.

Musicians and other performers will require access to the site. As is the case for the prior day's activity, arrangements have been made for use of the Meewasin Building as a green room for performers. Additionally tipis are being installed for use as change tents will be made available on the direct site for use by performers.

As there is some materials and equipment that will be left overnight, arrangements will be made to secure these items over night and for security to ensure they are safe and not removed or damaged, whether willfully or inadvertently.

#### **3.2.2 Security and Emergency Response**

City Police and Fire Departments have been contacted and arrangements are being made for coverage during the primary even on June 17<sup>th</sup> as well as during the Unity Ride on June 16<sup>th</sup>. Services provided by both will ensure the level of service that is the standard for most public events, however, given the nature of this event there may be a more specialized need. This may come at a cost to the event and therefore these costs have been included in the budget where applicable.

Additionally, overnight security is booked to ensure the safeguarding of equipment and materials being left overnight on the River Landing site. Our plan is to make use of hired security for this purpose.

Volunteers will provide some assistance for security of the hot zone related to the fireworks launch site in Rotary Park.

#### **3.2.3 Traffic Management**

June 16<sup>th</sup> there will be a need for police assistance when the Unity Ride Group is making their journey from Whitecap to Wanuskewin. Most critically will be when the group



crosses the Broadway Bridge. It is advisable to have a squad car accompany the group on their ride or officers on bicycle in the event there are any unanticipated issues arising.

Street closures required on Sunday, June 17:

- Spadina Crescent from Saunders through to the Traffic Circle and onwards through to just past the Broadway Bridge. This closure will be required from Saturday June 16<sup>th</sup> 12:00 noon to Sunday June 17<sup>th</sup> Midnight. Barricades are requested from the city of Saskatoon to be set up to bar traffic from proceeding through these areas.
- It is also desirable to have 3<sup>rd</sup> Ave from 19<sup>th</sup> street to Spadina Crescent closed during these same hours. Arrangements will be made with Meewasin for access to their building by staff, volunteers and visitors.

### **3.2.4 Cleanup**

We request that City of Saskatoon deliver to the primary site along Spadina from the Remai Arts Centre to the traffic circle a supply of the large trash bins. It will also be advantageous for us to have two of these bins at the fireworks launch location in Rotary Park.

We will make contact with the Partnership's Ambassadors to assist with site clean maintenance. A cleanup crew will be coordinated to handle the most immediate clean up of the site.

As there will be food vendors onsite on Sunday, June 17 at River Landing, the large garbage bins will be used by the patrons for refuse, where possible we will ask vendors to remove their own trash from the site, unless there is room in the large bins to accommodate.

## **4.0 Human Resource Plan**

### **4.1 Management Team**

- Management of the events will be provided by the team at On Purpose Leadership Inc. They have experience in managing other events meetings and festivals such as this and will allocate resources within their firm as they deem necessary.
- The marketing functions of the events will be managed by OPLI with strategic advice and implementation and design from MGM Communications.
- Whitecap Dakota First Nations staff has been dedicated to this project and will provide overarching guidance and management oversight to the project.
- Direction and advice is provided by the Roundtable Group.
- Project direction is handled through the Planning Committee.
- Ultimately accountability is to the Consortium and Whitecap Dakota First Nations most directly.



- A number of contractors have been engaged on various services related to the various events and activities these include but are not limited to:
  - Stage Management – Roadside Attractions
  - Sound and Lighting team – Barndog Productions
  - Horse Handlers
  - Master of Ceremonies for the various proceedings
  - Performers (several cultural and professional groups and artists)
  - Event Management- On Purpose Leadership
  - Site Management – On Purpose Leadership

## ***4.2 Volunteers***

The volunteer group will be organized and structured by the management team. They will be given guidance by the event manager but they will be given the flexibility to make decisions within the scope of their responsibility. The volunteers will be accountable for specific tasks and event objectives. Volunteers will be directly accountable to the Event Managers – On Purpose Leadership on behalf of the Planning Committee.

### ***4.2.1 Hot Zone Security***

Security will be required to maintain safety and prevent injuries in the hot zone. The hot zone areas will be fenced off but volunteers will patrol the hot zone to ensure safety and prevent people from entering the premises.

### ***4.2.2 Beer Gardens***

No Beer Gardens are associated with this event.

## **5.0 Marketing Plan**

### ***5.1 Product***

The products will include:

- Unity Ride
- Commemoration Extravaganza – with performances and pyro features.
- Education Event

The marketing plan includes the use of traditional and social media vehicles to market and promote the events and activities, while all events and activities will be promoted and advertised primary focus will be on the Commemoration Extravaganza Event on June 17<sup>th</sup>. The plan is comprised of:

- Television advertising to support using CTV Saskatoon and Global Saskatoon
- Newspaper through Saskatoon Star Phoenix, Regina Leader Post, Planet S; Saskatoon Express;
- Billboards have been purchased in various parts of Saskatoon
- Radio will be through Saskatoon stations primarily such as Magic 98.3, C95, Wired 96, CJWW, The Bull, Rock 102, Shaw, and CFCR.



- A website has been established for the commemoration which will serve as a resource portal for educational tools, information, archival information and reference materials.
- A facebook page, and twitter account will be established to ensure ongoing dialogue is maintained about the commemoration activities and events

### **5.1.2 Benefits to the sponsors**

Sponsorship is an effective promotional tool used to increase a company's brand image by making it more recognizable to consumers. Benefits from this form of advertising include, but are not limited to, increased sales, brand equity creation, product/service acceptance, increased employee loyalty, stronger customer and community relations, and competitive retaliation.

We understand and recognize that sponsors get involved in sponsorship for the exploitable commercial opportunities inherent in those properties and the marketing of them. As such the sponsorship benefits and the marketing plan will be developed to take full advantage of these opportunities to the mutual benefit of the sponsors and the host organizations and partners.

Participating in events that generate a positive economical impact on the city is of benefit to sponsors in retaining and attracting employees. Studies indicate that 79% of people want to work for a company that cares about how it impacts and contributes to society and 64% of employees indicate that they feel more loyal to their company if it is involved in social/environmental activities.<sup>2</sup> These studies were specific to certain social and environmental causes. Since a these commemorative events may be regarded as a "positive events", it can be inferred that results from this study positively correlate with a these events.

These numbers signify the powerful impact that sponsorship can have on consumers in social events. It is a valuable marketing tool that may play an important role in the success and growth of companies of all sizes. Sponsors not only help impact the economy positively, but they increase their probability of attracting new consumers, building brand equity, increasing the company profile, and generating higher revenues.

### **5.1.3 Benefits to the City and Economic Impact**

The economic impact of spectator events can be very substantial for a city. Benchmark studies indicate that cities hosting a celebratory event benefit significantly. Each city generated considerable economic gains in the following categories: local and tourist spending, wages and salary, federal and provincial taxes, and employment.

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<sup>2</sup> Cone Millennial Cause Study, <http://www.csrwire.com/PressRelease.php?id=6641>, Accessed March 6, 2008.



### 5.1.3.1 Vancouver

The 2000 Symphony of Fire event in Vancouver attracted over 1.6 million viewers over a 4-day event. The economic benefits generated include:<sup>3</sup>

- \$28.8 million in economic activity; including \$13.6 million in visitor spending
- \$10 million to wages and salary
- \$6.4 million to taxes
- 460 jobs created

Based on the above experiences and models, we anticipate economic benefit to Saskatoon will be at least as follows:

The Commemorative events and particularly the June 17<sup>th</sup> extravaganza event will have an estimated attendance of 20,000 within the primary viewing area (River Landing and Rotary Park). It is estimated that this event alone may contribute the following economic impact at a minimum,:

- \$1.3 Million including at least \$600K of visitor spending
- \$450,000 to \$800,000 to wages and salary
- \$288,000 to taxes
- 50 jobs created
- GDP of \$1.2 Million
- Taxes - \$500,000

In addition, we have made use of the Heritage Economic Assessment Model to derive economic impact potential of this event. A summary of the most critical economic impact measures include:

- Direct and indirect GDP impact of \$1.9 million
- Labour Income impacts of \$1.2 million
- Visitor audience spending impact of \$1.6 million
- Tax impacts of \$144K

The following three pages are the reports generated by this model.

“The Economic Impact Model for the Arts and Heritage (EIMAH) is a tool that calculates the economic impacts of expenditures on arts and heritage activities at the provincial, territorial and national levels. Similar to the STEAM tool (which measures economic impact of sport tourism activities EIMAH assess the impact of cultural and heritage type activities and events, on an objective basis). Such activities could include the development and operation of heritage institutions, art exhibitions, cultural events, as well as others. The model also estimates the economic impacts associated with visitor/tourism spending attributable to these activities. As an example when an event spends money on hiring individuals and people coming to an event stay for a certain number of days, the model is able to quantify the economic impact of such investment/spending on the economy as a whole in the respective geographic area. The Tool and Model was developed by the Department of Canadian Heritage.

EIMAH has been created for use by non-profit cultural heritage and arts organizations. EIMAH is not designed for use by the general public. Its purpose is to provide a general understanding of the economic impact of a heritage or arts organization within its community, based on data provided by the user.”

<sup>3</sup> City of Vancouver Administrative report,  
<http://www.city.vancouver.bc.ca/CTYCLERK/cclerk/010220/a7.htm>, Accessed March 11, 2008.



## Impacts within Province/Territory

Printed by (Organization Name): Whitecap Dakota First Nations

Analyst: Nowshad Ali

Date Printed: 05/01/2012 23:08:07

Scenario: Saskatoon War of 1812-June Commemoration Event

**Description:** This scenario is based on the design [production and implementation of a commemoration event on June 16, 17 and 18, 2012. The event will be hosted at River Landing, in Saskatoon.

**Province:** Saskatchewan

Sources of Economic Impact	GDP Impacts			Labour Income Impacts		
	Direct	Indirect	Total	Direct	Indirect	Total
Infrastructure	\$28,194	\$8,146	\$36,339	\$19,980	\$4,658	\$24,638
Goods and Services	\$106,358	\$28,210	\$134,568	\$62,699	\$14,941	\$77,640
Visitors/Audience Spending	\$1,212,125	\$443,614	\$1,655,739	\$844,309	\$221,830	\$1,066,140
Wages and Salaries	\$84,000	\$8,564	\$92,564	\$84,000	\$4,084	\$88,084
<b>Total</b>	<b>\$1,430,677</b>	<b>\$488,534</b>	<b>\$1,919,211</b>	<b>\$1,010,988</b>	<b>\$245,513</b>	<b>\$1,256,502</b>

Sources of Economic Impact	Employment Impacts			Tax Impacts		
	Direct	Indirect	Total	On Products	On Production	Total
Infrastructure	0.0	0.0	0.0	\$1,505	\$993	\$2,499
Goods and Services	0.1	0.0	0.2	\$2,085	\$4,092	\$6,177
Visitors/Audience Spending	2.9	0.5	3.4	\$63,361	\$72,689	\$136,050
Wages and Salaries	2.5	0.9	3.4	\$0	\$0	\$0
<b>Total</b>	<b>5.5</b>	<b>1.4</b>	<b>7.0</b>	<b>\$66,951</b>	<b>\$77,774</b>	<b>\$144,725</b>





## Impacts of Visitors/Audience Spending

Printed by (Organization Name): Whitecap Dakota First Nations

Analyst: Nowshad Ali

Date Printed: 05/01/2012 23:08:07

Scenario: Saskatoon War of 1812-June Commemoration Event

**Description:** This scenario is based on the design Production and implementation of a commemoration event on June 16, 17 and 18, 2012. The event will be hosted at River Landing, in Saskatoon.

**Province:** Saskatchewan

Sources of Economic Impact	GDP Impacts			Labour Income Impacts		
	Direct	Indirect	Total	Direct	Indirect	Total
Base Visitor/Audience Segment	\$1,212,125	\$443,614	\$1,655,739	\$844,309	\$221,830	\$1,066,140
Total	\$1,212,125	\$443,614	\$1,655,739	\$844,309	\$221,830	\$1,066,140

Sources of Economic Impact	Employment Impacts			Tax Impacts		
	Direct	Indirect	Total	On Products	On Production	Tax Impacts
Base Visitor/Audience Segment	2.9	0.5	3.4	\$63,361	\$72,689	\$136,050
Total	2.9	0.5	3.4	\$63,361	\$72,689	\$136,050

### 5.1.3.2 Ontario Study

A study was conducted in Ontario to evaluate the economic impact of 97 festivals and events. The majority of these festivals and events were spectator events.. The following table summarizes the economic impact of small, medium, and large sized festivals and events from this study.

**Table: Economic Impact of Festivals and Events<sup>4</sup>**

	Small < \$75,000 in expenditures	Medium \$75,000 to \$300,000 in expenditures	Large > \$300,000 in expenditures	Total
Number of festivals & events in group	39	37	21	97
GDP Impact	\$12,900,000	\$27,500,000	\$38,200,000	\$78,700,000
Wages & Salaries	\$8,500,000	\$18,200,000	\$25,500,000	\$52,200,000
Taxes	\$5,200,000	\$10,900,000	\$15,000,000	\$31,100,000
Jobs	420	900	1,250	2,570

It is important to note that there are significant differences between the 97 festivals and events in terms of type of event, budget, attendance, and location. Some festivals and

<sup>4</sup> Economic Impact of 97 Festivals and Events, report by Hill Strategies, April 2003



events contributed significantly more to the economy than others. Expenditures range between a few thousand dollars to almost \$2 million and attendance figures range between 150 and 700,000 people.

The results of this study show a significant economic impact to the cities hosting festivals and events in Ontario. Nearly \$80 million was generated towards the province's Gross Domestic Product (GDP)<sup>5</sup>, \$52 million towards wages and salaries, \$31 million to taxes, and over 2500 jobs were created from the 97 festivals and events.

#### ***5.1.3.6 River Landing Exposure***

This is an opportunity for the city to capitalize on and generate interest and commitment to the River Landing development. The city, federal and provincial governments are generously contributing to the development of the River Landing and this event is an opportunity to generate a return on the investment.

#### **5.1.4 Stakeholder Benefit Summary**

Although the City of Saskatoon is smaller than the benchmark cases, the economic impact of an event such as this one can still be substantial and valuable for the city. It has the potential to instill a sense of pride in the Saskatoon community, attract tourists, and generate substantial economic gains. Regardless of size, secondary research and data from the benchmark cases indicate that an event of this kind can be very beneficial for all stakeholders involved.

### ***5.2 Sponsorship***

#### **5.2.1 Sponsorship Structure and Strategy**

It is very important to plan and prepare a sponsorship structure and strategy to be successful. On Purpose Leadership Inc. has the experience and the skills to manage the sponsorship for this event.

In advance of sponsorship activities, a policy and sponsorship approach has been developed. The policy and approach describes goals and objectives and outlines detailed sponsorship activities to ensure consistency. Procedures have been set to maintain integrity and honesty and eliminate conflicts of interest. The policy is an important tool that will be used to plan, prepare and implement sponsorship goals and activities. The sponsorship strategy focuses on the strengths of the events. It is a high quality, rare attraction that has the potential to raise the prestige and brand image of sponsors.

The Planning Committee and Sponsorship team has completed a prospect identification and rating process and the implementation of the sponsorship procurement plan is now well underway.

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<sup>5</sup> GDP, the most common indicator used to express economic impact, is a measure of the value of total production in the economy.



## 5.2.2 Sponsorship Levels

Sponsorship levels have been set according to what has been charged in previous events and from Benchmark cases. The pricing strategy will be to target a lower number of sponsors but at higher dollar amounts. This program has a range of sponsorship opportunities available from \$1,000 to \$150,000.

A number of sponsorship and grant commitments have already been secured. The chart below is an indication of the organizations that have already come on board through the program. Note: the chart below is an indication of the support that has been received for the entire program over the three years in which the bicentennial will be commemorated. The majority of planned expenditures are related to the events in June of 2012.

Aboriginal Affairs and Northern Development Canada
PotashCorp
BMO Bank of Montreal
Saskatchewan Indian Gaming Authority SIGA
SaskTel
Ministry of Tourism Parks Culture and Sport
Saskatoon Tribal Council
Canadian Heritage Jubilee Fund
Whitecap Dakota First Nations
Canadian Heritage 1812 Fund

## 6.0 Financial Plan

### 6.1 Revenues and Expenses Projection

The budget for the June 2012 Events is below:

Revenue		Projected
	Sponsorship	\$100,000
	City of Saskatoon	\$100,000
	Jubilee Fund	\$61,000
	WDFN 2011 – 2012 Allocation	\$20,000
	Federal Funding	\$100,000
<b>Total Revenue</b>		<b>\$381,000</b>
Expenses		
	Advertising	\$81,500
	Event Production	\$143,900
	Unity Ride	\$15,000
	Documentary	\$95,000
	Administration, Honorariums	\$45,000
<b>Total</b>		<b>\$380,400</b>
<b>Net Profit (loss)</b>		<b>\$600</b>



## **6.2 Cash Flow Management**

The planned spending for the two day event is expected to be \$380,400. It is estimated that a substantive percentage of this will be required in cash and required before the event begins. Cash flow management will be handled through the Whitecap Dakota First Nation. A request is made to City of Saskatoon for all or a substantive portion of its grant be made available in advance of the June 16 – 18 events to assist with this cash flow management.

## **7.0 Legacy**

This project will leave behind several legacies among the most prominent are:

- Educational Legacy (most relevant to this event funding request)
  - Student Curriculum is being developed for Grades 6 and 9 in collaboration with the Saskatoon Public School Board, the Saskatoon Public School Board, Office of the Treaty Commissioner and Whitecap Dakota First Nation
  - Value in excess of \$70,000
- Historical Legacy
  - A documentary will be produced of the commemorative events and activities.
  - The history of the Dakota people and their role in the War of 1812 as well as the role of other cultural groups such as Ukrainian, German, Francophone and Métis will be collected, verified and made available.
  - Value \$150,000
- Monument Legacy
  - A monument will be commissioned, designed and built and installed
  - Value \$250,000
- Archival Legacy
  - A website will be developed and established and maintained. The site will house resources, tools and learning aids as well as archival information and materials on the War of 1812, the Development of the Dakota people and the role and impact of this group and the other cultural groups who served alongside each other in this defining moment of lasting alliances.
  - Value \$35,000

## **8.0 Conclusion**

This business plan has shown that a well-executed, well-funded War of 1812 Commemoration is a viable undertaking. This events planned have the potential to become a Saskatoon signature event, though it is a one-time event. This is a series of events where the citizens, government and business community can be proud, can get directly involved, and can enhance their education and familiarity with a significant aspect of Canadian history.

**Special Event Reserve Funding and Expenditures**

	<b>SPECIAL EVENTS</b>	<b>PROFILE SASKATOON</b>	<b>TOTAL RESERVE</b>
Opening Balance at January 1, 2012	(185,000)	(10,000)	(195,000)
2012 Annual Provision	(250,000)	(250,000)	(500,000)
Approved Commitments	165,000	250,000	415,000
Tentative--Subject to Approval		125,000	125,000
War of 1812 Funding Request	100,000		0
Closing Balance	(170,000)	115,000	(55,000)
2013 Annual Provision	(250,000)	(300,000)	(550,000)
Approved Commitments	85,000		85,000
Tentative--Subject to Approval	25,000		25,000
Closing Balance	(310,000)	(185,000)	(495,000)

## **COMMUNICATIONS TO COUNCIL**

### **MEETING OF CITY COUNCIL – MONDAY, MAY 28, 2012**

#### **A. REQUESTS TO SPEAK TO COUNCIL**

##### **1) Neale Hall, dated May 12**

Requesting permission to address City Council with respect to a recent issue with Saskatoon City Police. (File No. CK. 5000-1)

**RECOMMENDATION:** that Neale Hall be heard.

##### **2) Deborah Bryson-Sarauer, Executive Director, Family Service Saskatoon dated May 11**

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Requesting permission to address City Council with respect to Assistance to Community Groups Cash Grant Program. (File No. CK. 1871-3)

**RECOMMENDATION:** that Deborah-Bryson be heard.

##### **3) Joanne Sproule, Secretary, The Board of Police Commissioners, dated May 17**

Requesting permission for Chief Weighill to address City Council with a power point presentation on Community Satisfaction and Policing Priority Survey, 2011 Annual Report Card and Morale Report. (File Nos. CK. 5000-1 and 430-13)

**RECOMMENDATION:** that Chief Weighill be heard.

##### **4) Jack Grover, dated May 22**

Requesting permission to address City Council with respect to affordable housing and Tax Enforcement Bylaw. (File No. CK. 750-4)

**RECOMMENDATION:** that Jack Grover be heard.

**B. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL**

**1) Syl and Ivadell Kulyk, dated May 10**

Commenting on the conditions of the back lane of 1100 Block McMillan Avenue.  
(File No. CK. 6315-1)

**RECOMMENDATION:** that the matter be referred to the Administration for a report.

**2) Jacqueline McMillan, dated May 10**

Commenting on Noise Bylaw as it pertains to snow blowers and lawn mowers.  
(File No. CK. 185-9)

**RECOMMENDATION:** that the direction of Council issue.

**3) Eric Jelinski, dated May 11**

Commenting on train whistles from tracks running from Sutherland passing along East College Park, Briarwood and Rosewood. (File No. CK. 375-2)

**RECOMMENDATION:** that the direction of Council issue.

**4) Murray Long, Director, Self-Government, Whitecap Dakota First Nation  
dated May 11**

---

Requesting permission to hold fireworks display on Sunday, June 17, 2012, commemorating the War of 1812. (File No. CK. 2500-1)

**RECOMMENDATION:** that the direction of Council issue.

**5) Kimberly Evans, RSVP Event Design, dated May 14**

Requesting permission to hold fireworks display on August 25, 2012, celebrating the 25<sup>th</sup> Anniversary of North Prairie Development. (File No. CK. 2500-1)

**RECOMMENDATION:** that the direction of Council issue.

**Items Which Require the Direction of City Council**

**Monday, May 28, 2012**

**Page 2**

**6) Henry Dayday, dated May 17**

Commenting on the City's credit rating. (File No. CK. 1500-4)

**RECOMMENDATION:** that the information be received.

**7) Judy Koutecky, Administrative Assistant, Mendel Art Gallery, dated May 18**

Advising Council of the Annual General Meeting of the Members of The Art Gallery of Saskatchewan Inc. and of the Board of Trustees of The Saskatoon Gallery and Conservatory Corporation to be held on Tuesday, June 19, 2012. (File No. CK. 175-27)

**RECOMMENDATION:** that the City of Saskatoon, being a member of The Art Gallery of Saskatchewan and of the Members of the Board of Trustees of The Saskatoon Gallery and Conservatory Corporation appoint Donald Atchison, or in his absence, Tiffany Paulsen or Charlie Clark of the City of Saskatoon, in the Province of Saskatchewan, as its proxy to vote for it on its behalf at the Annual General Meeting of the Members of The Art Gallery of Saskatchewan Inc. and of the Board of Trustees of The Saskatoon Gallery and Conservatory Corporation to be held on Tuesday, June 19, 2012, or at any adjournment or adjournments thereof.

**8) Shane Serack, dated May 18**

Commenting on Adult Services. (File No. CK. 4350-012-2)

**9) Christina Roussin, dated May 19**

Commenting on Adult Services. (File No. CK. 4350-012-2)

**RECOMMENDATION:** that the letters be considered together with Clause A2 of Administrative Report No. 9-2012.



10) **Don Somers, Host Team Member, Dakota Dunes Casino Saskatchewan Open  
Canadian Professional Golf Tour, dated May 21**

Requesting a temporary exemption from Bylaw 7767 respecting playing golf in parks for the above-noted event being held on July 4, 2012, at Rotary Park and River Landing. (File No. CK. 205-1)

**RECOMMENDATION:** that the request for a temporary exemption from Bylaw 7767 respecting playing golf in parks for the above-noted event being held on July 4, 2012, at Rotary Park and River Landing be granted subject to any administrative conditions.

11) **Chris Ryder, VP External Affairs, BHP-Billiton, dated May 17**

Requesting permission to hold a fundraising barbecue on July 13, 2012, in front and behind their office building located at 130 3<sup>rd</sup> Avenue South. (File No. CK. 205-1)

**RECOMMENDATION:** that the request to hold a fundraising barbecue on July 13, 2012, in front and behind their office building located at 130 3<sup>rd</sup> Avenue South be granted subject to any administrative conditions.

12) **Shellie Bryant, Chair, Civic Pancake Breakfast Organizing Committee  
dated May 23**

Announcing the annual Civic Pancake Breakfast, in Civic Square, and requesting an extension to the time amplified sound can be heard, under the Noise Bylaw, from 6:00 a.m. to 10:30 a.m., on Thursday, June 21, 2012.

**RECOMMENDATION:** that the request for an extension to the time amplified sound can be heard, under the Noise Bylaw, from 6:00 a.m. to 10:30 a.m., on Thursday, June 21, 2012, be granted.

13) **Shellie Bryant, Secretary, Development Appeals Board, dated May 17**

Submitting Notice of Hearing of the Development Appeals Board regarding the property located at 330 Avenue G South. (File No. CK. 4352-1)

**RECOMMENDATION:** that the information be received.

**Items Which Require the Direction of City Council**  
**Monday, May 28, 2012**  
**Page 4**

**14) Shellie Bryant, Secretary, Development Appeals Board, dated May 16**

Submitting Notice of Hearing of the Development Appeals Board regarding the property located at 1017 Schuyler Street. (File No. CK. 4352-1)

**RECOMMENDATION:** that the information be received.

**C. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION**

**1) Wayne Dybvig, President, Saskatchewan Watershed Authority, dated May 8**

Commenting on consultation on the Reservoir Operating Plan for Lake Diefenbaker. (File No. CK. 7840-1) (Referred to Administration for further handling and response to the writer.)

**2) Everett J. Kearley, Chairman, Millennium III Group of Companies, dated May 10**

Commenting on the condition of Koyl Avenue. (File No. CK. 6315-1) (Referred to Administration to respond to the writer.)

**3) Donna Jamieson, dated May 11**

Commenting on the condition of streets. (File No. CK. 6315-3) (Referred to Administration to respond to the writer.)

**4) Erin Brown, dated May 11**

Commenting on parking cards. (File Nos. CK. 7312-1 and 6120-3) (Referred to Administration to respond to the writer.)

**5) Wray Morrison, dated May 11**

Commenting on football facilities in Saskatoon. (File No. CK. 4205-7-2) (Referred to Administration to respond to the writer.)

**6) Sheree Phipps, dated May 14**

Commenting on the intersection of Broadway Avenue and Wilson Crescent. (File No. CK. 6150-1) (Referred to Administration to respond to the writer.)

**7) Barbara Larson, dated May 15**

Commenting on issues to do with a house under construction. (File No. CK. 4131-1) (Referred to Administration to respond to the writer.)

**Items Which Have Been Referred for Appropriate Action**

**Monday, May 28, 2012**

**Page 2**

**8) Joan Hugg, dated May 16**

Requesting an extension of the time where amplified sound can be heard under the Noise Bylaw on July 15<sup>th</sup> and August 8, 2012, at Lakeview Park. (File No. CK. 185-9) **(Referred to Administration for a report.)**

**9) Thomas Bell, dated May 16**

Requesting an extension of the time where amplified sound can be heard under the Noise Bylaw on July 28, 2012, at the Hotel Senator. (File No. CK. 185-9) **(Referred to Administration for a report.)**

**10) Jeff Bale, dated May 17**

Commenting on the intersection of Taylor Street and McKercher Drive. (File No. CK. 6320-1) **(Referred to Administration to respond to the writer.)**

**11) Tony Korte, dated May 17**

Commenting on show home at the Willows. (File No. CK. 4400-1) **(Referred to Administration for appropriate action and response to the writer.)**

**12) Frances Fortugno and Family, dated May 11**

Commenting on St. Mary's School. (File No. CK. 710-1) **(Referred to Administration to respond to the writer.)**

**13) Virginia Potosme, dated May 17**

Commenting on the condition of the railway bridge. (File No. CK. 6050-1) **(Referred to Administration for appropriate action and to respond to the writer.)**

**Items Which Have Been Referred for Appropriate Action  
Monday, May 28, 2012  
Page 3**

**14) John Kornylo, dated April 12**

Commenting on St. George's Parish. (File No. CK. 4351-1) (Referred to Administration for further handling and inclusion in rezoning materials.)

**15) Brigitte Tan, dated May 20**

Commenting on fluoride. (File No. CK. 7920-1) (Referred to Administration to respond to the writer.)

**16) Heather Budd, dated May 21**

Commenting on fluoride. (File No. CK. 7920-1) (Referred to Administration to respond to the writer.)

**17) Scott Ford, Director of Marketing & Events, Credit Union Centre, dated May 23**

Requesting an extension of the time where amplified sound can be heard, under the Noise Bylaw, for A Taste of Saskatchewan event, being held in Kiwanis Park on July 10 to 15, 2012, until 10:30 p.m. nightly. (File No. CK. 185-9) (Referred to Administration for a report.)

**18) Don Somers, Organizing Committee Member, River Lights Festival Inc. dated May 21**

Requesting an extension of the time where amplified sound can be heard, under the Noise Bylaw, on Friday, July 13, to 11 p.m.; Saturday, July 14 to 11 p.m. and Sunday, July 15, 2012 to 6:00 p.m., for River Lights Family Festival, coordinated with A Taste of Saskatchewan event. (File No. CK. 185-9) (Referred to Administration for a report.)

**RECOMMENDATION:** that the information be received.

**D. PROCLAMATIONS**

**1) Alexandria Tadman, United Nations High Commission for Refugees, dated May 9**

Requesting that City Council proclaim June 20<sup>th</sup> as World Refugee Day. (File No. CK. 205-5)

**2) Jason Yochim, dated May 14**

Requesting that City Council proclaim September 3 to 8, 2012, as Realtor Safety Week. (File No. CK. 205-5)

**3) Darlene Brander, President, Saskatoon Chapter, Interprovincial Association on Native Employment, dated May 23**

---

Requesting City Council proclaim June 2012 as National Aboriginal Month. (File No. CK. 205-5)

- RECOMMENDATION:**
- 1) that City Council approve all proclamations as set out in Section D; and
  - 2) that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council.

5000-1  
AI

From: CityCouncilWebForm  
Sent: May 12, 2012 9:03 AM  
To: City Council  
Subject: Write a Letter to City Council

**RECEIVED**  
MAY 14 2012  
CITY CLERK'S OFFICE  
SASKATOON

TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

NEALE HALL  
104-1215 moss avenue  
saskatoon  
Saskatchewan  
S7H 5B1

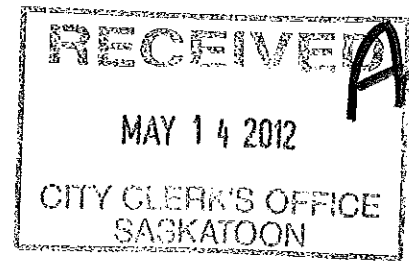
EMAIL ADDRESS:

[mckneeknee@hotmail.com](mailto:mckneeknee@hotmail.com)

COMMENTS:

on december 17, 2011 my mom had had a heart attack and was on life support. i called 911 after feeling suicidal. Three police officers arrived at my apartment before the EMT's arrived. But what i got wasn't help, but instead i got a verbal trashing. now, what i want to know is why in the hell i was treated this way. And secondly, why i shouldn't go to our MLA's via a media outlet in order to, once and for all, have the Saskatoon City Police tipped upside down and overhauled once and for all. I'd file a police report, but they've had WAY TOO MANY chances to clean up their act. And yes i do want to speak at a city council meeting.

1871-3



May 11, 2012

His Worship the Mayor and Members of City Council  
c/o City Clerk's Office  
City Hall  
Saskatoon, SK  
S7K 0J5



**Re: 2012 Assistance to Community Groups Cash Grants  
Program – Social Services Component  
(File No. LS 1870-2)**

#102 506-25th Street East  
Saskatoon, SK S7K 4A7

Phone (306) 244-0127  
Fax (306) 244-1201  
info@familyservice.sk.ca

[www.familyservice.sk.ca](http://www.familyservice.sk.ca)

Your Worship, Members of City Council,

I wanted to take the time to thank the Social Services Subcommittee and City Council for the City of Saskatoon's support to Family Service Saskatoon through the Assistance to Community Groups Cash Grant Program.

*Accredited by:*

Canadian Family Services  
Accreditation Program  
Council on Accreditation

We don't often take the time to say thank you and it is important for our Agency and for our clients that we recognize the support the City of Saskatoon brings to our agency. Having a three-year commitment is an important gesture of support which we greatly appreciate.

If there is an opportunity for our agency to thank City Council during their meeting on May 28<sup>th</sup>, it would be our pleasure to briefly communicate the impact such support brings to our clients and to our community. I realize this does not fit into the process of a request for an appeal, but I also think it is of importance to say thank you.

Please do not hesitate to contact our Operations Manager Chris D. Guérette should you have any questions or comments. We look forward to your reply.

Sincerely,

Deborah Bryson-Sarauer  
Executive Director

Cc: Lynne Lacroix, Community Development Branch Manager





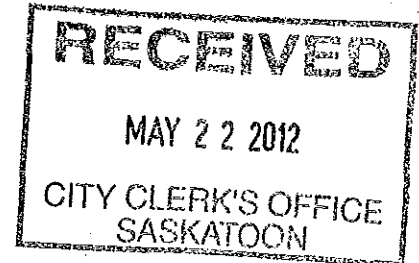
# THE BOARD OF POLICE COMMISSIONERS

SASKATOON, SASKATCHEWAN

5000-1  
1430-12  
A3

May 17, 2012

His Worship the Mayor  
and Members of City Council



Your Worship and Members of City Council:

**Re: Request for Presentation**

- **Insightrix Community Satisfaction and Policing Priority Survey**
- **2011 Annual Report Card – Saskatoon Police Service**
- **Morale Report – Saskatoon Police Service**

Permission is respectfully requested for Chief of Police, Clive Weighill to make a power point presentation at the meeting of City Council on May 28, 2012 on the following:

- 1) **Insightrix Community Satisfaction and Policing Priority Survey**
- 2) **2011 Annual Report Card – Saskatoon Police Service**
- 3) **Morale Report – Saskatoon Police Service**

For City Council's reference, copies of the Insightrix Community Satisfaction and Policing Priority Survey, and the 2011 Annual Report Card – Saskatoon Police Service are attached.

Yours truly,

**Joanne Sproule**  
Secretary to the Board

JS:jf

Attachment

cc: Chief of Police

# 2011 Community Satisfaction & Policing Priority Survey



**Insightrix Research Ltd. &  
Planning & COMPSTAT Unit**

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## SUMMARY

Insightrix Research Ltd. was contracted to complete the **Saskatoon Police Service: Public Satisfaction Survey** in the fall of 2011. Insightrix surveyed Saskatoon residents to measure levels of satisfaction with the Police Service as well as perceived community crime and safety issues.

### **Perceptions of Saskatoon Police Service:**

Overall, perceptions of and satisfaction with the Saskatoon Police Service (SPS) and its officers are positive among Saskatoon residents. Although aboriginal respondents continue to be more likely to report being less satisfied with and having negative perceptions of the SPS than non-Aboriginals, the survey clearly shows improvement since 2005.

- The majority of respondents believe that SPS officers are hardworking, courteous, honest and fair. Respondents aged 55 years and older are even more likely to have a positive view of SPS officers.
- About two thirds of respondents either somewhat or strongly disagree that SPS officers are arrogant or intimidating. Visible minorities and those who have had interaction with the police are more likely to report that officers are intimidating.
- Overall, the majority of respondents (91.8%) report they are somewhat or very satisfied with the SPS. Respondents who report being very satisfied with the SPS increased from 34.7% in 2008 up to 42.8% in 2011.
- As in 2008, respondents cited service issues as the main reason for a lack of satisfaction with the Saskatoon Police Service. Two in ten respondents indicated more police officers are needed. Another two in ten comments from respondents indicated that slow response/service is an issue.
- Compared against 2008 results, increases were seen in respondents who either somewhat or strongly agreed that officers: have adequate foot/bike patrols (47.6% in 2008 vs. 58.4% in 2011), have the public trust (76.4% in 2008 vs. 84.7% in 2011), and consult with citizens (56.8% in 2008 vs. 64.8% in 2011).
- Although respondents believe that foot/bike patrols have increased over the past year, there are still a number who either somewhat or strongly disagree (31.1%) that there are adequate numbers of foot/bike patrols.

### **Perceptions of Safety:**

- The overall percentage of respondents who feel either somewhat or very unsafe walking alone in their neighbourhoods after dark has remained relatively the same (25.3% in 2008 and 24.1% in 2011).
- Those in the Northwest and East divisions are more likely to report feeling safe walking alone in their neighbourhoods after dark than those in the Central division. As in the prior study, the main top of mind reasons for feeling unsafe are general feelings of unease/just don't go out, and that there are suspicious people around.



- The proportion of respondents who believe that crime in their neighbourhood has increased a little bit or a lot in 2011 (28.0%) has remained relatively unchanged from 2008 (27.3%). The proportion of respondents who believe that crime in their neighbourhood has decreased a little bit or a lot has increased up from 9.2% in 2008 to 13.5% in 2011. Over one third of respondents in the Central division (37.0%) report that crime in their neighbourhoods has decreased over the past five years.

### **School Safety:**

- The majority of respondents feel that Saskatoon elementary and high schools are either reasonably or very safe. The proportion of people who feel that elementary schools are very safe has increased from one quarter (25.2%) in 2008, to one third of respondents (33.4%).
- Respondents in the Central division are less likely than the other divisions to report that high schools and elementary schools are very safe.
- The main reasons cited as concerns include availability of drugs, bullying, traffic concerns, and gang activity.
- Aboriginal respondents are more likely to believe that Saskatoon schools are either somewhat or very unsafe.

### **Policing Concerns and Problems:**

- Crime (62.5%) and social disorder (53.0%) are rated as the highest neighbourhood concerns by respondents.
- Overall, city concerns are similar to neighbourhood concerns with crime (66.2%) and social disorder (54.7%) being the top two concerns noted by respondents.
- As in the 2008 study, respondents report gang activities, drugs, and youth crime to be the biggest problems.
- Respondents who report car thefts as a big problem increased from four in ten (39.0%) in 2008 to just under half (47.2%) of respondents in 2011.
- Traffic concerns with discourteous drivers have slightly increased from 2008, with almost two thirds of respondents reporting that discourteous drivers are a big problem.
- Respondents in the Central division were more likely to indicate people running red lights/failing to stop to be a big problem, compared to other divisions.
- There is an increase in those who believe public drunkenness and panhandling are big problems in the city. Also, respondents in the Central district are more likely to report that young people congregating is a big problem.

### **Crime and Crime Issues – Information Sources:**

- As in the previous study, most respondents get their information about crime issues in Saskatoon from television newscasts and newspapers. As might be expected, there is an increase (9.3% in 2008 vs. 24.7% in 2011) in respondents who report getting their information from the internet/websites. Very few (2.5%) report getting their information from the SPS.

### **Interaction with the Saskatoon Police Service:**

- The percentage of respondents who report having had an interaction with the Saskatoon Police Service in the past 12 months has remained fairly consistent from 2008, with 37.9% indicating they had contact with the Police Service by either telephone or in-person.
- Aboriginal respondents were more likely to indicate that they had interaction with the Saskatoon Police Service than non-aboriginals (51.5% vs. 34.5%).
- Of those that went to the police facility, one half (49.0%) of respondents report that wait times are less than expected.
- Of those respondents that called 911 or the main line, almost every respondent indicated that the Communications Officer was courteous, knowledgeable and professional.
- Of respondents that called 911 or the main line and did NOT have a patrol car dispatched, just over one in ten (13.8%) were asked if a car was desired, and just over one quarter (27.7%) report that a patrol car should have been dispatched.
- Most respondents (83.3%) report the overall quality of the phone service was either good (30.0%) or excellent (53.3%).
- The vast majority of respondents report that officers they interacted with were professional knowledgeable and courteous, and that the service they received from the SPS was either good (29.2%) or excellent (52.1%).
- Just over half of respondents (52.1%) report that the service they received was excellent, an increase from four in ten respondents (41.8%) in 2008.

## **METHODOLOGY**

The survey was conducted over the telephone with a random sample of Saskatoon residents aged 18 years of age and over between September 28, 2011 and October 17, 2011. To ensure the sample was representative of the City of Saskatoon, quotas were set by age and gender. A total of 533 telephone interviews were conducted with a breakdown as follows:

- General population: n= 400 (margin of error  $\pm 4.9$  p.p.)\*\*
- Aboriginal ancestry: n= 101\* (margin of error  $\pm 9.75$  p.p.)\*\*
- Visible minority: n= 75\* (margin of error  $\pm 11.32$  p.p.)\*\*
- Interaction with police: n= 201\* (margin of error  $\pm 6.91$  p.p.)\*\*

\*For ease of comparison among Aboriginal residents, multi-cultural residents, and those who have had an interaction with the Saskatoon Police Service within the past 12 months, oversampling of these groups was conducted through additional interviews.



\*\*The margin of error is significant with a confidence level of 95%.

## STUDY OBJECTIVES

- Examine perceptions of the Saskatoon Police Service.
- Measure community satisfaction with the Saskatoon Police Service.
- Look at perceptions of safety in and around Saskatoon neighbourhoods and schools.
- Assess community perceptions of policing challenges and priorities.
- Explore community satisfaction with police interaction.

The first 8 questions of the survey are to establish demographics and to ensure that proper quotas are being met. Demographic breakdowns are included at the end of this report.

## 1. PERCEPTIONS OF THE SASKATOON POLICE SERVICE

*Q9. Can you please tell me whether you agree or disagree that Saskatoon Police officers exhibit the following qualities when dealing with the public?* Base: All respondents, n= 400 (2011), n=400 (2008).

General Respondents	<u>Strongly agree</u>				<u>Somewhat agree</u>				<u>Combined</u>			
	2002	2005	2008	2011	2002	2005	2008	2011	2002	2005	2008	2011
Fair	38%	32%	44%	<b>46%</b>	47%	45%	38%	<b>41%</b>	85%	77%	83%	<b>88%</b>
Courteous	49%	44%	48%	<b>52%</b>	41%	40%	41%	<b>38%</b>	90%	84%	89%	<b>90%</b>
Honest	37%	33%	44%	<b>49%</b>	49%	42%	39%	<b>40%</b>	86%	75%	84%	<b>89%</b>
Hardworking	42%	42%	50%	<b>53%</b>	44%	38%	35%	<b>38%</b>	86%	80%	85%	<b>92%</b>
Arrogant	-	9%	7%	<b>8%</b>	-	21%	18%	<b>22%</b>	-	30%	25%	<b>30%</b>
Intimidating	-	9%	7%	<b>8%</b>	-	21%	22%	<b>25%</b>	-	30%	29%	<b>33%</b>

- Consistent with the 2008 results, a strong majority of respondents either somewhat or strongly agree that Saskatoon Police Officers are hardworking, courteous, honest and fair.
- Also consistent with 2008, only three in ten respondents somewhat or strongly agree that Saskatoon Police Officers are arrogant (29.4%) or intimidating (32.8%).

<b>Strongly Agree</b>			
	<b>18-34</b>	<b>35-54</b>	<b>55 plus</b>
<b>Fair</b>	39%	45%	56%
<b>Courteous</b>	44%	53%	62%
<b>Honest</b>	47%	45%	56%
<b>Hardworking</b>	53%	49%	60%
<b>Arrogant</b>	7%	8%	8%
<b>Intimidating</b>	10%	6%	7%

- Among these results, respondents 55 years and older are notably more positive about Saskatoon Police Officers than their younger counterparts.

<b>Visible Minority</b>	<b>Strongly agree</b>				<b>Somewhat agree</b>				<b>Combined</b>			
	<b>2002</b>	<b>2005</b>	<b>2008</b>	<b>2011</b>	<b>2002</b>	<b>2005</b>	<b>2008</b>	<b>2011</b>	<b>2002</b>	<b>2005</b>	<b>2008</b>	<b>2011</b>
<b>Fair</b>	25%	28%	44%	<b>41%</b>	49%	45%	39%	<b>44%</b>	74%	73%	83%	<b>85%</b>
<b>Courteous</b>	40%	38%	52%	<b>48%</b>	46%	41%	35%	<b>37%</b>	86%	79%	87%	<b>85%</b>
<b>Honest</b>	31%	32%	43%	<b>56%</b>	44%	37%	34%	<b>35%</b>	75%	69%	77%	<b>91%</b>
<b>Hardworking</b>	34%	34%	53%	<b>43%</b>	41%	41%	34%	<b>52%</b>	75%	75%	87%	<b>95%</b>
<b>Arrogant</b>	-	10%	8%	<b>11%</b>	-	20%	22%	<b>23%</b>	<b>0%</b>	30%	30%	<b>33%</b>
<b>Intimidating</b>	-	10%	10%	<b>15%</b>	-	22%	13%	<b>29%</b>	<b>0%</b>	32%	23%	<b>44%</b>

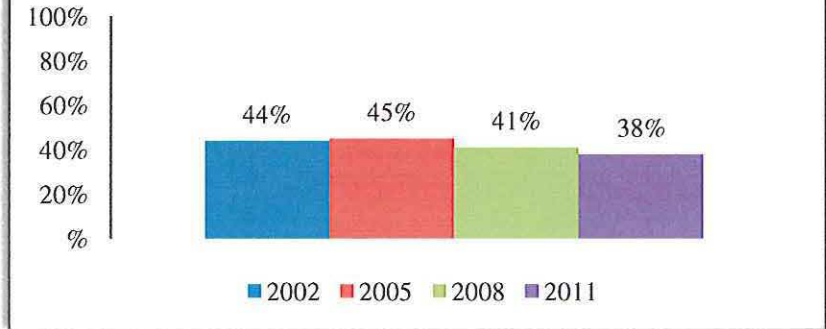
- Visible minorities and those who had an interaction with the police are more likely to strongly agree that the Saskatoon Police Officers are intimidating.

	<b>Aboriginal Ancestry</b>		<b>Non-Aboriginal</b>	
	<b>Strongly agree</b>	<b>Strongly Disagree</b>	<b>Strongly agree</b>	<b>Strongly Disagree</b>
	<b>2011</b>	<b>2011</b>	<b>2011</b>	<b>2011</b>
<b>Fair</b>	<b>37%</b>	<b>5%</b>	<b>47%</b>	<b>2%</b>
<b>Courteous</b>	<b>41%</b>	<b>4%</b>	<b>54%</b>	<b>1%</b>
<b>Honest</b>	<b>33%</b>	<b>8%</b>	<b>53%</b>	<b>2%</b>
<b>Hardworking</b>	<b>42%</b>	<b>1%</b>	<b>53%</b>	<b>1%</b>
<b>Arrogant</b>	<b>10%</b>	<b>18%</b>	<b>8%</b>	<b>34%</b>
<b>Intimidating</b>	<b>13%</b>	<b>23%</b>	<b>8%</b>	<b>27%</b>

- Respondents of Aboriginal ancestry are more likely to strongly disagree that the Saskatoon Police Officers exhibit the positive attributes.



## SPS Contact within past 12 months



- The percentage of respondents who report having had an interaction with the Saskatoon Police Service in the past 12 months has remained fairly consistent from 2008.
- Aboriginal respondents were more likely to indicate that they had interaction with the Saskatoon Police Service than non-aboriginals (51.5% vs. 34.5%).

<u>Agree</u>	2008	2011
<b>Fair</b>	81%	89%
<b>Courteous</b>	87%	92%
<b>Honest</b>	81%	93%
<b>Hardworking</b>	83%	90%
<b>Arrogant</b>	36%	30%
<b>Intimidating</b>	37%	35%

- A large majority of residents with a prior contact with SPS agree (somewhat or strongly) that Saskatoon Police officers are courteous, hardworking, honest and fair. Only about 3 in 10 respondents with prior SPS contact agree (somewhat or strongly) that Saskatoon Police officers are arrogant or intimidating. These numbers have changed positively since 2008 (the same information is not available for the 2002 and 2005 survey).

Q10. And using the same scale, do you agree or disagree with the following statements? The Saskatoon Police Service...

Base: All respondents, n= 400 (2011).

General Respondents	<u>Strongly Agree</u>				<u>Somewhat Agree</u>				<u>Combined Agree</u>			
	2002	2005	2008	2011	2002	2005	2008	2011	2002	2005	2008	2011
adequately communicates crime issues and trends to the community	28%	28%	30%	<b>31%</b>	48%	42%	45%	<b>44%</b>	76%	70%	75%	<b>74%</b>
consults with Saskatoon citizens about policing in city.	14%	17%	20%	<b>21%</b>	43%	34%	37%	<b>44%</b>	57%	51%	57%	<b>65%</b>
has adequate numbers of foot patrols and bike patrols in the city.*	23%	16%	17%	<b>20%</b>	40%	33%	31%	<b>39%</b>	63%	49%	48%	<b>58%</b>
has the trust of the public.	17%	13%	25%	<b>31%</b>	52%	40%	51%	<b>54%</b>	69%	53%	76%	<b>85%</b>
is responsive to quality of life issues in the community such as neighbourhood disputes, loud noise concerns or graffiti.	28%	26%	31%	<b>30%</b>	48%	45%	45%	<b>46%</b>	76%	71%	76%	<b>76%</b>
maintains appropriate visibility in the community.	37%	29%	39%	<b>40%</b>	42%	45%	43%	<b>45%</b>	79%	74%	82%	<b>85%</b>
makes it easy and convenient to file a report with them.	28%	26%	26%	<b>31%</b>	34%	34%	31%	<b>30%</b>	62%	60%	57%	<b>61%</b>
offers a variety of alternative methods in filing a report.	15%	14%	15%	<b>18%</b>	32%	28%	26%	<b>30%</b>	46%	42%	41%	<b>48%</b>
provides an adequate amount or level of service to the public.	25%	24%	31%	<b>40%</b>	53%	48%	49%	<b>48%</b>	78%	72%	80%	<b>87%</b>
responds in a fair way when dealing with all segments of the Saskatoon community.	26%	24%	32%	<b>35%</b>	39%	42%	39%	<b>44%</b>	65%	66%	71%	<b>79%</b>
responds in an appropriate time frame to calls for service.	23%	19%	25%	<b>27%</b>	35%	36%	43%	<b>38%</b>	58%	55%	68%	<b>65%</b>
uses its authority and force appropriately.	29%	28%	34%	<b>42%</b>	46%	45%	46%	<b>45%</b>	75%	73%	80%	<b>87%</b>

\*This was split into two questions in previous surveys. 2002 & 2005 %'s on this chart refer to Bike Patrol responses.

- Overall, perceptions of the Saskatoon Police Service are quite positive. The highest ratings are related to authority, visibility and trust while the lowest rates were related to the method and ease of report filing.
- Compared with the 2008 study, results have either remained about the same or increased. The largest increases were seen in adequate foot/bike patrols (47.6% in 2008 vs. 58.4% in 2011), public trust (76.4% in 2008 vs. 84.7% in 2011), and consults with Saskatoon citizens (56.8% in 2008 vs. 64.8% in 2011).
- Although adequate foot/bike patrols saw a large increase, it also received the highest amount of somewhat or strongly disagree (31.1%).

Visible Minority	<u>Strongly Agree</u>				<u>Somewhat Agree</u>				<u>Combined Agree</u>			
	2002	2005	2008	2011	2002	2005	2008	2011	2002	2005	2008	2011
adequately communicates crime issues and trends to the community	28%	24%	39%	<b>29%</b>	46%	42%	39%	<b>39%</b>	74%	66%	78%	<b>68%</b>
consults with Saskatoon citizens about policing in city.	15%	17%	27%	<b>23%</b>	41%	32%	39%	<b>43%</b>	56%	49%	66%	<b>65%</b>
has adequate numbers of foot patrols and bike patrols in the city.	23%	12%	35%	<b>31%</b>	39%	28%	29%	<b>40%</b>	62%	40%	64%	<b>71%</b>
has the trust of the public.	17%	25%	35%	<b>44%</b>	51%	47%	43%	<b>41%</b>	68%	72%	78%	<b>85%</b>
is responsive to quality of life issues in the community such as neighbourhood disputes, loud noise concerns or graffiti.	29%	28%	46%	<b>28%</b>	48%	45%	29%	<b>56%</b>	77%	73%	75%	<b>84%</b>
maintains appropriate visibility in the community.	37%	35%	46%	<b>48%</b>	42%	39%	38%	<b>37%</b>	79%	74%	84%	<b>85%</b>
makes it easy and convenient to file a report with them.	28%	25%	34%	<b>32%</b>	34%	35%	29%	<b>35%</b>	62%	60%	63%	<b>67%</b>
offers a variety of alternative methods in filing a report.	15%	17%	17%	<b>20%</b>	31%	29%	36%	<b>36%</b>	46%	46%	53%	<b>56%</b>
provides an adequate amount or level of service to the public.	26%	26%	42%	<b>40%</b>	52%	50%	44%	<b>48%</b>	78%	76%	86%	<b>88%</b>
responds in a fair way when dealing with all segments of the Saskatoon community.	26%	24%	42%	<b>40%</b>	39%	41%	39%	<b>39%</b>	65%	65%	81%	<b>79%</b>
responds in an appropriate time frame to calls for service.	34%	30%	34%	<b>28%</b>	38%	39%	38%	<b>49%</b>	72%	69%	72%	<b>77%</b>
uses its authority and force appropriately.	30%	24%	44%	<b>37%</b>	45%	48%	40%	<b>44%</b>	75%	72%	84%	<b>81%</b>



Aboriginal Respondents	<u>Strongly Agree</u>				<u>Somewhat Agree</u>				<u>Combined Agree</u>			
	2002	2005	2008	2011	2002	2005	2008	2011	2002	2005	2008	2011
adequately communicates crime issues and trends to the community	25%	14%	34%	<b>26%</b>	44%	38%	40%	<b>42%</b>	69%	52%	74%	<b>67%</b>
consults with Saskatoon citizens about policing in city.	15%	10%	23%	<b>17%</b>	33%	28%	38%	<b>53%</b>	48%	38%	62%	<b>69%</b>
has adequate numbers of foot patrols and bike patrols in the city.	23%	12%	36%	<b>26%</b>	43%	35%	20%	<b>37%</b>	66%	47%	56%	<b>62%</b>
has the trust of the public.	9%	8%	21%	<b>20%</b>	40%	30%	47%	<b>47%</b>	49%	38%	68%	<b>66%</b>
is responsive to quality of life issues in the community such as neighbourhood disputes, loud noise concerns or graffiti.	31%	20%	34%	<b>27%</b>	46%	41%	39%	<b>49%</b>	77%	61%	73%	<b>75%</b>
maintains appropriate visibility in the community.	34%	22%	46%	<b>42%</b>	49%	46%	35%	<b>41%</b>	83%	68%	81%	<b>82%</b>
makes it easy and convenient to file a report with them.	27%	16%	37%	<b>34%</b>	25%	32%	27%	<b>21%</b>	52%	48%	64%	<b>55%</b>
offers a variety of alternative methods in filing a report.	20%	10%	24%	<b>17%</b>	43%	26%	30%	<b>35%</b>	63%	36%	54%	<b>52%</b>
provides an adequate amount or level of service to the public.	21%	15%	38%	<b>35%</b>	60%	41%	47%	<b>51%</b>	81%	56%	85%	<b>85%</b>
responds in a fair way when dealing with all segments of the Saskatoon community.	18%	13%	27%	<b>31%</b>	35%	33%	41%	<b>39%</b>	53%	46%	68%	<b>69%</b>
responds in an appropriate time frame to calls for service.	25%	21%	29%	<b>23%</b>	42%	35%	37%	<b>41%</b>	67%	56%	66%	<b>63%</b>
uses its authority and force appropriately.	14%	8%	31%	<b>34%</b>	42%	40%	36%	<b>43%</b>	56%	48%	67%	<b>76%</b>

- Although many of the “agree” categories from among the Aboriginal respondents have increased since 2008, some have decreased for the first time since 2005.
- Overall, Aboriginal respondents are statistically more likely to indicate they are not at all satisfied with the Saskatoon Police Service than non-aboriginals.
- Aboriginal respondents are more likely to strongly disagree that the Saskatoon Police Service has the trust of the public and uses its authority and force appropriately.

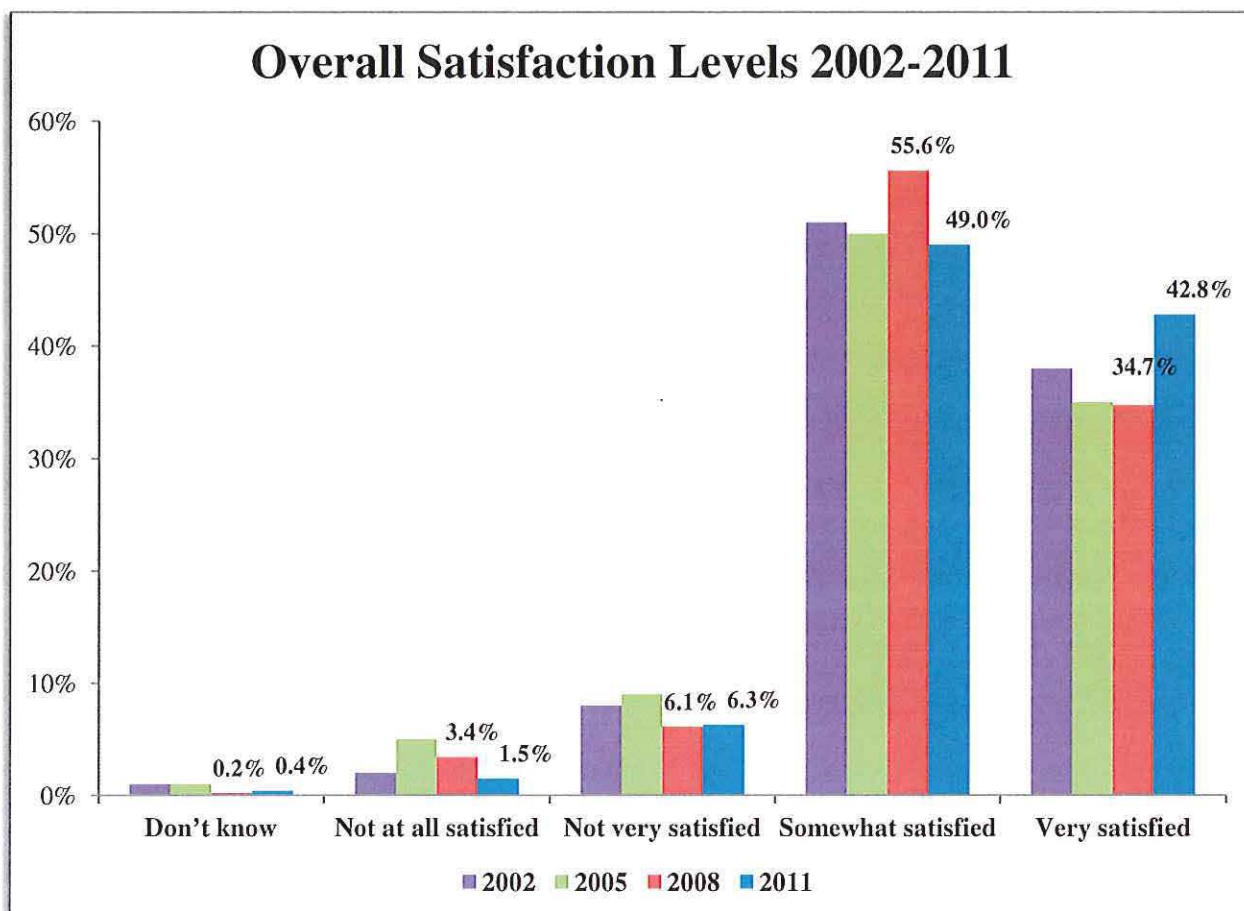
Respondents with SPS Interaction*	<u>Strongly Agree</u>		<u>Somewhat Agree</u>		<u>Combined</u>	
	2008	2011	2008	2011	2008	2011
adequately communicates crime issues and trends to the community	23%	<b>27%</b>	45%	<b>43%</b>	<b>68%</b>	<b>70%</b>
consults with Saskatoon citizens about policing in city.	15%	<b>19%</b>	36%	<b>48%</b>	<b>51%</b>	<b>67%</b>
has adequate numbers of foot patrols and bike patrols in the city.	17%	<b>23%</b>	26%	<b>33%</b>	<b>43%</b>	<b>56%</b>
has the trust of the public.	23%	<b>32%</b>	48%	<b>56%</b>	<b>71%</b>	<b>88%</b>
is responsive to quality of life issues in the community such as neighbourhood disputes, loud noise concerns or graffiti.	27%	<b>30%</b>	45%	<b>45%</b>	<b>72%</b>	<b>75%</b>
maintains appropriate visibility in the community.	37%	<b>41%</b>	43%	<b>45%</b>	<b>80%</b>	<b>86%</b>
makes it easy and convenient to file a report with them.	31%	<b>33%</b>	34%	<b>35%</b>	<b>65%</b>	<b>68%</b>
offers a variety of alternative methods in filing a report.	19%	<b>18%</b>	30%	<b>36%</b>	<b>49%</b>	<b>54%</b>
provides an adequate amount or level of service to the public.	29%	<b>40%</b>	50%	<b>48%</b>	<b>79%</b>	<b>88%</b>
responds in a fair way when dealing with all segments of the Saskatoon community.	27%	<b>37%</b>	38%	<b>44%</b>	<b>65%</b>	<b>81%</b>
responds in an appropriate time frame to calls for service.	25%	<b>28%</b>	41%	<b>43%</b>	<b>66%</b>	<b>72%</b>
uses its authority and force appropriately.	31%	<b>41%</b>	45%	<b>46%</b>	<b>76%</b>	<b>87%</b>

\*This information for Question 10 is not available prior to 2008.

- All “agree” categories among those who have had an interaction with SPS have increased since 2008.
- Negative opinions of the Saskatoon Police Service among those respondents who have had interaction is fairly low.
- Respondents who have had an interaction are statistically more likely to disagree that the Saskatoon Police Service adequately communicates crime issues, offers a variety of filing methods, and responds in an appropriate time.
- The statement with the highest proportion of respondents, both who did and did not have interaction with the police, providing a rating of strongly disagree is that the SPS provides adequate numbers of foot and bike patrols in the city.



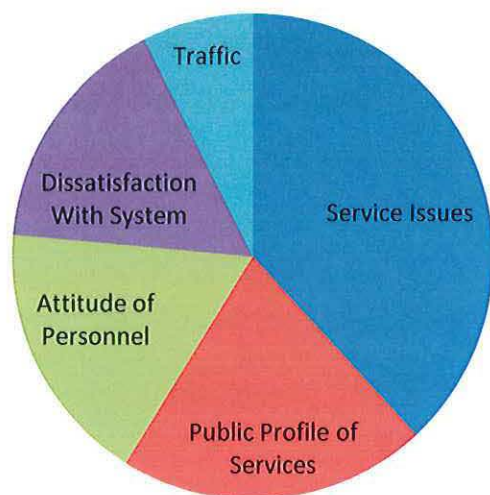
**Q11.** Overall, how satisfied are you with the service provided by the Saskatoon Police Service?  
 Base: All respondents, n= 400 (2011), n=400 (2008).



- Overall, the majority of respondents (91.8%) are either somewhat or very satisfied with the Saskatoon Police Service.
- These results are an increase over the previous wave of the study conducted in 2008.
- Notably, the percentage of respondents who report that they are very satisfied has increased from 34.7% in 2008 to 42.8% in 2011.
- Although less than the total sample, the **aboriginal respondents'** satisfaction with the Saskatoon Police Service is relatively strong (89% somewhat or very satisfied) and has increased from 2005 (59%) and 2008 (80%).
- For **visible minority respondents**, satisfaction with the police service is 93.3% about the same as in 2008 (93.2%) which is higher than previous surveys (88% in 2002, 86% in 2005).

**Q12.** Why are you not 'very satisfied' with the services provided by the Saskatoon Police overall? Base: Those respondents who were not 'very satisfied', n= 227(2011), n=260 (2008). **Q 12 was only asked of those who responded that they were: "somewhat satisfied", "not very satisfied" or "not at all satisfied" in Q11. Note that multiple, unprompted responses were possible for this question.**

## Dissatisfied With Service- Issues



<b>Service Issues *</b>	<b>2002</b>	<b>2005</b>	<b>2008</b>	<b>2011</b>
Need more police officers	21%	26%	5%	21%
Slow response / service	23%	22%	25%	20%
Insufficient investigation	10%	8%	8%	8%
Issue not solved	-	-	4%	5%
Lack of information about case	-	-	4%	3%
Inconvenient to public	-	-	5%	1%
No dispatch sent	-	-	7%	1%
Poor telephone service	-	-	2%	1%
Inconvenient hours	-	-	1%	0%

<b>Public Profile of Services</b>	<b>2002</b>	<b>2005</b>	<b>2008</b>	<b>2011</b>
Need more visibility	-	-	21%	16%
Deal with public concerns	15%	8%	6%	6%
Negative media reports/reputation	-	-	-	5%
Need to consult public	-	-	4%	1%

<b>Attitude of Personnel</b>	<b>2002</b>	<b>2005</b>	<b>2008</b>	<b>2011</b>
Discrimination	-	7%	9%	11%
Not caring	10%	8%	7%	5%
Arrogant	13%	7%	7%	4%
Not knowledgeable	-	-	2%	4%
Not courteous	13%	6%	7%	3%

Dissatisfaction with System	2002	2005	2008	2011
Police ineffective	10%	14%	14%	17%
Too easy on offenders	-	-	4%	3%
Little attention given to victims	-	-	9%	2%
Was wrongly charged	-	-	2%	2%
Unhappy with gun laws	-	-	1%	0%

Traffic	2002	2005	2008	2011
Not enough time spent on traffic issues	-	-	7%	4%
Too much time spent on traffic issues	-	-	2%	4%
Too much time spent on minor traffic issues	-	-	3%	2%
Too much or too little radar, including red light cameras	-	-	2%	1%

\*Responses to the 2011 Survey are on the left and compared to previous studies where applicable.

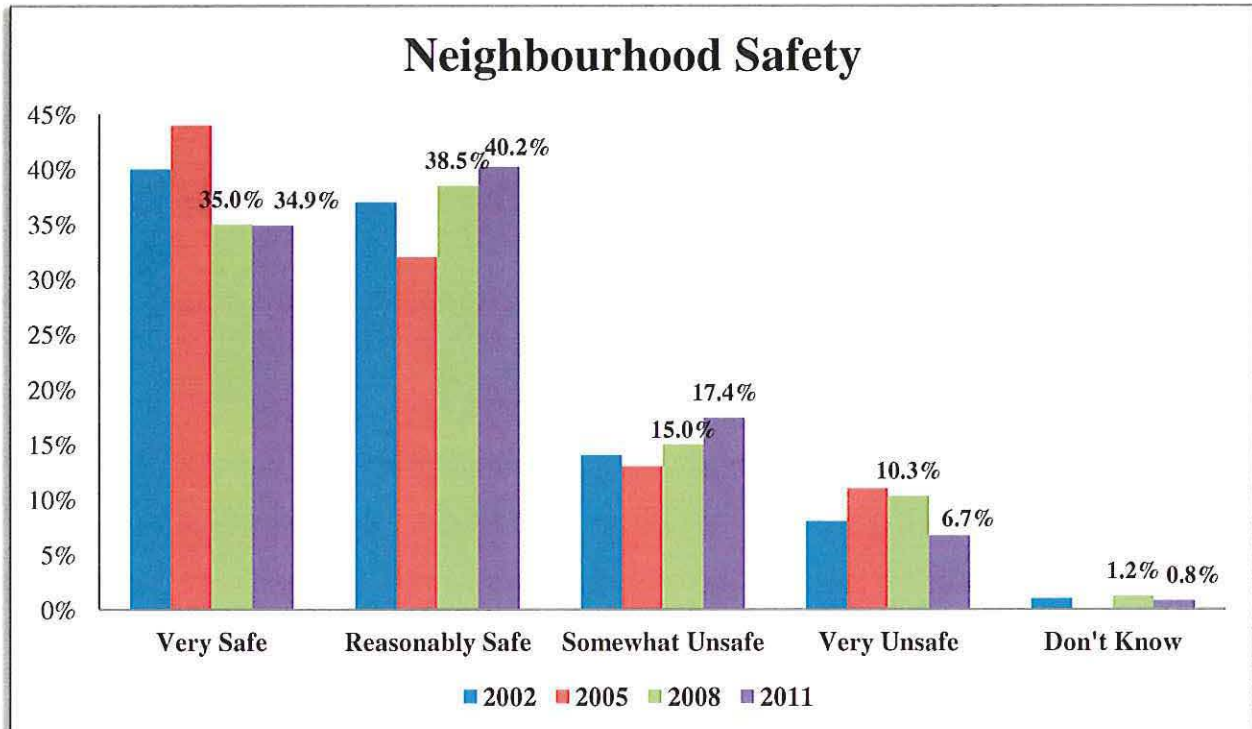
**The results below only apply to those who responded anything other than “very satisfied” in Q11 (n=227).**

- Top of mind satisfaction with the various measures has remained more or less consistent with results from 2008.
- The largest change is the increase in the percentage of respondents (from 43% in 2008 up to 49% in 2011) who indicated service issues as their reason for not being totally satisfied.
- Almost two in ten respondents noted that more police officers are needed. This is a sizable rise from the previous study (5.2% in 2008 vs. 21.4% in 2011).
- The need for visibility has decreased from two in ten respondents (20.8%) in 2008 to 15.8% in 2011.
- Negative media/reports did not come up in 2008, but were mentioned in 4.5% of respondent comments in 2011.
- Another two in ten comments from respondents indicate that slow response/service is an issue.
- Comparatively few respondents made comments about the attitude of personnel, with some slight increases noted in “discrimination” and “not knowledgeable”.
- The proportion of respondents who made a comment about little attention being given to victims has declined (from 8.5% in 2008 to 2.3% in 2011).
- Relatively few respondents made comments about traffic issues.

## **2. PERCEPTIONS OF SAFETY**

*Q13. How safe do you feel, or how safe would you feel walking alone in your neighbourhood after dark? Base: All respondents, n= 400 (2011), n=400(2008).*





- The overall percentage of respondents who feel either somewhat or very unsafe walking alone in their neighbourhoods after dark has remained relatively the same (25.3% in 2008 and 24.1% in 2011).
- Although a larger proportion of people claim they feel reasonably or very safe walking alone in their neighbourhood at night in 2011 (75.1%) than in 2008 (73.5%), this percentage is still lower than in 2005 (76%) and 2002 (77%).
- Respondents in the Northwest and East divisions (32.0% and 41.4% respectively) are more likely to report feeling safe walking alone in their neighbourhoods after dark than those in the Central division (10.9%).

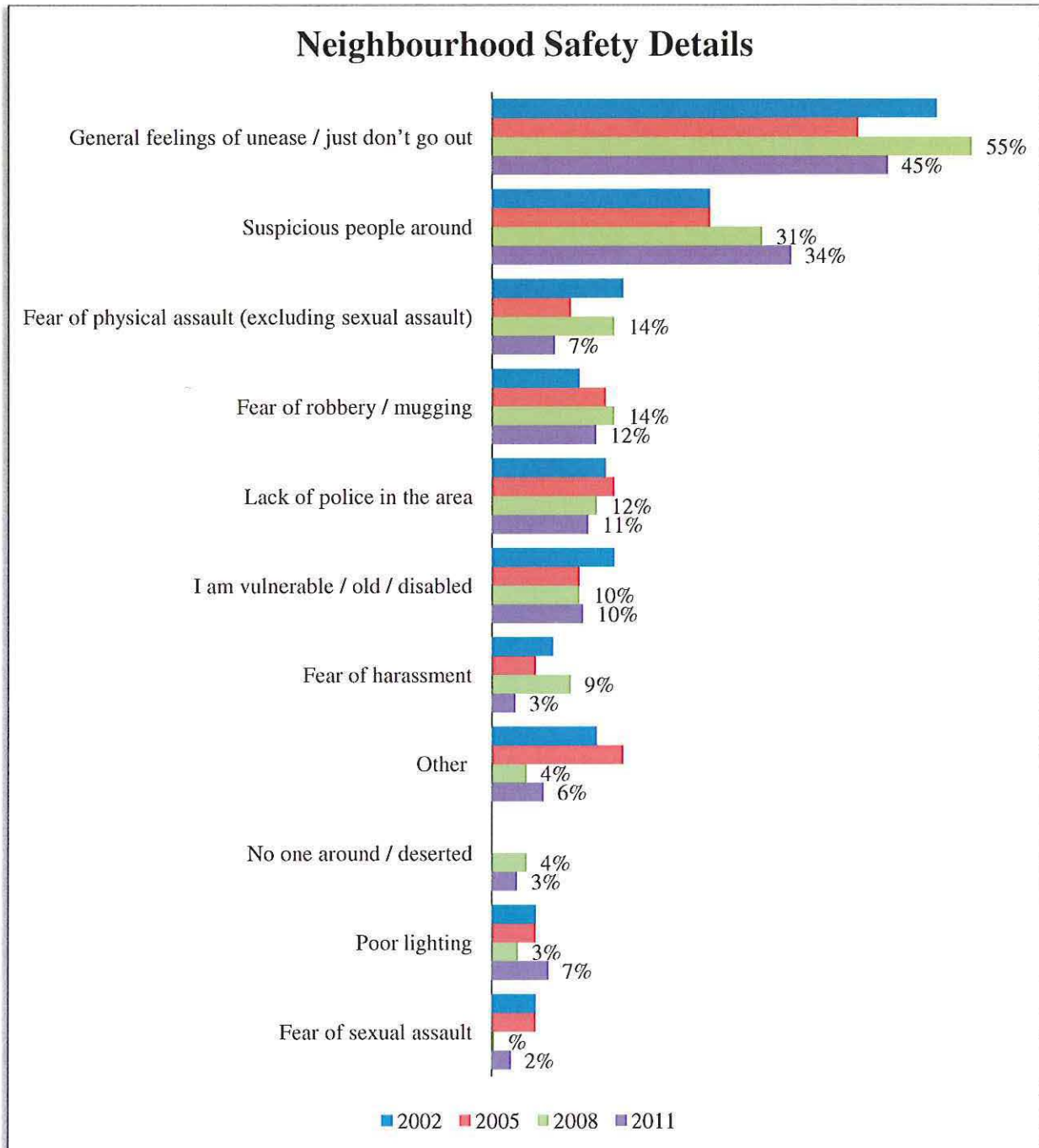
*Q14. Can you tell me why you do not feel 'very safe' walking alone in your neighbourhood after dark?* Base: Those respondents who do not feel 'very safe', n= 227 (2011), n=255 (2008).

**Note that multiple responses were possible for this question.**

Reason*	2002	2005	2008	2011
General feelings of unease / just don't go out	51%	42%	55%	45%
Suspicious people around	25%	25%	31%	34%
Fear of robbery / mugging	10%	13%	14%	12%
Lack of police in the area	13%	14%	12%	11%
I am vulnerable / old / disabled	14%	10%	10%	10%
Fear of physical assault (excluding sexual assault)	15%	9%	14%	7%
Poor lighting	5%	5%	3%	7%
Other	12%	15%	4%	6%

No one around / deserted	-	-	4%	3%
Fear of harassment	7%	5%	9%	3%
Fear of sexual assault	5%	5%	0.30%	2%

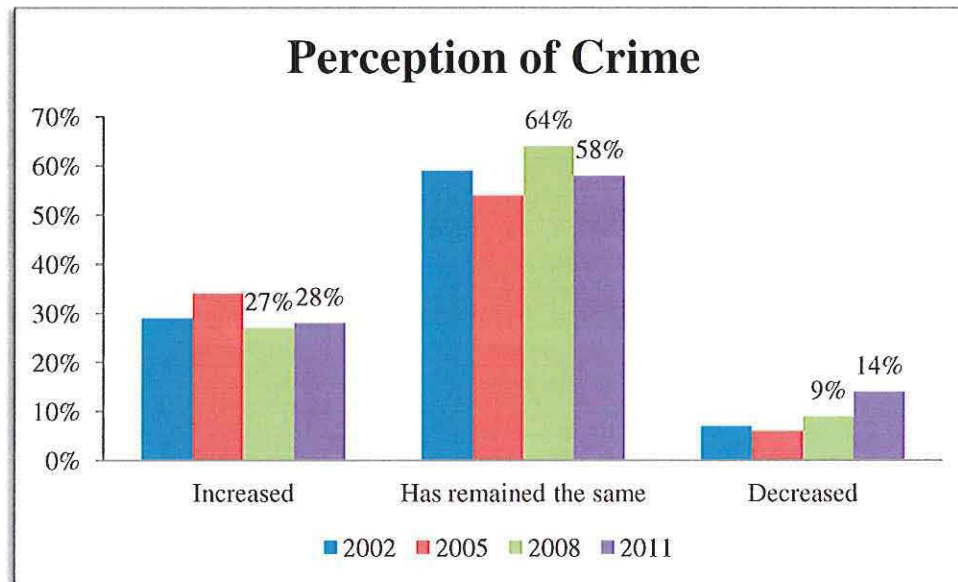
\*Responses to the 2011 Survey are on the left and compared to previous studies where applicable.



Notable top of mind mentions include:

- General feelings of unease/just don't go out has decreased from just over half of respondents (54.6%) to just under half (45.4%).
- Fear of physical assault has declined (from 13.8 % in 2008 to 7.2% in 2011)
- Fear of sexual assault has increased slightly, up from 0.3% in 2008 to 2.2% in 2011.

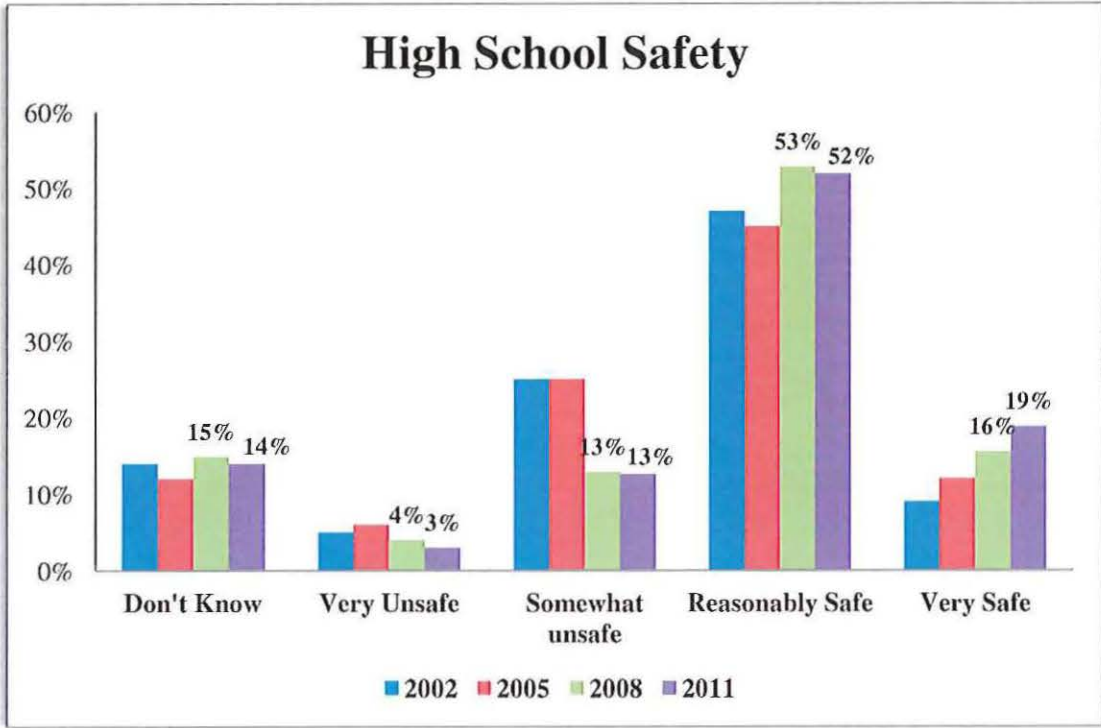
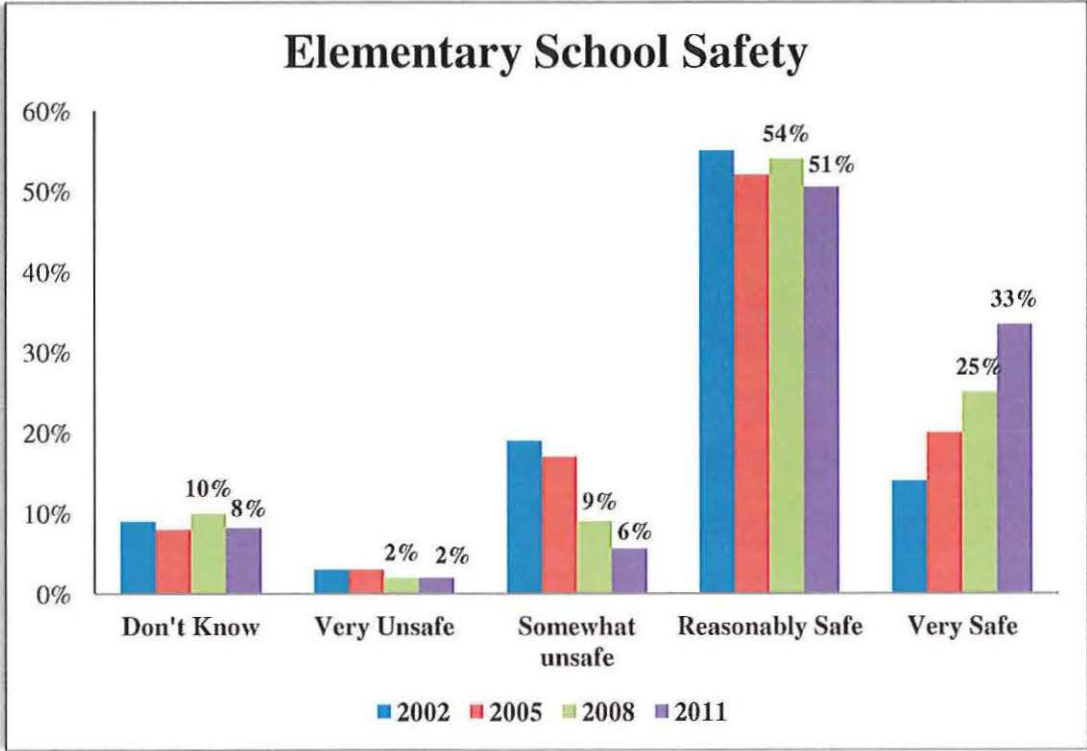
*Q16. Over the past five years, do you believe that crime in your neighbourhood has increased, decreased or remained about the same? Is that a little bit or a lot? Base: All respondents, n= 400 (2011), n=400 (2008).*



- Most believe that crime in their neighbourhood has remained the same over the past five years (58.4%) which is less than 63.6% in 2008.
- The proportion of respondents who believe that crime in their neighbourhood has increased a little bit or a lot in 2011 (28.0%) has remained relatively unchanged from 2008 (27.3%).
- The proportion of respondents who believe that crime in their neighbourhood has decreased a little bit or a lot has increased up from 9.2% in 2008 to 13.5% in 2011.
- Respondents in the Central division are more likely to report that crime in their neighbourhood has decreased either a lot or a little (37.0%) than the Northwest (13.5%) or East (4.1%).

### 3. SCHOOL SAFETY

*Q17. Not including traffic collisions and personal accidents, how safe are Saskatoon schools and school areas for our children? Base: All respondents, n= 400 (2011), n=400 (2008).*





- The percentage of respondents who feel that Saskatoon Elementary schools are very safe has increased from one quarter of respondents in 2008 (25.2%) to one third of respondents in 2011 (33.4%).
- Those who live in the East (22.4%) and Northwest (18.8%) divisions are more likely than those who live in the Central (5.0%) division to report that high schools are very safe
- About a third of respondents in the Northwest and East division (36.3% and 35.3% respectively) feel elementary schools are very safe, compared to two in ten (21.1%) in the Central division.
- Aboriginal respondents are more likely than non-Aboriginals to believe that elementary schools (16.9% vs. 6.1%) and high schools (23.7% vs. 14.4%) are either somewhat or very unsafe.

**Q18.** *What, if any, are the major safety concerns in Saskatoon schools?* Base: All respondents, n= 400 (2011), n=400 (2008).

**Note that multiple responses were possible for this question.**

<b>Major Safety Concerns in Schools*</b>	<b>2002</b>	<b>2005</b>	<b>2008</b>	<b>2011</b>
Availability of Drugs	27%	42%	34%	26%
Bullying	31%	37%	31%	20%
Traffic Concerns	28%	14%	15%	17%
Gangs	10%	19%	23%	14%
Deranged People	-	-	8%	9%
No major concerns	12%	5%	4%	8%
Violence	13%	9%	14%	7%
Other	16%	17%	10%	7%
Weapons	8%	9%	26%	6%
School Administration not taking action	-	-	4%	4%
Cliques	-	-	2%	2%
Ethnic Confrontations	-	-	1%	1%
Safe passage to and from school	-	-	-	1%

\*Responses to the 2011 Survey are on the left and compared to previous studies where applicable.

- Some large decreases in respondent concern between 2008 and 2011 are noted. Specifically, unprompted responses yielded the following changes:
  - Weapons (26.4% vs. 5.6%)
  - Violence (13.6% vs. 6.8%)
  - Gangs (22.5% vs. 13.7%)

- Bullying (31.3% vs. 20.3%)
- Availability of drugs (34.4% vs. 25.8%)

*Q19. At this time, do you have any children in elementary or high school... (select all that apply)*

*Q20. Do you or does anyone in your household work as a teacher or for any school or school board?*

#### 4. PERCEPTIONS OF POLICING PROBLEMS AND PRIORITIES

*Q21. The Saskatoon Police Service deals with many community concerns and problems. In your opinion, what are the three most important policing concerns or problems in your neighbourhood? Base: All respondents, n= 400 (2011), n=400 (2008).*

**Note that multiple responses were possible for this question.**

Most Important Concerns – Neighbourhood*	2002	2005	2008	2011
Traffic Violations/Speeding	33%	28%	39%	<b>41%</b>
Breaking & Enter	42%	37%	30%	<b>35%</b>
Vandalism	21%	21%	26%	<b>25%</b>
Gang Activity	-	-	17%	<b>14%</b>
Drug law enforcement	4%	9%	9%	<b>14%</b>
Robbery	8%	18%	10%	<b>11%</b>
Graffiti	13%	18%	13%	<b>10%</b>
Other	28%	16%	10%	<b>7%</b>
Neighbourhood Noise	10%	13%	8%	<b>6%</b>
Stolen Vehicles	-	-	4%	<b>6%</b>
Juveniles Congregating	9%	17%	10%	<b>5%</b>
Drinking/drunkenness	-	-	7%	<b>4%</b>
Assault causing injury	-	-	11%	<b>4%</b>
Damage to Property	-	-	5%	<b>3%</b>
Youth Crime	-	-	6%	<b>2%</b>

\*Responses to the 2011 Survey are on the left and compared to previous studies where applicable.

- Top of mind neighbourhood concerns are more or less the same as the last survey, with some decline in the percentage of respondents indicating social disorder concerns.
- Respondents of non-aboriginal and non-visible minority ancestry are more likely to report that housebreaking/break and enter are a concern in their neighbourhood.
- Aboriginals are more likely than non-Aboriginals to say that robbery, public drinking or drunkenness, and police visibility are a problem in their neighbourhood.
- The top two policing concerns that respondents have in their neighbourhoods are traffic violations/speeding and housebreaking/break and enter.
- The largest decline is in assault causing injury, which went from 10.5% in 2008 to 3.8% in 2011.
- As with 2008, about one quarter of respondents (24.6%) indicate vandalism as a concern.
- Gang activity, graffiti, and juveniles hanging around all dropped as neighbourhood concerns in 2011.
- Neighbourhood traffic concerns were similar to the last wave of the study, with speeding being the largest concern.
- Not mentioned in 2008, the visibility of police is a concern indicated by 4.8% of respondents in 2011.

*Q22. Now, I'd like to ask you the same question about the city overall... In your opinion, what are the three most important policing concerns or problems in the city? Base: All respondents, n= 400 (2011), n=400 (2008).*

**Note that multiple responses were possible for this question.**

<b>Most Important Concerns – City*</b>	<b>2002</b>	<b>2005</b>	<b>2008</b>	<b>2011</b>
Traffic Violations/Speeding	27%	20%	32%	<b>41%</b>
Gang Activity	5%	17%	40%	<b>37%</b>
Drug law enforcement	16%	10%	20%	<b>32%</b>
Breaking & Enter	32%	37%	24%	<b>22%</b>
Assault causing injury	11%	13%	18%	<b>12%</b>
Vandalism	10%	18%	12%	<b>11%</b>
Robbery	16%	19%	11%	<b>9%</b>
Other	37%	19%	16%	<b>9%</b>
Drinking/drunkenness	6%	4%	7%	<b>6%</b>
Youth Crime	-	-	6%	<b>3%</b>
Domestic Abuse	2%	2%	4%	<b>2%</b>
Juveniles Congregating	4%	2%	4%	<b>2%</b>
Graffiti	4%	1%	3%	<b>2%</b>

\*Responses to the 2011 Survey are on the left and compared to previous studies where applicable.

- Top of mind respondent concerns with the City of Saskatoon regarding traffic have increased from 32% in 2008 to 41% in 2011.



- Almost a third of respondents in 2011 (32.1%) indicate that drug law enforcement is a concern, up from two in ten (19.8%) in 2008.
- Similar to last year, just under a quarter of respondents (22.4%) report housebreaking/break and enter being a concern in the city.
- In 2011, assault causing injury declined from 17.7% to 11.7%.
- Concern regarding guns declined from 3.3% in 2008 to 0.7% in 2011.
- The largest concern for respondents regarding social disorder in Saskatoon is gang activity (37.2%). The second largest concern is vandalism (10.7%). This is consistent with 2008 results.
- While neither was mentioned in 2008, visibility of police and discrimination were brought up as concerns by some respondents.

### **Neighbourhood/City Concerns Comparison:**

#### **Crime**

- The top two crime concerns for both neighbourhood and city are the same, although in reverse order; housebreaking/break and enter (35.0% for neighbourhood vs. 22.4% for city) and drug law enforcement (13.6% for neighbourhood vs. 32.1% for city).
- Assault causing injury was rated third highest crime concern for the city overall (11.7%), but was rated sixth for neighbourhood concerns, with only 3.8% of respondents reporting it as a concern.

#### **Social Disorder**

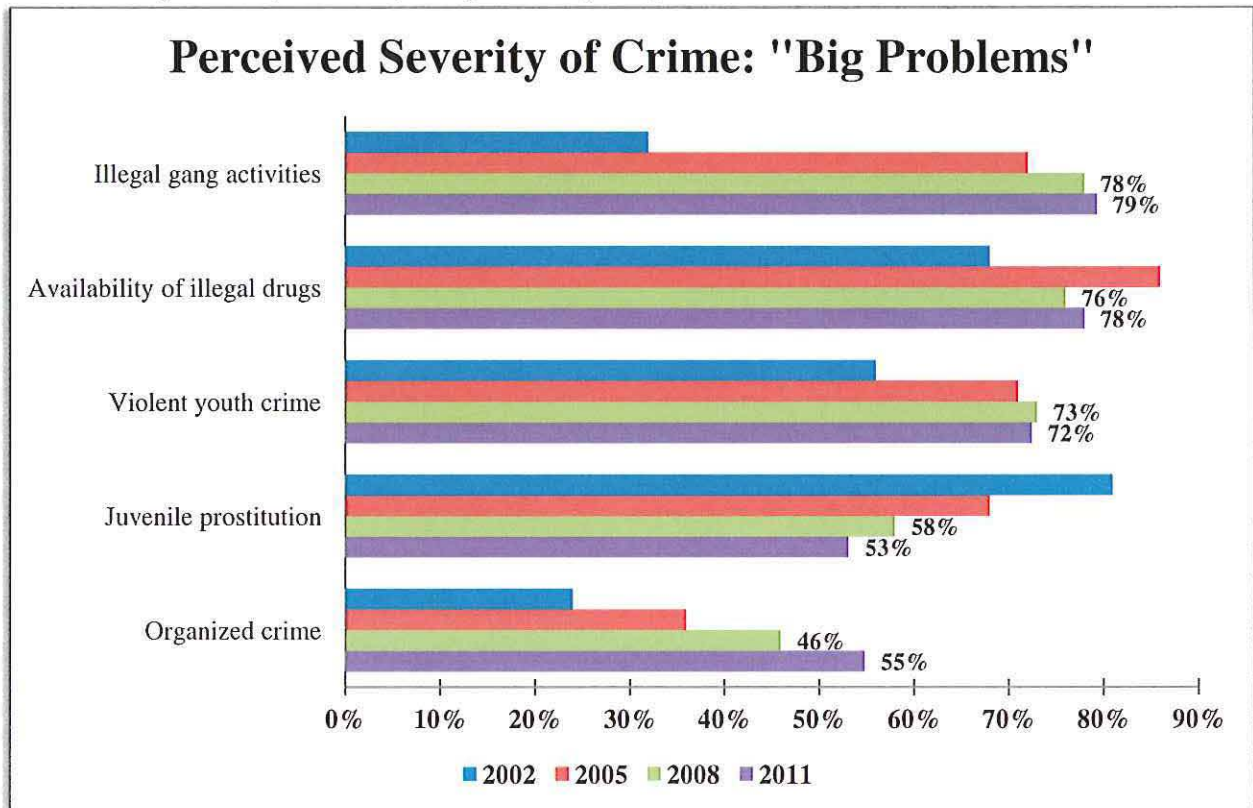
- As with crime, the top two results for neighbourhood and city are the same, but reversed; vandalism (24.6% for neighbourhood vs. 10.7% for city) and gang activity (13.7% for neighbourhood vs. 37.2% for city).

#### **Traffic**

- Again, the top two results for neighbourhood and city are the same, but in reverse order; speeding (24.8% for neighbourhood vs. 16.6% for city) and traffic violations (15.8% for neighbourhood vs. 24.3% for city).



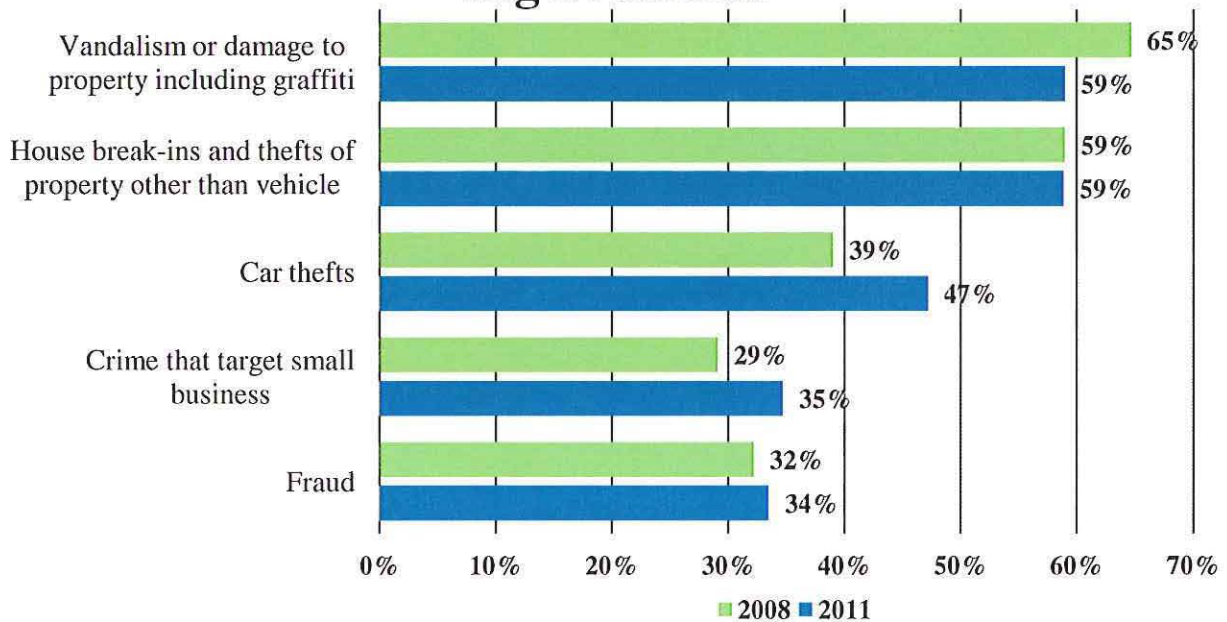
Q23. Now I would like to ask you if you consider the following issues related to crime to be a ...?  
 Base: All respondents, n= 400 (2011), n=400 (2008).



- The top three issues that respondents rated as big problems are illegal gang activities (79.3%), availability of illegal drugs (78.0%), and violent youth crime (72.4%). This is consistent with 2008 results.
- About eight in ten respondents from each division rate illegal gang activities and availability of illegal drugs as a big problem:
  - Gang activities/Illegal drugs
    - Central (77.6%/75.2%)
    - Northwest (82.6%/78.4%)
    - East (77.8%/78.8%)
- Respondent concerns with organized crime have increased (up from 45.7% in 2008 to 54.8% in 2011).

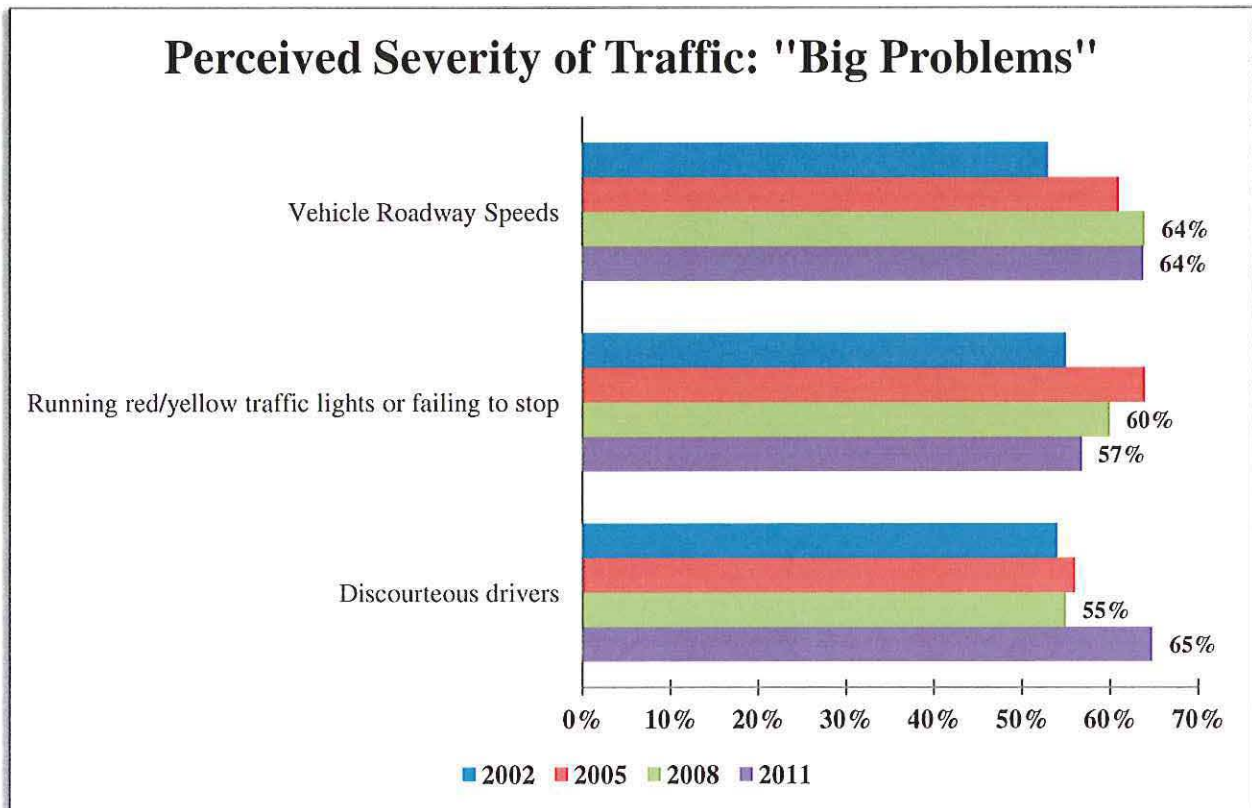
Q24. And do you consider the following crimes related to property to be a...? Base: All respondents, n= 400 (2011), n=400 (2008).

## Perceived Severity of Property Crime: "Big Problems"



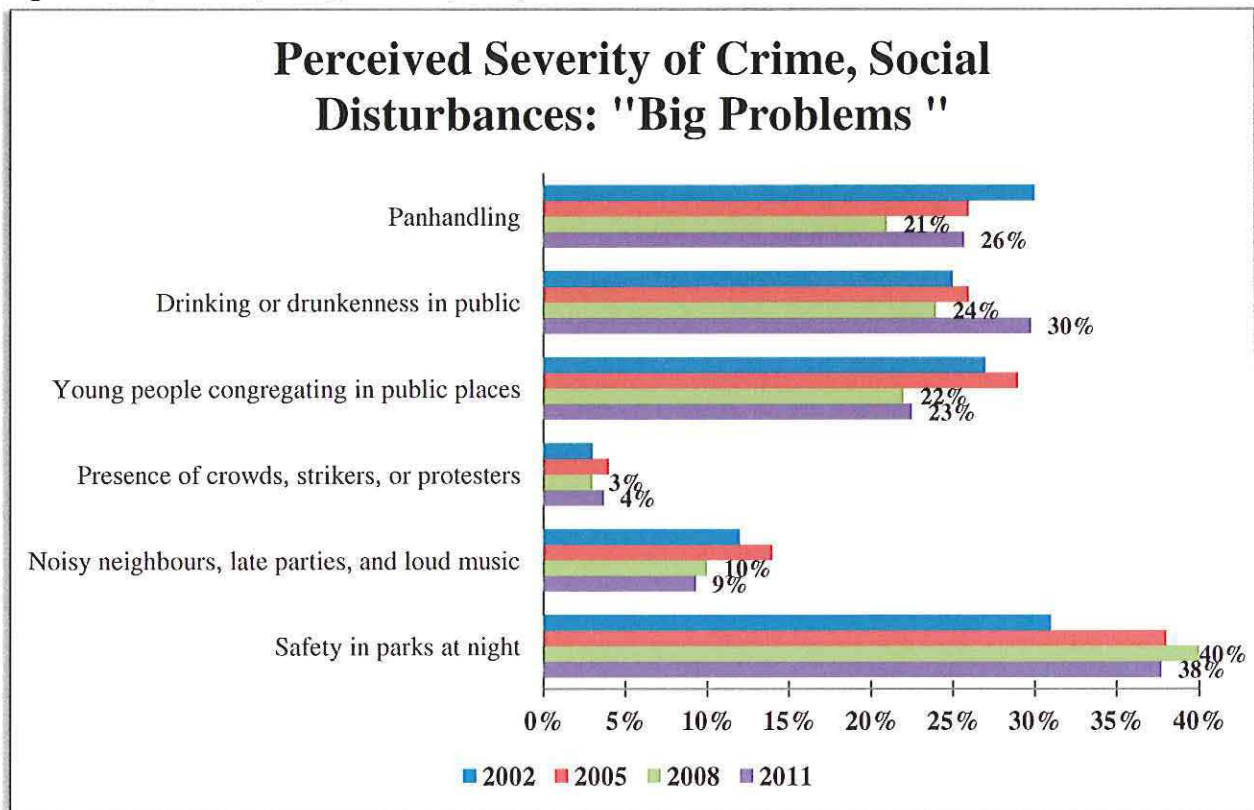
- Respondents who report car thefts as a big problem increased from four in ten (39.0%) in 2008 to just under half (47.2%) of respondents in 2011.
- Similarly, the number of respondents in 2011 who report that small business crime is a big problem has increased slightly (29.1% in 2008 vs. 34.7% in 2011).

*Q25. And now thinking about traffic, do you consider the following traffic violations to be a...?*  
 Base: All respondents, n= 400 (2011), n=400 (2008).



- Results are fairly consistent with those from 2008, with the exception of those respondents who indicate concerns with discourteous drivers as a big problem (54.8% in 2008 vs. 64.8% in 2011).
- Seven in ten respondents in the Central division (70.8%) indicate people running red lights/failing to stop to be a big problem, compared to about half of respondents in the Northwest (57.6%) and East (51.8%).

*Q26. And, do you consider the following social disturbances or concerns to be a...? Base: All respondents, n= 400(2011), n=400 (2008).*



- There was a fair amount of variation between the 2008 and 2011 results.
- Notably, there was an increase in those who believe public drunkenness and panhandling are big problems, as well as an increase in those who believe that the presence of crowds, strikes or protestors is a small problem.
- Those in the Central district are more likely than those in the East division to report that young people congregating was a big problem (34.1% in the Core vs. 17.0% in the East).

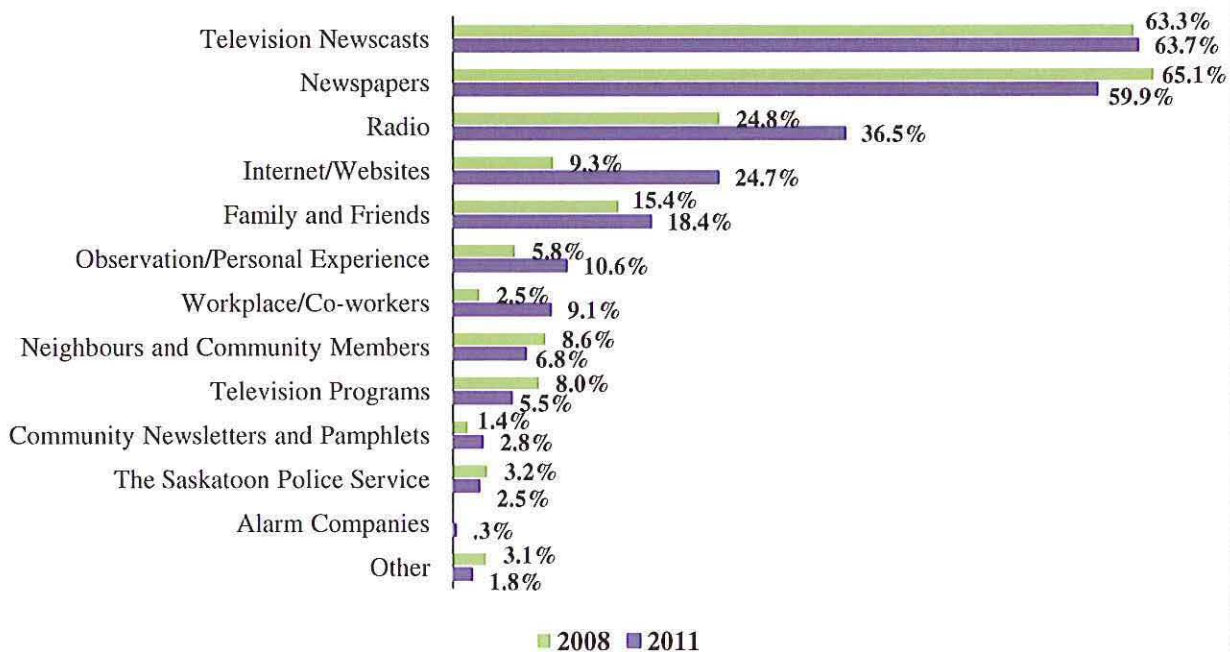
**5. CRIME & CRIME ISSUES – INFORMATION SOURCES**

*Q27. From what sources do you get the majority of your information about crime and crime issues in Saskatoon? Base: All respondents, excluding 'don't know' responses, n= 397 (2011), n=400 (2008).*

**Note that multiple responses were possible for this question.**



## Crime Information Sources



- As in the past wave of the survey, most respondents get their information about Saskatoon crime and crime issues from television newscasts (63.7%) and newspapers (59.9%).
- There was an increase in the proportion of respondents who report getting their information from radio (from 24.8% in 2008 up to 36.5% in 2011) and internet or websites (from 9.3% in 2008 to 24.7% in 2011).

### INTERACTION WITH THE SASKATOON POLICE SERVICE

*Q28. Earlier you stated that you have had contact with a police officer or other on-duty employee of the Saskatoon Police Service within the past 12 months, including calls to 911. Thinking ONLY about the LAST contact you had, what type of contact was it? Base: Those respondents who have had contact with the police service, n= 152(2011), n=166(2008).*

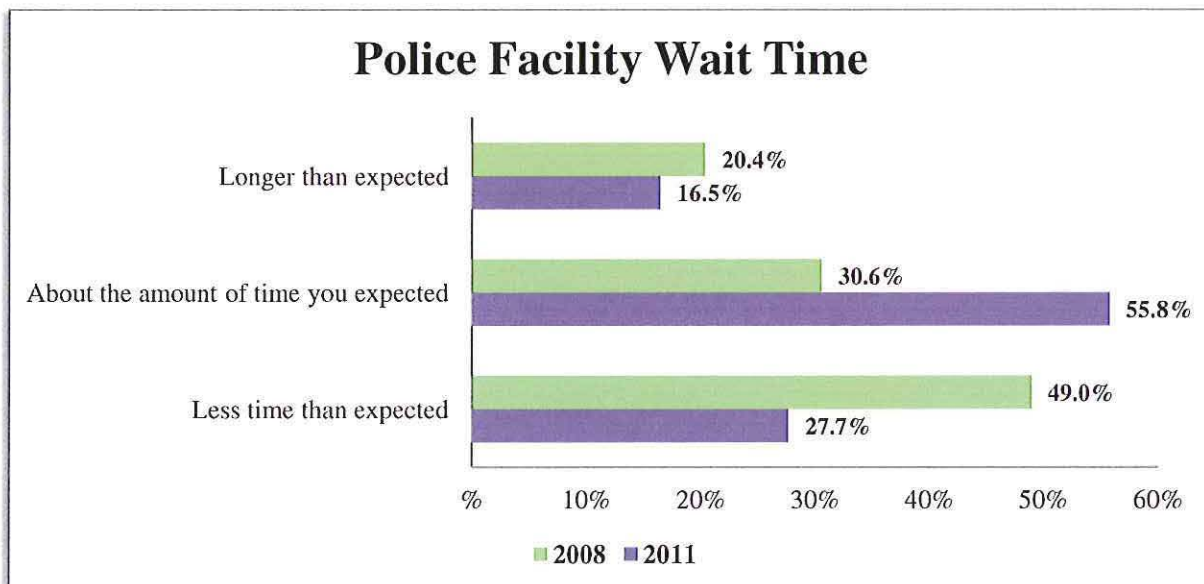
Type of Interaction	2002	2005	2008	2011
Called main police line*	21%	20%	27%	34%
Called 911*	21%	20%	13%	15%
Officer was dispatched or followed up on an investigation	18%	24%	12%	12%
Went to a police facility	10%	13%	7%	12%
Witnessed or was involved in a crime or traffic collision where the police was dispatched	12%	17%	8%	6%

Stopped because of traffic violation	7%	7%	8%	6%
Other	15%	2%	3%	6%
Spoke with an officer on the street	9%	7%	7%	5%
Charged by a police officer		2%	3%	2%
Attended a community meeting, crime prevention or educational	4%	3%	6%	1%
Encountered a check stop		1%	1%	1%
Don't know			3%	1%

\* Note: in the 2002 & 2005 survey “Called 911” and “Called Main Line” were one option, not two as in the 2008 survey.

- As with the last wave of the survey, the majority of respondents interacted with an officer or employee of the Saskatoon Police Service via the main line (33.8%).
- There is an increase in the proportion of respondents who report calling the main police line (27.0% in 2008 to 33.8% in 2011) as well as in those who went to a police facility (up from 7.3% in 2008 to 11.9% in 2011).
- A decrease is noted in the proportion of respondents who report attending a meeting/program/presentation, down from 6.1% in 2008 to 1.3% in 2011.

**Q29.** When you went to the police facility did you wait...? Base: Those respondents who went to a police facility, n= 15(2011), n=10 (2008).

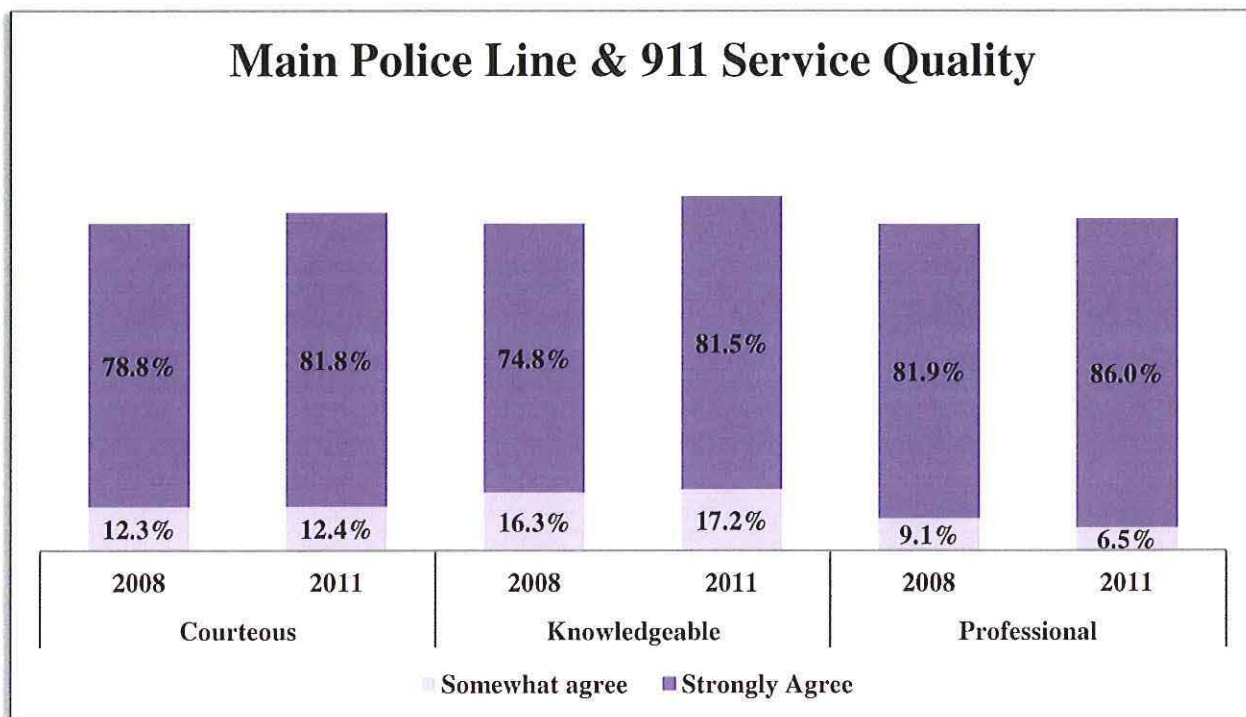


- Most respondents report that wait times were either what they expected (55.8%) or less than they expected (27.7%). Comparatively few report that wait times were longer than they expected (16.5%).

- These results are different from the previous wave of research conducted in 2008 where one half of respondents (49.0%) indicated that wait times were less than they expected.

**Note: Questions 30-43 were not asked in the 2002 & 2005 surveys.**

*Q30. I would like to ask you about the service you received from the communications officer you spoke to over the phone. Do you agree or disagree that the communications officer was... Is that strongly or somewhat? Base: Those respondents who called 911 or the main line, n= 72(2011), n=63 (2008).*



- In 2011 more than nine out of ten respondents report the phone service they receive is handled by a Communications Officers that is courteous, knowledgeable, and professional.
- The proportion of respondents that agree with all categories increased from 2008 to 2011.
- Respondents that report the Communications Officers as knowledgeable increased to almost 100% in 2011.

*Q31. Was a patrol car dispatched as a result of your call to 911 or the main number? Base: Those respondents who called 911 or the main line, n= 72(2011), n=63 (2008).*

*Q32. Did the communications officer on the phone ask if you wanted a patrol car dispatched? Base: Those respondents for whom a patrol car was not dispatched, n= 22(2011), n=27 (2008).*

*Q33. Do you feel a patrol car should have been dispatched? Base: Those respondents for whom a patrol car was not dispatched, n= 22(2011), n=27 (2008).*

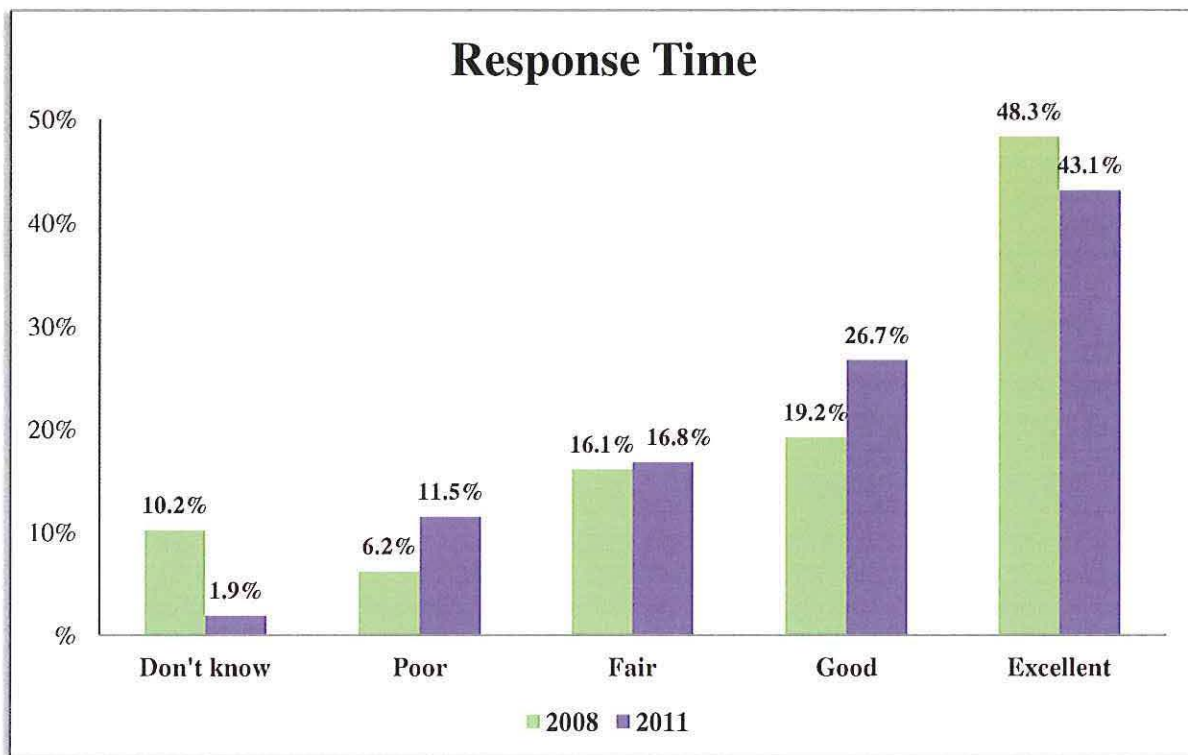


- About one third of respondents (30.8%) report that a patrol car was NOT dispatched as a result of their call, a decrease from 42% in 2008. Of these, just over one in ten (13.8%) indicate that they were asked if a patrol car was desired, also a decrease from 2008 (28%).
- Just under one third (27.7%) of those to whom a patrol car was not dispatched, report that they believe a patrol car should have been dispatched.

**Q34.** *Did the communications officer provide you with an estimated time of arrival for the patrol car?* Base: Those respondents for whom a patrol car was dispatched, n= 50(2011), n=36 (2008).

- Fewer respondents report being given an ETA for the patrol car than previously indicated in 2008 (down from 37.4% in 2008 to 32.4% in 2011).

**Q35.** *Given the nature of your call, do you feel the response time was...?* Base: Those respondents for whom a patrol car was dispatched, n= 50(2011), n=36 (2008).



- Respondents in 2011 report a decrease in those who believe the response time was excellent (from 48.3% in 2008 to 43.1% in 2011) and an increase in those who believe the response time was poor (6.2% in 2008 to 11.5% in 2011).

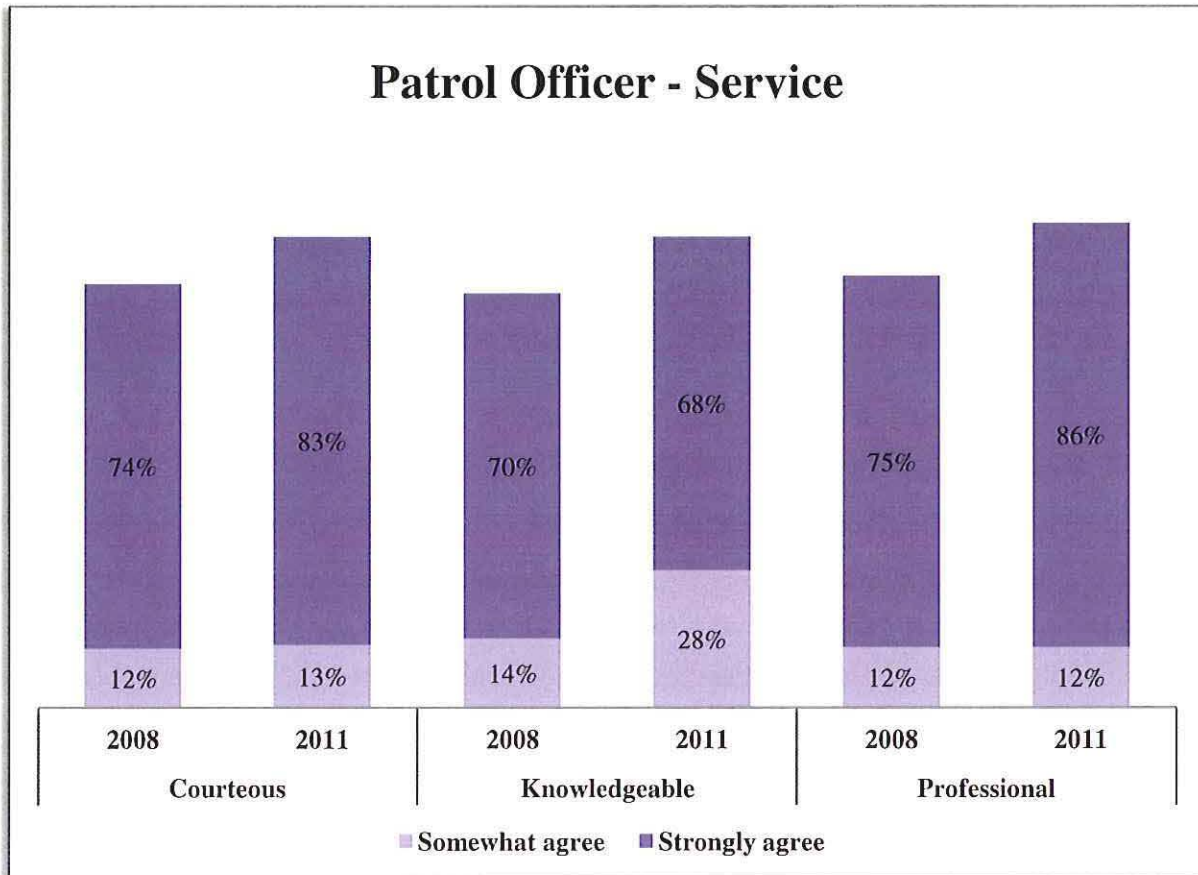
**Q36.** *How would you rate the overall quality of service provided by the communications officer on the phone? Would you say it was...?* Base: Those respondents who called 911 or the main line, n=72 (2011), n=63 (2008).





- The majority of respondents (83.3%) report that the overall quality of the phone service was either good (30.0%) or excellent (53.3%). These results are consistent with 2008.

*Q39. The next set of questions deal with the police officer you most recently interacted with. Do you agree or disagree that the police officer was... Is that strongly or somewhat? Would you say it was...? Base: Those respondents who have interacted with a police officer, n=56 (2011), n=68 (2008).*

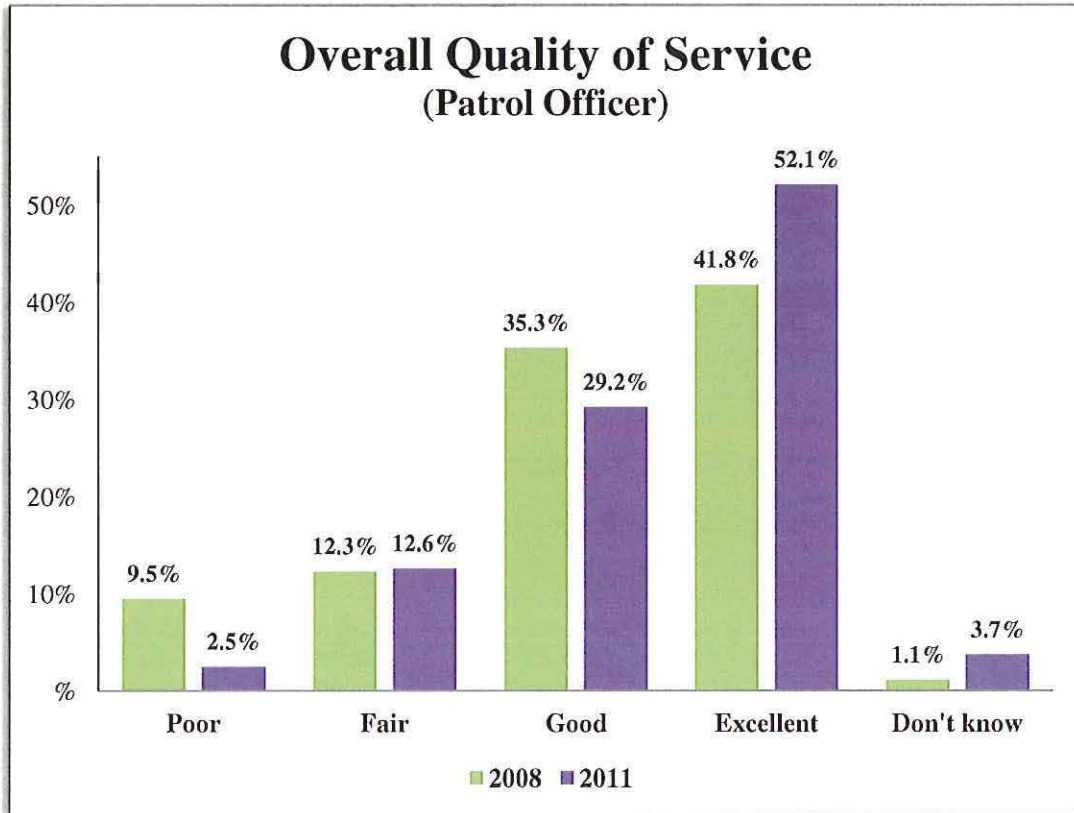


- The vast majority of respondents indicate that the Saskatoon Police Officer they had interaction with was professional, knowledgeable and courteous.
- The percentage of respondents who either somewhat or strongly agreed with the various measures increased in 2011.

**Q40.** *Were you advised of the outcome of the situation by the police officer?* Base: Those respondents who have interacted with a police officer, n=56 (2011), n=68 (2008).

- More respondents report being advised of the results in 2011 (55.5%) than in 2008 (48.6%).
- Four in ten respondents in 2011 (41.0%) report NOT being advised of the outcome, up from one third (33.7%) in 2008.

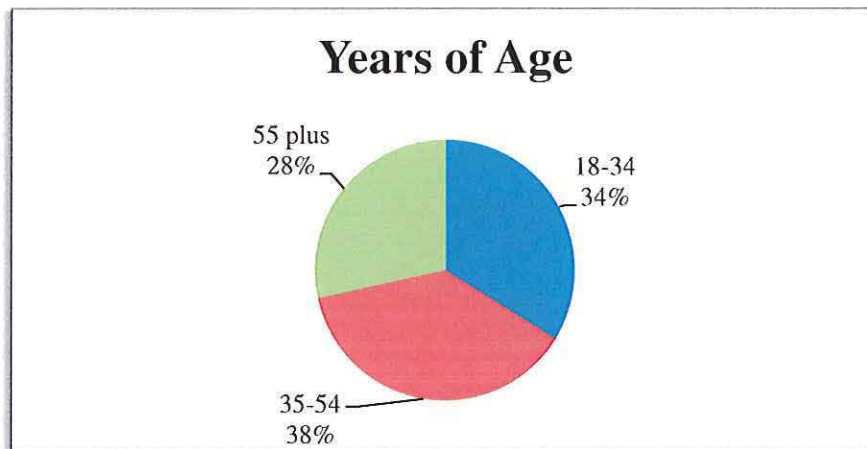
**Q41.** *How would you rate the overall quality of service provided by the police officer/police? Would you say it was...?* Base: Those respondents who have had contact with the police, n=77 (2011), n=94 (2008)



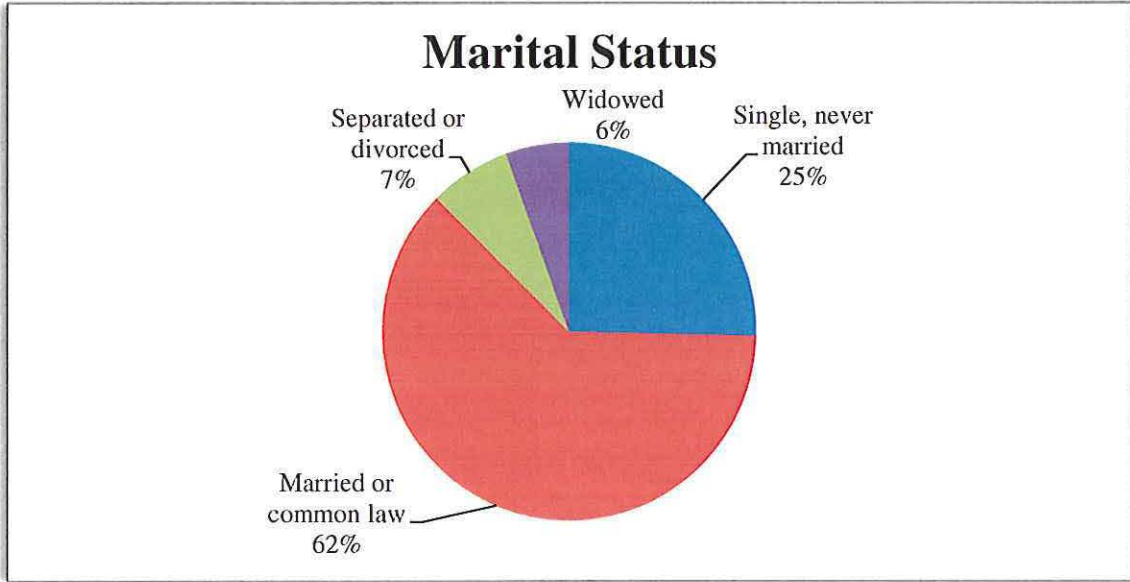
- Just over half of respondents (52.1%) report that the service they received was excellent, an increase from four in ten respondents (41.8%) in 2008.

## 6. DEMOGRAPHICS

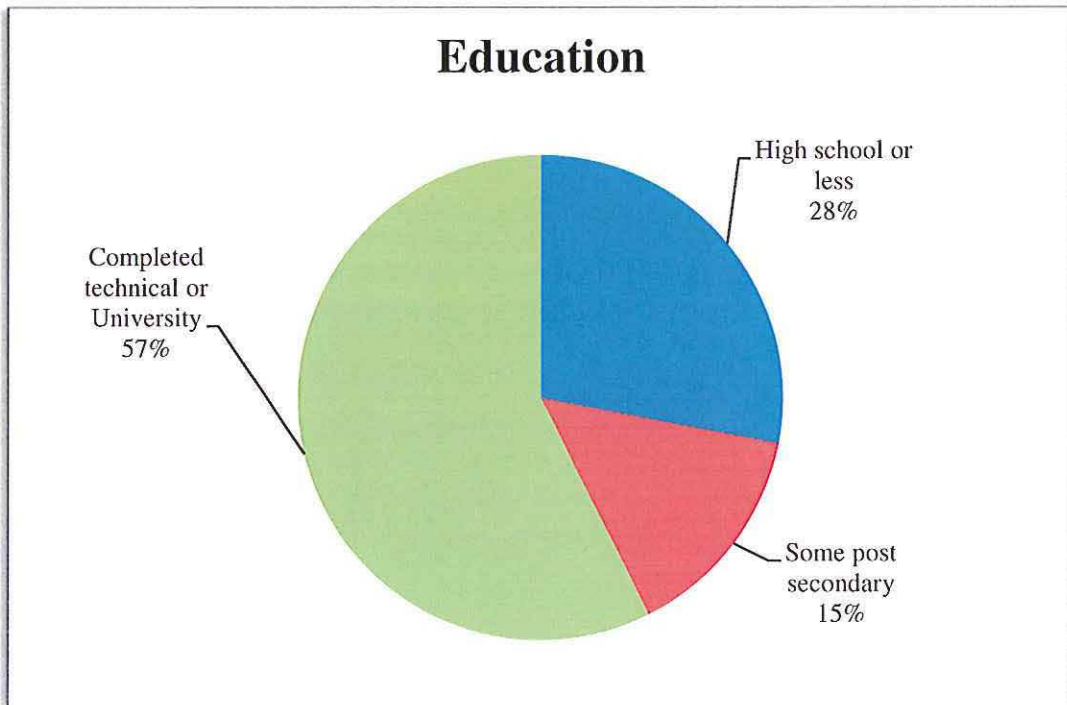
Q44. In what year were you born?



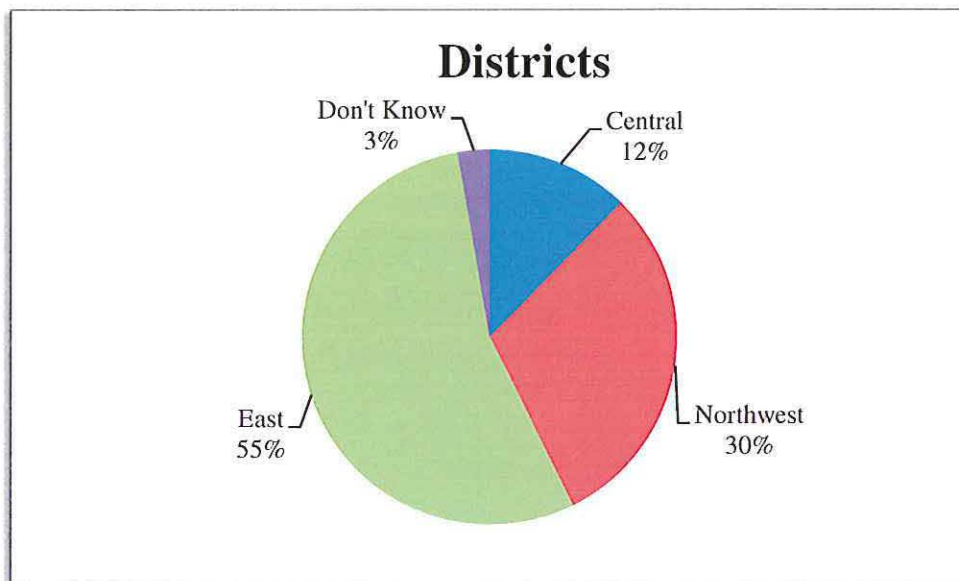
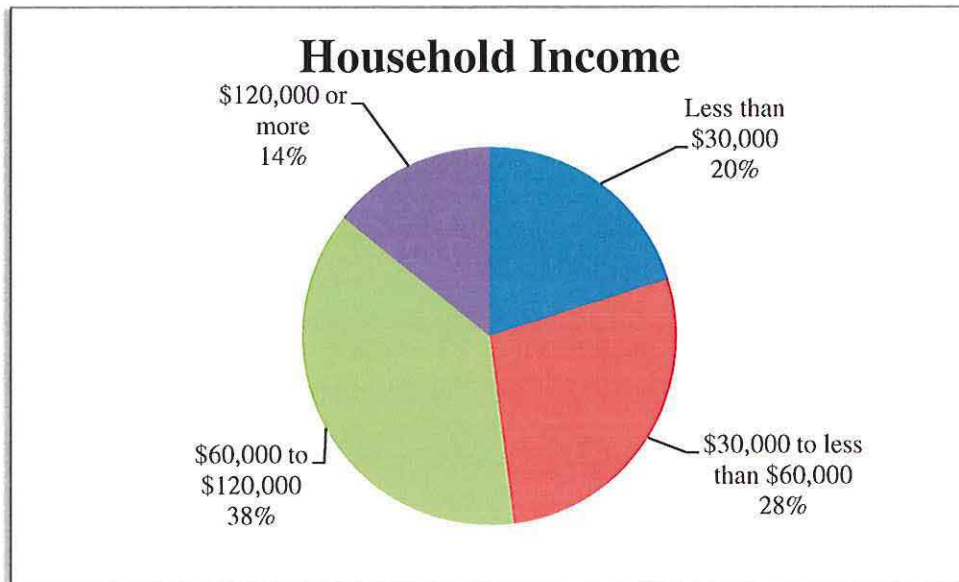
Q45. What is your marital status?



*Q46. What is the highest level of education you have achieved?*



*Q47. What is your annual household income before taxes and deductions? Please just stop me when I've reached your range.*



## 8. CONCLUSIONS

Overall, the 2011 survey results are positive and show improvements in the public perception of the Saskatoon Police Service since previous surveys.

The survey questions follow in Appendix A.

A separate PowerPoint presentation (completed by Inshtrix Research) also exists. Most comments and summaries made in that presentation are included in this report.

**Written by: Carla Leuschen, Research Coordinator, Planning & COMPSTAT Unit**

**Research performed by: Insightrix Research Ltd.**

**Dated: January 4, 2012**



## APPENDIX A: SURVEY

Saskatoon Police Service  
Public Satisfaction  
Telephone ONLY  
Ver 1.0 (September 16, 2011)

Hello, this is \_\_\_\_\_ calling from Inshtrix Research, in Saskatoon on behalf of the Saskatoon Police Service. Tonight we are conducting a study with Saskatoon residents to gather their feedback on the services received from the Saskatoon Police Service. Please be assured that your answers will remain completely confidential. Your input will assist the Saskatoon Police Service in addressing issues important in the community.

[If necessary: Please contact the Saskatoon Police Service at if you would like confirmation this study has been authorized. Inform them that you were contacted by Inshtrix Research (spell out to respondent). After doing so, if you are still interested in participating, please call us at: 657-5640 and we can conduct the interview with you.]

### SCREENING QUESTIONS

First, I would like to ask you a few questions to ensure you qualify for the study.

1. Are you 18 years of age or older?  
Yes (continue)  
No (ask for someone who is and re-introduce)
2. Do you or another member of your household work for the Saskatoon Police Service?  
Yes (thank and terminate)  
No (continue)
3. Do you currently live within the city limits?  
Yes (continue)  
No (thank and terminate)
4. RECORD GENDER (watch quotas: 55 female /45 male split)
5. Into which age range do you fall? (watch quotas: 30 / 35 / 35 split)  
18-34  
  
35-54  
  
55 plus

[If quotas full, ask for someone in desired age range and reintroduce]

6. Have you personally had contact either on the telephone or in person with a police officer or other on-duty employee of the Saskatoon Police Service within the past 12 months, INCLUDING calling 911? This does not include parking control people or the U of S Campus security.

**If necessary read: By interaction, I mean having called 911, been involved in a traffic accident or violation where the police were involved, appeared in court to contest a traffic violation, gone to the police station for any reason, been interviewed by a member of the Saskatoon Police Service, or any other interaction.**

Yes – had interaction

No – did not have interaction

[Watch quotas – best effort to achieve 100 in total]

[If “no” quota full state: “Thank you for your interest in this study. Right now we are only looking for individuals who have had an interaction with the Saskatoon Police Service. This is because certain questions in this survey are about how satisfied people are with the Police Officer they interacted with.]

7. Are you of Aboriginal ancestry? (if needed: this includes individuals who are treaty or status Indian or Inuit as well as those with at least some aboriginal heritage such as Metis)

Yes – aboriginal ancestry [skip to Q9]

No – no aboriginal ancestry

Refuse [system to code as no]

[Watch quotas – best effort to achieve 100 in total]

8. Are you of part of a visible minority? (If needed: as defined by the Saskatchewan Human Rights Commission: Members of visible minorities are defined as "persons, other than Aboriginal peoples, who are people of colour." Members of visible minorities may, for example, be persons of African, Chinese, Filipino, Japanese, Korean, East Asian, Southeast Asian, West Asian, Arab or Latin American ancestry)

Yes – part of a visible minority

No – not part of visible minority

Refuse [system to code as no]

[Watch quotas – best effort to achieve 75 in total]

[If quota full state: “Thank you for your interest in this study. Right now we are nearing the end of our interviews and are searching for a mix of the population that represents the citizens of Saskatoon. At this time, we are only looking for people of aboriginal ancestry OR part of a visible minority to ensure our sample matches the population of the city.]



9. Can you please tell me whether you agree or disagree that Saskatoon Police officers exhibit the following qualities when dealing with the public? Generally speaking, Saskatoon Police Officers are (read first item). Do you... (Read scale). How about...  
[Randomize order]

Fair

Courteous

Honest

Arrogant

Intimidating

Hardworking

Strongly agree

Somewhat agree

Somewhat disagree

Strongly disagree

Don't know

Refuse

10. And using the same scale, do you agree or disagree with the following statements about the Saskatoon Police Service:

[Randomize order]

provides an adequate amount or level of service to the public

consults with Saskatoon citizens about policing in city

has the trust of the public

uses its authority and force appropriately

responds in a fair way when dealing with all segments of the Saskatoon community

adequately communicates crime issues and trends to the community

maintains appropriate visibility in the community

makes it easy and convenient to file a report with them

offers a variety of alternative methods in filing a report

is responsive to quality of life issues in the community such as neighbourhood disputes, loud noise concerns or graffiti

has adequate numbers of foot patrols and bike patrols in the city

responds in an appropriate time frame to calls for service

Strongly agree

Somewhat agree

Somewhat disagree

Strongly disagree

Don't know

Refuse

**11. Overall, how satisfied are you with the service provided by the Saskatoon Police Service? Would you say you are...**

Very satisfied [skip next question]

Somewhat satisfied

Not very satisfied

Not at all satisfied

Don't know [skip next question]

Refused [skip next question]

**12. Why are you [insert response, include "only" if somewhat satisfied] with the services provided by the Saskatoon Police Service overall? (Do not read list – headings cannot be selected, select all that apply. Probe at least twice.)**

ATTITUDE OF PERSONNEL

Not courteous

Not knowledgeable

Not caring

Arrogant

SERVICE ISSUES

Insufficient investigation

No dispatch sent

Lack of information about case

Inconvenient to public

Slow response / service

Issue not solved

Poor telephone service

Inconvenient hours

#### PUBLIC PROFILE OF SERVICES

Need more visibility

Need to consult public

Deal with public concerns

#### TRAFFIC

Too much time spent on traffic issues

Not enough time spent on traffic issues

Too much time spent on minor traffic issues

Too much or too little radar, including red light cameras

#### DISSATISFACTION WITH SYSTEM

Too easy on offenders

Police ineffective

Unhappy with gun laws

Was wrongly charged

Little attention given to victims

Other: \_\_\_\_\_

Don't know

## PERCEPTION OF SAFETY

**13. How safe do you feel, or how safe would you feel walking alone in your neighbourhood after dark? (read list)**

Very safe [skip next question]

Reasonably safe

Somewhat unsafe

Very unsafe

Don't know [skip next question]

Refused [skip next question]

**14. Can you tell me why you feel [insert response, include "only" if reasonably safe] walking alone in your neighbourhood after dark? (Do not read, check all that apply. Probe at least twice)**

General feelings of unease / just don't go out

Fear of physical assault (excluding sexual assault)

Fear of sexual assault

Fear of harassment

Fear of robbery / mugging

Poor lighting

No one around / deserted

Suspicious people around

I am vulnerable / old / disabled

Lack of police in the area

Other: \_\_\_\_\_

Don't know / refused

**15. In what neighbourhood do you live? (do not read)**

Adelaide/Churchill

Arbor Creek

Avalon

Blairmore Suburban Centre  
Brevoort Park  
Briarwood  
Buena Vista  
Caswell Hill  
Down Town (Central Business District)  
City Park  
College Park  
College Park East  
Confederation Park  
Confederation Suburban Centre  
Dundonald  
Eastview  
Erindale  
Evergreen  
Exhibition  
Fairhaven  
Forest Grove  
Gordie Howe Management Area  
Greystone Heights  
Grosvenor Park  
Hampton Village  
Haultain  
Holiday Park  
Holliston  
Hudson Bay Park  
Kelsey-Woodlawn  
King George

Lakeridge  
Lakeview  
Lakewood Suburban Centre  
Lawson Heights  
Lawson Heights Suburban Centre  
Massey Place  
Mayfair  
Meadowgreen  
Montgomery Place  
Mount Royal  
North Park  
Nutana  
Nutana Park  
Nutana Suburban Centre  
Pacific Heights  
Parkridge  
Pleasant Hill  
Queen Elizabeth  
Richmond Heights  
River Heights  
Riversdale  
Rosewood  
Silverspring  
Silverwood Heights  
Stonebridge  
Sutherland  
The Willows  
University Heights Suburban Centre

Varsity View

Westmount

Westview

Wildwood

Willowgrove

Other: \_\_\_\_\_

Don't know (ask for their postal code and insert under "other")

Refused

**16. Over the past five years, do you believe that crime in your neighbourhood has increased, decreased, or remained about the same? Is that a little bit or a lot?**

Increased a lot

Increased a little bit

Has remained the same

Decreased a little bit

Decreased a lot

Don't know / haven't lived in this neighbourhood for five years

Refuse

**SCHOOL SAFETY**

**17. Not including traffic collisions and personal accidents, how safe are Saskatoon Schools and school areas for our children? In your opinion, are elementary schools (read scale)? How about high schools?**

Elementary schools

High schools

Very safe

Reasonably safe

Somewhat unsafe

Very unsafe

Don't know

Refuse

**18. What, if any, are the major safety concerns in Saskatoon schools? (Do not read, check all that apply. Probe at least twice.)**

No major concerns [cannot be selected in combination with other options]

Gangs

Weapons

Cliques / clicks

Deranged people

Bullying

Traffic concerns

School administration doesn't take any action

Ethnic confrontations

Availability of drugs

Violence

Other: \_\_\_\_\_

Don't know

Refuse

**19. At this time, do you have any children in elementary or high school... (select all that apply)**

Elementary school

High school

Neither (do not read)

Refuse

**20. Do you or does anyone in your household work as a teacher or for any school or school board?**

Yes

No

Refuse



## PERCEPTIONS OF POLICING PROBLEMS AND PRIORITIES

21. The Saskatoon Police Service deals with many community concerns and problems. In your opinion, what are the three most important policing concerns or problems in your neighbourhood? (do not read, record up to three mentions, probe for three if necessary, headings cannot be selected)

### CRIME

Assault causing injury

Assault without injury

Child abuse

Damage to property

Domestic abuse

Drug law enforcement

Fraud

Harassment

Homicide

Housebreaking / break and enter

Internet crime

Organized crime

Other crimes

Prostitution (juvenile)

Prostitution (adult)

Robbery

Sexual assaults

Stolen vehicles

Telemarketing fraud

Youth crime

Guns (too many / need to control them)

### SOCIAL DISORDER

Drinking or drunkenness in public

Crowds, protestors

Neighbourhood noise / disturbing the peace

Gang activity

Graffiti

Juveniles congregating / hanging around

Rare events

Vandalism

Panhandling

#### TRAFFIC

Traffic violations (running red lights, careless driving)

Parking complaints

Responding to traffic accidents

Speeding

#### OTHER

Crime prevention programs

Image of police or justice system

Other: \_\_\_\_\_

Nothing

Don't know

Refuse

**22. Now, I'd like to ask you the same question about the city overall... In your opinion, what are the three most important policing concerns or problems in the city? (do not read, record up to three mentions, probe for three if necessary, headings cannot be selected)**

#### CRIME

Assault causing injury

Assault without injury  
Child abuse  
Damage to property  
Domestic abuse  
Drug law enforcement  
Fraud  
Harassment  
Homicide  
Housebreaking / break and enter  
Internet crime  
Organized crime  
Other crimes  
Prostitution (juvenile)  
Prostitution (adult)  
Robbery  
Sexual assaults  
Stolen vehicles  
Telemarketing fraud  
Youth crime  
Guns (too many / need to control them)

#### SOCIAL DISORDER

Drinking or drunkenness in public  
Crowds, protestors  
Neighbourhood noise / disturbing the peace  
Gang activity  
Graffiti  
Juveniles congregating / hanging around

Rare events

Vandalism

Panhandling

TRAFFIC

Traffic violations (running red lights, careless driving)

Parking complaints

Responding to traffic accidents

Speeding

OTHER

Crime prevention programs

Image of police or justice system

Other: \_\_\_\_\_

Nothing

Don't know

Refuse

**23. Now I would like to ask you if you consider the following issues related to crime to be a (read scale). The first one is...**

[Randomize order]

Violent youth crime

Juvenile prostitution

Availability of illegal drugs

Illegal gang activities

Organized crime

Big problem

Small problem

No problem

Don't know

Refuse

**24. And do you consider the following crimes related to property to be a (read scale). The first one is...**  
[Randomize order]

Vandalism or damage to property including graffiti

Crime that targets small business

Car thefts

House break-ins and theft of property other than your vehicle

Fraud

Big problem

Small problem

No problem

Don't know

Refuse

**25. And now thinking about traffic, do you consider the following traffic violations to be a (read scale). The first one is...**  
[Randomize order]

Vehicle speeding on roadways

Discourteous drivers: such as preventing others from merging, tailgating, road rage, cutting people off, etc.

Running red or yellow traffic lights or failing to come to a complete stop at stop signs

Big problem

Small problem

No problem

Don't know

Refuse

**26. And, do you consider the following social disturbances or concerns to be a (read scale). The first one is...**  
[Randomize order]

Panhandling or being asked for money

Drinking or drunkenness in public places

Young people congregating in public places

Presence of crowds, strikers or protestors

Noisy neighbours, late parties, and loud music

Safety in parks at night

Big problem

Small problem

No problem

Don't know

Refuse

## **CRIME AND CRIME ISSUES – INFORMATION SOURCES**

**27. From what sources do you get the majority of your information about crime and crime issues in Saskatoon? (Do not read. Select all that apply. Probe twice if needed.)**

Family and friends

Newspapers

Radio

Television newscasts

Television programs

Neighbours and community members

Internet / websites

The Saskatoon Police Service

Alarm companies

Community newsletters and pamphlets

Other: \_\_\_\_\_

Don't know

Refuse

## CRIME AND CRIME ISSUES – INFORMATION SOURCES

[Skip this section if “no” to interaction with police in Q6]

**28. Earlier you stated that you have had contact with a police officer or other on-duty employee of the Saskatoon Police Service with the past 12 months, including calls to 911. Thinking ONLY about the LAST contact you had, what type of contact was it? (Accept only one response. Only read list as necessary if respondent is having trouble answering)**

Called 911 (INTERVIEWER NOTE: confirm they ONLY had interaction over the phone and NOT in person after the call)

Called main police line (975-8300) (INTERVIEWER NOTE: confirm they ONLY had interaction over the phone and NOT in person after the call)

Officer was dispatched or followed up on an investigation (in person interaction)

Witnessed or was involved in a crime or traffic collision where the police were dispatched

Went to a police facility

Attended a community meeting, crime prevention or educational program, or police presentation

Spoke with an officer on the street

Charged by a police officer

Encountered a check stop

Stopped because of traffic violation

Other: \_\_\_\_\_ (interviewer note: try to avoid this box as respondent will not be asked key follow up questions as a result) [go to Q41]

Don't know [skip to next section]

Refuse [skip to next section]

[ASK Q29 IF "WENT TO A POLICE FACILITY". OTHERWISE SKIP TO Q30]

**29. When you went to the police facility did you wait...**

Longer than expected

About the amount of time you expected

Less than you expected

[ASK Q30 IF CALLED 911 OR MAIN LINE, ELSE SKIP TO Q39]

**30. I would like to ask you about the service you received from the Communications Officer you spoke to over the phone. Do you agree or disagree that the Communications Officer was... Is that strongly or somewhat?**

[Randomize order]

Courteous

Knowledgeable

Professional in handling your call

Strongly agree

Somewhat agree

Somewhat disagree

Strongly disagree

Don't know

Refuse

**31. Was a patrol car dispatched as a result of your call to 911 or the main number?**

Yes – a patrol car was dispatched [skip to Q34]

No – a patrol car was NOT dispatched

**32. Did the Communications Officer on the phone ask if you wanted a patrol car dispatched?**

Yes

No



**33. Do you feel a patrol car should have been dispatched?**

Yes

No

[Go to Q36]

**34. Did the Communications Officer provide you with an estimated time of arrival for the patrol car?**

Yes

No

**35. Given the nature of your call, do you feel the response time was...**

Excellent

Good

Fair

Poor

Don't know

Refuse

**36. How would you rate the overall quality of service provided by the Communications Officer on the phone?**

**Would you say it was...**

Excellent

Good

Fair

Poor

Don't know [skip to Q38]

Refuse [skip to Q38]

**37. Can you explain why you feel the overall quality of service provided by the Communications Officer was [insert response]?**

Record verbatim

**38. Do you have any other comments regarding this interaction with the Communications Officer over the phone?**

Record verbatim

[Go to next section]

**39. The next set of questions deal with the Police Officer you most recently interacted with. Do you agree or disagree that the Police Officer was... Is that strongly or somewhat?**

[Randomize order]

Courteous

Knowledgeable

Professional

Strongly agree

Somewhat agree

Somewhat disagree

Strongly disagree

Don't know

Refuse

**40. Were you advised of the outcome of the situation by the Police Officer?**

Yes

No

Don't know

Refuse

**41. How would you rate the overall quality of service provided by the Police Officer [insert "police" if "other selected in Q28]? Would you say it was...**

Excellent

Good

Fair

Poor

Don't know [skip to Q43]

Refuse [skip to Q43]

**42. Can you explain why you feel the overall quality of service provided by the Police Officer [insert “police” if “other selected in Q28] was [insert response]?**

Record verbatim

**43. Do you have any other comments regarding this interaction with the Police Officer [insert “police” if “other selected in Q28]?**

Record verbatim

## DEMOGRAPHICS

Finally, I would now like to ask you some questions to help analyse your answers. Please be assured your responses will remain confidential and only be use in aggregate with other answers.

**44. In what year were you born?**

Record year

Don't know / refuse

**45. What is your marital status?**

Single, never married

Married or common law

Separated or divorced

Widowed

Don't know / refuse

**46. What is the highest level of education you have achieved?**

Some high school

Completed high school

Some technical school or college

Completed technical or college diploma

Some university

Completed university degree (Undergrad, Masters or PhD)

Don't know / refuse

**47. What is your annual household income before taxes and deductions? Please just stop me when I've reached your range.**

Less than \$20,000

\$20,000 to just under \$30,000

\$30,000 to just under \$40,000

\$40,000 to just under \$50,000

\$50,000 to just under \$60,000

\$60,000 to just under \$90,000

\$90,000 to just under \$120,000

\$120,000 or more

Don't know/Refuse

**Z7. Panel recruit questions:**

And finally, Inshgtrix conducts a number of research projects similar to the questions I just asked you. We are looking for people interested in participating in these types of studies to join our panel.

Please be assured you are under no obligation to join, we will never try to sell you anything and your contact information will always remain confidential and you can unsubscribe at any time. In compensation for your participation in the studies, you will be eligible for reward points that you may redeem for cash or donate to charity if you prefer.

Would you be interested in joining?

Yes – go to Z8

No – Skip to End

**Z8. Can I ask for your name and confirm that your phone number is...? Also, can you provide me with an email address you regularly check?**

Our primary method for contacting you for future surveys will be via email, but if you do not have an email address, we will take your phone number as well.

**Enter full name:**

**Enter Phone number:**

**Enter Email Address:**

Do not have/refuse to provide an email address

**\*\*PROGRAMMER\*\***Email address field must be either filled out OR the checkbox selected. Full Name field is REQUIRED, phone number is NOT REQUIRED.

**Okay, just a couple more items. First, could I please get your first name in case my supervisor calls back to confirm that this survey was actually completed and conducted to directions.**

\_\_\_\_\_

**And could I just verify your phone number; is it:**

**[Pipe in from sample]**\_\_\_\_\_

**NOTE:**

If the respondent asks for additional information about this, you can tell them ...

"This is a quality control measure to ensure that our company's surveyors have not made up the answers on their completed surveys. We will verify a few answers to ensure the survey was conducted according to directions and ask if the surveyor acted in a friendly and professional manner."

**"PUBLIC AGENDA"**

**TO:** His Worship Don Atchison, Chairperson  
Board of Police Commissioners

**FROM:** Clive Weighill  
Office of the Chief

**DATE:** 2012 April 04

**SUBJECT:** 2011 Annual Report Card

**FILE #:** 2005-3

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**BACKGROUND:**

The Board and Police Administration have agreed on a template and criterion to assist with measuring crime and efficiency of the Police Service.

The Report Card is provided to the Board annually.

**RECOMMENDATION:**

That the Board receive the report as information.

**DISCUSSION:**

The Board and Police Administration have agreed on a template and criterion to assist with measuring crime and efficiency of the Police Service. All categories are rated by using the current year's data as compared to the previous five year average. In 2011 the Service rated 8.5 out of a possible 10 points.

Crime in Saskatoon has continued to decrease. When comparing 2011 to the previous five years, crime is less in every category measured. Although crime may rise and fall within a community due to several factors such as economics, weather and community mobilization, it is one indication of the work being conducted by the Police Service.

Within the enforcement and workload category of the Report Card, the Service has attained numbers exceeding the five year average in traffic enforcement, collision reduction and answering calls in our Communications Centre. In 2011 complaints from the public are less than the previous five year average.

The Service did not attain the target in relation to budget. The Service was \$116,000 over budget in 2011. The main factors for the overage were overtime and the negotiated civilian wage settlement.



**“PUBLIC AGENDA”**

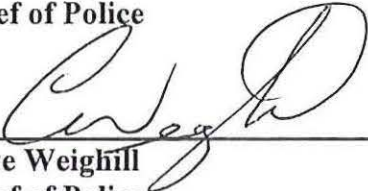
In relation to response times for Category 2 calls, the response time target was reached 85% of the time, rather than the targeted 95%. Due to technology issues the five year average comparison is not available.

**CONCLUSION:**

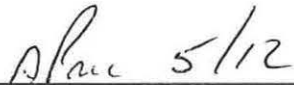
The Police Service met and exceeded all targets with the exception of budget and Category 2 call response. In relation to budget, the Service was \$116,000 over budget in 2011. It should be noted that although the target for budget was not reached, it was only missed by .02%. In relation to response times, the time to attend Category 2 calls was 85% rather than the targeted 95%.

**Written & Approved by:** Clive Weighill  
Chief of Police

**Submitted by:**

  
\_\_\_\_\_  
Clive Weighill  
Chief of Police

**Dated:**

  
\_\_\_\_\_



# Saskatoon Police Service

## 2011 Annual Report Card



### Mission Statement

*"In partnership with the community, we strive to provide service based on excellence to ensure a safe and secure environment."*

Item #	Score Value	Measurement	2011 Rate*	Prev. 5-year Average	Score
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### CRIME STATISTICS - 2011

1	2.0	<b>Overall Crime</b>			
		Total Criminal Code Excluding Traffic	11,231.0	13,439.2	2.0
2		<b>Specific Targeted Crimes</b>			
	0.25	Sexual Violations	112.3	137.9	0.25
	0.25	Assaults	1,060.6	1,213.7	0.25
	0.25	Robbery/Armed Robbery	177.6	257.8	0.25
	0.25	Total Break and Enter	736.1	1,064.1	0.25
	0.25	Total Theft Under \$5,000	2,368.9	2,789.9	0.25
	0.25	Theft of Motor Vehicle	628.1	652.6	0.25
	0.25	Total Mischief	1,670.4	2,096.2	0.25
	0.25	Weapons Possession Cont to Order/Conceal	132.4	164.4	0.25
	2.0	<b>Total Specific Targeted Crime Rate</b>	<b>6,886.4</b>	<b>8,376.7</b>	<b>2.0</b>

### ENFORCEMENT AND WORKLOAD - 2011

3	1.0	<b>Traffic Tickets Issued</b>	13,390	11,075.1	1.0
4	1.0	<b>Collision Reduction</b>	3,145	3,422.9	1.0
5	1.0	<b>Public Complaints</b>	21.8	29.7	1.0
6	1.0	<b>Answering Calls for Service**</b>			
		90% of 911 calls to be answered within 20 seconds	98%	n/a	0.5
		80% of general calls to be answered within 20 seconds	84%	n/a	0.5
		<b>Total for Category</b>			<b>1.0</b>
7	1.0	<b>Response Times</b>			
		90% of Group 2 calls responded to within 17 minutes;	85%	n/a	-
		90% of Group 3 calls responded to within 70 minutes.	95%	n/a	0.5
					<b>0.5</b>
8	1.0	<b>Budget 2011</b>	<b>2011 Budget</b>	<b>2011 Actual</b>	
			\$64,406,262	\$64,522,413	-

**Total      10.0**

**8.5**

\* Rate refers to total incidents per 100,000 population

\*\* Based on SaskTel Perimeter System Data provided by Communications Section

\*\*\* There were no Group 1 calls to be included in 2011



The Mayor & City Council  
City of Saskatoon

B. Sciences (M. Sc. Home Care  
Scholar, B. Ed, D.L. Practice  
Theology)

(M)

May 22/12

Fax # 975 2784

Dear Sir,

Re: Council Meeting May 28/12

I would like to speak to  
the Council regarding Affordable  
Housing and bylaw regarding  
Tax enforcement and then selling  
the property by tender. on May 28/12  
Council Meeting.

RECEIVED  
MAY 22 2012  
CITY CLERK'S OFFICE  
SASKATOON

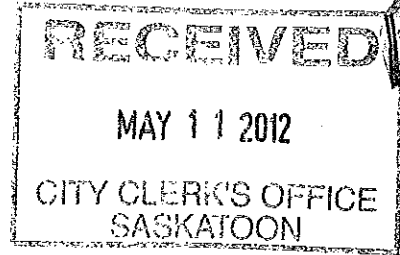
Thanking you.

Yours truly

*[Signature]*

306.  
Ph. 260-4974  
Saskatoon.

6315-1  
(B1)



May 10, 2012

1109 McMillan Ave.  
Saskatoon, Sk.  
S7L 2T9

To: His Worship the Mayor and Members of City Council

Re: West back Lane of 1100 block McMillan Ave.

Dear Mr. Mayor and Members of City Council:

We were told by a reliable source to write a letter to city council explaining our back lane situation.

We moved into our house 49 1/2 years ago and watched the area grow as Oliver Lodge moved in at the same time. In the 1970's Oliver Lodge expanded resulting in having a parking lot in our lane. Our lane was designed wrong from the start with drainage and pot holes an ongoing problem. At one of the community meetings a few years ago it was pointed out to us that there should be a catch basin and ideally a paved lane. There are no minutes of those meetings so there are no records of that discussion.

Oliver Place and the staff at Oliver Lodge have a total of 45 parking spaces that are used daily. This is a lot of traffic during the day and evening in this back lane. The residents of 1109, 1107, 1105, 1103 all have 2-car garages. The residents at 1101 & 1019 each have single car garages. All use the lane daily.

We were told by Mr. Mike Gutek that we will have the lane graded once this summer. This is insufficient because with daily traffic and rear garbage pick up this lane warrants either being paved or a good wrap put on it to permit good drainage. We did have it graded on May 9, 2012. This helped smoothen out the holes but the drainage will remain a problem every time it rains.

We would like city council to have this situation handled as a community district improvement project. We have always been strong supporters of Oliver Place with their growth in the staff the usage of this lane has increased substantially. There are also underground drains from the Oliver Lodge parking lot draining unto the lane.

Recently we spoke with a former city employee and he was amazed it's STILL an ongoing problem and nothing has been done with this lane.

Please consider this request for improving this back lane.

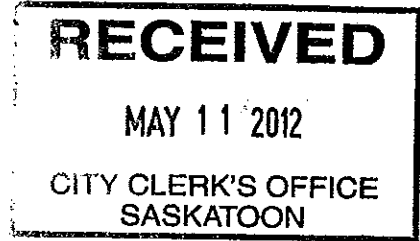
Thank you for your time and consideration with respect to this request.

Sincerely yours,

Syl & Ivadelle Kulyk

185-9(B2)

**From:** CityCouncilWebForm  
**Sent:** May 10, 2012 9:44 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Jacqueline McMillan  
73 Morris Drive  
Saskatoon  
Saskatchewan  
S7L 3V1

EMAIL ADDRESS:

[winnie0310@shaw.ca](mailto:winnie0310@shaw.ca)

COMMENTS:

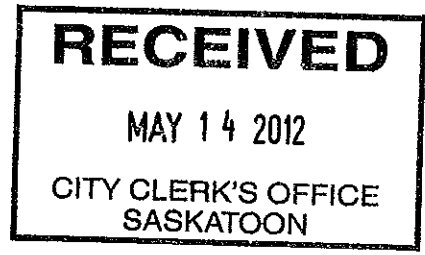
I would like to make a formal complaint regarding the city of saskatoon's noise bylaw. I feel that the time allowed for people to mow there lawns and or clean snow using snowblowers is outragious. I have a neighbour that mows his lawn right up until 10:00pm all summer long. I myself have small children one whom is sick and sleps very little not that my daughters situation should give any credit its just how I feel. I do know however that many of my neighbours feel the same way about this one individual who abuses the noise bylaw. I feel that the bylaw should be changed to 8:00pm all year round. His lawn mower is so loued I could blare my sterio outside and no one could hear it over his mower.

Thanks

Jackie McMillan

375-2  
B3

**From:** CityCouncilWebForm  
**Sent:** May 11, 2012 9:20 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Eric Jelinski  
12-127 Banyan Cres.  
Saskatoon  
Saskatchewan  
S7V1G5

EMAIL ADDRESS:

[jelinski@sasktel.net](mailto:jelinski@sasktel.net)

COMMENTS:

Thank you for taking the time to read my concern. I am respectfully requesting city council to examine the possibility of changing the zoning of the rail track that runs along the east border of the city to a "anti-whistle zone" similar to the already in place zoning with the tracks that run through the city centre.

The rail line in question runs south-east from Sutherland passing along east college park, briarwood and now rosewood. There is no sound burm in place. This is a busy 24/7 set of tracks. With an excessive amount of sound pollution from the loud train horns. With the awesome growth of our great city many of us live in close proximity to the rail system. I have talked to CN Rail and they agree they could change their current whistle pocily but a request for zoning change needs to come from the City. Not a man with a concern.

I encourage you to look at amending the zoning with a change for "anti-whistling" to all rail tracks that run through and in close proximity to the homes of our fellow citizens.

Thank You!



## Saskatoon 1812



May 11, 2012

His Worship the Mayor and Members of City Council  
City of Saskatoon

Dear Members of City Council:

**Re: Bicentennial Commemoration Launch – June 17 and 18, 2012**  
***Request to shoot Fireworks on Sunday, June 17***

“Saskatoon 1812” represents a consortium of partners that is planning commemorative events over the next 3 years to commemorate the War of 1812 to honour and celebrate the freedom, democracy and peace that all Canadians enjoy today. The project is being led by a Planning Committee consisting of representatives from the City of Saskatoon, Whitecap Dakota First Nation and the Office of the Treaty Commissioner and managed by Whitecap Dakota First Nation.

The commemoration will be launched on June 17 and 18 at River Landing in Downtown Saskatoon. As a regional event, it will commemorate the Western contribution to the War of 1812, which includes the Dakota and other First Nations, Metis peoples, and Francophone, German, and Ukrainian, French and other communities. The commemorative activities include historical displays and re-enactments, as well as cultural heritage and presentations from these multicultural groups who were allied to the Crown during the War of 1812. One of the flagship events is a dramatic production, which is intended to celebrate the history of alliance between the Dakota and the British Crown. In addition, a re-enactment of key moments in the War of 1812 will showcase the roles that ancestors of Saskatoon and area played in defining Canada as a nation through their participation in the War of 1812.

The plans for Sunday, June 17 include cultural entertainment throughout the day and early evening, followed by a performance of the Saskatoon Symphony Orchestra. The Symphony's final piece will be the *1812 Overture*, a 15-minute production which will include a small fireworks display during the high points of the musical piece. The fireworks will be shot from Rotary Park by Ruggeri Pyrotechnics, and we will work closely with Saskatoon Fire and Protective Services to ensure safety and security for all involved.

We respectfully request that we be allowed to shoot fireworks on Sunday, June 17 to accommodate the plans for this launch. Should you have any questions or concerns, please contact myself at 306-229-8187 or Kim Ali, our event planner, at 306-652-1479.

Best regards,

Murray Long, Director, Self-Government  
Whitecap Dakota First Nation

2500-1  
B5

**From:** CityCouncilWebForm  
**Sent:** May 14, 2012 4:03 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Kimberly Evans  
324 Duchess Street  
Saskatoon  
Saskatchewan  
S7K 0R1

EMAIL ADDRESS:

[kimberly@rsvpeventdesign.ca](mailto:kimberly@rsvpeventdesign.ca)

COMMENTS:

RSVP Event Design  
324 Duchess Street  
Saskatoon, SK  
S7K 0R1

To His Worship the Mayor & Members of City Council:

We are organizing the North Prairie Development 25th Anniversary, taking place at the Delta Bessborough Gardens on August 25th, 2012. His Worship, has this event on his calendar and we are very honored to have him attend.

We are looking to get a permit to have a fireworks show that would be launched off the riverbank or docked on the river behind the Bessborough Hotel. I look forward to hearing from you in regards to approval for this request.

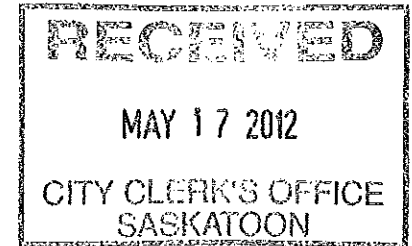
Thanks, Kimberly Evans  
RSVP Event Design

1500-4  
B6)

Henry Dayday  
354 Coldspring Crescent  
Saskatoon, Sask. S7J 3N1

May 17, 2012

City Clerk's Office City Hall  
222 - 3<sup>rd</sup> Ave. North  
Saskatoon, Sask.  
S7K 0J5



Your Worship & Members of City Council  
Re: Triple-A Credit Rating

It has been brought to my attention that at the city council meeting on Monday April 30, Councillor Penner commented that one of the candidates for the election had suggested that the city had a triple-A credit rating with a warning.

I am the candidate that stated that Standard and Poor's gave Saskatoon a triple-A credit rating with a warning. I am surprised that the Mayor would allow a city council meeting to be used as a forum for a campaign. My understanding is that the council chamber is to be used for the business of the taxpayer.

When Councillor Penner read the first part of the summary of the credit rating, he neglected to complete the statement. This is what should have been read. The rating is based on "strong cash and liquidity levels, well-performing economy, and strong operating performance." S&P analyst then goes on to say "in our opinion, countering these strengths are higher planned debt for a very large capital program." The high amount of borrowing caused the rating agency to say "that the rating would be reviewed."

The summary then goes on to say "the outlook also reflects our expectation that senior government support, including funding streams to service some of the new debt, will not fall short of what is planned. Not meeting any of these expectations could put negative pressure on the ratings, as could a significant decline in the city's liquidity."

I have never tried to deceive the public and I believe that the above statements in the S&P report are a warning that there is a strong possibility of a downgrade if all the conditions aren't met. It would be unfortunate if the city does not take this warning seriously.

The report was done using 2010 financial statements. Since then many things have changed. The borrowing since 2010 will have nearly doubled by 2013 when it is projected to reach \$292M. The reserves which started the year in a deficit position of \$1.789M are projected to increase the deficit to \$8.386M. There is then a further projected unfunded liability to the end of 2016 of \$292M in the reserves.

Then, there is the information that the Province does not plan to financially assist the city in paying for another bridge.

All of this additional spending and borrowing which increased the debt at a time when the provincial government has sent a message that it will not fund infrastructure should be an indication of what the report refers to as not meeting expectation which could put negative pressure on the ratings is a warning of a possible downgrade.

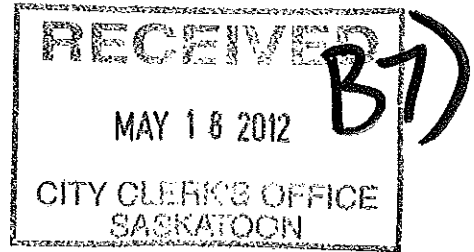
In conclusion, I was the first mayor to get the city the first triple-A credit rating because of the strong financial work that was done before me and during my tenure. Since then the city has maintained a strong rating until this report.

Sincerely

A handwritten signature in cursive script, appearing to read "Henry Dayday".

Henry Dayday





May 18, 2012

To: His Worship the Mayor and City Council,  
 c/o Office of the City Clerk  
 Jason Aebig, Chair  
 Herta Barron  
 Robert Christie  
 Councillor Charlie Clark  
 Danielle Favreau  
 John Hampton  
 Jack Hillson  
 Linda Langille  
 Keitha McClocklin  
 Councillor Tiffany Paulsen, Q.C.  
 Alexander Sokalski  
 Dennis Yee  
 Darrell Bell, Board Member Designate  
 Angie Larson, Acting Executive Director & CEO  
 Sue Williams, Manager, Resource Development  
 PricewaterhouseCoopers LLP, Corporate Auditors

From: Judy Koutecky, Administrative Assistant

**NOTICE OF ANNUAL GENERAL MEETING  
 THE ART GALLERY OF SASKATCHEWAN INC.**

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The Annual General Meeting of the Member of The Art Gallery of Saskatchewan Inc. will take place on **Tuesday, June 19, 2012, at approx. 8:30 p.m. (immediately following adjournment of the regular meeting of the Board of Trustees of The Saskatoon Gallery and Conservatory Corporation)**. The meeting will be held at the Saskatoon Club, 417 – 21<sup>st</sup> Street East, Saskatoon. The agenda for the meeting is attached.

Please confirm your attendance with Judy Koutecky by email [jkoutecky@mendel.ca](mailto:jkoutecky@mendel.ca) or phone 975-7669.

Thank you.

## **AGENDA**

**ANNUAL GENERAL MEETING OF THE MEMBER  
THE ART GALLERY OF SASKATCHEWAN INC.  
Saskatoon Club, 417 - 21<sup>st</sup> Street East, Saskatoon, SK  
Tuesday, June 19, 2012, at approx. 8:30 p.m. (immediately following  
adjournment of the regular meeting of the Board of Trustees of The  
Saskatoon Gallery and Conservatory Corporation)**

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- I. ROLL CALL
- II. APPOINTMENT OF SECRETARY
- III. NOTICE OF WAIVER OF IRREGULARITIES
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES  
- Annual General Meeting – June 21, 2011
- VI. INSTRUMENT OF PROXY
- VII. ANNUAL REPORTS
  1. Annual Report of the Chair & President
  2. Annual Report of the Treasurer
- VIII. APPOINTMENT TO BOARD OF TRUSTEES
- IX. APPOINTMENT OF AUDITORS
- X. ADJOURNMENT

May 18, 2012

To: His Worship the Mayor and City Council  
c/o Office of the City Clerk  
Jason Aebig, Chair  
Herta Barron  
Robert Christie  
Councillor Charlie Clark  
Danielle Favreau  
John Hampton  
Jack Hillson  
Linda Langille  
Keitha McClocklin  
Councillor Tiffany Paulsen, Q.C.  
Alexander Sokalski  
Dennis Yee  
Darrell Bell, Board Member Designate  
Angie Larson, Acting Executive Director & CEO  
Sue Williams, Manager, Resource Development

From: Judy Koutecky, Administrative Assistant

**NOTICE OF SPECIAL GENERAL MEETING OF MEMBERS  
THE SASKATOON GALLERY & CONSERVATORY CORPORATION**

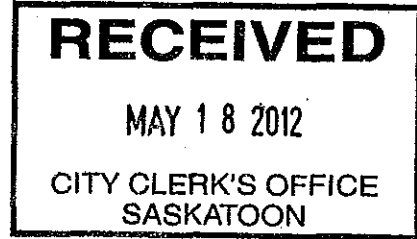
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A Special General Meeting of the Members of The Saskatoon Gallery and Conservatory Corporation will take place on **Tuesday, June 19, 2012, at 7:00 p.m.** The meeting will be held at the Saskatoon Club, 417 – 21<sup>st</sup> Street East, Saskatoon. The agenda of the meeting will include the appointment of Mr. Darrell Bell to the Saskatoon Gallery and Conservatory Corporation Board of Trustees, replacing Ms. Laurel Rosnagel.

Please confirm your attendance with Judy Koutecky by email [jkoutecky@mendel.ca](mailto:jkoutecky@mendel.ca) or phone 975-7669.

Thank you.

From: CityCouncilWebForm  
Sent: May 18, 2012 11:46 AM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Shane Serack  
303 SLIMMON PL  
Saskatoon  
Saskatchewan  
S7V 0A8

EMAIL ADDRESS:

[sserack@gmail.com](mailto:sserack@gmail.com)

COMMENTS:

Hello and thank you for your attention to this matter thus far.

I have been in contact with Coun. Pat Lorje following an article in the Star Phoenix about the state of Prostitution in Saskatoon and I feel the need to air my opinions:

I do not, nor have I used drugs... yet I fully support safe injection sites for addicts.

I am not, nor ever have been involved with the sex trade, yet I fully support the legalization/regulation of prostitution so long as it is zoned away from residential areas.

Let's legalize it, regulate it and treat it like any other industry. Let's help make sex-trade workers safer by allowing them to employ security (bouncers) and permit them to hire support staff to manage/screen clients thereby limiting exposure to STI's.

CBC did an insightful piece in light of the decriminalization of brothels in Ontario. If you have not, I encourage you to read it:

<http://www.cbc.ca/news/canada/story/2012/03/27/f-brothelinterview.html>

Let's make it safer, and put it out of sight. Upon reflection, a red-light 'district' may not be the perfect answer. A cluster of such businesses could create problems within that area and for the zone's neighbors. Instead, let's bring the rural communities into this discussion and see if we can enlist their support.

They could get increased taxation revenue, and Saskatoon would see a reduction in sex-traffic related crime.

I imagine a prospective client taking a 5-15 minute drive out of the city to a remote, private property away from prying eyes and angry neighbors. The property itself would outwardly have no signage, no garish lighting and no loud obnoxious music. The property would be ringed in a fence, and tall trees... very low-key.

Ultimately, we should be protecting the sex-trade workers. All other concerns need to be secondary.

B9)

From: CityCouncilWebForm  
Sent: May 19, 2012 9:08 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Christina Roussin  
1317 Bryans Ave  
Saskatoon  
Saskatchewan  
S7N 2L6

EMAIL ADDRESS:

[croussin@shaw.ca](mailto:croussin@shaw.ca)

COMMENTS:

I would like to comment on an issue recently discussed briefly on both television and in the newspaper. I will be very upset if the city encourages personal/adult service operations to move into "light industrial areas, like Sutherland".

I am a long-time Sutherland/Forest Grove area resident. I want to draw attention to the fact that the Sutherland industrial area has many existing businesses that support the growth and development of children. It is home to the Saskatoon Figure Skating Club and hosts Saskatoon minor hockey clubs in ACT arena. Mawson's Fitness is next door, and it has a daycare for it's members. There is a very busy dance studio, la danse, further down 105th street. Bishop Filevich Ukranian School is one block away, and there are three churches of various denominations in the area. It is NOT an area that should be looked at for relocation to by adult services providers. In my opinion, council would be negligent if it rezones the area to allow these services to be offered here.

Sincerely,  
Christina Roussin

305-1 (B10)  
**RECEIVED**  
**DAKOTA DUNES CASINO SASKATCHEWAN OPEN MAY 22 2012**  
**CANADIAN PROFESSIONAL GOLF TOUR**  
**CITY CLERK'S OFFICE**  
**SASKATOON**

May 21, 2012

Your Worship the Mayor and Members of City Council,

I am writing to you on behalf of the host team of the Dakota Dunes Casino Saskatchewan Open, Canadian Professional Golf Tour stop in Saskatchewan. Although the tour golf competition begins on Thursday, July 5<sup>th</sup> with the final round on Sunday, July 8<sup>th</sup>, 2012, the host committee has planned a number of events during the week to coincide with the Open and introduce these golfers to our community.

In conjunction with the 2012 Schedule of Events at the Dakota Dunes, we would like to host the 3<sup>rd</sup> Golf Fest at River Landing. This activity would be held over the noon hour on the Wednesday, July 4<sup>th</sup> (July 5<sup>th</sup> as backup for inclement weather). The program will bring 5 or 6 members from the Canadian Professional Golf Tour to River Landing to put on a golf demonstration -- speak about their golf experience, club selection and for each of them to hit 5 golf balls across the South Saskatchewan River to a selected target in Rotary Park. The golf presentation platform will be located on the flat grassed area of the serpentine walk. The target landing zone in Rotary Park will be between the Traffic Bridge and parking lot, a distance of approximately 300 yards. It is also our intent this year to include a small number (6 - 8) of 'celebrity golfers' to participate in the event.

The Saskatoon Chamber of Commerce will host a charity BBQ, CTV and Wired 96.3 will have sound booths. We have spoken to or will speak with, civic administration, Saskatchewan Crescent residents, and the various groups that are involved with the river use and river front activities. Roadways and walkways will be barricaded and volunteers will be stationed throughout the area, on both sides of the river. A Rental Contract / Permit has been obtained from the City of Saskatoon.

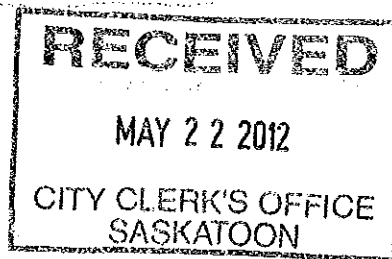
Therefore, we are asking Council to grant a temporary exemption from By Law 7767 which states that "no person shall play golf in any park", for the time period of the Golf Fest activity, 10:00 a.m. to 3:00 p.m.

I would like to thank you for your consideration of this matter. If you have any questions or concerns, please feel free to contact me by email ([dsomers@sasktel.net](mailto:dsomers@sasktel.net)) or telephone (222-0283) or Hugh Vassos ([hvassos@sasktel.net](mailto:hvassos@sasktel.net)) or telephone (222-5392).

Sincerely,

*Don Somers*  
Don Somers  
Host Team Member

Don Somers  
131 Whiteshore Crescent  
Saskatoon, SK S7J 3W3



BHP Billiton Canada Inc.  
300 - 130 3<sup>rd</sup> Avenue South  
Saskatoon, Saskatchewan  
S7K 1L3 CANADA  
Tel +1 309 395 8400 Fax +1 888 467 2181  
bhpbilliton.com

May 17, 2012

City of Saskatoon  
Office of the City Clerk  
222-3<sup>rd</sup> Ave North  
Saskatoon, SK S7K 0J5  
Attn: Mayor Don Atchison

His Worship the Mayor and Members of City Council,

**Paint Saskatchewan Pink 2 Barbeque in the City of Saskatoon (Bylaw No. 5734)**

The employees of BHP Billiton Canada Inc. plan to host a second "Paint Saskatchewan Pink" fundraising barbeque. Last year this barbeque and associated fundraisers raised a total of \$105,000 for those people and families affected by breast cancer. All funds raised will be donated to the Canadian Breast Cancer Foundation - Prairies/NWT Region. We plan to play music at the event with a radio station on location.

The barbeque is planned to take place in front of our downtown office, and within the parking lot at the back of the building.

Date: July 13, 2012  
Time: 11:00 am - 2:00 pm  
Location: 130 3<sup>rd</sup> Ave South, in front of and behind building

As per bylaw 5734, Section 4, we request permission from the city to undertake in the above fundraiser. If you have any further questions about this barbeque, please contact Randi Oszust at 220-3532.

Yours sincerely,



Chris Ryder  
VP External Affairs





*City of*  
**Saskatoon**  
Office of the City Clerk

B12

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222 - 3rd Avenue North ph 306•975•3240  
Saskatoon, SK S7K 0J5 fx 306•975•2784

May 23, 2012

His Worship the Mayor and City Council

Dear Your Worship and Members of City Council:

**Re: Request for Extension of the Noise Bylaw  
2012 38<sup>th</sup> Annual Civic Pancake Breakfast  
6:00 a.m. – 10:30 a.m. – Thursday, June 21, 2012  
(File No. CK. 205-1)**

It is once again that time of year for the annual Civic Pancake Breakfast, scheduled to be held on 23<sup>rd</sup> Street between 3<sup>rd</sup> and 4<sup>th</sup> Avenues from 7:00 a.m. – 10:30 a.m. on Thursday, June 21, 2012. We are requesting that Council extend the hours under the Noise Bylaw to accommodate the amplified music from the live entertainment from 6:00 a.m. (for warm up) through to 10:30 a.m.

We are pleased to be hosting once again a “zero-waste” event by using compostable dishes, cups, cutlery, and garbage bags, as well as providing education to the public regarding living more sustainably.

As in previous years, there will be entertainment, celebrity servers, sunshine and fun!

Yours truly,

**Shellie Bryant, Chair**  
Civic Pancake Breakfast Organizing Committee

SB



*City of*  
**Saskatoon**

Saskatoon Development  
Appeals Board

c/o City Clerk's Office      ph 306•975•8002  
222 - 3rd Avenue North      fx 306•975•7892  
Saskatoon, SK S7K 0J5

B13)

May 17, 2012

His Worship the Mayor  
and Members of City Council

Ladies and Gentlemen:

**Re: Refusal to Issue Development Permit  
Parking Site Plan  
(With Surfacing Deficiency and Parking Stall Size Deficiency)  
330 Avenue G South – M1 Zoning District  
Marie Lannoo  
Appeal 18-2012**

In accordance with Section 222(3)(c) of *The Planning and Development Act, 2007*, attached is a copy of a Notice of Hearing of the Development Appeals Board regarding the above-noted property.

Yours truly,

**Shellie Bryant**  
Secretary, Development Appeals Board

SB:drs

Attachment

Templates\DABs\Mayor.dot



*City of*  
**Saskatoon**

Saskatoon Development  
Appeals Board

c/o City Clerk's Office      ph 306•975•8002  
222 - 3rd Avenue North      fx 306•975•7892  
Saskatoon, SK S7K 0J5

**NOTICE OF HEARING - DEVELOPMENT APPEALS BOARD**

<b>DATE:</b>	<b>Monday, June 11, 2012</b>	<b>TIME: 4:00 p.m.</b>
<b>PLACE:</b>	<b>Committee Room E, Ground Floor, South Wing, City Hall</b>	
<b>RE:</b>	<b>Refusal to Issue Development Permit Parking Site Plan (With Surfacing Deficiency and Parking Stall Size Deficiency) 330 Avenue G South – M1 Zoning District Marie Lannoo (Appeal No. 18-2012)</b>	

TAKE NOTICE that Marie Lannoo has filed an appeal under Section 219(1)(b) of *The Planning and Development Act, 2007*, in connection with the City's refusal to issue a Development Permit to allow the parking site plan for 330 Avenue G South.

The property was rezoned an M1 zoning district. As per the rezoning agreement, a minimum of four parking spaces are required. Section 6.2 (2)(a) of the Zoning Bylaw states that all required parking and loading facilities shall be clearly demarcated, have adequate storm water drainage and storage facilities, and be hard surfaced. Hard Surfacing shall mean the provision of a durable, dust-free material constructed of concrete, asphalt or similar pavement capable of withstanding expected vehicle loads. Based on the information provided, it is noted on the site plan that three of the four parking spaces are to be a stone/gravel surface. Stone/gravel is not considered a hard surfaced material.

Further, Section 6.2 (2)(e) iii) of the Zoning Bylaw states that parking spaces having access off of a lane are to be 2.7 metres by 6.7 metres. Based on the information provided, the size of the hard surface area in the fourth parking space is shown at approximately 2.5 metres by 4.9 metres resulting in a size deficiency for the hard surfacing of the fourth parking stall.

**The Appellant is seeking the Board's approval to allow the parking site plan.**

Anyone wishing to provide comments either for or against this appeal can do so by writing to the Secretary, Development Appeals Board, City Clerk's Office, City Hall, Saskatoon, Saskatchewan, S7K 0J5 or email [development.appeals.board@saskatoon.ca](mailto:development.appeals.board@saskatoon.ca). Anyone wishing to obtain further information or view the file in this matter can contact the Secretary at 975-2783.

Dated at SASKATOON, SASKATCHEWAN, this 17<sup>th</sup> day of May, 2012.

Shellie Bryant, Secretary  
Development Appeals Board



*City of*  
**Saskatoon**

Saskatoon Development  
Appeals Board

B14)

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c/o City Clerk's Office      ph 306•975•8002  
222 - 3rd Avenue North    fx 306•975•7892  
Saskatoon, SK S7K 0J5

May 16, 2012

His Worship the Mayor  
and Members of City Council

Ladies and Gentlemen:

**Re: Denial of Subdivision Application  
One-Unit Dwellings  
(With Minimum Site Width Deficiency)  
1017 Schuyler Street  
Bill Mathews  
Appeal 17-2012**

In accordance with Section 222(3)(c) of *The Planning and Development Act, 2007*, attached is a copy of a Notice of Hearing of the Development Appeals Board regarding the above-noted property.

Yours truly,

**Shellie Bryant**  
Secretary, Development Appeals Board

SB:drs

Attachment

Templates\DABs\Mayor.dot



# City of Saskatoon

Saskatoon Development  
Appeals Board

c/o City Clerk's Office      ph 306•975•8002  
222 - 3rd Avenue North      fx 306•975•7892  
Saskatoon, SK S7K 0J5

## NOTICE OF HEARING - DEVELOPMENT APPEALS BOARD

<b>DATE:</b>	<b>Monday, June 11, 2012</b>	<b>TIME:</b>	<b>4:00 p.m.</b>
<b>PLACE:</b>	<b>Committee Room E, City Hall(Please enter off 4th Avenue, using Door #1)</b>		
<b>RE:</b>	<b>Refusal to Approve Subdivision Application One-Unit Dwellings (With Minimum Site Width Deficiency) 1017 Schuyler Street Bill Mathews (Appeal No. 17-2012)</b>		

TAKE NOTICE that Bill Mathews has filed an appeal under Section 228(1) of *The Planning and Development Act, 2007*, in connection with the City's refusal to approve Subdivision Application No. 5/12, for the property located at 1017 Schuyler Street.

The intent of the subdivision proposal is to create two residential lots to accommodate the construction of two new one-unit dwellings on Schuyler Street.

City Council, at its meeting held on April 16, 2012, denied the subdivision application on the basis that the proposal does not conform to the development standard of Zoning Bylaw No. 8770 regarding minimum site width for one-unit dwellings.

Section 8.4.4 of Zoning Bylaw No. 8770 requires that the site width for the construction of new one-unit dwellings in established neighbourhoods shall be at least 70% of the average site width for one- and two-unit dwelling sites fronting on the subject block face and the opposite block face, but in no case shall the site width be less than 7.5 metres.

In accordance with the 70% site width calculation, the required site width on Schuyler Street is 11.56 metres. Proposed Lot 45 and Lot 46 each show a site width of 11.43 metres. As a result, each lot is deficient in width by 0.13 metres.

Under the provisions of Section 228 of *The Planning and Development Act, 2007*, an applicant for subdivision has the right to appeal to the Development Appeals Board when their application for subdivision has been denied.

The Appellant is seeking the Board's approval of the subdivision application.

Notice is being provided to the appellant, the Council, the municipality and to each property owner and the assessed owners of neighbouring properties within 75 metres from the subject property.

Anyone wishing to provide comments either for or against this appeal can do so by writing to the Secretary, Development Appeals Board, City Clerk's Office, City Hall, Saskatoon, Saskatchewan, S7K 0J5 or email [development.appeals.board@saskatoon.ca](mailto:development.appeals.board@saskatoon.ca). Anyone wishing to obtain further information can contact the Secretary at 975-2783.

Dated at SASKATOON, SASKATCHEWAN, this 16th day of May, 2012.

Shellie Bryant, Secretary  
Development Appeals Board



**Saskatchewan  
Watershed  
Authority**

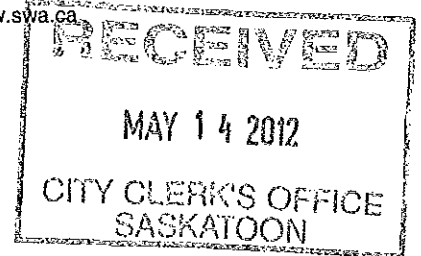
Regina Office

Park Plaza  
Suite 420, 2365 Albert Street  
Regina, Canada  
S4P 4K1

CI

(306) 787-0726  
(306) 787-0780 Fax

www.swa.ca



May 8, 2012

His Worship Mayor Donald J. Atchison and Council  
City of Saskatoon  
222 Third Avenue North  
SASKATOON SK S7K 0J5

Dear Mayor Donald J. Atchison and Council:

**Re: Consultation on the Reservoir Operating Plan for Lake Diefenbaker**

As you are aware, Lake Diefenbaker is a critical water resource that provides multiple services for the province of Saskatchewan. It provides source water for over half the province's population, including its two largest cities. It also provides source water for agriculture including the province's major irrigation areas, various industries, mining, and aquaculture. For many people Lake Diefenbaker is prized for its recreational and aesthetic characteristics, which are important for increasing personal well being and attracting and retaining people within the province. Given Lake Diefenbaker's central role in the economic, social and environmental fabric of Saskatchewan, it is vital to ensure this resource is well managed. As such, the Honourable Dustin Duncan, the Minister responsible for the Saskatchewan Watershed Authority, committed late last year that the Watershed Authority would engage with interested parties to help us renew the Reservoir Operating Plan for Lake Diefenbaker.

The Saskatchewan Watershed Authority wants to involve your organization in the consultation/engagement process which is designed to seek advice from local, regional, provincial, and federal stakeholders. These target groups will be provided with information on how the Authority currently manages Lake Diefenbaker, the problems and dilemmas associated with managing this important system, and then challenge them to help the Authority develop an optimal operation plan for the system. In other words, we want to ask you how we can do a better job.

... 2

Mayor Donald J. Atchison and Council  
Page 2  
May 8, 2012

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I am inviting your organization to send a representative to our initial consultation meeting to be held on **May 30<sup>th</sup> at 1:00 PM in Outlook, Saskatchewan at the Jim Kook Recreation Complex, Conquest Avenue East**. At this meeting, we will outline our proposed consultation/engagement process including how feedback will be handled, share our technical information with you and discuss our expectations regarding time lines and outcomes. We will make several presentations on our technical work (interim reservoir operation plan, state of the lake report, economics and the University of Saskatchewan study), all with the theme of "here is what we are dealing with, here is how we do it and here is what we hope to achieve".

I trust that your organization will participate in this important undertaking. Please provide your representative's contact information including their email and their **confirmation of attendance by May 18, 2012** to Dr. Terry Hanley, Director of Policy and Risk Management, Saskatchewan Watershed Authority [terry.hanley@swa.ca](mailto:terry.hanley@swa.ca) or by phone (306) 787- 9982. Should you have any questions regarding the upcoming meeting, please contact Dr. Hanley directly.

Please find attached an overview of the stakeholder consultation/engagement process and the list of stakeholders who have been invited to participate in this process. Further information about the meeting will be sent to your representative closer to the meeting date.

Sincerely,



Wayne Dybvig  
President

Enclosures 4

cc: Terry Hanley, Director Policy & Risk Management, Saskatchewan Watershed Authority



## **Targeted Stakeholder Consultation/Engagement Process of the Lake Diefenbaker Reservoir Operating Plan**

There is a high level of stakeholder interest in water management activities at Lake Diefenbaker, and in the South Saskatchewan River in general. There are a wide-range of issues that can influence the management of the lake: flood control, drought management, water allocation, instream-flow needs, Species at Risk management, climate change impacts, lake sustainability; and how stakeholder groups can be involved in the achievement of this sustainability.

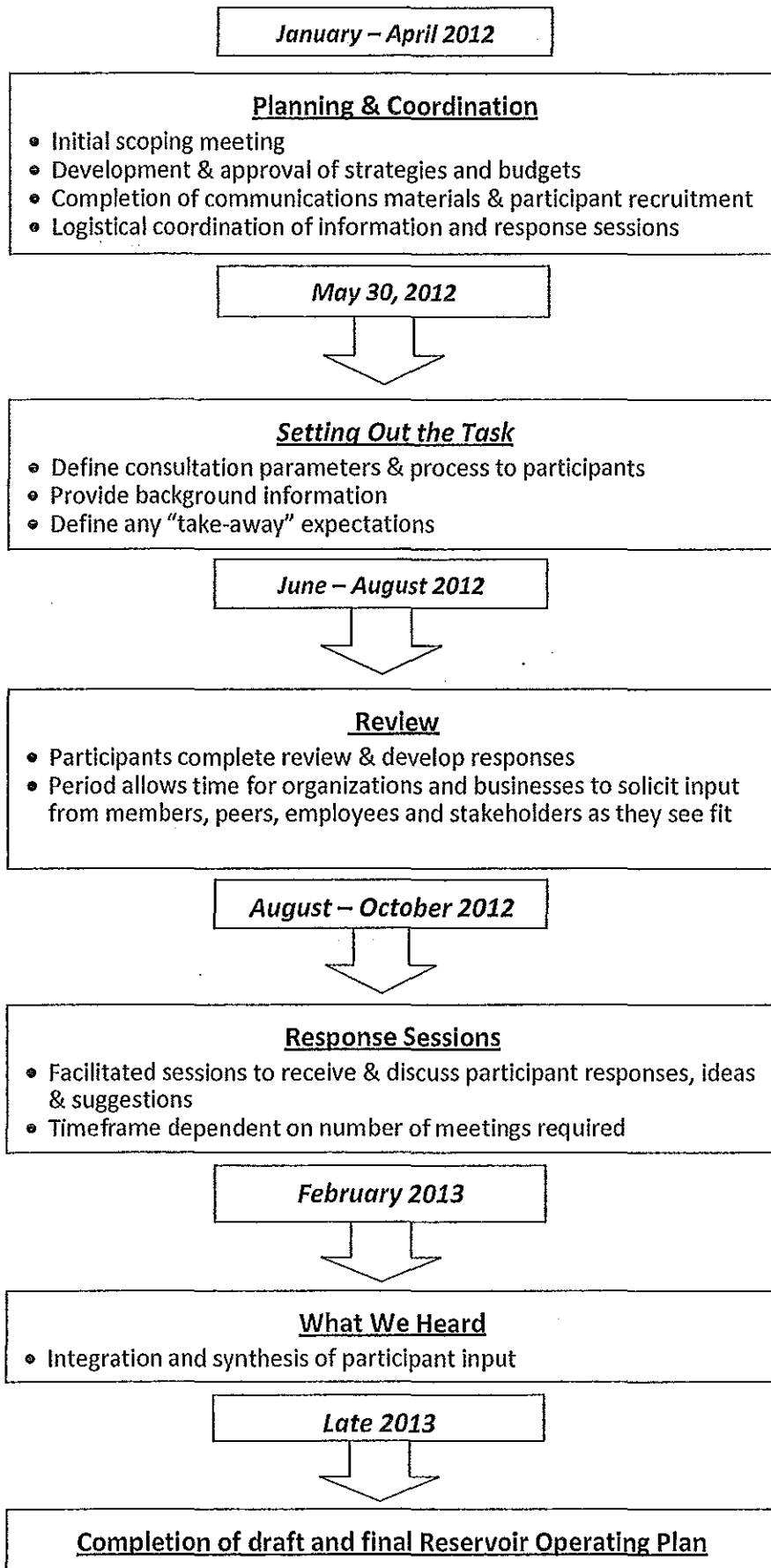
The stakeholder consultation/engagement process will provide feedback from stakeholders, such as yourself, in relation to: a reservoir operating plan for the system, water use priorities; defining a more formal process for future operating plan modification and updates (as information and knowledge changes); and other issues (e.g. water quality) that you believe relevant to the management of the lake.

The stakeholder consultation/engagement process is a participatory approach to engage stakeholders to find out your interests and expectations – giving each of you a chance to be heard; and giving you a chance to influence and provide input into how we manage the system.

We want to engage stakeholders in a meaningful and inclusive way. We want to present you with our information, outline our problems and dilemmas with managing this important system and challenge you to help us develop the best management system we can for the system. “We want to know from you how to do a better job”.

Please find below the timeframe we propose to follow, the list of deliverables, and the list of stakeholders along the Saskatchewan River System that have been invited to participate in this process.

# Proposed Stakeholder Consultation/Engagement Strategy – Process Flow Diagram



**The stakeholder consultation/engagement process can be broken down into three general phases:**

- 1) **“Setting out the task”**  
Essentially we will be talking to stakeholders about your expectations (what we need from you), how the stakeholder consultation/engagement process will work and how feedback is going to be handled. We will do presentations on our technical work (reservoir operation plan, state of the lake report and the U of S study). The emphasis on those presentations will be “here is what we are dealing with, here is how we do it and here is what we hope to achieve”. “We need your help to do it better”.
- 2) **“Review and Response”**  
Stakeholders will be given a couple of months to digest the information that was presented and answer the questionnaire that was handed out at the Setting out the Task meeting. It is our expectation that, prior to attending your sector specific stakeholder response session, you will take some time as an organization/community/First Nation to complete the questionnaire.

After this two month period, meetings will be set up and undertaken with stakeholders to solicit your input. The sessions will be designed in such a manner that sector, functional or geographic specific groups will have their own sessions (projected 7 sessions). The participants will be asked a series of questions, building on the information that was previously handed out, on “what should be our priorities and how do we build a better reservoir operating plan”. The only involvement by SWA staff will be in taking notes; the sessions will be conducted by a facilitator.

Once the sessions are complete, the facilitator will summarize for the Authority the results from the stakeholder consultation/engagement process. The Authority will take these results, assess them (technical and otherwise) and summarize them into a series of recommendations or outcomes that we can use to guide the renewal of the reservoir operating plan for the system, allocating water use priorities and defining a more formal process for future operating plan modification.

- 3) **“Here is what we heard”**  
As with the initial meeting, we would reconvene all the stakeholders to reflect on what we heard. We would present what the facilitator heard (how we can build a better plan) and what we are going to do about it. The final outcome will be the completion of a renewed Lake Diefenbaker Reservoir Operating Plan.

**List of stakeholders along the Saskatchewan River System who have been invited to participate**

The focus of this consultation/engagement process is the Saskatchewan River System. Therefore, the proposed stakeholders are from organizations that utilize and communities along the Saskatchewan River system.

**Group 1 – Provincial and Federal government**

**Provincial**

- Enterprise Saskatchewan
- Ministry of Agriculture
- Ministry of Energy and Resources
- Ministry of Environment
- Ministry of First Nations and Metis Relations
- Ministry of Health
- Ministry of Highways and Infrastructure (Ferries)
- Ministry of Tourism, Parks, Culture and Sport
- Municipal Affairs
- Prairie Provinces Water Board – AB and MB provincial government representatives
- SaskPower
- SaskWater

**Federal**

- Aboriginal Affairs and Northern Development Canada
- Agriculture and Agri-Food Canada's Agri-Environment Services Branch (AESB)
- Department of Fisheries and Oceans
- Environment Canada
- Federal Waters Directorate
- Parks Canada

**Group 2 – Cities, Towns and Communities**

- City of Saskatoon
- RM's affected by the downstream 1:500 safe building elevation issues, as well as RM's around the Reservoir
- City of Moose Jaw
- City of Regina
- City of Prince Albert
- City of Humboldt
- City of Melfort
- Northern Village of Cumberland House
- Organized Hamlet of Hitchcock Bay
- Resort Villages (Beaver Flat, Coteau Beach, Mistusinne)
- Town of Nipawin
- Village of St. Louis
- WaterWolf
- Valley People Association

**Group 3 – Environmental Groups**

- Ducks Unlimited (Canada)
- Meewasin Valley Authority
- Nature Saskatchewan
- Partners FOR the Saskatchewan River Basin
- Saskatchewan Environmental Society
- Saskatchewan Wildlife Federation
- South Saskatchewan River Watershed Stewards
- Wascana and Upper Qu'Appelle Watersheds Association

**Group 4 – Recreational Users**

- Elbow Harbour Golfcourse
- Elbow Marina
- Meewasin Valley Authority's Recreational Water Users Committee
- Ministry of Tourism, Parks, Culture and Sport to act as a representative for provincial parks
- Saskatchewan Regional Parks Association to act as representative for Regional Parks
- Rowing Club of Saskatoon
- Saskatchewan Sailing Clubs Association
- Saskatchewan Windsurfing Club
- Shearwater Marine Services Ltd.
- WakeRide – Tourism Saskatoon

**Group 5 – First Nations**

- Carry the Kettle First Nation
- Cumberland House Cree Nation
- James Smith Cree Nation
- Muskoday First Nation
- One Arrow First Nation
- Opaskwayak Cree Nation
- Peter Ballantyne Cree Nation
- Whitecap Dakota First Nation

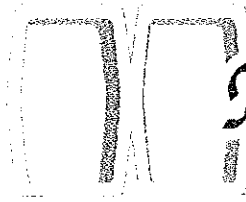
**Group 6 – Industry**

- Canadian Association of Petroleum Producers
- Commercial Fish Farming interests – Wild West Steelhead
- Saskatchewan Irrigation Projects Association Inc. to act as representative for Irrigation Districts
- Saskatchewan Mining Association

**Group 7 – Academia**

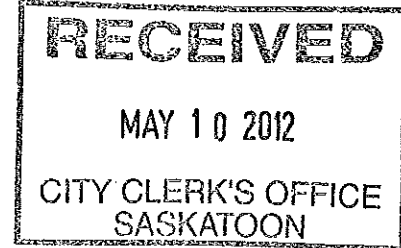
- University of Regina
- University of Saskatchewan

**Please let us know if there are other stakeholders along the Saskatchewan River System, not on the list, that you think should be included.**



*Millennium III*  
GROUP OF COMPANIES

6315-1  
(ca)



May 10, 2012

His Worship the Mayor and  
Members of City Council  
c/o City Clerk's Office  
222 Third Avenue N  
Saskatoon SK S7K 0J5

Dear Sirs and Mesdames:

**Re: Atrocious Condition of Koyl Avenue**

The Millennium III Group of Companies, along with a number of other major Saskatoon based organizations, operate businesses along Koyl Avenue in the Airport Industrial area. Some of the operators include the Saskatchewan Indian Institute of Technology, Shell Oil, Areva Resources as well as several courier and trucking companies. Koyl Avenue also is one of the main access routes from 45<sup>th</sup> Street into the Airport proper where much new development is taking place.

The businesses along Koyl Avenue through the real estate they occupy are responsible for a very large amount of property taxes which go to the City of Saskatoon. They also employ several hundred City residents that pay municipal taxes on private holdings. Many large and smaller through vehicles also choose Koyl Avenue for local or airport access. These, as well, make a major contribution to the City's economy.

We have occupied our property on Koyl Avenue for the last 10 years and have paid approximately \$400,000 in municipal property taxes during that period. In that time, there have been virtually no improvements to this important artery and, in fact, it has been allowed to deteriorate under ever increasing traffic loads to the equivalent of a rutted, potholed country lane. It still retains its narrow width from the days when this area was part of an old RCAF military station and what is left of the pavement appears to date back to the 1950s when the Air Force last made improvements here.

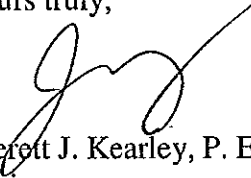
It is inconceivable to our Group that the City of Saskatoon, with all the hype it puts forth about growth, modernity, etc., and all the new capital intensive projects in which it has become

involved, would allow thoroughfares, like Koyl Avenue, which service many main generators of City income, to deteriorate to the point where they are barely passable.

We are aware that there are various other areas of the City that also require significant route maintenance and priorities have to be assigned. Nevertheless, since we moved in to Koyl Avenue 10 years ago, it has suffered from almost total neglect by City forces, along with other disabilities which its current condition emphasizes. This also affects the rentability of commercial spaces in this area as few new tenants want to negotiate the type of access that we have in their daily business comings and goings.

It is trusted that City Council will take cognizance of this situation and this year undertake to widen, rebuild and resurface Koyl Avenue to a level appropriate for the traffic it presently supports.

Yours truly,



Everett J. Kearley, P. Eng.  
Chairman

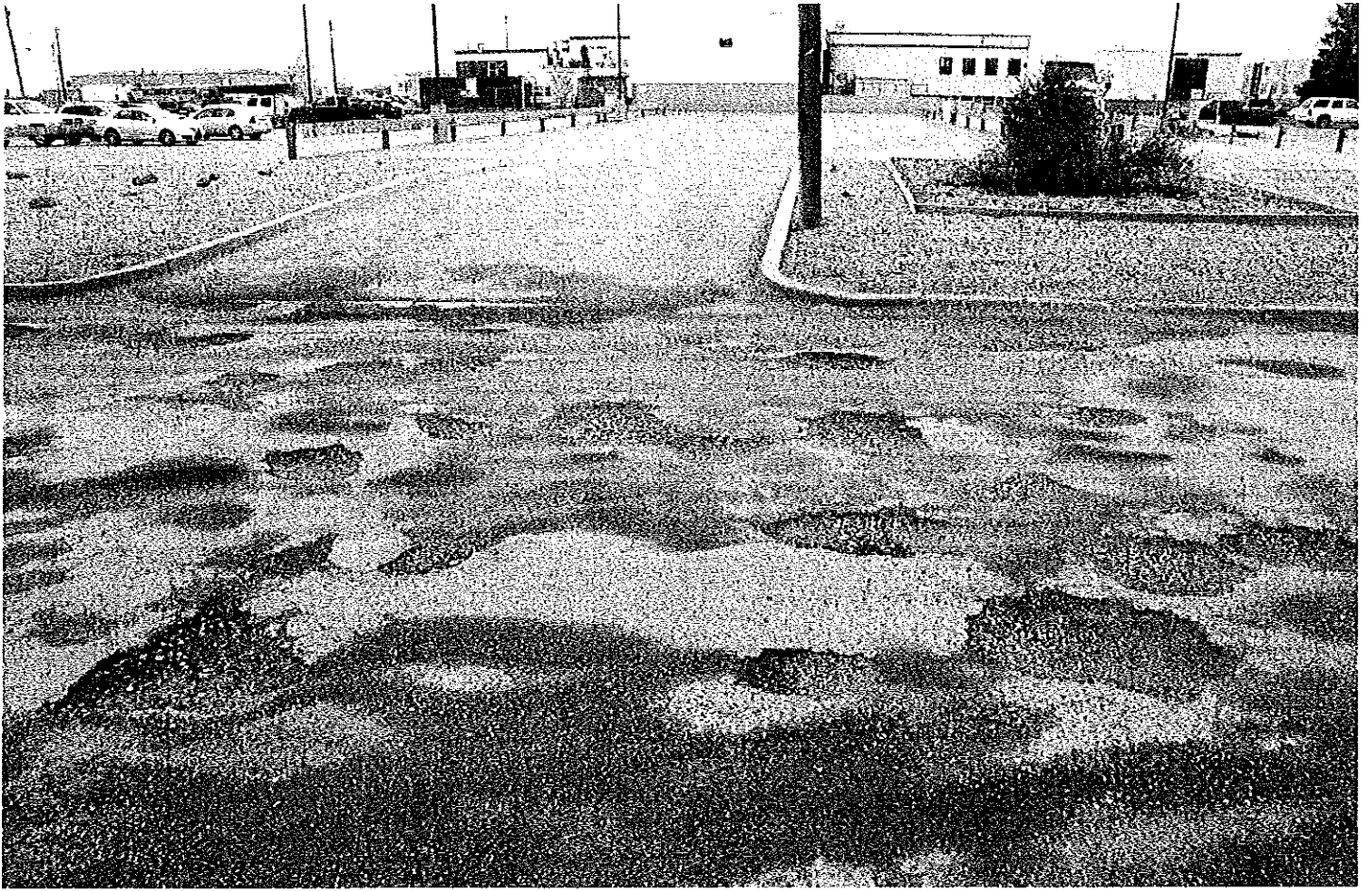
P.S. The enclosed collage of photographs provides some indication of the conditions we have to drive over every day.

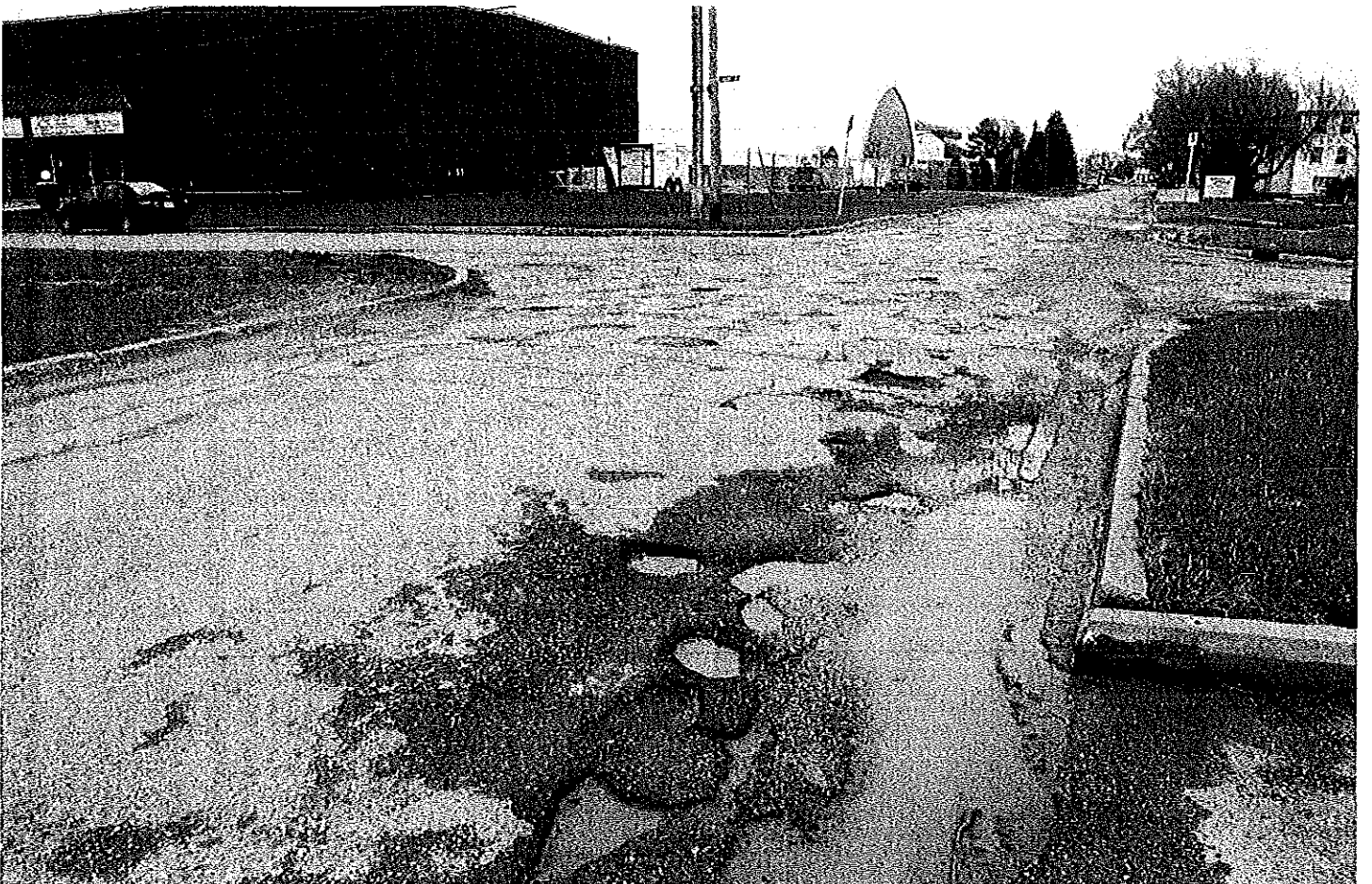
















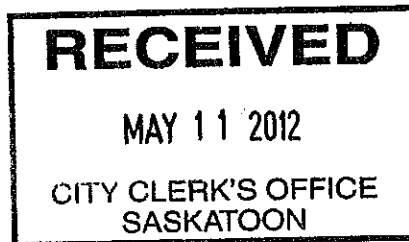






6315-5 C3)

**From:** CityCouncilWebForm  
**Sent:** May 11, 2012 9:10 AM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Donna Jamieson  
210 Thode Ave.  
Saskatoon  
Saskatchewan  
S7W 1A1

EMAIL ADDRESS:

[dcjamieson@shaw.ca](mailto:dcjamieson@shaw.ca)

COMMENTS:

After being away for the winter and driving back into the City last month, our first comments were "what flith". A month has past by and still "what flith". Coming back from Persephone Theatre last night, driving down 3rd Ave. we did not know which lane we were suppose to be in - no lines on the street whatsoever. Turning right onto College - same thing. The sand everywhere on the streets and meridans is a foot high! It is the middle of May - no snow for quite a while - this cleanup should be a top priority and worked on 24-7 until it is completed. Let's get this City back to the "beautiful City it is suppose to be!

Thank you.

7312-1  
6120-4  
(C4)

From: CityCouncilWebForm  
Sent: May 11, 2012 10:42 AM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Erin Brown  
3105 Taylor St E  
Saskatoon  
Saskatchewan  
S7H1X5

EMAIL ADDRESS:

[c1xtgirl@sasktel.net](mailto:c1xtgirl@sasktel.net)

COMMENTS:

I don't take the bus very often, but I do like how the 10 pack transit pass is set up. It is easy to get refilled. I get a slight discount because I am bulk purchasing. It is a well designed program.

I would like to see the city pursue a City Card option. Ideally, I could refill it for a dollar amount at any of the places that current sell bus passes, but I could use it at the leisure centres or for parking.

There are a lot of similarities between the bus and the city pools and parking. Both transit and the leisure centres have different rates based on age. There are also similarities between parking and transit, with one trip currently being about the same cost (when I buy a ten pack) as an hour of parking.

In the meantime, I have to say I am very frustrated with the current inability to park at meters. I can't pay by cell. Today, I tried to get a card for the meters and was told that it has been more than three years since they were available. Apparently, the city has been "working on it" all that time, without any success. The last time I tried to pay with cash, the meter ate my tooney and no time registered on the meter. This meant there was no possible way for me to pay for parking. At all. So I have stopped going anywhere that uses meters.

I find it hard to believe that in over three years you were not able to find a new supplier of parking passes. If you could get a City Card program going and adapt the transit passes to work in the meters, that would solve the problem.

C5)

From: City Council  
To: CityCouncilWebForm  
Subject: RE: Write a Letter to City Council

**RECEIVED**  
MAY 11 2012  
CITY CLERK'S OFFICE  
SASKATOON

> TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

>

> FROM:

>

> Wray Morrison  
> 318 Brock Crescent  
> Saskatoon  
> Saskatchewan  
> S7H 4N5

>

> EMAIL ADDRESS:

>

> [wraymorrison@hotmail.com](mailto:wraymorrison@hotmail.com)

>

> COMMENTS:

>

> Attention Council  
> UPDATED LETTER TO COUNCIL  
> from Wray Morrison

>

>

> Regina has two city run, regulation size, turfed football facilities, while Saskatoon has none. This is very unfortunate when you consider that since 2000 Saskatoon Minor Football has seen an increase of over 3,000 participants. In 2001 there were 700 coaches and players registered in minor football in Saskatoon, in 2011 there were over 3,700 registrants. (In 2012, my son is actually coaching a 6 on 6 football team that is made up of many inner-city youngsters in a new program). The overall growth has been huge.

>

> Approximately 500 high school students play senior high school football at Gordie Howe Bowl. With excessive rain, the high school players are forced to move to the University operated Griffiths Stadium. The University charges the Saskatoon Secondary Schools Athletics Association \$700.00 per game. (So on a night when three games are scheduled, SSSAD is charged \$2100.00 in rent for the day). The gates from football and basketball are used to fund high school sports..soccer, track...all athletics. \$2100.00 is a significant amount of money to give up simply because the field at Gordie Howe Bowl is not fit to play on with excessive water. Not all families can afford to enroll their kids in organized sports. High school athletics gives those students an opportunity to participate in sports such as football. Why does it have to be at a second class facility?

>

> Gordie Howe Bowl has a great tradition in Saskatoon, as do the Saskatoon Hilltops. The Hilltops have been in existence for 65 years and has won 15 national titles, bringing the city terrific recognition. The Hilltops are proud to call Gordie Howe Bowl home, yet regular season games, playoff games and even Canadian Junior Finals have been moved over to the University, because Saskatoon, a city of 250,000, doesn't have a city run, regulation size, turfed football facility. It's quite ironic that the Saskatoon Hilltops pay the highest rent of any team in the Prairie Football Conference and play on the worst field conditions.

>



> Turf at Gordie Howe Bowl may mean other opportunities for the city. Earlier this week six Canadian centres were chosen to host the 2015 Women's World Cup of Soccer. One of those centres was Moncton, New Brunswick..a city with a population of 138,000. With bleachers already at Gordie Howe Bowl, something such as turf may have given our city a chance to help host the world.

>

> Lacombe, Alberta, (pop. 117,000) is in the midst of completing a 3.5 million dollar renovation that will see turf go in at its football field. Over one million dollars has come from different levels of government.

>

> I understand that the city has supported the idea of turf at Gordie Howe Bowl in word, but has basically left it up to the private sector to raise the funds. However, with the growth in the city and a strong economy, I find it hard to believe that the city could not start on this now and come up with a strong financing plan going forward.

>

> I have been told that "Friends of Gordie Howe Bowl Foundation" has been formed. A nice idea, however Gordie Howe Bowl sits as it sat in 1975. If we wait until we can "afford it" up front, we will be having this conversation again in five years.

If you are looking for costs here is a point of reference.

In 2010 the University of Guelph replaced their rugby grass field with field turf. The conversion from grass to field turf cost 1.7 M including drainage, field turf, fencing, and goal posts. It's not a stretch to think that Gordie Howe Bowl could be finished for 2.5 million dollars if done in the next year. (The cost obviously rise the longer we wait)

>

> I'd hate to think that Regina could be the site of a new stadium in two to three years, while the City of Saskatoon is unable to put turf for a facility that needs improving for a sport that is constantly growing. However, that could be reality.

>

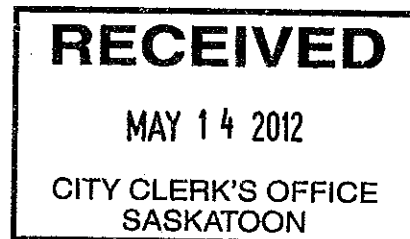
> Let's think progress in 2012 and start on re-surfacing the facility now.

>

> Wray Morrison

6150-1  
C6

From: CityCouncilWebForm  
Sent: May 14, 2012 10:53 AM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

sheree phipps  
62 Harrison Cres.  
Saskatoon  
Saskatchewan  
s7j 2l2

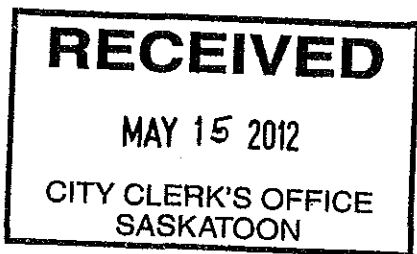
EMAIL ADDRESS:

COMMENTS:

In the past 2weeks I have witnessed two accidents on the corner of Br0adway Avenue and Wilson Crescent.The most recent one took place on Mother's Day ,May 13,2012. Wilson crescent is a through fare running East and West. Broadway Avenue runs North and South, and has stop signs on either side of Wilson Cres. During the eleven years I have resided here, there have been many more accidents on this corner. During the most recent accident that occured May 13,2012 there happen to be a little boy waiting at the corner crosswalk. Had that boy not been paying attention he most definately would have been seriously injured, if not killed. The concern is that it is a crosswalk, and that school children and children from the nearby park which is located at the corner of Broadway and Wilson are constantly at that intersection. I feel something needs to be done at this intersection, such as making it a four way STOP OR flashing lights at the very least. I would appreciate council looking into this extremely disturbing safety issue. Thank you for your consideration in this important matter. I look forward to some desparately needed changes at this intersection. I will also be directing this letter to my MLA.

4131-1 (C7)

**From:** CityCouncilWebForm  
**Sent:** May 15, 2012 8:25 AM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Barbara Larson  
130 Botting Bay  
Saskatoon  
Saskatchewan  
S7W0C5

EMAIL ADDRESS:

[bm.larson@sasktel.net](mailto:bm.larson@sasktel.net)

COMMENTS:

Lot 12 Block 547 Wilkens Cres is a new house being built. All winter they have had a large garbage bin in front on the street but in front of the access to the park. It has been full for months and garbage is ever blowing from it. I am forever getting their garbage here. They have been driving down the park walkway to access the back and have destroyed the grass in the park. They have removed the cities fence to get their forklifts and bobcats to the side of the house. They have made a mess. Please address this.

185-9  
C8)

**From:** CityCouncilWebForm  
**Sent:** May 16, 2012 11:30 AM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Joan Hugg  
130 Kingsmere Place  
Saskatoon  
Saskatchewan  
S7J 3V7

EMAIL ADDRESS:

[ministriesc.therock@sasktel.net](mailto:ministriesc.therock@sasktel.net)

COMMENTS:

Rock of Ages Church is applying by fax to the Allocations Office to hold a special event, Church in the Park, on July 15, and August 8th 2012 in Lakeview Park. We require special permission from City Council for adjustments to the Noise Level bylaw. We will have an amplified public address system, vocals, a keyboard and guitars with worship music between the hours of 10:30 a.m. and 12:00 noon. Please consider our Application at the next City Council Meeting on May 28th.

Thank you for your consideration.  
Joan Hugg, Ministry Coordinator

185-9  
C9)

**From:** CityCouncilWebForm  
**Sent:** May 16, 2012 10:47 AM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Thomas Bell  
2434 Broadway Ave.  
Saskatoon  
Saskatchewan  
S7J2S7

EMAIL ADDRESS:

[thbb05@hotmail.com](mailto:thbb05@hotmail.com)

COMMENTS:

Thomas Bell  
Manager, Winston's English Pub  
243 21st Street East, Saskatoon

To Whom it May Concern,

I am writing to you to request an extension of the noise bylaw for an event in downtown Saskatoon on July 28, 2012. The request pertains to an event we host every year, called Roofstock, which showcases Saskatchewan music talent such as Jordan Cook and The Sheepdogs. The event is held outdoors in the parking lot and on the roof of The Hotel Senator.

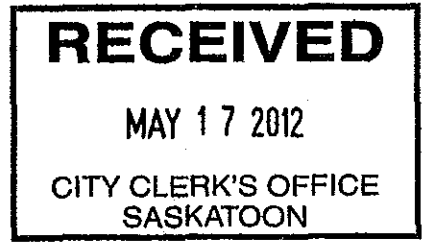
We would request that the noise extension be made until 00:30am on the morning of July 28th, 2012. We would like to work with the community and legal bylaws in order to make the event run as smoothly and successfully as possible.

Thank you for your time and consideration in this matter,

Thom Bell.

6300-110

From: CityCouncilWebForm  
Sent: May 17, 2012 12:34 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:  
Jeff Bale  
1903 McKercher Drive  
Saskatoon  
Saskatchewan  
S7J 3V8

EMAIL ADDRESS:

[jfbale2@shaw.ca](mailto:jfbale2@shaw.ca)

COMMENTS:

Attention Tiffany Paulson

I am a home owner at 1903 McKercher Drive and we are having a serious problem with the mass traffic on Taylor Street @ McKercher Drive. This address is the SouthEast corner lot at McKercher Drive & Taylor Street.

In short .... since the 4 way stop was taken down at this intersection and traffic lights put up .... the larger trucks are vibrating the foundation of my house !!

To the point where collectables that I've had for many years are literally shaking of the walls !!

The shaking is so bad ..... you can feel and hear it from the opposite side of my home.

I've no idea were to start with this problem

This used to be a nice fairly quiet neighborhood but that has all changed in the last 2 years. I'm very concerned with this.

It definitely isn't in my favour as a home owner.

Any help in this matter would be appreciated.

You're also welcome to bring over officials that need be .... to hear and feel this extreme problem.

Thank you

Jeff Bale

C11

O'Brien, Kathy (Clerks)

Subject: Communications to Council - Tony Korte - File No. CK. 4400-1  
Attachments: P1080374.JPG; P1080375.JPG

TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Tony Korte  
131 Nordstrum Road  
Saskatoon  
Saskatchewan  
S7K 6P9

EMAIL ADDRESS:

[tony.korte@shaw.ca](mailto:tony.korte@shaw.ca)

COMMENTS:

Re: Kinsmen Show Home at the Willows built by Dundee.  
I took pictures on the weekend of the opening of this "Show Home" top the public.  
I suggest the City of Saskatoon Building Inspector Department review this file. This basement staircase should not be meeting the Building Code? If so, I'm applying for a job in this format, because something needs to be inspected much closer than this.... This is not acceptable.  
I would not want anyone to collapse this stairway landing and injure themselves or someone else. This is not acceptable.  
The staircase landing area is supported by one 2x4 spiked into a 3/4" sheet of plywood on each side. No supporting wall under the landing... no joist hangers..... the entire landing is sitting on two 2x4's nailed into a sheet of plywood.  
If your format for information would be more conducive to attachments and pictures, I would insert pictures of the support of the landing....  
Please reply to this email, so I could possibly attach pictures in my return reply.  
Thanks for your time.  
Please address this issue.

Please reply.

These two pictures, that I took, will hopefully show the lack of building code requirements met in this situation. I am not an inspector, but I have worked in the construction field for many years. I am quite certain and surprised if this workmanship and format of supporting the stairs does, in fact, meet building code. If this does meet building code, please review the building code regarding this type of structure. It appears to me as though, the entire landing is supported by the dozen or two dozen spikes or nails holding the 2x4 onto the plywood!! The landing is very 'bouncy', and noticeably, not supported properly.

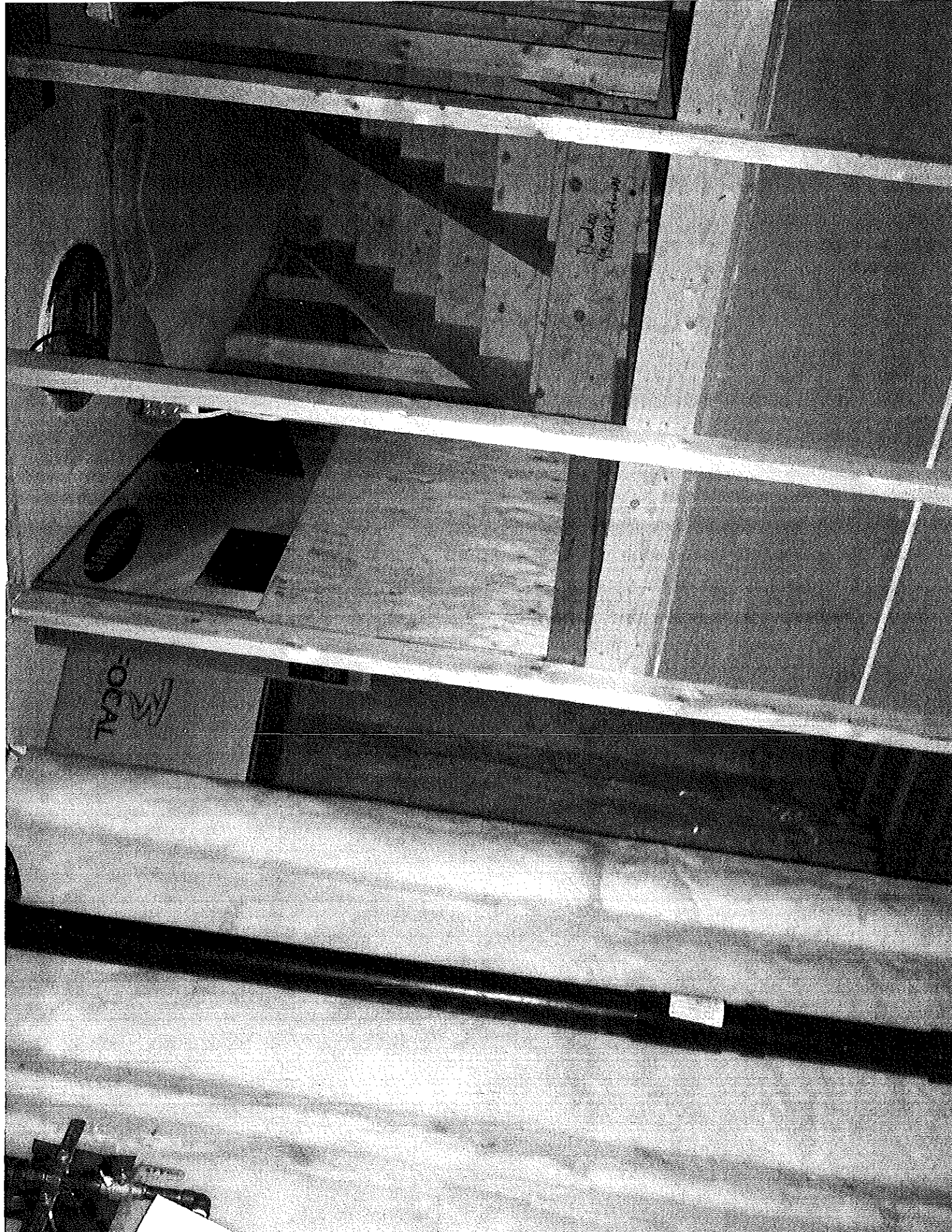


I would appreciate feedback regarding this. I would like to know if this will:

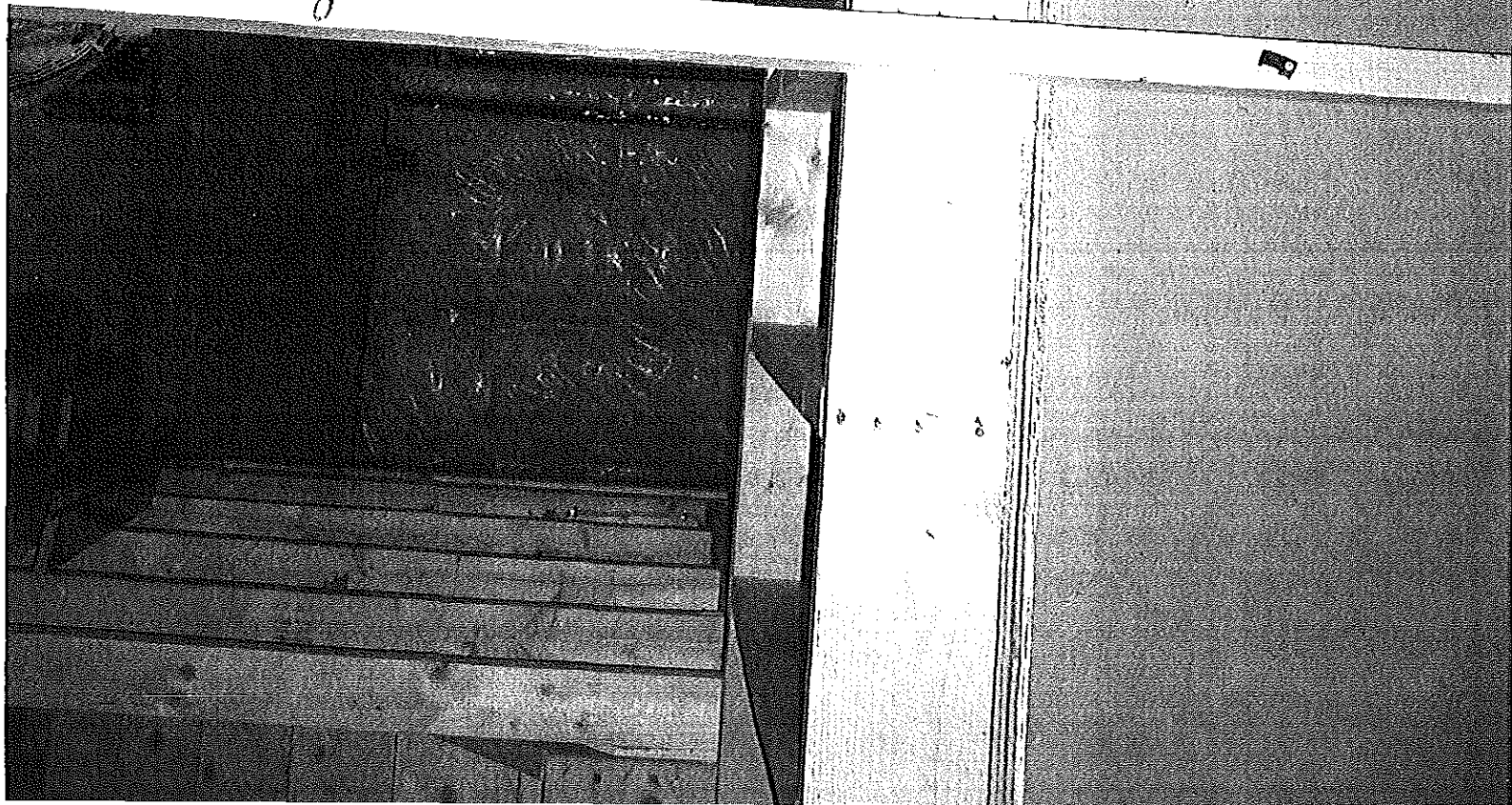
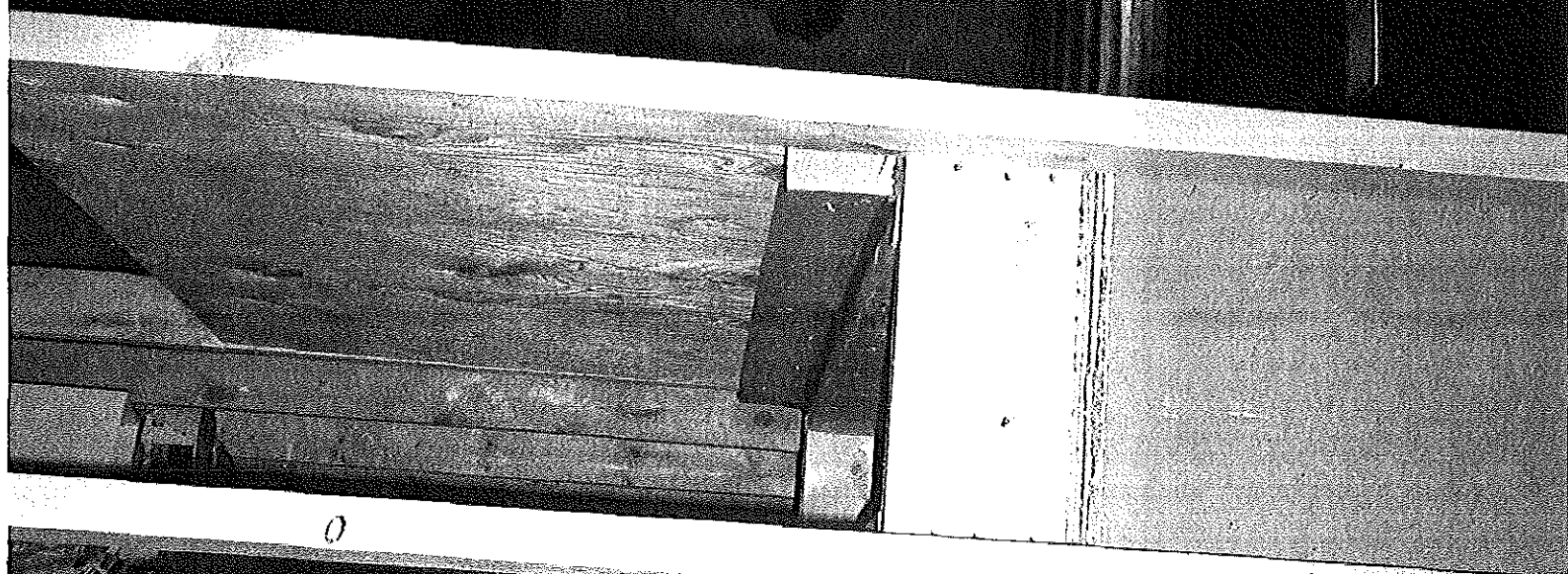
1. Get fixed, if it does not meet building code.
2. If it does meet building code, review the building code to ensure this workmanship fails inspection.
2. Require closer scrutinizing of the City's Building Code inspection department.
3. Require the City to demand higher building standards from this builder.
4. Correspond with the builder to ensure that this should not be happening, and, definitely, should not be happening in a "Lottery Show Home" where thousands of 'customers' will use this landing and steps.
5. Correspond with the builder, as it is my perception, that "Show Homes" are used to sell the pristine products and workmanship of the builder.
6. Ensure with the Saskatoon and Region Home Builders Association is notified of this.

I am not involved with anyone in competition with the builder of this home, indirectly or directly.

Thanks again







*His Worship, Mayor Don Utchison*  
MAY 18 2012 1 710-1  
CITY CLERK'S OFFICE  
SASKATOON  
(12)

Saskatoon, May 11, 2012

His Worship, The Mayor, and Members of the City Council of Saskatoon:

We wish to express our shock and dismay upon learning of the City's position that the original St. Mary's School building and its relatively new gymnasium are to be torn down. Myself, widowed, age 75, my brother, age 73, and my children, ages 49, 48, 47, 46, 44, 42, 41, 38, 37, and 34, were all former students of this school. As well, I was a part-time teacher in various Saskatoon schools, including St. Mary's. I was born and grew up in this older, west-side area of the City; my family operated a family grocery business here for many years; and I am still a resident of this area. Though we greatly appreciate the fact that a new, larger St. Mary's School is being built, we feel that the original building should not be torn down, but instead conserved with pride as a **jewel of heritage** from past generations in this part of Saskatoon.

Over recent years the rumor that the original St. Mary's School would be torn down was a disturbing thought. When we learned that the new school was being built across the street, we breathed a sigh of relief, believing the original building would be saved. A few weeks ago it came as a shock to learn that the building is slated to be torn down, a building of such historical significance for this area of Saskatoon, a building of classical architecture and unique character, a building built almost 100 years ago with the best available of both natural and fabricated materials, a building that is still sturdy today and has its original special features, such as marble stairs and red clay-tile common-area floors, a building that was built with much sacrifice, expense, and excellent, skilled workmanship, a building built with great love and keen vision, meant to be a gift for the benefit of future generations, a building that has been a long-time element of pride for the less-than-prestigious, older part of west-side Saskatoon.

We remember the original windows of this School building that allowed us to get plenty of fresh air, natural light, and sunshine. We recall the transom above each classroom door which allowed for both air circulation and passage of light. We recall the stately front-entrance which could only be used by Staff; students used the entrance on the west side of the School, located at the top of a higher set of steps. We realize that in recent years vandalism has been a serious concern; windows have had to be boarded in; Plexiglas has been used in the front-entrance doors. We would love to see the original windows restored, as well as safety glass reinstalled in the front-entrance doors,

all protected by decorative metallic grilles. The exterior surface of the building needs to be scrubbed. If the surfaces of gigantic, European Cathedrals have been cleaned ; if the vast surface of the ancient Roman Colosseum, with its negative historical connotations, was worthy of being cleaned, surely the surface of St. Mary's 1913 School, with its positive historical connotations, is worthy and can be cleaned. Roof-leakage can be remedied by an excellent-quality repair job to both roof and any damaged interior-areas, such as has been done in a Heritage Building on ~~Second Avenue~~ <sup>Third Avenue South</sup> with which we are familiar. Whatever the other issues may be, surely they are not beyond a solution: As the popular saying goes: "Where there's a will, there's a way." We realize that the required restorations/improvements will be costly; but if they are carried out over a period of time, by whoever would own the building, the costs would be rendered more manageable. The original St. Mary's School in our view is a heritage gem waiting to be polished. Restoration/improvement of this original St. Mary's School building would give this part of Saskatoon a great asset, a priceless treasure.

This building was the first Catholic School built in Saskatoon and among the first in the Province of Saskatchewan! Everything possible should be done to preserve it for posterity.

To retain this original St. Mary's School building would be a strong public statement of appreciation and honor of:

1. the history of this older part of western Saskatoon;
2. the contribution of the many hard-working, family-dedicated groups of immigrants from different parts of the world who settled in this area of the City;
3. the contribution of the hundreds of teachers, both religious and lay, who guided thousands of students in obtaining a well-rounded education, and in forming good character based on sound morals and values;
4. the contribution of the Catholic Christian population of this area embodied in St. Mary's Parish, dedicated to the Mother of God, "Mary, Queen of Heaven and Earth";
5. the contribution of the designer and the builders of this building whose attitude, reflective of the times, was to use the best materials available and to build things "to last";
6. the contribution of the taxpayers of this western part of the City towards the costs of construction, long-term operation, and long-term maintenance;

7. the desirability of preserving for residents, past, present, and future, of this western part of the City of Saskatoon, an important part of their heritage as something to treasure and be proud of. [Residents or visitors would have this building as a unique, precious, monumental tourist attraction; many would be able to see this building and say with pride as they reminisce, "I/my mother/ father /grandmother /grandfather /aunt /uncle /etc. attended school in this building. I/he/she was a student of the admirable, dedicated Principal and Grade 8 Teacher, Mr. E.D. Feehan (or any of the hundreds of memorable, dedicated teaching-Sisters and lay teachers on staff over the years). The teachers, other personnel, students and parents involved with this original St. Mary's School, who have passed away, are certainly worthy of having this building dedicated to them as a monument in honor of their memory.]

Speaking environmentally, tearing down this building would cause the release of a huge amount of unwanted, dangerous toxins into the atmosphere. An excessive, unnecessary load would be added to the landfill. If asbestos is a concern, according to experts, by not disturbing a structure, any asbestos possibly present is not dangerous.

From a historical and cultural point of view, Saskatoon has already lost a number of irreplaceable, architectural structures that had artistic, cultural and historical value. This is a sad deprivation for both our own citizens, especially present and future children, and for all visitors or tourists to Saskatoon. Please let us not add the original St. Mary's School building to this list of losses.

Our fervent hope is to see this building declared a Heritage Building and thereby saved from the dreadful wrecking ball.

We understand that offers have been made to use this building for residential accommodations or offices. It seems that either choice would be a good alternative use for this building; residences are always needed; offices are needed as well, especially for local organizations, whose members work for the benefit of the whole community and need an affordable, rental office-space. It could also possibly serve as a museum, especially an interactive museum for children, or an art gallery. We believe that it would not be difficult to find creative alternative uses. Most importantly our invaluable original St. Mary's School would be saved.

The gymnasium is a relatively new building. It can conveniently serve as a community-accessible gymnasium/hall. Yes, granted, the new school will have a gymnasium; but based on our experience over the years working with several community organizations, it is not always easy to get permission to use school property. Much taxpayer funding, human effort, both basically sacrificial, and the use of many fine materials, were involved in constructing this school and gymnasium. Taxes continually rise and become an increasing burden on all, especially Senior Citizens. Please let us not demolish a product of past sacrifices if the structure is still sound and can be put to other good use. There's a familiar saying, "If it's not broken, why fix it?" One can add, "If it's not broken, why break it?"

Once the existing portable classrooms are removed, there will be more space by which to increase the size of the present surrounding park. The presence of a classical heritage building and a useful gymnasium/hall, all landscaped to blend in with the existing park, would not detract from this site. Given our long, cold winters, the availability of a covered facility, such as the gymnasium in question, would be more than welcome.

Whatever funds would be saved by not tearing down this building and gymnasium could be applied toward other public projects in our area. Two items come to mind: building needed sidewalks on 23<sup>rd</sup> St., west of Avenue P. (Having to walk on the road is especially difficult and dangerous in the winter.); having sidewalks cleared by personnel with snow-removal machines, and having secondary roads cleared of snow as well as primary roads.

This older part of the west-side area of Saskatoon needs all the help it can get. It is not an affluent area; most of the homes are not new, large, and fancy; and there are a number of social problems. This notwithstanding, most of the residents are good citizens and care deeply for their community. Even some of the former residents go out of their way to continue to frequent St. Mary's Church. We sincerely appreciate the trend of new construction in our area; but please do not deprive this area of an irreplaceable structure of marked artistic, cultural and historical value that can still be put to practical use.

Decisions by authorities can make big differences, triggering either joy or grief for the people involved. Years ago a deceased member of St. Mary's Parish had bequeathed funds to be used for new stained-glass windows in our Church; yet St. Mary's Church, its parishioners, and its

visitors have been deprived of the beauty and inspiration of stained-glass windows because persons in authority withheld permission. Please do not consider this area unworthy of an official Heritage Building. The original St. Mary's School building, preserved, can serve to honor the memory of its pioneers, be functional, and be an important tourist attraction, all at the same time.

It is disappointing that the order to demolish the original St. Mary's School building and gymnasium came by unilateral decision without a public vote.

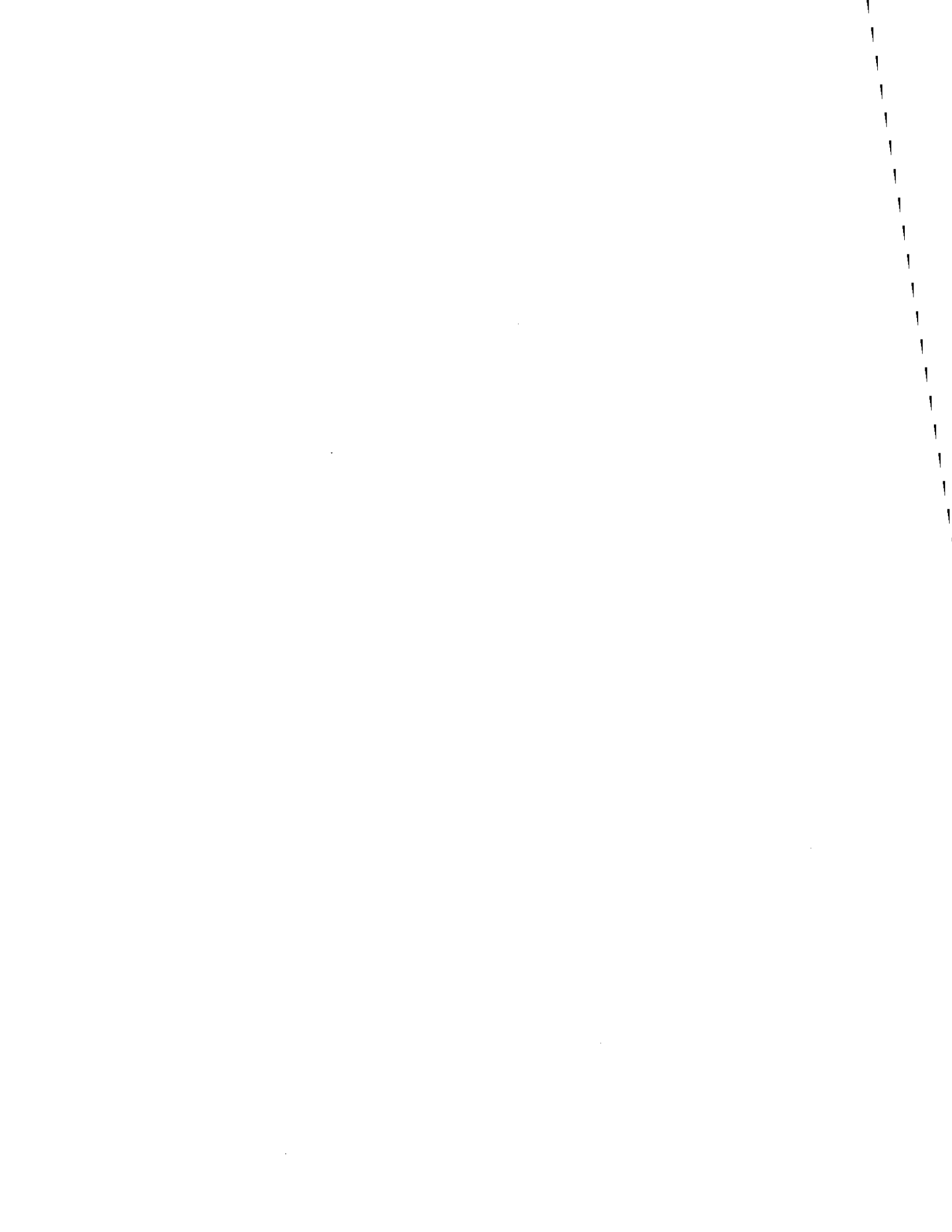
We are hoping and praying intensely that the current City of Saskatoon's Government will seriously reconsider the City's position with regard to the destiny of the original St. Mary's School building and its gymnasium; and will allow the original St. Mary's School building, including its gymnasium, to be declared a worthy **Heritage Building**, thereby being saved from, and protected against, the ravages of the wrecking ball, and being destined to become a restored, invaluable asset, a priceless jewel for our historical neighborhood.

Yours sincerely,

*Frances M. Fortugno*

Frances M. Fortugno & family,  
308 Ave. J North, Saskatoon, Sask.,  
S7L 2K2 (244-4014, 955-8440)





6050-1  
C13

**From:** CityCouncilWebForm  
**Sent:** May 17, 2012 9:02 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council

**RECEIVED**  
MAY 18 2012  
CITY CLERK'S OFFICE  
SASKATOON

TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Virginia Potosme  
111 Ave I. South  
Saskatoon  
Saskatchewan  
S7M1X7

EMAIL ADDRESS:

[potosmev86@hotmail.com](mailto:potosmev86@hotmail.com)

COMMENTS:

Good evening council,

I just wanted to express my concern and inform you that there are some loose boards on the the train bridge that need to be replaced before they get too bad.

Thank you,

Virginia Potosme

**From:** John Kornylo [jhkornylo@sasktel.net]

4351-1

**Sent:** April 12, 2012 7:21 AM

**To:** Iwanchuk, Ann (City Councillor); Donauer, Randy (City Councillor); Paulsen, Tiffany (City Councillor); Lorje, Pat (City Councillor); Heidt, Myles (City Councillor); Clark, Charlie (City Councillor); Penner, Glen (City Councillor); Dubois, Bev (City Councillor); Hill, Darren (City Councillor); Loewen, Mairin (City Councillor)

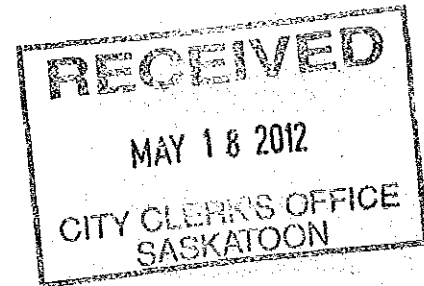
C14

**Subject:** Re-zoning St. George's Hall Property

I John Kornylo of St. George's Parish and its members want to advise you that the Bishop went against the parishioner's wishes to keep the hall and he sold it instead. We want to try and stop the "re-zoning" of the hall so that the Kinsmen cannot use the hall the way they want and we can get it back. On February 12, 2012 we had a vote and 94% voted to keep the hall and not sell it. Then on February 24, 2012 "Annual Meeting" he argued with us all afternoon that the hall should be sold in his view and we argued against selling and he wasted all after noon and then he finally said I signed the dotted line and the hall is sold. Is that democracy? So please don't change the zoning. Thank you and God Bless you for your good work.

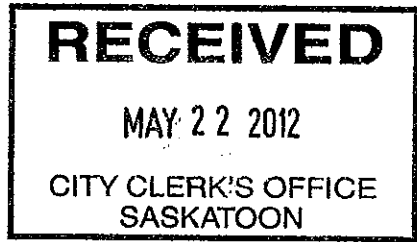
John Kornylo St. George's Parish member since coming to Saskatoon March 15, 1955.

I think the bishop wasn't even born.



7920-1  
CIS

From: CityCouncilWebForm  
Sent: May 20, 2012 8:40 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Brigitte Tan  
Box 18, Stn.main, RR # 3  
Saskatoon  
Saskatchewan  
S7K 3J6

EMAIL ADDRESS:

[bptan@yourlink.ca](mailto:bptan@yourlink.ca)

COMMENTS:

I urge you to reconsider the fluoridation of the Saskatoon drinking water supply. There is mounting evidence that it is harmful to human health. A lot of people are not even aware that their water is fluoridated, and those who are, think it is good for them, because that is what they have been told. However few people know that there are different FORMS of fluoride. For example, Calcium Fluoride is commonly found in our natural environment. What is in our water, is SODIUM FLUORIDE, which is a by-product of the fertilizer and other industries. Sodium Fluoride is ONE THOUSAND times more TOXIC than Calcium Fluoride.(Few people also know that it is much more difficult to remove Fluoride from the water than it is to remove Chlorine.) Also, while fluoridated toothpaste has shown some positive effect on teeth by hardening them and thus making them more resistant to tooth decay, it has never been proven that INGESTING Sodium Fluoride has the same effect. Sodium Fluoride has been implicated in many health problems, for example thyroid problems, disruption of immune function, bone fractures, Alzheimer's and other dementia, hyperactivity in children, and the list goes on and on. Sodium Fluoride is especially harmful for babies, the elderly, native people and those with kidney problems. In the US there has been a study done, comparing states with fluoridated water with those without. In the states who fluoridate their water, 3 times as much MENTAL RETARDATION has been found, as in those without. Calgary has recently decided to discontinue water fluoridation. The final reasoning of the city council there: "we have NO RIGHT to force this...on all Calgarians." Do YOU have a right to force this on the people of Saskatoon? My guess is that few people of Saskatoon would choose to ingest this stuff, if they knew what it was about, and how harmful it is to their health. For those who choose to ingest it, there are other options. Are we a barn full of chickens or pigs who need to be mass-medicated? No, we are FREE human beings who deserve to be respected enough to have a CHOICE. I believe it is our God given and basic HUMAN RIGHT to have access to clean, UNMEDICATED water. I live outside of Saskatoon, so i am lucky enough to have access to non-fluoridated water, but some of my children and their children are not so lucky, and i worry about them . Thank you for giving this matter your urgent attention. Respectfully, Brigitte Tan

7920-1  
C16

From: CityCouncilWebForm  
Sent: May 21, 2012 9:09 AM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

HEATHER BUDD  
#203 - 1151 OSCAR STREET  
VICTORIA  
British Columbia  
V8V 2X5

EMAIL ADDRESS:

[gordie1@shaw.ca](mailto:gordie1@shaw.ca)

COMMENTS:

I have attached an article for you perusal that says it all. Our family made the move to Saskatchewan 16 years and would love to be able to come back to visit once every couple of years, but because we are all sensitive to fluoride, that can't happen. The couple of times we have been back, I've had to buy water and can't eat out at all, it's a big hassel.

I had a heart arterial fibulation problem for years in Saskatoon and so did my kids. When we left the province and moved to BC where there is, thank goodness, no fluoridation, the problem went away. My first visit back I drank the water, the problem was back and I was too weak to get out of bed. I don't take that chance anymore.

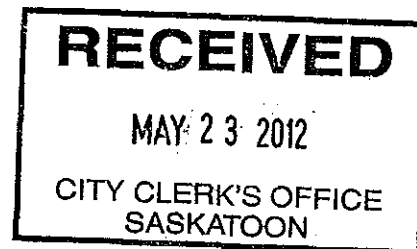
I may be the canary in the coal mine, but there is plenty of evidence to suggest that fluoride in the water is not good for anyone. My hope is that someday Saskatoon would progress enough, like Calgary, that you'd stop the practice that is so harmful to everyone.

Please read about the scientific evidence!

<http://articles.mercola.com/sites/articles/archive/2012/05/21/fluoride-health-hazards.aspx?e cid=20120521 DNL art 1>

185-9  
C17

From: CityCouncilWebForm  
Sent: May 23, 2012 12:04 AM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Scott Ford  
101-3515 Thatcher Avenue  
Saskatoon  
Saskatchewan  
S7R 1C4

EMAIL ADDRESS:

[scottford@creditunioncentre.com](mailto:scottford@creditunioncentre.com)

COMMENTS:

Credit Union Centre respectfully requests permission to allow our Taste Of Saskatchewan entertainers to perform until 10:30pm on July 10 to 15, 2012 in Kiwanis Park at this years A Taste Of Saskatchewan festival.

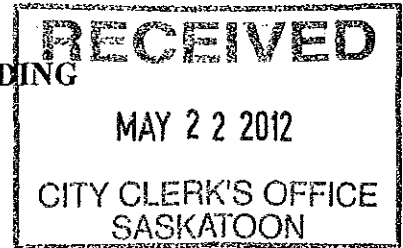
Thank You for your consideration.

Sincerely,

Scott Ford  
Director of Marketing & Events  
Credit Union Centre

185-9  
C18

**RIVER LIGHTS FESTIVAL INC.**  
**2<sup>nd</sup> ANNUAL FAMILY FESTIVAL AT RIVER LANDING**  
**JULY 13 – 15, 2012**



May 21, 2012

Your Worship the Mayor and Members of City Council,

I am writing to you on behalf of the organizing committee of the 2<sup>nd</sup> Annual *River Lights Festival*. This year's River Lights Family Festival is being held on the July 13-15, 2012 weekend to coincide with the very successful '*Taste of Saskatchewan*' event. Although the two events are in separate areas of the south downtown, the organizers have endeavored to provide a continuous venue from the Bessborough Hotel to the Remai Arts Centre at River Landing.

The *River Lights Festival* weekend's on-water activities are designed to highlight and show case some of Saskatoon's 'river users' which will include (i) frequent river users: Saskatoon Racing Canoe Club, Saskatoon Rowing Club, Marathon Canoe Club, White Water Canoe Club, Rotary Duck Derby, Wake Board and Water Ski Clubs and (ii) new river users activities: Paddle Board and Water Motor Cross using personal water craft.

The dry-land activities will include an 'artisan market place', 'sand bar beverage and eating location' and 'static boat display by Saskatoon boat dealers'. The River Landing back-drop will be enhanced by some of the colourful light scenes from the BHP Billiton Enchanted Forest.

The Water Sports demonstrations will be held on (i) Friday from 4 p.m. to 11 p.m., (ii) Saturday from 9 a.m. to 11 p.m. and (iii) Sunday from 10 a.m. to 6 p.m. Opening Ceremonies will be held at River Landing on Friday at 5 p.m. The Saskatchewan Water Cross Association will host the Water Cross Nationals. It is anticipated that more than 30 personal water craft professionals from western Canada and California will attend this first event. These professionals, driving modified 'seadoos', compete on the North American and International Water Cross circuit and we will have several world champions in attendance as well as their event announcer from Denver.

Therefore, we are asking Council to grant temporary exemption from By Law 8244 "amplified noise before 11 a.m. and after 10 p.m." for the time period of the River Lights Festival on-water and dry-land activities for Friday, July 13, 4 p.m. to 11 p.m.; Saturday, July 14, 9 a.m. to 11 p.m.; and Sunday, July 15, 10 a.m. to 6 p.m.

I would like to thank you for your consideration of this matter. If you have any questions or concerns, please feel free to contact myself by email ([dsomers@sasktel.net](mailto:dsomers@sasktel.net)) or telephone (222-0283) or Hugh Vassos ([hvassos@sasktel.net](mailto:hvassos@sasktel.net)) or telephone (222-5392).

We will again work with Saskatoon Fire and Protective Services for on-water support and Saskatoon City Police for on-land protection. The organization will have private security over night and use the Boys and Girls Club for site litter control. The City of Saskatoon will provide trash receptacles and barricades for street closure.

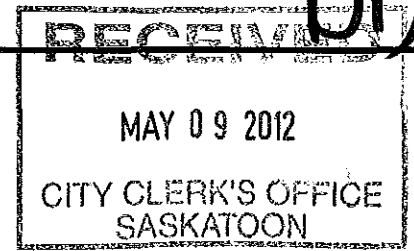
Sincerely,

  
Don Somers

Organizing Committee Member

Don Somers  
131 Whiteshore Crescent  
Saskatoon, SK S7J 3W3

From: Alexandria Tadman [TADMAN@unhcr.org]  
Sent: May 09, 2012 12:40 PM  
To: Web E-mail - City Clerks  
Subject: [SPAM] - WRD 2012 UNHCR Proclamation - Bayesian Filter detected spam



To whom it may concern,

Every year the United Nations High Commission for Refugees (UNHCR) celebrates World Refugee Day on June 20. I am writing to you because each year we request for a proclamation by the city of Saskatoon.

I have prepared a proclamation that is attached to this e mail.

Thank you in advance.

All the best,

Alexandria Tadman  
PI Intern  
[tadman@unhcr.org](mailto:tadman@unhcr.org)



English version:

WHEREAS, The United Nations High Commissioner for Refugees (UNHCR) is mandated by the United Nations General Assembly to lead and co-ordinate international action to protect refugees and find solutions to refugee problems worldwide;

WHEREAS, it is important to recognize that Canada has long history of helping and protecting refugees, and is signatory to the 1951 United Nations Convention relating to the Status of Refugees and its 1967 Protocol;

WHEREAS, the United Nations General Assembly unanimously adopted on 4 December 2000, a resolution naming 20 June every year as World Refugee Day to bring attention to the plight of the world's refugees and to extend to them encouragement, support and respect; and

WHEREAS, World Refugee day 2012 is dedicated to protecting refugees and providing them with opportunities to rebuild their lives in safety and dignity;

WHEREAS, The City of (name of the city) and its people continue to welcome refugees and make resources available for refugees and their families to have a dignified life;

THEREFORE, I, Mayor (name of the Mayor), on behalf of (name of the city) Council and the people of (name of the city) do hereby proclaim June 20, 2012 as "World Refugee Day".

205-5  
D2)

**From:** CityCouncilWebForm  
**Sent:** May 14, 2012 3:11 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council

**RECEIVED**  
MAY 14 2012  
CITY CLERK'S OFFICE  
SASKATOON

TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Jason Yochim  
1149 -8th Street East  
Saskatoon  
Saskatchewan  
S7H 0S3

EMAIL ADDRESS:

[jason@srar.ca](mailto:jason@srar.ca)

COMMENTS:

Late last year I took over as the Executive Officer of the Saskatoon Region Association of REALTORS® after the untimely passing of Harry Janzen. Every year we request that a week in September be declared as REALTOR® Community Safety Week. This request is typically made earlier in the year however if it is not too late I would ask that the week of September 3rd to 8th be declared by His Worship Mayor Atchison as REALTOR® Community Safety Week.

In the past it was traditional to have a kickoff breakfast to be attended by the Mayor and other dignitaries and special speakers however the Board of Directors has decided to discontinue that event this year due to the poor attendance in 2011. We will be working with a committee to plan the details for the Community Safety Fair for Saturday September 8th which is held at the Farmers Market. I will update you as details are firmed up. Thank you.

205-5.  
D3



**Interprovincial Association on Native Employment Inc.**

Saskatoon Chapter

Interprovincial Association on Native Employment P.O. Box 1662, Saskatoon, SK S7K 3R8

May 23, 2012

His Worship the Mayor  
And Members of City Council

Your Worship and Members of City council:

**Re: June 2012 - National Aboriginal Month Proclamation**



I am writing on behalf of the Interprovincial Association on Native Employment Inc. Saskatoon Chapter to request that City Council declare June 2012 as "National Aboriginal Month" in Saskatoon.

City Council, in the past, has declared June 21<sup>st</sup> as National Aboriginal Day in Saskatoon. The Interprovincial Association on Native Employment Inc. Saskatoon Chapter and several other organizations in Saskatoon are planning a number of activities that will take place throughout the month of June that celebrate and commemorate Aboriginal peoples. Your continued support of these initiatives is greatly appreciated!

Yours truly,

Darlene Brander  
President  
Saskatoon Chapter, Interprovincial Association on Native Employment

Native organizations, governments, industries, and unions  
working together to promote Native employment