

ORDER OF BUSINESS

REGULAR MEETING OF CITY COUNCIL

MONDAY, APRIL 18, 2011 AT 6:00 P.M.

- 1. Approval of Minutes** of the regular meeting held on Monday, April 4, 2011.

- 2. Public Acknowledgements**

- 3. Unfinished Business**

- 4. Reports of Administration and Committees:**
 - a) Administrative Report No. 7-2011;
 - b) Legislative Report 5-2011;
 - c) Report No. 6-2011 of the Planning and Operations Committee;
 - d) Report No. 3-2011 of the Land Bank Committee;
 - e) Report No. 4-2011 of the Land Bank Committee; and
 - f) Report No. 6-2011 of the Executive Committee.

- 5. Communications to Council – (Requests to Speak to Council regarding reports of Administration and Committees)**

- 6. Communications to Council (Sections B, C, and D only)**

- 7. Question and Answer Period**

8. Matters of Particular Interest

9. Enquiries

10. Motions

11. Giving Notice

12. Introduction and Consideration of Bylaws

- Bylaw No. 8934 - The Residential Parking Program Amendment Bylaw, 2011
- Bylaw No. 8935 - The Residential Parking Program Amendment Bylaw, 2011 (No. 2)
- Bylaw No. 8936 - The Business Improvement Districts Levy Bylaw, 2011
- Bylaw No. 8937 - The Saskatoon Property Tax Bylaw, 2011
- Bylaw No. 8938 - The School Division Property Tax Bylaw, 2011
- Bylaw No. 8939 - The Panhandling Amendment Bylaw, 2011 (No. 2)
- Bylaw No. 8940 - The Impounding Amendment Bylaw, 2011

13. Communications to Council – (Section A - Requests to Speak to Council on new issues)

His Worship the Mayor and City Council
The City of Saskatoon

ADMINISTRATIVE REPORTS

Section A – COMMUNITY SERVICES

**A1) Land Use Applications Received by the Community Services Department
For the Period Between March 24, 2011 to April 6, 2011
(For Information Only)
(Files CK. 4000-5, PL. 4355-D and PL. 4300)**

RECOMMENDATION: that the information be received.

The following applications have been received and are being processed:

Discretionary Use

- Application No. 2/11: 506 Paton Crescent
Applicant: Olubisi Peluola
Legal Description: Lot 2, Block 39, Plan 101928405
Current Zoning: R1A
Proposed Use: Type II Care Home
Neighbourhood: Willowgrove
Date Received: March 30, 2011

- Application No.3/11: 425 Avenue P South
Applicant: The Bridge on 20th Street Fellowship Center
Legal Description: Parcel A, Plan 60S08336
Current Zoning: MX1
Proposed Use: Office/Community Center/Transitional Housing
Neighbourhood: Pleasant Hill
Date Received: March 31, 2011

Subdivision

- Application No.16/11 : Henick Crescent/Hampton Circle/
Hampton Gate North
Applicant: Webster Surveys Ltd. for Dundee Realty Corp.
Legal Description: Part N.W. ¼ Sec. 6-37-5-W3M
Current Zoning: R1B and R2
Neighbourhood: Hampton Village
Date Received: April 4, 2011

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. Plan of Proposed Discretionary Use No. D2/11
2. Plan of Proposed Discretionary Use No. D3/11
3. Plan of Proposed Subdivision No. 16/11

**A2) Capital Project 1409-1 – CY – North Downtown Master Plan
Environmental Site Assessments
Engineering Services - Contract Approval
(Files CK. 4130-13, x 7550-1, WT. 4110-10 and LA. 4110-24)**

- RECOMMENDATION:**
- 1) that the proposal for providing engineering services for the complete Environmental Site Assessment (ESA) process for the North Downtown Master Plan, along with consultation into the site development plan based on environmental implications, from SLR Consulting for the Phase I ESA, reporting and consultation activities of \$34,000 (exclusive of taxes) and the unit cost price list for Phase II related activities (exclusive of taxes and lab fees) be accepted; and,
 - 2) that the City Solicitor be instructed to prepare the necessary Engineering Services Agreement for execution by His Worship the Mayor and the City Clerk under the Corporate Seal.

BACKGROUND

The City of Saskatoon (City) North Downtown Master Plan will create a comprehensive vision for the city-owned land resulting from the extension of 25th Street to Idylwyld and the relocation of the City Yards from the city's central business district. This Master Plan will take into consideration the new Police Services Headquarters site and create a new vision for the

remainder of the Yards brownfield site. Goals of the plan are founded on the need to enhance the downtown, encourage a mix of uses leading to a pedestrian-friendly neighbourhood, and support the unique character of the city's Warehouse District. As with other Master Plans, the vision for this site will propose principles for development in three-dimensions: from buildings to infrastructure; open space design and municipal reserve areas; neighbourhood character; stakeholder and public consultations; and the creation of a clear implementation plan.

City Council, at its meeting held on November 22, 2010, adopted the report entitled North Downtown Master Plan. This document outlines a process for preparing a Master Plan for the North Downtown, of which one of the required components would be environmental screening of the site. Approved was \$500,000 for the project, of which \$100,000 was included to perform Environmental Studies and functional water and sewer design.

The City's Land Branch has approached the Environmental Services Branch to manage the complete Environment Site Assessment process for the North Downtown Master Plan, along with consultation into the site development plan based on environmental implications. The management and outcome of these studies and reporting is to be in accordance with the Saskatchewan Ministry of Environment's guidelines and regulations as well as industry standards.

REPORT

A Terms of Reference was drafted outlining the requirements for the Environmental Site Assessment process for the North Downtown Master Plan. Consulting engineering firms were invited to submit Request for Proposal (RFP) regarding the provision of engineering services including a Phase I and II Environmental Site Assessment, consultation to City stakeholders to determine options for North Downtown Master Plan based on the Phase II results, and preparation of the Corrective Action Plan to be submitted to the Ministry of Environment. Responses were received from the following firms:

- AECOM
- AMEC
- P. Machibroda Engineering
- Pinter and Associates
- SLR Consulting
- Stantec
- PHH ARC Environmental

Following a rated criteria evaluation by Environmental Services Branch project management engineers, the proposal submitted by SLR Consulting (SLR) was rated as most favourable for the project.

OPTIONS

Administration could cancel the RFP and re-issue. However, the SLR proposal meets the requirements of the City and was deemed most favourable.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The upset fee for engineering services for the Phase I ESA, reporting and consultation activities project, and the net cost to the City would be as follows:

Basic Upset Fee	\$35,700.00
G.S.T. @ 5 percent	<u>1,785.00</u>
Total Upset Fee	\$37,485.00
G.S.T. Rebate @ 5 percent	<u>(1,785.00)</u>
Net Cost to the City	<u>\$35,700.00</u>

The full extent of work required for the Phase II ESA cannot be determined until the completion of Phase I. The following is SLR quoted unit cost and estimated Phase II expenses:

	SLR Unit Cost	Estimated Units	Projected Costs*
Borehole	\$ 600.00**	30	\$18,000.00
Monitoring Well	\$1,000.00**	20	\$20,000.00
Utility Locates	\$2,500.00	1	\$2,500.00
Soil Disposal	\$ 500.00	2	\$1,000.00
GPS Survey	\$1,000.00	1	<u>\$1,000.00</u>
Subtotal			\$42,500.00
Contingency (30 percent)			\$12,750.00
G.S.T. @ 5 percent			<u>\$2,762.50</u>
Projected Total Upset Fee*			\$58,012.50
G.S.T. Rebate @ 5 percent			<u>(2,762.50)</u>
Projected Net Cost to the City*			\$55,250.00

* These costs are only Administration's estimates based on the estimated scope of work. The consultant has only committed to the Unit Cost.

** Lab soil and water analysis will be arranged separately and charged directly to the City.

Capital Project 1409-1 has sufficient funding to cover the costs for the engineering services for the Environmental Site Assessment process for the North Downtown Master Plan.

ENVIRONMENTAL IMPLICATIONS

The objectives of the Environmental Site Assessment process are to:

- Define the distribution of contamination in the environment, including air, water and soil;
- Determine the risk from the exposure to these contaminants; and
- Evaluate the possibility of mitigating these risks, and then mitigating the risk.

The site assessment process is designed to assist in the verification of the existence or non-existence of contamination, determination and conceptualization of the extent of contamination and selection of the most appropriate mitigative/treatment options. Referenced from:

(Saskatchewan Petroleum Industry/Government Environmental Committee
Guideline No. 5, March 1, 1999. Environmental Site Assessment Procedures for
Upstream Petroleum Sites, p. 1)

Failure to manage the environmental risks could result in fines and stop orders issued by the Saskatchewan Ministry of Environment and/or other regulatory agencies, legal and liability implications, and poor public perception.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Section B – CORPORATE SERVICES

B1) 2010 Municipal Services Benchmark Report (Files CK. 1600-1, CS. 430-1 and CS. 1600-1)

RECOMMENDATION: that the information be received.

BACKGROUND

On October 5, 2010, the City Manager approved the Terms of Reference for the 2010 Municipal Benchmarking Report project. That report is now complete, and is the subject of this report and presentation.

REPORT

The Municipal Services Benchmark Project report identifies and quantifies, in detail, the factors contributing to different property tax rates between Saskatoon and the cities of Regina, Winnipeg, Edmonton and Calgary. The research in this report shows that our financial resources are well managed and that Saskatoon is a good place for businesses to set up operations and make investments.

While this report identified strengths with all the participating cities, in particular it showed that the City of Saskatoon:

- relied the least on taxation to fund its 2010 operating budget;
- budgeted for breakeven operations;
- budgeted for the second lowest property tax revenue per capita;
- had the second lowest average assessed property value;
- had the highest budgeted contributions to reserves;
- had the second lowest budgeted withdrawals from reserves; and
- had the lowest utility-supported debt levels per capita and the lowest total debt levels per capita.

A copy of this report is available on the City's web site at www.saskatoon.ca, click on "C" for City Council and go to Reports and Publications.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There is no financial implication.

PUBLIC COMMUNICATION PLAN

A PowerPoint presentation will be made at the April 18, 2011, City Council meeting, highlighting the key information found in the report.

The 2010 Municipal Services Benchmark Report will be promoted by:

- **Social Media** – Post blog article.
- **Website** – Post the project report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

B2) 2011 Property Tax Levy and BID Levies (Files CK. 19020-1, CS.1905-5, CS.1704-1 and CS.1910-1)

- RECOMMENDATION:**
- 1) that the previously approved multi-residential contingency requirement for 2009 appeals established at \$294,000 or 4.33% to be levied over a three-year period (2009, 2010 and 2011) at the rate of 1.44% per year continue as planned;
 - 2) that City Council approve the \$600,000 contingency, as agreed by the Combined Business Group, be added to the commercial/industrial property class for 2011;
 - 3) that City Council consider Bylaw 8937, The Saskatoon Property Tax Bylaw, 2011;
 - 4) that City Council consider Bylaw 8938, The School Divisions Property Tax Bylaw, 2011;
 - 5) that City Council consider Bylaw 8936, The Business Improvement Districts Levy Bylaw, 2011; and,

- 6) that the phase-in of taxes resulting from the 2009 reassessment continue, as planned, for commercial/ industrial and multi-residential properties.

BACKGROUND

On December 20, 2010, City Council finalized its 2011 budget deliberations establishing the uniform mill rate requirements for the City and the Public Library. This included a \$150,000 reduction of the Saskatoon Police Services 2011 operating budget as requested by the Budget Committee and subsequently approved by the Board of Police Commissioners. The Provincial budget delivered on March 23, 2011, stated that the Education Property Taxes for 2011 for residential and agricultural properties and the second tier of commercial property taxes will be reduced. A letter from the Minister of Education (Attachment 1) dated March 24, 2011, confirms the education mill rates for 2011.

Based on these approvals, and other tax policy decisions previously approved by City Council (described in this report), your Administration has prepared the bylaws necessary to implement the 2011 tax levy.

REPORT

The 2011 tax levy includes the budget requirements for each taxing authority including a loss contingency for multi-residential and commercial properties.

Contingency for Assessment Losses

Multi-Residential

City Council agreed, through its 2009 tax policy decisions, to adjust the levy for potential losses due to assessment appeals in the multi-residential class. The contingency for multi-residential property 2009 appeals was established at \$294,000 to be levied at a rate of 1.44% per year for each of 2009, 2010, and 2011. Your Administration is recommending that the contingency plan continues as previously approved. The 2011 amount of \$98,000 is included in the uniform mill rate but redistributed through the mill rate factors so that only the multi-residential property class is levied the contingency.

Commercial

As has been the practise historically, the contingency amount for commercial properties is established by joint agreement of your Administration and the Combined Business group. The proposed contingency amount for the next three years (2011 to 2013) is \$600,000 per year to cover current and future projected appeal losses. Your Administration is recommending

approval of \$600,000 commercial contingency for 2011, with a review of appeal losses to be done annually to ensure adequacy of the contingency balance in future years.

Tax Ratio Policy

In 2001, City Council adopted a policy to shift the effective tax rate from commercial and multi-residential properties to residential properties over a ten-year period through the use of mill rate factors. The effective tax rate, or ETR, is calculated by taking the total taxes for a property and dividing it by the assessed value. Through the use of mill rate factors, the goal was to have the effective tax rate for multi-residential equal to that of residential, and the commercial ETR at 1.75 times that of residential by 2010. This was accomplished and will be maintained for 2011.

Your Administration is beginning an extensive review of all tax policy implications for the 2012 taxation year. Part of this will be analyzing the impact of a decrease in the ratio from 1.75 to 1.43 as identified in the recent Canada West Report “A Tax Framework for Saskatchewan’s Continuing Prosperity”. A report will be forthcoming in early 2012.

2011 Tax Levy

The following tables, beginning with the 2010 tax levy, build to the 2011 tax levy in dollars and percentage increases by property class based on a single family detached home with a median assessed value of \$200,000. The last column provides effective tax rates (ETRs) for each property class.

Table 1: Residential and Condominium

	2010 Taxes	\$ Change Budget	2011 Taxes	% Change Budget	ETR	
					2010	2011
Municipal	1,467	59	1,526	3.99%		
Library	166	6	172	3.52%		
Education Tax	1,411	-80	1,331	-6%		
Total Taxes	3,044		3,029		1.52%	1.515%
Change per 200,000 assessment		-15				
% decrease, 2011 compared to 2010 taxes owing				-0.5%		

Table 2: Multi-Unit Residential

	2010 Taxes			2011 Taxes	% Change over 2010		ETR	
		Budget Change	Contingency		Budget	Contingency	2010	2011
Municipal	1,467	59	26	1,552	3.99%	0%		
Library	166	6	3	175	3.52%	0%		
Education Tax	1,411	-80		1,331	-6%	-		
Total Taxes	3,044			3,058		Equiv to 2010	1.53%	1.528%
Change per 200,000 assessment		-15	29					
% increase, 2011 compared to 2010 taxes owing					0.46%			

The effective tax rate for multi-residential properties in 2011 is 1.515% (which is equal to the residential effective tax rate) before adding the previously approved contingency for assessment losses. Applying the contingency increases the effective tax rate by .013% to 1.528%.

Table 3: Commercial and Industrial Properties

The following example applies to all commercial/industrial property with fair values up to and including \$499,999 that are to be taxed completely using the first tier commercial education mill rate. The 2011 education mill rate remained the same for properties with assessment values only in the first tier. The second tier rate was decreased.

	2010 Taxes	\$ Change		2011 Taxes	% Change		ETR	
		Budget	Contingency		Budget	Contingency	2010	2011
Municipal	2,574	103	37	2,714	3.99%	1.4%		
Library	291	10	5	306	3.52%	1.4%		
Education Tax	2,450	-	-	2,450	0	0		
Total Taxes	5,315			5,470			2.66%	2.74%
Change per 200,000 assessment		113	42					
% increase 2011 compared to 2010 taxes owing					2.92%			

The effective tax rate for 63% (1,954) of commercial properties in 2011 is 2.74%, which is 1.80 times that of residential properties. The Education Tax was reduced for the second tier of tax only which affects about 37% of the commercial properties in Saskatoon. The ETR for commercial properties with some portion of their assessments in the second and third tiers ranges from 1.81 to 2.21 times that of residential properties. The average effective tax rate for all commercial properties is 1.97 times that of residential. Note: The effective tax rate of the municipal and library levies are approximately 1.75% those of residential properties.

Bylaw No. 8937 - The Saskatoon Property Tax Bylaw, 2011

Table 4: Uniform Mill Rates

The Saskatoon Property Tax Bylaw, 2011 is attached for consideration (Attachment 2). The Bylaw sets the uniform mill rate and mill rate factors established by the City and the Library. The table below compares the 2011 uniform mill rates required for the City and the Library with the rates for 2010.

Taxing Authority	Uniform Mill Rate	
	2010	2011
City	11.0845	11.5714
Library	1.2535	1.3027
Total	12.3380	12.8741

Table 5: Mill Rate Factors

Mill rate factors are required to distribute the uniform levy between property classes. These factors have been adjusted annually to reflect changes in the mix of assessment by property class and the impact of natural growth in assessment roll. The mill rate factors have also been adjusted for the multi-residential and commercial contingencies.

Property Class	Mill Rate Factor	
	2010	2011
Residential	.9456	.9421
Condominium	.9456	.9421
Multi-unit Residential	.9623	.9578
Commercial & Industrial	1.1612	1.1730
Privately-owned light aircraft hanger	.6619	.6595

Bylaw No. 8938 - The School Divisions Property Tax Bylaw, 2011

Table 6: Education Tax Mill Rates

The School Divisions Property Tax Bylaw, 2011 is attached for consideration (Attachment 3). The Bylaw sets the mill rates established by the Province for education taxes which are:

Residential, Condominium, Multi-residential	9.51
Agricultural	3.91
Commercial	
Tier 1 First \$499,999 of taxable assessment	12.25
Tier 2 Next \$5,500,000	14.75
Tier 3 \$6,000,000 and greater	18.55

Bylaw No. 8936 - Business Improvement Districts Bylaw, 2011

On March 7, 2011, City Council approved the budgets submitted by all four Business Improvement Districts (BIDs) and directed the Administration to prepare the 2011 BID bylaw. The bylaw to establish the levies for each BID is attached for consideration (Attachment 4). These bylaws will raise the funds each BID has requested for 2011.

The Property Tax Phase-In Plan

At its meeting held on February 17, 2009, City Council resolved that the tax shifts resulting from the reassessment (increases and decreases) be phased-in for the residential and condominium property classes over two years (50% in 2009 and 50% in 2010). For these classes of property, the phase-in was complete with the 2010 levy.

For commercial/industrial and multi-residential properties, the phase-in, by agreement with the Saskatoon Combined Business Group, is over a four-year period. The reassessment changes were phased-in at a rate of 15% in 2009 and an additional 20% in 2010. 2011 will have an additional 30% phased-in with the remaining 35% in 2012.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. Letter from the Minister of Education, Province of Saskatchewan
2. Bylaw No. 8937, The Saskatoon Property Tax Bylaw, 2011.
3. Bylaw No. 8938, The School Divisions Property Tax Bylaw, 2011.
4. Bylaw No. 8936, The Business Improvement Districts Bylaw, 2011.

Section C – FIRE AND PROTECTIVE SERVICES

C1) Enquiry – Councillor P. Lorje (April 12, 2010) Community Clean-up Program (File No. CK. 7830-1)

- RECOMMENDATION:**
- 1) that City Council continue its support of the current Community Clean-up Program; and
 - 2) that City Council consider expanding the Program to include additional neighbourhoods.

BACKGROUND

The following enquiry was made by Councillor P. Lorje at the meeting of City Council held on April 12, 2010:

“Will the Administration please report on the Community Clean-up Program, including a historical analysis of the program’s effectiveness, cost and benefits annually to the city, and recommendations, if any, for changes and improvements to the program?”

In 2003, Saskatoon Fire and Protective Services began to expand the community clean-up program by introducing the use of commercial haulers in an attempt to maximize the impact of the clean-up events. Initially, the use of the commercial haulers was offered to the first two communities to submit their intention to host a community clean-up event.

The use of commercial bulk waste containers placed in a central location greatly improved the efficiency of the clean-up by eliminating the need to make repeated deliveries to the landfill by volunteers using pick-up trucks or utility trailers. The smaller vehicles could remain in the back alleys and make their deliveries to the bulk container hence reducing valuable clean-up time wasted waiting at the landfill scale. The process of using two bulk containers in each community created a system where one was being dumped and the second was being filled.

The Community Development Branch became involved in 2008 by being the point of contact between the City of Saskatoon and the participating Founding Communities. The role of Community Development continues to be that of hosting pre clean-up meetings in order to provide information and education on waste reduction, recycling services, safe needle pick-up and disposal, the coordination of civic services, and to obtain feedback.

In 2009, it was determined that the annual clean-up event(s) for the usual participating communities (Riversdale, Pleasant Hill, Caswell Hill, and King George/Holiday Park) would be held on a day in May.

REPORT

Today, the City of Saskatoon and Fire and Protective Services commit to the community clean-ups as established in 2010 whereby we locate drop-off sites in three locations, one in Caswell Hill, one in Pleasant Hill and one on the border between Riversdale and King George. By locating the drop-off sites in the community, the location becomes the focal point for the event and the now-annual community association sponsored BBQs at the end of the day contribute greatly to the spirit of the community.

Fire and Protective Services budgets \$3,000.00 annually, however, as indicated in the chart below the costs for the number of 30-yard dumpsters and subsequent delivery to the landfill and return to the sites has increased. The chart also indicates the allocation of dumpsters, the amount of waste and the costs to dispose of the waste.

	Community Association	Assigned Dumpsters	Waste to Landfill (kg)	Cost of Dumpsters
2006				
3-Jun	Pleasant Hill	2 Dumpsters		
3-Jun	Riversdale	2 Dumpsters		
		Total weight and cost	15260	\$ 1,040.69
2007				
2-Jun	Pleasant Hill	2 Dumpsters each		
2-Jun	Riversdale	2 Dumpsters each		
12-May	Caswell Hill	2 Dumpsters each		
12-May	King George			
		Total weight and cost	59160	\$ 3,498.00
2008				
24-May	Pleasant Hill	4 Dumpsters		
24-May	Caswell Hill	were placed at single		
24-May	King George	drop off location, corner		
24-May	Riversdale	of Ave H S & 11th St W		
		Total weight and cost	28790	\$ 2,814.00

2009				
23-May	King George	4 Dumpsters were placed		
23-May	Riversdale	at Ave H S & 11th St W		
9-May	Pleasant Hill	1 Dumpster		
		Total weight and cost	25180	\$ 3,155.90
2010				
15-May	Caswell Hill	2 Dumpsters		
15-May	Pleasant Hill	2 Dumpsters		
15-May	Riversdale	4 Dumpsters were placed		
15-May	King George	at Ave H S & 11th St W		
		Total weight and cost	22150	\$ 3,542.70

Our experience with previous clean-up days has prompted Fire and Protective Services to assign one Inspector to each of the drop-off sites to supervise and monitor the materials destined to the landfill and to divert recyclable products. In addition, Environmental Services also continues to allocate one Environmental Officer to assist in the approval of refuse going to the landfill.

The costs related to the provision of staff are approximately \$1,240.00 over and above the \$3,000.00 currently allocated.

The annual clean-up day has become a much anticipated event in each community involved with increasing numbers of volunteers participating resulting in a greater number of alleys being cleaned.

However, Your Administration continues to deal with issues related to discarded mattresses, furniture and appliances that get abandoned or dumped in the alleys. The City of Saskatoon is responsible for the alleys and, as such, is responsible for the removal of these discarded items. Fire and Protective Services regularly patrols alleys to identify property maintenance issues and often encounters discarded large items that cannot be associated with a given address. There continues to be a need for a dedicated resource in the form of two staff and a small tandem truck to expedite the retrieval and disposal of these items and a quicker civic response to citizen complaints or in fact to pre-empt the eventual complaints. It is our belief that this would not require additional staff but only a re-allocation of existing resources as a normal day-to-day function.

CONCLUSION

The annual clean-ups have proven to be a positive influence on the overall property maintenance and nuisance abatement efforts in the communities involved. The Fire and Protective Services Department finds the annual clean-ups result in the compliance of many Orders to Remedy against properties in participating communities, thus eliminating the need for enforcement and possible strain on civic resources that would be involved in the process.

Your Administration encounters property maintenance issues in all areas of the City where alleys exist and sees a growing need to consider increasing the support for additional communities (e.g. Nutana, Buena Vista, City Park). However, based on the current costs including staffing, the annual allocation of funds needs to be increased to approximately \$7,500.00. If a community decided not to participate, the funds could be re-directed to expanding the effectiveness of clean-ups in participating communities.

OPTIONS

The Community Clean-up Program remain status quo.

POLICY IMPLICATIONS

None.

FINANCIAL IMPLICATIONS

The funding for the Program be increased to \$7,500.00 annually.

ENVIRONMENTAL IMPLICATIONS

None.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Section E – INFRASTRUCTURE SERVICES

E1) Enquiry – Former Councillor B. Pringle (July 21, 2010) Speed Limit – Clarence Avenue South (File No. CK. 6320-1)

RECOMMENDATION: that the information be received.

BACKGROUND

The following enquiry was made by former Councillor B. Pringle at the meeting of City Council held on July 21, 2010:

“For safety reasons, would the Administration please consider reducing the speed limit on Clarence Avenue South from Cope Crescent to Calder Avenue? Considering the merging traffic from Circle Drive and four sets of lights on Clarence Avenue South, I respectfully suggest this decision makes sense in light of the reduced speed decision on Preston Avenue South from 60 kph to 50 kph.”

Upon further discussions with the Administration, former Councillor Pringle clarified that the enquiry should have been requesting consideration of a reduction in the speed limit on Clarence Avenue South from Stonebridge Boulevard to Calder Crescent.

REPORT

The posted speed limits on Clarence Avenue are 50 kph north of Circle Drive; and 60 kph south of Circle Drive. The 60 kph speed zone extends to the south city limits and includes the Clarence Avenue overpass.

The newly constructed section of Clarence Avenue south of Circle Drive is classified as a major arterial roadway with controlled access. All intersections are signalized to provide safe access for vehicles and to ensure full pedestrian protection. The speed limit of 60 kph is deemed appropriate considering the road design and adjacent commercial land use.

To the north of Circle Drive, Clarence Avenue is classified as a minor arterial with on-street parking and adjacent driveway accesses. As the roadway transitions from a commercial zone to a residential neighbourhood, the speed limit is reduced to 50 kph, just to the south of Calder Crescent.

A speed study, conducted in 2008, indicated that the majority of motorists adjust their vehicle speed accordingly as they are entering this residential neighbourhood. Additional signage and traffic calming measures were installed in 2009 at the intersection of Clarence Avenue and Glasgow Street to clarify the right-of-way and assist in reducing vehicle speeds.

It is not recommend that the speed limit be changed on Clarence Avenue South from Stonebridge Boulevard to Calder Crescent at this time. The Administration will continue to monitor traffic conditions for future changes. If speeding is identified as an issue, Saskatoon Police Services will be notified for enforcement.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**E2) Enquiry – Former Councillor B. Pringle (September 28, 2009)
Traffic Calming - Clarence Avenue South
(File No. CK. 6302-1)**

RECOMMENDATION: that the information be received

BACKGROUND

The following enquiry was made by former Councillor B. Pringle at the meeting of City Council held on September 28, 2009:

“With the recent northbound diversion of traffic from Clarence Avenue South to Glasgow Street, resulting in a significant daily vehicle increase, would the Administration please consider installing appropriate traffic calming measures on Glasgow Street.”

REPORT

Traffic calming devices are often used to reduce speeding; to enhance the safety and the perception of safety for pedestrians; and to reduce short cutting through residential neighbourhoods.

The majority of the traffic on Glasgow Street consists of motorists coming from Broadway Avenue, who use it as a route to Clarence Avenue. This could be considered “short-cutting”.

When looking at reducing short-cutting, the Administration conducts an analysis to determine whether any traffic calming device which physically restricts traffic movements should be used.

Any decision with respect to traffic calming also requires community support. In this instance, support would need to be received from residents in the Queen Elizabeth, Avalon and Adelaide/Churchill neighbourhoods.

Glasgow Street, which connects Clarence Avenue to Melrose Avenue, is classified as a local roadway with a posted speed limit of 50 kph. Typically, local roadways are designed to carry up to 1,000 vehicles per day. With the exception of the stop sign giving right-of-way to Clarence Avenue, Glasgow Street has the right-of-way over all adjacent streets, including Broadway Avenue, which is classified as a major collector.

The City of Saskatoon has 543 established traffic count stations each of which measures traffic volumes on a three to five-year cycle. One of the stations is located on Glasgow Street between Clarence Avenue and Mendel Crescent. The traffic was first measured at this location in 2005, prior to construction of the Clarence Avenue/Circle Drive interchange, which showed an average of 2,021 vehicles per day. Traffic at this station was measured again in 2009, after the opening of the interchange, which showed an average of 2,500 vehicles per day.

In June, 2006, the Administration received a request for traffic calming on Glasgow Street between Mendel Crescent and McGilp View. A speed study was conducted, which found that the 85th percentile speed (the speed at which 85 percent of the vehicles are travelling at or less than) was 58 kph. Ideally, it is desirable for the 85th percentile speed to be no more than 5 kph above the speed limit.

A temporary traffic island was placed at the intersection of Glasgow Street and Mendel Crescent, which was removed due to a conflict with a resident's driveway. Another was placed at Glasgow Street and MacEachern Avenue, which is still there and will be made permanent in 2011.

An additional traffic volume and speed study was conducted along Glasgow Street between Mendel Crescent and McGilp View from May 30 to June 5, 2010. The 85th percentile speed was measured at 52 kph, while the average daily traffic was measured at 2,077 vehicles. This study indicates that, while the traffic volumes have increased, the speeds of the vehicles have decreased to an acceptable level.

The Administration has not identified any traffic safety concerns in the area requiring action and does not recommend any changes/traffic calming measures on Glasgow Street for the following reasons:

- Glasgow Street is a wide street with on-street parking. Traffic studies show the traffic volume is sporadic throughout the day and there is no congestion or delays.

- The traffic volumes have remained relatively consistent along Glasgow Street (2,027 and 2,500 vehicles per day just west of Clarence Avenue, and 2,077 vehicles per day near Mendel Crescent).
- Vehicle speeds are at an acceptable level on Glasgow Street.
- The five-year collision history (2005 to 2009) indicates there were four collisions resulting from icy road conditions along Glasgow Street from Clarence Avenue to Broadway Avenue. There were no fatalities or injuries.
- Any course of action, such as restricting traffic on Glasgow Street, will likely increase traffic on Wilson Crescent and surrounding streets.
- Broadway Avenue and Glasgow Street lead to an off-leash dog park. Restricting access would shift that traffic to other roadways in the area.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**E3) Enquiry – Former Councillor B. Pringle (August 17, 2009)
Painting of Sidewalk Ramps
(File No. CK. 6220-1)**

RECOMMENDATION: that the information be received.

BACKGROUND

The following enquiry was made by former Councillor Pringle at the meeting of City Council held on August 17, 2009:

“Last year as a pilot project in Eastview, the City brightly painted some sidewalk ramps so that citizens with poorer eyesight, those using walkers or in wheelchairs, could safely access the sidewalk rather than hitting the curb and getting hurt or risking serious injury.

I have received excellent feedback from the Eastview Advisory Committee on Making Eastview Senior-Friendly, so I am requesting the Administration explore continuation of this practice across the City.”

REPORT

In response to resident requests, the Administration painted the sidewalk ramps at all four corners of the intersection of Louise Street and McEown Avenue/East Place near Market Mall on a trial basis in 2008.

It is the Administration's opinion that the paint did not provide any long term benefits, as it faded within a few months and was virtually hidden beneath the snow during winter months. Infrastructure Services has not received any resident feedback regarding its effectiveness.

Currently, there are thousands of ramps in place throughout the city and over 4,000 outstanding locations waiting to be installed. The ramps would need to be painted a minimum of twice annually, at a cost of approximately \$300 per intersection, per painting.

The City of Winnipeg has recently installed detectable warning pads at sidewalk ramp locations. These brightly coloured (typically yellow) pads provide a more permanent solution and require less maintenance than sidewalk painting. Material and labour costs to retrofit existing locations are approximately \$1,500 per four-corner intersection. The cost to install new ramps with detectable warning pads is approximately \$11,200 per four-corner intersection.

The installation and maintenance of accessibility ramps has been primarily funded from Capital Project 631 - Traffic Safety and Capital Project 1963 - Corporate Accessibility Policy. The total cost to construct all of the current outstanding locations with standard ramps is estimated at \$10,167,500 (\$2,500 per ramp). Approximately \$90,000 is available in 2011, which will permit the construction of approximately 40.

All new ramp installations in the City of Saskatoon are fitted with ridges. These ridges increase safety by creating a friction surface, decreasing the chance of it becoming slippery when wet or icy. In addition, because the ridges have a different texture than the sidewalk, they are easier to see. Furthermore, the varying concrete texture is detectable by foot as well as by canes as they make a different sound on the ridged surface than they do on the smooth pavement surface.

Given the lack of supporting evidence for the effectiveness of painted ramps in increasing user safety, as well as the lack of funding for ramp installation and maintenance, the Administration does not recommend a continuation of painting or the installation of detectable warning pads.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

E4) Communications to Council

From: Avery Spott

Date: November 8, 2010

**Subject: Intersection of Nelson Road and McOrmond Drive
(File CK. 6280-1)**

RECOMMENDATION: that the information be received.

BACKGROUND

City Council, at its meeting held on November 22, 2010, considered the attached communication from Avery Spott (Attachment 1) requesting a four-way stop at the intersection of Nelson Road and McOrmond Drive, and resolved that the matter be referred to the Administration for a report.

REPORT

Nelson Road/Addison Road is classified as a collector roadway with a speed limit of 50 kph and a measured traffic volume of 2,500 vehicles per day. McOrmond Drive is classified as major arterial roadway, intended to carry 10,000 to 30,000 vehicles per day. The speed limit is 60 kph.

To warrant the installation of four-way stop signs, an intersection must meet certain minimum criteria, as specified in Policy C07-007 - Use of Stop and Yield Signs, which takes into consideration traffic volume entering the intersection during the five peak hours of the day to determine if traffic levels on the intersecting roadways are relatively equal on all approaches; the collision history at the intersection; and the proximity of adjacent four-way stop controls. The policy states:

“The following conditions must be met for all-way stop control to be considered:

- i) The combined volume of traffic entering the intersection over the five peak hour periods from the minor street must be at least 25% of the total volume for a three-way stop control, and at least 35% of the total volume for a four-way stop control.

- ii) There can be no all-way stop control and traffic signal within 200 metres of the proposed intersection being considered for all-way stop control on either of the intersecting streets.

Provided the above criteria are met, the following conditions, singly or in combination, may warrant the installation of all-way stop signs:

- i) When five or more collisions are reported in the last twelve month period and are of a type susceptible to correction by an all-way stop control.
- ii) When the total number of vehicles entering the intersection from all approaches averages at least 600 per hour for the peak hour or the total intersection entering volume exceeds 6,000 vehicles per day.
- iii) The average delay per vehicle to the minor street traffic must be 30 seconds or greater during the peak hour.
- iv) As an interim measure to control traffic while arrangements are being made for the installation of traffic signals.”

A review of the intersection of Nelson Road/Addison Road and McOrmond Drive found that, according to the five-year collision report (2006-2010) there have been no reported collisions at this intersection. The peak hour traffic volumes from the latest study, which was completed on March 22, 2011, indicated that the peak hour traffic is 558 vehicles and that the total number of vehicles entering the intersection from all approaches is 7,480 vehicles per day. The average delay per vehicle to the minor street traffic is less than 30 seconds and the traffic levels on the intersecting roadways are split equally on all approaches.

Traffic signals are planned for this intersection in 2012. Therefore, all-way stop signs will be installed, as an interim measure, until the signals are installed. In addition, traffic signals will be installed at Attridge Drive and Heal Avenue and Attridge Drive and McOrmond Drive in 2011.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Communication from Avery Spott.

E5) Appointment of Weed Inspector - 2011
The Noxious Weed Act
(Files CK. 4200-8, IS. 4200-2 and 4510-1)

RECOMMENDATION: that Mr. David McKee and Ms. Charity Williams of the Infrastructure Services Department be appointed as the City of Saskatoon's 2011 Weed Inspectors, in accordance with the provisions of *The Noxious Weed Act*.

REPORT

Section 7, Article 1 of *The Noxious Weed Act* (Saskatchewan) requires that City Council appoint a weed inspector(s) annually. To carry out this year's program, a weed inspector(s) is required for a six-month period, from May 1 to October 31, 2011.

It is recommended that Mr. David McKee, Supervisor, Pest Management and Ms. Charity Williams, Weed Inspector, both of the Infrastructure Services Department, Parks Branch, be appointed as the City of Saskatoon's 2011 Weed Inspectors.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

E6) Appointment of Municipal Dutch Elm Disease Inspectors – 2011
Dutch Elm Disease Control Regulations, The Forest Resources Management Act
(Files CK. 4200-4; IS. 4200-1 and IS. 4510-1)

RECOMMENDATION:

- 1) that Mr. Geoff McLeod and Mr. David McKee of the Infrastructure Services Department be appointed as the City of Saskatoon's 2011 Municipal Dutch Elm Disease Inspectors, in accordance with the provisions of *The Forest Resources Management Act*; and
- 2) that the City Clerk notify the Minister of the Environment of the appointments.

REPORT

Section 8, Article 2 of the *Forest Resources Management Act* requires that City Council appoint one or more Municipal Dutch Elm Disease Inspectors annually. The function of the Inspectors is to enforce the Dutch Elm Disease regulations specified in the *Act*.

It is recommended that Mr. Geoff McLeod, Superintendent, Urban Forestry and Mr. David McKee, Pest Management Supervisor, both of the Infrastructure Services Department, Parks Branch, be appointed to this office for 2011.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

E7) Sole Source Purchase Capital Budget 1357 – Replacement Vehicles and Equipment Two Caterpillar Motor Graders (Files CK. 1390-1 and IS. 1700-1)

- RECOMMENDATION:**
- 1) that the sale agreements submitted by Kramer Ltd., for the sole source purchase of two motor graders, at a combined total cost of \$212,759.35 (including G.S.T. and P.S.T.), be approved; and
 - 2) that Corporate Services Department, Purchasing Services Branch be requested to issue the appropriate purchase order.

REPORT

Approved Capital Project 1357 - Vehicles and Equipment Replacement includes funding for the purchase of one motor grader in the amount of \$220,000.

As part of the Public Works Branch snow removal operation, additional motor graders are rented each year. Over the 2010/2011 season, two motor graders were rented from Kramer Ltd., for a

combined rental fee of \$81,584. In an effort to recover the investment made towards these two units, Vehicle and Equipment Services requested that Kramer Ltd. submit a proposed sale agreement, with a provision to trade in two of the City's older grader units.

Replacing two 1992 graders with units that are 13 to 14 years newer will significantly reduce the short-term risk of any major repair costs. By purchasing the newer units from Kramer Ltd., the City will be able to utilize the rental investment of \$81,584.

FINANCIAL IMPACT

The net cost to the City, as quoted by Kramer Ltd., for the purchase of two motor graders, with a provision of two trade-in units is as follows:

Unit 377219 – 2005 140 H Motor Grader (6,906 runtime hours)	\$146,900.00
Less Rent Paid	(\$39,374.00)
Interest Charges	\$4,144.04
Trade-In – 1992 City Unit No. 2211 (13,939 runtime hours)	(16,500.00)
Unit 377219 – 2006 140 H Motor Grader (6,279 runtime hours)	\$153,000.00
Less Rent Paid	(\$42,210.00)
Interest Charges	\$3,957.55
Trade-In – 1992 City Unit No. 2212 (13,188 runtime hours)	<u>(16,500.00)</u>
Subtotal	\$193,417.59
G.S.T.	\$9,670.88
P.S.T.	<u>\$9,670.88</u>
Contract Price	\$212,759.35
Less G.S.T. Rebate	<u>(\$9,670.88)</u>
Net Cost to City of Saskatoon	\$203,088.47

There are sufficient funds within approved Capital Project 1357 - Vehicles and Equipment Replacement for this purchase.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

E8) Storm Water Utility Rate Structure
(Files CK. 1905-1, x 7820-1)

- RECOMMENDATION:**
- 1) that a new storm water utility rate structure, based on this report, be approved in principle; and
 - 2) that the Administration report further with detailed recommendations for a new storm water utility rate structure, including rate options, phase-in periods, implementation costs and a communications plan.

EXECUTIVE SUMMARY

The following report outlines recommendations for changes to the storm water utility structure, which currently applies a flat rate to water meter bills to one which would charge property owners proportionately for the amount of storm water load their property imposes on the storm sewer system. With the current system, single detached homes have effectively been subsidizing large properties.

The additional revenue the utility will generate through future rate increases will be directed towards asset preservation; adherence to future provincial environmental regulations; and projects designed to reduce the risk of surface flooding from severe storm events.

The report also outlines procedures to allow property owners with large impervious areas to request a recalculation of their property in order to be credited for improvements such as storage ponds, storage tanks, bio-swales or pervious landscaping that reduces the amount of runoff.

BACKGROUND

On January 1, 2002, Phase I of the plan outlined in the approved 2001 Storm Water Utility Audit, which removed storm water funding from the mill rate to a flat fee on water meters of \$3.40 per month, was implemented. Phase II was to charge a levy on parcels based on the area of each parcel. Phase III was to charge a levy on properties based on the amount of impervious (hard) surface area on the parcel.

On December 17, 2007, City Council approved an increase to the Storm Utility Rate from \$3.40 per water meter to \$4.40 per water meter, effective January 1, 2008.

REPORT

The storm water utility currently funds the operation, engineering, maintenance and small-scale capital project costs required to manage the storm sewer infrastructure throughout the city. It does not fund any large scale asset preservation programs, or any large scale capital projects designed to reduce the risk of surface flooding from severe rain storms.

Asset Preservation and Capital Improvement Requirements

The current value of the storm water system is approximately \$437,000,000. The \$1,500,000 which is allocated towards capital rehabilitation per year equates to 0.3% of the asset value, which implies a 333 year service life per element of the storm system. This funding level translates into a service level where the overall condition of the asset will decline, the cost of maintenance will increase, and the level of service to citizens will continue to decline. There is an estimated annual deficit of approximately \$2.9 million in asset preservation. The general principle of a new storm utility rate structure is that appropriate revenue would be generated to fund an appropriate maintenance program, an appropriate capital rehabilitation program and provide for system improvements to deal with problem areas.

Current Rate Structure

The storm water utility is currently collected at \$4.40 per month (\$52.80 annually) from each of the 64,398 water meters in the city, generating annual revenues of \$3.42 million, which is approximately distributed as follows:

- \$235,000 for costs of collection and administration charges, licenses and insurance;
- \$1,500,000 to the Storm Infrastructure Reserve for capital rehabilitation works; and
- \$1,685,000 to the storm system operating programs and engineering.

The \$4.40 per month rate system does not take into account the area of a property or the amount of “hard” surface on a property. “Hard” surfaces are areas such as concrete, asphalt and roofs, which do not allow rainwater to soak into the ground, creating runoff, as opposed to “soft” surfaces, such as lawns or gardens, which allow water to infiltrate. The more “hard” surface a property has, the more rainwater it will send into the storm water system, thereby creating the need for larger pipes, ponds and other infrastructure to move the rainwater to the river.

The current method of charging the storm water utility is imbalanced and ineffective for the following reasons:

- Only properties with a water meter pay the utility. For example, pay-for-use parking lots do not contribute to the utility.
- All properties that pay the utility pay the same amount. Therefore, a single house pays the same amount as a commercial property with a large parking area.
- The rate of increase in funding to the utility equals the rate of new water meters, not the rate of storm sewer infrastructure growth.
- Property owners have no incentive to reduce runoff.
- The current funding level is insufficient to fund any large scale flood reduction projects or any asset management strategies for the storm water system.
- Many rate payers are tenants who do not own property that impacts the storm sewer system, yet they must pay the levy because they pay the water bill.

A new storm water utility rate structure would seek to eliminate these inequalities and generate the extra revenue necessary to fund large scale flood reduction projects and asset management strategies as follows:

- Move the storm sewer utility charge from the water meter billing system to a separate utility charge sent out as a separate utility bill to charge property owners a storm water utility fee based on the amount of impervious area on the property. This would ensure that properties without a water meter pay the utility, and would allow the rate to vary for each property, based on its size. (This was referred to as “Phase II” in the storm water rate structure which was approved in 2001.)
- Charge the utility to every property at a rate proportional to the estimated amount of “hard” surface present on the property. (This was referred to as “Phase III” in the storm water rate structure approved in 2001.)
- Provide a process to request a recalculation of a property’s storm water utility charge, in order for property owners to challenge the “hard” surface estimate and to receive credit for property improvements designed to reduce or store runoff from rainfall events.

Rate Capping

Charging property owners for the amount of “hard” area on their property requires a new system, generally referred to as charging by Equivalent Runoff Unit (ERU). ERUs are a standard method used by many municipalities for storm sewer billing. The approach is relatively straight forward, even though there are many variables and different applications of the method.

The first step involves determining the value of an ERU. One ERU is defined as the average amount of hard surface on a typical single detached residential house. In Saskatoon, the average single detached house has 265.3 square metres of hard surface, representing the base value for

determining the number of ERUs for each property. For simplicity and uniform billing, all single detached houses are deemed to have exactly one ERU on their property. In Saskatoon, these single ERU properties represent approximately 91% of all properties.

Although single ERU properties represent a large proportion of the total number of properties, they represent only 60% of the impervious area on private property in Saskatoon. Approximately 6,000, or 9% of all properties in the city, generate the remaining 40% of the runoff. It is these properties, which generate a disproportionate amount of the runoff to the storm sewer system, which will see a significant increase to the proportion of the storm sewer utility payment required.

Although the ERU system offers an equitable charging method for the storm water utility, it creates a very significant fee increase for those owners with extremely large amounts of hard surface on their property. To soften this impact, a rate cap may be necessary in order to allow these property owners to adjust to the new system, as well as to provide time for them to implement changes to lower their impact on the system. A disadvantage of a rate cap is that individual homes would be subsidizing the larger properties; however, if the cap is phased out gradually, this inequity can be removed over time. A rising cap also has the effect of providing a “push”, as rate increases each year send a signal to property owners that future increases will continue through inaction.

Recalculation Procedure

Any property owner paying more than the minimum charge would have the ability to request a recalculation with respect to the estimated amount of impervious area they generate for the storm water utility charges. Credit would be given for improvements designed to store, divert, delay or improve the quality of storm water released into the system. These improvements may include, but are not limited to, private storage ponds, storage tanks, bio-swales, green roofs, permeable paving, rain gardens or other “soft” landscaping. Property owners would be credited for the equivalent amount of runoff that would be diverted during a storm event.

New Rate Structure

Single detached homes would pay exactly one ERU, regardless of size. All other properties would pay proportional to their estimated impervious “hard” surface. As an example, a 1,500 square metre light industrial IL1 parcel would be estimated to have 900 square metres (0.6 area multiplier) of “hard” surface. Divided by 265.3 square metres per ERU, the property would pay at a rate of 3.4 ERUs. In other terms, the property generates the same amount of runoff as 3.4 average homes and, therefore, would pay for this amount.

Reducing the Risk of Surface Flooding

With a new rate structure and application, the possibility of increasing overall revenues for the storm utility is possible. If approved, it is recommended that an appropriate portion of additional revenue over the next five to seven years be directed to large infrastructure projects that are designed to reduce the risk of surface flooding during severe storm events. A number of locations where property damage has occurred in the past during severe rain events have been identified for these projects.

POLICY IMPLICATIONS

A new rate structure would fundamentally change the storm water utility levy collection system from a monthly flat fee water meter based payment to a payment based on how much estimated “load” a property owner places on the storm sewer system through runoff generated from their property. Property owners, rather than water users, pay the levy. By basing the levy on estimated impervious area, each property owner pays proportionally for the runoff they contribute.

A new rate structure would require the creation of a new billing system and require that each property owner receive a new utility bill, separate from the property tax bill and the water bill.

FINANCIAL IMPLICATIONS

Any additional revenue generated by the new storm utility rate structure would be used to fund storm sewer projects. Administrative costs, such as communication and recalculation inspection costs would be relatively minor. Implementation of a new billing system would have a one-time formation cost estimated at \$200,000, and continuing operating costs estimated at \$80,000 annually. These costs would be paid by the storm water utility.

PUBLIC COMMUNICATIONS PLAN

A communications plan would be developed to inform single detached homeowners that the storm water utility charges which are currently applied to the water meter bill will be moved to a separate bill. The Infrastructure Services Department would also work with individual commercial and industrial properties that have large impervious areas to help with the transition to the new rate structure system.

Attachment 1 provides a brief overview of the proposed changes to the storm water utility rate structure and would form the basis for the key messages in the communication strategy. These key messages would include a description of how the additional revenue generated through the

storm water utility funding will be directed, in part, to projects designed to reduce the risk of surface flooding during severe storm events. The communication strategy would list the locations which have been identified for these projects where property damage has occurred in the past during severe rain events.

ENVIRONMENTAL IMPLICATIONS

A new rate structure would have a positive environmental impact to the city and the watershed, as it would encourage the detention and treatment through settling of storm water before it is discharged into the river, as many of the capital improvements funded by additional revenue received would be for storage infrastructure (i.e. ponds) that capture and detain runoff. This would eliminate silt and debris that would otherwise flow into the river.

In addition, rate recalculations for private property owners for the construction of private storage ponds or tanks, or “green” storm water improvements such as bio-swales, green roofs, permeable paving, rain gardens or other “soft” landscaping would encourage the detention of storm water.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Appendix A – Storm Water Utility Funding Requirements

Section F – UTILITY SERVICES

F1) 2011 Capital Budget

Capital Project #1054-03 – WTP – Asset Replacement – Clarifiers (#1 & #2)

Mechanical Replacement

Proposal Award – Equipment Supply

(Files CK. 7920-1 and WT. 7960-103-2)

- RECOMMENDATION:**
- 1) that the pre-purchase of a WesTech clarifier mechanism and Brentwood tube settlers from BowRio Water Technologies Inc., for a total price of \$1,322,130.70 (including G.S.T. and P.S.T.) be approved; and,
 - 2) that Purchasing Services issue a Purchase Order to BowRio Water Technologies Inc. for the WesTech clarifier mechanism and to Brentwood for the supply of tube settlers.

BACKGROUND

Capital Project #1054 – WTP – Asset Replacement provides funding for the replacement of Water Treatment Plant assets and equipment that have reached the end of their useful life. Sub-Project #03 is for the mechanical replacement of Clarifier #1 and has \$3,575,000 of approved funding in the 2010 and 2011 Capital Budgets. Clarifier #1 was constructed in 1962, requires frequent maintenance, and is the least reliable of the four clarifiers. Clarifier #2 received a similar refurbishment in 2003. A Terms of Reference (TOR) was prepared for consulting engineering services and the proposal from Catterall & Wright Consulting Engineers (Catterall & Wright) was approved by Council on July 21, 2010 for a total upset fee of \$278,475.

REPORT

Catterall & Wright's initial task was to review options for replacement of Clarifier #1 mechanical components and to provide a recommendation. Because this is specialized equipment, the review included pre-selection of the most appropriate mechanical components by obtaining detailed information on the equipment, verify compatibility of equipment with the existing infrastructure, short-list suitable vendors, acquire pricing, and select the best solution for the City. At the Water and Wastewater Treatment Plants, there are times, like this, when a tender or RFP are not the most suitable methods to procure equipment and a modified RFP/sole source approach is more appropriate. Whenever this process is used, Administration requests Council approval.

In conjunction with the mechanism replacement, the TOR requested installation of tube settlers which enhances the water quality and increases the practical loading rate of a clarifier. The use of Brentwood tube settlers was favourably piloted in 2009/2010, and as a result, it was desired to make a full scale installation of Brentwood tube settlers in the new installation. A report dated January 14, 2011, evaluated the following available clarifier mechanisms:

- Infilco Degremont
- Ovivo (previously Eimco)
- WesTech

The lead time required to manufacture and deliver this equipment resulted in the decision to pre-purchase the equipment before the installation contract was tendered. These manufacturers were contacted and provided with basic basin information from the project and asked for a proposal for the supply of appropriate replacement equipment complete with budget pricing. The existing Clarifier #1 is an Infilco Degremont unit while the existing Clarifier #2 and #4 are WesTech units.

The Infilco Degremont unit design continues to use an unacceptable open ring gear. The configuration would require more extensive piping and basin modifications resulting in higher installation costs. The preliminary pricing was \$1,025,000 CAD but did not include tube settlers and supports which are expected to cost \$600,000 CAD. Ovivo (Eimco) provided a proposal with preliminary pricing of \$1,553,000 CAD complete with tube settlers. The WesTech proposal, which includes a mechanism identical to that in Clarifier #2, provided preliminary pricing of \$620,000 USD plus \$600,000 USD for the tube settlers. The WesTech unit is slightly less costly to operate due to impeller efficiencies.

Catterall & Wright recommended the WesTech clarifier based on parts compatibility with existing units and least cost based on budget pricing and a known construction method. Engineering Services agreed, and Catterall & Wright were instructed to prepare a supply specification and obtain firm pricing from WesTech Engineering, Inc. A firm quotation was provided through BowRio Water Technologies Inc., the Canadian representative of WesTech and Brentwood. The quote is in Canadian dollars.

The net cost to the City for the proposal submitted by BowRio Water Technologies Inc. would be as follows:

WesTech Model No. SCC71	\$ 582,272.00
Brentwood AccuPac IFR Tube Settlers	<u>619,665.00</u>
Subtotal	\$1,201,937.00
G.S.T.	60,096.85
P.S.T.	<u>60,096.85</u>
Total Equipment Cost	\$1,322,130.70
Less G.S.T. Rebate to City	<u>(60,096.85)</u>
Net Cost to the City	\$1,262,033.85

BowRio Water Technologies Inc. has indicated that G.S.T. will be added to the invoicing, however, the City will have to self assess P.S.T.

OPTIONS

The only option available is to not award to the proponent. Not awarding at this time will delay construction to 2012-2013 and will result in continuation of the operational problems associated with the current Clarifier #1.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Capital Project #1054-03 – WTP – Asset Replacement – Clarifiers (#1 & #2) Mechanical Replacement has sufficient approved funding for the purchase of the equipment.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Section G – CITY MANAGER

G1) Agreement with Potash Corporation of Saskatchewan Inc. (Files CK. 4110-32, CC. 4110-1 and PL. 4110-12-3)

- RECOMMENDATION:**
- 1) that City Council approve the terms and conditions of the Agreement with Potash Corporation of Saskatchewan Inc.; and,
 - 2) that His Worship the Mayor and the City Clerk be authorized to execute the Agreement with Potash Corporation of Saskatchewan Inc. on behalf of the City of Saskatoon under the Corporate Seal.

BACKGROUND

Lands around Saskatoon, like other communities in the province, contain mineral rights and mining interests. The Ministry of Energy and Resources regulates the mineral rights for Saskatchewan. Mineral interests are owned by active operators such as Potash Corporation of Saskatchewan Inc. (PotashCorp). PotashCorp has sub-surface mineral leases on lands on the western edge of Saskatoon, including the Blairmore Sector, which is planned for future urban growth. PotashCorp pays mineral royalties to the owners of mineral rights.

The extraction of minerals by mining companies may cause ground elevations to subside and shift. Ground elevations can change within approximately a one-kilometre radius of the point of extraction.

REPORT

Your Administration and PotashCorp have drafted an Agreement that will reasonably facilitate both mining operations and urban growth on the western edge of Saskatoon (Attachment 1). PotashCorp has executed the Agreement and the City is now in a position to do the same.

The following is a summary of the terms of the proposed Agreement:

1. The City and PotashCorp wish to avoid potential conflict between mining operations and urban growth.
2. The City will focus on developing areas that will not be affected by mining operations.
3. In the short term, the Blairmore Suburban Centre and the two neighbourhoods east of the Dalmeny Road will be developed, which will provide enough land for about 20 years of urban growth.

4. PotashCorp will mine no further east than its current operations, and it will ensure mining operations occur outside the City's short and medium-term growth areas.
5. The City and PotashCorp will jointly monitor the lands to the west of Dalmeny Road and subject to the results of surface monitoring, lands will be brought into the development stream as needed.
6. The City and PotashCorp agree to meet on a regular basis to exchange information and to monitor areas of mutual interest.

City Council, at its meeting held on March 7, 2011, approved amendments to the Blairmore Sector Plan (Attachment 2). The amended Blairmore Sector Plan is consistent with the terms of the proposed Agreement. It shows urban growth occurring from east to west, and it identifies the final phase of development located west of the West Swale (a natural low-lying area) as 'urban holding' rather than specific neighbourhoods. The City uses the 'urban holding' designation when there is not an approved concept plan for development, or when an area cannot be readily serviced.

If surface monitoring shows that this final development phase will be suitable for long-term urban growth, your Administration will prepare more detailed plans for development and propose further amendments to the Blairmore Sector Plan. In the interim, these lands will remain within city limits and maintain its current Future Urban Development (FUD) zoning designation.

OPTIONS

1. City Council may approve the terms and conditions of the proposed Agreement with PotashCorp, and authorize its execution by His Worship the Mayor and the City Clerk (recommended).
2. City Council may decline to approve the terms and conditions of the proposed Agreement with PotashCorp. This option is not recommended because it could limit the growth and development of the Blairmore Sector.

POLICY IMPLICATIONS

The proposed Agreement will not require amendments to civic policies or administrative policies. As noted, it is consistent with the amended Blairmore Sector Plan.

FINANCIAL IMPACT

Substantial public and private investments in the area depend on the certainty provided by the proposed Agreement.

STAKEHOLDER INVOLVEMENT

As part of the process of amending the Blairmore Sector Plan, information on the proposed amendments (which, as noted, are consistent with the proposed Agreement) was provided to land owners and major stakeholders in the Blairmore Sector area, and a public information meeting was held. A public hearing was also held before City Council approved the amended Blairmore Sector Plan.

ENVIRONMENTAL IMPLICATIONS

The proposed Agreement does not have environmental and/or greenhouse gas implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. Proposed Agreement with Potash Corporation of Saskatchewan Inc.
2. Blairmore Sector Plan Map

Administrative Report No. 7-2011
Section G – CITY MANAGER
Monday, April 18, 2011
Page 4

Respectfully submitted,

Paul Gauthier, General Manager
Community Services Department

Marlys Bilanski, General Manager
Corporate Services Department

Brian Bentley, General Manager
Fire & Protective Services Department

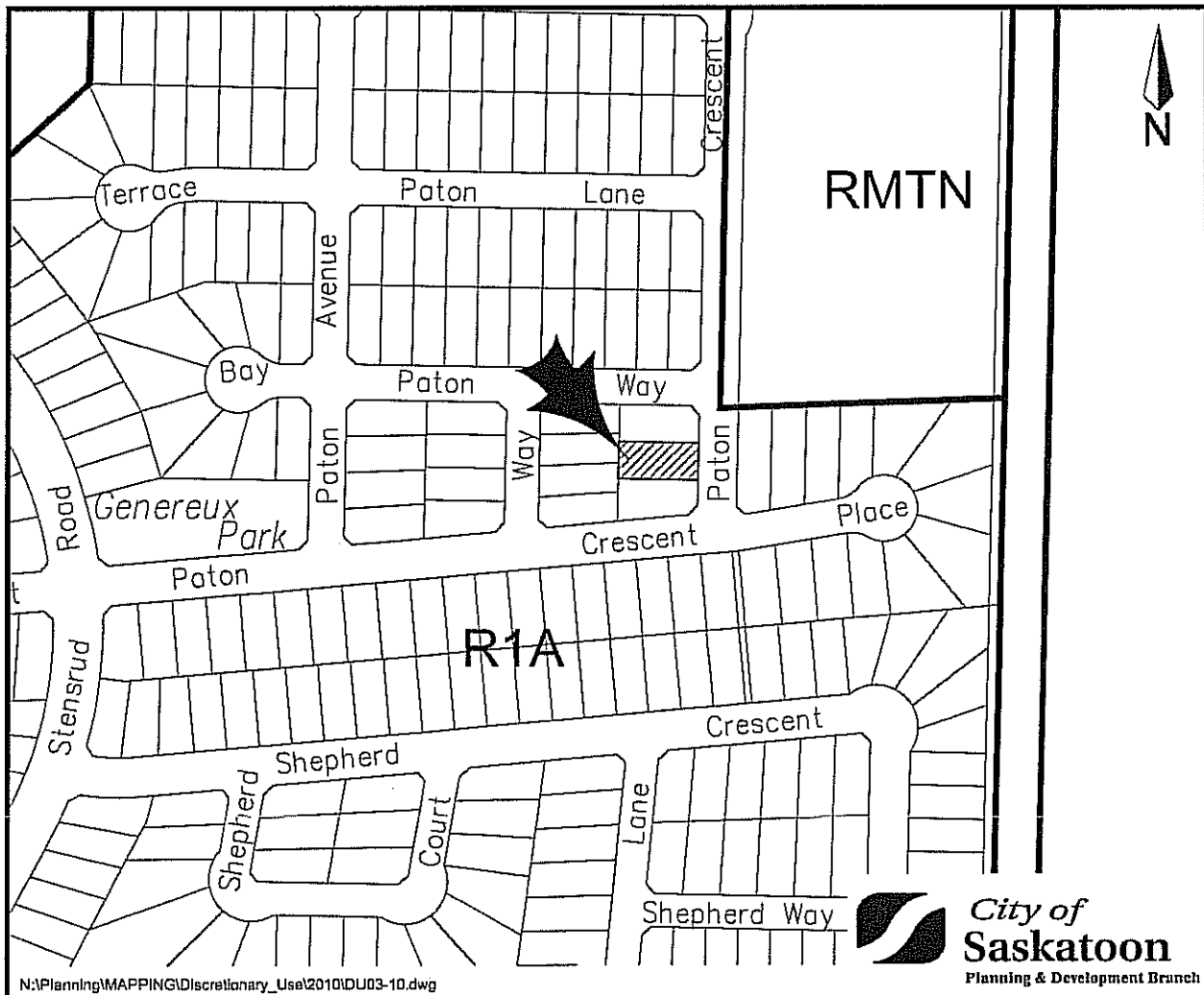
Mike Gutek, General Manager
Infrastructure Services Department

Jeff Jorgenson, General Manager
Utility Services Department

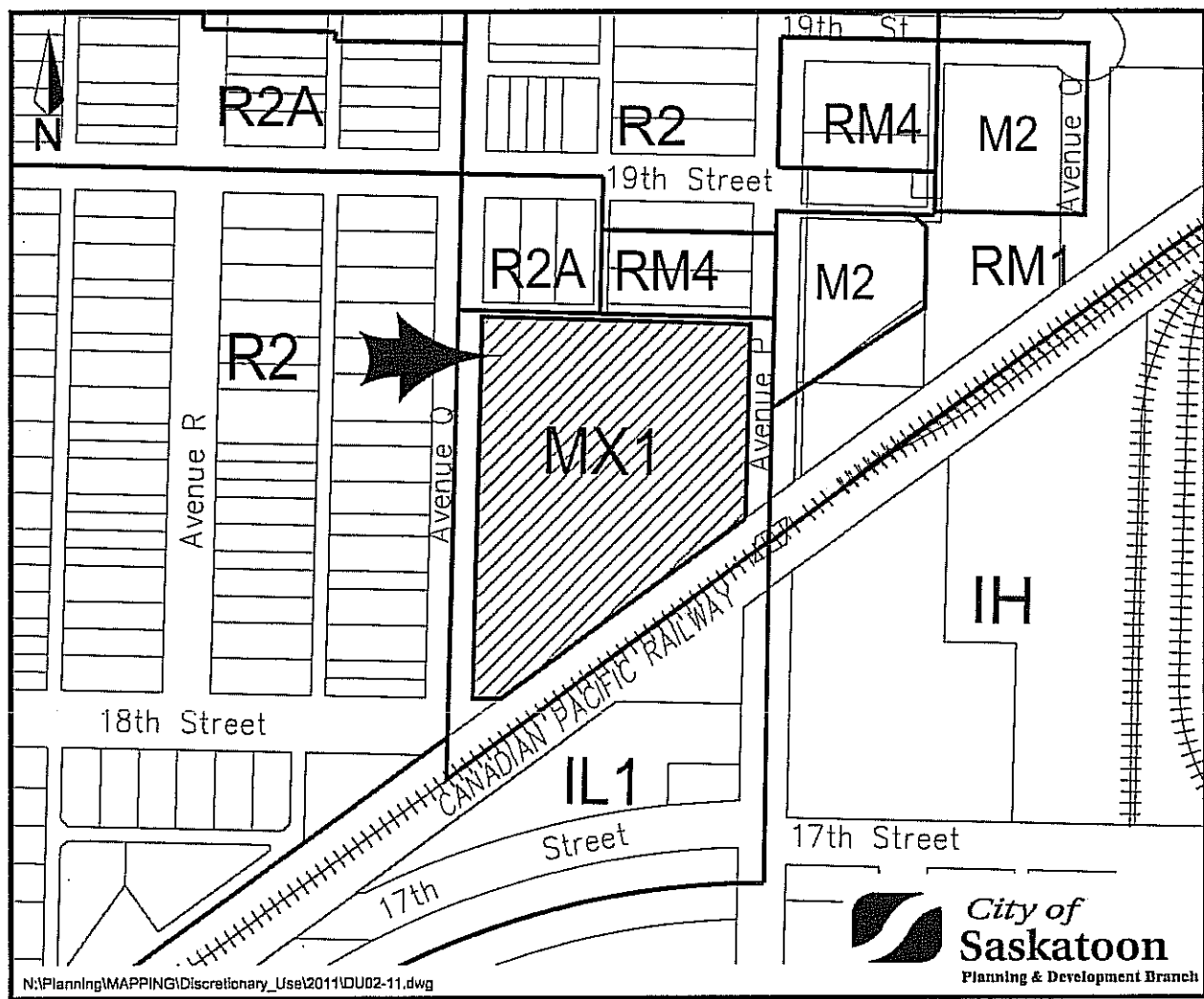
Murray Totland
City Manager

AI

Proposed Discretionary Use No. 2/11



Proposed Discretionary Use D3/11





B2

March 24, 2011

To: All Mayors/Reeves and Members of Council

RE: 2011 Potential Education Mill Rates

This is to advise you of the 2011 education mill rates, pending passing of an Order in Council as required by legislation, to be levied with respect to every school division and every property class for the 2011 taxation year, as follows:

Agricultural Property	3.91 mills
Residential Property	9.51 mills
Commercial Property	
• assessment of less than \$500,000	12.25 mills
• assessment of more than \$500,000	
○ on the first \$499,999 of assessment	12.25 mills
○ on the assessment between \$500,000 and \$5,999,999	14.75 mills
○ assessment of \$6,000,000 or more	18.55 mills

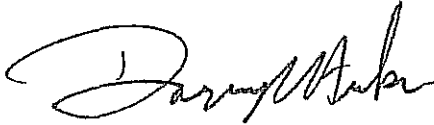
Municipalities will continue to collect education property taxes and remit them directly to school divisions. As per their constitutional right, separate school divisions may levy education property taxes and collect from members of the minority faith. Their rates may differ from those set by the province, but the rates must be in the same proportion by property class.

Any minority faith board of education wishing to determine its own levy must pass a bylaw. A board of education of a minority faith school division can only make or repeal a bylaw after a general election. In 2009, the year of the general election, all of the minority faith boards of education opted not to levy their own mill rates. The next opportunity for these minority faith boards of education to revisit this decision is after their general election in October 2012.

To: All Mayors/Reeves
Page 2
March 24, 2011

If you require additional information, please call the Municipal Affairs Advisory Services Unit at (306) 787-2680.

Sincerely,

A handwritten signature in cursive script, appearing to read "Darryl Hickie".

Darryl Hickie
Minister of Municipal Affairs

cc: Municipal Advisory Unit, Municipal Affairs

BYLAW NO. 8937

The Saskatoon Property Tax Bylaw, 2011

The Council of The City of Saskatoon enacts:

Short Title

1. This Bylaw may be cited as The Saskatoon Property Tax Bylaw, 2011.

Purpose

2. The purpose of this Bylaw is:
 - (a) to authorize Council to impose a tax on all taxable assessments in the City at a uniform rate considered sufficient to raise the amount of taxes required to meet the estimated expenditures and transfers, having regard to estimated revenues from other sources, set out in the budget of the City for 2011;
 - (b) to authorize Council to impose the library mill rate on all taxable assessments in the City for 2011;
 - (c) to establish classes and sub-classes of property for the purposes of establishing tax rates; and
 - (d) to set mill rate factors that, when multiplied by the uniform rates described in clauses 253(2)(a) and (b) of *The Cities Act*, establish a tax rate for each class or sub-class of property in Saskatoon for the 2011 taxation year.

Definitions

3. In this Bylaw:
 - (a) "Act" means *The Cities Act*;
 - (b) "agricultural property class" means the agricultural class of assessment of property prescribed for the purpose of mill rate factors pursuant to subsection 255(6) of the *Act* and clause 15(a) of the *Regulations*;
 - (c) "City" means the City of Saskatoon;

- (d) “**commercial and industrial property class**” means the commercial and industrial class of assessment of property prescribed for the purpose of mill rate factors pursuant to subsection 255(6) of the *Act* and clause 15(c) of the *Regulations*;
- (e) “**condominium**” means a condominium within the meaning of *The Condominium Property Act, 1993* that is designed and used for or intended to be used for, or in conjunction with, a residential purpose;
- (f) “**Council**” means the council of the City of Saskatoon;
- (g) “**Library Board**” means the Saskatoon Public Library Board;
- (h) “**library mill rate**” means a special levy for the purpose of raising the amount of money the Library Board estimates is required for the maintenance of the Saskatoon Public Library during that year, exclusive of all fees and other revenues it estimates will be collected or due to the Saskatoon Public Library, and any additional amount that it considers expedient for permanent improvements in that year;
- (i) “**mill rate**” means a tax rate expressed as mills per dollar (i.e. one mill is equal to 1/1,000 of a dollar or \$1 in tax for every \$1,000 of assessment);
- (j) “**multi-unit residential**” means:
 - (i) land and improvements designed and used for or intended to be used for, or in conjunction with, a residential purpose and to accommodate four or more self-contained dwelling units within a parcel; and
 - (ii) vacant land zoned for use for multiple dwelling units;
- (k) “**privately-owned light aircraft hangar**” means land and improvements designed and used exclusively for the storage and maintenance of non-commercial, privately-owned aircraft and which meet the following conditions:
 - (i) the aircraft must be operated for recreational or non-profit purposes only;
 - (ii) the aircraft must be operated by the owner of the aircraft only;
 - (iii) the property must contain minimal services only;
 - (iv) the hangar must not exceed 280 square metres in area; and
 - (v) the property must be situated entirely within the legal boundaries of the land of the Saskatoon Airport Authority;

- (l) "Regulations" means *The Cities Regulations*; and
- (m) "residential property class" means the residential class of assessment of property prescribed for the purpose of mill rate factors pursuant to subsection 255(6) of the *Act* and clause 15(b) of the *Regulations*, but does not include condominiums or multi-unit residential property.

Mill Rates

- 4. Council is hereby authorized to impose a tax on all taxable assessments in the City at the following rates for 2011:
 - (a) the uniform rate considered sufficient to raise taxes for the City under section 253 of the *Act* 11.5714 mills;
 - (b) the library mill rate required under *The Public Library Act, 1996* 1.3027 mills.

Classes and Sub-Classes of Property

- 5. (1) The following classes of property are hereby established for the purposes of establishing tax rates pursuant to section 254 of the *Act* for 2011:
 - (a) the agricultural class of assessment of property prescribed for the purpose of mill rate factors pursuant to subsection 255(6) of the *Act* and clause 15(a) of the *Regulations*;
 - (b) the residential class of assessment of property prescribed for the purpose of mill rate factors pursuant to subsection 255(6) of the *Act* and clause 15(b) of the *Regulations*; and
 - (c) the commercial and industrial class of assessment of property prescribed for the purpose of mill rate factors pursuant to subsection 255(6) of the *Act* and clause 15(c) of the *Regulations*.
- (2) The following sub-classes of the residential class of assessment of property are hereby established for the purposes of establishing tax rates pursuant to section 254 of the *Act* for 2011:
 - (a) condominiums; and
 - (b) multi-unit residential.

BYLAW NO. 8938

The School Division Property Tax Bylaw, 2011

The Council of The City of Saskatoon enacts:

Short Title

1. This Bylaw may be cited as The School Division Property Tax Bylaw, 2011.

Purpose

2. The purpose of this Bylaw is to authorize the City to levy and collect taxes on property of the taxable assessment of the Board of Education of the Saskatoon School Division No. 13 and the Board of Education for Saskatoon Catholic Schools.

Definitions

3. In this Bylaw:
- (a) "agricultural property class" means the agricultural property class as defined in the regulations;
 - (b) "City" means the City of Saskatoon;
 - (c) "commercial and industrial property class" means the commercial and industrial property class as defined in the regulations;
 - (d) "regulations" means *The Education Regulations, 1986*; and
 - (e) "residential property class" means the residential property class as defined in the regulations.

Mill Rates

4. The City is hereby authorized to impose a tax on all taxable assessments of the Board of Education of the Saskatoon School Division No. 13 and the Board of Education for Saskatoon Catholic Schools, respectively, at the following rates for 2011:
- (a) agricultural property class3.91 mills
 - (b) commercial and industrial property class:
 - (i) taxable assessment less than \$500,000 12.25 mills

BYLAW NO. 8936

The Business Improvement Districts Levy Bylaw, 2011

The Council of The City of Saskatoon enacts:

Short Title

1. This Bylaw may be cited as The Business Improvement Districts Levy Bylaw, 2011.

Purpose

2. The purpose of this Bylaw is to authorize a levy to be paid by the operators of businesses within the various business improvement districts in the City of Saskatoon at a uniform rate sufficient to raise the amount required in 2011 for the proposed expenditures of the respective business improvement districts as shown in their approved 2011 revenue and expenditure estimates.

Definitions

3. In this Bylaw:
 - (a) **"Broadway Business Improvement District"** includes the Broadway Business Improvement District as designated in *Bylaw No. 6731, The Broadway Business Improvement District Bylaw*;
 - (b) **"business improvement district"** includes the Broadway Business Improvement District, the Downtown Business Improvement District, the Riversdale Business Improvement District and the Sutherland Business Improvement District;
 - (c) **"Downtown Business Improvement District"** includes the Downtown Business Improvement District as designated in *Bylaw No. 6710, The Downtown Business Improvement District Bylaw*;
 - (d) **"Riversdale Business Improvement District"** includes the Riversdale Business Improvement District as designated in *Bylaw No. 7092, The Riversdale Business Improvement District Bylaw*; and
 - (e) **"Sutherland Business Improvement District"** includes the Sutherland Business Improvement District as designated in *Bylaw No. 7891, The Sutherland Business Improvement District Bylaw, 1999*.

Levy

4. A levy is hereby imposed on all property used or intended to be used for business purposes within each business improvement district at the following rates for 2011:
- (a) Broadway Business Improvement District 0.45049%
 - (b) Downtown Business Improvement District 0.08633%
 - (c) Riversdale Business Improvement District 0.28839%
 - (d) Sutherland Business Improvement District 0.08347%.

Business Operators Liable for Levy

5. The levy mentioned in section 4 is to be paid by the operators of the businesses in each business improvement district.

Collection of Levy

6. (1) Where any levy payable under this Bylaw is payable by a tenant, the landlord is deemed to be The City of Saskatoon's agent for the collection of the levy, and shall promptly pay all amounts collected over to The City of Saskatoon.
- (2) The levy or charge imposed under this Bylaw may be collected in the manner provided for in *The Tax Enforcement Act*.

Duration

7. The levy imposed by this Bylaw applies in the 2011 taxation year.

Coming Into Force

8. This Bylaw shall come into force on the day of its final passing.

Read a first time this _____ day of _____, 2011.

Read a second time this _____ day of _____, 2011.

Read a third time and passed this _____ day of _____, 2011.

Mayor

City Clerk

E4

Long, Elaine (Infrastructure Services)

From: CityCouncilWebForm
Sent: November 08, 2010 8:15 AM
To: City Council
Subject: Write a Letter to City Council

TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Avery Spott
147 Pickard Bay
Saskatoon
Saskatchewan
s7w0g8

EMAIL ADDRESS:

~~████████████████████~~

COMMENTS:

Attention "Traffic Safety Committee"

Please can you turn the intersection of Nelson Road and McCormond Drive into a 4way stop.

The intersection is well used by vehicles and pedestrians. As it stands now, there is a stop sign for East and West traffic but nothing for North or South and is a 60km/hr zone.

I used to live on Water's Cres backing this intersection and have had full view of vehicle's speeding through and paying no attention to pedestrians or for other traffic.

I have also seen the opposite as people travelling North and South come to a full stop as they believe it is a 4 way stop. If people believe it is a 4way stop and it appears to be a 4way stop why isn't it? The city even went so far to put up a flashing sign saying "not a 4way stop" for East bound traffic?

They have also constructed the area using large concrete barriers seperating the lanes at that intersection. I have witnessed vehicles sliding into them and this makes it very hard to turn North bound off of Nelson East bound.

This is young community with lots of children. I have watched kids crossing the street to go to mall or on their way to school and they are barely seen over top of these barriers. If cars can't see them then that provides them very little time to stop. The kids only see the pedestrian signs and cross trusting vehicles will stop for them.

Please have this looked at and amended as the City may be held liable for any deaths or serious collisions there due to this design.

Thank You
Avery Spott

APPENDIX A – STORM WATER UTILITY FUNDING REQUIREMENTS

The Storm Water Utility currently funds the operation, engineering, maintenance and small-scale capital project costs required to manage the storm sewer infrastructure throughout the city. The storm sewer infrastructure consists of the ponds, pipes, culverts, ditches, outfalls, manholes and catch basins used to collect and convey rainwater and snowmelt from streets, sidewalks and lanes, as well as from private properties to the South Saskatchewan River. Currently, the utility does not fund a large scale asset preservation program, or any large scale capital projects designed to reduce the risk of surface flooding from severe rain storms.

Asset Preservation Requirements

The current value of the storm water system is approximately \$437,000,000. The \$1,500,000 allocated towards capital rehabilitation per year equates to 0.3% of asset value, which implies a 333 year service life per element of the storm system. This funding level translates into a service level where the overall condition of the asset will decline, the cost of maintenance will increase, and the level of service to the citizens will continue to decline.

Current funding levels do not allow for system wide evaluation methods (i.e. a comprehensive storm sewer camera program) to establish the current condition of the majority of storm sewer assets. Once an evaluation program is in place to determine the current condition of the assets, a long-term funding strategy can be established to improve the service level. It is currently estimated that in the long term, a minimum funding level of 1.0% of the asset value, or approximately \$4.4 million annually is required to maintain the storm sewer system. Since the current utility provides \$1.5 million, there is a deficit of at least \$2.9 million in asset preservation.

Project Locations for Reducing the Risk of Surface Flooding

It is recommended that an appropriate portion of additional revenue over the next five to seven years be directed to large infrastructure projects that are designed to reduce the risk of surface flooding during severe storm events. As previously outlined, the costs of maintenance, capital rehabilitation and capital improvement must be balanced. The capital improvement projects may include such upgrades as new ponds, surface diversion features, relief sewers or storm sewer lining.

A number of locations where property damage has occurred in the past during severe rain events have been identified for these projects, including but not limited to:

Confederation Park	Confederation Drive and Laurier Drive
Haultain	1st Street and Dufferin Avenue South
Brevoort Park	Early Drive and Tucker Crescent
Westview	Selkirk Crescent and Byers Crescent
Central Business District	23rd Street East and 2nd Avenue North
Avalon	William Avenue and Cascade Street
Dundonald	Junor Avenue and Makaroff Road

Lakeview
Adelaide

Whiteshore Crescent
Ruth Street West and Munroe Avenue South

It is important to note that these projects differ from the major infrastructure projects, such as “super pipes”, that are funded from the Temporary Flood Protection Levy, which are projects designed to reduce the risk of basement flooding from sanitary sewer backups during severe rain events.

Storm Water Utility Funding Requirements

For the first years of the utility increase, the approximately \$3.1 million in additional funding would be directed towards capital projects designed to lower the risk of damage from surface flooding. Gradually, over five to seven years, less money would be allocated to these projects and more would be allocated towards asset management rehabilitation projects.

Agreement

Between:

Potash Corporation of Saskatchewan Inc., a body corporate, with offices in the City of Saskatoon, in the Province of Saskatchewan ("PotashCorp")

-and-

The City of Saskatoon, a city established pursuant to the *The Cities Act*, S.S. 2002, c. C-11.1 (the "City")

Whereas:

- A. PotashCorp owns and operates potash mines in Canada and in particular, owns and operates a potash mine known as PCS Potash - Cory Division (the "Cory Mine") which is located in close proximity to the western boundary of the city limits of the City of Saskatoon;
- B. The City intends to expand to the west of the current development in the City of Saskatoon and has approved the Blairmore Sector Plan. The Blairmore Sector Plan provides for approximately 50 to 75 years of urban growth and includes at least five future residential neighbourhoods, a mixed-use suburban centre, two high schools, a multi-district park and an area for future urban development to be determined;
- C. PotashCorp has sub-surface mineral leases in the general area of the land shown in the Blairmore Sector Plan;
- D. The City and PotashCorp wish to avoid potential conflict between mining operations at the Cory Mine and urban development in the City of Saskatoon; and
- E. To avoid conflict, the City has agreed to focus on developing areas that will not be affected by mining operations and PotashCorp has agreed to ensure mining operations occur outside the City's short and medium-term growth areas.

Now, therefore, in consideration of the premises and mutual covenants contained herein, the parties agree as follows:

Definitions

1. In this Agreement, unless the context otherwise requires, the following terms and expressions have the following meanings:
 - (a) "Blairmore Area" means the urban development as shown on the Blairmore Area Map attached as Schedule "A" to this Agreement;
 - (b) "Blairmore Area Map" means the map of the Blairmore Area shown in Schedule "A" to this Agreement, as replaced from time to time;
 - (c) "Dalmeny Road" means the road shown as Range Road 3062 and marked as Dalmeny Road on the Blairmore Area Map; and
 - (d) "West Swale" means a natural overland drainage corridor which traverses the westerly portion of the Blairmore Area in a north-south direction in close proximity to Range Road 3063 and marked as the West Swale on the Blairmore Area Map.

Fundamental Principle

2. The City and PotashCorp acknowledge that both parties have an interest in the area described as the Blairmore Area and that both parties will work together to avoid conflict between PotashCorp's mining operations in this area and future urban development of the City of Saskatoon.

Urban Development

3.
 - (1) The City agrees that any development in the Blairmore Area will be from east to west with Phase 1 of development to be the Blairmore Suburban Centre as shown on the Blairmore Area Map.
 - (2) The City agrees that Phase 2 of development in the Blairmore Area will be the two neighbourhoods east of Dalmeny Road as shown on the Blairmore Area Map.
 - (3) Subject to the results of surface monitoring in the Phase 3 area, the City agrees that Phase 3 of development in the Blairmore Area will be the three neighbourhoods west of Dalmeny Road and east of the West Swale as shown on the Blairmore Area Map.

- (4) The City agrees that it will not proceed to develop the lands west of the West Swale, shown as Phase 4 on the Blairmore Area Map, until such time as the surface monitoring of this site clearly demonstrates that any subsurface settlement has ceased.

Mining Operations

4. PotashCorp agrees that it will mine no further to the east than its current operations as shown by the line marked as PotashCorp Mining Limit on the Blairmore Area Map.

Monitoring of Area

5.
 - (1) The City and PotashCorp agree that they will jointly monitor surface elevations in the areas identified as Phases 3 and 4 on the Blairmore Area Map.
 - (2) The City and PotashCorp agree that the location of surface elevation monitors will be decided after consultation between the parties.
 - (3) The City and PotashCorp agree that annually the parties will exchange information to ensure that the cost of monitoring is being jointly shared between the parties equally.
 - (4) If the information shows that the cost of monitoring has not been equally shared, the party that has paid less will make an equalization payment to the other party.

Annual Meeting

6. The City and PotashCorp agree that the parties will meet annually or more frequently, if required, to discuss the results of the monitoring and exchange information about urban development and mining operations in the Blairmore Area and in the vicinity of the Blairmore Area.

Replacement of Sector Plan

7.
 - (1) The City and PotashCorp agree that upon mutual approval in writing, Schedule "A" shall be replaced with a new Blairmore Area Map.

- (2) The City agrees that if any amendments are proposed to development in the Blairmore Area which would affect the Blairmore Area Map that it will consult with PotashCorp before proceeding with these amendments.

Notices

8. Any notice or other communication to be given under this Agreement shall be validly given if delivered personally or sent by fax with a copy by regular mail:

To the City at:

City Manager's Office
City Hall, 222 - 3rd Avenue North
Saskatoon SK S7K 0J5
Attention: City Manager
Fax No. 975-3048

To PotashCorp at:

Suite 500
122 - 1st Avenue South
Saskatoon SK S7K 7G3
Attention: Garth Moore, President, PCS Potash
Fax No. 933-8844

Dispute Resolution

9.
 - (1) The parties shall make all reasonable efforts to resolve any disputes between them by amicable negotiations and agree to provide, without prejudice, frank, candid and timely disclosure of relevant facts, information and documents to facilitate these negotiations.
 - (2) If the parties fail to resolve their dispute in accordance with subsection (1), the parties agree that either party may request the assistance of a Mediator, to be appointed by Saskatchewan Mediation Services, to assist in the resolution of the dispute. In such event, both parties agree to use *bona fide* efforts to resolve the dispute and to share the cost of any mediation.
 - (3) If the parties fail to resolve their dispute in accordance with subsection (2), the parties may, with the consent of both parties, refer the matter to

binding arbitration conducted in accordance with *The Arbitration Act (Saskatchewan)*.

Assignment

10. PotashCorp shall not have the right to assign or otherwise transfer this Agreement without the prior written consent of the City, which consent may not be unreasonably withheld or delayed.

Amendments

11. No change or modification of this Agreement is valid unless it is in writing and signed by each party.

Further Assurances

12. The parties agree that each of them shall, upon reasonable request of the other, do or cause to be done all further lawful acts, deeds and assurances necessary for the better performance of the terms and conditions of this Agreement.

Severability

13. If any provision of this Agreement is determined to be invalid or unenforceable in whole or in part, such invalidity or unenforceability attaches only to such provisions and the remaining terms and provisions of this Agreement remain in full force and effect.

Binding Effect and Enurement

14. This Agreement enures to the benefit of and is binding upon the parties hereto and their respective successors and permitted assigns.

Entire Agreement

15. This Agreement constitutes the entire agreement between the parties with respect to all the matters herein, and its execution has not been induced by, nor do any of the parties rely upon or regard as material, any representations or writing whatsoever not incorporated herein and made a part hereof.

Governing Law

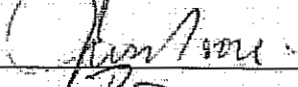
16. This Agreement is governed by and is to be construed in accordance with the laws of the Province of Saskatchewan and the laws of Canada applicable therein and treated in all respects as a Saskatchewan contract. The parties to this Agreement hereby irrevocably and unconditionally attorn to the exclusive jurisdiction of the courts of the Province of Saskatchewan and all courts competent to hear appeals therefrom.

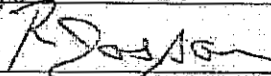
Headings

17. The headings in this Agreement are for ease of reference only and are not to be taken into account in the construction or interpretation of any provision to which they refer.

Signed by Potash Corporation of Saskatchewan this 1st day of DECEMBER, 2010.

Potash Corporation of Saskatchewan Inc.





c/s

Signed by The City of Saskatoon this _____ day of _____, 2010.

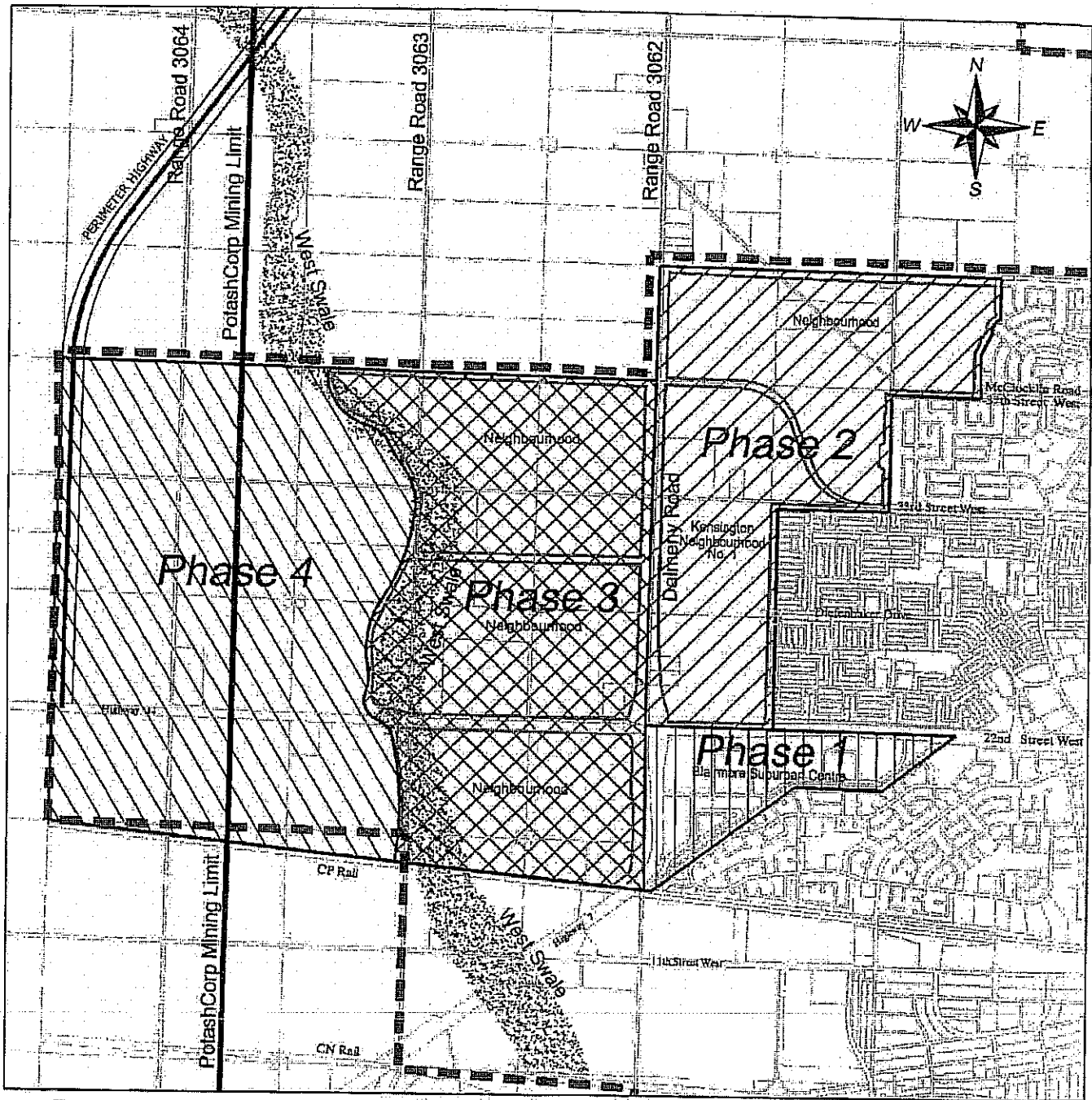
The City of Saskatoon

Mayor

c/s

City Clerk

Blairmore Area Map Schedule "A"



Legend

- | | | | | | |
|--|------------------------|--|-------------------------|--|------------------------------|
| | City Limit | | PotashCorp Mining Limit | | Phase 1 (Short Term Growth) |
| | Perimeter Highway | | West Swale | | Phase 2 (Short Term Growth) |
| | Neighbourhood Boundary | | Phase Boundary | | Phase 3 (Medium Term Growth) |
| | | | | | Phase 4 (Long Term Growth) |

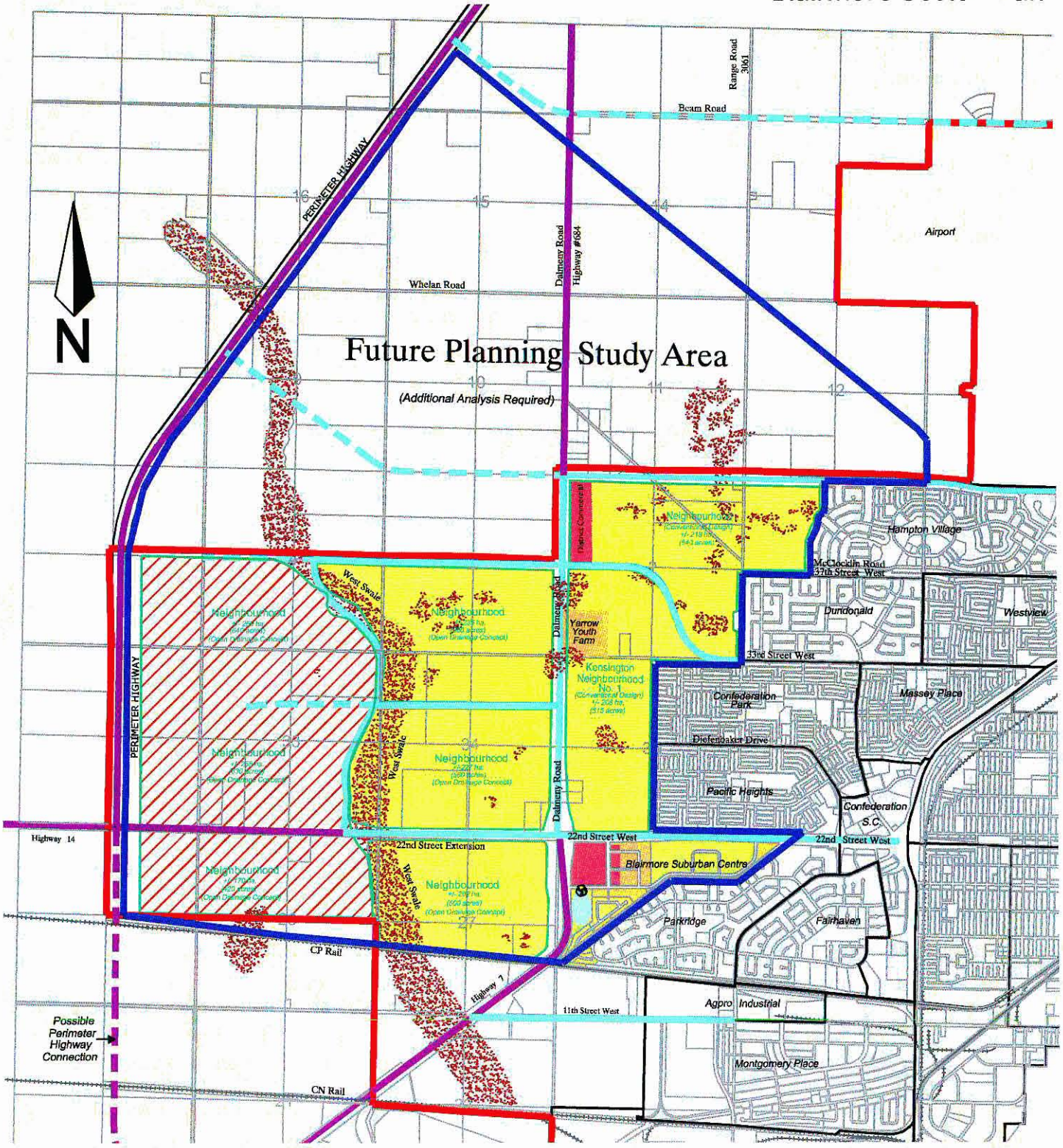
**City of
Saskatoon**

Community Services
Planning and Development Branch

NOTE: This map may not be reproduced without the
express written consent of Planning and Development
Branch - City of Saskatoon.

DRAWING NOT TO BE SCALED
August 2007

Land Use Plan - Figure 3 Blairmore Sector Plan



Legend

- City Limits
- Sector Boundary
- Neighbourhood Boundary
- Natural Areas / Swale
(Areas Require Additional Review)
- Urban Holding Area
(Area Requires Additional Review)
- Highways
- Arterial Road
- Recycle Depot
- Residential
- Commercial
- Institutional
- Open Space

Scale: N.T.S.



NOTE: The information contained on this map is for reference only and not to be used for legal purposes. This map may not be reproduced without the expressed written consent of Community Services - Future Growth Section.

September, 2010

His Worship the Mayor and City Council
The City of Saskatoon

LEGISLATIVE REPORTS

Section B – OFFICE OF THE CITY SOLICITOR

B1) Proposed Caswell Hill Residential Parking Program (File No. CK. 6120-4)

RECOMMENDATION: that City Council consider proposed Bylaw No. 8935.

City Council, at its meeting held on March 7, 2011, adopted Clause E2, Administrative Report No. 4-2011 and instructed the City Solicitor to prepare an amendment to Bylaw No. 7862, The Residential Parking Program Bylaw, 1999, Schedule "A", to include the 100 and 200 blocks of 31st Street West; the 100, 200, 300 and 400 blocks of 32nd Street West; the 1000, 1100 and 1200 blocks of Avenue B North; the 1000 and 1100 blocks of Avenue C North; and the 1100 block of Avenue D North in the newly created Caswell Hill Residential Parking Program.

The attached Bylaw makes the required amendment to Schedule "A".

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Proposed Bylaw No. 8935, The Residential Parking Program Amendment Bylaw, 2011 (No. 2).

B2) Proposed Expansion of the Varsity View Residential Parking Program Boundary 600 Block of University Drive between 13th and 14th Street East (File No. CK. 6120-4-3)

RECOMMENDATION: that City Council consider proposed Bylaw No. 8934.

City Council, at its meeting held on March 7, 2011, adopted Clause E3, Administrative Report No. 4-2011 and instructed the City Solicitor to prepare an amendment to Bylaw No. 7862, The Residential Parking Program Bylaw, 1999, Schedule "A", to include the 600 block of University Drive between 13th and 14th Street East in the Varsity View Residential Parking Program.

The attached Bylaw makes the required amendment to Schedule “A”.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Proposed Bylaw No. 8934, The Residential Parking Program Amendment Bylaw, 2011.

**B3) Proposed Amendments to Bylaw 7850 - The Panhandling Bylaw, 1999
(File No. CK. 5000-1)**

RECOMMENDATION: that City Council consider proposed Bylaw No. 8939.

City Council, at its meeting held on April 4, 2011, instructed the City Solicitor to prepare an amendment to Bylaw No. 7850, The Panhandling Bylaw, 1999 to prohibit panhandling within eight metres of a doorway to a liquor store or a beer and wine store.

The attached Bylaw makes the required amendment to Bylaw No. 7850.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Proposed Bylaw No. 8939, The Panhandling Amendment Bylaw, 2011 (No. 2).

**B4) Increase to Municipal Impound Lot Fees
(File No. CK. 1720-1)**

RECOMMENDATION: that City Council consider proposed Bylaw No. 8940.

At its meeting held on April 4, 2011, City Council resolved:

- “1) that the Municipal Impound Lot entrance fee be increased from \$25 to \$50 per vehicle;

- 2) that Municipal Impound Lot daily rate be increased from \$10 to \$15 per day;
- 3) that the City Solicitor be requested to prepare the necessary amendments to Bylaw No. 7859, The Impounding Bylaw, for approval by City Council; ...”

The attached Bylaw makes the required amendments.

PUBLIC NOTICE

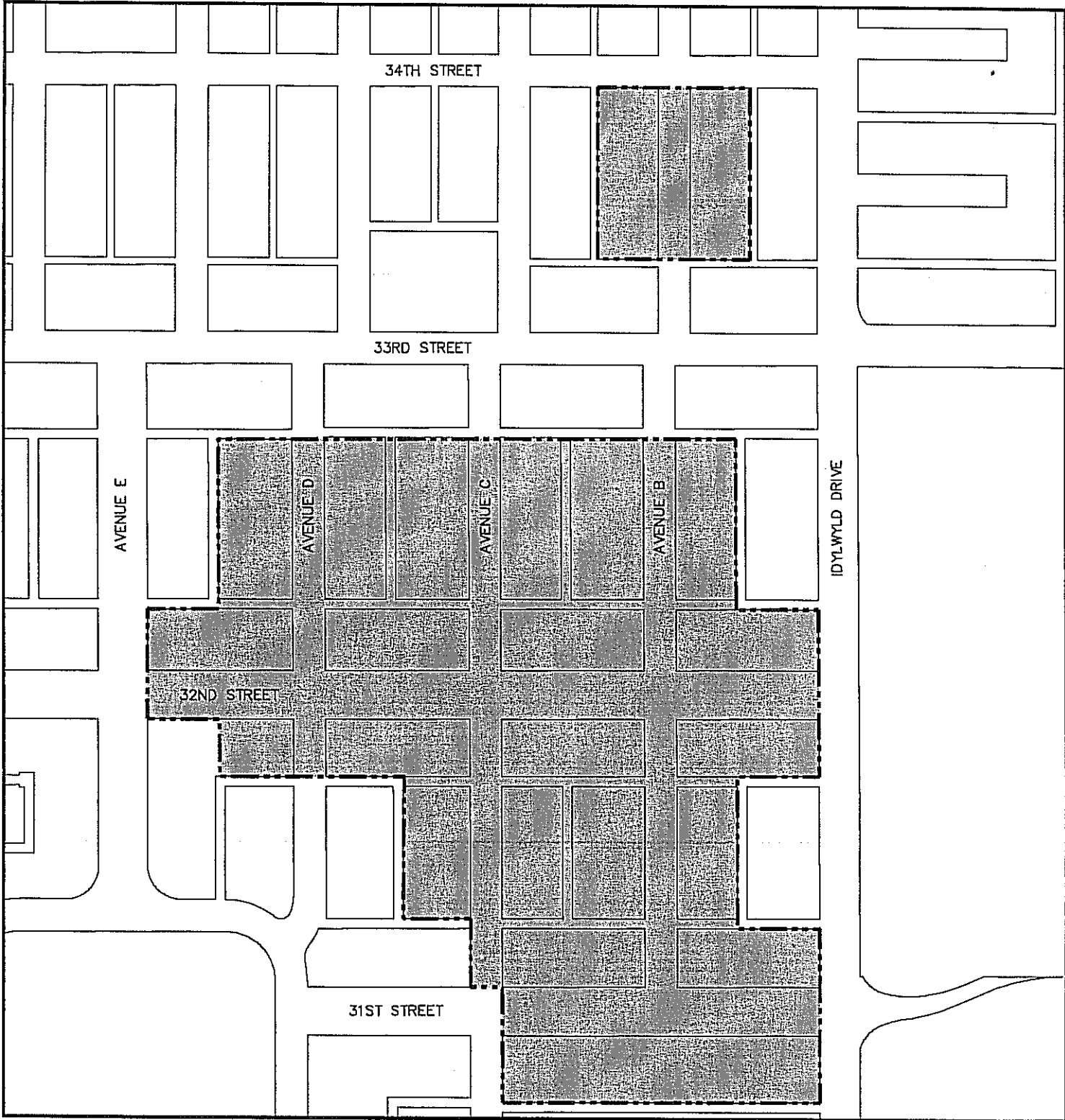
Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Proposed Bylaw No. 8940, The Impounding Amendment Bylaw, 2011.

Respectfully submitted,

Theresa Dust, City Solicitor

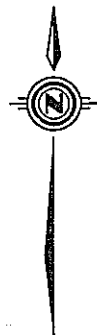


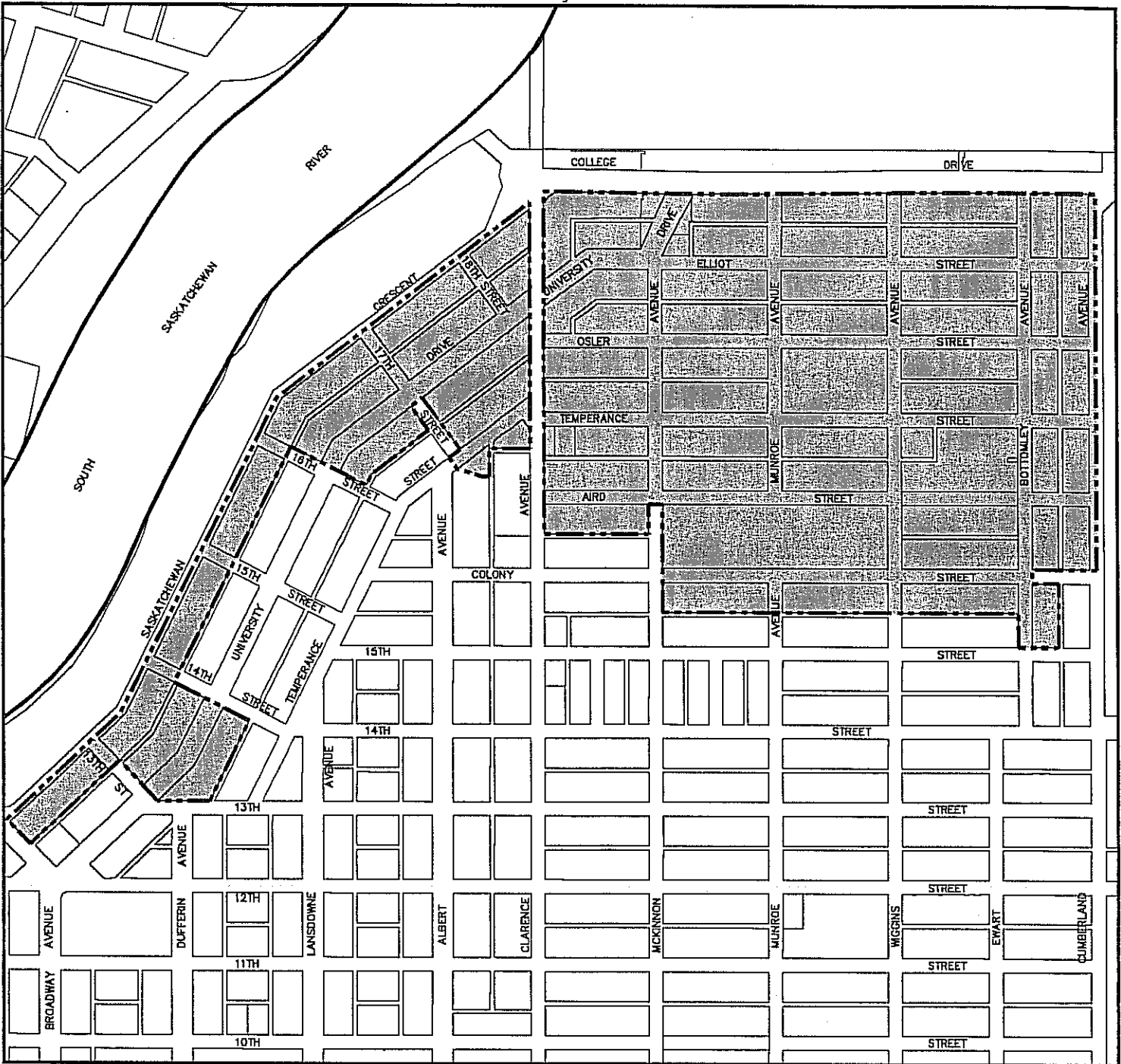
Caswell Hill Residential Parking Permit Zone

Streets Designated as the Caswell Hill & Mayfair Residential Parking Zone

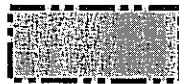
- Avenue B: 1000, 1100 (to Lane S. of 33rd Street) & 1200 (from Lane N. of 33rd Street) Blocks
- Avenue C: 1000 & 1100 (to Lane S. of 33rd Street) Blocks
- Avenue D: 1100 (to Lane S. of 33rd Street) Block
- 31st Street W: 100 & 200 Blocks
- 32nd Street W: 100, 200, 300, & 400 Blocks

- Two hour time restrictions
- Effective Monday to Friday
- Parking Permits expire May 31 of each year





Varsity View Residential Parking Permit Zone



- One and two hour time restrictions
- Effective Monday to Friday
- Parking Permits expire August 31 of each year

Streets Designated as the Varsity View Residential Parking Zone

- Aird Street: 1000, 1100 (North Side), 1200 (North Side), 1400 Blocks
- Bottomley Avenue North: 100 (East Side), 200, 300 & 400 Blocks
- Bottomley Avenue South: 100 (East Side), & 200 Blocks
- Clarence Avenue: 400 (East Side) Block
- Colony Street: 1100 (South Side), 1200 (South Side) & 1300 (South Side) Blocks
- Cumberland Avenue North: 100 (West Side), 200 (West Side), 300 (West Side), & 400 (West Side) Blocks
- Cumberland Avenue South: 100 (West Side) Block
- Elliot Street: 1100, 1200, 1300 & 1400 Blocks
- MacKinnon Avenue North: 100, 200 & 300 Blocks
- Munroe Avenue North: 100, 200, 300 & 400 Blocks

- Osler Street: 1000, 1100, 1200, 1300 & 1400 Blocks
- Saskatchewan Crescent: 600 (South Side), 700 (South Side), 800 (South Side), 900 (South Side) Blocks
- Temperance Street: 800, 1000, 1100, 1200, 1300 (North Side) & 1400 Blocks
- University Drive: 600 (North of 13th), 800, 900 & 1000 Blocks
- Wiggins Avenue North: 100 (West Side), 200, 300 & 400 Blocks
- Wiggins Avenue South: 100 (West Side) Block
- 13th Street: Between Saskatchewan Cres. & lane E. of Dufferin Ave.
- 14th Street: Between Saskatchewan Cres. & lane E. of University Dr.
- 17th Street: Between Saskatchewan Cres. and University Dr.
- 18th Street: Between Saskatchewan Cres. and University Dr.



B3

BYLAW NO. 8939

The Panhandling Amendment Bylaw, 2011 (No. 2)

The Council of The City of Saskatoon enacts:

Short Title

- 1. This Bylaw may be cited as The Panhandling Amendment Bylaw, 2011 (No. 2).

Purpose

- 2. The purpose of this Bylaw is to amend The Panhandling Bylaw, 1999 to prohibit panhandling within eight metres of a doorway to a liquor store or a beer and wine store.

Bylaw No. 7850 Amended

- 3. The Panhandling Bylaw, 1999 is amended in the manner set forth in this Bylaw.

Section 6 Amended

- 4. Section 6 is amended by adding the following after subsection (3):

“(4) No person shall panhandle on a street, sidewalk or other public place within eight metres of a doorway to a liquor store or a beer and wine store.”

Coming Into Force

- 5. The Bylaw shall come into force on the day of its final passing.

Read a first time this _____ day of _____, 2011.

Read a second time this _____ day of _____, 2011.

Read a third time and passed this _____ day of _____, 2011.

Mayor

City Clerk

Schedule "A" to Bylaw No. 8940

Schedule "A"
Impounding Charges

1.	Towing	Actual Cost
2.	Impound Fee	\$50.00
3.	Storage Fee, to be paid in addition to the Impound Fee on the first day, and for each day thereafter	\$15.00
4.	Advertising Costs	Actual Cost
5.	Administration Fee: includes lien search and preparing for sale	\$25.00
6.	Sales charge if sold	\$25.00

If a vehicle requires extra services, or if additional facilities are necessary for its proper handling, the cost of such extra service or additional facilities shall be added to the charges set out in this Schedule. Also, any costs associated with the selling of a vehicle and of transferring title shall be paid by the Purchaser.

His Worship the Mayor and City Council
The City of Saskatoon

REPORT

of the

PLANNING AND OPERATIONS COMMITTEE

Composition of Committee

Councillor P. Lorje, Chair
Councillor C. Clark
Councillor R. Donauer
Councillor B. Dubois
Councillor M. Loewen

1. 2010 Annual Report – Visual Arts Placement Jury
(File No. CK. 430-62)

RECOMMENDATION: that the information be received.

Your Committee has reviewed the attached 2010 Annual Report of the Visual Arts Placement Jury and is forwarding the report to City Council for information.

2. Innovative Housing Incentive Application
Mortgage Flexibilities Support Program
Jastek Patrick Project Inc. – 1015 Patrick Crescent
(Files CK. 750-4 and PL. 951-83)

- RECOMMENDATION:**
- 1) that 100 affordable housing units to be built at 1015 Patrick Crescent be designated under the Mortgage Flexibilities Support Program, as defined in Section 3.8 of City of Saskatoon Policy No. C09-002 (Innovative Housing Incentives); and
 - 2) that at a capital grant totalling \$173,000 be approved for the construction of 20 of these affordable housing units under Innovative Housing Incentive Policy No. C09-002.

Attached is a report of the General Manager, Community Services Department dated March 28, 2011, with respect to a proposal by Jastek Patrick Project Inc. to construct a 300-unit housing project in the Willowgrove neighbourhood. The applicant is proposing that 100 of the 300 homes be designated under the Mortgage Flexibilities Support Program and is requesting a capital grant for construction of 20 of the affordable units, under the Innovative Housing Incentives Policy.

Your Committee has discussed the report with the Administration and Mr. Randy Pichler, representing Jastek Patrick Project Inc., and received the following further clarification:

- All ground level units will have basements.
- The walls between the basement units will be drywall not concrete.
- The proposed development will have to meet the City's architectural controls, which includes a variety of different finishes and colours. The Land Branch has advised that the proposal does meet the architectural controls.
- While the layout of the units was not available at the meeting, it was noted that there will be green space provided. The road widths will be 10 metres rather than 9 metres. In terms of access for emergency vehicles, the plans will also have to be approved for appropriate access prior to final permitting.
- The units will not include garages. The parking requirements have been met and require 1½ parking spaces per unit plus 1 visitor parking space per 8 units.
- In terms of servicing and density, at the time of rezoning these issues would have been looked at. This site has servicing sufficient for 25 units per acre and that is the level at which it is being proposed to be developed. With respect to proximity to schools, it would be about ½ km walk to school. At the time of rezoning when this site was pre-designated for entry level housing, the school sites would have been identified. These issues would have been reviewed by the Municipal Planning Commission, which includes representation from the two school boards.

Following review of this matter, your Committee is supporting the above recommendations of the Community Services Department.

**3. Innovative Housing Incentives Application
Cress Housing Corporation
1705 and 1709 22nd Street West, and 1911 7th Street East
(Files CK. 750-1 and PL. 951-94 and PL. 951-95)**

- RECOMMENDATION:**
- 1) that funding of 10 percent of the total project cost, including building purchase and renovation, for 17 affordable rental units from Cress Housing Corporation, located at 1705 22nd Street West and estimated at \$109,000.00, be approved under Innovative Housing Incentives Policy No. C09-002;
 - 2) that funding of 10 percent of the total project cost, including building purchase and renovation, for 23 affordable rental units from Cress Housing Corporation, located at 1709 22nd Street West and estimated at \$169,644.50, be approved under Innovative Housing Incentives Policy No. C09-002; and
 - 3) that funding of 10 percent of the total project cost, including building purchase and renovation, for 11 transitional housing units from Cress Housing Corporation, located at 1911 7th Street East and estimated at \$114,745.50, be approved under Innovative Housing Incentives Policy No. C09-002.

Attached is a report of the General Manager, Community Services Department dated March 25, 2011, with respect to an application for funding assistance under the Innovative Housing Incentives Program towards the purchase and renovation of three apartment buildings for affordable rental and transitional housing units.

Your Committee has reviewed the report with the Administration and supports the above recommendations.

4. Gordon Howe Campground Laundry Facility Capital Project
(Files CK. 4205-7-4 and LS. 4078-3)

- RECOMMENDATION:**
- 1) that the Gordon Howe Campground 2011 Laundry Facility Capital Project, as described in the March 30, 2011 report of the General Manager, Community Services Department, be approved; and
 - 2) that the Campsite Reserve fund up to a maximum of \$38,000 for the Gordon Howe Campground Laundry Facility Capital Project.

Attached is a report of the General Manager, Community Services Department dated March 30, 2011, with respect to the above project.

Your Committee has reviewed the report with the Administration and supports the above recommendations.

5. 2010 Annual Report on Social Development Section Initiatives
(Files CK. 430-34 and LS. 430-8)

RECOMMENDATION: that the information be received.

Attached is a report of the General Manager, Community Services Department dated March 31, 2011, regarding the City's involvement in community social planning initiatives, along with partnerships established within the community to address issues, including the Graffiti Management Program, the Saskatoon Collaborative Funders Partnership, the Saskatoon Crime/Gang Reduction Strategy, Saskatoon Urban Aboriginal Strategy, and the Saskatoon Poverty Reduction Partnership.

Your Committee has reviewed the matter with the Administration and is forwarding the report to City Council for information.

6. Year-end Report – Building Standards Branch
(Files CK. 430-32 and LS. 4240-9)

- RECOMMENDATION:**
- 1) that the information in the year-end report be received;
 - 2) that that an additional \$100,000 be allocated in the Reserves for Future Expenditures Policy No. C03-003 (Section 20 Plan Review and Inspection Service Stabilization Reserve) to fund future special projects or studies, various equipment replacement, and building code replacement as detailed in the March 16, 2011 report of the General Manager, Community Services Department;
 - 3) that an annual adjustment be made to maintain the reserve amount requested in recommendation 2) above;
 - 4) that the source of funding for the additional reserve amount requested in recommendations 2) and 3) above be from program revenues; and
 - 5) that the Administration report further on the distribution of the \$500,000 surplus realized in 2010 over and above the 2010 cap in the Plan Review and Inspection Service Stabilization Reserve.

Attached is a report of the General Manager, Community Services Department dated March 16, 2011, with respect to a proposal for an additional allocation in the Reserves for Future Expenditures Policy relating to the Plan Review and Inspection Service Stabilization Reserve to provide funding for future Building Standards Branch special projects or studies, technological improvements and building code replacement, when they are required.

Your Committee has reviewed the report with the Administration. The Administration confirmed that the proposal is consistent with existing policy.

Following consideration of this matter, your Committee is supporting the above recommendations.

7. 2010 Leisure Centres Annual Report
(Files CK. 430-34 and LS. 430-1)

RECOMMENDATION: that the information be received.

Attached is a report of the General Manager, Community Services Department dated March 22, 2011, forwarding the Leisure Centres 2010 Annual Report.

Your Committee has reviewed the report with the Administration is forwarding the report to City Council for information. Copies of the 2010 Leisure Centres Annual Report have already been provided to City Council Members. A copy is available on the City's website www.saskatoon.ca as part of this report.

8. Proposed Sewer and Water Service Connection Bylaw Modifications
Bylaw 1523 – Increase in Inspection Rates
(Files CK. 7780-1 and IS. 7780-01)

- RECOMMENDATION:**
- 1) that the proposed 2011 Water and Sewer Inspection rates, as described in the March 30, 2011 report of the General Manager, Infrastructure Services Department, be approved; and
 - 2) that the City Solicitor be requested to prepare the necessary bylaw amendments for consideration by City Council.

Attached is a report of the General Manager, Infrastructure Services Department dated March 30, 2011, with respect to proposed increases to the 2011 Water and Sewer Inspection rates.

Your Committee has reviewed the report with the Administration and is supporting the proposed increase in the rates, as set out in the March 30, 2011 report.

Respectfully submitted,

Councillor P. Lorje, Chair

ADVISORY COMMITTEE REPORT

TO: Planning and Operations Committee
FROM: Visual Arts Placement Jury
DATE: March 14, 2011
SUBJECT: 2010 Annual Report – Visual Arts Placement Jury
FILE NO: CK. 430-62

RECOMMENDATION: that the information be received and submitted to City Council.

BACKGROUND:

The following were members of the Visual Arts Placement Jury in 2010:

Mr. Edward Gibney, (Prairie Sculptors' Association), Chair
Ms. Susan Shantz, (public-at-large), Vice-Chair
Ms. Barbara Beavis (public-at-large)
Mr. Paul Ferguson, (CARFAC)
Mr. Lloyd Isaak, (Meewasin Valley Authority)
Ms. Seanine Warrington, (public-at-large)
Ms. Michelle Yuzdepski, (public-at-large)

The Visual Arts Placement Jury (VAPJ) met 5 times in 2010.

MANDATE:

The Visual Arts Placement Jury was established in 1990 to adjudicate on the appropriateness and quality of art for placement in open space, civic facilities and other City-owned property, with the exception of the Mendel Art Gallery.

The mandate of the Jury includes the following:

- a) To review proposed works of art, communicating with the artist and/or donor, where applicable and as necessary;
- b) To adjudicate proposed works of art according to specific criteria developed through consultation with experts in the field and to table its selection criteria with City Council as information;
- c) To make the final decision on accepting donations of art;
- d) To consider recommendations from the Administration on three suitable locations for each permanent work of art and to provide advice to City Council on the preferred location for the work of art;
- e) To provide advice to City Council on the purchase of works of art;
- f) To provide advice to City Council on proposed amendments to the Visual Arts Placement Policy; and

- g) To work with the Urban Design Committee in selecting sites for the Placemaker Public Art Program; to adjudicate submissions received; to make selections based on criteria specified on the submission call document; and to assist in matching the selections with the appropriate sites.

The Visual Arts Placement Jury is required to submit an annual report on its activities to City Council through the Planning and Operations Committee. This report was prepared in response to that requirement.

REPORT:

The main focus of the past year was the Placemaker Public Art Program with a Call for Proposals sent out in January and twenty-nine entries reviewed by the Jury in April. Five new sculptures were selected for three previous sites and two new sites. The Jury was pleased to receive submissions from new, emerging artists as well as proposals from established artists. A bus tour was arranged for the November meeting, which included viewing the new sculptures on location as well as touring sites with sculptures that have been renewed in the Program for another term. The Jury was pleased with the quantity and variety of submissions this year and commends the skill, dedication and hard work of the artists who completed the final installations of public sculptures for the City!

Two educational opportunities for Jury members were planned for this past year to consider public art and its role in the community. The second of these coincided with the bus tour in November and took place at the Forestry Farm where John Penner provided an excellent slide talk about public art in other cities around the world, showing the Jury a wide range of possible approaches to public art. Prior to this, in September, Kristy Trinier, Public Art Director for the City of Edmonton, met with the Jury and provided an informative presentation that addressed three main types of Public Art: Permanent (by which she meant a lifespan of 20 years); Transitory; and Community Public Art. She raised important considerations about "Percent for Art" policies that exist in many cities, including Edmonton, as well as processes for bringing good art into cities, which can see development of a public art collection as a cultural asset. Her talk was accompanied by slides of many of the projects she has managed in Edmonton. It was very stimulating and helpful for the Jury to hear the policy details and processes, as well as see actual examples of what has been accomplished in another prairie city.

There was quite a bit of momentum in the City of Saskatoon this past year in the area of Culture. The Office for Urbanism was contracted to assist the City in developing a Cultural Plan and the City itself was engaged in a visioning process (Saskatoon Speaks). Kevin Kitchen, Community Initiatives Manager, met with the Jury to invite members into these larger conversations and several Jury members attended Forums in March, September and November related to these planning events. The VAPJ has a key role to play in ensuring that the vision for Culture in the City includes existing and new opportunities for engaging art and artists in these plans.

In 2010 the Jury reviewed two proposals for Donations of Artwork. One of these came from Maple Leaf Foods and included sixteen paintings and prints; ten of these (+2 others if not duplicates of prints already in the City collection) were accepted by the Jury to be managed by the Community Development Branch, with placement of these works to be determined by Administration. Another proposal for Donation came from RoadMap Saskatoon, which had initiated a Bike Rack Functional Art Project, administered by the MVA. While there are guidelines for the Donation of Artwork, the Jury questioned its jurisdiction on a few requests that were made for adjudication and understands that Administration will be clarifying the Jury's role in this regard. Murals were also discussed under this review.

The Shaw Centre sculpture, awarded to Les Potter and Alicia Popoff, is still on hold as efforts continue to find a financial backer for the project. The VAPJ remains concerned that this first commission for an indoor sculpture by the City succeeds and sets a positive precedent for more projects like this in the future.

CONCLUDING COMMENTS:

The Visual Arts Placement Jury is pleased with the success of the Placemaker Public Art Program and is excited about the potential that this program holds for possible site expansion to include other forms of public art as identified by both Penner and Trinier in their presentations. The Jury also looks forward to new adjudication possibilities, such as the Shaw Centre Commission, should they arise.


Members of the Jury are all volunteers and this opportunity could not go by without extending a thank you to them for their generous sharing of time, considered opinions, and considerable and varied expertise.

The important cultural policies of City Council are made manifest in the community through the dedication, generosity, and support of the participating artists, and the Business Improvement Districts, and thanks are due here as well.

The Jury, and indeed the City is extremely fortunate to have the ongoing, timely and accurate support of the Administrative Staff. Special thanks are extended to Marlene Hall, Deputy City Clerk, Genevieve Russell, with the Urban Design Department and Frances Westlund, Arts and Grants Consultant.

Written by: Susan Shantz, Chair

Approved by:


Susan Shantz, Chair
Visual Arts Placement Jury
Dated March 14, 2011

TO: Secretary, Planning and Operations Committee
FROM: General Manager, Community Services Department
DATE: March 28, 2011
SUBJECT: Innovative Housing Incentive Application
Mortgage Flexibilities Support Program
Jastek Patrick Project Inc. – 1015 Patrick Crescent
FILE NO.: PL 951-83

RECOMMENDATION: that a report be submitted to City Council, recommending:

- 1) that 100 affordable housing units to be built at 1015 Patrick Crescent be designated under the Mortgage Flexibilities Support Program, as defined in Section 3.8 of City of Saskatoon Policy No. C09-002 (Innovative Housing Incentives); and
- 2) that a capital grant totalling \$173,000 be approved for the construction of 20 of these affordable housing units under Innovative Housing Incentive Policy No. C09-002.

BACKGROUND

During its June 22, 2009 meeting, City Council approved the new Mortgage Flexibilities Support Program. This program provides a grant equal to a 5 percent down payment to pre-screened low- and moderate-income households who have incomes which are within the Maximum Income Limits (MILs) as defined in Innovative Housing Incentives Policy No. C09-002. Homeowners are responsible for paying full property taxes upon purchasing an affordable unit. The incremental property tax revenue, collected by the City of Saskatoon (City), is redirected back into the Affordable Housing Reserve until the original amount of the grant has been repaid.

In order to be eligible for the Mortgage Flexibilities Support Program, housing units must be part of an approved affordable housing project. Approval is also contingent on the designation of the project by a mortgage insurance provider such as Canada Mortgage and Housing Corporation (CMHC) or Genworth Financial Canada (Genworth) for Affordable Housing Mortgage Flexibilities.

On February 15, 2011, the City received an application from Jastek Patrick Project Inc. (Jastek) requesting designation of up to 100 affordable housing units under the Mortgage Flexibilities Support Program and for a capital grant under the Innovative Housing Incentives Policy No. C09-002 totalling \$173,000 to support 20 units in this project.

REPORT

Jastek plans to construct a 300-unit housing project on a site they own located at 1015 Patrick Crescent in the Willowgrove neighbourhood. The project consists entirely of two-bedroom townhouse units in four separate layouts ranging in size from 883 to 1,030 square feet. The homes will sell between \$208,000 and \$220,000, including all appliances and window coverings. An appraisal report prepared by Suncorp Valuations Ltd. estimates the market value of these homes to range from \$235,000 to \$250,000 when complete. Jastek hopes to begin construction

in the spring of 2011 with the first units complete by December 2011.

Jastek is requesting that 100 of these 300 homes be designated under the Mortgage Flexibilities Support Program and eligible for down-payment assistance when purchased by low- and moderate-income households qualifying under that program. The other 200 homes in the project will be sold as entry-level homes at market price points.

To ensure that individuals purchasing an affordable unit fall under the Maximum Income Limits (MILs), as defined by the Innovative Housing Incentives Policy C09-002, the Saskatchewan Housing Corporation (SHC) will screen all potential purchasers. SHC will also provide Homeownership Training to all successful applicants under the Mortgage Flexibilities Support Program.

Under the City's Innovative Housing Incentives Policy No. C09-002, Jastek is also eligible to apply for a capital grant of up to 10 percent of the total project cost. However, it would be beyond the capacity of the program to support 100 homes with capital grants. Jastek is requesting a grant of \$8,650 per unit for the first 20 units totalling \$173,000. This is about 5 percent of the cost of these twenty units.

To assist with the City's cash flow, the Administration is recommending that the down payment grants be made available on the following schedule: ten down payment grants in 2011, 50 down payment grants in 2012, and 40 down payment grants in 2013. Jastek has agreed to this schedule.

The Administration has reviewed Jastek's proposal based on the priorities of the 2011 Housing Business Plan and is recommending its approval pending approval for mortgage loan insurance from CMHC and/or Genworth.

Current projects under the Mortgage Flexibilities Support Program are now expected to be sold out by the summer of 2011, indicating that there will be strong demand for these units when they become available by the end of the year. This project will help de-concentrate the supply of affordable housing by providing affordable home ownership opportunities in an area of the city where affordable housing is lacking.

OPTIONS

1. Designate 100 units to be built at 1015 Patrick Crescent for down payment assistance under the Mortgage Flexibilities Support Program and approve a capital grant to a maximum of \$173,000 for 20 of these affordable units.
2. Deny the request to designate and fund these affordable housing units. Choosing this option would represent a departure from Innovative Housing Incentives Policy No. C09-002.

Your Administration is recommending Option 1.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The funding source of the down payment grants is the Affordable Housing Reserve. The amount of the down payment grants is returned to the Affordable Housing Reserve over a number of years through the designation of property taxes. The cash flow is manageable if the down payment grants are advanced over three years as set out in this report. Additionally, the City should be eligible to receive a grant equivalent to the education portion of the property taxes on these units under a new program announced by the Government of Saskatchewan on March 28, 2011.

The funding source for the capital grant of \$173,000 is the new 2011 Operating Budget allocation of \$1.5 million for affordable housing initiatives. To date, City Council has approved expenditures totalling \$605,000 from this allocation. Approval is pending for a capital grant to Cress Housing Corporation of \$393,390. If both these projects are approved, there will be approximately \$327,000 remaining for additional affordable housing projects in 2011.

ENVIRONMENTAL IMPLICATIONS

Jastek is including energy saving features into their project at 1015 Patrick Crescent including energy efficient furnaces and hot water heaters.

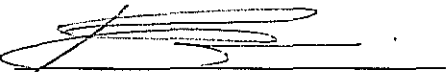
PUBLIC NOTICE


Public Notice, pursuant to Section 3 of the Public Notice Policy No. C01-021, is not required.

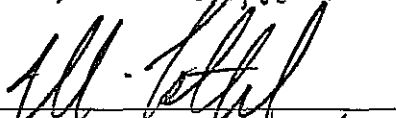
ATTACHMENT

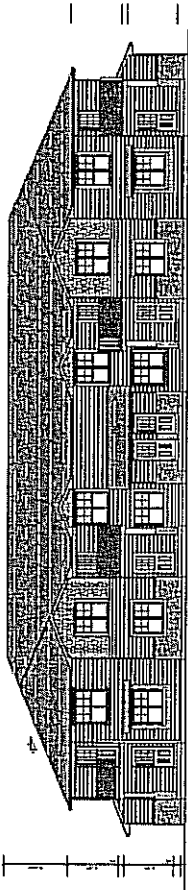
1. Sample renderings for 1015 Patrick Crescent

Written by: Daryl Sexsmith, Housing Analyst
Neighbourhood Planning Section

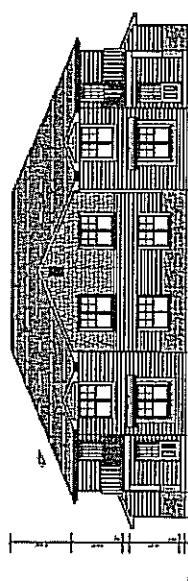
Reviewed by: 
Randy Grauer, Manager
Planning and Development Branch

Approved by: 
Paul Gauthier, General Manager
Community Services Department
Dated: March 29, 2011

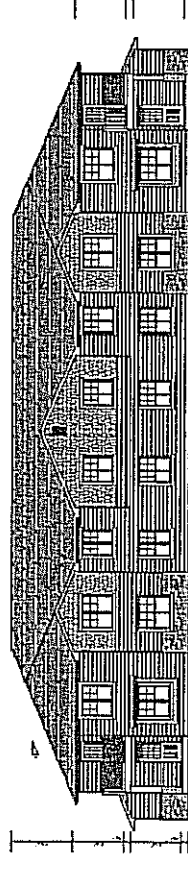
Approved by: 
Murray Totland, City Manager
Dated: April 4/11



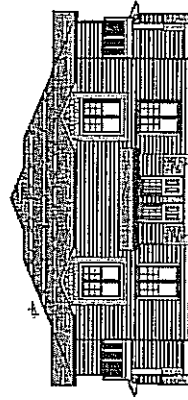
12 FLEX FRONT ELEVATION Scale: 1/8" = 1'-0"



8 FLEX FRONT/REAR ELEVATION Scale: 1/8" = 1'-0"



12 FLEX REAR ELEVATION Scale: 1/8" = 1'-0"



8 FLEX 1/2 FLEX SIDE ELEVATION Scale: 1/8" = 1'-0"

	JASTEK 1400 Hwy 2, Woodbridge, VA FREDERICKSBURG OFFICE P.O. BOX 10120 FREDERICKSBURG, VA 22401-0120	
	PATRICK CRESCENT TOWNHOUSES	
SCALE: AS SHOWN DATE: 01/14/2011 DRAWING NO: 201		SHEET NO: 1 TOTAL SHEETS: 1

REVISED REPORT

TO: Secretary, Planning and Operations Committee
FROM: General Manager, Community Services Department
DATE: March 25, 2011
SUBJECT: Innovative Housing Incentives Application Cress Housing Corporation –
1705 and 1709 22nd Street West, and 1911 7th Street East
FILE NOs: CK. 750-4, PL 951-94 and PL 951-95

RECOMMENDATION: that a report be submitted to City Council, recommending:

- 1) that funding of 10 percent of the total project cost, including building purchase and renovation, for 17 affordable rental units from Cress Housing Corporation, located at 1705 22nd Street West and estimated at \$109,000.00, be approved under Innovative Housing Incentives Policy No. C09-002.
- 2) that funding of 10 percent of the total project cost, including building purchase and renovation, for 23 affordable rental units from Cress Housing Corporation, located at 1709 22nd Street West and estimated at \$169,644.50, be approved under Innovative Housing Incentives Policy No. C09-002; and
- 3) that funding of 10 percent of the total project cost, including building purchase and renovation, for 11 transitional housing units from Cress Housing Corporation, located at 1911 7th Street East and estimated at \$114,745.50, be approved under Innovative Housing Incentives Policy No. C09-002.

BACKGROUND

In February 2011, the City of Saskatoon (City) received two applications from Cress Housing Corporation for funding assistance under the Innovative Housing Incentives Program. Cress Housing Corporation (Cress) is a non-profit organization that is a subsidiary of the Saskatoon Tribal Council. Their mandate is to provide affordable and adequate housing to First Nations people living in the city with priority given to families with dependents under the age of 18 years.

Cress Housing Corporation has been providing affordable housing in the city for over 25 years and currently manages more than 400 rental units. They have a waiting list of more than 900 families in need of suitable, affordable housing.

REPORT

1705 and 1709 22nd Street West Project

The proposal received from Cress calls for the purchase and renovation of an existing 17-unit apartment building at 1705 22nd Street West and an existing 23-unit apartment building at 1709 22nd Street West in the Pleasant Hill neighbourhood. Cress Housing Corporation's goal for this project is to provide affordable, family-friendly rental accommodations to First Nations persons living in the City of Saskatoon.

The project includes 40 units of various sizes. Rent will range from \$675 per month for a bachelor suite to \$860 per month for a two-bedroom suite. Rent will include utilities to make these units affordable for families with annual incomes as low as \$25,000.

The buildings will be completely renovated and will feature many upgrades including paint, flooring, bathroom fixtures, doors, appliances, lighting, cabinets, and countertops. The renovations are expected to be completed by August 2011.

The total estimated project cost, including purchase and renovations, of the apartment block at 1705 22nd Street West is \$1,090,000. The total estimated project cost, including purchase and renovations, of the apartment block at 1709 22nd Street West is \$1,696,445. Cress has committed \$696,611 of their own funds to the project (1705 and 1709 22nd Street West). The additional funds required to complete this project will be supported by a mortgage that Cress will hold.

1911 7th Street East Project

The proposal received from Cress calls for the purchase and renovation of an existing 11-unit apartment building at 1911 7th Street East in the Holliston neighbourhood. Cress Housing Corporation's goal for this project is to provide transitional, safe, quality housing for First Nations individuals and families. This project will add 11 units to Cress' affordable transition housing supply and will have a major impact on quality of life and potential for success for 11 First Nation family units.

The project includes 11 one-bedroom units for a rental price of \$650 per month, including utilities, making these units affordable to families with annual incomes as low as \$25,000.

The building will be completely renovated and will feature many upgrades including paint, flooring, bathroom fixtures, doors, appliances, lighting, kitchen cabinets, and countertops. The renovations are expected to be completed by mid July 2011.

The total estimated project cost, including purchase and renovations, of the apartment block at 1911 7th Street East is \$1,147,455. Cress has received commitment from Service Canada (Homelessness Partnering Strategy) for \$850,000 and has committed \$60,624 of their own funds to the project. The additional funds required to complete this project will be supported by a mortgage that Cress will hold.

The Administration has reviewed the Request for Assistance by Cress. Based on the review, it was determined that the projects meet the eligibility criteria set out in the City of Saskatoon Innovative Housing Incentives Policy No. C09-002. The Administration recommends support for these projects.

OPTIONS

1. Provide assistance to Cress Housing Corporation towards its 40-unit affordable rental project at 1705 and 1709 22nd Street West and its 11-unit transitional housing project at 1911 7th Street East in the form of a grant equivalent to 10 percent of the total capital costs (total estimated at \$393,390).
2. Decline to fund the projects. This option would represent a departure from Innovative Housing Incentives Policy No. C09-002 and put pressure on the housing provider to make up the shortfall.

Your Administration is recommending Option 1.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

This report recommends a total funding commitment of \$393,390. The funding source for this project is the new 2011 Operating Budget allocation of \$1.5 million for affordable housing initiatives. To date, City Council has approved expenditures totalling \$605,000 from this allocation. If these projects are approved, there will be approximately \$500,000 remaining for additional affordable housing projects in 2011.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

ATTACHMENT

1. Project Locations: 1705 and 1709 22nd Street West
1911 7th Street East

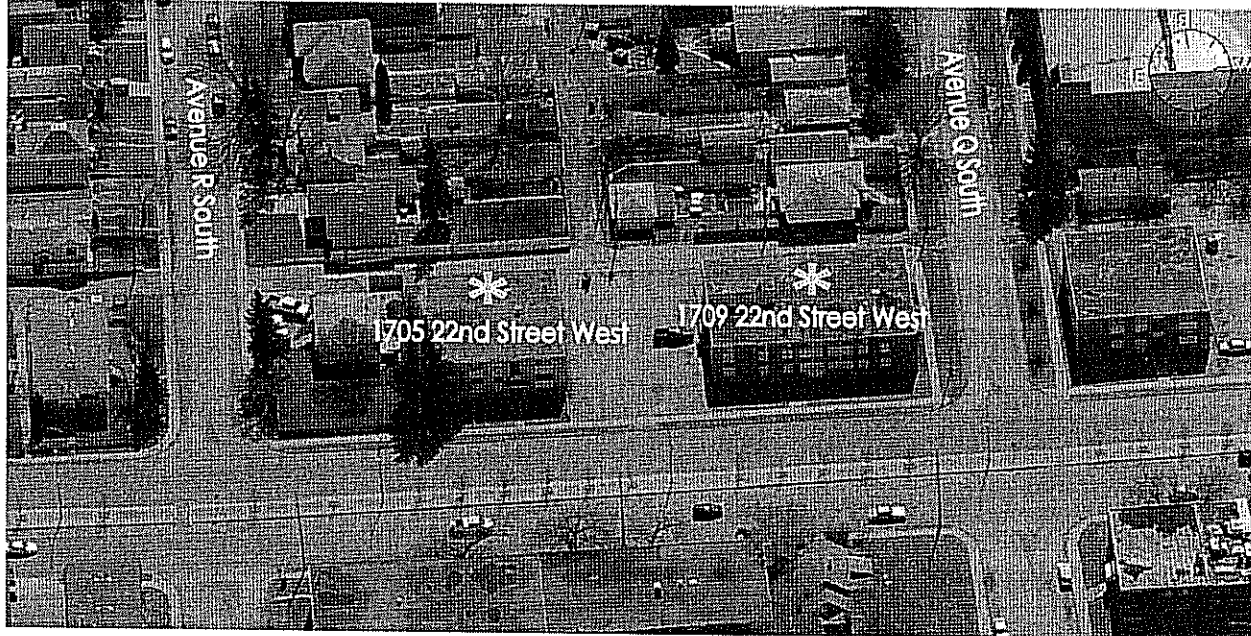
Written by: Melissa Austin, Planner
Neighbourhood Planning Section

Reviewed by: “Randy Grauer”
Randy Grauer, Manager
Planning and Development Branch

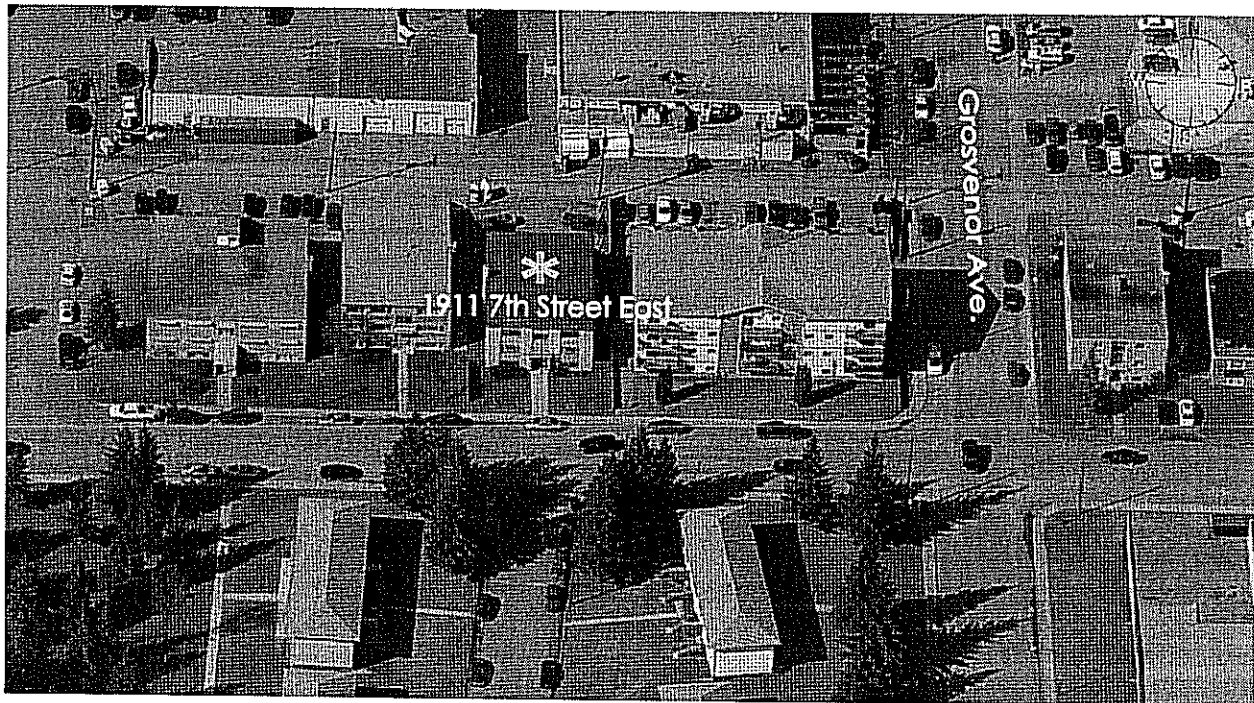
Approved by: “Paul Gauthier”
Paul Gauthier, General Manager
Community Services Department
Dated: March 30, 2011

Approved by: “Murray Totland”
Murray Totland, City Manager
Dated: April 3, 2011

1705 and 1709 22nd Street West



1911 7th Street East



TO: Secretary, Planning and Operations Committee
FROM: General Manager, Community Services Department
DATE: March 30, 2011
SUBJECT: Gordon Howe Campground Laundry Facility Capital Project
FILE NO: LS 4078-3

RECOMMENDATION: that a report be submitted to City Council recommending:

- 1) that City Council approve the Gordon Howe Campground 2011 Laundry Facility Capital Project as described in this report; and
- 2) that the Campsite Reserve fund up to a maximum of \$38,000 for the Gordon Howe Campground Laundry Facility Capital Project.

BACKGROUND

Gordon Howe Campground continues to be popular with tourists and visitors staying in Saskatoon. Located in Gordon Howe Park, the Campground features 135 serviced sites and 12 tent sites, nestled in a mature, beautifully landscaped setting designed for the privacy and enjoyment of our customers. Gordon Howe Campground offers the following on-site amenities: laundry facilities, washroom and shower facilities, convenience store, telephone and wireless internet access, a modern children’s play structure, and a waste dumping service.

The Campground operates as a self-financing program pursuant to Reserves for Future Expenditures Policy No. C03-003. The Campground Reserve is used to offset future operating deficits and for undertaking capital improvements to the facility.

Budget Process Policy No.C03-001 requires a justification report and City Council approval for all capital projects new to the capital budget.

REPORT

On September 1, 2010, Fire and Protective Services was called to Gordon Howe Campground to extinguish a fire in the laundry service building. No one was injured, however, there was both extensive fire and smoke damage to the laundry facility. The insurance adjuster was contacted immediately to begin his preliminary inspection. It was determined that coals from a portable fire pit used the previous night were not properly disposed of and were the cause of the fire.

Throughout the winter, the insurance adjuster completed their investigation of the laundry facility and assessment of the damages caused by the fire. It was determined that the cost to rebuild would be approximately \$50,000, and the cost to repair it would be approximately \$35,000. On the advice of Solicitors, the City of Saskatoon (City) has agreed to an insurance settlement in the amount of \$22,106.92 towards the repair of the laundry facility. This amount will offset the cost of rebuilding a new laundry facility at Gordon Howe Campground. According to Infrastructure Services

Facilities Branch, the best value is to use the existing concrete slab and build a new seasonal laundry facility. The Facilities Branch has estimated that a new seasonal laundry building will cost \$60,000. This cost includes demolition, design, project management, and construction costs.

Attendance at Gordon Howe Campground has steadily increased annually each year from 11,602 in 2006 to 19,397 in 2010. This reinforces the popularity of Gordon Howe Campground and the rationale of rebuilding the laundry facility in 2011.

Over the past couple of years, campground patrons have inquired about expanding the laundry facility. It has been cited that it is very difficult to use the service, especially during the peak season, mid June to end of August, patrons have also indicated that the laundry facility is very small and there is no seating area to wait for in the laundry except for outside. During inclement weather, this poses to be a challenge because patrons do not feel comfortable leaving the area with their laundry unattended.

Subject to City Council approving this post capital budget project, the Administration is recommending to reconfigure the floor plan to accommodate more coin-operated washing machines and dryers, a seating area, and a small storage space for the campground office.

OPTIONS

The only option would be to not approve this post capital budget. The Administration is not recommending this option as there will be no laundry service available on site and Gordon Howe Campground patrons will be inconvenienced by having to leave the site. The loss of this amenity may deter patrons from booking at Gordon Howe Campground in the future.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

As of December 31, 2010, the Campsite Reserve has a balance of \$162,597. According to the Reserves for Future Expenditure Policy No. C03-003, Leisure Services Branch can apply funds from the Campsite Reserve to capital projects involving the upgrade or expansion of camping facilities and services. The Administration is recommending funding the remaining portion of the post capital project up to a maximum of \$38,000 for the Gordon Howe Campground Laundry Facility Capital Project.

It is anticipated that Gordon Howe Campground will achieve the 2011 attendance volume projections and contribute \$54,875 to the Campsite Reserve as per the 2011 Operating Budget. With the contribution of the insurance settlement of \$22,106.92, and the request to spend up to a maximum of \$38,000, the Campsite Reserve is projected to have a balance of \$201,579.8 at the end of 2011.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.

SAFETY [Crime Prevention Through Environmental Design (CPTED)]

The redesign of the laundry facility will be presented to the Crime Prevention Through Environmental Design (CPTED) Committee. Leisure Services will ensure that the CPTED review report recommendations will be incorporated into the final design and construction.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Written by: Brad Babyak, Facility Services Supervisor

Reviewed by: *Cary Humphrey*
Cary Humphrey, Manager
Leisure Services Branch

Approved by: *Paul Gauthier*
Paul Gauthier, General Manager
Community Services Department
Dated: *March 31, 2011*

Approved by: *M. Totland*
Murray Totland, City Manager
Dated: *April 1/11*

TO: Secretary, Planning and Operations Committee
FROM: General Manager, Community Services Department
DATE: March 31, 2011
SUBJECT: 2010 Annual Report on Social Development Section Initiatives
FILE NO: LS 430-8

RECOMMENDATION: that the information be received.

BACKGROUND

The Community Development Branch of the Community Services Department is involved in a number of community social planning initiatives and partnership tables within the community. The involvement of the City in these initiatives provides opportunities to link and share resources and expertise with other community and government partners to address complex community issues. Social problems today cut across sectors and boundaries, so the solutions have to be just as flexible and comprehensive. These issues emphasize the need for multisectoral collaborations that bring people and organizations together to tackle problems from many different fronts at once.

The following report is an update on a number of these initiatives.

REPORT

A. Graffiti Management Program

The City of Saskatoon has developed an extensive Graffiti Management Program to address the negative impact of graffiti vandalism on our city. Graffiti vandalism impacts include both the actual costs for clean up and removal, as well as the impact of the community's sense of safety and security. To address these concerns, the Graffiti Management Program is focused in three broad areas of education, eradication and enforcement. The following is a summary of the current initiatives in each of these three areas.

Education

The City has developed a number of educational/awareness tools to educate the public with respect to the impact of graffiti vandalism in our community and the need to both prevent and remove graffiti. 2010 saw an increased focus on the educational component of the program with the development of classroom educational materials and resources aimed at the elementary school age group. Your Administration partnered with an education class at the University of Saskatchewan in the development of these materials, which now form the basis for the education sessions delivered by the John Howard Society in the spring of the year. In summary, the education initiatives, for the Graffiti Management Program, include:

- The Graffiti Reduction Task Force, which includes both internal and external stakeholders, works to better coordinate our combined efforts to address graffiti within the community;
- General information on our City website under "g" for graffiti;
- Informational brochures available at our civic facilities;
- School presentations, in partnership with the John Howard Society, targeted at educating elementary students on the impact of graffiti. In 2010, eight presentations were made to a total of 373 students.

Eradication

The City encourages the timely removal of graffiti from both civic and private property through a number of initiatives including:

Graffiti Removal from Civic Property - graffiti removal from civic structures and properties is the responsibility of a number of branches within the corporation. In 2010, there were in excess of 309 reports of graffiti vandalism on civic and other public property entered into the graffiti tracker database, a 35% decrease from 2009. Of this total, approximately 75% percent of those reports were directed to either the Public Works Branch with respect to graffiti on overpasses, sound walls, pedestrian tunnels and perimeter fences; or Facilities Branch with respect to graffiti in parks or on Civic Buildings. Other branches involved in graffiti removal include Environmental Services, Transit, and Saskatoon Light and Power.

Partnership with the John Howard Society – the City of Saskatoon has a partnership with the John Howard Society to address the issue of graffiti in high profile areas of the city, in particular the business improvement districts. Through the months of May to August, the John Howard Society works with youth to complete court-ordered community service hours through their involvement in this program. Also, this program intends to teach the youth valuable new skills in communication, painting and organization that can be used for future purposes such as gaining and maintaining relationships and employment.

Fire and Protective Services Bylaw Enforcement - In the spring of 2006, The City of Saskatoon Property Maintenance and Nuisance Abatement Bylaw, 2003 (Bylaw 8175) was amended to prohibit persons from permitting graffiti to remain on any building, accessory building, fence or other structure situated on their property. Where graffiti is identified, Saskatoon Fire and Protective Services issue an order to remedy contravention to remove the graffiti within 15 days, failing which; SFPS has Youth Works paint over the graffiti at the expense of the City. There is \$10,000.00 annually allocated to the Youth Works Program. The City does not prosecute any homeowners for failing to remove graffiti, nor does it add the cost of the removal to the tax roll of any property. The following is a summary of those calls:

	<u>2009</u>	<u>2010</u>
• Graffiti tags identified through regular inspection process OH&S Hotline Complaints:	532	182
• Total number of Orders to Remedy contravention issued:	304	121
• Total number of Orders to Remedy contravention forwarded to Youth Works:	105	21

Enforcement

Saskatoon Police Services are responsible for the enforcement component of the Graffiti Management Program and have a dedicated graffiti unit that works in this area. Victims of graffiti vandalism are encouraged to take pictures of the graffiti prior to removal and to report the incident to the Saskatoon Police Services. This program has aided the police in their ability to identify and prosecute those individuals that are committing these offences and has resulted in monetary restitution for a number of victims.

Overall we are seeing a continuing decline in the number of reported incidents of graffiti both on public and private property.

B. Leisure Access Program

The Community Services Department believes that to promote a healthy, well society, it is important to provide access to basic recreation programs and services to all residents within the city including those for whom cost is a barrier to participation. The benefits of recreation are well documented and include skill development, as well as improved emotional, physical, and social health and well-being. Participation is linked to improved self-esteem, reduced symptoms of depression, social isolation, and decreased stress and anxiety. People living on low incomes use recreation services, programs, and facilities less often than do people with higher incomes, and therefore, are less likely to feel these benefits. The Leisure Access Program ensures opportunities, for participation in recreation and leisure programs are available for all residents of Saskatoon and contribute to an enhanced quality of life for residents within the City.

An overview of the 2010 quantitative usage data with comparison to 2009 is as follows:

January 1, 2009 – December 31, 2009

Type of Leisure Card	LeisureCards # of Visits	Total Cost	Total LeisureCards Issued
Low income	19,264	\$86,360.59	1,762
Social Services	25,875	\$118,826.43	3,646
Agency			
Totals	45,139	\$205,187.02	5,408

January 1, 2010 – December 31, 2010

Type of Leisure Card	LeisureCards # of Visits	Total Cost	Total LeisureCards Issued
Low Income	33,489	\$149,632.19	2,626
Social Services	39,674	\$178,783.47	3,700
Agency	265	\$1,221	66
Totals	73,428	\$329,636.66	6,392

Demand for this program continues to be strong across the city, with the overall number of cards increasing by approximately twenty percent and usage increasing approximately sixty percent from 2009 to 2010. The Leisure Access Program is still a relatively new program, with 2009 as the first full year of operation of the revised program and as such increased awareness of the program has resulted in an increase of use.

The Leisure Access Program continues to ensure opportunities for participation in recreation and leisure programs are available for all residents of Saskatoon. In implementing this program, your Administration continues to review the effectiveness of the program to ensure the implementation of the program is meeting the needs of the community and continues to contribute to an enhanced quality of life for residents within the city. Administration also continues to monitor the impact of the program for the Leisure Services Branch in areas such as the impacts on staffing levels for lifeguards and childcare supervisors. Leisure Services is currently identifying the cost impacts related to increased usage from the Leisure Access Program and will be reporting out in time for consideration during the 2012 operating budget review.

C. Collaborative Funders Partnership

The City of Saskatoon is one of three community funders that have collaborated for the past three years in the area of funding and supports to community-based organizations within Saskatoon. The partners are:

- City of Saskatoon – Social Services Grant;

- Saskatoon Urban Aboriginal Strategy (UAS); and,
- the United Way of Saskatoon and Area – Community Initiatives Fund.

The purposes of the Saskatoon Collaborative Funding Partnership are:

- to build capacity in community agencies so they are better able to serve the community and use the grants they receive for maximum benefit to the community;
- to foster communication and collaboration among all funders in Saskatoon and area so that available funds can be used to maximum advantage in the community; and,
- to develop and use a common application form and process so that community agencies only need to fill out one application form in order to be considered by all three funders.

The Partnership is organized so that all three partners use the same application form. However, each partner retains its own funding priorities, eligibility criteria and review processes. After the partners have completed their individual adjudications, the partners come together to identify gaps, overlaps, concerns and emerging trends in the applications received. Individual partners may adjust their funding priorities so projects with a greater community impact receive an appropriate amount of funding and are neither overfunded nor underfunded. The partners collaborate for the benefit of the community and still maintain their own decision-making processes and control of their own funds.

In the 2011 adjudication process, a number of applications were initially considered for funding by more than one funder. Under the previous system, this would have resulted in an over-allocation to those projects. This collaborative approach has enabled the funders to re-allocate funds which resulted in an additional five projects receiving funding that otherwise would not have, and a number of projects receiving their full funding request rather than partial funding.

Each of three partners makes a small financial or in-kind contribution to cover the Partnership's operating expenses, and the City of Saskatoon holds and administers this money.

The Saskatoon Collaborative Funding Partnership has accomplished a number of initiatives during its three years of operation. These accomplishments include:

- creation of a common application form and application process;
- computerization of the application process so that applicants can apply online;
- creation of an electronic database that allows for categorization of applicants according to type of project, audience, etc., that builds up a profile of each community-based organization over time, and that identifies the community needs to which projects can subsequently respond;

- development of a stronger relationship among the three partners and the Saskatoon Regional Intersectoral Committee which led to increased collaboration on a number of initiatives;
- organization of numerous capacity-building initiatives for community agencies; for example, a compulsory orientation to the online application form, workshops on planning, and a great deal of one-on-one work by the members of the Partnership with community agencies.
- organization of several meetings for major funders in Saskatoon and area in order to promote collaboration and communication, and to share information about community needs and funders' responses to those needs; and,
- development of a more comprehensive and detailed picture of community needs, of various agencies' responses to those needs, and of gaps in responses to community needs – a result of the collaboration among members of the Saskatoon Collaborative Funding Partnership, the Saskatoon Regional Intersectoral Committee, and other funders in the community.

Two of the most important learnings that have come out of the Partnership's work to date are:

- it is possible to collaborate within a structure that enables each partner to retain its individuality, its priorities and control over its own funds. Partnership does not mean loss of autonomy or individuality; and,
- together the partners have greater strength and greater capacity than any single partner has on its own. Together the partners can do more for the community than they could separately.

Future priorities and initiatives for the Partnership include increased focus on capacity building initiatives within the community and continued work on the funder's website and database to enable better tracking and reporting out of the impact of the funding in the community.

D. Saskatoon Crime/Gang Reduction Strategy

The Saskatoon Crime/Gang Reduction Strategy is an ongoing collaborative partnership with First Nations and Métis organizations, provincial government ministries, police, and community-based organizations, who recognize the importance of building upon existing community and justice-related resources such as employment programs, education, recreation, substance abuse treatment programs, corrections-based interventions, and law enforcement. The Gang Strategy has five major goals:

- increase public knowledge and resources around gangs;
- address underlying risk factors associated with gang membership;
- decrease the number of people attracted to the gang lifestyle;
- target gang members and associates; and,
- reduce gang-related crime through dismantling and disrupting their relationships.

The strategic framework for the gang strategy was initially based on three pillars: prevention, intervention, and suppression and, as such, a sub-committee was developed for each of the pillars that were tasked with working on their respective area. In 2010 it was suggested that the work of the prevention and intervention sub-committees be combined into one to better meet the needs of the strategy.

The Community Service Department's involvement with the Saskatoon Gang Strategy has been primarily focussed in the area of prevention in which we have taken a lead role and chair the Prevention/Intervention Subcommittee. This sub-committee has representation from the Saskatoon City Police, the Saskatoon Public School Board, the Greater Saskatoon Catholic School Board, City of Saskatoon, White Buffalo Youth Lodge, Saskatoon Tribal Council, community-based organizations and provincial ministries including Corrections, Public Safety and Policing, and Social Services. The focus of the Prevention/Intervention Subcommittee to date has been on the development and implementation of a number of education and awareness initiatives to help educate the community on the impact of gangs within our city, work on initiatives to assist individuals with gang exit; and also on connecting agencies and organizing that are working on providing programs and services within the community to promote collaboration and coordination of services. The Subcommittee is currently working on a series of community gatherings to allow agencies to share information on their programs and services, identify gaps, both in services and information/awareness, and identify partnerships and programs to address these gaps. The Subcommittee is also in the process of printing an updated copy of "Exit Routes", a resource directory of programs and services aimed both at service providers and youth involved in at-risk lifestyles, and talking about ways to "exit" gang life.

E. Saskatoon Urban Aboriginal Strategy

The Urban Aboriginal Strategy (UAS) is a community-based initiative developed by the Government of Canada to improve social and economic opportunities of Aboriginal people living in urban centres.

Through the Urban Aboriginal Strategy, the Government of Canada partners with the Aboriginal community and local organizations, municipal and provincial governments and with the private sector. These partnerships support projects that respond to local priorities and advance the UAS national priority areas of: improving life skills, promoting job training, skills and entrepreneurship and supporting Aboriginal women, children and families.

The role of the City of Saskatoon representative to the Saskatoon Urban Aboriginal Strategy steering committee is as follows:

- work collaboratively with the committee to make effective policy, planning, priority setting and partnership decisions and investments on urban Aboriginal matters in Saskatoon. (For example, the UAS Committee was provided with an explanation of the details of the City of Saskatoon affordable housing initiatives. This provided the

UAS with a better understanding of the programs and services already available in the housing area, and assisted the UAS in making decisions with respect to their funding priorities that address the area of housing);

- attend all committee meetings;
- participate in committee discussions by bringing forward comments, concerns, and ideas;
- provide support to the committee members so that they can function effectively as a committee; and,
- be the liaison to the Saskatoon Collaborative Funding Partnership.

F. Saskatoon Poverty Reduction Partnership

The Saskatoon Poverty Reduction Partnership (SPRP) formed in 2010 to develop a community action plan to reduce poverty in Saskatoon. The partnership has evolved from a long history of community collaboration and a clear commitment to reduce poverty in Saskatoon and is focussed on a common vision and applying evidence generated from our own and other's efforts.

The vision of the SPRP is to have sustained individual and community well-being for the people of Saskatoon. The immediate objective is to develop, implement, and evaluate a Saskatoon Action Plan to reduce poverty that:

- demonstrates a shared understanding of poverty in Saskatoon,
- articulates shared leadership across sectors,
- integrates the history of poverty reduction work in Saskatoon,
- outlines broad goals with multi-year commitment by community partners,
- outlines key activities, targets and measures,
- is updated on an ongoing basis, and,
- reflects broad input and commitment from community stakeholders.

The SPRP has made two significant achievements:

- Identification of key policy options prioritized for action to reduce poverty based on extensive community consultation. The priority policy options relate to income support, housing, increased health and social service resources in core neighbourhoods, child care, and return to work; and,
- Development of a collaborative leadership model and structure to build accountability and guide action across sectors.

The next priorities for this initiative include finalizing the development of the strategic action plan and stabilization of human resource supports. Funding for the staffing support is currently being provided through the United Way of Saskatoon and Area and the provincial government.

Initiatives for 2011

Priority initiatives for the social development area for 2011 include:

- as part of the Saskatoon Collaborative Partnership, the development and implementation of a self-assessment tool for community-based organizations along with a facilitated process to utilize the tool,
- two community forums in conjunction with the Gang Reduction Partnership,
- increased graffiti education presentations into the elementary schools,
- further refinement of the Collaborative Funding Partnership database and reporting function; and,
- continued involvement in the work of the Saskatoon Poverty Reduction Partnership

OPTIONS

There are no options.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

ENVIRONMENTAL IMPLICATIONS


There are no environmental implications and/or greenhouse gas implications.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of the Public Notice Policy No. C01-021, is not required.

Written by: Shannon Hanson, Social Development Section Manager

Reviewed by:


Lynne Lacroix, Manager
Community Development Branch

Approved by:

Paul Gauthier
Paul Gauthier, General Manager
Community Services Department
Dated: March 31, 2011

cc: Murray Totland, City Manager

2010 social annual report.doc

TO: Secretary, Planning and Operations Committee
FROM: General Manager, Community Services Department
DATE: March 16, 2011
SUBJECT: Year-end Report – Building Standards Branch
FILE NO: PL 4240-9

RECOMMENDATION: that a report be submitted to City Council recommending:

- 1) that the information in the year-end report be received;
- 2) that an additional \$100,000 be allocated in the Reserves for Future Expenditures Policy No. C03-003 (Section 20 Plan Review and Inspection Service Stabilization Reserve) to fund future special projects or studies, various equipment replacement, and building code replacement as detailed in this report;
- 3) that an annual adjustment be made to maintain the reserve amount requested in recommendation two;
- 4) that the source of funding for the additional reserve amount requested in recommendations two and three be from program revenues; and
- 5) that the Administration report further on the distribution of the \$500,000 surplus realized in 2010 over and above the 2010 cap in the Plan Review and Inspection Service Stabilization Reserve.

BACKGROUND

Reserves for Future Expenditures Policy No. C03-003 (Section 20 Plan Review and Inspection Service Stabilization Reserve) was approved by City Council on December 15, 1997. The purpose of the Stabilization Reserve was to:

- a) “accumulate funds for the purpose of offsetting any deficits in the Department’s Plan Review and Inspection Program due to revenue shortfalls from a decline in the number and/or type of Building and Plumbing Permits issued or unexpected expenditures; and
- b) to stabilize the effect which annual fluctuations in construction activity have on the mill rate.”

During its March 16, 2004 meeting, the Planning and Operations Committee instructed Administration to provide an annual update on the status of the Plan Review and Inspection Service Stabilization Reserve as information only.

REPORT

2010 Year-End Report

Construction activity in the City of Saskatoon during 2010, once again, exceeded expectations. The number of permits issued and value of construction recorded continued to be strong as was the case in 2009 (see Attachments 1 and 2).

Program revenues for 2010 were forecasted to be \$2,500,000, which would have resulted in a shortfall of \$447,792 after accounting for the mill rate share (20 percent) of anticipated operating expenses for that year of operation. The full amount of the shortfall was to be funded by the Plan Review and Inspection Service Stabilization Reserve. As a result, the reserve balance was projected to be \$1,420,545 at the end of 2010.

The final operating revenues and expenditures for the building and plumbing programs in 2010 are displayed in Attachment 3. Program revenues for 2010 turned out to be higher than forecasted and operating expenditures decreased slightly due to the inability to fill vacant positions in a timely manner. Instead of the shortfall that was forecasted for 2010, there was a surplus of \$600,612. As a result, the balance in the Plan Review and Inspection Service Stabilization Reserve was \$2,368,949 on December 31, 2010.

Permit activity in 2011 continues to be strong for both residential and commercial construction and is keeping pace with the latter months of 2010. The Building Standards Branch is continuing to deal with the back log of open Building Permits that has started to grow over the past few years. We are also continuing to work on a branch business plan that outlines the goals, performance measures, key operating activities, and initiatives of the Building Standards Branch.

Dedicated Reserve Funding for Non-cyclical or Unexpected Expenditures

The Building Standards Branch relies on computer, scanning, and printing equipment to carry out its mandate. Replacement of this equipment is not an option. For example, building and plumbing inspectors use computer tablets during the course of their approximately 25,000 inspections annually. These tablets contain their daily permit information, selected drawings, and also act as a recording tool for all their inspections. If a tablet is not functioning, then inspections are very difficult to perform and productivity is compromised. Scanning equipment that is used must be available and functional at all times in order to scan approved plans for electronic storage and, as is the case for residential permits, approved building permit drawings must be scanned before a permit can be issued. Specifically, this reserve would be in place if emergency or unexpected replacements of a large portion of the 20 tablets that we utilize (cost of total replacement is approximately \$100,000) or a major unexpected replacement of scanning equipment (cost of total replacement is approximately \$25,000) would be required.

In late 2010, we needed to replace 16 of our tablets at a cost of \$65,000. A majority of this cost represented an over expenditure in our operating budget as a replacement of this magnitude was

not anticipated. The over expenditure was absorbed by revenues so there was no impact on the mill rate. However, if program revenues were not sufficient to facilitate this equipment replacement, then there may have been an impact on the mill rate as not replacing this equipment in a timely manner is not an option.

The Building Standards Branch also has a need for a source of funding for technological improvements, special studies, or consulting services. For example, there is a need to have all existing Encroachment Agreements scanned so that they can be placed into the new POSSE (Public One Stop Service) process that is being developed for these. There are also other scanning opportunities for us to improve the way we do our business. We, on occasion, retain the services of an engineering firm to do a study for us when trying to develop policies for residential construction. Using the resources of outside consultants may become more prevalent due to changes in the way building codes are written and changes in methods and materials in the construction industry.

The National Building Code of Canada (NBC) is typically revised every five years. Through provincial legislation, the Province of Saskatchewan adopts the NBC for use in the entire province. It is very difficult to predict when the province will adopt a new edition of the NBC. As an example, the 2005 NBC was available in 2005, but the province did not adopt it for use until 2009. This makes it very difficult to use the operating budget for large-scale replacements of the NBC for staff in the Building Standards Branch because we do not know what year to budget for this expense. The cost of replacement of the NBC and other supporting documentation can be up to \$15,000.

Transfer of Surplus to the Reallocation Account

The surplus realized in 2010, over and above the 2010 cap on the Plan Review and Inspection Service Stabilization Reserve, (see Attachment 3) is \$625,945. If the additional funding in recommendation two is approved, then the resulting surplus would be \$525,945. In recommendation five, we are making the \$500,000 surplus available for use by the Corporation.

OPTIONS

1. Continue to use the operating budget to pay for unexpected or non-cyclical costs associated with equipment replacements, building code replacements, and special projects.
2. Do not transfer any of the surplus realized in 2010 over and above the 2010 cap on the Plan Review and Inspection Service Stabilization Reserve to the Reallocation Account, and use it to help offset any anticipated permit fee increases in the future.

POLICY IMPLICATIONS

The Reserve for Future Expenditures Policy No. C03-003 (Section 20 Plan Review and Inspection Service Stabilization Reserve) will need to be revised to include the additional funding request in recommendations two and three.

FINANCIAL IMPLICATIONS

Costs to fund the additional \$100,000 allocated in the Reserves for Future Expenditures Policy No. C03-003 (Section 20 Plan Review and Inspection Service Stabilization Reserve) are from program revenues, and therefore, will have no impact on the mill rate.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of the Public Notice Policy No. C01-021, is not required.

ATTACHMENTS

1. Saskatoon Building Permit Statistics for 2010 Versus 2009
2. Building Permit History (1970 to 2010)
3. The Community Services Department Plan Review and Inspection Service Stabilization Reserve Sufficiency Report (2010 to 2015)

Written by: Bob Baran, Manager
Building Standards Branch

Approved by: Paul Gauthier
Paul Gauthier, General Manager
Community Services Department
Dated: March 16, 2011

Approved by: Murray Tottand
Murray Tottand, City Manager
Dated: Mar 25/11

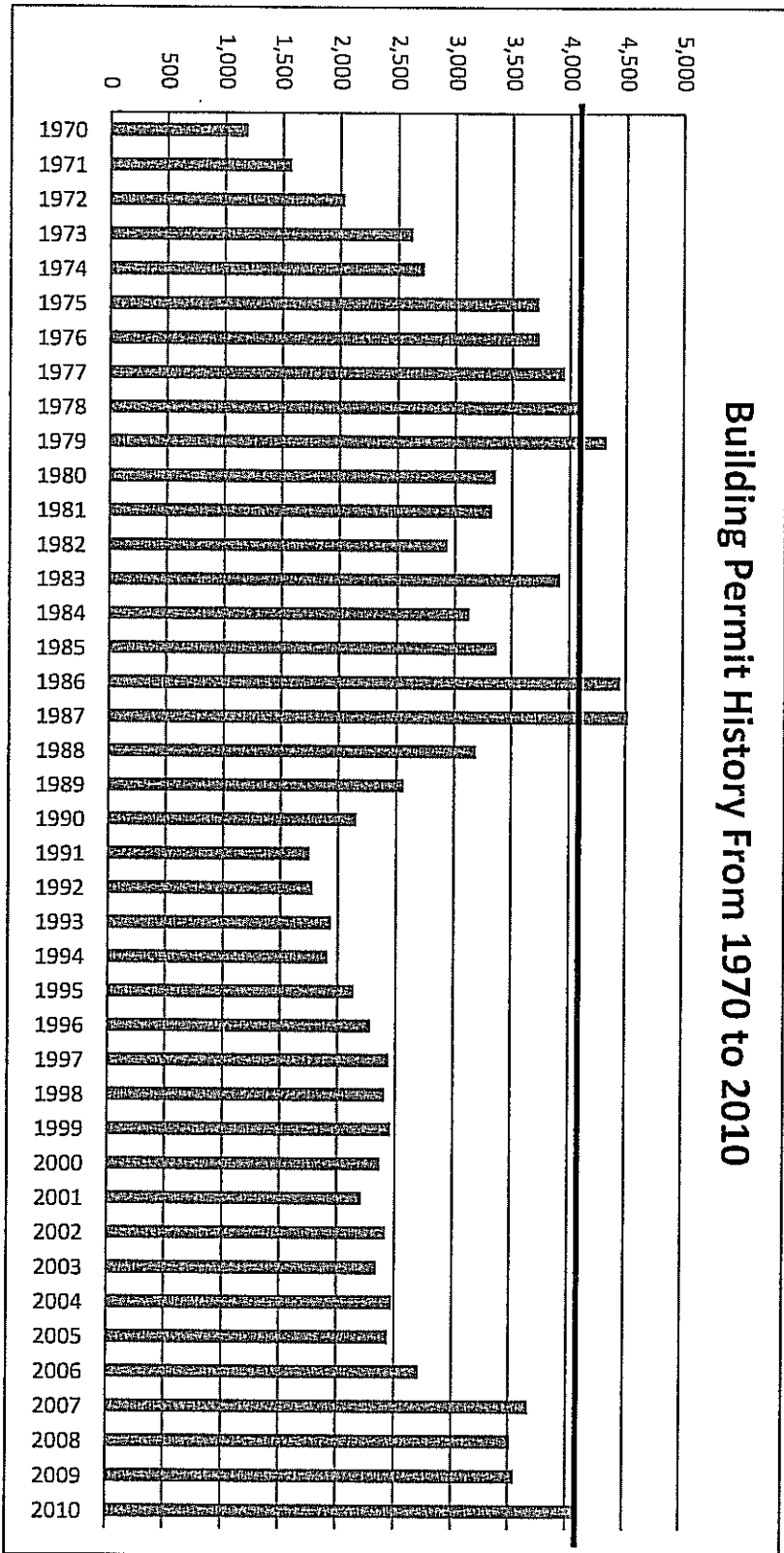
Saskatoon Building Permit Statistics for 2010 Versus 2009

Category	Dec 31/10	Dec 31/09	Change %	Dec 31/10	Dec 31/09	Change %
Residential	3075	2559	20.2%	\$200.0	\$118.4	68.9%
Apartments & Housing Projects	282	211	33.6%	\$178.1	\$66.9	166.2%
Commercial	271	274	-1.1%	\$123.4	\$92.4	33.5%
Industrial	185	190	-2.6%	\$61.2	\$61.1	0.2%
Institutional & Assembly	96	90	6.7%	\$98.4	\$185.2	-46.9%
Other (includes demolition permits)	191	226	-15.5%	\$5.0	\$13.9	-64.0%
TOTAL	4100	3550	15.5%	\$666.1	\$537.9	23.8%

Summary of major projects over \$10M approved in 2010

New Hotel - Holiday Inn	\$24.5M	(included in "Commercial" above)
New Health Care Facility - Amicus Health Care	\$15.6M	(included in "Institutional and Assembly" above)
New Elementary School - St. Mary's	\$12.9M	(included in "Institutional and Assembly" above)
Addition/Alteration to Heating Plant - U of S	\$12.5M	(included in "Industrial" above)
New Apartment - U of S Student Housing	\$12.3M	(included in "Residential" above)
New Place of Worship - Elim Tabernacle	\$11.5M	(included in "Institutional and Assembly" above)
New Apartment - U of S Student Housing	\$10.9M	(included in "Residential" above)

Building Permit History From 1970 to 2010



The Community Services Department Plan Review and Inspection Service Stabilization Reserve Sufficiency Report

	2010 Budget	2010 Actuals	2011 Budget	2012 Projections	2013 Projections	2014 Projections	2015 Projections
(581) Salaries + Payroll Costs + Operating Costs	\$2,691,078	\$2,607,777	\$2,748,835	\$2,831,300	\$2,916,239	\$3,003,726	\$3,093,838
(593) Salaries + Payroll Costs + Operating Costs	\$794,930	\$853,324	\$1,146,775	\$1,181,178	\$1,216,614	\$1,253,112	\$1,290,705
Total Expenses	\$3,486,008	\$3,461,101	\$3,895,610	\$4,012,478	\$4,132,853	\$4,256,838	\$4,384,543
Total Expenses used to calculate the mill rate share (581 Expenses)	\$2,691,078	\$2,607,777	\$2,748,835	\$2,831,300	\$2,916,239	\$3,003,726	\$3,093,838
Revenue from Permits - Plumbing	\$260,000	\$394,894	\$270,000	\$270,000	\$270,000	\$270,000	\$270,000
Revenue from Permits - Residential	\$750,000	\$850,803	\$1,000,000	\$1,030,000	\$1,060,900	\$1,092,727	\$1,125,509
Revenue from Permits - Commercial	\$1,490,000	\$2,275,761	\$1,800,000	\$1,854,000	\$1,909,620	\$1,966,909	\$2,025,916
Other Revenue		\$18,700	\$15,000	\$15,450	\$15,914	\$16,391	\$16,883
Total Revenue from Permits	\$2,500,000	\$3,540,158	\$3,085,000	\$3,169,450	\$3,256,434	\$3,346,027	\$3,438,307
Expenses Funded by Mill Rate	\$538,216	\$521,555	\$549,767	\$566,260	\$583,248	\$600,745	\$618,768
Total Revenue	\$3,038,216	\$4,061,713	\$3,634,767	\$3,735,710	\$3,839,681	\$3,946,772	\$4,057,075
Balance to transfer to Reserve Account	-\$447,792	\$600,612	-\$260,843	-\$276,768	-\$293,171	-\$310,066	-\$327,468
Contribution to Fund Capital Projects	-\$75,000	-\$175,000					
Special Project Funding	-\$250,000	-\$250,000					
Estimated Return to Source on Scanning Project			\$100,000				
Net Change to the Reserve Account	-\$772,792	\$175,612	-\$160,843	-\$276,768	-\$293,171	-\$310,066	-\$327,468
Reserve Balance from previous year	\$2,193,337	\$2,193,337	\$2,368,949	\$2,208,106	\$1,931,338	\$1,638,167	\$1,328,100
Year-end Reserve Balance	\$1,420,545	\$2,368,949	\$2,208,106	\$1,931,338	\$1,638,167	\$1,328,100	\$1,000,632
Year-end Reserve Cap	\$1,743,004	\$1,743,004	\$1,947,805	\$2,006,239	\$2,066,426	\$2,128,419	\$2,192,272
Reserve Surplus/Deficit	-\$322,459	\$625,945	\$260,301	-\$74,901	-\$428,260	-\$800,319	-\$1,191,640

Assumptions: Assumptions: Revenue from permits will increase by 3% per year.

All expenses increase by 3% per year.

(These increases are for "commercial" construction only) Building Permit fee increase. 0% 0% 0% 0% 0%

TO: Secretary, Planning and Operations Committee
FROM: General Manager, Community Services Department
DATE: March 22, 2011
SUBJECT: 2010 Leisure Centres Annual Report
FILE NO: LS 430-1

RECOMMENDATION: that a copy of the following report be forwarded to City Council as information.

BACKGROUND

The mandate of the Leisure Services Branch is to get city residents to participate in leisure activities of their choice. The Leisure Services Branch identifies the needs of citizens and provides services and programs that are responsive and adaptive to changing needs and demands. The Leisure Services Branch Mission is to provide welcoming and safe programs and services for our customers to have fun, get fit, and grow. The Leisure Services Branch provides high quality recreation sport and fitness opportunities that are reputable, safe, enjoyable, relevant, and improve quality of life.

Leisure Services operates six indoor leisure centres (Cosmo Civic Centre, Harry Bailey Aquatic Centre, Lakewood Civic Centre, Lawson Civic Centre, Saskatoon Field House, and Shaw Civic Centre) that provide a wide variety of fitness, aquatic, and recreation activities. These facilities are also used by local sport organizations for competitive sport training and competitions. In 2010, there were approximately 932,300 visitations at our indoor facilities, 811,835 general admissions, and approximately 120,500 swimming lesson visitations.

The Leisure Services Branch also manages and operates recreation facilities to support those activities delivered by the City of Saskatoon (City), non-profit groups, and other leisure service providers including the private sector. In managing these facilities, Leisure Services staff ensure all facilities are welcoming, safe, well maintained, attractive, and accessible program venues. This is key to the success of meeting the demands of leisure service providers who operate programs at City-owned facilities. In 2010, approximately 76,133 hours of space was rented to organizations for the purpose of providing sport, culture, and recreation programs to members.

Our Customer Service staff support the delivery of program and facility rental by providing program registrations, revenue collection, booking of activity space, front line customer service, and LeisureCard sales. To encourage repeat customers and attract new clientele, front-line staff spend time getting to know customers in order to offer choices that meet their needs. Informed and responsive front-line staff provide reception, registration, and booking services for the facilities.

This report includes a summary of the operations for the six indoor leisure centres, four outdoor pools, and the Terry Fox Track and Fitness Circuit, located at the SaskTel Sports Centre.

REPORT

Our leisure facilities had another successful year in 2010. Since 2007, the total admission volumes have increased by 51 percent (274,000), mainly due to the opening of the new Shaw Centre. The 2010 Annual Report will highlight the year's accomplishments and provide details on the revenues generated by these facilities for both the rental and program function in 2010, as compared to 2009.

Overall, the leisure centres generated operating revenue of \$10,246,500 in 2010. This was an increase from 2009 of \$1,744,400 (+20.52 percent). The most significant portion of this increase was due to the Shaw Centre (Phase II) becoming 100 percent operational. Attachment 1, 2010 Annual Report, provides more detailed explanations on operating revenues.

2010 Revenues by Source

	2007 Actual	2008 Actual	2009 Actual	2010 Actual	% Change Previous Year
Landlord Function					
External Rentals	787,000	917,200	1,025,600	1,153,600	12.50%
Internal Rentals	1,943,000	2,249,000	2,830,700	3,375,800	19.30%
Concessions	121,200	94,300	94,500	73,400	-22.30%
Other Rental Revenue	114,700	102,300	125,300	126,500	1.00%
Subtotal	2,965,900	3,362,800	4,076,100	4,729,300	16.00%
Program Function					
Admissions	\$ 2,489,500	\$ 3,228,900	\$ 3,422,900	\$ 4,459,900	30.30%
Registered Programs	\$ 840,900	\$ 893,000	\$ 1,003,100	\$ 1,057,300	5.40%
Subtotal	\$ 3,330,400	\$ 4,121,900	\$ 4,426,000	\$ 5,517,200	24.70%
Total Revenue	\$ 6,296,300	\$ 7,484,700	\$ 8,502,100	\$ 10,246,500	20.52%
% Change	1.10%	18.87%	13.59%	20.52%	

Note: Admissions and Registered programs include outdoor pool revenues

2010 Accomplishments

Shaw Centre

2010 was the first year of full operation for the Shaw Centre. Phase I (gymnasium, fitness centre, child minding, change rooms, and administration area) opened to the public in 2007. Phase II (walking track, leisure pool, competitive pool, multipurpose room, meeting rooms, and connecting corridors) opened in the fall of 2009. In between September 2009 and June 2010, there was a transition period when programs and operating routines were established and staff learned the ins and outs of operating an international facility.

With the opening of the aquatics portion of the facility, we experienced a number of operational challenges for rental groups; however, the majority of them have been worked through. People of all ages and backgrounds continue to visit Shaw Centre from across the city to check out this new facility for the first time. Our attendance numbers continue to exceed initial expectations.

Harry Bailey Aquatic Centre

Harry Bailey Aquatic Centre (HBAC) continues to attract many of the casual users it had prior to the opening of Shaw Centre (Phase II). Attendance numbers for public swims, fitness classes, and lane swimming continues to be at levels prior to the opening of Shaw Centre.

In 2010, an inflatable slide that can be attached to the 5-metre diving tower was introduced. The slide is used regularly at weekend public swims and has been a draw for new customers. HBAC continues to provide the majority of our upper-level swimming lessons (e.g. lifeguard training) because it is centrally located in the city.

Certified Fitness Instructors

The city-wide shortage of certified fitness instructors continued to be an issue for the indoor leisure facilities in 2010. The Leisure Services Branch continued to offer a fitness instructor bursary program to help interested individuals cover some of the cost of becoming a certified instructor. In 2009, we secured five new fitness yoga instructors, six aquafitness instructors, and four group fitness instructors. These recruitment efforts helped us to address the increasing customer demand for these programs.

LeisureCard Sales

Sales remain at high levels, and customer service staff are processing a large number of transactions each month. In 2010, the facilities sold approximately 5,039 new LeisureCards and 6,097 renewal LeisureCards.

Outdoor Pools - Mayfair Pool

In 2010, Leisure Services staff worked with consultants to finalize the detailed designs for the replacement of Mayfair Pool. We are currently out to tender for construction to commence in spring of 2011, with a planned opening in summer of 2012.

2011 Goals

The Leisure Services Branch is proud of our 2010 achievements and excited about our future challenges as we move forward in 2011.

A few of our more significant initiatives include the following:

- 1) construction of the new Mayfair Pool,
- 2) implementation of a Leisure Services Branch Business Plan that focusses on identifying the service level expectations of our customers that will assist in developing associated staff training programs intended to enhance the customer experience,
- 3) development of a Future Recreation Facility Needs Assessment Study that will help to guide facility construction requirements for the next 20 years, and
- 4) conduct our city wide Leisure Needs survey to document current program participation levels and interest in new participation.

FINANCIAL IMPLICATIONS

On September 5, 2006, City Council reconfirmed that the overall cost-recovery objective for the landlord function for the six leisure centres remain at 70 percent and that this objective be achieved by continuing to increase rental rates by 4 percent annually.

On February 12, 2007, City Council approved that the cost-recovery objective for children's registered aquatics (swimming lessons) remain at 85 percent of the total cost for providing these programs. The objective is to be achieved by an increase in lesson fees of 6.61 percent on April 1 of each year.

Comparison of Actual Cost Recovery Rate to Target

	Target Rate	2006 Actual	2007 Actual	2008 Actual	2009 Actual	2010 Actual
Rental Program	70.0%	69.0%	64.0%	65.5%	63.6%	66.7%
Admission and Drop-in Program	65.0%	61.3%	60.7%	64.8%	56.4%	60.9%
Children's Registered Aquatic Programs	85.0%	77.6%	83.4%	75.2%	72.4%	82.0%
Combined Admission and Registration		63.8%	64.3%	65.3%	58.8%	63.5%
Outdoor Pools		34.3%	34.1%	32.3%	27.8%	31.6%

In 2010, with Shaw Centre (Phase II) operating at full capacity, our cost-recovery rates for indoor recreation and competitive facilities have started to improve towards previous levels. The majority of this increase was due to large customer admission volumes at Shaw Centre.

The opening of Shaw Centre (phase II) had an impact on the cost recovery rates for 2009. The swimming pool capacity in Saskatoon increased significantly, and the opening of phase II was done on a graduating scale to ensure all aspects of facility components were running smoothly. Combined, these two factors are the main reasons the indoor recreation and competitive facilities cost-recovery rates declined in 2009.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.


PUBLIC NOTICE


Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

ATTACHMENT

1. Saskatoon Leisure Centres 2010 Annual Report

Written by: Rob Gilhuly, Loretta Odorico, and Barry Carlson
Facility Supervisors

Reviewed by: 
Cary Humphrey, Manager
Leisure Services Branch

Approved by: 
Paul Gauthier, General Manager
Community Services Department
Dated: March 30, 2011

cc: Murray Totland, City Manager

S:\Reports\LS\2011\2011 Committee\ P&O 2010 Leisure Centres Annual Report\jck



City of
Saskatoon
Leisure Services Branch

2010 ANNUAL REPORT
LEISURE SERVICES BRANCH

Leisure Centres & Outdoor Pools



2010 Annual Report
Leisure Services Branch
Leisure Centres and Outdoor Pools

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INTRODUCTION

The Leisure Services Branch is responsible for the design and delivery of programs. The majority of programs offered include swimming lessons, fitness classes, drop-in fitness opportunities, and both registered and drop-in recreation classes.

To encourage repeat customers and attract new clientele, front-line staff spend time getting to know customers in order to offer choices that meet their needs. Informed and responsive front-line staff provides reception, registration, and booking services for the facilities.

The Leisure Services Branch also manages and operates recreation facilities to support those activities delivered by the city, non-profit groups and other leisure service providers including the private sector. In managing these facilities, Leisure Services staff ensure the facilities are welcoming, safe, well maintained, attractive, and accessible program venues. This is key to the success of meeting the demands of leisure service providers who operate programs at city-owned facilities.

This report will highlight and summarize the rental operations and programs services for leisure centres and the four outdoor swimming pools.



New Solar Panels Installed at Harry Bailey Aquatic Centre

Photo Courtesy: Chris Richards

COSMO CIVIC CENTRE

Cosmo Civic Centre's combination of fitness/recreation facilities and meeting space makes it great for mixing business with pleasure for rental groups.

In addition to the Carlyle King Branch Library and Cosmo Arena which is open October through March for ice rentals and public skating programs, Cosmo Civic Centre also has a racquetball and wallyball court, gymnasium, fitness room and multi-purpose room.

HARRY BAILEY AQUATIC CENTRE

Once home to many of Saskatoon's water sport groups, Harry Bailey is beginning to develop a new identity now that Shaw Centre has fully opened. With the purchase of new aquatic toys, the continuation of swimming lessons, and the development of new programs, Harry Bailey will remain an active aquatic facility that serves the public well. This facility is an ideal practice environment for aquatic sports, it is also a great place to train and learn new skills in Scuba diving, canoeing, kayaking and emergency services.

LAKWOOD CIVIC CENTRE

Lakewood Civic Centre houses a spacious tropical pool and waterslide, updated fitness facilities, meeting and recreational space, multi-purpose rooms, and the Cliff Wright Branch Library all under one big roof. Along with offering a broad variety of programming and rental opportunities, Lakewood has an active child-minding service.

LAWSON CIVIC CENTRE

Lawson Civic Centre is home to Saskatoon's first and only wave pool. The multipurpose room is perfect for fitness activities, for use as a dance studio, and for larger meetings and seminars. The fitness room provides weight training and cardio equipment, and there is a sauna overlooking the pool. While you are here, visit the Rusty MacDonald Branch Library.

“Classes are good/times are good.
I like the fact that you don't
have to sign a contract. I meet
friends and we have coffee after –
good for the soul.”

*Customer quote,
2010 Fitness Class Evaluation Survey*



Shaw Centre Swim Meet

Photo courtesy: Kazuya Kyotani

SHAW CENTRE

The Shaw Centre is a state-of-the-art aquatic and fitness facility offering a new calibre of recreation, health and fitness opportunities to the residents of Saskatoon.

The story of the Shaw Centre is unique as it came to life as part of an integrated partnership between the City of Saskatoon, Saskatoon Public Schools and Greater Saskatoon Catholic Schools. By developing a collaborative approach to combining their resources, a fully integrated destination centre was created which includes the Shaw Centre, Tommy Douglas Collegiate, Bethlehem Catholic High School and Morris T. Cherneskey Multi-District Park .

The centrepiece of the Shaw Centre is the 50-metre indoor stainless steel competitive pool, which is specifically designed to meet or exceed Fédération Internationale de Natation (FINA) regulations for hosting national and international competitions for competitive and synchronized swimming, water polo, and diving. The competitive pool has the largest metric volume of water (4.83 million litres) in the world for a stainless steel indoor pool. In addition, there is a six-lane warm-up pool, a leisure pool with a water slide, water toys, spectator seating, and wheelchair-accessible hot tubs.

The Shaw Centre also includes a three-lane walk/jog track, fitness room, multipurpose room, child-minding room, and more.

SASKATOON FIELD HOUSE

Versatility is the key feature of the Saskatoon Field House. In addition to being a fitness and high-performance athletic training centre, its a great place to hold meetings, workshops, clinics, and world-class events.

The 48,000 square foot main field area can accommodate up to 4,500 people. The retractable bleachers adjacent to the main field seat 3,500 people. The 17,000 square foot second level area includes a weight room, fitness/dance studio, multipurpose room and two meeting rooms. The fitness/dance studio has a collapsible wall, allowing it to open on to the hallway, providing a perfect space for trade shows and displays.

FITNESS CIRCUIT & TERRY FOX TRACK

Located in the SaskTel Sports Centre, the Terry Fox Track provides a 365-metre surface for year round walking and jogging. Located around the perimeter of the indoor soccer field, the two-lane track and soccer playing area are separated using a ceiling to floor nylon safety net system. The Fitness Circuit is conveniently located on the second floor overlooking the track. Featuring easy-to-use, circuit style resistance machines, the equipment offers an efficient, effective, and safe total body workout in just minutes.

“I love all the instructors, they each have their own style of instruction and it’s great to go to different classes throughout the week.”

*Customer quote,
2010 Fitness Class Evaluation Survey*



Shaw Centre Staff Promoting National Lifejacket Day

Photo Courtesy: Shantel Germann

OUTDOOR POOLS

Many Saskatoon residents list our outdoor pools as their favourite way to beat the summer heat! George Ward Pool, and Riversdale open Daily from June 5th to August 23rd. Lathey Pool, and Mayfair Pool open daily from June 8th to August 16th.

Riversdale Pool is on Avenue H North between 11th Street and 16th Street. This pool was built in 1928, and the basin was replaced in 1996. It has an occupancy rating of 750 people and a modern change room facility. This rectangular shaped pool has a large shallow area for children, a separate water slide drop off area, a diving area with two one metre boards, and a lane swimming area for young and older adults.

Mayfair Pool is on Avenue F North between 31st Street and 32nd Street. This pool was built in 1959 and has an occupancy rating of 600 people. Mayfair is at the end of its life expectancy and is scheduled to be replaced in 2011.

George Ward Pool is on 5th Street East between Louise Avenue and Grosvenor Avenue. This pool was built in 1965 and has an occupancy rating of 650 people.

Lathey Pool is on Taylor Street between Albert and Lansdowne Avenue. This new pool was built in 1989 and is a leisure pool that has two 25 metre swim lanes and a zero depth (beach) area for young toddlers. The occupancy rating is 300 people.

2010 HIGHLIGHTS

The indoor recreation and competitive facilities had a busy year in 2010. A few of the major highlights for 2010 are as follows:

- The Shaw Centre went through its first year being fully operational. There were a number of operational concerns for rental groups, the majority of these have been worked through; these concerns will be expanded on later in this report;
- LeisureCard sales remain at high levels, customer service staff processed 5,039 new LeisureCard sales and 6,097 renewal LeisureCard sales in 2010;
- The customer service section provides increasing support in terms of phone-in registration, facility booking, and staff scheduling. In 2010, 75 percent of program registrations were handled via phone-in registration, with online registration continuing to grow to 25 percent this year;
- The customer service section continued to work closely with the Business Administration Branch to prepare for the Point of Sale replacement project implementation and to provide staff with online access to staff schedules;
- The Leisure Access program supported through the Community Development Branch continues to bring in significant customer increases, particularly at Harry Bailey Aquatic Centre, Lakewood Civic Centre, and Shaw Centre. The program allows low income residents of Saskatoon, the opportunity to participate in recreation opportunities offered by the city. The program provides each eligible family member with a one-year LeisureCard to use in the City recreation facilities;
- Recruitment, training, and mentoring of new aquafit and fitness yoga instructors continues to be a priority. In 2010, we secured five new fitness yoga instructors and six aqua fitness instructors. This has helped us to address the increasing customer demand for these programs; and
- A new inflatable slide for the five-metre tower was put into use at Harry Bailey Aquatic Centre in an effort to attract new customers. The slide is being used every Saturday afternoon during public swim times.

2010 Revenues by Source

	2007 Actual	2008 Actual	2009 Actual	2010 Actual	% Change Previous Year
Landlord Function					
External Rentals	787,000	917,200	1,025,600	1,153,600	12.50%
Internal Rentals	1,943,000	2,249,000	2,830,700	3,375,800	19.30%
Concessions	121,200	94,300	94,500	73,400	-22.30%
Other Rental Revenue	114,700	102,300	125,300	126,500	1.00%
Subtotal	2,965,900	3,362,800	4,076,100	4,729,300	16.00%
Program Function					
Admissions	\$ 2,489,500	\$ 3,228,900	\$ 3,422,900	\$ 4,459,900	30.30%
Registered Programs	\$ 840,900	\$ 893,000	\$ 1,003,100	\$ 1,057,300	5.40%
Subtotal	\$ 3,330,400	\$ 4,121,900	\$ 4,426,000	\$ 5,517,200	24.70%
Total Revenue	\$ 6,296,300	\$ 7,484,700	\$ 8,502,100	\$ 10,246,500	20.52%
% Change	1.10%	18.87%	13.59%	20.52%	

Note: Admissions and Registered programs include outdoor pool revenues

The following sections describes changes from 2009 to 2010.

Facility Operations — Landlord Function

The Leisure Services Branch derives revenue from the rental or lease of activity space by outside user groups (external rentals), from the rental of activity space for the program services function within the Leisure Services Branch (internal rentals), from concession contracts, and from various other revenue sources (e.g. locker revenues).

On September 5, 2006, City Council reconfirmed that the overall cost-recovery objective for the landlord function of the indoor leisure centres remain at 70 percent and that this objective be achieved by continuing to increase rental rates by 4 percent annually.

Overall in 2010, the facility operations function showed revenue increases of \$128,000 (12.5 percent) for external rentals and \$545,100 (19.3 percent) for internal rentals.

EXTERNAL RENTALS

External rental revenues reflect the program partnerships and lease agreements in place at each of our indoor leisure centres with external agencies.

2010 Revenues by External Rentals

	2007 Actual	2008 Actual	2009 Actual	2010 Actual	% Change Previous Year
Indoor Leisure Centres					
Cosmo Civic Centre	\$ 97,700	\$ 135,100	\$ 179,400	\$ 184,200	2.70%
Saskatoon Field House	\$ 239,400	\$ 304,500	\$ 345,700	\$ 383,100	10.80%
Harry Bailey Aquatic Centre	\$ 364,200	\$ 360,100	\$ 292,000	\$ 190,800	-34.70%
Lakewood Civic Centre	\$ 65,900	\$ 78,400	\$ 76,400	\$ 73,300	-4.10%
Lawson Civic Centre	\$ 19,800	\$ 26,000	\$ 25,100	\$ 19,100	-23.90%
Shaw Centre		\$ 13,100	\$ 107,000	\$ 303,100	183.30%
Total Revenue	\$ 787,000	\$ 917,200	\$ 1,025,600	\$ 1,153,600	
% Change	-3.20%	16.50%	11.80%	12.50%	

2010 Highlights

Shaw Centre

- 2010 was the first full year of user-group rentals in our new world class facility. It was also a year of adjustment, adaptation, and learning for the groups and the Leisure Services Branch.
- Issues originally identified by the user groups have now been addressed and satisfactorily resolved as follows:
 - ◆ Throughout the year, numerous pieces of event equipment were purchased and installed to support the event rental requirements. These purchases were made outside of the construction contract in order to reduce costs while fulfilling the support requirements of the rental events. Examples of items purchased include: judging platforms, diving rigging on the mezzanine, additional portable bleachers for use on the deck, and goal netting;
 - ◆ Because the Shaw Centre is part of the Blairmore Integrated Facility, the events for all partners are coordinated through the Shaw Centre Site Administrator in order to eliminate potential scheduling conflicts. This procedure has also assisted in the monitoring of parking in order to eliminate potential conflicts in the parking lots at the Blairmore Integrated Facility;
 - ◆ Storage space has been provided to the aquatic user groups for the storage of their equipment during their regular rental times;
 - ◆ The installation of acoustic paneling has been completed in the leisure and competitive pool area and a new sound system installed in the competitive pool area. Both of these installations have successfully addressed the sound quality for the patrons, event organizers, competitors, and spectators;

- ◆ Food Services for rental groups by a new contractor in a new site has required regular support and review by the Shaw Centre Site Administrator and management in order to comply with the Partnership Agreement and satisfy the needs of the rental groups and business of the food services provider; and
- ◆ Deficiencies that occurred during the construction phase were identified when the building was turned over to the City and have been addressed and remedied throughout the year. Any items remaining as a deficiency are in the final stages of completion by the contractor under the supervision of Infrastructure Services.



Saskatoon Field House Flood, June 30th, 2010

Photo Courtesy: Randy Kindrachuk

Saskatoon Field House

- The facility was a first time host for the Canadian Scottish Dance Championships in July.
- A flood occurred in the facility on June 30th 2010 requiring closure for five days. Clean up was completed within a 30-day period with no permanent damage.
- School track meets continue to be successful rentals attracting large numbers of spectators (e.g. Knights of Columbus Indoor Games).

Opportunities and Challenges

- In 2009, the Leisure Services Branch began a review of our excess facility capacity. Initial indications revealed that excess capacity exists in aquatic facilities on weekday mornings and at indoor leisure centres on weekday afternoons.
- ◆ In 2010 we developed a report to help review the amount that each rental space is currently being booked.
- ◆ In 2010 we started to develop a list of program partnerships that could be investigated to increase the usage of our available rental space (e.g. seniors recreation groups, health serving agencies like the Arthritis Society, physiotherapy clinics, etc.). In 2011, we plan to approach a number of of these potential new rental groups.



Canadian Scottish Dance Championships at Saskatoon Field House

Photo Courtesy: Jennifer Burgess

“I love the atmosphere. It's a comfortable place to work out in. I love that elite athletes train here among elderly people as well as people of all ages and fitness ranges. The staff are always friendly and helpful. I think our community benefits a ton from having the Field House available.”

*Customer quote,
2010 Fitness Class Evaluation Survey*

INTERNAL RENTALS

Internal rental revenues reflect the costs associated with the direct delivery of programs in each of our leisure centres.

2010 Revenues by Internal Rentals

	2007 Actual	2008 Actual	2009 Actual	2010 Actual	% Change Previous Year
Indoor Leisure Centres					
Cosmo Civic Centre	\$ 74,100	\$ 149,000	\$ 153,600	\$ 159,700	4.00%
Saskatoon Field House	\$ 503,900	\$ 581,900	\$ 581,400	\$ 603,900	3.90%
Harry Bailey Aquatic Centre	\$ 501,500	\$ 538,300	\$ 587,400	\$ 631,500	7.50%
Lakewood Civic Centre	\$ 479,900	\$ 494,500	\$ 550,200	\$ 549,700	-0.10%
Lawson Civic Centre	\$ 383,600	\$ 410,900	\$ 413,200	\$ 399,800	-3.20%
Shaw Centre		\$ 74,400	\$ 544,900	\$ 1,031,200	89.20%
Total Revenue	\$ 1,943,000	\$ 2,249,000	\$ 2,830,700	\$ 3,375,800	
% Change	-0.30%	15.70%	25.90%	19.30%	

- The majority of increased internal bookings were related to the Shaw Centre (Phase II) becoming 100 percent operational. Harry Bailey Aquatic Centre and Lakewood Civic Centre also offered more swimming lessons than originally planned.

CONCESSIONS

Concession lease revenue was down \$21,100 compared to 2009. The majority of the lease decline was at Lakewood Civic Centre (\$13,800) and Harry Bailey Aquatic Centre (\$9,900) due to renegotiation of existing leases at a lower rate.

Opportunities and Challenges

- There is currently no concession lease in place at Lawson Civic Centre. In late 2010, we entered into negotiations with a potential new lease for this concession to start operations in first quarter of 2011.
- We are in the process of moving all concession leases to have the same expiry date. All concessions dates are being set to expire on August 31, 2012. At that time, we will be able to tender the entire group in one package. Administration is hoping that one larger lease package for all concessions may be attractive to more companies in the food service industry.

OTHER REVENUE

Other Revenue covers things like towel rental, locker rentals, and parking pass sales at the Saskatoon Field House and Terry Fox Track admissions. Compared to 2009, our Other Revenue increased by approximately \$1,200 (1 percent) mostly due to an increase in locker rentals at Shaw Centre.



Saskatoon Field House Spin Class

Photo Courtesy: Marketing Section

Facility Operations — Program Function

The program function is comprised of both general admissions and registered programs. Overall, the program function (including outdoor pools) had an increase of \$1,289,300 (+24.65 percent) from 2009.

LEISURE CENTRE ADMISSIONS

General admissions provide the public with access to the City's recreation facilities and to instructor-led classes (i.e. aerobics and aqua fitness) on a "drop-in" basis, for which pre-registration is not required.

General admissions for indoor leisure centres increased \$ 985,700 (+30.6 percent) in 2010 compared to 2009. The majority of the 30.6 percent increase in admissions was due to the higher than expected volume of customers at Shaw Centre and the year-end LeisureCard sales adjustment to recognize the value of unused LeisureCard sales.

2010 Revenues by General Admissions

	2007 Actual	2008 Actual	2009 Actual	2010 Actual	% Change Previous Year
Indoor Leisure Centres					
Cosmo Civic Centre	\$ 58,100	\$ 51,457	\$ 57,800	\$ 56,400	-2.40%
Saskatoon Field House	\$ 596,500	\$ 822,413	\$ 908,200	\$ 896,600	-1.30%
Harry Bailey Aquatic Centre	\$ 427,400	\$ 471,360	\$ 512,800	\$ 524,600	2.30%
Lakewood Civic Centre	\$ 763,300	\$ 726,661	\$ 796,900	\$ 827,200	3.80%
Lawson Civic Centre	\$ 440,800	\$ 473,123	\$ 498,900	\$ 481,400	-3.50%
Shaw Centre		\$ 123,922	\$ 450,200	\$ 1,120,800	149.00%
LeisureCard sales adjustment*		\$ 335,864		\$ 303,500	
Subtotal	\$ 2,286,100	\$ 3,004,800	\$ 3,224,800	\$ 4,210,500	30.60%

* 2008 and 2010 - adjustment was necessary to recognize the value of unused leisure card sales.

2010 Estimated Total Admission Volumes

	2007 Actual	2008 Actual	2009 Actual	2010 Actual	% Change Previous Year
Indoor Leisure Centres					
Cosmo Civic Centre	10,712	9,547	9,626	8,763	-9.00%
Saskatoon Field House	122,052	162,604	171,893	160,175	-6.80%
Harry Bailey Aquatic Centre	98,432	106,900	111,061	108,453	-2.30%
Lakewood Civic Centre	195,006	180,208	185,994	185,483	-0.30%
Lawson Civic Centre	111,602	114,671	114,568	102,361	-10.70%
Shaw Centre		27,967	100,381	246,600	145.70%
Total Attendance	537,804	601,897	693,523	811,835	
% Change	-4.40%	11.90%	15.20%	17.10%	

2010 Highlights

- The Community Development Branch Leisure Access Cards allow residents with low incomes to participate in recreation activities. Usage increased by 21,600 (+45 percent) in 2010 compared to 2009. A total of approximately 70,000 usages were recorded between indoor leisure centres and outdoor pools. Shaw Centre, Harry Bailey Aquatic Centre, and Lakewood Civic Centre saw the largest portion of Leisure Access card usage.
- Staff worked with our Business Administration Branch to develop an electronic system for capturing and reporting information on our drop-in programs. Currently all leisure centres have been collecting this information in a manual system. The electronic system will allow us to more efficiently analyze the drop-in programs at all leisure centres in an effort to provide a better mix of program offerings.

- A new inflatable Zoom Extreme slide was introduced at Harry Bailey Aquatic Centre for public swims helping to keep attendance numbers above budget projections. A slide promotion event was held in the fall to create a buzz with primary school students across the city.
- The Saskatchewan Parks and Recreation Association contracted the Leisure Services Branch to review their Fitness Instructor Certification Program.
 - Recommendations were made for new specialty certifications in fitness yoga, and spin. This will allow us to recruit and train certified instructors in these areas of growing customer interest .



New Inflatable Zoom Extreme Slide at Harry Bailey Aquatic Centre

Photo Courtesy: Lorelei Ehman

Opportunities and Challenges

- Saskatoon’s portion of older adults continues to grow. Usage trends at leisure centres have been affected. We are seeing fewer youth and family LeisureCard usage at most facilities. The most significant change is at Lawson Civic Centre and Lakewood Civic Centre.
 - ◆ In 2010, we reviewed the demographic changes in all Suburban Areas to see how the aging trend has or could affect usage at our leisure centres. All Suburban Areas have seen an increase in the number of adults 50+ and a decrease in youth population.
 - ◆ We began a review of programs at Lawson Civic Centre with a focus towards developing new programs for our aging population and a growing preschool population in this Suburban Area.
 - ◆ We contacted a number of older adult service agencies in the community and have planned an Open House targeted at this portion of the population for early 2011.
 - ◆ We plan to offer a number of pilot programs in 2011 targeted at older adults and preschoolers.
 - ◆ Many older adults prefer fitness instructors who look similar to their age group. In 2010, we started to recruit more older adult instructors from participants in our existing fitness classes. We plan to broaden our strategy for older adult fitness instructor recruitment in 2011.
 - ◆ In 2010 we purchased a new Krankcycle which is a handicap accessible cardio trainer that is gaining popularity with older adults in the U.S. In 2011, we plan to get feedback from existing customers to see if we should be purchasing more of this type of fitness equipment in the future.



New Krankcycle

Handicap accessible cardio trainer purchased for use at the Fitness Circuit and Terry Fox Track



Aquafitness Class at Lakewood Civic Centre

Photo Courtesy: Bruce Pearson

- With our aging population, we continue to see increased demand for aquafitness and fitness yoga class.
 - ◆ In 2010, we recruited and trained six aqua fitness instructors, five fitness yoga instructors, and four group fitness instructors.
 - ◆ In 2011, we plan to continue our recruitment and training efforts for these two program areas.
- Saskatoon is experiencing a large growth in new immigrants to Canada. In 2010, we worked with the Community Development Branch and the University of Saskatchewan to introduce new immigrant students to our Leisure Centres on a bus tour. Based on positive feedback from participants, we plan to host more tours in 2011. We also plan to continue working with the Department's Immigration Community Resource Coordinator to come up with new ideas to get immigrant families active in our Leisure Centres.
- In order to remain competitive in our fitness business, we need to plan equipment replacement and acquisition in a timely and proactive manner. Our current customers are asking for state-of-the-art fitness equipment and would like the time spent on the equipment to be both healthy and entertaining. In 2011, we will develop a plan for the purchase of fitness equipment with accessories similar to what has been purchased for use at the Shaw Centre.

“It truly is a wonderful sensation to get people moving and be active. Getting paid for something I love to do is a great bonus.”

Deb Edmison – Aqua Fitness Instructor

“I love all the instructors, they each have their own style of instruction and it's great to go to different classes throughout the week.”

*Customer quote,
2010 Fitness Class Evaluation Survey*

LEISURE CENTRE REGISTERED PROGRAMS

Registered programs take the form of a scheduled class with an instructor who leads the participants through a pre-defined set of activities for which preregistration is required.

The majority of our registered programs continue to be swimming lessons for children (14,844 in 2010, this is an increase of 1,052 from 2009). Adults and older adults continue to favour the drop-in format to accommodate their flexible schedules.

2010 Revenues by Registered Programs

	2007 Actual	2008 Actual	2009 Actual	2010 Actual	% Change Previous Year
Indoor Leisure Centres					
Cosmo Civic Centre	\$ 39,800	\$ 48,900	\$ 40,900	\$ 31,300	-23.50%
Saskatoon Field House	\$ 49,100	\$ 51,300	\$ 59,700	\$ 67,800	13.60%
Harry Bailey Aquatic Centre	\$ 195,800	\$ 226,300	\$ 216,600	\$ 164,600	-24.00%
Lakewood Civic Centre	\$ 259,800	\$ 259,300	\$ 304,000	\$ 360,100	18.50%
Lawson Civic Centre	\$ 245,500	\$ 244,200	\$ 258,300	\$ 228,700	-11.50%
Shaw Centre		\$ 10,100	\$ 67,200	\$ 150,000	123.20%
Total Revenue	\$ 790,000	\$ 840,100	\$ 946,700	\$ 1,002,500	
% Change	9.40%	6.30%	12.70%	5.90%	

Registered programs increased \$55,800 (+5.9 percent) from 2009.

- Our Smart Start registered programs are targeted at motivating adults to be more physically active. In 2010, we offered new programs at various locations including Learn to Pole Walk, Learn to Spin, Learn to Fitness Yoga, Learn to Nia, and Lose Weight Feel Great.
- In 2010, the Saskatoon Field House offered new programs for urban pole walking, and a new spin bike program.
- Lakewood Civic Centre had an increase in swimming lesson registrations in 2010.
- Lawson Civic Centre offered a summer camp pilot program for children in 2010. The ultimate games camp focussed on fun and physical activity for the participants. The camp was at full capacity and plans are in place to offer more opportunities in 2011.

Opportunities and Challenges

- Program staff will continue to develop new registered programs in 2011 targeted at our aging population.
 - ◆ Lawson Civic Centre is holding an older adult open house in early 2011. They also plan to offer new registered programs in 2011 for older adults in their suburban area.
- In 2011, program staff will also be working in partnership with the University of Saskatchewan's Kinesiology Department to develop a pilot program for people with arthritis. The program will have a physical activity component and an educational component on pain management. The Kinesiology Department will evaluate the effectiveness of the pilot with program participants.
- There are many new immigrants moving to Saskatoon, therefore, program staff will be investigating new ways to get them involved in programs at our Leisure Centres.



AquaClimb wall at Harry Bailey Aquatic Centre

Photo Courtesy: Doug Germann



Inflatable Iceberg Toy at Harry Bailey Aquatic Centre

Photo Courtesy: Marketing Section



OUTDOOR POOL ADMISSIONS

Each year, City Council approves an annual operating budget for the four outdoor swimming pools through the approval of the operating budget. The Leisure Services Branch staff allocates a fixed number of days to each pool based on operating budgets approved by City Council.

- George Ward and Riversdale Pools - 80 operating days - June 4 to August 22
- Lathey and Mayfair Pools - 70 operating days - June 7 to August 15

For optimum patron usage and accessibility, all four swimming pools are open in early to mid June. This is to accommodate the volume generated through school rentals and public admission times.

2010 Estimated Total Admission

	2007 Actual	2008 Actual	2009 Actual	2010 Actual
Outdoor Pools				
4 Outdoor Pools	88,612	88,435	70,747	79,971
% Change	-1.20%	-0.20%	-20.00%	13.00%

2010 Revenues by General Admissions

	2007 Actual	2008 Actual	2009 Actual	2010 Actual	% Change Previous Year
Outdoor Pools					
George Ward Pool	\$ 61,600	\$ 59,500	\$ 54,800	\$ 60,900	11.10%
Lathey Pool	\$ 45,300	\$ 50,800	\$ 43,600	\$ 52,700	20.90%
Mayfair Pool	\$ 19,500	\$ 20,100	\$ 21,700	\$ 27,400	26.30%
Riversdale Pool	\$ 77,000	\$ 93,700	\$ 78,000	\$ 108,400	39.00%
<i>Subtotal</i>	\$ 203,400	\$ 224,100	\$ 198,100	\$ 249,400	25.90%

Opportunities and Challenges

- In summer 2010 we experienced a 13 percent increase in attendance compared to 2009, despite the poor weather throughout most of the summer. Our research shows that when temperatures are 24°C and higher, we draw a large number of customers. When temperatures are 20°C and lower, we attract fewer customers to outdoor pools. Although we had fewer 24 degree days in 2010, attendance was high on the days that did reach this threshold.

OUTDOOR POOL REGISTERED PROGRAMS

Registration revenue at outdoor pool swimming lessons decreased by \$1,600 (-2.8 percent) compared to 2010. The only exception was George Ward Pool which experienced a \$1,700 increase.

2010 Revenues by Registered Programs

	2007 Actual	2008 Actual	2009 Actual	2010 Actual	% Change Previous
Outdoor Pools					
George Ward Pool	\$20,500	\$20,800	\$23,400	\$25,100	7.30%
Lathey Pool	\$14,900	\$15,300	\$17,100	\$17,000	-0.60%
Mayfair Pool	\$ 2,600	\$ 2,600	\$ 3,200	\$ 2,000	-37.50%
Riversdale Pool	\$12,900	\$14,200	\$12,700	\$10,700	-15.70%
Total Revenue	\$50,900	\$52,900	\$56,400	\$54,800	
% Change	12.90%	3.90%	6.60%	-2.80%	

Cost Recovery Overview

On September 5, 2006, City Council reconfirmed that the overall cost-recovery objective for the landlord function for the six leisure centres remain at 70 percent and that this objective be achieved by continuing to increase rental rates by 4 percent annually.

On February 12, 2007, City Council approved that the cost-recovery objective for children's registered aquatics (swimming lessons) remain at 85 percent of the total cost for providing these programs. The objective is to be achieved with an increase in lesson fees of 6.61 percent on April 1 of each year.

Comparison of Actual Cost Recovery Rate to Target

	Target Rate	2006 Actual	2007 Actual	2008 Actual	2009 Actual	2010 Actual
Rental Program	70.0%	69.0%	64.0%	65.5%	63.6%	66.7%
Admission and Drop-in Program	65.0%	61.3%	60.7%	64.8%	56.4%	60.9%
Children's Registered Aquatic Programs	85.0%	77.6%	83.4%	75.2%	72.4%	82.0%
Combined Admission and Registration		63.8%	64.3%	65.3%	58.8%	63.5%
Outdoor Pools		34.3%	34.1%	32.3%	27.8%	31.6%

The opening of Shaw Centre (Phase II) has had an impact on the cost recovery rates for 2009. The swimming pool capacity in Saskatoon increased with the addition of the six-lane warm-up pool, family leisure pool, and the twenty-lane competitive pool. In addition, the opening of Shaw Centre (Phase II) was done on a graduating scale to ensure all aspects of facility components were running, which meant Shaw Centre did not operate at budgeted capacity in 2009. These two factors combined are the main reasons the indoor recreation and competitive facilities cost recovery rates declined in 2009.

In 2010, with Shaw Centre (Phase II) operating at full capacity, our cost recovery rates for indoor recreation and competitive facilities have started to improve towards previous levels.

In 2010, the Administration began work on a rental and program strategy to improve cost recovery ratios. This strategy is targeted to be in place by the end of 2011 and will include the following:

- a review of existing rates and fees,
- a review of our existing facility usage mix (program and rental) to identify areas to target for improving overall capacity at all indoor facilities,
- identification of new program areas to explore, potential community partners, and potential facility and equipment needs, and
- we will continue to work with aquatic user groups to expand their program at Shaw Centre (e.g. sports development camps, etc.).

8.

TO: Secretary, Planning and Operations Committee
FROM: General Manager, Infrastructure Services
DATE: March 30, 2011
SUBJECT: Proposed Sewer and Water Service Connection Bylaw Modifications
Bylaw 1523
Increase in Inspection Rates
FILE: IS 7780-01

RECOMMENDATION: that the following report be submitted to City Council recommending:

- 1) that the proposed 2011 Water and Sewer Inspection rates, as described in the following report, be approved; and
- 2) that the City Solicitor be requested to prepare the necessary bylaw amendments for approval by City Council.

BACKGROUND

The Infrastructure Services Department, Construction and Design Branch inspects all water and sewer service connections to ensure compliance with construction standards, and to ensure that the integrity and safety of the public utility remains intact. Prior to 2008, the rates for this service had not been increased since 1985. Since 2008, the rates have increased on an annual basis, and will continue to increase annually as required, with an overall goal of cost recovery.

REPORT

Cost recovery values vary from year to year due to the fluctuating number of water and sewer connections installed. Since the annual increases were introduced in 2008, these values have increased from 32.1% in 2007, to 85.5% in 2010 as detailed below:

- In 2007, approximately \$254,000 was spent inspecting and managing 1,088 connections in the cash connection system. Approximately \$82,000 was recovered using the 1985 rates, representing a 32.1% recovery rate. The remaining \$172,000 was subsidized by the water and sewer utility.
- In 2008, approximately \$269,000 was spent inspecting and managing 1,159 connections in the cash connection system. Approximately \$159,000 was recovered using the 2008 rates, representing a 58.1% recovery rate. The remaining \$110,000 was subsidized by the water and sewer utility.
- In 2009, approximately \$226,000 was spent inspecting and managing 963 connections in the cash connection system. Approximately \$196,000 was recovered using the 2009 rates, representing an 86.7% recovery rate. The remaining \$30,000 was subsidized by the water and sewer utility.

- In 2010 approximately \$298,000 was spent inspecting and managing 1,325 connections in the cash connection system. Approximately \$255,000 was recovered using the 2010 rates, representing an 85.5% recovery rate. The remaining \$43,000 was subsidized by the water and sewer utility.

The Administration is recommending that the Water and Sewer Inspection rates be increased in 2011 an average of 5%, as outlined below, and that the refundable 'Water and Sewer Cut off Deposit' and 'Boulevard Condition Deposit' remain the same.

	2010 Rates	Proposed New 2011 Rates
Residential Inspection of Connections Including Records (New, Disconnects, Repairs or Similar)	\$180/connection	\$190/connection
Residential Tapping (maximum 50mm) (Connection to water main by City Forces)	\$135/tapping	\$140/tapping
Commercial Inspection of Connections Including Records (New, Disconnects, Repairs or Similar)	\$90/hour regular hours \$180/hour overtime	\$95/hour regular hours \$190/hour overtime
Records (Technical drafting services) Commercial Tapping (maximum 50mm) (Mueller tapping, all costs to work order)	\$130/connection \$135/tapping	\$135/connection \$140/tapping
Water Testing as Required TC & HPC bacteria	\$35/set plus Inspection time	\$40/set plus Inspection time
Refundable Deposit for Water & Sewer Service Cut Off as part of Demolition Permit	\$3,000 residential \$7,500 commercial	\$3,000 residential \$7,500 commercial
Refundable Deposit for Boulevard Condition Maintenance as part of Demolition Permit	\$150/front meter-residential \$200/front meter-commercial (Rounded down to nearest \$100)	\$150/front meter-residential \$200/front meter-commercial (Rounded down to nearest \$100)

POLICY IMPLICATIONS

There are no policy implications.

OPTIONS

No other options were considered.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

FINANCIAL IMPACT

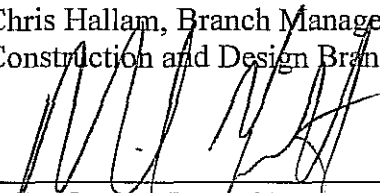
The proposed rate increases are intended to cover increased labour costs and to attempt to recover 90% of the cost of inspection and management of water and sewer connections in 2011.

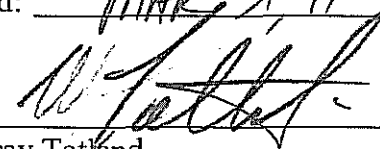
PUBLIC NOTICE

Public Notice, pursuant to Section 3 of the City of Saskatoon Policy C01-021, Public Notice Policy, is not required.

Written by: Rob Frank, Construction Services Manager
Construction and Design Branch

Approved by: Chris Hallam, Branch Manager
Construction and Design Branch

Approved by: 
Mike Gutek, General Manager
Infrastructure Services
Dated: MAR 31, 11

Approved by: 
Murray Totland,
City Manager
Dated: April 1/11

His Worship the Mayor and City Council
The City of Saskatoon

REPORT
of the
LAND BANK COMMITTEE

Composition of Committee

Councillor M. Heidt, Chair
Councillor D. Hill
Councillor P. Lorje
Councillor G. Penner
Councillor M. Neault

1. Proposed Changes to Residential Lot Sales – General Policy C09-006
(File No. CK. 4214-0)

RECOMMENDATION: that City Council Policy C09-006 be amended as follows:

revise Section 3.2 c) to change the ratio of lots to be allocated between eligible contractors and individuals at any one offering from 70 percent / 30 percent respectively to 80 percent / 20 percent respectively.

Attached is a report of the General Manager, Community Services Department dated April 1, 2011 regarding proposed changes to the Residential Lots Sales Policy C09-006 to reflect proposed changes to the residential lot allocation process to eligible contractors and to change the ratio of lots to be allocated between eligible contractors and individuals at any one offering.

All eligible contractors were provided with a copy of the proposed changes and were invited to meet with the Land Bank Committee on April 8, 2011. The Committee received a total of 29 written responses and heard 10 speakers at the meeting, almost all expressing concern about the proposed changes to the residential lot allocation process as outlined in the report. These concerns included but were not limited to the following issues:

- Review of possible changes to the number of lots selected by larger builders in one sitting;
- Review of possible changes to allow all eligible contractors equal opportunity to grow;
- Review of possible change to the length of time to determine ranking of eligible contractors (5year vs. 3 year);
- Review the possibility of requiring eligible contractors to select lots from east and west side neighbourhoods;
- Review of how incentives for infill building could be incorporated into the Single family lot distribution process.

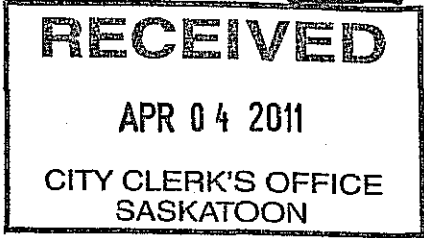
Your Committee has referred the above concerns to the Administration for further review and for a report back to the Committee.

In the meantime, the Committee supports the proposal to change the ratio of lots to be allocated between eligible contractors and individuals from a 70/30 allocation to an 80/20 allocation of contractor to individual, as recommended in the attached report.

Respectfully submitted,

Councillor M. Heidt, Chair

4514-07



TO: Secretary, Land Bank Committee
FROM: General Manager, Community Services Department
DATE: April 1, 2011
SUBJECT: Proposed Changes to Residential Lot Sales – General Policy
FILE NO: LA 4214-0

RECOMMENDATION: that a report be submitted to City Council recommending:

- 1) that City Council Policy C09-006 be amended as follows:
 - i. revise Section 3.2 b) to reflect the proposed residential lot allocation process to eligible contractors as described in this report; and
 - ii. revise Section 3.2 c) to change the ratio of lots to be allocated between eligible contractors and individuals at any one offering from 70 percent - 30 percent respectively to 80 percent - 20 percent respectively.

EXECUTIVE SUMMARY

The demand for new housing construction and the significant increase in the number of eligible contractors in the homebuilding industry has led to requests to review our current Residential Lot Sales Policy from the homebuilding industry.

Your Administration is of the opinion that this report is a proactive response to concerns raised. The proposed changes provide the homebuilding industry with both the certainty that they require and the flexibility to meet the varied demands that are made upon them by their clients. This, in turn, is expected to assist the industry to build and sustain their capacity during this period of growth in our community.

The proposal also protects the social objectives of the Land Bank Program by maintaining our commitment to sell a fair share of available residential lots to individuals and thus allow an avenue for small contractors to enter the market.

BACKGROUND

The Land Bank Committee, at its regular meeting held on March 18, 2011, while considering the report on Residential Lot Sales Policy – Contractor Allocations, resolved that:

- 1) “that the Administration be advised that the Land Bank Committee supports a change in the Residential Lot Sales Policy – Contractor Allocations (C09-001) to allow for delayed possession; and

- 2) that the Administration report to Executive Committee on proposed changes to the Residential Lot Sales Policy – General Policy (C09-006) related to the percentage of lots allocated to eligible contractors versus individuals and on a revised methodology of distributing lots to eligible contractors.”

The City of Saskatoon has experienced a significant increase in residential lot demand in recent years as annual lot sales have grown significantly from levels experienced earlier in the decade. Resale values for new and existing homes have also seen significant increases. These two combined factors along with the desire by persons to own their own business and perhaps use experience gained while building their own homes has caused many to be drawn to the industry in the current strong economy.

The Community Services has recently published the 2010 version of the *Business Profile-Annual Report of Business Information* for the City of Saskatoon. This comes from statistical information gathered through our Business License Program. The construction sector showed continued growth in 2010, increasing 12 percent over 2009 and 93 percent since 2005. A large part of this growth occurred in the home-based business component. The construction sector had the greatest number of new home-based business starts, accounting for 33 percent of all new home-based businesses in Saskatoon.

The number of registered builders on the City's Eligible Contractors listing has now reached a total of 240 contractors, including those classified as Probationary. Of the 240 contractors, only 172 of these contractors purchased in the years 2008 to 2010. Prior to 2002, the number of new annual applicants was usually between one and five, but these new annual contractor applications have consistently grown to double digit numbers of new applicants throughout the last five years. Approximately 50 percent of all the current eligible contractors have registered with the City since 2006, including 45 new contractors registering in 2010.

The demand for City developed lots has maintained a strong level of interest that began in 2006 and 2007. A total of 2,315 single family lots were sold between 2006 and 2010, an increase of 108 percent over the period of 2001 to 2005. Average annual lot sales in the final five years of the previous decade, was 463 lots, including the peak year of 2007 at 733 lots. In 2010, single family lot sales reached a very strong level at 575 lots surpassed only by sales in 2007. This high level of demand has been fuelled by the strength of Saskatoon's economy, the recent levels of positive net migration, job growth, and the successful development of new neighbourhoods including Hampton Village, Willowgrove, and the recent release of Evergreen.

The land development industry, including the City's Land Branch, has been accelerating its servicing efforts for the past several years as demand has increased. As indicated on Attachment 1 there has been a surge in single family housing demand commencing in 2006 and rising to 1,130 units in 2010.

As indicated in Attachment 2 – Builder and Developer Inventory, there are at present 1,031 fully serviced residential lots held by homebuilders, individuals and land developers for which no

building permit for residential construction has been issued. While residential demand has increased, the land development industry has increased its production levels and as a result the current lot inventory as of March 15 is a fairly typical and consistent level at this time of year.

Included on Attachment 2 is a chart indicating upcoming Residential Lot Availability within the five suburban neighbourhoods. It is expected that a total of 1,695 lots may become available this year of which 896 lots are expected to be available for purchase by the end of June. Depending upon weather conditions and the capacity of the road building industry, the Land Branch is expecting to have a year end inventory of 400 to 500 lots of which a sizeable portion would have been made available but not selected in a lot draw. This will increase the quantity of lots available for sale over the counter and will ease the current situation for builders.

These facts have heightened both interest and concerns within the homebuilder industry regarding the following aspects of their business planning activities:

1. The need for a certain degree of certainty regarding the number of lots they can expect to be allocated during a typical construction season; but more specifically within the upcoming construction season.
2. The need to know the development areas in which these lots will be located and the general timing of their release.
3. Allocation of lots needs to be as far in advance of possession date as possible.
4. Description of lots at time of allocation must be such as to facilitate marketing and initial planning with potential clients. Description should include: configuration; lot dimensions; and location of amenities such as fire hydrants, street lights, and mail boxes.
5. Desire to cluster their construction sites (individually or in collaboration with other builders) to allow for the potential of economies of scale and site security efficiencies.

The current lot draw/allocation process contained within City Council Policy C09-006 (Residential Lot Sales – General Policy) does not and cannot address many of the business planning activities described above.

Also, the current lot draw process was developed during a time when the ratio of serviced lots being brought out for sale to the number of eligible contractors was relatively high compared to today's situation. With the number of eligible contractors at much lower levels, the end result of the lot draw process had more to do with equitable allocation of serviced lots between eligible contractors versus providing a sound basis for business planning. Eligible contractors were allowed to select only one lot per selection. Contractors were ranked according to the number of lots purchased from the Lank Bank in the previous 12 months. Selection recycled until all lots were allocated or no further requests were made.

During 2011, your Administration plans to complete servicing on approximately 1,000 residential lots. With 172 eligible contractors currently on our list, this provides a ratio of less than 6 lots per contractor. In 2010, 31 eligible contractors purchased five or more lots from the City of Saskatoon

Land Bank representing 53 percent of the 575 lots sold. These same 31 eligible contractors represent the vast majority of the capacity within our housing industry, both as direct providers of service and as a key employment driver for sub-contractors and material suppliers. However, under our current system, the timing and distribution of any allocated lots are dependent upon the plans of 172 individual contractors. The current system supports the plans for a contractor who plans to build 50 units the same as a contractor who plans to build one unit.

The industry has called upon your Administration and members of the Land Bank Committee to revise our Residential Lot Policy to provide more certainty and predictability into the process and thus assist them in addressing their business planning challenges during this unprecedented period of growth in our housing sector.

Also, with the growth being experienced in the construction sector and the growth in eligible contractors within the housing industry, the allocation ratio between eligible contractors and individuals, currently set at 70 percent and 30 percent respectively, warrants renewed evaluation. The experienced ratio from our recent lot sales is 80 percent contractors to 20 percent individuals.

REPORT

In response to the above, your Administration is bringing forward two proposed changes to the City Council Policy C09-006 (Residential Lot Sales – General Policy).

Allocation of Lots Between Eligible Contractors and Individuals

Your Administration remains committed to the social objectives associated with operating the Land Bank Program. One of those social objectives is the practice of selling lots directly to individuals. Below is an extract from the April 16, 1999, Value-For-Money Audit on our Land Bank Program:

“An additional benefit of land banking is that it ensures competition in the housing industry. The City fosters competition because lots are sold to individuals and both small and large builders. According to the Land Manager, private developers have restricted lot sales to specific builders in certain areas of the City. This limits competition in the building industry and could lead to increased prices. The Land Manager also indicated that the vast majority of sales by private developers are made to builders (estimated at 95 percent) and that builders are offered volume discounts and discounted lot prices.

By comparison, the City charges the same price to builders and individuals and does not provide any restrictions on who may purchase (except that an individual may purchase only one lot every three years). Builders have generally purchased approximately 60 percent of the lots sold while individuals have purchased 40 percent. Because of the City involvement, the individual purchaser has more options with regard to housing.”

Section 3.2 c) of our current Residential Lot Sales Policy states that: "Lots sold during the public lot-draw process are to be allocated on the ratio of 70 percent for eligible contractors and 30 percent for individuals."

In practice, however, depending on who picks what during the lot draw process, that ratio can and does change. Currently, the experienced ratio is 80 percent for eligible contractors and 20 percent for individuals.

Our proposal is to change our practice such that the full potential allocation (as set in policy) between eligible contractors and individuals is exhausted before further selections can occur by either group or over the counter.

The fundamental change is that the number of lots in any given residential lot allocation will be guaranteed between eligible contractors and individuals. The lot selection will continue to alternate between contractors and individuals to reflect the ratio set in policy. However, once either group has reached their fixed allocation or no further lots are requested by this group, the remaining group will continue selecting until no further lots are requested. Any unsold lots after both groups are complete will be returned and made available for sale over the counter on a first-come, first-served basis.

This method ensures that the set allocation can be reached with a degree of certainty. Given that our experienced ratio is currently at 80 percent for eligible contractors and 20 percent for individuals, your Administration is suggesting that the current Policy be revised to reflect this ratio.

Individuals will continue to select lots in an order established through a lot draw.

New Process – Distribution of Allocated Lots to Eligible contractors

However, for eligible contractors, your Administration is recommending a change to the current selection practice.

Your Administration is proposing a process that is founded on customer loyalty and respect for the neighbourhoods themes established by our Land Bank and their partners, where applicable.

The proposed process is as follows:

1. The Land Branch will accumulate the total lot sales over the past three years for each of the eligible contractors in good standing.
2. The Land Branch will then calculate for each eligible contractor their proportionate share of all residential lots sold to all eligible contractors over that period of time. For example, if a particular contractor purchased 50 lots over the past three years and the total residential lot sales to eligible contractors for that period of time is 1,000, then their proportionate share would be 5 percent.
3. The eligible contractors would then be ranked in order of their respective proportionate share of lot sales over the past three years. In cases of ties, preference will be given to those who have purchased the most lots in recent years.

4. For each lot offering, eligible contractors will be asked to select their proportionate share of that offering in the order established in 3) above. For example, if an eligible contractor has a 5 percent proportionate share of sales in the previous three years and is ranked Number 1, that contractor will be asked to select their share of the current offering. If there are 100 lots in the current contractor offering, that contractor could select up to five lots at one sitting.
5. Eligible contractors are permitted to select their lots in a group but will be requested to respect the neighbourhood architectural theme established for that development area. Failure to do so will place them an unfavourable status with the Land Bank and will jeopardize their selection privileges during future selections. This process will be administered at the discretion of the Administration.
6. Eligible contractors will continue selecting lots in the order established in 3) above until the number of lots allocated to eligible contractors for this offering has been exhausted.
7. Any remaining lots will be returned to inventory for sale over the counter on a first-come, first-served basis.
8. All other provisions in the Residential Lot Sales Policy will remain in effect.

In all cases, Lot Sale Agreements will be finalized at the earliest possible dates. Although your Administration realizes that all services may not be ready at the time of sale, it is our belief that providing that degree of certainty will avoid causing unnecessary concern in the marketplace regarding availability of lots. Should servicing be delayed because of weather or other unforeseen conditions, your Administration will prepare the Sale Agreement(s) with a delayed possession date.

Your Administration is of the opinion that this process provides the homebuilding industry with both the certainty that they require and the flexibility to meet the varied demands that are made upon them by their clients. The proposal also maintains our commitments to sell a fair share of available residential lots to individuals.

As with any policy or set of policy changes, it is difficult to address all situations in all circumstances. It is recognized that these policy changes may exclude some contractors, such as: smaller builders who received a low ranking or larger contractors who left the market and now wish to re-enter. The answer to both of these scenarios is to produce sufficient serviced residential lots to meet the annual demands of our eligible contractors and still have a significant residual number to carry over into inventory. We enjoyed some success with inventory at the end of our 2010 calendar year. Weather permitting, we should be able to reach more substantial inventory levels by the end of 2011.

OPTIONS

Although variations to this proposal are possible, your Administration believes that the options are to pursue the changes as proposed in this report or continue on with the current practice.

POLICY IMPLICATIONS

City Council Policy C09-006 will need to be amended to reflect the proposed changes if adopted by City Council.

FINANCIAL IMPLICATIONS

There are no financial implications to the proposed policy changes in this report.

STAKEHOLDER INVOLVEMENT

Your Administration has brought forward the proposals in this report as a proactive response to concerns being expressed to us by the homebuilding industry, the Saskatoon & Region Homebuilders Association (SRHBA), and comments conveyed to us by members of the Land Bank Committee.

On Thursday, March 31, 2011, Land Branch staff met with representatives from the Saskatoon & Region Homebuilders Association and ten home builder members. The purpose of the meeting was to communicate the City Land Branch's 2011 servicing plans and proposed lot draw schedule and the proposed policy changes for lot allocations to Eligible Contractors during lot draws. The following items pertaining to the proposed policy changes were discussed at the meeting:

- Review of Saskatoon Builder and Developer Inventory levels;
- 2011 Lot Draw and Servicing Plans;
- Lot Sales Policy Changes for Eligible Contractors;
- Lot Draw allocation ratio Eligible Contractors vs. Individuals;
- Lot Draw allocations for Eligible Contractors;
- Policy changes for Probationary Contractors; and
- Public tender for grouped single family residential lots on 37 Street (Hampton Village).

Meeting attendees were given the opportunity to comment and ask questions regarding the proposed changes. During the meeting there were no significant objections raised to the proposed changes for lot draw allocations. It was noted that the exact impact of how the proposed changes will impact all builders is difficult to predict. Meeting attendees were advised that the Land Bank Committee would consider these changes at a public meeting that could be attended by builders and other interested parties.

PUBLIC COMMUNICATION PLAN

Your Administration has notified the SRHBA and all Eligible Contractors of the proposed changes and that the Land Bank Committee will be considering these changes on April 8, 2011, 11:00 a.m. in Committee Room E and that this portion of the meeting will be held in public.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.

PRIVACY IMPACT

There are no privacy concerns.

SAFETY [Crime Prevention Through Environmental Design (CPTED)]

There are no safety issues related to this report.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of the Public Notice Policy No. C01-021, is not required.

ATTACHMENTS:

1. New Dwelling Units by Building Classification in Saskatoon, 1996 to 2013
2. Table 1 - Builder and Developer Inventory March 15, 2011 and Table 2 - Lot Availability in 2011.
3. Example of eligible contractor distribution using the proposed process
4. Residential Lot Sales – General Policy C09-006


Written by: Paul Gauthier, General Manager, Community Services Department
Frank Long, Land Bank Manager

Approved by:



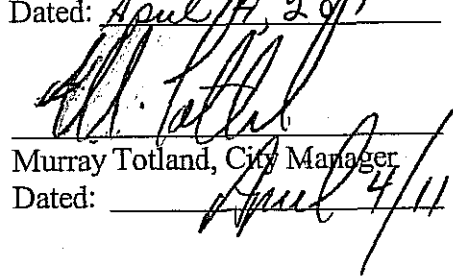
Rick Howse, Land Bank Manager

Approved by:



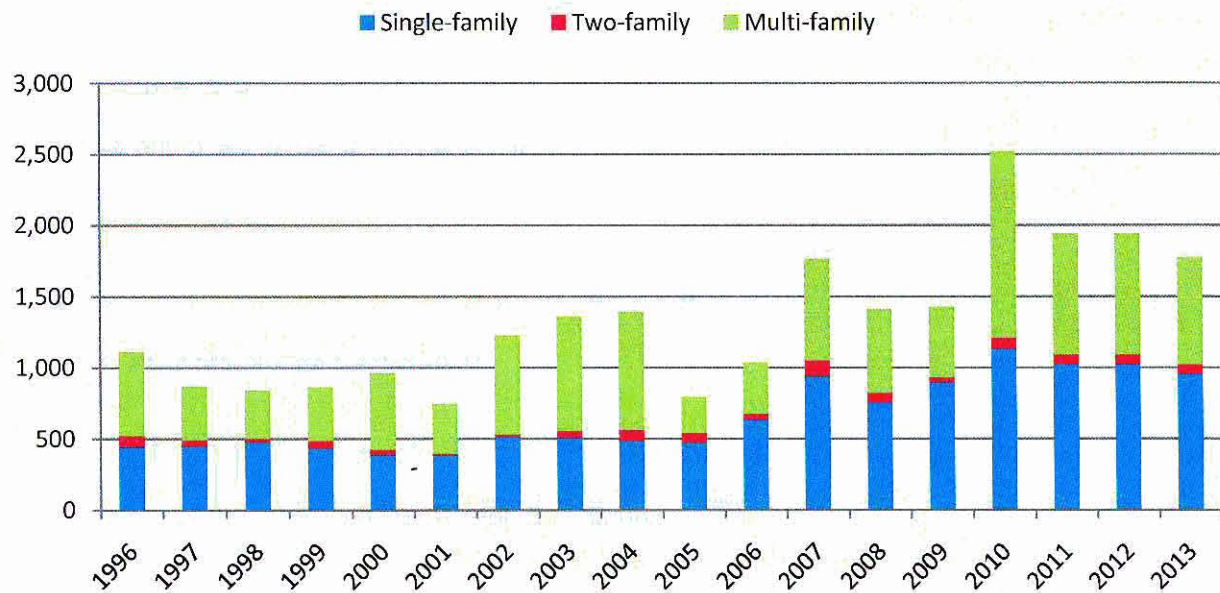
Paul Gauthier, General Manager
Community Services Department
Dated: April 14, 2011

Approved by:



Murray Totland, City Manager
Dated: April 14/11

New Dwelling Units by Building Classification in Saskatoon, 1996-2013*



Year	Single-family	Two-family	Multi-family	Total
1996	443	80	591	1,114
1997	449	46	376	871
1998	478	26	339	843
1999	435	52	376	863
2000	387	40	534	961
2001	384	14	349	747
2002	514	18	693	1,225
2003	505	50	802	1,357
2004	483	78	830	1,391
2005	470	72	251	793
2006	629	46	361	1,036
2007	936	114	711	1,761
2008	749	72	587	1,408
2009	895	36	495	1,426
2010	1,130	78	1,312	2,520
2011	1,020	70	850	1,940
2012	1,020	70	850	1,940
2013	950	70	750	1,770

* Figures for 2011, 2012 and 2013 have been estimated.

Source: City of Saskatoon, Building Standards Branch, Monthly Building Permit Report

March 18, 2011

Builder and Developer Inventory

Single Family Lots

The table below identifies the single family lot inventory held by homebuilders and land developers as of March 15, 2011. All lots held by developers are ready for home construction and are available for purchase immediately.

Table 1: Single Family Inventory, March 15, 2011

Neighbourhood	Builder inventory	Developer inventory		Totals
		City	Private	
Stonebridge	347	0	0	347
Hampton Village	207	44	12	263
Rosewood	83	0	45	128
Willowgrove	99	0	0	99
Evergreen	98	0	0	98
Willows	53	0	5	58
Parkridge	1	0	20	21
Briarwood	7	0	10	17
Totals	895	44	92	1,031

The table below identifies the new residential lot availability planned for 2011.

Table 2: Residential Lot Availability, 2011

Neighbourhood	City		Dundee		Boychuk		Totals	
	April- June	July- December	April- June	July- December	April- June	July- December	April- June	July- December
Stonebridge	0	0	350	0	0	0	350	0
Hampton Village	88	0	160	0	0	0	248	0
Rosewood	0	170	0	0	35	110	35	280
Evergreen	220	519	0	0	0	0	220	519
Arbor Creek	0	0	43	0	0	0	43	0
Totals	308	689	553	0	35	110	896	799
							1,695	

Note:

Survey of vacant lots Dundee Development, Dec 31, 2010

Total number of vacant lots in all suburban development areas observed were 1,240.

Total number of vacant lots in Martensville/Warman observed were 566.

Rank	Historical Sales				Upcoming Lots Draws					
	2008	2009	3 Year 2010 Totals		HV Phase 7	EV Phase 2	EV Phase 3	Ev Phase 4	RW Phase 1	Total Lots For Sale
	Builders Ratio Lots Distributed				80%	88	220	300	220	170
					70	176	240	176	136	798
					70	176	240	176	136	798
1	-1	19	44	62	5	11	15	11	9	51
2	-3	31	16	44	3	8	11	8	6	36
3	7	12	11	30	2	5	7	5	4	23
4	6	11	12	29	2	5	7	5	4	23
5	8	5	13	26	2	5	6	5	4	22
6	8	6	10	24	2	4	6	4	3	19
7	3	5	15	23	2	4	6	4	3	19
8	3	8	11	22	2	4	5	4	3	18
9	5	9	8	22	2	4	5	4	3	18
10	2	13	7	22	2	4	5	4	3	18
11	8	7	5	20	1	4	5	4	3	17
12	12	4	3	19	1	3	5	3	3	15
13	0	3	15	18	1	3	4	3	3	14
14	9	1	8	18	1	3	4	3	3	14
15	3	5	9	17	1	3	4	3	2	13
16	3	6	7	16	1	3	4	3	2	13
17	10	0	6	16	1	3	4	3	2	13
18	8	5	3	16	1	3	4	3	2	13
19	1	7	6	14	1	3	3	3	2	12
20	4	4	6	14	1	3	3	3	2	12
21	2	7	5	14	1	3	3	3	2	12
22	-6	3	16	13	1	2	3	2	2	10
23	4	4	5	13	1	2	3	2	2	10
24	1	0	11	12	1	2	3	2	2	10
25	1	7	4	12	1	2	3	2	2	10
26	0	3	8	11	1	2	3	2	2	10
27	3	7	1	11	1	2	3	2	2	10
28	0	0	10	10	1	2	2	2	1	8
29	0	3	6	9	1	2	2	2	1	8
30	1	3	5	9	1	2	2	2	1	8
31	4	0	5	9	1	2	2	2	1	8
32	1	4	4	9	1	2	2	2	1	8
33	3	4	2	9	1	2	2	2	1	8
34	1	2	5	8	1	1	2	1	1	6
35	3	0	5	8	1	1	2	1	1	6
36	0	5	3	8	1	1	2	1	1	6
37	3	3	2	8	1	1	2	1	1	6
38	7	1	0	8	1	1	2	1	1	6
39	0	0	7	7	1	1	2	1	1	6
40	0	1	6	7	1	1	2	1	1	6
41	0	3	4	7	1	1	2	1	1	6
42	0	3	4	7	1	1	2	1	1	6
43	2	2	3	7	1	1	2	1	1	6
44	2	3	2	7	1	1	2	1	1	6
45	0	1	5	6	1	1	1	1	1	5
46	0	1	5	6	1	1	1	1	1	5

Rank	Historical Sales				Upcoming Lots Draws					
	2008	2009	3 Year 2010 Totals	80%	HV Phase 7	EV Phase 2	EV Phase 3	Ev Phase 4	RW Phase 1	Total Lots For Sale
	Builders Ratio Lots Distributed				88	220	300	220	170	998
					70	176	240	176	136	798
					70	176	240	176	136	798
47	1	1	4	6	1	1	1	1	1	5
48	1	2	3	6	1	1	1	1	1	5
49	4	-1	3	6	1	1	1	1	1	5
50	0	1	4	5	1	1	1	1	1	5
51	1	0	4	5	1	1	1	1	1	5
52	1	0	4	5	1	1	1	1	1	5
53	1	0	4	5	1	1	1	1	1	5
54	0	2	3	5	1	1	1	1	1	5
55	2	0	3	5	1	1	1	1	1	5
56	0	3	2	5	1	1	1	1	1	5
57	1	3	1	5	0	1	1	1	1	4
58	3	1	1	5	0	1	1	1	1	4
59	0	0	4	4	0	1	1	1	1	4
60	0	0	4	4	0	1	1	1	1	4
61	0	1	3	4	0	1	1	1	1	4
62	0	1	3	4	0	1	1	1	1	4
63	0	1	3	4	0	1	1	1	1	4
64	0	2	2	4	0	1	1	1	1	4
65	1	1	2	4	0	1	1	1	1	4
66	1	1	2	4	0	1	1	1	1	4
67	1	1	2	4	0	1	1	1	1	4
68	2	0	2	4	0	1	1	1	1	4
69	2	0	2	4	0	1	1	1	1	4
70	0	3	1	4	0	1	1	1	1	4
71	2	1	1	4	0	1	1	1	1	4
72	3	0	1	4	0	1	1	1	1	4
73	7	-4	1	4	0	1	1	1	1	4
74	4	0	0	4	0	1	1	1	1	4
75	0	0	3	3	0	1	1	1	1	4
76	0	1	2	3	0	1	1	1	1	4
77	0	1	2	3	0	1	1	1	1	4
78	0	1	2	3	0	1	1	1	1	4
79	1	0	2	3	0	1	1	1	1	4
80	3	0	0	3	0	1	1	1	1	4
81	0	0	2	2	0	1	1	1	1	4
82	0	0	2	2	0	1	1	1	1	4
83	0	0	2	2	0	1	1	1	1	4
84	0	0	2	2	0	1	1	1	0	3
85	0	0	2	2	0	1	1	1	0	3
86	0	0	2	2	0	1	1	1	0	3
87	0	0	2	2	0	1	1	1	0	3
88	0	0	2	2	0	1	1	1	0	3
89	0	0	2	2	0	1	1	1	0	3
90	0	0	2	2	0	1	1	1	0	3
91	0	1	1	2	0	1	1	1	0	3
92	0	1	1	2	0	1	1	1	0	3

Rank	Historical Sales				Upcoming Lots Draws					
	2008	2009	3 Year 2010 Totals		HV Phase 7	EV Phase 2	EV Phase 3	Ev Phase 4	RW Phase 1	Total Lots For Sale
	Builders Ratio 80%				88	220	300	220	170	998
	0	1	1	2	70	176	240	176	136	798
	0	1	1	2	70	176	240	176	136	798
93	0	1	1	2	0	1	1	1	0	3
94	0	1	1	2	0	1	1	1	0	3
95	0	1	1	2	0	1	1	1	0	3
96	0	1	1	2	0	1	1	1	0	3
97	1	0	1	2	0	1	1	1	0	3
98	1	0	1	2	0	0	1	0	0	1
99	1	0	1	2	0	0	1	0	0	1
100	1	0	1	2	0	0	1	0	0	1
101	1	0	1	2	0	0	1	0	0	1
102	1	0	1	2	0	0	1	0	0	1
103	1	0	1	2	0	0	1	0	0	1
104	2	-1	1	2	0	0	1	0	0	1
105	2	0	0	2	0	0	1	0	0	1
106	2	0	0	2	0	0	1	0	0	1
107	2	0	0	2	0	0	1	0	0	1
108	2	0	0	2	0	0	1	0	0	1
109	-1	0	2	1	0	0	1	0	0	1
110	0	0	1	1	0	0	1	0	0	1
111	0	0	1	1	0	0	1	0	0	1
112	0	0	1	1	0	0	1	0	0	1
113	0	0	1	1	0	0	1	0	0	1
114	0	0	1	1	0	0	1	0	0	1
115	0	0	1	1	0	0	1	0	0	1
116	0	0	1	1	0	0	1	0	0	1
117	0	0	1	1	0	0	0	0	0	0
118	0	0	1	1	0	0	0	0	0	0
119	0	0	1	1	0	0	0	0	0	0
120	0	0	1	1	0	0	0	0	0	0
121	0	0	1	1	0	0	0	0	0	0
122	0	0	1	1	0	0	0	0	0	0
123	0	0	1	1	0	0	0	0	0	0
124	0	0	1	1	0	0	0	0	0	0
125	0	0	1	1	0	0	0	0	0	0
126	0	0	1	1	0	0	0	0	0	0
127	0	0	1	1	0	0	0	0	0	0
128	0	0	1	1	0	0	0	0	0	0
129	0	0	1	1	0	0	0	0	0	0
130	0	0	1	1	0	0	0	0	0	0
131	0	0	1	1	0	0	0	0	0	0
132	0	0	1	1	0	0	0	0	0	0
133	0	0	1	1	0	0	0	0	0	0
134	0	0	1	1	0	0	0	0	0	0
135	0	0	1	1	0	0	0	0	0	0
136	0	0	1	1	0	0	0	0	0	0
137	0	0	1	1	0	0	0	0	0	0
138	0	0	1	1	0	0	0	0	0	0

Rank	Historical Sales				Upcoming Lots Draws					
	2008	2009	3 Year 2010 Totals		HV Phase 7	EV Phase 2	EV Phase 3	Ev Phase 4	RW Phase 1	Total Lots For Sale
				80%						
	Builders Ratio			80%	88	220	300	220	170	998
	Lots Distributed				70	176	240	176	136	798
139	0	0	1	1	0	0	0	0	0	0
140	0	0	1	1	0	0	0	0	0	0
141	0	0	1	1	0	0	0	0	0	0
142	0	0	1	1	0	0	0	0	0	0
143	0	0	1	1	0	0	0	0	0	0
144	0	0	1	1	0	0	0	0	0	0
145	0	0	1	1	0	0	0	0	0	0
146	0	0	1	1	0	0	0	0	0	0
147	0	0	1	1	0	0	0	0	0	0
148	0	0	1	1	0	0	0	0	0	0
149	0	0	1	1	0	0	0	0	0	0
150	0	1	0	1	0	0	0	0	0	0
151	0	1	0	1	0	0	0	0	0	0
152	0	1	0	1	0	0	0	0	0	0
153	0	1	0	1	0	0	0	0	0	0
154	0	1	0	1	0	0	0	0	0	0
155	0	1	0	1	0	0	0	0	0	0
156	0	1	0	1	0	0	0	0	0	0
157	1	0	0	1	0	0	0	0	0	0
158	1	0	0	1	0	0	0	0	0	0
159	1	0	0	1	0	0	0	0	0	0
160	1	0	0	1	0	0	0	0	0	0
161	1	0	0	1	0	0	0	0	0	0
162	1	0	0	1	0	0	0	0	0	0
163	1	0	0	1	0	0	0	0	0	0
164	1	0	0	1	0	0	0	0	0	0
165	1	0	0	1	0	0	0	0	0	0
166	1	0	0	1	0	0	0	0	0	0
167	1	0	0	1	0	0	0	0	0	0
168	0	0	0	0	0	0	0	0	0	0
169	0	0	0	0	0	0	0	0	0	0
170	0	0	0	0	0	0	0	0	0	0
171	1	-1	0	0	0	0	0	0	0	0
172	-3	0	2	-1	0	0	0	0	0	0
173	-1	0	0	-1	0	0	0	0	0	0
174	0	-1	-1	-2	0	0	0	0	0	0
	194	264	505	963	70	176	240	176	136	798

CITY OF SASKATOON COUNCIL POLICY

NUMBER
C09-006

POLICY TITLE <i>Residential Lot Sales – General Policy</i>	ADOPTED BY: <i>City Council</i>	EFFECTIVE DATE <i>September 9, 1991</i>
		UPDATED TO <i>June 14, 2010</i>
ORIGIN/AUTHORITY <i>Land Bank Committee Report No. 6-1991 and amendments up to including Land Bank Committee Report No. 3-2010</i>	CITY FILE NO. <i>CK. 4110-36 and 4214-1</i>	PAGE NUMBER <i>1 of 4</i>

1. PURPOSE

To allow the City to be competitive in marketing City-owned residential lots.

2. DEFINITIONS

2.1 Newly-Created Lots - new lots developed under the City's Land Bank Program and sold through the Land Branch.

3. POLICY

Newly-created lots will, subject to the terms and conditions outlined in this policy, be sold to individuals and contractors through a public lot-draw process. The draw will be advertised twice in the local newspaper prior to the lot-draw taking place. Any lots which are not sold at the completion of the draw will be sold on a first-come, first-served basis.

3.1 Use of Lots - Lots sold to individuals are to be used only for construction of personal residences. Lots sold to contractors are to be used for the construction of homes for resale.

3.2 Number of Lots - The City will determine the number of lots which will be drawn for by both individuals and contractors.

- a) Individuals are entitled to purchase only one City-owned residential lot every three years.
- b) The number of lots to be sold to an individual contractor will be governed by City Policy No. C09-001 on "Residential Lots Sales - Contractor Allocations."

CITY OF SASKATOON COUNCIL POLICY

NUMBER
C09-006

POLICY TITLE	EFFECTIVE DATE	UPDATED TO	PAGE NUMBER
<i>Residential Lot Sales – General Policy</i>	<i>September 9, 1991</i>	<i>June 14, 2010</i>	<i>2 of 4</i>

- c) Lots sold during the public lot-draw process are to be allocated on the ratio of 70% for Eligible Contractors and 30% for Individuals.
- 3.3 Payment Terms - A minimum down-payment of 13 percent of the purchase price together with all applicable taxes is required at the time of purchase.
- a) The prime rate of interest, as set by the City Treasurer on the date of sale (i.e. the date that the receipt is issued), will be charged on the unpaid balance of the purchase price.
- b) The unpaid balance of the purchase price is due and payable in eight months from the date of purchase. If the outstanding balance is not paid in full at this predetermined date, the rate of interest will increase by another five percentage points and will be applied to the unpaid balance.
- 3.4 Transferring Down-payments - At any time prior to issuing the Transfer of Title, a purchaser may, upon the approval of the Land Manager, transfer the down-payment from one lot to another.
- 3.5 Assignments - Agreements for sale cannot be assigned.
- 3.6 Cancellations - When a cancellation occurs before the lease-option agreement has been signed, the purchaser's down-payment and any taxes paid during the lease period will be fully refunded. When a cancellation occurs after the lease-option agreement has been signed, the purchaser will be charged rent at a rate of 1 percent per month of the selling price for the period during which he/she possessed the lot. The purchaser will receive a refund equal to the difference between the down-payment (including any taxes paid during the lease period) and the rent charged.
- 3.7 Residency Requirement - Individual purchasers are required to maintain the property for their personal residence for a period of four years, commencing upon the time of Title transfer.
- 3.8 Time Frame to Build Requirement - Purchasers are required to build a fully completed residence by obtaining a clear Final Building Inspection within three years, commencing upon the date of the Agreement for Sale.

CITY OF SASKATOON COUNCIL POLICY

NUMBER
C09-006

POLICY TITLE	EFFECTIVE DATE	UPDATED TO	PAGE NUMBER
<i>Residential Lot Sales – General Policy</i>	<i>September 9, 1991</i>	<i>June 14, 2010</i>	<i>3 of 4</i>

3.9 Enforcement of Residency and Time Frame to Build Requirements

- a) Individual Purchasers - A \$50,000 forgivable mortgage related to both requirements will be registered against each lot sold to an individual purchaser. Forgiveness will be granted for the residency requirement in equal monthly instalments over the final thirty-six months of the four year term that the requirement has been met. No forgiveness will be granted during the first twelve months of the residency term or during the complete term of time frame to build requirement.
- b) Eligible Contractors - Violators of the Time Frame to Build Requirement will be temporarily removed from the Eligible Contractor Listing, until such time as the violation has been rectified in full. Responsibility of the build requirement remains with the original purchaser term regardless of future changes in ownership.
- c) City Mortgage Appeals Board – A Review Board will consider all requests for forgiveness of City Mortgages. All decisions of the Board are final. Forgiveness may be granted where the owner must sell the mortgaged property due to any of the following:
 - (i) Marriage breakdown;
 - (ii) Job transfer or change involving a move out of Saskatoon;
 - (iii) Death of a signatory;
 - (iv) Any other unanticipated event which, in the Board's view, make it fair and reasonable to forgive the indebtedness under the mortgage (e.g. serious illness, loss of employment).

4. RESPONSIBILITIES

4.1 Land Branch

- a) Administer the sale of City-owned residential lots in accordance with the terms and conditions set out in this policy.
- b) Recommend changes to this policy, when required, to City Council through the Land Bank Committee.

CITY OF SASKATOON COUNCIL POLICY

NUMBER
C09-006

POLICY TITLE	EFFECTIVE DATE	UPDATED TO	PAGE NUMBER
<i>Residential Lot Sales – General Policy</i>	<i>September 9, 1991</i>	<i>June 14, 2010</i>	<i>4 of 4</i>

4.2 Land Bank Committee

- a) Receive and consider recommendations from the Land Branch for amendments to this policy.
- b) Provide recommendations to City Council for amendments to this policy.

4.3 City Council

- a) Receive and consider recommendations from the Land Bank Committee for amendments to this policy.
- b) Approve amendments to this policy when and as required.

His Worship the Mayor and City Council
The City of Saskatoon

REPORT
of the
LAND BANK COMMITTEE

Composition of Committee

Councillor M. Heidt
Councillor G. Penner, A/Chair
Councillor D. Hill
Councillor P. Lorje
Councillor M. Neault

1. **Request to Sell City-Owned Property**
Registered Plan Number 102048139: Block 610, Lots 1 to 10; Block 611, Lots 1 to 13; Block 612, Lots 1 to 11; Block 613, Lots 1 to 13; and Block 614, Lots 1 to 6; on Atton Crescent and Lane; and Registered Plan Number 102038150: Block 617, Lots 21 to 26; on Evergreen Boulevard; and Plan Number To Be Registered: Block 615 Lots 1 to 4; Block 616, Lots 1 to 13; Block 617, Lots 1 to 20; Block 618, Lots 1 to 16; Block 619, Lots 1 to 21; on Atton Crescent, Lane, Court, Evergreen Neighbourhood (File No. CK. 4215-1)
-

- RECOMMENDATION:**
- 1) that the Land Branch Manager be authorized to sell 224 lots in the Evergreen Neighbourhood as outlined in this report;
 - 2) that any of the lots which are not sold through the lot draw process be placed for sale over-the-counter on a first-come, first-served basis;
 - 3) that the Land Branch Manager be authorized to sell Lots 25 and 26, Block 617, Registered Plan Number 102038150, to the highest bidder through a tender process for the intended use of developing Type 2 Residential Care Homes, Child Care Centres or Pre-Schools with tender conditions and reserve bid prices as outlined in this report, plus applicable taxes;

- 4) that His Worship the Mayor and the City Clerk be authorized to execute the necessary documentation to complete the sales by public tender;
- 5) that any of the pre-designated Type 2 Residential Care Home, Child Care Centre or Pre-School lots which are not sold through the public tender process be placed for sale over-the-counter on a first-come, first-served basis for the same intended purpose for a period of one year with conditions specified in the Sales Agreements as outlined in this report;
- 6) that any of the pre-designated Type 2 Residential Care Home, Child Care Centre or Pre-School lots remaining in inventory after a period of one year be made available for sale over-the-counter on a first-come, first-served basis for one of the permitted uses within the R1A zoning district; and
- 7) that the Land Branch Manager be authorized to administer development controls for the 224 lots in accordance with the criteria outlined in this report.

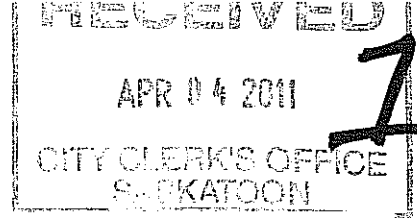
Attached is a report of the General Manager, Community Services Department dated March 30, 2011 regarding the sale of 224 lots in the Evergreen Neighbourhood through the lot-draw process.

Your Committee has reviewed this report with the Administration and supports the sale of these lots, as outlined in the report.

Respectfully submitted,

Councillor G. Penner, A/ Chair

4215-1



TO: Secretary, Land Bank Committee
FROM: General Manager, Community Services Department
DATE: March 30, 2011
SUBJECT: Request to Sell City-Owned Property
Registered Plan Number 102048139: Block 610, Lots 1 to 10; Block 611, Lots 1 to 13; Block 612, Lots 1 to 11; Block 613, Lots 1 to 13; and Block 614, Lots 1 to 6; on Atton Crescent and Lane; and Registered Plan Number 102038150: Block 617, Lots 21 to 26; on Evergreen Boulevard; and Plan Number To Be Registered: Block 615 Lots 1 to 4; Block 616, Lots 1 to 13; Block 617, Lots 1 to 20; Block 618, Lots 1 to 16; Block 619, Lots 1 to 21; on Atton Crescent, Lane, Court, Evergreen Neighbourhood
FILE NO: LA 4218-10-3

RECOMMENDATION: that a report be submitted to City Council recommending:

- 1) that the Land Branch Manager be authorized to sell 224 lots in the Evergreen Neighbourhood as outlined in this report;
- 2) that any of the lots which are not sold through the lot draw process be placed for sale over-the-counter on a first-come, first-served basis;
- 3) that the Land Branch Manager be authorized to sell Lots 25 and 26, Block 617, Registered Plan Number 102038150, to the highest bidder through a tender process for the intended use of developing Type 2 Residential Care Homes, Child Care Centres or Pre-Schools with tender conditions and reserve bid prices as outlined in this report, plus applicable taxes;
- 4) that His Worship the Mayor and the City Clerk be authorized to execute the necessary documentation to complete the sales by public tender;
- 5) that any of the pre-designated Type 2 Residential Care Home, Child Care Centre or Pre-School lots which are not sold through the public tender process be placed for sale over-the-counter on a first-come, first-served basis for the same intended purpose for a period of one year with conditions specified in the Sales Agreements as outlined in this report;

- 6) that any of the pre-designated Type 2 Residential Care Home, Child Care Centre or Pre-School lots remaining in inventory after a period of one year be made available for sale over-the-counter on a first-come, first-served basis for one of the permitted uses within the R1A zoning district; and
- 7) that the Land Branch Manager be authorized to administer development controls for the 224 lots in accordance with the criteria outlined in this report.

BACKGROUND

The purpose of this report is firstly to obtain approval to sell two lots through a public tender process as pre-designated locations for Type 2 Residential Care Homes, Child Care Centre or Pre-School; secondly to obtain approval to sell the remaining single family lots through a lot draw process to individuals and builders; and thirdly to obtain approval to administer development controls for each of the 133 lots proposed to be sold and lastly to adjust pricing approved by City Council in 2010 for 91 lots on Pohorecky Crescent and Atton Crescent.

Attachment 1 indicates within the red dashed border the location of the 224 lots on: Pohorecky Crescent, Cove and Bay; Atton Crescent, Lane and Court; and Evergreen Boulevard. Attachment 2, Area A, also shows 91 lots that were previously approved for sale by City Council in August 2010, but were not sold due to inclement weather conditions experienced during the 2010 construction season. These 91 lots are located in Blocks 600, 601 and 602 on Pohorecky Crescent, Cove and Bay, and Blocks 607, 608, and 609 on Atton Crescent. The total lots that will be included in the upcoming Evergreen Lot Draw will be 224 lots (133 lots plus 91 lots). Five of these lots are planned for pre-designation as Type 2 Residential Care Home, Child Care Centre or Pre-Schools.

For all of these lots, grading is completed and all deep underground services have been installed. Roadway, curb, and sidewalk tenders were issued but not completed in 2010. Utility servicing and roadway work is expected to be complete by July 2011, weather permitting. To facilitate the timely delivery of these lots to the market, the Land Branch will offer these lots in a spring lot draw prior to the lots being fully serviced. Possession of the lots will not be granted until the roads are completed to a gravel base stage. Sale Agreements for these lots will reflect the delayed possession date. Offering the lots before servicing completion will provide builders some advance time to market the lots and initiate the building permit plan review process while final roadway work is being completed.

JUSTIFICATION

Pre-Designated Lots

There are five lots being pre-designated as potential locations for Type 2 Residential Care Homes, Child Care Centres or Pre-Schools on Atton Crescent and Evergreen Boulevard. Three of these sites on Atton Crescent received approval by City Council for sale in 2010. It is recommended that

these three sites be re-priced as noted below. These sites and the newly designated sites on Evergreen Boulevard are proposed to be sold through a public tender process with reserve bid prices as follows:

Lot 25, Block 617, Registered Plan Number 102038150	\$110,000
Lot 26, Block 617, Registered Plan Number 102038150	\$110,000
Lot 1, Block 607, Registered Plan Number 102048139	\$153,000
Lot 2, Block 607, Registered Plan Number 102048139	\$153,000
Lot 3, Block 607, Registered Plan Number 102048139	\$153,000

Tenders will be awarded to the highest bidder over the reserve bid price that meet the conditions as specified in the tender documents. If there is any uncertainty regarding the bids received, the appropriate reports and recommendations will be provided to Council.

One of the conditions to be specified in the tender documents is that the purchaser will be required to submit a ten percent non-refundable deposit. A Certificate of Independent Bid Determination will also be required from all bidders.

Transfer of Title to the purchaser's name will not occur until such time as the purchaser has submitted a Discretionary Use Application for the intended use and Administration (Planning & Development) and City Council has approved it. A period of no longer than six months will be permitted for the purchaser to gain this approval. The purchaser will be responsible for all costs associated with this application. If the purchaser is unable to gain the necessary approval within six months from the close of tenders, the purchaser will forfeit their non-refundable deposit and the lot will be made available for purchase over-the-counter on a first-come, first-served basis.

A similar condition will be incorporated into the Sales Agreement when this lot is available over-the-counter. The purchaser will be required to obtain the necessary approvals for a Type 2 Residential Care Home, Child Care Centre or Pre-School within six months of placing an Option on the lot. The term of the option will be six months and will require a non-refundable deposit of ten percent of the reserve bid price.

If one or more of these lots do not sell within one year from the date of the original tender, the lots will be removed from the pre-designated list and will be sold on a first-come, first-served basis for one of the permitted uses within the R1A zoning district.

Lot Pricing

The lots in this phase of development will be the second grouping of Evergreen lots offered to the market. Similar to the first phase of development, many of the lots have higher price points due to their location adjacent to open space. However, moderately price lots in the north end of Atton Crescent are also available. The lots vary in size from a minimum frontage of 12.80 metres (42 feet) to a maximum of 18 metres (59 feet). The majority of the lots are between 14.02 metres (46 feet) and 15.24 metres (50 feet) wide. All lots will be sold with a delayed possession date which is dependent on servicing completion.

There are a number of unique features in this phase of development including the following:

1. The linear parks in the Atton Crescent area: Lots backing these parks were unable to be graded to accommodate walkout basements however, within George Dyck Park, John Brockelbank Park and two areas within Prebble Park, the Land Branch was able to preserve two rows of existing fifty year old evergreen trees. The linear parks were built around these mature trees which will have an immediate positive impact for residents. Lots backing the linear parks will have a newly designed aluminium fence specially designed for this neighbourhood.
2. Community Garden: A drainage area, which is part of Prebble Park, will be used as a pedestrian connection point and is being developed to a park standard. The area will have space set aside to allow potential residents and or the Community Association the option of establishing a community garden.
3. The buffer areas adjacent to the Forestry Farm Park and Zoo will be used as a pedestrian connection point and will also be developed to a park standard.
4. Several lots back onto either the Forestry Farm Park and Zoo and the Agriculture and Agri-Food Canada farmland areas which will be desirable locations for customers.

All park development related to these lots is planned to start during the 2011 construction season. Streetscape enhancements along the Evergreen Boulevard and Lowe Road entrances are also planned for 2011. Initiating these landscaping enhancement projects early in the development will provide residents with some immediate amenities to enjoy.

Lot prices have been determined based on an examination of current and expected lot prices for comparable properties in the Saskatoon market. A base unit price of \$7,600 per front metre was used to calculate the lot prices. Adjustments were then made to the base prices, based on lot location and characteristics. A list of the individual lot prices is attached (Attachment 3). The prices range from \$92,400 to \$185,100, with average lot price for this phase being \$141,400.

The 91 lots (Attachment 2, Area A) of the 224 lots being offered for sale this spring received prior pricing and development control approval from City Council on September 27, 2010. To ensure these lots are offered at their current market value they are being re-priced at the same base unit price as this year's inventory. Attachment 3 identifies the new pricing being applied to these lots.

Development Controls

A number of different development controls are being proposed in this phase of development in order to create character within the neighbourhood, to help fulfil the vision of the neighbourhood design, and to harmonize the interface between various housing forms. Development controls vary from one area to another due to lot sizes and location.

Plans for the design of built enhancements such as entry fences, entry signs, parks, drainage areas, the village square, roundabout landscaping and streetscaping design throughout the neighbourhood will include the use of naturally occurring rock that has been excavated in the normal land development process. One control that will be consistently proposed throughout the neighbourhood is the minimum 100 square feet of masonry application in order to harmonize home building materials to the design of these developer enhanced areas.

In order to improve the streetscape appearance along the main collector roadway throughout the neighbourhood, the eight foot garage rule is being proposed for lots along Evergreen Boulevard in this phase and subsequent phases of the neighbourhood. This control ensures garages do not protrude more than eight feet from the habitable dwelling. The same development control was used successfully throughout the Willowgrove Neighbourhood on Stensrud Road. In the case of Evergreen, the control will help harmonize building forms when lane and non-lane homes are located across the street from each other.

1) **Atton Crescent, Court and Lane**

The following development controls pertain to larger lots backing on to open space:

Registered Plan Number 102048139: Block 610, Lots 1 to 10; Block 611, Lots 1 to 13; Block 612, Lots 1 to 11; Block 613, Lots 1 to 13; and Block 614, Lots 1 to 6; and Plan Number to be Registered: Block 615, Lots 1 to 4; Block 616, Lots 1 to 13; Block 617, Lots 1 to 4; Block 618, Lots 9 to 16; and Block 619, Lots 9 to 21:

- a) No dwelling shall be constructed on any of the lots which has an above-grade floor area (excluding attached decks, patios and garages) less than:
 - i. 1,200 square feet in the case of a bungalow, bi-level or split-level dwelling;
 - ii. 1,500 square feet in the case of a two-storey dwelling;
- b) All dwellings must be constructed with a minimum double-wide attached garage. The garage must be constructed at the same time as the dwelling is built. Minimum inside dimensions shall be 5.4 metres wide and 6.0 metres long;
- c) The roof of the principal dwelling shall have a minimum 6-in-12 pitch; and
- d) Brick, stone or manufactured stone, requiring a masonry application, will be required on the front elevation of all dwellings. Masonry application must be a minimum of 100 square feet in area and must be returned 24 inches around the building corners along the side elevation.

2) **Atton Crescent**

The following development controls pertain to standard lots on:

Plan Number to be Registered: Block 617, Lots 5 to 20; Block 618, Lots 1 to 8; and

Block 619, Lots 1 to 8:

- a) No dwelling shall be constructed on any of the lots which has an above-grade floor area (excluding attached decks, patios and garages) less than:
 - i. 1,000 square feet in the case of a bungalow, bi-level or split-level dwelling;
 - ii. 1,500 square feet in the case of a two-storey dwelling;
- b) All dwellings must be constructed with a minimum double-wide attached garage. The garage must be constructed at the same time as the dwelling is built. Minimum inside dimensions shall be 5.4 metres wide and 6.0 metres long;
- c) The roof of the principal dwelling shall have a minimum 6-in-12 pitch; and
- d) Brick, stone or manufactured stone, requiring a masonry application, will be required on the front elevation of all dwellings. Masonry application must be a minimum of 100 square feet in area and must be returned 24 inches around the building corners along the side elevation.

3) **Evergreen Boulevard**

The following development controls pertain to three standard lots on;

Plan 102038150: Block 617, Lots 21 to 23:

Due to smaller lot frontage these lots will require single wide attached garage at minimum.

- a) No dwelling shall be constructed on any of the lots which has an above-grade floor area (excluding attached decks, patios and garages) less than:
 - i. 1,000 square feet in the case of a bungalow, bi-level or split-level dwelling;
 - ii. 1,200 square feet in the case of a two-storey dwelling;
- b) All dwellings must be constructed with a minimum single-wide attached garage. The garage must be constructed at the same time as the dwelling is built. Minimum inside dimensions shall be 3.5 metres wide and 6.0 metres long;
- c) The roof of the principal dwelling shall have a minimum 6-in-12 pitch;
- d) Brick, stone or manufactured stone, requiring a masonry application, will be required on the front elevation of all dwellings. Masonry application must be a minimum of 100 square feet in area and must be returned 24 inches around the building corners along the side elevation; and
- e) Garages shall not protrude more than 2.4 metres (8 feet) from the façade of any

habitable floor area of the dwelling;

4) **Evergreen Boulevard**

The following development controls pertain to the Pre-designated Care Home sites and larger lots on this portion of;

Registered Plan Number 102038150: Block 617, Lots 24 to 26:

- a) No dwelling shall be constructed on any of the lots which has an above-grade floor area (excluding attached decks, patios and garages) less than:
 - i. 1,000 square feet in the case of a bungalow, bi-level or split-level dwelling;
 - ii. 1,500 square feet in the case of a two-storey dwelling;
- b) All dwellings must be constructed with a minimum double-wide attached garage. The garage must be constructed at the same time as the dwelling is built. Minimum inside dimensions shall be 5.4 metres wide and 6.0 metres long;
- c) The roof of the principal dwelling shall have a minimum 6-in-12 pitch;
- d) Brick, stone or manufactured stone, requiring a masonry application, will be required on the front elevation of all dwellings. Masonry application must be a minimum of 100 square feet in area and must be returned 24 inches around the building corners along the side elevation; and
- e) Garages shall not protrude more than 2.4 metres (8 feet) from the façade of any habitable floor area of the dwelling;

In addition to the development controls listed above, all lots will be subject to one further control indicating which side of the lot the garage must be placed. As outlined in the report adopted by City Council on February 27, 2006, the intent of this control is to pair garages together against a common property line in order to provide a better streetscape appearance.

OPTIONS

The only option would be to not proceed with the sale of the land at this time.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPACT

The proceeds from the sale of this land will be deposited into the Evergreen Neighbourhood Land Development Fund.

COMMUNICATIONS PLAN

Notice of the lot draw and public tender will be advertised in The StarPhoenix a minimum of two Saturdays prior to the draw and tender, pursuant to City Council Policy C09-006 Residential Lot Sales – General Policy, and will be posted on the City of Saskatoon Land Branch website.

ENVIRONMENTAL IMPLICATION

The Evergreen environmental initiatives, approved by City Council on September 27, 2010, will apply to all Single family lots in this phase.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. Plan of Evergreen showing the lots to be priced.
2. Plan showing the lot and block numbers.
3. List of 224 individual lot prices.

Written by: Derek Thompson, Land Development Project Manager and Frank Long,
Land Bank Manager

Reviewed by

R. B. Howse
Rick Howse, Land Branch Manager
Dated: March 30, 2011

Approved by:

Paul Gauthier
Paul Gauthier, General Manager
Community Services Department
Dated March 30, 2011

Approved by:

Murray Totland
Murray Totland, City Manager
Community Services Department
Dated: April 1, 2011



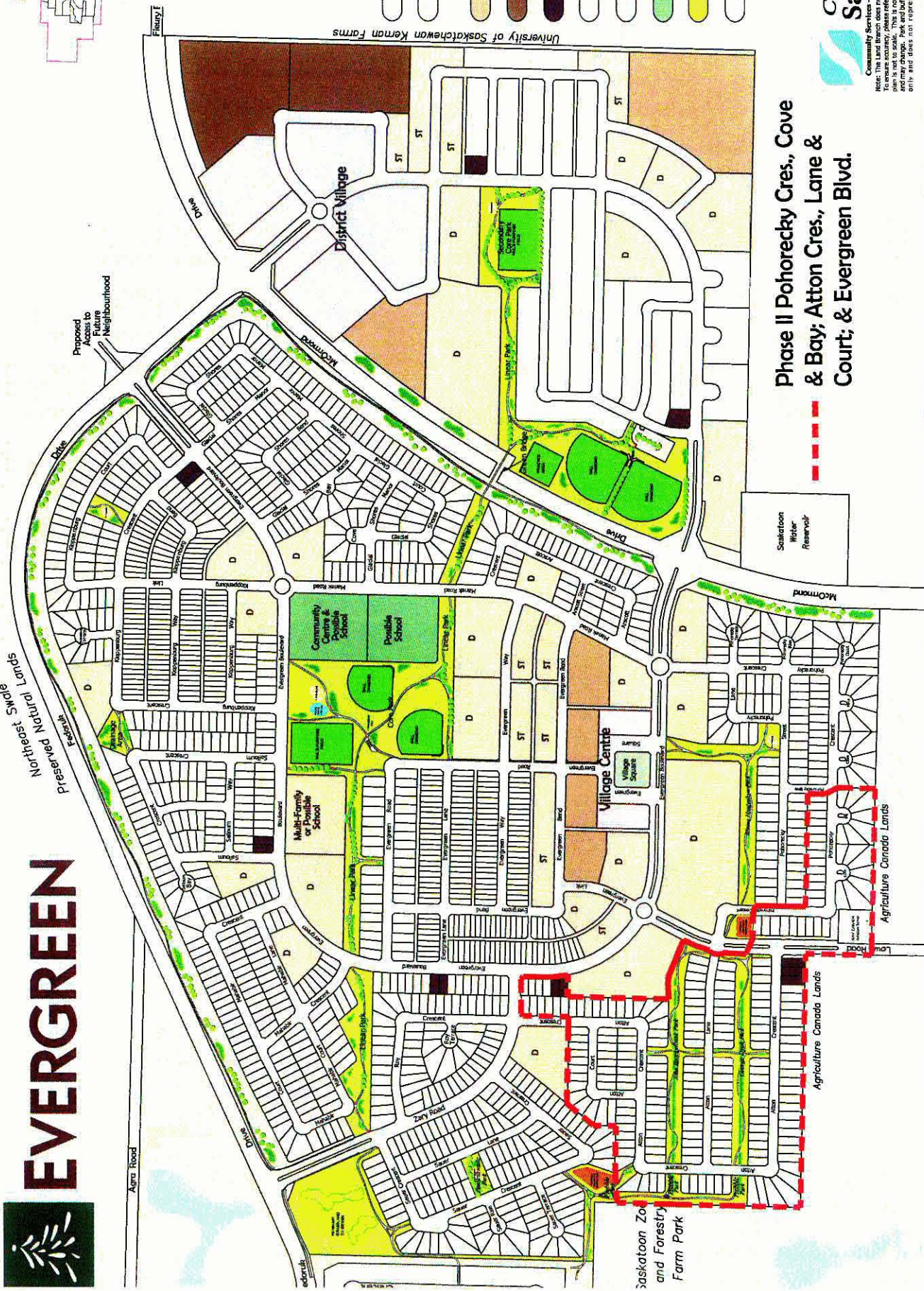
Community Services - Land Branch - March 2011
 Note: The Land Branch does not guarantee the accuracy of this plan. To ensure accuracy, please refer to the Registered Plan of Survey. This plan is not to scale. This is a conceptual plan and is for informational purposes only and does not represent what will be constructed.

EVERGREEN

Reserved Natural Lands
 Northeast Swale



- Single Family
- Low/Medium Density Multiple-Unit Dwelling
- Medium/High Density Multiple-Unit Dwelling
- High Density Multiple-Unit Dwelling
- Residential Type II
- Care Home
- Commercial
- Institutional
- Community Centre & Possible Schools
- Core Parks, Drainage Areas and Linear Parks
- Buffers and Open Space

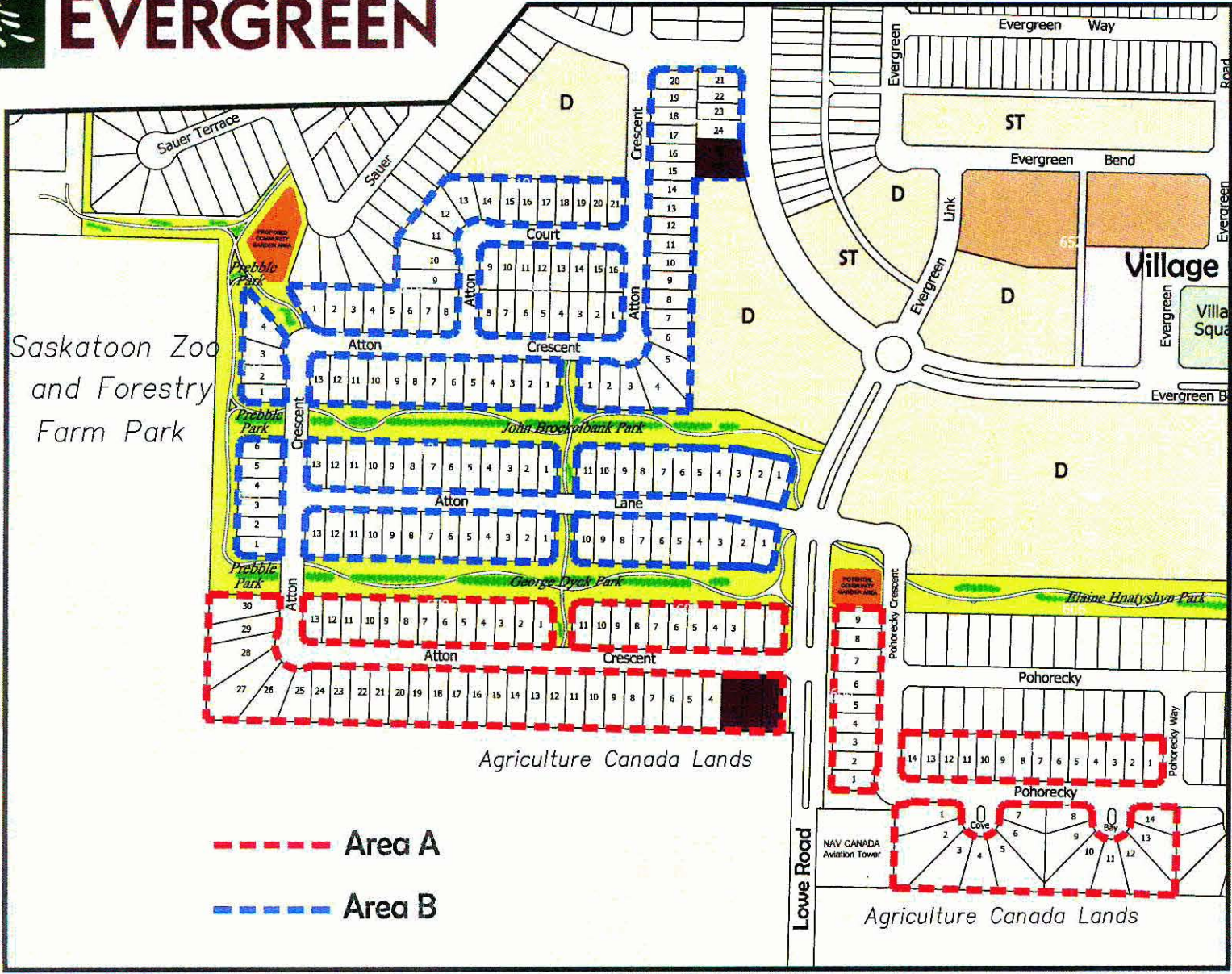


Phase II Pohorecky Cres., Cove & Bay; Atton Cres., Lane & Court; & Evergreen Blvd.

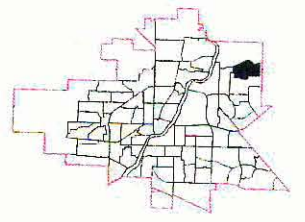




EVERGREEN



--- Area A
 --- Area B



- Single Family
 - Low/Medium Density Multiple-Unit Dwelling
 - Medium/High Density Multiple-Unit Dwelling
 - High Density Multiple-Unit Dwelling
 - Residential Type II Care Home
 - Commercial
 - Institutional
 - Community Centre & Possible Schools
 - Core Parks, Drainage Areas and Linear Parks
 - Buffers and Open Space
- D = Dwelling Group Townhouse
 ST = Street Townhouse

City of Saskatoon

Community Services - Land Branch - March 2011
 Note: The Land Branch does not guarantee the accuracy of this plan. To ensure accuracy, please refer to the Registered Plan of Survey. This plan is not to scale. This is not a legal plan. This map is conceptual and may change. Park and buffer rendering is for illustrative purposes only and does not represent what will be constructed.

Proposed Price List

Evergreen Phase 2 (2011)

Lot	Block	Plan	Price
Street			
Pohorecky			
1	600	1020302219	\$128,700.00
2	600	1020302219	\$114,200.00
3	600	1020302219	\$114,500.00
4	600	1020302219	\$119,200.00
5	600	1020302219	\$114,500.00
6	600	1020302219	\$120,700.00
7	600	1020302219	\$125,400.00
8	600	1020302219	\$123,900.00
9	600	1020302219	\$131,000.00
1	601	1020302219	\$147,700.00
2	601	1020302219	\$162,100.00
3	601	1020302219	\$177,700.00
4	601	1020302219	\$168,100.00
5	601	1020302219	\$176,500.00
6	601	1020302219	\$146,500.00
7	601	1020302219	\$127,900.00
8	601	1020302219	\$127,900.00
9	601	1020302219	\$147,700.00
10	601	1020302219	\$177,700.00
11	601	1020302219	\$168,100.00
12	601	1020302219	\$177,700.00
13	601	1020302219	\$147,700.00
14	601	1020302219	\$127,900.00
1	602	1020302219	\$128,600.00
2	602	1020302219	\$122,400.00
3	602	1020302219	\$122,400.00
4	602	1020302219	\$117,200.00
5	602	1020302219	\$122,400.00
6	602	1020302219	\$117,200.00
7	602	1020302219	\$122,400.00
8	602	1020302219	\$119,900.00
9	602	1020302219	\$117,200.00
10	602	1020302219	\$122,400.00
11	602	1020302219	\$117,200.00
12	602	1020302219	\$122,400.00
13	602	1020302219	\$122,400.00
14	602	1020302219	\$128,600.00

Lot	Block	Plan	Price
Atton			
1	607	102048139	\$153,000.00
2	607	102048139	\$153,000.00
3	607	102048139	\$153,000.00
4	607	102048139	\$147,100.00
5	607	102048139	\$147,100.00
6	607	102048139	\$147,100.00
7	607	102048139	\$147,100.00
8	607	102048139	\$147,100.00
9	607	102048139	\$147,100.00
10	607	102048139	\$147,100.00
11	607	102048139	\$147,100.00
12	607	102048139	\$147,100.00
13	607	102048139	\$147,100.00
14	607	102048139	\$147,100.00
15	607	102048139	\$147,100.00
16	607	102048139	\$147,100.00
17	607	102048139	\$147,100.00
18	607	102048139	\$147,100.00
19	607	102048139	\$147,100.00
20	607	102048139	\$147,100.00
21	607	102048139	\$147,100.00
22	607	102048139	\$147,100.00
23	607	102048139	\$147,100.00
24	607	102048139	\$143,100.00
25	607	102048139	\$166,500.00
26	607	102048139	\$176,600.00
27	607	102048139	\$185,500.00
28	607	102048139	\$183,200.00
29	607	102048139	\$150,500.00
30	607	102048139	\$157,600.00
1	608	102048139	\$164,900.00
2	608	102048139	\$159,700.00
3	608	102048139	\$159,700.00
4	608	102048139	\$153,400.00
5	608	102048139	\$159,700.00
6	608	102048139	\$153,400.00
7	608	102048139	\$159,700.00
8	608	102048139	\$153,400.00
9	608	102048139	\$159,700.00
10	608	102048139	\$153,400.00
11	608	102048139	\$159,700.00
1	609	102048139	\$159,700.00
2	609	102048139	\$153,400.00
3	609	102048139	\$159,700.00
4	609	102048139	\$153,400.00
5	609	102048139	\$159,700.00
6	609	102048139	\$153,400.00
7	609	102048139	\$159,700.00
8	609	102048139	\$153,400.00

Lot	Block	Plan	Price
9	609	102048139	\$159,700.00
10	609	102048139	\$153,400.00
11	609	102048139	\$159,700.00
12	609	102048139	\$153,400.00
13	609	102048139	\$160,800.00
1	610	102048139	\$179,300.00
2	610	102048139	\$183,200.00
3	610	102048139	\$183,800.00
4	610	102048139	\$159,700.00
5	610	102048139	\$153,400.00
6	610	102048139	\$159,700.00
7	610	102048139	\$153,400.00
8	610	102048139	\$159,700.00
9	610	102048139	\$153,400.00
10	610	102048139	\$159,700.00
1	611	102048139	\$159,700.00
2	611	102048139	\$153,400.00
3	611	102048139	\$159,700.00
4	611	102048139	\$153,400.00
5	611	102048139	\$159,700.00
6	611	102048139	\$153,400.00
7	611	102048139	\$159,700.00
8	611	102048139	\$153,400.00
9	611	102048139	\$159,700.00
10	611	102048139	\$153,400.00
11	611	102048139	\$159,700.00
12	611	102048139	\$153,400.00
13	611	102048139	\$160,200.00
1	612	102048139	\$161,300.00
2	612	102048139	\$161,000.00
3	612	102048139	\$161,000.00
4	612	102048139	\$161,000.00
5	612	102048139	\$159,700.00
6	612	102048139	\$153,400.00
7	612	102048139	\$159,700.00
8	612	102048139	\$153,400.00
9	612	102048139	\$159,700.00
10	612	102048139	\$153,400.00
11	612	102048139	\$159,700.00
1	613	102048139	\$159,700.00
2	613	102048139	\$153,400.00
3	613	102048139	\$159,700.00
4	613	102048139	\$153,400.00
5	613	102048139	\$159,700.00
6	613	102048139	\$153,400.00

Lot	Block	Plan	Price
7	613	102048139	\$159,700.00
8	613	102048139	\$153,400.00
9	613	102048139	\$159,700.00
10	613	102048139	\$153,400.00
11	613	102048139	\$159,700.00
12	613	102048139	\$153,400.00
13	613	102048139	\$160,800.00
1	614	102048139	\$144,300.00
2	614	102048139	\$142,300.00
3	614	102048139	\$142,300.00
4	614	102048139	\$142,300.00
5	614	102048139	\$142,300.00
6	614	102048139	\$142,300.00
1	615	To Be Registered	\$136,700.00
2	615	To Be Registered	\$136,700.00
3	615	To Be Registered	\$154,800.00
4	615	To Be Registered	\$174,600.00
1	616	To Be Registered	\$159,700.00
2	616	To Be Registered	\$153,400.00
3	616	To Be Registered	\$159,700.00
4	616	To Be Registered	\$153,400.00
5	616	To Be Registered	\$159,700.00
6	616	To Be Registered	\$153,400.00
7	616	To Be Registered	\$159,700.00
8	616	To Be Registered	\$153,400.00
9	616	To Be Registered	\$159,700.00
10	616	To Be Registered	\$153,400.00
11	616	To Be Registered	\$159,700.00
12	616	To Be Registered	\$153,400.00
13	616	To Be Registered	\$160,200.00
1	617	To Be Registered	\$166,100.00
2	617	To Be Registered	\$166,600.00
3	617	To Be Registered	\$183,000.00
4	617	To Be Registered	\$185,500.00
5	617	To Be Registered	\$131,300.00
6	617	To Be Registered	\$123,700.00
7	617	To Be Registered	\$110,000.00
8	617	To Be Registered	\$110,000.00
9	617	To Be Registered	\$105,700.00
10	617	To Be Registered	\$101,200.00
11	617	To Be Registered	\$105,700.00
12	617	To Be Registered	\$101,200.00
13	617	To Be Registered	\$105,700.00
14	617	To Be Registered	\$101,200.00
15	617	To Be Registered	\$105,700.00
16	617	To Be Registered	\$101,200.00
17	617	To Be Registered	\$105,700.00
18	617	To Be Registered	\$101,200.00
19	617	To Be Registered	\$101,200.00
20	617	To Be Registered	\$109,700.00

Lot	Block	Plan	Price
1	618	To Be Registered	\$119,400.00
2	618	To Be Registered	\$112,200.00
3	618	To Be Registered	\$122,400.00
4	618	To Be Registered	\$122,400.00
5	618	To Be Registered	\$112,200.00
6	618	To Be Registered	\$117,200.00
7	618	To Be Registered	\$112,200.00
8	618	To Be Registered	\$119,400.00
9	618	To Be Registered	\$108,500.00
10	618	To Be Registered	\$102,000.00
11	618	To Be Registered	\$106,600.00
12	618	To Be Registered	\$102,000.00
13	618	To Be Registered	\$111,300.00
14	618	To Be Registered	\$111,300.00
15	618	To Be Registered	\$102,000.00
16	618	To Be Registered	\$108,500.00
1	619	To Be Registered	\$162,300.00
2	619	To Be Registered	\$127,400.00
3	619	To Be Registered	\$122,400.00
4	619	To Be Registered	\$127,400.00
5	619	To Be Registered	\$122,400.00
6	619	To Be Registered	\$117,200.00
7	619	To Be Registered	\$122,400.00
8	619	To Be Registered	\$126,700.00
9	619	To Be Registered	\$125,100.00
10	619	To Be Registered	\$152,300.00
11	619	To Be Registered	\$150,700.00
12	619	To Be Registered	\$143,900.00
13	619	To Be Registered	\$137,400.00
14	619	To Be Registered	\$131,500.00
15	619	To Be Registered	\$105,700.00
16	619	To Be Registered	\$105,700.00
17	619	To Be Registered	\$101,200.00
18	619	To Be Registered	\$96,900.00
19	619	To Be Registered	\$96,900.00
20	619	To Be Registered	\$96,900.00
21	619	To Be Registered	\$103,100.00

Evergreen Blvd			
21	617	102038150	\$101,400.00
22	617	102038150	\$92,400.00
23	617	102038150	\$92,400.00
24	617	102038150	\$110,000.00
25	617	102038150	\$110,000.00
26	617	102038150	\$110,000.00

His Worship the Mayor and City Council
The City of Saskatoon

REPORT
of the
EXECUTIVE COMMITTEE

Composition of Committee

His Worship Mayor D. Atchison, Chair
Councillor C. Clark
Councillor R. Donauer
Councillor B. Dubois
Councillor M. Heidt
Councillor D. Hill
Councillor M. Loewen
Councillor P. Lorje
Councillor M. Neault
Councillor T. Paulsen
Councillor G. Penner

1. Saskatoon Airport Authority
Members Nominated by the City of Saskatoon
(File No. CK. 175-43)

RECOMMENDATION: that James Kerby be nominated for appointment to the Saskatoon Airport Authority for a term expiring at the conclusion of the 2014 Public Annual Meeting of the Corporation, which will be held prior to May 15, 2014.

Attached is a letter dated March 30, 2011 from the Chair of the Saskatoon Airport Authority advising of the intention of Dr. Kay Nasser to resign from the Saskatoon Airport Authority effective May 4, 2011 and recommending that James Kerby be nominated as his replacement.

**2. Land Acquisition for Circle Drive South Project
2815 Lorne Avenue
(File No. CK. 4020-12)**

- RECOMMENDATION:**
- 1) that the City purchase from Edgar Properties Inc. the southwest corner of its site situated at 2815 Lorne Avenue, as outlined on the attached drawing;
 - 2) the cost of acquisition and related expenses be charged to the Property Realized Reserve as an interim source of financing; and
 - 3) the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and The City Clerk be authorized to execute the agreement under the Corporate Seal.

Your Committee has considered and supports the following report of the City Manager dated April 4, 2011:

“BACKGROUND

At its meeting held on May 28, 2007, City Council considered Clause 6, Report No. 9-2007 of the Executive Committee and adopted the following recommendation with respect to the Circle Drive South Project:

- “3) that the Administration be authorized to negotiate with all land owners identified for the acquisition of the necessary rights-of-way for the construction of this project.”

REPORT

The property at 2815 Lorne Avenue is currently owned by Edgar Properties Ltd. As part of the Circle Drive South Project, approximately 1,108 square feet (102.9 square meters) is required from the southwest corner of the site (Attachment 1) to accommodate a corner cut for the reconfigured intersection of Lorne and Jasper Avenues.

The City’s Real Estate Manager has negotiated a Sale Agreement with the property owner, subject to City Council approval, to acquire the lands required to accommodate the corner cut.

Significant terms and conditions of the Offer to Purchase agreement are as follows:

1. Conditions Precedent
Approval by Saskatoon City Council by April 20, 2011.
2. Possession Date
Upon approval by City of Saskatoon City Council.
3. Closing Date
Earliest date acceptable to both parties subsequent to the subdivision approval and registration of the subject Lands.
4. Legal Costs and Disbursements
Each party shall be responsible for its own legal costs.
5. Other Terms
The City shall be responsible for all survey and subdivision costs and Land Registry fees in respect of this land acquisition.

OPTIONS

There are no options.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPACT

It is recommended that the cost of acquisition and related expenses be charged to the Property Realized Reserve as an interim source of funding.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of the City of Saskatoon Policy C01-021 (Public Notice Policy) is not required.

ATTACHMENT

1. Circle Drive South Project – 2815 Lorne Avenue Corner Cut”

3. Remail Arts Centre Expansion
(File No. CK. 4129-15)

- RECOMMENDATION:**
- 1) a portion of Parcel “X” be sold to the Persephone Theatre for expansion to the existing second stage, rehearsal hall, stage management office, basement storage, dressing rooms, and carpentry shop for the purchase price of \$90,000; and
 - 2) the Administration be authorized to develop a Memorandum of Sale and Agreement with Persephone Theatre as per the terms outlined in the body of this report.

Your Committee has considered and supports the following report of the City Manager dated April 4, 2011:

BACKGROUND

At its meeting on April 26, 2010, City Council approved the Functional Program Plan for the proposed Art Gallery of Saskatchewan (AGS). Included in the Functional Program Plan was an expansion (shell only) to the existing Remail Arts Centre funded by Persephone Theatre. Attachment 1 provides the schematic design for the Remail Arts Centre expansion which includes expansion of the existing second stage (from 92 seats to 152 seats), dressing rooms, rehearsal hall, a stage management office, storage, and carpentry shop. The proposed expansion dramatically improves the functionality and capacity of the second stage for both Persephone Theatre and the community.

The size of the expansion requires a footprint of 200m² and a floor area of just over 500m² on three floors. The floor area is subject to adjustment as the design continues to evolve through detailed design and construction drawings. The Persephone Theatre

Board of Directors, at its meeting on March 14, 2011, approved in principle, the schematic design as the foundation to move forward through the design stages to tender document.

REPORT

The City is proposing to sell land to Persephone Theatre for the purpose of shell construction. The shell will be contracted through the AGS tender process and included as part of the AGS contract. Persephone Theatre will pay for its portion of the project to the City (design and construction). The fit up stage of the project will be completed by Persephone Theatre under separate tender and contract.

The following terms of the Memorandum of Sale and Agreement are as follows:

1. Land to be purchased is a portion (200m²) of Parcel "X" of the property at Second Avenue and Saunders Place. Because the final design of the expansion is not complete, the Agreement contemplates minor adjustments to the site before Closing Date.
2. The purchase price is \$45.00 per square foot. The estimate total is \$90,000.
3. Application for subdivision to amend the existing survey and associated costs are the responsibility of Persephone Theatre.
4. The permitted use consists of expansion of the existing second stage, dressing rooms, rehearsal hall, a stage management office, storage in the basement, and expanded carpentry shop (Attachment 1).
5. Persephone Theatre has confirmed they have the necessary financing in place to fund the shell construction.
6. Persephone Theatre will pay to the City cost of design and construction of the shell space. The costs to be finalized at the completion of the tender process.
7. Persephone Theatre will provide to the City a long-term lease for \$1.00 for portions of the AGS that are on or under Persephone Theatre owned property.
8. As a principle, the City will attempt to provide access on Second Avenue at all times for patrons of the Remail Arts Centre.

9. Persephone Theatre will have representation at the AGS construction meetings to assist with coordination and problem solving of traffic issues and construction issues that may affect programming at the Remail Arts Centre.

ENVIRONMENTAL IMPLICATION

There are no environmental implications.

PUBLIC NOTICE

Public Notice will be required as the sale price for Parcel "X" is less than fair market value and without public offering.

ATTACHMENT

1. Site Plan of Remail Arts Centre Expansion"

 4. **Bylaw No 8491 – The Campaign Disclosure and Spending Limits Bylaw, 2006 (File No. CK. 255-5-1)**
-

- RECOMMENDATION:**
- 1) that Bylaw No. 8491, The Campaign Disclosure and Spending Limits Bylaw, 2006, be amended as follows:
 - a) that the limit for campaign expenses be established at \$.75 per citizen for the Mayor, and the limit for Councillor expenses be one-tenth of the Mayor's limit, with the population figure used to obtain the campaign expenses limit being that used for the establishment of the most recent ward boundaries;
 - b) that the following be added to the auditing requirements for candidates for Mayor:
 - for all campaigns where less than \$5,000 was spent, decrease the maximum amount to be reimbursed to \$750.00 (i.e. candidates would be reimbursed the lesser of the actual cost or \$750.00);

- for all campaigns where more than \$5,000 was spent, increase the maximum amount to be reimbursed to \$2,000 (i.e. candidates would be reimbursed the lesser of the actual cost or \$2,000);
 - prior to each election, increase the maximum amounts by the cumulative rate of inflation since the previous election;
 - for greater clarity and to eliminate potential for abuse, specify that audits must be performed by a Chartered Accountant under the rules of professional conduct of the Institute of Chartered Accountants of Saskatchewan; and
 - specify that the maximum costs do not include taxes (i.e. candidates would be reimbursed the actual cost of \$2,000 plus GST.)
- c) that in addition to forwarding a summary report to City Council and posting same in a conspicuous place, the City Clerk be required to post copies of the Statements of Election Expenses/Contributions on the City's website;
- d) that the deadline to file the Statements of Election Expenses/Contributions be two months for Councillor candidates and four months for Mayor candidates; and
- 2) that the City Solicitor be requested to prepare the appropriate amendment to Bylaw 8491.

Your Committee has reviewed the following report of the City Clerk dated March 25, 2011, and submits the above recommendation for the consideration of City Council.

“REPORT

Attached is a copy of *Bylaw No. 8491, The Campaign Disclosure and Spending Limits Bylaw, 2006*. The *Bylaw* has been in place for two regular elections (2006 and 2009) and two by-elections (November 29, 2010 and February 9, 2011). The purpose of this report is to propose amendments to the *Bylaw* based on issues that have arisen from previous elections as well as to clarify certain provisions of the *Bylaw*.

Limit on Campaign Expenses

The current limit for campaign expenses for Mayor is \$100,000 and for Councillor is \$10,000. It has been suggested that these amounts may be too low in light of the rapid growth of the City and the cost for printing and distributing signs and brochures.

In order to eliminate the need to increase the limits periodically, it is recommended that the limit for campaign expenses be established at \$.75 per citizen for the Mayor, with the limit for Councillor being one-tenth of the Mayor's limit. The population figure used for the Mayor would be that which was used for the establishment of the ward boundaries. Thus, in 2009, the limit would have been \$152,902 for Mayor (based on a population of 203,870) and \$15,290 for Councillors. Whenever the population used for ward boundary purposes increases, the limit would automatically increase.

Reimbursement of Auditor's Fees

Section 6 states that mayoralty candidates must have their Statement of Campaign Revenues and Campaign Expenses audited by a professional accountant authorized to perform audits in Saskatchewan. Candidates are reimbursed the cost of the audit, up to a maximum of \$788. It has been determined that this amount is too low in some cases, depending upon the complexity of the material being audited.

There are generally two types of Mayoralty campaigns – ones where there are little or no contributions or expenditures, and those where contributions and expenditures are in the tens of thousands. Discussions were held with two local Chartered Accountants, who advised that the current level of reimbursement is not adequate for campaigns where there are high levels of contributions and expenditures.

The following is recommended:

- For all campaigns where less than \$5,000 was spent, decrease the maximum amount to be reimbursed to \$750.00 (i.e. candidates would be reimbursed the lesser of the actual cost or \$750.00).
- For all campaigns where more than \$5,000 was spent, increase the maximum amount to be reimbursed to \$2,000 (i.e. candidates would be reimbursed the lesser of the actual cost or \$2,000).
- Prior to each election, increase the maximum amounts by the cumulative rate of inflation since the previous election.
- For greater clarity and to eliminate potential for abuse, specify that audits must be performed by a Chartered Accountant under the rules of professional conduct of the Institute of Chartered Accountants of Saskatchewan.
- Specify that the maximum costs do not include taxes (i.e. candidates would be reimbursed the actual cost or \$2,000 plus GST).

Reporting of Contributions/Expenditures to City Council

The disclosure forms submitted by candidates are public documents and may be viewed in the City Clerk's Office. These forms do not contain any personal information of contributors. Section 10(3) states that the City Clerk shall submit to City Council a report summarizing the campaign contributions and expenses of each candidate. For greater transparency it is suggested that copies of the actual forms be posted on the City's website.

Surplus Donations

Many candidates raise funds that are in excess of expenditures. There is no rule as to what a candidate can do with these funds – the only provision relating to surplus funds is Section 9.1 which states that candidates must indicate on their disclosure forms what they intend to do with any surplus funds they raise.

It is suggested that, in order for greater transparency and to ensure as much as possible that contributions are used for the purpose intended, Council tighten the rules regarding surplus funds as follows:

- If a candidate wishes to use surplus donations to fund a future campaign, the funds are deposited with the City Clerk and returned to the candidate at the start of the next campaign period. If the candidate does not run again, the funds are either donated to a charitable organization of the candidate's choice or kept by the City.
- Surplus donations that are less than a certain amount (say \$2,000) may be used for general purposes such as an appreciation event or ward communications, but all donations in excess of that amount must either be donated to a charitable organization or deposited with the City for use in a future campaign. This would apply both to successful and unsuccessful candidates.
- If a candidate decides to make a charitable donation the candidate must provide the City Clerk with either a statutory declaration that the donation has been made or a copy of the receipt from the charitable organization.

Deadline to File Statements

Section 5 provides candidates approximately six months to file their Statements of Election Expenses/Contributions. The experience to date is that most all candidates require at least one reminder to file, and several forget entirely. The generous filing period was put in place for mayoralty candidates, who need to provide an audited statement.

While all candidates require a certain period of time for all of the invoices to be received, and Mayoralty candidates require more time to have their statements audited, the generous filing period likely leads to a certain amount of procrastination. It is suggested that the deadline for filing be reduced to two months for Councillor candidates and to three months for Mayor candidates.

Clarification of Rules

Confirmation of Council's intent is requested on the following:

- Candidates can self-fund their campaigns up to the maximum expenses allowed.
- If a candidate saves material such as signs from one election and re-uses them for the next election they are not counted as an expense of the second campaign. Would they, however, be considered to be a donation-in-kind to the second campaign?

- If a candidate keeps excess funds from one election and uses them for a future election, it is assumed that they would then be considered to be self-funded contributions to the second campaign.

COMMUNICATION PLAN

Any changes to *The Campaign Disclosure and Spending Limits Bylaw, 2006* will be advertised to candidates during the usual election advertising process.

PUBLIC NOTICE

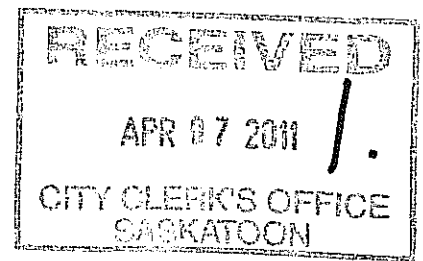
Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Bylaw No. 8491, The Campaign Disclosure and Spending Limits Bylaw, 2006.”

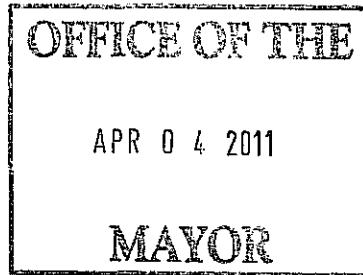
Respectfully submitted,

His Worship Mayor D. Atchison, Chair



March 30, 2011

His Worship the Mayor
The City of Saskatoon
City Hall
222 Third Avenue North
Saskatoon, SK S7K 0J5



Dear Mayor Atchison:

**Re: Saskatoon Airport Authority
Members Nominated By The City of Saskatoon
Election of Resignation**

As you are aware, the Saskatoon Airport Authority (the "Corporation") is a not-for-profit corporation pursuant to the provisions of the *Canada Corporations Act*, and is charged with the management, operation and development of the Saskatoon John G. Diefenbaker International Airport.

The City of Saskatoon is a Nominator of the Corporation, and in this regard, has nominated the six persons to be Members and Directors of the Corporation in the capacity and for the terms of office indicated in the attachment.

We are in receipt of a letter from the City of Saskatoon dated March 9, 2011 which states that "Council passed a motion that Andrew Turnbull and Daphne Arnason be reappointed to a term expiring at the conclusion of the 2014 Public Annual Meeting of the Corporation, which will be held prior to May 15, 2014".

In addition to the above-noted nomination matters, the Saskatoon Airport Authority has been advised that due to personal and business commitments, Dr. Kay Nasser is electing to resign from the Board of Directors effective May 4, 2011, at the Annual General Meeting.

On the receipt of Dr. Nasser's resignation, the Saskatoon Airport Authority launched its board recruitment process, which involved the following steps:

1. Determination of the skill sets we wished to fill in this vacancy. Our conclusion was that, given the 2012 vacancies that will be created by the departure of Board members Hopkins and MacKinnon, we wished to recruit a member of the legal community from the City of Saskatoon, to provide legal and governance expertise to the Board.

2. Identifying prospective candidates. We published an advertisement in the *Saskatoon Star-Phoenix*, requesting applications to meet this skill set, and in addition requested suggestions from Board members for suitable candidates.
3. Reviewing the list of applicants to arrive at a group of three to be interviewed.
4. Conducting personal interviews with the selected applicants and arriving at a recommendation for approval by the Governance Committee and the Board.

As a result of this process, the Corporation is pleased to submit the name of:

James Kerby
MacPherson Leslie & Tyerman, LLP

for nomination by The City of Saskatoon. In the opinion of the Governance Committee, Mr. Kerby has the experience and demonstrated capacity that would make him an excellent choice. We attach a copy of a summary of Mr. Kerby's qualifications.

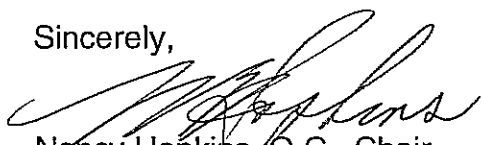
The Corporation accordingly recommends that the Council of the City of Saskatoon nominate the following person to be a Member of the Saskatoon Airport Authority, in the capacity and for the term indicated:

James Kerby, throughout a term expiring at the conclusion of the 2014 Public Annual Meeting of the Corporation, which will be held prior to May 15, 2014.

~~Should it not be the Council's wish to nominate Mr. Kerby, please contact the writer. As~~ you know, the Bylaws of the Corporation require that any individual nominated as a Member/Director must have experience and demonstrated capacity in such disciplines as air transportation, industry, aviation, business, commerce, finance, administration, law, government, engineering, organization of workers and tourism; and may not be an elected official of, or employed by, any federal, provincial, or municipal government. The Board of the Saskatoon Airport Authority has a robust process to identify the skills, background, knowledge and expertise required on our Board, and an extensive assessment and evaluation process to identify Board members who can contribute to the effective function of our Board and hence the Saskatoon Airport.

I would be pleased to discuss this matter with your officials at their convenience. I may be reached at 665-5440.

Sincerely,



Nancy Hopkins, Q.C., Chair
Saskatoon Airport Authority

cc: Mr. William Restall, President and CEO, Saskatoon Airport Authority
Mr. Ron Waldman, Governance Committee Chair, Saskatoon Airport Authority

Attachments

APPENDIX A

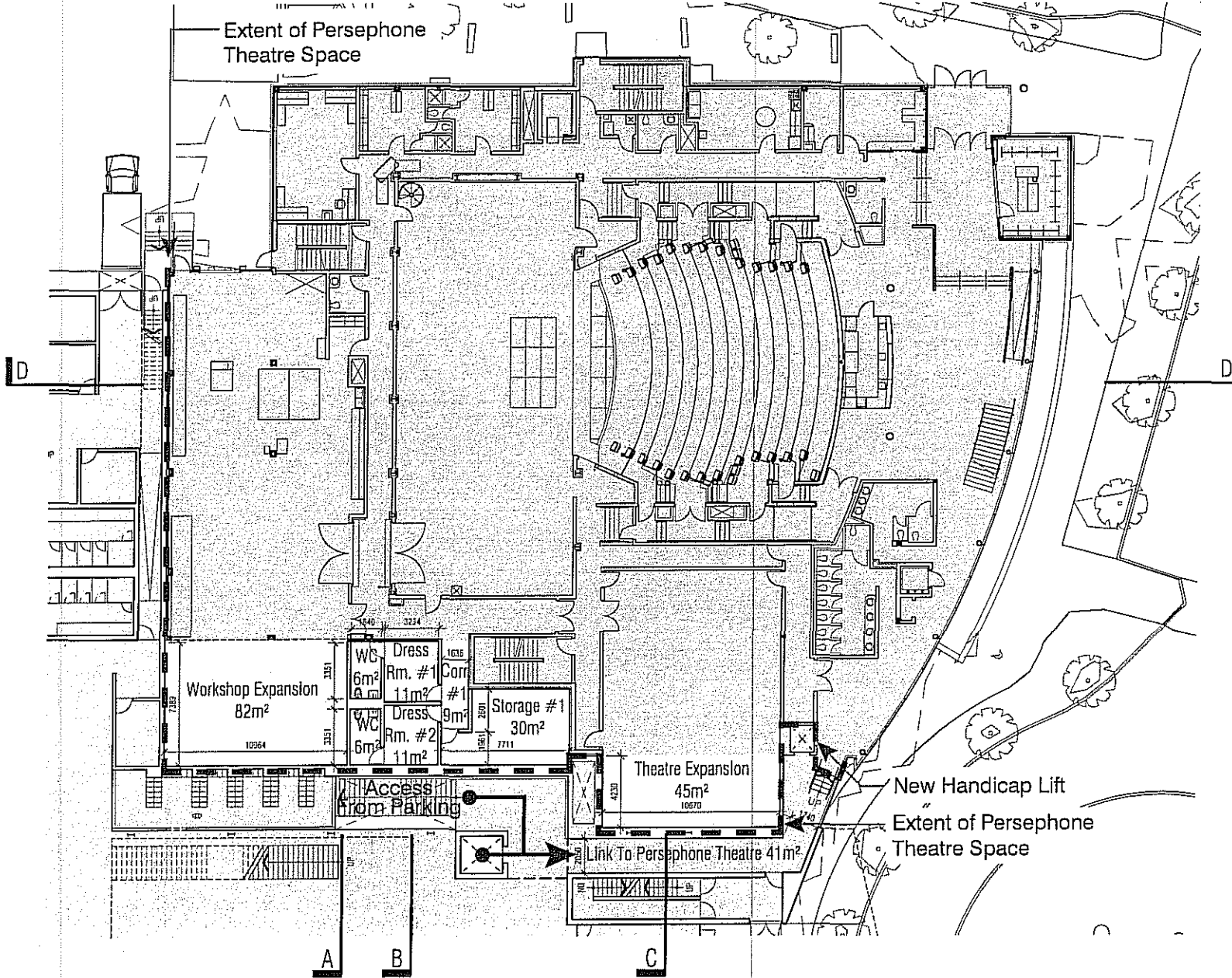
1. Daphne Arnason, throughout a term expiring at the conclusion of the 2011 Public Annual Meeting of the Corporation, which will be held prior to May 15, 2011;
 2. Andrew Turnbull, throughout a term expiring at the conclusion of the 2011 Public Annual Meeting of the Corporation, which will be held prior to May 15, 2011;
 3. Dr. Karim W. Nasser, throughout a term expiring at the conclusion of the 2012 Public Annual Meeting of the Corporation, which will be held prior to May 15, 2012;
 4. Nancy Hopkins, Q.C., throughout a term expiring at the conclusion of the 2012 Public Annual Meeting of the Corporation, which will be held prior to May 15, 2012;
 5. Peter MacKinnon, Q.C., throughout a term expiring at the conclusion of the 2012 Public Annual Meeting of the Corporation, which will be held prior to May 15, 2012; and
 6. Ben Robb, throughout a term expiring at the conclusion of the 2013 Public Annual Meeting of the Corporation, which will be held prior to May 15, 2013.
-

Legend

Persephone Expansion

Persephone Existing

Art Gallery of Saskatchewan



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SMITH CARTER ARCHITECTS AND ENGINEERS INCORPORATED
1600 Buffalo Place Winnipeg, MB R3T 6B8
TEL 204.477.1260 FAX 204.477.6346

KUWABARA PAYNE MCKENNA BLUMBERG ARCHITECTS
322 King Street West 3rd Floor Toronto, ON M5V 1J2
TEL 416.977.5104 FAX 416.598.9840

ATTACHMENT 1

3.

Bylaw No. 8491

The Campaign Disclosure and Spending Limits Bylaw, 2006

Whereas *The Local Government Election Act*, S.S. 1982-83, c. L-30.1, provides that a council may, by bylaw, establish disclosure requirements respecting campaign contributions and expenses, and establish campaign spending limits;

And Whereas the Council of The City of Saskatoon is desirous of enacting such a bylaw;

Now Therefore The Council of The City of Saskatoon enacts:

Part I Short Title and Interpretation

Short Title

1. This Bylaw may be cited as The Campaign Disclosure and Spending Limits Bylaw, 2006.

Definitions

2. In this Bylaw:
 - (a) "campaign contribution" means any money paid, or any donation in kind provided, to or for the benefit of a candidate during the election contribution period for the purpose of financing an election campaign, including revenue raised from a fund-raising event by the sale of tickets or otherwise, but does not include volunteer labour or services;
 - (b) "campaign expense" means the cost of goods and services and the value of any donation in kind, used by or for the benefit of the candidate during the election expenses period for the purpose of a candidate's election campaign, regardless of whether those costs are incurred, or the donation in kind provided, before, during or after the election expenses period, but does not include audit fees, volunteer labour or services;

- (c) “candidate” means a person nominated in accordance with *The Local Government Election Act* for election to Council;
- (d) “City” means The City of Saskatoon;
- (e) “Clerk” means the City Clerk of The City of Saskatoon appointed pursuant to Section 85 of *The Cities Act*;
- (f) “contributor” means an individual, organization or corporation providing a campaign contribution;
- (g) “Council” means the Council of The City of Saskatoon;
- (h) “donation in kind” means the fair market value of goods and services donated or provided by or on behalf of a candidate for the purpose of an election but does not include volunteer labour or services;
- (i) “election contribution period” means:
 - (i) in the case of the general election to be held on October 25, 2006, the period beginning April 1, 2006 and ending on December 31, 2006;
 - (ii) in the case of all subsequent general elections, the period between January 1st of the year following the preceding general election and ending on December 31st of the year of the next general election; and
 - (iii) in the case of a by-election to fill a vacancy on Council, the period beginning on the day following the meeting at which Council decides to hold the by-election and ending 60 days following election day;
- (j) “election expenses period” means:
 - (i) in the case of a general election, the period beginning on August 1 of an election year and ending on October 31st of an election year; and
 - (ii) in the case of a by-election to fill a vacancy on Council, the period beginning on the day following the meeting at which Council decides to hold the by-election and ending 10 days following election day;
- (k) “fund-raising event” means events or activities held for the purpose of raising funds for an election campaign of the person by whom or on whose behalf the function is held;

- (l) "registered charity" means a registered charity within the meaning of the *Income Tax Act*;
- (m) "Returning Officer" means the returning officer within the meaning of *The Local Government Election Act*; and
- (n) "volunteer labour or services" means labour or services provided for no remuneration but does not include labour or services provided by an individual:
 - (i) if the individual is self-employed and the labour or services provided are normally sold or otherwise charged for by that individual; or
 - (ii) if the individual is being paid by an employer, individual or organization for providing the labour or services.

Part II Election Expenses and Contributions

Limitation on Campaign Expenses

- 3. (1) The total campaign expenses of a candidate for Mayor shall not exceed \$100,000.00 for any election campaign.
- (2) The total campaign expenses of a candidate for Councillor shall not exceed \$10,000.00 for any election campaign.

Candidate to Keep Records

- 4. (1) A candidate for election to Council shall keep complete and proper accounting records of all campaign contributions and all campaign expenses.
- (2) Without limiting the generality of subsection (1), the candidate is responsible to ensure that:
 - (a) proper records are kept of receipts and expenses;

- (b) a record is kept of the value of every campaign contribution, whether in the form of money, goods or services, and of the name and address of the contributor; and
- (c) all records kept in accordance with this Section remain in the possession and under the control of the candidate at all times.

Candidate's Statement of Election Expenses and Contributions

- 5. (1) A candidate shall disclose his or her campaign contributions and expenses in accordance with this Section.
- (2) A candidate shall file a Statement of Election Expenses/Contributions with the Returning Officer:
 - (a) in the case of a general election, on or before the first working day of May in the year immediately following the year in which an election is held; or
 - (b) in the case of a by-election, within 180 days following election day.
- (3) A Statement of Election Expenses/Contributions shall include:
 - (a) in the case of all candidates for election to Council:
 - (i) a Statutory Declaration in writing in the form prescribed in Schedule "A" to this Bylaw providing a statement of the total campaign contributions and the total campaign expenses of the candidate for that election campaign;
 - (ii) a list in writing in the form prescribed in Schedule "B" to this Bylaw that shall include the following information in relation to election contributions:
 - (A) the name of each contributor whose cumulative campaign contribution exceeded \$250.00;
 - (B) the cumulative amount that each of the named contributors has given to the candidate; and
 - (C) if no contributor's cumulative campaign contribution exceeded \$250.00, a notation to that effect; and

- (b) in the case of all candidates for mayor, in addition to the documents referred to in clause (a), a statement in writing in the form prescribed in Schedule "C" to this Bylaw, properly attested by the candidate, providing details of the campaign revenues and campaign expenses incurred by the candidate during the election expenses period.

Auditing

- 6. (1) A candidate for mayor shall have the Statement of Campaign Revenues and Campaign Expenses (Schedule "C") audited by a professional accountant authorized to perform audits in Saskatchewan.
- (2) The auditor shall complete the Statement of Auditor on the Statement of Campaign Revenues and Campaign Expenses (Schedule "C") prior to the candidate filing the statement with the Returning Officer.
- (3) Upon receipt of a properly audited Statement of Campaign Revenues and Campaign Expenses (Schedule "C"), the City shall pay to the candidate the lesser of:
 - (a) \$788.00; or
 - (b) the actual cost of the audit.

False or Misleading Statement

- 7. No candidate shall file with the Returning Officer a false, misleading or incomplete Statement of Campaign Expenses/Contributions.

Contributions from Fund-Raising Events

- 8. (1) The net proceeds from a fund-raising event shall be considered a campaign contribution and shall be reported by a candidate to the Returning Officer as a campaign contribution in the candidate's Statement of Campaign Expenses/Contributions.
- (2) Expenses incurred in holding a fund-raising event shall not be considered a campaign expense for the purposes of this Bylaw.

- (3) If money is given in response to a general collection or money is solicited from persons in attendance at a fund-raising event, the gross amount collected shall be recorded and reported by the candidate to the Returning Officer as a campaign contribution in the candidate's Statement of Campaign Expenses/Contributions.
- (4) Money paid to attend a fund-raising event, or money given in response to a general collection or money solicited from a person in attendance at a fund-raising event shall not be included in the contributor's cumulative campaign contribution to a candidate.

Anonymous Contributions

9. (1) No candidate shall accept an anonymous campaign contribution except those received at a fund-raising event.
- (2) If a candidate receives an anonymous campaign contribution, except those received at a fund-raising event, the candidate shall ensure that the contribution shall not be used or spent, but shall be donated to a registered charity of the candidate's choice within 30 days of the receipt of the contribution.

Campaign Surplus

- 9.1 If a Candidate's Statement of Election Expenses/Contributions, filed with the Returning Officer in accordance with Section 5, discloses a surplus for the candidate's campaign, the candidate shall disclose how the surplus funds will be used by providing the appropriate details in the Statutory Declaration attached hereto and marked as Schedule "A".

Publication of Disclosure Statements

10. (1) All documents filed with the Returning Officer pursuant to this Bylaw are public documents and, upon the expiration of the time prescribed by this Bylaw for filing the documents, may, on request, be inspected at the office of the Clerk during regular office hours.
- (2) The Clerk shall retain the documents referred to in subsection (1) in accordance with the City's records retention and disposal schedule established pursuant to Section 90 of *The Cities Act*.

- (3) The Returning Officer shall forward to Council for its information, a report summarizing the campaign contributions and campaign expenses of each candidate, with a notation for any candidate who has exceeded the limit on campaign expenses pursuant to Section 3, and the names of any candidates who fail to file the required disclosure statements pursuant to Sections 5 and 6.
- (4) The Clerk shall post in a conspicuous place a summary of the campaign contributions and expenses of each candidate, with a notation for any candidate who has exceeded the limit on campaign expenses pursuant to Section 3, and the names of any candidates who fail to file the required disclosure statements pursuant to Sections 5 and 6.

Deposits

- 10.1 A deposit submitted by a candidate for the office of councillor or mayor pursuant to section 46.1 of *The Local Government Election Act* shall not be returned to the candidate unless the candidate and the candidate's business manager have complied with the provisions of this Bylaw.

Retention of Records by Candidate

11. All records of a candidate shall be retained by that candidate for a period of two years following the date on which the candidate's Statement of Campaign Expenses/Contributions was required to be filed.

Part III Election Disclosure Complaints Officer

Election Disclosure Complaints Officer Designated

12. Council hereby designates the Election Disclosure Complaints Officer as the person to investigate complaints pursuant to this Bylaw.

Appointment and Eligibility to Hold Appointment

13. (1) A person appointed as the Election Disclosure Complaints Officer pursuant to Section 12 shall be appointed for a term of two years or until a successor is appointed.
- (2) A person who is appointed as the Election Disclosure Complaints Officer shall:
 - (a) be a Canadian citizen;
 - (b) be over the age of 18 years; and
 - (c) have a general knowledge of this Bylaw.
- (3) No person who is a member of Council or any employee of the City or the City's controlled corporations is eligible to be appointed as the Election Disclosure Complaints Officer.

Remuneration

14. ~~The Election Disclosure Complaints Officer shall be paid remuneration and reimbursement for expenses in accordance with the rates established from time to time by Council.~~

Duties

15. (1) The Election Disclosure Complaints Officer shall be responsible to investigate any complaint that a candidate has filed a false, misleading or incomplete disclosure of election contributions or expenses.
- (2) For the purposes of carrying out an investigation pursuant to subsection (1), the Election Disclosure Complaints Officer may retain the services of any person that the Election Disclosure Complaints Officer considers necessary to assist him or her to carry out the investigation of the complaint, and the cost of the services shall be considered an expense to be reimbursed pursuant to Section 14.

Complaint

16. (1) A complaint that a candidate has filed a false, misleading or incomplete disclosure of election contributions or expenses shall be in writing and shall contain:
 - (a) the name, mailing address and telephone number of the complainant;
 - (b) the name of the candidate who is the subject of the complaint;
 - (c) the nature of the complaint and the material facts upon which the complaint is made; and
 - (d) the name, address and telephone number of any person that may have information that will assist in the investigation of the complaint.
- (2) A complaint pursuant to subsection (1) shall be filed with the Clerk.
- (3) Upon receipt of a complaint, the Clerk shall forward the complaint to the Election Disclosure Complaints Officer.

Referral from Returning Officer

17. If, in the opinion of the Returning Officer, a candidate's disclosure of election contributions and expenses is, on its face, irregular or suspicious, the Returning Officer may refer the matter to the Election Disclosure Complaints Officer for investigation notwithstanding that no formal complaint has been filed with the Clerk.

Investigation

18. (1) Upon receipt of a complaint, the Election Disclosure Complaints Officer shall:
 - (a) contact the complainant and acknowledge receipt of the complaint;
 - (b) advise the complainant about the procedures that will be followed in investigating the complaint; and
 - (c) obtain from the complainant any information required to investigate the complaint.

- (2) In addition to the requirements of subsection (1), the Election Disclosure Complaints Officer shall notify the candidate that is the subject of the complaint that a complaint has been received and shall provide the candidate with a copy of the complaint.
- (3) The Election Disclosure Complaints Officer shall obtain from the candidate any information required to investigate the complaint.
- (4) In carrying out an investigation, the Election Disclosure Complaints Officer may inspect, at all reasonable times, all books, documents and accounting records of the candidate.
- (5) The Election Disclosure Complaints Officer may make copies of anything referred to in subsection (4).
- (6) Every candidate that is the subject of an investigation by the Election Disclosure Complaints Officer shall cause all books, documents and accounting records pertaining to the candidate's election campaign to be available for inspection by the Election Disclosure Complaints Officer at all reasonable times.
- (7) If a person refuses to allow or interferes with an inspection described in subsection (4), the Election Disclosure Complaints Officer may apply to a justice of the peace or a provincial court judge for a warrant authorizing a person named in the warrant to:
 - (a) enter the property and carry out the inspection authorized by this Bylaw; and
 - (b) search for and seize anything relevant to the subject matter of the warrant.
- (8) No candidate or person acting on behalf of a candidate shall:
 - (a) fail to comply with any reasonable request of the Election Disclosure Complaints Officer;
 - (b) knowingly make any false or misleading statement to the Election Disclosure Complaints Officer; or
 - (c) obstruct or interfere with the Election Disclosure Complaints Officer.
- (9) No complainant pursuant to this Bylaw shall:
 - (a) fail to comply with any reasonable request of the Election Disclosure Complaints Officer;

- (b) knowingly make a false or misleading complaint to the Election Disclosure Complaints Officer; or
- (c) obstruct or interfere with the Election Disclosure Complaints Officer.

Decisions

- 19. (1) After completion of the investigation, the Election Disclosure Complaints Officer may:
 - (a) dismiss the complaint; or
 - (b) uphold the complaint.
- (2) After a decision is made pursuant to subsection (1), the Election Disclosure Complaints Officer shall send to the complainant and the candidate a copy of the decision together with any written reasons for the decision.
- (3) The decision of the Election Disclosure Complaints Officer shall be final.
- (4) If the complaint is upheld, the Election Disclosure Complaints Officer shall send a copy of the decision to the Clerk with a recommendation that the matter be referred for review as to whether a prosecution is warranted.

Refusal to Investigate

- 20. (1) The Election Disclosure Complaints Officer may refuse to investigate any complaint or may terminate an investigation of a complaint if:
 - (a) the complaint is received more than six months after the date for the filing of the Statement of Election Expenses/Contributions pursuant to subsection 5(2);
 - (b) in the opinion of the Election Disclosure Complaints Officer, the complaint is frivolous, vexatious, trivial or is made in bad faith; or
 - (c) in the opinion of the Election Disclosure Complaints Officer, the circumstances of the complaint do not warrant investigation.

- (2) The decision of the Election Disclosure Complaints Officer to refuse to investigate any complaint or to terminate an investigation of a complaint is final.

Report to Council

21. Upon completing the investigation of all complaints arising out of a general election or a by-election, the Election Disclosure Complaints Officer shall submit a report to Council setting out:
 - (a) the number of complaints received;
 - (b) the general nature of the complaints received; and
 - (c) the disposition or resolution of the complaints.

Confidentiality of Information

22. (1) The report submitted by the Election Disclosure Complaints Officer pursuant to Section 21 shall be a matter of public record.

- (2) The particulars of all complaints and all information obtained by the Election Disclosure Complaints Officer shall be confidential unless the release of that information is required in accordance with the provisions of *The Local Authority Freedom of Information and Protection of Privacy Act*.

Records

23. The particulars of all complaints and all information obtained by the Election Disclosure Complaints Officer shall become part of the records of the City and shall be kept in the office of the Clerk.

Part IV Enforcement

Offences and Penalties

24. (1) Every person who contravenes any provision of this Bylaw is guilty of an offence and liable on summary conviction to a fine of not more than \$5,000.00 and, in the case of a continuing offence, to a further fine of not more than \$5,000.00 for each day during which the offence continues.
- (2) A conviction for an offence under this Bylaw does not relieve the person convicted from complying with the Bylaw and the convicting judge may, in addition to any fine imposed, order the person to do any act or work, within the time specified by the judge in the order, to comply with the provisions of this Bylaw.
- (3) A person to whom an order is directed pursuant to subsection (2), who fails to comply with that order within the time specified by the judge, is guilty of any offence and liable on summary conviction to a fine of not more than \$5,000.00 for each day during which the non-compliance continues.
- (4) If a candidate is the subject of an investigation pursuant to this Bylaw and the candidate is convicted of an offence against this Bylaw based on information obtained pursuant to the investigation, the convicting court may order, in addition to any penalty imposed pursuant to this Bylaw, that the candidate pay all or any costs of the investigation.

Disqualification from Office

25. (1) In addition to the penalties set out in Section 24, if a candidate who is elected contravenes any provision of this Bylaw, the candidate is disqualified from Council and shall resign immediately.
- (2) Notwithstanding subsection (1), where on application a judge of the Court of Queen's Bench is of the opinion that the disqualification of the candidate arose through inadvertence or by reason of an honest mistake, the candidate shall not be required to resign.

Part V
Miscellaneous

Coming Into Force

26. This Bylaw shall come into force on the day of its final passing.

Read a first time this 27th day of March, 2006.

Read a second time this 27th day of March, 2006.

Read a third time and passed this 27th day of March, 2006.

"Donald J. Atchison"

Mayor

"Janice Mann"

City Clerk

"SEAL"

Schedule "A"

Statutory Declaration of Candidates for Municipal Office within the City of Saskatoon with Campaign Expenses and Campaign Contributions

I, _____ of _____
(name) (address)

in the Province of Saskatchewan, do solemnly declare:

1. That I was a candidate for the position of Mayor/Councillor for The City of Saskatoon in the election held on the _____ day of _____, 20____.
2. That the following is a true account of all the campaign expenses and campaign contributions of my election campaign in respect of the aforesaid election:

(a) Campaign Contributions:	\$ _____
(b) Campaign Expenses:	\$ _____
(c) Total Surplus (Deficit):	\$ _____

3. That I intend to use the surplus as follows:
 Personal Use
 Charitable Donation - Specify: _____
 Other - Specify: _____
 N/A
4. That I have no reason to believe that any campaign expenses other than those listed above have been expended by me or with my authority and consent or by any person for the purpose of assisting me in the election.
5. That I make this solemn declaration conscientiously, believing it to be true and knowing that it is of the same force and effect as if made under oath.

Declared before me at Saskatoon, in
the Province of Saskatchewan
this _____ day of _____, 20____.

(Signature of Candidate)

(to be declared before a Justice of the Peace,
Notary Public, or a Commissioner of Oaths, etc.)

Schedule "C"
Statement of Campaign Revenues and Campaign Expenses
for Candidates for Mayor with the City of Saskatoon

Candidate Name: _____

Campaign Period: From _____ to _____

Campaign Period Revenues:

Campaign Contributions:

Fundraising Functions _____

Cash Donations _____

Donations in Kind _____

Other (detail) _____

Total Contributions (to Schedule "A"): _____

Other Revenues (including interest & self contributions): _____

Total Campaign Period Revenues: _____

Campaign Period Expenses:

Nomination Deposit _____

Fundraising Costs _____

Advertising/Printing _____

Office/Facility Space Rental _____

Office Administration _____

Office Supplies & Equipment _____

Electoral Materials (maps, list of Electors, etc.) _____

Food & Beverages/Entertainment _____

Telephone/Communications/Utilities _____

Insurance _____

Distribution/Postage _____

Transportation _____

Other (detail) _____

Total Campaign Expenses (to Schedule "A") _____

Surplus (Deficit) of Campaign Revenues Over Campaign Expenses: _____

Attestation of the Candidate

I declare that the above statement is a true account of all the campaign expenses and campaign revenues incurred by me or by my agent on my behalf in respect of the above campaign period.

Signature of Candidate: _____ Date: _____

Statement of Auditor

I declare that I have audited the above Statement in accordance with generally accepted auditing standards. In my opinion this Statement presents fairly the candidates Campaign Revenues and Expenses for the Campaign Period.

Signature of Auditor: _____ Date: _____

Name and Qualifications of Auditor: _____

COMMUNICATIONS TO COUNCIL

MEETING OF CITY COUNCIL – MONDAY, APRIL 18, 2011

A. REQUESTS TO SPEAK TO COUNCIL

1) Ervin Carlier, International Trade Corridor Committee, dated April 1

Requesting permission to address City Council with respect to support for trade. (File No. CK. 215-1)

RECOMMENDATION: that Ervin Carlier be heard.

2) Dwight Grayston, Executive Director, Saskatoon Curbside Recycling, dated April 12

Requesting permission to address City Council with respect to recycling. (File No. CK. 7830-5)

RECOMMENDATION: that Dwight Grayston be heard.

B. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL

1) Angela Wallman, Finance and Personnel Officer, Tourism Saskatoon dated March 28

Submitting 2010 audited financial statements. (File No. CK. 1610-1)

RECOMMENDATION: that the information be received.

2) S. Nazarenko, Chair, Saskatoon Development Appeals Board, dated March 14

Submitting 2010 Annual Report of the Saskatoon Development Appeals Board.
(File No. CK. 430-30)

RECOMMENDATION: that the information be received.

3) Thomas Schoene, dated March 31

Commenting on response received to a letter previously submitted to Council.
(File No. CK. 7920-1)

RECOMMENDATION: that the information be received.

4) Karen Machin, dated March 31

Requesting an exemption to the Animal Control Bylaw to allow dogs in John Lake School outdoor hockey rink on Wednesday evenings from May to September to allow Diamonds in the Ruff flyball club to practice. (File No. CK. 185-1)

RECOMMENDATION: that the request for an exemption to the Animal Control Bylaw to allow dogs in John Lake School outdoor hockey rink on Wednesday evenings from May to September to allow Diamonds in the Ruff flyball club to practice be granted, subject to administrative conditions.

Items Which Require the Direction of City Council
Monday, April 18, 2011
Page 2

5) Heather Hails, Secretary, Credit Union Centre, dated April 1

Advising of Annual Members' Meeting, Saskatchewan Place Association Inc, to be held on Wednesday, May 4, 2011, at 4 p.m. (File No. CK. 175-31)

RECOMMENDATION: that the City of Saskatoon, being a member of the Credit Union Centre, appoint Donald Atchison, or in his absence, Councillors Heidt or Dubois of the City of Saskatoon, in the Province of Saskatchewan, as its proxy to vote for it on its behalf at the Annual General Meeting of the members of the Credit Union Centre, to be held on the 4th day of May, 2011, or at any adjournment or adjournments thereof.

6) Shakiba Jalal, dated April 4

Commenting on home owners cleaning their sidewalks. (File No. CK. 6290-1)

RECOMMENDATION: that the letter be referred to the Administration to respond to the writer.

7) Stewart Locke, dated April 5

Commenting on civic government and policing. (File No. CK. 150-1)

RECOMMENDATION: that the information be received.

8) Chris Ryder, Vice President, External Affairs, bhpbilliton, dated April 8

Requesting permission to hold a charity barbecue on May 13, 2011, from 11:00 a.m. to 2:00 p.m. at 130 3rd Avenue North in the front of the building and the parking lot behind.
(File No. CK. 205-1)

RECOMMENDATION: that the request to hold a charity barbecue on May 13, 2011, from 11:00 a.m. to 2:00 p.m. at 130 3rd Avenue North in the front of the building and the parking lot behind be approved subject to any administrative conditions.

Items Which Require the Direction of City Council

Monday, April 18, 2011

Page 3

9) R.L. Hanson, Commanding Officer, HMCS Unicorn, dated April 7

Requesting City Council fly the Canadian Naval Jack at City Hall from April 27 to May 4 to commemorate the Battle of the Atlantic. (File No. CK. 205-1)

RECOMMENDATION: that the request to fly the Canadian Naval Jack at City Hall from April 27 to May 4 to commemorate the Battle of the Atlantic be approved subject to any administrative conditions.

10) David Gabruch, 2010 Chair, Board of Revision, dated March 24

Submitting 2010 Annual Report of the Saskatoon Board of Revision. (File No. CK. 430-1)

RECOMMENDATION: that the information be received.

C. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION

1) Jefferson Shirley, dated April 2

Commenting on surcharges on utility bill. (File No. CK. 1905-1) **(Referred to Administration to respond to the writer.)**

2) Doug MacNeill, dated April 3

Commenting on parking ticket received on private property. (File No. CK. 5301-1) **(Referred to Administration to respond to the writer.)**

3) Betty Reid, dated April 3

Commenting on the cost of housing in the city. (File No. CK. 750-1) **(Referred to Administration to respond to the writer.)**

4) Shauna Moen, dated April 5

Commenting on storm water drainage on Kirkpatrick Crescent. (File No. CK. 7820-2) **(Referred to Administration to respond to the writer.)**

5) Lynne Earle, dated April 4

Commenting on transit service in Caswell. (File Nos. CK. 7300-1 and 665-1) **(Referred to Administration to respond to the writer.)**

6) Edward Danneberg, dated April 6

Commenting on transit service in Holiday Park. (File No. CK. 7310-1) **(Referred to Administration for consideration and response to the writer.)**

Items Which Have Been Referred for Appropriate Action
Monday, April 18, 2011
Page 2

7) **Phil Adair, dated March 31**

Commenting on water fluoridation. (File No. CK. 7920-1) **(Referred to Administration to respond to the writer.)**

8) **Teresa Penner, dated March 31**

Commenting on water fluoridation. (File No. CK. 7920-1) **(Referred to Administration to respond to the writer.)**

9) **Erika Wald, dated April 4**

Commenting on water fluoridation. (File No. CK. 7920-1) **(Referred to Administration to respond to the writer.)**

10) **Dieter Braun, dated April 5**

Commenting on water fluoridation. (File No. CK. 7920-1) **(Referred to Administration to respond to the writer.)**

11) **Stephanie Grzybowski, dated April 6**

Commenting on parking downtown. (File No. CK. 6120-5) **(Referred to Administration to respond to the writer.)**

12) **Joanne Sproule, Secretary, Board of Police Commissioners, dated April 6**

Submitting request for red light cameras. (File No. CK. 5300-1) **(Referred to Administration to respond to the writer.)**

13) **Gail Slawinski, dated April 7**

Commenting on traffic on Avenue C. (File No. CK. 6320-1) **(Referred to Administration to respond to the writer.)**

Items Which Have Been Referred for Appropriate Action
Monday, April 18, 2011
Page 3

14) Seann Conlinn, dated April 8

Commenting on bus maintenance. (File No. CK. 7300-1) **(Referred to Administration to respond to the writer.)**

15) Uwe Stangier, dated April 7

Commenting on garbage pickup. (File No. CK. 7830-3) **(Referred to Administration to respond to the writer.)**

16) Karin Tate, dated April 11

Commenting on keeping Saskatoon clean. (File No. CK. 6315-1) **(Referred to Administration to respond to the writer.)**

17) M. Younas Sheikh, dated April 12

Requesting information on helmet requirements for cyclists. (File No. CK. 7000-6) **(Referred to Administration to respond to the writer.)**

18) Douglas Richardson, President, Persephone Theatre Board of Directors, undated

Requesting extension to property tax abatement and grant for land purchase for expansion. (File Nos. CK. 1965-1 & 1870-1) **(Referred to Administration for a report.)**

RECOMMENDATION: that the information be received.

D. PROCLAMATIONS

1) Reid Corbett, Manager, Water and Wastewater Treatment Branch and Trent Schmidt, Manager, Water & Sewer Section, dated April 4

Requesting City Council proclaim May 1 to 7, 2011, as Drinking Water Week.
(File No. CK. 205-5)

2) Wayne Miner, The Saskatoon Shrine Club, dated April 11

Requesting City Council proclaim May 22 to 28, 2011 as Shrine Week. (File No. CK. 205-5)

3) Norm Campbell, Saskatchewan Parks and Recreation Association, dated April 5

Requesting City Council proclaim June 2011 as Recreation & Parks Month. (File No. CK. 205-5)

- RECOMMENDATION:**
- 1) that City Council approve all proclamations as set out in Section D; and
 - 2) that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council.

AI

Fax Transmission Message

Page 1 of 9

TO: City Clerk's Office
City Of Saskatoon
Fax: (306) 975-2784

FROM: Ervin Carlier

OUR FILE:

Saskatchewan Co-Chair – International Trade Corridor Committee
Box 92
Val Marie, Sask. S0N 2T0
Phone: Business (306) 298-2166 Ext: 225
Cell: (306) 298-7700
Fax: (306) 298-4505
email: ervincarlier@gmail.com

SUBJECT: Presentation to Council – April 18, 2011 – **RE:** Support for Trade Corridor

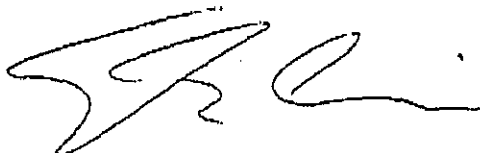
Faxed to you is information re: the trade corridor presentation

Please inform me of the approximate time we will be presenting to council. The presentation will consist of a short Power Point followed by questions.

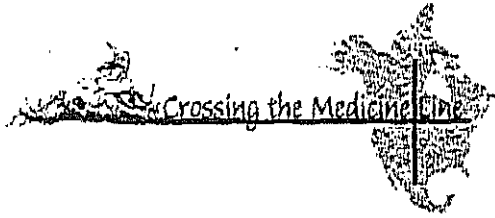
Fax Contents:

- Cover briefing letter (1) page
- Information Letter to Council (5) pages
- Map (1) page
- Sample: Resolution of Support (1) page

Thank you for this, it is much appreciated



Ervin Carlier



Saskatoon City Council

April 1, 2011

April 18, 2011 Council meeting, 6:00 p.m

RE: The North/South International Trade Corridor "Crossing the Medicine Line"

Your Worship Mayor Roy Atchison and Members of Council

Thank you for the opportunity for us to present the case for the establishment of second international trade corridor into Saskatchewan from the United States. The support has been very forthcoming from the western communities. To date we have letters of Resolution of Support from the cities of North Battleford, Lloydminster, Swift Current, Meadow Lake, Regina and Kindersley, the towns of Biggar, Rosetown, Elrose, Kyle, Gravelbourg and Ponteix, and most of the villages and RM's and other communities in between.

The highway 4 trade corridor transfers the entire western end of the province. No other highway intersects or connects to as many communities as does this highway. It has the added advantage that the trade benefits derived from the corridor will not stop in any one city.

The State of Montana and Washington have attempted to establish this highway as a corridor before (see following pages) and will appreciate our efforts this time around. Washington is spending 8 million dollars on the Port of Monchy (access to Highway #4) and the Montana Senate Legislature has endorsed the route as a trade corridor.

Thank you for your consideration.

A handwritten signature in black ink, appearing to read "Ervin Carlier".

Ervin Carlier

Saskatchewan Co-Chair of the North/South International Trade Corridor Committee "*Crossing the Medicine Line*"

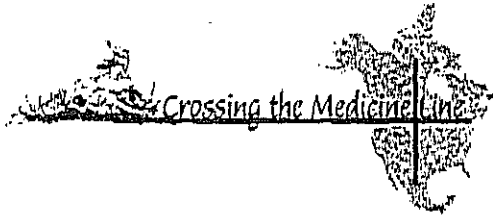
Home: (306) 298-2067

Business: (306) 298-2166 ext225

Cell: (306) 298-7700

Fax: (306) 298-4505

Email: ervincarlier@gmail.com



North/South Trade Corridor Committee

Box 178

Val Marie, Sk. S0N 2T0

or

Box 1637

Malta, MT. 59538

To: Saskatoon City Council

**From: North/South Trade Corridor Committee – Number 4 Highway/US Route 191
“Crossing the Medicine Line”**

Box 178, Val Marie, Sk. S0N 2T0 or Box 1637, Malta, MT 59538

Dear Members of Council and all interested parties,

Recent developments of proposed “alternate” trade routes from Montana into Saskatchewan and the proposed addition of yet another trade highway/24 hour port into Alberta (Wild Horse) have prompted the re-establishing of the original Trade Corridor Committee that had existed in the early nineties.

The following includes perspectives from our current committee members and imposes some provoking thought from both sides of the border.

Brief History -

Representatives (including current committee co-chairs) from the USA and Canada met in Malta, Montana on December 10, 1992. The group included the US Regional Customs Director from Great Falls, Chief - Canada Customs - Monchy, Transportation Consulting Services from Saskatoon, Montana Dept of Transportation, Superintendent - Parks Canada, President of the Saskatchewan Truckers Association, Malta Economic Development and Chamber of Commerce, Horseshoe Tourism, Swift Current Economic Development, Malta and Phillips County elected officials, the Mayors of the Cities of Lewistown and Malta, local and Canadian service clubs and others.

The meeting was informed of the merits of the National Highway System consisting of roadways important to US economy, its national defence and mobility. The advantage of the NHS is that it encourages states to focus on a limited number of high-priority routes and concentrate on improving them with federal-aid funds. In the US, the NHS includes

Interstate and other Principal Arterials Thanks to the efforts of Senator Max Baucus and other Montana Congressional representatives, the route from Billings to the border at Monchy was designated a Primary Arterial Highway and with much of the roadway renamed US Route 191.

Not unexpectedly, all attending the meeting eagerly anticipated the arrival of a 24-hour customs port at the border at Morgan/Monchy and the designation of this highway as the main trade transportation corridor between the west central/south central United States and the province of Saskatchewan. The benefits that would arise from this trade designation for Saskatchewan and Montana were beyond question.

What happened:

Saskatchewan perspective - the economy of Saskatchewan went into a tailspin with the collapse of the rural and agriculture economies and low crude oil prices. The government of the day didn't feel that any extra monies could be made available to support the development of a trade corridor and to complete the required road improvements to Highway 4. Federal funds and aide were not solicited or were not forthcoming.

Saskatchewan cities and communities failed to see, or were not provided the opportunity to see, the significant trade and manufacturing opportunities that become available when an international trade corridor is opened. A worsening highway system meant that many Sk. highways became in dire need of attention. Highway 4 became just another bad road. Not surprisingly, talk of an extended hours customs port fell by the wayside.

The agreement between the two federal governments (formally, one may never had existed) fell by the wayside. The US, especially the state of Montana, was extremely disappointed that the full potential of a trade corridor was never realized.

Following designation as a NHS Principal Arterial and significant road improvements to the now US 191 north of Malta, the Montana perspective was that "if and when" there was to be an expansion of port services, it would be at Morgan/Monchy. The location was strategic and the roadway was eligible for direct federally funding. 911 brought increased threats to border security and a new US Border Patrol facility was constructed in Malta to serve the areas between Havre and Scobey. Contact was again made with congressional representatives, but action in Montana and particularly Malta and Phillips County, had become complacent.

Conclusion:

Political and economic realities and attitudes have changed. Saskatchewan is now touted as the "Next Alberta". Crude oil prices are high and agriculture is now receiving very decent prices in most sectors. Potash is a very hot item as witness BHP Billiton's \$38.6-billion bid to buy Potash Corp

Saskatchewan has an optimism that is being reflected in their communities. Similarly, our southern neighbouring communities in central and eastern Montana are slowly gaining momentum from economic benefits within the agriculture and resource based industries. Saskatchewan is actively seeking areas of trade such as membership in the

Pacific Northwest Economic Group and resultant trade corridors and the study of the inland port concept.

TransCanada Corporation and Conoco Phillips have recently announced their intent to bring crude oil from Fort McMurray Alberta via a new 36" pipeline which will enter the US at the Port of Morgan/Monchy. Destined for Oklahoma and Texas, this oil provides new opportunity for refinement enroute and augments the existing cross board activity within the Bowdoin Natural Gas and Bakken oil formations.

Washington is currently undertaking major improvements at the Port of Monchy at a cost of approximately 8 million dollars. Once again the US is voting with their dollars.

The Montana State legislature has approved a motion endorsing the route as a trade corridor.

Businesses of both sides of the border are realizing new rewards and their owners are willing to look beyond our borders for opportunities. Now is the time to take the initiative and implement the planning processes and strategies that will propel our province into the future.

"If not now, when? If not us, who?"

"Crossing the Medicine Line" is the only real viable trade corridor between western and central Saskatchewan and the United States. The highway transverses the entire west/central portion of Saskatchewan from the US border to Meadow Lake and beyond intersecting the cities of Swift Current and North Battleford and encompassing many towns and villages along the way. The route provides easy access to Saskatoon, Prince Albert and La Ronge from Rosetown and onto the Yellowhead at North Battleford. The corridor intersects major highways along the way such as Highways 13, 18, 7, 14, 16, 3 among others and of course the Trans-Canada which provides access to the cities of Moose Jaw and Regina to the east and Gull Lake and Maple Creek to the west.

In the United States, US Route 191 highway intersects with US 2 and then meets Route 87 into Billings, Montana. Billings provides connections to Interstate Highways # 90 and # 25 accessing the cities of Denver, Colorado Springs, Albuquerque, San Antonio, Rapid City, Sioux Falls and many others.

We need a trade corridor into western Saskatchewan and this option is the only viable route. In reality, we are almost there but we will need the political will.

What you can do to help:

- 1) Please take time to consider this letter. Discuss it at council and let your businesses, economic development committees and the local chamber of commerce know of this initiative. There will be further discussions and there will be ample opportunity for our businesses to learn more but they first need to hear about it.

- 2) Please consider a Resolution of Support similar to the one enclosed. By authorizing such a resolution you will be notifying the committee of your support and interest in this important undertaking and will be kept informed of subsequent actions and progress – make sure you send us a copy..
- 3) Contact the committee at the above address or at the phone numbers listed below if you are willing to attend an information meeting. Please be willing to send representatives from Council, economic development officers, business and community leaders and others.
- 4) Contact and encourage others to contact your elected officials of this important initiative. There will be press releases and information meetings to aide with this task in the near future but early political involvement will help.
- 5) We need to hear from you. Again, please contact us. This very important project will garner it's own momentum but hearing from you will make the process quicker and more effective.

Thank you for giving us the opportunity to send this letter. Councils, Economic Development Teams, Business Groups and others are extremely busy and we appreciate the time you have taken to consider this important issue.

Yours truly,

Ervin Carlier

Saskatchewan Co-Chair- North/South Trade Corridor Committee (Number 4 highway)
"Crossing the Medicine Line".

Phone: Committee HQ - (306) 298- 2022

Ervin: Home: (306) 298-2067
Business: (306) 298-2116 ext225
Cell: (306) 298-7700
Email: ervincarlier@gmail.com

Montana Co-Chair Information (Route 191)

General project information:

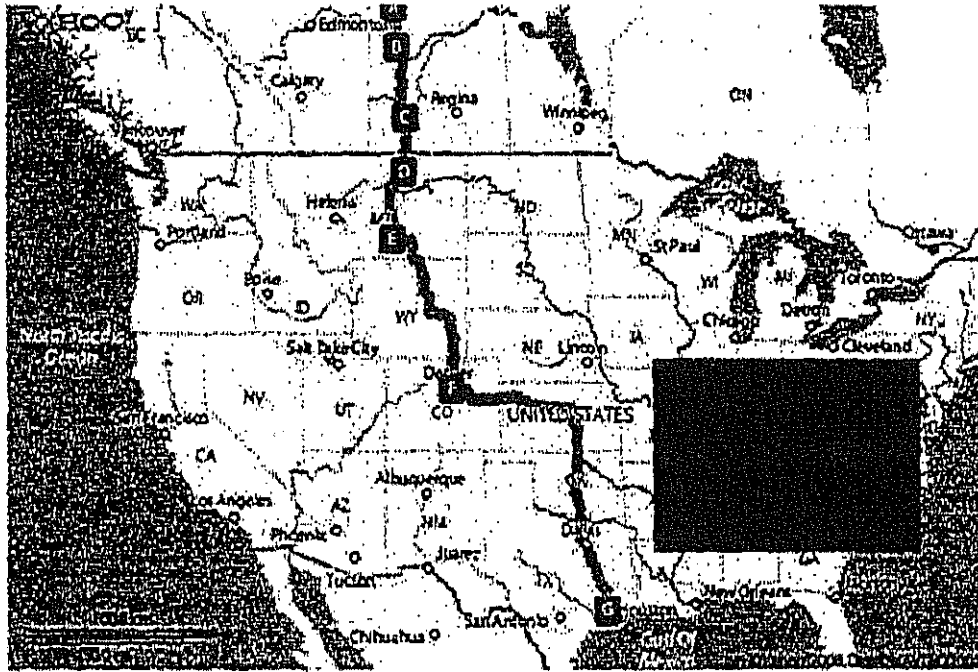
Phone: Courtney E. Moles, Executive Director | PhillCo Economic Growth Council | (406)-654-1776

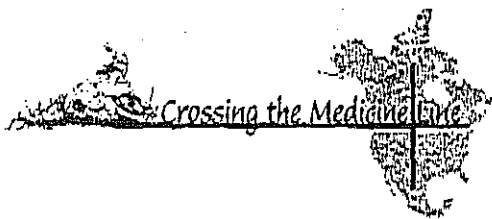
Email: phillco@itstriangle.com

Co-Chair contact information:

Shyla Jones: shyla@itstriangle.com
(work) 406-

Since the original letter has gone out on July 26, 2008, there has been tremendous support in favour of this route from communities along (or near) #4 highway. This includes the cities of North Battleford, Lloydminster, Meadow Lake, Regina, Kindersley and Swift Current as well great interest from Prince Albert, and Saskatoon. Other communities include the towns of Biggar, Rosetown, Elrose, Kyle, Gravelbourg and Ponteix, the villages of Vanguard, Mankota, Val Marie, Becchy and Cadillac, and the rural municipalities of Marriot, Lacadena, Whiska Creek, Sask Landing, Auvergne, Monet, Victory, Lac Pelletier, Val Marie, Swift Current and Coulee.





*North/South Trade Corridor Committee
 Box 178
 Val Marie, Sk. S0N 2T0*

Resolution of Support

Whereas the Council of _____ supports the efforts of the North/South Trade Corridor Committee "Crossing the Medicine Line";

And Whereas support for the North/South Trade Corridor Committee "Crossing the Medicine Line" is support for a 24 hour Trade Corridor Highway leading from the west/central US through the Monchy Border Port on Number 4 Highway along the length of western Saskatchewan ending at Meadow Lake and points north;

And Whereas the Council of _____ wishes to see this as the established Trade corridor for Saskatchewan;

Therefore be it resolved that the Council of _____ is calling upon all municipalities in Saskatchewan to show their support for the North/South Trade Corridor "Crossing the Medicine Line" by supporting this resolution to recognize the most convenient and logical trade route for Saskatchewan.

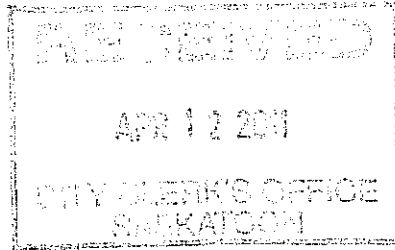
 Mayor

 Administrator

(Seal)



A2



April 12, 2011

To His Worship the Mayor and Members of City Council

I am writing to request to speak about my grave concerns with the manner in which Council has been handling the question of recycling in Saskatoon.

Ever since 2007 when council unanimously adopted the Waste and Recycling plan that had been developed in consultations with government, industry and the public, we at SCR have been looking forward to the day when an expanded recycling program would be introduced in the city. After years of waiting things finally seemed to progress in 2010 as administration moved forward with a series of public consultations gathering data regarding Saskatoon's current and proposed recycling programs. The date that was originally given for a decision to be made by council was November, 2010. That date has, of course, long since come and gone with no decision being made. A proposal for approval to issue an RFP was finally brought to council on Jan. 17, 2011 and council directed administration at that time to develop an RFP for expanded recycling services. On February 17, 2011 a contractors meeting was held to update interested parties on the timeline for bringing that RFP forward and we were told at that time that a proposed RFP would be going to council for approval by the end of March with a view to it being issued in April. This date, too, has come and gone without a word of explanation.

Throughout this time SCR has been trying to maintain a fee for service recycling business in the face of all this uncertainty. It is becoming increasingly difficult for us to convince our clients to continue to pay for a service that the city appears to be on the verge of implementing. Even worse than the problems created from the uncertain situation with regards to our clients, is the fact that it is next to impossible for our company to make any long term strategic decisions in the face



of this waffling. We are not a large multi-million dollar company that can invest millions in an uncertain atmosphere with the hope that things will work out. Making those kinds of decisions for us means large personal risks that we simply cannot take in the face of this seeming inability to make a decision. With a very large competitor now on the scene, these are decisions that we must make if we are to have a chance at remaining competitive but with the possibility of our entire business being taken away in an instant and not knowing when that instant might be you have put us in an impossible position.

We of course have discussed options for partnerships with many different organizations, including our competitor, but the answer is always the same, "We are very interested, but with council about to issue an RFP we want to wait and see the scope of the proposal before we make any moves." Every day of inaction we have to watch the value of our business erode while trying to reassure our clients that they should continue to recycle, and reassuring our employees that their jobs are not going to disappear tomorrow. SCR can compete in a fair open fee for service business environment and we will set our system, knowledge and partnerships alongside anyone in a fair and open bid process to provide a city wide service. What we cannot do is continue to operate indefinitely in this ridiculous state of limbo that has been set up by promises of action followed by nothing but more delays.

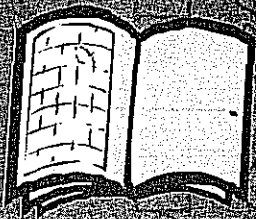
Please find enclosed copies of the relevant pages of the Powerpoint presentations that set out the timelines that decisions were to be made.

Thank you for your attention to this matter

Dwight Grayston
Executive Director
Saskatoon Curbside Recycling

Enc.

Next Steps



Sept 2010	<ul style="list-style-type: none"> • Identify preferred option(s)
Oct 2010	<ul style="list-style-type: none"> • Present preferred option(s) to City Council • Conduct detailed analysis on option(s) • Open house series 2 • Survey on preferred option(s)
Nov 2010	<p>Recommend preferred option</p>
Dec 2010 +	<p>Development of implementation plan</p>
2011 – 2012	<p>Implementation of new recycling services</p>



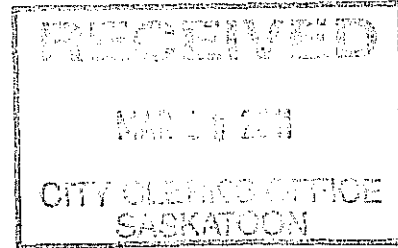
Overview – A recycling program for Saskatoon

MARCH	<ul style="list-style-type: none"> <input type="checkbox"/> RFP approved by City Council
APRIL - MAY	<ul style="list-style-type: none"> <input type="checkbox"/> RFP issued
JUNE	<ul style="list-style-type: none"> <input type="checkbox"/> RFP closed <input type="checkbox"/> Council decision RE; award <input type="checkbox"/> Report on waste utility
JULY - SEPTEMBER	<ul style="list-style-type: none"> <input type="checkbox"/> Contract negotiated <input type="checkbox"/> Education program begins <input type="checkbox"/> Finalize waste utility model <input type="checkbox"/> Develop program for multi's
FALL - WINTER	<ul style="list-style-type: none"> <input type="checkbox"/> Program preparations <input type="checkbox"/> Billing systems developed <input type="checkbox"/> Program launch

BI)

March 28, 2011

The Mayor and City Coucillors
City of Saskatoon
City Hall
222 – 3rd Avenue North
Saskatoon, SK
S7K 0J5



RE: Tourism Saskatoon 2010 Audited Financial Statements

I am enclosing for your records a copy of Tourism Saskatoon's audited financial statements as prepared by KPMG for the year ending December 31, 2010.

Should you have questions, please call Todd Brandt 931-7574.

Sincerely,



Angela Wallman
Finance & Personnel Officer

Enclosure

cc: Marlys Bilanski, Kerry Tarasoff

Financial Statements of

**SASKATOON VISITOR &
CONVENTION BUREAU INC.**

Year ended December 31, 2010



KPMG LLP
Chartered Accountants
600-128 4th Avenue South
Saskatoon Saskatchewan S7K 1M8
Canada

Telephone (306) 934-6200
Fax (306) 934-6233
Internet www.kpmg.ca

INDEPENDENT AUDITORS' REPORT

To the members

We have audited the accompanying financial statements of Saskatoon Visitor & Convention Bureau Inc. ("the Entity"), which comprise the statement of financial position as at December 31, 2010, and the statements of operations, net assets and cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian generally accepted accounting principles, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform an audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Saskatoon Visitor & Convention Bureau Inc. as at December 31, 2010, and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

Chartered Accountants

Saskatoon, Canada
February 23, 2011

KPMG LLP, is a Canadian limited liability partnership and a member firm of the KPMG network of independent member firms affiliated with KPMG International Cooperative ("KPMG International"), a Swiss entity. KPMG Canada provides services to KPMG LLP.

SASKATOON VISITOR & CONVENTION BUREAU INC.

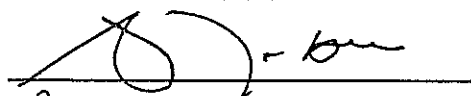
Statement of Financial Position


December 31, 2010, with comparative figures for 2009

	2010	2009
Assets		
Current assets:		
Cash	\$ 55,158	\$ 210,945
Restricted cash	274,321	444,982
Short-term investments	335,271	150,511
Accounts receivable	63,974	175,671
Accounts receivable - Destination Marketing Strategy	293,226	298,983
Inventories	8,811	8,164
Prepaid expenses and deposits	94,678	129,783
	<u>1,125,439</u>	<u>1,419,039</u>
Long-term investments (note 4)	106,255	97,807
Property and equipment (note 5)	301,530	338,644
	<u>\$ 1,533,224</u>	<u>\$ 1,855,490</u>
Liabilities and Net Assets		
Current liabilities:		
Accounts payable and accrued liabilities	\$ 205,561	\$ 216,349
Current portion of long-term debt (note 6)	18,700	17,800
Deferred contributions (note 7)	646,573	971,314
	<u>870,834</u>	<u>1,205,463</u>
Long-term debt (note 6)	177,782	196,557
Deferred contributions for property and equipment (note 8)	186,920	198,137
Net assets:		
Operating surplus	313,875	266,629
Equity (deficiency) in property and equipment	(16,187)	(11,296)
	<u>297,688</u>	<u>255,333</u>
Commitments (note 9)		
	<u>\$ 1,533,224</u>	<u>\$ 1,855,490</u>

See accompanying notes to financial statements.

On behalf of the Board:


 Director


 Director

SASKATOON VISITOR & CONVENTION BUREAU INC.

Statement of Operations

Year ended December 31, 2010, with comparative figures for 2009

	2010	2009
Revenue:		
Partnership projects and sales (note 10)	\$ 2,496,703	\$ 2,565,513
City of Saskatoon	368,100	353,400
Membership	81,316	89,609
Amortization of deferred contributions	34,017	35,046
In-kind revenue	9,517	19,157
	<u>2,989,653</u>	<u>3,062,725</u>
Expenses:		
Leisure, travel and convention marketing	2,590,575	2,698,643
Visitor services	217,457	197,907
Membership services	129,749	118,452
In-kind expenses	9,517	19,157
	<u>2,947,298</u>	<u>3,034,159</u>
Excess of revenue over expenses	\$ 42,355	\$ 28,566

See accompanying notes to financial statements.

SASKATOON VISITOR & CONVENTION BUREAU INC.

Statement of Net Assets

Year ended December 31, 2010, with comparative figures for 2009

	Operating surplus	Equity in property and equipment	Total 2010	Total 2009
Balance, beginning of year	\$ 266,629	\$ (11,296)	\$ 255,333	\$ 226,767
Excess (deficiency) of revenue over expenses	65,121	(22,766)	42,355	28,566
Investment in property and equipment:				
Purchase of property and equipment	(19,669)	19,669	-	-
Principal payments on long-term debt	(17,875)	17,875	-	-
Allocation of deferred contributions	19,669	(19,669)	-	-
Balance, end of year	\$ 313,875	\$ (16,187)	\$ 297,688	\$ 255,333

See accompanying notes to financial statements.

SASKATOON VISITOR & CONVENTION BUREAU INC.

Statement of Cash Flows

Year ended December 31, 2010, with comparative figures for 2009

	2010	2009
Cash flows from (used in):		
Operations:		
Excess of revenue over expenses	\$ 42,355	\$ 28,566
Items not involving cash:		
Amortization of property and equipment	56,783	59,948
Amortization of deferred contributions	(34,017)	(35,046)
Change in non-cash operating working capital:		
Accounts receivable	111,697	(70,654)
Inventories	(647)	1,626
Prepaid expenses and deposits	35,105	(92,398)
Accounts payable and accrued liabilities	(10,788)	16,941
Accounts receivable - Destination Marketing Strategy	5,757	277,037
Deferred contributions	(324,741)	(353,981)
	(118,496)	(167,961)
Financing:		
Principal payments on long-term debt	(17,875)	(8,245)
Investments:		
Purchase of property and equipment	(19,669)	(36,909)
Decrease (increase) in investments	(193,208)	128,314
Increase in deferred contributions for property and equipment (note 8)	22,800	22,800
Restricted cash	170,661	229,793
	(19,416)	343,998
Increase (decrease) in cash position	(155,787)	167,792
Cash position, beginning of year	210,945	43,153
Cash position, end of year	\$ 55,158	\$ 210,945

Cash is comprised of cash less outstanding cheques, less cash in bank.

See accompanying notes to financial statements.

SASKATOON VISITOR & CONVENTION BUREAU INC.

Notes to Financial Statements

Year ended December 31, 2010

General:

Saskatoon Visitor and Convention Bureau Inc. (the "Bureau") is incorporated under the *Non-Profit Corporations Act of Saskatchewan* and operates as Tourism Saskatoon with a mission to realize economic benefits for Saskatoon through tourism.

1. Economic dependence:

Ongoing operation of the Bureau is dependent on continuing support of the City of Saskatoon and the membership of the Bureau.

2. Significant accounting policies:

(a) Use of estimates:

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenue and expenses during the reporting period. Actual results could differ from these estimates.

(b) Cash:

Cash consists of cash and cash equivalents with an initial term to maturity of three months or less.

Restricted cash consists of cash received from Destination Marketing Strategy contributions where the cash received is restricted for purposes of the related agreement for expenditure of the funds received.

Cash and restricted cash are carried at fair value.

(c) Financial instruments:

Financial assets and liabilities are initially recognized at fair value and their subsequent measurement is dependent on their classification as described below:

- Cash, restricted cash, short term investments and long-term investments are classified as financial assets held for trading and are measured at fair value. Fair value fluctuations in these assets which may include interest earned, interest accrued, gains and losses realized on disposal and unrealised gains and losses are included in revenue.

SASKATOON VISITOR & CONVENTION BUREAU INC.

Notes to Financial Statements (continued)

Year ended December 31, 2010

2. Significant accounting policies (continued):

- Accounts receivable and accounts receivable - Destination Marketing Strategy are classified as loans and receivables and are recorded at amortized cost.
- Accounts payable and accrued liabilities and long-term debt are classified as other liabilities and measured at amortized cost.

Transaction costs related to held held for trading financial assets are expensed as incurred.

(d) Property and equipment:

Property and equipment are stated at cost. Amortization is provided over the estimated useful lives of the assets using the following method and annual rates:

Property and equipment	Method	Rate
Information centres	Declining balance	10%
Furnishings and equipment	Declining balance	20%
E-Commerce	Declining balance	30%
Leasehold improvements	Straight-line	10%

(e) Net assets:

The Bureau segregates net assets between operating surplus and equity in property and equipment.

- Operating surplus represents amounts available for on-going operation of the Bureau.

Equity in property and equipment represents property and equipment less unamortized capital contributions used to purchase property and equipment.

(f) Inventories:

Inventories of promotional items are valued at the lower of cost and net realizable value.

SASKATOON VISITOR & CONVENTION BUREAU INC.

Notes to Financial Statements (continued)

Year ended December 31, 2010

2. Significant accounting policies (continued):

(g) Revenue recognition:

The Bureau recognizes revenue from grants as earned based on the terms of the agreements. Membership revenue is recognized when received.

The Bureau recognizes revenue and expenses for contributed products and services that would otherwise have been purchased by the Bureau, at the estimated value of such products and services. The current year's membership revenue includes \$1,182 of in-kind memberships (2009 - \$2,212).

Revenue received for special projects where the related costs will be incurred in future periods is deferred on the statement of financial position. These revenues will be recorded on the statement of operations in the period when the related costs are incurred.

(h) Allocation of general administration expenses:

The Bureau classifies expenses on the Statement of Operations by function. The Bureau allocates certain costs by identifying the appropriate basis of allocating and applying that basis consistently each year. Administration expenses are allocated based on estimates of staff activities and resource usage.

Administration expenses of \$374,954 (2009 — \$358,749) have been allocated as follows:

	2010	2009
Leisure, travel and convention marketing	\$ 243,720	\$ 233,181
Visitor services	93,739	89,687
Membership services	37,495	35,881
	\$ 374,954	\$ 358,749

SASKATOON VISITOR & CONVENTION BUREAU INC.

Notes to Financial Statements (continued)

Year ended December 31, 2010

3. Future accounting changes:

In December 2010, the Accounting Standards Board ("AcSB") released the accounting standards impacting the future financial reporting framework for not-for-profit organizations. The standards require that not-for-profit organizations who choose not to adopt International Financial Reporting Standards ("IFRS") will apply the Accounting Standards for Not-for-Profit Organizations contained in Part III of the CICA Handbook-Accounting. This is effective for fiscal years beginning on or after January 1, 2012 with earlier adoption permitted.

The Bureau has determined that it intends to adopt Accounting Standards for Not-for-Profit Organizations effective for the fiscal year commencing January 1, 2012 although this determination and the date of adoption may change. The impact of the adoption of these standards is being evaluated and is not known or reasonably estimable at this time.

4. Long-term investments:

	2010	2009
Scotia Partners Balance Income & Growth, cost \$30,988 (2009 - \$30,892)	\$ 32,941	\$ 30,366
Scotia Selected Balanced Income & Growth, cost \$30,870 (2009 - \$30,648)	31,698	29,496
Scotia Canadian Balanced Fund, cost \$41,573 (2009 - \$41,182)	41,616	37,945
	\$ 106,255	\$ 97,807

5. Property and equipment:

	2010		2009	
	Cost	Accumulated amortization	Net book value	Net book value
Furnishings and equipment	\$ 358,307	\$ 290,922	\$ 67,385	\$ 75,068
E-Commerce	228,698	182,380	46,318	52,174
Information centres	77,635	65,815	11,820	13,134
Leasehold improvements	222,602	46,595	176,007	198,268
	\$ 887,242	\$ 585,712	\$ 301,530	\$ 338,644

SASKATOON VISITOR & CONVENTION BUREAU INC.

Notes to Financial Statements (continued)

Year ended December 31, 2010

6. Long-term debt:

	2010	2009
Loan repayable in monthly instalments of \$2,337 including interest at 5%, due December 2013	\$ 196,482	\$ 214,357
Current portion of long-term debt	18,700	17,800
	\$ 177,782	\$ 196,557

Estimated principal repayments of long-term debt for each of the five years are as follows:

2011	\$ 18,700
2012	19,700
2013	20,700
2014	21,800
2015	22,900
Thereafter	92,682
	\$ 196,482

7. Deferred contributions:

The Bureau receives operational and special project funding that has been deferred and will be recognized as revenue on the statement of operations in the year to which the funding relates. All deferred contributions relate to the next fiscal year. Deferred contributions is comprised of funding from the following sources:

	2010	2009
Destination Marketing Strategy (note 12)	\$ 567,547	\$ 743,967
City of Saskatoon	-	92,950
Saskatchewan Tourism Authority	70,200	67,500
Government of Saskatchewan	-	50,000
Others	8,826	16,897
	\$ 646,573	\$ 971,314

Restricted cash of \$274,321 (2009 - \$444,982) relates to deferred contributions from Destination Marketing Strategy. (See note 12)

SASKATOON VISITOR & CONVENTION BUREAU INC.

Notes to Financial Statements (continued)

Year ended December 31, 2010

8. Deferred contributions for property and equipment:

Deferred contributions for property and equipment is comprised of the unamortized contributions used to purchase property and equipment and the contributions that have not yet been used to purchase property and equipment. The amortization of these deferred contributions is recorded as revenue in the statement of operations.

	2010	2009
Balance, beginning of year	\$ 198,137	\$ 210,383
Additional contributions received	22,800	22,800
Less amounts amortized to revenue	(34,017)	(35,046)
	\$ 186,920	\$ 198,137

The balance of unamortized capital contributions and unspent contributions related to property and equipment consists of the following:

	2010	2009
Unamortized capital contributions used to purchase assets	\$ 121,235	\$ 135,583
Unspent contributions	65,685	62,554
	\$ 186,920	\$ 198,137

SASKATOON VISITOR & CONVENTION BUREAU INC.

Notes to Financial Statements (continued)

Year ended December 31, 2010

9. Commitments:

The Bureau is committed to marketing support bids through the fiscal year 2014 and leases office space and office equipment under long-term operating leases which expire in the fiscal years through 2018.

Future payments are estimated as follows:

	Marketing support bids	Office space	Equipment	Total
2011	\$ 92,500	\$ 65,337	\$ 7,514	\$ 165,351
2012	20,000	65,337	7,514	92,851
2013	15,000	67,337	4,376	86,713
2014	20,000	72,597	-	92,597
2015	-	72,597	-	72,597
Thereafter	-	194,013	-	194,013
	\$ 147,500	\$ 537,218	\$ 19,404	\$ 704,122

10. Partnership projects and sales:

	2010	2009
Saskatoon Hotel Association	\$ 1,724,423	\$ 2,052,449
Member events, sales missions, advertising and other	607,600	345,916
Saskatchewan Tourism Authority	150,000	150,000
Sales of specialty items and maps	14,680	17,148
	\$ 2,496,703	\$ 2,565,513

SASKATOON VISITOR & CONVENTION BUREAU INC.

Notes to Financial Statements (continued)

Year ended December 31, 2010

11. Financial assets and liabilities:

Cash and investments are stated at fair value. The fair value of the Bureau's accounts receivable, accounts receivable - Destination Marketing Strategy, and accounts payable and accrued liabilities approximate their carrying amounts due to the short-term period to maturity of the instruments. The fair value of long-term debt approximates its carrying value due to the recently negotiated interest rates associated with the debt.

The Bureau is exposed to interest rate risk arising from fluctuation in interest rates on amounts invested in interest bearing accounts and short term investments. Amounts are invested in short and long-term investments based on estimated financial requirements of the Bureau.

The Bureau is exposed to market risk on its loss from investments. Investments consist primarily of balanced funds managed by external investments advisors. These investments are subject to fluctuations in market value. The market value of long-term investments is disclosed in note 4.

The Bureau is also exposed to credit risk on its investments and accounts receivable. Credit risk related to investments is minimized by dealing with institutions that have strong credit ratings and by investing in a diversified pool of funds. Credit risk associated with accounts receivable is minimized as these receivables are primarily from institutions and agencies considered to have strong credit ratings.

12. Destination Marketing Strategy Contributions:

On March 7, 2006 the Bureau signed an agreement with the Saskatoon Hotel Association to provide funding to the Bureau for the Destination Marketing Strategy Program to increase total overnight visitation and expenditures to Saskatoon. The agreement is for the period April 1, 2006 to April 1, 2012. Funding received and current expenditures for each of the years ended December 31, 2010 and 2009 are as follows:

SASKATOON VISITOR & CONVENTION BUREAU INC.

Notes to Financial Statements (continued)

Year ended December 31, 2010

12. Destination Marketing Strategy Contributions (continued):

	2010	2009
Funding:		
Destination Marketing	\$ 2,376,372	\$ 2,909,716
Expenditures:		
Printing	283,267	287,804
Salaries and benefits	280,631	223,595
Saskatchewan market	174,569	346,433
Travel media promotions	119,729	123,742
Joint marketing	107,010	184,098
Alberta market	88,055	167,150
Canadian Society of Association Executives	70,970	28,989
Contract services	69,395	18,827
Saskatoon Sports Tourism Inc.	65,903	97,409
Web marketing	63,406	140,126
International market	62,235	33,078
Initiatives	49,423	76,977
Familiarization tours	47,882	29,556
Business plan development	47,663	63,731
Administrative	42,382	42,895
Campaign design	35,514	-
Other market	33,395	57,086
Research	28,399	32,790
Manitoba market	25,860	34,202
Meetings	25,581	20,899
Memberships	18,499	17,960
Images	16,895	67,445
Local planners	14,397	22,595
Travel trade Rendez-vous Canada	14,108	21,986
Writing services	10,652	9,000
Marketing	6,991	3,364
Consumer shows	4,245	11,475
Communications and promotions	1,048	2,500
Miscellaneous	422	37
Advertorials	299	-
	1,808,825	2,165,749
Deferred contributions	\$ 567,547	\$ 743,967

SASKATOON VISITOR & CONVENTION BUREAU INC.

Notes to Financial Statements (continued)

Year ended December 31, 2010

12. Destination Marketing Strategy Contributions (continued):

An analysis of deferred contributions is as follows:

Balance, beginning of year	\$ 743,967	\$ 1,250,795
Cash received	1,638,162	1,935,958
Accounts receivable, end of year	293,226	298,983
Accounts receivable, beginning of year	(298,983)	(576,020)
Expenditures	(1,808,825)	(2,165,749)
Balance, end of year	\$ 567,547	\$ 743,967
Restricted cash	\$ 274,321	\$ 444,982

13. Capital management:

The Bureau defines capital to be net assets. The Bureau receives its principal source of capital through grants, program funding and membership dues. The Bureau's objective when managing capital is to fund its operations including its program activities and capital asset additions. The Bureau manages the capital structure in conjunction with available funds and makes adjustments based on available resources and economic conditions. Currently, the Bureau's strategy is to monitor expenses to preserve capital in accordance with budgeted revenues.

Revenues may be received for designated purposes and must be used in accordance with those purposes. The Bureau has complied with any external restrictions on the revenues received.

14. Comparative figures:

Certain comparative figures have been reclassified to conform with the financial statement presentation adopted in the current year.



City of
Saskatoon
Saskatoon Development
Appeals Board

c/o City Clerk's Office ph 306•975•8002
222 - 3rd Avenue North fx 306•975•7892
Saskatoon, SK S7K 0J5

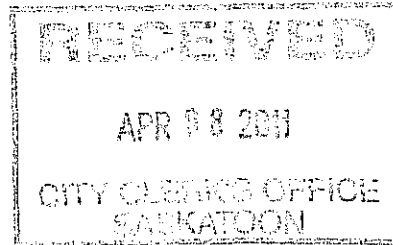
430-30
Ba)

March 14, 2010

His Worship the Mayor
and Members of City Council

Ladies and Gentlemen:

Re: **2010 Annual Report**
 Saskatoon Development Appeals Board



The Development Appeals Board is appointed by resolution of council and receives its authority from The Planning and Development Act, 2007. The Board operates as a quasi-judicial body which acts independently of City Council and its administration. In 2010, the membership on the Development Appeals Board included Ms. Susan Nazarenko (Chair), Mr. Jason Hobbis, Ms. Christine McGunigal-Ruys, Mr. Joe Jeerakathil, and Mr. Raymond Lepage.

The Board adjudicates appeals under the provisions of Sections 67, 86, 219, 228, and 242 of The Planning and Development Act. These sections of the Act provide a process for dealing with appeals related to minor variances, demolition control districts, architectural control districts, misapplication of the Zoning Bylaw in issuing a development permit, refusal to issue a development permit because it would contravene the Zoning Bylaw, refusal of subdivision applications, and any of the conditions of a zoning order issued for a property.

The Development Appeals Board meets approximately every two weeks and the scope of the appeals ranges from simple and straight-forward to more complicated and complex. In addition to the representations from appellants and the general public at the hearing, the City makes a valuable contribution through its professional staff in providing its recommendations regarding the resolution of appeals. Any party to an appeal may appeal a decision of the Development Appeals Board to the Planning Appeals Committee of the Saskatchewan Municipal Board.

Attached is a summary of appeals heard by the Development Appeals Board in 2010. In 2010, 44 appeals were launched and the following is a breakdown of the outcome:

Order to Remedy Contravention (Total 4)

Granted: 0
Denied: 0
Denied with Time Extension: 4

Refusal to Issue Subdivision Application (Total 2)

Granted: 1 (with conditions)
Denied: 1

Refusal to Issue Sign Permit (Total 3)

Granted: 3
Denied: 0

Refusal to Issue Development Permit (Total 35)

Granted: 23 (4 granted with conditions)
Denied: 10
Withdrawn: 2

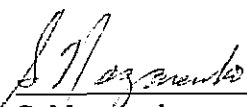
Of the 44 appeals filed with the Board, three (DAB-4352-10-14, DAB-4352-10-33, and DAB-4352-10-34) have been appealed further to the Saskatchewan Municipal Board, Planning Appeals Committee by the applicants or other interested parties. As of this date, two appeals have been heard by the Provincial Board. One Appeal (DAB-4352-10-14) was dismissed and we have not received written results of the second appeal (DAB-4352-10-33). The third appeal (DAB-4352-10-34) is scheduled to be heard in May, 2011.

The scope of appeals in 2010 focused on development permit refusals, with no real trend in issues emerging. The number of appeals coming before the Board in 2010 has increased from the previous two years, where 27 appeals were received in 2009, and 43 appeals were received in 2008.

Finally, the Board would like to express its appreciation to the Planning and Development Branch, Community Services Department for the thoroughness and comprehensive manner in which appeals are presented to the Board; and to the staff of the City Clerk's Office for the administrative support. Throughout the year, the Board has attempted to work within the confines of the rules and statutes by which it is governed, and at the same time hear appellants with objectivity and provide the parties to the appeal with a written record which includes the facts of the appeal and a decision, with clear and specific reasons for the decision.

The Board wishes to thank the Mayor and members of City Council for the privilege of serving on the Board and the opportunity to provide a service to the community.

Yours truly,



S. Nazarenko
Board Chair

Development Appeals Board - Summary - 2010

<i>Appeal</i>	<i>Roll</i>	<i>Appellant</i>	<i>Address</i>	<i>HearingDate</i>	<i>Subject</i>	<i>Decision</i>
1	515131250	CHANIG, BEVERLEY	1018 LANSDOWN AV	11-Jan-10	Refusal to Issue Development Permit Addition and Alterations to Proposed Multiple-Unit (4 Units) Dwelling (With Site Width, Side Yard, Amenity Space, Landscaping and Parking Deficiencies)	GRANTED
2	514320150	PM SIGNS	3850 FAIRLIGHT DR	11-Jan-10	Refusal to Issue Development Permit Freestanding Sign - Signage Group No. 1 (Exceeding Size Limitations and Exceeding Maximum Allowable Signs)	GRANTED
3	514810780	STURM, JONATHAN	731 NAV S	11-Jan-10	Refusal to Issue Development Permit Creation of One-Unit Dwelling Site and Construction of One-Unit Dwellings (With Site Width Deficiencies)	GRANTED
4	475831750	HINDMARSH, BLAIR	431 NELSON RD	08-Feb-10	Refusal to Issue Development Permit Proposed Expansion to Pro-Shop (Accessory to Health Club) (Exceeding Maximum Allowable Area)	DENIED
5	534929650	FONTAINE, PHIL	402 HILLIARD ST W	08-Feb-10	Refusal to Issue Development Permit Addition to One-Unit Dwelling (With Front yard Setback Deficiencies)	GRANTED
6	494930440	OLSON, CURTIS	407 26TH ST W	22-Feb-10	Refusal to Issue Development Permit Construction of One-Unit Dwelling (With Front Yard Setback Deficiency)	GRANTED
7	494933240	OLSON, CURTIS	403 27TH ST W	22-Feb-10	Refusal to Issue Development Permit Construction of New One-Unit Dwelling (With Side Yard Setback and Landscaping Strip Deficiency)	DENIED
8	504911950	DAOU, RANDY	102 F AV S	22-Mar-10	Refusal to Issue Development Permit Construction of Motor Vehicle Sales Office (With Landscaping Deficiencies)	GRANTED
9	485108300	STANGIER, DAVID	908 4TH AV N	12-Apr-10	Refusal to Issue Development Permit Detached Garage (Exceeding Allowable Floor Area and Exceeding Allowable Height & Grade)	DENIED
10	505115050	BLACKMUR, CRAIG	920 TEMPERANCE ST	12-Apr-10	Refusal to Issue Development Permit Construction of New One-Unit Dwelling (With Site Width Deficiency, Site Area Deficiency, Site Depth Deficiency, Front Yard Setback Deficiency and Rear Yard Setback Deficiency)	GRANTED

<i>Appeal</i>	<i>Roll</i>	<i>Appellant</i>	<i>Address</i>	<i>HearingDate</i>	<i>Subject</i>	<i>Decision</i>
11	494915350	STEPHENSON, BRIAN	416 22ND ST W	26-Apr-10	Refusal to Issue Development Permit Proposed Buidling Addition - Retail Store (With Front Yard, Side Yard, Rear Yard, Landscaping and Parking Deficiencies)	WITHDRAWN
12	504838520	EDWARDS EDWARDS MCEWEN	327 N AV S	26-Apr-10	Refusal to Issue Development Permit Proposed New St. Mary's Elementary School (With landscape Strip Deficiency and Use of Landscape Strip Deficiency)	GRANTED
13	485522360	STUCKEL, DAVID	119 109TH ST W	26-Apr-10	Refusal to Issue Development Permit Construction of Two Unit Dwelling (With Front Yard Setback Deficiency)	GRANTED
14	525200900	SKORPAT, CAM	1124 8TH ST E	26-Apr-10	Refusal to Issue Development Permit Construction of Office Building (With Site Width Deficiency)	GRANTED
15	474917260	DIAB, HUSSEIN	1323 IDYLVYLD DR N	15-Apr-10	Refusal to Issue Development Permit Motor Vehicle Sales Establishment (With Site Width Deficiency)	GRANTED
16	494924800	BUYDENS, EDWIN	408 24TH ST W	10-May-10	Refusal to Issue Development Permit Proposed Two-Unit Dwelling (With Front Yard Setback Deficiency)	GRANTED
17	505112000	RANGACHARYULU, C; KATO, K.	902 TEMPERANCE ST	10-May-10	Refusal to Issue development Permit Addition to One-Unit Dwelling (With Front Yard Setback Deficiency)	GRANTED
18	484625300	MICKELISHEN, DAVID	10 MOORE PL	10-May-10	Refusal to Issue Development Permit Attached Garage (With Front Yard Setback Deficiency)	DENIED
19	445105880	MACHIBRODA, RAY	806 48TH ST E	31-May-10	Refusal to Issue Development Permit Existing Office Building (Requiring Paving, Curbing, Ingress and Egress and Lining of Parking Area and Requiring Landscaping Elements)	WITHDRAWN
20	494810890	URBANO, PAUL	417 K AV N	28-Jun-10	Refusal to Issue Development Permit Construction of New One-Unit Dwelling (With Side Width Deficiency)	GRANTED
21	515314000	MARSHALL, GEOFF	134 COPLAND CRT	12-Jul-10	Refusal to Issue Development Permit Proposed Addition to One-Unit Dwelling (With Front Yard Setback Deficiency)	GRANTED
22	495017360	KINDRACHUK AGREY ARCHITECTURE	446 2ND AV N	12-Jul-10	Refusal to Issue Development Permit (With Front and Side Yard Deficiency and Side Yard Landscape Strip Deficiency)	GRANTED

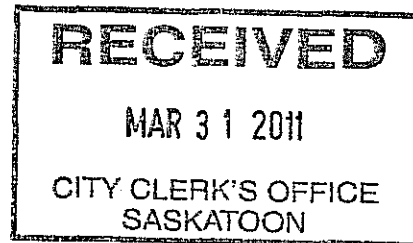
<i>Appeal</i>	<i>Roll</i>	<i>Appellant</i>	<i>Address</i>	<i>HearingDate</i>	<i>Subject</i>	<i>Decision</i>
23	494915350	STEPHENSON, BRIAN	416 22ND ST W	12-Jul-10	Refusal to Issue Development Permit Addition to Building (With Front Yard Setback Deficiency, Rear Yard Setback Deficiency and Landscape Strip Deficiency)	GRANTED
24	515319900	MAH HOLDINGS LTD.	1800 MAIN ST	26-Jul-10	Order to Remedy Contravention Erection/Placement of Portable Steel Accessory Structures (Shipping Containers)	DENIED/TIME EXTENSION
25	494700050	AODBT ARCHITECTURE LTD.	2220 RUSHOLME RD	09-Aug-10	Refusal to Issue Sign Permit Freestanding Signs and Wall Signs (Exceeding Maximum Allowable Freestanding Signs and Exceeding Size Limitations and Maximum Allowable Wall Signs)	GRANTED
26	474914140	SUNCLIFF ENTERPRISE LTD.	1638 B AV N	09-Aug-10	Refusal to Issue Development Permit Construction of One-Unit Dwelling (With Site Width Deficiency)	DENIED
27	474439600	MCKAY, RANDY	143 HEGGIE CRT	09-Aug-10	Refusal to Issue Development Permit Detached Garage (With Deficiency in Setback from Front Property Line and Principal Building)	GRANTED
28	565235000	PUTNAM, MAX	310 WELLLMAN LN	23-Aug-10	Refusal to Issue Development Permit Construction of New Office Building (With Deficiency in Rear Yard Landscaping)	GRANTED
29	505207850	BARLOW, RANDY	1320 ELLIOTT ST	23-Aug-10	Refusal to Issue Development Permit Construction of Two-Unit Dwelling (With front Yard Setback Deficiency)	GRANTED
30	525034500	TAM, SIMON	115 2ND ST E	23-Aug-10	Refusal to Issue Development Permit Construction of New One-Unit Dwelling (With Site Width Deficiency)	DENIED
31	475117400	MACDONALD, MIC	910 EMPRESS ST	23-Aug-10	Refusal to Issue development Permit Detached Garage - New Construction (Exceeding Floor area of Existing One-Unit Dwelling)	DENIED
32	515216000	MCDUGALL, C. FREDY; MCDUGALL, DIANE	1406 11TH ST E	13-Sep-10	Refusal to Issue Development Permit Proposed Addition to Detached accessory Building (Garage) and to Install a New Vehicle Door (With Rear Lane Access Deficiency)	DENIED
33	525200550	AFFINITY CREDIT UNION	1032 8TH ST E	13-Sep-10	Refusal to Issue Development Permit Proposed Office Building (With Site Width Deficiency and Canopy Projection)	GRANTED
34	545120600	TEICHROEB, CRYSTAL; TEICHROEB, JASON	23 MCASKILL CR	25-Oct-10	Order to Remedy Contravention Construction of Fence in Front Yard (Exceeding Maximum Height)	DENIED/TIME EXTENSION

<i>Appeal</i>	<i>Roll</i>	<i>Appellant</i>	<i>Address</i>	<i>HearingDate</i>	<i>Subject</i>	<i>Decision</i>
35	505206900	HUERTO, CHARLES	1132 ELLIOTT ST	15-Nov-10	Order to Remedy Contravention Construction of Fence in Front Yard (Exceeding Maximum Height)	DENIED/TIME EXTENSION
36	525305670	TOON'S HOLDINGS INC.	1309 JACKSON AV	22-Nov-10	Refusal to Approve Subdivision Application One-Unit Dwellings (With Minimum Site Width Deficiency)	GRANTED
37	505608840	HEINTZ, CASEY	522 DALHOUSIE CR	06-Dec-10	Refusal to Issue Development Permit Detached Garage (With Side Yard Setback Deficiency)	GRANTED
38	494814250	SCOTT- TSUI, JOANNE	544 J AV N	06-Dec-10	Refusal to Issue Development Permit One-Unit Dwelling with Secondary Suite (With Site Width Deficiency on South Lot)	GRANTED
39	515301900	HOFFART, JAMES	1602 14TH ST E	06-Dec-10	Refusal to Issue Development Permit Proposed Detached Accessory Building (Exceeding Maximum Floor Area and Exceeding Maximum Rear Yard Coverage)	DENIED
40	465120000	LCB PROPERTIES	1902 1ST AV N	10-Jan-11	Refusal to Issue Development Permit Reduced Landscape Strip for Proposed Addition to All Green Recycling	GRANTED
41	515013000	MULLER, DOUG	1015 MELROSE AV	10-Jan-11	Refusal to Issue Development Permit Attached Deck (Exceeding Allowable Side Yard Encroachment)	DENIED
42	524915250	ZWARYCH, SUSAN	1105 KILBURN AV	24-Jan-11	Order to Remedy Contravention Use of Property as a Two-Unit Dwelling (Required to Reduce Occupancy to a One-Unit Dwelling or Obtain Necessary Permits for a One-Unit Dwelling with a Secondary Suite)	DENIED/TIME EXTENSION
43	484807900	ALZHEIMER SOCIETY OF SASKATCHEWAN INC.	1405 FAULKNER CR	10-Jan-11	Refusal to Issue Sign Permit (Exceeding Allowable Number of Free-Standing Signs Per Site)	GRANTED
44	475210400	RYAN, TIM	1315 EMPRESS AV	24-Jan-11	Refusal to Issue Subdivision Application Creation of Proposed Lots Y and Z (With Site Depth Deficiency and Rear Yard Setback Deficiency)	DENIED

7980-1 (B3)

Couture, Suzanne (Clerks)

From: CityCouncilWebForm
Sent: March 31, 2011 12:40 AM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Thomas Schoene
1302A, 12th Street East
Saskatoon
Saskatchewan
S7H0E6

EMAIL ADDRESS:

ths299@mail.usask.ca

COMMENTS:

I am disappointed on how you handled my request asking you to make a decision or start the decision process to stop tap water fluoridation in Saskatoon. My request only got forwarded to City Administration. City Administration did not even care to read the data safety sheet of Sodium silicofluoride that is the fluoride that is put into our tap water. City Administration forwarded me to the Canadian Dental Association and Health Canada. I will not waste my time and contact the Canadian Dental Association and Health Canada, because they are not responsible and they will probably forward me to the World Health Organization. The municipality, that is the city and the city council, is responsible to make this decision. Not the city administration, not Health Canada, and not the Canadian Dental Association are responsible or accountable. Only forwarding my request and information, might be interpreted as a decision by some people.

Because you, your families, your friends, and you children probably use tap water in Saskatoon, I am still confident you will take up your responsibility and make a well informed decision on tap water fluoridation.

In the meanwhile you can use water distillation like me, reverse osmosis, or aluminum oxide filters to remove the inorganic fluoride from your tap water.

I would like to apologize if I offended anybody by this email because I did not intend to do so.

Thank you.

Kind regards,
Thomas Schoene

A video version of this letter can be found on:
http://www.youtube.com/watch?v=mEYi0iDK0vk&feature=channel_video_title

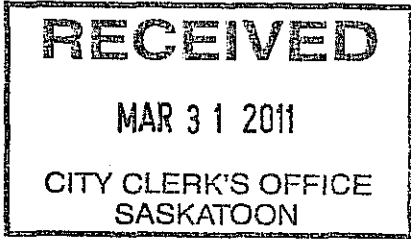
This letter is published at:
<http://www.kuruk.de/index.php?id=74&L=0>

And my original letter is published at:
<http://www.kuruk.de/index.php?id=70&L=0>

The movement to stop water fluoridation in Saskatoon can be found here:
<http://fluorideaction.ca/>

Quillinan, Jamie (Clerks)

From: CityCouncilWebForm
Sent: March 31, 2011 1:41 AM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Thomas Schoene
1302 A, 12 Street East
Saskatoon
Saskatchewan
S7H0E6

EMAIL ADDRESS:

ths299@mail.usask.ca

COMMENTS:

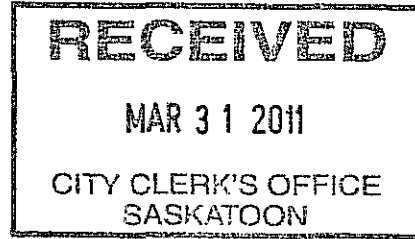
I just found out that the city of Saskatoon does not add fluoride to the tap water a second ago.
<http://www.saskatoon.ca/FORUM/News%20Releases/Pages/FluorideTemporarilyNotBeingAddedtotheWaterTreatmentProcessDuettoPlantRenovations.aspx>
Therefore, you can neglect my earlier email as long as fluoride is not added.

Thanks a lot for the outstanding work of the City Council and City Administration.

Kind regards,
Thomas Schoene

185-1
B4

From: CityCouncilWebForm
Sent: March 31, 2011 3:40 PM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Karen Machin
H: Site 905, Box 11, RR#9

W: Western College of Veterinary Medicine
52 Campus Drive
University of Saskatchewan
Saskatoon, SK, S7N 5B4

Saskatoon
Saskatchewan
S7K 1P3

EMAIL ADDRESS:

karen.machin@usask.ca

COMMENTS:

March 11, 2011

Dear His Worship and City Councilors:

Re: Permission for a temporary exemption to Section 9 of the Animal Control Bylaw

On behalf of Diamonds in the Ruff Flyball Club, I am requesting permission for a temporary exemption to Section 9 of the Animal Control Bylaw to enable them to use the John Lake School Outdoor Hockey arena on Wednesday evenings from May to September for the purpose of practice. This arena is almost completely enclosed by a permanent wood barrier with an approximately 6 foot (1.8 m) opening but with the application of a non-permanent barrier, the area could easily be completely enclosed.

Diamonds in the Ruff is a non-profit flyball club. Flyball is a dog sport which incorporates a 4-dog relay race between competitive teams. One dog from each team, racing side by side (in separate lanes), must go over 4 jumps, step on a flyball box pedal, catch a tennis ball, and return over all four jumps to the start/finish line where the next dog eagerly waits. The fastest team wins.

The reason for our request is that during practice the dogs need to be "off leash" during training (although they are always crated or on leash if they are not participating at that particular moment). This sport requires flat ground without divots or obstacles. The racing lanes are a minimum of 120 feet (36.5 m) in length. It is also important that dogs not involved in the race not enter the training area as high-speed collisions (dogs complete a 102 foot course (31 m) in 4-5 seconds) could endanger the health and safety of not only dogs but also their handlers. This is not something that can be done in an off leash dog park.

We practice outside in the summer months as it is very difficult to find a reasonably priced indoor facility that is long enough for practice.

Diamonds in the Ruff (14 members + families) is active within the community promoting responsible pet ownership at events such as Pets in the Park, New Hope Dog Rescue events, Avalon Community Family Day, and Westgate Alliance Church Family Day. In addition, Diamonds in the Ruff hosts an annual tournament (held at the Kinsmen / Henk Ruys Soccer Centre) attracting flyball clubs from Alberta and Saskatchewan.

In anticipation of the exemption, Diamonds in the Ruff would:

Supply a nonpermanent barrier so that the arena would be an enclosed area (ensuring no damage to the existing structure).

Ensure that all dogs remain within the enclosed arena at all times. Dogs would be leashed or in kennels when not directly participating in practice. At no time would any dog be "at large". All dogs will be led to and from the arena on leash.

Pick up any dog feces and garbage within the arena and immediate vicinity where the dogs visit. The arena would always be left in as good or better condition than on arrival.

Diamonds in the Ruff would also be courteous of, and encourage, observers and promote good pet ownership within the community.

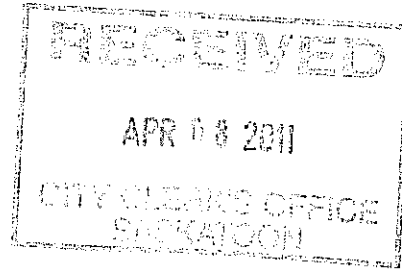
Thank you for your consideration. We look forward to hearing from you.

Sincerely,

Dr. Karen Machin DVM, PhD
President
Diamonds in the Ruff
Phone (w): 966-7412
Email: karen.machin@usask.ca

175-31
B5

April 1, 2011



His Worship the Mayor & City Council
City Clerk's Office
City Hall
Saskatoon SK
S7K 0J5

Dear Sirs/Mesdames:

**NOTICE OF ANNUAL MEMBER'S MEETING
SASKATCHEWAN PLACE ASSOCIATION INC.**

Please take note of the following meeting of the above-mentioned committee:

DATE: WEDNESDAY, MAY 4, 2011
TIME: 4:00 PM
PLACE: Credit Union Centre Board Room

Please confirm your attendance with Heather Hails by email, phone, fax or mail.

Thank you.

Yours truly,

Heather Hails, Secretary
Credit Union Centre

c.c. Ken Wood, Executive Director
Brenda Bodman, Controller
Members of the Board of Directors, Credit Union Centre
Betty Harmon - Meyers Norris Penny

Enclosures: Agenda
Minutes of May 5, 2010 Annual General Meeting

SASKATCHEWAN PLACE ASSOCIATION INC.

ANNUAL MEMBER'S MEETING

WEDNESDAY, MAY 4, 2011

4:00 PM

1. *Reading of the Notice of Meeting*
2. *Call to Order*
3. *Approval of Agenda*
4. *Proxies*
5. *Minutes of previous meeting - copy attached*
6. *Business Arising*
7. *President's Report*
8. *Treasurer's Report*
9. *Approval of Auditor's Report*
10. *Resignation of Directors*
11. *Appointment of Directors for 2011*
12. *Appointment of Auditor*
13. *Appointment of Solicitor*
14. *Ratification of Board of Director's Actions*
15. *Other Business*
16. *Motion for Adjournment*

*Credit Union Centre
Board of Directors Meeting
Wednesday, May 5, 2010
Credit Union Centre Board Room*

ANNUAL MEETING MINUTES

PRESENT: *Mayor Don Atchison
Councillor Darren Hill
Richard Gabruch
Derek Bachman
Ineke Knight
Deb Young
Ron New
Crystal Smudy
Ken Wood, Executive Director
Will Antonishyn, Director-Finance & Ticketing
Brian Swidrovich, Director of Business Development
Scott Ford, Director of Marketing & Events
Heather Hails, Recording Secretary*

ABSENT: *Councillor Gord Wyant*

The Annual Meeting, chaired by Mayor Don Atchison, was called to order at 4:00 at which time the agenda was approved.

Members were informed that Mayor Don Atchison had been appointed by the City of Saskatoon as its proxy to vote on its behalf at the Annual Members' Meeting of Credit Union Centre Inc.

The minutes of the May 6, 2009 Annual Meeting were approved and there was no business arising from the minutes.

The Chairperson accepted the President's Report and the Treasurer's Report which had been circulated to board members.

The Chairperson approved the Auditor's report.

Meyers Norris Penny was appointed Auditor for Credit Union Centre for the year 2010. The City Solicitor was appointed Solicitor for the year 2010.

All actions by the Board of Directors for 2009 were ratified and approved.

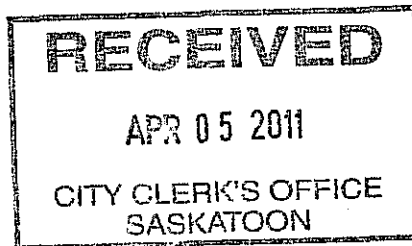
There was no other business. Mayor Don Atchison adjourned the meeting at 4:04.

Chairperson, Mayor Don Atchison

6290-1
B6)

From: CityCouncilWebForm
Sent: April 04, 2011 8:48 PM
To: City Council
Subject: Write a Letter to City Council

TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL



FROM:

Shakiba Jalal
10th Street East
Saskatoon
Saskatchewan
S7N 2T6

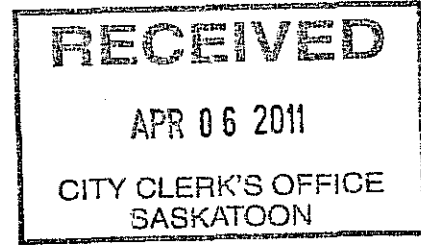
EMAIL ADDRESS:

COMMENTS:

I was wondering if we could have a program in place to encourage house owners to clean sidewalks. As it has been a beautiful couple of weeks, I have started walking to work. Mainly because walking is healthy and we have such a short spring and summer in Saskatoon that I want to fully take advantage of being outdoors. I actually wiped out today on my walk and landed on my hand. I walk very carefully as I have to navigate various puddles and icy sidewalks. It made me wondering if as a city we can do more to help clean the sidewalks when the snow starts melting. I am a young person so falling doesn't hurt me much, but what if a senior person falls? She could break a few bones easily. Many seniors are cooped up inside over the winter. We should try to do something to help them get out more often. They will stay healthy and it will go a long way reducing health care costs. My mom is 64 years old and she has decided not to go outside for walks even though she used to in winter times. Mainly because she is worried she would break a bone. She has high blood pressure but if she goes for walks, she doesn't need medication/doctor visits and feels great. What is the solution? I am willing to get involved in any initiatives. I work with many young people in the community and could get them involved as well. I just want a clean city so that the citizens can live a better life. Maybe we can use media to encourage everyone to become more active and help clean the city? A little note in the paper might go a long way.
Thanks!

150-1
B7)

From: CityCouncilWebForm
Sent: April 05, 2011 11:54 PM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Stewart Locke
20 Mills Cres.
Saskatoon
Saskatchewan
S7J 2P9

EMAIL ADDRESS:

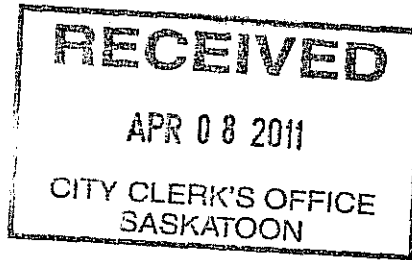
locks@sasktel.net

COMMENTS:

Saskatoon is now the worst managed city in this country. Pot holes are at there worst; taxes keep increasing every year with services being cut back. You spend a half a million dollars a year for an airplane to watch over the city when you can hire 10 more officers for that price. You want to build a new police staion when you can add on to the norht side of the existing police station with underground parking and above ground parking and offices above. This city is deteriorating as a direct result of Don Atchison and hiew greed for money and nothing to repair our damaged city

205-1

B8)



BHP Billiton Canada Inc.
300, 130 - 3rd Avenue South
Saskatoon, Saskatchewan
Canada S7K 1L3
Tel 306-657-8400 Fax 1-888-487-2161
bhpbilliton.com

April 8, 2011
City of Saskatoon
Office of the City Clerk
222-3rd Ave North
Saskatoon, SK S7K 0J5
Attn: Mayor Don Atchison

Dear Mayor Atchison:

Request for permission to host a charity barbeque in the City of Saskatoon (Bylaw No. 5734)

The employees of BHP Billiton Canada Inc. in Saskatoon would like to host a charity BBQ in front of our downtown office, and within the parking lot at the back of the building. The "Pink Day BBQ" is an attempt to raise money for those people and families affected by breast cancer. All funds raised will be donated to: Canadian Breast Cancer Foundation - Prairies/NWT Region.

Date: May 13, 2011
Location: 130 - 3rd Ave South in the front of the building and the parking lot in behind
Time: 11:00 am - 2:00 pm

We plan to play a radio at the event and would like to confirm that this is allowed under Bylaw 8244, Section 6(g) *Outdoor Public Events*.

I trust this letter includes sufficient information to receive permission from the City Council to hold this event. If you have any follow-up questions, please phone Randi Oszust at (306) 385-8400.

Yours sincerely,

Chris Hyder
Vice President, External Affairs

FAX COVER SHEET

TO	
COMPANY	
FAX NUMBER	13069752784
FROM	Michelle Layes
DATE	2011-04-08 11:04:46 CDT
RE	Request for permission to host a charity barbeque

COVER MESSAGE

Please see attached letter.

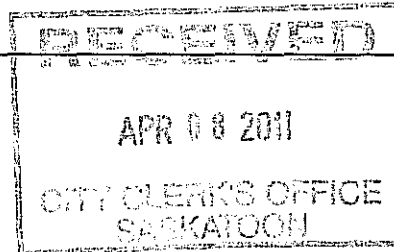
[cid:230030116@08042011-07DA]

Michelle Layes
Administrative Assistant

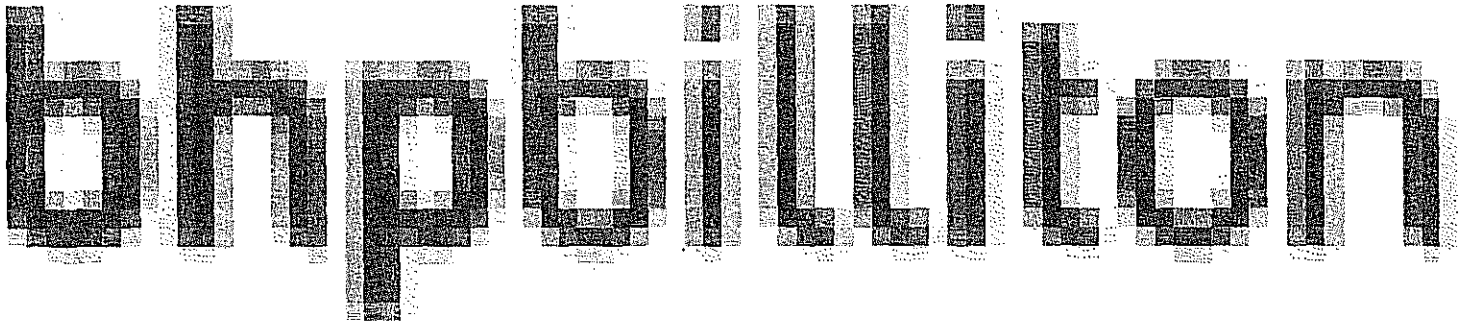
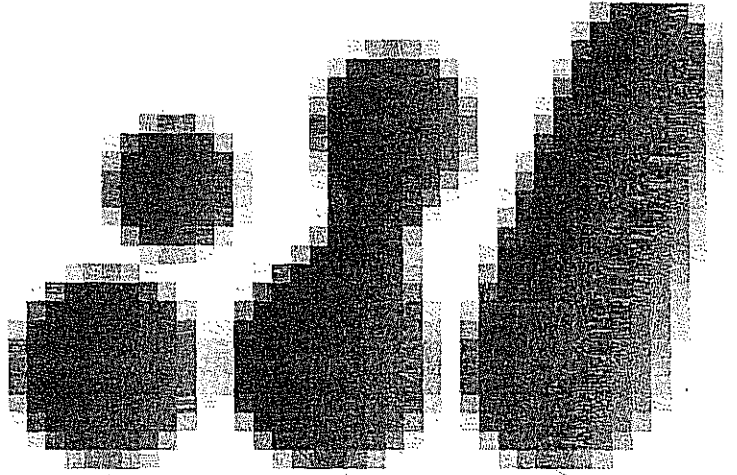
BHP Billiton
#300 - 130 3rd Avenue South, Saskatoon, SK S7K 1L3, CANADA

Email
michelle.g.layes@bhpbilliton.com<blocked::mailto:michelle.g.layes@bhpbilliton.com>
Internet <http://www.bhpbilliton.com><blocked::http://www.bhpbilliton.com/>
Phone + 1 306 385 8400
Fax + 1 888 800 1412

Please consider the environment before printing this email



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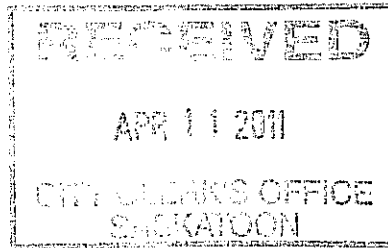


HMCS UNICORN
405 24th Street East
Saskatoon SK S7K 0K7

1110-1 (Coxn)

7 April 2011

Office of the Mayor
City Hall
222 3rd Avenue North
Saskatoon SK S7K 0J5



205-1
B9

Your Worship,

BATTLE OF THE ATLANTIC SUNDAY, 1 MAY 2011

Each year on the first Sunday in May, Canada's maritime community pays tribute to the courageous Canadians who joined with Allies during the Second World War to fight and win the Battle of the Atlantic. Our heroes did so against tremendous odds in the face of harsh elements, and above all, a determined foe, the German *U-Boats*.


On Sunday, May 1st, 2011 we will observe the 68th Anniversary of the Battle of the Atlantic. To mark the occasion, thousands of naval veterans from the Royal Canadian Navy, merchant navy and maritime air forces will join present members of the Canadian Navy to salute those who paid the ultimate price for freedom on or over the seas between 1939 and 1945. Ceremonies will take place all over Canada, but particularly in cities like Saskatoon, which maintain a special relationship with our Navy. Saskatoon stands out from other Canadian cities, not only because of the presence of HMCS UNICORN but also because we share the name of our city with one of the Canadian Navy's Maritime Coastal Defense Vessels.

Battle of the Atlantic Sunday holds a special meaning for those of us with ties to the Navy. Canada is a maritime nation with a history and an economy tied very much to the sea. The Canadian Navy contributes to the safeguard of our citizens and resources in roles that have diversified greatly in recent years and continue to do so. Canadians are well served by the dedicated men and women of Canada's Navy.

In order to highlight this important past, present and future contribution, and in recognition of the sacrifice made by our veterans, let me invite you to fly the Canadian Naval Jack at City Hall from Wednesday April 27th to Wednesday May 4th. This initiative will certainly contribute to strengthen the ties that we share, and will improve our community's awareness about their Navy. I know this sign of support will have a special meaning for the veterans in the community.

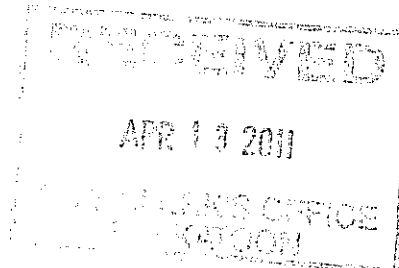
Please accept my thanks in advance, Your Worship, and be assured the Canadian Navy will always be proud of its motto "Ready, Aye, Ready!".

Sincerely,


R.L. Hanson
Commander
Commanding Officer

March 24, 2011

His Worship the Mayor
and Members of City Council



Dear Mayor Atchison and Members of City Council:

Re: 2010 Annual Report – Saskatoon Board of Revision

In accordance with the Board of Revision's Policy and Procedures, as Chair of the Board of Revision, I hereby submit the Board's 2010 Annual Report for City Council's information.

Background

Section 192 of *The Cities Act* provides for the establishment of a Board of Revision to deal with appeals arising from assessment procedures. The Board of Revision is set up as an independent administrative tribunal whose main function is to hear complaints (appeals) filed by any person or property owner.

Changes to legislation and decisions from the Court of Appeal have clearly established that the Board of Revision is the tribunal of record in the assessment appeal process. Persons wishing to appeal their assessments must present evidence before the Board of Revision to show that an error has been made. Appellants are precluded from presenting new evidence before the Saskatchewan Municipal Board, Assessment Appeals Committee, except in very minimal circumstances. Appeals before the Saskatchewan Municipal Board are based upon the record of the hearings before the Board of Revision. Hearings before the Board of Revision have become more complex.

Reassessments occur every four years and the year 2010 was the second year of reassessment based on rates established for the Province of Saskatchewan as of June 30, 2006.

In 2009, the entire province of Saskatchewan moved to a results based mass appraisal system for most properties. Major changes for commercial, industrial and investment properties took place in the 2009 reassessment in that the Income Approach (Rental Income) to value was allowed. The move to an ends based or results based mass appraisal market system presented new challenges and issues for the Board of Revision, such as:

- Additional training and hearing time was necessary to understand new concepts.
- More postponements and continuances of hearings were required to ensure that all of the necessary information was before the board in a clear and understandable manner.
- Confidentiality matters impacted hearings, decision-writing and record keeping.

An assessment appeal history for the years 2005 – 2010 is attached as Appendix D

2010 Composition of the Board

The 2010 Board of Revision consisted of 11 members, and operated with three panels, as follows:

Board Chair	David Gabruch
Panel Chair	Adrian Deschamps
Panel Chair	Raymond Lepage

Regular Members: Marvin Dutton, Ken Howland, , Eugene Paquin, Daymond Volk, Bernie Rodych, and Peter Stroh

Alternate Members: Karman Kawchuk, Patrick Thomson

The development of the skills, knowledge and expertise of a Board of Revision requires considerable time, and as such, the Board encourages City Council to continue to consider the extension of appointments of board members beyond the six-year maximum, particularly in reassessment years.

Appeals and Hearings

In 2010, the Board received 109 notices of appeals. The Board commenced hearings on April 9, 2010, considering and rendering decisions on 49 appeals. Appendix "A" is a summary of results of appeals heard by the Board of Revision in 2010.

The Board completed its duties on July 14, 2010. All decisions were rendered in writing by this date. A summary of time put in by Board members for the years 2005 to 2010, is attached as Appendix "B". The comparable year for the year 2010 would be 2006 (being the second year of a four-year cycle). It is important to note that the legislation now provides for the parties to an appeal, to file an "agreement to adjust" with the Board of Revision Office thereby reducing the number of appeals that require a hearing.

Decisions of the Board of Revision can be further appealed to the Assessment Appeals Committee, Saskatchewan Municipal Board. There were 39 decisions of the Board of Revision appealed to the SMB in 2010. The hearings for these appeals are currently being scheduled and it is expected that it will be some time until those decisions are rendered.

Appendix "C" provides a summary of results for the Board of Revision and the Assessment Appeals Committee, Saskatchewan Municipal Board, for the years 1997-2010.

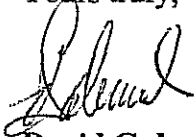
Summary

The year 2010 was the second year of the reassessment cycle and it mirrored board statistics for the second year of the reassessment cycle in all respects.

The shift to a market value standard in 2009 presented new issues and challenges for the Board. The Board has undertaken to look at ways to improve efficiency and streamlining the process. The necessary skills and knowledge of a Board member takes time to develop and the Board supports any consideration for reappointment of board members beyond the six-year maximum term, when necessary, particularly in a reassessment year.

As in past years, the Board wishes to commend the Board of Revision staff for its skill and knowledge. The expertise of the staff greatly contributes to the success experienced by the Board of Revision.

Yours truly,



**David Gabruch, 2010 Chair
Board of Revision**

Appendix A

2010 BOARD OF REVISION - APPEAL SUMMARY

	Total Appeals Received	Dismissed (Fee not Paid) (Insuff. Grounds) (Refusal to Hear)	Withdrawn	Assessment Adjusted (agreement btwn appt & assr.)	Assessment Adjusted Hrg & Dec. by Board	Assessment Sustained Hrg & Dec. by Board
Residential:						
(Sub-Class Condo)	4	0	1	1	2	0
(Sub-Class Res)	11	2	1	8	0	0
Commercial:						
\$150 Fee	8	0	5	1	1	1
\$500 Fee	2	0	2	0		
\$750 Fee	46	3	21	0	17	4
Multi-Res:						
(Sub-Class MRES)						
\$150 Fee	0	0	0	0	0	0
\$500 Fee	0	0	0	0	0	0
\$750 Fee	38	0	2	12	9	15
*Totals	109	5	32	22	29	20

* An agreement to adjust the assessment is a document signed by the Assessor and the Appellant. It does not need to be ratified by the Board. The result is recorded as Adjusted in the City's CIS database.

Note: There is one \$750 commercial supplementary appeal (109-2010) that has been heard but a decision has yet to be rendered.

Updated: Apr 8/11

Appendix B

Board of Revision Members - Summary of Time (breakdown by task) - Year 2 of the Reassessment Cycle

	1998	2002	2006	2010
No. of Appeals Received	301	280	169	109
No. of Appeals Heard	219	126	128	49
No. of Board Members	12	11	8	11
Total Hearing days	148.5	68.5	64.5	46.5
Avg. Hearing days/person	12.37	6.23	8.06	4.23
Total Deliberation days	61.375	33.75	21	16.5
Avg. Deliberation days/person	5.11	3.07	3.5	1.5
Total Preparation days	52.125	29.5	23	20.5
Avg. Preparation days/person	4.34	2.68	2.88	1.86
Total Decision-writing days	140.5	68.5	57.5	21.5
Avg. Decision-writing days/person	11.71	6.23	7.19	1.95
Total Days for all Tasks	402.5	200.25	166	105
Avg. of days for all tasks/person	33.54	18.2	20.75	9.55

s:\baskets\BR\excel-files\bor members summary.xls

Appendix C

STATISTICS - BOARD OF REVISION & SASK. MUNICIPAL BOARD - 1997-2010

Year	Total # Appeals Received	# Withdrawn By Appellant	# Dismissed (Insufficient Grounds/Fees Not Paid)	# Adjusted (*Joint Rec. & Hearing)	# Sustained	# Decisions Appealed to SMB	# Withdrawn at SMB	# Assessments Adjusted As Result of SMB Ruling
1997	754	220	33	255	246	39	9	5
1998	306	86	1	107	112	90	15	11
1999	150	87	2	32	29	23	4	9
2000	42	16	0	16	10	3	0	0
2001	833	277	42	288	226	176	14	33
2002	280	148	6	61	65	69	23	19
2003	228	48	3	120	57	57	3	17
2004	97	40	0	43	14	21	7	5
2005	699	224	26	288	160	145	6	87
2006	171	38	2	52	79	112	3	9
2007	245	56	62	79	48	103	25	32
2008	144	32	3	49	60	97	7	77
2009	420	179	13	198	30	74	2	1
2010	109**	32	5	51	20	39	0	1

*Recent changes to *The Cities Act* allowed for an "Agreement to Adjust..." between the Assessor and the Appellant. The agreement no longer has to be ratified by the Board and the result is recorded as "Adjusted".

**Includes one supplementary appeal with no decision yet rendered.

s:\baskets\bor\excel\stats-1997-2007

Updated: December 4, 2008

Appendix D - Assessment Appeal History - 2005 - 2010

City of Saskatoon Board of Revision

	<u>*2010</u>	<u>2009</u>	<u>2008</u>	<u>2007</u>	<u>*2006</u>	<u>2005</u>
Appeals Received - Residential	11	60	10	7	13	158
Appeals Received - Condo units	4	55	2	0	4	16
Appeals Received - Commercial	56	241	107	211	137	457
Appeals Received - Multi-Res	38	62	25	27	17	68
Appeals Received - Total	109	418	144	245	171	699
Total Appeals Dismissed - as per legislation	5	13	3	62	2	26
Total Appeals Withdrawn - no action taken	31	179	32	56	38	224
Total with Assessment Adjusted through agreement between Assessor and Appellant	22	137	14	23	23	196
Total With Assessment Adjusted through Board hearing	29	61	35	56	29	92
Total With Assessment Sustained through Board hearing	20	30	60	48	79	160
Total % receiving adjustments	47%	47%	34%	32%	30%	41%
Total % no change to assessment	19%	7%	41%	20%	48%	23%

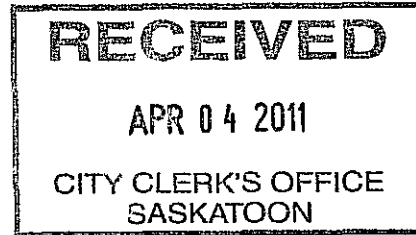
Note: There are two supplementary appeals (one commercial and one multiresidential) that have been scheduled but not yet heard.

* Year 2 of Reassessment Cycle

S:/Excel-Files/2010 Reports/Appeal History- 2005-2010.xls

CI)

From: CityCouncilWebForm
Sent: April 02, 2011 12:42 AM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Jefferson H. Shirley
270 David Knight Crescent
Saskatoon
Saskatchewan
S7K5L8

EMAIL ADDRESS:

jhshirley@sasktel.net

COMMENTS:

Our residential utility bill has 2 surcharges for Storm water mgmt and Flood Levy protection - I know they were added in 2007, but after looking for information on when I can expiry and removal of these surcharges I discovered that bylaw 8729 revised this from a 1 year charge expiring in Dec 2008 to a 10 year charge expiring in 2018, AND increased the amount by 50% from \$3.00 to approximately \$4.50 ...is this correct? Was this change announced to the public? What has been done with these funds (specific projects or information on where I get this project list requested please). Why is this necessary when general tax revenue and water utility charges are already in place for the city to manage. The surcharge(s) were supposed to be to offset costs from the flood of June 2007, NOT to become a 10 year revenue stream for capital improvement which should come out of tax revenue and regular utility revenue.

Thank you in advance for your reply,

Jeff Shirley
270 David Knight Crescent
Saskatoon, SK
249-2910

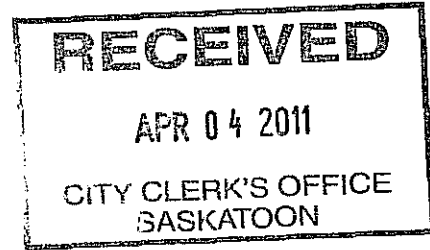
From: CityCouncilWebForm
Sent: April 03, 2011 1:27 PM
To: City Council
Subject: Write a Letter to City Council

(C2)

TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Doug MacNeill
430 Buckwold Cove
Saskatoon
Saskatchewan
S7N 4V9



EMAIL ADDRESS:

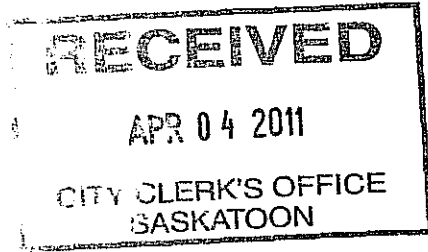
doug.macneill@shaw.ca

COMMENTS:

My reward for not driving home intoxicated. I was surprised to see that after going out for drinks for a friend's birthday on Fri April 1 and opting to leave my vehicle at the pub we had gone to vs driving home intoxicated I received a \$50 ticket from the city for parking on Private Property when I went to pick up my vehicle the next day. Thanks City of Saskatoon and Crackers Pub.

750 - 1 (C3)

From: CityCouncilWebForm
Sent: April 03, 2011 9:45 AM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Betty Reid
1016 lansdowne ave
saskatoon
Saskatchewan
S7M 2C3

EMAIL ADDRESS:

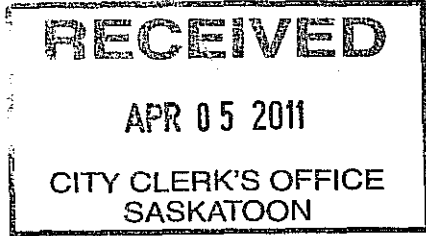
bettyr@hotmail.ca

COMMENTS:

This letter is regarding how expensive it is to buy & rent in Saskaton.Maybe there needs to be a sign at the enterance of Saskatoon stating this:
Middle Class not wanted here. Oceanfront, Mountainview prices for our baldass prairie homes.We want 90% of your income to live in Saskatoon. We have the worst roads in Canada, No pets ever ! I also don't understand how the City is helping by getting lower income earners into homes they may later not be able to afford when interest rates go up.SASKABOOM alright! what a farce.

C4)
7820-2

From: CityCouncilWebForm
Sent: April 05, 2011 12:41 PM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Shauna Moen
202 Kirkpatrick Crescent
Saskatoon
Saskatchewan
S7L 6Z4

EMAIL ADDRESS:

shauna@themoens.net

COMMENTS:

My husband and I have lived at 202 Kirkpatrick Crescent for 5.5 years now. I love our home and our spacious back yard that gives lots of room for our young ones to play. Unfortunately, our backyard has become a major problem these last few years.

It all started in 2007 on Fathers day. We were visiting with my husband's parents when it started to rain heavily. My husband drove home to check on things and you could imagine what he saw!! Our backyard was filled with water, right up to the paving stones of our walkout entrance. We have video and pictures of this. Since then whenever it rains our backyard fills with water. The drain in the cat-walk between Junor ave and Kirkpatrick crescent is not working for us. We have call about this issue before. Since then the city has put in those big storm tanks in Dundonald park and around the city. Well, June 31 of 2010 (last summer) it rained, and rained hard! Our backyard had water 5.5 feet deep along the back fence, and 3 feet deep against our new french-doors at house. You could imagine the horror of watching this and not being able to do a darn thing about it. Watching and marking the water levels on the back door, praying they will not buckle... watching the water seep in slowly under the door jamb. I have some pretty wild pictures and video of all this.

Even now, as the snow melts, i have a backyard with water half way up.

Storm water drainage is a HUGE issue in our area. We need this fixed immediately.

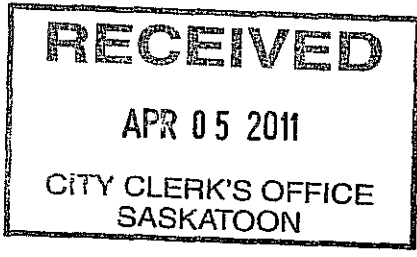
I have supporting pictures and videos of most of our backyard water issues. Please help us, and fix this. My children would like to play in their own backyard again.

Thank you for reading this and hearing me out

x 7300-1
x 665-1
C5

From: CityCouncilWebForm
Sent: April 04, 2011 8:41 PM
To: City Council
Subject: Write a Letter to City Council

TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL



FROM:
Lynn Earle
3436 Ortona Street
Saskatoon
Saskatchewan
S7M 3S1

EMAIL ADDRESS:
ldearle@sasktel.net

COMMENTS:

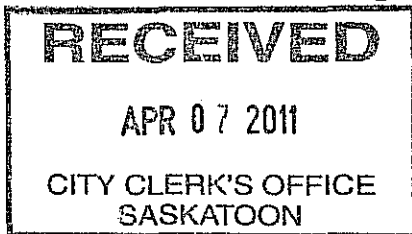
Mr Mayor and Councilors,
Our son and daughter-in-law recently moved to Caswell Hill. A few weeks ago our daughter-in-law attended a meeting about the relocation of the Bus Barns, at the current location. At that meeting she was told there are 150 buses in the Transit Fleet. Only 100 buses can be housed in the existing barns, leaving the remaining 50 that are not in use in the evenings, on the Streets directly outside the Barns. Our Son has counted as many as 25 buses sitting outside.
The staggering information is that these buses are left running all night long anytime the temperature drops below -3 degrees Celcius. Therefore meaning these buses can be left idling all night for up to 5 months and more every year!
When told this I was completed astounded. In this world of sustainability and concern for our environment and air quality --- How is it the City of Saskatoon Transit is deliberately releasing this massive amount of pollution into the environment, --- into a residential neighborhood! -- at the edge of our Town Down core --- to disperse throughout our City as the wind takes it?
And this has been going on for years and increasing with the addition of each new bus to the fleet.
I'm shocked!
My husband and I are actively interested in the City's activities, but we had no idea this was happening. Therefore I'm sure the citizens of Saskatoon are unaware.
There can be no excuse good enough to justify this. There needs to be an immediate as well as a long term solution.
If the buses need block heaters - install them. A large metal Storage facility can be built in a matter of weeks and cheaply - to house the additional buses. And -- the relocation of the new Bus Barn Facility needs to be expedited. These are all doable.
This is a dangerous and unsightly Blight on the City's sustainability initiatives.
How on one hand can the City discuss wind turbines, recycling or methane gas extraction and turn a blind eye to deliberately polluting the night air. ---- Because no one will see - --- no one knows?
I wonder - does each councilor realize this situation? What will each councilor and His Worship the Mayor do to correct this 'Dirty secret'.

The citizens of Saskatoon should know. I would greatly appreciate a reply from council and trust the solutions will be put into play before next fall and winter.

Respectfully submitted by Lynn Earle

7310 - 1
C6

From: CityCouncilWebForm
Sent: April 06, 2011 10:19 PM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Edward Danneberg
1418 Avenue N South
Saskatoon
Saskatchewan
S7M2R3

EMAIL ADDRESS:

edanneberg@gmail.com

COMMENTS:

Re: Bus Service into Holiday Park, specifically Avenue N

Last year I spoke against the change to transit service that brought the Holiday Park route from Schuyler Street, to looping through Avenue M, Wellington and Avenue N, due in part to the VERY negative impact the dust, noise and extra traffic is having on our son Colby, who is Autistic and suffers from Alopecia (no hair) and severe allergies.

Within 3 days of the snow coming off the roads, we have seen a serious decline in Colby's health due to the dust and dirt picked up and blown over our home by the buses travelling on Wellington and Avenue N.

Colby has had to be taken to the hospital and minor emerge already due to the dust and dirt accumulating in his eyes and lungs. As his breathing suffers his sleep becomes erratic, his eyes swell and redden and his entire quality of life suffers.

We are now BEGGING for changes to be made to accomodate our son. We moved to this neighbourhood due to it's cleanliness, low traffic levels and proximity to schools for our children. This one change has made our choice so unbearable that of course we have considered moving - yet we cannot move, due to financial and other reasons.

In addition to our own issues, we have found that this change to the bus route is causing other problems for the neighbourhood. This includes severe road erosion, which is especially evident this year, as well as increased traffic dangers for the many other children that walk to and from the 2 schools that are within a 3 block radius.

We have spoken to many of the people who use this transit route and have found that it would not inconvenience them to return to the stops on Schuyler.

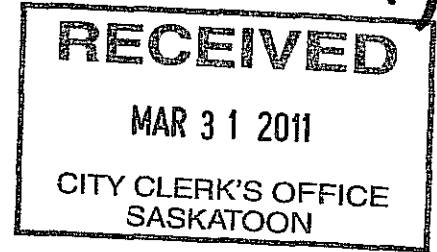
You may recall, this route was changed due to the alleged need by seniors at the Arbor Green Apartments. We have found that - as a matter of fact - very few (if any) of the residents ever utilize the transit service. Most all have cars, as evidenced by the parking lot and in speaking to the residents themselves.

This seeminlgy insignifcint change to the transit system has had a profoundly damaging effect on our son, our family and our neighbourhood. I once again plead and implore you to reconsider this change and return the transit service to the pre-2010 route through Holiday Park. Surely one must agree that the past 2 years have proven that the negatives far outweigh any positives that have come from this change.

7920-1

C7

From: CityCouncilWebForm
Sent: March 31, 2011 9:32 AM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Phil Adair
346 Thain cres
Saskatoon
Saskatchewan
S7K 6N7

EMAIL ADDRESS:

Phil.Adair@Saskatoon.ca

COMMENTS:

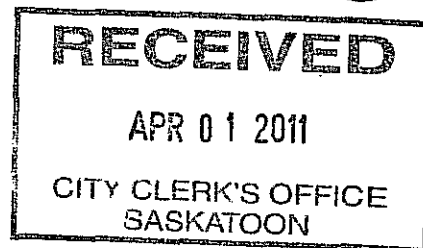
Dear Council:

There has been a lot of controversy recently about the negative effects of flouride on the human body. I urge council or their aids to conduct some basic research on this topic, and using that information, introduce a new policy that stops all fluoride injection into our water supply. I believe we are using flawed research and taking the word of "the powers that be" to introduce a toxic chemical into the water supply, leading to chronic long term health issues in our people. Please listen to the people who are finally waking up and voicing their opinion in a petition to stop fluoridation in our city.

Respectfully, Phil Adair

150-1
x 7920-1
C8

From: CityCouncilWebForm
Sent: March 31, 2011 7:29 PM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Teresa Penner
1205 Ave. J south
Saskatoon
Saskatchewan
s7m 2c3

EMAIL ADDRESS:

tzephora@hotmail.com

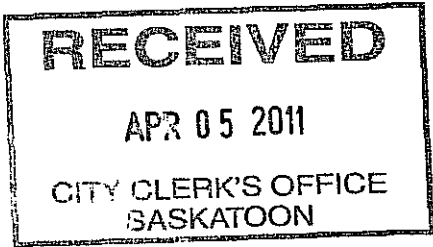
COMMENTS:

Thank you very much for removing fluoride from our water.. I am very grateful that you have taken this step. Blessings to you..:)

7920-1

C9)

From: CityCouncilWebForm
Sent: April 04, 2011 8:14 PM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Wald Erika
1042 Macklem Drive
Saskatoon
Saskatchewan
S7L 4R4

EMAIL ADDRESS:

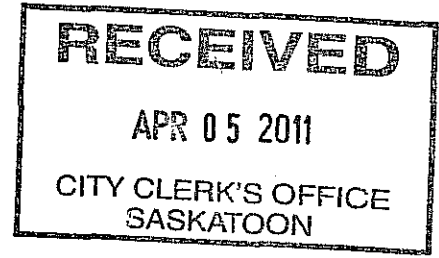
ejwald@sasktel.net

COMMENTS:

To the mayor and city council: I am very concerned that fluoride might be added to the water again as there are connections between it and many health problems while the benefit to teeth has been discredited. I am most aware of negative effects on the thyroid. There is also link between thyroid problems and breast cancer. If fluoride is added back to the water there will be an expectation that the city provide water uncontaminated by that industrial pollutant to those citizens who do not want it in their bodies. Kindly consider the difficulties involved in that prospect. Thank you.

C10
7920-1

From: CityCouncilWebForm
Sent: April 05, 2011 1:21 PM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Dieter Braun
33rd St w
saskatoon
Saskatchewan
s7l0x1

EMAIL ADDRESS:

indianinthemachine@yahoo.ca

COMMENTS:

CITY OF SASKATOON HAS NO AUTHORITY TO PRACTICE MEDICINE THROUGH MUNICIPAL WATER SUPPLY

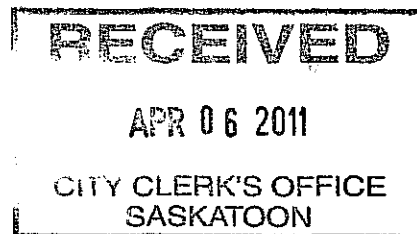
I was reading the City of Saskatoon 'Cities Act" and no where does it say that the city of Saskatoon was given the right to MEDICATE PEOPLE through the water with fluoride medication. Therefore, I urge the city council to take immediate emergency measures to stop this unfortunate UNAUTHORIZED malpractice, as it's obviously causing health harm to people.

Health canada doesn't have the permission of the people to medicate us, and neither does the engineers department been given authority to practice medicine on the people in Saskatoon or it's visitors.

Also an apology would be appropriate for all the lives shortened and compromised.
<http://www.saskatoon.ca/CITY%20COUNCIL/Documents/Cities Act.pdf>

C11)
6120-5

From: CityCouncilWebForm
Sent: April 06, 2011 11:22 AM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Stephanie Grzybowski
2403 Kenderdine Road
Saskatoon
Saskatchewan
S7N 4A4

EMAIL ADDRESS:

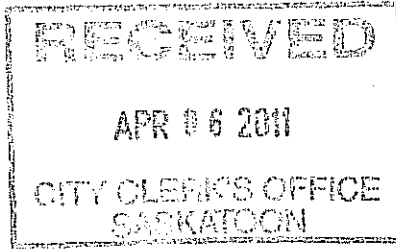
slak@sasktel.net

COMMENTS:

I have worked in the downtown core since 1987 and every year it becomes harder to find parking due to development. I can understand that the city would like us to use transit services but not everyone can take a bus - some of us need our vehicles to use throughout the day, others drop children off at daycare in the morning or rush home at the end of the day to take them to an extra-curricular activity. Maybe it's time that the city took a step back and looked at the monthly parking situation in the downtown area. Even if everyone used the transit system it would never accomodate all the people that work downtown. Wake up - quit turning over every lot for sale and allowing another office building to go up. There are other areas of the city for developers to build.

5300-1
C12)

THE BOARD OF POLICE COMMISSIONERS
SASKATOON, SASKATCHEWAN



April 6, 2011

His Worship the Mayor
and Members of City Council

Your Worship and Members of City Council:

Re: Request for Red Light Cameras

At the Board of Police Commissioners meeting on March 17, 2011, recent accidents at the intersection of Attridge Drive and Central Avenue were discussed. The Board of Police Commissioners is requesting that Attridge Drive and Central Avenue be considered as a possible site for the installation of red light cameras.

Thank you for your consideration in this matter.

Yours truly,

A handwritten signature in black ink, appearing to read "Joanne Sproule".

Joanne Sproule
Secretary to the Board

JS:jf

cc: Chair, Board of Police Commissioners

6320(-113)

From: Gail Slawinski [gail.slawinski@gmail.com]
Sent: April 07, 2011 8:28 AM
To: Hill, Darren (CK - Council); Dubois, Bev (CK - Council); Lorje, Pat (CK - Council); Heidt, Myles (CK - Council); City Council; Clark, Charlie (CK - Council)
Subject: Traffic on Avenue C

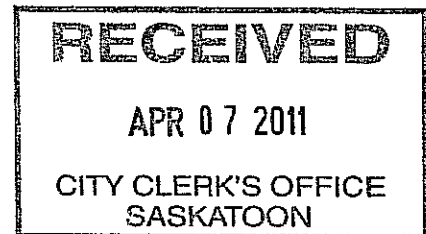
Good morning,

I am writing to again express my concern about the traffic on the residential section of Avenue C North from 33rd to 39th Street. This has been an issue for several years and we are still waiting to have it addressed. Today another Brinks truck (fully loaded armored vehicle) roared down our street at 7:30 am. This in addition to the regular Coke and Pepsi semis, the misc. bread trucks, unmarked semis, moving vans (must be MANY newcomers to our street this month!) the Calgary Alberta semi with some type of arm yesterday, the off duty city buses (they send them down our street in pairs) as well as all the other vehicles (including every cab company in the city). We have THOUSANDS of vehicles roaring down our street. The city comes out and repairs the potholes and craters from time to time. I can't help wondering what the costs are to repair this residential street that is used as a main artery for circle drive? It's becoming a joke how often they block off a street or two to patch things up. (The positive flip side of this is that when a street is blocked, the traffic becomes minimal as only residents come through.) Our street (and residents) has been studied, discussed, investigated and consulted endlessly. How about now doing something? Suggestions: Close access to circle. Add a stop sign at each block. Close access at 33rd. DO SOMETHING. We are entitled to the same quality of life as any other resident of this city. At a previous meeting Darren Hill addressed the concern he had that his street was getting close to 400 vehicles a day. My goodness. Only 400. What to do? What to do? Picture the **thousands** on this street. Some mornings I can't even get into my car (parked in front of my house) due to the rapid traffic. Isn't it time to act on this??????

We are reliable home owners, tax payers and good neighbors. And we can't wait to get the hell out of this city.

Sincerely,

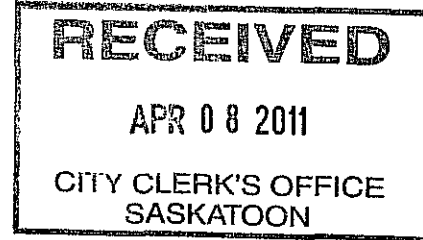
Gail Slawinski
1426A Avenue C North



7300-1

C14)

From: CityCouncilWebForm
Sent: April 08, 2011 7:56 AM
To: City-Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Seann Conlinn
403 2124 Ste. Cecilia Avenue
Saskatoon
Saskatchewan
S7M0P2

EMAIL ADDRESS:

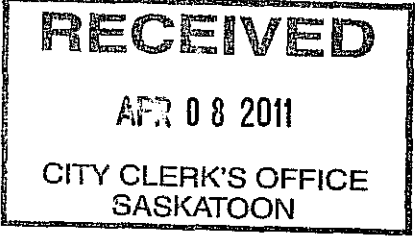
SeannConlinn@sasktel.net

COMMENTS:

I have been utilizing the bus service for more than 20 years. Last year was a terrible year for detours as you well know. With Saskatoon's population you are trying to encourage more people to take the bus and trying to improve the service and image of taking a bus. One of things I find disgusting is how filthy some of your buses are. This morning I came to work covered with dust. Most of the seats and the floor of the bus were covered with dust. This does not promote a good image for the Transit service nor does it encourage people to take the bus. This is not the first time over the years I have noticed this. The buses need to be cleaned on a regular basis- not just the outside of the buses. Also I hope some common sense is used this year as far as having detours and changing bus routes and schedules. For your information I utilize the Exhibition Area bus. I was also wondering why it turns south on Lorne Avenue and goes around by the Western Development Museum when noone ever gets on in the mornings. Maybe this s/b monitored?? I would appreciate to have my concerns addressed. Thankyou.

C15)

From: CityCouncilWebForm
Sent: April 07, 2011 7:13 PM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Uwe Stangier
115-9th St E
Saskatoon
Saskatchewan
S7N0A1

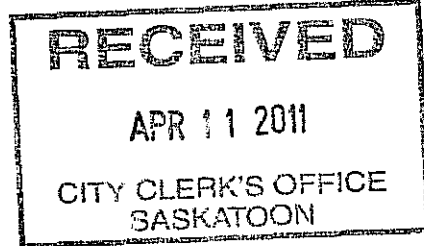
EMAIL ADDRESS:

COMMENTS:

To whom it may concern;
I live in Nutana. We still have the larger group garbage bins in the alleys on my street. Garbage pickup is supposed to be every 2 weeks in the winter and one week in the summer. However; it has been 19 days since the garbage was picked up. I called the number for gargabe pickup this morning and the gentleman I spoke to told be that a garbage truck would be by today. No truck showed up. I called back in the afternoon to double check that a truck was coming and was told that yes, a garbage truck would be by today. It is currently 19:00 hours and no truck has arrived. While I appreciate that sometimes the collection schedule may be thrown off, I do not appreciate being told by two different people that a truck is coming if that is not the truth. Tomorrow will be 20 days since the overflowing bins in my alley have been emptied. I will speak to the people at garbage collection again tomorrow. Hopefully this matter will be resolved without further correspondence.

From: CityCouncilWebForm
Sent: April 11, 2011 9:42 AM
To: City Council
Subject: Write a Letter to City Council

C16



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:
Karin Tate
807 Main Street
Saskatoon
Saskatchewan
S7H 0K2

EMAIL ADDRESS:

kstate@shaw.ca

COMMENTS:

I am writing to city council to urge council to consider two things: an earlier start to street cleaning in the spring, and that the city invest in an information campaign to raise public awareness of each individual's responsibility in keeping Saskatoon clean and litter-free.

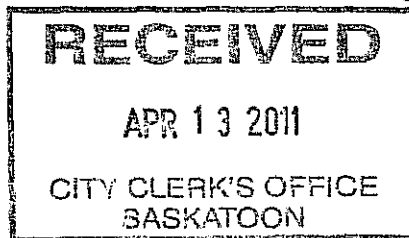
The city is a huge dust bowl right now. The snow is entirely gone from the majority of streets, and street cleaning should begin as early as possible so that those with respiratory problems (and the rest of us!) don't have to suffer so long. We live in a windy place, and the dust and dirt from the streets is blowing everywhere, creating an atmosphere in which it is difficult to breathe. I'm willing to bet that if an air quality sample were taken right now, the results would not be good. It is for this reason that I think the April 26 start to street cleaning is too late. We have a short summer season, and people naturally like to be outdoors as much as possible as soon as the weather warms up. Earlier street cleaning therefore makes more sense, especially on downtown streets and commercial districts where coffee shops and restaurants have outdoor seating. If street cleaners were out now, cleaning the streets that were free of snow, the overall amount of dust and dirt in the air would be reduced, and the city could have the streets cleared by mid-May instead of June. Summers here are just too short to spend the whole spring choking on winter's dirt.

The other problem is litter. Each successive spring I've noticed more and more garbage on the streets and sidewalks, and on boulevards and in parks. I could be wrong, but it doesn't seem like there has been a major public awareness campaign about littering for decades, and as a result the amount of litter on our streets is becoming a problem. Saskatoon is a lovely city, it doesn't deserve to look so horrible and depressing each spring. Perhaps the city could encourage neighborhood associations, public schools, and individuals to get out in the spring and pick up the trash. If, at the same time, a public awareness campaign on TV and radio were used to raise awareness of the problem it seems likely that the habit of some to throw their trash on the ground could be curbed. A concerted effort aimed at reminding dog owners to clean up after their pet, even in the winter, would help enormously as well. (In Paris they have plain-clothes police patrolling parks and major streets, and dog owners who don't pick up after their pet are ticketed.) I think a lot of people need to be encouraged to think of what's outside their yards as their environment, too. It's not just the city's job to keep Saskatoon clean, but all of ours. I just think some people need reminding.

Thank you for your time.

7000-6
C17

From: CityCouncilWebForm
Sent: April 12, 2011 9:44 PM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

M. Younus Sheikh
Apt # 12, 937 Northumberland Avenue, Saskatoon, Sk.
Postal Code : S7L 3W8
Saskatoon
Saskatchewan
S7L 3W8

EMAIL ADDRESS:

younus2010@yahoo.ca

COMMENTS:

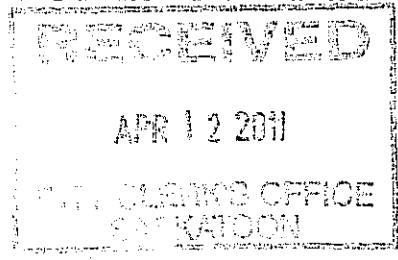
Respected Sir,

I am 40 years old, do I need to wear the helmet on my head when I am Biking (cycling) in city Saskatoon, Sk. ???
or Is the helmet is mandatory in saskatoon, when cycling ? What is the Law ???
Please reply briefly.....Thanks

1965-1
X 1870- (C18)



PERSEPHONE THEATRE



Janice Mann
City Clerk
2nd Floor, City Hall
222 3rd Ave. North
Saskatoon, SK S7K 0J5

Dear Ms. Mann,

Persephone Theatre's Board of Directors and Management would like to thank the City of Saskatoon for its tremendous support of the theatre over the years. The City has been a true partner in our success and has contributed to our ability to serve our community. To ensure we can continue to serve, Persephone Theatre respectfully requests that City Council approve the following items:

- 1) An extension to its current property tax abatement to assist in mitigating the risk associated with the unprecedented level of activity that will descend on the Remail Arts Centre starting in 2011 and continuing to 2016. Construction activity is anticipated on the River Centre (property north of Saunders), River Village (Parcel "Y"), the AGS (adjoining the theatre on the west and south sides) and the Traffic Bridge which will result in access issues on all sides of our building. In order to ensure that the Theatre emerges from this period financially viable, Persephone's management has carefully selected next year's season to maximize audience numbers in addition to cutting the theatre's operating budget by \$284,900. The request for an extension of the tax abatement will provide short term assistance from the City during this challenging construction period. We request your consideration to abate 100% of the property taxes for the term January 1, 2012 to December 31, 2016.
- 2) A grant to the Theatre's expansion project equal to the sale price of the land to be purchased from the City. Persephone's small expansion will provide a significant improvement to the functionality and multi-use ability of the second stage.

If you need any additional information please feel free to contact Sheldon Born, General Manager, 384-2126 ext. 223.

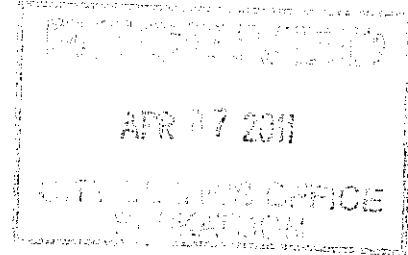
Sincerely,

Douglas Richardson, Q.C.
President
Persephone Theatre Board of Directors

205-5
D1

April 4, 2011
File No. 205-1

Mayor Donald Atchinson & Members of City Council
City of Saskatoon
City Hall
Saskatoon SK S7K 0J5




Dear Mayor Atchinson:


Re: Proclamation of Drinking Water Week – May 1 to 7, 2011

The Water and Wastewater Treatment Branch and the Public Works Branch request that the week of May 1 to 7, 2011, be proclaimed Drinking Water Week. The City of Saskatoon, American Water Works Association (AWWA), and communities throughout North America would like to take this opportunity, on behalf of both water professionals and the consumers they serve, to join together to recognize the vital role water plays in our daily lives. As a community, we will continue to work together to conserve this precious resource for future generations.

On a local level, we also pay tribute to the dedicated City employees who work hard to treat and deliver safe drinking water to our residents. If you have any questions, please feel free to contact Reid at 975-2566 or Trent at 975-8897. Thank you for your attention to this matter.

Yours truly,


for: **Reid Corbett, Manager**
Water and Wastewater Treatment Branch


Trent Schmidt, Manager
Water & Sewer Section

RC:fk

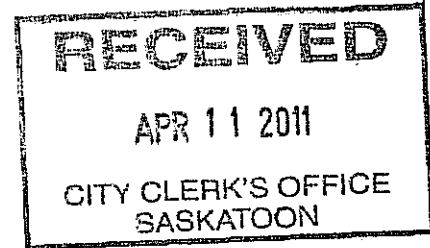
From: CityCouncilWebForm
Sent: April 11, 2011 11:44 AM
To: City Council
Subject: Write a Letter to City Council

205-5
D2)

TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Wayne Miner
1021 Saskatchewan Cres. West
Saskatoon
Saskatchewan
S7M 5J6



EMAIL ADDRESS:

saskatoonshrineclub@sasktel.net

COMMENTS:

"The Shrine Shines in Saskatoon"

The Saskatoon Shrine Club respectfully requests, His Worship Mayor Don Atchison and the City Council, proclaim the week of May 22-28, 2011 as Shrine Week. This year marks the 100th anniversary of the Shrine in Saskatchewan. The Shriners have helped 5000 Saskatchewan kids receive medical treatment at one of 22 Shrine Hospitals since 1922, at no cost to the family. This year also marks the 92nd anniversary of the formation of the Saskatoon Shrine Club, the oldest Shrine Club in North America.

Yours in the Faith,
Wayne Miner, President
Saskatoon Shrine Club

(We do not wish to appear in person at Council)

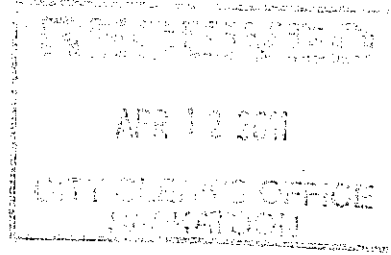


Saskatchewan
Parks and Recreation
Association
*Recreation
An investment for life*

205-5
D3)

April 5, 2011

His Worship Donald Atchison, Mayor of Saskatoon
City of Saskatoon
222 - 3rd Ave. N.
Saskatoon, Saskatchewan
S7K 0J5



Dear Mayor Atchison:

Re: 2011 June is Recreation & Parks Month

Available leisure time, personal choice of activities and pursuits for fun and pleasure, and access to special places.....these are qualities of life we have virtually everywhere in Canada and good reasons to celebrate. Gather your family, your friends, those strangers who live down the block that we use to know as neighbours, your co-workers; get everybody in your entire community to celebrate recreation and parks. If they are not realizing these qualities of life that are available in their community every day, perhaps an event may get them started.

June is Recreation & Parks Month is a growing National campaign intended to draw attention to the important benefits and values of recreation for the health, happiness, growth and development of individuals, families and communities. The campaign is not only intended to create awareness, but also to get people actively involved in recreation in a park setting. The campaign usually is showcased by an organized event to celebrate and demonstrate how fun recreation really is, how we can share it with others, how many places there are to do it and how much better it makes our lives.

I am inviting you to champion this celebration by:

1. Making a Proclamation that June in your community is recognized as Recreation and Parks Month
2. Registering your community as an Ambassador for parks and recreation
3. Holding a Celebration Event in your community and be eligible for a celebration grant and the draw for a piece of playground equipment donated by Henderson Recreation Equipment
4. Encouraging your residents to enjoy and benefit from recreation activity and parks by "living them everyday"

....2

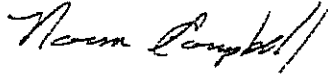
April 5, 2011
Mayor Atchison
City of Saskatoon
page 2

New in this year's JRPM campaign is a Celebration Initiative Grant of \$500.00 for those communities registered as Ambassadors and who enact a proclamation. Grant applications are available on the SPRA website, www.spra.sk.ca.

I have enclosed a sample Proclamation template, a registration form for the Ambassador Program, JRPM Celebration Poster and JRPM Celebration Merchandise order form to assist you.

For more information visit our website www.spra.sk.ca or contact Barry Rogers, Consultant- Parks and Open Spaces at brogers@spra.sk.ca by phone at (306)780-9262 or toll free at 1-800-563-2555.

Yours truly,



Norm Campbell,
Chief Executive Officer
cc: Barry Rogers, SPRA Consultant – Parks and Open Spaces
Encl. (4)

PROCLAMATION

June is Recreation & Parks Month

Whereas, in Saskatchewan, we are fortunate to have a variety of recreation and parks systems providing countless recreational opportunities for residents and visitors from around the world; and

Whereas, recreation enhances quality of life, active living and lifelong learning, helps people live happier and longer, develops skills and positive self image in children and youth, develops creativity and builds healthy bodies and positive lifestyles; and

Whereas, recreation participation builds family unity and social capital, strengthens volunteer and community development, enhances social interaction, creates community pride and vitality, and promotes sensitivity and understanding to cultural diversity; and

Whereas, recreation, therapeutic recreation and leisure education are essential to the rehabilitation of individuals who have become ill or disabled, or disadvantaged, or who have demonstrated antisocial behaviour; and

Whereas, the benefits provided by recreation and parks programs and services reduce healthcare and social service costs, serve to boost the economy, economic renewal and sustainability, enhance property values, attract new business, increase tourism and curb employee absenteeism; and

Whereas, our parks, open space and trails ensure ecological sustainability, provide space to enjoy nature, help maintain clean air and water, and preserve plant and animal wildlife; and

Whereas, all levels of government, the voluntary sector and private enterprise throughout the Province participate in the planning, development and operation of recreation and parks programs, services and facilities.

Now, Therefore be it Resolved, that the Saskatchewan Parks and Recreation Association (SPRA) does hereby proclaim that June, which witnesses the greening of Saskatchewan and serves as a significant gateway to family activities, has been designated as *June is Recreation & Parks Month* which will annually recognize and celebrate the benefits derived year round from quality public and private recreation and parks resources at the local, regional and provincial levels.

Therefore, _____ (name of municipality/ organization), in recognition of the benefits and values that recreation, parks and leisure services provide, do hereby designate the month of June as *June is Recreation & Parks Month*.

Signed this _____ day of _____, 2011 by:

_____ (printed name and title)

_____ (signature)



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AMBASSADOR PROGRAM - 2011 CELEBRATION REGISTRATION

General Information

Community / Organization: _____

Contact Name: _____ Position: _____

Phone Number: _____ Fax Number: _____ Email: _____

Address: _____ Town: _____ Postal: _____

Event/ Recognition Plan

Description of what the June is Recreation & Parks Month event or activity will be:

Description of how the event or activity will be acknowledged (i.e. media exposure, legacy item, change in the community, etc.):

Date: _____ Time: _____ Location: _____

Play Equipment Draw - Henderson recreation equipment limited

I hereby acknowledge that, if chosen as the recipient of the prize (i.e. outdoor playground equipment), our community/organization will:

- Pay for all freight expenses associated with delivery of the play equipment
- Pay for all expenses related to the installation of the play equipment
- Be present at the 2011 Saskatchewan Parks and Recreation Association (SPRA) Conference to accept the prize
- Consult with *Henderson recreation equipment limited* on the appropriate installation of the play equipment

Signature: _____ Date: _____

Return your completed registration form to:

SPRA

100-1445 Park Street, Regina, SK S4N 4C5

Fax: (306) 780-9257

For additional information, contact Barry Rogers, SPRA Consultant – Parks and Open Spaces, at (306)780-9262, or by email at brogers@spra.sk.ca.



Supported by:





**June is Recreation & Parks Month (JRPM)
2011 Merchandise Order Form**

Item	Price	Quantity	Total
Basic Celebration Kit (Includes 3 t-shirts - indicate size S ___ M ___ L ___ XL ___ XXL ___; 6 Frisbees; 2 Grocery Tote Bags; 10 Wrist Bracelets; 25 Fridge Magnets; 10 Buttons; 5 JRPM Note Pads * \$125.00 Value)	\$100.00	_____	_____
Frisbee	\$2.50	_____	_____
Grocery Tote Bag	\$5.00	_____	_____
T-Shirt	\$16.00	Youth ___ S ___ M ___ L ___ XL ___ XXL ___	_____
Wrist Bracelets (10 pack)	\$12.00	_____	_____
Fridge Magnets (25 pack)	\$15.00	_____	_____
2" DIA Buttons (10 pack)	\$15.00	_____	_____
Total (includes taxes and shipping)			_____

Note: Allow a minimum of 3 weeks for processing and delivery. Your faxed order to us will speed up your delivery and we will invoice you for payment.

First Name: _____ Last Name: _____

Community/Organization Name: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Telephone No.: _____ Fax No.: _____ Email: _____

Payment Options:

- Please make cheques payable to SPRA
- Please invoice
- Visa or Master Card

Card Number: _____ Expiry Date: _____

Signature: _____



**Saskatchewan
Parks and Recreation
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Sponsored by:



100-1445 Park Street, Regina, SK S4N 4C5
Phone: 306.780.9231 • Toll Free: 1.800.563.2555
Fax: 306.780.9257 • spr.sk.ca