ORDER OF BUSINESS

REGULAR MEETING OF CITY COUNCIL

WEDNESDAY, JULY 13, 2011 AT 6:00 P.M.

1. Approval of Minutes June 27, 2011.

2. Public Acknowledgements

3. Hearings (6:00 p.m.)

3a) Proposed Rezoning from R1A to R1B, RMTN, RMTN1, RM3 and B1B
Part of NE ¼ 12-37-5W3rdM; Part of NW ¼ 7-37-4-W3rdM;
Part of LSD 4-18-37-4-W3rdM; Part of East/West Road Allowance between
NW ¼ 7-37-4-W3rdM and LSD 4-18-37-4-W3rdM; Part of W ½ 7-37-4-W3rdM;
Part of NE ¼ 12-37-5-W3rdM; Part of Parcel B, Reg. Plan No. 90S28009 and
Part of North/South Road Allowance between the two Townships
Evergreen Neighbourhood
Applicant: City of Saskatoon, Land Branch
Proposed Bylaw No. 8948
(File No. CK. 4351-011-07)

The purpose of this hearing is to consider proposed Bylaw No. 8948.

Attached are copies of the following:

- Proposed Bylaw No. 8948
- Clause 1, Report No. 3-2011 of the Municipal Planning Commission, which was adopted by City Council at its meeting held on May 24, 2011;
- Notice that appeared in the local press under dates of June 25 and July 2, 2011.

4. Matters Requiring Public Notice

a) Proposed Closure of Portion of Public Right-of-Way Avenue K South North of 20th Street West and the CPR Railway (File No. CK. 6295-011-2)

Attached is a copy of an excerpt from the minutes of meeting of City Council held on May 9, 2011 and attachments referred to therein regarding the above matter. Council passed a motion that the hearing be adjourned to the July meeting of City Council.

Also attached is a copy of a letter from Brenda Schlosser, Saskatchewan Housing Corporation, dated June 28, 2011, advising that a representative from Saskatchewan Housing Corporation will be present to answer any questions.

5. Unfinished Business

a) Landfill Optimization (File No. CK. 7830-4)

Attached is a copy of an excerpt and attachments referred to therein from the minutes of meeting of City Council held on June 13, 2011. Due to time constraints, Council deferred consideration of the matter to the July meeting.

It is recommended that Council consider the following recommendation of the Administration and Finance Committee:

RECOMMENDATION:

1) that the proposed changes in the design and operations of the Saskatoon Waste Management Facility (Spadina Landfill) be adopted as outlined in the report of the General Manager, Utility Services Department dated May 16, 2011, to protect the lifespan of the facility to forty (40) years and beyond;

2) that a post-budget capital project for Landfill Optimization of $1.45 million be funded from the Landfill Replacement Reserve based on the sufficiency plan included in the report of the General Manager, Utility Services Department dated May 16, 2011; and

3) that the operating implications outlined in the report of the General Manager, Utility Services Department dated May 16, 2011, including the addition of 5.05 full-time equivalent (FTE) positions, be included in the proposed 2012 operating budget.

6. Reports of Administration and Committees:

a) Administrative Report No. 14-2011.

It is anticipated that there will also be additional reports from the following Committees which will be distributed at the Council meeting.

- Planning and Operations Committee
- Administration and Finance Committee
- Executive Committee

7. Communications to Council – (Requests to speak to Council regarding reports of Administration and Committees)

8. Communications to Council (Sections B, C, and D only)

9. Question and Answer Period

10. Matters of Particular Interest

11. Enquiries

12. Motions

13. Giving Notice

14. Introduction and Consideration of Bylaws

Bylaw No. 8933 - The Street Closing Bylaw, 2011 (No. 3)

Bylaw No. 8948 - The Zoning Amendment Bylaw, 2011 (No. 14)

15. Communications to Council – (Section A - Requests to Speak to Council on new issues)

3a)

BYLAW NO. 8948

The Zoning Amendment Bylaw, 2011 (No. 14)

The Council of The City of Saskatoon enacts:

Short Title

1. This Bylaw may be cited as The Zoning Amendment Bylaw, 2011 (No. 14).

Purpose

2. The purpose of this Bylaw is to amend the Zoning Bylaw to rezone the lands described in the Bylaw from an R1A District to an R1B District, a B1B District, an RMTN District, an RMTN1 District and an RM3 District.

Zoning Bylaw Amended

3. Zoning Bylaw No. 7800 is amended in the manner set forth in this Bylaw.

R1A District to R1B District

4. The Zoning Map, which forms part of Bylaw No. 7800, is amended by rezoning the lands described in this Section and shown as  on Appendix "A" to this Bylaw from an R1A District to an R1B District:

(a) Lots 1-9, Block 646 as shown on Plan of Proposed Subdivision of Part of N.E. ¼ Sec. 12, Twp. 37, Rge. 5, W3Mer. & N.W. ¼ Sec. 7, Twp. 37, Rge. 4, W3Mer., Saskatoon, Saskatchewan, by D.V. Franko, S.L.S. dated March, 2010;

(b) Lots 1-25, Block 649 and Lots 26-50, Block 650 as shown on Plan of Proposed Subdivision of Part of Road Allowance, Part of NW ¼ Sec 7 – Twp 37 – Rge 4 – W. 3rd Mer. & Part of LS 4 – Sec 18 – Twp 37 – Rge 4 – W. 3rd Mer., Saskatoon, Sask., by T.R. Webb dated October, 2010; and

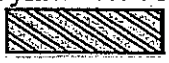
(c) Lots 1-46, Block 645, Lots 1-25, Block 650 and Lots 1-25, Block 651 as shown on Plan of Proposed Subdivision of Part of the West ½ of Section 7, Twp 37, Rge 4, W 3rd Mer. And Part of Parcel B, Reg'd Plan No. 90S28009, Twp 37, Rge 5, W 3rd Mer. And Part of the North/South Road Allowance Between the two Townships All within the City of Saskatoon, Saskatchewan, by W.J. Peters dated May 25, 2010.

R1A District to B1B District

5. The Zoning Map, which forms part of Bylaw No. 7800, is amended by rezoning the lands described in this Section and shown as  on Appendix "A" to this Bylaw from an R1A District to a B1B District:

(a) Parcel K and Parcel Z as shown on Plan of Proposed Subdivision of Part of the West ½ of Section 7, Twp 37, Rge 4, W 3rd Mer. And Part of Parcel B, Reg'd Plan No. 90S28009, Twp 37, Rge 5, W 3rd Mer. And Part of the North/South Road Allowance Between the two Townships All within the City of Saskatoon, Saskatchewan, by W.J. Peters dated May 25, 2010.

R1A District to RMTN District

6. The Zoning Map, which forms part of Bylaw No. 7800, is amended by rezoning the lands described in this Section and shown as  on Appendix "A" to this Bylaw from an R1A District to an RMTN District:

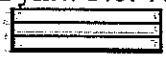
(a) Parcel N as shown on Plan of Proposed Subdivision of N.E. ¼ Sec. 12 – Twp. 37 – Rge. 5 – W3rdMer and part of N.W. ¼ Sec. 7 – Twp. 37 – Rge. 4 – W3rdMer, Saskatoon, Saskatchewan, by Robert Morrison dated November 19, 2010;

(b) Parcel M as shown on Plan of Proposed Subdivision of Part of N.E. ¼ Sec. 12, Twp. 37, Rge. 5, W3Mer. & N.W. ¼ Sec. 7, Twp. 37, Rge. 4, W3Mer., Saskatoon, Saskatchewan, by D.V. Franko, S.L.S. dated March, 2010;

(c) Parcel P and Parcel O as shown on Plan of Proposed Subdivision of Part of Road Allowance, Part of NW ¼ Sec 7 – Twp 37 – Rge 4 – W. 3rd Mer. & Part of LS 4 – Sec 18 – Twp 37 – Rge 4 – W. 3rd Mer., Saskatoon, Sask., by T.R. Webb dated October, 2010; and

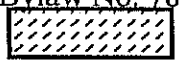
(d) Parcel E and Parcel L as shown on Plan of Proposed Subdivision of Part of the West ½ of Section 7, Twp 37, Rge 4, W 3rd Mer. And Part of Parcel B, Reg'd Plan No. 90S28009, Twp 37, Rge 5, W 3rd Mer. And Part of the North/South Road Allowance between the two Townships all within the City of Saskatoon, Saskatchewan, by W.J. Peters dated May 25, 2010.

R1A District to RMTN1 District

7. The Zoning Map, which forms part of Bylaw No. 7800, is amended by rezoning the lands described in this Section and shown as  on Appendix "A" to this Bylaw from an R1A District to an RMTN1 District:

   (a) Parcel G and Parcel H as shown on Plan of Proposed Subdivision of Part of the West ½ of Section 7, Twp 37, Rge 4, W 3rd Mer. And Part of Parcel B, Reg'd Plan No. 90S28009, Twp 37, Rge 5, W 3rd Mer. And Part of the North/South Road Allowance Between the two Townships All within the City of Saskatoon, Saskatchewan, by W.J. Peters dated May 25, 2010.

R1A District to RM3 District

8. The Zoning Map, which forms part of Bylaw No. 7800, is amended by rezoning the lands described in this Section and shown as  on Appendix "A" to this Bylaw from an R1A District to an RM3 District:

   (a) Parcel I, Parcel J and Parcel Y as shown on Plan of Proposed Subdivision of Part of the West ½ of Section 7, Twp 37, Rge 4, W 3rd Mer. And Part of Parcel B, Reg'd Plan No. 90S28009, Twp 37, Rge 5, W 3rd Mer. And Part of the North/South Road Allowance Between the two Townships All within the City of Saskatoon, Saskatchewan, by W.J. Peters dated May 25, 2010.

Coming Into Force

9. This Bylaw shall come into force on the day of its final passing.

Read a first time this day of , 2011.

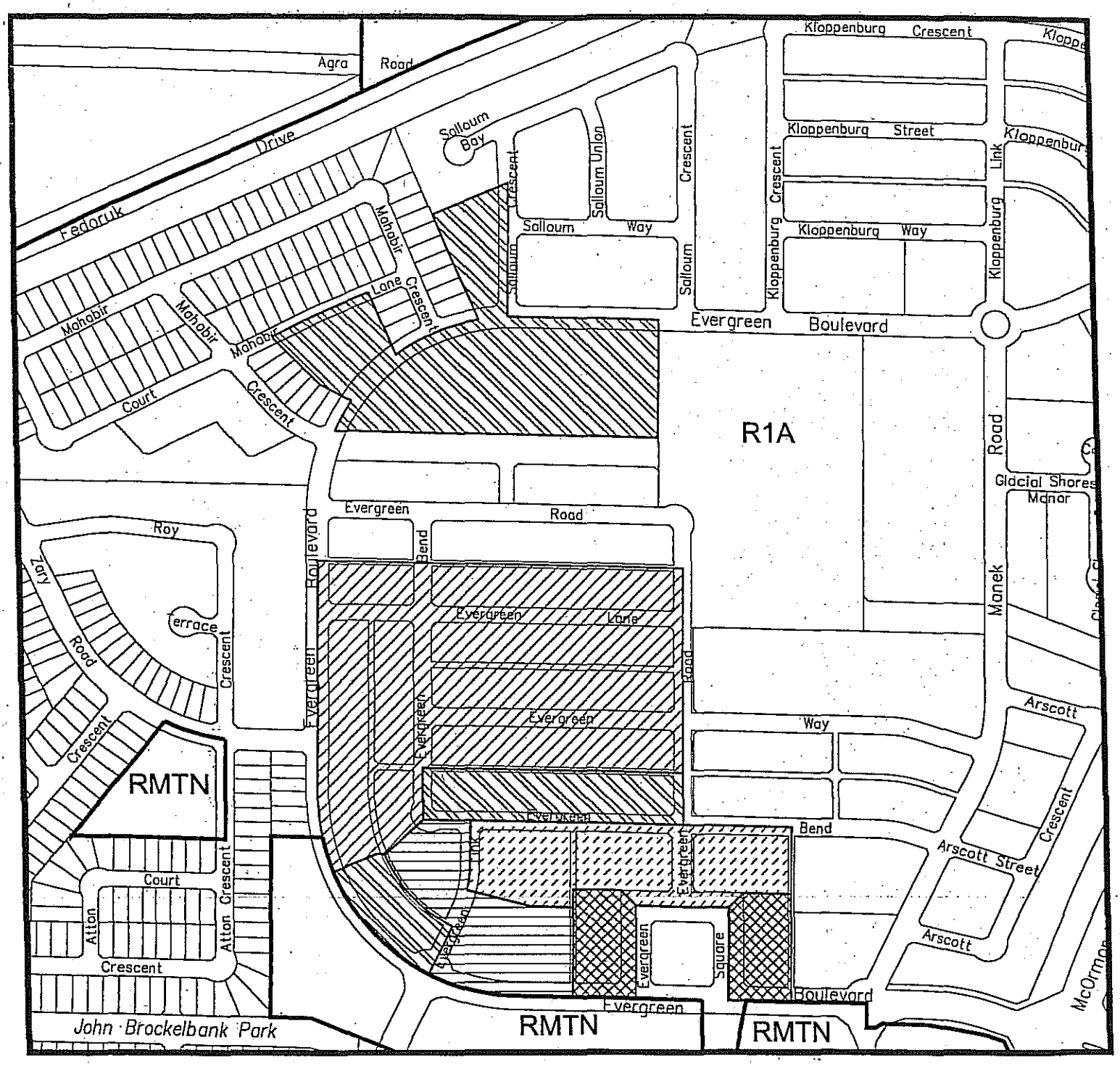
Read a second time this day of , 2011.

Read a third time and passed this day of , 2011.

Mayor

City Clerk

APPENDIX "A"



REZONING

From R1A to R1B

From R1A to B1B

From R1A to RMTN

From R1A to RMTN1

From R1A to RM3

N

City of Saskatoon
Planning & Development Branch

N:\Planning\MAPPING\Rezonings\2011\RZ01_11.dwg

The following is a copy of **Clause 1, Report No. 3-2011** of the Municipal Planning Commission, which was **ADOPTED** by City Council at its meeting held on **May 24, 2011**:

1. Proposed Rezoning from R1A to R1B, RMTN, RMTN1, RM3 and B1B
Part of NE ¼ 12-37-5-W3rdM; Part of NW ¼ 7-37-4-W3rdM;
Part of LSD 4-18-37-4-W3rdM; Part of East/West Road Allowance between
NW ¼ 7-37-4-W3rdM and LSD 4-18-37-4-W3rdM; Part of W ½ 7-37-4-W3rdM;
Part of NE ¼ 12-37-5-W3rdM; Part of Parcel B, Reg. Plan No. 90S28009 and
Part of North/South Road Allowance between the two Townships
(Evergreen Neighbourhood)
Applicant: City of Saskatoon, Land Branch
(File No. CK. 4351-011-07)

RECOMMENDATION: 1) that City Council approve the advertising respecting the proposal to rezone the lands in the Evergreen neighbourhood, shown on Attachment 3 to the April 26, 2011 report of the General Manager, Community Services Department, from R1A District to R1B, RMTN, RMTN1, RM3 and B1B Districts;

2) that the General Manager, Community Services Department, be requested to prepare the required notice for advertising the proposed amendment;

3) that the City Solicitor be requested to prepare the required Bylaw; and

4) that at the time of the Public Hearing, City Council consider the Municipal Planning Commission's recommendation that the rezoning be approved.

Attached is a report of the General Manager, Community Services Department dated April 26, 2011, with respect to the above proposed Rezoning.

Your Commission has reviewed the report with the Administration and supports the above recommendations.

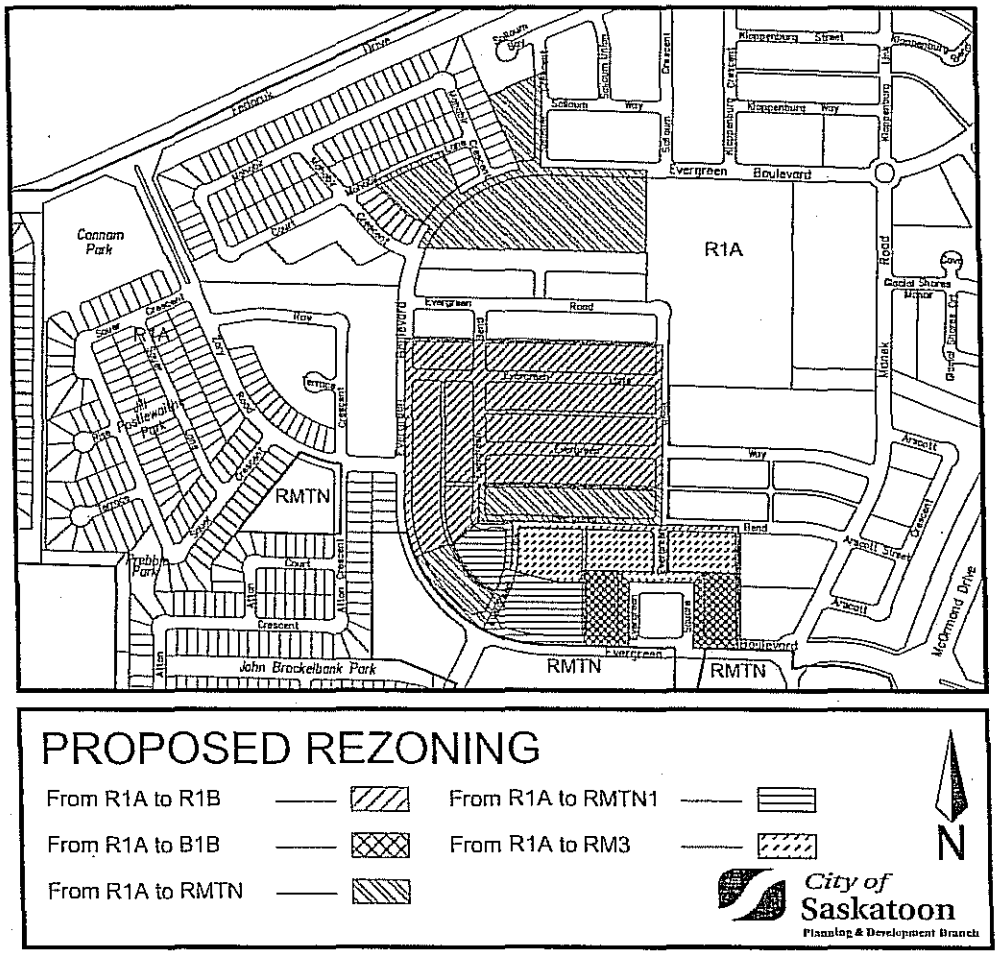
4351-011-07

RECEIVED
APR 29 2011
CITY CLERK'S OFFICE
SASKATOON

COMMUNITY SERVICES DEPARTMENT

APPLICATION NO.	PROPOSAL	EXISTING ZONING
Z1/11	Proposed Rezoning from R1A to R1B, RMTN, RMTN1, RM3 and B1B	R1A
LEGAL DESCRIPTION Part of NE ¼ 12-37-5-W3rdM; Part of NW ¼ 7-37-4-W3rdM; Part of LSD 4-18-37-4-W3rdM; Part of East/West Road Allowance between NW ¼ 7-37-4-W3rdM and LSD 4-18-37-4-W3rdM; Part of W ½ 7-37-4-W3rdM; Part of NE ¼ 12-37-5-W3rdM; Part of Parcel B, Reg Plan No. 90S28009 and Part of North/South Road Allowance Between the two Townships		**CIVIC ADDRESS** N/A **NEIGHBOURHOOD** Evergreen
DATE April 26, 2011	**APPLICANT** City of Saskatoon, Land Branch	**OWNER** City of Saskatoon

LOCATION PLAN



PROPOSED REZONING

From R1A to R1B

From R1A to B1B

From R1A to RMTN

From R1A to RMTN1

From R1A to RM3

N

City of Saskatoon
Planning & Development Branch

A. COMMUNITY SERVICES DEPARTMENT RECOMMENDATION:

that a report be forwarded to City Council recommending:

1) that City Council approve the advertising respecting the proposal to rezone the lands in the Evergreen neighbourhood, shown on Attachment 3, from R1A District to R1B, RMTN, RMTN1, RM3 and B1B Districts;

2) that the General Manager, Community Services Department, be requested to prepare the required notice for advertising the proposed amendment;

3) that the City Solicitor be requested to prepare the required Bylaw; and

4) that at the time of the Public Hearing, City Council be asked to consider the Administration's recommendation that the rezoning be approved.

B. PROPOSAL

The Planning and Development Branch has received an application from the City of Saskatoon Land Branch requesting that the specified lands within the Evergreen neighbourhood be rezoned from R1A – One-Unit Residential District to the following districts as shown on the proposed rezoning map (see Attachment 3):

- R1B – Small Lot One-Unit Residential District;
- RMTN – Townhouse Residential District;
- RMTN1 – Medium-Density Townhouse Residential District 1;
- RM3 – Medium-Density Multiple-Unit Dwelling District; and
- B1B – Neighbourhood Commercial – Mixed-Use District.

C. REASON FOR PROPOSAL

The application is intended to rezone the above noted lands so the land uses are consistent with the Evergreen Neighbourhood Concept Plan.

D. BACKGROUND INFORMATION

The Evergreen neighbourhood is located within the University Heights Development Area. It is east of Silverspring and north of the University Heights Suburban Centre and Willowgrove. The Evergreen Neighbourhood Concept Plan was approved by City Council on June 1, 2009 and provides a wide range of housing options in the form of single-family and multi-family dwellings, as well as neighbourhood commercial services (see Attachment 2). The subject sites are currently zoned R1A District (One-Unit

Residential District). In order to accommodate future development, the proposed Zoning Bylaw No. 8770 amendments are required to change the zoning designations for the specified areas of the neighbourhood.

E. JUSTIFICATION

1. Official Community Plan Bylaw No. 8769

The Official Community Plan Land Use Map designates this area for residential development. The Phasing Map was amended on September 14, 2009, to designate this area as Phase I. Phase I identifies land that is suitable for development within five years.

2. Community Services Department Comments

a) Development Review Section

The proposed amendments to the Zoning Bylaw No. 8770 are consistent with the approved Evergreen Neighbourhood Concept Plan as well as the development standards of the R1A, R1B, RMTN, RMTN1, RM3, and B1B Zoning Districts.

b) Future Growth Section

The Future Growth Section has no concerns with the proposed rezoning to the Evergreen Neighbourhood as shown on the proposed plan. This rezoning would remove the R1A blanket zoning for the selected parcels and replace it with zoning districts that are consistent with the approved Evergreen Neighbourhood Concept Plan.

c) Building Standards Branch

The Building Standards Branch, Community Services Department has no objection to the proposed Rezoning Application. The site plan submitted has not been reviewed for code compliance.

3. Comments by Others

a) Infrastructure Services Department

The proposed Zoning Bylaw No. 8770 amendment is acceptable to the Infrastructure Services Department.

b) Transit Services Branch

Transit Services Branch has no easement requirements regarding the above referenced property. At present, Saskatoon Transit has no service within 450 metres but has long-term plans to provide service to the vicinity of this development.

4. Conclusion

The proposed Zoning Bylaw No. 8770 amendments will allow development of the new Evergreen Neighbourhood to proceed as approved in the Evergreen Neighbourhood Concept Plan.

F. ENVIRONMENTAL IMPLICATIONS

There are no environmental implications and/or greenhouse gas implications.

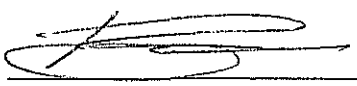
G. COMMUNICATION PLAN

A notice will be placed in The StarPhoenix once a week for two consecutive weeks. Notice boards will also be placed on the site. The adjacent Silverspring Community Association has already been advised in writing of this application. The property owners affected by this rezoning will also be notified, in writing.

H. ATTACHMENTS

1. Fact Summary Sheet
2. Evergreen Neighbourhood Concept Plan
3. Proposed Rezoning Map – Evergreen Neighbourhood

Written by: Shall Lam, Planner 16
Planning and Development Branch

Reviewed by: 
Randy Grauer, MCIP, Manager
Planning and Development Branch

Approved by: Paul Gauthier

Paul Gauthier, General Manager
Community Services Department
Dated: April 28, 2011

Approved by:

Murray Totland, City Manager
Dated: Apl 29/11

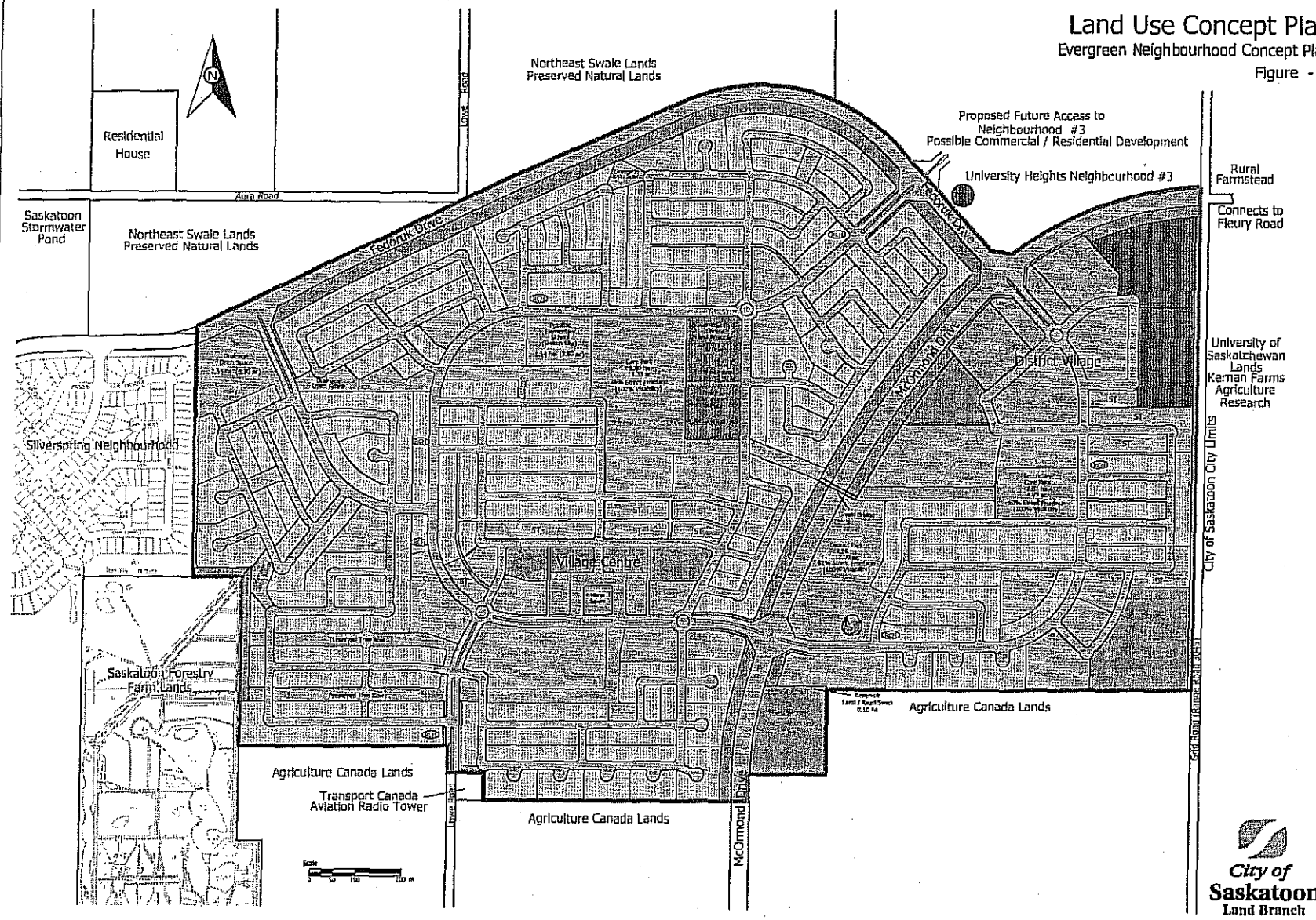
S:/Reports/DS/2011/ Committee 2011/ MPC Z1-11 Evergreen (2)doc./tm/cml

FACT SUMMARY SHEET		
A.	**Location Facts**	
1.	Municipal Address	N/A
2.	Legal Description	Part of NE ¼ 12-37-5-W3rdM; Part of NW ¼ 7-37-4-W3rdM; Part of LSD 4-18-37-4-W3rdM; Part of East/West Road Allowance between NW ¼ 7-37-4-W3rdM and LSD 4-18-37-4-W3rdM; Part of W ½ 7-37-4-W3rdM; Part of NE ¼ 12-37-5-W3rdM; Part of Parcel B, Reg Plan No. 90S28009 and Part of North/South Road Allowance Between the two Townships
3.	Neighbourhood	Evergreen Neighbourhood
4.	Ward	10
B.	**Site Characteristics**	
1.	Existing Use of Property	Vacant
2.	Proposed Use of Property	Residential
3.	Adjacent Land Uses and Zoning	
	North	Residential
	South	Residential
	East	Residential
	West	Residential
4.	No. of Existing Off-Street Parking Spaces	N/A
5.	No. of Off-Street Parking Spaces Required	N/A
6	No. of Off-Street Parking Spaces Provided	N/A
7.	Site Frontage	N/A
8.	Site Area	N/A
9.	Street Classification	N/A
C.	**Official Community Plan Policy**	
1.	Existing Official Community Plan Designation	Residential
2.	Proposed Official Community Plan Designation	Residential
3.	Existing Zoning District	R1A
4.	Proposed Zoning District	R1B, RMTN, RMTN1, RM3 and B1B

Land Use Concept Plan

Evergreen Neighbourhood Concept Plan

Figure - 3

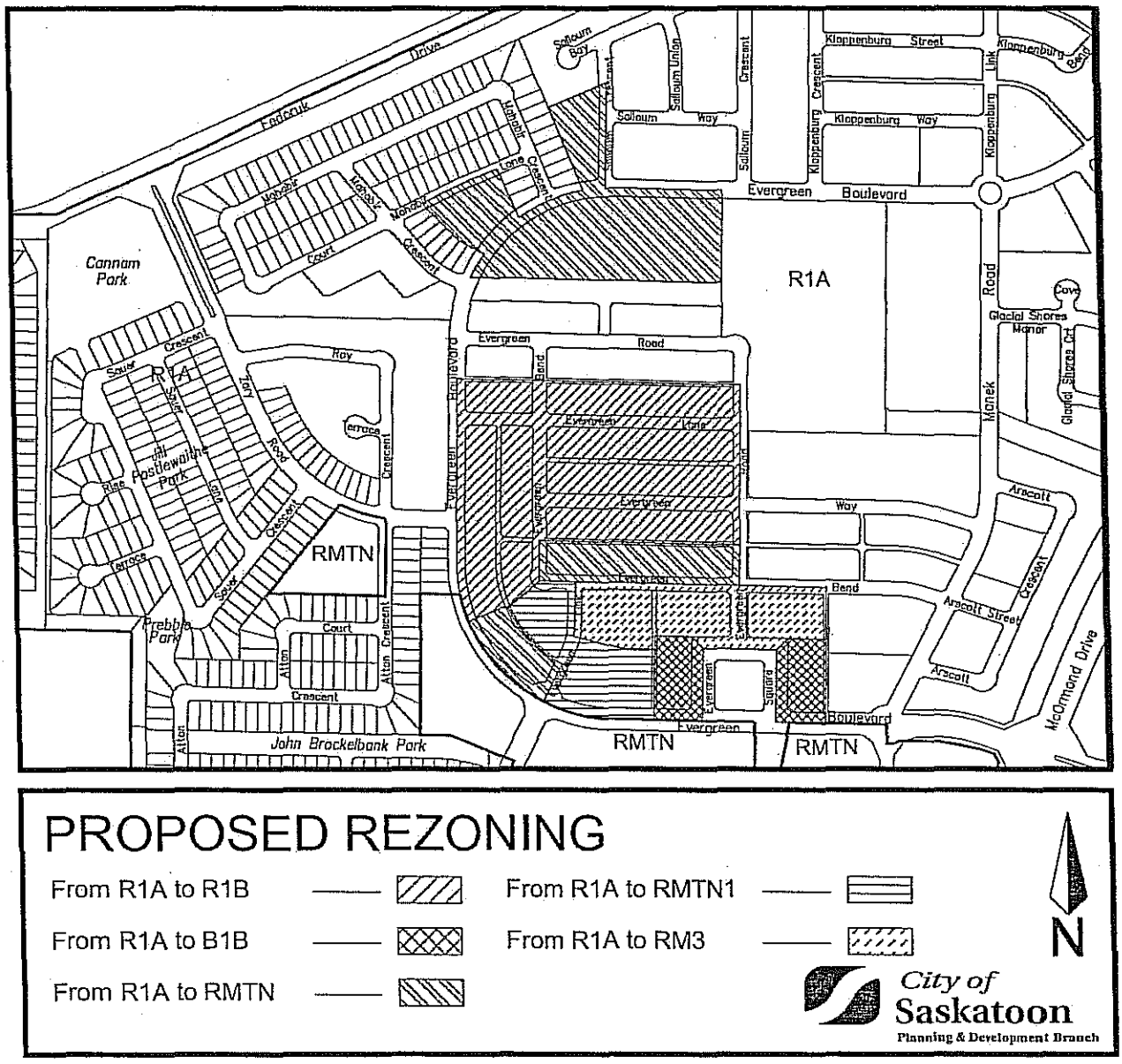


File No. 4131-28 Last Saved By: DWT Date Saved: March 2009 F:\Land

ATTACHMENT 2

ATTACHMENT 3

PROPOSED REZONING MAP



PROPOSED REZONING

From R1A to R1B

From R1A to B1B

From R1A to RMTN

From R1A to RMTN1

From R1A to RM3

N

City of Saskatoon
Planning & Development Branch

THE STARPHOENIX, SATURDAY, JUNE 25, 2011 and

SATURDAY, JULY 2, 2011

Zoning Notice

EVERGREEN NEIGHBOURHOOD

PROPOSED ZONING BYLAW AMENDMENT - BYLAW NO. 8948

Saskatoon City Council will consider amendments to the City's Zoning Bylaw (No.8770). Through Bylaw No. 8948, the proposed amendments will change the zoning designation from R1A to R1B, RMTN, RMTN1, RM3 and B1B. The proposed changes are in accordance to the approved Evergreen Neighbourhood Concept Plan.

LEGAL DESCRIPTION –

From R1A to R1B

Lots 1-9, Block 646 as shown on Plan of Proposed Subdivision of Part of N.E. 1/4 Sec. 12, Twp. 37, Rge 5 W3Mer & N.W. 1/4 Sec. 7, Twp. 37, Rge 4, W3Mer., Saskatoon Saskatchewan, by D.V. Franko, S.L.S dated March 2010;

Lots 1-25, Block 649 and Lots 26-50, Block 650 as shown on Plan of Proposed Subdivision of Part of Road Allowance, Part of N.W. 1/4 Sec 7, Twp 37, Rge 4, W3Mer and Part of LS 4, Sec 18, Twp 37, Rge 4, W3Mer., Saskatoon, Sask., by T.R. Webb dated October 2010; and

Lots 1-46, Block 645, Lots 1-25, Block 650 and Lots 1-25, Block 651 as shown on Plan of Proposed Subdivision of Part of the West 1/2, Sec 7, Twp 37, Rge 4, W3rdM and Part of the NE 1/4, Sec 12 and Part of Parcel B, Reg'd Plan No. 90S28009, Twp 37, Rge 5, W3rdM and Part of the North/South Road Allowance Between the two Townships All within the City of Saskatoon, Saskatchewan, by W.J. Peters dated May 25, 2010.

From R1A to RMTN

Parcel N as shown on Plan of Proposed Subdivision of N.E. 1/4, Sec 12, Twp 37, Rge 5, W3rdM and Part of N.W. 1/4, Sec 7, Twp 37, Rge 4, W3rdM, Saskatoon, Saskachewan, by Robert Morrison dated November 19, 2010;

Parcel M as shown on Plan of Proposed Subdivision of Part of N.E. 1/4 Sec. 12, Twp. 37, Rge 5 W3Mer & N.W. 1/4 Sec. 7, Twp. 37, Rge 4, W3Mer, Saskatoon, Saskatchewan, by D.V. Franko, S.L.S. dated March 2010;

Parcel P and Parcel O as shown on Plan of Proposed Subdivision of Part of Road Allowance, Part of N.W. 1/4 Sec 7, Twp 37, Rge 4, W3rdM and Part of LS 4, Sec 18, Twp 37, Rge 4, W3rdM, Saskatoon, Sask., by T.R. Webb dated October, 2010; and

Parcel E and Parcel L as shown on Plan of Proposed Subdivision of Part of the West 1/2, Sec 7, Twp 37, Rge 4, W3rdM and Part of the NE 1/4, Sec 12 and Part of Parcel B, Reg'd Plan No. 90S28009, Twp 37, Rge 5, W3rdM and Part of the North/South Road Allowance between the two Townships all within the City of Saskatoon, Saskatchewan, by W.J. Peters dated May 25, 2010.

From R1A to RMTN1

Parcel G and Parcel H as shown on Plan of Proposed Subdivision of Part of the West 1/2, Sec 7, Twp 37, Rge 4, W3rdM and Part of Parcel B, Reg'd Plan No. 90S28009, Twp 37, Rge 5, W3rdM and Part of the North/South Road Allowance Between the two Townships All within the City of Saskatoon, Saskatchewan, by W.J. Peters Surveys dated May 25, 2010.

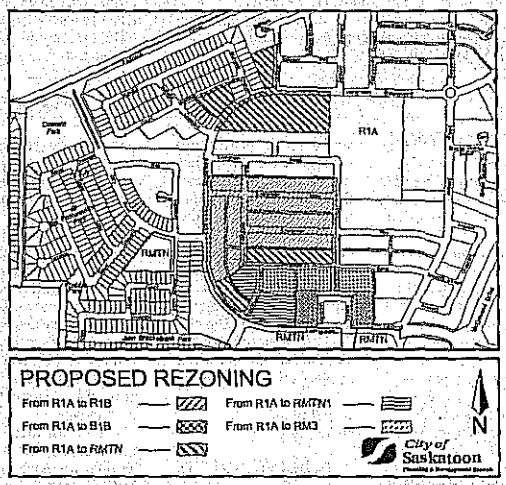
From R1A to RM3

Parcel I, Parcel J and Parcel Y as shown on Plan of Proposed Subdivision of Part of the West 1/2, Sec 7, Twp 37, Rge 4, W3rdM and Part of Parcel B, Reg'd Plan No. 90S28009, Twp 37, Rge 5, W3rdM and Part of the North/South Road Allowance Between the two Townships All within the City of Saskatoon, Saskatchewan, by W.J. Peters dated May 25, 2010.

From R1A to B1B

Parcel K and Parcel Z as shown on Plan of Proposed Subdivision of Part of the West 1/2, Sec 7, Twp 37, Rge 4, W3rdM and Part of Parcel B, Reg'd Plan No. 90S28009, Twp 37, Rge 5, W3rdM and Part of the North/South Road Allowance Between the two Townships All within the City of Saskatoon, Saskatchewan, by W.J. Peters dated May 25, 2010.

CIVIC ADDRESS – N/A



REASON FOR THE AMENDMENT – The Zoning Bylaw Amendment is necessary to accommodate the proposed residential and commercial land uses as approved in the Evergreen Neighbourhood Concept Plan.

INFORMATION - Questions regarding the proposed amendment or requests to view the proposed amending Bylaw, the City of Saskatoon Zoning Bylaw and Zoning Map may be directed to the following without charge:

Community Services Department, Planning and Development Branch
Phone: 975-7723 (Shall Lam)

PUBLIC HEARING - City Council will hear all submissions on the proposed amendment, and all persons who are present at the City Council meeting and wish to speak on **Wednesday, July 13, 2011, at 6:00 p.m. in City Council Chamber, City Hall, Saskatoon, Saskatchewan.**

All written submissions for City Council's consideration must be forwarded to:
His Worship the Mayor and Members of City Council
c/o City Clerk's Office, City Hall
222 Third Avenue North, Saskatoon SK S7K 0J5

All submissions received by the City Clerk by 10 a.m. on Wednesday, July 13, 2011, will be forwarded to City Council. City Council will also hear all persons who are present and wish to speak to the proposed Bylaw.

4a)

The following is an excerpt from the minutes of meeting of City Council held on May 9, 2011:

MATTERS REQUIRING PUBLIC NOTICE

4c) Proposed Closure of Portion of Public Right-of-Way Avenue K South north of 20th Street West and the CPR Railway (File No. CK. 6295-011-2)

REPORT OF THE CITY CLERK:

"The following is a report of the General Manager, Infrastructure Services Department dated April 28, 2011:

'RECOMMENDATION:

1) that Council consider Bylaw 8933;

2) that the Administration be instructed to take all necessary steps to bring the intended closure forward and to complete the closure;

3) that upon closure of the portion of right-of-way, as shown in Plan 240-0042-011r002, it be sold to Saskatchewan Housing Corporation for $25,995, plus G.S.T.; and

4) that all costs associated with this closure be paid by the applicant.

REPORT

An application has been received from Saskatchewan Housing Corporation to close and purchase a portion of the lane right-of-way adjacent to their property, as shown on attached Plan 240-0042-011r002 (Attachment 1) to create a parking lot.

All agencies, except the Infrastructure Services Department, have indicated that they have no objections or easement requirements with respect to the closure.

The proposed subdivision plan is acceptable to the Infrastructure Services Department, subject to the following conditions:

1. An 8.0 metre wide easement for storm sewer distribution purposes is required in perpendicular width throughout Parcel X, beginning 4.52 metres from the west property line of Parcel X and extending 8.0 metres to 12.52 metres from the west property line; and

2. The parcel to the east of the proposed closure, 222 Avenue K South, is to remain developable, with a 7.5 metre requirement on the frontage for access to the parcel.

Upon closure, the portion of right-of-way will be sold to Saskatchewan Housing Corporation at a purchase price of $25,995, plus G.S.T. All costs associated with the closure will be paid by the applicant.

PUBLIC NOTICE

Public Notice is required for consideration of this matter, pursuant to Section 3b) of Policy No. C01-021, The Public Notice Policy. The following notice was given:

- Advertised in the StarPhoenix and Sun on the weekends of April 30 and May 7, 2011;
- Posted on the City Hall Notice Board on Friday, April 29, 2011;
- Posted on the City of Saskatoon website on Friday, April 29, 2011; and
- Flyers distributed to affected parties on Thursday, April 28, 2011.

ATTACHMENTS

1. Plan 240-0042-011r002;
2. Copy of Proposed Bylaw 8933; and
3. Copy of Public Notice.'"

General Manager, Infrastructure Services Gutek presented his report.

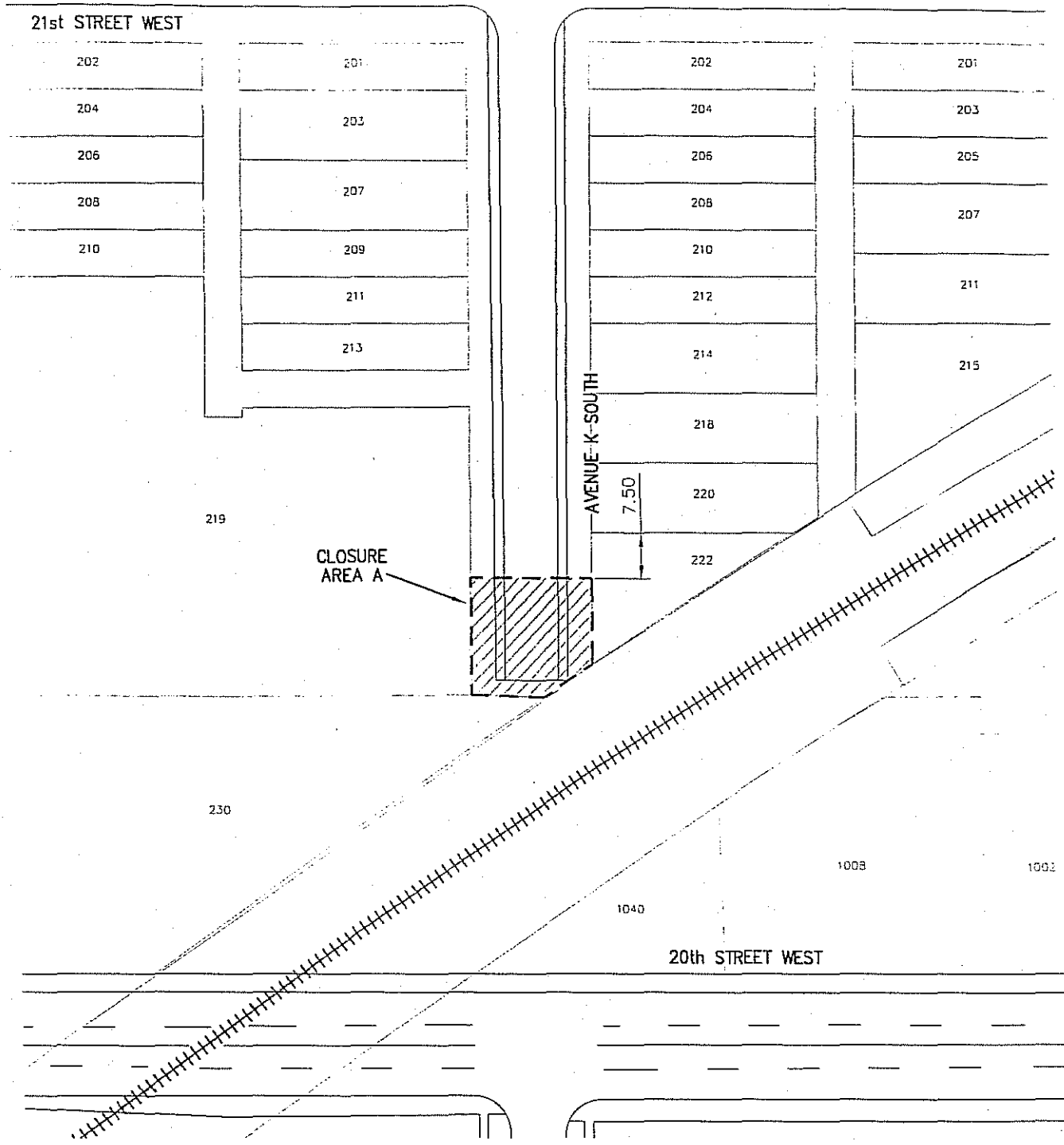
Mr. Rick Mackie, owner of 222 Avenue K, property located just east of the proposed closure, expressed concerns regarding closure of the noted property. He asked that the matter be deferred in order to give him more time to review the material.

Moved by Councillor Lorje, Seconded by Councillor Heidt,

THAT the hearing be adjourned to the July meeting of City Council.

CARRIED.

Attachment 1



ROAD CLOSURE

AREA 'A' = 362.92m² (3906.57ft²)

REVISIONS		
1		
2		
3		

City of Saskatoon
Infrastructure Services Department

APPROVED

GENERAL MANAGER

ENGINEER

ENGINEER

DRAWN BY EDH
DATE 2009-09-02
SCALES : HOR. 1:500
VERT. ____

ROAD CLOSURE

200 BLOCK AVENUE K S

PLAN NO. 240-0042-011r002

Attachment 2

BYLAW NO. 8933

The Street Closing Bylaw, 2011 (No. 3)

The Council of The City of Saskatoon enacts:

Title

1. This Bylaw may be cited as The Street Closing Bylaw, 2011 (No. 3).

Purpose

2. The purpose of this Bylaw is to close a portion of Avenue K South between 21st Street West and the CPR Railway, Saskatoon, Saskatchewan.

Closure of Portion of Avenue K South

3. All that portion of Avenue K South between 21st Street West and the CPR Railway, Saskatoon, Saskatchewan, more particularly described as all that portion of Avenue K, Plan I774, lying within the limits of the bold dashed line shown on a Plan of Proposed subdivision by Robert J. Morrison, S.L.S. dated October 6, 2010, and attached as Schedule "A" to this Bylaw, is closed.

Coming into Force

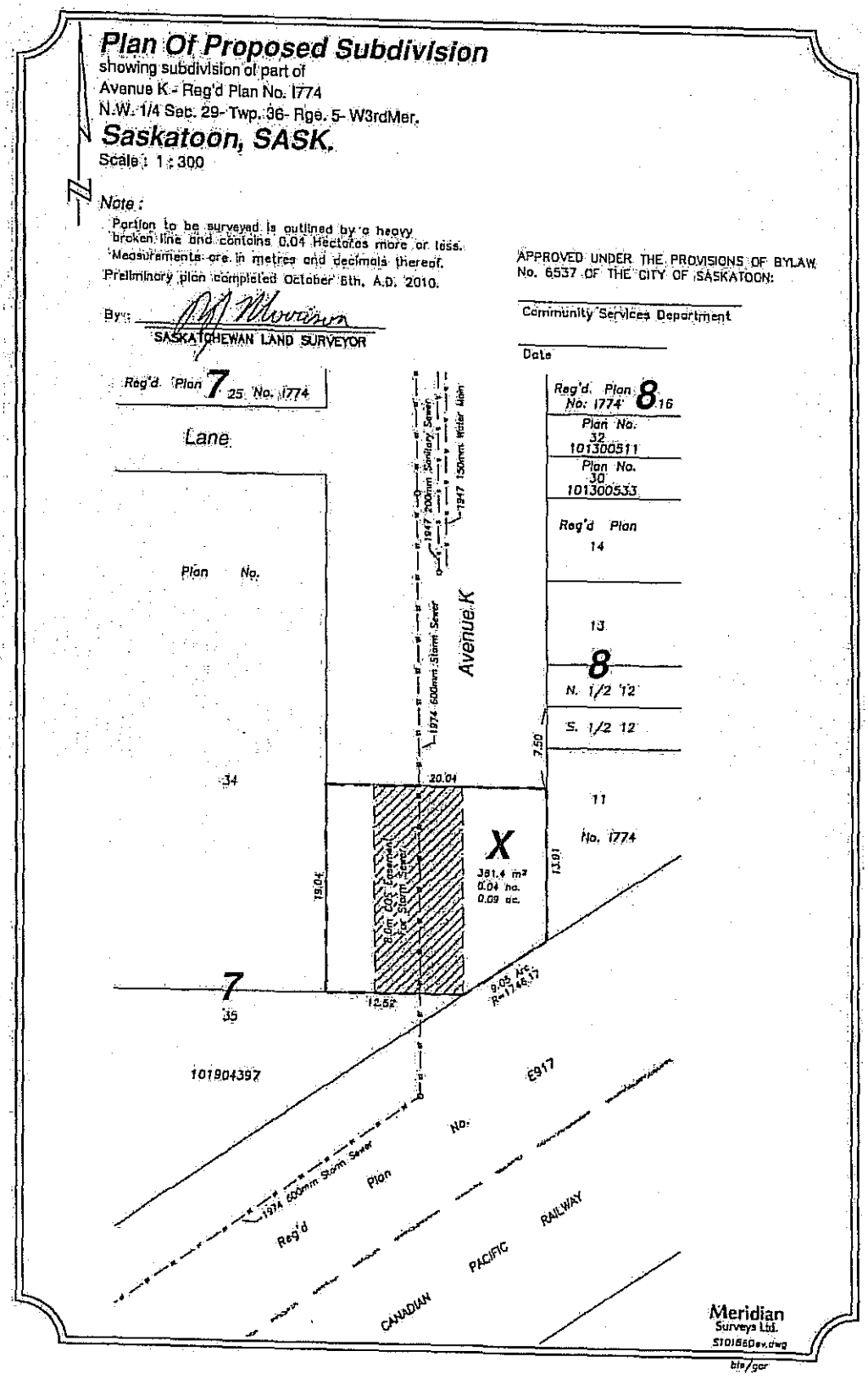
4. This Bylaw comes into force on the day of its final passing.

Read a first time this	day of	, 2011.
Read a second time this	day of	, 2011.
Read a third time and passed this	day of	, 2011.

_____ Mayor

_____ City Clerk

Schedule "A"


Plan Of Proposed Subdivision
showing subdivision of part of
Avenue K - Reg'd Plan No. 1774
N.W. 1/4 Sec. 29- Twp. 36- Rge. 5- W3rdMer.
Saskatoon, SASK.
Scale: 1 : 300
N
Note :
Portion to be surveyed is outlined by a heavy broken line and contains 0.04 Hectares more or less.
Measurements are in metres and decimals thereof.
Preliminary plan completed October 8th, A.D. 2010.
By:
SASKATCHEWAN LAND SURVEYOR
APPROVED UNDER THE PROVISIONS OF BYLAW No. 6537 OF THE CITY OF SASKATOON:
Community Services Department
Date
Reg'd. Plan 7 25 No. 1774
Lane
Plan No.
34
7
35
101904397
Reg'd. Plan No. 1774 8 16
Plan No. 32 101300511
Plan No. 30 101300533
Reg'd Plan 14
13
8
N. 1/2 12
S. 1/2 12
11
No. 1774
Avenue K
1947 200mm Sanitary Sewer
1947 150mm Water Main
1974 600mm Storm Sewer
20.04
19.04
13.01
7.50
X
381.4 m²
0.04 ha.
0.09 ac.
8.0m Easement for Storm Sewer
9.05 Arc R=1146.17
12.52
E917
No.
Plan
Reg'd
1974 600mm Storm Sewer
CANADIAN PACIFIC RAILWAY
Meridian Surveys Ltd.
S101860ev.dwg
bls/gar

Attachment 3

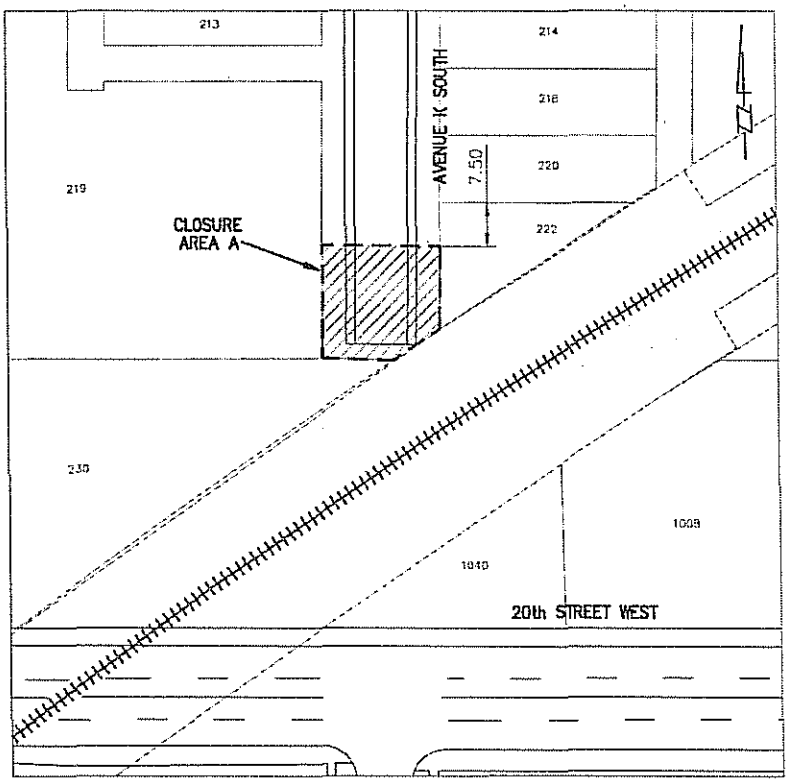
Public Notice

City of Saskatoon

PERMANENT CLOSURE Proposed Closure of Portion of Public Right-of-Way Avenue K South north of 20th Street West and the CPR Railway.

Saskatchewan Housing Corporation would like to purchase the portion of Avenue K South from the City of Saskatoon for $25,995.00, plus GST. The intent of the closure is to allow for the development of a parking lot.

Notices have been sent to parties affected by this closure.



INFORMATION - Questions regarding the proposal may be directed to the following:

Infrastructure Services Department, Transportation Branch
Phone: 975-3145 (Shirley Matt)

PUBLIC MEETING - City Council will hear all submissions on the proposed closure and all persons who are present at the City Council meeting and which to speak on **Monday, May 9, 2011, at 6:00 p.m. in the Council Chambers, City Hall, Saskatoon, Saskatchewan.**

Written submissions for City Council's consideration must be forwarded to:

His Worship the Mayor and Members of City Council
c/o City Clerk's Office, City Hall
222 Third Avenue North, Saskatoon, SK S7K 0J5

All written submissions received by the City Clerk by 10:00 a.m. on Monday, May 9, 2011, will be forwarded to City Council.

6295-011-2

From: CityCouncilWebForm
Sent: June 28, 2011 9:24 AM
To: City Council
Subject: Write a Letter to City Council

RECEIVED
JUN 2 8 2011
CITY CLERK'S OFFICE
SASKATOON

TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Brenda Schlosser
Saskatchewan Housing Corporation
1100, 1920 Broad Street
Regina
Saskatchewan
S4P 3V6

EMAIL ADDRESS:

COMMENTS:

Further to Minutes Of Meeting Dated May 9, 2011: There will be a representative from Saskatchewan Housing Corporation to answer any questions or concerns raised by Mr. Mackie, owner of 222 Avenue K in Saskatoon, at the July 13th Council meeting.

5a)

The following is a copy of **Clause 6, Report No. 8-2011** of the **Administration and Finance Committee**, which was **DEALT WITH AS STATED** by City Council at its meeting held on **June 13, 2011**:

6. Landfill Optimization
(File No. CK. 7830-4)

RECOMMENDATION:

1) that the proposed changes in the design and operations of the Saskatoon Waste Management Facility (Spadina Landfill) be adopted as outlined in the report of the General Manager, Utility Services Department dated May 16, 2011, to protect the lifespan of the facility to forty (40) years and beyond;

2) that a post-budget capital project for Landfill Optimization of $1.45 million be funded from the Landfill Replacement Reserve based on the sufficiency plan included in the report of the General Manager, Utility Services Department dated May 16, 2011; and

3) that the operating implications outlined in the report of the General Manager, Utility Services Department dated May 16, 2011, including the addition of 5.05 full-time equivalent (FTE) positions, be included in the proposed 2012 operating budget.

Your Committee has considered the attached report of the General Manager, Utility Services Department dated May 16, 2011 regarding an optimization plan for the Waste Management Facility and supports the recommendations outlined above.

IT WAS RESOLVED: that consideration of the matter be deferred to the July meeting of City Council.

7830-4

RECEIVED
MAY 20 2011
CITY CLERK'S OFFICE
SASKATOON

6.

TO: Secretary, Administration and Finance Committee
FROM: General Manager, Utility Services Department
DATE: May 16, 2011
SUBJECT: Landfill Optimization
FILE NO: WT-7834-2

RECOMMENDATION: that the Administration and Finance Committee make the following recommendations to City Council:

1) that the proposed changes in the design and operations of the Saskatoon Waste Management Facility (Spadina Landfill) be adopted as outlined in this report to protect the lifespan of the facility to forty (40) years and beyond;

2) that a post-budget capital project for Landfill Optimization of $1.45 million be funded from the Landfill Replacement Reserve based on the sufficiency plan included in this report; and

3) that the operating implications outlined in this report, including the addition of 5.05 full-time equivalent (FTE) positions, be included in the proposed 2012 operating budget.

BACKGROUND

City Council received a report from the Administration on Landfill Fees during its March 1, 2010 meeting, and resolved in part:

1) that Administration report back by December 2011, an updated capital cost forecast, reserve sufficiently and updated rate schedule if required; and,

2) that Administration make adjustments to the timing of projects funded from the Landfill Replacement Reserve to ensure that the reserve remains in a positive position and submit a report to the Administration and Finance Committee outlining any required changes.

Current landfilling practices at the Saskatoon Regional Waste Management Centre (Spadina Landfill), may mean the remaining lifespan of the facility is between ten (10) and fifteen (15) years. The Environmental Services Branch has been working for the last year with a consultant to develop an optimization plan for the facility.

REPORT

The goals of landfill optimization are:

- to expand the expected life of the landfill to forty (40) years or more;
- to ensure operations comply with (or exceed) environmental protection regulatory requirements;
- to ensure the facility minimizes safety risk, litter, and nuisance pests and odours; and,
- to support good customer service.

XCG Consultants Ltd. was contracted in January 2010 following a public Request For Proposals issued in December of 2009. A Design and Operations report, *Saskatoon Waste Management Centre – Integrated Landfill Management Plan,* has been prepared in accordance with the Permit to Operate a Waste Disposal Ground PO-04-374 issued by the Saskatchewan Ministry of Environment. The proposed design and operational changes meet the goals of landfill optimization. The design also accommodates the development of the Green Energy Park, including construction of a wind turbine and landfill gas collection system. An Executive Summary of the *Saskatoon Waste Management Centre – Integrated Landfill Management Plan* is provided in Attachment 1, and a copy of the full document is available for viewing on the City of Saskatoon's website (www.saskatoon.ca, click on "c" for City Council and look under Reports and Publications).

The proposed changes in the design and operations of the Saskatoon Waste Management Facility are included in Attachment 2. Highlights include:

- Significantly increasing compaction efforts when placing waste.
- Increasing side slopes from 4:1 to 3:1. Steeper side-slopes result in significantly more usable airspace.
- Improving daily covering practices.
- Reclaiming inefficiently filled areas.
- Expanding waste cells where possible.
- Maximizing landfill height.
- Minimizing leachate.
- Minimizing safety risks, litter, nuisance pests, and odours.
- Managing landfill gas emissions.
- Improved customer service.

If the above-noted changes can be realized, the new optimized capacity of the facility will be 10.25 million cubic meters. This means an additional 6.8 million tonnes of waste may be accepted at the facility.

The effect selected recommendations have on landfill lifespan have been studied. It is important to note the following calculations are not independent of each other, but rather are presented to illustrate the significance of the impact on the overall life of the landfill if any one of these recommendations is not adopted.

Recommendation	Risk	Effect on Lifespan
Achieve 3:1 slope	Existing equipment will only achieve 4:1 slope (at best).	Additional 4 million cubic meters of airspace or ~ 20 years
Expand waste cells	Existing reserves are facing competing pressures to fund waste diversion programs and waste cell development.	Additional 5.105 million cubic meters of airspace or ~ 26 years (based on achieving 3:1 slopes)
Reclaim inefficiently filled areas	Wind turbine is to be moved after ~20 years and lead containment cell requires a special plan.	Additional 2.933 million cubic meters or ~ 15 years (based on achieving 3:1 slopes)
Maximize opportunities for waste minimization. Waste received at the facility must remain at or below current rate of ~130,000 tonnes per year.	Waste diversion programs such as recycling, organics (composting), and construction and demolition waste re-use must grow faster than population growth.	10 to 15 years at 2% growth rate

If all recommended changes can be realized, the Saskatoon Regional Waste Management Centre can achieve a lifespan of at least 40+ years. With a concerted effort toward waste minimization, Administration is working toward extending the life of the facility indefinitely. The detailed drawings of the phased design are outlined in Attachment 3.

OPTIONS

Council may choose to continue to operate based on the recommendations of the 2001 Spadina Landfill Masterplan. This document recommended filling to achieve a 5:1 slope. The landfill would reach design capacity within 10 to 15 years.

POLICY IMPLICATIONS

The Saskatoon Regional Waste Management Centre, or Spadina Landfill, operates within a Ministry of Environment Permit To Operate. Comments on the proposed changes in design and operations have been received from the Ministry indicating this would meet the requirements of the Permit.

ENVIRONMENTAL IMPLICATIONS

The Landfill Optimization Plan will facilitate construction of a landfill gas collection system which is estimated to reduce greenhouse gas emissions by 46,800 tonnes CO_2e per year starting in 2012 and increasing to 93,600 tonnes CO_2e per year by 2030 as the system expands. This is equivalent to removing approximately 9,176 to 18,352 passenger vehicles from the road every

year. The addition of more equipment and extended operating hours will have a slight moderating effect on the above-noted emissions reductions.

Improvements to daily cover practices and better management of the types of waste accepted at the landfill will reduce the amount and the concentration of leachate that is generated at the site thereby reducing the potential for negative impacts to groundwater and the nearby South Saskatchewan River. Improved daily cover practices will also reduce nuisances such as litter, odours and vectors.

Improvements to drainage ditches and storm water ponds will reduce the potential for impact on surface water.

Notably, by optimizing the life of the existing landfill, impacts to land and water will be limited to the existing site as opposed to disturbing a new location for development of a new landfill.

FINANCIAL IMPLICATIONS

Landfill optimization is expected to generate both capital and operating cost impacts.

Capital Cost Estimate

Design Stage	Estimated Cost	Time-frame
Optimize Operations	$ 800,000	2011
Stage A: Cell H Expansion	6,000,000	2012
Stage B: West Side Closure	2,500,000	2013
Stage C: Expand Stormwater Management System	700,000	2016
Stage D: Eastern Lateral Expansion	6,000,000	2020
Stage E: Expand Leachate Collection System	4,000,000	2022
Stage F thru I: Install Incremental Final Cover Systems	4,000,000	Not yet projected
Stage J: Cell Closure	7,500,000	Not yet projected
Stage K: Expand Leachate Collection and Monitoring	600,000	Not yet projected
Stage L: Cell Closure	12,500,000	Not yet projected
Final Contouring	10,000,000	Not yet projected
TOTAL Capital Cost Estimate	**$54,600,000**	

A ten-year projection for the Landfill Replacement Reserve, the source of funds for landfill optimization, has been developed (Attachment 4). This projection anticipates funding for all design stages to 2022 based on the following proposed landfill tipping fee and capital allocation rate schedule:

Year	Tipping Fee	Allocation to Capital Projects
2011	$65	$33
2012	$85	$45
2013	$90	$50
2014	$100	$60
2015	$100	$60
2016	$105	$60
2017	$105	$60
2018	$105	$60
2019	$110	$65
2020	$110	$65
2021	$110	$65

Tipping fees have been previously approved for 2011, 2012, and 2013, and the previously approved fees are adequate. What has changed is the allocation to capital projects. The Reserve is projected to carry a negative balance in the near term as substantial capital construction requirements to optimize the landfill are self-financed. By 2016, the Reserve will have sufficient balances to fund the remaining phases of the design and operations plan, including funding necessary waste minimization infrastructure, without creating a negative balance. To acknowledge the negative balance, the Landfill Optimization project ($1,450,000) and the New Cell project ($4,500,000) will be charged interest. This represents the carrying cost incurred by the City until such time as funds are available in 2016. The Landfill Optimization project is required in 2011 in order to proceed with the changes outlined in this report, and as such Administration is recommending post-budget approval of $1.45 million for 2011.

Operating Impact

The following are the current weaknesses in operating identified through optimization planning and the respective estimated annual cost to address these challenges.

Activity	Estimated Annual Cost
Increase number of trained operators 1.6FTE Utility A Operators	$ 91,200
Extend hours of operation/Trained supervisor for EcoCentre 2.0FTE Supervisor II 1.0FTE Landfill Attendants (2 seasonal)	167,000
Improve site stormwater management (seasonal plan)	7,300
Expanded groundwater monitoring	7,500
Traffic-flow and navigation	12,000
Improve litter collection 0.45FTE Labourer (pooled)	15,000
Program for commercial waste haulers Radio-frequency identification (RFID) tag program	4,000
TOTAL	**$304,000**

Projected changes to the landfill tipping fee provide the additional revenue necessary to address these operating costs.

COMMUNICATIONS PLAN

An information open house will be held in the Montgomery neighbourhood to highlight the changes to the landfill facility operations and discuss measures to improve the environmental performance and aesthetics at each phase of the optimization plan. Information about the optimization will also be posted to the Environmental Services Branch web-page.

PUBLIC NOTICE

Public notice pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. Executive Summary of the Integrated Landfill Management Plan
2. Summary of the proposed changes in the design and operations of the Saskatoon Waste Management Facility
3. Phased Design Concept Drawings
4. Landfill Replacement Reserve Sufficiency

Written by: Brenda Wallace, Manager, Environmental Services Branch

Approved by: _____
Jeff Jorgenson, General Manager
Utility Services Department
Dated: May 20/11

Approved by: _____
Murray Totland, City Manager
Dated: May 20/11

Attachment 1

ES 1. EXECUTIVE SUMMARY

This Integrated Landfill Management Plan (Plan) has been prepared in accordance with the design, performance, and operational requirements of the Permit for the Saskatoon Waste Management Centre (Site), and in general accordance with relevant Saskatchewan Ministry of Environment (MOE) [formerly Saskatchewan Environment and Resource Management (SERM)] acts, regulations, and guidance documents. This document was developed based on an integrated development strategy which incorporates surface water, leachate, and landfill gas management controls into the landfill development plan to mitigate landfill derived impacts.

Key objectives incorporated into this document include the following:

- Updated fill plan that optimizes available landfill airspace, while allowing for the installation of a wind turbine on the landfill;
- Updated fill plan that addresses the need to reduce leachate generation and optimize surface water controls;
- Updated final development contours which address potential future differential settlement of the landfill;
- Reduce long-term environmental impacts associated with the landfill area;
- Update and revise the environmental monitoring program; and
- Provide a conceptual design for the expansion of the landfill gas collection system to reduce greenhouse gas emissions and nuisance odours.

The resultant Plan is a comprehensive and integrated design document which addresses all of the aforementioned objectives. The Plan includes a detailed development strategy for the existing landfill, providing approximately 10,250,000 cubic metres of airspace. Based upon population growth projections, future diversion initiatives, increased landfill side slopes, site expansion and development plans, and fill rate assumptions presented herein, it is estimated that the Site will reach design capacity in 2062.

The following chart highlights the proposed changes in the design and operations of the Saskatoon Waste Management Facility:

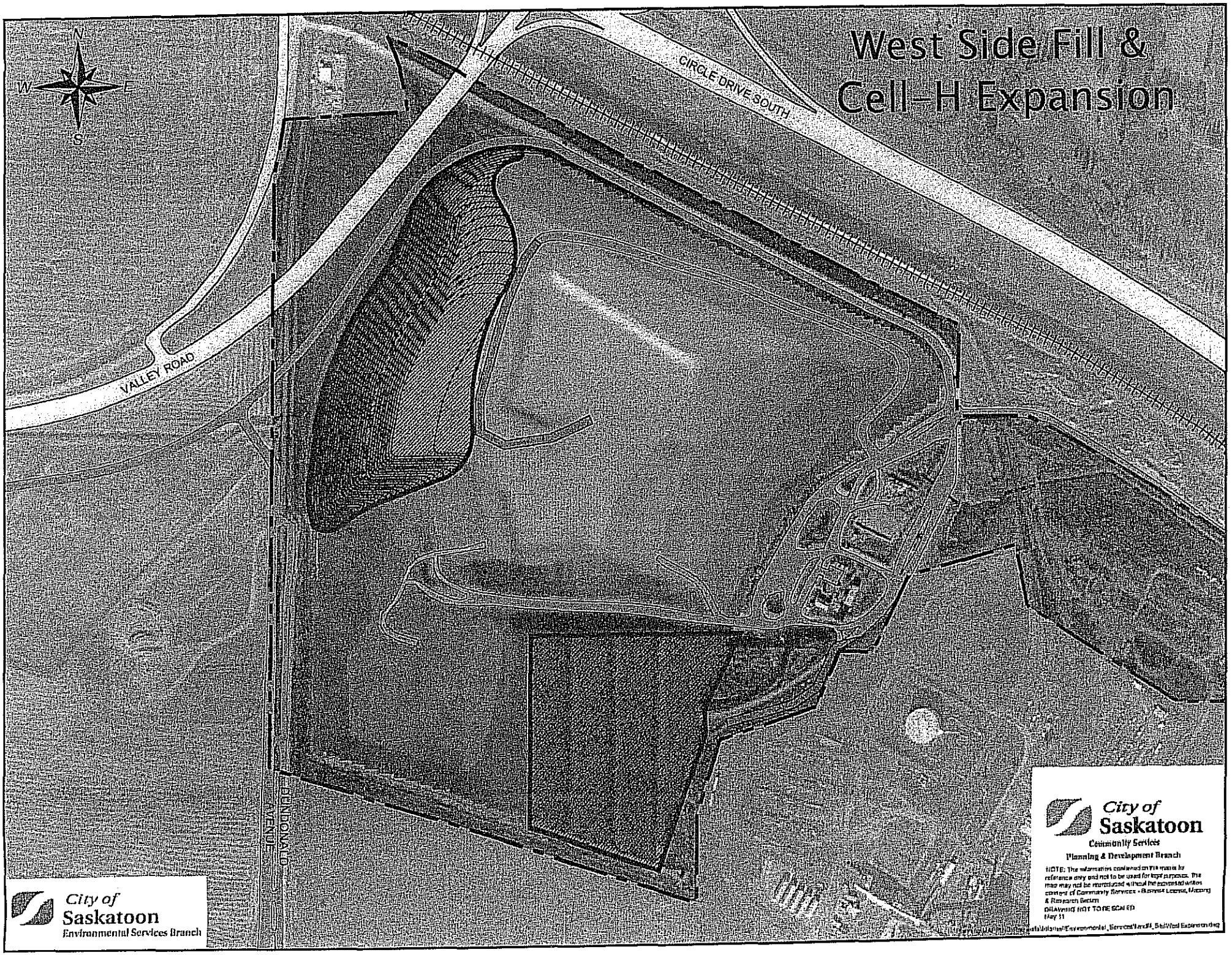
Optimization Practice	Current Practice	Changes Required
Maximize compaction of waste to an apparent density of at least 0.67 tonnes per cubic meter.	Compaction performance varies across the site due to equipment issues and current backlogs of compaction work that require a 'catch-up' approach.	• Acquire new, reliable equipment specific to waste handling (i.e. use dozers with waste-kits instead of loaders) to push waste to specific areas on the mound/slope. • Install GPS into compaction equipment to indicate real-time density to the operators. • Increase the number of trained operators to ensure continuous compaction with trash compactor(s). • Approach waste-lifts horizontally instead of vertically.
Increase slopes on outer edges of facility to 3:1.	Slopes currently graded to 5:1.	• Use dozers and loaders to push waste to specific areas on the mound/slope. • Approach waste-lifts horizontally instead of vertically.
Achieve waste-to-daily-cover ratio of 4:1 by volume.	Daily cover ratios vary across site. Daily covering of waste has been problematic due to resourcing issues (i.e. equipment down-time and staffing shortages). Often high volumes of soil are required due to poor compaction. A capital project has been established to develop an efficient and effective daily cover system.	• Increase the number of trained operators and extend hours of operation to ensure daily covering of waste. • Develop plan to ensure access to daily cover soil or an alternative daily cover (ADC) system such as tarps.
Reclaim inefficiently filled areas.	A lead cell has been created such that further filling cannot occur in one area. (This area equates to 585,000 m3 of lost airspace or ~3 years of filling.) The wind turbine is proposed for an area where future filling would be possible.	• Remove the lead material or develop a specialized fill plan for this area. • Remove the wind turbine after ~20 years. • Return to previously "finished" areas on outer slopes.
Expand waste cells where possible.	Expansion areas have been identified.	• Expand Cell H in 2012. • Create an Eastern Lateral expansion in ~2020. • Negotiate acquisitions of Parcels W & Z from SaskPower.
Maximize the height of the landfill mound.	The current elevation is 520 meters. The base elevation is 485 meters.	• Maximize waste elevation to Nav Canada approval of 567 meters above sea level.

ATTACHMENT 2

Minimize generation of leachate, the liquid which has percolated through or drained from waste.	The estimated volume of leachate generated under current conditions is 11.7 million litres every year. Poor daily covering practices contribute to leachate generation.	• Reduce the size of the open face. • Practice strict daily covering of waste. • Develop a site stormwater management plan. • Continue collection of leachate from Cell H, and north interceptor trench. • Continue construction of south interceptor wells. • Ensure all future expansions include a cell liner and leachate collection system. • Repair leachate seeps or outbreaks as they occur. • Continue groundwater monitoring program.
Manage landfill gas emissions, an odourous, flammable, gas typically comprised of ~60% methane, ~40% carbon dioxide ($C0_2$), and trace amounts of hydrogen-sulfide (H_2S), carbon monoxide, and volatile organic compounds (VOCs).	Current emissions are 95,000 tonnes of carbon dioxide equivalents $C0_2e$ each year.	• Install 8 landfill gas monitoring probes around site perimeter. • Sample quarterly to ensure subsurface migration does not pose a hazard to the surrounding environment. • Install LFG collection system (in conjunction with SL&P) to generate electricity or destroy methane by flaring.
Minimize safety risks.	City and commercial waste haulers and members of the general public all access the working face where large heavy operating equipment, sharps (needles), and potential contact with leachate or landfill gas exist. Traffic congestion occurs regularly and there are few site navigation aides.	• Minimize general public access to working face and improve transfer station(s). • Use site staff to manage working face access by City and commercial haulers. • Develop a traffic-flow management plan and navigational signage. Hire seasonal staff to manage peak seasons. • Segregate City and commercial waste traffic from general public as much as possible (i.e. develop a radio-frequency identification program, develop separate traffic-flow patterns where feasible). • Provide landfill gas monitoring equipment at key on-site locations. • Develop and maintain a site stormwater management system.

Minimize litter.	A large working face is maintained due to resourcing issues (i.e. equipment down-time and staffing shortages). Daily covering of waste does not meet industry standards or Ministry permit requirements. Litter fencing is being upgraded. Some litter collection occurs on a seasonal basis.	• Maintain a small working face. • Maintain litter fencing and install landscaping shelter belts. • Increase the frequency of litter collection by increasing staffing for this function. • Improve daily cover practices.
Minimize nuisance pests and odours.	Odours, gulls, and flies are a persistent issue.	• Maintain a small working face and practice strict daily covering of waste.
Maximize opportunities for waste minimization.	Recycling and re-use initiatives are not directly linked to the operations of the Saskatoon Waste Management Centre. Plans for a Recovery Park are under development.	• Develop a new facility entrance that provides options for material recycling and storage for re-use in other applications (i.e. construction waste, asphalt shingles, concrete, etc.)
Manage the type of waste accepted into facility to ensure environmental protection.	A waste-oil recovery centre operates at the facility. Often other materials contaminate the oil.	• Develop a managed household hazardous waste transfer station in conjunction with the Saskatchewan Association for Resource Recovery (SARRC) EcoCentre.
Provide good customer service so as to achieve a high level of compliance with site management requirements.	Operating conditions at the facility challenge the ability to provide efficient access into and out of the facility.	• Develop a traffic-flow management plan and navigational signage. Hire seasonal staff to manage peak seasons. • Segregate City and commercial waste traffic from general public as much as possible (i.e. develop a radio-frequency identification program, develop separate traffic-flow patterns where feasible). • Minimize general public access to working face and improve transfer station(s). • Develop pro-active communications materials to educate site users. • Build the capacity of site staff with customer service training. • Expand the hours of operation to maximize the potential to separate City and waste haulers from general traffic.

ATTACHMENT 2


West Side Fill &
Cell-H Expansion
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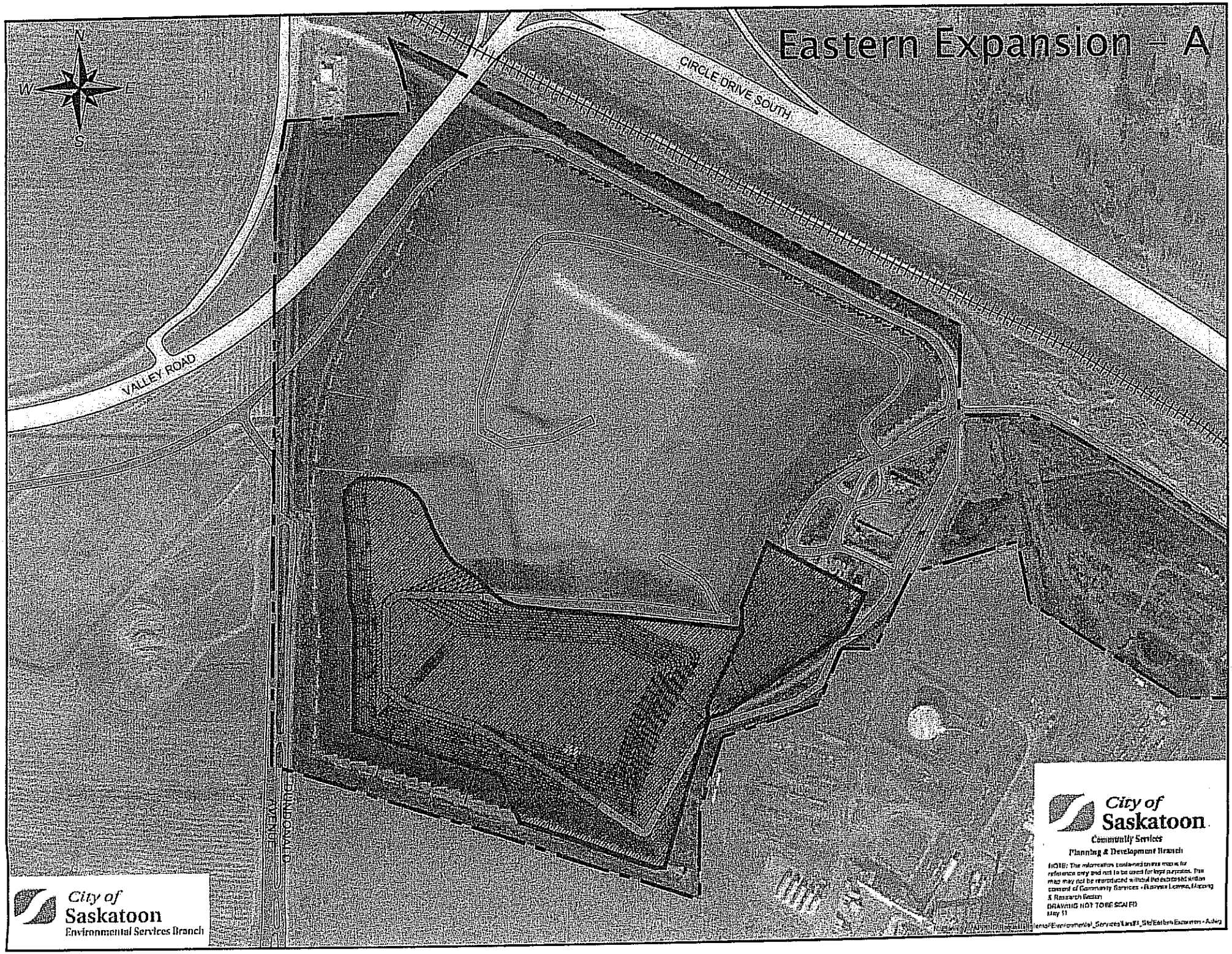
VALLEY ROAD
MCDONALD AVENUE
City of
Saskatoon
Environmental Services Branch
City of
Saskatoon
Community Services
Planning & Development Branch
NOTE: The information contained on this map is for reference only and not to be used for legal purposes. This map may not be reproduced without the expressed written consent of Community Services - Business Licence, Mapping & Research Section
DRAWING NOT TO BE SCALED
May 11


Eastern Expansion - A
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CIRCLE DRIVE SOUTH
VALLEY ROAD
AVENUE
City of
Saskatoon
Environmental Services Branch
City of
Saskatoon
Community Services
Planning & Development Branch
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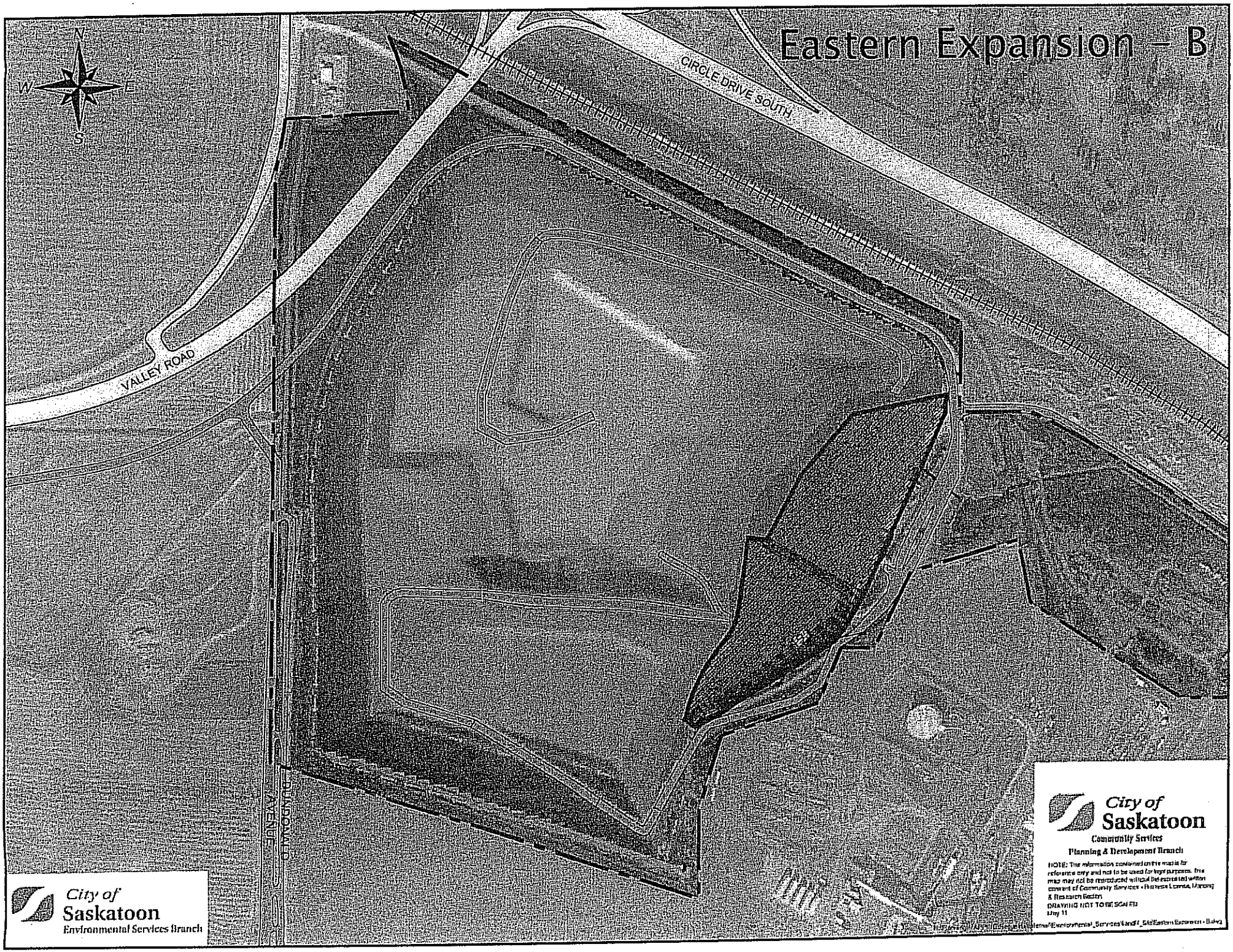
May 11


Eastern Expansion – B
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CIRCLE DRIVE SOUTH
VALLEY ROAD
MCDONALD AVENUE
City of
Saskatoon
Environmental Services Branch
City of
Saskatoon
Community Services
Planning & Development Branch
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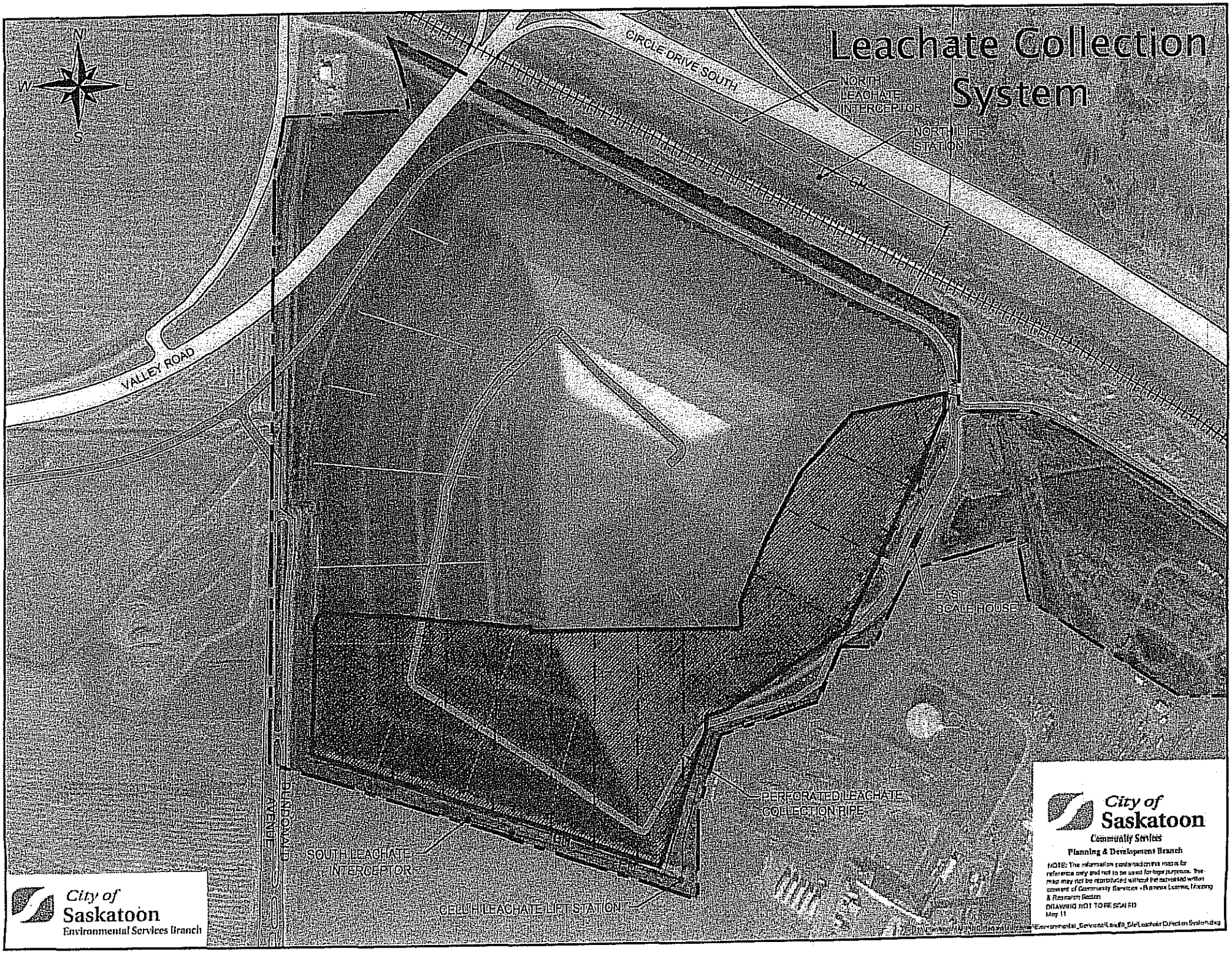
Leachate Collection System
N
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CIRCLE DRIVE SOUTH
NORTH LEACHATE INTERCEPTOR
NORTH LIFT STATION
VALLEY ROAD
EAST SCALE HOUSE
PERFORATED LEACHATE COLLECTION PIPE
SOUTH LEACHATE INTERCEPTOR
CELL H LEACHATE LIFT STATION
City of Saskatoon
Environmental Services Branch
City of Saskatoon
Community Services
Planning & Development Branch
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May 11

Storm Water Drainage System

City of Saskatoon
Environmental Services Branch

City of Saskatoon
Community Services
Planning & Development Branch

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May 11

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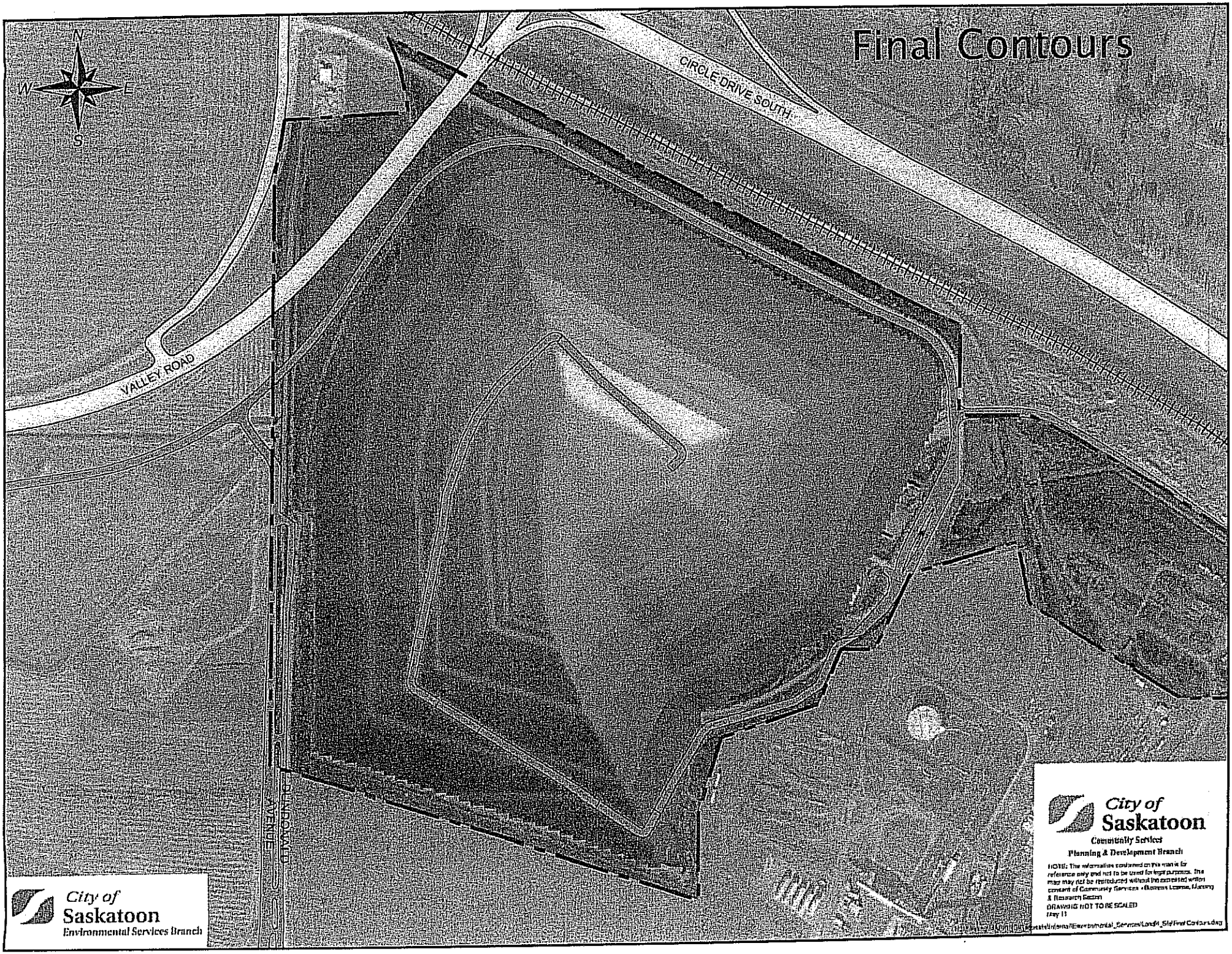
Final Contours



City of Saskatoon
Environmental Services Branch

City of Saskatoon
Community Services
Planning & Development Branch

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map 11

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Attachment 4: Landfill Replacement Reserve Sufficiency

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	NOTES
Opening Balance ($000's)	32	(1,128)	(5,903)	(4,834)	(640)	2,760	4,720	1,885	5,330	9,291	7,002	10,337	
REVENUE													
Contributions from Operating	$ 410	$ 410	$ 410	$ 410	$ 410	$ 410	$ 410	$ 410	$ 410	$ 410	$ 410	$ 410	
Tipping Fee Revenues													
Tipping Fee Rate	$ 65	$ 85	$ 90	$ 100	$ 100	$ 105	$ 105	$ 105	$ 110	$ 110	$ 110	$ 110	rates confirmed to 2013
Portion of Tipping Fee Maintained for Capital Projects	$ 33	$ 45	$ 50	$ 60	$ 60	$ 60	$ 60	$ 60	$ 65	$ 65	$ 65	$ 65	
Anticipated Waste Tonnages Handled	70,000	67,000	65,000	60,000	55,000	50,000	45,000	45,000	45,000	45,000	45,000	45,000	waste generated anticipated to reduce over time
Anticipated Revenue ($000's)	$ 2,310	$ 3,015	$ 3,250	$ 3,600	$ 3,300	$ 3,000	$ 2,700	$ 2,700	$ 2,925	$ 2,925	$ 2,925	$ 2,925	
Repayment of Green Energy Park Interim Financing		$ 259	$ 384	$ 410	$ 438	$ 547	$ 585	$ 626	$ 626				
TOTAL REVENUE	$ 2,720	$ 3,425	$ 3,919	$ 4,394	$ 4,120	$ 3,848	$ 3,657	$ 3,695	$ 3,961	$ 3,961	$ 3,335	$ 3,335	
EXPENDITURES													
Committed Project Funding													
P1482 Recycling Depots													maintain an ongoing depot program
P2050 Construction & Demolition Waste Management Centre	$ 100	$ 1,500											2011 - design/site assessment; 2012 - construct
P2184 Waste Characterization Study													research to determine waste trends
P2186 Waste Management Strategic Plan													2011 - waste benchmarking & recycling program development; 2012 - recycling prog dev
P2187 Pilot Composting Depots	$ 300												pilot site operations
P2187 Permanent Composting Depots													2011 - organics program development; 2012 - organics program expansion
P876 Landfill Cell Closures													lead cell closure
P876 Landfill Leachate Collection System South													continued construction of south leachate collection system
P876 Landfill New Cell	$ 500	$ 1,000											Cell H expansion (design)
P876 Landfill Equipment Sheds Upgrade/Replace	$ 300												construct landfill equipment shed
P876 Landfill Phase III Upgrades	$ 150	$ 100											ongoing site improvements (transfer station improvements)
P876 Ash Removal/Site Remediation	$ 280												ash removal Circle Drive South)
P876 Landfill Filling Plan	$ -												complete landfill optimization study
P876 Landfill Daily Cover System													develop efficient daily cover system
P2306 Wind Turbine	$ 800												
Anticipated Future Project Requirements													
P1482 Recycling Depots					$	200		$ 250		$ 250			
P2050 Construction & Demolition Waste Management Centre				$	700	$ 300							
P2184 Waste Characterization Study			$	50									
P2186 Waste Management Strategic Plan													
P2187 Pilot Composting Depots		$ 350	$ 350	$ 150									2012 thru 2013 - pilot site operations; 2014 - pilot site closure costs
P2187 Permanent Composting Depots							$ 6,500						2017 - organics program expansion
P876 Landfill Cell Closures		$ 750											lead cell closure (anticipated additional funding required)
P876 Landfill Leachate Collection System South													
P876 Landfill New Cell		$ 4,500											Cell H expansion (construct)
P876 Landfill Equipment Sheds Upgrade/Replace													
P876 Landfill Phase III Upgrades													
P876 Ash Removal/Site Remediation					$	700							2011 - ash removal Circle Drive South); 2016 - remediate parcel F
P876 Landfill Filling Plan													
P876 Landfill Daily Cover System													
NEW Landfill Optimization	$ 1,450		$ 2,500		$	700				$ 6,000		$ 4,000	report recommendations to 2022
TOTAL EXPENDITURES	$ 3,680	$ 8,200	$ 2,850	$ 200	$ 700	$ 1,900	$ 6,500	$ 250	$ -	$ 6,250	$ -	$ 4,000	
Closing Balance ($000's)	(1,128)	(5,903)	(4,834)	(640)	2,760	4,720	1,885	5,330	9,291	7,002	10,337	9,672	

ATTACHMENT 4

REPORT NO. 14-2011

Saskatoon, Saskatchewan
Wednesday, July 13, 2011

His Worship the Mayor and City Council
The City of Saskatoon

ADMINISTRATIVE REPORTS

Section A – COMMUNITY SERVICES

A1) Land-Use Applications Received by the Community Services Department For the Period Between June 16, 2011 to June 29, 2011 (For Information Only) (Files: CK. 4000-5, PL. 4132, PL. 4355-D and PL. 4300)

RECOMMENDATION: that the information be received.

The following applications have been received and are being processed:

Condominium

- Application No. 1/11: 1132 College Drive (32 New Residential and one New Commercial)
  Applicant: Webb Surveys for Kolisnek Developments Inc.
  Legal Description: Lots 27 to 34, Block 13, Plan F5527
  Lots 35 to 37, Block 36, Plan F5527
  Lot 42, Block 36, Plan 101399036
  Lot 44, Block 13, Plan 101933115
  Lot 45, Block 13, Plan 101399104
  and Lot 46, Block 13, Plan 101399069
  N.W. ¼ 27-36-5 W3
  Current Zoning: M2
  Neighbourhood: Varsity View
  Date Received: June 22, 2011

- Application No. 2/11: 419 Ludlow Street (3 New Commercial Units)
  Applicant: Webb Surveys for 1010635685 Saskatchewan Ltd.
  Legal Description: Bareland Condominium Unit 1, Plan 101882954
  Current Zoning: M3
  Neighbourhood: University Heights Suburban Centre
  Date Received: June 27, 2011

Discretionary Use

- Application No. D6/11: 46 Harvard Crescent
  Applicant: William and Deborah Judt
  Legal Description: Part Lot 11 and all Lot 12, Block 609, Plan 66S19386
  Current Zoning: R1
  Proposed Use: Bed and Breakfast
  Neighbourhood: College Park
  Date Received: June 24, 2011

Subdivision

- Application No. 38/11: Ledingham Drive
  Applicant: Webster Surveys for Boychuk Investments
  Legal Description: Parcel AA, Plan 101875394
  Current Zoning:
  Neighbourhood: Rosewood
  Date Received: June 17, 2011

- Application No. 39/11: 923 University Drive
  Applicant: Webster Surveys for Patrick Wolfe
  Legal Description: Lots 19, 20 and 21, Block 125, Plan G461
  Current Zoning: R2
  Neighbourhood: Nutana
  Date Received: June 22, 2011

- Application No. 40/11: Rosewood – Phase 4
  Applicant: Webster Surveys for Boychuk Investments
  Legal Description: Parcel F, Plan 94S17318, and Parcel AA, Plan 101875394
  Current Zoning:
  Neighbourhood: Rosewood
  Date Received: June 22, 2011

- Application No. 41/11: 410 Ledingham Way
  Applicant: Jastek Wedgewood Homes Inc.
  Legal Description: Lot 16, Block 9, Plan 102039937
  Current Zoning: RMTN
  Neighbourhood: Rosewood
  Date Received: June 22, 2011

Subdivision

- Application No. 42/11: 111 – 269 Ashworth Crescent
  Applicant: Jastek Sandpointe Homes Inc.
  Legal Description: Parcel 169, Plan 102041783 and Parcel 170, Plan 101961828
  Current Zoning: RMTN
  Neighbourhood: Stonebridge
  Date Received: June 22, 2011

- Application No. 43/11: 105 Rossmo Road
  Applicant: Larson Surveys Ltd.
  Legal Description: Lot 2, Block 176, Plan 82S26860
  Current Zoning: R2
  Neighbourhood: Forest Grove
  Date Received: June 23, 2011

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. Plan of Proposed Condominium No. 1/11
2. Plan of Proposed Condominium No. 2/11
3. Plan of Proposed Discretionary Use No. D6/11
4. Plan of Proposed Subdivision No. 38/11
5. Plan of Proposed Subdivision No. 39/11
6. Plan of Proposed Subdivision No. 40/11
7. Plan of Proposed Subdivision No. 41/11
8. Plan of Proposed Subdivision No. 42/11
9. Plan of Proposed Subdivision No. 43/11

A2) Enquiry – Councillor Lorje (April 18, 2011)
Utility Bill Stuffer – House Numbers in Back Alleys
(Files: CK. 365-1 and PL. 365-1)

RECOMMENDATION: that the information be received.

BACKGROUND

The following enquiry was made by Councillor Lorje at the meeting of City Council held on April 18, 2011:

> "Will the Administration consider the possibility of doing a utility bill stuffer promoting the installation of house numbers in the alleys as well on the front of homes. House numbers installed on both the front and back of properties have the potential for assisting the Police as well as Fire and Protective Services in the provision of safety and security services."

In 2008, the Planning and Development Branch of the Community Services Department created a booklet titled Safe at Home for distribution. This booklet is still current and is available on the City of Saskatoon website under Community Services/Planning and Development/ Neighbourhood Planning/Neighbourhood Safety. There are several Neighbourhood Safety resource materials available there. A reference to house numbers placed in laneways is on Page five of the Safe at Home booklet (see Attachment 1). This booklet was distributed to certain areas of the city as well as provided to Realtors to distribute to new home owners.

Similar recommendations have been approved by City Council in a number of Local Area Plans and Neighbourhood Safety reports. A mail drop was recently completed in Riversdale and in Sutherland (around a park) to address City Council-approved recommendations that encourage residents to add house numbers at the rear of their properties.

REPORT

A utility bill insert can be created and would reach 80,000 households. These inserts are booked with the Communications Branch, and the earliest time frame currently available is September.

OPTIONS

1. Continue to use the current neighbourhood safety resource materials to promote the installation of house numbers in the alleys of homes.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The cost of a utility bill insert is $1,650. This includes printing, design time, and distribution.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Page 5 of the Safe at Home booklet

Section B – CORPORATE SERVICES

B1) 2010 Financial Reports
(File No. CK. 1895-3 and CS.1895-3)

RECOMMENDATION: that the attached reports be received as information.

REPORT

Attached for City Council's information, are the 2010 City of Saskatoon Audited Consolidated Financial Statements and Trust Fund Financial Statements.

The audited 2010 City of Saskatoon Financial Report has been prepared in accordance with the financial reporting recommendations of the Public Sector Accounting Board (PSAB) of the Institute of Chartered Accountants. The Audit Committee approved the audited financial statements at its meeting on July 7, 2011.

The City of Saskatoon 2010 year-end results were finalized with a surplus of $420,000 as previously reported to City Council. This surplus will be transferred to the City's Revenue Stabilization Reserve. One major restatement was required related to the recording of the City's Tangible Capital Assets under the new accounting standard that came into effect last year. The City's Land for Resale inventory values were over-stated in 2009 due to a valuation method used in prior years that included the costs of servicing in the value. However, with the separate reporting of the City's assets such as underground water mains, sewers, roads and other infrastructure under the new accounting standard, the amounts associated with these assets that were included in the land inventory values were essentially double-counted. As a result a revised valuation method was implemented and a downward adjustment of $53.2 million (2% of total assets) was necessary bringing the total City assets to $2.5 billion with a restated 2009 value of $2.1 billion.

As a result of another new auditing standard that requires the external auditors to continue to review transactions until the Audit Committee has approved and City Council has received the statements, only the attached consolidated statements are presented to Council at this time. In the past, the full Annual Report was tabled with Council as part of the approval process. This process change, which took effect with the 2010 financial year-end, requires the statements to be presented first to Council and then incorporated into the City's 2010 Annual Report. The Annual Report will be submitted to City Council in its final printed form at a later date.

In addition to the 2010 Financial Report, copies of the following reports are also attached:

2010 City of Saskatoon Public Accounts
2010 Capital Status Report
2010 Financial Reports – Superannuation Plans

The Public Accounts document is legislated by *The Cities Act* and is to be generated each year by municipalities and lists, among other things, salaries of employees and its boards and commissions over $50,000, as well as salaries for all elected officials. Included in the salaries figure are all amounts paid related to employment including severances, overtime and any adjustments. New regulations passed by the Provincial Cabinet came into effect for the 2010 year-end whereby the salary limits were increased from $20,000 to $50,000 to match the Provincial Public Accounts. In addition, the requirement for reporting on travel and other re-imbursements was deleted.

The Audited Financial Statements for the Saskatoon Public Library will be submitted at a future date following approval by the Library's Board of Directors likely in September.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. 2010 City of Saskatoon Audited Consolidated Financial Statements.
2. 2010 City of Saskatoon Public Accounts.
3. 2010 Capital Status Report.
4. 2010 Financial Reports – Superannuation Plans.

Section C – FIRE AND PROTECTIVE SERVICES

C1) Inspection Services Agreement between Ministry of Social Services and The City of Saskatoon Home First Program (File No. CK. 3000-1)

RECOMMENDATION: that the information be received.

BACKGROUND

The City of Saskatoon, through Fire and Protective Services, currently has an Inspection Services Agreement with the Ministry of Social Services for the Home First Inspection Program. This Agreement is in place to ensure that housing and accommodations rented to families or individuals that are clients of Social Services are inspected to identify that the rental accommodation meets the basic requirements for fire and life safety prior to or just after taking possession. The Home First Inspection Agreement has been in place since September 2005 and has been renewed on an annual basis.

REPORT

The current Agreement expired on March 31, 2011, and has been renewed for the period April 1, 2011 to March 31, 2012.

The terms of the Agreement have not changed. The Ministry agrees to pay the City the same fixed fee of $83,200.00. This fee is compensation for inspection services during the term of the Agreement, up to a maximum of 1,040 inspections, based on an average of 20 inspections per week at a cost of $80.00 per inspection. For each inspection or required re-inspection for compliance in excess of the maximum number, the Ministry shall pay the City an additional fee of $80.00 per inspection.

OPTIONS

There are no options.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Agreement between the Ministry of Social Services and The City of Saskatoon for the term April 1, 2011 to March 31, 2012.

Section E – INFRASTRUCTURE SERVICES

E1) Award of Professional Consultant Services
Capital Project 1135 – Field House Roof Replacement
(Files: CK. 612-2 and IS. 612-11-3)

RECOMMENDATION:

1) that the proposal from ADA Architecture Inc., to provide professional consultant services for the Field House Roof Replacement, for a total cost of $133,717.50 (including G.S.T. and P.S.T.) be approved; and

2) that the City Solicitor be instructed to prepare the necessary agreement for execution by the Mayor and the City Clerk, under the corporate seal.

REPORT

Capital Project 1135 - Field House Roof Replacement includes approved funding in the amount of $2,311,000 for the replacement of approximately 84,500 square feet of roof at the Saskatoon Field House, which includes a review of the roof structure and a proposed fall protection system.

A Request for Proposal (RFP) was prepared to commission a prime consultant; which was sent to all Saskatoon based architectural firms and roofing specialists. The selection criteria included demonstrated experience in roof renovations; references from other clients regarding similar projects; previous City of Saskatoon re-roofing experience; the schedule for the upgrade; and the professional consulting fees.

Six submissions were received from the following firms:

- ADA Architecture Inc.
- AODBT Architecture
- Concentric
- March Schaffel Architects Ltd.
- HDH Architects
- SEPW Architects

After a systematic evaluation of the proposals, the Administration rated the proposal from ADA Architecture Inc. as being superior. Construction drawings are to be completed by the end of July 2011, with construction planned to commence in September 2011.

FINANCIAL IMPLICATIONS

The net cost to the City of Saskatoon for consultant services by ADA Architecture Inc. is as follows:

Consultant Fee	$126,000.00
G.S.T.	$ 6,300.00
P.S.T.	$ 1,417.50
Total Fee	**$133,717.50**
Less G.S.T. Rebate	($ 6,300.00)
Net Cost to City of Saskatoon	**$127,417.50**

Construction costs are estimated to be $1,800,000.

There is sufficient funding within Capital Project 1135 – Field House Roof Replacement.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

E2) Enquiry – Councillor M. Neault (November 30, 2009) Nose-In Parking – Streb Crescent (File No. CK. 6120-1)

RECOMMENDATION: that the information be received.

BACKGROUND

The following enquiry was made by Councillor M. Neault at the meeting of City Council held on November 30, 2009:

> "Nose in parking at 322, 324 and 326 Streb Crescent in Parkridge - With no back lanes for backward access for parking and these homes being on the curve of the crescent, with the indent that invites nose in parking; generally I have noticed that homes located on curves of crescents are pie lots with 2 to 2 ½ lots per curve. In this case there are 3 full pie lots in the curve with the centre lot being a duplex. There is no fire hydrant or other operational or safety concern with nose in parking at this location that I am aware of. Could this be looked into."

REPORT

Nose in parking is not permitted on any crescent within the City of Saskatoon, as it may prevent efficient garbage collection and may constrict the roadway, possibly eliminating through traffic for large emergency vehicles. Tickets are issued when Parking Enforcement is advised of a violation.

Streb Crescent is classified as a local roadway which can be expected to carry up to 1,000 vehicles per day. The current roadway and parallel parking configuration was designed in such a way that essential and safety services can be provided. Environmental Services requires sufficient right-of-way for proper placement of garbage containers adjacent to the curb, and to manoeuvre garbage trucks. Emergency services (Fire, Police and MD Ambulance) require the space to safely manoeuvre vehicles. All properties in the area, with the exception of a duplex, have off-street parking to accommodate their needs.

The Administration does not recommend any changes to the current parallel parking configuration.

ENVIRONNMENTAL IMPLICATIONS

There are no environmental implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

E3) Appointment of Weed Inspector – 2011 - *The Noxious Weed Act*
AND
Appointment of Municipal Dutch Elm Disease Inspectors – 2011
Dutch Elm Disease Control Regulations, *The Forest Resources Management Act*
(Files: CK. 4200-8, CK. 4200-4, IS. 4200-1, IS. 4200-2 and IS. 4510-1)

RECOMMENDATION: 1) that Mr. Jeff Boone of the Infrastructure Services Department be appointed as the City of Saskatoon's 2011 Weed Inspector and as the 2011 Municipal Dutch Elm Disease Inspector, effective immediately, to replace Mr. David McKee; and

2) that Mr. Jessie Stolar of the Infrastructure Services Department be appointed as the City of Saskatoon's 2011 Weed Inspector, effective immediately, to replace Ms. Charity Williams.

REPORT

Section 7, Article 1 of *The Noxious Weed Act* (Saskatchewan) requires that City Council appoint a weed inspector(s) annually; and Section 8, Article 2 of the *Forest Resources Management Act* requires that Council appoint one or more Municipal Dutch Elm Disease Inspectors annually. At its meeting held on April 18, 2011, Council considered reports of the General Manager, Infrastructure Services Department, recommending the appointments for 2011, and approved a recommendation that Mr. David McKee and Ms. Charity Williams be appointed as the 2011 Weed Inspectors, and that Mr. Geoff McLeod and Mr. David McKee be appointed as the 2011 Dutch Elm Disease Inspectors.

David McKee has accepted another position, and, therefore, is unable to carry out his appointed duties. In addition, Charity Williams has resigned. The Administration is recommending that Jeff Boone be appointed to replace David McKee as Weed Inspector and Dutch Elm Disease Inspector for 2011, and that Jessie Stolar be appointed to replace Charity Williams as Weed Inspector for 2011.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

E4) Post Budget Increase
Capital Project – 1417 - Trunk Sewers – Blairmore
Capital Project 1667 – Flood Protection
Blairmore Sanitary Sewage Force Main
(Files: CK. 7820-4 and IS. 4111-47-5)

RECOMMENDATION: 1) that funding for the Blairmore Sanitary Sewage Force Main project be increased from $22,447,000 to $24,447,000; and

2) that the post budget increase of $2,000,000 be funded from the Trunk Sewer Reserve.

REPORT

Capital Projects 1417 – Trunk Sewers – Blaimore, and 1678 – Flood Protection includes funding in the amount of $19,753,000 and $2,694,000 respectively, for a total of $22,447,000, for the construction of the Blairmore Sanitary Sewage Force Main. This essential project will provide sanitary trunk sewer servicing for the future Kensington neighbourhood and the future Blairmore 2 neighbourhood. It will also provide flood protection for the Confederation neighbourhood and the area west of 33rd Street. In addition, by re-routing sanitary sewage loadings from the Confederation neighbourhood, the main sewage interceptor will be relieved to allow for future downtown development.

Prior to tender of construction of the force main, the construction of a 675 millimetre diameter gravity sanitary trunk sewer to service the future Kensington 2 neighbourhood was identified. This trunk sewer will not be required for approximately five years; however, it must be installed four to eight metres deeper than the Blairmore force main, and on the same alignment. It would be extremely difficult and expensive to construct the gravity sewer after the force main; therefore, a decision was made to install it prior to the installation of the force main.

It is estimated that with the construction of the force main and gravity sanitary trunk sewer, a future odour control structure and further design engineering, survey and construction management costs, the total project costs will be $2,000,000 higher than the $22,447,000 originally budgeted. The Administration is, therefore, recommending a $2,000,000 increase to be funded from the Trunk Sewer Reserve.

FINANCIAL IMPACT

There are sufficient funds within the Trunk Sewer Reserve.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

E5) Storm Water Utility Rate Structure
(File No. CK. 1905-2)

RECOMMENDATION:

1) that implementation of the storm sewer rate structure, outlined in the Storm Sewer Audit which was approved by Council in 2001, proceed directly to Phase III, with an implementation date of January 1, 2012;

2) that a new Storm Water Utility system be created to charge property owners the storm water utility fee based on the amount of impervious area on the property, subject to minimum rates;

3) that a separate utility bill and billing system be created to charge the storm water utility fee to commercial and industrial properties and to property owners without a water meter based on the amount of impervious area on the property, subject to minimum rates;

4) that single detached homes pay a fixed nominal base rate of one Equivalent Runoff Unit for the storm water utility;

5) that all other properties pay a storm utility rate based on the estimated amount of impervious area on their property, but not less than a rate of two Equivalent Runoff Units for the storm water utility;

6) that Rate Strategy Option 1 – Re-Adjustment with Rising Cap and Rate Increases, be implemented for commercial and industrial properties;

7) that a recalculation procedure be implemented with the new utility structure to allow property owners to receive fee reductions for storm water improvements such as private storage ponds, storage tanks, bio-swales, green roofs, permeable paving, rain gardens or other "soft" landscaping;

8) that the storm water utility be phased in over seven years, with full implementation by January 1, 2018; thereby generating approximately $3.1 million in additional revenue for the utility;

9) that the storm water utility be revenue neutral in the first year of implementation (2012); and

10) that the City Solicitor be requested to prepare the appropriate bylaw for consideration by City Council.

EXECUTIVE SUMMARY

The following report outlines recommendations for changes to the storm water utility structure, which currently applies a flat rate to water meter bills, to one which would charge property owners proportionately for the amount of storm water load their property imposes on the storm sewer system. With the current system, single detached homes have effectively been subsidizing large properties.

The report includes a number of rate options and the Administration's recommendations. The additional revenue the utility will generate through future rate increases will be directed towards asset preservation, adherence to future provincial environmental regulations, and projects designed to reduce the risk of surface flooding from severe storm events.

The report also outlines procedures to allow property owners with large impervious areas to request a recalculation of their property's Equivalent Runoff Unit (ERU) evaluation and to be credited for private property improvements, such as storage ponds, storage tanks, bio-swales or pervious landscaping that reduces the amount of runoff.

BACKGROUND

City Council, at its meeting held on December 17, 2007, during consideration of Clause 1, Report No. 3-2007 of the Budget Committee, considered a report of the General Manager, Infrastructure Services Department, dated November 22, 2007, and approved the recommendation that the storm water utility levy rate be increased from $3.40 per water meter to $4.40 per water meter, effective January 1, 2008. Council also approved the recommendation that the Administration report further on the long-term funding requirement and rate structure of the storm water utility in 2008.

As explained in the report dated November 22, 2007, a new funding model is required to more equitably distribute the cost of service over the utility's customer base. The original plan, as outlined in the Storm Sewer Audit (which was approved by Council in 2001) was to implement the storm water utility charges in three phases. Phase I (implemented on January 1, 2002) charged a fixed levy on each water service which transferred storm sewer funding from the mill

rate. Phase II was to charge a levy on parcels based on the area of each parcel. Phase III was to charge a levy on properties based on the amount of impervious (hard) surface area on the parcel.

At its meeting held on April 18, 2011, Council considered a report of the General Manager, Infrastructure Services Department, forwarding recommended changes to the storm water utility rate structure and adopted a motion that the Administration report further with detailed recommendations for a new storm water utility rate structure, including rate options, phase-in periods, implementation costs and a communications plan.

REPORT

The Storm Water Utility currently funds the operation, engineering, maintenance and small-scale capital project costs required to manage the storm sewer infrastructure throughout the city. The storm sewer infrastructure consists of the ponds, pipes, culverts, ditches, outfalls, manholes and catch basins used to collect and convey rainwater and snowmelt from streets, sidewalks and lanes, as well as from private properties, to the South Saskatchewan River. Currently, the utility does not fund a large scale asset preservation program, or any large scale capital projects designed to reduce the risk of surface flooding from severe rain storms.

The storm water utility is currently collected at $4.40 per month ($52.80 annually) from each of the 64,398 water meters in the city, generating annual revenues of $3.42 million, which is approximately distributed as follows:

- $235,000 for costs of collection and administration charges, licenses and insurance;
- $1,500,000 to the Storm Infrastructure Reserve for capital rehabilitation works; and
- $1,685,000 to the storm system operating programs and engineering.

Asset Preservation Requirements

The current value of the storm water system is approximately $437,000,000. The $1,500,000 allocated towards capital rehabilitation per year equates to 0.3% of asset value, which implies a 333 year service life per element of the storm system. This funding level translates into a service level where the overall condition of the asset will decline, the cost of maintenance will increase, and the level of service to citizens will continue to decline.

Current funding levels do not allow for system-wide evaluation methods (i.e. a comprehensive storm sewer camera program) to establish the current condition of the majority of storm sewer assets. Once an evaluation program is in place to determine the current condition of the assets, a

long-term funding strategy can be established to improve the service level. It is currently estimated that in the long term, a minimum funding level of 1.0% of the asset value, or approximately $4.4 million annually is required to maintain the storm sewer system. Since the current utility provides $1.5 million, there is a deficit of at least $2.9 million in asset preservation.

Project Locations for Reducing the Risk of Surface Flooding

The Administration is recommending that an appropriate portion of additional revenue over the next five to seven years be directed to large infrastructure projects that are designed to reduce the risk of surface flooding during severe storm events. As previously outlined, the costs of maintenance, capital rehabilitation and capital improvement must be balanced. The capital improvement projects may include such upgrades as new ponds, surface diversion features, relief sewers or storm sewer lining.

A number of locations where property damage has occurred in the past during severe rain events have been identified for these projects, including but not limited to:

Confederation Park	Confederation Drive and Laurier Drive
Haultain	1st Street and Dufferin Avenue South
Brevoort Park	Early Drive and Tucker Crescent
Westview	Selkirk Crescent and Byers Crescent
Central Business District	23rd Street East and 2nd Avenue North
Avalon	William Avenue and Cascade Street
Dundonald	Junor Avenue and Makaroff Road
Lakeview	Whiteshore Crescent
Adelaide	Ruth Street West and Munroe Avenue South

It is important to note that these projects differ from the major infrastructure projects, such as "super pipes", that are funded from the Temporary Flood Protection Levy, which are projects designed to reduce the risk of basement flooding from sanitary sewer backups during severe rain events.

Storm Water Utility Funding Requirements

Table 1 below illustrates how the funds from the Storm Water Utility would be allocated. The first year (2012) would see a one-time $200,000 implementation cost. For the first years of the utility increase the approximately $3.1 million in extra funding would be directed towards capital projects designed to lower the risk of damage from surface flooding. Gradually, over seven to

eight years, less money would be allocated to these projects and more would be allocated towards asset management rehabilitation projects.

Table 1: Proposed Allocation of Storm Water Utility Funding ($,000)

Item	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Administration	$ 235	$ 235	$ 265	$ 265	$ 265	$ 265	$ 265	$ 265	$ 265	$ 265	$ 265
Implementation		$ 200									
Operating	$1,685	$1,685	$1,685	$1,685	$1,685	$1,685	$1,685	$1,685	$1,685	$1,685	$1,685
Asset Management	$1,500	$1,300	$1,500	$1,500	$1,500	$1,500	$1,500	$1,500	$1,500	$3,005	$4,560
Flood Reduction			$ 660	$1,170	$1,630	$2,040	$2,520	$3,060	$3,060	$1,555	
Total	$3,420	$3,420	$4,110	$4,620	$5,080	$5,490	$5,970	$6,510	$6,510	$6,510	$6,510

Current Rate Structure

The $4.40 per month rate system, which was implemented as a charge on water meters in 2002 (as part of Phase I), does not take into account the area of a property or the amount of "hard" surface on a property. "Hard" surfaces are areas such as concrete, asphalt and roofs, which do not allow rainwater to soak into the ground, creating runoff, as opposed to "soft" surfaces, such as lawns or gardens, which allow water to infiltrate. The more "hard" surface a property has, the more rainwater it will send into the storm water system, thereby creating the need for larger pipes, ponds and other infrastructure to move the rainwater to the river.

The current method of charging the storm water utility is imbalanced and ineffective for the following reasons:

- Only properties with a water meter pay the utility. For example, pay-for-use parking lots do not contribute to the utility.
- All properties that pay the utility pay the same amount. Therefore, a single house pays the same amount as a commercial property with a large parking area.
- The rate of increase in funding to the utility equals the rate of new water meters, not the rate of storm sewer infrastructure growth.
- Property owners have no incentive to reduce runoff.
- The current funding level is insufficient to fund any large scale flood reduction projects or any asset management strategies for the storm water system.

The proposed new structure outlined in this report seeks to eliminate these inequalities and generate the extra revenue necessary to fund large scale flood reduction projects and asset management strategies.

The proposed new storm water utility rate structure will charge the utility to every property at a rate proportional to the estimated amount of "hard" surface present on the property (this was referred to as "Phase III" in the storm water rate structure approved in 2001). It will also provide a process to request recalculation of a property's storm water utility charge. Property owners may challenge the "hard" surface estimate and receive credit for property improvements designed to reduce or store runoff from rainfall events.

The Equivalent Runoff Unit Concept

Charging property owners for the amount of "hard" area on their property requires a new system, generally referred to as charging by Equivalent Runoff Unit (ERU). ERU's are a standard method used by many municipalities for storm sewer billing. The approach is relatively straight forward, even though there are many variables and different applications of the method.

The first step involves determining the value of an ERU. One ERU is defined as the average amount of hard surface on a typical single detached residential house. In Saskatoon, the average single detached house has 265.3 square metres of hard surface, representing the base value for determining the number of ERUs for each property. For simplicity and uniform billing, all single detached houses are deemed to have exactly one ERU on their property. In Saskatoon, these single ERU properties represent approximately 91% of all properties.

Although single ERU properties represent a large proportion of the total number of properties, they represent only 60% of the impervious area on private property in Saskatoon. Approximately 6,000, or 9% of all properties in the city generate the remaining 40% of the runoff. It is these properties, which generate a disproportionate amount of the runoff to the storm sewer system, that will see a significant increase to the proportion of the storm sewer utility payment required.

The ERU concept creates a system whereby owners are billed fairly for the amount of storm water that their property generates. Single detached homeowners will not subsidize large commercial and industrial properties, and owners who do not have a water meter (i.e. parking lots) will be billed appropriately for the storm water loading that their property generates.

Rate Capping

Although the ERU system offers an equitable charging method for the storm water utility, it creates a very significant fee increase for those owners with extremely large amounts of hard surface on their property. A total of 91 properties in Saskatoon have more than 100 ERUs. These property owners could see an average increase of up to 300 times their current rate.

To soften this impact, a rate cap may be necessary in order to allow these property owners to adjust to the new system, as well as to provide time for them to implement changes to lower their impact on the system. If they choose not to implement changes, it will allow time for them to plan for the storm utility increase that will result from their inaction, if the cap is removed. A disadvantage of a rate cap is that individual homes will be subsidizing the larger properties; however, if the cap is phased out gradually, this inequity can be removed over time. A rising cap also has the effect of providing a "push", as rate increases each year send a signal to property owners that future increases will continue through inaction.

Implementation

A lead time of at least six months is required to structure the storm water utility so that it can be collected and billed separately using the property's zoning and gross area. It will also allow the Administration the time to conduct a communication and information strategy to help property owners understand and adjust to the changes.

Council approval is required to adopt ERUs as the basis for setting the storm water utility rates, which will allow the Administration to proceed with the development of a billing system for the revised storm water utility structure.

The 91 properties with the largest ERUs are of particular concern as they will have the largest rate increase. The Infrastructure Services Department will work with these property owners individually to ensure the maximum benefit to the utility through storm water reduction methods. In addition, the Infrastructure Services Department will provide education and opportunities for individual homeowners to reduce their impact on the storm water collection system.

Billing and Fee Collection

Two options exist for collecting the storm water utility from property owners: through the water meter bill or through a separate storm water utility bill sent directly to property owners.

The Cities Act states that utilities can never be part of the property tax system; therefore, the option of including the utility on an owner's property tax bill cannot be considered.

The advantage of charging the storm water utility on the water meter bill is convenience, as the customer simply pays the fee monthly with their other utility charges. The disadvantage is that, in the case of rental properties, the water bill may be paid by the renter, not the property owner. This is significant, because it is the property owner who can make changes to the site to reduce its impact on the storm water system.

The Administration recommends that both billing methods be used for the new storm water utility rate structure, with single and multi-residential properties continuing to pay the storm water utility from their water meter bill; and commercial and industrial properties, as well as properties without water meters receiving a separate annual bill.

Single detached homes would always pay the minimum rate of one ERU, while multi-residential properties would pay proportional to the impervious area on their property. Billing through the water meter ensures that condominiums and single ownership multi-residential properties pay the same rate. Overall, these property categories represent over 90% of the total properties in Saskatoon.

Billing commercial properties, industrial properties and properties without water meters annually ensures that the property owner is charged for the utility, potentially influencing them to make changes to lower their property's impact on the storm sewer system. The Administration is recommending that the bill be sent directly to these property owners on February 1 annually. If the bill is not paid within 60 days (by April 1), the amount will be placed in arrears and added directly to the property tax bill in May, without penalty, thereby providing some convenience by allowing them pay the bill with their property tax and through the TIPPS program. The Administration will also be investigating electronic payment options.

Recalculation Procedure

Any property owner paying more than the minimum charge will have the ability to request a recalculation with respect to the estimated amount of impervious area they generate. An ERU evaluation form would be filled in by the property owner, and an engineering technician would perform an investigation of the property to determine if the estimate of impervious area is accurate, and make adjustments as necessary. Credit would be given for improvements designed to store, divert, delay or improve the quality of storm water released into the system.

These improvements may include, but are not limited to, private storage ponds, storage tanks, bio-swales, green roofs, permeable paving, rain gardens or other "soft" landscaping. Property owners will be credited for the equivalent amount of runoff that would be diverted during a storm event.

All single detached homes would still pay a minimum of one ERU, and all other properties would pay a minimum of two ERUs, regardless of the actual impervious area on the property. While single detached homes do not have a connection directly to the storm sewer, commercial and industrial properties generally have a direct pipe connection to the storm sewer for their roof drains or parking lots; hence the minimum charge of two ERUs rather than one.

Rate Structure

Single detached homes would pay exactly one ERU, regardless of size. All other properties would pay proportional to their estimated impervious "hard" surface, with a minimum of two ERUs charged. High impervious commercial properties tend to be entirely hard surfaced and, therefore, the property area multiplier is 0.9. Most other properties have a mix of "hard" and "soft" surfaces; therefore, a multiplier of 0.6 is used. These are generally accepted multipliers used in storm sewer engineering design.

As an example, a 1,500 square metre light industrial IL1 parcel would be estimated to have 900 square metres (0.6 area multiplier) of "hard" surface. Divided by 265.3 square metres per ERU, the property would pay at a rate of 3.4 ERUs. In other terms, the property generates the same amount of runoff as 3.4 average homes and, therefore, pays for this amount.

Multiple Ownership Residential Parcel (i.e Condominium) Rates

Multiple ownership residential parcels represent a unique situation in that the parcel may generate the same amount of runoff as a single ownership multi-residential property, but the multiple owners must still be charged for the correct proportion for the impervious areas associated with public property (i.e. streets, sidewalks, interchanges, etc.). Three possible options for charging the storm water utility exist:

a) The parcel be charged at the same rate as a single ownership parcel and the individual owners be charged the appropriate fraction of the utility rate. This would effectively require that the utility be billed through the water meter as it would be very difficult to accurately assign the utility to individual condominiums. Further, this type of individual discrimination is not provided for calculating the rates for single detached homes. The amount of impervious property for each house varies significantly, yet a single rate charge of one ERU is applied.

b) Charge all owners a flat rate of 0.7 ERUs to reflect that the multiple site parcel has less impact on the storm sewer system than a single detached house, although the owners must still be charged for the correct proportion of the impervious areas associated with public property.

c) Charge all owners a flat rate of 1.0 ERU as a reflection of the minimum charge for any property in the city, regardless of circumstances.

From a total utility revenue standpoint the difference between the options is estimated at less than 1% of the total utility revenue, which is not significant.

OPTIONS

Billing

Determining how users will be billed for the utility helps contextualize some of the other parameters. The recommended billing strategy is shown below in Table 2. Groups may be shifted from one billing type or category to another.

Table 2: Recommended Storm Water Utility Billing Strategy

LAND USE	ESTIMATED SITES	BILLING	RATE
Single Residential	57,000	**Water Meter**	Exactly One ERU
Multi-Residential	910	**Water Meter**	By Impervious Area
Condominium Sites	270	**Water Meter**	By Impervious Area
Commercial	5,000	Separate Bill	By Impervious Area
Industrial	1,200	Separate Bill	By Impervious Area

Billing on the water meter provides convenience, but in the case of rental properties, charges the user or renter, while issuing a separate bill ensures that the property owner pays the utility.

A further possibility may exist if Council adopts moving waste collection to a utility. Any bill generated for the waste utility could also be utilized for the storm utility, as they are both property based assessments. Since the storm water utility is charged on the water bill as a matter of convenience, it could be transferred to a combined utility bill. Residential property users would receive the combined utility bill, while commercial and industrial property owners would only be charged for the storm water utility. As both utilities progress over time, these charges can be altered as necessary through this new single utility billing system.

Phase-in Period

A phase-in period of seven years is recommended to allow property owners to adjust to the new system. It is also recommended that the new utility rate structure begin on January 1, 2012, and that at the beginning of the utility's seventh year (January 1, 2018) the utility be fully implemented. Any length of time may be chosen as a phase-in period, or the phase-in period may be eliminated altogether.

Rate Capping

Rate capping reduces the impact of the new fee structure for the owners of large properties. The recommended capping strategy is shown in Table 3 below. Groups may be shifted from one category to another and minimum charges, starting caps and maximum caps may be altered.

Table 3: Recommended Storm Water Utility Rate Capping Strategy

LAND USE	ESTIMATED SITES	Minimum Charge	Starting cap	Maximum Cap
Single Residential	57,000	Exactly 1 ERU	NA	NA
Multi-Residential	910	2 ERUs	No cap	No cap
Condominium Sites	270	2 ERUs	No cap	No cap
Commercial	5,000	2 ERUs	10 ERUs	100 ERUs
Industrial	1,200	2 ERUs	10 ERUs	100 ERUs

It is recommended that multi-residential and condominium sites not be subjected to a cap for two reasons:

1) Not capping the sites provides a measure of equality with single residential property owners; and
2) Because the area and composition of these sites are not among the largest impervious properties in the city, only a low cap would impact them.

A "Revenue Neutral" or Re-Adjustment Period

A "Revenue Neutral" or readjustment period of one year is recommended to demonstrate the realignment of the utility from a flat fee to a user-pay strategy without adding the confusion caused by extra revenue generation.

The disadvantage of a "Revenue Neutral" period is that rate increases are necessary to bring the ERU rate back to the funding level required to generate an additional $3.1 million in revenue.

Although manipulating the four variables listed above could produce many possible alternatives, three obvious options could be implemented:

Option 1 – Re-Adjustment with Rising cap and Rate Increases
Option 2 – Re-Adjustment with a Steady 100 ERU cap and Rate Increases
Option 3 – No Re-Adjustment with a Rising cap and No Rate Increases

It would be appropriate to use any option that provides additional revenue of $3.1 million to fund large scale asset preservation programs and large scale capital projects designed to reduce the risk of surface flooding from severe rain storms. The three options listed above are outlined in Attachment 1. The Administration is recommending that Rate Strategy Option 1 – Re-Adjustment with Rising Cap and Rate Increases be implemented. This option is revenue neutral in the first year of implementation. The additional revenue the utility will generate through future rate increases will be directed towards asset preservation, adherence to future provincial environmental regulations, and projects designed to reduce the risk of surface flooding from severe storm events.

POLICY IMPLICATIONS

The new proposed rate structure fundamentally changes the storm water utility levy collection system from a monthly flat fee water meter based payment, to a payment based on how much estimated "load" a property owner places on the storm sewer system through runoff generated from their property. To a large extent, property owners rather than water users will now pay the levy. The levy will no longer be a flat fee with the very large group of single detached homeowners subsidizing the relatively smaller group of properties with large impervious areas. By basing the levy on estimated impervious area, each property owner will pay proportionally for the runoff they contribute.

The proposed new rate structure requires the creation of a new billing system for properties without water meters and requires that these property owners receive a new utility bill separate from the property tax bill.

FINANCIAL IMPLICATIONS

Any additional revenue generated by the proposed storm utility rate structure would be used to fund storm sewer projects. Administration costs such as communication and recalculation inspection costs are relatively minor. Implementation of a new billing system will have a one-time formation cost estimated at $200,000 and a continuing operating cost estimated at $30,000 annually. These costs will be paid by the storm water utility.

PUBLIC COMMUNICATIONS PLAN

A communications plan will be developed to smoothly transition all property owners that receive the new storm utility bill. The Infrastructure Services Department will also work with individual commercial and industrial properties that have large impervious areas to help with the transition to the new rate structure system.

Key messages would include a description of how the additional revenue generated through the storm water utility funding will be directed, in part, to projects designed to reduce the risk of surface flooding during severe storm events and would list the locations which have been identified for projects, where property damage has occurred in the past during severe rain events.

ENVIRONMENTAL IMPLICATIONS

The proposed new rate structure would have a positive environmental impact to the city and the watershed as it would encourage the detention and treatment (through settling) of storm water before it is discharged into the river as many of the capital improvements funded by the additional revenue received will be for storage infrastructure (i.e. ponds) that capture and detain runoff. This will eliminate silt and debris that would otherwise flow into the river.

In addition, rate recalculations for private property owners for the construction of private storage ponds or tanks, or "green" storm water improvements such as bio-swales, green roofs, permeable paving, rain gardens or other "soft" landscaping will encourage the detention of storm water.

Most new environmental regulations in jurisdictions outside of Saskatchewan emphasize detention and settling as the main aspects of improving storm water quality. Encouraging these features through the storm water rate structure will place the City of Saskatoon ahead of any future regulations.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Details of the Three Rate Options for the Storm Water Utility

Section F – UTILITY SERVICES

F1) Recycling Request For Proposals (Files: CK. 7830-5 and WT 7832-19)

RECOMMENDATION:

1) that the Draft Recycling Request for Proposals (RFP) document attached to this report be finalized by Administration and then issued through the City of Saskatoon Purchasing Department in accordance with the identified time-lines; and,

2) that the Evaluation Committee report back to City Council with a recommendation related to award of contract.

BACKGROUND

At its meeting of January 17, 2011, Council instructed Administration to develop a Request for Proposal for a comprehensive, city-wide, curbside collection service of recyclables from one-unit dwellings.

At the June 13, 2011 meeting of City Council, the following RFP Fundamentals were adopted:

1) That the Request for Proposals for a comprehensive, city-wide recycling program be developed based on the principals of flexibility and performance outcomes as described in the report (of May 9, 2011);

2) That the Request for Proposals be based on a city-wide concept;

3) That the evaluation of proposals submitted under the Recycling RFP be based on complete proposals including both collections and processing components;

4) That the Recycling RFP allow proposals that identify single-stream, multiple-stream, or modified versions of any method of recyclable material collections, and that no glass be collected; and

5) That the proposed RFP be brought forward to City Council for final approval prior to issuance.

REPORT

A Draft Recycling Request for Proposals (RFP) is included with this report as Attachment 1. An evaluation process, which aligns with the RFP Fundamentals outlined in May, is included to highlight the prioritization of factors considered important to the development of a successful single-family curbside recycling program for Saskatoon.

Administration has considered the importance of transparency and fairness through the Competitive Selection Process. Composition of the Evaluation Committee is proposed as follows:

Jeff Jorgenson - General Manager, Utility Services Department
Brenda Wallace - Manager, Environmental Services Branch
Representative to Be Determined, Finance Branch, Corporate Services Department
One Representative from the City's Internal Auditor, Garman, Weimer & Associates Ltd.
One Representative from **exp** Services Inc., Consultant

The Evaluation Committee will consider whether a Proposal substantially satisfies the requirements of the RFP and demonstrates that the Proponent is capable of performing and will perform the obligations and responsibilities of an Agreement. A three-envelope system will form the basis of the evaluation process.

The first sealed envelope will contain the Mandatory Requirements: the Submission must be received at the Delivery Address no later than the Closing Time; and the Proponent must include an executed Consent of Surety from the Proponent's surety. This package will be reviewed prior to consideration of the Technical Submission.

The second sealed envelope will contain the Technical Proposal Requirements. These include the various performance-based objectives for which points are awarded (to a maximum of 70) based on the quality of the Submission. This package will be reviewed prior to consideration of the Financial Submission.

The third sealed envelope will contain the Financial Proposal Requirements. A maximum of 30 points may be awarded. For the purposes of comparing Submissions, the Evaluation Committee will use a net present value approach to the pricing provided for each year of the seven year term.

The Evaluation Committee anticipates selecting as Preferred Proponent the Proponent submitting the Proposal achieving the highest score based on a detailed evaluation. The following table summarizes the maximum points available through evaluation.

Evaluation Criteria	**Maximum Available Points**
EFFICIENCY: Management and Track Record	10 points
EFFICIENCY: Quality Control	10 points
EFFICIENCY: Reporting	5 points
SUSTAINABILITY: Economic Viability	20 points
SUSTAINABILITY: Environmental Impact	2 points
CONVENIENCE TO RESIDENTS: Ease of Participation	10 points
CONVENIENCE TO RESIDENTS: Implementation Plan	2 points
DIVERSION OF MATERIALS: Range of Materials	2 points
DIVERSION OF MATERIALS: Material Capture	3 points
DIVERSION OF MATERIALS: Material Recycling and Re-Use	3 points
Pricing For Provision of Unsorted Fibre For Delivery To Cosmopolitan Industries	3 points
Financial Submission (Package 3)	30 points
TOTAL	**100 points**

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The financial implications have been provided in previous reports.

ENVIRONMENTAL IMPLICATIONS

Environmental impacts will be reported on in subsequent reports outlining program specifics derived from the highest scoring Proposal.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No.C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Draft Request for Proposals for a Single-Family Residential Curbside Recycling Program

Respectfully submitted,

Paul Gauthier, General Manager
Community Services Department

Marlys Bilanski, General Manager
Corporate Services Department

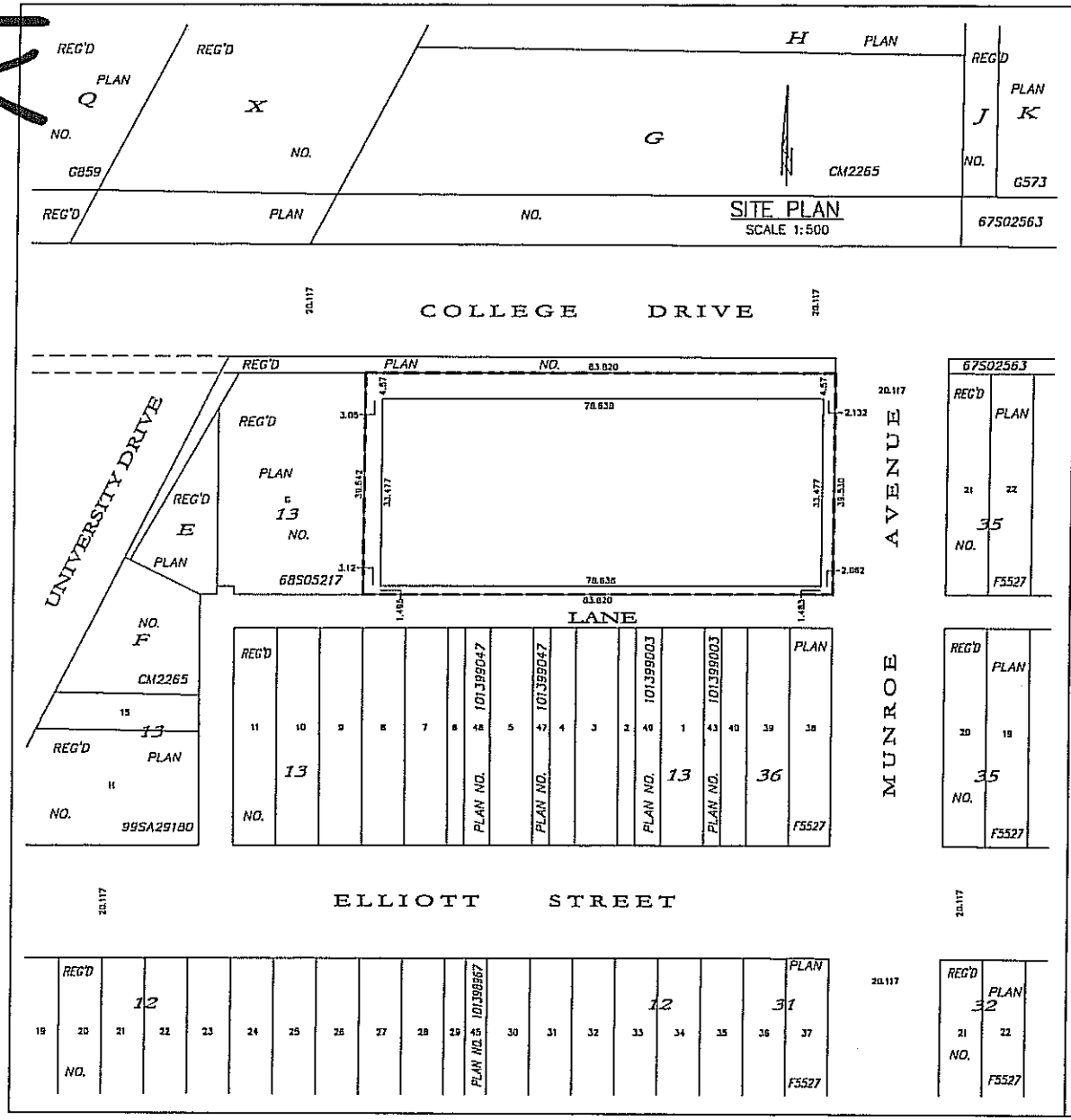
Brian Bentley, General Manager
Fire & Protective Services Department

Mike Gutek, General Manager
Infrastructure Services Department

Jeff Jorgenson, General Manager
Utility Services Department

Proposed Condominium No. 1/11

A



SHEET NUMBER 1 OF 3

SITE PLAN & LEGEND

PLAN OF SURVEY SHOWING SURFACE BUILDING CONDOMINIUM FOR LOTS 27-34, BLOCK 13 REG'D PLAN NO. F5527 LOTS 35-37, BLOCK 36 REG'D PLAN NO. F5527 LOT 42, BLOCK 36 PLAN NO. 101399036 LOT 44, BLOCK 13 PLAN NO. 101933115 LOT 45, BLOCK 13 PLAN NO. 101399104 LOT 46, BLOCK 13 PLAN NO. 101399069 N.W 1/4 OF SECTION 27 TWP. 36, RGE. 5, W.3rd MER. SASKATOON, SASKATCHEWAN

BY T.R. WEBB, S.L.S.

SCALE AS SHOWN

NOVEMBER 2010 - JUNE 2011

LEGEND

1. Dimensions shown are in metres and decimals thereof.
2. Measurements indicating the position of the building in relation to the outer boundaries of the parcel are taken to the concrete foundation at ground level.
3. Commercial, Residential and Parking unit numbers are shown as 1, 2, 3, etc. on sheets 2 & 3.
4. Regular Commercial and Residential unit boundaries are shown on Sheets 2 & 3 by a heavy solid line and are defined as follows:
   - the exterior surface of any interior finishing material that forms the surface of any common and exterior wall, floor, or ceiling.
5. Regular parking unit boundaries are shown on Sheet 2 by a heavy solid line and are defined by measurements on the ground from the foundation walls
6. The doors and windows form part of the regular residential units.
7. All exterior surfaces are common property.
8. The owner of each regular residential unit shall have exclusive use of that balcony to which that unit has sole access.
9. Parking spaces are in accordance with Section 11(1) of The Condominium Property Act.
10. Visitor parking spaces shown on Sheet 2 are designed as V1, V2, V3 and V4.
11. All areas not designated with a unit number are common property.
12. Area to be approved is outlined by a heavy dashed line.
13. The parcel within the line of approved has an Extension 0.
14. Storage spaces shown on Sheet 2 are designated as S1, S2, S3, etc.

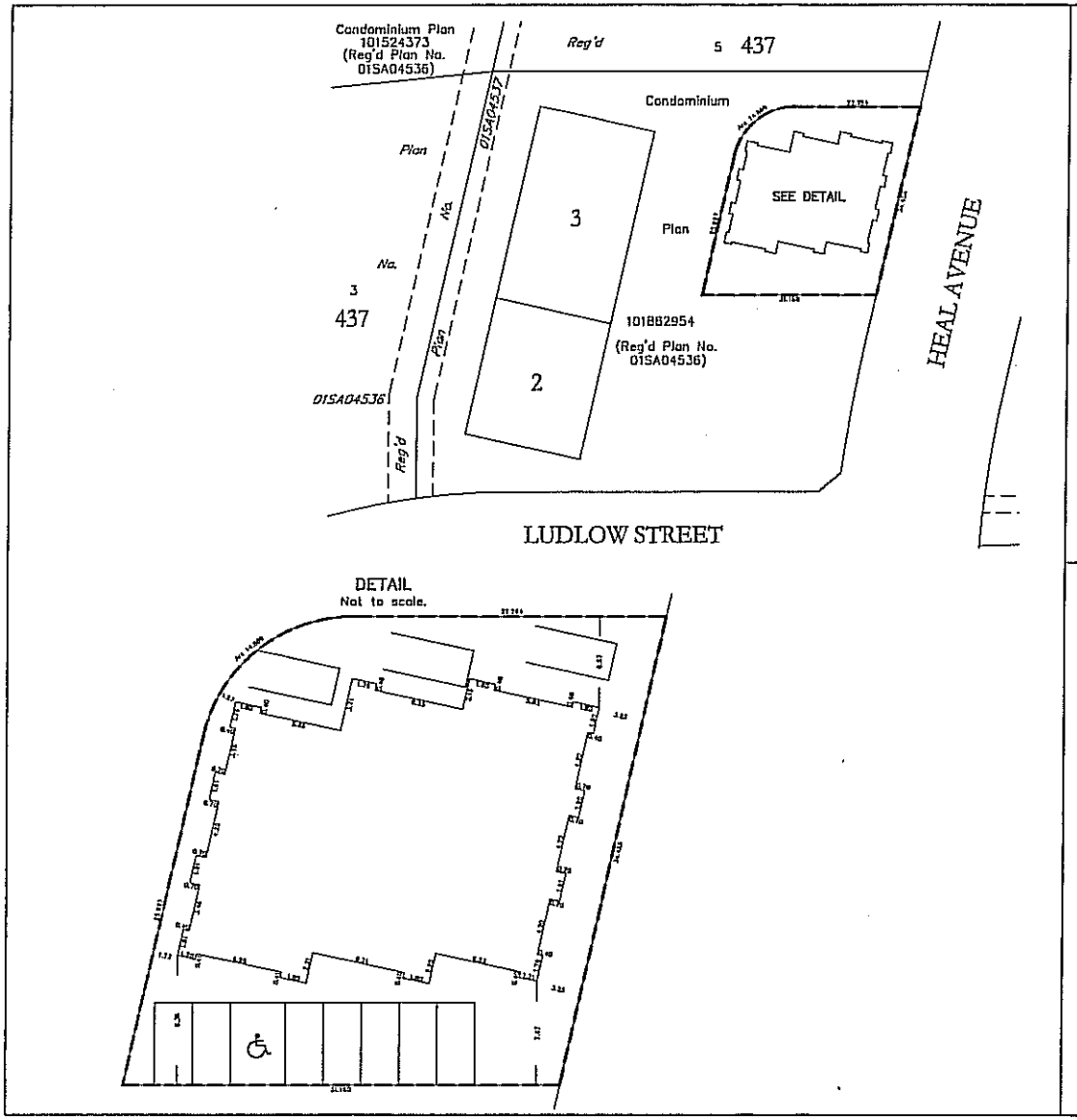
Prepared by

Webb Surveys

© 2011

08-178tsk B.F

Proposed Condominium No. 2/11



SHEET NUMBER 2 OF 3

SITE PLAN & LEGEND

SITE PLAN

SCALE 1:500

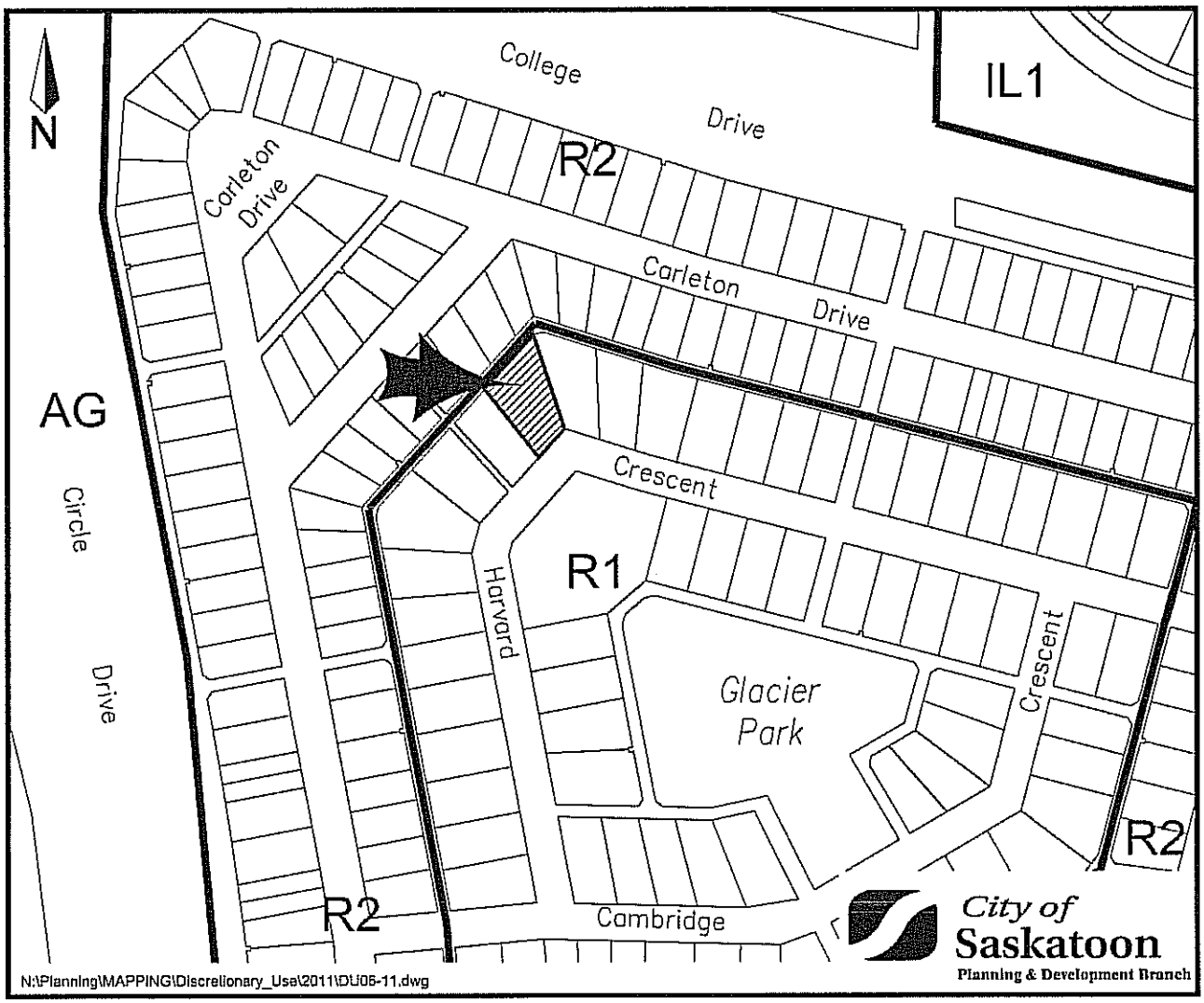
PLAN OF SURVEY SHOWING
RE-DIVISION OF BARE LAND
CONDOMINIUM UNIT 1,
CONDOMINIUM PLAN 101882954
IN ACCORDANCE WITH SEC. 25 OF
THE CONDMINIUM PROPERTY
ACT 1993, INTO CONDOMINIUM
UNITS 4-6 INCLUSIVE
SASKATOON, SASKATCHEWAN
BY T.R. WEBB, S.L.S.
SCALE AS SHOWN
JANURAY 2011 - MAY 2011

LEGEND

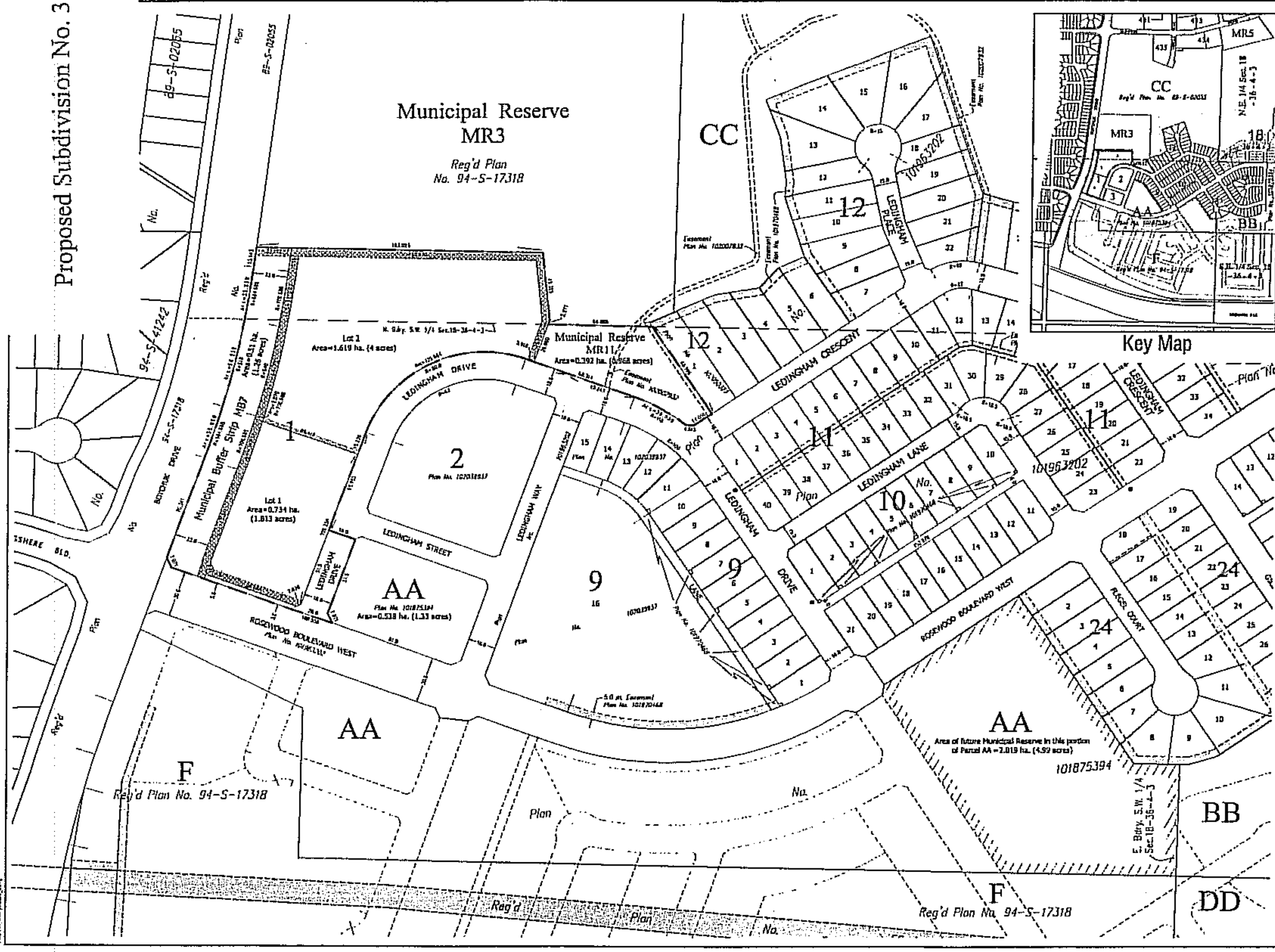
1. Dimensions shown are in metres and decimals thereof.
2. Measurements indicating the position of the building in relation to the outer boundaries of the parcel are taken to the concrete foundation at ground level.
3. Unit numbers are shown as 4, 5, 6 on sheet 3.
4. Unit boundaries are shown on Sheet 3 by a heavy solid line and are defined as follows:
   - the exterior surface of any interior finishing material that forms the surface of any common and exterior wall, floor, or ceiling.
5. The doors and windows form part of the unit.
6. All exterior surfaces are common property.
7. Parking spaces are in accordance with Section 11(3)(b) of The Condominium Property Act.
8. All areas not designated with a unit number are common property.
9. Area to be approved is outlined by a heavy dashed line.

Prepared by
Webb Surveys
© 2011
04-130tss WJJ

Proposed Discretionary Use D6/11



Proposed Subdivision No. 38/11



ROSEWOOD

PLAN

SHOWING PROPOSED SUBDIVISION

OF PART OF

PARCEL AA, PLAN NO. 101875394

AND PART OF

MUNICIPAL RESERVE MR3

REG'D PLAN NO. 94-S-17318

W. 1/2 SEC. 18 -

TWP. 36 - RGE. 4 - W.3rd MER.

SASKATOON, SASKATCHEWAN.

BY : R.A. WEBSTER, S.L.S.

2011

METRES 40 20 0 40 80 120 160 200 METRES

Saskatchewan Land Surveyor

May 4th, 2011
Revised June 10th, 2011

EXAMINED : OWNER : [illegible]

Seal

EXAMINED : CITY of SASKATOON

: SENIOR PLANNER, LAND BRANCH OF THE COMMUNITY SERVICES DEPARTMENT

Date : ______________, A.D. 2011

LEGEND
[illegible]

EASEMENTS
: Existing easements are shaded grey
[illegible]

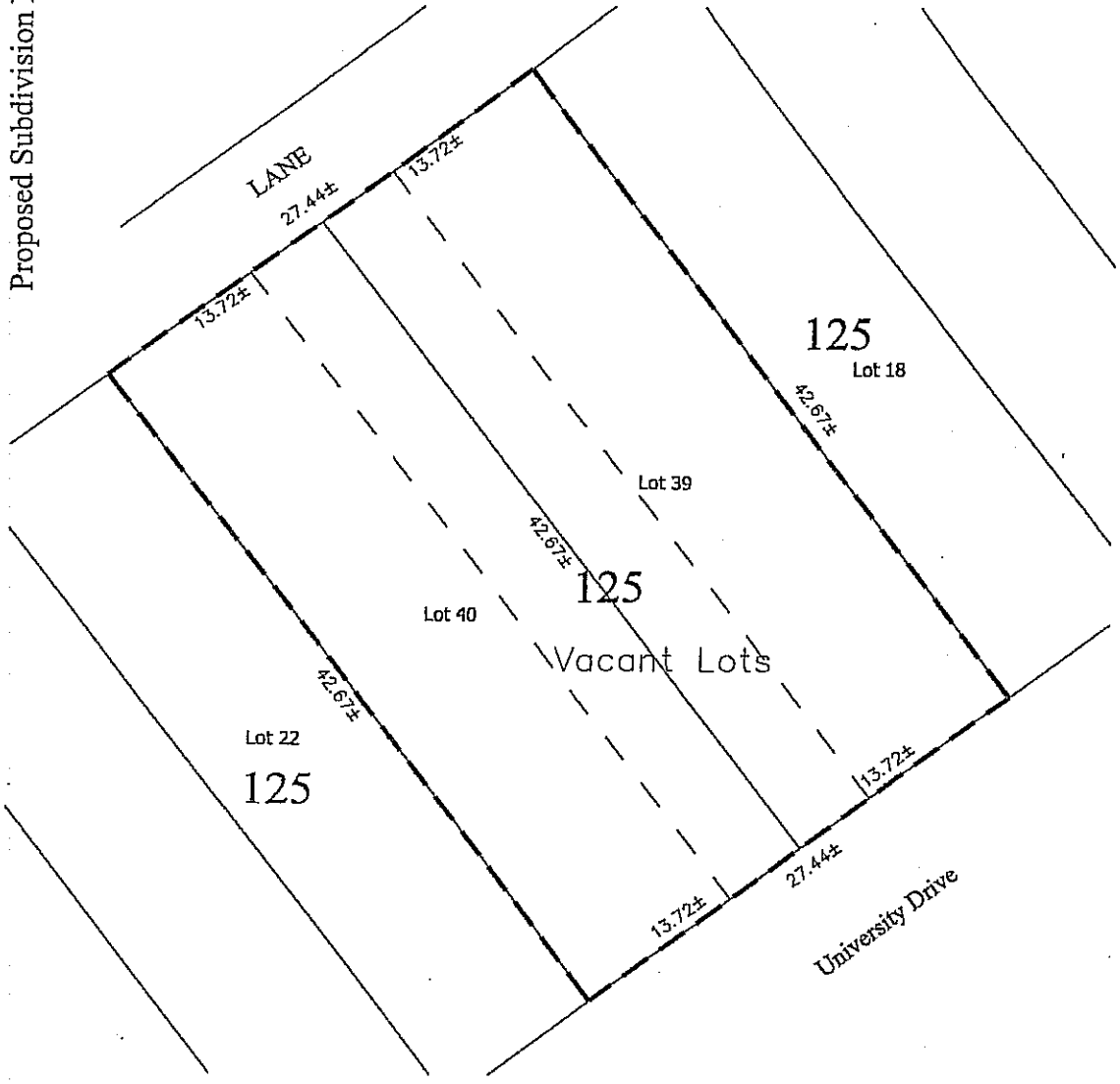
EXAMINED : CITY of SASKATOON
: Approved under the provisions of Bylaw No. [illegible] of the City of Saskatoon

: General Manager of the Community Services Department

Date : ______________, A.D. 2011.

WEBSTER SURVEYS LTD.
[illegible]

Proposed Subdivision No. 39/11



PLAN
SHOWING PROPOSED SUBDIVISION
LOTS 19, 20, and 21 BLOCK 125
REG'D PLAN NO. G461
N.E. 1/4 SEC. 28 -
TWP. 36 - RGE. 05 - W. 3rd MER.
SASKATOON, SASKATCHEWAN
BY : R.A. WEBSTER, S.L.S.
SCALE 1 : 250
2011

Saskatchewan Land Surveyor — June 5th, A.D. 2011

LEGEND :
Distance dimensions shown are in metres and decimals thereof.
Portion of this plan proposed for subdivision is outlined with a heavy broken line, and contains 1170.578± sq. m.
Distance are approximate and vary by ±1.00m.

EXAMINED : OWNER

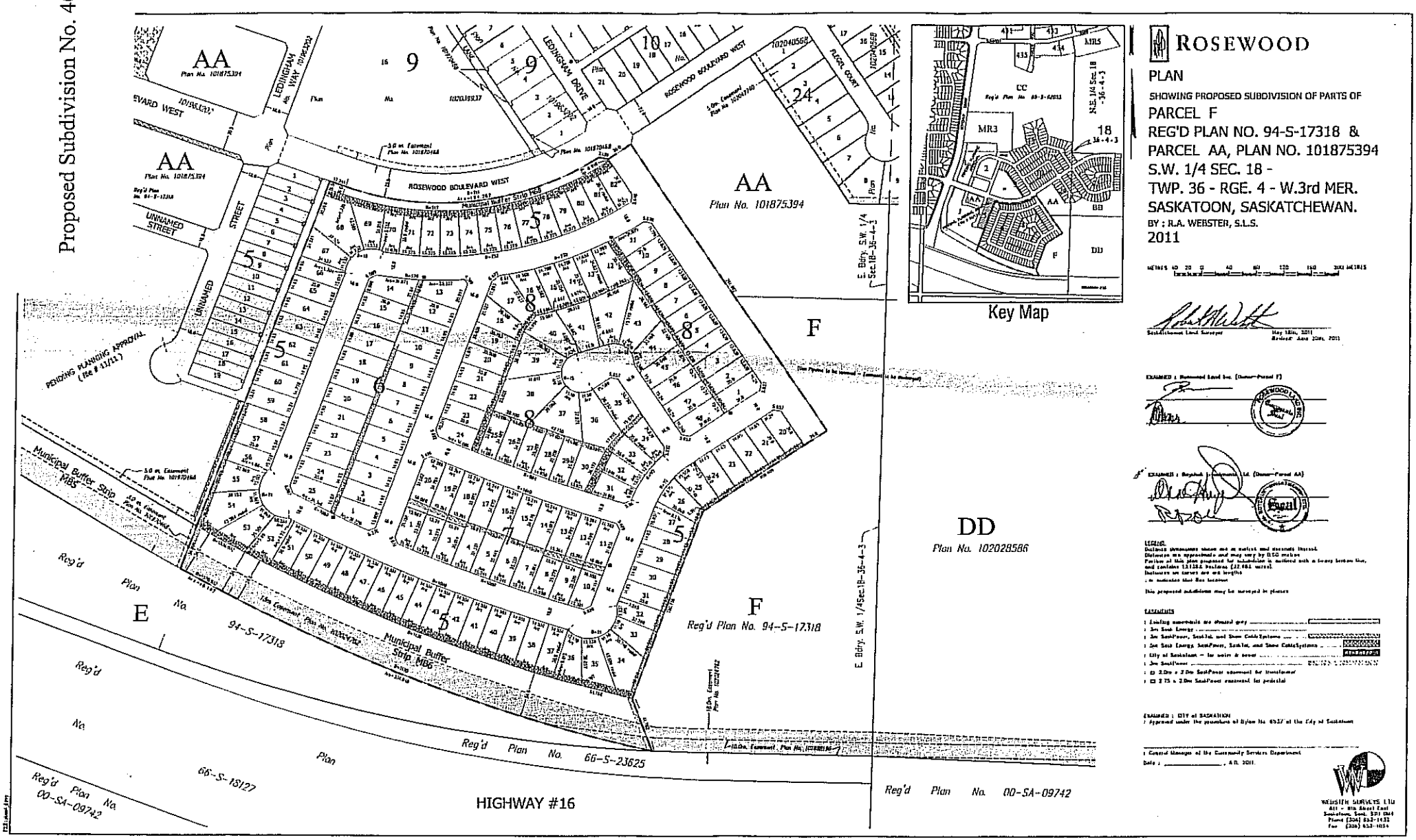
EXAMINED : CITY of SASKATOON
: Approved under the provisions of Bylaw No. 6537 of the City of Saskatoon.

: General Manager of the Community Services Department

Date: _____, A.D. 2011.

WEBSTER SURVEYS LTD.
611 – 9th Street East
Saskatoon, Sask. S7H 0N4
Phone (306) 653-1433
Fax (306) 653-1024

Proposed Subdivision No. 40/11



ROSEWOOD

PLAN

SHOWING PROPOSED SUBDIVISION OF PARTS OF
PARCEL F
REG'D PLAN NO. 94-S-17318 &
PARCEL AA, PLAN NO. 101875394
S.W. 1/4 SEC. 18 -
TWP. 36 - RGE. 4 - W.3rd MER.
SASKATOON, SASKATCHEWAN.
BY : R.A. WEBSTER, S.L.S.
2011

METRES 40 20 0 40 80 120 160 200 METRES

Robert A. Webster
Saskatchewan Land Surveyor
May 18th, 2011
Revised: June 20th, 2011

EXAMINED : Rosewood Land Inc. (Owner-Parcel F)

EXAMINED : Royal [illegible] Ltd. (Owner-Parcel AA)

LEGEND
Bulletin monuments shown set as noted and thus ●
Distances are approximate and may vary by 0.03 metres
Portion of this plan proposed for subdivision is outlined with a heavy bordering line, and contains 13.1182 Hectares (32.461 acres).
Bearings on curves are arc lengths
( ) indicates that Plan bearing
This proposed subdivision may be surveyed in phases

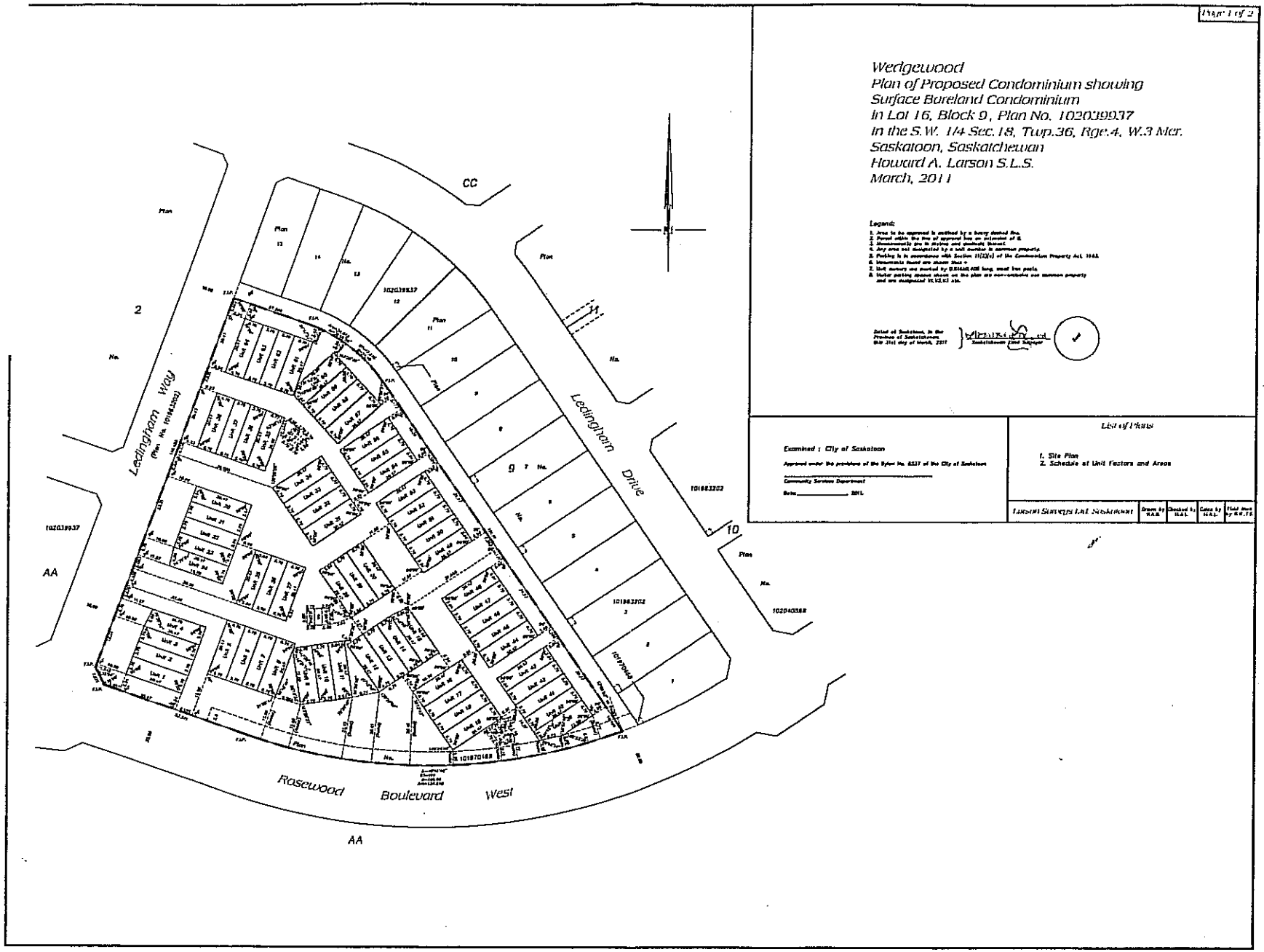
EASEMENTS
Existing easements are shown grey
3m Sask Energy
3m SaskPower, SaskTel and Shaw CableSystems
3m Sask Energy SaskPower, SaskTel, and Shaw CableSystems
City of Saskatoon - for water & sewer
3m SaskPower
2.0m x 2.0m SaskPower easement for transformer
2.75 x 2.0m SaskPower easement for pedestal

EXAMINED : CITY of SASKATOON
Approved under the provisions of Bylaw No. 6537 of the City of Saskatoon

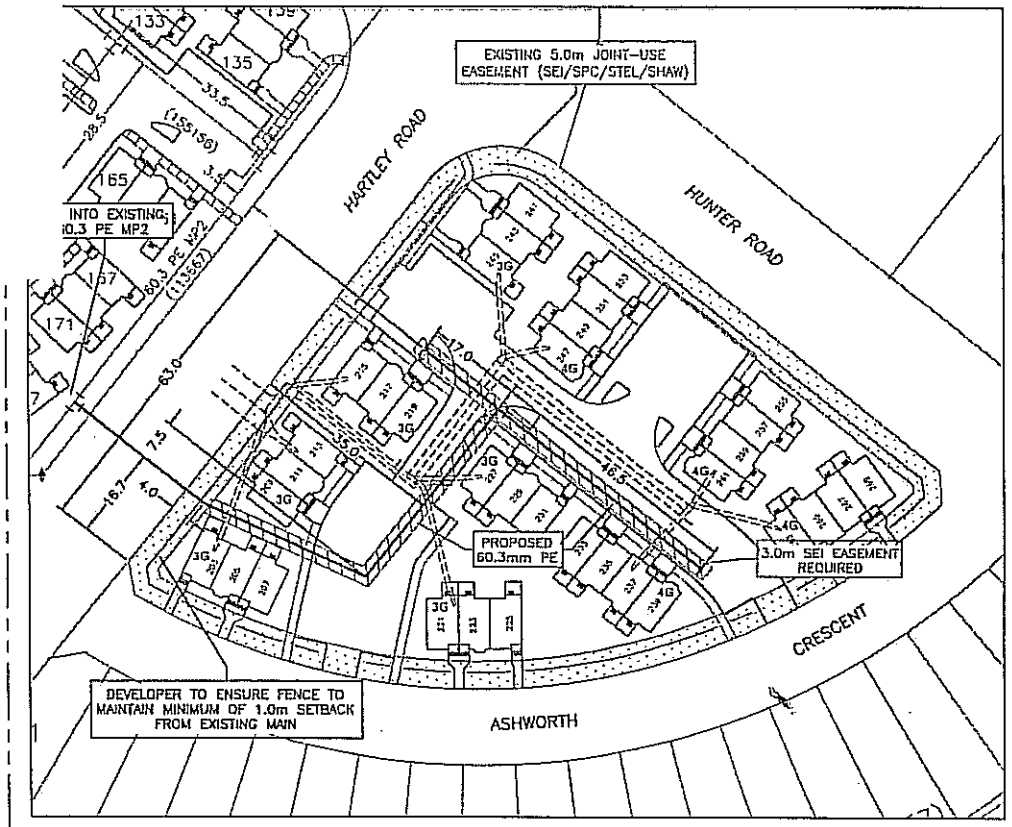
General Manager of the Community Services Department
Date : _____, A.D. 2011.

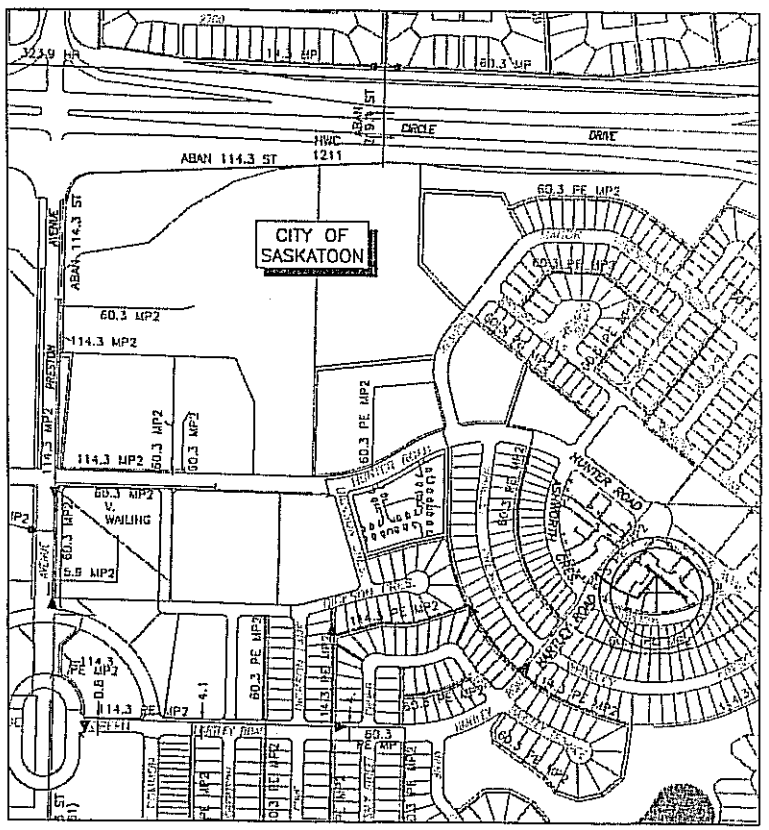
WEBSTER SURVEYS LTD
811 - 8th Street East
Saskatoon, Sask. S7H 0N4
Phone (306) 653-1433
Fax (306) 653-1434

Proposed Subdivision No. 41/11



Proposed Subdivision No. 42/11





3G & 4G – SIGNIFY LOCATION OF ONE SERVICE c/w # OF METERS

PROPOSED

3.0m SEI EASEMENT
PROPOSED
EXISTING
NOTES

PRESSURE TESTING REQUIREMENTS

1. Test Pressure Requirements:
   a.) Rural Plastic Distribution systems shall be tested with air or nitrogen and comply with SaskEnergy SPI D-08-02.1
   b.) Urban Distribution Systems shall be tested with air or nitrogen and comply with SaskEnergy SPI D-08-02.2
2. Test Records and Reports to be completed in accordance with SaskEnergy SPI D-08-03.1 D-08-03.2 and forwarded to Distribution Engineering.
3. Modifications to above only with WRITTEN authorization of Distribution Engineering.

DISTRIBUTION ENGINEERING
APPROVED FOR CONSTRUCTION
Signature
Date JUNE 23/11

W:\Drafting\2011wo\Saskatoon\HI\158759\158759.dwg

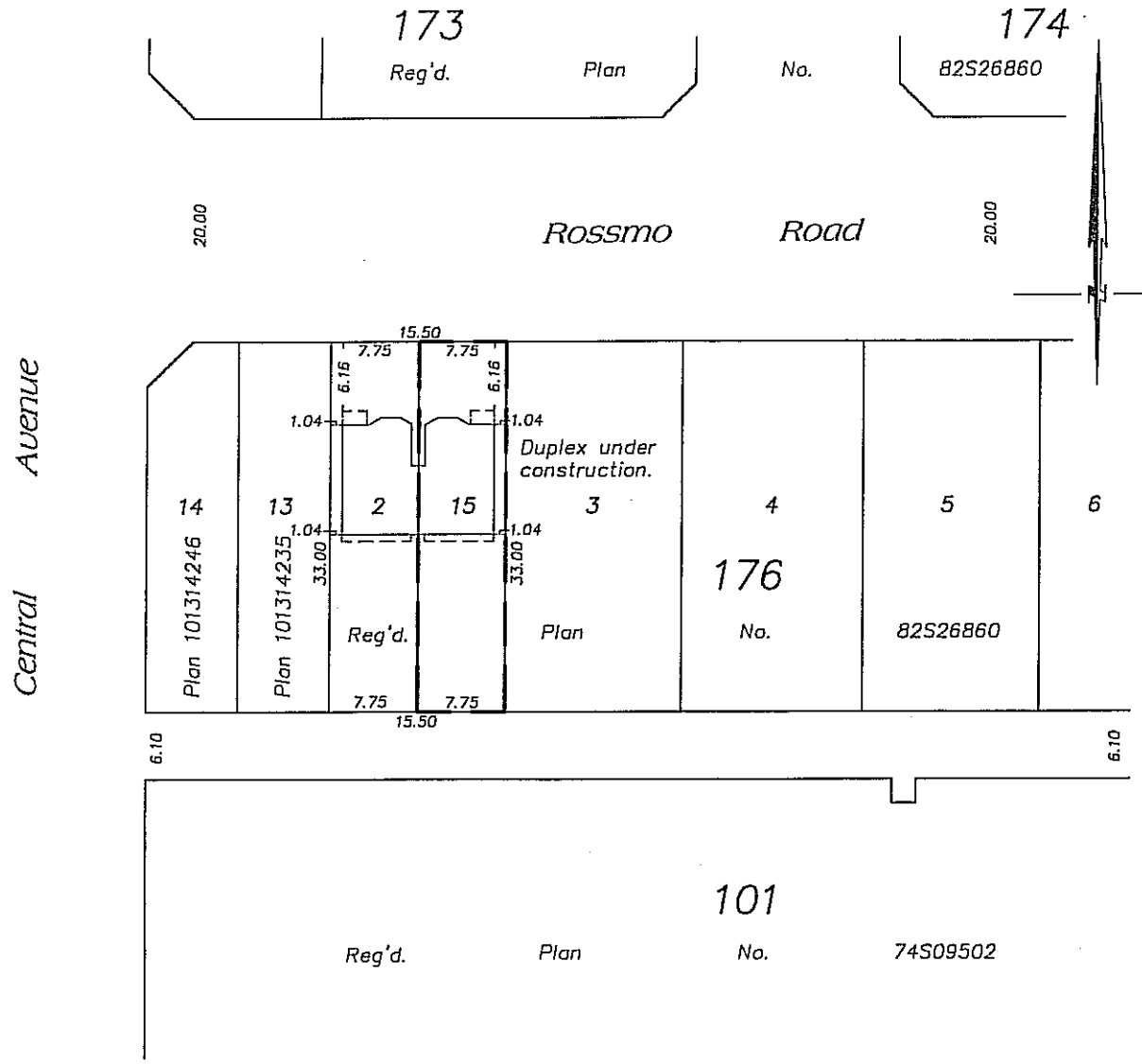
SaskEnergy CONSTRUCTION DRAWING
DISTRIBUTION ENGINEERING NORTH PROJECT : SANDPOINTE 2 TOWNHOUSE DEV.
LOCATION : HARTLEY ROAD & ASHWORTH CRESCENT-SASKATOON
ACCT# : 2011-33-1000 W.R.# 158759 SCALE : N.T.S.
DATE : 2011/06/07 LOCAL DISTRICT #: 3301

PIPE REQUIREMENTS	REFERENCE
~165m of 60.3mm PE	SA4-b S-41
	MP2 PRESSURE

REVISION
A
B
C

APPROVALS
DRAFTING: M. SUTHERLAND
ENGINEERING: V. MARSOLLIER
PHONE: 8674

Proposed Subdivision No. 43/11



Saskatoon
Plan of Proposed Subdivision of Part of Lot 2, Block 176, Reg'd Plan No. 82S26860 in the S.W. 1/4 Sec. 1, Twp. 37, Rge. 5, W.3 Mer. Saskatchewan
by Howard A. Larson, S.L.S. 2011

Scale 1:500

Measurements are in metres
Area to be subdivided is outlined thus — — —

June 22, 2011

Howard Larson
Saskatchewan Land Surveyor

Seal

Approved under the provisions of Bylaw number 6537 of the City of Saskatoon.

Community Services Department

Seal

Larson Surveys Ltd., Saskatoon, Sask

A2

safercity
City of Saskatoon

- Talk to a locksmith about extra door security devices that are available for your protection, such as:
  - a triangular doorstop
  - a simple door bar
  - a prop that fits under the doorknob such as a "Bronx Bar," "Master Lock" or "Door Club"
  - for sliding glass doors available options are: an "anti-lift" device, auxiliary lock, or bar or screws in the track
- On little used doors, consider a 2' x 4' wood or steel bar across the entrance that slips into metal holders on either side of the door.
- Always change the locks when you move into a new home.
- The door leading to the house from your garage should be as solid as all other exterior entrances and equipped with the same type of safety lock.
- The garage door must always be kept closed. If you are away for a long time, consider padlocking the track.

AROUND YOUR HOUSE

- Make sure your house number is visible both day and night. Brass house numbers are difficult to see at night, consider purchasing reflective or lit numbers instead. House numbers should also appear in the laneway if you have one, placed either on the fence or garage.
- Trim shrubs and trees to eliminate hiding places around the house perimeter.
- Lock up ladders lying around the yard which can be easily used to break in.
- Garden hose holders that are attached to the house can be used by intruders to step up to high windows. Move them away from windows if necessary.
- Consider getting a dog to scare away potential intruders. They do not want noise interrupting them while they are breaking into your home.
- It is best to install a chain link or open fence which will give police or neighbours a clear view of anything unusual on your property. A high, solid fence may be more difficult to climb, however it may also protect and hide anyone who is in your yard unlawfully.
- A warning buzzer on the fence gate can be linked to the house, letting you know whenever someone is entering your property.
- Fan or exhaust vents and other openings larger than 600 cm^2 should be secured with sturdy locking devices.
- Skylights should be as secure as possible. Consider installing a locking device similar to that on your doors.

1

C1

SOCIAL SERVICES
SERVICE AGREEMENT

THIS AGREEMENT MADE IN duplicate the _____ day of _____, 2011.

BETWEEN:

HER MAJESTY THE QUEEN in Right of the Province of Saskatchewan as represented by the Minister of the Ministry of Social Services (hereinafter referred to as the "Ministry")

- and -

CITY OF SASKATOON, a municipal corporation continued pursuant to *The Cities Act*

(hereinafter referred to as the Municipality)

THE PARTIES AGREE as follows:

1.0 TERM

1.1 The Municipality shall provide service in accordance with the provisions of this Agreement during the term commencing on April 1, 2011 and terminating on March 31, 2012.

2.0 PAYMENT

2.1 The Ministry agrees to pay the Municipality to a maximum of the amount set forth in the attached Appendix A. All payments to the Municipality made pursuant to this Agreement are subject to appropriation of funds by the Legislature of Saskatchewan.

3.0 SERVICES

3.1 The Municipality agrees to provide the services described in each Appendix B in accordance with the terms of this Agreement. Any amendments to the services described in each Appendix B shall be agreed upon between the Ministry and the Municipality. All amendments must be in writing and signed by the Municipality and the Ministry.

3.2 The Municipality shall deliver a monthly composite report to Social Services, summarizing and reporting on all inspections conducted during the prior calendar month, in such form as Social Service may reasonably require.

4.0 TERMINATION OF THE AGREEMENT

4.1 On the occurrence of one of the following events:

a) the Municipality failing to comply with the terms of this Agreement;

b) the Municipality failing to comply with any legislative requirements relevant to the fulfilment of the services described in Appendix "B";

the Ministry may terminate this agreement immediately by notice in writing to the Municipality.

4.2 If the Municipality fails to obtain the Police Record Checks on the individuals as described in paragraph 5.0, the Ministry may allow 30 days to remedy the issue. If at the end of 30 days the Municipality has failed to obtain the Police Record Checks the Ministry may terminate this agreement immediately by notice in writing to the Municipality.

4.3 If the Municipality fails to duly perform and carry out any of its obligations in accordance with the requirement of this Agreement, the Ministry may give written notice (the "Notice of Complaint") to the Municipality specifying in reasonable details the matter complained of. If within 10 days of receiving a Notice of Complaint the Municipality fails to remedy the matter complained of in a reasonable manner, or fails to take reasonable steps to so remedy and give reasonable assurances to the Ministry that such matter will be remedied or rectified within a reasonable period of time, the Ministry may, notwithstanding any other provision of this Agreement, immediately terminate this Agreement, by giving written notice to the Municipality to that effect.

4.4 Without limiting the generality of paragraph 4.2 to 4.3, either party may terminate this Agreement at any time without cause, by giving at least 90 days prior written notice to that effect to the other party.

4.5 In the event of termination of this Agreement pursuant to sections 4.2 to 4.4, the Ministry shall pay the Municipality any amounts which may be properly owing pursuant to the Appendix A for inspections completed prior to the date of such termination.

5.0 POLICE RECORD CHECKS

5.1 Before any person provides the services described in Appendix B, the Municipality shall ensure that person has provided the Municipality with a Police Record Check, completed by a municipal police force or the Royal Canadian Mounted Police, with respect to all criminal convictions and outstanding criminal charges. This section does not apply to anyone employed by the Municipality prior to April 1, 1997.

5.2 The Municipality shall review the completed Police Record Check and shall record whether the Police Record Check indicates that the applicant has a criminal record and why the application was accepted or denied. The Municipality shall return the Police Record Check to the applicant and shall not make a copy. The Police Record Check is the property of the applicant.

5.3 The Municipality shall maintain confidentiality with respect to the information obtained from the Police Record Check. The Municipality shall only use the information to assess the applicant's ability to provide the services described in Appendix B.

5.4 The Ministry is not responsible for any costs associated with obtaining the Police Record Check.

6.0 ADMINISTRATION

6.1 The Municipality shall upon the request of the Ministry, provide such information, including financial and statistical statements, as may reasonably be necessary to determine whether the Municipality is complying with the terms and conditions of this Agreement.

7.0 CONFIDENTIALITY

7.1 The Municipality agrees that its employees shall treat as confidential any information received with respect to any client of the Ministry.

7.2 The Municipality shall use the information provided by the Ministry only as necessary to fulfil the obligations of the agreement and shall not use the information for any other purpose.

7.3 Where personal information is provided by the Ministry, the Municipality shall have in place and shall follow reasonable security policies and procedures to protect and safeguard the personal information. Specific requirements are outlined in Appendix C to this agreement.

7.4 The Municipality shall not disclose any information to third parties, except where specifically authorized by this agreement or where approved by the Ministry.

7.5 The Municipality shall only provide the information to those individuals within the organization who need to know the information to perform the obligations under this agreement.

7.6 The Municipality will retain the records it creates for a period of not less than seven years (or longer when specified), after which time they will be securely destroyed.

7.7 Clauses 7.1 to 7.6 of this agreement shall survive the expiration or termination of this agreement.

8.0 INDEMNIFICATION

8.1 Social Services agrees to indemnify the Municipality and its officers, servants, and employees from and against all claims, demands, loss, costs, damages, actions, suits or other proceedings brought or prosecuted in any manner based upon, or occasioned by injury or death of any person, damage or loss or destruction of property, economic loss or any infringement of rights caused by or arising directly or indirectly from any inspections conducted pursuant to this Agreement, except for those arising from willful misconduct or gross negligence by the Municipality or its employees, officers, or servants.

8.2 Clause 8.1 of this agreement shall survive the expiration or termination of this agreement.

9.0 ASSIGNMENT AND SUBCONTRACTING

9.1 Without the prior written consent of the Ministry, the Municipality shall not:

a) assign, either directly or indirectly, this Agreement or any right under this Agreement; or

b) subcontract any obligations of the Municipality under this Agreement.

10.0 GENERAL

10.1 This agreement contains all terms agreed to by the parties.

10.2 Any notice pursuant to this Agreement shall be given by registered mail addressed to:

Ministry of Social Services
Executive Director,
Income Assistance Service Delivery
1920 Broad Street
REGINA SK S4P 3V6

AND

City of Saskatoon
Fire and Protective Services
125 Idylwyld Drive South
Saskatoon, Saskatchewan S7M 1L4
Attention: Brian Bentley, General Manager/Fire Chief

WHEREAS the parties hereto have executed this Agreement on the day and year first above written.

SIGNED, SEALED AND DELIVERED in the presence of:

(Seal) or Witness Signature	City of Saskatoon - Signature
Witness Name (Print)	City of Saskatoon Official's Name (Print)
Witness Signature	Ministry Signature
Witness Name (Print)	Ministry Name (Print)

APPENDIX A

All payments made to the Municipality pursuant to this Agreement are subject to appropriation of funds by the Legislature of Saskatchewan.

Fixed Fee

The Ministry agrees to pay the Municipality a fixed fee of $83,200.00, payable in monthly or quarterly instalments. This fee is compensation for all inspection services to be performed by the Municipality during the term of this Agreement, up to a maximum of 1,040 inspections. Without limiting the generality of the foregoing, the parties acknowledge that the fixed fee has been calculated based on an average of 20 inspections per week at a cost of $80.00 per inspection file.

Additional Inspections

For each inspection performed by the Municipality during the term of this agreement in excess of 1,040, the Ministry shall pay the Municipality an additional fee of $80.00 per inspection during the period of April 1, 2011 to March 31, 2012.

Expenses

The fees set forth above are inclusive of all out-of-pocket expenses which the Municipality may incur in performing its services under this Agreement.

Taxes

The Ministry represents and warrants that it is exempt from the payment of federal good and services tax or provincial sales tax and its GST exemption number is 107864258.

Invoices

The Municipality shall invoice the Ministry for services provided pursuant to this Agreement on a monthly or quarterly basis. The Ministry shall pay all properly invoiced amounts within 30 days of receiving the Municipality's invoice.

APPENDIX B

Inspection Services

The Municipality agrees to perform inspections of residential housing units as requested from time to time by the Ministry. The Municipality agrees to perform its inspection services in a diligent, lawful and professional manner and in the best interests of the Ministry, in accordance with the terms and conditions of this Agreement.

1. Inspection Services may be required to inspect selected rental units to:

   a) Verify health, safety indicator questions related to the Saskatchewan Rental Housing Supplement;

   b) Look for conditions that would pose a health and safety risk to occupants (i.e. conditions such as filth, drug activities, over-crowding, or other building deficiencies); and

   c) In some cases, verify the presence of disability features in the unit (i.e. units where applicants have applied for the Disability Housing Supplement).

2. The Municipality agrees to perform the inspection services as outlined and required on the Saskatchewan Rental Housing Supplement Inspection Report appended hereto.

3. The inspection process shall be as outlined below:

   a) The Ministry Inspection Co-ordinator shall E-mail a list of properties requiring inspection on a weekly basis to the Municipal Co-ordinator. The Ministry will also include a copy of the quality questions for each unit requiring an inspection. A two (2) week turnaround period is required for each property/file.

   b) i) The Municipal Inspector contacts the applicant/client to set up appointment.
   ii) If the Ministry Inspection Co-ordinator does not receive a file response within two (2) weeks, a follow-up notice will be forwarded to the Municipal Co-ordinator

   iii) Two (2) failed attempts to schedule an appointment or conduct the inspection will be considered a failed inspection and a report is returned to the Ministry as failed. A minimum of two (2) phone attempts are required.

   If no phone contact is made, a card shall be delivered to the applicant's residence, requesting the client contact the Municipal Inspector to set up an appointment. If there is no response after two (2) weeks and/or two (2) attempts or cancellations have been encountered, the inspection report shall be returned to the Ministry Inspection Co-ordinator as incomplete.

   iv) The client or the client's spouse must be present at the time of the inspection. If no one suitable is available, or if it does not appear safe to conduct the inspection, the Municipal Inspector shall leave a card requesting that the client reschedule the inspection within the next two (2) weeks.

   If the client or spouse fails to make the inspection date, or if it does not appear safe to conduct the inspection for a second time, the file shall be returned to the Ministry Inspection Co-ordinator as incomplete.

4. The Ministry shall provide the Municipality with blank inspection reports, information cards and picture identification cards as required for use by the Municipality's inspectors.

5. The Municipal Inspectors shall not discuss program requirements or provide program related direction to the clients, nor shall they discuss the overall condition of the residence. All enquiries shall be directed to the Ministry Call Centre.

6. The delivery Municipality/municipality shall verify that the Municipality staff responsible for carrying out the technical functions of program delivery (Inspectors) meet the minimum technical qualifications as follows:

   a) Completion of an architectural technology or civil engineering technology diploma and several years of project management and building construction experience; or

   b) An equivalent combination of education and experience in the construction or inspection or bylaw enforcement fields.

7. The delivery Municipality staff shall be responsible for carrying out the technical functions of program delivery (Inspectors) and shall demonstrate the following technical competencies:

   a) Ability to perform inspections, recognize, record and analyze deficiencies and architectural, structural, mechanical, and electrical faults. It is acknowledged and agreed by the parties that the inspectors, in conducting such inspections, will perform the inspections to the standard of a reasonable property standards inspector and not to the standard of a professional architect, engineer or electrician.

   b) Ability to assess the condition of the property and identify acceptable or unacceptable standards based on program requirements.

   c) Ability to write clearly and accurately.

8. The Ministry agrees to provide the Municipality, upon request, with the addresses of properties that do not meet the minimum health and safety standards for the Saskatchewan Rental Housing Supplement Program. The provisions of non-qualifying property lists will not constitute a request for the inspection of these properties or for remuneration related to the inspection of these properties.

9. The Ministry will inform participants of the program that Municipal inspectors may be inspecting the premises not only on behalf of the Rental Housing Supplement Program, but also on behalf of the Municipality.

Training

The Municipality shall ensure that any of its employees or agents performing inspection services pursuant to this Agreement will attend a program orientation with officials from the Ministry.

APPENDIX C

Confidential Information

This disclosure of Saskatchewan Rental Housing Supplement client names and addresses to the Municipality is authorized pursuant to clause 29(2)(h) of *The Freedom of Information and Protection of Privacy Act.*

All data and information generated or collected by or for the Municipality in connection with the inspection services performed pursuant to this Agreement (collectively, the "Confidential Information") shall at all times be the property of the Ministry. The Municipality shall keep the Confidential Information in strict confidence at all times and shall take such measures in connection with its operations and internal security as shall be reasonably necessary to protect and maintain the confidential nature of the information.

The Municipality shall only use the Confidential Information for the performance of its inspection services under this Agreement and for the purpose of administering or enforcing any municipal bylaw or carrying out a lawful investigation. The Municipality shall not disclose the Confidential Information to any other party except where the disclosure is necessary to carry out the obligations of this agreement or with the written consent of the Ministry.

Attachment 1

E5

Option 1 – Re-Adjustment with Rising Cap and Rate Increases

	2011	2012	2013	2014	2015	2016	2017	2018
Monthly Charge per Water Meter	$ 4.40	NA	NA	NA	NA	NA	NA	NA
Water Meters Charged	64,398	NA	NA	NA	NA	NA	NA	NA
Properties Charged	-	64,876	64,876	64,876	64,876	64,876	64,876	64,876

Monthly Charge per ERU	NA	$ 3.16	$ 3.36	$ 3.56	$ 3.76	$ 3.96	$ 4.16	$ 4.40
Single Residential & Agricultural Properties	58,982	58,982	58,982	58,982	58,982	58,982	58,982	58,982
Single Residential & Agricultural Annual Revenue (,000)	$ 3,110	$ 2,230	$ 2,370	$ 2,510	$ 2,660	$ 2,800	$ 2,940	$ 3,110

CAP (ERUs)	NA	10	20	30	40	50	70	100
Multi Residential, Commercial, & Industrial Properties	5,894	5,894	5,894	5,894	5,894	5,894	5,894	5,894
Multi-Res, Comm, & Ind Properties OVER CAP	NA	1,569	794	489	347	258	166	91
Multi-Res, Comm, & Ind Properties UNDER CAP	NA	4,325	5,100	5,405	5,547	5,636	5,728	5,803
Multi-Res, Comm, & Ind Properties UNDER CAP - Avg ERUs	NA	3.67	5.35	6.45	7.19	7.78	8.58	9.55
Multi-Res, Comm, & Ind Annual Revenue (,000)	$ 310	$ 1,190	$ 1,740	$ 2,110	$ 2,420	$ 2,690	$ 3,030	$ 3,400

Total Annual Revenue (,000)	$ 3,420	$ 3,420	$ 4,110	$ 4,620	$ 5,080	$ 5,490	$ 5,970	$ 6,510
Revenue Increase from 2011 (,000)	$ -	$ -	$ 690	$ 1,200	$ 1,660	$ 2,070	$ 2,550	$ 3,090

Option 2 – Re-Adjustment with a Steady 100 ERU Cap and Rate Increases

	2011	2012	2013	2014	2015	2016	2017	2018
Monthly Charge per Water Meter	$ 4.40	NA	NA	NA	NA	NA	NA	NA
Water Meters Charged	64,398	NA	NA	NA	NA	NA	NA	NA
Properties Charged	-	64,876	64,876	64,876	64,876	64,876	64,876	64,876

Monthly Charge per ERU	NA	$ 2.32	$ 2.66	$ 3.00	$ 3.34	$ 3.68	$ 4.02	$ 4.40
Single Residential & Agricultural Properties	58,982	58,982	58,982	58,982	58,982	58,982	58,982	58,982
Single Residential & Agricultural Annual Revenue (,000)	$ 3,110	$ 1,630	$ 1,880	$ 2,120	$ 2,360	$ 2,600	$ 2,840	$ 3,110

CAP (ERUs)	NA	100	100	100	100	100	100	100
Multi Residential, Commercial, & Industrial Properties	5,894	5,894	5,894	5,894	5,894	5,894	5,894	5,894
Multi-Res, Comm, & Ind Properties OVER CAP	NA	91	91	91	91	91	91	91
Multi-Res, Comm, & Ind Properties UNDER CAP	NA	5,803	5,803	5,803	5,803	5,803	5,803	5,803
Multi-Res, Comm, & Ind Properties UNDER CAP - Avg ERUs	NA	9.55	9.55	9.55	9.55	9.55	9.55	9.55
Multi-Res, Comm, & Ind Annual Revenue (,000)	$ 310	$ 1,790	$ 2,050	$ 2,320	$ 2,580	$ 2,840	$ 3,110	$ 3,400

Total Annual Revenue (,000)	$ 3,420	$ 3,420	$ 3,930	$ 4,440	$ 4,940	$ 5,440	$ 5,950	$ 6,510
Revenue Increase from 2011 (,000)	$ -	$ -	$ 510	$ 1,020	$ 1,520	$ 2,020	$ 2,530	$ 3,090

Option 3 – No Re-Adjustment with a Rising Cap and No Rate Increases

	2011	2012	2013	2014	2015	2016	2017	2018
Monthly Charge per Water Meter	$ 4.40	NA	NA	NA	NA	NA	NA	NA
Water Meters Charged	64,398	NA	NA	NA	NA	NA	NA	NA
Properties Charged	-	64,876	64,876	64,876	64,876	64,876	64,876	64,876

Monthly Charge per ERU	NA	$ 4.40	$ 4.40	$ 4.40	$ 4.40	$ 4.40	$ 4.40	$ 4.40
Single Residential & Agricultural Properties	58,982	58,982	58,982	58,982	58,982	58,982	58,982	58,982
Single Residential & Agricultural Annual Revenue (,000)	$ 3,110	$ 3,110	$ 3,110	$ 3,110	$ 3,110	$ 3,110	$ 3,110	$ 3,110

CAP (ERUs)	NA	10	20	30	40	50	70	100
Multi Residential, Commercial, & Industrial Properties	5,894	5,894	5,894	5,894	5,894	5,894	5,894	5,894
Multi-Res, Comm, & Ind Properties OVER CAP	NA	1,569	794	489	347	258	166	91
Multi-Res, Comm, & Ind Properties UNDER CAP	NA	4,325	5,100	5,405	5,547	5,636	5,728	5,803
Multi-Res, Comm, & Ind Properties UNDER CAP - Avg ERUs	NA	3.67	5.35	6.45	7.19	7.78	8.58	9.55
Multi-Res, Comm, & Ind Annual Revenue (,000)	$ 310	$ 1,660	$ 2,270	$ 2,610	$ 2,830	$ 2,990	$ 3,200	$ 3,400

Total Annual Revenue (,000)	$ 3,420	$ 4,770	$ 5,380	$ 5,720	$ 5,940	$ 6,100	$ 6,310	$ 6,510
Revenue Increase from 2011 (,000)	$ -	$ 1,350	$ 1,960	$ 2,300	$ 2,520	$ 2,680	$ 2,890	$ 3,090

F1

City of
Saskatoon

DRAFT – July 6, 2011
Request For Proposals
for a
Single-Family Residential Curbside Recycling Program

Closing Time:

Delivery Address:
330 – 350 3rd Ave. North
Saskatoon, Sk.
S7K 6G7

Contact Person: Kelly G. Goyer

E-mail address: kelly.goyer@saskatoon.ca

TABLE OF CONTENTS

1 INTRODUCTION

1.1 Purpose of this Request for Proposal

The purpose of this Request for Proposals (RFP) is to invite interested Proponents to prepare and submit competitive Proposals for the collection and processing of common recyclable materials for all single-family dwellings as well as townhouses or other buildings currently receiving individual solid waste collection services.

1.2 Eligibility to Participate in this RFP

Any interested party or parties, may submit a Proposal to this RFP. Proponents may be corporations, cooperatives, joint ventures, partnerships, associations, sole proprietorships, or any other legal entity eligible to conduct business within the Province of Saskatchewan.

2 THE PROJECT

2.1 Scope of the Successful Proponent's Responsibility

This RFP and the Proposal submitted by the Successful Proponent will be combined with any subsequent negotiated items between the two parties to form the basis for an Agreement between the City and the Successful Proponent. The basic responsibilities of the Proponent are outlined in Appendix B, and are summarized as follows:

- Provide, deliver, and maintain for the duration of the Agreement suitable Recycling Container(s) for all serviced units.
- Provide collection service to all identified residential properties including approximately 66,000 residences, primarily consisting of single family dwellings but also includes townhouses or other buildings currently receiving individual solid waste collection services within the City of Saskatoon. Collection to occur on a minimum semi-monthly basis and be appropriately coordinated with garbage collection days.
- Provide all aspects of processing, sorting, marketing, and delivery of collected recyclables to market.
- Undertake regular monitoring and reporting to the City.
- Provide ongoing customer service to residents as the main point of contact for customers utilizing the city-wide curbside recycling service.
- Educate and provide outreach services in collaboration with the City.
- Provide quantities, on a regular basis and during normal business hours, of unsorted fibre in good condition to Cosmopolitan Industries in approximately the following proportions: 76% ONP, 16% OCC, 8% Mixed Waste Fibre. Quantities would be established annually by the City of Saskatoon.

2.2 Additional Services

In order to determine future interest for private sector provision of recyclables collection and processing for multi-family dwellings, Proponents may include these additional services in their proposal, but are not required to do so for successful submission.

PLEASE NOTE: no additional points will be awarded for proposals that include additional services, and any costs submitted will not form part of the cost evaluation process. The City may, at it sole discretion, further discuss and enter into an agreement with any Proponent for the provision of multi-family solutions

whether or not the Proponent was the Successful Proponent for single-family curbside recycling services.

- Provide, deliver, and maintain for the duration of the Agreement suitable Recycling Container(s) for all identified serviced units.
- Provide collection service to all identified multi-unit residential properties including approximately 22,000 multi-family dwellings.
- Provide all aspects of processing, sorting, marketing, and delivery of collected recyclables to market.
- Undertake regular monitoring and reporting as defined in the Proposal Requirements outlined in Appendix B.
- Provide customer service to residents.
- Educate and provide outreach services in collaboration with the City.

2.3 Agreement

The City and the Successful Proponent will enter into an Agreement for the provision of the single-family curbside recycling program which will set out the terms and conditions applicable to the Project. The following are some of the key commercial terms that the City anticipates will be included in the Agreement:

Term: The term of the Agreement will be for seven (7) years commencing on the first day of provision of services.

Payment: Payment shall be made monthly based on the provision of required reports and an invoice.

Insurance: Contractor to provide $5 million commercial general liability insurance and $5 million automobile liability insurance for the Term of the Agreement.

3 PROCUREMENT PROCESS

3.1 Estimated Timeline

The following is the City's estimated timeline for the Project:

Activity	Timeline
RFP Issued	August 12, 2011
Introductory Project Meeting	August 18, 2011
RFP Closing Time	4:00 p.m. (CST), October 7, 2011
Selection of Preferred Proponent	November 10, 2011
Contract Award	December 21, 2011

This estimated timeline is subject to change at the sole discretion of the City

3.2 Introductory Project Meeting

The City intends to hold an Introductory Project Meeting to introduce the Project to Proponents, who have completed, signed and delivered the Proponent Registration Form referenced as Appendix C. Attendance will not be mandatory. Minutes will not be prepared or circulated.

Any issues arising that require clarification will be included in this RFP by way of Addendum.

Any statements made by the City or any of their respective advisors or representatives at the Introductory Project Meeting shall not and will not be relied upon in any way by the Proponents, except as included in this RFP by way of Addendum.

3.3 Inquiries

All Inquiries and communications regarding any aspect of this RFP should be directed to the Contact Person by email and the following applies to any Inquiry:

a) responses to an Inquiry will be in writing;
b) all Inquiries, and all responses to Inquiries from the Contact Person, will be recorded by the City;
c) the City is not required to provide a response to any Inquiry;
d) a Proponent may request that a response to an Inquiry be kept confidential by clearly marking the Inquiry "Commercial in Confidence" if the Proponent considers the Inquiry to be a matter of proprietary commercial interest;
e) if the City decides that an Inquiry marked "Commercial in Confidence", or the City's response to such an Inquiry, must be distributed to all Proponents, then the City will permit the inquirer to withdraw the Inquiry rather than receive a response and if the Proponent does not withdraw the Inquiry, then the City may provide its response to all Proponents;
f) notwithstanding Section 3.3(d) and 3.3(e):
    i. if one or more other Proponents submits an Inquiry on the same or similar topic to an Inquiry previously submitted by another Proponent as "Commercial in Confidence", the City may provide a response to such Inquiry to all Proponents; and
    ii. if the City determines there is any matter which should be brought to the attention of all Proponents, whether or not such matter was the subject of an Inquiry, including an Inquiry marked "Commercial in Confidence", the City may, in its discretion, distribute the Inquiry, response or information with respect to such matter to all Proponents.

Information offered from sources other than the Contact Person with regard to this RFP is not official, may be inaccurate, and should not be relied on in any way, by any person for any purpose.

3.4 Addenda

The City may, in its absolute discretion through the Contact Person, amend this RFP at any time by issuing a written Addendum. Written Addenda are the only means of amending or clarifying this RFP, and no other form of communication whether written or oral, including written responses to Inquiries as provided by Section 3.3, will be included in, or in any way amend, this RFP. Only the Contact Person is authorized to amend or clarify this RFP by issuing an Addendum. No other employee or agent of the City is authorized to amend or clarify this RFP. The City will provide a copy of all Addenda to all Proponents, who have completed, signed and delivered the Proponent Registration Form referenced as Appendix C.

3.5 Website Provision of Information

The City has established a website to be used for accessing electronic data in the possession of the City. The City does not make any representation as to the relevance, accuracy or completeness of any of the information available via the website except as the City may advise with respect to a specific document. The City will grant Proponents access to the website when Appendix C is completed, signed and delivered to the Contact Person.

The information on the website may be supplemented or updated from time to time. Although the City will attempt to notify Proponents of all updates, Proponents are solely responsible for ensuring they check the website frequently for updates and to ensure the information used by the Proponents is the most current, updated information.

4 FINANCIAL REQUIREMENTS

4.1 Affordability Ceiling

The City has identified an Affordability Ceiling of **$27,407,140** in as spent dollars for the collection, processing and marketing of recyclable materials for all single-family dwellings as well as townhouses or other buildings currently receiving individual solid waste collection services within the City of Saskatoon. Project approvals will be based on the Affordability Ceiling.

Affordability Ceiling							
Year	**2012**	**2013**	**2014**	**2015**	**2016**	**2017**	**2018**
Annual Total Cost	$3,800,000	$3,820,816	$4,021,059	$4,209,964	$4,408,390	$4,616,817	$4,835,751

The Evaluation Committee will evaluate and select the highest scoring Proposal in the manner set out in Appendix A. If the annual cost to the City provided by the Preferred Proponent is equal to or lower than each and every annual cost shown above, the Evaluation Committee will recommend to City Council award of the Contract.

If the highest scoring Proposal costs more than any annual amount above, the results will be presented to City Council for a decision on whether or not to award.

The Evaluation Committee reserves the right to consider only those Proposals that are under the Affordability Ceiling.

4.2 Performance Bonding

Under the Contract, the successful Proponent will be required to provide the City with a 50% performance bond issued by a surety company acceptable to the Owner and authorized to transact the business of suretyship in Saskatchewan. Each Proponent must provide with the Proposal a Consent of Surety executed by the Proponent's surety.

5 PROPOSAL REQUIREMENTS

5.1 Proponent Registration Form

As a condition of participating in this RFP each Proponent must complete, sign and deliver to the Contact Person, the Proponent Registration Form, substantially in the form attached as Appendix C. Proponents will not be provided with access to the website, receive Addenda, be invited to participate in the Introductory Project Meeting, or participate further in the Competitive Selection Process unless and until they have completed, signed and delivered Appendix C as required by this Section.

5.2 Proposal Format and Content

Proposals should be in the format and include the content described in Appendices A and B.

6 SUBMISSION INSTRUCTIONS

6.1 Closing Time and Delivery Address

Proposals must be received at the Delivery Address before the Closing Time. Proposals received after the Closing Time will not be considered and will be returned unopened.

6.2 Number of Copies

A Proponent should submit Proposals as described in Appendix A – Proposal Guidelines and Evaluation. The electronic copy should be on CD, with a label on each CD describing its contents.

6.3 No Fax or Email Submission

Proposals submitted by fax or email will not be accepted.

6.4 Language of Proposals

Proposals should be in English. Any portion of a Proposal not in English may not be evaluated.

6.5 Receipt of Complete RFP

Proponents are responsible to ensure that they have received the complete RFP, as listed in the table of contents of this RFP, plus any Addenda. A submitted Proposal will be deemed to have been prepared on the basis of the entire RFP issued prior to the Closing Time. The City accepts no responsibility for any Proponent lacking any portion of this RFP.

6.6 Electronic Communication

Proponents should not communicate with the Contact Person by fax. The Contact Person will not respond to any communications sent by fax. The following provisions will apply to any email communications with the Contact Person, or the delivery of documents to the Contact Person by email where such email communications or deliveries are permitted by the terms of this RFP.

The City does not assume any risk or responsibility or liability whatsoever to any Proponent:

a) for ensuring that any electronic email system being operated for the City is in good working order, able to receive transmissions, or not engaged in receiving other transmissions such that a Proponent's transmission cannot be received; or

b) if a permitted email communication or delivery is not received by the City or, or received in less than its entirety, within any time limit specified by this RFP; and

c) all permitted email communications with, or delivery of documents by email to, the Contact Person will be deemed as having been received by the Contact Person on the dates and times indicated on the Contact Person's electronic equipment.

6.7 Inconsistency between Paper and Electronic Form

If there is any inconsistency between the paper form of a document issued by or on behalf of the City to Proponents and the digital, electronic or other computer readable form, the paper form of the document will prevail.

6.8 Amendments to Proposal

A Proponent may amend any aspect of its Proposal at any time prior to the Closing Time by delivering written notice, or written amendments, to the Delivery Address prior to the Closing Time.

6.9 Revisions Prior to the Closing Time

A Proponent may amend or withdraw its Proposal at any time prior to the Closing Time by delivering written notice to the Contact Person at the Delivery Address prior to the Closing Time.

6.10 Validity of Proposals

By submitting a Proposal, each Proponent agrees that its Proposal, including all prices, will remain fixed and irrevocable from the Closing Time until midnight at the end of the 90th day following the Closing Time (the Proposal Validity Period).

6.11 Material Change after RFP Closing Time

A Proponent will give immediate notice to the City of any material change that occurs to a Proponent after the Closing Time, including a change to its membership or a change to financial capability.

7 EVALUATION

7.1 Mandatory Requirements

The City will review Proposals on a preliminary basis to determine whether they comply with the Mandatory Requirements. Proposals which do not comply with the Mandatory Requirements will be rejected and not considered further in the evaluation process.

The City has determined that the following are Mandatory Requirements:

a) the Submission must be received at the Delivery Address no later than the Closing Time; and
b) the Proponent must include an executed Consent of Surety from the Proponent's surety.

The other requirements of this RFP, even if stated in mandatory terms, are not included in the Mandatory Requirements.

7.2 Evaluation Committee

The City will appoint a committee (Evaluation Committee) to evaluate Proposals and identify the Preferred Proponent. The Evaluation Committee may be assisted by other persons as the Evaluation Committee may decide it requires, including technical, financial, legal and other advisers or employees of the City.

7.3 Evaluation of Proposals

The Evaluation Committee will evaluate Proposals in the manner set out in Appendix A and may consider any criteria it considers relevant.

The Evaluation Committee may, in its sole and absolute discretion, but is not required to:

a) conduct reference checks relevant to the Project with any or all of the references cited in a Proposal, or with any other person not listed in a Proposal, to verify any and all information regarding a Proponent, including its directors, officers and the Key Individual;
b) conduct any background investigations that it considers necessary in the course of the Competitive Selection Process;
c) seek clarification or rectification of a Proposal or supplementary information from any or all Proponents;
d) request interviews or presentations with any, all or none of the Proponents to clarify any questions or considerations based on the information included in Proposals during the evaluation process, with such interviews or presentations conducted in the discretion of the City, including the time, location, length and agenda for such interviews or presentations; and
e) the Evaluation Committee may in its sole and absolute discretion rely on and consider any information received as a result of such reference checks, background investigations, requests for clarification or supplementary information and interviews/presentations in the evaluation of Proposals.

The Evaluation Committee may decide not to complete a detailed evaluation of a Proposal if the Evaluation Committee concludes having undertaken a preliminary review of the Proposal as compared to other Proposals, the Proponent of the Proposal is not in contention to be selected as the Preferred Proponent.

8 SELECTION OF PREFERRED PROPONENT AND AWARD

8.1 Selection and Award

If the City selects a Preferred Proponent, the City will invite the Preferred Proponent to enter into discussions to settle all terms of the Agreement, based on the Preferred Proponent's Proposal, including any clarifications that the Preferred Proponent may have provided during the evaluation of Proposals.

The City also reserves the right to negotiate changes to the Proposal.

If for any reason the City determines that it is unlikely to reach final agreement with the Preferred Proponent, then the City may terminate the discussions with the Preferred Proponent and proceed in any manner that the City may decide, in consideration of its own best interests, including:

a) terminating the procurement process entirely and proceeding with some or all of the Project in some other manner, including using other contractors; or
b) inviting one of the other Proponents to enter into discussions to reach final agreement for completing the Project.

Final approval of City Council will be a condition precedent to the final execution or commencement of the Contract.

8.2 No Partial Compensation for Participation in this RFP

The City will not provide any compensation to Proponents for participating in this RFP Competitive Selection Process.

8.3 Debriefs

The City will, following Contract Award, upon request from an unsuccessful Proponent, conduct a debriefing for that Proponent. In a debriefing the City may discuss the relative strengths and weaknesses of that Proponent's Proposal, but the City will not disclose or discuss any Confidential Information of another Proponent.

9 CONFLICT OF INTEREST AND RELATIONSHIP DISCLOSURE

9.1 Reservation of Rights

The City reserves the right to disqualify any Proponent that in the City's opinion has a conflict of interest or an unfair advantage (including access to any Confidential Information not available to all Proponents), whether real, perceived, existing now or likely to arise in the future, or may permit the Proponent to continue and impose such conditions as the City may consider to be in the public interest or otherwise required by the City.

9.2 Conflict of Interest Declaration

Each Proponent should fully disclose all relationships they may have with the City or any other person providing advice or services to the City with respect to the Project or any other matter that gives rise, or might give rise, to an unfair advantage:

a) by submission of the completed Conflict of Interest Declaration with its Proposal; and
b) thereafter during the Competitive Selection Process by written notice addressed to the Contact Person promptly after becoming aware of any such relationship.

At the time of such disclosure, the Proponent will include sufficient information and documentation to demonstrate that appropriate measures have been, or will be, implemented to mitigate, minimize or eliminate the actual, perceived or potential conflict of interest or unfair advantage, as applicable. The Proponent will provide such additional information and documentation and implement such additional measures as the City may require in its discretion in connection with the City's consideration of the disclosed relationship and proposed measures.

10 RFP TERMS AND CONDITIONS

10.1 No Obligation to Proceed

This RFP does not commit the City to select a Preferred Proponent or enter into an Agreement and the City reserves the complete right to at any time reject all Proposals, or to otherwise terminate this RFP and the Competitive Selection Process and proceed with the Project in some other manner.

Further, Project approvals will be based on the Affordability Ceiling as set out in Section 4.1.

10.2 No Contract

This RFP is not an agreement between the City and any Proponent nor is this RFP an offer or an agreement to purchase work, goods or services. No contract of any kind for work, goods or services whatsoever is formed under, or arises from this RFP, or as a result of, or in connection with, the

submission of a Proposal, unless the City and the Preferred Proponent execute an Agreement, and then only to the extent expressly set out in the Agreement.

10.3 Confidentiality

All documents and other records in the custody of, or under the control of, the City are subject to the Local Authority Freedom of Information and Protection of Privacy Act (LAFOIP) and other applicable legislation. Except as expressly stated in this RFP, and subject to LAFOIP or other applicable legislation, all documents and other records submitted in response to this RFP will be considered confidential. The City will keep all documents and other records submitted in response to this RFP strictly confidential and will not disclose or allow any of its representatives to disclose, in any case whatsoever, in whole or in part, or use, or all allow any of it representatives to use, directly or indirectly, any documents and other records submitted in response to this RFP, subject to the provisions of LAFOIP.

10.4 Cost of Preparing the Proposal

Subject to Section 8.2, each Proponent is solely responsible for all costs it incurs in the preparation of its Proposal, including all costs of providing information requested by the City, attending meetings and conducting due diligence.

10.5 Reservation of Rights

The City reserves the right, in its discretion, to:

a) amend the scope of the Project, modify, cancel or suspend the Competitive Selection Process at any time for any reason;
b) accept or reject any Proposal based on the Evaluation Committee's evaluation of the Proposals in accordance with Appendix A, and in particular the City is not obliged to select the Proposal with the lowest contract price;
c) waive a defect or irregularity in a Proposal and accept that Proposal;
d) reject, disqualify or not accept any or all Proposals without any obligation, compensation or reimbursement to any Proponent or any of its team members;
e) re-advertise for new Proposals, call for tenders, or enter into negotiations for this Project or for work of a similar nature;
f) make any changes to the terms of the business opportunity described in this RFP;
g) negotiate any aspects of a Preferred Proponent's Proposal; and
h) extend, from time to time, any date, time period or deadline provided in this RFP, upon written notice to all Proponents who have completed, signed and delivered Appendix C.

10.6 No Collusion

Proponents will not discuss or communicate, directly or indirectly, with any other Proponent or any director, officer, employee, consultant, adviser, agent or representative of any other Proponent regarding the preparation, content or representation of their Proposals. Nothing in this section will prevent any interested party from talking to other interested parties for the purpose of forming a team to submit a Proposal to this RFP.

10.7 No Lobbying

Proponents, Proponent Team members and the Key Individual, and their respective directors, officers, employees, consultants, agents, advisers or any other representatives will not engage in any form of

political or other lobbying whatsoever in relation to the Project, this RFP, or the Competitive Selection Process, including for the purpose of influencing the outcome of the Competitive Selection Process. The use of the media for these purposes is also prohibited. Further, no such person (other than as expressly contemplated by this RFP) will attempt to communicate in relation to the Project, this RFP, or the Competitive Selection Process, directly or indirectly, with any representative of the City (including any member of the Council), or any employee of City, any Restricted Parties, or any director, officer, employee, agent, adviser, consultant or representative of any of the foregoing, or the media, as applicable, for any purpose whatsoever, including for purposes of:

a) commenting on or attempting to influence views on the merits of the Proponent's Proposal, or in relation to Proposals of other Proponents;
b) influencing, or attempting to influence, the evaluation, scoring and ranking of Proposals, the selection of the Preferred Proponent, or any negotiations with the Preferred Proponent;
c) promoting the Proponent or its interests in the Project, including in preference to that of other Proponents; and
d) criticizing the Proposals of other Proponents.

In the event of any lobbying or communication in contravention of this Section, the City in its discretion may at any time, but will not be required to, reject any and all Proposals submitted by that Proponent without further consideration.

10.8 Ownership of Proposal

All Proposals submitted to the City become the property of the City and will be received and held in confidence by the City, subject to the provisions of LAFOIP and this RFP.

10.9 Limitation of Damages

Each Proponent on its own behalf and on behalf of the Proponent Team and any member of a Proponent Team:

a) agrees not to bring any Claim against the City or any of its employees, advisers or representatives for damages in excess of an amount equivalent to the reasonable costs incurred by the Proponent in preparing its Proposal for any matter in respect of this RFP or Competitive Selection Process, including:
    i. if the City accepts a non-compliant proposal or otherwise breaches (including breach of material terms) the terms of this RFP or the Competitive Selection Process; or
    ii. if the Project or Competitive Selection Process is modified, suspended or cancelled for any reason (including modification of the scope of the Project or modification of this RFP or both) or the City exercises any rights under this RFP; and
b) waives any and all Claims against the City or any of its employees, advisers or representatives for loss of anticipated profits or loss of opportunity if no agreement is made between the City and the Proponent for any reason, including:
    i. if the City accepts a non-compliant proposal or otherwise breaches (including breach of material terms) the terms of this RFP or the Competitive Selection Process; or
    ii. if the Project or Competitive Selection Process is modified, suspended or cancelled for any reason (including modification of the scope of the Project or modification of this RFP or both) or the City exercises any rights under this RFP.

11 INTERPRETATION

11.1 Definitions

In this RFP:

Addendum means an addendum to this RFP issued by the Contact Person as described in Section 3.4;

Affordability Ceiling has the meaning set out in Section 4.1;

Claim means any claim, demand, suit, action, or cause of action, whether arising in contract, tort or otherwise, and all costs and expenses relating thereto;

Closed Loop means the process whereby recyclable materials are made into new goods or products that can themselves be readily recycled at their end of life, creating an ongoing process/feedstock 'loop'.

Closing Time means the time indicated as such on the cover page of this RFP;

Competitive Selection Process means the overall process for the selection of a Preferred Proponent for the Project including, but not limited to, this RFP stage;

Contact Person means the person identified as such on the cover page of this RFP;

Contract Award means the time when the Agreement related to the Project has been executed and delivered and all conditions to the effectiveness of the Agreement have been satisfied;

Contractor means the entity that enters into the Agreement with the City;

Delivery Address means the delivery address identified as such on the cover page of this RFP;

GST/HST at any given time means the tax imposed at that time pursuant to Section IX of the Excise Tax Act (Canada);

Inquiry has the meaning set out in Section 3.3;

Introductory Project Meeting has the meaning as set out in Section 3.2;

Evaluation Committee has the meaning set out in Section 7.2;

Financial Submission means the documentation and information as described in the Financial Submission section of Appendix B.

LAFOIP has the meaning set out in Section 10.3;

Key Individual of a Proponent means the specific firm and person, exclusive to the Proponent, filling the following roles (or equivalent) in the Proponent's Proposal:

- Contractor's Project Director;

Mandatory Requirements means the Proposal requirements described in Section 7.1;

Multi-family Dwelling means a residential building housing greater than four attached units;

Preferred Proponent means the Proponent selected pursuant to this RFP to enter into negotiations with the City

Project means the provision of collection, processing and marketing recycling services to single-family residences (as defined in section 1.1) for the City of Saskatoon;

Proponent means the party that submits a Proposal;

Proponent Registration Form means the form attached as Appendix C to this RFP;

Proponent's Representative means identified below is an officer of the company and is fully authorized to represent the Proponent in any and all matters related to its Proposal.

Proponent Team means a Proponent and Key Individual;

Proposal means a proposal submitted in response to this RFP;

Proposal Requirements means the requirements described in Appendix B;

Proposal Validity Period has the meaning set out in Section 6.10;

Recyclables or Recyclable Materials means materials such as aluminium and tin cans; corrugated cardboard; mixed paper; newspaper; polycoat, fine paper, magazines, boxboard; recyclable plastic #1-7 containers that have contained non-hazardous products; plastic film; all provincially legislated beverage containers excluding glass; milk cartons/jugs. Both household glass and legislated glass beverage containers are excluded from this RFP.

Recycling Container means any container provided or designated by the City or Proponent for the collection of Recyclables, which includes, but may not be limited to, wheeled carts, blue boxes, clear bags or tote bags. Qualifying containers must have sufficient volume, ability to address issues such as windblown material and seasonal fluctuations in weather (e.g. rain, snow, freezing temperatures), and provide convenience for a variety of residential property configurations.

Remanufacture means the process whereby recyclable materials are made into usable feedstocks for new goods or products, not necessarily with the original function of the source commodity.

RFP means this request for proposals;

Serviced Units means all identified residential properties including approximately 66,000 single family dwellings including townhouses or other buildings currently receiving individual solid waste collection services within the City of Saskatoon;

Technical Submission means the documentation and information as described in the Technical Submission section of Appendix B.

11.2 Interpretation

In this RFP:

a) the use of headings are for convenience only and are not to be used in the interpretation of this Agreement;
b) a reference to a Section or Appendix, unless otherwise indicated, is a reference to a Section of or Appendix to this RFP;
c) words imputing any gender include all genders, as the context requires, and words in the singular include the plural and vice versa;
d) the word "including" when used in this RFP is not to be read as limiting; and
e) each Appendix attached to this RFP is an integral part of this RFP as if set out at length in the body of this RFP.

APPENDIX A
PROPOSAL GUIDELINES AND EVALUATION

The Evaluation Committee will evaluate the Proposal submissions in accordance with this Appendix A.

A1 PROPOSAL GUIDELINES

Proposals should:
a) Include all of the information requested in this Appendix A;
b) Be submitted as follows:

Package	Content	Number of Copies
Package 1 (sealed envelope #1 includes Mandatory Requirements)	1. Transmittal Letter 2. Consent of Surety 3. Conflict of Interest Declaration (see Appendix D of the RFP) signed by the Proponent	One One One
Package 2 (sealed envelope #2 includes Technical Proposal Requirements)	**Technical Submission** excluding the Financial Information provided in Package 3. 1. Proponents must submit to the Delivery Address by the Closing Time the technical portion of the Proposal, which should be made up of the following: (a) the cover letter (and all attachments) to the Technical Submission as described at the beginning of the Technical submission section of Appendix B; and (b) the portion of the Proposal Requirements described as the Technical Submission in Appendix B.	One unbound copy marked "Technical Proposal - Master", and 4 bound copies and one electronic copy.

Package	Content	Number of Copies
Package 3 (sealed envelope #3 includes Financial Proposal Requirements)	**Financial Submission** 1. Proponents must submit to the Delivery Address by the Closing Time the financial portion of the Proposal, which should be made up of the following: (a) the cover letter (and all attachments) to the Financial Submission as described at the beginning of the Financial Submission section of Appendix B; (b) the portion of the Proposal Requirements described as the Financial Submission in Appendix B; and (c) the completed Pricing Model as described in Appendix B.	One unbound copy marked "Financial Proposal - Master", and 4 bound copies and one electronic copy.
Package 4 (sealed envelope)	**Optional Technical Submission** for provision of service to multi-family residential properties.	One

(c) Be clearly marked with the words, "City of Saskatoon Request For Proposals for Residential Curbside Recycling, Processing and Marketing" to the Delivery Address.

A2 EVALUATION PROCESS

A2.1 Evaluation By Committee

Subject to the terms of this RFP, the evaluation will consider whether the Proposal substantially satisfies the requirements of this RFP, including the requirements set out in Appendix B and demonstrates to the satisfaction of the City, that the Proponent is capable of performing and will perform the obligations and responsibilities of the Agreement and that the Proponent has a good understanding of the Project referenced in Section 1.1 and the Scope of the Contractor's Responsibility as referenced in Section 2.1.

Mandatory Requirements (Package 1) will be reviewed prior to consideration of Technical Submissions (Package 2). Technical Submissions (Package 2) will be evaluated prior to consideration of Financial Submissions (Package 3).

The Evaluation Committee anticipates selecting as Preferred Proponent the Proponent submitting the Proposal achieving the highest score based on detailed evaluation in the manner set out in Appendix B.

The Evaluation Committee reserves the right to consider only those Proposals that are under the Affordability Ceiling.

A2.2 Technical Submission

Subject to the terms of this RFP, the Technical Submission evaluation will consider whether the Technical Submission substantially satisfies the requirements of this RFP, including the requirements set out in Appendix B.

If the Evaluation Committee determines that the Technical Submission does not substantially satisfy the above requirements, the Evaluation Committee may decide not to complete a detailed evaluation of the Proposal.

A2.3 Financial Submission

Proposals will be examined to determine whether the Financial Submission substantially satisfies the requirements of this RFP including the requirements set out in Appendix B.

If the Evaluation Committee determines that the Financial Submission does not substantially satisfy the above requirements, the Evaluation Committee may decide not to complete a detailed evaluation of the Proposal.

A2.4 Disqualification of Proposals

Without limitation, the City may, in its sole discretion, disqualify a Proposal if:

a) Background investigations reveal any criminal affiliations or activities by the Proponent or a member of the Proponent Team and such affiliations or activities would, in the sole opinion of the City, interfere with the integrity of the Competitive Selection Process; or

b) It includes a false or misleading statement, claim or information; or

c) An unbalanced bid price has been submitted.

Proponents and Project Teams may be required to undertake a criminal records check in order to participate in the Project.

APPENDIX B
PROPOSAL REQUIREMENTS

Technical Submission

The Technical Submission is to be submitted in a separate sealed envelope as per Appendix A Package 2. The Technical Submission is the Proponent's opportunity to thoroughly describe their comprehensive approach to the provision of recycling services for the City. The Proposal will be evaluated as described in the following sections of this Appendix.

B1 EFFICIENCY

B1.1 Management and Track Record (10 points)

a) Provide a corporate resume and the resumes of Key Individuals, including all sub-contractors the Proponent plans to use on the Project along with details of the role each sub-contractor will have on the Project. Emphasize demonstrated experience in the provision of same or similar services.

b) Provide Proponent and sub-contractor qualifications including client references related to the provision of expected services.

c) Provide Financial References.

B1.2 Quality Control (10 points)

a) Provide Recyclables Contamination Reduction Plan. Identify measures to minimize residuals from the recycling program (including litter/unacceptable items during collections, and waste after processing). Residual rates (waste after processing) between 3-5% are desired. In addition to this, demonstrated commitment to quality assurance including certifications (i.e. ISO or other).

b) Provide details on how inappropriate materials such as Waste Electronics, Household Hazardous Waste, or other materials will be handled. Include a management plan to address such items received incidentally through the comprehensive curbside recycling program.

c) Provide details on how the quantities for payment under the Agreement will be assured.

B1.3 Reporting (5 points)

a) Proponents shall provide a plan specifying how it will meet the minimum requirements for ad hoc, monthly and annual reporting, including but not limited to reports on:
   i. Customer satisfaction
   ii. Set-out rates
   iii. Participation rates
   iv. Complaints and resolutions
   v. Apportioning method to determine City program proportion of recyclable materials at MRF
   vi. Quantities of Recyclables, per commodity, collected within the City program only
   vii. Contamination of Recyclables collected within the City program only
   viii. Residuals characterization audit
   ix. Recyclables collections characterization audit (curbside audits)

x. Education and promotion activities and evaluation
xi. Contract performance review
xii. Compliance with Delivery of Unsorted Fibre Material to Cosmopolitan Industries on a regular and ongoing basis.

B2 SUSTAINABILITY

B2.1 Economic Viability (20 points)

a) Provide a detailed outline of the proposed approach to the provision of expected services:
- Provide, deliver, and maintain for the duration of the Agreement suitable Recycling Container(s) for all serviced units.
- Provide collection service to all identified residential properties including approximately 66,000 dwellings including single family dwellings and townhouses or other buildings currently receiving individual solid waste collection services within the City of Saskatoon on a minimum bi-weekly basis.
- Provide all aspects of processing, sorting, marketing, and delivery of collected recyclables to market.
- Undertake regular monitoring and reporting as defined in the Proposal Requirements.
- Provide ongoing customer service to residents and to the City throughout the duration of the Contract.
- Educate and provide outreach services in collaboration with the City.
- Provide quantities of unsorted fibre in good condition to Cosmopolitan Industries, on a regular and ongoing basis, in approximately the following proportions: 76% ONP, 16% OCC, 8% Mixed Waste Fibre. Quantities would be established annually by the City of Saskatoon.

b) Provide technical specifications for all equipment and assets to be used for the provision of expected services.

c) Provide a detailed list of staffing allocations and training to be provided in the provision of expected services.

d) Provide a detailed list of efficiency measures (ie. standard operating procedures) to be adhered to in the provision of expected services.

B2.2 Environmental Impact (2 points)

a) Provide plans and Corporate policies that address fleet emissions, facility process energy consumption, or other resource consumption associated with the provision of services as outlined in this RFP.

b) Provide any Alternative Fuels/Green Fleet Initiative(s) to be used in the provision of services as outlined in this RFP.

c) Spill Response Plan to address mechanical failures (e.g. hydraulic) and any liquids escaping containment area of collection vehicles.

d) Provide details on local market uptake of commodities.

B3 CONVENIENCE TO RESIDENTS

B3.1 Ease of Participation (10 points)

a) Provide details on the proposed program's level of accessibility for a broad range of participant physical abilities, property configurations, and distance to set-out location.

b) Provide details on the proposed program's ability to address a broad range of participant physical abilities and property configurations.

c) Provide details on the proposed program's ability to integrate with existing City waste collections.

d) Provide details on recycling container(s) sufficient volume, ability to address issues such as windblown material and seasonal fluctuations in weather (e.g. rain, snow, freezing temperatures), and provide convenience for a variety of residential property configurations.

e) Provide a detailed outline of the anticipated role of the Contractor in information dissemination and promotional material development to encourage participation by residents. The Proponent will be the main point of contact for customers utilizing the city-wide curbside recycling service.

B3.2 Implementation Plan (2 points)

a) Provide a detailed implementation plan specifying schedules and tasks including:
- Equipment acquisition
- Recycling container(s) roll-out
- Start-up for collection services
- Education and promotion plans as required

B4 DIVERSION OF MATERIALS

B4.1 Range of Materials (2 points)

a) Range of materials collected, processed, and marketed for remanufacture to include, but is not limited to:

i. aluminium and tin cans; corrugated cardboard; mixed paper; newspaper; polycoat, fine paper, magazines, boxboard; recyclable plastic #1-7 containers that have contained non-hazardous products; plastic film; all provincially legislated beverage containers excluding glass; milk cartons/jugs.

b) Items accepted as Recyclables will be determined when contract is awarded.

c) Both household glass and legislated glass beverage containers are excluded from this RFP.

B4.2 Material Capture (3 points)

a) Provide a plan outlining the approach to monitor and achieve high participation rates among customers.

b) Provide details for achieving high rates of material capture per commodity outlined in this RFP.

B4.3 Material Recycling and Re-Use (3 points)

a) Provide a strategy for selling the recyclable materials to market where the materials will be processed for re-use or remanufacturing.

b) Where no market exists for a material, provide options for creative use of materials (preferably with an emphasis on local use).

B5 PRICING FOR PROVISION OF UNSORTED FIBRE FOR DELIVERY TO COSMOPOLITAN INDUSTRIES (3 points)

The City will continue to supply unsorted fibre to Cosmopolitan Industries on a regular basis. Because the volume of fibre collected at the existing depots is expected to decrease with the implementation of a curbside recycling program, the City will need to divert some paper from the Successful Proponent to Cosmopolitan Industries, which may be up to 4,000 tonnes per year. As part of the financial evaluation, the City is requesting a price per tonne for unsorted fibre in good condition delivered to Cosmopolitan Industries. The fibre must be in approximately the following proportions: 76% ONP, 16% OCC, 8% Mixed Waste Fibre.

a) Provide details on the method(s) for providing unsorted fibre for delivery to Cosmopolitan Industries located at 28 Thirty-Fourth Street East, Saskatoon, Saskatchewan, Canada S7K 3Y2.

b) Provide pricing in the Financial Submission submitted in a separate sealed envelope as per Appendix A Package 3.

The City may, in its sole discretion, disqualify a Proposal if a price per tonne for unsorted fibre in good condition delivered to Cosmopolitan Industries is not provided.

B6 EVALUATION POINTS SUMMARY

Evaluation Criteria	**Maximum Available Points**
EFFICIENCY: Management and Track Record	10 points
EFFICIENCY: Quality Control	10 points
EFFICIENCY: Reporting	5 points
SUSTAINABILITY: Economic Viability	20 points
SUSTAINABILITY: Environmental Impact	2 points
CONVENIENCE TO RESIDENTS: Ease of Participation	10 points
CONVENIENCE TO RESIDENTS: Implementation Plan	2 points
DIVERSION OF MATERIALS: Range of Materials	2 points
DIVERSION OF MATERIALS: Material Capture	3 points
DIVERSION OF MATERIALS: Material Recycling and Re-Use	3 points
Pricing For Provision of Unsorted Fibre For Delivery To Cosmopolitan Industries	3 points
Financial Submission (Package 3)	30 points
TOTAL	**100 points**

Financial Submission (30 points)

The Financial Proposal must be submitted in a separate sealed envelope as per Appendix A Package 3.

Price will be assigned a maximum of 30 evaluation points. The lowest cost acceptable proposal will be given 30 points, with lesser points awarded to more expensive proposals on a proportional basis.

Example: Consider two proposals; A and B. Proposal A has the lowest price of $100,000. Proposal B's price is $125,000. Proposal A, having the lowest price will be awarded the full 30 points, while points earned by proposal B will be calculated based on this formula:

Example: Earned Points = 30-[30(125,000-100,000)/100,000] = 30-7.5 = 22.5

For the purposes of evaluating proposals, the annual tonnage used will be 26,000 tonnes for 2012 increasing incrementally by 3% each subsequent year.

YEAR ONE

Item	**Pricing**
Collection of Recyclables from Serviced Units (minimum semi-monthly)	$ /tonne recycled
Processing of collected Recyclables	$ /tonne recycled
Public Education & Promotion	$ /tonne recycled
Customer Call Centre & Customer Service	$ /tonne recycled
TOTAL	**$ /tonne recycled**
Provision of unsorted fibre to Cosmopolitan Industries	$ /tonne provided

YEAR TWO

Item	Pricing
Collection of Recyclables from Serviced Units (minimum semi-monthly)	$ /tonne recycled
Processing of collected Recyclables	$ /tonne recycled
Public Education & Promotion	$ /tonne recycled
Customer Call Centre & Customer Service	$ /tonne recycled
TOTAL	**$ /tonne recycled**
Provision of unsorted fibre to Cosmopolitan Industries	$ /tonne provided

YEAR THREE

Item	Pricing
Collection of Recyclables from Serviced Units (minimum semi-monthly)	$ /tonne recycled
Processing of collected Recyclables	$ /tonne recycled
Public Education & Promotion	$ /tonne recycled
Customer Call Centre & Customer Service	$ /tonne recycled
TOTAL	**$ /tonne recycled**
Provision of unsorted fibre to Cosmopolitan Industries	$ /tonne provided

YEAR FOUR

Item	Pricing
Collection of Recyclables from Serviced Units (minimum semi-monthly)	$ /tonne recycled
Processing of collected Recyclables	$ /tonne recycled
Public Education & Promotion	$ /tonne recycled
Customer Call Centre & Customer Service	$ /tonne recycled
TOTAL	**$ /tonne recycled**
Provision of unsorted fibre to Cosmopolitan Industries	$ /tonne provided

YEAR FIVE

Item	Pricing
Collection of Recyclables from Serviced Units (minimum semi-monthly)	$ /tonne recycled
Processing of collected Recyclables	$ /tonne recycled
Public Education & Promotion	$ /tonne recycled
Customer Call Centre & Customer Service	$ /tonne recycled
TOTAL	**$ /tonne recycled**
Provision of unsorted fibre to Cosmopolitan Industries	$ /tonne provided

YEAR SIX

Item	Pricing	
Collection of Recyclables from Serviced Units (minimum semi-monthly)	$	/tonne recycled
Processing of collected Recyclables	$	/tonne recycled
Public Education & Promotion	$	/tonne recycled
Customer Call Centre & Customer Service	$	/tonne recycled
TOTAL	**$**	**/tonne recycled**
Provision of unsorted fibre to Cosmopolitan Industries	$	/tonne provided

YEAR SEVEN

Item	Pricing	
Collection of Recyclables from Serviced Units (minimum semi-monthly)	$	/tonne recycled
Processing of collected Recyclables	$	/tonne recycled
Public Education & Promotion	$	/tonne recycled
Customer Call Centre & Customer Service	$	/tonne recycled
TOTAL	**$**	**/tonne recycled**
Provision of unsorted fibre to Cosmopolitan Industries	$	/tonne provided

NOTE: The Evaluation Committee will calculate the total bid price using a Net Present Value for each of the annual prices provided over the seven year term of the Project. A discount rate of five percent (5%) will be used to calculate this Value.

OPTIONAL Item	Pricing
Collection of Recyclables from Multi-Unit Dwellings	$
Processing of collected Recyclables	$
TOTAL	**$**

APPENDIX C
PROPONENT REGISTRATION FORM

(To be submitted by the Authorized Representative of the Proponent)

REQUEST FOR PROPOSALS

Submission Time: 4:00 p.m. (CST), October 7, 2011

To receive any further distributed information about this Request for Proposals, and to apply for access to the electronic Data Room of the Project, please return this completed form, as soon as possible, to:

Contact Person : Kelly Goyer
Email: kelly.goyer@saskatoon.ca

PROPONENT CONTACT INFORMATION

NAME OF PROPONENT:	
STREET ADDRESS:	
CITY POSTAL CODE:	
CITY:	
MAILING ADDRESS, IF DIFFERENT:	
FAX: (_____)	
TELEPHONE: (_____)	
CONTACT PERSON:	
E-MAIL ADDRESS:	

In consideration of the City's agreement to allow the undersigned (Proponent) to participate in the Request for Proposal (RFP), issued August 12, 2011, the Proponent hereby agrees that:

1. Understanding of Proposal Call Process

The Proponent acknowledges and agrees:

a) This is not a tender process. An RFP has been issued seeking Proposals from Proponents. The Preferred Proponent will be selected based on a number of mandatory and non-mandatory criteria detailed in the RFP;
b) The proposal call process will include opportunities to discuss aspects of the Proponent's proposal with project management representatives that are either employed, or appointed, by the City;
c) That it will commit to providing a Proposal which includes the full scope of services required for this Project as indicated in the RFP; and
d) That it will comply with the procedures and process detailed in the RFP.

2. Limitation of Damages

The Proponent:

a) agrees not to bring any Claim against the City or any of its employees, Advisers or representatives for damages in excess of an amount equivalent to the reasonable costs incurred by the Proponent in preparing its Proposal for any matter in respect of this RFP or Competitive Selection Process, including:
    i. if the City accepts a non-compliant proposal or otherwise breaches (including breach of material terms) the terms of this RFP or the Competitive Selection Process; or
    ii. if the Project or Competitive Selection Process is modified, suspended or cancelled for any reason (including modification of the scope of the Project or modification of this RFP or both) or the City exercises any rights under this RFP; and
b) waives any and all Claims against the City or any of its employees, advisers or representatives for loss of anticipated profits or loss of opportunity if no agreement is made between the City and the Proponent for any reason, including:
    i. if the City accepts a non-compliant proposal or otherwise breaches (including breach of material terms) the terms of this RFP or the Competitive Selection Process; or
    ii. if the Project or Competitive Selection Process is modified, suspended or cancelled for any reason (including modification of the scope of the Project or modification of this RFP or both) or the City exercises any rights under this RFP.

3. Proponent's Representative

The Proponent's Representative identified below is an officer of the company and is fully authorized to represent the Proponent in any and all matters related to its Proposal.

PROPONENT	**PROPONENT REPRESENTATIVE**
Name of Firm	Name
Address	E-mail Address

APPENDIX D
CONFLICT OF INTEREST DECLARATION FORM

[RFP Proponent's Letterhead]

To: **[Insert client and submission location]**

Attention: **[Insert contact person]**

In consideration of the City's agreement to consider our Proposal in accordance with the terms of the RFP, the Proponent acknowledges that:

COMMUNICATIONS TO COUNCIL

MEETING OF CITY COUNCIL – WEDNESDAY, JULY 13, 2011

A. REQUESTS TO SPEAK TO COUNCIL

1) Peter Gerrard, Executive Director, Cosmopolitan Industries Limited, dated July 5

Requesting permission to address City Council with respect recycling. (File No. CK. 7830-5)

RECOMMENDATION: that Peter Gerrard be heard.

B. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL

1) Jonathan Kiesman, dated June 9

Recommending a company for up-coming recycling contract. (File No. CK. 7830-1)

RECOMMENDATION: that the information be received.

2) James H. Gillis, President, Family and Friends of Cosmo & Elmwood Inc., dated June 20

Submitting copy of letter sent to The Star Phoenix with respect to recycling.
(File No. CK. 7830-5)

RECOMMENDATION: that the information be received.

3) Richard Stevenson, dated June 26

Commenting on recycling. (File No. CK. 7830-1)

RECOMMENDATION: that the information be received.

4) Janice Peace, dated June 16

Commenting on proposed wind turbine project. (File No. CK. 2000-5)

RECOMMENDATION: that the letter be referred to the Administration to join to the file.

5) Joanne Sproule, Secretary to the Board of Police Commissioners, dated June 27

Suggesting the City provide funding for an additional school under the Restorative Action Program. (File No. CK. 5000-1)

RECOMMENDATION: that the direction of Council issue.

6) **Fred J. Sutter, dated June 27**

Suggesting replacement of the Traffic Bridge be delayed until after the south bridge has been operational for one year. (File No. CK. 6050-8)

RECOMMENDATION: that the direction of Council issue.

7) **Heather Arnold, Saskatoon Road Runners Association, dated June 30 (2 letters)**

Requesting temporary street closures on the right hand lane along both Spadina and Whiteswan Drives and an exemption from the time amplified sound can be heard under the Noise Bylaw on Sunday, August 14, 2011, from 6:00 a.m. to 11:00 a.m. near the water treatment plant at 470 Whiteswan Drive, in conjunction with the annual River Run Classic road race.
(File No. CK. 195-9)

RECOMMENDATION: that the request for temporary street closures on the right hand lane along both Spadina and Whiteswan Drives and an exemption from the time amplified sound can be heard under the Noise Bylaw on Sunday, August 14, 2011, from 6:00 a.m. to 11:00 a.m. near the water treatment plant at 470 Whiteswan Drive, in conjunction with the annual River Run Classic road race be granted, subject to any administrative conditions.

8) **Justine Daum, Edwards Business Students' Society, dated June 30**

Requesting an extension to the time where amplified sound can be heard under the Noise Bylaw, at the Sundown Drive-In on September 12, 2011, from 5 p.m. to 1:30 a.m. the next morning in conjunction with a fundraiser being held. (File No. CK. 185-9)

RECOMMENDATION: that the request for an extension to the time where amplified sound can be heard under the Noise Bylaw, at the Sundown Drive-In on September 12, 2011, from 5 p.m. to 1:30 a.m. the next morning in conjunction with a fundraiser being held be granted.

9) Will Antonishyn, Taste of Saskatchewan, dated June 30

Requesting an extension to the time where amplified sound can be heard under the Noise Bylaw at Kiwanis Park until 10:30 p.m. on July 19th to 23rd, 2011.

RECOMMENDATION: that the request for an extension to the time where amplified sound can be heard under the Noise Bylaw at Kiwanis Park until 10:30 p.m. on July 19th to 23rd, 2011 be granted.

10) Denise Young, Program Director, Cosmopolitan Industries, dated June 30

Requesting a temporary closure of 34th Street between Ontario and Alberta Avenues on September 9, 2011, from 6 a.m. to 9:00 p.m. for 40th Anniversary festivities. (File No. CK. 205-1)

RECOMMENDATION: that the request for a temporary closure of 34th Street between Ontario and Alberta Avenues on September 9, 2011, from 6 a.m. to 9:00 p.m. for 40th Anniversary festivities be granted subject to any administrative conditions.

11) Ruth John, dated June 30

Commenting on street naming. (File No. CK. 6310-1)

RECOMMENDATION: that the information be received.

12) Len Boser, dated June 30

Commenting on accessibility issues on 8th Street and Circle Drive North. (File No. CK. 6220-1)

RECOMMENDATION: that the information be received.

13) Gillian Lyons, dated July 1

Commenting on noise from Canada Day celebrations. (File No. CK. 150-1 & 185-9)

RECOMMENDATION: that the direction of Council issue.

14) Darryl Hickie, Minister of Municipal Affairs, dated June 20

Responding to City Council's request for amendments to *The Local Government Election Act.* (File No. CK. 255-5-1)

RECOMMENDATION: that the information be received.

15) Robert MacGillivray, on behalf of Saskatoon Nutana Rotary Club, dated July 5

Requesting permission to run a boat on the RCAF Pond for Saskatoon Dragon Boat practice sessions. (File No. CK. 8355-1)

RECOMMENDATION: that the request to run a boat on the RCAF Pond for Saskatoon Dragon Boat practice sessions be approved subject to any administrative conditions.

16) Thomas Bell, Manager, Winston's Pub, dated July 5

Requesting permission to temporarily close a portion of the alley between the Senator Hotel and the Glengarry Building from August 6, 2011 at 4:00 p.m. to August 7, 2011, at 2:00 a.m. for an event being held in conjunction with the Fringe Festival. (File No. CK. 6295-1)

RECOMMENDATION: that permission be granted to temporarily close a portion of the alley between the Senator Hotel and the Glengarry Building from August 6, 2011 at 4:00 p.m. to August 7, 2011, at 2:00 a.m. for an event being held in conjunction with the Fringe Festival, subject to any administrative conditions.

C. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION

1) Jack Vicq, Chair, Meewasin Valley Authority, dated June 9

Commenting on funding for the Meewasin Valley Authority. (File No. CK. 1711-1) **(Referred to Administration for a report.)**

2) Phyllis Johnston and Lewis Heuchert, dated June 23

Commenting on parking at River Landing. (File Nos. CK. 6120-5 and 4129-15) **(Referred to Administration to respond to the writer.)**

3) Gerald Neil, dated June 24

Offering a donation of flood barriers. (File No. CK. 150-1) **(Referred to the Administration to respond to the writer.)**

4) Ryan Janzen, dated June 24

Commenting on the clover leaf ramp from Highway 16 to Circle Drive North.
(File No. CK. 6315-1) **(Referred to Administration to respond to the writer.)**

5) Krysten Ernst, dated June 27

Commenting on weeds in undeveloped lots in Willowgrove. (File No. CK. 4139-1) **(Referred to Administration to respond to the writer.)**

6) Leila Edmond, dated June 25

Commenting on water restrictions as they apply to spray parks and car washes.
(File No. CK. 7900-1) **(Referred to Administration to respond to the writer.)**

7) Rayann Ethier, dated June 29

Commenting on water restrictions. (File No. CK. 7900-1) **(Referred to Administration to respond to the writer.)**

8) **Jack Begg, dated June 28**

Commenting on utility bill estimates. (File No. CK. 1905-3) **(Referred to Administration to respond to the writer.)**

9) **Cindy Friesen, dated July 1**

Requesting signage in recently resurfaced lane. (File No. CK. 150-1) **(Referred to Administration to respond to the writer.)**

10) **Rhonda Everson, dated July 3**

Commenting on how the public is informed during present water restrictions. (File No. CK. 7900-1) **(Referred to Administration to respond to the writer.)**

11) **Nina Henry, dated July 1**

Commenting on the use of trails and walkways in Saskatoon. (File No. CK. 5200-4) **(Referred to Traffic Safety Board and Board of Police Commissioners for consideration.)**

12) **Charlie Freeman, dated June 14**

Commenting on green transportation. (File No. CK. 5300-5) **(Referred to Administration to respond to the writer.)**

13) **Jim Buck, dated July 4**

Commenting on parking restrictions on Kingsmere Boulevard. (File No. CK. 6120-1) **(Referred to Administration to respond to the writer.)**

RECOMMENDATION: that the information be received.

D. PROCLAMATIONS

1) Cathy Sieben, President, Saskatoon Literacy Coalition, dated June 14

Requesting City Council proclaim September 8, 2011 as International Literacy Day.
(File No. CK. 205-5)

RECOMMENDATION: that City Council approve the proclamation as set out above; and that the City Clerk be authorized to sign the proclamation, in the standard form, on behalf of City Council.

7330-5 A1)

From: CityCouncilWebForm
Sent: July 05, 2011 9:07 AM
To: City Council
Subject: Write a Letter to City Council

RECEIVED
JUL 05 2011
CITY CLERK'S OFFICE
SASKATOON

TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Peter Gerrard
1904 Pembina Avenue
Saskatoon
Saskatchewan
S7K 1C3

EMAIL ADDRESS:

pgerrard@cosmoindustries.com

COMMENTS:

I am the Executive Director of Cosmopolitan Industries Ltd. I would like to address Council on July 11, 2011 to answer questions posed by councillors to Administration at the last Council meeting for which the answers given were incomplete or lacked context.

B1)

Mann, Janice (Clerks)

From: Mann, Janice (Clerks)
Sent: June 15, 2011 8:12 AM
To: Mann, Janice (Clerks)
Subject: Recycling

From: Jonathan Kiesman [ms203@sasktel.net]
Sent: June 9, 2011 12:22 PM
To: Paulsen, Tiffany (CK - Council)
Subject:

Dear Councillor Paulsen,

Please accept this email as our vote of confidence for All-Green Recycling, who have been providing excellent service to our neighbourhood for recyclables. They are providing a convenient service that is long over-due in Saskatoon for a reasonable fee, and I do not want to see this service changed or altered in any way. Having to sort and separate our recyclables would be a significant inconvenience, waste of time, and unnecessary, as is loading up your vehicle to stop at a depot. It is my understanding that All-Green's process is the latest technology that allows no sorting, minimizes landfill use, and employs people from Sask. Abilities Council. I do not understand why the city would bother meddling in a program that is already working, and mandating citizens to switch is unacceptable.
We along with many other Saskatoon families (judging by the number of All Green bins I see on the roads) would be opposed to the removal of this valuable service, providing private sector jobs and employment in Saskatoon.
I am all for mandated or "encouraged" recycling, (for example: when we lived in Ontario with a 1$ garbage bag tag system that financially encouraged families to recycle), but please let there be choice of vendor. If it isn't broken, why fix it?

Please read this email aloud as opportunity presents at Council meeting on July 13th.

Sincerely,

Jonathan Kiesman
202 Braeshire Lane
Saskatoon, SK
Ph: 306 341 4045
Medicine Shoppe Pharmacy & Compounding Centre
Royal University Hospital
103 Hospital Drive
Saskatoon, SK S7N 0W8
Ph: (306) 341-4045
Fax: (306)655-4061
email: ms203@sasktel.net
www.medicine-shoppe.ca

7830-5

Family and Friends of Cosmo & Elmwood Inc.

Working Together to Promote and Protect The Interests of Participants

1302 Alberta Ave., Saskatoon, SK S7K 1R5

B2)

RECEIVED
JUN 22 2011
CITY CLERK'S OFFICE
SASKATOON

June 20, 2011

His Worship the Mayor and Members of City Council
c/o City Clerk
City Hall
222 – 3rd Avenue North
Saskatoon SK S7K 0J5

Dear Mayor Atchison and Members of Council:

Attached please find a copy of a letter to the Editor of the Star Phoenix for distribution among Members of City Council.

Respectfully submitted,

James H. Gillis
President, Family and Friends of Cosmo & Elmwood Inc.

Family and Friends of Cosmo & Elmwood Inc.
Working Together to Promote and Protect The Interests of Participants
1302 Alberta Ave., Saskatoon, SK S7K 1R5

June 20, 2011

The Star Phoenix
Letters to the Editor
204 – 5th Avenue North
Box 5020
Saskatoon SK S7K 2P1

Gerry Klein's editorial "Recycling call Moral, correct" (SP June 16) showcases the misconceptions which continue around the question of whether the residential curbside plan recently approved by Council harms the interests of those with intellectual disabilities who work at Cosmo. Klein casts Cosmo as the "monkey-wrench" in the City's quest to establish a modern recycling programme. He says that Council's "no harm" motion in January guarantees Cosmo its ultimate survival as a processor of waste paper. The problem, he says, is that Cosmo is not satisfied with the status quo, but wants more. The City's choice, as he sees it, involves either supporting Cosmo's demands or adopting a progressive solution that secures the status quo for Cosmo in any event.

Klein's analysis misses the real impact of the current plan. The "no harm" strategy in administration's report to Council does not assure Cosmo's ultimate survival as Klein maintains. Rather it assures the opposite.

Imagine a valued employee who has worked successfully for many years under a series of term contracts. Suppose this employee is told that, due to changes in the workplace, his or her contract will not be renewed when its current term ends. No one would suggest that this employee is not harmed by the workplace changes because his or her contract will be allowed to continue until it expires.

Administration has put Cosmo in the same position as this employee. Its report recognizes that special measures are needed to assure the continued flow of paper to Cosmo if the collection/processing contract is awarded to another party. The report identifies three sources: (1) the existing depots; (2) "institutional partners" who will direct their waste paper to Cosmo; and (3) paper bought by the City from the successful contractor and delivered to Cosmo. There is no future to this plan – it is merely a stopgap designed to last until Cosmo's current contract expires in 2018. The depot system will be substantially reduced through the curbside programme and upcoming multi-unit collection plan. Finding institutional partners will be uncertain at best. Buying paper from the City's new processor and giving it to Cosmo will not continue past the end of its current contract.

This last point is assured through the odd accounting used by administration to report Cosmo's financial performance under the current arrangement. The City's direct cost under that arrangement is the cost of transporting paper to Cosmo offset by revenue from paper sales paid back by Cosmo under the contract. As waste management is the legal responsibility of the City, this cost is part of an overall expense the City is required to cover. Nonetheless administration refers to it as a subsidy to Cosmo, presumably because paper delivered at no cost to Cosmo allows Cosmo to earn revenue. (The same will be true of the fees to be paid to the City's new curbside processor, but administration will not call that a subsidy.) Imagine what will happen when the City starts buying paper for Cosmo under the "no harm" measures. Administration will report a continuing "subsidy" to Cosmo comprising not only delivery costs but also the cost of the paper bought to replace what was taken from Cosmo by the curbside programme. This "subsidy" cumulated over the next seven years will show an ongoing expense no one could justify continuing.

We are presumed to intend the natural and foreseeable consequences of our actions. On this presumption administration clearly intends Cosmo's participation in recycling to end in 2018. Whether Council intends the same depends upon whether or not its members have collectively come to grips with the chain of events they are about to set in motion, which administration must surely understand though their report is silent on its inevitable outcome.

Clearly the mantra "no harm to Cosmo" cannot on its own halt Cosmo's elimination from recycling in Saskatoon. Council has the opportunity to do more for affected Cosmo participants at the next stage of deliberation, where they will review administration's Request for Proposals to ensure that it adequately addresses environmental and social objectives. As the RFP rating system described in administration's report places no social value on Cosmo's participation, this task will require corrective action by Council. That will mean extra time and effort. Unfortunately, Council's acceptance of administration's report at its last meeting showed more concern over the political fallout of delay than over the danger of decisions made in haste. This must change quickly if Saskatoon is to have a recycling programme of real and lasting value.

Respectfully submitted,

James H. Gillis
President, Family and Friends of
Cosmo & Elmwood Inc.

7830-1

B3

From: CityCouncilWebForm
Sent: June 26, 2011 7:28 PM
To: City Council
Subject: Write a Letter to City Council

RECEIVED
JUN 27 2011
CITY CLERK'S OFFICE
SASKATOON

TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Richard Stevenson
1506 Wilson Cres.
Saskatoon
Saskatchewan
S7J 2N2

EMAIL ADDRESS:

rickstevenson@sasktel.net

COMMENTS:

Re: Recycling and Cosmopolitan Industries

I have lived in Ward 7 for nearly 40 years. Councillor Mairin Loewen currently represents Ward 7 on City Council. I have followed closely Council's debate on Recycling and the impact of Council's decisions on Cosmopolitan Industries. I support the positions taken by Mayor Don Atchison and Councillors Dubois, Heidt, Donauer and Neault. I now ask my Councillor, Mairin Loewen, to reconsider her position on recycling and its impact on Cosmopolitan Industries and to change her vote to support the positions taken by the Mayor and Councillors named above. I agree with the removal of glass from the equation and fully support the proposal of a dual stream system. I believe that this is a reasonable, fair, socially responsible and defensible position that will be of great service and benefit to the citizens of Saskatoon and all parties involved in recycling.

RECEIVED
JUN 2 2 2011
CITY CLERK'S OFFICE
SASKATOON

B4)

Janice Peace
3333 Dieppe St
Saskatoon, SK S7M 3S6

City of Saskatoon
222 - 3rd Avenue N.
Saskatoon SK S7K 0J5

Attn: City Clerk's Office

June 16, 2011

Dear Madam:

RE: Submission to City Council Concerning
Proposed Tall wind Turbine Project

I am attaching a letter which I would like to have submitted to City Council for their consideration. Thank you.

Janice Peace

Proposed Tall Wind Turbine Project

My husband and I attended both the 2010 and 2011 open houses hosted by the city . We are not against utilizing wind power when economic and other considerations support it's use over other power generation options, but we strongly believe the wind turbines should not be located within urban settings for the following reasons :

1. While a few individuals might consider a tall wind turbine a "tourist attraction" as the City has suggested , most people would consider it to be an eyesore that they wouldn't want located anywhere near where they live. When you include the height of the landfill (1312 ft in 2010) and the height of the turbine and blades (394 ft) this structure will be 1706 ft (approximately 1/3 mile) above the elevation of the surrounding area. The Green Energy Rendering of the City's website does not give an accurate portrayal of the visual impact of the structure. Also, according to the 2011 presentation handout, the necessary height depends on the wind resource available, which has not yet been determined, so possibly the structure will be even higher.

If nothing else, it will be a city landmark as it will be visible from a great distance!

2. While scientific evidence to date has not demonstrated a direct causal link between wind turbine noise and adverse health effects, it doesn't appear that the possibility has yet been discounted. Some people living near wind turbines report symptoms such as dizziness, headaches and sleep disturbances. However, proving a direct causal link will be difficult until such time as the use of wind turbines in residential areas becomes common (if it ever does) and sample size becomes large enough that a scientifically proven conclusion can be reached. Some have criticized the lack of independent scientific review in discounting the concerns of area residents. Is it really necessary that the City of Saskatoon be on the leading edge of the use of tall wind turbines within the city when there is still a lot of controversy about this possibility?

3. The potential noise level is a concern. Apparently, there is little information available on actual measurements of sound levels generated from wind turbines. Since there is no widely accepted protocol for the measurement of noise from wind turbines, current regulatory requirements on setback distances are based on models. A measurement protocol to verify compliance with the modelled limits in the field has also apparently not been developed.

I have heard or read different comments from city personnel concerning the level of noise. One comment was that the turbine and blade wind sound levels would not be audible at the nearest residential homes. A news interview with a city personnel said that the noise would not be audible withtin the resident's home but would be like a "whisper in the library' in their yards. Nowhere is it stated at what wind speed they are referring to . The 2010 handout indicates the higher the wind speed, the greater the noise. I also understand that different turbines have different sound level ratings. What is the expected decibel level range of the proposed turbine at the landfill ?

The handout also indicates "the ambiant noise of the city itself and adjacent roadways is expected to significantly lessen the audible effect of the wind turbine and blade wind noise". I guess area residents should be grateful for the the expected increase in noise level caused by the future relocation of the CN/CP switching yards, city bus barns, snow dump location and road noise from the Circle Drive extension. Maybe that will drown out the noise from the wind turbine!

4. Some of the benefits of the wind turbine as stated in the open house handouts were:
   - Promotion of the City as environmentally conscious and responsible
   - A visible and educational tool for sustainable development
   - A visible benefit for local residents and businesses wishing to participate in this type of program to reduce their environmental impact

Based on the speakers at the open houses and the comments we heard, the majority of those in attendance were definitely not in favour of locating the wind turbine at the Landfill. Does this opposition to the project not matter?

I note that in the 2010 open house handout, it was stated that in 2008 there was strong support for the wind power initiative at Diefenbaker Park. I wonder if the support was for the concept of wind

power in general and not support for a turbine at that particular location. It was also stated that future residential land development that would be in close proximity to the Diefenbaker location was being considered, so the City chose another site (the Landfill) in order to achieve a greater setback distance. I would like to know exactly what land they were talking about, how close this land development would have been to the turbine location at Diefenbaker Park and whether that land is still being considered for residential development. Information at the 2011 meeting indicated the closest residential development from the Diefenbaker location was 550 meters versus 700 meters for the Landfill location. As 550 meters meets the most stringest setback guidelines, if there is indeed community support for locating the turbine at Diefenbaker Park, It should be constructed there. However, it would still be an eyesore that I for one would not want in the City.

I hope that the environmental impact study that is being conducted will be available to the public with sufficient time for it's review before city council votes on the project's future.

Janice Peace
Mike Peace
3333 Dieppe St

5000-1

B5)

THE BOARD OF POLICE COMMISSIONERS

SASKATOON, SASKATCHEWAN

June 27, 2011

RECEIVED
JUN 27 2011
CITY CLERK'S OFFICE
SASKATOON

His Worship the Mayor
and Members of City Council

Your Worship and Members of City Council:

Re: Restorative Action Program

At the meeting of the Board of Police Commissioners held on June 16, 2011, the Board received a presentation from representatives of the Saskatoon Rotary Club on the Restorative Action Plan (RAP).

As background, RAP was established by Rotary and it is an innovative and successful community driven program providing conflict resolution training and services, leadership skill development, relationship development, and life skills to nearly 5000 youth in six high schools in the City. RAP works to transform the cycle of violence and conflict affecting today's youth into opportunities for positive change and growth, and it supports and responds to the needs of all youth so they can live in a safer community.

RAP currently serves Mount Royal Collegiate, Bedford Road Collegiate, Walter Murray Collegiate, E.D. Feehan High School, Bethlehem High School, and Bishop James Mahoney High School. In the 2011 to 2012 school year, RAP will expand to Tommy Douglas Collegiate.

The Board of Police Commissioners was advised that the cost of the program is approximately $80,000 per school and the City of Saskatoon currently funds four schools at $15,000/school. The satisfaction with the program is extremely high from school staff, administration and particularly youth. The challenge, as understood by the Board, is to access adequate resources to continue to engage the practices and service delivery model that has made RAP successful. The Board of Police Commissioners is therefore requesting City Council to consider an increase in funding to provide for one additional school under the Restorative Action Program.

Yours truly,

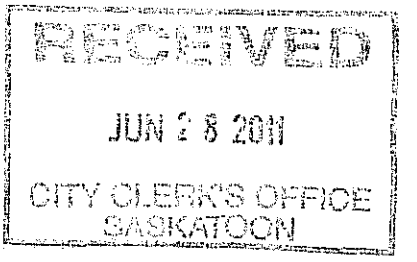
Joanne Sproule
Secretary to the Board

JS:jf

6050-5 B6)

141 Guelph Cres.,
Saskatoon, Sk.

June 27, 2011



His Worship, the Mayor
And City Council
City of Saskatoon, Sask.

Members of Council;

Re: Traffic Bridge

I suggest that council not go beyond the design stage for the replacement of the traffic bridge until the south bridge has been in operation for at least one year.

The need for a new traffic bridge should be determined by the results of a traffic study at that time, to assure a new traffic bridge is not redundant and constructed only to meet demands of minority pressure groups, such as heritage organizations, and the Nutana community.

If my recollection is accurate, the Buckwold Bridge was restricted for most of one year. At the same time the traffic bridge was closed. This means that traffic has adjusted to these restrictions for almost one year, although with considerable inconvenience to the traveling public.

Now advance the clock to 2012 when the south bridge is in operation. There are no restrictions on the Buckwold Bridge, the traffic bridge has been closed for two years, and motorists have adjusted their driving patterns.

Would this not be an opportune time to conduct another traffic study before awarding any contracts for the traffic bridge? Perhaps the south bridge will lessen the demand on the other bridges. Is there really a need for a new traffic bridge? Spending this amount of money, could be a total waste.

I have been concerned about this particular expenditure for some time, and perhaps the letter to the Star Phoenix from Henry Dayday, prompted what I am writing. I share his concerns.

The city will continue to grow, and most of you recognize that increased revenue from taxation from growth does not meet the cost for additional municipal services required by this growth. The larger the population of a municipality, the higher the municipal tax rate will be. Regardless, all major capital expenditures must be carefully reviewed.

I have considerable respect for the guidance provided to council by its administration and generally the decisions of the council. However, I feel that major capital expenditures should be functional and serve the needs of the community, and not cater to special interest groups. Our heritage can be preserved without costly capital expenditures without spending millions of $$$$. The next generation will pay the cost, not my generation.

Good luck in your deliberations.

Yours truly,
F. J. Sutter
Fred J. Sutter.

B7

From: CityCouncilWebForm
Sent: June 30, 2011 2:28 PM
To: City Council
Subject: Write a Letter to City Council

RECEIVED
JUN 30 2011
CITY CLERK'S OFFICE
SASKATOON

TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Heather Arnold
155 Meilicke Road
Saskatoon
Saskatchewan
S7K 5V5

EMAIL ADDRESS:

heather.arnold@saskatoon.ca

COMMENTS:

Saskatoon Road Runners Assoc., River Run Classic, Sunday August 14, 2011, 5:00 am - 11:30 am.
Requesting temporary road/lane closures as per proposed race route.
Half Marathon course
follows a scenic out and back route along Spadina Crescent and Saskatchewan Crescent. The race starts at Meewasin Park near Water Treatment Plant, 470 Whiteswan Drive, and proceeds south along Spadina Crescent. Participants cross the Broadway Bridge, then turn right, following Sask. Crescent to half Marathon turnout which is just before Taylor St. at which point they return along the same route to the finish line.
The 10km race course follows the half marathon route but turns around near Windsor Street.
The 5km race course follows the 10 Km and half marathon route.

Course Restrictions
The right hand lane along both Spadina and Whiteswan Drive will be closed to public traffic. Volunteers, orange traffic cones, and some roadblocks will be used to help mark the course and direct traffic.

185-9

From: CityCouncilWebForm
Sent: June 30, 2011 2:03 PM
To: City Council
Subject: Write a Letter to City Council

RECEIVED
JUN 30 2011
CITY CLERK'S OFFICE
SASKATOON

TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Heather Arnold
155 Meilicke Road
Saskatoon
Saskatchewan
S7K 5V5

EMAIL ADDRESS:

heather.arnold@saskatoon.ca

COMMENTS:

The Saskatoon Road Runners Association,annual River Run Classic road race is being held on Sunday, August 14, 2011. This event will start in Meewasin Park near the water treatment plant at 470 Whiteswan Drive.
We are asking for an extension to the noise bylaw for race set up and a minimal amount of amplified sound from 6:00 am - 11:00 am. Thank you for your consideration and approval.

B8)

This proposal is being submitted for an extension of the noise exemption bylaw as dictated by the City of Saskatoon City Council

Location Sun Down Drive In, Saskatoon

HWY 5 East, Range Road 344 S0K 2T0

Date September 12th 2011

Time 5:00pm-1:30am

Every year the Edwards Business Students Society holds an event called LB5Q Commerce BBQ. This event has appeared in publications such as Maclean's Magazine as one event that every University of Saskatchewan student should attend, as well as the largest student-run event in Western Canada. LB5Q has been a tradition in the Edwards School of Business at the University of Saskatchewan for many years. It is an event run entirely by student volunteers who plan the event as a fundraiser to create the operating budget for the Edwards Business Students Society. The funds generated from this event are used for extensive charity campaigns, academic programs, and to enrich the student experience at the U of S. The event generates $140,000 in revenue, all well as $16,000 for the Children's Hospital of Saskatchewan.

LB5Q Commerce BBQ is an event that incorporates a live outdoor stage with DJs, as well as liquor and food services. The event has 3000 attendees who are all bussed to the location of the venue. The location of the event is held secret to keep attendees from driving under the influence to and from the event. Traditionally, the event is held outside city limits and therefore permits were obtained by RM's. However, this year the location of the SunDown Drive In, which as of August 1st, 2010, used to be under the ownership of the RM of Corman Park, has been absorbed by the City of Saskatoon.

This event every year has complete liability insurance, liquor licenses, food licenses, more than adequate security and a secure venue where no participants can leave or enter without being on a designated bus back to the pickup/drop-off location.

LB5Q Commerce BBQ is an extremely important event for the Edwards Business Students Society; it creates the operating budget for the 2011-2012 fiscal year. Approval of the noise exemption is crucial for this volunteer run event to happen, allowing for the facilitation of essential programming for business students throughout the year.

Since this is a new process for me, I would greatly appreciate if I could talk to someone within the Council or a representative about getting approval. If need be I am willing to meet with any persons before the next council meeting if they have any further questions or concerns to address with me.

Thank you.

Contact Information

Justine Daum

LB5Q Coordinator

306-370-0751

Jld783@mail.usask.ca

Jay Brown

Edwards Business Students Society President

306-380-3750

Jay.brown.jdcw@gmail.com

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[i] CRUCIAL NOTE: The location of this event is held in confidentiality from the public in order to prevent anyone driving under the influence to the event site and to prevent any security glitches. For this reason we strongly request that you do not disclose this location information to anyone. We also request that since City Council meetings are open to the public and televised, that during the meeting the location at all times is referred to as LOCATION X.

B9) 25-9

From: CityCouncilWebForm
Sent: June 30, 2011 2:40 PM
To: City Council
Subject: Write a Letter to City Council

RECEIVED
JUN 30 2011
CITY CLERK'S OFFICE
SASKATOON

TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Will Antonishyn
101-3515 Thatcher Avenue
Saskatoon
Saskatchewan
S7R 1C4

EMAIL ADDRESS:

willantonishyn@creditunioncentre.com

COMMENTS:

We request permission to allow our Taste of Saskatchewan entertainers to perform until 10:30 pm July 19th to July 23rd

Cosmopolitan Industries
1971 - 2011
40 Years
Creating Opportunity for Adults with Intellectual Disabilities

#28 34th Street East Saskatoon, SK. S7K 3Y2
Phone: (306) 664-3158 Fax: (306) 244-5509
Website: cosmoindustries.com
Email: info@cosmoindustries.com

2025-1
B10)

RECEIVED
JUL 15 2011
CITY CLERK'S OFFICE
SASKATOON

June 30, 2011

City Council
City of Saskatoon
222 3rd Avenue N.
Saskatoon, SK S7K 0J5

Attention: Ms. Janice Mann, City Clerk

Re: Cosmopolitan Industries Ltd Application for Temporary Street Closure

Cosmopolitan Industries Ltd. (Cosmo) is seeking permission to close 34th Street East between Ontario Avenue and Alberta Avenue on September 9th, 2011 from 6:00 am until 9:00 pm.

Cosmo is celebrating our 40th Anniversary and are hosting a Street Festival for past and present participants, staff, Board members, volunteers, community partners, business partners, friends and the community at large.

Our outdoor event will include entertainment, food and fellowship.

I have discussed details of this event with Todd Jarvis and hope that City Council considers our request.

Thanking you for you consideration.

Sincerely,

Denise Young
Program Director

GENEROUSLY SUPPORTED BY
THE COSMOPOLITAN CLUBS OF SASKATOON THE KINSMEN FOUNDATION

B11)

From: CityCouncilWebForm
Sent: June 30, 2011 10:40 AM
To: City Council
Subject: Write a Letter to City Council

RECEIVED
JUN 30 2011
CITY CLERK'S OFFICE
SASKATOON

TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Ruth John
4702 Glenside Rd

Port Alberni
British Columbia
V9Y 5W5

EMAIL ADDRESS:

carpentersca@yahoo.ca

COMMENTS:

To the Mayor and all city council members
I just read about Saskatoon naming a "lane" in honour of a former "bunny". I can not express how much that sickens me to think we have Canadian soldiers dying while fighting for women's rights overseas and here at home we trivialize their lives by "honouring" someone's lack of morals. Someone with her paid role as a bunny continued to perpetuate the wrong that women are pieces of meat and not people. My daughter graduated from U of S and we were impressed with the beauty of the campus and the city. But we were not blind to the crime stats of domestiv violence and prostitution and rape. Can you honestly not find another female role model to "honour"? What toursit will look up this lane, a model citizen or just more of the same old boys network that gawk and drrol in delight. Please, can council lead and speak for women and their rights to respect etc and not be so out of date and so insulting to all of us women who have real careers and real mothers and daughters that we truly honour.
Thank you

(6220-1)
B12)

From: CityCouncilWebForm
Sent: June 30, 2011 8:15 AM
To: City Council
Subject: Write a Letter to City Council

RECEIVED
JUN 30 2011
CITY CLERK'S OFFICE
SASKATOON

TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

len boser
306 405 5th ave n
saskatoon
Saskatchewan
s7k 6z3

EMAIL ADDRESS:

len_boser@hitmail.com

COMMENTS:

copy of letter....hand delivered

JUNE 30TH, 2011

CITY of SASKATOON
c/o Transportation Branch

HAND DELIVERED

COPY TO various cc's sent by e mail

ATT: Jamison Gilbert A.Sc T.
Transportation Branch

Re. Disability Ramps Access
File # IS6220-1

MY BEEF
THE CITY OF SASKATOON CONTINUES TO IGNORE PROBLEMS ON 8TH STREET and CIRCLE DRIVE NORTH

THANK YOU FOR YOUR LETTER OF June 15th, 2011.

(..The City's goal is to provide well maintained and modern pedestrian facilities throughout all communities.) , this was taken from an attachment to the above mentioned letter!

Being put on a priority list is 1 (one) thing.

GETTING IMMEDIATE ACTION IS ANOTHER!

THE Accessibility Action Plan of 2008 focuses needs.. However

8th Street & Circle Drive North were built years ago and need attention N O W!

A DANGEROUS SITUATION EXISTS

Traversing these streets is risky. Someone will be seriously injured or killed if immediate action is not taken.

These busy traffic corridors present challenges as the seasons change.

All Disability access ramps are important!

But can you not see the need to start with the busiest traffic corridors first?

The CITY of Saskatoon is trying H A R D to bring pedestrian safety to the forefront.

But try harder!

LEN BOSER
Certified Insurance Professional,
Advocate for the Disabled,
and a Concerned Citizen

B13) 150-1 185-9

From: CityCouncilWebForm
Sent: July 01, 2011 7:59 PM
To: City Council
Subject: Write a Letter to City Council

RECEIVED
JUL 04 2011
CITY CLERK'S OFFICE
SASKATOON

TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Gillian Lyons
702 Main Street
Saskatoon
Saskatchewan
S7H 0K1

EMAIL ADDRESS:

gillianlyons@sasktel.net

COMMENTS:

Hello. On Canada Day the residents of Saskatoon had to put up with a ridiculously loud event at Friendship Park. I'm not talking about the Jazz Festival or the celebrations at Diefenbaker Park. The event I'm talking about was recorded music presented by Saskatoon DJ's. I live on the other side of the river and I could hear booming, incessant bass in my house all day. Never before have I heard anything so loud and offensive - the speakers that they used emphasized the bass and made everything vibrate around the whole area (I went down there to see who loud it was, and by the way, there were hardly any people there).

The City of Saskatoon Noise Bylaw states:

" Purpose
2. This Bylaw is enacted to protect, preserve and promote the safety, health, welfare, peace and quiet of the citizens of The City of Saskatoon through the reduction, control, and prevention of loud and excessive noise, or any noise which unreasonably disturbs, injures, or endangers the comfort, repose, health, peace or safety of reasonable persons of ordinary sensitivity."

If this is true, why on earth would the city allow permits for people to make as much noise as they want just because they have a permit?! When people apply for these permits does the city look at each application individually and think about how it might affect innocent residents of Saskatoon? At the very least, are there not limitations on decibel levels? Shouldn't there be someone from the city that checks on the decibel levels or are are the permits handed out carte blanche to anyone who is willing to pay? Do the residents of Saskatoon not have a right to quiet? There need to be some changes/amendments to the Noise Bylaw because I and many other people feel that our "safety, health, welfare, [and] peace and quiet" have not been protected by the City of Saskatoon.

Minister of
Municipal Affairs

SASKATCHEWAN

Legislative Building
Regina, Saskatchewan S4S 0B3

255-5-1

B14)

JUL 14 2011

June 20, 2011

2011-157

Janice Mann, City Clerk
City of Saskatoon
222 - 3rd Avenue North
Saskatoon SK S7K 0J5

Dear Ms. Mann:

Thank you for your letter dated May 27, 2011, proposing an amendment to *The Local Government Election Act* (LGEA) to prohibit candidates who fail to comply with campaign disclosure and spending limits established by bylaw from running for office in the next regular municipal election.

As you know, the LGEA was amended in the spring 2011 session of the Legislative Assembly. There are no plans to open the Act again prior to the next municipal elections. Typically, the Act is amended in the period between general municipal elections. Municipal sector associations are canvassed for possible changes. The City of Saskatoon was included in this process for the recent amendments. The next time this would occur is following the general municipal election scheduled for October 24, 2012. We will include your request on the list for consideration at that time.

If you would like to discuss the proposed amendment in greater detail, or if you have further suggestions for amendments to the Act, please do not hesitate to contact Elizabeth Kalmakoff, Senior Policy Analyst, at 306-787-3515 or by email at elizabeth.kalmakoff@gov.sk.ca.

I appreciate your interest in fostering a strong system of municipal governance in Saskatchewan.

Sincerely,

Darryl Hickie
Minister of Municipal Affairs

cc: Elizabeth Kalmakoff, Policy Development, Municipal Affairs

8355-1

B15

From: CityCouncilWebForm
Sent: July 05, 2011 4:23 PM
To: City Council
Subject: Write a Letter to City Council

RECEIVED
JUL 05 2011
CITY CLERK'S OFFICE
SASKATOON

TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Robert MacGillivray on behalf of Saskatoon Nutana Rotary Club
912 Queen St
Saskatoon
Saskatchewan
S7K 0N2

EMAIL ADDRESS:

rmacgill@shaw.ca

COMMENTS:

Re: Saskatoon Dragon Boat Festival

Due to conditions on the S. Sask River we are moving our practice sessions to the RCAF Pond (We have a permit with the city). Due to safety factors with operating dragon boats we require the presence of a small 15hp motorized zodiac boat to occasioonaly be on this body of water. We respectfully request permission to operate this motorized boat on the pond from July 11 to 22

Thank you

6295-1

B16)

From: CityCouncilWebForm
Sent: July 05, 2011 2:34 PM
To: City Council
Subject: Write a Letter to City Council

RECEIVED
JUL 05 2011
CITY CLERK'S OFFICE
SASKATOON

TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Thomas Bell
243 21st Street East
Saskatoon
Saskatchewan
S7K 0B7

EMAIL ADDRESS:

thbb05@hotmail.com

COMMENTS:

Re: Winston's Pub

Winston's is asking permission to block of a portion of the alley between the Senator Hotel and the Glengarry Building. The date for the closure would be August 6th at 16:00 hours to 02:00 hours of August 7th. We are requesting this to hold a special event in conjunction with the Fringe Festival in our back parking lot which would overflow into the blocked-off portion of alleyway. We have applied to Sask Liquor and Gaming for a liquor license for this event. The portion of alley that would be blocked off has a span of 19ft by 47ft and the entrance to the alley (by way of 3rd Avenue) would be blocked by road barricades provided by Guardian. A map containing the exact perameters of the area will be dropped off at City Hall as well as the form "Provisions of Civic Services". A "Right of Way" Permit has been applied-for.

Thank you for your Consideration.

Thomas Bell,
Manager, Winstons Pub.

17 11-1
C1)

Meewasin Valley Authority
402 - 3rd Avenue South
Saskatoon, Saskatchewan
S7K 3G5
Phone (306) 665-6887
Fax (306) 665-6117

Meewasin

RECEIVED
JUN 30 2011
CITY CLERK'S OFFICE
SASKATOON

June 9, 2011

Mayor and Council
City of Saskatoon
222 Third Avenue North
Saskatoon, SK S7K 0J5

Dear Mayor and Council:

Re: Meewasin Valley Authority Funding

2011

Meewasin is a partnership among the City of Saskatoon, the Government of Saskatchewan, and the University of Saskatchewan. All partners work together to maintain Meewasin budget and programs. This fiscal year, the Government of Saskatchewan provided an increase of 1.6% to Meewasin statutory and supplementary funding that was not matched by the City of Saskatoon. We are writing to ask you to consider an equivalent increase in your funding effective April 1, 2011.

We request an increase of 1.6% in quarterly funding effective April 1, 2011. This would mean a contribution from the City of Saskatoon of $686,700 for the calendar year 2011 (compared to $678,600 in the City of Saskatoon budget). The increase would be $8,100.

2012

The attached appendix shows that Meewasin statutory and supplementary funding has fallen far behind indicators of both need (population growth) and the partners' ability to pay (assessed value of property).

To cite a specific example, Meewasin needs an estimated $12 million to extend the riverbank trail system to known destinations – such as Wanuskewin Heritage Park, Western Development Museum, Chief Whitecap Park, and the NE Swale.

To maintain current levels of service, Meewasin requires an increase of 4% effective January 1, 2012. This estimate takes into account annual changes to payroll costs and the consumer price index over the past two years.

Consumer Price Index – All-items Saskatchewan, year over year percent change: 2009 2.1%; 2010 5.3%.

Meewasin has worked extremely hard on its capital program and fundraising efforts to complete the Riverfront at River Landing and the Cameco-Meewasin Skating Rink and

washroom in Kiwanis Memorial Park. As you know, when these capital projects are complete, they are signed over from Meewasin to the City of Saskatoon. Meewasin's conservation and education programs are also very important to the people of Saskatoon. An increase in core City of Saskatoon funding is required to maintain core programs at current levels in the face of cost escalation – particularly the costs of construction and payroll.

Meewasin provides excellent return for the City's investment. Over the past 29 years, Meewasin raised 81% of its revenue from sources other than the City of Saskatoon core funding. We would like to continue to provide you with this kind of leverage. Your increased support for 2011 would send a positive signal to the other participating partners, and also to Meewasin volunteers and donors.

Meewasin requests an increase of 4% in funding effective January 1, 2012. We would very much like to tell the other participating parties that the City of Saskatoon is leading the way in this regard.

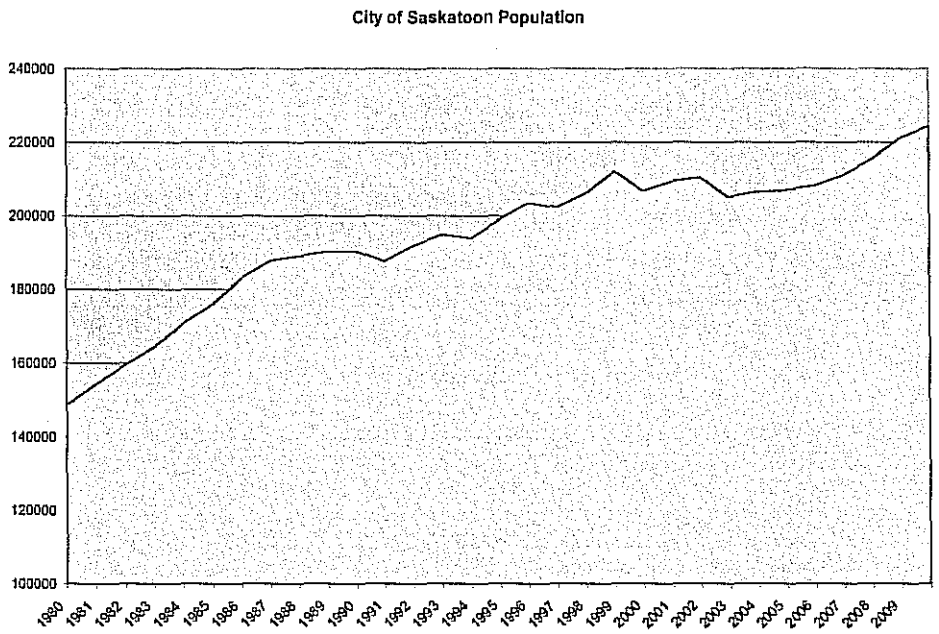
We would be pleased to discuss the matter further or provide additional information.

Sincerely,

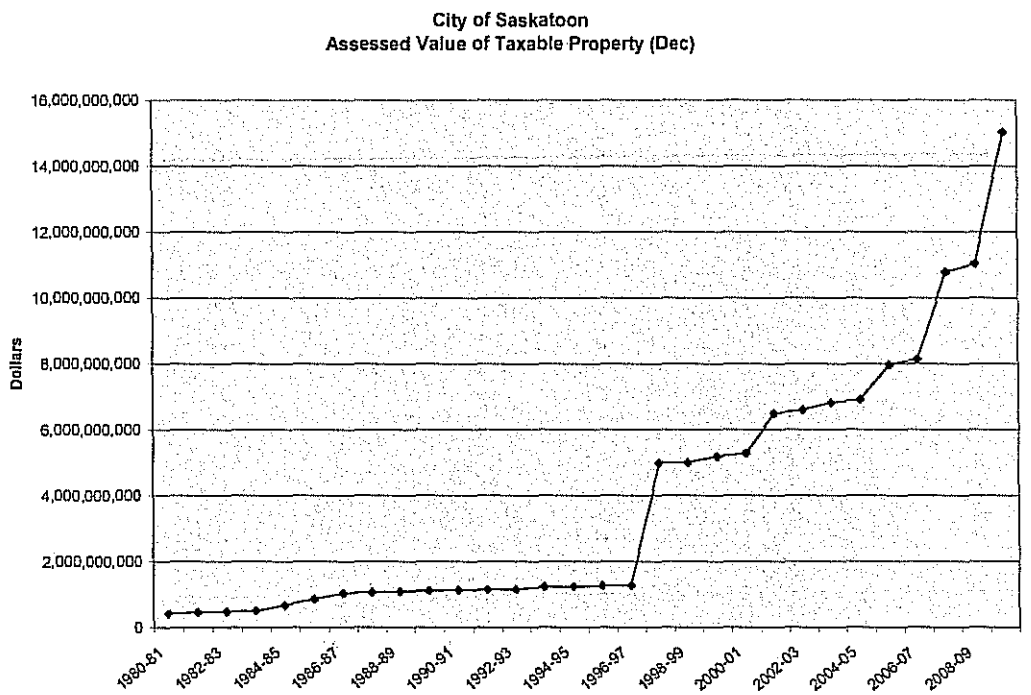
Jack Vicq
Chair

Enclosure

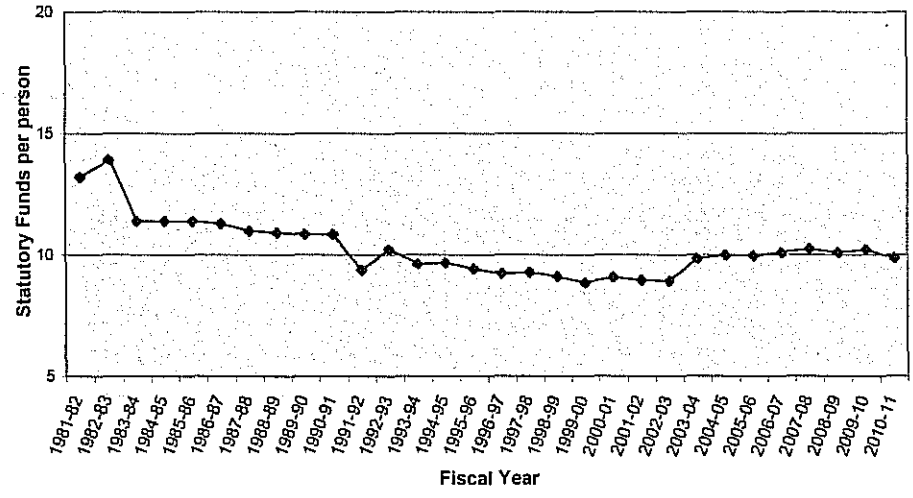
Indicator of public need for Meewasin services:



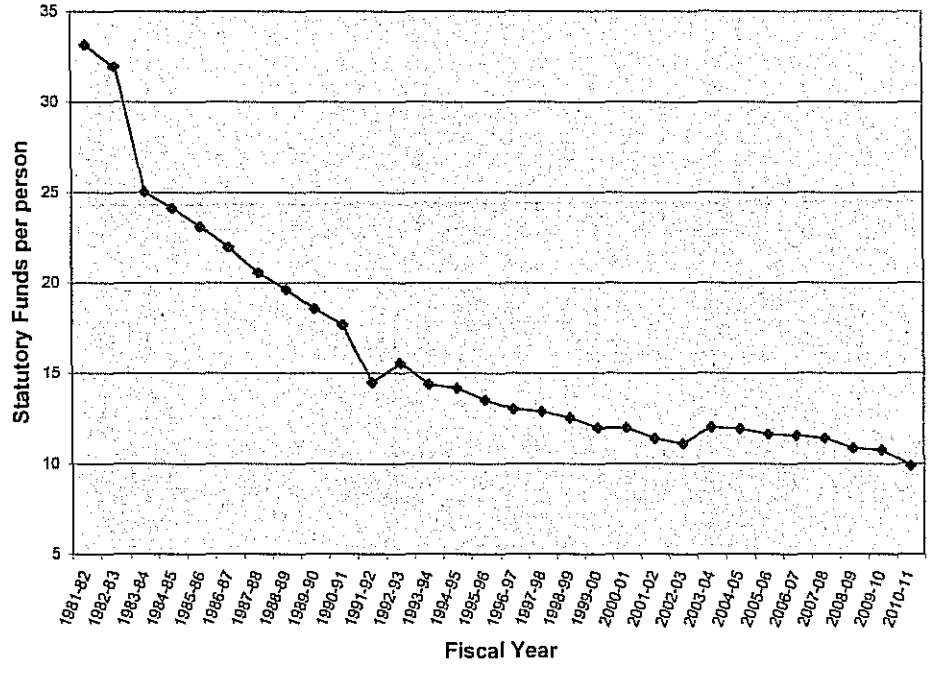
Indicator of funding availability:



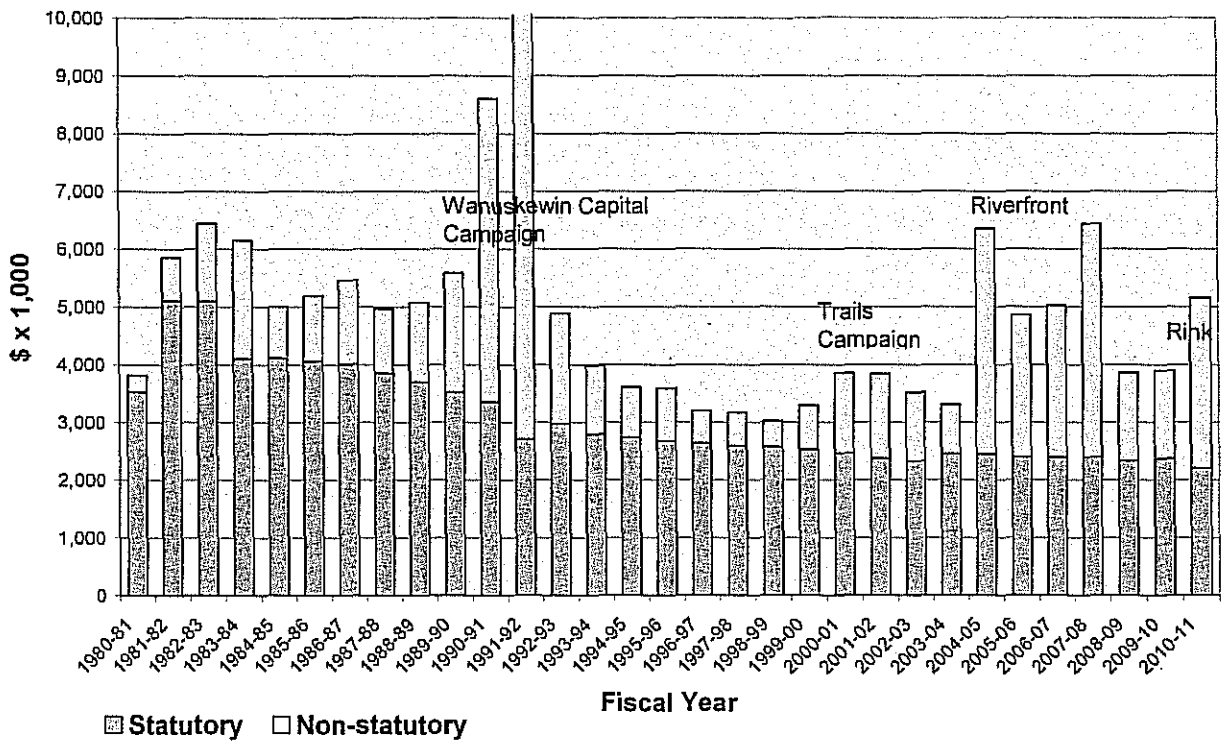
Meewasin Valley Authority
Statutory Funds per Capita
Absolute Numbers



Meewasin Valley Authority
Statutory Funds per Capita
Adjusted to Real Dollars (Dec 2010)



Meewasin Revenues in Real Dollars
(adjusted to December 2010 CPI)



6120-5
x 4129-15

C2)

From: CityCouncilWebForm
Sent: June 23, 2011 5:23 PM
To: City Council
Subject: Write a Letter to City Council

RECEIVED
JUN 24 2011
CITY CLERK'S OFFICE
SASKATOON

TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Phyllis/ Lewis Johnston / Heuchert
55 O'Neil Crescent
Saskatoon
Saskatchewan
S7N 1W7

EMAIL ADDRESS:

pjohn@sasktel.net

COMMENTS:

As a strong supporter of theatre in Saskatoon, and now a member of the cast of Saskatoon Summer Players, I cannot hold my silence regarding the parking situation that has been created around the Remai Arts Centre. Tonight (Thursday, June 24) even the cast will have a very difficult time finding parking in the area, since 2000 participants in the half-marathon to be held Saturday are asked to pick up their race packages at River Landing. Not all of them or us will be riding our bicycles to the events!

We're fortunate in that most of the cast must be there by 6:30 and may be able to park at the Farmers' Market. Because we don't get paid for our participation, we would go broke if we parked in the paid parking lot behind the Arts Centre. Aside from that, why should we park our 25 vehicles in spaces that should be used by the patrons?

It would appear that Kay Nasser and his associates will not be getting their act together this year (or ever?). Why cannot the land intended for his monstrosity be IMMEDIATELY gravelled and put to use as parking while all the other construction takes place?

This brings on the other issue of building the new Art Centre behind the existing Theatres. Yes, there is to be parking incorporated, but how many years will we have to wait for that? This entire schmozzle (after already spending 82 million preparing the 14-hectare River Landing site) puts more egg on the face of City Council for allowing it all to happen, and rubber stamping it to boot.

Shakespeare on the Saskatchewan must have had a vision when they decided to use tents near the current Mendel Art Gallery. At least there is a respectable amount of FREE parking at that location. Why, again, are we moving the Mendel???

It leads me to wonder just how supportive of the performing arts you really are. Patrons are so digusted with the lack of parking that they are staying away from phenomenal performances simply because of that.

Most sincerely,
Phyllis Johnston and Lewis Heuchert

150-1

C3)

From: CityCouncilWebForm
Sent: June 24, 2011 10:58 AM
To: City Council
Subject: Write a Letter to City Council

RECEIVED
JUN 24 2011
CITY CLERK'S OFFICE
SASKATOON

TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Gerald Neil
9672 Maylard Ave.,
Lambton Shores
Ontario
N0N 1J3

EMAIL ADDRESS:

gerryaneil@hotmail.com

COMMENTS:

Your Honour, I have five Airplex Storage Systems that I think would be good flood barriers. They are 22X10X10 and I will donate them to help you. I will require you to transport them from Forest, Ontario and I would appreciate a receipt for income tax. Thank you, G. Neil

6315-1

C4)

From: CityCouncilWebForm
Sent: June 24, 2011 2:43 PM
To: City Council
Subject: Write a Letter to City Council

RECEIVED
JUN 24 2011
CITY CLERK'S OFFICE
SASKATOON

TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Ryan Janzen
302-230 Slimmon Road
Saskatoon
Saskatchewan
S7V 0B3

EMAIL ADDRESS:

janzen@axonsoft.com

COMMENTS:

To whom it may concern,

I was quite dismayed when I checked out the 2011 construction map and noticed that the clover leaf ramp from Highway 16 to Circle Drive North - coming from Rosewood, is not included in the repaving scheduled for the north bound lane. I would recommend council to take a drive on this dangerous corner as it is in awful condition. I have seen people swerve to miss the giant holes and cracks. I have seen tires blown out. This is dangerous. There is a huge rut that semi-trucks have to try hard to miss and end up spewing rocks at your vehicle.

This section of road will not take another winter, let alone this summer. The patch job that city workers did is undone. This Northbound section of Circle drive from the Clover Leaf to Taylor Street is a complete mess. As a major traffic corridor I am astounded of the condition, and embarrassed, being that it is the first thing many visitors see.

I would ask council to start focusing on the important issues of infrastructure and scaling back on the nonessential bloated programs. We don't have an income problem at city hall, we have a spending problem and I think its time to eliminate some of these inefficiencies and get back to basics.

If we cant maintain our current roads, how are we going to maintain all of the new roads we are building. Sharpen your pencils, because you cant just keep taxing the crap out of us. We expect, and deserve more than we are getting.

Regards

Ryan Janzen

4139-1

C5)

From: CityCouncilWebForm
Sent: June 27, 2011 11:42 AM
To: City Council
Subject: Write a Letter to City Council

RECEIVED
JUN 27 2011
CITY CLERK'S OFFICE
SASKATOON

TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Krysten Ernst
343 Trimble Crescent
Saskatoon
Saskatchewan
S7W 0E1

EMAIL ADDRESS:

krysten_ernst@yahoo.ca

COMMENTS:

I live on Trimble Crescent in Willow Grove, and for the past 2.5 years a large tract of land across the street has remained empty. The land is full of weeds which blow seeds into our yard and is the exception on an otherwise lovely crescent which has been developing nicely as new owners move in. It is also an eyesore when viewed from the park which the City has been maintaining extremely well. At the very least I hope the City can request that the owner of this land maintain it, even just cutting down the weeds regularly would be sufficient. At the most it would be nice if the land could be developed sometime in the near future.

Thank you.

7900-1

C6

From: CityCouncilWebForm
Sent: June 25, 2011 9:17 AM
To: City Council
Subject: Write a Letter to City Council

RECEIVED
JUN 27 2011
CITY CLERK'S OFFICE
SASKATOON

TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Leila Edmond
306 5th Avenue North
Warman
Saskatchewan
S0K 4S0

EMAIL ADDRESS:

ledmond@sasktel.net

COMMENTS:

I would like an opportunity to express my disagreement with the city's decision to re-open spray parks and car washes, but continue to restrict the public from watering their gardens and lawns. I feel this decision reflects improper priorities. While I have small children who appreciate spray parks, I feel they are a HUGE waste of water and unnecessary during a water restriction. I would rather the public be able to use that water to maintain their gardens, which we have spent much time and money on. Gardens are beneficial for families year-round. I know we depend on our garden to fill our freezer for the winter. If the water restrictions are to be in place for another 3 weeks, I would appreciate it if the city would reconsider where water consumption should take place. Thank you for hearing my concerns and I appreciate your consideration.

Sincerely,
Leila Edmond

7900-1

C7

RECEIVED
JUN 29 2011
CITY CLERK'S OFFICE
SASKATOON

From: CityCouncilWebForm
Sent: June 29, 2011 9:58 AM
To: City Council
Subject: Write a Letter to City Council

TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Rayann Ethier
vanier cresent
saskatoon
Saskatchewan
S7L-5H9

EMAIL ADDRESS:

a_rethier@shaw.ca

COMMENTS:

i would like to know how come we can't fill our childrens little back yeard pool yesterday was just way to hot we live in low income housing and can not afford a air conditioner so we bought them a pool to play outside because it gets just way to hot inside we now have a 4 month old son whom gets soo hot we have to put him in a cool tub 3-4 times a day with this water ban my 3 year old daughter had suffered heat stroke yesterday she was up all night throwing up and we couldnt cool her off but car washes are aloud to keep going and the City mall was washing their parking lot with a fire hydrant the other day this is way out of control and i need an answer on what i can do without getting a 300$ fine so that my childrent ARE NOT SICK

C8) 1905-3

From: CityCouncilWebForm
Sent: June 28, 2011 1:24 PM
To: City Council
Subject: Write a Letter to City Council

RECEIVED
JUN 28 2011
CITY CLERK'S OFFICE
SASKATOON

TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Jack Begg
412 Simon Fraser Crescent,
Sasktoon,
Saskatchewan
S7H 3T7

EMAIL ADDRESS:

jack.begg@sasktel.net

COMMENTS:

Mayor and Councillors,
City of Saskatoon.
Sent via email

Since about 2004 our Utility bill has been going up and down like a yoyo. The last time I complained a few years ago it was like I was the guilty party - it was my fault.

We are an old couple and we live a rather sedentary life. We know that if we use a lot of electricity we will have to pay for it. That is not in question. We have very few months like that, maybe one every year or two

What I am complaining about is the fact that the electricity portion of our utility bill will be very high one month with an estimate and the next month when there is a reading we have a large credit. One month recently we had a credit so large that it paid the whole next month's bill including the water bill portion and there was some credit left over for the following month.

For heaven's sake get someone competent to straighten out your estimating program. I feel very sorry for people who are surviving on a limited income. It must be horrible for them to have to deal with what is going on.

Sincerely,

John H Begg
Utility Account Number 100351372

150-1

C9)

From: CityCouncilWebForm
Sent: July 01, 2011 11:24 AM
To: City Council
Subject: Write a Letter to City Council

RECEIVED
JUL 04 2011
CITY CLERK'S OFFICE
SASKATOON

TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Cindy Friesen
117 Avenue X South
Saskatoon
Saskatchewan
S7M 3H2

EMAIL ADDRESS:

tim.cindyfriesen@sasktel.net

COMMENTS:

We recently had our back lane resurfaced/repaired. The workers were very polite, helpful and concientious. They completed their work in a timely manner and took care not to damage property. The people in our household appreciated that they trimmed back the overgrowth of bushes etc. in the backlane. and the general tidiness of this might help keep the drug users and prostitutes from frequenting this area and partying in the back. Also the implementation of private garbage bins for each household has decreased the problem of fire hazard and people picking through the bins and tossing garbage around or dumping the bins out right. we thank you for these items. there is one bit of concern we have and that is the alley area that we share with the Bridges bar. when the patrons park, they sometimes, (quite frequently that is) park very close to our garage and make it almost impossible for us to enter and leave it safely. they almost completely fill in the back lane. it would be nice if they could have this clearly posted not to block our area. would it be possible for the city to post a sign stating not to block the garages, of ourselves and our neighbour to the south, (the garages are attached as this is a duplex; which we own half and they own the other half) our neighbours are seniors and find this quite inconvenient and somewhat dangerous when they come home from their shiftwork. thank you again for all your hard work. Sincerely, Mrs. Cindy Friesen

7900-1 C10

From: CityCouncilWebForm
Sent: July 03, 2011 6:42 PM
To: City Council
Subject: Write a Letter to City Council

RECEIVED
JUL 04 2011
CITY CLERK'S OFFICE
SASKATOON

TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Rhonda Everson
731 - 2nd street East
Saskatoon
Saskatchewan
S7H 1P6

EMAIL ADDRESS:

r.everson@sasktel.net

COMMENTS:

How does the city informed residence of the water restrictions if you do not get the Star Phoenix and you do not listen to local radio or television? It came as a surprise to me and several other people I talked to that there was a water restriction. We had no idea.

5200-4

C11

RECEIVED
JUL 04 2011
CITY CLERK'S OFFICE
SASKATOON

From: CityCouncilWebForm
Sent: July 01, 2011 8:58 AM
To: City Council
Subject: Write a Letter to City Council

TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Nina Henry
127 Whiteswan Drive
Saskatoon
Saskatchewan
S7K 4M5

EMAIL ADDRESS:

henrynl@shaw.ca

COMMENTS:

I am a dog owner who prides in ensuring that I adhere to the City Bylaws regarding dog ownership in the City of Saskatoon. Once again I have opened my utility statement to find information about pet ownership and the fines associated with not adhering to bylaws.

I am writing to request that City Council Council consider putting a new pamphlet in the Utility Bills sent out - one that tells general citizens about walkway etiquette. Bicycles that speed by on the Meewassin trail frightening dogs and people strolling, rollerbladers who come up from behind with no notice and swing their feet right in front of a dog's face, skate boarders who also have no consideration for others. My understanding is that there is a bylaw stating that cyclists must have bells and must let you know if they are approaching. If they don't there is a fine. This bylaw is unknown to most and the lack of courtesy is very irritating to those wanting to use the path in a relaxing manner.

Saskatoon is a very dog unfriendly city as evidenced by the many signs that have no dogs allowed on them. The City Police are very quick to fine dog owners who have their dogs off leash in undesignated areas. However, I do not see City Police enforcing the laws regarding cyclists with bells.

I have personally witnessed elderly people on the path using walkers in front of my house be frightened to the extent that they have fallen over because of cyclists speeding by. I continually witness cyclists yelling at dog owners in the Sutherland off-leash dog park because as they speed by a dog lurches at their feet. They do not slow down, as the sign says, and yield to dog owners. Yet there are no repercussions from City Bike Officers who are in the area. At the same time, those same Bike Officers are ticketing people who go outside the off-leash area down to the riverbank.

I am requesting that City Council consider educating the general public about walkway etiquette in this city. Whether its for the benefit of dog owners, the hard of hearing or the elderly, we all need protection from inconsiderate cyclists, rollerbladers, and skate boarders. They should be fined for not following bylaws, and the police should be out talking with them about how their actions affect others.

I will continue to have my two dogs on leashes, one on each side of me taking up the entire path until the city starts getting others to be more considerate. I am within the bylaws but it is my way of getting cyclists to stop so that I can tell them that there is a bylaw and if they give me notice I will move out of their way long before they want to pass by me and my dogs.

I hope to see some information pamphlet in the next utility bill I open and more visibility of City Bike Officers considering this matter.

Nina Henry

5300-5

(12)

RECEIVED
JUL 04 2011
CITY CLERK'S OFFICE
SASKATOON

June 14th

City Council

222 - 3rd Avenue North
Saskatoon SK
S7K 0J5

I am writing this letter to express some concerns regarding Saskatoon's green transportation.

There are many different ways people get around the city. For example driving, busing, walking, biking, skateboarding ect. Our city is trying to promote "green transportation" to help people stay healthy and to help the environment. I think this is really great, however there are a few things the city could fix to make this much easier for people. First off they could add more bike lanes, secondly they should drop bylaw about no skateboarding on major roadways, and lastly they should add sidewalks to all curbs.

Although Saskatoon has some bike lanes, we need to get more. Most drivers do not particularly enjoy sharing the road with bikers, so if we had more bike lanes, drivers would have their space and bikers would have their own space. This would also make biking safer, and make a lot of bikers feel more comfortable biking on main roadways. On another note, we need to maintain the bike lanes we have. I have on many occasions been biking down a roadway in a bike lane and have had to ride in the car lanes because the bike lane is so full of sand and mud. We need to treat the bike lanes as we do the driving lanes, bike lanes need to be cleaned as well and not just be a spot where you can push all the sand from the winter.

Secondly I think that bylaw about no skateboarding on major roadway should be dropped. It states "A person shall not skateboard on a street or sidewalk or other public place within the Restricted Areas outlined in Schedule No. 5." I think that this law completely contradicts the green transportation the city is trying to promote. Many people use skateboards and longboards as a form of transportation and by telling them they can't do that on almost all of the major streets is completely ridiculous. People who longboard/skateboard are trying to be more eco friendly, while still trying to get places efficiently. In telling them they can't board in main areas forces them to stop and walk for blocks at a time, slowing them down immensely and making it very inefficient. Consequently it's making people choose driving instead of boarding when they could easily board somewhere if this law was removed.

Most curbs in Saskatoon do have sidewalks, however some do not. This makes it difficult for people to walk places, as well as it being dangerous. I know from personal experience that it is really inconvenient. On my way home from school there is a stretch with no sidewalk. On a few occasions I have walked on someone's lawn to get out of the way of traffic and the owners did not appreciate it. So I have to choose between getting in the way of traffic or being yelled at by

unhappy people, I don't think that's right and pedestrians should most definitely not have to choose between those two options. A simple fix would be to put in more sidewalks.

In conclusion I think it's awesome that the city is promoting green transportation, but I think we need to get more organized and really commit to the idea. We either need to be all for it, or not at all. We can't promote green transportation for one thing and not for another, it's just too inconsistent. There are many simple things that could be done to help keep our city on track. I hope this has given you some ideas as to how we could improve our city and make it easier for people to choose the green option.

Sincerely,
Charlie Freeman

19 John Hair Crescent
S7J 2K6

6120-1

C13

From: CityCouncilWebForm
Sent: July 04, 2011 11:43 PM
To: City Council
Subject: Write a Letter to City Council

RECEIVED
JUL 05 2011
CITY CLERK'S OFFICE
SASKATOON

TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Jim Buck
39 Beurling Crescent
Saskatoon
Saskatchewan
S7H 4V6

EMAIL ADDRESS:

jfbuck1@hotmail.com

COMMENTS:

His Worship The Mayor and Members of City Council

From:
Jim Buck, Treasurer
Rock of Ages Church
130 Kings mere Place
Saskatoon SK. S7J 3V7

Re: No parking along east Side of Kingsmere Boulevard, south of Taylor Street

This letter is to ask about the possibility of lifting the "No Parking" restriction for Sundays, or Saturday & Sunday if possible, along the east side of Kingsmere Boulevard, south of Taylor Street. We are the owners of Rock of Ages Church at 130 Kingsmere Place, and when we purchased the property about five years ago, there was parking available on both sides of Kingsmere Boulevard. Also at that time, there was a large parking lot directly across the street from us to the North. About three years ago, signs were posted indicating that there is to be no parking at anytime along the east side of Kingsmere Boulevard. At that time, some people attending our Church were not paying attention to the new parking enforcement signs that were unexpectedly posted, and were issued $50.00 parking tickets for a few Sundays following the change. Since then, residents and/or their weekend guests in the condo buildings on the east side of Kingsmere Boulevard, who normally parked on the east side of Kingsmere Boulevard, moved their parking across the street to Kingsmere Place, which fronts our Church and the Catholic Church. Also a new Condo Building was constructed on the vacant parking site across the court (to the north) from our Church at 102 Kingsmere Place, therefore decreasing parking substantially more for both residents and Church attendees on Sundays. We have no objection to the no parking requirements that have been imposed on Kingsmere Boulevard from Monday through Friday, however; on weekends there are major parking problems for both residents living in the area and people attending Church and Church activities. We do provide parking in our Church parking lot, but it does not handle the traffic that is required for both our Church, the Catholic Church located adjacent to us and for the local Condo Residents. If there could be parking relief allowed on Kingsmere Boulevard for Saturday and Sundays, or at the least on Sundays only, it would relieve some of

the pressure not only for the two Churches, but also for the residents in the area and their weekend guests.

Would it be possible for the Branch or Department responsible for parking restrictions to take a look at this request, and consider the no parking restriction be lifted here for weekends, or Sundays only? We can see no reason why this should not be possible starting from the intersection of Kingsmere Court and moving south. It should create no interference for the intersection traffic on the corner of Kingsmere Blvd and Taylor Street.

We thank you for considering this request and look forward to your response.

Yours truly
Jim Buck, Treasurer
Rock of Ages Church
Telephone: (306) 373-8807
(On Behalf of Rock of Ages Church Council)

205-5
DI

Saskatoon Literacy Coalition

RECEIVED
JUN 24 2011
CITY CLERK'S OFFICE
SASKATOON

June 14, 2011

His Worship the Mayor and City Council
c/o Office of the City Clerk
222-3rd Ave. North
Saskatoon, SK S7K 0J5

His Worship the Mayor and City Council,

September 8th is **International Literacy Day**. The *Saskatoon Literacy Coalition* will host its annual celebration of **International Literacy Day**, literacy and reading at SIAST Kelsey Campus, on Thursday, September 8th at 10:00 am. As we near the end of the United Nations International Literacy Decade (2003-2012) our theme this year is ***"Literacy Creates Connections"***. As part of the celebration we are inviting every individual, school, business and organization to ***"Drop Everything and Read"*** for 15 minutes on September 8th.

Please find enclosed information about **International Literacy Day**. We anticipate that once again there will be 600-800 people in attendance, many of these school-age children. The *Saskatoon Literacy Coalition* requests that September 8th be declared **International Literacy Day** in the City of Saskatoon.

The *Saskatoon Literacy Coalition* is a non-profit organization of individuals and representatives from organizations working to promote literacy. We provide a forum for raising public awareness about the importance of a literate society, exchanging information, facilitating cooperation between member groups and initiating literacy projects.

Thank you for your consideration of this request.

Sincerely,

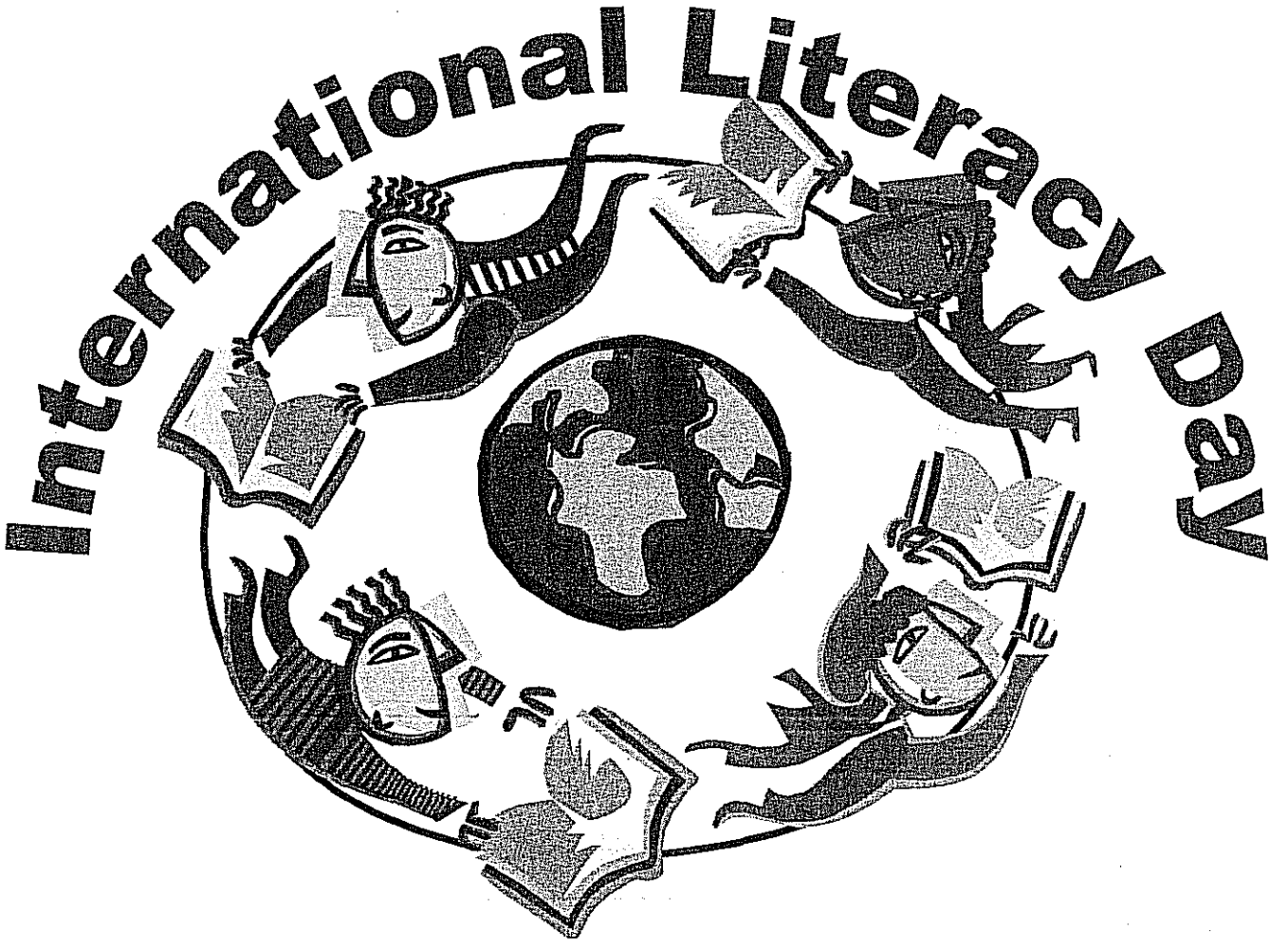
Cathy Sieben, President
Saskatoon Literacy Coalition
652-0187

c/o 204 5th Ave. N. | Saskatoon, SK S7K 2P1 | ph: 306-657-6277
www.nald.ca/slc | sktnlitcoalition@gmail.com

"Literacy Creates Connections"

The Saskatoon Literacy Coalition Inc.

invites you to attend their annual celebration on



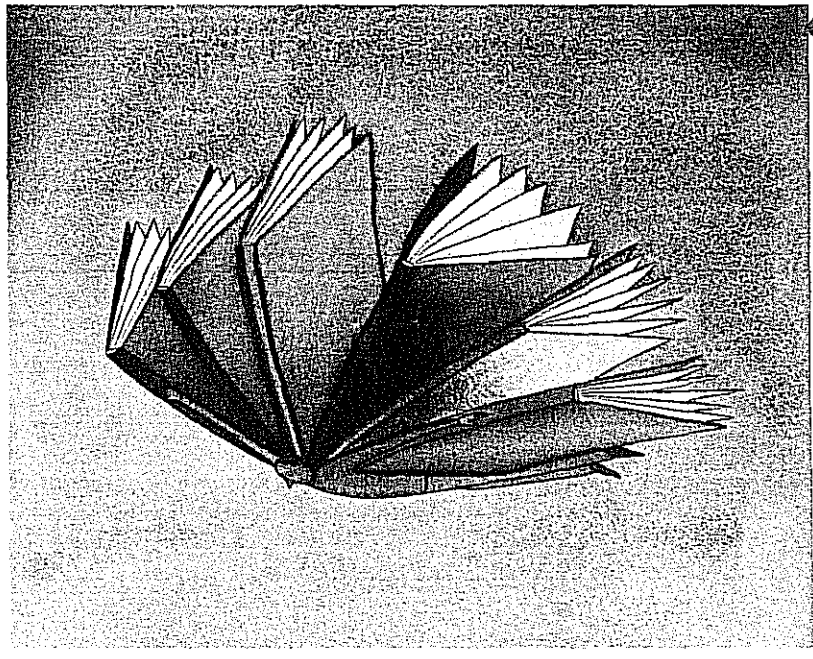
Thursday September 8th, 2011 at 10:00 A.M.

at SIAST Kelsey Campus on the front lawn, Idylwyld & 33rd St.
Literacy Day cake, entertainment, public speakers,
free books & more.

Come join in the celebration and help promote literacy in our community. Your presence and interest does make a difference!

Working Together for Literacy
SLC

International Literacy Day



"Literacy Creates Connections."

The Saskatoon Literacy Coalition

invites you to

Celebrate International Literacy Day

Every School, Business, Organization and Citizen in Saskatoon is invited to Drop Everything and Read for 15 minutes at 1:00 p.m. on September 8, 2011.

In 2010, 21,099 people in Saskatoon registered to Drop Everything and Read for 15 minutes for International Literacy Day. Let's see how many people we can get reading at once this year!

Register your participation by emailing *sktnlitcoalition@gmail.com* with the name of your organization and number of people participating.

Working Together for Literacy SLC