

Council Chamber  
City Hall, Saskatoon, Sask.  
Monday, November 30, 1998  
at 7:00 p.m.

## **MINUTES OF THE REGULAR MEETING OF CITY COUNCIL**

**PRESENT:** His Worship Mayor Dayday in the Chair;  
Councillors Atchison, Harding, Heidt, Langford, Maddin, McCann,  
Roe, Steernberg and Waygood;  
A/City Manager Richards;  
City Solicitor Dust;  
General Manager Transportation Mercer;  
City Clerk Mann;  
City Councillor's Assistant Holmstrom

### **PRESENTATION**

His Worship the Mayor and Mr. Dave Taylor, President of C.U.P.E. Local 59, presented Ms. Tara Miller with a joint City of Saskatoon/C.U.P.E. Local 59 Scholarship. His Worship the Mayor and Mr. Taylor expressed their congratulations to Ms. Miller.

His Worship the Mayor and Mr. Dave Rumpel, President of Saskatoon Professional Fire Fighters' Union, Local 80, presented Mr. Kim Barrett with the joint City of Saskatoon/Saskatoon Professional Fire Fighters' Union Local 80 - Budz-Guenter Memorial Scholarship. His Worship the Mayor and Mr. Rumpel expressed their congratulations to Mr. Barrett.

*Moved by Councillor Roe, Seconded by Councillor Langford,*

*THAT the minutes of the regular meeting of City Council held on November 16, 1998, and the special meeting of City Council held on November 23, 1998, be approved.*

*CARRIED.*

### **COMMUNICATIONS TO COUNCIL**

The following communications were submitted and dealt with as stated:

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**A. REQUESTS TO SPEAK TO COUNCIL**

**1) Alan Hall  
56 - 320 - 5<sup>th</sup> Avenue North, dated November 9**

Requesting permission to address Council regarding an appointment to a committee on transportation of the disabled. (File No. CK. 7305-1)

**RECOMMENDATION:** that Clause B12, Report No. 23-1998 of the City Manager and Items A.8 to A.14, AA.2 and AA.8 to AA.11 of "Communications" be brought forward for consideration and that the speakers be heard.

*Moved by Councillor Roe, Seconded by Councillor Atchison,*

*THAT Clause B12, Report No. 23-1998 of the City Manager and Items A.8 to A.14, AA.2 and AA.8 to AA.11 of "Communications" be brought forward for consideration and that the speakers be heard.*

*CARRIED.*

*Councillor Maddin excused himself from discussion and voting on the matter and left the Council Chamber.*

**REPORT NO. 23-1998 OF THE CITY MANAGER**

**B12) Special Needs Transportation  
(File No. 7305-1)**

**RECOMMENDATION:**

- 1) that the Scheduling/Dispatch function of the Special Needs Transportation Service be awarded to Tel-J Communications;
- 2) that the Operations function of the Special Needs Transportation Service be awarded to Wayne Bus Ltd.;
- 3) that the Administration be instructed to finalize the terms and conditions for provision of the above two awards; and,
- 4) that His Worship the Mayor and the City Clerk be authorized to execute the contract documents, as prepared by the City Solicitor, on behalf of the City of Saskatoon under the Corporate Seal.

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Report of the General Manager, Transportation Department, November 25, 1998:

“At its meeting held on November 2, 1998, City Council approved the release of a Request for Proposals (RFP) for the provision of the Scheduling/Dispatch, and Operations functions of the Special Needs Transportation (SNT) Service. It did so with the condition that potential bidders could submit proposals requiring the City to retain ownership of the vehicles. The following enquiry was made by Councillor Steernberg at the meeting of City Council held on November 16, 1998:

**“Would the Administration report at the same time as the r.f.p. on special needs: on the comparative costing of doing the service in-house.”**

The RFP was released on November 3, 1998, with the option that potential bidders could require the City to retain ownership of the vehicles. The RFP closed on November 17, 1998. Bidders could submit proposals for the provision of the Scheduling/Dispatch function, the Operations function, or both. The following three complete proposals were received:

1. Tel-J Communications, of Saskatoon, for the Scheduling/Dispatch function;
2. Wayne Bus Ltd., of Regina, for the Operations function; and,
3. Med Tram (M.D. Emergency Services Ltd.), of Saskatoon, for both the Scheduling/Dispatch function and the Operations function.

The proposals were reviewed by the General Manager, Transportation Department, and both the Maintenance Manager and the Marketing and Customer Service Manager, Transit Services Branch. The proposals were reviewed using the following criteria as a guideline:

- Proposed service plan
- Proposed transition plan
- Hours of operation
- Staff training
- Details of vehicles
- Proposed supervision
- Proposed method of handling complaints
- Use of technology
- Safety features of proposal
- Cost
- Number of trips that could be provided
- Proposed management structure
- Experience of the company in SNT
- Financial ability of the company to meet its obligations
- Proposed facilities

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The review of the proposals indicated that the greatest value could be achieved by the combination of the proposals submitted by Tel-J Communications for the Scheduling/Dispatch function, and Wayne Bus Ltd. for the Operations function. The financial components of the proposals were evaluated using a standard of 54,000 trips per year with a productivity of 2.5 trips per hour. Using this criteria, the Tel-J Communications/Wayne Bus Ltd. bids would result in a cost of \$1,191,000 in 1999. This compares to Med Tram's cost of \$1,287,000.

Tel-J Communications was formed in 1990. It provides 24-hour telephone answering, paging and dispatch services, and an alarm monitoring response service. It provides dispatch service for Tri-Hospital Patient Transport and Courier and after-hours dispatch service for Bridge City Towing. It also takes bookings and does dispatching for Saskatoon Handi-Van and provides after-hours telephone answering and radio dispatch for the current SNT Service provided by the Saskatchewan Abilities Council.

Tel-J Communications' proposed hours of operation exceed that required by the RFP. It also allows after-hours cancellations. Tel-J Communications is willing to receive requests for service via fax and e-mail. It proposes to use the same telephone numbers as are currently used and use a Centrex telephone system. The proposed transition plan and complaint resolution process are acceptable. It has met the financial references, experience references and licensing requirements, and is in good standing with the Workers' Compensation Board as required in the RFP. Tel-J Communications is confident it can be ready to provide service by January 1, 1999, if the work is awarded by December 1, 1998.

Wayne Bus Ltd. was incorporated in Saskatchewan in 1964. The present management team has been in place since 1985. Wayne Bus Ltd. has numerous contracts with public sector agencies, and provides 3,200,000 trips annually utilizing a fleet of over 300 vehicles. Since 1995, Wayne Bus Ltd. has provided the SNT service for the City of Regina. The City of Regina is satisfied with the service provided by this company.

Wayne Bus Ltd.'s hours of service meet that required in the RFP. It will require its drivers to be neat in appearance and wear photographic identification. It has proposed acceptable complaint resolution and accident investigation processes as well as a transition plan. Its fare handling and reconciliation methods are also acceptable. Wayne Bus Ltd. will provide new vehicles and has a more than adequate vehicle inspection and maintenance program. The type of vehicle, lift device, and restraint system are acceptable. It will acquire a building in Saskatoon to house the vehicles, perform vehicle maintenance and cleaning, and accommodate the operation, office, and supervisory staff. It has a very detailed driver training program and driver's manual. It is agreeable to setting performance standards. It presently has a complaint ratio of 0.8 complaints per 10,000 rides. Wayne Bus Ltd. will provide adequate documentation of its performance on a monthly basis. It has met the financial references, experience references, and licensing requirements, and is in good standing with Workers' Compensation Board as required in the RFP. Wayne Bus Ltd. is confident it can be ready to provide service by January 1, 1999 if the work is awarded by December 1, 1998.

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As mentioned above, Wayne Bus Ltd. would supply its own fleet of new lift-equipped vehicles. This would allow the City to dispose of its current fleet. The disposal value of the fleet is estimated at \$285,000. Med Tram's submission proposed purchasing the fleet for \$280,450.

As requested, the Administration estimated the costs for the City to provide the SNT Service. It did so assuming that the current Saskatchewan Abilities Council employees would be utilized at the wages and benefits shown in the Amalgamated Transit Union's proposal to City Council dated November 16, 1998. Using the Union's proposal as a base, the Administration has added a supervisory position to the staff as it deems it to be impractical and unreasonable to provide this service without any supervision. Current Transit management is fully committed and would not be able to assume this responsibility unless other duties were deleted. It has also increased the provision for vehicle maintenance, added a vehicle depreciation expense and an annual allocation to a reserve to fund a new Operations building which will be required in the future. It has also increased the cost for building maintenance and made a provision for a property tax expense which Transit Services is required to pay and does pay for its other buildings. The Administration's estimated cost of providing the service using the current employees, moving the dispatch staff into the existing Transit Services building, housing the vehicles and drivers in the former Electrical Distribution Department garage, and utilizing the current fleet is \$1,340,000 per year. The above cost does not include costs associated with liability claims and settlements, or labour relation costs associated with bargaining, grievances, or arbitrations.

If the City were to take over the service, it would incur an additional one time capital cost in 1999 estimated at \$340,000. This would provide funding to repair the existing vehicles and lifts, purchase two new vehicles, replace the radio system, provide for office renovations to accommodate the Dispatch staff, and for improvements in the Operations garage. There is no source of funding for these improvements.

The following is a summary of the costs of the combined Tel-J Communications/Wayne Bus Ltd. proposal, the Med Tram proposal, and the proposal to have the City take over the service:

<u>Proposal</u>	<u>Annual Operating Costs</u>	<u>One Time Capital Costs</u>	<u>One Time Disposal Revenue</u>	<u>Cost Over Five Years</u>
Tel-J/Wayne Bus	\$1,191,000	\$0	\$285,000	\$5,913,000
Med Tram	\$1,287,000	\$0	\$280,450	\$6,417,000
City of Saskatoon	\$1,340,000	\$340,000	\$0	\$7,313,000

In summary, the Administration considers the combined bid of Tel-J Communications and Wayne Bus Ltd. to be the preferred option of providing the SNT Service. Both proposals allow the Administration the flexibility to make service level changes should future conditions warrant. If Council agrees with the Administration's recommendation, it will begin the process of finalizing the contractual relationships between these two parties and the City, as well as initiate the transition plan."

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**A8) Ron Bort, Provincial President  
Saskatchewan Voice of People with Disabilities Inc., dated November 27**

Requesting permission to address Council regarding Special Needs Transportation. (File No. CK. 7305-1)

**RECOMMENDATION:** that Mr. Bort be heard.

**A9) Annabeth Delorme  
104A - 730 Heritage lane, dated November 26**

Requesting permission to address Council regarding Special Needs Transportation. (File No. CK. 7305-1)

**RECOMMENDATION:** that Ms. Delorme be heard.

**A10) Jamie McKenzie  
106 - 530 - 25<sup>th</sup> Street East, dated November 28**

Requesting permission to address Council regarding Special Needs Transportation. (File No. CK. 7305-1)

**RECOMMENDATION:** that Mr. McKenzie be heard.

**A11) Mary Frerichs  
Oliver Lodge Special Care Home, dated November 30**

Requesting permission to address Council regarding Special Needs Transportation. (File No. CK. 7305-1)

**RECOMMENDATION:** that Ms. Frerichs be heard.

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**A12) Jeff Siemens  
3240 - 33<sup>rd</sup> Street West, dated November 30**

Requesting permission to address Council regarding Special Needs Transportation. (File No. CK. 7305-1)

**RECOMMENDATION:** that Mr. Siemens be heard.

**A13) Tony Heit  
807 Avenue I South, dated November 30**

Requesting permission to address Council regarding Special Needs Transportation. (File No. CK. 7305-1)

**RECOMMENDATION:** that Mr. Heit be heard.

**A14) Christine Gallipeau-Cook  
103 B - 1505 McKercher Drive, dated November 30**

Requesting permission to address Council regarding Special Needs Transportation. (File No. CK. 7305-1)

**RECOMMENDATION:** that Ms. Gallipeau-Cook be heard.

**AA2) Christine Gallipeau-Cook  
103B - 1505 McKercher Drive, undated**

Submitting a petition of approximately 100 signatures requesting that Council withdraw its motion of Monday, November 2, 1998 regarding the Special Needs Transportation Service. (File No. CK. 7305-1)

**RECOMMENDATION:** that the information be received and considered with Clause B12, Report No. 23-1998 of the City Manager.

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**AA8) Alice Silversides, Secretary  
Club 60, Y.W.C.A., dated November 24**

Requesting that the Special Needs Transportation Service be continued. (File No. CK. 7305-1)

**RECOMMENDATION:** that the information be received and considered with Clause B12, Report No. 23-1998 of the City Manager.

**AA9) Anne Venning  
416 Avenue G South, undated**

Submitting a petition of approximately 300 signatures requesting that Council withdraw its motion of Monday, November 2, 1998 regarding the Special Needs Transportation Service. (File No. CK. 7305-1)

**RECOMMENDATION:** that the information be received and considered with Clause B12, Report No. 23-1998 of the City Manager.

**AA10) Henry Gerbrandt  
261 Western Crescent, undated**

Submitting comments regarding the Special Needs Transportation Service. (File No. CK. 7305-1)

**RECOMMENDATION:** that the information be received and considered with Clause B12, Report No. 23-1998 of the City Manager.

**AA11) Jeff Pattison, dated November 28**

Submitting comments regarding the Special Needs Transportation Service. (File No. CK. 7305-1)

**RECOMMENDATION:** that the information be received and considered with Clause B12, Report No. 23-1998 of the City Manager.

*Mr. Alan Hall, 56 - 320 - 5<sup>th</sup> Avenue North, requested that Council set up a steering committee to work with the users.*

*Mr. Kent Smith-Windsor, Executive Director, The Chamber, spoke in support of the proposed recommendations to contract out the Special Needs Transportation Services.*

*Mr. Wayne Wilson, President, North Saskatoon Business Association, was not in attendance.*



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*Mr. Ron Bort, Provincial President, Saskatchewan Voice of People with Disabilities Inc., spoke against the proposed contract for the Special Needs Transportation Services.*

*Ms. Annabeth Delorme, 104A - 730 Heritage Lane, spoke against the proposed Special Needs Transportation Services contract.*

*Mr. Jamie McKenzie, 106 - 530 - 25<sup>th</sup> Street East, spoke against the proposed contract for the Special Needs Transportation Services.*

*Ms. Mary Frerichs, Oliver Lodge Special Care Home, spoke against the proposed contract for the Special Needs Transportation Services.*

*Mr. Jeff Siemens, 3240 - 33<sup>rd</sup> Street West, spoke against the proposed contract for the Special Needs Transportation Services.*

*Mr. Tony Heit, 807 Avenue I South, spoke against the proposed awarding of the contract.*

*Ms. Christine Gallipeau-Cook, 103 B - 1505 McKercher Drive, spoke against the proposed contract for Special Needs Transportation Services.*

*Moved by Councillor Atchison, Seconded by Councillor McCann,*

- 1) *that the Scheduling/Dispatch function of the Special Needs Transportation Service be awarded to Tel-J Communications;*

*CARRIED.*

*Moved by Councillor Atchison, Seconded by Councillor McCann,*

- 2) *that the Operations function of the Special Needs Transportation Service be awarded to Wayne Bus Ltd;*

*YEAS: His Worship the Mayor, Councillors Atchison, Langford, McCann and Waygood 5*

*NAYS: Councillors Harding, Heidt, Roe and Steernberg 4*

*CARRIED.*

*Moved by Councillor Atchison, Seconded by Councillor McCann,*

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- 3) *that the Administration be instructed to finalize the terms and conditions for provision of the above two awards; and*
- 4) *that His Worship the Mayor and the City Clerk be authorized to execute the contract documents, as prepared by the City Solicitor, on behalf of the City of Saskatoon under the Corporate Seal.*

*CARRIED.*

*Councillor Maddin re-entered the Council Chamber.*

**REQUESTS TO SPEAK TO COUNCIL - CONTINUED**

- 2) **Kent Smith-Windsor, Executive Director  
The Chamber, dated November 25**

*DEALT WITH EARLIER. SEE PAGE NO. 2.*

- 3) **Wayne Wilson, President  
North Saskatoon Business Association, dated November 25**

*DEALT WITH EARLIER. SEE PAGE NO. 2.*

- 4) **Diane Sawatzky  
202 - 25<sup>th</sup> Street West, dated November 18**

Requesting permission to address Council regarding zoning revisions for the Caswell Hill neighbourhood, traffic and safety concerns and noise violations. (File No. CK. 4350-1, CK. 5300-1 and CK. 375-2)

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**RECOMMENDATION:** that Ms. Sawatzky be heard.

*Moved by Councillor Atchison, Seconded by Councillor Maddin,*

*THAT Ms. Sawatzky be heard.*

*CARRIED.*

*Ms. Diane Sawatzky was not in attendance.*

*Moved by Councillor Atchison, Seconded by Councillor Maddin,*

*THAT the information be received.*

*CARRIED.*

**5) Sue Barrett, Chair  
Marr Residence Management Committee, dated November 23**

Requesting permission to address Council regarding the 1998 Marr Residence Annual Report.  
(File No. CK. 430-1)

**RECOMMENDATION:** that Ms. Barrett be heard.

*Moved by Councillor Waygood, Seconded by Councillor Langford,*

*THAT Ms. Barrett be heard.*

*CARRIED.*

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*Ms. Sue Barrett, Chair, Marr Residence Management Committee, presented the 1998 Marr Residence Annual Report to Council and invited Council to attend the Twelve Days of Christmas being held at the Marr Residence.*

*Moved by Councillor Atchison, Seconded by Councillor Waygood,*

*THAT the information be received.*

*CARRIED.*

**6) Deneen Gudjonson, Executive Director  
Riversdale Business Improvement District, dated November 23**

Requesting permission to address Council regarding assistance for the first annual Chinese New Year's Celebration to be held on Saturday, February 13, 1999. (File No. CK. 205-1, CK. 205-5 and CK. 205-14)

**RECOMMENDATION:** that Ms. Gudjonson be heard.

*Moved by Councillor Atchison, Seconded by Councillor Langford,*

*THAT Ms. Gudjonson be heard.*

*CARRIED.*

*Ms. Deneen Gudjonson, Executive Director, Riversdale Business Improvement District, requested Council's assistance to hold the first annual Chinese New Year's Celebration to be held on Saturday, February 13, 1999.*

*Moved by Councillor Atchison, Seconded by Councillor Langford,*

*THAT the request be approved subject to Administrative conditions.*

*CARRIED.*

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**7) John Dubets  
801 Weldon Avenue, dated November 24**

Requesting permission to address Council regarding Bylaw No. 7400, Property Maintenance and Occupancy Bylaw. (File No. CK. 4400-5)

**RECOMMENDATION:** that Mr. Dubets be heard.

*Moved by Councillor Roe, Seconded by Councillor Heidt,*

*THAT Mr. Dubets be heard.*

*CARRIED.*

*Mr. John Dubets, 801 Weldon Avenue, expressed concerns regarding Bylaw No. 7400, Property Maintenance and Occupancy Bylaw.*

*Moved by Councillor Roe, Seconded by Councillor Atchison,*

*THAT the matter be referred to the Administration and Finance Committee.*

*CARRIED.*

**8) Ron Bort, Provincial President  
Saskatchewan Voice of People with Disabilities Inc., dated November 27**

*DEALT WITH EARLIER. SEE PAGE NO. 2.*

**9) Annabeth Delorme  
104A - 730 Heritage lane, dated November 26**

*DEALT WITH EARLIER. SEE PAGE NO. 2.*

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- 10) **Jamie McKenzie**  
**106 - 530 - 25<sup>th</sup> Street East, dated November 28**

*DEALT WITH EARLIER. SEE PAGE NO. 2.*

- 11) **Mary Frerichs**  
**Oliver Lodge Special Care Home, dated November 30**

*DEALT WITH EARLIER. SEE PAGE NO. 2.*

- 12) **Jeff Siemens**  
**3240 - 33<sup>rd</sup> Street West, dated November 30**

*DEALT WITH EARLIER. SEE PAGE NO. 2.*

- 13) **Tony Heit**  
**807 Avenue I South, dated November 30**

*DEALT WITH EARLIER. SEE PAGE NO. 2.*

- 14) **Christine Gallipeau-Cook**  
**103 B - 1505 McKercher Drive, dated November 30**

*DEALT WITH EARLIER. SEE PAGE NO. 2.*

**AA. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL**

- 1) **The Honourable Eric Cline**  
**Minister of Finance, dated November 12**

Submitting a response to Council's adoption of the resolution regarding employer paid bus passes.  
(File No. CK. 1910-1)

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**RECOMMENDATION:** that the information be received.

*Moved by Councillor Atchison, Seconded by Councillor McCann,*

*THAT the information be received.*

*CARRIED.*

- 2) **Christine Gallipeau-Cook**  
**103B - 1505 McKercher Drive, undated**

*DEALT WITH EARLIER. SEE PAGE NO. 2.*

- 3) **Bryon Horachek, Chairman**  
**The Partnership, dated November 12**

Advising that Mr. Dick Batten has resigned from the Downtown Business Improvement District Board of Management effective November 11, 1998. (File No. CK. 1680-2)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Atchison, Seconded by Councillor Steernberg,*

*THAT the information be received.*

*CARRIED.*

- 4) **Ed Hobday, Reeve**  
**RM of Corman Park, No. 344, dated November 17**

Submitting comments regarding the proposed annexation and development of The Willows Golf and Country Club. (File No. CK. 4131-1)

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**RECOMMENDATION:** that the direction of Council issue.

*Moved by Councillor Atchison, Seconded by Councillor Heidt,*

*THAT the information be received.*

*CARRIED.*

**5) Roxanne Craig, President  
Saskatoon Friends of Students and Kids, Inc., dated November 23**

Expressing appreciation for the grant received under the Assistance to Community Groups: Cash Grants Program. (File No. CK. 1871-3-1)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Waygood, Seconded by Councillor Langford,*

*THAT the information be received.*

*CARRIED.*

**6) Phill Elenko, Partner, Ron Ritchie, Partner  
Ashford Commercial Property Services, dated November 12**

Submitting a form letter regarding Zoning Bylaw No. 7800 from CPT Holdings Ltd. at 3010, 3010 and 3030 Idylwyld Drive North, 811 - 50<sup>th</sup> Street East and 810 57<sup>th</sup> Street East, from Industrial Mariner Ltd. at 1527 Ontario Avenue and 706 - 45<sup>th</sup> Street West, from Industrial Freeborne Ltd. at 826 - 830B Cynthia Street and 2225 - 1<sup>st</sup> Avenue, from Industrial Holdings Inc. at 3125 Miners Avenue, 833- 50<sup>th</sup> Street East, 635 - 56<sup>th</sup> Street East, 843 - 60<sup>th</sup> Street East, 801 - 50<sup>th</sup> Street East, 1801 Quebec Avenue, and 825 - 827 - 45<sup>th</sup> Street East.

**RECOMMENDATION:** that the information be received.

*Moved by Councillor McCann, Seconded by Councillor Atchison,*

*THAT the information be received.*

*CARRIED.*

**7) Carol Purich, Secretary to the Board**



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**Board of Police Commissioners, dated November 25**

Submitting a copy of the Saskatoon Police Service Executive Summary of Quarterly Reports for July to September, 1998. (File No. CK. 440-1)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Atchison, Seconded by Councillor McCann,*

*THAT the information be received.*

*CARRIED.*

- 8) **Alice Silversides, Secretary**  
**Club 60, Y.W.C.A., dated November 24**

*DEALT WITH EARLIER. SEE PAGE NO. 2.*

- 9) **Anne Venning**  
**416 Avenue G South, undated**

*DEALT WITH EARLIER. SEE PAGE NO. 2.*

- 10) **Henry Gerbrandt**  
**261 Western Crescent, undated**

*DEALT WITH EARLIER. SEE PAGE NO. 2.*

- 11) **Jeff Pattison, dated November 28**

*DEALT WITH EARLIER. SEE PAGE NO. 2.*

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**12) Joanne Sproule, Secretary  
Development Appeals Board, dated November 26**

Submitting Notice of Development Appeals Board Hearing regarding property at 541 - 5<sup>th</sup> Avenue North. (File No. CK. 4352-1)

**13) Joanne Sproule, Secretary  
Development Appeals Board, dated November 26**

Submitting Notice of Development Appeals Board Hearing regarding property at 3210 - 14<sup>th</sup> Street East. (File No. CK. 4352-1)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Atchison, Seconded by Councillor Steernberg,*

*THAT the information be received.*

*CARRIED.*

**B. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION**

**1) Gordon Clark, President  
Sr. Citizen's Centre, undated**

Submitting comments regarding the blockage of access to the street during special events. **Referred to the Planning and Operations Committee.** (File No. CK. 205-1)

**2) Tim Ryan, Glenn Chuback  
624091 Saskatchewan Ltd., dated November 19**

Requesting that the City forego the fees and levies until there is a request for water and sewer at 410 Idylwyld Drive. **Referred to the Administration and Finance Committee.** (File No. CK. 4300-1)

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**3) Sharon Lockwood, Representative  
C.U.P.E. Local #47, dated November 17**

Submitting notice on behalf of the Canadian Union of Public Employees Local #47 to enter into negotiations for a revision to the Collective Bargaining Agreement. **Referred to the Administration.** (File No. CK. 4720-3)

**4) Sharon Lockwood, Representative  
C.U.P.E. Local #59, dated November 17**

Submitting notice on behalf of the Canadian Union of Public Employees Local #59 to enter into negotiations for a revision to the Collective Bargaining Agreement. **Referred to the Administration.** (File No. CK. 4720-4)

**5) Sharon Lockwood, Representative  
C.U.P.E. Local #859, dated November 17**

Submitting notice on behalf of the Canadian Union of Public Employees Local #859 to enter into negotiations for a revision to the Collective Bargaining Agreement. **Referred to the Administration.** (File No. CK. 4720-6)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Steernberg, Seconded by Councillor Atchison,*

*THAT the information be received.*

*CARRIED.*

**C. PROCLAMATIONS**

**1) Donna C. Scott, Chief Commissioner/Director  
Saskatchewan Human Rights Commission, dated November 17**

Requesting Council to proclaim December 10, 1998 as Human Rights Day in Saskatoon. (File No. CK. 205-5)

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**2) Micheline Pare, Executive Director  
Maria Labrecque Training and Consultation Centre, dated November 20**

Requesting Council to proclaim May 20, 1999 as A Day of Compassion in Saskatoon. (File No. CK. 205-5)

**3) Wes Ashwin, Chair, Provincial Advisory Committee  
to the Minister Responsible for Seniors, dated November 19**

Requesting Council to proclaim 1999 as the International Year of Older Persons in Saskatoon. (File No. CK. 205-5)

**4) Don Ravis, Saskatoon Coordinator  
Canadian Forces Liaison Council, dated November 24**

Requesting Council to proclaim December 7 to 12, 1998, as Saskatoon Reserve Force Week. (File No. CK. 205-5)

- RECOMMENDATION:**
- 1) that City Council approve all proclamations as set out in Section C; and
  - 2) that the City Clerk be authorized to sign the proclamations on behalf of City Council.

*Moved by Councillor Langford, Seconded by Councillor Atchison,*

- 1) that City Council approve all proclamations as set out in Section C; and*
- 2) that the City Clerk be authorized to sign the proclamations on behalf of City Council.*

*CARRIED.*

**REPORTS**

A/City Manager Richards presented Report No. 23-1998 of the City Manager;

A/City Manager Richards presented Addendum to Report No. 23-1998 of the City Manager;

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Councillor Steernberg, Chair, presented Report No. 24-1998 of the Planning and Operations Committee;

Councillor Heidt, Chair, presented Report No. 19-1998 of the Administration and Finance Committee;

Councillor Langford, Member, presented Report No. 8-1998 of the Land Bank Committee;  
and

His Worship Mayor Dayday, Chair, presented Report No. 16-1998 of the Executive Committee.

*Moved by Councillor Roe, Seconded by Councillor Atchison,*

*THAT Council go into Committee of the Whole to consider the following reports:*

- a) Report No. 23-1998 of the City Manager;*
- b) Addendum to Report No. 23-1998 of the City Manager;*
- c) Report No. 24-1998 of the Planning and Operations Committee;*
- d) Report No. 19-1998 of the Administration and Finance Committee;*
- e) Report No. 8-1998 of the Land Bank Committee; and*
- f) Report No. 16-1998 of the Executive Committee.*

*CARRIED.*

*His Worship Mayor Dayday appointed Councillor Roe as Chair of the Committee of the Whole.*

*Council went into Committee of the Whole with Councillor Roe in the Chair.*

*Committee arose.*

*Councillor Roe, Chair of the Committee of the Whole, made the following report:*

*THAT while in Committee of the Whole, the following matters were considered and dealt with as stated:*

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**“REPORT NO. 23-1998 OF THE CITY MANAGER**

**Section A - Administration and Finance**

**A1) Routine Reports Submitted to City Council**

**RECOMMENDATION:** that the following information be received.

*ADOPTED.*

<u>SUBJECT</u>	<u>FROM</u>	<u>TO</u>
Schedule of Accounts Paid \$3,313,297.54	November 5, 1998	November 12, 1998
Schedule of Accounts Paid \$17,111,217.85	October 9, 1998	November 10, 1998
Schedule of Accounts Paid \$4,433,860.39	November 12, 1998	November 18, 1998
Schedule of Accounts Paid \$1,052,292.13	November 18, 1998	November 23, 1998
Schedule of Accounts Paid \$1,579,478.87 (File No. 1530-2)	November 19, 1998	November 25, 1998

**A2) Investments  
(File No. 1790-3)**

**RECOMMENDATION:** that City Council approve the attached purchases and sales.

*ADOPTED.*

Report of the A/General Manager, Finance Department, November 16, 1998:

“With the approval of the Investment Committee, the attached list indicates purchases and sales for the City's various funds.”

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**ATTACHMENT**

1. Schedule of Securities Transactions (November 1 - 15, 1998).

**A3) Remuneration - Quasi-Judicial Boards  
(File No. 225-1)**

**RECOMMENDATION:** that City Council consider Bylaw No. 7804.

*ADOPTED.*

Report of the City Solicitor, November 23, 1998:

“City Council, at its meeting on November 16, 1998, approved the payment of specified remuneration for members of the Development Appeals Board and the Property Maintenance Appeal Board. Our Office was requested to prepare the appropriate bylaw.

We are pleased to enclose Bylaw No. 7804, The Remuneration of Members of Appeal Boards Bylaw, 1999, for Council’s consideration. The Bylaw provides for the payment of Board members as approved by Council’s resolution on November 16, 1998.”

**ATTACHMENT**

1. Proposed Bylaw No. 7804.

**A4) Commercial Tax Phase-In  
1999 to 2001  
(File No. 1615-2)**

**RECOMMENDATION:** that City Council consider Bylaw No. 7802.

*ADOPTED.*

Report of the City Solicitor, November 23, 1998:

“City Council at its meeting on November 2, 1998, approved the continuation of the current phase-in formula for increases on commercial properties until 2001. Our Office was directed to prepare the necessary Bylaw to extend the phase-in plan.

We are pleased to submit for Council’s consideration Bylaw No. 7802, The Municipal Tax Phase-In Plan Amendment Bylaw, 1999. The Bylaw extends the time for completion of the tax phase-in

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plan from the year 1999 to the year 2001.”

**ATTACHMENT**

1. Proposed Bylaw No. 7802.

**A5) 9-1-1 New Hardware System  
SaskTel  
(File No. 270-3)**

---

*THE A/CITY MANAGER REQUESTED THAT THE ABOVE ITEM BE WITHDRAWN.*

**A6) 1998 Agreement - Exempt Staff Association  
(File No. 4720-8)**

---

**RECOMMENDATION:** 1) that City Council approve the revised agreement; and,  
2) that His Worship the Mayor and the City Clerk be authorized to execute the revised agreement on behalf of the City under the Corporate Seal.

*ADOPTED.*

Attached is a copy of a report dated November 23, 1998, detailing a variety of conditions agreed upon by the A/City Manager and the General Manager of Human Resources and the Exempt Staff Association.

**ATTACHMENT**

1. Report dated November 23, 1998.

**A7) Economic Increase  
City Manager, City Solicitor,  
Auditor General, General Manager of Human Resources  
(File No. 4670-4)**

---

**RECOMMENDATION:** that the following economic increases be applied to the positions of City Manager, City Solicitor, Auditor General, and General Manager of Human Resources:



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January 1, 1998	-	2%
January 1, 1999		2%
January 1, 2000		2%

*ADOPTED.*

The above named positions are not represented by the Exempt Staff Association, by virtue of their reporting relationship to City Council, or their impact on civic labour relations. Therefore, their economic increases are traditionally dealt with after a settlement is achieved with the Exempt Staff Association. In this Council report, the settlement with the Association is being recommended for approval, and hence this report recommends that the settlement be applied to the senior administration.

**A8) 1999 Preliminary Capital Budget (2000-2003 Capital Plan)  
(File No. 1703)**

---

**RECOMMENDATION:** that the 1999 Preliminary Capital Budget (2000-2003 Capital Plan) be referred to the Budget Committee for review at its meetings of December 7 and 8, 1998.

*ADOPTED.*

Report of the Acting General Manager, Finance Department, November 24, 1998:

“Attached, for City Council’s consideration, is the 1999 Preliminary Capital Budget (2000 - 2003 Capital Plan). The Budget, if approved, contemplates expenditures totaling \$50,241,000. The front of the budget book contains a Letter of Transmittal which summarizes some of the major issues which needed to be addressed towards financing the recommended projects. This is followed by a summary of reserves, and how they are impacted by the budget, then the summary of proposed projects, with recommendations, and concludes with details of each project.

In the past, City Council has chosen to refer the Preliminary Budget to a special meeting of the Budget Committee for review, who in turn refer the budget back to City Council with its recommendations.”

**ATTACHMENT**

1. Capital Budget - 1999 Capital Plan - 2000 - 2003 Preliminary.
- A9) 1998 Contract Negotiations  
Canadian Union of Public Employees, Local No. 47  
(File No. 4720-1)**
-

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- RECOMMENDATION:**
- 1) that City Council approve the proposed changes set out in the report of the General Manager of Human Resources dated November 26, 1998, with respect to the 1998 contract with the Canadian Union of Public Employees, Local No. 47; and,
  - 2) that His Worship the Mayor and the City Clerk be authorized to execute the revised agreement on behalf of The City of Saskatoon under the Corporate Seal.

*ADOPTED.*

Report of the General Manager, Human Resources Department, November 26, 1998:

“Attached is a report dated November 26, 1998, detailing conditions agreed upon by the bargaining team of the City and the Canadian Union of Public Employees, Local No. 47.

The report is marked ‘Confidential Until Tabled at a meeting of City Council’ and is only distributed to members of City Council. A wider distribution will be effected at 7:00 p.m. on Monday, November 30, 1998.”

**ATTACHMENT**

1. Report dated November 26, 1998.

**ADDENDUM TO REPORT NO 23-1998 OF THE CITY MANAGER**

**A10) 1998 Contract Negotiations  
Amalgamated Transit Union, Local No. 615  
(File No. 4720-11)**

- RECOMMENDATION:**
- 1) that City Council approve the proposed changes set out in the report of the General Manager of Human Resources dated November 27, 1998, with respect to the 1998 contract with the Amalgamated Transit Union, Local No. 615; and,
  - 2) that His Worship the Mayor and the City Clerk be authorized to execute the revised contract on behalf of The City of Saskatoon under the Corporate Seal.

*ADOPTED.*

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Report of the General Manager, Human Resources Department, November 27, 1998:

“Attached is a report dated November 27, 1998, detailing conditions agreed upon by the bargaining team of the City and the Amalgamated Transit Union, Local No. 615.

The report is marked ‘Confidential Until Tabled at a meeting of City Council’ and is only distributed to members of City Council. A wider distribution will be effected at 7:00 p.m. on Monday, November 30, 1998.”

**ATTACHMENT**

1. Report dated November 27, 1998.

**REPORT NO. 23-1998 OF THE CITY MANAGER - CONTINUED**

**Section B - Planning and Operations**

**B1) Annual Report 1997 - Public Works Department - Electric System Branch  
(File No. 430-1)**

---

**RECOMMENDATION:** that the information be received.

*ADOPTED.*

Report of the General Manager, Public Works Department, November 16, 1998:

“The Public Works Department, Electric System Branch, annually produces a report describing the financial and operational experience of the Utility for the preceding year. Attached is a copy of our 1997 Annual Report for your information.”

**ATTACHMENT**

1. 1997 Annual Report.

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**B2) Enquiry - Councillor Langford (November 2, 1998)  
Development West Side of Idylwyld Between 35<sup>th</sup> and 36<sup>th</sup> Street  
(File No. CK. 6000-4-3)**

---

**RECOMMENDATION:** that the following be received as information.

*ADOPTED.*

Report of the General Manager, Planning and Building Department, November 17, 1998:

“The following enquiry was made by Councillor Langford at the meeting of City Council held on November 2, 1998:

**‘Council agreed to a break in the median during the widening of Idylwyld Drive at 35<sup>th</sup> Street to accommodate a development on the west side of Idylwyld Drive between 35<sup>th</sup> Street and 36<sup>th</sup> Street. To date there is no development, in fact the land is “for lease”. Could the Administration give Council an update on the proposed development.’**

As of this date, the owner has not applied for a building permit for any development of the site located at 1403 Idylwyld Drive North. This arterial commercial site may be developed and used for a variety of purposes including, but not limited to, retail stores, personal service trades, offices, medical clinics, and restaurants.

A representative of the firm Colliers McClocklin was contacted and has indicated that the owner has prepared preliminary architectural plans for a 900m<sup>2</sup> building and is actively pursuing the leasing of the proposed building to various tenants. The target date for construction is the spring of 1999.”

**B3) Acquisition - Property Owned by Honey Bunch Bakeries  
(Saskatoon 1975) Ltd.  
Capital Budget Project 0721  
Electric Feeder - 138 kV City Centre  
(File No. 4020 1)**

---

**RECOMMENDATION:** that the information be received.

*ADOPTED.*

At its meeting held on September 21, 1998, City Council resolved, in part:

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- “1) that the information received and the questions posed by Mrs. Amico be referred to the Administration for a report;”**

Report of the General Manager, Public Works Department, November 16, 1998:

“On September 15, 1998, the Public Works Department, Electric System Branch, made some changes to the overhead electrical service to the Honey Bunch Bakeries in order to facilitate work being done on the new 138 kV power line located on Warman Road. The service reconnection was done incorrectly by Electric System’s staff resulting in approximately double the voltage being applied to some lights and other electrical loads.

The situation was eventually corrected by the City’s Trouble/Service Crew on September 20, 1998, and checked by Mr. Amico’s electrician.

This Utility is certainly responsible for connecting the service incorrectly which in turn caused damage to some of Mr. Amico’s electric equipment, and the Utility has forwarded a report to the Risk Management Branch of the City Solicitor Office. Mr. Amico’s claim will be dealt with in the appropriate manner as it comes in.”

**B4) Land-Use Applications Received by the Planning and Building Department  
For the Period Between November 6 to November 19, 1998  
(For Information Only)  
(File Nos. PL 4300 and 4355)**

---

**RECOMMENDATION:** that the following report be received as information.

*ADOPTED.*

Report of the General Manager, Planning and Building Department, November 19, 1998.

“The following applications have been received and are being processed:

Discretionary Use

- Application D9/98:  
Applicant: St. Volodymyr Villa Corp.  
Legal Description: Lot Y, Block 632, Plan 86S34927  
Current Zoning: M3A  
Proposed Use: Seniors Housing  
Neighbourhood: Nutana Suburban Center  
Date Received: November 17, 1998

Subdivision

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- Application #58/98: 166/168 Verbeke Road  
Applicant: Richard and Joyce Moore  
Legal Description: Lt. 14, Blk. 159, Pl. 79S45902  
Current Zoning: R2  
Neighbourhood: Silverwood Heights  
Date Received: November 6, 1998

**Subdivision**

- Application #59/98: 410 Keevil Crescent (Bareland Condominium)  
Applicant: Randall Pichler  
Legal Description: Part Parcel G, Plan 96S55464  
Current Zoning: M2  
Neighbourhood: University Heights S.C.  
Date Received: November 6, 1998

**ATTACHMENTS**

1. Plan of Proposed Severance No. 58/98.
2. Plan of Proposed Subdivision No. 59/98.

**B5) Subdivision Application #46/98  
903 Heritage View  
(File No. PL4300 - 46/98)**

**RECOMMENDATION:** that Subdivision Application #46/98 be approved.

*ADOPTED.*

Report of the General Manager, Planning and Building Department, November 19, 1998:

“The following subdivision application, which requires Council approval for the creation of bareland condominium units, has been submitted for approval:

Subdivision Application: #46/98  
Applicant: Webster Surveys Ltd. for City of Saskatoon and J-Rob Housing & Land Company Ltd.  
Legal Description: Portion of Lot 1, Block 412, Plan 95S41350  
Location: 903 Heritage View”

**ATTACHMENT**

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1. October 15, 1998 Subdivision Report.

**B6) Pelican Lake First Nation  
Proposed Purchase of Land Near Wanuskewin  
(File No. 4214-1)**

- RECOMMENDATION:**
- 1) that City Council agree to amend the Option to Purchase with Pelican Lake Holdings Ltd. to delete the West Half of the Northeast Quarter of Section 35, Township 37, Range 5, West of the Third Meridian;
  - 2) that City Council agree to extend the Option to Purchase with Pelican Lake Holdings Ltd. for the remaining land to February 28, 1999, on the same terms and conditions as the original Option Agreement; and,
  - 3) that the Mayor and City Clerk be authorized to execute the appropriate amending Agreement as prepared by the City Solicitor.

*ADOPTED.*

Report of the City Solicitor, November 20, 1998:

“In October of 1997, City Council approved an Option Agreement with Pelican Lake Holdings Ltd. for the purchase of the Southeast Quarter of Section 35 and the West Half of the Northeast Quarter of Section 35, both in Township 37, Range 5, West of the Third Meridian. This land is adjacent to Wanuskewin.

Pelican Lake Holdings Ltd. has revised its proposed development plans and no longer requires the West Half of the Northeast Quarter of Section 35, Township 37, Range 5, West of the Third Meridian. They wish to proceed with the Option to Purchase for the Southeast Quarter of Section 35, Township 37, Range 5, West of the Third Meridian.

In addition, particularly because of the land’s proximity to Wanuskewin, the finalizing of various matters necessary to complete the purchase is taking longer than anticipated. The Administration and Pelican Lake Holdings Ltd. are proposing that the Option Agreement for the Southeast Quarter be further extended to February 28, 1999. This would still allow the Land Manager to make alternate arrangements for the land should the purchase, for some reason, not proceed.”

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**B7) Proposed Disabled Person's Loading Zone  
405 Avenue H North  
(File No. 6145-1)**

**RECOMMENDATION:** that a Disabled Person's Loading Zone be installed in front of 405 Avenue H North.

*ADOPTED.*

Report of the General Manager, Transportation Department, November 19, 1998:

"The Transportation Department has received a request from the resident of 405 Avenue H North, for the installation of a Disabled Person's Loading Zone in front of their residence. The resident is physically disabled and requires direct access to the front of their home.

The loading zone conforms to City guidelines with respect to Disabled Person's Loading Zones and no fee is assessed for its installation."

**B8) School Signing Revisions  
Silverwood Heights and Sister O'Brien Schools  
(File No. 6280-3)**

**RECOMMENDATION:** that the signing changes at Silverwood Heights and Sister O'Brien Schools, as shown on attached Plan No. L0-1D, be approved.

*ADOPTED.*

Report of the General Manager, Transportation Department, November 18, 1998:

"The Transportation Department has received requests from the Principals of Silverwood Heights and Sister O'Brien Schools to review the signing at their facilities. Site meetings and discussions between representatives of the Transportation Department, the respective School Boards and the Schools' Principals concluded with the preparation of a new school signing plan to address the particular needs of these schools.

The recommended signing changes are described below:

- Replace the existing 'NO STOPPING' zone (RB-55) at the main entrance to Silverwood Heights School with a 'DISABLED PERSONS LOADING ZONE' (RB-58G).
- Remove the existing 'NO PARKING' zone (RB-51) north of the intersection of Silverwood Road and Ball Crescent (north) to the existing 'BUS STOP' (RB-59).



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- Install a 'SCHOOL BUS LOADING ZONE, 08:00-17:00 MONDAY-FRIDAY' (RB-58L) north of the intersection of Silverwood Road and Ball Crescent (north) to the entrance to the school's staff parking lot.
- Replace the existing 'SCHOOL BUS LOADING ZONE, 08:00-17:00 MONDAY-FRIDAY' (RB-58L) south of the intersection of Silverwood Road and Ball Crescent (north) with additional 'PARKING 5 MINUTE, 08:00-17:00 MONDAY-FRIDAY' (RB-53B).
- Reduce the southern limit of the existing 'NO STOPPING' zone (RB-55) at the intersection of Silverwood Road and Ball Crescent (north) by approximately six metres and in its place install a 'DISABLED PERSONS LOADING ZONE' (RB-58G).
- Install 'PEDESTRIANS PROHIBITED' signs (RB-66) at north side of the intersection of Silverwood Road and Ball Crescent (north).
- Replace the existing 'NO PARKING' zone (RB-51) south of the south-east corner of the intersection of Silverwood Road and Ball Crescent (north) with a 'NO STOPPING' zone (RB-55).

The above changes have been reviewed and approved by the Transportation Department, Catholic School Board, the Saskatoon Board of Education and the Schools' Principals."

**ATTACHMENT**

1. Plan No. L0-1D.

**B9) School Signing Revisions  
Confederation Park School  
(File No. 6280-3)**

**RECOMMENDATION:** that the signing changes at Confederation Park School, as shown on attached Plan No. A6-1H, be approved.

*ADOPTED.*

Report of the General Manager, Transportation Department, November 18, 1998:

"The Transportation Department has received a request from the Saskatoon Board of Education to review the signing at Confederation Park School. The review has been completed and it is proposed that the signing be revised so that it meets the current needs of the school. The investigation procedure for this school included a site meeting with representatives of the

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Transportation Department, the Saskatoon Board of Education and the School's Principal. Based upon the results of this investigation, a new school signing plan has been prepared using the School Signing Guidelines and considering the particular needs of this school.

The recommended signing changes along the south side of John A. MacDonald Road are described below:

- Install a 'BUS STOP' (RB-59) east of the alley which is located west of the school. This area is currently posted 'PARKING, 5 MINUTES, 08:00-17:00, MON-FRI' (RB-53B).
- Replace the existing 'NO PARKING' zone (RB-51) across the south side of the intersection of John A. MacDonald Road and Dominion Crescent with a 'NO STOPPING' zone (RB-55).
- Replace the existing 'BUS STOP' (RB-59) located in front of the school with a 'PARKING, 5 MINUTES, 08:00-17:00, MON-FRI' zone (RB-53B).

The above changes have been reviewed and approved by the Transportation Department, the Saskatoon Board of Education, and the School's Principal."

**ATTACHMENT**

1. Plan No. A6-1H.

**B10) School Signing Revisions  
Brevoort Park School  
(File No. 6280-3)**

**RECOMMENDATION:** that the signing changes at Brevoort Park School, as shown on attached Plan No. L10-1A, be approved.

*ADOPTED.*

Report of the General Manager, Transportation Department, November 17, 1998:

"The Transportation Department has received a request from the Saskatoon Board of Education to review the signing at Brevoort Park School. It is proposed that the signing be revised so that it meets the current needs of the school. A new school signing plan has been prepared using the School Signing Guidelines and considering the particular needs of this school.

The recommended signing changes are described below:

- Replace the existing 'SCHOOL BUS LOADING ZONE, 08:00-17:00, MONDAY-

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FRIDAY' (RB-58L) along the west side of Webb Crescent east of the school with a 'PARKING, 5 MINUTES, 08:00-17:00, MONDAY-FRIDAY' zone (RB-53B). This school bus service is no longer required.

- Remove the existing 'NO PARKING' zone (RB-51) located along the curve in Webb Crescent east of the school. This parking restriction provided necessary manoeuvring space for school buses approaching the school from the east along Webb Crescent to negotiate this turn in the street and enter their designated loading zone.
- Replace the existing 'NO PARKING' zones (RB-51) located along Early Drive south of the school with 'NO STOPPING' zones (RB-55).

The above changes have been reviewed and approved by the Transportation Department, the Saskatoon Board of Education, and the School's Principal."

**ATTACHMENT**

1. Plan No. L10-1A

**B11) Development and Servicing Agreement  
CN Real Estate - Downtown Development  
Subdivision Application No. 42/97  
(File No. 4130-2)**

---

- RECOMMENDATION:**
- 1) that the proposed Development and Servicing Agreement as between The City of Saskatoon and Canadian National Railway Company be approved; and,
  - 2) that His Worship the Mayor and the City Clerk be authorized to execute the Agreement on behalf of The City of Saskatoon under the Corporate Seal.

Report of the City Solicitor, November 25, 1998:

"In keeping with the instruction of the Planning and Operations Committee at its meetings held on October 27 and November 24, 1998, we have prepared and forward herewith for consideration proposed form of Development and Servicing Agreement as between The City of Saskatoon and Canadian National Railway Company. The proposed Agreement pertains to former rail right-of-way situate in the downtown block bounded by 23rd Street on the south, Ontario Avenue on the west, 24th Street on the north and 1st Avenue on the east."

**ATTACHMENT**

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1. Proposed Development and Servicing Agreement as between The City of Saskatoon and Canadian National Railway Company.

*IT WAS RESOLVED:*

- 1) *that the proposed Development and Servicing Agreement as between The City of Saskatoon and Canadian National Railway Company be approved; and,*
- 2) *that His Worship the Mayor and the City Clerk be authorized to execute the Agreement on behalf of The City of Saskatoon under the Corporate Seal.*

*YEAS: His Worship the Mayor, Councillors Atchison, Harding, Heidt, Langford, Maddin, McCann, Roe and Waygood* 9

*NAYS: Councillor Steernberg* 1

*CARRIED.*

**B12) Special Needs Transportation  
(File No. 7305-1)**

*DEALT WITH EARLIER. SEE PAGE NO. 2.*

**REPORT NO. 24-1998 OF THE PLANNING AND OPERATIONS COMMITTEE**

Composition of Committee

Councillor R. Steernberg, Chair  
Councillor D. Atchison  
Councillor H. Harding  
Councillor P. McCann  
Councillor P. Roe

**1. Proposed Home Depot Development  
705 Circle Drive  
(File No. CK. 4125-1)**

**RECOMMENDATION:**

- 1) that approval be granted for the installation of traffic signals at the existing median opening on Circle Drive at the main driveway to the proposed Home Depot site, complete with a 75 metre westbound left-turn lane and a 30 metre eastbound left-turn lane, including all utility relocations, subject to the following:
  - a) that Home Depot fund all costs of the intersection construction, traffic signal installation/modifications, utility relocations, left-turn lane extensions and all associated median reconstruction at an estimated cost of \$195,000;
  - b) that this approval be valid for a period of one year from the date of approval and if the site has not been developed as intended within that time, the approval for the traffic signal installation and associated works will be null and void, and the developer must reapply for this request;
  - c) that this approval be granted only for the redevelopment of the former Beaver Lumber site as a stand alone Home Depot store of approximately 117,000 square feet with an attached garden centre of 18,000 square feet;
  - d) that Home Depot enter into an appropriate agreement with the City, and that the City Solicitor be instructed to prepare the necessary agreement between the City and Home Depot to formalize the above recommendations;
  - e) that the Mayor and City Clerk be authorized to execute the agreement under the corporate seal; and
- 2) that the traffic signals between Avenue C and Millar Avenue be re-timed to accommodate the expected additional Home Depot traffic, and that the re-timing be based upon

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maximizing corridor mobility rather than the current policy of proportionately equalizing overall traffic system delays.

*ADOPTED.*

Your Committee has reviewed and supports the following report of the General Manager, Transportation Department dated November 10, 1998, regarding the proposed Home Depot development at 705 Circle Drive:

**“BACKGROUND**

The Planning and Building Department has received a building permit application from Home Depot to build a retail store on the former Beaver Lumber site located at 705 Circle Drive. The plan submitted included a new signalized intersection at the existing median opening on Circle Drive and the entrance to the proposed site. The Transportation Department has reviewed the traffic impact of the proposed Home Depot development. The review considered the effect of additional traffic on the Circle Drive corridor and on the network as a whole. The details of the review are described in the attached report entitled “A Review of the Transportation Related Impacts of Home Depot Canada’s Circle Drive Site Development Plan” (Attachment 1). Generally, with some mitigating measures, the Circle Drive corridor would accommodate the additional traffic.

**JUSTIFICATION**

The justification for the above recommendations is detailed in the attached report.

**POLICY IMPLICATION**

The re-timing of traffic signals, based upon maximizing the Circle Drive corridor mobility rather than the current practice of proportionately equalizing total traffic system delays, represents a departure from the Transportation Department’s current policy. This may set a precedence, and future developers could request that similar treatment be applied to other corridors in the City.

**FINANCIAL IMPACT**

There is no immediate financial impact as all costs will be paid for by the developer. Home Depot Canada has agreed (Attachment 2) to the terms and conditions for approval of this application to occur.

**ATTACHMENTS**

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1. Report entitled "A Review of the Transportation Related Impacts of Home Depot Canada's Circle Drive Site Development Plan"
2. Letter of agreement dated November 17, 1998, from John C. Pearson, Shindico Realty Inc., advising of Home Depot's acceptance."

**REPORT NO. 19-1998 OF THE ADMINISTRATION AND FINANCE COMMITTEE**

Composition of Committee

Councillor M. Heidt, Chair  
Councillor D.L. Birkmaier  
Councillor A. Langford  
Councillor J. Maddin  
Councillor K. Waygood

**1. Taxicab Loading Zone Stands  
(File No. CK. 307-2 and CK. 185-1)**

- RECOMMENDATION:**
- 1) that City Council approve the renewal of taxi stands by Saskatoon Radio Cabs Ltd. and United Cabs Limited, for the period January 1, 1998 to December 31, 1998, at the current rate of \$1,120 plus GST per stand;
  - 2) that thereafter, the rate be increased to \$1,750 plus GST per stand, with the increase of \$630 being phased in over a three-year period beginning in 1999; and
  - 3) that the City Solicitor prepare the necessary amendment to Bylaw No. 7200, the Traffic Bylaw, to implement the above.

*ADOPTED.*

Your Committee reviewed the following report of the General Manager, Transportation Department, dated October 20, 1998, with representatives of the Transportation Department as well as with representatives of the Taxicab industry, and supports an increase in the rate for taxicab loading zone stands, phased in over a three-year period:

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**“BACKGROUND**

City of Saskatoon Bylaw No. 7200, the Traffic Bylaw, allows City Council to approve the installation of taxi stands. If these stands are located within a metered parking area, the Bylaw requires the taxi firm who requested the stand to pay an annual fee as stipulated within the Bylaw.

In 1991, the City conducted a review of the fees charged for taxi stands and recommended an increase. On April 29, 1991, City Council approved the increase in the annual charge for a taxi stand in a metered area to \$1,120 plus GST, and also recommended that these rates be in effect until December 31, 1993, at which time a review should take place. No review was completed after December 31, 1993. Given this, the Parking Branch has undertaken a recent review of the taxi stand fee for metered areas.

Listed below are the taxi firms requiring renewal of taxi stands for the period January 1, 1998, to December 31, 1998, and the associated fees:

**Saskatoon Radio Cab**

Senator Hotel (21 <sup>st</sup> Street)	\$1,120
The Bus Depot (23 <sup>rd</sup> Street) - two stands	<u>2,240</u>
	<u>\$3,360</u>

**United Cab Limited**

Sheraton Cavalier Hotel (Spadina Crescent)	\$1,120
Delta Bessborough Hotel (Spadina Crescent)	1,120
Midtown Plaza (1 <sup>st</sup> Avenue) - two stands	2,240
King George Hotel (23 <sup>rd</sup> Street)	1,120
Radisson Hotel (20 <sup>th</sup> Street)	1,120
Extra Foods Store (3 <sup>rd</sup> Avenue)	<u>1,120</u>
	<u>\$7,840</u>

**JUSTIFICATION**

The current renewal requests for 1998 have been reviewed with Transportation Department officials who advised that no problems have been experienced with these taxi stands in the past year. It is, therefore, recommended that renewal of the existing taxi stands be approved and that the current fee of \$1,120 plus GST be charged for 1998.

Taxi stand rates were established with a view of realizing an amount which would be equivalent to the amount of revenue lost as a result of the area not being metered.



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A parking study was completed in October 1997, to determine the amount of revenue that these stands would generate for the City if they were metered. The month of October was selected as the study period as it represents an 'average' month. October neither reflects a low utilization that would be expected in January or February, nor a high utilization that would be expected in December.

The results of the study, as illustrated in Table 1 below, found that the average potential revenue that would be collected if parking meters replaced the taxi stands is \$1,747 per taxi stand. The current annual fee for these stands is \$1,120. With ten stands in place, this represents a loss to the City of \$6,270 per year. As a result of this study, and the principle behind the fee associated with the taxi stands, it is recommended that the annual fee for a taxi stand be increased to \$1,750 plus GST. It is further proposed that this increase be phased in over a two-year period beginning January 1, 1999. This means that the fee per taxi stand would be \$1,435 plus GST in 1999, and \$1,750 plus GST in 2000. The Transportation Department intends to review the fee for taxi stands annually after the year 2000.

Any rate for taxi stands which are set less than what could be generated if the space were metered would be a form of a subsidization by the City to the taxi companies.

The calculation used to determine the potential meter revenue does not account for extra revenue earned through the issuance of expired parking meter tickets which could be realized if a metered stall replaced the designated taxi stand.

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Table 1: Comparison of Actual Charges to Potential Revenues for Taxi Stand Locations

<b>Location</b>	<b>Average Utilization (%)</b>	<b>Existing Annual Charges</b>	<b>Potential Annual Revenue</b>	<b>Difference</b>
<u>Saskatoon Radio Cab</u>				
Senator Hotel (21 <sup>st</sup> Street)	78.1	\$ 1,120.00	\$ 1,970.75	\$ 850.75
Bus Depot (23 <sup>rd</sup> Street) (two stands)	46.2	<u>2,240.00</u>	<u>2,331.59</u>	<u>91.59</u>
Sub Total		3,360.00	4,302.34	942.34
<u>United Cab Limited</u>				
Sheraton Cavalier Hotel (Spadina Crescent)	82.5	1,120.00	2,081.78	961.78
Delta Bessborough Hotel (Spadina Crescent)	73.4	1,120.00	1,852.15	732.15
Midtown Plaza (1 <sup>st</sup> Avenue) (two stands)	88.9	2,240.00	4,486.54	2,246.54
King George Hotel (23 <sup>rd</sup> Street)	89.5	1,120.00	2,258.41	1,138.41
Radisson Hotel (20 <sup>th</sup> Street)	48.5	1,120.00	1,223.83	103.83
Extra Foods Store (3 <sup>rd</sup> Avenue)	50.2	<u>1,120.00</u>	<u>1,266.73</u>	<u>146.73</u>
Sub Total		<u>7,840.00</u>	<u>13,169.44</u>	<u>5,329.44</u>
Total		<u>\$11,200.00</u>	<u>\$17,471.78</u>	<u>\$6,271.78</u>
Average per Taxi Stand		\$1,120.00	\$1,747.18	\$627.18

Notes:

1. Average utilization is the average utilization on that block face (or adjacent block faces) during the 0900 - 1800 time period. Utilization figures taken from October, 1997 studies.
2. Potential revenues = [\$1.00/hour x 9 hours/day x 300 days/year x average utilization]/1.07.
3. Dollar values do not include GST.

**OPTIONS**

The only option to the proposed recommendation is the status quo. The status quo is not recommended, since it does not address the loss of revenue as a result of allowing a taxicab loading zone stand instead of a parking meter.

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**POLICY IMPLICATION**

An amendment to Bylaw No. 7200 - the Traffic Bylaw, will need to occur if the taxicab loading zone stand fee is increased.

**FINANCIAL IMPACT**

If the number of taxicab loading zone stands remains the same, there will be an increase in revenues of \$6,300 following completion of the phasing-in (in the year 2000) at the higher fee. The increase in revenues will be assigned to General Revenues (50%), the Streetscape Reserve (43%), the Parking Capital Reserve (4%), and to the three Business Improvement Districts (1% each).

**COMMUNICATION PLAN**

Copies of this report have been sent to Saskatoon Radio Cab and United Cab Limited along with an invitation to attend the Committee meeting.”

**2. Increase in the Taxi Fare Rate  
(File No. CK. 307-2 and CK. 185-1)**

- RECOMMENDATION:**
- 1) that City Council approve the following increase in taxi fare rates, effective January 1, 1999:
    - a) change the initial start amount or “drop” from the current \$2.30 for the first 90 meters to **\$2.50 for the first 85 meters**; and
    - b) change the subsequent distance charge from 10 cents every 90 meters to **10 cents every 85 meters**; and
  - 2) that the City Solicitor be requested to prepare the necessary bylaw amendment to reflect the changes outlined in Recommendation No. 1) above.

*ADOPTED.*

Attached is a copy of a letter dated November 5, 1998 from Mr. Tony A. Rosina, United Blueline Taxi Limited and Mr. Gerald Adams, Saskatoon Radio Cabs Ltd., requesting an increase in the taxi fare rates, effective January 1, 1999. Your Committee has reviewed this matter with Messrs. Rosina and Adams, and supports this request.

**3. Reserve Policy Changes**

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**Saskatchewan Place  
(File No. CK. 1708-1)**

- RECOMMENDATION:**
- 1) that the revised Saskatchewan Place Reserve Policy (copy attached), be approved;
  - 2) that City Council approve the transfer of the 1997 balance of the Saskatchewan Place Capital Replacement Reserve and the 1998 contribution to the Saskatchewan Place Equipment Replacement Reserve;
  - 3) that the annual contribution for Saskatchewan Place of \$397,000 to Civic Building Maintenance Reserve be referred to the Budget Committee for consideration; and
  - 4) that Policy C03-032 Saskatchewan Place Reserves, be deleted.

*ADOPTED.*

Attached is a copy of a letter dated November 2, 1998 from Mr. Ken Wood, General Manager, Saskatchewan Place, recommending changes to the Saskatchewan Place Reserve Policy and the Saskatchewan Place Reserve accounts. Your Committee has reviewed this matter with Mr. Ken Wood and Mr. Will Antonishyn, Saskatchewan Place, and supports the proposed changes.

Following consideration of this matter by the Committee, the Administration determined that the revised Saskatchewan Place Reserve Policy will replace the existing City Council Policy C03-032 Saskatchewan Place Reserves and therefore Policy C03-032 should be deleted. Attached is a copy of a memo from Marlys Bilanski, Budget & Financial Reporting Manager, dated November 25, 1998, in this regard.

**4. 1999 Property Tax Discount  
(File No. CK. 1920-2)**

- RECOMMENDATION:**
- 1) that a discount rate of 1.5% for the prepayment of 1999 taxes on or before January 31, 1999, be approved; and
  - 2) that City Council consider Bylaw No. 7803 to provide for this discount rate, at this meeting.

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*ADOPTED.*

Your Committee has reviewed the following report of the Acting General Manager, Finance Department, dated November 5, 1998, and supports the discount rate for prepayment of 1999 taxes, as outlined therein:

“Historically the City has offered prepayment discounts to encourage the early payment of property taxes. In 1998, tax prepayments totalled \$23,942,527.

Statistics for 1997 are somewhat skewed by the implementation and timing of reassessment. While City Council originally approved a discount for prepayments in January only, that date was subsequently extended to provide a discount period for each property class subsequent to the issuance of prepayment notices for that class. As a result, the actual discount period was February for residential properties and May for commercial properties. City Council also agreed to leave the discount rate that had been established in the fall of 1996 for each of these discounts periods, making the rate more attractive as the discount period was extended. The result is that over \$30,000,000 was prepaid in 1997.

The Investment Committee recommends the discount for the prepayment of 1999 taxes as follows:

<u>Payments Made By</u>	<u>Discount Rate</u>	<u>Interest Rate Equivalent to June 30, 1999</u>
January 31, 1999	1.5%	3.65%

The comparative rate for 1998 was 1.125%, with a 2.75% interest rate equivalent to June 30.

The following schedule sets out various interest rates available to individuals in Saskatoon on November 2, 1998:

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	<u>30 day</u>	<u>60 day</u>	<u>90 day</u>	<u>180 day</u>
Bank of Montreal	3.50	3.50	3.50	3.75
Bank of Nova Scotia	3.50	3.50	3.50	3.75
Royal Bank	3.50	3.50	3.50	3.75
Royal Trust	3.50	3.50	3.50	3.75
CIBC	3.50	3.50	3.50	3.75
Toronto Dominion Bank	3.50	3.50	3.50	3.75
Hong Kong Bank	3.75	3.75	3.75	3.75
Average	3.54	3.54	3.54	3.75

The City of Saskatoon earns interest income on tax prepayments and taxpayers benefit from the prepayment discount. The rate is generally set so as to afford some benefit to the property owner while providing earnings to the corporation from an enhanced cash flow.

The Budget reflects both the incremental investment income based on enhanced cash flow and an estimate for customer discounts. 1999 Tax Prepayment Notices will advise taxpayers of the discount available for the early payment of taxes.”

**ATTACHMENT**

1. Bylaw No. 7803, *The Discounts and Penalties Amendment Bylaw, 1999.*

**5. Transit Vehicles Replacement Reserve & Transit Capital Projects Reserve (File No. CK. 1708-1)**

- RECOMMENDATION:**
- 1) that the proposed amendments to the Capital Reserve Bylaw No. 6774 be approved, as outlined in the following report; and
  - 2) that City Council consider Bylaw No. 7793 at this meeting.

*ADOPTED.*

Your Committee has reviewed the following report of the A/General Manager, Finance Department, dated November 16, 1998, and supports the proposed amendments to the Capital Reserve Bylaw, as outlined therein:

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**“BACKGROUND**

The 1997 Operating and Capital Budgets included capital financing plans for the Transit Department's capital replacement and expansion needs based on information contained in reports written to the Planning and Operations Committee. These reports were subsequently referred to the Budget Committee. By adopting both budgets as submitted by the Budget Committee, City Council affirmed the financing strategies which had been proposed and implemented. However, all changes to capital reserves automatically result in the need to update Bylaw No. 6774 (Capital Reserves Bylaw). The purpose of this report is to obtain City Council's approval of the required amendments.

**DISCUSSION**

In 1996, the Planning and Operations Committee received reports from the Administration which provided funding strategies for a revised funding formula for the replacement of transit vehicles, as well as the establishment of, and ongoing funding for, a Capital Projects Reserve (used initially to fund the purchase of the body/maintenance shop). While the reports were referred to the Budget Committee, the Administration was instructed to complete its budget preparation based on the plan which had been identified.

At its meeting of December 16, 1996, City Council adopted the 1997 Capital Budget, which included the identification of the new Capital Projects Reserve, as well as the adjusted cash flows for the Capital Replacement Reserve. At its meeting of April 14, 1997, City Council approved the 1997 Operating Budget which included the funding required to meet the needs of the two reserves.

The 1998 Operating and Capital Budgets were completed within the same funding framework. We have discovered, however, that Bylaw No. 6774 has not yet been amended to reflect Council's decisions. The following amendments/inclusions are required:

1. Clause 39(2) of the Transit Vehicles Replacement Reserve:

**‘This reserve shall be funded annually from an authorized provision in the City's Operating Budget. This provision shall be equal to the estimated average annual cash flow requirements of this reserve over the next projected 15-year period.’**

2. Transit Capital Projects Reserve

Purpose:

- (1) The purpose of the Transit Capital Projects Reserve is to finance the cost of Transit capital expenditures related to buildings, new buses to increase the size of the fleet, major studies, transit terminals, major equipment such as hoists, etc.

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Funding

- (2) This reserve shall be funded annually from an authorized provision in the City's Operating Budget. This provision shall be equal to the estimated average annual cash flow requirements of this reserve over the next projected 15-year period.

Expenditures

- (3) Funds in this reserve shall be used only for capital expenditures for the purposes listed in subsection (1).

**POLICY IMPLICATIONS**

The Capital Reserve Bylaw No. 6774 requires revisions as noted above.

**FINANCIAL IMPACT**

Any financial impact has already been included in prior year budgets."

**ATTACHMENT**

1. Bylaw No. 7793, *The Capital Reserve Amendment Bylaw, 1998 (No. 4)*.

6. **Over-Expenditure - Forestry Farm Park Entrance**  
**(File No. CK. 1703 FF)**

**RECOMMENDATION:** that an additional \$15,000 from the Multi-District Reserve be used to construct the temporary road into the Forestry Farm Park.

*ADOPTED.*

Your Committee has reviewed the following report of the General Manager, Leisure Services Department, dated November 10, 1998, with Mr. Barrie Meissner, Leisure Services Department, and supports the proposal outlined therein:

**"BACKGROUND**

During its 1998 Capital Budget review in December, 1997, City Council approved of Project #1694. This project provided funding of \$125,000 as the City's share to realign the front entrance to the Forestry Farm Park. The funding source for the city share was provided through the Multi-District Reserve. Meewasin Valley Authority was to contribute



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another \$493,000 and provide the project management services for the project. Work on the project commenced September 19, 1998.

**DISCUSSION**

During discussions with Meewasin staff before the tender was awarded, your Administration learned that the tender called for one lane as the sole access to the facility during construction. That was to start in late September. Your Administration indicated to the Meewasin Project Manager that a single lane could be very disruptive and frustrating and perhaps dangerous during days when there is heavy traffic to the facility.

The project manager determined that it would cost an additional \$15,000 to construct a two way temporary road.

Commitments were made to the Meewasin Valley Authority staff that the City would fund the additional costs for the two way temporary road as it was the City's requirement for good public service and safety.

**JUSTIFICATION**

There was insufficient time to request approval from Council for the additional funds, as the project was to start in September 19-21, 1998. The three week delay would have resulted in cancelling the project for 1998.

The construction of the two way temporary road has proven to be the correct choice for a number of reasons. Visitors to the Forestry Farm Park were able to proceed without concern for damage to their vehicles, frustrating line ups, or disrupting construction. In addition, if the construction area had been the only access to the Forestry Farm Park during the freak snow storm, zoo staff would have been delayed or prevented from feeding the animals.

**OPTIONS**

There are no options.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPACT**

There was sufficient funds within the contingency component of the Multi-District Reserve to fund the additional expenditure.”

**7. Sewer Service Charge Adjustment  
Fresh Pack Ice Maker Ltd., 1701 - 16<sup>th</sup> Street West  
(File No. CK. 7500-1)**

- RECOMMENDATION:**
- 1) that 57 percent of the metered water flow be used for the calculation of the volumetric sewer service charge for Fresh Pack Ice Maker Ltd. (Account No. 00-019-000-751-01-01);
  - 2) that the reduced sewer service charge be retroactive to September 19, 1997; and
  - 3) that the Treasurer’s Branch of the Finance Department be instructed to make the appropriate adjustments.

*ADOPTED.*

Your Committee has reviewed the following report of the General Manager, Environmental Services Department, dated November 12, 1998, with Mr. Randy Munch, and supports the proposed changes, as outlined therein (and has advised Mr. A. Dyck, General Manager, Fresh Pack Ice Maker Ltd. of the proposed changes):

**“BACKGROUND**

In 1993, Mr. Abe Dyck of Saskatoon Fresh Pack Potatoes Ltd. requested that City Council make an adjustment to his firm’s sewer service charge. City Bylaw No. 5115 provides for requests for adjustment to the sewer service charge based on ‘substantial’ discrepancies between metered water consumption and sewer discharges. A comprehensive audit of the firm’s water consumption, including an evaluation of ice production and potato peeler steam processes, which both contribute to the reduction of the discharge volumes, was carried out by Environmental Services staff. It was established that only 27 percent of the total water metered did not return to the collection system. On January 29, 1994, City Council denied Saskatoon Fresh Pack’s request for a sewer service charge adjustment.

During the ensuing years the firm made piping modifications to the Fresh Pack plant to separate the food processing operations from the ice production operation. In the summer of 1997, the Environmental Services Department was again approached by Mr. Abe Dyck and a City Councillor, to revisit the question of a sewer service charge adjustment. The

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focus was to be on Fresh Pack Ice Maker Ltd., an operation that is limited to only the production of ice. Twelve months of monitoring has been carried out to determine water consumption and ice production volumes over the various seasons.

**JUSTIFICATION**

The monitoring program indicated that, on average, 72 percent of the water purchased for the ice plant operation did not enter the City's collection system. This discrepancy can be considered 'significant' and, therefore, a rate adjustment has been calculated. The adjustment is calculated on the basis that the customer's share of the utility's fixed costs must be recovered. The fixed charges of the current rate structure do not recover all of the customer's fixed costs, therefore, a portion of the fixed costs continue to be recovered by the volumetric charges. As a result, there is not a direct relationship between the adjustment and the volume of water entering the sewerage system. A calculation that considers an allowance for fixed costs, indicates an appropriate rate adjustment is 57 percent of the metered consumption.

The separate water meter for the ice making operations was installed on September 19, 1997, and it has been customary, when billing adjustments are warranted, to make these adjustments retroactive to the date that the billing can be clearly shown to be in error.

**OPTIONS**

- 1) An alternative option would be to provide no adjustment to the sewer service charge. This approach would be consistent with the elimination of rebates undertaken in 1986, however, Bylaw 5115 does give Council the option to approve sewer service charge adjustments when a 'substantial' amount of metered water does not enter the collection system. A similar application from an industry not returning a 'significant' volume of cooling water to the collection system was approved by Council in 1997.
- 2) A sewer service charge adjustment, that is based on the entire volume of the water not entering the sewage collection system, could be made. With this option, a portion of the firm's share of its fixed costs would not be recovered and, as such, would have to be recovered from other customers. Rates are designed to be fair and equitable. This option would be a departure from that principle.

**POLICY IMPLICATIONS**

There is no formal documented policy that addresses the matter of sewer service charge adjustments. The adjustments that exist currently are for golf courses, parks, or other customers where a substantial portion of the water is used for irrigation and, therefore, does not enter the collection system.

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There are, however, a number of industries that could potentially apply for sewer service charge adjustments. These may include other food processing industries and any industrial or commercial buildings with large water cooling/air conditioning systems. In each case the water/sewer system would have to be evaluated for actual water usage and wastewater discharge. The cost to establish and maintain an up-to-date and accurate rebate monitoring system for a large number of applications would be significant.

**FINANCIAL IMPACT**

Adjusting Fresh Pack Ice Maker Ltd.'s sewer service charge to 57 percent of the metered flow could result in an annual revenue loss of approximately \$4,500. To make the adjustment retroactive to September 19, 1997, will require a credit to the firm's account of approximately \$5,000."

**8. 1999 Woodlawn Cemetery Revenue Proposal  
(File No. CK. 1720-4)**

- RECOMMENDATION:**
- 1) that the changes to the fees charged for services provided at the Woodlawn Cemetery be approved, as outlined in the attached fee structure, effective December 1, 1998; and
  - 2) that City Council consider Bylaw No. 7805 at this meeting.

*ADOPTED.*

Your Committee has reviewed the following report of the General Manager, Public Works Department, dated November 16, 1998, with representatives of the Public Works Department, and supports the changes to the fee structure for services at Woodlawn Cemetery as outlined therein:

**“BACKGROUND**

On May 5, 1997, the Office of the Auditor General tabled a value for money audit report on the Woodlawn Cemetery. This report was adopted by City Council during its September 8, 1997 meeting. The report recommended that the Woodlawn Cemetery continue to be operated as part of a civic department. City Council also adopted a recommendation that endorsed a proactive, progressive, and business-like operating philosophy for the Woodlawn Cemetery. A major concern identified by the Auditor General was that the Perpetual Care Fund and current contributions are not sufficient to meet long-term perpetual care needs. The objective of perpetual care and the Fund is the assurance that customers, and ultimately City Council, can reasonably expect that the funding for cemetery maintenance services will be provided in perpetuity, without this care being a perpetual

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burden on the taxpayers of the future. The Auditor's report also pointed out the need to establish an adequate level of Perpetual Care Funding by asking that administration provide, in future revenue reports, an appropriate level of taxpayer subsidy for annual perpetual care maintenance up to the year 2035. The 1999 Woodlawn Cemetery Revenue Proposal provides a fee schedule that will acknowledge the Auditor General's report and at the same time provide an opportunity to align with current fiscal philosophy as indicated in the 1998 Operating Budget Review.

**DISCUSSION**

The Auditor's report made numerous recommendations addressing the operation of the Woodlawn Cemetery. Regarding present and future financing and budgeting of the Cemetery the report suggested:

1. The Perpetual Care Fund Contributions need to be increased to address the future funding shortfall. Based on the present rate of contribution to and withdrawal from the Perpetual Care Fund, that Fund is not sufficient to provide for perpetual maintenance at Woodlawn Cemetery beyond the year 2035.
2. The Administration must insure all costs associated with operating the Woodlawn Cemetery are included in future budgets. All costs associated with operation of the Woodlawn Cemetery were not included in Budgets presented to 1997, and certain specific additional costs should be shown as part of future Operating Budgets.
3. That consideration should be given to taxpayer subsidization of the Woodlawn Cemetery to allow for maximization of Perpetual Care Fund contributions from revenues generated by this operation.

The 1998 Operating Budget for the Woodlawn Cemetery was divided into two programs to separate the aspect of the operation that generates revenue from the aspect which continues care of grave sites:

1. The Cemetery Operations Program includes the sale of grave sites, opening and closing of graves, and the initial restoration of the grave site. This Program also includes costs and revenues associated with installation of monument foundations and flat markers. This Program generates revenue which pays for interments and provides a net surplus.
2. The Cemetery Perpetual Care Program includes the ongoing care of grave sites after interment and initial site restoration including turf and horticulture maintenance. This program does not generate any income. The cost of this program will continue in perpetuity.

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During the 1998 Operating Budget review for the Woodlawn Cemetery, the Public Works Parks Branch identified that the annual Cemetery Perpetual Care Program would require a total subsidy of \$147,900. This subsidy included equipment repair costs, irrigation maintenance costs, and building maintenance costs, all of which were already being paid for by the taxpayer through other Civic Budgets. The Perpetual Care Budget was presented showing an amount of \$64,400 being contributed from revenues raised in the Operations Program and \$83,500 being paid by taxpayer subsidization. The 1998 Woodlawn Cemetery Operating Budget was approved with a taxpayer subsidized shortfall of \$83,500. An Administrative review of the Corporate Operating Budget resulted in a request that the Public Works Parks Branch consider adjusting 1999 rates to reduce or eliminate this impact.

The Auditor General has asked, through his report, that in the 1999 operating year an additional \$40,200 of administration overhead be included in the Woodlawn Cemetery Budget. This addition is intended to make provision for: a portion of the salary and benefit costs of the Parks Branch Manager, and for the pro-ration of the expenditures incurred for administrative services such as Comptroller's Branch, Treasurer's Branch, City Clerk, Corporate Information Services, and the Human Resources Department. This results in a total of \$123,700 increase to the Woodlawn Cemetery Operating Budget which to date has been paid for by the taxpayer and constitutes taxpayer subsidization. The 1999 budget review and preparation process, was able to eliminate \$3,600 of the Operations and Perpetual Care Programs to reduce the net shortfall to \$120,100.

The 1999 Operating Budget for the Woodlawn Cemetery will consist of:

Cemetery Operations Program	\$120,100 (net surplus)
The Cemetery Perpetual Care Program	\$120,100 (net loss)

The attached fee schedule demonstrates how this revenue will be generated and how the increase in fees compares with other Cemetery services in the marketplace. This proposal will address the Auditor General's report in the following manner:

1. Both Programs presented will account for all costs outlined in the Auditor's report including the \$123,700 identified earlier in this report.
2. Since all surplus revenues are directed to pay for the current cost of perpetual care maintenance there will be no additional contributions to the Perpetual Care Fund contrary to recommendations in the Auditor's report.
3. The financial burden for the Perpetual Care of the Cemetery is delayed to future years.

**ATTACHMENT**

1. Proposed 1999 Cemetery Fees"

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2. Bylaw No. 7805, *The Cemeteries Amendment Bylaw, 1998.*

**REPORT NO. 8-1998 OF THE LAND BANK COMMITTEE**

Composition of Committee

Councillor D. L. Birkmaier, Chair  
Councillor H. Harding  
Councillor M. Heidt  
Councillor A. Langford  
Councillor K. Waygood

1. **Request to Purchase City-Owned Property**  
**Parcel N, Block 470, Plan 67S02970**  
**East Side of Millar Avenue between 46<sup>th</sup> and 47<sup>th</sup> Streets**  
**By SaskTel**  
**(File No. CK. 4215-1)**

- RECOMMENDATION:**
- 1) that Lot N, Block 470, Plan 67-S-02970 be sold to SaskTel for \$39,545.00 plus G.S.T.; and
  - 2) that the City Solicitor prepare the necessary documentation for execution by His Worship the Mayor and the City Clerk.

*ADOPTED.*

Your Committee has reviewed the following report of the General Manager, Planning and Building Department dated November 10, 1998 with the Manager of the Land Branch, and supports the sale of this property to SaskTel:

**"BACKGROUND**

Parcel N, Block 470 is located on the east side of Millar Avenue between 46<sup>th</sup> and 47<sup>th</sup> Streets. The parcel was originally designed as a possible rail spur. Rail was never placed on the parcel and there is no land on the west side of Millar if rail was ever required further to the west. As a rail spur ROW, the parcel is curvilinear, over 600 feet deep, but with only 54.75 feet of frontage. Most of the rear portion of the property is not saleable.

In 1986, the property was leased to Western Limited for \$3,600 per year plus taxes. The lease expired November 30, 1991. At the expiry of the lease period, Western Limited advised that they no longer wished to lease the property.

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Your staff attempted to lease the property to Riv Tow Equipment, occupants of the building by late 1991, but were advised that they had no interest in leasing the property. Riv Tow Equipment was notified that, if they did not lease the property, they would have to remove all equipment from Parcel N and take down all fencing on the property.

The fencing was not removed and the property continued to be used by whatever tenant occupied the adjacent building.

**REPORT**

By letter dated April 28, 1998, SaskTel requested to purchase a 7.5 metre (24.6 ft.) by 30 metre (98.4 ft.) portion of Parcel N to accommodate an equipment building. Your staff checked with CN Rail and were advised that there was no agreement on this land nor had CN any requirement for the land for a rail spur. Subject to the approval of City Council, a selling price for all of Parcel N was negotiated as SaskTel now wishes to build a cellular tower, as well as a switching building.

In August, a selling price negotiation was completed and SaskTel was given permission to enter the site to do any necessary soils tests. Also in August, the Land Manager met on site with SaskTel and the two neighbouring property owners. The owner on one side was not interested in what was happening; however, the owner of the property to the south, Brandt Equipment, had purchased their property fairly recently and were concerned that they would not be able to continue to use Parcel N for access and storage.

SaskTel has since been negotiating with Brandt to lease them that part of Parcel N that is not required for SaskTel operations. SaskTel will lease the greater part of Parcel N to Brandt. The lease agreement has not yet been finalized, but SaskTel needs to start construction almost immediately; therefore, the request to sell the property has been brought to the Committee at this time.

**ATTACHMENTS**

1. Map showing Parcel N, Block 470, Plan 61S20645.
2. Letter from SaskTel dated October 30, 1998.
3. Memorandum from SaskTel dated November 6, 1998."

2. **Offer to Purchase City-Owned Land  
North part of Lot F, Block 582, Plan 76S07218  
339 Fairmont Drive, Fairhaven  
President of the Lethbridge Stake  
The Church of Jesus Christ of Latter-day Saints**



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**(File No. CK. 4215-1)**

- RECOMMENDATION:**
- 1) that the north Part of Lot F, Block 582, Plan 76-S-07218 be sold to the President of the Lethbridge Stake, The Church of Jesus Christ of Latter-Day Saints, or assignee, for the sum of \$459,000.00, plus GST;
  - 2) that the construction requirement of 50% completion prior to transfer of title be waived; and
  - 3) that the City Solicitor prepare the necessary documentation for execution by His Worship the Mayor and the City Clerk.

*ADOPTED.*

Your Committee has reviewed the following report of the General Manager, Planning and Building Department dated November 4, 1998 on the above matter with the Manager of the Land Branch, and supports the sale of this property, as outlined therein:

**"BACKGROUND**

The above-noted Lot F is one of 13 City-owned lots located on Camponi Crescent and Fairmont Drive within the Fairhaven Neighbourhood. (Attachment No. 1) All 13 lots have been available for sale by the City since 1981. In an attempt to generate interest in the area, the lots were rezoned from M3A to M2 by City Council at its meeting held October 6, 1997.

**REPORT**

In negotiations with The Church of Jesus Christ Latter-day Saints, your staff has accepted an offer to sell Lot F to the organization for the sum of \$459,000.00 (\$128,932.58 per acre), subject to City Council approval. The current City Council approved price for the lot is \$483,453.61 (\$135,801.57 per acre).

The prospective purchaser is seeking to acquire the property for the purpose of constructing a church within 36 months of the closing date of the sale. They are requesting the 36-month period on the basis of a five-year capital plan they have established for Saskatoon. The closing date of the sale, as negotiated, has been established as December 15, 1998.

It is the standard practice of the City to sell land such as Lot F with a construction requirement that building construction on the land must be 50% complete prior to the City transferring title to the purchaser. The purpose of this requirement is to ensure that the land is used for the intended purpose under which it was sold and deter transactions of a speculative nature.

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To complete the sale it is necessary for City Council to approve the negotiated sale price of \$459,000.00 and waive the City's construction requirement. It is our opinion that the negotiated price is consistent with the range of market values for the lot, and that the construction requirement should be waived given that the prospective purchaser is a well established organization seeking to invest in an area where little previous interest has been expressed.

**Financial Considerations**

If the sale is approved and completed, the City will pay a 3% real estate commission on the land component of the price. As the property was acquired by the City through tax enforcement, the balance of the land component of the price will be credited to the Social Housing Account. The distribution of the total sale proceeds is as follows:

Sale Price	\$459,000.00
Services (Prepaid Accounts)	319,221.81
Administration fee (Land Operation Reserve)	25,981.13
Land (Social Housing Account)	110,383.15
Real estate commission	\$3,413.91

**ATTACHMENTS**

1. Plan showing Lot F, Block 582, Plan 76S07218

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**3. Request to Purchase City-owned Land  
Parcel W, Plan G 746  
South of 33<sup>rd</sup> Street, Adjacent to S.I.A.S.T.  
(File No. CK. 4215-1)**

- RECOMMENDATION:**
- 1) that the City Solicitor take the necessary steps to discharge the caveat on Parcel W, Plan G 746 in favour of the Canadian Pacific Railway Company;
  - 2) that upon the caveat being discharged, Parcel W, Plan G 746 be sold to Centurion Properties Inc., or assignee, for the sum of \$18,000 plus GST, provided that the Administration receives confirmation that the owner adjacent to the east boundary of the Parcel W is not interested in purchasing the parcel;
  - 3) that, while the caveat is being discharged, this Parcel be leased to Centurion Properties Inc., or assignee, at an annual lease rate of \$2160 which would include property taxes; and
  - 4) that the City Solicitor prepare the necessary documentation for execution by His Worship the Mayor and the City Clerk.

*ADOPTED.*

Your Committee has reviewed the following report of the General Manager, Planning and Building Department dated November 5, 1998 with the Manager of the Land Branch, and supports the sale of this property as outlined therein:

**"BACKGROUND**

Parcel W is an abandoned rail spur owned by the City of Saskatoon (Attachment 1). The parcel is 0.42 acres in size, zoned ID4 and has 7.62 metres of frontage on 33<sup>rd</sup> Street. The rail tracks have been removed from the property, however, a caveat is registered on title in favor of the Canadian Pacific Railway Company (CPR).

**REPORT**

Centurion Properties Inc., the owner of the property adjacent the west boundary of Parcel W, has requested to purchase the parcel from the City. Your staff recommend that the parcel be sold with certain conditions.

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One condition of the sale is that the caveat in favor of CPR be discharged first. The caveat filed against title requires notification of one year in order to discharge. A second condition is that the Administration be provided with confirmation that the owner adjacent the east boundary of the parcel is not interested in purchasing the parcel. (If the adjacent owner is interested, your staff would provide the Committee with the necessary reports and recommendations.) The recommended sale price for the parcel is \$18,000.00. (This price is calculated as \$85,700.00 per acre less 50% for obsolescence due to the shape of the parcel.)

**ATTACHMENT**

1. Map showing Parcel W, Plan G 746."

**4. Request to Purchase City-Owned Property  
Parcel A, Plan 71-S-07965  
Avenue A South  
(File No. CK. 4215-1)**

- RECOMMENDATION:**
- 1) that Parcel A, Plan 71-S-07965 be sold to Michelangelo Marble and Granite Co. Ltd. for the sum of \$3,900 plus GST; and
  - 2) that the City Solicitor prepare the necessary documentation for execution by His Worship the Mayor and the City Clerk.

*ADOPTED.*

Your Committee has reviewed the following report of the General Manager, Planning and Building Department dated November 2, 1998 with the Manager of the Land Branch, and supports the sale of this property as outlined therein:

**"BACKGROUND**

The City owns the above-noted parcel, zoned B6, located at the intersection of Idylwyld Drive and Avenue A. (See attachment.) The parcel is a residual piece of land, left over from the land that was used for the construction of the on-ramp for the Idylwyld Drive Bridge.

In 1993, the Land Bank Committee dealt with an offer from Michelangelo Marble and Granite Co. Ltd. to purchase Parcel A. At that time, the company was constructing a new building on the adjacent property, and had offered to purchase the parcel for \$2,500.00. The

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Land Bank Committee submitted a counter-offer of \$3,000.00 which was subsequently rejected by the company, and the file on the matter was closed.

**REPORT**

Michelangelo Marble and Granite Co. Ltd. are once again requesting to purchase Parcel A. Their intent is to utilize the property for the storage of materials relating to their business of manufacturing cemetery headstones.

Your staff have calculated a price of \$3,900.00 (\$3.20 per square foot) as fair market value for the property. The prospective purchaser has agreed to this purchase price. We recommend that the sale be approved.

**ATTACHMENTS**

1. Plan showing Parcel A, Plan 71-S-07965.
2. Report of the Land Bank Committee dated October 11, 1993."

**5. Request to Purchase City-Owned Property  
North 18 Feet Lot 14 and South 3 feet Lot 15  
Block 13, Plan (FW) F5527  
1100 Block of University Drive  
June and Declan Quinn  
(File No. CK. 4090-2)**

- RECOMMENDATION:**
- 1) that the most northerly 18 feet of Lot 14 and the most southerly 3 feet of Lot 15, all in Block 13, Plan (FW) F5527 be sold to June and Declan Quinn;
  - 2) that the selling price be \$18,000 plus GST;
  - 3) that a condition of the sale be that the property be consolidated with the existing Quinn property by plan of survey;
  - 4) that the Quinns be responsible for all costs to transfer the property; and
  - 5) that the City Solicitor prepare the necessary documentation

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for execution by His Worship the Mayor and the City Clerk.

*ADOPTED.*

Your Committee has considered the following report of the General Manager, Planning and Building Department dated November 2, 1998 with the Manager of the Land Branch, and supports the sale of this property, as outlined therein:

**"BACKGROUND**

The Quinn residence at 1102 University Drive has a detached garage and perimeter fence encroaching on City-owned property. An encroachment agreement was in place until April 1998. The Quinns have now requested to purchase 21 feet (6.4 metres) of City-owned property.

**REPORT**

The property in question is part of a series of residual lots left over after the creation of University Drive between Elliot Street and College Drive. The property is not deep enough to allow the creation of a new single family lot.

We have agreed to recommend the sale of 21 feet of City-owned property immediately adjacent to the north boundary of the Quinn property under the following conditions:

1. The purchase price is \$18,000.00 plus GST. The price is comparable to the most recent price charged for flankage cul-de-sac property in Silverspring.
2. That all costs associated with the sale and transfer of the property will be the responsibility of the purchaser. We will require that the City property being purchased be consolidated by plan of survey with the existing Quinn property. This will require hiring a surveyor and creating a plan for registration in the Land Titles Office.

**ATTACHMENT**

1. Map showing City-Owned Property to be Purchased."

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**6. Request to Purchase City-Owned Property  
Lot C, Block 143, Plan 79-S-34631  
3307 Wells Avenue, North Industrial Area  
Cass Santos Properties Ltd.  
(File No. CK. 4215-1)**

- RECOMMENDATION:**
- 1) that Lot C, Block 143, Plan 79-S-34631 be sold to Cass Santos Properties Ltd. for the sum of \$58,628.25 plus GST; and
  - 2) that the City Solicitor prepare the necessary documentation for execution by His Worship the Mayor and the City Clerk.

*ADOPTED.*

Your Committee has reviewed the following report of the General Manager, Planning and Building Department dated November 3, 1998 with the Manager of the Land Branch, and supports the sale of this property as outlined therein:

**"BACKGROUND"**

The City currently has 40 industrial lots for sale in the north industrial area. Of these 40 lots, six are located on Wells Avenue. All industrial lots offered by the City are priced according to the following City Council approved formula:

Services:	the current approved Prepaid Service rate; plus
Land Rate:	\$2.00/m <sup>2</sup> for the first 60 metres in depth and \$1.00/m <sup>2</sup> for the balance of the lot depth; plus
Administration:	6% of the above.

On the basis of this formula, the current City Council approved price for Lot C, Block 143 is as follows:

Services	\$ 53, 833.57
Land	2, 726.00
Administration	<u>3, 393.57</u>
Total	\$ 59, 953.14

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**REPORT**

Cass Santos Properties Ltd. have offered to purchase Lot C for the amount of \$58, 628.15. This prospective purchaser has also obtained an option to purchase the adjacent City-owned lot for the full amount of the current City Council approved price.

Your staff recommend that the offer for Lot C be accepted. We propose that the land component of the price be reduced by the amount equivalent to the difference between the current price and the price offered for the property.

**ATTACHMENTS**

1. Map showing Lot C, Block 143 on Wells Avenue."

**7. Avenue I South  
Property Purchased for Road Widening  
(File No. CK. 4215-1)**

- RECOMMENDATION:**
- 1) that the seven-foot wide road-widening parcels located on Avenue I South be transferred to the adjacent property owners, as outlined in this report;
  - 2) that all costs to initiate Recommendation No. 1 above be charged to the Property Realized Reserve; and
  - 3) that the City Solicitor prepare the necessary documentation for execution by His Worship the Mayor and the City Clerk.

*ADOPTED.*

Your Committee has considered the following report of the General Manager, Planning and Building Department dated November 2, 1998 with the Manager of the Land Branch, and supports the transfer of this property, as outlined therein:

**"BACKGROUND**

At its meeting held on August 10, 1998, City Council resolved, in part, the following:

**“that the seven foot wide road-widening parcels located on Avenue I South be transferred to the adjacent property owners.”**



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It is our understanding that the seven foot parcels were created for road-widening purposes at the time the City held title to a number of lots on Avenue I South. The lots were originally obtained through *The Tax Enforcement Act*. The Transportation Department advises that it has no plans to widen Avenue I, and that the land is surplus to the City's needs.

**REPORT**

Under City Council's resolution of August 10, 1998, the Solicitor's Office is in the process of transferring the seven-foot wide parcels to the owners of the adjacent property owners. During this process, however, it has come to the attention of the Administration that three parcels were not mentioned in the previous report to City Council. These three parcels are described as follows:

Plan FV          Block 18          Lot 14

Plan GH          Block 2          Lots 29 & 30

In keeping with the previous resolution of City Council, we are recommending that the Administration be authorized to effect the transfer of title of the three parcels.

**ATTACHMENT**

1. Clause 2, Report No. 6-1997 of the Land Bank Committee which was adopted by City Council at its meeting held August 10, 1998."

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**REPORT NO. 16-1998 OF THE EXECUTIVE COMMITTEE**

Composition of Committee

His Worship the Mayor, Chair  
Councillor D. Atchison  
Councillor D. L. Birkmaier  
Councillor H. Harding  
Councillor M. Heidt  
Councillor A. Langford  
Councillor J. Maddin  
Councillor P. McCann  
Councillor P. Roe  
Councillor R. Sternberg  
Councillor K. Waygood

**1. Lesbian and Gay Pride Day Committee, 1994  
(File No. CK. 205-0 and 205-5)**

- RECOMMENDATION:**
- 1) that \$2,000.00 be paid to the United Way for distribution by them to an appropriate group to promote non-discrimination against gay and lesbian people in Saskatoon, and/or to assist the victims of such discrimination;
  - 2) that this report be published on the next City Page in the Saskatoon *Star Phoenix*.

*ADOPTED.*

We, the City Council of Saskatoon, wish to publicly state that we are opposed to discrimination against gay and lesbian people. We wish to make clear that discrimination in all its forms against any citizen is unacceptable in this city. It is our goal as a City Council to build a tolerant community where all citizens can live in peace and safety.

In May of 1994, a request to proclaim Lesbian and Gay Pride Day lost on a tie vote by the Council of the day. Shortly thereafter, a complaint was made to the Human Rights Commission, which complaint has been dragging on to this day.

Our concern is that the continuance of the complaint by the Human Rights Commission, in spite of the fact that City Council has proclaimed Gay and Lesbian Pride Day for the last four years, may leave the false impression that discrimination against gay and lesbian people is the policy of this Council or that we condone it in some fashion. Nothing could be further from the truth. We regret that the 1994 decision may have been publicly perceived as discrimination against

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lesbian and gay people. We have proclaimed the day four times since then.

As concrete proof of our good faith, we recommend that \$2,000.00 be paid to the United Way for distribution by them to an appropriate group to promote non-discrimination against gay and lesbian people in Saskatoon, and/or to assist the victims of such discrimination.

**2. Appointments to Boards, Commissions and Committees - 1999  
(Files CK. 175-1, 225-1 and 255-1)**

Your Committee has met and considered the matter of appointments and reappointments to City Council's various boards, commissions and committees. This report deals with the filling of vacancies only - it does not include current members whose terms have not expired.

AUDIT COMMITTEE  
(File No. CK. 225-13)

**RECOMMENDATION:**

that Councillors D. Atchison, D.L. Birkmaier, J. Maddin, P. McCann and R. Steernberg be reappointed to the Audit Committee for the year 1999.

*ADOPTED.*

LAND BANK COMMITTEE  
(File No. CK. 225-33)

**RECOMMENDATION:**

that Councillors D.L. Birkmaier, K. Waygood, M. Heidt, H. Harding and A. Langford be reappointed to the Land Bank Committee for the year 1999.

*ADOPTED.*

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**SUBCOMMITTEE TO DEAL WITH REORGANIZATION ISSUES  
(File No. CK. 175-45)**

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**RECOMMENDATION:**

- 1) that this Committee now be called the Organizational Committee; and
- 2) that His Worship the Mayor, and Councillors D. Atchison, R. Steernberg, P. McCann and K. Waygood be appointed to the Organizational Committee for the year 1999.

*ADOPTED.*

**ADVISORY COMMITTEE ON ANIMAL CONTROL  
(File No. CK. 225-9)**

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**RECOMMENDATION:**

that the following be reappointed to the Advisory Committee on Animal Control for the year 1999:

Councillor M. Heidt	
Dr. Lynn Webster	(Western College of Veterinary Medicine)
Dr. Bill Gee	(Saskatoon Academy of Veterinary Practitioners)
Staff Sergeant Aime Decae	(Saskatoon Police Service)
Ms. Terri Troupe-Logue	(S.P.C.A.)
Ms. Leslie-Rea Winichuk	(Saskatoon District Health Board)
Mr. John Sidorak	(General Public)
Ms. Pauline Gaudette	(General Public)
Ms. Sharon Smart	(General Public).

*ADOPTED.*

**DISTRICT PLANNING COMMISSION  
(File No. CK. 175-10)**

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**RECOMMENDATION:**

that the following be reappointed to the District Planning Commission for the terms indicated:

Mr. Bruce Korinetz - for the years 1999 and 2000

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Ms. Catherine Domke - for the years 1999, 2000, and 2001.

*ADOPTED.*

**EMERGENCY MEASURES CONTROL COMMITTEE  
(File No. CK. 225-30)**

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**RECOMMENDATION:**

that Councillor R. Steernberg, the Police Chief and the General Manager, Fire and Protective Services be reappointed to the Emergency Measures Control Committee for the year 1999.

*ADOPTED.*

**MUNICIPAL HERITAGE ADVISORY COMMITTEE  
(File No. CK. 225-18)**

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**RECOMMENDATION:**

that the following be appointed and reappointed to the Municipal Heritage Advisory Committee for the years 1999 and 2000:

Councillor K. Waygood	
Mr. Don Kerr	(Public)
Ms. Marilyn Boechler	(Public)
Mr. Ron Jeremko	(Local History Room)
Mr. Bill Schaffel	(Saskatchewan Association of Architects)
Ms. Colleen Yates	(Meewasin Valley Authority)
Ms. Cynthia Hoffas	(Broadway Business Improvement District)
Mr. Jim McLeod	(Downtown Business Improvement District)
Mr. Art Mark	(Riversdale Business Improvement District)
Ms. Susan Barrett	(Saskatoon Heritage Society); and

*ADOPTED.*

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MUNICIPAL PLANNING COMMISSION  
(File No. CK. 175-16)

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**RECOMMENDATION:**

- 1) that Ms. Ann March be reappointed to the Municipal Planning Commission for the years 1999 and 2000; and
- 2) Ms. Georgia Bell-Woodard be reappointed to the Municipal Planning Commission for the years 1999, 2000 and 2001.

*ADOPTED.*

SAFER CITY COMMITTEE  
(File No. CK. 225-57)

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**RECOMMENDATION:**

- 1) that membership on the Safer City Committee be increased by one in order to include the General Manager of the Transportation Department; and
- 2) that the following be reappointed to the Safer City Committee for the year 1999:

Ms. Glenda Cooney  
Ms. Lorraine Hill  
Ms. Jill Postlethwaite  
Mr. Alan E. Reichert.

*ADOPTED.*

SASKATOON BOXING AND WRESTLING COMMISSION  
(File No. CK. 175-24)

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**RECOMMENDATION:**

that Councillors D. Atchison, R. Steernberg, and D.L. Birkmaier be reappointed to the Saskatoon Boxing and Wrestling Commission for the year 1999.

*ADOPTED.*

SASKATOON ENVIRONMENTAL ADVISORY COMMITTEE

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(File No. CK. 175-9)

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**RECOMMENDATION:**

that the following be appointed and reappointed to the Saskatoon Environmental Advisory Committee for the years 1999 and 2000:

Ms. Shirley Buzik  
Mr. David Lawlor  
Mr. Karsten Liber.

*ADOPTED.*

**SOCIAL HOUSING ADVISORY COMMITTEE  
(File No. CK. 225-41)**

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**RECOMMENDATION:**

that Councillors K. Waygood and A. Langford be appointed to the Social Housing Advisory Committee for the year 1999.

*ADOPTED.*

**SOCIAL SERVICES SUBCOMMITTEE - ASSISTANCE TO COMMUNITY GROUPS  
CASH GRANTS PROGRAM  
(File No. CK. 225-2-4)**

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**RECOMMENDATION:**

that the following be appointed and reappointed to the Social Services Subcommittee - Assistance to Community Groups: Cash Grants Program for the year 1999:

Mr. Gary Ulrich (Saskatoon Catholic School Board)  
Mr. Robb Watts (Saskatchewan Department of Social Services)  
Mr. Arla Gustafson (United Way)  
Mr. Terry Kikcio (Saskatoon Board of Education)  
Ms. Ingrid Gallagher.

*ADOPTED.*

**TECHNICAL PLANNING COMMISSION  
(File No. CK. 175-26)**

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**RECOMMENDATION:**

that Councillor H. Harding be appointed to the Technical Planning Commission for the year 1999.

*ADOPTED.*

**TRAFFIC SAFETY COMMITTEE  
(File No. CK. 225-8)**

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**RECOMMENDATION:**

- 1) that membership on the Traffic Safety Committee be increased by one in order to provide for a representative from Saskatoon District Health; and
- 2) that Mr. John Bartram, Saskatoon District Health, be appointed to the Traffic Safety Committee for the years 1999 and 2000.

*ADOPTED.*

**VISUAL ARTS PLACEMENT JURY  
(File No. CK. 225-44)**

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**RECOMMENDATION:**

that the following be appointed and reappointed to the Visual Arts Placement Jury for the terms indicated:

Lee Baker	(Professional Arts Community) for 1999
Peter Purdue	(Professional Arts Community) for 1999
Anne McElroy	(Public) for the years 1999 and 2000
Barbara Beavis	(Public) for 1999
Doris Hasell	(Public) for 1999
Tim Nowlin	(Meewasin Valley Authority Design Advisory Committee) for 1999.

*ADOPTED.*

**ALBERT COMMUNITY CENTRE  
(File No. CK. 225-27)**

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**RECOMMENDATION:**

that the following be reappointed to the Albert Community Centre Management Committee for the year 1999:

Councillor K. Waygood	
Councillor H. Harding	
Mr. Grant Whitecross	(Nutana Community Association)
Mrs. Fay Gabrielson	(Public-at-large)
Mr. Del Ehlert	(City representative)
Mr. Rolf Krohn	(Public-at-large)
Mr. Darrel Epp	(Varsity View Community Association)
Mr. Peter Holdstock	(Public-at-large).

*ADOPTED.*

**BOARD OF POLICE COMMISSIONERS  
(File No. CK. 175-23)**

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**RECOMMENDATION:**

that the following be reappointed to the Board of Police Commissioners for the year 1999:

Councillor P. McCann  
Councillor J. Maddin  
Mr. Todd Peterson  
Ms. Joan Llewellyn.

*ADOPTED.*

**LIBRARY BOARD  
(File No. CK. 175-19)**

**RECOMMENDATION**

that the following be appointed and reappointed to the Library Board for the years 1999 and 2000:

Ms. Suzanne North  
Ms. Joan Champ.

*ADOPTED.*

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**SASKATCHEWAN PLACE BOARD OF DIRECTORS  
(File No. CK. 175-31)**

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**RECOMMENDATION:**

that the City's representative be instructed to vote the City's proxy at the 1999 Annual Meeting for the appointment and reappointment of the following individuals to the Saskatchewan Place Board of Directors for the years 1999 and 2000:

Councillor D.L. Birkmaier  
Councillor M. Heidt  
Mr. Fraser Sutherland  
Mr. Murray Osborn  
Mr. Ray Hodson  
Ms. Denise Mildner  
Ms. Myrna Berwick  
Mr. Neil Sasakamoose  
Mr. Trevor Forrest.

*ADOPTED.*

**SASKATOON CENTENNIAL AUDITORIUM FOUNDATION BOARD OF DIRECTORS  
AND  
THE CENTENNIAL AUDITORIUM & CONVENTION CENTRE  
CORPORATION BOARD OF DIRECTORS  
(File No. CK. 175-28)**

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**RECOMMENDATION:**

that the City's representative be instructed to vote the City's proxy at the 1999 Annual Meeting of the Saskatoon Centennial Auditorium Foundation Board of Directors and The Centennial Auditorium and Convention Centre Corporation Board of Directors for the appointment and reappointment of the following people for the years 1999 and 2000:

Councillor P. McCann  
Ms. Marnie McNiven  
Mr. Phil Richards  
Mr. Vic Dubois  
Mr. Doug Bicknell  
Mr. Dick Niemen.

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*ADOPTED.*

SASKATOON GALLERY AND CONSERVATORY CORPORATION  
BOARD OF TRUSTEES  
(File No. CK. 175-27)

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**RECOMMENDATION:**

that the City's representative be instructed to vote the City's proxy at the 1999 Annual Meeting of the Saskatoon Gallery and Conservatory Corporation Board of Trustees for the appointment and reappointment of the following people for the years 1999 and 2000:

Councillor P. Roe  
Ms. Alison Lawlor  
Ms. Lynn Short  
Ms. Annemarie Buchmann-Gerber  
Ms. Eunice Janzen  
Mr. Craig Zawada  
Ms. Holly Ann Knott.

*ADOPTED.*

BOARD OF REVISION  
(File No. CK. 175-6)

---

**RECOMMENDATION:**

that the following be appointed and reappointed to the Board of Revision for the year 1999:

Mr. Eugene Paquin  
Mr. Alfred Bentley  
Mr. Dennis Dibski  
Mr. Joe Jeerakathil  
Mr. Ron Luciuk  
Ms. Tiffany Paulsen  
Mr. Bernard Rodych  
Mr. Richard Ternier  
Ms. Jenny Yu

Alternate Members:

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Ms. Marie Alexander  
Mr. Greg Sundquist.

*ADOPTED.*

**DEVELOPMENT APPEALS BOARD  
(File No. CK. 175-21)**

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**RECOMMENDATION:**

that the following be appointed and reappointed to the Development Appeals Board for the terms indicated:

Mr. Stanley C. (Clay) Larson - 1999, 2000, 2001  
Mr. Gary Byers - 1999, 2000  
Mr. Vern Waldherr - 1999, 2000, 2001  
Mr. Jack Billinton - 1999.

*ADOPTED.*

**PROPERTY MAINTENANCE APPEAL BOARD  
(File No. CK. 225-54)**

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**RECOMMENDATION:**

that Mr. Boris Kishchuk be reappointed to the Property Maintenance Appeal Board to the end of 2001.

*ADOPTED.*

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**BROADWAY BUSINESS IMPROVEMENT DISTRICT BOARD OF MANAGEMENT  
(File No. CK. 1680-3)**

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**RECOMMENDATION**

that Councillor K. Waygood be reappointed to the Broadway Business Improvement District Board of Management for the year 1999.

*ADOPTED.*

**DOWNTOWN BUSINESS IMPROVEMENT DISTRICT BOARD OF MANAGEMENT  
(File No. CK. 1680-2)**

---

**RECOMMENDATION:**

that Councillors D. Atchison and D.L. Birkmaier be reappointed to the Downtown Business Improvement District Board of Management for the year 1999.

*ADOPTED.*

**MEEWASIN VALLEY AUTHORITY  
(File No. CK. 180-6)**

---

**RECOMMENDATION:**

- 1) that Councillors A. Langford, R. Steernberg, and P. Roe be reappointed to the Meewasin Valley Authority for the year 1999; and
- 2) that the matter of a replacement for Lee Ann Coveyduck be deferred until January.

*ADOPTED.*

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RIVERSDALE BUSINESS IMPROVEMENT DISTRICT BOARD OF MANAGEMENT  
(File No. CK. 1680-4)

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**RECOMMENDATION:**

that Councillor A. Langford be reappointed to the Riversdale Business Improvement District Board of Management for the year 1999.

*ADOPTED.*

SASKATCHEWAN URBAN MUNICIPALITIES ASSOCIATION (SUMA)  
BOARD OF DIRECTORS - CITY'S REPRESENTATIVES  
(File No. CK. 155-3)

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**RECOMMENDATION:**

that Councillor D.L. Birkmaier and Councillor R. Steernberg be appointed/reappointed to the Saskatchewan Urban Municipalities Association (SUMA) Board of Directors for the year 1999.

*ADOPTED.*

SASKATOON AIRPORT AUTHORITY  
(File No. CK. 175-43)

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**RECOMMENDATION:**

that the following be reappointed to the Saskatoon Airport Authority to the end of the year 2000:

Ms. Shirley Ryan  
Mr. Silas Halyk  
Ms. Susan Lamb  
Ms. Sandra Peters  
Mr. Don Maranda.

*ADOPTED.*

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SASKATOON PRAIRIELAND EXHIBITION CORPORATION -  
CITY'S REPRESENTATIVES  
(File No. CK. 175-29)

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**RECOMMENDATION:**

that Councillor D. Atchison be reappointed to the Saskatoon Prairieland Exhibition Corporation for the year 1999.

*ADOPTED.*

SASKATOON REGIONAL ECONOMIC DEVELOPMENT AUTHORITY  
(File No. CK. 175-37)

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**RECOMMENDATION:**

that the City Manager of the City of Saskatoon be appointed to the Saskatoon Regional Economic Development Authority for the year 1999, to replace Mr. Phil Richards.

*ADOPTED.*

TOURISM SASKATOON - BOARD OF DIRECTORS  
(File No. CK. 175-30)

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**RECOMMENDATION:**

that Councillors M. Heidt and J. Maddin be reappointed to the Tourism Saskatoon Board of Directors for the year 1999.

*ADOPTED.*

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WANUSKEWIN HERITAGE PARK BOARD OF DIRECTORS  
(File No. CK. 175-33)

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**RECOMMENDATION:**

that Councillor D.L. Birkmaier be reappointed to the Wanuskewin Heritage Park Board of Directors for the year 1999.

*ADOPTED.*

YELLOWHEAD HIGHWAY ASSOCIATION  
(File No. CK. 155-5)

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**RECOMMENDATION:**

that Councillor D.L. Birkmaier be reappointed to the Yellowhead Highway Association for the year 1999.”

*ADOPTED.*

*Moved by Councillor Roe, Seconded by Councillor Waygood,*

*THAT the report of the Committee of the Whole be adopted.*

*CARRIED.*

**ENQUIRIES**

**Councillor Steernberg**  
**Provision of Services to Outside Agencies**  
**(File No. CK. 1000-5)**

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It has come to my attention that the City of Saskatoon, for a considerable time, has received invoices and extended payment services on equipment and facilities not owned or operated by the City.

Would the Administration please report on:

under what policy was authority given?  
How long has the City engaged in this practice?



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What is the total expenditure in money and time (labour)?  
Which civic departments are engaged in this practice?  
What outside organizations are involved?  
What kinds of services were paid for?  
What was the net cost in time and labour for the City?

**Councillor Maddin  
Crosswalk - Primrose Drive and Coppermine Crescent  
(File No. CK. 6150-3)**

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Given the additional dangers faced by pedestrians due to increases in vehicular traffic in terms of both speed and volume, would the Administration please report on the feasibility of installing a pedestrian activated walk light or similar device at the crosswalk located at Primrose Drive and the west access to Coppermine Crescent.

**INTRODUCTION AND CONSIDERATION OF BYLAWS**

**Bylaw No. 7793**

Moved by Councillor Roe, Seconded by Councillor Waygood,

THAT permission be granted to introduce Bylaw No. 7793, being "*The Capital Reserve Amendment Bylaw, 1998 (No. 4)*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Roe, Seconded by Councillor Langford,

THAT Bylaw No. 7793 be now read a second time.

CARRIED.

The bylaw was then read a second time.

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Moved by Councillor Roe, Seconded by Councillor Heidt,

THAT Council go into Committee of the Whole to consider Bylaw No. 7793.

CARRIED.

Council went into Committee of the Whole with Councillor Roe in the Chair.

Committee arose.

Councillor Roe, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7793 was considered clause by clause and approved.

Moved by Councillor Roe, Seconded by Councillor Maddin,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Roe, Seconded by Councillor McCann,

THAT permission be granted to have Bylaw No. 7793 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Roe, Seconded by Councillor Atchison,

THAT Bylaw No. 7793 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

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**Bylaw No. 7802**

Moved by Councillor Roe, Seconded by Councillor Waygood,

THAT permission be granted to introduce Bylaw No. 7802, being "*The Municipal Tax Phase-In Plan Amendment Bylaw, 1999*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Roe, Seconded by Councillor Langford,

THAT Bylaw No. 7802 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Roe, Seconded by Councillor Heidt,

THAT Council go into Committee of the Whole to consider Bylaw No. 7802.

CARRIED.

Council went into Committee of the Whole with Councillor Roe in the Chair.

Committee arose.

Councillor Roe, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7802 was considered clause by clause and approved.

Moved by Councillor Roe, Seconded by Councillor Maddin,

THAT the report of the Committee of the Whole be adopted.

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CARRIED.

Moved by Councillor Roe, Seconded by Councillor McCann,

THAT permission be granted to have Bylaw No. 7802 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Roe, Seconded by Councillor Atchison,

THAT Bylaw No. 7802 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

**Bylaw No. 7803**

Moved by Councillor Roe, Seconded by Councillor Waygood,

THAT permission be granted to introduce Bylaw No. 7803, being "*The Discounts and Penalties Amendment Bylaw, 1999*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

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Moved by Councillor Roe, Seconded by Councillor Langford,  
THAT Bylaw No. 7803 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Roe, Seconded by Councillor Heidt,

THAT Council go into Committee of the Whole to consider Bylaw No. 7803.

CARRIED.

Council went into Committee of the Whole with Councillor Roe in the Chair.

Committee arose.

Councillor Roe, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7803 was considered clause by clause and approved.

Moved by Councillor Roe, Seconded by Councillor Maddin,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Roe, Seconded by Councillor McCann,

THAT permission be granted to have Bylaw No. 7803 read a third time at this meeting.

CARRIED UNANIMOUSLY.

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Moved by Councillor Roe, Seconded by Councillor Atchison,

THAT Bylaw No. 7803 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

**Bylaw No. 7804**

Moved by Councillor Roe, Seconded by Councillor Waygood,

THAT permission be granted to introduce Bylaw No. 7804, being "*The Remuneration of Members of Appeal Boards Bylaw, 1999*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Roe, Seconded by Councillor Langford,

THAT Bylaw No. 7804 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Roe, Seconded by Councillor Heidt,

THAT Council go into Committee of the Whole to consider Bylaw No. 7804.

CARRIED.

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Council went into Committee of the Whole with Councillor Roe in the Chair.

Committee arose.

Councillor Roe, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7804 was considered clause by clause and approved.

Moved by Councillor Roe, Seconded by Councillor Maddin,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Roe, Seconded by Councillor McCann,

THAT permission be granted to have Bylaw No. 7804 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Roe, Seconded by Councillor Atchison,

THAT Bylaw No. 7804 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

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**Bylaw No. 7805**

Moved by Councillor Roe, Seconded by Councillor Waygood,

THAT permission be granted to introduce Bylaw No. 7805, being "*The Cemeteries Amendment Bylaw, 1998*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Roe, Seconded by Councillor Langford,

THAT Bylaw No. 7805 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Roe, Seconded by Councillor Heidt,

THAT Council go into Committee of the Whole to consider Bylaw No. 7805.

CARRIED.

Council went into Committee of the Whole with Councillor Roe in the Chair.

Committee arose.

Councillor Roe, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7805 was considered clause by clause and approved.



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Moved by Councillor Roe, Seconded by Councillor Maddin,  
THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Roe, Seconded by Councillor McCann,  
THAT permission be granted to have Bylaw No. 7805 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Roe, Seconded by Councillor Atchison,  
THAT Bylaw No. 7805 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

Moved by Councillor Roe,  
THAT the meeting stand adjourned.

CARRIED.

The meeting adjourned at 10:20 p.m.

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Mayor

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City Clerk