

Council Chamber
City Hall, Saskatoon, Sask.
Monday, November 16, 1998
at 7:00 p.m.

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL

PRESENT: His Worship Mayor Dayday in the Chair;
Councillors Atchison, Birkmaier, Harding, Heidt, Langford, Maddin,
Roe, Steernberg and Waygood;
A/City Manager Richards;
City Solicitor Dust;
City Clerk Mann;
City Councillor's Assistant Holmstrom

Moved by Councillor Langford, Seconded by Councillor Roe,

THAT the minutes of the regular meeting of City Council held on November 2, 1998, be approved.

CARRIED.

COMMUNICATIONS TO COUNCIL

The following communications were submitted and dealt with as stated:

A. REQUESTS TO SPEAK TO COUNCIL

**1) Gail Lasiuk
For the December Memorial Committee, dated November 4**

Requesting permission for representatives to address Council to distribution of awareness buttons for Two Weeks of Awareness Against Violence Against Women Week in Saskatoon. (File No. CK. 205-5)

RECOMMENDATION: that Item C.1 of "Communications" be brought forward for consideration and that the speaker be heard.

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Moved by Councillor Waygood, Seconded by Councillor Atchison,

THAT Item C.1 of "Communications" be brought forward for consideration and that the speaker be heard.

CARRIED.

**C1) Gail Lasiuk
For the December Memorial Committee, dated November 4**

Requesting Council to proclaim November 22 to December 6, 1998 as Two Weeks of Awareness Against Violence Against Women in Saskatoon. (File No. CK. 205-5)

Ms. Tammy Gereis, December Memorial Committee, requested that Council proclaim Two Weeks of Awareness Against Violence Against Women from November 22 to December 6, 1998 and presented Council with buttons.

Moved by Councillor Roe, Seconded by Councillor Waygood,

- 1) that City Council approve the proclamation; and*
- 2) that the City Clerk be authorized to sign the proclamation on behalf of City Council.*

CARRIED.

AA. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL

**1) Lyle Mallett
43 Tucker Crescent, dated November 1**

Submitting comments regarding tax increases for water and sewer utilities. (File No. CK. 1930-1)

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RECOMMENDATION: that the information be received.

Moved by Councillor Atchison, Seconded by Councillor Heidt,

THAT the information be received.

CARRIED.

**2) Sue Ronald, Special Assistant - West & North
Office of the Minister of Transport Canada, dated November 2**

Submitting comments regarding the City of Saskatoon's resolution requesting that employer contributions towards employee public transit commuting expenses be treated as a tax-free benefit. (File No. CK. 1910-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Atchison, Seconded by Councillor Heidt,

THAT the information be received.

CARRIED.

**3) Jim McLeod, Program Manager
The Partnership, dated November 3**

Requesting approval that the requirement to plug parking meters on Boxing Day, Saturday, December 26, 1998, not be enforced. (File No. CK. 6120-3)

RECOMMENDATION: that the requirement to "plug" parking meters on Boxing Day, December 26, 1998, be waived.

Moved by Councillor Birkmaier, Seconded by Councillor Atchison,

THAT the requirement to "plug" parking meters on Boxing Day, December 26, 1998, be waived.

CARRIED.

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**4) Don Cook, Chair
Traffic Safety Committee, dated November 16**

Submitting a letter of support for the recommendations of the Planning and Operations Committee regarding outdoor skateboard facilities. (File No. CK. 610-1, 5300-1, 100-14-10)

RECOMMENDATION: that the information be received and considered with Clause 1, Report No. 23-1998 of the Planning and Operations Committee.

Moved by Councillor Atchison, Seconded by Councillor Roe,

THAT the information be received and considered with Clause 1, Report No. 23-1998 of the Planning and Operations Committee.

CARRIED.

B. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION

**1) Dan Bichel, President/Business Agent
Amalgamated Transit Union, Local 615, dated November 6**

Submitting notice on behalf of the Amalgamated Transit Union, Local 615 to enter into negotiations for a revision to the Collective Agreement. **Referred to the Administration.** (File No. CK. 4720-2)

**2) Ken Wood, General Manager
Saskatchewan Place, dated November 2**

Requesting approval of the revised Saskatchewan Place Reserve Policy. **Referred to the Administration and Finance Committee.** (File No. CK. 1708-1)

**3) Tony A. Rosina and Gerald Adams
United Blueline Taxi and Saskatoon Radio Cabs, dated November 5**

Requesting approval to change the initial start amount and subsequent distance charge rates. **Referred to the Administration and Finance Committee.** (File No. CK. 185-1)

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**4) Ray Sladek, Vice President
Saskatoon Gun Club, dated October 29**

Requesting approval to renew the Tax Deferral Agreement which expires December 31, 1998. **Referred to Administration and Finance Committee.** (File No. CK. 1965-6 and CK. 291-2-45/95)

**5) Kirsti Clarke, Executive Director
Saskatchewan Abilities Council, dated November 3**

Submitting comments regarding the operation of Special Needs Transportation for the City of Saskatoon. **Referred to the Administration.** (File No. CK. 7305-1)

**6) Oliver J. Sproule
1338 Colony Street, dated October 7**

Submitting a letter and a petition containing 9 names regarding the resurfacing of the sidewalks in the 1300 block (south side) of Colony Street. **Referred to the Planning and Operations Committee.** (File No. CK. 6220-1)

**7) Cesar Hernandez, Marketing Manager
United Chemical Company, dated November 6**

Submitted a letter regarding the aluminum levels in the drinking water. **Referred to the Planning and Operations Committee.** (File No. CK. 7920-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Atchison, Seconded by Councillor Heidt,

THAT the information be received.

CARRIED.

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C. PROCLAMATIONS

**1) Gail Lasiuk
For the December Memorial Committee, dated November 4**

DEALT WITH EARLIER. SEE PAGE NO. 1.

**2) Christy Johnston, Development Coordinator
Gymnastics Saskatchewan, dated November 2**

Requesting Council to proclaim January 4 to 10, 1999 as Gymnastics Awareness Week in Saskatoon. (File No. CK. 205-5)

- RECOMMENDATION:**
- 1) that City Council approve all proclamations as set out in Section C; and
 - 2) that the City Clerk be authorized to sign the proclamations on behalf of City Council.

Moved by Councillor Maddin, Seconded by Councillor Harding,

- 1) that City Council approve all proclamations as set out in Section C; and*
- 2) that the City Clerk be authorized to sign the proclamations on behalf of City Council.*

CARRIED.

REPORTS

A/City Manager Richards presented Report No. 22-1998 of the City Manager;

Councillor Steernberg, Chair, presented Report No. 23-1998 of the Planning and Operations Committee;

Councillor Heidt, Chair, presented Report No. 18-1998 of the Administration and Finance Committee;

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His Worship the Mayor, Chair, presented Report No. 1-1998 of the Safer City Committee;

His Worship Mayor Dayday, Chair, presented Report No. 14-1998 of the Executive Committee; and

His Worship Mayor Dayday, Chair, presented Report No. 15-1998 of the Executive Committee

Moved by Councillor Langford, Seconded by Councillor Roe,

THAT Council go into Committee of the Whole to consider the following reports:

- a) Report No. 22-1998 of the City Manager;*
- b) Report No. 23-1998 of the Planning and Operations Committee;*
- c) Report No. 18-1998 of the Administration and Finance Committee;*
- d) Report No. 1-1998 of the Safer City Committee;*
- e) Report No. 14-1998 of the Executive Committee; and*
- f) Report No. 15-1998 of the Executive Committee.*

CARRIED.

His Worship Mayor Dayday appointed Councillor Roe as Chair of the Committee of the Whole.

Council went into Committee of the Whole with Councillor Roe in the Chair.

Committee arose.

Councillor Roe, Chair of the Committee of the Whole, made the following report:

THAT while in Committee of the Whole, the following matters were considered and dealt with as stated:

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“REPORT NO. 22-1998 OF THE CITY MANAGER

Section A - Administration and Finance

A1) Routine Reports Submitted to City Council

RECOMMENDATION: that the following information be received.

ADOPTED.

<u>SUBJECT</u>	<u>FROM</u>	<u>TO</u>
Schedule of Accounts Paid \$1,729,498.31	October 27, 1998	November 2, 1998
Schedule of Accounts Paid \$865,695.30	November 2, 1998	November 5, 1998
Schedule of Accounts Paid \$1,473,739.86 (File No. 1530-2)	November 4, 1998	November 12, 1998

**A2) Investments
(File No. 1790-3)**

RECOMMENDATION: that City Council approve the attached purchases and sales.

ADOPTED.

Report of the Acting General Manager, Finance Department, November 6, 1998:

“With the approval of the Investment Committee, the attached list indicates purchases and sales for the City’s various funds.”

ATTACHMENT

1. Schedule of Securities Transactions (October 17 - 31, 1998).

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**A3) Property Realized Reserve Withdrawal
 (File No. 1815-3)**

RECOMMENDATION: that \$330,735.36 be withdrawn from the Property Realized Reserve to fund miscellaneous land development/sales costs incurred during the period October 1, 1997, to September 30, 1998.

ADOPTED.

Report of the A/General Manager, Finance Department, November 10, 1998:

“The Land Manager is authorized to make certain expenditures pertaining to lands held by the City for resale. On an annual basis, the Finance Department provides City Council with a summary of the costs incurred requesting that it approve the withdrawal of a like amount from Property Realized Reserve. The following summarizes those expenditures for the period October 1, 1997, to September 30, 1998:

Silverspring Properties:

Survey costs	\$ 3,759.30	
Appraisals	1,550.15	
Miscellaneous	3,058.94	
Relocate Electrical Line	20,261.00	
Volume Discounts	56,189.45	
Show Home Rebates	150,845.55	
U of S - Share of 1997 volume rebates	<u>(14,097.15)</u>	\$221,567.24

All Other Properties:

Land Titles	7,359.25	
Survey Costs	47,584.82	
Environmental Assessments, etc.	24,246.85	
Property Improvements	2,121.80	
Advertising	10,528.15	
Appraisals	1,838.55	
Rezoning Fees	3,739.50	
Commissions	12,932.92	
Show Home Rebate	2,768.69	
GST Rebates	<u>(18,697.45)</u>	94,423.08

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Replots - Lakewood:

14,745.04
\$330,735.36”

**A4) The Assessment Notices Bylaw, 1999
Bylaw No. 7801
(File No. 185-1)**

RECOMMENDATION: that City Council consider Bylaw No. 7801.

ADOPTED.

Report of the A/General Manager, Finance Department, November 6, 1998:

“As City Council is aware, in 1998 the assessment and taxation process was delayed due to the ongoing difficulties of implementing a new and complicated assessment system. This will result in the Board of Revision’s decisions not being completed until November when normally the City Assessor should be finalizing the 1999 Assessment Roll.

The objective for 1999 is still to return to the normal assessment cycle while still informing the property owners of the impact of reassessment on their properties.

The first step in the return to normal assessment cycle is to mail supplementary assessment notices to property owners whose assessments have changed during 1998. The second step is to mail assessment notices to any property owner whose assessment or roll information (name, address, school support) has changed for 1999. This has been a common practice in the City for years.

The next step in the process will be the issuing of prepayment notices to all property owners. These notices will again provide the property owners with the assessed value on their property and an update on tax and phase-in status for 1999. A newspaper and radio advertising campaign will explain the prepayment notices, the TIPPS program, and offer the assistance of the City Assessor (if there are concerns with the assessed value of the property), or the City Treasurer (if an explanation of estimated taxes is required).

In January, prior to the final date for filing appeals, which we estimate to be February 5, 1999, the Communications Branch will provide further details through a public information program on the assessment appeal process, emphasizing that concerns be directed to the City Assessor, and explaining the appeal process for those who still believe their assessment values are inaccurate. For

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citizens who may be away during the appeal period, the City Assessor has indicated he is willing to review their case and provide any information they wish at any time before the appeal period.

Your Administration wishes, as much as possible, to return to a normal assessment cycle and yet fully communicate with the property owner. We believe the communication program, as outlined, allows us to accomplish this objective without the costly duplication of issuing both an assessment notice and a prepayment notice. Therefore, we request that City Council approve Bylaw No. 7801, which allows us to mail assessment notices to only those property owners whose assessments have changed for 1999.”

ATTACHMENT

1. Bylaw No.7801 - The Assessment Notices Bylaw, 1999.

**A5) Telephone Survey - 1999 Civic Operating Budget
(File No. 1704-1)**

RECOMMENDATION: that the information be received and referred to the Budget Committee for further consideration.

ADOPTED.

At the August 27, 1998, meeting of the Budget Committee, the Committee directed the Manager of Communications to bring forward a proposal for budget consultations regarding the 1999 Civic Operating Budget.

Discussion centered around various methods of obtaining public input including public meetings and a request for written submissions. It was agreed that an additional approach was needed to ensure the participation of all Saskatoon residents - those who are less likely to attend public meetings or take the time to write or contact City Council.

It was determined that a telephone survey would reach the citizens of Saskatoon on a random and personal basis. The information garnered from a scientific survey would provide Council with information on overall satisfaction levels, issues identification, and public opinion regarding taxation and levels of service.

The attached report was prepared by Anderson/Fast & Associates of Saskatoon. Further public consultation strategies will be discussed at a future date.

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ATTACHMENT

1. City of Saskatoon - Communications Department
Public Opinion Survey - October 1998.

**A6) Rental of City-Owned Property
707 - 16th Street West - 1998 Rate Review
(File No. 600-3)**

- RECOMMENDATION:**
- 1) that the rental of the residence at 707 - 16th Street West be continued on a month-to-month basis;
 - 2) that the new rental rate be \$431.00 per month, effective January 1, 1999; and,
 - 3) that the City Solicitor be instructed to prepare the necessary amendment to the rental agreement to implement the new rate.

ADOPTED.

Report of the General Manager, Asset Management Department, November 10, 1998:

“The City-owned house at 707 - 16th Street West is located adjacent to Victoria Park. The house was originally auired under *The Tax Enforcement Act* and was retained as a residence for the ‘City Gardener’.

The dwelling at the above-noted location is generally in good condition and is being well maintained by the current tenant. In 1995, when preparing our rental review, we contacted a local rental agent to determine fair market value and a rental rate for the property. In his opinion, at that time, the dwelling would be worth \$45,000.00 - \$50,000.00 and had a potential to generate a maximum of approximately \$500.00 per month.

The current tenant in the building, being an employee of the City of Saskatoon, monitors and occasionally breaks up disturbances in the adjacent park. In addition, a small shop at the rear of the property is used as a work-site by the Public Works Department. Since the electricity for the shop is fed from the house, the tenant must pay all electrical charges and receives a rebate in July to offset the estimated cost of utilities incurred for civic uses in the shed. When establishing the rental rate for the building, these factors must be considered in addition to market rates because they are

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not part of a normal rental situation. The rental rate is annually reviewed by City Council and was last reviewed on June 1, 1996, at which time, the rental rate was increased from \$390.00 to \$410.00 per month.

Considering the above, and the fact that the vacancy rate in the City is low, your Administration recommends that a rental increase of 5% is reasonable for 1999 and suggest that the monthly rate be increased from \$410.00 to \$431.00.

The recommended rate is consistent with Policy No. C09-012 - Administration of Civic Properties.”

**A7) 1998 Contract Negotiations
International Association of Electrical Workers Local 319
(File No. 4720-5)**

- RECOMMENDATION:**
- 1) that City Council approve the proposed changes set out in the report of the General Manager of Human Resources dated November 12, 1998, with respect to the 1998 contract with the International Association of Electrical Workers, Local 319; and,
 - 2) that City Council authorize completion of the revised contract incorporating all the changes for execution by His Worship the Mayor and the City Clerk under the Corporate Seal.

ADOPTED.

Report of the General Manager, Human Resources Department, November 12, 1998:

“Attached is a report dated November 12, 1998, detailing conditions agreed upon by the bargaining team of the City and the International Association of Electrical Workers, Local 319.

The report is marked ‘Confidential Until Tabled at a meeting of City Council’ and is only distributed to members of City Council. A wider distribution will be effected at 7:00 p.m. on Monday, November 16, 1998.”

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ATTACHMENT

1. Report dated November 12, 1998.

Section B - Planning and Operations

**B1) Request For Encroachment Agreement
Lots B and C Plan Q17
135 - 21st Street East
(File No. 4090-2)**

- RECOMMENDATION:**
- 1) that City Council recognize the encroachments at 135 - 21st Street East (Lots B and C, Plan Q17);
 - 2) that the City Solicitor be instructed to prepare the appropriate encroachment agreement making provision to collect the applicable fees; and,
 - 3) that His Worship the Mayor and the City Clerk be authorized to execute the agreement on behalf of the City under the Corporate Seal.

ADOPTED.

Report of the General Manager, Planning and Building Department, October 26, 1998:

“TGS Land Development Corporation, the registered owner of the property located at 135 - 21st Street East has requested to enter into an Encroachment Agreement with the City of Saskatoon. As shown on the attached Surveyor’s Certificate, the cornices at the second level of the building facing 21st Street East and 2nd Avenue North encroach onto City property. The total area of encroachment is approximately 16.349 m² and will, therefore, be subject to an annual charge of \$53.13. The first building permit on record is dated 1940, for interior alterations so this encroachment has probably existed since before that date.”

ATTACHMENT

1. Real Property Report No. 4929 and addendum dated October 16, 1998.
2. Letter from McKercher, McKercher & Whitmore dated August 19, 1998.

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**B2) Request For Encroachment Agreement
223 - 2nd Avenue South
Lots 25 & 26 except North 20'; Block 147; Plan Q2
(File No. CC 4090-2)**

- RECOMMENDATION:**
- 1) that City Council recognize the encroachments at 223 - 2nd Avenue South (Lots 25 & 26 except North 20'; Block 147; Plan Q2);
 - 2) that the City Solicitor be instructed to prepare the appropriate encroachment agreement making provision to collect the applicable fees; and,
 - 3) that His Worship the Mayor and the City Clerk be authorized to execute the agreement on behalf of the City under the Corporate Seal.

ADOPTED.

Report of the General Manager, Planning and Building Department, October 29, 1998:

“Custom Drapery Shoppe Ltd., the registered owner of the property located at 223 - 2nd Avenue South has requested to enter into an encroachment agreement with the City of Saskatoon.

As shown on the attached Surveyor's Certificate, the building encroaches onto the lane at the back and onto 2nd Avenue South at the front. The total area of encroachment is approximately 3.747 m² and will, therefore, be subject to an annual charge of \$50.00. The front encroachment has probably existed since 1951 when the front of the building was renovated, and the rear encroachment since 1955 when the rear addition was built.”

ATTACHMENTS

1. Real Property Report No. C98-172.
2. Letter from Custom Drapery Shoppe dated October 27, 1998.

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B3) Easement Requirement

SaskPower

Saskatoon URD - Arbor Creek

Walkway W11, Block 338, Plan No. 98SA18570

Project No. E83 575 33; Subproject No. E833 15 289

Gas Project No. 8331006

(File No. PL 4090-3)

RECOMMENDATION:

- 1) that City Council grant an easement to SaskPower as outlined in the attached plan; and,
- 2) that His Worship the Mayor and the City Clerk be authorized to execute, under the Corporate Seal, and in a form that is satisfactory to the City Solicitor, the formal agreement with respect to this easement.

ADOPTED.

Report of the General Manager, Planning and Building Department, October 28, 1998:

“C. A. Moore, on behalf of SaskPower’s Land Department, has requested the City’s approval for an easement over Walkway W11, Block 338, Plan No. 98SA18570 as shown outlined on the attached plan.

Subdivision Application #43/97 was approved by City Council on October 6, 1997. The proposed easement was shown on the Plan of Proposed Subdivision at the time of approval. The Planning and Building Department has no objections to the granting of the easement to SaskPower.”

ATTACHMENT

1. Walkway W11, Block 338, Plan No. 98SA18570.

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**B4) School Signing Revisions
E.D. Feehan High School
(File No. 6280-3)**

RECOMMENDATION: that the signing changes at E.D. Feehan High School, as shown on attached Plan No. E7-9A, be approved.

ADOPTED.

Report of the General Manager, Transportation Department, October 29, 1998:

“The Transportation Department has received a request from the Catholic School Board to review the signing at E.D. Feehan High School. The review has been completed, and it is proposed that the signing be revised so that it meets the current needs of the school. The investigation procedure for this school included a site meeting with representatives of the Transportation Department, the Catholic School Board and the School’s Principal. Based upon the results of this investigation, a new school signing plan has been prepared using the School Signing Guidelines and considering the particular needs of this school.

The recommended signing changes are described below:

- Install a ‘DISABLED PERSONS LOADING ZONE’ (RB-58G) of approximately 15 metres near the school’s main entrance on Avenue M North. This area is currently posted ‘NO PARKING, 08:00-17:00 MONDAY-FRIDAY’ (RB-52A).
- Install a ‘SCHOOL BUS LOADING ZONE, 08:00-17:00 MONDAY-FRIDAY’ (RB-58L) of approximately 25 metres near the school’s south entrance on Rusholme Road.
- Install a ‘NO PARKING, 08:00-17:00 MONDAY-FRIDAY’ (RB-52A) along the north side of Rusholme Road from Avenue M North west to the second ‘BUS STOP’ (RB-59) located immediately west of the school property.

The above changes have been reviewed and approved by the Transportation Department, the Catholic School Board and the School’s Principal.”

ATTACHMENT

1. Plan No. E7-9A

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**B5) School Signing Revisions
Bishop Klein School
(File No. 6280-3)**

RECOMMENDATION: that the signing changes at Bishop Klein School, as shown on attached Plan No. C6-7H, be approved.

ADOPTED.

Report of the General Manager, Transportation Department, October 26, 1998:

“The Transportation Department has received a request from the Catholic School Board to review the signing at Bishop Klein School. The details of the request were discussed with the School’s Principal and the Transit Services Branch, Transportation Department. Based upon the results of these discussions, it is proposed that the signing be revised so that it meets the current needs of the school. A new school signing plan has been prepared using the School Signing Guidelines and considering the particular needs of this school.

The recommended signing change is described below:

- Replace the existing ‘PARKING 5 MINUTE, 08:00-17:00 MONDAY-FRIDAY’ zone (RB-53B) along the west side of Northumberland Avenue south of the intersection of Northumberland Avenue and Morris Drive with a ‘SCHOOL BUS LOADING ZONE, 08:00-17:00 MONDAY-FRIDAY’ (RB-58L).

The above change has been reviewed and approved by the Transportation Department, the Catholic School Board and the School’s Principal.”

ATTACHMENT

1. Plan No. C6-7H

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**B6) School Signing Revisions
St. Frances School
(File No. 6280-3)**

RECOMMENDATION: that the signing changes at St. Frances School, as shown on attached Plan No. G11-1C, be approved.

ADOPTED.

Report of the General Manager, Transportation Department, October 19, 1998:

“The Transportation Department has received a request from the Catholic School Board to review the signing at St. Frances School. The review has been completed, and it is proposed that the signing be revised so that it meets the current needs of the school. The investigation procedure for this school included a site meeting with representatives of the Transportation Department, the Catholic School Board and the School’s Principal. Based upon the results of this investigation, a new school signing plan has been prepared using the School Signing Guidelines and considering the particular needs of this school.

The recommended signing change is described below:

- Install a ‘SCHOOL BUS LOADING ZONE, 08:00-17:00 MONDAY-FRIDAY’ (RB-58L) of approximately 30 metres along the east side of McPherson Avenue near the main entrance to the school which is currently posted ‘NO STOPPING’ (RB-55).

The above change has been reviewed and approved by the Transportation Department, the Catholic School Board and the School’s Principal.”

ATTACHMENT

1. Plan No. G11-1C

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**B7) School Signing Revisions
Father Vachon School
(File No. 6280-3)**

RECOMMENDATION: that the signing changes at Father Vachon School, as shown on attached Plan No. A7-1E, be approved.

ADOPTED.

Report of the General Manager, Transportation Department, October 19, 1998:

“The Transportation Department has received a request from the Catholic School Board to review the signing at Father Vachon School. The review has been completed, and it is proposed that the signing be revised so that it meets the current needs of the school. The investigation procedure for this school included a site meeting with representatives of the Transportation Department, the Catholic School Board and the School’s Principal. Based upon the results of this investigation, a new school signing plan has been prepared using the School Signing Guidelines and considering the particular needs of this school.

The recommended signing change is described below:

- Replace the existing ‘NO STOPPING’ zone (RB-55) along the north side of Centennial Drive near the main entrance to the school with a ‘DISABLED PERSONS LOADING ZONE’ (RB-58G) of approximately 20 metres.

The above change has been reviewed and approved by the Transportation Department, the Catholic School Board and the School’s Principal.”

ATTACHMENT

1. Plan No. A7-1E

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**B8) Loading Zone
400 Block Main Street
(File No. 6145-1)**

- RECOMMENDATION:**
- 1) that a general loading zone be installed in front of Marivale On Main, on the north side of the 400 block of Main Street; and,
 - 2) that the applicant be required to pay a one-time \$300 installation fee plus GST.

ADOPTED.

Report of the General Manager, Transportation Department, October 30, 1998:

“The Transportation Department has received a request from a representative of the Marivale On Main, located at 435 Main Street, to install a general loading zone in front of their building on the north side of the 400 block of Main Street.

Delivery vehicles and occupants of Marivale On Main are experiencing difficulty loading and unloading goods due to the congestion on the street. A building representative has indicated that having a dedicated loading zone would better suit their needs as well as those of the delivery vehicles.

The loading zone conforms to City guidelines with respect to loading zones, and the applicant has agreed to pay the one-time \$300 installation fee plus GST.”

**B9) School Signing Revisions
French Canadian School of Saskatoon
(File No. 6280-3)**

- RECOMMENDATION:** that the signing changes at the French Canadian School of Saskatoon, as shown on attached Plan No. H10-3B, be approved.

ADOPTED.

Report of the General Manager, Transportation Department, November 4, 1998:

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“The Transportation Department has received a request from the French Canadian School of Saskatoon to review the signing at their facility. It is proposed that the signing be revised so that it meets the current needs of the school. Based upon the results of this discussion, a new school signing plan has been prepared using the School Signing Guidelines and considering the particular needs of this school.

The recommended signing change is described below:

- Relocate the existing ‘SCHOOL BUS LOADING ZONE, 08:00-17:00 MONDAY-FRIDAY’ (RB-58L) from the southeast corner of Albert Avenue and 5th Street to the east side of Albert Avenue north of 3rd Street.

The above change has been reviewed and approved by the Transportation Department and the Principal of the French Canadian School of Saskatoon.”

ATTACHMENT

1. Plan No. H10-3B

**B10) School Signing Revisions
John Lake School
(File No. 6280-3)**

RECOMMENDATION: that the signing changes at John Lake School, as shown on attached Plan No. H12-2B, be approved.

ADOPTED.

Report of the General Manager, Transportation Department, November 3, 1998:

“The Transportation Department has received a request from the Saskatoon Board of Education to review the signing at John Lake School. The review has been completed, and it is proposed that the signing be revised so that it meets the current needs of the school. The investigation procedure for this school included a site meeting with representatives of the Transportation Department, the Saskatoon Board of Education and the School’s Vice Principal. Based upon the results of this investigation, a new school signing plan has been prepared using the School Signing Guidelines and considering the particular needs of this school.

The recommended signing changes are described below:

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- Install a 'SCHOOL BUS LOADING ZONE, 08:00-17:00, MONDAY-FRIDAY' (RB-58L) of approximately ten metres along the west side of Broadway Avenue near the main entrance to the school. This area is currently posted as 'NO STOPPING' (RB-55).
- Replace the existing 'NO PARKING' zone (RB-51) along the east side of Broadway Avenue north of the intersection of Broadway Avenue and Hopkins Street with a 'NO STOPPING' zone (RB-55) of 25 metres.

The above changes have been reviewed and approved by the Transportation Department, the Saskatoon Board of Education, and the School's Vice Principal."

ATTACHMENT

1. Plan No. H12-2B

**B11) School Signing Revisions
St. Volodymyr School
(File No. 6280-3)**

RECOMMENDATION: that the signing changes at St. Volodymyr School, as shown on attached Plan No. O6-1L, be approved.

ADOPTED.

Report of the General Manager, Transportation Department, November 4, 1998:

"The Transportation Department has received a request from the Catholic School Board to review the signing at St. Volodymyr School. A site meeting with representatives of the Transportation Department, the Catholic School Board and the School's Vice Principal has resulted in the preparation of a new school signing plan to address the particular needs of this school.

The recommended signing changes along the west side of Kellough Road are described below:

- Remove the existing 'NO PARKING, 08:00-17:00 MONDAY-FRIDAY' zone (RB-52A) and 'SCHOOL BUS LOADING ZONE, 08:00-17:00 MONDAY-FRIDAY' (RB-58L) along the school's frontage south of the intersection of Kellough Road and Addie Crescent (north).

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- Relocate the limits of the existing 'NO STOPPING' zone (RB-55) at the intersection of Kellough Road and Addie Crescent (north) to include an area from approximately ten metres south to ten metres north of the intersection.
- Install a 'DISABLED PERSONS LOADING ZONE' (RB-58G) of approximately six metres near the school's main entrance south of the intersection of Kellough Road and Addie Crescent (north).
- Install a 'PARKING 5 MINUTE, 08:00-17:00 MONDAY-FRIDAY' zone (RB-53B) along the remaining frontage of the school south of the intersection of Kellough Road and Addie Crescent (north).

The above changes have been reviewed and approved by the Transportation Department, the Catholic School Board and the School's Vice Principal.

ATTACHMENT

1. Plan No. O6-1L

**B12) Street Name Change
Part of Herman Avenue to Saskatchewan Crescent and Idylwyld Drive
Registered Plan Nos. 69S14830 and 78S42716
(File No. 6310-1)**

RECOMMENDATION: that City Council consider Bylaw No. 7798.

ADOPTED.

Report of the City Solicitor, October 27, 1998:

"City Council at its October 19, 1998, meeting resolved that a portion of Herman Avenue be changed to Saskatchewan Crescent and Idylwyld Drive reflecting the changes to the area due to the proposed residential development.

The passing of Bylaw No. 7798 is required in order to complete the steps necessary to make the requested street name changes."

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ATTACHMENT

1. Proposed Bylaw No. 7798.

**B13) Indoor Soccer Facility - Adjacent to Lawson Civic Centre
Saskatoon Soccer Centre Inc.
(File No. 610-6/4225-1)**

- RECOMMENDATION:**
- 1) that City Council consent to the Mortgage by way of Assignment of Lease of the Saskatoon Soccer Centre in favour of the Saskatoon Credit Union Limited; and,
 - 2) that His Worship the Mayor and the City Clerk be authorized to execute the appropriate documents.

ADOPTED.

Report of the City Solicitor, November 5, 1998:

“By way of a Lease dated July 1, 1998, the City leased Parcel X, Plan 98SA20614 to the Saskatoon Soccer Centre Inc. for the purposes of constructing and operating an indoor soccer centre. The Saskatoon Credit Union Limited agreed to finance part of the construction of the soccer centre and the Saskatoon Soccer Centre agreed to grant a Mortgage to the Saskatoon Credit Union, Limited.

Because the soccer centre is located on leased land, Saskatoon Soccer Centre Inc. has executed a Mortgage by way of assignment of its Lease to the Saskatoon Credit Union Limited.

Under Article 11.01 of the Lease, all assignments (including mortgages by way of assignment) must have the consent of The City of Saskatoon. The Lease provides that The City of Saskatoon will not unreasonably withhold its consent to an assignment. This office has reviewed the terms of the Mortgage and consent document which appear to be satisfactory.”

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**B14) Land-Use Applications Received by the Planning and Building Department
For the Period Between October 23 - November 5, 1998
(For Information Only)
(File Nos. PL 4350, 4300, 4132)**

RECOMMENDATION: that the following report be received as information.

ADOPTED.

Report of the General Manager, Planning and Building Department, November 9, 1998:

“The following applications have been received and are being processed:

Rezoning

- Application Z29: 630 & 634 - 10th Street East
Applicant: Steven Benesh
Legal Description: Lts 21-24 inc.; Blk. 82; Pl. Q1
Current Zoning: ID2
Proposed Zoning: B5
Date Received: November 2, 1998

Subdivision

- Application #56/98: 246 & 248 Lochrie Crescent
Applicant: R. Fulford
Legal Description: Lot G, Block 1147, Plan 80S18197
Current Zoning: R2
Neighbourhood: Fairhaven
Date Received: October 27, 1998
- Application #57/98: Avenue I South
Applicant: City of Saskatoon
Legal Description: Various
Current Zoning: R2
Neighbourhood: King George
Date Received: November 2, 1998

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Condominium

- Application #18/98: 331 Pendency Road
Applicant: Webb Surveys
Legal Description: Parcel Y, Plan 77S05794
Current Zoning: R4
Neighbourhood: Fairhaven
Date Received: October 30, 1998”

**B15) School Signing Revisions
Holy Cross High School
(File No. 6280-3)**

RECOMMENDATION: that the signing changes at Holy Cross High School, as shown on attached Plan No. L11-4C, be approved.

ADOPTED.

Report of the General Manager, Transportation Department, November 10, 1998:

“The Transportation Department has received a request from the Catholic School Board to review the signing at Holy Cross High School. A site meeting with representatives of the Transportation Department, the Catholic School Board and the School’s Principal has resulted in the preparation of a new school signing plan to address the particular needs of this school.

The recommended signing changes to the following areas, currently posted as ‘NO PARKING, 08:00-17:00 MONDAY-FRIDAY (RB-52A), are described below:

- Install a ‘DISABLED PERSONS LOADING ZONE’ (RB-58G) of approximately 25 metres along the east side of McEown Avenue north of the entrance to the staff parking lot.
- Install a ‘PARKING 5 MINUTE, 08:00-17:00 MONDAY-FRIDAY’ (RB-53B) of approximately 35 metres along the east side of McEown Avenue south of the entrance to the staff parking lot.
- Install a ‘5 MINUTE LOADING ZONE’ (RB-58C) of approximately 30 metres along the north side of Porter Street near the south entrance to the school.

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The above changes have been reviewed and approved by the Transportation Department, Catholic School Board and the School's Principal."

ATTACHMENT

1. Plan No. L11-4C.

REPORT NO. 23-1998 OF THE PLANNING AND OPERATIONS COMMITTEE

Composition of Committee

Councillor R. Steernberg, Chair
Councillor D. Atchison
Councillor H. Harding
Councillor P. McCann
Councillor P. Roe

1. **Outdoor Facilities for Skateboarders**
AND
Communications to Council
From: Jan Williams-Russell, President
Lakeridge Community Association
Date: June 16, 1998
Subject: Skateboard Facilities
AND
From: David C.S. Taylor, President
Lakeview Community Association
Date: June 17, 1998
Subject: Skateboarding
AND
Communications to Council
From: Frank Lang
1646 Empire Avenue
Date: August 26, 1998
Subject: Skateboarding - Archibald Arena
AND
Communications to Council
From: Bruce Acton
1630 Empire Avenue

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Date: September 18, 1998

**Subject: Skateboard Facility in Archibald Arena
(Files LS. 610-18 and CK. 610-1, 5300-1, 100-14-10)**

- RECOMMENDATION:**
- 1) that the Leisure Services Department submit a capital project for the construction of a central permanent outdoor skateboard park in 1999;
 - 2) that the Leisure Services Department pursue satellite street skating sites in selected neighbourhoods in conjunction with the Community Association;
 - 3) that the Leisure Services Department pursue community sponsorships for the satellite sites; and
 - 4) that the existing Leisure Service Department Skateboarding Program be discontinued, upon completion of 1) above.

Your Committee has reviewed and supports the following report of the General Manager, Leisure Services Department dated October 8, 1998, regarding the above matter:

“EXECUTIVE SUMMARY

The City has been dealing with the issue of skateboard activity on the streets of Saskatoon for several years now. Locally, skateboarding has grown in popularity from a fad in the 1970's to an individual recreational physical activity in the sport category today. Skateboarding is a seasonal activity and skaters appear on City streets and in parking lots when the snow is gone, and conversely disappear when the snow reappears. Indications are that this sport is not going away, in fact, it is increasing at an enormous rate.

Currently there are no specific year-round indoor facilities or any seasonal outdoor areas designated for skateboarding within Saskatoon apart from the seasonal (summer) program offered by the Leisure Service Department, which operates only during June, July, and August. This seasonal program does not fill the need for skateboard facilities for the remaining three to four months of the year when the streets are without snow.

Options are required to reduce the incidents of skaters conflicting with pedestrians on public and private property and to provide these skateboard enthusiasts with a place to participate in this activity. In order to achieve this, alternative facilities that meet the needs of skaters have to be investigated.

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Staff of the Leisure Services Department have examined options for the City of Saskatoon with respect to skateboard facilities and programs. However, in order for any program or facility to be successful, it is important to talk to the stakeholders. With this in mind, staff of the Leisure Services Department undertook a consultation process with interested users throughout the summer of 1998. A survey was conducted with 136 respondents. Overwhelmingly, respondents indicated that they would prefer a permanent year-round, indoor, supervised facility for skateboarding. However, they also indicated that if an outdoor skateboard park was built, they would travel to it.

The Leisure Services Department staff are recommending that the City of Saskatoon construct a centrally-located permanent outdoor skateboard park, with the location to be determined by examining a number of available municipal reserve sites within the city. Any designated location would include public consultation with the area residents.

In addition, the Leisure Services Department recommends that we examine the possibility of satellite sites in various neighborhoods throughout the city where the Community Association may be prepared to provide an outdoor asphalted rink for street skating. The City would look at providing some equipment and seek corporate or community sponsorships within the community to fund such ventures.

BACKGROUND

The City of Saskatoon, Leisure Services Department has operated a supervised indoor skateboarding facility during June, July, and August out of the Archibald Arena since 1989 in response to Traffic Bylaw # 7200, Part VI - Pedestrian Rights and Duties, which prohibits people from skateboarding on streets, sidewalks, or other public places within restricted areas outlined in schedule No. 5 of that Bylaw.

During its September 2, 1997, meeting, the Traffic Safety Committee considered a letter from Ms. Wilson, as well as a report of the City Commissioner's dated July 25, 1997 to the Planning and Operations Committee, regarding an educational campaign on the courteous use of sidewalks and walkways. During its November 4, 1997, meeting, the Committee set its priorities for 1998 with the above campaign being one of them. The Committee further discussed skateboard use in the city and the need for outdoor facilities as an alternative facility for skateboard users. It was felt that an educational campaign would be more effective and there would be more incentive to comply with the bylaw if a positive alternative could be offered to skateboard users. The Committee resolved, in part,

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‘that the matter of providing outdoor skateboard parks or facilities be referred to the Administration for a report.’

During its June 29, 1998, meeting, City Council dealt with the following:

‘Communications to Council

From: Jan Williams-Russell, President
Lakeridge Community Association

Date: June 16, 1998

Subject: Skateboard Facilities

AND

From: David C. S. Taylor, President
Lakeview Community Association

Date: June 17, 1998

Subject: Skateboarding’

and resolved:

‘That the information be received and that Items B.4 and B.5 be referred to the Administration for the development of a Skateboard Policy.’

During its September 15, 1998, meeting, the Planning and Operations Committee dealt with the following item of City Council, dated August 26, 1998:

‘Communications to Council

From: Frank Lang
1646 Empire Avenue

Date: August 26, 1998

Subject: Skateboarding - Archibald Arena’

The Committee resolved that the information be received and brought forward at the time the report from the Administration is considered.

During its September 29, 1998, meeting, the Planning and Operations Committee dealt with the following item of correspondence:

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‘Communications to Council
From: Bruce Acton
1630 Empire Avenue
Date: September 18, 1998
Subject: Skateboard Facility in Archibald Arena’

The Committee resolved that the information be received.

This report will try to address the above matters and make recommendations for future skateboard programs in the City of Saskatoon.

DISCUSSION

Skateboarding is not a fad.

Locally, skateboarding has grown in popularity from a fad in the 1970's to an individual recreational physical activity in the sport category today. Skateboarding is a seasonal activity and skaters appear on City streets and in parking lots when the snow is gone, and conversely disappear when the snow reappears. Indications are that this sport is not going away, in fact, it is increasing at an enormous rate.

Currently there are no specific year-round indoor facilities or any seasonal outdoor areas designated for skateboarding within Saskatoon apart from the seasonal (summer) program offered by the Leisure Service Department, which operates only during June, July, and August. This seasonal program does not fill the need for skateboard facilities for the remaining three to four months of the year when the streets are without snow. Attempts by private enterprises to operate a year-round indoor skateboard facility have not proven profitable, not only in Saskatoon, but in Edmonton and Calgary as well.

As a result, retailers and the general public throughout Saskatoon have been faced with people skateboarding in shopping mall parking lots, on sidewalks, on concrete structures (like paddling pools, steps at City Hall, etc.), and on large asphalt surfaces creating physical damage to structures, noise in residential areas and parks, and an ongoing concern for pedestrian and patron safety. Options are required to reduce the incidents of skaters conflicting with pedestrians on public and private property and to provide these skateboard enthusiasts with a place to participate in this activity. In order to achieve this, alternative facilities that meet the needs of skaters have to be investigated.

Currently, the annual, temporary, indoor skateboard program, operated by the Leisure Services Department out of the Archibald Arena. is the only formal skateboard program

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available in Saskatoon. The program is supervised by two leaders and is targeted to youth 10 - 19 years of age. In 1998, it operated for 390 hours over an eleven week period, six days per week from June 5 to August 22, 1998. The program is free to participants and attracts users from across the City as well as from out of town.

The program provides instruction and supervision along with a variety of portable skateboard equipment that includes 32 assorted street obstacles and ramps to accommodate assorted skills and skill levels. The program also provides safety equipment and 12 skateboards for those who do not have equipment of their own. The current complement of equipment and ramps have been in use since 1989. A detailed list is found in Attachment 1.

In 1998, City Council approved a \$35,000 Capital Budget item that allowed us to replace the existing wooden ramps. A new half-pipe ramp was operational at Archibald in 1998 and provided new and exciting challenges for the skateboard participants. The annual operating budget for the Archibald indoor skateboard program is \$17,400.

The indoor skateboard program has seen individual participation increase by ten times since 1989. There were 150 registered in 1989 and 1,726 in 1998. Visitations to the program have increased 400 percent over the ten year period. There is no sign of a decrease in the popularity of this physical and social recreational activity. See Attachment 2 for the ten year statistics of the program.

JUSTIFICATION

When skateboarding first emerged as a legitimate activity, it was thought that the participants were mostly individuals who did not have other recreational interests. This is no longer the perception of staff as more and more youth appear to be choosing this activity along with other interests. Many of these participants are avid winter snowboard enthusiasts as well. It is, however, unfortunate that skateboarding and the people who skateboard are often perceived by the public to be a threat to their safety and to display deviant behaviour. In truth, a variety of individuals enjoy the sport of skateboarding and simply want a place to practice and challenge their skills. However, the use of public and private property to practice this sport causes damage and irritation to property owners and the general public.

There have been a number of people and community associations enquiring about outdoor skateboard opportunities in Saskatoon and an increase in skateboard activity in parks and paddling pools has given the administration cause to take action. For example, a number of paddling pool basins have seen a lot of skateboard action this year, damaging

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the concrete and benches in the paddling pool area. Some schools and the Lakeview Pavilion have had a lot of problems with people skateboarding off of the roof, causing damage. At least six community associations have enquired about skateboard facilities in their neighbourhood parks and at least three community associations have encouraged skateboarders to skate within the asphalted surfaces of their outdoor rinks instead of the parking lots at the corner mini-mall. Home built ramps can be seen all over the City and skateboarding is seen on the city's sidewalks.

Municipalities across Canada have been addressing issues surrounding skateboarding for the past several years and Saskatoon should be no exception. In Edmonton, Regina, and Moose Jaw, the municipalities have formed partnerships to attempt to provide indoor year-round skateboarding programs. In these centres, indoor programs are supervised and located in arena type structures; however, these programs are dependent on facility availability. Prince Albert, Kindersley, Yorkton, Melfort, and the Moose Mountain Provincial Park are offering various seasonal outdoor skateboard programs. These outdoor programs are unsupervised and use paved lots or old tennis courts for the surface.

Elsewhere, in Canada, outdoor skateboard parks have been built and have been in operation for several years. There are over 25 skateboard parks and programs in Western Canada. The majority are outdoor and feature in-ground bowls and open paved areas with ramps (see Attachment 3).

Facility Types

1. *Indoor Skateboard Park:*

If the decision was left up to skaters, and money was no object, the ideal situation would be to have an indoor year round skateboard park. However, although most skaters feel they would use an indoor facility all year, the reality is that only a few would use it during the school year, especially on school nights. This may account for the lack of profit in such a facility run privately.

Indoor facilities are most often operated in arena-type buildings and warehouses with a concrete surface and portable equipment and ramps, similar to Saskatoon's Archibald Arena site. These indoor skateboard parks are often built or located into an existing facility, like a decommissioned arena.

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Advantages of an indoor facility:

- Can operate year round
- Equipment is not subject to weather corrosion
- Vandalism is controllable because it is supervised
- Planned programs can be offered including instruction, clinics, and competitions
- Patron comfort; accessible washrooms, drinking fountain, snack machines can be available
- Possibility of recuperating some operating costs through admission fees
- Ability to loan or rent equipment

Disadvantages of an indoor facility:

- Expensive to operate (utilities, rent, cleaning, insurance, staffing, etc.)
- Requires supervision and on-going maintenance
- Cost is a barrier if fees are charged
- Access to program dependent on set times
- Liability may increase if a fee is charged
- Monitoring of safety becomes a major responsibility

Costs:

The operating costs of an indoor facility will be approximately \$50,000 per year for staffing costs alone. The additional costs of leasing a facility, the utilities, and maintenance costs will depend on the type of facility we are operating. Currently, we pay \$4,000 for three months' use of Archibald Arena; however, this does not cover all of the costs of the building.

2. *Outdoor Skateboard Parks:*

An outdoor skateboard park can have a number of elements to it. They can include an in-ground bowl, street runs, slalom, speed runs, and other ramps for skaters. If it is unsupervised, it can be a cost effective means of reducing the incidents of skaters using public streets and business frontages. In addition, a lot of outdoor parks operate from dawn until dusk, which provides for a longer skating day along with a longer skateboard season (from the day the snow melts until it returns). Refer to Attachment 3 for examples of the following:

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a) Flat open surfaces

Outdoors on flat open surfaces, usually paved or concrete lots. These sites can be permanent or temporary. The most common site for temporary outdoor parks is 'dead' tennis courts and outdoor asphalted rinks. These sites offer portable equipment and ramps and street surfaces (like curbs).

A permanent outdoor asphalted skateboard park with lighting and fencing with gates is preferred. This type of site can be recycled into a parking lot should skateboarding no longer be an interest. The following design considerations and costs are associated with this type of facility:

- safety signs and a 4 meter (12 foot) high chain link mesh fence
- a minimum of 80 meters x 20 meters (1600 square meters) of asphalt
- 3 standard lights
- utilize existing portable ramps and equipment but weatherproof them
- utilize existing washroom and drinking fountain facilities at an adjacent facility

Cost of a permanent outdoor skateboard park:

Capital construction costs including asphalt surface, fencing, lighting posts with timers, and weatherproofing of existing ramps and equipment would be approximately \$100,000. Long-term replacement costs of current inventory of ramps and equipment is \$65,000.

The operating impact would be approximately \$5,000 per year without any programs being offered or supervised.

b) In-ground Bowls with flat open surfaces

In-ground bowls are usually made of concrete and are expensive to build and create a permanent facility. Flat paved areas for portable equipment and ramps can accompany this type of facility.

The following design considerations and costs are associated with this type of facility:

- an old school bowl with contemporary street elements

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- an asphalt base instead of concrete (although concrete is smoother and more durable, it requires expansion joints and is relatively expensive)
- a minimum of 80 meters x 20 meters (1600 square meters) for the in-ground bowl and 55 meters x 20 meters (1400 square meters) for the asphalt apron
- land requirement 3,000 square meters
- safety signs and a 1.2 meter high perimeter chain link fence
- no lighting
- located close to washroom facilities
- utilize existing portable ramps and equipment

Costs:

Capital construction costs for such a facility would be approximately \$200,000.

Operating costs including maintenance, inspections, and cleaning would be approximately \$5,000 per year.

Advantages of an outdoor skateboard park:

- No supervision is required unless you wish to operate a program, except for gate opening, cleaning, and safety inspections
- Longer hours of operation (dawn till dusk)
- Season can be from spring to fall
- Self-directed activity
- Cost is not a barrier to participation
- Provides an opportunity for the skaters to be involved in design and redesigning the layout of the ramps, etc.
- Is the most cost-effective to operate (approximately \$5,000 per year)

Disadvantages of an outdoor skateboard park:

- Requires gate opening and closing, monitoring for safety, maintenance and inspections for safety
- Requires an initial outlay of capital dollars for construction
- Noise is a factor
- Vandalism is a reality
- Portable equipment will require weatherproofing

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- Participants require their own equipment
- There is no supervision

Common Characteristics of Successful Parks

- Central location
- Visible, well-used area, ideally in a park or recreation area
- Access by bicycle, public transportation, car, or skateboard
- Access to washrooms and drinking fountain
- Away from or buffered from residential area (noise factor)
- Security can be enhanced by utilizing fencing.

OPTIONS

Staff of the Leisure Services Department have examined options for the City of Saskatoon with respect to skateboard facilities and programs. However, in order for any program or facility to be successful, it is important to talk to the stakeholders. With this in mind, staff of the Leisure Services Department undertook a consultation process with interested users throughout the summer of 1998. A survey was conducted with 136 respondents. Overwhelmingly, respondents indicated that they would prefer a permanent year-round, indoor, supervised facility for skateboarding. However, they also indicated that if an outdoor skateboard park was built they would travel to it.

Option 1: Replace existing indoor service by constructing a permanent outdoor skateboard park with an asphalted surface utilizing existing portable ramps and street skating equipment that has been weatherproofed. Locate the park on municipal reserve in a central location, close to public transportation, preferably where there is access to washrooms and a drinking fountain. Locate it as much as possible away from the residential areas due to the amount of noise generated by this activity. Do not utilize sound systems.

Operate the facility as a mostly unsupervised site but with gates to open and close and continuous safety inspections and some programming (such as competitions and lessons). Operate from dawn to dusk for approximately six months a year (when the snow is off the ground). There would be some maintenance costs associated with this type of facility and possible staffing costs for programming.

Option 2: Replace existing indoor service by constructing an outdoor skateboard park with an in-ground bowl and paved apron for portable ramps and street

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skating, and locate it on municipal reserve in a central location, close to bus transportation, preferably where there already is access to washrooms and a drinking fountain and as much as possible away from the residential areas due to the amount of noise generated by this activity. This type of facility is typically not supervised but the hours would be restricted by the opening and closing of gates.

- Option 3: Continue existing service and operate a three month indoor skateboard program at Archibald Arena, including supervision, equipment loan, and lessons. In order to address the issues that surrounding residents have voiced with respect to noise from the Archibald Arena, we would continue the program without the accompaniment of music.

The Leisure Services Department staff are recommending that the City of Saskatoon construct a centrally located permanent outdoor skateboard park as described in Option 1 above; the location to be determined by examining a number of available municipal reserve sites within the city. Any designated location would include public consultation with the area residents.

In addition, the Leisure Services Department recommends that we examine the possibility of satellite sites in various neighborhoods throughout the city where the Community Association may be prepared to provide an outdoor asphalted rink for street skating. The City would look at providing some equipment and seek corporate or community sponsorships within the community to fund such ventures.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPACT

- Option 1: Construct a permanent outdoor paved
flat skateboard park

Total cost \$100,000

Operating impact: \$5,000 per year plus \$12,000 for programming
(No additional mill rate impact)

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Option 2: Construct an outdoor skateboard park with an in-ground bowl and paved apron for portable equipment *Total cost : \$200,000*

Operating impact: \$6,000 per year plus \$12,000 for programming
(Minimal mill rate impact)

Option 3: Continue with existing service at Archibald Arena *Total cost: \$ 17,400*
(No change to mill rate)

COMMUNICATIONS PLAN

It would be imperative that any outdoor skateboard park be built with input from skaters. The Leisure Services Department will do some further consultation with skaters and with retailers of the equipment for this sport. In addition, it is important that the residents within a neighborhood are informed and consulted on the operation of an outdoor park. The noise factor will have to be considered when constructing, however, it is felt that an outdoor park will have less of a noise impact than the current arena site where sound resonates out the back door. Consultation with residents and the respective community association would take place prior to choosing a site.

ENVIRONMENTAL IMPACT

There may be an impact on the neighbourhoods near a skateboard park due to increased noise.

ATTACHMENTS

1. Skateboard equipment maintenance inventory
2. Archibald Skateboard Center 10 year Statistics
3. Western Canadian In-ground Outdoor Skateboarding Parks with Pictures and Diagram of in-ground and flat surface outdoor skateboard parks.”

Attached is a copy of the above-noted communications.

A copy of the report has been forwarded to the Traffic Safety Committee for its information.

Pursuant to earlier resolution, Item A4 of Communications was brought forward and considered.

IT WAS RESOLVED: 1) that the Leisure Services Department submit a capital project for the construction of a central permanent outdoor

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skateboard park in 1999;

- 2) that the Leisure Services Department pursue satellite street skating sites in selected neighbourhoods in conjunction with the Community Association;
- 3) that the Leisure Services Department pursue community and other organization sponsorships for the satellite sites;
- 4) that the existing Leisure Services Department Skateboarding Program be discontinued, upon completion of 1) above; and
- 5) that the matter be referred to the Leisure Services Advisory Board for information.

**2. Enquiry - Councillor Langford (January 19, 1998)
Surcharge - Uncovered Garbage
(File No. CK. 7830-3)**

- RECOMMENDATION:**
- 1) that the information be received; and
 - 2) that City Council consider Bylaw No. 7779.

ADOPTED.

City Council, at its meeting held on May 4, 1998, considered the attached copy of Clause B3, Report No. 9-1998 of the City Commissioner regarding proposed amendments to Waste Bylaw No. 5203 relating to the transportation of waste in the city. City Council referred the matter to the Planning and Operations Committee for a thorough review and report on the matter, including the covering of construction waste disposal bins.

Upon review of the above report, your Committee has determined that the proposed bylaw amendment should not exclude soil, sand and gravel. Your Committee has accepted the proposed bylaw amendment, in principle, with changes to be made by the City Solicitor with respect to soil, sand and gravel. Attached, for consideration by City Council, is a copy of proposed Bylaw No. 7779 which sets out the amendments with respect to the transportation of waste.

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Your Committee also requested a report from the Administration with respect to enforcement issues and is submitting the following report of the General Manager, Environmental Services Department dated October 15, 1998, to City Council as information:

“BACKGROUND

On May 4, 1998, City Council received a report recommending changes to the Solid Waste Bylaw (No. 5203) as it applied to tarping of loads destined for the landfill. The changes were designed to improve enforcement in light of concerns expressed by citizens living along and using Dundonald Avenue.

City Council referred the report back to the Planning and Operations Committee where, on May 12, 1998, it was resolved:

- ‘1) that the proposed bylaw amendment be accepted, in principle, with the changes in wording from the City Solicitor with respect to soil, sand, and gravel; and
- 2) that the issue of enforcement be referred back to the Administration for a report on the option available.’

REPORT

A number of issues were discussed at the Planning and Operations Committee meeting of May 12, 1998. The consensus of the Committee on the issues and the Administration’s proposals for addressing the issues are shown below:

1. Enforcement at the Spadina Landfill by a City of Saskatoon Solid Waste Bylaw Inspector is not an acceptable approach to dealing with loads that violate tarping regulations.

The proposal that the City’s Solid Waste Bylaw Inspector periodically issue tickets at the Spadina Landfill will not be pursued.

2. Compliance with the Bylaw should be encouraged through a public information/education program.

An effort to obtain compliance, in addition to enforcement efforts by the City Police, will entail public announcements via local media and the posting of additional signage en route and at the landfill site.

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3. The Bylaw revision as proposed should not excuse vehicles carrying soil, sand, gravel, or concrete, from requiring an appropriate cover.

The proposed revision presented to Council on May 4, 1998, recommended changes that would assist the City Police with enforcement. That proposal has been reviewed as per the discussion at the Planning and Operations meeting and a Bylaw revision will be submitted by the City Solicitor. Prior to submission, the City Police will be asked to review the revision with respect to ease of enforcement.

4. Stronger enforcement of the Bylaw, by the Solid Waste Bylaw Inspector, with respect to open construction site garbage bins, is desirable.

Private business and construction bins are addressed in Bylaw 5203:

- ‘19. (1) A person carrying out the construction or alteration of any building or structure shall
- (a) dispose of, on a continuing basis during construction, and at least once each week, all refuse resulting from the construction or alteration;
 - (b) place all refuse and litter into a suitable container or enclosure so as to prevent it from blowing around;
 - (c) on completion of the construction or alteration, clear the grounds on which the construction or alteration was made.
- (2) A person using a cart, wagon, truck or other vehicle for construction operations shall remove from the streets all earth and waste which may drop from such vehicle.’

This Bylaw is dated, does not allow the inspector onto the property, and is less than effective than the Property Maintenance Bylaw #7400 administered by the Fire Department. This latter Bylaw ensures that construction waste is contained and removed as quickly as possible. Also, Bylaw #7400 allows the Fire Inspectors to enter the property and, if necessary, issue tickets.

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Administratively, the division of responsibility for waste management is such that the Solid Waste Branch looks after waste placed for disposal on the right-of-way (alleys and streets) and the Fire Department and the District Health Unit look after waste on private property. Periodically, there have been cross-boundary issues where closer cooperation between departments could have expedited matters. Recently, steps have been taken to ensure that the appropriate department is involved from the onset.

The most obvious method of dealing with litter ensuing from construction containers is to have all construction containers covered at all times. From a contractor's point of view, this may be highly impractical and very costly. If this change were enacted, there would have to be consistent monitoring and enforcement. To monitor and enforce approximately 700 private waste receptacles, 180 metal ONP containers, and 11,000 300-gallon plastic bins scattered throughout the city, would be a horrendous task. Obviously the logistics preclude continuous or comprehensive monitoring of all receptacles.

The more practical method of dealing with the littering as it pertains to uncovered construction containers, is that of addressing those that result in complaints. All complaints are investigated and acted upon. When scattered wastes and litter can be traced to a single source, action is taken to have that container tarped. Where there is a continuous problem, but not traceable to a specific container, but to an area, the contractors in that area can be forced into construction waste containment. The Fire Department is responsible for enforcement.”

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REPORT NO. 18-1998 OF THE ADMINISTRATION AND FINANCE COMMITTEE

Composition of Committee

Councillor M. Heidt, Chair
Councillor D.L. Birkmaier
Councillor A. Langford
Councillor J. Maddin
Councillor K. Waygood

**1. Amusement Tax Exemption - Persephone Theatre
(File No. CK. 1910-2)**

RECOMMENDATION: that Persephone Theatre be exempted from Amusement Tax for the year ending June 30, 1999.

ADOPTED.

Your Committee has considered the following report of the A/General Manager, Finance Department dated October 22, 1998, and supports this Amusement Tax exemption:

"REPORT

An application for exemption from Amusement Tax for the year 1998/99 has been received from Persephone Theatre. The Audited Financial Statement for the year ending June 30, 1998, has been provided.

Significant figures from the Financial Statement are as follows:

	<u>1998</u>	<u>1997</u>
Total Assets	252,700	279,562
Total Liabilities	240,564	309,183
Surplus (Deficit)	(7,864)	(29,621)
Operating Profit (Loss)	44,724	51,536

Estimated amount of Amusement Tax: July 1, 1998 to June 30, 1999 = \$23,935.00

Persephone Theatre is a registered charitable organization and has been designated as a registered charity by Revenue Canada.

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City Council has the authority under The Amusement Tax Bylaw to exempt this organization from Amusement Tax on the grounds that it is an 'entertainment, the receipts of which are for charitable purposes...' Similar requests in previous years have received favourable consideration."

**2. Amusement Tax Exemption - Bridge City Cosmopolitan Club
(File No. CK. 1910-2)**

RECOMMENDATION: that the Bridge City Cosmopolitan Club be exempted from amusement tax for the Home Improvement Show to be held January 28-31, 1999, inclusive.

ADOPTED.

Your Committee has considered the following report of the A/General Manager, Finance Department, dated November 3, 1998, and supports this Amusement Tax exemption:

"An application for exemption from amusement tax has been received from the Bridge City Cosmopolitan Club. A financial statement relating to the 1998 show has been provided. The net profit from Home Trends '98 is shown as \$25,926.47.

The estimated amount of amusement tax is \$9,000.

City Council has the authority under *The Amusement Tax Bylaw* to exempt this event from amusement tax on the grounds that it is an 'entertainment, the receipts of which are for charitable purposes'.

Similar requests in previous years have received favourable consideration from City Council."

**3. Application Fee Increase for
Street, Lane and Miscellaneous Right-of-Way Closures
(File No. CK. 6295-1)**

RECOMMENDATION: that the application fee for legal closure and sale of street, lane and miscellaneous right-of-way closures be increased from \$100 to \$600.

ADOPTED.

Your Committee has reviewed the following report of the General Manager, Transportation Department dated October 26, 1998 with a representative of the Transportation Department, and supports the increase in the application fee for the noted legal closures in order to meet the minimum costs for the average application:

"BACKGROUND

The Transportation Department has recently assumed responsibility for the formal closure and sale of streets, lanes and other public rights-of-way. These requests for closure and sale are generally enquiries from individuals or companies, seeking to purchase public right-of-way. The current \$100 application fee, which has remained at that level since 1971, is intended to cover the actual costs incurred by the Transportation Department in processing the application, and initiating and finalizing the closure process.

JUSTIFICATION

Enquiries regarding sales and closures are received by the Transportation Department for initial review. Once the initial review to determine feasibility of the closure is complete and the applicant is permitted to continue with the closure process, a \$100 non-refundable application fee is obtained from the applicant.

A closing plan and letter of intent to close are then prepared and circulated to concerned internal and external agencies for comment. Replies from these agencies are received and summarized by staff. Depending upon the requirements of the agencies, a letter is sent to the applicant outlining the terms and conditions of final closure and sale, and instructing the applicant that they must pay the costs of advertising prior to the request being sent to City Council for final approval.

The cost to the City of Saskatoon for processing a right-of-way closure, prior to the request being sent to City Council, can range from between \$600 to over \$1,300, depending upon the time required to meet with the applicant to discuss terms and conditions. The steps in the process typically include:

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- preliminary discussion with applicant and feasibility investigation;
- receiving application and process deposit;
- preparing closing plan;
- preparing letters to concerned agencies;
- receive and summarizing replies;
- preparing terms and conditions;
- discussing terms with applicant;
- receiving applicant acceptance letter; and
- preparing Council Item.

The majority of these items are completed by the Transportation Department regardless of whether the application is approved or denied for any reason during the application process. This fee does not apply to lane closures where vehicular access is restricted, e.g. Fisher Crescent, and where legal title remains in the Crown's name.

OPTIONS

Leave the application fee at \$100 and continue to absorb the actual costs within the Transportation Department's annual operating budget.

This is not considered an option by the Transportation Department. If the application fee remains at the current level, the Transportation Department would absorb an average of \$2,000 annually, based upon the current average of four applications received and processed each year. Based upon recent development activity in the City, we expect this number to rise.

POLICY IMPLICATIONS

This would be a change from the previous practice of providing this as a public service, funded by the general tax base, to a service provided to the applicant on a cost-recovery basis.

FINANCIAL IMPACT

The proposed \$600 application fee will cover the average costs incurred by the Transportation Department."

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**4. Youth Sports Subsidy Program - 1997 - 98
(File No. CK. 1720-3-1)**

- RECOMMENDATION:**
- 1) that the following report on the program variables for the 1998-99 program year and on the results of the 1997-98 program year be received as information; and
 - 2) that \$4,151 be transferred to the Special Events Reserve established under *City of Saskatoon Policy C03-003 (Reserves for Future Expenditures)*.

Your Committee has considered the following report of the General Manager, Leisure Services Department dated September 29, 1998 with representatives of the Leisure Services Department and supports the transfer of the under-expenditure to the Special Events Reserve:

"BACKGROUND

The Youth Sports Subsidy Program is specifically targeted to support volunteer organizations who provide sport activities for youth. Financial support is provided to these volunteer organizations to reduce the rental costs of facilities. The eligibility and allocation criteria are specified in "City of Saskatoon Policy C03-034 (Youth Sports Subsidy Program - Allocation Criteria)".

DISCUSSION

Youth Sports Subsidy Rate

During its October 21, 1996, meeting, City Council resolved, in part:

"that the established subsidy for the Youth Sports Subsidy Program be 37 percent."

Since the Program's inception in 1992, the subsidy rate fluctuated from a high of 44.1 percent to a low of 36.7 percent. A subsidy rate which changes annually, due to factors outside the direct control of the volunteers who direct and support these organizations, makes it difficult for them to budget and plan for their programs. The benefits of an established subsidy rate are that it:

- a) provides the level of stability desired by the volunteer organizations;

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- b) simplifies accountability for, and impact of, decisions related to all of the following:
 - i) financial impact on volunteer organizations;
 - ii) mill rate impact; and
 - iii) Youth Sports Subsidy Program funding levels.

The proposed allocation to the Youth Sports Subsidy Program for the 1999 Operating Budget is \$674,600, an overall increase of \$40,200, consisting of a \$13,450 increase associated with rising membership levels; a \$19,550 increase associated with higher facility rental costs; and a \$7,200 increase associated with the addition of four new groups to the eligibility list for the Youth Sports Subsidy Program.

Program Variables for the 1998-99 Program Year

The Leisure Services Department has reviewed and verified the program variables for the forty-two organizations which are eligible for the Youth Sports Subsidy Program for the 1998-99 season.

1. Membership

The membership levels for eligible organizations showed changes as follows: membership decreased for 15 groups for a total decrease of 592; membership increased for 23 groups for a total increase of 883; 4 new groups were added (the Bridge City Basketball Assoc., the Northwinds Pony Club, Saskatoon Minor Broomball League, and the Taiso Gymnastics Club) for a total increase of 375; and the Sutherland TaeKwon Club is no longer in operation showing a decrease of 12 members. These changes to membership numbers have resulted in a net increase of 654 members being subsidized by the program. The most significant increases in membership were: Curl Saskatoon - 61 members, Hub City Boxing - 109 members, Saskatoon Female Hockey - 109 members; Saskatoon Minor Basketball - 159 members; Saskatoon Minor Hockey Association - 64 members; and Saskatoon Youth Soccer Inc. - 207 members. Membership increases will require an additional allocation of \$20,650 to the Youth Sports Subsidy Program.

2. Rental Rate

Your staff has reviewed copies of the organizations' invoices for the past season and has confirmed facility rental charges for the upcoming season. In the process of confirming rental charges for all organizations, your staff discovered two groups

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that were paying rent well above the fair market value for the spaces being rented. Your staff have confirmed fair market value for the spaces being rented by the Hub City Boxing Club and the Saskatoon Fencing Club and have calculated their subsidy based on the fair market rental rate.

Rental rates at City-owned facilities are rising as the Leisure Services Department continues to implement its cost-recovery targets for these facilities. This is in accordance with City Council resolutions adopted on May 25, 1993, related to rental rates at City-operated indoor rinks, and on December 18, 1996, related to charges for outdoor sportsfields.

Private arenas are also increasing their rental rates in response to increasing operating costs. This has a significant impact to the Saskatoon Minor Hockey Association who, because of rising membership numbers, must rent more ice time from private ice arenas because the City-operated arenas are at capacity. The impact to the Saskatoon Minor Hockey Association of renting ice at a higher rate at the private arenas is approximately \$11,850.

The following chart shows the increased rental costs to eligible organizations and the required budget increases to the Youth Sports Subsidy Program to sustain the 37 percent subsidy rate.

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Facility		Increase in Rental Costs for 1998-99 Program Year	Financial Impact on 1998-99 Youth Sports Subsidy Program
City-operated	Private		
Indoor Ice Arenas		\$ 21,080	\$ 7,800
	Indoor Ice Arenas	12,435	4,600
Lease Agreements (Can Am and Figure Skating)		9,460	3,500
Outdoor Sportsfields		2,027	750
	Boxing, wrestling, and fencing facilities	7,838	2,900
TOTAL		\$ 52,840	\$ 19,550

3. Annual Program Hours Per Participant and Participants Per Program Hour

Your staff have confirmed that the program hours per participant and participants per program hours reported by the organizations are reasonable. The only significant change in Annual Program Hours per Participant has been an increase of approximately 430 hours for the Saskatoon Youth Soccer, as they have increased their total membership by 207 and, therefore, increased the total number of hours booked for their program.

1997-98 Youth Sports Subsidy Program Results

Having completed the final payments to the eligible organizations for the program year, the 1997-98 Youth Sports Subsidy Program has experienced an under-expenditure of \$4,151. Attachment 1 shows the actual subsidy each organization received. These variances are caused by a variety of reasons:

- a) Kinsmen Tackle Football did not pay rent at the Kinsmen Rugby Field (\$781).

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- b) Riverside Badminton and Tennis Club (\$570), Marian Gymnastics Club (\$563), and Westside Wrestling Club (\$237), with El Nino, experienced reduced utility costs.
- c) Saskatoon NES TaeKwon Do (\$831) and Saskatoon Wrestling Club (\$1,475) are no longer leasing facilities by the month, they are paying hourly.
- d) Sutherland TaeKwon Do Assoc. merged with Jook Am TaeKwon Do (\$539) at the beginning of the season.
- e) There was also an over-expenditure for the Taiso Gymnastics Club +\$1,989 who, with the unfortunate demise of the Physical Education building, joined the program in January 1998.
- f) The remaining (\$1,144) involves decreases in program hours and facility costs.

During its January 18, 1993, meeting, City Council considered a report of the former Planning and Development Committee and resolved, in part:

"that the funds remaining in the Youth Sports Subsidy Program at the end of the season be placed in a reserve for future use by the sports groups on the eligibility list for this program to host special sports events in Saskatoon."

In accordance with this resolution, the Department recommends that \$4,151 be transferred to the Special Events Reserve, which was established under "City of Saskatoon Policy C03-003 (Reserves for Future Expenditures)", to provide funding assistance towards the hosting of major competitions. The following is a summary of the events which were supported from the reserve during the 1997-98 season:

- The Jean Norman Provincial Free Skate and Dance Competition held at ACT Arena
- National Baton Twirling Championships held at the Saskatoon Field House
- Provincial Softball Championships at Umea Vast and W.A. Reid sportsfields
- The Saskatchewan Figure Skating Sectional Championship held at ACT Arena

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JUSTIFICATION

The Leisure Services Department believes that the sports organizations provide valuable service to the youth of our city in a very cost-effective manner. A number of organizations are attracting new participants to their programs and, thereby, involving more youth in our community in worthwhile activities. While receiving subsidy on the rental fees, sports organizations are paying a substantial amount of money each year beyond the amount they receive in subsidy dollars. Attachment 1 shows the total amount each organization paid in rental fees for their programs in 1997-98, the approved subsidy, and the portion of the rental fees for the year which are paid directly by the minor sport organization.

OPTIONS

The only option would be to not increase the allocation to the Youth Sports Subsidy Program. The subsidy would be 34.8 percent, based on the 1997/98 subsidy allotment. This would have a significant financial impact to the organizations. This option would again create a subsidy rate that fluctuates based on factors outside the control of the volunteers who support and direct the eligible sport organizations (e.g. budget allocation, membership of other organizations, rental rate changes). In previous discussions with the eligible organizations, the volunteers expressed concern that it is very difficult to plan programs when the subsidy rate varies from year to year.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPACT

The Leisure Services Department will incorporate an increased allocation of \$40,200 to the Youth Sports Subsidy Program with the 1999 Operating Estimates.

ATTACHMENTS

1. Appendix A"

Councillor Langford tabled a copy of a letter dated November 16, 1998, from Mr. Stack, Hub City Boxing Club regarding the Youth Sports Subsidy for consideration by the Administration and Finance Committee.

IT WAS RESOLVED 1) *that the following report on the program variables for the*

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1998-99 program year and on the results of the 1997-98 program year be received as information;

- 2) *that \$4,151 be transferred to the Special Events Reserve established under City of Saskatoon Policy C03-003 (Reserves for Future Expenditures); and*
- 3) *that the letter dated November 16, 1998 from Mr. Stack, Hub-City Boxing Club regarding the Youth Sports Subsidy be referred to the Administration and Finance Committee.*

**5. 1998 Assistance to Community Groups - Cash Grant Program
Social Services Component
(File No. CK. 1871-3)**

RECOMMENDATION: that the recommendation contained under Clause 1, Report No. 12-1998 of the Administration and Finance Committee regarding the 1998 Assistance to Community Groups Cash Grants Program - Application No. 21 (The Salvation Army Bethany Home) be now adopted at no funding for 1998.

ADOPTED.

City Council considered Clause 1, Report No. 12-1998 of the Administration and Finance Committee (excerpt of minutes attached), and adopted the following additional motions:

“IN AMENDMENT

Moved by Councillor Roe, Seconded by Councillor Birkmaier,

AND that the Administration and Finance Committee be requested to consider a contingency fund and an appeal process.

THE AMENDMENT WAS PUT AND CARRIED.

IN AMENDMENT

Moved by Councillor Heidt, Seconded by Councillor Birkmaier,

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AND that Item 21 be referred back to the Administration and Finance Committee for consideration.

THE AMENDMENT WAS PUT AND CARRIED.
THE MOTION AS AMENDED WAS PUT AND CARRIED.”

Your Committee obtained comments from the Social Services Subcommittee on the above-noted referrals. With respect to the appeal process, your Committee has undertaken to advise all applicants of the recommendations of the Social Services Subcommittee prior to the Administration and Finance Committee meeting at which they will be considered, and if the applicants have any additional information, then they have the opportunity to bring it forward to the Administration and Finance Committee at that time.

With respect to Application No. 21 (The Salvation Army Bethany Home), attached is a copy of a memo dated October 19, 1998 from the Chair, Social Services Subcommittee, which outlines the eligibility criteria and the subsequent decision of the Subcommittee. Your Committee agrees that it should be The Salvation Army (National Body) that applies for the grant, and they have been advised accordingly.

REPORT NO. 1-1998 OF THE SAFER CITY COMMITTEE

Composition of Committee

His Worship the Mayor, Chair
Police Chief Dave Scott
Fire and Protective Services General Manager Hewitt
Planning and Building Department General Manager Coveyduck
Leisure Services Department General Manager Gauthier
Ms. G. Cooney
Ms. L. Hill
Ms. J. Postlethwaite
Mr. A. Reichert

**1. Preliminary Report on Tasks to Date
(File No. CK. 225-57)**

RECOMMENDATION: that the information be received.

ADOPTED.

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City Council established the Safer City Committee at its meeting held on June 29, 1998, and the Committee has been meeting on a monthly basis since September. The Committee wishes to report on its deliberations to date. As Council may be aware, a Subcommittee was in existence prior to the official establishment of a Safer City Committee, with representation from the Planning and Building Department, Leisure Services Department, Fire and Protective Services Department and the Saskatoon Police Service. The Subcommittee has presented the Committee with a set of recommendations regarding communication and issue identification, and the Committee has adopted these recommendations (some with minor changes), as follows:

1. that the City of Saskatoon hire a full-time Safer City Coordinator;

(the Committee has seconded Elisabeth Miller from Planning and Building Department for a two-year appointment as Safer City Coordinator)
2. that a permanent Safer City Subcommittee be maintained as a resource for the Coordinator, and that the Subcommittee consist of representatives from each of the departments sitting on the Committee;

(the Committee has agreed to this recommendation - it will involve a continuation of the Subcommittee that was created prior to the appointment of the Safer City Committee)
3. that the General Manager, Transportation Department be invited to sit on the Safer City Committee;

(this recommendation was put forward to the Executive Committee for consideration during the Boards and Committees appointment process)
4. that the Committee consider including a permanent youth representative;

(the Committee will be doing some study on this as to whom might be a suitable candidate for such an appointment)
5. that the Community Alert Team Pilot Project concept be reassessed once the Safer City Committee has established its priorities and roles within the City;

(this Pilot Project works out of the Saskatoon Police Service, and its role will be brought forward to the Committee for assessment once it has had time to establish its functions)

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6. that the Terms of Reference for the Safer City Committee be established as soon as possible;

(this matter has been referred to the Subcommittee for development of draft Terms of Reference)

7. that the Focus Group on Crime Prevention and the Safer City Committee meet, as required, for an exchange of information;

(this recommendation is to allow for sharing of information, so that there will be no duplication of services, and to assist each other whenever possible)

8. that the Planning and Building Department undertake a GIS analysis of crime and fear of crime in Saskatoon, as well as an analysis of the City or of specific geographic areas, so that the appropriate crime prevention strategies are targeted correctly.

(this recommendation has been forwarded to the Planning and Building Department, and the anticipated results will assist the Committee in making decisions on whether concentrated efforts are required and if so, what type in what areas)

Your Committee anticipates a busy time over the next while in terms of setting its mandate, establishing priorities, and reviewing information on possible solutions, to try and accomplish safer communities for all.

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REPORT NO. 14-1998 OF THE EXECUTIVE COMMITTEE

Composition of Committee

His Worship the Mayor, Chair
Councillor D. Atchison
Councillor D. L. Birkmaier
Councillor H. Harding
Councillor M. Heidt
Councillor A. Langford
Councillor J. Maddin
Councillor P. McCann
Councillor P. Roe
Councillor R. Sternberg
Councillor K. Waygood

**1. FCM Request for Contribution
National Packaging Protocol
(File No. CK. 277-1)**

RECOMMENDATION: that a contribution of \$1,860.58, being \$.01 per capita, be provided to the Federation of Canadian Municipalities in order for the FCM to maintain its role as the key member of the National Packaging Task Force for the next two years.

ADOPTED.

Your Committee has considered the attached letter dated May 14, 1998 from Mayor Doug Archer, City of Regina, requesting a contribution from the City in order for FCM to maintain its role as the key member of the National Packaging Task Force over the next two years.

Input from the Environmental Advisory Committee was sought, and the following is its response:

“The Saskatoon Environmental Advisory Committee has considered the referral from the Executive Committee of the attached letter dated May 14, 1998 from Mayor Doug Archer, City of Regina and supports a national packaging protocol, however, the Committee would strongly urge that the manufacturer’s be pressured to voluntarily reduce the amount of packaging being used, in that municipalities would save a lot of money on waste management if packaging were reduced.

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The reduction of packaging has a large impact on landfill capacity, closures and replacement. The FCM has played a significant role in the creation of NaPP and in the success of achieving its targets in the reduction of packaging. It is in the interest of the City of Saskatoon that FCM continue its participation in NaPP especially in light of its emphasis on:

- a) the development of a National Packaging Stewardship Model to include financial contributions from industry for municipal recycling programs;
- b) review of the 1996 survey results in greater detail with a focus on consumer packaging and adherence to the six principles of the Protocol.”

**2. Review of Advisory Boards and Committees
(File No. CK. 225-1)**

RECOMMENDATION:

that the following be approved for all of City Council’s Advisory Boards and Committees:

General Mandate for all Advisory Committees

1. The primary role of an advisory committee is to provide advice to City Council on policy matters.
2. The scope of each advisory committee’s mandate will be defined by the relevant civic policy(ies). For example, the mandate of the Municipal Heritage Advisory Committee will be defined by the *Civic Heritage Policy* and that of the Leisure Services Advisory Board by the *Public Recreation Policy*.
3. Since advisory committees are one avenue for Council to obtain public input, each advisory committee will have a secondary role: to provide its recommendations to City Council on all specific issues related to its policy mandate which require review by City Council.
4. The mandates of advisory committees will be reviewed every two years by the appropriate Standing Committee.
5. Advisory committees may, if they so wish and if a budget is provided by City Council, provide education and awareness programs within their mandate, provided that the administration is consulted prior to the implementation of each program to ensure there is

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- no duplication of services and that the proposed program supports the relevant policy.
6. Each advisory committee will, in consultation with the Administration, prepare and update a brochure describing its mandate, membership, membership qualifications, recent activities, regular meeting schedule and how the public can contact the committee.

Reporting Function

1. All advisory committees will report to either the Planning and Operations Committee or the Administration and Finance Committee.
2. Advisory committees will send an annual report to the relevant Standing Committee regarding their activities.
3. Advisory committees will submit their detailed budget request to the relevant Standing Committee for review and approval prior to the request being placed in the Operating Budget estimates.

Appointments/Membership

1. The provisions of City Council Policy No. C01-003 *Appointments to Civic Boards, Commissions, Authorities and Committees* will apply to all advisory committees, with amendments as noted below.
2. Members of Civic Administration will not sit on civic advisory committees but may attend meetings as resource persons and to present reports.
3. Detailed membership qualifications relating to the mandate of the committee will be developed for each committee. Individual members and those representing organizations must meet membership qualifications. A key responsibility of City Council will be to ensure that the overall membership of each committee provides the qualifications identified as necessary for that committee.
4. Advisory Committees will not establish subcommittees, but may form an ad hoc subcommittee, comprised of current members, in order to deal with a specific issue.

Process

1. If the Administration wishes to have input from the advisory committee, reports and recommendations from the administration may go to the advisory committee that administers the relevant policy. The advisory committee may endorse the report or provide

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its own report and recommendations to the appropriate Standing Committee. The Standing Committee will review both the administration's report and recommendations and those of the advisory committee and submit those, along with its own report and recommendations, to City Council.

2. Copies of reports and recommendations initiated by advisory committees will be forwarded as a courtesy to the Administration.
3. Requests by advisory committees for administrative services such as information or reports on specific issues will be sent to the Administration. If the Administration feels it cannot accommodate these requests (because the cost to do so will be over \$500 or for any other reason) it will provide a report to the Standing Committee explaining why and the Standing Committee will decide whether or not the service is to be provided and what programs or program elements should be deleted or delayed to accommodate that request.

Support Functions

1. The City Clerk's Office will supply secretarial services to all advisory committees. The City Solicitor's Office will supply legal services as required.
2. All requests for additional support such as communications, purchasing, advertising, etc. will be directed to the Administration from the Committee Secretary. This support will be given to the Committee, provided that approval has been given for the project by the applicable Standing Committee through the budget approval process or by other means.
3. All members of advisory committees will receive the following orientation annually:
 - General orientation of governance matters, e.g. the role of local government, the roles of City Council, the administration and advisory committees, what are policies and programs and what is the difference between them, the role of the committee member, and how the process works (both process as described above and things like how to get an item on the agenda).
 - Orientation specific to a particular committee, e.g. the relevant policy and legislation, briefings from the committee chair and the administration.

ADOPTED.

A review of City Council's advisory boards and committees has taken place, in accordance with the Ernst & Young Report. The above recommendations are to be applied to all advisory boards and

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committees; specific recommendations relating to the mandates of individual boards and committees will be forwarded to Council in due course.

**3. City Pledge to Synchrotron Project
(File No. CK. 1704)**

RECOMMENDATION: that an additional \$1.2 million, for a total of \$2.4 million, be committed for a water recycling plant connected to the Canadian Light Source synchrotron project.

ADOPTED.

Your Committee is concerned regarding the \$12 million funding shortfall in the Canadian Light Source synchrotron project. This project is very important to the City of Saskatoon in terms of high-tech jobs, economic development and cutting-edge research. In order to demonstrate the City's commitment to the project, your Committee is recommending that the City's original commitment of \$1.2 million be doubled.

**4. Remuneration - Quasi-Judicial Boards
(File No. CK. 225-1)**

RECOMMENDATION: 1) that Council approve the following remuneration for members of the Development Appeals Board and the Property Maintenance Appeals Board:

Chair (or Vice-Chair in the absence of the Chair) -
\$25.00 per decision written
All members - \$25.00 per meeting

2) that the City Solicitor be requested to prepare the appropriate bylaw(s) to effect the above.

ADOPTED.

There are three quasi-judicial Boards - the Board of Revision, the Development Appeals Board, and the Property Maintenance Appeals Board. All three of these boards are appointed by Council and operate in accordance with provincial legislation. Decisions of these boards can be appealed to the

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Saskatchewan Municipal Board. Currently only members of the Board of Revision are remunerated for their services.

The Saskatchewan Municipal Board hears appeals based only on evidence presented during the original appeal – it will not hear any new evidence. This is a change from previous practice, where the appellant received a new hearing by the Municipal Board. The Records of Decision from the lower boards must now be more comprehensive and must contain a detailed analysis of all of the evidence presented to the Board.

The above recommendation is put forward in order to recognize the increased responsibility and complexity of issues of the Development Appeals Board and the Property Maintenance Appeals Board.

REPORT NO. 15-1998 OF THE EXECUTIVE COMMITTEE

Composition of Committee

His Worship the Mayor, Chair
Councillor D. Atchison
Councillor D. L. Birkmaier
Councillor H. Harding
Councillor M. Heidt
Councillor A. Langford
Councillor J. Maddin
Councillor P. McCann
Councillor P. Roe
Councillor R. Sternberg
Councillor K. Waygood

**1. Appointment of City Manager
(File No. CK. 4560-1)**

- RECOMMENDATIONS:**
- 1) that Mr. Richard Tomaszewicz be appointed the City Manager of the City of Saskatoon upon the terms and conditions set out in the Employment Contract attached to this report; and
 - 2) that His Worship the Mayor and the City Clerk be authorized to execute the Employment Contract.

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ADOPTED.

Your Committee is pleased to put forward the above recommendation for the appointment of Mr. Richard Tomaszewicz to the position of City Manager, effective January 1, 1999. This recommendation follows a nation-wide search process which started in the spring of 1998 and which involved the assistance of Dr. E. H. Scissons & Associates Inc.

Mr. Tomaszewicz comes to the City of Saskatoon from the City of Toronto where he is currently the Director of Amalgamation for the newly-formed “super city” that includes Toronto and several surrounding municipalities. A copy of Mr. Tomaszewicz’s biography is attached.

Your Committee welcomes Mr. Tomaszewicz to Saskatoon and is confident in his ability to serve the City and its citizens.”

Moved by Councillor Roe, Seconded by Councillor Waygood,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

UNFINISHED BUSINESS

**6a) Required Funding for Road Preservation Budgets
(File No. CK. 1703PW and CK. 6000-1)**

REPORT OF THE CITY CLERK:

“Attached is an excerpt from the minutes of meeting of City Council held on November 2, 1998. at which time Council resolved that consideration of the matter be deferred until the November 16, 1998, Council Meeting.”

Moved by Councillor Atchison, Seconded by Councillor Heidt,

THAT the information be received.

CARRIED.

6b) Deferred Maintenance Backlog on Local Road

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(File No. CK. 1703PW and CK. 6000-1)

REPORT OF THE CITY CLERK:

“Attached is an excerpt from the minutes of meeting of City Council held on November 2, 1998, at which time Council resolved that consideration of the matter be deferred until the November 16, 1998, Council Meeting.”

Moved by Councillor Atchison, Seconded by Councillor Heidt,

THAT the information be received.

CARRIED.

ENQUIRIES

**Councillor Steernberg
Special Needs Transportation
(File No. CK. 7305-1)**

Would the Administration report, at the same time as the R.F.P. on Special Needs, on the comparative costing of doing the service in-house.

GIVING NOTICE

Councillor Heidt gave the following Notice of Motion:

"TAKE NOTICE THAT at the next regular meeting of City Council I will move the following motion:

‘WHEREAS there is a farming crisis in the Province of Saskatchewan;

WHEREAS the Province of Saskatchewan is requesting assistance from the Federal Government;

THEREFORE BE IT RESOLVED that the City of Saskatoon supports the Province in requesting an “Emergency Aid Program” for the grain and livestock producers in Saskatchewan.”

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Moved by Councillor Steernberg, Seconded by Councillor Atchison,

THAT Notice of Motion be waived.

CARRIED UNANIMOUSLY.

Moved by Councillor Heidt, Seconded by Councillor Steernberg,

WHEREAS there is a farming crisis in the Province of Saskatchewan;

WHEREAS the Province of Saskatchewan is requesting assistance from the Federal Government;

THEREFORE BE IT RESOLVED that the City of Saskatoon supports the Province in requesting an "Emergency Aid Program" for the grain and livestock producers in Saskatchewan.

CARRIED.

INTRODUCTION AND CONSIDERATION OF BYLAWS

Bylaw No. 7798

Moved by Councillor Councillor Roe, Seconded by Councillor Waygood,

THAT permission be granted to introduce Bylaw No. 7798, being "*A bylaw of The City of Saskatoon to change the name of certain streets in the City of Saskatoon as shown on Plan Nos. 69S14830 and 78S42716*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

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Moved by Councillor Roe, Seconded by Councillor Langford,
THAT Bylaw No. 7798 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Roe, Seconded by Councillor Heidt,

THAT Council go into Committee of the Whole to consider Bylaw No. 7798.

CARRIED.

Council went into Committee of the Whole with Councillor Roe in the Chair.

Committee arose.

Councillor Roe, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7798 was considered clause by clause and approved.

Moved by Councillor Roe, Seconded by Councillor Steernberg,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

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Moved by Councillor Roe, Seconded by Councillor Maddin,

THAT permission be granted to have Bylaw No. 7798 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Roe, Seconded by Councillor Birkmaier,

THAT Bylaw No. 7798 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

Bylaw No. 7779

Moved by Councillor Councillor Roe, Seconded by Councillor Waygood,

THAT permission be granted to introduce Bylaw No. 7779, being "*The Waste Amendment Bylaw, 1998 (No. 2)*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Roe, Seconded by Councillor Langford,

THAT Bylaw No. 7779 be now read a second time.

CARRIED.

The bylaw was then read a second time.

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Moved by Councillor Roe, Seconded by Councillor Heidt,

THAT Council go into Committee of the Whole to consider Bylaw No. 7779.

CARRIED.

Council went into Committee of the Whole with Councillor Roe in the Chair.

Committee arose.

Councillor Roe, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7779 was considered clause by clause and approved.

Moved by Councillor Roe, Seconded by Councillor Steernberg,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Roe, Seconded by Councillor Maddin,

THAT permission be granted to have Bylaw No. 7779 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Roe, Seconded by Councillor Birkmaier,

THAT Bylaw No. 7779 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

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Bylaw No. 7801

Moved by Councillor Councillor Roe, Seconded by Councillor Waygood,

THAT permission be granted to introduce Bylaw No. 7801, being "*The Assessment Notices Bylaw, 1999*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Roe, Seconded by Councillor Langford,

THAT Bylaw No. 7801 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Roe, Seconded by Councillor Heidt,

THAT Council go into Committee of the Whole to consider Bylaw No. 7801.

CARRIED.

Council went into Committee of the Whole with Councillor Roe in the Chair.

Committee arose.

Councillor Roe, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7801 was considered clause by clause and approved.

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Moved by Councillor Roe, Seconded by Councillor Steernberg,
THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Roe, Seconded by Councillor Maddin,
THAT permission be granted to have Bylaw No. 7801 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Roe, Seconded by Councillor Birkmaier,

THAT Bylaw No. 7801 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

Moved by Councillor Roe,
THAT the meeting stand adjourned.

CARRIED.

The meeting adjourned at 8:15 p.m.

Mayor

City Clerk