



**PUBLIC MINUTES
MUNICIPAL HERITAGE ADVISORY COMMITTEE**

**March 2, 2016, 11:30 am
Committee Room E, Ground Floor, City Hall**

PRESENT: Ms. M. Schwab, A/Chair
Mr. S. Deprez
Ms. D. Funk
Mr. D. Greer
Ms. J. Lawrence
Mr. R. McPherson
Mr. L. Minion
Ms. L. Swystun
Ms. A. Torresan
Mr. M. Williams

ABSENT: Ms. C. Duval-Tyler, Chair
Councillor C. Clark
Ms. P. McGillivray
Mr. B. Penner
Mr. J. Scott
Mr. M. Velonas

ALSO PRESENT: Development Review Manager D. Dawson
Heritage and Design Coordinator C. Kambeitz
Committee Assistant J. Fast

1. CALL TO ORDER

The A/Chair called the meeting to order.

2. CONFIRMATION OF AGENDA

Moved By: L. Swystun

That the agenda be confirmed as presented.

CARRIED

3. ADOPTION OF MINUTES

Moved By: D. Greer

1. That Item 5) of the minutes of meeting of the Municipal Heritage Advisory Committee held on February 3, 2016 regarding the Northeast Swale Master Plan, be amended to include the following:

There is no well-defined process in place that indicates that the Municipal Heritage Advisory Committee would have an opportunity to review the project as with a typical permitted process, however, the City is looking to revise this process so that all major forms of development, including infrastructure projects, could have an opportunity to come before the Committee. The first thing is to determine the heritage value of the swale itself, and then determine if there is value in heritage designation.

2. That the minutes be approved as amended.

CARRIED

4. PRESENTATION - LAND DEVELOPMENT PROCESS [File No. CK. 225-18]

Planning & Development Director Alan Wallace was in attendance to make a presentation on the land development process as requested by the Committee at its February 3, 2016 meeting. A chart entitled General Urban Land Development Process was distributed to Committee members. Discussion followed as to where heritage fits in this process and it was noted that it fits independently as land can be designated at any time for heritage reasons or purposes if it has cultural significance.

It was noted that criteria and steps to screen for more natural areas have been incorporated into the process. Discussion followed regarding the city's growth rate in the suburban areas and infill in the core of the city, and the need to create an environment where infill development can flourish. With regard to infill development, the Committee questioned whether heritage buildings may be lost as this infill happens, and stressed the need to be proactive to ensure those neighborhoods are protected. It was noted that the Registry would help in promoting designation and conservation of these sites.

Moved By: R. McPherson

That the information be received.

CARRIED

Planning & Development Director Alan Wallace was excused from the meeting at 12:08 p.m.

5. UNFINISHED BUSINESS

5.1 2016 Goals and Objectives [File No. CK. 225-18]

The Committee Assistant submitted the following documents for the Committee's review:

- 2015 Goals and Objectives Review Matrix
- Draft 2016 Goals and Objectives
- Draft 2016 Goals and Objectives Matrix

The Committee reviewed the goals and objective documents and minor revisions were made.

It was noted that if something is designated whether street, natural space, or building, regardless if no building permit, if designated it needs to be approved by the Committee or City Council. This is noted in the Heritage Property Act.

Discussion followed with regard to the Committee's task groups and the need to revisit membership on the various task groups. The Committee agreed that task group membership should be placed on the next agenda. It was also requested that the target completion date for Goal 6 – a list of conference dates that the Chair or designate should attend throughout the year - should be moved to April 2016 and the Committee Assistant undertook to provide a list of conference dates to the next meeting.

Moved By: L. Swystun

1. That the Municipal Heritage Advisory Committee 2016 Goals and Objectives be approved as amended; and
2. That task group membership be reviewed at the next meeting.

CARRIED

6. REPORT OF THE CHAIR

The A/Chair advised that Carla Duval-Tyler as Chair of the Committee will be drafting a letter to the Standing Policy Committee on Planning, Development & Community Services with regard to the importance of recognizing indigenous history in the City, and the need for more to be done in terms of incorporating indigenous history into Saskatoon's broader historical mandate. Included with the letter will be the report from James Scott. Once a response is received the Committee will have a better idea if it is possible to move forward in this regard, and if so how.

Mr. R. McPherson updated the Committee on the Heritage Festival which was held on February 7, 2016. The event was a success with over 2,500 in attendance. It was also noted that the Heritage Awards were presented in Council Chambers on February 29, 2016. The event was well attended. A review of the award criteria was suggested and it was noted that this will be pursued.

Moved By: D. Greer

That the information be received.

CARRIED

7. REPORT OF THE HERITAGE COORDINATOR

Heritage Coordinator Kambeitz thanked those who volunteered at the Heritage Festival and those you came out to support the event. Ms. Kambeitz also updated the Committee on the following:

- City Council approved heritage designation of Pendygrasse House and Mann House at its meeting held on February 29, 2016.
- Two heritage properties are involved with maintenance work: 1) the Arrand Block on Broadway Avenue - the owners are having issues with concrete

- balconies and looking at replacing a support beam. This will not change the appearance and is for safety reasons. The other five balconies are intact. 2) St. John's Cathedral on Spadina Crescent East - some maintenance work is being done on the exterior wood doors involving re-oiling them, as they are weather damaged.
- Presently in discussions with the Province to hold a Standards and Guidelines workshop. There is a workshop planned for April, 2016 in Regina, and information will be forwarded to the Committee.
 - The cook shack at Kinsmen Park, as part of the Kinsmen Park Master Plan, is scheduled to be demolished. The Administration believes it has become a health and safety issue and reached the end of its lifecycle.

Discussion followed regarding the cook shack demolition and Heritage Coordinator Kambeitz undertook to provide a verbal update at the next meeting regarding the history of the building and what was presented to the Committee back in 2012 as part of the Kinsmen Park Master Plan.

Mr. R. McPherson excused himself from the meeting at 12:59 pm.

Moved By: L. Swystun

That the report of the Heritage Coordinator be received as information.

CARRIED

8. COMMUNICATIONS

8.1 Architectural Heritage Society of Saskatchewan - Membership Renewal [File No. CK. 225-18]

The Committee Assistant submitted a membership renewal for 2016 from the Architectural Heritage Society of Saskatchewan and noted the annual membership fee was \$20.00.

Moved By: D. Funk

That membership be renewed with the Saskatchewan Architectural Heritage Society of Saskatchewan for 2016 at a cost \$20.00.

CARRIED

8.2 Architectural Heritage Society of Saskatchewan - Notice of Annual General Meeting [File No. CK. 225-18]

The Committee Assistant submitted a Notice of Annual General Meeting of the Architectural Heritage Society of Saskatchewan on Saturday, March 19, 2016 at the Moose Jaw Public Library.

Moved By: L. Swystun

That the information be received.

CARRIED

9. REPORTS FROM ADMINISTRATION

10. STATEMENT OF EXPENDITURES

The Committee Assistant submitted the current statement of expenditures along with the 2013 - 2015 budget actuals, and noted that the National Trust Conference will be held on October 20-22, 2016 in Hamilton, Ontario.

Moved By: D. Greer

That the information be received.

CARRIED

11. PUBLICATIONS

- Heritage Saskatchewan Newsletter - January 5, 2016 (sent by email dated January 5, 2016)
- Heritage Saskatchewan Newsletter - January 18, 2016 (sent by email dated January 19, 2016)
- Heritage Saskatchewan Newsletter - February 1, 2016 (sent by email dated February 1, 2016)
- Heritage Saskatchewan Newsletter - February 16, 2016 (sent by email dated February 16, 2016)

- Architectural Heritage Society of Saskatchewan Newsletter - January 20, 2016 (copy attached)

Moved By: D. Funk

That the information be received.

CARRIED

12. ADJOURNMENT

The meeting adjourned at 1:02 p.m.

Ms. M. Schwab, A/Chair

Ms. J. Fast, Committee Assistant