



**PUBLIC AGENDA  
SASKATOON ACCESSIBILITY  
ADVISORY COMMITTEE**

**Friday, November 13, 2015, 12:00 p.m.  
Committee Room E, Ground Floor, City Hall  
Committee Members:**

**Mr. R. East, Chair  
Mr. J.D. McNabb, Vice-Chair  
Councillor C. Clark  
Councillor M. Loewen  
Ms. J. Dawson  
Ms. G. Kozlow  
Ms. O. Nicholson  
Ms. M. Baxter**

**Director of Community Development L. Lacroix  
Director of Facilities & Fleet Management T. Halstead**

**Pages**

**1. CALL TO ORDER**

**2. CONFIRMATION OF AGENDA**

**Recommendation**

That the agenda be confirmed as presented.

**3. ADOPTION OF MINUTES**

**Recommendation**

That the minutes of Regular Meeting of the Saskatoon Accessibility Advisory Committee held on October 9, 2015 be adopted.

**4. UNFINISHED BUSINESS**

**5. COMMUNICATIONS**

**6. Committee Meeting Schedule - 2016**

**6.1 2016 Meeting Schedule for the Saskatoon Accessibility Advisory Committee (Files CK. 225-70)**

The Saskatoon Accessibility Advisory Committee meets on the second Friday of each month at 12:00 (noon), with the exception of July, August,

October, and December. The following dates are being proposed for 2016:

- January 8
- February 12
- March 11
- April 8
- May 13
- June 10
- September 9
- November 18

**Recommendation**

That the meeting dates for the Saskatoon Accessibility Advisory Committee for 2016 be approved.

**7. REPORTS FROM ADMINISTRATION**

**7.1 Report of Access Transit Manager (Files CK. 225-70)**

*Verbal Update - B. Howe*

**Recommendation**

That the information be received.

**8. MATTERS FOR FOLLOW UP**

4 - 9

Matters for follow-up as of October 9, 2015. Attached is a copy of the Committee's follow-up list for review.

Planning and Development, Senior Planner Lau will be in attendance to speak on the design of accessible sidewalks.

**Recommendation**

1. That the Committee issue direction with respect to any follow-up; and
2. That the information be received.

**9. STATEMENT OF EXPENDITURES**

10 - 10

Attached is a current Statement of Expenditures.

The Committee determined at its October 2015 meeting to further discuss initiatives related to its budget.

**Recommendation**

That the Committee issue direction.

## 10. ADJOURNMENT

**ACCESSIBILITY MATTERS FOR FOLLOW-UP**

DATE	SUBJECT	ACTION	FOLLOW-UP ACTION
Oct. 29/10	<b>Snow Removal –</b> Action Plan for Accessibility And Criteria for Snow Removal on Sidewalks And Accessibility of Saskatoon Streets	<p>The Committee, at its meeting held on October 29, 2010, discussed the topic of snow removal.</p> <p>It was resolved that the Administration report further regarding criteria for sidewalk snow removal; and that Administration arrange for an outdoor wheelchair experiential session for those interested.</p> <p>April 29/11 – Administration was in attendance and provided a verbal update to the Committee indicating that a written report will be submitted to the Planning and Operations Committee in June 2011 and the Committee will be provided a copy. The general matter of snow removal will also be on the Committee’s September agenda.</p> <p>Sept. 30/11 – The Committee was provided a copy of Clause 1, Report No. 9-2011 of the Planning and Operations Committee, which was adopted by City Council at its meeting held on June 27, 2011. It was resolved:</p> <ol style="list-style-type: none"> <li>1) that the report of the General Manager, Infrastructure Services Department dated June 6, 2011, be submitted to the Budget Committee for consideration; and</li> <li>2) that a copy of this report be submitted to</li> </ol>	<p>This matter to be followed-up on after 2012 budget deliberations in December 2011.</p> <p>Will request snow removal plan to review at September mtg as well as request attendance from representative in bylaw enforcement to indicate</p>

	<p><b>Snow Removal</b></p>	<p>the Accessibility Advisory Committee for its information.          Sep 14/12 – Rec’d update from P. Bracken, IS</p> <p>Oct 10/14 – E. Quail (Rdway Manager, Public Works) &amp; A. Gardiner (Dir. of Transportation) gave updates on snow removal winter 2014 targets &amp; snow removal bylaw enforcement.</p>	<p>enforcement of clearing of snow on private lots.          Sep/12 – Memo sent to GM, IS requesting short summary fact sheet on the snow removal program and bylaw enforcement related to snow removal.          Nov/12 – IS will be asked to provide update on bylaw enforcement at a future meeting.          Jan/13 – general updates given to Committee.          Jan/13 – Detailed report expected before budget deliberations.          (May/13 – Sidewalk Clearing Bylaw discussed at June 2013 meeting.)          Oct/13 – Reports forthcoming – city-wide &amp; sidewalk clearing – to be distributed to Committee once public.          Jan/14 - ongoing          Mar/14 – requested update from Administration          May/14 – J. Patel provided update          Sept 12/14 – Committee Assistant to verify with the Administration if an update is to be provided for the Fall 2014. Committee Assistant will report back to the Committee on this matter.          Nov 14/14 - No update.          Jan 9/15 – Dir. of Transportation Gardiner and Dir. of Community Standards Hildebrandt gave an update on snow removal bylaw enforcement report.          Feb 13/15 – Dir. of Community Standards Hildebrandt gave an update on sidewalk snow clearing enforcement report being presented to City Council at their Feb. 23/15 mtg.          Mar 13/15 – Dir. of Community Services Lacroix informed the Committee that awareness campaigns continue to be worked on in order to help make the city more accessible for everyone. The City also understands that they have to be role models by ensuring snow is being removed from City-owned property.          May 8/15 – Email from M. Simmonds was discussed. No further updates were provided.          Jun 12/15 – Dir. of Community Standards Hildebrandt gave a brief update on the snow clearing bylaw similar to what was presented to the</p>
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			<p>Committee in Feb. 2015.  Sept. 11/15 – No update.  Oct. 9/15 – Director of Community Standards, Hildebrandt gave a brief update on the snow removal clearing bylaw. Mr. Hildebrandt stated that it was Community Standards main goal to keep the sidewalks clear and putting the responsibility on the homeowner rather than the City.</p>
	<b>Accessible Audible Pedestrian Signals</b>	<p>Sept. 11/15 – The matter has been put back on the follow-up list after Sept. 11/15 mtg to further determine course of action.</p>	<p>Sept. 11/15 – G. Lazic and J. Magus both with COS Transportation Division presented a letter written by the Transportation &amp; Utilities Department to the AEBC, Stoon Chapter addressing this matter. Mr. Lazic will update the Committee in Oct. on the 25<sup>th</sup> St. &amp; Idylwyld Dr. intersection.  Oct. 9/15 – Traffic Operations Engineer, Transportations Lazic gave an update on the downtown audible pedestrian signals. Mr. Lazic reported that since the last Committee meeting held on September 11, 2015 that all audible pedestrian signals have been replaced, or fixed.</p>
Jan/12	<b>Disabled Parking</b>	<p>Jan/12 – Phil Haughn spoke to committee about changes in downtown parking.</p> <p>Oct 10/14 – P. Haughn gave update on permit parking (Apr 2015 smart cards to be issued). Medical parking spots issued based on user demand. Additional spots looking to be</p>	<p>Follow up as information available.  Mar/13 – P. Haughn asked to provide update.  May/13 – No update yet; projected for fall.  Oct/13 – RFP for upgrade of parking equipment  Nov 4/13 – RFP to Council  Jan/14 – RFP for parking meters closing soon  Mar/14 – request for update from Administration  Apr/14 – RFP not yet closed  June/14 – Request to Admin to update in fall 2014  Sept 13/14 - Secretary to confirm that Administration (Phil Haughn) will provide an update in fall 2014. Secretary will report back to the Committee on this matter.  Sept 12/14 – Committee Assistant to request Administration provide information on allocation of disabled parking spots for medical offices. Phil Haughn will report to the Committee on this matter at the Oct 2014 meeting.  Nov 14/14 – Request to Admin to update on new parking policy in 2015.  Jan 9/15 – Parking issues/concerns are to be addressed to Community Standards Division. Parking policies are being reviewed through the 2015</p>

		allocated.	<p>Parking Study.</p> <p>Feb 13/15 – No update.</p> <p>Mar 13/15 – There are a few glitches with the new system that are being rectified. Max. time currently allowed to park is 90 mins., meters work by inputting the vehicle license, payment at the meters can be cash, credit card or PayPal, parking ambassadors are patrolling the streets to assist the public with the operation of the new meters.</p> <p>May 8/15 – G. Kozlow circulated a Star Phoenix article on the shortage of downtown disabled parking. It was suggested to invite parking services administration for an update.</p> <p>Jun 12/15 – Dir. of Community Standards Hildebrandt provided an update on the intent of future to accessibility spots and their size, loading zones, and a review of the permit parking policy. Administration welcomes feedback from the public on any parking services project.</p> <p>Sept. 11/15 – It was determined to invite Dir. of Community Standards Hildebrandt to the Oct. mtg. to provide an update.</p> <p>Oct. 9/15 – Director of Community Standards, Hildebrandt provided an update on the intent of future work to more accessible parking spots and their size; loading zones; and asked the Committee their views on the permit parking policy and what they believe is needed. The Committee agreed that the City should continue to use both the stickers and vehicles tags, as well as, moving to more defined impaired parking spots.</p>
	<b>Accessible Calling Out Bus Stops</b>		<p>Follow up as appropriate.</p> <p>Mar/13 – Pilot of 30 buses complete, entire fleet to be equipped. J. Robinson to report further re implementation plan.</p> <p>May/13 – Operators were not consistently calling out stops, further education was provided; situation improving.</p> <p>Sep/13 – Letter of Agreement Signed between City of Saskatoon Transit and Saskatchewan Human Rights Commission</p> <p>Oct/13 – not all operators calling out stops</p> <p>Jan/14 – all buses to be equipped with Intelligent Transportation System by May 2014</p> <p>May/14 – most buses outfitted with new equipment</p>

			<p>June/14 – equipment installed, smart phone app ready by fall</p> <p>Sept 12/14 – No update.</p> <p>Oct 10/14 – No update.</p> <p>Nov 14/14 – No update.</p> <p>Jan 9/15 – No update.</p> <p>Feb 13/15 – No update.</p> <p>Mar 13/15 – All buses are now part of the new tracking system implemented due to the new City website. Some staff continues to not call out bus stops.</p> <p>May 8/15 – Access Transit Manager Howe was updated on staff inconsistencies with calling out bus stops.</p> <p>Jun 12/15 – No update.</p> <p>Sept. 11/15 – Committee members shared experiences from Aug. 26/15 regarding their participation with Saskatoon Transit Voice Announcement System (ITS). On-going issues remain with bus drivers not calling out bus stops.</p> <p>Oct. 9/15 – Access Transit Manager, Bob Howe was in attendance and provided an update to the Committee on the Access Transit Annual Report. Mr. Howe updated the Committee on the following:</p> <ul style="list-style-type: none"> <li>• Seeking information from the public regarding their personal limitations with Transit and Access Transit buses.</li> <li>• The future idea is to have all buses be more accessible for those with mobility issues, including turning radius, announcements over the speakers, and digital destination boards.</li> </ul> <p>Operations Managers, Michael Moellenbeck and Harold Matthies spoke and answered questions of the Committee on Transit updates. Mr. Matthies and Mr. Moellenbeck updated the Committee on the following:</p> <ul style="list-style-type: none"> <li>• Transit is looking at developing a mobile app based system for the public to use regarding public transit.</li> <li>• Training bus drivers to become more of a 'tour guide bus driver' to aid those impaired when taking the bus to aid the public that take</li> </ul>
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Updated Oct. 2015

01-5576-103 ACCESSIBILITY ADVISORY COMMITTEE - Budget - \$3,000							
Date	Number	Description	Debit	Credit	Balance	Budget Remaining	GL
		Beginning Balance			0	\$3,000	
4/14/2015	R547613	SASK DEAF & HARD OF HEARING SERVICES - Computerized Notetaking Services for Member	75	0	75		x
4/28/2015	R541965	SK DEAF/HARD HEARING SERVICES - Computerized Notetaking Services for Member	90	0	90		x
		<b>April Total</b>	<b>165</b>	<b>0</b>	<b>165</b>	<b>\$2,835</b>	
		<b>Ending Balance, September/2015</b>			<b>165</b>	<b>\$2,835</b>	