



Council Chamber
City Hall, Saskatoon, SK
Wednesday, August 14, 2013
at 6:00 p.m.

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL

PRESENT: His Worship the Mayor, in the Chair;
Councillors Clark, Davies, Donauer, Hill, Iwanchuk, Jeffries,
Loewen, Lorje, Paulsen, and Olauson;
City Manager Totland;
City Solicitor Warwick;
General Manager, Community Services Grauer;
General Manager, Corporate Services Bilanski;
A/General Manager, Fire and Protective Services Bykowy;
General Manager, Infrastructure Services Gutek;
General Manager, Utility Services Jorgenson;
City Clerk Sproule; and
Deputy City Clerk Bryant

Councillor Paulsen excused herself from the meeting at 8:05 p.m., immediately prior to consideration of Clause 4, Report No. 13-2013 of the Planning and Operations Committee.

Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT the minutes of regular meeting of City Council held on July 17, 2013, and the minutes of special meeting of City Council held on July 19, 2013, be approved.

CARRIED.

PUBLIC ACKNOWLEDGEMENTS

General Manager, Utility Services Jorgenson advised that the City of Saskatoon and Ostara Nutrient Recovery Technologies Inc. celebrated their successful collaboration with the official opening of Canada's first commercial nutrient recovery facility at the City's Wastewater Treatment Plant on August 14, 2013.

HEARINGS

- 3a) **Proposed Zoning Bylaw Amendment
Proposed Amendment to Existing Zoning Agreement – M1 by Agreement
2402 7th Street East – Brevoort Park Neighbourhood
Applicant: Kelly Foster
Proposed Bylaw No. 9093
(File No. CK 4351-013-005)**
-

REPORT OF THE CITY CLERK:

"The purpose of this hearing is to consider proposed Bylaw No. 9093.

Attached is a copy of the following material:

- Proposed Bylaw No. 9093;
- Report of the General Manager, Community Services Department dated March 15, 2013, recommending that the application submitted by Kelly Foster to amend an existing Zoning Agreement for the property located at 2402 7th Street East, as outlined in the report, be approved;
- Letter dated April 16, 2013, from the Deputy City Clerk, Municipal Planning Commission, advising that the Commission supports the above-noted recommendation of the Community Services Department; and
- Notice which appeared in the local press on July 27 and 28, 2013."

Mr. Darryl Dawson, Development Review Section Manager, advised that the applicant has advised they withdraw this application.

Moved by Councillor Olason, Seconded by Councillor Loewen,

THAT the information be received.

CARRIED.

**3b) Proposed Zoning Bylaw Amendments
R1A to R1B, R2, RMTN, RMTN1, RM3 and B1B, and R2 to R1A
Childers, Hassard, Labine, and Palliser – Kensington Neighbourhood
Applicant: Dundee Realty Corporation
Proposed Bylaw No. 9118
(File No. CK. 4351-013-012)**

REPORT OF THE CITY CLERK:

“The purpose of this hearing is to consider proposed Bylaw No. 9118.

Attached is a copy of the following material:

- Proposed Bylaw No. 9118;
- Report of the General Manager, Community Services Department dated June 6, 2013, recommending that the proposed amendment to Zoning Bylaw No. 8770 to rezone the properties identified in the Proposed Amendment Map (Attachment 2) from R1A – One-Unit Residential District to R1B – Small Lot One-Unit Residential, R2 – One and Two-Unit Residential District, RMTN – Townhouse Residential District, RMTN1 – Medium Density Townhouse Residential District 1, RM3 – Medium Density Multiple-Unit Dwelling District, and B1B – Neighbourhood Commercial – Mixed Use District; and from R2 – One and Two-Unit Residential District to R1A One-Unit Residential District and R1B – Small Lot One-Unit Residential District, be approved;
- Letter dated July 3, 2013, from the Deputy City Clerk, Municipal Planning Commission, advising that the Commission supports the above-noted recommendation of the Community Services Department; and
- Notice which appeared in the local press on July 27 and 28, 2013.”

His Worship the Mayor opened the hearing.

Mr. Darryl Dawson, Development Review Section Manager, Community Services Department, reviewed the proposed Zoning Bylaw Amendments and expressed the Department’s support.

Councillor C. Clark, member, Municipal Planning Commission, expressed the Commission’s support of the proposed Zoning Bylaw Amendments.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

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*Moved by Councillor Davies, Seconded by Councillor Donauer,
THAT the submitted report and correspondence be received.*

CARRIED.

*Moved by Councillor Hill, Seconded by Councillor Iwanchuk,
THAT the hearing be closed.*

CARRIED.

*Moved by Councillor Donauer, Seconded by Councillor Loewen,
THAT City Council consider Bylaw No. 9118.*

CARRIED.

**3c) Proposed Zoning Bylaw Amendment
R1A District to R1B, RMTN, RMTN1, RM3 and B1B
Phase 3 – Kensington Neighbourhood
Applicant: City of Saskatoon, Land Branch
Proposed Bylaw No. 9124
(File No. CK. 4351-013-011)**

REPORT OF THE CITY CLERK:

“The purpose of this hearing is to consider proposed Bylaw No. 9124.

Attached is a copy of the following material:

- Proposed Bylaw No. 9124;
- Clause 1, Report No. 5-2013 of the Municipal Planning Commission which was adopted by City Council at its meeting held July 17, 2013; and
- Notice which appeared in the local press on July 27 and 28, 2013.”

His Worship the Mayor opened the hearing.

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Mr. Darryl Dawson, Development Review Section Manager, Community Services Department, reviewed the proposed Zoning Bylaw Amendments and expressed the Department's support.

Councillor C. Clark, member, Municipal Planning Commission, expressed the Commission's support of the proposed Zoning Bylaw Amendments.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT the submitted report and correspondence be received.

CARRIED.

Moved by Councillor Davies, Seconded by Councillor Iwanchuk,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Iwanchuk, Seconded by Councillor Jeffries,

THAT City Council consider Bylaw No. 9124.

CARRIED.

- 3d) Proposed Official Community Plan Amendment
610 and 612 3rd Avenue North
from "Low/Medium Density Residential" to "Office/Institutional"
City Park Neighbourhood
Applicant: Opus Developments Inc.
Proposed Bylaw No. 9127
(File No. CK. 4351-013-015)**
-

REPORT OF THE CITY CLERK:

"The purpose of this hearing is to consider a proposed amendment to the Official Community Plan – Land Use Policy Map.

Attached is a copy of the following material:

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- Proposed Bylaw No. 9127;
- Report of the General Manager, Community Services Department dated July 9, 2013, recommending that the proposed amendment to the Official Community Plan Bylaw No. 8769 – Land Use Policy Map to redesignate 610 and 612 3rd Avenue North from “Low/Medium Density Residential” to “Office/Institutional” be approved;
- Letter dated August 1, 2013, from the Deputy City Clerk, Municipal Planning Commission, advising that the Commission supports the above-noted recommendation of the Community Services Department; and
- Notice which appeared in the local press on July 27 and 28, 2013.”

His Worship the Mayor opened the hearing.

Mr. Darryl Dawson, Development Review Section Manager, Community Services Department, reviewed the proposed Official Community Plan Amendments and expressed the Department’s support.

Councillor C. Clark, member, Municipal Planning Commission, expressed the Commission’s support of the proposed Official Community Plan Amendments.

Mr. Brant Matheson, co-owner of Opus Developments Inc., advised Council he was available to answer questions.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Hill, Seconded by Councillor Davies,

THAT the submitted report and correspondence be received.

CARRIED.

Moved by Councillor Iwanchuk, Seconded by Councillor Jeffries,

THAT the hearing be closed.

CARRIED.

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Moved by Councillor Donauer , Seconded by Councillor Loewen,

THAT City Council consider Bylaw No. 9127.

CARRIED.

Councillor Paulsen was not present during the entire hearing and therefore not able to vote.

- 3e) Proposed Zoning Bylaw Amendment
610 and 612 3rd Avenue North, and 302, 304 and 306 Queen Street
from M2 and RM1 to M3 by Agreement
City Park Neighbourhood
Applicant: Opus Developments Inc.
Proposed Bylaw No. 9128
(File No. CK. 4351-013-015)**
-

REPORT OF THE CITY CLERK:

“The purpose of this hearing is to consider proposed Bylaw No. 9128.

Attached is a copy of the following material:

- Proposed Bylaw No. 9128;
- Report of the General Manager, Community Services Department dated July 9, 2013, recommending that the proposed amendment to Zoning Bylaw No. 8770 to rezone 610 and 612 3rd Avenue North from RM1, and 302, 304, and 306 Queen Street from M2 to M3 by Agreement, be approved (see attachment 3d);
- Letter dated August 1, 2013, from the Deputy City Clerk, Municipal Planning Commission, advising that the Commission supports the above-noted recommendation of the Community Services Department (see attachment 3d); and
- Notice which appeared in the local press on July 27 and 28, 2013.”

The City Clerk distributed copies of revised pages 2 and 3 from Appendix B of Bylaw No. 9128 amending Land Use section 2 and Development Standards section 3(1)(a)(i) and adding section 3(2).

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His Worship the Mayor opened the hearing.

Mr. Darryl Dawson, Development Review Section Manager, Community Services Department, reviewed the proposed Zoning Bylaw Amendments, outlined the bylaw revisions as referred to above, and expressed the Department's support.

Councillor C. Clark, member, Municipal Planning Commission, expressed the Commission's support of the proposed Zoning Bylaw Amendments.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Hill, Seconded by Councillor Davies,

THAT the submitted report and correspondence be received.

CARRIED.

Moved by Councillor Iwanchuk, Seconded by Councillor Davies,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT City Council consider Bylaw No. 9128.

CARRIED.

Councillor Paulsen was not present during the entire hearing and therefore not able to vote.

MATTERS REQUIRING PUBLIC NOTICE

**4a) Proposed Redesignation of Portion of Municipal Buffer MB1
Along 8th Street East Near Moss Avenue
in the Wildwood Neighbourhood
(File No. CK. 6295-1)**

REPORT OF THE CITY CLERK:

"The following is a report of the General Manager, Infrastructure Services Department, dated July 23, 2013:

- RECOMMENDATION:**
- 1) that City Council consider Bylaw 9126 (Attachment 1);
 - 2) that the Administration be instructed to take all necessary steps to bring the intended redesignation forward and to complete the redesignation;
 - 3) that a portion of municipal buffer strip MB1 be redesignated to right-of-way, as shown Schedule A to Bylaw 9126; and
 - 4) that all costs associated with the redesignation be paid by the applicant, including Solicitor's fees and disbursements.

TOPIC AND PURPOSE

This report is to obtain approval to redesignate a portion of municipal buffer MB1 adjacent to 8th Street East, in the Wildwood Neighbourhood, to right-of-way to allow for a driveway crossing.

REPORT HIGHLIGHTS

1. A request for a driveway crossing along 8th Street was received to allow access to a future condominium development site.
2. There is currently a city-owned buffer strip that prevents the ability to have direct access onto 8th Street, therefore, the buffer strip must be redesignated to right-of-way so that a proper driveway crossing can be approved.

STRATEGIC GOALS

The recommendations in this report support the City of Saskatoon Strategic Goal, Sustainable Growth, as the rededication of municipal buffer MB1 will allow access to the future development.

BACKGROUND

In December 2011, Barry Remai, Remai Group, applied for a driveway crossing adjacent to his property along 8th Street East, to allow access to future development at 3718 8th Street East. There is a city-owned buffer strip running along this portion of 8th Street East.

Driveway crossings are only allowed between private property and public right-of-way, and they cannot cross buffer strips. Buffer strips are used to control access to rights-of-way where there is high traffic volume or potential safety concerns. Therefore, a driveway cannot be constructed at this location unless the buffer strip is redesignated.

REPORT

The Remai Group is developing condominiums at 3718 8th Street East. Currently, the only access to their site is from Moss Avenue.

According to the National Fire Protection Association 1141, Section 5.1, a site with more than 100 residential units requires a minimum of two access points. This development is intended to have approximately 200 units.

This section of 8th Street East has three lanes of traffic in each direction. Properties on either side of the road have driveways crossings onto 8th Street, thereby creating precedent for this request. Given the adjacent developments, providing a driveway crossing to 8th Street would have minimal impact to traffic flow along 8th Street.

The Administration is, therefore, recommending that, in order to accommodate the driveway crossing, the municipal buffer strip along 8th Street be redesignated to right-of-way.

OPTIONS TO THE RECOMMENDATION

No other options were considered.

POLICY IMPLICATIONS

If redesignation of the buffer strip is approved, approval of The Buffer Strip Redesignation Bylaw is also required.

FINANCIAL IMPLICATIONS

There are no financial implications.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Utility agencies have been contacted with respect to the redesignation. SaskTel has copper and fibre facilities in the existing right-of-way area, and has no objection to the closure of the portion of MB1 and conversion to right-of-way, provided the developer calls for cable locate prior to development of the right-of-way.

No other utilities require easements, and all support the closure.

COMMUNICATIONS PLAN

Communication activities are included with the requirements for Public Notice.

DUE DATE FOR FOLLOWO-UP AND/OR PROJECT COMPLETION

There will be no follow up report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PRIVACY IMPACT

There are no privacy implications.

**SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN
(CPTED)**

A CPTED review is not required.

PUBLIC NOTICE

Public Notice is required for consideration of this matter, pursuant to Section 3b) of Policy C01-021, Public Notice Policy. The following notice was given:

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- Advertised in the StarPhoenix on the weekend of August 3, 2013 (Attachment 2);
- Posted on the City Hall Notice Board on Thursday, August 1; 2013; and
- Posted on the City of Saskatoon website on Thursday, August 1, 2013.

ATTACHMENTS

1. Copy of Proposed Bylaw 9126; and
2. Copy of Public Notice.”

General Manager, Infrastructure Services Gutek presented the Department’s report.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Hill, Seconded by Councillor Donauer,

- 1) *that City Council consider Bylaw No. 9126;*
- 2) *that the Administration be instructed to take all necessary steps to bring the intended redesignation forward and to complete the redesignation;*
- 3) *that a portion of municipal buffer strip MB1 be redesignated to right-of-way, as shown on Schedule A to Bylaw No. 9126; and*
- 4) *that all costs associated with the redesignation be paid by the applicant, including Solicitor’s fees and disbursements.*

CARRIED.

UNFINISHED BUSINESS

- 5a) Cosmo Sole-Source Agreement for Provision of Recycling Services to Multiple-Unit Dwellings
(File No. CK. 7830-5)**
-

REPORT OF THE CITY CLERK:

“City Council, at its meeting held on July 17, 2013, was unable to complete consideration of the above matter, due to the hour of the meeting not extending beyond 11:00 p.m. Therefore, it is being placed under Unfinished Business.

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Attached is a copy of Clause F3, Administrative Report No. 12-2013, and attachments referred to therein.

In accordance with Bylaw No. 8198, The Council and Committee Procedure Bylaw, 2003, no new speakers will be heard on this matter.”

General Manager, Utility Services Jorgenson informed City Council that he received notification from Cosmopolitan Industries on August 13, 2013, that that their Board is willing to amend the term of the agreement from 15 years to 9 years plus an optional 6 year extension.

Moved by Councillor Clark, Seconded by Councillor Hill,

THAT pending approval of the public consultation process, the City undertake an independent third-party review of the contract and report on the business plan in order to validate the terms of the contract and pricing proposed.

YEAS: *His Worship the Mayor, Councillors Clark, Davies, Donauer, Hill, Iwanchuk, Jeffries, Loewen, Lorje, Olauson, and Paulsen* 11

NAYS: 0

CARRIED.

Moved by Councillor Lorje, Seconded by Councillor Olauson,

THAT the Administration be directed to conduct public open houses based on the program and rate model as outlined in the report, with the term of the contract being 15 years.

YEAS: *His Worship the Mayor, Councillors Donauer, Lorje, and Olauson* 4

NAYS: *Councillors Clark, Davies, Hill, Iwanchuk, Jeffries, Loewen, and Paulsen* 7

DEFEATED.

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Moved by Councillor Donauer, Seconded by Councillor Hill,

THAT the Administration be directed to conduct public open houses based on the program and rate model as outlined in the report with the exception of the term of the contract, which is changed to 9 years with the option to renew for 6 years.

YEAS: *His Worship the Mayor, Councillors Clark, Davies, Donauer, Hill, Iwanchuk, Jeffries, Loewen, Lorje, Olauson, and Paulsen* 11

NAYS: 0

CARRIED.

**5b) Communications to Council
(File No. CK. 7830-5)**

REPORT OF THE CITY CLERK:

“City Council, at its meeting held on July 17, 2013, did not consider the attached Communications to Council, due to the hour of the meeting not extending beyond 11:00 p.m. and therefore they are placed under Unfinished Business.”

The following communications were deferred from the City Council Agenda of Wednesday, July 17, 2013. They were re-submitted and dealt with as stated:

A. REQUESTS TO SPEAK TO COUNCIL

1) Dennis Page, dated June 5

Requesting permission for Brian Hnatiw to address City Council with respect to combative sports. (File No. CK. 175-24)

RECOMMENDATION: that Brian Hnatiw be heard.

Moved by Councillor Davies, Seconded by Councillor Hill,

THAT Brian Hnatiw be heard.

CARRIED.

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Mr. Brian Hnatiw proposed that the City consider utilizing a travelling contract under the Central Combative Sports Commission in order to allow combative sports in the City, until such time that there is a local Combative Sports Commission.

Moved by Councillor Paulsen, Seconded by Councillor Jeffries,

THAT the information be received.

CARRIED.

B. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL

1) Henry Bles, dated June 19

Commenting on road conditions and traffic in Saskatoon. (File No. CK. 6315-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Paulsen, Seconded by Councillor Olauson,

THAT the information be received.

CARRIED.

2) Shellie Bryant, Secretary, Development Appeals Board, dated June 28

Advising of Notice of Hearing of the Development Appeals Board with respect to the property located at 134 Robertson Cove. (File No. CK. 4352-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Paulsen, Seconded by Councillor Olauson,

THAT the information be received.

CARRIED.

3) Gary Bouskill, dated June 24

Commenting on civic issues. (File No. CK. 150-1)

RECOMMENDATION: that the information be received.

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Moved by Councillor Paulsen, Seconded by Councillor Olauson,

THAT the information be received.

CARRIED.

4) Brandon Subdown, dated July 1

Commenting on Canada Day fireworks. (File No. CK. 150-1)

RECOMMENDATION: that the letter be forwarded to the Optimist Canada Day 2013 Committee for information.

Moved by Councillor Paulsen, Seconded by Councillor Olauson,

THAT the letter be forwarded to the Optimist Canada Day 2013 Committee for information.

CARRIED.

5) Ryan Rejc, dated July 5, 2013

Commenting on city roads. (File No. CK. 6315-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Paulsen, Seconded by Councillor Olauson,

THAT the information be received.

CARRIED.

6) Sean Homenick, Chairperson, Saskatchewan Waste Reduction Council dated July 5

Congratulating the City on completion of curbside recycling program rollout. (File No. CK. 7830-5)

RECOMMENDATION: that the information be received.

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Moved by Councillor Paulsen, Seconded by Councillor Olauson,

THAT the information be received.

CARRIED.

7) John Dubets, President, King George Community Association, dated July 7

Requesting support for creation of civic centre and public library for Riversdale and other founding neighbourhoods. (File No. CK. 600-1)

RECOMMENDATION: that the direction of Council issue.

Moved by Councillor Donauer, Seconded by Councillor Davies,

THAT the letter be referred to the file and forwarded to the Library Board for its information.

CARRIED.

8) Joanne Sproule, City Clerk, dated July 8

Submitting letters received regarding naming suggestions for the Circle Drive South Bridge. (File No. CK. 6310-1)

RECOMMENDATION: that the letters be received and referred to the file for review at the appropriate time.

Moved by Councillor Paulsen, Seconded by Councillor Olauson,

THAT the letters be received and referred to the file for review at the appropriate time.

CARRIED.

C. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION

1) George Belanger, dated June 12

Commenting on the intersection of 11th Street and Avenue W. (File No. CK. 6320-1)
(Referred to the administration for further handling and to respond to the writer.)

2) Jim Reiter, Minister of Government Relations and Minister Responsible for First Nations, Metis and Northern Affairs, dated June 14

Submitting information regarding 2013 Review of Property Tax Tools. (File No. CK. 1920-1) **(Referred to the administration for appropriate action.)**

3) Nick and Jean Gehlen, dated June 17

Commenting on potholes in alley between 8th and Main Streets. (File No. CK. 6315-1) **(Referred to the administration for any appropriate action and to respond to the writer.)**

4) Fern Adamyk, dated June 18

Commenting on the intersection of Avenue W and 29th Street. (File No. CK. 6320-1) **(Referred to the administration for any appropriate action and to respond to the writer.)**

5) Kyla Clarke, dated June 19

Commenting on the sidewalk on Central Avenue. (File No. CK. 6220-1) **(Referred to the administration for further handling and to respond to the writer.)**

6) James Scott, dated June 19

Commenting on railway tracks in Saskatoon. (File No. CK. 6170-1) **(Referred to the Administration to respond to the writer.)**

7) Sherri Ferguson, dated June 19

Advising on damage to garage by city vehicle. (File No. CK. 281-1) **(Referred to the administration for further handling and to respond to the writer.)**

8) Stephanie Freeden, dated June 20

Commenting on left-hand-turn arrows. (File No. CK. 6250-1) **(Referred to the administration for consideration and to respond to the writer.)**

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9) Frank Regier, dated June 20

Commenting on various civic issues. (File No. CK. 150-1) **(Referred to the Administration to respond to the writer.)**

10) Todd Dobmeier, dated June 21

Commenting on potholes in the North Industrial Area. (File No. CK. 6315-1) **(Referred to the administration for any appropriate action and to respond to the writer.)**

11) Peggy Sarjeant, dated June 24

Commenting on the cleaning of sidewalks on Broadway and University Bridges. (File No. CK. 6315-3) **(Referred to the administration for any appropriate action and to respond to the writer.)**

12) Grace Kuhn, dated June 24

Commenting on transit issues. (File No. CK. 7300-1) **(Referred to the administration for any appropriate action and to respond to the writer.)**

13) Kathy Ursel Hnatuk, dated June 26

Commenting on alley, sidewalk and street sweeping on Poplar and Saskatchewan Crescents. (File No. CK. 6000-1) **(Referred to the administration for further handling and to respond to the writer.)**

14) Trevor Funk, dated June 29

Commenting on fire pits. (File No. CK. 2500-6)) **(Referred to the administration for further handling and to respond to the writer.)**

15) Marlene Bodnar, dated July 1

Advising of Ukrainian Day in the Park – August 24, 2013. **(Referred to the administration for any appropriate action.)**

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**16) Eric MacDougall, Planning Consultant, Ministry of Government Relations
dated June 26**

Advising of bylaw amendment referral – RM of Corman Park No. 344. (File No. CK. 4240-5) **(Referred to the administration for appropriate action.)**

17) Ian Betz, dated July 3

Commenting on garbage pick-up. (File No. CK. 7830-3) **(Referred to the administration for further handling and to respond to the writer.)**

18) Ron Lange, dated July 3

Commenting on speeding on Fairlight Drive. (File No. CK. 5300-1) **(Referred to Board of Police Commissioners for further handling.)**

19) Hassan Abbas, dated July 5

Commenting on issuing of taxi plates. (File No. CK. 307-4) **(Referred to Administration and Finance Committee for inclusion in its consideration of the matter.)**

20) Sharon Elder, dated July 5

Commenting on accessible ramps on 8th Street East. (File No. CK. 6220-1) **(Referred to the administration for further handling and to respond to the writer.)**

21) Maureen Lalach, dated July 8

Commenting on potholes. (File No. CK. 6315-1) **(Referred to the administration for further handling and to respond to the writer.)**

22) Clayton Symynuk, dated July 8

Commenting on reduced visibility on York Avenue at Bute Street. (File No. CK. 4070-1) **(Referred to the administration for any appropriate action and to respond to the writer.)**

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23) Gus Gerecke, dated July 8, 2013

Submitting concerns regarding property condition and use. (File No. CK. 4400-1) **(Referred to the administration for further handling and to respond to the writer.)**

24) Brad Laidlaw, dated July 5

Commenting on City Park rezoning proposal. (File No. CK. 4351-011-8) **(Referred to the administration for further handling and to respond to the writer.)**

25) Xin Yang, dated July 8

Commenting on parking ticket received. (File No. CK. 5301-1) **(Referred to the administration for any appropriate action and to respond to the writer.)**

26) Craig Allan, dated July 9, 2013

Commenting on the condition of roadways. (File No. CK. 6315-1) **(Referred to the administration for further handling and to respond to the writer.)**

27) Jim Reiter, Minister of Government Relations and Minister Responsible for First Nations, Metis and Northern Affairs, dated July 3

Submitting 2013 Confirmed Education Property Tax Mill Rates. **(Referred to the administration for further handling.)**

28) Michelle Bailey, dated July 8

Commenting on Color Me Rad event. (File No. CK. 205-1) **(Referred to the administration for review and any appropriate action.)**

RECOMMENDATION: that the information be received.

Moved by Councillor Hill, Seconded by Councillor Clark,

THAT the information be received.

CARRIED.

D. PROCLAMATIONS

1) Simone Kerby, Executive Director, Saskatoon Chapter of the Canadian Association of Family Enterprise, dated July 8

Requesting City Council proclaim October 9, 2013 as Family Business Day. (File No. CK. 205-5)

2) Kathy Hrabowy, Secretary, Ukrainian Day in the Park Committee dated June 25

Requesting City Council proclaim Saturday August 24, 2013 as Ukrainian Day in the Park Day. (File No. CK. 205-5)

- RECOMMENDATION:**
- 1) that City Council approve all proclamations as set out in Section D; and
 - 2) that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council.

Moved by Councillor Loewen, Seconded by Councillor Iwanchuk,

- 1) *that City Council approve all proclamations as set out in Section D; and*
- 2) *that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council.*

CARRIED.

Moved by Councillor Olauson, Seconded by Councillor Paulsen,

THAT Council go into Committee of the Whole to consider the reports of the Administration and Committees.

CARRIED.

His Worship the Mayor appointed Councillor Olauson as Chair of the Committee of the Whole.

Council went into Committee of the Whole with Councillor Olauson in the Chair.

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Committee arose.

Councillor Olauson, Chair of the Committee of the Whole, made the following report:

THAT while in Committee of the Whole, the following matters were considered and dealt with as stated:

“ADMINISTRATIVE REPORT NO. 13-2013

Section A – COMMUNITY SERVICES

**A1) Land Use Applications Received by the Community Services Department
For the Period Between July 9, 2013 and July 31, 2013
(For Information Only)
(Files CK. 4000-5, PL. 4312, PL. 4350, and PL. 4300)**

RECOMMENDATION: that the information be received.

ADOPTED.

The following applications have been received and are being processed:

Condominium

- Application No. 14/13: 2315 McClocklin Road (108 New Units)
Applicant: Larson Surveys for Jastek Montierra Project Inc.
Legal Description: Parcel X, Plan No. 101902733
Current Zoning: RMTN
Neighbourhood: Hampton Village
Date Received: July 19, 2013
- Application No. 15/13: 1120 Hampton Circle (12 New Units)
Applicant: Larson Surveys for Quadrant Development Corp.
Legal Description: Lot 40, Block 1, Plan No. 102107573
Current Zoning: RM3
Neighbourhood: Hampton Village
Date Received: July 31, 2013

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Rezoning

- Application No. Z24/13: Antonini Court, Kensington Lane North and Kensington Boulevard
Applicant: City of Saskatoon, Land Branch
Legal Description: Parcels R, O, P, Q, N, L and M
Current Zoning: R1A
Proposed Zoning: RMTN, RMTN1, and RM3
Neighbourhood: Kensington
Date Received: July 10, 2013

Subdivision

- Application No. 62/13: Proposed Closure of Road Allowance Between Keedwell Street and Agra Road To Be Converted to Municipal Buffer Strip
Applicant: Saskatoon Land Surveyors for City of Saskatoon
Legal Description: Proposed Closure of Road Allowance west of NW 8-37-4-W3M, west of SW 8-37-4-W3M, west of NW 5-37-4-W3M, west of SW 5-37-4-W3M, west of Part of NW 32-36-4-W3M, and north of Parcel B, Plan No. 102006425
Current Zoning: DAG1
Neighbourhood: U of S Lands East Management Area
Date Received: July 15, 2013
- Application No. 63/13: 1522 Empress Avenue
Applicant: Webb Surveys for Brenda and John Czarnecki
Legal Description: Lot 9, Block 4, Plan No. G4947
Current Zoning: R2
Neighbourhood: North Park
Date Received: July 18, 2013
- Application No. 64/13: 804 6th Avenue North
Applicant: Webb Surveys for O Homes Ltd.
Legal Description: Lot 19, Block 17, Plan No. G1322
Current Zoning: RM1
Neighbourhood: City Park
Date Received: July 22, 2013
- Application No. 65/13: 445 Avenue Q North
Applicant: Webb Surveys for Mykhaylo Gundyak
Legal Description: Lots 22 to 24, Block 27, Plan No. G131
Current Zoning: R2
Neighbourhood: Mount Royal
Date Received: July 22, 2013

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- Application No. 66/13: 1176 Spadina Crescent
Applicant: Larson Surveys for Skoropat Holdings
Legal Description: Lot 1, Block 3, Plan No. G1322 and
Lot 28, Block 3, Plan No. 101335711
Current Zoning: R2
Neighbourhood: City Park
Date Received: July 24, 2013
- Application No. 67/13: 1302 Edward Avenue
Applicant: Webster Surveys for Tim Ryan (Developer)
Legal Description: Lots 2 and 3, Block 1, Plan I196
Current Zoning: R2
Neighbourhood: North Park
Date Received: July 29, 2013

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. Plan of Proposed Condominium No. 14/13
2. Plan of Proposed Condominium No. 15/13
3. Plan of Proposed Rezoning No. 24/13
4. Plan of Proposed Subdivision No. 62/13
5. Plan of Proposed Subdivision No. 63/13
6. Plan of Proposed Subdivision No. 64/13
7. Plan of Proposed Subdivision No. 65/13
8. Plan of Proposed Subdivision No. 66/13
9. Plan of Proposed Subdivision No. 67/13

**A2) Kinsmen Park Project Phase One
(Files CK. 4205-9-3 and LS. 4206-KI-12)**

RECOMMENDATION: that the information be received.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to inform City Council of the amended timeline for the Kinsmen Park Project Phase One (Phase One).

REPORT HIGHLIGHTS

1. Construction for Phase One has been delayed. Retendering is scheduled to take place at the end of October 2013.
2. The City of Saskatoon (City) has been working with Space2Place Design Inc. (Space2Place) on cost saving strategies for Phase One. Cost saving strategies will be congruent with the long-term vision for the rejuvenation of Kinsmen Park.

STRATEGIC GOALS

The City, through partnerships with the private sector, has established a project plan for the rehabilitation of Kinsmen Park that supports the Strategic Goal of Asset and Financial Sustainability. Under the Strategic Goal Quality of Life, the revitalized Kinsmen Park will continue to bring people together through community, culture, and recreation.

BACKGROUND

In October 2010, PotashCorp announced a \$5 million sponsorship to revitalize Kinsmen Park and Area. This area includes Kinsmen Park, Mendel Art Gallery building and grounds, Shakespeare on the Saskatchewan site, and the Shearwater Tours boat dock. In addition to this, Canpotex committed to sponsor the rejuvenation of the train and loop in Kinsmen Park.

Following this announcement by PotashCorp, the Administration issued a Request for Proposal (RFP) in January 2011 for the creation of a functional Kinsmen Park and Area Master Plan (Master Plan). Space2Place was awarded the contract and a draft Master Plan was created with development to occur over three phases:

- 1) short term (0 to 5 years) referred to as Phase One;
- 2) near term (5 to 10 years) referred to as Phase Two; and
- 3) long term (10 to 25 years) referred to as Phase Three.

There were two open houses held to communicate the Master Plan to the public. During these meetings, Saskatoon residents had the opportunity to view the Master Plan in detail and to ask questions and provide feedback to the designers. At its December 5, 2011 meeting, City Council approved the Master Plan.

In February, 2012 the RFP for Detailed Design of Phase One was issued. At its April 16, 2012 meeting, City Council approved the RFP, and awarded a contract to Space2Place for the Detailed Design and Construction Administration for Phase One. This includes a significant new play area with activities for all ages, an upgraded and expanded amusement ride area, creation of an informal open space for festivals, and accessible pedestrian pathways throughout the park.

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In October, 2012 the RFP for the demolition of the existing site (including removal of all site furnishings, fencing, train tracks, and buildings including the south tunnel, water tower, elevator, and train station) was released. The tender was awarded to K3 Excavating in December 2012 and decommissioning work was scheduled to be completed by July 2013. The decommissioning of the existing site was an integral piece in the overall timing and sequencing of the project prior to the start of Phase One construction.

At its July 17, 2013 meeting, City Council awarded the contract for the detail design, fabrication, and installation of the train and rail in Kinsmen Park to Arizona Railroad Depot, LLC. The installation of the new train and rail will be coordinated during Phase One construction.

REPORT

Revised Timeline

Construction for Phase One has been delayed from the original construction start date of July 2013 and the Administration will be re-tendering the project.

The original tender for Phase One construction closed on May 28, 2013, with only one construction bid received. The bid was significantly over the project budget, forcing the Administration to reject the bid.

The Administration is currently working with Space2Place on cost saving strategies for Phase One, and will re-tender the project at the end of October 2013. In consultation with Space2Place and PotashCorp, a revised timeline has been established and construction is now estimated to begin in spring 2014, with Phase One opening to the public in May 2015.

Cost Saving Strategy

The cost saving strategies being considered by Space2Place and the design team will be congruent with the long-term vision for the rejuvenation of Kinsmen Park. The project will create a vibrant activity centre with a focus on children, enhanced site connections, and integration of activities on both sides of Spadina Crescent. The re-tender for Phase One will retain the main components of the original tender; however, some components will be modified, removed, or listed in the tender as an alternate pricing option. Phase One will include a new train and track, rides garden with Ferris Wheel and carousal, public plaza area, and children's play area and water feature.

FINANCIAL IMPLICATIONS

In addition to the original commitment of \$5 million, PotashCorp has committed to an additional contribution of \$2.5 million. The funding amounts for the Master Plan are

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based on approved Capital Budgets in 2012 and 2013, in addition to commitments from private contributors.

Contributions from PotashCorp, Canpotex and the City for approved capital funding have been confirmed for 2013. Based on these contribution amounts:

- PotashCorp - \$7,500,000;
- Canpotex – \$1,025,000; and
- City of Saskatoon - \$610,000.

Capital	External Funding
\$610,000	\$8,525,000

COMMUNICATION PLAN

A Communication Plan for Kinsmen Park is being developed through the Marketing Section of the Community Services Department that will highlight significant milestones and focus on the positive changes in the timeline. The Communication Plan will be finalized once the City awards the construction tender for Phase One.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

The construction tender for Phase One is targeted for release at the end of October 2013. Upon awarding the construction tender, a revised construction schedule will be provided.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED study was conducted by the CPTED Review Committee on the development plan for Phase One construction. The recommendations were reviewed and revised based on discussions with Space2Place. All recommendations have been addressed within the detailed design. The recommendation for improvements to the Mendel Site Parking Lot will be addressed through submission of a future Capital Project and is subject to City Council approval.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**A3) Request For Encroachment Agreement
347 2nd Avenue South
(Files CK. 4090-2 and PL. 4090)**

- RECOMMENDATION:**
- 1) that City Council recognize the encroachment at 347 2nd Avenue South (Lot 1, Block 146, Plan No. 101902137);
 - 2) that the City Solicitor be instructed to prepare the appropriate Encroachment Agreement making provision to collect the applicable fees; and
 - 3) that His Worship the Mayor and the City Clerk be authorized to execute, on behalf of the City of Saskatoon under the Corporate Seal and in a form that is satisfactory to the City Solicitor, the Agreement with respect to this encroachment.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to seek City Council's permission for an encroachment for the portions of the building located at 347 2nd Avenue South.

REPORT HIGHLIGHTS

1. Encroachment area is 36.1 square metres.
2. Portions of the building extend onto 2nd Avenue South and 20th Street East by up to 0.95 metres.

STRATEGIC GOALS

This report supports the City of Saskatoon's (City) Strategic Goals of Sustainable Growth and Quality of Life by ensuring that designs of proposed developments are consistent with planning and development criteria and that these designs do not pose a hazard for public safety.

BACKGROUND

Building Bylaw No. 7306 states, in part, that:

'The General Manager of the Community Services Department shall not issue a permit for the erection or alteration of any building or structure the plans of which show construction of any kind on, under, or over the

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surface of any public place until permission for such construction has been granted by Council.'

REPORT

The owner of the property located at 347 2nd Avenue South has requested permission to allow an encroachment (see Attachment 1). As shown on the Site Plan, the proposed new canopy will encroach onto 2nd Avenue South and 20th Street East by up to 0.95 metres (see Attachment 2). The total area of the encroachment is approximately 36.1 square metres; therefore, will be subject to an annual charge of \$117.32.

OPTIONS TO THE RECOMMENDATION

There are no options to the proposed recommendation.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. Request for Encroachment Agreement dated July 11, 2013
2. Proposed Site Plan

**A4) Willowgrove Commercial Site Request for Proposals Proponent Selection
(Files CK. 4131-26, CK. 4215-1 and LA. 4125-11)**

RECOMMENDATION: that the information be received.

ADOPTED.

TOPIC AND PURPOSE

The second and final Willowgrove Commercial Mixed Use Site Request for Proposals has been awarded to M&A Homes Group Ltd. in association with aodbt architecture + interior design for the construction of a mixed use development at 415 Willowgrove Square.

REPORT HIGHLIGHTS

1. The City received four proposals for this site from the following proponents: Baydo Development Corporation, NewRock Developments, Kolisnek Development Group, and M&A Homes Group Ltd. in association with aodbt

- architecture + interior design. The successful proponent was M&A Homes Group Ltd. in association with aodbt architecture.
2. The winning proposal includes a mixed use commercial/residential building featuring nearly 18,000 square feet of commercial split into six units on the main floor and 52 units of residential on the second and third floor. To enhance diversity, the developer has proposed a second building on site housing eight townhouse units that front onto the rear lane.
 3. The project will include a number of sustainable building features including a commitment to obtain LEED certification, with the intention of obtaining LEED Silver.
 4. According to the criteria set by the Request for Proposals (RFP), the proposal was evaluated by the Land Branch, the Environmental Services Branch, and an environmental building consultant. These criteria included architectural merit, the inclusion of residential units and commercial spaces, sustainable building techniques, and the qualifications of the proponent. The proposal selected received the highest score overall.

STRATEGIC GOAL(S)

The sale of this site supports the City of Saskatoon's Strategic Goals of Asset and Financial Sustainability and Sustainable Growth. Through the sale of this site, revenue sources are increased and there is a reduced reliance on residential property taxes. The sale of this site, and the subsequent development, will provide opportunity for residents to live, work, and shop within the Willowgrove neighbourhood.

BACKGROUND

The 1.48 acre parcel located at 415 Willowgrove Square is a key component of the Willowgrove Neighbourhood's urban village concept in that it provides one of the village centre focal points in addition to the Willowgrove Square. This parcel was zoned B1B - Neighbourhood Commercial Mixed Use District in order to provide for development that fits with the vision for the Village Centre. The intent was that this site would become a mixed use commercial/residential development that would feature main floor commercial with up to two floors of residential above.

On November 26, 2012, City Council authorized the Land Branch to sell this parcel at a fixed price of \$999,000 plus G.S.T., through a Request for Proposal (RFP) process to the proponent that received the highest score from the Administration, based on evaluation criteria set by City Council.

REPORT

RFP Purpose

On January 11, 2013, this parcel was offered for sale through an RFP. The RFP documents were mailed to known commercial developers, multi-family builders, and the Saskatoon and Region Homebuilders Association. Additionally, the RFP was advertised in The StarPhoenix and on the City of Saskatoon Land Branch website. Interested parties were given six months to submit a proposal.

Proposals Received

The City received four proposals for this site from the following proponents: Baydo Development Corporation, NewRock Developments, Kolisnek Development Group, and M&A Homes Group Ltd. in association with aodbt architecture + interior design. The successful proponent was M&A Homes Group Ltd. in association with aodbt architecture.

M&A Homes Group Ltd./aodbt architecture Proposal

The winning proposal includes a mixed use commercial/residential building featuring nearly 18,000 square feet of commercial split into six units on the main floor and 52 units of residential on the second and third floor. The developer's proposal also included an eight townhouse unit building that fronts onto the rear lane for a total of 60 dwelling units.

The condominium residential units contain one, two and three bedroom units, ranging in size from 635 square feet to 1,140 square feet. Amenities include stone countertops, covered parking, private balconies, and a second floor outdoor amenity space.

The townhouse residential units contain three and four bedroom units with a standard unit size of 2,368 square feet. These units front onto the rear lane located behind the site with access from both the rear lane and the interior lane on site. Amenities include double car garage, a potential live/work option, and a second floor balcony.

The commercial portion of the building will include six commercial units with square footage ranging from 2,660 to 3,490 per outlet. One unit has been designed with an outdoor patio, to encourage a coffee shop, bistro, or cafe to locate in this space.

M&A Homes Group Ltd. has been active in Saskatoon since 2011, with experience in single-family residential buildings. Michael Ma, the director of M&A Homes Group Ltd., has prior experience in China, England and New Zealand. M&A Homes will serve as project manager, and aodbt architecture + interior design will work with M&A Homes to provide the detailed design and construction documents, as well as assist in the tender process and marketing. Aodbt architecture + interior design has been providing design

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services in Saskatchewan since 1980 and has extensive local and international experience in mixed use developments. Examples of aodbt's architecture + interior design in Saskatoon include the Luxe and the King George.

The project will include a number of sustainable building features including a commitment to obtain LEED certification, with the intention of obtaining LEED Silver. Additional sustainable features include: drought tolerant plants, high efficiency natural gas heating units, efficient air conditioning units utilizing R410 or equivalent refrigerant, efficient lighting with the potential for daylight harvesting, especially in the commercial units, and a high performing envelope with a focus on glass performance and treatments on south exposures.

Construction of this project is intended to begin in 2013.

According to the criteria set by the RFP, the proposal was evaluated by the Land Branch, the Environmental Services Branch, and an environmental building consultant. The criteria included architectural merit, the inclusion of residential units and commercial spaces, sustainable building techniques and the qualifications of the proponent. The proposal selected received the highest score overall.

Zoning District

The proposal has undergone a preliminary Zoning Bylaw analysis and appears to comply with Zoning Bylaw No. 8770's B1B Zoning District. A more detailed analysis will be completed by at the City of Saskatoon's Planning and Development Branch during the Development Permit stage.

Architectural Controls

The plans show an attractive building featuring a mix of main floor commercial with two floors of residential above, as well as townhouses located at the rear of the property. The proposal meets the requirements of the architectural controls; however, as part of the process, more detailed drawings will be submitted and a full architectural review will be completed by the Land Branch to ensure compliance with the City of Saskatoon's Willowgrove Architectural Controls for B1B Commercial Zone.

Option to Purchase Agreement

M&A Homes Group Ltd. has entered into an Option to Purchase Agreement with the City and have paid a non-refundable deposit, two percent of the purchase price plus G.S.T.

The Option to Purchase Agreement grants M&A Homes Group Ltd. a period of up to six months to exercise their option by paying an additional non-refundable eight percent plus G.S.T. Once the option is exercised, M&A Homes Group Ltd. will have 18 weeks

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to receive final approval for their detailed architectural drawings. After architectural approval is granted, M&A Homes Group Ltd. will have 30 days to pay the balance of the purchase price.

The Option to Purchase Agreement will contain a construction clause requiring that the foundations be finished within a time frame agreed upon between the City and M&A Homes Group Ltd.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Renderings

Section B – CORPORATE SERVICES

**B1) 2012 Audited Financial Statements and Financial Reports
(Files CK. 1895-3, CK. 430-72, CS.1895-3 and CS.369-1)**

RECOMMENDATION: that the 2012 Financial Reports be received as information.

TOPIC AND PURPOSE

The purpose of this report is to present to City Council the 2012 Audited Financial Statements and Financial Reports.

REPORT HIGHLIGHTS

1. The 2012 Audited Consolidated Financial Statements are attached and reflect a clean audit opinion from the City's external auditors. They also include the confirmation of the 2012 operating surplus of \$5.075 million.
2. Other 2012 Financial Reports are included as required by *The Cities Act*, including the Public Accounts document and the financial statements for the City's superannuation plans and Saskatoon Public Library.

STRATEGIC GOAL(S)

The Audited Consolidated Financial Statements support the goal of Asset and Financial Sustainability by demonstrating how the City of Saskatoon invests in what matters to the City of Saskatoon, and demonstrates openness, accountability and transparency in the allocation of resources.

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BACKGROUND

Prior to the completion of the external audit of the 2012 Consolidated Financial Statements, City Council was provided with a preliminary 2012 surplus amount of \$5.076 million. The attached 2012 Audited Consolidated Financial Statements confirms the 2012 surplus amount at \$5.075 million.

REPORT

City of Saskatoon 2012 Audited Consolidated Financial Statements

The 2012 Audited Consolidated City of Saskatoon Financial Statements (Attachment 1) have been prepared in accordance with the financial reporting recommendations of the Public Sector Accounting Board (PSAB) of the Institute of Chartered Accountants. The Audit Committee approved the draft audited consolidated financial statements at its meeting held on July 24, 2013, at which time the external Auditors indicated that the City's significant accounting policies are appropriate and in accordance with PSAB. This translates to a clean audit opinion from the external Auditors and speaks to the City's responsible stewardship of its financial resources.

The City of Saskatoon 2012 year-end results were finalized with a surplus of \$5.075 million. On March 18, 2013, City Council approved the allocation of the surplus as follows:

- \$1.5 million to the Roadways Infrastructure Reserve
- \$1.0 million to the Reserve for Capital Expenditures
- \$730,000 to the Snow and Ice Management Reserve
- \$340,000 to the Transportation Infrastructure Expansion Reserve
- The remaining surplus to the Fiscal Stabilization Reserve

The City of Saskatoon's balance sheet is in a healthy position and is showing a steady trend in increasing reserve fund balances. These reserve balances had been drawn down in prior years to provide a source for matching funds as required under federal and provincial funding programs such as the federal Infrastructure Stimulus Fund. A decision was made at that time to replenish the reserves over the next few years. Proactive and responsible financial management by the Administration will continue to ensure that the reserve funds are kept in a healthy state for the future growth and prosperity of the City of Saskatoon.

Other 2012 Financial Reports

In addition to the 2012 Audited Consolidated Financial Statements, copies of the following reports are also attached:

- 2012 City of Saskatoon Public Accounts (Attachment 2)

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- 2012 Capital Status Report (Attachment 3)
- 2012 Financial Reports – Superannuation Plans (Attachment 4)
- 2012 Audited Financial Statements for the Saskatoon Public Library (Attachment 5)

The Public Accounts document is legislated by *The Cities Act* to be generated each year by municipalities and lists, among other things, remuneration over \$50,000 to civic employees including employees of its Boards and Commissions, as well as remuneration for all elected officials. Included in the salaries figure are all amounts paid related to employment including severances, overtime and any adjustments.

COMMUNICATION PLAN

Once the reports have been received by City Council, the *2012 Annual Report* will be finalized, which will include the results of the 2012 Business Plan and the Audited Consolidated Financial Statements.

A copy of the *2012 Annual Report* will be posted on the City of Saskatoon's website. Hardcopies will be forwarded to stakeholder organizations including the Chamber of Commerce, the North Saskatoon Business Association, and the Business Improvement Districts and will be made available for interested members of the public.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

There is no required follow-up.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. City of Saskatoon 2012 Audited Consolidated Financial Statements, Draft
2. 2012 City of Saskatoon Public Accounts
3. 2012 Capital Status Report
4. 2012 Financial Reports – Superannuation Plans
5. 2012 Audited Financial Statements Saskatoon Public Library

Copies of the above reports can be viewed in the City Clerk's Office or online at www.saskatoon.ca, click on "c" for City Council and look under Reports and Publications.

Corporate Accounting Manager Johnson provided a PowerPoint presentation on the above matter.

IT WAS RESOLVED: that the 2012 Financial Reports be received as information.

Section E – INFRASTRUCTURE SERVICES

**E1) Proposed Closure of Right-of-Way
Portion of Public Right-of-Way Adjacent to 48 and 50 Harrison Crescent
(Files CK. 6295-1, x CK. 6295-012-007)**

RECOMMENDATION: that City Council consider Bylaw 9114 (Attachment 1).

ADOPTED.

TOPIC AND PURPOSE

This report is to obtain City Council approval of Bylaw 9114, in order to close a portion of the public right-of-way adjacent to 48 and 50 Harrison Crescent.

REPORT HIGHLIGHTS

1. City Council approved the closure of the walkway adjacent to 48 and 50 Harrison Crescent at its meeting held on July 18, 2012.
2. Legal land survey documents have been received; therefore, the Administration is requesting permission for approval of Bylaw 9114.

STRATEGIC GOALS

The recommendation in this report supports the City of Saskatoon Strategic Goal, Quality of Life, as it deals with the reduction and prevention of crime in our neighbourhoods. It also builds capacity within the community to address a broad range of issues and builds consensus around collaborative responses.

BACKGROUND

City Council, at its meeting held on July 18, 2012, during Matters Requiring Public Notice, considered a request for closure of the walkway adjacent to 48 and 50 Harrison Crescent and resolved:

- 1) that the walkway adjacent to 48 and 50 Harrison Crescent be closed;
- 2) that upon receipt of the legal land survey documents the City Solicitor be requested to prepare the appropriate bylaw for consideration by City Council;

- 3) that upon approval of the bylaw, the City Solicitor be instructed to take all necessary steps to bring the intended closure forward and to complete the closure; and
- 4) that upon closing the portion of the right-of-way, it be sold to Giuseppe and Tina Fortugno for \$1,000.'

REPORT

The legal land survey documents have now been received, and the Administration is recommending approval of Bylaw 9114.

OPTIONS TO THE RECOMMENDATION

There are no other options.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The total cost of a walkway closure is approximately \$6,000, which will be funded in the amount of \$3,000 by the applicants (\$1,000 for the sale of the property and \$2,000 for the application fee) and the remaining \$3,000 from Capital Project 2234 - Walkway Management.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Utility agencies have been contacted with respect to the closure. Infrastructure Services will require an easement to ensure the existing drainage pattern of the lane is maintained. No other Utilities require easements, and all support the closure.

COMMUNICATION PLAN

Communication activities were included with the requirements for Public Notice, which was done for the July 18, 2012 City Council meeting. In addition, adjacent property owners were consulted as required.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

No further reports are required.

ENVIRONMENTAL IMPLICATIONS

The recommendations have the potential to alter localized transportation choices resulting from maintaining and keeping walkways open. However, as the overall impact is expected to be minimal, no environmental and/or greenhouse gas emissions implications have been identified.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review was completed in October 2011 with the findings included in the report that was submitted to City Council in July 2012.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Bylaw 9114.

**E2) Request for Post Budget Approval
Capital Project 1401 – IS Land Development – Stonebridge
Municipal Service installation on Hunter Road and Preston Avenue
(Files CK. 4131-27, CK. 1702-1, and IS. 4111-32)**

- RECOMMENDATION:**
- 1) that a post budget increase to Capital Project 1401 – IS Land Development – Stonebridge, in the amount of \$2,055,000, for the design, engineering and construction of all municipal services on Preston Avenue and Hunter Road, be approved; and
 - 2) that the post budget increase in the amount of \$2,055,000 be funded from the Prepaid Service Reserve.

ADOPTED.

TOPIC AND PURPOSE

This report is to obtain City Council approval for a post budget increase for the design, engineering and construction of all municipal services on Preston Avenue and Hunter Road.

REPORT HIGHLIGHTS

1. The Stonebridge neighbourhood, which is substantially completed with municipal services, has a limited number of constructed access roadways.
2. A significant portion of the neighbourhood will be utilizing the Preston Avenue interchange when it is completed in September, however, Hunter Road, as well as the southern collector road portion of Preston Avenue have not been completed.

STRATEGIC GOAL

The recommendations in this report support the following City of Saskatoon Strategic Goals:

- Asset and Financial Sustainability, as it will allow for the construction of significant infrastructure to address the needs of citizens within the neighbourhood development in the south sector of the city; and
- Moving Around, as the recommendations ensure that the City is investing in new roads that will improve the connectivity of the transportation network.

BACKGROUND

The City is completing the Preston Avenue Interchange as part of the South Circle Drive project this year. The underground and roadway infrastructure leading up to the interchange, along Preston Avenue and Hunter Road, within the Stonebridge neighbourhood, have not been constructed permanently.

Stonebridge is primarily a privately-developed neighbourhood, with Dundee Realty Corporation developing the majority of the property. The lands adjacent to the subject rights-of-way, however, are owned by six separate owners that have differing development time horizons which are not necessarily compatible with the current needs of the surrounding neighbourhood.

REPORT

The Stonebridge neighbourhood, which is larger than most average sized neighbourhoods, is substantially completed with municipal services, but has a limited

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number of constructed access roadways. The main access points include Stonebridge Boulevard, connecting to Clarence Avenue; and the temporary access to Preston Avenue at the intersection of Cornish and Hunter Roads. A further access is planned along Highway 11 next year.

The Preston Avenue interchange is planned to be completed in September of this year. A significant portion of the neighbourhood will be utilizing this interchange; however, Hunter Road, as well as the southern collector road portion of Preston Avenue have not been completed.

Normally, the existing private developer would construct this infrastructure, however, the time horizons of each of the adjacent owners and thus the financial contribution to the roadways differs significantly. These flanking owners surround both Hunter Road and the southern portion of Preston Avenue. Some of the land was developed prior to an approved concept plan, and services were never completed, while other lands have never been developed.

The Administration is, therefore, recommending a post budget increase to Capital Project 1401, in the amount of \$2,055,000 in order to proceed with the design, construction engineering and construction of all municipal services on Preston Avenue and Hunter Road, as shown on Schedule A (Attachment 1).

OPTIONS TO THE RECOMMENDATION

An option would be to wait until the various owners agree to construct the roadway jointly. Only one of the owners is currently ready to start construction and any further delays will have an impact on traffic within the area. This option will probably result in a setback for construction of the roadways. Even with our recommended option to proceed immediately, it will take up to two construction seasons for completion of the staged construction of both Hunter and Preston Avenue while accommodating traffic.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Dundee Realty Corporation, the lead developer in the area, has submitted the following estimate of costs to perform this work, which Infrastructure Services has reviewed and found to be acceptable as compared to prices received by the City in 2013 for similar work.

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Construction Costs	\$1,501,852
Design Engineering	\$ 49,000
Construction Engineering	\$ 93,500
Contingency	\$ 410,648
Total	\$2,055,000

The City will endeavor to collect a proportional share of the cost to complete the municipal services from the adjacent owners. Collection will be received as a condition upon further subdivision, or from existing commitments on prior servicing agreements.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Public and/or stakeholder involvement is not required.

COMMUNICATION PLAN

Traffic on Preston Avenue and Hunter Road may be impacted during work hours. Any required traffic detours will be communicated to the public via Public Service Announcements and Service Alerts. Message boards will be utilized where possible to warn motorists in advance of any major closures being implemented.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

The work is expected to be staged over the next two years, and will be completed by the end of the 2014 construction season, weather permitting and barring unforeseen circumstances.

ENVIRONMENTAL IMPLICATIONS

The construction of municipal services on Preston Avenue and Hunter Road will result in the development of a greenfield site and consumption of resources. Construction activities will require the use of fuel by vehicles and equipment, resulting in greenhouse emissions; however, the overall impact on emissions has not been calculated at this time.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED Review is not required for this project, as the construction involves a street previously identified in the concept plan.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Schedule A

**E3) Request for Lease Buyout
Digger Derrick Truck for Saskatoon Light & Power
(Files CK. 1390-1 and IS. 1000-1)**

- RECOMMENDATION:**
- 1) that the purchase agreement submitted by Global Rental Canada ULC, for the lease buyout of a 2012 International 4300 digger derrick truck, at a total cost of \$163,493, including G.S.T. and P.S.T., be approved; and
 - 2) that Purchasing Services be requested to issue the appropriate purchase order.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to obtain approval for the lease buyout of a digger derrick truck for Saskatoon Light & Power.

REPORT HIGHLIGHTS

1. Vehicle and Equipment Services, at the request of Saskatoon Light & Power, rented a digger derrick truck for a 12-month trial period to determine suitability.
2. Saskatoon Light & Power has determined that the unit is an essential addition to their fleet.
3. Global Rental Canada ULC has offered to apply 55% of the rental payments made as credit towards the purchase of this unit.

STRATEGIC GOALS

The purchase of the digger derrick truck supports the following City of Saskatoon Strategic Goals:

- Continuous Improvement, as it will provide for a coordinated approach to customer service; and
- Moving Around, as it will help to ensure that street lighting and electrical infrastructure are maintained in a condition that will allow for the flow of people and goods in and around the city in a safe manner.

BACKGROUND

Increasing work demands and servicing additional electrical infrastructure requires Saskatoon Light & Power to have modern, reliable and effective equipment to meet their operational needs. Essential to this service is a digger derrick truck, a 5 ton truck with a boom and 24" auger for drilling and setting electrical power poles. Saskatoon Light & Power currently has two 17-year old digger derrick trucks which are nearing the end of their service lives and have been troubled by mechanical problems. One is due for replacement in 2013, and the other in 2014. At Saskatoon Light & Power's request, Vehicle and Equipment Services sourced a supplier for a 12-month rental for a trial period in order to determine if it would be beneficial. Saskatoon Light & Power has determined that the unit is an essential addition to their fleet to replace one of the units.

REPORT

Global Rental Canada ULC has offered to apply 55% of the rental payments made to date as credit towards the purchase of the unit.

Vehicle and Equipment Services' deems the purchase price to be fair. The Administration is, therefore, recommending the lease buyout of the 2012 International 4300 digger derrick truck from Global Rental Canada ULC, in order to take advantage of the purchase option on the rental agreement.

OPTIONS TO THE RECOMMENDATION

No other options were considered.

POLICY IMPLICATIONS

The requested approval is in accordance with Policy C02-030 - Purchase of Goods, Services and Work; Policy A02-027 - Corporate Purchasing Procedure; and Bylaw 8174, The City Administration Bylaw, 2003.

FINANCIAL IMPLICATIONS

The net cost to the City of Saskatoon for the lease buyout of a 2012 International 4300 digger derrick truck from Global Rental Canada ULC, is as follows:

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Equipment	Price
2012 International 4300 Digger Derrick	\$169,700.00
Less Monthly Rental Rate (55%)	(\$30,030.00)
Multi to Single Level Control conversion	\$8,960.00
G.S.T.	\$7,431.50
P.S.T.	\$7,431.50
Contract Price	\$163,493.00
G.S.T. Rebate	(\$7,431.50)
Net Cost to City of Saskatoon	\$156,061.50

There is sufficient funding within the 2013 approved Capital Project 1357 - Replacement Vehicle Equipment Purchase.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Public and/or stakeholder involvement is not required.

COMMUNICATION PLAN

A communications plan is not required.

ENVIRONMENTAL IMPLICATIONS

The recommendation in this report will lead to a decrease in diesel fuel consumption of 25% versus the older model machines. This in turn will reduce our CO₂e emissions from 8.9 tons to 6.6 tons.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

A follow-up report is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Section F – UTILITY SERVICES

**F1) Sole Source Purchase over \$75,000 – Leased Tracked Loader
(Files CK. 1390-1 and WT. 7834-7)**

- RECOMMENDATION:**
- 1) that the lease of a 2011 John Deere 755D Tracked Loader with Waste Handler package from Brandt Tractor Ltd. for a two year period at an approximate monthly cost of \$15,000 including taxes, be approved; and
 - 2) that the Corporate Services Department, Purchasing Services issue the appropriate purchase order.

ADOPTED.

TOPIC AND PURPOSE

City Council approval for the lease of a 2011 John Deere 755D Tracked Loader for the Landfill is required as this is a sole source purchase over \$75,000 (Council Policy C02-030).

REPORT HIGHLIGHTS

1. The Caterpillar 973C tracker loader currently in use at the Landfill is an older model with higher hours and is continually experiencing breakdowns. This is resulting in high repair and maintenance costs as well as increased operational costs for the Landfill.
2. To reduce the risk of significant operational impacts to the landfill, a replacement unit is required immediately.
3. Administration asked the only two manufacturers of such equipment, Caterpillar and John Deere, to search throughout North America for a used machine that would suit the City's needs.
4. Two machines were found, and the Administration recommends leasing a 2011 John Deere 755D for a two year period via a sole source contract to ensure timely delivery (within 1-2 months).

STRATEGIC GOALS

This project supports the Strategic Goal of Asset and Financial Sustainability by reducing expenses thereby reducing reliance on residential property taxes. It also supports the Goal of Continuous Improvement to increase productivity by being more efficient in the way we do business. The project enables these goals by providing a key piece of equipment required for the deployment of the alternative daily cover system

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(ADC) at the Landfill. This ADC system will help preserve landfill airspace and reduce landfill operational costs.

BACKGROUND

The five-year lease on the Caterpillar 973C tracked loader at the landfill (R2106) expired in April 2013, however it continues to be rented from Cat Financial on a month-to-month basis until a replacement loader is made available. R2106 is unreliable and experiences frequent breakdowns resulting in high repair costs and increased hours of use on the only other piece of equipment used to push waste, a leased John Deere dozer (R2180). This in turn may result in penalties at the end of the three-year lease with Brandt Tractor Ltd.

The landfill accepts, on average, over 300,000 kg of waste per day. The tracked loader with waste handler is a specialized piece of equipment primarily used to cover waste with soil but is also used to push loads of waste at the active face during busy periods, during periods of operation when two active faces are required, or when the dozer is down for repair or maintenance. A new alternative daily cover system at the landfill will also require the use of a tracked loader to deploy a plastic film to cover the waste. To reduce the risk of significant operational impacts to the landfill, a replacement unit for R2106 is required immediately.

Environmental Services (ES) contacted Kramer Ltd. and Brandt Tractor Ltd. to obtain information on price, availability and turnaround time for a new or used tracked loader suitable for landfill applications. As the local representatives for Caterpillar and John Deere respectively, the only manufacturers of such equipment, they sought throughout their North American dealer networks for appropriate equipment. ES was advised by both companies that a new tracked loader with waste handler package can take more than 9 months from purchase order to delivery to Vehicle and Equipment Services (V&E) for commissioning. Furthermore, ES was advised that the availability of used tracked loaders in North America is low. A search for used tracked loaders with waste handler packages yielded the following results:

Make/Model	Year	Hours	Purchase Price	Monthly Lease (2 years, including taxes and preventative maintenance package)
John Deere 755D	2011	17 (Demonstration unit)	\$319,000	\$12,768.90
Caterpillar 963D	2009	7,000	\$156,400	n/a

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REPORT

The Environmental Services Branch and V&E have been working together on a solution for obtaining a replacement loader as soon as possible. Since the 2009 Caterpillar 963D is an older model with higher hours which could result in more frequent breakdowns or higher repair and maintenance costs, ES and V&E recommend leasing the 2011 John Deere 755D for a two year period. This is a shorter than usual lease term and carries a higher monthly payment as a result. The Environmental Services Branch has opted for a shorter lease period in order to reduce the risk associated with evaluating the performance of a tracked loader that is smaller and less heavy than the unit it will replace. Note that the 755D is the heaviest tracked loader manufactured by John Deere. Caterpillar makes larger and heavier tracked loaders than the John Deere 755D, but it is only advisable to acquire these as new units due to the high cost of maintaining used equipment of this type. As mentioned previously, acquiring these new Caterpillar units via a tender process will take far too long for our immediate needs. Caterpillar and John Deere are the only companies that sell this type of specialized equipment in North America.

OPTIONS TO THE RECOMMENDATION

An alternative is to tender the purchase of a new tracked loader. However, as this process would be lengthy and result in significant delays to the loader being available for work at the Landfill, this option is not recommended at this time.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The funds to lease this unit will be sourced in equal proportion from Project 0876-14 Landfill Daily Cover System and Project 2051-01 Landfill Optimization.

The following costs are approximate until confirmation of final pricing is received from Brandt Tractor. it is assumed that a budgeted monthly cost of \$15,000 should be sufficient to cover the final price adjustments.

John Deere 755D Tracked Loader with Waste Handler package and preventative maintenance	\$ 12,768.90/month
G.S.T. (5%)	638.45/month
P.S.T. (5%)	638.45/month
Total Cost to the City	\$ 14,045.79/month
Less G.S.T. Rebate	638.45/month
Net Cost to the City per month	\$ 13,407.34/month

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The buyout at end of lease will be approximately \$75,465.00. At that time a decision will be made to purchase the unit or return it to Brandt Tractor Ltd.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

There is no public involvement in this project.

COMMUNICATION PLAN

There is no communication plan required for this project.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

Further updates will be provided in the fourth quarter of 2013.

ENVIRONMENTAL IMPLICATIONS

There are no negative environmental implications with this project. The deployment of the ADC system enabled by the leasing of this tracked loader will prolong the lifespan of the Landfill, reduce the generation of leachate, minimize on-site surface water impacts from waste and reduce the need to import soil for use as daily cover.

PRIVACY IMPACT

There are no privacy implications with this project.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**F2) Capital Project #2558
Water Treatment Plant – Clarifier Tube Settlers
Upgrades of Clarifiers #2 and #4 – Engineering Services Award
(Files CK. 670-3, CK. 1702-1 and WT. 7960-118-2)**

RECOMMENDATION: 1) that the proposal submitted by Catterall and Wright for engineering services and construction management for the Upgrades of Clarifiers #2 and #4, for a total upset fee of \$247,060.00 (including G.S.T & P.S.T), be accepted;

- 2) that \$236,000 be transferred from Capital Project #2198 - WTP - Reservoir Capacity Expansion to Capital Project #2558 - WTP - Clarifier Tube Settlers; and
- 3) that the City Solicitor be instructed to prepare the necessary Engineering Services Agreement for execution by His Worship the Mayor and the City Clerk under the Corporate Seal.

ADOPTED.

TOPIC AND PURPOSE

That City Council award a proposal from Catterall & Wright, the only respondent to the City's Request for Proposal, for the Upgrades of Clarifiers #2 and #4 at the Water Treatment Plant (WTP).

REPORT HIGHLIGHTS

1. The addition of tube settlers to Clarifier #1 resulted in significant improvements to capacity and water quality. Tube settlers are to be similarly added to Clarifiers #2 and #4.
2. The Water and Wastewater Treatment Branch issued a Request for Proposal (RFP) for design and construction management for the project and Catterall & Wright was the only firm to submit a proposal.
3. Funding for the design component is to be transferred from Project #2198 - WTP - Reservoir Capacity Expansion.

STRATEGIC GOAL

This report supports the City of Saskatoon Strategic Goal of Asset and Financial Sustainability by ensuring the WTP processes are efficient by investing in new technology. The addition of tube settlers is an extremely cost effective way to increase the capacity of the WTP.

BACKGROUND

Clarifier # 1, originally constructed in 1962, was completely reconstructed in 2011/2012. An integral component of the project was the addition of tube settlers to the clarifier. By installing the tube settlers, the flow rate was increased by up to 60% and the turbidity reduced by up to 50%.

The significant increased clarifier performance resulted in Administration including \$1,749,000 in the 2014 Capital Plan and \$2,083,000 in the 2017 Capital Plan for the

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staged addition of tube settlers at two additional clarifiers. The lead time required to complete the designs and order the equipment resulted in the need to secure engineering services for the project in 2013.

REPORT

Clarifier #1 Tube Settlers Successful

The Clarifier #1 upgrade included the addition of tube settlers in the clarifier basin. The project was completed by June 30, 2012, and the effect on capacity and water quality was immediately apparent. Operations were able to increase the output from 45 million litres per day (MLD) to 72 MLD in that clarifier alone. Turbidity of the finished water from the clarifier was reduced to less than 1 Nephelometric Turbidity Units (NTU) compared to 2.0 to 2.5 NTU from the other three clarifiers. Clarifiers #2 and #4 are similar to Clarifier #1 and provision was made in the 2014 and 2017 Capital Plans to add tube settlers to the clarifiers.

The increase in existing clarifier capacity, through the installation of tube settlers, allows the City to defer future large capital expenditures required to construct additional clarifiers.

A Request for Proposal (RFP) was issued and a successful proponent selected

A Terms of Reference (TOR) was developed describing the engineering consulting services required for the project. In June 2013, an RFP was issued calling for design, tendering, construction management, and commissioning of tube settlers for the two clarifiers. Four consultants reviewed the TOR; however, the City received only one proposal.

The one proposal was received from Catterall & Wright. This firm provided consulting engineering services, procurement services of equipment from the suppliers and the construction management for all of the previous clarifier upgrade projects. Their knowledge of the WTP clarifier system is complete and their performance on past projects demonstrates that they can successfully carry out this work.

The net cost to the City for engineering services, procurement of the tube settlers from the supplier, construction services during installation, and commissioning stages for both Clarifiers #2 and #4 as described above and within the proposal submitted by Catterall & Wright, would be as follows:

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Preliminary Design	\$ 15,000.00
Detailed Design	120,000.00
Tendering & Contract Award	10,000.00
Eng. Services During Construction	60,000.00
Post Construction	7,000.00
Contingency (10%)	<u>21,200.00</u>
Total Proposal Price	\$233,200.00
Estimated P.S.T	2,200.00
G.S.T. (5%)	<u>11,660.00</u>
Total Upset Fee	\$247,060.00
G.S.T. Rebate	(11,660.00)
Net Cost to the City	<u>\$235,400.00</u>

Funding Transfer from Project #2198 - WTP - Reservoir Capacity Expansion

Consulting engineering services for the project needs to commence in 2013; however, funding for the project is proposed at \$1,749,000 in the 2014 Capital Plan, and \$2,083,000 in the 2017 Capital Plan. Administration reviewed the 2013 capital projects and determined that \$236,000 of Project #2198 - WTP - Reservoir Capacity Expansion could be delayed by one year and this approved funding could be used for Capital Project #2558 - WTP - Clarifier Tube Settlers.

OPTIONS TO THE RECOMMENDATION

Council could choose to not transfer funds from Capital Project #2198 to Capital Project #2558. This would result in no funding for the consulting engineering services and the need to defer the project.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Capital Project #2558 - WTP - Clarifier Tube Settlers provides funding for the staged installation of tube settlers in the WTP clarifiers. The project has proposed funding of \$1,749,000 in the 2014 Capital Plan and \$2,083,000 in the 2017 Capital Plan. Due to equipment procurement lead time, and the requirement to conduct the work during the October to March low water demand season, the engineering work needs to commence in 2013.

Administration proposes that a post budget allocation of \$236,000 be transferred from Capital Project #2198 - WTP - Reservoir Capacity Expansion to Capital Project #2558 - WTP - Clarifier Tube Settlers.

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Budgeted	Unbudgeted	Capital	Operating	Non-Mill Rate	External Funding
	\$236,000	\$236,000		\$236,000	

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

There is no public and/or stakeholder involvement planned for this project.

COMMUNICATION PLAN

This project is an internal process improvement and communication will be limited to a PSA announcing the start and conclusion of the project.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

It is estimated that the project construction will begin on September 30, 2014 with completion by May 31, 2015.

ENVIRONMENTAL IMPLICATIONS

The recommendations associated with this project will result in a significant increase in the capacity of the WTP clarification process and a reduction in the turbidity loading of the filter banks. Potential environmental implications associated with the recommendations of this report are derived from improved efficiency of operation at the plant. The overall impact on greenhouse gas emissions is unknown at this time but will be identified after a representative operational period.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED Review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**F3) Bulk Power System Planning Study
Saskatoon Light & Power Capital Project #1352: Life Cycle Management
(Files CK. 2000-1 and US. 2030-5)**

- RECOMMENDATION:**
- 1) that the proposal submitted by SNC Lavalin to conduct a study of the Saskatoon Light & Power Bulk Power System be accepted, at a total cost of \$254,100.00 including taxes; and
 - 2) that the City Solicitor be instructed to prepare the Engineering Services Agreement for execution by His Worship the Mayor and the City Clerk under the Corporate Seal.

ADOPTED.

TOPIC AND PURPOSE

Your Administration is recommending that City Council approve accepting the proposal of SNC Lavalin to provide engineering consulting services to conduct a Planning Study of the Saskatoon Light & Power (SL&P) Bulk Power System, with a planning horizon of forty (40) years.

REPORT HIGHLIGHTS

1. The Planning Study will provide a forecast of electrical energy use with a planning horizon of forty (40) years; and will include recommendations for long term investments in the SL&P transmission system and bulk power substations.
2. Seven proposals were received in response to the Request for Proposal issued on April 23, 2013.
3. The proposal submitted by SNC Lavalin ranked first respecting a combination of price and quality parameters and is within budget.

STRATEGIC GOALS

This report supports the Strategic Goal of Sustainable Growth. Providing appropriate power supply infrastructure is fundamental to growth.

BACKGROUND

The system-wide infrastructure study by Navigant identified this initiative as one of the highest priority initiatives for Saskatoon Light & Power. The full results of this study will be dealt with under a separate report.

REPORT

Planning Study Scope

This Planning Study will address transmission supply and future bulk power electrical substation requirements, and identify investments necessary to meet future growth and development activities. The Planning Study includes five work packages, defined as: an electrical load forecast; consultation and engagement; transmission system recommendations; bulk power substation recommendations; and cost estimates and development schedules.

Seven Proposals Received

On April 23, 2013, Saskatoon Light & Power issued a Request for Proposals for the Bulk Power Planning Study.

The evaluation criteria shown in the Request for Proposals gave Price and Quality Parameters as follows: Company Related Experience represents 10%; Team Member Experience represents 25%; Methodology and Schedule represents 25%; Past Performance represents 15%; and Total Price represents 25% for a total possible of 100%.

On June 14, 2013, seven proposals were received. An evaluation team evaluated all proposals based on the evaluation criteria. The SNC-Lavalin proposal scored the highest in the evaluation.

As the submission by SNC-Lavalin is within budget and the evaluation score for SNC Lavalin was the highest, it is recommended that their proposal be accepted, at a total cost of \$254,100.00 including taxes.

OPTIONS TO THE RECOMMENDATION

No options were considered.

POLICY IMPLICATIONS

There are no known policy implications.

FINANCIAL IMPLICATIONS

Adequate funding is available in SL&P's Capital Project #1352 – Life Cycle Management. The cost of the recommended proposal is \$254,100.00 including taxes, and is therefore within the budgeted allowance.

Budgeted	Unbudgeted	Capital	Operating	Non-Mill Rate	External Funding
\$254,100	---	\$254,100	---	---	---

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

The scope of work for the study includes consultations with other civic departments, SaskPower, and the Saskatchewan Ministry of Environment to confirm assumptions used in planning models, discuss future power supply plans for the Saskatoon area, and determine requirements for future environmental assessments.

COMMUNICATION PLAN

A Communication Plan is not required for this project.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

The Planning Study is scheduled to be completed before the end of April, 2014.

ENVIRONMENTAL IMPLICATIONS

The recommendation may affect green space for transmission corridors and bulk power substation facilities. Consultations with other civic departments and the Saskatchewan Ministry of Environment have been included in the scope of work for the consultant in order to mitigate any negative impact associated with future construction works.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

This project will not be subject to a CPTED review.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-21, Public Notice Policy, is not required.

**F4) U-Pass Agreement between the City of Saskatoon and
the Saskatoon Indian Institute of Technologies
(Files CK. 7312-1 and WT. 7300-1)**

- RECOMMENDATION:**
- 1) that the Administration be directed to finalize an agreement with the Saskatchewan Indian Institute of Technologies for an extension of the U-Pass Pilot Program based on the terms of this report;
 - 2) that the Mayor and City Clerk be authorized to execute the necessary agreements; and
 - 3) that the Office of the City Solicitor draft, for the consideration of City Council, the appropriate amendments to The Transit Fares Bylaw, 2004.

ADOPTED.

TOPIC AND PURPOSE

The pilot for the Saskatchewan Institute of Indian Technologies (SIIT) U-Pass Agreement has expired and Administration from both Saskatoon Transit and SIIT have deemed the pilot a success to-date. Both parties want to extend the pilot program for another school year and then re-evaluate the program.

REPORT HIGHLIGHTS

1. The pilot U-Pass Program with SIIT, approved by City Council on December 5, 2011, was in effect from January 1, 2012 to December 31, 2012 with a further extension granted until May 31, 2013.
2. Administration seeks approval to finalize an agreement with SIIT for a U-Pass Program to be extended from September 1, 2013 to May 31, 2014.

STRATEGIC GOAL

The recommendation in this report supports the long-term strategy to increase transit ridership by establishing transit as a viable option for transportation under the Strategic Goal of Moving Around.

BACKGROUND

In September 2011, Saskatoon Transit and the Saskatchewan Indian Institute of Technologies (SIIT) entered into discussions with the intent of establishing a U-Pass Program for the students attending the institute and to be designed similar in nature to

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the U-Pass Program currently in place for students attending the University of Saskatchewan.

On December 5, 2011 City Council approved a pilot U-Pass Program which ran from January 1, 2012 to December 31, 2012 with a further extension granted until May 31, 2013. The pricing for the Winter Semester 2013 (January 1, 2013 to May 31, 2013), the final semester of the pilot program, was set at \$124.70.

REPORT

Administration from both SIIT and Saskatoon Transit met on July 23, 2013 to discuss the pilot U-Pass Program. Both administrations deemed it appropriate to extend the U-Pass Program for another school year for the students at SIIT.

Survey results from SIIT, obtained prior to the implementation of the pilot U-Pass Program, show that out of the 126 students surveyed, 49 use an adult monthly pass, 4 use a student semester pass, 60 indicate they use Saskatoon Transit daily, and 113 indicate they would be in favour of the U-Pass Program. Adoption of the U-Pass Program requires all students enrolled to participate, representing roughly 200 students and an increase in pass sales of 147 (based on 2011 survey results).

The business terms between Saskatoon Transit and SIIT will be based on the current agreement. The key terms of this agreement are as follows:

- the program is mandatory with exceptions to students that are: living outside Saskatoon City Limits, enrolled exclusively in distance education courses, holding a disabilities parking pass, participating in Adult Basic Education Programs whose education expenses are covered under the Province of Saskatchewan's Provincial Training Allowance, or enrolled in the welding program.
- the rates that will be charged and collected by the institution will be \$112.23 per student per fall 2013 semester pass. This price will increase by municipal price index (MPI) for the winter 2014 semester.
- the term of the agreement will be for 9 months (September 1, 2013 to May 31, 2014)
- the program requires either unique passes or stickers on student cards.
- a student that graduates or leaves the institution loses the transit pass privileges.
- the institution is responsible for the handling and distribution of the passes and reporting this information to Saskatoon Transit.

OPTIONS TO THE RECOMMENDATION

The available option would be to discontinue the U-Pass Program. This option is not being recommended at this time since the U-Pass Program with SIIT has the possibility of becoming a long term program.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The U-Pass will increase ridership, be revenue neutral for Saskatoon Transit and provide cost effective transportation for students of the institution. Based upon 2011 survey results, which were used to determine the pilot project pricing, the U-Pass price for September 1, 2013 to January 15, 2014 semester per student at SIIT will be \$112.23. This value will increase January 16, 2014 based on increases in MPI.

The Administration is confident that, at this time, there will be no incremental cost for bus operations to Transit for implementing a U-Pass Program for SIIT. However, as ridership increases through subsequent U-Pass Programs, additional buses and service hours may be required subject to the number of new riders, the time of day new riders use the bus, and which part of the city new riders are being transported to and from.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Administration and students from SIIT have expressed their desire to continue with the U-Pass Program.

COMMUNICATION PLAN

SIIT will be informed that the U-Pass Program has been extended for the period from September 1, 2013 to May 31, 2014.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

If approved, consultation with SIIT administration will occur yearly, starting in one year's time, to discuss the U-Pass Program's success and determine any possible improvements.

ENVIRONMENTAL IMPLICATIONS

The U-Pass Program will provide a positive environmental impact as a result of reducing green house gas emissions.

When looking at the commuting patterns of the students surveyed, 38 do not use Transit as their primary mode of transportation for their daily commute to classes. The result of having 38 fewer vehicles making the daily commute to school would reduce green house gas emissions by 23.4 tonnes annually. (This result was based on Statistics Canada's 2006 Census, which indicates the average daily commute in Saskatoon was 5 km one way, Canadian average motor vehicle fuel economy of 21

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mpg /City and 200 days of classes for the school year.) There could be a further reduction if these 38 students choose to use Transit on the weekends.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**F5) Request for Change Orders
Pothole Patching Assistance for 2013 Spring Season
(Files CK. 6315-1 and IS. 6315-1)**

- RECOMMENDATION:**
- 1) that a Change Order in the amount of \$52,724.00 to Precision Paving for contract 13-0442 – Pothole Patching Assistance for 2013 Spring Season be approved;
 - 2) that a Change Order in the amount of \$267,546.13 to Central Asphalt & Paving for contract 13-0443 – Pothole Patching Assistance for 2013 Spring Season be approved; and
 - 3) that a Change Order in the amount of \$144,542.66 to ASL Paving Ltd. for contract 13-0444 – Pothole Patching Assistance for 2013 Spring Season be approved.

ADOPTED.

TOPIC AND PURPOSE

This report is to obtain approval for Change Order for Contracts 13-0442, 13-0443 and 13-0444; Pothole Patching Assistance for 2013 Spring Season. The change orders are necessary to cover the resources that were required during the 2013 spring pothole season.

REPORT HIGHLIGHTS

1. An intensified effort was put into the pothole patching program in order to deal with a high number of potholes in the spring of 2013.
2. The larger than normal quantity of work equated to an increased utilization of contracted forces, and Council approval for payment is required due to the significant increase in cost.

STRATEGIC GOALS

This report supports the Strategic Goals of Continuous Improvement, Moving Around, and Quality of Life. The intensified and coordinated approach was of benefit to all motorists during the spring months.

BACKGROUND

Each year the Administration acquires additional private sector resources to assist in repairing potholes. The Administration increased the quantity of the contracted pothole patching services. This had a significant positive impact on the condition of the roadways this spring.

REPORT

In late winter, the Administration arranged for the purchase of pothole patching services of three private sector contractors; ASL Paving Ltd., Central Asphalt & Paving, as well as Precision Paving Ltd.

The original estimate was to have each company provide pothole patching services for seven days per week, for a period of approximately three weeks; up to \$75,000.

Once it was realized that the road repair needs were significantly greater than anticipated, each contracted pothole patching service provider was asked to increase their amount of pothole patching. All contractors were able to extend their periods of work. Central Asphalt & Paving was able to add additional pothole patching crews as well. The increase was necessary in order to facilitate a timely repair of potholes throughout the City.

Some City streets were deteriorating beyond what a pothole patching crew could repair. These locations, typically in or adjacent to intersections, were treated with a spot asphalt overlay rather than numerous pothole repairs. ASL Paving Ltd. and Central Asphalt & Paving both conducted this work.

The assistance of the private sector, working in tandem with City crews, resulted in an accelerated response to spring pothole patching and had a positive impact on road

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condition through the spring months. The Administration is grateful for the efforts of the many staff, both internal and contract, who contributed to this work.

OPTIONS TO THE RECOMMENDATION

No other options were considered.

POLICY IMPLICATIONS

The requested approval of the Change Order is in accordance with Policy A02-027 – Corporate Purchasing Policy.

FINANCIAL IMPLICATIONS

The net cost to the City for the entire 2013 contracted pothole patching services, plus G.S.T., is as follows:

Original Estimate	\$225,000.00
Extension (13-0442)	52,724.00
Extension (13-0443)	267,546.13
Extension (13-0444)	144,542.66
G.S.T.	<u>34,490.64</u>
Total Contract Price	\$724,303.43
Less G.S.T. Rebate	<u>689,812.79</u>
Net Cost to the City	<u>\$689,812.79</u>

The 2013 Roadway Maintenance budget will be overspent in 2013.

Budgeted	Unbudgeted	Capital	Operating	Non-Mill Rate	External Funding
X			\$689,812.79		

The 2013 Roadway Maintenance operating budget is anticipated to be overspent by \$465,000 in 2013 as a result of increased maintenance efforts intended to meet the expectations of residents.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Public and/or stakeholder involvement is not required.

COMMUNICATION PLAN

A communications plan is not required.

ENVIRONMENTAL IMPLICATIONS

The recommendations will have negative greenhouse gas emissions implications due to increased consumption of diesel fuel and the utilization of heavy equipment using detrimental greenhouse gas producing materials and methods.

Based on the total accumulated hours worked, the additional 1429 hours that the private sector pothole crews were working would have produced an estimated 59.843 tonnes CO²e. That amount of CO²e is the equivalent of adding 11.734 cars to the road for one year.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

There will be no follow-up report.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**F6) Request for Change Order
Contract 13-0314 – 2013 Spring Asphalt Supply
(Files CK. 6315-1 and IS. 6315-1)**

RECOMMENDATION: that a Change Order in the amount of \$80,230.55 to ASL Paving Ltd. for contract 13-0314 – 2013 Spring Asphalt Supply be approved.

ADOPTED.

TOPIC AND PURPOSE

This purpose of this report is to obtain approval for Change Order for Contract 13-0314: Spring Asphalt Supply. The change order is necessary to cover the additional asphalt material required during the 2013 spring pothole season.

REPORT HIGHLIGHTS

1. An intensified effort was put into the pothole patching program in order to deal with a high number of potholes in the spring of 2013.
2. The City exceeded the contract to ASL for asphalt supply, and a change order is required in order to process the payment.

STRATEGIC GOALS

This report supports the Strategic Goals of Continuous Improvement, Moving Around, and Quality of Life. The intensified and coordinated approach was of benefit to all motorists during the spring months.

REPORT

ASL Paving Ltd. was the contract holder for the supply of hot mix asphalt during the spring pothole season. The increased pothole patching efforts resulted in higher than anticipated asphalt consumption.

There was an additional 575 tonnes of Type 3 asphalt and an additional 80 tonnes of Type 2 supplied by ASL Paving Ltd.

The accelerated program was well received by residents during the spring months. Also, the communication efforts were appreciated and will be further improved upon for the 2014 Spring Pothole Blitz program.

OPTIONS TO THE RECOMMENDATION

No other options were considered.

POLICY IMPLICATIONS

The requested approval of the Change Order is in accordance with Policy A02-027 – Corporate Purchasing Policy.

FINANCIAL IMPLICATIONS

The net cost to the City for the entire 2013 contracted pothole patching services, plus G.S.T., is as follows:

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Original Estimate	\$ 86,500.00
Extension (13-0314)	80,230.55
G.S.T.	<u>8,336.53</u>
Total Contract Price	\$175,067.08
Less G.S.T. Rebate	<u>166,730.55</u>
Net Cost to the City	\$166,730.55

Sufficient funding exists within the 2013 Operating Budget to award the contract extension.

Budgeted	Unbudgeted	Capital	Operating	Non-Mill Rate	External Funding
X			\$166,730.55		

The 2013 Roadway Maintenance operating budget is anticipated to be overspent by \$465,000 in 2013 as a result of increased maintenance efforts intended to meet the expectations of residents.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Public and/or stakeholder involvement is not required.

COMMUNICATION PLAN

A communications plan is not required.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

There will be no follow-up report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**F7) Infrastructure Capital Projects Funding Reallocation
(Files CK. 6315-1, CK. 1702-1, CK. 1815-1 and US. 1700-1)**

RECOMMENDATION: that the reallocation of infrastructure capital project funding, and the distribution of additional approved funding in the amount of \$1.5 million in Roadway Infrastructure Reserve be approved as follows:

- 1) that \$1,135,000 be transferred from Capital Project 1531 – Local Road Preservation to the Roadway Infrastructure Reserve;
- 2) that \$214,000 be transferred from Capital Project 835 – Collector Road Preservation to the Roadway Infrastructure Reserve;
- 3) that \$815,000 be transferred from the Roadway Infrastructure Reserve to Capital Project 836 – Arterial Road Preservation;
- 4) that \$221,000 be transferred from the Roadway Infrastructure Reserve to Capital Project 1890 – Expressway Road Preservation; and
- 5) that \$1,813,000 be transferred from the Roadway Infrastructure Reserve to Capital Project 2249 – Street Reconstruction.

ADOPTED.

TOPIC AND PURPOSE

This report is to obtain City Council approval for the re-allocation of funding to reflect current and estimated contract values for 2013.

REPORT HIGHLIGHTS

1. The original 2013 allocation of infrastructure capital projects totalled \$11.56 million.
2. In March, 2013, City Council approved the allocation of \$1.5 million from 2012 surplus funds to the Roadway Infrastructure Reserve, for a total of \$13.06 million.
3. Reallocation of \$1.349 million of approved funding, and the distribution of \$1.5 million in approved surplus funding from the Roadway Infrastructure Reserve, requires approval of Council.
4. The proposed allocations are based on 2013 estimated contract amounts and road preservation needs.

STRATEGIC GOALS

The recommendations in this report supports the City of Saskatoon Strategic Goal, Asset and Financial Sustainability, as the reallocation of funds ensures that our assets well-managed and well-maintained.

BACKGROUND

At its meeting held on March 18, 2013, City Council adopted a recommendation of the General Manager, Corporate Services Department, to transfer \$1.5 million to the Roadway Infrastructure Reserve from 2012 surplus funds. This increased the 2013 infrastructure capital project budget from \$11.56 million to \$13.06 million.

REPORT

The capital projects listed in the tables below are annual programs that typically receive funding every year. In order to better manage these capital projects, the Administration is recommending the reallocation of funding to better reflect projected expenditures for 2013.

Original Allocation of Funds:		
Capital Project	Description	Allocation
1531	Local Roadway Preservation	\$1,665,000
835	Collector Roadway Preservation	\$1,789,000
836	Arterial Roadway Preservation	\$4,260,000
1890	Expressway Roadway Preservation	\$1,849,000
2249	Street Reconstruction	\$1,997,000
Total:		\$11,560,000

Recommended Reallocation:		
Capital Project	Description	Allocation
1531	Local Roadway Preservation	\$530,000
835	Collector Roadway Preservation	\$1,575,000
836	Arterial Roadway Preservation	\$5,075,000
1890	Expressway Roadway Preservation	\$2,070,000
2249	Street Reconstruction	\$3,810,000
Total:		\$13,060,000

OPTIONS TO THE RECOMMENDATION

Administration is recommending the proposed allocation based on known and estimated contract costs and road network condition assessments.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications to the rebalancing and allocation recommended. This funding has been previously approved by Council.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Public and/or stakeholder involvement is not required.

COMMUNICATIONS PLAN

A communications plan is not required.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

There will be no follow-up report.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Section G – CITY MANAGER

- G1) Second Quarter Results
City of Saskatoon's 2013 Corporate Business Plan and Budget –
Investing in a 21st Century City
(Files CK. 1700-1, x CK. 430-72 and CC.100-14)**

RECOMMENDATION: that the information be received.

ADOPTED.

REPORT

In an effort to be more accountable, transparent, and efficient in the management of the City's key priorities and financial resources, this report presents the second quarter results for the City of Saskatoon's 2013 Corporate Business Plan and Budget – *Investing in a 21st Century City*, as at June 30, 2013.

Quarterly status updates on the City's Corporate Business Plan and Budget help to ensure that City Council and your Administration are aware of emerging business plan and budget issues and challenges, so they can react accordingly. By providing these quarterly reports, this helps the City to mitigate any financial or corporate risks that may result from unplanned events or new challenges that may emerge throughout 2013.

The initiatives that are approved in the business plan have been sorted according to the Strategic Goals that were approved as part of the City of Saskatoon Strategic Plan 2012 - 2022. The budget allocations are reported according to Business Lines.

Business Plan Highlights

Attachment 1 provides a summary of the status (as of June 30, 2013) of the key projects outlined in the 2013 Corporate Business Plan and Budget.

The following are highlights of these projects:

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Corporate Governance and Finance

- A Request for Qualifications has been issued for the Website Redesign Project, including the evaluation criteria, which will be used to short-list up to five consultants. The short-listed consultants will be invited to participate in the Request for Proposal for the development of a digital strategy that supports the development of a new website, integrates mobile technology into the City's communication and interactions strategies, and encourages more interaction with the community.

Environmental Health

- The launch phase of the Residential Curbside Recycling Program is now complete with the service available to 66,000 households in 66 neighbourhoods. Reported complaints about the program continue to be low.

Taxation

- The provincial revenue sharing formula has been revised to provide a portion of the growth funds to municipalities on a per capita basis. Federal gas tax revenues have been indexed by 2% annually. These revenues reduce pressure on property taxes by assisting with operating and capital funding.

Recreation and Culture

- Construction has begun on the Remai Art Gallery of Saskatchewan and the River Landing Parkade. EllisDon was awarded the construction tender and the Sod Turning Ceremony was held on June 7.

Community Support

- An assessment has been completed of what has transpired over the past five years regarding municipal immigration initiatives and further outlining recommendations for future immigration initiatives. It has been sent to both the federal and provincial governments for review and comment.

Corporate Asset Management

- The City of Saskatoon has been accepted into the SaskPower Industrial Energy Optimization Program, and six projects have been identified to save energy at the Water and Wastewater Treatment Plants.

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Utilities

- A consultant has been selected to address odour abatement as part of the wastewater building upgrades.

Economic Diversity and Prosperity

- Building permit numbers and value of construction associated with those permits issued to the end of June 2013 continue to lag the 2012 building permit statistics for the same time period (Attachment 2). Several school projects, the foundation for the Remai Art Gallery of Saskatchewan, and some institutional projects are responsible for the significant increase in value of construction (accounted for in the Institutional and Assembly category). At this point, it does not appear that the records set in 2012 will be surpassed at year-end; however, it does appear that the value of construction associated with building permits issued may surpass the \$1 billion mark again this year.

Building permits issued to the end of June 2013 represent the creation of 1,364 residential units compared to 1,658 for the same time period in 2012.

Building permit application activity for single-family dwellings continues to be strong.

Urban Planning and Development

- Public open houses have been held and the planning continues for the City Centre Plan and the North Downtown Master Plan.

Land Development

- Servicing of land is continuing in Kensington, Evergreen, Parkridge, Stonebridge, and the Hampton Industrial Area.

Year-end Budget Projections

With respect to the 2013 budget projections to year-end, a deficit of just over \$2 million is being projected at this time (Attachment 3). The Administration is currently reviewing all spending and revenue sources, with the intent of ending 2013 with a balanced budget. For example, a program/marketing task force has been established to investigate reasons for the decline in revenues at the leisure centres with a focus on a marketing campaign targeted to increase sales at key times for the remainder of 2013 and 2014.

The following is a summary of the items contributing to the projected variance:

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Transportation

- Snow Removal: an estimated \$2 million deficit is a result of the heavy and frequent snowfalls in the first quarter of 2013. Just over \$2 million exists in the Snow and Ice Management Reserve that will offset the projected deficit.
- Road Maintenance: projected to be \$645,000 over budget due to increased costs resulting from the spring pothole blitz, both in terms of labour and additional asphalt.

Taxation

- The Grant-in-Lieu (GIL) of taxation from Saskatoon Light & Power is expected to be \$454,000 lower than budget as a result of decreased revenues. This is more than offset by additional GIL from provincial and federal government properties and increased tax revenue from supplementary properties.

Environmental Health

- Landfill revenues are expected to be \$600,000 lower than budget. In addition, equipment breakdowns and increased fuel costs contributed towards a \$387,000 unfavourable expenditure variance.

Recreation and Culture

- Leisure facility revenues are projected to be \$260,000 lower than budget.

Utilities

- Saskatoon Light & Power is projecting a deficit of \$450,000 due to lower sales. The deficit will be addressed through decreases in expenditures and transfers to reserves.
- The Water and Wastewater Utilities are projecting a combined deficit of \$940,000, resulting from a number of factors including decreased revenues of \$260,000; and increased costs of \$689,000 for lift stations, sludge handling, water treatment and sewer main repairs. The Stabilization Reserve has sufficient funds to cover this deficit.

ENVIRONMENTAL IMPLICATIONS

No environmental and/or greenhouse gas implications have been identified at this time.

DUE DATE FOR FURTHER FOLLOW-UP

A report for the Second Quarter Results will be tabled with City Council at its November 4, 2013, meeting.

COMMUNICATION PLAN

This report will be posted to the City of Saskatoon's website.

A news release will be prepared to highlight the reasons for the projected deficit and to highlight the progress that has been made to date on the projects and initiatives in the 2013 Corporate Business Plan.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. 2013 Corporate Business Plan – 2nd Quarter Report (April 1, 2013 to June 30, 2013)
2. Building Permit Statistics for YTD June 30, 2013 vs. YTD June 30, 2012
3. 2013 Year-End Projection for Period Ending June 30, 2013

G2) City of Saskatoon Strategic Plan 2013 - 2023
(Files CK. 116-1 and CC. 116-1)

RECOMMENDATION: that the City of Saskatoon Strategic Plan 2013 – 2023 be approved.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to revise the 10-year Strategic Plan to reflect the 4-Year Priorities for the current City Council, elected in October 2012.

REPORT HIGHLIGHTS

1. The City of Saskatoon approved the Strategic Plan 2012 – 2022 on February 6, 2012.
2. In January 2013, a planning session was held with the current City Council, elected in October 2012, to discuss the priorities for the upcoming four-year term.

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3. The Strategic Plan 2013 – 2023 reflects the priorities for the next four years that will help us tie our spending recommendations to key priorities, to make sure we are investing in what matters.
4. The Strategic Plan will be a valuable tool to guide City Administration as they respond to the challenges and opportunities of our city's growth.

BACKGROUND

In 2009, the City of Saskatoon began the process of developing a strategic plan for the City and the wider community of Saskatoon – drawing on strategic intelligence gathering, scenario planning, a core business review and a community visioning initiative called Saskatoon Speaks.

Developed with input from Saskatoon Speaks and using the final Community Vision document, the City's 10-Year Strategic Plan outlined what is important in the near term and where we need to focus our energies. It includes an overarching mission, values, and leadership commitments. The Strategic Plan outlines seven strategic goals. Each goal has 10-Year Strategies and 4-Year Priorities which represent the "how to" component of operationalizing the vision.

The Strategic Plan 2012 – 2022 was approved by City Council on February 6, 2012.

REPORT

City Council's Priorities for the Next Four Years

In January 2013, the Executive Committee held a planning session to review the challenges facing the City of Saskatoon, and to discuss the priorities for the next four years based on those challenges, and how to support the achievement of the seven strategic goals.

The Strategic Plan 2013 – 2023 (Attachment 1) has been updated to reflect the changes in the 4-Year Priorities and the 10-Year Strategies.

Attachment 2 is a summary of the changes in the 10-Year Strategies and the 4-Year Priorities from the 2012 – 2022 Strategic Plan.

Strategic Plan Guides City Administration

The Corporate Annual Business Plan and Budget is prepared based on the direction set in the Strategic Plan, and the priorities identified by City Council. The 2013 Corporate Business Plan and Budget was prepared based on the direction set in the Strategic Plan, and the planning for the 2014 Corporate Business Plan and Budget is well under way and continues to reflect the City's long-term plan.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Community Vision

As the City of Saskatoon prepared to initiate a new Strategic Plan to guide City Council's priorities and decisions, as well as other comprehensive plans, it recognized the need for a long-term vision for the city – one rooted in the shared values and aspirations of its citizens.

To inform the direction and focus of the Strategic Plan, City Council initiated Saskatoon Speaks – a multi-faced community visioning process designed to ensure participation from the full spectrum of Saskatoon's diverse population.

The visioning process began in May 2010. Over the next eight months, more than 10,000 citizens participated in forums, interviews, online questionnaires, summits, and visioning sessions. They talked about the things they value, the opportunities and challenges they see, and the hopes they have for Saskatoon as it grows over the next 50 – 70 years.

The resulting Community Vision document summarizes community perspectives that emerged from Saskatoon Speaks, capturing shared values and aspirations. In moving forward from a broad vision, to plans, and then to action, the Community Vision document was used to prepare the Strategic Plan for the City of Saskatoon. The Community Vision background and final document can be found on the City's website.

COMMUNICATION PLAN

The approved Strategic Plan 2013 – 2023 will be posted on the City's website, and copies will be available through the City Manager's Office. The Administration is developing further communication tools for civic staff, the broad community, as well as targeted audiences, to be implemented once the Strategic Plan 2013 – 2023 has been approved by City Council.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

The Administration is preparing a report for City Council regarding performance measures and targets for each of the Strategic Goals. The approved targets will be

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posted on the City's website, and the Administration will report annually to City Council on progress toward achieving the targets.

ENVIRONMENTAL IMPLICATIONS

No environmental and/or greenhouse gas implications have been identified at this time.

PRIVACY IMPLICATIONS

There are no privacy implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. City of Saskatoon Strategic Plan 2013 – 2023
2. Highlighted changes from the Strategic Plan 2012 – 2023

LEGISLATIVE REPORT NO. 10-2013

Section B – OFFICE OF THE CITY SOLICITOR

- B1) Designation of South West Off Leash Recreation Area and
Amendment to the Animal Control Bylaw No. 7860
(File No. CK. 4205-1)**
-

RECOMMENDATION: that City Council consider Bylaw No. 9121.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to provide City Council with Bylaw No. 9121 which implements City Council's decision to amend *The Animal Control Bylaw, 1999* to establish a new off leash recreation area within the Richard St. Barbe Baker Afforestation Area, south west of the Montgomery neighbourhood and also to address an inconsistency in the fines provided for in the Bylaw.

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REPORT

City Council, at its meeting held on March 4, 2013, considered a report of the Planning and Operations Committee, requesting approval to amend Bylaw No. 7860, *The Animal Control Bylaw, 1999* (the "Bylaw") to establish a 14.5 acre section of the Richard St. Barbe Baker Afforestation Area as a new off leash recreation area ("OLRA").

The former Montgomery OLRA was situated between 11th Street, the Viterra plant, and the Canadian Pacific Rail lines and was closed on April 1, 2010, due to the South Bridge Development. Since this time, the residents of the Montgomery neighbourhood have expressed desire for the City of Saskatoon to replace this amenity. The Richard St. Barbe Baker Afforestation Area was chosen because it is 14.5 acres in size, located 905 metres away from any residential buildings in the Montgomery neighbourhood and is not currently used for any formal purpose. The Richard St. Barbe Baker Afforestation Area lies within the Meewasin Valley Authority ("MVA") Conservation Zone. As a result, the site plans had to be approved through the Development Review Process by the MVA Board. Site plans were approved by the MVA on November 6, 2012 with certain conditions.

In addition, to rectify an internal inconsistency in the Bylaw, we are recommending that Section 4 of the Bylaw be amended by repealing Subsection 4(2).

Currently, Subsection 4(2) provides for a fixed fine of \$250 for failure to license a cat or dog. This is inconsistent with the incremental fine increases implemented under Sections 24 and 25 and prescribed under Schedule Nos. 7 and 8 of the Bylaw. The repealing of Subsection 4(2) would shift the penalties for a Section 4 offense to Sections 24 and 25 and the fines would be levied pursuant to Schedule Nos. 7 and 8, respectively. This proposed amendment would allow for incremental mandatory minimum fine increases for subsequent offenses rather than imposing a constant \$250 fine for Section 4 violations regardless of the number of times an individual has offended.

ATTACHMENT

1. Proposed Bylaw No. 9121, *The Animal Control Amendment Bylaw, 2013*.

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- B2) Amendments to Bylaw No. 6774, *The Capital Reserve Bylaw***
-Dedicated Funding for Cycling Infrastructure
-Roadways Infrastructure Reserve
-Proposed Amendment to the Capital Reserves Bylaw 6774
Funding Sources for the Civic Vehicles and Equipment
Asset Disposition/Acquisition Reserve
(File No. CK. 1815-1, x CK. 6000-5)
-

RECOMMENDATION: that City Council consider Bylaw No. 9100.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to provide City Council with Bylaw No. 9100, *The Capital Reserve Amendment Bylaw, 2013*, which implements City Council's decisions to establish an Active Transportation Reserve, a Paved Roadways Infrastructure Reserve, a Transportation Infrastructure Reserve, and to amend the Civic Vehicles and Equipment Asset Disposition/Acquisition Reserve.

REPORT

City Council recently considered several amendments to Bylaw No. 6774, *The Capital Reserve Bylaw*. At its meeting held on December 4 and 5, 2012, City Council considered a report from General Manager, Corporate Services Department, and resolved that an Active Transportation Reserve be created, and at its meeting of May 6, 2013, resolved that the reserve be utilized to fund pedestrian and cyclist infrastructure needs, including the construction of sidewalks, ramps, multi-use pathways and cycling infrastructure.

At its meeting held on February 11, 2013, City Council considered a report of the Administration and Finance Committee dated January 14, 2013, requesting that a Paved Roadways Infrastructure Reserve and a Transportation Infrastructure Reserve be established in place of the Infrastructure Replacement Reserve - Roadways. City Council resolved that the City Solicitor be instructed to update Bylaw No. 6774, based, in part, on funding sources and expenditure criteria for the deleted Reserve. The establishment of the Paved Roadways Infrastructure Reserve will finance capital costs related to the preservation and rehabilitation of existing paved roadways. The establishment of the Transportation Infrastructure Reserve will finance the capital costs related to the preservation or retrofit of gravel roadways, lanes, drainage, sidewalks, curbs, pavement markings, medians, traffic signals, signage and other miscellaneous transportation infrastructure.

At its meeting of May 21, 2013, City Council considered a report of the Administration and Finance Committee dated April 28, 2013, and resolved to remove two obsolete sources of funding for the Civic Vehicles and Equipment Asset Disposition/Acquisition Reserve.

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In accordance with City Council's instructions, we are pleased to submit Bylaw No. 9100, *The Capital Reserve Amendment Bylaw, 2013*, for City Council's consideration.

ATTACHMENT

1. Proposed Bylaw No. 9100, *The Capital Reserve Amendment Bylaw, 2013*.

**B3) Director of Emergency Planning
(File No. CK. 4560-1, x CK. 270-1)**

RECOMMENDATION: that City Council consider Bylaw No. 9103, *The Emergency Planning Amendment Bylaw, 2013*.

TOPIC AND PURPOSE

On December 20, 2010, City Council considered a report of the General Manager, Fire & Protective Services Department that created the position of a Director of Emergency Planning. The matter was part of a restructuring that established the position as a senior management position. City Council approved the change and the matter was completed; however, the change in title and position has entailed an amendment to Bylaw No. 7269, *The Emergency Planning Bylaw* (the "Bylaw").

During the course of the review of the Bylaw, it became apparent that numerous edits were required so that the Bylaw accorded with the change in title, the organizational structure of the Emergency Planning Committee and the language used in *The Emergency Planning Act* for the Province of Saskatchewan.

The purpose of this report is to provide City Council with Bylaw No. 9103, *The Emergency Planning Amendment Bylaw, 2013*, which incorporates the required amendments to the Bylaw.

REPORT

The changes proposed reflect the change in the senior management position that is responsible for this area, from Co-ordinator to Director of Emergency Planning. As well, the following edits have been made to the Bylaw:

1. The definitions have been amended to note that there does now exist a Mutual Aid Area and there is an agency for the Province that now plays a role in this field, notably the Saskatchewan Emergency Management Organization.
2. The Director of Emergency Planning has assumed the tasks of the Co-ordinator and his office is established and his role in emergency planning has been clarified.

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3. A Planning Sub-Committee has been established which will assist in the preparation of a City-wide risk analysis and produce emergency plans to address each risk.
4. The role of the Planning Sub-Committee to create an umbrella civic plan, response procedures and provide services in the event of an emergency has been confirmed.

The Bylaw, as amended, would accord with the current practice and is in line with the requirements established in *The Emergency Planning Act*.

ATTACHMENT

1. Proposed Bylaw No. 9103, *The Emergency Planning Amendment Bylaw, 2013*.

The City Clerk distributed copies of a revised page 5 of Bylaw No. 9103, correcting Section 5.

IT WAS RESOLVED: that City Council consider Bylaw No. 9103, The Emergency Planning Amendment Bylaw, 2013.

REPORT NO. 12-2013 OF THE PLANNING AND OPERATIONS COMMITTEE

Composition of Committee

Councillor R. Donauer, Chair
Councillor C. Clark
Councillor T. Davies
Councillor M. Loewen
Councillor P. Lorje

1. **Municipal Heritage Advisory Committee
2012 Annual Report
(File No. CK. 430-27)**

RECOMMENDATION: that the information be received.

ADOPTED.

Your Committee has considered the attached 2012 Annual Report of the Municipal Heritage Advisory Committee and submits it to City Council for information.

**2. Year-End Report – Saskatoon Municipal Golf Courses – 2012
(Files CK. 430-34 and LS 4135-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

Your Committee has considered the attached report of the General Manager, Community Services Department dated July 2, 2013, presenting the Annual Report for Saskatoon Municipal Golf Courses, golf course operations for 2012, and the plans for 2013 and submits it to City Council for information.

Copies of the report can be found in the City Clerk's Office, at the Frances Morrison Branch of the Public Library or on the City's website at www.saskatoon.ca (click "R" in the alphabetic directory and look under "Reports to Council").

**3. Year-End Report – Leisure Centres – 2012
(Files CK. 430-34 and LS 430-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

Your Committee has considered the attached report of the General Manager, Community Services Department dated June 17, 2013, providing a summary of the operations for the six indoor leisure centres, four outdoor pools, and the Terry Fox Track and Fitness Circuit located at the SaskTel Sports Centre and submits it to City Council for information.

Copies of the report can be found in the City Clerk's Office, at the Frances Morrison Branch of the Public Library or on the City's website at www.saskatoon.ca (click "R" in the alphabetic directory and look under "Reports to Council").

REPORT NO. 13-2013 OF THE PLANNING AND OPERATIONS COMMITTEE

Composition of Committee

Councillor R. Donauer, Chair
Councillor C. Clark
Councillor T. Davies
Councillor M. Loewen
Councillor P. Lorje

1. **Enquiry – Councillor E. Olauson (June 24, 2013)
Implications of Amendments to Antenna Systems Policy No. C09-037
To Make Relevant Groups Aware of Placement; and
Amendments to Antenna Systems Policy No. C09-037 Concerning
Amateur Radio
(Files CK. 230-3 and PL 185-3-6)**
-

- RECOMMENDATION:** that the Antenna Systems Policy No. C09-037 be amended as follows:
- a) exclude amateur radio antenna less than 15 metres in height from the requirements of the policy;
 - b) provide relaxations for amateur radio antenna greater than 15 metres in height with respect to submission, consultation, and fee requirements, as noted in the report;
 - c) encourage proponents to submit an area radius map and/or list of preferred locations for a new antenna-supporting structure in their initial submission to the City;
 - d) include new design guidelines for antenna-supporting structures proposed within or adjacent to lands considered as park space; and
 - e) all antenna-supporting structures, regardless of height, located directly within, or 30 metres or less from the boundary of lands designated as Municipal Reserve, Environmental Reserve, or otherwise considered as park space, require public consultation.

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IT WAS RESOLVED: that the matter be considered with the presentation from the speaker. See Page No. 102.

**2. Special Events Policy No. C03-007
Request for Funding – Speedo Junior Development
National Championships
(Files CK. 1870-15 and LS 1720-8-1)**

RECOMMENDATION: that the Saskatoon Diving Club, an eligible Youth Sport Subsidy Program sport organization, receive a grant of up to \$4,520 to host the Speedo Junior Development National Championships held on August 1 to 4, 2013.

ADOPTED.

Your Committee has considered and supports the attached report of the General Manager, Community Services Department dated July 29, 2013, and puts forward the above recommendation.

**3. Water Main Preservation Service Level
(Files CK. 7820-5 x 7820-0)**

RESOLVED: that the service level for water main replacement be changed from the current trigger of 12 breaks per segment, to 6 breaks per segment.

ADOPTED.

Your Committee has considered and supports the attached report of the General Manager, Utility Services Department dated July 22, 2013, regarding reducing the maximum number of breaks before a water main is considered for replacement from 12 to 6 breaks, which represents an improvement to the service provided.

**4. Emergency Mass Notification System
(File No. CK. 270-1)**

RECOMMENDATION:

- 1) that the sole source purchase of the Everbridge mass notification system, at a cost of \$36,384.58 for the first year, be approved;
- 2) that the cost for the first year be funded through the Saskatoon Fire and Protective Services' Operating Budget; and

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- 3) that the plan for cost-sharing of annual costs for subsequent years be approved.

ADOPTED.

Your Committee has considered and supports the attached report of the General Manager, Fire and Protective Services Department dated July 25, 2013, regarding a proposal for an emergency mass notification system for use before, during and after unusual emergency incidents or disasters and the desire to implement this system through a public education campaign and corporate partnership program. The report includes a number of recommendations, including the approval for the sole source purchase of the Everbridge mass notification system.

**5. Arena Rates and Fees – 2013 to 2015
(Files CK. 1720-3 and LS 1720-6)**

- RECOMMENDATION:**
- 1) that the information relating to proposed prime time rental rates for indoor arenas for the 2013 to 2014 and the 2014 to 2015 seasons remaining at the 2012 rate of \$241 per hour (October 1, 2013, to March 31, 2015) be received; and
 - 2) that the report of the General Manager, Community Services Department dated July 30, 2013, be referred to the 2014 Business Plan and Budget review.

ADOPTED.

Your Committee is pleased to submit the attached report of the General Manager, Community Services Department dated July 30, 2013, providing information on the rationale for the proposed 2013 to 2015 prime time rental rates for indoor arenas and recommending referral to the 2014 Business Plan and Budget Review.

REPORT NO. 12-2013 OF THE ADMINISTRATION AND FINANCE COMMITTEE

Composition of Committee

Councillor T. Paulsen, Chair
Councillor D. Hill
Councillor A. Iwanchuk
Councillor Z. Jeffries
Councillor E. Olauson

- 1. Communications to Council
Alexandre Akoulov
February 1, 2012
Fireworks Polluting Water
(File No. CK. 375-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

City Council, at its meeting held on February 27, 2012, considered the attached communication dated February 1, 2012, from Mr. Alexandre Akoulov expressing concern about pollution from public fireworks. The communication was referred to the Saskatoon Environmental Advisory Committee for review and report back to City Council.

The Saskatoon Environmental Advisory Committee, at its meetings held on March 8, 2012, and May 9, 2013, considered the above matter and subsequently resolved that the Chair prepare a report for submission to City Council. The Chair drafted a report and the Committee at its June 13, 2013, meeting approved the report to be submitted to the Administration and Finance Committee for submission to City Council as information.

Your Committee has considered the matter and submits the information to City Council.

- 2. Traffic Pattern Changes – Circle Drive South
(Files CK. 6320-1 x 6050-9 and IS. 6120-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

Your Committee has considered the attached report of the General Manager, Infrastructure Services Department dated June 21, 2013, providing information on traffic pattern changes due to the opening of the Circle Drive South project this year.

Your Committee expressed concern with traffic and speeds on Confederation Drive, specifically between 22nd and 33rd Streets and the traffic changes at the Fairmont Drive exit. The Administration indicated they have an outstanding enquiry regarding the intersection at Milton Street and Confederation Drive and will be evaluating these matters and reporting back after the Circle Drive South Bridge is open and impacts on traffic are realized.

REPORT NO. 13-2013 OF THE ADMINISTRATION AND FINANCE COMMITTEE

Composition of Committee

Councillor T. Paulsen, Chair
Councillor D. Hill
Councillor A. Iwanchuk
Councillor Z. Jeffries
Councillor E. Olauson

**1. Neighbourhood Traffic Management Program
(Files CK. 6320-1 and IS. 6320-1)**

- RECOMMENDATION:**
- 1) that the Administration utilize the revised process, as outlined in the Neighbourhood Traffic Calming Guidelines and Tools, for addressing neighbourhood traffic concerns; and
 - 2) that the report of the General Manager, Infrastructure Services Department dated May 15, 2013, be referred to City Council during the 2014 Business Plan and Budget deliberations.

ADOPTED.

Your Committee has considered and supports the report of the General Manager, Infrastructure Services Department dated May 15, 2013 requesting approval for a new process for addressing neighbourhood traffic concerns, which includes community engagement to develop joint solutions. Guidelines and tools to support the process are also included.

Copies of the Neighbourhood Traffic Calming Guidelines and Tools and attachments are available for viewing in the City Clerk's Office and on the City's website at www.saskatoon.ca as part of the Council agenda.

**2. Proposed Amendments to Bylaw 7200, The Traffic Bylaw
Truck Routes
(File No. CK. 6000-1 and IS. 6332-1)**

RECOMMENDATION: that the City Solicitor be instructed to amend Bylaw 7200, The Traffic Bylaw, to reflect changes to truck routes as outlined in the report of the General Manager, Infrastructure Services Department dated July 3, 2013.

ADOPTED.

Your Committee has considered and supports the attached report of the General Manager, Infrastructure Services dated July 3, 2013 regarding the above matter.

**3. Traffic Control Neighbourhood Retrofit Program
(File No. CK. 6320-1)**

RECOMMENDATION: that the Traffic Control Neighbourhood Retrofit program be expanded to other grid roadway network neighbourhoods, as outlined in the report of the General Manager, Infrastructure Services Department dated July 22, 2013.

ADOPTED.

Your Committee has considered and supports the attached report of the General Manager, Infrastructure Services Department dated July 22, 2013 providing information on the results to date of the pilot Traffic Control Neighbourhood Retrofit program in the City Park neighbourhood, and to obtain approval to expand the program to other grid roadway network neighbourhoods.

**4. U-Pass Agreement between the City of Saskatoon and Oskayak High School
(Files CK. 7312-1 and WT – 7314-1)**

RECOMMENDATION:

- 1) that the Administration be directed to finalize an agreement with Oskayak High School for a permanent U-Pass Program based on the terms of this report,
- 2) that the Mayor and City Clerk be authorized to execute the necessary agreements; and

- 3) that the City Solicitor be instructed to draft the appropriate amendments to The Transit Fares Bylaw, 2004.

ADOPTED.

Your Committee has considered and supports the attached report of the General Manager, Utility Services Department dated July 25, 2013 regarding the above matter.

**5. LEED Energy Modelling, Measurement, and Verification Consultant
Contract Extension Approval – Remail Art Gallery of
Saskatchewan/River Landing Parkade
(Files CK. 4129-15 and CS. 4130-3 and CC. 4130-2)**

- RECOMMENDATION:**
- 1) that an extension of the consultant services contract with Enermodal Engineering Ltd. for LEED, Energy Modelling, Measurement and Verification for the Remail Art Gallery of Saskatchewan/River Landing Parkade project construction phase, for a total fee of \$115,836.00 (including disbursements and GST), be approved; and
 - 2) that the City Solicitor be instructed to prepare the extension to the consultant services agreements for execution by His Worship the Mayor and the City Clerk under the Corporate Seal.

ADOPTED.

Your Committee has considered and supports the attached report of the City Manager dated August 1, 2013 regarding the above matter.

**6. Commissioning Consultant Contract Approval – Remail Art
Gallery of Saskatchewan/River Landing Parkade
(File No. CK. 4129-15)**

- RECOMMENDATION:**
- 1) that an extension of the consultant services contract with Thurston Engineering Services for the consulting services for Fundamental and Enhanced Commissioning Agent work for the post-tender construction phase only, for a total fee of \$127,050.00 (including disbursements and GST), be approved; and

- 2) that the City Solicitor be instructed to prepare the necessary agreement for execution by His Worship the Mayor and the City Clerk under the Corporate Seal.

ADOPTED.

Your Committee has considered and supports the attached report of the City Manager dated August 1, 2013 regarding the above matter.

**7. Enquiry – Former Councillor B. Dubois (September 4, 2012)
Intersection of Konihowski and Rever Road
(File No. CK. 6320-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

Your Committee has considered and supports the attached report of the General Manager, Infrastructure Services Department dated July 22, 2013 providing information in response to an enquiry from former Councillor B. Dubois regarding the safety of the intersection of Konihowski Road and Rever Road.

**8. Traffic Collision Analysis
(File No. CK. 430-5)**

RECOMMENDATION: that the information be received.

ADOPTED.

Your Committee has considered and supports the attached report of the General Manager, Infrastructure Services Department dated July 12, 2013 providing information on the new traffic collision analysis tool which is being used to monitor and mitigate traffic collisions in the City of Saskatoon.

**9. Saskatoon Transit 2012 Annual Report
(Files CK. 430-17 and WT. – 7300-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

Your Committee has considered and supports the attached report of the General Manager, Utility Services Department dated July 22, 2013 presenting the 2012 Saskatoon Transit Annual Report that outlines the performance and activities of the branch in 2012 and included a comparative analysis of transit ridership to previous years.

**10. Residential Curbside Recycling Program – Second Quarter Report
(Files CK. 783-5 and WT 7832-10)**

RECOMMENDATION: that the information be received.

ADOPTED.

Your Committee has considered and supports the attached report of the General Manager, Utility Services Department dated July 2, 2013 providing a status update on the implementation through the second quarter of 2013.

REPORT NO. 15-2013 OF THE EXECUTIVE COMMITTEE

Composition of Committee

His Worship Mayor D. Atchison, Chair
Councillor C. Clark
Councillor T. Davies
Councillor R. Donauer
Councillor D. Hill
Councillor A. Iwanchuk
Councillor Z. Jeffries
Councillor M. Loewen
Councillor P. Lorje
Councillor E. Olauson
Councillor T. Paulsen

**1. Acquisition of 202 - 4th Avenue North
Sale of 130 and 140 - 4th Avenue North
(Enquiry – Councillor T. Paulsen – January 7, 2013
Short- and Long-Term Office Space Accommodation Strategy and Plan)
(File No. CK. 600-1 x 4020-1 x 600-5)**

RECOMMENDATION: 1) that the City acquire 202 - 4th Avenue North, 209 - 5th Avenue North, and 221 - 5th Avenue North at a purchase price of \$13.4 Million as a solution to the

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Corporation's short- and long-term office accommodation needs;

- 2) that the acquisition be funded from the City's cash holdings;
- 3) that Administration issue a tender for sale for 130 and 140 - 4th Avenue North with a reserve bid of \$15.6 Million, and that the proceeds from this sale replenish the City's cash holdings and the excess funds be used for the fit-up of 202 – 4th Avenue North;
- 4) that Administration be authorized to hire a space/interior designer on a contract employee/consultant basis to complete necessary design work that would occur over the next 18 months; and
- 5) that the City Solicitor be requested to have the appropriate agreements executed.

IT WAS RESOLVED: that the matter be considered with the presentation from the speaker. See Page No. 104.

REPORT NO. 16-2013 OF THE EXECUTIVE COMMITTEE

Composition of Committee

His Worship Mayor D. Atchison, Chair
Councillor C. Clark
Councillor T. Davies
Councillor R. Donauer
Councillor D. Hill
Councillor A. Iwanchuk
Councillor Z. Jeffries
Councillor M. Loewen
Councillor P. Lorje
Councillor E. Olauson
Councillor T. Paulsen

1. Communications to Council

From: Randy Lawrence
Date: July 29, 2013
Subject: Request for Extension of Time – Noise Bylaw
August 14 or 15, 2013 at Cairns Field
Saskatoon Baseball Council Outdoor Movie Night
(File No. CK. 185-9)

RECOMMENDATION: that the request for an extension to the time where amplified sound can be heard, under the Noise Bylaw, until 11:00 p.m., August 14 or 15, 2013 at Cairns Field for the Saskatoon Baseball Council Outdoor Movie Night be granted, subject to any administrative conditions.

ADOPTED.

Attached is a communication from Randy Lawrence, Saskatoon Baseball Council, requesting an extension of time under the Noise Bylaw, until 11:00 p.m. on either August 14 or 15, 2013, for the Saskatoon Baseball Council Outdoor Movie Night at Cairns Field. As the event is scheduled to commence on the date of the next meeting of City Council on August 14, 2013, your Committee granted advance notice of approval of the requested exemption with respect to the time amplified sound can be heard, subject to any administrative conditions.

2. 2013 Civic Services Survey
(File No. CK. 365-1)

RECOMMENDATION: that the information be received.

Your Committee has reviewed the attached report of the City Manager dated August 1, 2013, and submits the 2013 Civic Services Survey report to City Council for its information.

The referenced survey (Attachment 2) has previously been circulated, and is also available for viewing on the City of Saskatoon website www.saskatoon.ca, by clicking: "R", Reports to Council, City of Saskatoon Annual Civic Services Survey – June 2013.

Communications Consultant Rogstad presented the 2013 Civic Services Survey.

IT WAS RESOLVED: that the information be received.

3. Paved Roadways – Condition Summary
(File No. CK. 6315-1)

RECOMMENDATION: that the information be received.

Your Committee has considered the attached report of the General Manager, Utility Services Department dated July 24, 2013, providing the annual Condition Rating Summary, Paved Roadways Report (2012) and the roadway treatment plans for 2013. The report is submitted to City Council for its information.

Strategic Services Manager Frank provided an overview of the report.

IT WAS RESOLVED: that the information be received.

4. Neighbourhood and Primary Roadway and Sidewalk Preservation
(File No. CK. 6315-1)

RECOMMENDATION:

- 1) that neighbourhood roadway and sidewalk preservation be funded separately from primary roadway and sidewalk preservation; and
- 2) that the Administration report separately on the Neighbourhood and Primary Networks in future years.

Attached is a report of the General Manager, Utility Services Department dated July 25, 2013, providing information and recommendations regarding options for roadway and sidewalk preservation planning.

Your Committee has reviewed this report and supports the recommendations outlined above.

Strategic Services Manager Frank provided an overview of the report.

IT WAS RESOLVED: that the recommendation of the Executive Committee be adopted.

**5. Roadway Design Standards
AND
Enquiry – Councillor Z. Jeffries (December 10, 2012)
Design-Build Warranty Process – New Roads and Rehabilitation
(File No. CK. 6000-1)**

RECOMMENDATION: that the information be received.

At the meeting of City Council held on December 10, 2012, Councillor Jeffries made the following enquiry:

‘Can Administration please report back on the feasibility of using a design-build-warranty process when building new roads or undertaking large road rehabilitation projects with a goal of extending the life of our roads and saving money.’

Attached is a report of the General Manager, Utility Services Department dated July 24, 2013, providing information in response to the enquiry from Councillor Jeffries. The report discusses design-build-warranty and Saskatoon’s roadway design standards.

Your Committee has reviewed this report and is forwarding it to City Council for its information.

Strategic Services Manager Frank provided an overview of the report.

IT WAS RESOLVED: that the information be received.

**6. Paved Roadways – Summer and Winter Operational Service Level Increases
(File No. CK. 6315-1)**

RECOMMENDATION: that the operational changes outlined in the report of the General Manager, Utility Services Department dated July 24, 2013, be approved in principle and forwarded to the 2014 Business Plan and Budget deliberations.

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The following enquiry was made by Councillor Iwanchuk at the meeting of City Council held on January 7, 2013:

'Would the administration please report on options and costs of a comprehensive snow clearing and removal system, to be presented to Council in time for the 2014 budget deliberations including but not limited to:

1. Residential snow clearing and removal;
2. Lowering the requirement that is currently six inches for ruts in residential areas before they are shaved;
3. Response time for clearing Priority 1, 2 and 3 streets, and the criteria for determining the priority level of streets;
4. Acceptable height of windrows on boulevards;
5. Snow removal in school zones, and
6. Sidewalk clearing in commercial and residential areas.

I would appreciate comparisons of other municipalities in Western Canada.'

In addition, on May 21, 2013 City Council considered Clause E3, Administrative Report No. 9-2013, in response to Councillor Paulsen's March 18, 2013 enquiry regarding Enforcement – Street Sweeping Notices and Parking Restrictions for Entire Neighbourhoods Designated for Street Sweeping, and referred the following matters back to the Administration for further review and report:

- a) the process of a zone system, including costs;
- b) incorporating towing costs in the price of a ticket and the subsequent amount of the ticket; and
- c) towing capacity, costs for a fall sweep, potential use of the private sector, increased staffing issue, street sweep in front of schools, and sweep schedule timeline reduction from 8 weeks to 4 weeks.

Attached is a report of the General Manager, Utility Services Department, dated July 24, 2013, presenting operational changes that could be made that would significantly increase the City's pothole patching, street sweeping, and snow clearing service levels. The report addresses the street sweeping and snow clearing items. The process of a zone system and towing of vehicles is addressed in a separate report.

Your Committee has reviewed this report and recommends that it be approved in principle and forwarded to the 2014 Business Plan and Budget deliberations.

General Manager, Utility Services Jorgenson provided an overview of the report.

IT WAS RESOLVED: 1) *that the operational changes outlined in the report of the General Manager, Utility Services Department dated July 24, 2013, be approved in principle and*

forwarded to the 2014 Business Plan and Budget deliberations;

- 2) *that the Administration report further on options for improvements to street sweeping services in new and developing neighbourhoods; and*
- 3) *that the Administration report back on options for improving the schedule for neighbourhoods missed due to equipment failure.*

**7. Street Sweeping Notification and Towing Options
AND
Enquiry – Councillor D. Hill (January 7, 2013)
Towing Vehicles – Posted Areas for Snow Cleaning/Street Sweeping
(File No. CK. 6290-1)**

RECOMMENDATION:

- 1) that the Administration take the necessary steps to implement an enhanced parking enforcement Pilot Program for the spring area sweep and snow clearing programs, in 9 to 12 neighbourhoods, in 2014 as outlined in the attached report;
- 2) that the Administration significantly increase efforts to notify residents of snow clearing and area sweeping on residential streets;
- 3) that the Administration increase the towing efforts in posted areas with the objective to Courtesy Tow all vehicles illegally parked during both snow clearing and sweeping operations;
- 4) that the Administration implement a two-tier Snow Route approach as outlined in this report;
- 5) that the City Solicitor prepare and bring forward the necessary bylaw changes required to implement neighbourhood-based parking controls and increase the ticket cost from \$50 to \$100; and
- 6) that in 2014, prior to the 2015 budget process, the Administration report on the success of the Pilot Program and make a recommendation regarding next steps.

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The following enquiry was made by Councillor Hill at the meeting of City Council held on January 7, 2013:

'Would the Administration report on what resources, from private sector and City operations, would be required to tow all vehicles from areas posted for snow clearing or street sweeping.'

In addition, on May 21, 2013 City Council considered Clause E3, Administrative Report No. 9-2013, in response to Councillor Paulsen's March 18, 2013 enquiry regarding Enforcement – Street Sweeping Notices and Parking Restrictions for Entire Neighbourhoods Designated for Street Sweeping, and referred the following matters back to the Administration for further review and report:

- a) the process of a zone system, including costs;
- b) incorporating towing costs in the price of a ticket and the subsequent amount of the ticket; and
- c) towing capacity, costs for a fall sweep, potential use of the private sector, increased staffing issue, street sweep in front of schools, and sweep schedule timeline reduction from 8 weeks to 4 weeks.

Attached is a report of the General Manager, Utility Services Department, dated August 1, 2013, providing information and options regarding how citizens could be notified when their area will be swept or snow cleared, and options regarding ticketing and towing of vehicles left on the street. This report deals with the notification and parking components of the above-referenced resolution of City Council. Sweeping and snow clearing program service level options have been addressed under a separate report.

Your Committee has reviewed this report and supports the recommendations outlined above.

The City Clerk distributed copies of a letter from Glen Reid, dated August 13, 2013, submitting comments regarding the above.

General Manager, Utility Services Jorgenson provided an overview of the report.

IT WAS RESOLVED: that the recommendation of the Executive Committee be adopted.

**8. Project Schedule – North Commuter Parkway Project
Capital Project 2407 – IS North Commuter Bridge
(File No. CK. 6050-10)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a report of the General Manager, Infrastructure Services Department dated July 19, 2013, advising City Council that the Administration has commenced the procurement for the P3 business case for the North Commuter Parkway project, and provided expected project timelines.

Your Committee is forwarding this report to City Council for its information.

**9. Purchase of Land along Idylwyld Drive South
(File No. CK. 4020-1)**

RECOMMENDATION:

- 1) that the Real Estate Manager be authorized to purchase the vacant lands at 120 Idylwyld Drive South (as shown on Attachment 1) from 621217 Saskatchewan Ltd. at a total purchase price of \$2.4M;
- 2) that the City Solicitor's Office be requested to administer the required documentation to complete this transaction; and
- 3) that the purchase price of \$2.4M be funded from the Property Realized Reserve. Legal and Administration costs, plus disbursements, will also be withdrawn from the Property Realized Reserve.

ADOPTED.

Your Committee has considered the following report of the City Manager dated July 24, 2013, regarding the purchase of vacant land along Idylwyld Drive South for future development/use and supports the above recommendations.

'TOPIC AND PURPOSE

To receive approval for the purchase of vacant land totalling approximately 21,740 square feet along Idylwyld Drive South in downtown Saskatoon at a purchase price of \$2.4M.

REPORT HIGHLIGHTS

1. Strategic land purchases support the sustainability of City-owned facilities.
2. The Terms of the Purchase Agreement regarding the payment of the purchase price.

STRATEGIC GOAL

This report supports the long-term strategy of establishing the City Centre as a cultural and entertainment district with employment, corporate offices and store-front retail under the City's Strategic Goal of Sustainable Growth.

BACKGROUND

The City of Saskatoon currently owns the properties at 110 Idylwyld Drive, 126 Idylwyld Drive and the lane running between these parcels. 126 Idylwyld Drive and the lane were purchased in March of 2013, while 110 Idylwyld Drive was purchased in a few phases between the 1950s and 1970s.

110 Idylwyld Drive is currently used as a public parking lot operated by the City's Parking Services group.

The lands for acquisition consist of four vacant parcels situated on the east side of Idylwyld Drive between 22nd Street and the south entrance to Auditorium Avenue. 120 Idylwyld Drive South is a midblock, approximately 21,740 square feet in size.

The legal descriptions of the four parcels are as follows:

1. 120 Idylwyld Drive South, Lot E, Plan No. G110 Ext 0, as described on Certificate of Title 97S39481, Surface Parcel No. 136210722
2. 120 Idylwyld Drive South, Lot F, Plan No. G110 Ext 0, as described on Certificate of Title 97S39481, Surface Parcel No. 136210733
3. 120 Idylwyld Drive South, Lot G, Plan No. G110 Ext 0, as described on Certificate of Title 97S39481, Surface Parcel No. 136210744
4. 120 Idylwyld Drive South, Lot E, Plan No. G110 Ext 0, as described on Certificate of Title 97S39481, Surface Parcel No. 136210755

REPORT

Strategic Land Purchases

The lands being proposed for acquisition are strategically located west of TCU Place and the YMCA. These sites could immediately provide overflow or replacement parking for TCU Place, thus ensuring that on-going parking requirements for the City-owned facility are maintained.

The site at 120 Idylwyld Drive is partially paved and currently being utilized as a pay parking lot operated by a private parking lot management company. The agreement for the management of this parking lot can be terminated upon six months notice if required.

As the City would now own 110, 120, and 126 Idylwyld Drive, it would be financially prudent to review the parking lot design, the parking lot management agreements in place, lighting, pavement conditions, entrances, and overall use of the sites to ensure maximum revenues are being generated. It is anticipated that a report will be presented to Council detailing our findings and providing recommendations of any advantageous improvements to the three lots.

Terms of the Agreement

The City's Real Estate Services has negotiated a purchase agreement with the property owner, 621217 Saskatchewan Ltd., to acquire their land. Noteworthy details of the Offer to Purchase Agreement are as follows:

Purchase Price

- \$2.4M total with an initial deposit of \$50,000 to be paid within 15 days of acceptance of the Offer to Purchase.
- Approximately \$1.35M (less adjustments) on Closing Date of August 30, 2013.
- \$1M on March 30, 2014.

Conditions Precedent

- City Council approval by August 16, 2013.
- Possession shall coincide with Closing Date (August 30, 2013).

Other Terms and Conditions of the Agreement

- Adjustments of all taxes against the Land shall be as of the Closing Date.
- Additional payment of \$9,500 for compensation of a utility deposit that is currently held with the City.

OPTIONS TO THE RECOMMENDATION

An option would be to not approve the purchase of this land. The Administration does not recommend this option as this land would ensure that on-going parking requirements for TCU Place are maintained.

POLICY IMPLICATIONS

There are no identified policy implications.

FINANCIAL IMPLICATIONS

Sufficient funds for this purchase exist in the Property Realized Reserve. The funds in the Property Realized Reserve originated from land development profits.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

None required.

COMMUNICATION PLAN

A communication plan is not required at this time.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

It is anticipated that a report will be presented to Council detailing our findings and provide recommendations for improvements to be made to the parking lots at 110, 120, and 126 Idylwyld Drive.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications identified at this time.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

ATTACHMENT

1. Location Diagram Indicating Proposed Land Acquisition.”

His Worship the Mayor assumed the Chair.

Moved by Councillor Olauson, Seconded by Councillor Donauer,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

**REPORT NO. 13-2013 OF THE PLANNING AND OPERATIONS COMMITTEE -
CONTINUED**

1. **Enquiry – Councillor E. Olauson (June 24, 2013)
Implications of Amendments to Antenna Systems Policy No. C09-037
To Make Relevant Groups Aware of Placement; and
Amendments to Antenna Systems Policy No. C09-037 Concerning
Amateur Radio
(Files CK. 230-3 and PL 185-3-6)**
-

RECOMMENDATION: that the Antenna Systems Policy No. C09-037 be amended as follows:

- a) exclude amateur radio antenna less than 15 metres in height from the requirements of the policy;
- b) provide relaxations for amateur radio antenna greater than 15 metres in height with respect to submission, consultation, and fee requirements, as noted in the report;
- c) encourage proponents to submit an area radius map and/or list of preferred locations for a new antenna-supporting structure in their initial submission to the City;

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- d) include new design guidelines for antenna-supporting structures proposed within or adjacent to lands considered as park space; and
- e) all antenna-supporting structures, regardless of height, located directly within, or 30 metres or less from the boundary of lands designated as Municipal Reserve, Environmental Reserve, or otherwise considered as park space, require public consultation.

Your Committee has considered the attached report of the General Manager, Community Services Department dated July 29, 2013, proposing amendments to Antenna Systems Policy C09-037 in response to concerns expressed by the Saskatoon Amateur Radio Club regarding the policy and implications on amateur radio. The report also responds to an enquiry by Councillor Olauson regarding the recent placement of a cell tower in the Briarwood neighbourhood.

Your Committee heard a presentation from Mr. Sean D. Kok expressing concern regarding the public consultation process and that the 200-metre notification radius is not inclusive of all stakeholders, referencing neighbourhoods, users of parks, campsites, skating oval, ball diamonds, etc. He also indicated that there could be a negative effect on property values where these towers are erected.

Your Committee considered a letter dated August 8, 2013, from Mr. Walter Katelnikoff, President, Holiday Park Community Association, requesting the public consultation process be improved to include the whole community. A copy of the letter is attached.

Discussion was held and your Committee requested the Administration provide a further report on the Meewasin Valley Authority's responsibilities regarding poles erected near the riverbank, possible amendment to the policy to have the triggering height for public consultation be 14 metres rather than 15 metres, and review of the 200-metre notification radius.

Following review of the entire matter, your Committee puts forward the above recommendations at this time.

The City Clerk distributed copies of a letter from Garry Schwartz, President, Saskatoon Amateur Radio Club, dated August 12, 2013, requesting to speak to Council regarding the above.

Moved by Councillor Hill, Seconded by Councillor Jeffries,

THAT Garry Schwartz be heard.

CARRIED.

Mr. Garry Schwartz, President, Saskatoon Amateur Radio Club, expressed support for the recommendations put forward.

Moved by Councillor Donauer, Seconded by Councillor Olauson,

THAT the recommendations of the Planning and Operations Committee be adopted.

CARRIED.

REPORT NO. 15-2013 OF THE EXECUTIVE COMMITTEE - CONTINUED

- 1) Acquisition of 202 - 4th Avenue North
Sale of 130 and 140 - 4th Avenue North
(Enquiry – Councillor T. Paulsen – January 7, 2013
Short- and Long-Term Office Space Accommodation Strategy and Plan)
(File No. CK. 600-1 x 4020-1 x 600-5)**
-

- RECOMMENDATION:**
- 1) that the City acquire 202 - 4th Avenue North, 209 - 5th Avenue North, and 221 - 5th Avenue North at a purchase price of \$13.4 Million as a solution to the Corporation's short- and long-term office accommodation needs;
 - 2) that the acquisition be funded from the City's cash holdings;
 - 3) that Administration issue a tender for sale for 130 and 140 - 4th Avenue North with a reserve bid of \$15.6 Million, and that the proceeds from this sale replenish the City's cash holdings and the excess funds be used for the fit-up of 202 – 4th Avenue North;
 - 4) that Administration be authorized to hire a space/interior designer on a contract employee/consultant basis to complete necessary design work that would occur over the next 18 months; and
 - 5) that the City Solicitor be requested to have the appropriate agreements executed.

Your Committee has considered the following report of the City Manager dated July 12, 2013 and supports the recommendations outlined above:

“TOPIC AND PURPOSE

The purpose of this report is to request Council’s approval for the purchase of the land and buildings located at 202 – 4th Avenue North, and the vacant lots located at 209 and 221 – 5th Avenue North, all owned by Vecima Networks. The purchase is part of the strategy to address the Corporation’s short- and long-term office accommodation needs.

The report also requests Council’s approval to sell the current Saskatoon Police Service building and parking lot, located at 130 and 140 - 4th Avenue North. The proceeds from the sale will be used to replenish the City’s cash reserves used for acquisition of the Vecima property, and to complete required design work to 202 – 4th Avenue North. Finally, the report requests Council’s approval to hire a contract employee/consultant to complete the required design for the 202 – 4th Avenue North building.

REPORT HIGHLIGHTS

1. Due diligence investigations have been completed regarding the purchase of the property. The results of these investigations are favourable.
2. The purchase of 202 - 4th Avenue North would be funded from the City’s cash holdings and later replenished from the proceeds of the sale of the former Police Services building and parking lot on 4th Avenue.
3. External City leases, a current annual expense of approximately \$1 Million, would be relocated to 202 – 4th Avenue North.
4. A contract employee/consultant would help to ensure that the relocation of City employees currently located in City buildings and externally leased office space is both efficient and timely.
5. The currently leased out space at 202 – 4th Avenue North provides revenue for the City.

STRATEGIC GOAL(S)

Moving forward with this component of the Corporation’s short- and long-term accommodation goals would support the City’s Strategic Goals in the following way:

- Demonstrate short- and long-term fiscal responsibility in terms of the location and management of the Corporation's office accommodations.
- Continually improve our customer service standards, experiences, and satisfaction using innovative and creative means to design and plan our corporate office space.
- Display environmental leadership in the way our corporate space is used and designed.
- Ensure the City remains a preferred employer able to attract and retain skilled and talented workers from a variety of backgrounds and professional disciplines.

In addition to supporting the City's Strategic Goals, acquiring 202 – 4th Avenue North supports the City Centre Plan which recognizes a significant benefit to creating a civic node, or plaza, located in the general area of the 23rd Street Transit Mall, City Hall, and the Frances Morrison Library. The acquired space would be a beneficial step in that direction as office staff currently located in several locations would be brought together into one general area identified for a civic node/plaza.

BACKGROUND

In February 2013, Vecima Networks contacted the City's Real Estate Services group indicating their interest in selling their 202 - 4th Avenue North property.

Vecima was aware of the City's potential interest in the property dating back to 2005-2006 when the property was previously for sale and subsequently, purchased by Vecima. At that time, however, the City's intended use of the building was for Saskatoon Police Services, an option which was later determined to be unsuitable for their long-term space requirements.

REPORT

The property located at 202 – 4th Avenue North is a four-storey building consisting of approximately 74,000 square feet of above-grade area, plus approximately 19,000 square feet of basement area. It was built in 1959 and used by Canada Post until it was purchased by Vecima Networks in 2006. Included with the purchase of 202 - 4th Avenue North is 209 - 5th Avenue North and 221 - 5th Avenue North, both of these lots on 5th Avenue are adjacent to the building site, and are currently used for parking.

The property meets the long-term accommodation needs of the City in the following ways:

- A preliminary estimate of the additional space required to meet our current and future employee needs over the next twenty years is about 55,000 square feet of net useable space. The size of this building meets our current space requirements while providing opportunity for future growth.
- With only modest renovations, the building can provide modern work spaces that allow for natural light.
- The lots 221 – 5th Avenue North and 209 – 5th Avenue North are included in the purchase and could be used for parking.
- The building is located close to City Hall which paves the way for a civic node or plaza located in the downtown area, supporting the City Centre Plan.
- The cost to purchase the property is economically responsible and cost-effective when compared to other options like new building construction or additions to City Hall.
- Staff currently located in leased offices throughout the city would move to the new property, reducing our current annual lease costs of approximately \$1 Million and growing. Based on our current amount of external lease space, estimated lease costs over the next twenty years could be in the range of approximately \$33 Million.
- The building provides a source of revenue for the City as the main floor is currently leased at market rates to the Greater Saskatoon Chamber of Commerce, Saskatoon Tourism, and the Saskatoon Regional Economic Development Authority, all tenants whose work complements that of the City. This also provides longer-term space availability for City staff if required in the future.

Results of Due Diligence Investigations

Structural Assessment (BBK Engineering) - Structural analysis performed on select members confirms that the design is compatible with the live loads specified on the original 1959 structural drawings. The structural assessment also indicated that capacity exists within the original design for an addition of a fifth floor. The firm states: "In general, for a building that is fifty years old, it appears to be performing quite well."

Pre-renovation Hazardous Building Materials Survey Report (PHH ARC Environmental) - Asbestos-containing building materials were present.

Abatement work for the asbestos-containing building materials has been estimated at \$170,000. This would occur as part of the planned renovations of the space.

Building Conditions Assessment Report (AMERESCO Asset Sustainability) - The building elements were reviewed and a 20-year life cycle renewal forecast for the mechanical, electrical, and architectural elements was provided. Significant items identified for replacement in the short term include roof replacement in the next five years. It should also be noted that replacing the buildings' original steel windows would provide a potential for energy conservation.

Facility Accessibility Design Standards (FADS) Assessment (ADA Architecture) - The intent of the FADS is to ensure civic spaces are conveniently accessible by all. The assessment reviewed the current building layout against the FADS document that has been approved in principle. A number of deficiencies were found that could be improved ranging from insufficient manoeuvring spaces and door widths, to areas that require improved signage. The intent of the recommendations is to make the space more easily accessible and usable by all.

Funding to Purchase 202 – 4th Avenue North

Real Estate Services has negotiated a purchase price of \$13.4 Million for 202 – 4th Avenue North, 209 - 5th Avenue North, and 221 - 5th Avenue North. This purchase price falls in line with two appraisals of \$12.35 Million and \$13.5 Million completed for the building and adjacent sites.

The acquisition of the building would be funded from the City's cash holdings. Proceeds from the sale of the Police Services building would be used to replenish the City's cash holdings. Until such time as the funds are repaid in full, interest would be applied to the specific capital project at a rate equivalent to the City's expected investment return.

A recent appraisal of the former Police Services building and adjacent parking lot indicates a value of \$15.6 Million. As this site would no longer be needed by the City, a tender for the sale of the building and adjacent parking lot would be issued immediately with a reserve bid of \$15.6 Million.

Any excess revenues from the sale would be used for re-design purposes at 202 – 4th Avenue North.

External City Leases Relocated to 202 – 4th Avenue North

Purchasing 202 – 4th Avenue North would allow for the relocation and consolidation of various civic offices that are currently located in externally leased

spaces. The relocation of such leases would allow for a reduction in the annual leasing costs of approximately \$1 Million.

Contract Employee/Consultant to Ensure Relocations are Efficient and Timely

Funds have been identified for professional services for 2013 (designers, engineers, consultant, etc.). Hiring a space/interior designer on a contract employee/ consultant basis would help ensure the necessary design work to be completed over the upcoming months is completed in an efficient and timely manner.

Leased space in 202 - 4th Avenue North building provides revenue for the City:

Currently, 23,053 square feet of space within the building is leased to organizations including: Ministry of Government Services, Greater Saskatoon Chamber of Commerce, Saskatoon Jazz Society, Board of Police Commissioners, Saskatchewan Tourism, and Saskatoon Regional Economic Development Authority. These lease funds provide a revenue stream for the City and would be used to offset the operating costs of the building. Annual lease revenues from current agreements are \$459,000. Providing the lessees exercise their options to renew, lease expiration dates range from March 31, 2020, to April 30, 2028.

OPTIONS TO THE RECOMMENDATION

Acquisition of this property is considered to be the most reasonable and responsible solution to our short- and long-term accommodation requirements. An option would be to not endorse the acquisition of 202 - 4th Avenue North and utilize 130 and 140 - 4th Avenue (the former Saskatoon Police Services building) as interim civic office space and continue to investigate other long-term accommodation solutions. While the current Police building offers a prime location and could be renovated for short-term use, a thorough investigation of the space revealed it does not meet the City's long-term corporate office space requirements.

In addition, the opportunity to acquire 202 - 4th Avenue North is unlikely to be available in the future.

Other options considered but not recommended:

- Adding space to the existing City Hall - Adding floors onto the newer portion of the building and other configuration options could cost an estimated \$350 per square foot for construction. The total cost would be

about \$19.3 Million. This is not a cost-effective option and would not serve the long-term accommodation needs.

- Frances Morrison Library could provide a significant space option; however, the Library's future expansion plans have yet to be established, so it's undetermined if and when this property would be available. Extensive renovations would also be required to make the Library space suitable for office space.
- Building a new City Hall could be an option. Given the current construction costs in Saskatoon and downtown land values, this is a not a fiscally responsible option.
- The cost to build a new, separate 74,000 square foot office building (similar in size to 202 – 4th Ave.) is estimated to be approximately \$22 Million, plus land costs. This is not a cost-effective option.
- Continuing to lease space in the downtown area is another option; however, the estimated cost of leasing 55,000 square feet (based on a preliminary estimate to meet the current and additional employee needs over the next 20 years) is about \$33 Million. This is not a viable solution to the City's long-term accommodation needs.

POLICY IMPLICATIONS

There are no policy implications anticipated at this time.

FINANCIAL IMPLICATIONS

It is intended that the purchase of 202 - 4th Avenue North be funded using the City's cash holdings and replenished using funds from the sale of the former Saskatoon Police Services building and adjoining parking lot. Any excess revenues from this sale would be used for financing the re-design of the building.

The funds currently designated in Capital Project 1949 would be used for space improvements and office fit-up at 202 - 4th Avenue North.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Stakeholder involvement has included discussions with Facilities Design Staff, Facilities Office Buildings Section, Corporate Services Department regarding financing, the Leadership Team, and various other Civic departments.

COMMUNICATION PLAN

A communication plan has been prepared regarding the purchase of the building for short- and long-term accommodation needs, and the Civic Accommodations Planning Project in general.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

Once the tender for 130 and 140 - 4th Avenue North closes, City Council would be presented with a report indicating the result of the tender and direction to complete the transaction with the successful bidder.

ENVIRONMENTAL IMPLICATIONS

As previously noted, a pre-renovation hazardous building materials survey was conducted which identified asbestos-containing building materials. Abatement work for the asbestos-containing building materials would occur as part of the planned renovations of the space.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

Section 3.4 of the CPTED Administrative Policy indicates that a renovation review may be necessary depending on the extent of public access and the potential of the design to put employees or the public at risk.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.”

The City Clerk distributed copies of a letter from Frank Regier, dated August 9, 2013, requesting to speak to Council regarding the above.

Moved by Councillor Hill, Seconded by Councillor Jeffries,

THAT Frank Regier be heard.

CARRIED.

His Worship the Mayor ascertained that Mr. Regier was not present in the gallery.

*Moved by Councillor Olauson, Seconded by Councillor Donauer,
THAT the recommendations of the Executive Committee be adopted.*

CARRIED.

COMMUNICATIONS TO COUNCIL

The following communications were submitted and dealt with as stated:

B. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL

1) Robin Dick, dated July 12

Submitting comments with respect to funding allocated to the Smart Garbage System.
(File No. CK. 7830-3)

RECOMMENDATION: that the information be received.

*Moved by Councillor Donauer, Seconded by Councillor Davies,
THAT the information be received.*

CARRIED.

2) Dmitriy Chesnakov, dated July 13

Requesting that the Noise Bylaw be amended for long-term construction projects. (File
No. CK. 185-1)

RECOMMENDATION: that the direction of Council issue.

*Moved by Councillor Donauer, Seconded by Councillor Jeffries,
THAT the matter be referred to the Administration for review and report.*

CARRIED.

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3) Carmen Bell, dated July 16

Expressing gratitude to City Council and City of Saskatoon staff for the assistance received in connection with the Subaru Saskatoon Triathlon, which took place on June 30, 2013. (File No. CK. 205-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Davies, Seconded by Councillor Hill,

THAT the information be received.

CARRIED.

4) Deborah Graham, President, Riversdale Community Association, dated July 12

Requesting that His Worship the Mayor, City Councillors and the Administration meet with the Riversdale, King George, Pleasant Hill, Holiday Park and Caswell Hill Community Associations to discuss the potential for a civic centre for these neighbourhoods. (File No. CK. 600-1)

RECOMMENDATION: that the direction of Council issue.

Moved by Councillor Lorje, Seconded by Councillor Hill,

THAT the matter be referred to the Administration for appropriate handling.

CARRIED.

5) Justin McGowan, President, Caswell Hill Community Association, dated July 12

Expressing support for the creation of a civic centre serving Riversdale, King George, Pleasant Hill, Holiday Park and Caswell Hill, and requesting to meet with His Worship the Mayor, City Councillors and the Administration. (File No. CK. 600-1)

RECOMMENDATION: that the direction of Council issue.

Moved by Councillor Lorje, Seconded by Councillor Hill,

THAT the matter be referred to the Administration for appropriate handling.

CARRIED.

6) Glen Ertell, Branch Manager, Northern Resource Trucking LP, dated July 16

Advising that Mr. Brock Girling will replace Mr. Lloyd Driedger as the representative for the trucking industry on the Traffic Safety Committee. (File No. CK. 225-8)

RECOMMENDATION: that Mr. Brock Girling be appointed to replace Mr. Lloyd Driedger as the Saskatchewan Trucking Association, trucking industry representative on the Traffic Safety Committee to the end of 2014.

Moved by Councillor Donauer, Seconded by Councillor Olauson,

THAT Mr. Brock Girling be appointed to replace Mr. Lloyd Driedger as the Saskatchewan Trucking Association, trucking industry representative on the Traffic Safety Committee to the end of 2014.

CARRIED.

7) Tim Kurka, Manager, Member Services, Saskatoon Region Association of Realtors, dated July 22

Advising that Mr. Lloyd Minion will represent the Saskatoon Region Association of Realtors Inc., on the Municipal Heritage Advisory Committee. (File No. CK. 225-18)

RECOMMENDATION: that Mr. Lloyd Minion be appointed to the Municipal Heritage Advisory Committee to the end of 2013, representing the Saskatoon Region Association of Realtors Inc.

Moved by Councillor Donauer, Seconded by Councillor Olauson,

THAT Mr. Lloyd Minion be appointed to the Municipal Heritage Advisory Committee to the end of 2013, representing the Saskatoon Region Association of Realtors Inc.

CARRIED.

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8) Jennifer Quiring, dated July 23

Expressing concerns with respect to rental properties. (File No. CK. 150-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Olauson,

THAT the information be received.

CARRIED.

9) Brigitte Buehler, dated July 23

Submitting comments with respect to potholes. (File No. CK. 6315-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Olauson,

THAT the information be received.

CARRIED.

10) Donna Thiessen, July 22

Requesting permission for temporary closure and temporary painting of the pavement at the intersection of 21st Street and Avenue O South on September 21, 2013, from 8:00 a.m. to 4:00 p.m., in conjunction with the Crime Free Multi-Housing Project Community Block Party/Barbecue. (File No. CK. 205-1)

RECOMMENDATION: that the requests for temporary closure of the 21st Street and Avenue O South intersection on September 21, 2013, from 8:00 a.m. to 4:00 p.m.; and for the painting of a temporary design on the pavement in conjunction with a community block party/barbecue, be approved subject to administrative conditions.

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Moved by Councillor Donauer, Seconded by Councillor Olauson,

THAT the requests for temporary closure of the 21st Street and Avenue O South intersection on September 21, 2013, from 8:00 a.m. to 4:00 p.m.; and for the painting of a temporary design on the pavement in conjunction with a community block party/barbecue, be approved subject to administrative conditions.

CARRIED.

11) Thomas Bell, dated July 29

Requesting permission to extend the Noise Bylaw to 12:30 a.m., for an outdoor special event, Roofstock, to take place on August 31, 2013, in the Hotel Senator's parking lot.

RECOMMENDATION: that the request for an extension to the Noise Bylaw to 12:30 a.m. for an outdoor special event on August 31, 2013, to be held in the Hotel Senator's parking lot, be approved subject to any administrative conditions.

Moved by Councillor Donauer, Seconded by Councillor Olauson,

THAT the request for an extension to the Noise Bylaw to 12:30 a.m. on September 1, 2013, for an outdoor special event on August 31, 2013, to be held in the Hotel Senator's parking lot, be approved subject to any administrative conditions.

CARRIED.

12) Thomas Bell, dated July 29

Requesting permission for temporary closure of part of the lane between the Senator Hotel and the Glengarry Building from 12:00 p.m., August 31, 2013 to 3:00 a.m., September 1, 2013, for an outdoor event, Roofstock.

RECOMMENDATION: that the request for temporary closure of part of the lane between the Senator Hotel and the Glengarry Building, from 12:00 p.m., August 31, 2013 to 3:00 a.m., September 1, 2013, for an outdoor event, Roofstock, be approved subject to any administrative conditions.

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Moved by Councillor Donauer, Seconded by Councillor Olauson,

THAT the request for temporary closure of part of the lane between the Senator Hotel and the Glengarry Building, from 12:00 p.m., August 31, 2013 to 3:00 a.m., September 1, 2013, for an outdoor event, Roofstock, be approved subject to any administrative conditions.

CARRIED.

13) Deborah Apps, President and CEO, Trans Canada Trail, dated July 18

Providing an update on the progress and activities of the Trans Canada Trail over the past three months. (File No. CK. 277-4)

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Olauson,

THAT the information be received.

CARRIED.

14) Kimberly Evans, Social Coordinator, Stonebridge Community Association, dated July 31

Requesting permission to extend the Noise Bylaw for an outdoor movie night on August 22, 2013, in Alexander Young MacGillvary Park. (File No. CK. 185-9)

RECOMMENDATION: that the request for an extension of the Noise Bylaw to 10:00 p.m. on Thursday, August 22, 2013, for an outdoor movie night in Alexander Young MacGillvary Park, be approved subject to any administrative conditions.

Moved by Councillor Donauer, Seconded by Councillor Olauson,

THAT the request for an extension of the Noise Bylaw to 10:00 p.m. on Thursday, August 22, 2013, for an outdoor movie night in Alexander Young MacGillvary Park, be approved subject to any administrative conditions.

CARRIED.

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15) Raymond I. Latimer, undated

Suggesting a CN and CP shared rail within the City of Saskatoon. (A copy of the map showing the proposal for a shared rail line will be available for review at the meeting and in the City Clerk's Office.) (File No. CK. 6170-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Olauson,

THAT the information be received.

CARRIED.

16) Tom Powell, dated July 6

Requesting that the Traffic Bridge be preserved and made into a pedestrian and cycle bridge that would blend with River Landing. (File No. CK. 6050-8)

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Olauson,

THAT the information be received.

CARRIED.

17) Ashu M. G. Solo, undated

Submitting comments with respect to the City honoring researchers and war veterans. (File No. CK. 4040-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Olauson,

THAT the information be received.

CARRIED.

18) Kevin Doherty, Minister of Parks, Culture and Sport, dated July 22

Acknowledging receipt of correspondence from the City of Saskatoon requesting the establishment of a Provincial Athletics Commission to sanction professional combative sports, and advising that the Ministry of Parks, Culture and Sport is currently reviewing the matter.

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Olauson,

THAT the information be received.

CARRIED.

19) Judy Barkman, Secretary, Lakeview Community Association, dated August 6 and 7

Requesting permission to extend the Noise Bylaw to 10:00 p.m., on Saturday, September 7, 2013, for a Family Movie Night; and from 10:30 a.m. until 5:00 p.m., on Sunday, September 8, 2013, for the annual Rider Day in the Park. Both events will take place in Lakeview Park. (File No. CK. 185-9)

RECOMMENDATION: that the request for an extension of the Noise Bylaw, to 10:00 p.m. on Saturday, September 7, 2013, and from 10:30 a.m. to 5:00 p.m., on Sunday, September 8, 2013, for events to take place in Lakeview Park, be approved subject to any administrative conditions.

Moved by Councillor Donauer, Seconded by Councillor Olauson,

THAT the request for an extension of the Noise Bylaw, to 10:00 p.m. on Saturday, September 7, 2013, and from 10:30 a.m. to 5:00 p.m., on Sunday, September 8, 2013, for events to take place in Lakeview Park, be approved subject to any administrative conditions.

CARRIED.

20) Dave Denny, General Manager, The Drinkle Building, dated August 7

Requesting permission to close the west side of 3rd Avenue South, between 22nd Street and 21st Street, on Sunday, September 8th, 2013, from 10:00 a.m. to 10:00 p.m., in

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conjunction with Drinklefest, an event to celebrate the 100-year anniversary of the Drinkle Building. (File No. CK. 205-1)

RECOMMENDATION: that the request for temporary closure of the west side of 3rd Avenue South, between 22nd Street and 21st Street, on Sunday, September 8, 2013, from 10:00 a.m. to 10:00 p.m., be approved subject to administrative conditions.

Moved by Councillor Donauer, Seconded by Councillor Olauson,

THAT the request for temporary closure of the west side of 3rd Avenue South, between 22nd Street and 21st Street, on Sunday, September 8, 2013, from 10:00 a.m. to 10:00 p.m., be approved subject to administrative conditions.

CARRIED.

21) Shellie Bryant, Secretary, Development Appeals Board, dated July 19

Submitting a Notice of Hearing of the Development Appeals Board regarding property located at 3366 Fairlight Drive. (File No. CK. 4352-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Olauson,

THAT the information be received.

CARRIED.

22) Brenda Peterson, dated July 10

Submitting comments regarding rail lines through the city. (File No. CK. 6170-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Olauson, Seconded by Councillor Iwanchuk,

THAT the information be received.

CARRIED.

23) **Nowshad Ali, On Purpose, dated August 8**

Requesting an exemption to the Animal Control Bylaw on August 30 and August 31 from 5:00 p.m. – 7:00 p.m. in Rotary Park to accommodate a flyball demonstration to be held in conjunction with the PotashCorp Fireworks Festival. (File No. CK. 185-1)

RECOMMENDATION: that the request for an exemption to the Animal Control Bylaw on August 30 and August 31 from 5:00 p.m. – 7:00 p.m. in Rotary Park, be approved, subject to any administrative conditions.

Moved by Councillor Olauson, Seconded by Councillor Iwanchuk,

THAT the the request for an exemption to the Animal Control Bylaw on August 30 and August 31 from 5:00 p.m. – 7:00 p.m. in Rotary Park, be approved, subject to any administrative conditions.

CARRIED.

C. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION

1) **Colleen Martyn, dated July 11**

Expressing concerns with respect to a parking ticket. (File No. CK. 6315-3) **(Referred to the Administration to respond to the writer.)**

2) **Teresa Goojha, dated July 14**

Expressing concerns with respect to a vehicle being booted due to outstanding parking tickets. (File No. CK. 5301-1) **(Referred to the Administration to respond to the writer.)**

3) **Heather Hickey, July 15**

Requesting that paddling pool hours be extended, and questioning whether its necessary to drain the paddling pools every day. (File No. CK. 613-5) **(Referred to the Administration to respond to the writer.)**

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4) Lloyd Isaak, CEO, Meewasin Valley Authority, dated July 5

Forwarding a copy of the Meewasin Valley Authority Financial Statements, dated March 31, 2013. (File No. CK. 1895-1) **(Forwarded to the Administration for its information.)**

5) Blaine Gysler, dated July 19

Expressing concerns with respect to confining the serving of alcohol at the Taste of Saskatchewan. (File No. CK. 205-1) **(Referred to the Administration to respond to the writer.)**

6) Daniel Potter, dated July 21

Expressing concerns with respect to alley drainage. (File No. CK. 6315-1) **(Referred to the Administration to respond to the writer.)**

7) Angeline Bruyn, dated July 9

Expressing concerns with respect to the maintenance of property located on Avenue F South. (File No. CK. 4400-1) **(Referred to the Administration for further handling and to respond to the writer.)**

8) Charlene Wicks, dated July 23

Expressing concerns with respect to their recycling bin. (File No. CK. 7830-5) **(Referred to the Administration for appropriate action and to respond to the writer.)**

9) Kelly Cherneski, dated July 23

Expressing concerns with respect to standing water. (File No. CK. 7820-1) **(Referred to the Administration to respond to the writer.)**

10) **Anne Weidenhammer, dated July 22**

Expressing concerns with respect to the lack of bylaws regarding the placement of outdoor air conditioners and when they can be operated. (File No. CK. 375-2) **(Referred to the Administration to respond to the writer.)**

11) **Ryan Janzen, dated July 23**

Expressing concerns with respect to the condition of roads in the city. (File No. CK. 6315-1) **(Referred to the Administration to respond to the writer.)**

12) **Dustin Letkeman, dated July 29**

Expressing concerns with respect to the condition of roads in the city. (File No. CK. 6315-1) **(Referred to the Administration to respond to the writer.)**

13) **Linda Spurdle, dated July 27**

Expressing concerns with respect to the condition of roads in the city. (File No. CK. 6315-1) **(Referred to the Administration to respond to the writer.)**

14) **Jackie Stephen, dated July 26**

Requesting front street garbage and recycling pick up. (File No. CK. 7830-3) **(Referred to the Administration to respond to the writer.)**

15) **Joan Dunn, dated July 26**

Requesting information regarding plans to upgrade Diefenbaker Park. (File No. CK. 4205-1) **(Referred to the Administration to respond to the writer.)**

16) **Clayton Symynuk, dated August 5**

Expressing concerns with respect to closure of the Traffic Bridge and blocking off Broadway Avenue for events. (File No. CK. 6050-5) **(Referred to the Administration to respond to the writer.)**

17) Ashu Solo, dated August 6

Submitting comments regarding wasting energy on outdoor lighting when it isn't dark outside and using LEDs on all street lights. (File No. CK. 6300-1) **(Referred to the Administration to respond to the writer.)**

18) Viktoriya Andriyevska, dated August 6

Expressing concerns with respect to the cost to remove roots from a City-owned tree from the sewer line. (File No. CK. 7820-1) **(Referred to the Administration to respond to the writer.)**

19) Ken Turner, dated August 6

Expressing concerns with respect to the condition of a neighbouring property. (File No. CK. 4400-1) **(Referred to the Administration to respond to the writer.)**

20) Bonnie Desjardins, dated August 6

Expressing concerns with respect to recycling bins not being emptied. (File No. CK. 7830-5) **(Referred to the Administration to respond to the writer.)**

21) Board of Directors, Saskatoon Radio Cabs Ltd., dated August 7

Requesting that Saskatoon Radio Cabs Ltd., be allocated the same number of winter taxi plates as its competitors. (File No. CK. 307-4). **[Referred to the Administration and Finance Committee (August 13, 2013 Special Meeting).]**

22) Bev Pongracz, dated July 10, 2013

Submitting comments regarding a cell tower in Briarwood Park. (File No. CK. 230-3) **(Referred to the Administration to respond to the writer.)**

RECOMMENDATION: that the information be received.

Moved by Councillor Hill, Seconded by Councillor Donauer,

- 1) *that the information be received; and*
- 2) *that with respect to C10), Councillor Hill be provided with a copy of the response.*

CARRIED.

D. PROCLAMATIONS

1) Dr. Wilf Keller, President and CEO, Aq-West Bio Inc., dated July 17

Requesting that City Council proclaim September 20 to 27, 2013 as Biotech Week. (File No. CK. 205-5)

2) Sarah Helgert, Director, Shinerama, Saskatoon Business College, dated July 18

Requesting that City Council proclaim Thursday, September 12, 2013, as Saskatoon's official Shinerama Day. (File No. CK. 205-5)

3) Nicole Wood, President-Elect, Saskatchewan Association of Veterinary Technologies, dated July 23

Requesting that City Council proclaim the week of October 13 to 19 as National Veterinary Technician Week. (File No. CK 205-5)

4) Jon Ellis and Vanessa Charles, Co-Chairs, Saskatoon Anti Poverty Coalition, dated July 31

Requesting that Council proclaim October 14 to 18, 2013 as the 8th Annual "Poverty Awareness Week" in Saskatoon. (File No. CK. 205-5)

5) Brenda Hearn, APASK Addictions Professionals Association of Sask., dated July 31

Requesting that Council proclaim the month of September as Celebrate Recovery Month. (File No. CK. 205-5)

6) **Alejandro Romero, Community Consultant – Arts, Community Services Department, dated August 7**

Requesting that Council proclaim September 27 to 29, 2013 as Cultural Days in Saskatoon. (File No. CK. 205-5)

7) **Jean Dudley, President, Saskatoon Literacy Coalition, dated August 2**

Requesting City Council proclaim September 8, 2013 as International Literacy Day in Saskatoon. (File No. CK. 205-5)

- RECOMMENDATION:**
- 1) that City Council approve all proclamations as set out in Section D; and
 - 2) that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council.

Moved by Councillor Hill, Seconded by Councillor Donauer,

- 1) *that City Council approve all proclamations as set out in Section D; and*
- 2) *that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council.*

CARRIED.

ENQUIRIES

Councillor P. Lorje
Impact of Circle Drive South Truck Traffic
(File No. CK. 6320-1)

Will the Administration please report on the impact of Circle Drive traffic, specifically truck traffic, on the new 11th Street West bypass road. Further, will the Board of Police Commissioners review this matter with a view to ensuring that only truck traffic that is specifically delivering product to and from the businesses of the area is using this portion of 11th Street West between Circle Drive and Chappell Drive.

INTRODUCTION AND CONSIDERATION OF BYLAWS

Bylaw 9100

Moved by Councillor Olauson, Seconded by Councillor Donauer,

THAT permission be granted to introduce Bylaw No. 9100, being "The Capital Reserve Amendment Bylaw, 2013" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Olauson, Seconded by Councillor Hill,

THAT Bylaw No. 9100 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Olauson, Seconded by Councillor Loewen,

THAT Council go into Committee of the Whole to consider Bylaw No. 9100.

CARRIED.

Council went into Committee of the Whole with Councillor Olauson in the Chair.

Committee arose.

Councillor Olauson, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9100 was considered clause by clause and approved.

Moved by Councillor Olauson, Seconded by Councillor Iwanchuk,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

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Moved by Councillor Olauson, Seconded by Councillor Davies,

THAT permission be granted to have Bylaw No. 9100 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Olauson, Seconded by Councillor Jeffries,

THAT Bylaw No. 9100 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

Bylaw 9103

Moved by Councillor Olauson, Seconded by Councillor Donauer,

THAT permission be granted to introduce Bylaw No. 9103, being "The Emergency Planning Amendment Bylaw, 2013" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Olauson, Seconded by Councillor Hill,

THAT Bylaw No. 9103 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Olauson, Seconded by Councillor Loewen,

THAT Council go into Committee of the Whole to consider Bylaw No. 9103.

CARRIED.

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Council went into Committee of the Whole with Councillor Olauson in the Chair.

Committee arose.

Councillor Olauson, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9103 was considered clause by clause and approved.

Moved by Councillor Olauson, Seconded by Councillor Iwanchuk,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Olauson, Seconded by Councillor Davies,

THAT permission be granted to have Bylaw No. 9103 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Olauson, Seconded by Councillor Jeffries,

THAT Bylaw No. 9103 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

Bylaw 9114

Moved by Councillor Olauson, Seconded by Councillor Donauer,

THAT permission be granted to introduce Bylaw No. 9114, being "The Street Closing Bylaw, 2013 (No. 3)" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

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Moved by Councillor Olauson, Seconded by Councillor Hill,

THAT Bylaw No. 9114 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Olauson, Seconded by Councillor Loewen,

THAT Council go into Committee of the Whole to consider Bylaw No. 9114.

CARRIED.

Council went into Committee of the Whole with Councillor Olauson in the Chair.

Committee arose.

Councillor Olauson, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9114 was considered clause by clause and approved.

Moved by Councillor Olauson, Seconded by Councillor Iwanchuk,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Olauson, Seconded by Councillor Davies,

THAT permission be granted to have Bylaw No. 9114 read a third time at this meeting.

CARRIED UNANIMOUSLY.

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Moved by Councillor Olauson, Seconded by Councillor Jeffries,

THAT Bylaw No. 9114 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

Bylaw 9118

Moved by Councillor Olauson, Seconded by Councillor Donauer,

THAT permission be granted to introduce Bylaw No. 9118, being "The Zoning Amendment Bylaw, 2013 (No. 18)" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Olauson, Seconded by Councillor Hill,

THAT Bylaw No. 9118 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Olauson, Seconded by Councillor Loewen,

THAT Council go into Committee of the Whole to consider Bylaw No. 9118.

CARRIED.

Council went into Committee of the Whole with Councillor Olauson in the Chair.

Committee arose.

Councillor Olauson, Chair of the Committee of the Whole, made the following report:

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That while in Committee of the Whole, Bylaw No. 9118 was considered clause by clause and approved.

Moved by Councillor Olauson, Seconded by Councillor Iwanchuk,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Olauson, Seconded by Councillor Davies,

THAT permission be granted to have Bylaw No. 9118 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Olauson, Seconded by Councillor Jeffries,

THAT Bylaw No. 9118 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

Bylaw 9121

Moved by Councillor Olauson, Seconded by Councillor Donauer,

THAT permission be granted to introduce Bylaw No. 9121, being "The Animal Control Amendment Bylaw, 2013" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Olauson, Seconded by Councillor Hill,

THAT Bylaw No. 9121 be now read a second time.

CARRIED.

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The bylaw was then read a second time.

Moved by Councillor Olauson, Seconded by Councillor Loewen,

THAT Council go into Committee of the Whole to consider Bylaw No. 9121.

CARRIED.

Council went into Committee of the Whole with Councillor Olauson in the Chair.

Committee arose.

Councillor Olauson, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9121 was considered clause by clause and approved.

Moved by Councillor Olauson, Seconded by Councillor Iwanchuk,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Olauson, Seconded by Councillor Davies,

THAT permission be granted to have Bylaw No. 9121 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Olauson, Seconded by Councillor Jeffries,

THAT Bylaw No. 9121 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

Bylaw 9124

Moved by Councillor Olauson, Seconded by Councillor Donauer,

THAT permission be granted to introduce Bylaw No. 9124, being "The Zoning Amendment Bylaw, 2013 (No. 20)" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Olauson, Seconded by Councillor Hill,

THAT Bylaw No. 9124 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Olauson, Seconded by Councillor Loewen,

THAT Council go into Committee of the Whole to consider Bylaw No. 9124.

CARRIED.

Council went into Committee of the Whole with Councillor Olauson in the Chair.

Committee arose.

Councillor Olauson, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9124 was considered clause by clause and approved.

Moved by Councillor Olauson, Seconded by Councillor Iwanchuk,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

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Moved by Councillor Olauson, Seconded by Councillor Davies,

THAT permission be granted to have Bylaw No. 9124 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Olauson, Seconded by Councillor Jeffries,

THAT Bylaw No. 9124 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

Bylaw 9126

Moved by Councillor Olauson, Seconded by Councillor Donauer,

THAT permission be granted to introduce Bylaw No. 9126, being "The Buffer Strip Redesignation Bylaw, 2013 (No. 2)" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Olauson, Seconded by Councillor Hill,

THAT Bylaw No. 9126 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Olauson, Seconded by Councillor Loewen,

THAT Council go into Committee of the Whole to consider Bylaw No. 9126.

CARRIED.

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Council went into Committee of the Whole with Councillor Olauson in the Chair.

Committee arose.

Councillor Olauson, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9126 was considered clause by clause and approved.

Moved by Councillor Olauson, Seconded by Councillor Iwanchuk,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Olauson, Seconded by Councillor Davies,

THAT permission be granted to have Bylaw No. 9126 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Olauson, Seconded by Councillor Jeffries,

THAT Bylaw No. 9126 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

Bylaw 9127

Moved by Councillor Olauson, Seconded by Councillor Donauer,

THAT permission be granted to introduce Bylaw No. 9127, being "The Official Community Plan Amendment Bylaw, 2013 (No. 8)" and to give same its first reading.

CARRIED.

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The bylaw was then read a first time.

Moved by Councillor Olauson, Seconded by Councillor Hill,

THAT Bylaw No. 9127 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Olauson, Seconded by Councillor Loewen,

THAT Council go into Committee of the Whole to consider Bylaw No. 9127.

CARRIED.

Council went into Committee of the Whole with Councillor Olauson in the Chair.

Committee arose.

Councillor Olauson, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9127 was considered clause by clause and approved.

Moved by Councillor Olauson, Seconded by Councillor Iwanchuk,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Olauson, Seconded by Councillor Davies,

THAT permission be granted to have Bylaw No. 9127 read a third time at this meeting.

CARRIED UNANIMOUSLY.

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Moved by Councillor Olauson, Seconded by Councillor Jeffries,

THAT Bylaw No. 9127 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

Bylaw 9128

Moved by Councillor Olauson, Seconded by Councillor Donauer,

THAT permission be granted to introduce Bylaw No. 9128, being "The Zoning Amendment Bylaw, 2013 (No. 21)" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Olauson, Seconded by Councillor Hill,

THAT Bylaw No. 9128 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Olauson, Seconded by Councillor Loewen,

THAT Council go into Committee of the Whole to consider Bylaw No. 9128.

CARRIED.

Council went into Committee of the Whole with Councillor Olauson in the Chair.

Committee arose.

Councillor Olauson, Chair of the Committee of the Whole, made the following report:

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That while in Committee of the Whole, Bylaw No. 9128 was considered clause by clause and approved.

Moved by Councillor Olauson, Seconded by Councillor Iwanchuk,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Olauson, Seconded by Councillor Davies,

THAT permission be granted to have Bylaw No. 9128 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Olauson, Seconded by Councillor Jeffries,

THAT Bylaw No. 9128 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

COMMUNICATIONS TO COUNCIL – CONTINUED

A. REQUESTS TO SPEAK TO COUNCIL

1) Tina Jackson, dated July 24

Requesting permission to address City Council with respect to the curb in front of her driveway. (File No. CK. 6220-1)

RECOMMENDATION: that Tina Jackson be heard.

Moved by Councillor Hill, Seconded by Councillor Jeffries,

THAT Tina Jackson be heard.

CARRIED.

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Ms. Tina Jackson expressed concern regarding a number of homes on 37th Street receiving bylaw infraction notices for garages facing where there is a straight curb. She indicated that she purchased her home in the winter and it was not disclosed to her that the curb faces were not suitable and believes the onus should fall on the builder.

Moved by Councillor Davies, Seconded by Councillor Loewen,

THAT the matter be referred to the Administration for review and report.

CARRIED.

Moved by Councillor Olauson,

THAT the meeting stand adjourned.

CARRIED.

The meeting adjourned at 11:00 p.m.

Mayor

City Clerk