

## **ORDER OF BUSINESS**

### **REGULAR MEETING OF CITY COUNCIL**

**MONDAY, FEBRUARY 27, 2012 AT 6:00 P.M.**

**1. Approval of Minutes** of the regular meeting held on February 6, 2012.

**2. Public Acknowledgements**

PRESENTATION – Saskatoon and Region Home Builders' Association's Annual Bridges Awards  
– City of Saskatoon Winner of Best Television Ad category for Evergreen TV Commercial entry.

**3. Unfinished Business**

**4. Reports of Administration and Committees:**

- a) Administrative Report No. 3-2012;
- b) Report No. 3-2012 of the Planning and Operations Committee;
- c) Report No. 1-2012 of the Land Bank Committee; and
- d) Report No. 1-2012 of the Executive Committee.

**5. Communications to Council – (Requests to Speak to Council regarding reports of Administration and Committees)**

**6. Communications to Council (Sections B, C, and D only)**

**7. Question and Answer Period**

**8. Matters of Particular Interest**

**9. Enquiries**

**10. Motions**

Councillor Donauer gave the following Notice of Motion at the meeting of City Council held on February 6, 2012:

“TAKE NOTICE that at the next regular meeting of City Council, I will move the following motion:

- ‘1) that City Council reaffirm our commitment to the Strategic Plan, specifically that “the city is recognized globally as...a city that celebrates and embraces an entrepreneurial spirit...and a business-friendly city”, which includes the stated long term goals of “creating a business friendly environment where the economy is diverse and builds on our city and region’s competitive strengths”, and that we “plan and invest in infrastructure needed to attract and support new businesses and skilled workers to the city”; and
- 2) that City Council reaffirm the goal that Saskatoon continue to be the entrepreneur capital of Canada, and the most ‘open for business’ city in Canada.”

**11. Giving Notice**

**12. Introduction and Consideration of Bylaws**

Bylaw No. 9008 - A bylaw of The City of Saskatoon to raise by way of a bankers' acceptance loans/interest rate swap transaction the sum of Fifty-five Million (\$55,000,000.00) Dollars to pay for a portion of the cost to construct a new Saskatoon Police Services Headquarters in the City of Saskatoon.

**13. Communications to Council – (Section A - Requests to Speak to Council on new issues)**

His Worship the Mayor and City Council  
The City of Saskatoon

## **ADMINISTRATIVE REPORTS**

### **Section A – COMMUNITY SERVICES**

**A1) Land-Use Applications Received by the Community Services Department  
For the Period Between January 26, 2012 to February 15, 2012  
(For Information Only)  
(Files CK. 4000-5, PL. 4132, PL. 4350, and PL. 4300)**

**RECOMMENDATION:** that the information be received.

The following applications have been received and are being processed:

#### Condominium

- Application No. 2/12: 110 Willis Crescent  
Applicant: Webb Surveys for Serenity Pointe Developments Ltd.  
Legal Description: Unit 6, Plan No. Is Pending  
Current Zoning: M2  
Neighbourhood: Stonebridge  
Date Received: February 6, 2012
  
- Application No. 3/12: 103 Klassen Crescent  
Applicant: Webb Surveys for CCL Classic Communities Ltd.  
Legal Description: Unit 4, Plan 102070932  
Current Zoning: RMTN1  
Neighbourhood: Hampton Village  
Date Received: February 9, 2012

#### Rezoning

- Application No. Z2/12: 119 Avenue S South  
Applicant: Habitat for Humanity Saskatoon  
Legal Description: Lots 16, 17, and 18, Block 16, Plan No. G3978  
Current Zoning: R2  
Proposed Zoning: RM1  
Neighbourhood: Pleasant Hill  
Date Received: February 1, 2012

Rezoning

- Application No. Z3/12: Rosewood Boulevard East  
Applicant: Lakewood Estates  
Legal Description: Part of N.W. ¼ 17-36-4-W3M  
Current Zoning: R1A  
Proposed Zoning: RMTN  
Neighbourhood: Rosewood  
Date Received: February 10, 2012

Subdivision

- Application No. 5/12: 1017 Schulyer Street  
Applicant: Webster Surveys for Colleen Delzer  
Legal Description: Lots 41, 42, and 43, Plan No. G192  
Current Zoning: R2  
Neighbourhood: Holiday Park  
Date Received: February 2, 2012

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENTS**

1. Plan of Proposed Condominium No. 2/12
2. Plan of Proposed Condominium No. 3/12
3. Plan of Proposed Rezoning No. Z2/12
4. Plan of Proposed Rezoning No. Z3/12
5. Plan of Proposed Subdivision No. 5/12

**A2) *The Uniform Building and Accessibility Standards Act*  
Appointment of Building Officials  
(Files CK. 4510-1 and PL. 4510-2)**

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- RECOMMENDATION:**
- 1) that Anita Lepard, Laurie Afseth, Jason Wall, and Courtney Bromstad be appointed as Building Officials, pursuant to Section 5 of *The Uniform Building and Accessibility Standards Act*;
  - 2) that the City Clerk be authorized to issue a Certificate of Appointment, pursuant to Section 5 of *The Uniform Building and Accessibility Standards Act*, for the persons named in the preceding recommendation; and
  - 3) that the list of all Building Official appointments that are still active as of the date of this report be adopted (see Attachment 1).

**REPORT**

Building Officials are appointed by City Council for the purpose of enforcing *The Uniform Building and Accessibility Standards Act*. Since the last appointments were established, staffing changes have been made, and it is necessary to adjust the list of Building Officials to align with the list maintained by the Provincial Government.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENT**

1. City of Saskatoon “Building Official” Appointments

**A3) Request For Encroachment Agreement**  
**150 2<sup>nd</sup> Avenue North**  
**Block 150, Plan 59S13276 (New Subdivision Not Yet Completed)**  
**(Files CK. 4090-2 and PL. 4090-2)**

- RECOMMENDATION:**
- 1) that City Council recognize the encroachment at 150 2<sup>nd</sup> Avenue North (currently Block 150, Plan 59S13276; new subdivision has not yet been completed);
  - 2) that the City Solicitor be instructed to prepare the appropriate Encroachment Agreement making provision to collect the applicable fees; and
  - 3) that His Worship the Mayor and the City Clerk be authorized to execute, on behalf of the City of Saskatoon under the Corporate Seal and in a form that is satisfactory to the City Solicitor, the Agreement with respect to this encroachment.

The owner of the property located at 150 2<sup>nd</sup> Avenue North, has requested to enter into an Encroachment Agreement with the City of Saskatoon (City). As shown on the attached copy of the proposed site plan, a portion of the building is encroaching onto the City's property in the adjacent lane by up to 0.044 metres. The total area of encroachment is approximately 0.610 square metres; therefore, will be subject to an annual charge of \$50.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENTS**

1. A Request for Encroachment Agreement dated January 27, 2012
2. Copy of the Proposed Site Plan

## **Section B – CORPORATE SERVICES**

### **B1) 2012 Budget Approval - Business Improvement Districts (Files CK. 1680-1, CS.1680-2, CS.1680-3, CS.1680-4 and CS.1680-5)**

- RECOMMENDATION:**
- 1) that the 2012 budget submissions from The Partnership, Broadway Business Improvement District, Riversdale Business Improvement District, and the Sutherland Business Improvement District be approved; and
  - 2) that the City Solicitor be requested to prepare the 2012 Business Improvement District Levy Bylaws for submission to City Council for consideration.

### **REPORT**

Each Business Improvement District (BID) has submitted a copy of its 2012 annual budget for City Council's approval. The 2011 Financial Statements will be submitted at a future date. The 2012 levy request for each BID is as follows:

- a) The Partnership – The levy request is \$453,300, which is the same as 2011.
- b) Broadway Business Improvement District – The levy request is \$160,328, which is a \$10,488 increase (7%) over 2011.
- c) Riversdale Business Improvement District – The levy request is \$131,775 which is a \$1,775 increase (5.9%) over 2011.
- d) Sutherland Business Improvement District – The levy request is \$21,236, which is a \$1,057 increase (5.2%) over 2011.

### **POLICY IMPLICATIONS**

There are no policy implications.

### **FINANCIAL IMPLICATIONS**

There are no financial implications to the City.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications and/or greenhouse gas implications.



## **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

## **ATTACHMENTS**

1. January 9, 2012 letter and 2012 proposed budget, The Partnership
2. January 11, 2012 letter and 2012 proposed budget, Broadway BID
3. January 11, 2012 letter and 2012 proposed budget, Riversdale BID
4. January 23, 2012 letter and 2012 proposed budget, Sutherland BID

### **B2) Full-Time Equivalent Comparison – Capital Projects (Files CK. 4500-1, CS.115-1, CS.1700-1, and CS.4500-1)**

**RECOMMENDATION:** that the information be received.

## **BACKGROUND**

At its special meeting held on December 6, 2011, to review the 2012 Business Plan and Operating and Capital Budget, the Executive Committee accepted the 2001 - 2011 Full Time Equivalent (FTE) Employees Comparison report, and resolved that the Administration submit a further report regarding employees who are being paid through capital projects.

## **REPORT**

Capital projects are primarily funded from civic reserves, borrowing, and external funding, including federal and provincial grants. These projects are usually one-time expenditures, although there are some projects that are “ongoing” in nature such as annual capital maintenance work.

Due to the nature of the project work, the labour required to complete these projects is generally done through contract workers. However, there is civic staff being utilized for ongoing capital and project management work. These permanent FTEs allow efficiencies by working on multiple capital projects.

While a large capital budget can correlate with a higher capital staffing complement, it may not always be the case. An example is the Circle Drive South Project whereby close to \$300 million in capital spending is associated with very few staff as the project has been contracted out to a third party. Using population growth as an indicator of required capital work again has some correlation, but not always. Large capital projects can be undertaken when the need arises, but there is no guarantee that another large project will follow the next year despite an increase in

population. As well, many capital projects are completed when funds are available such as the recent influx of federal and provincial funds for economic stimulus.

There is, however, a trend for a small annual increase in capital FTEs associated with the utilities, in particular, Saskatoon Light & Power. While the franchise territory does not expand, there is infill as well as increased commercial development within the boundary.

With these factors in mind, the attached report identifies the changes in FTEs from 2001 to 2011 while providing other information which may or may not have a correlation to the FTE changes. In addition, the report identifies key projects that may have impacted the capital staffing levels.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

### **ATTACHMENT**

1. FTE Comparison (Capital)

**B3) Request for Proposal for Fiscal Agency Services**  
**(Files CK. 1790-1 and CS.1790-4)**

- RECOMMENDATION:**
- 1) that City Council approve the award of supplying fiscal agency services to the City of Saskatoon to RBC Capital Markets (designated as Sole Lead Manager) and National Bank Financial (designated as Co-Manager); and
  - 2) that City Council authorize the General Manager, Corporate Services Department to execute a Fiscal Agency Agreement with RBC Capital Markets and National Bank Financial for a period of five years, commencing March 1, 2012, subject to termination by either party upon sixty (60) days prior written notice, with the option to extend for an additional period up to five (5) years upon mutual agreement of all parties.

## **BACKGROUND**

The City of Saskatoon (City) has utilized a fiscal agency approach to sell debentures for the past fifty-five years. In 1956, a group of eight investment dealers and banks were formally established to market and sell the City's debentures. In 1983, the fiscal agency agreement was revised by City administrators. The principal objectives were to downsize the existing syndicate and allow for alternating lead managers. Three years later, the fiscal agency agreement was revised to allow for: 1) full rotation of lead manager for future debenture issues; and 2) equal sharing of gross commissions by each syndicate member. In late 2001, the Investment Committee decided to re-issue an RFP for Fiscal Agency Services to address specific changes. The intense merger and acquisition activity between the Canadian chartered banks and investment dealers reduced the pool of municipal underwriters. As well, the Investment Committee elected to change the structure of the fiscal agency by employing a Sole Lead Manager and Co-Manager. The Sole Lead Manager is primarily responsible for the marketing, timing, and pricing of a new debenture issue together with preparing required financial documentation and final settlement of the issue. The Co-Manager, acting as a consultant to both the Sole Lead Manager and the City, communicates their opinions and/or recommendations regarding the marketing, timing, and pricing of new debenture issues. The duration of the 2002 fiscal agency agreement was for a five-year period with an option to extend same for an additional five years. In early 2007, the City and the fiscal agents mutually agreed to extend the duration of the agreement.

## **REPORT**

With the current fiscal agency agreement set to expire in early 2012, the Investment Committee issued a formal Request for Proposal for Fiscal Agency Services on Monday, November 28, 2011. The Request for Proposal for Fiscal Agency Services was advertised in the Saturday, November 26, 2011, edition of *The StarPhoenix*. Four proposals were received on or before the closing date of the tender, Thursday, December 22, 2011, and included the following proponents:

- RBC Capital Markets                      Toronto, Ontario
- CIBC World Markets                      Toronto, Ontario
- National Bank Financial                Toronto, Ontario
- TD Securities                                Toronto, Ontario

The Investment Committee, comprised of the General Manager, Corporate Services Department, Finance Manager, the Revenue Manager, and the Investment Coordinator, served as members of the Selection Committee. In January 2012, the Selection Committee was assembled to review and evaluate all proposals received and to select a Sole Lead Manager and Co-Manager for fiscal agency services. The key benchmarks used in evaluating the submitted proposals included completeness of the proposal, experience in municipal underwriting and secondary trading,

qualifications of key personnel, fee structure, financial stability, innovative financing techniques, and research and sales coverage of civic portfolios. Each evaluation criteria was assigned a weighting to be utilized in the scoring process. The Selection Committee selected the proponents with the highest total score and second highest total score as Sole Lead Manager and Co-Manager, respectively.

Upon reviewing the submitted proposals and the scoring of same, the Selection Committee is recommending RBC Capital Markets as the Sole Lead Manager, and National Bank Financial as Co-Manager. RBC Capital Markets maintains a very strong municipal presence as they are a lead manager, co-manager or banking group member for many municipal issuers in Canada. The City of Saskatoon has enjoyed a long, rewarding relationship with RBC Capital Markets as one of the City's original fiscal agents. The City has frequently utilized the expertise of the RBC Capital Markets Government Finance team with respect to various finance-related topics. As well, RBC Capital Markets has provided an exceptional level of research and sales coverage to the civic investment portfolios. National Bank Financial is being recommended as a Co-Manager based upon their above-average municipal finance experience and strong secondary market municipal trading activity. National Bank Financial has completed several municipal deals of various sizes with an issuer base ranging from AAA credit to un-rated. The City has greatly benefited from their excellent research and sales coverage for the civic investment portfolios, as well as their capital markets expertise with respect to various financing scenarios. The Selection Committee believes that an RBC Capital Markets/National Bank Financial fiscal agency team will be able to successfully market and price many City of Saskatoon debenture issues in the years to come.

### **OPTIONS**

There are no options to the recommended action.

### **POLICY IMPLICATIONS**

There are no policy implications.

### **FINANCIAL IMPLICATIONS**

The City will only incur borrowing costs at the time of debenture issuance. There is no monthly fee or retainer that is paid to the fiscal agents. The commission structure for municipal borrowers in Canada is standardized and incorporates a tiered pricing schedule based on total issue amount.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

## **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

### **B4) External Borrowing - New Police Headquarter Facility (Files CK. 1750-1, CK-600-5, CS. 1750-1 and CS. 500-12)**

- RECOMMENDATION:**
- 1) that City Council consider Borrowing Bylaw No. 9008, which conforms to the terms and conditions of the transaction described below and specifically authorizes the City of Saskatoon (the “City”) to borrow \$55,000,000 from the Royal Bank of Canada (the “Bank”) pursuant to a bankers’ acceptance loan/interest rate swap transaction, with such transaction having an amortization term of 20 years (the “Borrowing and Swap Transaction”); and
  - 2) that City Council authorize the General Manager, Corporate Services Department, to execute any documents to give effect to the Borrowing and Swap Transaction and authorize, approve and ratify any documents previously executed by the General Manager, Corporate Services Department, in relation to the Borrowing and Swap Transaction.

## **BACKGROUND**

At its meeting held on February 6, 2012, City Council authorized the General Manager, Corporate Services Department, to accept the terms of one of the following financing options:

- 1) a \$55,000,000 debenture sale from the fiscal agency of the City of Saskatoon (the “City”), with a term to maturity of 20 years, and subject to the approval of the appropriate Debenture Bylaw; or
- 2) a \$55,000,000 bankers’ acceptance loan/interest rate swap transaction, amortized over a period of 20 years, with the City’s primary financial institution (the “Borrowing and Swap Transaction”), subject to the appropriate Borrowing Bylaw.

The General Manager, Corporate Services Department, was to select the financing option that would provide the lowest, all-in cost of borrowing to the City. Proceeds from the selected

financing option will be used to finance a portion of the cost to construct the new Saskatoon Police Services Headquarters project.

## **REPORT**

Your Investment Committee has held ongoing discussions with the City's fiscal agent and the City's primary financial institution with regard to current and future market developments, potential borrowing costs, and the feasibility of launching a successful debenture issue and/or entering into a bankers' acceptance loan/interest rate swap transaction. Long-term interest rates have remained under downward pressure largely due to the European debt crisis. Global investors have been placing substantial funds into Canadian and U.S. bonds in a "flight to safety". Understandably, many Canadian issuers have accessed the market to secure long-term funding requirements at very low financing rates.

On February 8, 2012, the General Manager, Corporate Services Department, with support of the Investment Committee, accepted the following offer from the Bank with respect to the Borrowing and Swap Transaction:

<u>Principal Amount</u>	<u>Amortization Term</u>	<u>All-In Cost of Borrowing</u>
\$55,000,000	20 years	3.08%

The Borrowing and Swap Transaction is comprised of a bankers' acceptance loan facility that is renewed every five years, coupled with an interest rate swap which is fixed for the full amortization term of 20 years. The repayment of principal and interest will be made on a quarterly basis. Notwithstanding the foregoing, at the end of each quarterly period, the Bank may, in its sole discretion, refuse to extend the bankers' acceptance loan facility, in which case the remaining balance of principal will be repayable in full by the City to the Bank.

Your Investment Committee also investigated the feasibility of issuing sinking fund debentures, with a term to maturity of 20 years, through the City's fiscal agency (the "Debenture Option"). However, the all-in cost of borrowing relating to the Debenture Option was significantly higher than that applicable to the Borrowing and Swap Transaction. The all-in cost of borrowing for the Debenture Option is determined to be 4.04%, whereas the all-in cost of borrowing for the Borrowing and Swap Transaction is determined to be 3.08%.

## **OPTIONS**

An alternative to the Borrowing and Swap Transaction is the Debenture Option. However, as noted in the preceding section, this alternative action would result in significantly higher all-in costs of borrowing accruing to the City.

### **POLICY IMPLICATIONS**

There are no policy implications.

### **FINANCIAL IMPLICATIONS**

By completing the Borrowing and Swap Transaction as opposed to completing the Debenture Option, the City will realize interest savings of approximately \$5.3 million over the twenty-year amortization term.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

### **PUBLIC NOTICE**

Public Notice Hearings for Borrowing on the new Saskatoon Police Services Headquarters project were held on May 20, 2008 and June 13, 2011.

### **ATTACHMENTS**

1. Borrowing Bylaw No. 9008.
2. Resolution of the Council of the City of Saskatoon – Authorization of Borrowing and Swap Transaction.

### **B5) Preliminary Statement of Revenues and Expenditures Year Ended December 31, 2011 (Files CK. 1704-1 and CS. 1704-1)**

**RECOMMENDATION:** that the information be received.

### **REPORT**

Attached for City Council's information, is a copy of the preliminary financial results by Business and Service Line for the year ended December 31, 2011. This statement, still subject to the external audit, reveals a surplus of \$3.073 million.

The external audit of the financial statements is expected to be completed this spring at which time the finalized audited financial statements will be forwarded to the Audit Committee and then City Council for approval.

As per Policy, the surplus is to be transferred to the Fiscal Stabilization Reserve which was established to mitigate mill rate impacts from fluctuations in operating results from year to year. The current reserve balance, before this transfer, is \$2,700,000. There is also \$1,000,000 in the Fuel Stabilization Reserve. Your Administration will submit a final report to City Council at the time the audited financial statements are tabled with formal recommendations regarding the surplus.

Included in the attachment to this report are explanations of the major variances (+/- \$100,000 per service line) contributing to the surplus.

### **CIVIC YEAR-END RESULTS – SUMMARY**

There are a number of revenue increases that contributed to the overall surplus of \$3.073 million as well as expenditure savings.

While increased fuel pricing has contributed close to an \$800,000 unfavourable mill rate variance there have been significant savings in other programs to help offset this. Civic facility expenses are \$1.4 million under budget for numerous reasons ranging from staff vacancies to lower than anticipated lease costs and energy savings. Another \$1.3 million in expenditure savings are within the Corporate Governance and Finance business line. A significant portion of this is from the Corporate Information Services branch due to staff vacancies and software maintenance and licensing that was not required in 2011. Risk Management was also better by \$214,200 due to lower premiums than expected. Assessment was under budget by \$188,000 partly due to staff vacancies and lower system maintenance contract costs.

Other unfavourable variances were in the Transportation business line which totalled \$2.285 million. A deficit of \$750,700 was posted in Transit and a \$245,900 deficit in Access Transit. Of these variances a total of \$497,200 was attributed to fuel pricing. Revenues in the Transit operations were down about \$523,000, due in part to a postponed fare increase, but decreased staffing requirements for charters, changes to service and increased efficiencies staffing costs were able to offset the unfavourable revenue variance.

Other negative Transportation variances were in the Road Maintenance program of \$781,300 due to additional work and materials for the repair of failed roads, potholes and sidewalks. While the reduction in snowfall in the early 2011 winter provided some relief to the Snow and Ice Management program, street sanding was increased to deal with freezing rain and frost conditions on city streets. In the end, the program was over-budget by \$636,000. This includes a budgeted transfer to the Snow and Ice Management Reserve of \$548,600. Street Cleaning was also over-budget by \$421,900 due to running a condensed spring sweeping program resulting from a late winter which required staffing overtime.



A negative variance of just over \$1 million was realized in the Waste Handling Services of the Environmental Health business line. This deficit was mostly due to lower than budgeted landfill revenues.

However, higher revenues in the Corporate Governance & Finance and the Taxation business lines contributed to the overall corporate favourable bottom line. Interest earnings were better than budget by nearly \$1.2 million by allocating funds into higher yielding bonds relative to money market instruments as well as realized gains from securities sales and increased cash balances on deposit. In addition, the franchise fee revenue from SaskPower was \$890,300 favourable due to increased growth. This was offset by lower franchise fees from SaskEnergy for a net favourable variance of \$605,300. Fines and Penalties were \$534,500 better than budget on Parking tickets and Traffic Enforcement tickets partly due to increased enforcement. Lease revenues from city-owned property rentals are also up by nearly \$300,000 due to an increase in long term leases.

Estimated assessment growth was higher than anticipated resulting in \$500,000 in additional property tax revenue for 2011. As well, supplementary property taxes due to the increased building activity during the year resulted in \$852,900 in additional taxation revenue. Property tax penalties added another \$105,800 in revenue but a decrease in grants-in-lieu of taxation of \$323,700 off set these favourable variances. The net taxation business line variance was a positive \$1,049,200.

The Water and Wastewater Utilities were significantly impacted by a wet spring, lower volumetric water consumption and City-wide water rationing due to high river levels causing filtration problems within the water treatment facility. Despite these factors, the Water and Wastewater Utilities combined for a surplus of \$449,800 in 2011. Offsetting the lower revenues were favourable treatment pumping costs, reduced transfers to reserves, electricity costs and chemical costs. A high number of new service connections increased revenues and costs were reduced by below historic average water main breaks. Savings in the wastewater maintenance budget further contributed to the surplus. The combined 2011 surplus was transferred to the Water/Wastewater Stabilization Reserve.

Although revenues were unfavourable by \$828,000 the SL&P Utility incurred a 2011 surplus of \$97,900. This was due mainly to a favourable variance in bulk power costs of \$522,900 attributed to less power being consumed by consumers. Further favourable variances were cross charges from the Revenue Branch \$134,900, inventory adjustment account \$137,600 and grants-in-lieu of taxes \$99,200. Lower than expected cross charges from the CIS Branch and lower staff training costs also contributed to the surplus. The surplus was transferred to the Saskatoon Light & Power stabilization reserve.

The Storm Water Management Utility ended 2011 with a deficit of \$239,000. This deficit is primarily due to the costs of Vehicle and Equipment and maintenance of equipment being underfunded. The deficit was transferred to the Storm Water Management Stabilization reserve.

#### Boards and Commission

The Saskatoon Police Service ended 2011 with a deficit of \$115,500. Staff Compensation costs were over budget primarily due to higher than expected overtime costs and higher than budgeted negotiated salary increases. Offsetting these cost increases were increases in revenues including criminal record checks and Provincial funding for the 911 Program. In addition there were under expenditures in a number of operating cost categories such as contracts and services, uniforms, technology and equipment expenditures as well as vehicle operating and maintenance.

TCU Place is reporting a preliminary surplus of \$1.3 million which will be transferred to its Stabilization Reserve.

Credit Union Centre has posted a preliminary surplus of \$1.6 million which will be transferred to its Capital Enhancement Reserve since its Stabilization Reserve is already at its \$500,000 maximum limit.

The preliminary year-end results for the Mendel Art Gallery indicate a surplus of \$91,900.

#### ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.

#### PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

#### ATTACHMENT

1. Preliminary Financial Results (by Business Line/ Service Line) for the year ended December 31, 2011.

## **Section E – INFRASTRUCTURE SERVICES**

### **E1) Enquiry – Councillor R. Donauer (October 24, 2011) Proposed Left Turn Opportunity – Circle Drive North at Circle Place (File No. CK. 6320-1)**

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**RECOMMENDATION:** that the information be received.

### **BACKGROUND**

The following enquiry was made by Councillor R. Donauer at the meeting of City Council held on October 24, 2011:

“Would the Administration please report on the possibility of adding a left turn opportunity on Circle Drive North to allow access to Circle Place when travelling west on Circle Drive North.”

### **REPORT**

Circle Place is a cul-de-sac with three businesses (Auto Clearing, Subaru of Saskatoon and Handi Self-Storage) located off of Circle Drive North, between Avenue C and Airport Drive. The street has ‘right-in, right-out’ access to Circle Drive, meaning that no left turns are allowed off of or onto Circle Drive. There is also a continuous concrete median on Circle Drive at this location. This section of Circle Drive is classified as a freeway, with three traffic lanes in each direction and a speed limit of 70 kph.

Policy C07-012 – Median Openings states, in part, that:

- “vii) Median openings will not be permitted on roadways designated as freeway and expressway;
- viii) Unsignalized median openings will not be permitted on roadways with a posted speed limit of 60 kph or greater; and
- xi) Unsignalized median openings will not be permitted when left-turn vehicles would have to cross three lanes of opposing traffic.

An unsignalized median opening on Circle Drive at Circle Place is not recommended, primarily for safety reasons, (i.e. the location is on a curved section of the freeway, which limits visibility; the speed limit of 70 kph makes it difficult to judge gaps in the opposing traffic; and vehicles turning eastbound would be required to cross three lanes of traffic.)

The Administration also does not recommend a signalized median opening at this location, as it would degrade the level of service on Circle Drive, which is currently experiencing high volumes of traffic and is forecasted to increase.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**E2) Post Budget Approval  
Capital Project 1952 - John Avant Park – Boardwalk Removal  
(Files CK. 4205-1 and IS. 4000-1)**

- RECOMMENDATION:**
- 1) that the boardwalk at John Avant Park be removed in 2012, at a cost of approximately \$135,000;
  - 2) that \$135,000 be transferred from Capital Project 1614 – Parks/Facilities Backflow Prevent Device to the Reserve for Capital Expenditures; and
  - 3) that funding for Capital Project 1952 – John Avant Park – Boardwalk Removal, in the amount of \$135,000, be funded from the Reserve for Capital Expenditures.

**REPORT**

John Avant Park was developed in approximately 1991, and subsequently transferred to the City to be maintained. In the mid 1990s it became apparent that there was significant vertical movement of the supporting structure of the wooden boardwalk on the south side of the storm water retention pond.

In 1998, a consultant retained to do a geotechnical investigation of the pond reported that the observed distress on the structure was most likely due to a combination of factors, including frost heaving and ice jacking of the piles, as well as erosion and settlement of the abutment fills. The boardwalk now slopes 7.5 inches to 10 inches, from inside to outside, over the approximate 8 foot span.

A recent review of Infrastructure Services' projects has found that \$135,000 is no longer required within completed Capital Project 1614 - Parks/Facilities Backflow Prevention Devices. The Administration is recommending that these funds be returned to the Reserve for Capital Expenditures and used to fund Capital Project 1952 – John Avant Park – Boardwalk Removal.

**OPTIONS**

No other options were considered.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

The total cost to remove the boardwalk and rehabilitate the shoreline is estimated to be \$135,000. There is sufficient funding available through the transfer of funds remaining within completed Capital Project 1614 - Parks/Facilities Backflow Prevention Devices to the Reserve for Capital Expenditures.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

## **Section F – UTILITY SERVICES**

### **F1) Lease Renewal Essex Plaza – 226 – 23<sup>rd</sup> Street East (Files CK. 665-1 and WT. 665-1)**

- RECOMMENDATION:**
- 1) that the lease agreement for office space at 226– 23<sup>rd</sup> Street East be renewed for an additional five (5) years; and,
  - 2) that the City Solicitor be requested to review and prepare the appropriate agreement for execution by His Worship the Mayor and City Clerk under the Corporate Seal.

### **BACKGROUND**

In October 1996, Transit's Customer Service Centre was moved from its main office on 24th Street to its present location in the Downtown Transit Terminal at 226 – 23<sup>rd</sup> Street East in order to be more accessible and provide better service to its customers.

The original term of the Lease Agreement between the City of Saskatoon and General Management Services Ltd. was for five (5) years, commencing April 1, 2007, and ending March 31, 2012. The total leased space was for 2,837 sq. ft. and included an option to extend the lease for one additional five (5) year term.

The Transit Customer Service Center contains four sales/phone stations plus two separate phone stations. Included in this area is a small lunch room, a room for the safe, staff lockers and a supervisor's office. Situated in a separate area adjacent to the Customer Service area, approximately 300 sq. ft. in size, are the Operator's washrooms, public washrooms, and a small waiting area for operators.

### **REPORT**

Since 1996, Transit's Customer Service Centre has resided at 226 - 23<sup>rd</sup> Street East. The leased space works well and is in direct proximity to the Downtown Transit Terminal and City Hall.

The City of Saskatoon Real Estate Section has negotiated a Lease Renewal with General Management Services Ltd. for 2,837 sq. ft. of office space at 226 - 23<sup>rd</sup> Street East that is subject to the following significant terms:

The key terms of the lease in Essex Plaza are as follows:

1. Lease Area:  
226 – 23<sup>rd</sup> Street - 2,837 sq. ft.
2. Lease Term:  
Five (5) years.

3. Lease Commencement:  
226 – 23<sup>rd</sup> Street – April 1, 2012.
4. Option to Renew  
One (1) - five (5) year option based on the same terms and conditions except for rent, which shall be at negotiated market rent.
5. Lease Cost

Base rent @ \$12 psf per year x 2,837 sq. ft	\$34,044.00
Occupancy costs adjusted annually (including utilities) @ \$7 per sq. ft. per year x 2,837 sq. ft.	<u>\$19,859.00</u>
Total Annual Cost	\$53,903.00
6. Tenant Incentive  
Landlord will provide a \$5,000 flooring allowance for the space.
7. Conditions Precedent  
Subject to approval by Saskatoon City Council.

### **OPTIONS**

There currently is no space available within other City-owned facilities to accommodate Transit's Customer Service Centre. If the recommendation to renew the lease at 226 – 23<sup>rd</sup> Street East is not accepted, Administration would need to find alternate external accommodations as close to the Downtown Transit Terminal as possible. Investigations into potential locations indicate there are very limited opportunities in this regard, and are at a significantly higher cost.

### **POLICY IMPLICATIONS**

There are no policy implications.

### **FINANCIAL IMPACT**

Funding for the increased lease cost is included in Transit's Operating Budget.

### **ENVIRONMENTAL IMPACT**

There are no environmental and/or greenhouse gas implications.

## **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy is not required.

### **F2) Proposed New Policy – Saskatoon Transit Advertising** **(File No. CK. 1402-3)**

- RECOMMENDATION:**
- 1) that at the direction of City Council, a provision be added to the proposed Transit Advertising Policy (Attachment 1) requiring the purchaser or sponsoring organization of advocacy advertising to self identify on the advertisement;
  - 2) that City Council approve the Transit Advertising Policy (Attachment 1) considering Council's resolution on the above Recommendation; and
  - 3) that the City Solicitor's Office be instructed to prepare an amendment to the bus advertising contract with Rawlco Radio Ltd. to recognize the Transit Advertising Policy as the benchmark against which potential advertisements are to be considered for posting on City transit vehicles and to identify the City's authority to require that advertisements be posted on public transit vehicles.

## **BACKGROUND**

Currently, Rawlco Radio Ltd. has a contract with the City of Saskatoon to supply, install and sell interior and exterior advertising on City-owned public transit vehicles. Rawlco's contract with the City identifies a number of criteria against which potential advertisements are considered for posting on City buses. The Administration is concerned that these criteria are very broad and subjective in nature. They include considerations of morality and bad taste which invites those vetting the advertisements to decide on the basis of personal views or opinions. Moreover, the City has a responsibility to ensure that the acceptance or rejection of advertisements complies with the guarantee of freedom of expression enshrined in the *Canadian Charter of Rights and Freedoms* (the "*Charter*"). Advertisements may only be rejected for very narrow and specific reasons. Rejecting proposed advertisements on grounds of morality and bad taste is contrary to the *Charter*.



Rawlco's contract provides the City with authority to remove objectionable advertising, but does not recognize a parallel ability by the City to require the posting of advertisements. Given the City's responsibility to ensure compliance with the *Charter*, having the ability to require the posting of advertisements is important.

Attached is a draft Transit Advertising Policy that attempts to provide a clear set of objective rules to both the City Administration and to Rawlco regarding which advertisements are acceptable, and more importantly, which advertisements can properly be rejected. The draft Policy more closely reflects the principles and values enshrined in the *Charter*.

In light of the proposed Policy, amendments to Rawlco's bus advertising contract with the City are required. The amendments contemplate identifying the Policy as the benchmark against which potential advertisements should be considered for posting on City transit buses and to provide the City with the ability to authorize the rejection of advertisements.

## **REPORT**

Commercial expression, including bus advertising, is protected by the *Charter*. A city is not required to have bus advertising but once it chooses to do so, it must ensure that freedom of expression is protected. In other words, messages which might be offensive to some or express an opinion on a controversial matter cannot simply be denied. The City does not have a right to discriminate on this basis. Rather, the right to freedom of expression may only be reasonably infringed in limited circumstances where the message undermines the very values that the *Charter* seeks to protect. For example, where the expression incites violence or threats, promotes racism or other forms of discrimination, demeans identifiable persons or groups of people or undermines human dignity.

The draft Transit Advertising Policy identifies a narrower scope of criteria for consideration in rejecting a potential advertisement than Rawlco's current contract. The Canadian Code of Advertising Standards (the "Code") (Attachment 2) outlines criteria for acceptable advertising in Canada. It seeks to promote the practice of professional advertising through self-regulation. The clauses contained in the Code essentially reflect *Charter* values, and largely form the basis of the Administration's proposed Policy.

In addition to recognizing the Code as the standard against which advertisements should be considered, the proposed Policy continues to recognize the City's current policy against accepting alcohol advertisements. In addition, tobacco advertisements are specifically addressed in the policy and similarly will not be accepted.

The draft Policy does not currently require that the purchaser of transit advertising space intent on presenting information or a point of view on a publicly recognized controversial issue (“advocacy advertising”) self identify on the advertisement. The Code contains this self identification requirement for audio or video portions of advocacy advertising, but is currently silent with respect to print ads.

Proposed policy language could be: “Advertisements which portray information which is issue oriented or a point of view on a publicly recognized controversial issue shall comply with the Canadian Code of Advertising Standards and must contain the name of the sponsoring group or individual on the advertisement.” In this regard, your Administration is seeking direction from City Council as to whether the Policy should include a requirement to self identify for advocacy advertising.

Rawlco recognizes the City’s responsibility to ensure compliance with the *Charter* and is therefore agreeable to amending its contract with the City to recognize that potential advertisements must be considered in accordance with the City’s Transit Advertising Policy, as endorsed by City Council, and to recognize the City’s ability to authorize the rejection of a potential advertisement or to require the continued posting of an existing advertisement that Rawlco seeks to remove.

**OPTIONS**

City Council could instruct the Administration to discontinue permitting any advertising on City public transit vehicles in order to avoid the *Charter* issues that arise with respect to the protection of freedom of expression. Discontinuation of this practise would have to wait until the expiry of Rawlco’s current contract (September 30, 2013) and will result in a loss of revenue to the City.

**POLICY IMPLICATIONS**

While there are no policy implications, the current contract Agreement between the City and Rawlco will be amended to reflect a new Transit Advertising Policy. The contract will also recognize the Transit Advertising Policy as the benchmark against which potential advertisements are to be considered for posting advertisements on City transit vehicles and to identify the City’s authority to require that advertisements be posted on public transit vehicles.

**FINANCIAL IMPACT**

There is no financial impact.

### **ENVIRONMENTAL IMPACT**

There are no environmental and/or greenhouse gas implications.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No.C01-021, Public Notice Policy, is not required.

### **ATTACHMENTS**

1. Saskatoon Transit Advertising Policy
2. The Canadian Code of Advertising Standards

**F3) Contract No. 11-0771 - Water Treatment Plant  
Avenue H Reservoir Expansion - Tender Award  
(Files CK. 670-3 and WT. 7960-96-4)**

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- RECOMMENDATION:**
- 1) that the tender submitted by Graham Construction and Engineering, a JV, for Contract No. 11-0771, Water Treatment Plant Avenue H Reservoir Expansion, at a total cost of \$45,585,426.22 (including PST and GST) be accepted subject to a Public Notice hearing for borrowing;
  - 2) that \$5,500,000 of additional funding required for Capital Projects #2198-02 WTP – Reservoir Capacity Expansions-Avenue H Reservoir Expansion, #2193 WTP – High Lift Pump Station Upgrade, and #2195 WTP – Enhanced Disinfection System be provided from the Water Utility Capital Reserve;
  - 3) that the additional \$5,300,000 funding required for Capital Projects #2198-02 WTP – Reservoir Capacity Expansions-Avenue H Reservoir Expansion, #2193 WTP – High Lift Pump Station Upgrade, and #2195 WTP – Enhanced Disinfection System be provided through borrowing, subject to a Public Notice hearing for borrowing; and
  - 4) that the City Solicitor be instructed to prepare the necessary contract for execution by His Worship the Mayor and the City Clerk under the Corporate Seal.

## **BACKGROUND**

The City of Saskatoon presently operates three reservoirs which provide total storage of 109.1 million litres (ML). The existing reservoirs include the Avenue H Reservoir, located on Avenue H South adjacent to the Water Treatment Plant (WTP); the Acadia Reservoir, located on Acadia Drive north of Taylor Street; and, the 42nd Street Reservoir located at 42nd A Street and 1st Avenue North. Because of the need to maintain minimum levels for fire flow reserves, the actual usable storage is 84.3 ML for the three reservoirs.

Review of the City's reservoir capacity has been one of the subjects of two relatively recent engineering studies. The November 2007 *City of Saskatoon Reservoir and Fill Mains Study* conducted by Earth Tech (Canada) Inc., now AECOM, recommended reconfiguring the distribution system to provide transferability among the existing reservoirs and an immediate expansion of the Avenue H Reservoir and the 42nd Street Reservoir to provide an additional 15 ML of useable storage at each location. The December 2009 *Water Treatment Plant Long-Term Capital Development and Expansion Plan (LTCDEP)* conducted by CH2M Hill Canada Limited determined the existing WTP could meet the treated water requirements of the City for another 30 years utilizing a combination of staged plant expansions, peak demand management, and water conservation initiatives. The LTCDEP found that the existing clarifiers were hydraulically overloaded, the WTP has a deficiency in treated water storage, and a disinfection capacity upgrade is required. All of these upgrades are underway.

The study recommended a combined storage reservoir/chlorine and ultraviolet disinfection/high lift pumping facility at Avenue H and additional clarifier capacity be constructed within the next five years. The recommendations in these studies were used in preparing the 2007-2012 Capital Budgets regarding reservoir storage, pumping, disinfection, and plant expansions.

- Capital Project #2198 – WTP - Reservoir Capacity Expansion, provides funding for construction of additional capacity at the Avenue H and 42<sup>nd</sup> Street locations and reconfiguration of the distribution system to provide transferability between reservoirs. Sub Project 02, Avenue H Reservoir Expansion, has \$20,850,000 of approved funding.
- Capital Project #2193 – WTP - High Lift Pump Station Upgrade, provides funding for the design and construction of a new distribution pumping station at the WTP. The project has \$5,100,000 of approved funding.
- Capital Project #2195 – WTP - Enhanced Disinfection System, provides funding for the design and construction of an ultraviolet disinfection system. The project has \$10,390,000 of approved funding.

The two reservoir expansion projects were submitted as candidates for the Building Canada Fund – Major Infrastructure Component funding. The Contribution Agreement, dated September 1,

2010, provides \$14,000,000 of funding from Canada and Saskatchewan for the reservoirs. The Avenue H contribution totals \$6,912,000 and the 42<sup>nd</sup> Street contribution totals \$7,088,000. The Enhanced Disinfection System project was approved for funding under the Canada-Saskatchewan Provincial/Territorial Base Fund (PT Base). The contribution, managed by Saskatchewan, is not to exceed 50 per cent of the approved total eligible costs to a maximum of \$3,600,000.

At its meeting held on April 26, 2010, City Council approved the Administration's request to award an engineering services contract to Associated Engineering (Sask.) Ltd. teamed with CH2M HILL Canada Limited for the design and construction management of this project. The total upset fee for this contract is \$3,169,422.21 (including GST).

## **REPORT**

The design kickoff meeting was held on May 5, 2010, and a Design Basis Memo, a technical overview summarizing the basis for the design of the new reservoir, pump station, and UV facility, was received August 9, 2010. An Opinion of Probable Costs was provided to the City on October 4, 2010, estimating the project cost at \$36,100,000. Because this was more than the expected budget amount, the City and Associated Engineering undertook a Value Engineering exercise to remove costs without impairing the basic functionality of the project. Experts from multiple engineering companies were brought in to scrutinize the design and identify opportunities for project savings. The 50% design was presented for review on May 4, 2011 with a revised project estimate of \$32,710,000.

The tendering process for this project was managed in two phases. The first one involved pre-selection and procurement of the major facility equipment, followed by the tendering for construction of the facility and equipment installation. The pre-purchase of the internal equipment was initiated to ensure timely supply of this equipment and allowed completion of the detail design stage, as the facility design could account for the exact equipment to be installed. At its meeting held on August 17, 2011, Council awarded three tenders for pumping equipment, UV equipment, and variable frequency drives at a net cost to the City of \$4,703,071.80. This cost, minus 5% for shop drawings, was included as pre-selected equipment in the Avenue H Reservoir Expansion tender. As a consequence to the award of the construction contract, the General Contractor is responsible for the execution of the equipment supply and installation.

The tender also included three optional items: 1) a second generator, 2) an elevated pedestrian link from the existing plant to the new facility, and 3) a cementitious waterproofing for the reservoir. The purpose of identifying these as provisional items was to establish pricing and to determine whether the City would receive good value for these items.

The pre-tender estimate prepared using the final design, and including cash allowance and provisional items, was \$39,234,000, not including GST.

The tender period for Contract No. 11-0771, Water Treatment Plant Avenue H Reservoir Expansion was from document pick-up on October 31, 2011 to tender close on January 17, 2012. A total of eight addendums were issued. Tenders were opened publicly and seven bids were received. Minor mathematical errors were corrected and the total tender prices are as follows:

<b>Bidder</b>	<b>Total Tender Price</b>
Graham Construction and Engineering, a JV (Saskatoon, SK)	\$47,212,926.22
Maple Reinders Inc. (Kelowna, BC)	\$48,941,376.22
Westridge Construction Ltd. (Regina, SK)	\$48,967,662.10
PCL Construction Management Inc. (Saskatoon, SK)	\$50,083,950.00
EllisDon Corporation (Saskatoon, SK)	\$50,136,312.10
Stuart Olson Dominion (Saskatoon, SK)	\$52,443,750.00
Ledcor Construction Limited (Saskatoon, SK)	\$53,067,161.32

The commercial and technical bid evaluation was carried out by Associated Engineering (Sask.) Ltd. (Associated Engineering). The low bidder, including or excluding any or all provisional items, was Graham Construction and Engineering, a JV (Graham Construction). They were responsive in their bid submission, were found to meet the requirements of the contract documents, and included no limitations in their bid. Associated Engineering recommended award of the Avenue H Reservoir Expansion to Graham Construction.

A review of the provisional items in the tender with consideration of project funding resulted in the decision to remove the additional generator and cementious waterproofing specified in the tender and accept the pricing for the pedestrian bridge. The waterproofing liner is not required, and application of these types of liners is not a common practice in Western Canada for water reservoirs. The optional generator represents a third-level of redundant power supply, and will be budgeted for and installed in future years. All wiring will be installed for its placement within this contract. The elevated pedestrian bridge over Avenue H will link the WTP Control Room with the second floor of the new building. The new building is an extension of the WTP and will house the Ultra-Violet treatment components, pumps, and backup generators, and as such it is beneficial to be integral to the plant. The pricing for this item is extremely attractive under this contract.

The net cost to the City for the bid submitted by Graham Construction would be as follows:

Base Bid (Including Adjustments & Provisional Items)	\$39,006,904.76
Contingency	1,500,000.00
Provisional Item -- Remove Generator	(550,000.00)
Provisional Item – Remove Cementitious Waterproofing	<u>(1,000,000.00)</u>
Subtotal	38,956,904.76
GST (5%)	1,947,845.24
Pre-Selected Equipment	4,467,918.21
GST on Pre-Selected Equipment	<u>212,758.01</u>
<b>Total Tender Price</b>	<b>\$45,585,426.22</b>
GST Rebate (5%)	<u>(\$2,160,603.25)</u>
<b>Net Cost to the City</b>	<b><u>\$43,424,822.97</u></b>

Associated Engineering's pre-tender estimate, including all provisional items, of \$39,234,000 plus GST was 14.6% below Graham Construction's net cost bid including all provisional items. The bid evaluation noted the higher than expected costs were mainly in the concrete, electrical, instrumentation, and controls components. Dialogue with construction industry and project bidders revealed that existing and anticipated shortage of skilled trade labour in the robust local economy over the 2 year project schedule had a substantial effect on bid pricing. During the design process, the City and project consultant placed considerable emphasis on the engineering aspects of the project combined with the lowest cost delivery of the objectives. When costs significantly exceeded budget, a value engineering session was carried out to optimize the design and minimize construction costs. Eventually, the public tender process determines the market value of a project. The City received a good response from the industry. The seven bids had a 12.4% spread between lowest and highest bid.

### **OPTIONS**

Based on the good response from the industry and the tight spread of the bids, the option of re-tendering the project would not be beneficial. The project timeline is driven in part by the Building Canada Fund – Major Infrastructure Component funding deadlines and a re-tendering would shorten the schedule and cause further price escalation.

### **POLICY IMPLICATIONS**

There are no policy implications.

### **FINANCIAL IMPACT**

Capital Projects funding the Avenue H Reservoir Expansion; P2198-02 WTP – Reservoir Capacity Expansions-Avenue H Reservoir Expansion, P2193 WTP – High Lift Pump Station

Upgrade, and P2195 WTP – Enhanced Disinfection System, have \$36,340,000 of approved funding. The net cost to the City for Contract No. 11-0771, Water Treatment Plant Avenue H Reservoir Expansion is \$43,424,823. Design and construction engineering, pre-purchased equipment shop drawings, building permit, and miscellaneous services total \$3,715,177 resulting in total costs for the project of \$47,140,000. The funding deficit is \$10,800,000.

The Administration proposes to address this funding deficit by deferring other Water Utility Capital Projects with approved funding and re-budgeting in subsequent years and borrowing the remainder. Proposed project deferrals include \$2,500,000 from P2198-01 WTP – Reservoir Capacity Expansion-Reservoir Transferability System, \$1,000,000 from P0713-01 WTP – Reservoir Pumping Capacity-42<sup>nd</sup> Street Pumphouse Upgrade, and \$2,000,000 from P2216 WTP – Plant Electrical Upgrade for a total of \$5,500,000. The remaining funding shortfall of \$5,300,000 would be financed by borrowing and supported by future rates.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, would be required for borrowing.

### **ATTACHMENT**

1. Associated Engineering - Recommendation of Award Letter

### **F4) Expansion of Leaves and Grass Subscription Program** **(File No. CK. 7830-5)**

- RECOMMENDATION:**
- 1) that the Leaves and Grass Subscription Program be expanded to 3,000 customers, at a total estimated cost of \$36,000; and
  - 2) that the source of funding be Capital Project #2187 – Permanent Composting Facility.



## **BACKGROUND**

An organics program forms part of the current City of Saskatoon waste handling services. This program seeks to achieve two primary goals: (1) the diversion of waste from the Saskatoon Regional Waste Management Centre (Landfill) in order to extend the facility's service life, and (2) to reduce greenhouse gas (GHG) emissions. The City operates two pilot compost depots located on Highway 7 (west end depot) and McOrmond Drive (east end depot), as well as a leaf and yard-waste collections program with 2,400 subscribers.

## **REPORT**

The Leaves and Grass Subscription Program is currently provided at a cost of \$186,000, or \$77.50 per household, shared between the resident (\$50) and the City (\$27.50). The subscription program was responsible for the diversion of approximately 1,000 tonnes of organic waste in 2011.

Growth in the number of program participants has been restricted to match the resources available to provide the curbside leaf and yard-waste collection service. Current program limits are based on what can be achieved with one dedicated collection truck operated four days a week. In 2011, an additional 500 subscribers were accommodated as a result of optimizing the program delivery while maintaining resource levels. In 2012, newly-optimized waste collection routes are having a positive impact on resources. Administration is confident that the Leaves and Grass Subscription Program could grow by another 600 subscriptions without increasing the operating budget.

## **OPTIONS**

One option is to maintain the status-quo, and not increase the size of the Leaves and Yard Waste program. This would result in projected savings of \$46,500 per year starting in 2013 due to the recently implemented route rationalization and streamlining process. However, the Leaves and Yard Waste Program has a significant and growing waiting list of potential subscribers, and the Administration is recommending an increase in this program due to the success and popularity of the Program.

## **POLICY IMPLICATIONS**

There are no current policy implications.

### **FINANCIAL IMPLICATIONS**

The extra operating costs associated with collections will be offset by savings in other areas. The \$36,000 capital cost proposed would be a one-time cost for the purchase of containers. The purchase of an additional 600 organics collection (green) carts is required to expand the Program. This cost is proposed to be covered by the funds established in Capital Project #2187 – Permanent Composting Facility. This project was established in 2009 for the development of an organics processing facility and collections program. The proposed scope-of-work at the time of project initiation included securing trucks and collection containers to service 10,000 homes, along with the construction of a facility that would compost residential organics and the possible inclusion of biosolids from the City’s Wastewater Treatment Plant. Funding of \$7.2 million was dedicated to this project.

After close investigation into available technologies and investigating collaborative opportunities with the Wastewater Treatment Plant, a number of options have been developed and explored. Although the Administration had hoped to bring forward options in 2011, staff energies have been focused on the Curbside Recycling program. Administration expects to bring forward options regarding organics in late 2012.

Regardless of the ultimate approach the City takes with respect to organics, the existing organics containers and the 600 new containers proposed to be purchased are expected to be integrated into any future organics initiatives the City undertakes. These containers are universal and will be a long term asset for the City.

To accommodate the ordering of organics collection carts in time for the 2012 gardening season, approval of an incremental growth to the Leaves and Grass Subscription Program is sought in advance of approval of a comprehensive organics strategy. Applications for the 2012 Program open March 12.

### **ENVIRONMENTAL IMPLICATIONS**

Each tonne of organic material diverted from the Landfill and processed into something else (i.e. soil amendment, energy, etc.) substantially reduces greenhouse gas emissions. The current Leaves and Grass Subscription Program is reducing greenhouse gas emissions by approximately 3,212 tonnes CO<sub>2</sub>e per year. Growth in the Program will also grow GHG emissions reductions.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

## **Section G – CITY MANAGER**

### **G1) Mendel Building Re-use Children’s Discovery Museum Memorandum of Understanding (Files CK. 620-4, CS.600-1 and LA. 600-9)**

- RECOMMENDATION:**
- 1) that the City of Saskatoon enter into a Memorandum of Understanding with the Children’s Discovery Museum for the re-use of the Mendel building; and
  - 2) that the Office of the City Solicitor prepare the appropriate Memorandum of Understanding, in accordance with the details set forth in the report, for execution by the City Manager and City Clerk.

### **BACKGROUND**

Your Administration received an Organizational Readiness Report from a team led by the Children’s Discovery Museum (CDM) on September 19, 2011. Based on this information, City Council, at its meeting held on December 5, 2011, adopted the following recommendations:

- “1) that the Children’s Discovery Museum proceed to prepare a business plan for the re-use of the Mendel Building; and
- 2) that the submission date for the business plan be June 30, 2012.”

### **REPORT**

Currently, the CDM is preparing a business plan which will illustrate its ability to manage and operate the Mendel building at full capacity in a self-sufficient manner. The Memorandum of Understanding (MOU) supports the preparation of the business plan for the re-use of the Mendel Gallery building by the CDM, with the assurance that the City will not consider other possible tenants while the business plan process is underway. This agreement is not intended to be a binding agreement. The binding agreement will be carried out upon the successful completion of the business plan, City Council’s approval, and then through the lease and operating agreements.

The proposal by the CDM is ambitious and is an excellent fit with the revitalization plans for Kinsmen Park. Design and implementation of the first phase of the Kinsmen Park and Area Master Plan is proposed to begin this year (subject to City Council approval), including the new children’s play area. The mutually beneficial relationship between the new Kinsmen Park and the CDM in the Mendel building will help to create a busy activity node and a true centre for children in the city.

The CDM’s bold and exciting plan for the re-use of the Mendel building meets the City’s requirements for public activity programming, utilization of all available space, and the ability to

operate independently of additional civic funding. The CDM facility will serve as a meeting place for the community, serving multiple generations with activities specifically directed to children and their families (typically parents and grandparents). A mandate focused on education about Saskatoon's history, culture, art, and environment will be incorporated in many of the permanent exhibitions. Partnering with the Saskatchewan Children's Festival and the Wide Open Children's Theatre will allow for additional opportunities for programming that make use of theatre, science, technology, music, dance, storytelling, and visual art.

The MOU illustrates the commitment by the City to the project, and allows the CDM to proceed not only with its business plan, but also to advance its fundraising objectives and organizational development in order to fully meet the scope of its proposal.

The Civic Gallery vacates the Mendel premises in late 2014/early 2015, and it is the intention to have the new tenant prepared for occupation of the building as soon as possible following the civic gallery's departure.

### **POLICY IMPLICATIONS**

There are no policy implications.

### **FINANCIAL IMPLICATIONS**

The MOU is based on the CDM's proposal to fully operate the building, taking over all of the risk for the building costs, including costs associated with maintenance, operational and utilities. The tenant program area would be fully funded by the CDM, while the public lobby space would be funded 60% by the CDM and 40% by the City. The CDM is assuming risk as they propose to not only fund the building's operations, but also to fundraise for capital improvement.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Administrative Report No. 3-2012  
Section G -- CITY MANAGER  
Monday, February 27, 2012  
Page 3

Respectfully submitted,

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Randy Grauer, General Manager  
Community Services Department

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Marlys Bilanski, General Manager  
Corporate Services Department

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Mike Gutek, General Manager  
Infrastructure Services Department

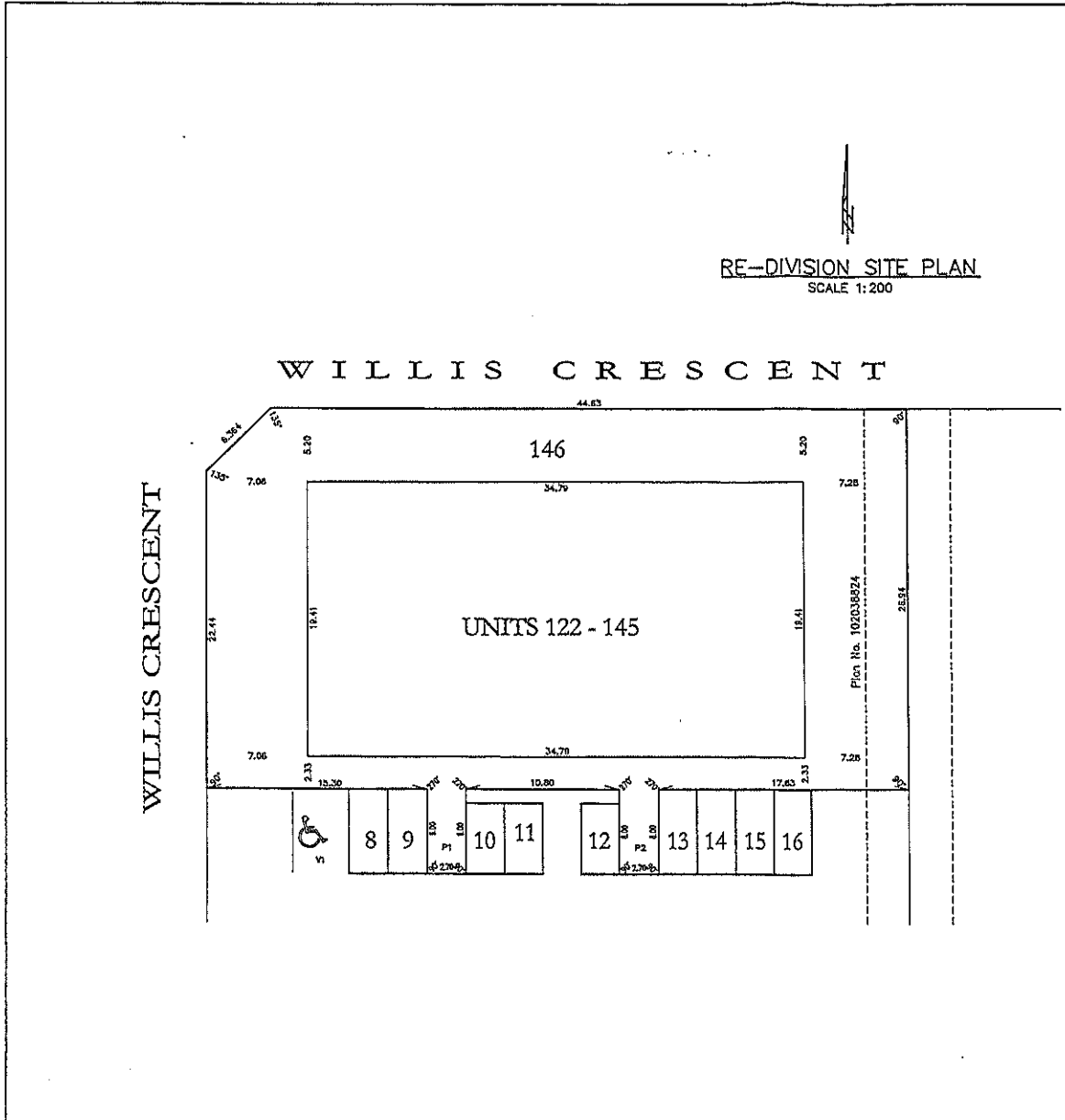
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Jeff Jorgenson, General Manager  
Utility Services Department

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Murray Totland  
City Manager

**A1**



SHEET NUMBER 2 OF 6  
SITE PLAN & LEGEND

**RECEIVED**  
FEB 06 2012  
Building Standards Branch

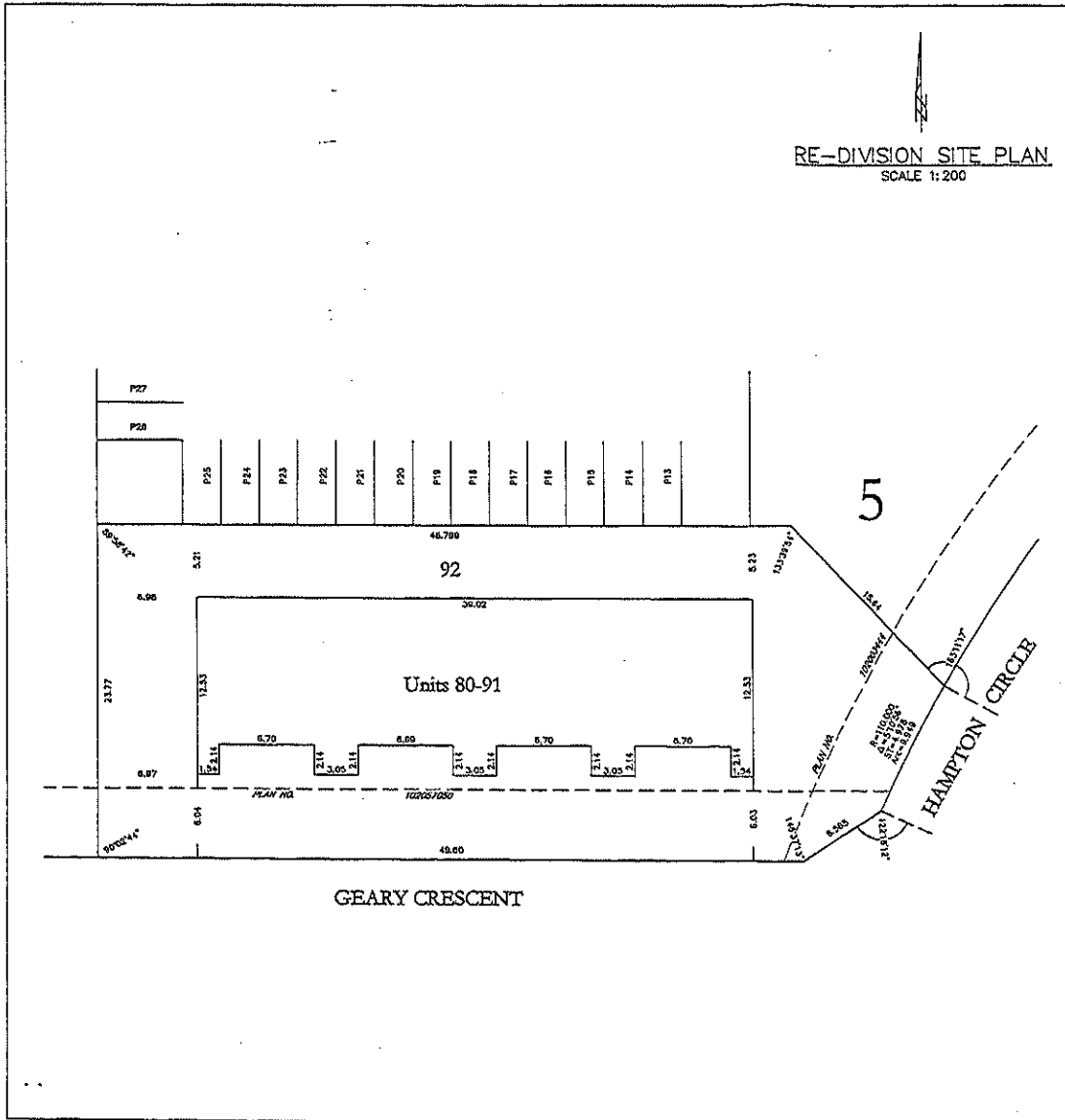
PLAN OF SURVEY SHOWING  
RE-DIVISION OF  
BARE LAND CONDOMINIUM UNIT 6  
PLAN 102\_\_\_\_\_, IN ACCORDANCE WITH  
SECTION 25 OF THE CONDOMINIUM  
PROPERTY ACT, 1993 INTO  
CONDOMINIUM UNITS 122-146 INCLUSIVE  
BY T.R. WEBB, S.L.S.  
SCALE AS SHOWN  
NOVEMBER 2011

NEW UNITS 122-145 are Regular Residential Units  
NEW UNIT 146 is a Service Unit

**LEGEND**

1. Dimensions shown are in metres and decimal thereof.
2. Measurements indicating the position of the building in relation to the outer boundaries of the parcel are taken to the concrete foundation at ground level.
3. Unit numbers are shown as 122, 123, 124, etc.
4. Unit boundaries are shown on Sheets 3 to 5 by a heavy solid line and are defined as follows:  
 - the exterior surface of any interior finishing material that forms the surface of any common and exterior wall, floor, or ceiling.
5. The doors and windows form part of the unit.
6. All exterior surfaces are common property.
7. For the assignment of exclusive use parking stalls, see attached parking schedule on Sheet 6.
8. Parking spaces are identified as P1 - P24 and are designated for exclusive use of units as shown in the Parking Schedule.
9. Parking spaces are in accordance with Section 11(1)(a) of The Condominium Property Act except for Service Unit No. 146.
10. All portions of building and lands not designated as a regular condominium form Service Unit No. 146.

Prepared by  
**Webb Surveys**  
© 2011  
11-2184aa B.J.F.



SHEET NUMBER 6 OF 9  
SITE PLAN & LEGEND

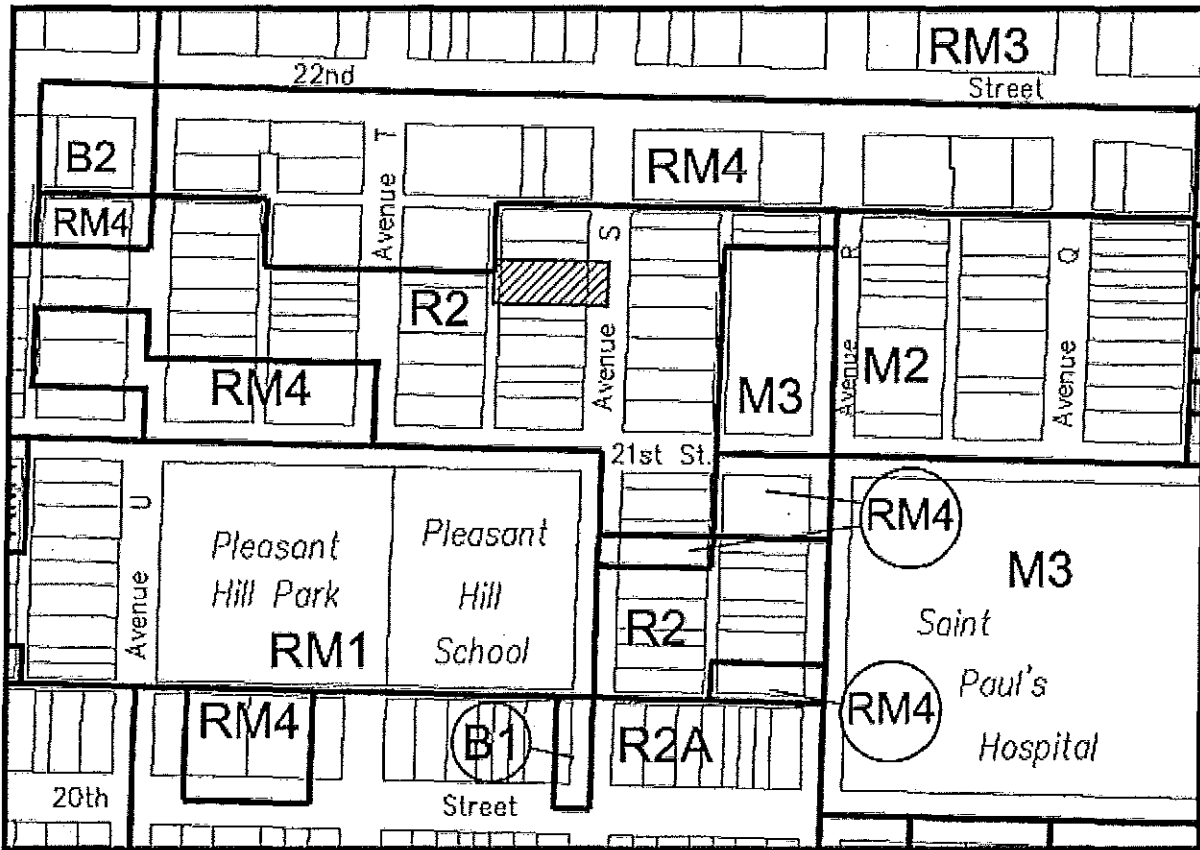
PLAN OF SURVEY SHOWING  
RE-DIVISION OF  
BARE LAND CONDOMINIUM UNIT 4  
PLAN 102070932, IN ACCORDANCE WITH  
SECTION 25 OF THE CONDOMINIUM  
PROPERTY ACT, 1993 INTO  
CONDOMINIUM UNITS 80-92 INCLUSIVE  
BY T.R. WEBB, S.L.S.  
SCALE AS SHOWN  
JANUARY 2012

NEW UNITS 80-91 are Regular Residential Units  
NEW UNIT 92 is a Service Unit

- LEGEND**
1. Dimensions shown are in metres and decimals thereof.
  2. Measurements indicating the position of the building in relation to the outer boundaries of the parcel are taken to the concrete foundation of ground level.
  3. Unit numbers are shown as 80, 81, 82, etc.
  4. Unit boundaries are shown on Sheets 6 and 9 by a heavy solid line and are defined as follows:
    - the exterior surface of any interior finishing material that forms the surface of any common and exterior wall, floor, or ceiling.
  5. The doors and windows form part of the unit.
  6. All exterior surfaces are common property.
  7. For the assignment of exclusive use parking stalls, see attached parking schedule on Sheet 9.
  8. Parking spaces are identified as P13 - P24 and are designated for exclusive use of units as shown in the Parking Schedule.
  10. Parking spaces are in accordance with Section 11(1)(e) of The Condominium Property Act except for Service Unit No. 92.
  11. All portions of building and lands not designated as a regular condominium form Service Unit No. 92.

Prepared by  
*T.R. Webb*  
**Webb Surveys**  
© 2012  
11-219460 (4) B.F

Proposed Rezoning No. Z2/12



PROPOSED REZONING

From R2 to RM1



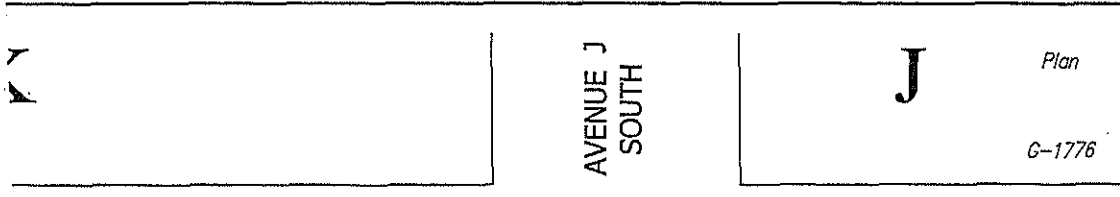
City of  
Saskatoon

Planning & Development Branch



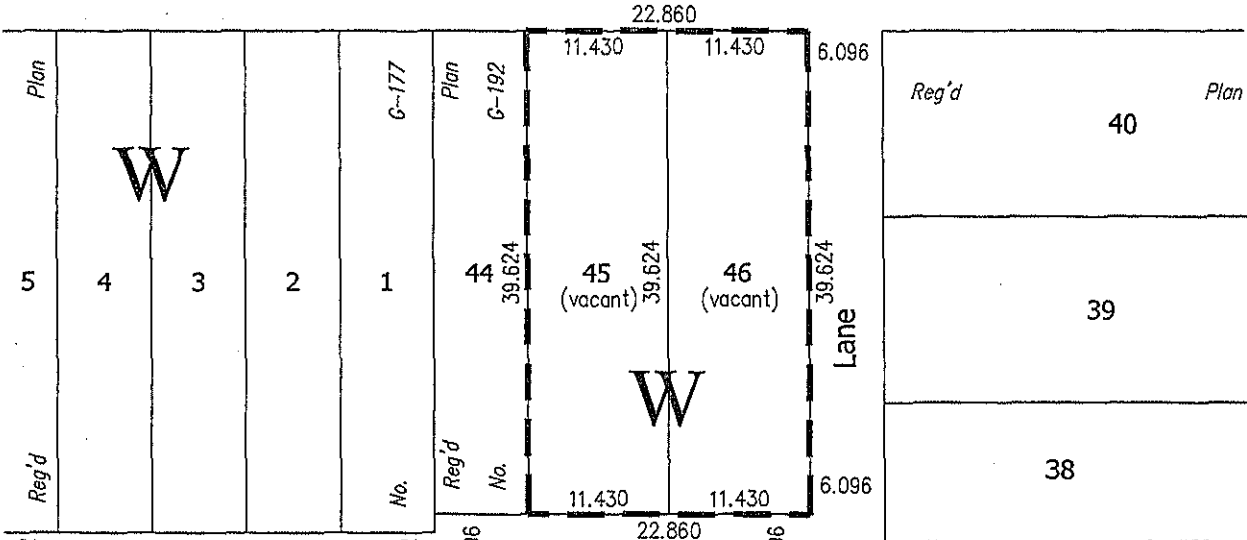


20.117



SCHUYLER STREET

20.117



**PLAN**  
 SHOWING PROPOSED SUBDIVISION OF  
**LOTS 41-43**  
**REG'D PLAN NO. G-192**  
**N.W. 1/4 SEC. 20 -**  
**TWP. 36 - RGE. 5 - W. 3rd MER.**  
**SASKATOON, SASKATCHEWAN**  
 BY : R.A. WEBSTER, S.L.S.

METRES 10 5 0 5 10 15 20 25 METRES



*[Signature]*  
 Saskatchewan Land Surveyor  
 October 28th, A.D. 2011

**LEGEND :**  
 Distance dimensions shown are in metres and decimals thereof.  
 Portion of this plan proposed for subdivision is outlined with a heavy broken line, and contains 905.8± sq. m.  
 Distances are approximate and may vary by ±0.5 metres.

EXAMINED : OWNER  
*[Signature]*

EXAMINED : CITY OF SASKATOON  
 : Approved under the provisions of Bylaw No. 6537 of the City of Saskatoon.

: General Manager of the Community Services Department

Date: \_\_\_\_\_, A.D. 20\_\_.



WEBSTER SURVEYS LTD.  
 811 - 9th Street East  
 Saskatoon, Sask. S7H 0M4  
 Phone (306) 653-1433  
 Fax (306) 653-1024

A2

## ATTACHMENT 1

City of Saskatoon "Building Official" Appointments  
Pursuant to *The Uniform Building and Accessibility Standards Act*

City of Saskatoon Appointments Still Active	Date Appointed by the City of Saskatoon	Provincial List of Building Officials Working with the City of Saskatoon Building Standards Branch
Emil Kohuch	June 27, 1988	Emil D. Kohuch
Bob Baran	February 5, 1990	Bob Baran
Barry (Lee) Tracksell	February 5, 1990	Barry Lee Tracksell
Ken Clement	October 22, 1990	Kenneth Clement
Gary Martens	March 11, 1996	Gary Martens
Gary Hartell	November 2, 1998	Gary Hartell
Jannette Hodgson	September 24, 2001	Jannette N. Hodgson
Greg Schwalm	September 24, 2001	Greg Allen Schwalm
Blaine Newlove	March 11, 2002	Blaine Allan Newlove
Donald (Ben) Nesbitt	February 13, 2006	Donald A. Nesbitt
David Hartley	February 13, 2006	David Barry Hartley
Kara Fagnou	February 13, 2006	Kara R. Fagnou
David Spence	February 13, 2006	David L. Spence
Donald (Jamie) Wilson	August 13, 2007	Donald James Wilson
Rashel Gervais	April 7, 2008	Rashel Gervais
Ryan Paquette	April 7, 2008	Ryan Paquette
Greg Lawrence	June 23, 2008	Greg M. Lawrence
David Stewart	June 23, 2008	David Stewart
Paul Fortier	October 27, 2008	Paul Fortier
Kim McHarg	February 17, 2009	Kim McHarg
Keqiang Shang	February 8, 2010	Keqiang Shang
Roger Bradley	February 8, 2010	Roger James Bradley
Janelle Siegel	February 8, 2010	Janelle Dawn Siegel
Christine Merkosky	July 21, 2010	Christine M. Merkosky
Dan Cherewyk	July 21, 2010	Dan Michael Cherewyk
Kevin Robertson	July 21, 2010	Kevin Ross Robertson
Dennis Edwards	May 24, 2011	Dennis W. Edwards
Akhil Kumar	May 24, 2011	Akhil Kumar
Karly Heatcoat	May 24, 2011	Karly Dawn Heatcoat
Daisy Harington	May 24, 2011	Daisy Rose Harington
Anita Lepard		Anita Lynn Lepard
Laurie Afseth		Laurie Afseth
Jason Wall		Jason Michael Wall
Courtney Bromstad		Courtney M. Bromstad



COMMUNITY SERVICES DEPARTMENT - BUILDING STANDARDS BRANCH  
ENCROACHMENT AGREEMENT APPLICATION  
February 20, 2009

Page 1 of 1

A3

## REQUEST FOR ENCROACHMENT AGREEMENT

Name of Applicant Matt Priel

Applicant Mailing Address 728 Spadina Crescent East. S7K 4H7.

Applicant Telephone 261-2375

Name of Owner(s) FRESH PROPERTIES INC.  
(Official Name That Will Be On Encroachment Agreement)

Owner's Mailing Address 324 6<sup>th</sup> Avenue N Saskatoon, SK S7K 2S5

Owner's Telephone 979-8300

Site Address 150 2<sup>nd</sup> Avenue

Legal Description of Site Lot B Block 150 Plan 59-S-13276.

Applications must include the following:

- Current Real Property Report/Surveyor's Certificate: Must clearly outline the encroaching areas including detailed dimensions of all areas that encroach onto City of Saskatoon property.
- Detailed Drawings: Showing proposed encroaching areas including detailed dimensions of all areas that will encroach onto City of Saskatoon property. (Once construction is complete, an updated Real Property Report/Surveyor's Certificate will be required to confirm the areas of encroachment).
- \$100.00 Application Fee (Fee is to prepare Encroachment Agreement).

Assuming the encroachment is approved, an annual fee will be applied to the tax notice. This fee is based on the area of encroachment, and is calculated at \$3.25 per m<sup>2</sup>. The current minimum fee is \$50.00.

Upon receipt of the request, the *Building Standards Branch* of the *Community Services Department* will request approvals from the necessary Departments and Branches, including the *Development Services Branch*, the *Infrastructure Services Departments* and any other Department or Branch as deemed necessary, depending on the type of encroachment. Upon receipt of the various approvals, and if there are no objections to the request, the application will be forwarded to City Council for their approval, at the next available Council meeting. Once City Council has approved the application, the City Clerks office will advise the applicant of Council's decision, and will prepare the agreement. Please note that requests for encroachment agreements may take 6 to 8 weeks to process.

Applicant Signature  Application Date January 27, 2012.

WEBB & WEBSTER LTD.  
 LAND SURVEYORS  
 850 Broadway  
 SASKATOON SASKATCHEWAN

Surveyors Certificate

I, ROBERT ALAN WEBSTER of the City of Saskatoon, in the Province of Saskatchewan, Saskatchewan Land Surveyor, do hereby certify as follows:-

1. That I have made the necessary survey to determine the position of the buildings with reference to the boundaries of

Lot B, in Block 150

according to a plan of record in the Land Titles Office for the Saskatoon Land Registration District as Number 59-9-13276

2. That I have found erected thereon,  
 a one storey brick and concrete block structure.

3. That the said building  
 lies entirely within the limits of the above described property, excepting that portion mentioned in (4). The said building is subject to a party wall agreement registered as No. 59-8-13462 and is appurtenant to an easement registered as No. 59-8-13463.

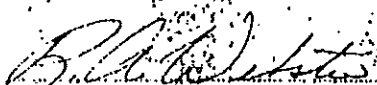
4. That there are no encroachments from the above described property upon any of the adjoining property, save and except the southerly wall of the building which encroaches on the lane 17 inches at the rear of the building and decreases to zero at the front of the said building.

5. That there are no encroachments from any of the adjoining property upon the above described property.

Dated at the City of Saskatoon, in the Province of Saskatchewan,  
 this 17 day of December 1959, A. D.

see attached sketch

G.1749

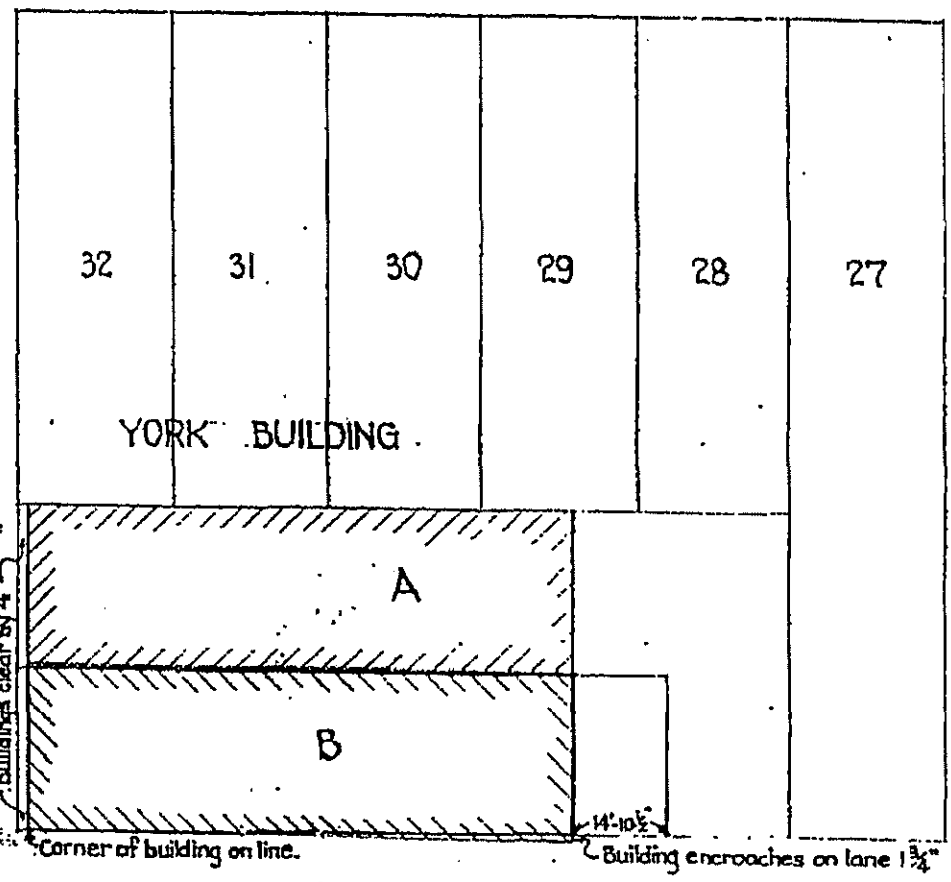
  
 Saskatchewan Land Surveyor.

SKETCH PLAN SHOWING  
LOCATION OF BUILDINGS ON  
LOTS A & B - BLOCK 150  
PLAN 59-S-13276  
959

*R.A. Webster*  
Saskatchewan Land Surveyor

TWENTY-THIRD  
STREET

SECOND  
AVENUE



experience

downtown

THE PARTNERSHIP

Saskatoon Downtown Business Improvement District



BI

January 9, 2012

Ms. Joanne Stevens  
Treasurers Office  
City of Saskatoon  
222 Third Avenue North,  
Saskatoon, SK S7K 0J5

Dear Ms. Stevens:

**RE: The Partnership  
Saskatoon Downtown Business Improvement District  
2012 Operating Budget**

Please find attached a copy of the 2012 Operating Budget for The Partnership. We respectfully request you provide the enclosed copy to the Mayor and City Council for approval.

If you have any questions with regard to the 2012 budget for our organization, please do not hesitate to contact me, by calling 664-0709 or Debbie Murphy (Office & Program Manager) at 664-0711.

Sincerely,

Terry Scaddan  
Executive Director

TS/dlm

**The Partnership**  
**Saskatoon Downtown Business Improvement District**  
**2012 Operating Budget**  
**For Council Approval**

	<u>2011 Budget</u>	<u>2011 Actual</u>	<u>2012 Budget</u>
<b>REVENUES</b>			
BID Levy	453,300	466,210	453,300
Parking	36,000	35,900	36,000
Interest	5,000	9,000	9,000
Street Maintenance	18,000	17,630	18,000
Other	0	0	0
<b>TOTAL REVENUES</b>	<u><b>512,300</b></u>	<u><b>528,740</b></u>	<u><b>516,300</b></u>
<b>EXPENSES</b>			
<b>Administration</b>			
Rent	41,500	41,500	43,300
Wage/benefits	174,800	174,650	180,400
Office Expenses	22,750	23,815	23,100
Accounting/Legal Expense & Tax	6,300	6,908	7,000
<b>Total</b>	<u><b>245,350</b></u>	<u><b>246,873</b></u>	<u><b>253,800</b></u>
<b>Market/Research &amp; Education</b>			
Destination Advertising	12,000	11,361	12,000
Consumer/Constituent Research	300	307	300
General Marketing	7,500	5,516	11,700
Experience Downtown	18,000	13,528	18,000
Marketing (New Opportunities)	15,000	5,700	8,000
Board & Staff Education	25,000	19,739	25,000
Graffiti	1,200	1,100	1,200
Panhandling	12,000	5,794	12,000
Heritage Program	2,000	1,678	2,000
<b>Total</b>	<u><b>93,000</b></u>	<u><b>64,723</b></u>	<u><b>90,200</b></u>
<b>Board</b>			
Meetings & Related	3,500	9,639	3,500
Committees	1,200	1,611	1,200
<b>Total</b>	<u><b>4,700</b></u>	<u><b>11,250</b></u>	<u><b>4,700</b></u>
<b>Special Projects &amp; Events</b>			
Established Festivals & Events	29,300	23,695	30,400
New Event Opportunities	0	0	0
<b>Total</b>	<u><b>29,300</b></u>	<u><b>23,695</b></u>	<u><b>30,400</b></u>
<b>Street Enhancement Program</b>			
Tree Lights (Electrical Repairs)	6,000	1,745	4,000
Summer Program	85,085	82,011	86,940
Winter Program	36,465	35,147	37,260
Equipment	12,400	14,552	9,000
<b>Total</b>	<u><b>139,950</b></u>	<u><b>133,455</b></u>	<u><b>137,200</b></u>
<b>TOTAL EXPENSES</b>	<u><b>512,300</b></u>	<u><b>479,996</b></u>	<u><b>516,300</b></u>
<b>Excess of Expenditures over Revenues</b>		<u><b>48,744</b></u>	



BROADWAY

January 11, 2012

His Worship Mayor Atchison & Members of City Council | City of Saskatoon  
 c/o Joanne Stevens | Manager of Accounting & Support Services  
 Revenue Branch | 222 3<sup>rd</sup> Avenue North | Saskatoon SK S7K 0J5

**Re: Broadway Business Improvement District 2012 Budget Submission**

Your Worship and Councillors,

Please find enclosed the 2012 budget for the Broadway Business Improvement District (BBID), which has been approved by the Board of Directors for submission to the City of Saskatoon.

2011 was a year of change for the BBID. With a new staff team and new volunteers to the board of directors, a revitalized energy also exists, and has provided the BBID with an opportunity to reflect on past operations and plan for the future.

The BBID is proud of its successful series of promotions and events, which will continue to be facilitated throughout the 2012 operating year. For the coming year, several new initiatives are being considered:

- Ladies Night on Broadway,
- Broadway Employee networking opportunities, and
- a revised in-depth historical tour and presentation.

In order to fulfill our mandate of supporting efforts to promote, serve, and represent the businesses and organizations of the Broadway area, the BBID is seeking a 7% increase in the BBID levy for the 2012 fiscal year, to reflect inflationary increases in operating costs, increased payroll costs, and enhanced marketing campaigns.

We look forward to another successful year for the district, and thank you kindly for your consideration of this matter.

Respectfully submitted on behalf of the Board of Directors,

*Sarah Marchildon*  
 Sarah Marchildon  
 Executive Director  
 Broadway Business Improvement District

Enclosures: 2012 BBID Budget & 2012 BBID Board Members

**Get the Goods... on Broadway.**



Broadway Business Improvement District  
2012 Operating Budget  
for Council Approval

	2011 Budget	2011 Actuals (Estimated)	2012 Budget (for Approval)
<b>REVENUES</b>			
BBID Levy	149,840.00	150,903.42	160,328.00
COS Meter Money	35,900.00	35,900.00	35,900.00
COS Maintenance Revenue	5,040.00	5,040.00	5,040.00
Advertising Revenues	-	-	-
Marketing (New Initiatives)	5,000.00	-	-
Grants	4,400.00	4,049.00	8,500.00
Special Event Revenue	31,600.00	30,586.19	38,000.00
Interest Earned	1,400.00	1,057.84	750.00
<b>Total Revenues</b>	<b>233,180.00</b>	<b>227,536.45</b>	<b>248,518.00</b>
<b>EXPENDITURES</b>			
<b>Administration</b>			
Salaries & Benefits	137,900.00	133,688.77	144,696.00
Accounting & Legal	3,300.00	2,887.50	5,650.00
Advertising & Promotions	10,000.00	5,481.36	10,000.00
Rent, including Utilities	10,880.00	10,289.81	12,000.00
Office Expenses	15,800.00	17,179.59	14,173.00
<b>Total Administration</b>	<b>177,880.00</b>	<b>169,527.03</b>	<b>186,519.00</b>
<b>Programing</b>			
Employee Professional Development	1,500.00	515.00	750.00
Conferences	4,000.00	-	4,000.00
Memberships/Committees	1,200.00	648.83	1,200.00
New Initiatives	5,000.00	-	5,000.00
<b>Total Programing</b>	<b>11,700.00</b>	<b>1,163.83</b>	<b>10,950.00</b>
<b>Special Projects and Events</b>			
Street Fair Expenses	12,500.00	15,649.89	15,000.00
Art Fest Expenses	8,500.00	5,965.53	8,500.00
Spirit of Christmas Expenses	1,000.00	1,241.73	1,500.00
AGM	800.00	1,558.15	1,500.00
Live@Lunch	-	2,690.30	3,000.00
Jingle Bucks Expenses	8,800.00	6,245.25	10,000.00
Walk of Stars Expenses	1,500.00	-	1,500.00
Walking Tour Expenses	-	-	4,049.00
Fringe Sponsorship	6,000.00	-	-
Broadway 360 Expenses	-	30.44	-
other event sponsorship expenses	-	416.50	1,000.00
<b>Total Special Projects</b>	<b>39,100.00</b>	<b>33,797.79</b>	<b>46,049.00</b>
<b>Board Expenses</b>			
Board Expenses	1,500.00	1,395.00	1,500.00
Board Development	-	91.74	500.00
<b>Total Board Expenses</b>	<b>1,500.00</b>	<b>1,486.74</b>	<b>2,000.00</b>
<b>RESERVES</b>			
Transfer to Reserves	3,000.00	3,000.00	3,000.00
<b>Total Expenditures &amp; Reserves</b>	<b>233,180.00</b>	<b>208,975.39</b>	<b>248,518.00</b>
<b>Surplus/(Deficit)</b>	<b>-</b>	<b>18,561.06</b>	<b>-</b>

**2012 BBID Board of Directors**

*As at January 19, 2012*

**CHAIR:** Chad Haaf  
McDougall Gauley

**TREASURER:** Shirley Steiger  
Affinity Credit Union

\*seeking Executive Committee participation from existing members as Vice Chair and Secretary, yet to be determined

Councillor Charlie Clark  
City Councillor - Ward 6

Amy Livingston  
Starbucks

Dan Walker  
Weczeria

Janelle Unrau  
Saskatchewan Association of Architects

Jeff Wickstrom  
Broadway Shoe Repair

Paul Hay  
Royal Bank of Canada

Steven Thair  
Brunsdon Junor Johnson

Darci Ash  
Enigma Salon Studio

(non-voting)  
David Barer  
NCA Liaison

January 11th, 2012

Joanne Stevens, CMA  
City of Saskatoon, Office of the Treasurer  
222 3rd Avenue North  
Saskatoon, SK S7K 0J5

Dear Joanne:

RE: 2012 Budget Riversdale Business Improvement District

Attached is the budget passed by the Riversdale Business Improvement District Board of Management for Saskatoon City Council approval.

The Riversdale Business Improvement District is continuing to provide leadership in the areas of comprehensive management in this neighbourhood in order to maintain the wishes of stakeholders and City Council's direction within Bylaw #7092.

In order to complete the vision and strategic plan of the Board and in order to offset extra expenditures in 2012, the reserve funds that have been accumulating will be utilized as budgeted for. The increasing level of business activity continues as a result of investment in River Landing, and the Riversdale BID is working at maintaining the momentum with services offered to more business owners, and residents.

Audited 2011 financial statements will be forwarded once completed.

Please contact our office at 242-2711 with any questions.

Sincerely,

Randy Pshebylo BDM  
Executive Director

**Riversdale Business Improvement District**  
**2012 Operating Budget**  
**For Council Approval**

	2011 Budget	2011 Actuals (Estimated)	2012 Budget (For Approval)
<b>REVENUES</b>			
Bid Levy	\$130,000.00	\$128,045.39	\$131,775.00
Parking Grant	\$35,900.00	\$35,900.00	\$35,900.00
Interest Income	\$1,000.00	\$1,000.00	\$500.00
Other Income	\$2,000.00	\$3,377.00	\$12,600.00
Street Maintenance	<u>\$4,950.00</u>	<u>\$4,950.00</u>	<u>\$4,950.00</u>
<b>Total Revenue</b>	<u>\$173,850.00</u>	<u>\$173,272.39</u>	<u>\$185,725.00</u>
<b>EXPENSES</b>			
<b>Administration</b>			
Rent / Utilities	\$5,750.00	\$5,899.21	\$12,000.00
Wages and Benefits	\$140,250.00	\$108,977.26	\$144,029.00
Office Expense	\$10,800.00	\$12,974.54	\$13,400.00
Accounting and Legal	<u>\$3,000.00</u>	<u>\$3,479.49</u>	<u>\$4,400.00</u>
<b>Total Administration</b>	<u>\$159,800.00</u>	<u>\$131,330.89</u>	<u>\$173,829.00</u>
<b>MARKETING AND RESEARCH</b>			
Newsletters / Community Relations	<u>\$9,500.00</u>	<u>\$3,747.98</u>	<u>\$9,500.00</u>
<b>Total Marketing &amp; Research</b>	<u>\$9,500.00</u>	<u>\$3,747.98</u>	<u>\$9,500.00</u>
<b>Programming</b>			
Clean & Safe / Vehicle & Fuel Expense	\$6,350.00	\$3,121.49	\$6,500.00
Heritage Projects/Established Festivals	<u>\$7,500.00</u>	<u>\$2,450.59</u>	<u>\$6,500.00</u>
<b>Total Programming</b>	<u>\$13,850.00</u>	<u>\$5,572.08</u>	<u>\$13,000.00</u>
<b>BOARD EXPENSE</b>			
Travel and Conference	\$12,000.00	\$14,425.00	\$8,000.00
Meetings / Board and staff Education	<u>\$6,500.00</u>	<u>\$818.94</u>	<u>\$6,500.00</u>
<b>Total Board Expenses</b>	\$18,500.00	\$15,243.94	\$14,500.00
<b>RESERVES</b>	(\$27,800.00)	\$17,377.50	(\$25,104.00)
<b>Total Expenditures and Reserves</b>	<u>\$173,850.00</u>	<u>\$155,894.89</u>	<u>\$185,725.00</u>
<b>Total Surplus/Deficit</b>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>



1000 Central Avenue, Saskatoon, SK S7N2G9  
Telephone: (306) 477-1277 Facsimile: (306) 374-7198  
www.sutherlandbid.ca

---

January 23, 2012

His Worship Mayor Atchison & Members of City Council  
City of Saskatoon  
c/o Joanne Stevens, CMA, Accounting & Support Services Manager  
City Hall  
222-3<sup>rd</sup> Avenue North  
Saskatoon, SK S7K 0J5

Your Worship and Councilors:

**Re: Sutherland Business Improvement District 2012 Budget Submission**

Enclosed herein is a copy of the 2012 budget for the Sutherland Business Improvement District (SBID) which has been approved by the Board of Directors for submission to the City of Saskatoon.


2011 was an exciting year for the Sutherland Business Improvement District. We saw the approval of Phase 1 of the Streetscape Project for 2012. As well, we have seen new businesses come to Sutherland. These changes, along with programs still in the infant stages, have excited our Board. We have a long way to go, however, as we continue to plan for the future.

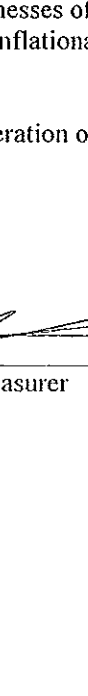
In 2012, we have established our priorities – two of which involve renewing our strategic plan and the exciting messages contained within it, as well as looking ahead to discussions on Phase 2 of the Streetscape Project. With the assistance of our Board and Executive Director, these, along with other goals we will be setting, make 2012 an exciting time in Sutherland.

In order to meet our mandate of leading efforts to support, promote, serve and be able to represent the businesses of Sutherland, we are asking for an increase of 5% to the BID levy for the 2012 fiscal year. This reflects the inflationary increase in operating costs.

We look forward to working with the City of Saskatoon administrative staff and thank you for your consideration of this matter.

Respectfully submitted on behalf of the Board of Directors,

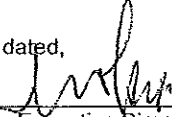
  
Sheldon Wasylenko, Chair

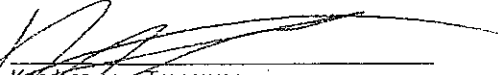
  
Kos Kosmas, Treasurer

Enclosure

**Sutherland Business Improvement District**  
**Operating Budget 2012 For Council Approval**

	2011 Budget	(estimated) 2011 Actual	(For Approval) 2012 Budget
<b><u>REVENUES</u></b>			
Business Levy	\$20,178.88	\$20,224.44	\$21,235.66**
Other Revenue	-	\$200.00	-
Total Revenues	<u>\$20,178.88</u>	<u>\$20,424.44</u>	<u>\$21,235.66</u>
<b><u>EXPENDITURES</u></b>			
<b><u>Administration</u></b>			
Executive Director Contract	\$19,200.00	\$13,700.00	\$19,200.00
Administration support	\$500.00	-	\$500.00
Audit fees	\$1,100.00	\$1,210.00	\$1,200.00
Office supplies	<u>\$1,000.00</u>	<u>\$1,110.92</u>	<u>\$1,200.00</u>
Total Administration	\$21,800.00	\$16,020.92	\$22,100.00
<b><u>Programming</u></b>			
Welcome Train Sign	\$500.00	-	\$3,000.00
Website maintenance	\$500.00	\$704.00	\$1,000.00
Newsletter, advertising	\$500.00	-	<u>\$1,500.00</u>
Total Programming	<u>\$1,500.00</u>	<u>\$704.00</u>	<u>\$5,500.00</u>
<b><u>Special Projects</u></b>			
Light standards, benches, refuse containers	\$1,200.00	-	\$00.00
Flower project	\$2,500.00	-	\$00.00
Graffiti project	\$1,000.00	\$250.00	\$1,000.00
Sidewalk/ street cleaning	<u>\$1,250.00</u>	-	<u>\$00.00</u>
Total Special Projects	\$5,950.00	<u>\$250.00</u>	<u>\$1,000.00</u>
<b><u>Board Expense</u></b>			
Membership development	\$ 500.00	\$975.99	\$1,250.00
Strategic planning	-	-	\$3,000.00
Training, conference, events	\$3,000.00	\$2,527.46	\$3,000.00
Saskatoon CBG member assess	<u>\$200.00</u>	<u>\$100.00</u>	<u>\$200.00</u>
Total Board Expenses	<u>\$3,700.00</u>	<u>\$3,603.45</u>	<u>\$7,450.00</u>
Total Expenditures	\$32,950.00	\$20,578.37	\$36,050.00
Annual Operating Surplus/Deficit	-\$12,771.12	-\$153.93	-\$14,814.34
RESERVES	<u>\$12,771.12</u>	<u>\$153.93</u>	<u>\$14,814.34</u>
Year End Surplus/Deficit	\$0.00	\$0.00	\$0.00

Signed and dated,  
  
 \_\_\_\_\_  
 Lloyd Moker, Executive Director  
 Sutherland Business Improvement District

  
 \_\_\_\_\_  
 Kees Kosmas, Treasurer  
 Sutherland Business Improvement District

\*\* Includes 5% increase  
 S.B.I.D. Budget 2012 (DRAFT)

B2

January 12, 2012

## FTE COMPARISON (Capital)

### Summary of Key Statistics

	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
Population	203,700	204,300	204,900	205,600	206,900	208,000	211,300	216,100	221,600	227,300	231,900
Population Change %	0.3%	0.3%	0.3%	0.3%	0.6%	0.5%	1.6%	2.3%	2.5%	2.6%	2.0%
Capital FTEs	141.4	141.24	149.46	191.46	197.11	201.51	222.61	242.12	254.19	263.31	274.51
Change in FTEs vs Prv Yr		-.1	8.22	42.0	5.7	4.4	21.1	19.5	12.1	9.1	11.2
% Change in FTEs vs Prv Yr		-0.1%	5.8%	28.1%	2.9%	2.2%	10.5%	8.8%	5%	3.6%	4.3%
Annual Capital Budget (\$M)	\$91.12	\$78.25	\$68.68	\$100.91	\$165.63	\$188.05	\$214.41	\$218.39	\$241.75	\$326.59	\$351.03
Annual Land Dev Budget (\$M)	\$18.2	\$11.9	\$19.1	\$23.4	\$36.8	\$68.1	\$67.4	\$86.1	\$103.8	\$71.3	\$70.7
% Change in Capital Budget		-14.1%	-12.2%	46.9%	64.1%	13.5%	14%	1.9%	10.7%	35.1%	7.5%

NOTE: The change in 2004 of 42.0 FTEs was for a reconciliation of capital staff years for Public Works (22.9 FTEs); Municipal Engineering (13.6 FTEs) and the remainder to utilities.

### Growth in Saskatoon (2001 - 2011)

- 1) **Population:** 203,700 (2001); 231,900 (2011) = 13.8% increase
- 2) **Households:** 79,285 (2001); 92,760 (2011) = 17% increase
- 3) **Dev. Hectares:** 8,494 (2001); 10,173 (2011) = 20% increase

The following section lists major capital projects that were budgeted in the years 2001-2011 that may have impacted the level of capital staffing FTEs.

### Major Capital Projects Budgeted By Year (2001 - 2011)

#### 2001

- Circle Drive/Attridge grade separation
- Circle Drive/22nd Street grade separation
- water utility sludge recovery and disposal

#### 2002

- Circle Drive/22nd Street grade separation
- water utility additional clarifier
- wastewater utility primary digestion converter



### 2003

- reconstruction of McOrmond Drive to a four-lane divided roadway
- Willowgrove neighbourhood development
- Hampton Village neighbourhood development

### 2004

- continued work in Willowgrove and Hampton Village
- additional development in Briarwood (42 lots)
- servicing of the final phase of the Lakewood Suburban Centre development
- water utility sludge recovery and disposal
- upgrading Preston Avenue
- reconstruction of Circle Drive and 11<sup>th</sup> Street
- grade separation and the CNR railway crossing at Clarence Avenue South

### 2005

- River Landing Phase 1
- continued work in Willowgrove and Hampton Village
- commence construction of new west sector suburban centre
- servicing new industrial land north of 60<sup>th</sup> Street (Marquis Drive area)
- Melville Street storm and sanitary trunk sewers (Stonebridge)
- water utility new upstream raw water intake and pumphouse facility
- roadway reconstruction to accommodate future expansion of Water Treatment Plant
- construction of interchange at Circle Drive and College Drive
- first stage of 25<sup>th</sup> Street extension and rehabilitation

### 2006

- Blairmore suburban area construction of civic recreation facility
- Blairmore suburban land development and pedestrian overpass structure
- continued development in Willowgrove, Hampton Village, and Stonebridge
- expansion of Marquis Industrial area north of 60<sup>th</sup> Street
- completion of River Landing roadways, streetscape, lighting, sculptures, and landmark
- completion of Circle Drive/College Drive interchange
- widening of Circle Drive from Attridge Drive to Millar Avenue
- design of South River Crossing
- construction and improvements to off-street transit terminals

### 2007

- continued work in Willowgrove, Hampton Village, Stonebridge, and Marquis Industrial
- construction of Blairmore suburban centre
- River Landing Phase 2 including riverfront park, underground services, Farmers' Market, etc.
- water/wastewater utilities new intake facility, filter plant upgrade, grit and screen facility expansion
- continued construction of widening Circle Drive from Attridge to Millar Avenue

- Second stage of 25<sup>th</sup> Street Extension and rehabilitation project
- construction of Circle Drive/Clarence Avenue interchange

### 2008

- continued work in Willowgrove, Hampton Village, Stonebridge, and Marquis Industrial
- continued construction of the Shaw Centre and multi-district park in Blairmore
- River Landing Phase 2 including riverfront park, underground services, Farmers' Market, etc.
- Water Treatment Plant filter plant upgrade and expansion
- wastewater UV disinfection system
- construction of Water Treatment Plant new intake facility
- detail design of Police new headquarters facility
- Access Transit facility
- construction of storm and sanitary sewers for 25<sup>th</sup> Street extension

### 2009

- continued land development in Blairmore, Stonebridge, and North and Marquis Industrial areas
- preparation of development in Evergreen and Rosewood
- riverbank slope failure repair
- River Landing
- traffic attenuation work
- Alice Turner branch library
- South River Crossing-environmental approvals, geotechnical work, demolition of buildings, and intersection realignments
- design work for new Police headquarters
- design work for River Landing destination centre
- continued work on 25<sup>th</sup> Street extension
- Firehall #8 - Southeast

### 2010

- South River Crossing and expansion of Circle Drive
- divert organics from the City Landfill (composting depots)
- construction of wind turbine and recapture of landfill gas
- design and construction of new Police headquarters
- River Landing destination centre
- bicycle facilities
- traffic sound attenuation
- land development Evergreen and Blairmore
- water utility reservoir capacity expansion
- wastewater utility primary digestion process upgrade
- landfill gas energy recovery
- Evergreen land development

## 2011

- South River Crossing
- new Police headquarters
- Mayfair Pool replacement
- Regional Waste Management facility
- water reservoir capacity expansion
- Landfill gas energy recovery
- land development Rosewood, Evergreen
- trunk sewers Blairmore
- Alice Turner branch library expansion

BYLAW NO. 9008

*A bylaw of The City of Saskatoon to raise by way of a bankers' acceptance loans/interest rate swap transaction the sum of Fifty-five Million (\$55,000,000.00) Dollars to pay for a portion of the cost to construct a new Saskatoon Police Services Headquarters in the City of Saskatoon.*

Whereas *The Cities Act*, S.S. 2002, c. C-11.1 (the "*Act*") provides that a city may borrow money or incur a debt for the purpose of financing capital property;

And whereas it is desirable to construct a new Saskatoon Police Services Headquarters in the City of Saskatoon (the "Project");

And whereas the Project is expected to cost \$122,000,000.00 and the total planned borrowing for the Project is \$113,000,000.00, with the balance of \$9,000,000.00 being funded from operations;

And whereas the City proposes, pursuant to this Bylaw, to borrow the sum of \$55,000,000.00 to pay for a portion of the cost of the Project;

And whereas the Saskatchewan Municipal Board has established and authorized a debt limit of \$414,000,000.00 for the City to have outstanding at any time (the "Debt Limit");

And whereas the outstanding long-term debt of the City, including the Borrowing authorized by this Bylaw, as at February 27, 2012, totals \$178,219,043.21, no part of which either as to principal or interest is in arrears;

And whereas the debt to be created pursuant to this Bylaw, together with the current outstanding long-term debt of the City, does not in the aggregate exceed the Debt Limit;

And whereas *The Capital Line of Credit Bylaw, 2006* provides that the maximum amount of money that may be borrowed by the City using the City's capital line of credit shall not exceed \$100,000,000.00 at any given time;

And whereas the long-term debt of the City in the amount of \$178,219,043.21 includes the sum of \$83,507,200.00 borrowed under the City's capital line of credit with the Bank pursuant to *The Capital Line of Credit Bylaw, 2006*.

Now therefore, in accordance with sections 134 and 139 of the *Act*, the Council of the City enacts as follows:

## Definitions

1. In this Bylaw and the preamble hereto:
  - (a) "Bank" means the Royal Bank of Canada;
  - (b) "Borrowing" has the meaning given to such term in subsection 2(1);
  - (c) "City" means The City of Saskatoon;
  - (d) "Confirmations" means, with respect to the Swap Transaction, one or more documents or other confirming evidence exchanged between the Parties which, taken together, confirm all of the terms of the Swap Transaction;
  - (e) "Parties" means the Bank and the City;
  - (f) "Project" has the meaning given to such term in the recitals;
  - (g) "Rate of Interest" includes the fixed rate of interest applicable to the Swap Transaction and the Stamping Fee;
  - (h) "Stamping Fee" means the charge imposed by the Bank in return for assuming the credit risk of the City in the bankers' acceptance loans; and
  - (i) "Swap Transaction" has meaning given to such phrase in subsection 2(2).

## Authorization to Borrow

2.
  - (1) The City is hereby authorized to borrow from the Bank the principal sum of Fifty-five Million (\$55,000,000.00) Dollars (the "Borrowing").
  - (2) The Borrowing shall proceed by way of a bankers' acceptance loan/interest rate swap transaction (the "Swap Transaction").
  - (3) The proceeds of the Borrowing shall be used to pay for a portion of the cost of the Project.
  - (4) The "Fixed Rate Payer" in respect of the Swap Transaction shall be the City. The "Floating Rate Payer" in respect of the Swap Transaction shall be the Bank.

**Rate of Interest**

- 3. (1) The Rate of Interest of the Borrowing shall be 3.08% per annum, which shall be comprised of:
  - (a) the fixed rate of interest on the Swap Transaction.....2.78%
  - (b) the Stamping Fee.....0.30%

Overall Rate of Interest .....3.08%
- (2) The Stamping Fee shall be determined every five (5) years by the Bank and shall reflect the assumption by the Bank of the credit risk of the City in the bankers' acceptance loans.
- (3) As of the effective date of the Swap Transaction, the Stamping Fee with respect to the Borrowing shall be 0.30% per annum.
- (4) The total all-in cost of borrowing is as set out in Schedule "A".

**Term**

- 4. (1) Subject to subsection 4(2), the term of the Borrowing shall be for an amortization term of twenty (20) years commencing effective as of February 9, 2012 and ending on February 9, 2032.
- (2) Notwithstanding subsection 4(1), at the end of each quarterly period as set out in Schedule "A", the Bank may, in its sole discretion, refuse to extend the bankers' acceptance loans, in which case the remaining principal will be repayable in full by the City to the Bank.

**Terms of Repayment**

- 5. The principal amount of the Borrowing and the Rate of Interest shall be payable quarterly in each of the years 2012 to 2032, inclusive, on the dates and in the amounts as shown in Schedule "A".

**Source of Money for Repayment**

- 6. The total quarterly payments set out in Schedule "A" required to pay the principal amount of the Borrowing and the Rate of Interest, as and when they become due, shall be paid from taxes raised by the imposition of the annual uniform rate on all taxable assessments in the City.



## Schedule "A"

### City of Saskatoon - Final Swap Schedule

Start Date of Swap	09-Feb-12
Payment Frequency	Quarterly
Term	20 years
Amortization	20 years

Swap Rate	2.78%
Stamping Fee (5-year)	0.30% as per cash flow schedule
All-in Rate	3.08%

Period Begin Date	Period End Date	Flt Days	Principal O/S	Principal Payment	Swap Interest	Stamping Fee	Total Payment
09-Feb-12	09-May-12	90	\$ 55,000,000.00	\$ -	\$ 377,013.70	\$ 40,684.93	\$ 417,698.63
09-May-12	09-Aug-12	92	\$ 54,496,000.00	\$ 504,000.00	\$ 381,860.19	\$ 41,207.93	\$ 927,068.12
09-Aug-12	09-Nov-12	92	\$ 53,989,000.00	\$ 507,000.00	\$ 378,307.58	\$ 40,824.56	\$ 926,132.14
09-Nov-12	11-Feb-13	94	\$ 53,477,000.00	\$ 512,000.00	\$ 382,866.02	\$ 41,316.48	\$ 936,182.49
11-Feb-13	09-May-13	87	\$ 52,962,000.00	\$ 515,000.00	\$ 350,942.17	\$ 37,871.46	\$ 903,813.63
09-May-13	09-Aug-13	92	\$ 52,443,000.00	\$ 519,000.00	\$ 367,474.57	\$ 39,655.53	\$ 926,130.10
09-Aug-13	12-Nov-13	95	\$ 51,920,000.00	\$ 523,000.00	\$ 375,673.21	\$ 40,540.27	\$ 939,213.48
12-Nov-13	10-Feb-14	90	\$ 51,393,000.00	\$ 527,000.00	\$ 352,288.45	\$ 38,016.74	\$ 917,305.19
10-Feb-14	09-May-14	88	\$ 50,862,000.00	\$ 531,000.00	\$ 340,900.81	\$ 36,787.86	\$ 908,688.67
09-May-14	11-Aug-14	94	\$ 50,327,000.00	\$ 535,000.00	\$ 360,313.74	\$ 38,892.78	\$ 934,196.52
11-Aug-14	10-Nov-14	91	\$ 49,788,000.00	\$ 539,000.00	\$ 345,078.58	\$ 37,238.70	\$ 921,317.28
10-Nov-14	09-Feb-15	91	\$ 49,246,000.00	\$ 542,000.00	\$ 341,322.00	\$ 36,833.31	\$ 920,155.31
09-Feb-15	11-May-15	91	\$ 48,698,000.00	\$ 548,000.00	\$ 337,523.84	\$ 36,423.44	\$ 921,947.27
11-May-15	10-Aug-15	91	\$ 48,147,000.00	\$ 551,000.00	\$ 333,704.88	\$ 36,011.32	\$ 920,716.20
10-Aug-15	09-Nov-15	91	\$ 47,592,000.00	\$ 555,000.00	\$ 329,858.20	\$ 35,596.21	\$ 920,454.40
09-Nov-15	09-Feb-16	92	\$ 47,033,000.00	\$ 559,000.00	\$ 329,566.03	\$ 35,564.68	\$ 924,130.71
09-Feb-16	09-May-16	90	\$ 46,469,000.00	\$ 564,000.00	\$ 318,535.43	\$ 34,374.33	\$ 916,909.78
09-May-16	09-Aug-16	92	\$ 45,901,000.00	\$ 568,000.00	\$ 321,633.97	\$ 34,708.70	\$ 924,342.67
09-Aug-16	09-Nov-16	92	\$ 45,329,000.00	\$ 572,000.00	\$ 317,625.89	\$ 34,276.18	\$ 923,902.07
09-Nov-16	09-Feb-17	92	\$ 44,752,000.00	\$ 577,000.00	\$ 313,582.78	\$ 33,839.87	\$ 924,422.65
09-Feb-17	09-May-17	89	\$ 44,171,000.00	\$ 581,000.00	\$ 299,418.87	\$ 32,311.39	\$ 912,730.26
09-May-17	09-Aug-17	92	\$ 43,586,000.00	\$ 585,000.00	\$ 305,412.48	\$ 32,958.18	\$ 923,370.66
09-Aug-17	09-Nov-17	92	\$ 42,997,000.00	\$ 589,000.00	\$ 301,285.28	\$ 32,512.80	\$ 922,798.08
09-Nov-17	09-Feb-18	92	\$ 42,402,000.00	\$ 595,000.00	\$ 297,116.04	\$ 32,062.88	\$ 924,178.92
09-Feb-18	09-May-18	89	\$ 41,804,000.00	\$ 598,000.00	\$ 283,373.85	\$ 30,579.91	\$ 911,953.77
09-May-18	09-Aug-18	92	\$ 41,201,000.00	\$ 603,000.00	\$ 288,700.49	\$ 31,154.73	\$ 922,855.22
09-Aug-18	09-Nov-18	92	\$ 40,593,000.00	\$ 608,000.00	\$ 284,440.16	\$ 30,694.98	\$ 923,135.14
09-Nov-18	11-Feb-19	94	\$ 39,981,000.00	\$ 612,000.00	\$ 286,242.05	\$ 30,889.43	\$ 929,131.48
11-Feb-19	09-May-19	87	\$ 39,365,000.00	\$ 616,000.00	\$ 260,844.35	\$ 28,148.67	\$ 904,993.02
09-May-19	09-Aug-19	92	\$ 38,743,000.00	\$ 622,000.00	\$ 271,476.98	\$ 29,296.08	\$ 922,773.05
09-Aug-19	12-Nov-19	95	\$ 38,117,000.00	\$ 626,000.00	\$ 275,799.99	\$ 29,762.59	\$ 931,562.58
12-Nov-19	10-Feb-20	90	\$ 37,486,000.00	\$ 631,000.00	\$ 256,958.83	\$ 27,729.37	\$ 915,688.20
10-Feb-20	11-May-20	91	\$ 36,851,000.00	\$ 635,000.00	\$ 255,412.77	\$ 27,562.53	\$ 917,975.30
11-May-20	10-Aug-20	91	\$ 36,211,000.00	\$ 640,000.00	\$ 250,976.95	\$ 27,083.84	\$ 918,060.80
10-Aug-20	09-Nov-20	91	\$ 35,565,000.00	\$ 646,000.00	\$ 246,499.55	\$ 26,600.67	\$ 919,100.22
09-Nov-20	09-Feb-21	92	\$ 34,915,000.00	\$ 650,000.00	\$ 244,653.71	\$ 26,401.48	\$ 921,055.19
09-Feb-21	10-May-21	90	\$ 34,261,000.00	\$ 654,000.00	\$ 234,852.12	\$ 25,343.75	\$ 914,195.87
10-May-21	09-Aug-21	91	\$ 33,601,000.00	\$ 660,000.00	\$ 232,887.15	\$ 25,131.71	\$ 918,018.86
09-Aug-21	09-Nov-21	92	\$ 32,936,000.00	\$ 665,000.00	\$ 230,786.61	\$ 24,905.03	\$ 920,691.64
09-Nov-21	09-Feb-22	92	\$ 32,266,000.00	\$ 670,000.00	\$ 226,091.84	\$ 24,398.40	\$ 920,490.24
09-Feb-22	09-May-22	89	\$ 31,592,000.00	\$ 674,000.00	\$ 214,150.48	\$ 23,109.76	\$ 911,260.25
09-May-22	09-Aug-22	92	\$ 30,912,000.00	\$ 680,000.00	\$ 216,604.20	\$ 23,374.55	\$ 919,978.75
09-Aug-22	09-Nov-22	92	\$ 30,227,000.00	\$ 685,000.00	\$ 211,804.32	\$ 22,856.58	\$ 919,660.90
09-Nov-22	09-Feb-23	92	\$ 29,537,000.00	\$ 690,000.00	\$ 206,969.40	\$ 22,334.83	\$ 919,304.23
09-Feb-23	09-May-23	89	\$ 28,841,000.00	\$ 696,000.00	\$ 195,502.47	\$ 21,097.39	\$ 912,599.86
09-May-23	09-Aug-23	92	\$ 28,141,000.00	\$ 700,000.00	\$ 197,187.46	\$ 21,279.22	\$ 918,466.68
09-Aug-23	09-Nov-23	92	\$ 27,435,000.00	\$ 706,000.00	\$ 192,240.43	\$ 20,745.37	\$ 918,985.80
09-Nov-23	09-Feb-24	92	\$ 26,724,000.00	\$ 711,000.00	\$ 187,258.36	\$ 20,207.74	\$ 918,466.10
09-Feb-24	09-May-24	90	\$ 26,007,000.00	\$ 717,000.00	\$ 178,272.64	\$ 19,238.05	\$ 914,510.70
09-May-24	09-Aug-24	92	\$ 25,286,000.00	\$ 721,000.00	\$ 177,182.12	\$ 19,120.37	\$ 917,302.49
09-Aug-24	12-Nov-24	95	\$ 24,558,000.00	\$ 728,000.00	\$ 177,692.27	\$ 19,175.42	\$ 924,867.69
12-Nov-24	10-Feb-25	90	\$ 23,825,000.00	\$ 733,000.00	\$ 163,315.48	\$ 17,623.97	\$ 913,939.45
10-Feb-25	09-May-25	88	\$ 23,087,000.00	\$ 738,000.00	\$ 154,739.83	\$ 16,698.54	\$ 909,438.37
09-May-25	11-Aug-25	94	\$ 22,343,000.00	\$ 744,000.00	\$ 159,963.64	\$ 17,262.26	\$ 921,225.90
11-Aug-25	10-Nov-25	91	\$ 21,594,000.00	\$ 749,000.00	\$ 149,667.13	\$ 16,151.13	\$ 914,818.26
10-Nov-25	09-Feb-26	91	\$ 20,839,000.00	\$ 755,000.00	\$ 144,434.25	\$ 15,586.43	\$ 915,020.69
09-Feb-26	11-May-26	91	\$ 20,078,000.00	\$ 761,000.00	\$ 139,159.79	\$ 15,017.24	\$ 915,177.04
11-May-26	10-Aug-26	91	\$ 19,312,000.00	\$ 766,000.00	\$ 133,850.68	\$ 14,444.32	\$ 914,295.00
10-Aug-26	09-Nov-26	91	\$ 18,539,000.00	\$ 773,000.00	\$ 128,493.05	\$ 13,866.16	\$ 915,359.20



Period Begin Date	Period End Date	Flt Days	Principal O/S	Principal Payment	Swap Interest	Stamping Fee	Total Payment
09-Nov-26	09-Feb-27	92	\$ 17,761,000.00	\$ 778,000.00	\$ 124,453.52	\$ 13,430.24	\$ 915,883.75
09-Feb-27	10-May-27	90	\$ 16,977,000.00	\$ 784,000.00	\$ 116,373.85	\$ 12,558.33	\$ 917,932.18
10-May-27	09-Aug-27	91	\$ 16,188,000.00	\$ 789,000.00	\$ 112,198.36	\$ 12,107.74	\$ 913,306.10
09-Aug-27	09-Nov-27	92	\$ 15,392,000.00	\$ 796,000.00	\$ 107,853.64	\$ 11,638.88	\$ 915,492.52
09-Nov-27	09-Feb-28	92	\$ 14,590,000.00	\$ 802,000.00	\$ 102,233.93	\$ 11,032.44	\$ 915,266.37
09-Feb-28	09-May-28	90	\$ 13,782,000.00	\$ 808,000.00	\$ 94,472.78	\$ 10,194.90	\$ 912,667.68
09-May-28	09-Aug-28	92	\$ 12,969,000.00	\$ 813,000.00	\$ 90,875.38	\$ 9,806.70	\$ 913,682.08
09-Aug-28	09-Nov-28	92	\$ 12,149,000.00	\$ 820,000.00	\$ 85,129.54	\$ 9,186.64	\$ 914,316.18
09-Nov-28	09-Feb-29	92	\$ 11,323,000.00	\$ 826,000.00	\$ 79,341.66	\$ 8,562.05	\$ 913,903.71
09-Feb-29	09-May-29	89	\$ 10,490,000.00	\$ 833,000.00	\$ 71,107.83	\$ 7,673.51	\$ 911,781.34
09-May-29	09-Aug-29	92	\$ 9,652,000.00	\$ 838,000.00	\$ 67,632.75	\$ 7,298.50	\$ 912,931.25
09-Aug-29	09-Nov-29	92	\$ 8,807,000.00	\$ 845,000.00	\$ 61,711.73	\$ 6,659.54	\$ 913,371.27
09-Nov-29	11-Feb-30	94	\$ 7,955,000.00	\$ 852,000.00	\$ 56,953.44	\$ 6,146.05	\$ 915,099.50
11-Feb-30	09-May-30	87	\$ 7,098,000.00	\$ 857,000.00	\$ 47,033.49	\$ 5,075.56	\$ 909,109.04
09-May-30	09-Aug-30	92	\$ 6,234,000.00	\$ 864,000.00	\$ 43,682.41	\$ 4,713.93	\$ 912,396.34
09-Aug-30	12-Nov-30	95	\$ 5,363,000.00	\$ 871,000.00	\$ 38,804.61	\$ 4,187.55	\$ 913,992.16
12-Nov-30	10-Feb-31	90	\$ 4,486,000.00	\$ 877,000.00	\$ 30,730.61	\$ 3,318.41	\$ 911,069.02
10-Feb-31	09-May-31	88	\$ 3,602,000.00	\$ 884,000.00	\$ 24,142.28	\$ 2,605.28	\$ 910,747.56
09-May-31	11-Aug-31	94	\$ 2,712,000.00	\$ 890,000.00	\$ 19,416.43	\$ 2,095.30	\$ 911,511.73
11-Aug-31	10-Nov-31	91	\$ 1,815,000.00	\$ 897,000.00	\$ 12,579.69	\$ 1,357.52	\$ 910,937.21
10-Nov-31	09-Feb-32	91	\$ 911,000.00	\$ 904,000.00	\$ 6,314.10	\$ 681.38	\$ 910,995.48
09-Feb-32	09-Feb-32	0	\$ -	\$ 911,000.00	\$ -	\$ -	\$ 911,000.00

\$ 55,000,000.00 \$ 17,010,852.14 \$ 1,835,703.47 \$ 73,846,555.61

# Resolution of the Council of The City of Saskatoon *Attachment 2*

**Whereas** City Council at its meeting held on February 6, 2012, authorized the General Manager, Corporate Services Department, to accept the terms of one of the following financing options:

- 1) a \$55,000,000.00 debenture sale from the fiscal agency of The City of Saskatoon (the "City"), with a term to maturity of 20 years, and subject to the approval of the appropriate Debenture Bylaw; or
- 2) a \$55,000,000.00 bankers' acceptance loan/interest rate swap transaction, amortized over a period of 20 years, with the City's primary financial institution (the "Borrowing and Swap Transaction"), subject to the appropriate Borrowing Bylaw;

**And whereas** the General Manager, Corporate Services Department, was directed to select the financing option that would provide the lowest, all-in cost of borrowing to the City and has determined that, of those options, the Borrowing and Swap Transaction would provide the lowest, all-in cost of borrowing to the City;

**And whereas** it is in the best interests of the City to enter into the Borrowing and Swap Transaction and the documents contemplated thereunder;

**It was resolved that,**

1. The City is hereby authorized to borrow the sum of \$55,000,000.00 from the Royal Bank of Canada by way of the Borrowing and Swap Transaction.
2. The General Manager, Corporate Services Department, is hereby authorized, in the name and on behalf of the City, to execute and deliver any documents to give effect to the Borrowing and Swap Transaction, with such alterations, additions, modifications and changes to such documents as such person may approve. The approval of such alterations, additions, modifications and changes, if any, to be conclusively deemed to be proved by the execution of such documents by such person and such execution shall be conclusive evidence that the documents so executed are the documents authorized by this resolution.
3. The General Manager, Corporate Services Department, is hereby authorized in the name and on behalf of the City, to do all such further acts as such person may consider to be necessary or desirable to give effect to the above resolutions and the borrowing of funds referred to herein and in order to facilitate the completion of the Borrowing and Swap Transaction and all matters contemplated thereby.

4. All previous acts, actions and undertakings by the General Manager, Corporate Services Department, in relation to the Borrowing and Swap Transaction, including but not limited to the execution of documents are hereby ratified, approved and confirmed.

## **Certificate**

**The undersigned** City Clerk of The City of Saskatoon hereby certifies that the foregoing Resolution was duly passed by the Council of The City of Saskatoon at its meeting held on Monday, February 27, 2012, and is still in full force and effect as of the date hereof.

Dated at the City of Saskatoon, in the Province of Saskatchewan, this \_\_\_\_\_ day of February, 2012.

**The City of Saskatoon**

c/s

---

Janice Mann, City Clerk

City of Saskatoon  
 Year-End Summary Report  
 For Year Ending December 31, 2011  
 by Business Line

Corporate Summary (in 000's)	2010 Budget	2010 Actuals	2011 Budget	2011 Actuals	2011 Variance	%
Corporate Asset Management	\$6,266.3	\$5,318.7	\$7,213.5	\$6,186.7	(\$1,026.8)	-14.23%
Community Support	\$10,200.5	\$10,113.8	\$10,497.9	\$10,664.8	\$166.9	1.59%
Corporate Governance and Finance	(\$45,290.0)	(\$45,822.7)	(\$51,912.5)	(\$55,966.0)	(\$4,053.5)	7.81%
Environmental Health	\$8,976.7	\$9,645.8	\$9,598.4	\$10,585.6	\$987.2	10.29%
Fire & Protective Services	\$36,109.9	\$35,846.3	\$38,921.1	\$38,766.7	(\$154.4)	-0.40%
Policing	\$60,305.5	\$60,185.1	\$64,406.9	\$64,522.4	\$115.5	0.18%
Recreation and Culture	\$25,719.7	\$25,799.4	\$26,693.8	\$26,601.5	(\$92.3)	-0.35%
Transportation	\$50,930.5	\$51,751.2	\$56,306.7	\$58,591.3	\$2,284.6	4.06%
Urban Planning and Development	\$5,110.0	\$4,861.4	\$5,547.4	\$5,296.4	(\$251.0)	-4.52%
Utilities	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	0.00%
Taxation	(\$158,329.1)	(\$158,119.5)	(\$167,273.2)	(\$168,322.4)	(\$1,049.2)	0.63%
<b>Grand Total (Surplus)/Deficit</b>	<b>\$0.0</b>	<b>(\$420.5)</b>	<b>\$0.0</b>	<b>(\$3,073.0)</b>	<b>(\$3,073.0)</b>	<b>-0.94%</b>

B5  
 ATTACHMENT 1

City of Saskatoon  
Year-End Summary Report  
For Year Ending December 31, 2011

by Business Line / Service Line (in 000's) - Variance explanations provided for Service Lines where variance is greater than +/- \$100,000

Corporate Asset Management	2010 Budget	2010 Actuals	2011 Budget	2011 Actuals	2011 Variance	Comments
Vehicle & Equipment Services	(\$82.2)	\$222.0	\$0.0	\$390.3	\$390.3	\$200.3 unfavorable variance due to an aging fleet which required more repair work than anticipated. In addition, there was a rental rate adjustment for some vehicles being rented by Utility Services. Over all, the program resulted in \$390.3 over spent.
						Energy Management - Electricity was lower by \$108.0 and gas \$91.0 due to warmer weather. Water was \$19 higher because of the hotter summer which increased the water use in pools and spray pools.
						Electronic Communications - Cost recovery was higher than estimated as additional works were done for Transit and Police resulting in a total program savings of \$179.2.
						Pools - Higher maintenance cost in civic centres than estimated. Unanticipated boiler repair and sky light replacement at Lawson, exhaust fan repair at Lakewood and Harry Bailey. Costly custodial equipment replacements and storage buildings for Lakewood, Lawson and HBAC. Total program over-expenditure of \$111.7.
						Recreation Facilities - Salary and payroll costs were lower due to staff shortage. Deferred maintenance in parks because unable to hire plumber and electrician. Positions were vacant for half year. Did not undertake painting in parks due to staff shortage. Total program savings were \$155.3.
						Office Bldgs - Lease costs were \$246.0 lower than estimated due to unspent funds in the City Hall Realignment. SaskTel lease for CIS data centre didn't start until March 2011. Total program savings were \$298.6.
						Program Facilities - Salary and payroll cost savings associated with unpaid leave for 6 months \$69.8. Deferred maintenance in fire and Transit due to staff shortage resulted in a savings of \$115.6 along with higher than estimated cost recoveries \$26.4. Total program savings were \$215.5.
						Boards & Agencies - A vacant plumber position resulted in a savings of \$84.0. Maintenance cost for River Landing was \$74.2 lower than estimated. Cost recovery was \$116.4 more than estimated as more custom works were done per client's requests. Total program savings were \$332.9.
Civic Facilities	\$6,348.5	\$5,096.7	\$7,213.5	\$5,796.4	(\$1,417.1)	
<b>Business Line Total (Surplus)/Deficit</b>	<b>\$6,266.3</b>	<b>\$5,318.7</b>	<b>\$7,213.5</b>	<b>\$6,186.7</b>	<b>(\$1,026.8)</b>	

Community Support	2010 Budget	2010 Actuals	2011 Budget	2011 Actuals	2011 Variance	Comments
Community Development	\$2,475.9	\$2,394.2	\$2,695.7	\$2,615.0	(\$80.7)	
Community Investments & Supports	\$7,290.0	\$7,269.4	\$7,300.5	\$7,596.2	\$295.7	Increased economic incentives account for most of the unfavourable variance. These are from the Downtown, Affordable Housing and Enterprise Zone programs.
Animal Control	\$406.5	\$392.7	\$404.6	\$405.7	\$1.1	
Cemeteries	\$28.0	\$57.4	\$97.0	\$47.9	(\$49.1)	
<b>Business Line Total (Surplus)/Deficit</b>	<b>\$10,200.4</b>	<b>\$10,113.7</b>	<b>\$10,497.8</b>	<b>\$10,664.8</b>	<b>\$167.0</b>	

Corporate Governance & Finance	2010 Budget	2010 Actuals	2011 Budget	2011 Actuals	2011 Variance	Comments
Legislative	\$1,137.1	\$1,007.0	\$1,175.1	\$1,067.1	(\$108.0)	A combination of smaller variances on multiple accounts including reduced travel and car allowance expenses for the Mayor's Office and Councilors

City Manager's Office	\$956.6	\$880.2	\$1,138.0	\$1,162.8	\$24.8	
City Clerk's Office	\$1,838.5	\$1,888.1	\$1,970.8	\$2,013.3	\$42.5	
City Solicitor's Office	\$1,661.8	\$1,512.8	\$1,737.7	\$1,523.5	(\$214.2)	This favourable variance is in the Risk Management Program. Actual cost for premiums paid was significantly less than anticipated. This is because the forecast of premium costs are done well in advance of the time for renewal in order to cross charge department. It was anticipated that the market would see a significant increase to the cost for premiums which didn't materialize. Adjusters fees were also lower.
Financial Services	\$3,035.1	\$2,986.3	\$3,225.8	\$3,197.2	(\$28.6)	
Revenue Services	\$1,759.8	\$1,760.0	\$1,976.6	\$1,956.7	(\$19.9)	
Assessment	\$2,810.3	\$2,600.7	\$2,946.9	\$2,758.9	(\$188.0)	Staffing vacancies resulted in savings of \$83.6. Additionally fewer Land Title Searches, lower Appeals fees and reduced Maintenance Contract costs resulted in a savings of \$67.6. Overall the program had a total savings of \$188.0.
Corporate Support	\$13,320.9	\$12,532.5	\$14,378.1	\$12,690.9	(\$1,687.2)	The Administrative Branches of Community Services (CY) and Infrastructure Services (IS) were in total \$575.9 favourable. CY savings of \$115 were the result of vacancies and cost control measures taken during the year. IS savings are a result of increased revenue of \$51.8 (more external custom work invoiced than anticipated) and an increase in cost recovery to capital of \$463.4.  Corporate Information Services (CIS) contributed savings of \$780.5 due to vacancies and hiring at lower than budget pay rates. Various Capital Projects were not completed and therefore did not require software program /maintenance and licensing agreement fees, resulting in a savings of \$486.7.  Human Resources favourable variance of \$330.8 of which \$237.6 was from vacancies in staffing. As a result internal training costs and conference costs were lower.
Fines and Penalties	(\$4,726.0)	(\$4,822.4)	(\$4,937.0)	(\$5,471.5)	(\$534.5)	Net Fine revenues were better by \$176.5 resulting from increased enforcement. Parking violations were higher by 345.9.
General Services	(\$66,242.3)	(\$65,256.8)	(\$74,732.3)	(\$75,778.5)	(\$1,046.2)	Franchise Fee revenues from the Provincial utilities were up by \$605.3. (SaskPower higher by \$890.3 offset by lower fees from SaskEnergy and TransGas).  Interest earnings were higher by \$1,169.8. This favourable variance can be attributed to significant allocation of funds into higher-yielding bonds relative to money market instruments, realized capital gains from securities sales, and increased cash balances on deposit at the City's financial institution.  This is offset by higher employment costs of \$600 which includes a shortfall in Fire salaries for 2011.
City-Owned Property - Land	(\$839.2)	(\$911.1)	(\$789.5)	(\$1,086.4)	(\$296.9)	Higher revenues due to an increase in the number of long-term leases.
<b>Business Line Total (Surplus)/Deficit</b>	<b>(\$45,287.4)</b>	<b>(\$45,822.7)</b>	<b>(\$51,909.8)</b>	<b>(\$55,966.0)</b>	<b>(\$4,056.2)</b>	

Environmental Health	2010 Budget	2010 Actuals	2011 Budget	2011 Actuals	2011 Variance	Comments
Environmental Program	\$561.3	\$651.3	\$581.9	\$586.6	\$4.7	
Waste Handling Service	\$4,772.3	\$5,278.6	\$4,855.7	\$5,886.2	\$1,030.5	The Waste Handling Service experienced a deficit of \$1,030.5 due mostly lower landfill revenues most likely attributable to weather, access road issues, and price increases. Due to wet conditions staff were unable to accept commercial and residential trailer loads for approximately 2 months. Additionally, waste diversion practices such as two compost depots and lawn & yard contractors further contributed to reduced landfill volumes.
Waste Reduction & Resource Recovery	\$489.5	\$578.2	\$534.4	\$637.3	\$102.9	Reduced revenues and staff overtime related to the Old Newspaper program resulted in a deficit of \$102.9.

Pest Management	\$489.1	\$602.5	\$756.2	\$699.0	(\$57.2)	
Urban Forestry	\$2,664.5	\$2,535.2	\$2,670.3	\$2,776.4	(\$93.9)	
<b>Business Line Total (Surplus)/Deficit</b>	<b>\$8,976.7</b>	<b>\$9,645.8</b>	<b>\$9,598.5</b>	<b>\$10,585.5</b>	<b>\$987.0</b>	

<b>Fire &amp; Protective Services</b>	<b>2010 Budget</b>	<b>2010 Actuals</b>	<b>2011 Budget</b>	<b>2011 Actuals</b>	<b>2011 Variance</b>	<b>Comments</b>
Emergency Measures	\$201.1	\$187.9	\$201.5	\$185.7	(\$15.8)	
Fire & Protective Services	\$35,908.8	\$35,658.4	\$38,719.6	\$38,580.9	(\$138.7)	Firefighting salaries lower due to savings in Stat holiday pay and vacancies in the Training program as well as a reduction in anticipated early retirements
<b>Business Line Total (Surplus)/Deficit</b>	<b>\$36,109.9</b>	<b>\$35,846.3</b>	<b>\$38,921.1</b>	<b>\$38,766.6</b>	<b>(\$154.5)</b>	

<b>Policing</b>	<b>2010 Budget</b>	<b>2010 Actuals</b>	<b>2011 Budget</b>	<b>2011 Actuals</b>	<b>2011 Variance</b>	<b>Comments</b>
						Staff Compensation costs were over budget primarily due to higher than expected overtime costs and higher than budgeted negotiated salary increases. Offsetting these cost increases were increases in revenues including criminal record checks and Provincial funding for the 911 Program. In addition there were under expenditures in a number of operating cost categories such as contracts and services, uniforms, technology and equipment expenditures as well as vehicle operating and maintenance.
						2011 revenues were \$421.4 (5.68%) higher than budgeted. The most significant source of increased revenues were higher than anticipated Federal Government revenues (\$219.7) mostly due to reimbursements for planned and unplanned secondments such as the new secondment of a position to the RCMP's Canadian Center for Missing and Exploited Children, the secondment of a higher ranking officer than planned for International Peacekeeping the extension of a secondment to the Canadian Police College as well as unplanned funding for the Interpreter Program. Other large contributors to the revenue increase include General Revenues (\$109.1) and non-budgeted Special Duty (\$59.9).
						Total expenditures were \$537.6 (.75%) over budget the net result of staff compensation being over budget by \$952.9 (1.63%) and non – staff compensation costs under budget by \$415.3 (3.15%). Over expenditures in staff compensation were primarily due to higher than expected paid and banked overtime amounting to \$452.9 and negotiated salary increases that were \$409.5 higher than budgeted. Under expenditures in non – staff compensation costs included major categories such as contract and services (\$227.4), uniforms (\$86.0), technology and equipment (\$62.5) and vehicle operating and maintenance (\$61.7).
Saskatoon Police Service	\$60,305.5	\$60,185.1	\$64,406.9	\$64,522.4	\$115.5	
<b>Business Line Total (Surplus)/Deficit</b>	<b>\$60,305.5</b>	<b>\$60,185.1</b>	<b>\$64,406.9</b>	<b>\$64,522.4</b>	<b>\$115.5</b>	

<b>Recreation and Culture</b>	<b>2010 Budget</b>	<b>2010 Actuals</b>	<b>2011 Budget</b>	<b>2011 Actuals</b>	<b>2011 Variance</b>	<b>Comments</b>
Spectator Ballfields	\$131.7	\$138.1	\$128.9	\$131.9	\$3.0	
Marketing Services	\$526.6	\$495.5	\$556.7	\$524.9	(\$31.8)	
Community Partnerships	\$211.9	\$184.1	\$205.2	\$208.1	\$2.9	
Forestry Farm & Zoo	\$1,523.4	\$1,459.3	\$1,560.5	\$1,549.9	(\$10.6)	
Golf Courses	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	
Gordon Howe Campsite	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	

Indoor Rinks	\$221.8	\$164.7	\$219.7	\$154.8	(\$64.9)
Kinsmen Park Rides	\$35.3	\$85.5	\$30.1	\$41.6	\$11.5
Outdoor Pools	\$682.3	\$694.2	\$684.0	\$651.6	(\$32.4)
Outdoor Sports Fields	\$265.4	\$267.0	\$258.6	\$249.5	(\$9.1)
Parks Maintenance & Design	\$9,529.6	\$9,442.2	\$10,309.5	\$10,380.2	\$70.7
Playground & Recreation Areas	\$703.3	\$698.1	\$731.4	\$748.5	\$17.1
Program Research & Design	\$190.7	\$159.5	\$182.4	\$178.5	(\$3.9)
Rec/Competitive Facilities - Programming	\$3,352.2	\$3,008.5	\$3,196.2	\$3,115.5	(\$80.7)
Rec/Competitive Facilities - Rentals	\$3,548.8	\$3,804.0	\$3,828.4	\$3,908.8	\$80.4
Targeted Programming	\$635.5	\$604.5	\$581.2	\$590.5	\$9.3
Albert Community Centre	\$108.2	\$69.0	\$112.6	\$59.8	(\$52.8)
Credit Union Centre	\$455.4	\$455.4	\$397.5	\$397.5	\$0.0
Marr Residence	\$19.0	\$13.7	\$19.2	\$19.7	\$0.5
Mendel Art Gallery	\$2,145.7	\$2,145.7	\$2,236.9	\$2,236.9	\$0.0
River Landing	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
TCU Place	\$1,432.7	\$1,910.3	\$1,454.8	\$1,453.1	(\$1.7)
<b>Business Line Total (Surplus/Deficit)</b>	<b>\$25,719.5</b>	<b>\$25,799.3</b>	<b>\$26,693.8</b>	<b>\$26,607.3</b>	<b>(\$82.5)</b>

Transportation	2010 Budget	2010 Actuals	2011 Budget	2011 Actuals	2011 Variance	Comments
Transit Operations	\$17,754.3	\$18,356.0	\$20,459.8	\$21,210.5	\$750.7	Transit incurred a deficit of \$750.7 due to a combination of riders choosing less costly fare products, postponement of the proposed fare increase until January 2012, a decrease in charters provided and the fact that there is no public school contract for the fall term. Revenues were down \$523.2 which was offset by significant salary savings. Price increases, higher technology buses off warranty, older fleet to maintain and a fuel price increase have resulted in over expenditures. Fuel was overspent by \$397.4 while maintenance was \$300.3 higher than budget.
Access Transit	\$2,304.2	\$2,304.2	\$2,718.2	\$2,964.1	\$245.9	The Access Transit deficit of \$245.9 is a result of revenue being over budgeted combined with a fuel price variance of \$81.8, and increased maintenance on an aging fleet and engine replacements.
Transportation Services	\$5,754.0	\$5,547.9	\$5,949.6	\$5,801.6	(\$148.0)	Roadway signing and Marking had additional cost recovery due to external custom work completed and material used by other departments.
Road Maintenance	\$12,453.3	\$12,264.8	\$13,648.6	\$14,429.9	\$781.3	Paved Streets - Contract work and additional materials required to repair failed roads (Dalmeny Grid, Adelaide lane paving, pothole work) resulted in \$763.7 in additional costs. Additional custom work cost recoveries offset these costs by \$167.9.  Sidewalks - Due to the rainy season in 2010, more work was accomplished in the 2011 season resulting in the total program being over spent by \$100.7.  Earth Dump Sites - Additional development of central dumping site due to stockpiling and hauling of sweep materials resulted in the total program being over spent by \$115.7.



						<p>Snow Removal – Longer winter season extending thru April 2011 resulted in higher than anticipated staffing costs of \$274.3 which was offset by reduced contractor costs by \$298.2. Additionally, internal vehicle and equipment rental costs were reduced by \$357.6 as external rental costs were increased by \$195.0. Additional materials and supplies of \$235.5 added to the total snow removal budget being overspent by \$90.1.</p> <p>Street Sanding – Longer winter season extending thru April compounded with freezing rains in November 2011 resulted in additional materials and supplies. The rains depleted the material stock which required the additional purchase and equipment rentals of \$573.4. Total street sanding budget was overspent by \$545.9.</p> <p>In total the Snow and Ice program was overspent by \$636.0.</p>
<b>Snow &amp; Ice Management</b>	\$6,813.2	\$7,174.7	\$7,287.8	\$7,923.8	\$636.0	
<b>Street Cleaning &amp; Sweeping</b>	\$1,986.6	\$2,494.2	\$2,164.8	\$2,586.7	\$421.9	Longer winter 2010-11 caused short pre-sweep where the bulk of the material is picked up which forced a condensed program with a lot of overtime resulting in staffing being over spent by \$368.4. Broom material cost increase of approximately 20% over last year resulting in materials and supplies being over spent by \$74.8.
<b>Bridges, Subways &amp; Overpasses</b>	\$1,028.8	\$904.1	\$1,181.8	\$960.2	(\$221.6)	Staff vacancies of \$57.1 and reduced maintenance material of \$128.7 resulted in the total program being under spent by \$221.6
<b>Street Lighting</b>	\$5,282.4	\$5,160.0	\$5,288.9	\$5,230.4	(\$58.5)	
<b>Parking</b>	(\$3,065.7)	(\$3,085.3)	(\$3,046.6)	(\$3,129.1)	(\$82.5)	
<b>Impound Lot</b>	(\$17.7)	\$86.4	(\$17.4)	\$25.8	\$43.2	
<b>Engineering</b>	\$637.0	\$544.4	\$670.8	\$587.4	(\$83.4)	
<b>Business Line Total (Surplus)/Deficit</b>	<b>\$50,930.4</b>	<b>\$51,751.4</b>	<b>\$56,306.3</b>	<b>\$58,591.3</b>	<b>\$2,285.0</b>	

Urban Planning and Development	2010 Budget	2010 Actuals	2011 Budget	2011 Actuals	2011 Variance	Comments
Affordable Housing	\$159.6	\$108.6	\$415.2	\$408.0	(\$7.2)	
Building Permits and Standards	\$655.3	\$656.6	\$668.5	\$691.6	\$23.1	
Business Improvement Districts	\$107.7	\$107.7	\$107.7	\$107.7	\$0.0	
Business Licenses & Bylaw Enforcement	\$343.0	\$301.3	\$366.1	\$286.7	(\$79.4)	
Development Review	\$550.9	\$458.3	\$638.5	\$526.5	(\$112.0)	Higher volume of development permits translated into increased revenues
Future Growth	\$396.7	\$401.0	\$394.2	\$372.9	(\$21.3)	
Neighbourhood Planning	\$391.6	\$367.3	\$449.8	\$455.1	\$5.3	
Research and Mapping	\$355.6	\$330.1	\$367.9	\$316.8	(\$51.1)	
Urban Design	\$2,149.6	\$2,130.5	\$2,139.4	\$2,131.1	(\$8.3)	
<b>Business Line Total (Surplus)/Deficit</b>	<b>\$5,110.0</b>	<b>\$4,861.4</b>	<b>\$5,547.3</b>	<b>\$5,296.4</b>	<b>(\$250.9)</b>	

Utilities	2010 Budget	2010 Actuals	2011 Budget	2011 Actuals	2011 Variance	Comments
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Saskatoon Light & Power	\$0.0	\$0.0	\$0.0	(\$97.9)	(\$97.9)	Although revenues were unfavourable by \$828.0 the SL&P Utility managed a surplus of \$97.9. This was due mainly to a favourable variance in bulk power costs of \$522.9 attributed to less power being consumed by consumers. Further favourable variances were cross charges from the Revenue Branch \$134.9, inventory adjustment account \$137.6 and grants-in-lieu of taxes \$99.2. Lower than expected cross charges from the CIS Branch of \$62.4 and lower staff training costs of \$62.4 also contributed to the surplus. The surplus was transferred to the Saskatoon Light & Power stabilization reserve
Storm Water Management	\$0.0	\$0.0	\$0.0	\$239.0	\$239.0	The Storm Water Management Utility ended 2011 with a deficit of \$239.0. This deficit is primarily due to the costs of Vehicle and Equipment and maintenance of equipment being underfunded. The deficit was transferred to the Storm Water Management Stabilization reserve.
Wastewater Utility	\$0.0	\$0.0	\$0.0	(\$849.9)	(\$849.9)	The Water and Wastewater Utilities combined for a surplus of \$449.8 in 2011 even though Metered Revenues and Infrastructure Levy revenues were significantly lower than budgeted due largely to lower volumetric water consumption and City-wide water usage restrictions. Offsetting the lower revenues were favourable treatment pumping costs, reduced transfers to reserves, electricity costs and chemical costs. A high number of new service connections increased revenues and costs were reduced by below historic average water main breaks. Savings in the wastewater maintenance budget further contributed to the surplus. The combined 2011 surplus was transferred to the Water/Wastewater Stabilization Reserve.
Water Utility	\$0.0	\$0.0	\$0.0	\$400.1	\$400.1	
<b>Business Line Total (Surplus)/Deficit</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>(\$308.7)</b>	<b>(\$308.7)</b>	Surplus in utilities before transfers to/from Stabilization Reserves
<b>NET (Surplus)/Deficit After Stabilization</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	Net mill rate impact from Utilities (after transfer to/from Stabilization Reserves)

Taxation	2010 Budget	2010 Actuals	2011 Budget	2011 Actuals	2011 Variance	Comments
Property Tax Levy	(\$128,291.6)	(\$128,196.4)	(\$136,213.1)	(\$136,686.2)	(\$473.1)	Actual assessment growth was higher than estimated
Supplementary Property Tax Levy	(\$1,100.0)	(\$1,489.6)	(\$1,100.0)	(\$1,952.9)	(\$852.9)	Higher volume of building permits translated into more supplementary taxes levied
Other Levies	(\$742.4)	(\$663.1)	(\$614.3)	(\$720.1)	(\$105.8)	Increased property tax penalty revenue makes up this favourable variance.
Grants-in-Lieu of Taxes	(\$28,371.4)	(\$27,880.1)	(\$29,477.1)	(\$29,153.4)	\$323.7	Approximately \$99 is due to a decrease in Grant-in-lieu of taxation revenues from Provincial and Federal properties. About \$152.6 is attributable to lower grant-in-lieu from the Land Bank program. The remaining shortfall comes from civic utilities due to decreased revenues.
Property Tax Discount	\$85.0	\$18.6	\$40.0	\$32.0	(\$8.0)	
Tax Loss Compensation	\$91.3	\$91.2	\$91.3	\$158.2	\$66.9	
<b>Business Line Total (Surplus)/Deficit</b>	<b>(\$158,329.1)</b>	<b>(\$158,119.4)</b>	<b>(\$167,273.2)</b>	<b>(\$168,322.4)</b>	<b>(\$1,049.2)</b>	

# CITY OF SASKATOON COUNCIL POLICY

NUMBER

<b>POLICY TITLE</b> <i>Transit Advertising</i>	<b>ADOPTED BY:</b> <i>City Council</i>	<b>EFFECTIVE DATE</b> <i>Draft</i>
		<b>UPDATED TO</b>
<b>ORIGIN/AUTHORITY</b> <i>Branch Manager, Saskatoon Transit</i>	<b>CITY FILE NO.</b> <i>CK. 366-1</i>	<b>PAGE NUMBER</b> <i>1 of 3</i>

1. PURPOSE

To ensure that access to Saskatoon Transit property for the purposes of advertising is equally available to all purchasers of advertising space based on a clear and objective set of criteria.

2. DEFINITIONS

2.1 Advertising Contractor

The business or agency that is successful in obtaining the exclusive right to supply, install and sell interior and exterior advertising on Saskatoon Transit Property within the City of Saskatoon.

3. POLICY

3.1 The display of advertisements on Saskatoon Transit vehicles and other property is accepted as a means of generating revenue for Saskatoon Transit.

3.2 Advertisements accepted for display on Saskatoon Transit property or in its publications shall conform to the standards and limitations from time to time adopted by City Council as prescribed in this Policy.

3.3 Unless authorized by City Council, Saskatoon Transit shall not endorse any product, service, cause, or opinion.

3.4 In determining the acceptability of any advertisement Saskatoon Transit will, wherever possible, be guided by the principles and values underlying the guarantee of freedom of expression under the *Canadian Charter of Rights*. In applying the provisions of this Policy, Saskatoon Transit will endeavour to limit rights and freedoms as little as possible.

# CITY OF SASKATOON COUNCIL POLICY

NUMBER

POLICY TITLE	EFFECTIVE DATE	UPDATED TO	PAGE NUMBER
<i>Transit Advertising</i>	<i>Draft</i>		<i>2 of 3</i>

- 3.5 In determining the acceptability of advertisements, Saskatoon Transit will also be guided by the general principles embodied in the Canadian Code of Advertising Standards, as amended from time to time, except where such standards are inconsistent with the provisions of this Policy. In such cases, the Policy shall prevail.
- 3.6 All advertisements must comply with the laws, statutes, regulations and bylaws in force in the Province of Saskatchewan.
- 3.7 The City of Saskatoon seeks to promote a healthy lifestyle for all citizens; therefore, under this Policy advertisements which promote any alcoholic beverages or tobacco products are not permissible.
- 3.8 Even if otherwise acceptable under this policy, advertisements which convey information about a meeting, gathering or event must contain the name of the sponsoring group, the name of the persons participating in the event and the location, date and time of the event.
- 3.9 Election advertising which consists of candidate name, party, riding or jurisdiction, office sought, election date and slogan may be accepted, space allowing, during the designated election period and shall conform to all applicable provincial and federal acts with respect to such advertising.

## 4. RESPONSIBILITIES

### 4.1 City Council

- a) Approves any and all changes to this Policy.

### 4.2 City Manager

- a) Ensure that "Transit Advertising" Policy is adhered to.

### 4.3 General Manager, Utility Services

- a) Ensure that "Transit Advertising" Policy is adhered to.

# CITY OF SASKATOON COUNCIL POLICY

NUMBER

POLICY TITLE	EFFECTIVE DATE	UPDATED TO	PAGE NUMBER
<i>Transit Advertising</i>	<i>Draft</i>		<i>3 of 3</i>

#### 4.4 Branch Manager, Saskatoon Transit

- a) Inform the Advertising Contractor of this Policy.
- b) Ensure the Advertising Contractor acknowledges and adheres to this Policy in carrying out its responsibility to supply, install and sell interior and exterior advertising on Saskatoon Transit vehicles.
- c) Direct to the Advertising Contractor to accept advertisements which meet the provisions of this Policy for placement on Saskatoon Transit vehicles.
- d) Ensure the Contract between the City of Saskatoon and the Advertising Contractor requires the Advertising Contractor to:
  - i. Consider advertisements for placement in accordance with the provisions of this Policy; and,
  - ii. Consult with Saskatoon Transit prior to the rejection of an advertisement for placement or, alternatively, prior to removing an existing advertisement.

## ***The Canadian Code of Advertising Standards***

### **Scope of the Code**

The authority of the *Code* applies only to the content of advertisements and does not prohibit the promotion of legal products or services or their portrayal in circumstances of normal use. The context and content of the advertisement and the audience actually, or likely to be, or intended to be, reached by the advertisement, and the medium/media used to deliver the advertisement, are relevant factors in assessing its conformity with the *Code*. In the matter of consumer complaints, Councils will be encouraged to refer, when in their judgment it would be helpful and appropriate to do so, to the principles expressed in the *Gender Portrayal Guidelines* respecting the representations of women and men in advertisements.

### **Code Provisions**

1. Accuracy and Clarity
2. Disguised Advertising Techniques
3. Price Claims
4. Bait and Switch
5. Guarantees
6. Comparative Advertising
7. Testimonials
8. Professional or Scientific Claims
9. Imitation
10. Safety
11. Superstition and Fears
12. Advertising to Children
13. Advertising to Minors.
14. Unacceptable Depictions and Portrayals

### **1. Accuracy and Clarity**

- a) Advertisements must not contain inaccurate or deceptive claims, statements, illustrations or representations, either direct or implied, with regard to a product or service. In assessing the truthfulness and accuracy of a message, the concern is not with the intent of the sender or precise legality of the presentation. Rather, the focus is on the message as received or perceived, i.e. the general impression conveyed by the advertisement.
- b) Advertisements must not omit relevant information in a manner that, in the result, is deceptive.
- c) All pertinent details of an advertised offer must be clearly and understandably stated.

- d) Disclaimers and asterisked or footnoted information must not contradict more prominent aspects of the message and should be located and presented in such a manner as to be clearly visible and/or audible.
- e) Both in principle and practice, all advertising claims and representations must be supportable. If the support on which an advertised claim or representation depends is test or survey data, such data must be reasonably competent and reliable, reflecting accepted principles of research design and execution that characterize the current state of the art. At the same time, however, such research should be economically and technically feasible, with due recognition of the various costs of doing business.
- f) The entity that is the advertiser in an advocacy advertisement must be clearly identified as the advertiser in either or both the audio or video portion of the advocacy advertisement.

## **2. Disguised Advertising Techniques**

No advertisement shall be presented in a format or style which conceals its commercial intent.

## **3. Price Claims**

- a) No advertisement shall include deceptive price claims or discounts, unrealistic price comparisons or exaggerated claims as to worth or value. "Regular Price," "Suggested Retail Price," "Manufacturer's List Price" and "Fair Market Value" are deceptive terms when used by an advertiser to indicate a savings, unless they represent prices at which, in the marketplace where the advertisement appears, the advertiser actually sold a substantial volume of the advertised product or service within a reasonable period of time (such as six months) immediately before or after making the representation in the advertisement; or offered the product or service for sale in good faith for a substantial period of time (such as six months) immediately before or after making the representation in the advertisement.
- b) Where price discounts are offered, qualifying statements such as "up to," "XX off," etc., must be in easily readable type, in close proximity to the prices quoted and, where practical, legitimate regular prices must be included.
- c) Prices quoted in advertisements in Canadian media, other than in Canadian funds, must be so identified.

## **4. Bait and Switch**

Advertisements must not misrepresent the consumer's opportunity to purchase the goods and services at the terms presented. If supply of the sale item is limited, or the seller can fulfil only limited demand, this must be clearly stated in the advertisement.

## **5. Guarantees**

No advertisement shall offer a guarantee or warranty, unless the guarantee or warranty is fully explained as to conditions and limits and the name of the guarantor or warrantor is provided, or it is indicated where such information may be obtained.

## **6. Comparative Advertising**

Advertisements must not, unfairly, discredit, disparage or attack other products, services, advertisements or companies, or exaggerate the nature or importance of competitive differences.

## **7. Testimonials**

Testimonials, endorsements or representations of opinion or preference, must reflect the genuine, reasonably current opinion of the individual(s), group or organization making such representations, and must be based upon adequate information about or experience with the product or service being advertised, and must not otherwise be deceptive.

## **8. Professional or Scientific Claims**

Advertisements must not distort the true meaning of statements made by professionals or scientific authorities. Advertising claims must not imply that they have a scientific basis that they do not truly possess. Any scientific, professional or authoritative claims or statements must be applicable to the Canadian context, unless otherwise clearly stated.

## **9. Imitation**

No advertiser shall imitate the copy, slogans or illustrations of another advertiser in such a manner as to mislead the consumer.

## **10. Safety**

Advertisements must not without reason, justifiable on educational or social grounds, display a disregard for safety by depicting situations that might reasonably be interpreted as encouraging unsafe or dangerous practices, or acts.

## **11. Superstitions and Fears**

Advertisements must not exploit superstitions or play upon fears to mislead the consumer.

## **12. Advertising to Children**

Advertising that is directed to children must not exploit their credulity, lack of experience or their sense of loyalty, and must not present information or illustrations that might result in their physical, emotional or moral harm.



Child-directed advertising in the broadcast media is separately regulated by the *Broadcast Code for Advertising to Children*, also administered by ASC. Advertising to children in Quebec is prohibited by the Quebec Consumer Protection Act.

### **13. Advertising to Minors**

Products prohibited from sale to minors must not be advertised in such a way as to appeal particularly to persons under legal age, and people featured in advertisements for such products must be, and clearly seen to be, adults under the law.

### **14. Unacceptable Depictions and Portrayals**

It is recognized that advertisements may be distasteful without necessarily conflicting with the provisions of this clause 14; and the fact that a particular product or service may be offensive to some people is not sufficient grounds for objecting to an advertisement for that product or service. Advertisements shall not:

- a) condone any form of personal discrimination, including that based upon race, national origin, religion, sex or age;
- b) appear in a realistic manner to exploit, condone or incite violence; nor appear to condone, or directly encourage, bullying; nor directly encourage, or exhibit obvious indifference to, unlawful behaviour;
- c) demean, denigrate or disparage any identifiable person, group of persons, firm, organization, industrial or commercial activity, profession, product or service or attempt to bring it or them into public contempt or ridicule;
- d) undermine human dignity; or display obvious indifference to, or encourage, gratuitously and without merit, conduct or attitudes that offend the standards of public decency prevailing among a significant segment of the population.



Associated  
Engineering

GLOBAL PERSPECTIVE.  
LOCAL FOCUS.

ATTACHMENT 1

Associated Engineering (Sask.) Ltd.  
1 - 2225 Northridge Drive  
Saskatoon, SK, Canada, S7L 6X6

TEL: 306.653.4969  
FAX: 306.242.4904  
www.ae.ca

F3

January 20, 2012

File: 20104698.00.C.01.00

Krystyna Kotowski, P.Eng.  
Senior Project Management Engineer  
City of Saskatoon  
Utility Services  
1030 Avenue H South  
Saskatoon, SK S7M 1X5

**Re: CITY OF SASKATOON  
WATER TREATMENT PLANT - AVENUE H RESERVOIR EXPANSION  
RECOMMENDATION OF AWARD**

Dear Krystyna:

Bids were received for the above project and opened at the City of Saskatoon Purchasing Branch on Tuesday, January 17, 2012. Associated Engineering was in attendance and we have analyzed the results, and provide the following summary and recommendations.

A summary of the seven bids received is enclosed in the attached spreadsheet. The low bidder, including or excluding any or all provisional items, was Graham Construction and Engineering, a JV (Graham Construction). They provided the information requested in the bid submission, which was found to meet the requirements of the contract documents. No limitations were included in their bid. There was an error found in their Bid Item 6 which decreased their total tendered price by \$20,000.00 plus GST. However, this does not alter the order of bids.

Graham Construction is a well-known general contractor having successfully completed numerous similar (major) projects across Western Canada and are well known to the City. They are well positioned with local technical and construction expertise to complete a project of this complexity and magnitude. Associated Engineering has had good experience with this contractor and we believe firmly that Graham Construction could successfully complete the Avenue H Reservoir Expansion project for the City.

The total tendered prices were higher than the pre-tender estimate. The pre-tender estimate was \$39,234,000 plus GST, 14.6% below Graham Construction's total tender price of \$44,974,822.97 plus GST. This difference appears to be predominantly due to higher than expected costs for concrete work, tie-ins and retrofit to existing facilities, as well as electrical, instrumentation and control components. The original pretender estimate was carefully developed and reviewed, however, the similarity between the bids suggests that the bids are competitive, and accurately reflect current market conditions for a specialized project of this magnitude.



January 20, 2012  
Krystyna Kotowski, P.Eng.  
City of Saskatoon  
- 2 -

Discussion with industry revealed that the current, and projected, shortage of skilled trade labour was a large factor in the submitted bids. Compounding this issue was the projected costs of construction materials over the course of construction. Overall, the need to account for the anticipated supply of materials and labour in the heated economy over the 2-year life of the project, played significantly in the prices received on the project.

It is important to note that throughout the design process, the City placed a significant emphasis on meeting the defined engineering objectives of the project, and developing realistic expectations of the cost to construct. The project went as far as conducting a value engineering session to optimize the design and minimize construction costs while maintaining the overall design objectives. Significant effort was taken to accurately estimate the project costs. However, items such as builder's risk, material supply, labour availability and competing market demands are difficult to quantify. Ultimately, the public tender process dictates the true market value of goods and services.

Although the tender price came in above the pre-tender estimate, the project was seen as desirable in the market place as indicated by bids from seven general contractors. As the Province is seeing a time of economic prosperity, we are seeing new contractors enter the local market as they look to compete on the numerous commercial, industrial, and municipal projects in the Province. The Avenue H Reservoir Expansion saw a good response from the industry. The attachment illustrates the similarity between the bids which is indicative of competitive pricing and clear design intent, accurately reflecting current market conditions for a specialized project of this magnitude.

In our experience and based on the good response from the industry and competitive bid process, the City would see no benefit to re-tendering the project. Such an approach would also put into jeopardy the timeline intended to meet funding deadlines. There are several other major projects slated to open in the market, such as a hospital expansion, schools, as well as numerous commercial and industrial projects. The release of the project tender was reasonably timed relative to these projects, and competition for reputable contractors will only increase.

Regarding the Provisional Items, pricing for the generator and pedestrian bridge, appear to be at fair market value. Tender prices for these items came in lower than the pre-tender estimate cost. Should budget permit, it is recommended these items be included in the contract to take advantage of the economies of scale. Conversely, the pricing received for the cementitious waterproofing is significantly high and as such the City would not receive good value proceeding with this item. It is recommended that the cementitious waterproofing be deleted from the contract. Based on these recommendations, the total tender price would be adjusted to \$43,974,822.97 plus GST.



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January 20, 2012  
Krystyna Kotowski, P.Eng.  
City of Saskatoon  
- 3 -

Based on the Long Term Capital Development Plan (LTCDP) for Saskatoon's Water Treatment Plant (WTP), the Avenue H Reservoir Expansion project (which includes ultraviolet (UV) disinfection and high lift pumping), is the first significant upgrade to address the major infrastructure deficient at the WTP and it is critical to public protection.

This treated water storage and high lift pumping components of this facility will address the severe shortage of potable water storage at the WTP, and the Avenue H service area. The UV disinfection component of the facility will allow the decommissioning of the West Basin, facilitating the clarifier upgrades to expand the overall capacity and performance of the WTP necessary to imminent future City growth.

Based on the recommendations in the LTCDP, and reliability risks associated with the City's current water treatment plant we believe it is imperative that the City proceed with this project. Therefore it is our recommendation that the City of Saskatoon award the Avenue H Reservoir Expansion contract to Graham Construction and Engineering, a JV at the total tender price of \$43,974,822.97 plus GST.

Yours truly,

Handwritten signature of Derek Trischuk.

Derek Trischuk, M.Sc., P.Eng.  
Project Manager

Handwritten signature of Bert Munro.

Bert Munro, P.Eng., FCSCE  
Vice President and General Manager

DT/ik

Enclosure

His Worship the Mayor and City Council  
The City of Saskatoon

**REPORT**  
of the  
**PLANNING AND OPERATIONS COMMITTEE**

Composition of Committee

Councillor C. Clark, Chair  
Councillor P. Lorje  
Councillor R. Donauer  
Councillor B. Dubois  
Councillor M. Loewen

1. **Status Report on the 2011 Housing Business Plan and  
Proposed 2012 Housing Business Plan**  
**(Files CK. 750-1, PL. 950-21 and PL. 950-22)**

- RECOMMENDATION:**
- 1) that the status report on the 2011 Housing Business Plan be received as information;
  - 2) that City Council adopt the proposed City of Saskatoon 2012 Housing Business Plan;
  - 3) that section 3.4 of the Innovative Housing Incentives Policy No. C09-002 be amended so that the affordable housing five-year incremental property tax abatement is available to affordable ownership housing offered by non-profit organizations; and
  - 4) that the General Manager of the Community Services Department report back within one year with a status report on the effectiveness of the initiatives and incentives contained in the 2012 Housing Business Plan, and the overall achievement of the affordable housing targets.

Attached is a report of the General Manager, Community Services Department dated January 19, 2012, forwarding the status report on the 2011 Housing Business Plan and the proposed plan for 2012.

Your Committee has reviewed the report with the Administration and supports the above recommendations.

The Administration will be providing a Power Point presentation, providing highlights of the 2011 Annual Report and the proposed 2012 Housing Business Plan.

Copies of the Power Point presentation, as well as the 2011 Housing Business Plan and Proposed 2012 Housing Business Plan are available on the City's website as part of this report and will also be available under "H" in the civic services listing with a link to "Housing Initiatives".

**2. Saskatoon Downtown Youth Centre Inc. (EGADZ) – Affordable Transitional Housing Located at 161 Dulmage Crescent (Files CK. 750-4 and PL. 951-107)**

**RECOMMENDATION:** that funding of 10 percent of the total project cost for the development of a Type I Residential Care Home, located at 161 Dulmage Crescent, by Saskatoon Downtown Youth Centre Inc. (EGADZ), to a maximum of \$40,000 from the Affordable Housing Reserve, be approved.

Attached is a report of the General Manager, Community Services Department dated January 19, 2012, with respect to a request for funding for the above project from the Affordable Housing Reserve.

Your Committee has reviewed the report with the Administration. It was confirmed that 161 Dulmage Crescent would be a separate one-unit dwelling and not joined to 163 Dulmage Crescent.

Following review of this matter, your Committee is supporting the above recommendation.

**3. Accessibility of Sidewalks and Sidewalk Inventory (Files CK. 6220-1 and IS. 6280-01)**

**RECOMMENDATION:**

- 1) that the Administration report further during 2013 budget deliberations with respect to funding requirements for the Sidewalk Retrofit program; and
- 2) that a copy of report of the General Manager, Infrastructure Services Department dated January 23, 2012 be submitted to the Saskatoon Accessibility Advisory Committee, for its information.

Attached is a report of the General Manager, Infrastructure Services Department dated January 23, 2012, with respect to the above matter.

Your Committee has reviewed the report with the Committee and supports the above recommendations.

**4. River Landing – Architectural Design Review Committee**  
**(Files CK. 4129-15 and PL. 4129-3)**

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- RECOMMENDATION:**
- 1) that the following individuals be appointed to serve on the Architectural Design Review Committee for the review of proposals subject to the DCD1 – Architectural Control District Overlay District:
    - a) Ann March;
    - b) Charles Olfert;
    - c) Cam Patterson;
    - d) Justin Wotherspoon;
    - e) Obert Friggstad;
    - f) Alan Duddridge;
    - g) Derek Kindrachuk;
    - h) Leanne DeLong;
    - i) Colleen Yates;
    - j) Rob Crosby;
    - k) Jim Walters;
    - l) Kent Sutherland; and
    - m) Colin Tennant;
  - 2) that these appointments be for a three-year term ending March 1, 2015; and
  - 3) that the possibility of additional representation on the Architectural Design Review Committee be referred to the Executive Committee In Camera for further discussion.

Attached is a report of the General Manager, Community Services Department dated January 11, 2012, regarding appointment to the above Committee.

Your Committee has reviewed the matter with the Administration, including background regarding the composition of the Architectural Design Review Committee. Your Committee supports the recommendations of the Administration. Your Committee is also recommending further consideration of the possibility of additional representation from the local business community, as outlined above.

**5. Girgulis Park Capital Project**  
**(Files CK. 4205-1 and LS. 4205-1)**

- RECOMMENDATION:**
- 1) that Girgulis Park Capital Project No. 2102 be approved for an over-expenditure not exceeding \$303,500; and
  - 2) that \$303,500 be transferred from the Park Enhancement Reserve to fund the Girgulis Park Capital Project No. 2102.

Attached is a report of the General Manager, Community Services Department dated January 25, 2012, with respect to the above project.

Your Committee has reviewed the matter with the Administration, including the timing of construction and allocation of the fields, as outlined in the above report. Your Committee is supporting the above recommendations.

**6. Senator Sidney L. Buckwold Park – Park Enhancement Project with East College Park Community Association**  
**(Files CK. 4205-1, LS. 158-CL and LS. 4206-BU)**

- RECOMMENDATION:**
- 1) that City Council approve the Sidney L. Buckwold Park - East College Park Community Association Park Enhancement Project within the 2012 Capital Budget as a funded project;
  - 2) that the installation of park lighting in Senator Sidney L. Buckwold Park be approved as a municipal project, which is jointly funded by the East College Park Community Association and the City of Saskatoon; and
  - 3) that the Revenue Branch, Corporate Services Department, be authorized and directed to accept donations for this project and to issue appropriate receipts to donors who contribute funds to the project.

Attached is a report of the General Manager, Community Services Department dated January 23, 2012, with respect to the above park enhancement project.

Your Committee has reviewed the report with the Administration and is supporting the above recommendations.



**7. Special Events Policy No. C03-007  
Request for Funding – 2012 Junior Men’s International Softball Championships  
(Files CK. 1870-15 and LS. 1870-12-2)**

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**RECOMMENDATION:** that funding in the amount of \$35,000 be allocated to the 2013 Junior Men’s International Softball Championships, as this event meets the eligibility requirements as outlined in the Special Events Policy No. C03-007.

Attached is a report of the General Manager, Community Services Department dated January 23, 2012, with respect to a request for funding from the Saskatoon Amateur Softball Association for the 2013 Junior Men’s International Softball Championships to be held in Saskatoon from July 9 to 14, 2013.

Your Committee has considered the matter and supports the above allocation of funding.

**8. Application for Funding – Youth Sport Subsidy Program  
Special Events Policy No. C03-007  
(Files CK. 1870-15 and LS. 1720-8-1)**

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**RECOMMENDATION:** that the Optimist Twirling Connection Inc., an eligible Youth Sport Subsidy Program sport organization, receive a grant of up to \$2,320.75 to host the Provincial Baton Twirling Championships, April 13 to 15, 2012.

Attached is a report of the General Manager, Community Services Department dated January 23, 2012, with respect to an application for funding from Optimist Twirling Connection Inc. for a Special Event Hosting Grant for the Provincial Baton Twirling Championships to be held in Saskatoon from April 13 to 15, 2012.

Your Committee has considered the matter and supports approval of the above grant.

Respectfully submitted,

---

Councillor C. Clark, Chair

**TO:** Secretary, Planning and Operations REVISED  
**FROM:** General Manager, Community Services Department  
**DATE:** January 19, 2012  
**SUBJECT:** Status Report on the 2011 Housing Business Plan and Proposed  
2012 Housing Business Plan  
**FILE NO:** CK. 750-1, PL. 950-21, and PL. 950-22

---

**RECOMMENDATION:** that a report be submitted to City Council recommending:

- 1) that the status report on the 2011 Housing Business Plan be received as information;
- 2) that City Council adopt the proposed City of Saskatoon 2012 Housing Business Plan;
- 3) that section 3.4 of the Innovative Housing Incentives Policy No. C09-002 be amended so that the affordable housing five-year incremental property tax abatement is available to affordable ownership housing offered by non-profit organizations; and
- 4) that the General Manager of the Community Services Department report back within one year with a status report on the effectiveness of the initiatives and incentives contained in the 2012 Housing Business Plan, and the overall achievement of the affordable housing targets.

### **EXECUTIVE SUMMARY**

The availability of affordable housing continues to be a significant challenge for many Saskatoon residents. Vacancy rates are remaining low and the cost of renting an apartment or buying a home continues to climb faster than the average income. In Saskatoon, some households have no choice but to accept housing that does not adequately meet their needs. Those on fixed incomes, working families, and people with special needs have especially seen their housing choices diminish in recent years.

The City of Saskatoon (City) ventured into new territory with the adoption of its first comprehensive Housing Business Plan in 2008 in response to these affordability challenges. New incentives were adopted, and policy changes were initiated to enable housing providers to build additional affordable housing units. Funding was set aside at \$2.5 million per year for five years to support the new initiatives.

As a result of the City's incentives, there are now over 1,200 new housing units complete and over a thousand units currently under construction. The 2008 to 2012 capital funding is now fully committed in support of these projects, which will provide a total of 2,239 new affordable

and entry-level units for an average of 448 units per year.

The Province of Saskatchewan (Province) announced funding for new housing programs in 2011. The City received a five-year funding commitment of \$10.67 million under two of these programs, which has allowed the City to reduce its financial commitments to affordable housing in 2012 and 2013 without reducing its allocation to housing incentives or programs.

The concentration of affordable rental housing in some west side neighbourhoods has become an issue, and in 2011 City Council approved, in principle, the limiting of further City funding for affordable rental development in neighbourhoods that have an existing high concentration of affordable rental housing.

A growing awareness of Saskatoon's homeless population and the challenges faced by homeless people has resulted in community-led initiatives focused on the goal of providing housing and needed supports to those most in need. It is expected that these initiatives will be active in 2012. The City will continue to support initiatives aimed at reducing homelessness under our existing programs in 2012.

The updated 2012 Housing Business Plan provides a detailed summary of all ongoing programs and initiatives, as well as proposed changes for 2012 (see Attachment 1).

## **BACKGROUND**

During its March 7, 2011 meeting, City Council adopted (in part):

- 1) that the General Manager, Community Services Department, report back within one year with a status report on the effectiveness of the initiatives and incentives contained in the 2011 Housing Business Plan and the overall achievement of the affordable housing targets; and
- 2) that the General Manager, Community Services Department, be authorized to negotiate an agreement with the Saskatchewan Housing Corporation and report back to City Council regarding the terms and future City participation in the provincial Rent Supplement Program.

At its July 16, 2007 meeting, City Council set the ambitious goal of creating 500 new affordable housing units per year in response to a growing shortage of affordable housing in the city. To support this goal, City Council allocated capital funding of \$2.5 million per year to the Affordable Housing Reserve for a five-year period (2008 to 2012). At its December, 3, 2007 meeting, City Council adopted the 2008 Housing Business Plan, which outlined the strategies to be used in obtaining the City's affordable housing goals. Updated annually, the Housing Business Plan includes many initiatives aimed at increasing a permanent supply of affordable and entry-level homes.

During its September 26, 2011 meeting, City Council approved cost-sharing agreements with the provincial government for the City's Mortgage Flexibilities Support Program (MFSP) and New Rental Construction Land Cost Rebate Programs for the 2011 to 2015 time period. Targets were set at 400 affordable ownership units and 1,000 purpose built rental units for these programs over the five year period.

## **REPORT**

### **Report on the 2008 to 2012 Capital Funding**

The various programs funded through the Housing Business Plan have achieved the goal of increasing the supply of affordable and entry-level housing units. The funding allocated to the end of 2012 has now been fully committed with the result expected to be 2,239 new housing units, or an average of 448 units per year over the five year period. It has also achieved success at providing support at many points along the housing continuum. The following tables summarize, by project, funding level and client group the assistance provided by the Housing Business Plan.

#### **New Housing Projects Completed under the 2008 to 2012 Capital Funding:**

<b>Housing Provider</b>	<b>Neighbourhood</b>	<b>Units</b>	<b>City Funding</b>
Saskatchewan Housing Corporation	Pleasant Hill	24	\$ 132,062
EGADZ (Saskatoon Downtown Youth Centre Inc.)	Dundonald	10	\$ 49,200
City Centre Community Renewal Initiatives	Pleasant Hill	24	\$ 152,022
628318 Sask. Ltd.	King George	4	\$ 100,000
Saskatchewan Housing Corporation	Pleasant Hill	55	\$ 1,270,000
EGADZ (Saskatoon Downtown Youth Centre Inc.)	Hampton Village	10	\$ 83,875
CUMFI (Central Urban Metis Federation Inc.)	Pleasant Hill	12	\$ 123,453
Western Region Metis Women Association	Pleasant Hill	5	\$ 38,516
Saskatchewan Housing Corporation	King George	2	\$ 47,909
Elmwood Residences Inc.	Eastview	4	\$ 25,473
Innovative Residential Inc.	Confed. SC	73	\$ 1,077,527
Quint Development Corp.	Riversdale	18	\$ 161,762
Cress Housing Corp.	Mount Royal	10	\$ 100,916
EGADZ (Saskatoon Downtown Youth Centre Inc.)	Silverwood	10	\$ 73,752
Habitat for Humanity Saskatoon Inc.	Pleasant Hill	2	\$ 18,000
JMT Tomas Holdings Ltd.	Mayfair	3	\$ 15,000
Affinity Credit Union (Homestart Program)	Various	31	\$ 248,749
Saskatchewan Housing Corporation	Westmount	8	\$ 184,517
Stewart Property Holdings	Riversdale	7	\$ 71,016
Saskatoon Housing Coalition	Pleasant Hill	17	\$ 159,413
Salvation Army of Saskatoon	Pleasant Hill	13	\$ 82,209

Realistic Homes	Mount Royal	6	\$ 125,673
Suncliff Enterprises Ltd.	Mayfair	4	\$ 20,000
Pleasant Hill Village	Pleasant Hill	35	Free Land
University of Saskatchewan Undergraduate Phase 1	University	115	\$ 575,000
CUMFI (Central Urban Metis Federation Inc.)	Pleasant Hill	11	\$ 187,495
Boulevard Real Estate	Conf. Park	4	\$ 20,000
Buffalo Ridge Developments	Conf. Park	27	\$ 459,000
EGADZ (Saskatoon Downtown Youth Centre Inc.)	Avalon	10	\$ 71,643
Broadstreet Properties/Seymour Pacific	Stonebridge	126	\$ 630,000
Broadstreet Properties/Seymour Pacific	Blairmore	213	\$ 1,065,000
Innovative Residential Inc. (21/82 units builder sponsored without innovative housing grants from the City)	Blairmore	82	\$ 1,307,000
Secondary Suite Permit Rebates	Various	164	\$ 103,441
Entry-Level: Equity Building Program	Various	30	\$ 0
Entry-Level: Land Predesignation	Hampton Circle	60	\$ 0
<b>Total Units Completed</b>		<b>1229</b>	<b>\$ 8,778,623</b>

New Housing Projects Approved for Funding and Under Construction (January 2012):

<b>Housing Provider</b>	<b>Neighbourhood</b>	<b>Units</b>	<b>City Funding</b>
University of Saskatchewan Undergraduate Phase 2	University	125	\$ 625,000
Broadstreet Properties/Seymour Pacific	Blairmore	102	\$ 510,000
Lighthouse Supported Living Inc.	Cen. Bus. District	78	\$ 1,085,000
University of Saskatchewan Graduate Residence	University	162	\$ 810,000
Knights of Columbus	Pleasant Hill	75	\$ 885,000
Habitat for Humanity	Various	14	\$ 167,681
Cress Housing Corporation	Holliston	11	\$ 114,745
Cress Housing Corporation	Pleasant Hill	40	\$ 278,645
Jastek (80/100 units builder sponsored without any innovative housing grants)	Willowgrove	100	\$ 173,000
Classic Communities	Stonebridge	12	\$ 177,600
Innovative Residential (54/84 units builder sponsored without any City grants)	Hampton Village	84	\$ 575,500
Habitat for Humanity	Lakewood	12	\$ 181,500
Cress Housing Corporation	Riversdale	27	\$ 266,760
Stewart Property Holdings	Caswell Hill	8	\$ 67,968
EGADZ Baby Steps	Stonebridge	5	\$ 40,000
Avenue Living	Grosvenor Park	3	\$ 7,820
EGADZ Mah's Place*	Stonebridge	5	\$ 40,000
Secondary Suites Permit Rebates	various locations	23	\$ 17,055

Entry-Level: Land Predesignation	Stonebridge	48	\$ 0
Entry-Level: HeadStart on a Home	Blairmore	76	\$ 0
<b>Total Units Under Construction</b>		<b>1010</b>	<b>\$ 6,023,274</b>

\* City Council approval is pending for EGADZ Mah Place project.

Projected total housing units to be supported (2008 to 2012): **2,239 units, \$14,801,897**

Housing Projects By City Program:

Rental Land Cost Rebate Program	857 units
Innovative Housing Grants – Affordable Ownership (includes 155 builder sponsored units)	460 units
Innovative Housing Grants – Affordable Rental	521 units
Secondary Suite Permit Rebates	187 units
Entry-Level Programs (no funding provided)	214 units
<b>Total</b>	<b>2,239 units</b>

Housing Projects By Clients Served:

Emergency Shelter	33 units
Transitional Housing	49 units
Youth Housing	50 units
Special Needs	79 units
Affordable Rental for Families	153 units
Affordable Rental for Singles and Couples	242 units
Affordable Seniors Rental	75 units
Affordable Student Rental	27 units
Market Rental	455 units
Student Rental (market priced)	402 units
Affordable Ownership	460 units
Entry-Level Ownership	214 units
<b>Total</b>	<b>2,239 units</b>

Housing Projects By Location:

East side of River	873 units
West side of River	1,288 units
Downtown	78 units
<b>Total</b>	<b>2,239 units</b>

Inside Circle Drive	1,093 units
Outside Circle Drive	1,146 units
<b>Total</b>	<b>2,239 units</b>

## Financial Summary (2008 – 2012 Funding):

Balance (January 1, 2008)	\$ 1,060,187
Homestart (funding allocated prior to 2008)	248,749
Transfers from the Land Development Program (\$2.5 million annually):	12,500,000
Transfer from the Land Development Program (one time in 2011):	1,250,000
Transfer from Building Standards Reserve (one time):	400,000
Transfer from Operating Revenue (\$250,000 annually starting 2011):	500,000
Provincial Grant from Rental Construction Incentive Program:	2,930,320
Total Revenue:	<u>\$18,899,256</u>
Capital Contributions to new Housing Units (2,025 units):	14,801,897
Salaries and Administration:	792,483
Contracts (Business Planning, Research and Demonstration Projects):	747,894
Mortgage Flexibilities Support Program (units sold prior to provincial funding):	705,794
Total Expenses:	<u>\$17,048,068</u>
Unallocated (available for 2013 and 2014 capital grants):	<u>\$1,851,188</u>

## Provincial Funding and Cost-Sharing Agreements:

The Province announced five new housing programs, as well as funding in March 2011. The City received funding commitments under these cost-sharing programs in 2011 for a total of \$10.67 million over five years.

1. Affordable Home Ownership Program (AHOP)  
The City received funding commitment under the provincial Affordable Home Ownership Program (AHOP) for \$2 million to help fund 400 down payment grants for affordable home ownership under the City's MFSP from 2011 to 2015. Units sold prior to April 1, 2011, or receiving funding from other provincial programs are not eligible for this funding and City Council allocated an equivalent amount of funding for these units from the Affordable Housing Reserve.
2. Rental Construction Incentive (RCI)  
The City received funding commitment under the provincial Rental Construction Incentive (RCI) for \$9.67 million for the construction of 1,874 purpose-built rental units completed under the City's New Rental Land Cost Rebate Program between 2011 and 2015. This funding will share the cost of the City's rental incentives, and in most cases, the City's contribution will be limited to a five-year incremental property tax abatement.

This cost-sharing arrangement applies to any units completed after April 1, 2011, and includes 874 units that the City had already set aside funding for. This

released a total of \$3.67 million for re-allocation within the City's Affordable Housing Reserve. City Council re-allocated \$705,794 to the MFSP for 150 units sold under the MFSP not eligible for the provincial AHOP grant described above. The remaining \$3 million was allocated to the Innovative Incentives Program for the years 2012 and 2013 to be used at the rate of \$1.2 million per year.

3. Three Other Provincial Programs

The other three programs announced by the Province include HeadStart on a Home, Investment in Rental (Affordable) Units, and a partnership with Habitat for Humanity. Provincial funding has been allocated under each of these programs for Saskatoon projects and will go directly to the builders or housing providers.

Civic Service Review and City Funding

City Council completed its Civic Service Review in the summer of 2011, and chose to defer planned funding increases to Affordable Housing Programs in 2012 and 2013 due to the \$3.67 million made available as a result of the provincial cost-sharing agreements described in the above section. The funding recovered from the Province will allow the City to continue funding its Affordable Housing Programs at the levels planned until 2014, at which time City Council will re-evaluate the need for permanent funding for its Affordable Housing Programs.

De-concentration of Affordable Housing

The numbers of affordable housing units funded by the City, and reported in the previous section, appears to indicate that these housing units are equitably located in different areas of the city; however, concentrations of affordable rental housing may be developing in certain neighbourhoods. Most of the units supported on the east side of the river are either university residences or secondary suites, many of the affordable ownership units are outside of Circle Drive, and the majority of affordable rental units are located between Idywyld Drive and Circle Drive.

Resulting from concerns with the growing concentration of affordable rental units, City Council approved, in principle, a recommendation to limit future capital grants in areas with a high concentration of affordable rental housing. Four indicators have been identified as criteria for measuring the concentration which include: average rent, average home value, ownership rate, and the number of subsidized rental units.

In 2012, your Administration will consult with affordable housing providers and recommend specific policy changes to City Council regarding the application of these criteria. City Council will still be able to approve new affordable rental projects in areas with a high concentration if there are valid reasons for a project to be located in a given area or it is determined to be beneficial for the neighbourhood.



## Homelessness in Saskatoon

Community-led initiatives continued in 2011 toward the goal of reducing homelessness in Saskatoon. Your Administration will report to City Council in 2012 on the role that the City can play in the development of a community plan to end Homelessness. Other community-based models will also be further explored, and brought forward in due course.

## Highlights from 2011 Housing Business Plan

1. Land Predesignation Program - The inventory of multi-unit residential sites continues to be limited in Saskatoon and with construction activity expected to remain high, the Land Pre-designation Program will continue to be an important tool in 2012 and beyond. The City has been predesignating sites for entry-level ownership and market rental housing since 2008 and began predesignating sites for affordable housing in 2010. The sites are sold at a fixed (fair market) price and builders compete by offering quality proposals that meet or exceed the City's expectations on a number of criteria.
  - i) Lakewood Site - In the spring of 2011, a 0.6 acre site located at 211 Slimmon Road in the Lakewood Suburban Centre was offered under the land predesignation program for affordable housing. Three submissions were received. City Council accepted a proposal submitted by Habitat for Humanity Saskatoon for the construction of 12 affordable townhouses. Construction is expected to begin on this site in the spring of 2012.
  - ii) Stonebridge Site - A site located at 125 Willis Crescent was predesignated in the spring of 2011 for affordable and entry-level ownership housing. The City received seven proposals from builders competing for the opportunity to purchase this site. A proposal from Classic Communities Ltd. was selected for the construction of 12 affordable and 48 entry-level units. Construction is expected to begin early in 2012, with completion expected by the end of the year.
  - iii) Evergreen Sites -- In December 2011, City Council predesignated two sites in the Evergreen neighbourhood, one for purpose-built rental housing and one for entry-level ownership housing. Both sites are suitable for medium density townhouse development. The rental site will accommodate 25 to 30 units and the entry-level site 50 to 55 units. A Request for Proposal (RFP) process to select proponents for these sites will be initiated in early 2012. The Administration expects strong competition for these sites and expects to receive a number of excellent proposals.
  - iv) Future Sites - Your Administration will identify sites for predesignation in future City-developed neighbourhoods, including later phases of Evergreen and the new Kensington neighbourhood.

Additionally, your Administration will be discussing the Land Predesignation Program with private developers and is hopeful that sites can be predesignated in new privately developed neighbourhoods.

## 2. Innovative Housing Incentive Program

In 2011, 12 funding applications were approved under the Innovative Housing Incentive Program that will result in the construction of 273 new affordable housing units. The City's Innovative Housing Grants averaged \$12,155 in 2011, compared to \$15,360 in 2010, and \$11,721 in 2009, indicating that affordable housing providers are keeping their costs relatively constant in spite of rising costs in the construction industry.

Most builders of affordable ownership housing no longer request Innovative Housing Grants for all of their units, and only require the support offered through the MFSP to market these extra units to low-income households. These builder-sponsored units are assisting the City in reaching its affordable housing targets.

The success of the Innovative Housing Incentives Program in recent years has resulted in an increased interest in building affordable housing. To date, applications have been approved for the entire 2012 allocation of capital grant funding. Many of these projects are under construction and all are expected to be complete by the end of 2012.

The Administration already has a number of applications and enquiries for the 2013 allocation, requesting more than the \$1.2 million available for capital grants in 2013 and some of these projects may need to be deferred to 2014. The following proposals have secured sites and are well into the planning stages:

Housing Provider	Location	Units	Target
Innovative Residential	Blairmore	84	Affordable Ownership
Shercom Industries	Riversdale	45	Affordable Ownership
Pre-designated Land	Evergreen	15	Affordable Ownership
Westgate Alliance Church	Pacific Heights	34	Affordable Rental
Innovative Residential	Blairmore	20	Affordable Rental

## 3. Land Cost Reduction Program

In 2011, the first project was approved under the Land Cost Reduction Program. Habitat for Humanity Saskatoon was approved to receive a land discount in lieu of a capital grant on a site located at 211 Slimmon Road in the Lakewood Suburban Centre that they are purchasing from the City for an affordable housing project.

#### 4. Equity Building Program

A partnership was launched between the City and Affinity Credit Union in March 2011 called the Equity Building Program (Program). The Program is targeted at the entry-level ownership market (household income up to \$70,000) and provides a borrowed down payment to eligible purchasers. The Equity Building Program operated for nine months in 2011, and during that time a total of 30 households have purchased homes under the Program. An additional 20 households have been approved for the Program and are currently searching the market for a suitable home.

The City has made funds available for approximately 50 down payment loans per year and receives a modest return on its investment.

#### 5. Rental Land Cost Rebate Program

Two projects were approved in 2011 under the Rental Land Cost Rebate Program that will result in a total of 165 new purpose-built rental units. The proposed Bethany Manor expansion was withdrawn in 2011, and funding reserved for that project is now available to be re-assigned.

Funding has been secured for 1,000 additional units to be constructed under this program between 2012 and 2015 due to the provincial Cost-Sharing Agreement described previously in this report. The Administration is aware of two large projects that are well along in the planning process that will be applying for funding under this program in 2012, and proposals are currently being sought for a site in the Evergreen neighbourhood that was pre-designated specifically for this program.

#### 6. Incentives for Secondary Suites

In 2011, permit rebates were committed for approximately 45 secondary suites, most of which involved the legalization of existing suites, with the average rebate estimated at \$735 per suite. The rebate for legalizing an existing suite will be reduced to 25 percent of the cost of the permit in 2012, which is the last year the program is scheduled to be offered.

#### 7. Mortgage Flexibilities Support Program

The past year was very successful for the MFSP with three projects offering units for sale under the program in 2011. Down payment grants were paid out for 90 low- and moderate-income households, all of whom are now homeowners in our city.

The Maximum Income Limits (MILs) for the MFSP were raised in September 2011, to \$52,500 for households without dependents and \$60,000 for households with dependents.

The make-up of these 90 households is as follows:

	Number of Households	Family Breakdown	
		Number of Adults	Number of Children
<b>Family with Dependents</b>	47	97	103
<b>Single Parents</b>	20	20	25
<b>Couples</b>	5	10	-
<b>Singles</b>	18	18	-
<b>TOTAL</b>	<b>90</b>	<b>145</b>	<b>128</b>

8. Financial Contribution to the Provincial Rent Supplement Program

The City has been contributing 5 percent to the cost of the provincial Rent Supplement Program since 1990. This program provides a subsidy to market rental units for low-income households who cannot be served from the existing stock of the Saskatoon Housing Authority. However, no formal agreement can be found for this annual contribution.

In accordance with Council's resolution of March 7, 2011, the Administration met with the Saskatchewan Housing Corporation and a five-year agreement is being drafted to clarify the City's participation in this program and to ensure that additional affordable rental housing is being made available in Saskatoon as a result of the City's annual contribution.

9. Builder Sponsored Incentives

i) Tax Sponsorship Program

The Tax Sponsorship Program is a partnership between Innovative Residential Inc. and the City to assist households with very low income to purchase a home under the MFSP. A tax sponsorship is a lump sum contribution from the builder paid to the City when the home is sold. The City's Revenue Branch holds these funds, in trust, for the homeowner and applies a portion of these funds to the property tax account over a period of ten years.

In 2011, the City received tax sponsorship payments for 20 households totaling \$201,400, with an average value of \$10,070. These households would not have qualified to purchase a home under the MFSP without these sponsorships.

ii) Monthly Mortgage Assistance Programs

There are now three private builders offering monthly mortgage assistance programs in Saskatoon for affordable and entry-level home ownership. These programs typically provide a partial down payment grant (up to 3 percent) and monthly mortgage assistance. Under these programs, the builder directs some of their profits into an independently managed foundation or trust company who then makes a monthly payment to the mortgage company significantly reducing the cost of homeownership. The City recognizes Classic Communities Ltd, Innovative Residential Inc., and Vantage Developments who are all currently offering these privately funded home ownership programs in the Saskatoon market.

10. Community-Based Support (Saskatoon Housing Initiatives Partnerships (S.H.I.P.))

The City and S.H.I.P. renewed their partnership in 2011 for an additional five years to provide business planning services to organizations and businesses that are working on affordable housing projects. In 2011, S.H.I.P. worked with a number of clients who are developing affordable housing business plans. They were successful in getting Canada Mortgage and Housing Corporation (CMHC) seed funding for a number of groups. S.H.I.P. plans to update The Guidebook to Affordable Housing for affordable housing providers in 2012, which will be a valuable resource, particularly for faith-based groups and service clubs that are interested in becoming affordable housing providers.

Proposed Changes in the 2012 Housing Business Plan

1. Five Year Incremental Property Tax Abatement for Affordable Ownership Housing

Innovative Housing Incentives Policy No. C09-002 only permits the five-year incremental property tax abatement for affordable housing to rental or cooperative housing. City Council has been making an exception to this policy to grant the tax abatement to Habitat for Humanity Saskatoon affordable home ownership projects. Habitat for Humanity Saskatoon serves families with incomes lower than those served by the MFSP.

The Administration is recommending a policy change to provide for property tax abatements on affordable home ownership projects offered by non-profit organizations. The home buyers must have their income screened and be below the provincial MILs.

## **OPTIONS**

1. Adopt the 2012 Housing Business Plan as drafted.
2. Reduce or eliminate initiatives/incentives (reduce scope and targets).
3. Find alternatives to reach the target of 500 affordable housing units per year.

Your Administration is recommending Option 1.

## **POLICY IMPLICATIONS**

There are several new initiatives, which may require amendments to the Innovative Housing Incentives Policy No. C09-002, the Official Community Plan Bylaw No. 8769, and the Zoning Bylaw No. 8770. These are discussed in detail in the 2012 Housing Business Plan.

## **FINANCIAL IMPLICATIONS**

The Affordable Housing Business Plan is supported financially for five years (2008 to 2012) from the Neighbourhood Land Development Fund. The Fund provides \$2.5 million each year to the Affordable Housing Program with an additional \$1.25 million provided in 2011. This funding is now fully committed to support the projects included in this report. Funding for 2013 and partial funding for 2014 has been made available through a Cost-Sharing Agreement with the Province. Funding for the Administration of the Housing Business Plan is provided from the City's operating budget with an annual allocation of \$250,000 that began in 2011. City Council will need to consider future funding allocations for the Housing Business Plan in the 2013 budget process.

## **ENVIRONMENTAL IMPLICATIONS**

Many of the housing projects supported by the Housing Business Plan are built to EnergyStar or equivalent standards, resulting in reduced energy use and greenhouse gas emissions.

## **PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of the Public Notice Policy No. C01-021, is not required.

## **ATTACHMENT**

1. Proposed 2012 Housing Business Plan.

Written by: Daryl Sexsmith, Housing Analyst; and  
Alan Wallace, Manager, Neighbourhood Planning Section

Reviewed by: “Darryl Dawson”  
Darryl Dawson, A/Manager  
Planning and Development Branch

Approved by: “Randy Grauer”  
Randy Grauer, General Manager  
Community Services Department  
Dated: January 30, 2012

Approved by: “Randy Grauer for”  
Murray Totland, City Manager  
Dated: January 30, 2012

**City of Saskatoon**  
**Housing Business Plan**  
**2012**



*City of*  
**Saskatoon**

Planning & Development Branch

**February 2012**



# Table of Contents

## **PART A. The City’s Role in Housing, Targets and Priorities**

Introduction .....	3
Housing and the City’s Strategic Plan.....	4
The City’s Role in Housing and the Housing Continuum .....	4
Targets .....	5
Priorities.....	7

## **PART B – Core Strategies and Business Functions**

Core Strategies .....	9
Summary of Business Functions.....	9
Policy Development Function .....	10
Housing Incentives and Financial Assistance Function.....	13
Community Based Support Function .....	16
Research and Monitoring Function .....	20
Education and Awareness Function.....	21

## **Part C – Appendices**

Appendix 1: The Housing Situation in Saskatoon - Key Issues.....	22
Appendix 2: The Housing Continuum .....	26
Appendix 3: Definitions .....	27
Appendix 4: Maintaining the Condition of Existing Housing .....	28

# City of Saskatoon

## Housing Business Plan – 2012

### **PART A. The City's Role in Housing, Targets and Priorities**

#### **Introduction**

This business plan sets out the City of Saskatoon's (City) role and action plan in the area of housing for the year 2012 and beyond. 2012 will be the fifth year of a comprehensive plan to increase supply and choice of affordable housing.

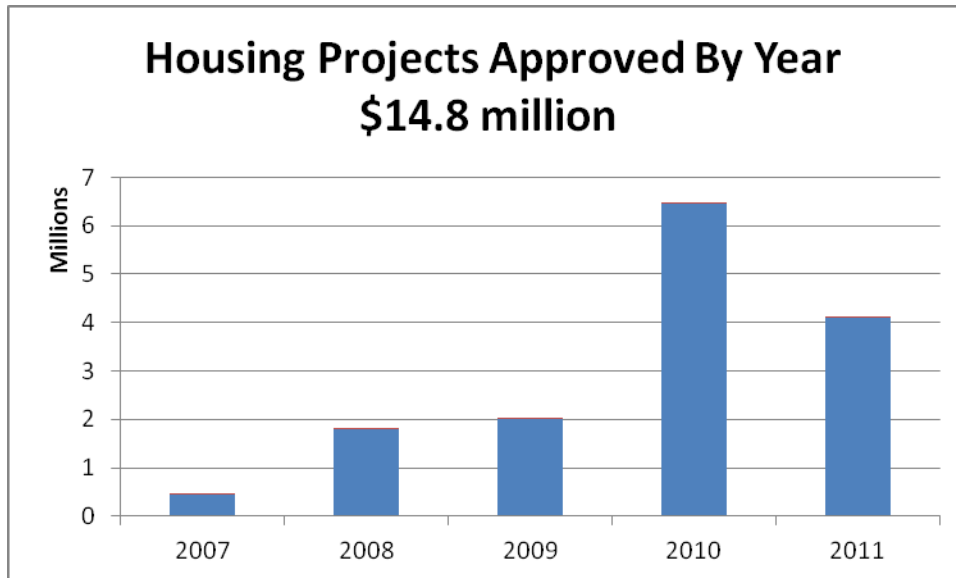
The 2012 Housing Business Plan builds on the City's housing activities in 2011 and the successful new programs that have been implemented since 2008 when the City implemented its first comprehensive Housing Business Plan. The City ventured into a number of new housing initiatives starting in 2008 aimed at giving residents a greater variety of affordable housing choices.

Housing is a non-traditional role for most municipalities. Historically, the City has used policy, incentives, research, partnerships, and education to increase the range and supply of affordable housing. These functions have been significantly enhanced through the implementation of comprehensive housing business plans each year since 2008.

This business plan seeks to define where the City can be most effective in serving the community to meet the increasing need for more affordable and entry-level housing. Recent shortages of these types of housing have been perpetuated by rapidly rising housing prices that have more than doubled since 2006. More information on the rising cost of housing in Saskatoon and affordability issues is summarized in Appendix 1.

Resources to support housing initiatives have been identified, which draw upon the traditional areas of expertise within the City of Saskatoon, in areas such as municipal planning, municipal engineering, land development, and land use regulation. In the case of the Equity Building Program, the City is drawing upon its financial resources and investment funds to create a new ownership option to assist moderate-income earners to move out of the rental market.

Most of the funding for the major financial commitments in the City's Housing Business Plan has been made possible through the City's Land Development Program. The Land Branch manages this program and working in partnership with other civic departments produces approximately 50 percent of the residential land within the city. Capital funding for the City's Housing Business Plan has been committed that will total \$14.8 million since late 2007 as illustrated in the chart on the next page.



#### **New Provincial Cost-Share Funding**

*In 2011 cost sharing agreements were signed with the Province of Saskatchewan that will help fund the City's affordable housing incentives from 2011 to 2015. The province has committed \$10.67 million which will be matched by the City of Saskatoon through the City's New Rental Construction Land Cost Rebate Program and Mortgage Flexibilities Support Program.*

#### **Housing and the City of Saskatoon's Strategic Plan 2012 – 2022**

##### **Strategic Goal – Quality of Life**

*“To increase the supply and range of affordable housing options”.*

##### **Priority for next 4 years**

*Implement the City's Housing Business Plan.*

##### **Success Drivers**

*Creating a sufficient supply of Appropriate and Affordable Housing.*

#### **The City's Role in Housing and the Housing Continuum**

Housing can be described on a continuum. At one end are those individuals and families experiencing absolute homelessness. At the other end are those individuals and families who are able to meet their housing needs without assistance. In the middle is a range of low and moderate-income households, many of which are living paycheck to paycheck and find it difficult to secure adequate housing. See Appendix 2 for a complete description of the housing continuum.

Definitions of affordable and entry-level housing are found in Appendix 3.

The City of Saskatoon understands that permanent, affordable, appropriate, safe, and secure housing is the necessary foundation for building healthy, well-educated, creative, and economically viable communities.

### **Municipal Role**

*The City, working with other levels of government, the private sector, and community organizations has chosen to **focus its resources and efforts in the middle of the housing continuum – particularly on affordable and entry-level housing** in both the rental and home ownership markets.*

The focus of the Housing Business Plan is to encourage and support an environment where the market is more likely to supply housing that is inclusive, innovative, and integrated into all neighbourhoods. The City will support housing which may be outside the conventional market, as well as working in a collaborative manner to ensure a range of suitable affordable housing is made available across the community in a choice of locations.

Finally, the City also has a role in monitoring the condition of existing housing to ensure that homes throughout the city meet minimum health and safety standards. Further information on the City's monitoring and safety inspection programs is found in Appendix 4.

### **Targets**

*On July 16, 2007, City Council established a target of 500 affordable and entry level dwelling units annually. With funding now committed to the end of 2012, the initiatives are expected to result in an average of 448 new units per year over a five year period.*

The target requires a commitment from all sectors of the economy to contribute to the growing need for more affordable housing units. The City continues to be in formal discussions with the following sectors to discuss ways and means to achieve the housing target:

- |                                   |                 |
|-----------------------------------|-----------------|
| • Government Supported Providers: | 225 – 250 units |
| • Financial Institutions:         | 75 – 100 units  |
| • Developers and Builders         | 125 – 250 units |
| • Non-Traditional Providers:      | 50 – 100 units  |

### Government Supported Housing Providers

Meetings are held with Saskatoon's traditional non-profit housing providers on a regular basis. Some of the providers include Cress Housing Corporation, Habitat for Humanity, Central Urban Métis Federation (1993) Inc. (CUMFI), SaskNative Rentals Inc., Saskatoon Housing Authority, Saskatoon Housing Coalition, The Lighthouse Supported Living Inc., and EGADZ Youth Center. The non-profit housing providers rely on federal, provincial and City support for capital assistance on housing projects. Housing projects are planned as capacity increases within these organizations to support the operation and maintenance of the project.

The Province of Saskatchewan announced a multi-year Housing Strategy in 2011. Each year a Provincial Action Plan will be implemented with priority areas chosen from the wider strategy for implementation in that particular year. The success of meeting the 500 unit target is very dependent on the upper levels of government supporting the construction of 225 - 250 new units (rental and ownership) in Saskatoon on an annual basis.

#### Financial Institutions

Discussions have been held with financial institutions, particularly concerning the development of new financial instruments to assist low and moderate income earners with the purchase of a home. Banks, credit unions and mortgage insurers have played key roles in the development of the Equity Building Program (2011) and the Mortgage Flexibilities Support Program (2009). The City continues to work with local financial institutions on new means to support affordable homeownership opportunities.

#### Developers and Builders

Developers of new neighbourhoods are not in favour of regulatory approaches to encouraging affordable housing within new developments. Instead, developers would favour approaches such as land pre-designation programs, offering development bonuses or new forms of zoning which encourage affordable housing. These types of initiatives have been developed and implemented.

*One of the major areas of success in the Housing Plan has been in attracting for-profit builders to construct affordable home-ownership opportunities. There have been seven private builders who have built homes using the Mortgage Flexibilities Support Program since 2009. Additionally, builders have started offering financial incentives from their own resources to assist affordable and entry-level homebuyers.*

Policies are reviewed and improved on an ongoing basis to ensure that Developers and Builders are constructing new affordable and entry level housing. A target of 125 per year is reasonable for this sector.

#### Non-traditional Providers (Faith-Based, Service Clubs and Community Groups)

Numerous meetings have been conducted with faith-based and community groups since 2008. The overall result is an increased desire by faith-based and community groups to create more affordable housing units. Often the technical expertise or capacity to develop housing business plans stand in the way. City-funded development services offered by the Saskatoon Housing Initiatives Partnership (S.H.I.P.) have helped some groups move forward with their plans. It is expected that faith-based and community groups will contribute a significant supply of affordable housing stock in the years ahead. The target of 50 units per year seems reasonable from this sector.

## **Priorities**

In reaching towards the targets described above, the following priorities have been adopted:

### **Priority 1 – Increase Supply**

The City supports the continued development of affordable, suitable housing by the market place, in order to increase the available stock for a variety of income levels and special needs. This goal is shared by other sectors of the community such as developers, financial institutions, investors, faith-based and community groups, and non-profit housing providers.

It must be noted that the City's goal of creating 500 affordable housing units is very ambitious for a city the size of Saskatoon, and the results achieved has been due to the cooperation of all sectors of the economy – government, business, and non-profit.

Large housing projects often take at least two years to move from the design stage to completion. Policy changes can take even longer to influence developers, resulting in new units built. Therefore, the City will take a long-term approach when counting units and will consider the 500 unit goal to be a long-term average rather than an exact figure to assign to each year.

### **Priority 2 – Inclusive, Integrated Housing**

The City encourages the development of affordable housing in all areas of the city and in all new major residential infill and neighbourhood developments.



Accessible Housing being built by Habitat for Humanity, Lakewood Suburban Centre

Housing projects supported by the City of Saskatoon have been located in a variety of neighbourhoods, including both new and existing neighbourhoods. Accessible and special needs units are included in most projects. A priority in 2012 is to help increase the amount of land available for affordable housing in privately developed neighbourhoods.

### **Priority 3 – Neighbourhood Revitalization**

The City has partnered with other levels of government to seize opportunities to redevelop Brownfield sites for more housing and revitalize existing neighbourhoods. In Saskatoon, the City has supported the development of affordable housing on under-utilized sites, sites with deteriorating buildings, and Brownfield sites. The Pleasant Hill Village project and Monarch Yards Housing project demonstrate how these underutilized sites can accommodate affordable housing and re-vitalize city neighbourhoods at the same time. Additionally, the City has supported the re-use of existing housing stock from McNab Park, many of which have been moved and renovated to like new condition.

In 2011, the City adopted a Vacant Lot and Adaptive Re-use Strategy which offers incentives to private land owners for the development of under-utilized sites. Some of the projects supported under this program have included the creation of affordable and entry level housing.

**Priority 4 – Safe and Adequate Housing**

The City works to ensure that housing meets minimum standard living conditions in accordance with SCAN (Safe Communities and Neighbourhoods), and encourages the improvement of housing stock, particularly in those areas of the city where overcrowding and deteriorating housing stock are an issue.



**Juniper Manor, Riversdale**

City supported housing projects such as CRESS Housing Corporation’s Hopkins 2 provides safe transitional housing in an environment that is culturally supportive. The Juniper Manor project provides low-income rental units to seniors and new immigrants who are adjusting to life in Canada. CUMFI Apartments are drug and alcohol free providing a safe living environment for residents overcoming addiction.

**Priority 5 – Support the Need for Innovative Housing**

The City defines housing parameters that provide adequate, safe and suitable housing conditions for various target groups, while still being affordable, and encourages innovation in housing.



**Modular Construction, Confederation Park**

A number of new technological innovations, which will contribute to the affordability of housing, are becoming available. Modular-built housing provides much more cost efficient construction for both single family and multiple-unit projects. Innovative Residential Inc. and Buffalo Ridge Developments have constructed modular built affordable and entry level housing. The cost savings have been passed along to the purchasers of these homes through lower prices or builder-sponsored incentives.

All Requests for Proposals for sites pre-designated for affordable, entry-level or rental housing require Energy Star or equivalent certification to reduce monthly operating costs. Advances in technology related to energy-saving and alternative energy forms are helping to reduce the cost of housing.



**Solar Thermal and Electric Panels on Affordable Townhouses, Pleasant Hill Village**



Bethany Manor, Senior's Housing  
with Geo-thermal Heat

Bethany Manor is a Saskatoon Senior's Housing complex project that incorporates geothermal heating and air conditioning at a cost saving of \$100,000 per year (\$1,780 per unit), as well as a number of other environmentally friendly technologies. The City of Saskatoon contributed to the capital cost of Bethany Manor.

As new technologies are developed, it is probable that energy and cost-saving devices will be used more frequently on all types of housing.

## Part B. Core Strategies and Business Functions

### Core Strategies

In order to achieve the goals outlined in the previous section the City of Saskatoon carries out the following strategies:

1. Implements policy improvements which provide as many practical, effective housing solutions as possible while engaging all sectors of the economy to provide a greater range of affordable housing choices.
2. Offers a wide range of housing incentive plans to reduce barriers associated with providing a range of housing choices, in a variety of locations, and to support innovative and downtown housing.
3. Partners with various orders of government, community-based organizations and the private sector to take action to address affordable housing needs.
4. Participates in research and monitoring functions in order to provide current and relevant information on housing conditions and trends.
5. Supports education and awareness programs to inform the public about housing issues, such as renters' rights, and community safety.

### Business Functions

From the core strategies, a range of business functions have been established to achieve the goals of the Housing Business Plan:

1. Policy Development Function
  - a) Pre-Designation of Land
  - b) New Zoning District for Entry-Level and Affordable Housing



- c) Bonuses to Encourage Inclusionary Housing Development
  - d) Providing Disposable Land to Affordable Housing Providers
  - e) Priority Review for Affordable Housing Development
  - f) Waiver of Offsite Levies on Affordable Housing
  - g) De-concentration of Affordable Housing
2. Housing Incentives and Financial Assistance Function
- a) Innovative Housing Incentive Program
  - b) Land Cost Reduction Program
  - c) Five-Year Tax Abatement for Affordable Housing
  - d) Equity Building Program
  - e) Rental Land Cost Rebate
  - f) Incentives for Secondary Suites
  - g) Mortgage Flexibilities Support Program
  - h) Support for Provincial Rent Supplement Program
  - i) Contribution to Operating Losses for the Saskatoon Housing Authority
3. Community Based Support Function
- a) S.H.I.P. Business Planning for Affordable Housing
  - b) Urban Development Agreements (2006 – 2010)
  - c) Government of Canada (Homelessness Partnering Strategy - HPS)
  - d) Province of Saskatchewan
  - e) Canada Mortgage and Housing Corporation (CMHC)
  - f) Builder - Sponsored Programs
  - g) Community Based Organizations
4. Research and Monitoring Function
- a) The Saskatoon Housing and Homelessness Plan (2011-2014)
  - b) The 2010 Saskatoon HIFIS Report Card on Shelter Use
  - c) Inventory of Saskatoon Rental Stock (2012)
  - d) Other Recent Reports
5. Education and Awareness Function
- a) National Housing Day
  - b) Housing Handbook

### **Policy Development Function**

This function is intended to encourage a greater supply and equal distribution of affordable housing in Saskatoon through changes in policy. The following section outlines policy changes intended to increase the supply of affordable and entry-level housing.

### Pre-designation of Land

The City of Saskatoon has land pre-designation programs for entry-level, affordable and purpose-built rental housing designed to ensure that these types of housing are included within all new neighbourhoods.



Rental Apartments on predesignated site, Blairmore

Under these programs, the City takes the lead in identifying suitable land locations for the needed types of housing within new neighbourhoods and infill locations where the City owns land. These pre-designated sites are then offered to land developers through an RFP process. The land is sold at a fixed price to the developer whose proposal best meets the specified criteria for the site.

The City will make it a priority in 2012 to encourage private developers to pre-designate land for entry level, and affordable housing in their neighbourhoods on a voluntary basis.

Sites are pre-designated based on the supply of land, the expected need for the various types of housing and availability of incentives to support these projects. The initiative of pre-designating sites is particularly useful in times when there is a low inventory of available sites from both City and privately-owned sources. This program has been very successful in attracting new entry level, affordable and rental projects.

### New Zoning District for Entry-Level Housing and Affordable Housing

In the past, residential zoning districts in Saskatoon have stipulated minimum lot sizes and maximum densities which has resulted in the development of larger and more expensive homes.



Entry Level Housing, RMTN1 zoning, Hampton Village

In 2009, a new zoning district was established for affordable and entry level housing as a result of the Housing Business Plan. The new RMTN1 district permits townhouse construction at densities up to 25 units per acre which significantly reduces the land cost per unit. The higher densities are achieved through a higher maximum site coverage (40 percent) and a greater maximum height which allows for three storey construction and the provision of stacked townhouses where one unit is built above another.

The new zoning district is applied in all City-developed neighbourhoods early on in the planning process according to the projected need for entry-level and affordable housing. Private developers are encouraged to apply the RMTN1 zoning district in the neighbourhoods that they are developing as well.

### **Bonuses to Encourage Inclusionary Housing Development**

The Housing Business Plan calls for the development of bonus provisions in the Zoning Bylaw to encourage the inclusion of affordable housing within major residential developments, such as neighbourhoods, large scale redevelopments, and large condo conversions.

Examples of bonuses include the provision for more allowable floor space and a reduction in required parking or amenity space in exchange for the creation of affordable residential units. The City also offers bonuses for the provision of accessible housing.

Provisions were adopted in 2009 for small car parking spaces, tandem parking spaces, reduced parking requirements for small suites and reduced visitor parking. These relaxed parking requirements have the potential of saving 5-10 % of land space covered by parking on any given site allowing a small number of extra units to be built. This should reduce the cost of building affordable and entry level multi-family housing.

The potential for additional bonuses for affordable housing will be considered in the next phase of amendments to the zoning bylaw.

### **Providing Disposable Land to Affordable Housing Providers**

City of Saskatoon Policy C09-033 (Sale of Serviced City-Owned Lots) provides for the direct sale of land to non-profit corporations for the purpose of providing affordable housing. The Land Branch notifies affordable housing providers when disposable lands which may be suitable for affordable housing become available through the Saskatoon Housing Initiatives Partnership (S.H.I.P.).

### **Priority Review for Affordable Housing Development**

A priority process for reviewing Building and Development Permit Applications for affordable housing is in place. All departments who review permit applications move affordable Housing Permit Applications to the front of the queue saving time for affordable housing providers. The standard review process still applies.

The Priority Review process has the greatest benefit in times when permit application volumes are high and when there is a backlog of applications waiting for review.

### **Waiver of Offsite Levies on Affordable Housing Projects**



Offsite Levies Were Waived for Youth Homes, Avalon

The collection of off-site levies has been cited as a deterrent to the re-development of older properties in the City of Saskatoon, many of which are suitable sites for affordable housing. City Council has a set of criteria for waiving off-site levies for specific affordable housing and neighbourhood revitalization projects in Saskatoon.

## **De-concentration of Affordable Housing**

The administration has been tracking the location of affordable housing and it is apparent that most of the city's affordable housing is located west of Idylwyld Drive, with the exception of affordable seniors housing which is more evenly located across the city. This is contrary to the Saskatoon's Official Community Plan that has a stated desire that each neighbourhood have a housing mix that meets the needs of the city's population and income profiles

*New. City Council has approved 'in principle' the limiting of financial incentives for new affordable rental housing in neighbourhoods where a high concentration of affordable rental housing currently exists. When funding applications are received for the provision of new affordable rental housing, an assessment of the current concentration of affordable rental housing is conducted for the neighbourhood. If the current concentration of affordable rental housing is high, the application may not be recommended for approval and the housing provider is encouraged to consider other locations for their project.*

Affordable housing needs to be planned for at the early stages of neighbourhood design since it is difficult to change the mix of housing once a neighbourhood is fully developed. Sites are identified for the City's land pre-designation programs early in the planning process for all new City developed neighbourhoods.

The administration has had discussions with the Developers Liaison Committee and is exploring options with the private developers to ensure that privately developed neighbourhoods incorporate a wide mix of housing including affordable housing. Options being discussed include voluntary land pre-designation programs and land swaps that give the City access to sites that can be pre-designated in privately developed neighbourhoods.

Saskatoon has some existing neighbourhoods such as Eastview, Westview and College Park that have a wide mix of housing options and price points. A Council report from 1969 indicates that the policy at the time these neighbourhoods were developed was to scatter affordable housing throughout the city. Affordable housing at that time was also scattered within neighbourhoods with a few units per block rather than large concentrations. The neighbourhoods mentioned above were developed over forty years ago, following this policy. They serve as living examples of how good planning can create healthy neighbourhoods with a variety of housing forms at all price points.

## **Housing Incentives and Financial Assistance Function**

This function is intended to provide financial incentive programs with the purpose of influencing the marketplace to achieve the City's housing goals.

## Innovative Housing Incentive Program

The Innovative Housing Incentive Program is the City's main incentive program for affordable and special needs housing. The program offers a capital grant of up to ten percent of the total capital cost of affordable housing projects. Housing created under this incentive must be provided to households within incomes below the Maximum Income Limits (MILs) described in appendix 2.

Grants are subject to the following maximums:

	<u>10 percent</u>
1) three plus bedroom unit	\$25,000
2) two bedroom unit	\$20,000
3) one bedroom unit	\$15,000
4) residential care homes and shelters (per bedroom)	\$8,000
5) renovations of Market Apartments (per unit)	\$12,000

The City receives more proposals under this program than can be supported. Proposals are evaluated and recommended to Council for approval based on the following criteria:

- The application/proposal is complete.
- The proponent has secured land.
- Proposal includes support from other levels of government.
- Proposal meets goals in Housing Business Plan (market need).
- Developer Sponsored incentives are being offered.
- Provision of some accessible units.
- Energy Efficiency.
- Meets City's Architectural Guidelines.
- Capital Cost Efficiencies (low price per unit).
- Innovation - e.g. design, construction, financing.
- Furthers De-concentration of Affordable Housing.

## Land Cost Reduction Program

During periods of rising land prices, Affordable Housing Providers and Builders have found it very difficult to find suitable sites they can afford for their housing projects. As a result, many projects don't proceed beyond the idea stage. However, once a site is secured, the project gains momentum and successful completion is likely.

Additionally, non-profit housing providers have difficulty managing their cash flow when constructing new units. Projects can take up to two years to complete and grants, including the City's capital grant, are not received until the project is complete.

The Land Cost Reduction Program pre-designates City-owned sites for affordable housing and sells these sites to affordable housing providers through a Request for Proposals (RFP) process. The City may purchase sites for this program if suitable sites cannot be found in existing inventory. In lieu of providing a ten percent innovative

housing grant the City discounts the price of the land by a comparable amount assisting the non-profit provider with their cash flow.

### **Five-Year Tax Abatement for Affordable Housing**

The City provides a five-year incremental tax abatement for the construction of new affordable projects in all neighbourhoods in the city. The abated portion of the taxes is the increased taxes assessed as a result of the construction.

### **Equity Building Program**

The City, in partnership with Affinity Credit Union, created the Equity Building Program to assist moderate income households in making the transition from renting to homeownership. The target group is households earning just above the Maximum Income Limits who need minimal assistance to move into the ownership market. The program allows households to borrow a down payment to be used towards the purchase of an entry level home.

### **New Rental Construction Land Cost Rebate Program**

During periods of particularly low vacancy in Saskatoon, the City provides a cash rebate of \$5,000 per unit for the construction of purpose-built, multiple-unit rental housing as well as a five year incremental tax abatement.

The Saskatchewan Housing Corporation (SHC) shares the cost of this program through the provincial Rental Incentive Program. Funding for this program has been renewed and assistance is available for the creation of an additional 1,000 purpose-built rentals to be completed by the end of 2015. Purpose built rental units must remain on the rental market (at fair market value) for a minimum of fifteen years.

### **Incentives for Secondary Suites**

Incentives for the construction and legalization of secondary suites are offered as a part of the Housing Business Plan. Development, building, and plumbing fees for the construction of new secondary suites are refunded upon completion of the work. A portion (25%) of the fee for legalizing an existing suite is also refunded.

### **Mortgage Flexibilities Support Program**

The Mortgage Flexibilities Support Program (MFSP) operates as partnership between the City of Saskatoon, Saskatchewan Housing Corporation (SHC), the Canada Mortgage and Housing Corporation (CMHC), Genworth Financial Canada and private home builders. The program assists low and moderate income households to purchase a home.



The homes are built by private builders who must price the homes below what comparable homes would sell for. The City screens the income of potential buyers to ensure that they are below the Maximum Income Limits and provides homeowner training. CMHC and Genworth Financial offer

Affordable Ownership Housing, Mortgage Flexibilities Support Program, Hampton Village

mortgage insurance flexibilities such as higher debt service ratios, and extended amortization terms without the usual premium surge charge.

The City of Saskatoon offers an innovative housing grant to the builder to reduce the market price of the homes and a five percent down payment grant to the purchaser. The Saskatchewan Housing Corporation (SHC) contributes up to \$5,000 towards the down payment grant under the provincial Affordable Homeownership Program. The balance of the down payment grant is returned to the Affordable Housing Reserve over a number of years through the re-direction of property taxes. The program has been successful.

### **Support for Provincial Rent Supplement Program**

Each year, the City of Saskatoon provides a five percent contribution to the Provincial Rent Supplement Program. This program was introduced in 1990. Its purpose is to secure rental units in the private market by providing a subsidy to bring down rents for those who cannot be served by the housing stock available through the Saskatoon Housing Authority. The City's contribution to this program and the number of units supported is slowly declining as shown in the table below:

Year	Number of Units	Contribution
2008	147	\$16,352.40
2009	166	\$14,623.10
2010	166	\$16,118.80
2011	163	\$16,936.55
2012 (forecast)	135	\$16,431.60

### **Contribution to the Operating Loss of the Saskatoon Housing Authority**

The City of Saskatoon contributes five percent towards the operating loss of the Saskatoon Housing Authority (SHA) on a group of affordable housing units built between 1962 and 1983. This commitment was agreed to by the City at the time these units were built. This City's contribution to these losses is about \$70,000 annually.

### **Community Based Support Function**

The affordability and availability of housing is greatly affected by factors outside the jurisdiction of the City of Saskatoon, including banking practices, provincial housing, and community development programs, the actions of the Federal Government through policies, programs, and agencies such as the Canada Mortgage and Housing Corporation (CMHC), and the capacity of the community to take action on housing needs. For this reason, the City has entered into a number of partnerships.

### **Saskatoon Housing Initiatives Partnerships (S.H.I.P.)**

S.H.I.P. is a non-profit partnership with a mission to enhance the environment for affordable housing and offer support to non-traditional housing providers. The partnership includes individuals from the private, public, and non-profit sectors who participate to facilitate financing, provide technical assistance to housing projects, and

build and support partnerships to make housing happen for low and moderate-income and special needs households in Saskatoon.

The City of Saskatoon is represented on the S.H.I.P. Board by one City Councillor and one member of the Administration.

S.H.I.P. is a housing leadership model that relies on a network of stakeholders from a broad cross-section of Saskatoon to identify opportunities, leverage tools and programs, innovate, and raise equity.

One of the priorities identified in the community was the need to provide a ‘one-stop shop’ for business planning service and to publish a guidebook to help housing providers develop business plans for affordable housing. S.H.I.P. also provides specific affordable housing market research for a variety of clients.

City Council has allocated funding for S.H.I.P. through a contract to provide this service for a period of five years beginning in 2012.

#### **Urban Development Agreements (2006 – 2010)**

Urban Development Agreements (UDA) is a partnership of federal, provincial, and municipal governments working in collaboration on broad issues such as inner city revitalization, innovation, or sustainable development. The UDA program has been a key program to help re-develop brownfield sites within existing neighbourhoods – many of which are used for affordable housing projects.

UDA agreements supported the Monarch Yards Affordable Housing Development and the Pleasant Hill Village Project.

#### **Government of Canada (Homelessness Partnering Strategy - HPS)**

The City of Saskatoon partners with the Government of Canada on the Homelessness Partnering Strategy (HPS). The Strategy provides funding to prevent and reduce homelessness by helping establish the structures and supports needed to move homeless and at-risk individuals towards self-sufficiency and full participation in Canadian society. The following Saskatoon-based projects received HPS funding in 2009 and 2010:

<b>Service Provider</b>	<b>Project Description</b>	<b>Housing Units</b>
Cress Housing Corp	Transitional Housing	27
Western Region Metis Women’s Assoc.	Transitional Housing	5
Central Urban Metis Federation Inc.	Transitional Housing	23
Salvation Army	Women’s Shelter	44 beds
Saskatoon Downtown Youth Centre EGADZ	Youth Housing	20
Lighthouse Supported Living	Shelter Beds	20 beds
Saskatoon Housing Initiatives Partnership (S.H.I.P.)	Planning Research	



<b>Service Provider</b>	<b>Projection Description</b>	<b>Units</b>
Canadian University Social Institute for Research (CUSIR)	HIFIS (data system and research on shelter use)	
Saskatoon Indian and Metis Friendship Centre	Holistic Support for people at risk of homelessness	

The federal government has renewed funding for the Homelessness Partnering Strategy (HPS) to the end of 2014 at a level of \$1.1 million per year for Saskatoon projects. This funding will be used for projects that support those who are the most at risk of homelessness and the first projects to be supported will be announced early in 2012.

The City has a representative on the Saskatoon Homelessness Community Advisory Committee and contributes funding through the Innovative Housing Incentives Program to HPS supported initiatives.

### **Province of Saskatchewan**

The government of Saskatchewan through the Saskatchewan Housing Corporation (SHC) and the Department of Social Services is the primary funder of affordable housing projects in Saskatoon. The City of Saskatoon innovative housing grants often go to projects that have SHC funding and as a result the City depends on SHC screening processes to determine the effectiveness of housing projects.

The province of Saskatchewan has entered into five year (2011 – 2015) cost sharing agreements to help fund the City's Mortgage Flexibilities Support Program and New Rental Housing Land Cost Rebate Program.

The HeadStart on a Home Program is managed by Westcap Management Ltd. on behalf of the provincial government. HeadStart provides construction financing for the creation of new entry level housing which assists enables builders to bring new units to the market without needing to pre-sell units. The City of Saskatoon works with home builders to develop proposals for the HeadStart program.

### **Canada Mortgage and Housing Corporation**

The City of Saskatoon partners with CMHC on the Mortgage Flexibilities Support Program. The City relies on CMHC for housing market research, statistics and forecasts. CMHC occasionally offers workshops on affordable housing solutions in Saskatoon.

### **Builder-Sponsored Incentives**

*Some developers have begun offering monthly assistance programs and down payment assistance programs to make it easier to qualify for a mortgage for affordable or entry level housing. These programs include tax sponsorship programs, monthly payment support programs and down payment assistance programs.*

### Tax Sponsorship Program

Innovative Residential Inc. initiated a program in 2010 where they pre-pay a portion of the property tax for ten years on a declining basis for families without sufficient income to qualify under the Mortgage Flexibilities Program. This builder-funded program allows buyers to qualify for the Mortgage Flexibilities Support Program with up to \$7,500 less in household income.

The City receives the lump sum tax payment at the time of the sale and then applies annual payments to the property tax account for a period of ten years. The City earns an estimated \$2,000 in interest on the tax pre-payment which offsets the cost of administering the program.

### Mortgage Assistance Programs

There are three private builders with monthly mortgage assistance programs on affordable and entry level housing operating in Saskatoon. Under these programs the builder deposits a lump sum in to a trust account from which a monthly mortgage subsidy is drawn each month. The amount of the subsidy declines over time. These programs significantly reduce the income needed to qualify for a mortgage.

Partial Down Payment Programs Builder sponsored down payment grants equal to three percent of the purchase price are often offered in conjunction with the mortgage assistance programs described above for entry level buyers. Under these programs the buyers need to provide two percent of the purchase price from their own resources.

The City welcomes these programs as complementary to the existing supports which are currently available.

### **Community Based Organizations**

There are many community-based organizations in Saskatoon that are involved in various aspects of affordable housing. The City of Saskatoon has partnered with many in the past and will continue these partnerships in the future to meet our community's housing needs.

Some of the organizations that the City of Saskatoon has partnered with include:

- Quint Development Corporation;
- Habitat for Humanity Saskatoon;
- Saskatoon Tribal Council – Cress Housing;
- Central Urban Metis Nation Inc. (CUMFI);
- Sask. Native Rentals;
- Saskatoon Downtown Youth Centre (EGADZ);
- Affordable New Home Development Foundation (ANHDF);
- Saskatoon Regional Homebuilders;

- KC Charities;
- Saskatoon Housing Coalition.

## **Research and Monitoring Function**

This function within the plan is intended to increase knowledge and disseminate data and policy research about housing in Saskatoon. Policy makers and program providers use this information to make their work more effective. The City of Saskatoon has participated in or authored the following reports on housing.

### **The Saskatoon Housing and Homelessness Plan (2011 – 2014)**

The Government of Canada and the Homelessness Partnering Strategy Community Advisory Board released The Saskatoon Housing and Homelessness Plan (2011-2014) in October 2011. This report provides an update to the Saskatoon Community Plan on Homelessness and Housing (2007) and reports on progress made since 2007. The report documents an ongoing need for additional emergency, transitional and affordable housing in Saskatoon but doesn't set specific targets for these categories. The report will guide funding decisions for federal funding under the Homelessness Partnering Strategy until 2014.

### **2010 Saskatoon HIFIS Report Card (released in 2011)**

The Homeless Individuals and Families Information System (HIFIS) is an electronic database developed for shelters and service providers as part of the national Homelessness Partnering Strategy (HPS). The report card provides information on the number and type of individuals using emergency shelters and transitional housing in Saskatoon.

This report was prepared by the Community University Institute for Social Research (CUISR) and was released in December 2011. The report indicated that 1,964 individuals and 736 family members stayed in Saskatoon emergency shelters in 2010 for a total of 37,356 bed-nights during the year. Shelter use in 2010 was up by about 15% from 2009 when 32,413 bed-nights were reported at Saskatoon shelters. Seventy-one percent of shelter users are male according to this report.

### **Inventory of Saskatoon Rental Stock (research currently in progress)**

The Saskatchewan Housing Corporation (SHC) with the assistance of the City of Saskatoon is currently conducting research on the supply of rental housing that is available at affordable rates in the private, public and non-profit sector. The inventory will include data on the age, condition and location of units and will be a useful planning tool in guiding future investments in rental housing. The report is expected to be released in 2012.

### Other Recent Reports

- The Saskatoon Community Plan for Homelessness and Housing (2007)
- The State of Saskatoon Housing Report (2006)
- Affordable Housing: An Investment (Ted Merriman and Bob Pringle, 2008)
- A Roof Over Our Heads (Canada West Foundation, 2008)
- Saskatoon Homelessness Count ( CUISR 2008)
- Documentation of Perceptions of Creating Affordable Housing (Fast Consulting, 2008)

### **Education and Awareness Function**

The City plays a role in helping to increase awareness about housing issues in Saskatoon.

#### **National Housing Day**

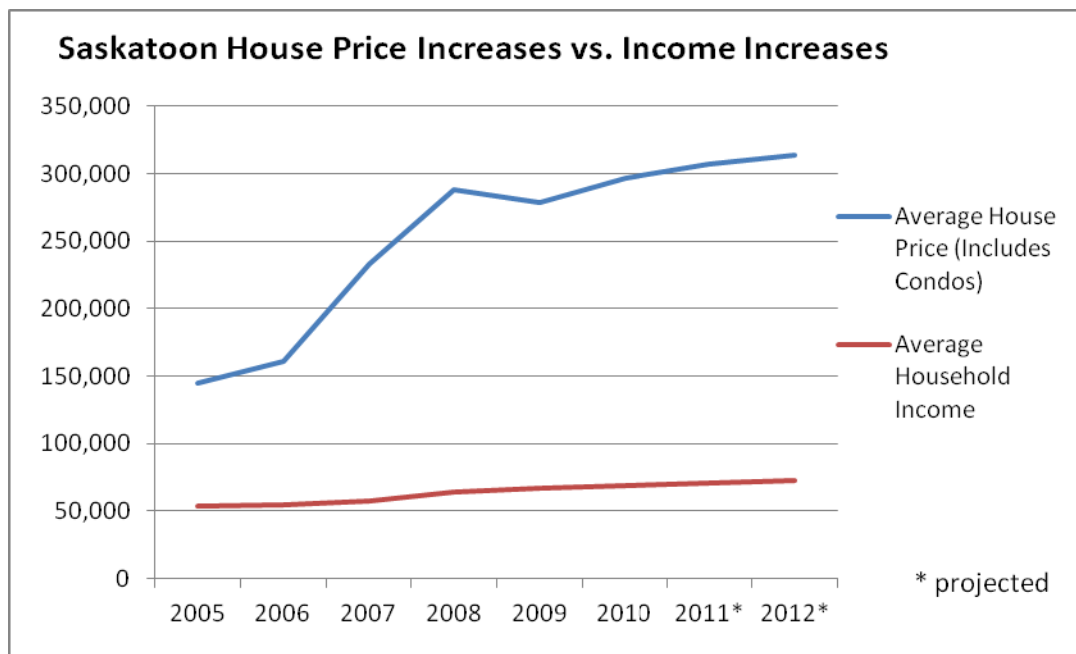
National Housing Day (formerly Affordable Housing Week) is an annual event hosted by CMHC in which the City of Saskatoon participates and sponsors. The event raises awareness of the need for affordable housing and focuses on current issues and the many support programs and resources that are available in the city.

#### **Housing Handbook**

The City of Saskatoon publishes a Housing Handbook that includes information for renters, landlords and first-time homebuyers. Approximately 10,000 copies are distributed annually by over seventy agencies in the city. The Housing Handbook is updated on a regular basis.

## Appendix 1 - The Housing Situation in Saskatoon - Key Issues

1. Deficit of Affordable, Transitional and Emergency Housing Units  
The Saskatoon Housing and Homelessness Plan (2011 – 2014) was released in October 2011 and confirms that Saskatoon continues to have a significant number of people who are homeless or at risk of becoming homeless. The report indicates that there is a great need for additional emergency, transitional and affordable housing in Saskatoon but does not estimate how great the shortage is. A safe presumption is that the shortage of affordable housing units is at least as high as the 3,500 unit deficit estimated in The 2006 State of Saskatoon Housing Update Report.
  
2. Segments of Population in Greatest Need  
 In Saskatoon, the ability to afford decent and suitable housing continues to be problematic, especially among persons with special needs, mental illness or addictions. Other groups that have difficulty accessing suitable housing include single parent families, working families, aboriginal people, single persons, low-income seniors and recent immigrants.
  
3. Sudden and Rapid Rise in Prices  
 Saskatoon has been experiencing greater demands for appropriately priced housing for the City’s lowest income groups and most vulnerable population as a result of the discrepancy between increases in housing costs and increases in income.



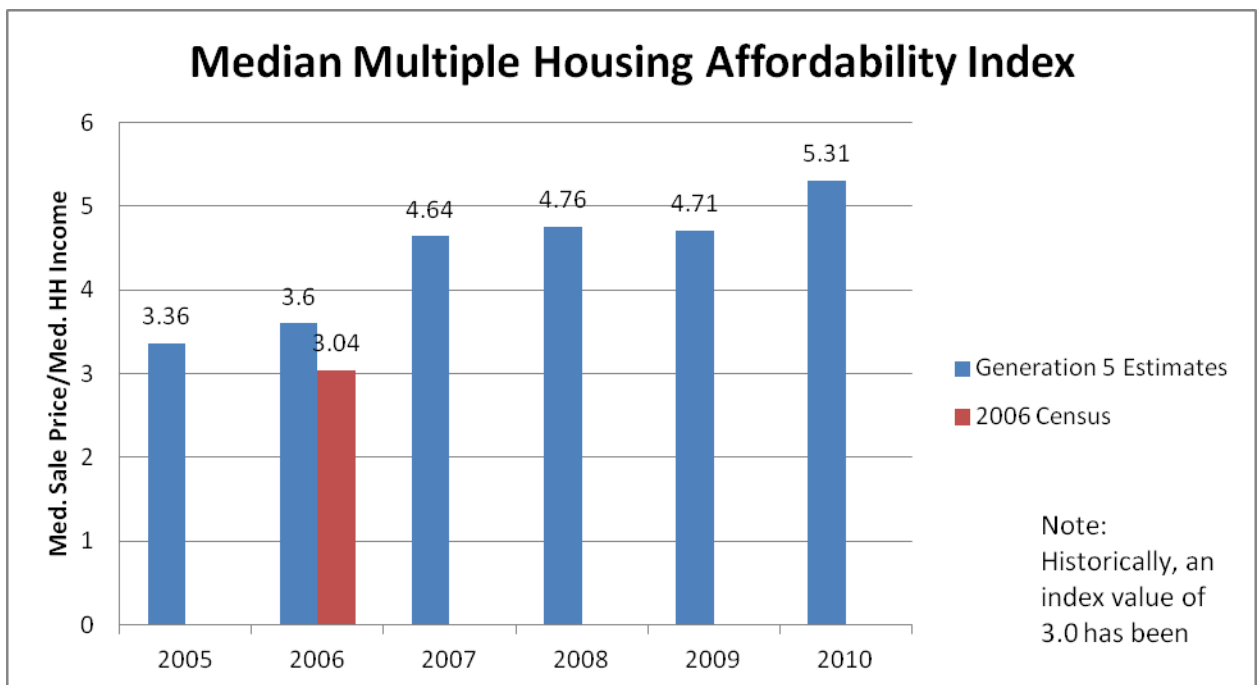
As the chart on the previous page illustrates, Saskatoon experienced a very stable real estate market until the end of 2005. In 2006, average prices began rapidly rising and had almost doubled by 2008. The market has continued climbing. In 2011 the average price of a Saskatoon home was \$309,835. CMHC is predicting modest price increases in 2012 which will bring the average price of a Saskatoon home to about \$314,000.

Household incomes in Saskatoon have seen only modest annual increases in recent years as shown on the bottom line of the chart.

Just before house prices started to escalate in August 2006, about \$48,000 in household income was required to purchase the average Saskatoon home. This figure has risen to around \$75,000. With the average Saskatoon household income estimated to be around \$70,000 and the median household income estimated to be below \$60,000 it is evident that many Saskatoon households have been squeezed out of the ownership market.

4. Affordability

The median multiple is the ratio of the median price of a home to the median household income. Using medians instead of averages may provide a more accurate measure of affordability since averages can be skewed by a few very high and very low incomes and house prices.



Traditionally, housing has been considered affordable if this ratio is 3.0 or less. The median multiple for Saskatoon was around 3.0 in 2006 according to census information, but according to recent estimates it has been much higher the last few years and was estimated to be 5.3 in 2010.

Families, earning just above the provincial Maximum Income Limits (for housing assistance programs) can only afford to spend about \$250,000 to purchase a home. Choices are very limited in this price range.

5. The Effect of Interest Rates and Mortgage Lending Rules on Affordability

Historically low interest rates over the last few years have clearly helped many households purchase their first home. Five year mortgage rates have remained around 4 percent in recent years. Interest rates are unlikely to go any lower and may begin to rise in response to large debt loads and record spending on housing.

An increase of 1 percent on mortgage rates raises the monthly payment on the average Saskatoon home by \$150 per month. An additional \$5,000 in annual household income would be needed to carry this additional cost. Even modest increases in mortgage rates will make Saskatoon homes much less affordable.

6. Condition of Existing Dwellings

Older neighbourhoods, typically, are those that contain housing in need of major repairs, and they are often located in or near the centre of the city. An examination of changes in housing conditions among Saskatoon neighbourhoods has shown that increases in the number of dwellings needing significant improvement are no longer confined to pre-1970's housing. The Saskatoon Fire and Preventive Services Department has renewed its agreement with Saskatchewan Housing Corporation to continue inspections of existing homes.

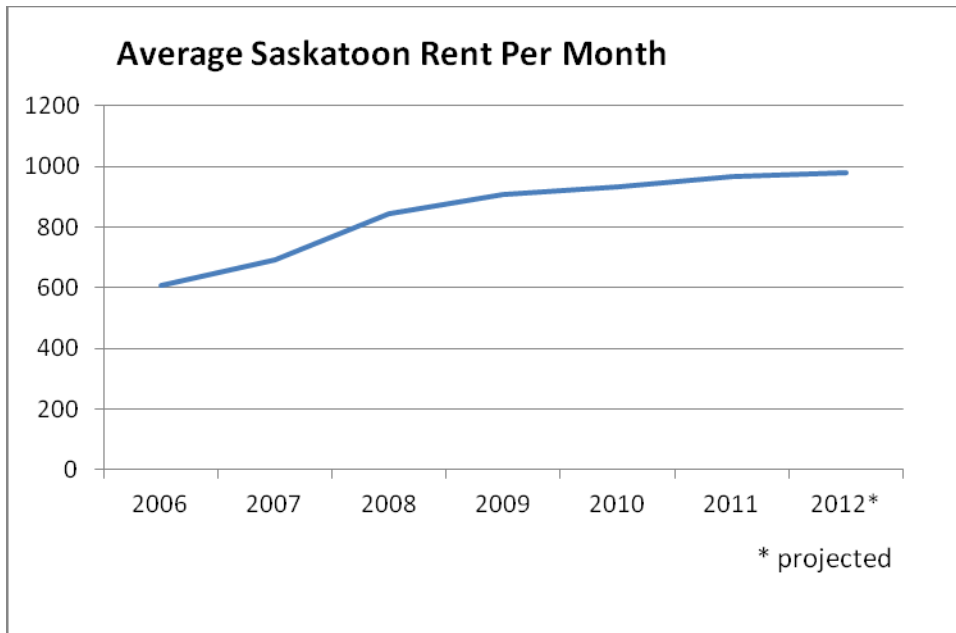
7. Availability of Builders/Contractors

This issue received a lot of attention in 2007 and 2008. Although the shortage has eased somewhat, construction costs have remained very high and construction timelines have lengthened. This situation has prompted some builders to consider using modular construction in 2010 which significantly reduces the reliance on traditional local labour for affordable housing.

8. Rising Rental Rates

The chart below shows that the cost of renting an average two bedroom apartment has increased significantly since 2006, following a similar trend to the rising cost of homeownership. The same apartment that could be rented for \$609 in October 2006 rented for \$967 per month in October 2011 increasing 58 percent over four years. CMHC is predicting modest increases for 2012.

Household incomes have not kept pace with rent increases requiring many people to move to smaller units, share suites or seek subsidized housing because they can no longer afford market rent.



9. Vacancy Rates for Rental Accommodations

The vacancy rate for rental apartments in Saskatoon has remained low over the past few years and was 2.6 percent in October 2011. CMHC is predicting a slight increase in the vacancy rate for 2012 which should bring vacancy rate close to 3% which is considered a balanced market.



## Appendix 2 - The Housing Continuum

The list below describes the Housing Continuum:

1. **Social Housing** (at Risk of Homelessness)
  - a) Shelters and Crisis/intervention housing,
  - b) Subsidized housing (operating), and
  - c) Supported-living,
    - i) Low income,
    - ii) Long-term disabilities and Addictions.
  
2. **Affordable Housing** (Low Income)
 

**Supported Home Ownership and Low-Income Rental Housing**

  - a) Capital Grants and loans to landlords – public programs,
    - i) Secondary Suites assistance, and
    - ii) Rental capital assistance programs.
  - b) Publicly operated rental units – protected against market swings in rental rates,
  - c) Faith-based – capital support,
  - d) Volunteer sector (e.g. Habitat for Humanity) – labour equity support, and
  - e) Land Trusts and Housing Co-ops,
    - i) Private or public source of capital funds applied to dwelling units,
    - ii) Removes this housing stock from influence of open market, and
    - iii) Bridge between renting and owning. Residents build equity.
  
3. **Entry Level Housing** (Moderate Income)
  - a) Programs and incentives designed to ensure an adequate supply of entry-level homes in both the rental and homeownership markets,
  - b) Down Payment Grants and Mortgage Flexibilities Support Program,
  - c) Equity Building Program
  
4. **Market Housing** (Medium to High Income)
  - a) Variety of dwelling accommodation choice and price points (no assistance).

Individuals and families requiring emergency shelters, transitional housing, and social housing are served primarily by the Province of Saskatchewan through the Ministry of Social Services. Land developers and the housing industry are providing a variety of market housing at price points for those individuals and families with medium to high household income levels.

In between are households who do not qualify for government support but who cannot afford what the conventional housing market is able or willing to offer. Municipal governments need to be involved in encouraging and supporting the supply of appropriate housing for this middle group.

### **Appendix 3 - Definitions**

Affordable Housing: Affordable Housing refers to housing that is available at below market prices, usually because of a subsidy from government, a charitable organization or private homebuilder.

To qualify for affordable housing, households must be below Maximum Income Limits (MILs) as defined by the Saskatchewan Housing Corporation (SHC) and the City of Saskatoon.

Currently the MILs are \$52,000 for households with dependents and \$44,500 for households without dependents for affordable rental, co-op housing or Habitat for Humanity ownership housing. For affordable ownership housing sold under the Mortgage Flexibilities Support Program the MILs are currently \$60,000 for households with dependents and \$52,500 for households without dependents.

The MILs are adjusted from time to time with changes to the price of housing.

Entry-level Housing: Entry-level homes are homes that are modest in size with basic features that are typical of what first time home-buyers would purchase. Entry-level homes are often owner occupied but there is a need for entry-level rental units as well. Entry-level homes come in a variety of forms including detached, semi-detached, townhouses and apartments.

The entry-level market in Saskatoon includes families earning just above the Maximum Income Limits (MILs) up to about \$70,000 annually. Entry-level homes in Saskatoon have been in short supply forcing some families in this group being forced to spend up to 40 percent of their income on higher priced units.

## **Appendix 4 - Maintaining the Condition of Existing Housing Stock**

The City of Saskatoon has initiated a number of programs over the years aimed at ensuring that various forms of accommodations meet minimum living conditions.

Saskatoon Fire and Protective Services, under the Fire and Protective Services Bylaw No. 7990, performs annual inspections of all buildings, structures, and properties that according to the National Building Code of Canada, 1995, are categorized as Assembly, Institutional, and Residential (four dwelling units or greater) for fire and life safety.

In addition, City Council passed the Property Maintenance and Nuisance Abatement Bylaw No. 8175 to provide the Fire and Protective Services Department with the mandate to undertake scheduled and complaint-driven inspections of all properties in all areas of the City. These inspections include the conditions of yards, properties, and the exterior of all buildings and structures including single family dwellings.

Saskatoon Fire and Protective Services regularly receive complaints about property and living conditions, fire, and life safety concerns within dwelling units and rental properties including multi-unit or apartment-style complexes. In accordance with the provisions of the Property Maintenance and Nuisance Abatement Bylaw, a Fire Inspector will follow-up the complaint within the specified property, identify the deficiencies, and issue an order to remediate, as required.

Saskatoon Fire and Protective Services is beginning the sixth year of our Home First Program, a partnership with the Ministry of Social Services through their Rental Housing Supplement. Social Assistance clients renting a property and seeking an increase in their rental income supplement are required to have an inspection by the Fire Department. Remedial action is requested of the landlord, if warranted, under the requirements of the Home First Program and the Property Maintenance and Nuisance Abatement Bylaw. If the property meets the basic requirements the individual or family qualifies for an increase in their monthly income.

The agreement calls for up to 1040 inspections annually with a fee of \$80 paid to the Fire Department. What makes this agreement unique is that these inspections are mostly in single-family rental properties that without this collaborative effort would not otherwise have occurred.

# Housing Business Plan

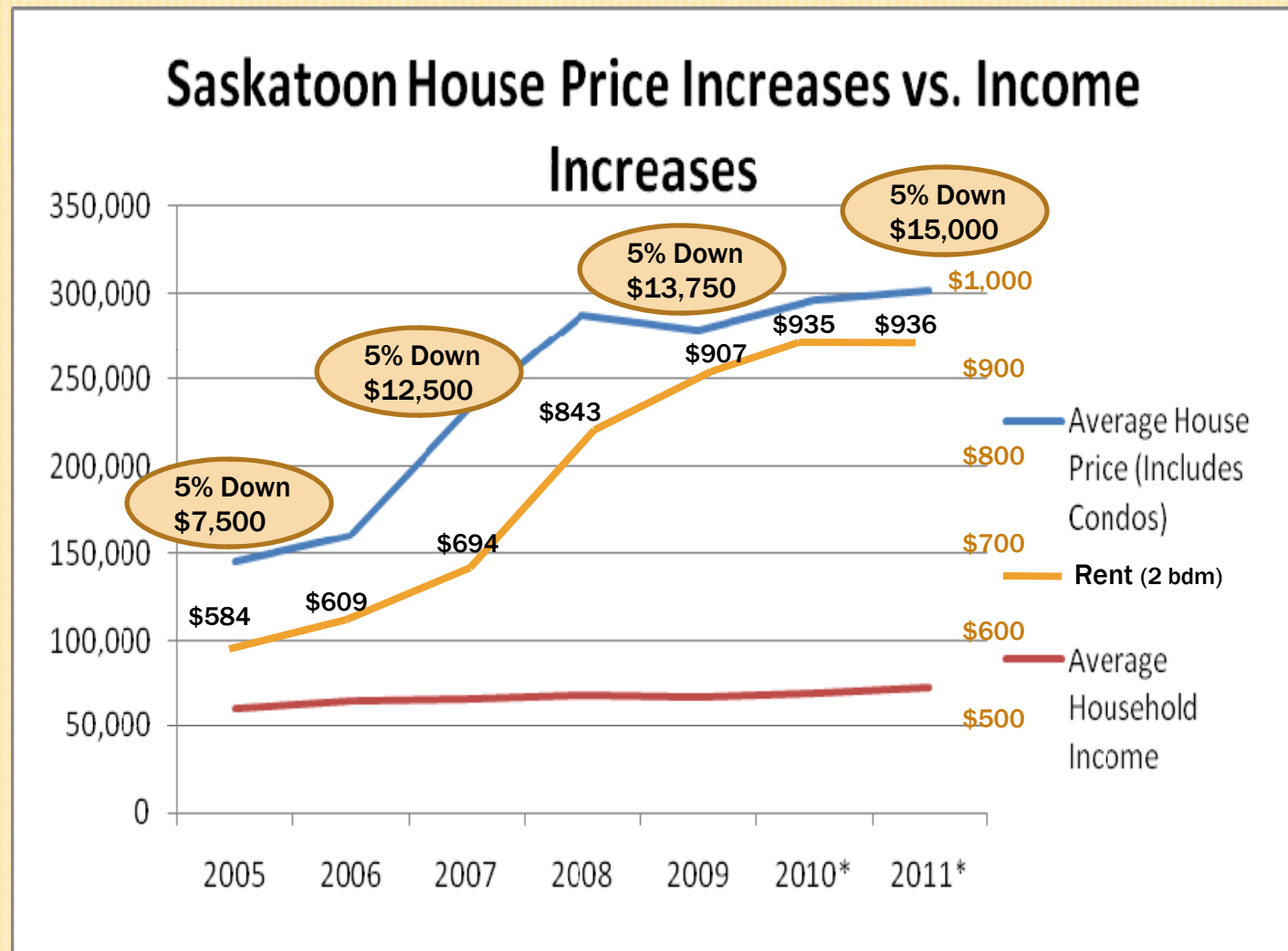


2011 Annual Report  
February 2012

# 2010 Housing Facts

The Saskatoon Housing Authority **waiting list** for affordable housing rose in 2010:

- 18 % for seniors housing,
- 15 % for adult housing;
- 25% for family housing.





# SUPPORTING THE HOUSING CONTINUUM

## INCOMES SUPPORTED



### Assisted Housing

- Shelters
- Crisis/Intervention Housing
- Subsidized Housing
- Supported Living
  - Low Income*
  - Long Term Disabilities*
  - Addictions*

- City of Saskatoon Incentives:**
- 10% Capital Grant
  - Direct Sale of Land
  - Priority Review Process
  - Waive Development Charges

### Supported Ownership & Rental Housing

- Forgivable Loans
- Capital Grants
- Secondary Suite Program
- Publicly Operated Rentals
- Faith Based Capital Support
- Voluntary Sector (Habitat)

- City of Saskatoon Incentives:**
- 10% Capital Grant
  - Mortgage Support
  - Rental Land Cost Rebate Program
  - Direct Sale of Land
  - Priority Review Process
  - Waive Development Charges

### Entry-Level Housing

- Low Interest Mortgages
- Deferred Mortgages
- Shared Equity

- City of Saskatoon Incentives:**
- **NEW** Equity Building Program

**Affinity**  
Credit Union

### Market Housing

- No Assistance
- Variety of Housing and Prices
- Sufficient Incomes to Secure Financing



**City of  
Saskatoon**

# Goal

## (Housing Business Plan 2008-2013)

### *“Increase Supply of Affordable, Rental and Entry Level Housing”*

- **Market Rental Stock**
  - ✓ dwelling unit grant (by province)
  - ✓ tax abatement (by city)
- **Affordable Rental Stock**
  - ✓ capital grant (by city)
  - ✓ tax abatement (by city)
- **Affordable Homeownership**
  - ✓ mortgage flexibilities (by cmhc/genworth)
  - ✓ downpayment assistance (province covers up to \$5,000)
  - ✓ innovative housing grant (by city)
- **Entry-Level Level Homeownership**
  - ✓ Equity Building Program (low-interest downpayment loans.  
funded by city, administered by affinity credit union)
- **Land Pre-designation** (by city)
  - ✓ sites for Rental
  - ✓ sites for Entry Level/Affordable homeownership



# How to Achieve Goal

## (Housing Business Plan 2008-2013)

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*A commitment from all sectors of the economy to meet the growing need for affordable housing is required.*

- **Provincial Government**
  - ✓ new housing strategy
  - ✓ new funding programs
- **Non-profit housing providers**
  - ✓ increasing affordable rentals
  - ✓ provide supports
- **For-profit builders**
  - ✓ building good quality, energy efficient housing
  - ✓ monthly assistance programs
- **Lending Institutions & mortgage insurance**
  - ✓ mortgages to low/moderate income households
  - ✓ mortgage flexibilities
  - ✓ equity building program
- **Non-traditional Providers**
  - ✓ faith-based groups
  - ✓ service clubs





# Overall Results

(2008-2012)

**Over 1,200 units are now complete.  
Over 1,000 units are under construction.**

**Support funding is now fully committed to  
the end of 2012.**

**In total, 2,239 units will be developed for  
an average of 448 units per year.**



U of S Undergrad Housing Phase 1



Blairmore Rental Housing Project



# Partnerships

Key to the success is partnerships:

- Province of Saskatchewan
- For-profit homebuilders
- Non-profit housing providers
- Lending Institutions
- Land Branch



Borden Crescent Affordable Housing



McNab Park to Camponi  
Conversion



Hart Road Affordable Housing

# Project Profiles

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## Companies & organizations who have projects assisted by City of Saskatoon Housing Plan.

Non-profit housing providers in Saskatoon: 40 organizations

For-profit builders engaged in Affordable Home Ownership:

- Innovative Residential
- Buffalo Ridge
- Classic Communities
- Jastek Group of Companies
- Realistic Homes

Companies who have constructed new market rental units:

- Broadstreet Properties
- University of Saskatchewan
- Boulevard Real Estate
- JMT Holdings
- Suncliffe Enterprises



Secondary Suites and Legalizing existing: 187 units

# Project Profile

## McNab Park to Camponi Place Retrofit

Category: Affordable Homeownership  
Program: Mortgage Flexibilities  
Builder: Innovative Residential Inc.  
Year: 2009  
Location: Confederation Sub. Ctr.  
Target: Families with Children  
Number of Units: 73  
Price Range: \$170,000 – 224,900  
Total Capital Cost: \$11 Million  
City Support: \$1,077,527



**2011 National Award Winner**  
Robert Hale Jr. Award  
Improving Habitability of Existing Housing.

# Project Profile

## Monarch Yards

Category: Affordable Rentals

Program: Capital Grant/Tax Abatement

Developer: Sask. Housing Corporation

Year: 2009

Location: Pleasant Hill

Target: Families, Seniors

Number of Units: 55

Rent Range: \$655 - 790

Total Capital Cost: \$12.7 Million

City Support: \$1,270,000



Assisted Housing	Supported Ownership & Rental Housing	Entry-Level Housing	Market Housing
------------------	--------------------------------------	---------------------	----------------



# Project Profile

## Realistic Homes

Category: Affordable Homeownership

Program: Mortgage Flexibilities

Developer: Realistic Homes

Year: 2010

Location: Mount Royal

Target: Families

Number of Units: 6

Price Range: \$188,900

Total Capital Cost: \$1.25 Million

City Support: \$125,673



# Project Profile

## University of Saskatchewan

Category: Student Rentals

Program: Rental Rebate Program

Developer: MidWest Developments

Year: 2010/11

Target: Undergrad and Graduate Students

Number of Units: 402

Rent Range: \$625 per student

Total Capital Cost: \$107 Million

City Support: \$2,010,000



Assisted Housing	Supported Ownership & Rental Housing	Entry-Level Housing	Market Housing
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# Project Profile

## EGADZ My Home

Category: Transitional Housing  
Program: Capital Grant/Tax Abatement  
Developer: Northridge  
Year: 2010  
Location: Avalon  
Target: Teens  
Number of Units: 10  
Total Capital Cost: \$716,423  
City Support: \$71,643



Assisted Housing	Supported Ownership & Rental Housing	Entry-Level Housing	Market Housing
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# Project Profile

## Broadstreet Properties

Category: Market Rentals  
Program: Rental Rebate Program  
Developer: Seymour Pacific  
Year: 2010/11  
Location: Stonebridge  
Target: Families/Individuals  
Number of Units: 126  
Rent Range: \$1,245/mo.  
Total Capital Cost: \$15.7 Million  
City Support: \$630,000



Assisted Housing	Supported Ownership & Rental Housing	Entry-Level Housing	Market Housing
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# Project Profile

## Lighthouse Supported Living

Category: Transitional/Supportive/Shelter Units

Program: Capital Grant/Tax Abatement

Developer: Quorex

Year: 2010/11

Location: Downtown

Target: Mainly individuals

Number of Units: 78

Total Capital Cost: \$14.5 Million

City Support: \$1,085,000



Assisted Housing	Supported Ownership & Rental Housing	Entry-Level Housing	Market Housing
------------------	--------------------------------------	---------------------	----------------



# Project Profile

## Knights of Columbus Charities Inc.

Category: Seniors' Rentals

Program: Capital Grant/Tax Abatement

Developer: Northridge Developments

Year: 2010/11

Location: Pleasant Hill

Target: Seniors

Number of Units: 75

Rent Range: \$668 - 880

Total Capital Cost: \$13.5 Million

City Support: \$885,000



Assisted Housing	Supported Ownership & Rental Housing	Entry-Level Housing	Market Housing
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# Project Profile

## Hartford Greens

Category: Affordable Homeownership

Program: Mortgage Flexibilities

Developer: Innovative Residential Inc.

Year: 2010/11

Location: Blairmore Sub. Centre

Target: Families

Number of Units: 82

Price Range: \$220,000 – 240,000

Total Capital Cost: \$18 Million

City Support: \$1,307,000



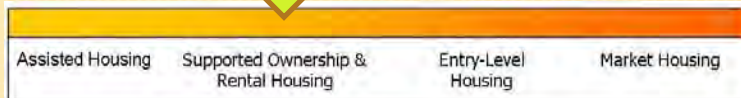
Assisted Housing	Supported Ownership & Rental Housing	Entry-Level Housing	Market Housing
------------------	--------------------------------------	---------------------	----------------



# Project Profile

## Patrick Crescent

Category: Affordable Homeownership  
Program: Mortgage Flexibilities  
Developer: Jastek Group of Companies  
Year: 2010/11  
Location: Willowgrove  
Target: Families/Singles  
Number of Units: 100/300  
Price Range: \$208,000 – 220,000  
Total Capital Cost: \$17.3 Million  
City Support: \$173,000



# Project Profile

## Classic Communities

Category: Affordable Homeownership

Program: Mortgage Flexibilities

Developer: Classic Communities

Year: 2011

Location: Hampton Village

Target: Families

Number of Units: 12

Price Range: \$244,000 – 264,000

Total Capital Cost: \$2.2 Million

City Support: \$177,000



Assisted Housing	Supported Ownership & Rental Housing	Entry-Level Housing	Market Housing
------------------	--------------------------------------	---------------------	----------------



# Project Profile

## Habitat for Humanity

Category: Affordable Homeownership  
Program: Capital Grant/Tax Abatement  
Developer: Habitat for Humanity  
Year: 2011  
Location: Lakewood Suburban Centre  
Target: Families  
Number of Units: 12  
Price Range: \$225,000  
Total Capital Cost: \$1.8 Million  
City Support: \$181,500



# Results by Program

(Projected 2008 - 2012)

## Summary by Clients Served:

• Emergency Shelter	33 units
• Transitional Housing	49 units
• Youth Housing	50 units
• Special Needs	79 units
• Affordable Rental – families	153 units
• Affordable Rental – singles/couples	242 units
• Affordable Seniors Rental	75 units
• Affordable Student Rental	27 units
• Market Rental	455 units
• Market Student Rental	402 units
• Affordable Ownership	460 units
• <u>Entry-Level Ownership</u>	<u>214 units</u>
	2,239 units

## Housing Projects by Location

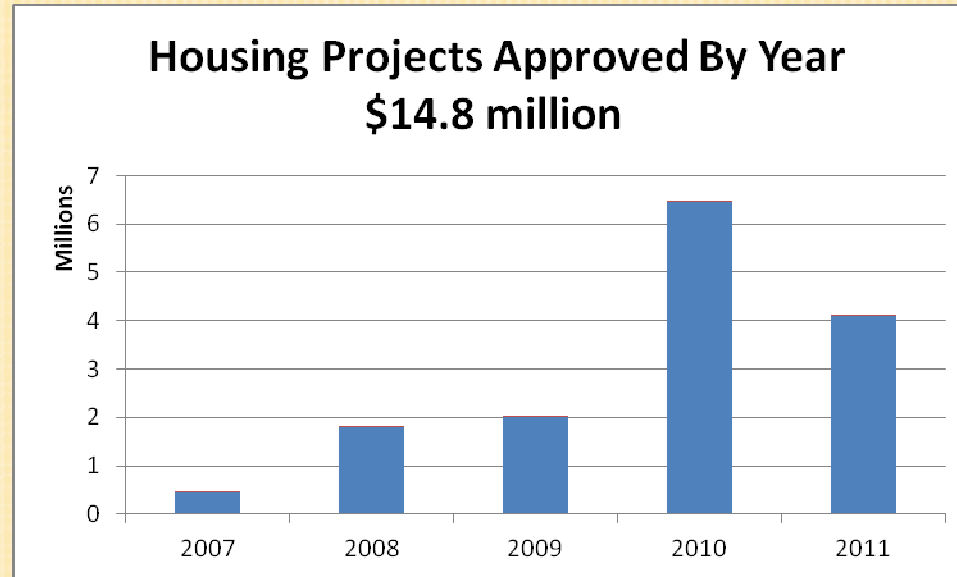


• East side of River	873 units
• West side of River	1,288 units
• Downtown	78 units



# Budget

## (2007-2015)



Unallocated Reserve Balance Jan. 1/08	\$ (1,060,187)
Neighbourhood Land Development Fund (08-12)	\$ (12,500,000)
Neighbourhood Land Development Fund (2011)	\$ (1,250,000)
Building Permit & Inspection Stabilization Fund	\$ (400,000)
Operating \$250K per year (2011 - )	\$ (1,250,000)

Mortgage Support (Repayment from Taxes)	\$ (2,633,658)
Prov Grant Rental (committed)	\$ (8,677,500)
Prov Grant Ownership (committed)	\$ (2,000,000)
	<b><u>\$ (29,771,345)</u></b>



# HeadStart on a Home

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- Provincial Program.
- Low interest loans for builders.
- Applications reviewed by WestCap Management Ltd.
- Owner-occupied, entry-level housing.
- No Municipal Dollars involved.
- In-kind contribution to collect and forward applications.
- 5 applications to date; 1 approved.
- 1<sup>st</sup> Approved application – micro-suites; blairmore; \$139,000 – 209,000



# New for 2012

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- **Land Predesignation in Privately Developed Neighbourhoods:**  
Adopt City's RFP process to privately developed neighbourhoods.
- **Amend Funding Policy to Help Distribute Affordable Rentals:**  
Restrict City funding in areas where high concentrations of affordable rentals already exist.
- **Amend Innovative Housing Incentive Policy to provide 5 year tax abatement to affordable homeownership projects by non-profit organizations (ie. Habitat)**

2.

**TO:** Secretary, Planning and Operations Committee  
**FROM:** General Manager, Community Services Department  
**DATE:** January 19, 2012  
**SUBJECT:** Saskatoon Downtown Youth Centre Inc. (EGADZ) – Affordable Transitional Housing Located at 161 Dulmage Crescent  
**FILE NO:** PL 951-107

---

**RECOMMENDATION:** that a report be submitted to City Council recommending:

- 1) that funding of 10 percent of the total project cost for the development of a Type I Residential Care Home, located at 161 Dulmage Crescent, by Saskatoon Downtown Youth Centre Inc. (EGADZ), to a maximum of \$40,000 from the Affordable Housing Reserve, be approved.

### **BACKGROUND**

In December 2011, the City of Saskatoon (City) received an application for funding assistance from Saskatoon Downtown Youth Centre Inc. (EGADZ) under the Innovative Housing Incentives Program. The proponent, EGADZ, is a community-based inter-agency organization that provides resources and active support services that help at-risk youth reach their full potential. EGADZ's activities include transitional housing, a drop-in component, a street outreach program, a teen parenting program, and many others. Currently, EGADZ operates 13 homes in Saskatoon that provide housing and programming for youth of various ages.

Since April 2010, EGADZ has been operating the Baby Steps Housing Project (Baby Steps), which provides mothers a safe and structured environment while trying to re-unite and gain back the parental responsibilities of their offspring in care. The Baby Steps housing development located at 163 Dulmage Crescent, a Type II Residential Care Home approved to provide care for a maximum of 10 residents, was approved for capital assistance funding under the Innovative Housing Incentives Policy No. C09-002 by City Council on December 5, 2011.

### **REPORT**

#### **Project Description**

The proposal calls for the construction of a five-bedroom Type I Residential Care Home in the Stonebridge neighbourhood, located at 161 Dulmage Crescent (see Attachment 1). This property is zoned R1A under the Zoning Bylaw No. 8770, and a Type I Residential Care Home is considered a permitted use in this zoning district. The home, to be known as "Mah's Place," will be designated for two mothers and up to three infants.

This home will be provided to successful mothers who have had their children returned to them from the Baby Steps Program. The purpose of the home is to strengthen the bond between the mothers and their infants and allow the mothers an opportunity to complete their education and

continue on to employment. Construction of the home is estimated to be completed by August of 2012.

It is intended that EGADZ homes be based on a single-unit dwelling design and remain indistinguishable from the surrounding neighbourhood so that the residents of the home have a stable environment and can feel that they are a part of a community. As with current "My Home" Projects through EGADZ, "Mah's Place" will be supervised and supported by the EGADZ Youth Centre, which offers staff and peer support, assistance with access to education, employment services, and recreation programming. The peer and staff support creates a positive environment in the homes and ensures all parents are linked with community supports as needed.

### Funding

EGADZ has estimated the cost of this project to be \$458,877. EGADZ has applied for a grant from the City for \$40,000. Since this project is a residential care home, the City's 2011 Housing Business Plan specifies that the maximum grant for a residential care home is \$8,000 per bedroom. EGADZ's project will have five bedrooms; therefore, this project qualifies for a maximum grant of \$40,000.

EGADZ has received a capital funding commitment of \$359,627 from the Government of Canada's Homelessness Partnering Strategy, \$54,573 from Northridge Developments Corp., and \$4,677 from the private sector, totalling \$418,877.

As a licensed group home with the provincial government, EGADZ is exempt from paying property tax; therefore, is not eligible for the five-year incremental tax abatement.

### Eligibility

Your Administration has conducted a thorough review of the request for assistance by EGADZ. The provision of affordable transitional housing is an identified community need and priority for the City's 10 percent Capital Grant Program. Based on the review, it has been determined that the project meets the eligibility criteria set out in the Innovative Housing Incentives Policy No. C09-002.

All residents of EGADZ's homes are either permanent wards of the Province of Saskatchewan (Province), or have Family Services involvement through the Ministry of Social Services. Thus, the income levels of residents are very low. The income level of residents at "Mah's Place" will be well below the maximum income limit set by the Province for rental housing assistance programs, which currently is \$44,500 for households without dependents and \$52,000 for households with dependents.

### Concentration of Affordable Housing

The Official Community Plan Bylaw No. 8769 encourages a range of housing options to serve a wide range of incomes in each neighbourhood. The proposed development is located within the Stonebridge neighbourhood. The development would be located adjacent to the EGADZ Baby

Steps home, which is planned for construction at 163 Dulmage Crescent. There are also 12 affordable ownership housing units approved under the City's Affordable Housing Program located at Willis Crescent, which are planned for construction to begin in 2012. According to corporate records, these are the only affordable "City-supported" rental units within the area. This project will help to distribute the supply of affordable housing across the city.

### Community Consultation

On January 17, 2012, an Open House was held by the Administration and members of EGADZ staff to discuss the project at 161 Dulmage Crescent with neighbouring property owners. Notices were sent to owners within 75 metre radius of the site. There were two residents who attended. Questions were addressed and those in attendance did not express strong objection to the proposal. Based on the above, it is the view of your Administration that there are no significant objections to the proposed development.

### POLICY IMPLICATIONS

There are no policy implications.

### FINANCIAL IMPLICATIONS

The funding source for the capital grant of \$40,000 is the Affordable Housing Reserve. This project will be funded from the 2012 allocation of \$1.2 million for affordable housing initiatives. To date, City Council has approved expenditures totalling \$1,138,727.50 from this allocation. If this project is approved, the 2012 allocation will be fully committed with about \$20,000 available for contingencies.

### OPTIONS

1. Provide assistance for EGADZ towards "Mah's Place" at 161 Dulmage Crescent in the form of a grant equivalent to 10 percent of the total capital cost, to a maximum of \$40,000 for the project.
2. Decline to fund this project. This option will mean that EGADZ will likely have to seek additional funding from another source in order to proceed with the project.

Your Administration is recommending Option 1.

### ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.

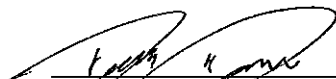
### PUBLIC NOTICE

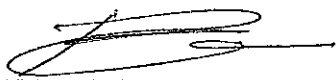
Public Notice, pursuant to Section 3 of the Public Notice Policy No. C01-021, is not required.

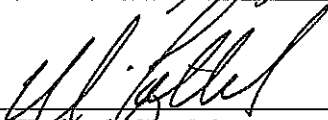
ATTACHMENT

1. Map Showing Location of the Project (161 Dulmage Crescent)

Written by: Ian Williamson, Planner  
Neighbourhood Planning Section

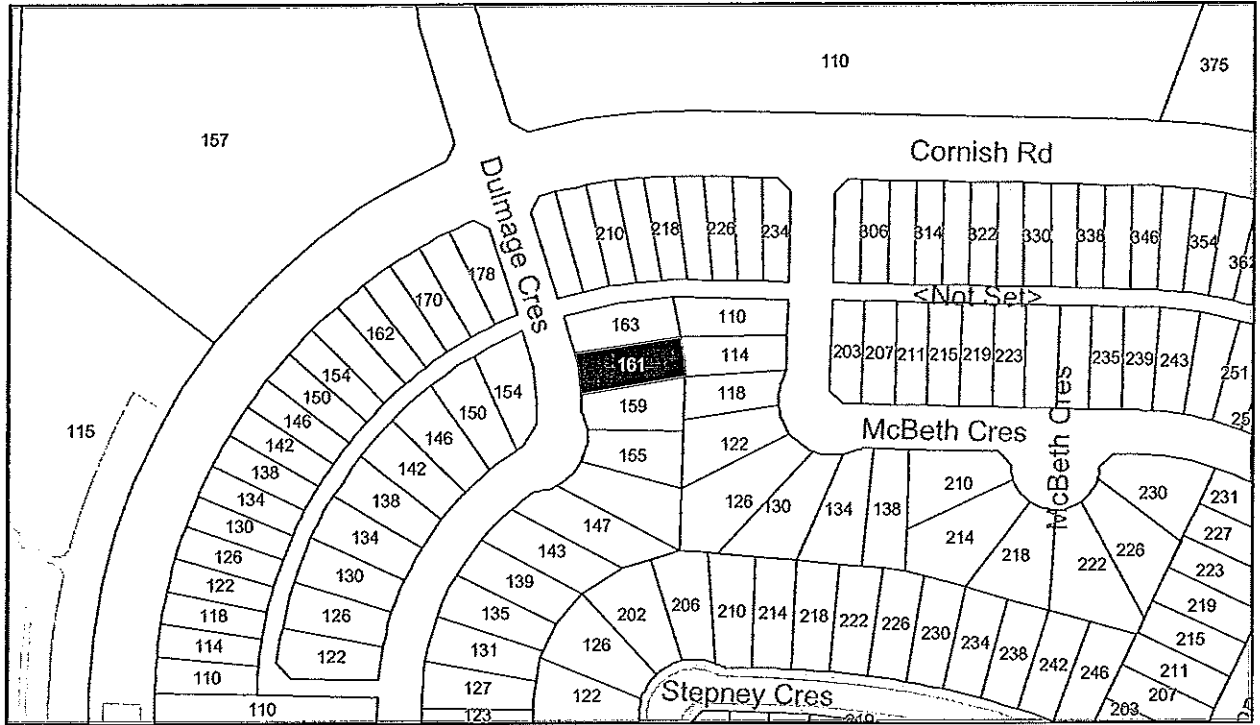
Reviewed by:   
Darryl Dawson, A/Branch Manager  
Planning and Development Branch

Approved by:   
Randy Grauer, General Manager  
Community Services Department  
Dated: January 25, 2012

Approved by:   
Murray Totland, City Manager  
Dated: Jan. 26/12

161 DULMAGE CRESCENT

ATTACHMENT 1





**TO:** Planning and Operations Committee  
**FROM:** General Manager, Infrastructure Services  
**DATE:** January 23, 2012  
**SUBJECT:** Accessibility of Sidewalks  
AND  
Sidewalk Inventory  
**FILE:** IS 6280-01

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**RECOMMENDATION:** that the following report be submitted to City Council recommending:

- 1) that the Administration report further during 2013 budget deliberations with respect to funding requirements for the Sidewalk Retrofit program; and
- 2) that a copy of this report be submitted to the Saskatoon Accessibility Advisory Committee, for its information.

### **BACKGROUND**

City Council, at its meeting held December 14, 2009, when considering the 2010 Capital Budget, resolved, in part:

- “5) that the Administration submit a report to City Council on the issue of the accessibility of sidewalks in the vicinity of care homes; and
- 6) that the Administration submit a report to City Council on the overall issues of the condition of sidewalks and curb cuts relating to accessibility.”

In order to meet the needs of all sidewalk users, a clear understanding of the wide range of abilities within our diverse population was required. The Saskatoon Accessibility Advisory Committee contracted Inshtrix Research, Inc., (Inshtrix) to research the current accessibility situation within Saskatoon and to develop a focused and prioritized framework for action. Prioritization was based on resident requests; proximity to senior's housing, care homes, schools, commercial development, parks and arterial roads. The Administration has reviewed the recommendations prepared by Inshtrix and has formulated a plan to ensure pedestrian accessibility throughout every neighbourhood.

### **REPORT**

Sidewalks should be designed to serve all users, including children, the elderly, people using strollers, wheelchairs and other assistive devices and pedestrians with vision impairments. The City's goal is to provide well maintained and modern pedestrian facilities throughout all neighbourhoods, and to encourage walking as a viable transportation mode.

When the older neighbourhoods in the city were constructed, sidewalks were not considered to be a standard service; therefore, many locations within these neighbourhoods are still without sidewalks (areas along side yards and beside parks), and could be considered for retrofit.

In previous years, the City's Sidewalk Retrofit Program list was developed on a complaint driven basis. Once a sidewalk was identified to be retrofitted it was placed on the list and built according to priority as funding became available. There are currently 26 requested sidewalk locations on the list, at an estimated total cost of \$3,000,000 (Attachment 1). Many of these requests date back to 2007.

In addition to the outstanding requests, the Administration is in the process of completing a comprehensive list of areas that could be considered for retrofit. Once the list is complete, sidewalks will be prioritized by neighbourhood, based on the criteria used in Inghtrix's Implementation of Accessibility Action Plan (Attachment 2), and then further prioritized based on resident requests and proximity to senior housing, care homes, schools, commercial development, parks and arterial roads. The priority list will then be reviewed and prioritized as new requests are received.

Funding for the Sidewalk Retrofit Program is provided within Capital Project 948 - Sidewalk/Pathway Retrofit, which has been funded from the Infrastructure Surface Reserve. No funding was allocated to the program for 2012 due to other priorities. With the extreme pressures on the Infrastructure Surface Reserve, it is unlikely that the Administration will be in a position to recommend the allocation of funds to this program in 2013; therefore, other sources will be explored and the Administration report further during 2013 budget deliberations.

In 2010, the Administration developed a similar implementation plan for the 3,900 outstanding ramps throughout the city (which includes locations requested by residents). In 2011, 54 ramps were installed, at a cost of \$133,560 (Attachment 3) which was funded from the Reserve for Capital Expenditures through Capital Project 1963 – Corporate Accessibility Policy.

Funding in the amount of \$518,000 has been approved in Capital Project 1963 in 2012, which will allow for the construction of approximately 207 ramps. Attached is the preliminary list of locations to be completed this year (Attachment 4), which includes all Priority 1 and 2 ramps, and all of the remaining outstanding requests from residents dating back to 2005.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

### **PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

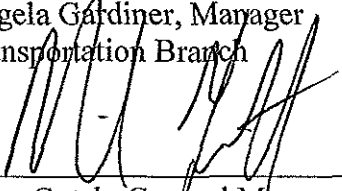
### **ATTACHMENTS**

1. 2012 Capital Budget Project Details;

2. Implementation of Accessibility Action Plan;
3. Ramps Installed in 2011; and
4. 2012 Preliminary Curb Cuts.

Written by: Lana Dodds  
Transportation Branch

Approved by: Angela Gardiner, Manager  
Transportation Branch

Approved by:   
Mike Gutek, General Manager  
Infrastructure Services Department  
Dated: JAN 27, 2012

Copy to: Murray Totland  
City Manager

PO LD Accessibility of Sidewalks

Attachment 1**2012 Capital Budget Project Details****0948 Sidewalk Path Retrofit**

	Description	Length	Estimate
1	8th Street, Morgan Ave to Sommerfeld Ave & Grosvenor Ave to McCool Ave	140	\$52,360.00
2	St. Edwards School - no sidewalk along south side	140	\$52,360.00
3	St., Micheals School - Quebec Side to gym	35	\$13,090.00
4	Add 8th Street from Boychuck to Entrance....	962	\$359,788.00
5	Queen Street, 7th Avenue to Spadina Crescent	285	\$106,590.00
6	Emerson Avenue, 7th Street to 8th Street	120	\$44,880.00
7	Preston Avenue, Walmart	210	\$78,540.00
8	Central Avenue South Konihowski Road to Garvie Road	610	\$181,170.00
9	33rd Street, Avenue P to Edmonton Avenue	296	\$110,704.00
10	Avenue P at Rusholme, Lief Erickson Park	335	\$125,290.00
11	McKercher Drive (east side) between Boychuk and Circle Drive	152	\$56,848.00
12	St. Henry (Sunnyside Nursing Home)	340	\$127,160.00
13	Bedford Road from Avenue T to Avenue W	285	\$106,590.00
14	23rd St West (14 Blocks)	975	\$364,650.00
15	Lansdowne Ave - 8th to 2nd Ave.	550	\$205,700.00
16	51st Street Warman Rd to Millar South side	235	\$87,890.00
17	Alberta From 33rd to 38th	840	\$314,160.00
18	18th Street from Avenue S to Avenue U	210	\$78,540.00
19	Prince of Wales Avenue - GD Archibald Park	175	\$65,450.00
20	Adelaide Street - To access Park	40	\$14,960.00
21	11th Street North side only half way Avenue I	48	\$17,952.00
22	Wiggins Avenue - 8th to Main	190	\$71,060.00
23	108th Street & Egbert Avenue	3	\$1,122.00
24	2800 blk Rusholme Road	210	\$78,540.00
25	818 28th Street	45	\$16,830.00
26	103rd Street between Central and Packham	710	\$265,540.00
	<b>Total</b>	<b>8141</b>	<b>\$2,997,764.00</b>



City of Saskatoon – Implementation of Accessibility Action Plan

Neighborhood	SAO Training	SAG PIE	SAO Parking	Senior Residences	Senior Population %	Access Transit Pick Up Points	Weighted Total
Nutana Suburban Centre	2	2	5	5	5	5	170
Central Business District	0	4	4	4	4	5	171
Wildwood	4	2	5	4	3	4	167
Mount Royal	3	3	4	3	4	3	159
Lawson Heights Suburban Centre	0	0	4	4	4	3	171
City Park	3	4	3	2	3	4	169
Hudson Bay Park	2	2	3	3	4	2	160
College Park	4	3	3	2	2	4	175
Nutana	1	4	3	1	3	3	165
Buena Vista	1	2	2	3	3	2	149
Eastview	5	2	3	1	3	2	165
Haultain	4	2	2	2	3	2	160
Richmond Heights	0	1	2	2	4	1	171
Meadowgreen	4	4	2	1	2	3	170
Silverwood Heights	2	4	4	2	1	2	170
Parkridge	6	4	2	1	1	4	185
Varsity View	0	1	2	2	3	2	175
Pleasant Hill	6	5	2	0	2	3	190
Graystone Heights	0	3	2	1	3	2	165
Sutherland	1	4	3	1	2	2	169
Fairhaven	4	4	3	0	2	2	170
Adelaide/Churchill	3	2	3	0	3	1	165
Exhibition	3	2	2	1	3	1	165
Queen Elizabeth	3	1	2	0	3	2	170
Confederation Park	3	4	3	0	1	3	168
Avalon	4	2	2	0	3	1	160
Brevort Park	3	3	2	0	3	1	160
Caswell Hill	1	3	2	1	2	2	160
Nutana Park	5	1	2	0	3	1	160
Lawson Heights	2	1	2	2	2	2	175
University Heights Suburban Centre	0	1	3	0	3	1	175
Holliston	2	2	2	0	3	1	170
Stonebridge	0	0	1	2	3	1	170
Holiday Park	2	2	2	1	2	1	160
Lakeview	5	3	3	0	1	1	150
Nessley Place	3	3	2	0	2	1	150
Riversdale	1	5	1	1	2	1	150
North Park	1	2	1	0	3	1	145
Crosvenor Park	1	1	1	0	3	1	140
Ivy Heights	2	2	2	0	2	1	140
Briarwood	1	2	2	0	2	1	135
Confederation Suburban Centre	1	2	1	0	2	2	135
Forest Grove	2	3	2	0	1	2	135
Mayfair	0	3	2	0	2	1	135
King George	0	2	1	1	2	1	130
Montgomery Place	1	1	2	0	2	1	130
WestView	6	3	2	0	1	1	130
College Park East	3	3	2	0	1	1	120
Erindale	2	2	2	1	1	1	120
Pacific Heights	4	2	2	0	1	1	120
SilverSpring	0	2	2	1	1	1	120
U of S Lands South MA	0	1	1	0	1	3	115
Westmount	0	3	1	0	2	1	115
Durdonald	1	3	2	0	1	1	110
Kelsey - Woodlawn	0	2	1	0	2	1	110
Lakewood Suburban Centre	0	1	1	0	2	1	105
Airport Business Area	0	1	1	0	1	2	95
Arbor Creek	0	1	1	0	1	1	75
Lakeridge	0	1	1	0	1	1	75
Willowgrove	0	0	1	0	1	1	70
Hudson Bay Industrial	0	1	1	0	0	1	45
North Industrial	1	0	1	0	0	1	45
Agriplace	0	0	0	0	0	2	40
Central Industrial	0	0	1	0	0	1	40
CN Industrial	0	0	0	0	0	1	20
Hampton Village	0	0	1	0	0	0	20
South West Industrial	0	0	1	0	0	0	20
Sutherland Industrial	0	0	0	0	0	1	20
The Willows	0	0	1	0	0	0	20
West Industrial	0	0	1	0	0	0	20

## Attachment 3

**Ramps Installed 2011**

	Location	Ramps
1	Arlington Ave & Porter St	3
2	McEown Ave & Porter St	1
3	Idylwyld Dr & 23rd St	1
4	13th St & Albert Ave	6
5	Arlington Ave & 3100 Eastview Ave	2
6	Arlington Ave & 2700 Eastview Ave	2
7	10th St & Munroe Ave	3
8	22nd St & Ave G	1
9a	22nd St & Ave H westbound	1
10a	22nd St & Ave K westbound	2
11a	22nd St & Ave M westbound	2
12a	22nd St & Ave R westbound	1
9b	22nd St & Ave H eastbound	2
10b	22nd St & Ave K eastbound	2
11b	22nd St & Ave M eastbound	2
12b	22nd St & Ave R eastbound	1
13	8th St & Argyle Ave	2
14	8th St & Preston Ave	1
15	Confed Dr & Confed Cres S	3
16	Confed Dr & Confed Cres N	2
17	Confed Dr & Chandler Pl	1
18	Confed Dr & Confed Pl	1
19	Confed Dr & John A McDonald Rd	2
20	Confed Dr & Borden	2
21	Lenore Dr & La Loche	3
22	Redberry & Lenore (east)	2
23	Redberry & Lenore (west)	1
24	Cypress & Lenore	2

TOTAL = 54

## Attachment 4

## 2012 Preliminary Curb Cuts

## P1963 Corporate Accessibility Policy - GL 19-1500-737

Location	Amount	Neighbourhood	Priority
33rd Street & Idywyld Dr	3	Caswell Hill	1
Bedford Rd & Avenue E	2	Caswell Hill	1
22nd Street & Avenue D	3	Caswell Hill/Riversdale	1
24th Street East & 3rd Ave	2	CBD	1
Acadia Drive & McKercher	2	College Park	1
Confederation Drive & Galt Court	2	Confederation	1
Wedge Rd & George Rd	2	Dundonald	1
Arlington Ave & 1100 East Centre Ave	2	Eastview	1
Arlington Ave & 2300 Eastview Ave	2	Eastview	1
Arlington Ave & 1700 East Heights Ave	2	Eastview	1
Taylor Street & Herman Ave	1	Exhibition	1
Olmstead Rd & Galbrath Cres N	2	Fairhaven	1
Olmstead Rd & Galbrath Cres S	2	Fairhaven	1
Olmstead Rd & Fairlight Dr	2	Fairhaven	1
8th Street & Louise Ave	1	Grosvenor Park	1
8th Street & Garrison Cres	1	Grosvenor Park	1
8th St & Albert Ave	4	Haultain/Nutana	1
8th St & Landsdowne Ave	3	Haultain/Nutana	1
Taylor Street & Preston Avenue	1	Holliston	1
Lenore Dr & Cypress Crt	3	Lawson Heights	1
La Loche Rd & Chitek Cres - South	2	Lawson Heights	1
Redberry Rd & Manitou Crt	2	Lawson Heights	1
Lenore Dr & Whiteswan Dr	1	Lawson Heights	1
35th Street & Avenue C	4	Mayfair	1
34th Street & Avenue C	4	Mayfair	1
36th Street & Avenue C	2	Mayfair	1
37th Street & Avenue C	2	Mayfair	1
16th Street & University Dr	4	Nutana	1
Preston Ave & Adelaide St	1	Nutana Park	1
22nd Street & Avenue B	2	Riversdale	1
22nd Street & Avenue C	2	Riversdale	1
19th Street & Avenue I	3	Riversdale	1
18th Street & Avenue I	4	Riversdale	1
Silverwood Rd & Mellicke Rd	2	Silverwood Heights	1
Russel Road & Roborecki Cres	3	Silverwood Heights	1
Russel Road & Mellicke Rd	1	Silverwood Heights	1
Mellicke Rd & Stechishin Cres - East	2	Silverwood Heights	1
Mellicke Rd & JJ Thiessen Cres	2	Silverwood Heights	1
Silverwood Rd & Chan Cres - West	4	Silverwood Heights	1

Silverwood Rd & Chan Cres - East	2	Silverwood Heights	1
Silverwood Rd & O'Brien Cres - East	2	Silverwood Heights	1
Silverwood Rd & O'Brien Cres - West	2	Silverwood Heights	1
116th Street & Central Avenue	1	Sutherland	1
109th & Central Avenue	6	Sutherland	1
110th & Central Avenue	6	Sutherland	1
8th St & Cumberland Ave	5	Varsity View	1
8th St & Ewart Ave	2	Varsity View	1
8th St & Wiggins Ave	2	Varsity View	1
McKercher Drive & 8th Street - Islands	12	Wildwood/College Park	1
22nd Street & Idylwyld - Islands	9	CBD/Riversdale	2
Duke Street & 9th Avenue	4	City Park	2
Duchess Street & 3rd Avenue	2	City Park	2
King Street & 2nd Avenue	4	City Park	2
Duke Street & 9th Avenue	4	City Park	2
Princes Street & 9th Avenue	2	City Park	2
Forrester Rd & Olmstead Rd	3	Fairhaven	2
Main Street & Preston Ave	1	Grosvenor Park	2
3rd Street & Preston Ave	4	Holliston/Brevoort Park	2
Primrose Drive & Coppemine	1	Lawson Heights S.C.	2
33rd Street & Northumberland Ave	1	Massey Place	2
Bedford Rd & Montreal Ave	4	Mount Royal	2
22nd Street & Avenue U	1	Mount Royal	2
Bedford Rd & Avenue W	4	Mount Royal	2
23rd Street & Avenue W	3	Mount Royal	2
31th Street & Avenue P	1	Mount Royal	2
22nd Street & Avenue Q	2	Mount Royal/Pleasant Hill	2
21st Street & Idylwyld Dr	1	Riversdale	2
Osler St & Munroe Ave	2	Varsity View	2
College Drive & Wiggins	3	Varsity View	2
Osler St & Wiggins Ave	2	Varsity View	2
Temperance St & Wiggins Ave	1	Varsity View	2
Temperance St & Munroe Ave	4	Varsity View	2
Colony St & Clarence Ave	2	Varsity View/Nutana	2
Acadia Dr & Highlands Cres North	1	Wildwood	2
McKercher Dr. & Parkdale Rd	4	Wildwood	2
McKercher Dr. & Tail Court	2	Wildwood	2
Acadia Dr. & Highbury Terrace	2	Wildwood	2
Acadia Dr & Avondale Rd	2	Wildwood	2
Acadia Dr & Highlands Cres South	1	Wildwood	2
Avondale Rd & McKercher Dr	1	Wildwood	2

Total 207



**TO:** Secretary, Planning and Operations Committee  
**FROM:** General Manager, Community Services Department  
**DATE:** January 11, 2012  
**SUBJECT:** River Landing - Architectural Design Review Committee  
**FILE NO:** PL 4129-3

---

**RECOMMENDATION:** that a report be submitted to City Council recommending:

- 1) that the following individuals be appointed to serve on the Architectural Design Review Committee for the review of proposals subject to the DCD1 – Architectural Control District Overlay District:
  - a) Ann March;
  - b) Charles Olfert;
  - c) Cam Patterson;
  - d) Justin Wotherspoon;
  - e) Obert Friggstad;
  - f) Alan Duddridge;
  - g) Derek Kindrachuk;
  - h) Leanne DeLong;
  - i) Colleen Yates;
  - j) Rob Crosby;
  - k) Jim Walters;
  - l) Kent Sutherland; and
  - m) Colin Tennant; and
  
- 2) that these appointments be for a three-year term ending March 1, 2015.

### **BACKGROUND**

During its August 16, 2004 meeting, City Council amended Zoning Bylaw No. 8770 by creating an Architectural Control District Overlay for the area designated DCD1. This bylaw established provisions for an Architectural Design Review Committee (Committee), which would review all applications for a significant development. The bylaw specifies that City Council would appoint a pool of advisors from which three will be selected on a rotational basis by the Development Officers to review development proposals as the need arises.

This Committee was created in 2005 and since that time the Committee has reviewed all major developments in River Landing. Recently, the Committee has reviewed proposals for the River Centre development and the Remai Art Gallery of Saskatchewan.

### **REPORT**

The purpose of this report is to recommend that the following individuals be appointed to the Committee. Those individuals which are being re-appointed have been noted below. It is

recommended that the following individuals be appointed for a three-year term:

- a) Ann March (re-appointment), Principal Architect, March Schaffel Architects Ltd.;
- b) Charles Olfert (re-appointment), Principal Architect, AODBT Architecture and Interior Design;
- c) Cam Patterson (re-appointment), Senior Landscape Architect, Stantec;
- d) Justin Wotherspoon (re-appointment), Architect, SEPW Architecture Inc.;
- e) Obert Friggstad (re-appointment), Architect (retired);
- f) Alan Duddridge (re-appointment), Principal Architect, Stantec;
- g) Derek Kindrachuk (re-appointment), Principal Architect, Kindrachuck Agrey Architecture;
- h) Leanne DeLong, Project Planner, Crosby Hanna & Associates;
- i) Colleen Yates, Planner, AECOM;
- j) Rob Crosby, Principal Landscape Architect, Crosby Hanna & Associates;
- k) Jim Walters, Principal Planner, Crosby Hanna & Associates;
- l) Kent Sutherland, Principal Architect, AODBT Architecture and Interior Design; and
- m) Colin Tennent, Associate Vice President, Department: Facilities Management Division University of Saskatchewan (Architect).

The above noted list represents distinguished professionals within Saskatoon from the fields of architecture, landscape architecture, and community planning.

The Committee will consist of three advisors from the above noted list of professionals that are able to review proposals upon submission. The selected advisors will vary according to availability and the type of proposal being reviewed. Advisors will be excused from serving on the Committee should they be involved in any way with any of the projects being reviewed.

### **OPTIONS**

1. City Council has the option of appointing the qualified individuals identified in this report to serve on this Committee (recommended).
2. City Council has the option of appointing other qualified individuals to serve on this Committee.

### **POLICY IMPLICATIONS**

There are no policy implications.

### **FINANCIAL IMPLICATIONS**

There are no financial implications.

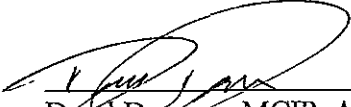
### **ENVIRONMENTAL IMPLICATIONS**

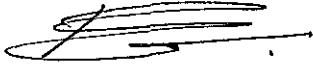
There are no environmental and/or greenhouse gas implications.

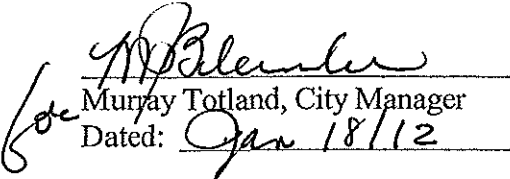
**PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Written by: Paula Kotasek MCIP, Heritage and Design Coordinator

Reviewed by:   
Daryl Dawson, MCIP, A/Manager  
Planning and Development Branch

Approved by:   
Randy Grauer, General Manager  
Community Services Department  
Dated: January 16, 2012

Approved by:   
Murray Totland, City Manager  
Dated: Jan 18/12

**TO:** Secretary, Planning and Operations Committee  
**FROM:** General Manager, Community Services Department  
**DATE:** January 25, 2012  
**SUBJECT:** Girgulis Park Capital Project  
**FILE NO:** CK 4205-1 and LS 4205-1

**RECOMMENDATION:** that a report be submitted to City Council recommending:

- 1) that Girgulis Park Capital Project No. 2102 be approved for an over-expenditure not exceeding \$303,500; and
- 2) that \$303,500 be transferred from the Park Enhancement Reserve to fund the Girgulis Park Capital Project No. 2102.

### **BACKGROUND**

During its October 10, 2006 meeting, the Planning and Operations Committee received written correspondence and a presentation from the President of the Saskatoon Amateur Slo Pitch Association (SASPA) requesting the City of Saskatoon to build additional slo-pitch softball diamond complexes capable of hosting national events, and to allow for the expansion of their softball program. The Committee resolved that the matter be referred to the Administration for a report.

The City of Saskatoon (City) has three softball complexes available for users: Glen Reeve diamonds (4) at Gordon Howe Park, Umea Vast diamonds (6) in Lawson Heights, and William A. Reid diamonds (4) in Fairhaven. These complexes are ideal for league and tournament play and are in high demand by sport user groups throughout the city.

To address the shortage of softball facilities in general, City Council, through the 2011 capital budget process, approved capital funding in the amount of \$108,000. This amount was to upgrade the existing three softball diamonds and one baseball diamond at James Girgulis Park (Girgulis) in Parkridge into a four-diamond softball complex to accommodate regular league play and tournaments throughout the summer months.

The Administration tendered the capital project in March 2011 and it received one bid. This bid for \$265,316 was more than double the \$108,000 originally estimated by the City of Saskatoon Parks Branch. At that time, the decision to move ahead on this project was deferred.

### **REPORT**

Since the decision to defer the project was made in March 2011, new information has come forward necessitating the need to move forward on this project once again. This information includes: the approval of the Kinsmen Park Master Plan, the Saskatoon Amateur Softball Association (SASA) hosting three major softball championships, further growth of the city and softball programs in general, and the need to replace the irrigation system at Girgulis Park.

The Kinsmen Park Master Plan (Master Plan) was approved by City Council in December 2011. One component of this Master Plan includes the development of a festival site where two class one (highest calibre) softball diamonds are currently located. In 2013, when these two diamonds are removed to make way for the festival site, it will impact the softball user groups by reducing the City's inventory of class one softball diamonds.

SASA will be hosting three major softball championships, beginning in 2013. These championships include the:

- 1) Under 21 Men's International Championships in July 2013;
- 2) Under 19 Women's National Championships in August 2014; and
- 3) Men's World Softball Championships in July 2015.

Adult softball participation has increased to a point where softball organizations can no longer accept more teams into their leagues and must turn people away. Due to increased demand, leagues use neighbourhood ball diamonds for occasional league play. This is not ideal, as these diamonds are built for youth under the age of 14.

The Infrastructure Services Department, Parks Branch, recommends replacing the failing Girgulis Park irrigation system that has reached the end of its life expectancy. To minimize disruption to user groups in the future, and to make the most efficient use of resources, the best time to upgrade the failing irrigation system is to include it in this capital project.

The combined impact of the upcoming softball championships, the increase in adult softball participation, the Master Plan for Kinsmen Park, and a failing irrigation system at Girgulis Park has necessitated the Administration to develop a plan to build more softball complexes.

Your Administration is proposing to convert Girgulis Park from three softball and one baseball diamonds to a four diamond softball complex. The estimated cost to build a four-diamond complex is \$391,500, and is comprised of the following:

#### **Capital Project No. 2102**

Demolition, Removal, & Salvage	\$ 13,100
Construction	\$141,600
Irrigation	\$163,400
Sod	\$ 14,200
Contingency	\$ 59,200
<b>Total Cost of Project</b>	<b>\$391,500</b>
<b>Amount Remaining in Project No. 2102</b>	<b>\$ 88,000</b>
<b>Budget Shortfall</b>	<b>\$303,500</b>

Subject to City Council approval of funding, this project will go out for tender in March 2012, with construction to commence in May 2012. The expected construction completion date for this project will be in August 2012. By using sod for this project, as opposed to seed, the fields

can be allocated within one year. This is important timing as these fields will be required to replace Kinsmen Park's softball diamonds in 2013.

### OPTIONS

1. Defer Girgulis Park upgrades to the 2013 Capital Budget review for consideration by City Council. By deferring the project one or more years, the City will become deficient in class one ball diamonds due to the implementation of the Kinsmen Park Master Plan.
2. Your Administration is recommending that City Council authorize Girgulis Park upgrades to a maximum of \$303,500 (as per Capital Budget Project No. 2102, upgrading of Sportsfields in Multi-District Parks to ensure quality playing fields for the safety of participants) to be funded from the Park Enhancement Reserve. Your Administration is recommending this option to address the immediate and future softball diamond inventory deficit.

### POLICY IMPLICATIONS

According to Reserve for Future Expenditures Policy No. C03-003, City Council may authorize the use of funds from the Park Enhancement Reserve to finance enhancements to city-wide or District Parks.

According to the Budget Process Policy No. C03-001, prior approval by City Council is required to over-expend previously approved capital projects where the anticipated over-expenditure exceeds \$100,000.

### FINANCIAL IMPLICATIONS

The Leisure Services Branch has received preliminary cost estimates of \$391,500 from Infrastructure Services, Parks Branch, to convert Girgulis Park to a four diamond softball complex. To date, the Leisure Services Branch has committed approximately \$20,000 on design and construction for Girgulis Park. After these expenses for the capital project have been accounted for, there will be \$88,000 remaining in Capital Budget No. 2102, Sportsfields, leaving a shortfall of \$303,500.

To fund this shortfall, the Leisure Services Branch proposes the use of the Park Enhancement Reserve. The purpose of this reserve is to provide a source of funds to finance enhancements in neighbourhood, district, multi-district, or special use parks. The City has sufficient funds of \$508,933 in the Park Enhancement Reserve to fully fund the design and construction of Girgulis Park (Capital Project No. 2102); therefore, leaving a balance of \$205,433.

## STAKEHOLDER INVOLVEMENT

Adult softball has been involved in discussions concerning this project over the past two years. The conversion of Girgulis Park will create additional inventory for adult softball city-wide, which is mutually beneficial for both the softball community at large and the City.

## ENVIRONMENTAL IMPLICATIONS

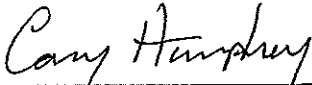
There are no environmental and/or greenhouse gas implications.

## PUBLIC NOTICE

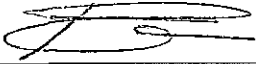
Public Notice, pursuant to Section 3 of the Public Notice Policy No. C01-021, is not required.

Written by: Heather Newell, Open Space Consultant

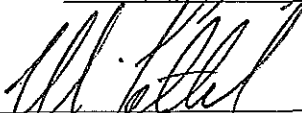
Reviewed by:

  
 Cary Humphrey, Manager  
 Leisure Services Branch

Approved by:

  
 Randy Grauer, General Manager  
 Community Services Department  
 Dated: January 26, 2012

Approved by:

  
 Murray Tottand, City Manager  
 Dated: Jan 27/12

REVISED REPORT

**TO:** Secretary, Planning and Operations Committee  
**FROM:** General Manager, Community Services Department  
**DATE:** January 23, 2012  
**SUBJECT:** Senator Sidney L. Buckwold Park - Park Enhancement Project with East College Park Community Association  
**FILE NO:** CK. 4205-1, LS. 158-CL and LS. 4206-BU

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**RECOMMENDATION:** that a report be submitted to City Council recommending:

- 1) that City Council approve the Sidney L. Buckwold Park - East College Park Community Association Park Enhancement Project within the 2012 Capital Budget as a funded project;
- 2) that the installation of park lighting in Senator Sidney L. Buckwold Park be approved as a municipal project, which is jointly funded by the East College Park Community Association and the City of Saskatoon; and
- 3) that the Revenue Branch, Corporate Services Department, be authorized and directed to accept donations for this project and to issue appropriate receipts to donors who contribute funds to the project.

**BACKGROUND**

Within Reserve for Future Expenditures Policy No. C03-003, the Park Enhancement Reserve is identified. The purpose of this reserve is to provide a source of funds to finance enhancements in neighbourhood, district, multi-district, or special use parks. The source of funds for this reserve is the annual provision authorized by City Council through the Operating Budget.

The projects considered under the Park Enhancement Program will be cost-shared with Community Associations and/or City-wide non-profit recreation, cultural, and sports organizations. Specific project approval will be at the discretion of the General Manager, Community Services Department, and in accordance with the City of Saskatoon's (City) Park Development Guidelines. All expenditures qualifying as capital projects are reflected in the City's Capital Budget/Capital Plan and require City Council's approval.

In 2011, the East College Park Community Association (ECPCA) applied to the Neighbourhood Park Enhancement Program for funding support to install 12 pathway park lights in Sidney L. Buckwold Park. The full scope of the project and the estimated cost to complete this project has recently been confirmed as \$53,229.75. This park lighting project is being jointly funded by the ECPCA and the City. The City has approved a Park Enhancement Grant of \$20,588.52, and the ECPCA will be responsible for a contribution of \$32,641.23.



Due to the overall cost of the project, your Administration is requesting to have this project added to the 2012 Capital Budget list of funded projects. This request comes as a post-budget approval request due to an unforeseen delay in finalizing the scope of the project and obtaining the final cost estimates for this project.

## REPORT

The ECPCA and the neighbourhood determined that additional park lighting would encourage residents to use the park more frequently. In 2008, six park lights were installed, which allowed users to cross through the park from north to south. Since that time, residents have raised interest in being able to walk, jog, or run on the pathway that extends from the west park entrance (McKercher Drive) to the existing lit pathways (see Attachment 1) near the center of the park (walkway off Waterloo Crescent). Concern was also expressed that unwanted activities were occurring in the park due to the poor lighting. The ECPCA decided that to address both safety concerns and in the interest of encouraging residents to be physically active, additional park lighting would be a worthwhile community project.

The ECPCA's financial contribution for this project will be raised through various community fundraising events and activities. The ECPCA has established a fundraising plan that includes various activities and events, including:

- soliciting private donations through a door-to-door canvas and a block challenge via their website;
- a series of volunteer organized fundraising events, such as a steak night and a community raffle; and
- a corporate sponsor canvas of Saskatoon based businesses and corporations.

These fundraising projects will also help to inform residents of this park enhancement project.

A letter from the president of the ECPCA indicates the Community Association's support of the current park enhancement and the Association's desire to contribute financially (see Attachment 2). It also confirms their interest in continuing to enhance this neighbourhood park after this initial stage is complete through ongoing fundraising efforts over the next three to five years.

Since the ECPCA has a desire to raise funds through private donations and sponsorships, your Administration is recommending that the Revenue Branch, Corporate Services Department, be authorized and directed to accept donations and to issue receipts to donors who contribute funds to this project. Sections 110 and 118 of the *Income Tax Act* provide for the same tax receipts to be issued for gifts to a municipality as for gifts to registered charities. In accepting donations where a receipt is to be issued for tax purposes, it is most important to keep in mind the following Revenue Canada definition:

“A gift for which an official donation receipt may be issued can be defined as a voluntary transfer of property without consideration. There must be a donor who freely disposes of the property and there must be a donee who receives the property given. In other words, the transfer must be freely made and no right, privilege, material benefit, or advantage may be conferred on the donor or on the person designated as the donee as a consequence of the gift.”

In order to ensure that donors may claim their contribution under the Income Tax Act, the ECPCA is requesting that City Council declare the enhancement of Sidney L. Buckwold Park a Municipal Project and authorize the Revenue Branch, Corporate Services Department, to accept donations and issue appropriate receipts to donors.

This project is similar to other projects approved by City Council over the past several years. Such projects include:

- the Saskatoon Soccer Centre;
- Princess Diana Park;
- the play equipment in W.J.L. Harvey Park;
- the lighting project in Dundonald Park; and
- the installation of a play structures in Glacier Park, Parc Canada, and President Murray Park.

Your Administration supports the ECPCA in their efforts to raise the required funds. Therefore, your Administration recommends approval of the Sidney L. Buckwold Park enhancement as a fully funded Capital project, as well as a municipal project to better enable the community to achieve its fundraising goal.

### **OPTIONS**

1. Your Administration is recommending that City Council approve Sidney L. Buckwold Park Enhancement as a fully funded capital project, as well as a municipal project as outlined in this report.
2. The only other option would be to deny this request.

### **POLICY IMPLICATIONS**

This park enhancement will be developed in accordance with the Park Development Guidelines Policy No. A10-017.



Approved by:           “Murray Totland”            
Murray Totland, City Manager  
Date: January 27, 2012          

S:\Reports\CP\2012\P&O Senator Sidney L. Buckwold Park – Park Enhancement Project with East College Park Community Association\lm

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N

2012 / PARK ENHANCEMENTS



W

AUGUST 2011

S

SIDNEY L. BUCKWOLD PARK



Eric Olauson  
President,  
East College Park Community Association  
4215 Degeer Street  
Saskatoon, SK

January 23, 2012

Art Lord  
Community Consultant  
City of Saskatoon

Dear Mr. Lord:

Please accept this letter as confirmation of the East College Park Community Association's commitment to the enhancement of Sid Buckwold Park with the installation of 12 lights in the location agreed to previously. The Association also desires to contribute financially up to the agreed upon amount of \$32,641.23.

In addition, this letter also confirms the Association's interest in continuing to enhance this neighbourhood park, after this initial stage is complete, through ongoing fundraising efforts over the next three to five years to either provide even more park lighting or other park amenities that may be deemed necessary.

Please continue the process to purchase the applicable materials and schedule the project as resources provide.

Sincerely,

A handwritten signature in black ink, appearing to read "Eric Olauson", is written over a horizontal line.

Eric Olauson  
President  
East College Park Community Association

**TO:** Secretary, Planning and Operations Committee  
**FROM:** General Manager, Community Services Department  
**DATE:** January 23, 2012  
**SUBJECT:** Special Events Policy No. C03-007  
Request for Funding – 2013 Junior Men’s International Softball Championships  
**FILE NO:** LS 1870-12-2

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**RECOMMENDATION:** that a report be submitted to City Council recommending that funding in the amount of \$35,000 be allocated to the 2013 Junior Men’s International Softball Championships, as this event meets the eligibility requirements as outlined in the Special Events Policy No. C03-007.

### **BACKGROUND**

On November 22, 2011, the Administration received an initial event business plan from the Saskatoon Amateur Softball Association (SASA), which is hosting the 2013 Junior Men’s International Softball Championships in Saskatoon from July 9 to 14, 2013. On January 23, 2012, a final event business plan was submitted (see Attachment 1).

The organizing committee is requesting funding assistance in the amount of \$35,000 for this event. This report will address the funding request from SASA for financial assistance from the Special Events Reserve based on the Special Events Policy No. C03-007.

### **REPORT**

The 2013 Junior Men’s International Softball Championships will be in Saskatoon from July 9 to 14, 2013, at Bob Van Impe Stadium and Glen Reeve Fields. This event will host elite junior (under 21) Canadian teams from across the provinces, and 3 international teams representing New Zealand, and the United States, with the third international team to be announced early in 2012.

On January 23, 2012, SASA submitted a final copy of their detailed business plan to the Administration. Your Administration has reviewed the business plan and concluded that this request for funding meets the objectives of the Special Events Policy No. C03-007 as a sports event. Overall, SASA has prepared a business plan that is consistent with the criteria approved by City Council.

### **Business Plan Highlights**

Strategic Goals — The 2013 Junior Men’s International Softball Championships will be a premium event that will provide the following benefits to the City of Saskatoon and other sectors:

- a) significant economic impact to Saskatoon’s service industry and other sectors;
- b) sport development; and
- c) an opportunity to showcase Saskatoon on an international stage.

**Strategic Alliance** — An application for funding assistance has been submitted by SASA to the provincial government in the amount of \$100,000. This has not yet been confirmed at this time. SASA has secured a major sponsor for this event with Federated Co-operatives (\$12,500). Other sponsors include Al Anderson's Source for Sports, Budget Rent A Car, and Great Western Brewing. This event will also have a number of Saskatoon businesses providing product and/or service to support this event.

**Local Organizing Committee** — The host committee is chaired by Brian Kosteroski, with Mark Loehndorf as Vice-Chair. There are numerous other members of the host committee who are working together with provincial and national softball liaisons. It is expected that an additional 200 volunteers will assist in making this event a success.

**Legacy** — SASA has identified the legacy from hosting this event to be the upgrading of the sound systems at both Gordon Howe Park and Bob Van Impe Stadiums. The present systems have been in place for numerous years and are in need of upgrading to continue being an effective sound system for events well into the future. The value of upgrading these sound systems is approximately \$11,000. This meets the Special Events Policy No. C03-007's criteria of a minimum \$10,000 legacy.

**Economic Impact** — Based on the Sports Tourism Economic Assessment Model (STEAM), which was completed by Sports Tourism, the 2013 Junior Men's International Softball Championships will produce an initial expenditure of \$1,118,375, which is the total sum of all expenditures made by tourists and is an indication of the magnitude of spending in Saskatoon and region from this event.

**Past Event History** — This is the first time that a Junior Men's International Fastpitch Championship has been hosted in Saskatchewan. SASA hosted the 2009 World Men's Fastpitch Championships in Saskatoon.

**Prize Purses** — This event has no prize purses being awarded.

According to the Special Events Policy No. C03-007, the 2013 Junior Men's International Softball Championships is eligible for funding and satisfies the requirements outlined in the policy. Based on the business plan submitted by the organizing committee, this event is consistent with the objectives of the policy.

## OPTIONS

Your Administration is recommending that SASA's funding request for the 2013 Junior Men's International Softball Championship be approved as outlined in this report. The only other option is to deny the funding request from SASA for this event.



**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

Attachment 2 outlines the funding and expenditures for the Special Events Reserve from 2012 to 2013. Based on approved funding commitments and those that are subject to approval, the Special Events Reserve has funds available to accommodate this SASA funding request.

**STAKEHOLDER INVOLVEMENT**

Your Administration will inform SASA of City Council's decision relating to this funding request.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

**PUBLIC NOTICE**

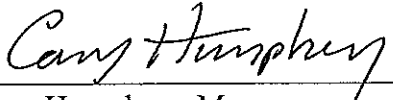
Public Notice, pursuant to Section 3 of the Public Notice Policy No. C01-021 is not required.

**ATTACHMENTS**

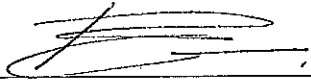
1. 2013 Junior Men's International Softball Championships Business Plan
2. Major Special Event Reserve - Funding and Expenditures

Written by: Loretta Odorico, Supervisor, Customer Services

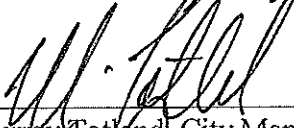
Reviewed by:

  
 Cary Humphrey, Manager  
 Leisure Services Branch

Approved by:

  
 Randy Grauer, General Manager  
 Community Services Department  
 Dated: January 25, 2012

Approved by:

  
 Murray Totland, City Manager  
 Dated: Jan 26/12



## **Business Plan**

# **U21 Men's International Softball Championships**

**July 9<sup>th</sup> – 14<sup>th</sup> 2013**

**Saskatoon Saskatchewan  
Canada**

[www.saskatoonamateursoftball.ca](http://www.saskatoonamateursoftball.ca)





## **Table of Contents**

Page 1 – Executive Summary

Page 2 – Executive Summary

Page 3 – Request for the City of Saskatoon

Page 4 - Saskatoon Amateur Softball Association History

Page 5 – 2013 U21 Men's International Softball Championships Legacy

Page 6 – Schedule of Events -Event Requirements - Facilities Provision

Page 7 – Structure & Management

Page 8 – Strategic Alliances & Finance

Page 9-Event Budget

Page 10-Event Budget cont



## **Executive Summary**

The Saskatoon Amateur Softball Association (SASA) is once again hosting a major Softball event in Saskatoon in the summer of 2013, this will be the 21st major event held within the last 28 years in Saskatoon. The Softball Association in Saskatoon ranks amongst the largest in Canada with 45 Adult teams participating in League play and has provided opportunities for teenagers moving from the Saskatoon Minor Softball Association to keep in the Sport.

The 2013 U21 Men's International Softball Championship is an event developed by Softball Canada and its provincial softball organizations across Canada to provide a competition for the male U21 classification to replace the Canada Games Program. This program was developed to provide a National/International event to better prepare the athletes for possible future Canadian National Team invites, the Pilot was held in 2009 in Charlottetown Prince Edward Island with a great success both on and off the field. Upon the completion of the pilot and the submission of the final report a request was forwarded to Saskatoon and the Saskatoon Amateur Softball Association to host the 2013 event as Saskatoon has a very good reputation across Canada of hosting National & International events.

The event will host 11 Elite Canadian teams with representation from 11 Provinces and 3 International Teams, New Zealand, United States and another International Team to be announced in early 2012. This International event provides an opportunity for the youth of Saskatchewan to view the elite players talents and provides a great opportunity for the citizens of Saskatoon & Saskatchewan to attend this event.



## **Executive Summary Continued**

This event represents significant opportunities for everyone involved. The Saskatoon Amateur Softball Association has put together a hard working and very experienced host committee and is well on its way to again hosting a very successful event in Saskatoon. The Volunteer base of approximately 200 people will ensure everybody has a great experience at this major International event.

The City of Saskatoon and the Province of Saskatchewan will benefit from the significant economic impact benefit as reported and summarized within the Sports Tourism Economic Assessment Model Report.. The 2013 U21 Men's International Softball Championships would produce an Initial Expenditure of \$1,118,375. This amount is the sum total off all expenditures made by tourists, being that is new money. The Gross Domestic Product of this event is an estimated \$1,129,393. The GDP is the net economic impact this event has on the community of Saskatoon .The wages & salaries for this event would be approximately \$640,549. This amount is an estimate of the incremental wages and salaries earned. The previously discussed salaries can be translated into the number of jobs that can be supported by this event and it's estimated to support 24.7 jobs, 20.0 in Saskatoon and 4.7 throughout the rest of Saskatchewan.

The Business Plan submitted to the City of Saskatoon requesting support in the amount of \$35,000 .This support will assist in the legacy of an outstanding and world class Softball Facility that hosts major events for the youth & adults of Saskatoon. This proposal will provide the assets for future upgrades to Bob Van Impe Stadium and Gordie Howe Park which is well known around the World as the place to play in.

The 2013 U21 Men's International Softball Championship is a great example of what can happen in Saskatoon when the community comes together and hosts an International event. The response of volunteers will again be tremendous.



### **Request for the City of Saskatoon**

The Saskatoon Amateur Softball Association is requesting support from the City of Saskatoon in the amount of \$35,000.00. The funds will be utilized within the Budgetary Expense items along with a dedicated amount established to a legacy for the event.

Recognition will be given to the City of Saskatoon in the following manner:

- Logo on all printed materials
- Signage at the event
- Full Page Advertisement in the event program
- Name mention & recognition at all events including the opening reception, medal presentations

The following is a list of other benefits to the City of Saskatoon

- Economic impact in Saskatoon's service industry and other sectors
- Sport development in the city
- Provide skills training to the youth of Saskatoon
- Increased opportunity to host future major events.



## **Saskatoon Amateur Softball Association Background & History**

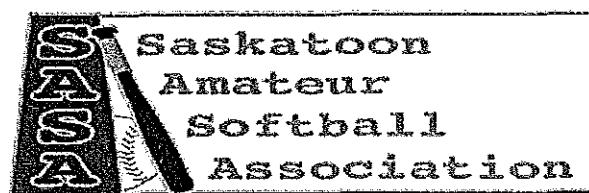
The Saskatoon Amateur Softball Association takes pride in the history of this Association as the most active in the Softball World in Canada and also the largest Adult league in Canada. The SASA has been in operation for over 46 years providing opportunities for the Sport of Softball in Saskatoon.

The Association has hosted the greatest amount of National & International events within Canada and prides itself in showcasing the best facilities in Canada and the World.

Presently, Saskatoon Amateur Softball Association has a working agreement to maintain & operate Bob Van Impe Stadium & Gordie Howe Park. To date we employ 4 full time & 3 part time staff to ensure the parks are maintained daily and also to ensure the facilities maintain the World Class rankings.

Over the years last 28 years there have been 18 major events hosted with approximately 3,000 volunteers assisting to ensure every event is an event that the participants will remember.

The events hosted by Saskatoon Amateur Softball allow for the continuous investment of funding for upgrades and maintenance of the facilities.





### **2013 U21 Men's International Softball Championships Legacy**

The Saskatoon Amateur Softball Association has a long history of establishing a beneficial Legacy to the Softball Community over the past years of hosting numerous National & International Softball events in Saskatoon.

Looking back at the 2009 ISF World Men's Softball Championships a Legacy Fund was established to provide resources of contributions in future program development or expansion, upgrades and capital expenditures within the Softball Community. Over \$135,000 has been allotted to projects benefiting the Softball Community in Saskatoon in facility upgrades and program development beneficial from kids to adults. A commitment of \$75,000 has been established for a September 2012 upgrade project at Glen Reeve Fields with the installation of dugouts at 5 diamonds which provides additional safety features for both the minor & adult leagues along with new Home Run fencing and capping at 3 diamonds. This project will place Glen Reeve Fields as one of the top Softball complexes in Canada.

The Legacy focus for the 2013 U21 Event will be the upgrades of the sound systems at both Gordie Howe Park & Bob Van Impe Stadium. The present systems have aged over the years and require updating to ensure the facilities are maintained at a high level throughout the years of hosting events now and in the future.

The Saskatoon Amateur Softball Association has a long history of partnering with the City of Saskatoon and look forward to many more years of cooperation and partnerships in the future.





## **Schedule of Events**

Sunday July 7<sup>th</sup> – Teams / Delegations arrival Saskatoon  
Monday July 8<sup>th</sup> – Teams Practice Day, Delegations/Coaches/Umpires Meetings  
Tuesday July 9<sup>th</sup> – Championship Round Robin Play – Opening Ceremonies  
Wednesday, July 10<sup>th</sup> – Championship Round Robin Play  
Thursday, July 11<sup>th</sup> – Championship Round Robin Play  
Friday, July 12<sup>th</sup> – Championship Round Robin Play  
Saturday, July 13<sup>th</sup> – Championship Playoff Round Play  
Sunday, July 14<sup>th</sup> – Championship Games / Medal Presentations/.Closing Ceremonies  
Monday, July 15<sup>th</sup> – Team / Delegates departures

## **Event Requirements & Facilities Provision**

### **Venue**

The 2013 International Men's Fast Pitch Championships will take place at Bob Van Impe Stadium and Glen Reeve Fields. The facilities are known throughout the world as one of the top Softball facilities and will showcase this International Event.

### **Accommodations**

The Host Hotel " Holiday Inn " will accommodate the Umpires , Softball Canada delegations ,International Softball delegations and also the out of Province & Country event spectators. The teams will stay on the Campus of the University of Saskatchewan where they will be provided Lodging & 3 meals daily.

### **Transportation**

Transportation services will be provided for all teams throughout the event with the support of 2 – 53 person Buses that will continuously transport teams to and from the event locations.

The Softball Delegations, Umpires will be supplied Car Rental that meets their requirements throughout the even



## **Structure & Management Host Committee**

Host Chairman- Bryan Kosteroski  
Host Vice Chairman/Communications Manager – Mark Loehndorf  
Sponsorship Manager – Ron Fisher  
Sponsorship Manager – Dave McCullough  
Volunteer Manager –Vanessa Kosteroski  
Accommodations Manager –Brooks Penrod  
Opening/Closing Ceremonies Manager – Kelly Kudryk  
International Team Liaison – Clayton Fehr  
Canadian Team Liaison- Greg Nichol  
Souvenir Manager – John Linklater  
Facilities Manager – Larry Oleksuk  
Facilities Security Manager – Shawn Colburn  
Umpires Liaison Manager – Paul Soron  
Grounds Manager – Jeremy Morin  
Website / Video Manager- Kent Kostuk  
Statistics/Game Manager – Lawrence Beatty  
Scorekeeper Manager – Alison Beatty  
Public Address/Game Script Manager – Bernie Gurash  
Transportation Manager – Cal Galambos  
Finance/Budget Manager – Drew Britz  
Financial Services Manager – Maurice Roberge  
Gate / Ticket Sales Manager – Barb Down  
Programs /50-50 Sales Manager –Noreen Murphy

Softball Canada Board of Director Event Liaison – Lisa Down  
Softball Canada Championships/Competition Manager Liaison – Mike Branchaud  
Softball Canada Marketing & Communications Manager Liaison – Gilles Leblanc  
Softball Saskatchewan Executive Director Liaison – Guy Jacobson



## **Strategic Alliances & Finance**

The 2013 U21 International Men's Softball Championship Host Committee has developed a Sponsorship Package to achieve all of our related goals. The Saskatoon Amateur Softball Association realizes that funding must come from both public sources & through the sponsorship of the business community.

### **Public Funding**

As part of the Strategic Plan, an application for funding assistance has been developed for the amount of \$35,000.00 from the City of Saskatoon

As part of the Strategic Plan, an application for funding assistance has been developed for the amount of \$100,000.00 from the Province of Saskatchewan.

### **Business Sponsorship**

The 2013 U21 International Men's Softball Championship Host understands the importance of involvement by the business community in supporting events such as this. The Sponsorship Managers have developed a Sponsorship package that offers several options with both cash & in kind programs. To date we have secured a major sponsor "Federated Coop" \$12,500.00, "Budget" \$7,500.00 "Al Anderson's Source for Sports" \$7,500.00 and "Great Western Brewing" \$2,500.00

We will have a great number of Saskatoon Business providing product and or services to support this event.

### **Legacy**

The Capital Expenditures projected for this event in the upgrade of the Sound Systems at Bob Van Impe Stadium and Gordie Howe Park –Projected costs \$10,000



## Event Budget

### Revenue

Gate Receipts	\$ 40,000.00	
Province of Saskatchewan	\$ 100,000.00	
City of Saskatoon	\$ 35,000.00	
Saskatchewan Lotteries	\$ 20,000.00	
Sponsorship (Cash)	\$ 50,000.00	
Sponsorship (In-kind)	\$ 25,000.00	
<b>Total Revenue</b>		<b><u>\$ 270,000.00</u></b>

### Expenses

<b>Team Expense Category</b>		
Team Accommodations-2011 Costs	\$ 85,000.00	
Team Food/Beverage-2011 Costs	\$ 65,000.00	
Team Transportation	\$ 25,000.00	
Team Laundry & Cleaning	\$ 500.00	
Team Insurance	\$ 500.00	\$ 176,000.00
<b>Umpire/VIP Expense Category</b>		
Umpire /VIP Accommodations	\$ 31,500.00	
Umpire / VIP Transportation	\$ 2,500.00	\$ 34,000.00
<b>Volunteer Expense Category</b>		
Volunteer Food & Beverage	\$ 5,000.00	
Volunteer Accreditation	\$ 1,000.00	
Volunteer Clothing	\$ 4,000.00	\$ 10,000.00
<b>Facilities Expense Category</b>		
Facility /Diamond Rental	\$ 8,000.00	
Facilities upgrade/ Legacy	\$ 10,000.00	
Facility/Diamond Supplies	\$ 5,000.00	
Facility /Diamond Utilities	\$ 2,000.00	\$ 25,000.00

**Marketing & Communication Expense Category**

Marketing & Advertising	\$	7,500.00	
Website/Twitter/Facebook/You Tube	\$	5,000.00	
Communication Materials	\$	2,500.00	\$ 15,000.00

**Office & Staff Expense Category**

Event Staffing	\$	2,500.00	
Office Supplies	\$	1,500.00	\$ 4,000.00

**Total Expense** \$ 264,000.00

**Net Profit** \$ 6,000.00





## 2013 U21 International Men's Fastpitch Championship- Saskatoon Sports Tourism Economic Assessment Model Summary

### **Initial Expenditure**

The 2013 U21 International Men's Fastpitch Championship would produce an Initial Expenditure of \$1,118,375. This amount is the sum total of all expenditures made by tourists, being that it is new money, the Initial Expenditure indicates the magnitude of spending in Saskatchewan and its regions.

### **Gross Domestic Product**

Gross Domestic Product (GDP) of this event is an estimated \$1,129,393. The GDP is the *net economic impact* the event has on the community. It represents the profit generated from the initial expenditure as described above.

### **Wages & Salaries**

Wages & Salaries for the 2013 U21 International Men's Fastpitch Championship would be approximately \$640,549. This amount is an estimate of the incremental wages and salaries earned as the initial expenditure works through the economy.

### **Employment (Jobs)**

The above stated salaries can also be translated into the number of jobs that can be supported by the 2013 U21 International Men's Fastpitch Championship. It is estimated that the event will support 24.7 jobs, with 20.0 in Saskatoon and 4.7 throughout the rest of the province.

### **Industry Output**

Industry Output or total economic activity is anticipated at \$2,378,440. This amount is the total of all direct, indirect and induced impacts on all goods and services produced within Saskatchewan's economy. This number appears higher than GDP because, in addition to all outputs, it includes the cost of purchased inputs in the intermediate production phase.

### **Taxes**

Taxes collected for the 2013 U21 International Men's Fastpitch Championship are an estimated \$462,182. This amount refers to the total tax revenue supported by the initial expenditures of the event.



Nº 440

# Certificate

The Societies Act, 1959

Canada }  
Province of Saskatchewan }

I Hereby Certify that

SASKATOON AMATEUR FASTBALL ASSOCIATION

*is this day incorporated under the provisions of  
The Societies Act, 1959.*

Given under my hand and Seal at Regina this EIGHTEENTH  
day of JUNE one thousand nine hundred and SIXTY-FOUR



Government of  
Saskatchewan

The Non-profit Corporations Act

# Certificate of Authentication

Corporation No. 1455

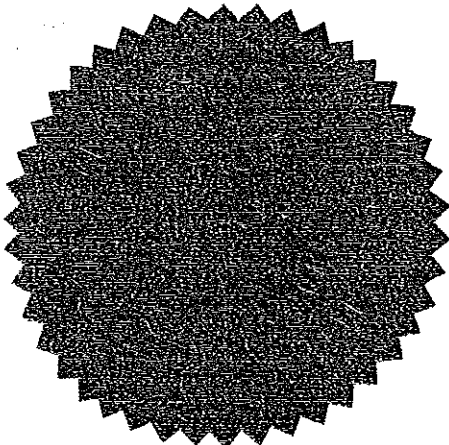
I hereby certify that the attached is a true copy of the


CERTIFICATE OF INCORPORATION AND  
APPLICATION FOR INCORPORATION

of

SASKATOON AMATEUR FASTBALL ASSOCIATION

Given under my hand and seal this 4th day of August 1982



  
Deputy Director



## Special Event Reserve Funding and Expenditures

	SPECIAL EVENTS	PROFILE SASKATOON	TOTAL RESERVE
January 01, 2012	(235,000)	(10,000)	(245,000)
2012 Provisions	(250,000)	(250,000)	(500,000)
Approved Commitments	125,000	250,000	375,000
Tentative--Subject to Approval	215,000		215,000
January 01, 2013	(145,000)	(10,000)	(155,000)
2013 Provisions	(250,000)	(300,000)	(550,000)
Tentative--Subject to Approval	100,000		100,000
Junior Mens Softball Request	35,000		35,000
December 31, 2013	(260,000)	(310,000)	(570,000)

**TO:** Secretary, Planning and Operations Committee  
**FROM:** General Manager, Community Services Department  
**DATE:** January 23, 2012  
**SUBJECT:** Application for Funding - Youth Sport Subsidy Program  
Special Events Policy No. C03-007  
**FILE NO:** CK. 1870-15 and LS. 1720-8-1

**RECOMMENDATION:** that a report be submitted to City Council recommending:

- 1) that the Optimist Twirling Connection Inc., an eligible Youth Sport Subsidy Program sport organization, receive a grant of up to \$2,320.75 to host the Provincial Baton Twirling Championships, April 13 to 15, 2012.

### **BACKGROUND**

Special Events Policy No. C03-007 states, in part:

“Section 3.2 Eligibility Criteria - Unexpended Youth Sports Subsidy Funds

The following additional criteria shall be used for grants made from the unexpended funds remaining in the Youth Sports Subsidy Program:

- a) Eligible applicants will be restricted to those organizations receiving funding under the YSSP.
- b) As indicated in the special events definition, funding must be applied to events that are non-recurring on an annual basis. However, groups applying for seed money to host recurring events for the first time would be eligible to apply on a one-time basis. Events that are now held on an annual basis would not be eligible for this funding.
- c) Funding must be used for the rental cost of facilities only.”

This report summarizes the Administration’s review of Optimist Twirling Connection Inc.’s application for a Youth Sport Subsidy Program (YSSP) special event hosting grant.

### **REPORT**

On November 2, 2011, the Administration and the YSSP Adjudication Committee (Committee) met to review the four Special Event Hosting Grant Applications received from eligible YSSP sport organizations hosting events in 2012.

During its December 5, 2011 meeting, City Council approved Special Event Grants for these four YSSP sport organizations. The total grant funding approved was \$18,636.36.

On December 9, 2011, the Administration received a late YSSP Special Events Hosting Grant Application from the Optimist Twirling Connection Inc. requesting a special event hosting grant for the Provincial Baton Twirling Championships to be held in Saskatoon from April 13 to 15, 2012, at Tommy Douglas Collegiate and the Shaw Centre.

### Event Highlights

Athletes from all over Saskatchewan will compete in a wide range of individual and group events from juvenile to senior age divisions for provincial titles. Many athletes participating in this event will then go on to the National Baton Twirling Championships which will be hosted in Regina from July 5 to 9, 2012. This event is also anticipating that senior and elite athletes participating in this event will qualify for the national contingent representing Canada at the World Baton Twirling Federation Championships in France in August 2012.

This event is expecting approximately 110 athletes, of which approximately 106 (96 percent) will be 18 years of age and under. As per Special Events Policy No. C03-007, only those 18 years of age and under are eligible for this grant. As such, your Administration has determined that the grant request from Optimist Twirling Connection Inc. be reduced to reflect the eligible percentage of participants. The facility rental costs associated with hosting this event are currently estimated at \$2,417.45. Given that 96 percent of the athletes will be 18 years of age and under, the eligible facility rental costs for this event are \$2,320.75.

Athletes, coaches, and spectators will be coming to Saskatoon from across the province to participate in this event. The Optimist Twirling Connection Inc. is expecting approximately 350 spectators to be involved in this event, along with approximately 40 volunteers working to ensure its success. These event participants will be accessing hotel accommodations for two nights, and enjoying meals at restaurants and shopping at malls, all of which contributes to a positive economic impact to Saskatoon.

The Administration's review of this application has confirmed that this event meets the eligibility requirements as outlined in the Special Events Policy No. C03-007.

As there is sufficient funding available in the Special Events Reserve to accommodate this grant request, your Administration is recommending that the Optimist Twirling Connection Inc. receive a grant of up to \$2,320.75 towards the facility rental costs to host the Provincial Baton Twirling Championships event being held April 13 to 15, 2012.

### OPTIONS

Your Administration is recommending that the YSSP Special Event Hosting Grant be approved, as outlined in this report. The only other option would be to deny this recommendation.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

There is currently \$37,435.57 available in the Special Events Reserve.

**STAKEHOLDER INVOLVEMENT**

The Administration will inform the Optimist Twirling Connection Inc. of City Council's decision regarding the outcome of the recommendation proposed in this report.

**ENVIRONMENTAL IMPLICATIONS**

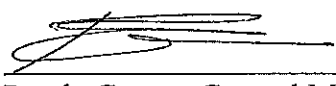
There are no environmental and/or greenhouse gas implications.

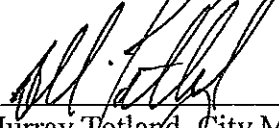
**PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of the City of Saskatoon Policy No. C01-021, is not required.

Written by: Loretta Odorico, Facility Supervisor

Reviewed by:   
Cary Humphrey, Manager  
Leisure Services Branch

Approved by:   
Randy Grauer, General Manager  
Community Services Department  
Dated: January 25, 2012

Approved by:   
Murray Totland, City Manager  
Dated: Jan. 26/12

His Worship the Mayor and City Council  
The City of Saskatoon

**REPORT**

of the

**LAND BANK COMMITTEE**

Composition of Committee

Councillor M. Heidt, Chair  
Councillor D. Hill  
Councillor P. Lorje  
Councillor G. Penner  
Councillor M. Loewen

**1. Lot Supply – Builder and Developer**  
**(File No. CK. 4110-1)**

**RECOMMENDATION:** that the information be received.

Attached is a report of the General Manager, Community Services Department dated January 20, 2012 forwarding a quarterly update on the Builder and Developer Lot Inventory report.

Your Committee has reviewed this information with the Administration, and wishes to note that there will be a healthy supply of lots available for both single-family and muliti-family units, for purchase by registered homebuilders and individuals.

**2. Cancellation Fee - Residential Lot Returns**  
**(File No. CK. 4214-1)**

- RECOMMENDATION:**
- 1) that the current lot cancellation processing fee be increased from \$100 to \$500;
  - 2) that this cancellation processing fee be implemented on a trial basis, for one year, and the Land Branch Manager be requested to report back to the Land Bank Committee after that time; and
  - 3) that a procedure consistent with the criteria outlined in the attached report be implemented to address the sale of returned lots on the third Wednesday of every month.

Attached is a report of the General Manager, Community Services Department dated January 23, 2012 forwarding information on the cancellation fee for return of residential lots, and a procedure for sale of returned lots.

Your Committee has reviewed this proposal with the Administration and supports the increase in the cancellation fee for lots returned, however, the Committee would like to review the outcome of this change in one year's time, and has added a recommendation in this regard. The Committee also supports the process for the sale of returned lots, as outlined in the report.

**3. Request to Sell City-Owned Property**  
**Parcel F, Plan 102056846 (address to be assigned)**  
**Parcel L, Plan 102064294 (210 Maningas Bend)**  
**Parcel I, Plan 102064294 (address to be assigned)**  
**Parcel J, Plan 102064294 (address to be assigned)**  
**Parcel V, Plan 102064294 (address to be assigned)**  
**Evergreen Neighbourhood**  
**(File No. CK. 4215-1)**

- RECOMMENDATION:**
- 1) that the Land Branch Manager be authorized to sell five parcels of land in the Evergreen neighbourhood to the highest bidders through a public tender process, with reserve bid prices as outlined in the attached report;
  - 2) that if the parcels are not sold through the tender process, they be placed for sale over-the-counter on a first-come, first served basis;

- 3) that His Worship the Mayor and the City Clerk be authorized to execute the necessary documentation to complete the sales; and
- 4) that the Land Bank Manager be authorized to administer development controls as a condition of sale, in accordance with the criteria outlined in the attached report.

Attached is a report of the General Manager, Community Services Department dated January 24, 2012 forwarding recommendations regarding the sale of five parcels of land in the Evergreen neighbourhood, with parcels F and L zoned RMTN – Townhouse Residential District, and Parcels I, J and V zoned RM3 which will yield approximately 40 units per acre in a three-storey apartment configuration.

Your Committee has reviewed this report with Administration, and supports the proposed sale of these parcels of land, as outlined in the report.

**4. Request to Sell City-Owned Property**  
**Block 21, Plan 102037799 (715 Werschner Crescent)**  
**Block 23, Plan 102037799 (114 Rosewood Gate North)**  
**Rosewood Neighbourhood**  
**(File No. CK. 4215-1)**

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- RECOMMENDATION:**
- 1) that the Land Bank Manager be authorized to sell two parcels of land in the Rosewood neighbourhood to the highest bidders through a public tender process, with reserve bid prices as outlined in the attached report;
  - 2) that if the parcels are not sold through the tender process, they be placed for sale over-the-counter on a first-come, first-served basis;
  - 3) that His Worship the Mayor and the City Clerk be authorized to execute the necessary documentation to complete the sales; and
  - 4) that the Land Bank Manager be authorized to administer development controls as a condition of sale in accordance with the criteria outlined in the attached report.

Report No. 1-2012  
Land Bank Committee  
Monday, February 27, 2012  
Page 4

Attached is a report of the General Manager, Community Services Department dated January 19, 2012 regarding the sale of two parcels of land in the Rosewood neighbourhood zoned RMTN – Townhouse Residential District.

Your Committee has reviewed this report with the Administration and supports the sale of these lots, as outlined in the report.

Respectfully submitted,

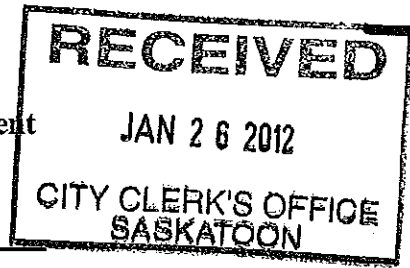
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Councillor G. Penner, A/Chair



4-110-1  
7

**TO:** Secretary, Land Bank Committee  
**FROM:** General Manager, Community Services Department  
**DATE:** January 20, 2012  
**SUBJECT:** Lot Supply – Builder and Developer  
**FILE NO:** LA 4138-4



**RECOMMENDATION:** that a copy of this report be forwarded to City Council for information.

**BACKGROUND**

The Land Bank Committee at its In Camera meeting held on March 18, 2011, resolved, in part:

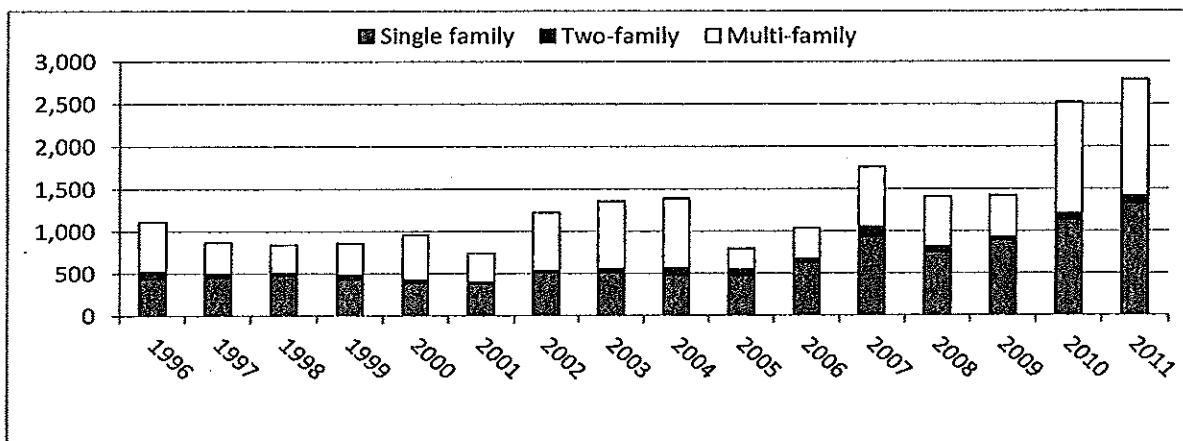
“that the Administration be requested to provide a quarterly update on the Builder and Developer Inventory report.”

**REPORT**

This report identifies the single-family and multi-family inventory held by homebuilders and land developers, as well as the projected single-family lot availability by neighbourhood for 2012 from major land developers in Saskatoon.

Figure 1 identifies historic new single-family, two-family and multi-family dwellings units per year from 1996 to 2011.

Figure 1: New Dwelling Units by Building Classification in Saskatoon, 1996-2011



\*Dwelling Units for 2011 as of December 31, 2011  
Source: City of Saskatoon, Building Standards Branch, Monthly Building Permit Report

### Single-Family

Table 1 identifies the single-family lot inventory held by homebuilders and land developers as of December 31, 2011. All lots held by developers are ready for home construction and are available for purchase immediately.

The resulting total inventory level of 1,634 single-family lots represents a healthy supply that will accommodate anticipated demand throughout 2012.

Table 1: Single-Family Inventory, December 31, 2011

<i>Neighbourhood</i>	<i>Builder inventory</i>	<i>Developer inventory</i>		<i>Totals</i>
		<i>City</i>	<i>Private</i>	
Stonebridge	452	0	0	452
Hampton Village	261	16	0	277
Evergreen	534	7	0	541
Rosewood	123	55	52	230
Willowgrove	32	0	0	32
Willows	37	0	5	42
Briarwood	7	0	8	15
Parkridge	2	0	7	9
Arbor Creek	36	0	0	36
<b>Totals</b>	<b>1,484</b>	<b>78</b>	<b>72</b>	<b>1,634</b>

Table 2 identifies the new single-family lot availability projected for 2012.

Table 2: Residential Lot Availability, 2012

<i>Neighbourhood</i>	<i>City</i>		<i>Dundee</i>		<i>Boychuk &amp; Arbutus</i>		<i>Totals</i>	
	<i>April- June</i>	<i>July- December</i>	<i>April- June</i>	<i>July- December</i>	<i>April- June</i>	<i>July- December</i>	<i>April- June</i>	<i>July- December</i>
Stonebridge	0	0	0	290	0	0	0	290
Hampton Village	156	0	0	143	0	0	156	143
Rosewood	0	141	0	0	152	99	152	240
Evergreen	207	246	0	0	0	0	207	246
Kensington	0	103	0	0	0	0	103	0
<b>Totals</b>	<b>363</b>	<b>490</b>	<b>0</b>	<b>433</b>	<b>152</b>	<b>99</b>	<b>618</b>	<b>919</b>
								<b>1,537</b>

In spring of 2012, the City of Saskatoon Land Branch will be holding two lot draws, resulting in a total of 363 single-family residential lots. This includes 207 lots in the Evergreen neighbourhood and 156 lots in the Hampton Village neighbourhood. From July to December 2012 the City of Saskatoon Land Branch anticipates holding three lot draws, resulting in a total of 490 single-family residential lots. This includes 141 lots in the Rosewood neighbourhood, 246 lots in the Evergreen neighbourhood and 103 lots in the Kensington Neighbourhood.

The Monthly Building Permit Report indicates that in 2011 there have been building permits taken out for 1,330 single-family dwelling units and 84 two-family dwelling units. By comparison in

2010, building permits for 1,121 single-family dwelling units and 78 two-family dwelling units had been issued. This is an increase of 18 percent over last year's number of new single-family and two-family units in the city.

### Multi-Family

Table 3 identifies the multi-family inventory held by homebuilders and land developers as of December 31, 2011.

Table 3: Multi-Family Inventory, December 31, 2011

<i>Neighbourhood</i>	<i>Builder inventory</i>		<i>Developer inventory</i>				<i>Totals</i>	
	<i>Acres</i>	<i>Possible dwelling units</i>	<i>City</i>		<i>Private</i>		<i>Acres</i>	<i>Possible dwelling units</i>
			<i>Acres</i>	<i>Possible dwelling units</i>	<i>Acres</i>	<i>Possible dwelling units</i>		
Stonebridge	12.9	456	0.0	0	18.0	1,000	30.9	1,456
Willowgrove	19.9	337	3.0	59	0.0	0	22.9	396
Hampton Village	7.9	118	3.0	77	6.2	76	17.1	271
Blairmore Suburban Centre	10.8	589	0.0	0.0	0.0	0	10.8	589
Lakewood Suburban Centre	9.2	447	0.0	0	0.0	0	9.2	447
Rosewood	0.0	0	3.0	45	19.0	285	22.0	330
Evergreen	4.3	64	27.5	472	0.0	0	31.8	536
<b>Totals</b>	<b>65.0</b>	<b>2011</b>	<b>36.5</b>	<b>653</b>	<b>43.2</b>	<b>1,361</b>	<b>144.7</b>	<b>4,025</b>

Note: The average density of development indicated in the above table is approximately 34 units per acre. This ranges from 15 units per acre for most group townhouse sites to 25 units per acre for three storey buildings to 60 units per acre for M3 lands in the Blairmore Suburban Centre and Stonebridge.

According to the Monthly Building Permit Report, in 2011 building permits were taken out for a total of 1,375 residential units on multi-family sites. By comparison, in 2010, building permits for 1,312 residential units on multi-family sites had been issued. This is an increase of five percent over last year's number of new multi-family units in the city.

### OPTIONS

There are no options.

### POLICY IMPLICATIONS

There are no policy implications.

### FINANCIAL IMPLICATIONS

There is no financial impact.

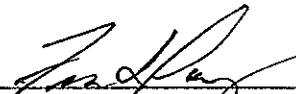
### ENVIRONMENTAL IMPLICATIONS

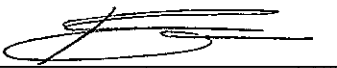
There are no environmental implications and/or greenhouse gas implications.

**PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of the Public Notice Policy No. C01-021, is not required.

Written by: Matt Grazier, Planner 16

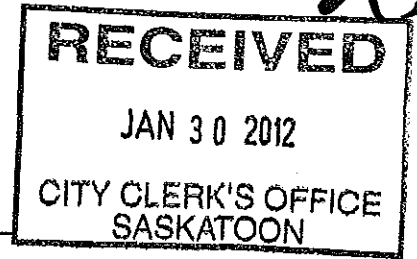
Reviewed by:   
Frank Long, Land Branch Manager  
Dated: January 24<sup>th</sup>, 2012

Approved by:   
Randy Grauer, General Manager  
Community Services Department  
Dated: January 25, 2012

cc: Murray Totland, City Manager

4214-2

**TO:** Secretary, Land Bank Committee  
**FROM:** General Manager, Community Services Department  
**DATE:** January 23, 2012  
**SUBJECT:** Residential Lot Returns and Cancellation Fee  
**FILE NO:** LA 4215-0



**RECOMMENDATION:** that a report be submitted to City Council recommending:

- 1) that the current lot cancellation processing fee be increased from \$100 to \$500; and
- 2) that a procedure consistent with the criteria outlined in this report be implemented to address the sale of returned lots on the third Wednesday of every month.

**BACKGROUND**

On December 7, 1987, City Council approved Policy C09-006 which stated that cancelled Sale Agreements will be charged either of five percent of the selling price or two percent per month of the selling price, whichever is greater. On September 9, 1991, the Policy was amended to change the cancellation processing fee to one percent per month of the selling price. The current procedure for lot returns is to charge a \$100 processing fee on lots returned during the first 30 days. A lot returned after 30 days is subject to a rental charge of one percent per month of the selling price on top of the \$100 processing fee.

Currently, lots returned in neighbourhoods that have inventory will be placed for sale over-the-counter upon completion of processing the Quit Claim. The process for selling returned lots in neighbourhoods with little or no inventory is to place them in an upcoming lot draw. For neighbourhoods that do not have any draws remaining or no draws in the near future, the process has been to advertise for two weeks and then sell the lots over-the-counter on a first-come, first-serve basis, with a limit of one lot per customer.

**REPORT**

**Lot Cancellation Fee**

Residential lot sales continue to be very strong in the City. Currently, purchasers of residential lots have a 30 day penalty free period, incurring only a \$100 processing fee. With lot prices at their current values, the \$100 processing fee does nothing to prevent customers from purchasing a lot while deciding whether to build and therefore holding it back from a builder or individual who is serious about proceeding with construction of a new dwelling. This issue has been prevalent in the last couple of lot draws where builders will call in their lot choice, which allows them to remain in the draw, but before making their next pick, will return the lot before a deposit has been received. This issue is compounded by the fact that the City currently has high demand levels for residential lots. Increasing the processing fee to \$500 is being proposed to ensure potential buyers are committed to actually purchasing the lot and to act as a deterrent for those holding lots for speculative purposes or indecision. The Policy would remain the same for lot purchase

cancellations received after 30 days.

The increased processing fee will more accurately reflect the cost of processing a cancelled Sales Agreement. The cost of staff time involved in the transaction exceeds the \$100 fee that is currently in place. An increase will allow these costs to be fully recovered and potentially act as a deterrent for builders and individuals who are uncertain about purchasing a lot in the draw.

#### Returned Lots

As neighbourhoods near completion and few or no lot draws remain, an issue has arisen on how to deal with returned lots. Current process for neighbourhoods that do have draws coming in the near future is to add returned lots to the next lot draw. With neighbourhoods that do not have any draws remaining or any planned in the near future, the returned lots have been advertised for two weeks and then sold over the counter on a set date.

To address the lot return problem, your Administration is proposing that on the third Wednesday of every month, returned lots not designated for release in an upcoming lot draw be made available for sale over the counter on a first-come, first-serve basis. Information regarding the available lots would be posted on the Land Branch website the previous day. Both individuals and contractors (eligible and probationary) would be allowed to purchase the available lots. On the Wednesday of the returned lot release, no holds would be allowed on the lots and Eligible Contractors would be limited to one lot purchase. If lots remained after the first day, Eligible Contractors could return to purchase additional lots.

Using this process would give the public and contractors some certainty on the availability of returned lot inventory.

Since these procedures for lot cancellations and selling returned lots are not dealt with specifically in Council or Administrative policy, there are no specific policy changes required to implement these changes. Should the changes be endorsed by City Council, the relevant administrative procedure manuals will be updated to reflect the changes.

### OPTIONS

#### Lot Cancellation Fee

The lot cancellation processing fee could be changed to an amount other than \$500 if it is considered to be a reasonable deterrent for both builders and individuals to defer purchasing a lot until they are in a position in which they can build.

#### Returned Lots

Other options available for the sale of returned lots would be to hold a mini lot draw or lottery on a set day per month. Similar to a normal lot draw or public tender, all interested parties would drop off an application to be considered for the lot or lots and name/s would be drawn at random to determine the successful applicant. To ensure fair distribution of returned lots, applicants would be limited to one returned lot per offering. Since this process would require more administrative resources, your Administration does not recommend use of this process.

It is also an option to reject both options and continue with current policy and procedures.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

Additional fees will be deposited to the Land Bank Cost Recovery Account.

**STAKEHOLDER INVOLVEMENT**

Lot Cancellation Fee

All Eligible Contractors were contacted via e-mail informing them of a potential increase to the lot cancellation processing fee to \$750. The majority of the responses were in favour of an increase but with the concern that it was too steep of an increase. In response to this concern, your Administration lowered the recommended fee to \$500.

Sale of Returned Lots

The Land Branch had received numerous complaints regarding the process of selling returned lots. To address this, a survey was sent out to both Eligible and Probationary Contractors to find a more suitable way to address the sale of returned lots. The two options given to the contractors were to hold a mini lot draw, or to release the lots on the third Wednesday of every month. The survey was well received with 40 responses, and the responses were evenly divided between both options.

**PUBLIC COMMUNICATION PLAN**

A posting of the change would be displayed on the Land Branch’s website for both individuals and contractors to review.

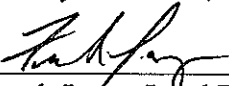
**ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

**PUBLIC NOTICE**

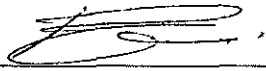
Public Notice, pursuant to Section 3 of the Public Notice Policy No. C01-021, is not required.

Written by: Jeremy Meinema, Finance and Sales Manager

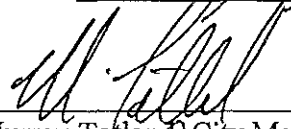
Reviewed by:   
Frank Long, Land Bank Manager

Dated: January 25, 2012

Approved by:

  
\_\_\_\_\_  
Randy Grauer, General Manager  
Community Services Department  
Dated: January 25, 2012

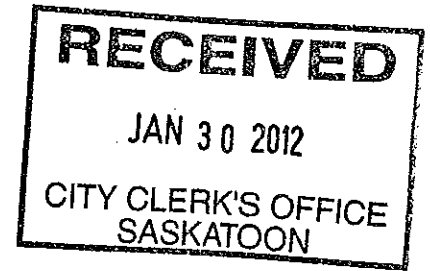
Approved by:

  
\_\_\_\_\_  
Murray Totland, City Manager  
Dated: Jan. 27/12



4215-1  
3

**TO:** Secretary, Land Bank Committee  
**FROM:** General Manager, Community Services  
**DATE:** January 24, 2012  
**SUBJECT:** Request to Sell City-Owned Property  
Parcel F, Plan 102056846 (address to be assigned)  
Parcel L, Plan 102064294 (210 Maningas Bend)  
Parcel I, Plan 102064294 (address to be assigned)  
Parcel J, Plan 102064294 (address to be assigned)  
Parcel V, Plan 102064294 (address to be assigned)  
Evergreen Neighbourhood  
**FILE NO:** LA 4217-012-2



**RECOMMENDATION:** that a report be submitted to City Council recommending:

- 1) that the Land Bank Manager be authorized to sell five parcels of land in the Evergreen neighbourhood to the highest bidders through a public tender process, with reserve bid prices as outlined in this report;
- 2) that if the parcels are not sold through the tender process, they be placed for sale over-the-counter on a first-come, first-served basis;
- 3) that His Worship the Mayor and the City Clerk be authorized to execute the necessary documentation to complete the sales; and
- 4) that the Land Bank Manager be authorized to administer development controls as a condition of sale in accordance with the criteria outlined in this report.

**BACKGROUND**

The purpose of this report is to obtain approval to sell five parcels of land in the Evergreen neighbourhood as shown on Attachment 1. Parcels F and L are zoned RMTN – Townhouse Residential District. Parcel F is a dwelling group site which will yield approximately 15 units per acre. Parcel L is a street townhousing site which will yield approximately 17 units per acre. Parcels I, J and V are zoned RM3 and will yield approximately 40 units per acre in a three storey apartment configuration. Servicing for these sites was completed in 2011, except for lane paving which will be finished in 2012.

These sites will be sold through a public tender process with reserve bid prices. Any parcel that is

not sold through this process will be made available for purchase over-the-counter on a first-come, first-served basis.

## REPORT

### Pricing

Reserve bid prices for these sites have been determined using a comparable analysis of pricing for similar multi-family sites in the Saskatoon market, and the unique locational characteristics of each site. The recommended pricing for these sites is as follows:

#### Street Townhouse Parcel:

Parcel L (210 Maningas Bend) \$8,400/front metre 242.715m Reserve Bid: \$2,039,000

#### Group Townhouse Parcel:

Parcel F (address to be assigned) \$725,000/acre 2.466 acres Reserve Bid: \$1,788,000

#### Apartment Style Parcels:

Parcel I (address to be assigned) \$760,000/acre 1.640 acres Reserve Bid: \$1,246,000

Parcel J (address to be assigned) \$785,000/acre 1.372 acres Reserve Bid: \$1,077,000

Parcel V (address to be assigned) \$785,000/acre 1.372 acres Reserve Bid: \$1,077,000

### Architectural Controls

As with all multi-unit dwelling sites within the Evergreen neighbourhood, these sites will be subject to an architectural review process based on the document Architectural Controls for Multi-family Dwelling Districts.

### Development Controls

A number of development controls are proposed for the multi-family residential parcels considered in this report.

#### Street Townhouse Parcel L:

- 1) The development shall consist of ground-oriented housing units only. No dwelling units shall be located above or below another;
- 2) All buildings shall be two storeys in elevation;
- 3) No dwelling units shall be constructed with an above-grade floor area (excluding attached decks, patios and garages) less than 1,000 square feet;
- 4) All roofs shall have a minimum 6-in-12 roof pitch, excluding accessory buildings;
- 5) All dwelling units must be constructed with a minimum single-wide garage. The garage must be constructed at the same time as the dwelling is built;
- 6) Parking shall not be permitted in the front yard and no vehicle access to the site shall be permitted from the front street;

- 7) There shall not be more than six dwelling units side-by-side along any one building elevation; and
- 8) Brick, stone or manufactured stone, requiring a masonry application, will be required on the front elevation of all buildings. The masonry application on each building must be the equivalent of a minimum of 100 square feet in area per unit. Where the masonry application meets a building corner, it must be returned 24 inches around the corner.

**Grouped Townhouse Parcel F:**

- 1) The development shall consist of ground-oriented housing units only. No dwelling units shall be located above or below another;
- 2) All buildings shall have a maximum of two storeys in elevation;
- 3) No dwelling units shall be constructed with an above-grade floor area (excluding attached decks, patios and garages) less than 1,000 square feet;
- 4) The rear yard setback shall be a minimum of 7.5 metres where the site is directly adjacent to single-family development without a lane in-between; and
- 5) All dwelling units must be constructed with a minimum single-wide garage. The garage must be constructed at the same time the dwelling is built.

**Apartment Style Parcels I, J and V:**

- 1) The development shall consist of apartment style housing units with a common entrance only; and
- 2) All buildings shall be three storeys in elevation.

**OPTIONS**

The only option would be to not proceed with the sale of the land at this time.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

The proceeds from the sale of this land will be deposited into the Neighbourhood Land Development Fund.

**ENVIRONMENTAL IMPLICATIONS**

As with the single-family lots within Evergreen, in the interest of promoting more energy efficient homes within the Land Branch's developments, the Land Branch will extend the following incentives to the townhouse developments Parcel F and Parcel L:

1. Builders who are successful in receiving certification within the Energy Star Qualified Program would receive a rebate of the registration cost to a maximum of

\$500 per unit. This amount is currently the Energy Star Qualified registration cost. The Energy Star Qualified program requires training and certification for builders.

2. Builders who are successful in receiving certification within the EnerGuide for New Homes 80 (EGNH80) program will also receive a rebate of the registration cost to a maximum of \$500 per unit. The current cost of registration for this program is \$800 per unit. This program is offered through the same agency as, and achieves the same result as, the Energy Star Qualified program. The difference is that the builders or individuals do not require training and certification.
3. If a builder decides to choose LEED Canada, the same rebate amount of \$500 per unit will apply.

### COMMUNICATIONS PLAN

Notice of the public tender will be advertised in The StarPhoenix a minimum of two Saturdays prior to the close of tenders, pursuant to City Council Policy No. C09-006, Residential Lot Sales – General Policy, and will be posted on the City of Saskatoon Land Branch website.

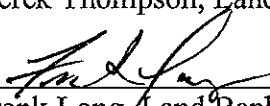
### PUBLIC NOTICE

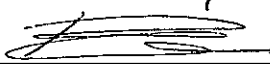
Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

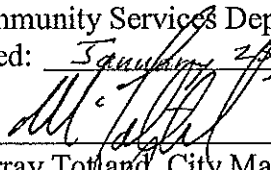
### ATTACHMENT

1. Plan showing the sites within the Evergreen Neighbourhood.

Written by: Derek Thompson, Land Development Project Manager

Reviewed by:   
Frank Long, Land Bank Manager  
Dated: January 25, 2012

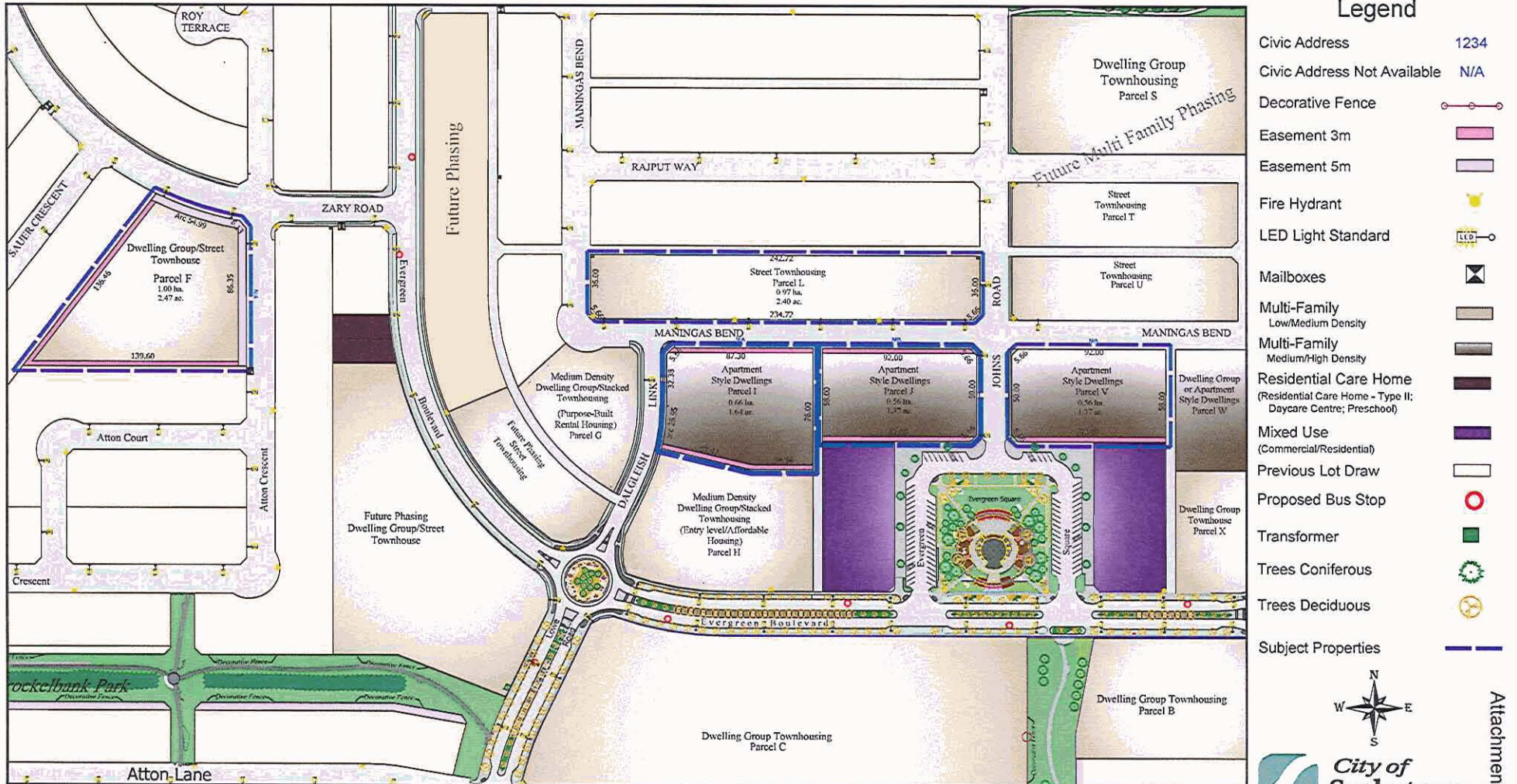
Approved by:   
Randy Grauer, General Manager,  
Community Services Department  
Dated: January 27, 2012

Approved by:   
Murray Tottland, City Manager  
Dated: Jan 27/12

# Multi-Family Site Sales Map - Parcels F, I, J, L & V



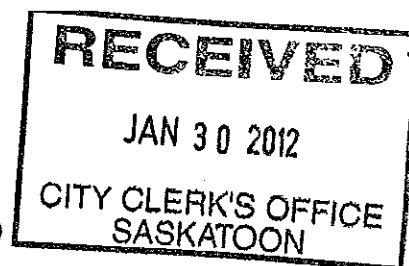
# EVERGREEN



The Land Branch does not guarantee the accuracy of this plan. To ensure accuracy, please refer to the Registered Plan of Survey. This plan is not to scale. Distances are in metres unless shown otherwise. This is not a legal plan. Lot dimensions and the location of other features are compiled from available information and are subject to change without notice. For verification please check with the appropriate authority. Park design and municipal buffer landscaping is not finalized and subject to change.

4215-1  
4.

**TO:** Secretary, Land Bank Committee  
**FROM:** General Manager, Community Services  
**DATE:** January 19, 2012  
**SUBJECT:** Request to Sell City-Owned Property  
Block 21, Plan 102037799 (715 Werschner Crescent)  
Block 23, Plan 102037799 (114 Rosewood Gate North)  
Rosewood Neighbourhood  
**FILE NO:** LA4131-27-2 LA4217-012-1



**RECOMMENDATION:** that a report be submitted to City Council recommending:

- 1) that the Land Bank Manager be authorized to sell two parcels of land in the Rosewood neighbourhood to the highest bidders through a public tender process, with reserve bid prices as outlined in this report;
- 2) that if the parcels are not sold through the tender process, they be placed for sale over-the-counter on a first-come, first-served basis;
- 3) that His Worship the Mayor and the City Clerk be authorized to execute the necessary documentation to complete the sales; and
- 4) that the Land Bank Manager be authorized to administer development controls as a condition of sale in accordance with the criteria outlined in this report.

**BACKGROUND**

The purpose of this report is to obtain approval to sell two parcels of land in the Rosewood neighbourhood as shown on Attachment 1. These sites are fully serviced and are zoned RMTN – Townhouse Residential District. The RMTN zoning district in this parcel configuration allows for street townhouse development with an approximate density of 15 units per acre. Servicing for these sites was completed in 2011, except for lane paving which is scheduled for completion in 2012.

These sites will be sold through a public tender process with reserve bid prices. Any parcel that is not sold through this process will be made available for purchase over-the-counter on a first-come, first-served basis.

## REPORT

### Pricing

Reserve bid prices for these sites have been determined using a comparable analysis of pricing for similar multi-family sites in the Saskatoon market. A base unit price of \$8,600 per front metre was used to determine the reserve bid price for Block 23. A slightly higher reserve bid price of \$9,000 per front metre was used for Block 21 due to the parcel being on a local street in close proximity to Adams Park. The recommended prices for the sites are as follows:

Block 23, Plan 102037799 (114 Rosewood Gate North)	Reserve Bid: \$1,916,000
Block 21, Plan 102037799 (715 Werschner Crescent)	Reserve Bid: \$769,500

### Architectural Controls

These sites will be subject to an architectural review process based on the document Architectural Controls for Multi-family Dwelling Districts.

### Development Controls

The following development controls are proposed for the Street Townhouse Parcels:

- 1) The development shall consist of ground-oriented housing units only. No dwelling units shall be located above or below another;
- 2) All buildings shall be two storeys in elevation;
- 3) No dwelling units shall be constructed with an above-grade floor area (excluding attached decks, patios and garages) less than 1,000 square feet;
- 4) All roofs shall have a minimum 6-in-12 roof pitch, excluding accessory buildings;
- 5) Brick, stone or manufactured stone, requiring a masonry application, will be required on the front elevation of all buildings. The masonry application on each building must be the equivalent of a minimum of 100 square feet in area per unit. Where the masonry application meets a building corner, it must be returned 24 inches around the corner.
- 6) All dwelling units must be constructed with a minimum single-wide garage with access from the rear lane only. The garage must be constructed at the same time the dwelling is built. The garage shall be located at a minimum of 1.2 metres from the rear property line and include a paved apron that connects it to the property line;
- 7) Parking shall not be permitted in the front yard and no vehicle access to the site shall be permitted from the front street; and
- 8) There shall be not more than six dwelling units side-by-side along any one building elevation.

## OPTIONS

The only option would be to not proceed with the sale of the land at this time.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

The proceeds from the sale of this land will be deposited into the Neighbourhood Land Development Fund.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

**COMMUNICATIONS PLAN**

Notice of the Public Tender will be advertised in The StarPhoenix a minimum of two Saturdays prior to the closing date of the tender, pursuant to City Council Policy No. C09-006, Residential Lot Sales – General Policy, and will be posted on the City of Saskatoon Land Branch website.

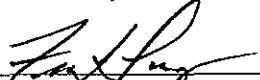
**PUBLIC NOTICE**

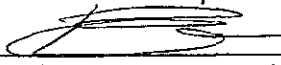
Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

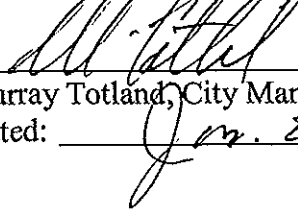
**ATTACHMENT**

- 1. Plan showing the sites within the Rosewood Neighbourhood.

Written by: Brad Murray, Land Development Project Manager

Reviewed by:   
 Frank Long, Land Bank Manager  
 Dated: January 25, 2012

Approved by:   
 Randy Grauer, General Manager,  
 Community Services Department  
 Dated: January 25, 2012

Approved by:   
 Murray Totland, City Manager  
 Dated: Jan. 27/12

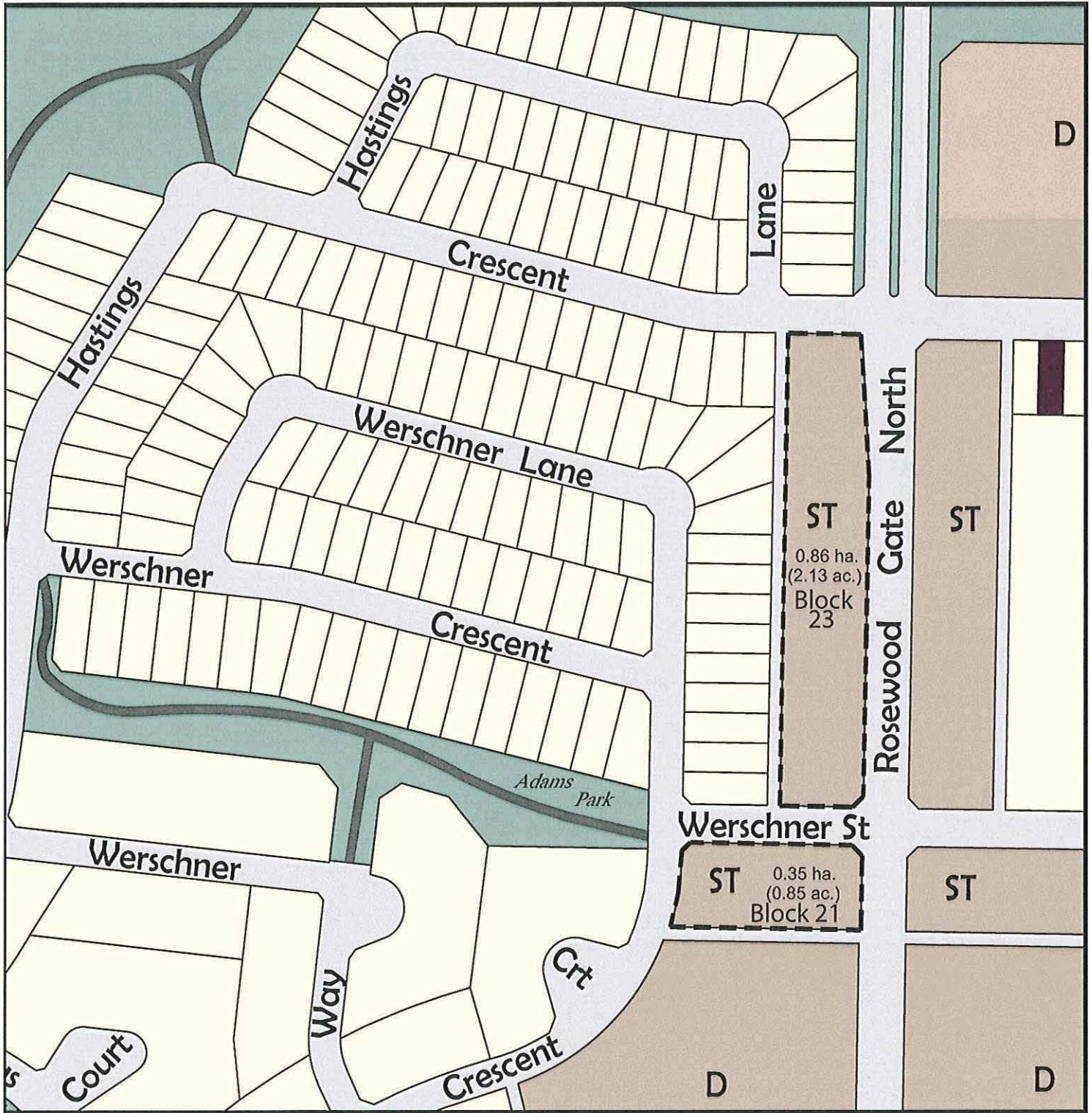


# Rosewood Street Townhouse Lot Information



Attachment 1

## ROSEWOOD



Community Services - Land Branch - March 2011

Note: The Land Branch does not guarantee the accuracy of this plan. To ensure accuracy, please refer to the Registered Plan of Survey. This plan is not to scale.

His Worship the Mayor and City Council  
The City of Saskatoon

**REPORT**  
**of the**  
**EXECUTIVE COMMITTEE**

Composition of Committee

His Worship Mayor D. Atchison, Chair  
Councillor C. Clark  
Councillor R. Donauer  
Councillor B. Dubois  
Councillor M. Heidt  
Councillor D. Hill  
Councillor A. Iwanchuk  
Councillor M. Loewen  
Councillor P. Lorje  
Councillor T. Paulsen  
Councillor G. Penner

**1. Discount Rates for Landfill Radio Frequency Identification Customers**  
**(File No. CK. 1905-1)**

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- RECOMMENDATION:**
- 1) that Administration be authorized to negotiate discounted Landfill Tipping Fees of up to 8.5% below the rates listed in Schedule B of The Waste Bylaw, 2004 (Bylaw No. 8310) for Landfill customers participating in the Radio Frequency Identification Program;
  - 2) that the City Solicitor be instructed to prepare the necessary amendment to The Waste Bylaw, 2004 (Bylaw No. 8310); and
  - 3) that the Administration monitor the savings and costs associated with the initiative and report back in late 2012 regarding the actual financial and operational impacts of the program.

Your Committee has reviewed the attached report of the General Manager, Utility Services Department dated January 23, 2012 and puts forward the above recommendation.

**2. Infrastructure Capital Projects Funding Reallocations**  
**(File No. 1702-1)**

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- RECOMMENDATION:**
- 1) that the following over expenditures be funded as indicated:
    - a) \$198,712.44 for 2009 and 2010 programs within Capital Project 835 – Collector Road (103<sup>rd</sup> Street Resurfacing/105<sup>th</sup> Street Resurfacing), to be funded from the Infrastructure Surface Reserve, in the amount of \$191,965.51, and the Reserve for Capital Expenditures, in the amount of \$6,746.93;
    - b) \$613,516.55 for 2009 and 2010 programs within Capital Project 836 – Arterial Road (33<sup>rd</sup> Rehabilitation (Warman), 20<sup>th</sup> Street Rehabilitation, Spadina (Queen to Prince of Wales), 33<sup>rd</sup> Street, 8<sup>th</sup> Street (Preston to Lorne), 8<sup>th</sup> Street (Acadia to Arlington) and 8<sup>th</sup> Street (Saskatchewan Crescent to Louise)), to be funded from the Infrastructure Surface Reserve, in the amount of \$393,562.40, and the Reserve for Capital Expenditures, in the amount of \$219,954.15;
    - c) \$173,668.59 for 2006 to 2010 programs within Capital Project 837 – Lane Rehabilitation and Drainage, to be funded from the Infrastructure Surface Reserve, in the amount of \$83,468.73, and the Reserve for Capital Expenditures, in the amount of \$90,199.86;
    - d) \$278,195.13 for Capital Project 901 – Park Upgrades, to be funded from the Parks Infrastructure Reserve, in the amount of \$276,419.06, and the Electrical Distribution Extension Reserve, in the amount of \$1,776.07;

- e) \$126,513.31 for the 2001 program within Capital Project 1521 - Circle/22<sup>nd</sup>/Confederation Grade Separation, to be funded from the Transportation Infrastructure Expansion Reserve;
  - f) \$256,077 for the 2007 program within Capital Project 1531 – Circle Drive Bridge Repair, to be funded from the Infrastructure Surface Reserve;
  - g) \$110,097.57 for the 2006 to 2008 programs within Capital Project 1615 – Water Distribution System, to be funded from the Infrastructure Water and Sanitary Sewer Reserve;
  - h) \$117,549.49 for the 2002 program within Capital Project 1617 – Primary Water Mains, to be funded from the Infrastructure Water and Sanitary Sewer Reserve; and
  - i) \$209,146.93 for the 2004 program within Capital Project 2008 - Circle Drive/11<sup>th</sup> Street Intersection Improvements, to be funded from the Transportation Infrastructure Expansion Reserve, and
- 2) that the over expenditure in the amount of \$326,388 from the Infrastructure Water and Sanitary Sewer Reserve and \$276,419 from the Infrastructure Reserve - Parks be funded from future year's allocations to the reserves, and taken into consideration during 2013 budget allocations.

Attached is a report of the General Manager, Infrastructure Services Department dated January 30, 2012 regarding Infrastructure Capital Projects funding reallocations. Your Committee has reviewed the report and notes that the overall impact of the funding reallocations does not result in a net loss.

**3. Safe Streets Commission**  
**(File No. CK. 175-55)**

- RECOMMENDATION:**
- 1) that the City create a Safe Streets Commission with the mandate and structure, as set out in the attached materials; and
  - 2) that Executive Committee report further on appointments to the Commission.

Attached is a report prepared by Mr. Paul Gauthier setting out the background, structure and first proposed projects of the Safe Streets Commission.

Your Committee has reviewed the report and puts forward the above recommendation.

**4. Bylaw 8491 – The Campaign Disclosure and Spending Limits Bylaw, 2006**  
**Definition of “Election Advertising”**  
**(File No. CK. 255-5-1)**

- RECOMMENDATION:** that Bylaw No. 8491, The Campaign Disclosure and Spending Limits Bylaw, be amended to include the following definition of “election advertising”:

“election advertising” means the transmission to the public by any means of an advertising message that promotes or opposes the election of a candidate, and includes one in which a candidate’s name or image is predominately featured promoting, sponsoring, endorsing or launching any project or enterprise if, in the opinion of the Election Disclosure Complaints Officer, it can reasonably be inferred that the message is intended to promote the election of that candidate, but does not include advertising done in the ordinary course of a candidate’s business.”

The above recommendation is put forward in order to provide clarity to civic election candidates regarding election advertising.

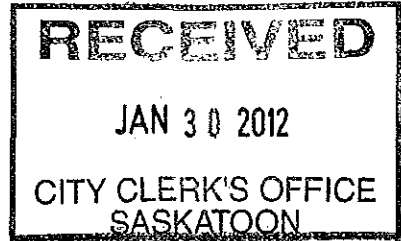
Report No. 3-2012  
Executive Committee  
Monday, February 27, 2012  
Page 5

Respectfully submitted,

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His Worship Mayor D. Atchison, Chair

1905-1



**TO:** Secretary, Executive Committee  
**FROM:** General Manager, Utility Services Department  
**DATE:** January 23, 2012  
**SUBJECT:** Discount Rates for Landfill Radio Frequency Identification Customers  
**FILE NO:** CK 1905-1

---

- RECOMMENDATION:**
- 1) that Administration be authorized to negotiate discounted Landfill Tipping Fees of up to 8.5% below the rates listed in Schedule B of The Waste Bylaw, 2004 (Bylaw No. 8310) for Landfill customers participating in the Radio Frequency Identification Program;
  - 2) that Solicitors be instructed to prepare the necessary amendment to The Waste Bylaw, 2004 (Bylaw No. 8310); and
  - 3) that the Administration monitor the savings and costs associated with the initiative and report back in late 2012 regarding the actual financial and operational impacts of the program.

**BACKGROUND**

The Landfill Optimization Strategy approved by City Council in August 2011 provided for the inclusion of select commercial haulers in a Radio Frequency Identification (RFID) Program that diverts frequent landfill users to a secondary, unmanned scale. This program has been in effect for City collections vehicles for some time and has a positive impact on Landfill wait times.

**REPORT**

The Saskatoon Regional Waste Management Centre (Landfill) collects Tipping Fees that are set within The Waste Bylaw, 2004 (Bylaw No. 8310). The rates have been set in 2012 at \$85/tonne, and \$90/tonne for 2013.

Nine commercial waste haulers currently qualify for the RFID Program. Once initiated into the program, these customers are much more self-sufficient than other Landfill customers. This, in turn, reduces the costs incurred by the City for the management of the materials brought into the facility by these customers.

The main benefits expected from the RFID program are reduced costs for companies using the RFID process; operational savings for the City; and reduced landfill line-ups for all landfill customers.

## OPTIONS

Council may choose to maintain the current rate structure for all customer types irrespective of the cost drivers involved in providing service at the Landfill Facility.

## POLICY IMPLICATIONS

The creation of a differential Tipping Fee for Landfill RFID Customers would require an amendment to The Waste Bylaw, 2004 (Bylaw No. 8310).

## FINANCIAL IMPLICATIONS

The financial impact of the proposed discount rate is anticipated to be neutral as reduced revenues will be largely off-set by reduced operating expenses and lost revenue. Based on historical deliveries from qualifying commercial haulers, the revenue impact is estimated to be \$160,000 in 2012. Operating expense reductions are estimated at \$115,000 and re-captured revenue resulting from improved management of high-traffic periods is estimated at \$50,000 per year.

## PUBLIC COMMUNICATION PLAN

The RFID Program will be re-launched to qualifying commercial haulers in March. The secondary scale experienced a foundation failure in 2011 and a resolution will be in place by April 1, 2012. The launch will occur through direct communications with qualifying Landfill customers.

## ENVIRONMENTAL IMPLICATIONS

As a policy options report, there are no identified environmental implications.

## PUBLIC NOTICE

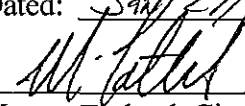
Public Notice, pursuant to Section 3 of Policy No.C01-021, Public Notice Policy, is not required.

Written by: Brenda Wallace, Manager, Environmental Services Branch

Approved by:   
 Jeff Jorgenson, General Manager

Utility Services Department

Dated: Jan 27/2012

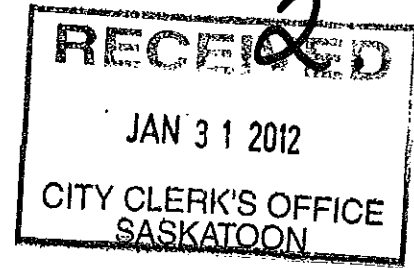
Approved by:   
 Murray Totland, City Manager

Dated: Jan 29/12



TO: Secretary, Executive Committee  
FROM: General Manager, Infrastructure Services Department  
DATE: January 30, 2012  
SUBJECT: Infrastructure Capital Projects Funding Reallocations  
FILE: IS 1702-1

---



- RECOMMENDATION:** 1) that the following over expenditures be funded as indicated:
- a) \$198,712.44 for 2009 and 2010 programs within Capital Project 835 – Collector Road (103<sup>rd</sup> Street Resurfacing/105<sup>th</sup> Street Resurfacing), to be funded from the Infrastructure Surface Reserve, in the amount of \$191,965.51, and the Reserve for Capital Expenditures, in the amount of \$6,746.93;
  - b) \$613,516.55 for 2009 and 2010 programs within Capital Project 836 – Arterial Road (33<sup>rd</sup> Rehabilitation (Warman), 20<sup>th</sup> Street Rehabilitation, Spadina (Queen to Prince of Wales), 33<sup>rd</sup> Street, 8<sup>th</sup> Street (Preston to Lorne), 8<sup>th</sup> Street (Acadia to Arlington) and 8<sup>th</sup> Street (Saskatchewan Crescent to Louise)), to be funded from the Infrastructure Surface Reserve, in the amount of \$393,562.40, and the Reserve for Capital Expenditures, in the amount of \$219,954.15;
  - c) \$173,668.59 for 2006 to 2010 programs within Capital Project 837 – Lane Rehabilitation and Drainage, to be funded from the Infrastructure Surface Reserve, in the amount of \$83,468.73, and the Reserve for Capital Expenditures, in the amount of \$90,199.86;
  - d) \$278,195.13 for Capital Project 901 – Park Upgrades, to be funded from the Parks Infrastructure Reserve, in the amount of \$276,419.06, and the Electrical Distribution Extension Reserve, in the amount of \$1,776.07;
  - e) \$126,513.31 for the 2001 program within Capital Project 1521 - Circle/22<sup>nd</sup>/Confederation Grade Separation, to be funded from the Transportation Infrastructure Expansion Reserve;
  - f) \$256,077 for the 2007 program within Capital Project 1531 – Circle Drive Bridge Repair, to be funded from the Infrastructure Surface Reserve;

- g) \$110,097.57 for the 2006 to 2008 programs within Capital Project 1615 – Water Distribution System, to be funded from the Infrastructure Water and Sanitary Sewer Reserve;
  - h) \$117,549.49 for the 2002 program within Capital Project 1617 – Primary Water Mains, to be funded from the Infrastructure Water and Sanitary Sewer Reserve; and
  - i) \$209,146.93 for the 2004 program within Capital Project 2008 - Circle Drive/11<sup>th</sup> Street Intersection Improvements, to be funded from the Transportation Infrastructure Expansion Reserve, and
- 2) that the over expenditure in the amount of \$326,388 from the Infrastructure Water and Sanitary Sewer Reserve and \$276,419 from the Infrastructure Reserve - Parks be funded from future year's allocations to the reserves, and taken into consideration during 2013 budget allocations.

## **BACKGROUND**

A review of Infrastructure Services Department capital programs has resulted in the closure of 74 projects, 19 of which have variances as described in the following report and 9 which are over expended and require Council approval. A summary of the net funding required or return to the various reserves has been attached for your reference (Attachment 1). As well, a comprehensive review of the reserves has been undertaken which considers the 2011 yearend balance in the reserve, the effect of the capital closures mentioned above, the 2012 contributions to the reserves, as well as the approved 2012 capital program which draws from these reserves. This review has revealed that there are two reserves that are deficient in 2012 and require Council approval to fund the net over expenditures from future year's allocations. The Infrastructure Water and Sanitary Sewer Reserve will have a deficit balance of \$326,388 after funding the closures described in this report in the amount of \$288,417. The Infrastructure Reserve - Parks will have a deficit balance of \$1,348,742 after funding the closures described in this report in the amount of \$276,419.

The Administration is recommending that any funds remaining, after the projects have been closed, be returned to the original funding source; and that any additional funding required for over expenditures be funded from the surplus of funds available within the specified reserves. In cases where there are not enough funds within a specified reserve, the Administration is recommending that the over expenditures be funded from future year's allocations.

## REPORT

### Capital Project 835 – Collector Road (103<sup>rd</sup> Street Resurfacing/105<sup>th</sup> Street Resurfacing)

Capital Project 835 has a net over expenditure of \$198,712.44, considering allocations to the project in 2009 and 2010. The over expenditure is due to unfavourable field conditions which affected prices and the scope of work. The Administration is recommending that funding from the Infrastructure Surface Reserve in the amount of \$191,965.51, and the Reserve for Capital Expenditures (RCE) in the amount of \$6,746.93 be allocated to fund the over expenditure

### Capital Project 836 – Arterial Road (33<sup>rd</sup> Rehabilitation (Warman), 20<sup>th</sup> Street Rehabilitation Spadina (Queen to Prince of Wales), 33<sup>rd</sup> Street, 8<sup>th</sup> Street (Preston to Lorne), 8<sup>th</sup> Street (Acadian to Arlington), and 8<sup>th</sup> Street (Saskatchewan Crescent to Louise)).

Capital Project 836 has a net over expenditure of \$613,516.55, considering allocations to the project in 2009 and 2010. The over expenditure is due to unfavourable field conditions which affected prices and the scope of work. The Administration is recommending that funding from the Infrastructure Surface Reserve in the amount of \$393,562.40, and the RCE in the amount of \$219,954.15 be allocated to fund the over expenditure.

### Capital Project 837 – Lane Rehabilitation and Drainage Improvements

Capital Project 837 has a net over expenditure of \$173,668.59, considering allocations to this project in 2006, 2007, 2008, 2009 and 2010. The over expenditure is due to an extended completion date, as well as some costs being higher than estimated. This project has recently received additional funding from assessment growth, which is part of a multi-year funding plan. As a result, your Administration is comfortable in recommending that funding for the over expenditure be from a combination of the Infrastructure Surface Reserve in the amount of \$83,468.73, and the RCE in the amount of \$90,199.86.

### Capital Project 901 – Park Upgrades

Capital Project 901 has a net over expenditure of \$278,195.13. The over expenditure was due to additional work that was required to provide accessibility paths and irrigation, and to remove an existing tennis court. The Administration is recommending that funding from the Infrastructure Reserve – Parks in the amount of \$276,419.06, and the Electrical Distribution Extension Reserve in the amount of \$1,776.07 be allocated to fund the over expenditure.

### Capital Project 1135 – Civic Buildings Comprehensive Maintenance Program

Capital Project 1135 has a net under expenditure of \$1,227,783.43, considering allocations to this project in 2003, 2004, 2005, 2006, 2007 and 2008. The positive variance was due to material and labour costs being lower than expected, and a decrease in the scope of work required. The Administration is recommending that \$1,227,783.43 be returned to the Civic Buildings Comprehensive Maintenance Reserve.

#### Capital Project 1488 – Taylor Street Storm Sewer Trunk Repair

Capital Project 1488 has a net under expenditure of \$135,746.60, considering allocations to this project in 1999. The under expenditure was due to a reduced scope in the work required, and costs being lower than estimated. The Administration is recommending that \$135,746.60 be returned to the RCE.

#### Capital Project 1521 – Circle/22<sup>nd</sup>/Confederation Grade Separation

Capital Project 1521 has a net over expenditure of \$126,513.31, considering allocations to this project in 2001. The over expenditure is due to changes to the original plans to better accommodate the southbound to eastbound movement of traffic. The Administration is recommending that funding from the Transportation Infrastructure Expansion Reserve (TIER) in the amount of \$126,513.31 be allocated to fund the over expenditures.

#### Capital Project 1526 – Circle Drive Bridge Repair

Capital Project 1526 has a net under expenditure of \$649,651.92, considering allocations to this project in 2007. The positive variance is a result of an additional inspection that revealed that bearings did not need replacing. The Administration is recommending that \$649,651.92 be returned to the Bridge Repair Reserve.

#### Capital Project 1531 – Local Roads Preservation

Capital Project 1531 has a net over expenditure of \$256,077 considering allocations to this project in 2009 and 2010. The over expenditure is due to poor weather conditions causing additional work. The Administration is recommending that funding from the Infrastructure Surface Reserve in the amount of \$256,077 be allocated to fund the over expenditure.

#### Capital Project 1551 – Broadway Bridge Deck Resurfacing

Capital Project 1551 has a net under expenditure of \$118,233.33 considering allocations to this project in 2005 and 2007. The positive variance is a result of costs being less than estimated, as well as the deferral of the expansion joint replacement to 2016, when it will be done in conjunction with deck rehabilitation. The Administration is recommending that \$118,233.33 be returned to the Bridge Repair Reserve.

#### Capital Project 1553 – Sid Buckwold Bridge Deck Repair

Capital Project 1553 has a net under expenditure of \$235,152.45, considering allocations to this project in 2005 and 2008. The positive variance is a result of costs being less than estimated. The Administration is recommending that \$235,152.45 be returned to the Bridge Repair Reserve.

#### Capital Project 1555 – Warman/Circle Drive Repair

Capital Project 1555 has a net under expenditure of \$334,999.73, considering allocations to this project in 2005. The positive variance is a result of repair quantities and prices being less than estimated. The Administration is recommending that \$334,999.73 be returned to the RCE.

#### Capital Project 1615 – Water Distribution System

Capital Project 1615 has a net over expenditure of \$110,097.57, considering allocations to this project in 2006, 2007 and 2008. The over expenditure is due to the scope of work being greater than expected. The Administration is recommending that funding from the Infrastructure Water and Sanitary Sewer Reserve in the amount of \$110,097.57 be allocated to fund the over expenditures.

#### Capital Project 1617 – Primary Water Mains

Capital Project 1617 has a net over expenditure of \$117,549.49, considering allocations to this project in 2002, 2005, 2006, 2007 and 2008. The over expenditure is due to some costs being higher than estimated, and unfavourable tenders. The Administration is recommending that funding from the Water and Sanitary Sewer Reserve in the amount of \$117,549.49 be allocated to fund the over expenditures.

#### Capital Project 1619 – Storm Sewer Trunk

Capital Project 1619 has a net under expenditure of \$664,543.68, considering allocations to this project in 2003, 2004, 2005, 2006, 2008 and 2009. This project is being reviewed and funding will be reallocated to reflect required rehabilitative work on the storm sewer trunk system. The Administration is recommending that this funding be returned to the Storm Water Reserve in the amount of \$664,543.68.

#### Capital Project 1620 – Storm Sewer Collection

Capital Project 1620 has a net under expenditure of \$574,941.91, considering allocations to this project in 2003, 2004, 2005, 2006, 2007, 2008 and 2009. The positive variance is a result of costs being less than estimated. The Administration is recommending that \$574,941.91 be returned to the Storm Water Reserve.

#### Capital Project 1621 – Storm Sewer Pond Preservation

Capital Project 1621 has a net under expenditure of \$199,950.15, considering allocations to this project in 2004, 2007 and 2008. The under expenditure is due to a reduced scope in work and costs being lower than estimated. The Administration is recommending that \$199,950.15 be returned to the Storm Water Reserve.

### Capital Project 1890 – Circle Drive Restoration and Express Road Preservation

Capital Project 1890 has a net under expenditure of \$160,505.73, considering allocations to this project in 2009. The under expenditure is due to favourable tenders and field conditions, reducing the scope of work. The Administration is recommending that \$160,505.73 be returned to the Infrastructure Surface Reserve.

### Capital Project 2008 – Circle Drive/11<sup>th</sup> Street Intersection Improvements

Capital Project 2008 has a net over expenditure of \$209,146.93, considering allocations to this project in 2004. The over expenditure is due to the work being completed over a period of two years rather than the estimated one year time frame; an increase in traffic signal costs due to integration with the Canadian National Railway's warning device circuitry; and the costs of upgrading the warning devices and crossing surface for both the Canadian National and the Canadian Pacific Railways. The Administration is recommending that \$209,146.93 be funded from TIER.

### POLICY IMPLICATIONS

The recommendations within this report are in accordance with Policy C03-001 – The Budget Process.

### FINANCIAL IMPACT

If the transfer of funding as described above is approved, the net effect will result in two of the reserves showing a projected deficit balance at December 31, 2012:

- Infrastructure Reserve - Parks in the amount of \$1,348,742; and
- Infrastructure Water and Sanitary Sewer Reserve in the amount of \$326,388.

The Administration is recommending that these reserves be approved to be in a projected deficit position at December 31, 2012, with the understanding that this will be taken into consideration when determining the 2013 budget allocations.

### ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

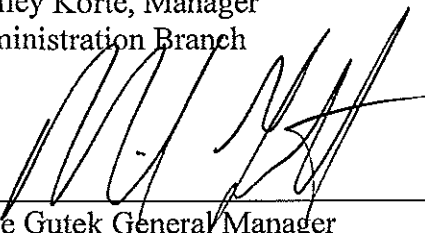
**ATTACHMENT**

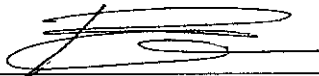
## 1. Summary of Capital Project Closures.

Written by: Dean Summach, CMA  
Infrastructure Services Accounting Co-ordinator

Jennifer Laberge, CGA  
Infrastructure Services Accountant

Approved by: Shelley Korte, Manager  
Administration Branch

Approved by:   
Mike Gutek General Manager  
Infrastructure Services Department  
Dated: JAN 30, 2012

Approved by:   
*for* Murray Totland  
City Manager  
Dated: JAN 30, 2012

## Summary of Capital Project Closures

Acct #	Summarized Totals for Affected Reserves	Fav (Unfav)
2547	RES FOR CAPITAL EXPENDITURES (RCE)	(32,884)
2583	INFRASTRUCTURE SURFACE RESERVE	(893,021)
2692	BRIDGE REPAIR RESERVE	1,176,981
2515	ELECT DISTR EXTENSION RES	(1,776)
2532	OPERATING FUND CONTRIBUTION	(1,057)
2535	GRNDS MTCE EQUIP REPLACE RESERVE	2,842
2552	CIVIC BLDGS COMP MTCE RESERVE	1,227,783
2567	V&E REPLACEMENT RESERVE	(50,257)
2576	NEIGHBOURHOOD PARKS LEVY	(205,096)
2584	INFRA WATER & SAN SEWER RESERVE	(288,417)
2649	TRANSP INFRA EXPANS RES	(387,899)
2655	INFRASTRUCTURE RESERVE - PARKS	(276,419)
2665	TRAF NOISE SOUND ATTEN RESERVE	(94,547)
2667	INFRA STORM WATER RESERVE	1,502,423
2683	TRAFFIC SAFETY RESERVE	(99,628)
2726	IS CAPITAL RESERVE	(494)
2568	WATER CAPITAL PROJECTS RESERVE	(47,287)
	<b>Totals</b>	<b>1,531,249</b>



## BACKGROUND

In November of 2011, the Saskatoon City Council reviewed a research study it had commissioned to establish a baseline study of street activity in downtown Saskatoon. Although the initial study was to concentrate on panhandling, it evolved into a focus on broader issues including gang activity, public drunkenness, loitering, groups of young people (that to some appear intimidating), drug trafficking, and street fights.

Key themes that emerged from this report are:

- A. Both businesses and residents identified that the primary reasons for feeling unsafe in certain areas are related to issues such as sketchy/strange people, being afraid of being mugged/assaulted or criminal activities in general, perceived gang activity and/or groups of people loitering, and public drunkenness.
- B. Businesses and residents alike recognize that the issue of negative street activity is a complex one; there is no easy solution; and will require a long term solution. Many viewed the problem as having many issues including addictions, mental health, youth-at-risk, and poverty.
- C. The majority of survey and intercept respondents stated support programs needed to be developed to deal with the underlying cause of the issue and not fines and jail time.

Examples of solutions brought forward to address negative street activity were:

1. Drop in centres for youth (which are open all hours);
2. Facilities referred to as "wet beds" (an intoxicated persons detention area);
3. Education opportunities to complete grade 12;
4. Paid training opportunities; and
5. Affordable housing.

In response to this report, City Council approved a funding strategy to hire five civilian uniformed Community Support Officers for an initial term of two years to work within the three downtown business districts. The Street Activity Steering Committee is currently developing the operational parameters for these community support workers.

City Council further requested the creation of a working group, now known as the Safe Streets Commission, focused on the themes of:

1. increasing the perception of safety on Saskatoon streets;
2. ensuring that people are not on the street because they have nowhere else to go; and
3. developing strategies to foster investment from the business community and the community-at large in support of projects to achieve these results.

## Safe Streets Commission

This proposal is the intended mandate, membership, organizational structure, operating basis and funding strategy for the Safe Streets Commission.

### INTEGRATED APPROACH

Members of the Street Activity Steering Committee have been proceeding with developing the operational parameters for the planned uniform community support workers. As part of this work, a meeting was called with all front-line social service support workers and agencies to: share information about services provided; share knowledge of the clients they serve; and set roles and responsibilities to be complimentary and supportive of each other.

Also, the task group members working on this proposal have shared their thoughts with Executive Members from the Saskatoon Regional Intersectoral Committee (SRIC). The intention was to ensure integration of policy work, resource allocation priorities, and funding requests within the Saskatoon Region.

### EMERGING PRIORITIES

One of the mandates of the community support workers is to approach people on the street that appear to be at risk and seek to assist them through referrals or calls for assistance if required. This has raised an immediate question for the Safe Streets Commission to consider; that being, once contact has been made with people at risk on the streets and some form of help is requested, where do the support workers refer them to?

Discussions with the SRIC representatives confirmed that such a "Referral Centre" would also serve to advance the degree of collaboration between several front line social service providers and provide a firm stepping stone to better manage the resources applied to serving residents of our community living in poverty and afflicted with addictions and other physical and mental challenges. The Police Chief also expressed support for such a facility as it would be of great assistance to his officers in having an appropriate and properly staffed location to bring individuals under the influence of drugs or alcohol that must be removed from the streets.

Another project concept arising from the street activity report was the development of a proactive program to provide assistance to the significant number of youth who were noted hanging out on the streets. Although these youth are not involved in any criminal activity, they do gather and hang around certain areas or businesses on the streets and pose an intimidation factor for shoppers and store owners/staff. There is anecdotal evidence to suggest that many of these youth are homeless, not in school, and not in work. The concern is that left unsupported, these youth will eventually get into mischief or be recruited to gangs. This appears to be a waste

## Safe Streets Commission

of a potential workforce in our community and a potential future demand on our existing limited resources to react to the potential inappropriate/illegal behaviour by these youth.

### SAFE STREETS COMMISSION

This section outlines some initial thoughts on the nature and composition of the proposed Safe Streets Commission.

The function of this board will be to be the public face of this community initiative and to rally support and resources around one or two high-profile projects that are focused on, and will have the highest impact on, the concerns raised in the street activity report.

The board would function as a City-appointed corporation with all members being appointed by City Council.

The intention is that the Chair of the Board is to be a corporate CEO well-regarded in the community. Members of the Board would be selected to create a strong network of knowledge, expertise and connections capable of facilitating the creation of a steering committee that can move very quickly towards an action plan fully integrated with other social services within the region.

The board would screen, select and thereafter maintain a close association with approved projects. It is suggested that this be accomplished by having the board assign one or more board members to each project's steering committee and to require ongoing reports on results achieved and the impact of these results on street safety.

Steering committee members will be appointed by the commission for each project and will be responsible to create an effective and sustainable action plan to achieve defined results. It is also intended that any staffing resources required to undertake these action plans over the long term would NOT BE government FTE's.

One of the goals of the Safe Streets Commission is to leverage and encourage community investment into the above social projects. It would be most useful to have a commission member lead a project team on developing a range of proposed tax incentives to attract such investment. Ideas like tax credits for investments in these designated projects or tax exemptions on rental revenues (accommodation and business space) derived from participation in one of these projects are some initial thoughts brought forward to spark discussion along these lines.

The Safe Street Commission will require the Mayor's participation on the Commission. The role of the Mayor is to work with the Business Chair to link the actions and funding requests from the Commission to the various affected orders of government.

## Safe Streets Commission

In addition to the above three positions, the following positions and the associated rationale for each are being considered:

<b>Position</b>	<b>Rationale</b>
Representative from BID areas	Source of funding for support workers;
Street Activity Steering Committee	Intelligence source and feedback from community support workers and committee members
Representative from Saskatoon Regional Intersectoral Committee	Ensure integration of services, resource allocations, policy work
Positions to serve as steering committee liaison (probably one per steering committee)	Ensure alignment of steering committee business plans with board priorities; assist, via connections, to develop action plan; and reporting on progress of plan implementation

Depending on the individuals selected, one person could fulfill the responsibilities of more than one of the above proposed positions and thus keep the number of board members as small as possible at the beginning.

Based on the action plans adopted by the Safe Streets Commission, steering committee chairs may request contacts with individuals with the following experience, expertise or connections in these areas:

- I. Housing – someone from landlords association or major landlord in city
- II. Social services – someone with a good knowledge of the various social services provided, how they interact, how funding is allocated to them and the politics of shifting resources between them or from reaction to prevention
- III. Business – someone who has good contacts with a broad range of small businesses and could ferret out and connect our youth on the streets project with a continuous flow of straight-forward, short-term and paying jobs.
- IV. Real Estate – someone who can explore a broad spectrum of business space in various parts of the city to serve our project needs
- V. Life skills – someone who is aware of the dysfunction many of our youth on the streets will have and has experience at providing them with this training and hands-on experience (e.g. Egadz, Gabriel Dumont Institute).
- VI. Fundraising experience
- VII. Community leadership
- VIII. Intelligence and evidence gathering and analysis expertise.

Attached are some preliminary thoughts and outlines on potential projects focused on the above issues.

## REFERRAL CENTRE

Cities that have moved to address similar issues to those that we are experiencing here in Saskatoon on our streets have implemented a version of this. Below we list a few:

1. Winnipeg – Main Street Project
2. Calgary – Alpha House
3. Prince Albert – The HUB and the COR
4. Scotland – Community Mobilization Project

The spectrum of services provided and the hours of operation will depend upon the resources available to the project. However, the Prince Albert model makes an important point on budgeting. They strongly advocate that budgeting for such a project requires dedicated resources with a cross section of expertise dedicated full time. They are of the view that simply bringing existing programs funded from within other organizations together under one roof will not be effective in the long run. In their view, experience has shown that eventually those programs provided by partner agencies will have to compete for funds with other programs offered by this agency based upon the priorities of that agency making those decisions as a silo. **They advocate shifting the focus from offering programs with a budget set by a partner agency to pursuing actual community work requiring a goal specific budget.** This is an important principle to keep in mind in the pursuit of this project.

A common vision/mission of these referral centres is to provide a safe, respectful and accessible place for individuals at risk in our community and to provide them with the opportunity to make real choices. The following is a list of services offered through these centres:

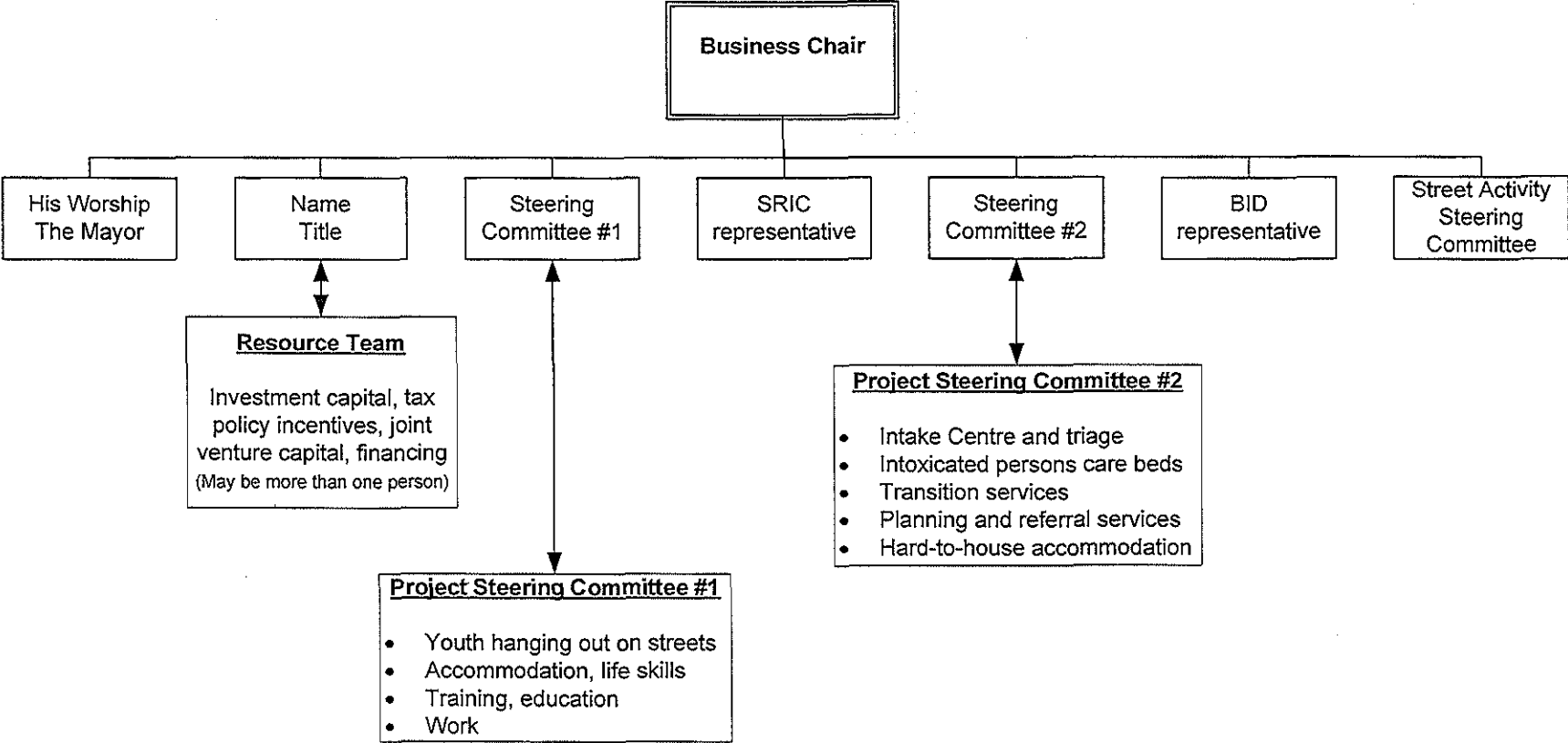
- A. 24 hours crisis centre
- B. Emergency shelter
- C. Detoxification unit
- D. Transition services (counseling, support, advocacy to clients, follow-up services for clients to return to their communities or families)
- E. Mainstay Residence (short-term accommodation, meals and a stable environment)
- F. Intoxicated Persons Detention Area
- G. Planning and referral services for substance abuse, housing, employment, health, money management, relationships, counseling, legal issues, and personal development.

## YOUTH ON THE STREETS

The basic notion here is to get to these kids and support them to become productive members of our community rather than sit by and wait until they become a problem that our community needs to deal with. Below are some initial thoughts in the key elements of this project as we see it:

1. Accommodation
  - a. Use market housing
  - b. Program responsible for behaviour of youth not landlord
  - c. Pay landlord market rates
  - d. Provide 24/7 supports and supervision
2. Life skills (Egadz “My Home” model)
  - a. Youth expected to care for themselves
  - b. Expectations to be self-reliant (e.g. keeping a schedule)
  - c. Training and hands-on experience provided to reinforce
  - d. A condition of accommodation
3. Employment
  - a. Provide access to short-term jobs for pay (use Urban Camp model)
  - b. Employment proceeds use to pay for accommodation and food
  - c. Employment skills training and behaviour expectations
  - d. A condition of accommodation
4. Education
  - a. Access to GDI or other education base achievement
  - b. Access to regular education or skills training
  - c. Opportunities for mentorship or apprenticeship
  - d. Rewards for maintaining education level (pay for accommodation, food, savings account for tools or other goals)
  - e. A condition of accommodation
5. Cultural/Religious support
  - a. Will have to reflect intelligence receive from community support workers.

SAFE STREETS COMMISSION  
City-appointed Corporation



**Note:**  
In the initial stages, the intent is to have the commission function with administrative support and not have a CEO position in place.

## **COMMUNICATIONS TO COUNCIL**

### **MEETING OF CITY COUNCIL – MONDAY, FEBRUARY 27, 2012**

#### **A. REQUESTS TO SPEAK TO COUNCIL**

- 1) **Eric Olauson, President, East College Park Community Association  
dated February 20**

Requesting permission to address with Council with respect to Sid Buckwold Park Lighting Enhancement Project. (File No. CK. 4205-1)

**RECOMMENDATION:** that Eric Olauson be heard and that Council consider Clause 6, Report No. 3-2012 of the Planning and Organization Committee.

- 2) **Beth Hills, dated February 21**

Requesting permission to address City Council with respect to rezoning decisions.  
(File No. CK. 4351-011-10)

**RECOMMENDATION:** that Beth Hills be heard.



**B. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL**

**1) Alexandre Akoulov, dated February 1**

Commenting on fireworks polluting water. (File No. CK. 375-1)

**RECOMMENDATION:** that the matter be referred to the Saskatoon Environmental Advisory Committee.

**2) Tiffiny Koback, President, Pets in the Park, dated February 2**

Requesting permission to allow animals in Kiwanis Memorial Park and an extension of the time where amplified sound can be heard, under the Noise Bylaw, on Sunday, July 8, 2012, from 9 a.m. to 4 p.m. for Pets in the Park event. (File No. CK. 185-9)

**RECOMMENDATION:** that the request to allow animals in Kiwanis Memorial Park and an extension of the time where amplified sound can be heard, under the Noise Bylaw, on Sunday, July 8, 2012, from 9 a.m. to 4 p.m. for Pets in the Park event be approved, subject to any administrative conditions.

**3) Craig Allan, dated February 2**

Commenting on various civic issues. (File No. CK. 6050-8)

**RECOMMENDATION:** that the information be received.

**4) Shannon Hey, dated February 6**

Commenting on University Heights College Quarter Proposal. (File No. CK. 4110-47)

**RECOMMENDATION:** that the information be received and forwarded to the Administration.

**5) Angie Garcia, dated February 6**

Providing information about Project Linus auction. (File No. CK. 205-1)

**RECOMMENDATION:** that the direction of Council issue.

**Items Which Require the Direction of City Council**  
**Monday, February 27, 2012**  
**Page 2**

**6) Debby Claude, Saskatoon Farmers' Market and Phyllis Lodoen, Ideas inc.**  
**dated February 7**

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Requesting that Sonnenschein Way be closed on Saturdays from 6 a.m. to 3 p.m., from May 5 to October 13, 2012, to operate a market. (File No. CK. 205-7)

**RECOMMENDATION:** that the request to close Sonnenschein Way on Saturdays from 6 a.m. to 3 p.m., from May 5 to October 13, 2012, to operate a market be approved subject to any administrative conditions.

**7) Joanne Sproule, Secretary, The Board of Police Commissioners, dated February 13**

Providing report of the Police Service Capital Reserve History. (File No. CK. 1711-2)

**RECOMMENDATION:** that the information be received.

**8) S. Nazarenko, Chair, Saskatoon Development Appeals Board, dated February 13**

Submitting 2011 Annual Report of the Saskatoon Development Appeals Board.  
(File No. CK. 430-30)

**RECOMMENDATION:** that the information be received.

**9) Gregg Bamford, President WakeRide Association Inc. and Kara Lackie, Project Manager, On Purpose Leadership, dated February 14**

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Requesting an extension of the time amplified sound can be heard, under the Noise Bylaw, on July 6<sup>th</sup> and 7<sup>th</sup> to 11:30 p.m. and July 8<sup>th</sup>, to 9:30 p.m., for the fourth annual WakeRide event. (File No. CK. 185-9)

**RECOMMENDATION:** that the request for an extension of the time amplified sound can be heard, under the Noise Bylaw, on July 6<sup>th</sup> and 7<sup>th</sup> to 11:30 p.m. and July 8<sup>th</sup>, to 9:30 p.m., for the fourth annual WakeRide event be approved.

**10) Lorrie Dobni, Saskatoon Road Runners Association and Kim Ali, Race Director**  
**Saskatchewan Marathon, dated February 14**

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Requesting an extension of time where amplified sound can be heard, under the Noise Bylaw, on Sunday, May 27, 2012, from 6:00 a.m. to 2:00 p.m. for the Saskatchewan Marathon. (File No. CK. 185-9)

**RECOMMENDATION:** that the request for an extension of time where amplified sound can be heard, under the Noise Bylaw, on Sunday, May 27, 2012, from 6:00 a.m. to 2:00 p.m. for the Saskatchewan Marathon, be approved.

**11) Andrew Kinakin, dated February 5**

Copying City Council on a letter sent to the Credit Union Centre Board of Directors with respect to recent dismissals. (File No. CK. 4660-2)

**RECOMMENDATION:** that the information be received.

**12) J. Fisher, dated February 5**

Copying City Council on a letter sent to the Credit Union Centre Board of Directors with respect to recent dismissals. (File No. CK. 4660-2)

**RECOMMENDATION:** that the information be received.

**13) Gerard-Joseph Kapundu Kambale, La Federation des Francophones de Saskatoon**  
**dated February 15**

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Requesting permission to hold a flag raising on Wednesday, March 7, 2012. (File No. CK. 205-1)

**RECOMMENDATION:** that the request for a flag raising be approved subject to any administrative conditions.

**Items Which Require the Direction of City Council**

**Monday, February 27, 2012**

**Page 4**

**14) Pam Gilgour, Director of Finance, TCU Place, dated February 17**

Submitting notice of Saskatoon Centennial Auditorium & Convention Centre Corporation Membership Annual General Meeting on Thursday, April 19, 2012 and Saskatoon Centennial Auditorium Foundation Membership Annual General Meeting, also on April 19, 2012.

- RECOMMENDATION:**
- 1) that the City of Saskatoon, being a member of the Saskatoon Centennial Auditorium & Convention Centre Corporation Board of Directors, appoint Donald Atchison, or in his absence, Tiffany Paulsen or Glen Penner, of the City of Saskatoon, in the Province of Saskatchewan, as its proxy to vote for it on its behalf at the Annual General Meeting of the members of the Saskatoon Centennial Auditorium & Convention Centre Corporation, to be held on the 19<sup>th</sup> day of April, 2012, or at any adjournment or adjournments thereof; and
  - 2) that the City of Saskatoon, being a member of the Saskatoon Centennial Auditorium Foundation Board of Directors, appoint Donald Atchison, or in his absence, Tiffany Paulsen or Glen Penner, of the City of Saskatoon, in the Province of Saskatchewan, as its proxy to vote for it on its behalf at the Annual General Meeting of the members of the Saskatoon Centennial Auditorium Foundation, to be held on the 19<sup>th</sup> day of April, 2012, or at any adjournment or adjournments thereof.

**15) Doreen Wilson, dated February 18**

Commenting on the location for new art gallery. (File No. CK. 4129-15)

**RECOMMENDATION:** that the information be received.

**Items Which Require the Direction of City Council**  
**Monday, February 27, 2012**  
**Page 5**

**16) Ian Folk, dated February 21**

Requesting an extension of time where amplified sound can be heard, under the Noise Bylaw, and a temporary street closure on 23<sup>rd</sup> Street between 3<sup>rd</sup> and 4<sup>th</sup> Avenues, for the HVC 32 hour Road hockey tournament, to be held on March 24<sup>th</sup> and 25<sup>th</sup>, 2012. (File No. CK. 205-1)

**RECOMMENDATION:** that the request for an extension of time where amplified sound can be heard, under the Noise Bylaw, and a temporary street closure on 23<sup>rd</sup> Street between 3<sup>rd</sup> and 4<sup>th</sup> Avenues, for the HVC 32 hour Road hockey tournament, to be held on March 24<sup>th</sup> and 25<sup>th</sup>, 2012, be approved subject to any administrative conditions.

**17) Shellie Mitchener, Secretary, Development Appeals Board, dated February 9**

Submitting copy of Notice of Hearing of the Development Appeals Board with respect to the property located at 1508 Arlington Avenue. (File No. CK. 4352-1)

**RECOMMENDATION:** that the information be received.

**C. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION**

**1) Mingjun Gao, dated February 2**

Commenting on traffic and parking issues in Willowgrove. (File No. CK. 6320-1) (Referred to Administration to respond to the writer.)

**2) Elliot Boyko, dated February 5**

Commenting on snowboarding in Saskatoon. (File No. CK. 5500-1) (Referred to Administration to respond to the writer.)

**3) Megan Pelletier, dated February 5**

Commenting on rental costs in Saskatoon. (File No. CK. 750-4) (Referred to Administration to respond to the writer.)

**4) Donna Jorgenson, dated February 14**

Commenting on rental costs in Saskatoon. (File No. CK. 750-4) (Referred to Administration to respond to the writer.)

**5) John Meredith, Nautilus – Operational Research Consulting, dated February 6**

Commenting on proposed development of Montgomery Place South of CPR Tracks and North of 11<sup>th</sup> Street. (File No. CK. 4110-1) (Referred to Administration to respond to the writer.)

**6) Khaled Shaaya, dated February 6**

Seeking employment with the City of Saskatoon. (File No. CK. 150-1) (Referred to Administration to respond to the writer.)

**7) Scott Watson, dated February 9**

Commenting on loud vehicles. (File No. CK. 375-2) (Referred to Administration to respond to the writer.)

**Items Which Have Been Referred for Appropriate Action**  
**Monday, February 27, 2012**  
**Page 2**

**8) Peter Derrick, dated February 13**

Commenting on heating pads below sidewalks. (File No. CK. 6220-1) (Referred to Administration to respond to the writer.)

**9) Virginia Potosme, dated February 13**

Commenting on pedestrians crossing 22<sup>nd</sup> Street. (File No. CK. 6150-1) (Referred to Administration to respond to the writer.)

**10) Dorothy Knowles and Catherine Perehudoff Fowler, dated February 13**

Providing Letter of Support for the Executive Director and CEO of the Mendel Art Gallery. (File No. CK. 5608-1) (Referred to Administration to respond to the writer.)

**11) Shirley Ross, dated February 14**

Commenting on misuse of parking for disabled persons. (File No. CK. 6120-4) (Referred to Administration to respond to the writer.)

**12) Vanessa Chesters, dated February 16**

Commenting on snow removal. (File No. CK. 6290-1) (Referred to Administration to respond to the writer.)

**13) Thomas Newell, dated February 16**

Commenting on sound barriers and trains in The Willows neighbourhood. (File No. CK. 375-2) (Referred to Administration to respond to the writer.)

**Items Which Have Been Referred for Appropriate Action**  
**Monday, February 27, 2012**  
**Page 3**

**14) Kitch Wilson, General Manager, Cubex Limited, dated February 16**

Commenting on recent tender award. (File No. CK. 1390-1) (Referred to Administration to respond to the writer.)

**RECOMMENDATION:** that the information be received.



**D. PROCLAMATIONS**

- 1) **John Baker, President, Mechanical Contractors Association of Saskatchewan Inc.  
dated January 27**

Requesting City Council proclaim March 11, 2012 as World Plumbing Day. (File No. CK. 205-5)

- 2) **Robert Sanson, President, Canadian Institute of Plumbing & Heating  
dated January 31**

Requesting City Council proclaim March 11, 2012 as World Plumbing Day. (File No. CK. 205-5)

- 3) **Cornelie Lefevre, Project Manager, Canadian Association of Nurses in Oncology  
dated January 27**

Requesting City Council proclaim April 3, 2012 as Canadian Oncology Nursing Day. (File No. CK. 205-5)

- 4) **Zondra M. Roy, Cultural Diversity and Race Relations Month 2012 Programmer  
dated January 24**

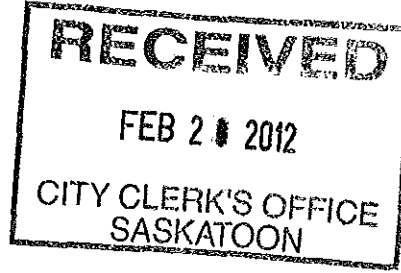
Requesting City Council proclaim March 2012 as Cultural Diversity and Race Relations Month and also requesting a flag raising. (File No. CK. 205-5)

- 5) **Jos Herman, President, Business and Professional Club of Saskatoon  
dated February 16**

Requesting City Council proclaim March 4 to 10, 2012 as International Women's Day Week. (File No. CK. 205-5)

- RECOMMENDATION:**
- 1) that City Council approve all proclamations as set out in Section D;
  - 2) that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council; and
  - 3) that the request for the flag raising be approved subject to any administrative conditions.

4205-1  
AD



Eric Olauson  
President  
East College Park Community Association  
4215 DeGeer Street  
Saskatoon SK, S7N 4N6  
306-229-7300  
eric.olauson@gmail.com

February 20, 2012

To Whom it May Concern:

Please accept this letter as a request to address City Council on February 27, 2012 in regards to the Sid Buckwold Park Lighting Enhancement Project. The request has been through the Planning and Operations Committee and has been recommended for approval by same to Council. I would like to address Council briefly to advocate for the approval, thank the generous sponsors publicly of the Project and thank Council for approving the Project.

Please contact me to confirm receipt of this letter to 229-7300.

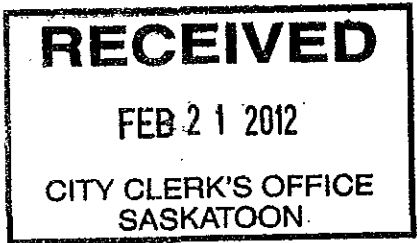
Thank you,

Eric Olauson  
President,  
East College Park Community Association

A2)

4351-011-10

From: CityCouncilWebForm  
Sent: February 21, 2012 2:17 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Beth Hills  
813 29th St. W.  
Saskatoon  
Saskatchewan  
S7L 0N2

EMAIL ADDRESS:

[bbhills@shaw.ca](mailto:bbhills@shaw.ca)

COMMENTS:

To His Worship and City Council,

In December 2011, I stood in opposition to a rezoning proposal in my Westmount neighbourhood allowing a dance school to operate. Council chose to allow the rezoning based on information presented. I respect your decision. I do, however, have questions and concerns with both the process and the aftermath of that decision.

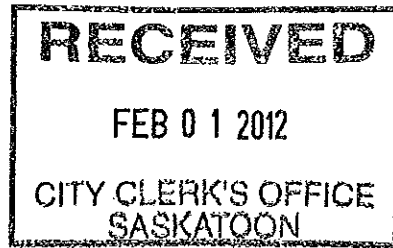
I would like to address Council on February 27, 2011 at the scheduled meeting. I believe that an understanding of our Civic Government is important not only to me, but to all citizens of Saskatoon.

Thank you.

Beth Hills

His Worship the  
Mayor & members  
of City Council

Feb 1, 2012  
(51)



Dear members of Council

I would like the attached  
letter refered to SEAC for  
consideration. I would also  
like to speak at SEAC  
meeting.

Yours truly

A handwritten signature in cursive script, appearing to read "Alexandre Aronov".

Alexandre Aronov 420 ave J South, S7M 2A6

To: Saskatoon Environmental Advisory Committee

From: Alexandre Akoulov  
420 ave J South  
ph. 373-8002

**Re: Pollution Permit for Public Fireworks over open waters.**

One of our major responsibilities as Canadians – to protect environment, avoid waste and pollution. Saskatoon enjoys peace and one of the cleanest air and water in Canada. Why hours of extreme blinding flashes and ear popping barrages with toxic dust of carcinogens should turn our city into the war zone?

Last September fireworks (FW) with toxic mix of more then 3000 shells went off over the open water in the city center in close proximity to the main water intake contaminating our drinking water citywide.

Due to well documented negative effects of FW and need to minimize its danger to water and air quality , they should be conducted in appropriate areas according to the best environmental practice. We need more balanced approach with “groups of interest” who directly or indirectly profited from this unnecessary pollution. Best practice – San Diego Fireworks Pollution Permit (May,2011) that also hold event promoters accountable for post-event monitoring of the area to minimize degradation of water and sediment quality from the fallout.

Unethical FW sadly attracts unethical sponsors like Potash Corp. that was blacklisted recently by Norway Pension Fund for “particularly serious violations of fundamental ethical norms”(Norway, Dec. 6, 2011) and was charged in 2003 fine of \$2 million for air pollution due to violation of environmental laws in Louisiana.

I strongly believe that Saskatoon will be better City without FW. But if they are so “urgent” then mandatory Pollution Permit for any FW over open waters should be in place, with best management for site event, cleanup and followup monitoring.

February 1 , 2012



A. Akoulov

Did you know...

- This September 2011, Fireworks (FW) in Saskatoon included near 3000 toxic fireworks that was fired over the water at direct cost of \$ 250 000 , plus big extra expense for servicing event and clean up.
- FW was fired in very close proximity to main water intake for the City. Why should we have our drinking water “conditioned” by toxic FW?
- One of 6 main responsibilities for every Canadian citizen is protecting our environment in our communities.
- After FW disaster on Dec. 2001 that left 200 wounded and 240 killed , Peru president immediately prohibited production, import and sales of FW.
- In Austria every New Year's eve nearly 200 kids enter ER as a result of FW from simple burns to fractured fingers, and 10 % of them sustained lifelong hearing damage.
- San Diego since May 2011, adopted law that require pollution permit for all FW shot over the water that cost \$ 1500, plus enviro monitoring cost of \$10 000 per site.
- Not cheap thrills with very toxic results – air ,water, ground, noise and light pollution that rises many hundreds of times above normal when level peaks in 24 hours after FW and slowly decrease only in 80 days after event to normal levels.
- Most updated info about toxic harm of FW on our health and environment here: [www.stop-fireworks.org](http://www.stop-fireworks.org)
- If you like to join our group to petition City to stop or limit FW beyond traditional Canada Day please contact SES(665-1915). We need your help and ideas to prevent turning Saskatoon into world's FW dump ground especially in our serene downtown parks.

## **Dead birds found in Sweden, following incidents in Arkansas, Louisiana**

Posted by Jason Tuohey

January 5, 2011 07:43 AM

Reports of mass bird deaths are no longer an American phenomenon.

Between 50 to 100 jackdaws, black-plumed relatives of crows, were found dead on a Sweden street yesterday, according to The Local, an English-language news website based in the country.

A local veterinarian theorized the birds were scared and disoriented by fireworks and landed on a road, where they were killed by cars.

The incident follows the deaths of thousands of blackbirds earlier this week in Arkansas and Louisiana. The Arkansas deaths, like those in Sweden, were blamed on fireworks, while the birds in Louisiana were suspected to have been killed by power lines.

---

Home » [Rwqcb9](#) » [Water Issues](#) » [Programs](#) » [Npdes](#) » [Fireworks](#)

## General Waste Discharge Requirements For The Public Display Of Fireworks In The San Diego Region

### Fireworks Regulation

The San Diego Water Board issued a general National Pollutant Discharge Elimination System (NPDES) permit for discharges to coastal and inland surface waters in the San Diego Region from the public display of fireworks. The rules affect firework displays over any water body within the boundaries of the San Diego Region, including all ocean waters, bays, estuaries, rivers, streams, reservoirs, and lakes.

Public drinking and recreational waters can be polluted by fireworks discharges. Some of the more common chemical pollutants used in fireworks to produce visual color or explosive effects at typical community display events include aluminum, antimony, barium, carbon, calcium, chlorine, cesium, copper, iron, potassium, lithium, magnesium, nitrates, chlorates and perchlorates, phosphorus, sodium, sulfur, strontium, titanium, and zinc. One of the main pollutants of concern, perchlorate, is known to contaminate drinking water supplies if significant amounts accumulate in waterways. Over time, the cumulative loading of pollutants from firework events can cause toxicity to bottom-dwelling aquatic organisms in the receiving water sediments.

The San Diego Water Board's adoption of the NPDES Permit enables firework event promoters to apply for coverage under the Permit so that they can lawfully discharge pollutants to surface waters from firework events in accordance with the terms of federal and state water pollution laws.

The management measures specified in the NPDES Permit are consistent with existing regulations, requiring to the extent practical, the collection, removal, and management of firework debris found during inspection of the affected receiving waters. The NPDES Permit holds firework event promoters accountable by requiring submittal of a post-event report certifying that the management measures were implemented throughout the firework event.

### Order No. R9-2011-0022 (Adopted 5/11/2011)

[Order No. R9-2011-0022, NPDES No. CAG999002](#)

[Notice Of Intent](#)

[Post Event Report](#)

### Electronic Mail Subscription

Email Subscriptions: If you wish to receive future notices and information on the issuance of the General Permit for the Public Display of Fireworks in the San Diego Region, please [subscribe](#) to our electronic email list. Subscribe to "**Public Fireworks Displays General NPDES Permit.**"

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Copyright © 2009 State of California

The Board is one of six boards, departments, and offices under the umbrella of the California Environmental Protection Agency.  
[Cal/EPA](#) | [ARB](#) | [DPR](#) | [DTSC](#) | [OEHHA](#) | [SWRCB](#)



## The environmental hazards of fireworks



BY LISA TAE-RAN SCHROEDER  
FRIDAY, JULY 4, 2008

On this July 4th as many are celebrating the nation's independence by watching traditional fireworks displays, revelers should take note that these customary shows are an environmental detriment.

Gunpowder is the usual explosive device that launches the fireworks cartridge in the air. It consists of the chemicals potassium nitrate, charcoal (carbon) and sulfur powder, that when ignited, release large amounts of black smoke into the air. The familiar sulfur (rotten egg smell) and burnt smell that one associates with fireworks are concentrated amounts of pollution created directly from the ignited gunpowder.

Some solutions to the gunpowder-launching problem have actually come from Disney (which has a fireworks display every night over their fairytale theme parks). Disney has developed an air-launch technology that they have openly shown to the pyrotechnics industry.

The fireworks themselves are encased in plastic tubing, which litter the ground or bodies of water they fall into. The plastic can cause problems when their chemical makeup leaches out into the water or ground. Some now are encased in cardboard or paper maché which disintegrate in water.

The fireworks are made with many different chemicals and heavy metals that cause air pollution and can be hazardous to water sources. *E Magazine* writes that:

Depending on the effect sought, fireworks produce smoke and dust that contain various heavy metals, sulfur-coal compounds and other noxious chemicals. Barium, for instance, is used to produce brilliant green colors in fireworks displays, despite being poisonous and radioactive. Copper compounds are used to produce blue colors, even though they contain dioxin, which has been linked to cancer. Cadmium, lithium, antimony, rubidium, strontium, lead and potassium nitrate are also commonly used to produce different effects, even though they can cause a host of respiratory and other health problems.

Perchlorate, one of the chemicals used in fireworks, is of even greater health and environmental concern. Studies about its effects have been made by scientists from the Environmental Protection Agency (EPA). Dr Richard Wilkin of the EPA and fellow scientists studied an Oklahoma lake before and after fireworks displays from 2004-06.

Within 14 hours after the fireworks, perchlorate levels rose 24 to 1,028 times above background levels. Levels peaked about 24 hours after the display, and then decreased to the pre-fireworks background within 20- to 80 days.

EPA studies have shown the chemical to affect the thyroid's intake of iodide.

In lieu of fireworks viewing to celebrate the holiday, environmental magazine *Plenty* suggests banging on pots and/or singing instead.

Happy July 4th.

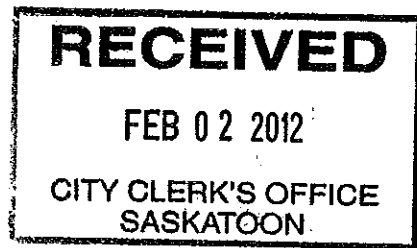
*keeping the earth ever green*

Last Updated ( Tuesday, July 8, 2008 )

CLOSE WINDOW

185-9 (B2)

From: CityCouncilWebForm  
Sent: February 02, 2012 12:54 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Tiffany Koback  
5028 Clarence Avenue South  
Grasswood  
Saskatchewan  
S7T 1A7

EMAIL ADDRESS:

[director@saskatoonspca.com](mailto:director@saskatoonspca.com)

COMMENTS:

February 2, 2012

To:  
His Worship the Mayor and Members of City Council

PETS IN THE PARK is a united initiative of the Saskatoon SPCA, SCAT Street Cat Rescue, and New Hope Dog Rescue, all working together for the betterment of animals and responsible pet ownership.

On behalf of Pets in the Park, we request His Worship Mayor Don Atchison and members of City Council to grant permission for us to proceed with our event in the Kiwanis Memorial Park to be held on Sunday, July 8, 2012, and to grant us an extension to the Noise Bylaw Hours, so that we may have local musical entertainment on the community stage located in Kiwanis Memorial Park from 9 am to 4 pm for our sixth annual Pets in the Park event.

Thousands of animal lovers join the festivities and are encouraged to bring their leashed pet to Kiwanis Memorial Park for the only day of the year that the pets are allowed in that park. Numerous activities and on-stage musical and animal entertainment are planned, along with food and refreshments for event attendees and their pets.

We plan on having dog demonstrations which may include members of the Saskatoon Police Service K9 Unit, flyball, obedience, and therapy dogs. All dogs at the Pets in the Park event are required to be on leash unless involved in demonstrations within designated fenced areas. For the purpose of demonstrations, a temporary fence will be erected to control the actions of dogs. All dogs will enter and exit the area on leash. Fencing has been used for other off leash dog events elsewhere in Saskatoon including the 2005 National Agility Championships in the Gordie Howe Bowl and a national Golden Retriever event in Umea Park.

Signage will be posted noting that only demonstration dogs may be off-leash within designated, fenced areas and that the demonstration area is for demonstration dogs only.

In addition, feces clean-up bags are provided, free of charge, throughout the park and owners are encouraged to pick up after their dog. Throughout the event and at the end of the event, Pets in the Park volunteers thoroughly inspect Kiwanis Memorial Park to ensure that no feces, or garbage of any kind, are left in the park.

We have submitted our application for Park Special Events to the City of Saskatoon, Lawson Civic Centre, c/o City Hall to secure the date specified above.

I look forward to a favorable response.

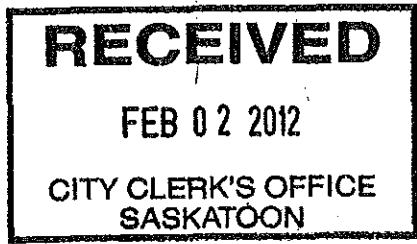
Sincerely,

Tiffany Koback  
President,  
Pets in the Park  
[director@saskatoonspca.com](mailto:director@saskatoonspca.com)

B3)

6050-8

From: CityCouncilWebForm  
Sent: February 02, 2012 8:33 AM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:  
Craig Allan  
546 Fisher Crescent  
Saskatoon  
Saskatchewan  
S7L 5E5

EMAIL ADDRESS:  
[craig.allan@sasktel.net](mailto:craig.allan@sasktel.net)

COMMENTS:

After reading Darren Hill's comments in The Star this morning I really wonder where city council is heading. The art gallery that they approved will serve how many citizens? That cost is ridiculous. The traffic bridge which will serve thousands is a way cheaper and will solve lots of traffic congestions. Everyone I have talked to are not happy with the art gallery and think it is a waist of money because it will be used by a small percentage of our citizens. Are our councillor's listening to their constituents. I think most people favour a new traffic bridge way more than they would a new art gallery. Maybe the city's web page should have a survey on this issue to see what are citizens prefer. I hope soon city council get's their heads out of the sand and approves projects that help our citizens especially when it comes to traffic then trying to please just a few in the arts sector. Carry on regardless.

4110-47  
B4)

From: CityCouncilWebForm  
Sent: February 06, 2012 9:06 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Shannon Hey  
220 Bottomley Avenue South  
Saskatoon  
Saskatchewan  
S7N 1K7

EMAIL ADDRESS:

[j-shey@shaw.ca](mailto:j-shey@shaw.ca)

COMMENTS:

I wanted to speak to the University College Quarter Proposal which I found out, too late, was being presented to council tonight. Consequently, I missed the opportunity to speak to it at council. I am a resident in the neighborhood and I have an issue with losing all of the fields that border College Drive and Cumberland Avenue. The University infers that they are constructing "NEW" fields to replace the the existing fields but the "replacement fields" already exist so we are losing fields and green space. These fields are used by the Husky soccer teams for practice fields. Do you not think it is wise to have fields easily accessible to the University Physical Activity Center to encourage intermural team sports and participation by students at the University? The existing fields are used on a daily basis by pick up football and soccer teams, ultimate frisbee teams and children running and playing. Football Saskatchewan hosts a yearly flag football extravaganza on these fields and it is a joy to watch. Varsity View already has the least amount usable green space in Saskatoon, taking away a majority of it is not forward thinking. If the University wants this expansion perhaps it should all happen in their fields on Preston Avenue and College Drive. Why add so much more traffic to and already overextended artery and crossing in this city? I am all in favour of progress, but the University has a huge amount of land that could sustain their project in a more thoughtful way. I agree that our University requires much improvement of facility and services, but I would caution you in a wholesale approval of this project without listening to the residents of this area and considering the impact on our lack green space and what it means to the health and welfare of our citizens. Go to any other University in Canada and green space for the students is a priority. Field are built over underground parking to make a better use of space. There are other options and I think they should be considered.

205  
B5

RECEIVED

FEB 06 2012

CITY CLERK'S OFFICE  
SASKATOON

From: projectlinusrd@gmail.com  
Sent: February'06, 2012 12:33 AM  
To: Web E-mail - City Clerks  
Subject: Project Linus Red Deer  
Importance: High

## City of Saskatoon Website 'Contact Us' Message

To: City Clerk's Office  
From: Angie Garcia "[projectlinusrd@gmail.com](mailto:projectlinusrd@gmail.com)"  
Subject: Project Linus Red Deer

Message: Hello, my name is Angie Garcia, Chapter Coordinator for Project Linus Red Deer. What we do at Project Linus is make, collect and distribute handmade blankets to children in crisis. Those that are staying in the Ronald McDonald House, The Youth Shelters, the Emergency shelters for families of violence to name a few. We take it for granted how important a blanket can be when we go to sleep at night wrapped in our own warm blankets. But there are children and teens out there that do not have so much as a blanket to keep them warm. It's hard to imagine. But we at Project Linus want to make sure that children will always have the security and warmth of a warm handmade blanket made with love to show them we care. The reason I'm writing you is Project Linus is holding a live auction fundraiser at the Sheraton Hotel, March 21st and we would really like the City of Saskatoon to be a part of it. We are putting together a "Weekend in Saskatoon" Package We are asking for a donation of a ticket package to your cities attractions to auction off at our fundraiser. It would mean the world to us if you would participate in our auction. I look forward to your reply.

Sincerely  
Angie Garcia  
Chapter Coordinator  
Project Linus Red Deer  
[projectlinusrd@gmail.com](mailto:projectlinusrd@gmail.com)  
<http://projectlinus.yolasite.com>

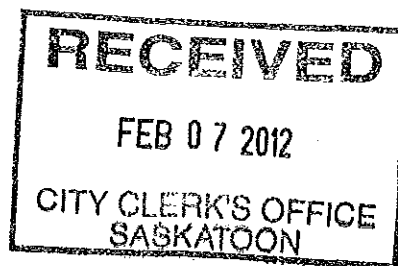
206-49 Bennett St  
Red Deer, Alberta  
Canada T4R1V4



414 AVE B SOUTH  
SASKATOON SK S7M 1M8 CANADA  
PHONE: (306) 384-6262  
FAX: (306) 384-4850  
STOON.FARMERS.MKT@SASKTEL.NET  
WWW.SASKATOONFARMERSMARKET.COM

205-7  
B6)

  
**ideas inc**  
Phone: (306)653-2002  
Fax: (306)653-2013  
[phyllis@saskatoonideas.com](mailto:phyllis@saskatoonideas.com)  
[www.saskatoonideas.com](http://www.saskatoonideas.com)



February 7, 2012

Dear Mayor Atchison and Members of City Council

Re: Closure of Sonnenschein Way

On behalf of the Saskatoon Farmers' Market and Ideas Inc., we are requesting permission to close Sonnenschein Way on Saturdays only from 6 a.m. – 3 p.m. starting May 5 to October 13, 2012 to operate a Market.

If you have any questions or concerns please contact our office. We look forward to your decision.

Regards

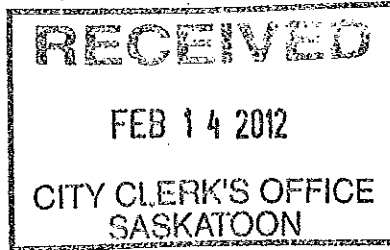
Debby Claude  
SFM Manager of Operations

Phyllis Lodoen  
Executive Director, Ideas inc

1711-2  
(BT)

# THE BOARD OF POLICE COMMISSIONERS

SASKATOON, SASKATCHEWAN



February 13, 2012

His Worship the Mayor  
and Members of City Council

Your Worship and Members of City Council:

**Re: Police Service Capital Reserve History**

The following report of the Chief of Police dated January 12, 2012, regarding the development of capital reserves over the period 1990 to 2012, is forwarded to City Council for its information.

**ISSUE:**

The ability to adequately fund Police capital projects is for the most part a function of comprehensive planning that forecasts future needs and the ability to match these needs with a corresponding appropriate funding source. In the recent past the Police Service with the support of the Board and City Council has taken steps to improve both the planning efforts and capital reserve funding levels. The following report has been prepared to revisit the progress that has been made in the development of capital reserves over the period from 1990 to 2012.

**RECOMMENDATION:**

That the information be received.

**DISCUSSION:**

In 1990 the Police Service had one capital reserve which funded only two types of capital needs, vehicles and radios. All other capital requirements were funded through the City's Reserve for Capital Expenditures (RCE) or through a capital loan. Today the Police Service has four major capital reserves that fund radio equipment, facility renovations and furniture as well as equipment and technology needs.

**1990** – Total Reserve Funding = \$600,000 dedicated to vehicles and radios

**2012** – Total Reserve Funding = \$1,599,100 distributed as follows:

- Radio Reserve \$ 348,100
  - Renovations Reserve 130,000
    - \$100,000 – Renovations
    - \$30,000 - Furniture Replacement
  - Equipment & Technology Reserve 1,015,500
  - General Capital Reserve (Additional Vehicles) 100,000
  - Corporate Digital Data Reserve 5,500
- \$1,599,100**



## **Reserve Change History Highlights**

### **Radio Reserve**

In 1990 the Police Service had one capital reserve dedicated to vehicles and radios with annual funding of \$600,000. At this time the Police Service managed its own vehicle fleet and did not use V&E. In 1997 Fleet operations were transferred to V&E and Vehicle Reserve funding of \$400,000 was also transferred to V&E.

The current annual provision to the Radio Reserve is \$348,100.

### **Facility Renovations Reserve**

The Facility Renovation and Repair Reserve was established in 1992 with annual funding of \$150,000 and was increased to \$250,000 in 1998. From 2001 to 2005 the \$250,000 annual provision was used to pay off a \$1,000,000 main floor renovation project. In 2008 \$150,000 of the annual funding was reallocated to pay for offsite leased space.

The current annual provision to the Renovations Reserve is \$130,000 of which \$30,000 is dedicated to furniture replacement.

### **Equipment & Technology Reserve**

The Equipment & Technology Reserve was established in 1993 with annual funding of \$150,000. Increased funding of \$75,000 was approved in 1998 and in 2003 an additional \$275,000 was approved bringing the annual provision to \$500,000.

The Board's five year phase-in plan to improve reserve funding levels into this reserve was completed during the period of 2005 to 2009. In total the annual provision grew by \$500,000 phased in with increments of \$100,000 per year over the five year period. \$50,000 of the increased funding came from a reallocation of funding within the Police Service budget. The 2012 budget includes another \$25,000 increase which is again a reallocation of funding within the Police Service budget.

The current annual provision to the Equipment & Technology Reserve now stands at \$1,015,500.

### **General Capital Reserve**

In 2010 Council approved City Administration's proposal for the establishment of new Corporate-wide departmental capital reserves. This new initiative included a partial transfer of funds from the Reserve for Capital Project (RCE) to City departments. The purpose of the new reserve is to provide annual funding to departments for projects that would typically end up on a long list of discretionary RCE projects. Police projects anticipated to be funded from this reserve include vehicle fleet additions.

The Police Service allocation to the General Capital Reserve has been set at \$100,000.

February 13, 2012  
Page 3

**Corporate Digital Data Reserve**

In 2008 a new Corporate reserve was established to fund aerial digital photography. The Police Service annual contribution to this reserve is \$5,500.”

Yours truly,

A handwritten signature in black ink, appearing to read 'Joanne Sproule', with a long horizontal flourish extending to the right.

**Joanne Sproule**  
Secretary to the Board

JS:jf

cc: Chair, Board of Police Commissioners  
Chief of Police



*City of*  
**Saskatoon**

Saskatoon Development  
Appeals Board

FEB 14 2012	
CITY CLERK'S OFFICE	
SASKATOON	
c/o City Clerk's Office	SASKATOON 5.8.003
222 - 3rd Avenue North	fx 306•975•7892
Saskatoon, SK S7K 0J5	

430-30  
(B8)

February 13, 2012

His Worship the Mayor  
and Members of City Council

Ladies and Gentlemen:

Re: **2011 Annual Report**  
**Saskatoon Development Appeals Board**

The Development Appeals Board is appointed by resolution of council and receives its authority from *The Planning and Development Act, 2007*. The Board operates as a quasi-judicial body which acts independently of City Council and its administration. In 2011, the membership on the Development Appeals Board included Ms. Susan Nazarenko (Chair), Mr. Jason Hobbs, Ms. Christine McGunigal-Ruys, Mr. Joe Jeerakathil, and Mr. Raymond Lepage.

The Board adjudicates appeals under the provisions of Sections 67, 86, 219, 228, and 242 of *The Planning and Development Act*. These sections of the *Act* provide a process for dealing with appeals related to minor variances, demolition control districts, architectural control districts, misapplication of the Zoning Bylaw in issuing a development permit, refusal to issue a development permit because it would contravene the Zoning Bylaw, refusal of subdivision applications, and any of the conditions of a zoning order issued for a property.

The Development Appeals Board meets approximately every two weeks and the scope of the appeals ranges from simple and straight-forward to more complicated and complex. In addition to the representations from appellants and the general public at the hearing, the City makes a valuable contribution through its professional staff in providing its recommendations regarding the resolution of appeals. Any party to an appeal may appeal a decision of the Development Appeals Board to the Planning Appeals Committee of the Saskatchewan Municipal Board.

Attached is a summary of appeals heard by the Development Appeals Board in 2011. In 2011, 22 appeals were launched and the following is a breakdown of the outcome:

Order to Remedy Contravention (Total 4)

Granted:	0
Denied:	1
Denied with Time Extension:	2
Withdrawn:	1

Subdivision Service Agreement Fee Appeal (Total 1)

Granted:	1
Denied:	0

Refusal to Issue Sign Permit (Total 1)

Granted:	1
Denied:	0

Refusal to Issue Development Permit (Total 16)

Granted:	12 (3 granted with conditions)
Denied:	4
Withdrawn:	0

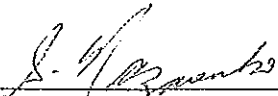
Of the 22 appeals filed with the Board, two (DAB-4352-11-4, and DAB-4352-11-9) have been appealed further to the Saskatchewan Municipal Board, Planning Appeals Committee by the applicants or other interested parties. As of this date, the appeals have been heard by the Provincial Board, but we have not received written results of either appeal.

The scope of appeals in 2011 focused on development permit refusals, with no real trend in issues emerging. The number of appeals coming before the Board in 2011 has decreased from the previous two years, where 44 appeals were received in 2010, and 27 appeals were received in 2009.

Finally, the Board would like to express its appreciation to the Planning and Development Branch, Community Services Department for the thoroughness and comprehensive manner in which appeals are presented to the Board; and to the staff of the City Clerk's Office for the administrative support. Throughout the year, the Board has attempted to work within the confines of the rules and statutes by which it is governed, and at the same time hear appellants with objectivity and provide the parties to the appeal with a written record which includes the facts of the appeal and a decision, with clear and specific reasons for the decision.

The Board wishes to thank the Mayor and members of City Council for the privilege of serving on the Board and the opportunity to provide a service to the community.

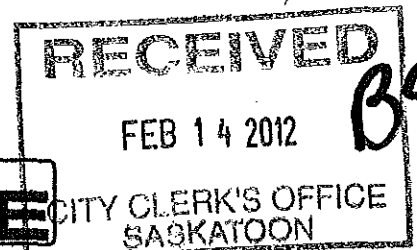
Yours truly,

  
\_\_\_\_\_  
S. Nazarenko  
Board Chair



presented by

DAKOTA DUNES  
COMMUNITY DEVELOPMENT  
CORPORATION



February 14<sup>th</sup>, 2012

Dear Members of City Council:

Re: WakeRide

*Request for Extension of Time under the Noise Bylaw*

Friday, July 6 <sup>th</sup>	Extension to 11:30 PM
Saturday, July 7 <sup>th</sup>	Extension to 11:30 PM
Sunday July 8 <sup>th</sup>	Extension to 9:30 PM

WakeRide is a three day event organized by a team of dedicated Saskatoon professionals for the purpose of making a difference for youth in Saskatoon. The event is incorporated as a not-for-profit entity and has raised over \$90,000 in the past three years. With a strong history of success, the event is planning the fourth annual event for July 6-8<sup>th</sup> in beautiful Victoria Park and River Landing II in Saskatoon, on the banks of the South Saskatchewan River.

We respectfully request an extension of time under the Noise Bylaw for the times noted above. We intend to address the direction of the speakers and the sound volume to ensure the least possible disruption for residents in the area.

Thank you for your consideration of this request.

Sincerely,

**Gregg Bamford**  
President  
WakeRide Association Inc

**Kara Lackie**  
Project Manager  
On Purpose Leadership



4-660-2  
B11

Dear Mayor Atchison, Councillor Dubois, Councillor Heidt, Board Chair Rich Gabruch, Vice Chair Crystal Nett, Credit Union Centre Board Members Trent Sereda, Deb Young, Ian Sutherland, Derek Bachman, Ron New:

cc. City of Saskatoon Council

RE: dismissal of Brian Swidrovich and Will Antonishyn

Date: Feb. 5, 2012

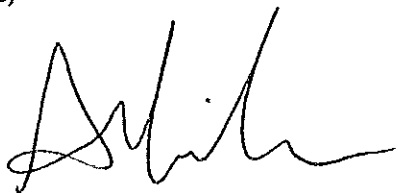
The recent termination of two long serving City of Saskatoon employees has been distressing news. It is of great concern that such long standing employees with distinguished careers in their respective positions, would be dismissed outright for something, which according to their now public Statement of Claim, they not only had prior approved precedents – but also had full approval from their Executive Director for this trip in question.

Therefore, it does not seem that the severity of the sanctions for these two individuals is balanced with the nature of the allegations against them. Did the Board approve this decision after allowing these two individuals to properly present and defend their own case? And if so, was the entire Board privy to their defence in order to analyze all aspects and sides of the issue?

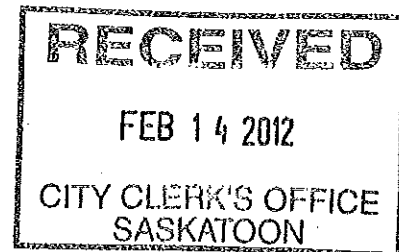
Based on the widely known integrity and service record of these two gentlemen, I, along with other citizens of this City, wish to make it known that we have grave concerns about the severe sanctions and repercussions suffered by Brian Swidrovich and Will Antonishyn as a result of the decision to terminate them from their highly regarded positions. As employees of a City of Saskatoon building which has held such prominence in this city, there is no question that the Mayor and the City Councillors who sit on this Board are held to a higher duty in such a matter, so as to ensure that a completely fair and equitable process was undertaken in this regard. This is especially prudent being that the new Executive Director who dismissed them would have had no prior knowledge of past practices or the positive contributions made by Mr. Swidrovich and Mr. Antonishyn. Leaving such a decision in the sole hands of a brand new manager may have resulted in a lack of regard for the existing good record of these two men. Therefore, there is a notable expectation relevant to the Board's responsibility (and our civic leaders in particular) to have ensured a completely fair and ethical process of due diligence as noted above.

As such, I for one will be following the findings of the now public Statement of Claim with great interest, to be satisfied only in knowing that the leaders in our City acted in good faith to not only take the long service record of these individuals into consideration, but to also ensure there was a full accounting and disclosure of Mr. Swidrovich's and Mr. Antonishyn's positions and/or supporting evidence which took place in the decision to dismiss.

Regards,



Andrew Kinakin  
2 Brown Cres.  
Saskatoon, SK  
S7J 2R8



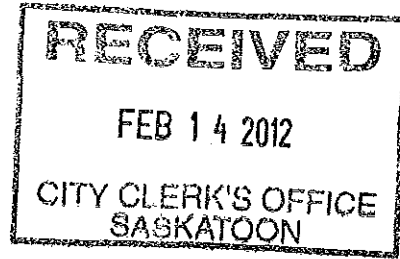
4660-2  
B12)

Dear Mayor Atchison, Councillor Dubois, Councillor Heidt, Board Chair Rich Gabruch, Vice Chair Crystal Nett, Credit Union Centre Board Members Trent Sereda, Deb Young, Ian Sutherland, Derek Bachman, Ron New:

cc. City of Saskatoon Council

RE: dismissal of Brian Swidrovich and Will Antonishyn

Date: Feb. 5, 2012



The recent termination of two long serving City of Saskatoon employees has been distressing news. It is of great concern that such long standing employees with distinguished careers in their respective positions, would be dismissed outright for something, which according to their now public Statement of Claim, they not only had prior approved precedents – but also had full approval from their Executive Director for this trip in question.

Therefore, it does not seem that the severity of the sanctions for these two individuals is balanced with the nature of the allegations against them. Did the Board approve this decision after allowing these two individuals to properly present and defend their own case? And if so, was the entire Board privy to their defence in order to analyze all aspects and sides of the issue?

Based on the widely known integrity and service record of these two gentlemen, I, along with other citizens of this City, wish to make it known that we have grave concerns about the severe sanctions and repercussions suffered by Brian Swidrovich and Will Antonishyn as a result of the decision to terminate them from their highly regarded positions. As employees of a City of Saskatoon building which has held such prominence in this city, there is no question that the Mayor and the City Councillors who sit on this Board are held to a higher duty in such a matter, so as to ensure that a completely fair and equitable process was undertaken in this regard. This is especially prudent being that the new Executive Director who dismissed them would have had no prior knowledge of past practices or the positive contributions made by Mr. Swidrovich and Mr. Antonishyn. Leaving such a decision in the sole hands of a brand new manager may have resulted in a lack of regard for the existing good record of these two men. Therefore, there is a notable expectation relevant to the Board's responsibility (and our civic leaders in particular) to have ensured a completely fair and ethical process of due diligence as noted above.

As such, I for one will be following the findings of the now public Statement of Claim with great interest, to be satisfied only in knowing that the leaders in our City acted in good faith to not only take the long service record of these individuals into consideration, but to also ensure there was a full accounting and disclosure of Mr. Swidrovich's and Mr. Antonishyn's positions and/or supporting evidence which took place in the decision to dismiss.

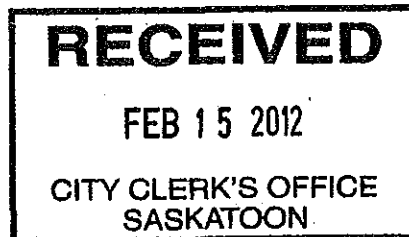
Regards,

J. Fisher  
2 Brown Cres.  
Saskatoon, Sk  
S7S 2R8



205-B13)

**From:** CityCouncilWebForm  
**Sent:** February 15, 2012 3:19 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Gérard-Joseph Kapundu Kambale  
308 4th avenue North  
Saskatoon  
Saskatchewan  
S7K 2L7

EMAIL ADDRESS:

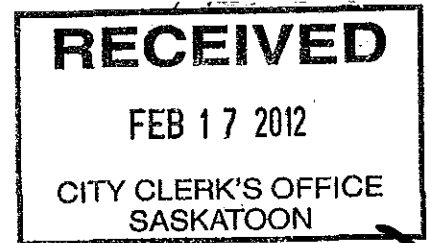
[adjoint.ffs02@shaw.ca](mailto:adjoint.ffs02@shaw.ca)

COMMENTS:

La Fédération des francophones de Saskatoon would like to request a flag raising at civic square on wednesday march 7, 2012."



SASKATOON'S  
ARTS & CONVENTION  
CENTRE



B14)

February 17, 2012

To: City Council

Re: Notice of Meeting

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The Annual General Meeting of the Saskatoon Centennial Auditorium & Convention Centre **Corporation** Membership will be held on Thursday, April 19th, 2012 at 12:00 noon at TCU Place.

The Annual General Meeting of the Saskatoon Centennial Auditorium **Foundation** Membership will be held on Thursday, April 19th, 2012 at 12:15 pm at TCU Place.

Sincerely,

*Pam Kilgour*

Director of Finance  
TCU Place – Saskatoon's Arts & Convention Centre  
[pkilgour@tcuplace.com](mailto:pkilgour@tcuplace.com)  
306.975.7778

4129-15  
BIS

**From:** CityCouncilWebForm  
**Sent:** February 18, 2012 4:52 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Doreen Wilson  
44 Hoeschen Crescent  
Saskatoon  
Saskatchewan  
S7J 2T1

EMAIL ADDRESS:

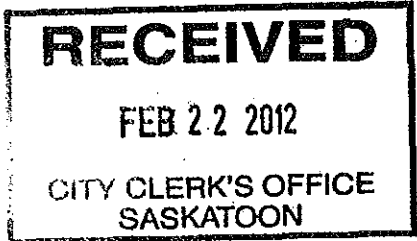
[doreenwilson@sasktel.net](mailto:doreenwilson@sasktel.net)

COMMENTS:

Build the NEW ART GALLERY where the Mendel Art Gallery is now. River Landing IS NOT THE PLACE! The lack of parking or the expense to park will make this area a WHITE ELEPHANT in no time flat. As it is now, Persephone Theatre is a REAL EYE SORE, it looks like a overly large box sitting on the riverbank! Where the Mendel is now, is the ideal place of where an Art Gallery should be, the setting is perfect, so what if you have to store what is in the gallery now, and knock down the building, do it. LISTEN TO THE MAJORITY! I know in this situation money talks, but you can still build it where the majority of citizens want it, not where ATCH

205 (B16)

From: CityCouncilWebForm  
Sent: February 21, 2012 5:10 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Ian Folk  
117 Boyd St.  
Saskatoon  
Saskatchewan  
S7N2J5

EMAIL ADDRESS:

[ianfolk99@gmail.com](mailto:ianfolk99@gmail.com)

COMMENTS:

Greeting Mr. Mayor and Members of City Council,

I am sending this letter on behalf of HVC, our 32 hour road hockey tournament which we host annually to raise money for charity. The event will run from Saturday March 24 to the evening of Sunday March 25. I wish to address the following requests which we will need in order to have our event run smoothly. The first item is with regards to the noise bylaw. Our event will be running overnight on Saturday March 24 in which we are planing to have some live bands play into the evening. The bands will not be playing over night but we would like to have some entertainment past 10 pm. We also might need to make a few announcements throughout the night over the microphone but these should not be of much length. Second we request the use of the use of the city hall parking lot. Having that lot available for the teams would make parking for us simple as downtown parking can be difficult. The remainder of these requests are likely through Tod Jarvis but I will include them in here as well in care. Our event has previously been on 23rd Street between 3rd and 4th ave. We request that street is blocked off for the two days. It would be helpful if we could get 5 bags for meters so a few organizers can have parking spots and for our entertainment. The event will require some electric hook-ups for the entertainment and other various things like the food tent, ect.

Our most important request would be for the Mayor to kick off the tournament. In previous years I believe the Mayor has been in attendance to start off the ceremony which would be an honor to make the event a success.

I hope I have covered everything that is necessary, if not I was informed that there will be another meeting between now and the event. Please let me know if there is anything else you need from us and I will get back to you ASAP.

Thank you for your time,

Ian Folk



City of  
**Saskatoon**

Saskatoon Development  
Appeals Board

B17)

---

c/o City Clerk's Office      ph 306•975•8002  
222 - 3rd Avenue North      fx 306•975•7892  
Saskatoon, SK S7K 0J5

February 9, 2012

His Worship the Mayor  
and Members of City Council

Ladies and Gentlemen:

**Re:    Development Appeals Board Hearing  
      Refusal to Issue Development Permit  
      Proposed Addition to Elementary School (St. Matthew School)  
      (Exceeding Maximum Allowable Site Coverage)  
      1508 Arlington Avenue – R2 Zoning District  
      Edwards Edwards McEwen Architects  
      (Appeal No. 4-2012)**

In accordance with Section 222(3)(c) of *The Planning and Development Act, 2007*, attached is a copy of a Notice of Hearing of the Development Appeals Board regarding the above-noted property.

Yours truly,

**Shellie Mitchener**  
Secretary, Development Appeals Board

SM:ks

Attachment

Templates\DABs\Mayor.dot



City of  
**Saskatoon**

Saskatoon Development  
Appeals Board

c/o City Clerk's Office      ph 306•975•8002  
222 - 3rd Avenue North      fx 306•975•7892  
Saskatoon, SK S7K 0J5

**NOTICE OF HEARING - DEVELOPMENT APPEALS BOARD**

<b>DATE:</b>	Monday, March 5, 2012	<b>TIME:</b> 4:00 p.m.
<b>PLACE:</b>	Committee Room E, Ground Floor, South Wing, City Hall	
<b>RE:</b>	Refusal to Issue Development Permit Proposed Addition to Elementary School (St. Matthew School) (Exceeding Maximum Allowable Site Coverage) 1508 Arlington Avenue – R2 Zoning District Edwards Edwards McEwen Architects (Appeal No. 4-2012)	

TAKE NOTICE that Edwards Edwards McEwen Architects has filed an appeal under Section 219(1)(b) of *The Planning and Development Act, 2007*, in connection with the City's refusal to issue a Development Permit for construction of an addition to an elementary school at 1508 Arlington Avenue, which is located in an R2 zoning district.

Section 8.4.2(9) of the Zoning Bylaw allows maximum site coverage of 40%.

The plans submitted by the applicant indicate that the site area is 8,087 square metres (87,047.74 square feet) and the coverage of the existing school is 2,126 square metres (23,271.57 square feet). The total additions will be 2,560 square metres (27,555.61 square feet). Therefore, the total coverage will be 4,722 square metres (50,827.18 square feet), resulting in a total site coverage of 58.4%, exceeding the maximum coverage by 18.4% or 1,487.2 square metres (16,008.09 square feet).

The Appellant is seeking the Board's approval for the additional site coverage.

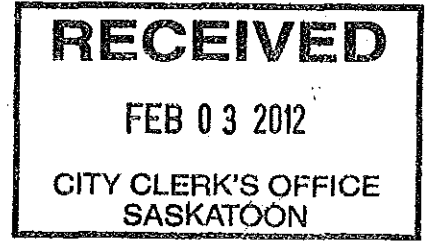
Anyone wishing to provide comments either for or against this appeal can do so by writing to the Secretary, Development Appeals Board, City Clerk's Office, City Hall, Saskatoon, Saskatchewan, S7K 0J5 or email [development.appeals.board@saskatoon.ca](mailto:development.appeals.board@saskatoon.ca). Anyone wishing to obtain further information or view the file in this matter can contact the Secretary at 975-2880.

Dated at SASKATOON, SASKATCHEWAN, this 9th day of February, 2012.

Shellie Mitchener, Secretary  
Development Appeals Board

6320-1  
C1

**From:** CityCouncilWebForm  
**Sent:** February 02, 2012 4:55 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

**FROM:**  
  
Mingjun Gao  
307 Fleming Bay  
Saskatoon  
Saskatchewan  
S7W 0E6

**EMAIL ADDRESS:**  
  
[mjgao@yahoo.com](mailto:mjgao@yahoo.com)

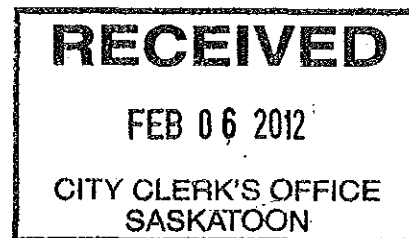
**COMMENTS:**

On behalf of many family living in the same area, I would like ask you to help to solve a traffic issue. The Keedwell St in Willowgrove area is so heavy, especially in the morning and afternoon. This is mainly due to the street was not desined wide enough. The second researson is the parking on both sides of the street. This issue may be reduced by reduce the parking, at least on one side of the street.

Thanks.

(ca)

From: CityCouncilWebForm  
Sent: February 05, 2012 12:42 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Elliot Boyko  
417 Ave C south  
Saskatoon  
Saskatchewan  
S7M 1N6

EMAIL ADDRESS:

[Elliotboyko@yahoo.com](mailto:Elliotboyko@yahoo.com)

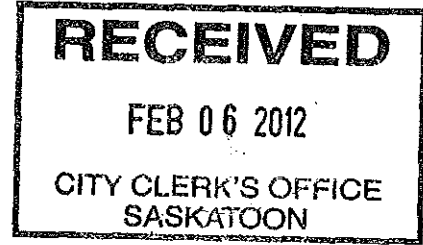
COMMENTS:

Hi i would like to know who or were i could propose the idea of building a snowboard hill/park in the Saskatoon area? Since black strap closed there's no local places to go snowboarding for Saskatoon people. I think it would be a good idea to build a hill with a t-bar on it, such hills as Diefenbaker or on a side of the landfill if possible? I think the community needs this plus it would create jobs and help out local ski equipment stores and a intensive for young people to stay in Saskatoon rather than move to Calgary were they have hills like this such as C.O.P. even Prince Albert has a hill like this. Just move the equipment from closed black strap to one of these locations. Please give me a number where i can propose this idea Thank you Elliot Boyko



750-4  
C3

From: CityCouncilWebForm  
Sent: February 05, 2012 4:37 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Megan Pelletier  
445-51,3rd ave.n  
Saskatoon  
Saskatchewan  
S7k 4x1

EMAIL ADDRESS:

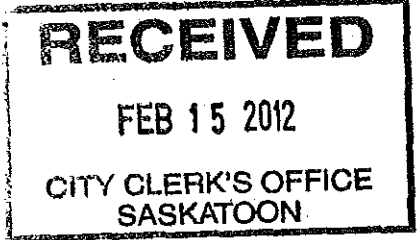
[meganann9@gmail.com](mailto:meganann9@gmail.com)

COMMENTS:

Dear city council .i no longer enjoy living here in Saskatoon because I can't afford to anymore . I've lived here 10 years and with every year that passed everything raised in prices , and my hourly wage barely got raised .I'm a single mom of too little children. I break even every month. My rents 900 for a one bedroom . Groceries are 500-600/ month plus 100 to bills and 200 for my transportation . I don't own a car.a day out is going to the library or mendal art gallery because it's free. I'm asking that you drop rent by 30% and increase minimum wage by \$3more. I need more help than what this province already offers and I speak for others as well who are in simular situations.why not take \$3 away from government workers wages and give it to those more in need. There no excuses against these requests.please please help.

7-00  
C4

From: CityCouncilWebForm  
Sent: February 14, 2012 9:40 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

donna jorgenson  
191-st pauls place  
saskatoon  
Saskatchewan  
S7L 0H1

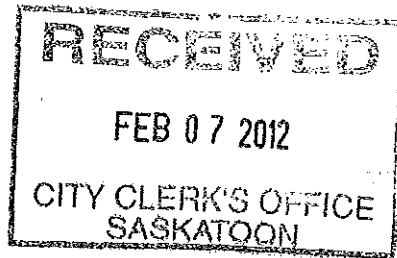
EMAIL ADDRESS:

[donnagir125@hotmail.com](mailto:donnagir125@hotmail.com)

COMMENTS:

Hello Councillors  
I just sent the Mayor a similar email regarding my concern about rent control in Saskatchewan. I am a lifelong citizen and have been renting for almost thirty five years. No wonder food banks and handouts are necessary when my example is my rent increased \$75 a month this month. My long time landlord is excellent as they do an annual inspection to keep properties functioning. I am presently in very OLD buildings that are called AFFORDABLE but with a large increase that won't be affordable for long. What happened with rent control? How many personal rental properties have annual inspections...my guess is very few. Please look after your people of Saskatchewan as we are so proud to keep sharing our increased population but do we really know what their living situations are? Your feedback is appreciated and if pointers on how I should spread the word would be most helpful.

Sincerely Donna Jorgenson



6February, 2012

City Councillors, and His Worship Donald J. Atchison  
City of Saskatoon

**Re: Proposed development in Montgomery Place, south of CPR tracks and north of 11<sup>th</sup> St.**

I am writing you to solicit your support in achieving a reasonable development plan in this area. The copy of the newspaper article by Elaine Hnatyshyn captures some of the history, and the concerns of residents in Montgomery Place.

I urge you to make concerns known to the administration, and to subject their studies and reports to rigorous review. Perhaps even more important than their conclusions and recommendations are the assumptions built in to the 'studies'.

We do not have clear details of the development plans, but the proposed number/density of residential units presents a clear possibility of overload on many services.

1. **Sewer** – a) sanitary - hopefully this can be relatively straight forward.  
b) storm/surface run-off. The number of housing units, the required parking and access roads are all hard surface, resulting in immediate run-off. To where? The existing open fields provide a sponge, or reservoir to retain and delay run-off. Now what? Does surface water follow its natural path and run into and through Montgomery? Might there be connections into the as yet untried storm system for the Circle Drive extension? Was this new load considered at design time for the new circle drive corridor? **Believable answers are urgently needed.**

2. **Traffic Congestion** – The outcomes of the Circle Drive and 11<sup>th</sup> St changes are unknown. Now add traffic from up to 700 new residences. Even the east parcel, which is the more dense, would number 3 x 67, or approximately 200 residential units. I may be wrong, but I think city traffic used something like 130-140 vehicles in their preliminary study. A more likely number would be based on about 1.6 vehicles per dwelling unit, resulting in over 300 vehicles in the eastern segment alone! Let us try to be reasonable and believable in the assumptions used. Let us have the basic assumptions up for discussion, and agreed upon before doing any studies and drawing conclusions. **By the way, what sort of parking is being proposed by the developer? How many spaces allocated per dwelling unit? Does the city have any standards covering this, as they do for commercial development?**

3. **Emergency Services** - Access to Montgomery place has always been somewhat of a problem, as we are bounded both on the north and the east by grade level rail crossings.

The Circle Drive extension has made this problem more acute in two ways. The Fletcher access is closed. There is a new, third, line crossing 11<sup>th</sup> St near the Circle/Dundonald intersection. The expected traffic on it, for CN / CP interchange shunting, has not been revealed.

Now we have a proposed doubling of the population in Montgomery. Surely the need for fire, police and ambulance services will increase. Perhaps even double, or more than double.

**Has there been adequate consultation with the Police Service? With Fire & Protective Services? Ambulance?**

4. **Schools** - What are the expected demographics for the additional housing? Have meaningful discussions taken place with both of the school boards?

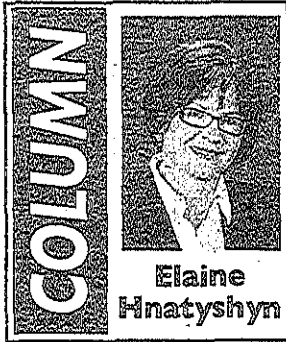
5. **Open Spaces, parks and recreation** - Will the new development have adequate space and facilities?

Again, I urge you: please discuss these concerns and others. Please ensure that studies carried out by our city have appropriate assumptions and are subjected to rigorous scrutiny by you, our representatives, and by the public.

Thank you,

A handwritten signature in cursive script that reads "John Meredith".

# I understand Montgomery's concerns



Living in Montgomery Place these days must be like being confined at the Alamo. You're surrounded and it appears the cavalry — or in this case, city council — is not coming to your rescue.

The residents of this historic neighbourhood bought homes in good faith that the character of the area would remain intact. It is a bit of rural Saskatchewan plunked into the city. Many homeowners chose this area because of its unique character.

While these homeowners knew at time of purchase that the rail line and landfill were nearby, they didn't expect to be hit with a new bridge, the city yards and bus barns and the prospect of a wind turbine at the landfill. And now, they're preparing for the addition of another new development that could dramatically alter their area.

More importantly, they're angry and they're ready for a fight.

This is the new challenge for a growing city, where "in-fill" and "re-zoning" are now dirty words.

For most of us, the only real estate we own is our home. All our eggs are in this one basket, and the threat of someone damaging its ability to hold value puts fear into the souls of the heartiest of us.

When we buy our homes in a residential area zoned for single family or duplex buildings, we do so with the understanding that we will be living in a quiet family neighbourhood. After the fact, when a developer acquires adjacent properties and wants to re-zone the property for commercial and multi-dwelling complexes, which a homeowner knows is going to dramatically change the area character, hackles go up.

We've all heard to stories where the slum landlord buys a large home in an established area and converts it into dozens of single rooms to be filled by transients. The property falls into decay and the local residents live with the fall out, while the landlord fills his pockets without regard to others.

There are positive examples as well, where a developer created a design that blends into the neighbourhood and the density has little impact on the surrounding properties. The architecture is pleasing, the height is no greater than neighbouring homes and the infrastructure can handle the increased-residences.

No one buying under one set of rules wants the rules changed. If you bought a family home in a quiet neighbourhood, you don't want to hear that you'll soon be living next to a tall apartment building that shadows your yard or an office building, all of which will create traffic and negatively impact the use and enjoyment of your property.

The property being developed near Montgomery Place has been zoned for years for multi-purpose dwellings — and the new development might have been an easier pill to swallow had all the other proposed changes not surfaced.

Residents may have raised good issues as to whether or not the infrastructure will support a development that, when fully complete can house up to 2,500 people. This is akin to taking every live body in Rosetown and relocating them to this 18-acre parcel of land.

The answer is architectural controls and density limits based on existing infrastructure. And should the density exceed what can be supported, the onus of enhanced infrastructure should be at the cost of the developer. But the willy-nilly, each-to-their-own process currently used is what creates the angst.

Many cities and countries protect their historic areas. They do so through architectural controls and strict guidelines regarding infill development in the area. We seem to have missed this step. I'd like to think that it's a result of demand for affordable housing during a period of rapid growth, except for the fact that it has always been this way.

For those shouting NIMBY at Montgomery residents, you should keep in mind this scenario may be coming to your neighbourhood sooner rather than later. You may be tomorrow's NIMBY.



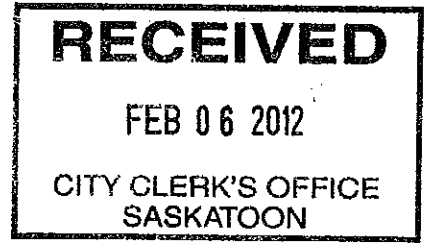
The sun rises beyond the Broadway Bridge, as extremely low temperatures cause steam to rise above the river  
(Photo by Tara Campbell)

*The 39 Steps* is presented by special arrangement with Samuel French, Inc.

January 25 — February 8, 2012

150-1  
C6

From: CityCouncilWebForm  
Sent: February 06, 2012 11:52 AM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Khaled Shaaya  
222 Ashworth Cres.  
Saskatoon  
Saskatchewan  
S7T 0N9

EMAIL ADDRESS:

[azoli\\_1992@yahoo.com](mailto:azoli_1992@yahoo.com)

COMMENTS:

From: Khaled Shaaya  
222 Ashworth Cres.  
Saskatoon, SK. S7T 0N9  
(306)242-9377

To: Ladies and gentlemen, members of the City of Saskatoon Council:

I'm sending this letter to you because I found it's necessary to send it maybe you can help me find a suitable solution for me. I have experience of more than 18 years in the field of Planning and engineering has worked in job positions in large municipalities before I came to Canada, and when I arrived to Canada I worked on my English language. I also took some computer courses such as excel and AutoCAD. After I finished all these courses, I applied at the City of Saskatoon/Careers knowing that I had a good experience that will help you in many aspects to serve the city. I asked to meet one of engineers there. After a while I had an interview with one of the engineers that lasted almost two hours. He asked me a lot of different questions concerning the experience I had and the type of work I used to do. After a long conversation, he told me that I had a lot of useful experience that could be used very effectively but there was one important aspect missing. He told me that in order to work there I had to be a member in the Canadian institute of Planners (CIP) and also a member in Assasin Professional Community of Planners Saskatchewan (APCPS). He advised me to go to the local construction companies in the city and find a job with one of them for a year or two to gain more experience, especially Canadian experience to be familiar with the type of work being done here in the city of Saskatoon. That way I'll have a better chance to work with the City after a year or two. I took his advice and looked for a job with the local construction companies. I applied at Stuart Olson Dominion Construction and I was hired as a project coordinator. I worked with SODCL for more than year from 2010 - 2011. In 2011 I moved to JV. & M. Construction and worked with the same job title, Project coordinator until our present day. I gained a lot of Canadian experience and now I'm more familiar with almost all types of work concerning construction. During my work time, I worked on two major projects. I was a project coordinator at the Borden Place Lift Station and Rotary Park Lift Station. After that I applied at the Saskatoon City/ careers again and more than once through advertisements and job postings to work with the City of Saskatoon. Most of the job postings were close to the

nature of my work and were suitable to me but until now I haven't heard any responses from any job posting.

I hope that you can help me and accept to meet me and you'll find how useful my experience can be to serve our city.

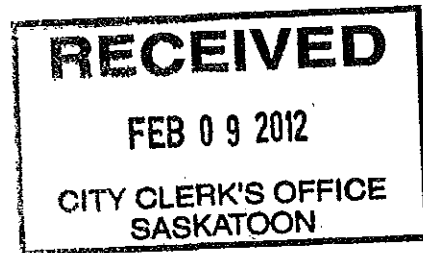
I wish you to take some concern with my question and I'm very thankful to find the time to read my letter and look into my case.

My careers:-

- Project Coordinator - SODCL Borden  
Place Lift Station 2010
- Project Coordinator - SODCL Rotary  
Park Lift Station 2011
- Project Coordinator-JV. &M. 2012  
Martinsville Project
- Assistant Manager- Alboshi Construction Aleppo , Syria  
2007
- Manager- Planning & Engineering D. Mosul Municipality Mosul, Iraq  
1992-2007

375-2  
C7

**From:** CityCouncilWebForm  
**Sent:** February 09, 2012 10:47 AM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Scott Watson  
22 - 103 Banyan Cr  
Saskatoon  
Saskatchewan  
S7V 1G2

EMAIL ADDRESS:

[scott.watson@sasktel.net](mailto:scott.watson@sasktel.net)

COMMENTS:

Good Morning,

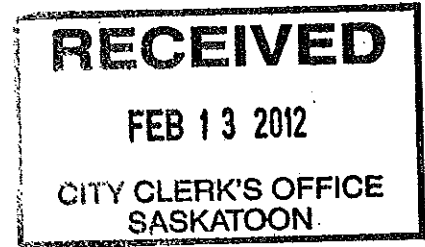
I am writing to express my concern over the growing amount of noise on Saskatoon roads as a result of modified exhaust systems on vehicles. I am wondering if this is an enforcement issue or maybe a bylaw issue as it is my understanding it is not allowed to modify a factory exhaust system to make more noise. In the summer it is motorcycles making the most noise but there is also a growing problem of 1/2 or 3/4 ton trucks being modified to make a lot of noise.

Why is it that I have to keep my windows and doors closed tight year round just to have some reprieve from the noise coming off Boychuk Drive? If there are existing laws, why is there no enforcement and if the existing bylaws are weak, why are they not being improved so that all Saskatoonians can enjoy a peaceful way of life and maybe, just maybe open a window on a nice day?

Regards,  
Scott Watson

6220-1(C8)

**From:** CityCouncilWebForm  
**Sent:** February 13, 2012 2:08 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Peter Derrick  
1850 Main Street  
Saskatoon  
Saskatchewan  
S7H 5T2

EMAIL ADDRESS:

[peterderrick@gmail.com](mailto:peterderrick@gmail.com)

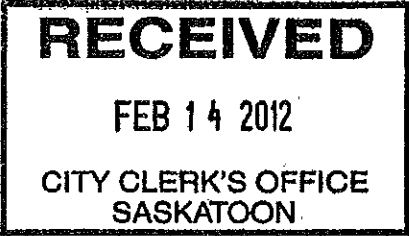
COMMENTS:

The following suggestion came from a recent radio program talking about celebrating Winter and embracing a colder climate. From the example of Oslo, Norway, why can't we copy their initiative and encourage more downtown pedestrian traffic in our wintertime by gradually replacing our sidewalks and installing electrified heating pads under the sidewalks in the downtown core area, thereby erasing the necessity for snow removal. This could eventually be cost neutral if we link this system to passive solar heating elements on top of downtown civic buildings. Hope this suggestion finds its way to the planning department.



6150-7 (C9)

**From:** CityCouncilWebForm  
**Sent:** February 13, 2012 6:13 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Virginia Potosme  
111 Ave I. South  
Saskatoon  
Saskatchewan  
S7M1X7

EMAIL ADDRESS:

[potosmev86@hotmail.com](mailto:potosmev86@hotmail.com)

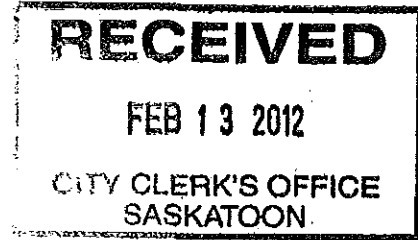
COMMENTS:

I had an incident happen to me today, that made me realize that this is not just a problem for me but for others as well. Traffic on 22nd street does not stop for pedestrians. At first it took a long time for people to realize that I needed to cross the street. By the time I got to the meridian, I thought this one vehicle was slowing down, and he actually spend up to make his turn, even though he could clearly see me walking. In doing so, he nearly hit me. I could literally, extend my arms and touch the vehicle. Eventually I did make it across the street.

I believe part of the problem is that the pedestrian cross walks are not clearly defined and there are not enough of them. Please consider pedestrian cross walk reforms for 22nd street, as it is a saftey hazard for everyone.

5609-1  
C10

From: CityCouncilWebForm  
Sent: February 13, 2012 1:19 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Catherine Fowler  
755 Chotem Cres.  
Saskatoon  
Saskatchewan  
S7N 4N3

EMAIL ADDRESS:

[cathyfowler@shaw.ca](mailto:cathyfowler@shaw.ca)

COMMENTS:

February 13th, 2012

Dorothy Knowles & Catherine Perehudoff Fowler

cc:John Hampton  
Acting Head of the Board of the Trustees of the Mendel

To: His Worship Donald J. Atchison

This letter is in support of Vincent J. Varga, Executive Director and CEO of the Mendel Art Gallery and future the Remai Art Gallery of Saskatchewan. As artists in the culturally active city of Saskatoon, we have been impressed with Vincent Varga's leadership and performance at the Mendel art Gallery. He has been leading the way for the future Remai Art of Saskatchewan, envisioning a dynamic centre for art that reflects the growth and prosperity predicted for Saskatoon.

Vincent Varga has spent many evenings and weekends attending openings at many of the other galleries in the city, both private and public, demonstrating an interest in art students and both emerging and established artists. He has the capacity to work with the public. His active participation in the local and regional community art scene has been noticed and appreciated by many. Vincent Varga's awareness of the importance of the art collection and the hope of expanding it is very impressive. During past discussions with him regarding employment at former public art institutions we could see how fortunate Saskatoon has been to have someone with his experience and expertise. We believe that he is a valuable and wonderful asset in Saskatoon.

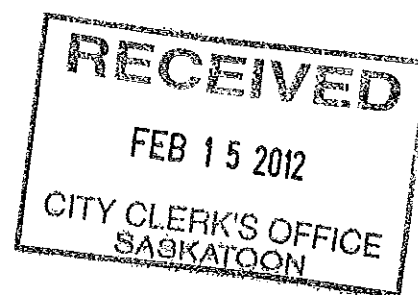
Sincerely,  
Dorothy Knowles and Catherine Perehudoff Fowler

6120-4  
C11)

February 14th/2012

1.

To: The Saskatoon City Council  
222-3rd. Avenue North/City Hall  
Saskatoon Sask. S7K/0J5



**Without Prejudice**

**Council Participants:**

After reading your concerns-regarding handicap stickers, I felt I needed to write. When you talk about abuse, you were right on target, I can't answer for the stickers, but if a log has been kept and these workers are using their family members stickers to park all day, **they should be required to pay the back parking fees. Something needs to be done.**

Now talking about the ones from the Abilities Council, we that need them **must be able to continue having them-they are essential to us who are handicapped.** But there is abuse in them also, when I go shopping, I see so many people, pull in and park, then put a sign up and they seems fine, no wheelchair, no walker, no cane, no oxygen and it makes me wonder-what is their disability, if I looked as healthy and as young and could walk as well as those people, I would be a happy camper.

**Recommendation:**

Maybe when we apply for our new stickers a requirement letter from your doctor and **Abilities should put our names in bold print on the back side.** I understand this would be hard to police, but users don't know that and should Security check, your name better match your I.D. (most big box stores have Security)

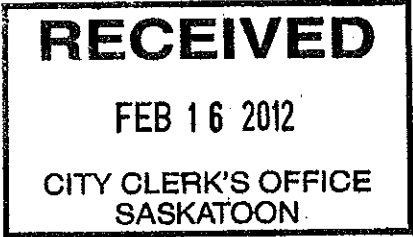
As for me I was run over in Dollarama on Miller Avenue in 2007, with a grocery cart and had all of my hip and leg bones crushed, I had major surgery, but because of my age, close to 80, my hip and leg has never been the same-can't walk any distance.

Hope you folks make some good decisions on these parking cards & stickers

*A Concerned Citizen  
Shirley Ross - 1022 - Triffin Cres. Saskatoon S7K 3R3  
Ph # (306) 382-5833*

6290-12

**From:** CityCouncilWebForm  
**Sent:** February 15, 2012 9:32 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Vanessa Chesters  
106 Bourgonje Cres  
Saskatoon  
Saskatchewan  
S7S1L6

EMAIL ADDRESS:

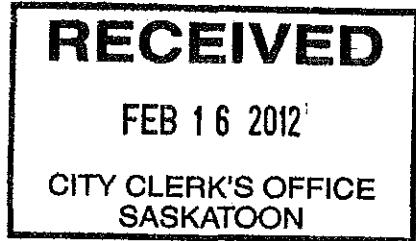
[chesters@sasktel.net](mailto:chesters@sasktel.net)

COMMENTS:

Over the past few days (feb 14, 15) as you know it has been so warm - it almost feels like spring. We can see that the snow banks are melting, and the water is flowing into the streets... So I ask, why is it that we have graders working across the city to remove snow? This is a colossal waste of tax payers money... I would really like to know what the mayor has to say about this... Our taxes are going up with the infrastructure expansion, can we save Seriously this is ridiculous, is this a create work project or what? Does this make sense? There are no visible health and safety issues, so what's the deal here?

C13)  
375-2

**From:** CityCouncilWebForm  
**Sent:** February 16, 2012 2:46 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Thomas Newell  
107 - 201 Cartwright Terrace  
Saskatoon  
Saskatchewan  
S7T0A4

EMAIL ADDRESS:

[t\\_fnewell@yahoo.ca](mailto:t_fnewell@yahoo.ca)

COMMENTS:

I have lived at my current address for the last several years, and have patiently been waiting for a sound barrier to be erected so that I don't need to wear ear plugs to sleep at night. The CN rail tracks are only about 250 metres away, and with a train thundering by every hour or so it is impossible for me to sleep upstairs without the earplugs.

I notice that they are buiding a new berm along the Willows' property adjoining highway #210 and I presume that it is being done in anticipation of Phase 3 of the Willows housing development. I hope the city also plans to extend the existing berm along the east end of the golf course in order to protect the residents of Phase 1 who have been left wide open to the railway noise. I realize that there is insuffcient room to build a berm along the east-west bound portion of Cartwright Street, however, there appears to be lots of room between the "holding pool" and the railway tracks. If a berm could be built along the railway tracks to Lorne Avenue it would certainly alleviate the noise problem.

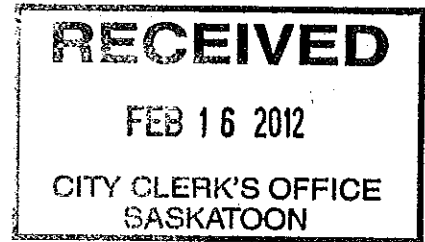
I also have some concern about the speed that many of the trains are going when they pass through this area. I left a message with Transport Canada (Transport of Dangerous Goods/Railway Safety) several months ago, but they never got back and repeated subsequent phone calls have all been unsuccessful. What I wanted to know was whether there were any speed restrictions when the trains pass through in such close proximity to residential areas; especially when/if they are transporting dangerous goods. On occasion I have seen trains go by at a much faster pace than the cars travelling along Cartwright Street, and I can't help but think how chaotic the evacuation/clean-up would be if a shipment of dangerous goods was ever involved in serious derailment.

Thank you for your consideration,  
Tom Newell

Please acknowledge receipt of this message.

1570 C14

From: CityCouncilWebForm  
Sent: February 16, 2012 10:59 AM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Kitch Wilson  
12126 44 St SE  
Calgary  
Alberta  
T2Z4A2

EMAIL ADDRESS:

[kitch@cubexltd.com](mailto:kitch@cubexltd.com)

COMMENTS:

Dear Mesdames/Sirs, I represent a Canada wide company (Cubex Ltd), which had recently submitted a Tender for (2) Multi Purpose Tractors (tender No. 11-1116). There were only two submissions for this tender, one from Cubex Ltd with locations in Calgary and Winnipeg, and the other from Joe Johnson Equipment, also with locations in Calgary and Winnipeg. Cubex Ltd submitted the bid for a total price of \$213,312.00 plus taxes and Joe Johnson submitted its total bid of \$236,172 plus taxes, a difference of \$22,860.00 or 10%. We have recently been told that even though we are low bid the award was given to Joe Johnson Equipment. I am perplexed that the City would pay an additional 10% for a product that performs identically. Cubex has been supplying this style of tractor to the City of Edmonton for the last five years, and they currently have 15 units with the last four delivered this winter. As we have already discussed this matter with Supply/Purchasing to no avail, I thought it would be prudent to bring this matter to the attention of Council to decide if this is a good use of thier taxpayer money?

Sincerely,  
Kitch Wilson  
General Manager  
Cubex Ltd

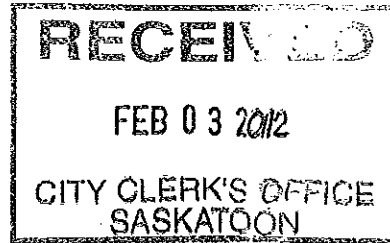
205-5  
D1)

# Mechanical Contractors Association of Saskatchewan Inc.

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January 27, 2012



Office of the Mayor  
City of Saskatoon  
222 Third Avenue North  
Saskatoon, SK S7K 0J5

**Ref: World Plumbing Day - March 11, 2012**

Dear Mayor Atchison:

On March 11, 2012 the World Plumbing Council will once again recognize World Plumbing Day. This day is set aside to celebrate the important role plumbing plays in the health and safety of our society. We often take for granted our supply of clean water. The World Health Organization estimates that 3.1 million children die each year from water related diseases.

The Mechanical Contractors Association of Saskatchewan represents the plumbing contractors in the province who help to ensure that here in Saskatchewan we are taking care of one of our most important natural resources.

I would ask that you consider declaring, by proclamation, that March 11, 2012 be designated World Plumbing Day in the City of Saskatoon.

Allan Awrey, of SaskWest Mechanical Ltd. in Saskatoon, is a representative on our Board of Directors. He would be pleased to offer any information you require regarding this event. He may be reached at 244-2941.

Sincerely,

John Baker  
President

Enclosure



# Mechanical Contractors Association of Saskatchewan celebrates World Plumbing Day March 11, 2012

Did you know...

1.1 billion people do not have access to safe water supplies

2.6 billion people do not have access to improved sanitation

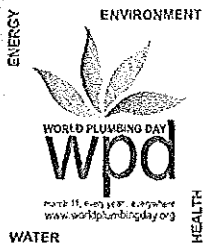
3.1 million children die each year from water related diseases

In developing countries, 70 percent of industrial wastes are dumped untreated into waters where they pollute the usable water supply



The aim of the Day is to raise awareness about the critical role which today's plumbing industry plays in relation to public health and the health of our planet and the environment.

Take a moment and think about where your water comes from and what you can do to ensure it is available for future generations.



*Contact a local plumbing contractor and ask them to stop by your home or office to see how you can save water, save energy and protect the environment.*

[www.worldplumbingday.org](http://www.worldplumbingday.org)

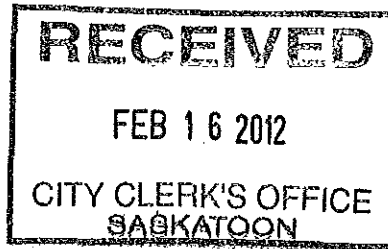
Mechanical Contractors Association of Saskatchewan Inc.  
#105—2750 Faithfull Avenue Saskatoon, SK S7K 6M6  
Phone: (306) 664-2154 Fax: (306) 653-7233 Website: [www.mca-sask.com](http://www.mca-sask.com)





CANADIAN INSTITUTE OF PLUMBING & HEATING  
L'INSTITUT CANADIEN DE PLOMBERIE ET DE CHAUFFAGE  
A National Voice With Regional Roots | Une histoire régionale, une voix nationale

CIPH Saskatchewan Region



January 31, 2012

205-5  
D2

His Worship Donald J. Atchison  
Office of the Mayor  
222 Third Avenue North  
Saskatoon, SK  
S7K 0J5

**SUBJECT: Request for Proclamation  
World Plumbing Day - March 11, 2012**

On behalf of the Board of Directors of the Canadian Institute of Plumbing & Heating, I am submitting this request to have March 11, 2012 proclaimed "World Plumbing Day" in the City of Saskatoon.

With an increased global focus on climate change, the plumbing industry round the world, across Canada and in Saskatoon is a major player in relation to water conservation, use and reuse issues and in the installation and maintenance of equipment using renewable sources of energy. The work of the plumbing industry in Saskatoon contributes directly to the health and safety of the city's residents.

The Canadian Institute of Plumbing & Heating (CIPH), the Mechanical Contractors Association of Canada and the World Plumbing Council along with related organizations around the world will join together on March 11, 2012 to raise awareness of this importance of proper plumbing in relation to protecting the planet and its citizens.

CIPH is a not for profit trade association. Our members are the manufacturers, wholesaler distributors, master distributors, manufacturers' agents and allied companies who manufacture and distribute plumbing, hydronic (hot water) heating, industrial, waterworks and other mechanical products in Canada. CIPH Wholesalers operate over 700 warehouses and showrooms across the country. More than 10,000 Canadians are directly employed by CIPH members.

The World Health Organization estimates that over 3 million children under the age of 5 die each year due to water related diseases: simple plumbing solutions could make all the difference in saving lives. In many developing countries, plumbing is either very limited or even non-existent and the lack of an effective plumbing infrastructure is a huge factor in the tragic statistics which show that an unacceptably high proportion of the world population does not have access to safe water or to effective sanitation systems.

Respectfully submitted,  
*Canadian Institute of Plumbing & Heating*

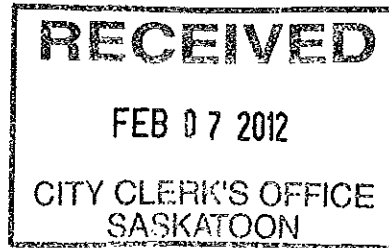
Robert Sanson  
President CIPH  
Saskatchewan Region



Canadian Association of Nurses in Oncology  
Association canadienne des infirmières en oncologie

205-5  
D3)

His Worship Mayor Donald J. Atchison  
Office of the Mayor  
222 Third Avenue North  
Saskatoon, SK S7K 0J5  
Canada



January 27, 2012

**Re: Canadian Oncology Nursing Day, April 3, 2012**

Dear His Worship Mayor Atchison,

In an effort to recognize the work of oncology nurses, the Canadian Association of Nurses in Oncology is requesting that Tuesday April 3, 2012, be proclaimed as Canadian Oncology Nursing Day in the City of Saskatoon in honour of the eleven oncology nurses who live and work in this city.

We have enclosed a sample proclamation for your review.

Please contact me at 604 630 5493 or by email: [Cornelie.lefevre@malachite-mgmt.com](mailto:Cornelie.lefevre@malachite-mgmt.com) if I can be of assistance or if you have any further questions.

Sincerely,

Cornelie Lefevre  
Project Manager

Enclosure



Canadian Association of Nurses in Oncology  
Association canadienne des infirmières en oncologie

**9th Annual Canadian Oncology Nursing Day  
Tuesday, April 3, 2012**

...

To designate Tuesday, April 3, 2012, as Canadian Oncology Nursing Day

- Whereas, oncology nurses are committed to providing quality oncology care;
- Whereas, oncology nurses have demonstrated excellence in patient care, teaching, research, administration, and education in the field of oncology nursing;
- Whereas, oncology nurses endeavour to educate the public in the prevention and treatment of cancer,

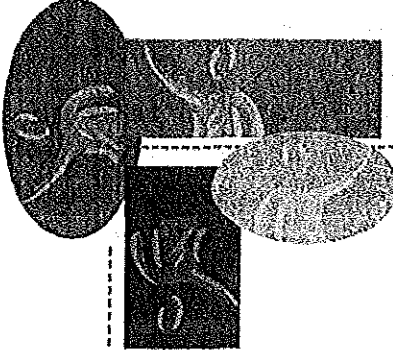
Therefore I, (Mayor/Premier's name), hereby proclaim April 3, 2012 as "Canadian Oncology Nursing Day" in (City/Province) and urge all residents of (City/Province) to join in observance of and participate in activities to recognize the special contribution oncology nurses provide to the public.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Attested by: \_\_\_\_\_

205-5  
D4



# Cultural Diversity and Race Relations

**RECEIVED**

FEB 14 2012

CITY CLERK'S OFFICE  
SASKATOON

Community Development Branch  
3130 Laurier Drive, Saskatoon, SK S7L 5J7  
Phone (306) 975-7826 Fax (306) 975-2324

January 24<sup>th</sup> 2012

His Worship the Mayor  
And Members of City Council  
222 Third Avenue North  
Saskatoon, SK S7K 0J5

**Re: Cultural Diversity and Race Relations Month Proclamation and Flag Raising**

The United Nations has designated March 21 as "International Day for the Elimination of Racial Discrimination."

I am writing on behalf of the City of Saskatoon Cultural Diversity and Race Relations Office and Committee, to request City Council declare March 2012 as "Cultural Diversity and Race Relations Month" in Saskatoon. We would also like permission to raise our Cultural Diversity and Race Relations Flag in front of City Hall at our Opening Ceremony on March 1, 2012, and have it remain flying during the entire month of March.

City Council's granting of these requests in past years has presented a great opportunity for public awareness programs and community participation. The Cultural Diversity and Race Relations Committee, CRU Youth Wellness Centre Inc., and several other organizations in Saskatoon, are planning a number of activities that will take place throughout the month of March. Your continued support of these initiatives is greatly appreciated!

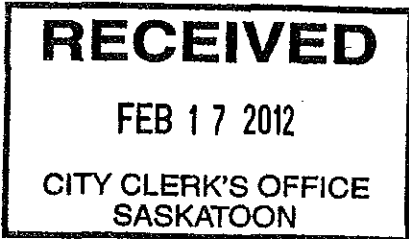
Yours truly,

Zondra M. Roy  
Cultural Diversity and Race Relations Month 2012 Programmer  
(306) 978 0391

cc: Becky Sasakamoose Kuffner, Cultural Diversity and Race Relations Coordinator

205-5. D5)

From: CityCouncilWebForm  
Sent: February 16, 2012 7:57 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:  
  
Jos Herman  
703 14th Street East  
Saskatoon  
Saskatchewan  
S7N 0P6

EMAIL ADDRESS:  
  
[president@bpwsaskatoon.com](mailto:president@bpwsaskatoon.com)

COMMENTS:

Good afternoon,

I make this formal request to declare the Week of March 4 - 10th proclaimed as International Women's Day Week. As President of Business and Professional Club of Saskatoon (BPW Saskatoon), we have been a partner in the Saskatoon community for over 80 years. We are proud to have roots with many other women's organizations around the city. Each year, many of these organizations, including our own BPW Saskatoon, hold celebrations to mark International Women's Day. Each year, it is on March 8th. For further information about this long standing celebration around the world, visit <http://www.internationalwomensday.com/>

International Women's Day (IWD) has been observed by the United Nations since 1975. The day is both a celebration of women's accomplishments and a reminder of women's equality issues around the world.

The province of Saskatchewan also joined in the celebration by formally announcing back on March 5, 2010 that it would recognize March 8th as IWD.

We ask that by the City of Saskatoon recognize the week of March 4-10th as a week to celebrate. BPW Saskatoon will be doing its part on March 8, 2012 to host the largest IWD event in Saskatchewan. More information is available at [www.bpwsaskatoon.com](http://www.bpwsaskatoon.com). We hope that the City of Saskatoon and the women organizations will continue to have a successful partnership. It would make such a difference by having the city accept this proposal and show its continued support for women in the city.

Respectfully submitted,

Jos Herman  
President, BPW Saskatoon