

Council Chambers  
City Hall, Saskatoon, SK  
December 6 and 7, 2011  
at 5:30 p.m.

**MINUTES OF SPECIAL MEETING OF CITY COUNCIL**  
**2012 BUSINESS PLAN AND PRELIMINARY OPERATING AND**  
**CAPITAL BUDGETS REVIEW**

**PRESENT:** His Worship the Mayor, in the Chair;  
Councillors Clark, Donauer, Dubois, Heidt, Hill, Iwanchuk,  
Loewen, Lorje, Paulsen, and Penner;  
City Manager Totland;  
General Manager, Corporate Services Bilanski;  
Finance Manager Tarasoff;  
Strategic and Business Planning Manager Gryba;  
Budget and Financial Services Coordinator Powell;  
Budget and Financial Services Coordinator Turnbull;  
General Manager, Community Services Gauthier;  
General Manager, Fire and Protective Services Bentley;  
General Manager, Infrastructure Services Gutek;  
General Manager, Utility Services Jorgenson;  
City Solicitor Dust;  
Director of Human Resources Schlechte; and  
City Clerk Mann

*Moved by Councillor Penner, Seconded by Councillor Dubois,*

*THAT the minutes of meeting of the Budget Committee held on December 14, 2010, be approved.*

*CARRIED.*

*Moved by Councillor Paulsen, Seconded by Councillor Clark,*

*THAT Council go into Committee of the Whole.*

*CARRIED.*

*Council went into Committee of the Whole with His Worship the Mayor in the Chair.*

*Committee arose.*

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*His Worship the Mayor, Chair of the Committee of the Whole, made the following report:*

*THAT while in Committee of the Whole, the following matters were considered and dealt with as stated:*

The City Clerk reported that members of City Council have previously received the following documents:

- Investing in What Matters – 2012 Business Plan and Preliminary Operating and Capital Budgets
- 2012 Capital Budget Details (Supplement to the 2012 Preliminary Budget)
- Land Development (Supplement to the 2012 Preliminary Budget)

City Manager Totland introduced the budget and provided a powerpoint presentation.

Finance Manager Tarasoff provided an overview of the documents and the process to be followed and advised of the following changes to the budget as presented, for a net decrease of \$132,000:

- Community Support Business Line/Community Investment & Support Service Line – increase of \$61,000 to the Prairieland Exhibition Capital Grant (Amusement Tax)
- Transportation Business Line/Street Lighting Service Line – reduction of \$17,000 relating to a SPC rate correction on City street lighting.
- Taxation Business Line – reduction of \$30,000 for property tax discounts.
- Corporate Governance & Finance Business Line/Fines & Penalties Service Line – reduction of \$40,000 related to a new structure for animal fines.
- Corporate Governance & Finance Business Line/Corporate Support Service Line – reduction of \$106,000 related to a reduction in licensing fees to manage storage.

**COMMUNICATIONS**

The City Clerk submitted copies of the following communications:

- i) Len Boser, dated November 21, 2011, requesting to address City Council on the subject of snow removal.
- ii) Shellie Mitchener, Secretary of the Saskatoon Accessibility Advisory Committee, dated November 28, 2011, requesting that Robin East and Cindy Xavier address City Council on various issues relating to accessibility.
- iii) Chase Seale, dated November 30, 2011, requesting to address City Council regarding the City's cycling infrastructure.

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- iv) Gord Androsoff, dated November 30, 2011, requesting to address City Council regarding cycling.
- v) Kent Smith-Windsor, Executive Director, The Chamber, dated December 1, 2011, requesting to speak to City Council regarding budget deliberations.
- vi) Letters from the following individuals expressing support for the cycling infrastructure budget:
  - Wayne MacDonald
  - Goya Ngan
  - Chris Friesen
  - Liz James
  - Sue Ashburner
  - Mercedes Martinson
  - Andrew McKinlay
  - Eileen Klassen Hamm
  - Nicole Sutherland
  - Cathy Watts
  - Doug Geiger
  - Reagan Wildeman
  - Cindi Pederson
  - Dale Martens
  - Ward Wurtz
  - Ivy Hodgins
  - Brian and Sharon Elder
  - Peter Schalm
- vii) Doreen Wilson, dated October 11, 2011.
- viii) Patrick Falastein, dated November 24, 2011.
- ix) Conrad Jantzen, dated November 25, 2011.
- x) Andrew Koehn, dated November 27, 2011.
- xi) Virginia Labbie, Senior Policy Analyst, Canadian Federation of Independent Business, dated November 30, 2011.”

Mr. Len Boser addressed City Council, outlining his concerns regarding snow removal on sidewalks and street corners and the difficulties faced by people in wheelchairs. He provided Council members with photographs of examples where improvements could be made.

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Mr. Robin East addressed City Council and put forward the following requests:

- that the construction of an accessible playground be funded;
- that the Corporate Accessibility Capital Budget be either approved as is or increased, but that it not be reduced;
- that the City's website be improved in order to address accessibility issues; and
- that the City increase its snow clearing efforts around poles where traffic light switches are so that people in wheelchairs and with mobility or sight issues are able to reach the switches.

Mr. Chase Seale, a grade 8 Eco-Quest Outdoor Education Program student, expressed appreciation for the \$500,000 provision for cycling.

Mr. Gord Androssoff addressed Council on behalf of Saskatoon Cycles and expressed support for the proposed Capital Budget expenditure of \$500,000 for bicycle facilities.

Mr. Kent Smith-Windsor addressed City Council regarding the expected benefits to Saskatoon and its residential property taxpayers which would be derived from implementing the Canada West Foundation's finding on Competitive Municipal Property Tax Policy. He provided Council members with a copy of his presentation.

- RESOLVED:** 1) that the presentations and the communications be received as information; and
- 2) that the presentation of Mr. Kent Smith-Windsor be referred to the Administration to report to the Executive Committee.

The following additional information was provided for the Committee's reference:

- a) 2001 – 2011 Full Time Equivalent Employees Comparison  
(File No. CK. 4500-1)

The City Clerk submitted a report of the General Manager, Corporate Services Department dated November 21, 2011 providing a comparison of full-time equivalent employees from 2001 to 2011, including Boards and Commissions.

- RESOLVED:** that the information be received and that the Administration submit a further report regarding employees who are being paid through capital projects.

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- b) Property Tax Deferral Program for Low-Income Seniors  
(File No. CK. 1930-1)

The City Clerk submitted a report of the General Manager, Corporate Services Department dated November 4, 2011 recommending implementation of a property tax deferral program for low-income senior citizen homeowners.

- RESOLVED:** 1) that the Administration be directed to implement a property tax deferral program for low-income senior citizen homeowners as outlined in the report of the General Manager, Corporate Services Department dated November 4, 2011; and
- 2) that the City of Saskatoon advocate for a provincially established program that will help seniors across Saskatchewan to manage the costs of owning and maintaining their homes.

- c) Repaid Productivity Improvement Loans 2011  
(File No. CK. 1750-1)

The City Clerk submitted a report of the General Manager, Corporate Services Department dated November 25, 2011 identifying the extent to which the objectives of the productivity improvement loans were achieved and the use of the retired debt funds.

**RESOLVED:** that the information be received.

**LAND DEVELOPMENT**

**RESOLVED:** that the Land Development Business Line be approved as submitted.

**SASKATOON PUBLIC LIBRARY**

The City Clerk submitted additional information provided by the Saskatoon Public Library.

**RESOLVED:** that the Saskatoon Public Library Business Line be approved as submitted.

**RESERVE FOR CAPITAL EXPENDITURES (RCE) PROJECTS  
AND MAJOR PROJECTS UNFUNDED LIST**

The City Clerk submitted copies of the following reports:

- General Manager, Corporate Services dated November 21, 2011 regarding 2012 Capital Unfunded Projects
- General Manager, Infrastructure Services dated October 26, 2011 regarding the TCU Place Fire Suppression Project.
- General Manager, Infrastructure Services dated October 26, 2011 regarding Equipment Replacement Deficit Funding.
- General Manager, Infrastructure Services dated November 23, 2011 providing an update on the Sound Attenuation Program.
- General Manager, Infrastructure Services dated November 22, 2011 providing an update on the Bicycle Network Plan.
- General Manager, Infrastructure Services dated September 23, 2011 regarding road preservation.
- Clause 8, report No. 14-2011 of the Planning and Operations Committee regarding Gravel Streets Upgrades.
- City Solicitor dated November 23, 2011 regarding Underground Encroachments and Sidewalk Safety.

- RESOLVED:**
- 1) that all of the projects listed “above the line” in the Reserve for Capital Expenditures be approved;
  - 2) that Projects 1968 (TCU Place Fire Code upgrades in the amount of \$500,000), 1357 (Road Maintenance Equipment in the amount of \$1,000,000) and 2249 (Paved Street Rehabilitation in the amount of \$3,000,000) be approved for funding from the declared Neighbourhood Land Development Fund dividend, as reported to City Council on September 26, 2011;
  - 3) that the Administration provide a further report regarding the tendering for the design and installation of the TCU Place fire suppression system;
  - 4) that the General Manager Infrastructure Services be authorized to select and approve, through the purchasing process, the appropriate pieces of equipment for replacement under Project 1357 above;
  - 5) that the remaining funds available from the declared Neighbourhood Land Development Fund dividend (\$1,342,000), together with the remaining funds from the Reserve for Capital Expenditures (\$46,000), be allocated as follows:

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- an additional provision of \$471,000 to Project 2249 (Paved Street Rehabilitation);
  - provision of \$406,000 to Project 2354 (Accessible Playgrounds);
  - provision of \$100,000 to Project 2528 (Enhanced Off Leash Development);
  - provision of \$411,000 to Project 2044 (Gravel Streets Upgrades)
- 6) that the matter of gravel street upgrades be referred to the Planning and Operations Committee for further review; and
- 7) that the Administration report further on the issue of road and sidewalk preservation.

**POLICING**

The City Clerk submitted reports of the Chief of Police dated September 28, 2011 and October 12, 2011, submitted by the Board of Police Commissioners, regarding the preliminary capital and operating budget estimates of the Saskatoon Police Service.

Chief of Police Weighill presented the Saskatoon Police Service budgets.

A motion to refer the budget back to the Board of Police Commissioners with a request to reduce it by \$440,000 was lost on a recorded vote as follows:

YEAS:	Councillors Clark and Lorje	2
NAYS:	His Worship the Mayor, Councillors Donauer, Dubois, Heidt, Hill, Iwanchuk, Loewen, Paulsen, and Penner	9

**RESOLVED:** that the Policing Business Line be approved as submitted.

YEAS:	His Worship the Mayor, Councillors Donauer, Dubois, Heidt, Hill, Iwanchuk, Loewen, Paulsen, and Penner	9
NAYS:	Councillors Clark and Lorje	2

**MENDEL ART GALLERY**

**RESOLVED:** that the Mendel Art Gallery Service Line (Recreation and Culture Business Line) be approved as submitted.

The meeting adjourned at 10:45 p.m. and reconvened at 5:30 p.m. on Wednesday, December 7.

**COMMUNITY SUPPORT**

The City Clerk submitted copies of the following documents:

- Letter dated June 27, 2011 from the Board of Police Commissioners requesting that Council consider an increase in funding to provide for one additional school under the Restorative Action Plan.
- Letter dated March 31, 2011 from the Secretary of the Saskatoon Accessibility Advisory committee regarding accessibility ramps.
- Clause 1, Report No. 9-2011 of the Planning and Operations Committee regarding accessibility.
- Report of the General Manager Infrastructure Services dated November 15, 2011 regarding accessibility ramps.
- Clause 7, Report No. 12-2011 of the Planning and Operations Committee regarding a proposed new Cultural Consultant position.

Community Development Manager Lynne Lacroix presented the Community Support Business Line budget.

The Committee was reminded of the previously-noted increase to the Community Investment & Support Service Line of \$61,000 for the Prairieland Exhibition Capital Grant (Amusement Tax).

- RESOLVED:**
- 1) that the matter of the proposed new Cultural Consultant position be referred back to the Administration for a report;
  - 2) that the provision to the Restorative Action Program be increased by \$15,000, to be administered in an appropriate manner by the Administration and subject to a due diligence review of a full business plan;
  - 3) that the grant to the Meewasin Valley Authority be increased by \$10,900 in order to match the 2011 provincial funding increase on a percentage basis, and that any additional funding increases be deferred until the Province declares its 2012/2013 funding intent to the MVA; and
  - 4) that the Community Support Business Line be approved as amended above.

**URBAN PLANNING AND DEVELOPMENT**

The City Clerk submitted copies of the following:

- Clause 3, Report No. 17-2011 of the Planning and Operations Committee regarding the Central Avenue Streetscape Improvement Plan.



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- Revised details of Capital Project 2162 (Urban Design – BIDS) reflecting changes made by City Council at its meeting held on December 5, 2011 regarding the allocation of \$.50 of parking meter revenues to the Business Improvement District Streetscape Reserve starting in 2013.

Planning and Development Branch Manager Randy Grauer presented the Urban Planning and Development Business Line budget.

RESOLVED: 1) that revised Project 2162 (CY-Urban Design – BIDS) be approved; and  
2) that the Urban Planning and Development Business Line be approved as amended.

**CORPORATE ASSET MANAGEMENT**

Facilities Branch Manager Ross Johnson presented the Corporate Asset Management Business Line budget.

RESOLVED: that the Corporate Asset Management Business Line be approved as submitted.

**FIRE AND PROTECTIVE SERVICES**

The City Clerk submitted a copy of Clause C1, Administrative Report No. 7-2011 regarding the Community Clean-Up Program.

General Manager, Fire and Protective Services Bentley presented the Fire and Protective Services Business Line budget and noted that he will report in early 2012 regarding the Community Clean-Up Program.

RESOLVED: that the Fire and Protective Services Business Line be approved as submitted.

**CORPORATE GOVERNANCE AND FINANCE**

The City Clerk submitted a report from the Administration and Finance Committee dated November 28, 2011 regarding the fees for tax searches and certificates.

Finance Manager Kerry Tarasoff presented the Corporate Governance and Finance Business Line budget. He noted the following reductions that had been previously reported to Council:

- Fines & Penalties Service Line – reduction of \$40,000 related to a new structure for animal fines.

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- Corporate Support Service Line – reduction of \$106,000 related to a reduction in licensing fees to manage storage.

**RESOLVED:** 1) that fees for tax certificates and searches be increased to the following:

- online Tax Certificate requests - \$25.00
- in-person Tax Certificate requests - \$30.00
- in-person Tax or Assessment searches - \$10.00; and

2) that the Corporate Governance and Finance Service Line be approved as amended.

**ENVIRONMENTAL HEALTH**

The City Clerk submitted a letter dated November 21, 2011 from Dr. Sean Shaw, Chair of the Saskatoon Environmental Advisory Committee, expressing support for the Pesticide Reduction Education Program.

Environmental Services Branch Manager Brenda Wallace presented the Environmental Health Business Line budget.

**RESOLVED:** that the Environmental Health Business Line be approved as submitted.

**UTILITIES**

The City Clerk submitted a report of the General Manager Utility Services Department dated November 18, 2011 regarding cross charges levied on civic utilities and boards.

Saskatoon Light and Power Branch Manager Trevor Bell presented the Utilities Business Line budget.

**RESOLVED:** 1) that an exception to Policy C03-005, Cross Charges Levied on Civic Utilities and Boards, be authorized for the proposed 2012 Water Utility and the Wastewater Utility Operating Budgets for Grants in Lieu of Taxes; and

2) that the Utilities Business Line be approved as submitted.

**RECREATION AND CULTURE**

The City Clerk submitted a letter dated October 27, 2011 from Don Ravis, President, TCU Place Board of Directors, submitting the 2012 TCU Place Operating and Capital Budgets.

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Leisure Services Branch Manager Cary Humphrey presented the Recreation and Culture Business Line budget.

**RESOLVED:** that the Recreation and Culture Business Line, including the provision to TCU Place and Credit Union Centre, be approved as submitted.

**TRANSPORTATION**

The City Clerk submitted copies of the following:

- Letter dated September 27, 2011 from Lesia Payne regarding low-income transit passes.
- Report of the General Manager Utility Services dated November 18, 2011 regarding proposed transit service adjustments, including an option for a transit fare increase.
- Report of the Administration and Finance Committee regarding Sunday metered parking.
- Letters from Carolyn Schur, St. Paul's Cathedral Parish Pastoral Council, Zion Evangelical Lutheran Church and Pearl Williams regarding Sunday metered parking.

Transportation Branch Manager Angela Gardiner presented the Transportation Business Line budget. Ms. Gardiner advised of the following changes:

- Capital Project 2442 (Dalmeny Road) is currently shown as being funded with construction occurring in 2013. This project is actually funded by the Arterial Road Reserve in the Land Development Business Line and will be constructed in 2015 and 2016.
- Capital Project 2435 (Airport Drive Arterial Expansion) shows that there is \$1.1Million funded in 2012 as well as \$1.9Million as being unfunded in the same year. This should show that the entire project is unfunded, however discussions will be held with the Saskatoon Airport Authority to seek funding for a portion of the construction costs.
- Capital Project 2441 (Perimeter Highway Functional Planning Study) currently shows \$750,000 as being funded in 2012. The cost for this study is intended to be split between the City and Senior Government. The City's portion is estimated to be \$250,000, which is funded in 2012.

City Council noted the reduction of \$17,000 in the Street Lighting Service Line, due to a SPC rate correction on City street lighting, which was previously brought forward by the Administration.

- RESOLVED:**
- 1) that the transit service adjustments as outlined in the report of the GM Utility Services dated November 18, 2011 be approved for implementation in July 2012;
  - 2) that the customer cost of a monthly discounted bus pass be increased by \$5.00 to \$25.00 effective January 1, 2012;

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- 3) that the cost of a senior's monthly pass be increased to \$25.00 effective January 1, 2012 and that the Administration report further on the issue of seniors' passes, including criteria for usage;

YEAS: Councillors Clark, Hill, Iwanchuk, Loewen, Lorje,  
and Paulsen 6

NAYS: His Worship the Mayor, Councillors Donauer, Dubois,  
Heidt and Penner 5

- 4) that transit fares be increased, effective January 1, 2012, as follows:

- Adult Monthly Pass - \$75.00
- Student Monthly Pass - \$54.00
- Child Monthly Pass - \$45.00
- Adult Ticket - \$2.20
- Student Ticket - \$1.60
- Child Ticket - \$1.20
- Adult Cash - \$3.00
- Student Cash - \$2.50
- Child Cash - \$2.00

YEAS: His Worship the Mayor, Councillors Dubois, Donauer,  
Heidt, Hill, Iwanchuk, Loewen, Lorje, and Penner 9

NAYS: Councillors Clark and Paulsen 2

- 5) that the City Solicitor be requested to prepare the required Bylaw;

- 6) that no action be taken regarding the implementation of Sunday metered parking; and

- 7) that the Transportation Business Line be approved as amended.

**TAXATION**

Council noted the reduction of \$30,000 for property tax discounts, as previously noted by the Administration.

Finance Manager Tarasoff advised Council that the impact of the above budget decisions is a 4 per cent property tax increase for a total operating budget of \$344,446,700 and a total capital budget of \$345,883,000.

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- RESOLVED:**
- 1) that \$1,000,000 be allocated from the Neighbourhood Land Development Fund to the Reserve for Capital Expenditures (final year of five-year transfer);
  - 2) that \$90,800 of the expected interest earnings from the Saskatchewan Infrastructure Growth Initiative re-investment be transferred to the Reserve For Capital Expenditures;
  - 3) that the following Capital Projects be approved subject to a Public Notice hearing for the borrowing:
    - 1234 -WWT- Odour Abatement System
    - 1243- WWT- Lift Station Upgrades
    - 1247 - WWT- Energy Recovery
    - 2195 -WTP- Enhanced Disinfection System
    - 2212 -WWT- Operations Facility Upgrade
    - 2224 -WWT- Liquid Waste Haulers Station
    - 2305 -SL&P- Landfill Gas Energy; and
  - 4) that the following Capital Projects be approved subject to confirmation of external funding:
    - 787 -IS- Traffic Bridge Rehab/Replacement
    - 2003 -IS- Hwy 14/Hwy 7 Grade Separation
    - 2011 -IS- Transportation Model Implementation
    - 2435 -IS- Airport Drive Arterial Expansion
    - 2441 -IS- Perimeter Hwy Functional Planning Study
    - 2460 -CY- Concept Plans for Planning District
    - 2471 -CY- Kinsmen Park & Area Master Plan.
  - 5) that the Taxation Business Line be approved as amended.

*Moved by Councillor Paulsen,*

*THAT the meeting stand adjourned.*

**CARRIED.**

*The meeting adjourned at 8:35 p.m.*

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Mayor

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City Clerk