

Council Chambers  
City Hall, Saskatoon, Sask.  
Monday, November 17, 2008  
at 6:00 p.m.

## **UNOFFICIAL MINUTES**

**PRESENT:** His Worship the Mayor, in the Chair;  
Councillors Clark, Dubois, Heidt, Hill, Lorje, Neault, Paulsen  
Penner, Pringle, and Wyant;  
City Manager Richards;  
City Solicitor Dust;  
General Manager, Corporate Services Bilanski;  
General Manager, Community Services Gauthier;  
A/General Manager, Fire and Protective Services Kobussen;  
General Manager, Infrastructure Services Totland;  
General Manager, Utility Services Jorgenson;  
City Clerk Mann; and  
Council Assistant Mitchener

*Moved by Councillor Penner, Seconded by Councillor Paulsen,*

*THAT the minutes of meetings of City Council held on October 27 and November 3, 2008, be approved.*

*CARRIED.*

*Moved by Councillor Neault, Seconded by Councillor Clark,*

*THAT Council go into Committee of the Whole to consider the reports of the Administration and Committees.*

*CARRIED.*

*His Worship the Mayor appointed Councillor Neault as Chair of the Committee of the Whole.*

*Council went into Committee of the Whole with Councillor Neault in the Chair.*

*Committee arose.*

*Councillor Neault, Chair of the Committee of the Whole, made the following report:*

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*THAT while in Committee of the Whole, the following matters were considered and dealt with as stated:*

*Item A1) of Communications to Council was brought forward.*

**“COMMUNICATIONS TO COUNCIL**

**A. REQUESTS TO SPEAK TO COUNCIL**

**1) Joanne Sproule. Secretary to the Board of Police Commissioners, dated October 28**

Requesting permission for Chief Weighill to address City Council with respect to the "2008 - Third Quarter Crime Statistics" Report. (File No. CK. 5000-1)

**RECOMMENDATION:** that Chief Weighill be heard.

*Chief Weighill presented the Saskatoon Police Service 2008 – Third Quarter Crime Statistics report.*

*IT WAS RESOLVED: that the information be received.*

**ADMINISTRATIVE REPORT NO. 21-2008**

**Section A – COMMUNITY SERVICES**

**A1) Land-Use Applications Received by the Community Services Department  
For the Period Between October 16, 2008 to November 5, 2008  
(For Information Only)  
(File Nos. CK. 4000-5 PL 4132, PL 4355-D, PL 4350, PL 4300)**

**RECOMMENDATION:** that the information be received.

*ADOPTED.*

The following applications have been received and are being processed:

Condominium

- Application No. 19/08: 1612 Main Street (19-Unit Conversion)  
Applicant: Rydan Properties Ltd.  
Legal Description: Lot 28, Block 191, Plan G779  
Current Zoning: RM4  
Neighbourhood: Grosvenor Park  
Date Received: October 10, 2008

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Discretionary Use

- Application No. 12/08: 306 Shillington Crescent  
Applicant: Remail/Zwack Ventures Inc.  
Legal Description: Block L, Plan 101908964  
Current Zoning: M3  
Proposed Use: Hotel  
Neighbourhood: Blairmore Suburban Centre  
Date Received: October 15, 2008

Rezoning

- Application No. Z39/08: 509 12<sup>th</sup> Street East  
Applicant: Curtis Zwack/Remail Ventures  
Legal Description: Parcel D, Plan 101429175  
Current Zoning: PUD  
Proposed Zoning: M3 by Contract  
Neighbourhood: Nutana  
Date Received: October 28, 2008

Subdivision

- Application No. 104/08: 404 Cartwright Street  
Applicant: Webster Surveys Ltd. for Dundee Realty Corp.  
Legal Description: Block 105, Plan 101905343  
Current Zoning: DCD4  
Neighbourhood: The Willows  
Date Received: October 22, 2008
- Application No. 105/08: Cope Way  
Applicant: Webster Surveys Ltd. for Dundee Realty Corp.  
Legal Description: Parcel A, Plan 101390655  
Current Zoning: IB  
Neighbourhood: Stonebridge  
Date Received: October 24, 2008
- Application No. 106/08: 615 Lynd Crescent  
Applicant: Jastek Rapallo Project Inc.  
Legal Description: Parcel EE, Plan 101907222  
Current Zoning: RMTN  
Neighbourhood: Stonebridge  
Date Received: October 28, 2008

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- Application No. 107/08: 2501 Jaspar Avenue  
Applicant: Webb Surveys for Various  
Legal Description: Part of Lot 17, Block 531, Plan 101838663 and  
Lot 13, Block 531, Plan 65S13572  
Current Zoning: IL1  
Neighbourhood: CN Industrial  
Date Received: October 29, 2008

**PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of the City of Saskatoon Policy C01-021 (Public Notice Policy), is not required.

**ATTACHMENTS**

1. Plan of Proposed Condominium No. 19/08
2. Plan of Proposed Discretionary Use No. 12/08
3. Plan of Proposed Rezoning No. Z39/08
4. Plan of Proposed Subdivision No. 104/08
5. Plan of Proposed Subdivision No. 105/08
6. Plan of Proposed Subdivision No. 106/08
7. Plan of Proposed Subdivision No. 107/08

**A2) Application for Condominium Conversion**  
**2613 Broadway Avenue – Ron Dmello**  
**(File No.: CK. 4132-1 PL. 4132 – 011/08)**

- RECOMMENDATION:**
- 1) that the direction of City Council issue, with respect to the application submitted by Ron Dmello, to convert the existing apartment at 2613 Broadway Avenue to a condominium; and
  - 2) that in the event that City Council approves the application for conversion, it be approved subject to the following conditions:
    - a) submission of suitable professional review reports which address critical life safety aspects, prepared by an independent professional engineer and/or architect licensed to practice in Saskatchewan;
    - b) completion of the necessary building repairs/modifications as required by City of Saskatoon Policy C09-004 (Condominium

Approvals), and as noted in the Professional Review Reports submitted, including any other pertinent repairs/modifications that may be identified during the building permit plan review and building inspection process;

- c) completion of the necessary building and plumbing repairs/modifications as required to convert the former recreation room to an additional suite, including any other pertinent repairs/modifications that may be identified during the building permit and plumbing permit plan review and inspection process;
- d) submission of a surveyed Condominium Plan prepared by a Saskatchewan Land Surveyor;
- e) confirmation that enforceable Lease Agreements have been offered to all tenants who as of April 14, 2008, are residents and have not given notice, and that the Lease Agreements contain the following terms:
  - i) tenant to have right to a lease for two years from the effective date of the application, with the tenant to have the right to terminate the lease after 30 days notice;
  - ii) the rent charged under the lease to not exceed the rent charged for comparable residential premises in the same general area in which the converted property is located; and
  - iii) any dispute between the landlord and the tenant as to the rent charged under the lease to be resolved through arbitration under *The Arbitration Act*;
- f) payment of \$720 being the required approval fee; and
- g) that final approval be granted to the applicant after November 30, 2008, (being the expiration of the six-month written notice period), once conditions a), b), c), d), e), and f) are fulfilled to the satisfaction of the General Manager, Community Services Department.

**BACKGROUND**

An application has been submitted by Ron Dmello, requesting approval for a condominium conversion involving an apartment building containing nine residential units. This building is located at 2613 Broadway Avenue in the Avalon neighbourhood.

The Legislative framework for condominium conversions is contained in *The Condominium Property Act, 1993*, which provides that the local authority may approve an application for a condominium conversion if it is satisfied that:

- “1) the proposal complies with the requirements of the Zoning Bylaw;
- 2) the conversion will not significantly reduce the availability of rental accommodation in the area;
- 3) the conversion will not create significant hardship for any or all of the tenants of the existing premises; and
- 4) the building and the parcel have the physical characteristics considered necessary by the local authority to make the premises suitable for conversion.”

The following information, which is attached, is also relevant to City Council in the consideration of this matter:

- 1) Background Information Common to Condominium Conversion Applications;
- 2) City of Saskatoon Policy C09-004 (Condominium Approvals) September 5, 2000;
- 3) City of Saskatoon Policy C09-004 (Condominium Approvals) November 19, 2007;
- 4) Canada Mortgage and Housing Corporation (CMHC) - Saskatoon Census Metropolitan Area (CMA) Rental Market Report – 2007;
- 5) Clause A4 – Administrative Report No. 1-2008 – Rental Units;
- 6) City of Saskatoon – Housing Business Plan – 2008;
- 7) CMHC – Saskatoon CMA Spring Rental Market Report – 2008;
- 8) City of Saskatoon Policy C09-004 (Condominium Approvals) June 9, 2008; and
- 9) Owner’s offer of compensation to tenants, dated October 15, 2008.

**REPORT**

**Compliance with the Zoning Bylaw**

The site is zoned RM4 District in the City of Saskatoon Zoning Bylaw. Based on a surveyed site plan submitted by the applicant, it appears that the zoning requirements are satisfied with the exception of the current requirements pertaining to parking, amenity space, and landscaping.

The building met all Zoning Bylaw requirements at the time it was constructed. Therefore, the current parking, amenity space, and landscaping arrangements are considered to be legal non-conforming.

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The building was constructed with eight residential suites and a common recreation room. Over time the recreation room was transformed into use as a suite. The applicant is required to apply for a building permit and plumbing permit to legalize the use of this ninth suite.

Submission of a surveyed Condominium Plan is a condition of approval in the event City Council approves the conversion.

Availability of Rental Accommodation

The 2007 CMHC Rental Market Report for Saskatoon identifies a city-wide vacancy rate of 0.6 percent and a vacancy rate of 0.2 percent in the area where this apartment building is located. In addition, this report identifies a city-wide availability rate of 1.8 percent and an availability rate of 1.2 percent in the area where this apartment building is located. (A rental unit is considered vacant if, at the time of the survey, it is physically unoccupied and available for immediate rental. A rental unit is considered available if the existing tenant has given or received notice to move, and a new tenant has not signed a lease, or the unit is vacant.)

The Spring 2008 CMHC Rental Market Report for Saskatoon identifies a city-wide vacancy rate of 0.9 percent and a city-wide availability rate of 2.6 percent. The Spring 2008 CMHC Report provides data on a city-wide basis only as opposed to the 2007 CMHC Report, which provides a more detailed breakdown of data for various zones within the City of Saskatoon.

The 2006 Census reported that there were 30,405 rental units, of all types, in Saskatoon including 7,980 units in the area where this apartment building is located. The above-noted 2007 CMHC Report identifies a primary rental market of 13,474 units including 3,365 units in the area where this apartment building is located. (The primary rental market is defined as privately initiated structures with at least three rental units, which have been on the market for at least three months.)

This application involves the conversion of nine units. Since January 1, 2007, 1,557 units have been approved for conversion city wide, and 429 units have been approved in the area where this apartment building is located.

Tenant Hardship

This application has been made in accordance with City of Saskatoon Policy C09-004 (Condominium Approvals), and is subject to the amendments to the Policy made on June 9, 2008. The applicant submitted their application to the City of Saskatoon on April 14, 2008, and provided six months written notice to the tenants on May 31, 2008. The applicant is offering an enhanced 30-day Option to Purchase as part of their compensation offer to tenants.

Tenant Consent

City Council's established Policy requires that when vacancy rates are less than 1.5 percent, condominium conversions may only be considered when at least 75 percent of the eligible tenants in the building consent to the conversion. City Council has defined eligible tenants as those

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tenants who have resided in the building for at least three months prior to the condominium conversion being submitted to the City of Saskatoon. In this instance, only those tenants who resided in the building prior to January 14, 2008, are eligible to vote.

An information meeting was held for the tenants on Tuesday October 7, 2008, at John Lake School. The City of Saskatoon representative provided information to the tenants on the conversion process and the voting process, including the process of establishing the eligible voters list. The owner provided information on their plan for conversion and discussed an offer of compensation to voting tenants.

The compensation package offered to the voting tenants provides that the tenants select one of three options, summarized as follows:

- 1) A moving bonus of one thousand dollars,
- 2) A two-year lease with rent established at market value, or
- 3) An Option to Purchase with the purchase price to be ten thousand dollars lower than market price.

The tenant consent vote was carried out from October 16 to October 23, 2008. Tenants were provided with a voting package which included the owner's written Offer of Compensation, the voting procedures, and a voting ballot. The tabulated results of the Tenant Consent Vote are as follows:

a)	Ballots Issued	6
b)	Ballots Returned	6
c)	Yes to Conversion	6
d)	No to Conversion	0

This results in 100 percent of the tenants supporting the conversion. Both the tenants and the owner have been advised of the voting results.

National Building Code and Professional Review of Building

The applicant is required to submit a suitable Professional Review Report addressing the critical life safety conditions for the building. The Building Standards Branch will review the report with regard to critical life safety deficiencies noted in the report being addressed, including any other pertinent repairs/modifications that may be identified during the building permit plan review and building inspection process.

The building was constructed with eight residential suites and a common recreation room. The applicant is required to apply for a building permit and plumbing permit and complete the necessary building and plumbing repairs/modifications as required to convert the former recreation room to an additional suite, including any other pertinent repairs/modifications that may be identified during the building permit and plumbing permit plan review and inspection process.



**OPTIONS**

City Council has the options of approving this application subject to the conditions noted in this report, approving the application subject to additional conditions, or denying the application.

**POLICY IMPLICATIONS**

None.

**FINANCIAL IMPACT**

None.

**COMMUNICATIONS PLAN**

Notice that City Council will be considering this application on November 17, 2008, has been posted in the subject building.

**PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of City of Saskatoon Policy C01-021 (Public Notice Policy), is not required.

**ATTACHMENTS**

1. Background Information Common to Condominium Conversion Applications
2. City of Saskatoon Policy C09-004 (Condominium Approvals) September 5, 2000
3. City of Saskatoon Policy C09-004 (Condominium Approvals) November 19, 2007
4. CMHC – Saskatoon CMA Rental Market Report – 2007
5. Clause A4 – Administrative Report No. 1-2008 – Rental Units
6. City of Saskatoon – Housing Business Plan – 2008
7. CMHC – Saskatoon CMA Spring Rental Market Report – 2008
8. City of Saskatoon Policy C09-004 (Condominium Approvals) June 9, 2008
9. Owner’s Offer of Compensation to Tenants, dated October 15, 2008

*Item B2 of Communications to Council was brought forward.*

**“B2) Ron D’Mello, dated November 9**

Advising that he will be available for questions with respect to proposed condominium at 2613 Broadway Avenue. (File No. CK. 4132-1)”

*IT WAS RESOLVED: 1) that the application submitted by Ron D’mello, to convert the existing apartment at 2613 Broadway Avenue to a condominium, be approved subject to the following conditions;*

- a) *submission of suitable professional review reports which address critical life safety aspects, prepared by an independent professional engineer and/or architect licensed to practice in Saskatchewan;*
- b) *completion of the necessary building repairs/modifications as required by City of Saskatoon Policy C09-004 (Condominium Approvals), and as noted in the Professional Review Reports submitted, including any other pertinent repairs/modifications that may be identified during the building permit plan review and building inspection process;*
- c) *completion of the necessary building and plumbing repairs/modifications as required to convert the former recreation room to an additional suite, including any other pertinent repairs/modifications that may be identified during the building permit and plumbing permit plan review and inspection process;*
- d) *submission of a surveyed Condominium Plan prepared by a Saskatchewan Land Surveyor;*
- e) *confirmation that enforceable Lease Agreements have been offered to all tenants who as of April 14, 2008, are residents and have not given notice, and that the Lease Agreements contain the following terms:*
  - i) *tenant to have right to a lease for two years from the effective date of the application, with the tenant to have the right to terminate the lease after 30 days notice;*
  - ii) *the rent charged under the lease to not exceed the rent charged for comparable residential premises in the same general area in which the converted property is located; and*
  - iii) *any dispute between the landlord and the tenant as to the rent charged under the lease to be resolved through arbitration under The Arbitration Act;*
- f) *payment of \$720 being the required approval fee; and*

- g) *that final approval be granted to the applicant after November 30, 2008, (being the expiration of the six-month written notice period), once conditions a), b), c), d), e), and f) are fulfilled to the satisfaction of the General Manager, Community Services Department.*

**Section B – CORPORATE SERVICES**

**B1) 2009 Property Tax Discount  
(File No. CK. 1920-2)**

- RECOMMENDATION:**
- 1) that City Council approve a discount rate of 0.875% for the prepayment of 2009 taxes on or before January 31, 2009; and
  - 2) that City Council consider Bylaw No. 8718 to provide for this discount rate.

*ADOPTED.*

**REPORT**

Historically, the City has offered prepayment discounts to encourage the early payment of property taxes. Tax prepayments have totalled \$20,328,342, \$18,566,487, and \$16,349,310 in 2008, 2007 and 2006, respectively.

The Investment Committee recommends the discount for the prepayment of 2009 taxes as follows:

<b><u>Payments Made By</u></b>	<b><u>Discount Rate</u></b>	<b><u>Interest Rate Equivalent to June 30, 2009</u></b>
January 31, 2009	0.875 %	2.12 %

The discount rate for 2008 was 1.125% compared to a discount rate of 1.00% in 2007, 0.625% in 2006, and .50% in 2005. The discount rate of 0.625% was used for 2002, 2003, and 2004.

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The following schedule sets out various interest rates available to individuals in Saskatoon on October 15, 2008:

	30 day	60 day	90 day	180 day
<b>Bank of Nova Scotia</b>	<b>1.75</b>	<b>1.75</b>	<b>1.80</b>	<b>1.85</b>
CIBC	1.75	1.75	1.80	1.85
Royal Bank	1.75	1.75	1.80	1.80
National Bank	1.75	1.75	1.80	1.85
TD Canada Trust	1.75	1.75	1.80	1.85
<b>HSBC Bank Canada</b>	<b>1.65</b>	<b>1.75</b>	<b>1.80</b>	<b>1.85</b>
<b>Average</b>	<b>1.73</b>	<b>1.75</b>	<b>1.80</b>	<b>1.84</b>

The City of Saskatoon earns interest income on tax prepayments and taxpayers benefit from the prepayment discount. The rate is generally set so as to afford some benefit to the property owner while providing earnings to the corporation from an enhanced cash flow.

The Operating Budget reflects both the incremental investment income based on enhanced cash flow and an estimate for customer discounts. Taxpayers will be advised of the discount available for the early payment of taxes through the 2009 Tax Prepayment Notices.

Your Administration requested the City Solicitor's Office to prepare the appropriate amending bylaw for Council's consideration at the same meeting when approving the discount rate. Attached is Bylaw No. 8718, the Discounts and Penalties Amendment Bylaw, 2008, which provides for this discount rate.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENT**

1. Bylaw No. 8718, The Discounts and Penalties Amendment Bylaw, 2008.

**B2) External Borrowing**  
**(File No. CK. 1750-1 and CS1750-1)**

**RECOMMENDATION:** 1) that City Council consider Borrowing Bylaw No. 8719 which conforms to the terms and conditions of the transaction, and specifically authorizes a \$15,000,000 bankers' acceptance loan/interest rate swap financing with an amortization term of five years;

- 2) that City Council consider Borrowing Bylaw No. 8720 which conforms to the terms and conditions of the transaction, and specifically authorizes a \$32,100,000 bankers' acceptance loan/interest rate swap financing with an amortization term of ten years;
- 3) that City Council approve the attached Resolution authorizing the swap transactions; and
- 4) that the City Solicitor be instructed to prepare the necessary transaction documentation for signing by the General Manager, Corporate Services Department so as to give effect to the bankers' acceptance loan/interest rate swap transactions.

### **BACKGROUND**

At its meeting held on October 14, 2008, City Council authorized the General Manager, Corporate Services Department, to accept the terms of a \$31,000,000 debenture sale from the City's fiscal agency or a \$31,000,000 bankers' acceptance loan/interest rate swap transaction from the City's primary financial institution, subject to the appropriate debenture/borrowing bylaw. Furthermore, at its meeting held on October 27, 2008, City Council authorized the General Manager, Corporate Services Department to raise an additional \$16,100,000 by way of a debenture sale or a bankers' acceptance loan/interest rate swap transaction, subject to the appropriate debenture/borrowing bylaw. Proceeds from the bankers' acceptance loan/interest rate swap will be used to fund specific capital projects.

### **REPORT**

Your Investment Committee has held ongoing discussions with the City's fiscal agent and the City's primary financial institution with regard to current and future market developments, potential borrowing costs, and the feasibility of launching a successful debenture issue and/or a bankers' acceptance loan/interest rate swap transaction. The City's fiscal agent had indicated that, while absolute borrowing costs remain at attractive levels, the ability to sell a municipal bond issue was very uncertain. In light of the sub-prime mortgage crisis and significant market volatility, investor sentiment has shifted from yield enhancement to safety and liquidity. Federal Government bonds remain in high demand whereas provincial, municipal, and corporate securities are generally out-of-favour with the institutional investor. Only a few provincial bond issues have been brought to the market over the past number of months.

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Recently, the General Manager, Corporate Services Department, with the support of the Investment Committee, accepted offers from the Royal Bank of Canada with respect to the following bankers' acceptance loan/interest rate swap transactions:

Principal Amount	Amortization Term	All-In Cost of Borrowing
\$15,000,000	5 years	3.20%
\$32,100,000	10 years	3.78%

The terms of the bankers' acceptance loan/interest rate swap transactions include a fixed rate of borrowing for the full amortization term with quarterly repayments of principal and interest.

Your Investment Committee investigated the feasibility of issuing serial debentures in the one to five-year term and in the one to ten-year term. However, the all-in borrowing costs relating to debenture issuance were significantly higher than the bankers' acceptance loan/interest rate swap financing option. The indicative all-in borrowing costs for a one to five-year serial issue and a one to ten-year serial issue were 4.25% and 5.10%, respectively.

As part of the documentation requirements for the swap transactions, the Royal Bank of Canada requires a Resolution of City Council authorizing the aforementioned swap transactions and designating the appropriate officer within the City to sign the documents. In this case, the General Manager, Corporate Services Department, is the designated signing officer. Please find an attached Resolution to be approved by City Council.

Due to the need for a timely submission of the appropriate documentation to finalize these transactions, the General Manager, Corporate Services Department, requested the City Solicitor to draft the required Borrowing Bylaws for City Council's consideration and approval at tonight's regular Council meeting.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENTS**

1. Borrowing Bylaw No. 8719.
2. Borrowing Bylaw No. 8720.
3. Resolution of the Council of the City Saskatoon – Authorization of Swap Transaction.

*The City Clerk distributed revised copies Bylaws 8719 and 8720 as well as a revised copy of Schedule "A" to the 2002 Master Agreement.*

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*Councillor Paulsen excused herself from discussion and voting on the matter due to a conflict of interest and left the Council Chamber.*

*IT WAS RESOLVED: that the recommendation be adopted.*

*Councillor Paulsen re-entered the Council Chamber.*

**B3) Standard and Poor's  
Canadian Ratings – City of Saskatoon  
(File No. CK. 1500-4)**

**RECOMMENDATION:** that the information be received

*ADOPTED.*

**REPORT**

Attached for City Council's information, is a copy of the 2008 long-term issuer credit rating report recently prepared and released by Standard and Poor's, reaffirming the City of Saskatoon's AAA/Stable credit rating. The rationale for this rating (the highest available) includes reference to our cash and investment holdings, the strong local economy, and robust financial performance.

In addition, Standard and Poor's concludes that the outlook for Saskatoon is stable, based on a debt issuance consistent with current capital planning.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENT**

1. Standard and Poor's November 10, 2008, Canadian Ratings Report – City of Saskatoon.

**Section D – INFRASTRUCTURE SERVICES**

**D1) Capital Project 1911 – Fire & Protective Services**  
**New Fire Station – East Saskatoon Project**  
**Award of Professional Consultant Services**  
**New Fire Station 8**  
**(File I/S 946-08-2; CK. 630-1)**

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- RECOMMENDATION:**
- 1) that the proposal by Stantec Architecture Ltd., to provide full consultant services for the new Fire Station 8, for the fixed professional fee of \$340,800.00 (including P.S.T. and G.S.T.) be approved; and
  - 2) that the City Solicitor be instructed to prepare the necessary agreement for execution by the Mayor and City Clerk under the corporate seal.

*ADOPTED.*

**REPORT**

Capital Project 1911 – Fire & Protective Services – New Fire Station – East Saskatoon Project includes the design and construction of the new Fire Station 8, located at the north east corner of Slimmon Road and Herold Road. This fire station is programmed as a 900 square metre single floor building located on 0.4 hectares and will include dormitories, washrooms, dining, lounge, kitchen, hose tower, fitness room, apparatus room, self contained breathing apparatus tank filling and washing facilities, study room, and inspector’s office, as well as mechanical and electrical rooms. The landscaped site will include the fire truck “turn around” access pad, equipment accessory building, public and staff parking.

A Request for Proposal was prepared to commission a prime consultant, which was sent to all Saskatoon-based architectural firms. The selection criteria included demonstrated experience, including expertise in fire station design and LEED projects; performance with respect to proven technical/budget control/schedule abilities; similar project experience; approach to a fire station program and fire station requirements; consultant team depth (appropriate human resources) and their availability (local access); and their professional consulting fees. Additional services, beyond architectural, structural, mechanical and electrical engineering services included in the proposal were civil engineering and landscaping, as well as LEED commissioning and Crime Prevention Through Environmental Design (CPTED) expertise.



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Submissions were received from the following firms. All submissions provided civil engineering, landscaping, CPTED, and LEED related services.

Architects Collaborative  
P3 Architecture Ltd.  
Stantec Architecture Ltd.

After a systematic evaluation of the proposals, the Administration rated the proposal from Stantec Architecture Ltd. as being complete and superior.

The net cost to the City for consultant services by Stantec Architecture Ltd. is as follows:

Fee	\$320,000.00
P.S.T.	\$ 4,800.00
G.S.T.	<u>\$ 16,000.00</u>
Total Fee	\$340,800.00
Less G.S.T. Rebate	<u>\$ (16,000.00)</u>
<b>Net Cost to the City (estimate)</b>	<b>\$324,800.00</b>

The Consultant fee is comprised of a basic fee (fixed fee reflective of a construction estimate of \$3,400,000) for standard architectural and engineering services, plus fees for additional services. Funding has been approved in Capital Project 1911 - Fire & Protective Services – New Fire Station – East Saskatoon Project.

A CPTED and Safety Committee review will be completed for this project work. Compliance to the review will be documented and included within the working drawing document phase.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**D2) Fleet Management System Purchase and Implementation –  
Vehicle and Equipment Services Section and Saskatoon Transit  
Award of Contract  
(File No. IS 1390-1; CK. 1390-1)**

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**RECOMMENDATION:** 1) that the proposal and price submitted by Assetworks for the purchase and implementation of the FleetFocusM5 Fleet Management system, at the total cost of \$377,472 (including G.S.T.) be approved;

- 2) that funding to finance the Vehicle and Equipment Services' portion of the purchase and implementation of the FleetFocusM5 Fleet Management system, in the amount of \$250,000, be from the Civic Vehicles and Equipment Asset Disposition/Acquisition Reserve; and
- 3) that the City Solicitor be instructed to prepare the necessary contract for execution by the Mayor and City Clerk under the corporate seal.

*ADOPTED.*

### **REPORT**

The Administration, with the assistance of our internal auditor, has been reviewing the fleet management model currently employed at the City's central vehicle and equipment operations. It became evident very quickly that the current fleet management system being utilized by the Vehicle and Equipment Services Section was completely inadequate to provide meaningful data to user departments of the best value for their operational needs. It was concluded that a new fleet management system was required before any further analysis could be completed regarding the appropriateness of the City's overall fleet management model.

An audit of Saskatoon Transit's inventory system was conducted by Robert Prosser & Associates Inc. in June, 2008. Recommendations were made to address risks associated with segregation of duties and practices for establishing minimum/maximum inventory levels, critical spares and safety stock. It was determined that these recommendations could not be fully implemented with Transit's current fleet management system and that the Administration needed to review its business processes to ensure that a new fleet management system would address these risks.

In 2007, City Council approved Capital Project No. 2318 - Transit Maintenance Management System, which provides for the replacement of the existing fleet management software which is now obsolete, does not provide adequate information and does not have the required technical support. Transit requires a fleet management system that will serve as a decision-making tool and include fleet software to manage all predictive, preventive and corrective maintenance activities with complete work order, planning, procurement, inventory, staffing and costing capabilities in order to improve the fleet's availability, longevity and efficiency.

The Administration undertook a procurement process to replace the current fleet management systems used by the Vehicles and Equipment Services Section and Saskatoon Transit by issuing a request for information to the two companies identified as industry leaders by the City's internal auditor, CCG and Assetworks. Proposals were submitted from both companies and CCG and Assetworks demonstrated their products to Saskatoon Transit and Vehicles and Equipment Services, as well as representatives from Corporate Information Services.

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After a thorough evaluation of the two systems, it was determined that Assetworks' FleetFocusM5 system would best meet operational needs and was therefore selected as the fleet management system for both Saskatoon Transit and Vehicles and Equipment Services. The Administration prepared a letter of intent to negotiate the purchase of the FleetFocusM5 system with Assetworks.

**FINANCIAL IMPACT**

The total cost and proposed funding for the FleetFocusM5 fleet management system is as follows:

Purchase and Implementation	\$359,497.00
GST	<u>\$ 17,975.00</u>
Total Tender Price	\$377,472.00
Less GST Rebate	<u>(\$17,975.00)</u>
<b>Net Cost to the City</b>	<b>\$359,497.00</b>

Saskatoon Transit has sufficient funding approved in the amount of \$146,086 for this project under Capital Project No. 2318 - Transit Maintenance Management System, to cover their portion of the purchase and implementation.

The purpose of the Civic Vehicles and Equipment Asset Disposition/Acquisition Reserve is to finance the purchase of additional vehicles and equipment for the fleet. The funds may also be used to finance the purchase or construction of buildings or other capital assets needed to protect, operate and maintain the civic vehicle and equipment fleet. The recommended system will support the fleet; therefore, the Administration is recommending that the Vehicles and Equipment Services' portion, in the amount of \$250,000, be funded from the Civic Vehicles and Equipment Asset Disposition/Acquisition Reserve. The reserve has sufficient funds available to allow this acquisition to occur.

**PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

**D3) Proposed Increase to the Flood Protection Levy**  
**(File No. I/S 1815-1; CK. 7820-2)**

**RECOMMENDATION:** 1) that the Flood Protection Program Levy be extended for up to 10 years and increased from \$3.00 per month to \$4.50 per month, commencing in 2009, to provide approximately \$3,300,000 per year to fund projects and potential liabilities related to basement flooding from severe storm events,

- 2) that the Infrastructure Reserve – Water and Wastewater, provide any required interim financing, related to basement flooding from severe storm events, to be repaid by the Flood Protection Levy at the end of 10 years, or upon its expiration, whichever is sooner, and
- 3) that City Council consider Bylaw No. 8721, attached to this report, to implement the change in levy as of January 1, 2009.

## **REPORT**

By the end of 2008, the Flood Protection Program (FPP) Levy will have funded projects in excess of \$6 million. Some major components of this work include:

- reimbursing property owners for plumbing system upgrades pursuant to the Flood Protection Program;
- the construction of two holding tanks, one near the intersection of Makaroff Road and George Road; and one near the intersection of Confederation Drive and Borden Place;
- the construction of a new holding tank within the Rosewood neighborhood, designed to protect homes in the adjoining Lakeridge neighborhood.

Starting in 2009, future projects will be proposed to expand on these flood protection components and new projects are being developed to reduce the risk of basement flooding in other neighbourhoods. These projects include major expenditures such as sanitary sewer holding tanks, forced sewage rerouting, new sewer lift stations, as well as improvements to existing infrastructure. In addition to the work already completed in Lakeview, Lakeridge, Dundonald and Confederation Park, areas of Westview, Erindale, Arbor Creek and Brevoort Park will be candidates for potential flood protection projects.

## **OPTIONS**

In order to fund outstanding and future projects, as well as potential liabilities, the Administration investigated the following options:

- 1) Combine the Flood Protection Levy with the Water and Sewer Infrastructure Levy and request increases to the utility rate as required. This option is not recommended as there is no direct relationship between water consumption and potential flood protection measures. Combining these two revenue generating mechanisms would confuse the public's understanding of these projects.
- 2) Increase the mill rate in order to fully fund the Flood Protection Levy's needs. This option is not recommended as there is no direct relationship between the value of property and flood protection measures.

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- 3) Increase the Flood Protection Levy, beginning in 2009, from \$3.00 per month to \$6.00 per month to generate a total of approximately \$4,400,000 per year. This levy would continue for an additional five years to replenish the Water and Wastewater Infrastructure Reserve for funding previously approved in Capital Project No. 1678 – Wet Weather Inflow Remediation, and to fund future remediation work as required. In 2014, the future wet weather inflow projects and remaining Water and Wastewater Infrastructure Reserve borrowing would be incorporated with water and wastewater infrastructure projects funded from the Water and Sewer Infrastructure Reserve and the Storm Water Reserve.

The Administration does not recommend this option as it is not transparent and fails to treat the Flood Protection Levy and the Water and Sewer Infrastructure Levy as separate reserves, or treat the Wet Weather Inflow expenditures as a separate entity in order to plan for future control measures.

- 4) Increase the Flood Protection Levy, beginning in 2009, from \$3.00 per month to \$4.50 per month to generate a total of approximately \$3,300,000 per year. This levy would continue for an additional 10 years, and would be used to fund outstanding and future projects and potential liabilities related to basement flooding from severe storm events, as well as to repay the Water and Sewer Infrastructure Reserve for the funding previously borrowed for Wet Weather Inflow Remediation. The Flood Protection Levy provides a transparent source of funding to deal with wet weather inflow projects and does not co-mingle flood remediation funding with the already underfunded Water and Sewer Infrastructure Reserve. Following the completion of the planned flood remediation projects, all future wet weather inflow projects would be incorporated with water and wastewater projects and funded from Water, Wastewater and Storm Water Reserves.

The Administration is recommending Option 4, as it informs the customer what they are paying for now and in the future, allows the Water and Sewer Infrastructure Levy to continue to provide some level of planned replacement over the 10 years and for the wet weather projects to be completed immediately to reduce the risk of basement flooding.

**POLICY IMPLICATIONS**

There are no policy implications.

**COMMUNICATIONS PLAN**

Plans are in place to work with Communications Branch to implement a communications plan to inform the public, using media relations, print advertising and the City's website.

**FINANCIAL IMPACT**

Approval of the 10-year option will assist in the management of cash flow in the Water and Sewer Infrastructure Reserve and allow for funding future Flood Protection projects.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENT**

1. Proposed Bylaw No. 8721.

*Councillor Paulsen excused herself from discussion and voting on the matter due to a conflict of interest and left the Council Chamber.*

- IT WAS RESOLVED:*
- 1) *that the Flood Protection Program Levy be extended for up to 10 years and increased from \$3.00 per month to \$4.50 per month, commencing in 2009 and to end no later than January 2019, to provide approximately \$3,300,000 per year to fund projects and potential liabilities related to basement flooding from severe storm events;*
  - 2) *that the Infrastructure Reserve – Water and Wastewater, provide any required interim financing, related to basement flooding from severe storm events, to be repaid by the Flood Protection Levy at the end of 10 years, or upon its expiration, whichever is sooner, and*
  - 3) *that City Council consider Bylaw No. 8721, attached to this report, to implement the change in levy as of January 1, 2009.*

**D4) Proposed Service Upgrade to SaskWater Corporation Connection  
McOrmond Drive  
(File No. I/S 7500-2; CK. 7500-1)**

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- RECOMMENDATIONS:**
- 1) that the request by SaskWater Corporation for a service upgrade at the McOrmond Drive connection be approved;
  - 2) that the City Solicitor be instructed to amend the Master Supply Agreement with SaskWater Corporation;
  - 3) that His Worship the Mayor and the City Clerk be authorized to execute the amended agreement; and
  - 4) that upon completion of the infrastructure required to provide this additional supply, the City Treasurer bill SaskWater Corporation the Primary Water Main Capital Levy equivalent of 87.5 single-family residences and credit the Primary Water Main Reserve.

**BACKGROUND**

In May 2005, SaskWater Corporation inquired about a service connection at or near the intersection of Attridge Drive and McOrmond Drive in order to provide potable water to the Town of Aberdeen. At the time, SaskWater Corporation requested a maximum daily flow of 3.79 l/s (50 IGPM). City Council approved the connection request in July 2006.

Attached is a copy of a letter dated October 27, 2008, from SaskWater Corporation formally requesting an increase in maximum flow rates:

Average rate of flow:	15.15 litres per second (200 IGPM)
Maximum daily rate of flow:	30.30 litres per second (400 IGPM)
Annual Volume:	478,098,000 litres (105,167,000 Imperial Gallons)

As part of this service upgrade, SaskWater will be responsible for all aspects of design and construction of a new meter pit and associated infrastructure, including all construction costs. SaskWater will also be required to pay a one-time capital levy calculated as follows:

- Maximum flow rate is increased to 400 IGPM, from 50 IGPM;
- Average household peak demand is 4 IGPM;
- Therefore, the increased flow at this connection is equivalent to 87.5 average households ((400-50) IGPM/4 IGPM per household) or 1,334 metres of frontage at 15.24 m per lot; and
- Incremental levy payable if the connection was made today = 1,334 metres x \$99.70 per metre (2008 rate) = \$133,000.

SaskWater has expressed a desire to increase the flow rate beyond 400 IGPM in the future, and they will be required to pay additional levies at that time. However, hydraulic modeling of the future increased demand on the system suggests that we will not be able to supply any additional demand without adversely affecting our operating pressures throughout the northeast area of Saskatoon.

The City sells potable water to SaskWater at a number of locations for distribution to customers located in the Rural Municipality of Corman Park. The request received from SaskWater for the Town of Aberdeen is in accordance with city policies and procedures governing SaskWater connections.

The Infrastructure Services and Utility Services Departments will review all plans and drawings related to this project, which must be approved prior to commencement of construction. As-built drawings, completed to city standards, shall be provided to the City upon completion of the project.

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The Administration has reviewed the proposed connection and its impact on the City of Saskatoon water distribution system. Computer modeling results show that any pressure-drop in the system would be minimal; therefore, there would be no adverse affects to City of Saskatoon property owners.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENT**

1. Letter from SaskWater dated October 27, 2008.

*Councillor Paulsen excused herself from discussion and voting on the matter due to a conflict of interest and was not present in the Council Chamber.*

*IT WAS RESOLVED: that the recommendation be adopted.*

*Councillor Paulsen re-entered the Council Chamber.*

*His Worship the Mayor assumed the Chair.*

*Moved by Councillor Neault, Seconded by Councillor Clark,*

*THAT the report of the Committee of the Whole be adopted.*

*CARRIED.*

**HEARINGS**

- 4a) Discretionary Use Application**  
**Proposed Tavern (Earl's Restaurant)**  
**Lot 23, Block 1, Plan No. 99SA33536**  
**610 – 2<sup>nd</sup> Avenue North**  
**(File No. CK. 4355-08-9)**

**REPORT OF THE CITY CLERK:**

“The purpose of this hearing is to consider the above-noted discretionary use application.

The City Planner has advised that notification posters have been placed on site and letters have been sent to all adjacent landowners within 200 metres of the site.



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Attached are copies of the following:

- Report of the General Manager, Community Services Department, dated October 9, 2008 recommending that the application submitted by Brad Laidlaw requesting permission to construct a tavern within the existing building at 610 2<sup>nd</sup> Avenue North be approved subject to:
  - 1) the applicant obtaining a Development Permit and all other relevant permits (such as Building and Plumbing Permits) and licenses; and
  - 2) the tavern having a maximum gross floor area of 125 square metres.
- Letter from the Municipal Planning Commission dated October 31, 2008, advising that the Commission supports the above-noted recommendation.”

*Mr. Randy Grauer, Manager, Planning and Development Branch, Community Services Department, reviewed the discretionary use application and expressed the Department's support. He indicated that he is satisfied that the community's concerns have been addressed.*

*Mr. Brad Sylvester, Chair, Municipal Planning Commission, expressed the Commission's support for the discretionary use application.*

*Mr. Danny McNeil, current General Manager, Earl's Restaurant, and Mr. Ray Dulos, incoming manager of the Restaurant, advised that they were present in the gallery should Council have any questions regarding the proposed project.*

*His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.*

*Moved by Councillor Hill, Seconded by Councillor Wyant,*

*THAT the submitted reports and correspondence be received.*

**CARRIED.**

*Moved by Councillor Lorje, Seconded by Councillor Penner,*

*THAT the hearing be closed.*

**CARRIED.**

*Moved by Councillor Heidt, Seconded by Councillor Dubois,*

*THAT the application submitted by Brad Laidlaw requesting permission to construct a tavern within the existing building at 610 2<sup>nd</sup> Avenue North be approved subject to:*

- 1) the applicant obtaining a Development Permit and all other relevant permits (such as Building and Plumbing Permits) and licenses; and*
- 2) the tavern having a maximum gross floor area of 125 square metres.*

*CARRIED.*

**4b) Proposed Rezoning from R2 and MR1 District by Agreement  
Lots 25 and 26, Block 2, Plan G76  
1322 – 7<sup>th</sup> Avenue North – North Park Neighbourhood  
Applicant: BlackRock Developments Ltd.  
Proposed Bylaw No. 8717  
(File No. CK. 4351-08-19)**

**REPORT OF THE CITY CLERK:**

“The purpose of this hearing is to consider proposed Bylaw No. 8717.

Attached are copies of the following:

- Proposed Bylaw No. 8717;
- Report of the General Manager, Community Services Department dated October 14, 2008, recommending that the proposal to rezone Lots 25 and 26, Block 2, Plan G76 (1322 7<sup>th</sup> Avenue North) from an R2 District to RM1 District subject to a Zoning Agreement be approved;
- Letter from the Municipal Planning Commission dated October 30, 2008, advising that the Commission supports the above-noted recommendation; and
- Notice that appeared in the local press under dates of November 1 and 8, 2008.

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Also attached are copies of the following letters which were received on February 11, 2008, submitting comments on the project at that time:

- Liz and Rian Scott
- Wendy Fehr
- Yvette Pinel
- V. Schmidt
- Irene Prentice
- Betty Hayton
- Mike McGillivray
- David and Jackie Prentice
- Krystal Cherepacha & Chad Sander
- Steve and Cammy Charles
- D.J. Penner
- Shawn and Tania Williams
- Patricia and Kevin Muyres
- Louise Ens”

*Mr. Randy Grauer, Manager, Planning and Development Branch, Community Services Department, reviewed the proposed Zoning Bylaw amendment and expressed the Department's support.*

*Mr. Brad Sylvester, Chair, Municipal Planning Commission, expressed the Commission's support of the proposed Zoning Bylaw amendment.*

*Mr. Mark Kelleher, BlackRock Developments Ltd., advised he was present in the gallery to answer any questions of Council regarding the project.*

*His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.*

*Moved by Councillor Hill, Seconded by Councillor Paulsen,*

*THAT the submitted reports and correspondence be received.*

**CARRIED.**

*Moved by Councillor Dubois, Seconded by Councillor Wyant,*

*THAT the hearing be closed.*

**CARRIED.**

*Moved by Councillor Paulsen, Seconded by Councillor Pringle,*

*THAT Council consider Bylaw No. 8717.*

**CARRIED.**

**MATTERS REQUIRING PUBLIC NOTICE**

5a) **Intent to Borrow**  
**Credit Union Centre Additional Permanent Suites**  
**(File Nos. CS 1702-1, CS 1815-3 and CS 611-3)**

**REPORT OF THE CITY CLERK:**

“The following is a report of the General Manager, Corporate Services Department dated November 6, 2008:

- RECOMMENDATION:**
- 1) that City Council approve a capital project to build additional permanent corporate suites at Credit Union Centre;
  - 2) that City Council authorize borrowing up to \$850,000 through a 10-year Productivity Improvement Loan to finance the Credit Union Centre additional permanent corporate suites project as per the terms included in this report; and,
  - 3) that the loan be financed from the Property Realized Reserve.

**BACKGROUND**

Credit Union Centre (CUC) received approval to expand both the upper deck seating of the arena, as well as the removable lower level bowl seating, in time for the 2010 World Junior Hockey Championships. With the installation of the lower bowl seating, the current removable suites are no longer suitable as they do not allow for aisles to access the lower bowl from the main concourse. In addition, the current condition of the temporary suites, due to wear and tear from set up and take down for various events, is poor and in need of replacement.

*The Cities Act* and City Council Bylaw 8171 require that City Council give public notice before borrowing money, lending money, or guaranteeing the repayment of a loan.

**REPORT**

As part of the upper seat expansion project, it would be timely to take advantage of the current architect and consultant to design the replacement of these suites to a permanent type of structure. The management and Board of Directors of Credit Union Centre are of the opinion that converting from temporary suites to permanent would be the best choice for this area in the long run.

Total capital costs for this project are estimated at \$850,000 to build 14 permanent suites replacing five temporary suites which currently sell for \$10,000 per year. Based on an average revenue stream per suite of \$11,000 per year (a \$1,000 increase), the total incremental revenue on an annual basis would be \$104,000. This does not include the additional ticket sales, food and beverage revenues.

The loan will be repaid over a 10-year period at an interest rate of about 5.42% which is the current rate of interest for an internal loan. The annual loan payment would be \$112,335.

The City Comptroller has reviewed the loan application and is in agreement with the funding amount and the preliminary terms. While it is expected that CUC can meet the loan payments within the term period, there is some, but minimal risk as debt repayment is based on future revenues which are never guaranteed. The loan requires special Council consideration and approval since the project was not originally included in the 2008 Capital Budget and the Productivity Improvement Loan is being extended from the five-year term (as required in policy), to a 10-year term.

The CUC Board and Administration are confident this loan can be repaid from future earnings.

### **FINANCIAL IMPACT**

The loan will be financed using funds from the Property Realized Reserve.

City Council passed a resolution at its meeting on December 5, 2007, that provides for a 10% variance on the borrowing requirements for projects. Any variance greater than 10% of the approved borrowing amount identified must be reported to City Council.

### **PUBLIC NOTICE**

Public Notice is required for consideration of this matter, pursuant to Section 3e) of Policy No. C01-021 (Public Notice Policy). The following notice was given:

- Advertised in the *Saskatoon StarPhoenix* on Saturday, November 8 and Saturday, November 15, 2008, and in the *Sunday Sun* on Sunday, November 9 and Sunday, November 16, 2008.
- Posted on City Hall Notice Board on November 7, 2008.
- Posted on City Website on November 7, 2008.

### **ATTACHMENT**

1. Photocopy of Public Notice.”

*Ms. Marlys Bilanski, General Manager, Corporate Services Department, presented her report.*

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*His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.*

*Moved by Councillor Wyant, Seconded by Councillor Dubois,*

- 1) that City Council approve a capital project to build additional permanent corporate suites at Credit Union Centre;*
- 2) that City Council authorize borrowing up to \$850,000 through a 10-year Productivity Improvement Loan to finance the Credit Union Centre additional permanent corporate suites project as per the terms included in this report; and,*
- 3) that the loan be financed from the Property Realized Reserve.*

**CARRIED.**

**5b) Proposed Closure of Right-of-Way  
Lane Between 117 and 201 – 103<sup>rd</sup> Street East  
(File No. CK. 6295-08-25)**

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**REPORT OF THE CITY CLERK:**

“The following is a report of the General Manager, Infrastructure Services Department dated October 20, 2008:

- RECOMMENDATION:**
- 1) that City Council consider Bylaw No. 8716 (Attachment 4);
  - 2) that the City Solicitor be instructed to take all necessary steps to bring the intended closing forward and to complete the closing;
  - 3) that upon closing the portion of right-of-way lane as described in Plan No. 242-0071-003r001 (Attachment 1) and Plan of Proposed Subdivision (Attachment 2) prepared by Peters Surveys Ltd., dated October 2, 2008, it be sold to City Asphalt Paving Ltd. for \$17,044.66 plus GST; and
  - 4) that all costs associated with this closing be paid by the applicant including solicitors’ fees and disbursements.

**REPORT**

An application has been received from City Asphalt Paving Ltd. located at 201 – 103<sup>rd</sup> Street East, on behalf of Mr. John MacDonald, to close and purchase a portion of the north – south lane right-of-way north of the east – west lane as shown on Plan No. 242-0071-003r001 (Attachment 1).

City Asphalt Paving Ltd. will purchase the lane in its entirety for \$17,044.66 plus GST, and consolidate Lane Closure ‘A’ with Block 527, Lot 2, and Lane Closure ‘B’, will be consolidated with Block 527, Lot 1.

The right-of-way closure is of interest to the property owners who want to consolidate the lane as part of their businesses.

Saskatoon Light & Power, Sask Energy and Shaw Cable have facilities within the proposed closure and have granted permission for closure, subject to easements. Approval for the closing of the portion of right-of-way has been received from the Minister of Highways (Attachment 3).

City of Saskatoon requires the removal or replacement of any damaged curb by the owner/developer as well as any existing connections that are not reusable to be cut-off at the mains to City of Saskatoon standards.

**PUBLIC NOTICE**

Public Notice is required for consideration of this matter, pursuant to Section 3b) of Policy No. C01-021, The Public Notice Policy. The following notice was given:

- Advertised in the *Star Phoenix* and *Sun* on the weekends of November 8 & 9 and 15 & 16, 2008 (Attachment 5)
- Posted on City Hall Notice Board on Friday, November 7, 2008
- Posted on City Website on Thursday, November 6, 2008
- Flyers distributed to affected parties on Thursday, November 6, 2008

**ATTACHMENTS**

1. Plan No. 242-0071-003r001
2. Plan of Proposed Lane Closure, dated October 2, 2008
3. Copy of letter from Department of Highways, dated July 22, 2008
4. Proposed Bylaw No. 8716
5. Copy of Public Notice”

*Mr. Murray Totland, General Manager, Infrastructure Services Department, presented his report.*

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*His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.*

*Moved by Councillor Dubois, Seconded by Councillor Wyant,*

- 1) that City Council consider Bylaw No. 8716 (Attachment 4);*
- 2) that the City Solicitor be instructed to take all necessary steps to bring the intended closing forward and to complete the closing;*
- 3) that upon closing the portion of right-of-way lane as described in Plan No. 242-0071-003r001 (Attachment 1) and Plan of Proposed Subdivision (Attachment 2) prepared by Peters Surveys Ltd., dated October 2, 2008, it be sold to City Asphalt Paving Ltd. for \$17,044.66 plus GST; and*
- 4) that all costs associated with this closing be paid by the applicant including solicitors' fees and disbursements.*

*CARRIED.*

**ADMINISTRATIVE REPORT NO. 21-2008 - continued**

**Section E – UTILITY SERVICES**

**E1) Hydro Power Generation at the Saskatoon Weir Site**  
**(File No. CK. 2300-1 WT 2000-1)**

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- RECOMMENDATION:**
- 1) that the Administration be authorized to proceed with the next phase of the feasibility study for a hydro generation project at the Saskatoon Weir site;
  - 2) that \$300,000 of the hydro generation feasibility study be funded from Capital Project #1281, Electrical System Power Supply Options; and
  - 3) that the scope of the study include a White Water Park feasibility review to be funded by the Province at an incremental cost of \$100,000.



## **BACKGROUND**

Saskatoon Light & Power (SL&P) has been actively pursuing alternative energy possibilities. One of the possibilities that is being investigated is that of hydro power at the City of Saskatoon Weir Site on the South Saskatchewan River. In early 2008, SL&P engaged the services of Knight Piesold Ltd., of Vancouver, to provide a concept development and technical review of a joint white water park and hydro power facility at the weir. The Consultant indicated that the next phase of the study would include completion of the pre-feasibility and baseline environmental reviews and that the cost would be approximately \$400,000.

The White Water Park Proposal Committee has obtained \$100,000 in funding from the Provincial Government towards their part of the Study.

Saskatoon Light & Power will contribute \$300,000 for the Hydro Generation part of the Study.

## **REPORT**

The Consultant recommended the following stages for the development of the Hydro/Whitewater Park Project:

1. Concept Development - completed
2. Stakeholder Meetings and Consultations - as recommended herein  
Pre-feasibility and Baseline Environmental Studies - as recommended herein
3. License and Permitting, Feasibility Study, Environmental Assessment
4. Design and Tender
5. Construction
6. Operation

This next stage of development includes the initial consultation and meetings with immediate stakeholders and the completion of pre-feasibility and baseline environmental studies. It is expected that this stage of development will cost approximately \$400,000 and will take approximately 1½ years to complete.

The goal of the stakeholder initial consultations and the two assessments is to gain a clearer understanding of the technical, environmental, economic, and social implications of this potential generation project. SL&P will prepare a Report to Council, following the completion of the studies, on the findings and, pending a positive outcome of the assessments, seeking approval to move forward with the next stage of development.

As the requirements for the pre-feasibility and baseline environmental assessments are similar for both, the Whitewater Park and the Hydro Generation facility, there are significant economic benefits for both studies to be completed jointly by the same Consultant.

**FINANCIAL IMPACT**

The total cost for the combined Study is expected to be \$400,000. SL&P will fund their portion of the cost, \$300,000 from Capital Project #1281.

**STAKEHOLDER INVOLVEMENT**

It is expected that a comprehensive list of associated stakeholders, and the focus of the ensuing discussions, would be provided and directed by the Consultant hired to assist in the next stage of development. Anticipated stakeholders include local, Provincial and Federal agencies associated with fisheries, waterways, and the environment.

**PUBLIC COMMUNICATION PLAN**

In consideration that this stage of development is to only determine whether or not it is beneficial to proceed with the third stage of development (final environmental and feasibility assessments), public communication is not planned at this time. It is expected that, should the project move forward past this stage, a comprehensive community engagement plan would then be implemented.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

*The City Clerk distributed copies of the following letters:*

- *Paul Van Pul, dated November 17, 2008, submitting comments; and*
- *Jane Dimnik, dated November 15, 2008, submitting comments.*

*Moved by Councillor Hill, Seconded by Councillor Wyant*

*THAT the recommendation of the Administration be adopted.*

*CARRIED.*

**E2) Budget Justification – Saskatoon Light & Power**  
**Capital Project #1324 – Elec Lines – 1<sup>st</sup> Avenue Substation**  
**(File No. CK. 1703-ED WT 1702-2)**

**RECOMMENDATION:** that City Council approve the 2009 Capital Budget estimate in the amount of \$550,000 for Saskatoon Light & Power's Capital Project #1324 - Elec Lines -1<sup>st</sup> Avenue Substation to be funded by \$100,000 from Saskatoon Light & Power Electrical Distribution Extension Reserve and \$450,000 from the Saskatoon Light & Power Electrical Distribution Replacement Reserve.

## **BACKGROUND**

Saskatoon Light & Power is submitting the following report as per Article 3.1 (f) of Council Policy No. C03-001 (The Budget Process) which requires the presentation of justification reports for capital construction projects with a total estimated project cost in excess of \$500,000.

## **REPORT**

Saskatoon Light & Power's 1<sup>st</sup> Avenue Substation and its distribution system provides electrical service to the Central Business District, Caswell Hill, Central Industrial, City Park and also provides reinforcement for C.D. McGall and 29<sup>th</sup> Street Substations. All three substations and distribution systems are required indefinitely. Redevelopment in parts of the Central Business District requires that front street overhead distribution be upgraded to an underground system and the overhead system in the back lanes to be maintained.

The Urban Design Section of the Community Services Department has a streetscape proposal for 3<sup>rd</sup> Avenue from 19<sup>th</sup> to 23<sup>rd</sup> Street. This project calls for transferring the overhead distribution to an underground system. Urban Design's project will coordinate with our project and cost sharing will be determined.

Another part of this project is the extension of 25<sup>th</sup> Street between 1<sup>st</sup> Avenue and Idylwyld Drive. This will require removal and re-supplying of existing distribution. An additional portion of work will be the replacement of existing infrastructure that is reaching its end of service life.

In summary, this project will fund refurbishing and removal of overhead lines, construction of duct lines complete with insulated cables, and the extension of feeders to provide adequate reinforcement within the distribution area and to other substations.

## **JUSTIFICATION**

Capital Project #1324 is required to ensure continued reliable delivery of electrical service to Saskatoon Light & Power's current customers and provide the upgrades and expansion of the electrical distribution system for potential load growth due to new customer services.

## **OPTIONS**

Saskatoon Light & Power is committed to providing safe and reliable electrical service to its customers in the City's Franchise Area. We do not believe there is an option to not proceeding with this work.

## **POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPACT**

Sufficient funds are available in the Saskatoon Light & Power's Electrical Distribution Extension Reserve and Electrical Distribution Replacement Reserve.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

*Moved by Councillor Neault, Seconded by Councillor Heidt,*

*THAT the recommendation of the Administration be adopted.*

*CARRIED.*

**E3) Capital Project #2319**  
**Transit Electronic Fare Box**  
**(File No. CK. 7300-1)**

- RECOMMENDATION:**
- 1) that the funding for Capital Project #2319 – Transit Electronic Fare Box be increased by \$1,400,000 to \$2,900,000 funded from the Transit Federal Funding;
  - 2) that City Council award the contract for a fare collection system to BEA Transit Solutions Inc. in the amount of \$2,900,000 (including taxes); and
  - 3) that the City Solicitor be requested to prepare the necessary contract documents.

**BACKGROUND**

Capital Project #2319 - Transit Electronic Fare Box was approved in 2007. This project was approved based on a bus automatic fare collection system feasibility study that was conducted in 2003 and the Transit Strategic Plan that was conducted in 2005. Both studies indicate that the information that would be gathered on route demographic and ridership trends would be of great importance. These fare boxes provide for the automation of passenger counts, revenue recognition, routing, and scheduling requirements. The Transit Strategic Plan recommends smart card purchasing/payment technology which can be used in conjunction with electronic fare boxes to provide an integrated approach to the purchase of transit rides and fare payment.

**REPORT**

The scope of this project is to have a vendor implement a system that collects, validates, and counts cash fare payments and involves the use of contactless smart cards that will function as period passes and multi-ride tickets to be used by passengers to pay their fare and for transfers. Smart cards offer the greatest potential for not only flexible ride purchasing and fare payment but also for partnering with other municipal or private services to expand the presence of transit in the community. The system will also allow for the reading of a micro chip that will be affixed to the University student card to allow the UPass to be activated or deactivated electronically. The smart card technology can easily be combined with other municipal services in order to broaden its application.

The project also includes providing 3<sup>rd</sup> party vendors with equipment to allow them to reload smart carts and provide an electronic transfer payment to the City. The system architecture will allow Saskatoon Transit to automate the purchase of passes and tickets by passengers over the Internet and by telephone. This system will also perform an electronic transfer of data between the buses and the garage workstation on a daily basis, eliminating the need to manually reconcile fare information.

Saskatoon Transit Services released a Request For Proposal on May 16, 2008, inviting 10 established transit fare collection system vendors to respond to a proposal for the supply, delivery, installation, implementation, training and warranty of an Automatic Fare Collection system for Saskatoon Transit on conventional and on specialized transit buses. Another 4 vendors responded to the RFP advertisement in The StarPhoenix and the City's web site bringing the total number of respondents to 14. Five of the registered bidders submitted proposals that were accepted for evaluation.

These proposals were evaluated by Transit administration and specialists from operations, maintenance, planning, customer service, Access Transit, accounting, and Corporate Information Services (CIS). It was determined that 3 of the proposals were incomplete or did not meet the mandatory proposal requirements. To determine which proposal offered the most appropriate solution for Saskatoon Transit, the two qualified proposers were invited to demonstrate their equipment and software and to answer questions for the evaluation team. The two companies were evaluated on architecture, CIS's ability to work with solution, service after installation, cost effective single ticket solution, user interface, compactness of equipment for third party retail sales locations, ability to provide creative solutions to issues, price, and commercial and project references.

Upon completion of the evaluation, demonstrations, and several rounds of clarifications, the evaluation team deemed the 'Preferred Proponent' to be BEA Transit Solutions Inc. located in Thornhill, Ontario. BEA Transit Solutions Inc. proposal was approximately \$1M less than the next qualified bidder.

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The recommended system is in use in similar size systems in Canada (i.e. St. John's, Brampton, and Kingston). Those Transit properties have experienced overwhelming positive feedback from the implementation of this system including the following:

- Attraction of additional ridership as a result of the smart card system.
- Increased convenience for customers as cards can be reloaded and purchased online, by phone or at any of the merchant vendors.
- Operator fare disputes have all but disappeared as the fare system counts the coins and displays the amount deposited. As well, transfers are automated through the cards or a printed transfer is issued eliminating fraudulent activity.
- Auditing features are very good, with electronic verification and tracking of all transactions.
- Sale and reconciliation with non City vendors has been streamlined and automated.
- Planning staff have ride count data everyday, and are now able to modify routes based upon demand and ultimately provide better service.
- The smart card system allows for the implementation of a rider reward system that will provide incentives and benefits for transit users.
- The data provided from the fare system will allow for marketing dollars to be strategically targeted.
- The fare system has sped up loading of passengers.
- The open architecture allows for the addition of other civic departments and outside businesses to share the card.
- Cost savings from the elimination of manual passenger counting, streamlined accounting and auditing, better spending of marketing funds, and increased revenue and ridership.

**OPTIONS**

It could be decided to continue to use the existing fare box and manual revenue system; however, due to the deteriorating condition of the current fare boxes and the inability to find parts, it is recommended to change over to an automated fare collection system. To be more cost effective, this system is expandable and can be combined with other municipal services in order to broaden the application.

Not implementing this system will not address fare disputes with operators, fraudulent use of passes, incorrect payment of coin fares, the lack of passenger data collection information, productivity savings at Transit, improved customer service and rewards program, and the benefits of better auditing capabilities.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL**

This project was approved in the 2007 Capital budget with funding in the amount of \$1,500,000 from the Transit Federal Funding. The total price proposed by the Preferred Vendor is \$2,900,000 (including taxes). The additional \$1,400,000 is required to be funded from the Transit Federal Funding.

The automated fare collection system will generate cost savings in Planning as there will no longer be a need for manual passenger counts, better efficiencies at the Customer Service Centre (scanning fare media) rather than time consuming data entry of product numbers and reconciliations, electronic transfer of payments will reduce staff hours in having to prepare manual invoices and reduced data entry, ability to reload smartcards from any third party vendor once the client has been approved and the card programmed (Discounted Bus Pass program and Seniors Program), current gathering of data enabling timely route changes, and higher revenues generated due to elimination of fare evasion.

**PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

*Moved by Councillor Penner, Seconded by Councillor Paulsen,*

- 1) *that the funding for Capital Project #2319 – Transit Electronic Fare Box be increased by \$1,400,000 to \$2,900,000 funded from the Transit Federal Funding;*
- 2) *that City Council award the contract for a fare collection system to BEA Transit Solutions Inc. in the amount of \$2,900,000 (including taxes); and*
- 3) *that the City Solicitor be requested to prepare the necessary contract documents.*

**IN AMENDMENT**

*Moved by Councillor Penner, Seconded by Councillor Paulsen,*

- 4) *that the matter of arriving at figures for Capital Budget for transit be referred to the Administration and Finance Committee.*

**THE AMENDMENT WAS PUT AND CARRIED.**  
**THE MAIN MOTION AS AMENDED WAS PUT AND CARRIED.**

**E4) Capital Project #1191  
Transit Security Improvements  
(File No. CK. 7300-1)**

**RECOMMENDATION**

- 1) that the tender submitted by SEON Design Inc. for the supply of onboard bus digital video and audio surveillance systems for a total cost of \$231,598.50 (including PST), be accepted; and
- 2) that Purchasing Services issue the appropriate purchase order.

**BACKGROUND**

Capital Project #1191- Transit Security Improvements provides funding for the purchase of video camera systems on the existing fleet of transit buses. This Capital project was approved by City Council during its meeting held on April 7, 2008. This project was initiated based on a Threat Risk Assessment and Security Plan conducted at Saskatoon Transit as part of Transport Canada's Transit Secure Program. The assessment determined that improved security initiatives are required on buses and in key facilities including Maintenance, Administration, Access Transit, and the Customer Service Centre/Terminal.

**REPORT**

The scope of this project was to have a vendor supply, install, and commission onboard digital video and audio surveillance systems on transit buses. A Request for Proposals closed on April 10, 2008, resulting in nine submissions. Based on the Purchasing Services Branch's evaluation criteria, two bids were short-listed and invited to make a presentation to Saskatoon Transit staff. On June 17, 2008, Saskatoon Transit awarded the contract to SEON Design Inc. SEON Design Inc. was the lowest qualified bidder meeting specifications outlined in the Request for Proposals. During the months of July/August 2008, SEON Design Inc. installed and commissioned a four camera security system in seventy-five transit buses including one camera pointing forward and out the front of the bus to assist with accident investigations.

**OPTIONS**

There are no options.

**POLICY IMPLICATIONS**

City policy requires that tenders in excess of \$100,000 be awarded by City Council.



**FINANCIAL**

Funding for this project has been approved in Capital Project No. 1191 – Transit Security Improvements. Capital funding of \$310,000 has been approved for this capital project purchase. The total invoice cost for work completed by SEON Design Inc, including PST, is \$231,598.50. There is sufficient funding in this capital project to cover this invoice

Further, Saskatoon Transit is pursuing discussions with SGI to determine if Government funding is available to offset a portion of the capital cost associated with adding the fourth camera and which will ultimately assist SGI during accident investigations. While the implementation of this project has not been dependant on agreement from SGI, discussions between Saskatoon Transit and SGI are ongoing and, initial response from SGI has been positive.

**PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

*Moved by Councillor Penner, Seconded by Councillor Wyant,*

- 1) *that the tender submitted by SEON Design Inc. for the supply of onboard bus digital video and audio surveillance systems for a total cost of \$231,598.50 (including PST), be accepted; and*
- 2) *that Purchasing Services issue the appropriate purchase order.*

**IN AMENDMENT**

*Moved by Councillor Penner, Seconded by Councillor Wyant,*

- 3) *that the matter of approvals of tenders by the Administration be referred to the Administration and Finance Committee.*

**THE AMENDMENT WAS PUT AND CARRIED.**  
**THE MAIN MOTION AS AMENDED WAS PUT AND CARRIED.**

**E5) Capital Project #2326 Access Transit Facility  
Award of Professional Consultant Services  
(File CK. 665-1 & IS 954-08-2)**

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**RECOMMENDATION**

- 1) that the commissioning of Robb Kullman Engineering Ltd., to provide full consultant services for the Access Transit facility, for the estimated professional fee of \$400,440.00 (including G.S.T., P.S.T. but excluding disbursements), be approved; and
- 2) that the City Solicitor be instructed to prepare the necessary agreement for execution by the Mayor and City Clerk under the Corporate Seal.

**BACKGROUND**

Capital Project #2326 – Access Transit Facility provides funding for the design and construction of a new pre-engineered bus storage building. The facility will be located at 510 46<sup>th</sup> Street East, Saskatoon, SK, on 1.66 acres of land. The intent of the project is to maximize the facility size, based on a construction budget of \$4,200,000.00, to park Access Transit buses, conventional buses, and to store bus parts. A bus fuelling station and a bus wash system are also planned components of this development. The site will be developed to provide future expansion of the storage building and to take into account bus travel patterns through the site.

**REPORT**

A Request for Proposal was prepared to select a prime consultant, which was sent to Saskatoon-based structural engineering firms. The selection criteria included demonstrated experience (expertise in pre-engineered buildings and LEED projects); references from other clients regarding similar project experience; schedule and approach to the development; and their professional consulting fee.

Submissions were received from the following firms:

Brownlee Beaton Kreke  
Genivar  
Stantec Consulting Ltd.  
Robb Kullman Engineering LLP  
UMA AECOM

After a systematic evaluation of the proposals, the Administration rated the proposal from Robb Kullman Engineering LLP, as containing the most pre-engineered building experience, the most transit facility related experience, and with the most condensed schedule to tender-ready document phase. The evaluation process took into consideration that the Robb Kullman Engineering LLP

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professional consulting fee was second highest; the recommendation to award to this firm is due to their proposal being superior with respect to schedule and experience.

The net cost to the City for consultant services by Robb Kullman Engineering LLP is as follows:

Fee (8% of construction budget)	\$336,000.00
LEED (additional services)	40,000.00
P.S.T.	5,640.00
G.S.T.	<u>18,800.00</u>
Total Fee (excluding disbursements)	\$400,440.00
Less G.S.T. Rebate	<u>(18,800.00)</u>
<b>Net Cost to the City (estimate)</b>	<b>\$381,640.00</b>

The Consultant fee is comprised of a basic fee (8% of the construction budget) for standard consultant services plus a fee for the additional services (LEED) requested.

**OPTIONS**

There are no options.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPACT**

Approved funding for consultant services is included in the 2008 Capital Project #2326, Access Transit Facility project.

**SAFETY – CPTED (Crime Prevention Through Environmental Design)**

A CPTED and Safety Committee review has been completed for this project work. Compliance to the review will be documented and included within the working drawing document phase.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

*Moved by Councillor Dubois, Seconded by Councillor Wyant,*

*THAT the recommendation of the Administration be adopted.*

*CARRIED.*

**E6) Capital Project #0537 Transit – Downtown Terminal**  
**New Saskatoon Downtown Transit Terminal**  
**Award of Professional Consultant Services**  
**(File No: WTP 7300-1 & IS 949-07-2; CK. 665-1)**

- RECOMMENDATION:**
- 1) that the commissioning of Saunders Evans Architects Inc., to provide full consultant services for the New Saskatoon Downtown Transit Terminal, for the estimated professional fee of \$585,340.00 (including G.S.T., P.S.T. and disbursements), be approved; and
  - 2) that the City Solicitor be instructed to prepare the necessary agreement for execution by the Mayor and City Clerk under the Corporate Seal.

**BACKGROUND**

Capital Project #0537 – Transit – Terminals provides funding for the construction of new terminals including the design and reconstruction of the existing 23<sup>rd</sup> Street Terminal. The site development includes new bus platforms, and a new two storey Transit Terminal building (600 square metres per floor). The main floor will have a passenger waiting area, washrooms, custodial room, manager's office, and security desk. The second floor will have a data centre and offices.

**REPORT**

A Request for Proposal was prepared to commission a prime consultant, and was sent to all Saskatoon-based architectural firms. The selection criteria included: demonstrated experience (expertise in transportation facilities, data centres, and LEED projects); references from other clients regarding similar project experience; schedule and approach to the development; and professional consulting fee. Additional services, beyond architectural, structural, mechanical and electrical engineering services, included in the proposal are interior design, LEED, commissioning, civil, transportation, landscape, security, and data centre design expertise.

Submissions were received from the following firms:

AODBT Architecture Interior Design  
P3 Architecture Ltd.  
Saunders Evans Architects Inc.  
Stantec Architecture Ltd.

After a systematic evaluation of the proposals, the Administration rated the proposal from Saunders Evans Architects Inc. as containing the most transportation facility project experience, as well as their proposal being the most complete and superior submission.

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The net cost to the City for consultant services by Saunders Evans Architects Inc. is as follows:

Fee (percentage of construction cost)	\$365,000.00
Additional Services (estimate)	158,800.00
Disbursements (printing/courier estimate)	25,000.00
P.S.T.	9,100.00
G.S.T.	<u>27,440.00</u>
Total Fee	\$585,340.00
Less G.S.T. Rebate	<u>27,440.00</u>
<b>Net Cost to the City (estimate)</b>	<b>\$557,900.00</b>

The consultant fee is comprised of a basic fee (percentage of construction cost) for standard architectural and engineering services plus fees for additional services and disbursements.

**OPTIONS**

There are no options, of note.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPACT**

Approved funding for consultant services is included in the 2008 Capital Project #0537 - Transit - Downtown Terminal project.

**SAFETY [Crime Prevention Through Environmental Design (CPTED)]**

A CPTED and Safety Committee review has been completed for this project work. Compliance to the review will be documented and included within the working drawing document phase.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

*Moved by Councillor Dubois, Seconded by Councillor Wyant,*

*THAT the recommendation of the Administration be adopted.*

*CARRIED.*

**E7) Communications to Council**

**From: Nicole Gantner**  
**Date: January 6, 2008**  
**Subject: Waste Bylaw with Respect to Condominiums**  
**- AND -**  
**From: Robert Eaton**  
**Date: September 16, 2008**  
**Subject: Bylaw Requiring Multi-Unit Dwellings to Provide Specific  
Garbage Bins**  
**(File No. CK. 7830-3 and WT-7831-1)**

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**RECOMMENDATION:** that the information be received.

The above-noted Communications to Council were received and referred to the Administration to provide one report addressing both Ms. Gantner and Mr. Eaton's concerns within four to six weeks of Mr. Eaton's communication.

The Administration is currently collecting information and developing options for inclusion in the report to City Council. It is expected that a full report will be submitted to City Council's December 15, 2008 meeting.

**PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

*Moved by Councillor Dubois, Seconded by Councillor Penner,*

*THAT the recommendation of the Administration be adopted.*

*CARRIED.*

**REPORT NO. 16-2008 OF THE PLANNING AND OPERATIONS COMMITTEE**

- 1. Innovative Housing Incentives – Centenary Affordable  
Housing Program Contribution – 126 Avenue W South  
(Files CK. 750-4 and PL. 951-47)**
- 

**RECOMMENDATION:** that an increase in the City's contribution under the Centenary Affordable Housing Program to a total of \$132,061.42 towards Saskatchewan Housing Corporation's affordable rental project at 126 Avenue W South be approved.

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Your Committee has reviewed and supports the attached report of the General Manager, Community Services Department dated October 21, 2008.

*Moved by Councillor Wyant, Seconded by Councillor Penner,*

*THAT the recommendation be adopted.*

*CARRIED.*

**2. Collaborative Funding Database Development**  
**(Files CK. 261-1 and LS. 261-21)**

- RECOMMENDATION:**
- 1) that a transfer of \$15,300 per year be approved from the 2008 and 2009 Multiple Funders Grant Info Resource Operating Budget Vote 11 (Financial Assistance to Community Groups), to the 2009 Capital Budget Project No. 2465 for the development of a Collaborative Funding Database; and
  - 2) that the report of the General Manager, Community Services Department dated October 21, 2008, be referred to the Budget Committee for consideration during the 2009 Capital Budget deliberations.

Attached is the report of the General Manager, Community Services Department dated October 21, 2008, with respect to the above matter. Your Committee has reviewed the report with the Administration and supports the recommendations, as outlined above.

*Moved by Councillor Wyant, Seconded by Councillor Dubois,*

*THAT the recommendation be adopted.*

*CARRIED.*

**3. Gordon Howe Campground**  
**(Files CK. 4205-7-4 and LS. 1701-30)**

- RECOMMENDATION:**
- 1) that the report of the General Manager, Community Services Department dated October 21, 2008 be referred to the Budget Committee for consideration during the 2009 Capital Budget deliberations;

- 2) that a loan in the amount of \$760,000 be approved to finance Capital Project No. 2358 (Gordon Howe Campsite Electrical Upgrade) subject to Capital Budget approval and a public notice hearing for borrowing;
- 3) that the loan be repaid over a ten-year term beginning in 2010; and
- 4) that the Administration report back on the final borrowing terms and conditions of the loan.

Your Committee has reviewed and supports the attached report of the General Manager, Community Services Department dated October 21, 2008 with respect to the above matter.

*Moved by Councillor Wyant, Seconded by Councillor Penner,*

*THAT the recommendation be adopted.*

*CARRIED.*

**4. East River Bank Slope Instability – South of University Bridge**  
**(Files CK. 4000-1 and IS. 181-3)**

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- RECOMMENDATION:**
- 1) that the report of the General Manager, Infrastructure Services Department dated October 20, 2008, be referred to the Budget Committee for consideration during the 2009 Capital Budget deliberations; and
  - 2) that, subject to budget approval, Golder Associates Ltd. be retained to complete the detailed design of the slope remediation work to an upset limit of \$400,000.

Your Committee has reviewed and supports the attached report of the General Manager, Infrastructure Services Department dated October 20, 2008, with respect to the above matter.

*Moved by Councillor Wyant, Seconded by Councillor Paulsen,*

*THAT the recommendation be adopted.*

*CARRIED.*



**REPORT NO. 2-2008 OF THE BOARD OF TRUSTEES - CITY OF SASKATOON  
GENERAL SUPERANNUATION PLAN**

**1. Actuarial Valuation Report as at December 31, 2007  
General Superannuation Plan  
(File No. CK. 4731-6)**

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**RECOMMENDATION:** that the information be received.

Attached is the Actuarial Valuation Report as at December 31, 2007 for the City of Saskatoon General Superannuation Plan, which the Board has filed with the Superintendent of Pensions and the Canada Revenue Agency.

The Board of Trustees – General Superannuation Plan has reviewed this report with the actuary, and wishes to advise that according to Section 11 of the Saskatchewan *Pension Benefits Act, 1992*, the plan will be funded in accordance with the recommendations contained in the report, with employer and employee contributions that are less than current service costs. It is intended that this shortfall will be covered from the current going-concern surplus.

*Moved by Councillor Wyant, Seconded by Councillor Penner,*

*THAT the recommendation be adopted.*

*CARRIED.*

**2. Amendment to General Superannuation Plan Bylaw No. 8226  
Section 15.02 - Cost of Administration – Amending Bylaw No. 8728  
(File No. CK. 4731-1)**

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**RECOMMENDATION:** that Bylaw No. 8728 be considered.

Section 15.02 of the General Superannuation Plan Bylaw No. 8226 reads as follows:

- “(1) The Plan shall annually, upon approval of the report referred to in Subsection 15.02(2), contribute toward the City’s costs of administering the Plan an amount calculated as follows:
- (a) \$21.50 for each Active Member of the Plan; and
  - (b) \$1.20 for each pension payroll cheque drawn on the Fund in the previous year.”

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The Board was approached by the Administration this year to cost-share a new position in the Employee Benefits Section with the other two civic pension plans. All plans agreed to this arrangement, and the General Plan will cover 71% of this cost which totals \$67,000. This means that an amendment is required to Section 15.02 of the Plan Bylaw No. 8226 in order to increase the annual fee from \$21.50 per Active Member plus \$1.20 for each cheques and deposits, to \$39.50 per Active Member plus \$2.10 for cheques and deposits, to cover the cost-share arrangement.

Attached, for the approval of City Council, is Bylaw No. 8728 which provides for this amendment to the Plan.

*Moved by Councillor Wyant, Seconded by Councillor Paulsen,*

*THAT the recommendation be adopted.*

*CARRIED.*

**REPORT NO. 1-2008 OF THE FIREFIGHTERS PENSION FUND TRUSTEES**

**1. Increase in Contribution Rate & Pension Cap  
Firefighters' Superannuation Plan and  
Actuarial Valuation Report to December 31, 2007  
(File No. CK. 4730-4-1)**

- RECOMMENDATION:**
- 1) that Bylaw No. 8722 be considered; and
  - 2) that the Actuarial Valuation Report to December 31, 2007 be filed with the Superintendent of Pensions and The Canada Revenue Agency.

The Firefighters' Pension Fund Trustees reviewed the Actuarial Valuation Report for the Plan as at December 31, 2007, as prepared by Aon Consulting, at its meeting held in August and wishes to report that the Actuarial Valuation Report revealed a going-concern surplus of \$1,318,000.

Since then, the Trustees have requested Aon Consulting to prepare a number of costings in relation to increasing the Plan's maximum pension limit. Currently, the maximum pension limit under the Plan is frozen at \$1,833.33 per year of service, however *The Income Tax Act* allows for higher limits. The Trustees were made aware that an increase in the contribution rates would be required in order to increase the Plan's maximum pension cap from \$1,833.33 as outlined in the attached table provided by Aon Consulting, (Attachment "A"). The Trustees supported Costing #1 (i.e., increase the maximum pension cap under the Plan from \$1,833.33 to \$2,111.11 per year of contributory service, and increase contributions over a two-year phase from the current 6.3% to 7.3% of earnings effective January 1, 2009 and from 7.3% to 7.7% of earnings effective January 1, 2010), and these proposals were put forward to both the City and the Firefighters' Union Local 80 of I.A.F.F. In addition, the Trustees supported a change in the way in which benefits are

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determined in the event of wind-up or termination of the Plan to help with the future sustainability of the Plan. The Trustees have been authorized by both the City and the Firefighters' Union Local 80 of I.A.F.F. to proceed with the required changes to the Plan. Attached is a Memorandum of Understanding in this regard, (Attachment "B").

Attached is Bylaw No. 8722 (Attachment "C"), which provides for the required Plan amendments to increase the contributions as well as the Plan's maximum pension cap, as outlined above. In addition, attached is a copy of the Actuarial Valuation Report to December 31, 2007, (Attachment "D") for filing with the Superintendent of Pensions and The Canada Revenue Agency.

*Moved by Councillor Wyant, Seconded by Councillor Penner,*

*THAT the recommendation be adopted.*

*CARRIED.*

**2. Amendment to the Firefighters' Pension Plan Bylaw No. 8225  
Bylaw No. 8727 to Provide for An Amendment to  
Section 10.03 – Buy Back of Approved Leave  
(File No. CK. 4730-4)**

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**RECOMMENDATION:** that Bylaw No. 8727 be considered.

Section 10.03 of the Plan Bylaw No. 8225 reads as follows:

- (1) Leaves of Absence
  - (a) Eligibility
    - (i) Subject to this Section, a Member shall have the right to have any period of approved leave of absence credited to the Member as Contributory Service.
    - (ii) The right to have the period of leave credited to the Member as Contributory Service shall expire six months after the return of the Member from the period of leave.

The Trustees have reviewed (ii) above and believe that the time to allow buy back of Contributory Service within six months after return to work should be extended to one year, as a member needs time to make provisions for this buy back. The Trustees have arranged for an amendment to the Plan in this regard. Attached is a copy of Bylaw No. 8727.

*Moved by Councillor Dubois, Seconded by Councillor Heidt,*

*THAT the recommendation be adopted.*

*CARRIED.*

## **REPORT NO. 2-2008 OF THE NAMING ADVISORY COMMITTEE**

### **1. Addition of Names to the Names Master List** **File No.: PL 4001-5, CK 6310-1**

**RECOMMENDATION:** that the following names be added to the Names Master List:

- Daley
- Kolynchuk
- Mazurek
- Reindl
- Shirley

According to City of Saskatoon Policy C09-008 (Naming of Civic Property and Development Areas), all requests for adding names to the Names Master List must be screened by the Naming Advisory Committee and approved by City Council.

The Naming Advisory Committee has reviewed and screened the following names in accordance with City Council's naming guidelines and recommends to City Council that they be added to the Names Master List:

- a) **'Daley'** – Gail Daley represented Canada at the 1964 Olympics and the 1962 Pan American Games in gymnastics. Her awards comprise Saskatoon Sports Hall of Fame inductee, Saskatchewan Sports Hall of Fame inductee, and recipient of the Velma Springstead trophy for outstanding female amateur athlete in Canada.
- b) **'Kolynchuk'** – John Kolynchuk was the City Clerk from 1975 – 1988. Prior to being appointed City Clerk, he was an executive assistant in the City Planning Department beginning in 1958. Outside of City Hall, he taught violin, played violin and viola with the Saskatoon Symphony, his band, "The Continental Ensemble", and in his church.

- c) **‘Mazurek’** - Leon Mazurek is a retired military medical doctor who served for 25 years achieving the rank of Colonel. During his career, he served overseas twice and was awarded the Canadian Peace Keeping Service medal, the United Nations Emergency Forces medal, and the Elizabeth II Dei Gratia medal. Upon retirement, he settled in Saskatoon with his wife.
- d) **‘Reindl’** – Bob and Caren Reindl have been involved in the sport of track and field for over thirty years from the local to the international level as both athletes and coaches. Since retiring from competition, they have continued in the sport as volunteers.

Bob Reindl’s awards include Saskatchewan Sports Hall of Fame inductee (2005), Saskatoon Sports Hall of Fame inductee (1996), and Saskatoon Kinsman Male Athlete of the Year (1977).

Caren (Rathie) Reindl’s awards include Saskatchewan Sports Hall of Fame inductee (2005) the Bob Adams Service Award (2003), Saskatchewan Sport Master Athlete of the Year (1995), Bob Adams Master Athlete of the Year (1993, 1995), and Saskatoon Sports Hall of Fame inductee (1992).

- e) **‘Shirley’** – Jim Shirley played hockey for the Saskatoon Quakers, the Cleveland Barons, and the Detroit Red Wings. He played professional baseball with the Saskatoon Gems and Team Canada at the 1955 World Championships. Jim Shirley’s awards comprise Kinsmen Sportsman of the Year (1976), Saskatchewan Baseball Hall of Fame, Saskatoon Sports Hall of Fame (1986), Century Saskatoon, and the Darren Lipinski Memorial award for outstanding contribution to softball.

The Names Master List is kept in the Mayor’s Office and contains all screened and approved name suggestions for naming municipally-owned or controlled facilities, streets, suburban development areas, neighbourhoods, and parks. There are currently approximately 200 entries on the Names Master List. The Planning and Development Branch will notify the applicants of the outcome of City Council’s decision.

*Moved by Councillor Penner, Seconded by Councillor Paulsen,*

*THAT the recommendation be adopted.*

*CARRIED.*

**2. Naming Report – “Stonebridge”**  
**File No.: PL 4001-5, CK 6310-1**

**RECOMMENDATION:** that the family history of John and Margaret Milne and their descendents be added to the City of Saskatoon’s naming records for the name ‘Milne’.

The City of Saskatoon Policy C09-008 (Naming of Civic Property and Development Areas) was amended in May 2008, to address duplicate surnames. Where a name submission duplicates a surname that is on the Names Master List or that has been used for naming, the individual’s history will be acknowledged in the Names Master List without creating a new record, or in the City’s naming records, as appropriate, subject to Naming Advisory Committee screening and Council approval.

The Naming Advisory Committee has reviewed and screened the name ‘Milne’ in accordance with City Council’s naming guidelines and recommends to City Council that it be added to the City’s naming record for Milne Crescent in the Stonebridge neighbourhood. Milne Crescent is currently named in honour of former Councillor William Albert Milne.

‘**Milne**’ – Milne family – John and Margaret Milne owned land in the Woodlawn district; son Ivan Milne served with the Royal Canadian Air Force (RCAF) for fourteen years; son Mervyn Milne was the owner/operator of Milne Distributors and charter member of Prairie Pork Producers; Mervyn’s wife, Grace, was a missionary in Japan representing the Third Avenue United Church; son Harrison Milne was a civil engineer and active in his local community; son Clifford Milne farmed in the Woodlawn district and was active in his community; son Willard Milne farmed in the Woodlawn district; and daughter Margaret Milne Glauser served in the Women’s Division of the RCAF in the Photographic Division.

Grandson Courtney Milne has lived in Saskatoon and area most of his life, and he is a photographer and author of twelve books. Courtney Milne has represented Saskatchewan in multi-media presentations nationally and internationally; and granddaughter Bonnie Milne and her husband Eric Nygren, ceramic artists, represented Saskatchewan at Expo ’86 in Vancouver.

The City’s naming records are maintained by the Planning and Development Branch of the Community Services Department. His Worship Mayor Donald Atchison will notify the applicant of the outcome of City Council’s decision.

*Moved by Councillor Penner, Seconded by Councillor Hill,*

*THAT the recommendation be adopted.*

*CARRIED.*

**REPORT NO. 18-2008 OF THE EXECUTIVE COMMITTEE**

**1. Pleasant Hill Revitalization  
Requests for Proposals  
(File No. CK. 4131-31)**

- RECOMMENDATION:**
- 1) that the City enter into a Sales Agreement with the Affordable New Home Development Foundation (ANHDF) for Parcel D and Cenith Energy Corporation for Parcel B for the development of housing units in the Pleasant Hill Revitalization Area, subject to the conditions of the Sales Agreement contained in Clause A4, Administrative Report No. 20-2008, and at a price satisfactory to the City which must be agreed to by ANHDF and Cenith Energy Corporation by no later than February 28, 2009;
  - 2) that in the event that Cenith Energy Corporation declines to proceed to the Sales Agreement stage for Parcel B, the City proceed to enter into negotiations of a Sales Agreement with ANHDF for Parcel B, subject to:
    - the conditions of the Sales Agreement in Clause A4, Administrative Report No. 20-2008;
    - a price satisfactory to the City; and
    - ANHDF submitting a design for Parcel B that is satisfactory to the Pleasant Hill Review Committee and the City;
  - 3) that in the event that ANHDF declines to proceed to the Sales Agreement stage for Parcel D, the City proceed to enter into negotiations of a Sales Agreement with Cenith Energy Corporation for Parcel D, subject to the conditions of the Sales Agreement in Clause A4, Administrative Report No. 20-2008 and at a price satisfactory to the City;
  - 4) that a decision by ANHDF and Cenith Energy Corporation to proceed to the Sales Agreement Stage in accordance with recommendation 1) above be submitted to the City by no later than November 30, 2008; and
  - 5) that the City Solicitor be instructed to prepare the necessary Sales Agreement(s).

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City Council, at its meeting held on October 27, 2008, considered Clause A4, Administrative Report No. 20-2008, a copy of which is attached, and resolved that the matter be referred to the Executive Committee.

Your Committee met on November 3 with representatives of Cenith Energy Corporation and the Affordable New Home Development Foundation (ANHDF) as well as the organizations involved with the ANHDF proposal. Your Committee has done a thorough review of the proposals, and notes that both proposals were ranked highly.

Parcel B

As outlined in the report of the Administration, the proposal from ANHDF is felt to be too large for Parcel B. Your Committee agrees with that assessment and therefore supports the proposal put forward by Cenith Energy Corporation for Parcel B.

Parcel D

Both proposals for Parcel D were excellent, and they were ranked substantially the same. Your Committee supports the proposal put forward by ANHDF because a variety of housing products and designs is the most desirable outcome in the overall Pleasant Hill Revitalization Project

*The City Clerk distributed copies of the following letters:*

- *Alan Thomarat, Saskatoon & Region Home Builders' Association, dated November 14, 2008, requesting permission to address Council;*
- *Tim Dwernychuk, Pleasant Hill Revitalization Review Committee, dated November 17, 2008, requesting permission to address Council;*
- *Ilsa Arnesen-Kun, Pleasant Hill Revitalization Review Committee, dated November 17, 2008, requesting permission to address Council;*
- *Sharon Arnesen, Pleasant Hill Revitalization Review Committee, dated November 17, 2008, requesting permission to address Council;*
- *Helen Arnesen, Pleasant Hill Revitalization Review Committee, dated November 17, 2008, requesting permission to address Council; and*
- *Cecile Smith, Pleasant Hill Revitalization Review Committee, dated November 17, 2008, requesting permission to address Council.*

*Moved by Councillor Paulsen, Seconded by Councillor Dubois,*

*THAT the speakers be heard.*

*CARRIED.*



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*Mr. Alan Thomarat, Executive Director, Saskatoon & Region Homebuilders' Association, spoke in support of affordable housing. He provided Council with a copy of his remarks.*

*Mr. Tim Dwernychuk, Pleasant Hill Revitalization Review Committee, requested a meeting with the Executive Committee in order to review the proposals.*

*Ms. Ilsa Arnesen-Kup, Pleasant Hill Revitalization Review Committee, expressed concern regarding the process indicating that the Review Committee was not consulted in the final process. Ms. Arnesen-Kup asked for a delay in finalization of Parcels B and D in order that the Pleasant Hill Revitalization Review Committee can review the proposal.*

*It was noted Ms. Sharon Arnesen was not present in the gallery.*

*Ms. Helen Arnesen, Pleasant Hill Revitalization Review Committee, advised that she would like to see the homes go up as soon as possible.*

*It was noted Ms. Cecile Smith was not present in the gallery, but she left with City Council a copy of what would have been her presentation.*

*Moved by Councillor Neault, Seconded by Councillor Wyant,*

*THAT the recommendation of the Executive Committee be adopted.*

*CARRIED.*

**2. Roadway Preservation Program**  
**Report 2 – Surface Infrastructure – Paved Roads**  
**(File No. CK. 6315-1)**

**RECOMMENDATION:** that the information be received.

Attached for the information of Council is a report of the General Manager, Infrastructure Services Department dated October 23, 2008 regarding the above matter.

*Moved by Councillor Neault, Seconded by Councillor Dubois,*

*THAT the recommendation be adopted.*

*CARRIED.*

3. **Snow and Ice Program – Maintenance Districts**  
**(File No. CK. 6290-1)**

**RECOMMENDATION:** that the information be received.

Attached for the information of Council is a report of the General Manager, Infrastructure Services Department dated October 22, 2008 regarding the above matter.

*Moved by Councillor Neault, Seconded by Councillor Hill,*

*THAT the recommendation be adopted.*

*CARRIED.*

4. **Snow and Ice Program – Sidewalk Clearing Bylaw**  
**(File No. CK. 6290-1)**

**RECOMMENDATION:**

- 1) that no tickets be issued for violations of Bylaw 8463, *The Sidewalk Clearing Bylaw, 2005*, in the 2008/2009 winter season; and
- 2) that the amount charged for cleaning sidewalks that are in violation be increased from \$75.00 to \$100.00 for frontage and from \$125.00 to \$150.00 for frontage and flankage.

Your Committee has considered and supports the attached report of the General Manager, Infrastructure Services Department dated October 20, 2008 regarding the above matter.

*Moved by Councillor Neault, Seconded by Councillor Hill,*

*THAT the recommendation be adopted.*

*CARRIED.*

5. **UPass**  
**(File No. CK. 7312-1)**

**RECOMMENDATION:** that the information be received.

Attached for the information of Council is a report of the General Manager, Utility Services Department dated October 23, 2008 regarding the above matter.

*Moved by Councillor Neault, Seconded by Councillor Pringle,*

*THAT the recommendation be adopted.*

*CARRIED.*

**6. Property Acquisitions**  
**2937 Jasper Avenue – Jasper Avenue Lift Station Upgrade**  
**and**  
**Vacant Land – Lorne Avenue – Circle Drive South River Crossing Project**  
**(File No. CK. 4020-1)**

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- RECOMMENDATION:**
- 1) that the City of Saskatoon purchase the property located at 2937 Jasper Avenue and the vacant land located on Lorne Avenue, as shown on attached Plan 240-0070-007r001 (Attachment 1), from Canadian National Railways, at a purchase price of \$1.00 (plus G.S.T.); and
  - 2) that the cost of acquisition and related expenses be charged to the Property Realized Reserve, as an interim source of financing.

Your Committee has considered and supports the following report of the General Manager, Infrastructure Services Department dated October 21, 2008:

**“BACKGROUND**

The existing lift station located on Jasper Avenue was built in 1967 and is situated on leased land owned by Canadian National Railway (CNR). The servicing strategy for the development of the Willows and Stonebridge Neighbourhoods identified that this lift station would need replacement. City Council has approved funding for the design of the new lift station, with nearly triple the pumping capacity of the existing station.

At its meeting held May 28, 2007, City Council considered Clause 6, Report No. 9-2007 of the Executive Committee and adopted the following recommendation with respect to the Circle Drive, South River Crossing project:

- ‘3) that the Administration be authorized to negotiate with all land owners identified for the acquisition of the necessary rights-of-way for the construction of this project.’

**REPORT**

The Jasper Avenue Lift Station is located within the CN Industrial neighbourhood at 2937 Jasper Avenue on land owned by CNR. This small parcel is surrounded by land owned by Calac Trucking Ltd.

The optimal location for the new lift station is directly adjacent to and south of the existing lift station. In order to build at this new location, an agreement with Calac Trucking is being negotiated in order to exchange the land where the existing lift station is located for the parcel required for construction of the new lift station. In order to facilitate this agreement, the City of Saskatoon has offered to purchase the existing lift station land from CNR.

During property discussions with CNR, a remnant portion of land adjacent to Lorne Avenue was identified as surplus to their needs. This land can be incorporated into the redevelopment of Lorne Avenue in conjunction with the Circle Drive – South River Crossing project.

The City's property agent has negotiated and signed an Offer to Purchase Agreement with the property owner, subject to City Council approval. Significant terms and conditions of the Offer to Purchase agreement are as follows:

1. Purchase Price  
Purchase price for the property is \$1 plus GST.
2. Conditions Precedent
  - a) Approval of Saskatoon City Council.
3. Other Terms
  - a) The Buyer has 30 days following the Vendors date of acceptance of the offer (signed September 29, 2008 to October 29<sup>th</sup>, 2008) to examine the title and complete its due diligence investigations including inquiries, surveys, environmental testing, and inspection of the site.
4. Legal Costs and Disbursements  
Each party shall be responsible for its own legal costs.
5. Closing Date  
The earliest date possible subsequent to approval by Saskatoon City Council (as agreed to verbally by CN).

**OPTIONS**

No other options were considered.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPACT**

The Administration is recommending that the cost of acquisition and related expenses be charged to the Property Realized Reserve, as an interim source of financing

**PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of the City of Saskatoon Policy C01-021 (Public Notice Policy) is not required.

**ATTACHMENTS**

1. Plan 240-0070-007r001.”””

*Moved by Councillor Neault, Seconded by Councillor Hill,*

*THAT the recommendation be adopted.*

*CARRIED.*

**COMMUNICATIONS TO COUNCIL - continued**

**A. REQUESTS TO SPEAK TO COUNCIL**

**1) Joanne Sproule. Secretary to the Board of Police Commissioners, dated October 28**

Requesting permission for Chief Weighill to address City Council with respect to the "2008 - Third Quarter Crime Statistics" Report. (File No. CK. 5000-1)

**RECOMMENDATION:** that Chief Weighill be heard.

*DEALT WITH EARLIER. SEE PAGE NO.*

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2) **Lynn Hainsworth. dated November 10**

Requesting permission to address City Council with respect to Mayfair Pool and the upcoming Capital Budget. (File No. CK. 613-7)

**RECOMMENDATION:** that Lynn Hainsworth be heard.

*The City Clerk noted that Ms. Hainsworth would like her request to address Council placed on the December 1, 2008 agenda.*

**B. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL**

1) **Cindy Moleski, Secretary, The Hamlet of Riversdale Estates, dated October 10**

Commenting on the condition of gravel roads north of Sutherland. (File No. CK. 63 15-1)

**RECOMMENDATION:** that the direction of Council issue.

*Moved by Councillor Dubois, Seconded by Councillor Wyant,*

*THAT the letter be forwarded to the Administration.*

*CARRIED.*

2) **Ron D'Mello, dated November 9**

Advising that he will be available for questions with respect to proposed condominium at 2613 Broadway Avenue. (File No. CK. 4132-1)

**RECOMMENDATION:** that the letter be considered with Clause 2, Administrative Report No. 21-2008.

*DEALT WITH EARLIER. SEE PAGE NO.*

**C. INFORMATION ITEMS**

1) **Robert Maunder, President, King George Community Association. dated October 15**

Expressing thanks to City Council for support shown to the King George Community Association as well as other core communities with respect to neighborhood clean-up campaign held in May of 2008. (File No. CK. 150-1)

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**2) Bev Caldwell, dated October 20**

Commenting on front-street garbage pickup. (File No. CK. 7830-3)

**3) Catherine Brown, dated October 23**

Commenting on the rental situation in Saskatoon. (File No. CK. 4132-1)

**4) Heather Shearer, dated October 27**

Commenting on parking downtown. (File No. CK. 6120-5)

**5) Kelly Caplette, dated October 27**

Commenting on proposed 15-storey condominium downtown. (File No. CK. 4132-1)

**6) Reagan Wildeman, dated October 28**

Commenting on whitewater park proposal. (File No. CK. 4129-1)

**7) Dave Dutchak, President & CEO, MD Ambulance Care Ltd., dated October 28**

Thanking officials for participation and helpful efforts during the funeral of Michael Dutchak. (File No. CK. 150-1)

**8) Ken Turner, dated November 1**

Commenting on recent glass recycling project. (File No. CK. 7830-5)

**9) Doug Robinson, 2008/09 National President, Kin Canada, dated October 28**

Providing information on "Message of Support" campaign. (File No. CK. 1870-1)

**10) Doug Nutter, dated November 9**

Commenting on emergency services provided to First Nations people. (File No. CK. 150-1)

11) **Joanne Sproule, Deputy City Clerk, dated October 23**

Submitting Notice of Hearing of the Development Appeals Board regarding the property located at 136 Avenue F South. (File No. CK. 4352-1)

12) **Joanne Sproule, Deputy City Clerk, dated October 27**

Submitting Notice of Hearing of the Development Appeals Board regarding the property located at 835 57" Street East. (File No. CK. 4352-1)

13) **Joanne Sproule, Deputy City Clerk, dated November 10**

Submitting Notice of Hearing of the Development Appeals Board regarding the property located at 914 Willow grove Crescent. (File No. CK. 4352-1)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Wyant, Seconded by Councillor Paulsen,*

*THAT the information be received.*

*CARRIED.*

**D. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION**

1) **F. Bentham, dated October 22**

Suggesting a ballroom be located at River Landing. (File No. CK. 4129-15) **(Referred to Administration for consideration.)**

2) **Deborah Emision, dated October 24**

Commenting on recent recycling contest. (File No. CK. 7830-5) **(Referred to Administration for further handling.)**

3) **Ron Morey, dated October 29**

Commenting on cycling safety in Saskatoon. (File No. CK. 6000-5) **(Referred to Administration to respond to the writer.)**



4) **Edward Danneberg. dated October 28**

Commenting on a change in transit route in Holiday Park. (File No. CK. 7310-1) **(Referred to Administration to report of Administration and Finance Committee.)**

5) **Robert Goulet. President Saskatoon Chapter AEBC, dated October 29**

Commenting on traffic concerns for citizens who are blind and partially-sighted. (File No. CK. 6150-3-1) **(Referred to Administration for further handling.)**

6) **Ken Achs. President Mid-West Development (2000) Corp. dated October 30**

Commenting on parking in the Broadway Area. (File No. CK. 6120-1) **(Referred to Administration for a report.)**

7) **Dale Nargang. dated November 4**

Commenting on an incident with a City transit bus. (File No. CK. 7300-1) **(Referred to Administration for appropriate action.)**

8) **Larry Sloan, dated November 4**

Commenting on the intersection of 22nd Street and Idylwyld Drive. (File No. CK. 6250-1) **(Referred to Administration for consideration.)**

9) **Ken Stevens, dated November 4**

Commenting on water rates. (File No. CK. 1905-2) **(Referred to Administration to respond to the writer.)**

10) **Rob Hogan, Secretary Local 80, Saskatoon Professional Fire Fighters Union, undated**

Requesting that the City of Saskatoon and the Saskatoon Professional Fire Fighters Union enter into negotiations for revisions of the contract. (File No. CK. 4720-7) **(Referred to Administration for appropriate action.)**

**11) Linda Hack, Chair of ROLO, dated November 5**

Providing response to Chief Whitecap Park Master Plan Preliminary Concept Plan. (File No. CIS. 4205-38 and 152-2) **(Referred to Administration for further handling.)**

**12) Colleen Kapell, dated November 11**

Commenting on plans for Chief Whitecap Park. (File No. CK. 4205-38 and 152-2) **(Referred to Administration for further handling.)**

**13) Pat Fiacco, Mayor of Regina and Dr. Louise Walker, Chair, Canadian Centre for Ethics in Sport (CCES), dated November 6**

Providing information on True Sport Program. (File No. CK. 1870-1) **(Referred to Administration for a report.)**

**14) Kent McMann, dated November 6**

Commenting on a parking ticket received. (File No. CK. 6120-1) **(Referred to Administration for consideration.)**

**15) Iris Spilchuk, dated November 6**

Commenting on parking at Saints Peter and Paul Church - 1201 11' Street East. (File No. CK. 6295-1) **(Referred to Administration to respond to the writer.)**

**16) Richard Zimmer, dated November 10**

Commenting on an incident involving a City employee. (File No. CK. 150-1) **(Referred to Administration for appropriate action.)**

**17) Megan Jamieson, Director, ICLEI-Canada, dated October 28**

Providing information with respect to membership to Local Governments for Sustainability. (File No. CK. 277-1) **(Referred to Administration for further handling.)**

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Dubois, Seconded by Councillor Clark,*

- 1) *that, with respect to Item D5, a copy of the letter be referred to the Saskatoon Accessibility Advisory Committee;*
- 2) *that, with respect to Item D15, the Administration be in contact with Councillor Penner prior to responding to the writer;*
- 3) *that, with respect to Item D16, Councillor Heidt be advised of the action taken; and*
- 4) *that the information be received.*

*CARRIED.*

**E. PROCLAMATIONS**

**1) James Clancy. National President. National Union, dated October 24**

Requesting City Council proclaim November 6, 2008, as Community Social Service Workers Appreciation Day. (File No. CK. 205-5)

**2) Carole Young. Chair, Saskatoon Chapter, Osteoporosis Canada. dated November 4**

Requesting City Council proclaim November 2008 as Osteoporosis Month in Saskatoon. (File CK. 205-5)

**3) M.K. Pishny-Flovd dated November 10**

Requesting City Council proclaim January 11 to 17, 2009, as Klassikal Meets Klezmer Musik Week. (File No. CK. 205-5)

- RECOMMENDATION:**
- 1) that City Council approve all proclamations as set out in Section E; and
  - 2) that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council.

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*Moved by Councillor Paulsen, Seconded by Councillor Dubois,*

- 1) *that City Council approve all proclamations as set out in Section E; and*
- 2) *that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council.*

**CARRIED.**

**ENQUIRIES**

Councillor B. Dubois	-	Traffic Calming - Kenderdine
Councillor D. Hill	-	Traffic Calming – 25 <sup>th</sup> Street West and Avenue E North
Councillor P. Lorje	-	Billboard Signs

**INTRODUCTION AND CONSIDERATION OF BYLAWS**

**Bylaws 8716, 8717, 8718, 8721, 8722, 8727, 8728**

Neault/Clark	-	First Reading
Neault/Lorje	-	Second Reading
Neault/Heidt	-	Go into Committee
Neault/Hill	-	Report of Committee be adopted
Neault/Dubois	-	Permission for Third Reading
Neault/Pringle	-	Third Reading

**8719, 8720**

*Councillor Paulsen excused herself from voting due to a conflict of interest and left the Council Chamber.*

Neault/Clark	-	First Reading
Neault/Lorje	-	Second Reading

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Neault/Heidt	-	Go into Committee
Neault/Hill	-	Report of Committee be adopted
Neault/Dubois	-	Permission for Third Reading
Neault/Pringle	-	Third Reading

*Moved by Councillor Neault,*

*THAT the meeting stand adjourned.*

*CARRIED.*

*The meeting adjourned at 9:50 p.m.*