

Council Chamber
City Hall, Saskatoon, Sask.
Monday, April 26, 1993,
at 7:00 p.m.

MINUTES OF REGULAR MEETING OF CITY COUNCIL

PRESENT: His Worship Mayor Dayday in the Chair;
Councillors Penner, Cherneskey, Waygood, Hawthorne,
Mostoway, Birkmaier, Mann, Dyck, McCann and Thompson;
City Commissioner Irwin;
Director of Planning and Development Pontikes;
Director of Works and Utilities Gustafson;
Director of Finance Richards;
City Solicitor Dust;
City Clerk Mann;
City Councillors' Assistant Kanak

Moved by Councillor Cherneskey, Seconded by Councillor Penner,

THAT the minutes of regular meeting held on April 13, 1993, be approved.

CARRIED.

COMMUNICATIONS TO COUNCIL

The following communications were submitted and dealt with as stated:

A. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL

1) Lucy Chuback, Chair Broadway BID, dated April 7

Requesting Council to approve the appointment of John Melnyk to the Broadway Business Improvement District Board to replace Kathy Mulligan. (File No. CK. 1680-3)

RECOMMENDATION: that Mr. John Melnyk be appointed to the Broadway Business Improvement District Board, to replace Kathy Mulligan.

Moved by Councillor Cherneskey, Seconded by Councillor Waygood,

THAT Mr. John Melnyk be appointed to the Broadway Business Improvement District Board, to replace Kathy Mulligan.

CARRIED.

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**2) Colleen Kelly, Public Relations Chair
Saskatoon Life Underwriters Association, dated April 2**

Requesting Council to proclaim the week of November 20 to 27, 1993, as Insurance Week in Saskatoon. (File No. CK. 205-5)

RECOMMENDATION: that His Worship the Mayor be authorized to proclaim the week of November 20 to 27, 1993, as Insurance Week in Saskatoon.

Moved by Councillor Cherneskey, Seconded by Councillor Penner,

THAT His Worship the Mayor be authorized to proclaim the week of November 20 to 27, 1993, as Insurance Week in Saskatoon.

CARRIED.

**3) Gus Vandepolder, President
Tourism Saskatoon, dated April 6**

Providing Council with a summary of Tourism Saskatoon's Annual Report. (File No. CK. 175-30)

RECOMMENDATION: that the information be received.

Moved by Councillor Mostoway, Seconded by Councillor Hawthorne,

THAT the information be received.

CARRIED.

**4) Gertrude Bell
1603 - 9th Avenue North, dated April 19**

Submitting comments regarding the uranium industry. (File No. CK. 3500-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Hawthorne, Seconded by Councillor Penner,

THAT the information be received.

CARRIED.

5) Jean Collins

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The Partnership, dated April 16

Advising Council that Mr. Bob Christie has agreed to represent the Downtown Business Improvement District on the Municipal Arts Placement Jury. (File No. CK. 225-44)

RECOMMENDATION: that Mr. Bob Christie be appointed to the Municipal Arts Placement Jury for the year 1993.

Moved by Councillor Birkmaier, Seconded by Councillor Cherneskey,

THAT Mr. Bob Christie be appointed to the Municipal Arts Placement Jury for the year 1993.

CARRIED.

**6) Marlene Hall, Secretary
Development Appeals Board, dated April 20**

Submitting Notice of Development Appeals Board Hearing regarding proposed addition to east side of one-unit dwelling at 41 Degeer Crescent. (File No. CK. 4352-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Hawthorne, Seconded by Councillor Mostoway,

THAT the information be received.

CARRIED.

**7) Jim Yuel, Chair
Economic Development Authority, dated April 22**

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Submitting recommendations regarding taxes on the Canadian Polytechnic College. (Files CK. 3500-1 and 1965-1)

RECOMMENDATION: that the direction of Council issue.

Moved by Councillor Cherneskey, Seconded by Councillor McCann,

THAT the information be received and referred to A Committee of the Whole Council.

CARRIED.

**8) Cecilia Forsyth
9 Webb Crescent, dated April 22**

Responding to the summary report of the Focus Group on Women's Issues in the Community. (File No. CK. 175-38)

RECOMMENDATION: that the information be received and considered with Report No. 6 of the Focus Group on Women's Issues in the Community.

Moved by Councillor Penner, Seconded by Councillor Mostoway,

THAT the information be received and considered with Report No. 6 of the Focus Group on Women's Issues in the Community.

CARRIED.

**9) Carol Purich, Secretary
Board of Police Commissioners, dated April 21**

Advising Council regarding a review of *The Young Offenders Act*. (File No. CK. 277-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Cherneskey, Seconded by Councillor Mann,

THAT the information be received.

CARRIED.

**10) Robert James, President
Saskatoon Press Club, dated April 23**

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Requesting Council's permission for temporary closure of 2nd Avenue between 19th and 20th Streets on Sunday, May 30, 1993, between 10:00 a.m. and 10:00 p.m. for the 2nd Annual Road Hockey Tournament. (File No. CK. 205-1)

RECOMMENDATION: that the request be approved subject to Administrative conditions.

Moved by Councillor McCann, Seconded by Councillor Birkmaier,

THAT the request be approved subject to Administrative conditions.

CARRIED.

**11) Lori Isinger, Board Chair
Saskatoon Public Library, dated April 21**

Commenting regarding the Board's decision to lift its restrictions on out-of-city borrowers. (File No. CK. 298-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Cherneskey, Seconded by Councillor Penner,

THAT the information be received.

CARRIED.

**12) Lynda Haverstock, Leader, Saskatchewan Liberal Party
MLA - Saskatoon-Greystone, dated April 20**

Submitting comments on the issue of health care reform in Saskatchewan. (Files CK. 277-1 and 3000-1)

RECOMMENDATION: that the information be received.

**14) Bill Z. Neudorf, Opposition Cabinet Member
Responsible for Health, dated April 13**

Submitting comments regarding health care reform in Saskatchewan. (Files CK. 277-1 and 3000-1)

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RECOMMENDATION: that the direction of Council issue.

Moved by Councillor Penner, Seconded by Councillor Mostoway,

THAT the information be received.

CARRIED.

**13) James Yuel, Chair
Economic Development Authority, dated April 21**

Encouraging Council to pursue the possibility of co-generation with SaskPower, the University of Saskatchewan and North Canadian Oils Ltd. (File No. CK. 3500-1)

RECOMMENDATION: that the direction of Council issue.

Moved by Councillor McCann, Seconded by Councillor Penner,

THAT the information be received.

CARRIED.

**14) Bill Z. Neudorf, Opposition Cabinet Member
Responsible for Health, dated April 13**

DEALT WITH EARLIER. SEE PAGE NO. 6.

**15) Debbie Radu
1310 Avenue J North, dated April 22**

Submitting comments regarding the summary report of the Focus Group on Women's Issues in the Community. (File No. CK. 175-38)

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RECOMMENDATION: that the information be received and considered with Report No. 6 of the Focus Group on Women's Issues in the Community.

Moved by Councillor Penner, Seconded by Councillor Dyck,

THAT the information be received and considered with Report No. 6 of the Focus Group on Women's Issues in the Community.

CARRIED.

**16) Peter Shinkaruk
3113 Seventh Street East, dated April 26**

Requesting permission to address Council regarding property tax arrears. (File No. CK. 1965-1)

RECOMMENDATION: that the information be received and considered with Clause D2, Report No. 10-1993 of the City Commissioner.

Moved by Councillor Penner, Seconded by Councillor Mann,

THAT the information be received and considered with Clause D2, Report No. 10-1993 of the City Commissioner.

CARRIED.

B. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION

**1) R. M. Acheson, Vice President
N. L. Poulin Limited, dated April 5**

Requesting re-examination of 1993 property taxes. Referred to the Legislation and Finance Committee. (File No. CK. 1920-1)

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**2) M. McLeod, President
Resident Council at Extendicare, dated April 1**

Request for crosswalk on Adelaide Street near Preston Avenue. Referred to the Administration. (File No. CK. 6150-3)

**3) Kent Smith-Windsor
The Partnership, dated April 14**

Requesting that offer to provide volunteer assistance to the Audit Department be referred to the appropriate committee. Referred to the Audit Committee. (File No. CK. 1600-9)

**4) Joyce D. Jeffrey, President
Saskatoon Community Contacts for the Widowed, dated April 21**

Expressing support for request from Saskatoon Services for Seniors for increased funding. Referred to the Legislation and Finance Committee. (File No. CK. 1871-3)

RECOMMENDATION: that the information be received.

Moved by Councillor Hawthorne, Seconded by Councillor Dyck,

THAT the information be received.

CARRIED.

REPORTS

Mr. R. Tennent, Chair, submitted Report No. 4-1993 of the Municipal Planning Commission;

City Commissioner Irwin submitted Report No. 10-1993 of the City Commissioner;

Ms. Ann March, Member, presented Report No. 6 of the Focus Group on Women's Issues

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in the Community;

Councillor Waygood, Chair, presented Report No. 10-1993 of the Planning and Development Committee;

Councillor Cherneskey, Chair, presented Report No. 9-1993 of the Legislation and Finance Committee; and

Councillor McCann, Member, presented Report No. 5-1993 of the Audit Committee.

Moved by Councillor Penner, Seconded by Councillor Birkmaier,

THAT Council go into Committee of the Whole to consider the following reports:

- a) Report No. 4-1993 of the Municipal Planning Commission;*
- b) Report No. 10-1993 of the City Commissioner;*
- c) Report No. 6 of the Focus Group on Women's Issues in the Community;*
- d) Report No. 10-1993 of the Planning and Development Committee;*
- e) Report No. 9-1993 of the Legislation and Finance Committee; and*
- f) Report No. 5-1993 of the Audit Committee.*

CARRIED.

His Worship Mayor Dayday appointed Councillor Thompson as Chairman of the Committee of the Whole.

Council went into Committee of the Whole with Councillor Thompson in the Chair.

Committee arose.

Councillor Thompson, Chairman of the Committee of the Whole, made the following report:

THAT while in Committee of the Whole, the following matters were considered and dealt with as stated:

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"REPORT NO. 4-1993 OF THE MUNICIPAL PLANNING COMMISSION"

Composition of Committee

Mr. R. Tennent, Chair
Mr. Jim Kozmyk
Councillor D.L. Birkmaier
Mr. Norm McLennan
Ms. Ann March
Mr. Glen Grismer
Mr. Bill Delainey
Ms. Fran Alexson
Mr. Victor Pizzey
Dr. H.O. Langlois
Dr. Brian Noonan
Ms. Lina Eidem

**1. Rezoning
I.D.2 to I.D.3 or I.D.4
Lots 4 to 8 inclusive, Block 18, Plan No. G215
1909 Avenue B North
(~~File No. CK. 4351-1~~)**

An application has been submitted on behalf of BN Salvage Ltd. requesting permission to rezone Lots 4 to 8 inclusive, Block 18, Plan No. G215 from an I.D.2 to an I.D.3 or an I.D.4 zone.

Attached is a copy of a report of the Planning Department dated February 22, 1993, recommending that the application be DENIED. **This recommendation was not supported by the Commission.**

The Planning Department also submitted an information report dated April 6, 1993, to the Municipal Planning Commission providing clarification on the use of contract zoning. This report is also attached.

The Municipal Planning Commission considered the above-noted reports and **agreed that the illegal operation should not be permitted on a permanent basis through the rezoning process.** On the other hand, the Commission felt that since the operation had been in existence for approximately 12 years, the use should be permitted to continue for a specified period of time (i.e. to coincide with the completion of the industrial zone review).

Your Commission notes that the Planning Department's April 6, 1993, report advises that

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time frames tied to use are not permitted using contract zoning. However, the Commission still feels that it would be appropriate for contract zoning to be used.

The Municipal Planning Commission therefore

- RECOMMENDS:**
- 1) that the Planning Department be authorized to negotiate with the owner of the property, the terms of a contract zoning agreement for Lots 4 to 8 inclusive, Block 18, Plan G215;
 - 2) that the Planning Department provide to City Council, through the Municipal Planning Commission, a draft agreement for approval; and
 - 3) that the contract include, as a minimum, the following conditions:
 - a) that the site be deemed to be clean from contamination and that the property conforms to Provincial standards and regulations to the satisfaction of the Department of Environment prior to the contract being executed;
 - b) that the contract specify that the use shall only be permitted until such time that City Council passes a zoning bylaw implementing new industrial zone categories; and
 - c) that no hazardous materials be handled.

ADOPTED.

REPORT NO. 10-1993 OF THE CITY COMMISSIONER

Section A - Works and Utilities

- A1) Supply of Liquid Aluminum Sulphate
Water and Pollution Control Department
Water Treatment and Sewage Treatment Plants
(File No. CC 1000-3)**

Report of the Manager, Water and Pollution Control Department, April 7, 1993:

"Tenders have been requested from United Chemicals, Stanchem Inc. and Marsulex Inc. for the

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1993-94 supply of liquid aluminum sulphate used as a coagulant at the Water Treatment and Sewage Treatment Plants.

At the close of tenders on March 31, 1993, bids from all three companies had been received. The bids have been summarized as follows (copy of Tabulation of Price Quotations attached):

United Chemicals	P.O. Box 2090 Saskatoon, SK S7K 3S7	\$135.65/tonne
Stanchem Inc.	281B - 2366 Avenue C North Saskatoon, SK S7L 5X5	\$154.00/tonne
Marsulex Inc.	P.O. Box 3180 Fort Saskatchewan, AB T8L 2T2	\$162.00/tonne

The low bid from United Chemicals is the preferred option. United Chemicals is the current supplier of liquid aluminum sulphate at \$135.65/tonne. The company has provided excellent service in the past.

The total cost of the blanket purchase order will be:

	Blanket Order Quantity	Cost	
Water Treatment	2,000	\$290,291	(incl. 7% G.S.T.)
Sewage Treatment	8,600	\$1,353,244	(incl. 7% G.S.T. & 9% P.S.T.)
		\$1,643,535	(incl. applicable taxes)
G.S.T. rebate (4%)		<u>57,516</u>	
Net Cost to City		\$1,586,019	

This contract price will result in 1993 annual costs that are within the estimates included in the 1993 Operating Budgets of the Water Treatment and Sewage Treatment Plants."

RECOMMENDATION: that City Council accept the unit price submitted by United Chemicals of Saskatoon, SK, for the supply of liquid aluminum sulphate to the Water and Pollution Control Department for one year, for a total estimated cost of \$1,643,535, including G.S.T. and P.S.T.

ADOPTED.

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**A2) 1993 Ready Mixed Concrete
Contract No. 3-0007
(File No. CC 1000-4)**

Report of the City Engineer, April 21, 1993:

"Tenders for the 1993 Ready Mixed Concrete Supply were received and opened publicly on April 20, 1993. This material is used by Works Branch maintenance crews for sidewalk maintenance and sidewalk restoration following water and sewer excavations.

Only one Tender was received as follows:

Geransky Redimix MARTENSVILLE, Sask.	\$139,492.59
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Its bid, along with 1992 and 1991 unit prices, are summarized on the attached tabulation form.

Geransky Redimix supplied concrete to the City in 1989, 1991 and 1992 under similar contracts. Its bid represents an average 16.9% increase over the 1992 supply tender. The increase is attributed to a delay in adjusting unit prices to better reflect actual industry costs. In 1992, changes were made to City specifications to reflect current CSA standards for ready mixed concrete, and the requirement for a Labour, Materials and Performance Bond was re-introduced. The Engineering Department's estimate was \$122,797.

The tender consisted of:

Base Tender (incl. P.S.T.)	\$129,318.00
G.S.T.	<u>10,174.59</u>
Contract Amount	\$139,492.59
G.S.T. Rebate	<u>5,814.05</u>
Net Cost to City	<u>\$133,678.54"</u>

RECOMMENDATION: 1) that City Council accept the unit prices submitted by Geransky Redimix for the 1993 supply of Ready Mixed Concrete, at a total estimated contract cost of \$139,492.59 including G.S.T. and P.S.T.; and,

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- 2) that the City Commissioner and the City Clerk be authorized to execute the Contract Documents, as prepared by the City Solicitor, under the Corporate Seal.

ADOPTED.

**A3) School Signing Replacement - Hugh Cairns V.C. School
(File No. CC 6280-1)**

Report of the City Engineer, April 16, 1993:

"The Engineering Department has received a request from the Saskatoon Board of Education to review the signing at Hugh Cairns V.C. School. The review has been completed and it is proposed that the signing be replaced and modified as it is badly deteriorated and not consistent with present standards.

The investigation procedure for this school included:

- the preparation of a plan of the existing signing; and,
- a site meeting between representatives of the Engineering Department, the Public School Board, the Principal of Hugh Cairns V.C. School and the Traffic Section of the Saskatoon Police Service.

Based on the results of this investigation, a new school signing plan was formulated using the School Signing Guidelines and considering the needs of this particular school.

The signing required to improve pedestrian and traffic safety at this school is indicated on the attached Plan No. J12-4A (S.S.) and is described briefly below.

The recommended signing installations are as follows:

- Installation of 'No Parking' restrictions across the lane to the south of the school, at the south east intersection of Cairns Avenue and MacKenzie Crescent, and along MacKenzie Crescent adjacent to the north school and playground entrance.
- Installation of a 'No Stopping' restriction at the main school entrance, through the intersection of Munroe Avenue and Cairns Avenue, and painting and signing a crosswalk at this location.

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- Installation of a 'Handicapped Person's Loading Zone' at the wheelchair accessible entrance.
- Installation of a '5-Minute Parking, 0800-1700, M-F' restriction along the remaining school frontage on Cairns Avenue.

All of the above changes have been reviewed and approved by the Saskatoon Police Service and the Public School Board, and conform to present City policy with respect to school signing."

RECOMMENDATION: that City Council approve the signing changes at Hugh Cairns V.C. School as shown on the attached Plan No. J12-4A (S.S.).

ADOPTED.

**A4) Proposed Disabled Person's Loading Zone
418 Mowat Crescent
(File No. CC 6145-1)**

Report of the City Engineer, April 20, 1993:

"The Engineering Department has received a request to install a 'Disabled Person's Loading Zone' in front of 418 Mowat Crescent. The residents of this address are foster parents for special needs children. Neighbours frequently park in front of their home making access to the Saskatchewan Abilities Bus difficult.

The Engineering Department has reviewed the request and proposes that a 'Disabled Person's Loading Zone' be installed in front of 418 Mowat Crescent. The loading zone conforms to City guidelines with respect to 'Disabled Person's Loading Zones' in which case no fee is assessed for its installation."

RECOMMENDATION: that a "Disabled Person's Loading Zone" be installed in front of 418

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Mowat Crescent.

ADOPTED.

**A5) 1993 Equipment Purchases
 Project 581: V & E Services
 3/4-Cubic-Yard Rubber-Tired Backhoe
 (File No. CC 1390-1)**

City Council, at its meeting held on April 13, 1993, upon consideration of Clause 3, Report No. 13-1993 of the Works and Utilities Committee, resolved:

"that the matter be referred to the Administration to submit to the next Council meeting a complete justification for the proposed purchase."

Report of the Manager, Vehicle and Equipment Services Department, April 14, 1993:

"The backhoe proposed for replacement is a 1986 Cat 224 which was purchased on a seven-year/10,000-hour guaranteed maximum repair contract with a guaranteed buy back at the end of the contract. The unit was put into service on September 21, 1986. The guaranteed maximum repair is \$9,000 and the guaranteed buy back is \$70,000. The unit currently has 8,650 hours and it is expected to have approximately 9,200 hours at the end of the seven-year contract, which expires on September 20, 1993. The cumulative costs which have been charged to the guaranteed maximum repair account for this unit are as follows:

Unit #2345	1987	\$ 5,398.87
	1988	7,346.64
	1989	16,876.11
	1990	23,718.20
	1991	27,372.49
	1992	37,134.89

The Vehicle and Equipment Services Department has three (3) more similar Cat backhoes which are used by the Engineering Department. The in-service date and the cumulative costs charged as of December 31, 1992, to the guaranteed maximum repair accounts are as follows:

	<u>In-Service Date</u>	<u>Accumulative Costs to Dec 31/92</u>
Unit #2346	July 9, 1987	\$21,094.33
Unit #2347	May 30, 1990	5,927.18

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Unit #2348 September 9, 1991 383.16

It can be seen from repair costs to December 31, 1992, that Unit #2345 is accumulating excessive repair costs and its disposal prior to the expiry of its guaranteed repair contract is essential. The repair account on this unit to December 31, 1992, has already exceeded the guaranteed maximum by \$28,000 and this amount is recoverable under the Total Cost Agreement. The downtime on this unit in 1992 was 350 hours and is not expected to be any less for 1993.

A decision to postpone this replacement would increase the continuing operating costs of this backhoe above that of a new unit, add to Engineering operating costs through increased downtime and lose the opportunity for the City to recover a guaranteed buy back of \$70,000 on a machine that has a current market value in the order of \$35,000. The tender of Brandt Equipment only offered \$30,000 on this unit as a trade.

It should be noted that delivery time on a new unit is in the order of five (5) months and delivery of the new unit before the expiry of the existing Total Cost Agreement will be very close."

Report of the City Engineer, April 21, 1993:

"The average total annual hours that this type of equipment worked was:

<u>1990</u>	<u>1991</u>	<u>1992</u>	<u>1993 (Projected Year End)</u>
1233 Hrs.	1403 Hrs.	1154 Hrs.	1293 Hrs.

The four backhoes are required to perform work in these areas:

<u>Water Main Maintenance</u>		<u>1990</u>	<u>1991</u>	<u>1992</u>	<u>1993 (To date)</u>
- Repair Water Main Breaks	305	335	259	121	
- Repair Water Main Valves	66	58	54	26	
- Repair/Install Water Main Valves		67	58	39	13

<u>Fire Hydrants</u>		<u>1990</u>	<u>1991</u>	<u>1992</u>	<u>1993 (To date)</u>
- Repair Hydrants		138	106	128	20
- Replace Hydrants		106	75	77	12

Water Service Connections

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- Curb Stops Replace	147	148	111	22	
- Curb Box Repair		54	61	27	4
- Curb Box Replacement		37	14	66	8
- Service Line Repair/Replacement		61	99	50	18

Sewer Main Maintenance

- Repair Sanitary Sewer Mains		64	94	70	11
- Repair/Replace Sanitary Sewer Manholes		74	120	107	17

Sanitary Sewer Service Connections

- Repair/Replace Sewer Service Connections	150	146	133	40	
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Storm Sewer Main Maintenance

- Repair Storm Sewer Mains	70	58	70	4	
- Repair Catch Basins and Leads		250	267	390	8

Normally, four work crews are placed in the field daily to perform the above work. The key piece of equipment for the efficient production of the crew is the 3/4-cubic-yard rubber-tired backhoe. Downtime on a backhoe means downtime for an entire crew. Therefore, a reliable backhoe is a necessity for an efficient crew.

During winter operations, these backhoes are subjected to extreme weather conditions and the frozen asphalt and soil that must be excavated. These extreme conditions accelerate the wear and tear on the equipment.

The Engineering Department recommends that a replacement 3/4-cubic-yard rubber-tired backhoe be purchased."

There was some concern expressed that there was only one qualified bidder. At least one company we know of, Liebherr America with an office in Calgary, manufactures a backhoe that meets our specifications. While they received a notice of the tender, they did not bid.

RECOMMENDATION: that City Council accept the bid submitted by Kramer Ltd. for the supply of one 3/4-Cubic-Yard Rubber-Tired Backhoe for \$177,776.00, including G.S.T. and P.S.T.

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- IT WAS RESOLVED:* 1) *that City Council accept the bid submitted by Kramer Ltd. for the supply of one 3/4-Cubic-Yard Rubber-Tired Backhoe for \$177,776.00, including G.S.T. and P.S.T.; and*
- 2) *that the matter of the feasibility of operating heavy equipment for extended hours in order to reduce the cost of capital equipment be evaluated by the Works and Utilities Committee.*

**A6) Proposed Development and Servicing (Extension) Agreement
The City of Saskatoon and Preston Developments Inc.
(Brightwater Crescent Area of the Lakeridge Neighbourhood)
(File No. CC 297-21)**

Report of the City Solicitor, April 22, 1993:

"In keeping with the instruction of the Works and Utilities Committee at its meeting held on April 21, 1993, and the specific directions of the City Engineer, we have prepared and submit herewith proposed form of Development and Servicing (Extension) Agreement as between The City of Saskatoon and Preston Developments Inc.

The Agreement pertains to the Brightwater Crescent area of the Lakeridge neighbourhood, and has been drawn in the form of an extension to an earlier approved Master Agreement pertaining to this area. The Agreement imposes all standard City development conditions and requirements."

- RECOMMENDATION:** 1) that the proposed form of Development and Servicing (Extension) Agreement as between The City of Saskatoon and Preston Developments Inc. be approved; and,
- 2) that His Worship the Mayor and the City Clerk be authorized to execute such Agreement on behalf of The City of

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Saskatoon, and affix the corporate seal thereto.

ADOPTED.

Section B - Planning and Development

**B1) Demolition of City-Owned Property
904 - 3rd Avenue North
Part of Lots 19 and 20, Block 29, Plan DE1
(File No. CC 530-2)**

Report of the General Manager, Civic Buildings and Grounds Department, April 19, 1993:

"During the past ten years, the City of Saskatoon has been purchasing property in the 800 and 900 blocks of Third Avenue North for the future road-widening of Third Avenue. Presently, the City owns all, but one, of the properties in the 900 block. Most of the properties have been cleared of any structures; however, four of the City-owned properties have residential dwellings on them -- three of which are currently rented.

On March 31, 1993, the dwelling at 904 - 3rd Avenue North became vacant. On March 10, 1993, the Civic Buildings and Grounds Department's staff inspected the dwelling to assess its condition and its suitability for continued rental.

The site is in a state of neglect and needs to be significantly cleaned up. There is a detached garage at the rear of the site which is in poor condition.

The dwelling is a one-storey, wood-frame bungalow of approximately 800 square feet. Built in the 1930s, it has a 'run-down' appearance and needs cosmetic and structural repairs. Its interior walls and ceiling are in good condition; however, both bedrooms and the kitchen require new flooring.

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All of the windows and the exterior doors should be restored or replaced. Some plumbing repair is required and both the water heater and the furnace should be upgraded.

In summary, the following work is necessary if the City wishes to continue to rent this property:

- replace the front steps and the landing;
- replace the rear steps and the landing;
- remove the fence, as well as level and seed the yard;
- replace the roof's membrane;
- scrape, sand, and paint the exterior walls and the soffits;
- repair the parging and repoint chimneys;
- repair the eavestroughing;
- repair and paint all of the windows;
- replace the exterior doors and repair the jambs;
- replace the flooring in three rooms;
- replace the furnace and the water heater; and,
- repair the washroom's plumbing.

A recent inspection by the Planning Department's staff has determined that the dwelling does not conform with the requirements of The Building and Maintenance Bylaw with respect to the following:

- 1) The siding paint is chalked.
- 2) The concrete foundation is in poor condition.
- 3) The windows are either rotten, poorly fitted, or missing.
- 4) The chimney has loose bricks and mortar.
- 5) The shingles on the roof are in poor condition.
- 6) The front landing and stairs require replacement.

The Civic Buildings and Grounds Department estimates that it will cost approximately \$15,200 to put the dwelling into a condition that is suitable for rental and that complies with The Building and Maintenance Bylaw.

At current rental rates, the property should generate \$378 per month. However, because of the poor condition of the building and the repair costs, the property has only generated approximately \$284 (net) per month since January of 1991. Assuming that the major repairs can be made at a cost of \$15,200, it would take at least 4 1/2 years to simply recover the costs at the current (actual) rental rates.

The proposed widening of Third Avenue North has not been identified in the City's current five-year capital plan. This project could happen within the next six to ten years, at which time the house on this property would have to be demolished to provide the land for the road-widening.

Since the time when the City started to acquire property for the widening of Third Avenue, City

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Council has authorized the demolition of ten dwellings which were in a similar state of dilapidation and which had doubtful financial viability as rental properties. Based on the high repair costs which have been outlined in this report and the uncertain life-span of the building, it is recommended that the house and the garage at 904 Third Avenue North should be demolished at an estimated cost of \$3,800. The cost of the demolition will initially be charged to the Property Realized Reserve, but will eventually be financed as part of the cost of the widening project for Third Avenue."

- RECOMMENDATION:**
- 1) that the Civic Buildings and Grounds Department be authorized to take appropriate action to demolish the residence and the detached garage at 904 Third Avenue North; and,
 - 2) that the demolition costs be financed as part of the Third Avenue Widening Project in accordance with the following:
 - a) the entire cost of the demolition will initially be financed by a direct withdrawal from the Property Realized Reserve; and,
 - b) the cost of demolition will be recovered by the Property Realized Reserve as part of the financing for the Third Avenue Widening Project.

ADOPTED.

**B2) Request For Encroachment Agreement
337/339 Avenue I North
Lots 19 and 20, Block 14, Plan HJ
(File No. CC 4090-2)**

Report of the City Planner, April 21, 1993:

"Mr. Dwight Nelson, the owner of the above-noted property, has requested approval to construct a wheelchair ramp for access to a building on his property. The ramp and landing will be located on a City-owned boulevard along Rusholme Road.

As is shown on the attached plans, the proposed construction will project a maximum of 1.5 metres

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(4.9 feet) over the City's property. It will create a total encroachment area of approximately 6.7 square metres (72.2 square feet).

If approved by City Council, an encroachment agreement will be required and the owner of the building will be subject to the minimum annual fee of \$50.00. A real property report will be required after the construction has been completed in order to determine the actual amount of the encroachment."

- RECOMMENDATION:**
- 1) that City Council recognize the encroachment at 337/339 Avenue I North (Lots 19 and 20, Block 14, Plan HJ);
 - 2) that the City Solicitor be instructed to prepare the appropriate encroachment agreement, making provision to collect the applicable fees; and,
 - 3) that His Worship the Mayor and the City Clerk be authorized to execute the agreement on behalf of the City under the Corporate Seal.

ADOPTED.

**B3) Subdivision Application #25/92
Brightwater Crescent
(File No. CC 4300-2)**

The following subdivision application has been submitted for approval:

Subdivision Application: #25/92
Applicant: Webster Surveys Ltd. for Preston Developments Ltd.
Legal Description: Part of Parcel G, Plan 84-S-30068
Location: Brightwater Crescent

The April 14, 1993, report of the City Planner concerning this application is attached.

RECOMMENDATION: that Subdivision Application No. 25/92 be approved, subject to:

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- a) the payment of \$550.00 which is the required approval fee; and,
- b) the owner entering into a Servicing Agreement with the City of Saskatoon.

ADOPTED.

**B4) Subdivision Application #26/92
714 - 734 Cowley Road
(File No. CC 4300-2-2)**

The following subdivision application has been submitted for approval:

Subdivision Application: #26/92
Applicant: Land Manager for the City of Saskatoon and Westland Properties Ltd.
Legal Description: Parcel A, Block 307, Plan 93-S-08361
Location: 714 - 734 Cowley Road

The April 21, 1993, report of the City Planner concerning this application is attached.

- RECOMMENDATION:**
- 1) that Subdivision Application No. 26/92 be approved, subject to:
 - a) the payment of \$300.00 which is the required approval fee;
 - b) the terms and conditions of the existing servicing agreement between the City of Saskatoon and Westland Properties Ltd.; and,
 - c) the owner granting an easement to the City of Saskatoon for storm sewer purposes over the most northeasterly three metres in perpendicular width throughout of proposed Lot 79, Block 307; and,

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- 2) that His Worship the Mayor and the City Clerk be authorized to execute, under the Corporate Seal and on behalf of the City of Saskatoon, any easement agreement with respect to the easements shown on the plan of proposed subdivision, in a form that is satisfactory to the City Solicitor.

ADOPTED.

Section C - Finance

- C1) Communications to Council**
From: Keith L. Stead, C.I.M., General Manager
Western Gaming Systems, Inc.
Date: March 9, 1993
Subject: Expressing concern regarding management
practices of the Fire Department
(File Nos: CC 2500-1 and 3015-2)

City Council, at its meeting held on March 15, 1993, received the above communication. and referred it to the Administration.

Report of the Fire Chief, April 7, 1993:

"With reference to the attached letter of concern from Mr. Keith L. Stead, I would advise that we have completed our investigation of this incident.

Although all of the facts gathered in the investigation do not fully coincide with the information in the complainant's letter, they do indicate that the Fire Department Unit should not have been dispatched to this incident. The caller indicated that the person possibly had a broken hip and it was this comment that resulted in the incorrect dispatch.

Actions have been taken to deal with the incident internally and ensure that this type of dispatch is minimized in the future.

I have personally contacted the complainant, explained the circumstances and apologized for any inconvenience caused by the incident."

RECOMMENDATION: that the information be received.

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ADOPTED.

**C2) 1993 Operating Budget - Approved
(File No. CC 1704-1)**

Attached is a copy of the 1993 Approved Operating Budget for the information of City Council.

RECOMMENDATION: that the information be received.

ADOPTED.

Section D - Services

D1) Routine Reports Submitted to City Council

<u>SUBJECT</u>	<u>FROM</u>	<u>TO</u>
Business Tax - General License (copy attached) (File No. CC 435-13)	March 1, 1993	March 31, 1993
Property Tax Collections (copy attached) (File No. CC 435-8)	March 1, 1993	March 31, 1993
Schedule of Accounts Paid \$448,310.61 (File No. CC 1530-2)	April 6, 1993	April 8, 1993

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Schedule of Accounts Paid \$9,402,592.90 (File No. CC 1530-2)	April 6, 1993	April 14, 1993
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Schedule of Accounts Paid \$349,353.40 (File No. CC 1530-2)	April 14, 1993	April 16, 1993
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<u>SUBJECT</u>	<u>FROM</u>	<u>TO</u>
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Schedule of Accounts Paid \$3,142,461.20 (File No. CC 1530-2)	April 14, 1993	April 20, 1993
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Schedule of Accounts Paid \$830,989.25 (File No. CC 1530-2)	April 20, 1993	April 22, 1993
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RECOMMENDATION: that the information be received.

ADOPTED.

**D2) Tax Enforcement Proceedings
 on Various Properties
 (File No. CC 1965-1)** _____

Report of the City Solicitor, April 20, 1993:

"The City Commissioner requested that our office report to City Council about the status of the tax enforcement proceedings concerning the following properties:

	Property Address	Arrears (as of March 31, 1993)
1.	313 Ontario Avenue	\$ 51,915.88
2.	114 - 20th Street West	213,759.63
3.	421 Clarence Avenue North	14,659.11
4.	501 - 33rd Street West	45,596.61

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5.	485 First Avenue North	218,222.00
6.	1426 Alexandra Avenue	58,568.41

Property Nos. 1 to 5, inclusive are owned by Mr. Peter Shinkaruk. Property No. 6 is owned by Ms. Annie Sokol. It is our understanding that she is Mr. Shinkaruk's mother-in-law.

The Provincial Mediation Board has given its consent to the City to obtain Title to these properties. The Board has required that the City undertake to pay Mr. Shinkaruk the balance remaining, if any, after the proceeds of the sale of the properties at 313 Ontario Avenue and 421 Clarence Avenue have been distributed in accordance with Section 33 of *The Tax Enforcement Act*. No such undertaking was required for the other four properties, and the balance remaining, if any, after the proceeds of the sale have been distributed will form part of the general revenue of the City.

It is the opinion of the Administration that the tax arrears exceed the current estimated market value of all the properties. It is anticipated that there will be significant losses in all cases. The owner has no other assets or ability to pay the arrears. Therefore, it is anticipated that the shortfall will have to be written off.

It should also be noted that, if the properties cannot be sold within a reasonable period of time, the City may have to secure, repair or demolish the buildings on the various properties. There are currently buildings on the properties at 421 Clarence Avenue North, 501 - 33rd Street West, 485 First Avenue North, and 1426 Alexandra Avenue. Of particular concern is the building at 485 First Avenue North. Council ordered the owner to demolish the building by June 30, 1993. If the City is required to demolish this building or any other, the costs would not be recoverable from the owner and would have to be absorbed by the City.

Our office is now in the process of taking Title to all these properties. After obtaining Title, the properties will be offered for sale by public tender as required by the *Act*. An upset price will be set for each property in an amount not less than the arrears of taxes, penalties and costs. It is recommended that the properties be offered for sale 'as is'. It is also recommended that City Council require, as a term of the sale, that if in the opinion of the Administration the building on any property needs to be repaired or demolished, the purchaser carry out the necessary repairs or demolition within the time specified by the Administration. In order to ensure that the building is repaired or demolished, it is recommended that the purchaser supply a performance bond in an amount to be determined by the Administration. If the purchaser fails to carry out the work, the City may do so and may call upon the bond for the necessary funds.

If any property cannot be sold for the upset price, the property will be sold for the best price obtainable. It is recommended that the same terms regarding the demolition or repair of the building be imposed.

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Finally, Council should be aware that there was considerable delay by the Provincial Mediation Board in granting consent to the City to obtain Title to these properties. Our office has discussed this matter with the current Senior Board Member and expressed the City's concerns. We hope that similar delays will not occur in the future."

- RECOMMENDATION:**
- 1) that the information be received;
 - 2) that the properties be sold by public tender in accordance with the requirements of *The Tax Enforcement Act*;
 - 3) that the properties be sold "as is" with the condition that if in the opinion of the Administration the building on any property needs to be repaired or demolished, the purchaser will carry out the necessary work to repair or demolish the building within the time specified by the Administration; and,
 - 4) that in order to ensure that the repair or demolition of any building is completed in accordance with the terms of the sale, the purchaser will be required to submit a performance bond in an amount determined by the Administration to be sufficient to guarantee performance.

Pursuant to earlier resolution, Item A16) of "Communications" was brought forward and considered.

The City Solicitor identified the process involved and highlighted the history of the matter.

Moved by Councillor Mann,

THAT Mr. Shinkaruk be heard.

CARRIED.

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Mr. Peter Shinkaruk asked Council for an extension of time to make a proposal to the Legislation and Finance Committee regarding the matter of payment of the tax arrears.

- IT WAS RESOLVED:*
- 1) that the information be received;*
 - 2) that the properties be sold by public tender in accordance with the requirements of The Tax Enforcement Act;*
 - 3) that the properties be sold "as is" with the condition that if in the opinion of the Administration the building on any property needs to be repaired or demolished, the purchaser will carry out the necessary work to repair or demolish the building within the time specified by the Administration; and,*
 - 4) that in order to ensure that the repair or demolition of any building is completed in accordance with the terms of the sale, the purchaser will be required to submit a performance bond in an amount determined by the Administration to be sufficient to guarantee performance.*

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REPORT NO. 6 OF THE FOCUS GROUP ON WOMEN'S ISSUES IN THE COMMUNITY

Composition of Committee

The Focus Group on Women's Issues in the Community consists of the following members:

Councillor Kate Waygood
Councillor Donna L. Birkmaier
Rhonda Gough
Gerda Bloemraad
Kerry O'Shea
Carol Lees
Lois Lamon
Cecilia Forsyth
Betty Townsend
Yvonne Wieggers
Margo Couldwell
Deborah Doan
Carol Tarasoff
Bev Hildebrandt
Jeannette Speir
Michelle Culham
Marilyn Morrow
Dr. Annu Thakur
Toni MacNeil
Sandra Byers
Laverne Szejvolt
Louise Gurry
Lori Isinger
Mickey Ludwig-Krock
Ann March
Elisabeth Miller
Karen Wedel
Karen Lilly
Arlene Rey

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The following people also participated:

Sheila Krueger
Margaret King
Donna Renneberg
Anne Ryan
Coralie Therrien
Dayle Norman
Catherine Blackburn
Joan Brownridge
Elaine Carter
Sharon Miller
Raj Dhir
Nayyar Javed
Kathy Slavin

MANDATE

On May 25, 1992, City Council established a municipal task force on women's issues titled "Focus Group on Women's Issues in the Community". The mandate of the task force was to gather input from people throughout the community regarding women's issues relating to municipal government (for example - housing, recreation, family safety, neighbourhood design, decision-making process, transportation, etc.) and to make specific concrete recommendations to City Council.

The Focus Group further delineated its mandate to expand beyond the traditional definition of a focus group (4-6 members) and to include wider participation from the community. Members sought qualitative as well as quantitative information.

PROCESS

Who was Involved?

City Council appointed Councillors K. Waygood and D.L. Birkmaier to co-chair the Focus Group, with an approved budget of \$2,000.00. An invitation to participate was extended to all interested women through an advertisement in The StarPhoenix and posters placed throughout the community. All who responded (approximately 70 women) were invited to participate.

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It was felt that due to the large expression of interest, there should be an opportunity for all women to participate and it was decided that six women need not be selected from the group. The first meeting was held June 12th with 45 women in attendance. Over the course of the next ten months, 29 women continued to participate actively through the four subcommittees. (See Appendix A.)

Although only those with the most time, energy, interest and motivation persisted throughout the ten months, many others provided input. All who expressed an interest were encouraged to continue their involvement. A call-back number at City Hall was maintained with regular updates of meeting times and locations.

The women participating in the Focus Group came from a wide variety of cultural backgrounds, training, work experiences, values, political perspectives and geographical locations within the city. Because the majority were white and middle class, extensive consultations were conducted with target groups which were not well represented (eg. youth, aboriginal women, lower income women, battered women, teenage parents, parents of abused children, disabled women, seniors, racialized women and immigrant women).

What did the Focus Group Do?

The first three meetings identified and clarified issues. The Focus Group defined four main areas of concern: political/legal issues and employment equity, education, violence and oppression and urban planning. Individual members selected areas of personal interest. The subcommittees continued to meet separately and each developed its own methodology as noted in Reports 1 to 5. Methodologies ranged from individual interviews, small group consultations and meetings, to original research, workshops and surveys with mail-out responses and/or personal contacts.

The Focus Group worked by the process of consensus. Important components of this process were: absence of hierarchy, inclusiveness, slower process with higher levels of satisfaction and co-operative versus confrontational methods. Although prepared by subcommittees, all reports were discussed and refined until approved by consensus of the Focus Group as a whole before being presented to Council. In some cases where individuals were not in agreement with all sections of a report, a minority report was filed. There were no "stars" in the Focus Group process. Everyone knew they had the opportunity to speak and did. Each subcommittee assumed responsibility for presenting to Council those recommendations researched by their group.

It is important to recognize the magnitude of both group and individual volunteer contributions from the Focus Group, and the substantial economic savings derived by the City of Saskatoon through their labour. It should be noted that not all women interested were able to participate because of the time and/or financial costs of volunteering.

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Members contributed approximately 1,450 hours of meeting attendance. (See Appendix B.)
Additional time was invested in:

- meeting preparation
- writing minutes
- research: development
 implementation
 analysis
 write-up
- workshop: planning
 facilitation
 follow-up
- writing reports to City Council
- consultation with community and appropriate agencies and departments.

Personal financial resources were contributed through childcare, transportation, photocopying, stationery and postage.

ACCOMPLISHMENTS

1. Five reports to City Council.
2. Members of the Focus Group:
 - a) Provided a channel for women to express opinions and concerns about the community.
 - b) Made recommendations for action. (See Appendix C.)
 - c) Four recommendations were approved by City Council on October 13, 1992 and February 8, 1993. These were:
 - 1) that appointments to positions on boards, commissions and committees be truly representative of the population of women and men of the City of Saskatoon;
 - 2) that City Council advise all agencies and organizations submitting names for appointments to boards, commissions, and committees to

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provide names of both a woman and a man for each position so that gender equity can be established and maintained;

- 3) that gender equity be achieved by January 1, 1996, for all boards, commissions and committees; and
 - 4) that His Worship the Mayor be authorized to declare December 6, 1993, as "Zero Tolerance to Violence Day".
- d) Learned about City Hall procedures and municipal politics.
 - e) Developed political awareness by researching issues and making presentations to City Council.
 - f) Networked with other women interested in municipal politics.
 - g) Informed City Council and raised awareness in the community.
 - h) Brought to City Council some issues and concerns that may not have been previously presented.

GROUP HIGHLIGHTS

Individual members of the Focus Group identified many high points in their progress over the past ten months. Personal satisfaction was gained from working with other women to make the city a better place for everyone. Members were encouraged by the large number of women who demonstrated an interest in participating in the process, and by the increased number of women applying to boards, committees and commissions. The group felt a sense of accomplishment in the presentation of reports to City Council. The group was also encouraged by Council's immediate approval of some recommendations.

The Focus Group received enough attention that members were contacted by other agencies such as the City of Regina, the Saskatchewan Pay Equity Coalition and the Saskatchewan Human Rights Commission for information and input.

The Violence and Oppression workshop held on December 6th was considered a success. Many diverse groups such as: the Police Department, the judicial system (lawyers/legal aid, judge), service agencies, victims, mothers, media, aboriginal women, and members of Saskatoon's multicultural community discussed many issues at the all day seminar.

Community and media support has been strong and consistent for the central issues raised. Group members noted a widely-based and growing sensitivity to the concerns identified. These are shared concerns, not only for the citizens of Saskatoon, but also for the entire country. There has been a

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renewed interest in the community by those who participated, plus an awareness of how highly citizens of Saskatoon value their community.

FOR FURTHER CONSIDERATION . . .

There was unanimous agreement among those engaged in this activity that the issues identified were not comprehensive of all the concerns of women. Major areas were omitted altogether due to limitations of time and personnel. The Focus Group would like to acknowledge some of those areas and recommend that they be considered for study at a later date. **The following list is not prioritized:**

1. How can the public better understand municipal politics? How can the public become more involved?
2. How can the city improve transportation in terms of safety, affordability and accessibility?
3. How do city services impact on the health of its citizens?
4. Consideration should also be given to the amount of time required to undertake study of any of the above. Recognition must be given to the time limitation on women's lives (meeting times must accommodate family responsibilities, Christmas and summer can create problems). Women need to have input.
5. How can city advisory groups such as the Focus Group on Women's Issues that use a consensus model effectively include minority opinions in future reports?

This process should be clarified at the time the study is initiated.

In conclusion, there has been a 5% increase of women appointed to Boards and Commissions over last year. At this rate gender equity will not be realized by 1996. (See Appendix D.) The work of the Focus Group has brought forth Saskatoon women's concerns. There is now an expectation that these recommendations will lead to action.

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APPENDIX A

Political/Legal Subcommittee:

Rhonda Gough
Gerda R. Bloemraad
Kerry O'Shea
Carol Lees
Lois Lamon
Cecilia Forsyth
Betty Townsend
Councillor Kate Waygood

Other Participants:

Catherine Blackburn
Maggie King
Arlene M. Rey

Education Subcommittee:

Marilyn Morrow
Dr. Annu Thakur
Toni MacNeil
Sandra Byers
Laverne Szejvold

Other Participants:

Sheila Krueger
Margaret King
Donna Renneberg
Anne Ryan
Coralie Therrien
Dayle Norman
Lori Isinger
Councillor Kate Waygood
Carol Lees

Violence/Oppression Subcommittee:

Yvonne Wiegers
Margo Couldwell
Deborah Doan
Carol Tarasoff
Bev Hildebrandt
Jeannette Speir
Michelle Culham

Assistance from:

Councillor Kate Waygood
Carol Lees
Karen Lilly
Cecilia Forsyth
Raj Dhir
Nayyar Javed
Karen Wedel
Laverne Szejvold
Kathy Slavin

Urban Planning Subcommittee:

Louise Gurry
Lori Isinger
Mickey Ludwig-Krock
Ann March
Elisabeth Miller
Councillor Kate Waygood

Other Participants:

Joan Brownridge
Elaine Carter
Laverne Szejvold

APPENDIX B

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Estimated Number of Hours Donated by Focus Group on Women's Issues in the Community			
	No. of Meetings	Average Attendance	Total Hours
Subcommittee:			
Political/Legal	17	5	212.50
Urban Planning	20	5	250.00
Education	16	3	120.00
Violence and Oppression	13	4	130.00
Violence Workshop	8 hrs	*7	56.00
Focus Group as a Whole	10	22	550.00
City Council Meetings	5	10	125.00
Total Number of Hours			1443.50

(Estimates based on average of 2.5 hours per meeting)

* 7 of the 65 attending were from the Focus Group

APPENDIX C

RECOMMENDATIONS OF THE FOCUS GROUP ON WOMEN'S ISSUES

October 13, 1992

- 1) that appointments to positions on boards, commissions and committees be truly representative of the population of women and men of the City of Saskatoon;
- 2) that City Council advise all agencies and organizations submitting names for appointments to boards, commissions, and committees to provide names of both a woman and a man for each position so that gender equity can be established and maintained;
- 3) that gender equity be achieved by January 1, 1996, for all boards, commissions and committees;

January 4, 1993

- 4) that an Advisory Committee on Women's Issues be established to observe, monitor and report on implementation of recommendations made by the Focus Group on Women's Issues in the Community;
- 5) that the Advisory Committee on Women's Issues be comprised of five members, both male and female, include one member of City Council and four members of the general public, meet once a month, report directly to City Council, and be provided with secretarial services;
- 6) that the City of Saskatoon develop a method of identifying and valuing the experience gained by women through home management and volunteer work, to be applied when hiring and making appointments to Boards, Commissions and Committees;
- 7) that a trained professional present an educational session on identifying and valuing the work that women do at home, and that this session be provided for:
 - members of City Council;
 - Personnel (including members of Personnel Services and department management) engaged in hiring for the City of Saskatoon;
 - all civic personnel; and
 - outside employment agencies and consultants who recruit candidates for City management positions;
- 8) that all City documents and communications be gender neutral;

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- 9) that all civic departments subscribe to gender equity as laid out in the Affirmative Action Plan of the City of Saskatoon;
- 10) that the City of Saskatoon sponsor a public information session each Fall prior to publication of the list of vacancies to be filled on Boards, Commissions and Committees, that the information session be well advertised in all forms of media, and that the information to be presented include:
 - List of Boards, Commissions and Committees;
 - Outline of duties and responsibilities;
 - Number of appointments to be made;
 - Information on how positions are advertised;
 - Information on how to apply;
- 11) that a stipend be available on request for the purpose of family care and/or transportation costs for members of City Council, Boards, Commissions and Committees to attend meetings;
- 12) that the City of Saskatoon become a Family-Friendly Employer by:
 - a) providing job-sharing in all departments, including supervisory positions;
 - b) providing flexible hours for employees on a department-by-department basis;
 - c) exploring the need for childcare for employees, Council members and members of Boards, Commissions and Committees;
 - d) providing extended and flexible maternity and paternity leaves;
 - e) providing a stipend for family care and/or transportation costs on request for staff and members of City Council to attend after-hours meetings;
- 13) that the City of Saskatoon ensure pay equity for women by:
 - a) adopting pay equity for women employed by the City of Saskatoon;
 - b) petitioning the Province of Saskatchewan to legislate pay equity for women;

January 18, 1993

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- 14) that inservice programs or workshops be held for teachers to increase awareness of gender bias in their attitudes and actions. They can then work toward equitable treatment of students to enable all children the opportunities to develop their intellectual and leadership abilities;
- 15) that the number of female administrators, superintendents and directors be increased to provide gender equity. This will provide role models for female students as well as bring a female perspective to positions of power and influence;
- 16) that schools help in the effort to eliminate violence against women and children. Educators can teach boys about respectful treatment of girls/women. Girls can learn they have the right to be treated with respect and what this means. Children need to be taught specific methods for anger management and methods for coping with stress so they acquire more appropriate behaviors;
- 17) that education in the advantages of cooperative learning start for both boys and girls at an early age in order to provide a balance with competitive learning;
- 18) that more anti-discriminatory measures be implemented at schools that include more openness, more tolerance for children of different colour, religion, cultural background and zero tolerance for physical violence. These measures would help racialized girls who face special difficulties in our schools;
- 19) that the University of Saskatchewan increase the number of women employed as Senior administrators, full-time professors and Deans and work toward gender equity at these levels;
- 20) that academic penalties reflecting the seriousness of the offense be imposed on persons who have committed acts of sexual harassment or sexual abuse;
- 21) that sensitizing workshops on identifying gender abuse for be held for employees of the University of Saskatchewan;
- 22) that City Council urge the school systems to institute a program on human sexuality from kindergarten on;
- 23) that City Council encourage the Saskatoon Health Board to have the Community Health Unit make birth control information more easily available;
- 24) that the City petition the Provincial government to make contraceptives such as pills and condoms more reasonably priced;

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- 25) that the City continue to fund the Community Development Programs that can sponsor self-help groups where women can help each other. It is essential that appropriate child-care and adequate facilities be provided for these groups;
- 26) that Community Associations be made aware of those who need extra help such as handicapped women and seniors who are afraid to go out alone at night so that caring citizens can be encouraged to assist these people;
- 27) that, since the Provincial Government has taken the initiative in bringing forth the Provincial Wellness Plan, the Saskatoon Health Board work with its agencies to implement the following:
 - a) that Community Health Units hold more Stress Reduction Workshops for both men and women so they can learn to deal with their anger and frustrations in ways other than turning to drugs, alcohol or violence;
 - b) that Community Health Units make use of all forms of media to do public service by running Stress Information programs for people who are unable or unwilling to attend workshops outside the home;
- 28) that the City of Saskatoon be a key player in facilitating the establishment of a non-affiliated Women's Centre where, among other things, workshops and classes could be held for immigrant women;
- 29) that an Advisory Committee on Women's Issues (recommended by the Political/Legal Subcommittee, Report 2, Page 3, Item #1) be a vehicle through which we address the problem of media stereotyping of women. The Advisory Committee should link with Provincial and Federal agencies to look at the problem and should also draw upon other resources in the community to help;
- 30) that the City of Saskatoon take the initiative to work with Provincial and Federal agencies to impose more control over pornographic material that is violent or degrading to women and children;
- 31) that the City of Saskatoon, including its Police force and communities, make it a priority to work together to solve the problem of harassment of women and children on the streets;

February 8, 1993

- 32) that His Worship the Mayor be authorized to declare December 6, 1993, as "Zero Tolerance to Violence Day";

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- 33) that The City of Saskatoon consider undertaking any or all of the initiatives listed above leading into "Zero Tolerance to Violence Day";
- 34) that the Police Department keep statistics on the gender of and age of victims of assault and make this available in their annual report;
- 35) that the City of Saskatoon, through its Personnel Department, develop and implement an educational training program for civic employees and members of Council in order to provide information on the problem of violence toward women and the services available in the City;
- 36) that the following items be referred to the Race Relations Committee for action as deemed appropriate:
 - a) Review the racial assumptions of public policy to ensure that services for women address the needs of racialized women;
 - b) Inform and educate all civic staff who interact with the public and administrative staff about racial issues;
- 37) that the City of Saskatoon form an Advisory Council on Women's Issues to explore the effectiveness of bylaws enacted in other Canadian municipalities regarding pornography;

March 1, 1993

- 38) that City Council ensure that adequate resources be made available to conduct a comprehensive review and reevaluation of the City of Saskatoon's Development Plan to include but not be limited to:
 - a) an examination of localized community needs and circumstances for all neighbourhoods in addition to existing Core Neighbourhood Studies;
 - b) the coordination of interdepartmental functions;
 - c) citizen participation;
- 39) that City Council amend the City of Saskatoon Development Plan to include formally organized ongoing neighbourhood based citizen participation;
- 40) that City Council reaffirm its commitment to the social aspects of the City of Saskatoon Development Plan by redirecting corporate resources to designate a position as City of Saskatoon Social Planner, who would be mandated to:

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- a) Review and report on the social aspects of planning, development and redevelopment initiatives;
 - b) Act as a consultant in the development of policies and procedures to increase interdepartmental collaboration and provide a more holistic approach to the planning and development of the City of Saskatoon;
 - c) Facilitate support services for community groups to enable them to participate effectively in the design of their community;
- 41) that the City of Saskatoon assemble a set of practical guidelines regarding physical design and maintenance of buildings and property to enhance security of persons;
- 42) that the City of Saskatoon investigate the feasibility of introducing a program of rider identified, non scheduled stops;
- 43) that City Council through its involvement in the Social Housing Advisory Committee continue to direct resources to Shelter Housing and Second Stage Housing as well as to family housing in the inner city.

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APPENDIX D

*COMPARISON OF GENDER COMPOSITION OF CITY OF SASKATOON BOARDS, COMMISSIONS AND COMMITTEES, 1992/1993				
	Female		Male	
	'92	'93	'92	'93
Advisory Committee on Animal Control	2	3	7	6
Albert Community Centre Management Committee	2	3	4	4
Board of Police Commissioners	1	1	4	4
Board of Revision	1	1	5	5
Broadway Business Improvement District Board of Management	4	5	4	3
Citizens' Advisory Committee on Transit Operations	5	6	5	4
Cultural Advisory Subcommittee	3	3	2	2
District Planning Commission	0	0	4	4
Downtown Business Improvement District Board of Management	2	2	11	11
Leisure Services Advisory Board	7	10	9	8
Library Board	1	1	8	8
Meewasin Valley Authority	1	0	3	4
Meewasin Valley Authority Appeals Board	0	0	1	1
Municipal Arts Placement Jury	2	2	3	3
Municipal Heritage Advisory Committee	7	8	8	7
Municipal Planning Commission	3	4	9	8
Pension Administration Board	1	1	9	9
Race Relations Committee	7	6	9	11
Riversdale Business Improvement District	2	2	7	7
Saskatchewan Place Board of Directors	1	1	9	9
Saskatoon Area Ambulance District Board	0	0	4	4
Saskatoon Centennial Auditorium	2	3	10	9
*COMPARISON OF GENDER COMPOSITION OF CITY OF SASKATOON BOARDS, COMMISSIONS AND COMMITTEES, 1992/1993				

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	'92	'93	'92	'93
Saskatoon Development Appeals Board	0	0	5	5
Saskatoon Economic Development Authority	1	1	9	9
Saskatoon Environmental Advisory Council	0	1	12	11
Saskatoon Gallery and Conservatory Corporation Board	2	4	10	8
Saskatoon Western Development Museum Local Committee	0	0	2	2
Social Services Subcommittee	2	3	3	2
Special Traffic Safety Committee	0	1	12	12
Tourism Saskatoon	0	1	2	1
Trustees Re: Firefighters' Pension Fund	0	0	3	3
Wanuskewin Heritage Park Board of Directors	0	0	2	2
TOTALS	59	73	195	186
PERCENTAGES	23%	28%	77%	72%

* Appointed by City Council

Ann March presented Report No. 6 of the Focus Group on Women's Issues in the Community and highlighted the accomplishments of the Focus Group.

Pursuant to earlier resolution, Items A8) and A15) of "Communications" were brought forward and considered.

Moved by Mayor Dayday,

THAT Cecilia Forsyth be heard.

CARRIED.

Cecilia Forsyth addressed Council responding to the summary report of the Focus Group on Women's Issues and expressed the view that Council should not establish a women's advisory committee.

Moved by Councillor Penner,

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THAT Items A8) and A15) of "Communications" and Report No. 6 of the Focus Group on Women's Issues in the Community be received and referred to the Personnel and Organization Committee.

CARRIED.

REPORT NO. 10-1993 OF THE PLANNING AND DEVELOPMENT COMMITTEE

Composition of Committee

Councillor K. Waygood, Chair
Councillor G. Penner
Councillor P. McCann

**1. Pilot Residential Inspection Program - Riversdale
(Files CK. 530-1 and 5000-1)**

Report of the Fire Chief, April 7, 1993:

"At the Planning and Development meeting on December 9, 1992, the Fire Department outlined a program to improve the fire safety conditions within the Riversdale area as part of a co-operative effort with the Community Health Unit.

Since the inception of the program the following activities have occurred:

- 1) Two information sessions were held for landlords within the Riversdale area. These sessions were not well attended. In the two sessions only 19 of the 200 plus landlords attended the sessions.
- 2) Inspection forms and information brochures (attached) have been developed jointly by the Fire Department and the Health Unit. Funds for printing the forms and the brochures were provided by AGI Insurance Ltd.
- 3) A news conference with representatives from the Health Board and City Council was held to introduce the program to the public.
- 4) A group of approximately 30 volunteer 'inspectors' from the Riversdale Community Association have been recruited and trained regarding fire and health hazard identification.

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- 5) Approximately 160 homes in the Riversdale area have been inspected by the volunteer community inspectors. The acceptance rate by the residents to the inspection program is 75%. Of the homes inspected, 25 fire safety and 40 health concerns were identified.
- 6) The Fire Department and Health Unit are following up on the concerns identified by the community volunteer inspectors.
- 7) The Planning Department has also been brought in as a part of the program to deal with structural concerns.
- 8) An effective working relationship has been established between the Community Association, Fire, Health and Police in dealing with problems in rental units and hazardous situations in the Riversdale Community.

The primary 'drivers' of the program are the members of the Riversdale Community Association under the co-ordination of Mr. Ken Redekopp. Their enthusiasm and support for the program is what is making it so successful.

In addition to the home inspection program, the Riversdale Community Association will be undertaking a community wide spring clean-up program in May. The purpose of this program will be to have the residents remove unwanted and/or unused material from their residences and properties. The Saskatoon Police Service, Fire Department, Health Unit, and Planning Department will be assisting the Community with this project.

The involved Agencies will evaluate this experimental program in early summer, and if it is deemed to be as successful as the early indicators show, discussions will be held with other Community Associations within the core area of the City with a view to expanding the program to those areas in 1993."

Attached is a copy of the inspection form and the information brochure.

RECOMMENDATION: that the information be received.

ADOPTED.

2. **Decision - Development Appeals Board Hearing
718 University Drive
(File No. CK. 4352-1)**

Attached is a copy of Record of Decision of the Development Appeals Board dated March 30, 1993, respecting the above appeal.

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Council will note that the Board GRANTED the appeal.

Pursuant to Council policy in such matters, the Director of Planning and Development is to report to the Planning and Development Committee with recommendations.

Attached is a copy of a report of the Director of Planning and Development dated April 8, 1993, together with a report of the City Planner, dated April 8, 1993.

Your Committee has reviewed this matter and

RECOMMENDS: that the above decision of the Development Appeals Board not be appealed to the Planning Appeals Committee of the Saskatchewan Municipal Board.

ADOPTED.

**3. Decision - Development Appeals Board Hearing
1659 Empire Avenue
(File No. CK. 4352-1)** _____

Attached is a copy of Record of Decision of the Development Appeals Board dated March 30, 1993, respecting the above appeal.

Council will note that the Board GRANTED the appeal.

Pursuant to Council policy in such matters, the Director of Planning and Development is to report to the Planning and Development Committee with recommendations.

Attached is a copy of a report of the Director of Planning and Development dated April 8, 1993, together with a report of the City Planner, dated April 8, 1993.

Your Committee has reviewed this matter and

RECOMMENDS: that the above decision of the Development Appeals Board not be appealed to the Planning Appeals Committee of the Saskatchewan Municipal Board.

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ADOPTED.

REPORT NO. 9-1993 OF THE LEGISLATION AND FINANCE COMMITTEE

Composition of Committee

Councillor M.T. Cherneskey, Q.C., Chair
Councillor M. Thompson
Councillor P. Mostoway

1. Communications to Council

From: Lynn McGuigan, General Manager

Twenty Fifth Street Theatre Centre

Date: March 29, 1993

Subject: Requesting Council to extend the hours under the Noise Bylaw for the Fringe on Broadway Festival being held from July 30 to August 8, 1993; to give permission to use cul-de-sac at 12th Street for the Fringe Beer Tent; and to provide an exemption from Amusement Tax

(Files CK. 205-1, 185-9 and 311-2)

City Council considered the above-noted communication at its meeting held on April 13, 1993 and the request for an Amusement Tax exemption was referred to the Legislation and Finance Committee.

Your Committee has determined that City Council, at its meeting held on August 17, 1992, approved a similar request for the 1992 Fringe on Broadway festival (under Clause 3, Report No. 16-1992 of the Legislation and Finance Committee).

RECOMMENDATION: that the request from the Fringe on Broadway for exemption from Amusement Tax for performances at the 1993 Fringe on Broadway festival, be approved.

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ADOPTED.

REPORT NO. 5-1993 OF THE AUDIT COMMITTEE

Composition of Committee

Councillor M. Thompson, Chair
Councillor D.L. Birkmaier
Councillor P. McCann

**1. Corporate Audit Plan
(File No. CK. 1600-1)**

The following is an excerpt from a report of the City Auditor dated February 26, 1993:

"One of the responsibilities of the Audit Committee, as outlined in the Committee's Terms of Reference, is:

to ensure properly coordinated and cost-effective audit effort within the corporation by reviewing and providing input to the annual and long-term corporate audit plans to ensure that the level of effort is satisfactory (i.e. in terms of cycles established for comprehensive audits vs. financial system audits) and to ensure that the audit plan is balanced (i.e. that programs are selected from all divisions for audit).'

To assist in the preparation of a 1993-1995 Corporate Audit Plan, I undertook to obtain a list of project priorities through interviews with six of the seven members of City Council who are not on the Audit Committee, and with members of the Board of Administration. The results have been taken into consideration in the following report.

Self-Assessment Audits

Through separate reports to the Audit Committee and City Council, Audit Services has introduced the concept of Self-Assessment Audits as an alternative to bringing the Comprehensive Audit cycle in line with 'generally accepted auditing standards'. Self-Assessment Audits would complement the current Value-for-Money (i.e. Comprehensive) Audit function.

The Fire Chief has expressed interest in having the Self-Assessment Audit Program piloted in the Fire Department. If the concept of Self-Assessment Audits is endorsed by City Council, I would encourage the Audit Committee and City Council to give serious

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consideration to including the Fire Department in the Corporate Audit Plan for 1993.

Business Development Incentives Policy

City Council, at its meeting held on October 15, 1991, resolved:

'that the Audit Services Department be instructed to include, in the City's 1993 Corporate Audit Plan, provision to undertake an evaluation of the effectiveness and appropriateness of the Business Development Incentives Policy.'

Under the Policy, the Chair of the Economic Development Authority is required to appoint a Review Committee for each incentive application. The Review Committee is responsible for reviewing the applicable incentive application and for making appropriate recommendations to City Council.

Since the new Authority, which oversees the processing of incentive applications, has been in operation for less than one year, and has had very limited experience with the Incentives Policy, I would suggest that the evaluation of the effectiveness and appropriateness of the Policy be deferred to 1995.

Central Purchasing and Stores Department

City Council, at its meeting held on March 21, 1992, resolved:

'that the Central Purchasing and Stores Department be placed on the audit schedule for audit in 1993 at the latest.'

Pursuant to this resolution, and our survey results, Audit Services recommends adding the Central Purchasing and Stores Department to the 1993-95 Corporate Audit Plan.

Statutory Boards and Commissions

The Audit Services Department does not currently have authority to audit Police Services or the Saskatoon Public Library without the approval of the Board of Police Commissioners and the Saskatoon Public Library Board. The Police Department has an internal audit staff of 5 and, therefore, has not requested support from the Audit Services Department.

Audit Services recently completed a 'Value-for-Money' Audit of the Library's Fine and Performing Arts Department. The Audit Report included numerous recommendations that extend across the entire library system and are not exclusive to the Fine and Performing Arts Department. For that reason, I do not consider audits of additional Library programs a priority over the next 2-3 years.

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Proposed 1993-95 Corporate Audit Plan

Based on the priorities expressed by members of City Council and the Administration, and based on the need to include programs from all Divisions in the Audit Plan, Audit Services recommends Value-for-Money Audits of the following programs over the next 3 years (those marked with an asterisk '*' would be given priority in the first 2 years):

- a) Works & Utilities Division
 - * Garbage Collection, Landfill, and Recycling (Engineering Department)
 - Sewer Inspections, Sanitary Sewer Maintenance, Service Connections, and Storm Sewer Maintenance (Engineering Department)
 - Water Main Maintenance and Water Services (Engineering Department)

- b) Services Division
 - * Labour Relations Program (Personnel Services Department)

- c) Planning & Development Division
 - * Community Development Program (Leisure Services Department)
 - Support to City-wide Organizations Program (Leisure Services Department)
 - Land Department
 - Woodlawn Cemetery (Civic Buildings & Grounds Department)

- d) Finance Division
 - * Central Purchasing & Stores Department
 - Assessment Department

In 1992, City Council resolved to transfer the Community Health Unit to the Saskatoon Health Board. Several civic departments provided support services to the Community Health Unit, the cost of which was either partially or wholly recovered through an administrative cross-charge. I believe an audit -- which is supported by at least one member of the Board of Administration -- should be undertaken in 1993 to determine the extent to which staff levels and budgets in the supporting departments have been reduced in response to the Health Unit transfer.

With regard to Financial Systems Audits, we are currently auditing the electrical utility

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billing system as well as billing and collection systems in Saskatchewan Place, Centennial Auditorium, and Transit. Audit Services suggests that the following 'revenue billing and collection' financial systems be added to the 1993-95 Corporate Audit Plan:

- Water utility billing and collection system,
- Property tax billing and collection system,
- Outdoor pool revenue billing and collection system,
- Golf course revenue billing and collection systems,
- Leisure Services program registration/user fee billing and collection systems,
- Leisure Services facility rental fee billing and collection systems."

Review of the Council Committee Structure and Management Structure of the Corporation

Your Committee has had the opportunity to discuss this subject with Senior Administration and the City Auditor. It is reported that during interviews with the City Auditor that several members of Council and the Senior Administration seemed to desire a quality review of both the Council Committee Structure and the Corporate Administrative Structure.

The consideration for this review is not a new idea. Various members of Council and the Administration have been making suggestions during the past year that it is indeed time for a major review.

The strategic planning process that Council has now considered for some time has, in all probability, led many to believe that we must look beyond the norm if we are to truly create a quality future.

Your Committee believes that the focus of such review should include the points of view of the many civic employees and volunteer board and committee members that undoubtedly have much to offer in the way of new ideas provided that they are given a genuine opportunity to be heard.

As we reach out and listen to significant criticism, we must resist the temptation to control the discussion and therefore the outcomes. Human nature alone creates considerable turf protection. It is for this reason that your Committee believes that it will be necessary to involve the services of an arms-length consultant. This consultant would not act alone but instead would provide the coaching necessary to draw out ideas and create focus while minimizing bias. The consultant would work closely with the City Commissioner but would report directly to Council.

Your Committee believes that this matter is an important matter to pursue. It will require an equitable opportunity for both employees and each member of Council to participate. We envision a process that will allow unfiltered communication direct to the consultant through each of the Committees of Council. It will be important to have considerable public discussion in order to

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maintain public accountability throughout the process.

The Audit Committee provides this brief overview of discussions held in Committee to date. The Audit Committee will report further on this matter, however, the Committee wishes to allow for further discussion and wishes to consider the comments of other members of Council and the Administration in advance of bringing forward specific recommendations.

- RECOMMENDATION:**
- 1) that the following programs be the subject of a Value-for-Money audit in 1993-94:
 - a) Garbage Collection, Landfill, and Recycling;
 - b) Labour Relations;
 - c) Community Development;
 - d) Central Purchasing & Stores Department;

 - 2) that the following programs be the subject of a Value-for-Money audit in 1994-95:
 - a) Sewer Inspections, Sanitary Sewer Maintenance, Service Connections, and Storm Sewer Maintenance;
 - b) Water Main Maintenance and Water Services;
 - c) Support to City-wide Organizations Program;
 - d) Woodlawn Cemetery;
 - e) Land Department;
 - f) Assessment Department;

 - 3) that the following financial systems be audited for 1993-1995:
 - a) Water utility billing and collection system;
 - b) Property tax billing and collection system;
 - c) Outdoor pool revenue billing and collection system;
 - d) Golf course revenue billing and collection systems;
 - e) Leisure Services program registration/user fee billing and collection systems;
 - f) Leisure Services facility rental fee billing and collection systems;

 - 4) that provision be made in the Corporate Audit Plan (for audit in 1993) to audit and report on the extent to which staff levels and budgets of support service departments have been reduced/should be reduced as a result of the transfer of the

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Community Health Unit to the Saskatoon Health Board;

- 5) that the evaluation of the effectiveness and appropriateness of the Business Development Incentives Policy by the Audit Services Department, be deferred to 1995; and
- 6) that a Self-Assessment Audit Program be implemented and that the program be piloted in the Fire Department in 1993.

ADOPTED.

**2. Service Level - Audit Department
(File No. CK. 1705) _____**

City Council, at its Special Operating Budget Review meeting held on March 20, 1993, resolved that the staff compensation component of the Audit Services budget be increased by \$31,900 in order that the existing staff complement of seven could be retained.

Your Committee has considered the following service level options:

Option One

- Enhance the Financial Systems Audit cycle to 5/10/15 years; and
- Extend the Value-for-Money Audit cycle to 11 years.

Option Two

- Enhance the Financial Systems Audit cycle to 5/10/15 years in response to concerns raised by the City's External Auditor regarding the audit cycle;
- Extend the Value-for-Money Audit cycle to 11 years;
- Discontinue the Department's involvement in Policy coordination, research and development, and the issuance of audit opinions on proposed policies/policy amendments and transfer responsibility for policy coordination to another department;
- Undertake Special Projects, as required; and
- Introduce a Self-Assessment Audit program.

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In that policy coordination, research and development, and the issuance of audit opinions on proposed policies and policy amendments are not typical internal audit functions, and the deletion of these functions from the Audit Department's mandate and the transfer of policy coordination to another department would allow for the introduction of a Self-Assessment Audit Program, your Committee supports Option Two.

City Council, at its Special Operating Budget Review meeting held on March 20, 1993, resolved that the staff compensation component of the Audit Services budget be increased by \$31,900 in order that the existing staff complement of seven could be retained.

Your Committee has considered the following service level options:

Option One

- Enhance the Financial Systems Audit cycle to 5/10/15 years; and
- Extend the Value-for-Money Audit cycle to 11 years.

Option Two

- Enhance the Financial Systems Audit cycle to 5/10/15 years in response to concerns raised by the City's External Auditor regarding the audit cycle;
- Extend the Value-for-Money Audit cycle to 11 years;
- Discontinue the Department's involvement in Policy coordination, research and development, and the issuance of audit opinions on proposed policies/policy amendments and transfer responsibility for policy coordination to another department;
- Undertake Special Projects, as required; and
- Introduce a Self-Assessment Audit program.

In that policy coordination, research and development, and the issuance of audit opinions on proposed policies and policy amendments are not typical internal audit functions, and the deletion of these functions from the Audit Department's mandate and the transfer of policy coordination to another department would allow for the introduction of a Self-Assessment Audit Program, your Committee supports Option Two.

RECOMMENDATION: that the following be the service level of the Audit Department:

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- Enhance the Financial Systems Audit cycle to 5/10/15 years;
- Extend the Value-for-Money Audit cycle to 11 years;
- Discontinue the Department's involvement in Policy coordination, another department;
- Undertake Special Projects, as required; and
- Introduce a Self-Assessment Audit program.

ADOPTED."

Moved by Councillor Thompson, Seconded by Councillor Mostoway,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

**Letter dated April 26, 1993 from
Leslie Balsevich, President, Nutana Community Tennis Club
Regarding Request for Funding for Resurfacing the
Nutana Community Tennis Club Courts
(File No. CK. 1870-1)**

Councillor Penner tabled a letter from the President of the Nutana Community Tennis Club and requested that it be placed on the next agenda.

Moved by Councillor Thompson, Seconded by Councillor Mostoway,

THAT the meeting stand adjourned.

CARRIED.

The meeting adjourned at 8:55 p.m.

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Mayor

City Clerk