

Council Chamber
City Hall, Saskatoon, Sask.
Monday, December 21, 1992,
at 7:00 p.m.

MINUTES OF REGULAR MEETING OF CITY COUNCIL

PRESENT: His Worship Mayor Dayday in the Chair;
Councillors Penner, Dyck, Waygood, Mostoway, McCann,
Birkmaier, Mann, Cherneskey, Thompson;
City Commissioner Irwin;
Director of Planning and Development Pontikes;
Director of Works and Utilities Gustafson;
Director of Finance Richards;
City Solicitor Dust;
City Clerk Mann;
City Councillors' Assistant Kanak

Councillor Hawthorne entered the meeting at 7:12 p.m. during consideration of Item A.14 of "Communications."

Moved by Councillor Penner, Seconded by Councillor McCann,

THAT the minutes of the regular meeting held on Monday, December 7, 1992, be amended by changing the reference on pages 120 and 122 respecting domestic rates from "73.5 percent" to "73 percent"; and

THAT the minutes of regular meeting held on Monday, December 7, 1992, as amended, and minutes of Special Meetings Re: 1993 Capital Budget/1994-1997 Capital Plan held on Monday, December 14 and Tuesday, December 15, be approved.

CARRIED.

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HEARINGS

- 2a) Discretionary Use Application
Proposed Day Care Centre M.3 District
St. Paul's Hospital (Old Nurses' Residence)
Spadina Childcare Co-op Association
(File No. CK. 4355-1)**

REPORT OF CITY CLERK:

"City Council, at its meeting held on November 23, 1992, received notice of the above discretionary use application.

The City Planner has now advised that the necessary on-site notification poster has been placed on the site and letters have been sent to adjacent land owners within 60 metres of the site.

Council, at this meeting, is to consider granting its permission for the proposed use.

The matter is also being reported on under Clause 1, Report No. 17-1992 of the Municipal Planning Commission.

Attached is a copy of a letter dated December 17, 1992, from R. A. Keller, Secretary to the Board, St. Mary's Credit Union Limited."

Moved by Councillor Cherneskey, Seconded by Councillor Mostoway,

THAT the letter be received.

CARRIED.

Moved by Councillor Penner, Seconded by Councillor Mostoway,

THAT Clause 1, Report No. 17-1992 of the Municipal Planning Commission be brought forward and considered.

CARRIED.

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REPORT NO. 17-1992 OF THE MUNICIPAL PLANNING COMMISSION

**1. Discretionary Use Application
Day Care Centre in M.3 District
St. Paul's Hospital
1702 - 20th Street West
Applicant: Spadina Childcare Co-op Association
838 Spadina Crescent East
(File No. CK. 4355-1)**

An application was received from the Spadina Childcare Co-op Association requesting City Council's approval to use part of Block 2, Plan No. FF (1702 - 20th Street West) for the purpose of a Day Care Centre. This property is zoned M.3 District in the Zoning Bylaw and as a consequence a Day Care Centre may only be permitted at the discretion of City Council.

The intent of the proposal is to relocate the Day Care Centre from Knox United Church on Spadina Crescent to the old Nurses' Residence at St. Paul's Hospital. The applicant feels the new location is a good one because it has an off-street pick-up and drop-off area, it is within walking distance of a bus stop, there are no other childcare facilities in the neighbourhood, it has an existing fenced outdoor play area, and with minor renovations it will meet all Provincial childcare requirements for a Day Care Centre.

Attached is a copy of the report of the Planning Department dated November 17, 1992 on this Discretionary Use Application, which contains the following recommendation:

"that the application by the Spadina Childcare Co-op Association requesting permission to use part of Block 2, Plan No. FF (1702 - 20th Street West) for the purpose of a Day Care Centre be recommended for Approval."

The Municipal Planning Commission has reviewed this Discretionary Use Application and supports the proposal for the following reasons:

- i) The proposed facility in the old Nurses' Residence at St. Paul's Hospital seems to be a good relocation site, that makes good use of suitable vacant space;
- ii) The proposed day care use is consistent with the "Guidelines for the Location and Development of Day Care Centres, Family Day Care Homes and Pre-Schools" approved by City Council in 1985, in that:
 - a) the proposed service will not adversely affect other day care services in the

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- area,
- b) there is a bus stop nearby,
 - c) the front driveway will provide 15-minute parking for Day Care Centre drop-off and pick-up; and
 - d) the Day Care proposal includes an existing outdoor playground at the rear of the building;
- iii) The proposal is in conformance with the applicable provisions of the Zoning Bylaw;
 - iv) The proposed Day Care Centre use is consistent with the Special Use land use designation for this area within the Development Plan;
 - v) This proposal will not be detrimental to the health, safety, convenience or general welfare of persons residing or working in the vicinity or injurious to property, improvements or potential developments in the vicinity;
 - vi) This proposal complies with applicable provisions of the Zoning Bylaw and will not be contrary to the development plan or basic planning statement;
 - vii) The operation of a Day Care Centre of this type requires a licence from the Provincial Department of Social Services, which requires prior approval from the Fire Department, the Community Health Unit, and a Discretionary Use approval from City Council; and
 - viii) The public hearing process will provide an opportunity to hear from anyone who is opposed to this proposal.

RECOMMENDATION: that this report be brought forward under Item No. 2a) during the Public Hearing process, and that City Council consider the following recommendation:

"That the application from the Spadina Childcare Co-op Association requesting permission to use part of Block 2, Plan No. FF (1702 - 20th Street West) for the purpose of a Day Care Centre be APPROVED."

His Worship Mayor Dayday ascertained that there was no one present in the gallery who wished to address Council with respect to the matter.

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Moved by Alderman Penner, Seconded by Alderman Birkmaier,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Penner, Seconded by Councillor Birkmaier,

THAT the application from the Spadina Childcare Co-op Association requesting permission to use part of Block 2, Plan No. FF (1702 - 20th Street West) for the purpose of a Day Care Centre be APPROVED.

CARRIED.

COMMUNICATIONS TO COUNCIL

The following communications were submitted and dealt with as stated:

A. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL

**1) James Bellamy, Executive Director
Saskatoon Habitat for Humanity, dated December 1**

Expressing appreciation re donation of two city lots for housing project. (File No. CK. 750-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Penner, Seconded by Councillor Mann,

THAT the information be received.

CARRIED.

**2) Anne Meier, for the Executive
Saskatoon Youth Orchestra, dated December 11**

Requesting Council to proclaim the week of January 10 to 16, 1993, as "Saskatoon Youth Orchestra

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Week" in Saskatoon. (File No. CK. 205-5)

RECOMMENDATION: that His Worship the Mayor be authorized to proclaim the week of January 10 to 16, 1993, as "Saskatoon Youth Orchestra Week" in Saskatoon.

Moved by Councillor Mann, Seconded by Councillor Mostoway,

THAT His Worship the Mayor be authorized to proclaim the week of January 10 to 16, 1993, as "Saskatoon Youth Orchestra Week" in Saskatoon.

CARRIED.

**3) Mark Millar, Vice President
POW City Kinsmen Club, dated December 8**

Requesting Council to proclaim the month of January, 1993 as "Crime Stoppers Month" in Saskatoon. (File No. CK. 205-5)

RECOMMENDATION: that His Worship the Mayor be authorized to proclaim the month of January, 1993 as "Crime Stoppers Month" in Saskatoon.

Moved by Councillor Birkmaier, Seconded by Councillor McCann,

THAT His Worship the Mayor be authorized to proclaim the month of January, 1993, as "Crime Stoppers Month" in Saskatoon.

CARRIED.

**4) Sherry Buller, President
Alliance for Life Saskatoon, dated December 14**

Requesting Council to proclaim the week of Sunday, February 28 to Saturday, March 7, 1993 as "Respect for Life Week" in Saskatoon. (File No. CK. 205-5)

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RECOMMENDATION: that His Worship the Mayor be authorized to proclaim the week of February 28 to March 7, 1993 as "Respect for Life Week" in Saskatoon.

Moved by Councillor Mostoway, Seconded by Councillor Mann,

THAT His Worship the Mayor be authorized to proclaim the week of February 28 to March 7, 1993 as "Respect for Life Week" in Saskatoon.

CARRIED.

**5) Stan Humenuk, Ph.D., Managing Director
Ukrainian Museum of Canada, dated December 8**

Expressing appreciation for exemption from general property taxation for 1993. (File No. CK. 1965-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Penner, Seconded by Councillor Cherneskey,

THAT the information be received.

CARRIED.

**6) P. Coughlan, Secretary
Westside Pentecostal Church, dated December 2**

Expressing appreciation for exemption from general property taxation for 1993. (File No. CK. 1965-1)

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RECOMMENDATION: that the information be received.

Moved by Councillor Cherneskey, Seconded by Councillor McCann,

THAT the information be received.

CARRIED.

**7) Ed Tchorzewski
Minister of Finance, dated December 3**

Submitting response to request from City for waiver of the Education and Health Tax payable on the upgrade of secondary sewage treatment plant.

RECOMMENDATION: that the information be received.

Moved by Councillor Cherneskey, Seconded by Councillor Penner,

THAT the information be received and that the matter be referred to the next agenda of a meeting between City Council and the Province as well as to A Committee of the Whole Council.

CARRIED.

**8) Lori Isinger, Board Chair
Saskatoon Public Library, dated December 8**

Advising Council re change in service to out-of-town borrowers effective January 1, 1993. (Files CK. 298-1 and 1711-6)

RECOMMENDATION: that the information be received.

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Moved by Councillor Mann, Seconded by Councillor Birkmaier,

THAT the information be received and referred to the Legislation and Finance Committee for a review of the implications.

CARRIED.

**9) Fred Sutter, Administrator
R.M. of Corman Park No. 344, dated December 15**

Expressing concern re change in library service for out-of-town borrowers. (File No. CK. 298-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Cherneskey, Seconded by Councillor Birkmaier,

THAT the information be received and referred to the Legislation and Finance Committee.

CARRIED.

**10) Ruth Horlick
1215 Elliott Street, dated December 7**

Expressing concern at the dismissal of the head of the Fine and Performing Arts Department. (File No. CK. 4660-2)

RECOMMENDATION: that the information be received.

Moved by Councillor McCann, Seconded by Councillor Waygood,

THAT the information be received.

CARRIED.

**11) Lawrie McFarlane, President
Saskatoon Health Board, dated December 2**

Expressing appreciation re recent appointments to the Saskatoon Community Health Unit Board. (File No. CK. 175-20)

RECOMMENDATION: that the information be received.

Moved by Councillor Mostoway, Seconded by Councillor Mann,

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THAT the information be received.

CARRIED.

**12) Carol Purich, Secretary
Board of Police Commissioners, dated December 9**

Responding to referral to the Board of Police Commissioners re White Ribbon Week. (File No. CK. 205-5)

RECOMMENDATION: that the information be received.

Moved by Councillor Penner, Seconded by Councillor Mann,

THAT the information be received.

CARRIED.

**13) Edmond Lee
10 Rupert Drive, dated December 11**

Expressing concern re ban on firearms. (File No. CK. 5000-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Penner, Seconded by Councillor McCann,

THAT the information be received.

CARRIED.

**14) Dawn Martin, General Manager
Nightcap Productions, dated December 10**

Requesting permission to make a presentation to the City and provide a progress report. (File No. CK. 205-19)

RECOMMENDATION: that a representative of Nightcap Productions be heard.

Moved by Councillor Waygood, Seconded by Councillor Birkmaier,

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THAT a representative of Nightcap Productions be heard.

CARRIED.

Mr. Henry Woolf, Artistic Director of Shakespeare on the Saskatchewan, gave Council an update on the organization at the present time and advised Council that they would now be able to pay back the second half of their \$30,000 loan. He indicated that Shakespeare on the Saskatchewan has generated \$1,200,000 in Saskatoon and of this 43% was from tourists. His Worship the Mayor was presented with a cheque for the remaining \$15,000.

His Worship the Mayor accepted the cheque on behalf of the City of Saskatoon and congratulated Shakespeare on the Saskatchewan on its efforts.

Moved by Councillor Thompson, Seconded by Councillor Birkmaier,

THAT the information be received.

CARRIED.

**15) Peggy McKercher, Chairman
Meewasin Valley Authority, dated December 14**

Expressing congratulations re the City's strategic planning process and the resulting Vision, Mission and Values approved by Council. (File No. CK. 100-14)

RECOMMENDATION: that the information be received.

Moved by Councillor Hawthorne, Seconded by Councillor Penner,

THAT the information be received.

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CARRIED.

**16) Andrew J. Hanna, M.C.I.P.
Hilderman, Witty, Crosby, Hanna & Associates, dated December 17**

Commenting re Management Plan for Saskatoon Natural Grasslands. (Files CK. 4131-10 and 4131-7)

RECOMMENDATION: that the letter be received and considered with Clause 10, Report No. 29-1992 of the Planning and Development Committee.

Moved by Councillor Penner, Seconded by Councillor Mostoway,

THAT the letter be received and considered with Clause 10, Report No. 29-1992 of the Planning and Development Committee.

CARRIED.

**17) Councillors Donna L. Birkmaier and Kate Waygood
Focus Group on Women's Issues in the Community, dated December 16**

Submitting first report on behalf of Focus Group on Women's Issues in the Community. (Files CK. 4500-2 and 225-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Cherneskey, Seconded by Councillor Waygood,

THAT the information be received.

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CARRIED.

- 18) Jeannine Bouvier, 1621 Cairns Avenue
Jeanne Manson, 1625 Cairns Avenue
M. Snider, 1617 Cairns Avenue, dated December 12**

Expressing concern re the welfare of animals at the SPCA in the event of a strike. (Files CK. 4720-1 and 152-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Cherneskey, Seconded by Councillor Mostoway,

THAT the information be received.

CARRIED.

- 19) Marlene Hall, Secretary
Development Appeals Board, dated December 18**

Submitting Notice of Development Appeals Board hearing re grocery store addition - 2410 Richardson Road. (File No. CK. 4352-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Cherneskey, Seconded by Councillor Birkmaier,

THAT the information be received.

CARRIED.

- 20) Rnold H. Smith, President
R. H. Smith Holdings Ltd., dated December 21**

Requesting Council to defer consideration of Clause 7, Report No. 29-1992 of the Planning and Development Committee until the next Council meeting. (Files CK. 4350-13 and 312-1)

RECOMMENDATION: that the direction of Council issue.

Moved by Councillor Penner, Seconded by Councillor Mostoway,

THAT consideration of Clause 7, Report No. 29-1992 of the Planning and Development Committee be deferred until the next meeting of Council.

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CARRIED.

B. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION

**1) Melissa Nygren
831 Avenue G North, undated**

Expressing concern re air pollution from City vehicles. Referred to the Administration for a response. (File No. CK. 375-1)

**2) Gus Vandepolder, President
Tourism Saskatoon, dated December 1**

Submitting Tourism Saskatoon's 1993 operating budget. Referred to the Administration. (File No. CK. 1704)

**3) Peter and Deidra Spafford
1954 McKercher Drive, dated November 30**

Expressing concern re noise and parking from Mic Dundee's Down Under. Referred to Planning and Development Committee. (Files CK. 311-1 and 4350-1)

**4) Eldon Boldt, Senior Pastor
Circle Drive Alliance Church, dated December 3**

Submitting petition from people opposed to having a strip club in the City. Referred to Board of Police Commissioners as information. (Files CK. 280-3 and 5000-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Cherneskey, Seconded by Councillor Hawthorne,

THAT the information be received.

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CARRIED.

REPORTS

Mr. R. Tennent, Chair, submitted Report No. 17-1992 of the Municipal Planning Commission;

City Commissioner Irwin submitted Report No. 29-1992 of the City Commissioner;

Councillor Penner, Chair, presented Report No. 29-1992 of the Planning and Development Committee;

Councillor Cherneskey, Chair, presented Report No. 25-1992 of the Legislation and Finance Committee;

Councillor Mann, Member, presented Report No. 27-1992 of the Works and Utilities Committee;

Councillor Mann, Member, presented Report No. 28-1992 of the Works and Utilities Committee;

Councillor Thompson, Chair, presented Report No. 6-1992 of the Personnel and Organization Committee;

Councillor Penner, Chair, presented Report No. 4-1992 of the Land Bank Committee;

His Worship the Mayor, Chair, presented Report No. 15-1992 of A Committee of the Whole Council; and

Councillor Thompson, Chair, presented Report No. 8-1992 of the Audit Committee.

Moved by Councillor Thompson, Seconded by Councillor Birkmaier,

THAT Council go into Committee of the Whole to consider the following reports:

a) Report No. 17-1992 of the Municipal Planning Commission;

b) Report No. 29-1992 of the City Commissioner;

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- c) *Report No. 29-1992 of the Planning and Development Committee;*
- d) *Report No. 25-1992 of the Legislation and Finance Committee;*
- e) *Report No. 27-1992 of the Works and Utilities Committee;*
- f) *Report No. 28-1992 of the Works and Utilities Committee;*
- g) *Report No. 6-1992 of the Personnel and Organization Committee;*
- h) *Report No. 4-1992 of the Land Bank Committee;*
- i) *Report No. 15-1992 of A Committee of the Whole Council; and*
- j) *Report No. 8-1992 of the Audit Committee.*

CARRIED.

His Worship Mayor Dayday appointed Councillor Birkmaier as Chairman of the Committee of the Whole.

Council went into Committee of the Whole with Councillor Birkmaier in the Chair.

Committee arose.

Councillor Birkmaier, Chairman of the Committee of the Whole, made the following report:

THAT while in Committee of the Whole, the following matters were considered and dealt with as stated:

"REPORT NO. 17-1992 OF THE MUNICIPAL PLANNING COMMISSION

Composition of Committee

Mr. R. Tennent, Chair
Mr. Jim Kozmyk
Councillor K. Waygood
Mr. J. Wolfe
Mr. Al Selinger

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Mr. Glen Grismer
Mr. Bill Delainey
Ms. Fran Alexson
Mr. Victor Pizzey
Dr. H.O. Langlois
Dr. Brian Noonan
Ms. Lina Eidem

**1. Discretionary Use Application
Day Care Centre in M.3 District
St. Paul's Hospital
1702 - 20th Street West
Applicant: Spadina Childcare Co-op Association
838 Spadina Crescent East
(File No. CK. 4355-1)**

An application was received from the Spadina Childcare Co-op Association requesting City Council's approval to use part of Block 2, Plan No. FF (1702 - 20th Street West) for the purpose of a Day Care Centre. This property is zoned M.3 District in the Zoning Bylaw and as a consequence a Day Care Centre may only be permitted at the discretion of City Council.

The intent of the proposal is to relocate the Day Care Centre from Knox United Church on Spadina Crescent to the old Nurses' Residence at St. Paul's Hospital. The applicant feels the new location is a good one because it has an off-street pick-up and drop-off area, it is within walking distance of a bus stop, there are no other childcare facilities in the neighbourhood, it has an existing fenced outdoor play area, and with minor renovations it will meet all Provincial childcare requirements for a Day Care Centre.

Attached is a copy of the report of the Planning Department dated November 17, 1992 on this Discretionary Use Application, which contains the following recommendation:

"that the application by the Spadina Childcare Co-op Association requesting permission to use part of Block 2, Plan No. FF (1702 - 20th Street West) for the purpose of a Day Care Centre be recommended for Approval."

The Municipal Planning Commission has reviewed this Discretionary Use Application and supports the proposal for the following reasons:

- i) The proposed facility in the old Nurses' Residence at St. Paul's Hospital seems to be

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- a good relocation site, that makes good use of suitable vacant space;
- ii) The proposed day care use is consistent with the "Guidelines for the Location and Development of Day Care Centres, Family Day Care Homes and Pre-Schools" approved by City Council in 1985, in that:
 - a) the proposed service will not adversely affect other day care services in the area,
 - b) there is a bus stop nearby,
 - c) the front driveway will provide 15-minute parking for Day Care Centre drop-off and pick-up; and
 - d) the Day Care proposal includes an existing outdoor playground at the rear of the building;
 - iii) The proposal is in conformance with the applicable provisions of the Zoning Bylaw;
 - iv) The proposed Day Care Centre use is consistent with the Special Use land use designation for this area within the Development Plan;
 - v) This proposal will not be detrimental to the health, safety, convenience or general welfare of persons residing or working in the vicinity or injurious to property, improvements or potential developments in the vicinity;
 - vi) This proposal complies with applicable provisions of the Zoning Bylaw and will not be contrary to the development plan or basic planning statement;
 - vii) The operation of a Day Care Centre of this type requires a licence from the Provincial Department of Social Services, which requires prior approval from the Fire Department, the Community Health Unit, and a Discretionary Use approval from City Council; and
 - viii) The public hearing process will provide an opportunity to hear from anyone who is opposed to this proposal.

RECOMMENDATION: that this report be brought forward under Item No. 2a) during the Public Hearing process, and that City Council consider the following recommendation:

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"That the application from the Spadina Childcare Co-op Association requesting permission to use part of Block 2, Plan No. FF (1702 - 20th Street West) for the purpose of a Day Care Centre be APPROVED."

DEALT WITH EARLIER. SEE PAGE NO. 3.

REPORT NO. 29-1992 OF THE CITY COMMISSIONER

Section A - Works and Utilities

**A1) Proposed Yield Sign Installation
Clearwater Road at Churchill Drive
(File No. CC 6280-1) _____**

Report of the City Engineer, December 8, 1992:

"The Engineering Department has received a request from City Transit for the installation of a yield sign on Clearwater Road at Churchill Drive. Churchill Drive is a transit route and the operators are experiencing difficulty at this intersection, as they must yield the right-of-way to vehicles on Clearwater Road when they are travelling northbound. The proposed installation is indicated on attached Plan K3-4D.

This installation conforms to City Policy 07-007, 'Traffic Control - Use of Stop and Yield Signs' in that it would be located at an intersection of two streets where a bus route exists. Right-of-way would be assigned to Churchill Drive."

RECOMMENDATION: that a yield sign be installed on Clearwater Road at Churchill Drive, as indicated on Plan K3-4D.

ADOPTED.

**A2) Parking for the Disabled
514 Queen Street
(File No. CC 6145-1) _____**

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"Would the Administration look into the possible provision of a vehicular parking zone for the disabled at 514 Queen Street where a number of doctors practise."

Report of the City Engineer, December 8, 1992:

"The Engineering Department has reviewed the request for a 'Disabled Person's Loading Zone' at 514 Queen Street. Queen Street is a two-lane undivided collector roadway with an average daily traffic volume of 6,300 vehicles. Presently, there is a two-hour parking restriction on Queen Street.

To aid in assessing the need for a 'Disabled Person's Loading Zone', a site inspection was conducted. There is a general loading zone in front of 514 Queen Street. Disabled persons may utilize the general loading zone for the maximum allowable parking time posted on that block face, in this case two hours, provided that the vehicle to utilize the loading zone has been issued the appropriate disabled person vehicle identification by the Saskatchewan Abilities Council.

A paved off-street parking facility is provided, on private property, for staff of 514 Queen Street. If needed, a 'Disabled Person's Loading Zone' could be installed in the parking lot, as accessibility from the lot to the main doors of the building is good.

The Engineering Department conducted a parking study to determine the on-street parking utilization rate in front of 514 Queen Street. It was found that from 8:00 a.m. until 5:00 p.m., the accumulation rate for the north side of Queen Street, from 5th Avenue to 6th Avenue, was 79.6%. It was noted by Engineering staff that the general loading zone, in front of 514 Queen Street, was only occupied three times during the entire study period.

In view of the low utilization of the existing general loading zone and the availability of off-street parking, it is recommended that the request for a 'Disabled Person's Loading Zone' be denied."

RECOMMENDATION: that the information be received.

IT WAS RESOLVED: that the matter be referred to the Administration to explore ways of communicating to disabled people the fact that vehicles identified with the appropriate disabled person vehicle identification may utilize general loading zones for the maximum allowed parking time posted on the particular block.

**A3) Proposed Bylaw Nos. 7330 and 7331
- To provide for a Proposed Increase in
Water Consumption, Infrastructure, Sewer**

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**Service, and Liquid Waste Charges
(File Nos. CC 4140-5 and 1905-2)**

Report of the City Solicitor, December 10, 1992:

"In keeping with City Council's instruction at its meeting held on December 7, 1992, I have prepared and forward herewith for consideration proposed Bylaw Nos. 7330 and 7331.

As instructed, the proposed Bylaws implement the desired increase in Water Consumption, Infrastructure, Sewer Service, and Liquid Waste charges. The new rates would come into force and effect as of January 1, 1993."

RECOMMENDATION: that City Council consider passage of proposed Bylaw Nos. 7330 and 7331.

ADOPTED.

**A4) School Signing Replacement
Sutherland School
(File No. CC 6280-1)**

Report of the City Engineer, December 1, 1992:

"The Engineering Department has received a request from the Saskatoon Board of Education to review the signing at Sutherland School. The review has been completed and it is proposed that the signing be replaced and modified as it is not consistent with present standards.

The investigation procedure for this school included:

- the preparation of a plan of the existing signing; and,
- a site meeting between representatives of the Engineering Department, the School Board, the Principal of Sutherland School and the Traffic Section of the Saskatoon Police Service.

Based on the results of this investigation, a new school signing plan was formulated using the School Signing Guidelines and considering the needs of this particular school.

The signing required to improve pedestrian and traffic safety at this school is indicated on attached Plan No. M6-1C (S.S.) and is described briefly below. The signing changes will affect the east side of Rita Avenue and the south side of 111th Street. All of the frontage affected is school property.

The recommended signing installations are as follows:

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111th Street

- Shortening of the existing school bus loading zone to have the bus entrance/exit correspond to the student's main entrance.
- Removal of the existing 'No Parking, 0800-1700, M-F' restrictions and replacing it with '5 minute parking, 0800-1700, M-F' and a Disabled Person's Loading Zone at the wheelchair accessible entrance.
- Retaining the 'No Parking, 0800-1700, M-F' restriction from the intersection on Egbert Avenue to the Disabled Person's Loading Zone.

Rita Avenue

- Installation of a 'School Bus Loading Zone' five metres north of the entrance used by the French immersion students to facilitate the loading of the bus for these students.

Other signing changes appear on the plan, however, all of these changes involve the replacement of damaged or deteriorated signs and posts or the relocation and removal of signs to reduce the visual clutter.

All of the above changes have been reviewed and approved by the Saskatoon Police Service and the Public School Board, and conform to present City policy with respect to school signing."

RECOMMENDATION: that the signing changes at Sutherland School, as shown on attached Plan No. M6-1C (S.S.), be approved.

ADOPTED.

Section B - Planning and Development

**B1) Subdivision Application #29/92
247 Hunt Road
(File No. CC 4300-2-2)**

Subdivision Application: #29/92
Applicant: Land Manager, City of Saskatoon

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Legal Description: Lot 113, Block 970, Plan No. 79-S-38792
Location: 247 Hunt Road

Report of the Acting General Manager of the Planning Department, December 10, 1992:

"During its December 7, 1992, meeting, City Council adopted the Planning Department's recommendation that Subdivision Application #29/92 should be approved, without any conditions. Attached, for Council's information, is a copy of the Planning Department's report on this matter. Rather than what was proposed in the report that was considered by City Council, the recommendation should have read:

'That Subdivision Application #29/92 be approved, subject to the consolidation of title of all new parcels, namely, the most southerly 2.00 metres in perpendicular width throughout of Lot 113, Block 970, Plan No. 79-S-38792 with Lot 112, Block 970, Plan No. 79-S-38792'.

Therefore, City Council is requested to rescind its December 7, 1992, resolution on this application and to adopt the above-noted revised recommendation."

- RECOMMENDATION:**
- 1) that City Council's December 7, 1992, resolution on Subdivision Application #29/92 be rescinded; and
 - 2) that Subdivision Application #29/92 be approved, subject to the consolidation of title of all new parcels, namely, the most southerly 2.00 metres in perpendicular width throughout of Lot 113, Block 970, Plan No. 79-S-38792 with Lot 112, Block 970, Plan No. 79-S-38792.

ADOPTED.

**B2) Senior Citizens' Housing Project
Clinkskill Manor
Saskatoon South Downtown
(File Nos. CC 800-1 and 4130-2)**

Report of the Land Manager, December 16, 1992:

"The construction of Clinkskill Manor (the senior citizens' housing project in the South Downtown) began, with the excavation of the basement, on December 14, 1992. In a report which was

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considered on February 14, 1992, by A Committee of the Whole Council, the Administration provided a preliminary estimate of \$359,000 for the cost of preparing this site for sale. Of these expenditures, the construction of a new storm sewer, watermain, overhead power line, natural gas line, and Sask Tel line has now been completed and the soil-testing has been done. The only remaining costs to be incurred involve the surface improvements which will be constructed next year.

With the completion of certain site-preparation activities and with a better understanding of this project's specific requirements, the Administration has prepared a revised estimate of \$375,000.00 for the total cost of this work. This estimate includes the following components:

- a) upgrading of the storm sewer,
- b) rerouting of a watermain,
- c) abandoning a sanitary sewer main and constructing of new sanitary sewer utility-hole,
- d) re-routing an overhead powerline and burying it into an existing and new underground duct,
- e) relocating a natural gas line,
- f) abandoning a Sask Tel line,
- g) constructing a new access road from the intersection of 19th Street and 2nd Avenue to the south-east side of the building's site, and
- h) undertaking environmental studies and testing.

The old storm sewer and watermain had to be moved as far to the east as possible in order to make the site usable for development. The storm sewer has been constructed to the northern limit of the Public School Board's property. As requested by the School Board, the construction of the sewer was halted at this point in order to allow time to consider the Board's development options and to ensure that the location of the line on its property does not unnecessarily impede the realization of these options. The power, gas, and telephone utilities were also rerouted around the site.

When this matter was considered by A Committee of the Whole Council, a source of financing was not identified. The Administration recommends that the site-preparation work should be funded from the sale of this property. The sale will result in \$509,868.00 being credited to the Property Realized Reserve. Therefore, the cost of the above-noted work can be funded from this Reserve.

A further cost of \$55,000.00 for constructing the balance of the access road will be charged to the Property Realized Reserve and will be paid back to the Reserve by Saskatchewan Housing Corporation over ten years. This is in accordance with Clause 3(b) of the Development Agreement for this property. A copy of this December 7, 1992, agreement has been attached to this report."

RECOMMENDATION: 1) that the estimated expenditure of \$375,000 for the development and servicing of the property for Clinkskill Manor be approved and be funded from the Property

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Realized Reserve; and,

- 2) that pursuant to Clause 3(b) of the Development Agreement (dated December 7, 1992) between the City of Saskatoon and Saskatchewan Housing Corporation, the estimated expenditure of \$55,000.00 to construct an access roadway and sidewalk along the southern and western boundaries of the Clinkskill Manor property be approved and be initially funded from the Property Realized Reserve (with a future recovery of this funding from the Saskatchewan Housing Corporation).

ADOPTED.

**B3) Leisure Services Advisory Board
Amendment to Bylaw No. 7067
(File No. CC 175-4)**

Report of the City Solicitor, December 15, 1992:

"At its meeting held November 9, 1992, Council resolved:

'that the City Solicitor be requested to amend Bylaw No. 7067 so as to provide for membership by a representative of The University of Saskatchewan on The Leisure Services Advisory Board.'

In accordance with Council's resolution, we have prepared and enclose proposed Bylaw No. 7333."

RECOMMENDATION: that Council consider Bylaw No. 7333.

ADOPTED.

**B4) Sale of Municipal Reserve in Industrial Area
MR4, Plan No. 79-S-22381
Bylaw No. 7285
(File No. CC 4214-1)**

Report of the City Solicitor, December 17, 1992:

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"On April 13, 1992, City Council passed Bylaw No. 7285 which authorized the sale of the Municipal Reserve located at the southeast corner of 50th Street and Northridge Drive. This Bylaw provided that the sale was subject to a reserve bid of \$236,000.00. Two bids were received but both were less than the reserve bid. The land was not sold.

City Council passed Bylaw No. 7319 on November 9, 1992, which authorizes the sale of the same Municipal Reserve but without a reserve bid. This Bylaw has no effect until it is approved by the Minister of Community Services. The Minister's office has told us that they are concerned that Bylaw No. 7285 has not been expressly repealed. In our view, Bylaw No. 7285 is of no effect because the date for the closing of tenders in Section 3(d) has passed. This Bylaw has been repealed by implication with the passage of Bylaw No. 7319. However, we see no reason why Bylaw No. 7285 cannot be formally repealed, and in order to accommodate the Minister, we would recommend the passage of a repealing Bylaw. We have enclosed Bylaw No. 7332 for Council's consideration."

RECOMMENDATION: that Council consider Bylaw No. 7332.

ADOPTED.

Section C - Finance

**C1) Investments
(File No. CC 1790-3)**

Report of the Investment Services Manager, December 8, 1992:

"With the approval of the Investment Committee, the attached list indicates purchases and sales for the City's various funds."

RECOMMENDATION: that City Council approve the above purchases and sales.

ADOPTED.

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**C2) Business Tax Adjustments
November, 1992
(File No. CC 1985-2) _____**

Report of the City Treasurer, December 7, 1992:

"Submitted, copy attached, is a listing of 1992 Business Tax Adjustments in the total of \$24,000.84, which requires Council's approval for write-off.

The listing represents businesses which have discontinued business at the premises indicated; these accounts are not uncollectible, but require adjustment in keeping with Business Tax Bylaw #6714(12) which states:

'Where a business is commenced after the 31st day of January or is discontinued before the 1st day of December, the Council, shall, upon written request, adjust the amount levied with respect of that business to correspond with the portion of the year during which the business is, or was, carried on; PROVIDED that such request is made before the expiration of one year following the year in respect of which the amount levied is to be adjusted.'

Business tax adjustments are offset by supplementary assessments on new businesses or businesses that relocate, renovate, or enlarge premises.

The distribution of this write-off will be as follows:

City	\$ 10,544.22
School Boards	13,129.31
Business Improvements Districts	<u>327.31</u>
	<u>\$24,000.84"</u>

RECOMMENDATION: that Council approve of the 1992 Business Tax write-off in the amount of \$24,000.84, for the reasons detailed on the attached list for the period November 1, 1992, to November 30, 1992.

ADOPTED.

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**C3) Tax Write-Offs
List #4
(File No. CC 1985-4)**

Report of the City Treasurer, December 9, 1992:

"Attached is a list of properties indicating tax adjustments totalling \$9,853.18, for which tax write-off approval is requested by City Council."

RECOMMENDATION: that City Council approve of the tax write-off in the amount of \$9,853.18, for the reasons detailed in the list prepared by the City Treasurer, dated December 7, 1992.

ADOPTED.

**C4) Tax Exemption Bylaw
Saskatoon Figure Skating Club
(File No. CC 1965-1)**

Report of the City Solicitor, December 10, 1992:

"At its meeting of December 7, 1992, City Council approved the tax exemption for the Saskatoon Figure Skating Club.

We have prepared Bylaw No. 7329 which is required to give effect to this tax exemption."

RECOMMENDATION: that City Council consider Bylaw No. 7329, at this meeting.

ADOPTED.

**C5) Light and Water Accounts
To Be Written-Off for 1991
(File No. CC 1985-3)**

Report of the City Treasurer, December 14, 1992:

"The following is a summary of the 1991 utility accounts which are considered due for write-off.

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The accounts total \$118,372.33, and after deducting the 1992 collection of accounts previously written-off which amount to \$23,635.57, the net write-off is \$94,736.76. This represents 0.09 percent of the \$97,371,391.32 gross revenue for 1991. A detailed listing of the accounts is available in the City Clerk's Office.

Bankrupt and delinquent accounts have, where possible, been charged back to property taxes. The services of a collection agency have also been utilized in an attempt to realize payment.

An analysis of the accounts recommended for write-off is as follows:

3 Commercial Accounts Over \$900	Rib Shack Restaurant T/A Sawyers Restaurant 205, 3929 - 8th Street East	\$1,829.03
	Just Buffets on 8th Ltd. 1601 - 8th Street East	1,295.11
	Northern Holdings Ltd. T/A Uncle Ed's Furniture 407 - 1st Avenue North	2,943.86
19 Commercial Accounts under \$900	(Average \$213.28)	4,052.46
518 Single Family Residences (Average \$134.38)		69,608.66
167 Water Accounts	(Average \$52.39)	8,749.00
221 Suites under \$25.00	(Average \$12.39)	2,740.17
<u>430</u> Suites over \$25.00	(Average \$63.14)	<u>27,154.04</u>
1,358		118,372.33
	1992 Collection of Accounts Previously Written-off	<u>23,635.57</u>
	NET WRITE-OFF	\$94,736.76

The following is a summary of the write-offs for the last six years:

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Year	Gross Amount Previously of Write-Off	Collection of Accounts Written-Off	Net Amount of Write-Off	Percent of Gross Revenue
1986	\$107,792.83	\$16,931.48	\$90,861.35	0.13
1987	86,527.36	13,178.89	73,348.47	0.09
1988	82,584.86	14,900.16	67,684.70	0.07
1989	107,756.50	1,302.36	106,454.14	0.11
1990	102,383.13	19,681.30	82,701.83	0.08
1991	118,372.33	23,635.57	94,736.76	0.09"

RECOMMENDATION: that City Council approve the net write-off of utility accounts for 1991, totalling \$94,736.76.

ADOPTED.

**C6) Proposed Debenture Consolidation
 and Sale Bylaw No. 7328 - Upgrade
 Circle Drive and 1991 Local
 Improvements (underlying Bylaw Nos.
 7287 and 7324) - \$3,139,270.35
(File Nos. CC 4140-1 and 1750-1)**

Report of the City Solicitor, December 10, 1992:

"In accordance with the instruction of City Council at its meeting held on December 7, 1992, when dealing with Clause C3, Report No. 28-1992 of the City Commissioner, I have prepared and forward herewith for consideration form of Debenture Consolidating Bylaw No. 7328.

Proposed Bylaw No. 7328 specifically provides for the issue and sale of debentures in the aggregate principal amount of \$3,139,270.35 for the various purposes described in underlying Bylaw Nos. 7287 and 7324. The debentures proposed to be issued are serial type, 10-year term, and bearing

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interest at the rate of 7 ³/₄% per annum, payable semi-annually. The debentures are to be dated November 1, 1992, maturing in the years 1993 to 2002 inclusive.

Our application with respect to this financing, together with proposed Bylaw No. 7328, have been placed before the Saskatchewan Municipal Board, and in a telephone attendance with the Board, I was advised that the Board had completed its consideration of this matter, and approved the passage of proposed Bylaw No. 7328 under Sections 210, 212, and 215 of The Urban Municipality Act, 1984. Formal documentation will follow in due course. Further formal approvals will be required of the Saskatchewan Municipal Board following passage of the Bylaw, and I shall attend to securing all such approvals.

Accordingly, it is now in order for City Council to consider passage of proposed Bylaw No. 7328."

- RECOMMENDATION:**
- 1) that City Council consider passage of proposed Bylaw No. 7328; and,
 - 2) consequent upon such passage, the City Solicitor be instructed to obtain all such further approvals as may be required.

ADOPTED.

**C7) 1992 Bond Rating
Canadian Bond Rating Service
(File No. CC 1500-4)**

Attached for City Council's information is the detailed analysis of the City's credit rating as prepared by the Canadian Bond Rating Service.

RECOMMENDATION: that the information be received.

ADOPTED.

Section D - Services

D1) Routine Reports Submitted to City Council

SUBJECT

FROM

TO

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Business Tax - General License (copy attached) (File No. CC 435-13)	November 1, 1992	November 30, 1992
Property Tax Collections (copy attached) (File No. CC 435-8)	November 1, 1992	November 30, 1992
Schedule of Accounts Paid \$1,327,475.30 (File No. CC 1530-2)	December 1, 1992	December 3, 1992
Schedule of Accounts Paid \$1,974,295.45 (File No. CC 1530-2)	December 1, 1992	December 8, 1992
Schedule of Accounts Paid \$3,625,314.71 (File No. CC 1530-2)	December 8, 1992	December 10, 1992
Schedule of Accounts Paid \$7,956,648.40 (File No. CC 1530-2)	December 8, 1992	December 15, 1992
Schedule of Accounts Paid \$1,334,844.71 (File No. CC 1530-2)	December 15, 1992	December 17, 1992

RECOMMENDATION: that the information be received.

ADOPTED.

**D2) Mutual Aid Agreement
City of Saskatoon and Neighbouring Municipalities
(File No. CC 270-1)**

Report of Coordinator, Emergency Measures, December 3, 1992:

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"During the City Council meeting held on December 2, 1991, when dealing with Clause D5, Report No. 32-1991 of the City Commissioner, the following recommendations were adopted:

- 1) that the Administration be instructed to prepare the foundation for Saskatoon membership in the appropriate Mutual Aid areas; and,**
- 2) that on completion of these discussions the Administration produce copies of the agreements for City Council's consideration.'**

I am pleased to advise that the foundation has now been laid and that a copy of the formal agreement is attached for Council to consider.

As you know, we began by opening discussions with three separate and previously established Mutual Aid Areas. In the final analysis, it was found desirable to continue discussions only with the area in which we are physically located -- the North Saskatoon Mutual Aid Area.

Delays were experienced due to turnover of various key players who sit on the Mutual Aid Area Control Committee. At its meeting on September 15, 1992, this Committee voted in favour of Saskatoon membership and just recently provided a copy of the agreement for our consideration.

Key Points

- 1) Membership fee is \$60.00 per year and can be paid from the EMO Budget.
- 2) Although the agreement indicates that municipal representation is by an elected official, in practice this is not always the case. If Council so wishes, our representation could be an appointed civic official. (See amendment.)
- 3) Each member municipality has freedom of choice regarding participation in projects that involve a financial contribution.
- 4) Member municipalities have agreed that a DECLARED STATE OF EMERGENCY must be in effect for assistance requests to be considered binding. It is understood that provision of assistance may not be possible if the municipality to whom the request is made is dealing with its own DECLARED STATE OF EMERGENCY.
- 5) The Mutual Aid Control Committee has been advised (as requested by Fire Chief Hewitt) that the Saskatoon Fire Department has an established rate of \$450.00 per hour per unit (plus disposables) for out-of-city response and that any decision to respond will be at the discretion of the Fire Chief based on our local situation at the time of the request.
- 6) Any further 'fee for service' issues can be the subject of future discussions."

RECOMMENDATION: 1) that City Council give favourable consideration to assuming full membership in the North Saskatoon Mutual Aid Area;

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- 2) that City Council appoint a representative of the City of Saskatoon to the North Saskatoon Mutual Aid Area Control Committee; and,
- 3) that the selection of a City of Saskatoon representative be referred to the Committee on Committees.

ADOPTED.

**D3) 1993 SUMA Convention
January 31 - February 3, 1993
(File No. CC 155-3)**

Report of City Clerk, December 15, 1992:

"Council Members have received notification of the 1993 SUMA Convention to be held in Saskatoon from January 31 through February 3, 1993. It is recommended that Council authorize payment of any expenses incurred by members of Council or Administration who wish to attend the convention.

The registration fee for delegates is \$135.00 and for companions (which in the past has been paid by the delegates themselves) is \$90.00. Registration forms have been circulated and should be returned to the Office of the City Clerk, which is handling the pre-registration."

RECOMMENDATION: that Council authorize the payment of any expenses incurred by members of Council and Administration, approved by the Mayor, who attend the 1993 SUMA Convention in Saskatoon, January 31 to February 3, 1993.

ADOPTED.

**D4) Agreement - The City of Saskatoon
and The Saskatoon Health Board
- Hospital Tax
(File Nos. CC 175-38 and 290-1)**

Report of the City Solicitor, December 15, 1992:

"Attached please find a copy of a proposed Agreement between The City of Saskatoon and The Saskatoon Health Board. This Agreement was requested by The Saskatoon Health Board and

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approved by them at their November, 1992, meeting. They are now asking that City Council also approve the Agreement.

The proposed Agreement is contemplated by The Hospital Revenue Act. Its purpose is to ensure that the hospital tax which Saskatoon must pay beginning January 1, 1993, is retained here in Saskatoon. The monies collected for hospital tax will, if the Agreement is signed, be paid directly to The Saskatoon Health Board. The amount of monies to be paid is not affected in any way by the Agreement."

RECOMMENDATION: that His Worship the Mayor and the City Clerk be authorized to execute the Agreement, in triplicate, as between The City of Saskatoon and The Saskatoon Health Board.

ADOPTED.

**D5) City of Saskatoon Municipal Manual - 1992
(File No. CC 369-1)**

Report of the City Clerk, December 16, 1992:

"I am pleased to present the attached copy of the 1992 City of Saskatoon Municipal Manual for the information of Council. The manual is used as a successful research tool by various libraries, school boards and others throughout Canada.

We have followed the same format initiated in the 1991 manual as it appears to meet the needs of the users more effectively. I would welcome suggestions from Council members and others as to additional ways of making this document more useful.

RECOMMENDATION: that the information be received.

IT WAS RESOLVED: that the information be received and compliments given to the City Clerk's Office for its preparation.

REPORT NO. 29-1992 OF THE PLANNING AND DEVELOPMENT COMMITTEE

Composition of Committee

Councillor G. Penner, Chair
Councillor P. McCann
Councillor K. Waygood

1. Decision - Development Appeals Board Hearing

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**624 - 636 Heritage Lane
(File No. CK. 4352-1)**

Attached is a copy of Record of Decision of the Development Appeals Board dated December 3, 1992, respecting the above appeal.

Council will note that the Board GRANTED the appeal.

Pursuant to Council policy in such matters, the Director of Planning and Development is to report to the Planning and Development Committee with recommendations.

Attached is a copy of a report of the Director of Planning and Development dated December 10, 1992, together with a report of the A/General Manager, Planning Department, dated December 9, 1992.

Your Committee has reviewed this matter and

RECOMMENDS: that the above decision of the Development Appeals Board not be appealed to the Planning Appeals Committee of the Saskatchewan Municipal Board.

ADOPTED.

**2. Decision - Development Appeals Board Hearing
106 Dunlop Street
(File No. CK. 4352-1)**

Attached is a copy of Record of Decision of the Development Appeals Board dated December 3, 1992, respecting the above appeal.

Council will note that the Board GRANTED the appeal.

Pursuant to Council policy in such matters, the Director of Planning and Development is to report to the Planning and Development Committee with recommendations.

Attached is a copy of a report of the Director of Planning and Development dated December 10, 1992, together with a report of the A/General Manager, Planning Department, dated December 9, 1992.

Your Committee has reviewed this matter and

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RECOMMENDS: that the above decision of the Development Appeals Board not be appealed to the Planning Appeals Committee of the Saskatchewan Municipal Board.

ADOPTED.

**3. Decision - Development Appeals Board Hearing
127 Maple Street
(File No. CK. 4352-1)** _____

Attached is a copy of Record of Decision of the Development Appeals Board dated December 3, 1992, respecting the above appeal.

Council will note that the Board GRANTED the appeal.

Pursuant to Council policy in such matters, the Director of Planning and Development is to report to the Planning and Development Committee with recommendations.

Attached is a copy of a report of the Director of Planning and Development dated December 10, 1992, together with a report of the A/General Manager, Planning Department, dated December 9, 1992.

Your Committee has reviewed this matter and

RECOMMENDS: that the above decision of the Development Appeals Board not be appealed to the Planning Appeals Committee of the Saskatchewan Municipal Board.

ADOPTED.

**4. Decision - Development Appeals Board Hearing
1410 - 10th Avenue North
(File No. CK. 4352-1)** _____

Attached is a copy of Record of Decision of the Development Appeals Board dated December 3, 1992, respecting the above appeal.

Council will note that the Board GRANTED the appeal.

Pursuant to Council policy in such matters, the Director of Planning and Development is to report to the Planning and Development Committee with recommendations.

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Attached is a copy of a report of the Director of Planning and Development dated December 8, 1992, together with a report of the A/General Manager, Planning Department, dated December 9, 1992.

Your Committee has reviewed this matter and

RECOMMENDS: that the above decision of the Development Appeals Board not be appealed to the Planning Appeals Committee of the Saskatchewan Municipal Board.

ADOPTED.

**5. 1993 Revenue Proposal
Civic Buildings and Grounds Department
Woodlawn Cemetery
(File No. CK. 4080-1)**

Report of the General Manager, Civic Buildings and Grounds Department, December 8, 1992:

"Financial Objective

The primary financial objective of the Woodlawn Cemetery Program is to operate on a self-funded basis -- that is, where the operating costs of the facility are fully recovered from its users and from the investment income of its Perpetual Care Fund. Over the past several years, the Civic Buildings and Grounds Department has been restructuring its rate schedule and has been introducing new revenue-generating services to bring the Woodlawn Cemetery closer to achieving this objective.

The attainment of financial self-sufficiency has become more difficult with recent changes in the consumers' preferences. The following table demonstrates the City's recent experience at the Woodlawn Cemetery. A major cause of the reduced revenues is the drop in the sale of reserve and pre-need grave-sites and of vaults. The revenues from the associated services have also declined.

	1989	1990	1991
Total Actual Revenues	\$562,600	\$535,617	\$504,887
Total Actual Expenditures	\$572,900	\$568,306	\$548,844
Number of At-need Graves Sold	300	291	274

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	1989	1990	1991
Number of Reserve Graves Sold	193	212	114
Number of Vaults Sold	56	62	40

The Civic Buildings and Grounds Department has reviewed the revenue-generating potential of various services that are provided at the Woodlawn Cemetery. Generally, in light of the sales experience in the past three years, the Department believes that trying to achieve full cost-recovery should continue to be implemented in a phased manner. The Department has concluded that because of the competitive market and the alternative services that are available, general rate increases in 1993 would reduce the Woodlawn Cemetery's sales and would result in further revenue shortfalls within this program. Instead, the Department is proposing that the 1993 fee schedule should remain unchanged from the 1992 rate, with the exception of certain specific services where the Department feels that the market could accommodate a rate increase to cover the associated operating costs or where the costs of providing the service do not justify the amount that is being charged.

In the long-run, the Civic Buildings and Grounds Department will work to achieve full financial self-sufficiency for this program. In addition to adjusting the fee structure, the Department is, and has been, implementing measures to reduce the operating expenditures at the Woodlawn Cemetery. In addition, by 1996, the facility's expenditures will be reduced with the completion of the repayment of the productivity improvement loans that have been incurred to upgrade the Cemetery's irrigation systems; this will be a major factor in achieving the facility's financial objective.

The remainder of this report identifies the rate changes which the Civic Buildings and Grounds Department is recommending for 1993.

Perpetual Care for Stillborn Graves

The Department is proposing that the perpetual care fee for a stillborn's grave should be increased from \$115 to \$120 per plot. The \$5.00 increase will bring the fee in line with what is being charged for other similar-sized graves at the Woodlawn Cemetery. The fee will provide for such care as soil regrading and maintaining the turf over the grave.

Graves for Amputated Parts

The Royal University and City Hospitals deliver sealed containers of human remains for interment at the Woodlawn Cemetery. Specific areas are set aside within the Cemetery for the interment of these, as well as other human remains from the University's Medical College.

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To date, the City has provided the graves for these remains at no charge. However, with the closure of the University's incinerator, the number of requests to bury human remains at the Woodlawn Cemetery has increased. As a result, the City's Cemetery Program cannot continue to provide graves for these burials at no charge. The size of the graves, as well as the equipment and staff-time which are required to open and close these graves, is comparable to that of a child's grave. In addition, the level of on-going care and maintenance for these burial sites is the same as for all other graves. Therefore, the Department is proposing that fees should be charged for these graves, for their opening and closing, and for their perpetual care and that these fees should be equal to those that are charged for a child's grave.

The Department has proposed that a new fee of \$210.00 should be charged for an amputated-parts grave. In addition, the current charge for opening and closing these graves should be changed from \$20 per container to \$150.00 per opened grave.

Vault-handling Fee

The current \$75.00 handling fee for non-City-supplied concrete vaults is adequate to recover the actual costs of providing this service. However, when fibreglass vaults are handled, the current fee does not accurately reflect the reduced commitment of the Cemetery's staff and equipment to handle the non-City supplied units. Therefore, the Department is proposing that the handling fee for these fibreglass vaults should be reduced from \$75 to \$30 per vault.

Columbarium

Presently, the City charges one fee for all of the niches in the columbarium at the Woodlawn Cemetery. However, the Department has determined that our customers generally prefer those niches which are in the upper rows.

Municipal cemeteries in Regina, Calgary, and Edmonton have adjusted their fee structures to attract customers and to recognize the difference in the consumers' preferences between the upper and lower rows in a columbarium. Therefore, the Department is proposing that the fees should be restructured by decreasing the fee for the lower rows and increasing it for the upper ones. The proposed rates involve reducing the fee for the bottom two rows from \$950 to \$850 per niche and increasing the fee for all other rows from \$950 to \$1,000 per niche.

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Cremation Graves

After reviewing the current market situation, the Department believes that the fees for cremation graves and for the associated perpetual care at the Woodlawn Cemetery could be increased. The local, privately-operated cemetery charges \$500 per cremation grave.

The Department is proposing that the Woodlawn Cemetery's cremation-grave fees should be increased to approximately the average comparable rate that is charged by privately- and municipally-operated cemeteries in Saskatchewan. The proposal involves raising the price of the grave from \$270 to \$320 per plot. Also, the fee for the interment of cremated remains will rise from \$90 to \$100 per burial.

Revenue Implications

The proposed fee increases will generate approximately \$12,600 in additional revenues. This amount has been incorporated in the proposed 1993 Operating Budget."

Your Committee has considered this matter and

RECOMMENDS: that City Council approve the following changes, effective on January 1, 1993, to the fees that are charged for services provided at the Woodlawn Cemetery:

	<u>1992 Fees</u>	<u>Proposed 1993 Fees</u>
• Grave Sales:		
Single Cremation Grave	\$ 270.00	\$ 320.00
Columbarium (Top Rows)	950.00	1,000.00
Columbarium (Bottom Rows)	950.00	850.00
Amputated Parts Grave	N/C	210.00
• Interments (Opening and Closing):		
Cremated Remains	\$ 90.00	\$ 100.00
Amputated Parts	20.00/box	150.00

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- Perpetual Care Fund:

Stillborn Grave	\$ 115.00	\$ 120.00
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- Permanent Grave-liner
(Vault) Sales:

Fibreglass Vault	\$ 75.00	\$ 30.00
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ADOPTED.

**6. Revised Five-Year Land Development Program
(1993 - 1997)
(File No. CK. 4110-5)** _____

Report of the A/General Manager of the Planning Department, December 4, 1992:

"The City's Administration has established a process by which forecasts of serviced-land inventories, land absorption, and servicing activity are reviewed and updated every six months. The process includes discussions with all affected civic departments, utility companies, and the school boards (through the Technical Planning Commission) and with the local land-developers (through the Developers Liaison Committee).

Attached is the proposed revised Five-year Land Development Program for the 1993 - 1997 period. On December 2, 1992, the revised land development program was reviewed by the Technical Planning Commission. The Commission has recommended that the revised program should be adopted for planning purposes.

The attached document is intended to replace the land development program which was adopted by City Council on August 4, 1992. The attachment will be the basis upon which the Administration will revise the prepaid land development component of the 1993 Capital Budget. (The current preliminary budget document reflects the program which City Council approved last August.)"

Your Committee has considered this matter and

RECOMMENDS: 1) that the revised Five-year Land Development Program (1993 - 1997) be adopted; and

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- 2) that this report be referred to the Works and Utilities Committee and to the Land Bank Committee for information and for further consideration.

ADOPTED.

7. **Communications to City Council**
From: Rnold H. Smith, President
R.H. Smith Holdings Ltd.
Date: October 19, 1992
Subject: Expressing concern re sign regulations
(Files CK. 4350-13 and 312-1)

Report of the Director of Planning and Development, December 9, 1992:

"On October 26, 1992, City Council considered the above-noted October 19, 1992, letter from Mr. Rnold H. Smith concerning the decision to deny an application for a free-standing sign at 1205 - 22nd Street West. (A copy of this letter is attached.) Mr. Smith has discussed this matter with representatives of the Planning Department and has also submitted correspondence to me concerning the decision and the Department's interpretation of the Bylaw. In his October 19, 1992, letter, he has asked City Council to 'consider asking the Department to reconsider their decision, perhaps even recommending that the points we raise have validity'.

In light of Mr. Smith's request, the Acting General Manager of the Planning Department has prepared the following December 2, 1992, report for the Committee's consideration and for a report to City Council:

'A sign permit application was submitted on behalf of Mr. Rnold Smith, President of R.H. Smith Holdings Ltd., for permission to relocate and to enlarge the face-area of an existing free-standing sign which is situated at 1205 - 22nd Street West. The purpose of this application is to give the sign greater exposure. As well, one of the tenants wishes to attach a reader-board to the existing structure, thereby removing an illegal portable sign which is currently on the property.

This sign was installed in 1983 in accordance with the signage requirements which were then in effect for the B.2A zoning district. At that time, a free-standing sign was permitted under the following conditions:

- The sign cannot be higher than 6 metres.

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- The sign's face-area on any one side cannot exceed 9.2m^2 , or 19 m^2 in the total face area.
- The sign cannot contain more than one sign box.
- The sign cannot display anything other than information on the principal use, products, services, or occupants of the premises.
- The sign cannot be located closer than 1.5 metres from any site-line or access-driveway.
- The site on which the sign is located must have a minimum frontage of 30 metres.

Following extensive consultation with representatives of the sign industry, the signage provisions for the B.2A zoning district were amended in 1990. The current regulations are as follows:

- The sign cannot be higher than 6 meters.
- The sign's face-area on any one side cannot exceed 9.2m^2 , or 19 m^2 in the total face area.
- No part of the sign can extend beyond the site's property-line.
- At least 40% of the sign's face area must be used to identify the principal use of the site.
- The site on which the sign is located must have a minimum frontage of 30 metres.

Mr. Smith's recent application for a sign permit involved the following components:

- 1) The freestanding sign will be relocated from its present location (i.e. approximately 1.5 metres from the front property-line) to a position adjacent to the property-line.
- 2) The relocated sign will be enlarged by attaching an additional reader-panel in the manner which is indicated in the attached drawing (which was submitted with Mr. Smith's application). The additional panel will increase the sign's total face-area from 7.4 m^2 to 9.2 m^2 .

In an October 9, 1992, letter (a copy of which is attached), the sign company and Mr. Smith were advised of the current requirements for signs in the B.2A zoning district. They were advised that their application had been denied because the proposed enlargement did not comply with the requirement that 40% of the sign's face area must identify the site's principal use. In this letter, the applicants were advised that the following options were available to them as a result of this denial:

- the face of the sign could be changed within the existing structure,
- the sign could be altered to conform with the current regulations, including increasing the area of its face from 7.4 m^2 to 9.2 m^2 as long as at least 40% of its

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- face identifies the building, or appealing the Planning Department's decision, within thirty days after October 9, 1992, to the Development Appeals Board.

Mr. Smith was also advised that the Planning Department would consider the existing sign to be a legal non-conforming use. In subsequent discussions, the Department agreed to allow the applicant to relocate this sign, as long as it is not enlarged, to a location that is closer to the front property-line. On October 19, 1992, a permit was issued by the Department for the relocation of the existing sign.

In addition, it should be noted that the applicant has taken no action to appeal the Planning Department's decision on the proposed enlarged sign. The time-period for appealing the October 9, 1992, decision to the Development Appeals Board has expired.

In summary, Mr. Smith would like the Planning Department to reconsider its decision on his application and to issue a permit for the proposed enlarged sign. He considers the current regulation that at least 40% of the sign must identify the name of the building to be unreasonable in his particular circumstances.

The Planning Department believes that it has properly interpreted the requirements of the Zoning Bylaw. It has denied the application for the reasons that were given in the October 9, 1992, letter. Mr. Smith could have appealed this interpretation to the Development Appeals Board, but has decided not to do so.

The '40% requirement' ensures that the sign identifies the principle use or name of the building. This is particularly aimed at those buildings that contain several businesses. Therefore, any business whose name is not displayed on the sign (e.g. the remaining 60% of the sign could be used to identify only some and not all of the businesses) would have a means of indicating its location to potential customers. For an unidentified business, the 40% of the sign that indicates the building's principle use becomes an 'advertised landmark' for identifying its location in its promotional efforts. The Planning Department continues to support this requirement in the Zoning Bylaw and does not recommend any amendments at this time."

A copy of this report has been forwarded to Mr. Rnold Smith.

RECOMMENDATION: that the information be received.

DEALT WITH EARLIER. SEE PAGE NO. 14.

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**8. Enquiry - Councillor Birkmaier (October 26, 1992)
Zoning Bylaw Definition
"Community Centre"
(File No. CK. 185-1)**

The following enquiry was made by Councillor Birkmaier at the meeting of City Council held on October 26, 1992:

"Would the Administration report on the implication of expanding the definition of a 'Community Centre' in the Zoning Bylaw to include halls which are owned for the purpose of use by churches."

Report of the Acting General Manager of the Planning Department, November 23, 1992:

"Section 2 (18) of the Zoning Bylaw uses the following definition for a 'community centre':

"'Community Centre' means a building or facility used for recreational, social, educational, or cultural activities and which is owned by a municipal corporation'.

If this definition is amended to include halls which are owned by churches, the following implications should be recognized:

- a) Churches and church-groups would have significantly more flexibility in establishing halls or other similar facilities for church-related activities. These halls could theoretically be situated anywhere in the City and as stand-alone facilities. Presently, such halls must be physically attached to, or form part of, the main church-building.
- b) Community centres are currently permitted in most residential zoning districts. If they are recognized as 'community centres', church halls which are not attached to an existing church building would become a permitted use in these residential zoning districts and could be established without a public hearing. Some activities associated with church halls (such as weddings, receptions, dances, and rentals to the general public) have the potential to generate concerns among the nearby residents. To permit such activities to occur off the main church-site, without some form of public-hearing process, may create future land-use conflicts; these concerns will likely be raised by the residents after the hall has been built and is in use.
- c) The amendment would create several enforcement difficulties, including the need to

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establish separate and distinct definitions in the Zoning Bylaw for 'church' and 'church hall'. In addition, the City's Administration would have to monitor the status of stand-alone church halls in the community in order to determine if the building is being used within the confines of the land-use definition.

- d) The issue of proximity (e.g. establishing a maximum distance between the main church site and the off-site church hall) will likely need to be addressed.

Therefore, it is the opinion within the Planning Department that an amendment to allow stand-alone church halls as a permitted use would not be advisable for the following reasons:

- a) Under the present zoning requirements, churches and their accessory facilities must be located on one site. These regulations have been in effect for several decades and the vast majority of church-needs have been accommodated by these regulations during this period.
- b) While there may be some merit in allowing church halls to be located near to, but not adjacent to a church, such proposals should be scrutinized by a public-hearing process to provide for input from the area's residents.
- c) The Planning Department's only experience with the concept of a remotely-located church hall involved Rezoning Application No. Z17/91. Saints Peter and Paul Ukrainian Catholic Church applied to rezone land which is located immediately across the street from the main church at 1202 - 1214 10th Street East to accommodate a facility which, under the current provisions of the Bylaw, was classified as a 'private club'. The Planning Department supported the application, but City Council ultimately (after the public hearing) denied the request. The denial was due, in part, to the extensive opposition by the area's residents. At that time, this opposition was not anticipated by the Planning Department; however, the important point is that the public-hearing process served its intended function and the community was able to voice its concerns to City Council. Such a hearing process should be available in the future for similar applications.

In conclusion, an amendment to the Zoning Bylaw to include church halls in the definition of a community centre would allow these halls as permitted uses in most residential zoning districts. The flexibility that is gained from this measure would be out-weighed by the uncertainty and possible land-use conflicts that would be created in the City's residential

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communities. In addition, the concept would be difficult to enforce by the City's Administration."

Your Committee has reviewed the matter and

RECOMMENDS: that no changes be made to the current definition of community centres in the Zoning Bylaw.

ADOPTED.

**9. Enquiry - Councillor Cherneskey (May 27, 1991)
Street Lighting
(File No. CK. 6300-1)**

Report of the Director of Planning and Development dated November 30, 1992:

"On December 2, 1991, City Council considered a report from the Planning and Development Committee on the street-lighting standards in Saskatoon's core neighbourhoods, how these standards differ from those in the newer neighbourhoods, and the impact of the lighting on reducing criminal activity. As a result of this report, City Council resolved the following:

- 1) that the Business Improvement Districts be requested to explore with their member businesses the benefits of undertaking a self-funded security lighting program;
- 2) that the Planning Department, with the assistance of the Electrical Distribution Department and the Crime Prevention Unit, be requested to report further on alternate strategies to educate and encourage the general public on the costs and benefits of improved exterior lighting on private property for personal and property security purposes;
- 3) that the Planning Department be requested to report further on the need to include exterior lighting requirements within the City's Building Bylaw; and
- 4) that the Planning Department and Police Department be requested to jointly prepare the terms of reference, methodology, time frame and budget for a

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Crime Prevention Study in Saskatoon that would utilize the Geographic Information System to analyze available crime statistics and that may qualify for funding from the Federal Departments of Solicitor General and Justice.'

Report of the Acting General Manager of the Planning Department, October 1, 1992:

'Self-funded Security Lighting Program

The City Clerk provided each of the business improvement districts with a copy of the report which City Council considered on December 2, 1991. Since then, the Riversdale Business Improvement District has undertaken a program for the bulk purchasing and installing of security lighting with its member-businesses to improve lighting at the back of their properties.

Educating the Public on the Benefits of Exterior Lighting

The Planning Department has researched the experience in other Canadian and American cities in educating and encouraging the general public about the costs and benefits of improved exterior lighting on private property for security purposes. According to this research, there is universal agreement that lighting plays a very important role in crime prevention. For example, Metro Toronto's Neighbourhood Watch Program encourages installing lighting to create a circle of security around homes at night.

In the United States, the National Association of Town Watches, Inc. sponsors a crime prevention program that is called the 'National Night Out'. The purpose of this program is to create interest in community crime-prevention programs, to help people overcome their fears of crime occurring at night, and to send a clear message to criminals on the community's seriousness about combatting crime. The program consists of 'Lights On' contests and neighbourhood festivities in support of crime-prevention efforts. In 1989, over 7,800 cities participated in 'National Night Out' activities.

Educating and encouraging the public to use and/or improve exterior residential lighting is one part of the crime-prevention activities being undertaken by many police departments and Neighbourhood Watch organizations. The Saskatoon Police Service has previously distributed information leaflets with the City's utility bills; however, the experience has been that most recipients view these leaflets as 'junk mail' and pay little attention to them. Sergeant Don Evers, who is the Sergeant in Charge of the Crime Prevention Unit, feels that other media can be more effective. A series of crime prevention commercials will be produced and aired as a community service by a local television station. The Crime Prevention Unit is presently revising some of its information pamphlets to improve their effectiveness.

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In Saskatoon, the primary responsibility for crime-prevention education is with the Saskatoon Police Service. The Planning Department will continue to work with the Police Service's Crime Prevention Unit in order to identify safety issues which can be addressed through urban-planning actions. The Department believes that public education on how exterior lighting can enhance personal and property security is most appropriately dealt with by the Police Service, in conjunction with other crime prevention programs.

Amendments to the City's Building and Maintenance Bylaw

The Planning Department has considered whether exterior-lighting requirements should be incorporated into the City of Saskatoon's Building and Maintenance Bylaw. While acknowledging that exterior lighting can be beneficial for improving security or crime prevention, the Department has concluded that there would be considerable difficulties in including such requirements in the Bylaw.

The Bylaw should define the requirements specifically or in relation to a specific standard. For example, the current Building and Maintenance Bylaw refers to the Uniform Building and Accessibility Standards Act (U.B.A.S. Act) which, either by reference to the National Building Code or to the Act's Regulations, lists a minimum set of standards that are specific to almost every type of building construction. The U.B.A.S. Act does not address the issue of exterior lighting for buildings. Therefore, the specific requirements for exterior lighting would either have to be developed for all types of buildings and building-uses or to be referenced to an existing standard. Also, because the purpose of incorporating a requirement for exterior lighting is to provide security and/or to enhance crime prevention, those who are enforcing the revised Bylaw (either by plan review or building inspection) would have to be trained to identify where and at what intensity exterior lighting should be provided.

The City should more appropriately play a consultative, rather than an enforcement role on the issue of exterior lighting. To this end, the Planning Department has had some preliminary discussions with the Police Service's Crime Prevention Unit. A pilot project is being developed where the applications for a building permit at certain sites will be forwarded to the Crime Prevention Unit to review the proposed site, building, and landscaping designs, as well as the exterior lighting, with a view to maximizing the property's safety, security, and resistance to crime. Any recommendations from the Police Service would then be provided to developers. This review process could be formalized as necessary, thereby enabling the Saskatoon Police Service to comment on all major building projects.

Crime Prevention through Environmental Design (C.P.T.E.D.) is a recognized strategy towards crime prevention where both the physical design and the social and behavioral management issues are considered. A member of the Saskatoon Police Service will be

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taking training over the next year to become the Service's C.P.T.E.D. 'specialist'. It is hoped that this officer can play a lead role in the future in reviewing the site-plans.

The pilot project is expected to concentrate on the following types of buildings:

- Construction on hazardous or problem sites, including those where public safety has been a concern,
- All multiple-unit residential complexes, including senior citizen and family social-housing projects (with special consideration being given to residential complexes constructed for groups who are more vulnerable to crime, such as women, children, and senior citizens),
- All municipal projects (including parks), and
- All assembly occupancies, such as movie theatres or hockey rinks.

Crime Prevention Study

The Planning Department is presently working on the Riversdale Core Neighbourhood Study Review and on the Riversdale Special Area Plan. Also, the Saskatoon Police Service opened the Riversdale Experimental Police District Office in April, 1992 to reduce crime and fear of crime in the Riversdale area.

To complement these efforts, the Planning Department will be undertaking a Pilot Crime Prevention Study for the Riversdale and Pleasant Hill neighbourhoods in 1993. This study will demonstrate how the City's Geographic Information System can be used to identify the specific areas within a neighbourhood where the crime problems are occurring. After analyzing the information in this system, the Department can work with the Police Service's Crime Prevention Unit to explore various design, land-use, or other solutions and then to evaluate the effectiveness of any interventions that are taken.

The Planning Department has enquired about the availability of funding from the Federal Government for conducting a City-wide crime study. The Department has learned that the Federal Government's current funding priorities are projects which address issues pertaining to youth at risk, effective interventions to family violence, and urban native policing. Through a pilot project in Riversdale and Pleasant Hill, the Planning Department may be better able to determine whether there are any components of the study which are consistent with these funding priorities."

Your Committee notes that further study will be continuing with regard to this matter.

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RECOMMENDATION: that the information be received.

IT WAS RESOLVED: that the information be received and the matter of address signage be referred to the Planning and Development Committee for further review.

**10. Sketch Plan - Silverspring Neighbourhood
and
Saskatoon Natural Grasslands
Management Plan
(Files CK. 4131-10 and 4131-7)**

Report of the Director of Planning and Development dated October 14, 1992:

"On May 11, 1992, City Council gave its approval, in principle, to the sketch plan for the Silverspring Neighbourhood. This plan was the result of an extensive consultation process that involved the Silverspring Community Association, the Meewasin Valley Authority, the Saskatchewan Eco-Network, and the City of Saskatoon. As well, the proposed plan had been discussed, during a public meeting, with the residents of the Silverspring Neighbourhood. One of the major issues which was addressed in this plan was the preservation of certain natural grasslands in an area between the Silverspring Subdivision and the Forestry Farm Park and Zoo.

Following City Council's approval of the sketch plan for the Silverspring Neighbourhood, the City's Administration forwarded it to the Saskatchewan Department of Environment and Public Safety and to the Meewasin Valley Authority for consideration. In a June 19, 1992, letter, Mr. Ronald Zukowsky (Director of the Provincial Department's Environmental Assessment Branch) advised the City that it could proceed with the development of this Neighbourhood; however, this approval was subject to certain conditions, one of which is the following:

Assurances that parcels ZZ and MR1 on drawing #2A34-20L [i.e. the natural grasslands areas] will be legally protected from development and that a formalized management plan will be prepared for maintaining the ecological integrity of the fescue prairie grassland complex of these areas. The plan must be prepared in consultation with an advisory group including both community and those groups which have expressed an interest in protecting the fescue prairie complex. The plan must be released for public review in a public 'forum' for comment and discussion prior to approval by

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appropriate city and provincial authorities. In the interim before approval of the management plan, the city should ensure that the area is clearly designated (fenced/posted) and protected from disruption during construction in the adjacent residential areas. In particular, restrictions on dumping of material and vehicular access will have to be strictly enforced.'

In addition, a copy of a June 1, 1992, letter from the Executive Director of the Meewasin Valley Authority was attached to Mr. Zukowsky's letter. Mr. Heal provided the following observations on the grasslands:

'[The Meewasin Valley Authority is concerned about] . . . whether sufficient area has been set aside to maintain a self-supporting eco-system. Approximately 30 acres has been set aside which Meewasin supports. Is this large enough? We believe there is no exact answer to this question. A number of experts, including Merv Syroteuk, Head Naturalist, Parks Canada, Prince Albert, have discussed 50 acres as a minimum size. Since there is an area of fescue prairie in a portion of the Forestry Farm adjacent to the indicated preserve, and since, potentially, the buffer zone around the University Chemical site may remain in its natural state, we are cautiously optimistic that significant prairie is being set aside to sustain the floral resource.'

Mr. Heal also pointed out that a subdivision application by the City for the buffer zone, natural grasslands area, neighbourhood park, and school grounds in and adjacent to the Silverspring Neighbourhood was approved by the Meewasin Valley Authority on May 8, 1992. However, this approval was subject to the City providing:

'an acceptable management plan that includes the following:

- 1) assurance that Parcels ZZ and MR1 be legally protected;
- 2) formalized procedures to prevent damage to the prairie during construction;
- 3) address of the linkage between Forestry Farm and Peturrson's Ravine;
- 4) ongoing management procedures to maintain the ecological and archaeological integrity of the natural resources;
- 5) certification that the Sutherland dump is suitable for prescribed development;
- 6) an archaeological walkover survey be undertaken '

In light of the conditions which have been imposed by the Saskatchewan Department of

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Environment and Public Safety and by the Meewasin Valley Authority, the Leisure Services Department prepared a call for proposals on the preparation of a management plan for the Saskatoon Natural Grasslands area. The following October 14, 1992, report from the Acting General Manager of the Leisure Services Department advises the Committee on the proposal-call process, the evaluation of proposals, and the recommended consultant:

`Background

The City's Administration has established an administrative steering-committee which is responsible for preparing a management plan for the site of the Saskatoon Natural Grasslands. The committee consists of representatives of the Leisure Services Department (to address the programming elements of the grasslands) and of the Civic Buildings and Grounds Department (to consider the administrative responsibilities for managing the site).

The committee's first activity was to define the terms of reference for preparing the management plan. As a result, the committee decided that the plan for the natural prairie grasslands must:

- a) address the interrelationship of ecological and interpretive-program management with the development of the new Silverspring residential neighbourhood;
- b) implement a consultation process which ensures that the public and interested stakeholders have an adequate opportunity to express their views;
- c) determine the landowner's responsibilities with respect to maintaining and `protecting' the site;
- d) outline the technical requirements for conserving the natural prairie grasslands;
- e) outline an interpretive program which balances the needs of conserving the site with the needs of public recreation and education; and,
- f) address transitional requirements with respect to adjacent land-uses (particularly the neighbourhood park and school sites which are located south of the grasslands).

Furthermore, the management plan must emphasize that the natural grasslands area

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is integrated with the public-needs and interests of the community. To this end, a variety of organizations should be involved in the process leading to the preparation of this plan.

The City's Administration envisions a planning process which focuses the community towards making decisions that will benefit both the protected area and the adjacent residential neighbourhood. The management plan will build upon existing partnerships between the City and various special-interest groups, through a process of defining common objectives and of identifying the resources that the local neighbourhood and special-interest groups will require to achieve these objectives. The groups that will be involved in the consultation process include:

Saskatoon Natural History Society *
Saskatoon Regional Zoological Society *
Saskatchewan Environmental Society *
Canadian Parks and Wilderness Society *
Silverspring Community Association
Meewasin Valley Authority
Public and Separate School Boards

* Members of the Saskatchewan Eco-Network

Proposal Call

Because of the complex issues that are involved in managing an environmental reserve within the confines of a residential neighbourhood, the steering committee has sought the services of an external consultant to assist in preparing the management plan for the natural grasslands site. The Leisure Services and the Civic Buildings and Grounds Departments do not possess the technical or scientific knowledge of the plant and animal habitats which are found in prairie grasslands or the ability to assess the effects of the surrounding residential community on these habitats. These Departments also do not have the experience that is required to develop a public-education program for addressing environmental issues, such as those associated with a natural prairie grasslands area.

As a result, the Leisure Services Department distributed the steering committee's terms of reference for the management plan to the following potential and qualified consultants:

L. Baschuk, Saskatoon

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UMA Engineering Ltd., Saskatoon
Clifton Associates Ltd., Saskatoon
EMA Environmental Management Associates, Regina
Delcan Western Ltd., Saskatoon
Sentar Consultants Ltd., Saskatoon
Darwall Consultants, Saskatoon
KLA Group, Saskatoon
CSL Environmental Services Ltd., Saskatoon
EcoSys Consultants Inc. (MacDermid Lamarsh Barristers & Solicitors, Saskatoon)
Hilderman Witty Crosby Hanna & Assoc., Saskatoon

Subsequently, the following consultants responded to the proposal-call:

CSL Environmental Services Ltd.
UMA Engineering Ltd.
Delcan Western Ltd.
Sentar Consultants Ltd.
Hilderman Witty Crosby Hanna & Assoc.
Environmental Management Associates

Evaluation Criteria for Proposals

The steering committee established criteria for reviewing the proposals. These criteria require the proposal:

- a) to address the interrelationship of ecological management and interpretive-program management and to prepare a plan which is compatible with the development of the Silverspring Neighbourhood;
- b) to outline the technical requirements for a management plan and to define the level of interpretive programming;
- c) to demonstrate knowledge in prairie management, interpretive program design, and experience in public input (e.g. the members of the consulting team must display knowledge and ability in environmental management, in public education and extension programming, and in assessing and correlating the concerns of the public and stakeholders);
- d) to identify the issues and describe a sound philosophical approach to identifying solutions within the context of the project (i.e. the

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proposal should provide a clear description of the objectives of the project, should define the goals that will be accomplished, and should describe in what form these goals will finally appear; the management plan should not predict a solution at some future time that depends on factors which are remote to this study);

- e) to display an energetic and innovative approach to establishing the plan (i.e. while the process of determining the plan should include input from the public and from stakeholders, this process should demonstrate some vision beyond reviewing existing ideas and local interpretations of the grasslands area; the consulting team must play the role of an impartial participant in evaluating all relevant information and subsequently, in marketing the management plan which best responds to the issues outlined in the terms of reference);
- f) to demonstrate how the City of Saskatoon can address its stewardship responsibilities for the natural grasslands area (i.e. the successful proposal must recognize the City's role as steward, relative to its role as a stakeholder, throughout the process of designing the management plan and must demonstrate the appropriate responsibility of the City in the final plan);
- g) to include a project-completion cost which is adequately itemized and detailed to demonstrate the significance of various steps in the project; and,
- h) to provide a reasonable time-line for the project's completion.

Evaluation Process

Using the above-listed criteria to review all of the proposals which were received, the steering committee decided that two consulting-groups should be interviewed. The two groups (and the cost of their proposals) were:

Delcan Western Ltd., Saskatoon	\$50,000
Hilderman Witty Crosby Hanna & Assoc.	\$22,660

Based on the steering committee's interviews of these two groups and on its overall evaluation of their proposals, the Leisure Services Department is recommending that Delcan Western Ltd. should be awarded, at a cost of \$50,000.00, the task of preparing a management plan for the Saskatoon Natural Grasslands area.

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In the opinion of the Leisure Services Department, Delcan Western Ltd. should be awarded this project for the following reasons:

1. Delcan Western Ltd. placed the greatest emphasis on the need to conduct impact assessments on the various remnant prairie habitats within the grasslands area. The consulting team stressed the need for an independent analysis of available information regarding plant and animal ecology and taxonomy. The proposal pointed out that the degree of success in integrating the ecological and programming management schemes with the development of the Silverspring Neighbourhood depends on a comprehensive knowledge of the grasslands area. The consulting team demonstrated a thorough knowledge of scientific research which is necessary for developing a credible and reliable management plan.
2. Delcan's proposal demonstrated a commitment to consulting with the public, as well as with the stakeholders. This approach demonstrates the consulting team's desire to determine the community's needs as they relate to the grasslands area and to provide a sound basis for integrating public education and extension programming with the area's ecological-management scheme.
3. Delcan is prepared to consider the research of similarly protected areas, as well as the experience with any existing management plans. This exercise will enhance possible local solutions by taking advantage of external expertise and experience. This approach demonstrates initiative and provides an opportunity to discover innovative ideas which may not be known locally.
4. Delcan's consulting team demonstrated greater experience and maturity in developing educational programming within formal and informal learning environments. This expertise will provide leisure programs which are specifically designed to meet the expressed needs of the community. Choosing a consultant with less experience in this area would require additional expenditures at a later date to prepare the detailed program-design.
5. Delcan's methodology for completing the management plan allows the City to participate, objectively, in the process with interested stakeholders, while remaining the overall project-manager and ultimately becoming responsible for implementing and maintaining the management plan. This consultant has the status and the capability to be perceived by the public as an impartial player who can provide an objective analysis of all information and opinions

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which are collected as part of the project.

Financing

Based on the directives of the Provincial Government and the Meewasin Valley Authority, the City of Saskatoon is obligated to prepare a management plan for the natural grasslands area which is located adjacent to the Silverspring Neighbourhood and the Forestry Farm Park and Zoo. Since the preparation of a management plan for these grasslands is directly related to the development of the Silverspring Subdivision and to the City's desire to ensure that the management and programming of this area will not negatively affect the subdivision, this project can be funded from the Property Realized Reserve.

Conclusion

The Leisure Services Department believes that Delcan Western Ltd. is the best qualified consultant to prepare the management plan for the Silverspring Natural Grasslands area. Its proposal addresses the issues which were identified by the Saskatchewan Department of Environment and Public Safety and the Meewasin Valley Authority, as specified in the correspondence which the City has received from these regulatory agencies. Delcan has assembled the expertise and has proposed a process which, we believe, will produce a useful and cost-effective management plan for both maintenance and interpretation of these grasslands."

The Committee had concerns about the proposal costs received from Delcan Western Ltd. and Hilderman Witty Crosby Hanna & Assoc., and therefore met with representatives of both to review the documentation. Additionally, your Committee was advised by the Administration that it believes the proposal from Delcan Western Ltd. is superior to the one from Hilderman Witty Crosby Hanna & Associates. The former demonstrates a commitment to using a clear and logical process for preparing a management plan for the Saskatoon Natural Grasslands area. While the price of Delcan's submission is \$24,065 higher, it provides a much more definitive description of how it will develop the steps required to address the issues that are significant to maintaining the ecological integrity of the natural prairie grasslands that are located adjacent to the Silverspring Neighbourhood. The nature of the final product is clearly defined. Overall, the Administration has advised that it is confident that, with Delcan's product, the City will not have to contract additional expertise to provide further direction on the site-management of this area.

Quoted below, in part, is a report of the Director of Planning and Development dated December 8, 1992:

"In considering the rationale for the Administration's recommendation, the Committee should note that we developed the proposal-call's terms of reference and evaluated the

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submission on the assumption that City Council was committed to conserving (rather than preserving) these grasslands. While fencing the area and restricting the programming on the site might control, in the short-term, possible damage to the site from vehicles and from large numbers of visitors, it will not ensure the conservation of the current eco-system. For example, plant material from the adjacent residential development will, if not controlled, invade the grasslands area and therefore, erode the area's integrity as representing natural and native vegetation.

To this end, the Administration is looking for a management plan which identifies the maintenance policies and procedures that should be implemented to conserve the area for native grasslands. The plan should also establish a benchmark from which to measure the effectiveness of the City's conservation efforts. The Administration's expectations with respect to interpretive programs are secondary and are a consequence of the base data which will be obtained for maintenance purposes; they also relate to the opportunity that exists for environmental education programs with the nearby schools and with the Forestry Farm Park and Zoo, as well as the potential for broader interpretative and educational programming for the general public."

Your Committee has concluded that it is prepared to proceed with the proposal from Delcan Western Ltd.

- RECOMMENDATION:**
- 1) that the contract for developing a management plan for the Saskatoon Natural Grasslands (located between the Silverspring Neighbourhood and the Forestry Farm Park and Zoo) be awarded to Delcan Western Ltd., at a cost of \$50,000;
 - 2) that the cost of this contract be financed from the Property Realized Reserve; and
 - 3) that the City Commissioner and the City Clerk be authorized to execute the contract, as prepared by the City Solicitor, under the Corporate Seal.

Pursuant to earlier resolution, Item A.16 of "Communications" was brought forward and considered.

IT WAS RESOLVED: that the matter be referred back to the Planning and Development

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Committee for a further review and report.

REPORT NO. 25-1992 OF THE LEGISLATION AND FINANCE COMMITTEE

Composition of Committee

Councillor M.T. Cherneskey, Q.C., Chair
Councillor M. Thompson
Councillor P. Mostoway

**1. Policy No. 08-001
Control of Exotic Species and Wildlife
(File No. CK. 151-8)**

City Council adopted the Animal Control Amendment Bylaw, 1992 (No. 7292) which prohibits the keeping of certain wild or exotic animals in the City, at its meeting held on November 9, 1992. Your Committee has been advised that with the passage of this Bylaw, Policy No. 08-001 (copy attached) has become redundant. Your Committee therefore

RECOMMENDS: that Policy 08-001 be repealed.

ADOPTED.

**2. Tax Agreements
(File No. CK. 1965-5)**

City Council considered Clause 8, Report No. 38-1987 of the ...Legislation and Finance Committee at its meeting held on October 26, 1987 and ADOPTED the following recommendations (in part):

- 1) that the City Solicitor be authorized to prepare deferral agreements for the 1987 property taxes levied on St. Ann's Senior Citizens' Village, Central Haven Senior Citizens' Home and Ilarion Residence;
- 2) that with respect to the current land and improvements occupied by the three senior citizens' facilities identified in Recommendation No. 1) above (i.e. excluding any additions to these facilities which are now under construction), City Council

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approve the payment of assessed taxes on the following phased implementation schedule:

1988 - 10% of assessed taxes (balance to be exempted by bylaw)
1989 - 20% of assessed taxes (balance to be exempted by bylaw)
1990 - 30% of assessed taxes (balance to be exempted by bylaw)
1991 - 40% of assessed taxes (balance to be exempted by bylaw)
1992 - 50% of assessed taxes (balance to be exempted by bylaw)
1993 - 60% of assessed taxes (balance to be exempted by bylaw)
1994 - 70% of assessed taxes (balance to be exempted by bylaw)
1995 - 80% of assessed taxes (balance to be exempted by bylaw)
1996 - 90% of assessed taxes (balance to be exempted by bylaw)
1997 - 100% of assessed taxes

and that for each year that taxes are paid in accordance with the preceding schedule, one year's deferred taxes will be written off by the City (beginning with the earliest year);

- 3) that for consideration by City Council on or before City Council's November 30, 1987 meeting, the City Solicitor prepare the necessary bylaw, in accordance with Section 275 of The Urban Municipality Act, to provide the exemptions identified in Recommendation No. 2) above, and **that this bylaw cover the maximum period (i.e. the first five years of the schedule) permitted by the Act;**"

As the present five-year tax agreements expire December 31, 1992, your Committee has determined that it is now time to authorize the required agreements to cover the next five years. Your Committee therefore

RECOMMENDS: that the City Solicitor be requested to prepare the appropriate agreements to provide for the second 5-year phase-in of tax exemptions for Ilarion Residence, St. Ann's Senior Citizens Village and Central Haven Senior Citizens' Home.

ADOPTED.

**3. Proposed 1993 - C.I.P. Grants
(File No. CK. 1870-2)**

The Committee considered the report of the Director of Finance dated November 24, 1992

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providing the proposed grant allocations for the 1993 C.I.P. Program and forwarded recommendations to City Council for approval with the exception of the provision of \$20,000 to the Kinsmen Telemiracle.

Your Committee has met with representatives of Kinsmen Telemiracle and supports the provision of \$20,000 to Telemiracle 17 in that the mandate of the Kinsmen Foundation with respect to the funds raised by this event is to assist individuals or organizations in dealing with mental, physical or social disabilities and a significant percentage of the funds raised by this event are returned to people and organizations located in the City of Saskatoon, as outlined on the attached list which was provided by the Kinsmen Foundation. The Committee also wishes to note that this event produces a significant amount of economic activity in the City by the organizers, the participants, and the visitors to this event. Your Committee therefore

- RECOMMENDS:**
- 1) that \$20,000 be included in the 1993 Preliminary Operating Budget for Telemiracle 17; and
 - 2) that the Administration be requested to contact the Provincial Government requesting that they reimburse the City of Saskatoon for its \$20,000 funding to Telemiracle 17, similar to the funding provided to Telemiracle when it is held at the Centre of the Arts in Regina.

IT WAS RESOLVED: that the matter be referred back to the Legislation and Finance Committee for further review and report.

REPORT NO. 27-1992 OF THE WORKS AND UTILITIES COMMITTEE

Composition of Committee

Councillor D.L. Birkmaier, Chair
Councillor M. Hawthorne
Councillor B. Dyck
Councillor O. Mann

**1. Contract - Supply of Tires for
City of Saskatoon Transit Buses
(File No. CK. 1000-1)**

Report of Transit Manager, December 1, 1992:

"Proposals were received on November 4, 1992, for the supply of tires for City of Saskatoon Transit buses through a lease/rental agreement. Proposals were received from

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the following:

1. Goodyear Canada Inc.
2. Bridgestone/Firestone Canada Inc.

Bridgestone/Firestone Canada Inc. did not provide the basic information requested for evaluation and was rejected as being non-conforming to the request.

The present contract was awarded to Goodyear Canada Inc. effective July 1, 1985, and will expire on December 31, 1992. The request is for a seven-year period commencing on January 1, 1993, and ending on December 31, 1999. The proposal calls for the use of a tire specifically designed for public transit vehicles with a life expectancy of 160,000 kilometres which is equivalent to four to five years of wear.

Goodyear Canada Inc. submitted a base price of \$.013066 cents per bus kilometre (6 tires) which is 19% less than the rate for the last six months of 1992. We estimate that this will reduce our tire rental costs by approximately \$19,000 for 1993.

The existing and proposed contract is subject to adjustment every six months, based on the difference between a stated base price and the average cost paid for the previous six months for nylon, rubber and labour. The factors proposed are similar to that in the present contract with no change to the nylon factor, rubber has increased from .28 to .33, and labour has been reduced from .02 to .01.

In addition to the above, there is a provision to change from a bias tire to a steel-belted radial tire at the discretion of Saskatoon Transit.

The bonus rate is the same as previous which is 50% of the base rate for each kilometre travelled in excess of 160,000 kilometres. The average tire life for the present Goodyear Tires is 165,000 kilometres.

The service provided by Goodyear has been excellent over the past seven and one-half years."

Your Committee has reviewed this matter with the Transit Manager and

- RECOMMENDS:**
- 1) that City Council accept the proposal submitted by Goodyear Canada Inc. to supply tires for Transit buses for a total estimated cost of \$735,000 including G.S.T.;
 - 2) that the City Solicitor be requested to prepare the necessary contract

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documents; and

- 3) that the City Commissioner and the City Clerk be authorized to execute the contract documents under the Corporate Seal.

ADOPTED.

**2. Proposed Pedestrian Corridor Installation
Mid-block on Hunt Road Between Wedge Road and Nesbitt Crescent
(File No. CK. 6150-1)**

Report of City Engineer, November 16, 1992:

"The Engineering Department has been approached by the Dundonald School Parent Council and the Dundonald Community Association to review the number of pedestrians crossing Hunt Road at a mid-block location between Wedge Road and Nesbitt Crescent. As shown on Plan No. 205-0306-003, there is a paved pathway through the park on the east side of Hunt Road, across from a pedestrian walkway on the west side of Hunt Road, which provides access to Nesbitt Way and Crescent. The paved pathway and the walkway create a likely location for pedestrians (elementary school students) to cross Hunt Road. A site inspection showed that on occasion the pedestrians are entering Hunt Road between vehicles parked in the vicinity of the pathway and walkway.

On Monday, June 15, 1992, a pedestrian/vehicle count was conducted during the peak periods (0800-0900, 1130-1330 and 1530-1700) at the mid-block location to determine if additional protection such as a pedestrian corridor is required. The recorded pedestrian data is summarized in the following table:

Hunt Road Pedestrian Volumes

Time Period	Pedestrian Type	No. of Pedestrians
0800-0900	Elementary	85
	High School	0
	Adult	<u>2</u>
	Total	87
1130-1330	Elementary	102
	High School	0
	Adult	<u>2</u>
	Total	104

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1530-1700	Elementary	88
	High School	1
	Adult	<u>5</u>
	Total	94
Total	Elementary	275
	High School	1
	Adult	<u>9</u>
	Total	285

The count showed that 285 pedestrians crossed Hunt Road at this location and of the 285 pedestrians 96.5% were elementary students. A pedestrian corridor warrant calculation on the above data showed that the installation of a pedestrian corridor is not yet warranted, however, this was due to the low vehicular traffic volumes and not due to a lack of pedestrian volumes which are considered high. A pedestrian-actuated traffic signal warrant calculation yielded a priority point rating of 31 which is below the 100 points used as a guideline to determine if further investigation is required. This is also due to the low vehicular volumes. A pedestrian volume of 285 pedestrian crossings would be high enough to warrant the installation of a pedestrian corridor across a street carrying an average volume of vehicular traffic.

It is normally undesirable to install a mid-block pedestrian crossing due to the potential safety hazard it introduces as motorists are not expecting pedestrians to cross at mid-block. As such, when mid-block crossings are employed, they must be highly visible to motorists and ensure easy visibility of pedestrians wishing to cross the street. This leads to a second problem with mid-block crossings in that they force parking prohibitions to be implemented along a portion of the property frontages on each side of the crossing. In the case of the Hunt Road location, a pedestrian corridor will result in the creation of a 'No Stopping' zone along the frontage of three residential properties (two of which are developed) and along a portion of the park. As each affected residential property has off-street parking available, the restriction is not considered an undue hardship. The benefit of providing a well lit and signed crossing location outweighs the loss of several on-street parking stalls.

It must also be recognized that in this instance, due to the layout of the pathway systems connecting the residential areas across Hunt Road to Dundonald School, it would not be possible to curtail the pedestrian crossings. This being the case, it must be further recognized that without additional pedestrian protection, a potential hazard exists for pedestrians crossing at this mid-block location.

Due to the large number of elementary school crossings at a mid-block location on Hunt Road, the Engineering Department recommends a pedestrian corridor be installed as shown

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on attached Plan No. 205-0306-003, to ensure motorists are aware of the crossing condition. There are several other pedestrian corridor mid-block installations in the vicinity of other schools where a large number of mid-block crossings are occurring. Some locations with mid-block pedestrian corridors are listed below:

- 1) Dundonald School - across Wedge Road;
- 2) St. Marguerite School - across McCormack Road;
- 3) St. Mark School - across Pendencygrasse Road; and,
- 4) River Heights School - across Ravine Drive.

These pedestrian corridors have been effective in warning the motorist of the mid-block crossings.

Upon Council approval, the pedestrian corridor will be installed in the spring of 1993. The cost to supply and install the pedestrian corridor is \$10,000. The estimated cost will be funded by the Dundonald Prepaid Services Account."

Your Committee has reviewed this matter with the City Engineer and

- RECOMMENDS:**
- 1) that a pedestrian corridor, complete with signs, be installed across Hunt Road at the mid-block location where the paved pathway and walkway meet Hunt Road, as shown on attached Plan No. 205-0306-003;
 - 2) that a "No Stopping" restriction be implemented along both sides of Hunt Road for a distance of 15 metres north and south of the pedestrian corridor referred to in 1) above, and as shown on attached Plan No. 205-0306-003; and
 - 3) that a copy of this report be forwarded to the Dundonald School Parent Council and the Dundonald Community Association.

ADOPTED.

REPORT NO. 28-1992 OF THE WORKS AND UTILITIES COMMITTEE

Composition of Committee

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Councillor D.L. Birkmaier, Chair
Councillor M. Hawthorne
Councillor B. Dyck
Councillor O. Mann

**1. 1992 Equipment Purchases
Project 581: V & E Services
(File No. CK. 1390-1)**

Report of the Acting Manager, Vehicle and Equipment Services, November 19, 1992:

"Tenders for the purchase of vehicles were received by the Purchasing Department on November 17, 1992. The following prices were received:

<u>Item #1</u>	<u>1/2-Ton Pick-Up Trucks (10)</u>	<u>Unit Price</u>
	- Auto Clearing (1982) Ltd.	\$11,842.00
	- Dodge City Auto (1984) Ltd.	11,792.00 *
	- Merlin Motors Inc.	12,506.00
	- Saskatoon Motor Products (1973) Ltd.	13,700.00
	- Wheaton Pontiac Buick Cadillac GMC Ltd.	14,640.01

The low bid meeting specifications (*) offered by Dodge City Auto (1984) Ltd. is recommended for purchase.

<u>Item #2</u>	<u>3/4-Ton Vans - 125" WB (4)</u>	<u>Unit Price</u>
	- Auto Clearing (1982) Ltd.	\$15,741.00 *
	- Dodge City Auto (1984) Ltd.	15,791.00

The low bid meeting specifications (*) offered by Auto Clearing (1982) Ltd. is recommended for purchase.

<u>Item #3</u>	<u>3/4-Ton Van - 110" WB (1)</u>	<u>Unit Price</u>
	- Auto Clearing (1982) Ltd.	\$15,425.00 *
	- Dodge City Auto (1984) Ltd.	15,475.00

The low bid meeting specifications (*) offered by Auto Clearing (1982) Ltd. is recommended for purchase.

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<u>Item #4</u>	<u>3/4-Ton Trucks (4)</u>	<u>Unit Price</u>
	- Auto Clearing (1982) Ltd.	\$13,947.00 *
	- Dodge City Auto (1984) Ltd.	13,997.00
	- Merlin Motors Inc.	14,656.00
	- Saskatoon Motor Products (1973) Ltd.	15,141.00
	- Wheaton Pontiac Buick Cadillac GMC Ltd.	15,576.01

The low bid meeting specifications (*) offered by Auto Clearing (1982) Ltd. is recommended for purchase.

Except for one of the vans in Item #2, all units being recommended for purchase are replacement units. One additional 3/4-Ton Van was approved in the 1992 Operating and Capital Budgets for Civic Buildings and Grounds maintenance of park irrigation systems. The units being replaced will be disposed of through public tender. The cost of purchases as recommended, including G.S.T. and P.S.T., will be \$289,911.55. To be subtracted from this amount is the G.S.T. Rebate of \$10,083.88."

- RECOMMENDATION:**
- 1) that City Council accept the low bid meeting specifications from Dodge City Auto (1984) Ltd. for ten (10) 1/2-Ton Pick-up Trucks for \$135,608.00, including G.S.T. and P.S.T.;
 - 2) that City Council accept the low bid meeting specifications from Auto Clearing (1982) Ltd. for four (4) 3/4-Ton Vans for \$72,408.60, including G.S.T. and P.S.T.;
 - 3) that City Council accept the low bid meeting specifications from Auto Clearing (1982) Ltd. for one (1) 3/4-Ton Van for \$17,738.75, including G.S.T. and P.S.T.; and
 - 4) that City Council accept the low bid meeting specifications from Auto Clearing (1982) Ltd. for four (4) 3/4-Ton Trucks for \$64,156.20, including G.S.T. and P.S.T.

ADOPTED.

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2. (a) **Communications to Council**
From: Mrs. Tracy Rosnes
444 Berini Drive
Date: November 5, 1992
Subject: Expressing concern re parking on Berini Drive
- (b) **Communications to Council**
From: Paul Mostoway, Councillor
Date: November 3, 1992
Subject: Requesting that residential vehicular parking be
allowed on the west side of Berini Drive
(File CK. 6120-1)

Attached are copies of the above-noted communications which were referred to the Works and Utilities Committee for consideration.

Report of the City Engineer, November 18, 1992:

"Berini Drive is presently classified as a four-lane undivided arterial roadway. In the future, Berini Drive will cross the C.P.R. tracks and connect to McKercher Drive. Because of its arterial designation, the parking prohibition was installed on Berini Drive at its time of construction.

Since the McKercher Drive connection has not yet been completed, Berini Drive is not yet functioning as an arterial roadway as traffic volumes are low. Due to unpredictable economic factors, the timing of the connection is unknown. In view of the above, the Engineering Department proposes that the parking prohibition on the west side of Berini Drive be removed until the McKercher Drive/Berini Drive connection is completed, or until traffic volumes increase on Berini Drive to a level where the parking prohibition is required."

Your Committee notes that it has advised Rainbow Housing that it supports the removal of the

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parking prohibition along the west side of Berini Drive, but, in time, the signs may be erected again if future development takes place.

RECOMMENDATION: that the parking prohibition along the west side of Berini Drive be removed.

ADOPTED.

REPORT NO. 6-1992 OF THE PERSONNEL AND ORGANIZATION COMMITTEE

Composition of Committee

Councillor M. Thompson, Chair
Councillor M. Hawthorne
Councillor O. Mann
Councillor M.T. Cherneskey, Q.C.

His Worship Mayor Dayday excused himself from discussion and voting with respect to Clause 1, Report No. 6-1992 of the Personnel and Organization Committee and left the Council Chamber.

**1. Reimbursement of In-Town Travel Expenses - Mayor
(File No. CK. 1970-1)**

The remuneration package for members of City Council and the Mayor is established by Bylaw No. 6072 and Policy 01-006, copies of which are attached. As will be noted, Clause 2.3(c) reads as follows:

"In-town expenses - a member of Council attending in-town business on behalf of Council shall be reimbursed for all actual expenses incidental to such business, to a maximum of \$100.00 per day."

The interpretation of this policy to date has not resulted in a member of City Council submitting an expense claim for in-town travel using a private vehicle. It is the understanding of your Committee that this clause did not intend to provide for reimbursement to members of Council for the in-town use of their private vehicle upon its inception; however, with respect to the Mayor's Office, we do note that there has been a substantial increase in the amount of travel requested in order for the Mayor to properly fulfil the duties of Office to attend numerous meetings, greetings and other functions. In our opinion, this enhanced use of a private vehicle by the Mayor's Office to fulfil the

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Mayor's duties was not anticipated at the time the policy was adopted.

Your Committee has reviewed various possibilities with respect to providing appropriate remuneration to the Office of the Mayor and the following alternatives were considered:

- 1) The purchase of a car from the Vehicle and Equipment Services Department for the use of the Mayor when required.
- 2) Providing the Mayor with a \$500.00 monthly allowance for the Mayor's personal use of a private vehicle.
- 3) Providing a travel allowance to the Mayor based on logged mileage.

The Cities of Regina, Winnipeg, Calgary and Edmonton all provide for a vehicle for the use of their Mayor. While your Committee does not support the implementation of a similar provision at this time, it does feel that at the very least there should be provision for reimbursement to the Mayor for the use of his private vehicle on in-town City business based on logged mileage, similar to the existing provision for civic employees.

While your Committee recognizes that Council wishes to hold expenses in every way reasonably possible, we do not feel it is appropriate to wrongfully withhold reimbursement for the use of the Mayor's private vehicle. We are therefore recommending that the policy be clarified to mean that the Mayor's Office may submit an expense claim form for the use of the Mayor's private vehicle while attending City business.

RECOMMENDATION: that Policy No. 01-006 be interpreted, effective November 1, 1992, such that the Mayor be reimbursed for the use of his private vehicle on in-town City business based on logged mileage, similar to the provision for civic employees.

ADOPTED.

His Worship Mayor Dayday re-entered the Council Chamber.

**2. Position of Race Relations Coordinator
(File No. CK. 100-10) _____**

City Council, at its meeting held on October 26, 1992, referred the matter of a Race Relations

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Coordinator to the Personnel and Organization Committee for review and report prior to the 1993 Operating Budget review process.

Attached is information submitted by the Race Relations Committee regarding the activities of the Race Relations Coordinator. This position was funded by Multiculturalism and Citizenship Canada to the end of December, 1992.

Your Committee supports the concept of a Race Relations Coordinator position, but feels that there should be shared funding between all levels of government on this very important national issue. The Administration is presently pursuing various possibilities for funding.

In the meantime it has been determined that \$3,000 of the current federal grant could be carried over into the new year to support the Coordinator position. To maintain the function of the Coordinator until March 31, 1993, approximately \$9,000 is required. Your Committee feels that by March 31, 1993 it will be clearer whether Federal funding may be available and there will be more updated information on the 1993 Civic Operating Budget.

The Administration and Race Relations Committee have been requested to report further to the Personnel and Organization Committee on the issue of funding prior to the end of February, 1993.

RECOMMENDATION: that \$6,000 be allocated from the 1993 Civic Operating Budget to fund the Race Relations Coordinator position to March 31, 1992.

ADOPTED.

REPORT NO. 4-1992 OF THE LAND BANK COMMITTEE

Composition of Committee

Councillor G. Penner, Chair
Councillor M.T. Cherneskey, Q.C.
Councillor O. Mann
His Worship the Mayor
City Commissioner
Director of Finance
Director of Works and Utilities
Director of Planning and Development

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**1. Saskatoon Board of Education
Lease of City-owned Land for School Site
Parcel UU, Registered Plan 77-S-40956
McCormack Road - Parkridge Neighbourhood
(File No. CK. 4225-1)**

Report of Director of Planning and Development, November 2, 1992:

"On May 16, 1983, City Council approved the leasing of the above-noted property to the Saskatoon Board of Education for the purpose of accommodating James L. Alexander School. At that time, the Board advised City Council that it preferred to lease, rather than to purchase, this property because it intended to operate this facility (which would incorporate the use of various portable classrooms) only as long as a sufficient population of students exists within the neighbourhood. When the population declined, the Board would vacate the site and the City, if it wished, could sell the land as residential lots.

The current lease with the Board of Education will expire next year and a request has been received to extend the current lease for another five years. As a result of this request, the Land Manager has prepared the following November 2, 1992, report:

"Since September 1, 1983, the City has been leasing Parcel UU, Plan 77-S-40956, to the Saskatoon Board of Education for an elementary school. The term of the lease is ten years and ends on August 31, 1993. The lease rate has been paid in the following annual installments:

- \$10,200.00 on the first day of September in each of the years 1983 to 1987, inclusive; and
- \$11,700.00 on the first day of September in each of the years 1988 to 1992, inclusive.

The lease provides the option for two five-year extensions and the Saskatoon Board of Education, by the attached September 2, 1992, letter, has requested the first five-year extension. In addition, through a further October 28, 1992, letter (which is also attached), the Board has agreed to pay a new annual lease rate, as was proposed by the Land Department, for the five-year period which ends on August 31, 1998. The new proposed lease rate is \$21,000.00 a year. All of the other terms of the original agreement will remain the same."

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The Land Bank Committee has considered this proposal and

RECOMMENDS: that in accordance with Clause 8(a) of the September 1, 1983 lease agreement between the City of Saskatoon and the Saskatoon Board of Education:

- 1) that the City agree to extend the lease of Parcel UU, Plan 77-S-40956 to the Saskatoon Board of Education for a term of five years, commencing on September 1, 1993;
- 2) that the lease rate be \$21,000.00 a year; and
- 3) that all other terms of the original lease agreement continue to apply.

ADOPTED.

**2. Price Reduction on City-owned Lots
Westview, Dundonald, Confederation, and Fairhaven Subdivisions
(File No. CK. 4214-2)**

Attached is a copy of Clause 1, Report No. 2-1992 of the Land Bank Committee (excluding attachments) which was ADOPTED by City Council at its meeting held on March 30, 1992, as follows:

- "1) that the proposed pricing schedule for the lots which have been identified in the attachments to this report be approved;
- 2) that because the cost of servicing the lots in the Westview subdivision exceeds the discounted price, the municipal portion of the property taxes collected on these lots after they are sold be applied, for a maximum period of five years, to the associated prepaid services accounts to compensate for the loss created by the price reductions; and
- 3) that the Land Manager be requested to review these price reductions within six months' time and report back to City Council.

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Report of Land Manager, September 23, 1992:

"After City Council reduced the prices on the 250 west-side lots, new price-lists were published by the Land Department and were sent to all of the Department's registered builders. In addition, large advertisements were placed in The Star-Phoenix which advised of the price reductions and which gave examples of the prices.

To date, the following sales have occurred for those lots whose prices were reduced:

Subdivision	Number of Sales	Revenue from Sales
Dundonald	9	\$139,417.89
Fairhaven	1	12,484.50
Total	10	\$151,902.39

Although the number of sales have not been large, they do represent \$151,902.39 in revenue (compared to zero in 1991). The Land Department recommends that the reduced prices should remain for another twelve months at the levels which were approved by City Council on March 30, 1992."

The Land Bank Committee has reviewed this matter and

- RECOMMENDS:**
- 1) that the price reductions which were approved by City Council on March 30, 1992 for residential lots in the Westview, Dundonald, Confederation, and Fairhaven subdivisions be extended for another twelve months; and
 - 2) that the Land Manager provide City Council with a further report on the sales of these lots prior to the completion of this twelve-month period.

ADOPTED.

REPORT NO. 15-1992 OF A COMMITTEE OF THE WHOLE COUNCIL

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Composition of Committee

His Worship the Mayor, Chair
Councillor D. L. Birkmaier
Councillor M. T. Cherneskey, Q.C.
Councillor B. Dyck
Councillor M. Hawthorne
Councillor O. Mann
Councillor P. McCann
Councillor P. Mostoway
Councillor G. Penner
Councillor M. Thompson
Councillor K. Waygood

**1. Local Election Financing
(File No. CK. 265-1)**

Attached is a copy of a letter dated November 13, 1992 from the Minister of Community Services forwarding a list of recommendations put forward in the 1990 Report of the Advisory Committee on Local Election Financing.

Your Committee has reviewed these recommendations and does not support them for a variety of reasons.

RECOMMENDATION: that His Worship the Mayor respond to the Minister of Community Services indicating that the Council of the City of Saskatoon does not support the recommendations for a variety of reasons and would be prepared to discuss the matter with her if she wishes.

IT WAS RESOLVED: that His Worship the Mayor respond to the Minister of Community Services indicating that the Council of the City of Saskatoon does not support all of the recommendations for a variety of reasons and would be prepared to discuss the possibility of public input on this matter.

REPORT NO. 8-1992 OF THE AUDIT COMMITTEE

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Composition of Committee

Councillor M. Thompson, Chair
Councillor D.L. Birkmaier
Councillor P. McCann

**1. Internal Audit Function - Reporting Relationship
(Files CK. 115-5 & 1600-1)**

The need for the City's internal audit function to operate, and to be seen to operate, at arm's length was raised at the meeting of the Audit Committee held on June 12, 1992. A study of this matter was undertaken and the Audit Committee wishes to provide City Council with an overview of the information that was reviewed and the recommendations agreed to.

Report of Manager, Audit Services Department, July 20, 1992:

"At the City Commissioner's request, I have completed an examination of several issues that affect or could affect the integrity and objectivity of the internal audit function. I also undertook to review the reporting relationships and practices of my counterparts in other cities across Canada. Regina, Edmonton, Calgary, Winnipeg, Ottawa and Halifax all have mandates similar to that of the City's Audit Services Department, although in some respects, our mandate is much broader (i.e. includes program evaluation, policy research, and program overviews).

Audit Services must, at all times, remain objective in its assessment of programs, financial systems, policies, and program overviews (i.e. must draw conclusions and formulate recommendations that it considers to be **in the best interests of the Corporation** even if such recommendations are not supported by the Administration and/or City Council). The overall integrity of the internal audit function can be reasonably assured through an appropriate structure and modus operandi of the Department. The challenge is to create an environment (i.e. structure and processes) that will ensure the ongoing integrity of the audit function (i.e. that it will not be influenced/affected by changes in the personnel - i.e. City Commissioner or the head of internal audit) without affecting its responsiveness to the needs of City Council and the Administration.

Despite the fact that the present reporting relationship of the Audit Services Department is not consistent with current trends across the country, the Corporation has made considerable progress in implementing the 'value-for-money' audit concept. In my opinion, this is primarily due to:

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- a) the City Commissioner's personal commitment to uphold the integrity of the audit function by allowing and encouraging the Department to operate as though it is at arm's length from the Administration and City Council; and
- b) the existence of an Audit Committee that takes an active interest in the audit function.

Current Mandate

The Department's new mandate, which took effect in 1990, has encouraged members of City Council to become active participants in the internal audit process. The effect has been to substantially increase accountability for effective stewardship over public funds and to identify significant opportunities for improvement and cost savings.

The following activities currently fall within the mandate of the Audit Services Department:

- comprehensive 'value-for-money' audits,
- program evaluations,
- audits of financial systems,
- audit opinions on proposed policies and program overviews,
- policy research and development,
- coordinating policy and program overview updates and distribution,
- special investigations when required,
- special studies (at the request of the City Commissioner and/or City Council).

The Manager of Audit Services is appointed by and is accountable to the City Commissioner.

The primary objectives of the Audit Services Department are to ascertain and report on the extent to which:

- civic services are being managed with due regard to economy, efficiency and effectiveness (i.e. value-for-money has been received);
- accountability is being served;
- public resources are safeguarded;
- legislation and policies are being complied with;

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- public funds have been expended for purposes authorized by City Council; and
- policies are appropriate.

Appointment and Dismissal

The formal accountability reporting relationship of the head of the City's internal audit function can affect the actual and perceived independence, objectivity, and overall integrity of the function (both actual and perceived). In practice, the Auditor should report as high up in the organization as possible to guarantee the objectivity and integrity of the function.

Under the current structure, the City Commissioner has authority to appoint and/or dismiss the Manager of Audit Services. In all cities surveyed the head of internal audit is now appointed/dismissed by City Council and is referred to as the Auditor General, City Auditor, or Director of Audit. In the City of Ottawa, the head of internal audit is appointed and/or dismissed by City Council on a recommendation from the Chief Administrative Officer (i.e. the equivalent of our City Commissioner).

In order to ensure the independence of the internal audit function, the head of the City's Audit Services Department should be appointed and/or dismissed only by City Council. In order to ensure that the internal audit function operates in the best interests of the Corporation as a whole, and is responsive to the concerns/needs of both City Council and the Administration, **the appointment and/or dismissal of the head of the function should be based on recommendations from the City Commissioner.**

The Audit Services Department's responsibilities include auditing civic Boards and Commissions and non-civic Boards, such as Tourism Saskatoon, that receive operating funds from the City. The head of the Audit Services Department should be appointed by City Council in order to ensure that the internal audit function is positioned to effectively serve all areas of the Corporation, including Boards and Commissions that do not fall under the jurisdiction of the City Commissioner.

Distribution of Audit Reports

The policy governing distribution of audit reports can also influence the integrity of the internal audit function.

The current policy requires all reports, pertaining to audits approved in the Corporate Audit Plan, to be reviewed by the appropriate levels of management before being submitted (under the City Commissioner's signature) to City Council through the Audit Committee.

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All reports remain confidential until tabled with City Council. This practice should continue. However, in order to ensure the integrity of the audit function, the head of internal audit should have the authority, **when required**, to submit audit reports directly to the Audit Committee and/or City Council. The heads of internal audit functions in other cities surveyed, also have authority to report directly to City Council when circumstances warrant.

The Audit Committee does not and should not have authority to direct the Audit Services Department and/or the Administration to make changes to audit reports. Amendments, if any, should continue to be at the discretion of the Manager of Audit Services (except for management's comments) and the Administration (for management's comments only). It should be noted, however, that the Audit Committee may and sometimes has provided its own comments on Audit Reports.

Management Response to Audit Findings

Current practice requires Audit Services to invite and incorporate into the final audit report, comments from the Administration. This practice ensures that the Audit Committee and City Council receive a balanced report and complete information on which to base decisions regarding audit recommendations. It also ensures that the internal audit function is sensitive to concerns of all parties to the audit process, including the Administration.

The practice of incorporating management's response into the final audit report should continue.

Audit Committee

Establishment of the Audit Committee has significantly contributed to the overall integrity of the internal audit function. The Committee's participation in the audit process provides a check and balance for ensuring that all relevant points of view (i.e. of management and the audit department) on audit issues have been given appropriate consideration before reports are tabled with City Council. The Committee also provides an effective forum for coordinating the selection of audit projects for City Council approval.

The continued existence of an Audit Committee is critical to the overall effectiveness of the internal audit function.

Corporate Audit Plan

Although current practice requires the Corporate Audit Plan to be approved by City Council on an annual basis, all parties to the audit process (i.e. Audit Services Department, City Commissioner, Audit Committee, and City Council) are given the opportunity to provide

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input to the Plan. This practice is consistent with internal audit functions in other cities. In order to best serve the needs of the Corporation it is important that this partnership arrangement continue and that the audit plans respond to concerns of all four stakeholders.

As is the case with internal audit functions in other cities, the Audit Services Department should also have the authority to look into any matter and to carry out any investigation, not otherwise approved in the Corporate Audit Plan. Before doing so, however, the Manager of Audit Services should be required to notify the City Commissioner and/or the Mayor.

It should be noted that while additional investigations or audits not otherwise approved in the Corporate Audit Plan may take place, the dollars for such additional work must come from the Global Budget.

Terms of Reference

The process for determining the scope of each audit can affect the overall integrity of the audit process. At the present time, the Audit Services Department drafts formal Terms of Reference for each project, in consultation with both the Administration and the Audit Committee. The Terms of Reference are tabled with the Audit Committee for information.

Formal Terms of Reference serve to clarify expectations with regard to each audit project - their importance cannot be overstated. The current practice of inviting management and Audit Committee input to Terms of Reference should continue since it encourages a three-way partnership in the identification of audit objectives and lines of enquiry and secures commitment of all parties to the audit process.

Support to City Commissioner

Although City Council appointment/dismissal of the head of Audit Services is advocated in this report, it should, in no way, preclude the City Commissioner from requesting and receiving the assistance of Audit Services to undertake special studies, investigations, or policy research. Audit resources should continue to be allocated to ensure that the Department remains in a position to respond to the specific needs of the City Commissioner.

The internal audit functions in other cities have, within their mandates, the requirement to serve the needs of both the Chief Administrative Officer and City Council.

Budget Approval

Under the present structure the City Commissioner, in consultation with the Manager of

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Audit Services, establishes the annual budget for the Audit Services Department. This situation could theoretically allow the Administration to exercise influence over the Audit process through budgetary allocations and, therefore, impact the integrity of the internal audit function. The risk of this occurring is minimized because the Audit Committee has the authority (through its Terms of Reference) to review the Department's budget and staffing levels and to make appropriate recommendations to City Council.

The current authority and responsibilities of the City Commissioner and the Audit Committee, with regard to the Audit Services Department's budget, should continue.

Classification and Compensation

The classification and pay scales of positions in the Audit Services Department can affect the ability of the Corporation to attract and retain qualified audit staff. All exempt positions in the Department, including the Manager's position, are classified by a committee of department heads through a point rating system. The classification and pay scale for the heads of the internal audit functions in 4 of the 6 cities surveyed, are set by City Council; this works to protect the integrity of the internal audit function since Managers, whose programs may be subjected to internal audits, are not involved in determining auditor classifications and, therefore, are not in a position to influence compensation paid to audit staff.

In 2 of the 6 cities surveyed, the classification and compensation paid to the heads of the internal audit functions are determined through an administrative point rating system. The current practice of establishing pay scales for all audit positions, through the 'point rating classification system' and a review of relevant market data, should result in equitable and competitive salaries provided managers on the classification committee are objective in their assessment of the positions (i.e. are not influenced by audits of their own program areas).

Annual Performance Review

Annual performance reviews of the head of internal audit are conducted by the City Commissioner. In most of the cities surveyed, the Audit Committee is involved in the annual performance appraisal of the head of internal audit. In order to ensure that such appraisals reflect a corporate perspective, the City Commissioner should be required to seek input from the Audit Committee.

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Head of Internal Audit has authority to report directly to City Council	Yes	Yes, but authority not in writing	Yes	Yes	Yes	Yes	No
Annual performance appraisal of head of internal audit is carried out by	Audit Committee	Comm. of Finance	Council	Audit Committee	CAO and Audit Committee	Audit Committee	City Commissioner

Conclusion

The current accountability reporting structure is not consistent with industry standards/trends and as such, is not conducive to ensuring the **long term** integrity and objectivity of the internal audit function. The function is currently able to operate as though it is at arm's length because the current City Commissioner advocates the function's independence - not because of the organization structure. A different City Commissioner might place the ongoing objectivity of the function at risk.

In order to minimize this risk and to guarantee the ongoing integrity of the audit process, the head of the internal audit function should be appointed by and be accountable to City Council. At the same time, however, the function must continue to be responsive to the needs of both City Council and the City Commissioner. The most effective way to accomplish this would be through a civic bylaw that outlines, among other things, the appointment/dismissal process, the reporting process, and the authority and responsibilities of the head of the internal audit function."

Attached is a copy of Bylaw No. 7323 which serves to clarify the accountability and reporting relationships and practices of the Audit Services Department.

- RECOMMENDATION:**
- 1) that Council consider Bylaw No. 7323; and
 - 2) that the City Commissioner be required to seek input from the Audit Committee as part of the annual performance review of the City Auditor.

ADOPTED."

Moved by Councillor Birkmaier, Seconded by Councillor Penner,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

ENQUIRIES

Councillor Cherneskey: May I have a report with respect to the condition and status of the vacant properties located at 115, 117, 119 and 123 Avenue I South. The said properties are in an advanced state of deterioration, are constantly vandalized and are infested with rats. Could the Administration please advise me as follows:

1. When were these properties last investigated by the City?
2. What department viewed the condition of these properties?
3. What action was taken by the City with respect to these properties since May 14, 1990?
4. Are the said properties in compliance (or in violation) of our existing bylaws?
5. Are the said properties candidates for demolition?
6. Who are the assessed owners of the said properties?
7. Who are the registered owners of the said properties?

MOTIONS

REPORT OF CITY CLERK:

"Councillor Birkmaier gave the following Notice of Motion at the meeting of City Council held on December 7, 1992:

'TAKE NOTICE that at the next regular meeting of City Council, I will move the following motion:

"THAT in considering appointments to boards, committees, and commissions Council not appoint an individual to more than one position.'""

Moved by Councillor Birkmaier, Seconded by Councillor Waygood,

THAT Council pass the following motion:

THAT in considering appointments to boards, committees, and commissions Council not appoint an individual to more than one position.

IN REFERRAL

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Moved by Councillor Thompson, Seconded by Councillor Birkmaier,

THAT the motion be referred to the Committee on Committees and that the spirit of the motion be considered during appointments to boards and committees in 1993.

CARRIED.

INTRODUCTION AND CONSIDERATION OF BYLAWS

Bylaw No. 7323

Moved by Councillor Birkmaier, Seconded by Councillor Penner,

THAT permission be granted to introduce Bylaw No. 7323, being "*A Bylaw to amend Bylaw No. 951 being `A Bylaw to define the duties of certain officials of the Corporation`*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Birkmaier, Seconded by Councillor Thompson,

THAT Bylaw No. 7323 be now read a second time.

CARRIED.

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The bylaw was then read a second time.

Moved by Councillor Birkmaier, Seconded by Councillor Waygood,

THAT Council go into Committee of the Whole to consider Bylaw No. 7323.

CARRIED.

Council went into Committee of the Whole with Councillor Birkmaier in the Chair.

Committee arose.

Councillor Birkmaier, Chairman of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7323 was considered clause by clause and approved.

Moved by Councillor Birkmaier, Seconded by Councillor Cherneskey,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Birkmaier, Seconded by Councillor Mostoway,

THAT permission be granted to have Bylaw No. 7323 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Birkmaier, Seconded by Councillor McCann,

THAT Bylaw No. 7323 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

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CARRIED.

The bylaw was then read a third time and passed.

Bylaw No. 7328

Moved by Councillor Birkmaier, Seconded by Councillor Penner,

THAT permission be granted to introduce Bylaw No. 7328, being "*A Bylaw of The City of Saskatoon to consolidate the amount of the debenture debt authorized to be created by various bylaws of the City and to authorize the issue of debentures of the City in the aggregate principal amount of Three Million One Hundred Thirty-nine Thousand Two Hundred Seventy Dollars Thirty-five (\$3,139,270.35) Cents*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Birkmaier, Seconded by Councillor Thompson,

THAT Bylaw No. 7328 be now read a second time.

CARRIED.

The bylaw was then read a second time.

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Moved by Councillor Birkmaier, Seconded by Councillor Waygood,

THAT Council go into Committee of the Whole to consider Bylaw No. 7328.

CARRIED.

Council went into Committee of the Whole with Councillor Birkmaier in the Chair.

Committee arose.

Councillor Birkmaier, Chairman of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7328 was considered clause by clause and approved.

Moved by Councillor Birkmaier, Seconded by Councillor Cherneskey,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Birkmaier, Seconded by Councillor Mostoway,

THAT permission be granted to have Bylaw No. 7328 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Birkmaier, Seconded by Councillor McCann,

THAT Bylaw No. 7328 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

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The bylaw was then read a third time and passed.

Bylaw No. 7329

Moved by Councillor Birkmaier, Seconded by Councillor Penner,

THAT permission be granted to introduce Bylaw No. 7329, being "*A Bylaw of The City of Saskatoon to amend Bylaw No. 7327, entitled 'A Bylaw of The City of Saskatoon pursuant to Subsection 275(2) of The Urban Municipality Act, 1984, to exempt certain properties from taxation for the year 1993'*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Birkmaier, Seconded by Councillor Thompson,

THAT Bylaw No. 7329 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Birkmaier, Seconded by Councillor Waygood,

THAT Council go into Committee of the Whole to consider Bylaw No. 7329.

CARRIED.

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Council went into Committee of the Whole with Councillor Birkmaier in the Chair.

Committee arose.

Councillor Birkmaier, Chairman of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7329 was considered clause by clause and approved.

Moved by Councillor Birkmaier, Seconded by Councillor Cherneskey,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Birkmaier, Seconded by Councillor Mostoway,

THAT permission be granted to have Bylaw No. 7329 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Birkmaier, Seconded by Councillor McCann,

THAT Bylaw No. 7329 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

Bylaw No. 7330

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Moved by Councillor Birkmaier, Seconded by Councillor Penner,

THAT permission be granted to introduce Bylaw No. 7330, being "*A Bylaw of The City of Saskatoon to amend Bylaw No. 3205, entitled, 'A Bylaw of The City of Saskatoon respecting the management and regulation of waterworks'*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Birkmaier, Seconded by Councillor Thompson,

THAT Bylaw No. 7330 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Birkmaier, Seconded by Councillor Waygood,

THAT Council go into Committee of the Whole to consider Bylaw No. 7330.

CARRIED.

Council went into Committee of the Whole with Councillor Birkmaier in the Chair.

Committee arose.

Councillor Birkmaier, Chairman of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7330 was considered clause by clause and approved.

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Moved by Councillor Birkmaier, Seconded by Councillor Cherneskey,
THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Birkmaier, Seconded by Councillor Mostoway,
THAT permission be granted to have Bylaw No. 7330 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Birkmaier, Seconded by Councillor McCann,
THAT Bylaw No. 7330 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

Bylaw No. 7331

Moved by Councillor Birkmaier, Seconded by Councillor Penner,

THAT permission be granted to introduce Bylaw No. 7331, being "*A Bylaw of The City of Saskatoon to amend Bylaw No. 5115, entitled, 'A Bylaw of The City of Saskatoon regulating the use of the public sewage works and storm sewers and to provide for the levying and collecting of a charge for the use of the public sewage works'*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

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Moved by Councillor Birkmaier, Seconded by Councillor Thompson,
THAT Bylaw No. 7331 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Birkmaier, Seconded by Councillor Waygood,
THAT Council go into Committee of the Whole to consider Bylaw No. 7331.

CARRIED.

Council went into Committee of the Whole with Councillor Birkmaier in the Chair.
Committee arose.

Councillor Birkmaier, Chairman of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7331 was considered clause by clause and approved.

Moved by Councillor Birkmaier, Seconded by Councillor Cherneskey,
THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Birkmaier, Seconded by Councillor Mostoway,
THAT permission be granted to have Bylaw No. 7331 read a third time at this meeting.

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CARRIED UNANIMOUSLY.

Moved by Councillor Birkmaier, Seconded by Councillor McCann,

THAT Bylaw No. 7331 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

Bylaw No. 7332

Moved by Councillor Birkmaier, Seconded by Councillor Penner,

THAT permission be granted to introduce Bylaw No. 7332, being "*A Bylaw of The City of Saskatoon to repeal Bylaw No. 7285*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Birkmaier, Seconded by Councillor Thompson,

THAT Bylaw No. 7332 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Birkmaier, Seconded by Councillor Waygood,

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THAT Council go into Committee of the Whole to consider Bylaw No. 7332.

CARRIED.

Council went into Committee of the Whole with Councillor Birkmaier in the Chair.

Committee arose.

Councillor Birkmaier, Chairman of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7332 was considered clause by clause and approved.

Moved by Councillor Birkmaier, Seconded by Councillor Cherneskey,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Birkmaier, Seconded by Councillor Mostoway,

THAT permission be granted to have Bylaw No. 7332 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Birkmaier, Seconded by Councillor McCann,

THAT Bylaw No. 7332 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

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Bylaw No. 7333

Moved by Councillor Birkmaier, Seconded by Councillor Penner,

THAT permission be granted to introduce Bylaw No. 7333, being "*A Bylaw of The City of Saskatoon to amend Bylaw No. 7067, entitled, 'A Bylaw of The City of Saskatoon to provide for the establishment of The Leisure Services Advisory Board'*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Birkmaier, Seconded by Councillor Thompson,

THAT Bylaw No. 7333 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Birkmaier, Seconded by Councillor Waygood,

THAT Council go into Committee of the Whole to consider Bylaw No. 7333.

CARRIED.

Council went into Committee of the Whole with Councillor Birkmaier in the Chair.

Committee arose.

Councillor Birkmaier, Chairman of the Committee of the Whole, made the following

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report:

That while in Committee of the Whole, Bylaw No. 7333 was considered clause by clause and approved.

Moved by Councillor Birkmaier, Seconded by Councillor Cherneskey,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Birkmaier, Seconded by Councillor Mostoway,

THAT permission be granted to have Bylaw No. 7333 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Birkmaier, Seconded by Councillor McCann,

THAT Bylaw No. 7333 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

His Worship the Mayor wished the citizens and residents of the City of Saskatoon a Merry Christmas.

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Moved by Councillor Birkmaier, Seconded by Councillor Mann,

THAT the meeting stand adjourned.

CARRIED.

The meeting adjourned at 9:45 p.m.

Mayor

City Clerk