

City Council Travel and Training Expenses - 2021

ISSUE

This report provides a summary of Councillors' Travel and Training expenses for 2021. The Mayor's summary is also provided.

RECOMMENDATION

That the Governance and Priorities Committee:

- 1) approve the allocation of travel and training expenditures for 2021; and
- 2) forward this report to City Council for information, in accordance with Council Policy No. C01-023, *City Councillors' Travel and Training*.

BACKGROUND

Since 2010, the expenses of all members of City Council, including the Mayor, have been posted on the City's website annually in order to demonstrate City Council's commitment to transparency.

Further, since 2017's reporting, the annual posting of car allowance expenditures and travel and training expenditures for members of City Council to the City's website has been to the same level of detail as currently provided for in City Council's Communications and Constituency Relations Allowance. In this regard, this report, redacted receipts, and supporting documentation will be posted accordingly.

DISCUSSION/ANALYSIS

Section 3.4 of [Policy No. C01-023](#), "City Councillors' Travel and Training", states that the City Clerk will, on an annual basis, prepare a report listing the total cost of each Councillor's Common and Individual Travel and Training. Upon approval of the Councillors, the report is to be submitted to City Council, as information.

Also included in the report are Councillors' other travel and training expenses that are either budgeted outside of the regular travel budget (i.e. pension training for those Councillors that do not sit on a pension board) or were paid from other sources (i.e. Board of Police Commissioners, Pension Boards, etc.).

It should be noted that City Council reduced its overall travel and training budget for Councillors for 2021 to \$15,000.00.

Individual Travel and Training

Each Councillor is allotted funds annually for general travel and training, such as attendance at the annual Saskatchewan Urban Municipalities Association (SUMA) convention and Federation of Canadian Municipalities (FCM) conference. The total amount budgeted for 2021 for all Councillors was \$9,000.00. The total expenditures,

less GST, were \$4,071.16. Appendix 1 sets out the details for each individual Councillor.

Common (Appointed) Travel and Training

A common travel and training budget is provided for Councillors to attend annual conferences or board meetings of any organization to which they are appointed as an official representative of the City of Saskatoon, or as a Board member, such as the Canadian Urban Transit Association or FCM Boards and Committees. The total amount budgeted for 2021 was \$6,000.00. The total expenditures, less GST, were \$2,966.06. Appendix 2 sets out the details for each individual Councillor.

Pension and Other Travel and Training

There are various Boards that Councillors are either appointed to or have a vested interest in (ie. non-appointed Pension Boards) that fall outside of the above travel and training budgets.

A \$7,000.00 budget was approved for 2021 for those Councillors that do not sit on a pension board to obtain pension training. For 2021, the total expenditures, less GST, were \$1,795.00. Appendix 3 sets out the details for each individual Councillor.

Other travel and training expenditures are also reported for those Councillors who sit on Boards which are paid from other sources. For example, if a Councillor is a Trustee on a pension board, those expenses are paid for from the Plan. For 2021, there were no expenditures to report.

Appendix 3 lists the 2021 travel expenses for the Mayor. The total amount budgeted for 2021 for the Mayor's Office (including staff) was reduced to \$10,000.00. The total expenditures of the Mayor only, less GST, was \$1,487.88. It should be noted the attached summary for the Mayor lists car allowance expenses, which is the subject of a separate report; however for 2021, there was no budget nor expenditures.

APPENDICES

1. Individual Travel and Training 2021 – Councillors
2. Common (Appointed) Travel and Training 2021 – Councillors
3. Pension Board (Non-Appointed) Travel and Training 2021 - Councillors
4. Travel Expenses – 2021 – Mayor

Report Approval

Written by: Janice Hudson, Assistant to the City Clerk
Reviewed by: Shellie Bryant, Deputy City Clerk – Administrative Services
Approved by: Adam Tittlemore, City Clerk

Admin Report - City Council Travel and Training Expenses - 2021.docx

INDIVIDUAL COUNCILLORS TRAVEL & TRAINING EXPENSES (2021)

City Council reduced its Councillor 2021 travel & training budget to \$15,000

Travel Date	Purpose	Location	Actual
Opening Balance \$9,000 for calendar year or ~\$900/Councillor			
BLOCK, Cynthia			
Feb 7 - 11	Municipalities of Saskatchewan (SUMA) Convention	Virtual	285.00
<i>Individual Total</i>			285.00
DAVIES, Troy			
Feb 7 - 11	Municipalities of Saskatchewan (SUMA) Convention	Virtual	285.00
<i>Individual Total</i>			285.00
DONAUER, Randy			
May 31-June 4	Federation of Canadian Municipalities (FCM) Virtual Annual Conference	Virtual	600.00
<i>Individual Total</i>			600.00
DUBOIS, Bev			
Feb 7 - 11	Municipalities of Saskatchewan (SUMA) Convention	Virtual	185.00
May 31-June 4	Federation of Canadian Municipalities (FCM) Virtual Annual Conference	Virtual	600.00
<i>Individual Total</i>			785.00
GERSHER, Sarina			
Feb 7 - 11	Municipalities of Saskatchewan (SUMA) Convention	Virtual	185.00
Oct 19 - 21	Federation of Canadian Municipalities (FCM) Virtual Sustainable Communities Conference	Virtual	250.00
<i>Individual Total</i>			435.00
GOUGH, Hilary			
Feb 7 - 11	Municipalities of Saskatchewan (SUMA) Convention	Virtual	285.00
Mar 24 - 26	SK First Nations Women's Commission (FSIN) We Rise Conference	Virtual	60.00
<i>Individual Total</i>			345.00
HILL, Darren			
Jan 28	Prairie Pride Interview	Regina SK	431.16
<i>Individual Total</i>			431.16
JEFFRIES, Zach			
Feb 7 - 11	Municipalities of Saskatchewan (SUMA) Convention	Virtual	185.00
<i>Individual Total</i>			185.00
KIRTON, David			
Feb 7 - 11	Municipalities of Saskatchewan (SUMA) Convention	Virtual	185.00
Apr 28 & 29	Cdn Housing & Renewal Assoc. Congress on Housing & Homelessness	Virtual	250.00
<i>Individual Total</i>			435.00
LOEWEN, Mairin			
Feb 7 - 11	Municipalities of Saskatchewan (SUMA) Convention	Virtual	285.00
<i>Individual Total</i>			285.00
Total Individual Travel (All Councillors)			<u>4,071.16</u>

Note: Personal information redacted from the following attachments.

2021 Budget	9,000.00
2021 Actual	4,071.16

VIRTUAL Convention and Tradeshow



February 7-10, 2021

STRONGER Together

CONFIRMATION

#17828978-258

Dear Karla Protz,

Thank you for registering for Municipalities of Saskatchewan's Virtual Convention and Tradeshow. Here is a [document](#) with more information on what to expect during Convention 2021. Please share it with all of those attending from your municipality.

To review, add to, or update your registration, please press the "Edit Registration" button on the right-hand side.

If you have any questions, please contact us at the Municipalities of Saskatchewan office 306-525-3727, or by email at ████████@munisask.ca.

We look forward to seeing you online!

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Cynthia Block

Voting Delegate	\$285.00	1	\$285.00
		Sub Total	\$2,250.00
		GST (5.00%)	\$112.50
		Total	\$2,362.50
Paid by Karla Protz on Jan 05, 2021 - Cheque (Approved)			(\$194.25)
Paid by Karla Protz on Jan 05, 2021 - Cheque (Approved)			(\$194.25)
Paid by Karla Protz on Jan 05, 2021 - Cheque (Approved)			(\$194.25)
Paid by Karla Protz on Jan 19, 2021 - Cheque (Approved)			(\$194.25)
		Balance	\$1,585.50

Cheque Payments

Please press the 'View Invoice' button on the right hand side to review your registration. Print off your invoice and mail along with your payment. Full payment is required prior to the convention date.

Make cheques payable to: SUMA

MAIL TO:

Municipalities of Saskatchewan
Unit 305 - 4741 Parliament Avenue
Regina, SK
S4W 0T9

Virtual Event Details

Municipalities of Saskatchewan's 2021 Virtual Convention and Tradeshow will be provided using Streampoint Live. Information regarding access to the platform will be provided to each individual registrant in February. Check out the [Frequently Asked Questions](#) on Convention going virtual.

Cancellation/Refund Policy

Cancellations received on or before February 1 are subject to a \$20 cancellation fee per registrant. After February 1, cancellations will not be permitted but substitutions are allowed at any time without penalty.

The registration system closes February 1. Registrations received after this date are subject to a \$20 administration fee per registrant.

VIRTUAL Convention and Tradeshow



February 7-10, 2021

STRONGER
Together

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Invoice

Item	Cost	Qty	Amount
Karla Protz			
Member Main Contact	-	1	-
[REDACTED]			
Voting Delegate	\$185.00	1	\$185.00
Complimentary Allotment	\$-185.00	1	\$-185.00
[REDACTED]			
Voting Delegate	\$185.00	1	\$185.00
Complimentary Allotment	\$-185.00	1	\$-185.00
[REDACTED]			
Voting Delegate	\$185.00	1	\$185.00
[REDACTED]			
Voting Delegate	\$185.00	1	\$185.00
[REDACTED]			
Voting Delegate	\$185.00	1	\$185.00
[REDACTED]			
Municipal Employee	\$185.00	1	\$185.00
[REDACTED]			
Municipal Employee	\$185.00	1	\$185.00
[REDACTED]			
Voting Delegate	\$185.00	1	\$185.00
[REDACTED]			
Voting Delegate	\$185.00	1	\$185.00
Complimentary Allotment	\$-185.00	1	\$-185.00
[REDACTED]			
Voting Delegate	\$285.00	1	\$285.00
Troy Davies			
Voting Delegate	\$285.00	1	\$285.00
Sub Total			\$1,680.00
GST (5.00%)			\$84.00

	Total	\$1,764.00
Paid by Karla Protz on Jan 05, 2021 - Cheque (Approved)		(\$194.25)
Paid by Karla Protz on Jan 05, 2021 - Cheque (Approved)		(\$194.25)
Paid by Karla Protz on Jan 05, 2021 - Cheque (Approved)		(\$194.25)
Paid by Karla Protz on Jan 19, 2021 - Cheque (Approved)		(\$194.25)
	Balance	\$987.00

Cheque Payments

Please press the 'View Invoice' button on the right hand side to review your registration. Print off your invoice and mail along with your payment. Full payment is required prior to the convention date.

Make cheques payable to: SUMA

MAIL TO:

Municipalities of Saskatchewan
Unit 305 - 4741 Parliament Avenue
Regina, SK
S4W 0T9

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[Click here to be removed from this mailing list](#)

From: [FCM Registration](#)
To: [Donauer, Randy \(City Councillor\)](#)
Cc: [Protz, Karla](#)
Subject: Registration confirmation [REDACTED]
Date: Thursday, April 22, 2021 3:07:31 PM

[Warning: This email originated outside our email system. Do not click links or open attachments unless you recognize the sender and know the content is safe.]

FCM 2021 Virtual Annual Conference and Trade Show

May 31-June 4, 2021

Thank you for your registration. Please print this page as proof of registration for your records.

Your information

Delegate Name: Randy Donauer
Job Title: Councillor
Organisation: City of Saskatoon
Telephone: (306) [REDACTED]
Email: randy.donauer@saskatoon.ca

Registration Info

Attendee Type: AC Delegate / Délégué CA
Order number: ORD-40557-W6Y4G4

Payment Details

Subtotal: \$600.00
HST # 11891 3938 RT0001: \$78.00
Total: \$678.00

Taxes

The Canada Revenue Agency (CRA) has determined that the legal status of FCM must change from charitable to not-for-profit. This change in legal status results in taxable registration fees for FCM conferences. In keeping with not-for-profit regulations, registration fees are taxed based on the location where the conference is held. In 2021 the Annual Conference and Trade Show is being held virtually and the applicable 13% HST is being applied. Each municipality is entitled to claim the applicable input tax credit (ITC).

To obtain a copy of your invoice, please sign in to your profile, click on the arrow next to your name (upper right corner of your screen) and select View my invoices. Please refer to the web page of the conference for more details and to see the terms and conditions as accepted.

Virtual Conference Platform - PheedLoop

Please note that we will upload your registration information into the platform, closer to the event date. When we do, you will receive an email directly from PheedLoop with a specific username and password to access the virtual conference platform. Please check your junk mail for an email from no-reply@pheedloop.com if you have not received it after May 21st.

Conference Code of Conduct

The Federation of Canadian Municipalities is committed to the highest standard of respect and dignity at each one of its events, may they be in-person or online. All participants at the Annual Conference and Trade Show must comply with FCM's Code of Conduct. The code mandates that attendees conduct themselves in a safe and welcoming manner and are treated with respect and dignity, free from harassment, violence and discrimination. This core ethical standard applies to all facets of the conference where participants are in attendance.

FCM does not tolerate harassment of any kind. Should you be subject to—or witness any—inappropriate or threatening behaviour or language, please notify registration staff by email at register@fcm.ca. Anyone found to be acting in such a manner will have their registration revoked and asked to leave the virtual conference platform immediately.

Authorized Soliciting and Marketing

Except for authorized Sponsors and Exhibitors, delegates may not use the Conference as a forum for soliciting and marketing to FCM's municipal delegates. Those delegates wishing to have such privileges are encouraged to register for the Conference as a Sponsor or Exhibitor. Otherwise, FCM may revoke the registration delegates who, in the opinion of FCM, conduct such soliciting and marketing activities.

Contact Information

A list of all Conference participants (name, title, organisation and email) will be shared with conference Sponsors and Exhibitors via the lead retrieval system. In addition, whenever you interact with another participant inside the virtual platform, you agree to share your contact information as per your virtual profile.

Photographs

FCM may take screenshots of delegates attending the 2021 virtual Annual Conference and Trade Show. These photos may be used on FCM's social media channels. They will not be distributed to third parties.

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<!--[endif]-->

Thank you and we look forward to seeing you.

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**2021 Virtual Annual Conference
and Trade Show /
Congrès annuel et salon
professionnel virtuel 2021**

24, rue Clarence Street
Ottawa, Ontario K1N 5P3
T. 613-241-5221
F. 613-241-7440

City of Saskatoon
222-3rd Avenue North 2nd Floor
Saskatoon, SK, S7K 0J5

INVOICE / FACTURE: INV-27610-POZ4Z5
DATE: 04/22/2021
ACCOUNT / COMPTE: [REDACTED]
DUE DATE / DATE LIMITE: 05/22/2021

<u>ITEM/DESCRIPTION</u>	<u>RATE/TAUX</u>	<u>SUB-TOTAL / SOUS-TOTAL</u>	<u>HST / TVH</u>	<u>TOTAL</u>
Randy Donauer - [REDACTED]				
Delegate/ Délégué	\$600.00	\$600.00	\$78.00	\$678.00
		TOTAL	\$600.00	\$78.00
				\$678.00

PAID AMOUNT / MONTANT PAYÉ: \$678.00
BALANCE DUE / MONTANT DÛ: \$0.00

Payment Type / Type de paiement: [REDACTED]

VIRTUAL Convention and Tradeshow



February 7-10, 2021

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CONFIRMATION

#17828978-258

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Invoice

Item	Cost	Qty	Amount
Karla Protz			
Member Main Contact	-	1	-
[REDACTED]			
Voting Delegate	\$185.00	1	\$185.00
Complimentary Allotment	\$-185.00	1	\$-185.00
[REDACTED]			
Voting Delegate	\$185.00	1	\$185.00
Complimentary Allotment	\$-185.00	1	\$-185.00
[REDACTED]			
Voting Delegate	\$185.00	1	\$185.00
[REDACTED]			
Voting Delegate	\$185.00	1	\$185.00
[REDACTED]			
Voting Delegate	\$185.00	1	\$185.00
[REDACTED]			
Municipal Employee	\$185.00	1	\$185.00
[REDACTED]			
Municipal Employee	\$185.00	1	\$185.00
Bev Dubois			
Voting Delegate	\$185.00	1	\$185.00
[REDACTED]			
Voting Delegate	\$185.00	1	\$185.00
Complimentary Allotment	\$-185.00	1	\$-185.00
[REDACTED]			
Voting Delegate	\$285.00	1	\$285.00
Sub Total			\$1,395.00
GST (5.00%)			\$69.75
Total			\$1,464.75
Paid by Karla Protz on Jan 05, 2021 - Cheque (Approved)			(\$194.25)
Paid by Karla Protz on Jan 05, 2021 - Cheque (Approved)			(\$194.25)

Paid by Karla Protz on Jan 05, 2021 - Cheque (Approved)	(\$194.25)
Paid by Karla Protz on Jan 19, 2021 - Cheque (Approved)	(\$194.25)
Balance	\$687.75

Cheque Payments

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Make cheques payable to: SUMA

MAIL TO:

Municipalities of Saskatchewan
Unit 305 - 4741 Parliament Avenue
Regina, SK
S4W 0T9

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From: [FCM Registration](#)
To: [Dubois, Bev \(City Councillor\)](#)
Cc: [Protz, Karla](#)
Subject: Registration confirmation [REDACTED]
Date: Monday, April 19, 2021 9:01:31 AM

[Warning: This email originated outside our email system. Do not click links or open attachments unless you recognize the sender and know the content is safe.]

FCM 2021 Virtual Annual Conference and Trade Show

May 31-June 4, 2021

Thank you for your registration. Please print this page as proof of registration for your records.

Your information

Delegate Name: Bev Dubois
Job Title: Councillor
Organisation: City of Saskatoon
Telephone: (306) [REDACTED]
Email: bev.dubois@saskatoon.ca

Registration Info

Attendee Type: AC Delegate / Délégué CA
Order number: ORD-40416-H1V8T7

Payment Details

Subtotal: \$1,200.00	600.00
HST # 11891 3938 RT0001: \$156.00	78.00
Total: \$1,356.00	678.00

Taxes

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<!--[if !supportLineBreakNewLine]-->
<!--[endif]-->

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Corporate Events | Événements corporatifs





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CANADIENNE DES
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**2021 Virtual Annual Conference
and Trade Show /
Congrès annuel et salon
professionnel virtuel 2021**

24, rue Clarence Street
Ottawa, Ontario K1N 5P3
T. 613-241-5221
F. 613-241-7440

City of Saskatoon
222-3rd Avenue North 2nd Floor
Saskatoon, SK, S7K 0J5

INVOICE / FACTURE: INV-27466-FOL2H8
DATE: 04/19/2021
ACCOUNT / COMPTE: [REDACTED]
DUE DATE / DATE LIMITE: 05/19/2021

<u>ITEM/DESCRIPTION</u>	<u>RATE/TAUX</u>	<u>SUB-TOTAL / SOUS-TOTAL</u>	<u>HST / TVH</u>	<u>TOTAL</u>
Bev Dubois - [REDACTED]				
Delegate/ Délégué	\$600.00	\$600.00	\$78.00	\$678.00
[REDACTED]				
Delegate/ Délégué	\$600.00	\$600.00	\$78.00	\$678.00
	TOTAL	\$1,200.00	\$156.00	\$1,356.00

PAID AMOUNT / MONTANT PAYÉ: \$1,356.00
BALANCE DUE / MONTANT DÛ: \$0.00

Payment Type / Type de paiement:

[REDACTED]

[REDACTED]

New / Nouveau

Account Number / Numéro de compte: [REDACTED]

[REDACTED]

VIRTUAL Convention and Tradeshow



February 7-10, 2021

STRONGER Together

CONFIRMATION

#17828978-258

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Invoice

Item	Cost	Qty	Amount
Karla Protz			
Member Main Contact	-	1	-
██████████			
Voting Delegate	\$185.00	1	\$185.00
Complimentary Allotment	-\$185.00	1	-\$185.00
██████████			
Voting Delegate	\$185.00	1	\$185.00
Complimentary Allotment	-\$185.00	1	-\$185.00
██████████			
Voting Delegate	\$185.00	1	\$185.00
Sarina Gersher			
Voting Delegate	\$185.00	1	\$185.00
██████████			
Voting Delegate	\$185.00	1	\$185.00
Sub Total			\$555.00
GST (5.00%)			\$27.75
Total			\$582.75
Balance			\$582.75

Cheque Payments

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Make cheques payable to: SUMA

MAIL TO:
Municipalities of Saskatchewan
Unit 305 - 4741 Parliament Avenue
Regina, SK
S4W 0T9

Virtual Event Details

From: [FCM Registration](#)
To: [Gersher, Sarina \(City Councillor\)](#)
Cc: [Protz, Karla](#)
Subject: Confirmation of Registration [REDACTED]
Date: Wednesday, September 8, 2021 10:10:05 AM

[Warning: This email originated outside our email system. Do not click links or open attachments unless you recognize the sender and know the content is safe.]

FCM 2021 Virtual Sustainable Communities Conference

From October 19-21, 2021

Thank you for your registration. Please print this page as proof of registration for your records.

Your information

Delegate Name: Sarina Gersher

Job Title: Councillor

Organisation: City of Saskatoon

Telephone: (306) 975-3678

Email: sarina.gersher@saskatoon.ca

Registration Info

Attendee Type : SCC Delegate / Délégué CCD

Order Number : ORD-41092-X3J9N3

Payment Detail

Subtotal : \$250.00

HST # 11891 3938 RT0001 : \$12.50

Total : \$250.00

Taxes

In keeping with the GST/HST place of supply rule, registration fees are taxed based on the location where the conference is held. In 2021, the conference is being held virtually, therefore attendees' provincial GST/HST rates will be applied. For example, attendees in Ontario will see the 13% HST applied, while attendees from Alberta will see the 5% GST. Each municipality is entitled to claim the applicable input tax credit (ITC).

To obtain a copy of your invoice, please sign in to your profile, click on the arrow next to your name (upper right corner of your screen) and select View my invoices.

Please refer to the web page of the conference for more details and to see the terms and conditions as accepted.

Conference Code of Conduct

The Federation of Canadian Municipalities is committed to the highest standard of respect and dignity at each one of its events may they be in-person or online. All participants at the 2021 Virtual Sustainable Communities Conference must comply with FCM's Code of Conduct. The code mandates that participants conduct themselves in a safe and welcoming manner—free from harassment or discrimination. This core ethical standard applies to all facets of the conference where participants are in attendance.

FCM does not tolerate harassment of any kind. Should you be subject to—or witness any—in appropriate or threatening behaviour or language, please notify registration staff by email at register@fcm.ca. Anyone found to be acting in such a manner will have their registration revoked and asked to leave the virtual conference platform immediately.

Authorized Soliciting and Marketing

Except for authorized Sponsors and Exhibitors, delegates may not use the Conference as a forum for soliciting and marketing to FCM's municipal delegates. Those delegates wishing to have such privileges are encouraged to register for the virtual conference as a Sponsor or an Exhibitor. Otherwise, FCM may revoke the registered participants who, in the opinion of FCM, conduct such soliciting and marketing activities.

Contact Information

A list of all Conference delegates (Name, Title, Organization) may be shared with Conference Sponsors. In addition, whenever you interact with another participant inside the virtual platform, you agree to share your contact information as per your virtual profile.

Photographs

FCM may take screen shots of delegates attending the 2021 Virtual Sustainable Communities Conference. These photos may be used on FCM's social media channels. They will not be distributed to third parties.

Thank you and we look forward to seeing you online.

Registration Desk | Bureau d'inscription

Corporate Events | Événements corporatifs





FEDERATION
OF CANADIAN
MUNICIPALITIES

FÉDÉRATION
CANADIENNE DES
MUNICIPALITÉS

Virtual SCC
2021
CCD virtuelle

24, rue Clarence Street
Ottawa, Ontario K1N 5P3
T. 613-241-5221
F. 613-241-7440

City of Saskatoon
222-3rd Avenue North 2nd Floor
Saskatoon, SK, S7K 0J5

INVOICE / FACTURE: INV-28214-P2FOY8
DATE: 09/08/2021
ACCOUNT / COMPTE: [REDACTED]
DUE DATE / DATE LIMITE: 10/08/2021

<u>ITEM/DESCRIPTION</u>	<u>RATE/TAUX</u>	<u>SUB-TOTAL / SOUS-TOTAL</u>	<u>GST / TPS</u>	<u>TOTAL</u>
Sarina Gersher - [REDACTED]				
Delegate/Délégué	\$250.00	\$250.00	\$12.50	\$262.50
	TOTAL	\$250.00	\$12.50	\$262.50

PAID AMOUNT / MONTANT PAYÉ: \$262.50
BALANCE DUE / MONTANT DÛ: \$0.00

Payment Type / Type de paiement:

[REDACTED] [REDACTED]

VIRTUAL Convention and Tradeshow



February 7-10, 2021

STRONGER Together

CONFIRMATION

#17828978-258

Dear Karla Protz,

Thank you for registering for Municipalities of Saskatchewan's Virtual Convention and Tradeshow. Here is a [document](#) with more information on what to expect during Convention 2021. Please share it with all of those attending from your municipality.

To review, add to, or update your registration, please press the "Edit Registration" button on the right-hand side.

If you have any questions, please contact us at the Municipalities of Saskatchewan office 306-525-3727, or by email at ████████@munisask.ca.

We look forward to seeing you online!

[EDIT REGISTRATION](#)

[VIEW INVOICE](#)

**Registration
Sponsor**

**SUCCESS
OFFICE SYSTEMS**



SIMPLIFYING THE
OFFICE
EXPERIENCE

Invoice

Item	Cost	Qty	Amount
Karla Protz			
Member Main Contact	-	1	-
[REDACTED]			
Voting Delegate	\$185.00	1	\$185.00
Complimentary Allotment	\$-185.00	1	\$-185.00
[REDACTED]			
Voting Delegate	\$185.00	1	\$185.00
Complimentary Allotment	\$-185.00	1	\$-185.00
[REDACTED]			
Voting Delegate	\$185.00	1	\$185.00
[REDACTED]			
Voting Delegate	\$185.00	1	\$185.00
[REDACTED]			
Voting Delegate	\$185.00	1	\$185.00
[REDACTED]			
Municipal Employee	\$185.00	1	\$185.00
[REDACTED]			
Municipal Employee	\$185.00	1	\$185.00
[REDACTED]			
Voting Delegate	\$185.00	1	\$185.00
[REDACTED]			
Voting Delegate	\$185.00	1	\$185.00
Complimentary Allotment	\$-185.00	1	\$-185.00
[REDACTED]			
Voting Delegate	\$285.00	1	\$285.00
[REDACTED]			
Voting Delegate	\$285.00	1	\$285.00
Hilary Gough			
Voting Delegate	\$285.00	1	\$285.00

	Sub Total	\$1,965.00
	GST (5.00%)	\$98.25
	Total	\$2,063.25
Paid by Karla Protz on Jan 05, 2021 - Cheque (Approved)		(\$194.25)
Paid by Karla Protz on Jan 05, 2021 - Cheque (Approved)		(\$194.25)
Paid by Karla Protz on Jan 05, 2021 - Cheque (Approved)		(\$194.25)
Paid by Karla Protz on Jan 19, 2021 - Cheque (Approved)		(\$194.25)
	Balance	\$1,286.25

Cheque Payments

Please press the 'View Invoice' button on the right hand side to review your registration. Print off your invoice and mail along with your payment. Full payment is required prior to the convention date.

Make cheques payable to: SUMA

MAIL TO:

Municipalities of Saskatchewan
Unit 305 - 4741 Parliament Avenue
Regina, SK
S4W 0T9

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The registration system closes February 1. Registrations received after this date are subject to a \$20 administration fee per registrant.

From: [FSIN Women](#)
To: [Wasmuth, Shannon](#)
Subject: Day One Opening Remarks registration confirmed
Date: Friday, March 5, 2021 2:42:20 PM

[Warning: This email originated outside our email system. Do not click links or open attachments unless you recognize the sender and know the content is safe.]

Hey Hilary Gough

Thanks for registering for the Day One Opening Remarks webinar which is part of the Webinar Series We Rise Conference created by FSIN Women

Day One Opening Remarks

Webinar Date/Time: 24 Mar, 2021 @ 8:00 am CST

Webinar Link: https://werise.webinarinja.com/series-webinars/3620/685070?tok_reg=32f65c07-5408-4441-8ae9-aa5447ae8676-32821370

By Registering to this Webinar you have register to the entire Webinar Series 'We Rise Conference':

- [Day One Opening Remarks: 24 Mar, 2021 @ 8:00 am CST](#)
- [Day One Keynote Presentations & Performance: 24 Mar, 2021 @ 8:20 am CST](#)
- [Day One Reflections on Keynote Presentations: 24 Mar, 2021 @ 12:00 pm CST](#)
- [Day One Breakdown & Sharing of Collective Mind Maps: 24 Mar, 2021 @ 2:00 pm CST](#)
- [Day Two Opening Remarks: 25 Mar, 2021 @ 8:00 am CST](#)
- [Day Two Keynote Presentations & Performance: 25 Mar, 2021 @ 8:20 am CST](#)
- [Day Two Reflections on Keynote Presentations: 25 Mar, 2021 @ 12:00 pm CST](#)
- [Day Two Breakdown & Sharing of Collective Mind Maps: 25 Mar, 2021 @ 2:00 pm CST](#)
- [Day Three Opening Remarks: 26 Mar, 2021 @ 8:00 am CST](#)
- [Day Three Keynote Presentations & Performance: 26 Mar, 2021 @ 8:20 am CST](#)
- [Day Three Reflections on Keynote Presentations: 26 Mar, 2021 @ 12:00 pm CST](#)
- [Day Three Breakdown & Sharing of Collective Mind Maps: 26 Mar, 2021 @ 2:00 pm CST](#)

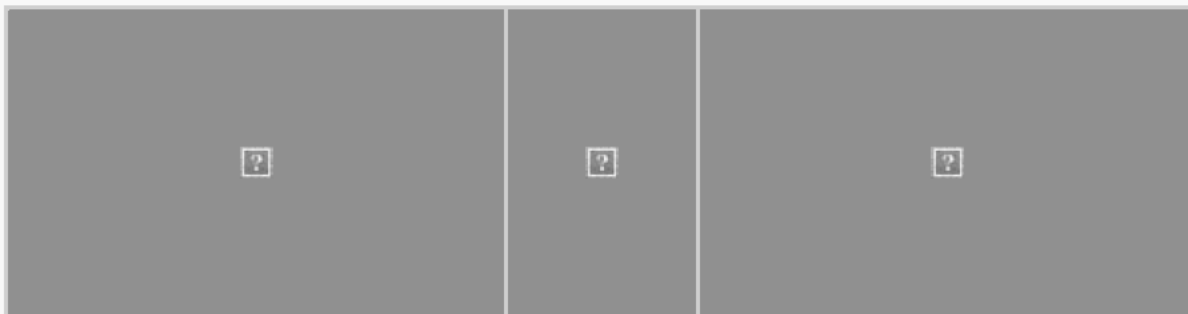
Our webinars work best on a Chrome browser when on a desktop or laptop.

See you there,
FSIN Women

[Deregister from this webinar](#)


From: We Rise Conference
To: Wasmuth, Shannon
Subject: Your We Rise Conference receipt [#1084-5608]
Date: Tuesday, March 9, 2021 4:29:16 PM

[Warning: This email originated outside our email system. Do not click links or open attachments unless you recognize the sender and know the content is safe.]



Receipt from We Rise Conference

Receipt #1084-5608

AMOUNT PAID	DATE PAID	PAYMENT METHOD
C\$60.00	March 5, 2021	

SUMMARY

Payment to We Rise Conference	C\$60.00
Amount charged	C\$60.00

If you have any questions, contact us at
jacqueline@foundationcommunications.ca or call at +1 306 370 9588.

Something wrong with the email? [View it in your browser.](#)

You're receiving this email because you made a purchase at We Rise Conference, which partners with Stripe to provide invoicing and payment processing.



WE RISE

Calling to Justice, 1st Annual Conference for Change

Presented by the Saskatchewan
First Nations Women's Commission

MARCH 24-25-26, 2021



FSIN

This March 24-26, the **Saskatchewan First Nations Women's Commission** presents the first annual We Rise Conference, dedicated to advancing a regional action plan for change.

In 2007, the **United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP)** moved to enshrine the rights that “constitute the minimum standards for the survival, dignity and well-being of the indigenous peoples of the world.” In 2015, the Truth & Reconciliation Commission released **94 Calls to Action** to redress the legacy of residential schools and advance reconciliation. Four years later, **Reclaiming Power and Place: the Final Report of the National Inquiry into Missing and Murdered Indigenous Women and Girls** called for transformative legal and social changes to resolve the crisis that has devastated Indigenous communities across the country.

Many First Nations people in Saskatchewan have shared their insight and experiences to build a better world for future generations. This three-day conference acknowledges our part in advocating for change, and that of our allies, and reflects on what we've accomplished so far, helping us to move forward to the next steps, together.

A **Red Eagle Lodge** event, all associated proceeds from We Rise will be directed toward front-line programs and services for First Nations women, the keepers of the home fire, and devote resources to strategic goals including the advancement of Women's Rights and Sovereignty.

ONLINE DELIVERY:

Due to COVID-19 restrictions, We Rise will be delivered in an online format through **Webinar Ninja**. While we are disappointed we can't meet in-person, we are excited about a format that will enable many more people to be a part of this conference.

CONFERENCE FORMAT:

This three-day conference includes a mix of live and prerecorded segments. Each morning will feature two prominent keynote speakers. In the afternoon, a limited number of conference attendees will have the opportunity to attend small breakout sessions to dig deeper into the day's main theme with a skilled facilitator, and to build a collective mind map. These findings will be shared with all We Rise registrants at the end of each day in our Sharing Circle, when facilitators will meet with host Erica Beaudin to share what they learned in their groups.

ABOUT RED EAGLE LODGE

Initiated by the **Saskatchewan First Nations Women's Commission (SFNWC)**, the Saskatchewan First Nation Women's Society Act passed in 2020, the first step in the creation of the Red Eagle Lodge, an Indigenous Women's Institution that will serve Saskatchewan First Nations.

Red Eagle Lodge will operate front-line programs and services for First Nations women, the keepers of the home fire, and devote resources to strategic goals including the advancement of Women's Rights and Sovereignty.

This institution is currently building its foundation by pursuing incorporation, business planning, and finalizing its governance structure, with the guidance and support of the **SFNWC and the Women's Secretariat of the Federation of Sovereign Indigenous Nation (FSIN)**.

Red Eagle Lodge hosts We Rise Conference (March 24-25-26, 2021), the **Strength of our Women Gala** (May 21, 2021), the Commemorative Event & Powwow in Honour of MMIWG, Families & Survivors (Summer 2021), and the **Saskatchewan Indigenous Women's Leadership Forum** (Sept 2021). These events serve to inspire, educate, and forge new relationships that advance change.

ABOUT SFNWC

The SFNWC is made up of all of the elected female Chiefs in Saskatchewan. These leaders act as an important and recognized regional voice for the advancement of First Nations women's and children's rights in Saskatchewan. The SFNWC is committed to the development and sustenance of healthy communities within which all First Nations people thrive.

 **2021 City of Saskatoon Councillor Travel Expense Claim Form (internal)**

Name: Darren Hill c/o City Clerk's **Conference/Meeting:** Prairie Pride Interview (Access Communications)
Position: City Councillor c/o City Clerks

Claim # 1 **Dates:** January 28, 2021 **Travel to:** Regina, SK


DATE DD-MMM-YYYY	TRANSPORTATION				Registration	Hotel, Air BnB	Meals excl alcohol	MISCELLANEOUS			
	CODE	Km	0.59km	Amount				Baggage	Other	Incidentals	
28-Jan-2021	01 Private Veh	261.0	0.59	153.99			B	N/A			
						100.75	L	N/A			
29-Jan-2021	01 Private Veh	261.0	0.59	153.99			D	25.00		7.00	
							B	11.00			
							L	N/A			
							D	N/A			
							B				
							L				
							D				
							B				
							L				
							D				
							B				
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							D				
							B				
							L				
							D				
							B				
							L				
							D				
PREPAID											
PREPAID											
PREPAID											
TOTALS				307.98	0.00	100.75		36.00	0.00	0.00	7.00

- Travel Codes:**
1. Private Vehicle **0.59/km**
 2. Air (incl. Seat selection)
 3. Equivalent to Air
 4. Train
 5. Bus
 6. Taxi/UBER
 7. Other _____

Use Cash Receipt to deposit \$1+ returned from a travel advance.
Per Diem/Incidental rate of \$7/day applies to snacks, newspapers and other reasonable expenses such as two personal long distance phone calls (upon arrival & departure) and laundry services for extended travel.
Incidental rate can only be claimed for days that employee stays overnight. Employees staying overnight at a relative/friends can claim \$30/night.

 Effective August 1, 2008 - **Claims for meals:**
Breakfast - \$11; Lunch - \$16; Dinner - \$25

Total (including taxes): 451.73
Less Prepaid Exp/Allowance 0.00
REQ# SAP F ?
Difference/Amount Due: 451.73

Councillor Signature  _____ **Date:** 4-Mar-2021
City Clerk's Initials: _____
Dept. Head Signature _____ **Date:** 5-Mar-2021

REQ# _____
Amount Due to City of Saskatoon
CR# _____



RAMADA

Ramada Plaza Regina
 1818 Victoria Avenue
 Regina, Saskatchewan S4P 0R1
 Tel: (306) 569-1666 Fax: (306) 352-6339
 GST Reg# R139859045

01/29/21

Darren Hill ██████████ Saskatoon SK ██████████ Canada	Folio No. :	██████████	Room No. :	██████████
	A/R Number :		Arrival :	01/28/21
	Group Code :		Departure :	01/29/21
	Company :		Conf. No. :	██████████
	Wyndham Rewards :		Rate Code :	RROD
	Invoice No. :		Page No. :	1 of 1

Date	Description	Charges	Credits
01/28/21	Parking	15.00	
01/28/21	Room Charge	75.00	
01/28/21	Destination Marketing Fee 3%	2.25	
01/28/21	Provincial Sales Tax 6%	4.64	
01/28/21	Government Sales Tax 5%	3.86	
01/29/21	██████████ inv#30655		100.75
Total		100.75	100.75
Balance		0.00	

Guest Signature: _____

Please contact the Manager about any issues with your stay. Ramada or affiliates may contact you about goods and services unless you call 877-227-3557 or write to Wyndham Worldwide Hotels, Inc. 22 Sylvan Way, Parsippany, NJ 07054 to opt out. View our Ramada Worldwide website about privacy.

**Thank you for staying with us.
 It was our pleasure to serve you.**

VIRTUAL Convention and Tradeshow



February 7-10, 2021

STRONGER Together

CONFIRMATION

#17828978-258

Dear Karla Protz,

Thank you for registering for Municipalities of Saskatchewan's Virtual Convention and Tradeshow. Here is a [document](#) with more information on what to expect during Convention 2021. Please share it with all of those attending from your municipality.

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If you have any questions, please contact us at the Municipalities of Saskatchewan office 306-525-3727, or by email at [\[REDACTED\]@munisask.ca](#).

We look forward to seeing you online!

[EDIT REGISTRATION](#)

[VIEW INVOICE](#)

**Registration
Sponsor**

**SUCCESS
OFFICE SYSTEMS**



SIMPLIFYING THE
OFFICE
EXPERIENCE

Invoice

Item	Cost	Qty	Amount
Karla Protz			
Member Main Contact	-	1	-
██████████			
Voting Delegate	\$185.00	1	\$185.00
Complimentary Allotment	\$-185.00	1	\$-185.00
██████████			
Voting Delegate	\$185.00	1	\$185.00
Complimentary Allotment	\$-185.00	1	\$-185.00
██████████			
Voting Delegate	\$185.00	1	\$185.00
██████████			
Voting Delegate	\$185.00	1	\$185.00
Zach Jeffries			
Voting Delegate	\$185.00	1	\$185.00
Sub Total			\$555.00
GST (5.00%)			\$27.75
Total			\$582.75
Balance			\$582.75

Cheque Payments

Please press the 'View Invoice' button on the right hand side to review your registration. Print off your invoice and mail along with your payment. Full payment is required prior to the convention date.

Make cheques payable to: SUMA

MAIL TO:
Municipalities of Saskatchewan
Unit 305 - 4741 Parliament Avenue
Regina, SK
S4W 0T9

Virtual Event Details

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[Click here to be removed from this mailing list](#)

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VIRTUAL Convention and Tradeshow



February 7-10, 2021

STRONGER
Together

CONFIRMATION

#17828978-258

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OFFICE SYSTEMS**



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Invoice

Item	Cost	Qty	Amount
Karla Protz			
Member Main Contact	-	1	-
██████████			
Voting Delegate	\$185.00	1	\$185.00
Complimentary Allotment	\$-185.00	1	\$-185.00
██████████			
Voting Delegate	\$185.00	1	\$185.00
Complimentary Allotment	\$-185.00	1	\$-185.00
David Kirton			
Voting Delegate	\$185.00	1	\$185.00
██████████			
Voting Delegate	\$185.00	1	\$185.00
██████████			
Voting Delegate	\$185.00	1	\$185.00
Sub Total			\$555.00
GST (5.00%)			\$27.75
Total			\$582.75
Balance			\$582.75

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[Click here to be removed from this mailing list](#)

Designed and Powered by



Protz, Karla

From: Kirton, David (City Councillor)
Sent: Friday, April 16, 2021 5:27 PM
To: Protz, Karla
Subject: FW: Registration Confirmation

Hi Karla,

Just forwarding to you to confirm the registration and link.

Have a great weekend!

David K

From: CHRA Congress <chracongress@vfairs.com>
Sent: Thursday, April 15, 2021 8:52 AM
To: Kirton, David (City Councillor) <David.Kirton@Saskatoon.ca>
Subject: Registration Confirmation

[Warning: This email originated outside our email system. Do not click links or open attachments unless you recognize the sender and know the content is safe.]

Dear David ,

This is a confirmation of registration/purchase.

Here are the details of your order. Please retain this email for your records.

When: April 26, 2021 10:00 AM – April 29, 2021 6:00 PM (EST)

Where: Online

Website : [CHRA's Virtual Congress 2021](#)
Username : david.kirton@saskatoon.ca

Your pricing category : CHRA Member

Which session will you be attending on April 26th - if attending that day: Not attending on April 26
Price: \$0

Which session will you be attending on April 27th - if attending that day: Not attending on April 27
Price: \$0

Will you be attending on April 28th and/or 29th: Both days
Price: \$250

Discount: \$0

Promo Code:

Tax: \$32.5

Total: \$282.5

GST#140614652RT

Please refer to the relevant section of our website for individual cancellation details. Otherwise email jmcnmara@chra-achru.ca for tradeshow or event registration issues or jgorenkoff@chra-achru.ca for education issues.

For payment related issues please email jjiang@chra-achru.ca.

From: service@intl.paypal.com
To: [Protz, Karla](#)
Subject: Your PayPal receipt
Date: Thursday, April 15, 2021 8:52:10 AM

[Warning: This email originated outside our email system. Do not click links or open attachments unless you recognize the sender and know the content is safe.]

Hello, Karla Protz

PayPal



You paid \$282.50 CAD to Canadian Housing and Renewal Association

Create an account with PayPal and activate Return Shipping on Us.
Limitations apply.

[Create PayPal Account Now](#)

Your purchase details

Your transaction ID:

[REDACTED]

Merchant transaction ID:

[REDACTED]

Purchase date:

April 15, 2021

Payment to:

Canadian Housing and Renewal Association
jjiang@chra-achru.ca

Payment from:

Karla Protz
karla.protz@saskatoon.ca

Shipping address

Karla Protz

222 Third Ave North
2nd Floor
Saskatoon, SK
S7K 0J5, Canada

Subtotal \$282.50 CAD

Total \$282.50 CAD

You paid using: [REDACTED]

This [REDACTED] transaction will appear on your statement as PAYPAL
*CANADIANHOU.

Create PayPal Account Now

PayPal		
[REDACTED]	[REDACTED]	[REDACTED]

[Help & Contact](#) | [Security](#) | [Apps](#)



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This email was sent to you for the ongoing support and maintenance of your account. To manage your communication preferences, please visit our [preference centre](#).

Please do not reply to this email. We are unable to respond to inquiries sent to this address. For



CONFIRMATION

#17828978-258

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We look forward to seeing you online!

[EDIT REGISTRATION](#)

[VIEW INVOICE](#)

Registration Sponsor **SUCCESS OFFICE SYSTEMS**  SIMPLIFYING THE OFFICE EXPERIENCE

Invoice

Item	Cost	Qty	Amount
------	------	-----	--------

Item	Cost	Qty	Amount
Karla Protz			
Member Main Contact ██████████	-	1	-
Voting Delegate	\$185.00	1	\$185.00
Complimentary Allotment ██████████	\$-185.00	1	\$-185.00
Voting Delegate	\$185.00	1	\$185.00
Complimentary Allotment ██████████	\$-185.00	1	\$-185.00
Voting Delegate ██████████	\$185.00	1	\$185.00
Voting Delegate ██████████	\$185.00	1	\$185.00
Voting Delegate ██████████	\$185.00	1	\$185.00
Voting Delegate ██████████	\$185.00	1	\$185.00
Municipal Employee ██████████	\$185.00	1	\$185.00
Municipal Employee ██████████	\$185.00	1	\$185.00
Voting Delegate ██████████	\$185.00	1	\$185.00
Voting Delegate ██████████	\$185.00	1	\$185.00
Complimentary Allotment	\$-185.00	1	\$-185.00
Mairin Loewen			
Voting Delegate	\$285.00	1	\$285.00
Sub Total			\$1,395.00
GST (5.00%)			\$69.75
Total			\$1,464.75
Paid by Karla Protz on Jan 05, 2021 - Cheque (Approved)			(\$194.25)
Paid by Karla Protz on Jan 05, 2021 - Cheque (Approved)			(\$194.25)
Paid by Karla Protz on Jan 05, 2021 - Cheque (Approved)			(\$194.25)
Paid by Karla Protz on Jan 19, 2021 - Cheque (Approved)			(\$194.25)
Balance			\$687.75

Cheque Payments

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Make cheques payable to: SUMA

MAIL TO:
Municipalities of Saskatchewan
Unit 305 - 4741 Parliament Avenue
Regina, SK
S4W 0T9

Virtual Event Details

Municipalities of Saskatchewan's 2021 Virtual Convention and Tradeshow will be provided using Streampoint Live. Information regarding access to the platform will be provided to each individual registrant in February. Check out the [Frequently Asked Questions](#) on Convention going virtual.

Cancellation/Refund Policy

Cancellations received on or before February 1 are subject to a \$20 cancellation fee per registrant. After February 1, cancellations will not be permitted but substitutions are allowed at any time without penalty.

The registration system closes February 1. Registrations received after this date are subject to a \$20 administration fee per registrant.

[Click here to be removed from this mailing list](#)

Designed and Powered by



COMMON (APPOINTED) COUNCILLORS TRAVEL & TRAINING EXPENSES (2021)

City Council reduced its Councillor 2021 travel & training budget to \$15,000

Travel Date	Purpose	Location	Actual
<i>Opening Balance \$6,000 for calendar year</i>			
BLOCK, Cynthia			
			<u>0.00</u>
DAVIES, Troy			
			<u>0.00</u>
DONAUER, Randy			
Feb 7 - 11	Municipalities of Saskatchewan (SUMA) Convention <i>no charge due to Executive Board member</i>	Virtual	0.00
			<u>0.00</u>
DUBOIS, Bev			
May 10 & 11	Canadian Urban Transit Association (CUTA) Spring Summit	Virtual	275.00
Oct 4 - 6	Canadian Urban Transit Association (CUTA) Annual Conference	Virtual	330.53
			<u>605.53</u>
GERSHER, Sarina			
May 10 & 11	Canadian Urban Transit Association (CUTA) Spring Summit	Virtual	300.00
Oct 4 - 6	Canadian Urban Transit Association (CUTA) Annual Conference	Virtual	330.53
			<u>630.53</u>
GOUGH, Hilary			
Apr 28 & 29	Cdn Housing & Renewal Assoc. Congress on Housing & Homelessness	Virtual	250.00
Nov 22	S'toon Housing Initiatives P'ship (SHIP) Innov. Approaches to Housing & Homelessness Conf.	Virtual	30.00
			<u>280.00</u>
HILL, Darren			
Feb 7 - 11	Municipalities of Saskatchewan (SUMA) Convention <i>no charge due to Executive Board member</i>	Virtual	0.00
May 31-June 4	Federation of Canadian Municipalities (FCM) Virtual Annual Conference	Virtual	600.00
			<u>600.00</u>
JEFFRIES, Zach			
			<u>0.00</u>
KIRTON, David			
			<u>0.00</u>
LOEWEN, Mairin			
May 31-June 4	Federation of Canadian Municipalities (FCM) Virtual Annual Conference	Virtual	600.00
Oct 19 - 21	Federation of Canadian Municipalities (FCM) Virtual Sustainable Communities Conference	Virtual	250.00
			<u>850.00</u>
Total Common (Appointed) Travel (All Councillors)			<u><u>2,966.06</u></u>

Note: Personal information redacted from the following attachments.

2021 Budget	6,000.00
2021 Actual	2,966.06

Strate, Sharlene

From: cutaactu@cutaactu.ca
Sent: Thursday, April 08, 2021 9:00 AM
To: Strate, Sharlene
Subject: CUTA/ACTU Order Confirmation / Confirmation de commande

[Warning: This email originated outside our email system. Do not click links or open attachments unless you recognize the sender and know the content is safe.]



Sharlene,

Thank you for your order. Please retain this email for your records.

Nous vous remercions pour votre commande. Veuillez sauvegarder ce courriel pour vos dossiers.

Order Number: 16932

Order Date: Apr 8, 2021 10:57 AM

Bill To: Sharlene Strate, PCP

Order Total: 310.75

Payment Method: [REDACTED]

Name on Card: [REDACTED]

Item	Price	Qty	Total
CUTA Spring Summit 2021 / Sommet printanier de l'ACTU 2021 - Ms. Bev Dubois	275.00	1	275.00
<i>When:</i> May 10, 2021 - May 11, 2021			
<i>Where:</i> This event is virtual / Cet événement est virtuel			
Online meeting details will be provided			
Les détails de la réunion en ligne seront fournis			

Registration option: May 10, 2021 - Full Program (Virtual) / Programme complet (virtuel)

Item Total	275.00
Shipping	0.00
Handling	0.00
Tax	35.75
Item Grand Total	310.75
Transaction Grand Total	310.75

Sold To / Vendu pour:

Sharlene Strate, PCP
Administrative Coordinator
Saskatoon Transit
57 Valley Road
Saskatoon, SK S7M 5Y1
Canada

Paid To / Payé pour:

Canadian Urban Transit Association
55 York Street, Suite 1401
Toronto, ON M5J 1R7
Canada
T: (416) 365-9800
F: (416) 365-1295

Account No. N ° de compte	Purchase Order No. N ° de commande	Order No. N ° de l'ordre	Terms Termes	Payment Date Date de paiement	
██████	██████	17499	Upon Receipt dès reception	September 17, 2021	
Quantity Quantité	Description			Amount Montant	
1	CUTA Annual Conference and Transit Show 2021 DUBOIS, BEV, ACONF21- Full Program (Virtual) / Programme complet (virtuel)			\$350.00	
Subtotal Sous-total	GST/HST TPS/TVH	QST TVQ	Total Total	Amount Received Montant reçu	Amount Due Montant dû
\$350.00	\$17.50	\$0.00	\$367.50	\$367.50	\$0.00
GST Number / TPS N ° 106868490 QST Number / TVQ N ° 1017896527			Payment method / Mode de paiement : ██████████		



Receipt / Reçu

Invoice Number / Numéro de facture: 13212

Sold To / Vendu pour:

Sharlene Strate, PCP
 Administrative Coordinator
 Saskatoon Transit
 57 Valley Road
 Saskatoon, SK S7M 5Y1
 Canada

Paid To / Payé pour:

Canadian Urban Transit Association
 55 York Street, Suite 1401
 Toronto, ON M5J 1R7
 Canada
 T: (416) 365-9800
 F: (416) 365-1295

Account No. N ° de compte	Purchase Order No. N ° de commande	Order No. N ° de l'ordre	Terms Termes	Payment Date Date de paiement	
██████████	██████████	16873	Upon Receipt dès reception	March 23, 2021	
Quantity Quantité	Description	Amount Montant			
1	CUTA Spring Summit 2021 / Sommet printanier de l'ACTU 2021 GERSHER, SARINA, SPRSUM21- Full Program (Virtual) / Programme complet (virtuel)	\$300.00			
Subtotal Sous-total	GST/HST TPS/TVH	QST TVQ	Total Total	Amount Received Montant reçu	Amount Due Montant dû
\$300.00	\$39.00	\$0.00	\$339.00	\$339.00	\$0.00
GST Number / TPS N ° 106868490 QST Number / TVQ N ° 1017896527			Payment method / Mode de paiement : ██████████		



Receipt / Reçu

Invoice Number / Numéro de facture: 13652

Sold To / Vendu pour:

Sharlene Strate, PCP
Administrative Coordinator
Saskatoon Transit
57 Valley Road
Saskatoon, SK S7M 5Y1
Canada

Paid To / Payé pour:

Canadian Urban Transit Association
55 York Street, Suite 1401
Toronto, ON M5J 1R7
Canada
T: (416) 365-9800
F: (416) 365-1295

Account No. N ° de compte	Purchase Order No. N ° de commande	Order No. N ° de l'ordre	Terms Termes	Payment Date Date de paiement
██████████	██████████	17498	Upon Receipt dès reception	September 17, 2021

Quantity Quantité	Description	Amount Montant
1	CUTA Annual Conference and Transit Show 2021 GERSHER, SARINA, ACONF21- Full Program (Virtual) / Programme complet (virtuel)	\$350.00

Subtotal Sous-total	GST/HST TPS/TVH	QST TVQ	Total Total	Amount Received Montant reçu	Amount Due Montant dû
\$350.00	\$17.50	\$0.00	\$367.50	\$367.50	\$0.00

GST Number / TPS N ° 106868490
QST Number / TVQ N ° 1017896527

Payment method / Mode de paiement : ██████████

From: [Wasmuth, Shannon](#)
To: [Wasmuth, Shannon](#)
Subject: FW: Registration Confirmation
Date: Tuesday, March 30, 2021 3:40:19 PM

From: CHRA Congress <chracongress@vfairs.com>
Sent: Friday, March 19, 2021 11:43 AM
To: Gough, Hilary (City Councillor) <Hilary.Gough@Saskatoon.ca>
Subject: Registration Confirmation

[Warning: This email originated outside our email system. Do not click links or open attachments unless you recognize the sender and know the content is safe.]

Dear Hilary ,

This is a confirmation of registration/purchase.

Here are the details of your order. Please retain this email for your records.

When: April 26, 2021 10:00 AM – April 29, 2021 6:00 PM (EST)

Where: Online

Website : [CHRA's Virtual Congress 2021](#)

Username : hilary.gough@saskatoon.ca

Your pricing category : CHRA Member

Which session will you be attending on April 26th - if attending that day: Not attending on April 26

Price: \$0

Which session will you be attending on April 27th - if attending that day: Not attending on April 27

Price: \$0

Will you be attending on April 28th and/or 29th: Both days

Price: \$250

Discount: \$0

Promo Code:

Tax: \$32.5

Total: \$282.5

GST#140614652RT

Please refer to the relevant section of our website for individual cancellation details. Otherwise email jmcnmara@chra-achru.ca for tradeshow or event registration issues or jgorenkoff@chra-achru.ca for education issues.

For payment related issues please email jjiang@chra-achru.ca.

From: service@intl.paypal.com
To: [Wasmuth, Shannon](#)
Subject: Your PayPal receipt
Date: Friday, March 19, 2021 11:43:15 AM

[Warning: This email originated outside our email system. Do not click links or open attachments unless you recognize the sender and know the content is safe.]

Hello, Shannon Wasmuth

PayPal



You paid \$282.50 CAD to Canadian Housing and Renewal Association

Create an account with PayPal and activate Return Shipping on Us.
Limitations apply.

[Create PayPal Account Now](#)

Your purchase details

Your transaction ID:

[REDACTED]

Purchase date:

March 19, 2021

Payment to:

Canadian Housing and Renewal Association
jjiang@chra-achru.ca

Shipping address

Shannon Wasmuth

Merchant transaction ID:

[REDACTED]

Payment from:

Shannon Wasmuth
shannon.wasmuth@saskatoon.ca

222 - 3rd Avenue North
2nd Floor
Saskatoon, SK
S7K 0J5, Canada

Subtotal \$282.50 CAD

Total \$282.50 CAD

You paid using: [REDACTED]

This [REDACTED] transaction will appear on your statement as PAYPAL
*CANADIANHOU.

Create PayPal Account Now

PayPal		
[REDACTED]	[REDACTED]	[REDACTED]

[Help & Contact](#) | [Security](#) | [Apps](#)



PayPal is committed to preventing fraudulent emails. Emails from PayPal will always contain your full name. [Learn to identify phishing](#)

Not sure why you received this email? [Learn more](#)

This email was sent to you for the ongoing support and maintenance of your account. To manage your communication preferences, please visit our [preference centre](#).

Please do not reply to this email. We are unable to respond to inquiries sent to this address. For

From: [Eventbrite](#)
To: [Wasmuth, Shannon](#)
Subject: Registration Confirmation for Innovative Approaches to Housing & Homelessness Conference
Date: Monday, November 15, 2021 3:26:16 PM
Attachments: [192457043197-2263581339-registration.pdf](#)

[Warning: This email originated outside our email system. Do not click links or open attachments unless you recognize the sender and know the content is safe.]

Eventbrite

Hilary ,
you've got tickets!

Eventbrite



Keep your registration handy

Get the app

Innovative Approaches to Housing & Homelessness
Conference

Innovative Approaches to Housing & Homelessness Conference



1 x Registration

Order total: \$31.50

 Monday, 22 November 2021 from 8:00 AM to 3:30 PM (CST)

[Add to Google](#) · [Outlook](#) · [iCal](#) · [Yahoo](#)

Travelodge Hotel by Wyndham Saskatoon

106 Circle Drive West

Saskatoon, SK S7L 4L6

Canada

[\(View on map\)](#)

[View event details](#)

Saskatoon Housing Initiatives Partnership (SHIP)

Follow

Questions about this event?

Contact the organizer

Order Summary

Order #2263581339 - 15 November 2021

\$31.50 paid by [REDACTED]

[REDACTED]: [REDACTED]

Appears on your card statement as EB *Innovative Approac

Hilary Gough	1 x Virtual Registration (GST included)	\$31.50
		<hr/>
		\$31.50

View and manage your order online

Printable PDF tickets are attached to this email

Contact the organizer for any questions related to this purchase.

This order is subject to Eventbrite Terms of Service, Privacy Policy, and Cookie Policy.

Additional Information

The event organizer has provided the following information:

Thank you for registering for Innovative Approaches to Housing & Homelessness on November 22.

About your registrations

Virtual Registration (GST included)

You have registered for the virtual conference. A Zoom meeting link will be emailed to you prior to the conference date. Sessions begin at 9:00 AM.

Innovative Approaches to Housing & Homelessness Conference

Virtual Registration (GST included) \$31.50



Travelodge Hotel by Wyndham Saskatoon, 106 Circle Drive West, Saskatoon, SK S7L 4L6, Canada

Monday, 22 November 2021 from 8:00 AM to 3:30 PM (CST)

Eventbrite Completed

Order Information

Order #2263581339. Ordered by Hilary Gough on 15 November 2021 3:25 PM

Name

Hilary Gough



22635813393258942669001

Ticket Information:

You have registered for the virtual conference. A Zoom meeting link will be emailed to you prior to the conference date. Sessions begin at 9:00 AM.

If you have any questions, contact Carol Tebay, conference planner, at carol@executivearrangements.ca.

Event Information:

Thank you for registering for Innovative Approaches to Housing & Homelessness on November 22.

Do you organize events?

Start selling in minutes with Eventbrite!

www.eventbrite.ca

From: [FCM Registration](#)
To: [Hill, Darren \(City Councillor\)](#)
Cc: [Protz, Karla](#)
Subject: Registration confirmation [REDACTED]
Date: Thursday, April 22, 2021 11:21:10 AM

[Warning: This email originated outside our email system. Do not click links or open attachments unless you recognize the sender and know the content is safe.]

FCM 2021 Virtual Annual Conference and Trade Show

May 31-June 4, 2021

Thank you for your registration. Please print this page as proof of registration for your records.

Your information

Delegate Name: Darren Hill
Job Title: Councillor
Organisation: City of Saskatoon
Telephone: (306) [REDACTED]
Email: darren.hill@saskatoon.ca

Registration Info

Attendee Type: AC Delegate / Délégué CA
Order number: ORD-40537-M2B4F9

Payment Details

Subtotal: \$600.00
HST # 11891 3938 RT0001: \$78.00
Total: \$678.00

Taxes

The Canada Revenue Agency (CRA) has determined that the legal status of FCM must change from charitable to not-for-profit. This change in legal status results in taxable registration fees for FCM conferences. In keeping with not-for-profit regulations, registration fees are taxed based on the location where the conference is held. In 2021 the Annual Conference and Trade Show is being held virtually and the applicable 13% HST is being applied. Each municipality is entitled to claim the applicable input tax credit (ITC).

To obtain a copy of your invoice, please sign in to your profile, click on the arrow next to your name (upper right corner of your screen) and select View my invoices. Please refer to the web page of the conference for more details and to see the terms and conditions as accepted.

Virtual Conference Platform - PheedLoop

Please note that we will upload your registration information into the platform, closer to the event date. When we do, you will receive an email directly from PheedLoop with a specific username and password to access the virtual conference platform. Please check your junk mail for an email from no-reply@pheedloop.com if you have not received it after May 21st.

Conference Code of Conduct

The Federation of Canadian Municipalities is committed to the highest standard of respect and dignity at each one of its events, may they be in-person or online. All participants at the Annual Conference and Trade Show must comply with FCM's Code of Conduct. The code mandates that attendees conduct themselves in a safe and welcoming manner and are treated with respect and dignity, free from harassment, violence and discrimination. This core ethical standard applies to all facets of the conference where participants are in attendance.

FCM does not tolerate harassment of any kind. Should you be subject to—or witness any—inappropriate or threatening behaviour or language, please notify registration staff by email at register@fcm.ca. Anyone found to be acting in such a manner will have their registration revoked and asked to leave the virtual conference platform immediately.

Authorized Soliciting and Marketing

Except for authorized Sponsors and Exhibitors, delegates may not use the Conference as a forum for soliciting and marketing to FCM's municipal delegates. Those delegates wishing to have such privileges are encouraged to register for the Conference as a Sponsor or Exhibitor. Otherwise, FCM may revoke the registration delegates who, in the opinion of FCM, conduct such soliciting and marketing activities.

Contact Information

A list of all Conference participants (name, title, organisation and email) will be shared with conference Sponsors and Exhibitors via the lead retrieval system. In addition, whenever you interact with another participant inside the virtual platform, you agree to share your contact information as per your virtual profile.

Photographs

FCM may take screenshots of delegates attending the 2021 virtual Annual Conference and Trade Show. These photos may be used on FCM's social media channels. They will not be distributed to third parties.

<!--[if !supportLineBreakNewLine]-->
<!--[endif]-->

Thank you and we look forward to seeing you.

Registration Desk | Bureau d'inscription

Corporate Events | Événements corporatifs





FEDERATION
OF CANADIAN
MUNICIPALITIES

FÉDÉRATION
CANADIENNE DES
MUNICIPALITÉS

**2021 Virtual Annual Conference
and Trade Show /
Congrès annuel et salon
professionnel virtuel 2021**

24, rue Clarence Street
Ottawa, Ontario K1N 5P3
T. 613-241-5221
F. 613-241-7440

City of Saskatoon
222-3rd Avenue North 2nd Floor
Saskatoon, SK, S7K 0J5

INVOICE / FACTURE: INV-27590-P5C7B5
DATE: 04/22/2021
ACCOUNT / COMPTE: [REDACTED]
DUE DATE / DATE LIMITE: 05/22/2021

<u>ITEM/DESCRIPTION</u>	<u>RATE/TAUX</u>	<u>SUB-TOTAL / SOUS-TOTAL</u>	<u>HST / TVH</u>	<u>TOTAL</u>
Darren Hill - [REDACTED]				
Delegate/ Délégué	\$600.00	\$600.00	\$78.00	\$678.00
		TOTAL	\$600.00	\$78.00
				\$678.00

PAID AMOUNT / MONTANT PAYÉ: \$678.00
BALANCE DUE / MONTANT DÛ: \$0.00

Payment Type / Type de paiement:

[REDACTED] [REDACTED]

From: [FCM Registration](#)
To: [Loewen, Mairin \(City Councillor\)](#)
Cc: [Protz, Karla](#)
Subject: Registration confirmation [REDACTED]
Date: Monday, April 19, 2021 9:01:31 AM

[Warning: This email originated outside our email system. Do not click links or open attachments unless you recognize the sender and know the content is safe.]

FCM 2021 Virtual Annual Conference and Trade Show

May 31-June 4, 2021

Thank you for your registration. Please print this page as proof of registration for your records.

Your information

Delegate Name: Mairin Loewen
Job Title: Councillor
Organisation: City of Saskatoon
Telephone: (306) 975-2783
Email: mairin.loewen@saskatoon.ca

Registration Info

Attendee Type: AC Delegate / Délégué CA
Order number: ORD-40416-H1V8T7

Payment Details

Subtotal: \$1,200.00	600.00
HST # 11891 3938 RT0001: \$156.00	78.00
Total: \$1,356.00	678.00

Taxes

The Canada Revenue Agency (CRA) has determined that the legal status of FCM must change from charitable to not-for-profit. This change in legal status results in taxable registration fees for FCM conferences. In keeping with not-for-profit regulations, registration fees are taxed based on the location where the conference is held. In 2021 the Annual Conference and Trade Show is being held virtually and the applicable 13% HST is being applied. Each municipality is entitled to claim the applicable input tax credit (ITC).

To obtain a copy of your invoice, please sign in to your profile, click on the arrow next to your name (upper right corner of your screen) and select View my invoices. Please refer to the web page of the conference for more details and to see the terms and conditions as accepted.

Virtual Conference Platform - PheedLoop

Please note that we will upload your registration information into the platform, closer to the event date. When we do, you will receive an email directly from PheedLoop with a specific username and password to access the virtual conference platform. Please check your junk mail for an email from no-reply@pheedloop.com if you have not received it after May 21st.

Conference Code of Conduct

The Federation of Canadian Municipalities is committed to the highest standard of respect and dignity at each one of its events, may they be in-person or online. All participants at the Annual Conference and Trade Show must comply with FCM's Code of Conduct. The code mandates that attendees conduct themselves in a safe and welcoming manner and are treated with respect and dignity, free from harassment, violence and discrimination. This core ethical standard applies to all facets of the conference where participants are in attendance.

FCM does not tolerate harassment of any kind. Should you be subject to—or witness any—inappropriate or threatening behaviour or language, please notify registration staff by email at register@fcm.ca. Anyone found to be acting in such a manner will have their registration revoked and asked to leave the virtual conference platform immediately.

Authorized Soliciting and Marketing

Except for authorized Sponsors and Exhibitors, delegates may not use the Conference as a forum for soliciting and marketing to FCM's municipal delegates. Those delegates wishing to have such privileges are encouraged to register for the Conference as a Sponsor or Exhibitor. Otherwise, FCM may revoke the registration delegates who, in the opinion of FCM, conduct such soliciting and marketing activities.

Contact Information

A list of all Conference participants (name, title, organisation and email) will be shared with conference Sponsors and Exhibitors via the lead retrieval system. In addition, whenever you interact with another participant inside the virtual platform, you agree to share your contact information as per your virtual profile.

Photographs

FCM may take screenshots of delegates attending the 2021 virtual Annual Conference and Trade Show. These photos may be used on FCM's social media channels. They will not be distributed to third parties.

<!--[if !supportLineBreakNewLine]-->
<!--[endif]-->

Thank you and we look forward to seeing you.

Registration Desk | Bureau d'inscription

Corporate Events | Événements corporatifs





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FÉDÉRATION
CANADIENNE DES
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**2021 Virtual Annual Conference
and Trade Show /
Congrès annuel et salon
professionnel virtuel 2021**

24, rue Clarence Street
Ottawa, Ontario K1N 5P3
T. 613-241-5221
F. 613-241-7440

City of Saskatoon
222-3rd Avenue North 2nd Floor
Saskatoon, SK, S7K 0J5

INVOICE / FACTURE: INV-27466-FOL2H8
DATE: 04/19/2021
ACCOUNT / COMPTE: [REDACTED]
DUE DATE / DATE LIMITE: 05/19/2021

<u>ITEM/DESCRIPTION</u>	<u>RATE/TAUX</u>	<u>SUB-TOTAL / SOUS-TOTAL</u>	<u>HST / TVH</u>	<u>TOTAL</u>
[REDACTED]				
Delegate/ Délégué	\$600.00	\$600.00	\$78.00	\$678.00
Mairin Loewen - [REDACTED]				
Delegate/ Délégué	\$600.00	\$600.00	\$78.00	\$678.00
	TOTAL	\$1,200.00	\$156.00	\$1,356.00

PAID AMOUNT / MONTANT PAYÉ: \$1,356.00
BALANCE DUE / MONTANT DÛ: \$0.00

Payment Type / Type de paiement:

[REDACTED]

[REDACTED]

New / Nouveau
Account Number / Numéro de compte: [REDACTED]

[REDACTED]

From: [FCM Registration](#)
To: [Loewen, Mairin \(City Councillor\)](#)
Cc: [Protz, Karla](#)
Subject: Confirmation of Registration [REDACTED]
Date: Wednesday, September 8, 2021 10:05:29 AM

[Warning: This email originated outside our email system. Do not click links or open attachments unless you recognize the sender and know the content is safe.]

FCM 2021 Virtual Sustainable Communities Conference

From October 19-21, 2021

Thank you for your registration. Please print this page as proof of registration for your records.

Your information

Delegate Name: Mairin Loewen

Job Title: Councillor

Organisation: City of Saskatoon

Telephone: (306) 975-3677

Email: mairin.loewen@saskatoon.ca

Registration Info

Attendee Type : SCC Delegate / Délégué CCD

Order Number : ORD-41091-F8J3H5

Payment Detail

Subtotal : \$250.00

HST # 11891 3938 RT0001 : \$12.50

Total : \$250.00

Taxes

In keeping with the GST/HST place of supply rule, registration fees are taxed based on the location where the conference is held. In 2021, the conference is being held virtually, therefore attendees' provincial GST/HST rates will be applied. For example, attendees in Ontario will see the 13% HST applied, while attendees from Alberta will see the 5% GST. Each municipality is entitled to claim the applicable input tax credit (ITC).

To obtain a copy of your invoice, please sign in to your profile, click on the arrow next to your name (upper right corner of your screen) and select View my invoices.

Please refer to the web page of the conference for more details and to see the terms and conditions as accepted.

Conference Code of Conduct

The Federation of Canadian Municipalities is committed to the highest standard of respect and dignity at each one of its events may they be in-person or online. All participants at the 2021 Virtual Sustainable Communities Conference must comply with FCM's Code of Conduct. The code mandates that participants conduct themselves in a safe and welcoming manner—free from harassment or discrimination. This core ethical standard applies to all facets of the conference where participants are in attendance.

FCM does not tolerate harassment of any kind. Should you be subject to—or witness any—in appropriate or threatening behaviour or language, please notify registration staff by email at register@fcm.ca. Anyone found to be acting in such a manner will have their registration revoked and asked to leave the virtual conference platform immediately.

Authorized Soliciting and Marketing

Except for authorized Sponsors and Exhibitors, delegates may not use the Conference as a forum for soliciting and marketing to FCM's municipal delegates. Those delegates wishing to have such privileges are encouraged to register for the virtual conference as a Sponsor or an Exhibitor. Otherwise, FCM may revoke the registered participants who, in the opinion of FCM, conduct such soliciting and marketing activities.

Contact Information

A list of all Conference delegates (Name, Title, Organization) may be shared with Conference Sponsors. In addition, whenever you interact with another participant inside the virtual platform, you agree to share your contact information as per your virtual profile.

Photographs

FCM may take screen shots of delegates attending the 2021 Virtual Sustainable Communities Conference. These photos may be used on FCM's social media channels. They will not be distributed to third parties.

Thank you and we look forward to seeing you online.

Registration Desk | Bureau d'inscription

Corporate Events | Événements corporatifs





FEDERATION
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FÉDÉRATION
CANADIENNE DES
MUNICIPALITÉS

Virtual SCC
2021
CCD virtuelle

24, rue Clarence Street
Ottawa, Ontario K1N 5P3
T. 613-241-5221
F. 613-241-7440

City of Saskatoon
222-3rd Avenue North 2nd Floor
Saskatoon, SK, S7K 0J5

INVOICE / FACTURE: INV-28213-COB5M5
DATE: 09/08/2021
ACCOUNT / COMPTE: [REDACTED]
DUE DATE / DATE LIMITE: 10/08/2021

<u>ITEM/DESCRIPTION</u>	<u>RATE/TAUX</u>	<u>SUB-TOTAL / SOUS-TOTAL</u>	<u>GST / TPS</u>	<u>TOTAL</u>
Mairin Loewen - [REDACTED]				
Delegate/Délégué	\$250.00	\$250.00	\$12.50	\$262.50
	TOTAL	\$250.00	\$12.50	\$262.50

PAID AMOUNT / MONTANT PAYÉ: \$262.50
BALANCE DUE / MONTANT DÛ: \$0.00

Payment Type / Type de paiement:

[REDACTED] [REDACTED]

Councillors Pension Training / Conferences (2021)

IFEPB - International Foundation of Employee Benefit Plans

Travel Date	Description	Location	Budget	Actual
	Opening Balance		7,000.00	
BLOCK, Cynthia				
				0.00
DAVIES, Troy				
				0.00
DONAUER, Randy				
				0.00
DUBOIS, Bev				
				0.00
GERSHER, Sarina				
				0.00
GOUGH, Hilary				
Dec 31	IFEBP Foundations of Trust Management Standards (FTMS) Online Training			1,795.00
HILL, Darren				
				0.00
JEFFRIES, Zach				
				0.00
KIRTON, David				
				0.00
LOEWEN, Mairin				
				0.00

2021 Budget 7,000.00
 2021 Actual 1,795.00

Note: Personal information redacted from the following attachments.

Hilary Gough

Invoice

International Foundation  CANADA
OF EMPLOYEE BENEFIT PLANS

Education | Research | Leadership

Federal Tax ID: 39-1034021

Bill to:

Hilary Gough
222 Third Ave North
Saskatoon, SK S7K 0J5
CANADA

Balance due upon receipt.

Invoice #: INV-634003-C6Y7F4

Invoice Date: 12/22/2021

Sold To: Hilary Gough

P.O. #:

Product	Activity Code & Description	Qty	Rate	Discnt	Tax	Amount
EL204	Foundations of Trust Management Standards (FTMS) Online	1	\$1,795.00	\$0.00	\$0.00	\$1,795.00
VSIFCD	IF CD - Authorized - Captured: D	1	\$0.00		\$0.00	\$1,795.00
	12/22/2021 Shannon Wasmuth City of Saskatoon	1				
Total:						\$0.00

Sub Total: \$1,795.00
Shipping: \$0.00
Payments: \$1,795.00
C\$ Balance: \$0.00

Please make checks payable to: International Foundation



www.ifebp.org



Phone: (262) 786-6700

Please keep top portion for your records. Please cut along dotted line and remit lower portion to address noted.

Invoice #: INV-634003-C6Y7F4

Invoice Date: 12/22/2021

Bill To ID: [REDACTED]

Hilary Gough
222 Third Ave North
Saskatoon, SK S7K 0J5
CANADA

Payment Due Upon Receipt: \$0.00

Amount Enclosed: [REDACTED]

Check #: _____

Credit Card: MC VISA DISCOVER AX

Credit Card #:

Cardholder: _____ Exp: _____

Remit Payment to: IFEBP
PO Box 2406 Station A
Toronto, ON M5W 2K6
CANADA

MAYOR CHARLIE CLARK
January 1 to December 31, 2021

WITHIN CANADA - TRAVEL EXPENSES

Destination	Date	Purpose	Amount	GST	Total Cost
Virtual	May 31 - June 4	BCMC/FCM Conference	\$ 678.00	\$ 78.00	\$ 600.00
Yorkton SK	Aug 18 - 19	SK City Mayor's Caucus	\$ 269.85	\$ 11.20	\$ 258.64
Ottawa ON	Oct 12 - 13	BCMC Meeting	\$ 1,727.72	\$ 93.57	\$ 1,634.15
TOTAL			\$ 2,675.57	\$ 182.77	\$ 2,492.79

BCMC - Big City Mayors Caucus
 FCM - Federation of Canadian Municipalities

OUTSIDE OF CANADA TRAVEL EXPENSES

Destination	Date	Purpose	Amount	GST	Total Cost
San Francisco CA	Mar 17 - 18, 2020	World Agri-Tech Innovation Summit (Summit cancelled due to COVID-19. Refund for airfare received August 2021)	\$ (1,004.91)	\$ -	\$ (1,004.91)
TOTAL			\$ (1,004.91)	\$ -	\$ (1,004.91)

CAR ALLOWANCE

Mayor's Expenses: \$ -

Total Travel and Car Allowance Expenses: \$ 1,487.88

Note: Personal information redacted from the following attachments.



FEDERATION
OF CANADIAN
MUNICIPALITIES

FÉDÉRATION
CANADIENNE DES
MUNICIPALITÉS

**FCM Annual Conference
2021
Congrès annuel de la FCM**

24, rue Clarence Street
Ottawa, Ontario K1N 5P3
T. 613-241-5221
F. 613-241-7440

City of Saskatoon
222-3rd Avenue North
Saskatoon, SK, S7K 0J5

INVOICE / FACTURE: INV-27243-G2Z8X6
DATE: 03/31/2021
ACCOUNT / COMPTE: 92
DUE DATE / DATE LIMITE: 04/30/2021

ITEM/DESCRIPTION	RATE/TAUX	SUB-TOTAL /		TOTAL
		SOUS-TOTAL	HST / TVH	
Charlie Clark - 00020526				
Delegate/ Délégué	\$600.00	\$600.00	\$78.00	\$678.00
	TOTAL	\$600.00	\$78.00	\$678.00

PAID AMOUNT / MONTANT PAYÉ: \$678.00
BALANCE DUE / MONTANT DÛ: \$0.00

Payment Type / Type de paiement:
Card Number / No de carte:





Travel Expense Claim Form

Department: Mayor's Office

Name: Charlie Clark				Travel to: Yorkton, SK						
Employee No.:				Event: SK City Mayor's Caucus						
Position: Mayor				Date(s): August 18 - 19, 2021						
Account Code:				SCMMA/EXEMPT <i>Please check appropriate box</i>						
DATE DD/MM/YY	TRANSPORTATION			MEALS	HOTEL/ LODGING	MISCELLANEOUS		DAILY TOTAL		
	CODE	KM	AMOUNT			DESCRIPTION	AMOUNT			
18-Aug-21	5	Enterprise Car Rental ¹	\$ 74.43	B L D		Hotel ¹	\$ 138.75	\$ 229.18		
				B L D		Incidentals	\$ 7.00	\$ 7.00		
19-Aug-21	7	Fuel ¹	\$ 33.67	B L D				\$ 33.67		
				B L D						
				B L D						
				B L D						
				B L D						
				B L D						
				B L D						
				B L D						
				B L D						
				B L D						
TOTALS			\$ 108.10		\$ 16.00		\$ 145.75	\$ 269.85		
Travel Codes:				Note: - Please use a cash receipt to deposit any monies over \$1 being returned from a travel advance - The per diem rate of \$7/day pays for such things as snacks and newspapers, telephone expense can be claimed separately - Per diem can only be claimed for those days that the employee stays over night - For employees that stay over night at a relative or friends \$30/night can be claimed Claims for meals: Breakfast - \$11; Lunch - \$16; Dinner - \$25 Effective August 1, 2008				Total Expenses:		\$ 269.85
1. Private Vehicle (rate used) 0.54 2. Air 3. Equivalent to Air 4. Train 5. Car Rental 6. Taxi 7. Other <u>Parking/Fuel/Registration</u>								Less Expenses paid		\$ (246.85)
Employee Signature								Doc #		
Date				Difference:		\$ 23.00				
October 21, 2021						\$ 23.00				
Department Head Signature				Date:		Amount Due to Employee				
				October 21, 2021						

1. Expenses shared between Mayor Clark & Mayor's Office Staff.



**HOME INN
& SUITES™**
Yorkton

Charlie Clark

Canada

Company Name:

Group Name: City Mayors Caucus Meeting

Room No.

Arrival : 08-18-21

Departure : 08-19-21

Folio No. : 74890

Conf. No. : 638513

Cashier No. : 10

Conf. No. : 638513

<u>Date</u>	<u>Description</u>	<u>Charges</u>	<u>Credits</u>
08-18-21	Group Rate	125.00	
08-18-21	PST	7.50	
08-18-21	FNGST	6.25	
08-19-21	XXXXXXXXXXXXXX XXXX		266.40

Total Charges	266.40	
Total Credits		266.40

PST# : 2531358
 GST# : 839967650 RT0004
 GST Total : \$ 0.00 CAD
 PST Total : \$ 14.40 CAD

Balance 0.00

Expenses shared between Mayor Clark and Mayor's Office Staff

HOME INN & SUITES -
YORKT
506 BROADWAY ST. W
YORKTON, SK S3N0P3
3067827829

PRE AUTH COMPLETE

MID: 6342385
TID: 001 REF#: 00000029
Batch #: 231001 RRN: 00000029
08/19/21 08:38:25
APPR CODE: 024196

████████████████████ Chip

AMOUNT \$266.40

APPROVED

████████████████████
AID: A0000000031010

I AGREE TO PAY ABOVE TOTAL AMOUNT
IN ACCORDANCE WITH CARD ISSUER'S
AGREEMENT
(MERCHANT AGREEMENT IF CREDIT VOUCHER)
RETAIN THIS COPY FOR STATEMENT
VERIFICATION

THANK YOU / MERCI!

CUSTOMER COPY

HOME INN & SUITES -
YORKT
506 BROADWAY ST. W
YORKTON, SK S3N0P3
3067827829

VOID PRE-AUTH

MID: 6342385
TID: 001 REF#: 00001825
Batch #: 231001 RRN: 00000024
08/18/21 23:11:20
APPR CODE: 088860

████████████████████ Chip

AMOUNT \$150.00

APPROVED

████████████████████
AID: A0000000031010

THANK YOU / MERCI

CUSTOMER COPY

Expenses shared between Mayor and Mayor's Office Staff

Fire Creek Gas & Grill

Store #00001/01
20th St. West
SASKATOON, SK
Gst Tax #835036969

20/08/2021 09:21
Transaction Receipt #2258964
Cashier: Byron

Description	Price
Pump # 7 GASOLINE	
51.440 @ 1.309/	\$67.34 Tx3
Sub-Total :	\$67.34
GST Fuel Included in Sale	\$3.21
Total :	\$67.34
	\$67.34

Customer Account # 36250
Non Status

Fire Creek Gas & Grill
24Hrs A Day, 7 Days A week, Unless
Computer Problems/ Xmas Holidays
Window Service 11Pm Till 7Am
Doors Will Be Locked Through This
Time. All Tobacco, Phone Cards
Non Food Sales are Final...
Thank You, Have A Great



DECLINED:

CLERK : 1978 INVOICE # 2258964

TIO #:

REGISTER # : 01

Customer Copy

Fire Creek Gas & Grill
20th St. West
SASKATOON, SK
Store #00001
CLERK : 1978 INVOICE # : 2258964
TIO #:

XXXXXXXXXXXX [REDACTED]
20/08/2021 09:21
SEQUENCE # : 369023
REGISTER # : 01

Purchase
TOTAL \$67.34
Auth#: 058335
TRANSACTION APPROVED
APPROVAL - 058335

[REDACTED]
EHPVAIDA0000000031010
THANK YOU
PLEASE COME AGAIN

Expenses shared between Mayor
and Mayor's Office Staff

RA #:
 Invoice #:
 Invoice Date:
 Account #:
 Reservation #:

461M1Z
 750046735498
 21/08/2021
 XVDC601
 3ZWNSW



1380 WAVERLEY
 R3T 0P5 WINNIPEG, CANADA

VAT #: 889365821

BILLING DETAIL

Description	Qty	Period	Rate	Amount
Taxable Charges:				
TIME & DISTANCE	3	DAY	43.83	131.49
VEHICLE LICENSE FEE RECOVERY	3	DAY	0.87	2.61
Taxable Subtotal:				134.10
GOODS AND SERVICES TAX	134.10	%	5.00	6.70
PROVINCIAL SALES TAX	134.10	%	6.00	8.05

Balance Due (CAD) 148.85

BILL TO

CITY OF SASKATOON
 75-KING STREET
 S7K6T5 SASKATOON, SK, CANADA

RENTAL INFORMATION

Driver: ALL EMPLOYEES, CITY OF SASKATOON
 Check Out: 17/08/2021 14:56
 Location: SASKATOON SK DOWNTOWN
 Check In: 20/08/2021 14:56
 Location: SASKATOON SK DOWNTOWN
 Reserved Car Class: CFAR / CFAR
 Charged Car Class: CFAR / CFAR
 Type: VP
 Authorized Days: 4
 Rate Plan: CITY OF SASKATOON / HOME CITY RATES
 Billing Name: CITY OF SASKATOON

RENTAL VEHICLES

#	Year	Make	Model	Series	Class	Reg. Date	Start	End
1	2021	MITZ	RVR	ES4W	CFAR		17/08	20/08
#	Lic. Plate	MRP	CO2	Fuel	KM/M	Beg. / End. / Total		
1	[REDACTED]	0.00		UL		3550 / 4291 / 741		
#	VIN #	Eng.	HP	KW				
1	[REDACTED]		148	109				

Expenses shared between Mayor and Mayor's Office Staff



FOR BILLING INQUIRIES

Tel#: +1 8773121084
 AskARCanada@ehi.com

PAYMENT TERMS

Payment due within 30 days from the invoice date. Late payments subject to a fee.
PAYMENT DUE BY: 20/09/2021
 Remit Payment to:
 ENTERPRISE RENT A CAR CANADA COMPANY
 P.O. BOX 9716
 STATION A
 M5W 1R6 T TORONTO, CANADA

Email Remit To: CanadianAR@erac.com

BANKING INFORMATION

Bank Name: ROYAL BANK OF CANADA
 Routing #: 000300002
 Account #: 1089226
 BIC/SWIFT: ROYCCAT2

Thank You For Choosing Enterprise

City of Saskatoon

Request to Issue Payment



Reference #:

Purpose

This form should only be used if you are requesting payment and do not have an invoice or you have paid an invoice and are requesting a reimbursement. Alternatively, if you have an invoice please follow the standard accounts payable process in Fusion.

Instructions

Include the following Details: Business Partner (BP) Name and/or Number, a Description of the Reasons for Payment/Instructions, Total Amount to be Paid and Date the Payment is Due. Indicate the Payment Distribution: Amount/ GL Account Number / Cost Center, WBS Element, Order # (if applicable). Please include as much information as possible, to not delay the processing time of this payment.

Please fill out this form (including the ID #) attach the form and your supporting documentation and forward it to the AP Clerk in your area. If you do not know the AP clerk in your area or do not have a department AP clerk forward your submission to Corporate AP (accounts payable@saskatoon.ca).

Vendor / Payment Details:

BP Name (Required):	Charlie Clark	BP # (Optional):	
Total Amount to be Paid:	\$23.00	Date Payment Due:	21 - 10 - 21
Description:	Reimbursement for expenses incurred at SK City Mayor's Caucus Meeting (August 18 - 19, 2021)		

Payment Distribution:

Complete one of the following					Complete one of the following				
AMOUNT	G/L ACCOUNT	COST CENTER	WBS ELEMENT	ORDER #	AMOUNT	G/L ACCOUNT	COST CENTER	WBS ELEMENT	ORDER #
\$\$\$\$\$\$\$\$	6XXXXX	1XXXXX	P.XXXXX.XX	XXXXXX	\$\$\$\$\$\$\$\$	6XXXXX	1XXXXX	P.XXXXX.XX	XXXXXX
\$23.00	630000	100001							

Requested By:

Date of Request YY - MM - DD	Name of Requestor	Position of Requestor
21 - 10 - 21	Anna Kirchmeier	Secretary IV



Travel Expense Claim Form

Department: Mayor's Office

Name: Charlie Clark				Travel to: Ottawa ON							
Employee No.:				Event: BCMC Meeting							
Position: Mayor				Date(s): October 12 to 14, 2021							
Account Code:				SCMMA/EXEMPT <i>Please check appropriate box</i>							
DATE DD/MM/YY	TRANSPORTATION			MEALS	HOTEL/ LODGING	MISCELLANEOUS		DAILY TOTAL			
	CODE	KM	AMOUNT			DESCRIPTION	AMOUNT				
12-Oct-21	2	Airfare (Saskatoon - Ottawa)	\$ 282.01	B \$ 11.00 L \$ 16.00 D	\$ 330.89	Incidentals	\$ 7.00	\$ 646.90			
	2	Seat selection fee	\$ 18.90	B L D				\$ 18.90			
	2	Seat selection fee	\$ 21.00	B L D				\$ 21.00			
13-Oct-21				B L D	\$ 330.90	Incidentals	\$ 7.00	\$ 337.90			
14-Oct-21	2	Airfare (Ottawa - Toronto)	\$ 393.38	B \$ 11.00 L \$ 16.00 D				\$ 420.38			
	2	Seat selection fee	\$ 12.43	B L D				\$ 12.43			
16-Oct-21	2	Airfare (Toronto - Stoon)	\$ 262.30	B L D				\$ 262.30			
	2	Seat selection fee	\$ 20.34	B L D				\$ 20.34			
	2	Refund - Seat selection fee	\$ (12.43)	B L D				\$ (12.43)			
				B L D				\$ -			
				B L D				\$ -			
TOTALS			\$ 997.93	\$ 54.00	\$ 661.79		\$ 14.00	\$ 1,727.72			
Travel Codes: 1. Private Vehicle (rate used) 0.54 2. Air 3. Equivalent to Air 4. Train 5. Car Rental 6. Taxi 7. Other <u>Parking/Fuel/Registration</u>				Note: - Please use a cash receipt to deposit any monies over \$1 being returned from a travel advance. - The per diem rate of \$7/day pays for such things as snacks and newspapers, telephone expense can be claimed separately. - Per diem can only be claimed for those days that the employee stays over night. - For employees that stay over night at a relative or friends \$30/night can be claimed.				Total Expenses: \$ 1,727.72 Less Expenses paid: \$1,659.72 Doc # _____ Difference: \$68.00 <div style="text-align: right;">\$ 68.00 Amount Due to Employee</div>			
Employee Signature				Claims for meals: Breakfast - \$11; Lunch - \$16; Dinner - \$25 Effective August 1, 2008				Doc# _____			
Date				Date:							
Department Head Signature				Date:							

Booking Confirmation

Booking Reference: **2Z5973**

Date of issue: 17 Sep, 2021

This is your official Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the **general conditions of carriage and applicable tariffs** [Opens in a new window](#) that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

For the well-being of all customers and employees, we are temporarily adjusting our on-board service as a health and safety measure in response to COVID-19. Unfortunately, we will not be able to accommodate any special meal requests. [Learn more](#) [Opens in a new window](#).

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the [IATA Travel Centre website](#) [Opens in a new window](#) or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view [Air Canada's Privacy Policy](#) [Opens in a new window](#) directly.

Ensure you are in compliance with the entry requirements of your destination. For the latest information on COVID-19 testing, entry requirements, flexible change and cancellation policies, and biosafety measures please visit our [COVID-19 information hub](#) [Opens in a new window](#).

IMPORTANT: Entry requirements

- **Travelling (or returning) to Canada from another country:** travellers must register with [ArriveCAN](#) [Opens in a new window](#), get a pre-departure COVID-19 test, and participate in the mandatory testing and quarantine requirements upon arrival. Fully vaccinated travellers will not be required to stay at a government-authorized hotel while awaiting their on-arrival test result if they meet all of the required criteria. For more information [visit the entry requirements page](#).
- **Travelling (or returning) to U.S. or international destinations:** Make sure to review the [government entry requirements](#) [Opens in a new window](#) prior to travel.




– Depart

Economy - Standard

Tuesday 12 Oct, 2021	07:30 Saskatoon Saskatoon J. G. Diefenbaker Int.(YXE), Saskatchewan		12:35 Toronto Toronto-Pearson Int. (YYZ), Terminal 1	 AC8616	3hr05 Economy L Operated by: Air Canada Express - Jazz CRJ900 Wi-Fi Food for purchase on board
Tuesday 12 Oct, 2021	14:00 Toronto Toronto-Pearson Int. (YYZ), Terminal 1		15:00 Ottawa Ottawa Int. (YOW), Ontario	 AC454	1hr00 Economy L Operated by: Air Canada A220-300 Wi-Fi

Passengers

 Charlie Clark	Seats
Ticket number 0142139642928	AC8616 17D AC454 19C

Purchase summary

 Amount paid: \$321.91
Tax information
 GST no. 10009-2287 RT0001 \$15.01
 GST/HST no. 10009-2287 RT0001 \$0.78

1 adult

Air transportation charges	
Base fare	232.00
Taxes, fees and charges	
Air Travellers Security Charge - Canada	7.12
Goods and Services Tax - Canada - 100092287 RT0001	13.11
Harmonized Sales Tax - Canada - 100092287 RT0001	0.78
Airport Improvement Fee - Canada	29.00
Total before options (per passenger)	\$282⁰¹
Seat selection	
Charlie Clark	
AC8616: 17D - Standard seat (Aisle) - 0144213062701	18.00
AC454: 19C - Preferred Seat (Aisle) - 0144213062702	20.00
Goods and Services Tax - Canada - 100092287 RT0001	1.90
Total with options and seat selection fee:	\$321⁹¹
GRAND TOTAL (Canadian dollars)	\$321⁹¹

Check-in and boarding gate deadlines

Within Canada

90 minutes	When to arrive at the airport You should arrive no later than the time indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.
45 minutes ¹	Check-in and baggage drop-off deadline You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.
30 minutes	Boarding gate deadline This is the latest you should be at the departure gate, ready for boarding.
15 minutes	Boarding gate closes Arriving after this time will result in reassignment of any reserved seats, the cancellation of reservations, and/or ineligibility for denied boarding compensation.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

Support: 833-448-1021

Fairmont Chateau Laurier
 1 Rideau St
 Ottawa, ON, K1N 8S7
 CA

Customer Information

Charlie Clark	Arrival:	10/12/21
222 3rd Ave N, Saskatoon, SK,	Departure:	10/14/21
S7K 0J5	Itinerary Number:	9176256433104
CA	Page No:	1 of 1

Date	Description	Charges	Credits
09/27/21	HOTEL*BOOK ONLINE (██████████)xxxx-xxxx-xxxx-██████████		CA\$1323.59
10/12/21	Fairmont, Room, 1 King Bed - 2 Rooms	CA\$508.30	
10/13/21	Fairmont, Room, 1 King Bed - 2 Rooms	CA\$508.30	
Subtotal:		CA\$1016.60	
Taxes & Fees:		CA\$292.00	
Service Fee:		CA\$14.99	
Total:		CA\$1323.59	CA\$1323.59

NOTE: All incidentals and other charges will be separately handled upon check-out

Thank you for making your booking through Reservation Desk. To make additional reservations online, manage your account, or view your statement please visit ReservationDesk.com

***Expenses shared with Mayor's Office staff**
\$1323.59 / 2 = \$661.80

Booking Confirmation

Booking Reference: **3BHBUF**

Date of issue: 01 Oct, 2021

This is your official Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the **general conditions of carriage and applicable tariffs** [Opens in a new window](#) that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

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- **Travelling (or returning) to U.S. or international destinations:** Make sure to review the [government entry requirements](#) [Opens in a new window](#) prior to travel.



- Depart

Economy - Standard

Thursday
14 Oct, 202110:00
Ottawa
Ottawa Int. (YOW),
Ontario11:04
Toronto
Toronto-Pearson Int. (YYZ),
Terminal 1
AC447**1hr04**
Economy G
Operated by: Air Canada | [A220-300](#) |
 **Wi-Fi**

Passengers

 **Charlie David Clark****Seats**
AC447 16F**Ticket number**
0142140298212

Purchase summary

 Amount paid: \$405.81
Tax information
 GST/HST no. 10009-2287 RT0001 \$46.69

	1 adult
Air transportation charges	
Base fare Economy - Standard	290.00
Carrier surcharges	16.00
Taxes, fees and charges	
Air Travellers Security Charge - Canada	7.12
Harmonized Sales Tax - Canada - 100092287 RT0001	45.26
Airport Improvement Fee - Canada	35.00
Total before options (per passenger)	\$393³⁸
Seat selection	
Charlie David Clark	
AC447: 16F - Standard seat (Window) - 0144213588371	11.00
Harmonized Sales Tax - Canada - 100092287 RT0001	1.43
Total with options and seat selection fee:	\$405⁸¹
GRAND TOTAL (Canadian dollars)	\$405⁸¹

Check-in and boarding gate deadlines

Within Canada

90 minutes	When to arrive at the airport You should arrive no later than the time indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.
45 minutes ¹	Check-in and baggage drop-off deadline You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.
30 minutes	Boarding gate deadline This is the latest you should be at the departure gate, ready for boarding.
15 minutes	Boarding gate closes Arriving after this time will result in reassignment of any reserved seats, the cancellation of reservations, and/or ineligibility for denied boarding compensation.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.



AIR CANADA

Booking Confirmation

Booking Reference: **3BO75D**

Date of issue: 01 Oct, 2021

This is your official Itinerary/Receipt, You must bring it with you to the airport for check-in and we recommend you keep a copy for your records, Please also take the time to review it as it contains the **general conditions of carriage and applicable tariffs Opens in a new window** that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

For the well-being of all customers and employees, we are temporarily adjusting our on-board service as a health and safety measure in response to COVID-19. Unfortunately, we will not be able to accommodate any special meal requests. **Learn more Opens in a new window.**

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the **IATA Travel Centre website Opens in a new window** or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view **Air Canada's Privacy Policy Opens in a new window** directly.

Ensure you are in compliance with the entry requirements of your destination. For the latest information on COVID-19 testing, entry requirements, flexible change and cancellation policies, and biosafety measures please visit our **COVID-19 information hub Opens in a new window.**

IMPORTANT: Entry requirements

- **Travelling (or returning) to Canada from another country:** travellers must register with **ArriveCAN Opens in a new window**, get a pre-departure COVID-19 test, and participate in the mandatory testing and quarantine requirements upon arrival. Fully vaccinated travellers will not be required to stay at a government-authorized hotel while awaiting their on-arrival test result if they meet all of the required criteria. For more information **visit the entry requirements page.**
- **Travelling (or returning) to U.S. or international destinations:** Make sure to review the **government entry requirements Opens in a new window** prior to travel.



– Depart

Economy - Standard

Saturday
16 Oct, 2021

08:50
Toronto
Toronto-Pearson Int. (YYZ),
Terminal 1



10:23
Saskatoon
Saskatoon J. G. Diefenbaker
Int. (YXE),
Saskatchewan

AC8615

3hr33
Economy T
Operated by: Air Canada Express -
Jazz | **CRJ900** | **Wi-Fi**
Food for purchase on board

Passengers

Charlie David Clark

Seats




AC8615 16F

Ticket number
0142140292009

Purchase summary

 Amount paid: \$282.64
Tax information
 GST/HST no. 10009-2287 RT0001 \$32.52

1 adult

 Air transportation charges	
Base fare Economy - Standard	165.00
Carrier surcharges	30.00
 Taxes, fees and charges	
Air Travellers Security Charge - Canada	7.12
Harmonized Sales Tax - Canada - 100092287 RT0001	30.18
Airport Improvement Fee - Canada	30.00
Total before options (per passenger)	\$262³⁰
 Seat selection	
Charlie David Clark	
AC8615: 16F - Standard seat (Window) - 0144213617702	18.00
Harmonized Sales Tax - Canada - 100092287 RT0001	2.34
Total with options and seat selection fee:	\$282⁶⁴
GRAND TOTAL (Canadian dollars)	\$282⁶⁴

Check-in and boarding gate deadlines

Within Canada

90
minutes

When to arrive at the airport

You should arrive no later than the time indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45
minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

30
minutes

Boarding gate deadline

This is the latest you should be at the departure gate, ready for boarding.

15
minutes

Boarding gate closes

Arriving after this time will result in reassignment of any reserved seats, the cancellation of reservations, and/or ineligibility for denied boarding compensation.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

Passenger / Passager: **Clark Charlie David (ADT)**
Booking Reference / Numéro de réservation: **3BHBUF**

Ticket number / Numéro de billet: 014 4213588371

Air Canada Call Centre / Centre d'appel Air Canada,
1-888-247-2262

Issuing date / Date de délivrance: 14 Oct 21/14 oct. 21

REFUND NOTICE / AVIS DE REMBOURSEMENT

EMD Refund Information / Renseignement sur le remboursement

Coupon: 014 4213588371 /C1 From: YOW/OTTAWA To: YYZ/TORONTO
Coupon De À

SEAT FEES

Service Details: Détails du service	Quantity: Quantité	Rate per unit:	Service Remarks: Remarques de servi
			Characteristics: Ch

Refund Details / Détail sur le remboursement

Fare Paid Tarif payé	11.00 CAD	Refund Amount Montant du remboursement	XXXXXXXXXXXX	12.43 CAD
Fare Used Portion du tarif utilisé	0.00 CAD			
Fare Refunded Tarif remboursé	11.00 CAD			
Taxes Refunded Taxes remboursées				
Harmonized Sales Tax - Canada - 100092287 RT0001 Taxe de vente harmonisée - Canada - 100092287 RT0001	1.43 CAD			
Net Total Total net	12.43 CAD			

City of Saskatoon

Request to Issue Payment



Reference #:

Purpose

This form should **only** be used if you are requesting payment and do not have an invoice or you have paid an invoice and are requesting a reimbursement. Alternatively, if you have an invoice please follow the standard accounts payable process in Fusion.

Instructions

Include the following Details: Business Partner (BP) Name and/or Number, a Description of the Reasons for Payment/Instructions, Total Amount to be Paid and Date the Payment is Due. Indicate the Payment Distribution: Amount/ GL Account Number / Cost Center, WBS Element, Order # (if applicable). Please include as much information as possible, to not delay the processing time of this payment.

Please fill out this form (including the ID #) attach the form and your supporting documentation and forward it to the AP Clerk in your area. If you do not know the AP clerk in your area or do not have a department AP clerk forward your submission to Corporate AP (accounts payable@saskatoon.ca).

Vendor / Payment Details:

BP Name (Required):	Charlie Clark	BP # (Optional):	[REDACTED]
Total Amount to be Paid:	\$68.00	Date Payment Due:	21 - 11 - 18
Description:	Reimbursement of expenses incurred (BCMC Meeting, Ottawa ON, Oct 12 - 14, 2021)		

Payment Distribution:

Complete one of the following					Complete one of the following				
AMOUNT	G/L ACCOUNT	COST CENTER	WBS ELEMENT	ORDER #	AMOUNT	G/L ACCOUNT	COST CENTER	WBS ELEMENT	ORDER #
\$\$\$\$\$\$\$\$	6XXXXX	1XXXXX	P.XXXXX.XX	XXXXXX	\$\$\$\$\$\$\$\$	6XXXXX	1XXXXX	P.XXXXX.XX	XXXXXX
\$68.00	630000	100000							

Requested By:

Date of Request YY - MM - DD	Name of Requestor	Position of Requestor
21 - 11 - 18	Anna Kirchmeier	Secretary IV

Passenger / Passager: Clark Charlie David (ADT)
Booking Reference / Numéro de réservation: SEB4SG

Ticket number / Numéro de billet: 014 2126751308

Air Canada Call Centre / Centre d'appel Air Canada,
1-888-247-2262
Issuing date / Date de délivrance: 08 Aug 21/08 août 21

REFUND NOTICE / AVIS DE REMBOURSEMENT

Ticket Refund Information / Renseignements sur le remboursement du billet

Coupon: 014 2126751308 /C1 Coupon	From: YXE/SASKATOON De	To: YYC/CALGARY À	Fare: Standard/Standard, H Tarif
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Coupon: 014 2126751308 /C2 Coupon	From: YYC/CALGARY De	To: SFO/SAN À FRANCISCO	Fare: Standard/Standard, H Tarif
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Coupon: 014 2126751308 /C3 Coupon	From: SFO/SAN De FRANCISCO	To: YYC/CALGARY À	Fare: Standard/Standard, T Tarif
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Coupon: 014 2126751308 /C4 Coupon	From: YYC/CALGARY De	To: YXE/SASKATOON À	Fare: Standard/Standard, T Tarif
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Ticket Refund Details / Détails sur le remboursement du billet

Fare Paid Tarif payé	903.98 CAD	Refund Amount Montant du remboursement	XXXXXXXXXXXX	1004.91 CAD
Fare Used Portion du tarif utilisé	0.00 CAD			

Fare Refunded Tarif remboursé	1004.91 CAD
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Net Total Total net	1004.91 CAD
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