



**PUBLIC MINUTES  
STANDING POLICY COMMITTEE ON PLANNING,  
DEVELOPMENT AND COMMUNITY SERVICES**

**Wednesday, December 2, 2015, 9:00 a.m.  
Council Chamber, City Hall**

**PRESENT:** Councillor D. Hill, Chair  
Councillor T. Davies, Vice-Chair  
Councillor Z. Jeffries  
Councillor P. Lorje  
Councillor T. Paulsen at 9:14 a.m.  
His Worship Mayor D. Atchison (Ex-Officio)

**ALSO PRESENT:** General Manager Community Services R. Grauer  
Solicitor C. Bogad  
Deputy City Clerk D. Kanak  
Committee Assistant H. Thompson

**1. CALL TO ORDER**

Councillor Hill called meeting to order.

**2. CONFIRMATION OF CHAIR AND VICE-CHAIR**

The Deputy City Clerk reported that City Council, at its organizational meeting held on November 23, 2015, confirmed the following appointments for 2016:

**Standing Policy Committee on Planning, Development & Community Services**

- Councillor Davies
- Councillor Hill
- Councillor Jeffries
- Councillor Lorje
- Councillor Paulsen

**Moved By:** Councillor Jeffries

That Councillor Hill be appointed Chair and Councillor Davies be appointed Vice-Chair of the Standing Policy Committee of Planning, Development and Community Services for 2016.

In Favour: Councillor Hill, Councillor Davies, Councillor Jeffries, Councillor Lorje and His Worship the Mayor

**CARRIED UNANIMOUSLY**

**3. CONFIRMATION OF AGENDA**

**Moved By:** His Worship the Mayor

1. That the letter from Bill Judd, dated December 1, 2015 requesting to speak be added to item 8.1.6; and
2. That the agenda be confirmed as amended.

In Favour: Councillor Hill, Councillor Davies, Councillor Jeffries, Councillor Lorje and His Worship the Mayor

**CARRIED UNANIMOUSLY**

**4. DECLARATION OF CONFLICT OF INTEREST**

**5. ADOPTION OF MINUTES**

**Moved By:** His Worship the Mayor

That the minutes of Regular Meeting of the Standing Policy Committee on Planning, Development and Community Services held on November 2, 2015 be approved.

In Favour: Councillor Hill, Councillor Davies, Councillor Jeffries, Councillor Lorje and His Worship the Mayor

**CARRIED UNANIMOUSLY**

**6. UNFINISHED BUSINESS**

**7. COMMUNICATIONS (requiring the direction of the Committee)**

**7.1 Delegated Authority Matters**

**7.1.1 Boundary Alteration Process - New Guide Including Principles  
[File No. CK. 4060-1]**

General Manager, Community Services Grauer presented the submitted communication.

**Moved By:** His Worship the Mayor  
That the matter be referred to the Administration.

In Favour: Councillor Hill, Councillor Davies, Councillor Jeffries, Councillor Lorje and His Worship the Mayor

**CARRIED UNANIMOUSLY**

**7.2 Matters Requiring Direction**

**7.3 Requests to Speak (new matters)**

**7.3.1 Camponi Housing Corp. - Camponi Housing Corporation's  
Holistic Housing Strategy [File No. CK. 750-1]**

A letter requesting to speak from Sandra Lloyd, Strategic Advisor, Camponi Housing Corp dated November 24, 2015 was provided. Ms. Lloyd was not present.

**Moved By:** Councillor Lorje  
That the matter be moved to the end of the agenda.

In Favour: Councillor Hill, Councillor Davies, Councillor Jeffries, Councillor Lorje, and His Worship the Mayor

**CARRIED UNANIMOUSLY**

**8. REPORTS FROM ADMINISTRATION**

**8.1 Delegated Authority Matters**

**8.1.1 Request for Funding - Frosted Gardens 2016 - Special Events  
Policy No. C03-007 [File No. CK. 1870-15 and RS. 1870-12-2]**

General Manager, Community Services Grauer presented the report and along with Director of Recreation and Community Development Lacroix answered questions of the Committee.

Councillor Jeffries excused himself from the meeting at 9:05 a.m. and returned at 9:06 a.m.

Anne Marie Cey spoke to the request for funding and indicated this will be the second year for this event, with several cultural components added.

**Moved By:** His Worship the Mayor

1. That funding, in the amount of \$25,000, be approved for the Professional Ice Carving Society of Saskatoon, under the Special Event Festival category, for the Frosted Gardens 2016 event; and
2. That funding, in the amount of \$20,000, be approved to be released to the Professional Ice Carving Society of Saskatoon on December 15, 2015, to assist with event operating costs, with the remaining \$5,000 to be released upon submission of a post-event evaluation report.

In Favour: Councillor Hill, Councillor Davies, Councillor Jeffries, Councillor Lorje and His Worship the Mayor

**CARRIED UNANIMOUSLY**

**8.1.2 Application for Funding - Saskatoon Diving Club - Youth Sport Subsidy Program - Special Events Policy No. C03-007 [File No. CK. 1870-15 and RS. 1720-8-1]**

Director of Recreation and Community Development Lacroix answered questions of the Committee regarding the adjudication process through the existing adjudication committee for these types of requests.

**Moved By:** Councillor Lorje

That funding, in the amount of up to \$5,000, from the Special Event Reserve, be approved for Saskatoon Diving Club to host the Winter Senior National Diving Championships from December 18 to 20, 2015.

In Favour: Councillor Hill, Councillor Davies, Councillor Jeffries, Councillor Lorje and His Worship the Mayor

**CARRIED UNANIMOUSLY**

**8.1.3 Innovative Housing Incentives – EGADZ – 600 Queen Street  
[File No. CK. 750-4 and PL. 951-119]**

**Moved By:** Councillor Lorje

1. That funding of 10% of the total capital cost for the development of four additional units in a residential care home located at 600 Queen Street, estimated at \$19,125, be approved, conditional on the project being approved for funding under the Homelessness Partnering Strategy; and
2. That the City Solicitor be requested to prepare the necessary incentive agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

In Favour: Councillor Hill, Councillor Davies, Councillor Lorje, His Worship the Mayor and Councillor Jeffries

**CARRIED UNANIMOUSLY**

**8.1.4 Priority List of Future Streetscape Projects [File No. CK. 4110-1  
and PL 217-46]**

General Manager, Community Services Grauer presented the report. Director of Planning and Development Wallace answered questions of the Committee with respect to the prioritization, urban design, streetscape development and consideration of involvement of the newer BIDS.

Councillor Paulsen entered the meeting at 9:14 a.m. during review of this matter.

**Moved By:** His Worship the Mayor  
That the information be received.

In Favour: Councillor Hill, Councillor Davies, Councillor Jeffries, Councillor Lorje,  
Councillor Paulsen and His Worship the Mayor

**CARRIED UNANIMOUSLY**

**8.1.5 Community Mailbox Policy – Jurisdiction and Risk Issues [File No. CK. 277-1 and PL. 4350]**

General Manager, Community Services Grauer answered questions of the Committee with respect to existing guidelines for placement in new areas. Similar guidelines would be used for existing neighbourhoods if the program proceeds in the future and would include an engagement process with the local community.

**Moved By:** His Worship the Mayor  
That the report of the General Manager, Community Services Department, dated December 2, 2015, be forwarded to City Council for information.

In Favour: Councillor Hill, Councillor Davies, Councillor Jeffries, Councillor Lorje,  
Councillor Paulsen and His Worship the Mayor

**CARRIED UNANIMOUSLY**

**8.1.6 Unlicensed Airbnb Businesses Operating in Saskatoon – Concerned Bed and Breakfast Operators [File No. CK. 4355-1 and PL. 4350-25]**

General Manager, Community Services Grauer presented the report and along with Manager, Business Licensing & Bylaw Compliance Richter answered questions of the Committee.

Bill Judt, Glacier Park Bed and Breakfast, spoke to the concerns of licenced Bed and Breakfast owners. There was indication that the business owners agree that regulations need to be in place for all forms of temporary accommodation, however, incentives may be required to encourage all business owners to obtain licenses.

**Moved By:** His Worship the Mayor

1. That the information be received; and
2. That the Administration undertake appropriate consultation with community stakeholders on the issue of regulating short-term accommodations in residential areas and report back to committee in due course.

In Favour: Councillor Hill, Councillor Davies, Councillor Jeffries, Councillor Lorje, Councillor Paulsen and His Worship the Mayor

**CARRIED UNANIMOUSLY**

**8.1.7 Land Use Applications Received by the Community Services Department For the Period Between October 15, 2015, to November 12, 2015 [File No. CK. 4000-5, PL 4132, PL 4355-D, PL. 4350, and PL. 4300]**

**Moved By:** His Worship the Mayor

That the information be received.

In Favour: Councillor Hill, Councillor Davies, Councillor Jeffries, Councillor Lorje, Councillor Paulsen and His Worship the Mayor

**CARRIED UNANIMOUSLY**

**8.2 Matters Requiring Direction**

**8.2.1 Communications to Council – Donna Hay – Parking Concerns Regarding Duplexes [File No. CK. 4350-1 and PL. 4350-1]**

General Manager, Community Services Grauer presented the report and answered questions of the Committee.

The Committee requested that the letter from Ms. Hay be provided in the report to Council.

The Committee discussed the matter of enforcement, inspection and penalties regarding illegal suites.

**Moved By:** His Worship the Mayor

1. That the report of the General Manager, Community Services Department, dated December 2, 2015, be forwarded to City Council for information; and
2. That the Administration report on potential regulation, enforcement, inspections (including fire inspections) and penalties for illegal secondary suites.

In Favour: Councillor Hill, Councillor Davies, Councillor Jeffries, Councillor Lorje, Councillor Paulsen and His Worship the Mayor

**CARRIED UNANIMOUSLY**

**8.2.2 Innovative Housing Incentives – New Rental Construction  
Land Cost Rebate Program - Broadstreet Properties Ltd. - 206  
Akhtar Bend [File No. CK. 750-4 and PL. 952-6-29]**

General Manager, Community Services Grauer reviewed the report with the Committee.

**Moved By:** His Worship the Mayor

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That a five-year tax abatement of the incremental taxes be applied to 141 purpose-built rental units to be built at 206 Akhtar Bend, commencing the next taxation year, following the completion of construction; and
2. That the City Solicitor be requested to prepare the necessary incentive agreement and that His Worship the Mayor and the City Clerk be authorized to execute this agreement under the Corporate Seal.

In Favour: Councillor Hill, Councillor Davies, Councillor Jeffries, Councillor Lorje, Councillor Paulsen and His Worship the Mayor

**CARRIED UNANIMOUSLY**

**8.2.3 Implications of Not Permitting Garden and Garage Suites in R1  
Zoning Districts [File No. CK. 4350-63 and PL. 4350-28]**



Director of Planning and Development Wallace presented the report and answered questions of the Committee.

**Moved By:** His Worship the Mayor

That the report of the General Manager, Community Services Department, dated November 2, 2015, be forwarded to City Council for information.

In Favour: Councillor Hill, Councillor Davies, Councillor Jeffries, Councillor Lorje, Councillor Paulsen and His Worship the Mayor

**CARRIED UNANIMOUSLY**

**8.2.4 Award of Request for Proposals – Manager Position for the Gordon Howe Campground [File No. CK. 4205-7-4 and RS. 290-45]**

**Moved By:** His Worship the Mayor

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the proposal submitted by Gordon McMaster for the position of Manager at the Gordon Howe Campground be accepted; and
2. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

In Favour: Councillor Hill, Councillor Davies, Councillor Jeffries, Councillor Lorje, Councillor Paulsen and His Worship the Mayor

**CARRIED UNANIMOUSLY**

**8.2.5 Silverwood Heights Community Association Request to Declare Installation of Outdoor Fitness Equipment in W.J.L. Harvey Park North as a Municipal Project [File No. CK. 4205-1 and RS.0158-SI]**

General Manager, Community Services Grauer reviewed the submitted report with the Committee.

**Moved By:** His Worship the Mayor

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the installation of outdoor fitness equipment in W.J.L. Harvey Park North be approved as a municipal project; and
2. That the Corporate Revenue Division, Asset and Financial Management Department, be authorized and requested to accept donations for this project and to issue appropriate receipts to donors who contribute funds to the project.

In Favour: Councillor Hill, Councillor Davies, Councillor Jeffries, Councillor Lorje, Councillor Paulsen and His Worship the Mayor

**CARRIED UNANIMOUSLY**

**8.2.6 Application for Municipal Heritage Property Designation – Pendencygrasse House (1919 St. Henry Avenue) [File No. CK. 710-66 and PL. 907-1]**

The Deputy City Clerk reported that the Municipal Heritage Advisory Committee has considered the November 4, 2015 report of the General Manager, Community Services Department regarding the above application and supports the recommendations outlined in the report.

**Moved By:** Councillor Lorje

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the City Solicitor be requested to prepare and bring forward a bylaw to designate the property at 1919 St. Henry Avenue as a Municipal Heritage Property under the provision of The Heritage Property Act, with such designation limited to the exterior of the building, excluding the addition completed in 1995;
2. That the General Manager, Community Services Department, be requested to prepare the required notices for advertising the proposed designation; and

3. That \$2,500 be allocated from the Heritage Reserve Fund for supply and installation of a recognition plaque for the property.

In Favour: Councillor Hill, Councillor Davies, Councillor Jeffries, Councillor Lorje, Councillor Paulsen and His Worship the Mayor

**CARRIED UNANIMOUSLY**

### **8.2.7 Naming Process and Policy Review [File No. CK. 6310-1 and PL. 4001-5]**

General Manager, Community Services Grauer reviewed the submitted report with the Committee.

Following consideration of this matter the Committee returned to item 7.3.1.

**Moved By:** His Worship the Mayor

That the report of the General Manager, Community Services Department, dated December 2, 2015, be forwarded to City Council for information.

In Favour: Councillor Hill, Councillor Davies, Councillor Jeffries, Councillor Lorje, Councillor Paulsen and His Worship the Mayor

**CARRIED UNANIMOUSLY**

### **7.3 Requests to Speak (new matters)**

#### **7.3.1 Camponi Housing Corp. - Camponi Housing Corporation's Holistic Housing Strategy [File No. CK. 750-1]**

It was noted that Ms. Lloyd was not present to speak on the item.

**Moved By:** Councillor Davies

That the information be received.

In Favour: Councillor Hill, Councillor Davies, Councillor Jeffries, Councillor Lorje, Councillor Paulsen and His Worship the Mayor

**CARRIED UNANIMOUSLY**

- 9. MOTIONS (notice previously given)**
- 10. GIVING NOTICE**
- 11. URGENT BUSINESS**
- 12. IN CAMERA SESSION (If Required)**
- 13. ADJOURNMENT**

The meeting adjourned at 10:17 a.m.

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Councillor D. Hill, Chair

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D. Kanak, Deputy City Clerk