



**PUBLIC MINUTES  
MUNICIPAL HERITAGE ADVISORY COMMITTEE**

**Wednesday, April 1, 2015, at 11:32 a.m.  
Committee Room "A", City Hall**

PRESENT

Ms. C. Duval-Tyler, Chair  
Ms. M. Schwab, Vice Chair  
Councillor C. Clark, at 11:35 a.m.  
Mr. S. Deprez  
Ms. D. Funk  
Mr. D. Greer  
Ms. J. Lawrence  
Ms. P. McGillivray  
Ms. S. Marchildon  
Mr. L. Minion, at 11:36 a.m.  
Mr. L. Moker  
Mr. B. Penner  
Mr. M. Velonas  
Mr. M. Williams

ABSENT

Mr. R. McPherson  
Ms. L. Swystun

ALSO PRESENT

Ms. A. Torresan, Broadway BID (observing)  
Mr. K. O'Grady, Saskatoon Heritage Society (representing  
Ms. L. Swystun)  
Heritage and Design Coordinator C. Kambeitz  
Development Review Manager D. Dawson  
Committee Assistant J. Fast

**1. CALL TO ORDER**

The Chair called the meeting to order.

**2. CONFIRMATION OF AGENDA**

**Moved By:** M. Schwab

That the agenda be confirmed as presented.

**CARRIED**

**3. ADOPTION OF MINUTES**

**Moved By:** D. Greer

That the minutes of regular meeting of the Municipal Heritage Advisory Committee held on February 4, 2015 be adopted.

**CARRIED**

**5. REPORT OF THE HERITAGE COORDINATOR (File No. CK. 225-18)**

Heritage and Design Coordinator Kambeitz provided an update as follows:

- Two designations were submitted to City Council on March 23, 2015. The property at 803 9<sup>th</sup> Avenue North was designated as municipal heritage property. The property at 1102 Spadina Crescent East received an objection and has therefore been referred to the provincial Municipal Heritage Review Board who will provide a report to City Council with its recommendation.

Councillor Clark entered the meeting at 11:35 a.m., and Lloyd Minion at 11:36 a.m., during discussion of the above matter.

- A request has been received from Montgomery Community Association asking City Council to provide its support for a national historic site designation for the Montgomery neighbourhood. Information will be provided to the Committee at its May meeting.
- Doors Open Event is scheduled for June 7, 2015. Volunteers from the Committee are needed to assist with this event.

**Moved By:** D. Greer

That the information be received.

**CARRIED**

## **6. REPORTS FROM ADMINISTRATION**

### **6.1 Proposed Amendment to The Heritage Property (Approval of Alterations) Bylaw, 2004, Bylaw No. 8356 [Files CK. 710-1 and PL. 710-17-1]**

The Committee Assistant submitted a report of the A/General Manager, Community Services Department dated April 1, 2015, regarding the above.

Heritage and Design Coordinator Kambeitz reviewed the report and answered questions of the Committee. Ms. Kambeitz noted that this bylaw delegates authority to the Administration to approve minor repairs or alterations to designated municipal heritage buildings.

Discussion followed regarding further clarification of what minor alterations and repairs would include.

**Moved By:** D. Greer

That the matter be referred back to the Administration for further clarification of what minor alterations and repairs would include, and report back to the next meeting.

**CARRIED**

### **6.2 Proposed Alterations to Municipal Heritage Property – 715 Broadway Avenue (The Broadway Theatre) [Files CK. 710-22 and PL. 907]**

The Committee Assistant submitted a report of the A/General Manager, Community Services Department dated April 1, 2015, regarding the above.

Mr. Kirby Wirchenko, Executive Director Broadway Theatre, and Ms. Victoria Yong-Hing, Kindrachuk Agrey Architecture, were in attendance to provide additional information regarding the proposed renewal of the lobby and stucco exterior of the Broadway Theatre. The renovations will be in keeping with the architectural and historic style of the building.

Ms. Yong-Hing provided a handout prepared by Odelay Graphic Design illustrating the proposed design of the concession space.

**Moved By:** B. Penner

That the Municipal Heritage Advisory Committee approve the proposed alterations to 715 Broadway Avenue under The Heritage Property (Approval of Alterations) Bylaw, 2004, Bylaw No. 8356.

**CARRIED**

## **7. COMMUNICATIONS**

### **7.1 Architectural Heritage Society of Saskatchewan [File No. CK. 225-18]**

The Committee Assistant advised that the Committee's membership in the Architectural Heritage Society of Saskatchewan for 2015-16 had been renewed at a cost of \$20.00.

**Moved By:** M. Schwab

That the information be received.

**CARRIED**

### **7.2 Farnam Block [File No. CK. 710-1]**

The Committee Assistant submitted a letter dated March 5, 2015 from Heritage and Design Coordinator Kambeitz addressed to the Saskatoon Archaeological Society in response to their letter dated February 2, 2015 addressed to Councillor Clark. A copy of the February 2, 2015 letter was also submitted.

Discussion followed regarding greater public awareness of the heritage registry.

Brent Penner excused himself from the meeting at 12:40 p.m.

The Committee further discussed whether it was possible to combine the Committee's resources from the education portion of the budget and perhaps together with the Saskatoon Heritage Society arrange public forums to raise the public's interest around the topic of heritage and provide a greater awareness of the Heritage Registry.

Sarah Marchildon excused herself from the meeting at 12:50 p.m.

**Moved By:** M. Schwab

That the information be received and the matter placed on the next agenda for further discussion regarding allocation of the education portion of the Committee's budget, for use in providing greater public awareness of heritage matters.

**CARRIED**

Mike Velonas excused himself from the meeting at 12:52 p.m.

**8. 2015-2016 HERITAGE AWARDS PROGRAM [File No. CK. 710-38]**

Report of the Committee Assistant:

“This matter is on the agenda to commence planning for the next Heritage Awards Program, beginning with the Call for Submissions in September. Prior to that time, any changes will need to be completed to the program, and a Request for Proposals for the position of Administrator will need to be issued.

Attached is the Final Report of On Purpose Leadership for the 2013-2014 Heritage Awards Program which contains recommendations for the next Program, beginning on Page 6 of the report (Attachment A). The Committee received a presentation from On Purpose Leadership on the above-noted report at its April 2, 2014 meeting at which time it was resolved that the Heritage Awards Task Group undertake to perform a review of the program, using the Final Report as a reference.

Also attached is the RFP for the 2013 Heritage Awards Administrator position (Attachment B), for the Committee's review and for changes to be made prior to issuing in April/May 2015 with a submission deadline of Friday, June 12, 2015 (tentative).

A review of the membership of the Heritage Awards Task Group is also required if the Committee wishes to refer the matter to the subcommittee.”

Heritage and Design Coordinator Kambeitz agreed to review the 2013 Request for Proposal for the Heritage Awards Administrator position and provide any changes to the Committee Assistant in order to begin the process of issuing the RFP.

Minutes  
Municipal Heritage Advisory Committee  
April 1, 2015  
Page Six

**Moved By:** M. Schwab

That the Committee issue a Request for Proposal for the position of Heritage Awards Administrator to commence planning for the 2015-2016 Heritage Awards Program.

**CARRIED**

Councillor Clark, Lloyd Minion, and Dorothea Funk, excused themselves from the meeting at 1:12 p.m. Stefan Deprez excused himself from the meeting at 1:14 p.m.

It was noted that the meeting was now without quorum. The remainder of the agenda items will be placed before the Committee at its next meeting.

The meeting adjourned at 1:15 p.m.

---

C. Duval-Tyler, Chair