



REVISED PUBLIC AGENDA
STANDING POLICY COMMITTEE
ON PLANNING, DEVELOPMENT
AND COMMUNITY SERVICES

Monday, March 2, 2015, 9:00 a.m.

Council Chamber, City Hall
Committee:

Councillor D. Hill (Chair), Councillor T. Davies (Vice-Chair), Councillor Z. Jeffries, Councillor P. Lorje,
Councillor T. Paulsen, His Worship Mayor D. Atchison (Ex-Officio)

Pages

1. CALL TO ORDER

2. *CONFIRMATION OF AGENDA*

- Denial of Proposed Plan of Subdivision Application - 130 110th Street West - Item 10.1 under Urgent Business [File No. CK. 4300-1 and PL. 4300-87/14];
- Requests to Speak - Patrick Wolfe, Mike McKague, Barb Biddle, Heather Ryan, Brett Johnson, James Perkins and Mark Bobyn - Item 7.1.10 under Reports from Administration

Recommendation

1. That the Report of the General Manager, Community Services Department dated March 2, 2015 be added as Item 10.1 under Urgent Business;
2. That the Requests to Speak be added to Item 7.1.10 and that Patrick Wolfe, Mike McKague, Barb Biddle, Heather Ryan, Brett Johnson, James Perkins and Mark Bobyn be heard; and
3. That the agenda be confirmed as amended.

3. DECLARATION OF PECUNIARY INTEREST

4. ADOPTION OF MINUTES

4.1 Minutes of Regular Meeting of the Standing Policy Committee on Planning, Development and Community Services held on February 9, 2015

Recommendation

That the minutes of Regular Meeting of the Standing Policy Committee on Planning, Development and Community Services held on February 9, 2015 be adopted.

5. UNFINISHED BUSINESS

6. COMMUNICATIONS (requiring the direction of the Committee)

6.1 Delegated Authority Matters

6.2 Matters Requiring Direction

6.2.1 Optimist Canada Day 2015 [File No. CK. 205-1]

11 - 11

Recommendation

That the Standing Policy Committee on Planning, Development and Community Services forward a report to City Council to recommend:

That the Request for an exemption from the Recreation Facilities and Parks Usage Bylaw from 7 a.m. on June 30th to 1:00 p.m. on July 2, 2015, for set-up, pull down and cleanup by vendors and exhibitors for Optimist Canada Day 2015 be approved subject to administrative conditions.

6.2.2 2014 Annual Report - Municipal Heritage Advisory Committee [File No. CK. 430-27]

12 - 19

The Municipal Heritage Advisory Committee has approved submission of the 2014 Annual Report.

Ms. Maggie Schwab, A/Chair, will be available to answer questions.

Recommendation

That the 2014 Annual Report of the Municipal Heritage Advisory Committee be forwarded to City Council for information.

The Marr Residence Management Board has approved submission of the 2014 Annual Report.

Recommendation

That the 2014 Annual Report of the Marr Residence Management Board be forwarded to City Council for information.

6.3 Requests to Speak (new matters)

7. REPORTS FROM ADMINISTRATION

7.1 Delegated Authority Matters

7.1.1 Request for Funding - 2016 World Indigenous Business Forum - Special Events Policy No. C03-007 [Files CK. 1870-15 and RS. 1870-12-2]

A Request to Speak from Mr. Milton Tootosis has been received.

Recommendation

1. That funding, in the amount of \$150,000, be approved for the Saskatchewan First Nations Economic Development Network under the Profile Saskatoon Event Category for the 2016 World Indigenous Business Forum;
2. That funding, in the amount of \$60,000, be approved for immediate release to allow for preliminary organization and promotional expenses;
3. That funding, in the amount of \$75,000, be released on March 1, 2016, upon submission of a satisfactory interim progress report; and
4. That the remaining \$15,000 be released upon completion of the event and submission of an evaluation report, including audited financial statements.

7.1.2 Request for Funding - 2015 International Symposium of the World Association of Veterinary Laboratory Diagnosticians - Special Events Policy No. C03-007 [Files CK. 1870-15 and RS. 1870-12-2]

50 - 74

Recommendation

1. That funding, in the amount of \$25,000, be approved for the 2015 International Symposium of the World Association of Veterinary Laboratory Diagnosticians, under the Profile Saskatoon Category of Special Events Policy No. C03-007;
2. That funding, in the amount of \$20,000, be approved for release to Tourism Saskatoon on March 16, 2015, to support logistical and event costs in advance of the event; and
3. That the remaining \$5,000 be released to Tourism Saskatoon upon completion of the event and submission of a post-event evaluation report, including audited financial statements.

7.1.3 Request for Funding - 2015 International Festival of Science, Technology, Engineering and Mathematics - Special Events Policy No. C03-007 [Files CK. 1870-15 and RS. 1870-12-2]

75 - 98

Mr. Todd Brandt, CEO, Saskatoon Tourism will be in attendance to address questions.

Recommendation

1. That funding, in the amount of \$120,500, be approved for the 2015 International Festival of Science, Technology, Engineering and Mathematics, under the Profile Saskatoon Category of Special Events Policy No. C03-007;
2. That funding, in the amount of \$100,000, be approved for release on April 1, 2015, to support logistical costs, event costs, and marketing cost in advance of the event; and
3. That the remaining \$20,500 be released upon completion of the event and submission of a post-event evaluation report, including audited financial statements.

- 7.1.4 **Application for Funding - Water Polo Saskatoon - Youth Sport Subsidy Program - Special Events Policy No. C03-007 [Files CK. 1870-15 and RS. 1720-8-1]** 99 - 103

Recommendation

That funding in the amount of \$6,000, from the Special Event Reserve, be approved for Water Polo Saskatoon, in conjunction with Water Polo Saskatchewan, to host the National Championship League 16 and Under event from April 9 to April 12, 2015.

- 7.1.5 **Innovative Housing Incentives - Central Urban Metis Federation Inc. - 705/707 Avenue L North [Files CK. 750-4 and PL. 951-111]** 104 - 110

Recommendation

1. That funding of \$17,000 be provided to the Central Urban Metis Federation Inc. to be used towards the capital cost of an affordable elder's residence within a residential care home being developed at 705/707 Avenue L North; and
2. That the City Solicitor be requested to prepare the necessary incentive agreement and that His Worship the Mayor and the City Clerk be authorized to execute this agreement under the Corporate Seal.

- 7.1.6 **Proposed Official Community Plan Amendment and Proposed Rezoning from IH to IL1 - South West Industrial - 11th Street West - Approval for Advertising [Files CK. 4351-015-004 and PL. 4350-Z39/14]** 111 - 115

Recommendation

1. That the advertising, in respect to the proposed amendment to Official Community Plan Bylaw No. 8769 and Zoning Bylaw No. 8770, be approved;
2. That the General Manager, Community Services Department, be requested to prepare the required notices for advertising the proposed amendment to Official Community Plan Bylaw No. 8769 and Zoning Bylaw No. 8770; and
3. That the City Solicitor be requested to prepare the required bylaw to amend Official Community Plan Bylaw No. 8769 and Zoning Bylaw No. 8770.

7.1.7 2014 Year-End Report - Building Standards Division [File CK. 430-32, PL. 541-6 and PL. 4240-9] 116 - 122

Recommendation

That the information be received.

7.1.8 Land Use Applications Received by the Community Services Department for the Period Between January 21, 2015 to February 12, 2015 [Files CK. 4000-5, PL. 4350-1, PL. 4132, PL. 4355-D, PL. 4350 and PL. 4300] 123 - 137

Recommendation

That the information be received.

7.1.9 Growth Plan to Half a Million - February/March 2015 Public Engagement [Files CK. 4110-2 and PL. 4110-12-7] 138 - 143

Recommendation

That the information be received.

7.1.10 Neighbourhood Level Infill Development Strategy - Zoning Bylaw Text Amendment to Amend the Development Standards for Primary Dwellings in Established Neighbourhoods - Approval for Advertising [Files CK. 4350-63 and PL. 4350-Z26/14] 144 - 181

A power point presentation will be provided.

Requests to Speak have been added to this item from Patrick Wolfe, Mike McKague, Barb Biddle, Heather Ryan, Brett Johnson, James Perkins and Mark Bobyn.

****Requests to Speak:**

- Elaine Crocker
- Patrick Wolfe
- Mike McKague
- Barb Biddle
- Heather Ryan
- Brett Johnson
- James Perkins
- Mark Bobyn

Additional Requests to Speak were added to this item from Cam Skorpat and Jonathan Naylor.

Recommendation

1. That the advertising, in respect to the proposed text amendment to Zoning Bylaw No. 8770, be approved;
2. That the General Manager, Community Services Department, be requested to prepare the required notices for advertising the proposed amendment to Zoning Bylaw No. 8770;
3. That the City Solicitor be requested to prepare the required bylaws to amend Zoning Bylaw No. 8770; and
4. That the Standing Policy Committee on Planning, Development and Community Services recommend that this report be forwarded to City Council requesting that the City Solicitor be requested to prepare the required bylaws to amend Sidewalks - Private Crossings Over Bylaw No. 4785.

- 7.1.11 **2014 Annual Report - Business License Program - Business Profile [Files CK. 430-76 and PL. 4005-9]** 182 - 195

Recommendation

That the information be received.

7.2 Matters Requiring Direction

- 7.2.1 **City Centre Recreation Facility Update and Information on Facility Feasibility Study [Files CK. 610-11 and RS. 610-25]** 196 - 199

Recommendation

That the report of the General Manager, Community Services Department, dated March 2, 2015, be forwarded to City Council for information.

- 7.2.2 **Local Area Plan Program Neighbourhood Monitoring Report [Files CK. 4000-11 and PL. 4110-70-1]** 200 - 210

Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

That the Neighbourhood Planning Section be authorized to undertake Local Area Plans in the neighbourhoods identified in the report of the General Manager, Community Services Department, dated March 2, 2015.

7.2.3 Initiating the Established of the Public Art Reserve and Amending the Cultural Grant Capital Reserve [Files CK. 1815-1 and RS. 1870-13]

211 - 217

Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the initial establishment of the Public Art Reserve be funded by a reallocation of \$20,000 from the existing Cultural Grant Capital Reserve;
2. That the Cultural Grant Capital Reserve be amended to be named the Culture Reserve with two components: Cultural Grant Reserve; and Public Art Reserve; and
3. That Reserves for Future Expenditures Policy No. C03-003 be updated to reflect the changes outlined in the report of the General Manager, Community Services Department, dated March 2, 2015.

7.2.4 Public Art Policy No. C10-025 - Capital Projects That Qualify for 1% Public Art [Files CK. 4040-1, CK. 1700-1 and RS. 215-13-0]

218 - 228

Recommendation

1. That the information be received; and
2. That the four capital projects and two Saskatoon Land neighbourhood developments, as identified in the report of the General Manager, Community Services Department dated March 2, 2015, be considered during the 2016 Business Plan and Budget deliberations, as capital projects that qualify for 1% public art.

7.2.5 Innovative Housing Incentives - Innovative Residential Investments Inc. - 225 Hassard Close - Kensington Estates [Files CK. 750-4 and PL. 951-125]

229 - 242

Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That four additional two-bedroom units at 225 Hassard Close be designated under the Mortgage Flexibilities Support Program, specifically for low-income households; and
2. That the City Solicitor be requested to amend the incentive agreement and that His Worship the Mayor and the City Clerk be authorized to execute this amendment under the Corporate Seal.

8. MOTIONS (notice previously given)

9. GIVING NOTICE

10. URGENT BUSINESS

10.1 *Denial of Proposed Plan of Subdivision Application - 130 110th Street West [Files CK. 4300-1 and PL. 4300-87/14]*

243 - 248

Recommendation

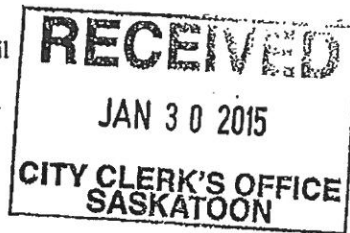
That Subdivision Application No. 87/14 be denied as proposed Lot 87, as shown on Plan of Proposed Subdivision of Lots 34 to 36, Block 3, Registered Plan No. I5611, dated November 26, 2014, does not comply with the Development Standards of Zoning Bylaw No. 8770 regarding minimum site width for a one- or two-unit dwelling in the R2 Zoning District.

11. IN CAMERA SESSION (If Required)

12. ADJOURNMENT

Jan 29 2015

Mayor Don Atchison and Members of City Council
City of Saskatoon
City Hall
Saskatoon, Saskatchewan
S7K 0J5



RE: OPTIMIST CANADA DAY 2015

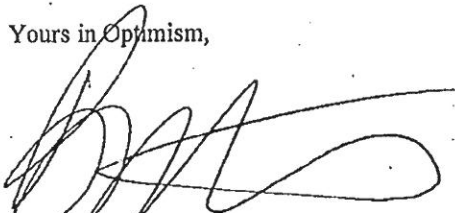
Dear Your Worship and members of city Council;

The Optimist Club of Saskatoon (OCS) is in the planning stages for this year's celebration of Optimist Canada Day 2015, in Diefenbaker Park, on July 1. The Optimist Club of Saskatoon has been organizing Canada Day events since 1967, which started as a centennial project. 2017 will be our 50th year. There are five separate items for your consideration as follows:

- OCS requests an exemption from the noise bylaw until 11:30 pm on July 1. This will allow time for the fireworks and crowd clearance from the park. We will continue to face the main stage south, to mitigate the noise that occurs in the local neighborhood.
- Exemption from the *park access* by-law from 7 am June 30th to 1 pm July 2 for set-up/pull down and clean up by vendors and exhibitors.
- OSC requests continued Transit services, as was provided in 2014 by the city of Saskatoon Transit. Operationally this service was a success and we see community value for the city of Saskatoon to continue providing this service.
- As in the previous years, OSC requests continued support from the Saskatoon Police Services, and Fire and Protective Services to work with our committee to provide a safe family day and evening
- OCS would be pleased to work with the city to provide a safe environment to watch the fireworks. While last year we suggested the bridge be closed during the Fireworks portion of the event, the city elected to slow traffic during that time. The OCS would be pleased to provide any program information to best plan the traffic strategy for the Circle Drive South Bridge this year.

I understand that these requests will be referred to committees for consideration. OCS will provide a representative(s) to answer questions at committee level and/or at council upon request.

Yours in Optimism,



Bradley S Sylvester, C.Dir
Chair, Optimist Canada Day 2015
1014 Hurley Way
Saskatoon, Sask. S7N 4J7
306 653 0971 daytime
306 653 1458 fax



ADVISORY COMMITTEE REPORT

TO: Standing Policy Committee on Planning, Development & Community Services
FROM: Municipal Heritage Advisory Committee
DATE: February 4, 2015
SUBJECT: 2014 Annual Report – Municipal Heritage Advisory Committee
FILE NO. CK. 430-27)

RECOMMENDATION: that this report be submitted to City Council as information.

BACKGROUND

The 2014 membership of the Municipal Heritage Advisory Committee was as follows:

Ms. Carla Duval-Tyler, Chair, Riversdale Business Improvement District,
Ms. Maggie Schwab, Vice-Chair, Public Appointment
Ms. Janet Glow, Sutherland Business Improvement District
Mr. Don Greer, Saskatchewan Association of Architects
Mr. Robert McPherson, public appointment
Mr. Lloyd Minion, Saskatoon Region Association of Realtors
Mr. Brent Penner, The Partnership
Ms. Dorothea Funk, Local History Room, Saskatoon Public Library
Mr. Peter Kingsmill, Tourism Saskatoon (January – September 2014)
Ms. Patti McGillivray, public appointment
Ms. Signa Daum Shanks, public appointment (January – September 2014)
Ms. Lenore Swystun, Saskatoon Heritage Society
Mr. Mike Velonas, Meewasin Valley Authority
Mr. Michael Williams, Saskatoon Archaeological Society
Ms. Darla Wyatt, Broadway Business Improvement District
Councillor Charlie Clark

REPORT

In 2014 the Municipal Heritage Advisory Committee (MHAC) was involved in several activities. Some of the noteworthy activities that occurred in 2014 included:

1. Perhaps one of the most important things to happen in 2014 was the continuation of the roll-out of the new Heritage Policy and Program Review, through the creation and adoption of the Heritage Plan Companion Document. Administration of the City of Saskatoon indicated that this document along with new marketing material, were important for all of the upcoming Heritage work that will be undertaken over the course of the next years. Some examples of changes to be expected included amendments to the City's Zoning Bylaw including:
 - The change of vacant lots from permitted uses to discretionary uses;
 - Amendments to the incentive program;

- Creation of a historic interest map;
- Integration of Heritage into all the LAP's; and
- Incorporating Heritage into the City budget as a program.

These changes are proposed to ensure that heritage aligns with the City Centre Plan and Infill strategy.

The Planning and Operations Committee resolved that the revised Civic Heritage Policy No. C10-20, including the Heritage Conservation Program Incentives be approved and that the Saskatoon Register of Historic Places be created and made publically available. City Council adopted this recommendation in March, 2014. The Heritage Plan (companion document) was adopted by City Council in June, 2014.

2. The Heritage Awards took place on February 10, 2014. The bi-annual awards ceremony recognizes work in heritage preservation in Saskatoon. Six project categories for building, sites and grounds were presented at the awards, in addition to awards for volunteer public service and education. Ms. Kim Ali of On Purpose Leadership provided a review of the Heritage Awards.
3. The Heritage Festival of Saskatoon took place on February 2, 2014. The Theme for this year's event was "Who Do You Think We Were?" The festival was extremely well-received with over 2,900 people attending the event and close to 40 booths. Mr. Don Greer, Mr. Robert McPherson, Ms. Janet Glow, Ms. Maggie Schwab and Ms. Paula Kotasek-Toth volunteered at the event and Ms. Carla Duval-Tyler helped with the organization of the MHAC booth.
4. In conjunction with the roll-out of the new Heritage Policy and Program Review and associated Heritage Plan, the MHAC drafted goals and objectives and associated action items and timeline. These documents identify where the Committee should focus its efforts, as well as providing a direct sense of how the Committee is doing in achieving the goals and objectives on an annual basis.
5. In February 2014, the MHAC was made aware of a cell tower that was proposed to be erected in the Forestry Farm Park. Mr. Darryl Dawson, Manager, Development Review Section attended the February meeting to provide background information and answer questions regarding the proposed cell tower. It was noted at the meeting that the approval of cell towers rests with the Federal Government (Industry Canada) and not the City of Saskatoon. Although additional public consultation was undertaken to approximately 275 residents in the area, no concerns by residents were heard. Additionally, the Administration reviewed the location of the proposed tower with regard to the Commemorative Integrity Statement, and came to the conclusion that there was no contravention of the Park with the proposed tower as it was proposed to be located in the east parking lot and outside of the core heritage area. Several members of the Committee expressed their concern about the proposed cell tower, in addition to

the notification process. Ultimately, the MHAC requested that a change to the Antenna Systems Policy be undertaken to include a statement that the Community Services Department work with the relevant groups, including the Municipal Heritage Advisory Committee with regard to municipal, provincial, or national sites that are of historic significance. An amendment was made to the policy in October, 2014.

6. City Council, at its meeting on January 6, 2014 passed Bylaw No. 9145 which designated the City's Gardener's Site as a municipal heritage property.
7. In February, 2014 Ms. Maggie Schwab attended the Forum presented by Heritage Conservation Branch concerning 10 Strategies for Downtown Revitalization. The Forum was broken down into two components: a Presentation by Jon Linton of TCI Management Consultants in the morning and a workshop in the afternoon that fostered ideas on how to encourage economic development on "Main Street".
8. A total of five publications were undertaken in 2014 in the *Saskatoon Express* by Mr. Lucas Richert. The articles included an overview of the history of Wilson School, Ghost Signs, King George Hotel, Broadway Theatre and the President's Residence at the University of Saskatchewan.
9. The Capitol Theatre Artefact Inventory Project was undertaken in 2014. The three stewards for the articles consist of the Saskatoon Heritage Society, Twenty-Fifth Street Theatre and Persephone Theatre. The groups met and chose a successful contractor to undertake the project in March, 2014. Anticipated completion was April, 2014. All artifacts were photographed and the inventory should be publically accessible towards the end of February, 2015.
10. In 2014, the City also rolled out a new Façade Conservation & Enhancement Grant. This program was circulated to the Committee in April, 2014. The Grant is designed to assist commercial property owners and businesses with the rejuvenation of their building façade. It functions to conserve the built heritage and to enhance the city's public profile and urban design. Projects \$5,000 and under are eligible for a grant up to \$2,500. Projects over \$5,000 are eligible for a grant up to 50% of the budgeted costs up to a maximum of \$20,000. Application forms for the grants are available online.
11. The Moose Jaw Trail Park received the Lieutenant Governor Award for heritage. A ceremony was held in June, 2014 in Regina.
12. In the Spring of 2014, members of MHAC also aided with the Commemorations and Monuments Committee to review the proposed wording of the proposed 1812 monument at Avenue A.

13. In the Summer of 2014, summer students working with the Planning and Development Branch were busy helping with the roll-out of the new Heritage Policy and Program Review and Heritage Plan. One summer student worked on the Heritage Register and created an information sheet for each property. Students working as summer interns were also responsible for the research undertaken on ghost signs (presented in October, 2014 by Julie Krieger and Linda Huynh). Lastly, the summer students helped with the drafting of the heritage brochure that will help with the marketing of the new Heritage Policy and Heritage Plan.
14. In June, 2014 application was made for funding under the Heritage Conservation Program for the City Gardener's Site at 810 Spadina Crescent West (the City Gardener's Site). A request for funding was made under the Heritage Conservation Program for the installation of signs, as designed, fabricated and led by the Meewasin Valley Authority. It was noted that a car hit the sign at the City Gardener's Site and half of the granite slab was destroyed. Work was undertaken to have the sign replaced. The MHAC resolved that City Council approve funding to a maximum of \$8,000 through the Heritage Conservation Program for interpretive signage. The MHAC also assisted with the wording of the heritage signage.
15. Knox United Church (838 Spadina Crescent East) was seeking funding under the Heritage Conservation Program to repair the roof, including re-shingling and installing ventilation. It was recommended that funding be approved, to a maximum of \$51,000 through the Heritage Conservation Program in October, 2015. The McLean Block (263 – 3rd Avenue South) was seeking funding under the Heritage Conservation Program for façade rehabilitation and window replacement. It was recommended that funding be approved, to a maximum of \$36,000 through the Heritage Conservation Fund in October, 2015. Both of these examples demonstrate the benefits of Municipal Heritage Designation and could potentially be used as case studies going forward.
16. The sale of the Third Avenue United Church that occurred in October, 2013 is still being monitored by the Committee. This building is still listed on the Saskatoon Holding Bylaw and is considered to be among Saskatoon's most precious heritage buildings because of its exterior, the interior ceiling, and the important social historical role the building filled in the city for the last 100 years. The Request for Proposals which the congregation issued in July 2013 required, among other things, that the winner provide heritage designation to the building. However, in October, 2013 Mr. John Orr requested the congregation's permission to defer heritage designation until late 2015 to enable renovations and development. While this issue was not brought forth before the Committee, the Committee continues to wish to pursue a working relationship with the Developer, and with the help of the Heritage and Design Coordinator, to help them obtain Municipal Heritage Designation.

17. In November, 2014 the Committee received notification that an application for Municipal Heritage Designation and Tax Abatement Funding was received for 1102 Spadina Crescent East. The property owners attended the meeting in November, 2014 to answer questions from the Committee. The Committee ultimately resolved that the City Solicitor be requested to prepare and bring forward a bylaw to designate the property. It is noted that although the designation would be applied to the exterior of the house. It was further recommended that the owners receive a tax abatement, to a maximum of \$84,400 and a refund of the building permit fee of \$289.11 commencing in the year following satisfactory completion of the rehabilitation project.

18. In November, 2014 the Committee received notification that an application for Municipal Heritage Property Designation was made for 803 – 9th Avenue North. Ultimately, the Committee resolved that the City Solicitor be requested to prepare and bring forward a bylaw to designate the property and that \$2,500 be allocated from the Heritage Reserve Fund for supply and installation for a recognition plaque for the property.

2015 GOALS

Going forward in 2015, there are several exciting heritage events to look forward to. Attached to this document are the 2014/2015 MHAC Goals and Objectives, which clearly outline important items that the Committee believes should be undertaken on an annual basis.

The Municipal Heritage Advisory Committee is looking forward to working with City Council and helping the City of Saskatoon with the continued roll out of new policies, procedures and incentives surrounding heritage conservation, preservation and awareness. As a continued effort to promote the City's new Heritage Policy and Program Review and associated Heritage Plan, the Committee is looking forward to the roll-out of the new Heritage Registry, the new marketing material, and the newly designed website.

The Heritage Festival of Saskatoon took place on February 1, 2015 at the Western Development Museum. The theme from this year's event was "Young Saskatoon". The MHAC had a booth at the Festival with the results of the Ghost Signage research that was undertaken in the summer by the two University of Saskatchewan Urban Planning Students. A full summary of the Festival will be undertaken in the 2015 Municipal Heritage Advisory Committee report.

Planning is underway for Doors Open, 2015. The proposed date for this event is June 7, 2015. A full summary of this event will be undertaken in the 2015 Municipal Heritage Advisory Committee report.

The Municipal Heritage Advisory Committee welcomed a new Heritage and Design Coordinator, Catherine Kambeitz, to the Committee in October, 2014. The Committee

wishes to thank Ms. Paula Kotasek-Toth for her continued efforts in keeping members informed of heritage matters, as well as Ms. Christine Gutmann for her efforts in working with the Committee in 2014.

ATTACHMENT

1. Municipal Heritage Advisory Committee 2015 Goals and Objectives

Written By: Carla Duval-Tyler and Maggie Schwab

Approved By: "J. Fast" for
Carla Duval-Tyler, Chair
Municipal Heritage Advisory Committee
Dated: February 18, 2015

Municipal Heritage Advisory Committee 2014 and 2015 Goals and Objectives

The Municipal Heritage Advisory Committee (MHAC) has been working for some time to establish a new series of goals and objectives. The Committee, with the support of the City of Saskatoon, recently had a new Heritage Policy and Program Review and associated Heritage Plan completed, which has set the stage for a new and refined series of goals and objectives.

The 2015 Goals and Objectives are stated below:

Goal 1. To continue with the promotion of Heritage in the City of Saskatoon.

- Objective 1.1 Encourage the designation of new Municipal Heritage Properties in the City of Saskatoon.
- Objective 1.2 Encourage property owners to register residential and commercial properties on the Registry of Historic Places.
- Objective 1.3 Support and help with the designation of Municipal Heritage Properties and areas of cultural significance in the City of Saskatoon.
- Objective 1.4 Ensure regular publications of heritage articles.
- Objective 1.5 Encourage citizens in Saskatoon to participate in Heritage-related events, including Doors Open, the Saskatoon Heritage Fair, and the Heritage Awards.
- Objective 1.6 In conjunction with the MHAC Heritage and Design Coordinator, coordinate the bi-annual Heritage Awards Program.
- Objective 1.7 Pursue any opportunity to undertake one cultural mapping session with Dr. Keith Carlson, Program Coordinator, Cultural Mapping Class at the University of Saskatchewan in Saskatoon.
- Objective 1.8 Develop a program for installing Historic identification.
- Objective 1.9 Develop a prioritized subset of properties of particular heritage interest. This may include identifying buildings of heritage value in accordance with the City Centre Plan, Local Area Plans and other relevant plans.

Goal 2. To continue to work with the City and Administration in the implementation of the new Heritage Program and Policy Review and associated Heritage Plan.

- Objective 2.1 Work with City Administration in any and all aspects (including implementation) associated with the new Heritage Program and Policy Review and Heritage Plan.
- Objective 2.2 Provide feedback to the Heritage and Design Coordinator on a monthly basis in terms of the oversight of action items, as outlined in the new Heritage Program and Policy Review and Heritage Plan.

Objective 2.3 Pursue the option of being able to bring heritage matters forward to City Council/Planning Development and Community Services (PD&SC), as outlined in the Heritage Policy and Program Review and Heritage Plan.

Objective 2.3 Have designated MHAC members attend and provide feedback when heritage issues are brought forward at PD&CS meetings.

Goal 3. To engage the community at large and help educate citizens about the new Heritage Program and Policy Review and Heritage Plan.

Objective 3.1 Provide feedback to the City regarding the new website, as it pertains to heritage, with particular reference paid to the heritage programs available to home owners and businesses alike.

Objective 3.2 Support and promote the rollout of the Registry of Historic Places.

Objective 3.3 Educate citizens and inform them of the heritage programs available to home owners through marketing material, as well as during community outreach programs (e.g. Doors Open 2014, Saskatoon Heritage Fair 2016).

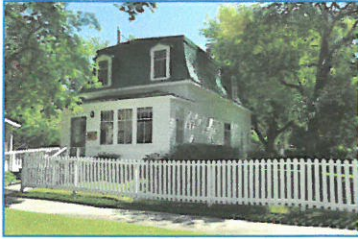
Objective 3.4 Promote the new heritage programs available to business owners, through marketing material (e.g. brochures), the new Heritage Plan, as well as through the rollout of the new website.

Objective 3.5 Engage one neighbourhood community association with the intent of educating their community members about the heritage value of their respective neighbourhood.

Goal 4. To provide the City of Saskatoon with critical feedback and advice as it pertains to planning documents that address heritage matters.

Objective 4.1 Provide feedback to all planning documents including Local Area Plans (LAPs), Official Community Plans, Culture Plans, Strategic Plans, and other documents, including plan amendments, to help ensure that these documents are consistent in their approach to heritage matters.

Objective 4.2 Revise wording of Heritage Property Bylaw 8356.



MARR RESIDENCE
326 11TH STREET EAST
SASKATOON SK S7N 0E7
PH: 652 1201

RECEIVED
FEB 19 2015
CITY CLERK'S OFFICE
SASKATOON



MARR RESIDENCE 2014

ANNUAL REPORT

Submitted by

The Marr Residence Management Board



MARR RESIDENCE
326 11TH STREET EAST
SASKATOON SK S7N 0E7
PH: 652 1201



Councillor Charlie Clark

City Council

Della Greer

Saskatoon Heritage Society

Garth Cantrill

Nutana Community Association

Andrew Whiting

Meewasin Valley Authority

David Hude

Infrastructure Services Dept.

Jenny Ryan

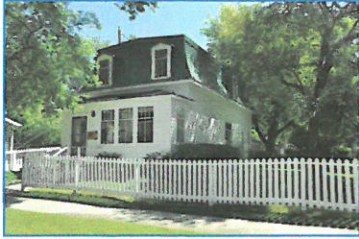
Member at Large

Victoria Neufeldt

Member at Large

Barb Lucas

Recording Secretary



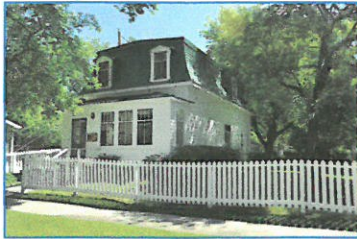
MARR RESIDENCE
326 11TH STREET EAST
SASKATOON SK S7N 0E7
PH: 652 1201



Introduction

The Board of the Marr Residence respectfully submitted to the City of Saskatoon its Annual Report for 2014.

Board members and valued volunteers work many volunteer hours providing interpretations of the house, school tours and varied programming to the public.



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PH: 652 1201

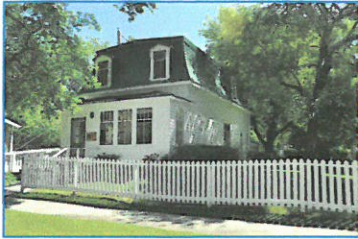


The Board mandate is to :

Maintaining and enhancing the historical integrity of the site

Provide public access

Develop programming which increases public awareness of Saskatoon's heritage.



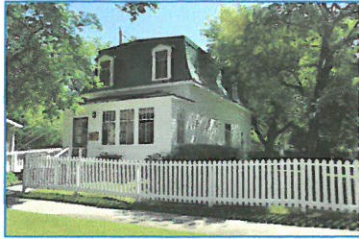
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Board Initiatives for 2014

State of National Historical Designation

National Heritage Designation for the Marr remains in the hands of the Government of Canada for consideration. We continue to be positive that this designation will occur.



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This year the Marr partnered with Meewasin Valley Authority to have Puppet Shows at the Marr , on Tuesdays and Thursdays every other week during the summer. Response was good.

Website

Our website, themarr.ca , continues to be a valuable tool. All of our programming will appear on the site , making it easy to find out what activity is happening at the Marr.



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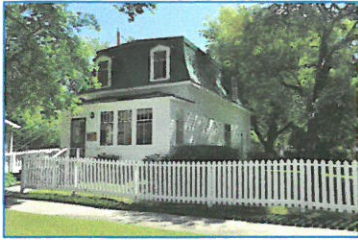


Facebook site

Jenny Ryan (Board Member) has taken on this responsibility. We expect positive outcomes from this action

New Brochure

We remain unsure as to what our brochure should be., what with the use of the web site and our facebook page.



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Programing and Special Events For 2014

Winter Programs

- January 5 The Saskatoon Heritage Society held its New Year's Levy
- February 2 Heritage Festival at Western Development Museum.
 We presented a display using some of our valued artifacts.
A 1872 blue brocade Wedding Dress and a 1903 Ambrolla.



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May 10 - Sask-tel-Mendal Art Caravan partnered with the Marr for interactive activities

May 27 - Marr Volunteer Appreciation

June 18 - Father's Day activity and Open House

Summer Programs

July 1 Dominion Day Celebrations

July 6 Garden Concert and Open House

July 13 Teddy Bears Picnic



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- | | |
|-----------|---------------------------------|
| July 20 | Open House |
| July 27 | Family Chores in Pioneer Times |
| August 3 | Twelfth Annual Rhubarb Festival |
| August 10 | Pioneer Games |
| August 17 | Open House |
| August 24 | Antique Appraisal |
| August 31 | Garden Concert - The Lost Keys |



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Fall Programming

- | | |
|-------------------|-----------------------------------|
| September 17 | Volunteer Appreciation Supper |
| October 19 | Open House and Autumn Craft |
| November 9 | The Marr and World War 1 |
| December 2, 3 & 4 | John Huston's "A Christmas Carol" |
| December 8 | A Pioneer Gathering at The Marr |

Vandalism issues at the house continue to be a problem. The cost of repairs is significant. It is unclear what can be done to prevent this .



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PH: 652 1201



We currently are having difficulty recruiting board members. This creates a heavier work load for others. An addition was made to the Term of Reference for becoming a board member, more clearly describing board responsibilities.

In closing the Marr Board wish's to express our appreciation to the City of Saskatoon for their support in maintaining the house and keeping it open to the public..

Respectfully Submitted by

Della Greer Board Chair (dellagreer@gmail.com)

Request for Funding — 2016 World Indigenous Business Forum — Special Events Policy No. C03-007

Recommendation

1. That funding, in the amount of \$150,000, be approved for the Saskatchewan First Nations Economic Development Network under the Profile Saskatoon Event Category for the 2016 World Indigenous Business Forum;
2. That funding, in the amount of \$60,000, be approved for immediate release to allow for preliminary organization and promotional expenses;
3. That funding, in the amount of \$75,000, be released on March 1, 2016, upon submission of a satisfactory interim progress report; and
4. That the remaining \$15,000 be released upon completion of the event and submission of an evaluation report, including audited financial statements.

Topic and Purpose

The purpose of this report is to seek approval of grant funding for the World Indigenous Business Forum (WIBF), being hosted by Saskatchewan First Nations Economic Development Network (SFNEDN) in 2016.

Report Highlights

1. The 2016 World Indigenous Business Forum will take place in Saskatoon on August 2016, at TCU Place.
2. The Administration has reviewed the business plan and has concluded the plan meets all the eligibility criteria for funding.
3. SFNEDN has requested that \$60,000 be advanced immediately to allow for the required organization start-up and promotions of this event.
4. Federal and Provincial Government funding support has been requested and is not yet confirmed.

Strategic Goals

Under the City of Saskatoon's (City) Strategic Goal of Quality of Life, this report's recommendations support the long-term strategy to strengthen relations with Aboriginal organizations. The report also supports the Strategic Goal of Economic Diversity and Prosperity and long-term strategy to work collaboratively with economic development authorities to promote Saskatoon as a great place to live, work and raise a family.

Background

On July 15, 2014, City Council received a request from SFNEDN requesting agreement, in principle, for a \$150,000 grant for the 2016 WIBF, should its bid be successful. In October 2014, it was announced that SFNEDN's bid submission to host this event was

the winning bid. On January 15, 2015, the Administration received a final version of the business plan for this event (see Attachment 1).

Report

2016 WIBF

The 2016 WIBF will bring together world indigenous business leaders to develop relationships that will increase international trade and encourage Aboriginal participation in business and economic development.

Approximately 1,200 people will be attending this five-day event, including delegates, speakers, volunteers, and guests. This world event will garner significant local, national and international television, print, and social media coverage.

Event Business Plan

The Administration has reviewed the business plan submitted by SFNEDN and has concluded that the key eligibility criteria have been met as follows:

- a) minimum \$100,000 operating budget (estimated at \$722,000);
- b) legacy components, including a video showcasing Saskatoon's contribution in organizing and hosting the 2016 WIBF;
- c) \$2 million in direct economic impact to the city and a similar amount in indirect economic impacts; and
- d) strong event management and organizational structure.

Attachment 2 provides a summary of event highlights taken from the business plan submission.

Release of Grant Funding

SFNEDN has requested that \$60,000 of the total \$150,000 grant request be released immediately to assist with expenses to hire an event planner, pay a security deposit, develop a marketing and sponsorship strategy, and begin promoting the event.

The Administration recommends that an additional \$75,000 be released on March 1, 2016, subject to the receipt of an acceptable progress report.

The remaining \$15,000 would be paid upon SFNEDN's submission of an approved post-event evaluation report, including audited financial statements for the event.

Other Funding Sources

SFNEDN has made funding requests to both the Provincial and Federal Government to support this event. These funding sources are not yet confirmed.

Options to the Recommendation

The options that may be considered are:

- 1) deny the recommendations outlined in this report;
- 2) suggest a grant amount other than the original amount requested; or

- 3) suggest grant timings other than those recommended.

Public and/or Stakeholder Involvement

The SFNEDN Bid Committee has received support from representatives of the Saskatoon Tribal Council, Federation of Saskatchewan Indian Nations, Metis Nation of Saskatchewan, Tourism Saskatoon, Saskatchewan Regional Economic Development Authority (SREDA), Saskatoon Chamber of Commerce, North Saskatoon Business Association, Canadian Manufacturers and Exporters, Office of the Treaty Commission, and private companies.

Communication Plan

The Administration will inform SFNEDN of the Planning, Development and Community Services (PDCS) Committee's decision regarding the outcome of the recommendations outlined in this report.

Financial Implications

As of December 31, 2014, the Special Event Reserve had a balance of \$1,056,139, which is comprised of \$505,000 in the Special Event Category and \$551,139 in the Profile Saskatoon Event Category. Attachment 3 outlines the funding and expenditures for the Special Event Reserve for 2015.

Other Considerations/Implications

There are no policy, environmental, privacy, or CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

A post-event evaluation report, including audited financial statements, is to be submitted by SFNEDN to the Administration within 90 days of event completion (submission by November 30, 2016).

Public Notice

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Attachments

1. Business Plan Submission from Saskatchewan First Nations Economic Development Network
2. Event Business Plan Highlights
3. Projected 2015 Special Event Reserve Funding and Expenditures

Report Approval

Written by: Gilles Dorval, Director of Aboriginal Relations
Loretta Odorico, Facility Supervisor, Customer Service, Recreation and Sport

Reviewed by: Cary Humphrey, Director of Recreation and Sport

Approved by: Randy Grauer, General Manager, Community Services Department

S:\Reports\2015\RS\PDCS – Request for Funding – 2016 World Indigenous Business Forum – Special Events Policy No. C03-007\kt

FINAL/APPROVED – Feb 15/15

City of Saskatoon – Special Events – Profile Saskatoon Event Re: The World Indigenous Business Forum – Saskatoon (WIBF 2016 – Saskatoon)

Business Plan Outline

1) Mission Statement

Mission:

To highlight the achievements of Saskatoon's and Saskatchewan's industrial and business sectors; to show that Saskatoon is well placed to grow as a centre for Indigenous economic and business development, nationally and internationally; and to showcase Saskatoon's initiatives in building the community's awareness of Indigenous cultural heritage, social and economic development.

With a large and growing Indigenous population, and continuous improvement in Indigenous educational attainment, skills training, and economic participation, Saskatoon is well placed to become a centre for Aboriginal economic and business development, nationally and internationally. An opportunity now exists for a Canadian city to host the 2016 World Indigenous Business Forum. Hosting this event in Saskatoon would not only showcase the achievements of the Saskatchewan industrial and business sectors, but would spark momentum for the next generation of Indigenous entrepreneurs and professionals to create prosperity for themselves and their communities. In many respects, the World Indigenous Business Forum is a perfect event to promote the many social, economic and political innovations occurring in our city and province today from mining, agriculture, science and technology, oil and gas, manufacturing, innovation to cultural heritage/tourism and social development.

The Saskatoon WIBF fits the Mission of the Saskatchewan First Nations Economic Development Network's Mission:

To encourage and promote the Saskatchewan First Nation Economic Development Network through services that enhances the capacity and effectiveness of the members;

And the Mission of the Indigenous Leadership Development Institute's (ILDI) World Indigenous Business Forum:

To facilitate interactive discussions geared to practical outcomes for participants and to promote engagement, connection and inspiration for positive change; and to provide a platform to build and strengthen Regional, National and Global networks and business relationships that increase international trade and encourages overall global Indigenous participation in business and economic development.

We strongly believe that holding the WIBF event in Saskatoon will:

- Significantly increase the Regional, National and Global opportunities and awareness of Saskatoon's, Saskatchewan's and Indigenous businesses
- Attract visitors to the City of Saskatoon and, in so doing, generate significant economic benefit for the community;
- Enhance the profile and visibility of the City of Saskatoon, nationally and internationally;
- Enhance community spirit and pride; and
- Develop an awareness, understanding and appreciation of indigenous culture and business.

2) Strategic Goals (Outcomes)

Business Networks, Opportunities and Growth:

Strategic Goal: Develop partnerships and programs with Indigenous organizations that will assist in enhancing economic, employment and training opportunities. Expand and strengthen relations with the regional, national and global network of Indigenous businesses, industry and governments that will bring new business opportunities that enhance the growth of Saskatoon's, Saskatchewan's and Indigenous businesses in the regional, national and global market with a special emphasis on the principals of reconciliation and building strong relationships.

Awareness

Strategic Goal: Give opportunity for citizens of Saskatoon and Saskatchewan to become more aware of the Indigenous business community, Indigenous cultures from around the world and Saskatchewan's place in the global marketplace.

Give the delegates of the Forum a new awareness of Canadian Indigenous business and the positive role that Saskatoon can play in welcoming regional, national and global Indigenous business. The forum provides a stage where a balanced approach between profits and protecting the environment is the goal and in fact WIBF is known for being a place to discuss these challenging issues.

Legacy

Strategic Goal: To establish a WIBF legacy for Saskatoon.

In Guatemala the WIBF participants drafted and ratified a protocol to establish implementation for the coordination of a Global Network of Indigenous People seeking an opportunity for dialogue to exchange ideas in order to generate proposals seeking investments, market research and business linkages for economic, social and cultural

development of Indigenous Peoples in the World.

This protocol is titled The WIBF Guatemala Protocol and will be used and referred to as a guiding document for all WIBFs to come.

In a similar way, we propose that Saskatoon's legacy focus on three areas:

- 1.) Create an International Indigenous Music and Cultural Festival that will be supported and launched at the WIBF 2016 and will be an annual event commemorating Saskatoon's contribution to the WIBF and Indigenous prosperity, cultural and economic well-being.
- 2.) Document the stages of WIBF 2016 in a video to showcase the contribution of Saskatoon. Create a documentary that will highlight the success and history of WIBF Saskatoon.
- 3.) WIBF will create a youth entrepreneurial grant for the start-up of a business and could potentially be administered by the SFNEDN, Saskatchewan Indian Equity Foundation or the Saskatoon Regional Economic Development Authority (SREDA).

Projections

Number of participants

From our experience in the growth in the number of forum delegates and speakers, we anticipate between 750 and 1,000 participants to the Saskatoon WIBF.

Number of spectators

While there are observers who attend, the World Indigenous Business Forum is generally not a spectator event, rather it is primarily a participatory event.

It is usual however, that the opening 'Welcome' event of the WIBF is a public event collaboratively staged with the host city or country. In Sydney the Deputy Lord Mayor Susan Riley welcomed the delegates, in Namibia the Minister of Trade and Industry the Hon. Calle Schlettewein opened WIBF and in Guatemala the Presidente de Guatemala, His Excellency Otto Perez Molina both welcomed and participated in the forum. Each of these 'Welcoming' events were held in central public gardens / spaces that were open to the public.

In Saskatoon, we anticipate a similar welcoming-type event hosted with the City of Saskatoon where the attendance is expected to be between 1,000 – 1,200 people including the delegates, speakers, volunteers, invited guests and the public.

In the media

Further, at previous Forums 'Welcoming' events and portions of the Forum itself have been televised, and covered by the print, radio and television media.

The WIBF event in Saskatoon could be covered extensively by the Aboriginal Peoples Television Network (APTN) and others such as the Globe and Mail, CTV, CBC, Global and Missinipi Broadcasting Corporation (MBC), to name a few. The event could also be live streamed over the Internet for a much wider virtual audience.

In the almost two (2) years leading up to 2016 WIBF Saskatoon will be showcased in a strategic Social Media campaign including Facebook, twitter, LinkedIn, YouTube, Instagram, tumblr, Vines, Pinterest and Blogs. Please view the WIBF 2016 Saskatoon announcement, <https://www.youtube.com/watch?v=qwL2afQUMjs>.

For previous WIBF events, SAY Magazine has dedicated an entire issue to the WIBF. SAY magazine is distributed through subscription and through retailers in Canada including Chapters-Indigo, McNally Robinson and International News outlets; SAY is also distributed in the United States. We expect that this tradition will continue for the Saskatoon WIBF in 2016.

In addition, WIBF has been covered by CNN, the Huffington Post, CBC, National Indigenous Television Network (NITV) Australia, and 'main line' media in the United States, Namibia and Guatemala.

Number of volunteers

There are a number of volunteers at WIBF that are coordinated within the host city or country by the WIBF partners. Usually, volunteers have helped with registration, hospitality, the sessions and the reception. WIBF volunteers usually number up to 100 people. In the case of Saskatoon a special effort will be made to engage Indigenous youth and work with organizations like Saskatoon Aboriginal Practitioners Association and the Atoske Alumni program which is intended to increase leadership and on-going professional and personal development of Indigenous youth participants who have taken the Atoske training. Involving Indigenous youth as volunteers will enhance their ability to engage into the economy.

3) Strategic Alliance

The strategic alliances, partnerships and sponsors usually help provide the venue for the Welcoming Event, promotional materials, the costs for the Forum space, staging including audio-visual equipment and hospitality.

We anticipate that the Saskatchewan First Nations Economic Development Network with the Indigenous Leadership Development Institute will cooperate in developing the agenda, identifying speakers, providing staff for the registration and the sessions, and develop and

distribute the promotional materials.

We anticipate that our sponsors will provide resources for promotions, venue costs, and –if they wish- participate in the panel discussions.

Typically our sponsors have included Global Corporations, Governments, and Post-Secondary Educational Institutions. Examples of our partners / sponsors for the 2014 WIBF in Guatemala include:

Official Partners of WIBF: Guatemala City 2014



Other organizations that have expressed interest in or will be approached as funding partners for WIBF 2016 include the mining, construction, financial, information technology/telecommunications, manufacturing and retail sectors, Western Economic Diversification Canada, Aboriginal Affairs and Northern Development Canada, Ministry of the Economy, Tourism Saskatchewan and Tourism Saskatoon, social justice advocacy groups, and advocacy groups for sustainable development, and angel investors. In addition, the federal and the provincial governments will be approached to contribute. The balance of the budget would be raised from the private sector and through forum registration fees and fundraisers.

4) Local Organizing Committee

The Saskatchewan First Nations Economic Development Network will establish the Saskatoon 2016 Planning Committee that will be responsible for providing recommendations and advice for the event including: speakers, presenters, panel topics. In addition, the Saskatoon 2016 Planning Committee will identify a main contact person in their organization to help facilitate / coordinate the planning of the WIBF and act as a liaison with the City of Saskatoon.

The WIBF Saskatoon 2016 Planning Committee will be comprised of:

Chair: Milton Tootoosis

Member: Gilles Dorval

Member: April Roberts

Member: Pam Spink

Member: Heather Exner-Pirot

Main Contact: Local Coordinator / Liaison: Milton Tootoosis

A committee of protocol and advisory will be created to confer with Indigenous representatives from the Saskatoon Tribal Council, Federation of Saskatchewan Indian Nations and Metis Nation of Saskatchewan.

The Indigenous Leadership Development Institute will ensure that staff is assigned to organize the WIBF Saskatoon, 2016.

The overall Project Director is: Barb Hambleton. Vice -President

Forum Content is managed by: Melanie Dean, Director

Logistics is managed by: Amber Sumner

Promotions and Sponsorships is managed by: Lourdes Villa

Administration is managed by: Monica French

Finance is managed by: Monica French

5) Infrastructure Requirements

The Welcoming Event will require an indoor or outdoor public space that can accommodate up to 1,200 people.

The infrastructure required for space for the Forum itself and the accommodations for the speakers, delegates and guests will be provided by existing hotel / convention (conference) facilities in Saskatoon.

For transportation, there will be a need for transfer from the hotel facilities to the welcoming event venue. For this we have traditionally chartered using local tourism ground transportation providers.

6) Requested City Services

The services requested of the City of Saskatoon include:

- A city staff member to participate in the local Saskatoon 2016 Planning Committee established by the Saskatchewan First Nations Economic Development Network who will attend the planning meetings and assist with the liaison with the City of Saskatoon.

7) Event Operating Budget

Operating Budget for the requested \$150,000 will be over a period beginning in 2014, 2015 and ending in 2016.

<i>Program Staff</i>	
Program Management	\$50,000
Finance Management	\$24,000
Administration	\$ 8,000
SUB TOTAL	\$82,000
<i>Conference Cost¹</i>	
Delegates 1000 @ \$120 per	\$240,000
Delegate packages and materials	\$ 50,000
WIBF Staff and Committee travel/ accommodations	\$ 50,000
Speakers fees	\$ 60,000
Speakers Travel	\$ 20,000
Translation and Audio Visual Services	\$ 30,000
Cultural Events	\$ 50,000
Marketing, Website, newsletter, flyers, videos, advertising and promotions ²	\$125,000
SUB TOTAL	\$625,000
<i>Local committee</i>	
Conference Coordinator (local)	\$ 10,000
Admin support (local)	\$ 5,000
SUB TOTAL	\$ 15,000
TOTAL COST	\$722,000
REVENUE	
Sponsorship	\$ 300,000
Registration ³	\$ 425,000
TOTAL REVENUE	\$725,000

Notes:

- 1: Delegates will be served lunch and two refreshment breaks for 3 days. The estimated cost is \$120.00 per person per day for the entire event. Conference costs may fluctuate depending on currency exchange rates.
- 2: Costs include multi-media promotions for example enRoute, Air Canada's inflight magazine, Hemispheres, United Airlines inflight magazine.
- 3: Registration: We anticipate 1000 delegates. The registration fee is \$850. Fifty (50) free registrations are allocated to the Saskatchewan First Nations Economic Development Network. An 'early bird' registration discounted fee at \$750; and there are youth and small business rates set at \$400. From our experience, we expect to net on-average about 50 percent of the registration price for 1000 delegates.

8) Economic Impact

Tourism Saskatoon indicates that the potential economic impact is calculated by projecting that national delegates spend approximately \$300.00 per day and International delegates spend \$500.00 per day. This includes hotel, nights, meals and special functions. Using this model, WIBF delegates on average stay for 5 days and projecting that half will be international and the other half national. The estimated direct economic impact of the WIBF, with 1000 participants, is \$750,000 for national delegates, and international delegates at \$1,250,000 for a total of \$2 million in anticipated direct economic impact.

In addition to event spending, the hosting of the WIBF will consolidate Saskatoon and Saskatchewan's reputation as a preeminent destination for Aboriginal business development and investment. In addition, an International Indigenous business toolkit of resources will be created as part of the WIBF legacy, leading to Aboriginal economic growth in Saskatchewan and beyond. The start of an annual Indigenous cultural and performing arts festival will be part of the legacy of the event which will contribute positively to the city's quality of life and economic development.

9) External Media Attention

The WIBF event in Saskatoon could be covered extensively by the Aboriginal Peoples Television Network (ATPN), Canadian Broadcasting Corporation, CTV, Global and Missinipi Broadcasting Corporation (MBC) and other media including the Star Phoenix, Leader Post, Globe and Mail, to name a few. The event could also be live streamed over the Internet for a much wider international virtual audience.

In the almost two (2) years leading up to 2016 WIBF Saskatoon will be showcased in a strategic Social Media campaign including Facebook, Twitter, LinkedIn, YouTube, Instagram, tumbler, Vines, Pinterest and Blogs.

In addition, WIBF has been and will continue to be featured in an entire issue of SAY Magazine. WIBF will also continue to advertise in Air Canada's enRoute, and United Airlines Hemispheres magazines distributed in the seat pockets, airport lounges, and select hotels and resorts including the on-line website versions that are targeted at those who are currently doing business internationally.

10) Past Event History

Since its inauguration, the World Indigenous Business Forum has been held in New York City, 2010 and 2011; Sydney, Australia 2012, Windhoek, Namibia Africa 2013; and Guatemala City, Guatemala 2014. The following is from the WIBF 2014:

Revenue and Expenditures

The Revenues and Expenditures for the following Forums were:

Location	Revenue	Expenditure
New York City, USA 2010	\$ 250,000	\$ 225,000
New York City, USA 2011	\$ 275,000	\$ 250,000
Sydney, Australia 2012	\$ 390,000	\$ 400,000
Windhoek, Namibia 2013	\$ 290,000	\$ 320,000
Guatemala City, Guatemala 2014	\$ 210,000	\$ 205,000

The costs of WIBF 2010-11 were shared by our Partner the World Business Forum who assisted in the inaugural launch of WIBF.

The exchange rate in currency in Australia negatively impacted WIBF the Canadian dollar at the time was trading at almost \$1CDN to \$2AUS.

On the other hand, the currency in Namibia Africa was \$1CDN to \$5NAD and in Guatemala it again was beneficial trading at \$1CDN to \$8Q.

Benefits to the Community

The benefits that have come to the community have typically been local businesses building international networks, alliances and partnerships; increased awareness of the host city and its openness to building international trade; and the experience of local entrepreneurs in sharing 'best practices' and encouragement from businesses across the globe.

As was done in Guatemala, Saskatoon will be showcased at the WIBF 2015 in Oahu, Hawaii as the location for the next WIBF in 2016.

11) Non-Profit Certificate

The WIBF in Saskatoon organized by the Indigenous Leadership Development Institute in partnership with the Saskatchewan First Nations Economic Development Network. ILDI Inc. is a not for profit corporation registered in the Province of Manitoba. The SFNEDN operates under the umbrella of the Treaty Commission which has unique status as a federally appointed organization. The OTC has been in existence since 1989.

The net proceeds of the WIBF are reinvested in the start-up of the following year's Forum used to help youth entrepreneurs and small business afford to attend future WIBFs.

13) Prize Purses

There will be no prizes purses or monetary prizes of any kind given during the WIBF in Saskatoon.

14) Event Profits

WIBF is a non-for-profit event and if there is a profit the proceeds are reinvested in the start-up of the following year's forum and used to assist youth and small business to attend the event.

Event Business Plan Highlights

Event Purpose

With a large and growing Indigenous population, and continuous improvement in Indigenous educational attainment, skills training, and economic participation, Saskatoon is well placed to become a centre for Aboriginal economic and business development, nationally and internationally.

Hosting this event in Saskatoon would not only showcase the achievements of the Saskatchewan industrial and business sectors, but would spark momentum for the next generation of Indigenous entrepreneurs and professionals to create prosperity for themselves and their communities. In many respects, the World Indigenous Business Forum is a perfect event to promote the many social, economic and political innovations occurring in our city and province today from mining, agriculture, science and technology, oil and gas, manufacturing, innovation to cultural heritage/tourism and social development.

This event will also accomplish the following:

- Profile Saskatoon as a progressive place to do business;
- Establish new business and other partnerships and expand networks;
- Generate cross global trade alliances;
- Help Saskatoon entrepreneurs, business people and other stakeholders gain a global to local perspective of Indigenous business issues;
- Increase awareness of Saskatoon among World Indigenous leaders; and
- Inspire, motivate and create positive energy among Saskatoon's Aboriginal and non-Aboriginal communities!

Economic Impact

Saskatoon WIBF 2016 will attract an estimated 750 to 1,000 participants.

Saskatoon Tourism estimates that the event will generate \$2 million in direct economic benefits and a similar amount for indirect benefits. Tourism Saskatoon indicates that the potential economic impact is calculated by projecting that national delegates spend approximately \$300.00 per day and International delegates spend \$500.00 per day. This includes hotel, nights, meals and special functions.

Using this model, WIBF delegates on average stay for 5 days and projecting that half will be international and the other half national, the estimated direct economic impact of the WIBF, with 1000 participants, is \$750,000 for national delegates, and international delegates at \$1,250,000 for a total of \$2 million in anticipated direct economic impact.

Event Legacies

Although the Profile Saskatoon Event category does not require a legacy component, the local organizing committee of WIBF have identified the following legacy components to be achieved from hosting this event:

1. An International Indigenous Music and Cultural Festival will be supported and launched at the WIBF 2016 and will be an annual event commemorating Saskatoon's contribution to the WIBF and Indigenous prosperity, cultural and economic well-being.
2. A documentary video will be developed to showcase Saskatoon's contribution to the organization and success of the Saskatoon WIBF 2016.
3. A youth entrepreneurial grant will be created for the start-up of a business and could potentially be administered by the SFNEDN, Saskatchewan Indian Equity Foundation or the Saskatoon Regional Economic Development Authority (SREDA).

External Media Attention

Based on experience of previous WIBF events, significant television, radio, print, internet, and social media of the welcoming events and portions of the Forum is expected as follows:

- Aboriginal Peoples Television Network, CTV, CBC, Global, Missinippi Broadcasting Corporation), CNN, Huffington Post as examples
- Live streamed over the Internet
- Social Media campaign including Facebook, Twitter, LinkedIn, YouTube, Instagram, Tumbler, Pinterest and Blogs
- SAY Magazine (previously dedicated an entire issue to WIBF)

Other Funding Sources

A request for funding support has been submitted to the Federal and Provincial Government and is not yet confirmed.

Projected 2015 Special Event Reserve Funding and Expenditures

	SPECIAL EVENTS	PROFILE SASKATOON	TOTAL RESERVE
2014 Ending Balance	(\$505,000)	(\$551,139)	(\$1,056,139)
2015 Annual Provision	(\$250,000)	(\$250,000)	(\$500,000)
2015 Projected Requests	\$415,000	\$420,500	\$835,500
2015 WIBF Funding Request		\$60,000	
2015 Projected Closing Balance	(\$340,000)	(\$320,639)	(\$660,639)

From: Milton Tootoosis <mtootoosis@otc.ca>
Sent: February 19, 2015 4:17 PM
To: Kanak, Diane (Clerks)
Subject: WIBF - Special Event Funding

Diane:

On behalf of the Saskatchewan First Nations Economic Development Network I request to speak to the matter of the WIBF Profile Saskatoon funding Application - Special Events Funding decision on March 2, 2015.

Please advise regarding time start, time allotted and exact meeting location.

Sincerely,

êkosi pitamâ. That's all for now...until we meet again.

Milton Tootoosis
Director of Livelihood and Economic Independence
Office of the Treaty Commissioner
#215-2553 Grasswood Road East
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Request for Funding — 2015 International Symposium of the World Association of Veterinary Laboratory Diagnosticians— Special Events Policy No. C03-007

Recommendation

1. That funding, in the amount of \$25,000, be approved for the 2015 International Symposium of the World Association of Veterinary Laboratory Diagnosticians, under the Profile Saskatoon Category of Special Events Policy No. C03-007;
2. That funding, in the amount of \$20,000, be approved for release to Tourism Saskatoon on March 16, 2015, to support logistical and event costs in advance of the event; and
3. That the remaining \$5,000 be released to Tourism Saskatoon upon completion of the event and submission of a post-event evaluation report, including audited financial statements.

Topic and Purpose

The purpose of this report is to seek approval of grant funding for the 2015 International Symposium of the World Association of Veterinary Laboratory Diagnosticians (WAVLD), being hosted in Saskatoon from June 15 to 18, 2015.

Report Highlights

1. The WAVLD will take place from June 15 to 18, 2015, and is being hosted at TCU Place and other locations at the University of Saskatchewan. It is anticipated that 500 delegates will attend the conference, with 150 being from Canada and the other 350 delegates coming from North America, South America, Europe, and Asia.
2. The Administration has reviewed the event business plan and has concluded the plan meets all the eligibility criteria for funding under the Profile Saskatoon Category of Special Events Policy No. C03-007 (Special Events Policy).
3. The WAVLD Organizing Committee has requested that grant funding be advanced to Tourism Saskatoon to support event costs. Provincial Government funding for this event has been confirmed.

Strategic Goal

Under the City of Saskatoon's (City) Strategic Goal of Quality of Life, the recommendations in this report support the long-term strategy to support community building through direct investment.

Background

On October 6, 2014, the Administration received a draft business plan submission from the WAVLD Organizing Committee (see Attachment 1) requesting funding in the

amount of \$25,000 for the WAVLD conference. The Administration received a final business plan submission on January 22, 2015. The Administration reviewed the business plan to determine if the WAVLD is eligible for funding under the Profile Saskatoon Category of the Special Events Policy.

Report

WAVLD

The WAVLD is the most comprehensive international conference for veterinary diagnostics. It brings together senior level executives from across a varied range of sectors to learn and present on advancements in all areas relating to veterinary diagnostics.

The WAVLD's mission is to improve animal and human health by facilitating the availability of quality laboratory testing provided through veterinary diagnostic laboratories around the world. This conference will disseminate the latest information relating to the diagnosis of animal diseases and provide consulting assistance to countries wishing to build and operate state-of-the-art veterinary diagnostic laboratories.

The event is being hosted at TCU Place and the University of Saskatchewan, and it is estimated that 500 delegates, along with 150 sponsors and exhibitors will be attending the conference from June 15 to 18, 2015.

Event Business Plan

The Administration has reviewed the event business plan submitted by the WAVLD and has concluded that the following key eligibility criteria have been met as follows:

- a) minimum \$100,000 operating budget;
- b) local, national, and international media attention through expert interviews; and
- c) significant economic impact to the city.

Attachment 2 provides a summary of event highlights taken from the business plan submission.

Release of Grant Funding

The WAVLD has requested that the entire \$25,000 grant request be advanced prior to the event taking place in June 2015 to assist with expenses being incurred now in the planning stage. These expenses relate to facility deposit costs and marketing costs.

The Administration is recommending that \$20,000 of the grant request be advanced effective March 16, 2015, and that the remaining \$5,000 would be paid upon WAVLD's submission of a post-event evaluation report, including audited financial statements for the event. This recommendation is based on findings from the 2012 Grants Audit, which indicated that compliance of submitting post-event evaluation reports were not being fulfilled in some cases and that withholding a portion of the funding request would promote compliance to the Special Events Policy requirements in this regard.

Provincial Government funding in the amount of \$15,000 has been confirmed for this event.

Options to the Recommendation

The options that may be considered are:

- 1) deny the recommendations outlined in this report;
- 2) suggest a grant amount other than the original amount requested; or
- 3) suggest a grant advance amount other than that recommended.

Public and/or Stakeholder Involvement

On October 6, 2014, the Administration received a draft business plan submission from the WAVLD requesting funding in the amount of \$25,000 for the 2015 WALVD. A final business plan submission was received on January 22, 2015.

Communication Plan

The Administration will inform the WAVLD of the Planning, Development and Community Services (PDCS) Committee's decision regarding the outcome of the recommendations outlined in this report.

Financial Implications

As of December 31, 2014, the Special Event Reserve had a balance of \$1,056,139, which was comprised of \$505,000 in the Special Event Category and \$551,139 in the Profile Saskatoon Event Category. Attachment 3 outlines the funding and expenditures for the Special Event Reserve for 2015.

Other Considerations/Implications

There are no policy, environmental, privacy, or CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

A post-event evaluation report, including audited financial statements, is to be submitted by WAVLD to the Administration within 90 days of event completion (submission by September 30, 2015).

Public Notice

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Attachments

1. 2015 International Symposium of the World Association of Veterinary Laboratory Diagnosticians
2. Event Business Plan Highlights
3. Projected 2015 Special Event Reserve Funding and Expenditures

Report Approval

Written by: Loretta Odorico, Facility Supervisor, Customer Service, Recreation and Sport
Reviewed by: Cary Humphrey, Director of Recreation and Sport
Approved by: Randy Grauer, General Manager, Community Services Department

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Diagnosticians – Special Events Policy No. C03-007\kt



World Association of Veterinary Laboratory Diagnosticians Symposium
June 15-18, 2015

To: His Worship the Mayor and Members of City Council

Re: Request for Financial Support – City of Saskatoon Special Event Policy
“International Symposium of the World Association of Veterinary Laboratory
Diagnosticians”,
June 15-18, 2015

From: Marilyn Jonas, 2015 WAVLD Chair
CEO
Prairie Diagnostic Services Inc.
52 Campus Drive, Saskatoon, SK
S7N 5B4

Dear City of Saskatoon Council,

It is with great pleasure that I announce that Saskatoon has been awarded the 2015 International Symposium of the World Association of Veterinary Laboratory Diagnosticians (WAVLD). I presented our bid to host this international conference to the WAVLD Board in Berlin, Germany.

While attending the conference we had the opportunity to tell our story and provide information on Saskatoon as well as the world class science and technology available in our city.

Attached is a completed application for the Profile Saskatoon Fund for your review.

We hope you will be able to support this event with a contribution of \$25,000.

Thank you for your consideration.

Sincerely,

Marilyn Jonas
2015 WAVLD
Chair

1. Description of the Event

WAVLD is the most comprehensive international conference for veterinary diagnostics. It brings together senior level executives from across a varied range of sectors as well as academics to learn and present about advancements in all areas relating to Veterinary Diagnostics. The WAVLD symposium will cover a broad range of scientific themes including but not limited to:

- Detection of emerging disease
- Management of endemic disease
- Turning lab information into intelligence
- Wildlife and One Health
- New Technologies

Anticipated attendance is 500 delegates for WAVLD 2015; an estimated 150 delegates will come from the host nation Canada while the other 350 delegates will come from North America, South America, Europe and Asia.

Additionally it is anticipated we can have approximately 120 to 150 sponsor and exhibitor participants. Confirmed sponsors include the University of Saskatchewan, Western College of Veterinary Medicine, Prairie Diagnostic Services and the Canadian Animal Health Laboratorians Network.

2. Mission Statement

The XVII International Symposium of the World Association of Veterinary Laboratory Diagnosticians is a substantive initiative of WAVLD. It is through this means, while not exclusively, that the organization delivers on its mission. This mission is shown below.

This conference will:

- Bring the international community, whose dedicated focus is on this vital area, to Saskatoon and bring the assets of Saskatoon to their attention.
- Firmly establish Saskatoon, Saskatchewan and Canada as a major contributor to world food production as well as the protection of the World's food supply.
- Promote Saskatoon to the international community as a viable location and destination for scientific= research, scientific development and the hosting of conferences and meetings of this scale and magnitude.
- Expose the assets of Saskatoon to important communities in several nations around the world, thereby raising the consciousness to Saskatoon as a destination, as well as bolster immigration and investment interest.
- Host numerous meetings along with the conference including:
 - o World Organisation for Animal Health (OIE)
 - o Canadian Association of Veterinary Pathologists

- Canadian Animal Health Laboratorians Network
- Canadian Animal Health Surveillance Network

The mission of the WAVLD is to improve animal and human health by facilitating the availability of quality laboratory testing provided through veterinary diagnostic laboratories around the world. This mission is accomplished by:

- Disseminating the latest information relating to the diagnosis of animal diseases through outstanding educational symposia.
- Facilitating the organization of associations of veterinary laboratory diagnosticians in all countries of the world.
- Providing consulting assistance to countries wishing to build and operate state-of-the-art veterinary diagnostic laboratories.
- Supporting other activities to improve the health and welfare of man and animals throughout the world.

Given Canada's prominence - livestock farmers provide the largest share of Canada's agricultural production. As well as providing traditional varieties of red meat, poultry and eggs, and dairy, producers are expanding into new markets for organic and specialty foods, at home and abroad.

Canada's red meat and meat products industry, the largest sector of the Canadian food manufacturing industry, is dominated by beef, pork, and lamb. It is one of the most valuable manufacturing industries overall. Canada's annual chicken and turkey meat production totals more than 1 billion kilograms, eviscerated equivalent. The poultry industry exports over 20 million live birds per year to 86 countries, plus more than 1 million kilograms of poultry meat and edible by-products. Canada's dairy sector plays an important role in the Canadian agriculture and agri-food economy. Dairy production generates \$5.31 billion in total farm cash receipts and \$13.1 billion in manufacturing sales.

Animal agriculture accounts for about ½ of the total farms in Canada. Currently this consists of approximately 194,163 farms. Poultry, beef cattle, dairy cattle, pork and sheep production operations make up the majority of the numbers. Goat, rabbit, elk, llamas, alpacas, mink and wild boar make up the remaining numbers in the industry. There are approximately 173 million animals on the 194,163 farms.

Agriculture is a significant component of Saskatchewan's economy and culture. With 41% of the arable farm land in Canada, Saskatchewan is home to approximately 33, 102 farmers and ranchers and generates over \$11 billion in farm cash receipts. Due to the availability of land, beef cattle production, particularly cow-calf production is a significant part of livestock farming in the province. A number of international swine genetics companies also operate out of the province due to the biosecurity provided by large separation distances from other livestock. Livestock exports alone generate over \$341 million annually.

Veterinary Diagnostic and Scientific Infrastructure in Saskatoon

Saskatoon is a hub for expertise in the emerging bio-economy; a powerhouse of science and technology. Key organizations supporting veterinary diagnostic and scientific infrastructure are highlighted below.

- **The University of Saskatchewan (U of S)** is a Canadian public research university founded in 1907 and located in Saskatoon on the banks of the Saskatchewan river. The University has an annual research income of over \$100 million and excels in a wide range of disciplines, from medicine and engineering to agriculture, telecommunications and space science. It is the only Canadian University to house six life science colleges including Medicine, Veterinary Medicine, Nursing, Pharmacy & Nutrition, Dentistry and Kinesiology.
- **Prairie Diagnostic Services Inc. (PDS)** is a not-for-profit publically funded veterinary laboratory located at the Western College of Veterinary Medicine on the U of S campus. Jointly owned by the Province of Saskatchewan and the University of Saskatchewan and with a staff of 60, the laboratory offers a full range of diagnostic services for food animals, companion animals and wildlife and holds ISO 17025 accreditation for specific tests. PDS is a member of the Canadian Animal Health Laboratorians Network (CAHLN) and the Canadian Animal Health Surveillance Network (CAHSN).
- **Western College of Veterinary Medicine (WCVM)** is one of the five veterinary Colleges in Canada and one of two in Western Canada. An internationally recognized veterinary College with a rich history, it is the home to 450 students and includes teaching facilities, a veterinary medical centre, and large-scale research facilities. Faculty are actively involved in veterinary diagnostics through providing professional support to the PDS diagnostic service and through their involvement in multiple research projects that identify and spearhead the development of information and solutions on disease agents important to industry.
- **Canadian Cooperative Wildlife Health Centre**, (which is headquartered at the WCVM in Saskatoon), is an organization encompassing Canada's veterinary colleges. Its purpose is to apply the veterinary medical sciences to wildlife conservation and management in Canada. The organization is also dedicated to developing and using knowledge of wildlife health and disease to improve human health and the health of domestic animals. The CCWHC coordinates Canada's national wildlife health surveillance programs of wildlife diseases, such as West Nile Virus, Avian Influenza Virus, and Chronic Wasting Disease. In 2007 the CCWHC was designated an OIE (World Organization for Animal Health) Collaborating Centre dedicated to wildlife disease surveillance and monitoring, epidemiology and management.
- **University of Saskatchewan Toxicology Centre** is home to the largest University based toxicology research group in Canada. A 2006 addition to the centre is a new Aquatic Toxicology Research Facility (ATRF) which is the only facility of its type in Canada and one of only a few in the world. It will allow the U of S to pursue its goal of becoming the national and international leader in aquatic toxicology research and training. The centre leads the

largest and fastest growing toxicology program in Canada.

- **Vaccine and Infectious Disease Organization – InterVac** is a world leader in the research and development of vaccine and immunity-enhancing technologies for humans and animals. InterVac (International Vaccine Centre) will be the largest Containment Level 3 (CL3) facility in Western Canada developing vaccines for humans and animals against emerging or persistent risk group 3 diseases.
- **The Canadian Light Source (CLS) Synchrotron** is one of the most advanced in the world and the only one in Canada ushering in a new era of innovation for academic, industrial and government researchers. Synchrotron radiation has developed into an invaluable scientific tool for research in areas as diverse as archeology, materials research, earth sciences, and biomedical research, to name a few, and a rapidly growing number of researchers from academia as well as from industry now use synchrotron techniques.

3. Strategic Goals (Outcomes)

The goal for hosting the XVII International Symposium of the World Association of Veterinary Laboratory Diagnosticians is to showcase Saskatoon as a hub for expertise and research in the emerging bio-economy; a powerhouse of science and technology by providing science tours of such places as The University of Saskatchewan, Prairie Diagnostic Services Inc. , Western College of Veterinary Medicine (WCVM) , University of Saskatchewan Toxicology Centre , Vaccine and Infectious Disease Organization – InterVac , The Canadian Light Source (CLS) Synchrotron.

As well we will host tours to various places within the city limits like the Western Development Museum, Meewasin Valley, VIDO, and Wanuskewin Heritage Park.

4. Strategic Alliance

This conference will take advantage of and foster increased partnerships between and among the various partners noted earlier in this submission. It will also advance partnerships with several sponsors of local, national, and international calibre.

Benefit to Saskatoon from these partnerships are anticipated to include:

- Immigration growth
- Investment growth
- New business growth
- New Science and technology projects and investments
- Agri and Bio-Science growth
- Increase interest in University
- Increase interest in tourism amenities and Saskatoon as a tourism destination

5. Local Organizing Committee

The Canadian Organizing Committee consists of a diverse group of veterinary laboratory leaders from across Canada combined with local leadership from academia, research, wildlife, government and Tourism Saskatoon. In addition to these individuals we expect to utilize the expertise of the Canadian Association of Veterinary Pathologists (CAVP) to lead and/or support the development of specific aspects of the scientific program.

Canadian Animal Health Laboratorians Network (CAHLN), Executive

- Ms. Marilyn Jonas, Chief Executive Officer, Prairie Diagnostic Services Inc. (PDS)
- Dr Grant Maxie, Director, Animal Health Laboratory, University of Guelph
- Dr. Estela Cornaglia, Director, Diagnostic Services, University of Montreal
- Dr. John Copps, Director, National Centre for Foreign Animal Disease, CFIA
- Dr. Dale Godson, Microbiologist, Prairie Diagnostic Services Inc.

Canadian Cooperative Wildlife Health Centre (CCWHC)

- Dr. Ted Leighton, Executive Director

Western College of Veterinary Medicine (WCVI)

- Dr. Barry Blakley, Department Head, Veterinary Biomedical Sciences
- Dr. Marion Jackson, Department Head, Veterinary Pathology
- Dr. Vikram Misra, Head, Veterinary Microbiology

Saskatchewan Ministry of Agriculture

- Dr. LeeAnn Forsythe, Disease Surveillance Veterinarian, Animal Health Unit

Canadian Food Inspection Agency (CFIA)

- Mr. Marc Sabourin, Director, CFIA Saskatoon Laboratory

Vaccine and Infectious Disease Organization - InterVac

- Dr. Volker Gerds, Associate Director for Research

Tourism Saskatoon

- Mr. Brad Peters, Manager International Sales & Trade Development

6. Infrastructure Requirements

The event will utilize the following facilities/Infrastructures

- Hotels - Delta Bessborough, Hilton Garden Inn, Parktown Hotel, Holiday Inn
- Taxis, and all other related hospitality industry organizations and businesses
- TCU Place
- University of Saskatchewan,

- Prairie Diagnostic Services Inc.
- Western College of Veterinary Medicine (WCVM)
- University of Saskatchewan Toxicology Centre
- Vaccine and Infectious Disease Organization – InterVac ,
- The Canadian Light Source (CLS) Synchrotron.
- As well tours and special events are planned to various places within the city
 - Western Development Museum
 - Wanuskewin Heritage Park
 - Meewasin Valley Authority

7. Requested City Services –No additional city services are required at this juncture the only involvement of City of Saskatoon Resources being requested is a Special Event grant in the amount of \$25,000. These funds will be utilized in the Conference’s operations and effectiveness.

8. Event Operating Budget –See Appendix A

9. Economic Impact/Conference History -

Economic Impact Estimated at \$1.6M

Delegate Numbers: 500

Exhibitor/Sponsor Delegates: 150

Estimated Room Nights: 3900

Destination History:

Year	City	Country
2013	Berlin	Germany
2009	Madrid	Spain
2007	Melbourne	Australia
2005	Montevideo	Uruguay
2003	Bangkok	Thailand
2001	Parma	Italy
1999	College Station	USA
1996	Jerusalem	Israel
1994	Buenos Aires	Argentina

Impacts Within Province/Territory

Printed by (Organization Name): XVII WAVLD

Analyst: Nowshad Ali

Date Printed: 09/29/2014 13:06:49

Scenario: XVII ISWAVLD-Economic Impact Study

Description: Hosting of the XVII ISWAVLD conference in Saskatoon with anticipated attendance of 500 attendees and 150 sponsors and exhibitors.

Province: Saskatchewan

Sources of Economic Impact	GDP Impacts			Labour Income Impacts		
	Direct	Indirect	Total	Direct	Indirect	Total
Infrastructure	\$68,845	\$17,310	\$86,155	\$47,635	\$9,371	\$57,006
Goods and Services	\$131,582	\$71,749	\$203,332	\$84,801	\$24,567	\$109,368
Visitors/Audience Spending	\$518,460	\$180,345	\$698,805	\$393,016	\$93,782	\$486,797
Wages and Salaries	\$35,000	\$3,568	\$38,568	\$35,000	\$1,701	\$36,701
Total	\$753,887	\$272,972	\$1,026,859	\$560,451	\$129,421	\$689,873

Sources of Economic Impact	Employment Impacts			Tax Impacts		
	Direct	Indirect	Total	On Products	On Production	Total
Infrastructure	0.1	0.0	0.1	\$1,648	\$3,949	\$5,597
Goods and Services	0.2	0.0	0.3	\$4,501	\$8,196	\$12,697
Visitors/Audience Spending	1.4	0.2	1.6	\$29,523	\$31,677	\$61,200
Wages and Salaries	0.0	0.4	0.4	\$0	\$0	\$0
Total	1.7	0.7	2.4	\$35,672	\$43,822	\$79,494

Impacts of Visitors/Audience Spending

Printed by (Organization Name): XVII WAVLD

Analyst: Nowshad Ali

Date Printed: 09/29/2014 13:06:49

Scenario: XVII ISWAVLD-Economic Impact Study

Description: Hosting of the XVII ISWAVLD conference in Saskatoon with anticipated attendance of 500 attendees and 150 sponsors and exhibitors.

Province: Saskatchewan

Sources of Economic Impact	GDP Impacts			Labour Income Impacts		
	Direct	Indirect	Total	Direct	Indirect	Total
Base Visitor/Audience Segment	\$518,460	\$180,345	\$698,805	\$393,016	\$93,782	\$486,797
Total	\$518,460	\$180,345	\$698,805	\$393,016	\$93,782	\$486,797

Sources of Economic Impact	Employment Impacts			Tax Impacts		
	Direct	Indirect	Total	On Products	On Production	Tax Impacts
Base Visitor/Audience Segment	1.4	0.2	1.6	\$29,523	\$31,677	\$61,200
Total	1.4	0.2	1.6	\$29,523	\$31,677	\$61,200

National Impacts

Printed by (Organization Name): XVII WAVLD

Analyst: Nowshad Ali

Date Printed: 09/29/2014 13:06:49

Scenario: XVII ISWAVLD-Economic Impact Study

Description: Hosting of the XVII WAVLD conference in Saskatoon with anticipated attendance of 500 attendees and 150 sponsors and exhibitors.

Province: Saskatchewan

Sources of Economic Impact	GDP Impacts			Labour Income Impacts		
	Direct	Indirect	Total	Direct	Indirect	Total
Infrastructure	\$132,274	\$67,845	\$200,119	\$93,935	\$40,843	\$134,779
Goods and Services	\$193,370	\$177,221	\$370,593	\$127,090	\$76,813	\$203,903
Visitor Spending/Audience	\$849,593	\$587,231	\$1,436,824	\$621,781	\$328,411	\$950,191
Wages and Salaries	\$35,000	\$3,568	\$38,568	\$35,000	\$1,701	\$36,701
Total	\$1,210,238	\$835,865	\$2,046,103	\$877,805	\$447,768	\$1,325,575

Sources of Economic Impact	Employment Impacts			Tax Impacts		
	Direct	Indirect	Total	On Products	On Production	Total
Infrastructure	0.2	0.1	0.2	\$2,871	\$7,029	\$9,900
Goods and Services	0.3	0.1	0.5	\$6,705	\$12,881	\$19,587
Visitor Spending/Audience	1.9	0.6	2.6	\$46,323	\$62,663	\$108,986
Wages and Salaries	0.0	0.4	0.4	\$0	\$0	\$0
Total	2.4	1.3	3.7	\$55,899	\$82,574	\$138,473

10. External Media Attention

There will be several opportunities that will be utilized showcasing Saskatoon and Saskatchewan through direct marketing campaigns, social media, website and related industry conference to different areas of the world North America, South America, Europe and Asia in particular. Social Media activation will be high around the actual conference.

The conference will be highlighted in various presentations and tours.

Earned media opportunities will be several through the provision of experts for interviews and articles by local, national and global media outlets.

We had the opportunity to showcase Saskatoon and promote the WAVLD conference at two major conferences. The 2014 American Association of Veterinary Laboratory Diagnosticians conference held in Kansas City, Missouri October 16-22, 2014 as well as the European Association of Veterinary Laboratory Diagnosticians which was held in Pisa, Italy October 12-14, 2014.

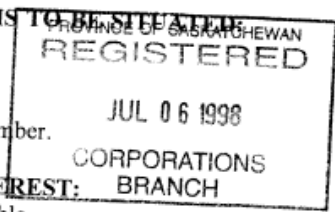
11. Past Event History

The WAVLD conference is held every 2 years in various locations around the globe. The 16th conference, which was held in Berlin, Germany, was very successful from both an economic and scientific perspective with approximately 750 delegates and 160,000 Euros from sponsors and exhibitors. The spin-off to Berlin was significant, with the inclusion of the hotel stays and the accompanying food, beverage and tourist spin-off to the local area. We see significant opportunity for the Saskatoon event as the conference has not been held in North America since 1999, when it was held in Texas.


12. Non-Profit Certificate

FORM 1
ARTICLES OF INCORPORATION
THE NON-PROFIT CORPORATIONS ACT
(SECTION 6)

1. **NAME OF CORPORATION:** PRAIRIE VETERINARY DIAGNOSTIC SERVICE CORPORATION
2. **MUNICIPALITY IN WHICH REGISTERED OFFICE IS TO BE SITUATED:** City of Saskatoon
3. **THE CLASSES OF MEMBERSHIP:**
There shall be one class of membership, of an unlimited number.
4. **RIGHT, IF ANY, TO TRANSFER MEMBERSHIP INTEREST:** No membership interest in the corporation shall be transferable.
5. **NUMBER (OR MINIMUM AND MAXIMUM NUMBER) OF DIRECTORS:**
Minimum of three (3); maximum of fifteen (15).
6. **THE CORPORATION IS A CHARITABLE CORPORATION.**
7. **RESTRICTIONS, IF ANY ON ACTIVITIES THE CORPORATION MAY CARRY ON OR ON POWERS THE CORPORATION MAY EXERCISE:** None
8. **PERSONS TO WHOM REMAINING PROPERTY IS TO BE DISTRIBUTED IN THE COURSE OF LIQUIDATION AND DISSOLUTION OF THE CORPORATION:**
Except for property transferred to the corporation on the condition that it be returned to the transferor upon dissolution of the corporation, any property remaining after the satisfaction of all debts and other liabilities of the corporation upon dissolution shall be conveyed to, (i) the University of Saskatchewan, or (ii) Her Majesty the Queen in the Right of the Province of Saskatchewan or an agency of such government, or (iii) distributed among such entities as the Board of Directors of the Corporation shall determine, provided notwithstanding a resolution of the Board respecting such distribution, the members by unanimous resolution may specify an alternate division which shall govern such distribution.
9. **OTHER PROVISIONS, IF ANY:**
The attached Schedule "I" is incorporated in this form.



10. INCORPORATORS:

NAME IN FULL	RESIDENTIAL OR BUSINESS ADDRESS	SIGNATURE
L.J.Dick Batten	374 3rd Ave. S, Saskatoon, Sk, S7K 1M5	

/docs/home/jjn/SAAUOS0916.ART June 24

**SCHEDULE "I" TO THE ARTICLES OF INCORPORATION
OF PRAIRIE VETERINARY DIAGNOSTIC SERVICE LTD.**

9. Other provisions, if any:
- A. So long as the University of Saskatchewan and Her Majesty the Queen in the Right of the Province of Saskatchewan are members of the Corporation, no membership in the Corporation shall be issued without the prior consent in writing of both the University of Saskatchewan and Her Majesty the Queen in the Right of the Province of Saskatchewan, or such of them as are members at such time.
 - B. No part of the income of the Corporation shall be payable to or otherwise available for the personal benefit of any member or director of the Corporation.
 - C. Any of the profits or accretions to the value of the property of the Corporation shall be used to further its activities, and no part of the property or profits of the Corporation may be distributed, directly or indirectly, to a member, director or officer of the Corporation, except as permitted in *The Non-Profit Corporations Act* of Saskatchewan.
 - D. The Board of Directors of the Corporation shall comply with Section 146(4) of *The Non-Profit Corporations Act* of Saskatchewan by publishing a notice stating that the financial statements of the Corporation and an auditor's report, if any, are available at the registered office of the Corporation and may be examined during the usual business hours of the Corporation by any person who may make extracts therefrom free of charge.
 - E. The Corporation shall indemnify and save harmless the directors of the Corporation, former directors, or officers of the Corporation or a person who acts or acted at the Corporation's request as a director or officer of a body corporate of which the corporation is or was a shareholder, a member, or creditor, and his heirs and legal representatives as follows:
 - 1. against all costs, charges and expenses, including an amount paid to settle an action and to satisfy a judgment, reasonably incurred by him in respect of any civil, criminal or administrative action or proceeding to which he is made a party by reason of having been a director or officer of the Corporation or body corporate (except in respect of an action by or on behalf of the Corporation to procure a judgment in its favour) if:
 - a. he acted honestly and in good faith with a view to the best interests of the Corporation; and
 - b. in the case of a criminal or administrative action or proceeding that is enforced by a monetary penalty, he had reasonable grounds for believing

that his conduct was lawful;

2. in respect of an action by or on behalf of the Corporation to procure a judgment in its favour to which he is made a party by reason of being or having been a director or officer of the Corporation or body corporate (subject to obtaining approval of the Court having jurisdiction) against all costs, charges, and expenses reasonably incurred by him in connection with such action, if:
 - a. he acted honestly and in good faith with a view to the best interests of the Corporation; and
 - b. in the case of a criminal or administrative action or proceeding that is enforced by a monetary penalty, he had reasonable grounds for believing that his conduct was lawful.

The Corporation agrees to make application and use its best efforts to obtain such approval of the court.

- F. Members of the Corporation entitled to attend and vote at meetings of members of the Corporation may, by means of a written proxy executed by a member, or his attorney, appoint a proxy holder or one or more alternate proxy holders, who are not required to be members of the Corporation, to attend and act at the meeting in the manner and to the extent authorized by the proxy and with the authority conferred by the proxy. A proxy so given is valid only at the meeting in respect of which it is given, or any adjournment thereof. The University of Saskatchewan and Her Majesty the Queen in the Right of the Province of Saskatchewan and any Member of the Corporation, who is a corporation, may by notice in writing appoint a representative to attend and vote at meetings of the Members of the Corporation.
- G. In the investment of its funds, the Corporation shall not be restricted to investing in only those shares, debentures, bonds, mortgages or other financial instruments in which trustees are by law permitted to invest. Subject to the limitations contained in any gift to the Corporation, the Corporation may make any investment which the Board of Directors considers advisable.

NOTICE OF DIRECTORS
The Non-Profit Corporations Act
(Sections 90 and 97)



1. Name of the Corporation: Corporation No.

PRAIRIE VETERINARY DIAGNOSTIC SERVICE

CORPORATION

2. On the _____ day of _____, A.D. 19____ the following person ceased to be a director of the Corporation:

Full Name	Address	Occupation	Resident Canadian
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N/A

3. On the day of incorporation the following person became a director of the Corporation:

Full Name	Address	Occupation	Resident Canadian
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Judith M. Yungwirth	E-234, 105 Administration Place Saskatoon, Sask. S7N 5A2	Administrator	Yes
Ernie Spencer	Rm 101 -3085 Albert St. Regina, Sask. S4S 0B1	Assistant Deputy Minister, Saskatchewan Agriculture and Food	Yes
Dr. Alex Livingston	52 Campus Drive, Saskatoon, Sask. S7N 5B4	Dean, Western College of Veterinary Medicine, University of Saskatchewan	Yes

4. The directors of the Corporation Are:

Full Name	Address	Occupation	Resident Canadian
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Judith M. Yungwirth	E-234, 105 Administration Place Saskatoon, Sask. S7N 5A2	Administrator	Yes
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Ernie Spencer	Rm 101 -3085 Albert St. Regina, Sask. S4S 0B1	Assistant Deputy Minister, Saskatchewan Agriculture and Food	Yes
Dr. Alex Livingston	52 Campus Drive, Saskatoon, Sask. S7N 5B4	Dean, Western College of Veterinary Medicine, University of Saskatchewan	Yes

Date	Name	Office Held	Signature
June 25, 1998	L.J.Dick Batten	Incorporator	

13. Prize Purses.

CAHLN will offer two \$500.00 travel certificates for students.

14. Event Profits

CAHLN will use any profits from the conference to put on further scientific education programs and to support the travel scholarships for students to travel to future conferences. Ten dollars per registrant will also be provided to the WAVLD executive to use in continuing education events at a global level.

Appendix A

Income	\$CDN
Registration	\$250,000.00
Sponsorship	\$100,000.00
Exhibition	\$24,000.00
TOTAL INCOME	\$374,000.00
EXPENDITURE	
registration fees to WAVLD (USD \$10 per delegate	\$5,000.00
Conference Accessories	\$20,000.00
Professional Conference Organizer	\$30,000.00
Insurance	\$10,000.00
Sponsorship and Exhibitors	\$25,000.00

Conference Venue	\$25,600.00
Food & Beverage	\$83,600.00
Audio Visual	\$21,500.00
Marketing and Promotion	\$20,000.00
Guest Speakers	\$75,000.00
Translation	\$25,000.00
Security	\$2,500.00
Events and Social Programs	\$25,000.00
TOTAL EXPENSES	\$368,200.00
Surplus/Loss	\$5,800.00

Event Business Plan Highlights

Event Purpose

The International Symposium of the World Association of Veterinary Laboratory Diagnosticians (WAVLD) is the most comprehensive international conference for veterinary diagnostics. It brings together senior level executives from across a varied range of sectors to learn and present on advancements in all areas relating to veterinary diagnostics.

WAVLD’s mission is to improve animal and human health by facilitating the availability of quality laboratory testing provided through veterinary diagnostic laboratories around the world. This conference will disseminate the latest information relating to the diagnosis of animal diseases and provide consulting assistance to countries wishing to build and operate state-of-the-art veterinary diagnostic laboratories.

This event will also showcase Saskatoon as a hub for expertise and research in the emerging bio-economy and as a powerhouse of science and technology by providing tours of the Western College of Veterinary Medicine, University of Saskatchewan Toxicology Centre, and the Canadian Light Source Synchrotron among other tours.

Local Organizing Committee

The Canadian organizing committee for WAVLD consists of a diverse group of veterinary laboratory leaders from across Canada, combined with local leadership from academia, research, wildlife, government, and Tourism Saskatoon. Additional information about the local organizing committee can be found on page 6 of the business plan (Attachment1).

Event Operating Budget

The budget outlines the expected revenue and expenditure for WAVLD based on an anticipated 500 delegates and 150 sponsors and exhibitors attending the conference. A summary of the operating budget is as follows:

Income	CDN
Registration	\$250,000.00
Sponsorship	\$100,000.00
Exhibition	\$24,000.00
TOTAL INCOME	\$374,000.00

EXPENDITURE	
registration fees to WAVLD (USD \$10 per delegate)	\$5,000.00
Conference Accessories	\$20,000.00
Professional Conference Organizer	\$30,000.00
Insurance	\$10,000.00
Sponsorship and Exhibitors	\$25,000.00
Conference Venue	\$25,600.00
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Audio Visual	\$21,500.00
Marketing and Promotion	\$20,000.00
Guest Speakers	\$75,000.00
Translation	\$25,000.00
Security	\$2,500.00
Events and Social Programs	\$25,000.00
TOTAL EXPENSES	\$368,200.00
Surplus/Loss	\$5,800.00

Sponsors of this event include the University of Saskatchewan, Western College of Veterinary Medicine, Prairie Diagnostic Services, and the Canadian Animal Health Laboratorians Network.

The Provincial Government has confirmed funding support in the amount of \$15,000 for this event.

Economic Impact

The estimated 500 delegates and 150 sponsors and exhibitors will have a considerable impact on tourism within the city. WAVLD estimates that this event will generate \$1.0 million in direct and indirect economic impacts.

External Media Attention

The event organizers anticipate a significant amount of media exposure to this event as there will be media opportunities through the provision of experts for interviews and articles that in the past have had local, national and global media reach.

A direct marketing campaign, social media campaign and website presence has showcased this event to different areas of the world including North America, South America, Europe and Asia in particular.

Projected 2015 Special Event Reserve Funding and Expenditures

	SPECIAL EVENTS	PROFILE SASKATOON	TOTAL RESERVE
2014 Ending Balance	(\$505,000)	(\$551,139)	(\$1,056,139)
2015 Annual Provision	(\$250,000)	(\$250,000)	(\$500,000)
2015 Projected Requests	\$415,000	\$455,500	\$870,500
2015 WAVLD Funding Request		\$25,000	
2015 Projected Closing Balance	(\$340,000)	(\$320,639)	(\$660,639)

Request for Funding — 2015 International Festival of Science, Technology, Engineering and Mathematics — Special Events Policy No. C03-007

Recommendation

1. That funding, in the amount of \$120,500, be approved for the 2015 International Festival of Science, Technology, Engineering and Mathematics, under the Profile Saskatoon Category of Special Events Policy No. C03-007;
2. That funding, in the amount of \$100,000, be approved for release on April 1, 2015, to support logistical costs, event costs, and marketing cost in advance of the event; and
3. That the remaining \$20,500 be released upon completion of the event and submission of a post-event evaluation report, including audited financial statements.

Topic and Purpose

The purpose of this report is to seek approval of grant funding for the 2015 International Festival of Science, Technology, Engineering and Mathematics (STEM 2015), being hosted in Saskatoon from September 27 to October 3, 2015.

Report Highlights

1. STEM 2015 will take place from September 27 to October 3, 2015, and is being hosted at Prairieland Park Trade and Convention Centre. It is anticipated 1,200 delegates will attend the conference.
2. The Administration has reviewed the business plan and has concluded it meets all the eligibility criteria for funding under the Profile Saskatoon Category of Special Events Policy No. C03-007 (Special Events Policy).
3. The STEM 2015 Organizing Committee has requested City of Saskatoon (City) Services In-Kind support during the event.
4. The STEM 2015 Organizing Committee has requested that grant funding be advanced to Tourism Saskatoon to assist with event coordination costs.

Strategic Goal

Under the City's Strategic Goal of Quality of Life, the recommendations in this report support the long-term strategy to support community building through direct investment.

Background

On November 7, 2014, the Administration received a draft business plan submission from the STEM 2015 Organizing Committee (see Attachment 1) requesting funding in the amount of \$120,500 for the STEM 2015 conference. On February 2, 2015, a final business submission was received. The Administration reviewed the business plan to determine if STEM 2015 is eligible for funding under the Profile Saskatoon Category of the Special Events Policy.

Request for Funding — 2015 International Festival of Science, Technology, Engineering and Mathematics — Special Events Policy No. C03-007

Report

STEM 2015

STEM 2015 is a global conference that enables the world's STEM community to come together to share ideas on the role STEM education, innovation, and skills development plays on future economic success. The event is being hosted at Prairieland Park Trade and Convention Centre, and it is estimated that 1,200 delegates will be attending the conference from September 27 to October 3, 2015.

Other Funding Sources

STEM is funding through conference registration fees, sponsorships, and its trade exhibition. The Provincial Government has been asked to contribute \$120,000 towards this event. This amount has been confirmed.

Event Business Plan

The Administration has reviewed the business plan submitted by STEM 2015 and has concluded that the following key eligibility criteria have been met as follows:

- a) minimum \$100,000 operating budget;
- b) significant economic impact to the city; and
- c) STEM 2015 estimates that this event will generate over \$2.9 million in direct delegate spending within the city.

Policy criteria also requires a description of the external media attention that this event will attract to the city and region, which puts the city in a position of prominence as a destination location. The event organizers are in the process of securing a local media partner, and they will be invited to have a reporter at the event all week to interview the many different high-level international visitors and keynote presenters.

Attachment 2 provides a summary of event highlights taken from the business plan submission.

Release of Grant Funding

STEM 2015 has requested that the entire \$120,500 grant request be advanced prior to the event taking place September 27, 2015, to assist with expenses being incurred in preparation for the event. These expenses relate to support logistical costs, event costs, and marketing costs.

The Administration is recommending that \$100,000 of the grant request be advanced effective April 1, 2015, and that the remaining \$20,500 would be paid upon STEM 2015's submission of a post-event evaluation report, including audited financial statements for the event. This recommendation is based on findings from the 2012 Grants Audit, which indicated that compliance of submitting post-event evaluation reports were not being fulfilled in some cases and that withholding a portion of the funding request would promote compliance to Special Events Policy requirements in this regard.

Request for Funding — 2015 International Festival of Science, Technology, Engineering and Mathematics — Special Events Policy No. C03-007

Options to the Recommendation

The options that may be considered are:

- 1) deny the recommendations outlined in this report;
- 2) suggest a grant amount other than the original amount requested; or
- 3) suggest a grant advance amount other than that recommended.

Public and/or Stakeholder Involvement

On November 7, 2014, the Administration received a draft business plan submission from STEM 2015 requesting funding in the amount of \$120,500, for the Stem 2015 conference. A final business plan submission was received on February 2, 2015.

Communication Plan

The Administration will inform STEM 2015 of the Planning, Development and Community Services (PDCS) Committee's decision regarding the outcome of the recommendations outlined in this report.

Financial Implications

As of December 31, 2014, the Special Event Reserve had a balance of \$1,056,139, which is comprised of \$505,000 in the Special Event Category and \$551,139 in the Profile Saskatoon Event Category. Attachment 3 outlines the funding and expenditures for the Special Event Reserve for 2015.

Other Considerations/Implications

There are no policy, environmental, privacy, or CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

A post-event evaluation report, including audited financial statements, is to be submitted by STEM 2015 to the Administration within 90 days of event completion (submission by January 15, 2016).

Public Notice

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Attachments

1. 2015 International Festival of Science, Technology, Engineering and Mathematics
2. Event Business Plan Highlights
3. Projected 2015 Special Event Reserve Funding and Expenditures

Report Approval

Written by: Loretta Odorico, Facility Supervisor, Customer Service, Recreation and Sport
Reviewed by: Cary Humphrey, Director of Recreation and Sport
Approved by: Randy Grauer, General Manager, Community Services Department

S:\Reports\RS\2015\PDCS – Request for Funding – 2015 International Festival of Science, Technology, Engineering and Mathematics – Special Events Policy No. C03-007\kt



City of Saskatoon Special Event Funding Request

Date: November 7, 2014

To: His Worship the Mayor and Members of City Council

Re: Request for Funding—City of Saskatoon Special Event Policy
International Festival of Science, Technology, Engineering and Mathematics (STEMfest).
September 27th to October 3rd 2015.

From: Mr. David Goncalves (Executive Director of the Global STEM States Incorporated
Mr. Todd Brandt, President and CEO, Tourism Saskatoon)

Dear Saskatoon City Council,

We thank you for the opportunity to present this proposal to you for consideration. The purpose of writing to seek support is to ensure that this high profile international event has a maximum community and international involvement, and that it assists in the events objectives of encouraging more people to study in the disciplines that are needed for the City's future economic and social development.

In conjunction with local city hosts, this event is hosted annually by the Global STEM States Incorporated, a not for profit association incorporated in Australia. The event was attracted to Saskatoon through a bidding process by which the city won the rights to host it. STEMfest 2015 has a strong local organizing committee, which is chaired by Dr Jerome Konecsni, President and CEO, Innovation Saskatchewan.

In 2013 the event was held in Malaysia, in 2015 it will be here in Saskatoon, in 2016 it will be held in Australia, and 2017 in South Africa.

This event is not a confidential event and we are applying for the event category of "Profile Saskatoon Event".

2. Description of the event:

a. Purpose of the event;

“STEMfest aims to involve the international and local community in education, innovation, business and trade within the fields of science, technology, engineering and mathematics (STEM)”.

STEMfest is a festival of conferences and events aimed at achieving these outcomes: 16 events in total (Refer to appendix A for list of events), including:

b. Goals of hosting this event;

- Attract a minimum of 1200 international delegates to Saskatoon
- Establish a STEM Ambassador program in Saskatoon to encourage more youth and first nation people to pursue studies and careers in STEM.
- Ensure each conference leaves a tangible legacy for the city. Each conference has two compulsory outcomes, one being a declaration and the second one being a tangible legacy for the city. The legacies will be aligned to the political and strategic direction of the city. In 2013 Malaysia, STEMfest aligned its tangible outcomes to the Country’s goal of becoming a developed nation by 2020. (Please refer to appendix B for examples from Malaysia)
- With support from international associations and UNESCO, to announce the “Saskatoon Declaration: STEM Education, Innovation and Industry”.
- To enhance and encourage a culture of scientific exploration and discovery amongst youth.
- The Global STEM State’s overall vision is to develop a network of states and provinces around the world who are positioned as STEM innovation and education hubs, which includes:
 - a) Develop Saskatoon into a hub for STEM related conferences
 - b) Establish new trade and export opportunities for local companies
 - c) Develop Saskatoon into a STEM education hub for foreign students interested in Studying STEM related topics.

c. Dates the event is to occur; September 27th to October 3rd 2015

d. Venue;

The main STEMfest venue will be based at Prairieland Park Trade and Convention Centre, with peripheral events happening in hotels and unique venues within the city.

e. STEMfest involves some of the World’s most prominent organisations who attend such as education and scientific associations, UNESCO, Microsoft, Volvo, Boeing, Google, the South East Asian Ministers of Education Organisation, and many more. STEMfest aims to turn the world’s scientific community’s attention on to Saskatoon for the duration of the event, thereby showcasing the city around the world. Additional pre and post conference touring, plus field trips will also showcase the regional area.

The estimated 1200 international delegates will have a considerable impact on tourism within the city.

e. STEMfest attracts delegates from 55 countries and has a dedicated Media Manager assigned to each event. In addition, the event comes with a Media Lounge to cater for the press.

At STEMfest 2013 in Malaysia, over 65 editorials were written about the event, and additional international press coverage was obtained.

A copy of media coverage of STEMfest 2013 Malaysia can be downloaded at:http://stemstates.org/assets/files/STEMfest%202013_Media%20Coverage.pdf

f. This event meets the eligibility criteria by means of:

- a) The partner organisation who will receive and manage the funds on behalf of STEMfest is Tourism Saskatoon, a registered organisation under the Saskatchewan Non-Profit Corporations Act
- b) STEMfest nor any of the 16 events taking place as part of the festival have ever received funding from the city before.
- c) The operating budget for STEMfest 2015 at 1000 delegates is \$940,000, exceeding the minimum required investment of \$100,000.
- d) STEMfest 2015 leaves a legacy for the city of 50% of any surplus. At 1000 delegates this amounts to approximately \$40,000 which will be provided to non-profit organisations within the city.

1. STEMfest is funded through conference registration fees, sponsorships and a trade exhibition. The community events and access to the exhibition and science fair day are free to attend as they are subsidized by other revenues. The Provincial Government is being asked to contribute \$120,000 towards STEMfest 2015.

An additional \$100,000 is raised through exhibition sales from companies, and \$60,000 through corporate sponsorships.

4. Funding request:

We request \$120,500 from the City of Saskatoon towards the event. As this is an international event and most of the payments are required to be made up front, we are requesting that some of these funds be made available prior to the event, but to be managed by Tourism Saskatoon who can pay the Saskatoon suppliers directly.

All funding will be used to support towards local logistical costs, speaker costs, venue costs, marketing and promotions of the event.

Please note that these funds will be used towards supporting all of the events including the community events and conferences taking place at STEMfest 2015.

STEMfest 2015 will bring the eyes of the world's science, technology, engineering and mathematics community onto Saskatoon for the week of STEMfest. The event itself will have an economic benefit to the city and leave a legacy that will encourage more students to pursue careers in the fields of STEM that are needed to boost Saskatoon's economy in the years to come.

Quoting the past host of this event, Professor Dato' Dr Mohamad Kadim Suaidi, the Vice Chancellor of the University of Malaysia, "Last year, UNIMAS had efficaciously hosted the International STEMfest. The festival was a great success with participants originating from 55 countries who participated in 8 international conferences and community events. Ardently, UNIMAS aspires to collaborate with Global STEM States on future events as STEMfest 2013 has definitely dispensed its legacies in the state of Sarawak especially in promoting knowledge sharing and information events. We strongly believe that through this collaboration, the conference will be beneficial to Sarawak in aligning STEM education toward human capital development as Sarawak envisages to be a developed state by 2020".

In their continued support, both UNIMAS and their Government's Minister for Advanced Education, along with a delegation from Malaysia, will be coming to Saskatoon to again participate in this event in 2015.

We thank you for your consideration of our application, and I remain at your service should you require additional information.

Yours sincerely,



Mr. David Goncalves
Executive Director STEM States Inc
19 Riseley Street
Ardross WA 6153
Australia



STEMfest Canada 2015

Business Plan



Table of Contents	Page
1) Mission Statement	3
2) Strategic Goals	3
3) Strategic Alliances	3
4) Local Organising Committee	4
5) Infrastructure Requirements	5
6) Requested City Services	5
7) Event Operating Budget	6
8) Economic Impact	7
9) External Media Attention	7
10) Event History	8
11) Non-Profit Certificate	9
12) Prize Purses	10
13) Event Profits	10
14) Appendices	11

1) Mission Statement:

The International Festival of Science, Technology, Engineering and Mathematics is a global forum which enables the world's STEM community to come together to share ideas on the role STEM education, innovation and skills development plays on a State's future economic success.

2) Strategic Goals:

- a) Explore the latest developments in STEM education and determine the best ways to align STEM education and Skills Development to a Province's future Human Resource needs, and announce this through the "Saskatoon Declaration: STEM Education, Innovation and Industry".
- b) Attract more students into the fields of STEM
- c) Identify and establish new trade opportunities for Saskatoon based businesses within the fields of STEM
- d) Secure a minimum of 8 international conferences to host as part of STEMfest
- e) Secure attendance of a minimum 1200 delegates
- f) Establish a STEM Ambassador Program within Saskatoon as a post event legacy
- g) Secure a minimum of 65 exhibitors

3) Strategic Alliance STEMfest 2015 is managed by the Global STEM States Incorporated (refer to appendix A for list of board members).

International strategic partners include:

- International Association of Hydrogen Energy
- Asia Pacific Society for Solar and Hybrid Technologies, Malaysia
- Laboratory Safety Institute, USA
- Science House Foundation of New York
- International Union of Forest Research Organisations
- Google Science Fair
- Pesticides and Manufacturers Association of India
- Clean Energy Research Institute. USA
- Global Journal on Technology and Optimisation, India
- University of Miami, USA
- Murdoch University, Australia
- University of Malaysia Sabah
- International Centre for Urban Planning and Transport
- Global Industry Development Network

Local Organisations include:

- Innovation Saskatchewan
- Tourism Saskatoon
- University of Saskatchewan
- AgWest Bio
- Saskatoon Chamber of Commerce

4) Local Organising Committee

Name	Position	Organisation
Dr. Jerome Konecni (Chairman)	President and CEO	Innovation Saskatchewan
James F. Basinger	Associate Vice-President Research	University of Saskatchewan
Kathryn Warden	Director of Research Profile and Impact - Office of VP Research	University of Saskatchewan
Ivan Muzychka	Associate Vice-President Communications	University of Saskatchewan
Kelly Martin	Business Development Officer – Life Sciences	SREDA
Lisa Jategaonkar	Division of Science, college of arts and Science	University of Saskatchewan
Todd Brandt	President/CEO	Tourism saskatoon
Leah Cameron	Project Co-ordinator	Genome Praire
Kent Smith Windsor	Executive Director	Saskatoon Chamber of Commerce
Jackie Robin	Director Communications	Ag-West Bio Inc.
Mike Cey	Director Corporate Initiatives	Ag-West Bio Inc.
Nicola Adams	Manager, Events	Ag-West Bio Inc.
Ron Krysa	Events	Innovation Saskatchewan
Brian Bjorndal	Director, Safety Resources	Wellness and Safety Resources, University of Sasl
Paul Pascoe	Operations Manager	Pozniak Safety Associates Inc
Sherry Merasty	Executive Assistant	Innovation Saskatchewan
Carol Thurmeier	Director	Hilton Hotel
Dave Keegan	Sales Manager	TCU Place
Brad Peters	Director of Sales	Tourism saskatoon
Sandra Miller	Sales Manager	Tourism saskatoon
Joan Fior	Director of Sales	The James Hotel

Conference and Community Events

- 1) International Conference on Science, Technology, Engineering and Mathematics Education and Innovation (STEMcon) (Skilling a Nation's Future) – Chair: Mr. David Goncalves, STEM States Incorporated
- 2) 3rd World Conference on Safety in Science, Industry and Education (Safety First)(Hosted in Partnership with the Laboratory Safety Institute) – Chair : Dr James Kaufman, Laboratory Safety Institute, Paul Pascoe, Pozniak Safety
- 3) Joint 9th Global Conference on Power Control and Optimisation (Creating a Lean Culture) and World Hybrid Technologies and Energy Conference – Chair: Professor Nader Barsoum, Asia Pacific Society for Solar and Hybrid Technologies, and Dr. Gap Soo Change, Department of Physics, University of Saskatchewan
- 4) International Conference on Transnational Collaboration – International Trade, Bids and Tenders in STEM Chair : Mr. Scott Campbell, Global Industry Development Network, and Holly Kelleher, Sasktrade
- 5) Ride2Learn Community Bike Ride – Dr. Susan Blum, University of Saskatchewan
- 6) International GameJam – Chair: Dr Kevin Stanley, Department of Computer Science, University of Saskatchewan
- 7) 14th International Conference on Clean Energy 2015 (Hosted in partnership with the International Association for Hydrogen Energy) – Chair : Professor Hong Tan Lui, University of Miami, Professor Gap Soo Chang, Department of Physics, University of Saskatchewan
- 8) International Meetings Industry Forum on Science, Technology and Engineering Conferences 2015
- 9) International Crop Science Conference and Exhibition : Chair – Ms Aparna Bhasin, Executive Director, Presticides Manufacturers and Formulators Association of India
- 10) Manning Awards

- 11) Q.E.D (Question, Experience, Discover) Outreach Sessions (Hosted by the (University of Saskatchewan)
- 12) International Conference on Indigenous Education, Business and Leadership and the 1st International Conference on Trout Fishing and Aquaculture
- 13) STEMfest Politicians and Policy Forum
- 14) 65 Trade Show Booths including Murdoch University, City of Perth, Australia, UNESCO,
- 15) Community Open Day
- 16) Vice Chancellor's and President's Forum
- 17) World Space Week
- 18) Science on Stage Canada Roadshow

5) Infrastructure Requirements

We will be using Prairieland Park Trade and Convention Centre as the primary venue for STEMfest 2015. Several modifications are being made to the venue, including the addition of several meeting rooms, a VIP Room, Media Lounge, and Green Room. These will be built as temporary structures by a Saskatoon based Exhibition Company.

Currently, 3000 hotel rooms are on hold within the city, and bus transfers will be required to transfer delegates to Prairieland Park each day. In addition, regular shuttles will be required for delegates arriving late or needing to return to their hotels during the day.

6) Requested City Services

We request \$120,500 from the City of Saskatoon towards the event. As this is an international event and most of the payments are required to be made up front, we are requesting that some of these funds be made available prior to the event, but to be managed by Tourism Saskatoon who can pay the Saskatoon suppliers directly.

We are currently finalizing plans but we will be considering using the following services of the city

- Bus services between the city hotels and Convention Centre for use by delegates.
- Assisting with potential rolling road closures between the University of Saskatchewan and Prairieland Park for approximately 400 bike riders (Local students) around Saskatoon to ride with the two science educators leading the Ride to Learn initiative.

There will be several events that will happen throughout the week and we will be requesting the mayor to be in attendance (we will contact the mayor's office directly)

- Welcome reception on the afternoon of Sunday September 27th prior to the official launch and welcome at Prairieland Park.
- Ceremony to officially start the Ride to Learn Bike Ride on September 30th at the University of Saskatchewan

7) Event Operating Budget The budget outlines the expected revenue and expenditure for STEMfest 2015 based on an anticipated 1,200 International delegates attending the 9 International conferences along with several community events that will attract over 5,700 students, teachers and Saskatoon residents.

STEMfest 2015 - Master Budget

Including the following Conferences:

- 1) 2nd International Conference on Science, Technology, Engineering and Mathematics Education (STEMcon) 2015
- 2) 3rd International Conference on Safety in Science, Industry and Education (WorldSafety) 2015
- 3) 2nd International Conference on Transnational Collaboration
- 4) 2nd World Conference on Hybrid Technologies and Energy
- 5) 9th International Conference on Power Control and Optimisation (PCOglobal)
- 6) 14th International Conference on Clean Energy (ICCE 2015)
- 7) 1st International Meetings industry Forum on STEM Conferences

Plus Community Events:

- 8) STEM Fair and Careers Day
- 9) Ride2Learn Community Bike Ride
- 10) 2nd President's and Vice Chancellor's Forum
- 11) Lab Safety 2 Day Training Course
- 12) Women in Science Networking Seminar
- 13) Launch of the STEM Ambassador Program
- 14) GameJam and App Day (Hackathon)
- 15) Association Executive's in STEM Forum

Budget - Executive Summary

Income		1000
1.1 Registration	\$	480,000.00
1.2 Events	\$	65,000.00
1.2 Field Trips	\$	-
1.3 Sponsorship	\$	365,500.00
1.4 Exhibition	\$	100,000.00
1.5 Tours	\$	-
1.6 Venue Hire - Sub Leasing	\$	-
1.7 GST/VAT Refund	\$	-
TOTAL INCOME	\$	1,010,500.00
Expenditure (inclusive of Taxes)		
2.1 Conference Accessories	\$	30,000.00
2.2 Insurance/ Risk Management	\$	10,000.00
2.3 Contingency	\$	40,000.00
2.3.1 Legacy	\$	47,000.00
2.4 Security	\$	1,000.00
2.5 Seed funding	\$	50,000.00
2.7 Conference Convenor/ Secretariat	\$	17,000.00
2.8 Complimentary Registrations	\$	8,750.00
2.9 STEMfest Committee	\$	-
2.10 Transport	\$	30,000.00
3.0 Conference Venue, (including F&B)	\$	221,500.00
4.1 Function 1 - Welcome Reception	\$	45,000.00
4.2 Function 2 - Launch	\$	5,000.00
4.3 Function 3 - STEM and Education Fair	\$	20,000.00
4.4 Function 2 - Gala Dinner	\$	111,000.00
4.5 Function 3 - Ride To Learn	\$	34,000.00
4.6 Function 4 - Australia Reception	\$	15,000.00
4.7 Function 5 - Science on Stage	\$	10,000.00
5.0 Professional Conference Organiser	\$	113,000.00
6.0 Sponsorship and Exhibition	\$	37,400.00
7.0 Marketing and Promotions	\$	53,615.00
8.0 Speakers	\$	73,000.00
9.0 Audio Visual	\$	25,000.00
10.0 Tours	\$	-
11.0 Field Trips	\$	3,000.00
2.11 Taxation	\$	-
TOTAL EXPENSES	\$	1,000,265.00
Surplus/ (Loss)	\$	10,235.00

8) Economic Impact

A breakdown of the estimated economic impact of STEMfest on local Saskatoon businesses includes:

The conference will have an estimated economic impact on local tourism industry suppliers through areas such as:

- a) \$221,000 on venue costs
- b) \$30,000 for the conference accessories such as the production of conference bags, printing, notepads, gifts, etc
- c) \$25,000 paid to a local conference organizing company
- d) \$37,400 paid to a local exhibition organizing company
- e) \$25,000 towards audio visual and technology companies.

In addition to the conference itself, the estimated 1,200 delegates will have a considerable impact on tourism within the city. Using the Global Industry Development Network Economic Impact Calculator, we are able to estimate that this will include the following estimated direct delegate spend for Saskatoon as part of STEMfest 2015:

Over \$2.9 million in direct delegate spend within the city, including:

- a) \$285,000 on food and beverage within local restaurants and cafes
- b) \$42,000 on public transport and taxis
- c) \$130,000 on retail spend
- d) \$1.08 million on pre and post conference touring
- e) 8,880 hotel room nights, with a value to local hotels of \$1.3 million
- f) \$61,800 in airport taxes

9) External Media Attention

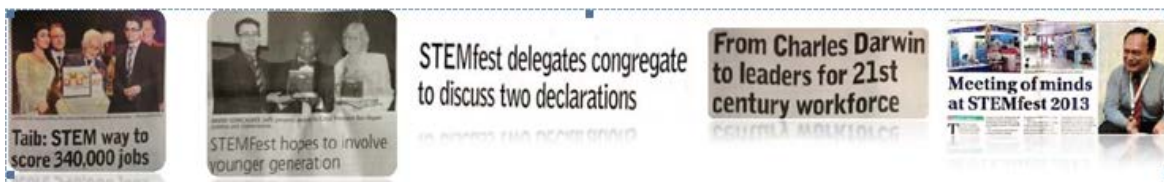
The event is in the process of securing a local media partner and they will be invited to have a reporter at the event all week, with the opportunity to interview the many different high level international visitors and keynote presenters.

STEMfest appoints a full time Media Manager who supports the press during the event. Daily press releases are announced and press conference held over relevant outcomes or announcements. All press will be invited to STEMfest 2015.

We are currently promoting in several areas locally, nationally and International. Some examples are On Campus News, National Science Magazine; as well we have finalized an agreement with Stem Magazine where they will be doing articles on Saskatoon and Saskatchewan, University of Saskatchewan, Tourism Saskatoon and Innovation Saskatchewan

Prior to STEMfest a media strategy is also established, which identifies topics for press releases. Please download a copy of some of the 65 editorials written on STEMfest 2013 at:

http://stemstates.org/assets/files/STEMfest%202013_Media%20Coverage.pdf



10) Past Event History

The inaugural event was launched in Malaysia in 2013, following three years of planning and included 10 international associations and organisations. Due to the success achieved during the planning phases, all of the organisations called for STEMfest to continue on a regular basis. In 2012, a bidding process was formalized and call for bids opened.

STEMfest 2013: Kuching, Malaysia

STEMfest 2015: Saskatoon, Canada

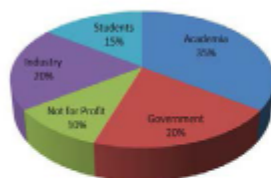
STEMfest 2016: Perth, Australia

STEMfest 2017: Durban, South Africa

STEMfest 2018: Halifax, Nova Scotia

The following provides an overview of the Malaysia 2013 event.

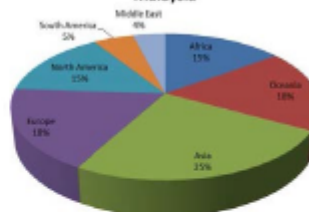
Breakdown of Types of Organisation attending STEMfest 2013



Delegate Breakdown

STEMfest 2013 hosted almost 1200 delegates and 3000 public visitors and school groups.

Origin of Delegates Attending STEMfest 2013 Malaysia



Exhibitors from 2013

65 Exhibition booths were hosted at STEMfest 2013, including:

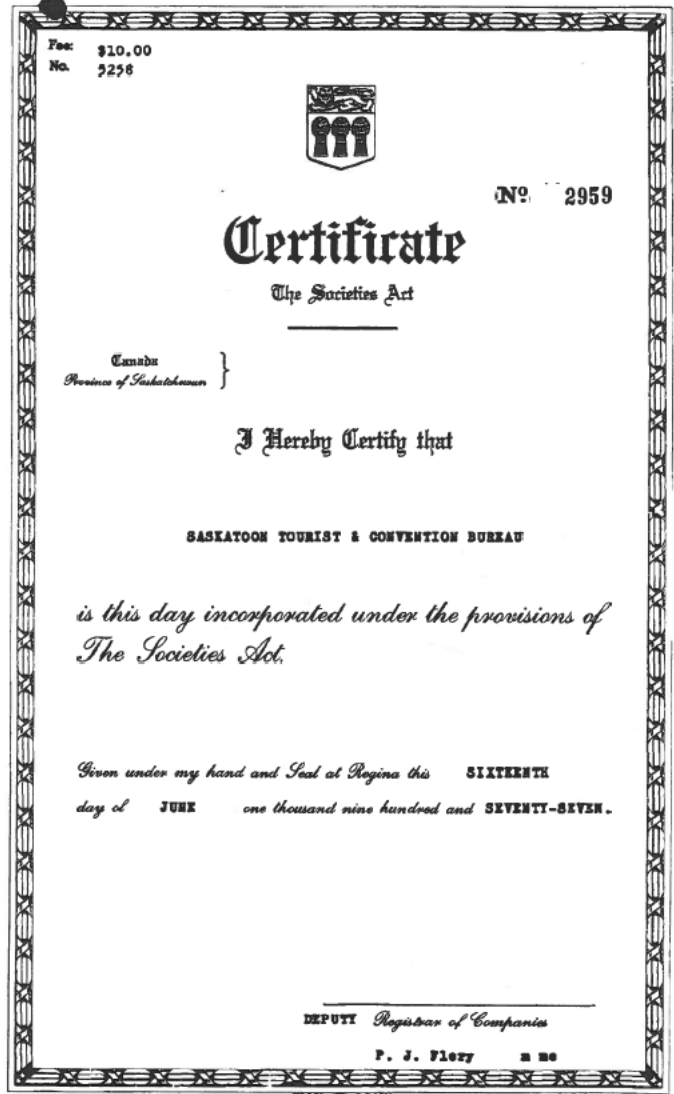
- Volvo
 - Pasco Scientific
 - Murdoch University
 - University of Malaysia
 - University of Texas
 - UNESCO
 - Ride2Learn
 - Apollonius
 - Learning Journeys
 - Taylor and Francis
 - Sarawak Corridor of Renewable Energy
 - New Zealand Science Hub
 - Office of Energy
 - Northern Territory Government
- And many more...



Media Lounge, VIP Lounge, Executive Lounge and STEMfest Hangout

Foot traffic, networking opportunities and press exposure was maximized with special areas which could be used by exhibitors and sponsors to mingle with press. At STEMfest 2013 over 65 newspaper editorials were printed, three television and five radio interviews, plus a number of full page features on exhibitors. In addition, 300 road side banners and three 30-metre billboards promoted the event around the city.

11) Non-Profit Certificate



12) Prize Purses

Several prizes are offered throughout STEMfest which are aimed at encouraging youth and students to participate in STEMfest, including:

- a) Student Poster Awards: University students are encouraged to present their work at STEMfest as part of a poster display, and a judging panel of 10 international delegates score the quality of the production and content. All students who participate are awarded certificates, whilst the top three receive \$500 each, plus a trophy.
- b) The “Game Jam” event encourages teams of 4 people from local High Schools and Universities to create apps around a given theme. These are reviewed by an international team of judges with one prize for High School at \$2,000, and one University team prize is offered of \$4,000. Both teams are also awarded trophies plus the opportunity to commercialize their App through support from partnering companies. All participants are provided with certificates of participation.

No funds provided by the City of Saskatchewan will be used for prize purses; these will be funded through STEM States sponsorship.

13) Event Profits

STEMfest is a not for profit event, however aims to achieve a small surplus for two reasons:

50% of the surplus is invested into STEM education and innovation initiatives for the not for profit Association, STEM States Incorporated.

50% of the surplus is invested in legacies for Saskatoon, through investments into a local charity or not for profit organisation.

**Appendix A :
STEM States
Committee**

Executive Committee

The Global STEM States is currently overseen by an executive committee.



Professor Dr. Nader Barsoum
President (2013 to 2018)
(President Asia Pacific Society for
Solar and Hybrid Technologies and
Professor at University of Sabah
Malaysia)



Mr. David Goncalves
Executive Director/ Treasurer
STEM States Incorporated (Australia)



Mr. Scott Campbell
Director – International Projects
(STEM States / Secretary)
(Global Industry Development
Network, USA)



Dr. James Kaufman
Committee Member – Safety
(President – Laboratory Safety
Institute, USA)



Professor Parisa Bahri
National Secretary - Australia
(Dean of Engineering – Murdoch
University, Australia)



Mr. Andrew Beattie
Committee Member
(Executive Director - International
Conference Development Agency,
Canada)



Mr. Brad Peters
Committee Member - Conferences
(International Sales Manager, Tourism
Saskatoon, Canada)



Dr. Mike Ghassemi
Committee Member - Technology
(President – SESTECH, Singapore)



Mr. Khairuddin Abdul Kadir
National Secretary – Malaysia
STEM States Incorporated

Incorporation

The STEM States Incorporated is a not for profit association, incorporated in Australia.

Association Number:

A1016533X

Journal:

STEMplanet
ISSN 2203-241X

Constitution

The STEM States Incorporated operates under a constitution. The constitution is available upon request to the President of STEM States Incorporated. A registered copy of the Constitution is also maintained by the Australian Securities Investment Commission, Canberra Australia

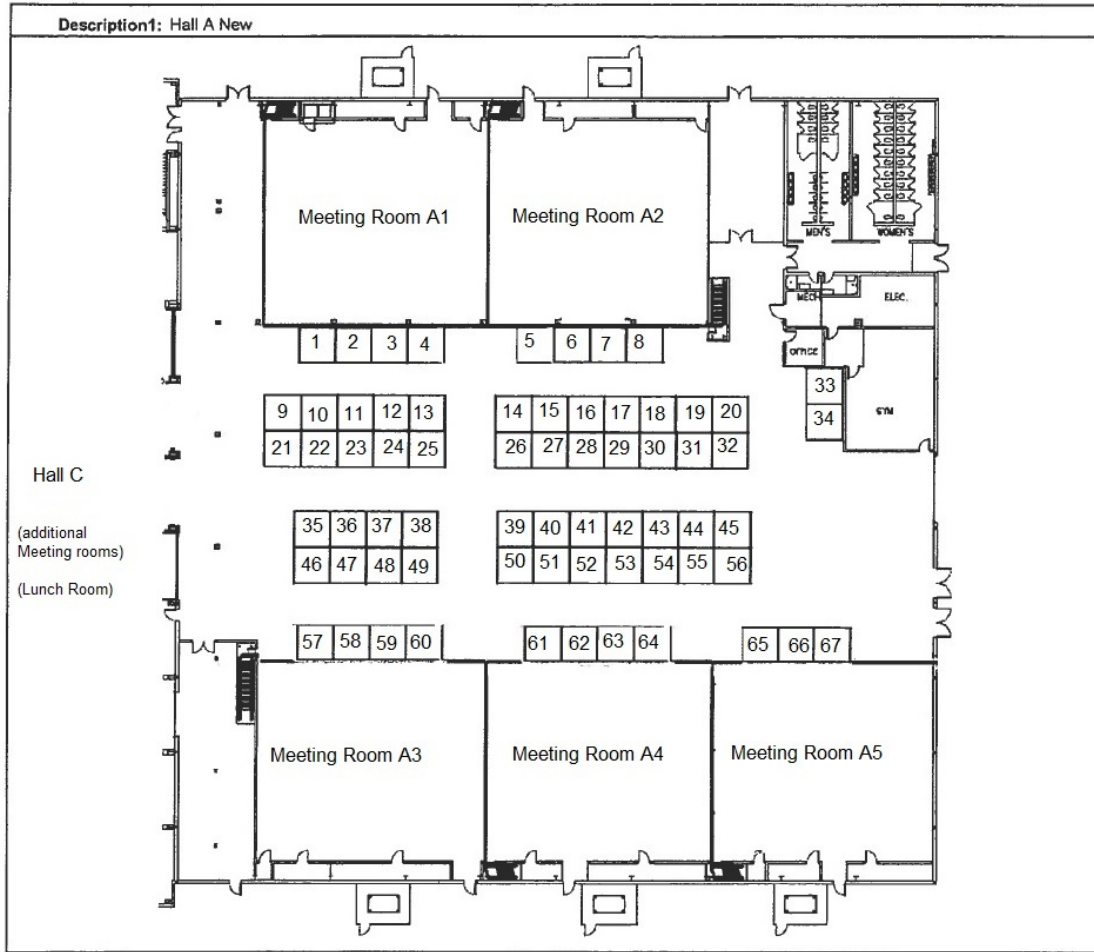
Appendix B : Prairieland Park Floor Plans



International Festival of Science, Technology, Engineering & Mathematics (STEMfest) 2015

Important Dates for STEMfest Exhibition and Tradeshow:

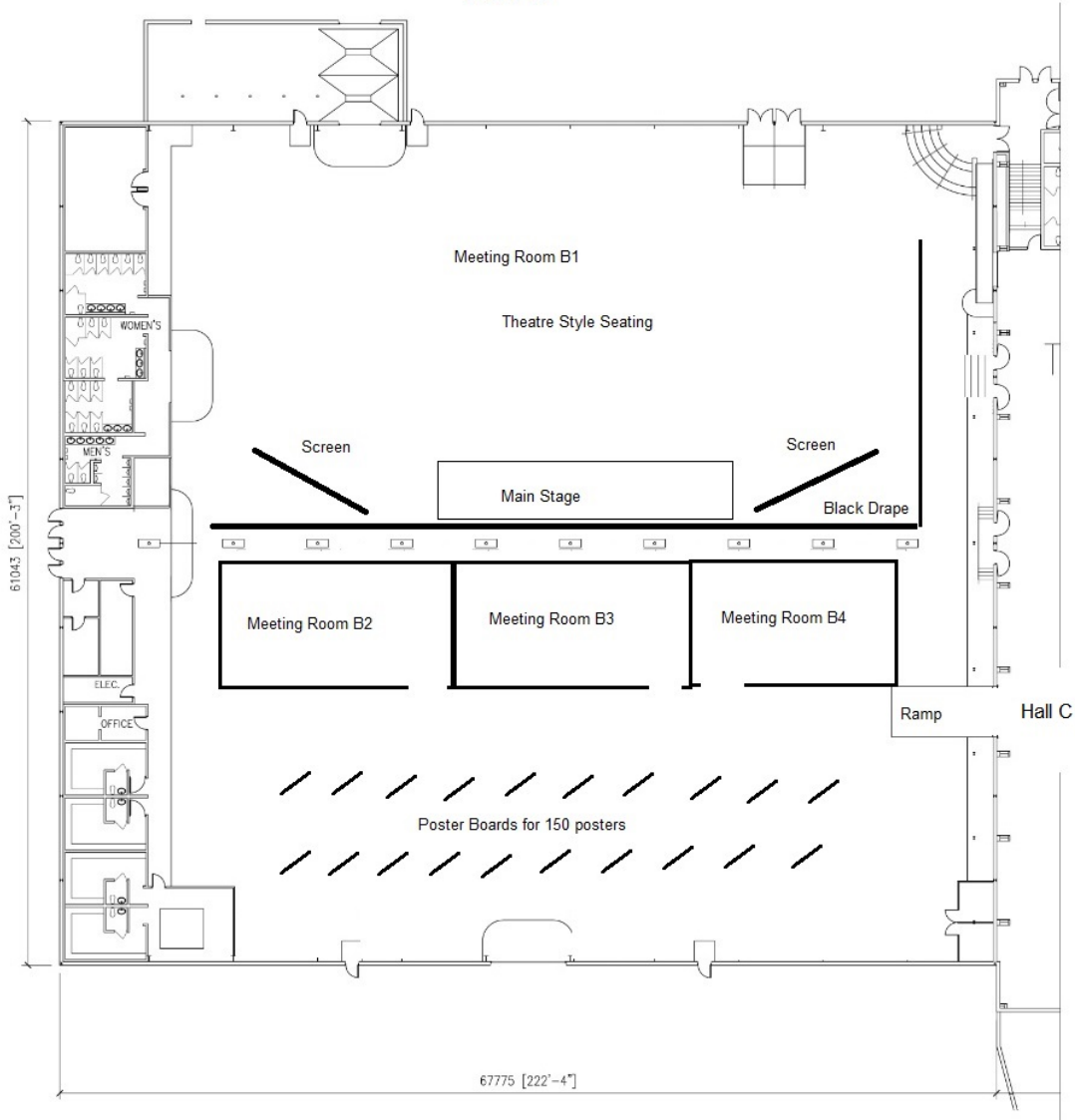
Sunday 27th September 2015 : Exhibitor Bump In
 Monday 28th September 2015 : STEMfest Launch and Conferences commence.
 Tuesday 29th September 2015 : Science Fair and Conferences continue.
 Wednesday 30th September 2015 : Careers Day and Conferences continue.
 Thursday 1st October 2015 : Conferences continue and 4pm Exhibitor Bump out.





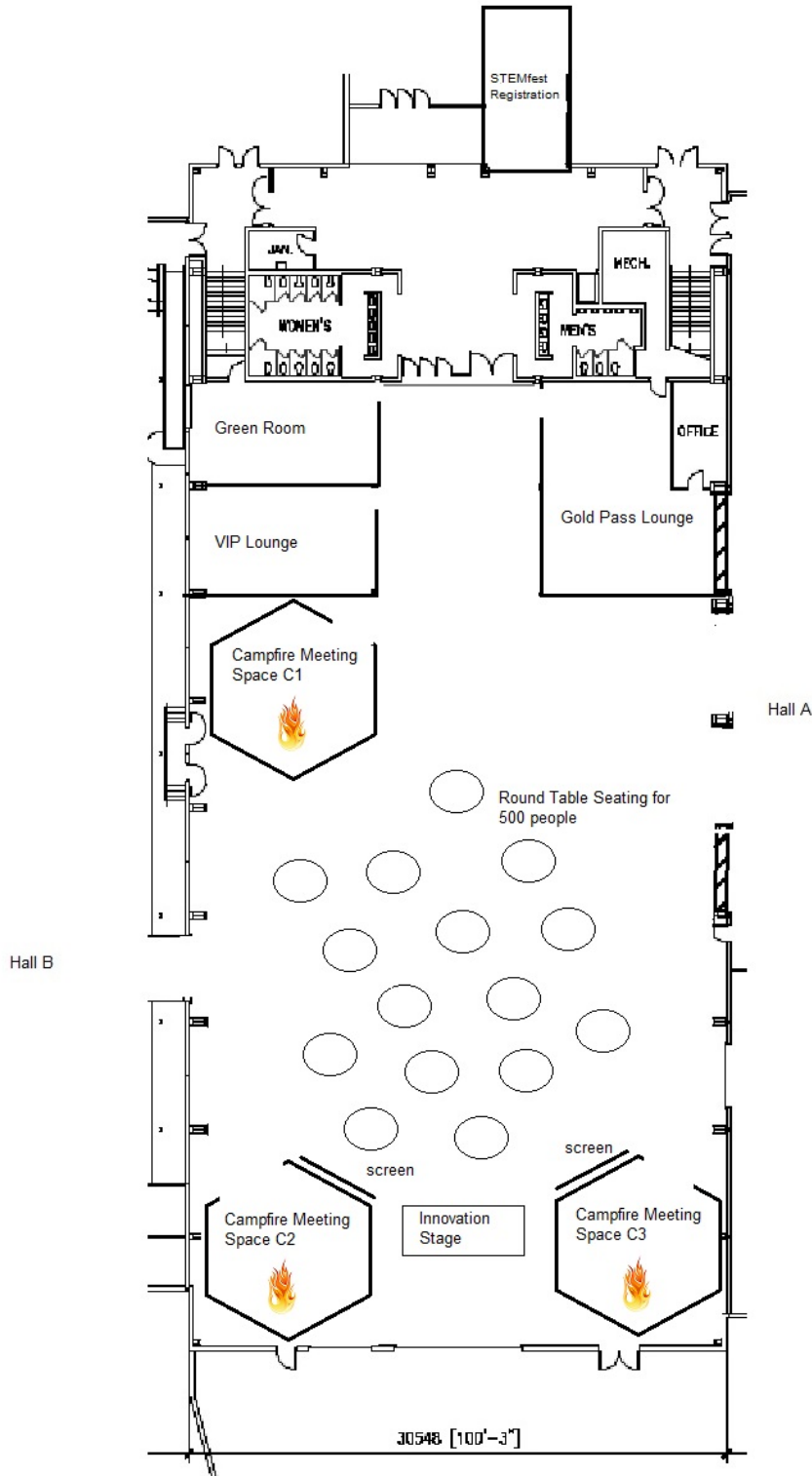
International Festival of Science, Technology, Engineering & Mathematics (STEMfest) 2015

Hall B





Hall C



Event Business Plan Highlights

Event Purpose

The International Festival of Science, Technology, Engineering, and Mathematics (STEM) is a global forum which enables the world's STEM community to come together to share ideas on the role STEM education, innovation, and skills development plays on future economic success.

Stem will explore the latest developments in STEM education and determine the best ways to align STEM Education and Skills Development to a Province's future Human Resource needs, and announce this through the "Saskatoon Declaration: STEM Education, Innovation, and Industry."

Local Organizing Committee

The STEM States Inc. Executive Director has teamed with Tourism Saskatoon to host this conference through a bidding process by which the city won the rights to host it.

A local host committee has been formed at has representation from Innovation Saskatchewan, University of Saskatchewan, Saskatoon Chamber of Commerce, Tourism Saskatoon and various local business representative (see page 4 of Business for complete committee listing).

Event Operating Budget

The budget outlines the expected revenue and expenditure for STEM 2015 based on an anticipated 1,200 International delegates attending the 9 International conferences along with several community events that will attract over 5,700 students, teachers and Saskatoon residents. A summary of the operating budget is as follows:

Total Income	\$1,010,500
Registration	\$480,000
Sponsorship	\$365,500
Exhibition & Other	\$165,000
Total Expense	\$1,000,265
Conference Venue	\$221,500
Profession Event Organizer	\$113,000
Gala Dinner	\$111,000
Speakers	\$73,000
Conference Expenses	\$481,765
Surplus/ (Loss)	\$10,235

Economic Impact

The estimated 1,200 delegates will have a considerable impact on tourism within the city. Using the Global Industry Development Network Economic Impact Calculator, STEM 2015 estimates that this event will generate over \$2.9 million in direct delegate spend within the city, including:

- \$285,000 on food and beverage within local restaurants and cafes;
- \$42,000 on public transport and taxis; \$130,000 on retail spend;
- \$1.08 million on pre and post conference touring;
- \$8,880 hotel room nights, with a value to local hotels of \$1.3 million; and
- \$61,800 in airport taxes.

External Media Attention

The event organizers are in the process of securing a local media partner and they will be invited to have a reporter at the event all week, with the opportunity to interview the many different high level international visitors and keynote presenters.

Other Funding Sources

STEM is funded through conference registration fees, sponsorships, and its trade exhibition. The Provincial Government has been asked to contribute \$120,000 towards this event. This amount has been confirmed.

Projected 2015 Special Event Reserve Funding and Expenditures

	SPECIAL EVENTS	PROFILE SASKATOON	TOTAL RESERVE
2014 Ending Balance	(\$505,000)	(\$551,139)	(\$1,056,139)
2015 Annual Provision	(\$250,000)	(\$250,000)	(\$500,000)
2015 Projected Requests	\$415,000	\$360,000	\$775,000
2015 STEMfest Funding Request		\$120,500	
2015 Projected Closing Balance	(\$340,000)	(\$320,639)	(\$660,639)

Application for Funding – Water Polo Saskatoon - Youth Sport Subsidy Program - Special Events Policy No. C03-007

Recommendation

That funding in the amount of \$6,000, from the Special Event Reserve, be approved for Water Polo Saskatoon, in conjunction with Water Polo Saskatchewan, to host the National Championship League 16 and Under event from April 9 to April 12, 2015.

Topic and Purpose

The purpose of this report is to request approval of a Special Event Hosting Grant for Water Polo Saskatoon, which is an eligible Youth Sport Subsidy Program (YSSP) Sport Organization, that is hosting an event in Saskatoon in 2015.

Report Highlights

1. A late application was received from Water Polo Saskatoon to host an event in April 2015. The Special Event Reserve has sufficient funding to accommodate this late application.
2. All participants in the event will be under the age of 18.

Strategic Goal

Under the Strategic Goal of Quality of Life, this report supports the long-term strategy to support community building through direct investment.

Background

Special Events Policy No. C03-007 (Special Events Policy) specifies the eligibility criteria for sport organizations to apply for a grant to host an event that takes place from January 1 to December 31 of the upcoming year.

Section 3.2.1 of the Special Events Policy outlines the criteria that must be met to receive funding. Attachment 1 summarizes the criteria used to evaluate each grant application.

Report

Application Submission

On January 28, 2015, the Administration received an application from Water Polo Saskatoon for a YSSP Special Event Hosting Grant. This is a late application as the application submission deadline for events taking place in 2015 was October 15, 2014.

As the Special Event Reserve has funding available, this late application was accepted and reviewed by the Administration.

Application for Funding – Water Polo Saskatoon - Youth Sport Subsidy Program - Special Events Policy No. C03-007

The 2015 Youth Sport Subsidy Special Event Grant Application Summary (see Attachment 2) presents an overview of this YSSP Special Event Hosting Grant application and also recommends the grant amount that this youth sport organization should receive in 2015.

This application meets the Special Events Policy eligibility criteria required to receive a grant from the unexpended YSSP funds.

Eligible Participants

This Special Event Hosting Grant Application will involve participants who are all under 18 years of age. As per the Special Events Policy, only those 18 years of age and under are eligible for this grant.

Options to the Recommendation

The options that may be considered are:

- a) deny the recommendations outlined in this report; or
- b) suggest a grant amount other than the amount recommended.

Public and/or Stakeholder Involvement

The Administration received a YSSP Special Event Hosting Grant application from Water Polo Saskatoon on January 28, 2015. Given the timing of the submission, the Administration did not bring the Adjudication Committee together to review this application. The Administration advised the Adjudication Committee of this late application and did not anticipate any objections.

Communication Plan

The Administration will inform Water Polo Saskatoon, as well as the Adjudication Committee, of the Standing Policy Committee on Planning, Development and Community Services' decision regarding the outcome of the recommendation, as outlined in this report.

Financial Implications

The Special Event Reserve Unexpended Youth Sport Subsidy Fund has an uncommitted balance of \$134,116.95 for 2015. This reserve balance will accommodate this late application, as recommended for approval in this report.

2015 Reserve Balance at February 1, 2015	Water Polo's Special Event Grant Request	Reserve Balance Remaining
\$134,116.95	\$6,000.00	\$128,116.95

Other Considerations/Implications

There are no policy, environmental, privacy, or CPTED implications or considerations.

Application for Funding – Water Polo Saskatoon - Youth Sport Subsidy Program - Special Events Policy No. C03-007

Due Date for Follow-up and/or Project Completion

A post-event evaluation report is to be submitted by Water Polo Saskatoon to the Administration within 90 days of event completion. Approved grant funding will be dispersed upon receipt and review of this report.

Public Notice

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Attachments

1. Section 3.2.1 Unexpended Youth Sport Subsidy Funding Criteria
2. 2015 Youth Sport Subsidy Special Event Hosting Grant Application Summary

Report Approval

Written by: Loretta Odorico, Facility Supervisor, Customer Service, Recreation and Sport
Reviewed by: Cary Humphrey, Director of Recreation and Sport
Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/RS/2015/PDCS – Applications for Funding – Water Polo Saskatoon - Youth Sport Subsidy Program - Special Events
Policy No. C03-007/ks

Section 3.2.1 Unexpended Youth Sport Subsidy Funding Criteria

The following additional criteria shall be used for grants made from the unexpended funds remaining in the Youth Sport Subsidy Program (YSSP):

- a. Eligible applicants will be restricted to those organizations receiving funding under the YSSP.
- b. As indicated in the special events definition, funding must be applied to events that are non-recurring on an annual basis. However, groups applying for seed money to host recurring events for the first time would be eligible to apply on a one-time basis. Events that are now held on an annual basis would not be eligible for this funding.
- c. Funding must be used for the rental cost of facilities only.
- d. Events that have an operating budget of less than \$100,000 are eligible for funding.
- e. YSSP events are not required to have an event legacy component and are not required to submit a business plan.

2015 Youth Sport Subsidy Special Event Hosting Grant Application Summary

Organization	Event/Dates	Rental Cost	Economic Impact	Participation	Benefits
Water Polo Saskatchewan	National Championship League 16 and Under	\$6,000.00 eligible rental costs	Estimated number of participants/spectators/coaches/volunteers from outside Stoon (80 km away) = 178	Total # Athletes = 145 # Athletes 18 years of age and under = 145 (100%)	This event will expose local athletes to high performance competition formats. This event will raise the profile of water polo in Saskatoon.
	April 9 to 12, 2015		Estimated economic impact: 3 nights x 66 rooms = 198 Estimated # of meals 906 x 3 days = 2,718 Estimated vehicle rentals = 34	Spectators - 165 Volunteers - 16 Coaches - 20	This event will allow teams to improve their national ranking by competing in this event.
					Coaches gain experience and knowledge from other coaches that they can then bring back to their local clubs.
RECOMMENDED GRANT					\$6,000.00

Innovative Housing Incentives – Central Urban Metis Federation Inc. – 705/707 Avenue L North

Recommendation

1. That funding of \$17,000 be provided to the Central Urban Metis Federation Inc. to be used towards the capital cost of an affordable elder's residence within a residential care home being developed at 705/707 Avenue L North; and
2. That the City Solicitor be requested to prepare the necessary incentive agreement and that His Worship the Mayor and the City Clerk be authorized to execute this agreement under the Corporate Seal.

Topic and Purpose

The purpose of this report is to recommend that financial incentives be provided to the Central Urban Metis Federation Inc. (CUMFI) for the development of a low-income elder's residence within a residential care home.

Report Highlights

1. CUMFI is developing a residential care home that will provide temporary care for children and a permanent residence for an elder.
2. The elder's residence qualifies for financial assistance from the City of Saskatoon (City) under Innovative Housing Incentives Policy No. C09-002.
3. CUMFI has received financial assistance from the Ministry of Social Services (Social Services) and the Clarence Campeau Development Fund for this residential care home project.

Strategic Goal

This report supports the City's long-term Strategic Goal of Quality of Life by increasing the supply and range of affordable housing options.

Background

On January 26, 2015, City Council approved a Discretionary Use Application from CUMFI to operate a Type II Residential Care Home at 705 and 707 Avenue L North with up to nine children in care.

On October 27, 2014, City Council revised the 2015 target for the Housing Business Plan to 500 units across the attainable housing continuum, of which 70 units are targeted to be affordable rental units. To date, City Council has committed funding of \$1,005,000 in support of 55 affordable rental units. An allocation of \$174,772 is still available to support the remaining target of 15 affordable rental units.

Report

CUMFI is Developing a Residential Care Home for Children

On October 14, 2014, the Planning and Development Division received an application from CUMFI for financial assistance to develop a residential care home. The proposal involves the purchase of two attached dwellings (see Attachment 1) located at 705 and 707 Avenue L North in the Westmount neighbourhood (see Attachment 2). CUMFI will convert these dwellings into a single residential care home with accommodations for up to nine children, temporary staff accommodations, and permanent housing for an elder who will mentor the children.

The building is in good condition, has a large backyard, four parking spaces, and requires only minor renovations. CUMFI is working with the Saskatoon Police Service to obtain Crime Free Multi-Housing designation for this project.

Two programs offering temporary care for children under the age of 12 will operate out of the building in an atmosphere that supports aboriginal culture. The emergency Receiving Home will provide space for up to five children in the temporary care of Social Services with the goal of reintegrating these children back into the care of their families.

Grandma's House will provide space for up to four children under the mentorship of an elder who will permanently live on the site. This program will provide a safe place for children who need a place to live for a short period of time due to family conflict, or a parent dealing with illness or in treatment for addiction. Grandma's House will provide a temporary home for children who otherwise would come under the care of Social Services.

The Elder's Residence Qualifies for Financial Assistance from the City

The portion of this project that serves as a residence for an elder qualifies for a capital grant from the City under Innovative Housing Incentives Policy No. C09-002. CUMFI will provide the residence to a low-income elder whose income will be below the Saskatchewan Household Income Maximums (SHIMs), which is currently set at \$38,000 for a single elder.

The temporary accommodation for children does not qualify for an Innovative Housing Incentive from the City because no additional housing capacity is being created for low-income residents. Both the Receiving Home and Grandma's House are programs with a primary mandate of assisting children and their families. While these programs may stabilize households and reduce the risk of homelessness, they do not meet the criteria for funding under Innovative Housing Incentives Policy No. C09-002.

The project has been evaluated by the Neighbourhood Planning Section, using the Capital Grant evaluation matrix and was awarded the maximum of ten points, which equates to the maximum capital grant of 10% towards the capital cost of the elder's residence. A copy of the evaluation has been provided in Attachment 3.

It is difficult to determine the exact portion of the total project cost of \$787,000 that qualifies for a 10% capital grant since the common space will be used by both the elder and the children. Therefore, the Administration is recommending a fixed grant of \$17,000, which is the maximum grant allowed for a one-bedroom unit under the Innovative Housing Incentives Policy No. C09-002.

The project does not qualify for a five-year incremental property tax abatement because there is no change in the assessed value of the building as a result of the conversion to a residential care home.

CUMFI has Received Funding Commitments From Other Sources

CUMFI has been approved for \$200,000 in funding from the provincial Social Services and a \$200,000 grant from the Clarence Campeau Development Fund. The balance of the capital cost of approximately \$370,000 will be financed through a mortgage from Affinity Credit Union.

CUMFI has been approved for operating funding for both children’s programs from Social Services.

Options to the Recommendations

City Council could choose to not provide financial incentives for this project. Choosing this option would represent a departure from the Innovative Housing Incentives Policy No. C09-002.

Financial Implications

The funding source for the \$17,000 capital grant is the Affordable Housing Reserve. A total of \$174,772 is remaining for capital grants in 2015. If this project is approved, an allocation of \$157,772 would remain available to support the remaining target of 14 additional affordable rental projects in 2015.

Budgeted	Unbudgeted	Reserve	Operating	Forgone Tax Revenue
\$17,000	\$0	\$17,000	\$0	\$0

Public and/or Stakeholder Involvement

Public consultation on the proposed development was conducted as part of the discretionary use process in the fall of 2014.

Communications Plan

CUMFI will plan an official opening ceremony in conjunction with all funding partners when the home is complete in the spring of 2015. The City’s contribution to this project will be acknowledged at that time.

Other Considerations/Implications

There are no policy, environmental, privacy, or CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

The Receiving Home and Grandma’s House are scheduled to open by May 2015.

Public Notice

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Attachments

1. Location Plan – 705/707 Avenue L North
2. Points System, Project Evaluation

Report Approval

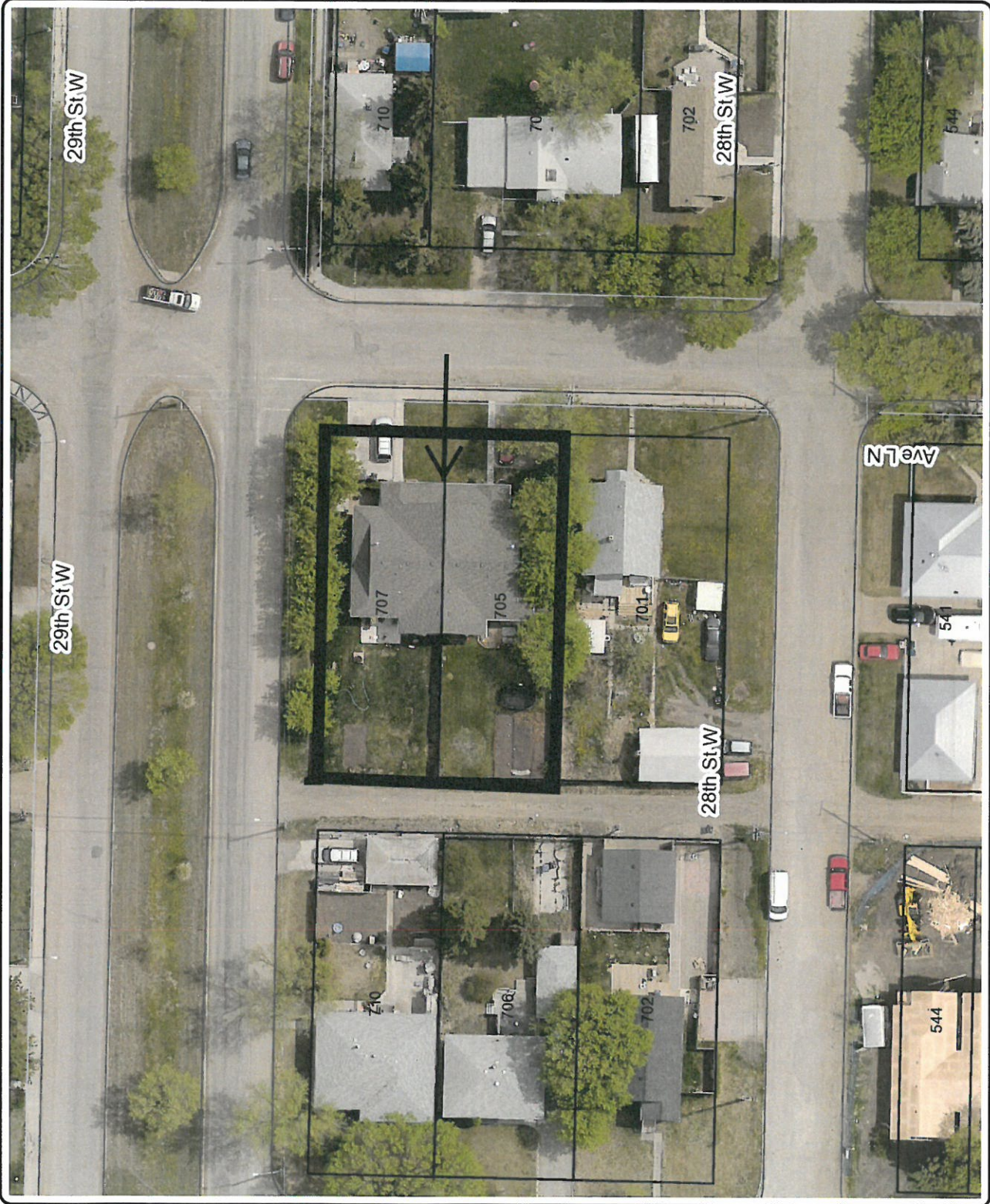
Written by: Daryl Sexsmith, Housing Analyst, Planning and Development

Reviewed by: Alan Wallace, Director of Planning and Development

Approved by: Randy Grauer, General Manager, Community Services Department


S/Reports/CP/2015/PDCS – Innovative Housing Incentives – Central Urban Metis Federation Inc. – 705 and 707 Avenue L North/ks

Attachment 1 - Location Plan, 705/707 Avenue L North




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City of Saskatoon
Corporate GIS



LEGEND

Curb and Pavement

— 1 —
— 3 —

Sidewalks

— 1 —
— 3 —

Walkways and Paths

— 1 —
— 3 —

Curb and Walk Other

— 1 —
— 3 —

Railway - Main

Railway - Spur

Pond

Sandbar

River

Neighbourhood Ownership

Proposed Ownership: Lease

Utility

Retired Ownership

Street Names

2013 (CLR - 7.5cm/p
Red: Band_1

Scale:
1:612

Printed:
January 14, 2015

Point System, Project Evaluation
Innovative Housing Incentive Program – Capital Grant Project Evaluation Matrix

A points system has been developed to achieve various targets within the Housing Business Plan. The Innovative Housing Incentive Program is the City of Saskatoon's main incentive program for affordable and special needs housing. The program offers a capital grant of up to 10% of the total capital cost of affordable housing projects. Housing created under this incentive must be provided to households within incomes below the Saskatchewan Household Income Maximums (SHIMs) described in Appendix 2 of the Housing Business Plan.

The program offers a base level of municipal support equal to 3% of the total capital costs. The capital grant can be increased to a maximum of up to 10% of the total capital cost of affordable housing projects. Grants are calculated on a points system matrix, with extra points assigned for each housing priority addressed within the City's Housing Business Plan.

Below is the point evaluation score for the project located at 705/707 Avenue L North and the corresponding capital grant percent.

Proponent	Project Location	Date Application Received	Date Application Evaluated
Central Urban Metis Federation Inc. (CUMFI)	705/707 Avenue L North (nine-unit residential care home)	October 14, 2014	January 27, 2015
Housing Business Plan Priority	Criteria	Possible Points %	Points Earned
Base Grant	Projects must serve households below provincial SHIMs	3	3
Leveraging Funding from Senior Levels of Government	Secured funding from federal or provincial government under an eligible grant program	2	2
Significant Private Partnership	There is a significant donation (at least 10% in-kind or donation) from a private donor, faith group, or service club.	1	1
Accessible Housing	At least 5% of units meet barrier-free standards	1	0
Neighbourhood Revitalization	a. project improves neighbourhood by renovating or removing rundown buildings; and/or	1	0
	b. developing a vacant or brownfield site.	1	0
Mixed Tenure Development	Project has a mix of affordable/market units or a mix of rental/ownership	1	0
Safe and Secure Housing	a. landlord is committed to obtaining Crime Free Multi-Housing certification for the project, and/or	1	1
	b. incorporates CPTED principles into design	1	0
Supportive Housing	The proposal includes ongoing supports for the residents to assist them in staying housed, such as drug and alcohol free, cultural supports, elements of Housing First.	1	1

Housing Business Plan Priority	Criteria	Possible Points %	Points Earned
Meets Specific Identified Housing Need	Project meets an identified housing need from a recent study, such as: a. Homelessness, b. Large Family housing (three bedrooms or more); c. Accommodation for students; and d. Aboriginal housing	2	2
Innovative Housing	Project uses innovative design, construction technique, materials, or energy-saving features.	1	0
Innovative Tenure	Innovative Housing tenures, such as Rent to Own, Life Lease, Land Trust, Sweat Equity, Co-op Housing, or Co-Housing	1	0
Notes:			Total Points and Capital Grant Percent Earned 10 Points = 10% Capital Grant

Proposed Official Community Plan Amendment and Proposed Rezoning from IH to IL1 – South West Industrial – 11th Street West – Approval for Advertising

Recommendation

1. That the advertising, in respect to the proposed amendment to Official Community Plan Bylaw No. 8769 and Zoning Bylaw No. 8770, be approved;
2. That the General Manager, Community Services Department, be requested to prepare the required notices for advertising the proposed amendment to Official Community Plan Bylaw No. 8769 and Zoning Bylaw No. 8770; and
3. That the City Solicitor be requested to prepare the required bylaw to amend Official Community Plan Bylaw No. 8769 and Zoning Bylaw No. 8770.

Topic and Purpose

The purpose of this report is to request approval to advertise applications that have been submitted to redesignate land in South West Industrial, as shown in Attachment 1, from “Heavy Industrial” to “Light Industrial” on the Official Community Plan – Land Use Map and to rezone from IH – Heavy Industrial District (IH District) to IL1 – General Light Industrial District (IL1 District). These amendments will provide for light industrial development along a major arterial roadway and preclude heavy industrial uses from being established in close proximity to a residential neighbourhood.

Report Highlights

1. A land use policy and zoning amendment are proposed for land in South West Industrial.
2. The proposed rezoning from IH District to IL1 District will allow for light industrial development and preclude heavy industrial uses that may cause nuisances or land use conflicts from being established in the area.
3. The IL1 District is a more appropriate zoning designation given the proximity to the Montgomery Place neighbourhood.

Strategic Goal

This application supports the Strategic Goal of Sustainable Growth by providing a balanced and appropriate land use pattern in the area.

Background

Saskatoon Land has requested that the subject land be redesignated from “Heavy Industrial” to “Light Industrial” on the Official Community Plan – Land Use Map and rezoned from IH District to IL1 District. This includes development parcels along 11th Street West, which are currently vacant and undeveloped. The remainder of the

Proposed Official Community Plan Amendment and Proposed Rezoning from IH to IL1 – South West Industrial – 11th Street West – Approval for Advertising

amendment area is occupied by the Circle Drive South right-of-way and associated ramps.

Report

Official Community Plan Amendment

An amendment to the Official Community Plan – Land Use Map is required to redesignate the subject land from “Heavy Industrial” to “Light Industrial” to accommodate the proposed rezoning (see Attachment 1).

Zoning Bylaw Amendment

A rezoning from IH District to IL1 District is proposed (see Attachment 1). The purpose of the IH District is to facilitate economic development through industrial activities that may have the potential for creating nuisance conditions during the normal course of operations. The purpose of the IL1 District is to facilitate economic development through a wide variety of light industrial activities and related businesses that do not create land use conflicts or nuisance conditions during the normal course of operations.

The IL1 District prohibits all uses of land, buildings and industrial processes that may be noxious, injurious, or constitute a nuisance beyond the boundaries of the subject site by reason of the production or emission of dust, smoke, refuse, matter, odour, gas, fumes, noise, vibration, or other similar substances or conditions.

Land Use Pattern in Area

The amendment area is bordered by land zoned IL1 District to the north, east, and south. The Montgomery Place neighbourhood is located to the west, although it is separated from future development parcels by the substantial Circle Drive South right-of-way.

Planning and Development is of the opinion that the IL1 District is a more appropriate zoning designation for the land in question than the IH District given its proximity to a residential neighbourhood. While the Circle Drive South right-of-way is not developable land, it is prudent to include it in the rezoning area along with the developable parcels in order to provide a consistent land use pattern in the area.

Future Development

Saskatoon Land is exploring options for sale of property under their ownership for future development.

Comments from Other Divisions

No concerns were received through the administrative referral process that precludes this application from proceeding to the public hearing. Please refer to Attachment 2 for complete comments.

Proposed Official Community Plan Amendment and Proposed Rezoning from IH to IL1 – South West Industrial – 11th Street West – Approval for Advertising

Options to the Recommendation

The Standing Policy Committee (SPC) on Planning, Development and Community Services (PDCS) could decline to approve the required advertising for the proposed amendments. Further direction would be required.

Public and/or Stakeholder Involvement

The Montgomery Community Association was advised, in writing, of the proposal and they have indicated their support for the amendments. The owner of 2438 Dudley Street, whose property is currently split-zoned IH District and IL1 District, was advised, in writing, of the amendments that would bring the IH-zoned portion in line with the rest of their property. No comments or concerns have been received by our office to date.

Other Considerations/Implications

There are no policy, financial, environmental, privacy, or CPTED implications. A communication plan is not required at this time.

Due Date for Follow-up and/or Project Completion

No follow-up is required.

Public Notice

Public notice is required for consideration of this matter, pursuant to Section 11(a) of Public Notice Policy No. C01-021. If the recommendations of this report are approved, a notice will be placed in The StarPhoenix two weeks prior to the public hearing date, which will be confirmed following consideration of this matter by the Municipal Planning Commission. In conjunction with the notice in The StarPhoenix, Planning and Development will notify all property owners with land included in the rezoning and all property owners within a 75 metre buffer of the proposed site of the public hearing date by letter. Notice boards will be placed on the site.

Attachments

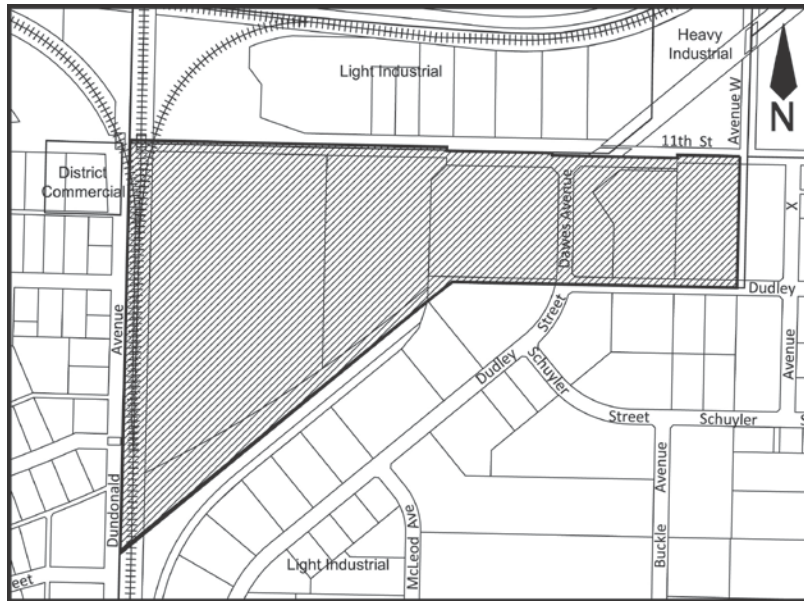
1. Location Maps
2. Comments from Other Divisions

Report Approval

Written by: Brent McAdam, Planner, Planning and Development
Reviewed by: Alan Wallace, Director of Planning and Development
Approved by: Randy Grauer, General Manager, Community Services Department

S:\Reports\DS\2015\PDCS – Proposed Official Community Plan Amendment and Proposed Rezoning from IH to IL1 – South West Industrial – 11th Street West – Approval for Advertising\kt

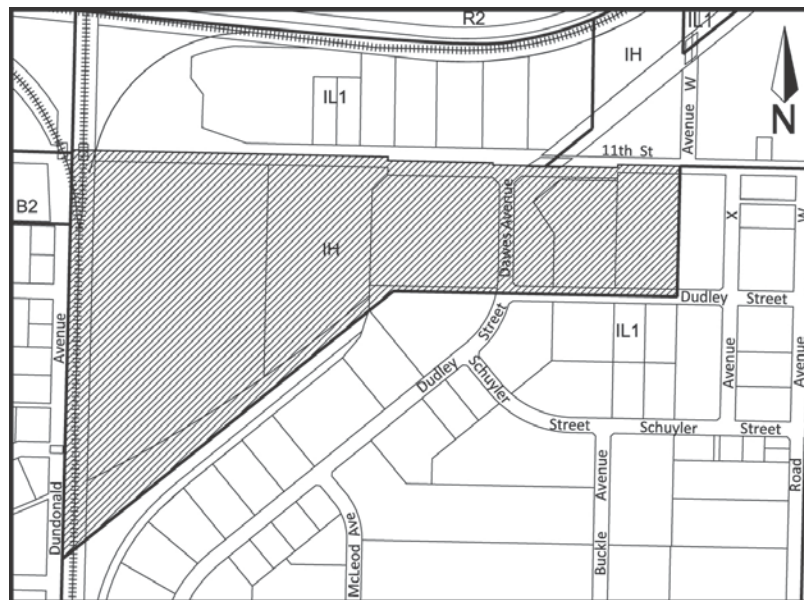
Location Maps




PROPOSED OFFICIAL COMMUNITY PLAN AMENDMENT
LAND USE MAP

 From Heavy Industrial to Light Industrial

File No. OCP04-2015



PROPOSED ZONING AMENDMENT

 From IH to IL1

File No. RZ39-2014

Comments From Other Divisions

Transportation and Utilities Department

The proposed Zoning Bylaw No. 8770 amendment, as noted in the report, is acceptable to the Transportation and Utilities Department, with the following comments:

1. The right-in/right-out access from 11th Street West, east of Dawes Avenue and access off of Dawes Avenue, south of 11th Street West are subject to the approval of a Traffic Impact Study (TIS).

Planning and Development Comment: Saskatoon Land acknowledges this condition, and that an acceptable TIS is required at the development stage. Saskatoon Land will inform potential purchasers that any parcel may be subject to a TIS satisfactory to the Transportation and Utilities Department. This information will be included in any public tender document or via correspondence to the specific purchaser for any direct private sale.

2. There will be no access granted from the Circle Drive interchange ramps.

Planning and Development Comment: Saskatoon Land acknowledges and accepts this condition.

3. There will be no access granted from 11th Street West between Dundonald Avenue and Dawes Avenue.

Planning and Development Comment: Saskatoon Land acknowledges and accepts this condition.

2014 Year-End Report – Building Standards Division

Recommendation

That the information be received.

Topic and Purpose

The purpose of this report is to provide an update on the status of the Plan Review and Inspection Service Stabilization Reserve, and to report the 2014 year-end statistics for the Building Standards Division, Community Services Department.

Report Highlights

1. The number of building permits issued in 2014 was 4,996, which is slightly less than the 5,020 issued in 2013. The value of construction associated with the number of building permits issued in 2014 was \$878,238,000, which is substantially less than the record high of \$1,088,531,000 reached in 2013.
2. The year-end balance for the Plan Review and Inspection Service Stabilization Reserve increased by \$441,462 from the 2013 reserve balance. As a result, the balance in the Plan Review and Inspection Service Stabilization Reserve was \$6,042,006 as of December 31, 2014.
3. Turnaround time performance for the issuance of building permits for one-unit dwellings on single family lots was, on average, less than the five business day target.
4. There were 35,267 building and plumbing inspections performed in 2014.

Strategic Goal

This report supports the City of Saskatoon's (City) Strategic Goal of Quality of Life by providing timely reviews of building permit and development applications, and performing building and plumbing inspections to ensure the health and safety of owners and occupants.

Background

During its December 15, 1997 meeting, City Council approved Reserves for Future Expenditures Policy No. C03-003 (Section 12 - Community Services Department Plan Review and Inspection Service Stabilization Reserve). The purpose of the Plan Review and Inspection Stabilization Reserve is:

- a) To accumulate funds for the purpose of offsetting any deficits in the Department's Plan Review and Inspection Program due to revenue shortfalls from a decline in the number, and/or type of Building and Plumbing Permits issued or unexpected expenditures; and
- b) To stabilize the effect annual fluctuations in construction activity have on the mill rate."

During its March 16, 2004 meeting, the Planning and Operations Committee instructed the Administration to provide an annual update on the status of the Plan Review and Inspection Service Stabilization Reserve as information only.

Report

Number of Building Permits Issued with Resulting Construction Values

Construction activity in Saskatoon during 2014 continued to be very strong (see Attachments 1 and 2). A summary of that activity is as follows:

- i. The number of building permits issued in 2014 was very close (-0.5%) to the number issued in 2013.
- ii. Value of construction associated with building permits issued in 2014 was significantly less (-19.3%) than the value in 2013. This is mainly attributable to the fact that there were no significant or major projects approved in 2014.
- iii. Building permits issued in 2014 represent the creation of 2,936 new residential units. These include one- and two-unit dwellings, as well as secondary suites, apartments, and row housing projects. This is a decrease of approximately 2% from 2013.
- iv. Building permits issued for new and improvements to residential construction projects make up approximately 83% of all building permits issued in 2014 and approximately 68% of the construction value. Residential category includes apartments, condominiums, student housing, town houses, one- and two-unit dwellings, residential detached garages, etc.
- v. Only 4 building permits were issued that exceeded a construction value of \$10,000,000 compared to 12 permits in 2013.
- vi. There were 112 building permits issued that had a value of construction between \$1,000,000 and \$10,000,000 compared to 116 issued in 2013.

Plan Review and Inspection Service Stabilization Reserve Increase

Program revenues for 2014 were forecasted to be \$6,545,400, which would have resulted in a surplus of \$815,500. The full amount of the surplus after adjustments for capital projects was to be transferred to the Plan Review and Inspection Service Stabilization Reserve. As a result, at the end of 2014, the reserve balance was projected to be \$6,351,044.

Final operating revenues and expenditures for the building and plumbing programs in 2014 are outlined in Attachment 3. Program revenues for 2014 were lower than the forecast, and operating expenditures were slightly less than the budgeted amount. Instead of the \$815,500 surplus that was forecast for 2014, there was a surplus of \$606,462. As a result of the surplus coupled with adjustments for capital projects, the balance in the Plan Review and Inspection Service Stabilization Reserve on December 31, 2014, was \$6,042,006.

TurnAround Time Performance for One-Unit Dwellings

The Building Standards Division has set a target of five business days for the issuance of a building permit for one-unit dwellings. When considering the entire year of 2014, the average time to issue a building permit for a one-unit dwelling was 3.7 business days. This means that, on average, there was less than a 4 business day wait for a building permit for a new one-unit dwelling to be constructed on a single family lot. This does not include infill development. Attachment 4 depicts the monthly breakdown of turnaround time performance in 2014 compared to 2013.

Building and Plumbing Permit Inspection Activity

There were 28,656 building inspections and 6,611 plumbing inspections performed in 2014 for a total number of 35,267 inspections. Plumbing inspections are performed at the rough-in and final stages of plumbing installations. Building inspections are broken down into two categories, those inspections that are cyclical in nature and those that are mandatory for the five critical stages of construction as required by Building Inspection Program Policy No. C09-029.

Plumbing and building inspection requests that are received prior to 3 p.m. on any business day will have the inspection performed the next business day. The response rate for next business day inspections in 2014 has been met 99% of the time for all inspection requests.

Public and/or Stakeholder Involvement

There is no public or stakeholder involvement.

Other Considerations/Implications

There are no options, policy, financial, environmental, privacy, or CPTED implications or considerations. A communication plan is not required at this time.

Due Date for Follow-up and/or Project Completion

There is no follow-up report planned.

Public Notice

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Attachments

1. Building Permit Statistics for 2014 versus 2013
2. Building Permit History From 1970 to 2014
3. The Community Services Department Plan Review and Inspection Service Stabilization Reserve Sufficiency Report
4. One-Unit Dwelling Building Permit Turnaround Time Monthly Averages

Report Approval

Written by: Bob Baran, Director of Building Standards

Approved by: Randy Grauer, General Manager, Community Services Department

S:\Reports\DS\2015\PDCS – 2014 Year-End Report – Building Standards Division\ks

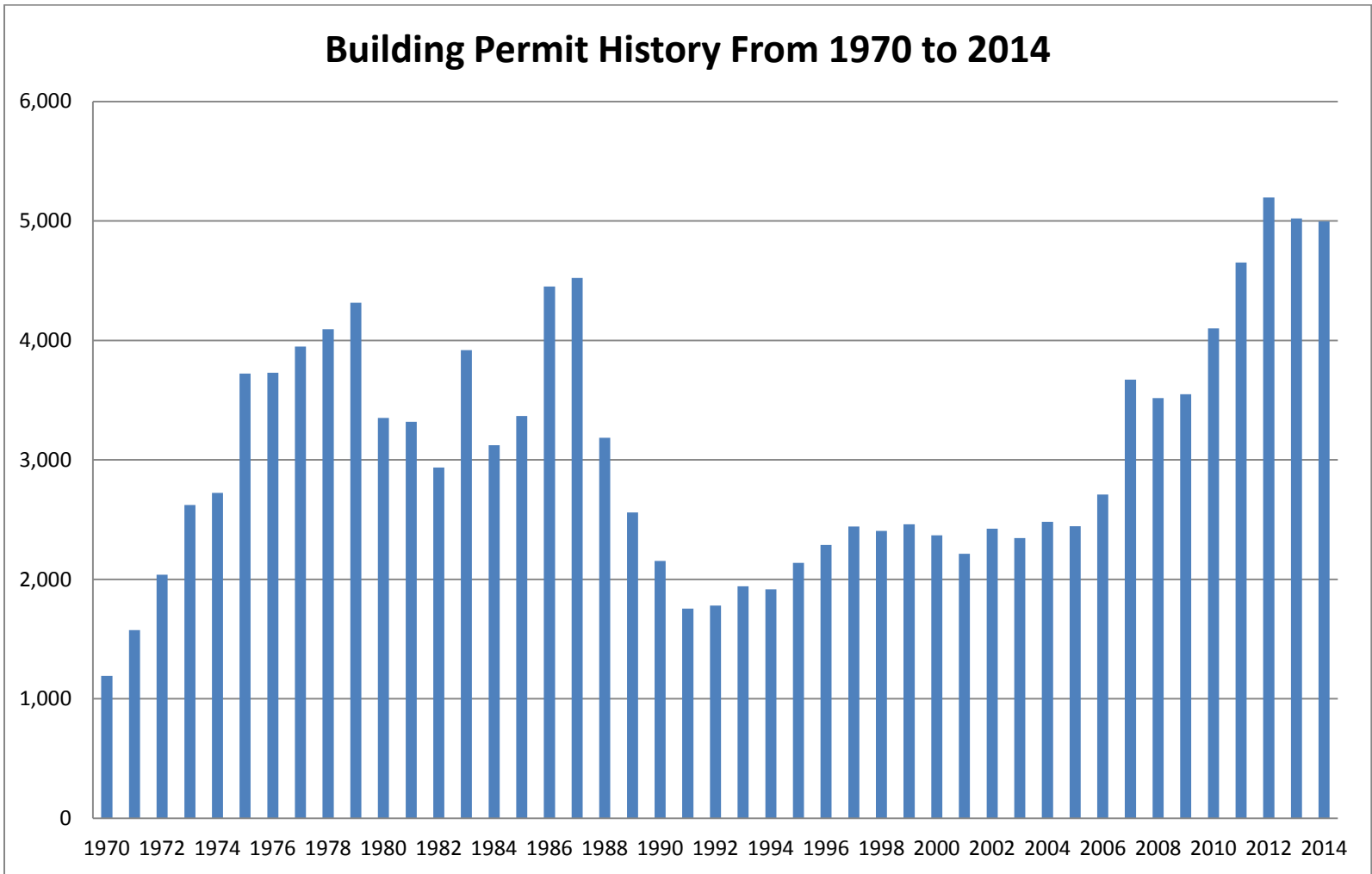
Building Permit Statistics for 2014 versus 2013

Building Permit Statistics for 2014 vs. 2013

Category	Number of Permits		Change %		Construction Value (\$million)		Change %
	Dec 31/14	Dec 31/13	Dec 31/14	Dec 31/13	Dec 31/14	Dec 31/13	
Residential	3,792	3,787	0.1%		\$396.1	\$441.8	-10.3%
Apartments & Housing Projects	353	305	15.7%		\$206.5	\$177.7	16.2%
Commercial	287	328	-12.5%		\$132.0	\$165.3	-20.1%
Industrial	221	217	1.8%		\$75.9	\$111.1	-31.7%
Institutional & Assembly	75	88	-14.8%		\$58.8	\$177.3	-66.8%
Other (includes demolition permits)	268	295	-9.2%		\$8.9	\$15.3	-41.8%
TOTAL	4,996	5,020	-0.5%		\$878.2	\$1,088.5	-19.3%

Summary of permits over \$10M approved to December 31, 2014

New Apartment Condominium - 550 - 4th Ave. N	\$11.8M	(Included in "Apartments & Housing Projects" above)
New Condominium Bldg., Shell and Final - "The Banks"	\$26.4M	(Included in "Apartments & Housing Projects" above)
Alteration to Health Sciences Bldg. - U of S	\$21.9M	(Included in "Institutional and Assembly" above)
New Apartment Condominium - 142 Pawlychenko Lane	\$13.7M	(Included in "Apartments & Housing Projects" above)

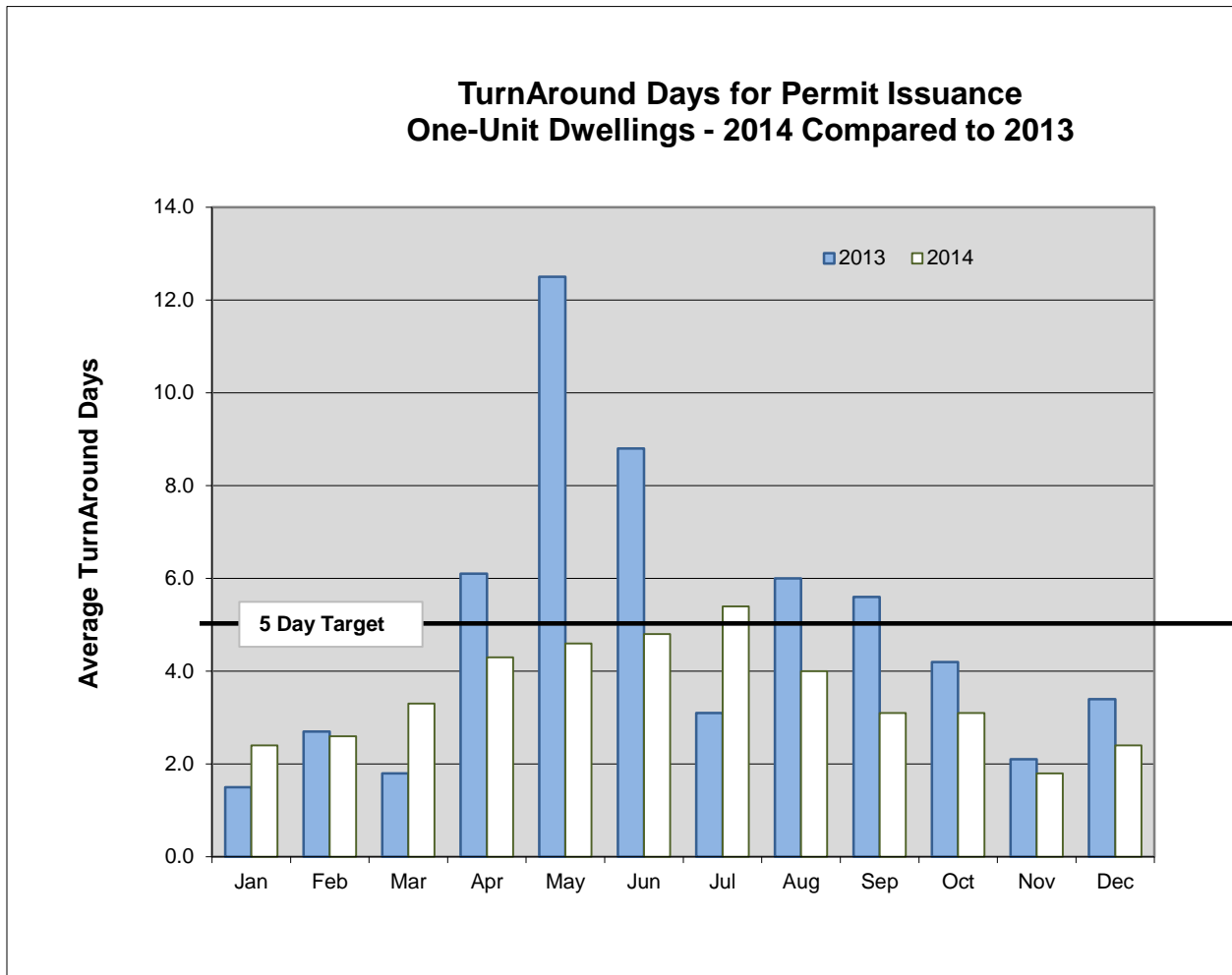


Building Permit History From 1970 to 2014

	2014 Budget	2014 Actual	2015 Budget	2016 Projections	2017 Projections	2018 Projections	2019 Projections
EXPENSES							
Plumbing Permit Program	\$726,000	\$708,190	\$746,200	\$771,900	\$795,100	\$819,000	\$843,600
Building Permit Program	\$5,003,900	\$4,794,442	\$5,267,200	\$5,421,900	\$5,584,600	\$5,752,100	\$5,925,000
Total Program Expenses	\$5,729,900	\$5,502,632	\$6,013,400	\$6,193,800	\$6,379,700	\$6,571,100	\$6,768,600
REVENUES							
Plumbing Permit Program	\$640,000	\$835,645	\$700,000	\$700,000	\$700,000	\$700,000	\$700,000
Residential Bldg. Permit Program	\$1,800,000	\$1,713,285	\$1,800,000	\$1,800,000	\$1,800,000	\$1,800,000	\$1,800,000
Commercial Bldg. Permit Program	\$4,000,000	\$3,455,012	\$4,000,000	\$4,080,000	\$4,161,600	\$4,244,832	\$4,329,729
Other Revenue	\$105,400	\$105,152	\$90,400	\$105,000	\$105,000	\$105,000	\$105,000
Total Revenue	\$6,545,400	\$6,109,094	\$6,590,400	\$6,685,000	\$6,766,600	\$6,849,832	\$6,934,729
Balance to transfer to Reserve Account	\$815,500	\$606,462	\$577,000	\$491,200	\$386,900	\$278,732	\$166,129
Capital Projects Expenditure	-\$165,000	-\$165,000					
Estimated Return to Source from Capital Projects	\$100,000		\$100,000				
Net Change	\$750,500	\$441,462	\$677,000	\$491,200	\$386,900	\$278,732	\$166,129
Previous Year's Balance	\$5,600,544	\$5,600,544	\$6,042,006	\$6,719,006	\$7,210,206	\$7,597,106	\$7,875,838
Year-end Reserve Balance	\$6,351,044	\$6,042,006	\$6,719,006	\$7,210,206	\$7,597,106	\$7,875,838	\$8,041,967
Year-end Reserve Cap	\$8,694,850	\$8,694,850	\$9,120,100	\$9,390,700	\$9,669,550	\$9,956,650	\$10,252,900
Fee Increases - Plumbing Permits	17%	17%	0%	0%	0%	0%	0%
Building Permit Fee increases - Residential Permits	16%	16%	0%	0%	0%	0%	0%
Building Permit Fee increases - Commercial Permits*	15%	15%	0%	2%	2%	2%	2%

*Commerical Permit fee increased based on estimated increase in the cost of construction

One-Unit Dwelling Building Permit Turnaround Time Monthly Averages



Land Use Applications Received by the Community Services Department For the Period Between January 21, 2015, to February 12, 2015

Recommendation

That the information be received.

Topic and Purpose

The purpose of this report is to provide detailed information on land use applications received by the Community Services Department from the period between January 21, 2015 and February 12, 2015.

Report

Each month, land use applications within the city of Saskatoon are received and processed by the Community Services Department. See Attachment 1 for a detailed description of these applications.

Public Notice

Public Notice, pursuant to Section 3 of the Public Notice Policy No. C01-02, is not required.

Attachment

1. Land Use Applications

Report Approval

Reviewed by: Alan Wallace, Director of Planning and Development

Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/DS/2015/PDCS – Land Use Apps – March 2, 2015/ks

Land Use Applications Received by the Community Services Department For the Period Between January 21, 2015, to February 12, 2015

The following applications have been received and are being processed:

Condominium

- | | |
|-------------------------|--|
| • Application No. 1/15: | 108 Willis Crescent (51 Units) |
| Applicant: | Webb Surveys for Serenity Pointe Devs. Ltd. |
| Legal Description: | Bareland Condominium Units 4 and 7,
Plan No. 102084252 into Condominium
Units 239 to 290 |
| Current Zoning: | M2 |
| Neighbourhood: | Stonebridge |
| Date Received: | January 28, 2015 |

- | | |
|-------------------------|--|
| • Application No. 2/15: | 915 Kristjanson Road (66 Units) |
| Applicant: | Webb Surveys for Daxton Developments Ltd. |
| Legal Description: | Bareland Condo Unit 2, PlanNo. 102138117 into
Condominium Units 75 to 141 |
| Current Zoning: | M2 |
| Neighbourhood: | Silverspring |
| Date Received: | February 9, 2015 |

Discretionary Use

- | | |
|---------------------------|--|
| • Application No. D23/14: | 809 Cumberland Avenue South |
| Applicant: | Xu Zhao |
| Legal Description: | Lot 52, Block 200, Plan No. 101367772;
Lots 38 and 39, Block 200, Plan No. G779 |
| Current Zoning: | R1 |
| Proposed Use: | Boarding house |
| Neighbourhood: | Grosvenor Park |
| Date Received: | December 19, 2014 |

Rezoning

- | | |
|--------------------------|--|
| • Application No. Z5/15: | Aspen Ridge Phase 1 |
| Applicant: | Saskatoon Land |
| Legal Description: | Part S.E. ¼ Sec. 18-37-4-W3M and
Part N.E. ¼ Sec. 18-37-4-W3M |
| Current Zoning: | FUD and DAG1 |
| Proposed Zoning: | R1A, R1B, RMTN and RMTN1 |
| Neighbourhood: | Aspen Ridge |
| Date Received: | February 9, 2015 |

Rezoning

- Application No. Z6/15: Aspen Ridge Phase 3
Applicant: Saskatoon Land
Legal Description: LSD5, Part S.W. ¼ 17-37-4-W3M and LSD6, Part of N.W. ¼ and S.W. ¼ 17-37-4-W3M
Current Zoning: FUD
Proposed Zoning: R1B, R2, RM3 and RMTN1
Neighbourhood: Aspen Ridge
Date Received: February 9, 2015
- Application No. Z7/15: 1605 Victoria Avenue
Applicant: Saskatoon Tribal Council
Legal Description: Lots 3, 4, and 5, Block 26, Plan No. G229, Ext. 0
Current Zoning: M2 by Agreement
Proposed Zoning: Amendment to M2 by Agreement
Neighbourhood: Buena Vista
Date Received: February 10, 2015

Subdivision

- Application No. 5/15: 715 Walmer Road
Applicant: Webster Surveys for Tim Ryan and Patrick Wolfe
Legal Description: Lots 5 to 9, Block 10, Plan No. F2006
Current Zoning: B2
Neighbourhood: Caswell Hill
Date Received: January 22, 2015
- Application No. 6/15: 1550 Walmer Road
Applicant: Webb Surveys for 101249793 Saskatchewan Ltd.
Legal Description: Parcel B, Plan No. 101928405
Current Zoning: RMTN
Neighbourhood: Willowgrove
Date Received: January 23, 2015
- Application No. 7/15: 250 Palliser Court
Applicant: Webster Surveys for Dream Asset Management Corporation
Legal Description: Parcel KK, Plan No. 102150807
Current Zoning: RMTN1
Neighbourhood: Kensington
Date Received: January 26, 2015

Subdivision

- Application No. 8/15: 652 Saskatchewan Crescent East
Applicant: Patrick Wolfe and Tim Ryan
Legal Description: Lots 32 and 33, Block 87, Plan No. B1856;
Lot 51, Block 87, Plan No. 101491297
Current Zoning: R2
Neighbourhood: Nutana
Date Received: 652 Saskatchewan Crescent East
- Application No. 9/15: Hampton Circle
Applicant: Saskatoon Land Surveyors for City of Saskatoon
Legal Description: Parcel B and Part of MR3A, Plan No. 102063462
Current Zoning: R1A
Neighbourhood: Hampton Village
Date Received: February 10, 2015

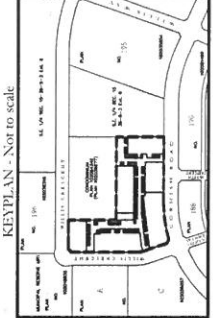
Attachments

1. Plan of Proposed Condominium No. 1/15
2. Plan of Proposed Condominium No. 2/15
3. Plan of Proposed Discretionary Use No. D23/14
4. Plan of Proposed Rezoning No. Z5/15
5. Plan of Proposed Rezoning No. Z6/15
6. Plan of Proposed Rezoning No. Z7/15
7. Plan of Proposed Subdivision No. 5/15
8. Plan of Proposed Subdivision No. 6/15
9. Plan of Proposed Subdivision No. 7/15
10. Plan of Proposed Subdivision No. 8/15
11. Plan of Proposed Subdivision No. 9/15

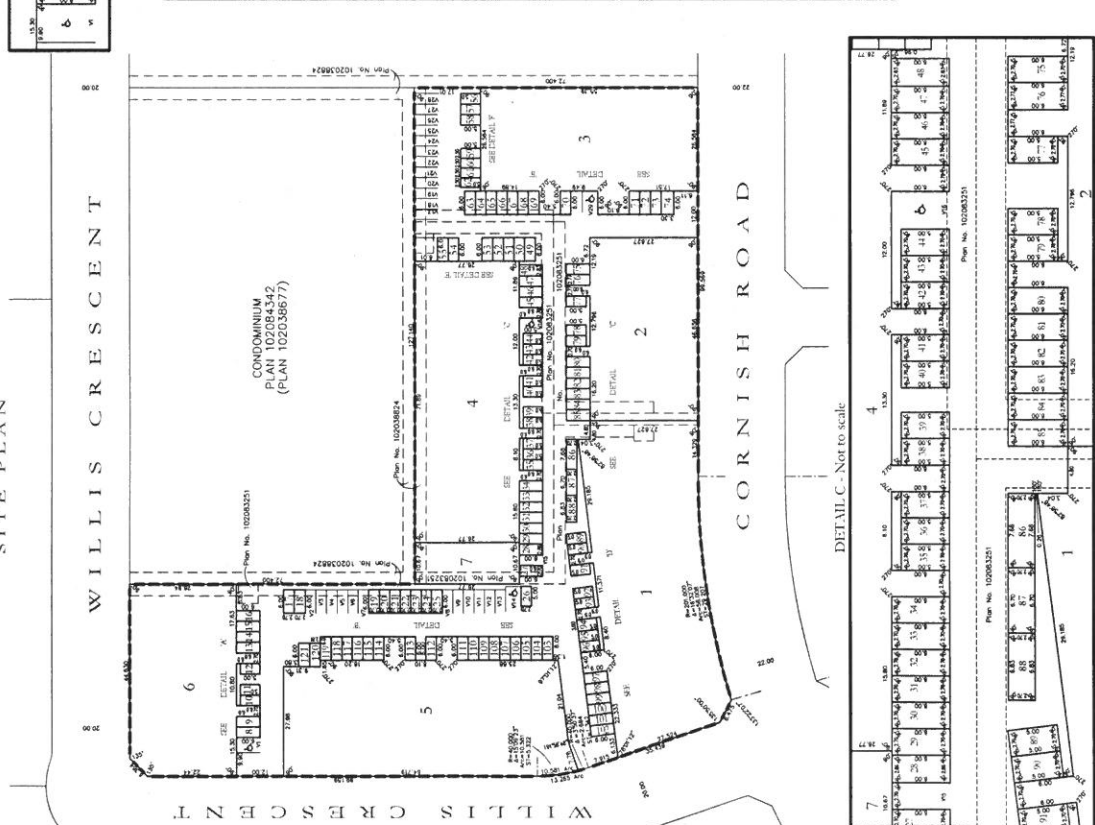
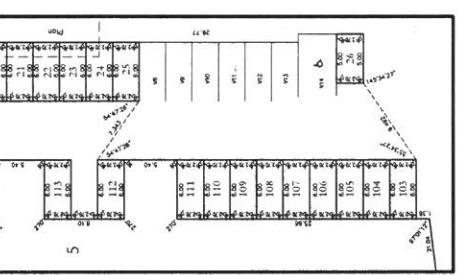
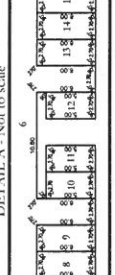
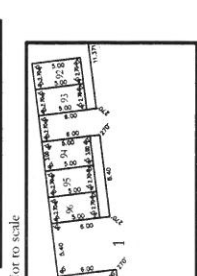
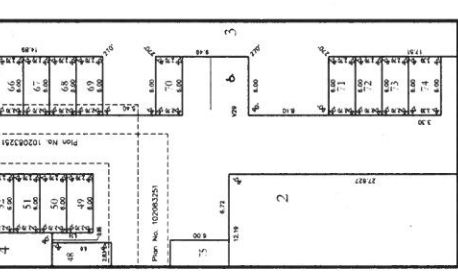
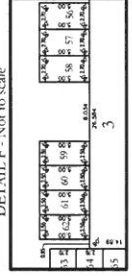
Sheet 1
Site Plan &
Schedule of Unit Factors

Serenity Pointe
PLAN OF SURVEY SHOWING
SURFACE BARE LAND
CONDOMINIUM
LOT 5, BLOCK 195
PLAN NO. 102078761
TWP. 36, RGE. 5, W. 3RD MER.
SASKATOON, SASKATCHEWAN
SCALE 1:500
BY T.R. WEBB, S.L.S.
SEPTEMBER - NOVEMBER 2011

1. The owner of the land shown on this plan is T.R. Webb, S.L.S.
2. The owner of the land shown on this plan is T.R. Webb, S.L.S.
3. The owner of the land shown on this plan is T.R. Webb, S.L.S.
4. The owner of the land shown on this plan is T.R. Webb, S.L.S.
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10. The owner of the land shown on this plan is T.R. Webb, S.L.S.



UNIT NO.	TYPE OF UNIT	AREA OF UNIT (SQ. FT.)	UNIT FACTOR	STAKE
1	1 B. RES.	2000	2475	
2	1 B. RES.	1044	1377	
3	1 B. RES.	1400	1564	
4	1 B. RES.	2300	2869	
5	1 B. RES.	2000	2475	
6	1 B. RES.	1044	1377	
7	1 B. RES.	1400	1564	
8	1 B. RES.	2300	2869	
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88	1 B. RES.	2300	2869	
89	1 B. RES.	2000	2475	
90	1 B. RES.	1044	1377	
91	1 B. RES.	1400	1564	
92	1 B. RES.	2300	2869	
93	1 B. RES.	2000	2475	
94	1 B. RES.	1044	1377	
95	1 B. RES.	1400	1564	
96	1 B. RES.	2300	2869	
97	1 B. RES.	2000	2475	
98	1 B. RES.	1044	1377	
99	1 B. RES.	1400	1564	
100	1 B. RES.	2300	2869	



SHEET NUMBER 7 OF 9
 SITE PLAN & LEGEND

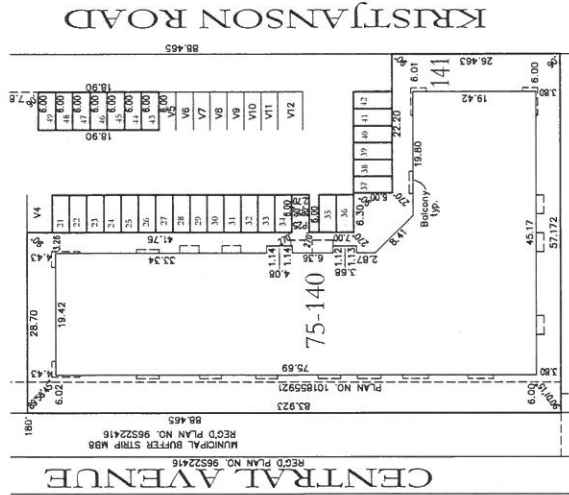
PLAN OF SURVEY SHOWING
 RE-DIVISION OF
 BARE LAND CONDOMINIUM UNIT 2
 PLAN 102138117, IN ACCORDANCE WITH
 SECTION 25 OF THE CONDOMINIUM
 PROPERTY ACT, 1993 INTO
 CONDOMINIUM UNITS 75-141 INCLUSIVE
 BY T.R. WEBB, S.L.S.
 SCALE AS SHOWN
 DECEMBER 2014

NEW UNITS 75-140 are Regular Residential Units
 NEW UNIT 141 is a Service Unit

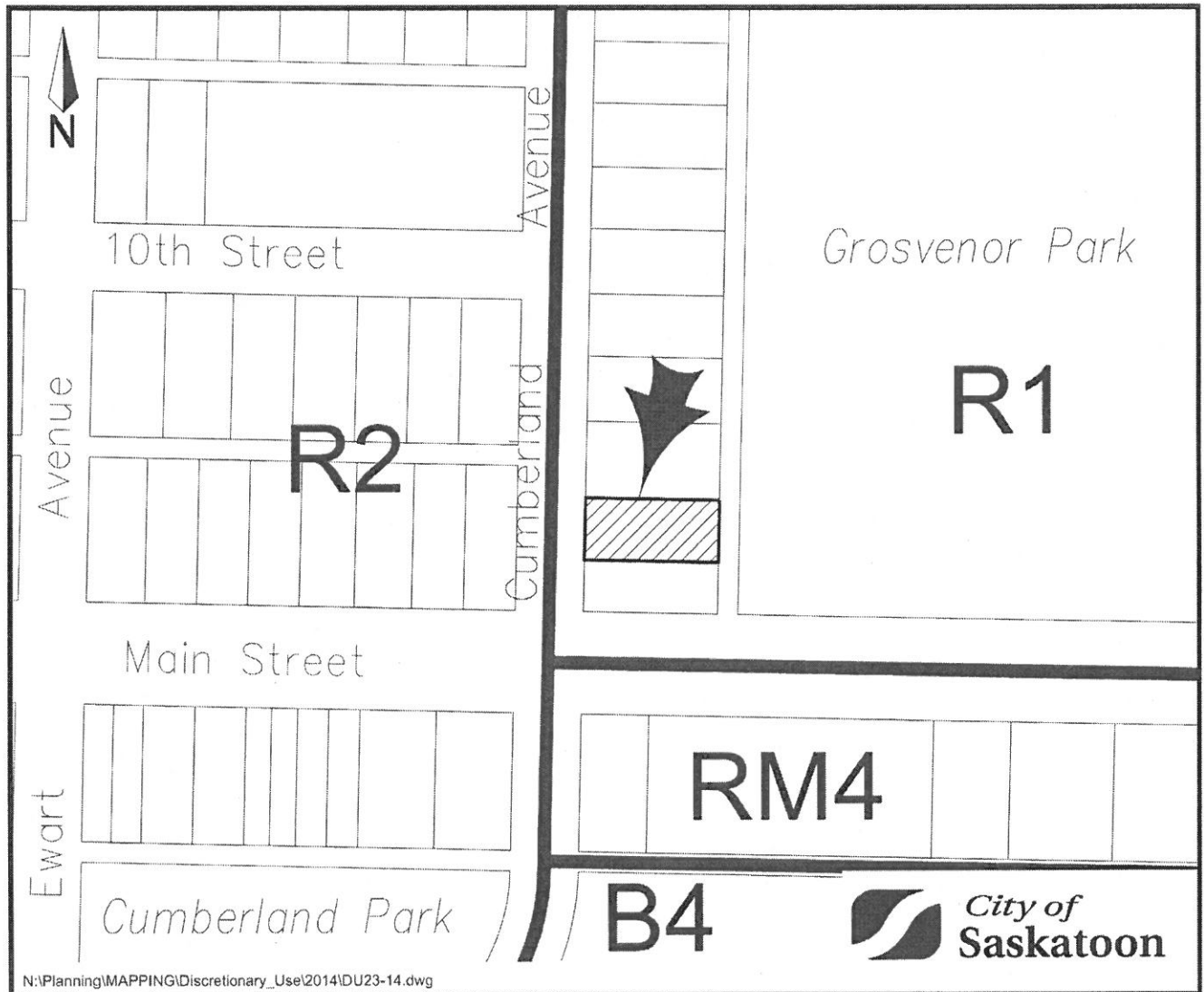
LEGEND:

1. Dimensions shown are in metres and decimals thereof.
2. Measurements indicating the position of the building in relation to the outer boundaries of the parcel are taken to the concrete foundation at ground level.
3. Unit numbers are shown as 75, 76, 77, etc.
4. Unit boundaries are shown on Sheets 8 & 9 by a heavy solid line and are defined as follows:
 - the exterior surface of any interior finishing material that forms the surface of any common and exterior wall, floor, or ceiling.
5. The doors and windows form part of the unit.
6. All exterior surfaces are common property.
7. Parking spaces are identified as P25 - P30 and are designated for exclusive use of units.
8. Parking spaces are in accordance with Section 11(1)(c) of The Condominium Property Act except for Service Unit No. 141.
9. All portions of building and lands not designated as a regular condominium form Service Unit No. 141.

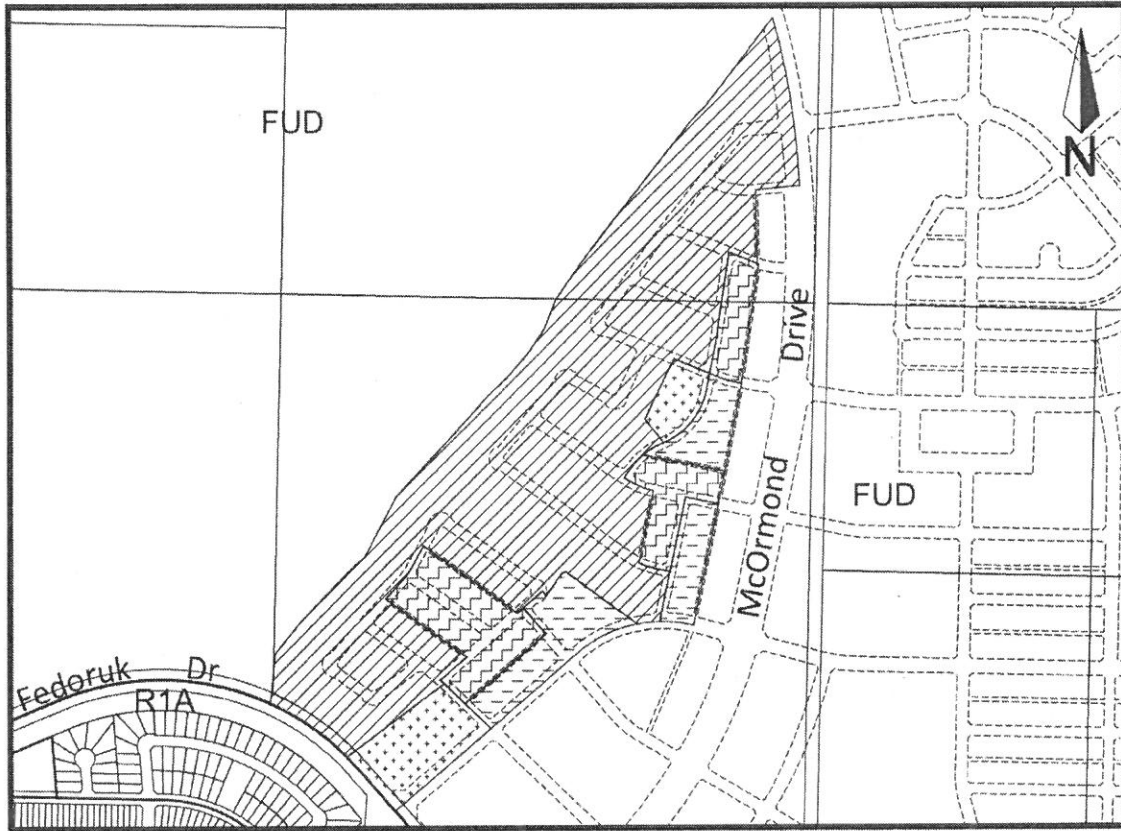

SITE PLAN
 SCALE 1:500



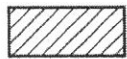
Plan of Proposed Discretionary Use No. D23/14



Plan of Proposed Rezoning No. Z5/15



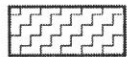
PROPOSED ZONING AMENDMENT



From FUD to R1A



From FUD to RMTN



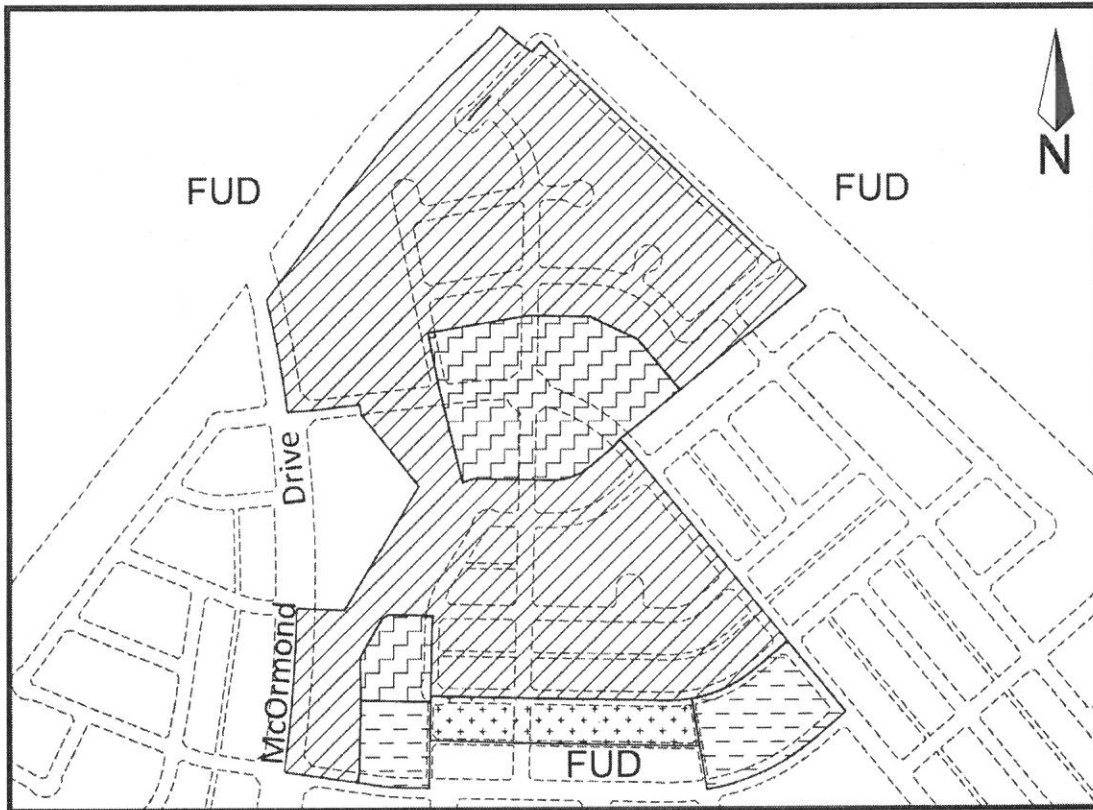
From FUD to R1B



From FUD to RMTN1

File No. RZ05-2015

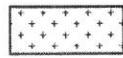
Plan of Proposed Rezoning No. Z6/15



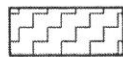
PROPOSED ZONING AMENDMENT



From FUD to R1B



From FUD to R2

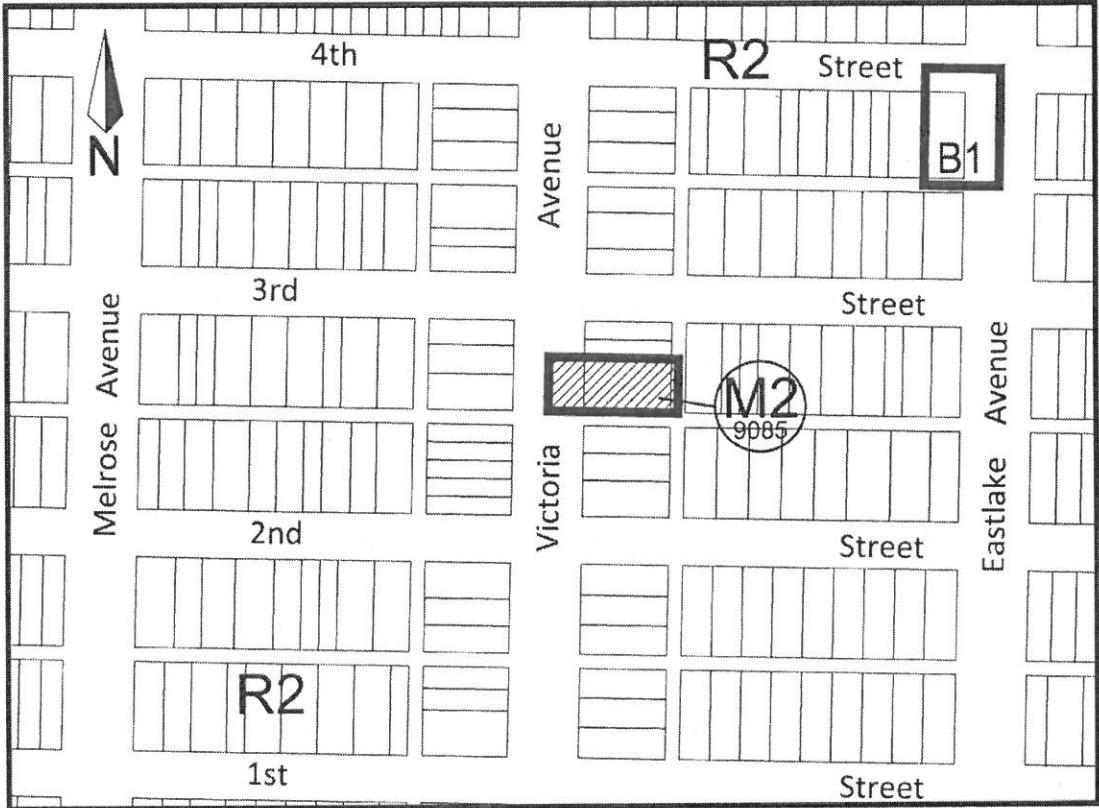


From FUD to RMTN1

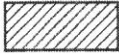


From FUD to RM3

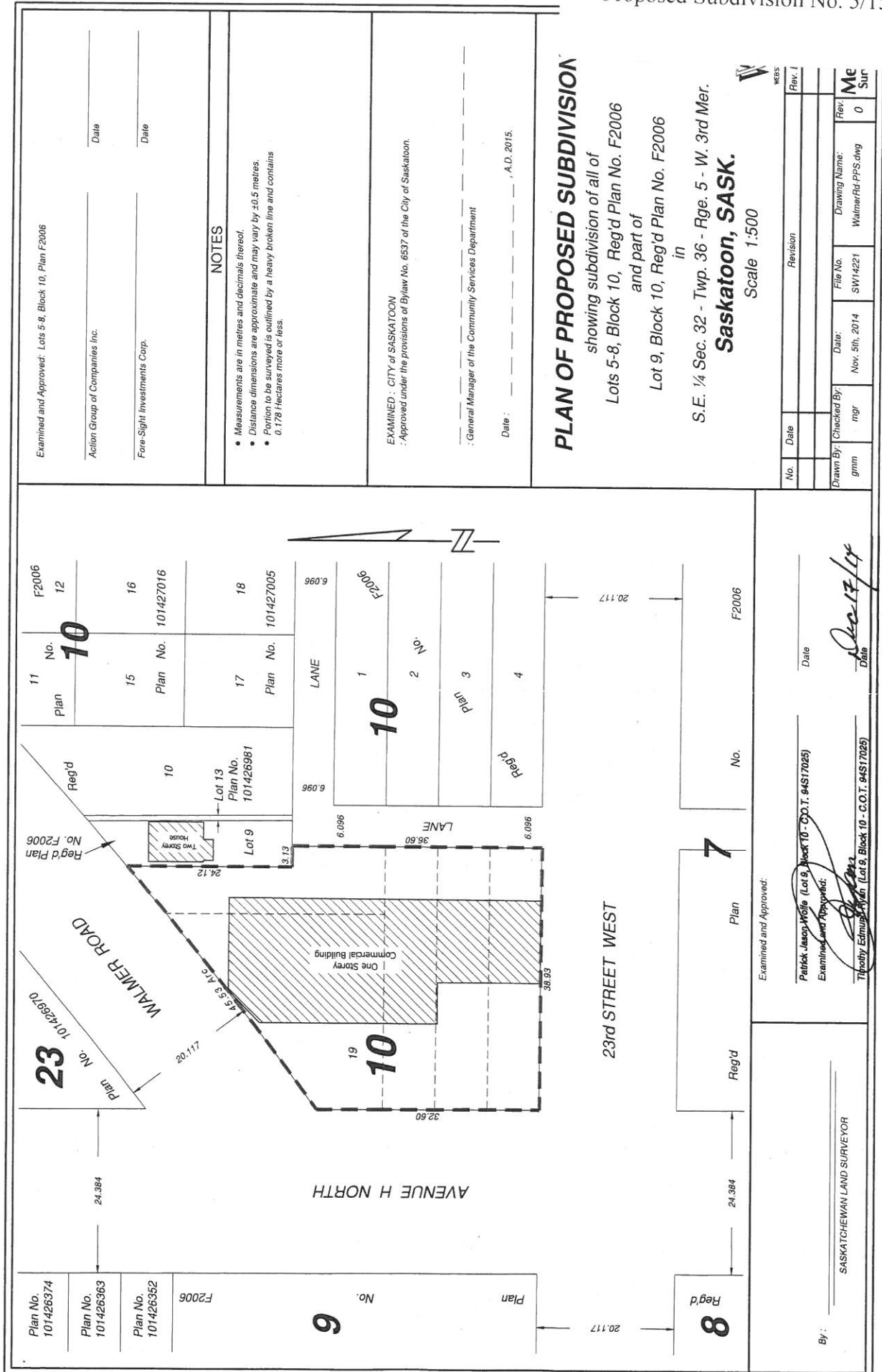
File No. RZ06-2015



PROPOSED ZONING AMENDMENT

 From M2 by Agreement to M2 by Agreement

File No. RZ07-2015



Examined and Approved: Lots 5-8, Block 10, Plan F2006
 Action Group of Companies Inc.
 Date _____
 Fore-Sight Investments Corp.
 Date _____

NOTES

- Measurements are in metres and decimals thereof.
- Distance dimensions are approximate and may vary by ±0.5 metres.
- Portion to be surveyed is outlined by a heavy broken line and contains 0.178 Hectares more or less.

EXAMINED: CITY OF SASKATOON
 : Approved under the provisions of Bylaw No. 6537 of the City of Saskatoon.
 : General Manager of the Community Services Department
 Date: _____, A.D. 2015.

PLAN OF PROPOSED SUBDIVISION
 showing subdivision of all of
 Lots 5-8, Block 10, Reg'd Plan No. F2006
 and part of
 Lot 9, Block 10, Reg'd Plan No. F2006
 in
 S.E. ¼ Sec. 32 - Twp. 36 - Rge. 5 - W. 3rd Mer.
Saskatoon, SASK.
 Scale 1:500

No.	Date	Revision	Rev. I

Drawn By: gmm	Checked By: mgr	Date: Nov. 5th, 2014	File No. SW14221	Drawing Name: WalmerRd-PPS.dwg	Rev. 0
Me	Sur				

Examined and Approved:
 Patrick Jason Wolfe (Lot 9, Block 10 - C.O.T. 64517025)
 Examined and Approved:
 Timothy Edmund Ryan (Lot 9, Block 10 - C.O.T. 64517025)
 Date: Dec 17/14

By: _____
 SASKATCHEWAN LAND SURVEYOR

PLAN OF PROPOSED SURFACE
 BARE LAND CONDOMINIUM FOR
 PARCEL B
 PLAN NO. 101928405
 N.E. 1/4 SEC. 6
 TWP. 37, RGE. 4, W. 3RD MER.
 1550 PATON CRESCENT
 SASKATOON, SASKATCHEWAN
 BY T.R. WEBB, S.L.S.

~~SCALE 1:500~~

Dimensions shown are in metres and decimals thereof.
 Proposed buildings are wholly within the proposed unit boundaries as shown.

Portion of this plan to be approved is outlined with a bold, dashed line and contains 6/15 of the (1/4 SEC. 6).

All area not designated by a unit number are common property.

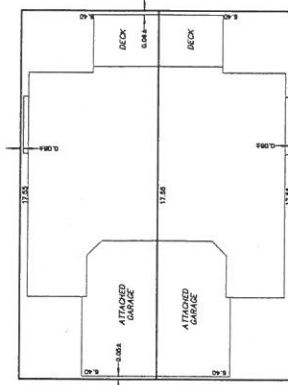
Distances shown are approximate and may vary from the true plan of survey by ± 0.3m.

☒ 3.0m Proposed Soakpilot assessment

☒ 2.0m Proposed Soakpilot assessment

Seal

T.R. Webb
 Surveyor
 Saskatoon, Saskatchewan
 License No. 271, 2015



DETAIL TYPICAL - NOT TO SCALE

Approved under the provisions of
 Bylaw No. 6537 of the
 City of Saskatoon

City
 Community Services Department

Prepared by

 © 2015 B.F.
 13-24726r



PROPOSED PLAN OF SURVEY
SHOWING
SURFACE BARE LAND
CONDOMINIUM

IN
PARCEL KK, PLAN NO. 102150807
S.W.¼ SEC.35-TWP.36-RGE.6-W.3Mer.
SASKATOON, SASKATCHEWAN
BY: M.G. RADOUX, S.L.S.
DATE: OCTOBER 24th, 2014
SCALE: 1:500

ALL INFORMATION CONTAINED HEREIN IS THE PROPERTY OF M.G. RADOUX, S.L.S. AND IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF M.G. RADOUX, S.L.S.

LEGEND:
(1) * Indicates planned standard lot posts.
(2) * Indicates planned standard lot posts.
(3) * Indicates planned standard lot posts.
(4) * Indicates planned standard lot posts.
(5) * Indicates planned standard lot posts.
(6) Unit corners are marked by 0.013 by 0.450 long, small iron posts.
(7) Area to be approved is outlined by a heavy dashed line. Area = 1,350 ha. (3.38 acres)
(8) All areas not depicted with a unit number are common property.
(9) All parking spaces are in accordance with Section 11 (2) (b) of the Condominium Property Act.

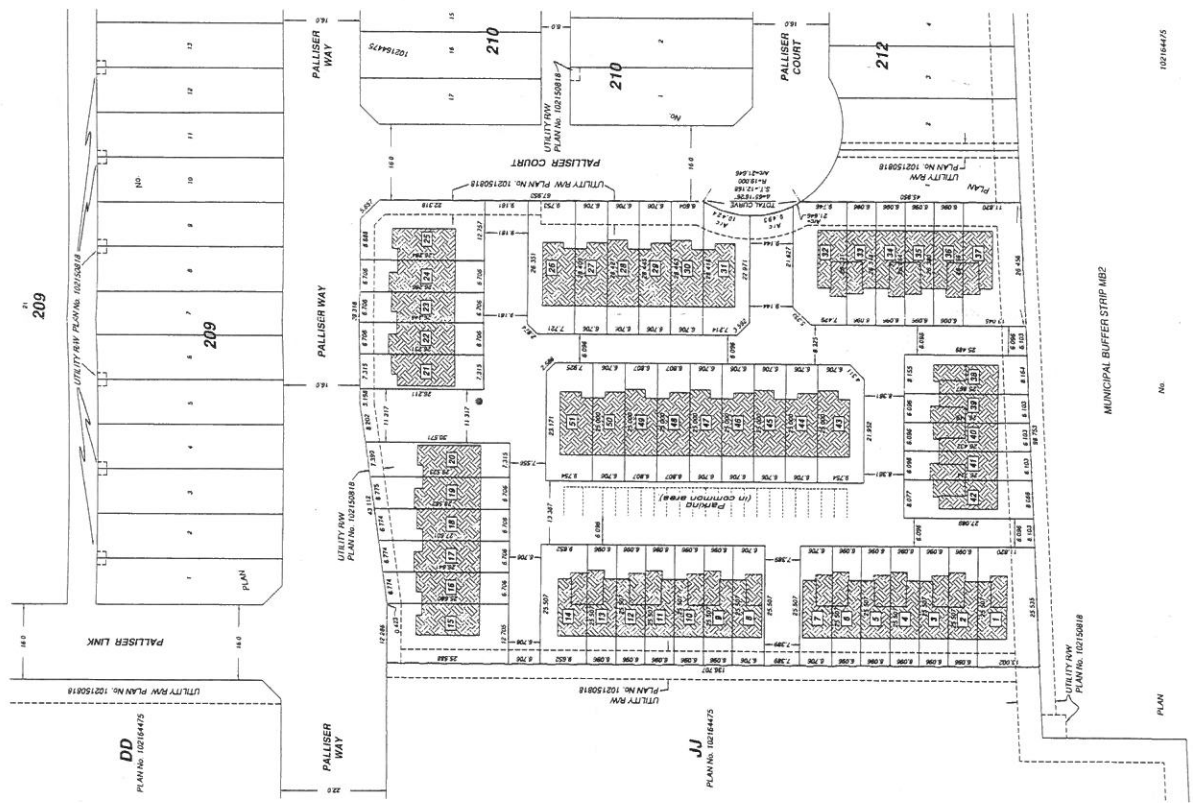
3m StakePower, StakeTel, and Stake CableSystems, unless otherwise shown.
3m StakeEnergy
3m StakeEnergy
Community Mail box locations are shown that: *

EXAMINED: DEVELOPER, DREAMASSET MANAGEMENT CORPORATION

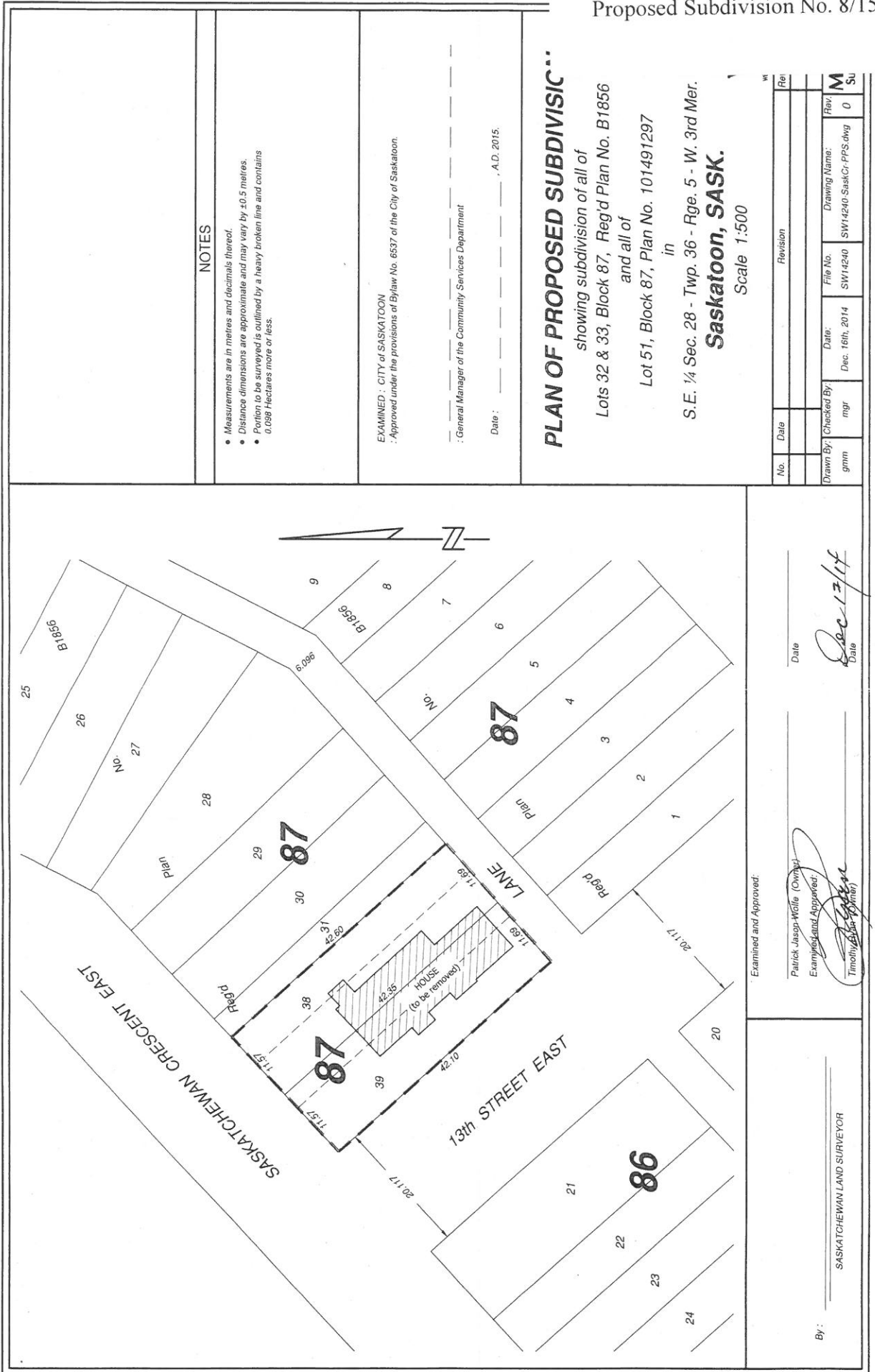


EXAMINED: CITY OF SASKATOON
Approved under the provisions of Bylaw No. 6537 of the City of Saskatoon.

Date: _____ A.D. 2015.



UNIT NUMBER	UNIT FACTOR	APPROXIMATE Area in Square Meters	UNIT TYPE
1	197	317	Bare Land/Res
2	198	155	Bare Land/Res
3	198	155	Bare Land/Res
4	198	155	Bare Land/Res
5	198	155	Bare Land/Res
6	198	155	Bare Land/Res
7	198	171	Bare Land/Res
8	198	171	Bare Land/Res
9	198	155	Bare Land/Res
10	198	155	Bare Land/Res
11	198	155	Bare Land/Res
12	198	155	Bare Land/Res
13	198	155	Bare Land/Res
14	198	246	Bare Land/Res
15	197	325	Bare Land/Res
16	198	182	Bare Land/Res
17	198	182	Bare Land/Res
18	198	182	Bare Land/Res
19	198	182	Bare Land/Res
20	198	220	Bare Land/Res
21	198	152	Bare Land/Res
22	198	178	Bare Land/Res
23	198	178	Bare Land/Res
24	198	178	Bare Land/Res
25	197	327	Bare Land/Res
26	198	275	Bare Land/Res
27	198	191	Bare Land/Res
28	198	191	Bare Land/Res
29	198	191	Bare Land/Res
30	198	191	Bare Land/Res
31	198	255	Bare Land/Res
32	198	248	Bare Land/Res
33	198	151	Bare Land/Res
34	198	161	Bare Land/Res
35	198	161	Bare Land/Res
36	198	161	Bare Land/Res
37	197	328	Bare Land/Res
38	198	209	Bare Land/Res
39	198	159	Bare Land/Res
40	198	160	Bare Land/Res
41	198	162	Bare Land/Res
42	198	217	Bare Land/Res
43	198	229	Bare Land/Res
44	198	168	Bare Land/Res
45	198	168	Bare Land/Res
46	198	168	Bare Land/Res
47	198	168	Bare Land/Res
48	198	170	Bare Land/Res
49	198	170	Bare Land/Res
50	198	168	Bare Land/Res
51	198	242	Bare Land/Res
10,000			



NOTES

- Measurements are in metres and decimals thereof.
- Distance dimensions are approximate and may vary by ±0.5 metres.
- Portion to be surveyed is outlined by a heavy broken line and contains 0.098 Hectares more or less.

EXAMINED : CITY OF SASKATOON
: Approved under the provisions of Bylaw No. 6537 of the City of Saskatoon.

_____ : General Manager of the Community Services Department

Date : _____ A.D. 2015.

PLAN OF PROPOSED SUBDIVISION...

showing subdivision of all of

Lots 32 & 33, Block 87, Reg'd Plan No. B1856

and all of

Lot 51, Block 87, Plan No. 101491297

in

S.E. ¼ Sec. 28 - Twp. 36 - Rge. 5 - W. 3rd Mer.

Saskatoon, SASK.

Scale 1:500

No.	Date	Revision	Rel
Drawn By: gmm	Checked By: mgr	Date: Dec. 16th, 2014	File No. SW14240
		Drawing Name: SW14240 SaskCr-PPS.dwg	Rev. 0
			M
			Su

Examined and approved:

Patrick Jaeger-Walls (Owner)
Examined and Approved:

[Signature]
Date: Dec 17/14

By : _____
SASKATCHEWAN LAND SURVEYOR

Plan of Proposed Subdivision of Parcel B - Plan 102063462 and part of MR3A - Plan 102063462 NW 1/4 Sec 6 Twp 37 Rge 5 W3M Saskatoon - Saskatchewan

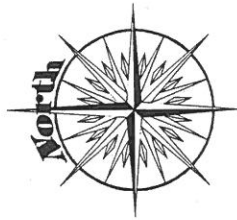
February, 2015 AD Scale 1:2000
 20 0 20 50 100 200 metres

Notes:
 All dimensions are in metres and decimals thereof.
 Portion to be subdivided is outlined in heavy broken line and contains 3.155 ha.

Land Surveyor
M. Murem
 Saskatchewan Land Surveyor

City of Saskatoon
 Community Services Department

Owner



Plan 102063462

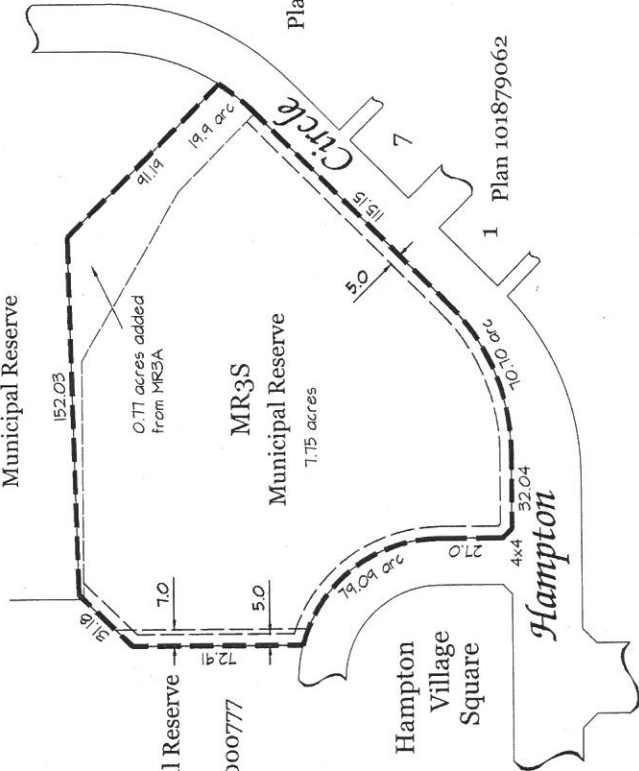
MR3A
 Municipal Reserve

MR3
 Municipal Reserve
 Plan 102000777

MR3S
 Municipal Reserve
 7.75 acres

Plan 101893721

Plan 101879062



Growth Plan to Half a Million - February/March 2015 Public Engagement

Recommendation

That the information be received.

Topic and Purpose

This report provides an overview of “Growth Plan to Half a Million” (Growth Plan) public engagement activities from February 25 to March 18, 2015.

Report Highlights

1. Growth Plan public engagement will present the preferred long-term options for the core Growth Plan initiatives of Corridor Growth, Transit and Core Bridges, being recommended by Urban Systems.
2. A city-wide engagement event will be held on March 3, 2015, at TCU Place from noon to 2 p.m. and 6 p.m. to 8 p.m.
3. Follow-up community engagement activities, including targeted events with specific stakeholders will occur after the March 3, 2015, public event, and will include a public Campus Consultation (University of Saskatchewan) and First Nations engagement.
4. Online engagement will occur on www.growingfwd.ca from February 25 to March 18, 2015.
5. Prior to the Fall event, specific engagements with stakeholders who may be particularly interested in the plan will be engaged (e.g. 8th Street, 33rd Street, etc).
6. The Growing Forward Steering Committee is constantly looking for new ways to reach as broad an audience as possible by utilizing a wide variety of engagement and consultation methods.

Strategic Goals

The development of the Growth Plan supports a number of strategies and priorities for the City of Saskatoon’s (City) Strategic Goals of Asset and Financial Sustainability, Sustainable Growth, and Moving Around. Please refer to Attachment 1.

The Growth Plan will also assist in meeting the Strategic Goal of Environmental Leadership by enhancing the range of choices for Moving Around and providing a new model for growth that more effectively utilizes infrastructure.

Background

Development of the Growth Plan began in 2013 with the award of the Transit Plan; Rapid Transit Business Case; Core Area Bridge Strategy; and the Nodes, Corridors, and Infill Plan to Urban Systems Ltd.

Growth Plan to Half a Million – February/March 2015 Public Engagement

Major Public Engagement Events

The first round of Growth Plan public engagement occurred from February to March 2014, which described Saskatoon's aspirations for growth, introduced strategies to guide the development of options for growth near major corridors, a new transit system, rapid transit, core area bridges within Circle Drive, and gathered input. The Winter 2014 Engagement Summary Report was released in June 2014, to share what was heard during the engagement.

The second round of Growth Plan public engagement occurred from November 19 to December 7, 2014 including a city-wide workshop and subsequent community-based information sessions. Feedback was gathered through discussions on specific options for encouraging growth near major corridors, the future transit plan, and managing core area bridges. An Engagement Summary Report was released in February 2015 to share what was heard.

Report

Priorities for the Recommended Long-Term Options

The next major round of open public engagement will take place from February 25 to March 18, 2015. This engagement will:

- i) present the recommended long-term options for the core Growth Plan initiatives of Corridor Growth, Transit, and Core Bridges;
- ii) introduce and seek input on implementation possibilities and priorities for the core Growth Plan initiatives for the 0 to 5 year, 5 to 10 year, and 10 to 20 year planning horizons; and
- iii) utilize a wide variety of engagement and consultation methods.

The Growing Forward Steering Committee and Urban Systems recognize the limitations of public open houses as an engagement method. Therefore, targeted engagement with specific stakeholders, including residents, commuters, and property owners, will be ongoing and occur prior to the next open public engagement in Fall 2015. This is described in more detail below.

City-Wide Engagement

A city-wide engagement event will be held on Tuesday, March 3, 2015, at TCU Place from noon to 2 p.m. and 6 p.m. to 8 p.m. The daytime and evening events will consist of facilitated group discussions about long-term plans and short- and medium-term implementation priorities.

Follow-up Community Engagement

Follow-up community engagement activities will occur from March 4 to March 18 with various stakeholder groups, including:

- i) talking with Transit customers and operators at the downtown bus mall during the weeks of March 2 and 9;
- ii) a Campus Consultation on March 10 at Louis' Loft (University of Saskatchewan) from 3 p.m. to 5 p.m.; and

- iii) follow-up meetings (dates to be determined) with major stakeholder groups, such as the Saskatoon Council on Aging, Saskatoon Aboriginal Professionals Association, civic staff, Combined Business Group, Business Improvement Districts, Saskatoon Health Region, Saskatoon Regional Economic Development Authority, and others.

Prior to the Fall engagement, targeted events with specific stakeholders, such as the 8th Street Business Association and 33rd Street residents who may be particularly interested in the recommendations from the Growth Plan to Half Million, will be undertaken.

Online Engagement

All engagement materials, including an online survey, will be available on the Growing Forward! Shaping Saskatoon project website, www.growingfwd.ca, from February 25 to March 18, 2015, to provide additional opportunity for the community to give feedback.

Public input received during this round of engagement will be utilized to finalize the long-term recommendations and set the direction for implementation priorities for the core Growth Plan initiatives of Corridor Growth, Transit, and Core Bridges. The resulting Growth Plan will be presented for confirmation at the last public event in early fall 2015.

Public feedback obtained during this round of engagement will be summarized and released in an engagement summary report alongside the Growth Plan Summary Report #2 that will provide a detailed assessment of the recommended options for growth near major corridors, transit, and core bridges.

Public and/or Stakeholder Involvement

Public and stakeholder engagement is continuous throughout the project, primarily at key project milestones. The final round of public engagement will occur in Fall 2015 to confirm the final Growth Plan and implementation priorities.

In addition to general public engagement, several stakeholder groups have been specifically engaged throughout the project, including, but not limited to:

- i) stakeholders internal to the City of Saskatoon;
- ii) business groups and representatives;
- iii) Aboriginal leaders and organizations;
- iv) community services organizations dealing with arts and culture, neighbourhoods, newcomers, low income, seniors and youths; and
- v) other interested groups/parties.

Communication Plan

Communication is ongoing throughout the Growth Plan's development and aligns with key project milestones and deliverables.

Growth Plan to Half a Million – February/March 2015 Public Engagement

Website

The project website, www.growingfwd.ca, is the primary location for Growth Plan-related updates and information. To date, nearly 800 people have subscribed to the project website to receive Growth Plan updates.

Spotlight Series

Due to the complexity of the Growth Plan and the many projects contributing to its development, a Spotlight Series has been developed to release information in smaller pieces and help the public stay informed and engaged.

Growth Plan Video

A five-minute video was produced to help explain the various growth planning initiatives that will form the City's Growth Plan. It provides a big picture overview of how the Growth Plan will guide the way we build, service, and move around a city of half a million people. This video has received 3,350 views to date.

News Releases/Public Service Announcements (PSAs)

News Releases and PSAs are distributed to announce key project events and information.

Engagement Promotions

A variety of promotions have been organized to promote public engagement opportunities, including utility bill inserts, newspaper/online/radio ads, online video ads, social media posts/ads, posters, and handbills.

Summary Reports

Growth Plan Summary Reports and Engagement Summary Reports are also provided at key milestones throughout the development of the Growth Plan. These reports are provided on the www.growingfwd.ca website.

Other Considerations/Implications

There are no options, policy, financial, environmental, privacy, or CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

All projects included in the development of the Growth Plan are expected to be complete by the end of 2015, with communications occurring at key milestones throughout the process.

Public Notice

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Attachment

1. Support Documentation for Strategic Goals

Growth Plan to Half a Million – February/March 2015 Public Engagement

Report Approval

Written by: Lee Thomas, Project Manager, Growing Forward! Shaping Saskatoon
Jennifer Pesenti, Marketing Coordinator, Special Projects, Community Services
Reviewed by: Alan Wallace, Director of Planning and Development
Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/CP/2015/PDCS – Growth Plan to Half a Million – February/March 2015 Public Engagement/ks

Support Documentation for Strategic Goals

- i) completing an assessment to determine the costs and revenues related to growth;
- ii) adopting an integrated approach to growth related to transportation, servicing, transit, and land use;
- iii) increasing and encouraging infill development and corridors to balance growth;
- iv) creating “complete community” neighbourhoods that feature mixed uses and employment opportunities;
- v) developing an integrated transportation network that is practical and useful for vehicles, buses, bikes, and pedestrians;
- vi) increasing transit ridership by establishing transit as a viable option for transportation;
- vii) establishing rapid transit corridors for Saskatoon to guide investments, transportation, and urban planning decision making; and
- viii) developing an Employment Areas Strategy aimed at creating new employment areas adjacent to existing residential areas.

Neighbourhood Level Infill Development Strategy – Zoning Bylaw Text Amendment to Amend the Development Standards for Primary Dwellings in Established Neighbourhoods – Approval for Advertising

Recommendations

1. That the advertising, in respect to the proposed text amendment to Zoning Bylaw No. 8770, be approved;
2. That the General Manager, Community Services Department, be requested to prepare the required notices for advertising the proposed amendment to Zoning Bylaw No. 8770;
3. That the City Solicitor be requested to prepare the required bylaws to amend Zoning Bylaw No. 8770; and
4. That the Standing Policy Committee on Planning, Development and Community Services recommend that this report be forwarded to City Council requesting that the City Solicitor be requested to prepare the required bylaws to amend Sidewalks - Private Crossings Over Bylaw No. 4785.

Topic and Purpose

The purpose of this report is to consider additional information requested by the Standing Policy Committee (SPC) on Planning, Development and Community Services (PDCS) and to request advertising approval for the amendment to Zoning Bylaw No. 8770 (Zoning Bylaw) to provide development standards for infill development for primary dwellings in the established neighbourhoods as part of the Neighbourhood Level Infill Development Strategy. This report also recommends amendments to Sidewalks - Private Crossings Over Bylaw No. 4785 to prohibit driveway crossings (curb cuts) in Category 1 neighbourhoods.

Report Highlights

1. The Administration is recommending amendments to the Zoning Bylaw that will implement development standards with the goal of balancing demand for contemporary housing with the existing built form in Established Neighbourhoods, as identified in the Neighbourhood Level Infill Development Strategy.
2. The Administration is recommending that Sidewalks - Private Crossings Over Bylaw No. 4785 be amended to prohibit driveway crossings (curb cuts) in Category 1 neighbourhoods to preserve the unique street character of Saskatoon's oldest neighbourhoods.
3. The Administration is providing modelling drawings that illustrate the implications on house size as a result of the proposed Zoning Bylaw amendments for primary dwellings.

Strategic Goal

This report supports the City of Saskatoon’s (City) Strategic Goal of Sustainable Growth by ensuring that infill development is compatible with the existing built form. Developing design guidelines to promote infill development in existing neighbourhoods is specifically identified as a four-year priority.

Background

The Neighbourhood Level Infill Development Strategy (Strategy) was endorsed by City Council on December 16, 2013. The Strategy outlined best practices, design guidelines, and regulations, which will provide design flexibility and minimize the impact on neighbouring property owners. A report was considered by the Planning and Operations Committee on March 25, 2014, which included an overall implementation plan for the Strategy.

During its May 20, 2014 meeting, City Council resolved to approve the advertising for amendments to the Zoning Bylaw regarding infill development. At that time, the Administration was prepared to implement amendments that would regulate neighbourhood level infill. However, stakeholders, which included homebuilders, expressed concerns that the regulations were too restrictive and may not accommodate conventional house design or common construction methods. Civic staff held additional meetings with these stakeholders to discuss concerns and provide clarity to the regulations. Their input was considered and incorporated into the regulations where appropriate.

At its January 5, 2015 meeting, the SPC on PDCS considered a report by the General Manager of the Community Services Department requesting to approve the advertising of the Zoning Bylaw text amendments with respect to standards for Primary Dwellings in Established Neighbourhoods. Three individuals made presentations in regard to the proposed bylaw amendments. Two of the speakers expressed concerns that the proposed amendments would excessively reduce the house size that could be built.

The SPC on PDCS did not support recommendations for advertising approval of the proposed amendments and resolved, in part, that the Administration report back to the SPC on PDCS regarding the following:

- “2. That the Administration report back to the Committee in the spring of 2017 regarding the proposed Neighbourhood Level Infill Development Strategy Zoning Bylaw amendments;
3. That the Administration report back on the possibility of a simplified process that could be used, rather than the appeal process, for those who may wish to build a new basement for their existing character homes in terms of door height and building height restrictions;

Nbhd Level Infill Dev. Strategy – Zoning Bylaw Text Amendment to Amend the Dev. Standards for Primary Dwellings in Established Nbhds – Approval for Advertising

4. That the Administration report on measures that need to be implemented to prohibit the use of front porches as permanent sleeping quarters;
5. That the Administration report back to the SPC on PDCS on the following:
 - a) Implications on implementing interim development controls in Category 1 and Category 2 neighbourhoods;
 - b) Possibility of having requests for driveways in Category 1 neighbourhoods being subject to discretionary use approval by City Council;
 - c) Impact of freezing development of secondary suites in areas with surface drainage or no sidewalks and addressing drainage issues arising from infill development;
 - d) Implications of implementing a maximum allowable site coverage as a percent of the lot, to include the primary building and all secondary structures;
 - e) Addressing maximum site depth for development;
 - f) Possibility of implementing a lower building height allowable in Category 2 neighbourhoods; and
 - g) Addressing with developers any damage caused to the lane and surrounding area with redevelopment.
6. That the Committee recommend to City Council that a letter be sent to the Provincial Government detailing the specific problems with Architectural Districts and specific solutions required in legislation to deal with the concerns.
7. That Administration provide a report to the SPC on PDCS, with three options for building length, including the proposed 50% of lot length, 52.5% of lot length and 55% of lot length, with associated modeling that shows the square footage impact of the options.”

Resolution Nos. 2, 3, 5a), 5b), 5d), 5e), 5f), and 7 are addressed in this report and remaining Resolution Nos. 4, 5c), 5g), and 6 will be addressed in subsequent reports to the SPC on PDCS.

Report

Zoning Bylaw Amendments

The Strategy recommended that the existing development standards, in particular those that regulate building height and massing, be amended to ensure that new infill development does not detract from the character of an existing neighbourhood. In this regard, the Administration is proposing amendments to the development standards for one- and two-unit dwellings, and semi-detached dwellings in the low-density residential zoning districts in established neighbourhoods.

Category 1 and 2 Neighbourhoods

As identified in the Strategy, the established neighbourhoods are divided into two categories. Category 1 neighbourhoods include City Park, Caswell Hill, Westmount,

Nbhd Level Infill Dev. Strategy – Zoning Bylaw Text Amendment to Amend the Dev. Standards for Primary Dwellings in Established Nbhds – Approval for Advertising

Riversdale, Pleasant Hill, King George, Nutana, Varsity View, Buena Vista, North Park, Haultain, and Exhibition. These neighbourhoods are generally Saskatoon's oldest, characterized by a grid design with narrow residential streets, rear lanes, and large mature trees. Category 2 neighbourhoods are the remainder of the established neighbourhoods (see Attachment 1).

Details of the proposed amendments are outlined and illustrated in Attachment 2. The key amendments proposed for primary dwellings include the following:

- 1) allowable sidewall area, which is determined by a calculation of building height and building wall length;
- 2) regulations specific to flat-roof structures;
- 3) revisions to current site width requirements;
- 4) height of front door; and
- 5) permitting porches to extend into the required front yard.

The Administration has received information from a group of homebuilders regarding the proposed bylaw changes. It is evident that some are not in agreement with the regulations, which will limit the size of dwellings. There is a concern that homes will no longer be able to be built to the maximum site coverage of 40%. This group has proposed that the length of the first floor (or storey) not be limited and that the building length of upper floors be limited to 14 metres. **The Administration has aimed to balance the concerns heard during the public input phase of this project.**

Amendments to Sidewalks - Private Crossings Over Bylaw No. 4785

The Administration recommends that Sidewalks - Private Crossings Over Bylaw No. 4785 be amended to prohibit front yard driveways or curb cuts, and prohibit expanding existing curb cuts where rear lanes exist for Category 1 neighbourhoods. There was strong support shown for this amendment to preserve street character.

Housekeeping Amendments for Garden and Garage Suites

The Zoning Bylaw was amended in May 2014 to allow for the development of garden and garage suites. Following further stakeholder input, minor amendments are proposed to clarify the height in Category 1 neighbourhoods, add Exhibition to the list of Category 1 neighbourhoods, and remove two-storey suites in Category 2 neighbourhoods (refer to Attachment 2).

Resolutions Made by the SPC on PDCS at the January 5, 2015 Meeting:

Resolution No. 2 - That the Administration report back to the Committee in the spring 2017 regarding the proposed Neighbourhood Level Infill Development Strategy Zoning Bylaw amendments.

Should the amendments be approved by City Council, the Administration will monitor the impacts of the new regulations. Staff time required for review and permit fees to process infill development applications, will also be monitored and evaluated. The Administration will provide City Council with a report in Spring 2017 after the regulations have been in effect for approximately two years.

Nbhd Level Infill Dev. Strategy – Zoning Bylaw Text Amendment to Amend the Dev. Standards for Primary Dwellings in Established Nbhds – Approval for Advertising

Resolution No. 3 - That the Administration report back on the possibility of a simplified process that could be used, rather than the appeal process, for those who may wish to build a new basement for their existing character homes in terms of door height and building height restrictions.

A development that does not meet Zoning Bylaw provisions cannot be approved by the Administration, and the applicant may appeal the denial to the Development Appeals Board. Approximately two basements have been replaced annually since 2008 in the established neighbourhoods, and all have met the bylaw requirements. Options exist for basement replacements to be constructed within the Zoning Bylaw regulations. For non-conforming structures (i.e. an existing dwelling that currently exceeds the maximum height requirement of 8.5 metres), the basement could be replaced, provided the height of the dwelling is not increased. The Administration does not recommend further action be taken on this item as this occurrence would be very rare, and the issue could be resolved through the Development Appeal process.

Resolution No. 5a) - That the Administration report back to the SPC on PDCS on the implications on implementing interim development controls in Category 1 and 2 neighbourhoods.

The Planning and Development Act, 2007 (Act) provides City Council with the authority to enact an Interim Development Control Bylaw to control development of land for an area that may be affected by:

- (a) a proposed official community plan or zoning bylaw;
- (b) an amendment being prepared by City Council to an existing official community plan or zoning bylaw; or
- (c) a study of a land use planning matter being undertaken by City Council.

An Interim Development Control Bylaw allows City Council to review and approve or refuse all development proposals in the area being studied while it prepares and adopts a new or amended official community plan and a zoning bylaw. Implementation would require review, consultation, and adoption of a bylaw by City Council.

The Administration does not recommend adopting an Interim Development Control Bylaw as this would impact all development in the established neighbourhoods, not just primary dwellings. Furthermore, a thorough review of the Strategy has been completed, and proposed amendments to the Zoning Bylaw have been submitted for City Council's consideration.

Resolution No. 5b) - That the Administration report back to the SPC on PDCS on the possibility of having requests for driveways in Category 1 neighbourhoods being subject to discretionary use approval by City Council.

The amendments to Sidewalks – Private Crossings Over Bylaw No. 4785 could be amended to include a provision that City Council be able to approve driveway crossings

Nbhd Level Infill Dev. Strategy – Zoning Bylaw Text Amendment to Amend the Dev. Standards for Primary Dwellings in Established Nbhds – Approval for Advertising

in Category 1 neighbourhoods. The Strategy recommended that driveway crossings be prohibited in Category 1 neighbourhoods for primary dwellings where rear lanes exist. Driveway crossings interrupt continuous street tree planting and continuous pedestrian access along the length of local streets. This initiative was supported by stakeholders during consultation of this project. The Administration does not recommend that driveway crossings be considered at the discretion of City Council.

Resolution No. 5d) - That the Administration report back to the SPC on PDCS on the implications of implementing a maximum allowable site coverage as a percent of the lot, to include the primary building and all secondary structures.

The Zoning Bylaw regulates the site coverage, which is currently calculated using only the primary dwelling for residential sites. The maximum site coverage for primary dwellings, in residential zoning districts is 40% of the site. Separate regulations determine the amount of rear yard that can be covered by an accessory building. An accessory building may cover 30% to 50% of the area of the rear yard depending on the size of the site. These provisions have been in place for many years and provide for appropriate open space on residential sites. Furthermore, combining primary dwellings and accessory buildings in the site coverage calculation would decrease overall site coverage and reduce the opportunities for site development. The Administration feels that the current approach facilitates the needs of homeowners and provides for flexibility in site design.

Resolution No. 5e) - That the Administration report back to the SPC on PDCS on addressing maximum site depth for development.

The proposed regulations address building massing through the allowable sidewall calculation. Restrictions on maximum site depth for buildings was considered during review of infill development, but it was determined that it would be too prescriptive and limit design options. The Administration does not recommend that further action be taken on this item.

Resolution No. 5f) - That the Administration report back to the SPC on PDCS on the possibility of implementing a lower building height allowable in Category 2 neighbourhoods.

When a new Zoning Bylaw was implemented in 1999, as part of the Plan Saskatoon project, the maximum height of primary dwellings was decreased from 11 metres and 2.5 storeys to 8.5 metres. To adapt to housing trends in new neighbourhoods, the Zoning Bylaw was amended in 2007 to increase maximum building height in the R1A, R1B, R2, and RMTN zoning districts from 8.5 metres to 10 metres in areas outside the established neighbourhoods. The building height was not increased in the established neighbourhoods because in many instances, new or substantial additions to dwellings may be larger in terms of both scale and massing to the existing housing stock. The Strategy did not recommend reducing the maximum height. A maximum height of 8.5 metres allows for the construction of two-storey dwellings. This standard is similar

Nbhd Level Infill Dev. Strategy – Zoning Bylaw Text Amendment to Amend the Dev. Standards for Primary Dwellings in Established Nbhds – Approval for Advertising

to other Western Canadian cities, including Regina (11 metres), Edmonton (8.6 metres or 2.5 storeys) and Calgary (8.6 metres). The Administration does not recommend that maximum building height be decreased in Category 2 neighbourhoods.

Resolution No. 5g) - That the Administration report back to the SPC on PDCS on addressing with developers any damage caused to the lane and surrounding area with redevelopment.

This issue is currently under review by the Community Services and Transportation and Utility Services Departments. The SPC on PDCS will receive a report later this quarter.

Resolution No. 7 - That Administration provide a report to the SPC on PDCS, with three options for building length, including the proposed 50% of lot length, 52.5% of lot length, and 55% of lot length, with associated modelling that shows the square footage impact of the options.

The allowable sidewall calculation was done using 50%, 52.5%, and 55% as an input for building length. Comparisons of the floor area achieved are included in Attachment 3.

As requested by the SPC on PDCS, the Administration has provided modelling diagrams that illustrate the existing, the proposed regulations, and the proposal presented by Mr. Cam Skoropat from the Saskatoon and Region Home Builders' Association (SRHBA). Diagrams have been done for three common lot sizes and illustrate the impacts of the proposed regulations. Information regarding the square footage impact of the proposed regulations and modelling diagrams is included in Attachment 3.

Options to the Recommendation

The SPC on PDCS has the option of not approving the advertising for the proposed bylaws. Further direction would be requested.

Public and/or Stakeholder Involvement

A Community Advisory Committee (Committee), comprised of civic staff, homebuilders, and interested members of the public, was assembled to provide direction and oversee implementation of the Strategy. The Committee provided input into the development standards contained in this report.

Zoning Bylaw amendments were proposed in May 2014; however, many homebuilders expressed concerns with the proposed development standards. Since that time, the Administration has held additional meetings with homebuilders and other stakeholders to discuss concerns and consider feedback. Further revisions were made to the infill guidelines.

A public information meeting was held on October 30, 2014, to present the proposed regulations. The meeting was attended by approximately 75 people. Planning and

Nbhd Level Infill Dev. Strategy – Zoning Bylaw Text Amendment to Amend the Dev. Standards for Primary Dwellings in Established Nbhds – Approval for Advertising

Development presented the proposed bylaw amendments, and a question and answer period followed. Comments were submitted that supported the proposed infill regulations. Comments were also received that opposed the regulations, in particular those that would limit building area.

The Administration has conducted substantial consultation and met with several stakeholders during the review process to discuss bylaw amendments. A full list of all consultation has been provided in Attachment 4.

Communication Plan

If the amendments are approved, marketing materials will be produced that include the new regulations and design guidelines for primary dwellings. The information will be available on the City's website and will be distributed to the SRHBA.

Policy Implications

Amendments to the Zoning Bylaw are outlined in this report.

Other Considerations/Implications

There are no environmental, financial, privacy, or CPTED implications.

Due Date for Follow-up and/or Project Completion

Should the amendments be approved, the Administration will monitor the impacts of the new regulations. Staff time required, as well as permit fees to process infill development applications, will also be monitored and evaluated. The Administration will provide City Council with a report after the regulations have been in effect for approximately two years.

Public Notice

Once the SPC on PDCS has granted advertising approval for this application, it will be advertised in accordance with Public Notice Policy No. C01-021, and a date for a public hearing will be set. A notice will be placed in The StarPhoenix two weeks prior to the public hearing.

Attachments

1. Category 1 and Category 2 Neighbourhoods
2. Proposed Changes to Existing Development Standards
3. Modelling Diagrams, February 2015
4. Community Engagement Summary

Report Approval

Written by: Paula Kotasek-Toth, Senior Planner, Planning and Development
Reviewed by: Alan Wallace, Director of Planning and Development
Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/DS/2015/PDCS – Nbhd Level Infill Dev Strategy – Zoning Bylaw Text Amend to Amend the Dev Standards for Primary Dwellings in Est. Nbhds – Approval for Advertising/ks
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Proposed Changes To Existing Development Standards

The Neighbourhood Level Infill Development Strategy (Strategy) recommended that the existing development standards, in particular those that regulate building height and massing, be amended to ensure that new infill development does not detract from the character of an existing neighbourhood. In this regard, the Administration is proposing amendments to the development standards for one- and two-unit dwellings, and semi-detached dwellings in the R1 – Large Lot One-Unit Residential District, R1A – One-Unit Residential District, and R2 One- and Two-Unit Residential District in the established neighbourhoods.

Category 1 and 2 Neighbourhoods

1. Category 1 neighbourhoods include City Park, Caswell Hill, Westmount, Riversdale, Pleasant Hill, King George, Nutana, Varsity View, Buena Vista, North Park, Haultain, and Exhibition. These neighbourhoods are generally characterized by a grid design with narrow residential streets and large mature trees.
2. Category 2 neighbourhoods are the remainder of the established neighbourhoods and include Hudson Bay, Mayfair, Kelsey-Woodlawn, Richmond Heights, Sutherland, Forest Grove, Greystone Heights, Grosvenor, Brevoort Park, Nutana S.C., Eastview, Nutana Park, Adelaide/Churchill, Queen Elizabeth, Avalon, Holiday Park, Montgomery Place, Mount Royal, and Meadowgreen.

Amendments that Pertain to Both Category 1 and 2 Neighbourhoods

Allowable Sidewall Area

To provide for dwellings that do not overwhelm the character of adjacent dwellings, it is proposed that the building height and length be used to calculate an allowable building area. This allows for flexibility in design, while limiting the mass of the sidewall.

Development Standard	Existing	Proposed	Rationale
Allowable sidewall area.	No regulation.	<ol style="list-style-type: none"> 1. Determine the building height (using the angular plane). See diagram on page 3. 2. Determine the maximum building length. See page 4. 3. Allowable sidewall area is calculated using building height and wall length. <p>The sidewall of the building shall not exceed this area. Sidewall area is all areas, located under eaves and facing the same direction.</p> <p>The maximum height standard of the building remains at 8.5 metres to the highest point of a flat roof, the deck line of a mansard roof, and to the mean height level between the ridge for a gable, hip, or gambrel roof.</p>	<p>Decrease the overall building mass of dwelling to mitigate shading and increase privacy of neighbouring properties.</p> <p>The sidewall calculation is intended to limit the overall mass of the sidewall.</p>

Allowable Sidewall Area Diagrams

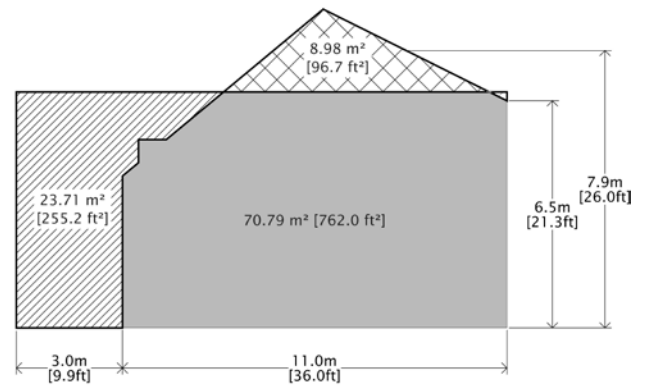
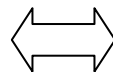
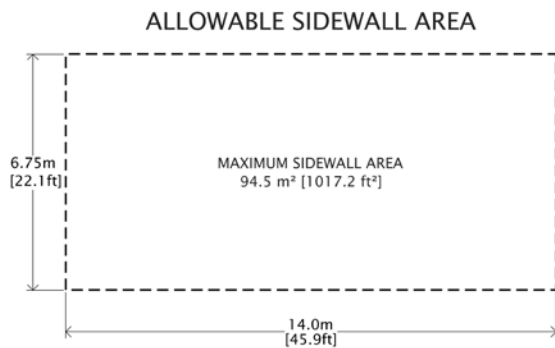
The diagrams below illustrate how the allowable sidewall calculation is applied. In this example, the allowable wall area is 94.5 m², which is shown on the left. The diagrams on the right show how the area can be applied. Allowable sidewall area is determined by the building wall height and building wall length calculations on pages 3 and 4.

Example: Modified Two Storey

1



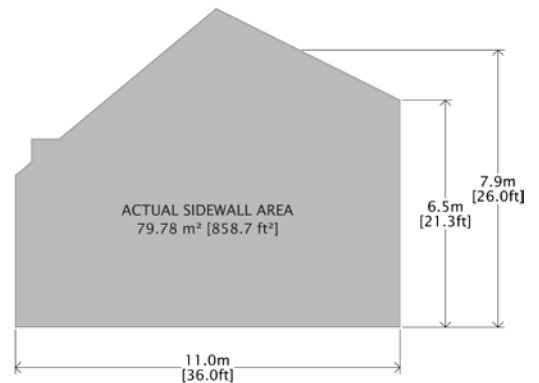
2



Total Sidewall Area = 79.8m²

- SIDEWALL AREA WITHIN ALLOWABLE BOUNDARY
- REMAINING SIDEWALL AREA
- RELOCATED SIDEWALL AREA

3



Modified Two Storey

Allowable Sidewall Area: 94.5 m²

Actual Sidewall Area: 79.78 m²

This example complies with the allowable sidewall area.

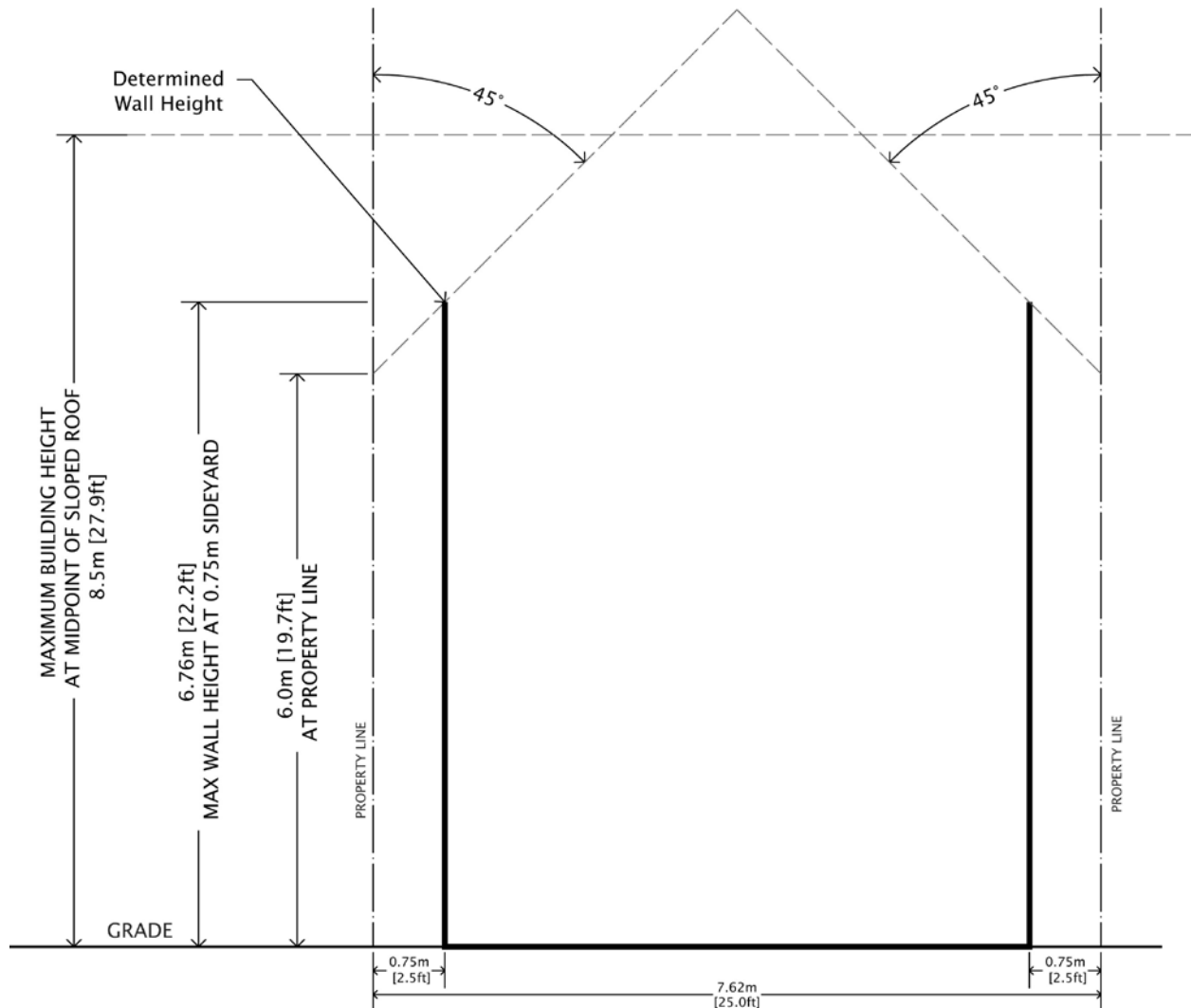
Building Wall Height Calculation for Allowable Sidewall Area

The Strategy proposes a “building envelope” or angular plane to regulate massing of a dwelling. It is recommended that this tool be implemented to determine a building wall height to be used in conjunction with a building wall length to calculate allowable sidewall area.

Proposed

The wall height would be determined by a 45 degree angular plane, measured from a height of 6 metres, projecting vertically from the side property line. The allowable wall height is determined where the wall intersects the 45 degree angular plane.

By increasing side yard, the allowable wall height would be increased.



Building Wall Length Calculation for the Allowable Sidewall Area

There are currently no restrictions for the length of a wall of one- and two-unit dwellings or a semi-detached dwelling. This may result in a sidewall of an infill development extending further into the rear yard, beyond the adjacent dwellings.

It is recommended that a building wall length to be used in conjunction with building wall height to calculate allowable sidewall area.

Proposed

The building wall length shall be:

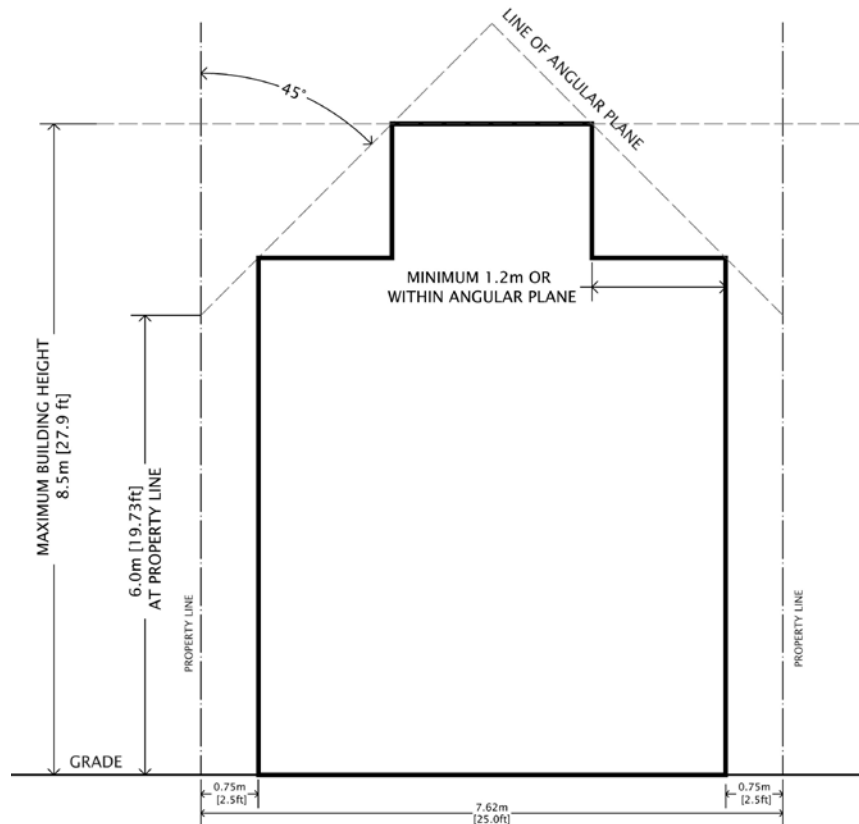
- a) For sites less than 40 metres in depth, the maximum is 14 metres; and
- b) For sites greater than 40 metres in depth, the wall length is determined by: Site depth x 50% - Front yard setback.

Example: calculation for sites longer than 40 metres in depth
 42.67 metres x 50% = 21.335 – 6 metre front yard setback = 15.353 metres
 140 feet x 50% = 70 feet - 20 foot front yard setback = 50 feet

Flat-Roofed Structures

The angular plane will be applied to determine the building height of flat-roofed structures. An upper storey or penthouse may be included provided that it is setback from the building walls.

Development Standard	Existing	Proposed	Rationale
<p>Building massing for one-unit, two-unit, and semi-detached dwellings.</p> <p>Flat-roofed structures</p>	<p>8.5 metres.</p>	<p>The wall height would be determined by a 45 degree angular plane, measured from a height of 6 metres, projecting vertically from the side property line. The maximum wall height is determined where the wall intersects the 45 degree angular plane. Wall height would be measured as an average of the lowest and highest points of the wall. The resulting wall height would be able to be increased provided that the dwelling is setback further from the side property line.</p> <p>Any portion of sidewalls above the maximum height must have a minimum setback of 1.2 metres from the sidewall of the dwelling and be located within the angular plane.</p> <p>The allowable sidewall areas apply to flat-roofed structures.</p>	<p>Decrease the overall building mass of dwelling to mitigate shading and increase privacy of neighbouring properties.</p> <p>The calculation is intended to limit the overall mass of the sidewall.</p>



Site Width for One-Unit Dwellings

The current development standard for minimum site width for one-unit dwellings is 15 metres in the R1 District, 12 metres in the R1A District, and 7.5 meters in the R2 District. The site width for the construction of new one-unit dwellings in established neighbourhoods shall be at least 70% of the average site width for one-unit dwelling sites fronting on the subject block face and the opposite block face. The intent of this provision is to ensure that lots have consistent widths along a block face; however, this has inadvertently resulted in the development of an over-abundance of semi-detached dwellings.

It is proposed to remove this provision in Category 1 neighbourhoods and provide a site width as stated in the zoning district.

For Category 2 neighbourhoods, the Administration is recommending that the 70% rule be changed to 60% of the average lot width. The provision will increase the number of lots available for one-unit dwellings and maintain the character of blocks with wider lots.

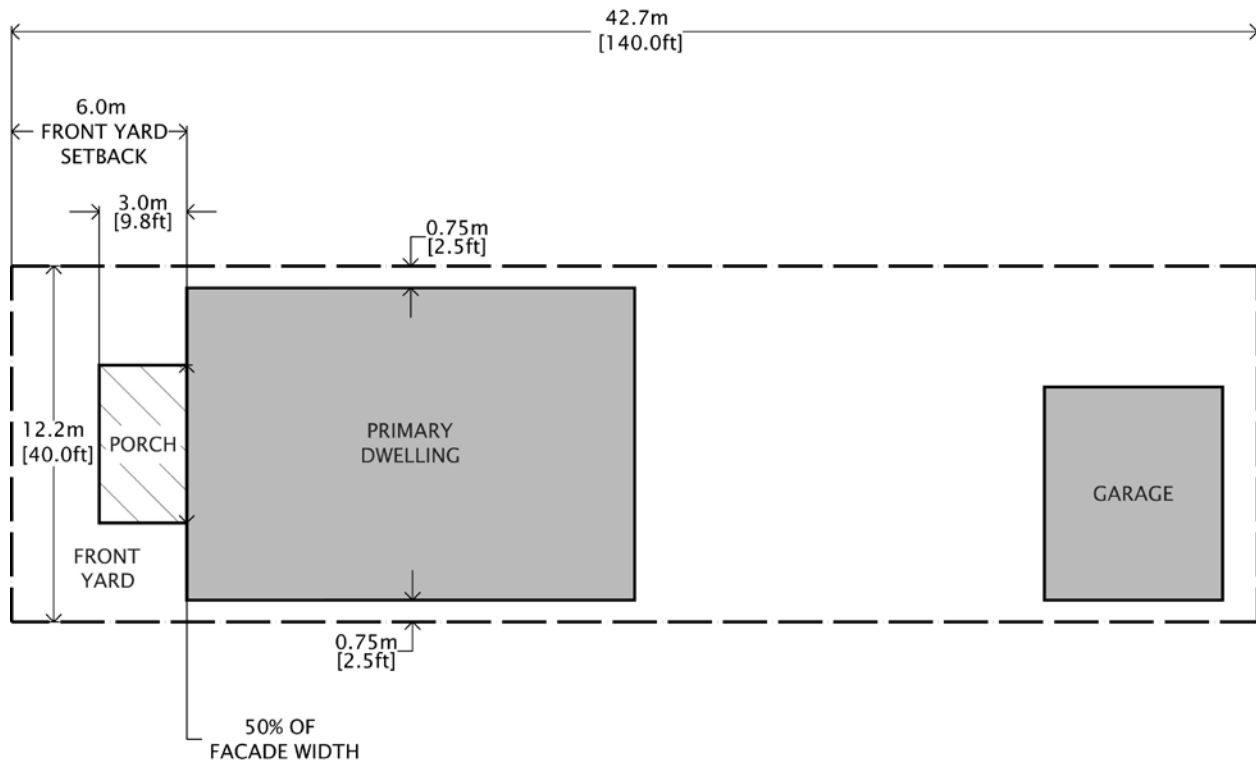
Site Width for Saskatchewan Crescent West and Poplar Crescent West - It has been identified that a portion of the Nutana neighbourhood, which is described as the 100 to 300 blocks of Saskatchewan Crescent West and Poplar Crescent West, will be included into Category 2 to ensure the character of the area is maintained. This area contains wide lots with estate homes, and there has been little subdivision. Further consultation with the property owners will be undertaken.

Note: In Montgomery Place, the minimum site width is 18.25 metres. This minimum site width is not proposed to be changed and will not be impacted by the proposed amendments.

Development Standard	Existing	Proposed	Rationale
Site width for one-unit dwellings in Category 1 areas.	Minimum R1 – 15 metres* R1A – 12 metres* R2 – 7.5 metres* *70% rule applies.	Minimum site width to remain unchanged. The provision, which requires that the site will be 70% of the average, will be removed. 100 - 300 blocks of Saskatchewan Crescent West and Poplar Crescent will be treated as Category 2.	The result of the provision had been construction of two-unit and semi-detached dwellings. The unintended result of the 70% rule is an abundance of two-unit and semi-detached dwellings. In Category 1 areas, the development of detached one-unit dwellings is more compatible with the existing character.
Site width for one-unit dwellings in Category 2 areas.	Minimum R1 – 15 metres* R1A – 12 metres* R2 – 7.5 metres* *70% rule applies.	Minimum site width to remain unchanged. Note: Minimum site width in Montgomery neighbourhood remains unchanged. The site width for the construction of new one-unit dwellings in Category 2 neighbourhoods shall be at least 60% of the average site width for one-unit dwelling sites fronting on the subject block face and the opposite block face, but in no case shall the site width be less than minimum standard metres.	The reduction in the provision will allow for additional sites for one-unit dwellings, while ensuring that lot width along the block face remains consistent.

Amendments that Pertain to Category 1 Neighbourhoods Only

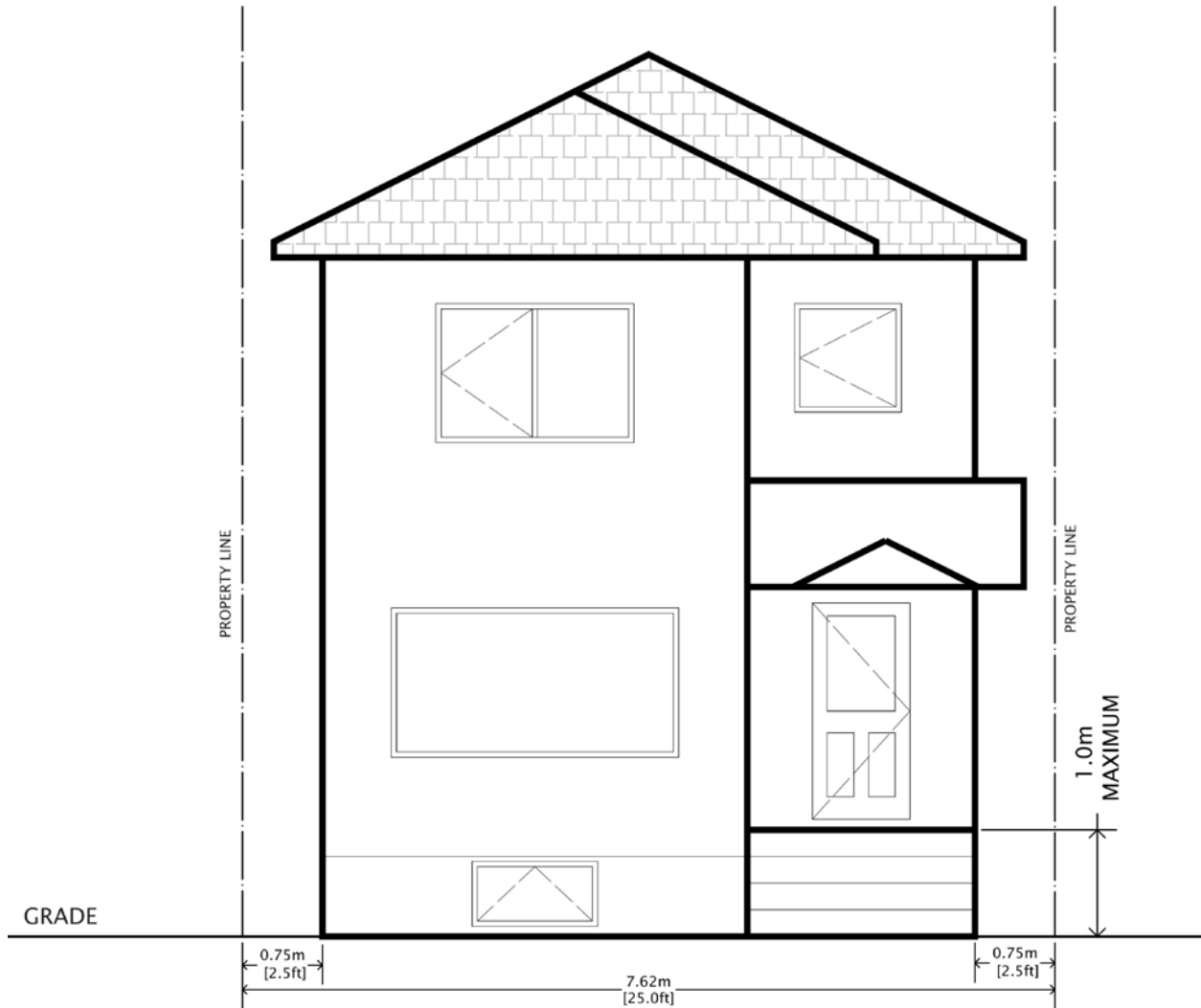
Front Porch Encroachment			
The current Zoning Bylaw No. 8770 (Zoning Bylaw) regulations do not allow a front porch to extend into the required front yard, as it is considered part of the dwelling. In Category 1 neighbourhoods, the proposed amendments will allow front porches to encroach, provided that they do not extend more than 50% of the width of the dwelling and do not encroach more than 3 metres into the required front yard.			
Development Standard	Existing	Proposed	Rationale
Front porch encroachment for one-unit, two-unit, and semi-detached dwellings.	Not permitted to encroach into required front yard.	A portion of the front facade of the dwelling may encroach up to 3 metres into the required front yard provided that the width does not exceed 50% of the width of the facade. The front porch must contain a front door.	The Strategy identified that a front porch was a desirable design feature in Category 1 neighbourhoods. Many of the traditional building styles contain front porches.



Height of Front Door

The height of the main floor of dwellings should have a maximum finished floor height or front door elevation threshold of 1.0 metre above finished grade. The intent of this requirement is to maintain the pedestrian-scaled relationship to the street.

Development Standard	Existing	Proposed	Rationale
Height of front door.	No restriction.	The bottom of the front door shall not be located more than 1.0 metre above the finished grade.	To maintain a pedestrian-scaled relationship with the street.

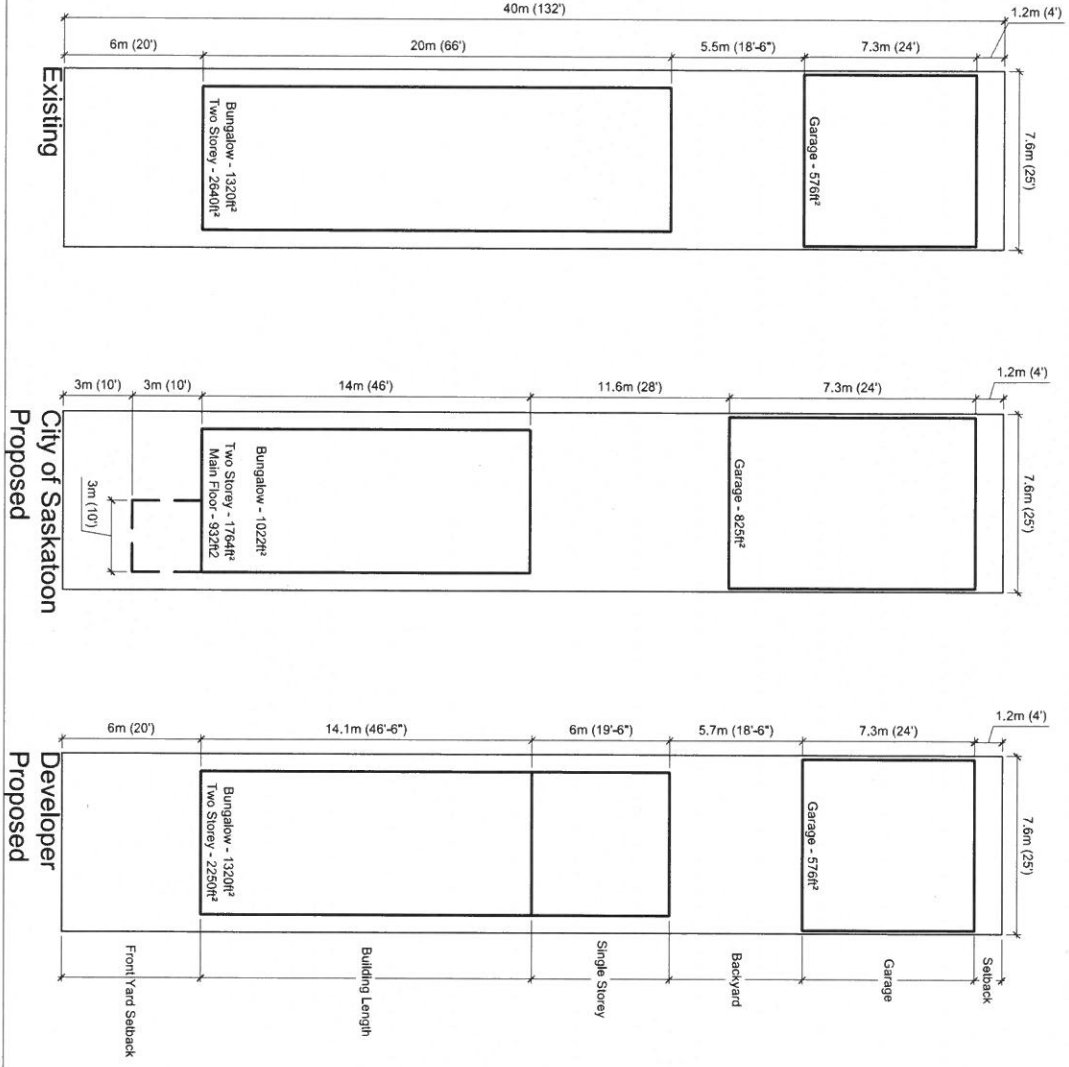


Amendments to Sidewalks - Private Crossings Over Bylaw No. 4785			
Sidewalks - Private Crossings Over Bylaw No. 4785 (Sidewalk Crossing Bylaw) allows for the installation of private crossings across a sidewalk, curb, or boulevard for vehicular access to the front yard of the property.			
To protect the street character of Category 1 neighbourhoods, the Strategy identified that on-site parking should be provided in the rear yard and accessed from the rear lane, where rear lanes exist. To implement this, the Administration recommends that the Sidewalk Crossing Bylaw be amended to prohibit front yard driveways or curb cuts and prohibit expanding existing curb cuts where rear lanes exist for Category 1 neighbourhoods.			
Development Standard	Existing	Proposed	Rationale
Restrict vehicular access to front yards (driveway access/curb cuts).	No restriction	Amend the bylaw to prohibit driveway crossings into front yards on sites where a rear lane exists.	The addition of front yard driveway and/or garages does not fit into the character of the Category 1 neighbourhoods. Traditional building forms do not have front garages or driveways.

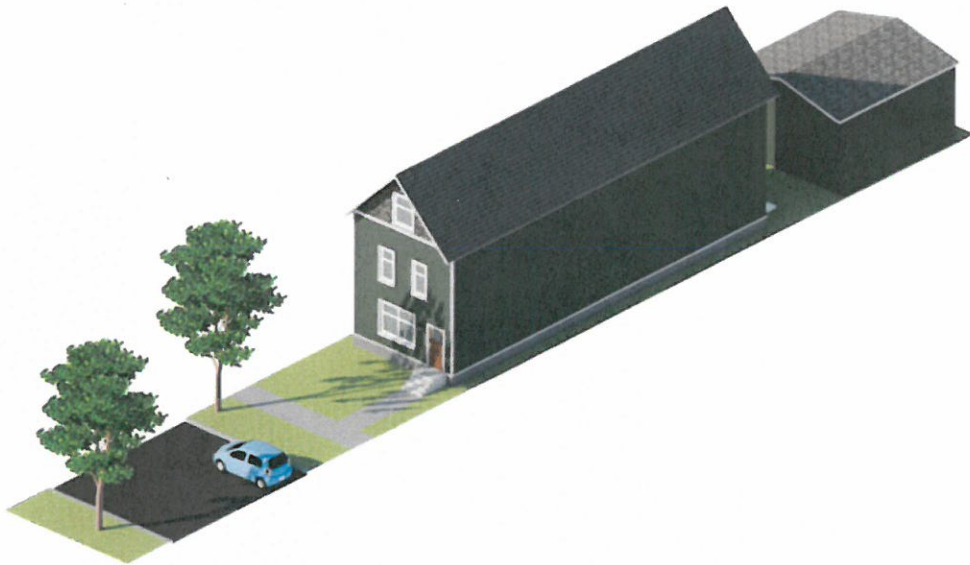
Housekeeping Amendments for Garden and Garage Suites			
The Zoning Bylaw was amended in May 2014 to allow for the development of garden and garage suites. It has been identified that the following provisions were not consistent with the recommendations in the Strategy, and it is recommended that the Zoning Bylaw be amended:			
Development Standard	Existing	Proposed	Rationale
Provision to allow for a two-storey garage suite on corner lots in Category 2 neighbourhoods.	On corner lots in Category 2 areas, the maximum height to the peak of the roof is 5.0 metres, and the maximum wall height is 4.0 metres. On corners sites, the building may have 2 stories provided that maximum height is not exceeded.	Remove the provision that allows for 2 stories for buildings on corner sites.	
The maximum roof height for garden and garage suites in Category 1 neighbourhoods.	The maximum height of garden and garage suites in Category 2 is 6 metres and is currently measured to the peak of the roof.	It is proposed that the maximum height provision be amended to measure the maximum height to the mid-point of a peaked roof.	It has been identified by stakeholders that the provision encourages the development of flat roofs, rather than peaked roof structures.
List of Category 1 neighbourhoods.		Add Exhibition neighbourhood.	This neighbourhood has the same characteristics of the other Category 1 neighbourhoods.

City of Saskatoon Infill Regulations
Saskatoon SK

Site Plan
Small Site
(25' x 132') 7.62m x 40.23m

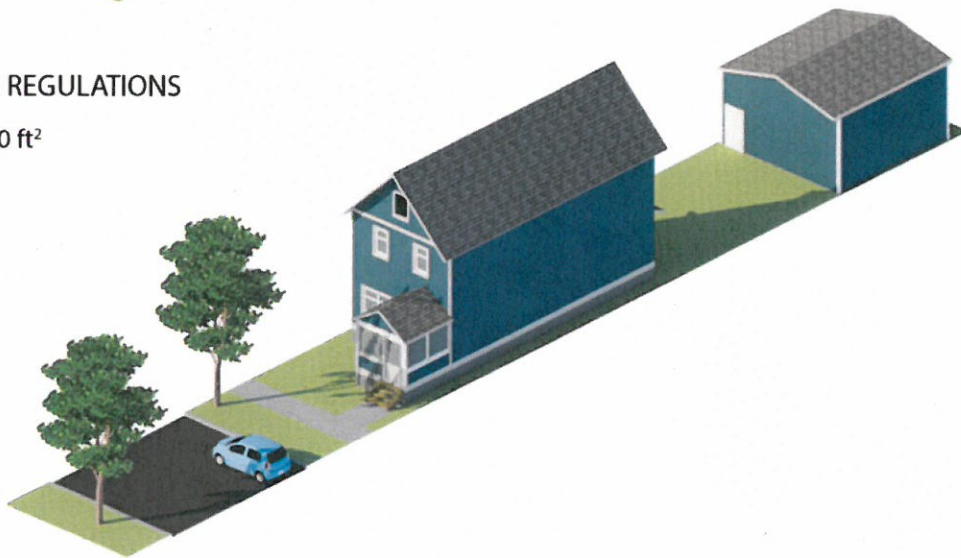


	Site Coverage (%)		
	Existing	Proposed	Developer
One Unit Dwellings (OUD)	40	31	40
Accessory Building	18	25	18
Total	58	56	58



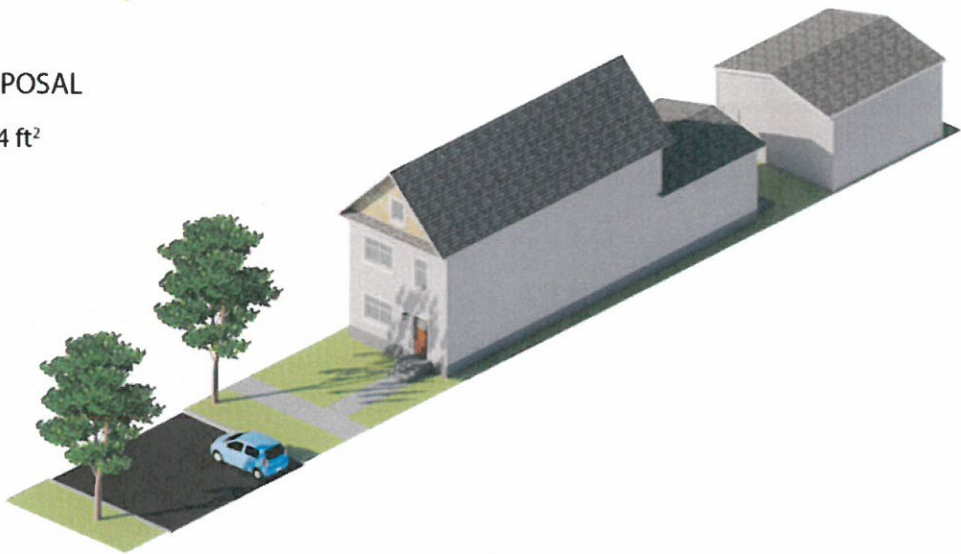
EXISTING REGULATIONS

AREA: 2640 ft²



CITY PROPOSAL

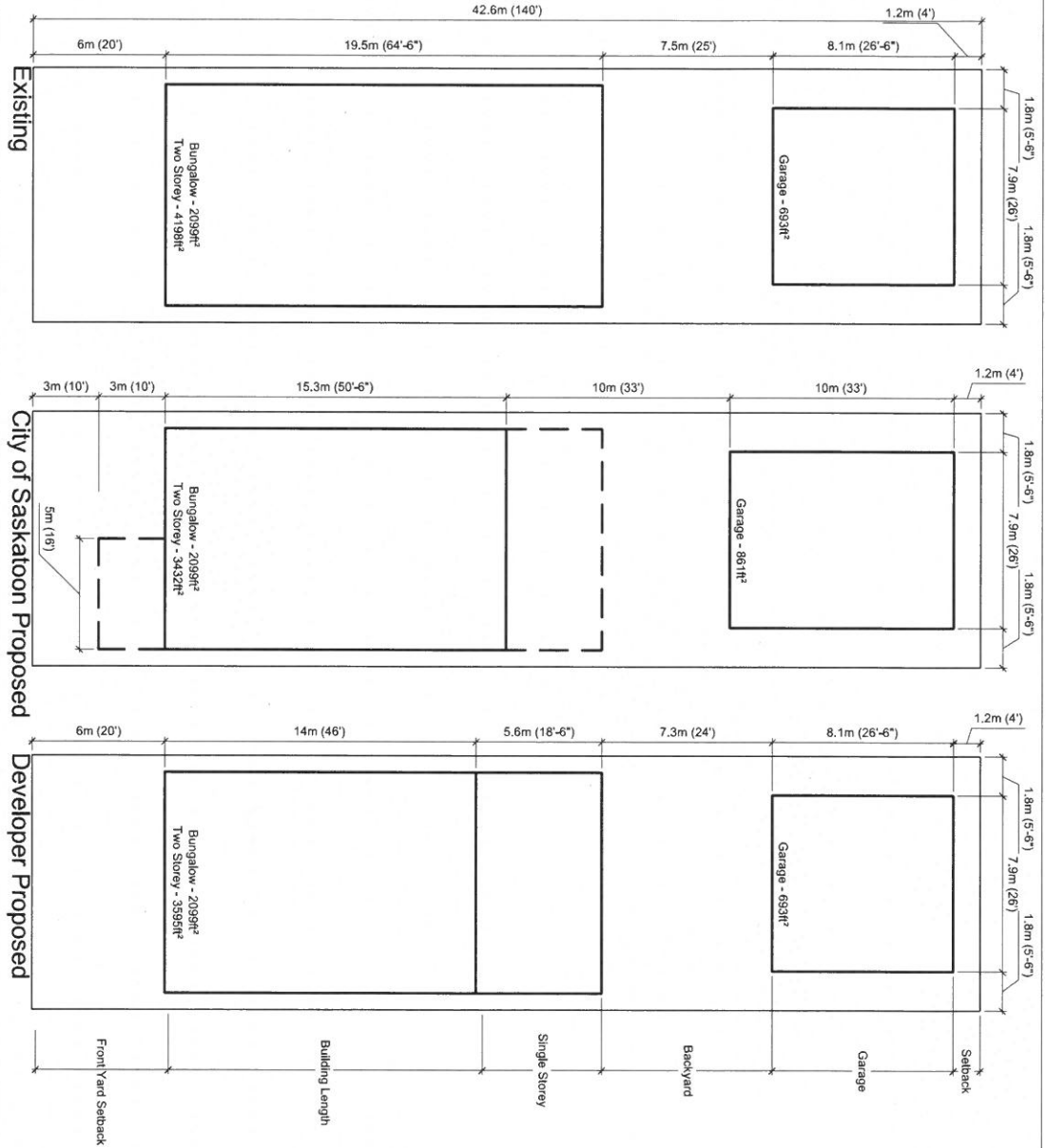
AREA: 1764 ft²



DEVELOPER PROPOSAL

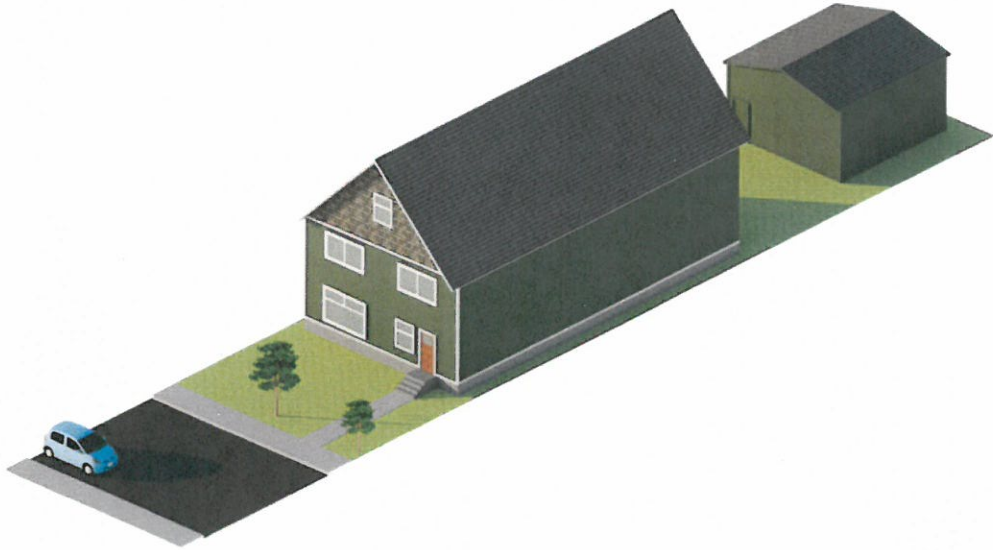
AREA: 2250 ft²

Site Plan
Medium Site
(37.5' x 140') 11.43m x 42.67m



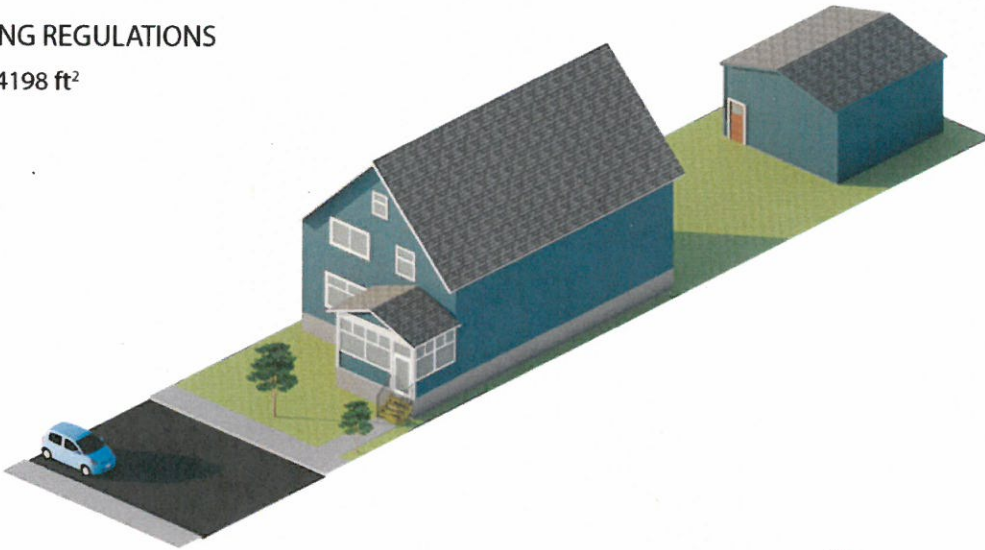
City of Saskatoon Infill Regulations
Saskatoon SK

	Site Coverage (%)		
	Existing	Proposed	Developer
One Unit Dwellings (OUD)	40	34	40
Accessory Building	13	17	13
Total	53	51	53



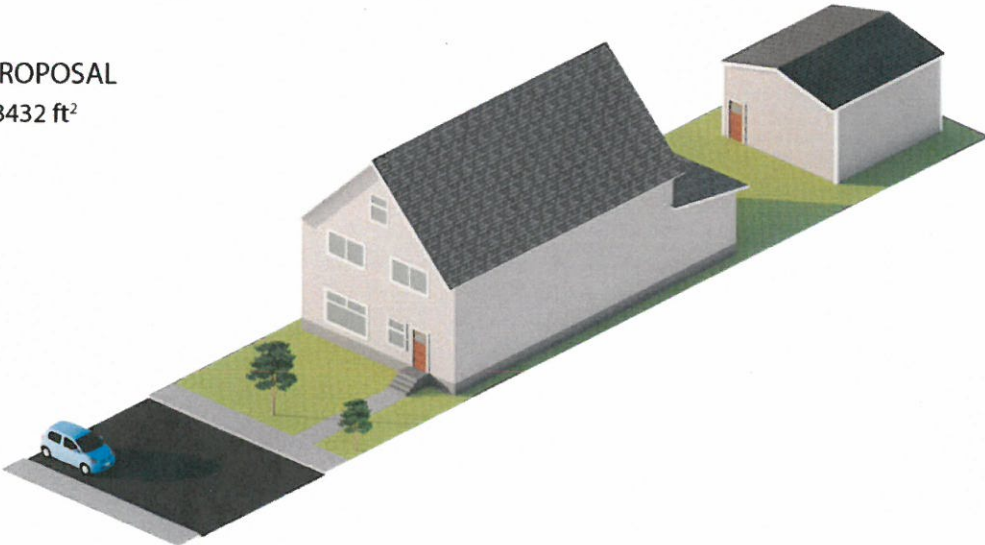
EXISTING REGULATIONS

AREA: 4198 ft²



CITY PROPOSAL

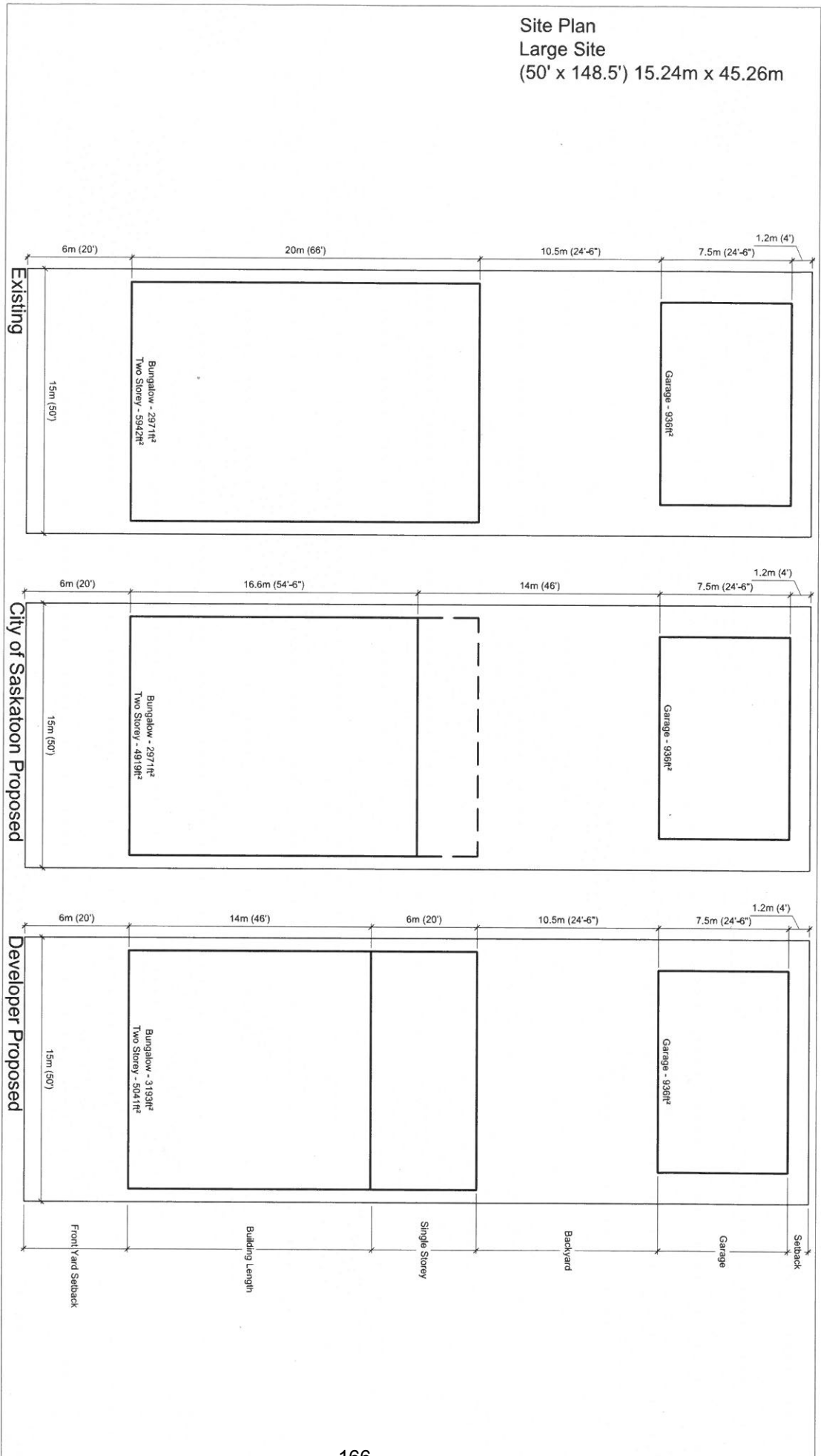
AREA: 3432 ft²



DEVELOPER PROPOSAL

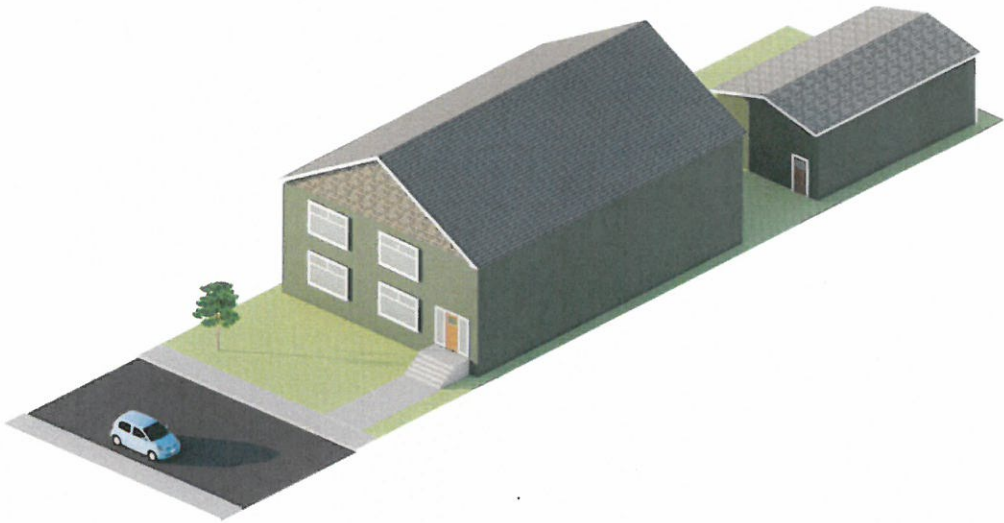
AREA: 3595 ft²

Site Plan
Large Site
(50' x 148.5') 15.24m x 45.26m



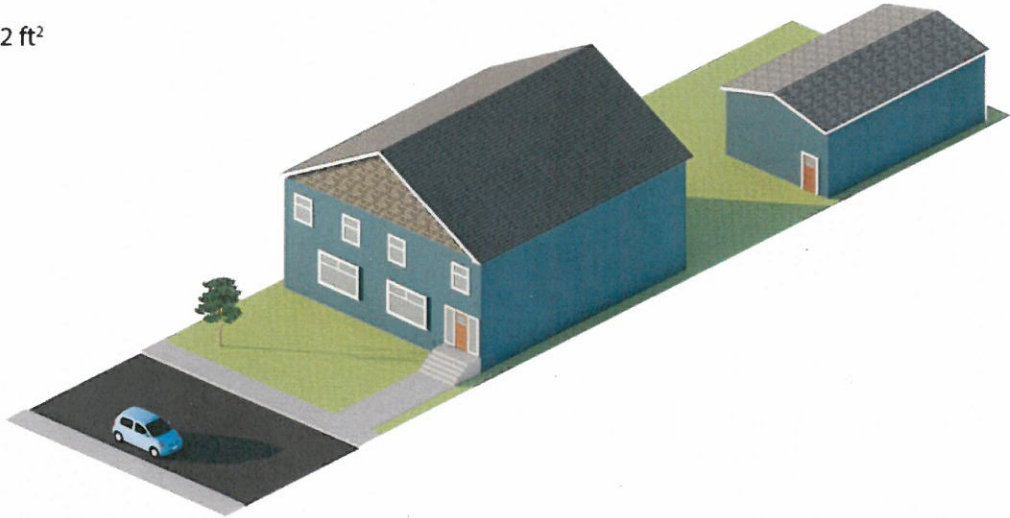
City of Saskatoon Infill Regulations
Saskatoon SK

	Site Coverage (%)		
	Existing	Proposed	Developer
One Unit Dwellings (OUD)	40	36	40
Accessory Building	13	13	13
Total	53	49	53



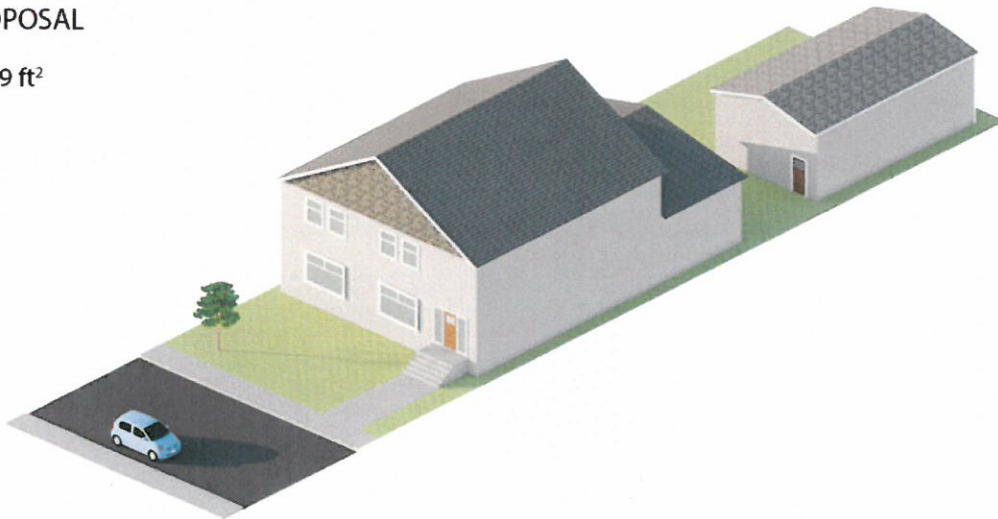
EXISTING REGULATIONS

AREA: 5942 ft²



CITY PROPOSAL

AREA: 4919 ft²



DEVELOPER PROPOSAL

AREA 5041 ft²

Square Footage Calculations for Primary Dwellings Maximum Built-out

50%, 52.5% and 55% for the maximum building length in step 2, in the Allowable Side Area Calculation:

1. Determine the building height (using the angular plane).
2. Determine the maximum building length.
 - a) For sites less than 40 metres in depth, the maximum is 14 metres; and
 - b) For sites greater than 40 metres in depth, the wall length is determined by: Site depth x 50% - Front yard setback
3. Allowable sidewall area is calculated using building height and wall length.

Table 1 Imperial (square feet)

		Small	Medium	Large
	Site Dimensions	25' x 132'	37.5' x 140'	50' by 148.5'
Current Regulations	building footprint (main floor)	1,320	2,099	2,971
	total floor area on 2 stories	2,640	4,198	5,942
Proposed at 50%* or 45.93 feet	building footprint (main floor)	932	1,712	2,460
	total floor area on 2 stories	1,764	3,423	4,919
Proposed at 52.5%*	building footprint (main floor)	986	1,739	2,608
	total floor area on 2 stories	1,972	3,478	5,217
Proposed at 55%*	floor area - storey	1,052	1,853	2,775
	total floor area on 2 stories	2,104	3,705	5,551

Table 2 Metric (square metres)

		Small	Medium	Large
	Site Dimensions	7.62 m x 40.23 m	11.43 m x 42.67 m	15.24 X by 45.40 m
Current Regulations	building footprint (main floor)	123	195	277
	total floor area on 2 stories	245	390	554
Proposed at 50%* or 14 metres	building footprint (main floor)	87	159	229
	total floor area on 2 stories	174	318	459
Proposed at 52.5%*	building footprint (main floor)	93	163	245
	total floor area on 2 stories	185	326	490
Proposed at 55%*	main floor area	99	173	261
	total floor area on 2 stories	197	347	521

COMMUNITY ENGAGEMENT SUMMARY

NEIGHBOURHOOD LEVEL INFILL STRATEGY PROPOSED REGULATIONS FOR PRIMARY DWELLINGS

Summary of Community Engagement for the Infill Development Strategy

Development of Infill Development Strategy (Brook McIlroy and skarc)

- December 4, 2012 – Public Workshop #1
- December 13, 2012 – Online Survey was launched
- March 14, 2013 – Public Workshop #2
- Several Community Advisory Committee meetings between December 2012 and December 2013

Key Dates for Implementation

- December 16, 2013 - City Council endorsed Infill Development Strategy
- March 25, 2014 – Implementation Plan approved by Planning and Operations Committee
- May 5, 2014 - City Council approves Garden and Garage Suites
- May 20, 2014 – Advertising for Proposed Regulations for Primary Dwellings and Small Multiple Unit Dwellings on Corner Sites was approved by City Council

Implementation of Infill Development Strategy – City of Saskatoon

Public Open Houses:

- March 4, 2014 – Proposed Regulations for Garden and Garage Suites
- May 7, 2014 – Proposed Regulations for Primary Dwellings and Small Multiple Unit Dwellings on Corner Sites.

This public open house was held to present the proposed amendment for low-density residential development (one-unit, two-unit, and semi-detached dwellings). Following that meeting, concerns were expressed by homebuilders that the regulations were not feasible or implementable. Planning and Development undertook additional analysis and consultation with homebuilders and designers to develop the current proposal.

- October 30, 2014 - Proposed Regulations for Primary Dwellings

Meetings with Community Advisory Committee (2014)

- January 9
- February 27
- April 9
- June 16
- September 30
- October 9

Meetings between May 2014 and December 2014

- June 6 – Alan Wallace, Darryl Dawson, and Paula Kotasek-Toth met with Patrick Wolfe, Mark Bobyn, Jim Seimens, and Councillor Clark
- June 23 – Alan Wallace, Darryl Dawson, and Paula Kotasek-Toth met with Patrick Wolfe, Mark Bobyn, Jim Seimens, and Councillor Clark
- June 24 – Alan Wallace met with Tim Ryan and Patrick Wolfe
- June 25 – Alan Wallace, Darryl Dawson, and Paula Kotasek-Toth met with Mark Bobyn, Patrick Wolfe, Councillor Charlie Clark, and others

- June 25 - Call to Cal Brook to clarify intent of recommendations in the report
- July 23 - Alan Wallace, Darryl Dawson, and Paula Kotasek-Toth met with Mark Bobyn, Patrick Wolfe, Councillor Charlie Clark, and others
- August 20 - Darryl Dawson and Paula Kotasek-Toth met with Councillor Paulsen and Heather Ryan
- September 9 – Alan Wallace updated City Council by email
- September 17- Alan Wallace had a phone conversation with Patrick Wolfe
- September 18 – Patrick Wolfe, Brett Johnson, and Robert Lessard
- September 23 – Darryl Dawson and Paula Kotasek-Toth met with Patrick Wolfe and Brett Johnson
- October 10 - Alan Wallace updated City Council by email
- October 30 – Darryl Dawson and Paula Kotasek-Toth met with Karl Miller
- November 20 – Alan Wallace and Darryl Dawson at Saskatoon Region Association of Realtors.

Community Engagement Strategy – October 30, 2014 Public Open House

Purpose

To inform. Planning and Development provided two presentations of the proposed regulations. Each presentation was followed by a question and answer period.

Form of Community Engagement Used

Public Information Meeting – Stakeholders were provided an opportunity to review a series of display boards and handouts were provided. Planning and Development provided two presentations of the proposed regulations. Each presentation was followed by a question and answer period.

Level of Input or Decision Making Required from the Public

Those in attendance were given the opportunity to provide comments.

Who was Involved

External stakeholders: Planning and Development has compiled a list of stakeholders and interested members of the public during the Infill Strategy project who were notified of the meeting. Other methods of notification used included an advertisement in The StarPhoenix, Public Service Announcements, and notices on the City's social media. Several councillors attended including: Councillors Lorje, Clark, Iwanchuk, Loewen, Olauson, Hill, and Jeffries.

Feedback Summary of October 30, 2014 Public Open House

The meeting was attended by 74 people. The following summarizes the feedback received:

- i. Not in favour of the proposed amendments where they will have an effect on the site coverage that can be achieved. The ability to build up to 40% site coverage should not be impacted. (10 similar comments received).
- ii. Current regulations have resulted in large incompatible infill development that creates problems with access to sunlight, drainage, privacy, loss of greenspace, and parking;
- iii. A maximum building length should be applied as very large buildings could be built on deep lots;
- iv. Driveway crossings should be allowed;
- v. Character of older neighbourhoods is compromised by infill;
- vi. Support elimination of 70% rule as it encourages semi-detached dwellings;
- vii. No such thing as a character neighbourhood, do not support any changes;
- viii. Infill increases the value of homes in older neighbourhoods;

- ix. The City needs to regulate how lots are graded and how it affects neighbouring properties;
- x. Developers should be liable for any damages to other properties during infill projects;
- xi. The infill developments that are currently underway are not affordable;
- xii. Not in favour of the rule to limit the height of the front door;
- xiii. Regarding solar access, it appears that only upper floors are an issue, therefore, just the length of the main floor should be restricted;
- xiv. Concern that the regulations will be in place before the Mayfair Local Area Plan is completed;
- xv. Should be restricting front garages (driveway crossings) in Category 2 areas as well;
- xvi. The semi-detached homes that have been built are not keeping within the character of the area;
- xvii. The current and proposed regulations allow for very large homes to be built in Montgomery;
- xviii. Front porches and stairs are a nice feature but may impact access to light;
- xix. Concerns that two-unit dwellings (duplexes) are being used as fourplexes; and
- xx. Drainage and run-off are issues.

Next Steps

ACTION	ANTICIPATED TIMING
Planning and Development Division prepares and presents to Municipal Planning Commission (MPC). MPC reviews proposal and recommends approval or denial to City Council.	December 9, 2014
Planning and Development Division prepares and presents to the Standing Policy Committee (SPC) on Planning, Development and Community Services (PDCS) for approval to advertise the amendments to the Zoning Bylaw. SPC on PDCS can approve or deny the request to advertise the amendments.	January 5, 2015
Public Notice - Advertisements prepared and placed in <u>The StarPhoenix</u> , City Page (as per the City's Public Notice Policy), and stakeholders will be notified.	January 10 to 15, 2015
Public Hearing – Public Hearing conducted by City Council, with opportunity provided to interested persons or groups to present. Proposal considered together with the reports of the Planning and Development Division, MPC, and any written or verbal submissions received by City Council.	January 26, 2015
Council Decision - may approve or deny proposal.	January 26, 2015

Prepared by:

Paula Kotasek-Toth, Senior Planner
 Planning and Development Division
 November 10, 2014

From: Web NoReply
Sent: February 23, 2015 11:35 AM
To: City Council
Subject: Form submission from: Write a Letter to Council



Submitted on Monday, February 23, 2015 - 11:35
Submitted by anonymous user: 69.165.186.2
Submitted values are:

Date: Monday, February 23, 2015
To: His Worship the Mayor and Members of City Council
First Name: Elaine
Last Name: Crocker
Address: 1034 5th Street E
City: Saskatoon
Province: Saskatchewan
Postal Code: S7H 1H2
Email: crockere@shaw.ca

Comments: I am a member of the Infill Development Strategy Committee and would like to address the Planning Committee re process followed to develop the proposed strategy.

The results of this submission may be viewed at:
<https://www.saskatoon.ca/node/398/submission/3489>

From: Robert Lessard <robert.lessard@actiongroup.ca>
Sent: February 26, 2015 10:32 AM
To: Web E-mail - City Clerks
Subject: Patrick Wolfe: Planning Development and Community Services March 2nd



Good morning,

This email is to request time for Patrick Wolfe to speak at the Planning Development and Community Services meeting of March 2nd, 2015 (scheduled for 9:00 am). Mr. Wolfe will speak on some of the proposed guidelines for the Neighbourhood Level Infill Development Strategy on behalf of the Concerned Stakeholders for a Balanced Approach to Infill Development.

Mr. Wolfe's address is 812 Saskatchewan Crescent East S7N 0L5. His phone number is (306) 241-8777.

Please reply with a confirmation that Mr. Wolfe will be added to the meeting's agenda,

Kind Regards,

Robert Lessard
for
Patrick Wolfe

306-203-9709
robert.lessard@actiongroup.ca

From: Web NoReply
Sent: February 27, 2015 3:44 PM
To: City Council
Subject: Form submission from: Write a Letter to Council



Submitted on Friday, February 27, 2015 - 15:44
Submitted by anonymous user: 216.197.139.222
Submitted values are:

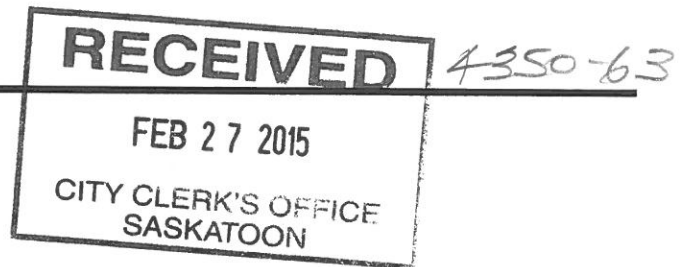
Date: Friday, February 27, 2015
To: His Worship the Mayor and Members of City Council
First Name: Mike
Last Name: McKague
Address: 712 11th St East
City: Saskatoon
Province: Saskatchewan
Postal Code: S7N0G5
Email: president@nutana.ca
Comments:
Dear Sirs & Madams,

I would like to briefly address Council regarding pending Infill Guidelines and the importance of such guidelines to core neighbourhoods. Thank you for the opportunity to speak.

Mike McKague
President - Nutana Community Association

The results of this submission may be viewed at:
<https://www.saskatoon.ca/node/398/submission/4840>

From: b.r.biddle@sasktel.net
Sent: February 27, 2015 3:10 PM
To: Web E-mail - City Clerks
Subject: committee meeting Monday am



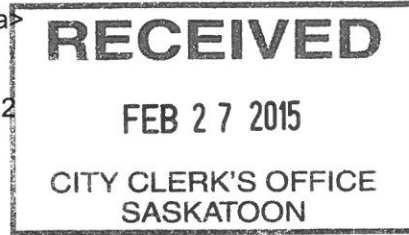
I would like to speak to the issue of the Infill Strategy Regulations which will come forward at the Planning & Development Committee meeting on Monday, March 2nd at 9:00am.

Thank you for your consideration
Barb Biddle, President of Montgomery Place Community Association
3101 Ortona Street, Saskatoon, SK S7M 3R3

Email: b.r.biddle@sasktel.net
Phone: 306-382-6774

4350-63

From: Heather Ryan <heatherryan@shaw.ca>
Sent: February 27, 2015 10:08 AM
To: Web E-mail - City Clerks
Subject: FW: Request to speak at SPC March 2



Hi, my cell phone is (306) 241-7200.

Thank you,

Heather

From: Heather Ryan [<mailto:heatherryan@shaw.ca>]
Sent: February 27, 2015 10:07 AM
To: 'city.clerks@saskatoon.ca'
Subject: Request to speak at SPC March 2

I would like to speak at the SPC Meeting on Monday March 2 regarding Infill Guidelines.

Thank you very much,

Heather Ryan

Kanak, Diane (Clerks)

From: Brett Johnson <Brett@final-draft.ca>
Sent: March 01, 2015 6:47 PM
To: Web E-mail - City Clerks
Subject: Neighbourhood Level Infill Strategy

Date: Sunday March 1st 2015

To: His Worship the Mayor and Members of City Council

Brett Johnson
A.Sc.T.
Owner/ President
Final Draft Co. Ltd
A5C 116 103rd Street East
Saskatoon, SK
S7N-1Y7
ph:306-477.5954

brett@final-draft.ca

I would like to speak to the PDCS committee regarding the Neighbourhood Level Infill Strategy on Monday March the 2nd.

Kanak, Diane (Clerks)

From: James Perkins <nic.james@sasktel.net>
Sent: March 01, 2015 11:13 AM
To: Web E-mail - City Clerks
Subject: Monday March 2nd Request to Speak to Committee

Hello,

Please accept my request to speak to the Planning Committee set to meet Monday, March 2nd at 9 am regarding Infill Guidelines.

I can be reached at 306 371 9922 for confirmation and intend to attend.

James Perkins
President
VVCA
(1222 Eleventh St. Saskatoon resident)

Kanak, Diane (Clerks)

From: Mark Bobyn <markbobyn@shaw.ca>
Sent: March 02, 2015 1:39 AM
To: Web E-mail - City Clerks
Subject: Request to speak to the PDCS committee on the Neighbourhood Level Infill Development Strategy

March 2nd, 2015

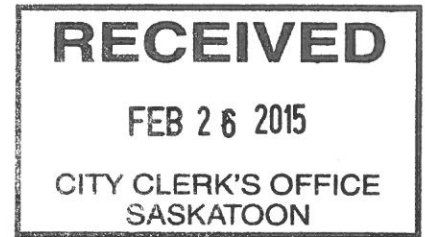
To His Worship and Members of City Council

Mark Bobyn
Design Build inc.
130 Copland Court
Saskatoon Sk.
S7H 5R3
p. (306) 341-1193
markbobyn@shaw.ca

I would like to request permission to speak to the PDCS committee regarding the Neighbourhood Level Infill Development Strategy on March the 2nd, 2015.

Thank you.

From: Web NoReply
Sent: February 26, 2015 8:42 AM
To: City Council
Subject: Form submission from: Write a Letter to Council



Submitted on Thursday, February 26, 2015 - 08:42
Submitted by anonymous user: 142.165.246.126
Submitted values are:

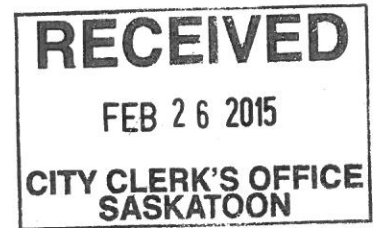
Date: Thursday, February 26, 2015
To: His Worship the Mayor and Members of City Council
First Name: Cam
Last Name: Skoropat
Address: 2 - 3012 Louise Street
City: Saskatoon
Province: Saskatchewan
Postal Code: S7J 3L8
Email: kkobussen@saskatoonhomebuilders.com

Comments: Saskatoon & Region Home Builders' Association requests to speak at the SPC on Planning, Development and Community Services Committee Meeting on Monday, March 2nd with respect to the Level Infill Development Strategy Report as per the agenda. Thank you.

The results of this submission may be viewed at:
<https://www.saskatoon.ca/node/398/submission/4363>

From: Web NoReply
Sent: February 25, 2015 6:34 PM
To: City Council
Subject: Form submission from: Write a Letter to Council

Submitted on Wednesday, February 25, 2015 - 18:33
Submitted by anonymous user: 209.91.107.137
Submitted values are:



Date: Wednesday, February 25, 2015
To: His Worship the Mayor and Members of City Council
First Name: Jonathan
Last Name: Naylor
Address: 1414 14th Ste
City: Saskatoon
Province: Saskatchewan
Postal Code: s7h0a8
Email: jon.naylor@usask.ca

Comments: I wish to speak at City Council on Monday March 1st against the Varsity View infill changes allowing the conversion of single family homes on corner lots to rental quadruplexes.

The results of this submission may be viewed at:
<https://www.saskatoon.ca/node/398/submission/4187>

2014 Annual Report - Business License Program – Business Profile

Recommendation

That the information be received.

Topic and Purpose

The Corporate Standards Division's Business License Program provides business information as a value-added service to the business and development community. As part of this program, the Business Profile is issued annually to provide a summary and analysis of business activity in the City of Saskatoon (City).

Report Highlights

1. Despite a slower rate of new business growth (down 5% from 2013), 1,250 new businesses were licensed in 2014 bringing the total number of licensed businesses to 10,444, representing a healthy 2% increase from 2013.
2. Of the 10,444 total licensed businesses, 58% (6,103) are commercial/industrial, and 42% (4,341) are home-based.
3. Thirty-four percent of all new commercial/industrial businesses were located in the Central Business District, North Industrial, and Airport Business area.
4. The Trade (wholesale and retail) Sector continued to see the highest number of new commercial/industrial applications, representing 28% of all new licensed businesses.
5. The Construction Sector continued to see the highest number of new home-based applications, representing 31% of all new home-based businesses.

Strategic Goal

The annual report of business information for the City provides measures and support for the City's Strategic Goal of Economic Diversity and Prosperity. In particular, the annual report provides information on two success indicators for this Strategic Goal – the number of business licenses issued and the rate of business growth.

Report

The Business Profile - Annual Report 2014 provides comprehensive statistical information related to commercial/industrial and home-based business activity in the City (see Attachment 1).

Communication Plan

The annual report is made available to the public at City Hall and through the City website. The report is also emailed to business owners and mailed to community stakeholders.

Other Considerations/Implications

There are no options, policy, financial, privacy, or CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

An annual summary and analysis report of business activity in the City, based on business licensing data, has been produced on an annual basis since the year 2000. The 2015 Annual Report will be presented to the Standing Policy Committee on Planning, Development and Community Services (for information) within the first quarter of 2016.

Public Notice

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Attachment

1. Business Profile 2014

Report Approval

Written by: Wes Holowachuk, Planner, Business License Program
Reviewed by: Andrew Hildebrandt, Director of Community Standards
Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/CS/2015/PDCS - 2014 Annual Report – Business License Program – Business Profile/ks

BUSINESS Profile

2014



Business License Program – Annual Report 2014

The Community Standards, Business License Program, licenses all businesses operating from a fixed address within Saskatoon. This includes all home based businesses as well as businesses operating from commercial and industrial locations.

The Business Profile Annual Report provides a summary and analysis of business activity in Saskatoon, including information on new businesses, commercial/industrial businesses, and home based businesses for 2014.

All data contained within this publication was obtained by the City of Saskatoon through the Business License Program. All businesses have been classified based on their primary business type or activity according to the North American Industry Classification System (For more information on NAICS, visit www.statcan.gc.ca/ and search “NAICS 2012” or email infostats@statcan.ca).

2014 Highlights:

- Continued strong overall growth in 2014 with a 2% increase in total licensed businesses compared to 2013.
- 811 **new** Home Based Business applications were issued which represents **65%** of all new business licenses issued in 2014. Home Based Businesses comprise 42% of the total licensed businesses in Saskatoon.
- The Central Business District, North Industrial and Airport Business Area neighbourhoods had the greatest number of **new** commercial/industrial businesses, representing **34%** of all new licensed businesses.
- The Trade (Wholesale & Retail) sector continued to see the highest number of **new** commercial/industrial applications, representing **28%** of all new licensed businesses.
- The Construction sector continued to have the greatest number of **new** Home Based licenses issued, representing **31%** of all new home based businesses.

Total Licensed Businesses

An increase of 19% since 2009 2

New Businesses

1,250 new business licenses in 2014 3

Commercial/Industrial Businesses

Represents 58% of all licensed business in 2014 4

Home Based Businesses

Up 37% from five years ago 5

Appendix 1 - Commercial Businesses by NAICS 8

Appendix 2 - Commercial Businesses by Neighbourhood 9

Appendix 3 - Home Based Businesses by NAICS 10

Appendix 4 - Home Based Businesses by Neighbourhood 11

Total Licensed Businesses

The City of Saskatoon Business License Bylaw requires all businesses to obtain a license prior to operating. In 2014, there were 10,444 businesses licensed by the program. Figure 1 illustrates the overall business growth in Saskatoon and identifies the total number of home based and commercial/industrial businesses licensed from 2009 to 2014. The total number of businesses has increased by 19% since 2009.

Summary of Existing Business Activity

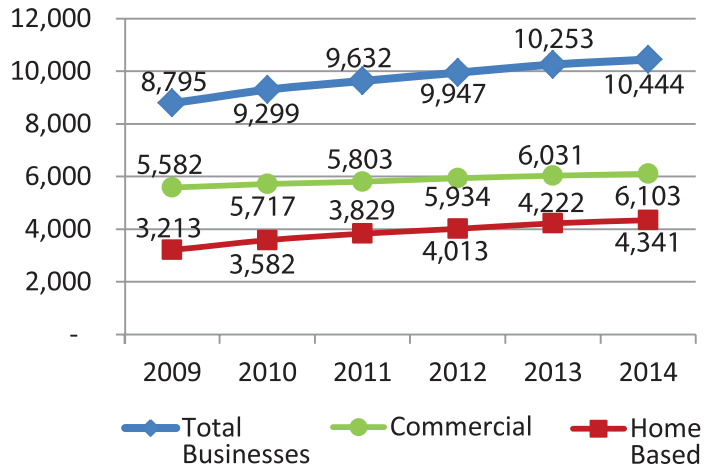


Figure 1: Summary of Existing Business Activity, 2009-2014

Note: Summary figures are based on year end data

Saskatoon's total licensed businesses can be divided into two major sectors: (1) goods-producing and (2) services-producing. As shown in Figure 2, Saskatoon's economy is primarily made up of services-producing businesses.

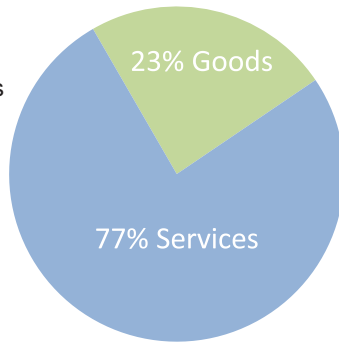


Figure 2: Total Licensed Businesses by Major Sector, 2014

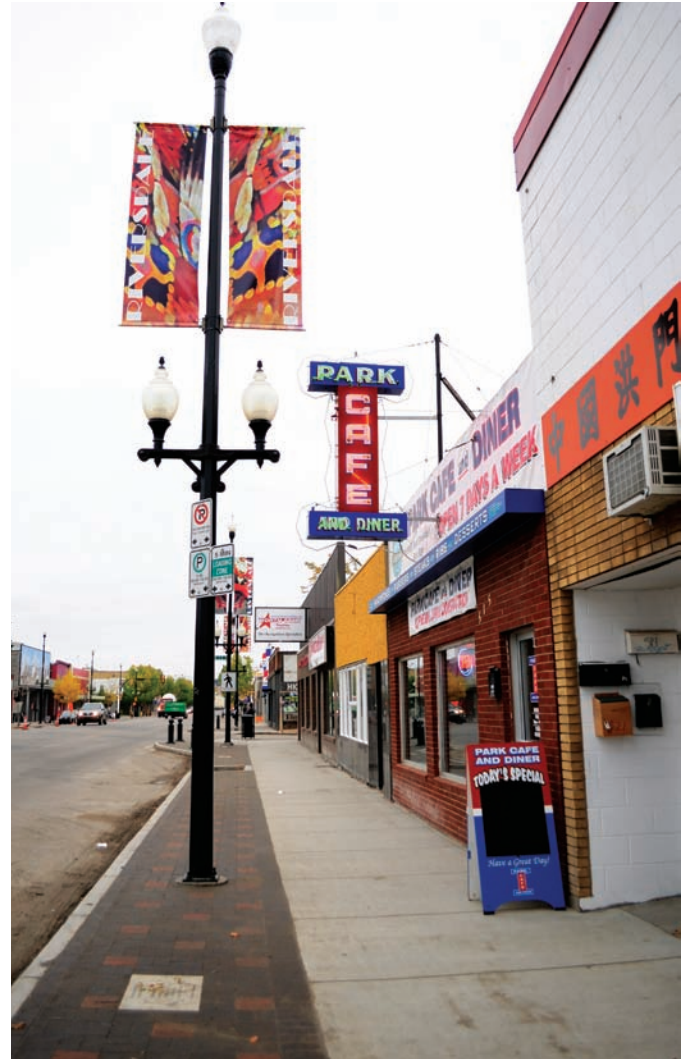


Table 1: Total Licensed Businesses by NAICS Sector, 2009-2014

	2009	2010	2011	2012	2013	2014	
Goods-producing sector	Agriculture, Forestry & Fishing	8	10	8	10	12	
	Mining, Oil & Gas Extraction	30	31	37	47	51	
	Construction	1,382	1,547	1,667	1,780	1,924	1,957
	Manufacturing	453	451	458	471	472	471
	Total, goods-producing sector	1,873	2,039	2,170	2,308	2,460	2,491
Services-producing sector	Trade (Wholesale & Retail)	1,978	2,034	2,040	2,046	2,023	2,039
	Transportation & Warehousing	262	276	264	266	264	270
	Finance, Insurance, Real Estate & Leasing	503	491	499	517	528	553
	Professional, Scientific & Technical Services	1,086	1,155	1,215	1,271	1,310	1,324
	Business, Building & Other Support Services	629	676	693	723	757	787
	Educational Services	185	207	220	231	235	233
	Health Care & Social Assistance	400	442	466	483	483	485
	Information, Culture & Recreation	295	302	305	298	306	329
	Accommodation & Food Services	566	588	606	630	650	668
	Other Services	1,018	1,089	1,154	1,174	1,237	1,265
	Total, services-producing sector	6,922	7,260	7,462	7,639	7,793	7,953
	Total, all sectors	8,795	9,299	9,632	9,947	10,253	10,444

Table 1 provides a breakdown of all licensed businesses in Saskatoon by goods- and services-producing sectors as well as by NAICS sectors for the years 2009 to 2014.

The Trade sector continues to be the largest services-producing sector in 2014, accounting for **20%** of all licensed businesses. The Information, Culture & Recreation sector showed strong growth, increasing **8%** over 2013. The Construction sector makes up the largest component of the goods-producing sector and accounts for **19%** of all licensed businesses. Unchanged from 2013 the top four sectors, which make up **63%** of all licensed businesses in Saskatoon are, Trade; Construction; Professional, Scientific & Technical Services; and Other Services (Hair Salons, Automotive Repair, Dry Cleaning and Photo Services). Figure 3 offers a breakdown of all sectors by number of business licenses.

Based on Total businesses in Saskatoon for 2014, the top three industries in the Trade (Wholesale & Retail) sector were:

1. Clothing & Accessories Stores – **261**
2. Motor Vehicle & Parts Dealer – **185**
3. Miscellaneous Store Retailers - **171**

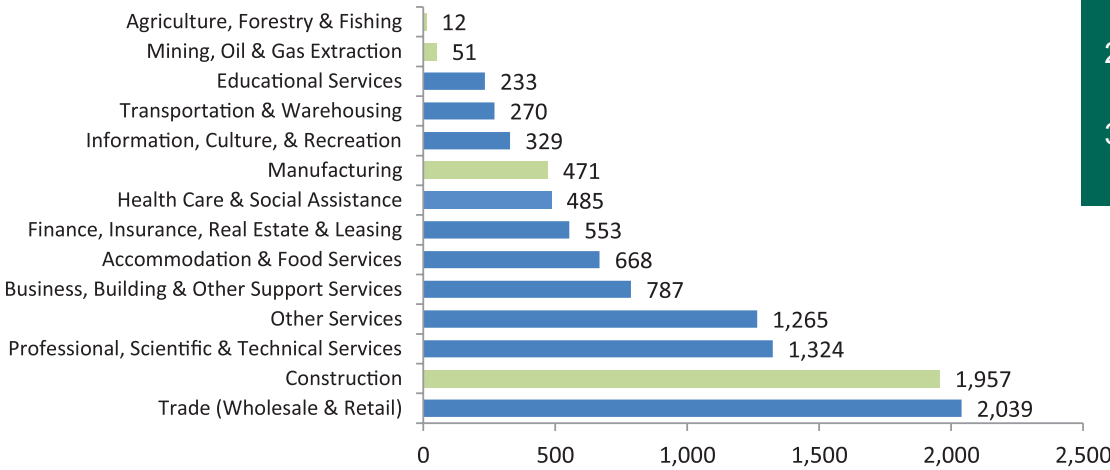


Figure 3: Total Licensed Businesses by NAICS Sector, 2014

New Businesses

The Business License Program issued **1,250** new business licenses in 2014. Figure 4 illustrates the number of new licenses issued for the years 2009 to 2014. The number of new home based businesses continues to exceed the number of new commercial/industrial businesses.

Summary of New Business Activity

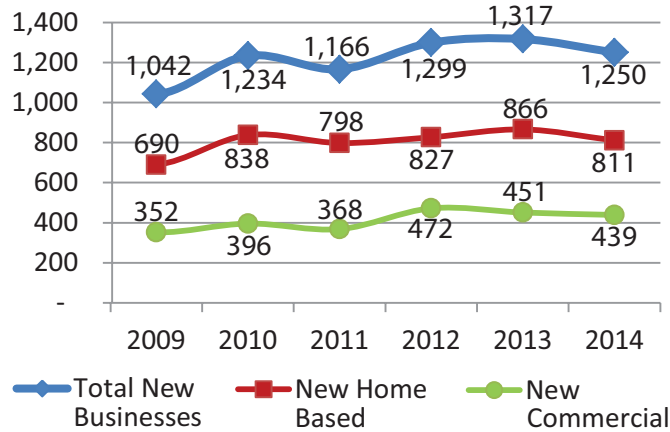


Figure 4: Summary of New Business Activity, 2009-2014

Note: Summary figures are based on year end data

The Business License Program also licenses Food Trucks, Sidewalk Cafés and Parking Patios.



Tables 2 and 3 list the top five (5) business starts by NAICS industry group for 2014.

Table 2: Top 5 New Commercial/Industrial Businesses, 2014*

Rank	Industry Group
1	Full & Limited Service Restaurants – 51
2	Personal Care Services – 29
3	Other Personal Services – 17
4	Other Miscellaneous Store Retailers – 16
5	Offices of Other Health Practitioners – 14

* The number of new businesses is shown in **bold** after the industry group.

Table 3: Top 5 New Home Based Businesses, 2014*

Rank	Industry Group
1	Services to Buildings & Dwellings – 110
2	Residential Building Construction – 74
3	Building Finishing Contractors – 61
4	Personal Care Services – 42
5	Foundation, Structure, and Building Exterior Contractors – 35

* The number of new businesses is shown in **bold** after the industry group.

The Business License Program collects and handles all personal information in accordance with The Local Authority Freedom of Information and Protection of Privacy Act.

Commercial/Industrial Businesses

In 2014, Saskatoon had a total of **6,103** licensed commercial/industrial businesses representing **58%** of all businesses. Table 4 provides a breakdown of businesses by North American Industry Classification System (NAICS) sectors for the years 2009 to 2014. Since 2009, the number of commercial/industrial businesses have increased by over **9%**. The Trade; Accommodation & Food Services; and Other Services sectors continue to be the most prevalent. Over the past five years the Professional, Scientific & Technical Services sector has seen a significant increase at **18%**.

A more detailed breakdown of the total number of commercial/industrial businesses by NAICS sub-sector can be found in Appendix 1, page 8.

Table 4: Total Commercial/Industrial Businesses by NAICS Sector, 2009-2014

		2009	2010	2011	2012	2013	2014
Goods-producing sector	Agriculture, Forestry & Fishing	6	7	5	7	9	8
	Mining, Oil & Gas Extraction	29	29	34	41	44	43
	Construction	365	407	419	448	479	500
	Manufacturing	374	364	367	378	379	379
	Total, goods-producing sector	774	807	825	874	911	930
Services-producing sector	Trade (Wholesale & Retail)	1,763	1,794	1,795	1,818	1,801	1,801
	Transportation & Warehousing	169	175	172	166	160	153
	Finance, Insurance, Real Estate & Leasing	441	426	433	438	437	451
	Professional, Scientific & Technical Services	479	497	508	528	550	567
	Business, Building & Other Support Services	180	183	180	185	197	194
	Educational Services	78	74	80	78	80	79
	Health Care & Social Assistance	327	351	362	375	376	377
	Information, Culture & Recreation	138	140	144	153	155	159
	Accommodation & Food Services	550	571	585	615	631	646
	Other Services	683	699	719	704	733	746
	Total, services-producing sector	4,808	4,910	4,978	5,060	5,120	5,173
	Total, all sectors	5,582	5,717	5,803	5,934	6,031	6,103

Commercial/Industrial Businesses by Neighbourhood

Figure 5 illustrates the distribution of commercial/industrial businesses in Saskatoon by neighbourhood. The neighbourhoods with the greatest number of commercial/industrial businesses are the Central Business District (**892**), North Industrial (**728**), Hudson Bay Industrial (**457**), and Airport Business Area (**395**).

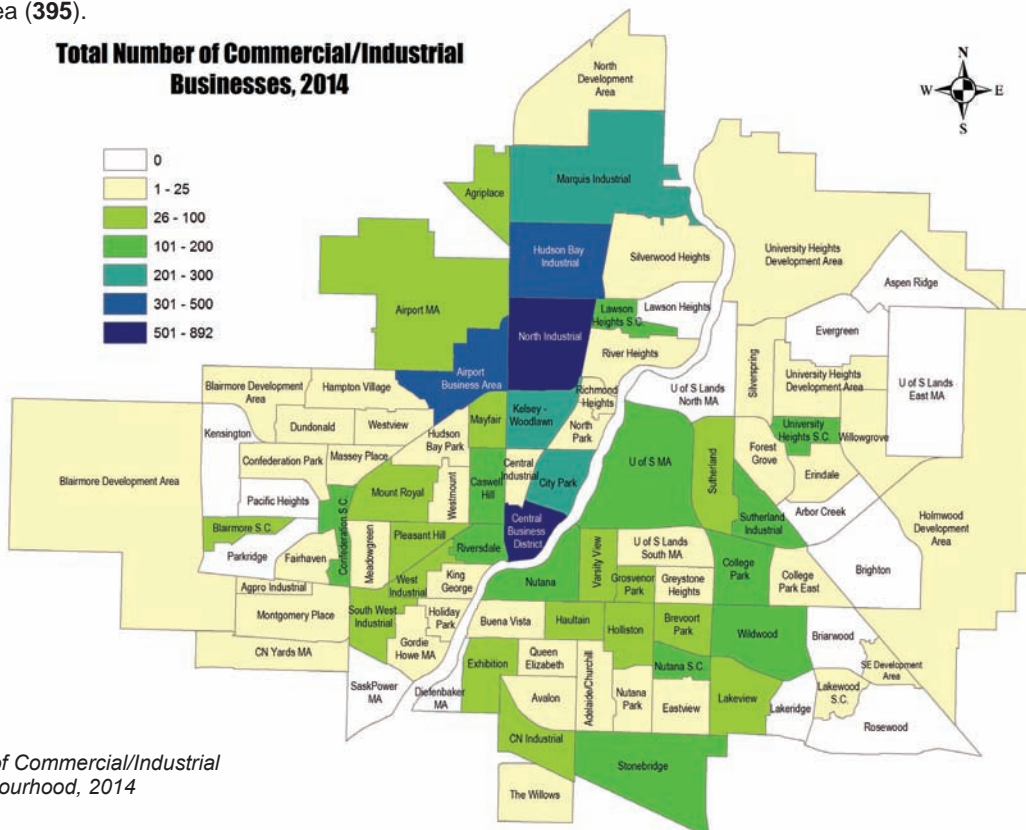


Figure 5: Distribution of Commercial/Industrial Businesses by Neighbourhood, 2014

The top sectors found in the Central Business District were Trade (23%), Professional, Scientific & Technical Services (15%), and Other Services (14%). The top sectors found in the North Industrial zoning district were Trade (35%), Other Services (15%), and Construction (14%). The top sectors found in the Hudson Bay Industrial zoning district were Trade (37%), Construction (20%), and Manufacturing (12%). The top sectors found in Airport Business Area were Trade (28%), Construction (17%), and Professional, Scientific & Technical Services (12%).

A more detailed breakdown of the total number of commercial/industrial businesses by neighbourhood can be found in Appendix 2, page 9.

New Commercial/Industrial Businesses

The Business License Program issued 439 new commercial/industrial business licenses in 2014. This represents 35% of all new business licenses issued. Table 5 shows the number of new commercial/industrial business license applications by NAICS sector for 2009 through 2014. The Trade sector, which consistently has the greatest number of new licenses issued, accounted for 28% of all new commercial/industrial businesses in 2014. Table 6 lists the top 10 neighbourhoods with the greatest number of new commercial/industrial businesses in 2014.

Table 5: New Commercial/Industrial Businesses by NAICS Sector, 2009-2014

		2009	2010	2011	2012	2013	2014
Goods-producing sector	Agriculture, Forestry & Fishing	0	1	0	2	2	1
	Mining, Oil & Gas Extraction	3	3	5	6	9	3
	Construction	40	50	31	46	41	31
	Manufacturing	11	10	15	21	18	15
	Total, goods-producing sector	54	64	51	75	70	50
Services-producing sector	Trade (Wholesale & Retail)	99	112	105	132	127	123
	Transportation & Warehousing	10	12	6	7	3	6
	Finance, Insurance, Real Estate & Leasing	28	10	19	30	21	29
	Professional, Scientific & Technical	32	33	35	46	43	55
	Business, Building & Other Support	11	12	10	17	18	9
	Educational Services	2	4	4	8	6	6
	Health Care & Social Assistance	14	38	24	25	16	22
	Information, Culture & Recreation	4	13	12	18	12	14
	Accommodation & Food Services	54	43	44	65	54	60
	Other Services	44	55	54	49	81	65
Total, services-producing sector	298	332	313	397	381	389	
Total, all sectors	352	396	364	472	451	439	

Table 6: Top 10 Neighbourhoods with greatest number of New Commercial/Industrial Businesses, 2014*

Rank	Neighbourhood
1	Central Business District – 66
2	North Industrial – 45
3	Airport Business Area – 39
4	Riversdale – 25
5	Marquis Industrial & Hudson Bay Industrial – 21
6	City Park & Stonebridge – 15
7	Sutherland Industrial – 13
8	Varsity View & Nutana – 12
9	Kelsey - Woodlawn; – 11
10	Mayfair – 10

* The number of new businesses is shown in bold after the neighbourhood.



The Canadian Federation of Independent Business ranked Saskatoon as the most entrepreneurial city in Canada for 2014.

SOURCE:
<http://www.cfib-fcei.ca>

Home Based Businesses

In 2014, there were a total of 4,341 licensed home based businesses in Saskatoon. The proportion of home based businesses has grown steadily over the past six years. There are approximately 3% more home based businesses this year than last year and they account for 42% of the total number of licensed businesses in Saskatoon – up from 37% five years ago and 30% ten years ago.

Table 7 summarizes the total number of home based businesses by NAICS sector for the years 2009 to 2014. The data in Table 7 indicates that the Construction sector, and the Professional, Scientific & Technical Services sector continue to be the most prevalent. Over the past five years the Finance, Insurance, Real Estate & Leasing sector has experienced the greatest percentage increase at 65%. A more detailed breakdown of the total number of home based businesses by NAICS sub-sector can be found in Appendix 3, page 10.

Home Based Businesses by Neighbourhood

Figure 6 illustrates the total number of licensed home based businesses by neighbourhood. The neighbourhoods with the greatest number of home based businesses are Silverwood Heights (209), Stonebridge (170), Willowgrove (156), Hampton Village (154) and Silverspring (131). The most prevalent sector in these neighbourhoods was Construction. A more detailed breakdown of the total number of home based businesses by neighbourhood can be found in Appendix 4, page 11.

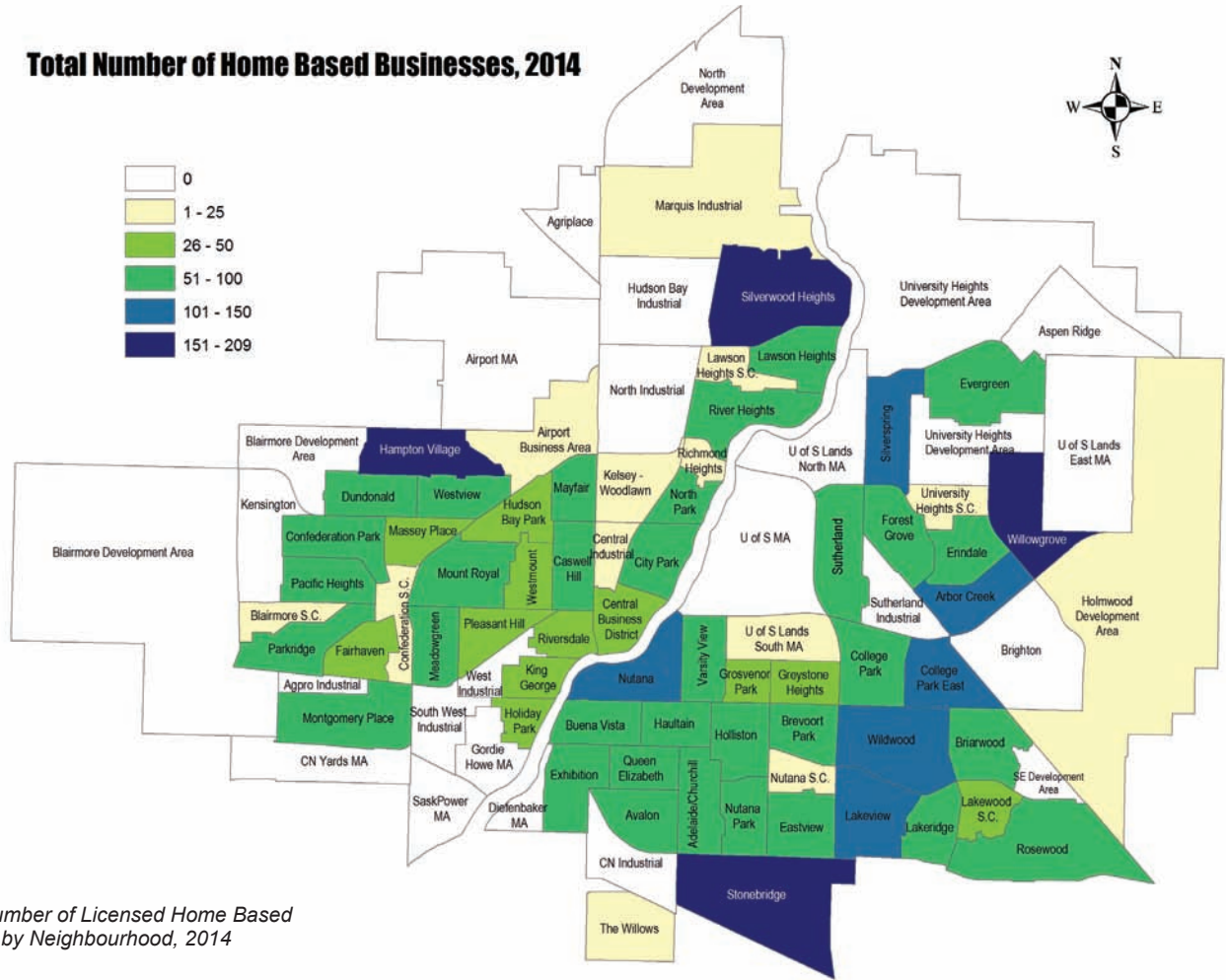


Figure 6: Number of Licensed Home Based Businesses by Neighbourhood, 2014

Table 7: Total Home Based Businesses by NAICS Sector, 2009-2014

	2009	2010	2011	2012	2013	2014	
Goods-producing sector	Agriculture, Forestry & Fishing	2	3	3	3	4	4
	Mining, Oil & Gas Extraction	1	2	3	6	7	7
	Construction	1,017	1,140	1,248	1,332	1,445	1,457
	Manufacturing	79	87	91	93	93	92
	Total, goods-producing sector	1,099	1,232	1,345	1,434	1,549	1,560
Services-producing sector	Trade (Wholesale & Retail)*	215	240	245	228	222	238
	Transportation & Warehousing*	93	101	92	100	104	117
	Finance, Insurance, Real Estate & Leasing	62	65	66	79	91	102
	Professional, Scientific & Technical Services	607	658	707	743	760	757
	Business, Building & Other Support Services	449	493	513	538	560	593
	Educational Services	107	133	140	153	155	154
	Health Care & Social Assistance	73	91	104	108	107	108
	Information, Culture & Recreation	157	162	161	145	151	170
	Accommodation & Food Services	16	17	21	15	19	22
	Other Services	335	390	435	470	504	520
	Total, services-producing sector	2,114	2,350	2,484	2,579	2,673	2,781
Total, all sectors	3,213	3,582	3,829	4,013	4,222	4,341	

*Home based for office use only.

New Home Based Businesses

The Business License Program issued **811** new home based business licenses in 2014, representing **65%** of all new business licenses issued. Table 8 shows the number of new home based business license applications by NAICS sector for 2009 through 2014. The Construction sector had the greatest number of new licenses issued, accounting for **31%** of all new home based businesses. There were 27 new home based businesses in the Finance, Insurance, Real Estate & Leasing sector, an increase of **42%** over 2013, and the largest percentage increase over all sectors. Table 9 lists the top 10 neighbourhoods with the greatest number of new home based businesses in 2014.

Table 8: New Home Based Businesses by NAICS Sector, 2009-2014

	2009	2010	2011	2012	2013	2014	
Goods-producing sector	Agriculture, Forestry & Fishing	0	1	0	0	0	
	Mining, Oil & Gas Extraction	0	2	1	3	2	
	Construction	238	273	269	303	319	254
	Manufacturing	14	17	18	21	18	17
	Total, goods-producing sector	252	293	288	327	339	273
Services-producing sector	Trade (Wholesale & Retail)*	57	65	57	41	51	56
	Transportation & Warehousing*	28	28	14	21	29	30
	Finance, Insurance, Real Estate & Leasing	16	11	12	18	19	27
	Professional, Scientific & Technical Services	113	149	135	133	134	128
	Business, Building & Other Support Services	101	110	113	112	119	134
	Educational Services	17	36	30	31	25	22
	Health Care & Social Assistance	13	25	17	23	12	14
	Information, Culture & Recreation	34	29	26	19	35	28
	Accommodation & Food Services	2	3	5	4	7	7
	Other Services	57	89	101	98	96	92
Total, services-producing sector	438	545	510	500	527	538	
Total, all sectors	690	838	798	827	866	811	

*Home based for office use only.

Table 9: Top 10 Neighbourhoods with greatest number of New Home Based Businesses, 2014*

Rank	Neighbourhood
1	Stonebridge & Hampton Village – 40
2	Forest Grove, Sutherland & Nutana – 25
3	Arbor Creek & Silverwood Heights – 24
4	Willowgrove – 22
5	River Heights – 21
6	Wildwood – 20
7	Rosewood, Silverspring & College Park East – 19
8	Lakeview – 18
9	Evergreen, Varsity View, Mayfair & Mount Royal – 17
10	Pacific Heights & Fairhaven – 16

* The number of new businesses is shown in **bold** after the neighbourhood.

APPLY & RENEW ONLINE! Business operators can now apply for and renew their Business License at www.saskatoon.ca

The **Business Start-Up Guide** is a great resource to assist entrepreneurs with starting, relocating or expanding a business. This resource helps to guide entrepreneurs through the licensing and start-up process, and provides a list of agencies that can help achieve their business goals. Available on www.saskatoon.ca or at City Hall.



Business Resources

The Business License Program offers a variety of business resources:

- Business Start-Up Guide
- Business Profile Annual Reports

- Employment Profile publication
- Statistical information and customized information requests
- Business License brochures, summarizing development standards and applicable bylaws

For more information, please visit www.saskatoon.ca.

Appendix 1

Number of Commercial/Industrial Businesses by NAICS Industry Sub-Sector, 2014

Industry Sub-Sector	2012	2013	2014	Industry Sub-Sector	2012	2013	2014
Agriculture, Forestry & Fishing				Health & personal care stores			
Crop production	4	6	5	Gasoline stations	124	133	135
Animal production	1	1	1	Clothing & clothing accessories stores	57	57	60
Support activities for agriculture & forestry	2	2	2	Sporting goods, hobby, book & music stores	279	272	261
Mining, Oil & Gas Extraction				General merchandise stores	87	86	83
Oil & gas extraction	3	3	3	Miscellaneous store retailers	29	28	30
Mining & quarrying (except oil & gas)	17	19	18	Non-store retailers	159	164	171
Support activities for mining, oil & gas extraction	21	22	22	Transportation & Warehousing			
Construction				Air transportation	11	10	10
Construction of buildings	154	162	166	Rail transportation	1	1	1
Heavy & civil engineering construction	42	44	44	Truck transportation	62	61	55
Specialty trade contractors	252	273	290	Transit & ground passenger transportation	10	9	9
Manufacturing				Support activities for transportation	28	28	28
Food manufacturing	48	44	42	Couriers & messengers	27	26	25
Beverage & tobacco product manufacturing	11	9	9	Warehousing & storage	27	25	24
Textile mills	0	0	0	Finance, Insurance, Real Estate			
Textile product mills	9	8	8	Credit intermediation & related activities	115	122	123
Clothing manufacturing	10	10	11	Securities, commodity contracts & other financial investment & related activities	85	79	79
Leather & allied product manufacturing	2	2	2	Insurance carriers & related activities	71	72	72
Wood product manufacturing	13	12	13	Funds & other financial vehicles	1	1	2
Paper manufacturing	1	1	1	Real estate	94	96	108
Printing & related support activities	30	29	27	Rental & leasing services	72	67	67
Petroleum & coal product manufacturing	2	2	2	Professional, Scientific & Technical services			
Chemical manufacturing	14	14	16	Professional, scientific & technical services	528	550	567
Plastics & rubber products manufacturing	20	19	20	Business, Building & Other Support services			
Non-metallic mineral product manufacturing	17	18	19	Management of companies & enterprises	25	27	27
Primary metal manufacturing	2	2	2	Administrative & support services	150	161	157
Fabricated metal product manufacturing	61	60	59	Waste management & remediation services	10	9	10
Machinery manufacturing	30	35	35	Educational Services			
Computer & electronic product manufacturing	14	15	16	Educational services	78	80	79
Electrical equipment, appliance & component manufacturing	3	4	4	Health Care & Social Assistance			
Transportation equipment manufacturing	11	12	12	Ambulatory health care services	342	344	346
Furniture & related product manufacturing	36	37	37	Nursing & residential care facilities	4	4	4
Miscellaneous manufacturing	44	46	44	Social assistance	29	28	26
Trade (Wholesale & Retail)				Information, Culture & Recreation			
Farm product wholesaler-distributors	15	15	13	Publishing industries (except internet)	15	16	17
Petroleum product wholesaler-distributors	8	6	6	Motion picture & sound recording industries	25	24	22
Food, beverage & tobacco wholesaler-distributors	33	37	38	Broadcasting (except internet)	5	5	5
Personal & household goods wholesaler-distributors	42	45	49	Telecommunications	25	26	27
Motor vehicle & parts wholesaler-distributors	44	42	42	Data processing, hosting & related services	3	4	4
Building material & supplies wholesaler-distributors	129	129	128	Performing arts, spectator sports & related industries	19	20	22
Machinery, equipment & supplies wholesaler-distributors	149	145	144	Heritage institutions	1	1	1
Miscellaneous wholesaler-distributors	41	41	40	Amusement, gambling & recreation industries	60	59	61
Wholesale electronic markets, & agents & brokers	29	27	24	Accommodation & Food Services			
Motor vehicle & parts dealers	193	186	185	Accommodation services	53	54	55
Furniture & home furnishings stores	108	105	105	Food services & drinking places	562	577	591
Electronics & appliance stores	90	84	85	Other Services			
Building material & garden equipment & supplies dealers	62	63	62	Repair & maintenance	268	266	270
Food & beverage stores	129	126	130	Personal & laundry services	433	464	471
				Religious, grant-making, civic, professional & similar organizations	3	3	5

Appendix 2

Number of Commercial/Industrial Businesses by Neighborhood, 2009-2014

Suburban development area	Neighborhood/area	2009	2010	2011	2012	2013	2014	
Blairmore	Blairmore Suburban Centre	6	16	18	24	30	34	
	Blairmore Development Area	3	3	2	3	3	3	
	Kensington	0	0	0	0	0	0	
Central Business District	Central Business District	907	917	893	908	900	892	
Confederation	Confederation Suburban Centre	119	116	110	119	125	130	
	West Industrial	84	81	83	81	73	74	
	South West Industrial	49	50	48	52	51	48	
	Mount Royal	31	30	31	33	33	32	
	Hudson Bay Park	19	18	17	15	7	7	
	Meadowgreen	16	15	16	16	16	14	
	Holiday Park	12	11	10	10	10	11	
	Dundonald	7	7	7	7	7	6	
	Massey Place	7	6	7	6	6	5	
	Confederation Park	7	7	7	6	7	6	
	Westview	5	7	5	5	6	7	
	Gordie Howe Management Area	4	4	3	4	3	4	
	CN Yards Management Area	3	3	3	3	3	3	
	Montgomery Place	3	3	3	3	4	4	
	Agpro Industrial	2	2	2	2	2	3	
	Fairhaven	2	2	2	2	2	1	
	Hampton Village	0	1	2	1	7	8	
	SaskPower Management Area	0	0	0	0	0	0	
	Core Neighborhoods	City Park	229	228	222	233	245	242
		Riversdale	151	160	168	173	175	182
Nutana		157	156	162	159	157	154	
Caswell Hill		104	112	119	117	120	117	
Pleasant Hill		54	58	58	62	57	58	
Varsity View		61	59	60	61	62	65	
Westmount		20	19	19	21	22	25	
King George		11	10	12	12	12	13	
Holmwood		Holmwood Development Area			1	1	3	3
	Wildwood	110	113	112	117	121	120	
	College Park	111	110	110	110	112	111	
	Lakeview	45	43	42	47	49	49	
	Lakewood Suburban Centre	14	17	20	22	23	22	
	College Park East	12	12	12	14	15	12	
	S.E. Development Area	4	4	4	4	3	3	
Lawson	Kelsey – Woodlawn	216	220	223	224	216	210	
	Lawson Heights Suburban Centre	153	154	154	150	149	151	
	Mayfair	51	48	55	54	58	63	
	Central Industrial	17	21	22	21	22	22	
	River Heights	19	18	18	18	16	17	
	Richmond Heights	6	8	9	9	8	9	
	North Park	7	7	8	8	8	8	
	Silverwood Heights	2	2	2	2	2	2	
North	North Development Area			2	2	2	3	
North West Industrial	North Industrial	715	745	740	752	743	728	
	Hudson Bay Industrial	443	468	463	464	445	457	
	Airport Business Area	387	375	374	371	379	395	
	Marquis Industrial	42	64	103	132	185	221	

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BUSINESS PROFILE

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Suburban development area	Neighborhood/area	2009	2010	2011	2012	2013	2014
	Agriplace	68	68	73	80	77	76
	Airport Management Area	37	37	39	39	40	39
Nutana	Nutana Suburban Centre	101	103	94	97	105	105
	CN Industrial	86	86	89	89	90	91
	Brevoort Park	83	84	87	87	83	81
	Grosvenor Park	77	76	75	80	82	73
	Stonebridge	37	48	64	79	95	113
	Holliston	71	73	73	73	78	81
	Haultain	42	42	43	49	50	56
	Exhibition	31	31	32	31	30	35
	Greystone Heights	26	27	27	26	25	23
	Avalon	26	25	26	24	23	21
	Buena Vista	23	26	26	22	22	24
	Eastview	11	12	12	11	12	12
	Adelaide/Churchill	10	10	10	9	9	10
	Queen Elizabeth	3	3	4	4	4	5
	Nutana Park	4	4	4	3	4	4
	The Willows	1	1	1	1	1	1
University Heights	Sutherland Industrial	179	178	183	180	191	194
	U of S Management Area	118	118	121	125	125	120
	University Heights Suburban Centre	62	73	96	108	117	118
	Sutherland	41	44	44	42	47	46
	Forest Grove	12	12	11	12	12	11
	Silverspring	1	1	2	2	2	2
	Erindale	1	2	1	1	1	1
	University Heights Development Area	1	0	1	1	1	1
Total		5,582	5,717	5,803	5,934	6,031	6,103

Appendix 3

Number of Home Based Businesses by NAICS Industry Sub-Sector, 2014

Industry Sub-Sector	2011	2012	2013	2014	Industry Sub-Sector	2011	2012	2013	2014
Agriculture, Forestry & Fishing					Transportation equipment manufacturing	1	1	1	2
Animal production	0	0	1	1	Furniture & related product manufacturing	1	1	2	1
Support activities for agriculture & forestry	3	3	3	3	Miscellaneous manufacturing	34	31	28	26
Mining, Oil & Gas Extraction					Trade (Wholesale & Retail)				
Support activities for mining, oil & gas extraction	3	6	7	7	Farm product wholesaler-distributors	0	0	0	0
Construction					Food, beverage & tobacco wholesaler-distributors	10	12	14	17
Construction of buildings	529	545	593	562	Personal & household goods wholesaler-distributors	24	21	22	22
Heavy & civil engineering construction	18	18	16	15	Motor vehicle & parts wholesaler-distributors	3	3	2	2
Specialty trade contractors	701	769	836	880	Building material & supplies wholesaler-distributors	20	15	15	15
Manufacturing					Machinery, equipment & supplies wholesaler-distributors	17	18	16	17
Food manufacturing	6	11	11	13	Miscellaneous wholesaler-distributors	16	12	9	13
Textile mills	1	1	2	2	Wholesale electronic markets & agents & brokers	37	30	28	31
Textile product mills	6	6	6	5	Motor vehicle and parts dealers	2	2	1	1
Clothing manufacturing	14	15	16	17	Miscellaneous store retailers	3	3	5	7
Leather & allied product manufacturing	1	1	1	0	Non-store retailers	113	111	103	102
Wood product manufacturing	1	1	2	5	Transportation & Warehousing				
Printing & related support activities	6	7	4	3	Truck transportation	51	58	58	65
Chemical manufacturing	5	5	5	5	Transit & ground passenger	9	9	10	10
Plastics & rubber manufacture	0	0	1	0	Scenic & sightseeing	0	0	2	3
Non-metallic mineral product manufacturing	4	3	3	3	Support activities for transportation	10	12	15	16
Fabricated metal product manufacturing	7	7	9	8	Air Transportation	0	0	1	1
Machinery manufacturing	1	1	2	2	Couriers & messengers	19	19	17	22
Computer & electronic product manufacturing	2	1	0	0					

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Industry Sub-Sector	2011	2012	2013	2014
Finance, Insurance, Real Estate & Leasing				
Credit intermediation & related activities	2	3	7	4
Securities, commodity contracts & other financial investment & related activities	10	13	17	17
Insurance carriers & related activities	11	12	12	13
Real estate	29	37	41	48
Rental & leasing services	14	14	14	20
Professional, Scientific & Technical Services				
Professional, scientific & technical services	707	743	760	757
Business, building & other support services				
Management of companies & enterprises	4	7	9	9
Administrative & support services	502	526	545	576
Waste management	7	5	6	8
Educational Services				
Educational services	140	153	155	152
Health Care & Social Assistance				
Ambulatory health care services	79	79	77	75
Nursing and residential care facilities	0	1	1	1
Social assistance	25	28	29	32

Industry Sub-Sector	2011	2012	2013	2014
Information, Culture & Recreation				
Publishing industries (except internet)	13	12	16	20
Motion picture & sound recording industries	24	22	26	36
Broadcasting (except internet)	1	1	1	1
Telecommunications	2	2	2	2
Data processing, hosting & related services	6	4	4	4
Other information services	10	11	11	9
Performing arts, spectator sports & related industries	96	86	82	83
Amusement, gambling & recreation industries	9	7	9	10
Accommodation & Food Services				
Food services & drinking	21	15	18	22
Accommodation services	0	0	1	0
Other Services				
Repair & maintenance	129	131	131	131
Personal & laundry services	305	337	368	382
Religious, grant-making,	0	2	4	4
Private households	0	0	1	1

Appendix 4

Number of Home Based Businesses by Neighbourhood, 2009-2014

Suburban development area	Neighbourhood/area	2009	2010	2011	2012	2013	2014
Blairmore	Blairmore Suburban Centre	-	-	3	8	12	14
	Blairmore Development Area	-	-	1	1	0	0
	Kensington	0	0	0	0	0	0
Central Business District	Central Business District	21	23	32	39	33	33
Confederation	Hampton Village	26	48	69	98	135	154
	Confederation Park	92	98	88	92	107	89
	Dundonald	74	87	82	86	82	79
	Montgomery Place	61	65	72	80	90	87
	Westview	71	75	83	77	71	73
	Meadowgreen	50	56	71	68	59	58
	Parkridge	57	61	62	64	65	72
	Mount Royal	68	60	61	57	68	70
	Pacific Heights	64	64	59	56	62	71
	Massey Place	36	35	39	52	44	35
	Fairhaven	36	38	42	40	43	46
	Holiday Park	30	29	29	34	31	30
	Hudson Bay Park	33	38	37	30	35	36
	Confederation Park Suburban Centre	3	8	4	6	10	11
Core Neighbourhoods	Nutana	85	105	104	108	119	121
	City Park	63	66	71	82	69	69
	Caswell Hill	67	76	69	69	68	69
	Varsity View	49	59	52	54	54	58
	Pleasant Hill	31	27	30	38	42	36
	King George	26	26	33	35	33	38
	Westmount	38	31	34	33	30	33
	Riversdale	30	38	35	33	31	30
Holmwood	Holmwood Development Area	-	-	1	1	1	1
Lakewood	Lakeview	102	113	118	126	127	120
	Briarwood	95	100	105	110	94	97
	College Park	89	91	103	99	104	90
	College Park East	74	87	96	97	100	103
	Wildwood	75	77	95	97	100	112
	Lakeridge	66	68	72	74	77	83
	Lakewood Suburban Centre	25	31	37	33	35	31
	Rosewood	0	1	8	19	40	61

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...continued from page 11

Suburban development area	Neighbourhood/area	2009	2010	2011	2012	2013	2014
Lawson	Silverwood Heights	178	192	206	207	215	209
	River Heights	76	90	100	95	92	98
	Lawson Heights	58	66	76	76	70	71
	North Park	37	48	59	60	59	55
	Mayfair	48	59	50	46	47	57
	Richmond Heights	9	13	13	12	12	16
	Kelsey - Woodlawn	16	14	13	9	8	12
	Lawson Heights Suburban Centre	5	5	6	9	15	12
	Central Industrial	5	6	9	7	10	1
North West Industrial	Airport Business Area	2	1	0	1	1	1
Nutana	Stonebridge	48	69	76	116	147	170
	Adelaide/Churchill	76	83	84	82	82	80
	Eastview	58	68	71	76	79	80
	Haultain	44	58	63	71	76	69
	Avalon	60	61	66	68	63	61
	Buena Vista	63	64	66	63	67	74
	Exhibition	55	62	56	61	69	62
	Holliston	66	68	70	61	66	70
	Nutana Park	46	41	52	53	51	60
	Queen Elizabeth	44	39	49	50	50	52
	Brevoort Park	49	52	48	46	56	53
	Greystone Heights	34	40	43	46	45	39
	Grosvenor Park	18	23	27	22	28	35
	The Willows	3	5	7	9	5	6
	Nutana Suburban Centre	3	4	6	6	6	3
University Heights	Willowgrove	74	111	145	147	166	156
	Silverspring	112	121	127	124	128	131
	Arbor Creek	80	99	102	107	104	114
	Sutherland	58	71	75	89	94	100
	Erindale	64	72	72	77	80	79
	Forest Grove	73	82	76	77	85	98
	Evergreen	-	-	5	35	64	92
	University Heights Suburban Centre	14	14	13	7	8	12
	U of S Lands South MA	0	0	1	2	2	2
Total		3,213	3,582	3,829	4,013	4,222	4,341

Information and Mapping Requests

The Business License Program supports economic growth and community planning by providing statistical information relating to business activity in Saskatoon. The type of information available upon request includes, but is not limited to, the following:

- square footage of commercial/industrial space
- employment figures
- specific data by business type, such as geographic distribution, new business listings, number of closed businesses

The Business License Program can be reached at 306-975-2760.

The City's Mapping and Research Group provides mapping and GIS (geographic information system) services to internal and external clients. Mapping products include zoning and address maps, neighbourhood boundary maps, projected growth concept maps and more. Mapping products are available to download as PDFs or are available as a hard copy.

Custom research and mapping services on various demographic, social and economic trends in Saskatoon are also be available upon request. The type of information available upon request includes, but is not limited to the following:

- Neighbourhood Profiles
- Population Projections
- Census Data
- Quality of Life Indicators

The Mapping and Research Group can be reached at 306-975-7641.

For more information on mapping services, please visit www.saskatoon.ca.

The Business Profile Annual Report is provided as an informational service to the business community, the general public and agencies who regularly do business with City Hall. The information contained in this publication is not copyright protected and may be used freely. The Community Services Department believes all information and sources in this publication to be correct, however, assumes no responsibility for its use. Readers should not act upon the information contained in this publication without first seeking professional advice.

City Centre Recreation Facility Update and Information on Facility Feasibility Study

Recommendation

That the report of the General Manager, Community Services Department, dated March 2, 2015, be forwarded to City Council for information.

Topic and Purpose

The purpose of this report is to provide an update on the concept of a City Centre Recreation Facility (CCRF) and to provide an overview of the plans to undertake a Needs Assessment and Facility Feasibility Study (Feasibility Study) in collaboration with the YMCA and Saskatoon Tribal Council (STC).

Report Highlights

1. The YMCA, City of Saskatoon (City) and STC are embarking on plans to collaborate on a potential CCRF. The initial phase of the work is to conduct a Feasibility Study, which will be completed by the end of June 2015.
2. The Feasibility Study will include: a review of existing programs within the city centre area; identify any gaps in programs, services, and facilities in this area; and will look to determine needs that could be addressed through the creation of a new recreation facility. The Feasibility Study will also undertake a broader market analysis of information and will test the concept of a new facility in the city centre.

Strategic Goal

This report supports the City's Strategic Goal of Quality of Life, specifically the four-year priority of establishing a leisure centre in the city centre.

Background

At its May 20, 2014 meeting, City Council authorized the Administration to continue discussions related to a potential partnership on a CCRF. City Council also requested that further information and data be gathered to develop a more formalized business plan for such a facility.

Report

Potential CCRF

The YMCA, the City, and STC are embarking on plans to collaborate on a potential CCRF. Part of the initial phases of the work is to determine the appropriateness of the plan to build a new facility. This will be established through a formal Needs Assessment and a Feasibility Study. The staff from the three organizations collaborated to develop a terms of reference for a Feasibility Study and on February 7, 2015, issued a Request For Proposal (RFP), seeking consultant(s) to carry out the study.

City Centre Recreation Facility Update and Information on Facility Feasibility Study

Timeline for the Needs Assessment/Feasibility Study

The YMCA took the lead on issuing the RFP in February 2015, and all three partners are involved in the review of proposals and the selection of the consultant/company for the project. An upset limit of \$30,000 has been allocated for this project with each of the partners contributing \$10,000. The timelines for this Feasibility Study are as follows:

- a) Review of proposals and Award of Contract - Early March 2015;
- b) Start-up meeting(s) March 2015;
- c) Community meetings and project work April/May 2015; and
- d) Completed Feasibility Study and Business Case June 30, 2015.

Needs Assessment and Feasibility Study Overview

The Needs Assessment phase of the Feasibility Study will include:

- a) a review of existing programs within the city centre area;
- b) identification of any gaps in programs, services, and facilities in this area; and
- c) determining needs that could be addressed through the creation of a new recreation facility.

For this phase, each of the partners will provide an inventory of existing programs and facilities within the city centre area. The partners will also provide the consultant with a summary of the community input received during the development of the Recreation and Parks Master Plan, as well as a copy of the Recreation and Parks Master Plan once it has been presented to City Council in April 2015.

The Feasibility Study phase of the project is a broader analysis of information and will look to test the concept of a new facility in the city centre. The Feasibility Study will include a number of components such as:

- a) a market analysis;
- b) a draft management plan to identify potential management options;
- c) information about the financial viability of a proposed facility; and
- d) an analysis of the planning and construction costs of comparable facilities.

Attachment 1 provides a more detailed outline of the terms of reference for the Feasibility Study.

Throughout the Feasibility Study, the consultants will ensure that the three partner organizations, the community, the community-based organizations, and key stakeholders have an opportunity for input and feedback.

Once the Feasibility Study is completed, the summary report will be presented to each partner's elected officials for review and consideration on next steps.

Financial Implications

There are no immediate financial implications of the recommendations, as the City's \$10,000 contribution to a one-third share of the costs for the Feasibility Study have already been identified within the 2015 budget.

Other Considerations/Implications

There are no options, environmental, policy, privacy, or CPTED implications or considerations. No communication plan is required.

Due Date for Follow-up and/or Project Completion

CCRF – timeline and key milestones for the overall project is as follows:

- a) Partnership discussions, feasibility study, and business case development will continue through the first half of 2015. Feasibility Study results to be presented to City Council in the summer of 2015.
- b) With necessary approvals to proceed (including City Council), an Agreement in Principle (including: purpose and goals of a new facility, services to be provided in the facility, funding commitments, and partnership roles), is to be developed, then submitted to City Council for authorization to proceed to the next steps – fall 2015.
- c) With necessary approvals (including City Council), the partners could then formalize a Partnership Memorandum of Agreement – on capital, operating, location, access, programming, etc. – late 2015.
- d) If the partnership moves forward, design of a new recreation facility could begin in 2016.
- e) Construction could commence as early as 2017, with completion in 2018 or 2019.
- f) The new facility could open sometime in 2019.

Public Notice

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Attachment

1. City Centre Recreation Facility – Feasibility Study – Terms of Reference

Report Approval

Written by: Lynne Lacroix, Director of Community Development
Reviewed by: Shannon Hanson, Acting Director of Community Development
Approved by: Randy Grauer, General Manager, Community Services Department

S:\Reports\CD\2015\PDCS – City Centre Recreation Facility Update Report and Information on Facility Feasibility Study\kt
FINAL/APPROVED – R. Grauer – Feb 15/15

City Centre Recreation Facility – Feasibility Study – Terms of Reference

The YMCA, City of Saskatoon (City) and Saskatoon Tribal Council (STC) are embarking on plans to collaborate on a potential City Centre Recreation Facility (CCRF) in Saskatoon. Part of the initial phases of the work is to determine the appropriateness of the plan to build a new facility. This will be established through a formal Needs Assessment and Facility Feasibility Study (Feasibility Study).

The Needs Assessment will include:

1. Review existing programs (recreation, fitness, aquatics, health/wellness, and childcare) within the city centre area.
2. Identify any gaps in programs, services, and facilities in the city centre.
3. Determine needs that could be addressed through the creation of a centre and the provision of services (recreation, fitness, aquatics, health/wellness, childcare).

The Feasibility Study will include:

1. A Market Analysis – This tests the concept of a new facility and provides specific measurable data regarding the market's ability to sustain the proposed facility.
 - assess the likelihood in consideration of participation and the fee sensitivity, particularly with respect to the adult purchase decision;
 - examine the competitive market (focus on private and city-funded fitness/leisure) – and what other facilities, programs, and services already exist in this area; and
 - assess socio-demographic characteristics of the area and participation trends.
2. Justification for the proposed facility based on the needs assessment data.
3. A Draft Management Plan – to identify potential management options (who operates the facility, who delivers programs) prior to considering the design of the proposed facility to ensure the end result is a facility that is designed for cost effective management.
4. Information on the financial viability of the proposed facility based on a typical operational model.
5. Identification of a general location that will maximize access to the facility and long-term sustainability. (Identifying a specific site too soon can “muddy the waters” regarding true project feasibility. The feasibility decision could be driven by specific location instead of community needs and synergies. Also, if the identified site is not owned by a partner, it can also hurt the purchase negotiations if the seller knows it is preferred.)
6. A recommendation on any special facility needs that should be incorporated into the design process, in particular Aboriginal and cultural elements.
7. An analysis of the planning and construction costs of comparable facilities (once models of centres are identified) and designs.

Local Area Plan Program Neighbourhood Monitoring Report

Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the Neighbourhood Planning Section be authorized to undertake Local Area Plans in the neighbourhoods identified in this report.

Topic and Purpose

The purpose of this report is to present the Neighbourhood Monitoring Report (NMR), which considers a variety of indicators affecting the quality of life for local stakeholders in order to identify neighbourhoods that should be approved to receive a Local Area Plan (LAP).

Report Highlights

1. The NMR utilizes a variety of data to identify neighbourhoods of high priority to participate in a comprehensive local planning process.
2. The Neighbourhood Planning Section discussed methodology for assessing neighbourhood indicators with an economics and statistics professor from the University of Saskatchewan.
3. Exhibition, Mount Royal, Confederation Park, and Massey Place have been identified as high-priority neighbourhoods for future LAPs.

Strategic Goals

Local Area Planning supports a variety of Strategic Goals at the neighbourhood level, including Quality of Life through engaging citizens to identify opportunities for local improvements, and Sustainable Growth by ensuring our established neighbourhoods remain healthy. Depending on the issues of the neighbourhood, there may also be local benefits relating to other Strategic Goals.

Background

The Local Area Planning program was established in 1997, resulting from the Plan Saskatoon public engagement project. During Plan Saskatoon, the City of Saskatoon (City) was requested to provide greater opportunities for direct citizen input into growth and change within Saskatoon's established and historic neighbourhoods.

LAPs are community-based, long-range plans that focus on the renewal of established neighbourhoods and distinct areas in Saskatoon. The LAP process is comprised of three phases: a consultation phase, a plan development and adoption phase, and an implementation phase. Twelve LAPs have been completed and adopted by City Council to date, with the most recent being Varsity View in April 2014.

Neighbourhood Monitoring Report

In 2007, the Neighbourhood Planning Section introduced a method of monitoring and assessing neighbourhoods by examining a comprehensive set of statistics that are believed to affect the local quality of life for citizens. The NMR is used as a tool to identify neighbourhoods experiencing significant challenges and issues. The indicators are based on data related to safety, housing, employment and income, infrastructure, land use, population change, and traffic. Over time, indicators are added or removed from consideration as appropriate.

On June 25, 2007, City Council resolved:

“that the Administration be instructed to report the results of the Local Area Plan Indicators Project every three years starting in 2009, and recommend, if need be, a list of neighbourhoods that are in need of a Local Area Plan.”

During the 2011 Civic Service Review, the Neighbourhood Planning Section conducted a thorough assessment of the LAP program to identify its strengths and challenges. As well, utilizing the results of the NMR, additional neighbourhoods were proposed to undergo the LAP process. On September 7, 2011, City Council resolved:

“that the Local Area Plan Program (LAP) continue with current staffing levels, and that new LAPs be undertaken in the Mayfair/Kelsey-Woodlawn, Meadowgreen and Montgomery Place neighbourhoods.”

The Neighbourhood Planning Section has the capacity to work on two LAPs concurrently. Once an LAP has been adopted by City Council, the following LAP project begins. The Mayfair and Kelsey-Woodlawn LAP began in December 2012 and is anticipated to be presented to City Council for consideration in mid-2015; the Meadowgreen LAP began in April 2014; and the Montgomery Place LAP is scheduled to begin in mid-2015.

Report

Neighbourhood Monitoring and Intervention

The Neighbourhood Planning Section developed the NMR by identifying a comprehensive set of available statistics that include data related to: safety, housing, employment and income, infrastructure, land use, population change, and traffic. The indicators are not intended to create a specific ranking of Saskatoon’s neighbourhoods. Instead, the indicators are one method to quantify issues through available data and identify high-priority neighbourhoods that would benefit from undergoing a comprehensive local planning process.

In 2014, the Neighbourhood Planning Section worked in partnership with Nancy Lee, professor of economics and statistics classes in the College of Arts and Science at the University of Saskatchewan, to discuss the associated data sets. Among the new data sets added are: Saskatoon Police Service calls for service, Smart Cities Healthy Kids

assessment, Neighbourhood Traffic Review Program prioritization ranking, traffic tickets issued, housing affordability index, low income rate, and mobility status (proportion of residents who have moved within previous five years).

The NMR details the indicators considered and provides an overview of the assessment tool, along with a map identifying low-, medium-, and high-priority neighbourhoods (see Attachment 1).

Future Local Area Plans

Four neighbourhoods have been identified that would benefit from a comprehensive local planning process. Exhibition, Mount Royal, Confederation Park, and Massey Place are proposed to participate in the development of LAPs. If approved, beginning in 2015, the Community Associations for each of these neighbourhoods will be approached to confirm the need for municipal intervention and to gauge community support and capacity towards undertaking a planning process in the future.

- **Exhibition (following completion of Meadowgreen LAP)** – The residential area of Exhibition is generally comprised of older housing and infrastructure. The neighbourhood is affected by local land uses, such as light industrial businesses and special events regularly hosted at Prairieland Park. Prevalence of low-income families and low median family incomes are also noted as concerns identified through the indicators.
- **Mount Royal (following completion of Montgomery Place LAP)** – The indicators for Mount Royal show the presence of a variety of issues that may be affecting the neighbourhood. This includes consistently high levels of reported crime, older housing and infrastructure, high number of failed Saskatoon Fire inspections, low rankings in employment and income categories, all combined with an increasing population.
- **Confederation Park and Massey Place (given study area size, resources may need to be adjusted in determining timing to begin LAP process)** – There has been a challenging trend in the Confederation Park indicators when comparing the 2007, 2010, and the most recent assessment. This includes very low total building permit values, combined with a population increase larger than most other established neighbourhoods. It is proposed that the study area for this LAP include Confederation Park and the adjacent Massey Place neighbourhood. The indicators for Massey Place suggest the neighbourhood shares some of the same issues as noted for Confederation Park.

Due to resource limitations and the necessary level of commitment required to develop an LAP, the Neighbourhood Planning Section is not recommending that each of the ten neighbourhoods identified as high-priority be approved for future LAPs at this time. Indicator results fluctuate with each updated statistic, and these ratings can change in a relatively short period of time. The neighbourhoods recommended for an LAP in this report have rated consistently high in 2007, 2010, and 2014. The Neighbourhood

Planning Section will continue to monitor all residential neighbourhoods, utilizing available statistics and other information sources.

Options to the Recommendation

City Council has the option to request further examination of the indicators, or to propose alternative neighbourhoods for consideration for future LAPs.

Public and/or Stakeholder Involvement

LAPs rely upon the participation of local stakeholders and the support of a variety of City divisions.

Communication Plan

If City Council approves the creation of additional LAPs, the identified neighbourhoods will be advised. The Neighbourhood Planning Section will work with the neighbourhoods to confirm the need for municipal intervention and to gauge community support and capacity for a LAP.

Other Considerations/Implications

There are no policy, environmental, financial, privacy, or CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

The Neighbourhood Planning Section provides an annual report to City Council. Every LAP is brought forward to City Council upon completion for consideration and adoption.

Public Notice

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Attachment

1. Neighbourhood Monitoring Report – February 2015

Report Approval

Written by: Mark Emmons, Senior Planner, Neighbourhood Planning
Reviewed by: Alan Wallace, Director of Planning and Development
Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/CP/2015/PDCS – LAP Program Neighbourhood Monitoring Report/ks

NEIGHBOURHOOD MONITORING REPORT

FEBRUARY 2015

INDICATOR DESCRIPTIONS & 2014 RESULTS MAP

INTRODUCTION

The Neighbourhood Monitoring Report consists of an index created from sources of data related mainly to the neighbourhood fundamentals of safety, development, and infrastructure. These indicators are in support of the City of Saskatoon's Official Community Plan to engage in comprehensive neighbourhood planning. The indicators include statistics related to: crime/safety, housing, employment/income, infrastructure, land use, population change, and traffic. For each neighbourhood, the statistics are assessed through the creation of an overall index. The index is used to determine the need for municipal intervention to ensure that all of Saskatoon's neighbourhoods remain healthy, safe, and vibrant places to live. For the purpose of this report, neighbourhoods have been grouped into High, Medium, and Low Priority categories based on an assessment of compiled data.

In 2007, a preliminary Neighbourhood Indicators Report was completed, to "monitor critical stress factors" in each neighbourhood and an update of this assessment was conducted in 2011. This Neighbourhood Monitoring Report is an update of the project, and includes the most current neighbourhood data available. Additional data sets that were included in this assessment are noted. In the long term, municipal intervention should result in improvement in the indicators of a neighbourhood.

PURPOSE

Neighbourhood indicators are intended to monitor critical stress factors for all neighbourhoods in Saskatoon. The indicators are required in order to determine which neighbourhoods are experiencing significant socio-economic challenges, land use issues, safety concerns and development difficulties and to monitor these indicators over time. Monitoring indicators will help the Neighbourhood Planning Section assess the changes which are taking place within each neighbourhood, and assist in determining the need to intervene and focus resources on a particular issue.

INDICATORS

Employment and Income

- Participation Rate
- Median Household Income
- Low Income Prevalence (new for 2014)

The participation rate for a particular group (geographic area) is the total labour force (persons aged 15 and over who are 'employed' or 'unemployed') in that group, expressed as a percentage of the total population in that group. Median household income is the dollar amount which divides income size distribution, into two halves. Employment and income indicators can point to economic and neighbourhood investment. Caution must be taken when interpreting the participation rate as residents who choose not to work, are retired or are still in school, for example, can lower the participation rate for an area. The prevalence of low income residents is a new indicator being considered in this assessment. This variable is based on after-tax low income measures. *(Data Source: 2011 National Household Survey).*

Housing

- Homeownership (percent)
- Number of Failed Inspections
- Average Year Built
- Housing Affordability Index (new for 2014)

Housing indicators provide a picture of general neighbourhood housing issues and conditions. Homeownership and housing is a fundamental quality of life factor and is also an indicator of other conditions, such as, the economy, employment, investment and neighbourhood stability. The number of failed inspections can vary depending on the type of inspection performed. Different types of inspections can include re-inspections and inspections driven by Health & Safety Hotline complaints. The total number of failures indicated by Saskatoon Fire was chosen for this indicator. The average age of housing in a neighbourhood can also act as proxy for general neighbourhood structural conditions. Housing affordability is measured as a ratio of a neighbourhood's median dwelling selling price to Saskatoon's median household income. Changes in the Housing Affordability Index may be evidence of instability within a neighbourhood. This variable had not been included in previous assessments. The 2006 and 2011 Housing Affordability Indexes are

compared to assess trends. (*Data Sources: 2011 National Housing Survey, Saskatoon Fire and Protective Services, Housing Information System, 2006 Census*).

Infrastructure

- Average Age of Sidewalks
- Average Age of Curbs
- Average Age of Water Mains

Infrastructure indicators are vital to the measuring of a neighbourhood's functionality. Examining the average age of sidewalks, curbs, and water mains in a neighbourhood is a very basic method of assessing the current infrastructure. Neighbourhoods with older infrastructure may require municipal investment in the form of upgrades. (*Data Source: Transportation and Utilities Department*)

Land Use

- Land Use Mix Intensity Index
- Park Space Index
- Building Permit Value
- Smart Cities, Healthy Kids (new for 2014)

The Land Use Mix Intensity Index measures the potential for land use conflicts or issues. This index is a measure of the compatibility of the mix of land uses within the neighbourhood. This measure is consistent with the Official Community Plan Policy on LAPs and may be used to monitor land use conflicts and development trends. Park space is often noted by LAP stakeholders as an important neighbourhood amenity and these indicators consider total park space per neighbourhood resident. The total value of building permits issued in a neighbourhood is also one measure of neighbourhood investment or economic activity. Smart Cities, Healthy Kids is a recent Saskatchewan Population Health and Evaluation Research Unit (SPHERU) project that surveyed school-age children from across Saskatoon to identify their activity levels and consider the connection between physical activity among children with design elements within a neighbourhood, creating a "Neighbourhood Activity Living Potential" score through an assessment of Activity Friendliness, Density of Destinations, Safety, and Universal Accessibility. Results of the Smart Cities, Healthy Kids project had not previously been included as an indicator. (*Data Sources: City of Saskatoon GIS Data, Building Permit Report, 2006 and 2011 Census, SPHERU [Smart Cities, Healthy Kids project – Nazeem Muhajarine, Principal Investigator]*)

Safety

- Reported Crime Incidents per 100,000 People
- Calls For Service per 100,000 People (new for 2014)

The overall reported crime incident rate was chosen as a general safety indicator. Basing the safety indicator on rates for specific offences requires judgment on which incidents are more important than others. Since safety and crime issues can vary from neighbourhood to neighbourhood, all crime incidents were assessed equally. Traffic is also another safety issue and is included in the Traffic indicator below. Total calls for service, adjusted for neighbourhood population, represent the draw on Saskatoon Police Services resources and had not previously been included as an indicator in this assessment. *(Data Source: Saskatoon Police Services)*

Population Change

- Population Change (percent)
- Neighbourhood Mobility (new for 2014)

Population change (increasing or decreasing) is one measure of a neighbourhood's changing demographics and can help project future demand for civic and other types of services. Strong population growth can indicate neighbourhood expansion due to construction or a return to a neighbourhood due to favourable conditions, but can also place stress on a neighbourhood's amenities. Declines and stagnant growth often highlight disparity, as those who can choose and afford to leave a neighbourhood do so. A declining neighbourhood population may also be correlated to varying family composition, which is part of the normal neighbourhood life cycle (i.e. school kids growing up and moving away). Neighbourhood mobility is a new indicator being considered in this assessment and represents the proportion of residents in a neighbourhood who reported having moved within the previous five years, although it should be noted that this data set is not able to separate the residents changing neighbourhoods compared to residents moving within a neighbourhood. *(Data Sources: 2006 and 2011 Census)*

Traffic

Overall, developing an indicator to measure traffic issues in a neighbourhood is very challenging. Previous assessments considered average daily traffic volume and number of accidents with damage over \$1000. Recently, SGI adjusted the minimum damage threshold for inclusion in accident statistics to \$5000, making it difficult to compare current and previous years. Traffic counter data is also challenging to

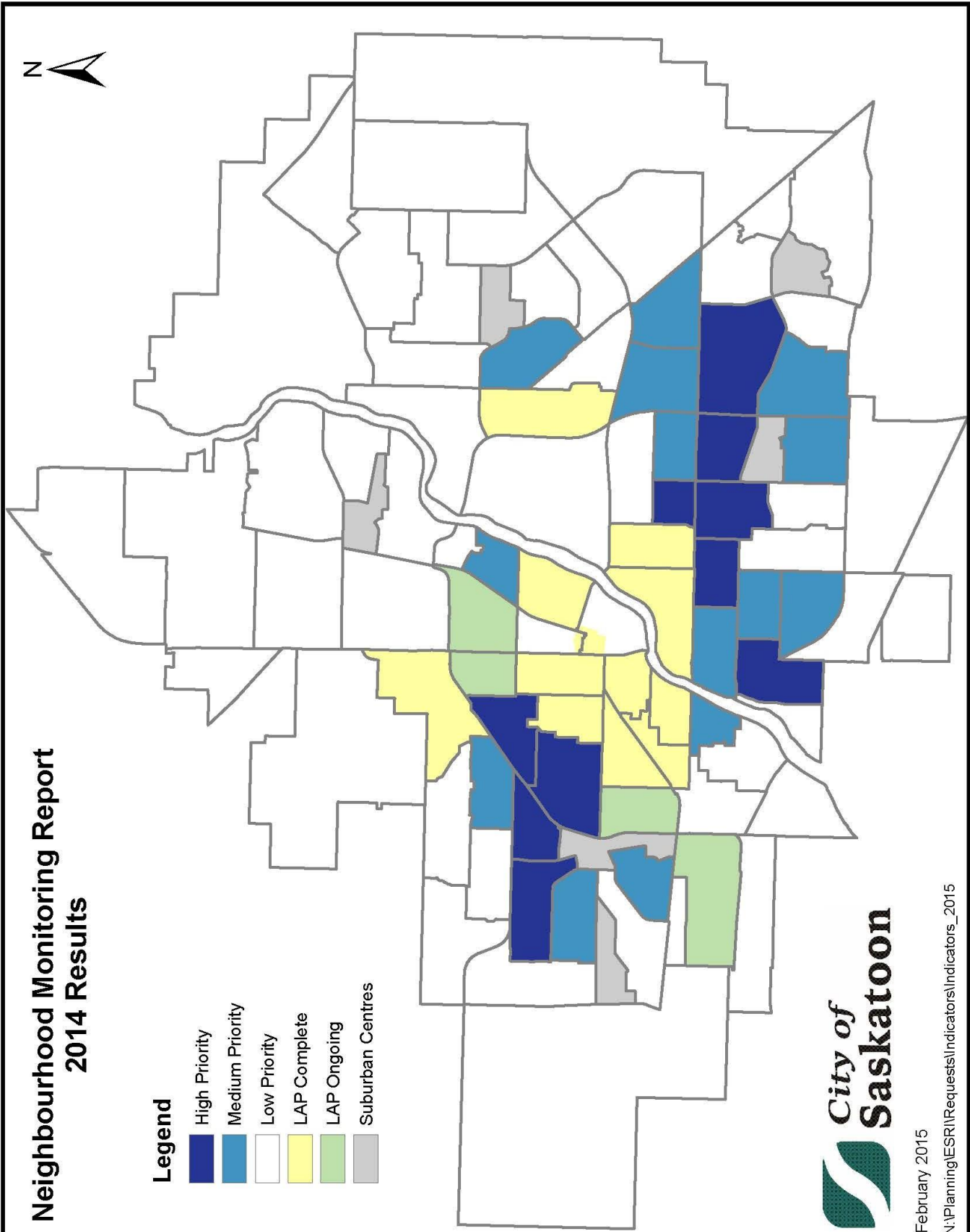
interpret because traffic volumes are not measured on all streets. These data sets have been replaced by the following two variables:

- Neighbourhood Traffic Review Program Prioritization Ranking (new for 2014)
- Traffic Tickets Issued (new for 2014)

The Transportation and Utilities Department recently developed a program to develop comprehensive plans addressing neighbourhood traffic issues. All residential neighbourhoods were ranked, based on priority. Traffic tickets issued by Saskatoon Police Services, compiled by neighbourhood where incident occurred, is another indicator of unresolved traffic issues affecting a neighbourhood. *(Data Sources: Transportation and Utilities Department, Saskatoon Police Services)*

Neighbourhood Monitoring Report 2014 Results

- Legend**
- High Priority
 - Medium Priority
 - Low Priority
 - LAP Complete
 - LAP Ongoing
 - Suburban Centres



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Initiating the Establishment of the Public Art Reserve and Amending the Cultural Grant Capital Reserve

Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the initial establishment of the Public Art Reserve be funded by a reallocation of \$20,000 from the existing Cultural Grant Capital Reserve;
2. That the Cultural Grant Capital Reserve be amended to be named the Culture Reserve with two components: Cultural Grant Reserve; and Public Art Reserve; and
3. That Reserves for Future Expenditures Policy No. C03-003 be updated to reflect the changes outlined in this report.

Topic and Purpose

The purpose of this report is to initiate the establishment of the Public Art Reserve and to submit recommended amendments to the Cultural Grant Capital Reserve (to be renamed as the Culture Reserve) so as to create one reserve with two components within; specifically, the Cultural Grant Reserve and the Public Art Reserve.

Report Highlights

1. The City of Saskatoon's (City) Cultural Grant Capital Reserve was first established in 2010 and was last amended in 2013.
2. The establishment of a Public Art Reserve was approved, in principle, in March 2014, as part of City Council's approval of the Public Art Policy No. C10-025.
3. The recommended amendment establishes one Culture Reserve with two components: the Cultural Grant Reserve and Public Art Reserve.

Strategic Goal

This report supports the City Strategic Goal of Quality of Life, specifically the long-term strategies of implementing the Municipal Culture Plan and supporting community building through direct investment, community development expertise, and support to volunteers on civic boards, committees, and community associations.

Background

At its March 31, 2014 meeting, City Council resolved, in part:

- “3) that the establishment of a Public Art Reserve, in accordance with the terms outlined in this report, be referred to 2015 Business Plan and Budget Review.”

Initiating the Establishment of the Public Art Reserve and Amending the Cultural Grant Capital Reserve

Report

Cultural Grant Capital Reserve

The purpose of the Cultural Grant Capital Reserve is to accumulate funds for financing periodic one-time capital funding for major cultural organizations currently eligible for ongoing operating support under the Culture Grant Program. The annual provision to the reserve, currently set at \$100,000, is authorized by City Council through the Operating Budget.

Public Art Reserve

The establishment of a Public Art Reserve was approved, in principle, as part of the approval of Public Art Policy No. C10-025 and was referred to the 2015 Business Plan and Budget Review. The Public Art Reserve is to be a dedicated reserve to fund public art projects that are not tied to particular capital projects or for capital projects where the City's contribution is less than \$5 million, which may not have an already identified budget for public art.

At the time that the Public Art Reserve was approved, in principle, the Administration recommended a five-year phase in of \$20,000 per year, incrementally, to achieve an annual contribution of \$100,000. In the 2015 Operating Budget, there was no funding approved for the Public Art Reserve; therefore, the reserve is currently unfunded.

In an effort to initiate the establishment of the Public Art Reserve, the Administration has reviewed potential sources of funding and, as an interim measure, is recommending a reallocation of \$20,000 from the current approved funding for the Cultural Grant Capital Reserve. This reallocation would serve two purposes in that it will formally establish the Public Art Reserve to address potential projects in 2015, and it will still leave a substantial source of funding for the Cultural Grant Reserve projects in 2015. In future budget years, the Administration would then look to replenish the \$20,000 for the Cultural Grant Capital Reserve and continue the phase in of funding for the Public Art Reserve.

Amendment to the Cultural Grant Capital Reserve establishes one reserve, to be called the Culture Reserve, with two components: the Cultural Grant Reserve and the Public Art Reserve.

For the first component, the Cultural Grant Capital Reserve criteria has already been approved by City Council with the most recent amendments approved in 2013 (see Attachment 1).

For the Public Art Reserve component, direct expenditures from this component of the reserve would be as outlined in Public Art Policy No. C10-025:

- a) fund new public art commissions;
- b) supplement designated civic capital project public art commissions;
- c) purchase City-leased or other existing artworks; and
- d) undertake major public art conservation treatments.

Initiating the Establishment of the Public Art Reserve and Amending the Cultural Grant Capital Reserve

Within the overall Culture Reserve, the Administration would also have discretion for extenuating circumstances to allocate funding from one component to the other.

Options to the Recommendation

An option would be to not approve the reallocation of \$20,000 from the Cultural Grant Capital Reserve to the Public Art Reserve, and to wait for the 2016 Operating Budget to establish the Public Art Reserve. This option would delay the implementation of public art projects planned for 2015.

Policy Implications

If the recommendations are approved by City Council, Reserves for Future Expenditures Policy No. C03-003 will need to be amended to reflect the changes outlined in Attachment 2 of this report.

Also, Public Art Policy No. C10-025 will need to be amended to reflect the change in name from Public Art Operating Reserve to be the Public Art Reserve.

Financial Implications

There are no immediate financial implications as it is only a reallocation of already approved operating funding. However, the Administration will be seeking City Council's approval, through future operating budget deliberations, to build each component of the reserve to \$100,000.

Other Considerations/Implications

There are no environmental, privacy, or CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

The Cultural Grant Capital Reserve will be amended to be named the Culture Reserve with two components by April of 2015, and Reserves for Future Expenditures Policy No. C03-003 will be updated to reflect the changes outlined in this report by April 2015.

Public Notice

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Attachments

1. Current Cultural Grant Capital Reserve
2. Proposed Culture Reserve

Report Approval

Written by: Kevin Kitchen, Community Initiatives Manager, Community Development
Reviewed by: Shannon Hanson, Acting Director of Community Development
Approved by: Randy Grauer, General Manager, Community Services Department

S:\Reports\CD\2015\PDCS – Initiating the Establishment of the Public Art Reserve and Amending the Cultural Grand Capital Reserve\kt

CITY OF SASKATOON COUNCIL POLICY

NUMBER
C03-003

POLICY TITLE	EFFECTIVE DATE	UPDATED TO	PAGE NUMBER
<i>Reserves for Future Expenditures</i>	<i>July 18, 1983</i>	<i>December 16, 2013</i>	<i>13 of 38</i>

14. CULTURAL GRANT CAPITAL RESERVE

14.1 Purpose

To accumulate funds for the purpose of financing the periodic one-time capital funding for major arts organizations, currently eligible for ongoing operating support under the Cultural Grant Program.

14.2 Source of Funds

The annual provision to the reserve shall be the amount authorized by City Council through the Operating Budget.

14.3 Application of Funds

Allocation of funds from the reserve shall be adjudicated by the Cultural Grant Capital Reserve Adjudication Committee and made in accordance with the following criteria:

- a) Cultural Grant Capital Reserve Adjudication Committee – will include three members from the art, festival, or heritage organizations who are receiving funding through the Cultural Grant Program and who are not applying at the deadline being adjudicated, plus a City of Saskatoon representative with project management expertise. If three members of the Cultural Grant Program are not available, then individuals from the community with relevant expertise in the running of not-for-profit organizations will be utilized.
- b) Eligibility requirements
 - i) Eligible applicants will be restricted to those Major Arts Organizations currently receiving funding under the Cultural Grant Program, as well as major festival institutions and major heritage institutions currently eligible for support in the Cultural Grant Program.
 - ii) Must demonstrate leverage of other sources of funding for this project.
 - iii) Will be for one-time projects.

CITY OF SASKATOON COUNCIL POLICY

NUMBER
C03-003

POLICY TITLE	EFFECTIVE DATE	UPDATED TO	PAGE NUMBER
<i>Reserves for Future Expenditures</i>	<i>July 18, 1983</i>	<i>December 16, 2013</i>	<i>14 of 38</i>

- c) The priority areas in which major cultural organizations can apply for one-time funding are:
 - i) Capital projects – new and replacement.
 - ii) Governance reviews.
 - iii) Strategic planning and market research aimed at refocusing direction.

- d) There will be two categories of funding, as follows:
 - i) Major Capital Grants (max \$80,000); and
 - ii) Minor Capital Grants (max \$10,000)

Priority will be given to Major Grants.

- e) Projects must be completed within 24 months of approval of the funds.

14.4 Responsibility

The reserve will be managed by the Community Services Department. The Adjudication Committee shall review applications and make recommendations for funding to the Planning and Operations Committee. The Planning and Operations Committee will be responsible for reviewing recommendations made by the Adjudication Committee and providing appropriate recommendations to City Council for approval.

15. ERRORS AND OMISSIONS LIABILITY RESERVE

15.1 Purpose

To provide the City with a source of funding for claims for economic loss that arise from errors and omissions made by civic officials. In reviewing our loss history to premium payments ratio for Errors and Omissions Liability insurance, it became apparent that the insurance coverage provided was not cost effective. The Errors and Omissions Liability Reserve was approved to provide a reserve funded in the same way as the previous insurance policy.

Proposed Culture Reserve

CULTURE RESERVE

(Cultural Grant Component and Public Art Component)

14.1 Purpose

The purpose of the reserve is to accumulate funds for the purpose of financing the periodic one-time capital funding for major arts organizations, currently eligible for ongoing operating support under the Cultural Grant Program and to support the implementation of Public Art Policy No. C10-025.

14.2 Source of Funds

The annual provision to the reserve for both components shall be the amount authorized by City Council through the Operating Budget.

The General Manager, Community Services Department, shall have authority to allocate funding from one component to the other.

14.3 Application of Funds

14.3.1 Cultural Grant Component:

Allocation of funds from the reserve shall be adjudicated by the Cultural Grant Capital Reserve Adjudication Committee and made in accordance with the following criteria:

- a) Cultural Grant Capital Reserve Adjudication Committee – will include three members from the art, festival, or heritage organizations who are receiving funding through the Cultural Grant Program and who are not applying at the deadline being adjudicated, plus a City of Saskatoon representative with project management expertise. If three members of the Cultural Grant Program are not available, then individuals from the community with relevant expertise in the running of not-for-profit organizations will be utilized.
- b) Eligibility requirements
 - i) Eligible applicants will be restricted to those Major Arts Organizations currently receiving funding under the Cultural Grant Program, as well as major festival institutions and major heritage institutions currently eligible for support in the Cultural Grant Program.
 - ii) Must demonstrate leverage of other sources of funding for this project.
 - iii) Will be for one-time projects.

- c) The priority areas in which major cultural organizations can apply for one-time funding are:
 - i) Capital projects – new and replacement.
 - ii) Governance reviews.
 - iii) Strategic planning and market research aimed at refocusing direction.
- d) There will be two categories of funding, as follows:
 - i) Major Capital Grants (max \$80,000); and
 - ii) Minor Capital Grants (max \$10,000).

Priority will be given to Major Grants.

- e) Projects must be completed within 24 months of approval of the funds.

14.3.2 Public Art Component:

Direct expenditures may be made to:

- a) fund new public art commissions;
- b) supplement designated civic capital project public art commissions;
- c) purchase City-leased or other existing artworks; and
- d) undertake major public art restoration and conservation treatments.

All expenditures qualifying as capital projects are reflected in the City's Capital Budget/Capital Plan and require City Council approval.

14.4 Responsibility

14.4.1 Cultural Grant Component

The reserve will be managed by the Community Services Department. The Adjudication Committee shall review applications and make recommendations for funding to the Planning Development and Community Services (PDCS) Committee. The PDCS Committee will be responsible for reviewing recommendations made by the Adjudication Committee and providing appropriate recommendations to City Council for approval

14.4.2 Public Art Component

The Director, Community Development Division, Community Services Department, shall be responsible for the administration of this reserve in accordance with Public Art Policy No C10-025 and related programs; and

All expenditures qualifying as capital projects require City Council approval.

Public Art Policy No. C10-025 - Capital Projects That Qualify for 1% Public Art

Recommendation

1. That the information be received; and
2. That the four capital projects and two Saskatoon Land neighbourhood developments, as identified in this report, be considered during the 2016 Business Plan and Budget deliberations, as capital projects that qualify for 1% public art.

Topic and Purpose

As per the criteria in Public Art Policy No. C10-025 (Public Art Policy), the purpose of this report is to identify specific civic capital projects that qualify for 1% public art; specifically, capital projects that have a high level of public prominence and where the City of Saskatoon's (City) contribution is \$5 million or more.

Report Highlights

1. Using criteria outlined in the Public Art Policy, four capital projects have been identified to integrate/include a public art component; components of two new Saskatoon Land neighbourhood developments have also been identified as candidates for public art.

Strategic Goal

This report supports the Strategic Goal of Quality of Life where Saskatoon is a welcoming people place, and our community supports arts, culture, recreational facilities, and other amenities. The long-term strategy of implementing the Municipal Culture Plan is supported by this report.

Background

At its March 31, 2014 meeting, City Council resolved:

- "1) that the Visual Arts Placement Policy No. C10-025 be rescinded as of December 31, 2014 and replaced with the proposed Public Art Policy effective January 1, 2015;
- 2) that the Visual Arts Placement Jury be disbanded effective December 31, 2014, and replaced with the proposed Public Art Advisory Committee Policy effective January 1, 2015;
- 3) that the establishment of a Public Art Reserve, in accordance with the terms outlined in this report, be referred to 2015 Business Plan and Budget Review; and
- 4) that the Administration bring forward a report prior to budget consideration on those capital projects that qualify for the 1% on an annual basis."

Report

The City's new Public Art Policy, adopted on March 31, 2014, includes a menu of mechanisms for funding public art, including the application of 1% to designated civic capital projects. Capital project public art is the commissioning of site-specific works of art that are integrated into designated capital projects. Designated capital projects are those deemed to have a high level of public prominence, where the City's contribution is \$5 million or more. This ensures that public art is considered where it can have the greatest public benefit.

Capital Projects Identified Under the Public Art Policy

As per the Public Art Policy, Civic Capital Project Public Art allocation is calculated at 1% of the City's capital dollar contribution to each designated capital project with a maximum contribution of \$500,000 per capital project. To identify qualifying capital projects, Community Development utilized the 2015 preliminary capital project details and met with senior project managers.

Based on current capital budget estimates, capital public art contributions would be applied to the following designated projects, at the time of their final approval:

- a) Project 1522 IS - Traffic Sound Attenuation – 2016;
- b) Project 1914 FIRE - New Station – Northwest Saskatoon – 2016;
- c) Project 2373 FIRE - New Station - East Saskatoon – 2019; and
- d) Project 2600 CY - City Centre Area Indoor Leisure Facility – 2016.

In addition to these four capital projects, components of the following new neighbourhood developments have been identified as candidates for public art. For these developments, Saskatoon Land would include a public art contribution as part of their financial proforma calculations:

- a) Aspen Ridge - Village Square; and
- b) Elk Point - Village Square.

As per the Public Art Policy, designated capital projects are required to consider the potential for public art as either physically embedded into the building, structure, or space, or included as standalone artwork that complements the project. Funding for approved capital project public art may be used as follows:

- a) hiring of an artist(s) to participate on the project design team;
- b) commissioning, project management, and installation of a new integrated artwork specific to the project; and/or
- c) purchase and installation of an existing artwork that is complementary to the capital project, including installation cost.

Options to the Recommendation

Option 1: That some, but not all of the capital projects identified in this report include/integrate a public art component.

Option 2: That none of the capital projects identified in this report include/integrate a public art component.

Public and/or Stakeholder Involvement

The “percent for art” approach to funding new public projects was identified after extensive public and stakeholder input during the development of the Public Art Policy. The specific projects for public art listed in this report were identified after consultation with Senior City Project Managers, including the Director of Major Projects and the Director of Saskatoon Land.

Communication Plan

For each project approved for public art, a full communication plan will be developed that includes identifying the projects, the artists selected, and project updates through media releases and on the City’s website.

Policy Implications

The recommendation in this report is in keeping with the Public Art Policy, which took effect January 1, 2015.

Financial Implications

Each capital project identified in this report would apply 1% of the City’s existing capital dollar contribution to a maximum of \$500,000. Based on current capital budget estimates, capital project public art contributions would be:

- a) Project 1522 IS - Traffic Sound Attenuation – 2016 – up to \$150,000;
- b) Project 1914 FIRE - New Station - Northwest Saskatoon - 2016 - \$51,600;
- c) Project 2373 FIRE - New Station - East Saskatoon – 2019 - \$81,000; and
- d) Project 2600 CY - City Centre Area Indoor Leisure Facility – 2016 - \$196,000.

In addition, the two Saskatoon Land neighbourhood developments listed below would include a public art contribution as part of their financial proforma calculations:

- a) Aspen Ridge - Village Square; and
- b) Elk Point - Village Square.

Preventative maintenance and conservation costs would be included within the Public Art Maintenance budget as managed by the Facilities and Fleet Management, Asset & Financial Management Department. Based on the average operating impact of recent public art acquisitions, it is estimated that the annual operating impact per artwork is up to \$1,000 per year. If all six projects are approved then the overall operating impact would be up to \$6,000 per year.

Safety/Crime Prevention Through Environmental Design (CPTED)

Public art concepts are reviewed by the CPTED Review Committee.

Other Considerations/Implications

There are no environmental or privacy implications or considerations.

Due Date for Follow-up and/or Project Completion

There will be no follow up report.

Public Art Policy No. C10-025 – Capital Projects That Qualify for 1% Public Art

Public Notice

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Attachment

1. Copies of the Capital Projects Eligible for Percent for Art
2. Examples of Various Forms of Public Art

Report Approval

Written by: Kevin Kitchen, Community Initiatives Manager, Community Development
Reviewed by: Shannon Hanson, Acting Director of Community Development
Approved by: Randy Grauer, General Manager, Community Services Department

S:\Reports\CD\2014\PDCS – Public Art Policy No. C10-025 – Capital Projects That Qualify for 1% Public Art\kt
BF: 36-14

Transportation

Preliminary 2015

1522 TU-TRAFFIC NOISE ATTENUATION

Project Status	Open	Year Identified	2009
Project Type	GROWTH AND CAPITAL EXPANSION	Manager	Marina Melchiorre
Asset Type		Est. End Date	-

Project Description

This project involves the design and construction of traffic noise attenuation devices to reduce the negative impacts of vehicle related noise on abutting residential properties.

General Comments

Complaints regarding traffic noise have been received from a number of areas within the City. The traffic noise attenuation project is designed to address those residential areas that are adjacent to high volume roadways. New traffic noise attenuation warrant was developed in 2008 resulting in an updated priority list. Funding shown in 2016 and beyond will be applied to the construction financing of the traffic noise attenuation, as per approved priority list, as well as ongoing monitoring of traffic noise levels throughout the City.

As per the Council directed "Retrofit Sound Attenuation Borrowing Option" report, submitted by the CFO & General Manager of Asset & Financial Management Department on November 26, 2013, the amount of \$15.45 million will be borrowed in 2016, and repaid over ten years, to complete the following projects:

- Circle Drive West (29th Street to 31st Street)
- Circle Drive West (Milton Street to Avenue W)
- College Drive (Central Avenue to McKercher Drive)
- College Drive (McKercher Boulevard to CPR Bridge)
- McKercher Drive (Boychuk Drive to College Drive)
- Circle Drive East (Taylor Street to Highway 16 - both sides)
- 22nd Street (Haviland Crescent to Michener Crescent)
- Boychuk Drive (Taylor Street to Heritage Crescent)

Special Note

This project is subject to a Public Notice Hearing for borrowing.

Prior Budget Approvals

\$9,343,000

Project Detail	Budget	Plan	Plan	Plan	Plan
Expenditure/Funding (000's)	2015	2016	2017	2018	2019
GROSS COST DETAILS					
Highway 16 (Boychuk to Highway 16)	423.0	0.0	0.0	0.0	0.0
Retrofit Noise Attenuation	0.0	15,455.0	0.0	0.0	0.0
Total	423.0	15,455.0	0.0	0.0	0.0
FINANCING DETAILS					
BORROWING	0.0	13,909.5	0.0	0.0	0.0
OPERATING BUDGET DOWNPAYMENT	0.0	1,545.5	0.0	0.0	0.0
TRAFFIC NOISE ATTENUATION CAP RESERVE	423.0	0.0	0.0	0.0	0.0
Total	423.0	15,455.0	0.0	0.0	0.0
Incremental	Budget	Plan	Plan	Plan	Plan
Operating Impacts (000's)	2015	2016	2017	2018	2019
Net Dollar Impact	0.0	0.0	0.0	0.0	0.0
FTEs	0.0	0.0	0.0	0.0	0.0

1914 FR - NEW STATION - NORTHWEST SASKATOON			
Project Status	Open	Year Identified	2010
Project Type	GROWTH AND CAPITAL EXPANSION	Manager	Dan Paulsen
Asset Type	Fire Stations	Est. End Date	-

Project Description

This project provides for the construction of a standard fire station, #10, to be located in North West Saskatoon and the purchase of a fully equipped fire apparatus.

General Comments

On October 6, 2003, City Council adopted Standard NFPA 1710 which establishes benchmark response times of 4 minutes for the 'first-in' unit or single unit response and 8 minutes for all apparatus dispatched to a full first alarm assignment. This standard specifies safe and effective emergency response standards for all services provided by the Saskatoon Fire Department (SFD) in the City of Saskatoon. To achieve that standard, the placement of the fire station is key to the effective and efficient delivery of emergency services to residents in all areas of the City.

For the Northwest Development Area to meet the future response benchmarks, the new location of Claypool Drive and Latrace Road will provide service within the 4-minute first-in response to the existing areas of Elk Pointe, Blairmore, Hampton Village, Dundonald, Westview, Hudson Bay Park, a portion of Kensington and to annexed lands in North West Saskatoon. It will also be strategically placed to contribute to the 8-minute full first alarm response in all areas west of Warman Road/Wanuskeewin Drive and North of 22nd Street, in compliance with NFPA 1710. By positioning Fire Hall No.10 in this new location, an additional station will not be required in the West sector until community development west of Neault Road is planned.

The estimated cost of design, construction of a station in this area and equipment will be \$6,085,000. Design and construction will commence in 2016 with \$300,000 for design and \$1,000,000 in construction costs to incur in that year. The remaining construction cost of \$4,160,000 will be incurred in 2017 with planned completion by the fall of 2017. The estimated cost of a fully equipped fire apparatus is \$625,000.00. This project will be funded through the Civic Facilities funding plan.

Prior Budget Approval

\$650,000 in 2010 for land acquisition.

Operating Impacts

The station is projected to be completed by the fall of 2017. The annual cost for 20 additional fully-equipped fire fighters is \$1,974,842. The impact to the operating costs for the apparatus and building maintenance is \$194,000 per year on a continual basis. One time operating impact of \$90,000 for protective clothing requirements.

2017 (prorated from Sept/2017)

\$768,000 (FTE)

\$64,020 (building operations)

2018 and on-going

\$1,151,900 (FTE)

\$194,000 (building operations)

Project Detail	Budget	Plan	Plan	Plan	Plan
Expenditure/Funding (000's)	2015	2016	2017	2018	2019
GROSS COST DETAILS					
Construction	0.0	5,160.0	0.0	0.0	0.0
Design	0.0	300.0	0.0	0.0	0.0
Equipment	0.0	625.0	0.0	0.0	0.0
Total	0.0	6,085.0	0.0	0.0	0.0
FINANCING DETAILS					
OPERATING FUND CONTRIBUTION					
Total	0.0	6,085.0	0.0	0.0	0.0
Incremental	Budget	Plan	Plan	Plan	Plan
Operating Impacts (000's)	2015	2016	2017	2018	2019
Net Dollar Impact	0.0	0.0	922.0	1,345.9	0.0
FTEs	0.0	20.0	20.0	20.0	0.0

2373 FR - NEW STATION - SOUTHEAST SASKATOON			
Project Status	Open	Year Identified	2011
Project Type	GROWTH AND CAPITAL EXPANSION	Manager	Dan Paulsen
Asset Type	Fire Stations	Est. End Date	January 2018

Project Description

This project provides for the construction of a standard fire station (Firehall #11) to be located in the South/SouthEast area of Saskatoon and the purchase of a fully equipped fire apparatus.

General Comments

On October 6, 2003, City Council adopted Standard NFPA 1710 which establishes best practices and timed response. This standard specifies safe and effective emergency response standards for all services provided by Saskatoon Fire Department (SFD) in the City of Saskatoon. To achieve that standard, the placement of the fire station is key to the effective and efficient delivery of emergency services to residents in all areas of the City.

The cost of land was previously funded in 2011. Design and construction of a station in this area would be \$8,100,000 plus the purchase of a new fully equipped pumper. Construction will commence in 2018 with \$200,000 for design and \$2,300,000 of construction costs to be incurred that year. The remaining construction costs of \$5,000,000 will be incurred the following year in 2019.

Operating Impacts

The cost for 20 additional fully-equipped fire fighters and 1 administrative support staff is \$1,441,000. The impact to the operating budget for the station and equipment on a continual basis is \$229,000.

Special Note

The Other funding source identified for future years is the Civic Facilities Funding Plan.

Prior Budget Approval

\$600,000 in 2011 for land acquisition

Project Detail	Budget	Plan	Plan	Plan	Plan
Expenditure/Funding (000's)	2015	2016	2017	2018	2019
GROSS COST DETAILS					
Construction	0.0	0.0	0.0	2,300.0	5,000.0
Land Acquisition & Design	0.0	0.0	0.0	200.0	0.0
Total	0.0	0.0	0.0	2,500.0	5,000.0
FINANCING DETAILS					
OTHER	0.0	0.0	0.0	2,500.0	5,000.0
Total	0.0	0.0	0.0	2,500.0	5,000.0
Incremental	Budget	Plan	Plan	Plan	Plan
Operating Impacts (000's)	2015	2016	2017	2018	2019
Net Dollar Impact	0.0	0.0	0.0	0.0	1,670.0
FTEs	0.0	0.0	0.0	0.0	21.0

2600 CY- CITY CENTRE AREA INDOOR RECREATION FACILITY					
Project Status	Open	Year Identified	2014		
Project Type	GROWTH AND CAPITAL EXPANSION	Manager	Cary Humphrey		
Asset Type		Est. End Date	-		

Project Description

A recreation facility located in one of the core neighbourhoods as a four-year priority in the Strategic Plan. The City has since been approached by the YMCA and the Saskatoon Tribal Council about a potential partnership for this facility. City Council has authorized Administration to undertake discussions about a potential partnership for the design and construction of a new recreation facility.

General Comments

The City of Saskatoon Strategic Plan (2013-2023), Strategic Goal - Quality of Life indicates our neighbourhoods are complete communities that offer a range of housing options, employment opportunities, arts, culture, and recreation facilities. Citizens should have access to facilities and programs that promote active living and bring people together. A leisure facility in a core neighbourhood will provide an opportunity for residents to have access to, and participate in, leisure activities that better meet the needs of citizens living in a core neighbourhood.

Partnership discussions, business case development, and community engagement will occur in 2015. With necessary approvals, design of a new recreation facility would occur in 2016, construction commencing in 2017, with completion in 2018. The new facility would open in 2019.

Operating Impact (2018 and 2019)

\$235,000 Contribution to Reserve (2018)

\$490,000 Facility Maintenance (2019)

\$255,000 Utilities (2019)

Staffing, other operating costs and revenues to be determined

Special Note

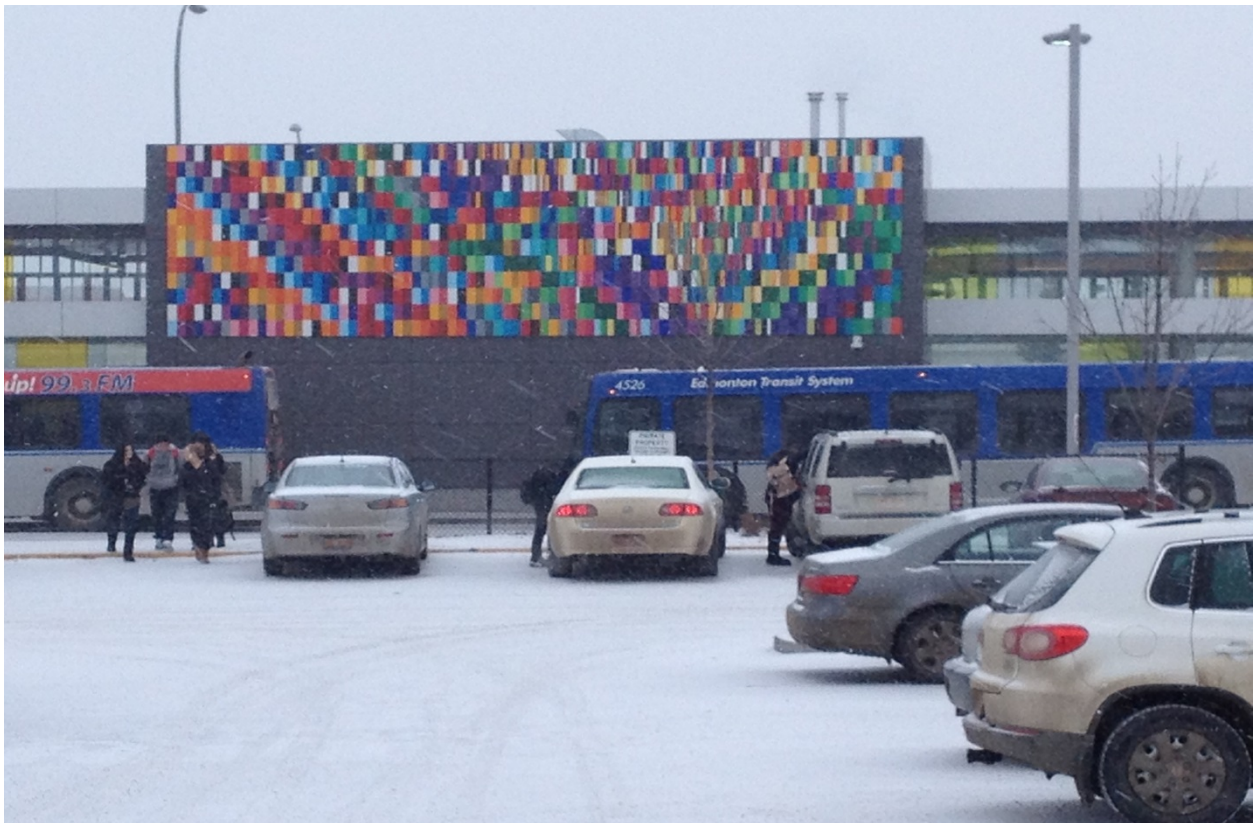
Other - An equivalent amount received into the Water Capital Reserve from the Gas Tax Fund will be transferred to this project.

Project Detail	Budget	Plan	Plan	Plan	Plan
Expenditure/Funding (000's)	2015	2016	2017	2018	2019
GROSS COST DETAILS					
City Centre Leisure Facility - Business Plan Development	150.0	0.0	0.0	0.0	0.0
City Centre Leisure Facility - Construction	0.0	0.0	9,800.0	9,800.0	0.0
City Centre Leisure Facility - Design	0.0	2,000.0	0.0	0.0	0.0
City Centre Leisure Facility - Equipment Purchase	0.0	0.0	0.0	200.0	0.0
Total	150.0	2,000.0	9,800.0	10,000.0	0.0
FINANCING DETAILS					
CY CAPITAL RESERVE	50.0	0.0	0.0	0.0	0.0
OTHER	0.0	2,000.0	8,000.0	0.0	0.0
PRIVATE CONTRIBUTIONS	100.0	0.0	0.0	0.0	0.0
UNFUNDED MAJOR PROJECTS	0.0	0.0	1,800.0	10,000.0	0.0
Total	150.0	2,000.0	9,800.0	10,000.0	0.0
Incremental	Budget	Plan	Plan	Plan	Plan
Operating Impacts (000's)	2015	2016	2017	2018	2019
Net Dollar Impact	0.0	0.0	0.0	235.0	745.0
FTEs	0.0	0.0	0.0	0.0	0.0

1. Public art integrated into a structure



2. Functional public art (book as bench)



3. Transit Station, Edmonton



4. Scottsdale, Arizona



5. East Village Mural, Calgary

Innovative Housing Incentives – Innovative Residential Investments Inc. – 225 Hassard Close – Kensington Estates

Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That four additional two-bedroom units at 225 Hassard Close be designated under the Mortgage Flexibilities Support Program, specifically for low-income households; and
2. That the City Solicitor be requested to amend the incentive agreement and that His Worship the Mayor and the City Clerk be authorized to execute this amendment under the Corporate Seal.

Topic and Purpose

The purpose of this report is to recommend that four additional housing units be designated under the Mortgage Flexibilities Support Program (MFSP) in the previously approved Kensington Estates Project.

Report Highlights

1. It has taken time to identify qualified low-income buyers for the Kensington Estates project.
2. City Council is being asked to designate four additional units at Kensington Estates, specifically for low-income buyers.
3. Kensington Estates is a mixed-income ownership project.

Strategic Goal

This report supports the City of Saskatoon's (City) long-term Strategic Goal of Quality of Life by increasing the supply and range of affordable housing options.

Background

On March 17, 2014, City Council designated 16 units under the MFSP to be built by Innovative Residential Investments Inc. (Innovative Residential) as part of a larger 44-unit entry-level housing project called Kensington Estates.

In support of these 16 units, City Council authorized up to \$99,956 in down-payment grants, which would be funded from the provincial Affordable Home Ownership Program (AHOP) and from tax redirection on these housing units once they were sold. To qualify for down-payment assistance, homebuyers would need to have income below the moderate income limits as defined in the Innovative Housing Incentives Policy No. C09-002.

City Council also approved capital funding of up to \$47,976 on the condition that 4 of the 16 housing units designated under the MFSP are sold to low-income households earning less than the Saskatchewan Household Income Maximums (SHIMs). City Council agreed to enter into a tax sponsorship agreement with Innovative Residential that would allow the builder to pre-pay property taxes on a declining basis over eight years, thus allowing lower-income buyers to qualify for a mortgage. A copy of the full report approved by City Council on March 17, 2014, is found in Attachment 1.

Report

It has Taken Time to Identify Qualified Low-Income Buyers

In partnership with the City under the MFSP, Innovative Residential has been actively marketing the Kensington Estates project to households with both low and moderate incomes. The City's 2013 – 2022 Housing Business Plan identifies both of these demographics as facing challenges when it comes to purchasing a home and offers two tiers of support depending on which income group the homes are sold to.

City Council approved down-payment assistance for 16 units in the Kensington Estates project and capital assistance for four of these units if they were sold to low-income buyers. The report approved by City Council indicated that Innovative Residential was free to forfeit the capital grant and sell any of the four low-income units to buyers with moderate incomes, if qualified low-income buyers were not found for these units. Either way, the City's housing targets would be met as both income groups are identified by the City's 2013 – 2022 Housing Business Plan to be in need of assistance to purchase a home.

In the early stages of marketing this project, it appeared that low-income buyers were not able to qualify to purchase one of these four homes. Therefore commitments were made by Innovative Residential and the City to sell all 16 homes to moderate-income buyers from whom there was strong demand to purchase a home in this project.

Low-income buyers can require more time to qualify for a mortgage and may not be readily aware of home ownership programs. These may be some of the reasons why qualified low-income buyers didn't present themselves earlier in the marketing process before commitments were made for the 16 designated units.

City Council is being asked to Designate Four Additional Homes under the MFSP

On January 29, 2015, the Planning and Development Division received a letter from Innovative Residential requesting that four additional two-bedroom units be designated under the MFSP in the Kensington Estates Project, specifically for low-income households. A low-income household must earn less than the SHIMs (\$46,000 per year for a household requiring a two-bedroom unit).

Innovative Residential will make tax sponsorships available that will make these four units attainable to low-income households. It is anticipated that households with incomes as low as \$39,000 will be able to purchase one of these homes. Currently,

Innovative Residential has three qualified low-income buyers who are interested in purchasing one of these units.

The Administration supports this request because it will provide up to four low-income households with the opportunity to purchase a home and free up heavily subsidized affordable rental units.

Designating four additional two-bedroom units under the MFSP would require an additional \$16,952 in funding from the City for down-payment grants. The provincial AHOP program would fund \$8,476 of this amount, and the remaining \$8,476 will be recovered by the City through tax redirection once the units were sold.

Kensington Estates will Continue to be a Mixed-Income Ownership Development

The designation of four more units under the MFSP would not significantly change the nature of the Kensington Estates Project or the income mix of home owners. The majority of the homes in this 44-unit project will be market sales with no assistance from the City.

Options to the Recommendations

City Council could choose to not designate four additional units under the MFSP in the Kensington Estates Project. This would allow City Council to direct the \$47,976 previously approved for this project to another project. Choosing this option would represent a departure from the Innovative Housing Incentives Policy No. C09-002.

Financial Implications

A capital grant of \$47,976 and down-payment grants totaling \$99,956 were previously approved for this project. The funding source for the additional \$16,952 required for down-payment grants is the Affordable Housing Reserve. The provincial AHOP program will reimburse the City for \$8,476, and the remaining \$8,476 will be returned to the Affordable Housing Reserve through the redirection of property tax once the homes are sold.

Budgeted	Unbudgeted	External	Tax Redirection
\$16,952	\$0	\$8,476	\$8,476

Public and/or Stakeholder Involvement

None required.

Other Considerations/Implications

There are no policy, environmental, privacy, or CPTED implications or considerations. No communication plan is required.

Due Date for Follow-up and/or Project Completion

The housing units are expected to be sold by July 31, 2015.

Public Notice

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Attachment

1. Approved Innovative Housing Incentives Report

Report Approval

Written by: Daryl Sexsmith, Housing Analyst, Planning and Development
Reviewed by: Alan Wallace, Director of Planning and Development
Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/CP/2015/PDCS – Innovative Housing Incentives – Inn. Res. Investments Inc. – 225 Hassard Close – Kensington Estates/ks

TO: Secretary, Planning and Operations Committee
FROM: General Manager, Community Services Department
DATE: February 14, 2014
SUBJECT: Innovative Housing Incentives Applications – Mortgage Flexibilities Support Program - Innovative Residential Inc. – Kensington Estates
FILE NO.: PL 951-125

RECOMMENDATION: that a report be submitted to City Council recommending:

- 1) that 16 affordable housing units, to be constructed by Innovative Residential Inc. on Parcel FF on Hassard Way in the Kensington neighbourhood, be designated under the Mortgage Flexibilities Support Program as defined in Innovative Housing Incentives Policy No. C09-002, contingent upon this housing project being fully approved for mortgage loan insurance flexibilities by Genworth Canada and/or Canada Mortgage and Housing Corporation;
- 2) that funding of up to \$47,976 be approved under Innovative Housing Incentives Policy No. C09-002 on the condition that four of the above housing units be sold to low-income households earning less than the Saskatchewan Household Income Maximums; and
- 3) that the City Solicitor be instructed to prepare the necessary tax sponsorship and incentive agreements with Innovative Residential Inc., and that His Worship the Mayor and the City Clerk be authorized to execute the agreements under the corporate seal.

TOPIC AND PURPOSE

The purpose of this report is to recommend designation of 16 affordable ownership units under the Mortgage Flexibilities Support Program (MFSP) and approve a grant of \$47,976 to support four low-income home buyers in this project.

REPORT HIGHLIGHTS

1. Innovative Residential Inc. is proposing to build a 44 unit attainable housing development in the Kensington neighbourhood.
2. The Administration is recommending that 16 of these units be designated under the City of Saskatoon's (City) MFSP and that down-payment assistance be made available for these units.
3. The Administration is recommending a grant of \$47,976 that the builder will use to provide tax sponsorships to support low-income home buyers.
4. Innovative Residential Inc. is providing partial down-payment assistance to support entry-level buyers for up to 28 units in this development.

STRATEGIC GOAL

This report supports the City's long-term Strategic Goal of Quality of Life by increasing the supply and range of affordable housing options.

BACKGROUND

During its June 22, 2009 meeting, City Council approved the MFSP, which provides a 5 percent down-payment grant to low- and moderate-income homebuyers who purchase a home in a designated project. City Council approved a Cost-Sharing Agreement with the Province of Saskatchewan (Province) during its September 26, 2011 meeting, to help fund the MFSP until 2015. Changes to the MFSP were approved by City Council during its August 15, 2012 meeting, allowing builders to contribute up to 3 percent towards the cost of the down-payment grants, with the City and the Province contributing 1 percent each.

During its June 24, 2013 meeting, City Council approved the 2013 - 2022 Housing Business Plan (Housing Business Plan), which included a number of provisions to support the creation of additional units across the attainable housing spectrum over the next ten years. The Housing Business Plan included a number of updates such as adopting the Saskatchewan Household Income Maximums (SHIMs) as the income limits for grants under Innovative Housing Incentives Policy No. C09-002. The plan also included the adoption of a new points system for projects that are eligible for grants under Innovative Housing Incentives Policy No. C09-002. Eligible projects can earn a grant up to 10 percent of the housing costs through an evaluation matrix based on the priorities of the Housing Business Plan.

During its December 4, 2013 meeting, City Council approved the 2014 Business Plan and Budget, which allocated \$1.4 million for the Housing Business Plan in support of a target of 480 new attainable housing units. The budget included funding of \$878,000 for grants under Innovative Housing Incentives Policy No. C09-002 to support a target of 35 to 50 new affordable rental or transitional housing units.

REPORT

An application for down-payment grants under the MFSP and financial assistance under Innovative Housing Incentives Policy No. C09-002 was received from Innovative Residential Inc. by the Planning and Development Division on December 19, 2013.

Innovative Residential Inc.'s Attainable Home Ownership Proposal

The proposal received from Innovative Residential Inc. involves constructing 44 stacked townhouse units on a site (Parcel FF) located on Hassard Way in the Kensington neighbourhood. The Kensington Estates Project will include 22 three-bedroom townhouse units and 22 two-bedroom walk out units (see Attachment 1). The three-bedroom townhouse units are 1,254 square feet with 1.5 bathrooms, a single detached

garage, and one surface parking stall. The two-bedroom walkout units are 760 square feet with one bathroom and one surface parking stall.

The homes will be modular built with on-site construction beginning in March 2014, and completion is expected by November 2014. The stacked townhouse design is energy efficient, and the homes will be built to ENERGY STAR for New Homes standards, resulting in approximately 30 percent energy savings over non-ENERGY STAR units. Warranty coverage will be provided by Blanket Home Warranty Ltd.

The Kensington Estates Project is the first of three adjacent housing developments that Innovative Residential Inc. plans to construct in the southern end of the Kensington neighbourhood on three sites that Dundee Developments have made available to them. At the request of the City, Dundee Developments has made these sites available in a privately developed neighbourhood in support of achieving the targets in the Housing Business Plan and policies contained in the City's Official Community Plan. The Administration appreciates the participation by Dundee Developments in assisting to meet the Housing Business Plan targets. Plans are underway for an apartment-style ownership development and a mixed-use development, including purpose-built rental units and neighbourhood commercial development. The three projects will be designed to complement each other and will meet or exceed the architectural guidelines for the area (see Attachment 2).

Down-Payment Assistance for Moderate-Income Households

Innovative Residential Inc. has requested that 16 units be designated under the City's MFSP and that down-payment grants equal to 5 percent of the purchase be made available under the program. Households would need to have incomes below the Maximum Income Limits (MILs) to qualify for a down-payment grant. Currently, the MILs are \$66,500 for households without dependents and \$74,000 for households with dependents.

Eight of these units will be three-bedroom townhouses selling for approximately \$274,900 with monthly mortgage payments of approximately \$1,350. The remaining eight units will be two-bedroom walk-out units selling for approximately \$199,900 with monthly mortgage payments of approximately \$990.

The cost of financing the 5 percent down-payment incentives for the 16 units will be shared between Innovative Residential Inc., the Province, and the City. Innovative Residential Inc. will provide 3 percent, the Province will contribute 1 percent through their Affordable Home Ownership Program, and the City will contribute 1 percent. The City's portion will be recovered through the redirection of property taxes back into the Affordable Housing Reserve over a period of approximately three years.

Tax Sponsorship to Support Low-Income Home Buyers

Innovative Residential Inc. is requesting a grant of up to \$47,976 to enable them to make up to four of the eight two-bedroom units designated under the MFSP affordable to low-income households with incomes below the Saskatchewan Household Maximum Income Limits (SHIMs). The SHIMs are significantly lower than the MILs, and the

income limit for a household with dependents requiring a two-bedroom unit is currently \$44,000.

The grant will be used, along with Innovative Residential Inc.'s own resources, to provide tax sponsorships and/or monthly mortgage assistance for low-income buyers. These assistance programs provide monthly assistance on a declining basis over an eight-year period. By year nine, the homeowners must carry the full monthly payments for their home.

Tax sponsorships are lump sum payments made to the City when the home is purchased. The City holds the sponsorship funds, in trust, and makes annual payments to the homebuyers property tax account, significantly reducing the monthly cost of purchasing a home. Monthly mortgage assistance is a similar program that is administered by the National Affordable Housing Corporation (NAHC). The NAHC provides the monthly support directly to the bank or mortgage holder.

This funding request has been evaluated by the Neighbourhood Planning Section using the grant evaluation matrix (see Attachment 3) and has received 6 points and, therefore, qualifies for a grant of up to 6 percent of the total cost of the homes to a maximum of \$12,000 per two-bedroom unit. The grant request of \$11,994 per unit is just below this limit and will be used to directly support low-income homebuyers.

The budget for grants in 2014 is intended primarily for transitional and affordable rental housing. Innovative Residential Inc.'s project is ownership housing that will serve families that would otherwise be accessing affordable rental housing. Therefore, the Administration recommends providing financial support to this project.

Innovative Residential Inc. will be directing some of its profits towards monthly assistance programs for these four homes and, therefore, is not in a position to contribute to the down-payment grants on these four units. The cost of financing the 5 percent down-payment incentives for these four units will be shared between the Province and the City. The Province will contribute the value of five years of the education portion of the property tax on these homes, estimated to be \$4,000, towards the down-payment grant. The City's portion of the down-payment grant, estimated at \$6,000, will be recovered through the redirection of property taxes back into the Affordable Housing Reserve over a period of approximately six years.

Should Innovative Residential Inc. not be able to find qualified low-income buyers for these four homes, they would be free to sell these homes to moderate-income households with incomes below the MILs. If this were the case, Innovative Residential Inc. would not receive the grant and would be required to contribute 3 percent down-payment grant as indicated in the section above.

Builder-Sponsored Incentives for Entry-Level Units

The 28 units that are not designated under the MFSP will be sold as entry-level units, which are also a needed type of housing as identified in the City's Housing Business Plan.

Innovative Residential Inc. will provide builder-sponsored down-payment grants of 3 percent to households not qualifying for support under the MFSP. Households earning up to \$84,000 will be eligible for a builder-sponsored down-payment grant of 3 percent, and households earning between \$84,000 and \$90,000 will be eligible for a down-payment grant of 1 percent. These entry-level buyers will be required to make a down-payment of at least 5 percent and contribute their own resources to make up the difference.

OPTIONS TO THE RECOMMENDATION

The only option is to deny the request to designate and fund these affordable housing units. Choosing this option would represent a departure from Innovative Housing Incentives Policy No. C09-002.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The funding source for 16 down-payment grants totalling \$99,956 is the Affordable Housing Reserve. The City has a commitment from the Province to contribute up to 50 percent towards these grants estimated at \$45,988. The balance of the grant amount (\$53,968) will be returned to the Affordable Housing Reserve through the redirection of municipal and library property taxes.

The Affordable Housing Reserve is also the funding source for the \$47,976 grant for the four low-income units. The Affordable Housing Reserve has an uncommitted balance of \$416,802 remaining for grants for additional affordable housing projects to be approved for 2014 construction. If this project is approved, the uncommitted balance will be reduced to \$368,826, which should be sufficient to support at least 18 more units and meet the 2014 target of 50 units to be supported from this funding.

Budgeted	Unbudgeted	Reserve	Operating	Non-Mill Rate	Tax Redirection	External Funding
\$147,932	\$0	\$47,976	\$0	\$0	\$53,968	\$45,988

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

No public and/or stakeholder involvement is required.

COMMUNICATION PLAN

A communication plan is not required.

Artist Rendering of
Kensington Estate Development



Kensington Estates, Artist's Concept

Exterior finishings will adhere to development controls for the neighbourhood and compliment residential dwelling units on Parcel BB ad Parcel EE.

Area Map



Kensington Overview

Innovative Residential Inc.'s two ownership parcels in the Kensington Development will offer a variety of housing types suitable to singles, couples, and families. Price points will be attainable to low- and moderate-income households.

Kensington Estates will be located on Parcel FF shown in blue in the Area Map above.

Project Evaluation Matrix

Innovative Housing Incentive Program – Capital Grant Point System Evaluation

A points system has been developed to achieve various targets within the Housing Business Plan. The Innovative Housing Incentive Program is the City of Saskatoon's (City) main incentive program for affordable- and special-needs housing. The program offers a capital grant of up to 10 percent of the total capital cost of affordable housing projects. Housing created under this incentive must be provided to households within incomes below the Saskatchewan Household Income Maximums (SHIMs) described in Appendix 2 of the Housing Business Plan.

The program offers a base level of municipal support equal to 3 percent of the total capital costs. The capital grant can be increased to a maximum of up to 10 percent of the total capital cost of affordable housing projects. Grants are calculated on a points system with extra points assigned for each housing priority addressed within the City's Housing Business Plan.

Proponent	Project Location	Date Application Received	Date Application Evaluated
Innovative Residential Inc.	Kensington Estates	December 19, 2013	January 24, 2014
Housing Business Plan Priority	Criteria	Possible Points	Points Earned
Base Grant	Projects must serve households below provincial SHIMs.	3 percent	3
Leveraging Funding from Senior Levels of Government	Secured funding from federal or provincial government under an eligible grant program.	2 percent	0
Significant Private Partnership	There is a significant donation (at least 10 percent in-kind or donation) from a private donor, faith group, or service club.	1 percent	0
Accessible Housing	At least 5 percent of units meet barrier free standards	1 percent	0
Neighbourhood Revitalization	a) project improves neighbourhood by renovating or removing rundown buildings; and/or	1 percent	0
	b) developing a vacant or brownfield site.	1 percent	
Mixed Tenure Development	Project has a mix of affordable/market units or a mix of rental/ownership	1 percent	1

Housing Business Plan Priority	Criteria	Possible Points	Points Earned
Safe and Secure Housing	a) landlord is committed to obtaining Crime Free Multi-Housing certification for the project, and/or b) incorporates CPTED principles into design	1 percent 1 percent	1
Supportive Housing	The proposal includes ongoing supports for the residents to assist them in staying housed such as drug and alcohol free, cultural supports, elements of Housing First.	1 percent	0
Meets specific identified Housing Need	Project meets an identified housing need from a recent study such as: a) homelessness; b) large family housing (3 bedrooms or more); c) accommodation for students; and d) Aboriginal housing.	2 percent	0
Innovative Housing	Project uses innovative design, construction technique, materials, or energy saving features.	1 percent	1
Innovative Tenure	Innovative Housing tenures such as Rent to Own, Life Lease, Land Trust, Sweat Equity, Co-op Housing, or Co-Housing.	1 percent	0
Notes:			Total Points and Capital Grant Percent Earned
			6

Denial of Proposed Plan of Subdivision Application - 130 110th Street West

Recommendation

That Subdivision Application No. 87/14 be denied as proposed Lot 87, as shown on Plan of Proposed Subdivision of Lots 34 to 36, Block 3, Registered Plan No. I5611, dated November 26, 2014, does not comply with the Development Standards of Zoning Bylaw No. 8770 regarding minimum site width for a one- or two-unit dwelling in the R2 Zoning District.

Topic and Purpose

An application has been submitted by Webb Surveys to subdivide Lots 34, 35, and 36, Block 3, Plan No. I5611 (130 110th Street West), as shown in Attachment 1. The purpose of the subdivision is to create two sites to accommodate two separate one-unit dwellings.

It is the property owner's intention to subdivide the site so as to retain the existing dwelling on one site and create a new site for development. As a result of the proposed subdivision, the proposed Lot 87 will not conform to Zoning Bylaw No. 8770 (Zoning Bylaw).

Report Highlights

1. The application to subdivide 130 110th Street West into two sites does not comply with the minimum site width for a one- or two-unit dwelling under the Zoning Bylaw. The property owner wishes to appeal the decision, which requires the subdivision application to be denied by the Standing Policy Committee on Planning Development and Community Services.

Strategic Goal

Subdivisions that comply with the appropriate policies and regulations support the Strategic Goal of Sustainable Growth through working to increase and encourage infill development and balance growth.

Background

An application was received by the Community Services Department on November 26, 2014, to subdivide 130 110th Street West. The Plan of Proposed Subdivision submitted for the application proposes to create two residential sites, one of which would not comply with the minimum site width for a one- or two-unit dwelling under the Zoning Bylaw. See Attachment 2 for the location plan.

Denial of Proposed Plan of Subdivision Application – 130 110th Street West

Under provisions of the Zoning Bylaw and in accordance with *The Planning and Development Act, 2007*, an applicant for subdivision has the right to appeal to the Development Appeals Board if their application for subdivision has been denied. To file an appeal with the Development Appeals Board, the applicant must first apply for the subdivision, and subsequently, the subdivision must be denied by the Standing Policy Committee on Planning Development & Community Services.

Report.

Zoning Bylaw Non-Compliance

The Plan of Proposed Subdivision of Lots 34 to 36, Block 3, Registered Plan No. I5611, dated November 26, 2014, shows two proposed sites, Lot 88 with a site width of 14.31 metres, and Lot 87 with a site width of 8.55 metres.

Section 8.4.4(2) of the Zoning Bylaw currently requires that the site width for the construction of new one-unit dwellings in established neighbourhoods shall be at least 70% of the average site width for one- and two-unit dwelling sites fronting on the subject block face and the opposite block face, but in no case shall the site width be less than 7.5 metres.

In accordance with the 70% site width calculation, the required site width for the 100 Block of 110th Street West is 10.97 metres. Proposed Lot 87 shows a site width of 8.55 metres. As a result, the lot is deficient in width by 2.42 metres.

As part of the Infill Development Strategy for Primary Dwellings, the Community Services Department is reviewing the option to reduce the 70% site width to 60% site width for what will be designated Category 2 neighbourhoods (Sutherland would be considered a Category 2 neighbourhood). Using a 60% site width calculation, the required site width for the 100 Block of 110th Street West would be 9.40 metres. Proposed Lot 87 would also not meet this requirement and would be deficient in width by 0.85 metres.

Public and/or Stakeholder Involvement

Subdivision applications are referred to various internal and external stakeholders as part of the review process. No significant issues were noted during this review process (refer to Attachment 3 for comments from the review process).

Other Considerations/Implications

There are no options, policy, financial, environmental, privacy, or CPTED implications or considerations. No communication plan is required.

Due Date for Follow-up and/or Project Completion

No follow-up is required.

Public Notice

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Denial of Proposed Plan of Subdivision Application – 130 110th Street West

Attachments

1. Plan of Proposed Subdivision
2. Location Plan
3. Comments from Review Process

Report Approval

Written by: Keith Folkersen, Planner, Planning and Development

Reviewed by: Alan Wallace, Director of Planning and Development

Approved by: Lynne Lacroix, Acting General Manager, Community Services Department

S:\Reports\DS\2015\PCDS – Denial of Proposed Plan of Subdivision – 130 110th Street West\ks

Plan of Proposed Subdivision

PLAN OF PROPOSED
SUBDIVISION OF
LOTS 34-36, BLOCK 3
REG'D PLAN NO I5611
NE 1/4 SEC 35-36-5-3
130 110th STREET WEST
SASKATOON, SASK.
SCALE 1:400

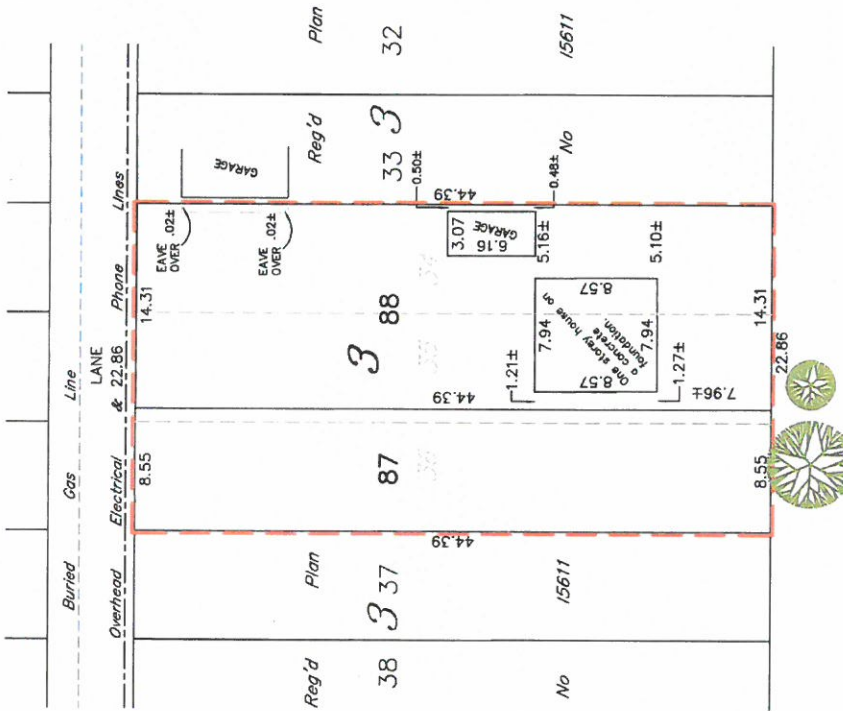
Seal

T.R. Webb November 26, 2014
Saskatchewan Land Surveyor

Dimensions shown are in metres and decimals thereof.
Portion of this plan to be approved is outlined in red with a bold, dashed line and contains 0.06± ha (0.14± ac.).
Dimensions shown are approximate and may differ from the final plan of survey by 0.5± metres.

Approved under the provisions of
Bylaw No. 6537 of the
City of Saskatoon

Date _____
Community Services Department



130 110th STREET WEST

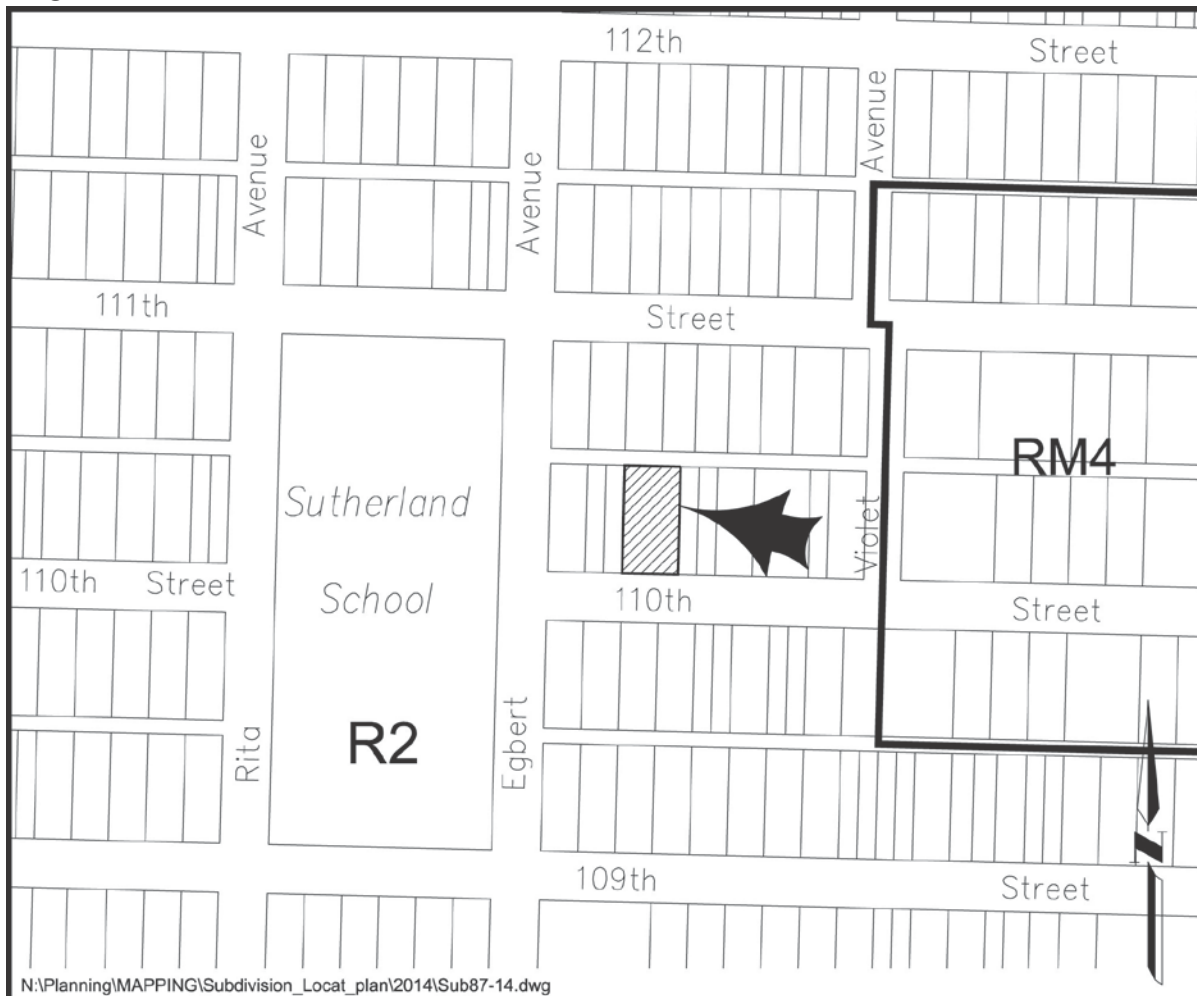
Prepared by
Webb Surveys
14-2734sg CAS

Location Plan

COMMUNITY SERVICES DEPARTMENT

APPLICATION NO. 87/14	PROPOSAL Plan of Proposed Subdivision	EXISTING ZONING R2
LEGAL DESCRIPTION Lots 34 to 36, Block 3, Plan No. I5611		CIVIC ADDRESS 130 110 th Street West
		NEIGHBOURHOOD Sutherland
APPLICATION VERIFIED COMPLETE December 10, 2014		DECISION OF APPROVING AUTHORITY ON OR BEFORE March 10, 2014
DATE December 10, 2014	APPLICANT Webb Surveys 222 Jessop Ave Saskatoon, SK S7N 1Y4	OWNER Tyler Grand 419 Rempel Lane Saskatoon, SK S7T 0J3

LOCATION PLAN



Comments from Review Process

Agencies with Requirements and/or Comments

The agencies with specific comments and/or requirements are listed as follows:

- a) Community Services Department – Parks Division
There are two city-owned trees located at 130 110th St W. Measures must be put in place to ensure that the tree(s) are protected from damage to the whole tree and roots during construction.

Agencies with No Requirements and/or Objections

The agencies with no requirements and/or objections are listed as follows:

- a) SaskEnergy
- b) SaskPower
- c) SaskTel
- d) Shaw Cablesystems G.P.
- e) Community Services Department – Recreation and Sport Division
- f) Transportation and Utilities Services Department – Saskatoon Light and Power Division
- g) Transportation and Utilities Services Department – Transit Services Division
- h) Corporate Performance Department – Environmental and Corporate Initiatives Division
- i) Asset and Financial Management Department – Saskatoon Land Division
- j) Saskatoon Fire Department
- k) Saskatoon Police Service
- l) Saskatoon Public School Division
- m) Greater Saskatoon Catholic School Division
- n) Community Services Department - Building Standards Division
- o) Canada Post