



City of
Saskatoon
Office of the City Clerk

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March 7, 2014

Mr. Robin East
Councillor Troy Davies
Councillor Mairin Loewen
Director of Community Développement
Director of Facilities and Fleet Management

Ms. Jeanette Dean
Ms. Janice Dawson
Ms. Gladys Kozlow
Mr. J.D. McNabb
Ms. Odette Nicholson

Dear Committee Members:

NOTICE OF MEETING
SASKATOON ACCESSIBILITY ADVISORY COMMITTEE

Please take note of the following meeting of the above-noted Committee.

DATE: Friday, March 14, 2014

TIME: 12:00 noon

PLACE: Committee Room "A", Second Floor, North Wing, City Hall

A copy of the agenda is attached.

Please notify the City Clerk's Office two days in advance of the meeting if you are unable to attend.

Yours truly,

Kathy O'Brien, Secretary
Saskatoon Accessibility Advisory Committee

KO:lo

Attachment

cc: Access Transit Manager, Access Transit,
Transportation and Utilities Department
Director of Transit
Director of Transportation

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AGENDA

(OPEN TO THE PUBLIC)

SASKATOON ACCESSIBILITY ADVISORY COMMITTEE

FRIDAY, MARCH 14, 2014 AT 12:00 NOON, COMMITTEE ROOM "A"
SECOND FLOOR, NORTH WING, CITY HALL

1. Minutes - of meeting held on January 10, 2014.
2. Taxi Bylaw
(File No. CK. 307-1)

At the request of the Committee, a member of Corporate Revenue will be in attendance to provide an update on the above.

3. Terms of Reference – Saskatoon Accessibility Advisory Committee
(File No. CK. 225-70)

Attached is a copy of the Terms of Reference for the Saskatoon Accessibility Advisory Committee.

4. 2013 Annual Report – Saskatoon Accessibility Advisory Committee
(File No. CK. 225-70)

Attached is a draft copy of the above. With the approval of the Committee, the report will be forwarded to the Executive Committee to submit to City Council.

5. Report of Access Transit Manager
(File No. CK. 225-70)

This is a standing item on the agenda. The Access Transit Manager will provide a verbal update.

6. Matters for Follow Up
(File No. CK. 225-70)

This is a standing item on the agenda. Attached is a copy of the Committee's follow-up list for review.

SASKATOON ACCESSIBILITY ADVISORY COMMITTEE

AUTHORITY Council Resolution – July 16, 2007; and Council and Committee Procedure Bylaw No. 8198, as amended.

PURPOSE The mandate of the Committee shall be to promote universal accessibility to ensure that the City of Saskatoon's services, facilities and infrastructure are barrier-free for citizens of all abilities. The Committee's primary mandate will be the development, implementation, and refinement of an ongoing action plan in order to advise and assist City Council with its jurisdictional options in achieving this barrier-free goal, so that the City of Saskatoon is a leader by example.

COMPOSITION Total Membership 10
Appointed by Council 10

- Two members of City Council;
- Two members of Senior Administration;
- Five persons from the public with disabilities and/or fulfilling the role of primary caregiver to a person with a disability; and
- One person representing a seniors' organization.

- MANDATE
- (a) To develop an action plan to provide short and long-term goals for improving accessibility to City services, facilities and infrastructure (the "Action Plan");
 - (b) To monitor and evaluate and to advise Council of progress in achieving goals stated in the Action Plan;
 - (c) To provide advice to Council on policies and programs for improving accessibility to City services, facilities and infrastructure;
 - (d) To act as a resource to the Communications Branch respecting development and implementation of a public relations campaign to promote the City's efforts to make City services, facilities, and infrastructure accessible and barrier-free;
 - (e) To receive referrals from and provide advice to Council, or its committees, boards and commissions, on accessibility issues;

SASKATOON ACCESSIBILITY ADVISORY COMMITTEE CONT'D

- (f) Upon instructions from Council, to encourage and promote communication and co-ordination between and among City departments, local businesses, and other levels of government respecting accessibility issues;
- (g) To ensure adequate and appropriate consultation with the community of common interest for persons with disabilities and/or persons fulfilling the role of primary caregiver to a person with a disability; and
- (h) When required, to establish ad hoc task groups to undertake specific tasks within the Committee's mandate.

REPORTING To City Council through the Executive Committee.

QUALIFICATIONS Ability to commit time to attend meetings.

QUORUM A quorum is a majority of the members.

TERM Two years (a maximum of three consecutive terms will be permitted)

MEETINGS Monthly (no meetings in July, August and December)
Day----- Second Friday
Time ----- 12:00 noon

File No. 225-70

2014 MEMBERSHIP
SASKATOON ACCESSIBILITY ADVISORY COMMITTEE

<u>Year of Appointment</u>	<u>Name</u>	<u>Status of Appointment</u>
2012	Councillor M. Loewen	Appointed to the end of 2014
2013	Councillor T. Davies	Appointed to the end of 2014
2010	Ms. Lynne Lacroix Manager, Community Development Branch Community Services (Senior Administration)	Appointed to the end of 2014
2012	Mr. Tim Halstead Manager, Facilities Branch Infrastructure Services (Senior Administration)	Appointed to the end of 2014
2012	Ms. Janice Dawson (Public)	Appointed to the end of 2015
2011	Mr. Robin East (Public)	Appointed to the end of 2014
2014	Ms. Gladys Kozlow (Public)	Appointed to the end of 2015
2014	Mr. J. D. McNabb (Public)	Appointed to the end of 2015
2014	Ms. Odette Nicholson (Public)	Appointed to the end of 2015
2013	Ms. Jeanette Dean (Saskatoon Council on Aging)	Appointed to the end of 2014

ADVISORY COMMITTEE REPORT

TO: Executive Committee
FROM: Chair, Saskatoon Accessibility Advisory Committee
DATE:
SUBJECT: 2013 Annual Report – Saskatoon Accessibility Advisory Committee
FILE NO. CK. 430-1

RECOMMENDATION: that the 2013 Annual Report of the Saskatoon Accessibility Advisory Committee be forwarded to City Council for its information through the Executive Committee.

REPORT

The mandate of the Saskatoon Accessibility Advisory Committee is to promote universal accessibility to ensure that the City of Saskatoon's services, facilities and infrastructure are barrier-free for citizens of all abilities.

In order to advise and assist City Council with its jurisdictional options in achieving this barrier-free goal, so that the City of Saskatoon is a leader by example, the Committee developed an Implementation of Accessibility Action Plan in October 2008.

Membership on the Committee for 2013 included

- Councillor T. Davies
- Councillor M. Loewen
- Ms. Lynne Lacroix, Community Development Manager
- Mr. Tim Halstead, Facilities Branch Manager
- Mr. Robin East, Chair
- Ms. Carla Sheridan
- Mr. Len Boser, Vice Chair
- Ms. Cindy Xavier
- Ms. Janice Dawson
- Ms. Jeanette Dean (new position on Committee appointed by City Council in January of 2013 as a representative of seniors' community)

SUMMARY OF ACTIVITIES AND DISCUSSIONS UNDERTAKEN IN 2013

Audible Signals

The Administration provided updates to the Committee regarding the matter of accessible audible signals. All new intersections have accessible audible signals installed where appropriate. Also, five intersections are scheduled to be retrofitted yearly. The Committee will continue to receive updates from the Administration.

Snow Removal

The Administration reported verbally on this issue at various meetings of the Committee. Bylaw enforcement was also discussed. Snow removal has been and will continue to be an item of concern to the Committee. Sidewalk clearing, in particular, was discussed at length with options for compliance of bylaws an on-going matter.

Disabled Parking

A verbal report was provided by the Parking Services Manager. The parking system is being revamped with further updates to be received as they become available.

Miscellaneous Updates

The Access Transit Manager and Transit Manager provided updates regarding calling out of bus stops. Audible global positioning system equipment is expected to be installed in all buses in 2014.

The Administration provided the Committee with an update regarding the City's taxi-cab operations; in particular, accessible taxis and licenses. New provisions are expected in 2014 that should improve availability of accessible taxis. Also discussed was the training of drivers, including language barriers and the treatment of service animals. Further updates are expected in 2014.

The Committee was asked for input regarding a new registration process for Access Transit. It provided recommendations which were implemented by Access Transit.

Referrals from City Council

A letter from Ms. Cheryl Loadman, Age-Friendly Saskatoon Project Coordinator, dated August 18, 2013, was received by City Council and referred to the Committee for further handling. Transportation in and out of the Saskatoon Field House was discussed. The Saskatoon Council on Aging has relocated its office to the Field House and expressed concerns regarding bus service to the venue. The Committee learned that the roads on the Field House grounds are not capable of handling full-sized buses. The Manager of Access Transit indicated that this was an issue that is being addressed with other appropriate civic departments. The Committee has requested that it be provided an update on progress in this regard.

Tour of Civic Facilities

The January 2013 meeting of the Committee was held at Lakewood Civic Centre. A report entitled Barrier Free Assessment – Facility: Lakewood Civic Centre was received and reviewed by the Committee in September of 2012. The meeting was held at Lakewood Civic Centre to receive a tour and review of the facility from an accessibility standpoint.

Stakeholders of the above-noted report were also in attendance and received feedback. Major renovations to civic facilities and new facilities are to be completed using the FADS regulations (Facility Accessibility Design Standards 2012). Smaller, inexpensive fixes will be made where possible.

Plans for 2013

The Accessibility Advisory Committee, in consultation with the Administration, and using the Accessibility Action Plan as a guide, will pursue opportunities to promote universal accessibility and will continue to carry out initiatives to work towards ensuring the City of Saskatoon services, facilities and infrastructure are barrier-free.

Submitted by:

Robin East, Chair
Saskatoon Accessibility Advisory Committee

Dated: _____

2013 Annual Report.doc

ACCESSIBILITY MATTERS FOR FOLLOW-UP

DATE	SUBJECT	ACTION	FOLLOW-UP ACTION
Oct. 29/10	Snow Removal – Action Plan for Accessibility And Criteria for Snow Removal on Sidewalks And Accessibility of Saskatoon Streets	<p>The Committee, at its meeting held on October 29, 2010, discussed the topic of snow removal.</p> <p>It was resolved that the Administration report further regarding criteria for sidewalk snow removal; and that Administration arrange for an outdoor wheelchair experiential session for those interested.</p> <p>April 29/11 – Administration was in attendance and provided a verbal update to the Committee indicating that a written report will be submitted to the Planning and Operations Committee in June 2011 and the Committee will be provided a copy. The general matter of snow removal will also be on the Committee’s September agenda.</p> <p>Sept. 30/11 – The Committee was provided a copy of Clause 1, Report No. 9-2011 of the Planning and Operations Committee, which was adopted by City Council at its meeting held on June 27, 2011. It was resolved:</p> <p>1) that the report of the General Manager, Infrastructure Services Department dated June 6, 2011, be submitted to the Budget Committee for consideration; and</p> <p>2) that a copy of this report be submitted to the Accessibility Advisory Committee for</p>	<p>This matter to be followed-up on after 2012 budget deliberations in December 2011.</p> <p>Will request snow removal plan to review at September mtg as well as request attendance from representative in bylaw enforcement to indicate enforcement of clearing of snow on private lots.</p>

		<p>its information.</p> <p>Sep 14/12 – Rec'd update from P. Bracken, IS</p>	<p>Sep/12 – Memo sent to GM, IS requesting short summary fact sheet on the snow removal program and bylaw enforcement related to snow removal.</p> <p>Nov/12 – IS will be asked to provide update on bylaw enforcement at a future meeting.</p> <p>Jan/13 – general updates given to Committee.</p> <p>Jan/13 – Detailed report expected before budget deliberations.</p> <p>(May/13 – Sidewalk Clearing Bylaw discussed at June 2013 meeting.)</p> <p>Oct/13 – Reports forthcoming – city-wide & sidewalk clearing – to be distributed to Committee once public.</p> <p>Jan/14 - ongoing</p>
Sept. 24/10	Accessible Audible Signals	<p>Sept 30/11 – Mr. Lazic provided a verbal update indicating that there has been a delay in the delivery of the equipment and they are not fully operational yet.</p> <p>June 2012 – Mr. Lazic provided verbal update – new areas have installation, retrofitting existing will happen when system tweaked.</p>	<p>Follow up at later date.</p> <p>Nov/12 – G. Lazic provided update to Committee including installation of equipment at 5 intersections.</p> <p>Mar/13 – G. Lazic provided update to Committee advising 4th Avenue and 22nd Street now installed and more progress expected March/April/May of this year – will update Committee at future mtg. Current plan is 5 new and 5 retrofits per year.</p> <p>May/13 – Ongoing progress.</p> <p>Oct/13 – Ongoing progress – 5 retrofits yearly; new areas equipped</p> <p>Jan/14 – Letter of Understanding between Human Rights Commission and City of Saskatoon forthcoming.</p>
Jan/12	Disabled Parking	<p>Jan/12 – Phil Haughn spoke to committee about changes in downtown parking.</p>	<p>Follow up as information available.</p> <p>Mar/13 – P. Haughn asked to provide update.</p> <p>May/13 – No update yet; projected for fall.</p> <p>Oct/13 – RFP for upgrade of parking equipment</p> <p>Nov 4/13 – RFP to Council</p> <p>Jan/14 – RFP for parking meters closing soon</p>
	Calling out bus stops		<p>Follow up as appropriate.</p> <p>Mar/13 – Pilot of 30 buses complete, entire fleet to be equipped. J. Robinson to report further re implementation plan.</p>

			<p>May/13 – Operators were not consistently calling out stops, further education was provided; situation improving.</p> <p>Sep/13 – Letter of Agreement Signed between City of Saskatoon Transit and Saskatchewan Human Rights Commission</p> <p>Oct/13 – not all operators calling out stops</p> <p>Jan/14 – all buses to be equipped with Intelligent Transportation System by May 2014</p>
Jan/14	Kinsmen Park Upgrade	Jan/14 – updates to be provided when available	

Updated January 2014