



Council Chambers
City Hall, Saskatoon, SK
Monday, January 7, 2013
at 6:00 p.m.

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL

PRESENT: His Worship the Mayor, in the Chair;
Councillors Clark, Davies, Donauer, Hill, Iwanchuk, Jeffries,
Loewen, Olauson, and Paulsen;
City Manager Totland;
City Solicitor Warwick;
General Manager, Corporate Services Bilanski;
General Manager, Community Services Grauer;
A/General Manager, Fire and Protective Services Paulsen;
General Manager, Infrastructure Services Gutek;
General Manager, Utility Services Jorgenson;
City Clerk Sproule; and
A/Council Assistant Fast

Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT the minutes of meetings of City Council held on December 4 and 5, December 10, and December 17, 2012, be approved.

CARRIED.

HEARINGS

- 2a) **Discretionary Use Application – Parking Station
2106 Louise Avenue
Applicant: Pamar Management Limited
(File No. CK. 4355-012-5)**

REPORT OF THE CITY CLERK:

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“The purpose of this hearing is to consider the above-noted discretionary use application.

The City Planner has advised that notification posters have been placed on site and letters sent to all adjacent landowners within 75 metres of the site.

Attached is a copy of the following material:

- Report of the General Manager, Community Services Department dated November 26, 2012 recommending that the application submitted by Pamar Management Limited requesting permission to use the property located at 2106 Louise Avenue for the purpose of a parking station be approved subject to the following conditions:
 - a) the applicant obtaining a Development Permit and all other relevant permits and licenses; and
 - b) the final plans submitted being substantially in accordance with the plans submitted in support of this Discretionary Use Application; and
- Letter dated December 12, 2012 from the Secretary of the Municipal Planning Commission advising the Commission supports the above-noted recommendation.”

His Worship the Mayor opened the hearing.

Mr. Tim Steuart, Development Review Section Manager, Community Services Department, reviewed the discretionary use application and expressed the Department's support.

Ms. Leanne DeLong, Vice-Chair, Municipal Planning Commission, expressed the Commission's support of the discretionary use application.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Paulsen, Seconded by Councillor Olauson,

THAT the submitted report and correspondence be received.

CARRIED.

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Moved by Councillor Paulsen, Seconded by Councillor Olauson,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Clark, Seconded by Councillor Iwanchuk,

THAT the application submitted by Pamar Management Limited requesting permission to use the property located at 2106 Louise Avenue for the purpose of a parking station be approved subject to the following conditions:

- a) the applicant obtaining a Development Permit and all other relevant permits and licenses; and*
- b) the final plans submitted being substantially in accordance with the plans submitted in support of this Discretionary Use Application.*

CARRIED.

**2b) Proposed Rezoning from R1A to RMTN and RM3
Arscott Crescent; Evergreen Boulevard; Johns Road;
Maningas Bend; Manek Road and Rajput Way
Evergreen Neighbourhood
Proposed Bylaw No. 9077
(File No. CK. 4351-012-016)**

REPORT OF THE CITY CLERK:

“The purpose of this hearing is to consider proposed Bylaw No. 9077.

Attached is a copy of the following material:

- Proposed Bylaw No. 9077;
- Clause 1, Report No. 7-2012 of the Municipal Planning Commission which was adopted by City Council at its meeting held on December 10, 2012;
- Notice that appeared in local press on December 22, 2012.”

His Worship the Mayor opened the hearing.

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Mr. Tim Steuart, Development Review Section Manager, Community Services Department, reviewed the proposed Zoning Bylaw Amendment and expressed the Department's support.

Ms. Leanne DeLong, Vice-Chair, Municipal Planning Commission, expressed the Commission's support of the proposed Zoning Bylaw Amendment.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT the submitted report and correspondence be received.

CARRIED.

Moved by Councillor Loewen, Seconded by Councillor Olauson,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Davies, Seconded by Councillor Olauson,

THAT City Council consider Bylaw No. 9077.

CARRIED.

Moved by Councillor Clark, Seconded by Councillor Jeffries,

THAT Council go into Committee of the Whole to consider the reports of the Administration and Committees.

CARRIED.

His Worship the Mayor appointed Councillor Jeffries as Chair of the Committee of the Whole.

Council went into Committee of the Whole with Councillor Jeffries in the Chair.

Committee arose.

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Councillor Jeffries, Chair of the Committee of the Whole, made the following report:

THAT while in Committee of the Whole, the following matters were considered and dealt with as stated:

“ADMINISTRATIVE REPORT NO. 1-2013

Section A – COMMUNITY SERVICES

**A1) Land Use Applications Received by the Community Services Department
For the Period Between November 29, 2012 to December 21, 2012
(For Information Only)
(Files CK. 4000-5; PL. 4350 and PL. 4300)**

RECOMMENDATION: that the information be received.

ADOPTED.

The following applications have been received and are being processed:

Rezoning

- Application No.Z24/12: 1809 and 1817 Edmonton Avenue
Applicant: Villa Royale Residential Group/NCO Holdings
Legal Description: Lots, 3, 4, and 5A, Block 451,
Plan No. 69S12511and 00SA11954
Current Zoning: RM4
Proposed Zoning: RM3 by Agreement
Neighbourhood: Hudson Bay Park
Date Received: December 5, 2012

Subdivision

- Application No.105/12: Stromberg Crescent/Court and Kensington Road
Applicant: Digital Mapping Systems for
West Canadian Development Corp.
Legal Description: Part of the SE and SW 2-37-6 W3M
Current Zoning: R1A
Neighbourhood: Kensington
Date Received: December 10, 2012

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- Application No. 106/12: Evergreen Phase V
Applicant: Digital Mapping Systems
Legal Description: Part of Parcel A, Plan No. 78S34536
Current Zoning: R1A
Neighbourhood: Evergreen
Date Received: December 10, 2012
Subdivision
- Application No. 107/12: 116 109th Street East
Applicant: Webb Surveys for Evermore Homes Inc.
Legal Description: Lot 11, Block 2, Plan No. I5611
Current Zoning: R2
Neighbourhood: Sutherland
Date Received: December 18, 2012

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. Plan of Proposed Rezoning No. Z24/12
2. Plan of Proposed Subdivision No. 105/12
3. Plan of Proposed Subdivision No. 106/12
4. Plan of Proposed Subdivision No. 107/12

A2) Communications to Council

**From: Roberta Jamieson
CEO – Indspire**

Date: June 18, 2012

**Subject: Request for Grant — 20th Annual Indspire Awards
(Files CK. 1870-15 and LS. 1870-12-2)**

RECOMMENDATION: that funding in the amount of \$25,000 be allocated under the Profile Saskatoon Event category to the 20th Annual Indspire Awards.

ADOPTED.

TOPIC AND PURPOSE

The purpose is to request approval for a Special Event grant for the 20th Annual Indspire Awards to be held in Saskatoon in 2013.

REPORT HIGHLIGHTS

1. The Indspire Awards attract a large amount of interest, both from those attending the awards gala and from the national media attention that it will attract.
2. The Indspire Awards are being held in conjunction with the Soaring: Indigenous Youth Career Conference, where both will have significant economic impact to Saskatoon and region as those participating will be coming from across the country and province and will be utilizing Saskatoon's hotel, restaurant, and shopping establishments.
3. Indspire is a registered Canadian charity and has partnered with a number of local for-profit and not-for-profit organizations and corporations in hosting this event.
4. This event meets the policy requirement of having an operating budget of over \$100,000.

STRATEGIC GOAL

This report supports the long-term strategy to support community-building through direct investment under the Strategic Goal of Quality of Life.

BACKGROUND

On November 16, 2012, the Administration received a final business plan submission from Indspire (formerly known as the National Aboriginal Achievement Foundation), requesting funding in the amount of \$25,000 for the 20th Annual Indspire Awards. This event will take place in Saskatoon on February 12 to 15, 2013, with the Soaring: Indigenous Youth Career Conference being held in advance of the awards gala, which will take place on February 15.

Indspire is a registered charity that offers the tools necessary for Indigenous youth to achieve their full potential. Each year, Indspire distributes over \$6 million in post-secondary scholarships and bursaries to First Nations, Inuit, and Metis students nationwide, presents powerful career conferences for Indigenous youth in cities across Canada, and delivers a range of additional programs to improve high school completion rates among Indigenous students.

Since its inception in 1993, the Indspire Awards have honoured 268 Indigenous people for their outstanding work in various areas including arts, business, sports, health, law and justice, public service, education, and the environment. Award recipients from across the country serve as an inspiration to Indigenous youth and demonstrate the potential for all youth to achieve their dreams while maintaining a strong tie to their culture and communities.

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REPORT

Media Attention

The awards gala is typically attended by more than 2,000 people and seen by hundreds of thousands more via the national broadcast provided by broadcast partners Global Television and Aboriginal Peoples Television Network (APTN). The awards show also receives significant print and social media attention in a wide range of mainstream and Indigenous media from across Canada.

Economic Impact

Given that award recipients are from across the country, it is anticipated that this event will have significant economic impact to Saskatoon and surrounding area as attendees will be able to experience all that Saskatoon has to offer in its local hotels, car rental agencies, restaurants, retail businesses, and shopping malls during their time in the city.

In conjunction with the awards gala being held on February 15 at TCU Place, Indspire will also be hosting the Soaring: Indigenous Youth Career Conference in the days prior to the awards gala. This three day event features career information and workshops hosted by awards sponsors. It is anticipated that 750 student participants from across the province will be in attendance over the course of these three days. Two hundred of these participants will also be given the opportunity to attend the awards gala and meet the honoured recipients.

Not-For-Profit Status

Although Indspire itself is not a Saskatchewan registered not-for-profit corporation, it is registered as a Canadian charitable organization and has partnered with many local institutions and organizations in hosting this event in Saskatoon. The Indspire Awards Gala Committee consists of representatives from both federal and provincial levels of government, along with many others from a variety of local for-profit and not-for-profit corporations and institutions (see Attachment 1).

Operating Budget

The Indspire Awards event has an estimated operating budget of over \$3 million. The Soaring: Indigenous Youth Career Conference has an estimated operating budget of over \$340,000. The Indspire Awards event has confirmed financial support from numerous local and national corporations, as well as Provincial and Federal government financial support (see Attachment 1, page 10).

OPTIONS TO THE RECOMMENDATION

The two options City Council may consider are to deny the recommendation outlined in this report, or approve an amount less than the requested \$25,000.

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POLICY IMPLICATIONS

Special Event Policy No. C03-007 states, in part, that “to be eligible under any of the above listed event types, the applicant must be registered under the *Saskatchewan Non-Profit Corporations Act*”. Although Indspire is not registered under the *Saskatchewan Non-Profit Corporations Act*, Indspire is registered as a Canadian charity.

In the past City Council approved funding for an event (i.e. Pacific North West Economic Region 22nd Annual Summit) that was a non-profit corporation, which was not registered in Saskatchewan. This organization was granted funding on the basis that the group partnered with local not-for-profit entities to host that particular event.

FINANCIAL IMPLICATIONS

The Special Event Reserve has an uncommitted balance of \$275,000. Attachment 2 outlines the funding and expenditures for the Special Events Reserve for 2013. Based on approved funding commitments, and those that are subject to approval, the Special Events Reserve has funds available to accommodate this funding request.

Budgeted	Unbudgeted	Capital	Special Event Reserve	Non-Mill Rate	External Funding
\$ 0	\$ 0	\$ 0	\$25,000	\$ 0	\$ 0

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

The Administration received a final event proposal on November 16, 2012, from Indspire.

COMMUNICATION PLAN

The Administration will inform Indspire of City Council’s decision regarding the outcome of the recommendation outlined in this report.

ENVIRONMENTAL

The recommendation may have resource consumption (energy and water) and waste implications relating to the increased intensity of facility usage during the event indicated above. The potential impacts on resources and associated greenhouse gas emissions have not been quantified at this time.

PRIVACY IMPACT

There are no privacy implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. 20th Annual Inspire Awards Proposal
2. Special Event Reserve Funding and Expenditures

Section B – CORPORATE SERVICES

**B1) SREDA - Business Incentives
2012 Tax Abatements
(Files CK. 3500-13, CS. 3500-1 and CS. 1965-1)**

RECOMMENDATION: that the tax incentive rebates as determined by SREDA be approved.

ADOPTED.

TOPIC AND PURPOSE

To receive City Council's approval to process tax abatements to businesses approved under the City's Business Development Incentives Policy No. C09-014.

STRATEGIC GOAL

The Business Development Incentives Policy supports the Economic Diversity and Prosperity Strategic Goal and the long-term strategy of working collaboratively with economic development authorities.

REPORT

Throughout the year, as applications are received, the Saskatoon Regional Economic Development Authority Inc. (SREDA) requests City Council to approve tax abatements for business incentive purposes. The incentives are based on the value of new construction, the creation of a specified number of jobs, and the maintenance of certain financial requirements. On an annual basis, following the approval of the incentive, staff from SREDA meet with each company to ensure that all of the requirements are being fulfilled.

Attached is a letter from SREDA resulting from their 2012 audit. The letter identifies those companies that have met all conditions of their incentive agreements for 2012. It also identifies those companies that are not eligible for tax abatements as the terms and

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conditions outlined in their incentive agreements were not met. In one instance, a further report will be tabled with City Council.

OPTIONS TO THE RECOMMENDATION

There are no options as the incentives are identified within the agreements between the City and the applicable business.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Property tax abatements approved under this policy result in the deferral of the increased taxes that the new construction creates. As a result, there is no immediate impact, other than deferral. The abatements decline over a five-year period.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Public and/or stakeholder involvement is not required.

COMMUNICATION PLAN

None required.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications identified at this time.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

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ATTACHMENT

1. Letter dated December 19, 2012, from Bernie Ness, Director, Business Development, SREDA.

**B2) Property Realized Reserve Withdrawal
(Files CK. 1815-1 and CS.1815-3)**

RECOMMENDATION: that City Council approve the withdrawal of \$2,137,025.91 from the Property Realized Reserve to fund miscellaneous land development and related sales costs incurred during the period December 1, 2011, to November 30, 2012.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to ask City Council to approve the withdrawal of funds from the Property Realized Reserve as required by Capital Bylaw 6744 to fund related expenditures from land purchases by the City of Saskatoon and other miscellaneous land development costs for preparing land for resale.

STRATEGIC GOAL

Sound financial policies and stewardship related to reserves is one of the key elements of Capital Bylaw 6744. The requirement that City Council authorize withdrawals from reserves is related to the strategic goal of Asset and Financial Sustainability.

BACKGROUND

The Land Branch Manager of Community Services is authorized to make certain expenditures pertaining to lands held by the City for resale. However, part of the authorization process requires that the Finance Branch of the Corporate Services Department submit a summarized listing of expenditures incurred during the year from the Property Realized Reserve for City Council approval. This period has been identified from December 1 of the previous year to the end of November of the current year.

REPORT

The following summarizes the expenditures for the period December 1, 2011, to November 30, 2012, that requires City Council authorization to be withdrawn from the Property Realized Reserve.

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<u>Item</u>	<u>Amount</u>
Commissions	\$1,982,797.76
Survey Costs	105,040.11
Land Title Costs	26,238.44
Environmental Assessments	9,527.50
Appraisals	1,436.00
Miscellaneous	11,986.10
<u>Total</u>	<u>\$2,137,025.91</u>

OPTIONS TO THE RECOMMENDATION

There are no other options identified.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Public and/or stakeholder involvement is not required.

COMMUNICATION PLAN

None required.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications identified at this time.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Section E – INFRASTRUCTURE SERVICES

**E1) Capital Project 2407 – IS North Commuter Bridge
Geotechnical and Environmental Consulting Services
North Commuter Bridge Project
(Files CK. 6050-10 and IS. 6050-104-044)**

- RECOMMENDATION:**
- 1) that the proposal submitted by Clifton Associates Ltd., to complete the preliminary geotechnical and environmental investigations for a feasibility assessment of the proposed North Commuter Bridge, at a total cost of \$109,488 (excluding G.S.T.), be accepted;
 - 2) that, if required, a corrective action plan be developed on an hourly fee basis, at a rate of \$250 per hour, to a limit of \$100,000; and
 - 3) that the City Solicitor be requested to prepare the Engineering Services Agreement for execution by the Mayor and City Clerk, under the corporate seal.

ADOPTED.

TOPIC AND PURPOSE

This report is to obtain approval to award the Engineering Services Agreement for preliminary geotechnical and environmental consulting services for the North Commuter Bridge to Clifton Associates Ltd.

REPORT HIGHLIGHTS

1. A North Commuter Bridge is required to assist in addressing the travel demands of our rapidly growing city to a population of 500,000.
2. The North Commuter Bridge will link the Marquis Industrial area and the University Heights area, and will function as an arterial bridge similar to the existing University and Broadway Bridges.

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3. One of the first steps in the development of a design for a river crossing is a preliminary geotechnical and environmental assessment of the proposed alignment.
4. After a thorough evaluation of the six Request for Proposals that were received, the Administration is recommending that the Engineering Services Agreement for preliminary geotechnical and environmental consulting services for the North Commuter Bridge, as well as the development of a correction action plan, if required, be awarded to Clifton Associates Ltd.

STRATEGIC GOALS

The construction of the North Commuter Bridge supports the City of Saskatoon Strategic Goal, Moving Around, as it will optimize the flow of people and goods in and around the city.

BACKGROUND

In June 2012, City Council adopted the Integrated Growth Plan. One strategy within that plan is the need to identify additional infrastructure (new roads and bridges) to address the growing demands throughout the city.

The North Commuter Bridge will link the Marquis Industrial area with the University Heights area, providing relief to the existing Circle Drive Bridge, and will function as an arterial bridge similar to the existing University and Broadway Bridges. It will provide for commuter traffic between east side neighbourhoods and the employment area in the north end; and traffic between west side neighbourhoods and the north end employment area.

REPORT

One of the first steps in the development of a design for a river crossing is a preliminary geotechnical and environmental assessment of the proposed alignment.

One of the adjacent properties affected by the proposed alignment of the North Commuter Bridge is a site regulated by the Ministry of Environment. An Environmental and Geotechnical Engineering Consultant must be retained to review the documents provided by the owner; to act as the City's representative; and to work with the owner and the Ministry of Environment to develop a corrective action plan, if needed.

A Request for Proposal was sent to seven engineering firms and posted on the SaskTenders website. Proposals were received from the following six firms:

AMEC Environment & Infrastructure Ltd.;
Clifton Associates Ltd.;
Golder Associates Ltd.;

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MMM Group Ltd.;
SNC-Lavalin/MDH Engineered Solutions; and
WorleyParsons Canada Ltd.

After a thorough evaluation of the proposals, the review committee rated the proposal from Clifton Associates Ltd. as being superior. Clifton Associates Ltd. has more than 30 years of experience providing geotechnical and environmental consulting on a variety of projects in Saskatoon and Saskatchewan. They have specific experience with river crossings and environmental permitting and licensing.

FINANCIAL IMPACT

The net cost to the City of Saskatoon for the completion of this project is as follows:

Consulting Service Fees	\$109,488
G.S.T.	<u>\$5,475</u>
Subtotal	\$114,963
Less GST Rebate	<u>\$5,475</u>
TOTAL	\$109,488

If the review indicates that the development of a corrective action plan is required, that work will be completed on an hourly fee basis, at a rate of \$250 per hour, to a limit of \$100,000.

There is sufficient funding within Capital Project 2407 – IS North Commuter Bridge.

Budgeted	Unbudgeted	Capital	Operating	Non-Mill Rate	External Funding
X		\$109,488			

PUBLIC AND/OR STAKEHOLDER CONSULTATION

The preliminary geotechnical and environmental investigation work does not require public consultation. If the recommendation from this work is to proceed with the proposed alignment, the subsequent functional plan will require public consultation. This is expected to coincide with the public consultation associated with the amendment of the University Heights Sector Plan, tentatively scheduled for February 2013.

COMMUNICATIONS PLAN

In addition to regulatory approvals and public consultation, the development of a communications plan will be essential during the later stages of this project.

ENVIRONMENTAL IMPLICATIONS

Regulatory approvals for the geotechnical and environmental work may be required. The consultant will complete any necessary approvals as part of their work.

PRIVACY IMPACT

Discussions with private property owners will require confidentiality. The results of the environmental and geotechnical evaluations may only be disclosed after dedication of right-of-way.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review of the entire project will be required during the detailed design phase.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

**E2) Request for Sole Source
Capital Project 1493 - East Riverbank Slope Stabilization
Award of Engineering Services Agreement
17th Street East and Saskatchewan Crescent
(Files CK. 4205-5 and IS. 7821-4)**

- RECOMMENDATION:**
- 1) that the sole source contract for geotechnical engineering services relating to the riverbank slope movement at the intersection of 17th Street East and Saskatchewan Crescent be awarded to Golder Associates Ltd., at an estimated total cost of \$100,500 (plus G.S.T.); and
 - 2) that the City Solicitor be instructed to prepare the necessary Engineering Services Agreement for execution by His Worship the Mayor and the City Clerk, under the corporate seal.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to seek approval to award a sole source contract to Golder Associates Ltd. for geotechnical engineering services relating to the riverbank slope movement at the intersection of 17th Street East and Saskatchewan Crescent (17th Street failure).

REPORT HIGHLIGHTS

1. During the weekend of June 17, 2012, a slope failure occurred at the intersection of 17th Street East and Saskatchewan Crescent, requiring the closure of the road to vehicles, and closure of the west sidewalk to pedestrians.
2. The slope requires remediation in order for the street to be reopened to traffic.
3. A sole source contract to Golder Associates Ltd. for the geotechnical engineering services for the remediation is being recommended due to their expertise, and the relevant data they have acquired relevant to the slope failure in this location.

STRATEGIC GOAL

The award of contract for geotechnical engineering services relating to the slope movement at the intersection of 17th Street East and Saskatchewan Crescent supports the City of Saskatoon Strategic Goal, Asset and Financial Sustainability, as it will help to ensure that our assets are well managed and well maintained.

BACKGROUND

During the weekend of June 17, 2012, a slope failure occurred at the intersection of 17th Street East and Saskatchewan Crescent. The failure impacted an area of Saskatchewan Crescent approximately 130 metres (m) long by 20 m wide. The slide disrupted the stability of the street, therefore, this section of Saskatchewan Crescent was closed to vehicles and the west sidewalk was closed to pedestrians. In addition to damage to the pavement, a broken storm sewer line was found, which was replaced on June 19 and 20, 2012.

Riverbank slope stability has been an ongoing issue in Saskatoon since the 1920s. A slope failure occurred in 1950 at the same location, which led to the installation of subdrainage systems and berming as remedial works.

The services of Golder Associates Ltd. have been contracted in the past for several riverbank slope movements, and they have been involved in this specific area since June 2012, when they were contracted to monitor the slope movement.

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REPORT

In order to repair and reopen this section of Saskatchewan Crescent, remediation of the slope must first be completed.

The Administration is recommending a sole source contract for engineering services to Golder Associates Ltd. to install instrumentation, perform geotechnical analysis and design and prepare a report and the necessary tender documents for the remediation project. The estimated cost of this work is \$100,500, excluding G.S.T. and P.S.T., and surcharges.

A sole source contract is being recommended, as Golder Associates Ltd. has the expertise and data relevant to this slope failure, due to the work that they have done in this location.

OPTIONS TO THE RECOMMENDATION

There are no other options.

POLICY IMPLICATIONS

City Council approval for the sole source award of engineering services to Golder Associates Ltd. is required, as per Policy C02-030 – Purchase of Goods, Services and Work.

FINANCIAL IMPLICATIONS

The net cost to the City of Saskatoon for the sole source contract for geotechnical engineering services to Golder Associates Ltd. is as follows:

Geotechnical Services	\$105,000
G.S.T.	<u>\$ 5,025</u>
Total	\$105,525
Less G.S.T. Rebate	<u>\$ 5,025</u>
TOTAL NET COST	\$100,500

There are sufficient funds available within approved Capital Project 1493 - East Riverbank Slope Stabilization.

Budgeted	Unbudgeted	Capital	Operating	Non-Mill Rate	External Funding
X		\$100,500			

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Public and/or stakeholder involvement is not required.

COMMUNICATIONS PLAN

A communications plan is not required at this time.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications at this time.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

Section F – UTILITY SERVICES

**F1) Household Hazardous Waste Collection Days 2013
Contract Approval – Sole Source
(File No. CK. 7830-2)**

- RECOMMENDATION:**
- 1) that the sole-source proposal to provide the Household Hazardous Waste Collection Days program in the parking lot for Credit Union Centre from Envirotec Services Incorporated for a total upset fee of \$100,000.00 be accepted; and
 - 2) that the Purchasing Manager be authorized to issue the Purchase Order to Envirotec Services.

ADOPTED.

TOPIC AND PURPOSE

The City of Saskatoon Household Hazardous Waste Collection Days Program will operate from the parking lot at Credit Union Centre in 2013 to enhance convenience for residents.

REPORT HIGHLIGHTS

- Envirotec Services Incorporated have delivered the Household Hazardous Waste Collection Days program since its inception.
- The value of the work exceeds \$75,000; sole source authorization is requested of Council.

STRATEGIC GOALS

The Household Hazardous Waste Collection Days Program supports the long-term strategies of water and soil quality protection under the Strategic Goal of Environmental Leadership.

BACKGROUND

At its June 26, 2006 meeting, City Council approved a new Household Hazardous Waste Collection Days Program that included sixteen (16) Saturdays each year. This program has been implemented by Envirotec Services Incorporated since that time at their place of business on behalf of the City.

REPORT

A sole-source proposal was sought from Envirotec Services Incorporated to perform all work specific to the Household Hazardous Waste Collection Days program. In 2013 the program will move to a remote location (a parking lot for the Credit Union Centre) for the first time. It is proposed that Envirotec Services Incorporated be sole-sourced during this new phase of program delivery to ensure all elements are covered in a manner consistent with past events, including communication with residents who have been attending Collection Days at the Envirotec location.

The mix of waste services offered by the City may change as a result of the development of new initiatives like Recovery Park. Administration is reviewing options for expanded and improved access to Household Hazardous Waste Collection, along with options for the delivery of this program.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There is sufficient funding in the Environmental Program Service Line Operating Budget to cover the costs of the Household Hazardous Waste Collection Days Program.

PUBLIC COMMUNICATION PLAN

The Household Hazardous Waste Collection Days Program is communicated to Saskatoon residents with Public Service Announcements, through the City's social media channels and advertised when possible as part of the City Page newspaper advertisement prior to each collection day. The dates are noted on the annual Garbage Collection Calendar that goes to every household, detailed on the Environmental Services webpage and will be included on any new collection calendars for garbage or recycling moving forward, including the new *Blue Cart. Green City. Recycling Guide* and Calendar to be delivered with blue carts during the rollout of the Residential Recycling Program in 2013. On-site signage will be developed for use at Credit Union Centre as well as a temporary sign placed at Envirotec on Collection Days directing residents to the new location.

ENVIRONMENTAL IMPLICATIONS

The release of toxic substances such as those contained within HHW products can have significant detrimental effects on the environment including water bodies, marine life, and human health/reproductivity.

Greenhouse gas implications have not yet been calculated, but will be reported in an upcoming annual report.

PRIVACY IMPACT

There are no anticipated privacy implications arising from this initiative.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

CPTED Review is not required at this time.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No.C01-021, Public Notice Policy, is not required.

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**F2) Transit Fares Correction
(File No. CK. 1905-4)**

- RECOMMENDATION:**
- 1) that the corrected 2013 transit fares schedule in the Transit Fares Bylaw be approved for Conventional and Access Transit service as outlined in Attachment 1 to this report, and
 - 2) that Council consider Bylaw No. 9078, the Transit Fares Amendment Bylaw 2013.

ADOPTED.

TOPIC AND PURPOSE

Request that City Council approve a Transit fare change for the Senior 3-Month Pass as detailed in this report.

STRATEGIC GOAL

This report supports the long-term strategy to increase revenue sources and reduce reliance on residential property taxes under the Strategic Goal of Asset and Financial Sustainability.

REPORT

On December 10, 2012, Council approved fare increases for 2013 and The Transit Fares Amendment Bylaw No. 8993. A small error (\$0.30) was made in the schedule of fares for the Senior 3-Month Pass. The Senior 3-Month Pass was listed at a price of \$78.30. This price should be \$78.00 as it is three times the cost of a Monthly Senior Pass which is \$26.00.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Bylaw No. 9078, the Transit Fares Amendment Bylaw 2013.

**F3) Capital Project #1247-01
WWTP – Energy Recovery Feasibility Study
Award of Engineering Services
(Files CK. 0670-1 and WWT. 7990-86)**

- RECOMMENDATION:**
- 1) that the proposal submitted by AECOM Canada Ltd. for engineering services for the cogeneration system at the Wastewater Treatment Plant for a total upset fee of \$1,383,002 (including G.S.T. and P.S.T.) be accepted; and
 - 2) that the City Solicitor be instructed to prepare the necessary Engineering Services Agreement for execution by His Worship the Mayor and the City Clerk under the Corporate Seal.

ADOPTED.

TOPIC AND PURPOSE(S)

The City of Saskatoon has an opportunity to implement a cogeneration system at the Wastewater Treatment Plant (WWTP) which will save energy and reduce greenhouse gas. This project is at the stage where hiring an engineering consulting firm is required to guide the process and design the system. Approval to commission a consultant is needed to proceed with this beneficial project.

REPORT HIGHLIGHTS

1. The WWTP flares excess biogas instead of converting this waste gas into electricity and heat.
2. This cogeneration project will be utilizing a renewable energy source.
3. Biogas conditioning for the generators will also reduce plant maintenance and increase power reliability.
4. A consultant for this cogeneration project was selected using a Request for Proposal process.

STRATEGIC GOALS

This report supports the long-term strategy to increase use of renewable energy in City operations and reduce greenhouse gas (GHG) emissions tied to City operations under the Strategic Goal of Environmental Leadership. Identifying opportunities to replace conventional energy sources with green energy technologies and finding alternate ways of generating capacity to support operations are in line with the City's four-year priorities.

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This report also supports the long-term strategy to reduce the gap in funding required to rehabilitate and maintain our infrastructure under the Strategic Goal of Asset and Financial Sustainability.

BACKGROUND

The issue of cogeneration at the WWTP has been studied over many years. The studies include the 2001 Stantec report called “Energy Recovery Study”, a 2007 report by CH2M HILL entitled “Energy Recovery Study” and a report in 2009 by Stantec called “Electrical Service Redundancy Options and Arc Flash Study”.

REPORT

WWTP Flares Excess Biogas

Operation of the WWTP requires a large amount of energy in the form of electricity and heat. Electricity is supplied by SaskPower and heat is supplied by on-site boilers which burn natural gas supplied by SaskEnergy, as well as methane gas, a major constituent of the biogas produced by the digesters. Currently, excess methane gas not used in the boilers is disposed of by flaring. The WWTP produces approximately 12,000 cubic meters of methane gas each day. The cogeneration system will harness this gas and has the potential to produce 65% of the electrical needs of the plant. The heat generated from the cogeneration system will provide 100% of the necessary heat energy for the plant process. The current annual cost of electricity to operate the WWTP is approximately \$1,250,000.

Cogeneration Utilizes a Renewable Energy Source

Unlike coal and natural gas, this cogeneration system runs from a renewable energy source. As long as the City of Saskatoon continues to grow, this source of energy will increase. Creating energy from a waste product has economic benefits and an integral component of the engineering services is an economic analysis of the project. A further benefit of this project is greenhouse gas reduction. The technical and financial analysis will help quantify the amounts.

Reduced Maintenance and Increased Reliability

Conditioning biogas for use in electrical production reduces boiler maintenance. The boilers provide heat for treatment processes and building heating. Electrical systems will be upgraded for the project resulting in another reduction in maintenance costs. These electrical upgrades will also allow the WWTP to have more redundancy for its power supply. This is important because the plant must have a constant power source to treat the waste water that flows to the plant regardless of whether there is a power outage or not. A combination of diesel generators and cogeneration will ensure that the WWTP will continue to operate during a blackout.

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Consultant Chosen Through a Request for Proposal Process

Initial inquiries revealed numerous consulting firms with an interest in cogeneration systems. A call was made for letters of interest and fourteen companies responded. These companies were rated by a team of engineers and the top three were short listed. The three companies, AECOM Canada Ltd. (AECOM), Associated Engineering partnered with CDM Smith, and CH2M HILL Canada Ltd. were invited to make a technical presentation and then submit a proposal. After a systematic evaluation of the proposals, the Administration rated the proposal from AECOM as being the most suitable.

The net cost to the City for the engineering services, as described above and within the proposal submitted by AECOM, would be as follows:

Base Bid	\$1,309,341.00
PST (5%)	8,194.00
GST (5%)	<u>65,467.00</u>
Total Proposal Price	<u>\$1,383,002.00</u>
GST Rebate	<u>(65,467.00)</u>
Net Cost to the City	<u>\$1,317,535.00</u>

OPTIONS TO THE RECOMMENDATION

There are no options as the recommended proponent. AECOM Canada Ltd. received the highest score and was responsive to the Request for Proposal.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

This project involves three phases funded by two interrelated capital projects. Capital Project #1247 – WWT – Energy Recovery has \$4,630,000 of approved funding from the 2012 budget. Capital Project #2211 – WWT – Electrical Redundancy/Standby Generation has \$5,789,000 of approved funding from the 2013 budget resulting in a combined total approved budget of \$10,419,000. The 5-year capital plan in Capital Project #1247 proposes an additional \$6,749,000 in 2014.

Capital Project #1247 involves the design and construction of the cogeneration system and Capital Project #2211 involves design and construction of related electrical service redundancy and standby generation. Design of the cogeneration facility and related electrical work is scheduled in 2013 while tendering for construction is scheduled in January 2014.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

There is no public and/or stakeholder involvement.

COMMUNICATION PLAN

A communication plan will be developed in conjunction with the consultant as the project progresses. The system will be designed to have no adverse impact to the residential neighbourhood in terms of noise or odour. It will be important to keep the public informed about this project and the positive benefits of converting waste gas into heat and electricity.

ENVIRONMENTAL IMPLICATIONS

The recommendation will result in a reduction of greenhouse gas because of converting methane gas into electricity. The extent of the reduction will be determined by the design and implementation of the cogeneration system.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED Review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Section G – CITY MANAGER

**G1) City Page/Weekly Public Notice Advertising
(Files CK. 0366-2 and CB. 366-2)**

RECOMMENDATION: 1) that the proposal submitted by The StarPhoenix for the administration, design, production, and distribution of the “City Page/Weekly Public Notice Advertising” for a four-year period be accepted; and

- 2) that the City Solicitor be requested to prepare the appropriate contract and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

IT WAS RESOLVED: that the matter be considered with the presentation of the speaker on the matter. See Page No. 36.

LEGISLATIVE REPORT NO. 1-2013

Section A – OFFICE OF THE CITY CLERK

**A1) Appointment of Acting City Clerk
(File No. CK. 4510-1)**

RECOMMENDATION: that either Diane Kanak or Shellie Bryant be appointed to act as City Clerk whenever the City Clerk is absent from the office.

ADOPTED.

The appointment of an Acting City Clerk is necessary so that legal documents can be signed on behalf of the City in the absence of the City Clerk.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Section B – OFFICE OF THE CITY SOLICITOR

**B1) Gordon Howe Bowl Upgrades
(File No. CK. 4205-7-2)**

RECOMMENDATION: that City Council, as the sole Member of the Friends of the Bowl Foundation Inc.:

- 1) pass the Resolution adopting Bylaw No. 1; and
- 2) that the Mayor and City Clerk be authorized to execute the necessary corporate document evidencing this acceptance.

ADOPTED.

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REPORT

Friends of the Bowl Foundation Inc. was incorporated earlier this fall. The Articles of Incorporation have been accepted and the directors have been appointed at the earlier meeting of City Council on November 13, 2012.

The directors and the partner organizations have reviewed and accepted the attached Bylaw No. 1, which sets out the duties, powers and decision-making protocols for the Foundation. As the sole member of the Foundation, City Council should now review and accept Bylaw No. 1.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Friends of the Bowl Foundation Inc. - Bylaw No. 1.

REPORT NO. 1-2013 OF THE ADMINISTRATION AND FINANCE COMMITTEE

Composition of Committee

Councillor T. Paulsen, Chair
Councillor D. Hill
Councillor A. Iwanchuk
Councillor Z. Jeffries
Councillor E. Olauson

1. **Household Hazardous Waste Collection Days 2013
(Files CK. 7830-2 and UT. 7830-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a report of the General Manager, Utility Services Department dated December 4, 2012, with respect to the above program.

Your Committee has been advised that the City of Saskatoon Household Hazardous Waste Collection Days Program will operate from the parking lot at Credit Union Centre in 2013 to enhance convenience for residents. Clarification was provided that paint

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recycling is through SARCAN Recycling. The Administration will meet with them to determine any opportunities for collaboration and will report back as appropriate.

Following review of this matter with the Administration, your Committee is forwarding the above report to City Council for information.

**2. Enquiry – Councillor R. Donauer (August 17, 2011)
Compensation – Tree Removal
(File No. CK. 4139-4)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a report of the General Manager, Utility Services Department dated December 4, 2012, providing information with respect to the impact of allowing land developers/contractors to plant new trees, rather than paying for damage or loss of trees during construction.

Your Committee has reviewed this report with the Administration and has been advised that updates on the success of the program will be reported on a yearly basis as part of the Urban Forestry and Pest Management Annual Report. Your Committee is forwarding the above report to City Council for its information.

**3. Multi-Unit Dwelling Recycling Program Consultations
(Files CK. 7830-5 and WT. 7832-23)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a report of the General Manager, Utility Services Department dated November 20, 2012, regarding a consultation plan to gather input from stakeholders and citizens in advance of finalizing the design of a Multi-Unit Dwelling Recycling Program.

Your Committee has reviewed the report with the Administration and has received clarification that this program is not intended to include institutional uses. Your Committee has also discussed the proposed public communication plan and what further opportunities there might be to proactively promote the consultations to gather input from affected stakeholders and citizens and the timing of such. Your Committee has been advised that the Administration will include a leaflet in the 2013 Multi-Unit Dwelling Waste Bin Grant application package to be mailed out to all properties in the coming months. Your Committee is forwarding the above report to City Council for information.

REPORT NO. 1-2013 OF THE PLANNING AND OPERATIONS COMMITTEE

Composition of Committee

Councillor C. Clark, Chair
Councillor P. Lorje
Councillor R. Donauer
Councillor M. Loewen
Councillor T. Davies

**1. Equity Building Program Eligibility Requirements
(Files CK.750-4 and PL.952-10)**

RECOMMENDATION: that the eligibility requirements for the Equity Building Program be changed to a maximum household income of \$80,000 and that the maximum home purchase price of \$300,000 be removed.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated November 21, 2012, proposing changes to the eligibility requirements for the Equity Building Program in response to new residential mortgage rules.

Your Committee has reviewed the report with the Administration and is supporting the above recommendation.

**2. Sale of Pre-designated Land – Dalgleish Link
(Evergreen Neighbourhood) – Ehrenburg Homes Ltd.
New Rental Construction Land Cost Rebate Program
(Files CK.750-4; PL.952-6-17; PL.951-106; and LA.4217-11-8)**

RECOMMENDATION: 1) that the City of Saskatoon enter into a six-month Option to Purchase Agreement with Ehrenburg Homes Ltd. to sell Parcel G, Plan No. 102064294 (corner of Dalgleish Link and Maningas Bend in the Evergreen neighbourhood), for the purpose of constructing 26 purpose-built rental units according to the terms set out in the December 6, 2012 report of the General Manager, Community Services Department;

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- 2) that funding of \$130,000 for the construction of 26 purpose-built rental units by Ehrenburg Homes Ltd. be approved under Innovative Housing Incentives Policy No. C09-002;
- 3) that a five-year tax abatement of the incremental taxes be applied to the subject properties, commencing the next taxation year following the completion of construction; and
- 4) that the City Solicitor be requested to prepare the necessary documents to execute the Option to Purchase Agreement and the necessary incentive and tax abatement agreements, and that His Worship the Mayor and the City Clerk be authorized to execute the Agreements under the Corporate Seal.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated December 6, 2012 with respect to a request for approval to sell a pre-designated site for purpose-built rental housing to Ehrenburg Homes Ltd. (Ehrenburg Homes) and to approve financial incentives for this project.

Your Committee has reviewed the report with the Administration and is supporting the above recommendations.

REPORT NO. 1-2013 OF THE EXECUTIVE COMMITTEE

Composition of Committee

His Worship Mayor D. Atchison, Chair
Councillor C. Clark
Councillor T. Davies
Councillor R. Donauer
Councillor D. Hill
Councillor A. Iwanchuk
Councillor Z. Jeffries
Councillor M. Loewen
Councillor P. Lorje
Councillor E. Olauson
Councillor T. Paulsen

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**1. Repeal of the Technical Planning Commission
(File No. CK. 175-26)**

- RECOMMENDATION:**
- 1) that the Technical Planning Commission be abolished; and
 - 2) that the City Solicitor be requested to prepare a bylaw to repeal the Technical Planning Commission Bylaw No. 8355.

ADOPTED.

Your Committee has considered and supports the attached report of the General Manager, Community Services Department dated December 3, 2012.

**2. Enquiry – Councillor P. Lorje (November 13, 2012)
Sidewalk Snow Clearing Bylaw
(File No. CK. 6290-1)**

- RECOMMENDATION:**
- 1) that the Administration identify a one-time funding source for 2013 to accommodate option four for an increase in resources and direction for Bylaw enforcement, as set out in the report of the General Manager, Infrastructure Service Department dated December 12, 2012; and
 - 2) that the Administration report further on how to expedite the seven-day ticketing process of having the snow removed from sidewalks and added to the taxes of repeat offenders.

The following enquiry was made by Councillor Lorje at the meeting of City Council held on November 13, 2012:

“Will the Executive Committee please review the adequacy and enforcement of the sidewalk snow-clearing bylaw, including consideration of additional resources for enforcement, and the level of fines for non-compliance.”

In this regard, your Committee has considered the attached report of the General Manager, Infrastructure Services Department dated December 12, 2012. Your Committee is recommending an increase in resources and direction for Bylaw enforcement, as set out in Option 4 of the report, and is also recommending that the Administration report further on how to expedite the seven-day ticketing process of having the snow removed from sidewalks and added to the taxes of repeat offenders.

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Your Committee has also referred the matter to the Saskatoon Accessibility Advisory Committee for review and comment.

Items B12) – B17) of Communications were brought forward and considered.

“COMMUNICATIONS TO COUNCIL

B. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL

12) Gordon Sayers, dated December 18

Commenting on sidewalk snow clearing. (File No. CK. 6290-1)

RECOMMENDATION: that the letter be considered with Clause 2, Report No. 1-2013 of the Executive Committee.

13) Aaron McKean, dated December 18

Commenting on sidewalk snow clearing. (File No. CK. 6290-1)

RECOMMENDATION: that the letter be considered with Clause 2, Report No. 1-2013 of the Executive Committee.

14) Diane MacDonald, dated December 19

Commenting on sidewalk snow clearing. (File No. CK. 6290-1)

RECOMMENDATION: that the letter be considered with Clause 2, Report No. 1-2013 of the Executive Committee.

15) Dennis Anderson, dated December 19

Commenting on sidewalk snow clearing. (File No. CK. 6290-1)

RECOMMENDATION: that the letter be considered with Clause 2, Report No. 1-2013 of the Executive Committee.

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16) Lucille Zmud, dated December 19

Commenting on sidewalk snow clearing. (File No. CK. 6290-1)

RECOMMENDATION: that the letter be considered with Clause 2, Report No. 1-2013 of the Executive Committee.

17) Joseph Blatz, dated December 20

Commenting on sidewalk snow clearing. (File No. CK. 6290-1)

RECOMMENDATION: that the letter be considered with Clause 2, Report No. 1-2013 of the Executive Committee.”

Moved by Councillor Donauer,

THAT the correspondence be received.

CARRIED.

Moved by Councillor Paulsen,

THAT Items B12 and B15 of Communications be referred to the Administration for a response to the writers.

CARRIED.

Moved by His Worship the Mayor,

THAT the recommendations be adopted.

DEFEATED.

Moved by Councillor Hill,

THAT the matter be referred back to the Administration for a report.

Councillor Iwanchuk indicated, and City Council supported, her intention to submit an enquiry at this meeting that would encompass the above intent of the referral motion to the Administration.

THE REFERRAL MOTION WAS THEREFORE NOT VOTED ON.

**3. Saskatoon Accessibility Advisory Committee
Representation from a Seniors' Organization
(File No. CK. 225-70)**

- RECOMMENDATION:**
- 1) that the Terms of Reference of the Saskatoon Accessibility Advisory Committee be amended to include representation from a seniors' organization; and
 - 2) that Jeanette Dean, representing the Saskatoon Council on Aging, be appointed to the Saskatoon Accessibility Advisory Committee to the end of 2014.

ADOPTED.

As part of the City's recognition and support of an age-friendly Saskatoon, your Committee is recommending an amendment to the Terms of Reference of the Saskatoon Accessibility Advisory Committee to include representation from a seniors' organization."

His Worship the Mayor assumed the Chair.

Moved by Councillor Jeffries, Seconded by Councillor Olauson,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

ADMINISTRATIVE REPORT NO. 1-2013 – CONTINUED

Section G – CITY MANAGER

**G1) City Page/Weekly Public Notice Advertising
(Files CK. 0366-2 and CB. 366-2)**

- RECOMMENDATION:**
- 1) that the proposal submitted by The StarPhoenix for the administration, design, production, and distribution of the "City Page/Weekly Public Notice Advertising" for a four-year period be accepted; and

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- 2) that the City Solicitor be requested to prepare the appropriate contract and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

TOPIC AND PURPOSE(S)

This report is to obtain approval for the awarding of a four-year contract for the administration, design, production, and distribution of the “City Page/Weekly Public Notice Advertising” in The StarPhoenix.

REPORT HIGHLIGHTS

1. With more newspapers and publications available to citizens, a Request for Proposals was issued for the preparation and distribution of the “City Page/Weekly Public Notice Advertising”.
2. Four proposals were received in response to the Request for Proposals issued on November 13, 2012.
3. The evaluation committee recommends the proposal submitted by The StarPhoenix be accepted.
4. Highlights of the proposal submitted by The StarPhoenix are provided including the line rates for 2013-2016 and additional advertising support at no additional cost including replication of the weekly ad in the *Sunday Phoenix* and a Big Box ad on The StarPhoenix website.

STRATEGIC GOAL(S)

This report supports the strategic goal related to Continuous Improvement and being the best-managed city in Canada. The vision is to provide high-quality services to meet the dynamic needs and high expectations of our citizens. Specifically, this report supports the long-term strategies to increase productivity by being more efficient in the way we do business, serve and connect with citizens, and ensure our approach to citizen and stakeholder communications is integrated, proactive, and professional.

BACKGROUND

City Council Policy C01-021 indicates that public notice shall be published in *The StarPhoenix* on the Saturday at least seven days immediately prior to the meeting at which City Council will initially consider the matter. As a result, the Communications Branch has negotiated an annual volume sales agreement with The StarPhoenix for advertising in *The StarPhoenix* (Monday to Saturday) and *The Saskatoon Sun/Sunday Phoenix* (Sunday) under a sole source agreement.

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The purchasing of newspaper advertising was conducted under one account to take advantage of volume discounts. This account has also been extended to include the Boards and Committees of City Council (i.e. Credit Union Centre, TCU Place, Mendel Art Gallery, Saskatoon Police Service, and the Saskatoon Public Library). The agreement also included three issues of the Leisure Guide and a Summer Mini Guide, the Voters' Guide, and the Annual Report to Citizens. In 2012, the City of Saskatoon spent over \$135,000 on advertisements in the City Pages.

The Saskatoon market has significantly changed over the last few years with more newspaper and publications being available to citizens. With expressed interest from potential suppliers, your Administration reviewed the current sole source agreement and determined that additional suppliers in Saskatoon may now meet the minimum requirements to provide the City Page/Weekly Public Notice Advertising.

As a result, your Administration prepared and issued a Request for Proposals for the administration, design, production, and distribution of the weekly "City Page/Public Notice Advertising."

REPORT

Minimum Requirements for Proponents:

The Saskatoon market has significantly changed over the last few years with more newspapers and publications being available to citizens. With expressed interest from potential suppliers, Administration reviewed the minimum requirements for a newspaper to qualify.

According to *The Cities Act*, Section 2(2) states:

- (2) Where this Act requires notice of a matter to be published in a newspaper, "**newspaper**" means a publication or local periodical that is distributed at least weekly in a city of area that is affected by the matter, but does not include a publication primarily for advertising or an advertising supplement to or contained in a newspaper.
 - a) The newspaper must be easily available to everyone in the city. This could be by any of the following means:
 - direct delivery to all residences in the city;
 - available by subscription; and
 - available for purchase or pickup at multiple locations throughout the city.
 - b) Final deadline for receipt of copy must be no more than two full working days prior to the date of publication, as late additions sometimes occur.

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Four Proposals Received

On November 13, 2012, the City of Saskatoon issued a Request for Proposals (RFP) for the administration, design, production, and distribution of the "City Page/Weekly Public Notice Advertising".

The closing date for submissions was November 27, 2012, and a total of four proposals were received from the following organizations:

1. Metro Saskatoon
2. Saskatoon Express
3. The StarPhoenix
4. Verb (Parity Publishing Inc.)

Evaluation of Proposals

An evaluation committee met on December 11, 2012, and reviewed the proposals using the evaluation criteria as outlined in Attachment 1. The StarPhoenix proposal received the highest score.

Highlights of Proposal

The StarPhoenix is proposing to hold the City of Saskatoon's print rates at current rates for the first two years of a four-year agreement. Following the first two years, they are proposing an annual increase of 3% for each of the next two years. In addition, they proposed to lower the cost of full colour to a flat rate of \$250.00 per page. There will be no increase on the flat rate colour changes for the term of the agreement. A full copy of the rates is provided in Attachment 2. The rates will also be extended to the rest of the corporation including the various Boards and Committees.

The rates include the costs associated with all aspects of the weekly advertisements including the administration, graphic design, production, and distribution.

In addition to the City Page running every week in the Saturday edition of *The StarPhoenix*, The StarPhoenix has proposed that the City of Saskatoon receive a replicated City Page ad free every week in the *Sunday Phoenix*. This will give the City the ability to reach over 79,900 homes. In 2012, the City of Saskatoon spent over \$24,000 in the *Sunday Sun/Sunday Phoenix* which did not include all the ads that appeared in the weekly City Pages.

Furthermore, The StarPhoenix is offering the City of Saskatoon the ability to reach the Saturday online (thestarhoenix.com) audience with a Big Box ad that will look like a replication of the City Page print ad every week.

OPTIONS TO THE RECOMMENDATION

The only option would be to not award this contract and use a “pay as you go” approach to purchasing City Page/Weekly Public Notice advertising. This is not a recommended option as the volume discount would not be available and it would be a very costly approach to purchasing the required advertising space.

POLICY IMPLICATIONS

The Cities Act requires City Council to adopt a Public Notice Policy which sets out the minimum notice requirements, the methods of notice to be followed, and the minimum time for giving notice with respect to any matters for which public notice is required to be given under *The Cities Act*.

In addition, *The Planning and Development Act, 2007* allows a Council, which has been designated as an approving authority, to adopt a Public Notice Policy for giving notice with respect to any matters for which public notice is required to be given.

In both situations, City Council Policy C01-021 indicates that public notice shall be published in *The StarPhoenix* on the Saturday at least seven days immediately prior to the meeting at which City Council will initially consider the matter.

If City Council approves the recommendations in this report, City Council Policy C01-021 will not require any changes.

FINANCIAL IMPLICATIONS

There are no financial implications related to this report other than a 3% increase in the line rate in the years 2015 and 2016. Each department books its City Page/Public Notice advertisements and is charged the line rate based on usage. The costs for advertising are charged to the appropriate capital or operating budget.

However, each department would now receive the added bonus of reaching more citizens at no additional cost and/or a cost savings for placement in the *Sunday Phoenix* and on The StarPhoenix webpage.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Public and/or stakeholder involvement was not required as part of this Request for Proposals.

COMMUNICATION PLAN

If City Council approves the recommendation, little additional advertising is required to inform citizens and stakeholders. However, efforts will be taken to communicate the

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additional options for citizens to obtain information related to the City of Saskatoon including Public Notice advertising and other programs and services. These additional options would include the *Sunday Phoenix* and The StarPhoenix website.

Communication tools will include an advertisement in the City Pages, PSA, and various social media tools including Twitter, Facebook, and a blog page. A link will also be added to the City of Saskatoon homepage to go directly to the Big Box advertisement hosted on The StarPhoenix website.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PRIVACY IMPACT

There are no privacy implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. City Page/Weekly Public Notice Advertising Evaluation Criteria.
2. The StarPhoenix Rate Schedule.

The City Clerk distributed a copy of the following letter:

- *Mr. Cody Lang, Parity Publishing Inc., dated January 7, 2013, requesting to address City Council.*

Moved by Councillor Donauer, Seconded by Councillor Hill,

THAT Mr. Cody Lang be heard.

CARRIED.

Mr. Cody Lang and Mr. Ryan Allan, Parity Publishing Inc., spoke regarding the RFP and requested additional information regarding the RFP process.

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Moved by Councillor Hill, Seconded by Councillor Davies,

THAT the information be received and the appropriate contact from the City Manager's Office meet with Mr. Lang and Mr. Allan.

CARRIED.

Moved by Councillor Hill, Seconded by Councillor Donauer,

- 1) *that the proposal submitted by The StarPhoenix for the administration, design, production, and distribution of the "City Page/Weekly Public Notice Advertising" for a four-year period be accepted; and*
- 2) *that the City Solicitor be requested to prepare the appropriate contract and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.*

CARRIED.

COMMUNICATIONS TO COUNCIL

The following communications were submitted and dealt with as stated:

B. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL

1) Melita Penner, dated December 6

Commenting on sidewalk and road repair. (File No. CK. 1905-5)

RECOMMENDATION: that the information be received.

Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT the Administration respond to the writer.

CARRIED.

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**2) Angela Wallman, Finance and Personnel Officer, Tourism Saskatoon
dated December 5**

Submitting 2013 operating budget and 2012 budget recap. (File No. CK. 1711-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT the information be received.

CARRIED.

3) Jack Miller, dated December 6

Commenting on spending priorities. (File No. CK. 6290-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT the information be received.

CARRIED.

4) Caren Dupuis, dated December 7

Commenting on spending priorities. (File No. CK. 6290-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT the information be received.

CARRIED.

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5) Rick Brown, dated December 8

Commenting on property tax increase. (File No. CK. 1905-5)

RECOMMENDATION: that the information be received.

Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT the information be received.

CARRIED.

**6) Merv Starzyk, President, Trans Canada Yellowhead Highway Association
dated December 5**

Submitting invoice for per capita contribution for municipal membership.

RECOMMENDATION: that the 2013 TCYHA invoice in the amount of \$32,661.78 be paid.

Moved by Councillor Hill, Seconded by Councillor Jeffries,

THAT the 2013 TCYHA invoice in the amount of \$32,661.78 be paid.

CARRIED.

**7) W.P. Olszynski, Honorary Consulate to the Republic of Poland
dated December 13**

Requesting permission for flag raising on May 2, 2013, to commemorate National Polish Flag Day. (File No. CK. 205-1)

RECOMMENDATION: that the request for a flag raising on May 2, 2013, to commemorate National Polish Flag Day be approved subject to any administrative conditions.

Moved by Councillor Davies, Seconded by Councillor Donauer,

THAT the request for a flag raising on May 2, 2013, to commemorate National Polish Flag Day be approved subject to any administrative conditions.

CARRIED.

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8) Terence Dyck, dated December 13

Commenting on civic issues. (File No. CK. 6315-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Iwanchuk, Seconded by Councillor Olauson,

THAT the information be received.

CARRIED.

9) Gertrude McGartland, dated December 14

Commenting on civic issues. (File No. CK. 150-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Iwanchuk, Seconded by Councillor Olauson,

THAT the information be received.

CARRIED.

10) Joel Peru, dated December 14

Commenting on civic issues. (File No. CK. 6290-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Iwanchuk, Seconded by Councillor Olauson,

THAT the information be received.

CARRIED.

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**11) Greg Riehl, President, Saskatchewan Public Health Association
dated December 12**

Commenting on needle exchange zoning. (File No. CK. 3000-1)

RECOMMENDATION: that the information be received and joined to the file.

Moved by Councillor Donauer, Seconded by Councillor Clark,

THAT the information be received and joined to the file.

CARRIED.

12) Gordon Sayers, dated December 18

Commenting on sidewalk snow clearing. (File No. CK. 6290-1)

RECOMMENDATION: that the letter be considered with Clause 2, Report No. 1-2013 of the Executive Committee.

DEALT WITH EARLIER. SEE PAGE NO. 33.

13) Aaron McKean, dated December 18

Commenting on sidewalk snow clearing. (File No. CK. 6290-1)

RECOMMENDATION: that the letter be considered with Clause 2, Report No. 1-2013 of the Executive Committee.

DEALT WITH EARLIER. SEE PAGE NO. 33.

14) Diane MacDonald, dated December 19

Commenting on sidewalk snow clearing. (File No. CK. 6290-1)

RECOMMENDATION: that the letter be considered with Clause 2, Report No. 1-2013 of the Executive Committee.

DEALT WITH EARLIER. SEE PAGE NO. 33.

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15) Dennis Anderson, dated December 19

Commenting on sidewalk snow clearing. (File No. CK. 6290-1)

RECOMMENDATION: that the letter be considered with Clause 2, Report No. 1-2013 of the Executive Committee.

DEALT WITH EARLIER. SEE PAGE NO. 33.

16) Lucille Zmud, dated December 19

Commenting on sidewalk snow clearing. (File No. CK. 6290-1)

RECOMMENDATION: that the letter be considered with Clause 2, Report No. 1-2013 of the Executive Committee.

DEALT WITH EARLIER. SEE PAGE NO. 33.

17) Joseph Blatz, dated December 20

Commenting on sidewalk snow clearing. (File No. CK. 6290-1)

RECOMMENDATION: that the letter be considered with Clause 2, Report No. 1-2013 of the Executive Committee.

DEALT WITH EARLIER. SEE PAGE NO. 33.

18) Kathleen Morrell, dated December 19

Commenting on library contract. (File No. CK. 4720-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Iwanchuk, Seconded by Councillor Loewen,

THAT the information be received and forwarded to the Library Board.

CARRIED.

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19) Trudy Wieler, dated December 19

Commenting on civic issues. (File Nos. CK. 1402-3 and 6290-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Iwanchuk, Seconded by Councillor Loewen,

THAT the information be received.

CARRIED.

20) Vanessa Thomas, Rock 102 FM, dated December 12

Requesting that City Council proclaim August 23 to 25, 2013 as Rock 102 Cruise Weekend and requesting temporary road closures on Sunday, August 25, 2013, from 4:00 a.m. to 6:00 p.m., of the following streets:

1st Avenue between 20th and 22nd Streets;
2nd and 3rd Avenues between 20th and 22nd Streets; and
21st and 22nd Streets between 1st and 4th Avenues.

- RECOMMENDATION:**
- 1) that the proclamation be approved as set out above, and that the City Clerk be authorized to sign the proclamation, in the standard form, on behalf of City Council; and
 - 2) that the request for temporary road closures, as set out above, be granted subject to any administrative conditions.

Moved by Councillor Hill, Seconded by Councillor Davies,

- 1) *that the proclamation be approved as set out above, and that the City Clerk be authorized to sign the proclamation, in the standard form, on behalf of City Council; and*
- 2) *that the request for temporary road closures, as set out above, be granted subject to any administrative conditions.*

CARRIED.

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21) Donna Leszko, dated December 21

Commenting on civic issues. (File No. CK. 150-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Jeffries,

THAT the information be received.

CARRIED.

22) Hudson Bay Route Association, undated

Submitting 2013 membership fee. (File No. CK. 155-7)

RECOMMENDATION: that the 2013 membership fee to the Hudson Bay Route Association in the amount of \$300.00 be paid.

Moved by Councillor Donauer, Seconded by Councillor Davies,

THAT the 2013 membership fee to the Hudson Bay Route Association in the amount of \$300.00 be paid.

CARRIED.

23) Michael Burtney, dated December 5

Commenting on snow removal. (File No. CK. 6290-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Jeffries,

THAT the information be received.

CARRIED.

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24) Angela Sather, dated December 6

Commenting on snow removal. (File No. CK. 6290-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Jeffries,

THAT the information be received.

CARRIED.

25) Paula Weiss, dated December 6

Commenting on snow removal. (File No. CK. 6290-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Jeffries,

THAT the information be received.

CARRIED.

26) Ashley Reekie, dated December 6

Commenting on snow removal. (File No. CK. 6290-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Jeffries,

THAT the information be received.

CARRIED.

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27) Jennifer Gelowitz, dated December 6

Commenting on snow removal. (File No. CK. 6290-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Jeffries,

THAT the information be received.

CARRIED.

28) Kelly Schorr, dated December 6

Commenting on snow removal. (File No. CK. 6290-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Jeffries,

THAT the information be received.

CARRIED.

29) Jade Jamison, dated December 6

Commenting on snow removal. (File No. CK. 6290-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Jeffries,

THAT the information be received.

CARRIED.

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30) Doreen Wilson, dated December 6

Commenting on snow removal. (File No. CK. 6290-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Jeffries,

THAT the information be received.

CARRIED.

31) Cory Bisson, dated December 6

Commenting on snow removal. (File No. CK. 6290-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Jeffries,

THAT the information be received.

CARRIED.

32) Judith Metcalfe, dated December 6

Commenting on snow removal. (File No. CK. 6290-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Jeffries,

THAT the information be received.

CARRIED.

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33) Tim Lalonde, dated December 7

Commenting on snow removal. (File No. CK. 6290-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Jeffries,

THAT the information be received.

CARRIED.

34) Frank Regier, dated December 7

Commenting on snow removal. (File No. CK. 6290-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Jeffries,

THAT the information be received.

CARRIED.

35) Bryan Priestley, dated December 7

Commenting on snow removal. (File No. CK. 6290-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Jeffries,

THAT the information be received.

CARRIED.

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36) Erin Dupuis, dated December 8

Commenting on snow removal. (File No. CK. 6290-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Jeffries,

THAT the information be received.

CARRIED.

37) Karin Tate, dated December 9

Commenting on snow removal. (File No. CK. 6290-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Jeffries,

THAT the information be received.

CARRIED.

38) Darryll Heskin, dated December 11

Commenting on snow removal. (File No. CK. 6290-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Jeffries,

THAT the information be received.

CARRIED.

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39) Laurence Thompson, dated December 11

Commenting on snow removal. (File No. CK. 6290-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Jeffries,

THAT the information be received.

CARRIED.

40) Connie Gutwin, dated December 11

Commenting on snow removal. (File No. CK. 6290-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Jeffries,

THAT the information be received.

CARRIED.

41) Terry Brash, dated December 11

Commenting on snow removal. (File No. CK. 6290-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Jeffries,

THAT the information be received.

CARRIED.

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42) Lila (Michelle) Kidd, dated December 11

Commenting on snow removal. (File No. CK. 6290-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Jeffries,

THAT the information be received.

CARRIED.

43) May de Freitas, dated December 11

Commenting on snow removal. (File No. CK. 6290-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Jeffries,

THAT the information be received.

CARRIED.

44) Andrew Wallace, dated December 12

Commenting on snow removal. (File No. CK. 6290-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Jeffries,

THAT the information be received.

CARRIED.

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45) George Hupka, dated December 12

Commenting on snow removal. (File No. CK. 6290-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Jeffries,

THAT the information be received.

CARRIED.

46) Kathryn Green, dated December 13

Commenting on snow removal. (File No. CK. 6290-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Jeffries,

THAT the information be received.

CARRIED.

47) Malcolm Adams, dated December 13

Commenting on snow removal. (File No. CK. 6290-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Jeffries,

THAT the information be received.

CARRIED.

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48) Jordan Korchinski, dated December 14

Commenting on snow removal. (File No. CK. 6290-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Jeffries,

THAT the information be received.

CARRIED.

49) Dena Nelson, dated December 15

Commenting on snow removal. (File No. CK. 6290-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Jeffries,

THAT the information be received.

CARRIED.

50) Mike Scanlan, dated December 18

Suggesting a memorial for the lives lost at Sandy Hook Elementary School in Newtown Connecticut. (File No. CK. 4040-1)

RECOMMENDATION: that the direction of Council issue.

Moved by Councillor Olauson, Seconded by Councillor Donauer,

THAT the information be received.

CARRIED.

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51) Joanne Sproule, City Clerk, dated December 27

Advising City Council that over 100 emails, addressed to City Council, regarding transit message boards have been received in the Office of the City Clerk. (File No. CK. 1402-3)

RECOMMENDATION: that the emails, together with any further emails dealing with transit message boards, be received as information and included in the file.

Moved by Councillor Donauer, Seconded by Councillor Jeffries,

THAT the emails, together with any further emails dealing with transit message boards, be received as information and included in the file.

CARRIED.

52) Shellie Bryant, Secretary Development Appeals Board, dated December 27

Advising of Notice of Hearing of the Development Appeals Board regarding the property located at 3515 Thatcher Avenue. (File No. CK. 4352-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT the information be received.

CARRIED.

53) Shellie Bryant, Secretary Development Appeals Board, dated December 27

Advising of Notice of Hearing of the Development Appeals Board regarding the property located at 3535 Thatcher Avenue. (File No. CK. 4352-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT the information be received.

CARRIED.

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54) Shellie Bryant, Secretary Development Appeals Board, dated December 27

Advising of Notice of Hearing of the Development Appeals Board regarding the property located at 211 Avenue I South. (File No. CK. 4352-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT the information be received.

CARRIED.

C. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION

1) Patricia Frost, Director of Academics, City Centre Community Renewal Initiatives, dated December 4

Commenting on the intersection of 20th Street and Avenue G. (File No. CK. 6150-3)
(Referred to Administration to respond to the writer.)

2) Michelle Banman, dated December 5

Commenting on the crosswalk at Bottomley Avenue and College Drive. (File No. CK. 6150-1) **(Referred to Administration to respond to the writer.)**

3) William McCauley, dated December 6

Commenting on sanding at the intersection of Millar Avenue and Circle Drive. (File No. CK. 6290-1) **(Referred to Administration to respond to the writer.)**

4) Marla Bueckert, dated December 6

Commenting on the intersection of Marquis Drive and Thatcher Avenue. (File No. CK. 6250-1) **(Referred to Administration to respond to the writer.)**

5) Colleen Stewart, dated December 7

Commenting on snow removal equipment operators. (File No. CK. 6290-1) **(Referred to Administration to respond to the writer.)**

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6) Paul Johnson, dated December 8

Commenting on red light cameras and pedestrian count down timers. (File No. CK. 5300-8) **(Referred to Administration to respond to the writer.)**

7) Curtis Yakichuk, dated December 11

Commenting on affordable housing. (File No. CK 750-1) **(Referred to Administration to respond to the writer.)**

8) Andrea Martyniuk, dated December 13

Commenting on ruts on residential streets. (File No. CK. 6290-1) **(Referred to Administration for further handling.)**

9) Lauren Anderson, dated December 14

Commenting on noise from snow removal vehicles. (File No. CK. 375-2) **(Referred to Administration to respond to the writer.)**

10) Mary Cone, dated December 18

Commenting on fees collected for failure to clear snow. (File No. CK. 150-1) **(Referred to Administration to respond to the writer.)**

11) Glenn and Glenda Camrud, dated December 14

Commenting on parking issues. (File No. CK. 150-1) **(Referred to Administration to respond to the writer.)**

12) Barry Coakwell, dated December 7

Commenting on bus routes on Caen Street. (File No. CK. 7310-1) **(Referred to Administration to respond to the writer.)**

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13) Grace Kuhn, dated December 11

Commenting on transit services. (File No. CK. 7300-1) **(Referred to Administration to respond to the writer.)**

14) Tracey Laroque, dated December 12

Commenting on transit services. (File No. CK. 7300-1) **(Referred to Administration to respond to the writer.)**

15) Kathy Evans, dated December 13

Commenting on transit service. (File No. CK. 7310-1) **(Referred to Administration to respond to the writer.)**

16) Rahwa Osman, December 13

Commenting on transit and road conditions concerns. (File Nos. CK. 7310-1 and 6290-1) **(Referred to Administration to respond to the writer.)**

17) Theresa Collins, dated December 5

Commenting on snow removal. (File No. CK. 6290-1) **(Referred to Administration to respond to the writer.)**

18) Alan Manson, dated December 5 and 8 (two letters)

Commenting on snow removal. (File No. CK. 6290-1) **(Referred to Administration to respond to the writer.)**

19) Denise Zentner, dated December 5

Commenting on snow removal. (File No. CK. 6290-1) **(Referred to Administration to respond to the writer.)**

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20) Sheldon Cousins, dated December 5

Commenting on snow removal. (File No. CK. 6290-1) **(Referred to Administration to respond to the writer.)**

21) May de Freitas, dated December 7

Commenting on snow removal. (File No. CK. 6290-1) **(Referred to Administration to respond to the writer.)**

22) Lana Bushman, dated December 7

Commenting on snow removal. (File No. CK. 6290-1) **(Referred to Administration to respond to the writer.)**

23) Anita Hrytsak, dated December 10

Commenting on snow removal. (File No. CK. 6290-1) **(Referred to Administration to respond to the writer.)**

24) Elaine Broughton, dated December 11

Commenting on snow removal. (File No. CK. 6290-1) **(Referred to Administration to respond to the writer.)**

25) Jennifer Barrett, dated December 17

Commenting on snow removal. (File No. CK. 6290-1) **(Referred to Administration to respond to the writer.)**

26) Dennis Phillips dated December 18

Commenting on parking payments by cell phone. (File No. CK. 6120-3) **(Referred to Administration to respond to the writer.)**

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27) Brendan Brown, dated December 18

Commenting on civic issues. (File No. CK. 150-1) **(Referred to Administration to respond to the writer.)**

28) Ted Slawinski, dated December 19

Commenting on portable washroom facilities for trades people. (File No. CK. 4110-1) **(Referred to Administration to respond to the writer.)**

29) Marla Ramsay, dated December 19

Commenting on safety near schools. (File No. CK. 5200-1) **(Referred to Administration for further handling.)**

30) Virginia Falcon, dated December 20

Commenting on road safety. (File No. CK. 6290-1) **(Referred to Administration for further handling.)**

31) Cynthia Schneider, dated December 21

Commenting on damage to vehicle. (File No. CK. 6290-1) **(Referred to Administration to respond to the writer.)**

32) Marcel Voyer, dated December 21

Commenting on various civic issues. (File No. CK. 150-1) **(Referred to Administration to respond to the writer.)**

33) Chris Fazekas, dated December 22

Commenting on enforcement of no parking signs for snow removal. (File No. CK. 6290-1) **(Referred to Administration to respond to the writer.)**

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34) Joseph Blatz, dated December 27

Commenting on liability for snow removal. (File No. CK. 6290-1) **(Referred to Administration to respond to the writer.)**

35) R. Bruce Chamberlin, dated January 1

Commenting on pedestrian safety. (File No. CK. 5200-5) **(Referred to Administration for consideration.)**

36) Robin Hansen, dated January 1

Commenting on transportation from Saskatoon Airport. (File No. CK. 7000-1) **(Referred to Saskatoon Airport Authority for consideration.)**

37) Ashu Solo, dated December 31

Commenting on the Cultural Diversity and Race Relations Committee budget. (File No. CK. 225-40) **(Referred to Cultural Diversity and Race Relations Committee for its information.)**

RECOMMENDATION: that the information be received.

Moved by Councillor Olauson, Seconded by Councillor Hill,

THAT Item C11) also be referred to the Planning and Operations Committee.

CARRIED.

Moved by Councillor Hill, Seconded by Councillor Olauson,

THAT the information be received.

CARRIED.

D. PROCLAMATIONS

1) Jenn Bergen, Executive Director, Saskatchewan Council for International Cooperation, dated November 30

Requesting City Council proclaim the week of February 3 to 9, 2013 as International Development Week. (File No. CK. 205-5)

2) Craig Sled, President, Saskatoon Crime Stoppers, dated November 27

Requesting City Council proclaim January 2013 as Crime Stoppers Month. (File No. CK. 205-5)

3) Elin Beaumont, Azrieli Foundation, dated December 27

Requesting City Council proclaim January 27, 2013 as International Holocaust Remembrance Day.

- RECOMMENDATION:**
- 1) that City Council approve all proclamations as set out in Section D; and
 - 2) that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council.

Moved by Councillor Donauer, Seconded by Councillor Davies,

- 1) *that City Council approve all proclamations as set out in Section D; and*
- 2) *that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council.*

CARRIED.

ENQUIRIES

**Councillor A. Iwanchuk
Options and Costs – Comprehensive Snow Clearing and Removal System
(File No. CK. 6290-1)**

Would the Administration please report on options and costs of a comprehensive snow clearing and removal system, to be presented to City Council in time for the 2014 budget deliberations including but not limited to:

1. Residential snow clearing and removal;
2. Lowering the requirement that is currently six inches for ruts in residential areas before they are shaved;
3. Response time for clearing Priority 1, 2, and 3 streets, and the criteria for determining the priority level of streets;
4. Acceptable height of windrows on boulevards;
5. Snow removal in school zones, and
6. Sidewalk clearing in commercial and residential areas.

I would appreciate comparisons of other municipalities in Western Canada.

**Councillor R. Donauer
Lane Markings
(File No. CK. 6315-1)**

Would the Administration please report back concerning the possibility of creating lane markings that remain visible during winter, especially for the ramp from Warman Rd southbound to Circle Drive eastbound. Currently, there are 2 lanes on that off ramp that merge into one, then merge into traffic. Not having clear lane markings is causing some dangerous driving conditions, as people do not realize they should be merging until it is almost too late.

**Councillor T. Paulsen
Short and Long Term Office Space Accommodation Strategy and Plan
(File No. CK. 600-1)**

That the Administration report on the City's short and long term office space accommodation strategy and plan. Could the report please include details around the workplan proposed for 18 to 24 months, including the possible use of the current police headquarters building.

**Councillor Paulsen
Growth Paying for Growth
(File No. CK. 4110-2)**

Given the large amount of new development in the city, and influx of property tax dollars, there are continuous questions from residents as to why property taxes are increasing. This causes further confusion as to whether the city's collective property taxes, levies, charges, etc are truly leading to the result of "growth paying for growth". Could the Administration please report on whether, given all of the city's methods of taxation and raising of funds, whether growth is really paying for growth in our city.

As part of the report, could the Administration please report on the actual cost of providing basic core city services to a city block in our city – regardless of location – given all of the basic core services the city provides to residents.

**Councillor Hill
Towing Vehicles – Posted Areas for Snow Clearing/Street Sweeping
(File No. CK. 6290-1)**

Would the Administration report on what resources, from private sector and City operations, would be required to tow all vehicles from areas posted for snow clearing or street sweeping.

INTRODUCTION AND CONSIDERATION OF BYLAWS

Bylaw 9077

Moved by Councillor Jeffries, Seconded by Councillor Olauson,

THAT permission be granted to introduce Bylaw No. 9077, being "The Zoning Amendment Bylaw, 2013" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Jeffries, Seconded by Councillor Paulsen,

THAT Bylaw No. 9077 be now read a second time.

CARRIED.

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The bylaw was then read a second time.

Moved by Councillor Jeffries, Seconded by Councillor Loewen,

THAT Council go into Committee of the Whole to consider Bylaw No. 9077.

CARRIED.

Council went into Committee of the Whole with Councillor Jeffries in the Chair.

Committee arose.

Councillor Jeffries, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9077 was considered clause by clause and approved.

Moved by Councillor Jeffries, Seconded by Councillor Hill,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Jeffries, Seconded by Councillor Clark,

THAT permission be granted to have Bylaw No. 9077 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Jeffries, Seconded by Councillor Iwanchuk,

THAT Bylaw No. 9077 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

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Bylaw 9078

Moved by Councillor Jeffries, Seconded by Councillor Olauson,

THAT permission be granted to introduce Bylaw No. 9078, being "The Transit Fares Amendment Bylaw, 2013" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Jeffries, Seconded by Councillor Paulsen,

THAT Bylaw No. 9078 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Jeffries, Seconded by Councillor Loewen,

THAT Council go into Committee of the Whole to consider Bylaw No. 9078.

CARRIED.

Council went into Committee of the Whole with Councillor Jeffries in the Chair.

Committee arose.

Councillor Jeffries, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9078 was considered clause by clause and approved.

Moved by Councillor Jeffries, Seconded by Councillor Hill,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

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Moved by Councillor Jeffries, Seconded by Councillor Clark,

THAT permission be granted to have Bylaw No. 9078 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Jeffries, Seconded by Councillor Iwanchuk,

THAT Bylaw No. 9078 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

COMMUNICATIONS TO COUNCIL – CONTINUED

A. REQUESTS TO SPEAK TO COUNCIL

1) Thomas Wolvansky, dated December 8

Requesting permission to address City Council with respect to fluoride.
(File No. CK. 7920-1)

RECOMMENDATION: that Thomas Wolvansky be heard.

Moved by Councillor Donauer, Seconded by Councillor Hill,

THAT Thomas Wolvansky be heard.

CARRIED.

Mr. Thomas Wolvansky spoke regarding fluoride in water stating there is no certainty to its safety and that across Canada there is becoming more and more opposition to it.

Moved by Councillor Donauer, Seconded by Councillor Iwanchuk,

THAT the information be received.

CARRIED.

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2) Jack Grover, dated January 1

Requesting permission to address City Council with respect to property taxes. (File No. CK. 1905-5)

RECOMMENDATION: that Jack Grover be heard.

Moved by Councillor Donauer, Seconded by Councillor Hill,

THAT Jack Grover be heard.

CARRIED.

Mr. Jack Grover spoke regarding homelessness and property taxes and requested City Council to consider a zero increase in property taxes.

Moved by Councillor Donauer, Seconded by Councillor Jeffries,

THAT the information be received.

CARRIED.

Moved by Councillor Jeffries,

THAT the meeting stand adjourned.

CARRIED.

The meeting adjourned at 7:30 p.m.

Mayor

City Clerk