

## **ORDER OF BUSINESS**

### **REGULAR MEETING OF CITY COUNCIL**

**MONDAY, DECEMBER 19, 2011 AT 6:00 P.M.**

1. **Approval of Minutes** of the regular meeting held on December 5, 2011 and special budget review meetings held on December 6 and 7, 2011.
  
2. **Public Acknowledgements**
  
3. **Matters Requiring Public Notice**
  - a) **Proposed Closure of Portion of Lane Right-of-Way Adjacent to 620 Weldon Avenue**  
**(File No. CK. 6295-011-8)**

City Council, at its meeting held on November 21, 2011, deferred consideration of this matter to this meeting and the Administration indicated that it would submit a new report at that time. The following is the revised report of the General Manager, Infrastructure Services Department dated December 7, 2011. The required public notice was previously given, pursuant to Section 3b) of Policy No. C01-021, Public Notice Policy, as follows:

- Advertised in the StarPhoenix on Saturday, October 29, 2011;
- Posted on the City Hall Notice Board on Thursday, October 27, 2011; and
- Posted on the City's website on Thursday, October 27, 2011.

- “RECOMMENDATION:**
- 1) that Council consider Bylaw 8977;
  
  - 2) that the Administration be instructed to take all necessary steps to bring the intended closure forward and to complete the closure;
  
  - 3) that upon closure of the right-of-way, as described in Plan of Proposed Lane Closure and Consolidation, as prepared by Calvin W.A. Bourassa, it be sold to Jack Flaksman, 1366866 Alberta Ltd., 620 Weldon Avenue, for \$4,034.44, plus G.S.T.; and Ron Chelack of Cindercrete Products Ltd., 616 Avenue P South, for \$4,034.44, plus G.S.T.; and

- 4) that all costs associated with the closure be paid by the applicants, including Solicitors' fees and disbursements.

### **REPORT**

An application has been received from Jack Flaksman, 1366866 Alberta Ltd., and Ron Chelack, Cindercrete Products Ltd. to close and purchase a portion of the public right-of-way as shown on the Plan of Proposed Lane Closure and Consolidation (Schedule "A" of Bylaw 8977 – Attachment 1). The adjacent property owners, Jack Flaksman of 1366866 Alberta Ltd. (620 Weldon Avenue) and Ron Chelack of Cindercrete Products Ltd. (616 Ave P South) would like to purchase and consolidate portions of the public lane right-of-way to increase the size of their properties and to improve the ability to better maintain their properties.

The lane right-of-way in question is currently not used by the public. SaskTel, Shaw Cablesystems and Saskatoon Light & Power require easements. All other agencies have no objections or easement requirements with respect to the closure.

The lane will create a dead-end situation. This will not be an issue as this portion of the right-of-way is not used as a through access. The lane serves no future use to the City of Saskatoon; therefore, the Administration is in agreement with the closure.

### **POLICY IMPLICATIONS**

There are no policy implications.

### **FINANCIAL IMPACT**

All costs associated with the closure will be paid by the purchasers.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

### **ATTACHMENTS**

1. Copy of Proposed Bylaw 8977."

**4. Unfinished Business**

City Council, at its meeting held on December 5, 2011, did not consider the following Communications to Council, due to the hour of the meeting not extending beyond 11:00 p.m. and therefore they are being placed under unfinished business.

**A. REQUESTS TO SPEAK TO COUNCIL**

**1) Jessie Carruthers, Pesticide Reduction Coordinator, Saskatchewan Environmental Society, dated November 16**

Requesting permission to address City Council with respect to Saskatoon Pesticide Reduction Program. (File No. CK. 4200-7)

**RECOMMENDATION:** that Jessie Carruthers be heard.

**2) Keith Moen, Executive Director, NSBA, dated November 29**

Requesting permission to address City Council with respect to zoning changes at River Landing. (File No. CK. 4350-011-3)

**RECOMMENDATION:** that Keith Moen be heard.

**3) Mike San Miguel, dated November 29**

Requesting permission to address City Council with respect to development of the Kensington Neighbourhood. (File No. CK. 4110-44)

**RECOMMENDATION:** that Mike San Miguel be heard.

**4) Dion Brick, dated November 29**

Requesting permission to address Council regarding the tall wind turbine project. (File No. CK. 5000-1)

**RECOMMENDATION:** that Dion Brick be heard.

5) **Chris Fossenier, dated November 29**

Requesting permission to address Council regarding the tall wind turbine project. (File No. CK. 5000-1)

**RECOMMENDATION:** that Chris Fossenier be heard.

6) **Denis Grimard, dated November 29**

Requesting permission to address Council regarding the tall wind turbine project. (File No. CK. 5000-1)

**RECOMMENDATION:** that Denis Grimard be heard.

**B. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL**

1) **Robin East, Chair, Saskatoon Accessibility Advisory Committee, dated November 25**

Submitting copy of letter to the Estate of Georgie Davis, past Chair of Saskatoon Accessibility Advisory Committee, commending the work Ms. Davis did while a member of the Committee. (File No. CK. 225-70)

**RECOMMENDATION:** that the information be received.

2) **Megan Helgason, dated November 28**

Commenting on drivers not yielding to pedestrians in crosswalks. (File No. CK. 6150-1)

**RECOMMENDATION:**

- 1) that the information be received; and
- 2) that the letter be forwarded to the Board of Police Commissioners.



3) **Margi Corbett, dated November 29**

Commenting on recycling glass. (File No. CK. 7830-5)

**RECOMMENDATION:** that the information be received.

4) **Nancy Howse, dated November 29**

Submitting comments regarding the Kinsmen Park Master Plan.

**RECOMMENDATION:** that the letter be considered with Clause 6, Report No. 18-2011 of the Planning and Operations Committee.

5) **Joanne Sproule, Deputy City Clerk, dated November 24**

Advising of Notice of Hearing of the Development Appeals Board with respect to 619 3<sup>rd</sup> Avenue North. (File No. CK. 4352-1)

**RECOMMENDATION:** that the information be received.

C. **ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION**

1) **Rhonda Heisler, National Representative, CUPE, dated November 15**

Advising that the Union wishes to continue negotiations for a revision to the Collective Bargaining Agreement between The City of Saskatoon and The Canadian Union of Public Employees, Local # 47. (File No. CK. 4720-3) **(Referred to Administration for further handling.)**

2) **Amanda Klassen, dated November 17**

Commenting on garbage collection. (File No. CK. 7830-3) **(Referred to Administration to respond to the writer.)**

3) **Lorrie Mayoh, dated November 17**

Commenting on garbage collection. (File No. CK. 7830-3) **(Referred to Administration to respond to the writer.)**

4) **Jody Coffin, dated November 21**

Commenting on a recent parking incident. (File No. CK. 6120-3) **(Referred to Administration to respond to the writer.)**

5) **Carole Anne Wilson Hough, dated November 21**

Commenting on the intersection of 38<sup>th</sup> Street and Avenue C North. (File No. CK. 6320-1) **(Referred to Administration to respond to the writer.)**

6) **Lisa Hrycan, dated November 21**

Commenting on the need for lighted pedestrian paths. (File No. CK. 6290-1) **(Referred to Administration to respond to the writer.)**

7) **Robert Howse, dated November 21**

Commenting on Kinsmen Park Master Plan. (File No. CK. 4205-9-3) **(Referred to Planning and Operations Committee for further handling.)**

8) **Nancy Howse, dated November 21**

Commenting on Kinsmen Park Master Plan. (File No. CK. 4205-9-3) **(Referred to Planning and Operations Committee for further handling.)**

9) **David McCartney, dated November 27**

Commenting on Kinsmen Park Master Plan. (File No. CK. 4205-9-3) **(Referred to Planning and Operations Committee for further handling.)**

10) **Medbh English, dated November 28**

Commenting on Kinsmen Park Master Plan. (File No. CK. 4205-9-3) **(Referred to Planning and Operations Committee for further handling.)**

11) **Edward Holgate, dated November 28**

Commenting on Kinsmen Park Master Plan. (File No. CK. 4205-9-3) **(Referred to Planning and Operations Committee for further handling.)**

12) **Sheila Liota, dated November 24**

Commenting on fluoride in the City's water. (File No. CK. 7920-1) **(Referred to Administration to respond to the writer.)**

13) **Justin Wong, dated November 24**

Commenting on parking downtown. (File No. CK. 6120-3) **(Referred to Administration to respond to the writer.)**

14) **Rabbi Raphael Kats, Executive Director, Chabad Lubavitch of Saskatoon dated November 23**

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Submitting 2011 Menorah Lighting Celebration proposal. (File No. CK. 205-1) **(Referred to Administration to respond to the writer.)**

15) **Graham Harrison, dated November 24**

Commenting on a recent tender disqualification. (File No. CK. 7830-4) **(Referred to Administration to respond to the writer.)**

16) **Alan Manson, dated November 24<sup>th</sup> and 25<sup>th</sup> (two email letters)**

Commenting on utility bills. (File No. CK. 1550-2) **(Referred to Administration to respond to the writer.)**

**17) John Rayner, dated November 25**

Commenting on the wind turbine project. (File No. CK. 2000-5) **(Referred to Administration to respond to the writer.)**

**18) Lois Green, dated November 28**

Submitting petition of approximately 56 names with respect to discounts for seniors at Leisure Centres. (File No. CK. 1720-3-4) **(Referred to Administration to respond to the writer.)**

**RECOMMENDATION:** that the information be received.

**5. Reports of Administration and Committees:**

- a) Administrative Report No. 23-2011;
- b) Legislative Report No. 17-2011;
- c) Report No. 19-2011 of the Planning and Operations Committee;
- d) Report No. 4-2011 of the Audit Committee; and
- e) Report No. 20-2011 of the Executive Committee.

**6. Communications to Council – (Requests to Speak to Council regarding reports of Administration and Committees)**

**7. Communications to Council (Sections B, C, and D only)**

**8. Question and Answer Period**

**9. Matters of Particular Interest**

**10. Enquiries**

**11. Motions**

**12. Giving Notice**

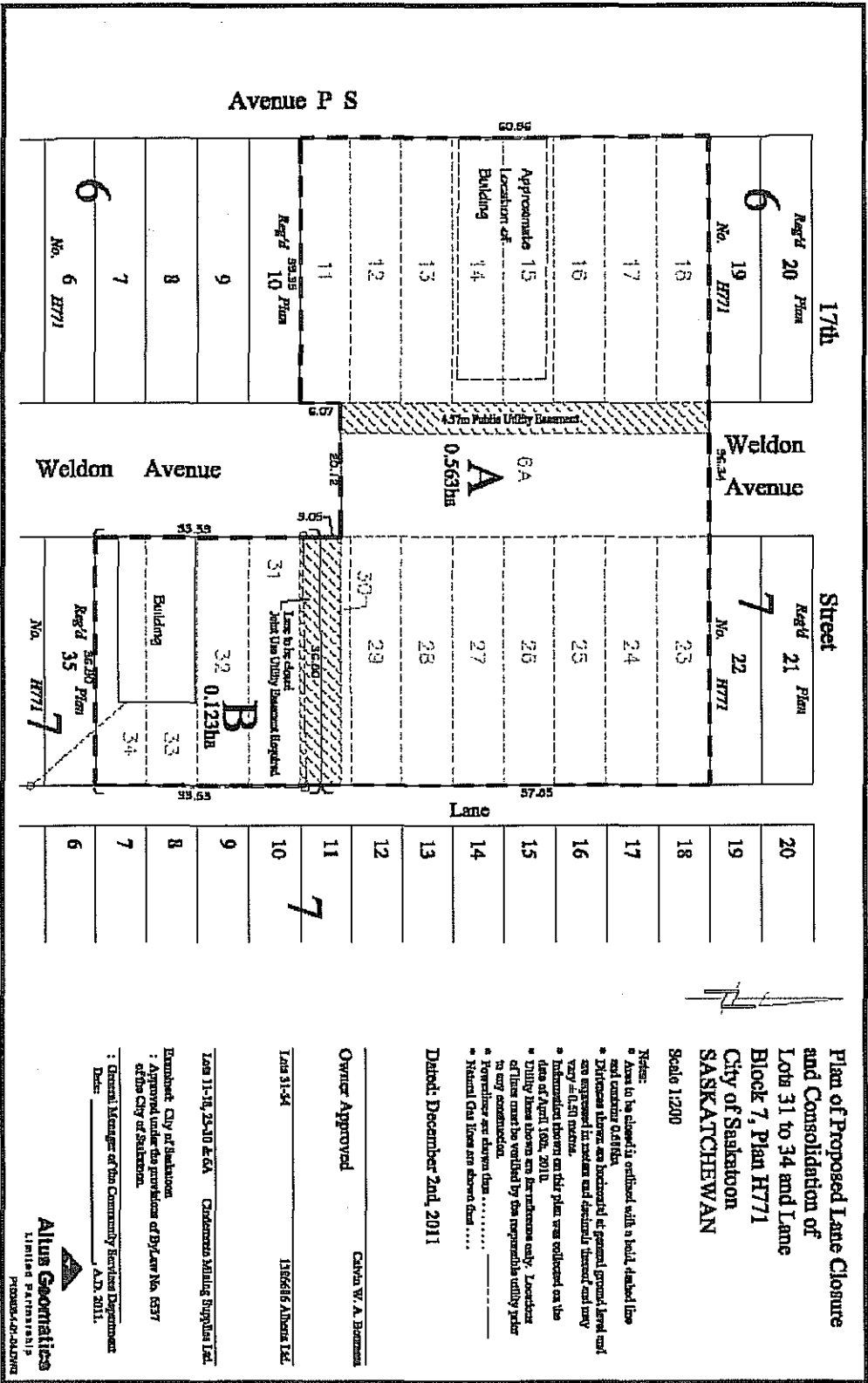
**13. Introduction and Consideration of Bylaws**

- |                |   |   |
|----------------|---|---|
| Bylaw No. 8977 | - | The Street Closing Bylaw, 2011 (No. 11)                             |
| Bylaw No. 8987 | - | The Storm Water Management Utility Bylaw, 2011                      |
| Bylaw No. 8988 | - | The Dangerous Animals Amendment Bylaw, 2011                         |
| Bylaw No. 8989 | - | The Cemeteries Amendment Bylaw, 2011 (No. 2)                        |
| Bylaw No. 8990 | - | The Animal Control Amendment Bylaw, 2011 (No. 2)                    |
| Bylaw No. 8991 | - | The Fire and Protective Services Amendment Bylaw, 2011              |
| Bylaw No. 8992 | - | The Property Maintenance & Nuisance Abatement Amendment Bylaw, 2011 |
| Bylaw No. 8993 | - | The Transit Fares Amendment Bylaw, 2011                             |
| Bylaw No. 8994 | - | The Fines Reorganization Bylaw, 2011                                |

**14. Communications to Council – (Section A - Requests to Speak to Council on new issues)**



Schedule "A" to Bylaw No. 8977



**Plan of Proposed Lane Closure and Consolidation of Lots 31 to 34 and Lane 7, Plan H771**  
 City of Saskatoon  
 SASKATCHEWAN  
 Scale 1:200

- Notes:**
- \* Areas to be closed or confined with a hatched line shall contain utilities.
  - \* Dimensions shown are horizontal at general ground level and are expressed in metres and decimetals (metres and millimetres).
  - \* Indicated shown on this plan was collected on the date of April 10th, 2011.
  - \* Utility lines shown are in accordance only. Locations of lines must be verified by the responsible utility prior to any construction.
  - \* Elevation are shown then.....
  - \* Natural Gas lines are shown then.....

Date: December 2nd, 2011

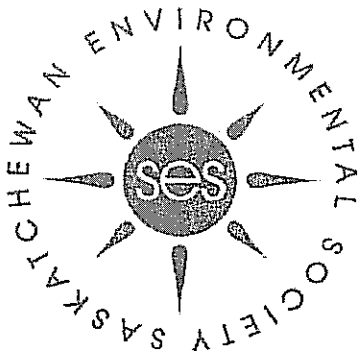
Owner Approved: **Chava W. A. Berman**

Lot 31-34: 1156816 Altona Ltd.

Lot 11-16, 25-30 & 6A: Concordia Mining Supplies Ltd.

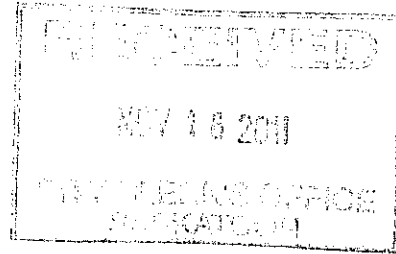
Drawn by: City of Saskatoon  
 Approved under the provisions of Bylaw No. 8977 of the City of Saskatoon.  
 General Manager of the Community Services Department  
 Date:                      A.D. 2011.





November 16th, 2011

Saskatoon City Council  
City Clerk's Office  
2nd Floor, City Hall  
222 3rd Avenue North  
Saskatoon, Sask. S7K 0J5



Dear City Clerk's Office,

The purpose of this letter is to request, on behalf of the Saskatoon Pesticide Reduction Program, a five minute speaking time during the December 5th City Councilors meeting. In the presentation, the Saskatchewan Environmental Society will encourage City Councilors to support future funding of the Saskatoon Pesticide Reduction Program and will emphasize the important role the program plays in providing citizens with alternatives to cosmetic pesticides. I am requesting to be included in the speakers list for this upcoming meeting.

Sincerely,

Jessie Carruthers  
Pesticide Reduction Coordinator  
Saskatchewan Environmental Society  
(306) 665-1915

Mailing Address

PO Box 1372  
Saskatoon, SK S7K 3N9

Office

204- 220 - 20th Street West  
Saskatoon, SK

ph 306.665.1915 fx 306.955.5852

info@environmentalsociety.ca

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J. Montgomery, B. Ed.

S. D. Praski, FEC, P.Eng.

J. Schmutz, Ph.D.

W.J. (Bill) Wardell, Q.C.





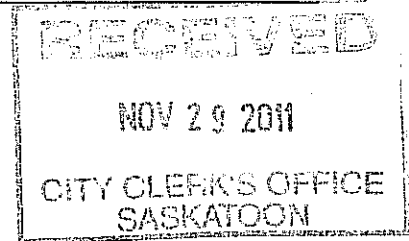
4350-011-3. A2)

Phone: 306.242.3060  
Fax: 306.242.2205  
Email: info@nsbasask.com  
Website: www.nsbasask.com

#9-1724 Quebec Avenue, Saskatoon, SK S7K 1V9

November 29, 2011

His Worship the Mayor and Members of City Council  
222 3rd Ave. North  
Saskatoon, Saskatchewan S7K 0J5



Re: Council approval for zoning changes at River Landing

The NSBA congratulates and commends City Council for its November 21, 2011 decision regarding DCD1 zoning changes at River Landing. This decision, which received unanimous support no less, demonstrates Council's vision and commitment for forward progress in our city. Clearly, both Council and City administration recognize that the Saskatoon of today and the future is significantly different than the one when the zoning guidelines were set in 2004.

Equally as vital, this decision emphasizes the importance Council places on economics and business. This is such a crucial component because there is an inherent benefit to everyone when governments provide an environment for business to not only operate, but also to succeed. Aside from the direct taxes these businesses contribute that in turn fund public programs, public sector payrolls and capital projects, businesses also create jobs and wealth for their employees, suppliers, stakeholders and communities. This wealth creation then contributes to even more tax collection and public funding, thereby creating a self-perpetuating cycle of public good. Governments can impede or accelerate this cycle by certain actions and decisions, or conversely, inactions or indecision.

Council's decision on DCD1 zoning changes for River Landing was a major step forward for our city and Council is to be acknowledged and congratulated for it. All too often critics, activists and lobbyists, including ourselves, are quick to point out perceived errors or problems in Council and civic matters. In the Saskatoon and Saskatchewan of today where success is celebrated, however, it is equally important to acknowledge and congratulate our leaders when it is appropriate to do so. This is one of those instances, and the NSBA thanks, commends and congratulates City Council for this leadership, vision and action.

I would be pleased to personally offer this message of congratulations before Council at its regular meeting on December 5, 2011.

Sincerely,

Keith Moen  
Executive Director

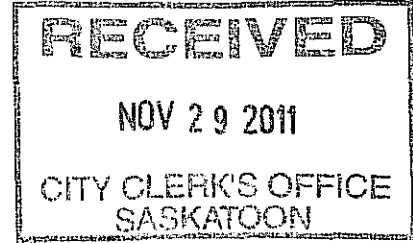
*"Supporting Saskatoon's business community"*

4/11C

A3)

November 29, 2011

City of Saskatoon – Office of the City Clerk  
222 Third Avenue North  
Saskatoon, SK S7K 0J5



Dear City of Saskatoon:

Re: Development of the Kensington Neighbourhood  
Centennial Drive

---

As per the current land use concept plan for the Kensington Neighbourhood, concerns have been raised by the residents of Pacific Heights regarding the impact of traffic volume and safety of Centennial Drive upon completion of Kensington.

Please accept this letter so that I may bring the concern before City Council. Also, please accept my request to speak at Council, and present them with a petition regarding the concern(s).

- Safety of School Zone
- One lane of driving in each direction
- Speed of Traffic
- Motor Vehicle Accidents (3400 Blk)

The signatures obtained on the petition are from the residents of Pacific Heights, not in favour of the extension of Centennial Drive into Kensington.

Thank you for your time.

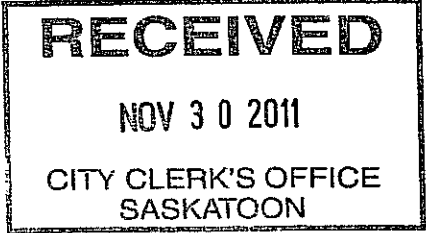
Kind Regards,

A handwritten signature in black ink, appearing to read "Mike San Miguel".

Mike San Miguel  
PO Box 28017  
Saskatoon, SK S7M5V8  
306-291-1761

2000-5-A4)

**From:** CityCouncilWebForm  
**Sent:** November 29, 2011 11:13 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Dion Brick  
3125 11th st west  
saskatoon  
Saskatchewan  
s7m1k1

EMAIL ADDRESS:

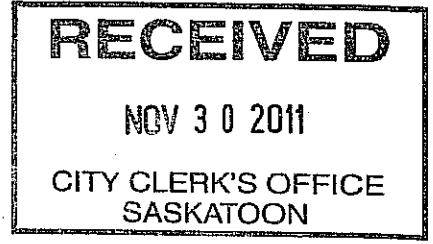
[dion33@live.com](mailto:dion33@live.com)

COMMENTS:

I would like to speak to council about the tall turbine project on dec 5th council meeting.

2000 - AS

**From:** CityCouncilWebForm  
**Sent:** November 29, 2011 9:44 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Chris Fossenier  
3438 Normandy  
Saskatoon  
Saskatchewan.  
S7M 3R2

EMAIL ADDRESS:

[chris@itvinci.com](mailto:chris@itvinci.com)

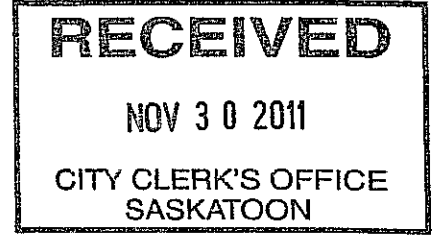
COMMENTS:

I wish to speak to council regarding the Saskatoon Wind Turbine at the next council meeting on the 5th of December 2011.

Thank You

A6)  
2000-5)

**From:** CityCouncilWebForm  
**Sent:** November 29, 2011 9:24 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Denis Grimard  
3123 Mountbatten St  
Saskatoon  
Saskatchewan  
S7M 3T3

EMAIL ADDRESS:

[dvgrimard@gmail.com](mailto:dvgrimard@gmail.com)

COMMENTS:

I wish to speak at the Dec 5th council meeting regarding the proposed wind turbine

thanks,  
Denis



*City of*  
**Saskatoon**  
Office of the City Clerk

222 - 3rd Avenue North    ph 306•975•3240  
Saskatoon, SK S7K 0J5    fx 306•975•2784

**BI)**

November 25, 2011

The Estate of Georgie Davis  
203-125 Avenue B North  
Saskatoon, SK  
S7L 1C9

To the Executor:

**Re: Saskatoon Accessibility Advisory Committee  
(File No. CK. 225-70)**

On behalf of the Saskatoon Accessibility Advisory Committee, I am writing to you to acknowledge the outstanding commitment Georgie conveyed with her work with the City and the community.

Georgie was the Executive Director of The Independent Living Centre in Saskatoon, on the Provinces Disabilities Issues Committee, and chair of the City of Saskatoon Accessibility Advisory Committee. These are just a few of her accomplishments.

Through the years she has advocated on behalf of persons with disabilities specifically in chairs for access not only to municipal and government buildings but also to basic transit issues and access on sidewalks, paths, and parks. Georgie was a leader and a mentor for a number of individuals and she inspired persons with disabilities to stand up and speak out. She was never afraid to take on an issue and was always networking and questioning why things were the way they are.

Georgie was like a catalyst that mixed with her community and inspired empowerment. Through her advocacy work she has affected changes in our community and Province to the extent that she has made the lives of others with disabilities easier.

Georgie's high bar of accessibility standards will always be on the minds with those of us that knew her and worked with her.

The Saskatoon Accessibility Advisory Committee acknowledges Georgie's work and commitment to the citizens with disabilities in the city of Saskatoon.

November 25, 2011  
Page 2

It was my pleasure to have been able to work with Georgie on many issues concerning persons with disabilities. Her leadership will be missed.

Warm regards,



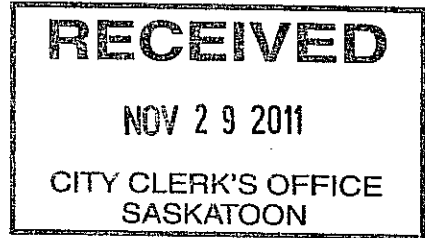
*for* Robin East, Chair  
Saskatoon Accessibility Advisory Committee

cc: Saskatoon City Council  
Saskatoon Accessibility Advisory Committee

RE/smm

6  
(B2)

**From:** CityCouncilWebForm  
**Sent:** November 28, 2011 7:49 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:  
  
Megan Helgason  
9 Minto Place  
Saskatoon  
Saskatchewan  
s7l1c4

EMAIL ADDRESS:  
  
[meganelgason@gmail.com](mailto:meganelgason@gmail.com)

COMMENTS:

To whom it may concern,

I am writing to express my disgust with the drivers of our city of Saskatoon. 90% of the time when I am walking with my son in his stroller, drivers will not stop for us to cross at crosswalks. I would understand them not stopping if I was wanting to cross in the middle of the road, but at a crosswalk it is unexcuseable.

I literally have to walk out into the street before they will stop for us. And on one occasion, a comfort cab literally drove right up to my son and myself stopping right before hitting us, even though he had over a block to stop, and then decided to lay on the horn blasting it in our face until we got off the road. I have also had several other occasions where I walk out and the cars coming have plenty of time to slow down, but they come right up to us swearing and give us the finger.

I live right off Idylwyld by SIAST, and the people driving down Idylwyld anytime of the day are rude, impatient, and heartless. Yes, I would love to stand on the corner and wait for fifteen minutes in the cold with my son just to walk the 3 blocks to my local grocery store. People need to realize there are homes right on Idylwyld with families and small children, there are schools nearby, and daycares, so therefore crosswalks are used often but unfortunately nobody will stop for those crossing.

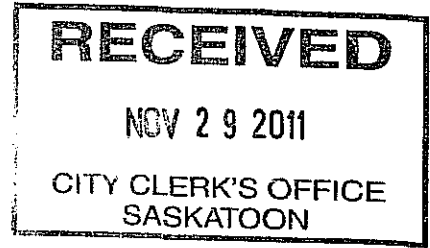
By writing this, I am hoping to get the attention of those inconsiderate people and open their eyes that it will take maybe 10 seconds out of their drive to stop for my son and I, and other people trying to cross at a crosswalk. If you see someone at a cross-walk, STOP! If you see a person with a stroller, STOP! Some of us choose to walk because we have no other means of transportaion, or just want to get out for some excercise, so dont make it so hard on us!





7830 B3)

**From:** CityCouncilWebForm  
**Sent:** November 29, 2011 2:41 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Margi Corbett  
420 10th St East  
Saskatoon  
Saskatchewan  
S7N 0C9

EMAIL ADDRESS:

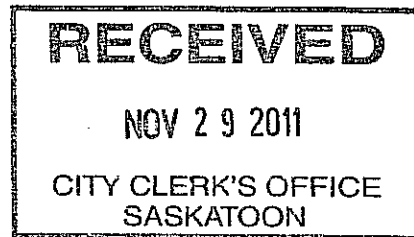
[mejcorbett@shaw.ca](mailto:mejcorbett@shaw.ca)

COMMENTS:

Hello. Now that tenders are being considered for recycling processing, I would like to respectfully remind you that if the city of Saskatoon does not recycle glass we are taking a very big step backward. Thank you for your consideration.

4205-9-B4)

From: CityCouncilWebForm  
Sent: November 29, 2011 3:57 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Nancy Howse  
1909 St. Charles Ave  
Saskatoon  
Saskatchewan  
S7M0N7

EMAIL ADDRESS:

[nhowse49@yahoo.ca](mailto:nhowse49@yahoo.ca)

COMMENTS:

I was just at the Planning and Operations committee meeting for the city and wish to rebut the dismissal of our concerns about the exclusion of the Winter Concept from the 5 year plan and funding for Kinsmen Park. First they said that the Potash Corp funding was only for summer activities but is that true? Maybe we should check that with the Potash Corp.

One of the councilors asked one of the city people if it was usual to provide facilities for baseball diamonds and outdoor rinks: the response, no, sometimes the organization brings a porta-potty and some parks have winterized washrooms, but it isn't usual. I would say that there is no danger of frost bite to a young ball player standing still for a few minutes, or using a porta-potty. Are there organized games and/or classes at outdoor rinks?

Also, I would say skier use of Kinsmen Park is UN-usual, and why doesn't it deserve a winterized washroom like some of the parks with much less winter use? I recall that the ski club was asked to pay for the winterization of the present concession building when it was built, but we didn't have the money so we didn't get the washrooms. I doubt special interest groups or a corporate sponsor paid for the winterized washrooms in the other parks.

Then Pat Lorje asked if there weren't indoor facilities at Holiday Park and Wildwood Park, and the city person said yes there were. No one asked us why we were so attached to Kinsmen Park and if they had, I would have said it is because Kinsmen is WELL LIT during dark winter evenings, and that is when most people ski, including Jackrabbits (children in the national learn-to-ski program).

Also Kinsmen is more sheltered and central than Wildwood or Holiday Park, which are dimly lit on cloudy evenings (when the city lights in general reflect off the clouds) but they are totally black on clear evenings.

Then there was a question about the cost of the proposed winterized concession building, which is in the budget 5 to 10 years from now with no funding, for over \$2M. Why does it have to cost so much? Can't they renovate the existing one for a small fraction of that? We are NOT asking for a 2 million building, just a decent, clean, warm meeting place with washrooms.



*City of*  
**Saskatoon**  
Saskatoon Development  
Appeals Board

c/o City Clerk's Office      ph 306•975•8002  
222 - 3rd Avenue North      fx 306•975•7892  
Saskatoon, SK S7K 0J5

B5)

November 24, 2011

His Worship the Mayor  
and Members of City Council

Ladies and Gentlemen:

**Re:    Development Appeals Board Hearing  
      Refusal to Issue Development Permit  
      Commercial Dwelling Conversion - One -Unit Dwelling Unit to Offices  
      (With Parking Deficiency - Two Parking Spaces)  
      619 - 3<sup>rd</sup> Avenue North - M2 Zoning District  
      Cory Chophonis/Jason Forrest  
      (Appeal No. 20-2011)**

In accordance with Section 222(3)(c) of *The Planning and Development Act, 2007*, attached is a copy of a Notice of Hearing of the Development Appeals Board regarding the above-noted property.

Yours truly,

**Joanne Sproule**  
**Deputy City Clerk**  
Secretary, Development Appeals Board

JS:ks

Attachment

Templates\DABs\Mayor.dot



*City of*  
**Saskatoon**

Saskatoon Development  
Appeals Board

c/o City Clerk's Office      ph 306•975•8002  
222 - 3rd Avenue North      fx 306•975•7892  
Saskatoon, SK S7K 0J5

**NOTICE OF HEARING - DEVELOPMENT APPEALS BOARD**

<b>DATE:</b>	Monday, December 19, 2011	<b>TIME:</b>	4:00 p.m.
<b>PLACE:</b>	Committee Room E, Ground Floor, South Wing, City Hall		
<b>RE:</b>	<b>Refusal to Issue Development Permit</b> <b>Commercial Dwelling Conversion - One Unit Dwelling to Offices</b> <b>(With Parking Deficiency - 2 Parking Spaces)</b> <b>619 - 3<sup>rd</sup> Avenue North - M2 Zoning District</b> <b>Cory Choponis/Jason Forrest</b> <b>(Appeal No. 20-2011)</b>		

TAKE NOTICE that Cory Choponis/Jason Forrest have filed an appeal under Section 219(1)(b) of *The Planning and Development Act, 2007*, in connection with the City's refusal to issue a Development Permit for a commercial dwelling conversion at 619 – 3<sup>rd</sup> Avenue North, which is located in an M2 zoning district.

Section 5.37 of the Zoning Bylaw requires at least three off-street parking spaces for a commercial dwelling conversion to be located in the side or rear yards only. The information submitted by the applicant provides for two parking spaces in the rear yard.

Additionally, Section 6.3.2 of the Zoning Bylaw states that one additional parking space is required in the rear or side yard for the converted dwelling unit. Therefore, the total development at this site requires the provision of four off-street parking spaces resulting in a deficiency of two parking spaces.

**The Appellant is seeking the Board's approval of the above-noted parking deficiency.**

Anyone wishing to provide comments either for or against this appeal can do so by writing to the Secretary, Development Appeals Board, City Clerk's Office, City Hall, Saskatoon, Saskatchewan, S7K 0J5 or email [development.appeals.board@saskatoon.ca](mailto:development.appeals.board@saskatoon.ca). Anyone wishing to obtain further information or view the file in this matter can contact the Secretary at 975-2880.

Dated at SASKATOON, SASKATCHEWAN, this 24th day of November, 2011.

Joanne Sproule, Secretary  
Development Appeals Board

4720-3

# CUPE-SCFP

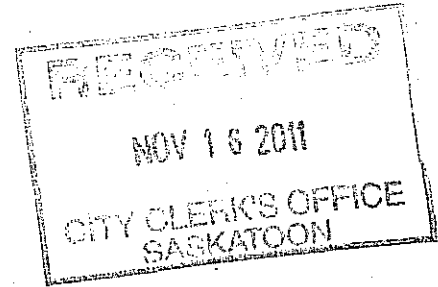
Canadian Union of Public Employees  
Syndicat canadien de la fonction publique

(C1)

SASKATOON AREA OFFICE

250 Cardinal Crescent, Saskatoon, SK S7L 6H8 (306) 382-8262, Fax: (306) 382-8188 cupe.ca scfp.ca

November 15, 2011



**REGISTERED**

City Clerk  
City of Saskatoon  
222 - 3<sup>rd</sup> Avenue North  
Saskatoon, SK S7K 0J5

Dear Sir/Madam:

**RE: Collective Agreement between the City of Saskatoon and  
The Canadian Union of Public Employees, Local #47**

This is notice that the Union wishes to continue negotiations for a revision to the Collective Bargaining Agreement between the parties.

Yours truly,

Rhonda Heisler  
National Representative

RH/ma/cope 491

cc: President, CUPE Local #47

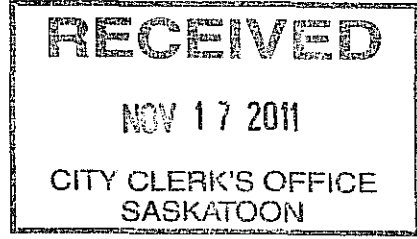
PAUL MOIST - National President / Président national CLAUDE GÉNÉREUX - National Secretary-Treasurer / Secrétaire-trésorier national

TOM GRAHAM - FRED HAHN - DANIEL LÉGÈRE - LUCIE LEVASSEUR - BARRY O'NEILL - General Vice-Presidents / Vice-présidents généraux



7830-3  
Ca)

**From:** CityCouncilWebForm  
**Sent:** November 17, 2011 12:03 AM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

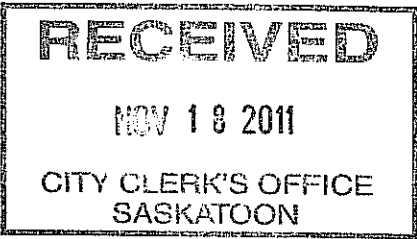
**FROM:**  
  
Amanda Klassen  
2317 Taylor Street East  
Saskatoon  
Saskatchewan  
S7H 1W8

**EMAIL ADDRESS:**  
  
[kastrelieff@yahoo.ca](mailto:kastrelieff@yahoo.ca)

**COMMENTS:**  
  
I have been phoning in regards to the garbage collection issue since 2010 and still have yet to hear back from any member of any city department. Garbage collection once every two weeks is not enough for the average household even with recycling and is leading to garbage dumping and an infestation of mice. I intend to begin a petition in regard to this issue as even the seniors in our area have a difficult time making it two weeks before pickup. And if this is the continued plan for winter than residents should receive a property tax credit due to the loss of service.

7830-3  
C3

**From:** CityCouncilWebForm  
**Sent:** November 17, 2011 7:29 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Lorrie Mayoh  
1136 ave L south  
Saskatoon  
Saskatchewan  
S7M 2J7

EMAIL ADDRESS:

[sask.family@live.ca](mailto:sask.family@live.ca)

COMMENTS:

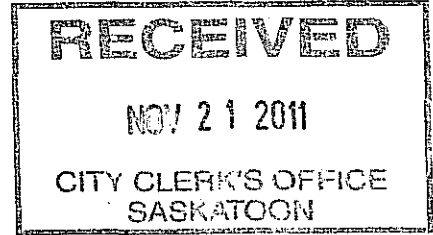
Thank you for taking the time to read this.  
I want you to know that I for one am absolutely disgusted with our garbage removal service. We have these new bins which is a lot smaller than we everyone is used to but now we are still going to have pick up only every second week? That is crazy!! We barely make it one week and that small garbage can is heaping! Please reconsider the pick up schedules. Our alley is a mess. The guy directly behind me has a 3 ft high heap of garbage in what used to be his parking space and now the garbage gets torn apart and blows down the alley. Everyone is suffering from the from the bi-weekly pick up. It might have worked when we used to have those huge cans to share but it doesnt even come close to cutting it. And NO im not going to rent a second can as well as pay for each individual pick up, that is one of the biggest money making schemes yet.

So disappointed,  
The Mayoh's



6120-3  
C4

From: CityCouncilWebForm  
Sent: November 21, 2011 1:05 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Jody Coffin  
516 1st Street South  
Waldheim  
Saskatchewan  
S0K 4R0

EMAIL ADDRESS:

[jodycoffin@gmail.com](mailto:jodycoffin@gmail.com)

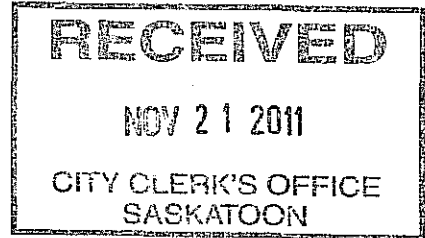
COMMENTS:

I am writing to express my extreme distaste at how the City of Saskatoon handled a situation today. My vehicle was parked outside the Sturdy Stone building on 4th Avenue. I begin work each day at approximately 6:30-7:00 am. I parked at a metered parking spot at 7:00, making sure that the spot was not reserved, there was NO HOOD on the meter. I proceeded to go into my place of employment and was tied up until approximately 10:00 am. At that time I went outside to put money in the metre, knowing that I may have a ticket because it was after 9:00 am. Instead I found that my car was gone, and there was a hood over the meter that read "Reserved 7:00 - 18:00". After some calling around my car was located at the city impound lot. I had to take a cab to the lot, pay the impound fee, towing fee, plus the \$50.00 ticket that was issued for "Parking at a hooded meter". When all was said and done I paid a total of \$170.00 in fees. Needless to say I am extremely upset about this. When I spoke to the "Parking Enforcement" branch they told me there was nothing that could be done. I am upset at how the situation was handled. If those specific spots were reserved for early in the morning - why were the hoods not put on the night before? Or at 7:00 am when it says they were reserved for? I would say that was negligent on part of the City. I do not think it is fair that I should have to pay nearly \$200.00 for this ordeal. The hood was not put on when it should have been and that was the fault of the city. I would appreciate if this situation was heard and addressed in some matter.

-Jody Coffin

6320-1  
CS

**From:** CityCouncilWebForm  
**Sent:** November 21, 2011 11:14 AM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Carole-Anne Wilson-Hough  
1706 Avenue F North  
Saskatoon  
Saskatchewan  
S7L 1Y3

EMAIL ADDRESS:

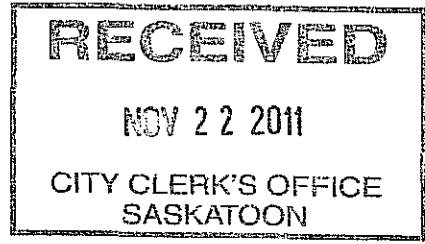
[cawhough@hotmail.com](mailto:cawhough@hotmail.com)

COMMENTS:

I would like to know why a 4 way stop was not installed on Avenue C North and 38th Street instead of blocking traffic to go in most cases opposite direction than wanting to travel. As I live on 38th and F North I used to use 38th Street to go to Idyllyd Avuene to go to work. No I have to go down Avenue F (which is very slippery and narrow) to 36th Street then to Idyllyd Avenue. I hope this can be fixed.

6290-1  
C6

From: CityCouncilWebForm  
Sent: November 21, 2011 6:46 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Lisa Hrycan  
283 Rutherford Crescent  
Saskatoon  
Saskatchewan  
S7N4X5

EMAIL ADDRESS:

[lisa.hrycan@usask.ca](mailto:lisa.hrycan@usask.ca)

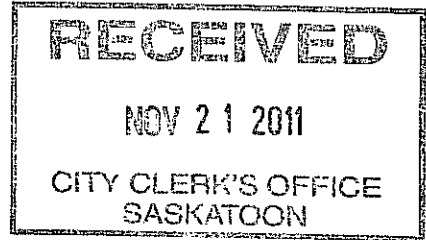
COMMENTS:

I would like to thank you for the very prompt clearing of walkways in the city during winter. I rarely have to 'plow' through snow drifts once I reach the city-maintained walkways. I do, however, have a major concern about the safety of the walkways near my home (behind Rutherford Crescent and across the train bridge to Preston Crossing). Although they are always cleared of snow promptly in the winter, I do not feel safe walking these paths after dark as they have no lighting and are too far from lighted roadways to be well lit. As my preferred mode of transportation is walking, this is a major concern in winter as virtually all of the hours that I walk (outside of regular working hours) are in darkness. I would very much appreciate if this issue could be addressed so that I can safely walk, both alone and with my daughter, after dark.

Sincerely,  
Lisa Hrycan

4205-9-3  
C7

**From:** CityCouncilWebForm  
**Sent:** November 21, 2011 1:53 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Robert Howse  
1909 Saint Charles Ave  
Saskatoon  
Saskatchewan  
S7M 0N7

EMAIL ADDRESS:

[howse.family@sasktel.net](mailto:howse.family@sasktel.net)

COMMENTS:

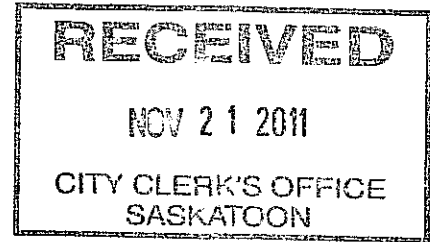
We urge you to include the winter concept, designed with considerable input from the skiing community, in the Master Plan for the renovation Of Kinsmen Park, so that the winterized facilities so urgently needed for the Children's ski lessons offered by the saskatoon Nordic Ski club can be built without further delay.

In a city which has good cross country skiing weather (ie winter) for 5 months of the year, it is very inefficient that the park might be be re-designed with only summer use being considered. Let skiers in on the funding provided for renovating Kinsmen Park, and don't make our children wait any longer!

Sincerely, Robert Howse

4205-9-3  
(8)

**From:** CityCouncilWebForm  
**Sent:** November 21, 2011 1:38 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Nancy Howse  
1909 Saint Charles Ave  
Saskatoon  
Saskatchewan  
S7M 0N7

EMAIL ADDRESS:

[nhowse49@yahoo.ca](mailto:nhowse49@yahoo.ca)

COMMENTS:

We were very disappointed to see that the Master Plan for Kinsmen Park has ignored the needs of skiers, after quite considerable input by the skiing public to the consultation process. apparently winter activities are not important enough in saskatoon to merit some of the large funding that has been offered for Kinsmen Park.

A warm-up/meeting facility - a top priority item for skiers - has been added to the winter concept, but relegated to the 10-year implementation phase, with no dedicated funding.

That's much too long for the skiing public, which has been waiting for such an amenity for the past 40 years.

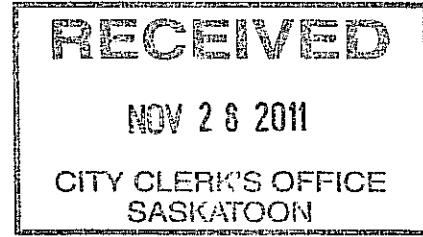
For example, it doesn't take much imagination to appreciate the frustration of parents accompanying their small tykes on an evening Jackrabbit ski program in Kinsmen Park, only to discover that when the children need a washroom, the only readily available "facility" is the park shrubbery. Truly a regrettable and intolerable situation for a city the size and stature of Saskatoon.

Could we convince the Kinsmen Park Master Plan sponsors to slice off a piece of the \$5-million pie for a badly needed all-season facility and could we talk the city into stepping up the timetable of same to urgent status?

Thank you for your attention to this. Sincerely, Nancy Howse

C9)

**From:** CityCouncilWebForm  
**Sent:** November 27, 2011 7:43 AM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

David McCartney  
730 10th St E  
Saskatoon  
Saskatchewan  
S7H 0H1

EMAIL ADDRESS:

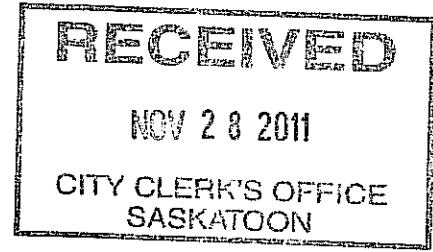
[mccartneydavid@gmail.com](mailto:mccartneydavid@gmail.com)

COMMENTS:

Thank you for your involvement in the plans to develop Kinsmen Park. I enjoy the park year round and feel a fully winterized bathroom/warm-up facility would greatly improve the usage of the park for everyone.

4205-9-3  
C10

**From:** CityCouncilWebForm  
**Sent:** November 28, 2011 10:54 AM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Medbh English  
615 Lansdowne Avenue  
Saskatoon  
Saskatchewan  
S7N 1E2

EMAIL ADDRESS:

[medbh.english@usask.ca](mailto:medbh.english@usask.ca)

COMMENTS:

Dear Mayor Atchison,

I am writing on behalf of my family, but most especially on behalf of my sons Fergus and Alistair, avid Jackrabbits skiers, and Colm, just one year, but who will soon be hot on the heels of his older brothers.

We are a keen cross-country ski family and have been actively supporting the Saskatoon Nordic Ski club with our time and membership fees for many years. The club's Jackrabbits ski program for kids is a fantastic option on the city's growing list of ways for kids and families to stay active and enjoy winter in our beautiful city. Running the program out of Kinsmen Park is convenient, and a great way to make this downtown park a truly four-season destination. We love convening under the light of the moon (and the park lamps!) to ski, drink hot chocolate and burn off some of our winter energy on Wednesday nights.

What isn't so fun, is trudging (sometimes more than once) over to the Mendel to use the bathroom facilities. This often cuts into the ski lesson significantly, and can be downright dangerous when it means crossing Spadina during busy times or when icy. It is far enough from ski lessons that kids even have "accidents," which puts an abrupt end to a fun evening. How many times have we wished for a winterized facility for our Jackrabbits!

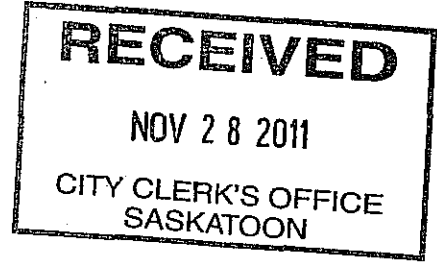
I urge you to consider making a winter facility at Kinsmen Park a priority for Council. Says Alistair (4), "Please make a bathroom that is nice and warm so we can go pee at Jackrabbits!"

Yours truly,

Medbh English and family  
Ivan, Fergus, Alistair and Colm

4205-9-3  
CII

**From:** CityCouncilWebForm  
**Sent:** November 28, 2011 2:18 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Edward Holgate  
319 Ave. G. North  
SASKATOON  
Saskatchewan  
S7L 1Z2

EMAIL ADDRESS:

[edholgate@shaw.ca](mailto:edholgate@shaw.ca)

COMMENTS:

Regarding renovations to Kinsmen Park, I support a fully-serviced winterized facility in the renovations planning in Kinsmen Park.

In an environment with longer winters and ballooning signs of health issues due to lack of exercise, this is unacceptable.

This funding is an opportunity to provide much needed restroom facilities.

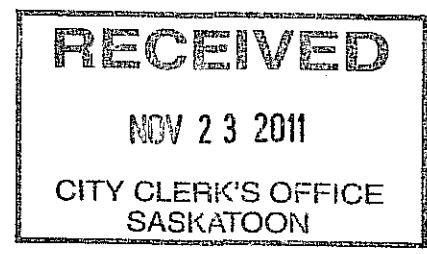
Perhaps, the city council do not understand the difficulties of venturing outdoors, in winter, with a family particularly, if there are no washroom facilities. Many of the city washroom facilities are locked up in the wintertime. A lack of washroom facilities in the winter is another barrier to going out in winter. Surely, the city should be encouraging winter activities outdoors, rather than locking up all the washroom facilities.

The last times I have been in this park in the winter, there have been a lot of people skiing and a warm up location and washroom would make dealing with winter, and skiing and children, much better.



7920-1  
C12)

**From:** CityCouncilWebForm  
**Sent:** November 22, 2011 7:38 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

**FROM:**  
Sheila Liota  
642 Kingsmere Blvd  
Saskatoon  
Saskatchewan  
S7J3Y1

**EMAIL ADDRESS:**  
[s.liota@sasktel.net](mailto:s.liota@sasktel.net)

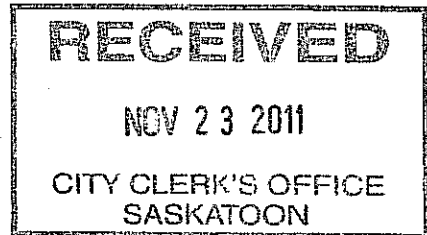
**COMMENTS:**

It has just recently been brought to my attention that the fluoride equipment at the water treatment plant had broken down and for the last several months we have not been getting it (fluoride) added to our drinking water. Since the issue of fluoride in our water was voted on several years ago, maybe we should be revisiting the issue of fluoride in our water. We now have fluoride in our tooth paste, fluoride in our mouthwash and probably added to several other things that I don't know about. When the issue was first voted on, we did not have it added to our tooth paste or mouthwash. Now that it is, do we really need another chemical added to our water? I'm sure that the money spent on fixing the machinery could be better spent somewhere else in the water treatment plant. Budgets are being cut everywhere. Could we not leave the machinery dormant for awhile and include the question to fluoride our water in our next electoral vote? Or has the money already been granted and there is no use in revisiting the issue because we have already bought the new equipment? How much could be saved, by not replacing the equipment?

Yours respectfully  
Sheila Liota  
642 Kingsmere Blvd.  
Saskatoon, SK  
S7J 3Y1  
477 7745

6120-3  
C13

From: CityCouncilWebForm  
Sent: November 23, 2011 3:26 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Justin Wong  
67 Beurling Cres  
Saskatoon  
Saskatchewan  
S7H 4V6

EMAIL ADDRESS:

[tegg90@gmail.com](mailto:tegg90@gmail.com)

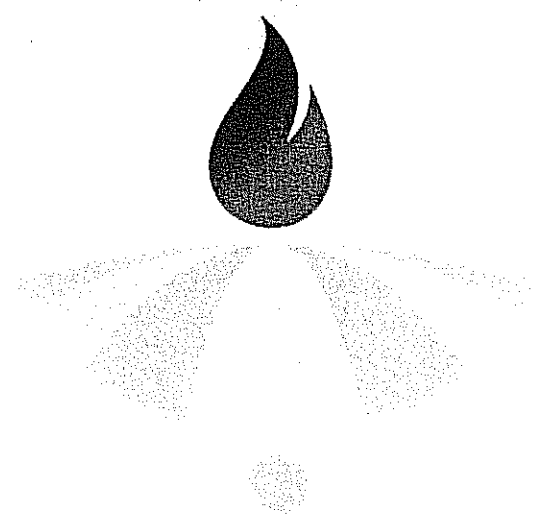
COMMENTS:

Hello, I am writing because I recently started working in the downtown area and am not impressed with the amount of parking tickets I have recieved simply because the parking system for people who do work downtown is not made to accomodate them. I always plug my meters, but there are times where I get caught up with work or am on the phone with a client and don't make it out in time to put change in, thus resulting in a parking ticket adding another 10\$ to the the money i've already spent on the meter. We do not have parking stalls where I work so we all must use the meters. Not only am I frustrated with this, but all my coworkers as well. I work at Elite Property on 3rd Ave South. I would like to see some type of solution to this. I have been fined over \$200 in tickets since the end of July. I know there isn't a parking pass you can buy.. But shouldn't there be some type of pass for people who work downtown? I'm only given 100\$ per month for parking allowance.. If there is something that could be done that would be great, or at least this issue be discussed at council meetings. Please let me know. Thank you for your time.

209-1

C14)

By the Grace of G-d



# Chabad

## of Saskatoon

2011 Menorah Lighting Celebration  
Proposal

## Public Menorah Lighting Proposal | 2011

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"In the spirit of Chanukah, all Canadians should endeavour, each in our own way, to add a little more light and freedom to the world."

- Prime Minister Stephen Harper

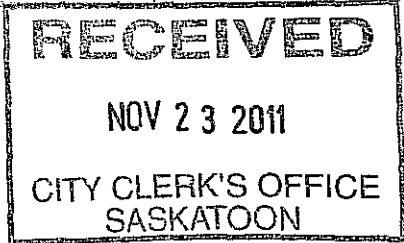


First-ever public Menorah lighting ceremony at the Prime Minister's residence, 24 Sussex Drive.

Prime Minister Stephen Harper lights the *Shamesh* candle on the first night of Chanukah, December 1<sup>st</sup>, 2010.

# Public Menorah Lighting Proposal | 2011

November 23<sup>rd</sup>, 2011



His Worship Mayor Atchison and Members of City Council,

I hope this finds you all in good health and spirits. I am writing you concerning our proposal for the placement of a Menorah display in honour of the holiday of Chanukah in the area around Saskatoon's City Hall.

This year's Chanukah holiday begins on December 20<sup>th</sup> and runs through the 28<sup>th</sup>. We propose to set up a large Menorah and on one of the nights, we would like to sponsor and arrange for a community-wide Menorah lighting ceremony, to which all are invited, regardless of background or race. We will provide entertainment and, if agreeable, traditional refreshments such as *latkes* (fried potato pancakes) and donuts. The celebration would involve widespread media coverage, and we anticipate the participation of local personalities to help with the celebration. We would be honoured and delighted to have the Mayor himself light the *Shamesh* candle. Afterwards, the Menorah could remain either for the duration of Chanukah (each night of the holiday one additional electric bulb would be placed in it and turned on) or for that one day only.

The holiday of Chanukah, the "Festival of Lights," is a celebration of a great miracle – the victory of a small, beleaguered Jewish nation over its powerful oppressors who had sought to coerce them into replacing their faith with Hellenism. In lighting the Menorah's lights, we recognize and celebrate the universal values of religious freedom, the triumph of freedom over tyranny, good over evil, right over might, and light over darkness.

Because of these universal messages, for many years now, the Chabad-Lubavitch movement has been displaying the joy of Chanukah in public places such as City Halls, the Legislature, parks, malls, shopping centres and other such public places in over 75 countries around the globe. Chabad has attracted thousands of people to these holiday celebrations, these events have received immense press coverage and have featured appearances from government officials and celebrities. Many such lightings take place annually all across Canada, from British Columbia to Nova Scotia (see attached photos). In fact, last year Prime Minister Harper hosted the first-ever public Menorah lighting at his private residence at 24 Sussex Drive (see photo on pg. 2).

We respectfully request Saskatoon's City Hall as the site for this first annual Menorah lighting celebration to affirm the universal lessons which the Menorah represents.

## Public Menorah Lighting Proposal | 2011

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I am enclosing pictures of Menorahs from elsewhere around Canada to give you an idea of how successful these public Menorah lightings have been.

The Jewish population in Saskatoon will derive much pleasure and enjoyment from the Menorah. At the same time, I am sure that the wider community will appreciate the broader concept of religious freedom and cultural expression which is embodied in the Menorah. Thus the Menorah will truly enhance and add to the spirit of peace and harmony, which makes Saskatoon so special.

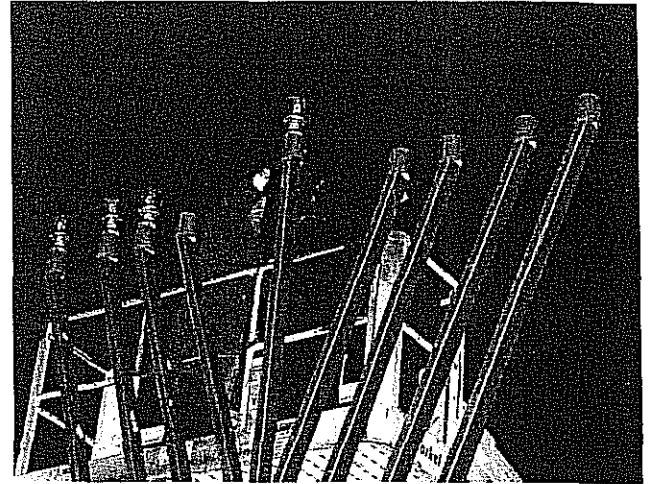
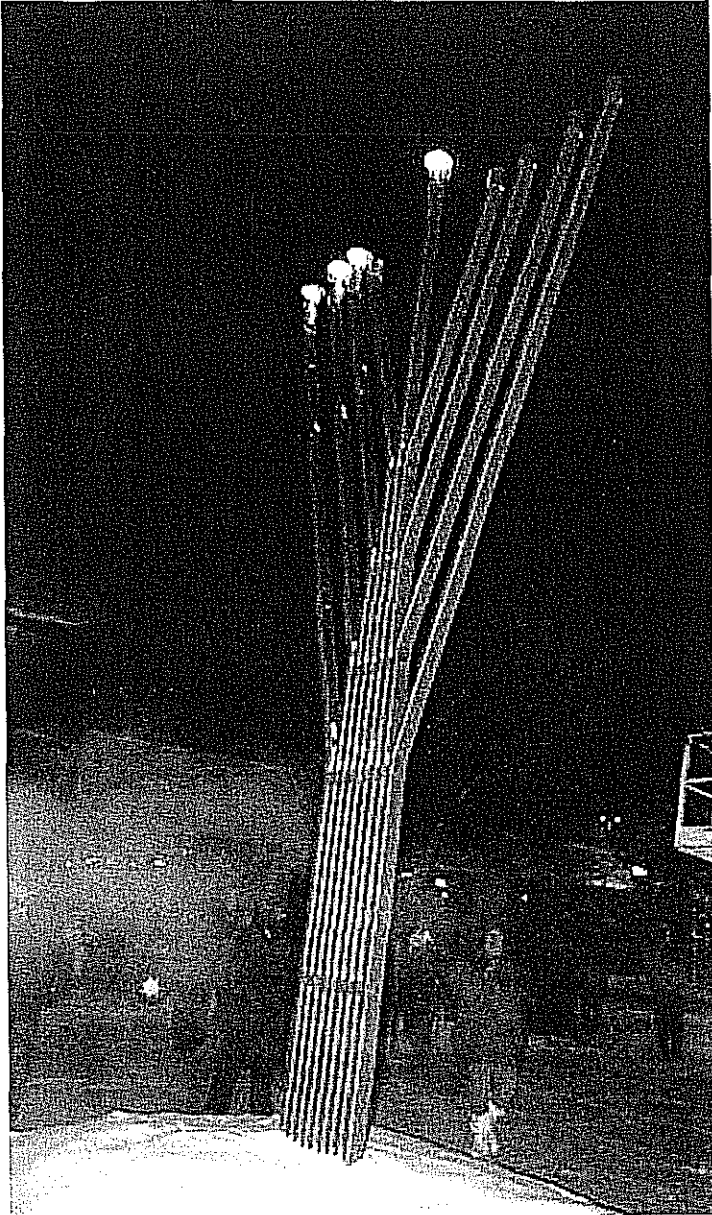
Looking forward to working with you to make this holiday season a most meaningful one for all of us.

Sincerely,

Rabbi Raphael Kats  
*Executive Director*

*rabbi@jewishsask.com*

Chabad Lubavitch of Saskatoon  
Jewish Discovery Centre  
105-906E Duchess St.  
Saskatoon, SK S7K 6K3  
O: 306.384.4370  
M: 306.220.4770



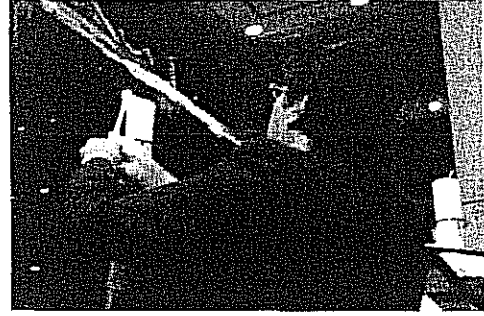
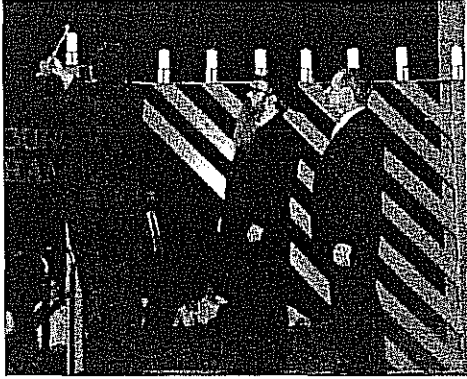
Public Menorah lighting ceremony at the Alberta Legislature, December 11<sup>th</sup>, 2009.

Premier Ed Stelmach lights a 21' Menorah atop a cherry picker.

The annual event is organized by Chabad of Edmonton.

# Public Menorah Lighting Proposal | 2011

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Calgary Mayor Naheed Nenshi lights the Menorah's *Shamesh* candle at Calgary's City Hall.

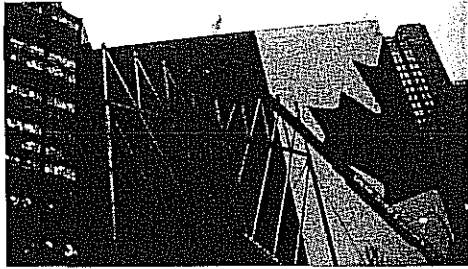
The annual event is organized by Chabad of Calgary.



Calgary Mayor Naheed Nenshi dances with Rabbi Menachem Matusof, executive director of Chabad of Calgary.



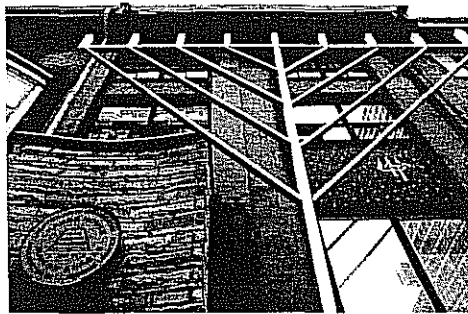
# Public Menorah Lighting Proposal 2011



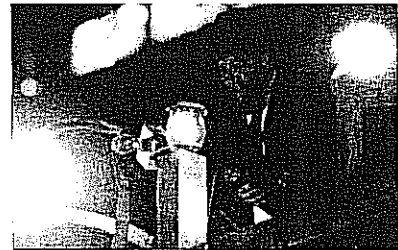
Vancouver's 32' Menorah



Toronto



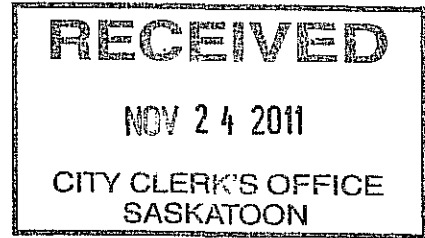
Montreal



Halifax

7830-4  
C15

**From:** CityCouncilWebForm  
**Sent:** November 24, 2011 12:40 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Graham Harrison  
156 Stemwinder Dr

Kimberley  
British Columbia  
V1A 2Y5

EMAIL ADDRESS:

[gharrison@epsenergy.ca](mailto:gharrison@epsenergy.ca)

COMMENTS:

Mayor and Council members

We are disappointed in the recent decision not to reconsider our proposal for the above tender; certainly it is the City's prerogative to purchase from the vendor of choice regardless of cost.

However In the recommendation document on page 2 a statement was made regarding Caterpillar engines operating on unfiltered LFG, this statement is totally untrue no engine can with stand impurities such as soloxanes and H2S , certainly not the amount common with all LFG. It is possible for all engines to operate on raw gas but not without a penalty and high risk of premature failure. This is true for all internal combustion engines including Caterpillar. If engines operate on raw LFG, spark plugs, cylinder heads and associated equipment are required to be changed at a rate that is far more costly than installing correct gas cleaning equipment. In addition to this cost the oil changes and oil analysis have to be performed at much more regular intervals

All engine manufacturers are extremely careful at analyzing the gas composition not just for operational concerns but what effect this has on emissions this is often overlooked compared with Caterpillar 3516 Jenbacher engines produce 100% less Nox .

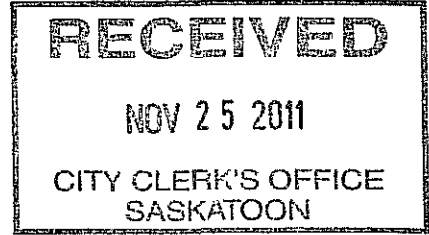
In closing we are extremely frustrated that this has got through approval based on the recommendation document , during these economic times it is surly hard to justify financing an additional 40% with higher operating cost and potential revenue losses. Surely tax payers deserve more respect

We ask you to reconsider our proposal based not only on the economics, but on the unreliable comments made in the recommendation document regarding equipment selection and performance.

Yours Sincerley  
Graham Harrison  
EPS

1550-2  
C16

**From:** CityCouncilWebForm  
**Sent:** November 25, 2011 11:32 AM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Professor, Dr Alan Manson  
23 Hardy Crescent  
Saskatoon  
Saskatchewan  
S7H 3E8

EMAIL ADDRESS:

[alan.manson@usask.ca](mailto:alan.manson@usask.ca)

COMMENTS:

These comments follow those of last night, and thus include information gleaned while talking with 3 persons at The Revenue Branch this morning, Friday Nov 25.

We now know that the Ammount Owing, \$568, as of the date of the letter [Nov 23], is larger than that due [\$318], because the Billing as of Nov 18, Due Dec 8, had been INCLUDED in your Nov 23 letter. If included you should have NOTED it was included. Generally these/this information/Bill has not been received yet in all parts of Saskatoon...let alone looked at.

The 1st City Hall responder said I should complain to the PO. I am not going to do that. I suggest you change your software so that letters such as sent to me do not arrive before the Bill from the city arrives for the NEXT month...or are more timely/correct in containing relevant information on the ammount owing.. Most people are not going to pay that before December, as they await their pay-cheques. You come across as very hungry for our money.

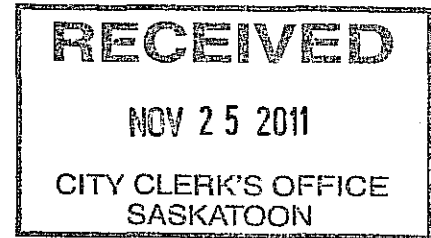
ALoso, our suggestion is that you choose a date for sending the Saskatoon Utility bills that is closer to the dates of SaskTel and SaskPower. These always arrive a week later.

The supervisor, in contrast to the '1;st city responder was very polite and helpful.

This matter has taken much too much of my time...and has been stressful. Oh! Your enthusiasm for us looking after all our city hall transactions [City Hall adverts while waiting on the line for a clerk] on our own computers, suposedly at home, is not welcome. Many of us cannot afford to own a PC, or operate and pay for, internet access. YOU do not 'know' your client base. Your scheme would be prejudicial for a large number of Saskatoon people. Operationally I do not wish to spend my evenings on a PC doing City Hall business. To a degree you are off-loading your admin tasks on to us...no thanks.

The more I deal with the City Admin, the less I like it. There is an aggressive attitude permeating too much of what you do and how you do it. It suggests persons of Conservative political stance and philosophy. Prove me wrong!

**From:** CityCouncilWebForm  
**Sent:** November 24, 2011 11:26 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Alan Manson  
23 Hardy Crescent  
Saskatoon  
Saskatchewan  
S7H 3E8

EMAIL ADDRESS:

[alan.manson@usask.ca](mailto:alan.manson@usask.ca)

COMMENTS:

I have just received one of your 'form' letters from the Corporate Services Department, Revenue Branch: dated Nov 23. The summary of the status of our utility account [100358515] is incorrect: 'Past Due' \$319...this was paid a week ago; but more seriously 'Total Owing' \$568...the October billing was paid Oct 17th; so your status report on the 'Total' was well over a month out of date.

Further, we find the nature of your communication by an approved [?]'form letter' just one step away from curt rudeness. Given that you have a monopoly on these utilities, you are free to be rude, curt, or over a month behind in your 'status report'...but if I had the choice of another provider I would be happy to leave your 'Saskatoon Utilities' very promptly.

Your monthly utility bills arrive well before SaskPower, SaskTel suggesting you have/employ too many staff. The other provider's communications are polite and professional, but seldom needed/received.

You [Saskatoon Utilities] also operate with a significant profit [your web site] and justify this by several instances of juggling financial-lines/'modus operandi' that I do not remember voting/agreeing with.

Finally, our 'annual rates associated with owning a house' are significantly higher than in Victoria. Have Saskatoon-costs been compared with other cities in a documented assessment?

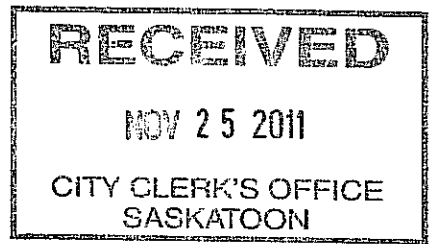
Tomorrow I will contact City Hall and inform them of the two payments that have been made to the City...I 'MUST' do this, or we are on the road toward being 'disconnected'. This we find unduly threatening, as most persons who are late have their own crises. Instead, we suggest that you update your 'utility/Revenue Branch' software so that incorrect information, and indeed the threatening letter itself, would be used/not needed. It absolutely should not be possible for financial information well over a month old to be included in such seriously threatening mailings from the City.

I have not used the normal introduction and conclusion associated with a memo to anyone. This material is linked to my name by the above. By the way, the 'Select a Province' line above is

inoperable. Finally, the phrase 'His Worship the Mayor' is considered inappropriate in a document of this type. While each level of society has its nice formalty, which I like and defend, not here. 'Worship' is more usually associated with the God of ones religious persuasion, and certainly not Mayors.

2000-5  
C17

From: CityCouncilWebForm  
Sent: November 25, 2011 10:59 AM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:  
  
John Rayner  
915 Wright Bay  
Saskatoon  
Saskatchewan  
s7n4t9

EMAIL ADDRESS:  
  
[rayner4@shaw.ca](mailto:rayner4@shaw.ca)

COMMENTS:

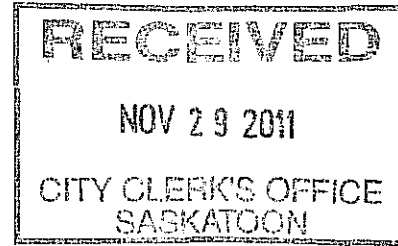
Recently City Council approved the construction of a \$5 Million Saskatoon Wind Turbine on top of the landfill. On it's website the City of Saskatoon makes reference to "four feasibility and assessment reports" with respect to the Turbine. These studies analyze the noise created, the soil conditions for construction, wind speed and impact on birds and bats. There is no "report" listed on the economics of the project or the impact on the taxpayer. In it's conclusion the report on wind speed states that "The site, therefore, would be considered marginal for supporting wind power generation".In light of our current Civic tax situation why would Councilors approve the spending of taxpayer money on a "marginal" project? Councilors have recently written editorials in the Star Phoenix and have appeared at town hall meetings telling us that the Wind Turbine will power 450 homes, reduce green house gases and pay for itself over twenty years. This sounds wonderful. Where is the report that details these promises? Where is the report that details the cost of construction, annual maintenance and life expectancy of the Turbine. Is this project really about Council spending our money wisely or is it an attempt to make a 100 meter statement about being "Green"? Where is the due diligence? I hope that our Council will start to be more careful with our money. It is becoming very clear to the voters of this City that Council is biting off more than it can chew.

1720-3-4  
C18)

Unit 101, 718 Ninth St E  
Saskatoon, SK

November 28, 2011

Your Worship  
Don Atchison  
City Hall



Dear Sir

Enclosed you will find a petition from seniors who are concerned about their health, and the cost of using City of Saskatoon, Leisure Services that could help or encourage us to exercise more to support our health. Since I began this petition two weeks ago, I have found that there is a lot of interest in it. I am submitting this petition now, but several other seniors who have expressed interest are also circulating it, and we expect to make an additional submission next month.

Please take our concern seriously.

We know that this is a time of budget restraint, but we feel that this request would not cost the city money, but in fact potentially raise revenues, while it helps us.

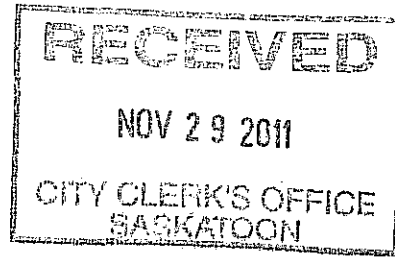
Thank you for your thoughtful consideration.

Yours truly

A handwritten signature in cursive script that reads "Lois B Green".

Lois B Green. Ph. D.

Saskatoon, SK  
November 2011



To : His Worship Mayor Don Atchison  
City of Saskatoon Council  
City Hall Saskatoon

cc: Charlie Clark  
Tiffany Paulson

We, the undersigned, would like to petition our councillors to institute a Seniors' discount for services provided by the Saskatoon Leisure Centre.

We are healthy, retired seniors, with limited incomes. We would like to have access to some of the indoor facilities, such as the Field House track, but we find that the cost of admission is such that we are not able to attend with any regularity. Even at the current prices, if we buy tickets, each admission for two is more than \$13.00; the latest price increase will increase this to about \$15, while a pass is often beyond our means, especially for two people. We would like to propose a special senior rate, such as they have in Regina where seniors receive an annual pass for \$324 plus GST. Bulk tickets for seniors are 10 admissions for \$37.71 and 20 admissions for \$71.24. Regina also provides 3, 6, or 9 month passes at discounted rates for seniors. Compare that to present City of Saskatoon rates: \$445 for an annual pass and a bulk ticket cost of 10 admissions for \$62.40.

Of course, some subsidized programs already exist, such as the Heart program, but these programs are only available for people whose health is already compromised.

Since we are retired, it is not necessary for us to use the facilities at peak times, such as mornings, evenings or weekends. We suggest that a Seniors' Admission would be used at non-peak times. It could take the form of seniors' tickets, or senior's monthly passes, valid only for specific times. This would serve both the seniors and the Leisure Services. It would allow more seniors to exercise, improving the general health and fitness of our senior population, and it would probably increase revenues of these facilities, by having more clients at otherwise quiet times. It seems to us that this would be a win-win situation for all concerned.

Thank you for your consideration.

Name

Address

Ellen Connolly  
Olga Klavichnik  
Wlodek Zelenski

Saskatoon  
Saskatoon  
Saskatoon



Kenneth L. Peters	1209 Wiggins Ave
Sandra Gray	4 Brown Cres.
Linda Stuffer	202-415 HERITAGE CR.
Rylee Fractes	302-415 HERITAGE CR.
Dev Hodson	2123 Rouse Ave
Sharon Morley	1718 Vickies Ave.
MARILYN McLEAY	2610 WIGGINS AVE
Ruth Zuk	1233-10th St. E.
Ita Carlson	2514 Paul Cres.
Roy Ingram	410-215-LOWE RD.
Jack Dyer	304-405 Nelson Rd
Adrienne Fincher	1238-15th St E
Paula K...	514 ...
Lyle J. Wang	2506 Wiggins Ave.
Paul ...	619 Haslam Cres.
Paula Murty	1714 Vickies Ave
Paula ...	1227 Oster St
Marlene Tremouth	106 Parnault Cr.
R.W. Beaman	118 Braeburn Ave.

Blenda Wensley	Saskatoon
M. Walks	"
B. Douglas	Saskatoon
Jean Nelson	Saskatoon
Gally Burrows	"
Hazel Geraldine	"
Dore Hanson	"
Jack Kipmoss	"
Joanna Galia	"
Rena Downards	"
Betty Laing	"
Adèle Kuss	Saskatoon
Carl Ham	"
Danny Craig	STON.
Genevieve Bleet	"
Margaret Hill	1209 Cliggins Ave.
Bob Stowchuk	418 Christopher Rd
Ed Schumacher	104-156 Paulgahereko lane STV 0B4
Elma Archer	#129-710 Mendel. Cres.
Mavis Ebert	Saskatoon
Linda Bahr	1717 Veslin Ave
Bernie Zok	1233-10th St.
Alize Guss.	Saskatoon
Rae Jipson	Ham

W. Cone

201 718 9<sup>th</sup> ST E

E. Cone

# 201 - 718 - 9<sup>th</sup> ST. E

Stella Procyakyn

718 9<sup>th</sup> E 206

Harry Procyakyn

206 718 9<sup>th</sup> ST E

Mario Wiebe

103 718 9<sup>th</sup> ST. E.

Isabel Desjardins

205 - 718 9<sup>th</sup> ST E.

Jean Dean

208 - 718 - 9<sup>th</sup> ST. E.

Ray Desjardins

205 - 718 - 9<sup>th</sup> ST. E.

R. O.

101 - 718 - 9<sup>th</sup> ST. E.

Edman

118 - Brashear St.

His Worship the Mayor and City Council  
The City of Saskatoon

## ADMINISTRATIVE REPORTS

### Section A – COMMUNITY SERVICES

**A1) Land-Use Applications Received by the Community Services Department  
For the Period Between November 24, 2011 and December 7, 2011  
(For Information Only)  
(Files CK. 4000-5, PL. 4132, PL. 4355-D and PL. 4300)**

**RECOMMENDATION:** that the information be received.

The following applications have been received and are being processed:

#### Condominium

- Application No. 7/11: 2710 Main Street (50 New Units)  
Applicant: Webb Surveys for Riverbend Developments Ltd.  
Legal Description: Parcel L, Plan 60S16901 and  
Parcel AA, Plan 101461812  
Current Zoning: RM3  
Neighbourhood: Greystone Heights  
Date Received: December 2, 2011

#### Discretionary Use

- Application No. D12/11: 55 33<sup>rd</sup> Street East  
Applicant: Stantec Architecture Ltd. for SIAST  
Legal Description: Lot 3, Block 814, Plan 101858586  
Current Zoning: IH  
Proposed Use: Educational Institute  
Neighbourhood: Central Industrial  
Date Received: November 30, 2011
- Application No. D13/11: 1006 Whitewood Crescent  
Applicant: Delia Mavraganic  
Legal Description: Lot 6, Block 117, Plan 83S15063  
Current Zoning: R1A  
Proposed Use: Type II Care Home  
Neighbourhood: Lakeview  
Date Received: December 5, 2011

- Application No. D14/11: 107 McCallum Lane  
Applicant: Loveable Care Home Inc.  
Legal Description: Lot 2, Block 779, Plan 101962010  
Current Zoning: R1A  
Proposed Use: Type II Care Home  
Neighbourhood: Meadowgreen  
Date Received: December 2, 2011

#### Subdivision

- Application No.74/11: 1706 Preston Avenue North  
Applicant: Altus Geomatics for the University of Saskatchewan  
Legal Description: Proposed Parcel QQ, Plan Number Pending  
Current Zoning: DCD3  
Neighbourhood: University of Saskatchewan Management Area  
Date Received: November 28, 2011
- Application No.75/11: 3400 Block (Even), 3300 Block (Even) and  
3130 11<sup>th</sup> Street West  
Applicant: George, Nicholson Franko Surveys for  
Saskatchewan Arts Board and City of Saskatoon  
Legal Description: Parcel C, Plan 101428657,  
Parcel C, Plan 69S18530,  
and Part of Parcel B, Plan 69S18530  
Current Zoning: IL1(H), R2 and RM4  
Neighbourhood: Agro Industrial and Montgomery Place  
Date Received: December 5, 2011
- Application No. 76/11: Rosewood Boulevard West  
Applicant: Webster Surveys for Boychuk Investments Ltd. and  
Rosewood Land Inc.  
Legal Description: Part of Parcel F, Plan 94S17318 and  
Parcel AA, Plan 101875394  
Current Zoning: R1A  
Neighbourhood: Rosewood  
Date Received: December 1, 2011

- Application No. 77/11: Pichler Crescent  
Applicant: Webster Surveys for Boychuk Investments Ltd.  
Legal Description: Parcel Y, No Registered Plan Yet  
Current Zoning: R1A  
Neighbourhood: Rosewood  
Date Received: December 1, 2011

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

### **ATTACHMENTS**

1. Plan of Proposed Condominium No. 7/11
2. Plan of Proposed Discretionary Use No. D12/11
3. Plan of Proposed Discretionary Use No. D13/11
4. Plan of Proposed Discretionary Use No. D14/11
5. Plan of Proposed Subdivision No. 74/11
6. Plan of Proposed Subdivision No. 75/11
7. Plan of Proposed Subdivision No. 76/11
8. Plan of Proposed Subdivision No. 77/11

### **A2) Special Event Hosting Grant - River Lights Boat Parade (Files CK. 1870-15 and LS. 1870-15 )**

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**RECOMMENDATION:** that City Council approve funding totalling \$100,000 to the River Lights Boat Parade event as outlined in this report

### **BACKGROUND**

During its May 9, 2011 meeting, City Council resolved the following:

“that the host committee of the River Lights Boat Parade receive a one-time grant of \$100,000 as first-year seed money, subject to the inclusion of a legacy component in accordance with the Special Events Policy No. C03-007”

On October 21, 2011, the Administration received a combined business plan and post event evaluation report from the host committee. At this time, a financial statement outlining the actual costs of this event was not included in the post event evaluation report. A final financial statement was submitted by the host committee on November 23, 2011.

This report will address the Administration's review of the post event evaluation report that was submitted by the host committee of the River Lights Boat Parade for its event that took place August 6 and 7, 2011.

## **REPORT**

### **Post Event Evaluation Report Highlights**

Strategic Goals - the River Lights Boat Parade host committee's goal in hosting this event was to create one of Saskatoon's top festivals that would attract visitors to River Landing. A goal of this event was to increase the awareness and exposure of both River Landing itself and to water-based boating and sporting activities. The host committee's final report indicates that these goals were achieved as well as could be expected, given that the dates of the event had to be changed due to water flow conditions leading up to the original July 16 and 17 dates for this event, along with less than desirable weather conditions on the first night of the event. The host committee indicates that this event attracted the interest of potential corporate sponsors which will be important for the sustainability of this event.

Legacy Component - the River Lights Boat Parade has identified that the legacy component of this event will be a \$10,000 monetary contribution towards the construction of a new exhibit at the Saskatoon Forestry Farm Park and Zoo.

The Administration acknowledges that the legacy identified meets the Special Events Policy No. C03-007 criteria and as such, the host committee is to proceed with making this contribution to the Saskatoon Forestry Farm Park and Zoo.

Economic Impact - the River Lights Boat Parade business plan and final report indicate that it is difficult to measure the economic impact of such an event in its first year of operation. However, organizers did conduct crowd counts throughout the two day event and estimated that total attendance was close to 10,000 visitors. Through informal surveys conducted at the event, it is estimated that 5 to 10 percent of these visitors were from outside of Saskatoon.

Event Operating Budget - the financial statement provided by the host committee indicates that the actual revenue and expenses for this event were below the projected budget initially submitted for the event. The budget originally submitted for this event indicates that the

projected revenue for this event was \$305,000, with projected expenses amounting to \$305,000 for a net profit of zero. As per the financial statement, the actual revenue recognized from this event was \$190,600, which includes the \$100,000 contribution from the City of Saskatoon grant. The actual expenses incurred by the event were \$152,780. These expenses include the \$10,000 legacy contribution identified by this event.

In the River Lights Parade proposal, the event organizers indicated an event hosting grant of \$100,000 was needed to help establish this as an annual event for Saskatoon. During its May 19, 2011 meeting, City Council approved a one-time event of \$100,000 as first-year seed money, subject to inclusion of a legacy component. This is a one-time grant without any further assistance from the City. In the River Lights Parade final report, event organizers indicate it is their intention to continue with this event to make it sustainable over the next 3-5 years.

### **OPTIONS**

There are not other options.

### **POLICY IMPLICATIONS**

The final report submitted by the event organizing committee indicates they are in compliance with the City Council's May 9, 2011 resolution and intent.

### **FINANCIAL IMPLICATIONS**

The 2011 Major Special Events Reserve had previously allocated \$100,000 as the funding amount for this event.

### **STAKEHOLDER INVOLVEMENT**

Your Administration has made Mr. Hugh Vassos aware of the contents of this report and he has been invited to speak to this report if he wishes to do so.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

### **ATTACHMENTS**

1. River Lights Boat Parade Business Plan
2. River Lights Boat Parade Final Report



His Worship the Mayor and City Council  
The City of Saskatoon

## **ADMINISTRATIVE REPORTS**

### **Section D – HUMAN RESOURCES**

**D1) 2010 Contract Negotiations**  
**Canadian Union of Public Employees Local No. 47**  
**(File No. CK. 4720-3 and HR. 4720-1)**

- RECOMMENDATION:**
- 1) that City Council approve the proposed changes set out in the attached report dated December 15, 2011, with respect to the 2010 - 2012 contract with the Canadian Union of Public Employees Local No. 47; and
  - 2) that City Council authorize completion of the revised contract incorporating all the changes for execution by His Worship the Mayor and the City Clerk under the Corporate Seal.

### **REPORT**

Attached is a report dated December 15, 2011, detailing conditions agreed upon by the bargaining team of the City and the Canadian Union of Public Employees Local No. 47.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

### **ATTACHMENT**

1. Report dated December 15, 2011.

Respectfully submitted,

---

Judy Schlechte, Director  
Human Resources

The Canadian Union of Public Employees Local No. 47  
Revision to the Collective Agreement

Bargaining between the City and the Canadian Union of Public Employees Local No. 47 started on March 31, 2010. A Memorandum of Agreement was reached on November 29, 2011. The Union ratified the terms of the Memorandum of Agreement on December 14, 2011. The contract is for a three year term from January 1, 2010 to December 31, 2012.

**1. Wages**

January 1, 2010 – 2% increase  
January 1, 2011 – 2% increase  
January 1, 2012 – 3% increase

**2. Other Collective Agreement Changes**

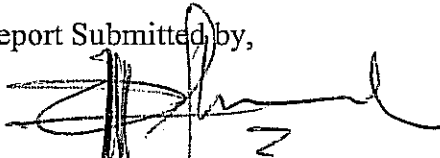
Article 14. Grievances

Amended Article to extend grievance response time by the Plant Superintendent and the General Manager. Amended Article to extend the time either party can refer a grievance to a Board of Arbitration.

Article 35. Premium Pay

Effective January 1, 2012 an increase from 85 cents to \$1.00 for shift differential and the inclusion of weekend premium of \$1.70 per hour paid for regular work hours between the hours of midnight Friday to midnight Sunday.

Report Submitted by,



Wale Adeyinka  
Labour Relations Officer

December 15, 2011

## **Section E – INFRASTRUCTURE SERVICES**

- E1) Proposed Lease Renewal Agreement  
A & B 230 – 23<sup>rd</sup> Street East – Essex Plaza  
Infrastructure Services Department Construction & Design Branch Inspection Staff  
and Transportation Branch, Parking Enforcement Staff  
(Files CK. 600-1 and LA. 285-3)**
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**RECOMMENDATION:** that a lease renewal between the City of Saskatoon, as Tenant, and General Management Services Ltd., as Landlord, for 3,029 square feet of office space in Essex Plaza, located at A & B 230 – 23<sup>rd</sup> Street East, be approved with the terms as set out in the following report.

### **BACKGROUND**

The City of Saskatoon entered into a Lease Agreement with General Management Services Ltd. on November 7, 2006, for the property civically known as A & B 230 – 23<sup>rd</sup> Street East. This property was leased for office space for the Infrastructure Services Department Construction and Design Branch Inspection staff and the Transportation Branch Parking Enforcement staff, with a total leased space of 3,029 square feet.

The original Term of the Lease Agreement was for five years, commencing November 1, 2006, and ending October 31, 2011. The agreement included an option to extend the lease for one additional five-year term.

### **REPORT**

The Construction and Design Branch Inspection staff and Transportation Branch Parking Enforcement staff have resided at A & B 230 – 23<sup>rd</sup> Street East since 2006. The leased space works well and is in close proximity to City Hall, which currently has a shortfall of available office space.

The City of Saskatoon Real Estate Section has negotiated a Lease Renewal with General Management Services Ltd. for 3,029 square feet of office space at A & B 230 – 23<sup>rd</sup> Street East that is subject to the following significant terms:

1. Lease Term:  
Five (5) years.
2. Lease Commencement:  
230 – 23<sup>rd</sup> Street East – November 1, 2011.

3. Option to Renew:  
One (1) to five (5) year option based on the same terms and conditions, except for rent, which shall be at negotiated market rent.
4. Lease Cost:  
Base rent of \$36,348 (\$12 per square foot per year x 3,029) plus estimated occupancy costs and utilities of \$21,203 (\$7 per square foot per year x 3,029) for a total of \$57,551.
5. Conditions Precedent:  
Subject to approval by City of Saskatoon City Council.

### **OPTIONS**

There currently is no space available within a City-owned facility for the Construction and Design Branch Inspection staff and Transportation Branch Parking Enforcement staff to reside. Therefore, if the recommendation to renew the lease at A & B 230 – 23<sup>rd</sup> Street East is not accepted, the Administration would need to find alternate external accommodations as close to City Hall as possible. Investigations into potential locations indicate there are very limited opportunities in this regard, and come at a significantly higher cost.

### **POLICY IMPLICATIONS**

There are no policy implications.

### **FINANCIAL IMPLICATIONS**

Funding for the increased lease cost is available and accounted for in the external lease account, administered by the Infrastructure Services Department, Facilities Branch.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**E2) Proposed Lease Agreement  
160 – 2<sup>nd</sup> Avenue North – York Building  
(Files CK. 600-1 and LA. 285-6)**

- RECOMMENDATION:**
- 1) that a five year Lease Agreement for office space at 160 – 2<sup>nd</sup> Avenue North be approved with the terms as set out in the following report; and
  - 2) that the City Solicitor be requested to review and prepare the appropriate agreement for execution by His Worship the Mayor and the City Clerk, under the Corporate Seal.

**BACKGROUND**

At its meeting held December 5, 2011, City Council considered Clause A2, Administrative Report No. 22-2011, and adopted the following recommendation with respect to the Three-Year Land Development Program:

- “2) that City Council approve the financing strategy to accelerate the design of two new neighbourhood concept plans to the tender-ready stage as outlined in this report.”

The report identified that an investment of \$3.0 million is required to bring two new neighbourhood concept plans, one in the Blairmore sector and one in the University Heights sector, to the tender-ready stage by early 2014. A portion of these costs relate to the additional resources required to meet this objective, which consists primarily of additional staff and securing of office space.

It was recommended that these costs be financed by the Property Realize Reserve and be repaid by the Neighbourhood Land Development Fund in due course.

**REPORT**

To meet the objective as set out in the recommendation adopted by Council, a core team of nine people needs to be assembled, including three new positions (two Engineers and one Design Assistant). For operating and efficiency reasons, this core team will be located within the Infrastructure Services Department, on the third floor of City Hall. The relocation of current staff, and the addition of the three new positions, who combined will make up the team, will result in the need to accommodate five staff, who will be displaced.

With no space currently available within City Hall, the Administration was forced to seek suitable accommodations in an external location as close to City Hall as possible, due to a requirement for a fibre optic connection to City Hall. Investigations into potential locations indicated that there are very limited opportunities in this regard.

Of the few spaces available, the preferred choice is the space formerly occupied by Rexall Drugs, in the east half of the York Building, situated in the Bus Mall at 160 – 2<sup>nd</sup> Avenue North. This property is located within very close proximity to City Hall and is available at a reasonable lease rate. In addition, fibre optic cable is already in place in the Transit Office, situated immediately across the street, which significantly reduces the cost of running wire.

The 2,500 square foot space exceeds the approximately 1,250 square feet required to accommodate the staff who will be displaced as a result of the Accelerated Land Development Program; however, this additional space would assist in accommodating some of the other space issues that currently exists in City Hall. Although the Accelerated Land Development Program is currently scheduled for a two-year period, that timeline may be extended, if the pace of development in the City continues at its current rate.

The key terms of the lease proposal for the York Building are as follows:

1. Lease Area:  
Approximately 2,500 square feet.
2. Lease Term:  
Five (5) years.
3. Lease Commencement:  
February 1, 2012 to January 31, 2017.
4. Option to Renew:  
One (1) to five (5) year option, based on the same terms and conditions, except for rent, which shall be at negotiated market rent.
5. Lease Cost:  
Base rent of \$30,000 per year for years one to three (\$12 per square foot per year x 2,500 square feet), plus occupancy costs and utilities of \$17,500 (\$7 per square foot per year x 2,500 square feet) for a total of \$47,500 per year.  
Base rent of \$32,500 per year for years four and five (\$13 per square foot per year x 2,500 square feet).  
Occupancy costs adjusted annually.

6. Landlord's Preparation of Premises:

The Landlord shall provide the following work at its expense in a good workmanlike manner in accordance with all applicable laws and requirements of all authorities having jurisdiction:

- (i) To remove all partitioning walls within the premises to create a new "shell" premises complete with two (2) coats of paint to perimeter walls (tenant's choice of one colour).
- (ii) To provide and install two (2) accessorized handicap washrooms.
- (iii) To provide and install commercial grade carpeting throughout the premises (linoleum in washrooms) complete with cove base to match (tenant's choice of colour and type within Landlord's flooring budget).
- (iv) To ensure the premises has adequate heating, cooling and ventilating, including distribution for the Tenant's use.
- (v) To provide and install ceiling grid (repair/replace as required) complete with new ceiling tiles and to ensure that the lighting is adequate for standard office use.
- (vi) Ensure Premises meets all other related City and fire codes.

7. Conditions Precedent:

Subject to approval by City of Saskatoon City Council.

**OPTIONS**

There currently is no space available within a City-owned facility to accommodate the space requirements for the Accelerated Land Development Program. Therefore, if the recommendation to lease the space at 160 – 2<sup>nd</sup> Avenue North is not accepted, the Administration would seek to find alternate external accommodations as close to City Hall as possible. Investigations into potential locations indicate there are limited opportunities in this regard, and come at a significantly higher cost. Further to this, there would be no flex space available to ease the space pressures that currently exist at City Hall.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

Funding in the amount of \$3.0 million has been approved to cover expenses relating to the Accelerated Neighbourhood Design Program. A portion of these costs relate to the additional resources required to meet this objective, including additional staff, securing of office space and

furniture; and set-up costs. Half of the yearly lease and occupancy costs, as well as office furniture and fit-up costs are to be funded from the Property Realized Reserve as an interim measure and will be repaid from lot sales as an expense to each land development fund for the various new neighbourhoods being developed. Funding for the balance of the space is available and accounted for in the external lease account administered by the Infrastructure Services Department, Facilities Branch.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

### **E3) Proposed Amendments to Capital Reserves Bylaw 6774 Creation of a Transportation Equipment Acquisition Reserve (Files CK. 1815-1 and IS. 1815-01)**

- RECOMMENDATION:**
- 1) that Capital Reserves Bylaw 6774 be amended to include a Transportation Equipment Acquisition Reserve; and
  - 2) that the City Solicitor be requested to prepare the necessary bylaw amendments for consideration by City Council.

### **BACKGROUND**

The Transportation Branch manages the Roadway Signing and Marking program and the Traffic Signals program. Both are responsible for maintaining various aspects of the transportation infrastructure, including signs, pavement markings, detours and traffic signals. Both areas use specialized equipment and the funds to purchase any new equipment must be found within the approved annual Operating Budget.

### **REPORT**

Vehicle and Equipment Services is responsible for the replacement of existing fleet equipment, while the departments/branches are required to purchase vehicles and equipment required to increase the size of the fleet to meet the challenges due to the growth of the city. The Administration is recommending that Capital Reserves Bylaw 6774 be amended to include a



Transportation Equipment Acquisition Reserve, in order to provide a more efficient method of setting aside funds to provide for the addition of equipment, as needed, for the Sign Shop and Electronics Shop fleets. Currently, additional equipment must be paid for in full from each year's approved Operating Budget.

The Reserve will be funded, commencing in 2011, from an approved annual provision from the Roadway Signing and Marking Operating program, and in future years from a proposed annual provision from the Traffic Signals Operating program.

The Transportation Equipment Acquisition Reserve should be described in Capital Reserves Bylaw 6774 as follows:

**“Transportation Equipment Acquisition Reserve”**

**Purpose**

- (1) The purpose of the Transportation Equipment Acquisition Reserve is to provide a funding source for the purchase of new, additional equipment required by the Roadway Signing and Marking program and the Traffic Signals program to ensure service levels are met in delivering approved maintenance service levels, considering future growth of the City of Saskatoon, as well as any approved service level increases.

**Funding**

- (2) This Reserve shall be funded annually from an authorized provision in the City's Operating Budgets.

**Expenditures**

- (3) Funds in this Reserve shall be used only for capital expenditures for the purposes described in Subsection (1).”

**OPTIONS**

No other options were considered.

**POLICY IMPLICATIONS**

If the creation of the Transportation Equipment Acquisition Reserve is approved, revisions to Capital Reserves Bylaw 6774 will be required.

Administrative Report No. 23-2011  
Section E – INFRASTRUCTURE SERVICES  
Monday, December 19, 2011  
Page 8

**FINANCIAL IMPACT**

The annual transfer to the reserve will be reviewed annually during Operating Budget deliberations.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

## **Section F – UTILITY SERVICES**

**F1) 2011 Capital Budget  
Capital Project #687-20 - WWT - Asset Replacement - Process  
Control/Communication System  
Engineering and Construction Services Award  
Files CK. 7800-1 and WWT. 7990-84-2)**

- RECOMMENDATION:**
- 1) that the proposal submitted by Hinz, A Rockwell Automation Company, for providing engineering and construction services for the Wastewater Treatment Plant Control System Upgrade Request for Proposal #11-0859, for a total fixed fee of \$1,412,191.16 (including PST and GST) be accepted; and
  - 2) that the City Solicitor be instructed to prepare the necessary Engineering Services Agreement for execution by His Worship the Mayor and the City Clerk under the Corporate Seal.

### **BACKGROUND**

Capital Project #687-20 - WWT - Asset Replacement - Process Control/Communication System provides funding for the design and construction of a new control system at the Wastewater Treatment Plant (WWTP). The current control system has equipment that is almost 20 years old and is considered obsolete. The older systems also have problems interfacing with the newer pieces of the control system that have been installed more recently. Therefore, all of the older programmable logic controllers will be replaced with a modern version.

The Supervisory Control and Data Acquisition system (SCADA) is also being upgraded as part of this contract to provide a single point of interface for the operators. This upgrade will enable the entire control system to operate seamlessly using a common Human Machine Interface (HMI). New operator stations installed throughout the plant as part of this project will allow better monitoring and control of the process. The new system will also allow more efficient control of the waste water system.

### **REPORT**

In September 2011, a notice was advertised requesting letters of interest in the project. Several contracting/consulting firms were given the Terms of Reference for engineering and construction services. The Terms of Reference was structured such that the engineering and construction services would be provided in a single phase including design and installation services.

Only one proposal was received on time by Purchasing Services. The proposal from Hinz, A Rockwell Automation Company, was the only eligible proposal and has been reviewed by the WWTP engineering group. Hinz personnel are experienced with this type of installation and are qualified to do the work.

**OPTIONS**

There was only one proposal received for this project.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

The upset fee for engineering services for the project, and the net cost to the City would be as follows:

Design Services (PST on 30%)	\$ 372,866.00
Implementation Services (PST on 30%)	315,846.00
Support Services (PST on 30%)	58,512.00
Hardware Costs (PST)	399,271.38
Software Costs (PST)	84,997.00
Commissioning (no PST)	49,716.55
Contingency (no PST)	<u>30,000.00</u>
Subtotal	\$1,311,208.93
PST	35,421.78
GST	<u>65,560.45</u>
Total Upset Fee	\$1,412,191.16
GST Rebate	<u>(65,560.45)</u>
<b>Net Cost to the City</b>	<b><u>\$1,346,630.71</u></b>

Capital Project #687-20 - WWT - Asset Replacement - Process Control/Communication System has sufficient funding to cover the costs for these engineering and construction services.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**F2) Proposed Land Acquisition**  
**(File No. LA. 4020-011-5)**

- RECOMMENDATION:**
- 1) that the City purchase ISC Surface Parcel Numbers 164137305 and 164137327 situated in SE 13-36-06-W.3 and consisting of 136 acres at a purchase price of \$440,000 be approved; and
  - 2) that the City Solicitor be requested to prepare the necessary purchase agreement for execution by His Worship the Mayor and the City Clerk under the Corporate Seal.

**BACKGROUND**

A parcel of land has become available in the proximity of the City's landfill. Purchase of this property will be advantageous to the City in protecting our current and future interests in this area.

**REPORT**

Two parcels of land totalling 136 acres have been identified as being for sale by Zahid Mahmood, the current owner. These two parcels are adjacent to the South Saskatchewan River and are in close proximity to the Landfill Facility and the Green Energy Park located there.

The City's Real Estate Section in conjunction with Colliers McClocklin Real Estate Corp. has negotiated a purchase agreement with the property owner to acquire the land. Noteworthy details of the Offer to Purchase Agreement are as follows:

**Purchase Price**

Purchase price is \$440,000 with an initial deposit of \$20,000, an additional deposit of \$20,000 upon removal of the conditions precedent, and the balance on the Closing date.

**Conditions Precedent**

1. Approval of Saskatoon City Council by December 21, 2011.
2. Buyer receiving R.M. of Corman Park approval for Buyer's intended use on or before February 1, 2012.
3. Phase I Environmental report to be completed at the Buyer's expense on or before January 15, 2012, the results of which are to the sole satisfaction of the Buyer.

Significant Terms and Conditions of the Offer to Purchase

1. Closing date of this transaction shall be February 29, 2012.
2. Adjustment of all taxes, insurance, utilities, expenses, rents, and other incoming and outgoings' levied against the Lands shall be as of the Closing Date.
3. Each party shall be responsible for its own legal costs in connection with this transaction.

**OPTIONS**

An option would be to not approve the purchase of these two parcels of land.

**POLICY IMPLICATIONS**

There are no identified policy implications.

**FINANCIAL IMPLICATIONS**

Capital Project 2186 – Waste Management Strategic Plan provides sufficient funding for this land purchase.

**ENVIRONMENTAL IMPLICATIONS**

There are no current environmental and/or greenhouse gas implications. However, securing the availability of this property may enable environmental initiatives at a later date.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENT**

1. Map Showing ISC Surface Parcel No. 164137305 and 164137327

**F3) Transit Fares**  
**(File No: CK. 1905-4)**

- RECOMMENDATION:**
- 1) that the proposed 2012 transit fares be approved for conventional and Access transit service as outlined in Attachment 1;
  - 2) that the fare changes be effective on January 1, 2012; and
  - 3) that City Council consider Bylaw No. 8993, The Transit Fares Amendment Bylaw, 2011.

**BACKGROUND**

At City Council's budget meeting of December 7, 2011, the Committee resolved that the Administration prepare a report for City Council's consideration that would propose increases to transit fares and that such fare increases be effective January 1, 2012, and that the City Solicitor prepare the requisite Bylaw.

Transit's proposed 2012 fare structure, and a comparison to existing fares, is outlined in Attachment 1. The corresponding Transit Fares Amendment Bylaw 8993, 2011 is included as Attachment 2.

**REPORT**

Except for adult cash fares, the proposed transit fares are lower than the Canadian Urban Transit Association (CUTA) average 2011 fares for similar-sized cities as shown in Attachment 3. Cash fares in Saskatoon are similar to other municipalities, even though Administration has adjusted cash fares upwards at a higher percentage increase than Go-Pass fares in order to encourage use of tickets and passes.

The new transit fares will also introduce three new products that have been requested by customers. These include a child monthly pass; a summer post-secondary semester pass valid from May 1 to August 31; and an annual pass for adults, students and children available at the price of eleven monthly passes. These new annual passes will reduce the cost of transit for year-round customers who do not qualify for other programs.

In 2010, Council approved implementation of a low income or LICO Pass to provide fare relief to customers with incomes at or below the LICO threshold, which is set by Statistics Canada. The current fare structure offers a 10% discount to eligible customers, while in 2012 this discount will be increased to 15%. The result is that the new price of a LICO adult pass will be

\$63.75, which is slightly lower than the 2011 fare of \$63.90. Participation in this program has not been as strong as the Administration expected, but will likely increase as the gap between the LICO pass and the regular adult pass grows.

For the Discounted Bus Pass program, the new transit fares include an increase of \$5 per pass in the customer portion of the bus pass. Transit's 2012 Budget also includes an increase of \$3 per pass from the province, as they have increased their contribution by this amount.

Currently, Transit's senior's fares are discounted well below Transit's other fare categories and also significantly below the seniors' rates that are offered by the other nine similar-sized cities as compared in Attachment 3. An increase from \$21 per month to \$25 for a senior pass will include a new regular rate of \$75 for a senior's 3-month pass and a new discounted rate of \$143.75 for senior's 6-month pass and a discounted rate of \$268.75 for senior's annual pass.

Transit has distributed many Reloadable Go-Passes to the public since the new fare system's implementation date of February 1, 2010. Currently, there is no charge for a new card and there is no incentive to keep it, and a small percentage of our customers appear to be making no effort to re-use their cards. A \$5.00 fee for new and replacement reloadable Go-Pass cards will be implemented along with new transit fares and charges. The projected revenue from the \$5 fee is estimated to be \$45,000 per year. Also, with the introduction of a \$5 fee for new and replacement reloadable Go-Pass cards, Administration estimates that fewer Go-Passes will need to be purchased by Saskatoon Transit for distribution resulting in an annual savings of approximately \$26,242.

### **OPTIONS**

1. No fare increase - Not increasing fares will result in a widening gap between fare revenues and costs.
2. Delay implementation until July 1, 2012 – This would reduce the increase to fare revenue by half, and the overall mill rate impact by approximately \$369,500.

These options are not recommended by Administration.

### **FINANCIAL IMPACT**

The fare increases proposed will have a positive mill rate impact of \$739,000 in 2012.



**ENVIRONMENTAL IMPACT**

There are no environmental and/or greenhouse gas implications.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENTS**

1. Proposed 2012 Fare Structure
2. Bylaw No. 8993, The Transit Fares Amendment Bylaw, 2011
3. CUTA Average 2011 Fares

## **Section G – CITY MANAGER**

### **G1) Credit Union Centre (CUC) - Request for License Agreement Use of 3510 Thatcher Avenue for Parking (Files CK. 4225-1, CS.611-3 and CS.290-1)**

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- RECOMMENDATION:**
- 1) that the request by Credit Union Centre to use 3510 Thatcher Avenue for the purpose of expanding the supply of parking facilities be approved with terms and conditions as outlined in this report; and
  - 2) that the City Solicitor be requested to prepare a License Agreement for execution by His Worship the Mayor and the City Clerk.

### **BACKGROUND**

The fully serviced property situated at 3510 Thatcher Avenue was purchased by the City in 2006 as part of a large scale purchase of 42 parcels of land from Crown Investment Corporation in connection with the City's land requirements for the Circle Drive South Project. This purchase was funded from the City's Property Realized Reserve. The subject property is illustrated on Attachment No. 1.

### **REPORT**

In February 2010, the Land Manager held discussions with the Executive Director of Credit Union Centre as to their possible interest in a long-term use of 3510 Thatcher Avenue. The former Executive Director of Credit Union Centre indicated:

- That for major events at CUC, the supply of parking has become more of an issue as much of the vacant land in the vicinity has been developed.
- With the added seating provided in 2009 and even with good transit ridership, CUC views the subject 12.8 acre site as a means of accommodating their future parking needs.
- The use of the subject property would increase their parking supply from approximately 2,400 vehicles to 4,400 vehicles.
- That funding the current market value of the property would not be in the best interests of CUC given other needed capital improvements such as additional lobbies to the east and south to better serve transit customers, as well as improvements for hard surfacing and lighting for the additional parking area.

Both the former Executive Director of CUC and the Corporate Project Manager agreed that an annual license fee of \$120,000 over a 30-year period may be an equitable arrangement to satisfy the long-term needs of CUC in securing additional land for their parking needs. This arrangement was subsequently presented to the CUC Board. The new Executive Director of Credit Union Centre has indicated that the Credit Union Centre Board has accepted a recommendation from its

administration to enter into an agreement with the City to use 3510 Thatcher Avenue for up to 30 years with an annual license fee of \$120,000. The purpose of this report is to recommend acceptance of this request.

### **OPTIONS**

The City could reject the request and proceed to sell the land by public tender at a reserve bid price. This option is not recommended as the long-term success and viability of Credit Union Centre is dependent upon retaining and attracting customers to upcoming major entertainment and sporting events.

### **POLICY IMPLICATIONS**

There are no policy implications.

### **FINANCIAL IMPLICATIONS**

The annual payment of \$120,000 received from Credit Union Centre for the exclusive use of the subject property is to be deposited into the City's General Revenue.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

### **ATTACHMENT**

1. Map Showing Proposed Additional Parking for Credit Union Centre – 3510 Thatcher Avenue.

**G2) River Landing Phase II – Request to Sell City-owned Property  
Capital Budget Update  
(Files CK. 4215-1, x 4129-5, x 1702-1 and CC. 4130-2)**

- RECOMMENDATION:**
- 1) that the sequence and timing of the sale of parcels on River Landing Phase II be approved as follows:
    - Parcel A - 2012
    - Parcel D and E - 2014
    - Parcel BB – 2016;
  - 2) that Parcels A and BB be offered for sale as separate parcels and Parcels D and E be combined;
  - 3) that Parcel A (1.4 acres) be offered for sale by public tender at a land cost of \$3.97M. as per the terms and conditions outlined in this report;
  - 4) that a post-budget increase (\$2.86M) be approved to complete the public infrastructure investment at River Landing, to be funded to the River Landing Capital Project as outlined in Attachment 2 of this report; and
  - 5) that one-time funding of \$150,000, to be funded from land sales, be allocated to a River Landing Replacement Capital Reserve.

**EXECUTIVE SUMMARY**

The Administration is currently reviewing the purpose and objectives of proposed zoning changes to the Direct Control District No. 1 (DCD1) for the River Landing Phase II properties. The proposed amendments will be presented to a public hearing of City Council in February 2012.

It is the intent to sell in River Landing Phase II: Parcel A; Parcel BB; Parcel D; and, Parcel E (Attachment 1). Suncorp Valuations Ltd. provided an estimate of market value for the properties as of March 11, 2011, as follows:

<b>Parcel</b>	<b>Size</b>	<b>\$/SF</b>	<b>Value</b>
Parcel A – 410 Avenue C South	1.4 acres	\$65.00	\$3,970,000
Parcel BB – Avenue B South	1.7 acres	\$90.23	\$6,685,000
Parcel D – 422 Avenue A South	1.8 acres	\$104.00	\$8,335,000
Parcel E	.41 acres	\$75.00	\$1,340,000
Parcel E and D (combined)	2.25 acres	\$104.00	\$10,190,000

The Administration, based on the advice received from the private sector representatives and with due consideration for timing of the developments by Tonko Realty Advisors and Victory Majors, recommends that the parcels be offered for sale by public tender with a reserve land price based on market value, a vision identified for the property, and the appropriate zoning and architectural guidelines. The timing and sequencing of sale of the properties in order of priority is as follows:

- Parcel A - spring 2012
- Parcel D and E - 2014
- Parcel BB – 2016

Each parcel is recommended to be sold as a single project with Parcels D and E being offered together with the option that a purchaser has the opportunity to develop both properties to produce a mixed-use development.

Parcel A is recommended to be offered for sale in spring 2012 at a land cost of \$3.97M. The proponents will be given a period of six weeks to submit a proposal to purchase with the terms and conditions for sale identified in the body of the report.

The revised capital budget for the completion of River Landing Phase I and II (Attachment 2) requires additional funds of \$2.86M to complete construction of the public infrastructure. There is sufficient revenue from the sale of parcels to cover the additional costs. It is estimated that an \$8M surplus will be realized from the sale of parcels that can be applied to the outstanding balance of the Reserve for Capital Expenditure (RCE) which represents the interim funding for the River Landing Operating Budget. The outstanding RCE balance is \$3.772M (up to and including the 2012 operating budget). It is anticipated that an additional \$2.52M will be required from RCE for the operating budget years 2013 – 2016.

In 2017, the revenues generated through parking revenue, lease, and property taxes are anticipated to cover all the operating costs for the site. This projection is based on the following assumptions: Parcel YY; River Centre site; Parcel A; Parcel D; Parcel E; and, Parcel BB are fully developed; and, no further tax abatements have been approved for residential projects on the properties identified above.

## **BACKGROUND**

The Administration is currently reviewing the proposed purpose and objectives of the DCD1 guidelines as it applies to sites that the City intends to sell in River Landing Phase II. The properties (Attachment 1) include: Parcel A; Parcel BB; Parcel D; and, Parcel E. The intent of the review is to provide for appropriate design flexibility while ensuring that buildings are designed in a manner consistent with the intent of the DCD1 and Architectural Control District (ACD) guidelines. The Administration is proposing to present amendments for approval to a public hearing of City Council in February 2012. The proposed zoning changes to the DCD1 for the River Landing Phase II properties will be the subject of a further report from the Planning and Development Branch, Community Services Department. Following approval of the amendments, the City will proceed, based on market conditions, to take the properties forward to public tender.

Your Administration took the opportunity to discuss, with the private sector, amendments to the DCD1 guidelines and the mixed-use properties on River Landing Phase II that the City of Saskatoon expects to sell for future development. Representatives from real estate, the construction industry, architecture, and the development industry, were interviewed October 26, 27, 28, and November 10, 2011, to garner its perspective on timing, sequencing, and method of sale of the said properties.

## **REPORT**

The purpose of this report is to provide recommendations that the Executive Committee may wish to consider related to the following subjects:

- Appraised land value - March 11, 2011;
- Timing and sequence for release of River Landing Phase II parcels;
- Size of parcels;
- Method of sale; and,
- Post-budget capital adjustments.

### **Appraised Value**

The subject properties located within River Landing Phase II are identified from the proposed subdivision plan (Attachment 1). Your Administration secured the services of Suncorp Valuations Ltd. to provide an estimate of market value for the properties noted in the subdivision plan. The appraisal provided as of March 11, 2011, is as follows:

Parcel	Size	\$/SF	Value
Parcel A – 410 Avenue C South	1.4 acres	\$65.00	\$3,970,000
Parcel BB – Avenue B South *	1.7 acres	\$90.23	\$6,685,000
Parcel D – 422 Avenue A South	1.8 acres	\$104.00	\$8,335,000
Parcel E**	.41 acres	\$75.00	\$1,340,000
Parcel E and D (combined)	2.25 acres	\$104.00	\$10,190,000

\*Parcel BB has foundations from the previous development on site and they are considered to be potentially limiting to the site's future development. The value of the parcel has been revised to account for the removal of the foundations.

\*\*Parcel E - MTS Allstream Inc. is in the fourth Lease Renewal and Amending Agreement (January 1, 2010 – December 31, 2014) for approximately 8,085 square feet of building space and 17,847 square feet of land with an annual lease value of \$68,722. MTS Allstream Inc. has the option to renew the lease for a further term of five (5) years.

Timing for Release - Phase II Parcels

The River Landing development is expected to revitalize the Riversdale area and strengthen the downtown. The urban area adjacent to the waterfront has been developed as public open space, extending the Meewasin Trail from Friendship Park to Victoria Park. The urban waterfront is nearing completion with the final construction contract on Phase II anticipated to be complete at the end of the construction season in 2012.

The River Centre located at the southwest corner of 2<sup>nd</sup> Avenue and 19<sup>th</sup> Street is being developed by Tonko Realty Advisors. This development is a 78,000 square foot, five-storey office building, north of the Remail Arts Centre (Persephone Theatre) which is anticipated to be complete by the end of 2012. This building will include rental office space and retail; and, restaurant space at street level.

Victory Majors is proposing to develop a large site on Parcel YY between 2<sup>nd</sup> and 3<sup>rd</sup> Avenues, south of 19<sup>th</sup> Street. This development contemplates a 10-storey hotel, a 27-storey condominium, and a 17-storey office building, all anchored by the urban plaza that will include cultural, retail, and restaurant uses complementary to the surrounding public realm. Victory Majors anticipates presentation of its development proposal to City Council for approval in early 2012 followed by an application for building permits. The phases for development are dependent on market conditions.

Your Administration, based on the advice received from the private sector representatives and with due consideration for timing of the developments by Tonko Realty Advisors and Victory Majors, recommends the following, in order of sequence and timing:

**1. Parcel A at 410 Avenue C South**

- The proposed sale of Parcel A is for early spring 2012. This will provide a gauge of market readiness and demand for residential and mixed-use development.
- The sale and development of this property will not negatively affect the Victory Majors development on Parcel YY given its location.
- The site is a mixed-use development; primarily residential. The development at this site will further stimulate commercial development that is currently going on in Riversdale.
- In the opinion of your Administration, at the present time, there is limited demand for commercial development at River Landing.

**2. Parcels D and E at 414 and 422 Avenue A South**

- The proposed sale of Parcels D and E is offered together with the option that a purchaser has the opportunity to develop both properties to produce a mixed-use development which will integrate with public activities conducted on or near the riverbank.
- The proposed sale of Parcels D and E to be combined in 2014.
- This parcel may be an appropriate location for a second hotel (longer-term stay); office; restaurant; and, residential.
- Potential location to increase parking, utilizing part of MTS All Stream Site and under the Senator Sid Buckwold Bridge. Appropriate parking in the immediate area is a requirement for the success of commercial development in the area.
- Potential to utilize the MTS All Stream building (with face lift) and incorporate the current use of the building into the new development. Incorporating the current use of the building provides an immediate source of revenue for the purchaser.

**3. Parcel BB – Avenue B South**

- This parcel is the most desirable piece due to its river view.
- The proposed sale of Parcel BB is for 2016.
- This parcel may have the best opportunity to offer commercial use at street level. The density which will be achieved from the build-out of Parcels A, D, and E will enhance opportunities for commercial development.

Timing for the sale of these parcels provides clarity and certainty to the prospective purchasers of Parcel A and subsequent parcels. This will provide them an opportunity to develop and market their product and allow them to manage their risk accordingly.

Size of Parcels

The stakeholders recommended that each parcel be offered as a single project as opposed to subdividing each site into smaller parcels. The City could achieve a higher return on the land value for each parcel through subdivision; however, the more the site is subdivided the more complex the development becomes when trying to achieve the vision of mixed-use development.



Method, Terms, and Conditions of Sale

Your Administration recommends that Parcel A be offered for sale in spring 2012 at a land cost of \$3.97M. There are two methods of sale: a public tender with a reserve bid price; or, a Request for Proposal (RFP) with a fixed price or proposal call with a fixed price. In the first instance, notice of a public tender would be issued providing interested parties a period of six weeks to submit a proposal to purchase with the following terms and conditions:

- a) Reserve bid price of \$3.97M.
- b) No bids less than reserve bid will be accepted.
- c) A minimum deposit equal to 10% of tender price to be submitted.
- d) Bids must be submitted and determined independently from any other bidder or potential bidder.
- e) No multiple bids are to be submitted.
- f) No conditional bids will be accepted.
- g) Bidders must be eligible to hold land in the Province of Saskatchewan.
- h) The successful bidder will be required to enter into a sale agreement containing the following provisions:
  - The development to be constructed on the land must receive direct control district statutory approval under s.65 of *The Planning and Development Act*; statutory approval under s.20 of *The Meewasin Valley Authority Act*; and, approval required under the South Downtown Local Area Design Plan within one year as a condition precedent to the City's obligation to transfer the land.
  - The closing date will be no later than 30 days following receipt of all approvals.
  - The balance of purchase price payable on the closing date.
  - The possession and adjustments as of the closing date.
  - The foundation for the approved development must be completed within two years of the closing date. Failure to meet this requirement gives rise to the City's option to repurchase the land.
- i) Property is being sold "as is". Environmental site assessment reports can be made available for review. Any further subsurface environmental investigations to evaluate soil conditions on the site will be at the bidders' own expense.
- j) The property is being sold with all services to the property pre-paid by the City. Costs associated with service connections or private crossings, or upgrading of standard utilities will be the responsibility of the successful bidder.
- k) Subject to the information above, should the successful bidder not proceed with purchase of the property, the deposit will be forfeited. The deposits received from unsuccessful bidders will be returned.

Alternatively, a public offering could be made for the sale of the property through a RFP. The terms and conditions of sale would be the same as above except in the case of the following:

The purchase price could be fixed and the submitted bids evaluated based on performance requirements related to minimum density of development, sustainability requirements related to the use of energy saving features, and mixed-use attributes, etc. The development must comply with the requirements of the DCD1 and ACD guidelines.

In discussion with the private sector, it strongly recommends that the River Landing Phase II parcels be offered for sale by public tender with a reserve land price based on market value, a vision identified for the property, and the appropriate zoning and architectural guidelines. The rationale identified for its recommendation was that the RFP method was an expensive, time consuming, and restrictive process for the proponent.

In its opinion, the public tender sale method provided the best opportunity for the City to maximize price while optimizing the number of potential proponents in the market place. They cited the market place as busy; and therefore, the more restrictions that are placed on potential proponents, coupled with increased time and cost required of proponents to prepare proposals, has an adverse affect on the number who will bid.

## **OPTIONS**

### **Timing and Sequence for Release of Parcels**

Option 1: Parcel A - 2012 (spring)

Parcels D and E - timing pending uptake on Parcel A and progress on construction of Victory Majors development

Parcel BB - timing pending uptake on Parcels D and E

Option 2: Parcel A - spring 2012

Parcels D and E - 2014

Parcel BB - 2016

Your Administration recommends Option 2 as it provides a defined timeline for moving forward. The timing for release of Parcels D and E, and Parcel BB, may be adjusted based on market demand and progress of construction for Victory Majors development at Parcel YY.

### **Size of Parcels**

Option 1: Sell each parcel as one project and combine Parcels D and E

Option 2: Subdivide parcels and sell as smaller projects

Your Administration recommends Option 1. In discussion with the private sector, they identified that, based on current development in today's market place, the size of the parcels offered for sale are not too large; and therefore, could be offered for sale as single sites. They also identified

that subdividing the parcels increases the complexity for the development and makes it more challenging for each purchaser to achieve a mixed usage development on a smaller site.

#### Method of Sale

Option 1: Sell by Public Tender

Option 2: Sell by RFP

Your Administration recommends Option 1, as this method will maximize the City's ability to achieve the market value and optimize the number of potential proponents in the market place. If City Council chooses the RFP sale method, your Administration would report back on the fixed purchase price, evaluation criteria, and terms of the RFP.

#### POLICY IMPLICATIONS

There are no policy implications.

#### FINANCIAL IMPACT

Attachment 2 is the revised capital budget for the completion of River Landing Phases I and II. River Landing Phase I cost increase includes Parcel YY streetscape which involves removal and reconstruction of the sidewalk, curb and lane on 19<sup>th</sup> Street, 2<sup>nd</sup> and 3<sup>rd</sup> Avenues, SE corner of 3<sup>rd</sup> Avenue and 19<sup>th</sup> Street, and the centre median at 3<sup>rd</sup> Avenue and 19<sup>th</sup> Street; and, installation of three pay stations. This work cannot proceed until construction at Parcel YY is complete. Additional funding is required for the work identified above (\$.45M). This estimate is based on a 15% price adjustment for escalation for 2012 – 2014 in anticipation that the streetscape work can begin in 2015. The land sales revenue line item has also been adjusted to include the sale of land for the Remai Art Gallery of Saskatchewan (\$2.358M). With this adjustment, the River Landing Phase I projected budget surplus is estimated at approximately \$3M.

The River Landing Phase II estimated cost increase is \$2.4M. This is primarily due to an over-expenditure of \$1M to complete Isinger Park, the 19<sup>th</sup> Street Reconfiguration, and streetscape construction, and \$1.4M to finish the development. The remaining work is the completion of Riverfront Contract 4 which includes the area around the lift station; east accessible pathway and service road to the pumphouse; boat dock; activity area; landscaping; decommissioning of the soil holding cells on Parcel DD; safety fence/crusher dust along the 1<sup>st</sup> Avenue on-ramp; purchase of six pay stations; and, completion of Spadina Crescent at Avenue B. The Administration has engaged a cost consultant to review the estimates for Contract 4 as well engaging the local construction industry to review the estimates against current market conditions. Contract 4 will be tendered in 2012 pending the timing of the demolition of the powerhouse lift station.

River Landing Phase II land sales (appraisal March 2011) are estimated at \$20.33M which is sufficient revenue to offset the additional funding requirement of \$2.4M to complete Phase II. Assuming sale of the parcels identified in the body of this report, it is estimated the budget surplus for Phase II would be \$5M. The combined surplus for Phases I and II is estimated at \$8M which can be applied to the outstanding balance of RCE which represents the interim funding at River Landing. The outstanding RCE balance for River Landing is estimated at \$3.772M (up to and including 2012 operating budget). It is anticipated that an additional \$2.52M will be required from RCE for the operating budget years 2013 – 2016.

Your Administration has prepared a River Landing operating budget projection (costs and revenue) for 2013 – 2017. It is anticipated there are sufficient revenues generated through parking revenue, lease, and property taxes to cover all the operating costs for the site starting in 2017. This projection is based on the following assumptions: Parcel YY; River Centre site; Parcel A; Parcel D; Parcel E; and, Parcel BB are fully developed; and, no further tax abatements have been approved for residential projects on the properties identified above.

Your Administration is currently financing these projects through the Property Realized Reserve, on an interim basis until the parcels are sold.

#### River Landing Replacement Reserve

In 2010, City Council approved, in principle, the establishment of a River Landing Replacement Reserve. A growing list of significant physical assets of high value continue to build-out at River Landing which include: guardrails; sun shelter; paving stones/concrete walks; concrete seats; concrete tables and benches; retaining walls; water feature slabs; lighting; bridge walkout and sails; and, furniture, etc. A preliminary review of the inventory for the riverfront only estimates the value of the assets at \$7M.

It is anticipated, subject to City Council approval, that the Reserve would be funded from the River Landing Operating Budget, starting in 2012. Your Administration is recommending a one-time capital infusion of \$150,000 be allocated to the River Landing Capital Reserve to be funded from revenue generated through the sale of land at River Landing. The reserve criteria and contribution will be the subject of a further report.

#### PUBLIC COMMUNICATION PLAN

Based on the method of sale chosen, the appropriate notice to the public will be given.

#### ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

### **ATTACHMENTS**

1. River Landing Phase II Properties
2. River Landing Capital Budget Update

### **G3) Appointment – General Manager, Community Services (Files CK. 4510-1 and CC. 4510-1)**

**RECOMMENDATION:** that the information be received.

### **REPORT**

I am pleased to announce the appointment of Mr. Randy Grauer to the position of General Manager, Community Services, effective January 1, 2012.

Mr. Grauer has an undergraduate degree in Urban and Regional Planning from the University of Saskatchewan, and subsequently obtained his MBA, also from the University of Saskatchewan. After holding several planning positions around the Province, he joined the City of Saskatoon Planning Branch in 1981 and has held a variety of progressively responsible positions within the Planning Branch since that time. From 1995 to 1998 he was the coordinator of the Plan Saskatoon Project which involved the preparation of a new Official Community Plan and Zoning Bylaw for the City of Saskatoon. In 2001, he became the Manager of the Development Services Branch within the Community Services Department. In 2008, Mr. Grauer was promoted to Manager of the newly combined Planning and Development Branch at City Hall, which is responsible for all aspects of current and long range planning for the City of Saskatoon.

Mr. Grauer's extensive knowledge, experience, and strong leadership abilities will serve him well as the General Manager of Community Services. I have every confidence in his ability to successfully lead the Community Services Department, and he will be a significant addition to the senior management team as we continue to support Council in its work of transforming our community into a model 21<sup>st</sup> Century city.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Administrative Report No. 23-2011  
Section G – CITY MANAGER  
Monday, December 19, 2011  
Page 13

Respectfully submitted,

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Paul Gauthier, General Manager  
Community Services Department

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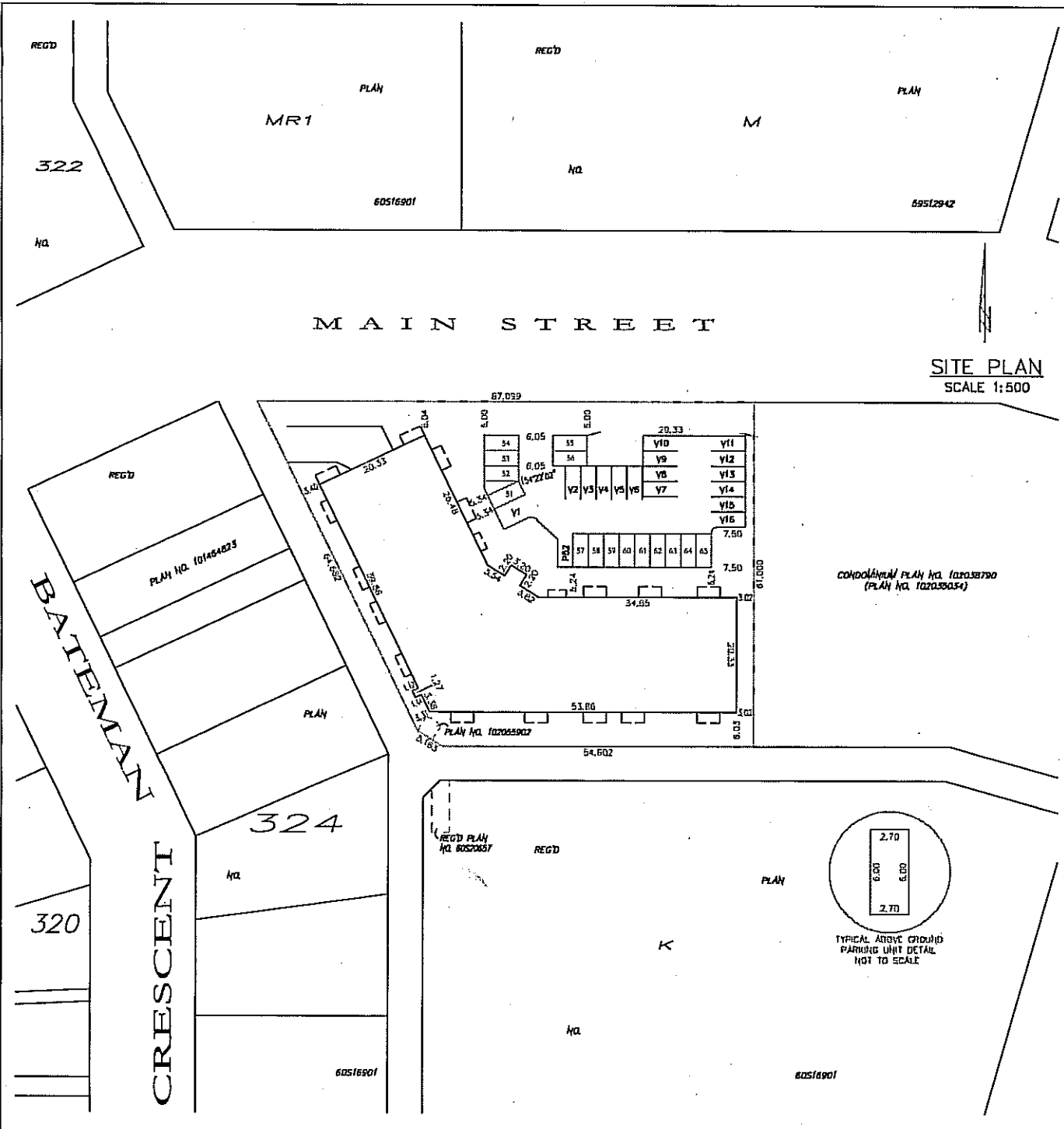
Mike Gutek, General Manager  
Infrastructure Services Department

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Jeff Jorgenson, General Manager  
Utility Services Department

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Murray Totland  
City Manager



SITE PLAN  
SCALE 1:500

PLAN OF SURVEY SHOWING SURFACE BUILDING CONDOMINIUM FOR PARCEL L, REG'D PLAN NO. 60S16901 & PARCEL AA, PLAN NO 101461812 S.W. 1/4 OF SECTION 26 TWP. 36, RGE. 5, W. 3rd MER. SASKATOON, SASKATCHEWAN BY T.R. WEBB, S.L.S. SCALE AS SHOWN JULY - OCTOBER 2011

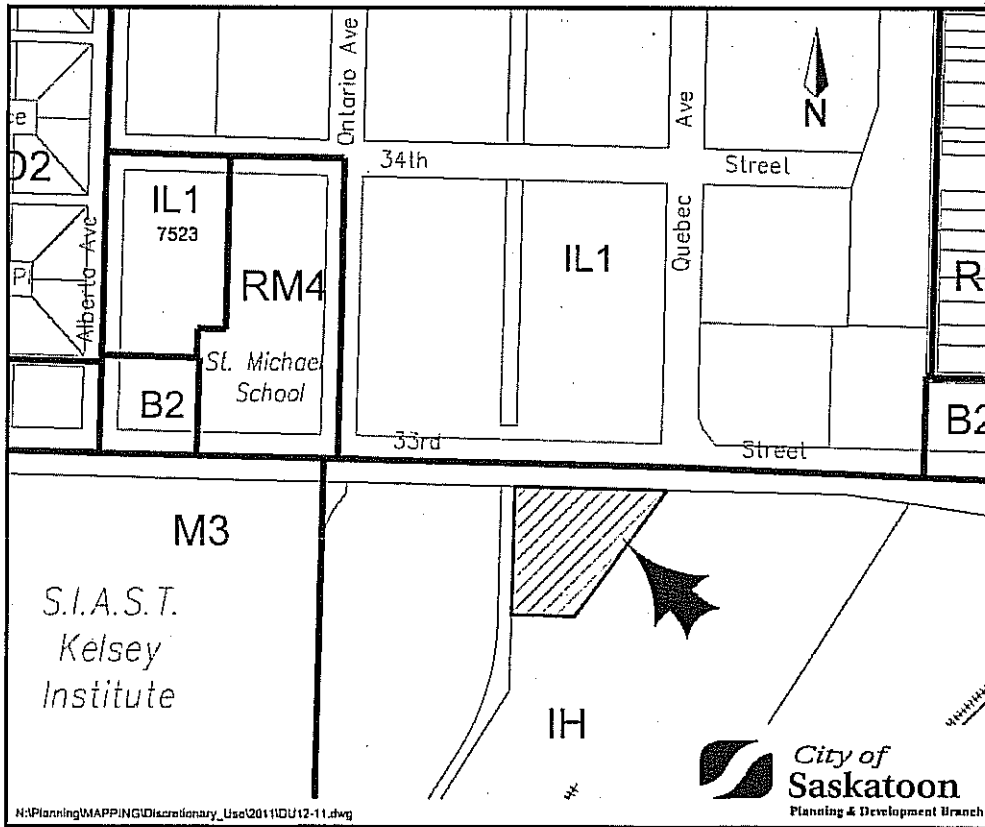
LEGEND

1. Dimensions shown are in metres and decimals thereof.
2. Measurements indicating the position of the building in relation to the outer boundaries of the parcel are taken to the concrete foundation at ground level.
3. Residential and Parking unit numbers are shown as 1, 2, 3, etc. on sheets 1 to 5.
4. Regular residential unit boundaries are shown on Sheets 3, 4, and 5 by a heavy solid line and are defined as follows:  
 - the exterior surface of any interior finishing material that forms the surface of any common and exterior wall, floor, or ceiling.
5. Regular parking unit boundaries are shown on sheets 1 and 2 by a heavy solid line and are defined by measurements on the ground from the foundation walls.
6. The doors and windows form part of the regular residential units.
7. All exterior surfaces are common property.
8. The owner of each regular residential unit shall have exclusive use of it in that unit has sole access.
9. Parking spaces are in accordance with Section 11(1)(e) of The Condomin Act.
10. All areas not designated with a unit number are common property.
11. Area to be approved is outlined by a heavy dashed line.
12. The parcel within the line of approval has an Extension D.

Proposed Condominium No. 7/11

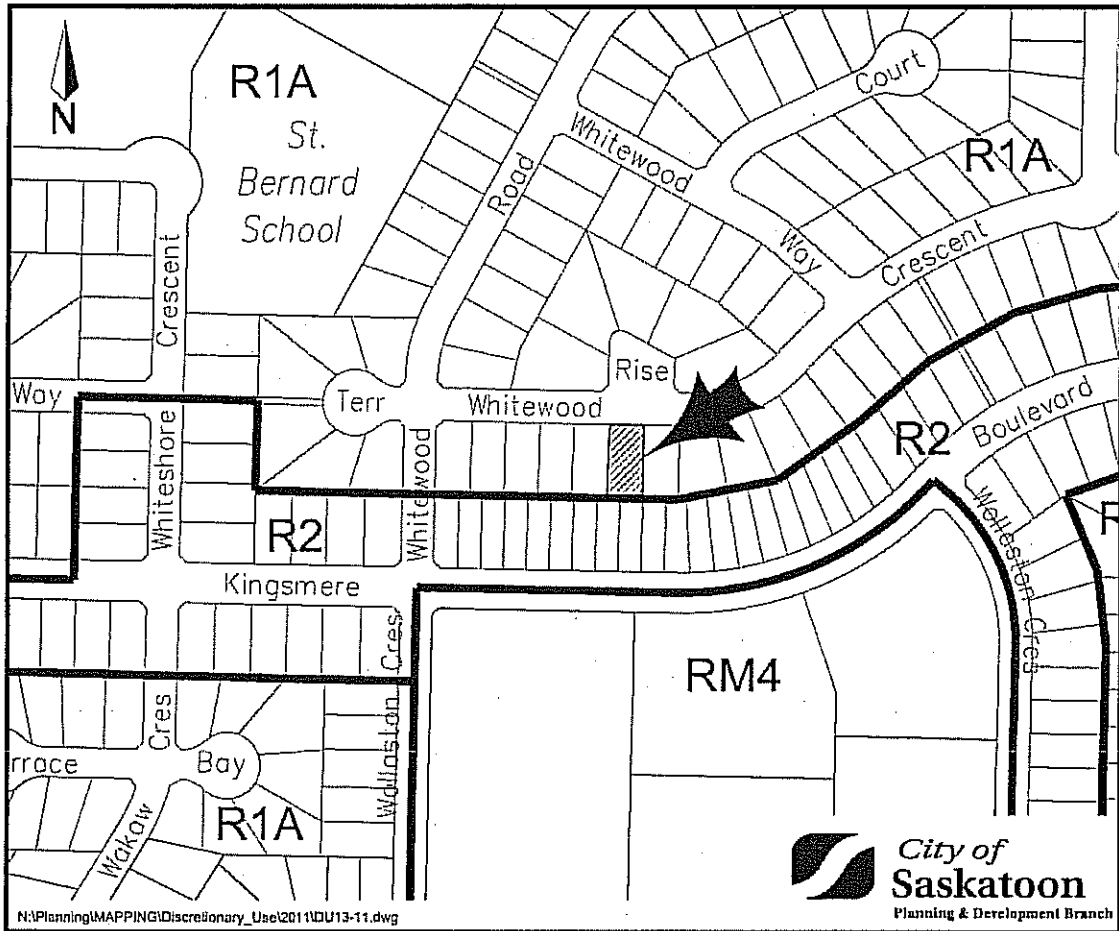


Proposed Discretionary Use No. D12/11

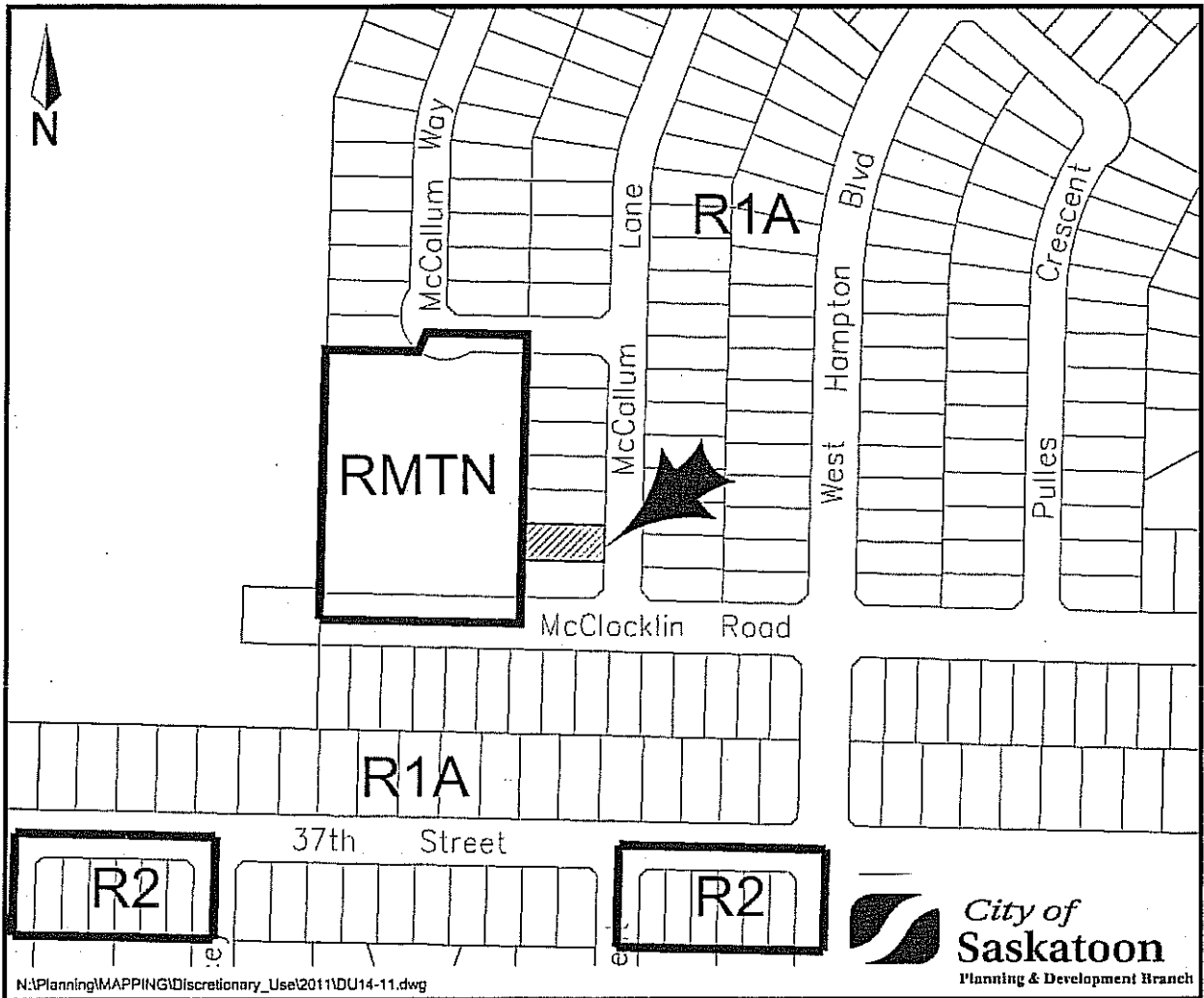


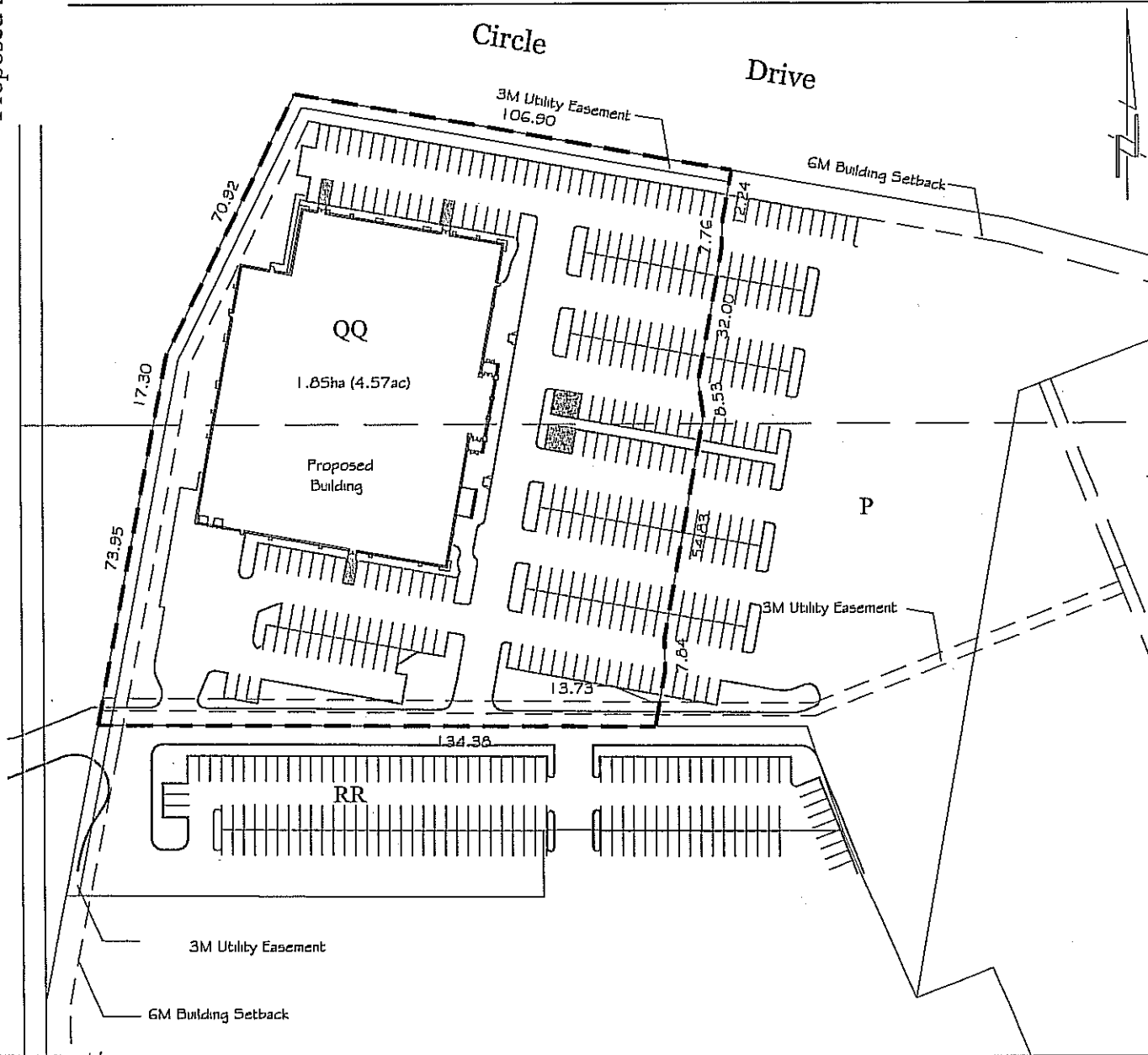


Proposed Discretionary Use D13/11



Proposed Discretionary Use D14/11





Plan Showing Proposed  
Lease Boundaries  
Parcel QQ, Plan No. \_\_\_\_\_  
In the  
NW ¼ Section 2  
Twp 37, Rge 5, W 3rd Mer  
Saskatoon, Saskatchewan  
C.W.A. Bourassa, SLS  
October 2011  
Scale 1:1000

Owner Approved

*CB*  
University Of Saskatchewan

Project No.: 139615  
Initials: LRB  
Preliminary Survey:  
NOTES:  
\* Measurements are in metres and decimals thereof.  
\* Area to be registered is outlined in bold dashed line and contains 1.85ha (4.57ac).

Dated at Saskatoon in the Province of Saskatchewan this 18th day of October 2011.

*[Signature]*  
Saskatchewan Land Surveyor

**Altus Geomatics**  
Limited Partnership  
Toll Free: 1-800-405-8233  
www.altusgeomatics.com

Examined: City of Saskatoon  
: Approved under the provisions of ByLaw No. 6537 of the City of Saskatoon.

: General Manager of the Community Services Department  
Date: \_\_\_\_\_, A.D. 2011.

**rive South**  
**1 Subdivision**

Plan No. 101428657;  
Parcel C, Reg'd. Plan No. 69S18530;  
and part of  
Parcel B, Reg'd. Plan No. 69S18530;  
S. 1/2 Sec. 25 Twp. 36 Rge. 5 W3Mer.;  
Saskatoon, Saskatchewan.

By: D.V. Franko S.L.S.  
February 2011 Scale 1:4000

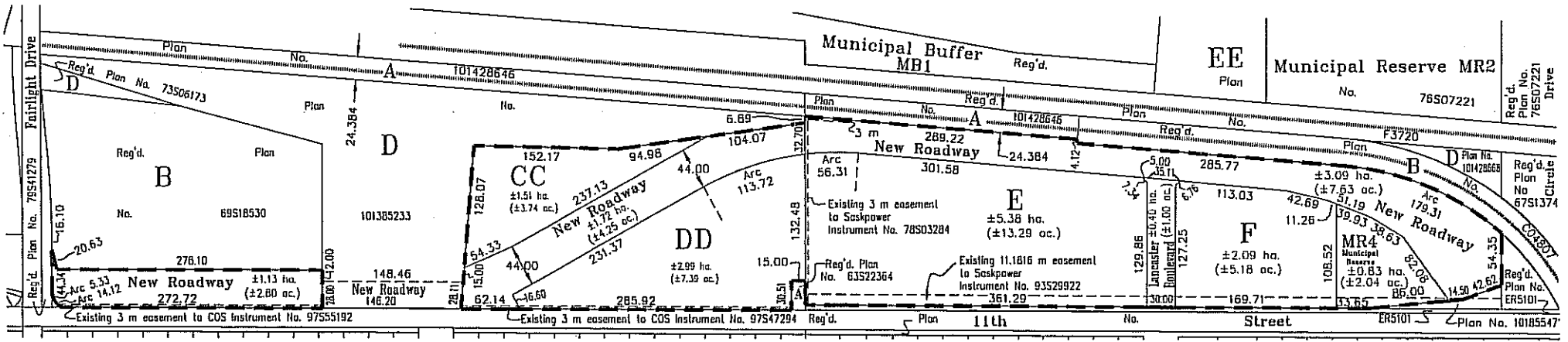
Measurements are in metres and decimals thereof.  
Distances may vary by ±0.50 m  
Area to be subdivided is outlined in a bold dashed line  
Area to be subdivided (New Road) contains ±5.94 ha. (±14.68 acres)  
Area to be subdivided (Parcel CC) contains ±1.51 ha. (±3.74 acres)  
Area to be subdivided (Parcel DD) contains ±2.99 ha. (±7.39 acres)  
Area to be subdivided (Parcel E) contains ±5.38 ha. (±13.29 acres)  
Area to be subdivided (Parcel F) contains ±2.09 ha. (±5.18 acres)  
Area to be subdivided (MR4) contains ±0.83 ha. (±2.04 acres)  
Area to be subdivided (Lancaster Boulevard) contains ±0.40 ha. (±1.00 acres)  
Date of preliminary survey June 8th, 2009 - November 21st 2011



City of Saskatoon  
Approved under the provisions of Bylaw  
No. 6537 of the City of Saskatoon.

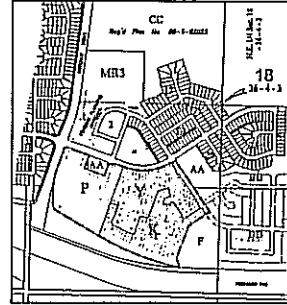
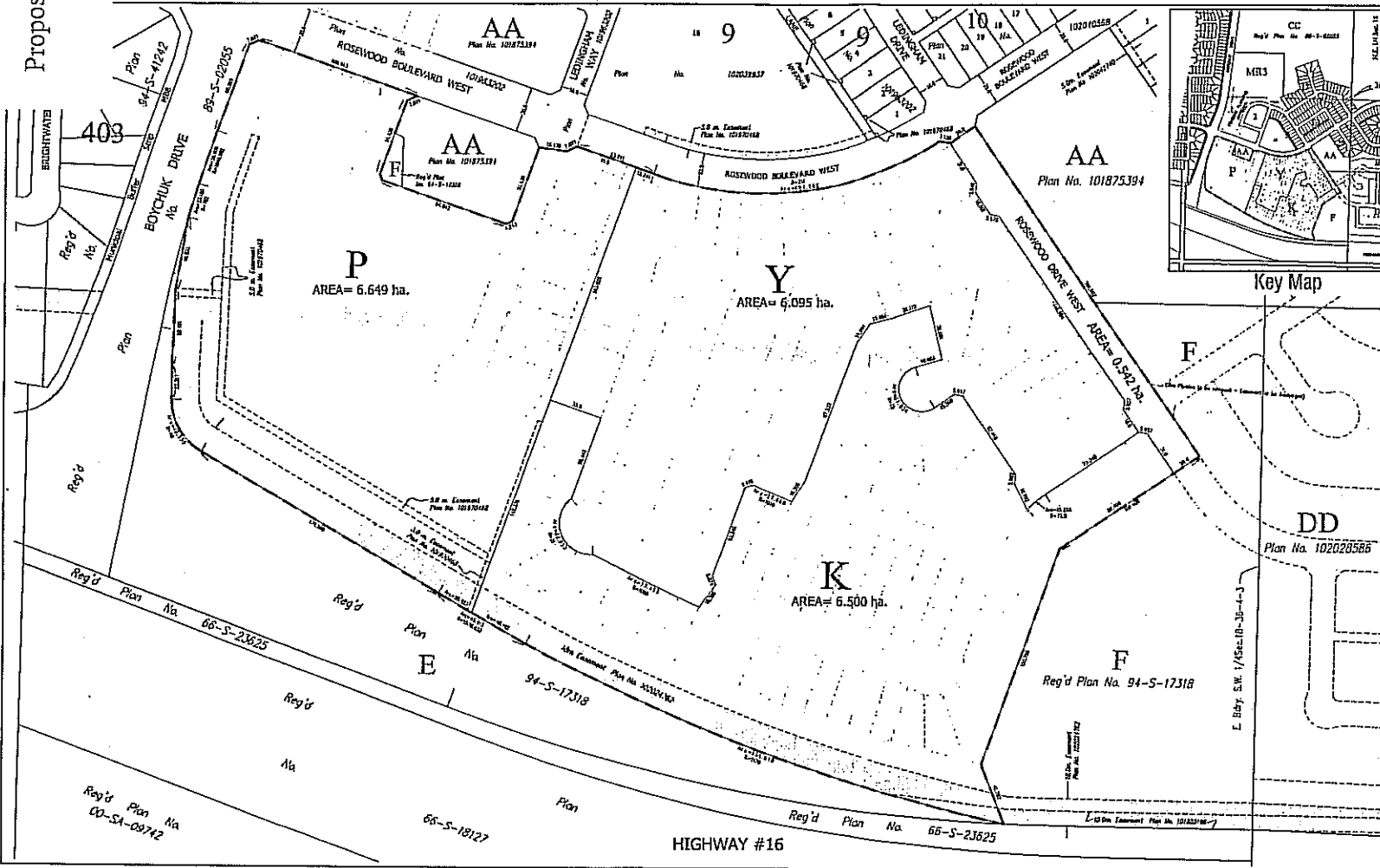
Owner / Agent

General Manager of Community Services  
or Designate.

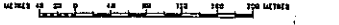


REVISION DATE		DRAWN BY:	DATE:
Amended November 8th, 2011		V. Matt	February 11th, 2011
Amended November 23rd 2011 - a.m.			
		CHECKED BY:	DRAWING NO.:
		D.V.F.	1
		CHECKED BY:	
		Circle Drive South - PPR (Nov. 2011) dwg	
		JOB NO.:	

*Revised S.  
Drawn W.*



**ROSEWOOD**  
 PLAN  
 SHOWING PROPOSED SUBDIVISION & CONSOLIDATION  
 OF PARTS OF  
 PARCEL F  
 REG'D PLAN NO. 94-S-17318 &  
 PARCEL AA, PLAN NO. 101875394  
 S.W. 1/4 SEC. 18 -  
 TWP. 36 - RGE. 4 - W.3rd MER.  
 SASKATOON, SASKATCHEWAN.  
 BY: R.A. WEBSTER, S.I.S.  
 2011



Examined and found correct  
*[Signature]*  
 Saskatchewan Land Surveyor

Examined and found correct  
*[Signature]*  
 Corporate  
 Seal

Examined and found correct  
*[Signature]*  
 INVESTMENTS LTD.  
 Seal

**LEGEND:**  
 Distances measurements shown are in metres and decimals thereof.  
 Distances may be approximated and may vary by 0.50 metres.  
 Portions of this plan prepared for subdivision by another party in heavy broken line  
 and numbers 12 784 & 12 785 & 12 786 & 12 787 & 12 788 & 12 789 & 12 790 & 12 791 & 12 792 & 12 793 & 12 794 & 12 795 & 12 796 & 12 797 & 12 798 & 12 799 & 12 800 & 12 801 & 12 802 & 12 803 & 12 804 & 12 805 & 12 806 & 12 807 & 12 808 & 12 809 & 12 810 & 12 811 & 12 812 & 12 813 & 12 814 & 12 815 & 12 816 & 12 817 & 12 818 & 12 819 & 12 820 & 12 821 & 12 822 & 12 823 & 12 824 & 12 825 & 12 826 & 12 827 & 12 828 & 12 829 & 12 830 & 12 831 & 12 832 & 12 833 & 12 834 & 12 835 & 12 836 & 12 837 & 12 838 & 12 839 & 12 840 & 12 841 & 12 842 & 12 843 & 12 844 & 12 845 & 12 846 & 12 847 & 12 848 & 12 849 & 12 850 & 12 851 & 12 852 & 12 853 & 12 854 & 12 855 & 12 856 & 12 857 & 12 858 & 12 859 & 12 860 & 12 861 & 12 862 & 12 863 & 12 864 & 12 865 & 12 866 & 12 867 & 12 868 & 12 869 & 12 870 & 12 871 & 12 872 & 12 873 & 12 874 & 12 875 & 12 876 & 12 877 & 12 878 & 12 879 & 12 880 & 12 881 & 12 882 & 12 883 & 12 884 & 12 885 & 12 886 & 12 887 & 12 888 & 12 889 & 12 890 & 12 891 & 12 892 & 12 893 & 12 894 & 12 895 & 12 896 & 12 897 & 12 898 & 12 899 & 12 900 & 12 901 & 12 902 & 12 903 & 12 904 & 12 905 & 12 906 & 12 907 & 12 908 & 12 909 & 12 910 & 12 911 & 12 912 & 12 913 & 12 914 & 12 915 & 12 916 & 12 917 & 12 918 & 12 919 & 12 920 & 12 921 & 12 922 & 12 923 & 12 924 & 12 925 & 12 926 & 12 927 & 12 928 & 12 929 & 12 930 & 12 931 & 12 932 & 12 933 & 12 934 & 12 935 & 12 936 & 12 937 & 12 938 & 12 939 & 12 940 & 12 941 & 12 942 & 12 943 & 12 944 & 12 945 & 12 946 & 12 947 & 12 948 & 12 949 & 12 950 & 12 951 & 12 952 & 12 953 & 12 954 & 12 955 & 12 956 & 12 957 & 12 958 & 12 959 & 12 960 & 12 961 & 12 962 & 12 963 & 12 964 & 12 965 & 12 966 & 12 967 & 12 968 & 12 969 & 12 970 & 12 971 & 12 972 & 12 973 & 12 974 & 12 975 & 12 976 & 12 977 & 12 978 & 12 979 & 12 980 & 12 981 & 12 982 & 12 983 & 12 984 & 12 985 & 12 986 & 12 987 & 12 988 & 12 989 & 12 990 & 12 991 & 12 992 & 12 993 & 12 994 & 12 995 & 12 996 & 12 997 & 12 998 & 12 999 & 1300

**EXPLANATIONS:**  
 1. Existing easements are shown grey.

Examined and found correct  
 Approved under the provisions of Section 56, R.S.S. of the City of Saskatoon.

1. Survey Manager of the Community Services Department  
 Date: \_\_\_\_\_, A.M. 2011.





A2



## RIVERLIGHTS

### Business Plan for the City of Saskatoon

#### 1. Mission Statement

River Lights is a river based summer festival style event designed to attract both Saskatoon residents and visitors to River Landing and the South Saskatchewan River.

#### 2. Strategic Goals

- The River Lights organizing committee is attempting to create one of Saskatoon's top festivals that will have the potential to attract various audiences to River Landing over a multi-day summer timeframe.
- River Lights will feature a group of stand alone events and activities that together represent a brand new entertainment package for Saskatoon and Saskatchewan.
- The River Lights Night Boat Parade is designed to be the first of its kind event in the province and the major draw for the overall festival.
- The planned impact is an increased awareness and usage of the new developments at River Landing plus the increased exposure and development of water-based boating and sporting activities.

#### 3. Strategic Alliances

A number of strategic long-term alliances have been developed to present River Lights. The groups include:

- The City of Saskatoon
- The Meewasin Valley Authority
- The Enchanted Forest partners – Saskatoon Zoo Foundation and the Saskatoon City Hospital Foundation
- The Saskatoon Rowing Club
- The Saskatoon Racing Canoe Club
- Shearwater
- Saskatoon marine dealers
- Saskatoon Fire & Protective Services
- Saskatoon Police

The City of Saskatoon provides much needed assistance with the usage of River Landing and other public facilities in the area. They also provide scheduling and coordination services for the various events. The MVA contributes to the overall event by providing clear direction to responsible use of the river and the riverbank. Each of these alliances is important to the long term sustainability of the event. The two foundations provide light displays from the Enchanted Forest which greatly adds to the night time activities on both the Landing and on the water. The river users contribute to day time programming on the river plus they provide the volunteers for the set-up and take-down of the event. The Shearwater provides knowledge of the river conditions and assistance with navigation for the night boat parade. Fire & Protective Services and Police are involved to ensure the event operates safely and in accordance with the law.

It is our intention to increase the number of partners in future years to truly provide a deeper sense of community to the event.

#### **4. Local Organizing Committee**

The local organizing committee consists of experienced event managers, marketers, administrators, and community leaders. The positions and names of the key committee members are as follows:

- Event Co-Chair - Hugh Vassos
- Event Co-Chair - Brian Storey
- Boat Parade Co-Chair - Steve Chisholm
- Boat Parade Co-Chair - Craig Peterson
- Administration / Liaison Chair – Don Somers
- Boat Show Chair – Rod Antonichuk
- Volunteer Chair – James Weinmaster
- Visitor Services Co-Chair / Treasurer – Bev Vassos
- Visitor Services Co-Chair – Judy Storey

#### **5. Infrastructure Requirements**

River Lights made use of the existing facilities at River Landing with the exception of the relocation of the boat dock and the creation of the Sand Bar food & beverage area. As the event grows there may be need for some improvements to River Landing facilities however at this point we do not see any major changes.

#### **6. Requested City Services**

We requested the services of Saskatoon Fire and Protective Services both on and off the water throughout the event, and Saskatoon Police Services near event closing time on the Saturday night. These services were offered for a fee which River Lights paid. We also requested the attendance of a City electrician familiar with the River Landing electrical services during the Saturday evening boat parade. Those services were provided and paid for by River Lights.

#### **7. Event Operating & Capital Budget**

A three year event budget both operational and capital was presented to the City of Saskatoon as part of the grant proposal. A copy of that three year budget is attached with this report.

#### **8. Post Event Operating Costs**

At the conclusion of the first year of the annual River Lights festival there are no post event operating costs

#### **9. Legacy**

As discussed with the City of Saskatoon during the Event Hosting Grant process, River Lights will contribute \$10,000 towards the construction of a new exhibit at the Saskatoon Forestry Farm Park and Zoo that will attract additional visitors to the city owned facility

#### **10. Economic Impact**

It is difficult to measure the economic impact of a festival event in its first year of operation. Models such as STEAM are also difficult to apply in the first year of an annual event due to a number of unpredictable factors, especially for festivals that are non-ticketed events like River Lights. Organizers did however conduct crowd counts throughout the two day festival and estimated total attendance at close to 10,000. Also through informal surveys it is projected that somewhere in the 5 – 10% of those visitors were from outside of the city and considered tourists. These numbers are expected to increase as the awareness of the event grows over the years and event marketing is expanded. Direct expenditures related to the event are estimated in the \$400,000 range and visitor spending at around \$350,000.

#### **11. Past Event History**

There is no past history for this event as this was the first year for River Lights



**12. Registration Certificate**

As discussed with City Administration prior to the event, River Lights is registered as a For-Profit Incorporation in Saskatchewan. A copy of the certificate is included with this report.

**13. Prize Purses**

There are no monetary prize purses involved in this event

**14. Event Profits**

It is estimated that the event will take 3 to 5 years to become sustainable and economically viable. Therefore any profits incurred in the first few years of the event will be reinvested into the next year's operations.



## RIVERLIGHTS

### Final Report to the City of Saskatoon

#### Event Overview

Organizers of the first River Lights are, in general, satisfied that the first edition of this planned annual festival achieved the established goals and objectives as well as could be expected. The South Saskatchewan River provided a challenge in that water flow conditions leading up to the originally planned July event date were considered unsafe for this type of water-based event. A decision was made to postpone the event to the weekend of August 6<sup>th</sup> and 7<sup>th</sup>. This was not an ideal date for one of our major partners, the marine dealers. The event went ahead as planned providing a good learning experience for the organizers.

#### Challenges

- There were other major events on the same weekend including the Saskatchewan Air Show and the Fringe Festival
- The weather conditions on the Saturday night for the Boat parade were less than desirable
- Some of the registered marine dealers did not have enough inventory at that time of the boating season to participate in the Boat Parade or the Boat Show
- The City of Saskatoon booked a wedding into the River Landing amphitheatre for Saturday evening which forced organizers to cancel planned live entertainment at the venue
- The river user partners that provided the afternoon activities on the river did not have enough of their athletes available due to out of town competitions and other commitments. This included the canoeists and the rowers. The result was a reduced activities program for the spectators. Again this was due to the change of date because of the river.
- The number of parade floats was reduced due to a number of factors including the change of date, the lack of boats from the marine dealers, the weather threat, and mechanical issues with boat entries that forced their last minute withdrawal. The original plan was for twenty entries and the final number was thirteen.

#### Successes

- The event captured significant media and public attention as a great new festival for the city and the province.
- The overall two day attendance estimated at 10,000
- The popularity and operation of the Sand Bar food and beverage area
- The development of strong and lasting partnerships with the river users
- The event was a good start, a good learning experience to build on for the future
- The event showed good potential as a tourism generator
- The event attracted the interest of potential corporate sponsors which will be important for sustainability.

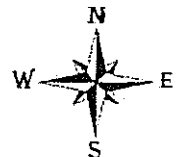
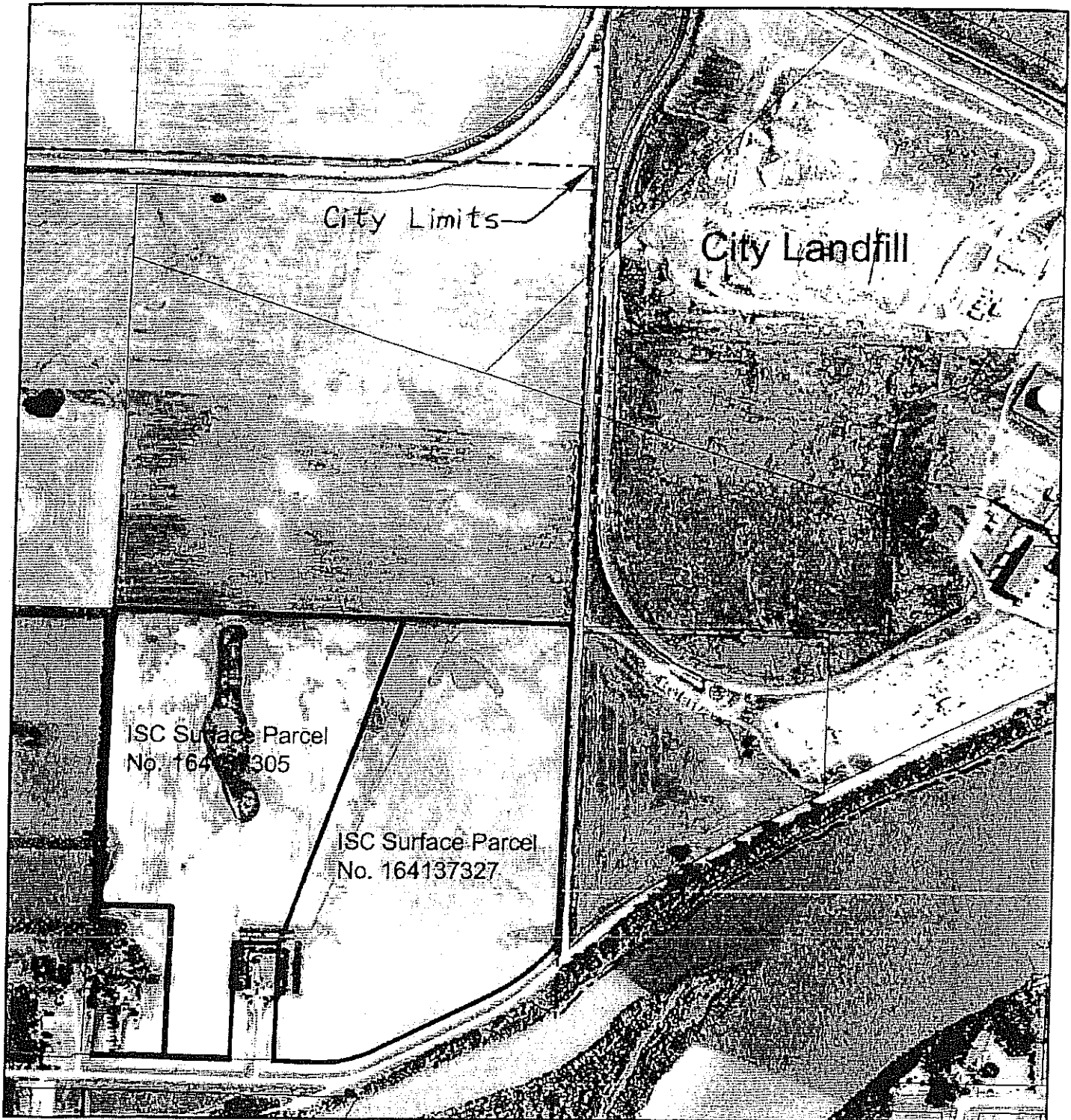
#### Plans for 2012

- Set the date for a weekend in either late June or July
- Will have to make alternate venue plans with the proposed construction at River Landing
- Open up the Boat Parade to include significantly more decorated boat floats
- Start the Boat parade earlier in the evening
- Expand the on-shore entertainment package for all ages
- Expand the afternoon water sport demonstrations for non-stop action on the river

- Continue and expand the days of operation of the Sand Bar to include Thursday and Friday evenings
- Add interpretive displays and information exhibits
- Create sponsorship opportunities for new corporate partners
- Increase the tourism marketing effort with Tourism Saskatoon, Tourism Saskatchewan, and the media
- Continue positioning the event as a family oriented festival promoting the safe and responsible use of the river at River landing for the enjoyment of all.

F2

# Attachment 1: Map Showing ISC Surface Parcel No. 164137305 and 164137327



F3

## Proposed 2012 Fare Structure

Fare Type	2010 Fare	2012 Fare	Difference in Fare 2010/2012
Adult Cash	\$2.75	\$3.00	\$0.25
Student Cash	\$2.10	\$2.50	\$0.40
Child Cash	\$1.65	\$2.00	\$0.35
Adult Ticket	\$2.10	\$2.20	\$0.10
Student Ticket	\$1.50	\$1.60	\$0.10
Child Ticket	\$1.15	\$1.20	\$0.05
Adult Monthly Pass	\$71.00	\$75.00	\$4.00
Student Monthly Pass	\$51.00	\$54.00	\$3.00
Child Monthly Pass	NA	\$45.00	NA
Senior Monthly Pass	\$21.00	\$25.00	\$4.00
Senior 3 Month Pass	\$63.00	\$75.00	\$12.00
Senior 6 Month Pass	\$120.75	\$143.75	\$23.00
Senior Annual Pass	\$225.75	\$268.75	\$43.00
DCR Monthly Pass	\$20.00	\$25.00	\$5.00
Low Income Adult Pass	\$63.90	\$63.75	(\$0.15)
Low Income Student Pass	\$45.90	\$45.90	0
Low Income Child Pass	NA	\$38.25	NA
Semester Pass	\$231.00	\$242.00	\$11.00
Day Pass	\$6.95	\$7.50	\$0.55
Annual Pass - Adult	NA	\$825.00	NA
Annual Pass - Student	NA	\$594.00	NA
Annual Pass - Child	NA	\$495.00	NA

## BYLAW NO. 8993

### The Transit Fares Amendment Bylaw, 2011

The Council of The City of Saskatoon enacts:

#### Short Title

1. This Bylaw may be cited as The Transit Fares Amendment Bylaw, 2011.

#### Purpose

2. The purpose of this Bylaw is to amend The Transit Fares Bylaw, 2004, No. 8370 to set new transit fares for The City of Saskatoon transit system, and to make several consequential amendments to the definitions.

#### Bylaw No. 8370 Amended

3. The Transit Fares Bylaw, 2004, No. 8370 is amended in the manner set forth in this Bylaw.

#### Section 3 is Amended

4. Section 3 is amended:
  - (a) by striking out "\$18.00" after "amounts to" and substituting "\$24.00" in Clause (b.2);
  - (b) by adding ", 6-month adult or annual adult" after "monthly adult" in Clause (b.3);
  - (c) by adding the following clause after Clause (c):

"(c.1) "Low Income Pass" means a discounted bus pass available for families that qualify based on a total household income that does not exceed the low income threshold amount established by Statistics Canada;"
  - (d) by striking out "post secondary" after "approved" and substituting "post-secondary" in Clause (d);
  - (e) by striking out "which sells City of Saskatoon semester transit passes", after "institution" and substituting "located in the City of Saskatoon" in Clause (d);



## Schedule "A" to Bylaw No. 8993

## Schedule "A"

## Transit Fares

## I. General Fare Structure

	Adult	Student	Post- Secondary Student	Child	Senior
Cash	\$ 3.00	\$ 2.50	\$ 3.00	\$ 2.00	\$ 3.00
Tickets/Rides	\$ 2.20	\$ 1.60	\$ 2.20	\$ 1.20	\$ 2.20
Passes					
Daily	\$ 7.50	\$ 7.50	\$ 7.50	\$ 7.50	\$ 7.50
Weekend Family	\$ 7.50	\$ 7.50	\$ 7.50	\$ 7.50	\$ 7.50
Monthly	\$ 75.00	\$ 54.00	\$ 75.00	\$ 45.00	\$ 25.00
Semester	---	---	\$ 242.00	---	---
3 month	---	---	---	---	\$ 75.00
6 month	---	---	---	---	\$ 143.75
Annual	\$825.00	\$594.00	\$825.00	\$495.00	\$ 268.75

## II. Special Arrangements

- (A) Access Transit 20-Ride passes are available for \$44.00 and are available to Registered Access Transit Customers for use on Access Transit buses and Low-Floor buses, and are exempt from paying the fee for the transit pass card.
- (B) U-Pass transit passes for University of Saskatchewan undergraduates are available for \$71.93 for the 2012 winter semester.
- (C) U-Pass transit passes for post-secondary students attending either the Saskatchewan Indian Institute of Technologies or the First Nation University of Canada are available for \$96.62 for the 2012 winter and fall semesters.
- (D) The rate for Discounted Bus Passes is \$25.00.



- (E) The rate for Eco Bus Passes is based on a 20% discount of the cost of 12-monthly adult passes.
- (F) The rate for Low Income Passes is based on a 15% discount of the cost of a monthly adult, student or child pass.
- (G) The fee for a reloadable transit pass card is \$5.00.

\*\* Preschool child rides free.

## Fares for Similar-Sized Canadian Cities - 2011

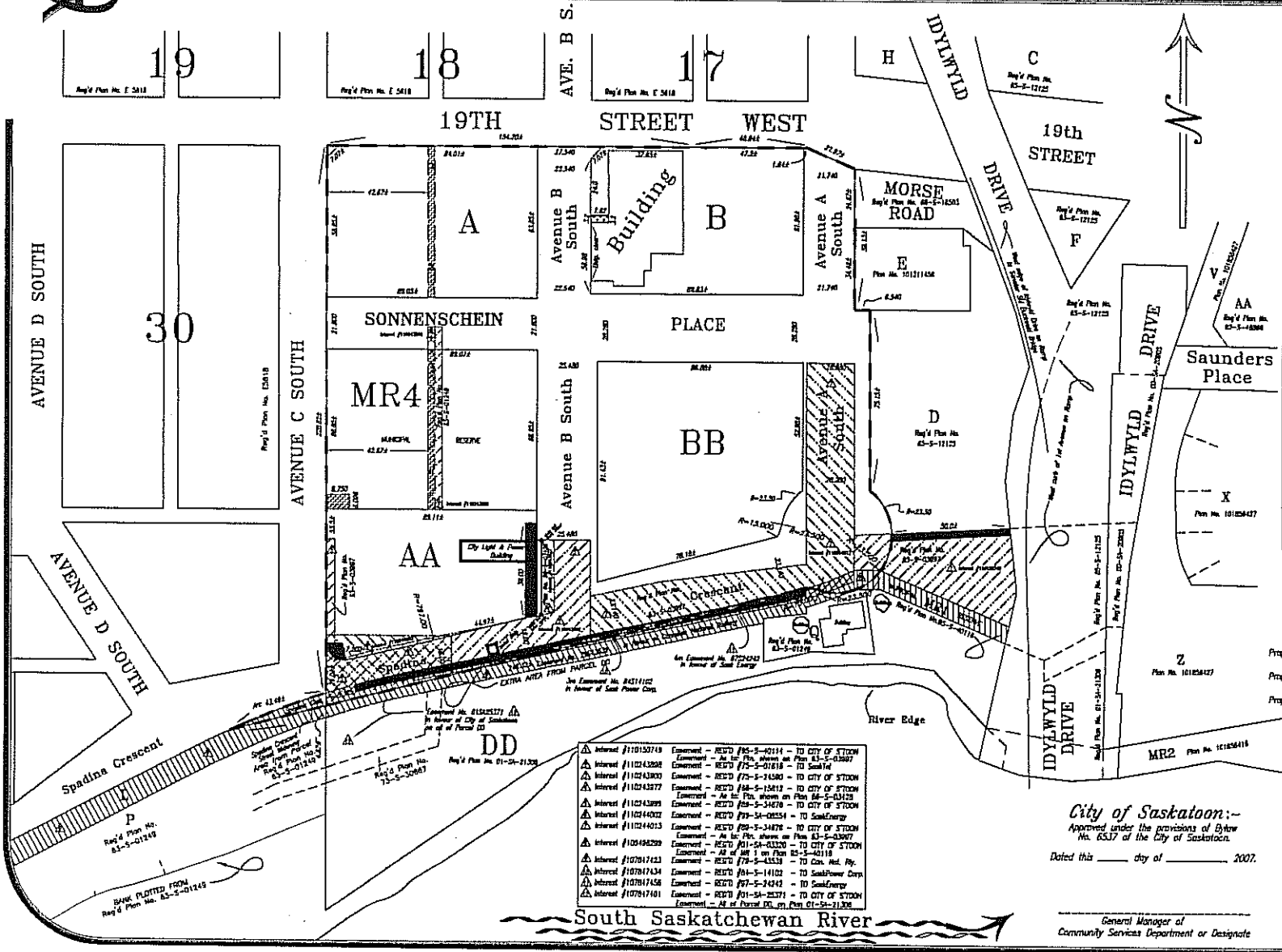
City	Passes				Tickets			Cash		
	Adult	Student	Child	Seniors	Adult	Student	Child	Adult	Student	Child
Oakville	\$94.00	\$60.00	\$60.00	\$50.00	\$2.65	\$2.15	\$2.15	\$3.00	\$3.00	\$3.00
Gatineau	\$79.00	\$54.00	n/a	\$35.50	\$2.95	\$2.20	\$2.05	\$3.40	\$3.40	\$3.40
Halifax	\$70.00	\$64.00	\$52.00	\$52.00	\$1.80	\$1.80	\$1.30	\$2.25	\$2.25	\$1.50
Laval	\$79.00	\$47.50	\$47.50	\$47.50	\$2.38	\$1.69	\$1.69	\$2.80	\$2.80	\$2.80
London	\$81.00	\$70.00	n/a	\$57.50	\$1.90	\$1.54	\$1.10	\$2.75	\$2.75	\$1.35
Longueuil	\$82.50	\$49.50	\$49.50	\$49.50	\$2.79	\$1.67	\$1.67	\$3.10	\$3.10	\$3.10
Regina	\$62.00	\$44.00	\$47.00	n/a	\$2.00	\$1.50	\$1.50	\$2.50	\$1.75	\$2.00
Victoria	\$79.00	\$55.00	\$55.00	\$40.00	\$2.10	\$1.60	\$1.60	\$2.50	\$2.50	\$2.50
Windsor	\$82.50	\$74.50	\$49.00	\$49.00	\$2.25	\$2.25	\$1.50	\$2.50	\$2.50	\$1.65
Average	\$78.78	\$57.61	\$51.43	\$47.63	\$2.31	\$1.82	\$1.62	\$2.76	\$2.67	\$2.37
Saskatoon Current	\$71.00	\$51.00	n/a	\$21.00	\$2.10	\$1.50	\$1.15	\$2.75	\$2.10	\$1.65
Saskatoon Possible 2012	\$75.00	\$54.00	\$45.00	\$25.00	\$2.20	\$1.60	\$1.20	\$3.00	\$2.50	\$2.00

# Proposed Additional Parking for Credit Union Centre - 3510 Thatcher Ave



B1

62



River Landing Phase 2

Plan Showing Proposed Subdivision+ (New & Existing Assessments of part of:- Parcel D, Reg'd Plan No. 85-S-12125 and Municipal Reserve M11, Reg'd Plan No. 85-S-40116 to N.E. 1/4 Sec.20 Twp.20 Rge.6 W.3rd Mer.

All of Avenue A South, Reg'd Plan No. 85-S-23071 And part of Road Allowance (Avenue A South) adjacent to R.E. 1/4 Sec.20 Twp.20 Rge.6 W.3rd Mer.

All of Parcel A, Plan No. 1013015071;  
Parcel B, Plan No. 1013015050;  
Parcel K, Plan No. 1014004160;  
Parcel EE, Plan No. 1014694055;  
Parcel A, Reg'd Plan No. 85-S-01240;  
Lots 1 to 10 incl. & Lot 30, Block 31,  
Reg'd Plan No. 85-S-01240;  
Lots 12 to 16 incl., Lots 18 to 20 incl.,  
& Lots 22 to 45 incl.  
Block 31, Reg'd Plan No. 8 6614;  
Lots 8, 9, 20 & Lots 21 to 29 incl.  
Block 32, Reg'd Plan No. 8 6619;  
All of Lanes in Blocks 31 & 32,  
Reg'd Plan No. 8 6618;  
Lane created by M.O.T.O. No. 74-S-26519  
and all of Lane in Block 31,  
Reg'd Plan No. 85-S-01240;  
All of Avenue D and 18th Street,  
Reg'd Plan No. 85-S-01240;  
part of Avenue B, Reg'd Plan No. 8 6614;  
part of Parcel DD, Reg'd Plan No. 01-S1-21508;  
part of Parcel L, Reg'd Plan No. 85-S-01240; in  
N.E. 1/4 Sec.20 Twp.20 Rge.6 W.3rd Mer.  
Saskatoon, Saskatchewan  
By: D.V. Franko S.L.S.  
April-November - 2006  
Scale 1:1000

Measurements are in metres and decimals thereof.  
Area to be subdivided is outlined in a bold dashed line and contains 4.712 ha.  
Date of preliminary survey: March-April 2006

Existing Easements shown thus:

Proposed NEW Easement for C.G.S. Infrastructure shown thus:

Proposed NEW Easement for C.G.S. Light & Power shown thus:

Proposed NEW Easement for Sask Energy shown thus:

△ Interest #110150718	Easement - RES'D 185-S-0114 - TO CITY OF STON
△ Interest #110243228	Easement - As by Plan shown on Plan 85-S-03907
△ Interest #110243800	Easement - RES'D 175-S-24590 - TO CITY OF STON
△ Interest #110243877	Easement - RES'D 168-S-15212 - TO CITY OF STON
△ Interest #110243899	Easement - As by Plan shown on Plan 86-S-03123
△ Interest #110244032	Easement - RES'D 188-S-34878 - TO CITY OF STON
△ Interest #110244015	Easement - RES'D 189-S-34878 - TO CITY OF STON
△ Interest #108496229	Easement - As by Plan shown on Plan 85-S-03907
△ Interest #108496229	Easement - RES'D 161-S-03250 - TO CITY OF STON
△ Interest #107817423	Easement - RES'D 179-S-43539 - TO Can. Nat. Ry.
△ Interest #107817434	Easement - RES'D 161-S-14102 - TO Saskatchewan Corp.
△ Interest #107817458	Easement - RES'D 167-S-34243 - TO Sask Energy
△ Interest #107817481	Easement - RES'D 161-S-22374 - TO CITY OF STON
△ Interest #107817481	Easement - As by Plan DD, on Plan 01-S1-21508

City of Saskatoon:-  
Approved under the provisions of Bylaw No. 6537 of the City of Saskatoon.  
Dated this \_\_\_ day of \_\_\_\_\_, 2007.

General Manager of  
Community Services Department or Designate

Saskatchewan Land Surveyor

George,  
Nicholson,  
Franko,  
& Associates Ltd.  
Land Surveyors - Global Positioning Systems

Drawn by: M. Mark - May 23/2007  
The No. R.E.-1042149

More info added - May 28 2007  
More info added - Dec. 2nd 2007

**River Landing Capital Budget Update  
November 2011**

	Phase 1		Phase 1 Riverfront		Phase 2 (includes Riverfront)		Total	Total	Current Shortfall
	Sept, 2009	November 1, 2011	Sept, 2009	Nov, 2011	Sept, 2009	Nov, 2011	Sept, 2009	Nov, 2011	
Gross Cost (projected cost to completion)	\$13,360,600	\$13,810,000	\$12,700,000	\$12,710,500	\$52,153,500	\$54,553,700	\$78,214,100	\$81,074,200	\$2,860,100
<b>Funding:</b>									
Federal Strategic Infrastructure Grant					13,700,000	13,700,000	13,700,000	13,700,000	
Western Economic Diversification			3,000,000	3,000,000			3,000,000	3,000,000	
Provincial Government			4,000,000	4,000,000	5,000,000	5,000,000	9,000,000	9,000,000	
Provincial Community Share Funding	77,500	77,500			77,500	77,500	155,000	155,000	
Electrical Capital Extention Reserve	274,000	274,000					274,000	274,000	
Reserve for Capital Expenditures	709,000	709,000			3,206,000	3,206,000	3,915,000	3,915,000	
Contribution from Sinking Fund Surplus	3,000,000	3,000,000					3,000,000	3,000,000	
UDA			500,000	500,000	116,000	116,000	616,000	616,000	
**Land Sales	6,038,700	8,665,900			12,998,900	20,330,000	19,037,600	28,995,900	
MVA Contribution/Fundraising/sponsorships			2,440,000	2,440,000			2,440,000	2,440,000	
City of Saskatoon Cash/Borrowing	4,153,000	4,153,000	2,760,000	2,770,500	16,455,100	16,455,100	23,368,100	23,378,600	
Sponsorships					600,000	600,000	600,000	600,000	
<b>Total</b>	<b>\$14,252,200</b>	<b>\$16,879,400</b>	<b>\$12,700,000</b>	<b>\$12,710,500</b>	<b>\$52,153,500</b>	<b>\$59,484,600</b>	<b>79,105,700</b>	<b>\$89,074,500</b>	
Over expenditure (surplus)	(\$891,600)	(\$3,069,400)	\$0	\$0	\$0	(\$4,930,900)	(\$891,600)	(\$8,000,300)	
						Balance applied to RCE		\$8,000,300	

\* Does not include \$1,000,000 grant to Persephone Theatre funded from previous year's operating surplus funds

\* Does not include the River Fountain nor the Amphitheatre cover

\*\* Land Sales is estimated for Phase I at 8.66M which includes AGS land cost at \$2.358M and Phase II at \$20.33M (Parcels A, BB, D & E) using 2011 land valuation

\*\*\* Surplus of land sale (\$8M) applied to outstanding balance of RCE which represents the interim funding of River Landing

His Worship the Mayor and City Council  
The City of Saskatoon

## **LEGISLATIVE REPORTS**

### **Section A – OFFICE OF THE CITY CLERK**

#### **A1) Appointment of Deputy Mayor - 2012** **(File No. CK. 255-3)**

**RECOMMENDATION:** that the following be appointed Deputy Mayor for the months indicated:

Councillor P. Lorje	-	For the Month of January 2012
Councillor M. Loewen	-	For the Month of February 2012
Councillor A. Iwanchuk	-	For the Month of March 2012
Councillor D. Hill	-	For the Month of April 2012
Councillor M. Heidt	-	For the Month of May 2012
Councillor B. Dubois	-	For the Month of June 2012
Councillor R. Donauer	-	For the Month of July 2012
Councillor C. Clark	-	For the Month of August 2012
Councillor G. Penner	-	For the Month of September 2012
Councillor T. Paulsen	-	For the Month of October 2012

Pursuant to *The Cities Act*, City Council is required to appoint a Deputy Mayor.

In the past, Council has appointed the Deputy Mayor on a reverse alphabetical basis with a monthly rotation. This report is being submitted in order to appoint the Deputy Mayor up to October 2012. A further report will be submitted after the Civic Election to be held October 24, 2012, in order to appoint the Deputy Mayor for November and December.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**Section B – OFFICE OF THE CITY SOLICITOR**

**B1) Storm Water Utility Rate Structure**  
**(File No. CK. 1905-2)**

**RECOMMENDATION:** that City Council consider Bylaw No. 8987.

At its meeting on August 17, 2011, City Council considered a report by the Administration recommending that a storm water utility rate structure be created which bills a storm water management charge to all properties using the City's storm sewer system based upon the Estimated Runoff Unit ("ERU") factor for each property, instead of a charge per water meter as now exists.

At this meeting, in relation to this Bylaw, City Council resolved:

- "1) that implementation of the storm sewer rate structure, outlined in the Storm Sewer Audit which was approved by Council in 2001, proceed directly to Phase III, with an implementation date of January 1, 2012;
- 2) that a new Storm Water Utility system be created to charge property owners the storm water utility fee based on the amount of impervious area on the property, subject to minimum rates;
- 3) that a separate utility bill and billing system be created to charge the storm water utility fee to commercial and industrial properties and to property owners without a water meter based on the amount of impervious area on the property, subject to minimum rates;
- 4) that single detached homes pay a fixed nominal base rate of one Equivalent Runoff Unit for the storm water utility;
- 5) that all other properties pay a storm utility rate based on the estimated amount of impervious area on their property, but not less than a rate of two Equivalent Runoff Units for the storm water utility;
- 6) that Rate Strategy Option 3 - No Re-Adjustment with Rising Cap and No Rate Increases, be implemented for commercial and industrial properties;
- 7) that a recalculation procedure be implemented with the new utility structure to allow property owners to receive fee reductions for storm water improvements such as private storage ponds, storage tanks, bio-swales, green roofs, permeable paving, rain gardens or other "soft" landscaping;



- 8) that the storm water utility be phased in over seven years, with full implementation by January 1, 2018; thereby generating approximately \$3.1 million in additional revenue for the utility; ...”

At its meeting on December 5, 2011, City Council further adopted Clause 1, Report No. 19-2011 of the Executive Committee with the following recommendation:

“that in 2012 and 2013 the Storm Water Utility for multi-residential and condominium sites with multiple services (City water meters) be charged a minimum of 0.5 equivalent runoff units per service.”

Attached is Bylaw No. 8987 enacting storm sewer management charges based on a property’s ERUs instead of per water meter as in the past. All single-family residential property will have a 1 ERU charge of \$4.40 per month, which is the rate as now in effect. All multi-residential properties and all commercial properties will be charged for a minimum of 2 ERUs and a maximum of 100 ERUs. This will be phased in over 7 years as shown on Schedule “B”.

Other matters to note include:

- Section 4 creates a Storm Water Management Utility.
- Sections 5-7 create regulations as to what may not be discharged into a storm sewer. It is expected that more detailed regulation will be developed for consideration in the future.
- Section 10(c) - at the request of the General Manager of Infrastructure Services Department, exempts property zoned agricultural. It also exempts lands that do not benefit from the City’s storm sewer. For example, part of the University of Saskatchewan’s campus uses the City’s storm sewer, part is serviced by its own storm sewer system.
- Section 11 creates a process to review the property’s ERU charge when hard surfaces or soft surfaces are added to or eliminated from the property.
- Section 13 provides for enforcement of this Bylaw as permitted by *The Cities Act*.
- Schedule “A” specifies a charge of \$4.40 per month per ERU, specifies how billings are to be charged in multi-water meter situations, provides that residential properties are to be billed monthly and all other properties are to be billed yearly.



**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENT**

1. Proposed Bylaw No. 8987, The Storm Water Management Utility Bylaw, 2011.

**B2) Proposed 2012 Woodlawn Cemetery Fees**  
**(Files CK. 1720-4 and IS. 4080-1)**

**RECOMMENDATION:** that City Council consider Bylaw No. 8989.

City Council at its meeting on December 5, 2011 received Administrative Report No. 22-2011 from the Infrastructure Services Department respecting proposed 2012 cemetery fees for Woodlawn Cemetery. The proposed fees as outlined in the report were approved effective January 1, 2012, and our Office was requested to prepare the appropriate Bylaw amendments.

We are pleased to submit for Council's consideration Bylaw No. 8989, The Cemeteries Amendment Bylaw, 2011 (No. 2). The Bylaw implements the proposed fees as approved by City Council, effective January 1, 2012.

The fee schedule attached to Administrative Report No. 22-2011, under the heading "Opening & Closing Services (Interments), neglected to specify a fee for "Non-Military Tree Installation". This was an oversight. The fee for this service in 2011 was as follows:

Memorial Tree - non-military	
- without plaque.....	\$550.00
- with plaque.....	\$790.00

The Administration's intention was to propose an increase of approximately 5% for 2012. This would increase the fees as follows:

Memorial Tree - non-military	
- without plaque.....	\$580.00
- with plaque.....	\$830.00

Similarly, the fee schedule neglected to specify a fee for a “Memorial Bench (including plaque)”. The fee in 2011 was established at \$2,100.00. The fee in 2012 is proposed to increase by approximately 5% to \$2,205.00.

Bylaw No. 8989 establishes the fees as approved by Council at its meeting on December 5, 2011, and also includes the fees for the two items that were identified but for which no fees were specified for 2012.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

### **ATTACHMENT**

1. Proposed Bylaw No. 8989, The Cemeteries Amendment Bylaw, 2011 (No. 2).

**B3) Enquiry - Councillor T. Paulsen (December 20, 2010)**  
**Bylaw Enforcement**  
**Fines re: The Animal Control Bylaw, 1999 and**  
**The Dangerous Animals Bylaw, 2003**  
**(File No. CK. 185-1 and CK. 152-1)**

**RECOMMENDATION:** that City Council consider proposed Bylaw No. 8990.

City Council, at its meeting held on November 7, 2011, considered the above matters and resolved:

- “(1) that the specified fines for all offences listed in Schedule No. 7 of *The Animal Control Bylaw, 1999*, be set as follows:
  - (a) for failure to license cat or dog - \$250 first offence, \$300 second offence and \$350 subsequent offence;
  - (b) for failure to attach valid license tag when a cat or dog is off the premises of the owner - \$50 first offence, \$100 second offence and \$150 subsequent offence; and
  - (c) for all other offences listed in Schedule No. 7 - \$100 first offence, \$200 second offence and \$300 subsequent offence;

- (2) that minimum mandatory fines be established for all offences listed in Schedule No. 7 of *The Animal Control Bylaw, 1999*, and that such fines be set at the same level as the specified fines for voluntary payment;
- (3) that for all offences listed in Schedule No. 7 of *The Animal Control Bylaw, 1999*, the bylaw provide that if three years have elapsed since the date of the last conviction, a subsequent offence shall be treated as a first offence;
- (4) that the maximum value of the Pet-at-Large Card be set at the total of the specified fine in the Bylaw for a first offence running-at-large violation plus the pound fee for one impoundment; ...”

We have not addressed recommendation (4) in the amendment as the Pet-At-Large Card has always been regulated through administrative policy. Council’s decision as to the maximum value of the Pet-At-Large Card would direct administrative policy on this point.

We have included a provision that a contravention is deemed to be a first offence where there has been no Notice of Violation issued within three years so that a person voluntarily paying a fine to avoid prosecution is given the same benefit as a person who challenges a charge in Court. We are pleased to attach Bylaw No. 8990 which makes the required amendments to *The Animal Control Bylaw, 1999*.

#### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

#### **ATTACHMENT**

1. Proposed Bylaw No. 8990, *The Animal Control Amendment Bylaw, 2011 (No. 2)*.

**B4) Enquiry - Councillor T. Paulsen (December 20, 2010)**  
**Bylaw Enforcement**  
**Fines re: *The Animal Control Bylaw, 1999* and**  
***The Dangerous Animals Bylaw, 2003***  
**(Files CK. 185-1 and CK. 152-4)**

**RECOMMENDATION:** that City Council consider Bylaw No. 8988.

City Council, at its meeting held on November 7, 2011, considered the above matters and resolved:

- “ ...
- (5) that minimum mandatory fines be established in *The Dangerous Animals Bylaw, 2003* as follows:
- (a) for the offence of owning or harbouring an animal that attacks another animal or person - \$250 first offence, \$500 second offence and \$750 subsequent offence; and
  - (b) for the offence of failing to comply with an order respecting a dangerous animal - \$500 first offence, \$1,000 second offence and \$1500 subsequent offence.”

We are pleased to attach Bylaw No. 8988 which makes the required amendments to The Dangerous Animals Bylaw, 2003.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

### **ATTACHMENT**

1. Proposed Bylaw No. 8988, The Dangerous Animals Amendment Bylaw, 2011.

**B5) Enquiry - Councillor T. Paulsen (December 20, 2010)**  
**Bylaw Enforcement**  
**Fines re: *The Fire and Protective Services Bylaw 2001* and**  
***The Property Maintenance & Nuisance Abatement Bylaw, 2003***  
**(Files CK. 185-14 and CK. 4400-1)**

**RECOMMENDATION:** that City Council consider Bylaw No. 8991.

City Council, at its meeting held on November 21, 2011, considered the above matters and resolved:

- “(1) that the discounted penalty be abolished for early payment of a second offence ticket under *The Fire and Protective Services Bylaw, 2001*;

- (2) that minimum mandatory fines be established in *The Fire and Protective Services Bylaw, 2001* as follows:
  - (a) for Notice of Violation offences, the non-discounted penalty indicated on the Notice of Violation; and
  - (b) for the offence of failing to comply with an order of a municipal inspector - \$500 first offence; \$750 second offence and not less than \$1,000 third and subsequent offence;
- (3) that “unsecured vacant buildings” be added to the list of nuisances prohibited under *The Property Maintenance & Nuisance Abatement Bylaw, 2003*;
- (4) that Notice of Violation tickets be authorized under *The Property Maintenance & Nuisance Abatement Bylaw, 2003* for the following offences:

...

  - (e) unsecured vacant buildings; ...”

The Fire and Protective Services Department has advised that their preference is to include the offence and Notice of Violation provisions for unsecured vacant buildings in The Fire and Protective Services Bylaw, 2001. Accordingly, these provisions have been incorporated into this Bylaw amendment.

In addition, we are making a required housekeeping amendment to the appeal procedure under the Bylaw to reflect current provincial legislation.

We are pleased to enclose Bylaw No. 8991, amending The Fire and Protective Services Bylaw, 2001.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

### **ATTACHMENT**

1. Proposed Bylaw No. 8991, The Fire and Protective Services Amendment Bylaw, 2011.

**B6) Enquiry - Councillor T. Paulsen (December 20, 2010)**  
**Bylaw Enforcement**  
**Fines re: *The Fire and Protective Services Bylaw, 2001 and***  
***The Property Maintenance & Nuisance Abatement Bylaw, 2003***  
**(File No. CK. 4400-1)**

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**RECOMMENDATION:** that City Council consider Bylaw No. 8992.

City Council, at its meeting held on November 21, 2011, considered the above matters and resolved:

“...

- (3) that “unsecured vacant buildings” be added to the list of nuisances prohibited under *The Property Maintenance & Nuisance Abatement Bylaw, 2003*;
- (4) that Notice of Violation tickets be authorized under *The Property Maintenance & Nuisance Abatement Bylaw, 2003* for the following offences:
  - (a) long grass and weeds;
  - (b) accumulation of junk and garbage;
  - (c) untidy and unsightly premises;
  - (d) open excavations; and
  - (e) unsecured vacant buildings;
- (5) that Notice of Violation penalties under *The Property Maintenance & Nuisance Abatement Bylaw, 2003* be set at \$250 for a first offence, to be reduced to \$200 if paid within 14 days; \$500 for a second offence; and \$750 for a third or subsequent offence; and
- (6) that minimum mandatory fines be established in *The Property Maintenance & Nuisance Abatement Bylaw, 2003*, as follows:

- (a) for Notice of Violation offences, the non-discounted penalty indicated on the Notice of Violation; and
- (b) for the offence of failing to comply with an order of a municipal inspector - \$500 first offence; \$750 second offence and not less than \$1,000 third and subsequent offence.”

The Fire and Protective Services Department has advised that their preference is to include the offence and Notice of Violation provisions for unsecured vacant buildings in The Fire and Protective Services Bylaw, 2001.

We are pleased to enclose Bylaw No. 8992, making the requested changes to The Property Maintenance & Nuisance Abatement Bylaw, 2003.

#### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

#### **ATTACHMENT**

1. Proposed Bylaw No. 8992, The Property Maintenance & Nuisance Abatement Amendment Bylaw, 2011.

**B7) Enquiry - Councillor T. Paulsen (December 20, 2010)**  
**Bylaw Enforcement**  
**Fines re: The Public Spitting, Urination and Defecation Prohibition Bylaw, 2004;**  
**The Noise Bylaw, 2003, The Bicycle Bylaw; The Street Use Bylaw and the**  
**Skateboard Section Only of The Traffic Bylaw**  
**(File No. CK. 185-1)**

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**RECOMMENDATION:** that City Council consider Bylaw No. 8994.

At its meeting held on December 5, 2011, City Council considered the above matters and resolved:

- “1) that the specified fine under *The Public Spitting, Urination and Defecation Prohibition Bylaw, 2004* for urinating and defecating in public be increased to \$200, with a discounted penalty of \$150 if paid within 14 days of the offence;

- 2) that *The Noise Bylaw, 2003* establish minimum fines of \$100 for a first offence, \$200 for a second offence and \$400 for third and subsequent offences;
- 3) that the specified fine under *The Bicycle Bylaw* be increased to \$50 with a discounted penalty of \$25 if paid within 14 days of the offence; and
- 4) that the specified fines under *The Traffic Bylaw* for skateboarding and in-line skating offences be increased to \$50 with a discounted penalty of \$25 if paid within 14 days of the offence, except for the offence of causing damage to City property, where no reduced penalty would be available.”

Upon review of The Traffic Bylaw, we noted that the offence of causing damage to City property does not currently allow a discounted penalty, so no amendment was necessary in this regard.

We are pleased to submit Bylaw 8994, which makes the requested amendments to The Public Spitting, Urination and Defecation Prohibition Bylaw, 2004; The Noise Bylaw, 2003; The Bicycle Bylaw; and The Traffic Bylaw.

#### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

#### **ATTACHMENT**

1. Proposed Bylaw No. 8994, The Fines Reorganization Bylaw, 2011.

Respectfully submitted,

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Janice Mann, City Clerk

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Theresa Dust, City Solicitor



BYLAW NO. 8987

The Storm Water Management Utility Bylaw, 2011

B1

The Council of The City of Saskatoon enacts:

**Short Title**

1. This Bylaw may be cited as The Storm Water Management Utility Bylaw, 2011.

**Purpose**

2. The purposes of this Bylaw are:
  - (a) to regulate the collection, transmission, treatment and disposal of storm water;
  - (b) to regulate direct and indirect discharges into any part of the storm sewer system;
  - (c) to prevent damage to or misuse of any part of the storm sewer system;
  - (d) to protect human health and safety and the environment;
  - (e) to establish and set terms and guidelines for The City of Saskatoon Storm Water Management Utility; and
  - (f) to set charges for all properties benefiting from The City of Saskatoon storm water sewer system.

**Definitions**

3. In this Bylaw:
  - (a) "commercial property" means any site in the City of Saskatoon, regardless of intended or actual use or the zoning, but does not include any site the primary use of which is residential property;
  - (b) "converted dwelling" means a dwelling which is more than 30 years old which was originally designed as, or used as, a one-unit dwelling and in which additional dwelling units have been created;

- (c) “dwelling” means a building used or intended for residential occupancy;
- (d) “Equivalent Runoff Unit (ERU)” means the average amount of hard surface a typical one-unit dwelling in Saskatoon has. For the purposes of this Bylaw, an ERU is deemed to be 265.3 square metres;
- (e) “hard surface” means areas which do not allow rainwater to soak into the earth including, for example, concrete, asphalt and building roofs;
- (f) “multi-unit dwelling” means a building, or portion thereof designed for, or occupied as, two or more dwelling units including all residential condominium buildings regardless of such building’s physical layout, design or construction;
- (g) “one-unit dwelling” means a detached building designed for, or occupied as, one dwelling unit, whether or not such buildings also contain a basement suite, and includes converted dwellings;
- (h) “property” means a site serviced by the storm sewer, which site may or may not contain a building or buildings;
- (i) “residential property” means one-unit dwellings and multiple-unit dwellings;
- (j) “soft surface” means areas which do allow rainwater to soak into the earth including, for example, lawns, gardens, gravelled areas, storage ponds, bio-swales or concrete or asphalt designed to be permeable so as to allow water to soak through;
- (k) “storm sewer”, “storm sewer system” or “storm water sewer” means all City of Saskatoon works and related appurtenances for the conveying and disposing of storm water, ground water, unpolluted industrial and cooling water and includes mains, ditches, channels, catch basins, wet and dry water ponds, constructed wetlands, pumping stations and outfalls, but does not include a building storm sewer or a storm service connection; and
- (l) “storm water” means all runoff water from any source.

#### **Public Utility Service**

4. The works established for the collection, transmission, treatment and disposal of storm water pursuant to the provisions of *The Cities Act* are a public utility service.

### Storm Sewer Regulation

5. No person shall discharge, permit or cause to be discharged any material into the storm sewer system except in accordance with the provisions of this Bylaw.
6. No person shall discharge, permit or cause to be discharged any material into the storm sewer system unless permitted to do so under any Federal or Provincial legislation.
7. (1) No person shall discharge, permit or cause to be discharged into the storm sewer system:
  - (a) any water having two or more separate liquid layers;
  - (b) domestic or non-domestic sewage;
  - (c) liquid or vapour having a temperature greater than 65 degrees Celsius;
  - (d) pesticides, insecticides, herbicides or fungicides save and except chemicals contained in storm water emanating from trees or vegetation treated in accordance with any Federal or Provincial legislation;
  - (e) ashes, cinders, sand, stone or any other solid or viscous substance which may impair the operations and maintenance of the storm sewer system;
  - (f) solid matter larger than 12.5 mm in any dimension;
  - (g) water or waste having a pH lower than 5.5 or higher than 9.5;
  - (h) any noxious or malodorous substance capable of creating a public nuisance;
  - (i) any water or waste containing a toxic or poisonous substance, or a waste which, when combined with another waste may cause toxic or poisonous substances to be liberated;
  - (j) any petroleum-based materials including, for example, gasoline, oil or diesel fuel, or any corrosive or explosive substance; and
  - (k) water from swimming pools or hot tubs.
- (2) Notwithstanding subsection (1), The City of Saskatoon may make such discharges in an emergency.
8. (1) Every property within the City of Saskatoon on which there is a building or buildings with a combined covered area of 300 square metres or more shall have the roof area of such building or buildings connected to the storm sewer system.

This requirement does not apply to one-unit dwellings or multi-unit dwellings with only two dwelling units in the building.

- (2) Every parking lot area of over 1,500 square metres shall be drained into the storm sewer system, unless written approval to the contrary is given by the City.
  - (3) A required connection shall be made within 60 days, or such other time specified, from being notified by the City; and if it is not made, the City may make the connection at the property owner's expense.
  - (4) If there is no storm sewer system adjacent to a property described in subsection (1), and a building or buildings on such property covers or will cover more than 75 percent of the property, provision shall be made at the time of construction of such a building or buildings for connection of the building's or buildings' roof drains to the storm sewer system when it becomes available adjacent to such property, and such connection shall then be made.
- 9.
- (1) Any person who causes damage to or interferes with the storm sewer system shall be guilty of an offence, and shall be liable to the City for all costs incurred by the City in making repairs or taking remedial action.
  - (2) The costs associated with making repairs or taking remedial action shall be an amount owing to the City.

### **Storm Water Management Charge**

- 10.
- (1) Except as set out in clause (c) below, each property in the City of Saskatoon shall be charged a storm water management charge on its Saskatoon Utility Statement based upon the number of ERUs it has as follows:
    - (a) all one-unit dwellings in the City of Saskatoon are deemed to have one ERU;
    - (b) multi-unit dwellings and commercial properties in the City of Saskatoon, subject to section 3 under Accounts in Schedule "A", shall be charged for the number of ERUs the property actually has, to the nearest ERU, provided that:
      - (i) each such property is deemed to have a minimum of 2 ERUs; and
      - (ii) no property shall be charged for more than 100 ERUs, regardless of the actual number of ERUs it has; and
    - (c) this Bylaw does not apply to property zoned as agricultural, or that is not connected to or serviced by the storm sewer system.

- (2) The City of Saskatoon shall calculate the number of ERUs each property has, and the actual number, or deemed number, shall be set out on the property's Saskatoon Utility Statement, and shall be charged at the rates and in the manner described in Schedule "A".
- (3) If any property is altered such that it then has fewer or more ERUs, the owner shall advise The City of Saskatoon of such alteration, and The City of Saskatoon shall recalculate the number of ERUs the property then has.

### **ERU Calculations and Review**

11. (1) If any property that is charged for 2 or more ERUs is altered such that after the alteration there are additional ERUs, the property shall be charged for such greater number of ERUs from when the alteration was first made, subject to section 10.
- (2) If any property that is charged for 2 or more ERUs is altered such that after the alteration there are fewer ERUs, the property shall be charged for such lesser number of ERUs from when the alteration was actually made, subject to section 10.
- (3) If the owner of any property charged for 2 or more ERUs disputes the City's calculation of the property's ERUs, or disputes the recalculation of the ERUs properly charged to the property after an alteration, the owner may, in writing, ask The City of Saskatoon to review the property's ERU calculation.
- (4) Upon receipt of a request for a recalculation, the Manager of Infrastructure Services Department shall arrange for the recalculation. Upon completion of the recalculation, the Manager of Infrastructure Services Department shall review the recalculation, and shall notify the person who requested the review of the result and his decision, in writing.
- (5) The decision of the Manager of Infrastructure Services Department shall be final.

### **Phase In**

12. Properties having more than 10 ERUs shall have the Storm Water Management charge phased in over 7 years as shown on Schedule "B".

**Enforcement**

13. If the Saskatoon Utility Statement issued in relation to a property remains unpaid, in whole or in part, The City of Saskatoon, in addition to its rights and remedies pursuant to *The Cities Act*:
- (a) may discontinue providing any or all of the utility services it provides in relation to the property after having given reasonable notice of its intention to do so to the person or persons who, according to City of Saskatoon records, are responsible for payment of the Saskatoon Utility Statement; and
  - (b) may enter any land or buildings for the purposes set out in clause (a).

**Offences**

14. Any person who breaches this Bylaw is guilty of an offence.

**Sections 4 and 5 of Bylaw No. 8070 Repealed**

15. Sections 4 and 5 of Bylaw No. 8070, being The Storm Water Management Utility Bylaw, 2001, are repealed effective upon the date this Bylaw comes into force.

**Coming into Force**

16. This Bylaw comes into force on the 1<sup>st</sup> day of January, 2012.

Read a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

Read a third time and passed this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

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Mayor

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City Clerk

## Schedule "A"

### Rates and Accounts

#### Rates

1. The storm water management charge shall be charged to all properties at a rate of \$4.40 per ERU per month.

#### Accounts

1. Residential properties shall have the storm water management charge added to the property's Saskatoon Utility Statement monthly, and it shall be shown as a separate item.
2. Commercial properties shall have the storm water management charge added to the property's Saskatoon Utility Statement yearly, and it shall be shown as a separate item.
3. Until December 31, 2013, where a residential property receives more than 1 Saskatoon Utility Statement for water service, the storm water management charge shall be divided and charged equally among the Saskatoon Utility Statements for water service attributed to the property, provided that:
  - (a) if the portion so divided and charged is less than 0.5 ERU, the amount charged on each such Saskatoon Utility Statement shall be 0.5 ERU;
  - (b) if the portion so divided and charged is 0.5 ERU or more, but less than 1 ERU, the amount charged on each such Saskatoon Utility Statement shall be 1 ERU; and
  - (c) if the portion so divided and charged is more than 1 ERU, the amount charged on each such Saskatoon Utility Statement shall be rounded to the nearest ERU.

## Schedule "B"

### ERU Phase In

#### 2012

One-unit Dwelling – 1 ERU

All Other Properties – Minimum 2 ERUs – Maximum 10 ERUs

#### 2013

One-unit Dwelling – 1 ERU

All Other Properties – Minimum 2 ERUs – Maximum 25 ERUs

#### 2014

One-unit Dwelling – 1 ERU

All Other Properties – Minimum 2 ERUs – Maximum 40 ERUs

#### 2015

One-unit Dwelling – 1 ERU

All Other Properties – Minimum 2 ERUs – Maximum 55 ERUs

#### 2016

One-unit Dwelling – 1 ERU

All Other Properties – Minimum 2 ERUs – Maximum 70 ERUs

#### 2017

One-unit Dwelling – 1 ERU

All Other Properties – Minimum 2 ERUs – Maximum 85 ERUs

#### 2018 and thereafter

One-unit Dwelling – 1 ERU

All Other Properties – Minimum 2 ERUs – Maximum 100 ERUs



**B2**

**BYLAW NO. 8989**

**The Cemeteries Amendment Bylaw, 2011 (No. 2)**

The Council of The City of Saskatoon enacts:

**Short Title**

- 1. This Bylaw may be cited as The Cemeteries Amendment Bylaw, 2011 (No. 2).

**Purpose**

- 2. The purpose of this Bylaw is to amend Bylaw No. 6453, being a bylaw of The City of Saskatoon to provide for the management and control of cemeteries within the City of Saskatoon, to provide for changes in the fees charged for services rendered at Woodlawn Cemetery.

**Bylaw No. 6453 Amended**

- 3. Bylaw No. 6453 is amended in the manner set forth in this Bylaw.

**Schedule "C" Amended**

- 4. Schedule "C" is repealed and the schedule marked as Schedule "A" to this Bylaw is substituted.

**Coming Into Force**

- 5. This Bylaw shall come into force on the 1<sup>st</sup> day of January, 2012.

Read a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

Read a third time and passed this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

## Schedule "A" to Bylaw No. 8989

**Schedule "C"**

## Schedule of Fees for Use at Woodlawn Cemetery

**A. Interment Rights**

- (i) Cemetery plots  
(incl. care & maintenance fund charges)

## Casket

- Adult casket grave
  - new areas .....\$1,265.00
  - established areas .....\$1,655.00
  - Jewish area .....\$1,625.00
- Field of Honour grave.....\$460.00
- Child grave (up to 4' casket).....\$410.00
- Infant grave (up to 30 days).....\$110.00
- Univ. of Sask. (Dept. of Anatomy)  
Casket grave .....\$450.00

## Cremation

- Cremation only grave
  - new areas .....\$855.00
  - established areas .....\$1,105.00
- Univ. of Sask. (Dept. of Anatomy)  
- cremation only grave .....\$120.00

- (ii) Columbarium niche (incl. care & maintenance fund charges)

- Niche (Columbarium #1-End Unit & Columbarium #2-End Unit) \$1,825.00
- Niche (Columbarium #3-Middle Unit Bottom Half).....\$2,155.00
- Niche (Columbarium #3-Middle Unit Top Half) .....\$2,425.00
- Niche (Columbarium #4 & Columbarium #5).....\$2,155.00

**B. Cemetery Services**

- (i) Opening and closing a grave  
(incl. interring human remains or cremated human remains)

- Adult casket .....\$1,250.00
- Child casket (up to 4' casket).....\$390.00
- Infant (up to 30 days).....\$90.00
- Univ. of Sask. (Dept of Anatomy) - Casket .....\$775.00
- Cremated remains including vault .....\$470.00

	• Cremated remains outside supplied vault.....	\$400.00
	• Two interment one opening including vault.....	\$670.00
	• Univ. of Sask. (Dept. of Anatomy) Cremated remains .....	\$495.00
(ii)	Opening and closing a niche in a columbarium	
	• One interment in niche .....	\$200.00
	• Two interment in same niche.....	\$300.00
(iii)	Handling and Placement of Casket or Cremation Urn .....	n/c
(iv)	Constructing or installing a foundation for a memorial	
	• Concrete foundations	
	- base up to 42" .....	\$280.00
	- base over 42" .....	\$545.00
(v)	Removing a concrete foundation for a memorial .....	\$155.00
(vi)	Installing a flat marker	
	- up to 24" .....	\$160.00
	- over 24" .....	\$205.00
	- infant area only .....	\$65.00
(vii)	Adding a concrete border around a flat marker (in addition to cost to install marker).....	\$150.00
(viii)	Installing Field of Honour marker (in strip) .....	\$255.00
(ix)	Lowering device rental charge .....	\$65.00
(x)	Supplying ground cover (greens) .....	n/c
(xi)	Columbarium inscription	
	- first inscription .....	\$360.00
	- added inscription .....	\$290.00
(xii)	Bronze marker refurbishing.....	\$140.00
(xiii)	Monument cleaning (power washing) .....	\$60.00
(xiv)	Installing permanent in-ground vase (in concrete) .....	\$205.00
(xv)	Deepening grave	
	• Adult casket .....	\$460.00
	• Field of Honor casket .....	\$460.00

- (xvi) Installing outside supplied burial vaults
- install lightweight vault.....\$250.00
  - install concrete vault.....\$285.00
  - install basic urn vault.....n/c
- (xvii) Wilbert Way setup.....\$2,165.00
- (xviii) Disinterring human remains or cremated human remains
- standard casket disinterment  
(with or without vault).....\$1,630.00
  - standard child casket disinterment .....\$815.00
  - standard infant casket disinterment .....\$410.00
  - standard cremains disinterment  
(with or without vault) .....\$420.00
  - columbarium disinterment.....\$395.00
- (xix) Winter surcharge (November 1 - March 15) cremation .....\$90.00
- Adult casket.....\$160.00
- (xx) Additional services (additional costs for grave preparation and closing outside regular cemetery hours)
- Saturday surcharge (9:00 a.m. - 3:00 p.m.)
    - casket service.....\$405.00
    - cremation service.....\$200.00
  - Sunday or Statutory Holiday surcharge (9:00 a.m. - 3:00 p.m.)
    - casket service.....\$575.00
    - cremation service.....\$285.00
  - Late funeral surcharge
    - weekdays (per ½ hour after 4:00 p.m.) .....\$100.00
    - weekends and Statutory Holidays  
(per ½ hour after 3:00 p.m.) .....\$100.00
  - Short notice opening (November 1 - March 15)
    - casket.....\$150.00
    - cremation.....\$75.00
- (xxi) Administration fee
- grave transfer.....\$80.00
- (xxii) Providing and Establishing Sod.....\$115.00
- (xxiii) Tent Rental .....\$75.00

**C. Cemetery Supplies**

- (i) Interment vaults
  - lightweight dome only.....\$350.00
  - lightweight base and dome.....\$400.00
  - non-sealing concrete.....\$900.00
  - sealing concrete.....\$1,050.00
  - basic urn vault.....\$70.00
- (ii) Monument
  - Field of Honour.....\$475.00
  - Univ. of Sask. (Dept. of Anatomy).....\$1,025.00
- (iii) Memorial tree - military
  - stand.....\$185.00
  - plaque.....\$255.00
- (iv) Memorial tree – non-military
  - without plaque.....\$580.00
  - with plaque.....\$830.00
- (v) Memorial bench (including plaque).....\$2,205.00
- (vi) Winter wreath (including GST & PST).....\$60.00

**D. Care and Maintenance Fund Charges**

- (i) Second and third generation burials.....\$190.00
- (ii) Second and third cremation interments.....\$140.00
- (iii) Memorials
  - upright (<1.22m ht.).....\$170.00
  - upright (>1.22m ht.).....\$335.00
  - flat markers (>439 cm<sup>2</sup>).....\$85.00

B3

## BYLAW NO. 8990

### The Animal Control Amendment Bylaw, 2011 (No. 2)

The Council of The City of Saskatoon enacts:

#### Short Title

1. This Bylaw may be cited as The Animal Control Amendment Bylaw, 2011 (No. 2).

#### Purpose

2. The purpose of this Bylaw is to amend The Animal Control Bylaw, 1999 to adjust penalty amounts and to include provisions for minimum fines.

#### Bylaw No. 7860 Amended

3. The Animal Control Bylaw, 1999 is amended in the manner set forth in this Bylaw.

#### Section 24 Amended

4. Section 24 is amended by:
  - (1) adding "less than the mandatory minimum fine prescribed in Schedule No. 7 and not" after "not" in Subsection (1)(a) and (b); and
  - (2) adding the following after Subsection (1):

"(1.1) Notwithstanding Subsection (1), if no Notice of Violation has been issued for a period of three years or more in relation to a contravention, then a subsequent contravention of that section of the bylaw is deemed to be a first offence."

#### Section 25 Amended

5. Section 25 is amended by:
  - (1) in Subsection (1):
    - (a) adding "10," before "10.2"; and

- (b) striking "7" and substituting "8"; and
- (2) adding the following after Subsection (1):

"(1.1) For the purpose of determining the prescribed penalty required by Subsection (1), the number of prior offences shall be determined by the number of prior Notices of Violation issued in relation to the specified contravention, with the exception of those which have been cancelled or dismissed by the Court."

**Schedule No. 7 Amended**

- 6. Schedule No. 7 is repealed and schedule marked as Schedule "A" to this Bylaw is substituted.

**Schedule No. 8 Added**

- 7. The schedule marked as Schedule "B" to this Bylaw is added.

**Coming into Force**

- 8. The Bylaw shall come into force on the 1<sup>st</sup> day of January, 2012.

Read a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

Read a third time and passed this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

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Mayor

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City Clerk

## Schedule "A" to Bylaw No. 8990

## Schedule No. 7

## Minimum Fines Pursuant to Section 24

Offence	Minimum Fine		
	1st Offence	2nd Offence	Subsequent
(a) failure to license cat or dog [Section 4]	\$250	\$300	\$350
(b) failure to attach valid license tag when a cat or dog is off the premises of the owner [Section 6]	\$50	\$100	\$150
(c) cat or dog being at large [Section 9]	\$100	\$200	\$300
(d) prohibited dog in off-leash area [Section 10(2)]	\$100	\$200	\$300
(e) allow dog to become nuisance in off-leash area [Section 10(3)(a)]	\$100	\$200	\$300
(f) fail to accompany dog in off-leash area [Section 10(3)(c)(i)]	\$100	\$200	\$300
(g) fail to carry leash in off-leash area [Section 10(3)(c)(ii)]	\$100	\$200	\$300
(h) fail to restrain and remove nuisance dog from off-leash area [Section 10(3)(d)]	\$100	\$200	\$300
(i) operate a motor vehicle in an off-leash area [Section 10.2]	\$100	\$200	\$300
(j) cat or dog in prohibited areas [Section 11]	\$100	\$200	\$300



**Schedule No. 7**  
(continued)

Offence	Minimum Fine		
	1st Offence	2nd Offence	Subsequent
(k) failure to immediately remove a dog or cat's excrement (defecation) from public or private property other than the property of the dog or cat's owner [Section 13]	\$100	\$200	\$300
(l) allow animal feces to accumulate on private property [Section 14]	\$100	\$200	\$300
(m) cat or dog creating a nuisance by barking or howling [Section 15]	\$100	\$200	\$300
(n) pigeon on other person's property [Section 19]	\$100	\$200	\$300
(o) failure to obey order of Animal Protection Officer [Section 20]	\$100	\$200	\$300
(p) pigeon improperly at large [Section 21]	\$100	\$200	\$300
(q) failure to adequately maintain bees [Section 21.1]	\$100	\$200	\$300

## Schedule "B" to Bylaw No. 8990

## Schedule No. 8

## Penalties Payable Pursuant to Section 25

Offence	Prescribed Penalty		
	1st Contravention	2nd Contravention	Subsequent
(a) failure to license cat or dog [Section 4]	\$250	\$300	\$350
(b) failure to attach valid license tag when a cat or dog is off the premises of the owner [Section 6]	\$50	\$100	\$150
(c) cat or dog being at large [Section 9]	\$100	\$200	\$300
(d) prohibited dog in off-leash area [Section 10(2)]	\$100	\$200	\$300
(e) allow dog to become nuisance in off-leash area [Section 10(3)(a)]	\$100	\$200	\$300
(f) fail to accompany dog in off-leash area [Section 10(3)(c)(i)]	\$100	\$200	\$300
(g) fail to carry leash in off-leash area [Section 10(3)(c)(ii)]	\$100	\$200	\$300
(h) fail to restrain and remove nuisance dog from off-leash area [Section 10(3)(d)]	\$100	\$200	\$300
(i) operate a motor vehicle in an off-leash area [Section 10.2]	\$100	\$200	\$300
(j) cat or dog in prohibited areas [Section 11]	\$100	\$200	\$300

**Schedule No. 8**  
(continued)

Offence	Prescribed Penalty		
	1st Contravention	2nd Contravention	Subsequent
(k) failure to immediately remove a dog or cat's excrement (defecation) from public or private property other than the property of the dog or cat's owner [Section 13]	\$100	\$200	\$300
(l) allow animal feces to accumulate on private property [Section 14]	\$100	\$200	\$300
(m) cat or dog creating a nuisance by barking or howling [Section 15]	\$100	\$200	\$300
(n) pigeon on other person's property [Section 19]	\$100	\$200	\$300
(o) failure to obey order of Animal Protection Officer [Section 20]	\$100	\$200	\$300
(p) pigeon improperly at large [Section 21]	\$100	\$200	\$300
(q) failure to adequately maintain bees [Section 21.1]	\$100	\$200	\$300

## BYLAW NO. 8988

## The Dangerous Animals Amendment Bylaw, 2011

B4

The Council of The City of Saskatoon enacts:

**Short Title**

1. This Bylaw may be cited as The Dangerous Animals Amendment Bylaw, 2011.

**Purpose**

2. The purpose of this Bylaw is to amend The Dangerous Animals Bylaw, 2003, to set mandatory minimum fines for offences under the Bylaw.

**Bylaw No. 8176 Amended**

3. The Dangerous Animals Bylaw, 2003, is amended in the manner set forth in this Bylaw.

**Section 9 Amended**

4. Section 9 is amended by:
  - (a) striking "and Penalties" from the heading; and
  - (b) repealing Subsections (5) through (9).

**Section 9.1 Added**

5. The following is added after Section 9:

**"Penalties**

- 9.1 (1) A person who is guilty of an offence pursuant to subsection 9(3) or 9(4) is liable on summary conviction to a fine of not less than the minimum penalty shown in Appendix "B" and:
  - (a) in the case of an individual, not exceeding \$10,000.00 or imprisonment for not more than one year, or both; and
  - (b) in the case of a corporation, not exceeding \$25,000.00, or imprisonment of the directors of the corporation for not more than one year, or both.

- (2) A person who is guilty of an offence for which a minimum penalty is not prescribed in Appendix "B" is liable on summary conviction:
  - (a) in the case of an individual, to a fine not exceeding \$10,000.00 or imprisonment for not more than one year, or both; and
  - (b) in the case of a corporation, to a fine not exceeding \$25,000.00, or imprisonment of the directors of the corporation for not more than one year, or both.
- (3) In addition to imposing the penalty under subsection (1) or (2), the convicting judge shall make an order embodying the requirements of subsection 8(4).
- (4) An order pursuant to subsection (3) may also include the requirements of subsection 8(5).
- (5) Notwithstanding subsection (3), the judge may, in the alternative, order that the animal be destroyed or otherwise disposed of at the owner's expense and shall give directions with respect to the destruction or other disposition.
- (6) A person desiring to appeal an order or conviction pursuant to this Section shall, within seven days of the order or conviction being appealed from, file a notice of appeal with the Court, and the provisions of Part XXVII of the *Criminal Code* apply with any necessary modification."

**Appendix "B" Added**

6. Schedule "A" attached to this Bylaw is added as Appendix "B".

**Coming into Force**

7. This Bylaw shall come into force on the 1<sup>st</sup> day of January, 2012.

Read a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

Read a third time and passed this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

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Mayor

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City Clerk

## Schedule "A" to Bylaw No. 8988

## Appendix "B"

## Mandatory Minimum Penalties

Section	Offence	Mandatory Minimum Penalty		
		1 <sup>st</sup> Offence	2 <sup>nd</sup> Offence	3 <sup>rd</sup> Offence
9(3)	failure to comply with Court Order	\$500.00	\$1,000.00	\$1,500.00
9(4)	owning animal that attacks, assaults, wounds, bites or kills	\$250.00	\$ 500.00	\$ 750.00

**BYLAW NO. 8991****The Fire and Protective Services Amendment Bylaw, 2011**

The Council of The City of Saskatoon enacts:

**Short Title**

1. This Bylaw may be cited as The Fire and Protective Services Amendment Bylaw, 2011.

**Purpose**

2. The purpose of this Bylaw is to amend The Fire and Protective Services Bylaw, 2001 to:
  - (a) abolish the discounted penalty for early payment of a second contravention Notice of Violation;
  - (b) establish mandatory minimum fines;
  - (c) add "unsecured vacant buildings" to the list of offences for which a Notice of Violation may be issued; and
  - (d) amend the appeal process to reflect current legislation.

**Bylaw No. 7990 Amended**

3. The Fire and Protective Services Bylaw, 2001, is amended in the manner set forth in this Bylaw.

**Subsection 3(o) Amended**

4. Subsection 3(o) is amended by adding "and a designated officer within the meaning of *The Cities Act*" after "1992".

**Part IV Amended**

5. Part IV is repealed and the following substituted:

**“Part IV – Inspections, Compliance with Orders and Enforcement Procedures**

**Inspections**

10. (1) The inspection of property by the City to determine if this Bylaw is being complied with is hereby authorized.
- (2) Inspections under this Bylaw shall be carried out in accordance with Section 324 of *The Cities Act*.
- (3) No person shall obstruct a municipal inspector who is authorized to conduct an inspection under this Section, or a person who is assisting a municipal inspector.
- (4) Before entering on any land or into any building, structure or premises, the Fire Chief or a municipal inspector shall notify the owner or occupant, if the owner or occupant is present at the time of the entry, of the purpose of the entry.

**Order to Remedy Contravention**

11. (1) If a municipal inspector finds that a person is contravening this Bylaw, the municipal inspector may, by written order, require the owner or occupant of the property to which the contravention relates to remedy the contravention.
- (2) Orders given under this Bylaw shall comply with Section 328 of *The Cities Act*.
- (3) Orders given under this Bylaw shall be served in accordance with Section 347 of *The Cities Act*.



### **Registration of Order**

12. If an order is issued pursuant to Section 11, the City may, in accordance with Section 328 of *The Cities Act*, give notice of the existence of the order by registering an interest against the title to the land that is the subject of the order.

### **Appeal of Order to Remedy Contravention**

13. (1) A person may appeal an order made pursuant to Section 11 in accordance with Section 329 of *The Cities Act*.
- (2) Appeals shall be made initially to the Fire Appeal Board, which Board is hereby established.
- (3) The Board shall consist of five members appointed by Council. A quorum shall consist of three members.

### **City Remediating Contraventions**

14. The City may, in accordance with Section 330 of *The Cities Act*, take whatever actions or measures are necessary to remedy a contravention of this Bylaw.

### **Civil Action to Recover Costs**

15. The City may, in accordance with Section 332 of *The Cities Act*, collect any unpaid expenses and costs incurred in remediating a contravention of this Bylaw by civil action for debt in a court of competent jurisdiction.

### **Adding Amounts to Tax Roll**

16. The City may, in accordance with Section 333 of *The Cities Act*, add any unpaid expenses and costs incurred by the City in remediating a contravention of this Bylaw to the taxes on the property on which the work was done.

### **Emergencies**

- 16.1 In the event that it becomes an emergency to remedy a contravention of this Bylaw, the City may take whatever actions or measures are necessary to eliminate the emergency in accordance with the provisions of Section 331 of *The Cities Act*.

### Immediate Hazards

- 16.2 (1) Notwithstanding any other provision of this Bylaw, where in the course of an investigation or inspection under this Bylaw, the Fire Chief is of the opinion that a condition exists creating a serious danger to life or property, the Fire Chief may:
- (a) use any measures that the Fire Chief considers appropriate to remove or lessen the condition;
  - (b) evacuate and close the building, structure, premise or yard where the condition exists or any area surrounding such location for any period that the Fire Chief considers appropriate;
  - (c) order the owner, operator or occupant to immediately do anything necessary to remove or lessen the condition. For greater certainty, the Fire Chief may order the owner, operator or occupant to demolish a building or structure, to remove any debris and waste material and to fill in any open basement or excavation remaining on the site of the building or structure after its demolition.
- (2) If closed under Clause (1)(b), the Fire Chief shall, if possible, placard the building, structure, premise, yard or area as a serious danger to life or property.
- (3) No person shall enter, attempt to enter or tamper with a building, structure, premise, yard or area that has been closed under Clause (1)(b) without the prior approval of the Fire Chief.
- (4) No person shall take down, cover up, mutilate, deface or alter a placard posted under Subsection (2).
- (5) The costs and expenses incurred under this Section are a debt due to the City and may be recovered from the owner of the building, structure, premise, yard or area in or on which the work was carried out.
- (6) If the costs and expenses mentioned in Subsection (5) are not paid at the end of the year in which the work was carried out, the city may add the amount of the costs and expenses to the owner's property taxes."

### Section 44 Amended

6. Section 44 is amended by striking out "or (b)" and "and \$400 for a second offence" in Clause (3)(d).

**Section 44.1 Added**

7. Section 44.1 is added after Section 44:

**“Minimum Penalty**

- 44.1 (1) Every person commits an offence who fails to comply with an Order to Remedy Contravention made under Section 11 of this Bylaw.
- (2) A person who contravenes Subsection (1) is guilty of an offence and liable on summary conviction to a fine:
- (a) for a first offence, of not less than \$500;
  - (b) for a second offence, of not less than \$750; and
  - (c) for a third or subsequent offence, of not less than \$1,000.”

**Coming into Force**

8. This Bylaw shall come into force on the 1<sup>st</sup> day of January, 2012.

Read a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

Read a third time and passed this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

BL

**BYLAW NO. 8992****The Property Maintenance & Nuisance Abatement  
Amendment Bylaw, 2011**

The Council of The City of Saskatoon enacts:

**Short Title**

1. This Bylaw may be cited as The Property Maintenance & Nuisance Abatement Amendment Bylaw, 2011.

**Purpose**

2. The purpose of this Bylaw is to amend The Property Maintenance & Nuisance Abatement Bylaw, 2003:
  - (a) to authorize the issuance of Notice of Violation tickets for long grass and weeds, accumulation of junk and garbage, untidy and unsightly premises, and open excavations;
  - (b) to establish penalties for Notice of Violation offences; and
  - (c) to establish mandatory minimum fines.

**Bylaw No. 8175 Amended**

3. The Property Maintenance & Nuisance Abatement Bylaw, 2003, is amended in the manner set forth in this Bylaw.

**Sections Added**

4. The following sections are added after Section 61:

**“Minimum Penalty**

61.1 Notwithstanding subsection 61(2), the minimum penalty that may be prescribed on summary conviction shall be:

- (a) where a person contravenes any provision of this Bylaw for which a Notice of Violation may be issued pursuant to section 61.2:
  - (i) for a first offence, \$250;
  - (ii) for a second offence, \$500; and

- (iii) for a third or subsequent offence, \$750; and
- (b) where a person fails to comply with an Order to Remedy Contravention made pursuant to section 54 of this Bylaw:
  - (i) for a first offence, \$500;
  - (ii) for a second offence, \$750; and
  - (iii) for a third or subsequent offence, \$1,000.

### Notice of Violation Offences

- 61.2 (1) Notwithstanding the generality of subsection 61(1), a person contravenes this Bylaw by causing or permitting:
- (a) the land to be overgrown with grass or weeds;
  - (b) the land or buildings on the land to become untidy and unsightly;
  - (c) any junked vehicle to be kept on the lands; or
  - (d) any dangerous open excavation to exist in or on the land or in or about any building or structure.
- (2) The following procedure shall apply to contraventions of the Bylaw under this section:
- (a) a municipal inspector may issue a notice of bylaw violation to any person committing a contravention under subsection (1). The notice shall require the person to pay to the City the penalty set out below:
    - (i) for a first contravention, \$250;
    - (ii) for a second contravention, \$500; and
    - (iii) for a third contravention, \$750;
  - (b) the fine may be paid:
    - (i) in person, during regular office hours, to the cashier located at City Hall, Saskatoon, Saskatchewan;



27

## BYLAW NO. 8994

## The Fines Reorganization Bylaw, 2011

The Council of The City of Saskatoon enacts:

**Short Title**

1. This Bylaw may be cited as The Fines Reorganization Bylaw, 2011.

**Purpose**

2. The purpose of this Bylaw is to reorganize the fine structure of various City of Saskatoon bylaws to more accurately reflect the cost of administration and enforcement.

**Bylaw No. 8354, Bylaw No. 8244, Bylaw No. 6884 and Bylaw No. 7200 Amended**

3. The Public Spitting, Urination and Defecation Prohibition Bylaw, 2004; The Noise Bylaw, 2003; The Bicycle Bylaw; and The Traffic Bylaw are amended in the manner set forth in this Bylaw.

**The Public Spitting, Urination and Defecation Prohibition Bylaw, 2004 Amended**

4. The Public Spitting, Urination and Defecation Prohibition Bylaw, 2004 is amended by:
  - (a) repealing Subsection 5(1) and substituting the following:

“5. (1) Every person who:

    - (a) contravenes section 3 is guilty of an offence and liable on summary conviction to a fine of \$100; and
    - (b) contravenes section 4 is guilty of an offence and liable on summary conviction to a fine of \$200.”
  - (b) repealing Subsection 5(3) and substituting the following:

“(3) Notwithstanding subsection (1), a peace officer may issue a notice of bylaw violation to a person who contravenes a provision of this Bylaw. The Notice of Violation shall provide that if the person pays the City the sum of:

- (a) \$100 in respect of a violation of section 3; or
- (b) \$200 in respect of a violation of section 4;

prior to the date when the person contravening the Bylaw is required to appear in court to answer a charge, the person shall not be prosecuted for the contravention.”; and

- (c) adding “and the \$200 penalty is reduced to \$150” in Subsection (5) after “\$75”.

### **The Noise Bylaw, 2003 Amended**

5. The Noise Bylaw, 2003 is amended by:

- (a) striking out Subsection 9(1) and substituting the following:

“9. (1) Except as provided in Subsection (2), every person who contravenes any provision of this Bylaw is guilty of an offence and liable on summary conviction:

- (a) in the case of an individual, to a fine:

- (i) for a first offence, not less than \$100.00;
- (ii) for a second offence, not less than \$200.00; and
- (iii) for a third or subsequent offence, not less than \$400.00;

and not more than \$10,000.00 and, in the case of a continuing offence, to a further fine of not more than \$10,000.00 for each day during which the offence continues; and

- (b) in the case of a corporation, to a fine:

- (i) for a first offence, not less than \$100.00;
- (ii) for a second offence, not less than \$200.00; and
- (iii) for a third or subsequent offence, not less than \$400.00;



and not more than \$25,000.00 and, in the case of a continuing offence to a further fine of not more than \$25,000.00 for each day during which the offence continues.”

**The Bicycle Bylaw Amended**

- 6. Schedule “B” to The Bicycle Bylaw is amended by:
  - (a) striking out “Twenty-five (\$25.00) Dollars” and substituting “Fifty (\$50.00) Dollars” in Section 1; and
  - (b) striking out “Ten (\$10.00) Dollars” and substituting “Twenty-five (\$25.00) Dollars” in Section 2.

**The Traffic Bylaw Amended**

- 7. Schedule No. 10 of The Traffic Bylaw is amended by:
  - (a) striking out “25.00” and “10.00” in Column A and Column B of Subsection 38.2(1) and substituting “50.00” and “25.00”, respectively; and
  - (b) striking out “40.00” and “20.00” in Column A and Column B of Subsection 38.3(1) and substituting “50.00” and “25.00”, respectively.

**Coming into Force**

8. The Bylaw shall come into force on the 1<sup>st</sup> day of January, 2012.

Read a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

Read a third time and passed this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

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Mayor

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City Clerk

His Worship the Mayor and City Council  
The City of Saskatoon

**REPORT**

of the

**PLANNING AND OPERATIONS COMMITTEE**

Composition of Committee

Councillor P. Lorje, Chair  
Councillor C. Clark  
Councillor R. Donauer  
Councillor B. Dubois  
Councillor M. Loewen

**1. Capital Project 2044 – Gravel Street Upgrades**  
**(Files CK. 6315-1 and IS. 6000-13)**

- RECOMMENDATION:**
- 1) that the priority for gravel street upgrades under Capital Project 2044 be refocused on a portion of the residential areas within the Kelsey/Woodlawn neighbourhood based on available funding in 2012; and
  - 2) that a further report be submitted in the fall of 2012 regarding reprioritization of remaining locations for future years.

City Council, at its meeting held on October 11, 2011, adopted a recommendation of the Planning and Operations Committee that the locations for gravel street upgrades proposed for construction in 2012, as outlined in the attached report of the General Manager, Infrastructure Services Department dated September 20, 2011, be approved, subject to consideration and approval by City Council during budget deliberations of funding in the amount of \$500,000 from the Reserve for Capital Expenditures.

City Council, during the budget review, approved allocation of \$411,000 for gravel street upgrades for 2012. City Council also referred the matter back to the Planning and Operations Committee for further review of the approved locations.

Your Committee has considered the matter further and is recommending that based on the available funding, the priorities for 2012 be refocused on the residential areas within the Kelsey/Woodlawn neighbourhood. Your Committee is asking for a further report in the fall of 2012 with respect to reprioritizing the remaining locations.

**2. Business License Program – Fall Business Profile: Fostering Growth in Saskatoon  
(File No. CK. 300-1 and PL. 4005-9-7)**

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**RECOMMENDATION:** that the information be received.

Attached is a report of the General Manager, Community Services Department dated November 28, 2011, with respect to the above matter.

Your Committee is forwarding the report to City Council for information. Copies of the 2011 edition of Business Profile Fostering Growth in Saskatoon have already been provided to City Council members. A copy is available on the City's website at [www.saskatoon.ca](http://www.saskatoon.ca) as part of this report.

**3. Enquiry – Councillor R. Donauer (June 27, 2011)  
Evacuees – Henk Ruys Soccer Centre, Lawson Heights  
(Files CK. 270-1, CK. 5000-1 and LS. 270-4)**

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**RECOMMENDATION:** that the information be received.

Attached is a report of the General Manager, Community Services Department dated November 29, 2011, providing information with respect to the above enquiry.

Your Committee has reviewed the report with the Administration, including information on further development of a comprehensive plan to facilitate the evacuation of northern communities in emergency situations and to improve the quality of life for evacuees during their stay in host communities. Further reporting will be provided once the plan has been developed and will include a communication and education component.

**4. Affordable Housing Policy Options**  
**(Files CK. 750-4, PL. 950-21 and PL. 4130-21)**

- RECOMMENDATION:**
- 1) that the concept of limiting financial assistance for affordable rental housing in certain neighbourhoods be approved, in principle; and
  - 2) that the General Manager of Community Services be directed to bring forward a specific set of policy amendments to the Innovative Housing Incentives Policy No. C09-002 for adoption by City Council as described in the report of the General Manager, Community Services Department dated November 24, 2011.

Attached is a report of the General Manager, Community Services Department dated November 24, 2011, with respect to the City's current funding programs for affordable rental housing. The Administration is proposing to limit the City's financial incentives in areas where there is high concentration of affordable rental housing to encourage development of this type of housing in areas where affordable housing is lacking.

Your Committee has reviewed with the Administration the proposed criteria for review of affordable rental housing projects in terms of determining locations with high concentrations. As noted in the report, there would be flexibility built in for City Council to have the authority to waive the evaluation and accept the proposal should it be demonstrated conclusively that a proposed project would benefit a neighbourhood that already has a high concentration.

Your Committee has also received a presentation from Mr. Randy Pshebylo, Executive Director, Riversdale Business Improvement District, in support of the proposal.

Following review of this matter, your Committee is supporting the above recommendations of the Administration.

**5. State of the Water Distribution System**  
**(Files CK. 7500-1 and IS. 7500-1)**

**RECOMMENDATION:** that the information be received.

Attached is a report of the General Manager, Infrastructure Services Department dated November 29, 2011 providing information on the above matter.

Copies of the State of the Water Distribution System report have already been provided to City Council members. A copy is also available on the City's website at [www.saskatoon.ca](http://www.saskatoon.ca) as part of this report.

Your Committee has reviewed this matter with the Administration and is forwarding the report to City Council for information. In addition, as background information, your Committee is attaching Clause 8, Report No. 9-2011 of the Planning and Operations Committee, along with the June 8, 2011 report of the General Manager, Infrastructure Services Department regarding lead connection replacement policies and funding.

**6. Enquiry – Councillor C. Clark (June 27, 2011)  
Speed Limit Residential Streets  
(File No. CK. 6320-1)**

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- RECOMMENDATION:**
- 1) that the information be received; and
  - 2) that the matter of an education program with respect to traffic safety in residential streets be referred to the Traffic Safety Committee for consideration.

Attached is a report of the General Manager, Infrastructure Services Department dated December 2, 2011, responding to the above enquiry regarding the feasibility of reducing the speed limit on some or all local residential streets to 40 km/h.

Your Committee has reviewed the report with the Administration and has been advised that based on their review of the matter and as outlined in the submitted report, the Administration is not recommending decreasing the posted speed limits in residential areas at this time. Your Committee reviewed with the Administration traffic calming measures, existing school zone speed limits and signage, and further educational opportunities to encourage motorists to keep traffic safety in mind at all times, including while travelling in residential areas.

Your Committee has been advised further that the Administration has started working on a program, in consultation with other agencies, to identify high risk collision areas and develop action plans to reduce collisions at those locations. Further reporting on that program will be provided in the fall.

Report No. 19-2011  
Planning and Operations Committee  
Monday, December 19, 2011  
Page 5

Following review of this matter, your Committee is not recommending any changes to the speed limits in residential areas. Your Committee is, however, recommending that the matter of an education program regarding traffic safety in residential areas be referred to the Traffic Safety Committee for consideration.

Respectfully submitted,

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Councillor P. Lorje, Chair

1.

The following is a copy of **Clause 8, Report No. 14-2011** of the **Planning and Operations Committee**, which was **ADOPTED** by City Council at its meeting held on **October 11, 2011**:

**8. Capital Project 2044 – Gravel Street Upgrades**  
**(Files CK. 6315-1 and IS. 6000-13)**

**RECOMMENDATION:** that the locations for gravel street upgrades proposed for construction in 2012, as outlined in the September 20, 2011 report of the General Manager, Infrastructure Services Department, be approved, subject to consideration and approval by City Council during Budget deliberations of funding in the amount of \$500,000 from the Reserve for Capital Expenditures.

Attached is a report of the General Manager, Infrastructure Services Department dated September 20, 2011, providing an update with respect to locations completed since 2004 and proposing locations for gravel street upgrades in 2012, subject to budget approval.

Your Committee supports the proposed locations, subject to further consideration of funding during budget deliberations, as outlined above.

**TO:** Secretary, Planning and Operations Committee  
**FROM:** General Manager, Infrastructure Services  
**DATE:** September 20, 2011  
**SUBJECT:** Capital Project 2044 – Gravel Street Upgrades  
**FILE NO.:** (CK. 6315-1 and IS 6000-13)

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**RECOMMENDATION:** that the following report be submitted to City Council during Budget deliberations recommending that, if the funding from the Reserve for Capital Expenditures for gravel street upgrades in the amount of \$500,000 is approved, the locations be constructed in 2012, as outlined in the this report.

### **BACKGROUND**

At its meeting held on November 2, 2010, the Planning and Operations Committee recommended to the Budget Committee that \$440,000 be allocated from the Reserve for Capital Expenditures. At its meetings held on December 14<sup>th</sup> and 15<sup>th</sup>, 2010, the Budget Committee approved the allocation of \$310,000 to Capital Project 2044 – Gravel Street Upgrades.

On February 9, 2004, City Council approved the creation of Capital Project 2044 – Gravel Street Upgrades to facilitate the completion of surface infrastructure and remediation in various areas of the City that were not completed to a paved and curbed standard.

The following locations have been completed since 2004:

In 2005, the following locations were constructed:

- 18<sup>th</sup> Street - Avenue J to Avenue L;
- Avenue L – 18<sup>th</sup> Street to 19<sup>th</sup> Street; and
- 40<sup>th</sup> A Street – Avenue A to Avenue B.

In 2007, the following location was constructed:

- 41<sup>st</sup> Street – Ontario Avenue to Quebec Avenue (2007 construction with 2006 budget).

In 2008, the following locations were constructed through the allocation of funds from the Neighbourhood Development Fund and the Infrastructure Reserve – Water and Sewer fund, unless otherwise stated:

- 19th Street – Avenue L to Avenue M;
- Avenue J South at 21st Street West;
- Avenue K South – 17th to 18th Street;
- Avenue N South – 17th to 18th Street;
- Avenue T South at 20th Street West;
- Sidewalks – 21st Street West - 5 Blocks;
- Sidewalks – Avenue P – 11th Street to 17th Street; and
- 10<sup>th</sup> Avenue North – Duchess Street to Warburton Street (funded from the Earth Street and Lanes Program).



In 2009, the following locations were constructed:

- Avenue Q – Dudley Street to 11<sup>th</sup> Street; and
- 107<sup>th</sup> Street – Central Avenue east for 2 blocks.

In 2010, the following locations were constructed with \$5,000,000 allocated by the Budget Committee at the December 9<sup>th</sup>, 2009, meeting:

- Lauriston Street – 2<sup>nd</sup> Avenue to 9<sup>th</sup> Avenue;
- Warburton Street – 7<sup>th</sup> Avenue to 10<sup>th</sup> Avenue;
- Wheaton Avenue – 46<sup>th</sup> Street to 47<sup>th</sup> Street;
- 18<sup>th</sup> Street – Avenue L to Avenue N (Carryover into 2011);
- Avenue M – 17<sup>th</sup> Street to 19<sup>th</sup> Street (Carryover into 2011);
- Avenue O – 16<sup>th</sup> Street to 17<sup>th</sup> Street (Carryover into 2011);
- 17<sup>th</sup> Street – Avenue S to Avenue Q (Carryover into 2011);
- 107<sup>th</sup> Street – 335 metres north of 105<sup>th</sup> Street (funded through the Infrastructure Stimulus Fund).

In 2011, the following locations were constructed with \$310,000 allocated by the Budget Committee at its meetings held on December 14<sup>th</sup> and 15<sup>th</sup>, 2010, and approved by Council at the December 20<sup>th</sup>, 2010, meeting:

- Avenue W – North of 37<sup>th</sup> Street;
- Niderost Street – Melrose Avenue to McPherson Avenue;
- 1600 Block of Avenue E;
- 2<sup>nd</sup> Street – Kilburn Avenue to Belfast Avenue.

## REPORT

The current list of remaining locations scheduled for paving, complete with estimates, is as follows:

Neighbourhood	Location	Surface Cost	Underground Cost
Nutana	11 <sup>th</sup> Street East - 100 block	\$73,000	\$82,000
Nutana	Idylwyld Place	\$50,000	\$50,000
West Industrial	Avenue U: Schulyer Street to Dudley Street	\$410,000	n/a
West Industrial	Avenue U: 11 <sup>th</sup> Street to Dudley Street	\$410,000	\$240,000
West Industrial	Weldon Avenue north of 16 <sup>th</sup> Street	\$200,000	\$140,000
Kelsey/Woodlawn	34, 35, 36, 37, 38, 39 <sup>th</sup> Streets: east of Quebec Avenue	\$950,000	n/a
Meadowgreen	19 <sup>th</sup> Street West: Winnipeg Avenue to Vancouver Avenue	\$119,000	n/a
Pleasant Hill	19 <sup>th</sup> Street: Avenue N to Avenue O	\$320,000	n/a
Kelsey/Woodlawn	Alberta Avenue – 2 blocks	\$1,080,000	\$475,000
Kelsey/Woodlawn	40 <sup>th</sup> Street – 1 block	\$420,000	n/a

As the program is relatively new, priority has typically been determined by Infrastructure Services, who is most aware of the overall priority of each location.

There is no correct way of choosing priority. All of the locations are part of the city; all were not improved due to lack of support in previous years through the Local Area Improvement

Programs, and each location must be upgraded from discretionary funding. Many of the outstanding locations have been included as recommendations in various Local Area Plans. Where possible, the paving is coordinated with the upgrading of underground services.

At funding levels of approximately \$500,000 for surface works annually, and with prices increasing with inflation, the current list of projects will be complete in 10 to 15 years.

The Administration is recommending that, if the funding from the Reserve for Capital Expenditures for gravel street upgrades in the amount of \$500,000 is approved, the following locations be constructed in 2012.

Neighbourhood	Location	Total Estimated Cost*
West Industrial	Weldon Avenue, North of 16 <sup>th</sup> Street	\$340,000
Nutana	11 <sup>th</sup> Street – 100 Block	\$160,000
		<b>\$500,000*</b>

\*Total Cost is based upon an engineering estimate and includes assumptions on the condition of underground services.

### **FINANCIAL IMPACT**

The 2012 Capital Budget is being submitted with \$500,000 of funding requested from the Reserve for Capital Expenditures.

### **ENVIRONMENTAL IMPACT**

There is no environmental impact.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy C01-021 - Public Notice Policy, is not required.

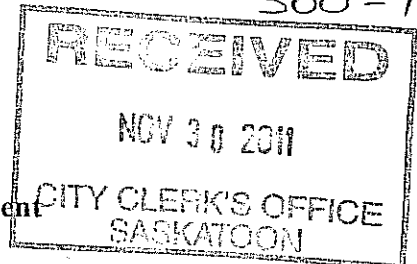
Written by: Cory Funk, Senior Project Management Engineer  
Construction and Design Branch

Approved by: Chris Hallam, Manager  
Construction and Design Branch

Approved by: "Mike Gutek"  
Mike Gutek, General Manager  
Infrastructure Services  
Dated: "September 22, 2011"

Approved by: "Murray Totland"  
Murray Totland  
City Manager  
Dated: "September 26, 2011"

300-1 2



TO: Secretary, Planning and Operations Committee  
FROM: General Manager, Community Services Department  
DATE: November 28, 2011  
SUBJECT: Business License Program – Fall Business Profile: Fostering Growth in Saskatoon  
FILE NO.: PL 4005-9-7

**RECOMMENDATION:** that a copy of this report be forwarded to City Council for information.

**BACKGROUND**

The Planning and Development Branch, Business License Program, provides business information as a value-added service to the business community. As part of this program, the Business License Section has produced the Business Profile since 2000.

**REPORT**

Attached is the 2011 edition of the Business Profile: Fostering Growth in Saskatoon (Business Profile).

In recognizing the significant growth occurring in the city, the Business License Program took the opportunity to explore business growth in two unique areas of the city and provide an in-depth look at assistance available to entrepreneurs.

The resulting publication includes a variety of articles regarding the Muskeg Lake Cree Nation, Entrepreneurial Foundation of Saskatchewan, the University of Saskatchewan Industry Liaison Office, Business Infosource, and the Newcomer Information Centre. Some highlights of the Business Profile include:

- 1) business success and growth on the Muskeg Lake Cree Nation Urban Reserve;
- 2) business development in the Warehouse District;
- 3) resources for small business entrepreneurs;
- 4) innovation and technology assistance available to businesses from the University of Saskatchewan;
- 5) managing small business growth; and
- 6) business and employment resources for immigrants.

Copies of the eight page Business Profile will be provided to City Council and various business groups, including the Greater Saskatoon Chamber of Commerce, Saskatoon Regional Economic Development Authority (SREDA), and Business Infosource (Canada-Saskatchewan Business Service Centre). The Business Profile will be posted on the City of Saskatoon Planning and Development Branch, Business License webpage, and a link to the on-line Business Profile will be emailed to all licensed businesses that have provided their email addresses. Printed copies of the Business Profile will also be made available upon request.

Some of the initiatives being undertaken in 2012 by the Business License Program include the following:

- 1) developing an on-line Business License Application process, to be launched in 2012;
- 2) continuing to improve customer service delivery to entrepreneurs who are new to the city or are considering relocation; and
- 3) publishing an updated fifth edition of the Business Start-Up Guide.

### OPTIONS

There are no options.

### POLICY IMPLICATIONS

There are no policy implications.

### FINANCIAL IMPLICATIONS

There are no financial implications.

### ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.


### PUBLIC NOTICE


Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

### ATTACHMENT

1. Business Profile: Fostering Growth in Saskatoon, Community Services Department, Planning and Development Branch.

Written by: Jason Sick, Planner 13, Planning and Development Branch; and  
Konrad Andre, Senior Planner, Planning and Development Branch

Reviewed by:   
Randy Grauer, Manager  
Planning and Development Branch

Approved by:   
Paul Gauthier, General Manager  
Community Services Department  
Dated: November 30, 2011

cc: Murray Totland, City Manager



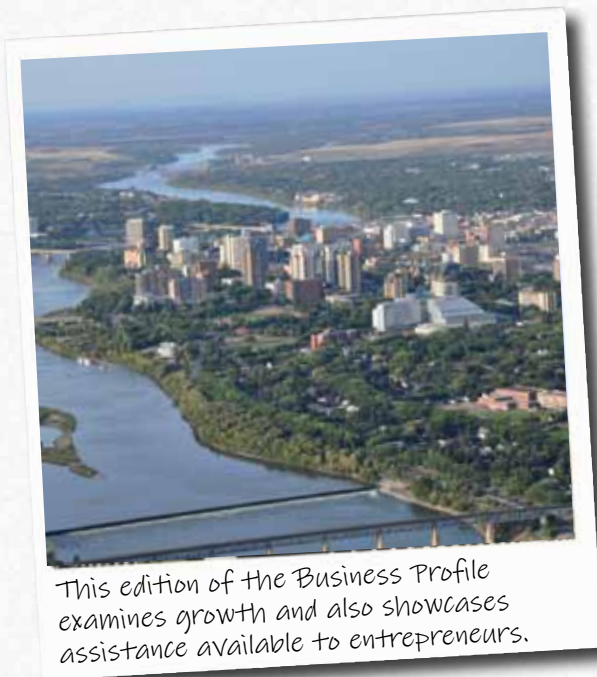
# BUSINESS Profile

## Fostering Growth in Saskatoon

Business growth has contributed to Saskatoon’s reputation as a great place to live and work. In addition, Saskatoon’s population has grown to 231,900 as of June 30, 2011, and this population increase is reflected in record business license activity, which has increased to 5,717 commercial and 3,582 home-based businesses licensed by the City at year-end 2010. The Business License Program reported record growth in new business start-ups in 2010, and 2011 has also seen consistently strong business openings.

The increase in business activity has led to a need for additional and/or larger commercial spaces for many companies planning to expand operations. The warehouse district is one area of the City currently experiencing an influx of new businesses. Warehouse and heritage buildings are being innovatively adapted to flexible office spaces and the area is becoming a lively place to do business. The Muskeg Lake Cree Nation urban reserve is experiencing a similar need for office and commercial space; as a result, they are exploring the development of their remaining 15.5 acres of land.

Saskatoon is home to many not-for-profit business start-up consultants and agencies that function to strengthen the economy. Organizations such as the Entrepreneurial Foundation of Saskatchewan, Business Infosource, and the Newcomer Information Centre are helpful resources available free of charge to businesses. Developing successful, diverse, and long-term businesses in Saskatoon is an important way to continue a strong and growing economy. In this edition of the Business Profile, we examine this growth.



### INSIDE THIS ISSUE

Fostering Growth in Saskatoon .....	1	Commercializing Creativity – Innovation and Technology coming out of the University Labs.....	7
Muskeg Lake Cree Nation Urban Reserve – Business Success and Growth .....	2 - 3	Business Infosource / Canada – Saskatchewan Business Service Centre .....	8
Business Development in the Warehouse District .....	4 - 5	Newcomer Information Centre .....	8
Entrepreneurial Foundation of Saskatchewan – Catalyst for Small Business Growth.....	5 - 6		



## Muskeg Lake Cree Nation Urban Reserve – Business Success and Growth

Muskeg Lake Cree Nation Urban Reserve, developed in 1988, is Canada's first urban reserve and is a significant contributor to business and economic opportunities in Saskatoon. The urban reserve, comprised of commercial and light industrial development as well as office space, is located on a 35-acre tract of land on Saskatoon's east side near the corner of College Drive and McKercher Drive. The commercial and light industrial developments on the reserve are managed by Muskeg Lake Property Management and consistently have a 100% occupancy rate. The urban reserve has been a successful venture for Muskeg Lake, and with 15.5 of 35 acres left for future development, they are analyzing the best ways to maximize the potential of this land.

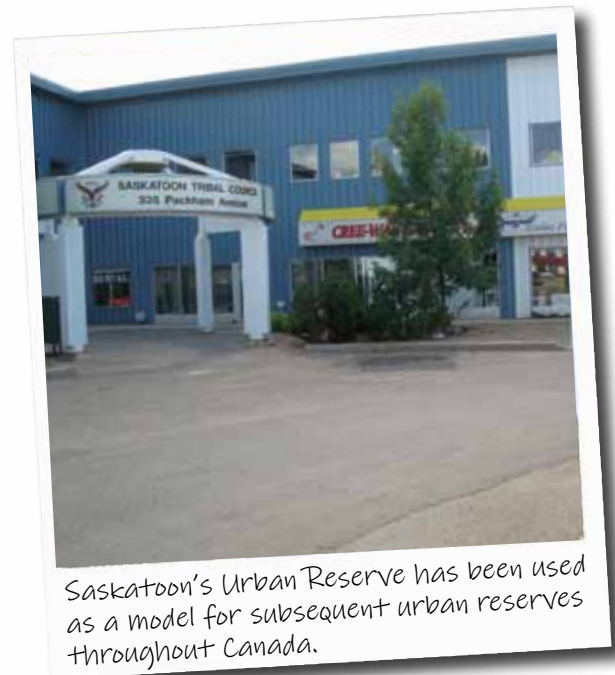


*Muskeg Lake Cree Nation Urban Reserve consistently has a 100% occupancy rate.*

The McKnight Commercial Centre was the first major building on the site and recently celebrated a 20-year anniversary. Long-time tenants of the building include the Federation of Saskatchewan Indian Nations (FSIN), Saskatchewan Indian Gaming Authority (SIGA), Peace Hills Trust, and independent businesses such as the Micisotan Cafe. The Cattail Mall, which faces 105th Street East and Packham Avenue, has been another major place of business since 1999. Phoenix Dry Cleaning and Scoles Fine Arts and Framing have been located in Cattail Mall for 10 and 11 years respectively. Cattail Mall also serves as the head office for the Saskatchewan Indian Institute of Technologies, and Athabasca Catering, which is a large catering business primarily serving the Northern Saskatchewan mining sector. The urban reserve has

also attracted many professionals including three law offices, a dental clinic, and a medical clinic.

Muskeg Lake Cree Nation itself operates many successful entities, such as Cree-Way Gas and Muskeg Lake Property Management. These businesses together generate 1.8 million dollars in revenue annually. The revenue generated returns to the Muskeg Lake reserve to fund programming in a variety of areas including education, housing, sport, culture, and recreation. Recently, Muskeg Lake Cree Nation opened Cree-Way Gas West, a second and larger gas station located at 2511 22nd Street West. This property is currently in the process of being converted to reserve status and revenue generated from this business venture will also enhance programs and services at Muskeg Lake Cree Nation.



*Saskatoon's Urban Reserve has been used as a model for subsequent urban reserves throughout Canada.*

The Muskeg Lake Cree Nation reserve is located about 90 kilometres north of Saskatoon and has 1,900 members, with 300 residing on reserve and many others living in urban settings. Businesses on the urban reserve in Saskatoon employ 350 people, and many others are employed at institutional offices and agencies on the site. Saskatoon Tribal Council Chief Felix Thomas states, "The urban reserve has been a major catalyst in Indian economic development and it has also had a major impact on quality of life and social benefits for both Muskeg and the city of Saskatoon." Muskeg Lake Cree Nation has been recognized nationally as a leader in the establishment of an urban reserve.

The success of the Muskeg Lake Cree Nation urban reserve is evident in the variety, depth, and longevity of businesses located there. The business environment is supportive and businesses are quickly expanding. With a consistent occupancy rate of 100%, there is pressure for additional development to accommodate new and growing businesses.

The Muskeg Lake Cree Nation Business Development Advisory Committee was established to provide new ideas and recommendations regarding further development of the remaining 15.5 acres of land and other business opportunities. MLCN Investment Management Corporation was formed as an umbrella corporation for all MLCN corporate entities. The corporation consults with an independent board of experts in land development, real estate, and business. Paul Ledoux is the General Manager of MLCN Investment Management Corporation and has numerous years of both public and private experience at Muskeg Lake Cree Nation. Ledoux and his team want to determine the amount of commercial space needed for viable businesses and at the same time determine the impact of expansion on existing ventures.

very balanced risk development profile for the provision of commercial space that provides a combination of low, medium, and high risk investments. This would include developing about twenty percent of the land for leasing opportunities, which is considered low risk. Medium risk developments, including conventional construction and rental space such as offices, should account for fifty percent. Owned businesses similar to Cree-Way Gas can account for ten percent; a prospective development such as a coffee shop is considered a desired use. Approximately twenty percent would be used for ventures deemed to be high risk, such as a 'build to suit' building like a retail store, where the construction is intended for a large and specified use. The Business Development Advisory Committee will further assess the recommended balance in order to fine-tune and develop the most appropriate mix of owned, leased, and rental opportunities. The study is expected to be completed by the end of 2011, and will then be submitted to Muskeg Lake Cree Nation Council for their review.



Muskeg Lake Cree Nation is analyzing options for further development.



Map of Muskeg Lake Cree Nation Urban Reserve.

The Investment Management Corporation must attempt to study the longevity of businesses and forecast demand, in the effort to ensure appropriate commercial spaces are being developed. Recommendations at this point are for the Muskeg Lake Cree Nation to adopt a

Business at the urban reserve is thriving, and this contributes to positive programming at the Muskeg Lake Cree Nation reserve. Planning for future development, through initiatives such as the risk analysis study currently underway, will help to ensure the positive business environment that has been established continues to evolve and grow.



## Business Development in the Warehouse District

The City of Saskatoon is undergoing a noticeable redevelopment in the warehouse district with the arrival of many new businesses. Warehouse properties that were underused for many years are being renovated and opened for business. As one of Saskatoon's first business districts, the area features many heritage buildings such as the Arthur Cook building, which will become home to Stuart Olson Dominion Construction in Fall 2011. From restaurants to website design firms, the types of businesses moving to the area are diverse.

In 2002, the Warehouse District Local Area Plan was adopted by City Council. This Local Area Plan was developed to encourage rejuvenation and reinvestment within the warehouse district, which is located on the north-west edge of downtown Saskatoon. Several companies that have moved to the area share this vision and have very optimistic future business outlooks in the warehouse district. The new Saskatoon Police Service Headquarters and 25th Street extension will also add to the transformation of the area. Creative Fire, a communications and design firm located on Ontario Avenue, views the upcoming developments as enhancing their property investment, but, more importantly, contributing to the vision of an area as a vibrant, dynamic place to do business while introducing people to a unique area.



*The Arthur Cook building, built in 1928, is being completely renovated.*

Stuart Olson Dominion Construction has over 100 years of business history, so locating in a heritage building in Saskatoon's warehouse district was an attractive option for a number of reasons, including historical context. Dave Dixon, Office Manager of the company, believes that by locating within a gateway area to the city centre, the business benefits from the visibility to vehicular and pedestrian traffic, while enjoying the amenities offered by being in proximity to the downtown. Dixon's first summer job was working at a neighbouring warehouse building 30 years ago: the warehouse district has once again become a desirable and key location for Saskatoon's business community.

Many of the businesses that have relocated to the area share a need for space and room to grow. The large buildings located in the Warehouse District allow for this flexibility and easily provide an open floor plan – the spaces of both Stuart Olson Dominion Construction and Zu (a website design firm located on Pacific Avenue) provide a highly functional and versatile space. Both buildings have been renovated in a manner that respects their architectural character and heritage elements, highlighting exposed beams, original staircases, columns, and bricks which make the buildings one-of-a-kind spaces.

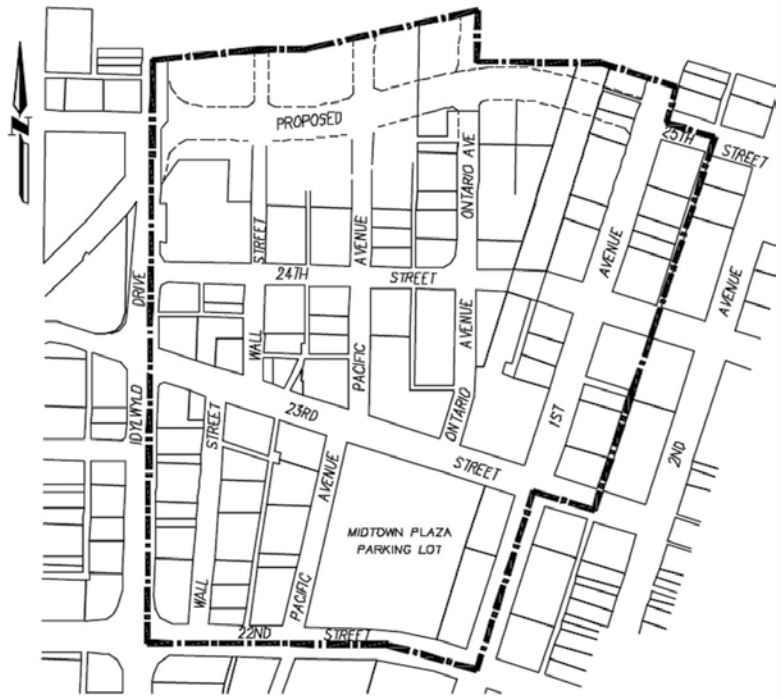
Bill Peterson of Creative Fire explained that his company was previously located in the penthouse of the Medical Arts building on Spadina Crescent. With continued business growth, Creative Fire outgrew this location and with low vacancy in the downtown commercial market, they had difficulty in securing a sufficiently large property. When the 313 Ontario Avenue property became available, they quickly purchased it, realizing it met both their needs for a creative environment and their space requirements. They then gutted the space and completely renovated it, before moving in late 2008.

Proximity to the downtown and nearby residential areas makes the Warehouse District a desirable place to work and to live. For example, the Rumley Building, which is a warehouse building from 1912, was recently converted into residential lofts. Some of Peterson's colleagues live close to Creative Fire and walk to work,



and those who drive find it easy to locate a parking spot on the fringe of downtown. Stuart Olson Dominion Construction has plans to create bicycle storage within their building for employees.

Speaking to the various business owners who have chosen to make the warehouse district the home for their business, it is clear that there is a strong interest in developing working relationships between businesses and exploring opportunities to collaborate on future projects. The excitement and optimism is clear as they look forward to the potential of this location and the resulting benefits to their businesses. The warehouse district has come full circle, promising to once again become a lively place to do business.



Map showing the boundaries of the Warehouse District.

## Entrepreneurial Foundation of Saskatchewan – Catalyst for Small Business Growth

The Entrepreneurial Foundation of Saskatchewan is a member-based, non-profit organization that provides advisory services, training, and mentorship to entrepreneurs seeking access to investment capital to start up, expand, turn around and/or transition their business. The Foundation recognizes that larger businesses seeking financing tend to have access to a variety of investment funds, while those searching for a small amount of investment capital have more limited options. The Entrepreneurial Foundation of Saskatchewan has the resources to assist small to medium sized enterprises in sourcing the capital that they require to move the business in the right direction.

In Saskatchewan, small businesses account for more than 90% of non-agricultural private firms and directly employ 33% of the labour force. The Foundation defines small business as those with less than \$5 million in annual sales or with fewer than 50 employees. As a whole, small businesses throughout the province have created the overwhelming majority of new jobs during the past ten years.

Managing growth of a small business is one of the most challenging aspects of an entrepreneur's many

tasks. Without proper planning, unmanaged growth can cause a business to fail. Some key considerations in ensuring sustainable growth and viability of the businesses operation include the following:

*continued on page 6...*



The Entrepreneurial Foundation of Saskatchewan can assist with growth strategies and access to financing.

...continued from page 5

- Establishing appropriate financial tracking systems to monitor gross margins and cash flow.
- Training of employees and delegation of tasks ensuring that the development and growth of the business itself is given the time and attention it requires.
- Ensuring that the marketing plan is reflective of production capacity and that sales efforts are focused on the most profitable product lines.
- Ensuring that, if financing is required, the capital structure (i.e. combination of debt and/or equity) provides sufficient resources to fund ongoing growth and provides a contingency buffer to cover costs if growth falls short of initial projections.

Appropriate financing and investment strategies will vary for each business situation; however the evaluation of potential opportunities and financing strategies and their implications is a key step. By partnering and working with financial institutions, angel investors, private equity firms, and other organizations, the foundation can link entrepreneurs with an array of traditional and alternative sources of funding. In addition, they can provide support in assessing alternative growth strategies and evaluating available options. The Foundation has relationships with expert advisors, including accountants, lawyers, and business people who can offer their expertise to clients as they proceed through the often difficult financing process. Other services include assistance with evaluating opportunities for business purchase, selling a business, and with planning for business ownership transitions. These deals are difficult to structure financially and require extensive planning to ensure a successful transition.

As an example of a successful evaluation process, the Foundation recently worked with a business client that was struggling to expand. The client was finding that, while revenue was growing, total profit remained flat. This business offered many different product lines, but only tracked total sales revenue. By implementing a more detailed financial tracking system, the business was able to assess the revenue and costs for each

product line. This information allowed them to identify which product lines were very profitable, and which were actually losing money. Based on this information, strategic business decisions could be made, which resulted in scaling back some of the money-losing product lines and directing more marketing resources to those lines with strong profit margins. By refocusing energy and resources to the most profitable components of the business, they have been able to meet their growth goals. In addition, the increased profitability has resulted in increased cash flow to fund ongoing growth, and ensures the company is attractive to future financiers or investors, should they wish to further accelerate their growth.

The advice provided by the Foundation is independent and the organization has no vested interest with any of the funding sources available. As a result, the Foundation can focus on the goal of helping to make the right match between entrepreneurs and investors at the right time.

The Foundation's vision is to build a strong Saskatchewan economy by providing entrepreneurs with the knowledge and access to financing they need to turn their businesses into successful enterprises, and the Foundation has already established a strong track record with the businesses they have worked with. More information on the Entrepreneurial Foundation of Saskatchewan and the services offered is available at [www.efsk.ca](http://www.efsk.ca).

**Tanner Bradley**

**Investment Analyst - Entrepreneurial Foundation of Saskatchewan Inc.**

**104 - 411 Downey Road, Saskatoon, SK S7N 4L8**

**Phone: (306) 964-2018**

**Email: [tbradley@efsk.ca](mailto:tbradley@efsk.ca)**





## Commercializing Creativity – Innovation and Technology coming out of the University Labs

The University of Saskatchewan Industry Liaison Office (ILO) adds value to the economy by accelerating the commercialization of new knowledge and research. This is achieved through licensing the technology to existing companies or creating technology-based companies.

Since the ILO was established in 2004, the U of S has moved into the top 12% of Canadian universities and the top 28% of North American universities for technology commercialization (source: annual survey completed by Association of University Technology Managers).

Since 2004, the U of S's licensing income has increased almost seven-fold to nearly \$7.3 million per year. The ILO manages \$6 million of this total, where 50% flows to inventors and the other 50% is re-invested in the U of S.

The ILO technology transfer officers and managers, with expertise in key sectors, work with researchers to evaluate new ideas and facilitate intellectual property protection. They then identify companies interested in licensing these new technologies. Working with these companies means facilitating opportunities to directly engage researchers and create more competitive businesses, thereby improving Saskatoon's business and innovation environment.

The U of S helps entrepreneurial researchers start companies based on their inventions. Early-stage technology-based companies face many obstacles to entering a market. The U of S works with these new companies to ensure they have a strong foundation in which to grow. The ILO offers business plans, market analysis, financing, and governance (e.g. finding boards of directors, advisory boards, mentors, and management with the right set of skills).

Success takes sheer grit and determination. Leigh Marquess is a good example. In 2003, he combined his university education in molecular genetics and his life experience in the feedlot industry to start a company, Quantum Genetics Canada, a firm that is bringing new, ground-breaking genetic technologies to the beef industry. From the beginning, Leigh developed a close working relationship with the ILO and over the years, this has played a key role in Quantum Genetics' ability to successfully commercialize new technologies

developed at the U of S. It is a win-win relationship that is allowing the company to expand its portfolio and bring increased value to the industry.

CollegeMobile, located at the Ideas Inc. Incubator, is another example. U of S computer science instructor Chad Jones is one of the principal architects of iUsask, an application developed for smart phones and tablets that is a first of its kind in Canada. iUsask gives users instant access to key U of S information – from grades to Huskie Athletics. Launched in 2009, the app quickly became a hit, earning national media attention and requests for similar applications from other institutions. Today, Jones is CEO of CollegeMobile with 11 full-time employees and a growing market that includes businesses and educational institutions.

ILO has a mandate to support local economic development. Inquiries are welcome from local businesses and industries interested in engaging university research capabilities to overcome technical challenges or develop technical opportunities to advance their business.

**Lorna Shaw-Lennox**  
**Start-Up Company Specialist**  
**Industry Liaison Office**  
**University of Saskatchewan**  
**[lorna.shaw-lennox@usask.ca](mailto:lorna.shaw-lennox@usask.ca)**  
**Phone: (306) 966-7338**



The U of S Industry Liason Office works with researchers to evaluate new ideas and facilitate intellectual property protection.

## Business Infosource / Canada – Saskatchewan Business Service Centre

Business Infosource is a government organization that provides free information to entrepreneurs and small businesses. They are focused on assisting business start-up and growth in Saskatchewan by providing facts and guidance.

Business Infosource provides information on start-up/ registration, market research, government regulations, and trade and export information. Business seminars are offered regularly and contain information useful to businesses, such as business plans, social media, GST information, and business opportunities and ideas.

Business infosource also offers a Guest Advisor Program; the program assists entrepreneurs in meeting with a professional for a free business consultation. A free 30-minute meeting is provided with a lawyer, accountant, or business consultant.

For more information, please visit [www.canadabusiness.ca/sask](http://www.canadabusiness.ca/sask).



Business Infosource is located at 345 3rd Avenue South.

## Newcomer Information Centre

The Newcomer Information Centre is a walk-in centre for new immigrants and refugees arriving in Saskatoon. They provide up-to-date information and referrals to various programs and services within the community. Newcomer Information Centre staff work collaboratively with other community organizations and stakeholders to assist newcomers in making informed decisions. They partner with the Global Gathering place, International Women of Saskatoon, Saskatchewan Intercultural Association, and the Saskatoon Open Door Society.

The Newcomer Information Centre offers business and employment services and can assist with appointments and referrals. In addition to the experienced staff, a wide selection of resources and brochures are available. They also offer appointments and testing for English language assessments (CLBPT).

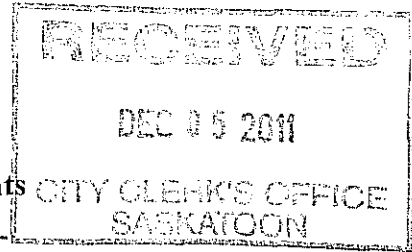


The Newcomer Information Centre is located at 106-129 3rd Avenue North.

Services are free and translation is available in over 170 languages. The Newcomer Information Centre is located at 106 – 129 3rd Avenue North.

The Newcomer Information Centre provides up-to-date information and referrals to various programs and services in the community to meet the needs of new immigrants and refugees arriving in Saskatoon. The Centre can be reached at 343-8303 or [www.nicsaskatoon.org](http://www.nicsaskatoon.org).

TO: Secretary, Planning and Operations Committee  
FROM: General Manager, Community Services Department  
DATE: November 29, 2011  
SUBJECT: Enquiry – Councillor R. Donauer (June 27, 2011)  
Evacuees – Henk Ruys Soccer Centre, Lawson Heights  
FILE NO: CK 5000-1 LS 270-4



**RECOMMENDATION:** that a copy of this report be forwarded to City Council for information.

**BACKGROUND**

At its June 27, 2011 City Council Meeting, Councillor Donauer made the following enquiry:

“Will the Administration please report on the recent situation with evacuees at the Henk Ruys Soccer Centre in Lawson Heights, and what can be done to ensure the variety of negative incidents which occurred do not happen again.”

Emergency Planning

The City of Saskatoon has established a Municipal Emergency Plan governing the provision of necessary services during an emergency. The City of Saskatoon Emergency Measures Plan (EMP) provides a framework for a prompt, coordinated response by the City and its partners to an emergency situation that overwhelm the services routinely provided by front-line emergency service providers (police, fire, ambulance).

When an emergency occurs, people often require immediate assistance for basic needs such as food, shelter, clothing, and locating family members. Within the Municipal Emergency Plan, there is a sub-plan called the Emergency Social Services (ESS) Plan. The ESS Committee is responsible to develop and implement the ESS Plan during an emergency which includes providing immediate assistance at designated reception centers within the City. The Community Services Department General Manager chairs the ESS Committee and Leisure Services Branch Manager coordinates the opening of reception centre during a disaster or major emergency. Reception centers may be City operated facilities or private facilities (Soccer Centres, Prairieland Exhibition).

The City of Saskatoon has identified four facilities in different quadrants of the city that can be converted to reception centres. These designated facilities are Cosmo Civic Centre, Saskatoon Field House, Sasktel Sports Centre, and the Henk Ruys Soccer Centre. A Reception Centre Coordinator is assigned to each centre and is responsible for working with local agencies (Canadian Red Cross, Saskatoon Health Region, Prairie Land Exhibition [food services], Salvation Army, and other community resources) to open the centre and deliver basic services such as registration & inquiry, food, clothing, counselling and personal services, and lodging.

**REPORT**

In Saskatchewan, the Ministry of Social Services (MSS) is responsible for coordinating the evacuation of northern communities. Specifically, the MSS provides emergency social services by providing basic essential services for meeting the immediate and continuing needs of people during a disaster. The ranges of services provided by ESS to people affected by disaster include



transportation, reception centre services, registration and inquiry services, emergency lodging, and psycho-social (personal) services. When northern communities are evacuated, the MSS relies on agencies and municipalities to provide these important services. The other lead agencies that assist MSS are the City of Saskatoon, Canadian Red Cross, Saskatoon Health Region, and Prince Albert Tribal Council (PATC). Attachment 1 provides a summary of the role and responsibilities of these agencies during a disaster.

During each spring and summer season many northern communities have been faced with the possibility of having to evacuate their community as a result of severe flooding or fires. When local community leaders declare a state of emergency, the MSS initiates its plan to evacuate a community in cooperation with identified lead agencies. When the reception centre and lodging is at capacity in Prince Albert, the Ministry of Social Services has relied on the City of Saskatoon to open one of Saskatoon's reception centres to provide basic services to northern community residents that have been evacuated.

The City of Saskatoon has always responded to these requests because it is important to assist others in need of assistance when facing adversity and difficult times. It also allows the City Administration to assess its own emergency reception centre plans by having to convert a recreation facility into a reception centre that is ready to provide evacuees with basic services.

#### Wollaston Lake Evacuation

Under normal circumstances when northern communities are evacuated, it has been past practise that family units are evacuated together to ensure there is adequate support and supervision for children and youth. Unfortunately, the Wollaston Lake evacuation in June 2011 did not follow the normal procedure because the forest fire that was threatening the community unexpectedly increased in intensity in a very short period. As a result, a decision was made by Wollaston Lake community leaders that an immediate evacuation was necessary. When the decision to evacuate was made, the airport was out of service because of a damaged plane and it was unsafe to travel by vehicle across the partially frozen lake. The only remaining option was to evacuate residents by helicopter to a destination further north and then transferring residents to small planes to be flown to Lac La Ronge where they would then take a bus to Prince Albert and Saskatoon. The severity of the fire put residents at high risk and there was an urgency to evacuate residents rapidly which resulted in families being split up because children and youth were evacuated first and parents sometime later. The evacuation continued through the first night and proceeded as quickly as possible because of the fear that smoke might thicken to the point that aircraft would not be able to fly in and out of Wollaston Lake.

Because of the circumstances that lead up to the evacuation of Wollaston Lake, many of the youth living in Wollaston Lake were evacuated and left on their own without parental or elder supervision once they arrived in Saskatoon. All of this contributed to the incidents of inappropriate behaviour that occurred at Henk Ruys Soccer Centre and within the surrounding neighbourhood during the evacuation.

### Post Evacuation Evaluation

The City Administration held a Wollaston Lake Fire Evacuation Evaluation meeting on September 8, 2011 with representation from the Province of Saskatchewan, Saskatoon Regional Health, Canadian Red Cross, Saskatoon Police Service, and the City of Saskatoon. The purpose of this meeting was to develop plans and strategies to prevent a similar occurrence, to better educate the public about the importance of assisting northern community residents during an evacuation during a very a difficult time, and to use this as an opportunity to close the gap in the acceptance and understanding of Aboriginal people in Saskatoon.

The September 8 meeting was extremely valuable because it brought together all the key agencies to review the circumstances that lead up to the Wollaston Lake evacuation and to discuss ways to better coordinate and supplement agency evacuation plans in the future. The meeting focused on four emergency disaster planning phases that require further development and will be incorporated into agency action plans. The four planning phases discussed are as follows:

1. Pre-arrival Evacuation;
2. Reception Centre Activation;
3. Evacuee Arrival Stage; and
4. Daily Evacuation Centres Operations

### Pre-arrival Evacuation Process

It is normal practise for the City of Saskatoon to receive approximately 24 hours notification from Ministry of Social Services that a northern community is being evacuated. Your Administration has learned, through the Wollaston Lake experience, that very short notice may not provide adequate time to prepare a reception centre and put in place plans to address specific challenges the affected community maybe facing as a result of an evacuation.

To better prepare for the arrival of evacuees from northern communities, a process will be developed whereby a host community receives extra advanced warning that there is an imminent possibility of an evacuation. Advance warning, or unofficial notification of a possible evacuation, will occur approximately 48 hours prior to official declaration of an evacuation. An additional notice of 24 hours allows the City Administration to organize a preliminary meeting with local support agencies (Ministry of Social Services, City of Saskatoon, Canadian Red Cross, and Saskatoon Health Region) in advance of any possible arrival of evacuees.

The main purpose of this pre-arrival meeting is to gather information about the affected community that will assist the local agencies to coordinate and augment existing plans prior to the arrival of evacuees. It is important to understand that each northern community may have different social and economic issues. Isolationism of evacuated communities is a challenge when we attempt to urbanize them to an urban setting. An appreciation for the circumstances that is before a northern community about to be evacuated will assist local support agencies to better prepare for their arrival. The sort of information that is gathered and discussed at this preliminary meeting will be as follows:

- Community Culture – obtain information regarding the community being evacuated such as the population to be evacuated, demographic information, language spoken, and other relevant information;
- Health backgrounds – identify any specific health concerns to assist the Saskatoon Health Region (SHR) to better prepare for the care of the evacuees;
- Evacuation Community Leadership – discuss the role the community leadership will provide to assist in the transition of community residents from a northern community to an urban setting;
- Safety and Protection - identify a community's social situation to assist in planning for security services and the degree of involvement from local police services;
- Media Messaging – begin to prepare for media inquiries and discuss news release content in consultation with MSS;
- Recreation Plan – discuss what support and secondary agency assistance is required to have activities planned for evacuees upon arrival and during their stay in Saskatoon; and
- Food Services – identify any special dietary requirements to assist in the food preparation.

There was general agreement at the September 8, 2011 evaluation meeting that planned recreation opportunities must be in place in advance of the arrival of evacuees. Access to recreation activities gives youth and young adults something to do while staying at a reception centre. For that reason, a recreation program plan must be developed in advance and be ready for implementation as soon as residents from the affected community arrive at a reception centre. To develop a recreation program plan, other local agencies will be contacted for assistance, such as the Saskatoon Tribal Council, University of Saskatchewan, YMCA, YWCA, and other agencies to assist in preparing a program plan that can be implemented on short notice.

#### Reception Centre Activation Process

The City of Saskatoon will receive formal notice (approximately 24 hours) from MSS that a northern community shall be evacuated and in doing so makes a formal request of the Administration to activate its emergency plan and prepare for the arrival of evacuees. When this notice occurs, the City's ESS Coordinator (i.e. General Manager of Community Services or Leisure Services Branch Manager) will arrange a meeting with the primary agencies that are part of the reception centre operations team. The purpose of this meeting is to activate each agency's plan and coordinate efforts prior to the arrival of evacuees to a reception centre. The main discussion points during this meeting will be:

1. Evacuation Update – MSS provides an evacuation update and status report (i.e. number of people being evacuated, possible duration, potential to escalate, estimated time to arrival, medical needs, and special needs);
2. Evacuation Community Profile – build on the information gathered about the community during the pre-arrival meeting, such as community culture and language, food and diet considerations, supervision and security, recreation programming, counselling services, and other pertinent information to assist team leaders;
3. Agency Emergency Plan Activation – each local lead agency (City of Saskatoon, Canadian Red Cross, and Saskatoon Health Region) to provide a status or progress of each agency's activation plan;



4. Recreation Plan – discuss activation and timeline for providing recreation programming; and
5. Safety Supervision – discuss any additional arrangements necessary to ensure appropriate supervision is in place when evacuees arrive.

#### Evacuee Arrival Process

To prepare the evacuees to live in a reception centre, it is imperative that they be educated on what to expect from living in an unfamiliar urban setting and what evacuees must do to ensure their visit is safe, enjoyable, and uneventful. At this stage, it is important the community leaders take a lead role to explain to evacuees what to expect during their stay at a reception centre. Upon arrival, the evacuees will attend an orientation session to prepare them for a stay at a reception centre and establish a daily routine for the evacuees.

This orientation meeting will provide information and explain to evacuees what is going to happen next and what evacuation centre services are available, such as registration process, sleeping arrangements, medical assistance, house rules, recreation programming, evacuee supervision, and other important information for a safe and enjoyable stay at the reception centre.

For the safety and protection of evacuees it maybe necessary to ask for the assistance of Saskatoon Police Services to provide support during the initial arrival of evacuees and until security agency personnel is in place.

A media communication plan is prepared involving identified lead agencies to ensure accurate and consistent information is released to the public. Media releases will be made through scheduled and prepared new releases in order to communicate a common message concerning the evacuation. These messages should be positive and be built upon the original release concerning the evacuation to reinforce positive messaging throughout the evacuation centre(s) operation. In addition, consideration will be given to preparing a local neighbourhood communication plan to provide specific messaging to residents and local schools surrounding the reception centre.

#### Evacuation Centre Daily Operations

At each reception centre, an operations meeting room is established and serves as the Incident Command Centre where an Operations Committee comprised of the lead agencies is established. The Incident Command Operations Committee has the overall responsibility to oversee the daily operations of the reception centre. Incident Command serves as focal point where decisions are made regarding reception centre operations, the safety and well being for the evacuees, and any community at large issues that need attention. A Command Centre meeting with the lead agencies is held twice daily at 9:00 am and 2:00 pm.

The main purpose of each Operations Committee meeting is for MSS to update the lead agencies as to the status of the evacuation and provide each agency an opportunity to report on the events that occurred since the last meeting. A representative from the evacuated community is invited to the meeting because they will have first hand knowledge regarding any concerns from the community's perspective, and provide input and insight into any decisions made that may affect their residents.

Attachment 2 of this report is an example of a standard agenda that is used for each of these meetings. The agenda includes an "Action Report" that documents any specific tasks that must be carried out, the agency responsible to complete the task, and any required resources.

### STAKEHOLDER INVOLVMENT

Your Administration will work with the Provincial Government and local agencies identified in this report to develop a comprehensive action plan in response to Wollaston Lake evacuation. A work group will be established from this group to continue to finalize the development of a comprehensive action plan that will improve the quality of life of the evacuees during their stay in the host communities. Your Administration will report by March 2012 with further details of this comprehensive plan.

### ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

### PUBLIC NOTICE

Public Notice, pursuant to Section 3 of the City of Saskatoon Policy C01-021 (Public Notice Policy), is not required.

### ATTACHMENTS:

1. Agency Role and Responsibilities During a Disaster
2. Reception Centre Incident Command Agenda and Action Report Example

Written by: Cary Humphrey, Manager Leisure Services Branch

Approved by: Paul Gauthier  
Paul Gauthier, General Manager  
Community Services Department  
Dated: November 30, 2011

cc: Murray Totland, City Manager

## Agency Role and Responsibility

### Ministry of Social Services

In Saskatchewan, Emergency Social Services are responsible for providing basic, essential services for meeting people's immediate and continuing needs. The range of services provided by ESS to people affected by disaster include:

1. **Transportation** - Individuals are evacuated, using the most appropriate and available transportation. Transportation is prearranged and typically includes commercial and school buses, taxis and private vehicles.
2. **Reception Centre Services** - A one stop shop, service site, or facility such as a school gym, church hall, arena where in a disaster, people evacuate and their immediate basic needs are met by ESS response teams and volunteers.
3. **Registration & Inquiry Services** - A central spot where information is collected and inquiries are answered regarding the whereabouts and condition of missing persons. Information collected is often useful in reuniting families.
4. **Emergency Clothing Services** - Because of the climate in Saskatchewan, it is essential to supply emergency clothing and covering to survivors to prevent loss of life from exposure to the elements.
5. **Emergency Feeding Services** - Provide food or meals to those without food or a facility to prepare food. Food is essential for life, counteracts shock, raises morale, and provides energy to workers labouring under stressful conditions.
6. **Emergency Lodging Services** - Emergency lodging is a response designed to provide, as quickly as possible, safe, temporary lodging to persons in need during a disaster. In addition, also provides lodging for the volunteers and workers.
7. **Psycho Social (Personal) Services** - At the Reception Centre inform disaster survivors or evacuees of the immediate emergency help available and offer temporary care for children and dependent adults. Individuals affected by disaster have to adjust to the major changes in their lives; locating temporarily to other accommodations, repair or loss of their home, family crises, learn to talk freely about their experience and feelings and face what the future might bring them. The purpose of personal services is to help people help themselves and recover from the effects of the disaster by offering emotional support. An integral part of the ESS goal is planning and responding to the immediate and ongoing personal problems and needs of disaster survivors, which helps people regain their independence as soon as possible after a disaster.

**City of Saskatoon – Community Services Department**

The City of Saskatoon has established a Municipal Emergency Plan governing the provision of necessary services during an emergency and procedure under the manner in which people will respond to an emergency. An Emergency Planning Committee is comprised of Senior Administration and responsible for developing and execution of the Emergency Plan. In an emergency, the Emergency Planning Committee (EPC) works together to coordinate and maintain essential services (communication system, utility system, water system, road system, public safety and wellbeing) during a disaster. To maintain essential services, the EPC is responsible to provide direction, allocate resources, and respond to changing conditions during an emergency.

When an emergency occurs, people often require immediate assistance for basic needs such as food, shelter, clothing, and locating family members. Within the Municipal Emergency Plan is a sub-plan called the ESS Plan or Emergency Social Services Plan designed to provide this assistance during an emergency. An ESS Committee, under the direction of the EPC, is responsible to develop and implement the ESS Plan during an emergency, which includes providing immediate assistance at designated reception centres within the City.

The City of Saskatoon has identified specific facilities in different quadrants of the city that can be converted to reception centres. This data base outlines the procedures used to convert a facility to a fully operational reception centre where displaced people can go to receive immediate attention. A Reception Centre Coordinator is assigned to each centre responsible for working with local agencies (Canadian Red Cross, Saskatoon Health Region, Prairieland Exhibition) to open the centre and deliver basic services such as registration & inquiry, food, clothing, counselling and personal services, and lodging.

**Canadian Red Cross – Saskatchewan**

Canadian Red Cross disaster response is led by a network of volunteers who respond to difficult situations on a moment's notice. When major disasters strike in Saskatchewan - the Red Cross is there to work with local governments, communities and other aid organizations to meet the basic needs of disaster survivors – reception centre registration, family reunification, shelter, food, clothing, clean water and supplies.

**Saskatoon Health Region**

The Saskatoon Health Region is responsible for emergency preparedness planning and response to emergencies and disasters, in addition to providing health care services for consumers during these times. The region is challenged to ensure planning and preparedness at all service sites and in all sectors (i.e., acute care, community care and long term care). Coordination of planning and response within the health region has been assisted by the adoption of region-wide policies, a system of emergency response that is flexible and adaptable called the Health Incident Command System (HICS), and standardized terminology and definitions.

**Reception Centre Incident Command  
Operations Committee Meeting**

**Agenda Format**

- I. Approval of Agenda
- II. MSS Situation Update
- III. Agency Update Report

Affected Community, Red Cross, Saskatoon Health, , Food Services, Invited Quests (e.g., Salvation Army, St John Ambulance, Saskatoon Police)

- Agency Operations Update
  - Resources (Worker/Volunteer; Supplies)
  - Facility Operations
  - Evacuee Safety Supervision

IV. City of Saskatoon Update

- Facility Operations Status

V. Action Report / Summary

- Task Description (Goods / Service Required)
- Responsibility / Delegation
- Approval Date
- Completion (Report out to Command)

VI. Next Meeting

Meeting Minutes Approval

\_\_\_\_\_

Date: \_\_\_\_\_

City of Saskatoon Reception Centre Coordinator

\_\_\_\_\_

Date: \_\_\_\_\_

Ministry of Social Services ESS Representative

## Reception Centre Command Action Report

Meeting Approval Date / Time:

Completion Date / Time:

Task Description:

Agency Responsibility:

Delegation:

Equipment Procurement

Estimated  
Cost

1)

2)

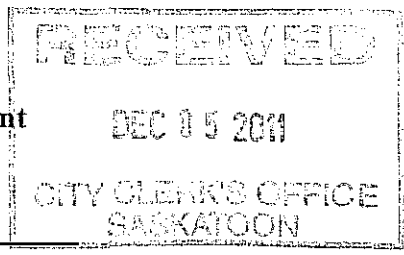
3)

Comments:

Signature by delegated individual when complete: \_\_\_\_\_

**Note: Return Copy to Command Centre Coordinator  
Upon Completion**

**TO:** Secretary, Planning and Operations Committee  
**FROM:** General Manager, Community Services Department  
**DATE:** November 24, 2011  
**SUBJECT:** Affordable Housing Policy Options  
**FILE NO:** PL 950-21, PL 4130-21, CK 750-4



**RECOMMENDATION:** that a report be submitted to City Council recommending:

- 1) that the concept of limiting financial assistance for affordable rental housing in certain neighbourhoods be approved, in principle; and
- 2) that the General Manager of Community Services be directed to bring forward a specific set of policy amendments to the Innovative Housing Incentives Policy No. C09-002 for adoption by City Council as described in this report.

**BACKGROUND**

In 2008, the City of Saskatoon (City) adopted a new comprehensive Housing Business Plan aimed at increasing the supply of affordable housing in the city. An allocation of \$12.5 million was set aside for new financial incentives including capital grants of up to 10 percent and five-year incremental tax abatements.

The financial incentives have been effective in stimulating the construction of new affordable housing units; however, most of the affordable rental projects have been concentrated in one area of the city located between Idylwyd Drive and Circle Drive.

The Official Community Plan Bylaw No. 8769 includes a stated desire to have a housing mix within each neighbourhood that meets the needs of all residents. The Official Community Plan Bylaw No. 8769 states:

“The development of private and publicly owned residential lands shall provide a mix of housing types and forms reflective of the City’s population profile, recognizing that this mix will vary somewhat by neighbourhood. The attainment of this policy guideline will be considered in the review of neighbourhood concept plans, and the ongoing evaluation of applications for subdivision, rezoning and discretionary use.”

On April 21, 2011, a meeting was held with the Developers Liaison Committee to discuss the topic of concentration and describe the City’s current approaches to encouraging affordable housing in all new neighbourhoods. The members of the Developers Liaison Committee were willing to discuss various options and incentives to see more affordable housing built in new neighbourhoods. A further meeting is being arranged to discuss incentive programs.

In the meantime, the Community Services Department has prepared this report to review the current funding programs and how they might be amended to help prevent a further concentration in areas that already have a high concentration of affordable rental housing.

## **REPORT**

Affordable housing means housing that receives funding assistance and serves people with incomes which are not sufficient to access housing at market prices. It is well documented that a high concentration of subsidized housing within neighbourhoods is not a sustainable or desirable situation. Conversely, neighbourhoods with little, or no, affordable housing are also not a preferred scenario. Segregation based on income normally leads to undesirable consequences. Ideally, affordable housing should be constructed and available in all neighbourhoods.

### Affordable Rental versus Affordable Ownership

The factors contributing to the concentration of affordable housing are quite different between affordable rental and affordable ownership housing. Rental and ownership housing also have different impacts on neighbourhoods. Neighbourhoods with a high concentration of affordable rental housing may benefit from new affordable ownership units and vice-versa. Therefore, affordable rental housing and affordable ownership housing will be dealt with separately in this report.

### Affordable Rental Concentration

Your Administration is recommending that financial incentives available from the City for future affordable rental housing projects be limited in neighbourhoods where there is already a significant concentration of affordable rental housing.

Affordable rental units provide a large variety of housing forms that are needed in our community ranging from shelters to supported transitional housing to standard housing units that are rented at below market rates. These forms of housing should be provided across the city. However, concentrations of affordable rental housing appear to be forming in the neighbourhoods located between Idylwyld Drive and Circle Drive West.

City Council has approved funding for 675 affordable rental units since 2007. Over 70 percent of these units are located between Idylwyld Drive and Circle Drive West. Prior to 2007, many of the subsidized affordable housing projects were built in other areas including the Central Business District, the Nutana Suburban Centre, Eastview, Sutherland, Lawson Heights, and the neighbourhoods west of Circle Drive.

There are several factors that have led to the recent concentration of new subsidized affordable rental projects between Idylwyld Drive and Circle Drive. The most significant are the low cost of land and the availability of older market apartment buildings which can be renovated and converted to affordable rental housing. Identifying existing concentrations and limiting the City's financial incentives in these areas may encourage affordable housing providers to consider other areas where affordable rental housing is lacking.



Your Administration is proposing that the following four indicators be used as criteria to determine if a neighbourhood has, or is at risk of having, a high concentration of affordable rental housing units:

1. Average Rent in the Neighbourhood

The average monthly rent for a standard two-bedroom apartment is a good indicator of how affordable the rental housing is in a given neighbourhood or area of the city. When the average rent in a given neighbourhood is lower than the city-wide average, then that neighbourhood most likely contains a higher proportion of affordable rental units than is typical in the city.

The Community Services Department is recommending that average neighbourhood rent below 90 percent of the city-wide average be used as one indicator of a possible high concentration of affordable rental housing. This would apply regardless of whether or not the rental units were subsidized affordable housing or market housing that was priced below the average.

2. Average Neighbourhood Home Price

The average resale price of a home in a given neighbourhood in relation to the city-wide average home price should indicate the overall affordability of the neighbourhood for both renters and home buyers. Saskatoon's average home prices vary widely by neighbourhood with the highest priced neighbourhoods being as much as three times the average of the lowest priced neighbourhoods.

Neighbourhoods with average resale prices below the city-wide average most likely have a greater proportion of affordable homes than other neighbourhoods. Your Administration is recommending that an average resale price of below 70 percent of the city-wide average be used as an indicator that a particular neighbourhood may have a higher than desired concentration of affordable rental housing.

3. Level of Homeownership

A low level of homeownership in a given neighbourhood can indicate there is currently a more than adequate supply of rental properties in the neighbourhood and that City incentives should not be used to create a further imbalance between the rental and ownership markets.

Currently the city-wide homeownership rate is 64 percent. Your Administration is recommending that a homeownership rate of less than 50 percent be used as an indicator that the concentration of affordable rental housing may be becoming higher than desired.

4. Proportion of Subsidized Affordable Housing

A large proportion of affordable rental housing units funded by the City, or other level of government, in a given neighbourhood may indicate an over concentration of affordable housing.

If subsidized, affordable rental projects were equally distributed among all city neighbourhoods, about 3 percent of the housing units in each neighbourhood would be subsidized rental housing. Your Administration is recommending that proportions of subsidized affordable rental units above 5 percent of the total dwelling units in a given neighbourhood be used as an indicator of a possible over concentration of affordable rental housing.

It should be cautioned that each indicator, used on its own, would not necessarily indicate a high concentration of affordable rental housing. Your Administration is recommending that further affordable rental projects not be funded if three or more of these indicators are showing a high concentration of affordable rental housing in the neighbourhood.

When evaluating the concentration of affordable rental housing in a particular neighbourhood, there may be affordable housing in an adjacent neighbourhood that is impacting on the concentration in that particular area. If, for example, there is affordable housing on both sides of a street that divides a neighbourhood, there could be a high concentration of affordable housing without it showing up on the indicators for the separate neighbourhoods. Your Administration is recommending that any affordable housing project within 500 meters of a neighbourhood boundary be considered when evaluating the concentration of affordable housing units in that particular neighbourhood.

#### Input from Riversdale and Pleasant Hill Community Associations

It is apparent that the Riversdale and Pleasant Hill neighbourhoods will score high on the above indicators and that affordable rental projects in these two neighbourhoods will most likely not be eligible for funding assistance in the foreseeable future if the proposed policy changes are made.

Your Administration met with the Community Associations from these two neighbourhoods to solicit their input to the proposal. Both Community Associations were supportive of the City making policy changes that would limit the availability of financial incentives for affordable rental housing in neighbourhoods where there was already a high concentration of affordable rental housing.

#### Affordable Homeownership Concentration

Homeownership is normally beneficial in any neighbourhood. Affordable housing for home ownership is particularly beneficial in neighbourhoods where there are a high percentage of rental units. Affordable homeownership units tend to raise the average price and the ownership rate within the neighbourhood where they are being built. Examples of this include recent projects in Pleasant Hill Village and the Confederation Suburban Centre. However, the benefits diminish with large concentrations of affordable homeownership projects.

The Community Services Department is not recommending any policy changes for affordable homeownership projects at this time. However, your Administration will continue to monitor the locations where affordable ownership housing can be built and work with developers to ensure that a range of locations is available in all neighbourhoods.

### Applying the Criteria

The proposed criteria outlined in this report should allow for some discretion. Affordable housing is simply too complex to capture all circumstances with a single evaluation criteria. When it can be demonstrated conclusively that a proposed affordable housing project will benefit a neighbourhood that already has a concentration of affordable rental housing, City Council should have the authority to waive the evaluation criteria and accept the proposal. An example of such a case would be a proposal for a specific type of affordable rental housing close to a complementary use, such as a hospital or social service agency, when it can be demonstrated that this proximity is critical to the success of the project and needed within the area.

It is important to note that the reduction of capital assistance from the City towards an affordable rental housing project does not necessarily mean that a project will not go ahead. Affordable rental housing projects may still proceed without assistance from the City. However, the likelihood of the project proceeding is greatly reduced.

### OPTIONS

1. Approve the policy changes, in principle, as recommended in this report to help prevent a higher concentration of affordable rental housing in certain areas of Saskatoon.
2. Reject the recommendations of this report, and provide your Administration with further direction.

Your Administration is recommending Option 1.

### POLICY IMPLICATIONS

The potential changes to the Innovative Housing Incentives Policy have been noted in the report.

### FINANCIAL IMPLICATIONS

There is no financial impact.

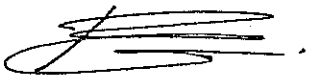
### ENVIRONMENTAL IMPLICATIONS


There are no environmental and/or greenhouse gas implications.

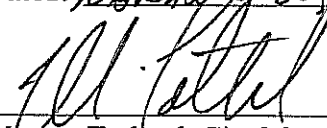
### PUBLIC NOTICE

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

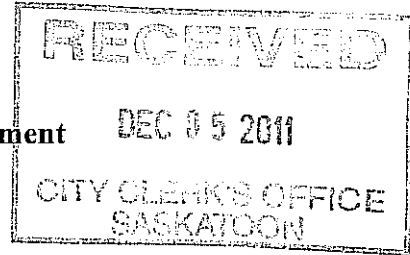
Written by: Daryl Sexsmith, Housing Analyst, Neighbourhood Planning Section

Reviewed by:   
Randy Grauer, Manager  
Planning and Development Branch

Approved by:   
Paul Gauthier, General Manager  
Community Services Department  
Dated: November 30, 2011

Approved by:   
Murray Totland, City Manager  
Dated: Dec 5/11

**TO: Secretary, Planning and Operations Committee**  
**FROM: General Manager, Infrastructure Services Department**  
**DATE: November 29, 2011**  
**SUBJECT: State of the Water Distribution System**  
**FILE: IS. 7500-1**



**RECOMMENDATION:** that the following report be submitted to City Council for its information.

**REPORT**

The City of Saskatoon's water distribution system has a replacement value of approximately \$2 billion. A system of that value requires detailed planning for its preservation in order to meet service levels and remain financially sustainable. To achieve these objectives it is important to have an understanding of asset inventory, which includes the value and condition of those assets. The State of the Water Distribution System Report (Attachment 1) provides this information, along with a summary of current preservation strategies.

The report shows that the City has a good understanding of water distribution asset inventory, value and condition, but it also identifies areas for improvement. A key area of improvement is the need for a condition assessment of concrete primary water mains, because of their importance to the system and the history of concrete pressure pipes failing across North America. The City is addressing this need by scheduling inspection projects in 2012 and 2013.

The report also shows that the majority of preservation budget spending will be focused on the replacement or rehabilitation of aging, small diameter metallic water mains and the removal of lead service connections. Future reports will provide long-term budget projections and funding strategies to address those needs.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

**PUBLIC NOTICE**

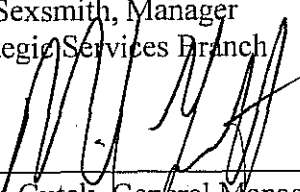
Public Notice pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

**ATTACHMENT**

- 1. State of the Water Distribution System.

Written by: Stephen Wood, Water & Sewer Preservation Manager  
Strategic Services Branch

Approved by: Cal Sexsmith, Manager  
Strategic Services Branch

Approved by:   
Mike Gutek, General Manager  
Infrastructure Services Department  
Dated: Dec 2, 2011

State of the Water Distribution System

The following is a copy of **Clause 8, Report No. 9-2011** of the **Planning and Operations Committee**, which was **ADOPTED** by City Council at its meeting held on **June 27, 2011**:

**8. Lead Connection Replacement Policies and Funding**  
**(Files CK. 7780-1, x CK. 1702-1 and IS. 7500-1)**

- RECOMMENDATION**
- 1) that funding in the amount of \$432,300 in 2011 Capital Project 1617 – Primary Water Mains be reallocated to Capital Project 1615 – Water Distribution; and
  - 2) that the Administration include funds for lead connection replacements in future Capital Budget submissions, commencing in 2012.

Attached is a report of the General Manager, Infrastructure Services Department dated June 6, 2011, with respect to the above matter.

Your Committee has reviewed the report with the Administration and supports the above recommendations.

**TO:** Secretary, Planning and Operations Committee  
**FROM:** General Manager, Infrastructure Services Department  
**DATE:** June 6, 2011  
**SUBJECT:** Lead Connection Replacement Policies and Funding  
**FILE:** CK. 7780-1, CK. 1702-1 and IS. 7500-1

**RECOMMENDATION:** that a report be submitted to City Council recommending:

- 1) that funding in the amount of \$432,300 in 2011 Capital Project 1617 – Primary Water Mains be reallocated to Capital Project 1615 – Water Distribution; and
- 2) that the Administration include funds for lead connection replacements in future Capital Budget submissions, commencing in 2012.

### **BACKGROUND**

City Council, at its meeting held on April 12, 2010, received a report of the General Manager, Infrastructure Services Department explaining that due to health and safety concerns, homeowners will no longer be given the option of replacing their portion of a lead connection.

### **REPORT**

Currently, lead connection replacements are initiated under the following circumstances:

- **Emergency** – when a leak is located on a connection and the replacement is handled during annual connection replacement contract work.
- **Partial Replacement Backlog** – generally occur in the winter when a connection is leaking and, due to cold weather, a temporary water supply cannot be provided to a home. The leak is repaired rather than the connection being fully replaced, and the homeowner is supplied with a water filter. This connection is then put into a backlog for future replacement during annual connection replacement contract work.
- **In conjunction with watermain replacement** – any locations with lead connections are replaced during annual water main replacement contract work.
- **In conjunction with roadway reconstruction** – any locations with lead connections are replaced with annual road reconstruction or resurfacing contract work.
- **Homeowner requested** – since 2009, homeowners have been able to request to have their lead line replaced. These requests are entered into a “first come, first served” list, and are replaced as time and funding permit.



The following is a breakdown of the number of lead connection replacements in each of the above-noted categories since 2004:

	2004	2005	2006	2007	2008	2009	2010*	2011 Projected
Emergency					77	72	73	75
Partial Replacement Backlog								65**
Watermain Program	14	67	58	78	17	29	71	0
Roadway Program							83	11
Homeowner Requested***						26	5	72

\* Infrastructure Stimulus Funding (ISF) resulted in increased capital project work being completed.

\*\* Consists of 35 connections currently in the backlog and a projection of 30 connections in 2011.

\*\*\* The numbers recorded in 2009 and 2010 are actual replacements. The 2011 projection is the number of homeowners who are currently on the waiting list. It is not feasible at this time for all 72 to actually be replaced in 2011.

In order to address the growing backlog, and to ensure that funding is included in the annual contracts for water main replacement and roadway reconstruction, the Administration will be including lead connection replacements in future capital budget submissions, commencing in 2012, as follows:

#### Emergency Replacements

Prior to 2010, emergency lead connection replacements were funded partially from the operating budget and partially from Capital Project 1615 – Water Distribution – Preservation, but it was not itemized in the budgeting process. In 2010, funding for emergency lead connection replacements was provided for in the operating budget in the amount of \$55,800. The actual expenditure in 2010 was \$311,453. The Administration will be requesting an increase in funding to replace approximately 75 emergency failures per year. At today's contract prices, this would be approximately \$250,000 annually.

#### Partial Replacement Backlog

The partial replacement backlog has developed due to the change in policy in 2010, whereby partial replacements are no longer permitted. There is currently no budgeting allocated to pay for this backlog. Commencing in 2012, Capital Project 1615 will reflect approximately 30 connection replacements per year. At today's contract prices, this would be approximately \$100,000 annually.

### In Conjunction with Water Main Replacement

Currently, lead connection replacements are funded from Capital Project 1615 - Water Distribution – Preservation, but are not separated from the overall water main replacement costs. Commencing in 2012, the Capital Budget will accurately account for the amount of lead connections expected to be replaced during annual water main rehabilitation.

### In Conjunction with Roadway Reconstruction

This is a new category arising indirectly from the decision in 2009 to allow homeowners to request lead connection replacements. Prior to 2009, lead connections were not replaced during roadway reconstruction. In 2010, these replacements were paid for by the roadways projects, as provisions were made for their replacement in the Infrastructure Stimulus Funding application. In 2011, 11 connections will be replaced in connection with roadway reconstruction, which will be funded from Capital Project 1615, at an estimated cost of \$40,000; however, the lead connection replacement was not identified when this budget was developed. Commencing in 2012, Capital Budget 1615 will accurately account for the amount of lead connections expected to be replaced during roadway reconstruction annually.

### Homeowner Requested

Homeowner requested lead connection replacements have been funded in the same manner as emergency replacements, and are scheduled as time permits. Due to funding, only five were completed in 2010. Currently, the backlog list is growing faster than they can be removed, and with the increasing knowledge that the pipes will be replaced upon request, this backlog is expected to grow even faster. Commencing in 2012, a new Capital Budget item will be developed to address these requests. At today's contract prices, removal of the current backlog (72 requests) would cost approximately \$230,000. It is estimated that this number could grow to 100 in 2011, at an approximate cost of \$332,000. After 2012, the annual amount requested will be based on the estimated number of homeowner requests per year.

### 2011 Funding Changes

The cost for lead connection replacement in 2011 is expected to be approximately \$490,000. This includes 75 emergency replacements as well as 65 (35 currently in the backlog, plus 30 projected in 2011) from the partial replacement backlog list. In order to avoid an over expenditure in the 2011 operating budget, the Administration is recommending that \$432,300 be transferred from Capital Project 1617 – Primary Water Mains to Capital Project 1615 - Water Distribution.

The transfer of funds from Capital Project 1617 will result in a one-year delay in rehabilitating primary water main valves. This delay is acceptable because the most critical valves to be

rehabilitated require the completion of the Faithful Primary Water Main before work can commence. This primary water main is not scheduled to be completed until the end of the 2011 construction season.

### **OPTIONS**

The Administration has considered using a portion of existing funding within Capital Project 1615 to fund the lead connection replacements in 2011, as the water main rehabilitation contract closed below estimated costs. However, the Administration is recommending that that this money be used to fund water main rehabilitation work required on 21<sup>st</sup> Street West, which has experienced numerous breaks this spring.

### **POLICY IMPLICATIONS**

There are no policy implications.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

### **FINANCIAL IMPACT**

The cost for lead connection replacements in 2011 is estimated to be \$490,000. There is \$57,700 allocated within the operating budget. The Administration is recommending that the budget shortfall be funded from the transfer of \$432,300 from Capital Project 1617 – Primary Water mains – Preservation to Capital Project 1615 – Water Distribution.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Written by: Stephen Wood, Water & Sewer Preservation Manager  
Strategic Services Branch

Approved by: Cal Sexsmith, Manager  
Strategic Services Branch

Approved by: Shelley Korte, Manager  
Administration Branch

Reviewed by: Trent Schmidt, Water & Sewer Manager  
Public Works Branch

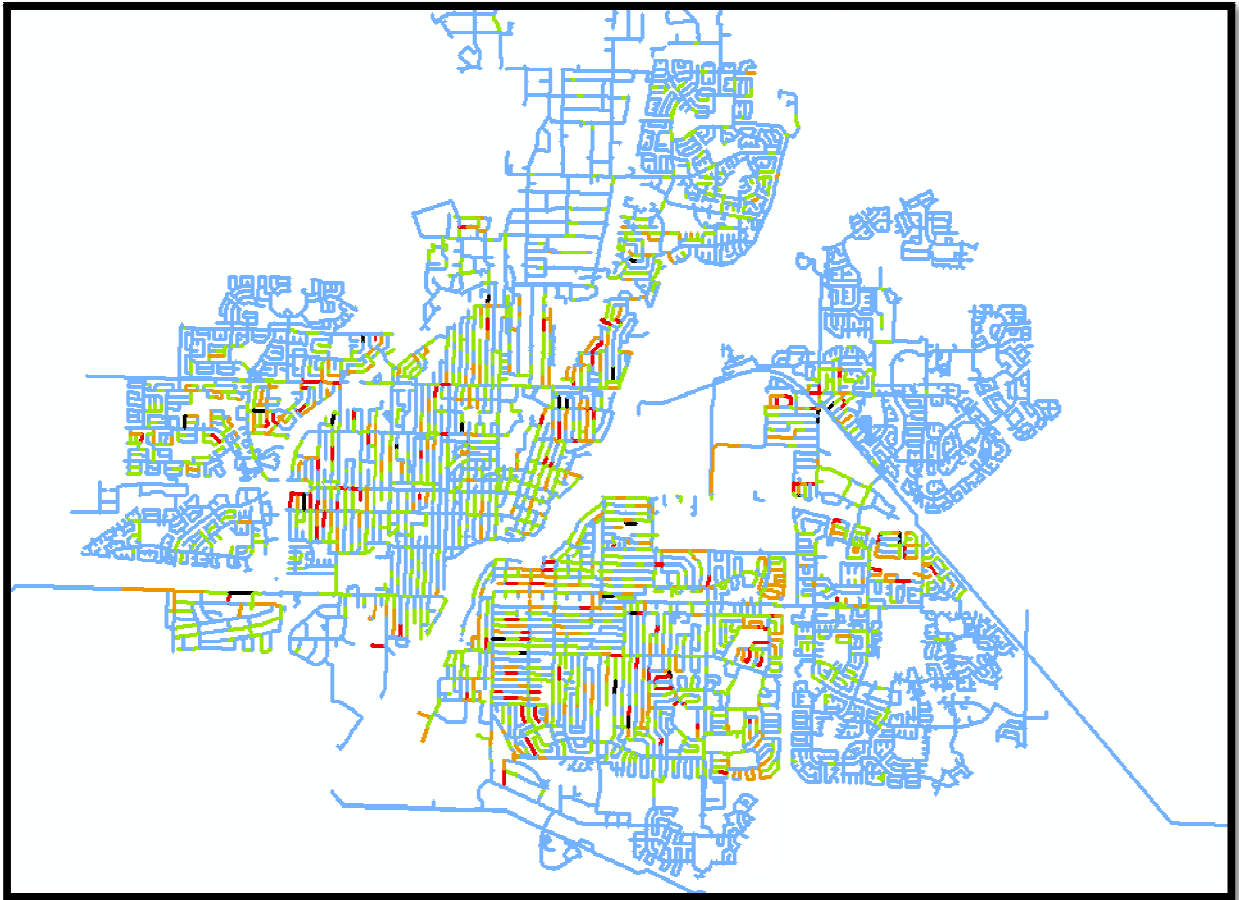
Approved by: "Mike Gutek"  
Mike Gutek, General Manager  
Infrastructure Services Department  
Dated: "June 9, 2011"

Approved by: "Murray Totland"  
Murray Totland  
City Manager  
Dated: "June 12, 2011"

Lead Connection Policies and Funding

# State of the Water Distribution System

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Stephen Wood, P.Eng

Water & Sewer Preservation Manager

Strategic Services Branch

Infrastructure Services Department

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## Contents

1. Inventory.....	3
1.1 Distribution Watermains .....	3
1.2 Distribution Valves .....	4
1.3 Primary Watermains .....	4
1.4 Primary Valves .....	5
1.5 Hydrants .....	6
1.6 Service Connections .....	6
2. Valuation .....	6
3. Condition Assessment.....	9
3.1 Distribution Watermains .....	9
3.1.1 Physical Condition Grades .....	9
3.1.2 Capacity Condition Grades.....	15
3.1.3 Summary of Distribution Watermain Condition .....	17
3.2 Distribution Valves .....	18
3.3 Primary Watermains .....	19
3.4 Primary Valves .....	19
3.5 Hydrants .....	20
3.6 Service Connections .....	21
4. Preservation Programs.....	22
4.1 Distribution Watermains .....	22
4.2 Primary Watermains .....	23
4.3 Primary Valves .....	24
4.4 Service Connections .....	24
5. Summary .....	25

## Introduction

This report outlines the state of Saskatoon’s water distribution system by providing information on asset inventory, replacement value, and condition. The City’s current preservation strategies are also outlined.

Sources of information used in this report include the City’s GIS databases, past contract values, and operation and maintenance records.

### 1. Inventory

The City of Saskatoon’s water distribution system is composed of watermains, valves, hydrants, and service connections. Watermains and valves are separated into Distribution and Primary categories based upon size and importance to the system.

**Table 1.1: Inventory Summary**

Asset	Type	Inventory
Watermains	Distribution	927 km
	Primary	96 km
Valves	Distribution	11,628
	Primary	213
Hydrants		6,285
Service Connections		58,287

#### 1.1 Distribution Watermains

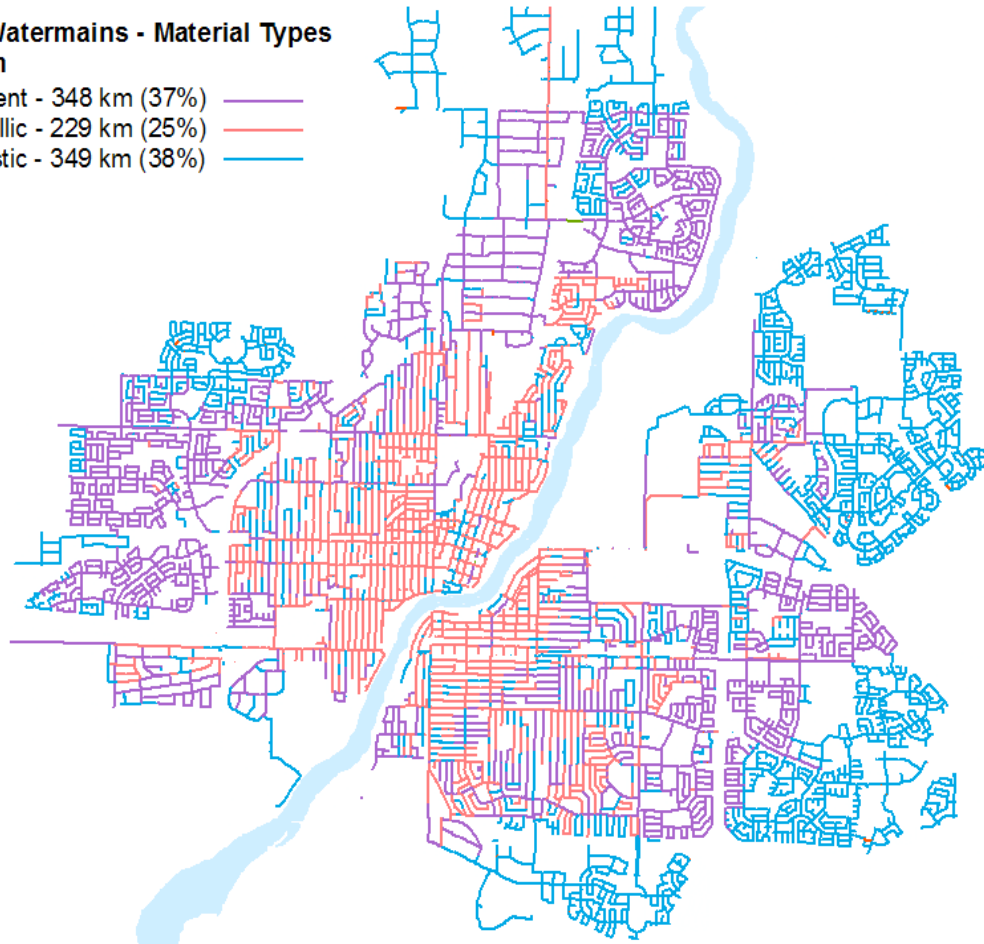
Distribution Watermains are pipes of less than 400mm in diameter and make up the majority of the watermain network and are used to supply water to service connections. Distribution watermains are considered less critical than primary watermains due to the fact that loss of service to a distribution watermain can be isolated to a short segment and thereby have limited effects.

Throughout the development of the City various materials have been used in watermain construction. Metallic components such as ductile iron, cast iron, and steel were used from the 1900’s to 1960’s. Asbestos cement was used predominantly in the 60’s and 70’s while polyvinyl chloride (PVC) and other plastics have been used exclusively from the early 80’s to present.

Saskatoon has approximately 927km of distribution watermains and is shown by material in Figure 1.1.1. Insignificant amounts (approximately 1km) of concrete distribution mains and those of unknown material were not included in this figure.

**Distribution Watermains - Material Types**  
Total = 927 km

- Asbestos Cement - 348 km (37%)
- Metallic - 229 km (25%)
- Plastic - 349 km (38%)



**Figure 1.1.1: Distribution Watermain Inventory by Material Type**

## 1.2 Distribution Valves

Distribution valves are located on distribution watermains and are used for the control of water flow. Valve ages are assumed to be the same as the watermains they are attached to unless they have been otherwise noted as replaced. Distribution valves generally operated from the surface as they are buried directly with the watermain.

Saskatoon has approximately 11,628 distribution valves.

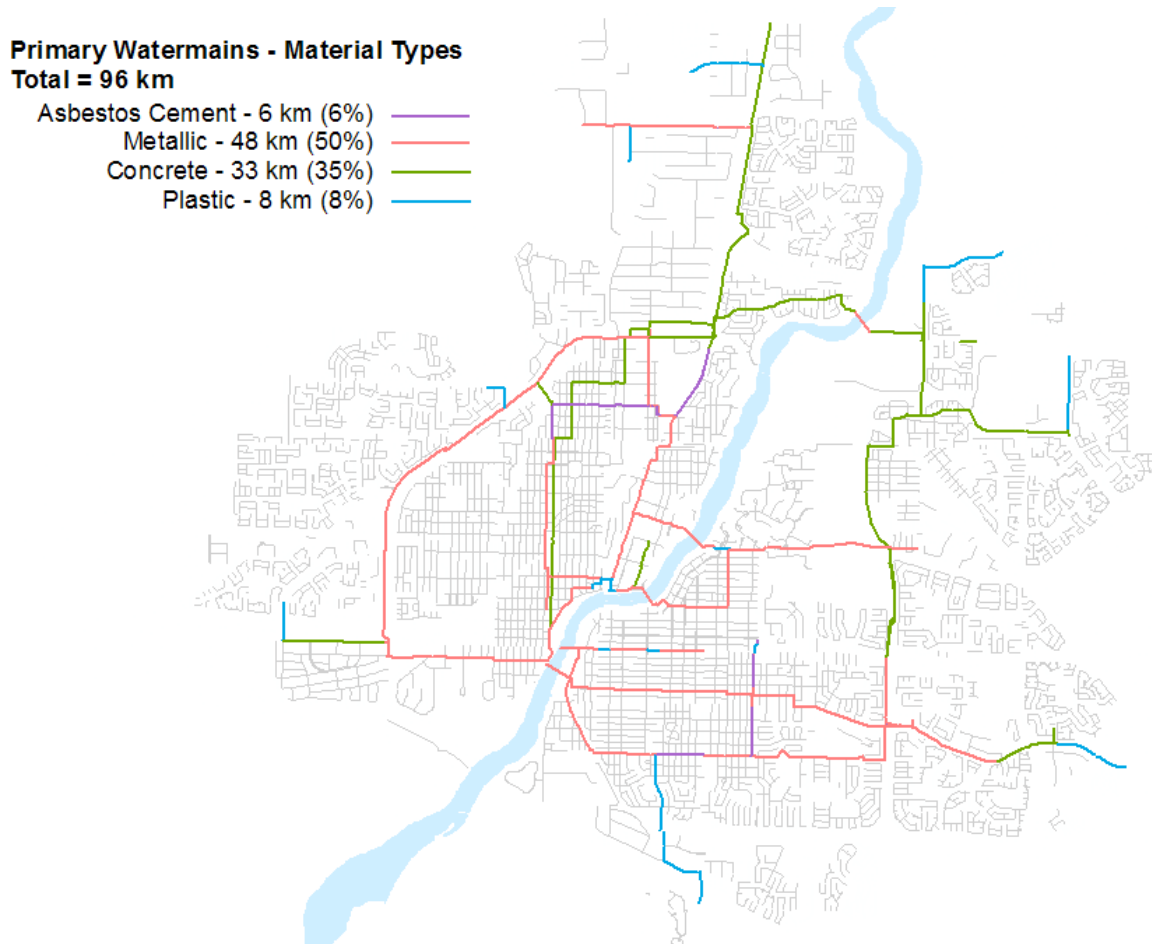
## 1.3 Primary Watermains

Primary watermains are pipes 400mm in diameter or greater and make up approximately 10% of the watermain network length. The majority of primary watermains are constructed of either metallic components (cast iron or steel), PVC or other plastics, and concrete. Primary watermains are a high priority asset as they supply entire sectors of the city and reservoirs. Some primary watermains have



little or no backup and pressure or flow problems could arise for large portions of the city in the case of these mains needing to be shutdown.

Saskatoon has approximately 96km of primary watermain and is shown by material in Figure 1.3.1.



**Figure 1.3.1: Primary Watermain Inventory by Material Type**

## 1.4 Primary Valves

Primary valves are located on primary watermains and are used for the control of water flow. Primary valves are considered a high priority asset as they are associated with the primary watermain system. Valve ages are assumed to be the same as the watermains they are attached to unless they have been otherwise noted as replaced. Primary valves are generally installed with a chamber that allows for underground access to the valve for operation and maintenance purposes.

Saskatoon has approximately 213 primary valves.

## 1.5 Hydrants

Hydrants are predominantly located on distribution watermains but in rare instances are located on primary watermains. Hydrants are used for fire fighting and for flushing watermains. Hydrant inspection is carried out by Public Works with the intent of inspecting and operating each hydrant once per year.

Saskatoon has approximately 6,285 hydrants.

## 1.6 Service Connections

Service connections are small diameter pipes which connect properties to the watermains in the street, providing water service to the City’s customers. Similar to watermains, various materials have been used in service connection construction. Metallic components such as ductile iron, cast iron, and lead were used from the 1900’s to 1950’s. Copper was used from the 1950’s to late 70’s while polyethylene and other plastics have been used exclusively from the early 80’s to present.

Saskatoon has approximately 58,287 service connections and is shown by material in Figure 1.6.1.

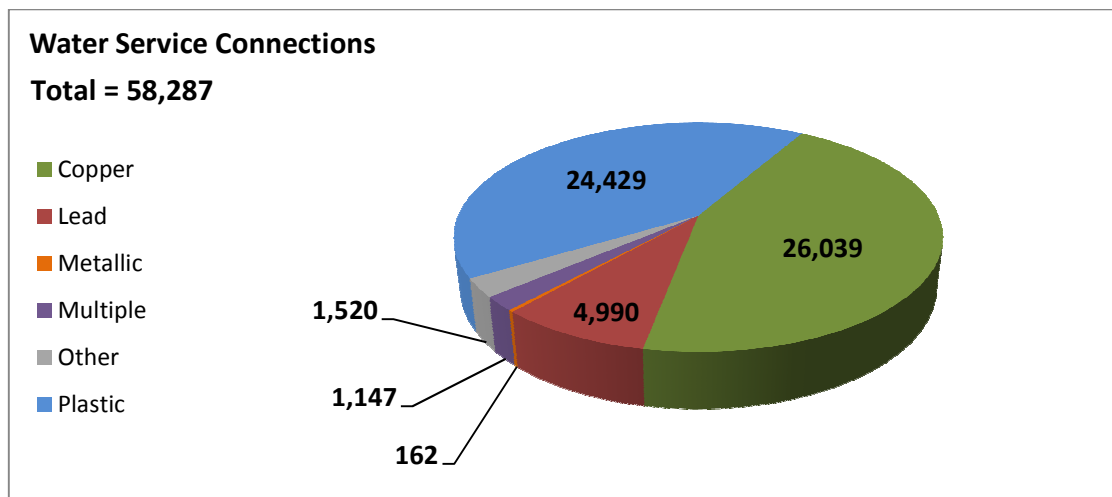


Figure 1.6.1: Water Service Connection Inventory by Material Type

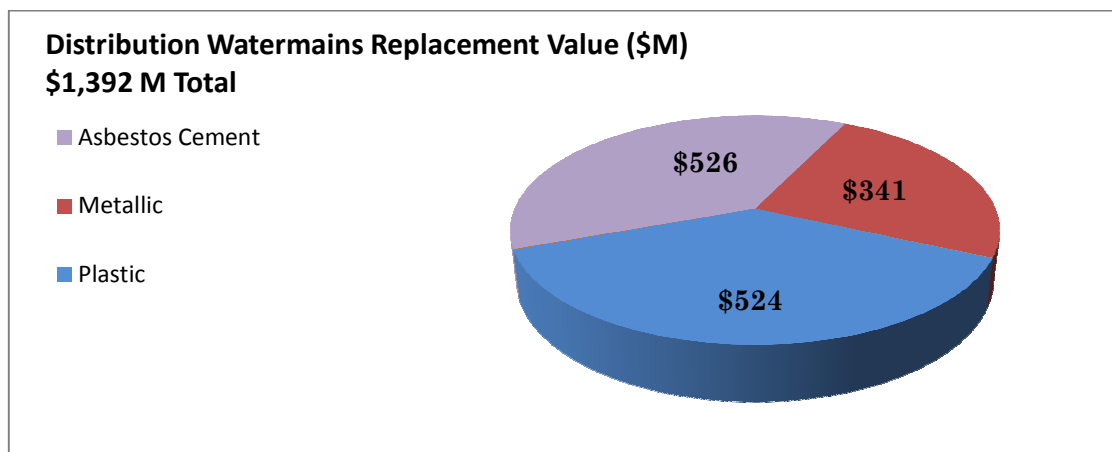
## 2. Valuation

The method used to value assets is replacement cost. This is an estimated cost of replacing an asset by physically excavating, replacing the asset with new approved materials, and restoration of the right of way (ex – restoration of roadways, sidewalks, boulevards, etc). Past replacement contracts and new development contracts were analyzed to determine an average estimated cost of replacement in 2011 dollars. For watermains and valves replacement costs take into account different diameters. For hydrants and service connections a single unit replacement cost was used.

**Table 2.1: Replacement Value Summary**

Asset	Type	Replacement Value (\$M)	% of Total Value
Watermains	Distribution	\$ 1,392	68%
	Primary	\$ 222	11%
Valves	Distribution	\$ 117	5.7%
	Primary	\$ 7.2	0.4%
Hydrants		\$ 50	2.4%
Service Connections		\$ 262	13%
		<b>\$ 2,050</b>	<b>100%</b>

Figure 2.1 shows the replacement value of distribution watermains. Metallic distribution watermains have a replacement value of \$341M. As will be shown in Section 3.1, large portions of metallic distribution watermains have condition problems and they are the oldest watermains in the City.



**Figure 2.1: Replacement Value of Distribution Watermains by Material Type**

Figure 2.2 shows the replacement value of primary watermains. Of note there are \$112M of metallic primary watermains and \$80M of concrete primary watermains. Section 3.3 and 4.3 will outline the issues that these two material types present in the preservation strategies of the primary watermain system.

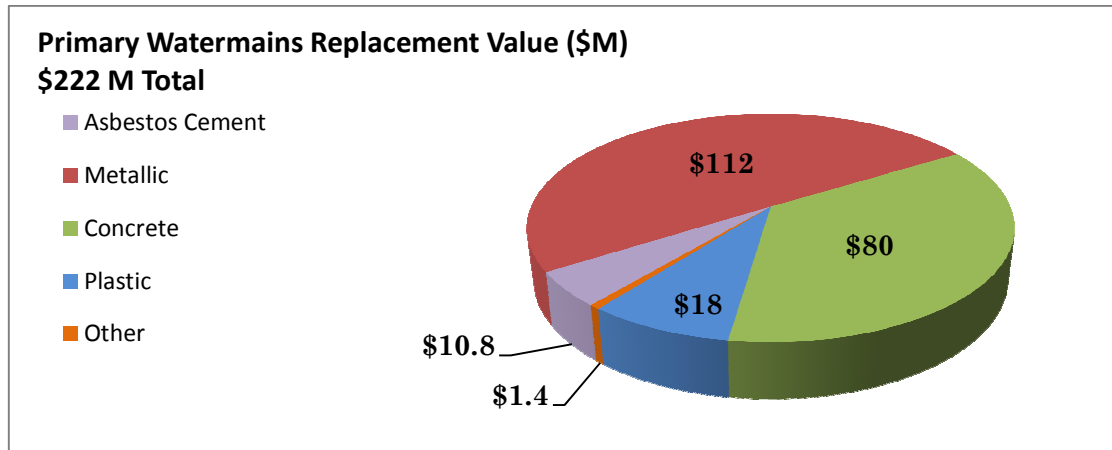


Figure 2.2: Replacement Value of Primary Watermains by Material Type

Figure 2.3 shows the replacement value of water service connections. Of note are \$22M of lead service connections. As will be shown in section 3.6, lead connections will need to be the main focus of connection replacement programs in upcoming years.

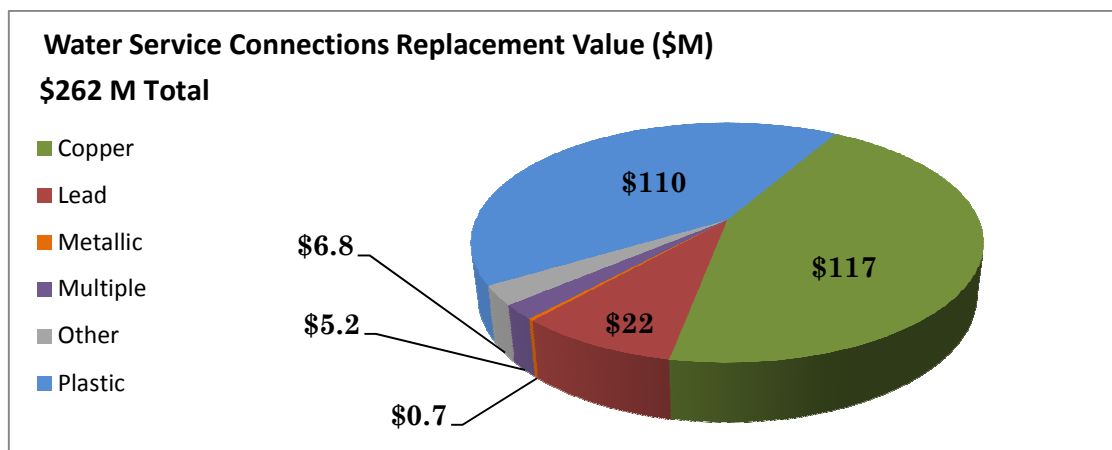


Figure 2.3: Replacement Value of Water Service Connections by Material Type

### 3. Condition Assessment

Where possible the condition of assets is reported using an A to F grading system. To do this there must be measurable performance indicators that are recorded and can be analyzed.

For assets where performance data is not available, an overall system wide condition is stated based upon the expert opinion of operators. Also, where condition grading is not possible the asset inventory is shown divided into age categories. This age profile of the asset is used as an indicator for condition, where older assets can be expected to have higher failure rates.

#### 3.1 Distribution Watermains

The condition of distribution watermains are assessed by giving each segment two grades on the A to F scale, one representing the physical condition and the other the capacity condition. Both of these condition grades are measured values and have a high confidence level.

##### 3.1.1 Physical Condition Grades

Physical Condition Grades are measured by counting the number of breaks that have occurred on a segment of watermain. A grading system was developed and shown in Table 3.1.1

**Table 3.1.1: Physical Condition Grades**

Physical Condition	Grade	Number of Breaks
Very Good	A	0
Good	B	1 or 2
Fair	C	3 to 5
Poor	D	6 to 8
Very Poor	F	9 or more

When looking at the entire distribution system (Figure 3.1.1, a) and b)), nearly 92% of watermains (846 km, \$1,272M) are rated Physical Condition A or B and have experienced 2 breaks or less, which is considered good or very good physical condition. Approximately 8.5% (80km, \$116M) are rated Physical Condition C through F, with 0.5% (4.5km, \$6.4M) having 9 breaks or more.

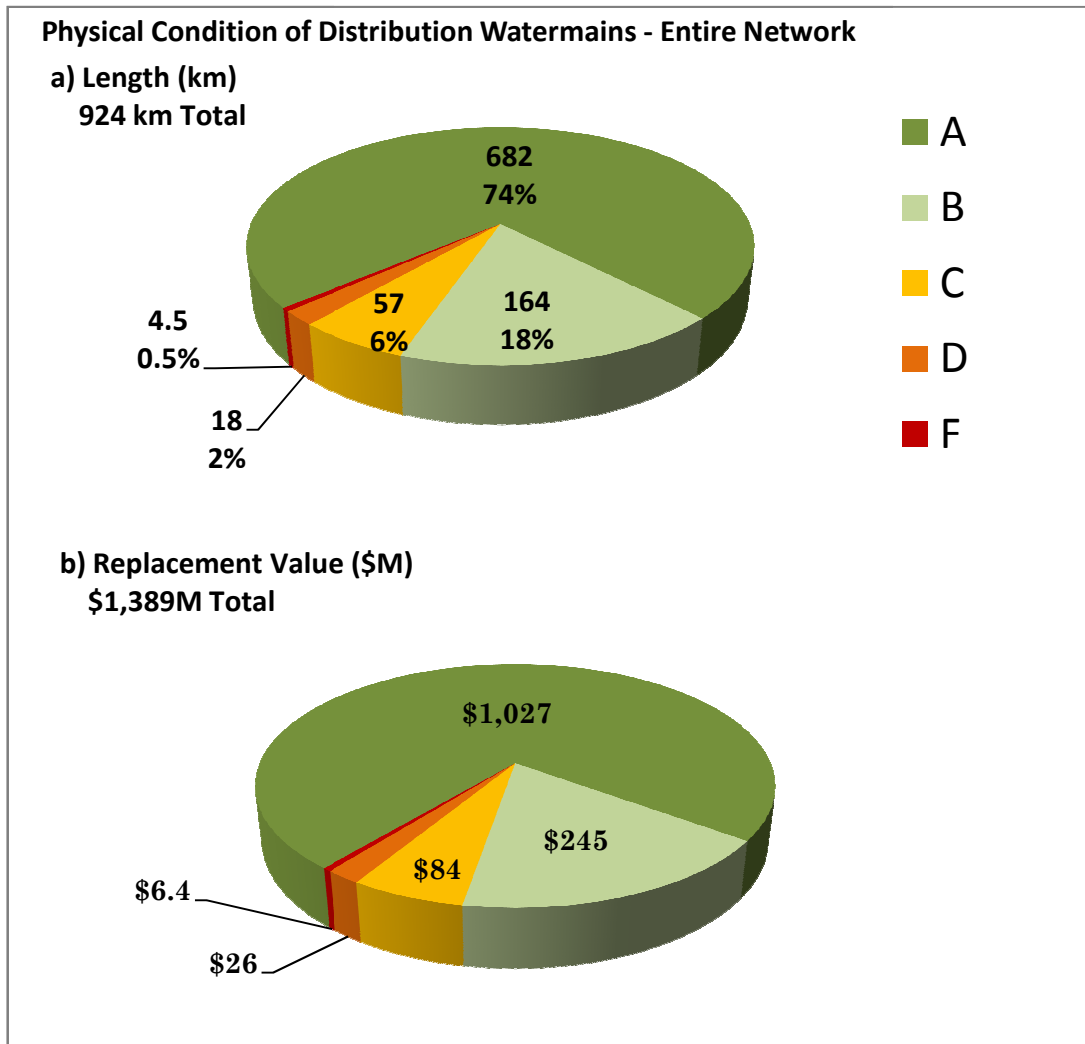


Figure 3.1.1: The Physical Condition of the Entire Distribution Watermain Network a) by Length (km) and b) by Replacement Value (\$M).

Of the Physical Condition A watermains, 330 km (\$496M) are plastic (Figure 3.1.2 a) and b)). The majority of plastic watermains still have not experienced any breaks. This is due to a combination of their age and non-corrosive material. Most breaks associated with plastic watermains are due to manufacturing or construction defects and are usually rectified after one occurrence.

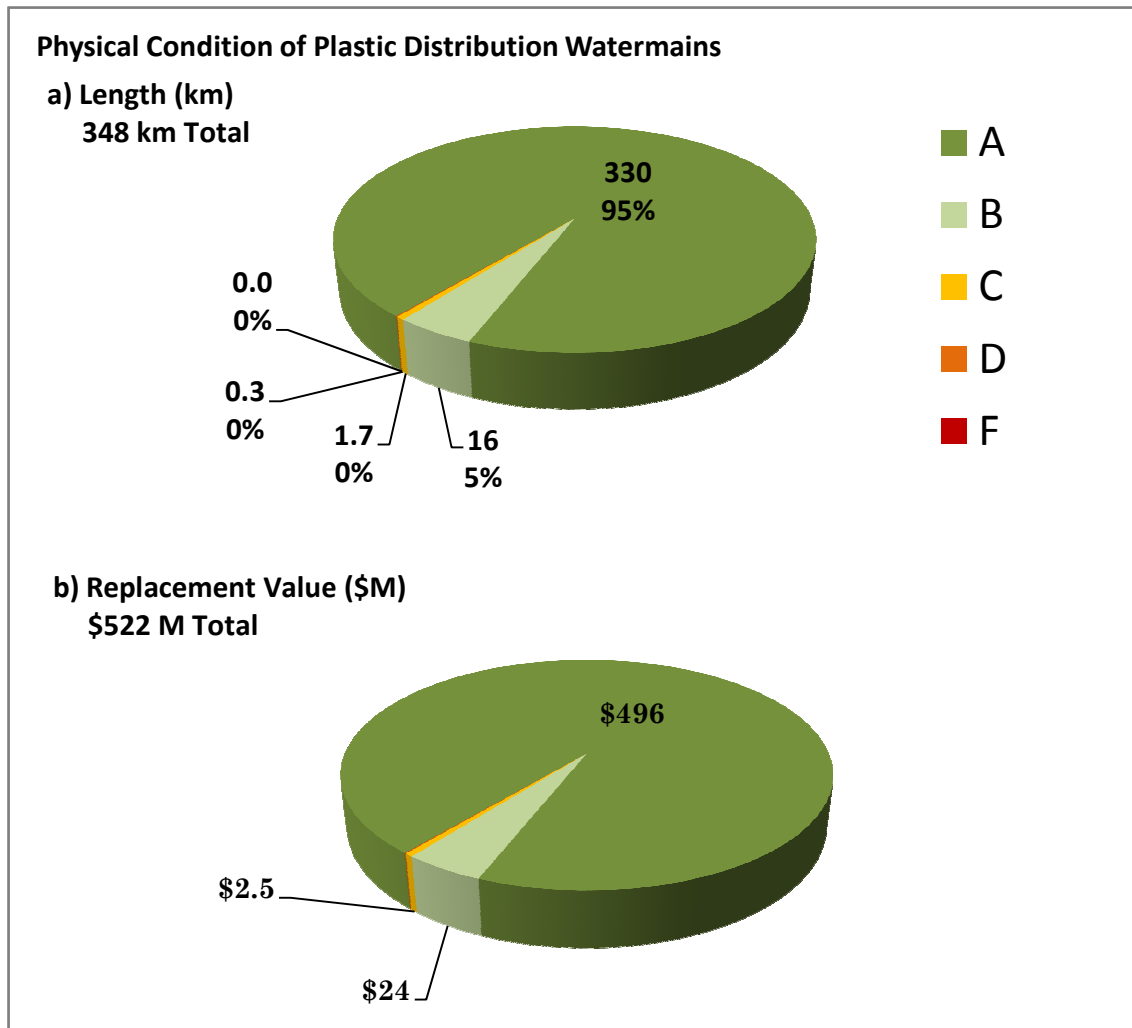


Figure 3.1.2: The Physical Condition of Plastic Distribution Watermains a) by Length (km) and b) by Replacement Value (\$M).

Asbestos cement watermains have to be analyzed closely when looking at break histories. During the construction of asbestos cement mains it was common to use metallic components for hydrant tees and watermain bends. The majority of breaks recorded on asbestos cement segments, when investigated further, are not found to be on the asbestos cement mains themselves but rather the breaks are clustered on the metallic components. Because of this, preservation programs developed for asbestos cement locations will focus only on replacing the metallic components and not full sections of watermain.

Approximately 7% (25 km, \$38M) of asbestos cement watermains have experienced 3 or more breaks with 0.6km (\$0.9M) experiencing 9 or more breaks (Figure 3.1.3 a) and b)).

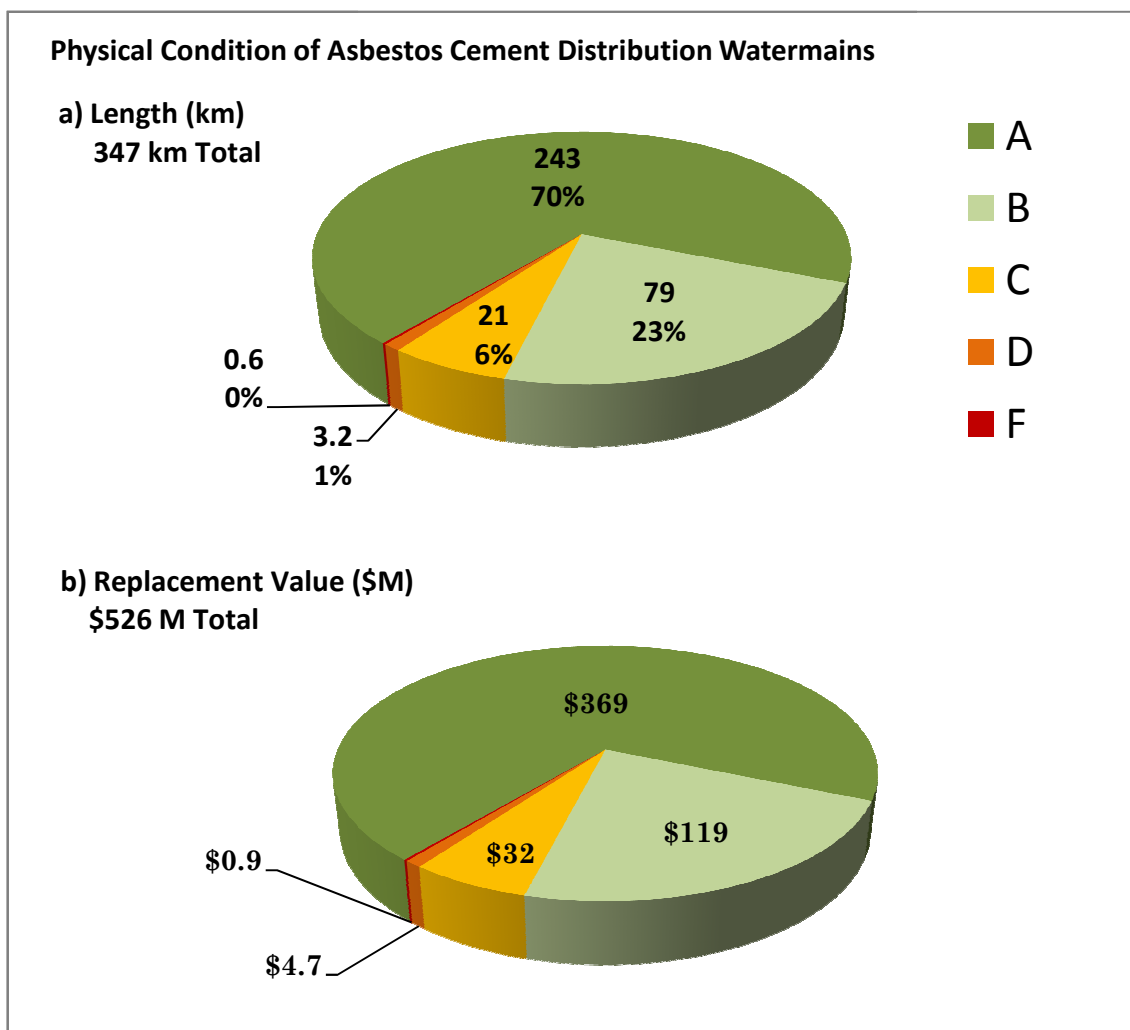
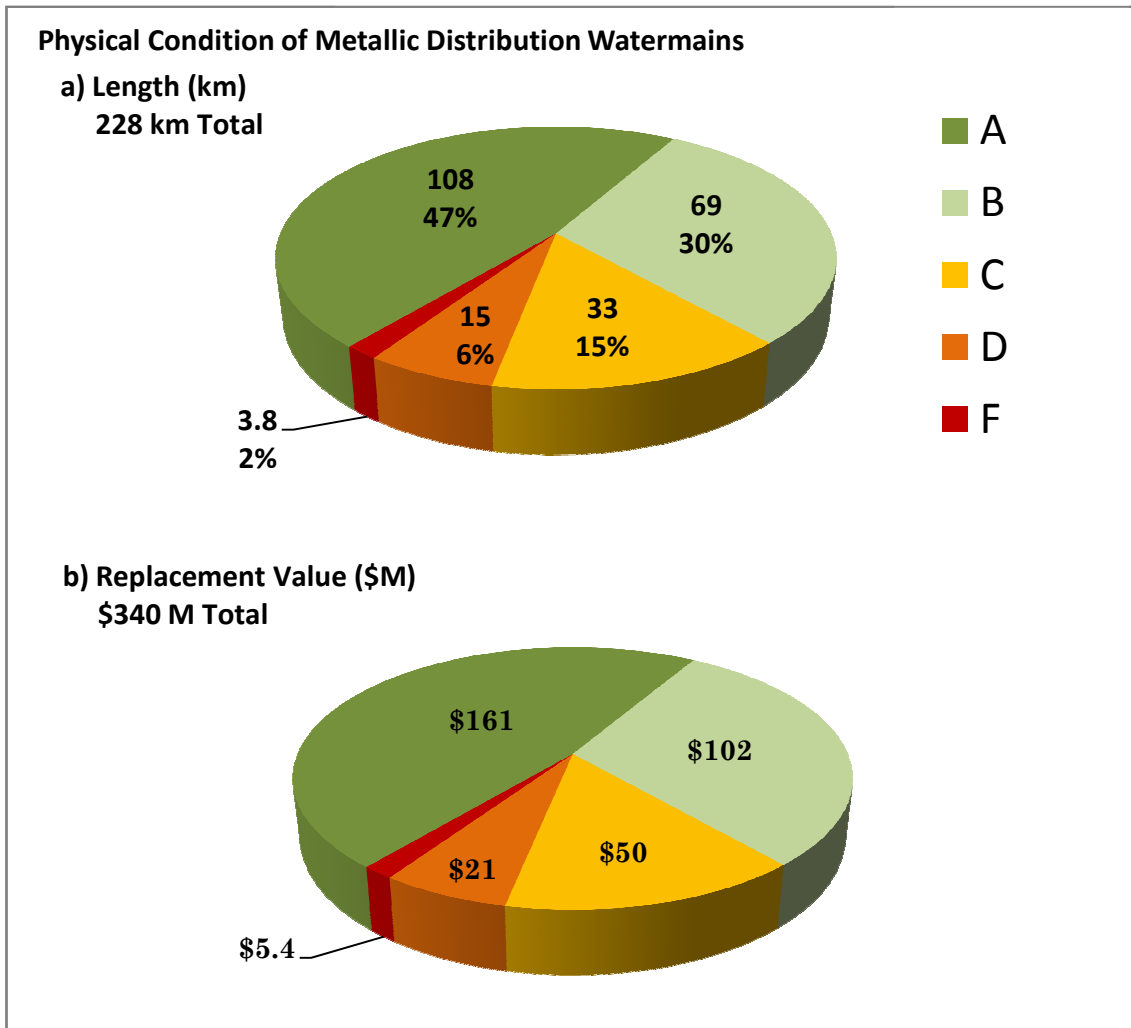


Figure 3.1.3: The Physical Condition of Asbestos Cement Distribution Watermains a) by Length (km) and b) by Replacement Value (\$M).

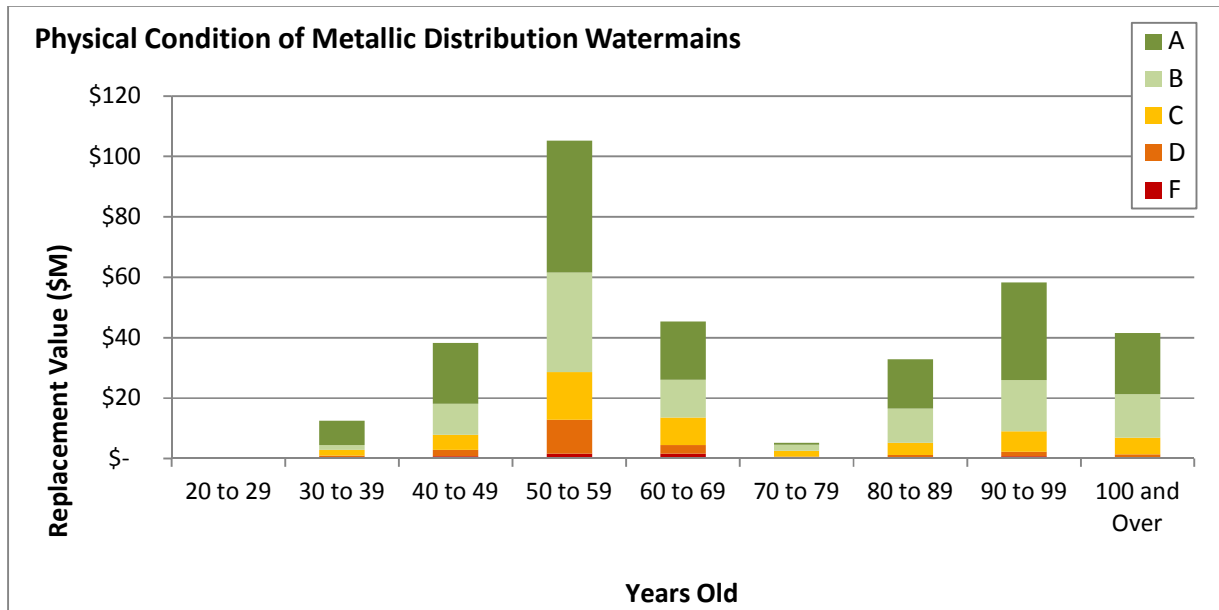


Approximately 2% (3.8km, \$5.4M) of metallic watermains have a Physical Condition Grade of F (Figure 3.1.4 a) and b)). The majority of watermain breaks in Saskatoon occur on metallic watermains, specifically thin-walled cast iron watermain installed in the 1940's to 1960's. These watermains have therefore been the focus of rehabilitation and replacement efforts over the past two decades. Metallic watermains also make up the largest components of watermains with Physical Condition of C or D, 33km (\$50M) and 15km (\$21M) respectively.



**Figure 3.1.4: The Physical Condition of Metallic Distribution Watermains a) by Length (km) and b) by Replacement Value (\$M).**

Figures 3.1.5 illustrates that as metallic watermains reach ages over 70 years old, their Physical Condition is similar to younger metallic watermains, with some portions remaining in Grades A and B. In Saskatoon it has been found that metallic watermains are physically failing sooner in the 40 to 70 years old range than those in the over 70 year old range. This is believed to be due to thicker cast iron that was being used for watermain construction prior to World War II.



**Figure 3.1.5: The Physical Condition of Metallic Distribution Watermains by Replacement Value (\$M) and Age Category (Years Old).**

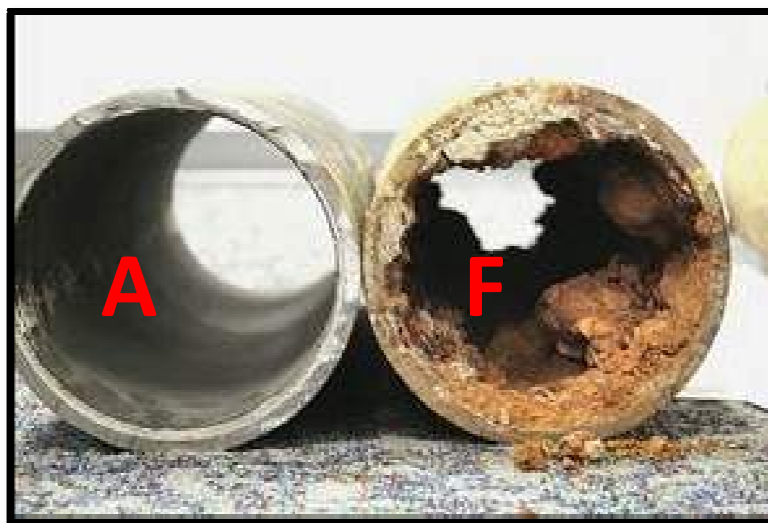
An issue facing watermain preservation programs going forward will not only be the amount of metallic watermains that have Physical Condition Grades of C, D, or F, but also that significant proportions of metallic watermains with Physical Condition Grades of A or B have reached the end of their lifespan in terms of Capacity Condition. This is discussed further in Section 3.1.2.

### 3.1.2 Capacity Condition Grades

Capacity Condition Grades are based on the flow characteristics of the pipe. As metallic pipes age they become tuberculated. This causes flow restrictions and effects pipe performance. For modelling purposes each pipe segment is assigned a value that reflects these flow conditions and correlates with pressure and flow measurements made in the field. From this model, capacity grades are assigned as shown in Table 3.1.2. Figure 3.1.6 illustrates the tuberculation that develops in metallic watermains.

**Table 3.1.2: Capacity Condition Grades**

Capacity Condition Grade	Flow Characteristics
A	Very Good
B	Good
C	Fair
D	Poor
F	Very Poor



**Figure 3.1.6: Example of Tuberculation on Metallic Watermains  
and Illustration of Capacity Condition Grades A and F**

Asbestos cement and plastic watermains do not corrode in the same manner as metallic watermains and therefore do not build up the same tuberculation. For this reason all asbestos cement and plastic watermains have retained their original flow characteristics over time and have Capacity Condition Grades of A.

As mentioned in Section 3.1.1 many older metallic watermains have retained physical condition grades of A or B. However, for many of these older thick-walled metallic watermains in good Physical Condition, the Capacity Condition Grades are reaching the D or F level (Figure 3.1.7). Preservation programs over the next 20 years will have to take into consideration metallic watermains over 70 years of age with poor or very poor capacity conditions.

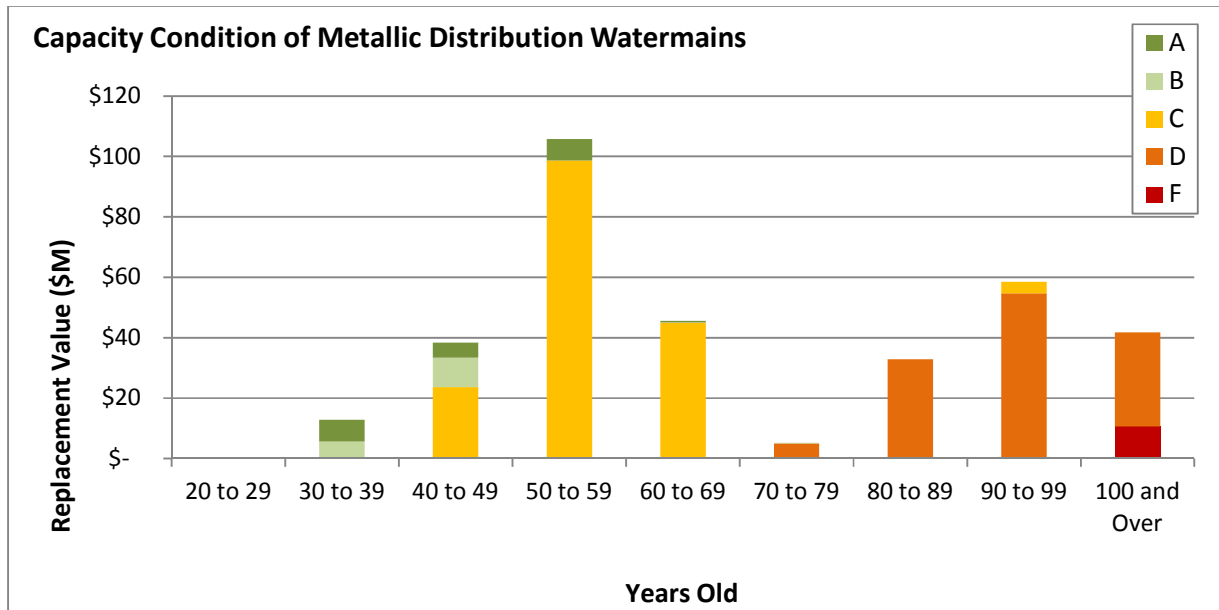
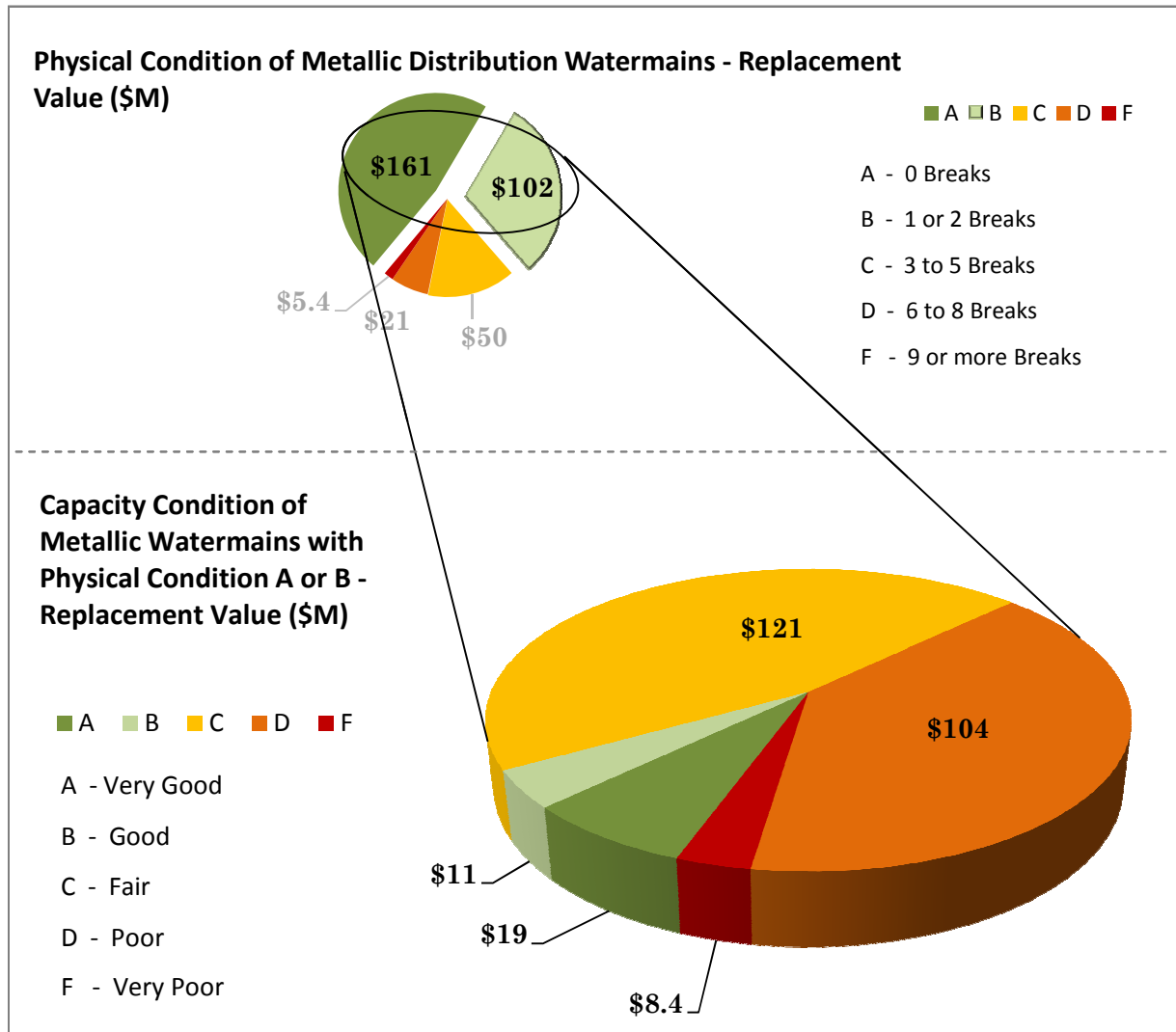


Figure 3.1.7: The Capacity Condition of Metallic Distribution Watermains by Replacement Value (\$M) and Age Category (Years Old).

As Figure 3.1.8 illustrates, of the metallic watermains with a Physical Condition Grade of A or B, approximately \$8.4M have a Capacity Condition Grade of F and a further \$104M have a Capacity Condition Grade of D.



**Figure 3.1.8: The Capacity Condition of Metallic Distribution Watermains with Physical Condition Grades of A or B by Replacement Value (\$M).**

### 3.1.3 Summary of Distribution Watermain Condition

The majority of plastic and asbestos cement watermains have physical and capacity condition grades of A or B. Metallic watermains have comprised almost all of Saskatoon’s preservation programs over the past 20 years and will continue to into the future. This is because large amounts of metallic watermains

have physical condition grades in the D or F categories, and large portions of the metallic watermains with a physical condition of A or B have capacity conditions of D or F.

### 3.2 Distribution Valves

Distribution valves are not assigned condition grades and Saskatoon has no specified preservation programs for this asset. In general, distribution valves are replaced when the associated watermain is replaced, or as the valves fail. Public Works carries out yearly valve inspection programs as well as repair and replacement programs. On average in the past decade 53 valves per year are repaired and 65 are replaced per year. The general opinion of operators is that the overall condition of this asset is Very Good.

Figures 3.2.1 and 3.2.2 illustrate the number and replacement value of distribution valves divided into age categories. The system wide GIS inventory of distribution valves is 11,628 but only 11,554 have construction year data and are shown in Figure 3.2.1.

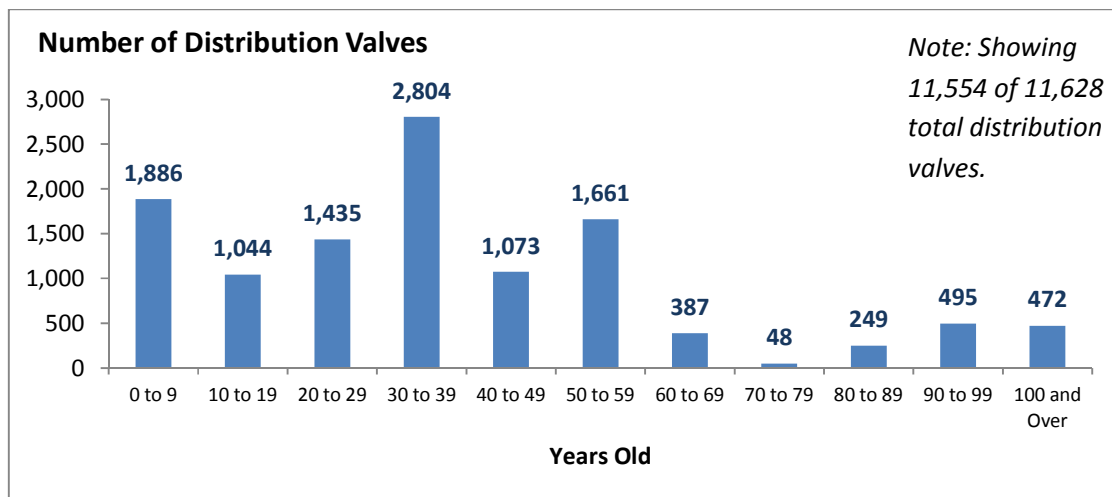


Figure 3.2.1: Distribution Valve Inventory by Age Category (Years Old)

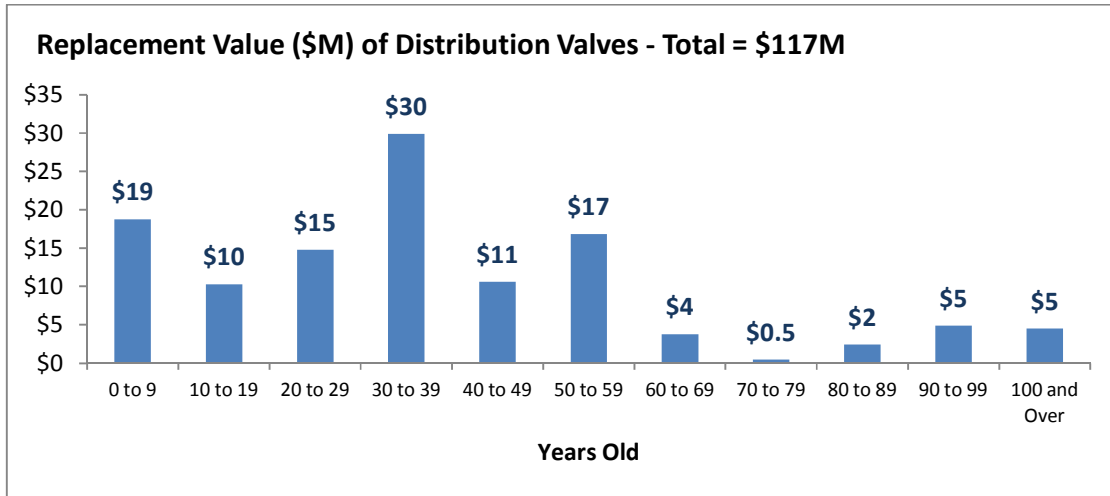


Figure 3.2.2: Distribution Valve Replacement Value (\$M) by Age Category (Years Old)

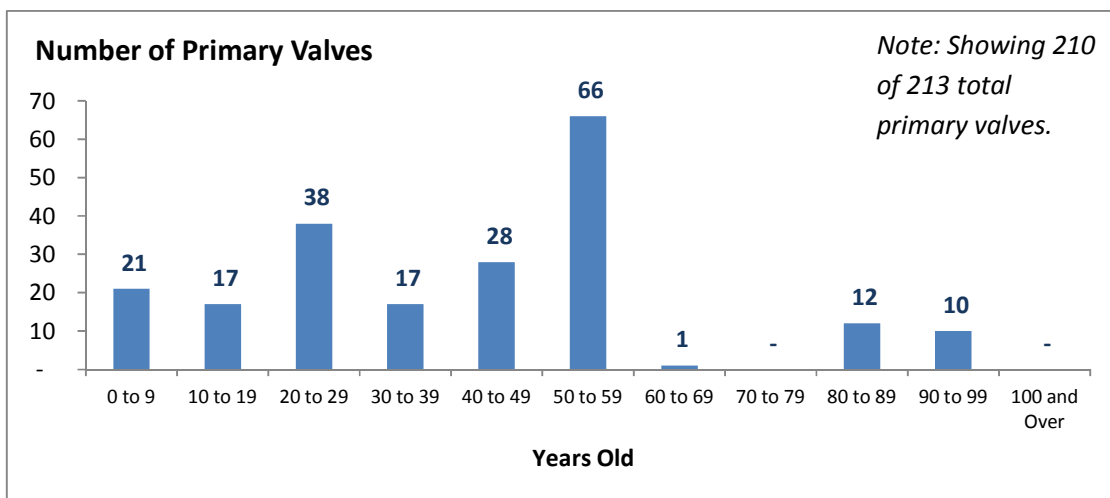
### 3.3 Primary Watermains

Primary watermains are the most critical component of the distribution system. As such, relying on break data to rate condition is not possible since the goal is to have no failures. For this reason direct condition assessment programs as well as corrosion prevention initiatives have been undertaken and are further discussed in Section 4.

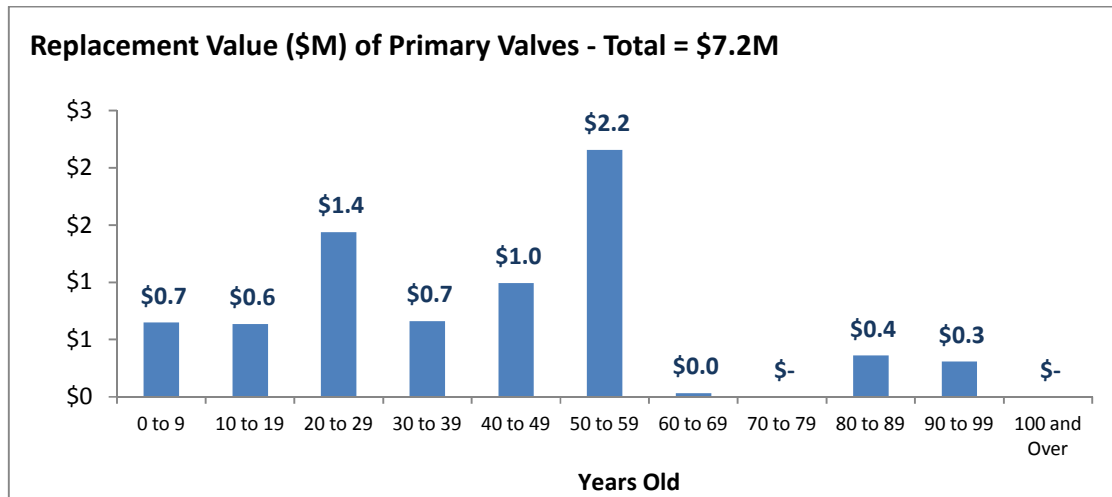
### 3.4 Primary Valves

Public Works regularly inspects primary valves and maintains a list with Strategic Services of valves requiring replacement or rehabilitation work.

There are currently 7 valves requiring replacement and 8 valves requiring rehabilitation.



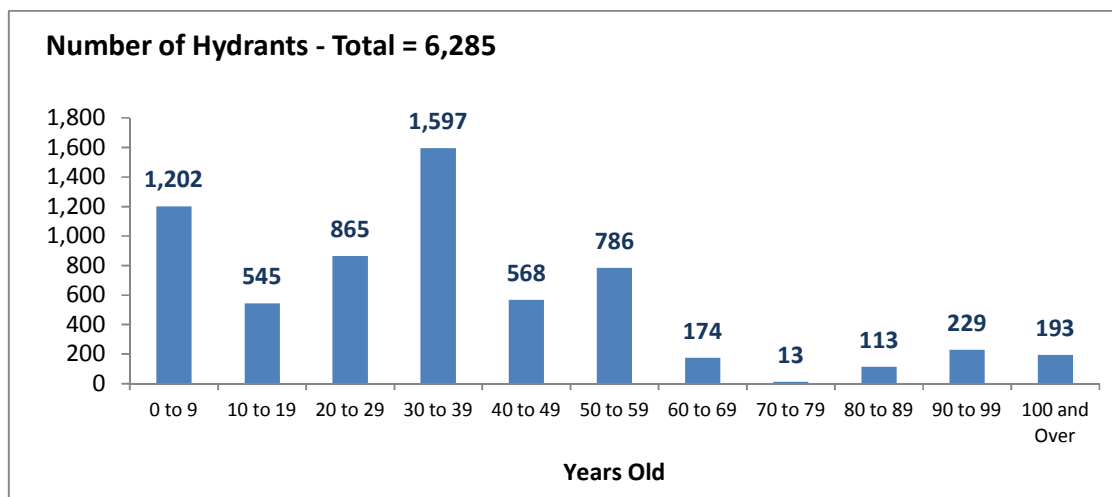
**Figure 3.4.1: Primary Valve Inventory by Age Category (Years Old)**



**Figure 3.4.2: Primary Valve Replacement Value (\$M) by Age Category (Years Old)**

### 3.5 Hydrants

Every hydrant in Saskatoon is inspected once per year by Public Works. Hydrants are rehabilitated or replaced as required and are not given specific condition ratings. On average over the last decade, Public Works has repaired 115 hydrants per year and replaced 34. The general opinion of operators is that the overall condition of this asset is Very Good.



**Figure 3.5.1: Hydrant Inventory by Age Category (Years Old)**



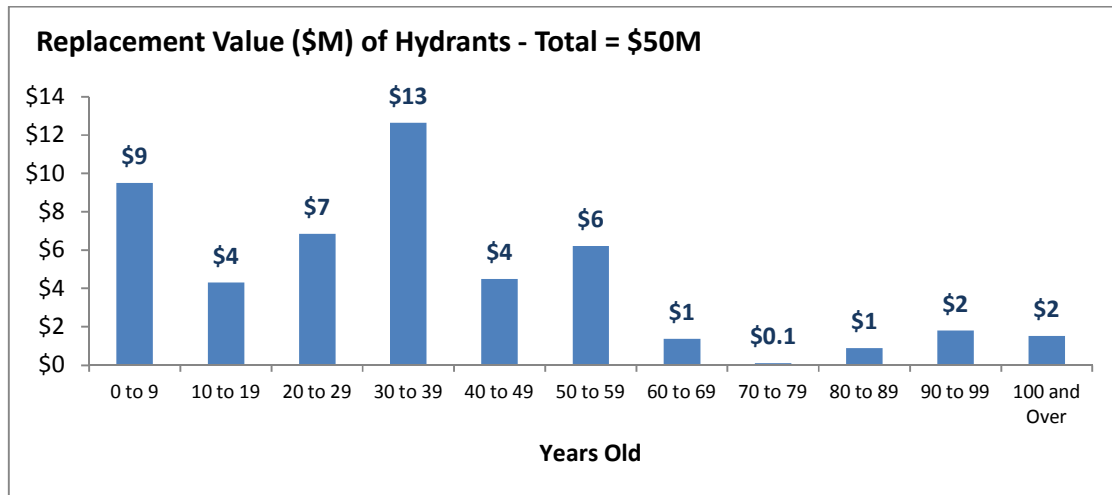


Figure 3.5.2: Hydrant Replacement Value (\$M) by Age Category (Years Old)

### 3.6 Service Connections

The condition of service connections are not individually rated on physical or capacity condition. However all lead connections (4,990 total, \$22M) do not meet current health guidelines. The majority of lead connections are also now over 60 years old with a large proportion over 80 years old. Due to this age profile, most service connection leaks (failures) are occurring on lead lines. Very few failures are being observed with copper and plastic connections to date.

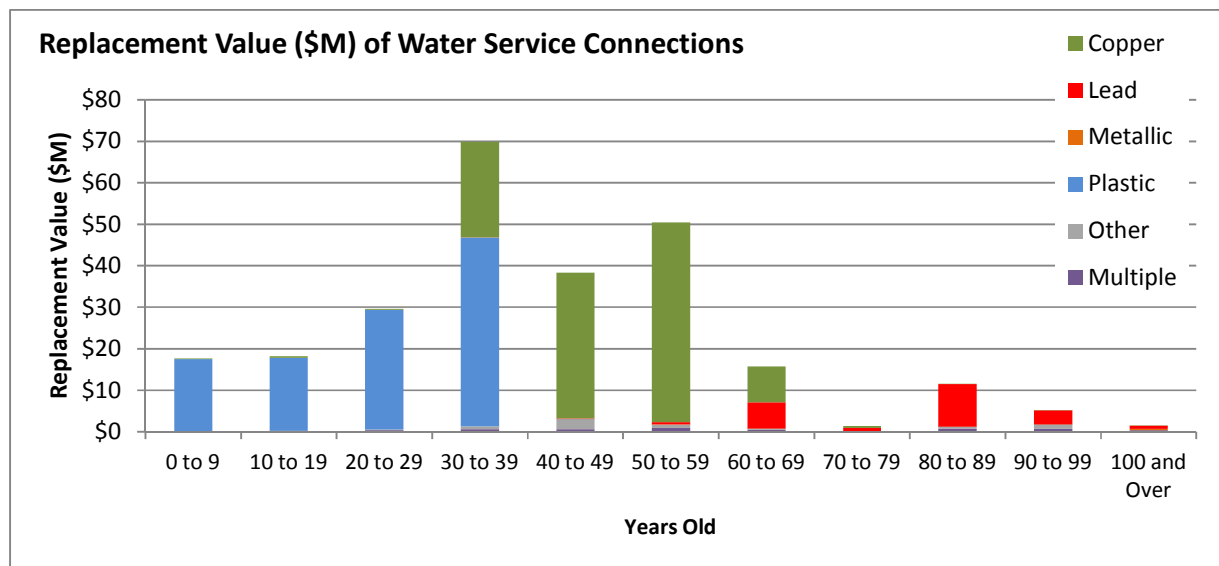


Figure 3.6.1: Service Connection Replacement Value (\$M) by Material Type and Age Category (Years Old)

## 4. Preservation Programs

The key preservation programs include the replacement or rehabilitation of distribution water mains, the replacement of service connections, and the cathodic protection of primary water mains. The City has also undertaken a replacement and rehabilitation program on selected primary valves in the last 5 years.

### 4.1 Distribution Water mains

Figure 4.1.1 outlines the amount of work and funding levels for distribution water main preservation since 2004.

Preservation of distribution water mains is funded by Capital Project 1615. From 2004 through 2011 approximately 26km of distribution water main were either replaced or rehabilitated at a total cost of approximately \$27.4M.

In 2010 a combination of Federal Infrastructure Stimulus Funding and the introduction of Cured In Place Pipe (CIPP) rehabilitation technology resulted in 12km of combined replacement and rehabilitation work. CIPP technology rehabilitates the water main via lining it and reduces the amount of excavation required when compared to traditional excavation. This results in cost savings by requiring significantly less surface restoration work. The work completed in 2010 alone accounts for 46% of replacement or rehabilitation work done in the last 8 years.

The remaining years between 2004 and 2009 ranged between 1.1km to 3.2 km of water main replaced at an average cost of \$2.5M per year or (approx \$1,300/m). In 2011 a CIPP rehabilitation contract of 1.5km was undertaken at a cost of \$1.14M (approx \$750/m). Figure 4.1.2 illustrates the impact of CIPP rehabilitation has on the overall portion of total contract costs that are spent on water main costs are opposed to restoration of the right of way. All 2012 figures are projections.

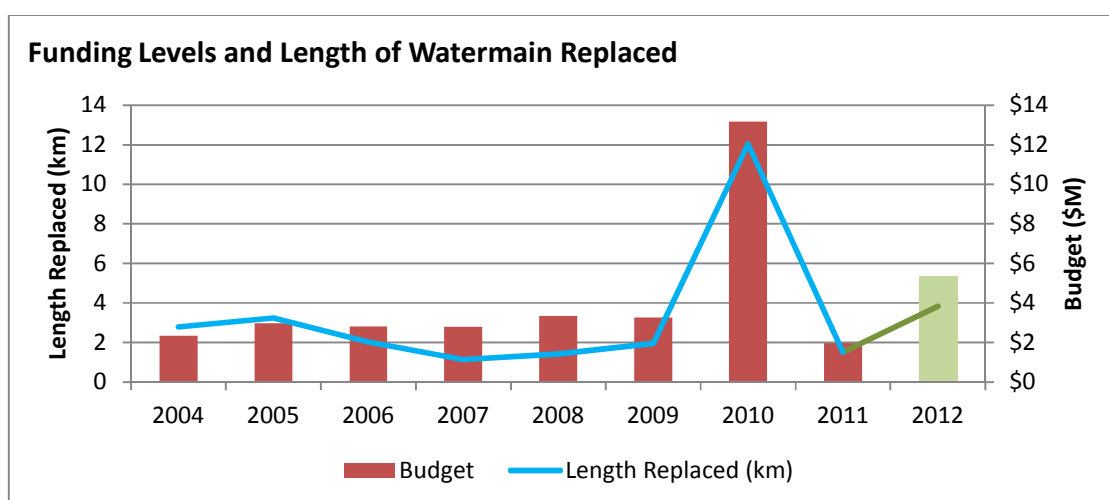
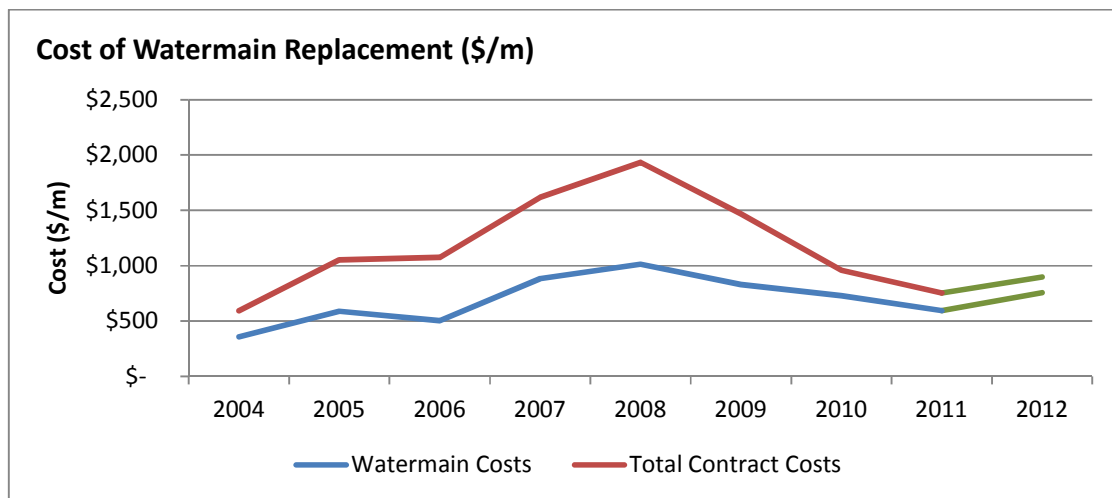


Figure 4.1.1: Distribution Watermain Preservation Funding and Length Replaced or Rehabilitated



**Figure 4.1.2: Average Costs per metre of Watermain Replacement or Rehabilitation in Total Contract Costs and Watermain Costs.**

## 4.2 Primary Watermains

Primary watermain preservation is funded through Capital Project 1617.

The failure mode of metallic primary watermains has typically been a slow leak rather than a full rupture of the pipe. These leaks can generally be repaired without shutdown of the watermain thereby leaving the watermain in service. As such, the full replacement of metallic primary watermains with new materials has generally not been undertaken in the same manner as distribution watermains.

For metallic primary watermains a system of cathodic protection has been put in place to prevent corrosion. Over the past 20 years programs have been in place to apply continuity bonding on primary watermains. Continuity bonding is the process of connecting two watermain pipes electrically using wiring, creating continuous electrically conductive segments of watermains. When an impressed electrical current is placed on these mains it acts to prevent corrosion. Approximately 50% of the metallic primary system has been continuity bonded and supplied with impressed electrical current, while 40% of the remaining system is already bonded and impressed electrical current is to be supplied in 2012.

Concrete primary watermains present a concern because there is a history of failures across Canada and the US of large diameter concrete pipes at a relatively young age with little or no warning. Saskatoon has 33km of concrete primary watermain with a replacement value of approximately \$80M. Saskatoon currently has no condition information on these watermains and therefore is undertaking a direct inspection program of a select number of high priority concrete primary watermains. This inspection program is currently in preliminary stages and will be completed by the end of 2013. From this program decisions on preservation strategies and further inspection will be made and a complete condition grading of the concrete primary watermain system will be available.

### **4.3 Primary Valves**

In 2009, based upon Public Works inspections, a primary valve replacement and rehabilitation program was undertaken under Capital Project 1617. There were 7 valves replaced at a cost of \$375,000 and 12 valves rehabilitated at a cost of \$102,000.

There are currently another 7 primary valves in need of replacement at an estimated cost of \$350,000 and 8 awaiting rehabilitation at an estimated cost of \$100,000. This work will be scheduled for future preservation programs.

### **4.4 Service Connections**

Service connection replacements have been focused on responding to leaking connections and the general removal of the lead connection inventory. Lead connections are replaced whenever watermain or roadway work is being done on a block. Lead connections are also replaced at the request of the homeowner.

Historically funding for service connection replacements has come from a combination of sources including operating budgets, Capital Project 1615, and roadway preservation projects. Starting in 2012 planning has been put in place to fund all water service connection replacements in CP1615. Estimated funding for connection replacements going forward will range from \$400,000 to \$800,000 per year depending on the location of watermain rehabilitation/replacement projects and roadway restoration projects.

Table 4.4.1 summarizes the number of lead service connection replacements since 2004 and anticipated replacements in 2012 assuming a connection replacement budget of \$750,000.

**Table 4.4.1: Summary of Lead Service Connection Replacement Program**

Program	2004	2005	2006	2007	2008	2009	2010	2011	2012 projected
Emergency Replacement	no data	no data	no data	no data	77	72	73	118	75
Watermain Program	14	67	58	78	17	29	71	0	14
Roadway Program*							83	12	70
Homeowner Requested**						26	5	11	40

\* lead replacements in conjunction with roadway work were initiated in 2010. Replacements in 2012 will be working ahead into the 2013 roadways program.

\*\* homeowner requested lead replacements were initiated in 2009.

## 5. Summary

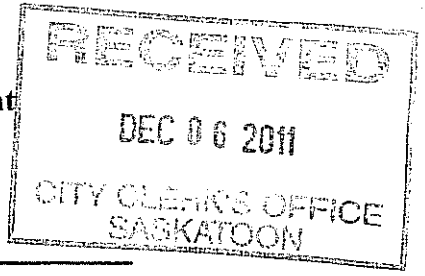
The state of Saskatoon’s water distribution system is well understood thanks to a wealth of performance measurement data, GIS inventory, and annual inspection programs. The area in need of most improvement is the direct condition assessment of the concrete primary watermain system and programs are in place to address this.

In terms of preservation budgets, the largest amount of resources going forward will be needed in the aging small diameter metallic water distribution pipes and in the removal of lead connections. Past watermain replacement and rehabilitation programs have focused on the physical condition of watermains and efforts in 2010 have significantly reduced the number of watermains in poor physical condition. However, future programs will also need to consider the capacity of older highly tuberculated watermains as well.

Removal of lead from the water distribution system has been signalled as a high priority by the Ministry of Environment and has been the target of public awareness campaigns in Saskatoon.

The goal of this report is to provide inventory, value, and condition data to the water distribution system as well as information on current preservation strategies. Future reports will build off this information to provide long term budgeting projections and funding strategies to address the needs outlined here.

**TO:** Secretary, Planning and Operations Committee  
**FROM:** General Manager, Infrastructure Services Department  
**DATE:** December 2, 2011  
**SUBJECT:** Enquiry – Councillor C. Clark (June 27, 2011)  
Speed Limit Residential Streets  
**FILE:** 6320-1



**RECOMMENDATION:** that the following report be submitted to City Council for its information.

**BACKGROUND**

The following enquiry was made by Councillor C. Clark at the meeting of City Council held on June 27, 2011:

“Would the Administration report on the feasibility of reducing the speed limit on some or all local residential streets to 40 km/h. One option to consider would be to do a pilot project similar to what is now underway in Edmonton in certain neighbourhoods, which has resulted in lower speeds and fewer accidents.”

**REPORT**

As per the design speed guidelines, as outlined in the Transportation Association of Canada’s Geometric Design Guide for Canadian Roads (TAC Guide), the recommended maximum allowable posted speed limits for new and/or modified roadways within the City of Saskatoon are based on a design speed established by roadway classification, adjacent land use, geometric conditions and/or safety concerns. The goal is to establish a reasonable and safe speed limit that is appropriate for a particular roadway based on its design and classification. The posted speed limit should also ensure continuity and reflect the behaviour of the majority of drivers under favourable conditions.

The speed of vehicles on a roadway depends on several conditions: vehicle operating capabilities; driver capability, behaviour and comfort; physical characteristics of the road and its surroundings; weather; roadway conditions; presence of other vehicles; and posted speed limits.

Typically, a driver’s operating speed is more heavily influenced by physical factors rather than the posted speed limit. Drivers do not necessarily adjust their speeds to an arbitrarily chosen posted speed limit for a roadway, but to the physical limitations and the prevailing traffic conditions. Studies have shown that characteristics such as the number of access points, adjacent land use, roadway width and number of lanes have a significant influence on vehicle speeds. For example, although the speed limit along local residential roadways, such as crescents, is 50 kph, most motorists travel at a speed significantly lower than 50 kph due to the surrounding physical characteristics of the roadway.

The table below summarizes the results of selected recent speed studies, which were conducted as a result of speeding related concerns from adjacent residents.

**Summary of selected speed studies along local Saskatoon roadways.**

Year of Study	Location	85th Percentile Speed (kph)
2009	25th Street (near Avenue E)	47
2010	23rd Street: Avenue Q - Avenue R	47
2010	32nd Street: Idylwyld Drive - Avenue B	37
2010	Bedford Road: Avenue T - Avenue U	43
2010	McPherson Avenue: 6th Street - 7th Street	44
2010	Eastlake Avenue: 10th Street - 11th Street	35
2010	Avenue V South: 22nd Street - 21st Street	37
2010	Balfour Street: Anderson Crescent - Acadia Drive	42
2011	Greaves Court	41
2011	Avenue E: 30th Street - 31st Street (Ashworth Holmes Park)	49
2011	Birch Crescent	49

85<sup>th</sup> percentile speed

- refers to the speed at which 85 percent of motorists are travelling at or below;
- it is typically acceptable for the 85<sup>th</sup> percentile speed to be up to 5 kph above the posted speed limit before additional enforcement and/or traffic calming is considered.

It should be recognised that, while a posted speed can readily be changed after the road is constructed, design speed is reflected in the physical features of the road and cannot be altered without reconstruction. Simply changing legislated speed limits has minimal effect on driver behaviour. A study conducted by the United States Department of Transportation, Federal Highway Administration, investigated the effects of raising and lowering the speed limit at 100 experimental sites in 22 states. A summary of the results indicated that, overall, raising or lowering the speed limits had little effect on the driver's speed choice (less than 3.2 kph difference in mean speed), and did not lead to any statistically significant changes in either total or severe collisions. Additionally, by defining driver compliance as the percentage of drivers that travel at or below the posted speed limit, major decreases in compliance occurred when speed limits were lowered, although driver behaviour did not change.

Similar results were exhibited in a recent study conducted by the City of Edmonton, which investigated the effect of lowering the posted speed limit from 50 kph to 40 kph within 6 piloted communities. A summary of the results indicated that the distribution of driver speeds decreased by approximately 4 kph in the communities. Additionally, 65% of drivers exceeded the 40 kph speed limit, compared to 39% exceeding the 50 kph limit before the study. The results of the Edmonton collision analysis were inconclusive.

In both studies, a decrease in operating speed of 3 to 4 kph was observed. According to the TAC Guide, a change in operating speed of 47 to 50 kph has no effect on the sight stopping distance (the distance travelled during perception time, reaction time and braking distance).

Arbitrarily lowering the posted speed limit below the intended design speed without concurrent changes to roadway geometry, such as new markings, land use changes or traffic calming techniques, can lead to several disadvantages and safety hazards:

- Some drivers will obey the lower posted speed while many others will feel it is unreasonable and simply ignore it. This disrupts the uniform traffic flow and increases crash potential between the faster and the slower drivers.
- When traffic is traveling at different speeds, the number of breaks in traffic to permit safe crossing is reduced. Pedestrians also have greater difficulty in judging the speed of approaching vehicles.
- Because driver compliance decreases as a result of lowering speed limits, this places an unnecessary burden on law enforcement personnel (cost and resources). With limited long-term results.

Although results of studies do indicate a slight decrease in driver speeds as a result of lowering speed limits, based on the review, it is the Administration's position that the benefits are not sufficient enough to warrant decreased posted speed limits in residential areas within the City of Saskatoon and, therefore, it is not recommended at this time.

### **ENVIRONMENTAL IMPLICATIONS**

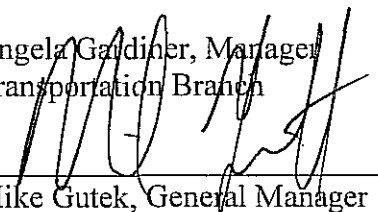
There are no environmental implications.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

Written by: Rosemarie Draskovic, Traffic Safety Engineer  
Transportation Branch

Reviewed By: Angela Gardiner, Manager  
Transportation Branch

Approved by:   
Mike Gutek, General Manager

Infrastructure Services

Dated: Dec 5, 2011

Copy to: Murray Totland  
City Manager



His Worship the Mayor and City Council  
The City of Saskatoon

**REPORT**  
of the  
**AUDIT COMMITTEE**

Composition of Committee

Councillor B. Dubois, Chair  
Councillor R. Donauer  
Councillor C. Clark  
Councillor M. Loewen  
Councillor A. Iwanchuk

**1. Audit Report – Mendel Art Gallery Accounts Payable System**  
**(File No. CK. 1600-5)**

**RECOMMENDATION:** that the information be received.

Attached is a summary of the Audit Report for the Mendel Art Gallery Accounts Payable System for public release. The original Audit Report is a Financial Systems Audit which was submitted to the Executive Committee for consideration.

The process for public release of financial system audits, involves a one page summary report, as provided.

**2. Audit Report – Transit Payroll System**  
**(File No. CK. 1600-9)**

**RECOMMENDATION:** that the information be received.

Attached is a summary of the Audit Report for the Transit Payroll System for public release. The original Audit report is a Financial Systems Audit which was submitted to the Executive Committee for consideration.

The process for public release of financial system audits, involves a one page summary report, as provided.

**3. Additional Audit Fees – External Auditor**  
**(File No. CK. 1610-9)**

**RECOMMENDATION:** that the invoice for additional fees for the completion of the audit of the 2010 consolidated financial statements be approved for payment.

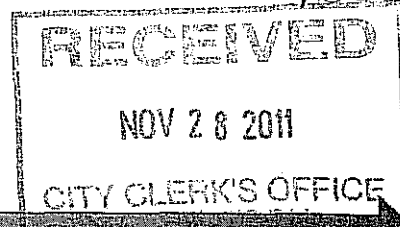
Attached is a report of the General Manager, Corporate Services Department dated November 4, 2011 regarding charges for additional work outside of the normal scope of the audit work for the 2010 consolidated financial statements.

Your Committee has reviewed this report with the Administration, and supports payment of the additional charges.

Respectfully submitted,

---

Councillor B. Dubois, Chair



*Solutions for Success*

October 31, 2011

City of Saskatoon – City Clerk's Office  
Attention: Secretary – Audit Committee  
222-3<sup>rd</sup> Avenue North  
Saskatoon, Saskatchewan S7K 0J5

### **Audit Report – Mendel Art Gallery Accounts Payable System**

The 2010-2011 Corporate Audit Plan included provision to conduct a financial system audit of the Mendel Art Gallery's Accounts Payable System. This financial system had not been subject to internal audit in the past. The Mendel Art Gallery Audit Committee received Terms of Reference for the Accounts Payable System audit at its meeting held on April 12, 2011. The City of Saskatoon Audit Committee received Terms of Reference for the audit at its meeting held on May 18, 2011.

The Mendel Art Gallery uses Accpac software for its financial records and accounts payable processing. This system has been in use for several years. In 2010, approximately 1,300 payments were issued totaling \$1.44 million. Major cheque runs occur twice per month; minor cheque runs occur as needed.

The overall objective of the audit was to determine whether adequate systems, practices and controls are in place to minimize the likelihood and/or impact of the following risks:

- Duplicate payments to vendors.
- Paying the wrong vendors or paying the wrong amount to vendors.
- Paying for goods and/or services that were not received.
- Theft, fraud and misappropriation.
- Late payment charges and/or lost early payment discounts.

Management is currently working on implementation of the recommendations.

Respectfully submitted,

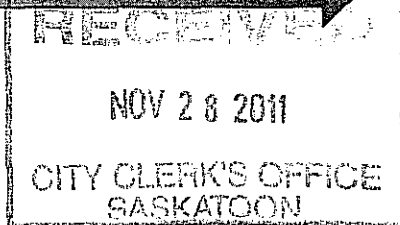
Nicole Garman, CA, CIA  
Garman, Weimer & Associates Ltd.  
(306) 373-7611

1600-182.



November 28, 2011

City of Saskatoon – City Clerk’s Office  
Attention: Secretary – Audit Committee  
222-3<sup>rd</sup> Avenue North  
Saskatoon, Saskatchewan S7K 0J5



**Audit Report – Transit Payroll System**

The 2009-2010 Corporate Audit Plan included provision to conduct a financial system audit of the Transit Services Branch Payroll System.

Implementation of the Transit Services Branch Payroll System (i.e., Trapeze system) began in April 2008. The accrual module (e.g., vacation, sick, banked time) was implemented in October 2009.

The Trapeze system is used to help manage the information required for administering, calculating and disbursing payments of wages, salaries and other forms of compensation, along with tracking the various types of leave. The Trapeze system is used to process the payroll for individuals from Transit Administration, Operations and Maintenance groups as well as for Access Transit. The Trapeze system is configured to perform pay calculations based on the rules of the various agreements in place (i.e., SCMMA, Amalgamated Transit Union – Local 615 and exempt staff). The 2010 budgeted compensation for the Transit Branch’s 368.6 staff years is \$22.9 million.

The objectives of the audit were to determine whether adequate systems, practices and controls are in place to ensure:

- The accuracy of payroll cheques and direct deposits in terms of payee,
- The accuracy of payroll cheques and direct deposits in terms of gross pay,
- Complete and accurate accounting for all leave and banked time, and
- Opportunities for theft, fraud and misappropriation are minimized.

Management is currently working on implementation of the recommendations.

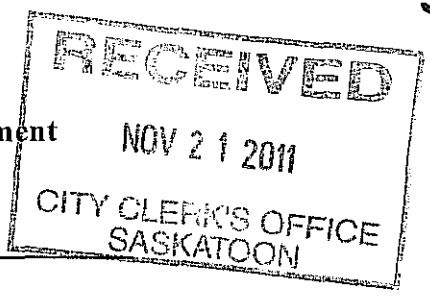
Respectfully submitted,

Ian E. Weimer, CMA  
Garman, Weimer & Associates Ltd.  
(306) 652-1852

401 – 333 25<sup>th</sup> Street East, Saskatoon, SK S7K 0L4

1610-93.

**TO:** Secretary, Audit Committee  
**FROM:** General Manager, Corporate Services Department  
**DATE:** November 4, 2011  
**SUBJECT:** Additional Audit Fees – External Auditor  
**FILE NO:** CS.1610-1



**RECOMMENDATION:** that the Audit Committee recommend to City Council that the invoice for additional fees for the completion of audit of the 2010 consolidated financial statements be approved for payment.

**BACKGROUND**

The external auditors, Deloitte & Touche, are under an agreement that is awarded through a Request For Proposal process to fulfill the annual audit for the City of Saskatoon's consolidated financial statements. The fees to conduct the audit are included as part of the audit agreement. These fees are based on a normal scope of the work required to complete the annual audit. Any additional work outside this scope are billed on an exception basis.

**REPORT**

During the audit of the 2010 consolidated financial statements for the City of Saskatoon, additional external audit time and resources were required to complete the audit. Most of this was attributable to the review of the work surrounding the recently implemented accounting standard related to Tangible Capital Asset reporting, as well as a change in the landfill liability estimate.

2010 was the second year in which the Tangible Capital Asset accounting standard under the Public Sector Accounting Board (PSAB) of the Canadian Institute of Chartered Accountants (CICA) was in effect for which the municipalities in Saskatchewan are legislated to follow. The task of placing all City assets on the financial statements, including the valuation and depreciation of these assets was a monumental task. This includes assets such as roadways, underground water and sewer mains, bridges, overpasses, sidewalks, landfills, land, vehicles and buildings to name the major categories.

In 2009, the first reporting of this was reflected on the City's consolidated financial statements showing total assets in excess of \$2 billion. In 2010, continued refinement of the valuation of the assets resulted in corrections and changes to the asset schedule. One major item was the restatement due to the method in which the inventory for "Land for Resale" was valued, as part of the Land Development business of the City.

Prior to the implementation of the new accounting standard, this inventory was valued with the services embedded as part of the inventory cost. However, with the new standard, these services were broken out and valued as separate assets such as roadways, water and sewer mains, etc. As discovered in the second year of reporting, the assets were valued in both areas which in effect, is a double accounting of the same assets. Therefore, a restatement was required to take the value of these assets out of the Land for Resale inventory which resulted in a \$53 million

adjustment to the statements. To revalue this inventory extra work was required by the auditor to calculate and record this adjustment. Approximately twenty hours of additional audit work was required for this at a cost of \$4,000.

In addition, extra spent on auditing the other tangible capital assets amounted to another twenty hours or \$4,000. This was required to verify new information for the purposes of valuing or revaluing assets.

The last item which required about ten hours of additional audit work was the result of the recalculation of the landfill liability estimate. Based on new information presented by the City's Administration on the landfill optimization strategy, the expected life of the landfill was increased by ten years which resulted in a recalculation of the future value of the liability for the closure and post-closure activities of the landfill. This work resulted in an additional cost of \$2,000.

The three items mentioned above totalled \$10,000. With the 6% administration fee and applicable taxes, the total invoice submitted by Deloitte and Touche is \$11,660.00.

Your Administration believes the additional cost is reasonable for the work provided and recommends payment of the invoice. With the addition of a new accountant in the Finance Branch in 2011 (approved in 2010), as well as the ongoing process and valuation refinements, it is expected that detailed work related to Tangible Capital Assets will be improved. This should result in more accurate and timely statements that would not require additional auditing.

### **FINANCIAL IMPLICATIONS**

The additional cost of \$11,660 is unbudgeted and will result in an over expenditure in the 2011 fiscal year.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.


### **PUBLIC NOTICE**

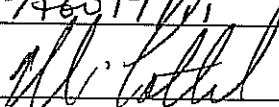
Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

### **ATTACHMENT**

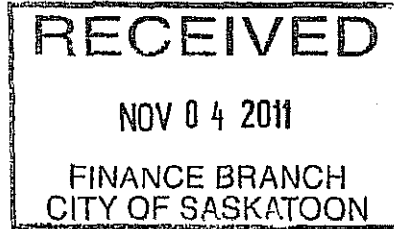
1. Copy of invoice from Deloitte & Touche, dated November 3, 2011.

Written by: Kerry Tarasoff, Finance Manager

Approved by:   
Marlys Bilanski, General Manager  
Corporate Services Department  
Dated: Aug 17/11

Approved by:   
Murray Totland, City Manager  
Dated: Nov 22/11

AuditFees.doc  
copy: His Worship the Mayor

**Deloitte.**

Deloitte & Touche LLP  
 122 1<sup>st</sup> Ave S  
 Suite 400, PGS Tower  
 Saskatoon SK S7K 7E5  
 Canada

Tel: 306-343-4400  
 Fax: 306-343-4480  
 www.deloitte.ca

City of Saskatoon  
 Attention: Kerry Tarasoff  
 222 Third Avenue N  
 Saskatoon SK S7K 0J5

Date: November 3, 2011  
 Invoice No: 2948442  
 Client No: 821051  
 Partner: Coultts

GST Registration No: 133245290

# Invoice

**Professional services rendered**

Additional time spent on auditing tangible capital assets and issues identified in the information provided and additional time required to resolve. 20 hours at \$200/ hour.	4,000.00
Additional time spent on the restatement of the consolidated financial statements due to the land held for resale misstatement identified. 20 hours at \$200/ hour.	4,000.00
Additional time spent on the landfill liability estimate due to misstatements identified in the process of calculating the balance. 10 hours at \$200/ hour.	2,000.00
<b>Total</b>	<b>\$ 10,000.00</b>
Administration fee to cover expenses such as photocopying, telecommunications, courier/postage, etc.	600.00
	<b>10,600.00</b>
GST @ 5%	530.00
PST @ 5%	530.00
<b>Amount Payable</b>	<b>\$ 11,660.00</b>

Payable upon receipt to: Deloitte & Touche LLP.  
 A receipt will only be issued if specifically requested. Charges of 1.5% per month (18% per annum), after 30 days



His Worship the Mayor and City Council  
The City of Saskatoon

**REPORT**  
**of the**  
**EXECUTIVE COMMITTEE**

Composition of Committee

His Worship Mayor D. Atchison, Chair  
Councillor C. Clark  
Councillor R. Donauer  
Councillor B. Dubois  
Councillor M. Heidt  
Councillor D. Hill  
Councillor A. Iwanchuk  
Councillor M. Loewen  
Councillor P. Lorje  
Councillor T. Paulsen  
Councillor G. Penner

**1. Appointments to Library Board**  
**(File No. CK. 175-19)**

**RECOMMENDATION:** that the following people be appointed to the Library Board to the end of 2013:

Karen Harilstad, (replacing Suzanne Abrams)  
Susan Matieshin, (replacing Michael Murphy)  
Chris Shauf, (replacing Keith Briant)

Report No. 20-2011  
Executive Committee  
Monday, December 19, 2011  
Page 2

**2. Appointments to Board of Revision**  
**(File No. CK. 175-6)**

**RECOMMENDATION:** that the following people be appointed to the Board of Revision for 2012:

David Katzman  
Ian Oliver  
Asit Sarkar

Respectfully submitted,

---

His Worship Mayor D. Atchison, Chair

## COMMUNICATIONS TO COUNCIL

### MEETING OF CITY COUNCIL – MONDAY, DECEMBER 19, 2011

#### A. REQUESTS TO SPEAK TO COUNCIL

1) **Janice Braden, Partnership and Strategy Development Coordinator  
dated November 29**

Requesting permission for Sherry Benson, Executive Director, United Way Saskatoon, and Dr. Cory Neudorf, Chief Medical Health Officer of Saskatoon, to present Saskatoon Poverty Reduction Program report. (File No. CK. 5000-1) (Booklet *from poverty to possibility ... and prosperity* has limited distribution but is available for viewing in City Clerk's Office.)

**RECOMMENDATION:** that Sherry Benson and Cory Neudorf be heard.

2) **Joanne Sproule, Secretary, Board of Police Commissioners, dated December 2**

Requesting permission for Police Chief Weighill to address City Council with respect to proposed Adult Services Bylaw. (File No. CK. 5000-1 & 300-1)

**RECOMMENDATION:** that Chief Weighill be heard.

3) **Alice Farness, dated October 17**

Requesting permission to address City Council with respect to proposed Adult Services Bylaw. (File No. CK. 300-1)

**RECOMMENDATION:** that Alice Farness be heard.

4) **Rob Collins, dated November 29**

Requesting permission to address City Council with respect to wind turbine project. (File No. CK. 2000-5)

5) **Barb Biddle, dated December 9**

Requesting permission to address City Council with respect to wind turbine project. (File No. CK. 2000-5)

**RECOMMENDATION:** that Rob Collins and Barb Biddle be heard.

**Requests to Speak to Council**  
**Monday, December 19, 2011**  
**Page 2**

6) **Roberta Fehr, dated December 13, 2011**

Requesting permission to address City Council with respect to implementing Housing First in the city. (File No. CK. 750-4)

**RECOMMENDATION:** that Roberta Fehr be heard.

**B. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL**

**1) David Ronson, 2011/12 National President, Kin Canada, dated November 7**

Providing information about Message of Support Campaign. (File No. CK. 200-1) (Copy of October 2011 KIN Magazine available for viewing in City Clerk's Office.)

**RECOMMENDATION:** that the information be received.

**2) Michael Whalen, dated December 5**

Commenting on Bylaw 7767 prohibiting radio-controlled model aircraft flying in parks. (File No. CK. 4205-1)

**RECOMMENDATION:** that the direction of Council issue.

**3) Mike McEwen, dated December 7**

Providing URL for Green Energy strategy in Ontario. (File No. CK. 2000-5)

**RECOMMENDATION:** that the information be received.

**4) George Sharpe, dated December 8 and December 12 (two letters)**

Commenting on transit and homelessness in Saskatoon. (File No. CK. 1905-4 & 750-4)

**RECOMMENDATION:** that the information be received.

**5) Phyllis Schmidt, dated December 1**

Commenting on proposed plans for Montgomery neighbourhood north of 11<sup>th</sup> Street. (File No. CK. 4110-1)

**6) Tracey and Scott Jordan, dated December 8**

Commenting on proposed plans for Montgomery neighbourhood north of 11<sup>th</sup> Street. (File No. CK. 4110-1)

**Items Which Require the Direction of City Council**  
**Monday, December 19, 2011**  
**Page 2**

7) **Derrick Bailey, dated December 9**

Commenting on proposed plans for Montgomery neighbourhood north of 11<sup>th</sup> Street. (File No. CK. 4110-1)

8) **Diane and Luke Lieffers, dated December 12**

Commenting on proposed plans for Montgomery neighbourhood north of 11<sup>th</sup> Street. (File No. CK. 4110-1)

9) **Darla Klassen, dated December 13**

Commenting on proposed plans for Montgomery neighbourhood north of 11<sup>th</sup> Street. (File No. CK. 4110-1)

**RECOMMENDATION:** that the information be received and the letters joined to the outstanding enquiry on the matter.

**C. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION**

**1) Ian Innes, dated November 28**

Commenting on pedestrian tunnels. (File No. CK. 6150-1) (Referred to Administration to respond to the writer.)

**2) Randy Kluz, dated November 30**

Commenting on a parking violation. (File No. CK. 6120-1) (Referred to Administration to respond to the writer.)

**3) Heather Grant, dated December 2**

Commenting on Access Transit. (File No. CK. 7305-1) (Referred to Administration to respond to the writer.)

**4) Judith Bereza, dated December 5**

Commenting on wind turbine project. (File No. CK. 2000-5) (Referred to Administration to respond to the writer.)

**5) Brian Pratt, dated December 5**

Commenting on wind turbine project. (File No. CK. 2000-5) (Referred to Administration to respond to the writer.)

**6) Dianne Baird, Executive Director, Saskatchewan Housing Corporation  
dated November 29**

---

Submitting 2010 Settlement Municipal Share – Housing Projects figures. (File No. CK. 1610-1) (Referred to Administration for appropriate action.)

**7) Bryan Herlen, dated December 6**

Commenting on garbage collection change. (File No. CK. 7830-3) (Referred to Administration to respond to the writer.)

**Items Which Have Been Referred for Appropriate Action**  
**Monday, December 19, 2011**  
**Page 2**

**8) Marcia McAvoy, dated December 8**

Commenting on the intersection of Louise Street by East Place. (File No. CK. 6150-1) **(Referred to Administration to respond to the writer.)**

**9) Doreen Wilson, dated December 9**

Commenting on transit fares for seniors. (File No. CK. 1905-4) **(Referred to Administration to respond to the writer.)**

**10) Eldeen Kabatoff, dated December 13**

Commenting on transit fares. (File No. CK. 1905-4) **(Referred to Administration to respond to the writer.)**

**11) Terry Yaskowich, dated December 10**

Commenting on the need for detour markings on Circle Drive South. (File No. CK. 6315-1) **(Referred to Administration to respond to the writer.)**

**12) Leta Osika, dated December 13**

Commenting on tax increases for seniors. (File No. CK. 1920-1) **(Referred to Administration to respond to the writer.)**

**RECOMMENDATION:** that the information be received.

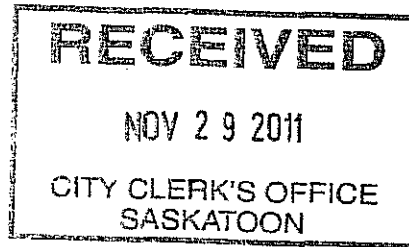


**D. PROCLAMATIONS**

**1) Shaun Dyer, dated December 5**

Requesting City Council proclaim the week of February 12 to 18, 2012, as John Howard Week.  
(File No. CK. 205-5)

- RECOMMENDATION:**
- 1) that City Council approve the proclamation as set out above;  
and
  - 2) that the City Clerk be authorized to sign the proclamation, in  
the standard form, on behalf of City Council.



AD

Saskatoon Regional Intersectoral Committee  
880- 122 3<sup>rd</sup> Avenue North  
Saskatoon SK S7K 2H6  
(306) 933-5030

November 29, 2011

To Mayor Atchison and the Members of Saskatoon City Council;

The Saskatoon Poverty Reduction Partnership (SPRP), an initiative of the Saskatoon Regional Intersectoral Committee (SRIC), will be launching a strategy document titled *From Poverty to Possibility* at the Quality of Life forum on December 8, 2011. This document outlines the results of research and community interviews on Saskatoon poverty, as well as a preview of action items which will form the basis of a larger community action plan early in 2012.

SPRP Co-Chairs Sheri Benson (Executive Director of the United Way of Saskatoon) and Dr. Cory Neufeld (Chief Medical Health Officer for Saskatoon) would like to present this work to Saskatoon City Council on December 5, 2011 to provide an overview of the document and the work that needs to be done to address poverty in Saskatoon.

The partnership includes many Saskatoon agencies and departments – including the City of Saskatoon – but we recognize that, as the city grows, broader community involvement will be needed to tackle the issues effectively. Early in 2012, we will approach service organizations, faith groups, business groups and other community organizations to make them aware of the issues facing people living in poverty, and ask them to consider participating more in addressing these issues.

Working together, we believe we can ensure that all Saskatoon residents will enjoy the benefits of living in our growing and prospering city.

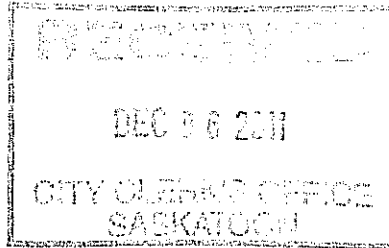
Sincerely,

Janice Braden  
Partnership and Strategy Development Coordinator  
Saskatoon Regional Intersectoral Committee

# THE BOARD OF POLICE COMMISSIONERS

SASKATOON, SASKATCHEWAN

5000-1  
x 300-1  
A2



December 2, 2011

His Worship the Mayor and  
Members of City Council

Your Worship and Members of City Council:

**Re: Adult Services Bylaw**

The Board of Police Commissioners, at its meeting held on October 20, 2011, considered the following report of the Chief of Police:

**ISSUE**

The Police Administration is requesting a bylaw to regulate adult services in Saskatoon that are subject to municipal licensing regulations. The bylaw would regulate the following services that currently operate within the city of Saskatoon and fall under the City's licensing authority; escort services; non-therapeutic massage and body rub parlors, and self employed escort service workers who advertise on the internet.

Canada does not criminalize prostitution; however, the federal *Criminal Code* makes certain aspects of plying the trade illegal. These include living on the avails of prostitution, keeping a common bawdy house (that is, conducting prostitution in an indoor location on a habitual and frequent basis), and communicating in a public place for the purpose of engaging in prostitution.

There is no criminal offence in Canada that prohibits the sale of sexual services offered in private such as non-therapeutic massage parlors, escort services or escorts privately advertising on the internet.

This report does not request the legitimatization of prostitution. It is quite simply a request to regulate an industry that falls within the purview of the City licensing schedule. Courts in Canada have recognized licensing and business regulation as legitimate municipal objectives provided that the bylaws do not attempt to regulate "morality" or otherwise go beyond the delegated powers. Most western cities presently have such bylaws. Regulation of adult services is required to protect minors or persons subjected to human trafficking from being employed in this industry.

## **BACKGROUND**

The issue of regulating non-therapeutic massage parlors, escort services and private escorts advertising on the internet is not unique to Saskatoon. The following cities in Western Canada already have bylaws regulating these services;

- Victoria – Escort and Dating Service Bylaw,
- Calgary – Dating and Escort Service Bylaw,
- Red Deer – Escort Services Bylaw,
- Edmonton – Business License Bylaw – contains regulations for dating or escort services, private modeling, and striptease/exotic dancing; and
- Winnipeg – Doing Business in Winnipeg Bylaw – contains regulations for escort agencies (business/independent), escorts and massage parlors.

Copies of the bylaws from the aforementioned cities are on file in the City Clerk's Office for review if Council requires further comparison.

There are 3 factors impacting the need to enact a bylaw to regulate commercial adult services in Saskatoon.

1. Personal Internet Advertisements – This pertains to the use of internet dating sites where women and men offer adult services. It is not illegal to advertise on the internet offering adult services. These ads are not considered communicating in a public place. We have no regulations concerning this activity. There are several sites where men and women post sexually explicit photos, listing the adult services they will provide, and the cost of their service.

**The police have no legal authority to request information from those advertising on the internet. Therefore, we have no avenue to check that people under the age of 18 are involved or if human trafficking is involved.**

2. Escort Services - This service is legal and falls under the City Licensing schedule. The bylaw is required to ensure only adults are involved in the business.
3. Non-Therapeutic Massage Parlors, Lingerie Shops, and Body Rub Parlors – These establishments are licensed and appear legitimate, but ultimately offer adult services to their clients. In the past when a municipality regulates the activity at a massage parlor, the owner then registers the business as a lingerie shop. If the regulations begin to encroach upon that activity the owner changes the business to a body rub parlor. There is an endless cycle of licensing these businesses under different entities to avoid regulation.

## DISCUSSION

The Police Service is recommending a conservative approach to regulating adult services in an effort to prevent minors becoming involved in the industry. The suggested bylaw can be enforced with existing police resources.

The Police Administration is recommending an "Adult Services Bylaw" for the City of Saskatoon. Such a bylaw would provide the police with legal authority to check the ages of people employed in adult service business, thus ensuring underage persons are not involved and protect persons from human trafficking. It would also provide authority for the City to place controls through a regulatory licensing system.

As stated earlier in the report, many cities in Western Canada already have the type of proposals in this bylaw request.

- All bylaws licensed both the business and the individuals employed.
- All bylaws require information to obtain a licence including name, address, telephone number, email address, and personal identification.
- All bylaws require a criminal record check.
- All bylaws prohibit individuals under the age of 18 years to work as an adult service worker.

The Police Service would work with the City Solicitor's Office to compare the parameters of similar bylaws and develop a practicable recommendation for City Council's deliberation.

The City of Saskatoon currently licenses several forms of adult services, such as massage parlors. The Adult Services Bylaw would allow additional regulations. Some suggested definitions and criteria for services to be covered under the bylaw may include persons who offer:

1. To act as a companion or date for money
2. To privately model lingerie for money
3. To privately perform a striptease for money
4. To privately perform a non-therapeutic body rub or massage for money
5. To privately perform or provide any service designed to appeal to a person's erotic or sexual appetites or inclinations.

December 2, 2011

Page 4

The Police Service recommends that the following criteria be included in the licensing regulation for the bylaw:

1. The owner of the business must use their full true name
2. The owner and employees must submit to a criminal records check
3. The owner and employees must provide proof of residency or immigration status
4. The business owner must not employ minors in any capacity or furnish services to minors.
5. The Bylaw Enforcement Officer or Police Officer may request proof of identification from any employee of the business.

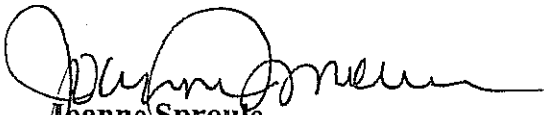
### **CONCLUSION**

The Police Service is not debating the moral ethics regarding adult services, nor are we suggesting that adult services should be condoned. We are simply trying to apply some common sense parameters in an effort to reduce child exploitation and human trafficking. An Adult Services Bylaw will provide the necessary grounds to check employees working in massage parlors, body rub parlors, escort services, and self employed escort service workers who advertise on the internet.

Regulation of adult services is required to protect minors or persons subjected to human trafficking from being employed in this industry.”

The Board respectfully recommends that an Adult Services Bylaw be enacted and that Police Chief Weighill be granted permission to address City Council in this regard.

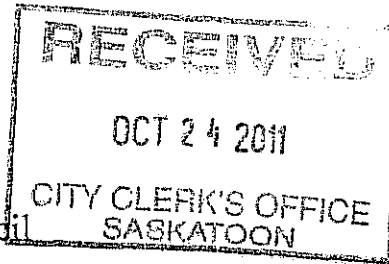
Yours truly,



**Joanne Sproule**  
Secretary to the Board

cc: Chief of Police  
City Solicitor

October 17, 2011



Dear members Of Saskatoon City Council

Before you make any judgement on giving in to the criminal element in our beautiful city and licence massage parlours , I would like to appear before you along with Albert Brown and Shona Stewart of the Saskatoon john school. I respectfully ask that we be given 5 minutes each as Albert has a short video to show you, called ,Defend Dignity and Shona Stewart is an expert in trafficking of girls and is an expert in what happens in criminal massage activities.

Thank you

A handwritten signature in cursive script that reads "Alice Farness".

Alice Farness

118 R North

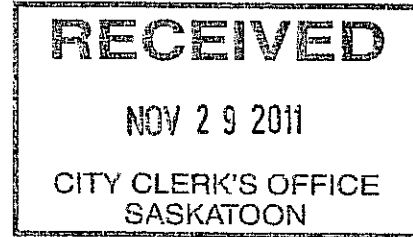
Saskatoon Sask.

S7L 2Y5

2000

A4)

From: CityCouncilWebForm  
Sent: November 29, 2011 3:49 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Rob Collins  
1505 Lancaster Blvd  
Saskatoon  
Saskatchewan  
S7M-5M3

EMAIL ADDRESS:

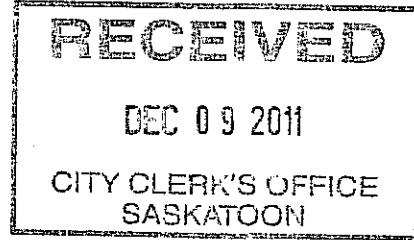
[rcollins@credential.com](mailto:rcollins@credential.com)

COMMENTS:

I would like to speak to all the council about my concerns in the wind turbine proposal at the upcoming Dec 19th meeting. Thank you.



From: CityCouncilWebForm  
Sent: December 09, 2011 4:29 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Barb Biddle  
3101 Ortona St.  
Saskatoon  
Saskatchewan  
S7M 3R3

EMAIL ADDRESS:

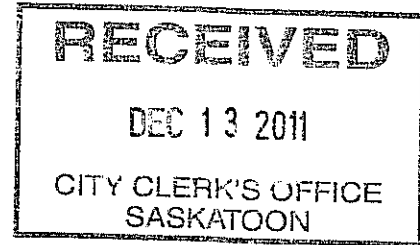
[b.r.biddle@sasktel.net](mailto:b.r.biddle@sasktel.net)

COMMENTS:

I would like to speak to city council at the next meeting concerning the wind turbine.

750-4  
AG

**From:** CityCouncilWebForm  
**Sent:** December 13, 2011 12:43 AM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Roberta Fehr  
302A 4th Street East  
Saskatoon  
Saskatchewan  
S7H 1J3

EMAIL ADDRESS:

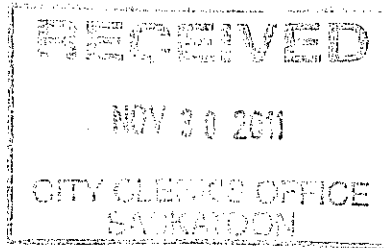
[ejainc@sasktel.net](mailto:ejainc@sasktel.net)

COMMENTS:

I would like to address the city council on the importance of implementing Housing First in our city.



**Kin Canada**  
Kinsmen • Kinettes • Kin



200-1  
(B1)

The City of Saskatoon  
City Hall, 222 - 3 Ave. N.  
Saskatoon, SK  
S7K 0J5

November 7, 2011

Dear Mayor and Members of Council

**Kinsmen and Kinettes** play a vital role in Canadian society by raising money for worthy causes, undertaking ambitious projects to meet local community needs and offering leadership opportunities for members looking to make a positive change.

Once a year, Kin Canada asks municipal representatives to help us maintain our high level of service by placing a 'Message-of-Support' in *KIN Magazine*, read by our 7000+ members. These messages of thanks give you the opportunity to express your appreciation to Kin Canada members living and serving in your local communities. Without our clubs, communities would experience even greater demands on their limited resources.

Through a variety of service projects organized by clubs, Kin Canada has collectively helped thousands, possibly millions, of people in need. Since our association's founding in 1920, Kinsmen and Kinettes can proudly say they have contributed more than **\$1 billion** to Canadian communities, including almost **\$40 million** for cystic fibrosis research.

Our 2010-11 fundraising numbers include:

- **Over \$16 million for community projects and charities**
- **\$917,939 to Cystic Fibrosis Canada**
- **\$58,300 for student bursaries**
- **\$31,000 to our National Disaster Fund**

By supporting Kin Canada through our annual 'Message-of-Support' campaign, you are ensuring this work continues in your neighbourhood, community and across the country. We ask that you please show your support by completing the enclosed order form and returning it with your artwork by **January 6, 2012** for our February 2012 issue.

Thank you for your consideration,

David Ronson  
2011/12 National President  
Kin Canada

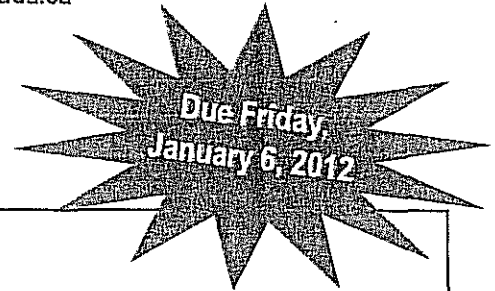
p.s. We have included the October 2011 issue of KIN Magazine for your enjoyment.

National Headquarters      Tel: 519.653.1920, 1.800.742.5546  
1920 Rogers Drive, Box 3460      Fax: 519.650.1091  
Cambridge, ON N3H 5C6      [www.kincanada.ca](http://www.kincanada.ca)



**Kin Canada**  
Kinsmen • Kinettes • Kin

Kin Canada National Headquarters  
1920 Rogers Drive, P.O. Box 3460, Cambridge, ON N3H 5C6  
(800) 742-5546 • Fax: (519) 650-1091  
www.kincanada.ca



**Thank YOU for Participating in our  
Message-of-Support Campaign!**

(Please Print) City, Town, Village Name:

---

Bill to the attention of:

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_ Province: \_\_\_\_\_ Postal code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail address: \_\_\_\_\_

Large Message: \$295 (plus \$38.35 HST). Total: \$333.35       Small Message: \$195 (plus \$25.35 HST). Total: \$220.35

Other Instructions: \_\_\_\_\_

NOTE: Please print/type your message on a separate sheet and attach it to this order form. If you would like us to write an appropriate message for you, please indicate this in the 'Other Instructions' space to the left.

This Message-of-Support is authorized by:

\_\_\_\_\_  
Signature \_\_\_\_\_ Date \_\_\_\_\_

**→ DON'T FORGET!**

**Large Message**  
(Colour or Black Only)

Cost	Width	Depth
\$295 (+ tax)	3 5/8" (3.625")	4"

**Small Message**  
(Colour or Black Only)

Cost	Wide	Deep
\$195 (+ tax)	3 5/8" (3.625")	1 7/8" (1.875")

- To Order Your Message-of-Support:**
1. The deadline to return this form is Friday, January 6, 2012.
  2. FAX order form to (519) 650-1091. We will invoice you.
  3. E-MAIL completed ad (pdf format) or emblem/crest and other artwork (300 dpi .jpg) to [kpiovaty@kincanada.ca](mailto:kpiovaty@kincanada.ca)
  4. Provide us with wording for your message or indicate in the space marked 'Other Instructions' if you want us to compose your message.
  5. Any questions? Please call Karen Piovaty at 1-800-742-5546, ext. 204 or e-mail [kpiovaty@kincanada.ca](mailto:kpiovaty@kincanada.ca). This year's messages will be published in the February 2012 edition of KIN Magazine.



Congratulations Kinsmen & Kinettes for your exceptional contributions to communities across Canada. Your dedication and commitment is greatly appreciated and I wish you continued success.

**Ron Cannan, MP**  
Kelowna - Lake Country

114-1835 Gordon Dr., Kelowna, BC, V1Y 3H4  
ron@cannan.ca (250)-470-5075 www.cannan.ca

*On behalf of the constituents of Olds-Didsbury-Three Hills, I would like to congratulate the Kinsmen and Kinettes for your support and dedication to our communities.*

**Richard Marz, MLA**

Olds-Didsbury-Three Hills  
oldsdidsbury.threehills@assembly.ab.ca  
403-556-3132



On behalf of the people of Perth-Wellington, I am pleased to commend the Kinsmen and Kinettes for your tireless service in our communities.

Your dedication and enthusiasm has made a positive difference in so many lives

**Gary Schellenberger, MP**

1-866-303-1400  
www.schellenberger.ca



*A sincere thank you to Kinsmen and Kinettes for your continuing contributions to Canadian communities. Best wish with your future projects*

**Judy M. Foote, M.P.**  
*Random-Burin-St. George's*

Toll Free: 1-888-237-2455  
judy.foote@parl.gc.ca  
www.judyfoote.ca



I welcome this opportunity to thank the Kinsmen and Kinettes on behalf of the residents of Kitchener Centre. You are an organization committed to the health and well-being of Canadians and I appreciate your efforts.

**Stephen Woodworth, MP**  
Kitchener Centre

www.stephenwoodworth.ca



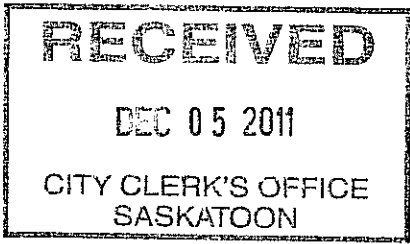
*Kin Canada is an all-Canadian service organization made up of outstanding community volunteers. It is a dynamic volunteer organization enriching our communities through service, while embracing national pride, positive values, personal development and lasting friendships.*

**Lindsay Blackett, MLA**  
Calgary-North West

403-216-5444  
calgary.northwest@assembly.ab.ca  
www.lindsayblackett.com

4205-1  
B2

From: CityCouncilWebForm  
Sent: December 05, 2011 4:09 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Michael Whalen  
351  
Crean Crescent  
Saskatchewan  
S7L1A9

EMAIL ADDRESS:

michael.whelen@shaw.ca

COMMENTS:

Regarding Bylaw #7767, Item #21, which reads:

"No person shall fly radio-controlled model aircraft in any Park or Recreation Facility except as permitted by the City."

As a model aircraft hobbyist, I would like to propose a more open approach to R/C Aircraft use in a public park.

The variety and technology advancements in RC airplanes has vastly changed for the better since 1998. About 15 years ago the only RC aircraft you could get were large, heavy, wooden, fueled by nitro and very loud. This is totally not the case anymore with battery advancements. Many entry level aircraft are small, very lightweight (foam), and whisper quiet. Many examples exist but one jumps to mind... the Champ from Hobbyzone, this RC has a 20 inch wingspan and is only 1.3 oz (38g)with the battery installed.

These are perfectly safe and fun for use in a public park , and likely pose less issue or threat than a typical delta shape kite.

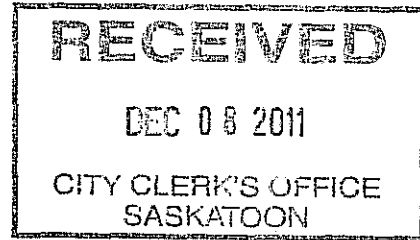
I believe re-thinking the bylaw to accommodate certain sizes/weights, and restricting them to electric only would be more fair to the hobbyists among us.

Thank you for your consideration.

Michael Whalen

2000-5  
B3)

From: CityCouncilWebForm  
Sent: December 07, 2011 11:29 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Mike McEwen  
21 Weir Crescent  
Saskatoon  
Saskatchewan  
S7H3A8

EMAIL ADDRESS:

[mike.mcewen@usask.ca](mailto:mike.mcewen@usask.ca)

COMMENTS:

Council Members: Dec 7, 2011

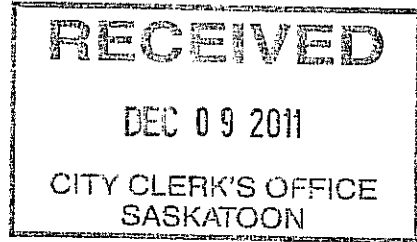
Please see, read, and study the attached link regarding the catastrophe that is Ontario's "Green Energy" strategy. That province has wasted billions of dollars and despoiled wide swathes of their landscape with bird-blenders for no good reason other than 'feel-goodism'. Do NOT start down that same wasteful path in our City. Stop that crazy windmill program now! Thank you.

Mike McEwen

<http://fullcomment.nationalpost.com/2011/12/07/national-post-editorial-board-mcguintys-green-energy-disaster/>

1903-4  
X-750-4  
B4)

**From:** CityCouncilWebForm  
**Sent:** December 08, 2011 5:19 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

George Sharpe  
2125 Osler Street, Apt. 318  
Regina  
Saskatchewan  
S4P 4G9

EMAIL ADDRESS:

[gcsharp@ Sasktel.net](mailto:gcsharp@ Sasktel.net)

COMMENTS:

Bus service chsnge

It is a very regressive move on your part to take away from "people friendly" services such as transit. I visit there often and I'm used to seeing overcrowded buses often passing by people waiting at stops. And then increase fares, too? Why is that the wealthy in your city often get all the breaks and when people ask for anything that is "people friendly" (like transit) they are called socialists? It is well past the time for the mayor and council to take a more moderate approach (and less right wing) to services and budgeting, and think more about the needs of the majority. Aside from my concerns over transit, I have seen an increase in the number of homeless people in your city lately and frankly that is a very disturbing trend indeed.

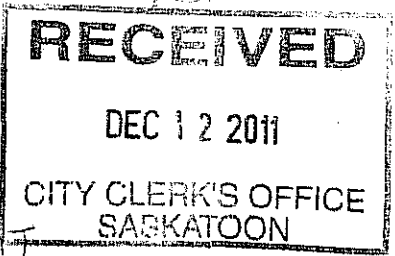
George C. Sharpe



12 Dec 2011

7310-1

GEORGE C. SHARPE  
318-2125 OSLER ST.  
REGINA SK S4P 4G9  
306-535-7713



TO THE MAYOR & CITY COUNCIL; RE: TRANSIT

Having been a past president in past years and now a very frequent visitor here, I have often thought that Saskatoon was the more progressive of the two major cities, until now.

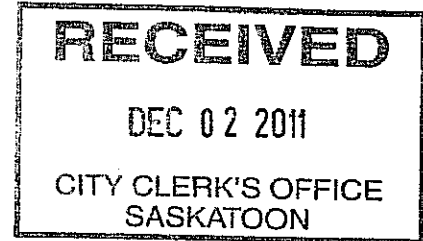
I heard of your plans to cut transit services & increase fares and with your transit service often being overloaded I feel your city is now regressing. It seems to me that you and your council are now pondering to the more wealthy in your society by taking cuts into a service that is essential to many of the less well-heeled members of our society in order to keep mill rates down for the top 10% of your citizens.

I ask you sir, try parking your car and ride transit for just one week AFTER your service cuts and fare increases, talk to the drivers, and passengers and get their feedback. Then let's see how progressive this decision is. Even though I have become wealthy myself, I'm always championing the cause of the "little guy" because I was there once, myself.

George C. Sharpe

4110-1 (B5)

**From:** CityCouncilWebForm  
**Sent:** December 01, 2011 10:00 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Phyllis Schmidt  
1535 Lancaster Blvd  
Saskatoon  
Saskatchewan  
S7M 5G5

EMAIL ADDRESS:

COMMENTS:

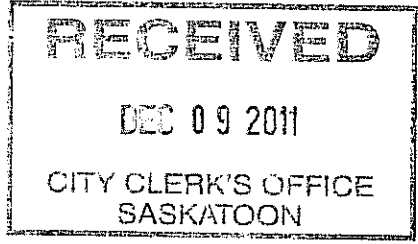
I just returned from the townhall meeting at Montgomery School about the proposed building projects north of 11th st. I just need to express my complete disappointment when I walked in and the proposed buildings on the pictures mounted. This kind of mindset is not in keeping with the spirit of Montgomery. I do not want these buildings there at all, especially apartment buildings, or 3 -4 level apartment buildings. We are a quiet family -based area we do not have sidewalks(which is just fine by me),and we are unique compared to other areas in so far as our water drainage and infracture.

...My recommendation is to plant grass, trees, ponds, walking paths--this would be in keeping with the spirit of Montgomery!!!

Northridge can go build somewhere else and leave us in peace in our quiet-so-far neighborhood. I find it a complete insult to even consider this building project near our neighborhood. It would also decrease the value of our property. Please do not let them do this to us!

#110-1  
B6

From: CityCouncilWebForm  
Sent: December 08, 2011 7:58 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:  
  
Tracy & Scott Jordan  
3335 11th st west  
Saskatoon  
Saskatchewan  
S7M 1K3

EMAIL ADDRESS:  
  
[route66@shaw.ca](mailto:route66@shaw.ca)

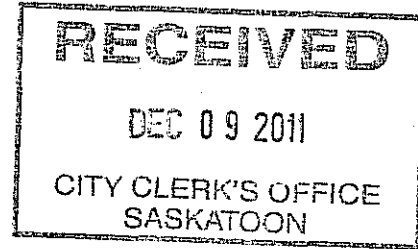
COMMENTS:

To The City Planning Committee,  
I am writing today to respectfully ask that the development on the north side of 11th st west in Montgomery be given more consideration. All though development in a city is mostly a good thing, I do not believe that this last proposal on DEC 1/11 by Northridge would be. As you know Montgomery is a unique area in its own, it has a rich history and above all, a small town feel. With this proposal come apartments and multi story housing, places that would not really fit in with the area. I read in bylaws that new construction should "fit in with the community". If that is true, this development does not fit in at all. I realize that the developers have rights to do so what they wish with their land. I also know there is a need for more housing. Development will be inevitable in the future, but I know there can be something all parties would be happy with. Possibly a rezoning from R4 to a R1?  
The need for housing for seniors could be addressed so easily here. Nice town houses with perhaps a park would fit in the area. Maybe the need for assisted living accommodations could be addressed. There are a lot of elderly people who live here and want to stay in this area. There are also some who have moved and their children live here. Wouldn't it be wonderful if they could return here to be closer to their families?  
With multi-storey buildings come multi-storey problems. Trying to put that many people into to an 18 acre area could be a problem. Especially when those 18 acres would hold more people than we have residents in Montgomery now. There is the infrastructure, parking, and street traffic. The streets have not been made to take on so many residents. I read the report where 712 units have been proposed. That is more than all the other areas in the city being considered for the "infill".  
Also the history that made this area unique would be jeopardised. This area and community is more like a small town feel. When I tell people I live in Montgomery, they say you're so lucky, it's beautiful there.  
My family has been here for over 50 years. My father in law, a war vet loved the area and the nice big lots. My husband and I live here now and have done so for 15 years. My husband Scott has lived here all but 8 years of his life. It would be a sad day to see this area compromised by such a development.  
Please take the time to consider the history of this community. It is an area that Saskatoon has that very few cities do. I know there can be a solution.  
Respectfully submitted,

Tracy and Scott Jordan  
3335 11th st west  
242-8572

4110-1  
(B1)

From: CityCouncilWebForm  
Sent: December 09, 2011 7:24 AM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Derrick Bailey  
545 E Montecito  
Santa Barbara  
Other  
93103

EMAIL ADDRESS:

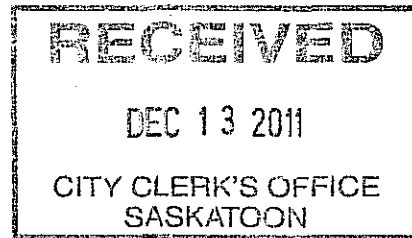
[dbailey@rocketmail.com](mailto:dbailey@rocketmail.com)

COMMENTS:

Some of my old neighbours just shared with me the plans for the area north of Montgomery. I grew up in Montgomery, and would love to return someday as have many of my classmates from Montgomery School. High density housing is not appropriate for that area. Anybody that has ever lived in Montgomery understands and cherishes the unique character of the neighbourhood. The large lots, the narrow streets, the parks, no sidewalks, the back alleyways, no cookie cutter houses, and the trees. Montgomery is a unique place in Saskatoon, and you should be doing what you can to preserve it, not assimilate it. The newer areas along the southern and western edges of Montgomery were poorly done, and that must not be repeated. The land between Montgomery is and track tracks is ripe for development, but it must be a natural extension of the existing area.

41101  
B8

**From:** CityCouncilWebForm  
**Sent:** December 12, 2011 7:17 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Dianne and Luke Lieffers  
1697 Lancaster Crescent  
Saskatoon  
Saskatchewan  
S7M 3V8

EMAIL ADDRESS:

[dlieffers@shaw.ca](mailto:dlieffers@shaw.ca)

COMMENTS:

RE: Proposed development of land parcel east of 11th street, Saskatoon.

Dear Council Members:

We attended the public information meeting dated December 1st, 2011. We have significant concerns the proposed plan by Northridge and Seymour Pacific cannot be supported by the current infrastructure and roadways in the Montgomery Place neighborhood. Currently, no mid to high density housing exists in Montgomery, which is reflected in the demographics of our community population. To add this level of housing density to our community will significantly affect our schools and community. We would ask council members consider the impact this type of development will have on the Montgomery Place Community. The Northridge and Seymour Pacific developments, combined with the South Bridge Project, the tall wind turbine project, as well as the relocation of the city bus mall are far too much to ask residents of Montgomery Place to accept in such a short period of time.

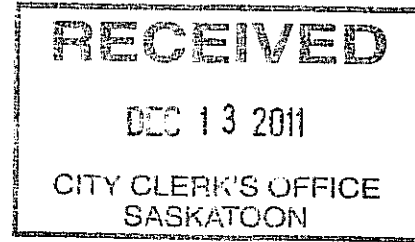
With all due respect, we request Council to deny rezoning this parcel of land from Phase 2 to Phase 1 development. We also request Council to consider re-zoning this parcel of land for low density housing to be preserve the uniqueness of our community.

Sincerely,

Luke and Dianne Lieffers, 1697 Lancaster Crescent, Montgomery Place, Saskatoon, SK

4110-1  
B9

From: CityCouncilWebForm  
Sent: December 13, 2011 10:52 AM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Darla Klassen  
3160 Mountbatten Street  
Saskatoon  
Saskatchewan  
S7M3T1

EMAIL ADDRESS:

[darlaklassen@shaw.ca](mailto:darlaklassen@shaw.ca)

COMMENTS:

As previously written and sent by Dianne Liefers, and with permission, I am copying and re-sending her letter of concern about the 11th Street Development Plan in Montgomery Place. My husband and I have reviewed her letter and fully agree with what needs to be addressed by city council and planning and development. I have also added a second set of names whom I received permission from, to agree with her statements.

RE: Proposed development of land parcel east of 11th street, Saskatoon.

Dear Council Members:

We attended the public information meeting dated December 1st, 2011. We have significant concerns the proposed plan by Northridge and Seymour Pacific cannot be supported by the current infrastructure and roadways in the Montgomery Place neighbourhood. Currently, no mid to high density housing exists in Montgomery, which is reflected in the demographics of our community population. To add this level of housing density to our community will significantly affect our schools and community. We would ask council members consider the impact this type of development will have on the Montgomery Place Community. The Northridge and Seymour Pacific developments, combined with the South Bridge Project, the tall wind turbine project, as well as the relocation of the city bus mall are far too much to ask residents of Montgomery Place to accept in such a short period of time.

With all due respect, we request Council to deny rezoning this parcel of land from Phase 2 to Phase 1 development. We also request Council to consider re-zoning this parcel of land for low density housing to be preserve the uniqueness of our community.

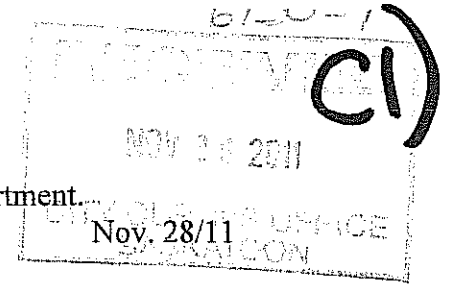
Sincerely,

Luke and Dianne Liefers, 1697 Lancaster Crescent, Montgomery Place, Saskatoon, SK

Curtis and Darla Klassen, 3160 Mountbatten Street, Montgomery Place, Saskatoon, SK

David and Glenda Halter, 1422 McNaughton Avenue, Montgomery Place, Saskatoon, SK

Planning Department; City Clerk – City Council; Engineering Department  
City Hall, 222 3<sup>rd</sup> Ave. N., Saskatoon S7K 0J5.



In reference to an article in the Star Phoenix in late October regarding a family that had been molested twice in a 'pedestrian' tunnel on the west side of Saskatoon and the discussion about tunnel design and related matters:

I wrote to the Star Phoenix about the problems and the techniques to construct safer pedestrian tunnels, perhaps fifteen to twenty-five years ago. I assumed that word would get back to the city. At that time I referred to Saskatoon's related city of Umea, Sweden, which didn't have any problems with their pedestrian tunnels. They designed those using aspects of aesthetics, engineering, psychology and common sense. They presumably were aware of the costs – initial and long term. They mastered the problems the first time and each time. No chain link fences. No steep ramps. No berms. Etc.

In Saskatoon, probably one or more persons at City Hall said, 'can't we do something cheaper that what is proposed'? The width and height of the tunnel may have been reduced, with no regard to the consequences. Sight lines were not a concern, judging from a berm which made it impossible to see the conditions in the tunnel at the time members of the above family approached the entrance to the tunnel. The ceiling height is probably so low that light fixtures can be vandalized. Is graffiti also a problem?

At the time, I recommended that an appropriate person or persons should travel to Umea to see, study and discuss Sweden's approach to pedestrian separation from vehicular traffic. It would seem that Saskatoon has learned nothing and will face enormous costs to fix the problems. Saskatonians deserve so much better. City council, like the university Board of Governors and Meewasin Board, do not have the 'where withal' to adequately judge aesthetics, and other critical aspects of construction projects. They rely on the only professionals at hand.

The College Drive Bridge at Circle Drive is another example of someone pushing for 'additional aesthetics' to mess up the simple design of the supporting structure with questionable curves. But, I digress.

Over the years, I came to many conclusions on how to approach the design of enclosed pedestrian systems.

As length increases, the width of the passage-way must increase. (Arts Bldg. to Library)

Height does not have to increase as much as the increase of width.

Windows (clear glass) immensely improves the acceptance of internal safety.

The passage-way should be free of columns and deep pilasters on the walls that could conceal humans. Additional escape exits to be considered for long tunnels.

The passage-way should not curve or bend unless there is a major break in the system, such as an enlarged, glazed, and/or occupied spaces with supervision.

That is, curves or bends should not conceal anyone loitering.

Floor and other surfaces should be suitably coloured, with low-maintenance finishes and avoiding acoustical reverberation that would be unacceptable.

Reduction of strong winds or draughts is mandatory.

Lighting units should be sealed and vandal-free.

I hope that the above may be of some help in the future.

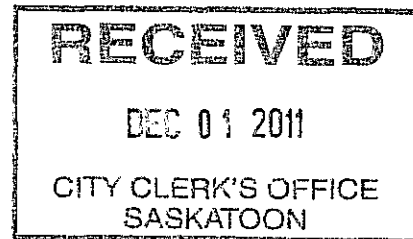
Ian Innes, Ret. Arch/Planner, 2711 Jarvis Drive, Saskatoon, S7J 2V2

*I. Innes*  
2711 Jarvis Dr  
S7J 2V2



6120-1  
(2)

From: CityCouncilWebForm  
Sent: November 30, 2011 6:37 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Randy Kluz  
3507 Taylor St. East  
Saskatoon  
Saskatchewan  
S7H 5H2

EMAIL ADDRESS:

[cougartoon@gmail.com](mailto:cougartoon@gmail.com)

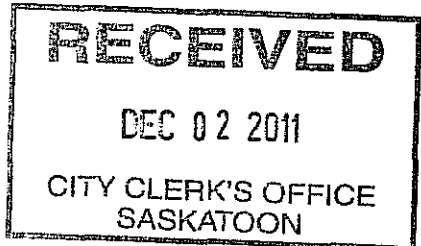
COMMENTS:

On Nov. 29, 2011 I parked in front of the Lakeview School int eh 500 Block of Kingsmere Blvd.at around 9:00 pm I was issued a ticket for "park in a Disgbled Parking Aves"

1. I would like to have that violation explained to me.Because I am not sure what "park in a Disgbled Parking Aves" means.
2. The sign read "Disabled Pick Up" not NO Parking or Disabled Parking only
3. The sign was attached to another sign that CLEARLY showed "8:00 - 17:00"
4. The nearest street light is not near the sign at all and it can NOT be clearly seen in the Dark.
5. The ticket issuer was very rude and neither asked me if I had a disabled placard or if I was picking up a disabled person.
6. I would also like to know what city bylaw I violated and where I can get a copy of that bylaw?

7305-1 (3)

From: CityCouncilWebForm  
Sent: December 02, 2011 10:10 AM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Heather Grant  
104B 141-105th Street West  
Saskatoon  
Saskatchewan  
S7N 1N3

EMAIL ADDRESS:

[heather.grant@sasktel.net](mailto:heather.grant@sasktel.net)

COMMENTS:

Dear Mr. Atchinson and City Council,

I am a resource room teacher who has to book Access Transit trips for students on a weekly basis. I am writing this letter as a concerned citizen not on behalf of my school or school board. The service provided by individual drivers has been adequate however the system is ironically anything but accessible.

Booking a trip can take upwards of fifteen minutes on the phone. Finding this amount of time during a school day is difficult. This means cancelling student sessions to wait on the phone. I have booked flights with airlines more quickly! If I cannot find the time to book seven days ahead but can book six days ahead the schedule is often full. The average citizen of Saskatoon does not have to arrange their lives seven days in advance yet you ask that of the physically challenged.

On another occasion, I tried two days ahead to add another student onto an already booked trip. I was told the bus was full and could not accommodate the student and his attendant. On the actual trip day, the attendant for the first student noted nobody was on the bus but my student and herself. Either the person doing the booking had made an error or chose not to do a late booking or others cancelled out. I was not given the option to be put on a stand-by list.

On a third occasion, other riders were picked up after my student but dropped off before making delivery to her destination about 20 minutes before the pick up window began. I by chance spoke to the program coordinator for the others that were dropped off and she herself saw no reason that her clients had priority. The trip was unnecessarily long. My concern is that dispatchers are making calls with bias towards and against certain people.

I am also the sister of a physically and intellectually challenged. She has had to use Access Transit for over a decade. Similar concerns have caused me worry when accessing the service for her. The service is neither user friendly nor reliable. It seems to me that the city has not worked hard enough to help those that have little choice but to rely on this faulty system.

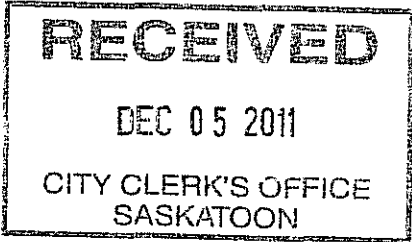
Please make 2012 a time when you give Access Transit a fresh start, finally allowing the disabled to have equal and easy access to our city.

I look forward to a reply.

Sincerely,  
Heather Grant

2000-5  
C4)

**From:** CityCouncilWebForm  
**Sent:** December 05, 2011 1:52 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Judith Bereza  
3219-11th Street West  
Saskatoon  
Saskatchewan  
S7M 1K2

EMAIL ADDRESS:

[contact@rivercitystatuary.com](mailto:contact@rivercitystatuary.com)

COMMENTS:

We are very much against the erection of the 80 metre wind turbine at the landfill location in Saskatoon, Sk.

The potential health and safety risks are far too important to ignore.

Should there be any wind turbines erected, they should be outside the city limits, and groupings of them would be much more effective.

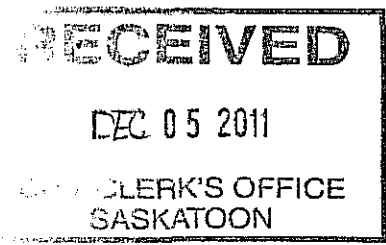
On doing some research, we see there are moratoriums against any future development of them in many areas of the world, Ontario being one of them. We realize there has been a substantial amount of money (\$500,000+ for a study) already put into this project, and much more to be spent. Yes, we understand there is a grant from the government to assist, and it may help power 450? homes, but aren't peoples' health and safety the priority here?

The cost in human health, and the cost of erecting, maintaining and replacing parts and the future replacing of the wind turbine itself (20 years?), does not justify this endeavour.

We are not against "Green Power", but please, not a wind turbine, and not in our neighbourhood.

2000-5 (C5)

From: CityCouncilWebForm  
Sent: December 04, 2011 9:42 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:  
Brian Pratt  
10 Murphy Crescent  
Saskatoon  
Saskatchewan  
S7J2T4

EMAIL ADDRESS:  
brian.prattt2usask.ca

COMMENTS:

Dear fellow citizens,

As a dedicated environmentalist, I truly wish I could say that wind turbines realistically wean us off fossil fuels, but they will never do this. If the Province, City and MVA were to show a positive cost-benefit analysis regarding the proposed wind turbine hard by Montgomery, I would submit that it is either erroneous or even fraudulent. Wind energy has to be subsidized at huge expense, as well as backed up by fossil fuel-generating capacity. This has been well documented in Denmark, Ontario and everywhere else in the word where wind energy has been promoted, yet ignored by our political leaders. Indeed, I remember the scam being explained to me in the mid-1980s regarding the wind farm being erected in Tehachapi, southern California. Our City Council cannot fall into this trap of trying to appear "green" in the face of such costs.

I realize that many environmentalists will be urging you to take this route, but you must not respond to these notions, as they are ill-considered.

Saskatchewan could be an environmental leader, of course given the context of our northern circumstances of course, but this is not the way forward. Nor is it an admirable demonstration of our commitment to nobler ideals.

Yours respectfully,

Brian Pratt

PhD, P.Geol.



Saskatchewan  
Housing  
Corporation

An Agency of  
Social Services

Housing Network

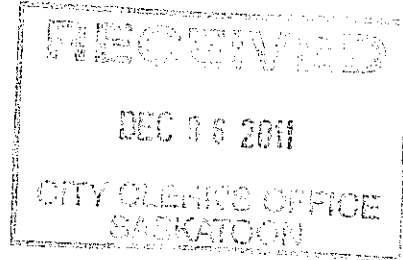
11<sup>th</sup> Floor, 1920 Broad Street  
Regina, Canada  
S4P 3V6

(306) 787-8569 (Direct Line)  
1-800-667-7567 (Toll Free in Sask)  
(306) 798-3110 (Fax)

C6)

November 29, 2011

Janice Mann, Clerk  
City of Saskatoon  
222 3rd Avenue North  
SASKATOON SK S7K 0J5



Dear Sir/Madam:

Re: 2010 Settlement Municipal Share - Housing Projects

Based on the financial operations of the Saskatoon Housing Authority, the city's 5% share of the operating loss for 2010 is \$206,818.42. The increased cost is a result of the large capital reinvestment made to the housing projects in your community. This funding came from a combination of regular funding as well as funding through the Canada Economic Action Plan. It was determined that Saskatchewan Housing Corporation would not request your community to cost share in the full cost. Therefore, your invoice has been reduced to \$79,624.45.

A detailed schedule of the total 5% is enclosed for your reference. Please make your cheque payable to Saskatchewan Housing Corporation.

If you have any questions, please contact me.

Yours truly,

Dianne Baird  
Executive Director

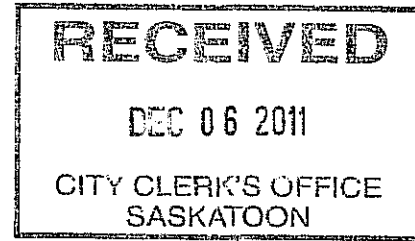
cc: Mr. Ray Neale, Manager, Saskatoon Housing Authority  
Mr. Al Macza, Chairperson, Saskatoon Housing Authority

SCHEDULE OF MUNICIPAL SHARE  
 CITY OF SASKATOON  
 2010 HOUSING AUTHORITY OPERATIONS  
 FILE: SASKATOON

PROJECT TYPE	DIVISION NUMBER	BUSINESS UNIT	NET INCOME/(LOSS) PER HOUSING AUTHORITY MUNIC SHARE		TOTAL INVOICE
			FINANCIAL STATEMENT	H.A. INCOME/ (LOSS)	
SPH - SENIORS/FAMILY	70 09 1091/3593	1267/1375	(148,152.57)	(7,407.63)	
SPH - SENIORS	70 09 1093	1268	(235,831.13)	(11,791.56)	
SPH - SENIORS	70 09 1094	1269	9,363.69	468.18	
SPH - SENIORS	70 09 1095	1270	(210,282.02)	(10,514.10)	
SPH - SENIORS	70 09 1097	1271	(1,844,793.80)	(92,239.69)	
SPH - SENIORS	70 09 1099	1272	(778,480.74)	(38,924.04)	
SPH - FAMILY	71 09 3591	1374	(248,956.47)	(12,447.82)	
SPH - FAMILY	71 09 3594	1376	69,883.61	3,494.18	
SPH - FAMILY	71 09 3595	1377	(53,398.42)	(2,669.92)	
SPH - FAMILY	71 09 3601	1378	(619,371.86)	(30,968.59)	
SPH - FAMILY	71 09 3603	1379	13,791.33	689.57	
SPH 31/82 (SENIORS-OPERATIONS)	70 09 1100	1273	(226,770.33)	(11,338.52)	
SPH 34/84 (FAMILY - OPERATIONS)	71 09 3604	1380	(2,985.07)	(149.25)	
SPH - I/A	72 09 5005	1430	869.34	0.00	
PHD NON-PROFIT	75 09 6833	1541	(128,937.77)	0.00	
PHD NON-PROFIT	75 09 6834	1542	38,308.01	0.00	
PHD NON-PROFIT	75 09 6835	1543	2,780.07	0.00	
PHD NON-PROFIT	75 09 6836	1544	207,603.03	0.00	
PHD NON-PROFIT	75 09 6837	1545	281,252.23	0.00	
LIMITED DIVIDEND - ST. PAUL'S PLACE	75 09 6838	1546	93,382.24	0.00	
LIMITED DIVIDEND - EMBASSY GARDENS	75 09 6839	1547	319,289.92	0.00	
SECTION 56.1 - 1987 COMM	87 09 8707	1946	0.00	0.00	
SECTION 56.1 - 1988 COMM	87 09 8820	1948	(5,302.83)	0.00	
SECTION 56.1 - 1988 COMM	87 09 8819	1947	24,546.05	0.00	
SECTION 56.1 - 1989 COMM	87 09 8907	1949	12,186.73	0.00	
WESTRIDGE-LAURIER-SEC 56.1-1990 COMM	97 07 9004	2626	(48,495.00)	0.00	
CLINKSKILL-SEC 56.1 - 1992 COMM	87 09 9204	1950	(116,703.04)	(5,835.15)	
HOMES NOW - AVE 'I' SOUTH	91 09 0001	1984	(14,136.51)	0.00	
HOMES NOW - 24 CENTRAL PLACE	91 09 0002	1985	(9,270.62)	0.00	
SASKATOON NEW AFFORDABLE RENTALS		2074	8,899.58	0.00	
SASKATOON NEW AFFORDABLE RENTALS		2077	6,757.87	0.00	
SASKATOON NEW AFFORDABLE RENTALS		2078	(7,610.59)	0.00	
SASKATOON NEW AFFORDABLE RENTALS		2084	(26.68)	0.00	
SASKATOON NEW AFFORDABLE RENTALS		2085	0.00	0.00	
SASKATOON NEW AFFORDABLE RENTALS		2086	0.00	0.00	
SASKATOON NEW AFFORDABLE RENTALS		2087	89,889.08	0.00	
SASKATOON NEW AFFORDABLE RENTALS		2088	15,008.74	0.00	
SPH - FAMILY		2637	(24,083.70)	0.00	
SPH - FAMILY		2638	(78,383.38)	0.00	
SASKATOON NEW AFFORDABLE RENTALS		2656	48,383.11	0.00	
SASKATOON NEW AFFORDABLE RENTALS		2658	(9,731.78)	0.00	
Less: Interest Differential				12,815.92	
			(3,569,509.68)	(206,818.42)	206,818.42

7830-3  
C7)

**From:** CityCouncilWebForm  
**Sent:** December 06, 2011 9:27 AM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Bryan Herlen  
1213 Avenue I North  
saskatoon  
Saskatchewan  
S7L 2J1

EMAIL ADDRESS:

[bherlen@sasktel.net](mailto:bherlen@sasktel.net)

COMMENTS:

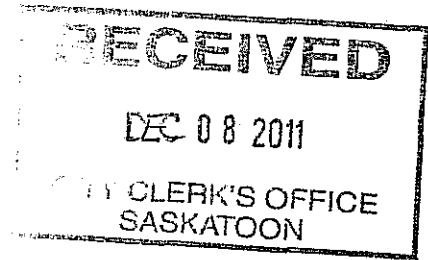
Garbage Collection Change. With new change to garbage collection I will receive a pickup Dec 26 and then on the new calendar I do not receive another one until Jan 13. It would have been thoughtful to the taxpayers of this area to have a pickup in early January without the expense of renting another bin and paying additional pickups.



CP)

6150-1

**From:** CityCouncilWebForm  
**Sent:** December 08, 2011 3:57 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Marcia McAvoy  
2410 Albert Ave.  
Saskatoon  
Saskatchewan  
S7J 1K6

EMAIL ADDRESS:

[m72mcavoy@gmail.com](mailto:m72mcavoy@gmail.com)

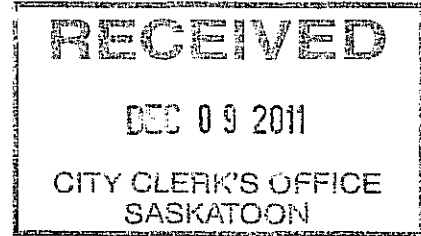
COMMENTS:

This concerns me greatly as I have had to cross Louise Street by East Place although there is a cross walk, not too many drivers stop. Transit operators stop and let you walk, Drivers just keep driving on by they don't even slow down. There are alot of seniors who live in the apartments and cross Louise street to go to Market Mall or they use Saskatoon City Transit which is right across. I believe the city should put in a walk light before someone gets hurt or gets killed.

Thank you.

1905-4  
(C9)

**From:** CityCouncilWebForm  
**Sent:** December 09, 2011 4:06 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Doreen Wilson  
44 Hoeschen Cres.  
Saskatoon  
Saskatchewan  
S7J 2T1

EMAIL ADDRESS:

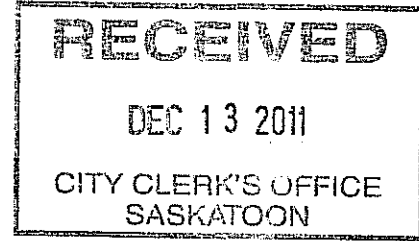
[doreenwilson@sasktel.net](mailto:doreenwilson@sasktel.net)

COMMENTS:

I am writing you regarding the increase in bus fares, especially the monthly pass for SENIOR CITIZEN'S. You have raised this pass by 14-3/4%. Most of us senior citizens live on a limited income. The ADULT MONTHLY PASS you have only increased by 5-1/4%, SINGLE FARES 9%. What in the world are you thinking? Saskatoon has the highest population of senior citizens and you do not have any respect for us, and that is not all. The SERVICE needs to be greatly improved, route wise, personal, meaning the buses have a step that can be lowered at the front door, in most cases it is never used. Senior's would appreciate it if it was. Another thing, when I was riding the bus on the day that it was +07C, with plastic mesh that is on the windows(advertising), and the splashes of mud on top, you could not see out. The sooner the better you get that crap off the windows the better. In fact, one lady missed her stop because she couldn't see out the windows. If you think by increasing the fares will attract riders, you are sadly mistaken, you will be seeing less. Never mind what other cities are charging! Find some other way of lowering the mill rate. To get a decent bus service you should be listening to the transit drivers for advice. A reply would be greatly appreciated.

1905-4  
C10)

From: CityCouncilWebForm  
Sent: December 13, 2011 9:31 AM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Eldeen Kabatoff  
827 Costigan Ct  
Saskatoon  
Saskatchewan  
S7J 3R4

EMAIL ADDRESS:

[kabatoff@sasktel.net](mailto:kabatoff@sasktel.net)

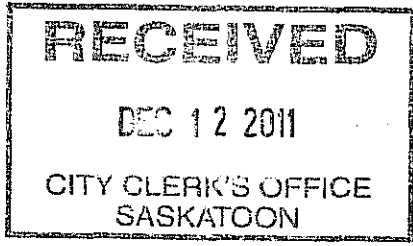
COMMENTS:

I know you are trying to keep the mill rate down to help with tax increases. I do not think that cutting city bus routes and especially increasing bus fares is the way to do it. You have targeted the elderly and the people who can not afford any other means of transportation. Most of these people are living on fixed incomes and struggle to make ends meet as it is.

I work with adults who are trying to improve their lives by going back to school. They are getting a small living allowance. The bus is their only way to attend classes. By increasing the cost of their bus passes you will be making it that much harder for them financially. Can I ask that you hit the pockets of the voters that have greater liquid assests. Yes that would be myself and all the other working middle income families and not the people who are at or below the poverty line.

Thank You

From: CityCouncilWebForm  
Sent: December 10, 2011 6:30 AM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Terry Yaskowich  
510 Swan Court  
Saskatoon  
Saskatchewan  
S7J 5B8

EMAIL ADDRESS:

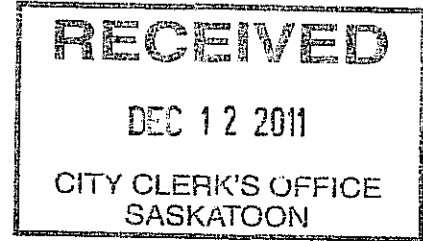
[t.jyaskowich@sasktel.net](mailto:t.jyaskowich@sasktel.net)

COMMENTS:

This is in regard to the new detour on Circle Drive south. (near Circle Drive Alliance church). When it was first opened the painted lines on the road were very visible and quite helpful keeping everyone in their proper lane. The lines now have almost disappeared. I can't believe that they never lasted longer. I think they need to be re-painted. By the way it is a very well engineered detour and very easy to navigate your way through.  
Thank you.

1920-1  
C12

**From:** CityCouncilWebForm  
**Sent:** December 12, 2011 4:07 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

LETA OSIKA  
456 HAVILAND CRES  
SASKATOON  
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S7L 5B4

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[glosika@sasktel.net](mailto:glosika@sasktel.net)

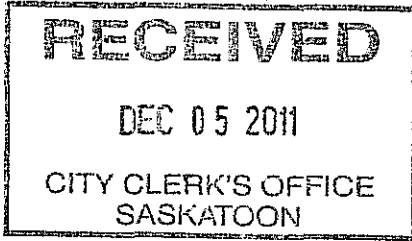
COMMENTS:

DOES A SENIOR HAVE TO PAY THE TAX INCREASE??

REPLY REQUESTED ASAP

205-5  
DI)

From: CityCouncilWebForm  
Sent: December 05, 2011 11:31 AM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Shaun Dyer  
202 - 220 3rd Ave. S  
Saskatoon  
Saskatchewan  
S7K1M1

EMAIL ADDRESS:

[sdyer@jhssaskatoon.ca](mailto:sdyer@jhssaskatoon.ca)

COMMENTS:

I am writing to request that the City of Saskatoon proclaim the week of February 12 to 18, 2012 to be "John Howard Week."

Below is an example of the proclamation for your purposes.

If further information is required we can be reached at the below numbers.

Thank you for your attention to this request.

Sincerely,

Shaun Dyer  
District Director  
John Howard Society of Saskatchewan  
Saskatoon Branch  
Phone (306) 244-8347

PROCLAMATION

WHEREAS The John Howard Society of Saskatchewan is a non-profit organization committed to the development and implementation of the policies and programs, which lead to improvements in the Canadian justice system and

WHEREAS The primary objective of the Society is to seek the means to reduce the consequences of criminal experience for all those affected by it, and

WHEREAS John Howard Week is part of a nation-wide effort to increase public awareness of problems in the criminal justice system and to encourage community participation in search for new alternatives.

NOW THEREFORE, I Donald Atchison, Mayor of the City of Saskatoon, do Hereby proclaim the week of February 12h to 18th, 2012 as

JOHN HOWARD WEEK

In Saskatoon, and in issuing this proclamation, ask our citizens, organizations And institutions to recognize this week and to join in its observance.

Donald Atchison, Mayor  
City of Saskatoon