

Council Chamber
City Hall, Saskatoon, Sask.
Monday, December 16, 1996
at 7:00 p.m.

MINUTES OF REGULAR MEETING OF CITY COUNCIL

PRESENT: His Worship Mayor Dayday in the Chair:
Councillors Atchison, Birkmaier, Heidt, Langford, Langlois,
McCann, Roe, Steernberg and Waygood;
City Commissioner Irwin;
City Solicitor Dust;
City Clerk Mann;
A/City Councillor's Assistant Holmstrom

PRESENTATIONS

His Worship the Mayor and Fire Chief Hewitt presented Ms. Susan Moffatt and Ms. Brenda Paskaruk with the City of Saskatoon Citation for Laudable Conduct. His Worship the Mayor and Fire Chief Hewitt expressed their congratulations on their great act of bravery to Ms. Moffatt and Ms. Paskaruk.

His Worship the Mayor and Dave Taylor, President of CUPE Local 59, presented Ms. Christine Girling and Mr. Jeffery Johnston with joint City of Saskatoon/CUPE Local 59 Scholarships. His Worship the Mayor and Dave Taylor expressed their congratulations to Ms. Girling and Mr. Johnston.

Moved by Councillor Langlois, Seconded by Councillor Atchison,

THAT the minutes of the regular meeting of City Council held on December 2, 1996 be approved..

CARRIED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 2**

HEARINGS

- 2a) Zoning Bylaw Amendment
Amend Section 25B
Definition of “Development Officer”
Proposed Bylaw No. 7582
(File No. CK. 4350-1)**
-

REPORT OF CITY CLERK:

“Attached is a copy of Clause B12, Report No. 20-1996 of the City Commissioner which was adopted by City Council at its meeting held on November 4, 1996.

A copy of Notice which appeared in the local press under dates of November 23 and November 30, 2002, is also attached.

Council, at this meeting, is to hear and determine any submissions with respect to the proposed amendment prior to its consideration of Bylaw No. 7582, copy attached.”

His Worship Mayor Dayday opened the hearing and ascertained that there was no one present in the gallery who wished to address Council with respect to the matter.

Moved by Councillor Roe, Seconded by Councillor Heidt,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Atchison, Seconded by Councillor Langford,

THAT Council consider Bylaw No.7582

CARRIED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 3**

- 2b) Hearing**
Rezoning - Parcels CB, CP, EE AND FF, Plan 96-S-22416
Silverspring District
(R.1A TO RM (Tn), R.1A to B.1A, R.1A to B.2 and R.1A to M.2 Districts)
Proposed Bylaw No. 7583
(File No. CK. 4351-1)
-

REPORT OF CITY CLERK:

“Attached is a copy of Clause 1, Report No. 15-2002 of the Municipal Planning Commission which was adopted by City Council at its meeting held on November 4, 2002.

A copy of Notice which appeared in the local press under dates of November 23 and November 30, 2002 is also attached.

Council, at this meeting, is to hear and determine any submissions with respect to the proposed amendment prior to its consideration of proposed Bylaw No. 7583, copy attached.

Also attached are copies of the following communications:

- Letter dated December 11, 1996 from Richard Howse, A/General Manager, Planning and Building Department recommending:
 - 1) that proposed Bylaw no. 7583 be withdrawn a this time and re-advertised accordingly;
 - 2) that a background report be submitted by the Planning and Building Department respecting previous consultations with property owners and resident concerning intended land use patterns.
- Letter dated November 30, 1996 from Ryan and Tracy Miller;
- Letter dated December 4, 1996 from Darryl Kotyk; and
- Letter dated December 4, 1996 from Marianne and John Childrey.”

His Worship Mayor Dayday opened the hearing and ascertained that there was no one present in the gallery who wished to address Council with respect to the matter.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 4**

Moved by Councillor Atchison, Seconded by Councillor Langford,

- 1) *that proposed Bylaw no. 7583 be withdrawn at this time and re-advertised accordingly;*
- 2) *that a background report be submitted by the Planning and Building Department respecting previous consultations with property owners and residents concerning intended land use patterns.*

CARRIED.

COMMUNICATIONS TO COUNCIL

The following communications were submitted and dealt with as stated:

A. REQUESTS TO SPEAK TO COUNCIL

**1) Sheila Achilles, President
Saskatoon Crisis Intervention Services, dated December 3**

Requesting permission to address Council regarding city funding. (File No. CK. 1860-1)

RECOMMENDATION: that Ms. Achilles be heard.

Moved by Councillor Langford, Seconded by Councillor Atchison,

THAT Ms. Achilles be heard.

CARRIED.

Mr. Art Baalim, Vice President, Saskatoon Crisis Intervention Services spoke in Ms. Achilles' place. Mr. Baalim advised that because the funding through the Police Service would be phased out over the next three years, there would have to be a reduction in services or increased costs placed on the residents of the community.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 5**

Moved by Councillor Birkmaier, Seconded by Councillor Roe,

THAT the information be received and referred the Administration and Finance Committee.

CARRIED.

**2) Ken McKinlay, Executive Director
Saskatoon Home Builders Association, Inc., dated December 5**

Requesting permission to address Council regarding phase-in of tax assessments on new home construction. (File No. CK. 1615-2)

RECOMMENDATION: that Mr. McKinlay be heard.

Moved by Councillor Atchison, Seconded by Councillor Steernberg,

THAT Mr. McKinlay be heard.

CARRIED.

Mr. McKinlay presented a letter from John Edward, Director of Municipal Policy & Legislative Services. Mr. McKinlay requested that a phase-in of the tax assessments also be included on new homes.

Moved by Councillor Roe, Seconded by Councillor Langlois

THAT the information be received.

CARRIED.

**3) Leo Larson, Vice President of Finance
North Ridge Development Corporation, dated December 11**

Requesting permission to address Council regarding phase-in of tax assessments on new home and

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 6**

condo construction. (File No. CK. 1615-2)

RECOMMENDATION: that Mr. Larson be heard.

Moved by Councillor Steernberg, Seconded by Councillor Atchison,

THAT Mr. Mah be heard.

CARRIED.

*Mr. Mah circulated a letter from Mr. Cody Hunke, a client of his, that he wished Council to review.
Mr. Mah requested that Council consider a phase-in period for new home starts.*

Moved by Councillor Heidt, Seconded by Councillor Roe,

THAT the information be received and be referred to the Administration to report back to Council regarding the various options and their impact on the City.

CARRIED.

**4) Don Kerr, Chair
Municipal Heritage Advisory Committee, dated December 6**

Requesting permission to address Council regarding the Arts and Heritage Program report. (File No. CK. 710-1)

RECOMMENDATION: that Clause 1, Report No. 23 of the Planning and Operations Committee and Clause 2, Report No. 18 of the Municipal Planning Commission be brought forward for consideration and that Mr. Kerr be heard.

Moved by Councillor Waygood, Seconded by Councillor Roe,

THAT Clause 1, Report No. 23-1996 of the Planning and Operations Committee, Clause 2, Report No. 18-1996 of the Municipal Planning Commission and AA16 of Communications be brought forward for consideration.

CARRIED.

“REPORT NO. 23-1996 OF THE PLANNING AND OPERATIONS COMMITTEE

**1. Leisure Services Department Arts and Heritage Program and
Enquiry - Councillor Waygood (August 14, 1995)
Re: Designated Heritage Sites
(Files CK. 1700-10, 710-1, 710-14)**

- RECOMMENDATION:**
- 1) that the Civic Heritage Policy be approved and that it replace the current heritage policy, "City of Saskatoon Policy C10-002 (Municipal Heritage Policy)";
 - 2) that the matter of phasing-in of funding to implement the Civic Heritage Policy be referred to the Budget Committee;
 - 3) that, if the policy and a budget are approved, the Administration develop an implementation plan, in consultation with the Municipal Heritage Advisory Committee, the Municipal Planning Commission, and other applicable committees of City Council; and
- 1) that the Administration provide a synopsis of the history that led to the development of the Municipal Heritage Advisory Committee.

Your Committee has considered a joint report of the General Manager, Leisure Services Department, and General Manager, Planning and Building Department, dated November 18, 1996 (quoted below) regarding a Civic Heritage Policy. The Chair of the Municipal Heritage Advisory Committee, Mr. Don Kerr, has also met with your Committee to discuss the report and provide some background with respect to the history of heritage in the City.

Your Committee recognizes the work of the Municipal Heritage Advisory Committee. It has been noted that in the late 1970's, the previous Committee examined buildings that should be added as heritage properties. In 1982, the Municipal Heritage Advisory Committee was established. The Committee has examined public buildings of the 1920's and most recently, has looked at Broadway Avenue, 20th Street, and Second Avenue. Your Committee recommends that the Administration prepare a synopsis of the history that led to the development of the Municipal Heritage Advisory

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 8**

Committee.

Report of the General Manager, Leisure Services Department and General Manager, Planning and Building Department, dated November 18, 1996:

“BACKGROUND

During its January 4, 1994, meeting, City Council resolved, in part:

‘that the Administration undertake a review and provide a further report on City of Saskatoon Policy C10-002 (*Municipal Heritage Property*), and Bylaw No. 6111 (a bylaw to establish a Municipal Heritage Advisory Committee), with the resulting administrative report and recommendations being forwarded to the Planning and Development Committee for discussion with the Municipal Heritage Advisory Committee before being submitted to City Council for consideration.’

This resolution was intended to explore the impact of funding and program cuts which had been made to the heritage component of the 1994 Operating Budget of the Leisure Services Department.

During its January 10, 1994, meeting, the former Planning and Development Committee resolved:

‘that the matter be referred to the Administration for a report, with an invitation to the Municipal Heritage Advisory Committee to attend the Committee's meeting when the report is considered.’

During its August 14, 1995, City Council meeting, the following enquiry was made by Councillor Waygood:

‘Would the Administration please report on the following issues:

- a) the number of designated heritage sites in other major prairie cities versus Saskatoon;
- b) other prairie municipal policies regarding funding support/assistance for designated heritage sites; and,

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 9**

- c) other municipal heritage stewardship policies compared to those of Saskatoon.'

During its May 28, 1996, meeting, the Planning and Operations Committee reviewed a discussion paper on a civic heritage policy prepared by the Leisure Services and Planning and Building Departments as a prerequisite to obtaining stakeholder input. The Committee received the report as information (for discussion purposes) and referred it to the Budget Committee to consider the financial implications.

REPORT

Your staff have now completed the stakeholder input process with respect to the preparation of a civic heritage policy and have prepared a policy paper (based on the earlier discussion paper) which describes the need for such a policy, provides the wording for a civic heritage policy, and proposes the phase-in of funding to resource the policy (see Attachment 1 of this report.)

In excess of fifteen organizations sent representatives to a stakeholder input meeting held on September 11, 1996. Your staff received nineteen written briefs from a broad spectrum of external agencies, such as the Meewasin Valley Authority, the Nutana Community Association, Saskatchewan Municipal Government, Saskatchewan Architectural Heritage Society, Tourism Saskatoon, the Saskatoon Real Estate Board, the Saskatoon Heritage Society, and the Chamber of Commerce. We received three written submissions from committees appointed by City Council: the Municipal Planning Commission, the Municipal Heritage Advisory Committee, and the Marr Residence Management Committee. Your staff also met with the Municipal Heritage Advisory Committee and the Municipal Planning Commission.

Stakeholder Comments

The following section provides an overview of comments received through the stakeholder input process. It follows the outline of the policy paper.

There was a clear and strong endorsement of the need for a civic heritage policy. General comments regarding the policy included support for a planned and cooperative approach to heritage conservation, for the City to be pro-active, for the City to take a lead role in certain areas, and to act as a facilitator in others. This was tempered by a warning that the City should not try to be all things to all people, but should clearly define its different roles. These comments reflect and support the findings of Plan Saskatoon and the Leisure

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 10**

Services Needs Assessment Survey, described in the policy paper, that there is public support for a civic heritage policy, but it is tempered by a concern that it happen in a planned, selective, and cost-feasible manner.

The broad definition of heritage (material, natural, and human heritage) also received strong support. Some groups asked for the definitions to be clarified by the additions of specific heritage disciplines (archaeology and palaeontology) and by ensuring that the definition of human history starts from the time of earliest human habitation of the site. These changes have been made in the policy paper. Only one group wished for a narrower definition of heritage.

No major changes were made from the discussion paper to the policy paper in the area of material heritage, other than the addition of archaeology noted above. In response to stakeholder comments, we expanded the City's role to include the conservation and interpretation of artifacts generated in its role as a municipal government.

There were some concerns that natural history might be overlooked because related policy development is taking place through the Plan Saskatoon process, and similar concerns were expressed with regard to archival matters being dealt with through the Records Management program. To ensure that the comprehensive nature of the policy is not compromised, cross-references to other policies will be made where appropriate.

The section of the paper regarding the interpretation of human heritage has had a cross-reference added to the Public Recreation Policy with regard to Leisure Services' role in helping external agencies to attain self-sufficiency in program delivery.

The pro-active role of the City as a property owner was also strongly supported. No changes were necessary from the discussion paper to the policy paper.

With regard to the final section of the discussion paper entitled, 'The Alternative to a Civic Heritage Policy', the large number of comments received questioning why, if City Council does not endorse the proposed civic heritage policy, the status quo is not an option, made it clear that further explanation was necessary in the final policy paper. Your staff have expanded this section to explain in detail why it is not possible to continue in the current situation. (See Option 1 below.)

The Municipal Heritage Advisory Committee has expressed its concern with what it regards as an omission to the discussion paper. The Committee wished to see a historical summary, commencing around 1972, which would record the achievements of the heritage movement

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 11**

in the community.

It is the view of your staff that, while there is a need for the history of Saskatoon's heritage movement to be documented, it is not appropriate to provide such a detailed historical narrative in a discussion paper or a policy paper relating to civic heritage policy. The identification of community needs and the shortcomings of the current situation provide sufficient context for decisions. Even if the need for such information were to be established, staff have no budgeted resources to prepare such material. In order to accommodate the concerns expressed by the Municipal Heritage Advisory Committee, staff offered to include such a historical narrative in an appendix to the policy paper, with a cross-reference and summary in the body of the policy paper, if the Committee prepared the narrative material. The Municipal Heritage Advisory Committee declined this offer.

In a comment relating to the City's role in the long-term future of heritage in Saskatoon, the Saskatoon Real Estate Board has suggested that possibly a separate heritage authority could be established, in a similar manner to the Economic Development Authority, with the City providing core funding and funding for other programs being raised in the community. While staff believe this suggestion of delegation to an external agency is worth further consideration in the long-term, the immediate priority is to implement policy changes relating to material heritage. These changes must be made in compliance with *The Heritage Property Act*, which only allows City Council to delegate certain powers to its Administration or to the Municipal Heritage Advisory Committee.

Many of the other comments from stakeholders related to the implementation of the policy. A number of groups were concerned that roles were not identified within the policy for specific committees appointed by City Council. Staff have explained to these stakeholders that the specific roles to be played by various departments, boards, and committees will be identified at the policy implementation stage. This explanation appeared at the front of the discussion paper, but there appears to be a need for reassurance that committees will not be bypassed in the implementation of the policy. Your staff were encouraged by the number of stakeholders offering specific partnerships or assistance in implementing programs.

In the opinion of your staff, the attached policy paper, which supports a pro-active heritage policy, accurately reflects community needs as expressed through surveys and the stakeholder input process.

POLICY IMPLICATIONS

The current 'City of Saskatoon Policy C10-002 (Municipal Heritage Property)' will be

replaced by the following civic heritage policy.

Civic Heritage Policy

Definition of Heritage

Heritage comprises three elements of history which, when interwoven, identify individuals and communities:

- a) Material history - the conservation and interpretation of physical objects and sites such as buildings, landscapes, streetscapes, archaeological sites, artifacts, and documents;
- b) Natural history - the conservation and interpretation of nature (for example, individual species of birds, fish, and trees, or entire ecosystems) and palaeontological sites (study of life in the geological past, e.g. fossils); and,
- c) Human history - the research, conservation, and interpretation of past human activities from the time of first human habitation to the present day. These activities include those in the social, cultural, political, and economic spheres, which create the historic background to individuals and communities.

The words 'conservation' and 'interpretation' are key elements in the definition used above. They are not intended to be taken in a narrow, technical sense as they relate to one or more specific aspects of heritage. Rather, they denote acknowledgement that:

- a) conservation: A community is not a museum. While not every vestige of the community's heritage could or should be saved, it is important to identify and protect the key elements of the past, in Saskatoon's material, natural, and human history; and,
- b) interpretation: Telling the story of our past is essential. Conserving heritage is of limited value if the public is unaware of it; heritage is made by the community and belongs to the community.

Outcome Statement

‘Material, natural, and human heritage in the community of Saskatoon will be conserved and interpreted in a planned, selective, and cost-feasible manner to the benefit of current and future generations of Saskatoon citizens and visitors.’

The City's Role in the Heritage Process

Overall, the City has a key role to play in ensuring that Saskatoon's heritage is conserved and interpreted in a planned, selective, and cost-feasible manner for Saskatoon citizens and visitors. The extent and depth of this role vary according to the type of heritage involved:

- In the portion of material heritage dealing with buildings, landscapes, and streetscapes, the City will play a key role, facilitating the identification and research of key heritage resources by the community, recognizing heritage property through its legislative powers, and developing incentives to encourage owners to conserve heritage properties and other properties of heritage merit. The City's involvement is appropriate since it is the only agency with both a city-wide mandate and the skills to undertake the task.
- For archaeological and palaeontological sites, the City will take a lead role in the identification and listing of these sites and the development of policies related to growth management and land use controls to be established within the City's Development Plan.
- As a property owner, the City will develop a pro-active heritage review and evaluation process which will identify City-owned heritage property at a time when the structure is still in use.
- The City will interpret its own history as a municipal government and the history of City-owned heritage properties.
- The City will develop and implement a program for the identification, conservation, and interpretation of artifacts that relate to its own history as a municipal government.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 14**

- The City's proposed Development Plan will incorporate policies for the identification and potential preservation of natural areas through collaboration among stakeholders, to help guide the land development process in the City and the Region.
- Matters related to City Archives are dealt with through the records management component of the City Clerk's Office. The relevant policies will be cross-referenced to ensure a comprehensive approach.
- The City's Public Recreation Policy states that the Leisure Services Department will help external delivery agencies to attain self-sufficiency in the delivery of programs; this includes any group that might wish to collect artifacts of community interest, establish a museum, research and interpret local history, archaeology, palaeontology, or other leisure-focused aspects of Saskatoon's heritage not otherwise covered in this policy.

FINANCIAL IMPACT

Implementation of this policy will require a total addition to the operating budget of \$111,000, to be phased in as follows: \$40,000 in 1997, \$40,000 in 1998, and \$31,000 in 1999.

OPTIONS

Option 1 - Maintenance of the Current Situation

With the exception of specific heritage programs offered by the Urban Design Committee and Leisure Services, there is no budgeted staff time currently allocated to the provision of civic heritage services. As the need arises, staff from various departments are identified to handle the immediate situation.

Examples of current and recent issues are the possible de-designation of the Superintendent's Residence at the Forestry Farm, the demolition of the W. P. Bate House site on Saskatchewan Crescent at Broadway Avenue, and the future of the City Gardener's Residence at 707-16th Street West. All of these cases involve site visits, discussions with owners and other interested parties, evaluations of heritage merit, an examination of options and implications, and the writing of reports and recommendations. Despite the best efforts of staff, the level of customer service provided in those heritage services related to *The Heritage Property Act* is inadequate and is deteriorating given other current predetermined

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 15**

and budgeted priorities.

Staff also has ethical concerns. Funding budgeted to staff other programs (such as assisting external cultural agencies to obtain the skills and knowledge required to deliver programs, cultural issues identification and resolution, and external information services to cultural agencies, and customer services provided by the Zoning Standards Branch such as subdivision, development permit, and rezoning applications) is being used to support these urgent and crisis issues, and the public has unrealistic expectations of what service is currently being provided. For example, the City will designate a heritage property, but there is no budgeted staff time allocated to monitor and enforce compliance or to actively encourage and promote heritage preservation.

This state of affairs cannot continue indefinitely: the level of heritage activity continues to escalate.

Option 2 - Discontinuance of Current Ad-Hoc Situation

The proposed civic policy provides for the minimum effective level of heritage services to be delivered by the City in line with the corporate strategic plan. If City Council does not wish to support the conservation and interpretation of heritage resources at this time, it would be appropriate to revise the Strategic Plan to reflect this. Staff would then initiate steps to take the City out of the provision of heritage services related to *The Heritage Property Act* and to the conservation of built structures, i.e. to de-designate properties currently municipally designated under *The Heritage Property Act*, to repeal Bylaw 6770 (the Holding Bylaw), Bylaw 7051 (tax incentives to owners of designated property), and Bylaw 6111 (establishing the Municipal Heritage Advisory Committee), to delete the Heritage Property policy, to discontinue programs such as the Heritage Fund, the Heritage Facade Program in the Business Improvement Districts, and the Heritage Awards. It would then be appropriate for City Council to formally indicate that it will not designate property or otherwise take any action under *The Heritage Property Act* and that the Administration be instructed to advise applicants requesting decisions under the Act that their applications will not be considered.

ATTACHMENTS

1. Policy Paper - A Heritage Policy for the City of Saskatoon.”

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 16**

**2. Leisure Services Department Arts and Heritage Program
and Enquiry - Councillor Waygood (August 14, 1995)
Re: Designated Heritage Sites
(Files CK. 1700-10, 710-1 and 710-14)**

RECOMMENDATION: that City Council approve the Civic Heritage Policy and that it replace the current heritage policy, "City of Saskatoon Policy C10-002 (Municipal Heritage Policy)"; that the appropriate measures be taken to implement this as soon as possible; and that the new policy be incorporated in the proposed Development Plan and Zoning Bylaw where appropriate.

Your Commission has considered a joint report of the General Manager, Leisure Services Department and General Manager, Planning and Building Department dated November 18, 1996 regarding the above. Council will note that this report forms part of Clause 1, Report No. 23-1996 of the Planning and Operations Committee.

Your Commission is of the opinion that it is important for the City to have a heritage policy. It therefore feels that the appropriate measures should be taken to implement this as soon as possible and the new policy should be incorporated in the proposed Development Plan and Zoning Bylaw where appropriate.

**AA16) Fred Heal, Executive Director
Meewasin Valley Authority, dated December 13**

Submitting comments regarding the proposed Civic Heritage Policy. (File No. CK. 710-1)

RECOMMENDATION: that the information be received and considered with Clause 1, Report No. 23 of the Planning and Operations Committee and Clause 2, Report No. 18 of the Municipal Planning Commission."

Moved by Councillor Waygood, Seconded by Councillor Atchison,

THAT Mr. Kerr be heard.

CARRIED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 17**

Mr. Kerr circulated comments from the Municipal Heritage Advisory Committee in support of the proposed Civic Heritage Policy.

Moved by Councillor Waygood, Seconded by Councillor Heidt,

THAT the information be received.

CARRIED.

COMMUNICATIONS - CONTINUED

**5) Bernie Cruikshank,
518 Rossmo Road, dated December 11**

Requesting permission to address Council regarding the Proposed Civic Heritage Policy on behalf of the Sutherland Forest Grove Community Association and the Friends of the Forestry Farm House. (File No. CK. 710-1)

RECOMMENDATION: that Ms. Cruikshank be heard.

Moved by Councillor Roe, Seconded by Councillor Waygood,

THAT Ms. Cruikshank be heard.

CARRIED.

Ms. Cruikshank spoke in favour of the proposed Heritage Policy saying that this is the first step in providing a better future by enriching our past.

Moved by Councillor Atchison, Seconded by Councillor Waygood,

THAT the information be received.

CARRIED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 18**

**6) Jeremy Morgan, Executive Director
Wanuskewin Heritage Park, dated December 11**

Requesting permission to address Council regarding the Proposed Civic Heritage policy. (File No. CK. 710-1)

RECOMMENDATION: that Mr. Morgan be heard.

Mr. Morgan was not in attendance.

Moved by Councillor Waygood, Seconded by Councillor Langford,

THAT the information be received.

CARRIED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 19**

Moved by Councillor Langford, Seconded by Councillor Waygood,

- 1) *that the Civic Heritage Policy be approved and that it replace the current heritage policy, "City of Saskatoon Policy C10-002 (Municipal Heritage Policy)";*
- 2) *that the matter of phasing-in of funding to implement the Civic Heritage Policy be referred to the Budget Committee;*
- 3) *that, if the policy and a budget are approved, the Administration develop an implementation plan, in consultation with the Municipal Heritage Advisory Committee, the Municipal Planning Commission, and other applicable committees of City Council; and*
- 4) *that the Administration provide a synopsis of the history that led to the development of the Municipal Heritage Advisory Committee.*

CARRIED.

**7) Gary and Debbie Mongovius,
910 Queen Street, dated December 7**

Requesting permission to address Council regarding the snow dump beside the Mendel Art Gallery.
(File No. CK. 6290-1)

RECOMMENDATION: that Mr. Mongovius be heard.

Moved by Councillor Langlois, Seconded by Councillor Atchison,

THAT Mr. Mongovius be heard.

CARRIED.

Mr. Mongovius representing a few residents requested that Council discontinue the snow dumping at the Mendel Art Gallery stating that the salt and roadside refuse is affecting the river

Moved by Councillor Waygood, Seconded by Councillor Heidt,

THAT the information be received and referred to the Planning and Operations Committee.

CARRIED.

8) **M. D. Harrison**
Site 321, Box 1, RR3, dated December 11

Requesting permission for Denise Dion and Merv Harrison to address Council regarding affordable public housing in Saskatoon. (File No. CK. 750-1)

RECOMMENDATION: that Clause 2, Report No. 23 of the Planning and Operations Committee and Item AA.10 of “Communications” be brought forward and that Ms. Dion and Mr. Harrison be heard.

Moved by Councillor Roe, Seconded by Councillor Atchison

THAT Clause 2, Report No. 23 of the Planning and Operations Committee and Item AA.10 of Communications be brought forward for consideration.

CARRIED.

“REPORT NO. 23-1996 OF THE PLANNING AND OPERATIONS COMMITTEE

2. **Support for Affordable Housing Corporation**
(File No. CK. 226-1)

RECOMMENDATION: 1) that The City of Saskatoon contribute \$145,000.00 to the Affordable Housing Corporation (“AHC”) towards the purchase of Borden Place under the provisions of the Social Housing Reserve program for assisting with 5% of the capital costs on the following conditions:

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 21**

- (a) that the corporate structure of the non-profit organization AHC include The City of Saskatoon as a member;
 - (b) that The City of Saskatoon also sit on the Board of the non-profit corporation of AHC;
 - (c) that The City of Saskatoon approve the documents prepared by the solicitor for AHC with respect to the Articles of Incorporation;
 - (d) that The City of Saskatoon enter into a Funding Agreement for the contribution between the City and AHC which includes the conditions set out by the Subcommittee;
 - (e) that The City of Saskatoon enter into a Unanimous Members Agreement with the other members of AHC with respect to the Articles of Incorporation to ensure that the requirements for the non-profit corporation set by the Subcommittee are met;
 - (f) that The City of Saskatoon recommend that the closing date of January 2, 1997 be extended to allow the above conditions to be met; and
- 2) that the Social Housing Advisory Committee report further on the desired vehicle for future transactions of this kind, and on whether or not those transactions should continue to be made through the Social Housing Reserve or in an alternative manner such as a grant, and that the Social Housing Advisory Committee also consider setting funding guidelines for future social housing initiatives of this kind.

Your Committee has discussed the report which follows with the Chair of the Social Housing Advisory Committee and the City's Social Housing Facilitator. While it is regrettable that there is no funding from either the provincial or federal governments, the formation of an affordable Housing Corporation is encouraging. Your Committee supports a contribution of \$145,000 to the

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 22**

Affordable Housing Corporation towards the purchase of Borden Place.

Report of the Chair, Social Housing Advisory Committee dated November 14, 1996:

“EXECUTIVE SUMMARY

The Social Housing Advisory Committee (SHAC) supports the formation of the Affordable Housing Corporation (AHC) as one of the necessary components for dealing with our existing and future need for affordable housing in Saskatoon.

AHC is proposing to purchase an existing rental property and will convert it to a not-for-profit entity, thereby maintaining affordable rents. As market rents continue to rise in the City, the relative affordability of units in this property will increase, and will eventually allow conversion of the property to an equity co-operative ownership, giving residents the ability to generate equity in their homes.

AHC's proposal will provide a demonstration of an economically viable and effective way of maintaining the affordability of housing in the City. In effect, AHC will provide a way for the cash that flows through a rental property to stay in that property, rather than being siphoned off to other properties in other places, with eventual community ownership of housing. This is one of the key tools we identified a need for in our Strategic Plan, and is particularly important in these times of climbing rents, low vacancies and sub-standard housing in Saskatoon.

BACKGROUND

With the acceptance of our Strategic Plan on August 12, 1996, the Social Housing Advisory Committee (SHAC) entered into new territory in terms of our approach to supporting social housing development in Saskatoon. In particular, we are striving to develop new partnerships for housing, especially with the private sector. We are also supporting greater community-based ownership of social housing, with the goal of enabling a community development approach to housing: keeping the control, responsibility and benefits of social housing in the community being served.

In the past, we have partnered with both Federal and Provincial governments, who provided 75% and 20% (respectively) of the capital funding for new housing development. Neither partner is currently participating in supporting new social housing, and yet, at the local level, the need remains great. Recent estimates suggest that as many as 8,500 households - over 10% of all households in the city - would qualify for income assisted social housing,

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 23**

were it available. Social housing providers currently show 1,465 households on their waiting lists¹. Social housing providers report a growing volume of inquiries, in part due to the extremely low vacancy rates for rental units, particularly those units that are affordable to lower-income households. However, the length of most waiting lists - 3 years in some cases - is a deterrent to many potential applicants, who often do not bother to sign-up.

This steady decrease in rental unit vacancies comes with a corresponding rise in market rental rates, especially in the moderately affordable range as represented by Borden Place. For example a typical 2 bedroom unit that rented for \$400 a year ago is currently renting for \$500, a 25% increase, with a further 15% increase expected in the new year, which would raise the rent to \$575. This increase in cost is unaffordable to many low-income households, many of whom already pay in well in excess of 30% of their income for housing. Further rent increases will force many households to move, but there are fewer and fewer affordable places to go.

One of the main reasons for this trend of low vacancies and higher rents is the lack of new unit construction in recent years, coupled with the continuing growth in population we are experiencing. Vacancy rates were very high in the late 1980's and early 1990's, and so new unit construction was not economically justifiable. Even with today's increase in rents, the economic rent needed to pay for new construction continues to exceed the market rent, and so new unit construction is unlikely in the foreseeable future.

The increase in market rents is also leading to an overall increase in property values for investment properties. Saskatoon is currently considered to be an undervalued real estate investment market, and there is a lot of interest in local properties from outside investors. This may appear on the surface to be a benefit to Saskatoon, but in fact means that a significant portion of our local economic resources are being siphoned off to benefit outside investors. There is often no corresponding benefit to our local communities, and in fact we are left bearing the costs of this investment as we search for ways to house displaced tenants.

For these reasons, SHAC is interested in promoting greater community-based ownership of housing, one avenue of which is the further development of the private not-for-profit (PNP) housing sector. The Private Non-Profit being proposed here takes a strong community development approach: providing a mechanism to ensure that the cash flowing through a community stays there and is recycled in the community, generating local wealth. In fact,

¹ This is the number of applicants on waiting lists as of July 17, 1996, and is only an estimate of actual demand. Housing providers report a growing volume of enquires that do not go on to make an application, and note that there is some duplication in these figures as applicants sign up with a number of providers.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 24**

many such PNP's are able to operate without subsidy merely because the cash flow is maintained within a property rather than being siphoned off for profit taking or to fund other investments. PNP's also offer a greater opportunity for new partnerships, capitalizing on private sector expertise in housing development and management while maintaining community responsibility and accountability.

Affordable Housing Corporation

The Corporation is being spearheaded by Mr. Joe Popoff, principle of Developers Real Estate of Saskatoon. Mr. Popoff has been a member of SHAC for 4 years, and is fully aware of the current and expected future environment for social housing, and has prepared this proposal in response to those issues and needs. The unique expertise of someone like Mr. Popoff is necessary in order to initiate this innovative proposal, being a private sector approach but for the public interest. (The nature and structure of not-for-profit corporations, along with the conditions attached to our involvement, serve to satisfy any concerns around potential conflict of interest.)

The Corporation is being launched around the acquisition of an existing property, Borden Place, a three-building, 112 unit apartment complex, located at 865, 885 and 895 Confederation Drive. The property is considered to be in excellent condition. It is of concrete construction, and has been well maintained, including replacement of heating and service systems within the past 10 years. Suites are in good condition, and have been painted and maintained to a high standard. It is important to note that 3 of the units are currently used as a daycare facility that serves West-end neighbourhoods such as Confederation Park, Massey Place, Pacific Heights and Dundonald.

Borden Place is clearly providing an affordable housing option. Rents are currently at or below the market average², ranging from \$285 for a bachelor suite to \$430 for two-bedrooms. 47 of the units are occupied by residents receiving some form of social assistance income, and an additional 7 units are directly funded under the Rent Supplement program, administered by Saskatoon Housing Authority (SHA). It should be noted that the City of Saskatoon supports the Rent Supplement Program via our Innovative Housing Policy, which provides cash grants totalling 5% of the overall program budget. The total subsidy for 1996 is estimated to be \$33,261.15.

Borden Place is currently for sale to the private market, at the asking price of \$2.9 million,

As determined by Canada Mortgage and Housing Corporation (CMHC) in their annual "Rental Market Report". The most recent figures available are for October 1995 and show Bachelor suites averaging \$284 per month, 1 Bedroom units at \$380, and 2 Bedroom units at \$460. At this time, rental rates for October 1996 are estimated to have increased by 5%, raising rents to \$298, \$399, and \$483 respectively.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 25**

or \$25,892 per unit. If this building were purchased conventionally, based on current projections, rents would immediately increase by 15%, followed by an additional 10% in the new year, taking the current rents for a two-bedroom apartment from \$430 to \$494 and then \$544, an overall increase of 25%. If this building were to be converted to condominium ownership, rents would likely climb even higher, and the units would eventually be sold to the private market, thus removing them forever from the affordable housing stock.

The underlying premise of AHC is to capture this cash flow in the property itself, thus creating **cost-controlled housing**. The result is that rents would remain at their current value, with only slight increases over the next 10 years, in effect increasing their relative affordability as market rents outside of the building continue to rise. For example, under AHC's proposal, average rents in this building would start at \$401 per unit. Compared to CMHC estimates for October 1996, the market average rent for this building based on the number and type of apartment units would be \$433, thus this property is already more affordable than average. It is this affordability that this proposal seeks to preserve.

For example, current projections by AHC estimate that rents in 5 years time will average \$435. It is difficult to predict actual market rents in 5 years, but if present trends continue, the average market rent for this building (if managed as a conventional investment property) could be expected to be in the range of \$600 to \$650.

Keeping building revenues at a break-even level would allow all residents to remain, regardless of their source of income. As well, it has been calculated that once cash flows are stabilized, it is possible to generate internal supplements, so that lower-income residents could gain assistance with their rents from other residents, thus removing the need for external subsidization. Also, the property could eventually be sold to the existing residents as an **equity co-op**, thus giving these low-income tenants an opportunity to build equity in their units, while learning management or other skills in the process.

Finally, the existing day care operation is very much a benefit both to the immediate community of residents of Borden Place, as well as the surrounding communities. However, it is expected that most private sector investors would look upon this daycare as a liability: it takes up three units at less than market rents, adds to maintenance and operation costs, and decreases the eventual resale value of the property. As such, it is probable that with a conventional investment purchaser, this daycare would be forced to relocate from Borden Place. AHC sees the daycare as a beneficial use of that space, enhancing the desirability of the overall property as a place to live. As well, the daycare spaces could be used for evening or weekend functions, including offering training for the eventual resident-

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 26**

ownership and management of Borden Place. It should be noted that maintenance and care-taking is already being provided by a tenant of the building, which would continue with AHC's acquisition of the property.

A Necessary Innovation for Supporting Affordable Housing

SHAC is supporting this proposal because it clearly addresses our mandate and concerns, as outlined in our recently approved Strategic Plan. AHC's approach provides a supportive and affordable environment for low-income households, offers an opportunity for low-income ownership, and moves towards greater community-control over housing resources.

Perhaps of even greater importance is that, with the cost of providing these units by new construction conservatively estimated at \$10.8 million, AHC provides a real opportunity to demonstrate a new, innovative and cost-effective approach to addressing the need for affordable housing, a vital role in these times of reduced resources. It is important to note that the window of opportunity to secure properties like Borden Place is quickly closing, as outside investors move into Saskatoon and take up these properties for their own uses.

Part of the innovation is the creation of an exciting new vehicle for public-private partnership, both with higher levels of government as well as with financial institutions and the private-sector development industry. The presence of the City is vital to achieving these goals, not only because of the financial contribution, but also because our presence sends a strong signal to these other entities and organizations that we are seriously committed to ensuring the continued availability of affordable housing in our city. Our presence, and proposed contribution, has enabled AHC to ask for other benefits from our other partners, including longer lending terms (which stabilizes operating costs), as well as approaching alternative lenders - private guarantors and pension funds, etc. who are interested in long-term investment opportunities that benefit the community.

Recommendation

SHAC recommends that the Social Housing Reserve contribute 5% of the cost of acquisition to AHC and Borden Place, a total of \$145,000. This contribution would provide 5% of the needed financing, and will provide leverage for obtaining the remaining 95% financing.

Canada Mortgage and Housing Corporation (CMHC) has agreed in principle to underwrite a mortgage guarantee for 85% (\$2,465,000) of the project value. This leaves 15% (\$435,000) of the project to be financed without the expected covenant securing the loan.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 27**

The City's 5% contribution (\$145,000) reduces this amount to \$290,000, but more importantly also provides encouragement to traditionally conservative financial institutions for the viability of this innovative proposal. One method being explored is to solicit personal guarantees from private citizens and businesses who support this concept.

In exchange for the City's 5% contribution, SHAC is asking that the following criteria and conditions be met by AHC:

- 1) That the contribution is subject to securing the remaining 95% of financing.
- 2) That AHC commit to operating this property as a not-for-profit, and that rents will remain at their present level of affordability relative to comparable market rate units in the City.
- 3) That as part of its operation of Borden Place, AHC will maintain adequate reserves to deal with capital cost expenditures related to the safety and upkeep of the property.
- 4) That for every 5 board members, one shall be appointed from SHAC and one from the residents of Borden Place.
- 5) That the Saskatoon Housing Authority be given the first opportunity to fill vacancies in Borden Place with members of its' client base who are interested and able to participate in this equity co-op formation.
- 6) That upon assumption of the management of this property, the managers commit to educating residents towards eventual self-management, as well as eventual self-ownership.
- 7) That the City of Saskatoon will maintain a caveat of interest in this property for 10 years such that in the event this property is sold or otherwise disposed of, the contribution will be repayable, either in full or in part (pro-rated), at the discretion of the City.
- 8) That SHAC retain the right to undertake an annual audit process to confirm that the above conditions are being met.

Summary

In summary, the benefits of pursuing this strategy are that:

- present rental rates can be retained over the long term, thus decreasing relative to market rents.
- the cash flowing through rental housing can be captured by the property itself, enabling continuation of existing rents, on-going upkeep and maintenance, operating reserves for future repairs and renovations, and preservation or provision of community amenities.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 28**

- this model will provide a powerful vehicle for community-based ownership such as equity co-ops and other forms of Private Non-Profits.
- the formation of AHC will provide a vehicle for innovative partnering with other levels of government, as well as stimulating new financing strategies that currently do not exist.

For this particular property, additional benefits include:

- preservation of the existing day-care space, a benefit to the immediate and surrounding community, but likely a liability to a profit-motivated developers/investors.
- minimal need for renovation or upgrading, coupled with an extremely well-built concrete structure which will reduce the need for future repairs.
- an ideal location in the city to serve lower-income households.
- an ideal property layout to enable and enhance a strong resident community.
- 50% of the units are occupied by lower-income families, which is in keeping with one of our target populations.

JUSTIFICATION

There are two primary reasons that SHAC is supporting the formation of AHC, and its acquisition of Borden Place. First is that this opportunity to capture and preserve a significant stock of affordable housing for both present and future needs. Without this action, this stock will be lost to the present residents as well as to the community for the future.

Second is that this proposal sets an excellent precedent for what we believe will be a key mechanism for dealing with affordable social housing in Saskatoon, in that it establishes a financing and operating precedent that can be followed by similar projects, by AHC or other community-based organizations such as Quint Development Corp.

OPTIONS

- 1) Support AHC's acquisition of Borden Place with a \$145,000 contribution from the Social Housing Reserve.
- 2) Decline to support AHC. This will make it more difficult to secure the needed financing for this project, and may end up costing both AHC and the City this opportunity to secure a significant number of units of affordable housing, and will greatly limit SHAC's abilities to achieve our stated mandate.

POLICY IMPLICATIONS

The Social Housing Reserve was established to enable the City to support appropriate social housing development. In the past, this Reserve has been used to contribute up to 5% of the capital cost of development of social housing projects, in partnership with the Federal Government (75%) and the Provincial Government (20%). Since 1993, these funding programs have been discontinued, leaving the Social Housing Reserve with nothing to fund.

As presented in the recently tabled Strategic Plan for SHAC, we need to find ways to stimulate new approaches to social housing. We believe that the approach taken by AHC is one of those ways, in that it provides affordable housing at much lower cost than via new construction. Using the Social Housing Reserve to assist AHC in achieving its goals demonstrates our support for innovative, community-based housing, and establishes a new partner with which we can work.

We are examining existing policy for both the Social Housing Reserve and for the Innovative Housing Policy, with the aim of ensuring that we enhance our ability to participate in these kinds of proposals. For example, AHC initially asked for a 5% loan, to be repaid over 5 years. Our current mandate does not allow for the repayment of any funds to the Social Housing Reserve.

FINANCIAL IMPACT

The Social Housing Reserve is funded by contributions from property sales made by the Land Bank, is currently worth about \$1.3 million. It is estimated that an additional \$200,000 per year will be added to the fund from continuing sales of land, via a contribution of 10% of net revenues. This amount is subject to change as the demand for lots rises or falls.

This one-time expenditure of \$145,000 will represent approximately one-half of the (estimated) current-years input into the Social Housing Reserve, and is well within keeping of previous expenditures, which have ranged from \$90,000 for St. Anne's Seniors Village in 1988 to \$378,909 for Saskatoon Housing Authority projects in 1993.

As well, there has been discussion with AHC about eventual repayment of this amount, which would enable us to maintain the reserve as a self-supporting entity for enablement of affordable housing. This would however require an amendment to the current policy."

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 30**

**AA10) Marilyn Boechler, President
Saskatoon Council of Women, dated December 10**

Submitting comments regarding affordable housing in Saskatoon. (File No. CK. 750-1)

RECOMMENDATION: that the information be received and considered with Clause 2, Report No. 23 of the Planning and Operations Committee.”

Moved by Councillor Roe, Seconded by Councillor Atchison,

THAT Ms. Dion be heard.

CARRIED.

Ms. Dion spoke on the frequent increase in rental rates at Gladmere Park and the hardships of high rental costs.

Moved by Councillor Langford, Seconded by Councillor Atchison,

THAT the information be received.

CARRIED.

Moved by Councillor Roe, Seconded by Councillor Atchison,

THAT Mr. Harrison be heard.

CARRIED.

Mr. Harrison informed Council that it was the duty of all levels of government to provide affordable housing.

Moved by Councillor Roe, Seconded by Councillor Langlois,

THAT the information be received.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 31**

CARRIED

Moved by Councillor McCann, Seconded by Councillor Atchison,

THAT Item AA.17 of "Communication" be brought forward for consideration.

CARRIED.

**"AA17) Bonnie Moncrief, President
Saskatchewan Landlord's Association, dated December 16**

Submitting comments regarding affordable housing in Saskatoon. (File No. CK. 750-1)

RECOMMENDATION: that the information be received and considered with Clause 2, Report No. 23 of the Planning and Operations Committee."

Moved by Councillor Langford, Seconded by Councillor Atchison,

- 1) *that The City of Saskatoon contribute \$145,000.00 to the Affordable Housing Corporation ("AHC") towards the purchase of Borden Place under the provisions of the Social Housing Reserve Program for assisting with 5% of the capital costs on the following conditions:*
 - (a) *that the corporate structure of the non-profit organization AHC include The City of Saskatoon as a member;*
 - (b) *that The City of Saskatoon also sit on the Board of the non-profit corporation of AHC;*
 - (c) *that The City of Saskatoon approve the documents prepared by the solicitor for AHC with respect to the Articles of Incorporation;*
 - (d) *that The City of Saskatoon enter into a Funding Agreement for the contribution between the City and AHC which includes the conditions set out by the Subcommittee;*

- (e) *that The City of Saskatoon enter into a Unanimous Members Agreement with the other members of AHC with respect to the Articles of Incorporation to ensure that the requirements for the non-profit corporation set by the Subcommittee are met;*
- (f) *that The City of Saskatoon recommend that the closing date of January 2, 1997 be extended to allow the above conditions to be met; and*
- 2) *that the Social Housing Advisory Committee report further on the desired vehicle for future transactions of this kind, and on whether or not those transactions should continue to be made through the Social Housing Reserve or in an alternative manner such as a grant, and that the Social Housing Advisory Committee also consider setting funding guidelines for future social housing initiatives of this kind.*

CARRIED.

COMMUNICATIONS - CONTINUED

9) **Jan Norris,**
dated December 11

Requesting permission to address Council regarding proposed Transit cuts. (File No. CK. 1905-4)

RECOMMENDATION: that Clause B14, Report No. 23 of the City Commissioner and Item AA.11 of "Communications" be brought forward and that Ms. Norris be heard.

Moved by Councillor Langlois, Seconded by Councillor Steernberg,

THAT Clause B14, Report No. 23-1996 of the City Commissioner and Item AA.11 of Communications be brought forward for consideration.

CARRIED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 33**

“REPORT NO. 23-1996 OF THE CITY COMMISSIONER

**B14) Proposed 1997 Transit Fare Structure
(File No. 7300-1)**

RECOMMENDATION: that City Council approve the following fare structure for Saskatoon Transit Services, effective January 1, 1997:

1. Adults	Cash	\$1.50
	Tickets 10 for	\$14.00
	Pass	\$45.00 per month
	Day Pass	\$4.00 per day
2. High School	Cash	\$1.00
	Tickets 10 for	\$9.00
	Pass	\$30.00 per month
3. Children	Cash	\$0.75
	Tickets 10 for	\$6.50
4. Seniors	Pass	\$74.00 for 6 months (January/97 to June/97) \$74.00 for 6 months (July/97 to December/97) \$148.00 for year (July/97 to June/98)
5. University/Kelsey	Pass	\$150.00 per 4-month semester (January to April)

Report of the General Manager, Transportation Department, December 11, 1996:

“City Council has directed the Administration to prepare its 1997 Operating Budget without any mill rate increase. The current level of service offered by the Transit Services Branch cannot be provided within the 1997 budget guideline established by Council. Because of this Transit has reviewed the services it offers as well as its fare structure and has selected a level of service and fares that will offset the need for additional mill rate support.

It has been determined that reductions in service alone would not be enough to achieve the 1997 budget guideline. Transit examined its current fare structure to determine if there was an opportunity to increase fares to help retain service levels. Transit’s current fare structure is shown in Table 1. Transit’s current fares were compared to other transit fare structures across Canada.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 34**

The Canadian Urban Transit Association's 'Fare Structure Details of Canadian Transit Systems' document contains fare structures in place as of September 30, 1996. This document indicates the average fares for Canadian cities with a population of 150,000 to 400,000 as shown in Table 2.

The cities within this group include Brampton, Halifax, Kitchener, Laval, London, Markham, Montreal Rive Sud, Outaouais, Regina, Saskatoon, Victoria and Windsor. As can be seen, Saskatoon's current fares are considerably below the average for these cities which suggests that an increase towards the average would not be inappropriate.

It is proposed to increase the adult and high school cash fares by \$0.15. For each of these fare categories, it is proposed to price the monthly pass at the equivalent of 30 rides per month. It is noted that children's fares will not be increased. The day pass increases from \$3.75 to \$4.00. The semester pass is a new fare option which will go into effect January 1, 1997. The proposed fare structure is shown in Table 3. It should be noted that Transit's new fares will still be below the average fares of other Cities shown in Table 2. The cash fares for children, students and adults will be below the averages by 36%, 32% and 20% respectively.

The new fare structure will help address increases in the cost of fuel, parts, facility management and contributions to capital. In 1996, Transit budgeted expenditures for diesel fuel on a unit cost of \$0.4211 per litre. This has increased to \$0.4572 for 1997. This translates into an impact of approximately \$160,000. Transit has identified the need to contribute additional funds to its capital reserves. In 1997, Transit proposes to contribute an additional \$140,000 for future fleet and facility requirements.

It is past practice to report to Council the concession fares with each proposed fare revision. The concession fare is the difference between the actual fare paid and the fare that would have been paid if all customers paid full adult cash fare. This, of course, assumes that there would be no loss in ridership as a result of charging all customers the adult cash fare. Under the proposed 1997 fare structure, it is estimated that the total concession fare would be \$4,987,500.

The proposed fare increase allows Transit to maintain a specified level of service to the community in 1997. It also conforms to Transit's financial policy which states that the City contribution will not exceed 45% of total expenditures. In fact, the resultant 1997 level of City support is 43.5% of expenditures."

ATTACHMENTS

1. Tables 1, 2 and 3.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 35**

**AA11) Nadine Schreiner
305 Adelaide Street, dated December 12**

Submitting comments regarding the increase in transit fares. (File No. CK. 1905-4)

RECOMMENDATION: that the information be received and considered with Clause B14, Report No. 23 of the City Commissioner's Report. “

Moved by Councillor Langlois, Seconded by Councillor Steernberg,

THAT Ms. Norris be heard.

CARRIED.

Ms. Norris spoke against the raise in transit rates requesting that alternate solutions be looked into before another increase was implemented.

Moved by Councillor Waygood, Seconded by Councillor Roe,

THAT the information be received

IN AMENDMENT

THAT the questions posed by Ms. Norris be received and be referred to the Planning and Operations Committee.

*AMENDMENT WAS PUT AND LOST
THE MAIN MOTION WAS PUT AND CARRIED.*

COMMUNICATIONS - CONTINUED

**10) Ken Sailor,
15 - 108 Innovation Boulevard, dated December 11**

Requesting permission to address Council regarding proposed Transit cuts. (File No. CK. 1905-4)

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 36**

RECOMMENDATION: that Mr. Sailor be heard.

Moved by Councillor Waygood, Seconded by Councillor Atchison,

THAT Mr. Sailor be heard.

CARRIED.

Mr. Sailor spoke against the Transit rate increases stating this would discourage people from using public transportation. Plan Saskatoon encourages the use of alternative transportation and should be pursued.

Moved by Councillor Roe, Seconded by Councillor Langlois,

THAT the information be received.

CARRIED.

**11) Mary Fedun,
dated December 11**

Requesting permission to address Council regarding proposed Transit cuts. (File No. CK. 1905-4)

RECOMMENDATION: that Ms. Fedun be heard.

Moved by Councillor Roe, Seconded by Councillor Langford,

THAT Ms. Fedun be heard.

CARRIED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 37**

Ms. Fedun spoke against the Transit increase requesting that the implementation be delayed until April 1, 1997 and that alternate solutions be reviewed before such an increase is implemented.

Moved by Councillor Roe, Seconded by Councillor Birkmaier,

THAT the information be received.

CARRIED.

**12) Phillip Penna,
Apt. C - 921 Avenue I South, dated December 12**

Requesting permission to address Council regarding proposed Transit cuts. (File No. CK. 1905-4)

RECOMMENDATION: that Mr. Penna be heard.

Moved by Councillor Atchison, Seconded by Councillor Langford,

THAT Mr. Penna be heard.

CARRIED.

Mr. Penna spoke against the Transit increases as a long-time user. Mr. Penna suggested that more effort should be spent to encourage more people to use the bus service as a way of preventing the greenhouse effect.

Moved by Councillor Langford, Seconded by Councillor Langlois,

THAT the information be received.

CARRIED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 38**

Moved by Councillor Heidt, Seconded by Councillor Atchison,

THAT Item AA.18 of "Communication" be brought forward and considered.

CARRIED.

**"AA18) Stan McKnight
Clinkskill Manor Tenant Association, dated December 16**

Submitting comments regarding the increase in transit fares. (File No. CK. 1905-4)

RECOMMENDATION: that the information be received and considered with Clause B14, Report No. 23 of the City Commissioner's Report."

LETTER DATED DECEMBER 16, 1996

FROM: Mr. Philip Scott

RE: Proposed Transit Cuts

(File No. CK. 1905-4)

Councillor Waygood tabled a copy of the above-noted letter for consideration of Council. Mr. Scott indicated that the rate increase is affecting those who can least afford it. He also stated how the increase of automobile usage affects the environment.

Moved by Councillor Atchison, Seconded by Councillor McCann,

that City Council approve the following fare structure for Saskatoon Transit Services, effective January 1, 1997:

<i>1. Adults</i>	<i>Cash</i>	<i>\$1.50</i>
	<i>Tickets 10 for</i>	<i>\$14.00</i>
	<i>Pass</i>	<i>\$45.00 per month</i>
	<i>Day Pass</i>	<i>\$4.00 per day</i>
<i>2. High School</i>	<i>Cash</i>	<i>\$1.00</i>
	<i>Tickets 10 for</i>	<i>\$9.00</i>
	<i>Pass</i>	<i>\$30.00 per month</i>

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 39**

3. Children	Cash	\$0.75 Tickets 10 for \$6.50
4. Seniors	Pass	\$74.00 for 6 months (January/97 to June/97) \$74.00 for 6 months (July/97 to December/97) \$148.00 for year (July/97 to June/98)
5. University/Kelsey	Pass	\$150.00 per 4-month semester (January to April)

CARRIED.

COMMUNICATIONS - CONTINUED

**13) J. M. (Joan) Steckhan, Director, Finance and Administration
Saskatoon Regional Economic Development Authority, dated December 11**

Requesting permission for Pamela Haidenger-Bains and Joan Steckhan to address Council regarding Saskatoon Regional Economic Development Authority's proposed restructuring and contract agreement. (File No. CK. 175-37)

RECOMMENDATION: that Ms. Haidenger-Bains and Ms. Steckhan be heard.

Moved by Councillor McCann, Seconded by Councillor Steernberg,

THAT Ms. Steckhan be heard and that Clause B6, Report No. 23-1996 of the City Commissioner be brought forward and considered.

CARRIED.

“REPORT NO. 23-1996 OF THE CITY COMMISSIONER

**B6) Review of Corporate Structures and Funding Formulas
Saskatoon Regional Economic Development Authority
(File No. 3500-1)**

RECOMMENDATION: 1) that City Council consider Bylaw No. 7578; and;

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 40**

- 2) that His Worship the Mayor and the City Clerk be authorized to execute the attached Agreement between The City of Saskatoon and Saskatoon Regional Economic Development Authority.

Report of the City Solicitor, November 26, 1996:

“In 1992, City Council created an Economic Development Authority for The City of Saskatoon by passing Bylaw No. 7308. The Authority was established pursuant to Section 51 of *The Urban Municipality Act, 1984*, and was composed of 17 Board members, all appointed by City Council.

Since that time, the activities of the Economic Development Authority have developed and grown. In particular, the Authority has developed into a Regional Authority, rather than an authority strictly for The City of Saskatoon.

As a result of this and other changes, the Authority undertook, in cooperation with City representatives, a review of its legal structure. It was generally agreed that the current activities of the Authority would be more appropriately carried out by an independent non-profit corporation. Accordingly, the Saskatoon Regional Economic Development Authority (SREDA) has been incorporated as a non-profit corporation, and Council is asked to repeal the old Authority by passing Bylaw No. 7578.

The City will have a single voting membership in the new Authority, with the right to elect three directors in addition to the Mayor (who is automatically a director). Membership in the new Authority will be open to all stakeholders including investors and surrounding rural communities. These members will elect the majority of the new directors.

It is proposed that the new SREDA will contract with The City of Saskatoon to provide economic development services to the City. This arrangement is similar to the one which the City has with Tourism Saskatoon.

A proposed Agreement is attached, based on discussions between the City Commissioner and the Economic Development Authority. There are two significant features of which Council should be aware:

1. SREDA proposes to be paid for its services based on a formula which is calculated annually based on the net business tax portion of the variable mill rate for the previous year's assessment. The intention of the formula is to tie the remuneration of SREDA directly to

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 41**

the business activity it promotes (which activity is assumed to be reflected in the amount of commercial tax collected). The formula for 1997 is calculated to produce the same total dollars for the Economic Development Authority as it received from the City in 1996.

2. The term of the Agreement is for two years at a time, rather than the usual one year. The contract can be terminated by either party on six months' notice, at the end of any two-year term.

The Economic Development Authority Board has reviewed the draft Agreement and is in agreement with its terms.”

ATTACHMENTS

1. Proposed Bylaw No. 7578.
2. Proposed Agreement between The City of Saskatoon and Saskatoon Regional Economic Development Authority.”

Ms. Steckhan informed Council how SREDA has developed and grown since its establishment. She requested that Council consider and support proposed Bylaw No. 7578.

Moved by Councillor Langlois, Seconded by Councillor Roe,

THAT the information be received.

CARRIED.

Moved by Councillor Atchison, Seconded by Councillor McCann,

- 1) *that City Council consider Bylaw No. 7578; and;*
- 2) *that His Worship the Mayor and the City Clerk be authorized to execute the attached Agreement between The City of Saskatoon and Saskatoon Regional Economic Development Authority.*

IN AMENDMENT

Moved by Councillor Langlois, Seconded by Councillor Heidt,

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 42**

That Section 3 of the agreement, "Payment to Fees" be amended so as to delete the provision for an automatic yearly fee and to provide for the annual fee to be determined by City Council through the regular budget process.

*THE AMENDMENT WAS PUT AND LOST.
THE MAIN MOTION WAS PUT AND CARRIED.*

COMMUNICATIONS - CONTINUED

**14) Ian Weeks,
4009 Degeer Street, dated December 4**

Requesting permission to address Council regarding a claim submitted to the Solicitor's Office.
(File No. CK. 281-1)

RECOMMENDATION: that the direction of Council issue.

Moved by Councillor Atchison, Seconded by Councillor Langford,

THAT Mr. Weeks be heard.

CARRIED.

Mr. Weeks discussed his claim with the Solicitor's Office.

Moved by Councillor Atchison, Seconded by Councillor Langlois,

THAT the information be received and that the City Solicitor's Office be requested to review Mr. Weeks' file.

CARRIED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 43**

AA. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL

**1) Connie Tate, Chairperson
People for Smoke-Free Places, dated December 4**

Submitting concerns regarding DuMaurier Foundation advertisements displayed on Saskatoon City Transit buses. (File No. CK. 185-3)

RECOMMENDATION: that the direction of Council issue.

Moved by Councillor Steernberg, Seconded by Councillor McCann,

THAT the information be received.

IN AMENDMENT

AND THAT the information be referred to the Administration and Finance Committee.

THE AMENDMENT WAS PUT AND CARRIED.

THE MOTION AS AMENDED WAS PUT AND CARRIED.

**2) Ronald A. Irwin, P.C., M.P.
Minister Indian Affairs and Northern Development, dated November 25**

Submitting a copy of the "Grand River Notification Agreement". (File No. CK. 277-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Heidt, Seconded by Councillor Atchison,

THAT the information be received.

CARRIED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 44**

**3) R. E. Paquin, Chief Financial Officer
Saskatoon Board of Education, dated November 18**

Submitting a copy of the motion on Reassessment made at the Saskatoon Board of Education meeting. (File No. CK. 1615-2)

RECOMMENDATION: that the information be received.

Moved by Councillor Heidt, Seconded by Councillor Atchison,

THAT the information be received.

CARRIED.

**4) Zenon, Zukak, Director of Libraries
Saskatoon Public Library, dated November 19**

Submitting a copy of the motion on Reassessment made at the Library Board meeting. (File No. CK. 1615-2)

RECOMMENDATION: that the information be received.

Moved by Councillor Heidt, Seconded by Councillor Atchison,

THAT the information be received.

CARRIED.

**5) D. B. Lloyd, Superintendent, Administrative Services
Saskatoon Catholic Schools, dated November 28**

Submitting a letter approving the proposed mill rate and phase in plan applied to the tax levy of the Board of Education. (File No. CK. 1615-2)

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 45**

RECOMMENDATION: that the information be received.

Moved by Councillor Heidt, Seconded by Councillor Atchison,

THAT the information be received.

CARRIED.

**6) Norm and Helen Osback
dated November 25**

Submitting concerns regarding skateboarding in Saskatoon. (File No. CK. 5300-1)

RECOMMENDATION: that the direction of Council issue.

Moved by Councillor Steernberg, Seconded by Councillor McCann,

THAT the information be received.

CARRIED.

**7) K.C. Turner
1503 Adelaide Street East, undated**

Submitting comments regarding the Postering Bylaw. (File No. CK. 185-6)

RECOMMENDATION: that the information be received.

Moved by Councillor Heidt, Seconded by Councillor Atchison,

THAT the information be received and referred to the Planning and Operations Committee

CARRIED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 46**

**8) Barb Sasse, Secretary
Saskatoon Environmental Advisory Committee, dated December 5**

Submitting comments regarding the review of Atomic Energy of Canada Limited's Nuclear Fuel Waste Management and Disposal Concept. (File No. CK. 175-9)

RECOMMENDATION: that the information be received.

Moved by Councillor Heidt, Seconded by Councillor Langlois,

THAT the information be received.

CARRIED.

**9) J. Walker
2233 Cumberland Avenue South, dated December 9**

Submitting comments regarding an ad depicting Santa Claus smoking in the Free Press. (File No. CK. 185-3)

RECOMMENDATION: that the information be received.

Moved by Councillor Atchison, Seconded by Councillor Birkmaier,

THAT the information be received.

CARRIED.

**10) Marilyn Boechler, President
Saskatoon Council of Women, dated December 10**

DEALT WITH EARLIER. SEE PAGE NO. 19.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 47**

- 11) Nadine Schreiner
305 Adelaide Street, dated December 12**

DEALT WITH EARLIER. SEE PAGE NO. 31.

- 12) Marlene Hall, Secretary
Development Appeals Board, dated November 28**

Submitting a Notice of Development Appeals Board hearing regarding property at 1205 Coy Avenue. (File No. CK. 4352-1)

RECOMMENDATION: that the information be received.

- 13) Marlene Hall, Secretary
Development Appeals Board, dated December 3**

Submitting a Notice of Development Appeals Board hearing regarding property at 716 Avenue G North. (File No. CK. 4352-1)

RECOMMENDATION: that the information be received.

- 14) Marlene Hall, Secretary
Development Appeals Board, dated December 5**

Submitting a Notice of Development Appeals Board hearing regarding property at 714/716 Victoria Avenue. (File No. CK. 4352-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Langlois, Seconded by Councillor Atchison,

THAT the information be received.

CARRIED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 48**

15) His Worship Mayor Dayday, dated December 12

Submitting copy of letter sent to The Honourable Roy Romanow with respect to recognizing urban municipalities as an order of government. (File No. CK. 277-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Langlois, Seconded by Councillor Atchison,

THAT the information be received.

CARRIED.

**16) Fred Heal, Executive Director
Meewasin Valley Authority, dated December 13**

DEALT WITH EARLIER. SEE PAGE NO. 6.

**17) Bonnye Moncrief, President
Saskatchewan Landlord's Association, dated December 16**

DEALT WITH EARLIER. SEE PAGE NO. 19.

**18) Stan McKnight
Clinkskill Manor Tenant Association, dated December 16**

DEALT WITH EARLIER. SEE PAGE 31.

B. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION

**1) J. Korobejko
335 Winnipeg Avenue South, undated**

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 49**

Expressing concerns regarding his property. **Referred to the Administration for a report.** (File No. CK. 150-1)

- 2) **Jack W. Merrick**
203 Perreault Crescent, dated November 27

Submitting comments regarding “Meewasin Park North” area directly west of the Sewage Treatment Plant. **Referred to the Administration for a report.** (File No. CK. 4205-1)

- 3) **Jo-Anne Richter**
242 A. E. Adams Crescent, dated December 5

Submitting comments regarding park development around the Pollution Control Plant. **Referred to the Administration for a report.** (File No. CK. 4205-1)

- 4) **K. W. Nasser, President**
Victory Construction Ltd., dated December 3

Requesting that the Royal Bank Building, 241 - 2nd Avenue South be removed from the Municipal Heritage Properties Inventory (Schedule A) of The Holding Bylaw No. 6770. **Referred to the Municipal Heritage Advisory Committee for a report.** (File No. CK. 710-1)

- 5) **Mona Richardson, President**
Forest Grove Home and School Association, dated November 25

Submitting concerns regarding the safety and snow removal around Forest Grove School. **Referred to the Administration for a report.** (File No. CK. 6290-1)

- 6) **Karen Greer,**
Forest Grove School Parents, dated November 27

Submitting comments regarding Forest Grove School - safety/snow removal. (Similar letters have been received from approximately 15 residents) **Referred to the Administration for a report.** (File No. CK. 6290-1)

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 50**

**7) Greg Hertz, President
Hertz Northern Bus, dated December 9**

Submitting comments on school buses stopping at controlled and uncontrolled railway crossings.
Referred to the Administration and Finance Committee. (File No. CK. 6170-1)

**8) Len. J. Mikulich, City Clerk
City of Brampton, dated December 5**

Submitting a resolution on Rogers Cable Community Programming in Brampton - Cabinet CRTC Resolution. **Referred to the Administration and Finance Committee.** (File No. CK. 233-2)

RECOMMENDATION: that the information be received.

*Moved by Councillor Langford, Seconded by Councillor Atchison,
THAT the information be received.*

CARRIED.

C. PROCLAMATIONS

**1) George McCallum, Executive Director
MS Society of Canada - Saskatchewan Division, dated December 2**

Requesting Council to proclaim the month of May as MS Month in Saskatoon. (File No. CK. 205-5)

**2) Urban Donlevy, Chair
St. Paul's Hospital Board of Management, dated December 5**

Requesting Council to proclaim the week of March 10 as St. Paul's Hospital Week in Saskatoon. (File No. CK. 205-5)

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 51**

**3) Bette Boechler, Chairperson, SCODA, Provincial Program Coordinator
Saskatchewan Transplant Program, dated December 9**

Requesting Council to proclaim the week of April 20 to 27 as Organ Donor Awareness Week in Saskatoon. (File No. CK. 205-5)

- RECOMMENDATION:**
- 1) that City Council approve all proclamations as set out in Section C; and
 - 2) that the City Clerk be authorized to sign the proclamations on behalf of City Council.

Moved by Councillor Birkmaier, Seconded by Councillor Atchison,

- 1) that City Council approve all proclamations as set out in Section C; and*
- 2) that the City Clerk be authorized to sign the proclamations on behalf of City Council..*

CARRIED.

REPORTS

Mr. J. Kerr, Chair, submitted Report No. 5-2002 of the Municipal Heritage Advisory Committee;

Mr. J. Kozmyk, Chair, submitted Report No. 18-2002 of the Municipal Planning Commission;

Councillor McCann, Chair, submitted Report No. 4-2002 of the Budget Committee;

City Commissioner Irwin submitted Report No. 23-2002 of the City Commissioner;

Councillor Langford, A/Chair, presented Report No. 23-2002 of the Planning and Operations Committee;

Councillor Roe, Chair, presented Report No. 21-2002 the Administration and Finance

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 52**

Committee;

Councillor Birkmaier, Chair, presented Report No. 7-2002 of the Audit Committee; and

His Worship Mayor Dayday, Chair, presented Report No. 14-2002 of the Executive Committee.

Moved by Councillor Steernberg, Seconded by Councillor Atchison,

THAT Council go into Committee of the Whole to consider the following reports:

- a) Report No. 5-1996 of the Municipal Heritage Advisory Committee;*
- b) Report No. 18-1996 of the Municipal Planning Commission;*
- c) Report No. 4-1996 of the Budget Committee;*
- d) Report No. 23-1996 of the City Commissioner;*
- e) Report No. 23-1996 of the Planning and Operations Committee;*
- f) Report No. 21-1996 of the Administration and Finance Committee;*
- g) Report No. 7-1996 of the Audit Committee; and*
- h) Report No. 14-1996 of the Executive Committee.*

CARRIED.

His Worship Mayor Dayday appointed Councillor Steernberg as Chair of the Committee of the Whole.

Council went into Committee of the Whole with Councillor Steernberg in the Chair.

Committee arose.

Councillor Steernberg, Chair of the Committee of the Whole, made the following report:

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 53**

THAT while in Committee of the Whole, the following matters were considered and dealt with as stated:

“REPORT NO. 5-2002 OF THE MUNICIPAL HERITAGE ADVISORY COMMITTEE

Composition of Committee

Mr. D. Kerr, Chair
Councillor K. Waygood (shared position)
Councillor J. Postlethwaite (shared position)
Ms. P. Melis
Ms. A. McFarland
Ms. M. Boechler
Ms. R. Millar
Mr. S. Hanson
Mr. W.J. Campbell
Saskatoon Chamber of Commerce
Ms. B. Anderson
Mr. Bill Schaffel
Ms. M. Carlson
Mr. D. Kindrachuk
The Partnership
Mrs. M. Tkachuk

**1. Request for Heritage Designation
716-718 Saskatchewan Crescent East
Ron Marken
(File No. CK. 722-35)**

RECOMMENDATION: that the City Solicitor be requested to prepare a bylaw to designate the two-unit dwelling at 716/718 Saskatchewan Crescent East as a Municipal Heritage Property under the provisions of *The Heritage Property Act*, with such designation not to include the interior of the garages, the kitchens, the basements, the bathrooms and interior painting and wall coverings.

ADOPTED.

Attached is a copy of a letter dated July 26, 1996 from Ron Marken, 716 Saskatchewan Crescent East, requesting that consideration be given for a Municipal Heritage Designation of the property at 716/718 Saskatchewan Crescent East. Your Committee referred this request to the Heritage Evaluation Committee for a report, and supports the recommendation from the Evaluation

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 54**

Committee that this building be designated for the reasons outlined in the report.

Report of Chair, Heritage Evaluation Committee, November 28, 1996:

“BACKGROUND

In July, 1996, the Municipal Heritage Advisory Committee received a request from Mr. Ron Marken, owner of the property at 716/718 Saskatchewan Crescent East requesting heritage designation of this property. At its September 4, 1996 meeting the committee considered the request and resolved:

‘that the letter from Ron Marken be referred to the Planning and Building Department for processing of the request for heritage designation of 716/718 Saskatchewan Crescent East.’

REPORT

This two unit dwelling was examined by the members of the Heritage Evaluation Committee on October 16, 1996. The Heritage Evaluation Committee form was completed and a copy is attached. The owner has clarified that the request for designation was for both the exterior and interior elements of the building. The committee recommends that the request to designate the property be approved for the following reasons:

- The dwelling scored very high on the evaluation form (66/72)
- The dwelling is in excellent condition and has recently been renovated in a manner which is sympathetic to its original construction.
- The dwelling has a unique architectural style which was designed by the original owner and prominent architect Mr. Frank J. Martin who designed other notable buildings including the Technical Collegiate, Vimy Memorial Bandstand and the Old School Board Office.

The committee is of the opinion that the exterior and interior of the building should be designated with the exception of the interior of the garages, the kitchens, the basements, the bathrooms and interior painting and wall coverings.

Also attached is research material from the Meewasin Valley Authority and Saskatoon Heritage Society on this property.

ATTACHMENTS

1. Heritage Evaluation Criteria form 716/718 Saskatchewan Crescent East
2. Research Material for 716/718 Saskatchewan Crescent East
3. Article on F. Martin from *Saskatoon History No. 3*, (Special Architecture Issue), Summer, 1985, p 34-35, the architect for this dwelling.”

REPORT NO. 18-2002 OF THE MUNICIPAL PLANNING COMMISSION

Composition of Commission

Mr. Jim Kozmyk, Chair
Mr. Glen Grismer, Vice-Chair
Councillor Jill Postlethwaite
Mr. Ken Rauch
Ms. Ann March
Ms. Leslie Belloc-Pinder
Mr. Gregory Kitz
Ms. Georgia Bell Woodard
Ms. Lina Eidem
Mr. Paul Kawcuniak
Ms. Sheila Denysiuk
Mr. Al Ledingham
Dr. Brian Noonan

1. **Proposed Rezoning**
Keevil Crescent/Attridge Drive
University Heights Suburban Centre
Applicant: City of Saskatoon
(File No. CK. 4351-1) _____

RECOMMENDATION:

- 1) that City Council approve the advertising respecting the proposal to rezone the following lands:

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 56**

- i) Parcel H, Plan 96-S- from an M.3A District to an M.2 District;
 - ii) Parcel G, Plan 96-S- from a B.4 District to an M.2 District;

 - iii) Parcels D and E, Plan 96-S- from a B.4 District to an M.2 District;
 - iv) Parcels C, Plan 96-S- from a B.4 District to an M.3 District;
 - v) Parcel AA, Plan No. 94-S-14245 from M.3A and R.2 to an M.3 District;
 - vi) Parcel Z, Plan 94-S-03902 from an M.3A District to an M.3 District;
 - vii) Parcel A, Plan 82-S-34271 from an M.3A District to an M.3 District;
 - viii) Parcel Y, Plan 94-S-03898 from an M.3A District to an M.3 District;
 - ix) Parcel F, Plan 73-S-03402 from a B.4 District to an M.3 District; and
 - x) Parcel D, Plan 73-S-03402 from an R.2 District to an M.3 District;
- 2) that the General Manager, Planning and Building Department be requested to prepare the required notice for advertising the proposed amendment;
 - 3) that the City Solicitor be requested to prepare the required Bylaw; and
 - 4) that the Municipal Planning Commission's report be brought forward for consideration at the time of the public hearing and that City Council consider the Commission's recommendation that the proposed Zoning Bylaw Amendment as outlined in Recommendation 1) above, be approved.

ADOPTED.

A summary page, including a location plan for the above application for rezoning in the University Heights Suburban Centre Neighbourhood is attached.

Your Commission has considered and supports the following report of the Planning and Building Department dated November 22, 1996:

“A. PLANNING & BUILDING DEPARTMENT RECOMMENDATION:

- 1) that City Council be asked to approve the advertising respecting the proposal to rezone the following lands:
 - i) Parcel H, Plan 96-S- from an M.3A District to an M.2 District;
 - ii) Parcel G, Plan 96-S- from a B.4 District to an M.2 District;
 - iii) Parcels D and E, Plan 96-S- from a B.4 District to an M.2

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 57**

- District;
 - iv) Parcels C, Plan 96-S- from a B.4 District to an M.3 District;
 - v) Parcel AA, Plan No. 94-S-14245 from M.3A and R.2 to an M.3 District;
 - vi) Parcel Z, Plan 94-S-03902 from an M.3A District to an M.3 District;
 - vii) Parcel A, Plan 82-S-34271 from an M.3A District to an M.3 District;
 - viii) Parcel Y, Plan 94-S-03898 from an M.3A District to an M.3 District;
 - ix) Parcel F, Plan 73-S-03402 from a B.4 District to an M.3 District; and,
 - x) Parcel D, Plan 73-S-03402 from an R.2 District to an M.3 District.
- 2) that the General Manager, Planning and Building Department be requested to prepare the required notice for advertising the proposed amendment;
 - 3) that the City Solicitor be requested to prepare the required Bylaw; and,
 - 4) that at the time of the public hearing Council be asked to consider the Commission's recommendation that the rezoning be approved.

B. PROPOSAL

The Land Branch of the Planning and Building Department has applied to City Council for approval to rezone the following lands:

- 1) Parcel H, Plan 96-S- from an M.3A District to an M.2 District;
- 2) Parcel G, Plan 96-S- from a B.4 District to an M.2 District;
- 3) Parcels D and E, Plan 96-S- from a B.4 District to an M.2 District;
- 4) Parcels C, Plan 96-S- from a B.4 District to an M.3 District;
- 5) Parcel AA, Plan No. 94-S-14245 from M.3A and R.2 to an M.3 District;
- 6) Parcel Z, Plan 94-S-03902 from an M.3A District to an M.3 District;
- 7) Parcel A, Plan 82-S-34271 from an M.3A District to an M.3 District;
- 8) Parcel Y, Plan 94-S-03898 from an M.3A District to an M.3 District;
- 9) Parcel F, Plan 73-S-03402 from a B.4 District to an M.3 District; and,
- 10) Parcel D, Plan 73-S-03402 from an R.2 District to an M.3 District.

Please refer to the Location Plan on the cover page.

C. REASON FOR PROPOSAL

On November 6, 1995, City Council approved a set of amendments to the City of Saskatoon Development Plan which established the location of the Suburban Centre and Suburban Centre Commercial area in the University Heights Suburban Development Area. The rezoning of the above described lands is required to bring the zoning of these lands into conformance with the Development Plan.

Much of the land which is presently within the Suburban Centre is zoned R.2, B.4 and M.3A Districts. The R.2 and B.4 Districts are not appropriate zoning districts for Suburban Centres. The R.2 District restricts development to only one and two unit dwellings. The B.4 District is a high intensity retail district which permits the development of retail outlets and shopping centres. The B.4 District may be used in the future to accommodate commercial development in the Suburban Centre Commercial Area located at the future intersection of Attridge Drive and McOrmond Drive. Furthermore, the Land Branch of the Planning and Building Department has indicated that there is currently no demand for M.3A zoned land. Therefore, the rezoning request includes several parcels of land which are presently zoned as an M.3A District (please refer to Attachment No. 1).

D. BACKGROUND INFORMATION

On November 6, 1995, City Council approved amendments to the Development Plan which established broad land use categories for the future development of the University Heights Suburban Centre. The broad land use categories are used to guide zoning decisions and define the use of land in the Suburban Centre.

Suburban Centres are an area of land which is located and designed to include high school sites, multi-district parks, high and medium density residential and institutional uses. Suburban Centres are intended to contain facilities and services to serve the population of the University Heights Suburban Development Area which is expected to reach 50,000 persons.

The existing zoning pattern in this area is based on a concept plan for the University Heights Suburban Development Area which was amended in 1994. The amended concept plan shifted the location of the Suburban Centre and associated Commercial and Institutional lands to lands north of 115th Street and north of Attridge Drive.

The Suburban Centre and associated commercial lands are designated in the City of Saskatoon Development Plan as shown on Attachment No. 2.

E. JUSTIFICATION

1. Planning and Building Department Comments

Much of the land proposed for rezoning is a combination of B.4, R.2 and M.3A zones. The proposed rezoning will unify these districts under the M.3 and M.2 Districts and bring several parcels of land into conformance with the Development Plan.

The M.2 District

The M.2 District is an institutional zoning district which permits medium density residential and institutional uses such as offices, multiple unit dwellings and medical clinics. No stand-alone retail uses are permitted. The uses in the M.2 District are generally considered to be compatible with adjacent residential areas. There is a height limitation of 3 storeys for all uses. Site coverage is limited to a maximum of 50% and the volume and bulk of buildings is limited by a floor space ratio of 1.5:1. This means that the total floor space of any building cannot exceed 1.5 times the area of the site. Signage is also restricted in the M.2 District, off-street parking must be provided and each site must be landscaped.

It should be noted that the Planning and Building Department is currently examining a possible future amendment to the M.2 District which may permit banks as a permitted or discretionary land use. This examination will be the subject of a separate, future report to City Council.

The M.3 District

The M.3 District is an institutional zoning district which permits high density residential and institutional uses such as offices, multiple unit dwellings, hotels, motels, libraries, schools, special care homes, parks and sports facilities, banks and medical clinics. The M.3 District restricts retail and personal service trades to only those buildings being used for residential, office or hotel, motel use. Stand-alone retail and personal service trades are not permitted in the M.3 District.

The M.3 District requires that open space be provided for each dwelling unit in a

multiple unit dwelling. It also restricts the bulk of buildings by way of a floor space ratio of 5:1. This means that the total floor space of a building cannot exceed five times the area of the site upon which it is built. Signage is also restricted in the M.3 District, off-street parking must be provided and each site must be landscaped.

The M.3A District is very similar to the M.3 District. It differs by not permitting residential uses. It is the opinion within the Planning and Building Department that this area is suitable for high and medium density residential uses as accommodated by the M.3 District and is consistent with the intent of the Development Plan.

The M.3 District is presently used in each of the existing Suburban Centres of Confederation, Lawson Heights and Nutana.

The South-West corner of Attridge Drive and Kenderdine Road is presently designated as 'Arterial Commercial' in the Development Plan. This land is zoned as a B.4 District. The property is presently being developed as a neighbourhood grocery store. The proposed rezoning will not affect this existing commercial site.

2. Development Plan Policy

The City of Saskatoon Development Plan states that each Suburban Development Area should be served by a Suburban Centre. The definition of a Suburban Development Area and Suburban Centre is as follows:

‘1.4.3 “**Suburban Development Area**” means an overall residential development area providing housing and related facilities for a population unit of approximately 50,000 persons.

1.4.4 “**Suburban Centre**” means a multi-use complex consisting of commercial, institutional, medium and high density residential and recreational facilities serving a suburban development area.’

3. Compatibility with Adjacent Land Uses

The Suburban Centre designation is applied to areas of land which are suitable for high density residential and institutional uses. Suburban Centres are designated after considerations of traffic movement, population density, conveniently located facilities and services and potential impact upon adjacent uses. Not unlike Suburban Centres in Nutana, Confederation and Lawson Heights, the University

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 61**

Heights Suburban Centre is centrally located within the University Heights Suburban Development Area conveniently within walking distance of many dwellings in the Forest Grove and Erindale neighbourhoods.

The M.2 and M.3 Districts contain provisions for off-street parking, landscaping, restricted signage, open space and restricts retail and personal service trades so as to minimize any potential for conflict with adjacent land uses. Adequate separation distances between the Suburban Centre and low density residential uses are provided in most cases by major collector and arterial streets.

4. Comments by Others

a. Public Works Department

The proposed rezoning of the University Heights Suburban Centre to an M.3 District is acceptable to this department.

b. Transportation Department

The Transportation Department has reviewed the proposal to rezone various lands in the University Heights Suburban Centre and we have no concerns or objections.

c. Catholic School Board

The St. Joseph High School Site is included in the proposed amendments. Currently, this site has a split zone - R.2 and M.3A District. The proposed amendments will unify the zoning districts under an M.3 District. The proposed amendments will have no effect on the operation of the St. Joseph High School. The Catholic School Board has no objections to the proposed amendments.

d. SaskTel

SaskTel has a small utility parcel along Attridge Drive which is proposed to be rezoned from an M.3A District to an M.3 District. The proposed amendment will have no effect on the operation of this utility. SaskTel has been advised of this amendment, but has not commented.

5. Conclusion

It is the opinion within the Planning & Building Department that the proposed rezoning will further facilitate the development of the University Heights Suburban Centre in accordance with the City of Saskatoon Development Plan and the approved Concept Plan for the University Heights Suburban Development Area. The proposed M.2 and M.3 Districts contain sufficient development standards to ensure that future uses are compatible with the existing adjacent Forest Grove and Erindale neighbourhoods and future planned neighbourhoods in the area.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 63**

On this basis, the Planning & Building Department has no objection to this application advancing to the Public Hearing stage.

F. COMMUNICATION PLAN

If this application is approved for advertising by City Council, a notice will be placed in the Star Phoenix once a week for two consecutive weeks. Notice boards will also be placed on the site. City Council will hold a public hearing to consider all submissions regarding the proposed rezoning. Notices of the Public Hearing will be delivered by mail to all affected property owners including the Catholic School Board and SaskTel.

G. ATTACHMENTS

1. Location Plan showing Proposed Rezoning.
2. City of Saskatoon Development Plan.”

2. **Leisure Services Department Arts and Heritage Program and Enquiry - Councillor Waygood (August 14, 1995)**
Re: Designated Heritage Sites
(Files CK. 1700-10, 710-1 and 710-14)

DEALT WITH EARLIER. SEE PAGE NO. 6.

REPORT NO. 4-2002 OF THE BUDGET COMMITTEE

Composition of Committee

Councillor P. McCann, Chair
Councillor D. Atchison
Councillor D. L. Birkmaier
Councillor M. Heidt
Councillor A. Langford
Councillor H. Langlois
Councillor J. Postlethwaite
Councillor P. Roe
Councillor R. Steernberg
Councillor K. Waygood

1. **City of Saskatoon
1997 Capital Budget
1998 - 2001 Capital Plan
(File No. CK. 1702-1)**_____

RECOMMENDATION:

- 1) that the Property Realized Reserve be capped at a cash value of \$24,000,000, and that the first \$1,000,000 in excess of the cap, based on September 30 balances, be allocated to reduce the borrowing or withdrawal from reserves on account of the Transit and Centennial Auditorium Capital Projects, and any funds in excess of that be transferred to the Reserve for Capital Expenditures;
- 2) that \$5,290,000 be borrowed to finance, in part, the 1997 Capital Budget, to be repaid as follows:
 - a) \$250,000 annual contribution from the existing grant to the Centennial Auditorium;
 - b) \$147,000 from funds previously dedicated for parks upgrading; and
 - c) \$330,000 from growth in assessment;
- 3) that \$2,000,000 of the funding identified in 1) and 2) above be used to finance the Transit

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 65**

Services Branch's capital projects previously approved by City Council; and

- 4) that Project 740 - Centennial Auditorium be approved with funding as identified in 1) and 2) above.

ADOPTED.

The preliminary version of the above-noted document was distributed to City Council and the public on December 2, 1996. The Budget Committee met publicly on December 11 and reviewed the document with the Administration.

Attached are copies of all of the tables referred to in the following recommendations, as well as a revised Letter of Transmittal.

Table 2 - Reserve for Capital Expenditures

RECOMMENDATION: that Project 877 (City-Wide Radio Trunking), and Project 1795 (1997 Property Reassessment) be approved, and that consideration of all of the balance of projects (including the request for funding by the Broadway Theatre) be deferred until confirmation of senior government grants has been received.

ADOPTED.

Table 3 - General Capital Projects - Civic Departments

RECOMMENDATION: that the 1997 financed expenditures for General Capital Projects - Civic Departments, summarized in Table 3, totalling \$19,436,000, be approved.

ADOPTED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 66**

Table 4 - General Capital Projects, Boards and Commissions

RECOMMENDATION: that the 1997 financed expenditures for General Capital Projects - Boards and Commissions, summarized in Table 4, totalling \$6,141,000, be approved.

ADOPTED.

Table 5 - Prepaid Land Development Projects

RECOMMENDATION: that the 1997 financed expenditures for Prepaid Land Development projects, summarized in Table 5, totalling \$11,652,000, be approved.

ADOPTED.

Table 6 - Water/Sewage Utility Projects

RECOMMENDATION: that the 1997 financed expenditures for Water Utility projects, summarized in Table 6, totalling \$978,000, and the 1997 financed expenditures for Sewage Utility projects, summarized in Table 6, totalling \$293,000, be approved.

ADOPTED.

Table 7 - Electrical Utility Projects

RECOMMENDATION: that the 1997 financed expenditures for Electrical Utility projects, summarized in Table 7, totalling \$7,872,000, be approved.

ADOPTED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 67**

Table 8 - Transit Utility Projects

RECOMMENDATION: that the 1997 financed expenditures for Transit Utility projects, summarized in Table 8, totalling \$2,075,000, be approved.

ADOPTED.

REPORT NO. 23-2002 OF THE CITY COMMISSIONER

Section A - Administration and Finance

A1) Routine Reports Submitted to City Council

RECOMMENDATION: that the following information be received.

ADOPTED.

<u>SUBJECT</u>	<u>FROM</u>	<u>TO</u>
Schedule of Accounts Paid \$653,272.76	November 27, 1996	December 2, 1996
Schedule of Accounts Paid \$1,007,629.35	November 29, 1996	December 4, 1996
Schedule of Accounts Paid \$864,645.52	December 4, 1996	December 9, 1996
Schedule of Accounts Paid \$8,659,460.49	November 7, 1996	November 29, 1996
Schedule of Accounts Paid \$470,414.74 (File No. 1530-2)	December 6, 1996	December 11, 1996

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 68**

**A2) Investments
(File No. 1790-3)**

RECOMMENDATION: that City Council approve the attached purchases and sales.

ADOPTED.

Report of the General Manager, Finance Department, November 29, 1996:

“With the approval of the Investment Committee, the attached lists indicate purchases and sales for the City’s various funds.”

ATTACHMENTS

1. Schedule of Securities Transactions (November 1 -15, 1996)
2. Schedule of Securities Transactions (November 16 - 30, 1996)

**A3) Purchase of Emergency Response Unit -
Request for Withdrawal of Funds
from Small Equipment Reserve
Saskatoon Fire and Protective Services
(File No. 1400)**

RECOMMENDATION: that City Council authorize the Administration to withdraw the sum of \$25,500 from the Fire and Protective Services Small Equipment Reserve to replace the 4x4 emergency response unit.

ADOPTED.

Report of the General Manager, Fire and Protective Services Department, November 26, 1996.

“On November 2, 1996, Fire and Protective Services' 4x4 Emergency Response Unit 20 was involved in an accident while responding to an emergency. The driver of the civilian vehicle was intoxicated and proceeded illegally through a red light causing extensive damage to the emergency vehicle.

The insurance company has declared the Fire and Protective Services vehicle to be a total loss and estimated the value of the 1991 unit at \$15,000. However, the City Insurance Policy has a \$5,000

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 69**

deductible, leaving us with cash payout of \$10,000. The replacement cost of the vehicle is \$34,000. Also, it is expected that the cost of placing the new unit into service will be an additional \$1,000 for signage and mounting of emergency lights and equipment for a total of \$35,000.

This vehicle is used for wildfire suppression and vehicle fires in underground parking garages and parkades. It is also used extensively for conducting inspections.

Given the above circumstances there is a differential of approximately \$25,000 required to purchase and place a new unit into service.”

**A4) 1995 Local Improvements
Debenture Bylaw
(File Nos. 4140-1 and 1750-2)**

- RECOMMENDATION:**
- 1) that the City Solicitor be instructed to prepare a debenture bylaw to provide for the issuance of debentures totalling \$116,130.78, in the terms and types described herein;
 - 2) that the City Solicitor make application to the Saskatchewan Municipal Board for authorization to proceed with the long-term borrowing described herein and obtain all further approvals as may be required in connection with the proposed debenture issue; and,
 - 3) that the debentures totalling \$116,130.78 be purchased by the General Account.

ADOPTED.

Report of the General Manager, Finance Department, December 2, 1996:

“During 1995, the following local improvements were constructed:

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
 MONDAY, DECEMBER 16, 1996
 PAGE 70**

Bylaw #	Term	Work Completed		
7420	10 years	Sidewalks, Curbs & Gutters		
Total Cost	City Share	Gross Property Share	Prepaid Property	Net Property Share
\$230,010	\$102,280.42	\$127,729.58	\$11,598.80	\$116,130.78

This bylaw is for the replacement of existing infrastructure. As a result, the City Share is financed from the Infrastructure Levy Reserve. Borrowing is required for the net property share (gross property share less prepaid property). This borrowing will be recovered, over 10 years, as a Local Improvement Levy on the annual property tax bill.”

ATTACHMENT

1. Worksheet - Bylaw No. 7420

**A5) FCM Membership Renewal - 1997
 (File No. 155-2)**

RECOMMENDATION: that City Council authorize the payment of the 1997 membership fees to the Federation of Canadian Municipalities.

ADOPTED.

Report of the General Manager, Finance Department, December 2, 1996:

“We have now received Invoice No. 008679 from the Federation of Canadian Municipalities respecting membership renewal for the City of Saskatoon from April 1, 1997 to March 31, 1998, in the amount of \$17,861.57, which is the same amount as was paid in 1996.”

**A6) Saskatchewan Place Concrete Floor Repairs
 (File No: 1711-9)**

RECOMMENDATION: 1) that City Council approve acceptance of the offer from the following contractors and consultants:

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 71**

George Wimpey Canada Ltd. (A.V. Carlson Construction)
PBK Engineering Ltd.
Cochrane Engineering
Folstad & Friggstad Architects
Al Selinger

in the amount of \$164,510, as full settlement for the costs of repairs to the Saskatchewan Place floor;

- 2) that the funds received be returned to the Reserve for Capital Expenditures; and,
- 3) that the City Solicitor be instructed to discontinue litigation proceedings for the concrete floor repairs at Saskatchewan Place.

ADOPTED.

Report of the General Manager, Asset Management, December 2, 1996:

“In 1995, it was determined that there was a problem with the concrete flooring at SaskPlace. Core tests were carried out by a consulting engineer. The expert report of Dr. Simmonds indicated that portions of the concrete floor should be replaced. In March 8, 1996, City Council approved a Capital Budget item for SaskPlace which included repairs to the floor. At the same time, legal action was commenced by the City Solicitor’s Office to recover repair costs from the contractors and consultants involved in the original construction of SaskPlace.

The repairs to SaskPlace consisted of two parts, the arena level concrete floor which was subject to the legal action and the adjacent exterior concrete at the four entrance ramps. Both items were tendered in June 1996, and the contract was awarded to R & D Hill Construction. The floor replacement cost \$141,655, plus an upgrade of specifications for rebar in the amount of \$15,097. The tender amount for modification of the entrance ramps was \$82,500.

The repair work was completed during this past summer. Throughout this time, discussions on responsibility continued between Asset Management and a representative of the original contractors and consultants group. Once the work was satisfactorily completed, a detailed costing was presented to the group for their consideration.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 72**

A 'WITHOUT PREJUDICE' offer has been received from Friggstad Architect. The letter is a combined offering of settlement by all the contractors and consultants involved in the original construction. There are also commitment letters from the various parties as to their proportionate share of the total. The offer of settlement is in the amount of **one hundred and sixty-four thousand, five hundred and ten dollars (\$164,510.00)**. It covers the total cost of replacing the concrete floor and an allowance for concrete paid for at the time of construction, but never installed.

In addition to the offer of settlement it is important to recognize the design and administration work carried out by Friggstad and Cochrane Engineering in the amount of \$11,958.00 in completing the floor repairs. This amount will be absorbed by the consultants in the event the settlement offer is accepted.

The only out-of-pocket costs being borne by the City, are those which were incurred to complete some of the independent testing carried out at the early stages of this process.”

**A7) Implementation of Reassessment
January 1, 1997
(File No. 1615-2)**

RECOMMENDATION: 1) that the information be received; and
2) that City Council consider Bylaw Nos. 7589, 7590, 7591, 7592, 7593, 7594, 7595, 7596 and 7597.

ADOPTED.

Report of the City Solicitor, December 10, 1996:

“City Council, at its meeting on November 4, 1996, passed several resolutions regarding the implementation of reassessment in 1997. City Council instructed this Office to bring forward the necessary bylaw amendments to carry out Council’s resolutions. With this report, we have brought forward nine Bylaws for Council’s consideration. These Bylaws may be conveniently divided into four subject areas:

1. Abandonment of Business Assessment;
2. Changes to the Board of Revision;
3. Establishment of Subclasses for Mill Rate Factors; and
4. Tax Discounts and TIPPS Program.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 73**

1. Abandonment of Business Assessment

Under Section 240(3) of *The Urban Municipality Act, 1984*, Council may, by bylaw, provide that businesses are not to be assessed. City Council, at its meeting on February 5, 1996, resolved that the City no longer levy a business tax. In accordance with Council's resolution, we have prepared the following Bylaws:

- (a) The Non-Assessment of Businesses Bylaw, 1997;
- (b) The Business Tax Repeal Bylaw;
- (c) The Business Tax Conversion Repeal Bylaw;
- (d) The Business License Bylaw, 1997;
- (e) The License Amendment Bylaw, 1997; and
- (f) The Boarding Care Home Repeal Bylaw.

The Non-Assessment of Businesses Bylaw, 1997 is enacted under Section 240(3) of *The Urban Municipality Act, 1984*. It provides that businesses are not to be assessed for business tax purposes or pay any business tax levied on the basis of a business assessment. It comes into effect on January 1, 1997.

The Business Tax Repeal Bylaw repeals the Business Tax Bylaw. The Business Tax Bylaw was enacted under Section 243 of *The Urban Municipality Act, 1984*. It provided for the assessing and taxing of businesses using the 'gross annual rental value' method. As there will be no business assessment after January 1, 1997, this Bylaw will be redundant.

The Business Tax Conversion Repeal Bylaw repeals The Business Tax Conversion Bylaw. The Business Tax Conversion Bylaw was passed under Section 293 of *The Urban Municipality Act, 1984*. It provides that the business tax determined under The Business Tax Bylaw is deemed to be a license fee. This license fee is in an amount equal to the tax determined under The Business Tax Bylaw. The license fee is payable in lieu of the tax so determined. With the repeal of The Business Tax Bylaw, this Bylaw is no longer necessary.

The Business License Bylaw, 1997 is intended to license all businesses which were previously licensed under The Business Tax Bylaw and The Business Tax Conversion Bylaw. Generally speaking, these are the land-based businesses which are not licensed under The License Bylaw No. 6066. Home-based businesses will be licensed under this Bylaw. City Council, at its meeting on November 4, 1996, received a report from the Administration and Finance Committee outlining various options regarding a business license process. City Council resolved that all businesses in Saskatoon continue to be licensed in 1997 and that the necessary steps be taken to implement a business licensing

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 74**

application, approval and enforcement process.

The Business License Bylaw, 1997 will require that all businesses not licensed under The License Bylaw No. 6066 be licensed under the new Bylaw. The license fee is intended to reflect the cost of administration, regulation and enforcement of the Bylaws. The fee has been set at \$100.00 annually. This Bylaw is intended to be a transitional enactment. In 1997, a new License Bylaw will be brought forward for Council's consideration which will combine the provisions of The License Bylaw, 1997 and The License Bylaw No. 6066. It is hoped that a comprehensive licensing application, approval and enforcement process will be in place for 1998.

The License Amendment Bylaw, 1997 provides for certain amendments to The License Bylaw No. 6066 resulting from the introduction of The Business License Bylaw, 1997. In particular, Section 81 of The License Bylaw No. 6066 is repealed. Section 81 provided that businesses not specifically licensed under any other section of the Bylaw would be licensed under Section 81. Upon The Business License Bylaw, 1997 coming into effect, businesses not specifically licensed under The License Bylaw No. 6066 will be licensed under The Business License Bylaw, 1997.

The Boarding Care Home Repeal Bylaw is intended to repeal The Boarding Care Home Bylaw. In our review of The License Bylaw No. 6066, we were advised by the Finance Department and the Planning and Building Department that this Bylaw is no longer used. It is our understanding that boarding care homes are now regulated under Provincial legislation and the Zoning Bylaw. It is, therefore, recommended that the Bylaw be repealed.

2. Changes to the Board of Revision

Under Section 251(7) of *The Urban Municipality Act, 1984*, City Council may, by bylaw, establish fees for appeals to the Board of Revision. City Council, at its meeting of December 2, 1996, resolved that the appeal fees for residential property and condominiums be \$30.00 per appeal and that the fees for multi-unit residential and commercial property be \$100.00 per appeal. The Board of Revision Appeal Fees Bylaw, 1997 establishes those fees effective January 1, 1997. It also provides that if the appellant is successful, in whole or in part, on the assessment appeal, the appeal fee will be refunded by the City.

3. Establishment of Subclasses for Mill Rate Factors

Under Section 279.3 of *The Urban Municipality Act, 1984*, City Council may, by bylaw, set subclasses of assessment of land and improvements within the classes set pursuant to The

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 75**

Urban Municipality Assessment and Taxation Regulations. City Council, at its meeting on November 4, 1996, resolved to set 'multi-unit residential (apartments)' and 'condominiums' as subclasses of land and improvements for the purposes of mill rate factors. The Mill Rate Factors Subclasses Bylaw, 1997 establishes these two subclasses effective January 1, 1997. It should be pointed out that these subclasses must be approved by the Minister of Municipal Government. It should also be added that Council must still enact a mill rate factors bylaw to actually set the factors to be applied with the uniform mill rate in 1997. This Bylaw will be brought forward when the 1997 assessments and uniform mill rate have been determined.

4. Tax Discounts and TIPPS Program

City Council, at its meeting on November 18, 1996, approved a discount rate of 1.25% for the prepayment of 1997 taxes on or before January 31, 1997. The Discounts and Penalties Amendment Bylaw, 1996 amends Section 2.1 to implement this discount rate. The Bylaw also amends Section 6 of the Bylaw dealing with the TIPPS program. These changes were needed as a result of the revaluation and introduction of mill rate factors."

ATTACHMENTS

1. Proposed Bylaw No. 7589.
2. Proposed Bylaw No. 7590.
3. Proposed Bylaw No. 7591.
4. Proposed Bylaw No. 7592.
5. Proposed Bylaw No. 7593.
6. Proposed Bylaw No. 7594.
7. Proposed Bylaw No. 7595.
8. Proposed Bylaw No. 7596.
9. Proposed Bylaw No. 7597.

**A8) Reassessment 1997
Implementation Issues
(File No. 1615-2)**

RECOMMENDATION: that the information be received.

Report of the General Manager, Finance Department, December 11, 1996:

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 76**

“As City Council is aware the Administration has been unable to complete the residential reassessment prior to December 31, 1996. The Assessor’s Branch has been extremely dedicated and staff have worked long hours to prepare the residential figures, but more time is required to complete condominium calculations, and to verify all of the residential data. It is hoped that this work can be completed by early January 1997.

With the introduction of a total reassessment, new legislation and new regulation issues have arisen that require interpretation of the legislation, and therefore some questions on the implementation of reassessment have been raised. This report will offer some explanation of the decisions that have been made to date.

A. TAXATION OF NEW HOMES AND BUILDINGS

The Department of Municipal Government has indicated very clearly that assessments on new properties are not to be phased-in. The phase-in is for the ‘reassessed’ value of the property only, which is effectively the difference between the former assessed value and the new reassessed value. On a new property there is no former assessed value.

However, the legislation is unclear as to what is a new property. Therefore, administratively your staff has decided that after the November 4 City Council meeting, new properties could calculate their 1997 estimated taxes, and those buildings are not subject to reassessment as their taxes are calculated on the new assessment system. For properties that took out a building permit prior to November 4, the exact 1997 taxes on those properties could not be calculated. Therefore, if you had applied for a building permit prior to November 4, 1996, your building will be eligible for a phase-in, whereas if you applied for a building permit after November 4, 1996, you could calculate your estimated 1997 taxes and no phase-in will be allowed.

B. GOVERNMENT PROPERTIES

1. Federal Government - As the Federal Government voluntarily pays a grant-in-lieu on its buildings, we can only request the Federal Government pay the taxes based on the new assessed figures, however we will be assessing all federally-owned properties for the full commercial taxes on these properties. For properties leased to the Federal Government, we will request that the lessee pay the new incremental tax increase due to the elimination of the business tax.
2. Provincial Government - Buildings owned by the Provincial Government for which taxes are paid, will be assessed and taxed based on assessments that will not include

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 77**

that portion of the former business tax. The definition of a vacancy adjustment in the legislation and discussions with the officials of the Provincial Government, have lead us to believe there is no alternative to this strategy.

C. NON-PROFIT ORGANIZATIONS

For non-profit organizations who own a building, as they did not pay a business tax prior to reassessment, a full vacancy adjustment will be applied so they do not have to pay the extra taxes due to the elimination of the business tax.

D. LIFE LEASE PROPERTIES

Some properties are described as 'life lease properties' which although occupied for the life of the tenant; ownership remains with the corporation that developed the complex. Therefore, these properties must be dealt with as a multi-family class not a condominium class.

E. NURSING HOMES

Although SAMA has classified nursing homes as commercial properties, your staff is reviewing this decision before classifying these properties.”

IT WAS RESOLVED: that the information be received and that the Administration be requested to report on the implications of having January 1, 1997, as the cut-off date for the definition of “new properties” for the purpose of phase-in.

Section B - Planning and Operations

B1) School Signing Revisions

Alvin Buckwold School

(File No. 6280-3) _____

RECOMMENDATION: that the signing changes at Alvin Buckwold School, as shown on attached Plan No. L12-2B, be approved.

ADOPTED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 78**

Report of the General Manager, Transportation Department, December 2, 1996:

“The Transportation Department has received a request from the Saskatoon Board of Education to review the signing at Alvin Buckwold School. The review has been completed and it is proposed that the signing be revised so that it meets the current needs of the school. The investigation procedure for this school included a site meeting between representatives of the Transportation Department, the Education Detail of the Saskatoon Police Service, the Saskatoon Board of Education and the School’s Principal. Based on the results of this investigation, a new school signing plan has been prepared using the School Signing Guidelines and considering the particular needs of this school.

The recommended signing changes are described below:

- Remove the existing ‘NO PARKING, 08:00-17:00, MON-FRI’ zone (RB-52A), the ‘LOADING ZONE’ (RB-58H) and the ‘SCHOOL BUS LOADING ZONE’ (RB-58L) along the school’s frontage on the north side of East Drive.
- Install a ‘SCHOOL BUS LOADING ZONE, 08:00-17:00, MONDAY-FRIDAY’ (RB-58L) of 7 m along the north side of East Drive, west of the school’s main entrance.
- Install a ‘PARKING, 5 MINUTES, 08:00-17:00, MONDAY-FRIDAY’ zone (RB-53B) along the school’s frontage, east of the school’s main entrance.

These changes reflect the reduced number of school buses chartered to this school, and will provide an area for short-term parking nearer to the school and on the school side of the street for parents transporting their children to and from school.

All of the above changes have been reviewed and approved by the Saskatoon Board of Education, the Saskatoon Police Service, and the School’s Principal.”

ATTACHMENT

1. Plan No. L12-2B

**B2) Proposed Disabled Person’s Loading Zone
1809 Edmonton Avenue
(File No. 6120-4)**

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 79**

RECOMMENDATION: that a “Disabled Person’s Loading Zone” be installed in front of 1809 Edmonton Avenue.

ADOPTED.

Report of the General Manager, Transportation Department, November 28, 1996:

“The Transportation Department has received a request from the manager of Villa Royal Apartments for the installation of a ‘Disabled Person’s Loading Zone’ in front of their property located at 1809 Edmonton Avenue.

Villa Royal is a three-story, 48-suite apartment complex whose primary tenants are seniors. Several seniors who reside in this apartment building are mobility restricted and require the services of the Saskatchewan Abilities Council bus for transportation. Edmonton Avenue is a two-lane, local roadway with two apartment buildings and a car wash located on the east block face of the 1800 block. Access to the front of 1809 Edmonton Avenue is being restricted by the long-term parking of area residents.

This loading zone conforms to City guidelines with respect to ‘Disabled Person’s Loading Zones’ and no fee is assessed for its installation.”

**B3) Request For Encroachment Agreement
802 Avenue I South
Lot Pt. 18 & Pt. 19, Block 11, Plan GH
(File No. PL 4090-2)**

RECOMMENDATION: 1) that City Council recognise the encroachment at 802 Avenue I South (Lot Pt. 18 & Pt.19, Block 11, Plan GH);

2) that the City Solicitor be instructed to prepare the appropriate encroachment agreement making provision to collect the applicable fees; and,

3) that His Worship the Mayor and the City Clerk be authorized to execute the agreement on behalf of the City of Saskatoon under the Corporate Seal.

ADOPTED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 80**

Report of the General Manager, Planning and Building Department, December 5, 1996:

"The current owner of the above property, on behalf of the purchaser of the property, has requested to enter into an encroachment agreement with the City for the above-noted property. As shown on the attached Real Property Report, part of the house and garage encroach onto the City's property (i.e. a boulevard) along 15th Street West. The encroachment has likely existed since 1951 when the building was constructed.

The total area of encroachment is approximately 2.797 square metres (30.1 square feet). The building encroaches by a maximum of 0.22 metres (0.72 feet) onto the boulevard.

If approved by City Council, an encroachment agreement will be required. The owner of the property will be subject to the minimum annual fee of \$50.00."

ATTACHMENTS

1. Real Property Report for 802 Avenue I South
2. Letter: Carolyn McRae, to the Planning and Building Department

**B4) Application for Registration of Condominium Plan
1012 Lansdowne Avenue - RM4 District
Lots 17 to 21, Block 94, Plan (Q1)B1858
Applicant: Joseph A. Remail
(File No. PL 4132-0)**

RECOMMENDATION: 1) that City Council authorize the issuance of the Certificate required under Section 10(1)(b) of *The Condominium Property Act, 1993* to Joseph A. Remail (Remail Construction (1981) Ltd., 2402 Millar Avenue, Saskatoon, S7K 3V2) for the condominium development at 1012 Lansdowne Avenue; and,

- 2) that the City Clerk be authorized to prepare and forward the Certificate to the applicant.

ADOPTED.

Report of the General Manager, Planning and Building Department, December 6, 1996:

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 81**

“An application for registration of a condominium plan involving a development on Lots 17 to 21, Block 94, Plan (Q1)B1858 has been received from Joseph A. Remail on behalf of Remail Construction (1981) Ltd. The proposal is for thirty-two units in one building. Fifty-six parking spaces have been included on the site, thirty-eight of which are enclosed.

The proposal has been examined under the provisions of the Zoning Bylaw and as such, complies with the requirements of this Bylaw in all respects. The site is situated within an RM4 District.

A copy of the construction plans, together with the requisite survey plans, have been forwarded to the City Clerk’s Department for review, if necessary, by members of City Council.

In view of the above-noted consideration of the Zoning Bylaw, the Planning and Building Department advises that:

- a) separate occupancy of the units will not contravene the requirements of the Zoning Bylaw;
- b) the approval required under the Zoning Bylaw has been given in relation to the separate occupancy of the units;
- c) the buildings and the division of the buildings into units of separate occupancy as shown on the plans which have been submitted and as constructed, will not interfere with the existing or likely future amenities of the neighbourhood; and,
- d) the requirement to designate at least one parking space as an exclusive use area for each unit has been met, as at least one space is included as a part of each unit.”

**B5) Land-Use Applications Received by the Planning and Building Department
For the Period Between November 25, 1996 to December 6, 1996
(For Information Only)
(File Nos. PL 4300, 4350-Z)**

RECOMMENDATION: that the following report be received as information.

ADOPTED.

Report of the General Manager, Planning and Building Department, December 6, 1996.

“The following applications have been received, are being processed and will be submitted to City Council for its consideration:

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 82**

Rezoning

Application Z17/96: Arbor Creek Neighbourhood (no civic address assigned)
Applicant: Preston Developments Inc.
Legal Description: Part Parcel B, Plan 96-S-28730
Current Zoning: R.1A
Proposed Zoning: RM(Tn)
Date Received: November 26, 1996

Subdivision

Application #62/96: 3831 / 3822 Fairlight Drive
Applicant: D. J. Homes Limited
Legal Description: Lot 68, Block 147, Plan 79-S-39382
Current Zoning: R.2
Neighbourhood: Fairhaven
Date Received: November 28, 1996.”

**B6) Review of Corporate Structures and Funding Formulas
Saskatoon Regional Economic Development Authority
(File No. 3500-1)**

DEALT WITH EARLIER. SEE PAGE NO 38.

**B7) Proposed Parking Prohibition
3422 Millar Avenue
(File No. 6120-3)**

RECOMMENDATION: that a “Parking Prohibition” be installed in front of 3422 Millar Avenue.

ADOPTED.

Report of the General Manager, Transportation Department, December 9, 1996:

“The Transportation Department has received a request for a parking restriction from the Occupational Health and Safety Committee of the Saskatchewan Provincial Correctional Centre

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 83**

located at 910 - 60th Street.

Staff from the correctional facility are experiencing difficulty turning onto Millar Avenue from 60th Street. Vehicles parking close to the intersection are blocking eastbound motorists' vision of oncoming northbound vehicles.

To ensure adequate sight distances for motorists entering Millar Avenue from 60th Street, the Transportation Department proposes to install a 15-metre parking restriction in front of 3422 Millar Avenue. The proposed parking restriction will not detrimentally affect on-street parking in the area.”

**B8) Landfill/Garbage Container Replacement Reserves
(File No. 1815-1)**

RECOMMENDATION: that City Council consider Bylaw No. 7585.

ADOPTED.

Report of the City Solicitor, February 12, 2002:

“Further to the meeting of City Council on October 21, 1996, the City Solicitor has prepared the appropriate amendment to Bylaw No. 6774, The Capital Reserves Bylaw, to include in the garbage Container Replacement Reserve a provision for the purchase of recycling bin containers as well as single-family and multi-family garbage container units.”

ATTACHMENT

1. Proposed Bylaw No. 7585.

**B9) School Signing Revisions
Lakeridge School
(File No. 6280-3)**

RECOMMENDATION: that the signing changes at Lakeridge School, as shown on attached Plan No. P12-1C, be approved.

ADOPTED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 84**

Report of the General Manager, Transportation Department, December 2, 1996:

“The Transportation Department has received a request from the Saskatoon Board of Education to review the signing at Lakeridge School. The review has been completed and it is proposed that the signing be revised so that it meets the current needs of the school. The investigation procedure for this school included a site meeting between representatives of the Transportation Department, the Education Detail of the Saskatoon Police Service, the Saskatoon Board of Education and the School’s Principal. Based on the results of this investigation, a new school signing plan has been prepared using the School Signing Guidelines and considering the particular needs of this school.

The recommended signing changes are described below:

- Install a ‘SCHOOL BUS LOADING ZONE, 08:00-17:00, MONDAY-FRIDAY’ (RB-58L) of 15 metres along the east side of Waterbury Road north of Emmeline Road.

This installation is necessary due to the bussing of additional students to the school.

This change has been reviewed and approved by the Saskatoon Board of Education, the City Police and the School’s Principal.”

ATTACHMENT

1. Plan No. P12-1C

**B10) Property Offered to the City
Pt. Parcel D, Plan 65S12125
(File No. LA 4020-1)**

RECOMMENDATION: 1) that the City purchase Parcel D, Plan 65S12125 except firstly all that portion for roadway included in Plan 66S16503 and secondly all that portion of Parcel D commencing at the South West corner of Morse Road; thence Southerly along the Western limit of Parcel D, 113.06 feet; thence Easterly in a straight line and at right angles to the said Western limit 160 feet; thence Northerly parallel with the Western limit 88.56 feet; thence Westerly in a straight line and at right angles to the Western limit 10 feet; thence Northerly parallel with the Western limit to a point on the Southern limit of Morse Road; thence Westerly along the Southern limit of Morse Road to the point of commencement, for the sum of one dollar (\$1.00);

- 2) that the City Solicitor be instructed to obtain title to the

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 85**

property free and clear of all encumbrances except easements; and,

- 3) that all cost of acquiring the land be charged to the Property Realized Reserve.

ADOPTED.

Report of the General Manager, Planning and Building Department, February 12, 2002:

“The property in question is owned by Canadian National Railway Company, Eaton Properties Limited and Cadillac Fairview/JMB Investments Corp. It contains approximately 2.75 acres and is located adjacent to the river immediately west of the Idylwyld Bridge.

The City was approached in August 1996 by the co-owners of the property with an offer to sell it for a nominal sum. Since the offer was made, your Administration has reviewed the vendors’ environmental audit and had its own environmental investigation completed. We are satisfied that the property is immediately suitable for a commercial/industrial site and, that with a minimum of cleanup, it will meet the Canadian Council of Ministers of the Environment (CCME) standard for residential/parkland development.

The vendors would like to complete the sale as soon as possible as it is the last piece of property that they jointly own in this area. To this end, it is recommended that the City Solicitor be instructed to make the necessary arrangements to conclude the purchase of the property free and clear of all encumbrances.

As the City also owns the former A.L. Cole site immediately west of this property, it is further recommended that the property be placed in the Property Realized Reserve and that all costs be charged to the reserve.”

ATTACHMENT

1. Map showing part of Parcel D, Plan 65-S-12125.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 86**

**B11) School Signing Revisions
College Park School
(File No. 6280-3) _____**

RECOMMENDATION: that the signing changes at College Park School, as shown on attached Plan No. N9-3D, be approved.

ADOPTED.

Report of the General Manager, Transportation Department, December 2, 1996:

“The Transportation Department has received a request from the Saskatoon Board of Education to review the signing at College Park School. The review has been completed and it is proposed that the signing be revised so that it meets the current needs of the school. The investigation procedure for this school included a site meeting with representatives of the Transportation Department, the Education Detail of the Saskatoon Police Service, the Saskatoon Board of Education and the School’s Principal. Based on the results of this investigation, a new school signing plan has been prepared using the School Signing Guidelines and considering the particular needs of this school.

The recommended signing changes are described below:

- Reduce the size of the existing ‘SCHOOL BUS LOADING ZONE’ (RB-58J) near the south end of the school’s property to 30 m (new designation RB-58L).
- Remove the existing ‘NO PARKING, 8 AM - 5 PM, MON-FRI’ zone (PR-1M) along the school’s frontage on the north side of Harrington Street.
- Install a ‘PARKING, 5 MINUTES, 08:00-17:00, MON-FRI’ zone (RB-53B) along the remainder of the school’s frontage.

These changes reflect the reduced number of school buses chartered to this school, and will provide an area for short-term parking nearer to the school and on the school side of the street for parents transporting their children to and from school.

All of the above changes have been reviewed and approved by the Saskatoon Board of Education, the Saskatoon Police Service and the School’s Principal.”

ATTACHMENT

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 87**

1. Plan No. N9-3D
- B12) Boxing Day Parking Ticket Enforcement
and Parking Meters
(File No. 6120-3)**
-

RECOMMENDATION: that the requirement to “plug” parking meters on Boxing Day, December 26, 1996, not be enforced.

ADOPTED.

Report of the General Manager, Transportation Department, December 6, 1996:

Under Section 55(3) of Bylaw 7200, the Traffic Bylaw, the driver of a motor vehicle is not required to ‘plug’ the meter on certain specified holidays. These holidays include New Year’s Day, Good Friday, Victoria Day, Canada Day, Labour Day, Thanksgiving Day, Remembrance Day, Christmas Day, or any civic holiday. In the past, Boxing Day has been declared a civic holiday and, as such, the provision not to plug parking meters on that day was in effect. Recently, the City has not declared Boxing Day to be a civic holiday thereby requiring motorists to plug the parking meters on that day.

The above has led to some confusion. Motorists, thinking that they were not required to plug parking meters on Boxing Day, were issued parking tickets. This caused many members of the public and the business community to become upset. The Administration has reviewed this matter and recommends that the requirement to plug parking meters not be enforced on Boxing Day, 1996. The loss of parking meter revenues would be partially offset by reduced enforcement costs.

The Public will be notified of the decision on this matter (‘to plug’ or ‘not to plug’) through the City Page in the Saskatoon StarPhoenix.

In 1997, the new Parking Committee will be reviewing the provisions within the Traffic Bylaw that pertain to parking. That review will address the problems associated with Boxing Day on a permanent basis.”

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
 MONDAY, DECEMBER 16, 1996
 PAGE 88**

**B13) Water and Sewer Rates - 1997
 (File No. 1905-2)**

RECOMMENDATION:

1) that the City Solicitor be instructed to prepare the rate bylaw changes required to establish the 1997 water and sewer rates in accordance with the rate structure approved by Council at its meeting of October 21, 1996:

· WATER RATES:

Service Charge (\$/month)	Residential	Commercial
"	1.50	2.00
¾"	2.25	3.00
1"	4.50	6.00
1 ½"	9.00	12.00
2"	15.00	20.00
3"		46.00
4"		82.00
6"		184.00
8"		328.00
10"		512.00

Volumetric Charge (\$/100 cu.ft./month)	Residential	Commercial
1st 600 cu.ft.	1.11	1st 1,000 cu.ft. 1.09
Next 600 cu.ft.	1.09	Next 2,000 cu.ft. 1.08
Greater than 1,200 cu.ft.	1.08	Next 10,000 cu.ft. 1.07
		Greater than 13,000 cu.ft. 1.06
Minimum Charge	6.00	10.00

· SEWER RATES:

Service Charge (\$/month)	Residential	Commercial
"	1.50	2.00
¾"	2.25	3.00
1"	4.50	6.00
1 ½"	9.00	12.00

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
 MONDAY, DECEMBER 16, 1996
 PAGE 89**

2"	15.00	20.00
3"		46.00
4"		82.00
6"		184.00
8"		328.00
10"		512.00
Volumetric Charge (\$/100 cu.ft./month)	95.5% 1st 13,000 cu.ft.	1.44
	of volumetric rate Greater than 13,000 cu.ft.	1.43
Minimum Charge	5.79	10.00

SEWER SURCHARGE:

$$R = V + 3.8 \left(1 + \frac{X}{300} \right) + 29.2 \left(1 + \frac{Y}{300} \right) + 9.1 \left(1 + \frac{Z}{100} \right) + 2.3 \left(1 + \frac{P}{10} \right)$$

where V = 99.6¢/100 cu.ft. for the first 13,000 cu.ft.
 = 98.6¢/100 cu.ft. for consumption in excess of 13,000 cu.ft.;

- 2) that the revised water rates, sewer rates, and sewer surcharge come into effect for the first billing in January 1997.

Report of the General Manager, Environmental Services Department, December 10, 1996:

“At its meeting of October 21, 1996, City Council approved a revised rate structure that was to become effective January 1, 1997. A report requesting changes to the rate bylaws was deferred until any rate changes required to meet the 1997 operating budgets were known. Preliminary operating budgets for both the Water and Sewer Utilities have been prepared and due to transfers from the Water and Sewer Stabilization Reserve, rate increases are not required in 1997. The current funding levels for water and sewer infrastructure rehabilitation are considered adequate in the short term and an increase in the infrastructure levy will not be required in 1997. While increases are not required as a result of the 1997 preliminary operating budget estimates, minor adjustments to the rates are required in order to conform to the principle of a customer cost neutral rate structure change. The appropriate changes to the rate bylaw can now be made.

Sewer Service Charge

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 90**

The City's sewer service rates are based on pricing philosophies as defined in the Environmental Services Department's Ends Directives and the Sewer Utility's operating costs (Table 1). The operating budget for 1997 reflects costs for the upgraded treatment plant that are less than originally anticipated. A combination of factors, including the success of the Environmental Services Department's capital project management branch in controlling construction costs, have resulted in lower than anticipated debt costs. The initial months of operation of the new process indicate that the upgrade is more efficient than was originally thought. A significant saving in power consumption and chemical usage is reflected in the 1997 budget estimate. These savings result in the availability of \$377,000 that will be transferred to a common Water and Sewer Stabilization Reserve to be used to offset increases in the Water Utility.

The sewer service charge will not increase in 1997, however, there will have to be an adjustment to the industrial high strength surcharge. At its meeting of January 6, 1992, Council approved an increase in the industrial high strength surcharge that was to be phased in over a 10-year period. The sixth step of that increase has been included in the 1997 rates. The impact of surcharge changes is shown in Tables 3 and 4.

Water Rates

The pricing philosophies basic to the preparation of the water rates are defined in the Environmental Services Department's Ends Directives. The budget upon which the 1997 rates are based is shown in Table 2. A summary of increases over the 1996 operation includes:

- In addition to annual insurance premiums the City maintains a certain amount of funds to finance a self insurance program. Most of the withdrawals from the fund relate to damages caused by main breaks, especially during the extreme cold spell in early 1996. Insurance charges from Risk Management have been increased accordingly. . . . \$274,900
- Distribution system maintenance and operating costs have been increased by . . . \$90,300
- Debt charge increases due to a drop in working capital interest income . . . \$69,200

These increases will be partially covered by a transfer from the Sewer Utility via a contribution to the Water and Sewer Stabilization Reserve which will result in not having to increase water rates in 1997.

Infrastructure Levy

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 91**

The annual projection of water and sewer infrastructure rehabilitation funding requirements is provided by the General Manager of Public Works. Current funding, which is based on the existing infrastructure levy, is adequate for 1997.”

ATTACHMENTS

1. Table 1: Sewer Utility Operating Budget Draft
2. Table 2: Water Utility Operating Budget Draft
3. Table 3: Annual Surcharge Comparisons; and Table 4: Surcharge Comparison - Western Canadian Cities
4. Bylaw Nos. 7598 and 7599

The City Commissioner advised that Bylaw No. 7598 and 7599 have been prepared by the City Solicitor's Office for consideration at this meeting. He noted that Bylaw 7599 should be amended by changing the minimum volumetric charge from \$5.79 to \$5.73.

IT WAS RESOLVED: that Council consider Bylaw No. 7598 and Bylaw No. 7599, as amended.

**B14) Proposed 1997 Transit Fare Structure
(File No. 7300-1)**

DEALT WITH EARLIER. SEE PAGE NO. 31.

REPORT NO. 23-2002 OF THE PLANNING AND OPERATIONS COMMITTEE

Composition of Committee

Councillor Jill Postlethwaite, Chair
Councillor M. Heidt
Councillor A. Langford
Councillor P. McCann
Councillor K. Waygood

1. **Leisure Services Department Arts and Heritage Program and Enquiry - Councillor Waygood (August 14, 1995)**
Re: Designated Heritage Sites
(Files CK. 1700-10, 710-1, 710-14) _____

DEALT WITH EARLIER. SEE PAGE NO. 6.

2. **Support for Affordable Housing Corporation**
(File No. CK. 226-1) _____

DEALT WITH EARLIER. SEE PAGE NO. 19.

3. **Portable Radio Funding for Environmental Services Department**
(File No. CK. 1000-1) _____

RECOMMENDATION: that a 1996 post budget adjustment to the Transportation Services Department's Capital Project #877 - City Wide Radio Trunking, in the amount of \$25,698.72 for the purchase of portable radios funded from the Water Utilities Capital Replacement Reserve, be approved.

ADOPTED.

Your Committee has considered and concurs with the following report of the General Manager, Environmental Services Department, dated November 29, 1996, regarding the above.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 93**

“BACKGROUND

Included as a part of the Environmental Services Department’s 1996 Capital Budget submission, was an expenditure of \$30,000 scheduled for 1998 and fully funded from the Water Utilities Capital Replacement Reserve. The expenditure was intended for the purchase of portable radios that would utilize the City’s new radio trunking system. The City’s radio trunking system has been implemented under the direction of the City’s Transportation Services Department and is intended to support all the radio needs of the corporation. The radio purchase includes one base station and seven portable units for the Meter Shop, and three portable units for the Water Treatment Operation.

JUSTIFICATION

The Environmental Services Department, in consultation with the City’s Transportation Services Department, felt that it would be beneficial to advance this expenditure to 1996 to replace the existing cellular phones with portable radios, in that the anticipated operational costs were estimated to be one fifth of the cellular phones.

The utilization of the portable radio system would provide meter installers with the following benefits:

- increased security due to its 911 link feature;
- talk group or person to person communication privacy;
- full time accessibility to the meter shop dispatch;
- phoning capabilities to arrange customer appointments.

OPTIONS

There are no options.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPACT

In that the current balance in the Water Utility’s Capital Replacement Reserve is in excess of \$30,000, advancing the project will not impact significantly the Water Utility’s Capital Plan. The scheduling of other projects will not be affected. Operational cost savings are

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 94**

estimated at \$9,000/year by using the portable radios rather than cellular phones.”

4. **Public Works Department Ends Directive Policy**
(File No. CK. 115-1)

RECOMMENDATION: that the following Ends Directive Policy of the Public Works Department be adopted.

ADOPTED.

Your Committee has considered the following report of the General Manager, Public Works Department, dated December 3, 1996, and is recommending that the Ends Directive Policy be adopted.

“INTRODUCTION

The mandate of the Public Works Department is to optimize the development, maintenance, and rehabilitation of the City's infrastructure. Included within the scope of this mandate is the road network, the underground water and sewer systems, the electrical distribution system, public parks and urban forestry, and land development.

The formulation of the ends-directive policies, which will be included in a policy document for the governance of the City, will identify the services provided to the citizens and the associated cost.

BACKGROUND

The Public Works Department is responsible for the following five areas in which it operates:

1. Roadway Network
2. Water and Sewer Systems
3. Electrical Distribution
4. Parks and Urban Forestry
5. Land Development

In many respects, the actions of the Department are mandated by existing Provincial Legislation. Section 154(1) of *The Urban Municipality Act* states:

‘An urban municipality shall keep every street or other place that is subject to the direction, management and control of the council, including all

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 96**

crossings, sewers, culverts and approaches, grades, sidewalks and other works made or done in or on such places by the urban municipality or by any person with the permission of the council, in a reasonable state of repair, having regard to the character of the street, place or work, and the locality in which it is situated or through which it passes, and, if an urban municipality fails to do so, it is civilly liable for all damage sustained by any person by reason of the default.'

This Legislation is supported by the Corporate Strategic Plan. The Mission Statement, which describes the City of Saskatoon as facilitating 'effective and efficient delivery of public services'; the characteristics of the Vision Statement which refer to providing 'basic services such as water, transportation and sewer', continuing 'to enhance the beauty of our natural environment, parks and the urban forest; and the principles for Managed Growth', all have a bearing on the outcomes of the Public Works Department.

The mandate of the Public Works Department is to optimize the development, maintenance, and rehabilitation of the City's infrastructure. It is this infrastructure that provides the owners with the varied services they have come to expect for both essential services and an enhanced quality of life.

DISCUSSION

Prior to reviewing the ends-directives policy statements, it is felt that a brief explanation of the five main functions of the Public Works Department should be reviewed, along with an introduction of some of the major issues currently facing each area.

1. Roadways

The Public Works Department provides planning, design, and project management services for the construction, rehabilitation, and maintenance of all roads, sidewalks, interchanges, bridges and structures, lanes, and pathways within the City. The current inventory includes approximately 920 km of various classes of roadways, 420 km of back lanes, 1200 km of sidewalks, 1590 km of curb, and 230 km of combined curb and gutter.

The Roadways Branch is implementing a business approach to managing the processes that effect the value of the roadways and sidewalks. The roadway system is partially valued and will be depreciated to allow City Council to determine the level of service to be provided. The Administration will be able to project the cost

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 97**

of managing the road network to increase or decrease the value of this asset. In this way, City Council will have a formalized method in determining the performance of the roadway system.

The Roadways Branch is currently developing policies, procedures, and standards to ensure the process is monitored and controlled in a manageable and documented fashion. The tools to enable City Council and senior management to monitor the performance measures are also being developed. The ultimate goal is to provide an acceptable level of service at the minimum long-term cost to the public. The infrastructure rehabilitation needs for roadways are not well understood, but significant progress is being made, and are not adequately funded. The infrastructure rehabilitation needs for sidewalks are not well understood, and are not adequately funded.

2. Water and Sewer

The Public Works Department is responsible for the water distribution system, the storm-water collection system, and the sanitary sewage collection system. As such, it provides the planning, design, and project management for the construction, rehabilitation, and maintenance of these facilities.

The water distribution system consists of 850 km of water mains varying in diameter from 150 mm to 1200 mm. It includes 57,800 water services that connect the City's water system to our residential, commercial, and industrial customers. It also includes provision of water in sufficient quantity and pressure to approximately 5,000 hydrants for fire suppression purposes.

The City's storm water management consists of multiple systems of street gutters, catch basins, pipes, detention ponds, lift stations, ditches, culverts, and swales. The minor system includes a network of street gutters, catch basins and pipes designed to handle the peak flow during a one in two year rainfall. In cases where the rainfall exceeds the one in two year amount, the street surfaces and swales are used to transport the surcharged peak flow away from the residential, commercial, institutional, and industrial developments, where high damage costs may occur, to the river or a designated low spot such as a park or detention pond, where little or no damage will occur. This is known as the major system.

The sanitary sewage collection system is comprised of a 756 km underground network of gravity and forcemain sewers including 57,800 service lines that connect

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 98**

local residences, businesses, and institutions to the sewer mains. The system is designed to convey all local raw sewage to the Pollution Control Plant where it is treated and disposed of.

The infrastructure rehabilitation needs for water distribution, sanitary sewage collection, and storm water management are not well understood. Water distribution and sanitary sewage collection is not adequately funded. Storm water management is seriously underfunded.

3. Electrical System

The City of Saskatoon is one of only two cities in Saskatchewan to own and operate an electrical distribution system. Electrical power is purchased in bulk from SaskPower, and distributed through a system of substations, distribution lines, and transformers to the customers within the Utilities' franchise area (1958 City Limits).

The Public Works Department provides for the planning, design, construction, operation, and maintenance of this electrical infrastructure.

Electric service is provided as required, on a continuous basis, to the 59,000 customers in the 68 square kilometres served by the Utility. The annual metered energy consumption for 1996 is estimated at 990 million kilowatt-hours (KWH), with a peak demand of 186,000 kilovolt-amperes (kVA).

The Public Works Department Electric System Branch has the responsibility for the planning and design of the 19,000 street lights located throughout the City. The Utility is also responsible for the construction, operation, and maintenance of the 13,000 street lights within its franchise area.

Decorative lighting, consisting of more than 400 fixtures on nine kilometres of roadway, are maintained by the Utility during the Christmas season.

4. Parks

The Public Works Department maintains the civic open space, parks, and boulevard areas in the City. The Department also operates a greenhouse/conservatory program, an urban arboricultural program, and the Woodlawn and Nutana Pioneer Cemeteries. The current inventory of these facilities includes 300 hectares of neighborhood parks, 110 hectares of district parks, and 325 hectares of suburban and special use parks including 399 sportsfields. In addition, the Department also

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 99**

maintains 103 hectares of buffer strips and road rights-of-way, 205 hectares of man-made forest area, and 81,000 city-owned trees on boulevards and in parks. The infrastructure rehabilitation needs for parks and the urban forest are well understood but seriously underfunded.

The Woodlawn Cemetery is comprised of 37.4 hectares, while the Nutana Pioneer Cemetery, which was closed by City Council in 1911, is 5.87 hectares. The presence of the City in the Cemetery business has provided assurance that residents seeking cemetery services have, at all times, access to suitable graves and related burial services at reasonable and relatively stable market prices. The Woodlawn Cemetery competes with the privately-owned Hillcrest Memorial Gardens and the Jewish Cemetery (i.e. Aqudus Israel Cemetery), for cemetery services. The Woodlawn Cemetery accounts for approximately 60% of all grave sales and 70% of all interment services provided in the community.

5. Land Development

The Public Works Department is responsible for assuring that new development conforms to established engineering and public utility criteria for servicing, and that the economics of servicing is a major factor in the approval process. It is also responsible for the construction management of all City-owned land development projects and revenues/expenditures as they relate to the prepaid rates. The Department negotiates all development and servicing agreements on behalf of the City and is instrumental in the development of the prepaid rates and five-year development plan.

The challenges continuing to face the Department with respect to Land Development can be summarized as follows:

1. to minimize the impact of land development on the mill rate
2. to ensure that those who directly benefit from engineering services pay their fair share of the capital cost of those services
3. to ensure that future growth and development can be economically, efficiently and effectively accommodated without impairing the City's favourable financial position.

POLICY

The preceding discussion on the services provided by the Public Works Department will

serve as an introduction to the ends-directive policy statements which define the current 'outcomes' of the Department (i.e. the strategic and public policy goals).

City of Saskatoon Mission Statement

Our Corporation, the City of Saskatoon, exists to provide excellent local government through leadership, teamwork, and dedication to the community. We will facilitate effective and efficient delivery of all public services and nurture the economic, environmental, social, and cultural well being of the community, now and in the future.

A. Parks

1. To provide for public green spaces, including parks and natural areas, available to the general public at an equitable service level throughout the City.
 - a) turf management - irrigated turf
 - i) turf mowed once per week
 - ii) turf fertilized once per year
 - iii) 25 mm precipitation per week
 - b) turf management - dryland turf
 - i) turf mowed once every three weeks
 - ii) roadway flankages mowed twice per season
 - iii) residential flankages mowed to prevent broad leaf weeds from going to seed
 - c) flower and shrub beds
 - i) annual flowers watered 3 times per week from June 1 to mid-August
 - ii) shrub beds cultivated prior to weeds going to seed
 - d) park trees
 - i) trees maintained/removed on an emergency basis only
 - e) cross-country ski trails
 - i) pack and set all trails once per week

Cost: \$ 3,595,000

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 101**

2. To provide athletic fields throughout the City at various quality standards to accommodate the diverse needs of the Community.

a) sportsfields - irrigated

- i) class I fields have turf mowed twice per week
- ii) class I fields maintained in a safe playing condition free from ground squirrel burrows
- iii) irrigated ball diamonds mowed once per week
- iii) class I and irrigated charge ball diamond infields groomed 3 to 5 times per week
- iv) non-charge irrigated ball diamond infields groomed twice per week
- v) 33 mm precipitation (natural and irrigated) per week
- vi) turf fertilized 3 times per year on class I fields
- vii) turf fertilized once per year on all irrigated fields

b) sportsfields - dryland

- i) turf mowed once every two weeks
- ii) ball diamond infields groomed twice per week during May and June, and once per week during July, August, and September

Cost: \$ 533,600

3. To provide, at the Municipal level, mosquito control plus enforcement of Provincially legislated regulations controlling the growth of noxious weeds and the spread of Dutch Elm Disease within the City of Saskatoon.

- i) weeds on City property mowed prior to going to seed
- ii) roadside and field larviciding program 3 to 6 circuits per year
- iii) monitor an estimated 50,000 elm trees on public and private property
- iv) monitor other potential public tree pest infestations as resources permit

Cost: \$ 231,700

4. To provide an Urban Forest of varying density throughout the community, including a healthy population of naturally occurring and introduced trees of a diverse species and age.

a) tree planting

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 102**

- i) urban reforestation program providing for approximately 250 trees per year
- ii) plant-by-request program providing approximately 200 trees per year
- iii) prepaid capital budget projects, funded from the Prepaid Budgets (e.g. Community Tree Planting Program, Industrial Tree Planting Program).

b) tree maintenance

- i) immediate public hazard responded to within 8 hours
- ii) planned pruning, removal, stumping, cabling and bracing services provided for trees on City boulevards. Approximately 2350 trees are maintained annually resulting in a 12 year cycle

Cost: \$ 1,036,000

5. To provide a passive park space and services for the affordable interment and memorialization of the deceased in a manner regulated by The Provincial Cemeteries Act, Municipal Acts, Bylaws, and Regulations.

- i) all new graves/niches developed and maintained to defined City and Provincial standards
- ii) 24 hour response to burial requests. No burials on Saturday afternoons, Sundays, and statutory holidays
- iii) availability of suitable sites for sale at all times and in all designated areas including columbariums

Cost: \$ 715,400

B. Electrical Distribution System

1. To provide for the varied electrical energy needs of the residents, industry, and commerce, located within the Utility's franchise area (1958 City Limits) within the City of Saskatoon.

- i) the retail rate charged to the various customer classes is based on an energy and demand charge that is consistent with that charged by SaskPower to similar customers in the City. The retail rates are regulated by City Council.

Cost: \$81,026,900

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 103**

2. To provide dusk to dawn illumination of public roadways, sidewalks, and major park pathways, located within the City of Saskatoon, for the safety and security of vehicular and pedestrian traffic.

- i) roadway illumination in accordance with the Illuminating Engineering Society (IES) standards for installations after 1962
- ii) street lights in the City's franchise area patrolled at an average interval of approximately 16 days, with relamping or as necessary

Cost: \$ 3,988,400

3. To provide Christmas Season decorations and lighting on designated streets and bridges within the City of Saskatoon, helping to create a special welcoming and festive atmosphere for the residents and visitors of the City.

- i) decorative lighting in operation from the first Monday in December to January 14, between the hours of 1800 to 2400 and 0700 to 0900
- ii) Christmas banners in place from the first Monday in December to January 14

Cost: \$62,600

C. Water and Sewer Systems

1. To provide regular cleaning and repairs to the sanitary sewage collection system to maintain it in a free-flowing condition for the protection of community health and property.

- i) to provide 24 hour per day emergency service
- ii) to clear sanitary sewer main blockages within two hours of report
- iii) to provide alternate service after 8 hours disruption
- iv) provision of annual rehabilitation programs

Cost: \$4,301,000

2. To provide cleaning and repairs to the sanitary sewer service connections to maintain free-flowing sewage drainage from all properties within the limits of the City.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 104**

- i) to provide a 24 hour per day emergency telephone service
- ii) to provide sewer connection cleaning service between 0800 hours and 2400 hours
- iii) to respond to connection blockages within 8 hours of report

Cost: \$868,800

3. To maintain the water distribution system to ensure a safe, dependable, and affordable supply of potable water to our customers.

- i) to provide a 24 hour per day emergency service
- ii) to repair water main breaks within 24 hours
- iii) to provide an alternate supply within 8 hours
- iv) to exercise each valve annually
- v) to flush water mains as required

Cost: \$4,164,300

4. To provide for inspection and repair of the water service connections to our customers.

- i) to provide a 24 hour per day emergency service
- ii) to repair water service connection breaks within 24 hours
- iii) to provide an alternate supply within 8 hours

Cost: \$924,400

5. To provide the inspection, preventative maintenance, and repair of the City's fire hydrants to ensure the supply of water for fire suppression.

- i) to inspect each hydrant a minimum of once every three years
- ii) to respond to emergency repairs within 24 hours

Cost: \$568,600

6. To maintain the minor storm water collection system to accommodate the peak flow from a one in two year rainfall, and the major system to accommodate events

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 105**

which exceed the one in two year event.

- i) to provide a 24 hour per day emergency service
- ii) to repair breaks within 24 hours
- iii) to flush storm sewers as required
- iv) to inspect all storm sewers once every two years and outfalls twice per year

Cost: \$815,600

D. Roadways

1. To manage the Saskatoon roadway system, including lanes, bridges, and structures, at an acceptable level of service as stipulated by City Council, for the minimum long-term cost.

a) earth streets and lanes

- i) inspect each gravel lane annually, and blade, regravell, or regrade as necessary
- ii) blade rural connector roads once per week
- iii) apply dust palliation as required

b) paved streets

- i) provision of temporary cold mix repairs to potholes and small excavations during the winter months
- ii) pothole repairs on all paved streets and lanes annually
- iii) planing of rutted driving surfaces identified through inspections
- iv) 250 lane km crack filling annually
- v) continuous inspections of roadway system; arterials and collectors once every 48 hours, other streets every two weeks
- vi) provision of annual rehabilitation programs

Cost: \$5,500,000

2. To provide snow and ice control for the safe and efficient movement of emergency apparatus, public transportation, commercial vehicles, and the general public.

a) snow clearing

- i) to ensure expressways, major arterials, and emergency service routes

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 106**

- are passable within 4 hours of snowfall
- ii) to ensure direct routes to transit terminals are passable within 8 hours of snowfall
- iii) to ensure the Central Business District, priority bus routes and all other arterials are passable within 24 hours
- iv) to ensure the remaining bus routes are passable 48 hours
- v) to ensure the back lanes are cleared to accommodate garbage collection
- vi) to monitor and remove snow from schools as required
- vii) to remove snow from the Central Business District and designated arterials as required
- viii) to blade each residential street a minimum of once per year

b) street sanding

- i) to ensure expressways, major arterials, and emergency service routes allow normal movement within 4 hours of the development of icy conditions
- ii) to ensure the Central Business District, priority bus routes, and the remainder of arterials allow normal movement within 20 hours of the development of icy conditions
- iii) to ensure that designated streets throughout the City allow normal movement within 72 hours of the development of icy conditions
- iv) to continually maintain the streets to allow normal movement during the winter season

Cost: \$2,162,000

3. To maintain Saskatoon's sidewalk system in a safe condition for the majority of users in a specified area.

- i) removal and/or repair of safety hazards
- ii) overlay of damaged sidewalks
- iii) repair of minor sidewalk deficiencies, including crack filling, patching, overlaying, and grinding
- iv) installation of curb ramps at all corners during normal maintenance
- v) replacement of concrete to a maximum of 20% of block face

Cost: \$370,000

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 107**

4. To monitor the condition of the riverbank to ensure the slopes are safe resulting in minimal damage to the City's infrastructure.

Cost: \$20,000

5. To remove blockages (snow, leaves) from the surface drainage system on the public rights-of-way
 - i) thaw all ditch culverts during spring breakup
 - ii) clean all culverts once per year
 - iii) clear surface debris from catch basins as required

Cost: \$200,000

6. To provide street sweeping for dust free comfort and an aesthetic environment for our residents, industry, and commerce.

- i) sweep all paved streets and lanes once per year
- ii) sweep Central Business District and selected commercial paved streets once per week from June 1 to end of season
- iii) sweep sidewalks, concrete boulevards and walkways, except for residential areas and CBD, once per year and as required
- iv) sweep heavily treed areas in autumn

Cost: \$968,000

E. Land Development

1. To manage the extension of Saskatoon's services and infrastructure as a result of city expansion, ensuring that the services meet the current standards while minimizing the effect on the City of Saskatoon mill rate.
2. To negotiate servicing and development agreements with private and public bodies on behalf of the City, ensuring that new development is sustainable.
3. To minimize the effects that land development has on the current natural environment.
4. To ensure the City's infrastructure is planned and constructed to maximize the economic viability of the City.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 108**

Cost: \$95,000”

**5. Transportation Department Ends Directives
(File No. CK. 115-1)**

RECOMMENDATION: that the ends directives for the Transportation Department, as described in the attached report, be adopted.

ADOPTED.

Your Committee has considered the following report of the General Manager, Transportation Department dated December 3/96, and is recommending that the ends directives as outlined in the attached report be adopted.

“BACKGROUND

The Transportation Department was created in August of 1995, as a result of a reorganization of the City's administrative structure. The Department was formed by combining the Transit Services Department and the Transportation Section of the Engineering Department. The proposed mandate of the Department was “to coordinate outputs for the effective and efficient flow of people, traffic and commerce within and through the City of Saskatoon”.

The organizational structure of the Transportation Department contains three customer facing Branches (provide services directly to the public) and three support Branches (provide services to other Branches and other Departments). The customer facing Branches include the Transit Services Branch, the Traffic Planning and Operations Branch, and the Parking Branch. The first two Branches were formed in September of 1995. The Parking Branch will be formed in January, 1997. The support Branches include the Administration Branch, the Technical Support Branch, and the Electronic Communications Branch.

REPORT

The Transportation Department has now documented its intended outcomes for the three customer facing Branches. These ends directives are discussed and presented in the attached report entitled, ‘Transportation Department Ends Directives’. The ends directives define the ‘reason for being’ for the Transportation Department.

The Department is guided by one broad policy (the Transportation Policy) and four narrower policies (Public Transit Policy, Parking Policy, Movement of Persons Policy, and Movement of Goods Policy). Within each narrower policy are detailed policies that address

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 110**

specific areas, or activities of the Department. The policies define what needs are to be satisfied (why are we doing these activities?), for whom (is there a specific group?), at what cost, and who should pay. The ends directives reflect what is being achieved today, not what is hoped to be achieved in the future.

A detailed discussion of each ends directive, or outcome, is provided in the report.

ATTACHMENTS

1. Transportation Department Ends Directives (December 1, 1996).”

REPORT NO. 21-2002 OF THE ADMINISTRATION AND FINANCE COMMITTEE

Composition of Committee

Councillor P. Roe, Chair
Councillor D. Atchison
Councillor D.L. Birkmaier
Councillor H. Langlois
Councillor R. Steernberg

**1. Computerized Vote Counting
(File No. CK. 265-1)**

RECOMMENDATION: 1) that, subject to agreement by the Separate and Public School Boards to fund their portion of the costs, the City Clerk be authorized to purchase an automated vote counting system from Global Election Systems, Inc., at a total cost of \$312,750.00; and

2) that the unfunded portion of the City’s share of the costs be paid by way of a Productivity Improvement Loan.

ADOPTED.

Following a demonstration of the computerized vote counting system, as well as a review of the following report of the City Clerk, dated December 2, 1996, your Committee supports this initiative as being timely and cost-saving while providing a positive impact on the election system.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 111**

“BACKGROUND

City Council, at its meeting held on August 12, 1996, adopted the following recommendation contained in Clause 4, Report No 12-1996 of the Administration and Finance Committee, a copy of which is attached hereto:

- ‘1) that the City Clerk be authorized to proceed with a “Request for Proposals” for a computerized vote counting system, and to report back to City Council with recommendations; and
- 2) that a Productivity Improvement Loan be used to fund any purchase of a computerized vote counting system, with the details to be submitted to City Council for approval.’

The proposals have now been reviewed, and it is recommended that automated vote-counting units be purchased from Global Elections Systems Inc. Mr. Greg Forsythe, Global Elections Systems Inc., will be in attendance at the Committee’s meeting of December 9, 1996, in order to demonstrate the vote-counting units and answer questions of the Committee.

DISCUSSION

A Request for Proposals (RFP) was issued on October 2, 1996 and closed on November 5, 1996. A copy of the RFP is attached for Council’s information.

Submissions were received from three companies, as follows:

- Global Election Systems, Inc. - \$298,742 including all taxes
- Business Records Corporation - US\$230,300 plus duty & taxes
- American Information Systems, Inc. - US\$232,857 plus duty & taxes

Attached is a copy of the proposal submitted by Global Election Systems, Inc., the low bidder.

Global Election Systems, Inc. is a Canadian company whose sole focus is elections and election products. Global has sold automated vote counting systems to the Cities of Kelowna, Nanaimo and Vancouver, British Columbia, as well as to the Cities of Ottawa, Niagara Falls, Hamilton, Welland and Burlington, Ontario. The proposal put forward by

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 112**

Global meets all of the City's requirements.

Global has submitted two proposals - one for the purchase of all of the vote-counting machines required by the City, and the other for a partnership package whereby another Canadian municipality would be matched with the City of Saskatoon, with each municipality purchasing half of the units required and shipping their units to the other municipality for use during their election. Although the partnership proposal is creative and gives municipalities the opportunity to share costs, it is not being recommended due to the generous discount being offered to the City if the total number of machines required are purchased. The purchase of all of the units required is desirable because it eliminates the need to ship the units over great distances and allows all the machines to be used as the City sees fit. The partnership package is appealing only if the cost of purchasing all of the machines is prohibitive.

The cost of the automated vote system is:

Total Cost as Submitted by Global	\$298,742
Plus purchase of 2 extra Accu-Vote Units for Standby	16,228
Less GST Rebate	10,970
Total Cost	\$304,000

The cost of the purchase of the automated vote counting system will be recovered within three elections due to savings that will occur as a result of the system. The anticipated savings are in the area of staffing, by reducing the number of election workers hired as well as the rate of pay due to the decrease in the amount of hours worked, in ballot printing due to only one ballot being required, and in the rental of polling places due to the reduction in the number of polls. The following are the anticipated savings:

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 113**

Staffing	\$82,000
Ballot Printing	14,000
Rental of Polling Places	11,000
LESS - Ongoing costs such as warranty and hardware maintenance	8,200
TOTAL	\$98,800

The cost of the automated vote counting system can be paid as follows:

School Boards' Share	\$152,000
Cost Savings - 1997 Election (City Share)	49,000
Contribution from City Clerk's Operating Budget	14,000
Voting Reserve	19,000
Productivity Improvement Loan	70,000

The Cities of Nanaimo, Kelowna and Vancouver were contacted regarding their experience with Global. Their experience was very recent, in that municipal elections were held on November 16, 1996. All were very positive in their comments regarding the automated vote counting process in general, and the product and service provided by Global in particular. The system was well received by voters and election officials.

ATTACHMENTS

1. Clause 4, Report No. 12-1996 of the Administration and Finance Committee
2. Request for Proposal #6-1101
3. Proposal Submitted by Global Election Systems, Inc.”

2. City of Saskatoon Policy C03-007 (Special Events)

From: E. Hankewich, Organizing Committee

Subject: Requesting a Grant from the Unexpended Youth Sport Subsidy Funds to Assist in Hosting the Western Canadian Short Course (Winter) Junior National Swim Championships, February 6 - 10, 1997

(File No. CK. 1720-8-1)

RECOMMENDATION: that a grant of \$8,700 (subject to actual facility rental costs) be approved under the Special Event Policy for the rental of the Harry Bailey Aquatic Centre for the Western Canadian Short Course (Winter) Junior National Swim Championships.

ADOPTED.

Your Committee has reviewed the following report of the General Manager, Leisure Services Department, dated November 29, 1996, and supports the funding proposal outlined therein:

“BACKGROUND

City of Saskatoon Policy C03-007 (Special Events) states, in part:

Section 3.2 ‘Eligibility Criteria - Unexpended Youth Sports Subsidy Funds’

‘The following additional criteria shall be used for grants made from the unexpended funds remaining in the Youth Sports Subsidy Program:

- a) Eligible applicants will be restricted to those organizations receiving funding under the Youth Sports Subsidy Program.
- b) As indicated in the special events definition, funding must be applied to events that are non-recurring on an annual basis. However, groups applying for seed money to host recurring events for the first time would be eligible to apply on a one-time basis. Events that are

now held on an annual basis would not be eligible for this funding.

- c) Funding must be used for the rental cost of facilities only.'

JUSTIFICATION

The Saskatoon Goldfins Swim Club is requesting a grant from the unexpended Youth Sport Subsidy funds to assist the clubs in hosting the Western Canadian Short Course (Winter) Junior National Swim Championships being held February 6 - 10, 1997, at the Harry Bailey Aquatic Centre. They are expecting 400 athletes, 125 volunteers, and 250 spectators.

The Club meets the eligibility criteria set out in the above policy, and are, therefore, eligible for funding. The Club has identified approximately \$8,700 in facility rental charges from the Harry Bailey Aquatic Centre; however, the actual rental charges for the event will not be known until the event is completed.

Your staff recommend that a condition of approval of the grant to the Saskatoon Goldfins Swim Club be that the City of Saskatoon is acknowledged for its support in the program for the event.

OPTIONS

The only option would be to deny the funding; however, there is money available to fund the request, and it is in keeping with 'City of Saskatoon Policy C03-007 (Special Events)'.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPACT

There is approximately \$24,000 in the reserve to meet this request."

REPORT NO. 7-2002 OF THE AUDIT COMMITTEE

Composition of Committee

Councillor D.L. Birkmaier, Chair
Councillor D. Atchison
Councillor H. Langlois
Councillor P. McCann
Councillor R. Sternberg
His Worship the Mayor

1. Schedule for Effectiveness Reporting
(File No. CK. 1600-1)

RECOMMENDATION: that the six-year schedule for submission of effectiveness reports (i.e. revised Program Overviews and corporate reports on Monitoring and Reporting, Management Direction, Working Environment, and Protection of Assets) be approved, as outlined in Attachment 1.

ADOPTED.

Your Committee has reviewed the following report of the Auditor General dated November 27, 1996 with representatives of the Auditor General's Office, and supports the schedule for effectiveness reporting:

“EXECUTIVE SUMMARY

As indicated in a report of the Audit Committee, adopted by City Council at its March 25, 1996 meeting, organizational and program performance will be reported on using the effectiveness reporting framework of the 12 attributes proposed by the Canadian Comprehensive Auditing Foundation (CCAF). Revised Program Overviews will be prepared by customer-facing programs and presented to City Council approximately every three years. The attributes reported on in the Program Overviews will include: relevance, appropriateness, achievement of intended results, acceptance, secondary impacts, costs and productivity and responsiveness. Guidelines have been established for management to follow in order to provide consistent and regular reporting to City Council on information that is significant to the governing body. The Office of the Auditor General will issue an Audit Opinion on the extent to which the management representations present performance information and data that will be meaningful to City Council.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 117**

There are a number of attributes that will not be reported on through the Program Overviews but could be (or are) better reported to City Council on a global basis, via the support service departments. These attributes are: financial results, monitoring and reporting, management direction, working environment and protection of assets. With regard to financial results, there are a number of reports that are being provided to City Council on this attribute. The attributes of monitoring and reporting, management direction, working environment, and protection of assets require further reporting to ensure that appropriate information is being provided to City Council to support governance and accountability.

In order to activate the effectiveness reporting process, a schedule (Attachment 1) is required to direct the administration as to when the reports should be tabled with City Council.

BACKGROUND

City Council, at its meeting held on March 25, resolved:

- 1) that City Council adopt the framework and approach for reporting on organizational and program performance as proposed in the following report;
- 2) that the new framework and reporting strategies take effect in 1996;
- 3) that the Auditor General be instructed to bring forward, for City Council's consideration and approval, a schedule outlining the order and timing for submission of revised Program Overviews over the next three years; and
- 4) that the Administration be instructed to provide City Council with periodic performance reports on the Working Environment, Management Direction, and Protection of Assets.

Resolutions 3) and 4) are dealt with in this report.

JUSTIFICATION

In order to support strategic and policy decision-making by City Council, appropriate program justification and performance information must be made available. To this end, the revised Program Overview process has been approved by City Council and requires

establishment of a schedule for City Council's approval.

Customer-Facing Departments

Revised Program Overviews will be prepared for customer-facing programs and presented to City Council approximately every 3 years. Each Program Overview will provide information on a number of the 12 attributes: relevance, appropriateness, achievement of intended results, acceptance, secondary impacts, costs and productivity and responsiveness.

Information will include the extent to which the programs contribute to the vision statements in the City's Strategic Plan. As well, additional information on alternative service levels and delivery strategies and on asset management will be provided. Guidelines have been established, and approved by City Council, for management to follow in order to provide consistent and periodic reporting of information that is significant to the governing body. These guidelines are consistent with Appendix 3.4 of the Ernst and Young Report, *An Organizational Review of The City of Saskatoon*, which outlines a "Public Sector Planning Framework", consisting of suggestions for what should be addressed in a departmental strategic/business plan as well as suggestions for outcome measurement.

Support Service Departments

Support service programs, by their very nature, are generally in place to ensure that the values of the organization are upheld and/or to help other departments to strive towards a particular vision statement that directly affects the public. As indicated in the Ernst and Young Report, *An Organizational Review of The City of Saskatoon*, support service program management is ultimately accountable to customer-facing departments and, consequently, should be reporting program performance information to the customer-facing departments rather than to City Council. The Ernst and Young Report suggests that contracts be drafted between the customer-facing departments and the support service departments to ensure that the expectations and service level objectives are clear. In keeping with the recommendations of the Ernst and Young Report then, it would be desirable for the Human Resource Department, Asset Management Department and Finance Department to continue to prepare Program Overviews, in the current format, for submission to the customer-facing departments.

Operating budgets for support service departments are currently approved by City Council. It is conceivable that, at some time in the future, customer-facing departments may be called upon to account for central support service costs in their budgets (i.e. support service departments budgets would not be directly submitted to City Council but, rather, would be cross-charged and included in budgets of customer-facing departments). Until then,

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 119**

however, we suggest that Program Overviews continue to be prepared (in the old format) for support service departments and be included in the annual Program Overview updates distributed to members of City Council prior to the operating budget review.

Corporate Reports

Some of the 12 attributes will not be reported on through the Program Overviews but could be (or are) better reported to City Council on a global basis, via the support service departments. These attributes are: financial results, monitoring and reporting, management direction, working environment and protection of assets.

With regard to financial results, the Finance Department is responsible for ensuring that the financial results of the organization are reported on a timely basis to City Council. A number of reports are currently being provided to City Council by the Finance Department, on the overall financial results of the corporation. For example, information is received by City Council in the form of budgets, financial statements, interim reports on expected surplus/deficits, etc.

The following sections outline four attributes which require further reporting on a corporate-wide basis:

- **Monitoring and Reporting:** All departments are responsible for monitoring and reporting on key matters pertaining to program performance and on areas critical to program success or failure. The Office of the Auditor General has a responsibility to review and provide suggestions for content of other departments' reporting and monitoring systems with regard to the 12 attributes model. In this regard, the Office of the Auditor General will coordinate the Program Overviews and provide audit opinions on whether or not appropriate and complete information is being provided to City Council.

In addition, the Office of the Auditor General, in conjunction with the City Commissioner's Office, will take on the responsibility of developing and coordinating a report on the indicators which measure quality of community life (e.g. using Key Success Factors from the Strategic Plan and/or other indicators used in other municipalities) as well as overall performance of the organization. It is expected that such a report would be prepared on an annual basis for submission to City Council and the public.

- **Management Direction:** The Human Resources Department should provide

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 120**

periodic reports to City Council on the status of the City's Strategic Plan using the Key Success Factors (as indicated above) as well as comparison of planned strategies to actual actions taken, the extent to which employees have incorporated the Strategic Plan into day-to-day activities, etc. Through Comprehensive Audits, the Auditor General's Office will report on the fit of departmental strategic plans to that of the City's Strategic Plan.

- **Working Environment:** The Human Resources Department should obtain information on the extent to which staff are satisfied with their working environment, including safety in the workplace, staff development, physical conditions, lost time due to injuries and sick leave, turnover rate, etc. Information should also be obtained on the extent to which employees believe that the values of the corporation, as set out in the Strategic Plan, are being upheld. This information (i.e. including trends relative to baseline information, benchmarking data, etc.) should be reported to City Council on a periodic basis.
- **Protection of Assets:** Reporting on protection of assets will include security and management of corporate assets. The Asset Management Department will be responsible for reporting on security and management of assets such as buildings, equipment and inventories. We would anticipate that a centralized reporting mechanism be established (e.g. through the Corporate Information Services branch of the Finance Department) that would provide periodic reports on security and management of computer information and equipment throughout the organization. Customer-facing departments will, through their revised Program Overviews, report on security and management of all physical assets not reported on by Asset Management and Corporate Information Services.

Reporting Schedule

In order to administer the process, a schedule is required to direct the administration as to when the reports on customer-facing program areas should be tabled with City Council. The suggested schedule is outlined in Attachment 1. The schedule includes customer-facing programs offered by the City including Boards and Commissions. In addition, because the offices of City Clerk's, City Solicitor's and Auditor General's have direct reporting relationships to City Council, the Program Overview guidelines for providing information to City Council should apply to them.

The schedule has been structured in such a way as to distribute the workload in the various departments as well as to allow for enough time in between an audit of a program and the

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 121**

preparation of the Program Overview. In some cases, it also makes sense to develop Program Overviews for programs within a particular vision/policy areas (e.g. transportation) to provide City Council with a better overall picture. A further consideration was that requests have been made by some department heads to develop their overviews now rather than later. The availability of audit resources to facilitate and coordinate the development of revised Program Overviews was also taken into consideration in developing the schedule. As implementation begins, adjustments may need to be made to the schedule; any desired changes will be submitted to City Council for approval.

It should be noted that the developmental phase has been extended over a six year period (1997 to 2002) to ensure that the demand on staff time (in both programs and audit) is reasonable. Subsequent updating of Program Overviews is expected to be undertaken every three years and will require less effort than for initial development. Performance indicators will be updated annually as will Program Overviews in support service departments (discussed above). An ongoing schedule for submission of the updated Program Overviews will be developed once initial development is well under way.

Audit Opinion

An Audit Opinion, which will be prepared by the Office of the Auditor General, will accompany each Program Overview submitted to City Council. The Audit Opinion will comment on the extent to which the management representations present performance information and data that will be meaningful to City Council. The Audit Opinion will not comment on the integrity or accuracy of the information and data included in the Program Overview. The information within each Program Overview will be verified as part of the scheduled Comprehensive Audit of the particular program.

OPTIONS

Our analysis also included consideration of randomly selecting the order in which Program Overviews are submitted to City Council. We concluded that a schedule shown based on a sensitivity for the workload and needs in a particular area, timing with audits and public policy objectives would be the most beneficial to both those preparing and receiving the Program Overviews.

POLICY IMPLICATIONS

As indicated in the report which presented the 12 attributes as a framework for effectiveness reporting, implementation of the framework will increase the capacity of City Council to be

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 122**

well informed about organizational and program performance. It will also provide information on programs as they relate to the vision statements that address public policy objectives, as set out in the Strategic Plan. Audit assurance (i.e. through audit opinions) on management representations will also provide City Council with a higher degree of confidence in performance information for strategic and policy decisions and for accountability purposes.

FINANCIAL IMPACT

We anticipate that, although considerable program staff time will be required to prepare the initial Program Overviews, the obligation to report this information is already either explicit or implicit in every manager's job. Therefore, any additional workload should be absorbed into the overall scheduling of the managers' positions. However, in the event that systems are required to obtain performance measurement information (e.g. working environment survey may be required), any significant associated costs will be brought forward to City Council for direction.

ATTACHMENT

1. Effectiveness Reporting Schedule”

 2. **Follow-Up Audit Report
Comprehensive Audit - Centennial Auditorium Management Practices and Controls
(File No. CK. 1600-7)**
-

RECOMMENDATION: that the information be received.

ADOPTED.

Your Committee has reviewed the following report of the Auditor General dated November 15, 1996 on the above matter, with representatives of the Centennial Auditorium, and supports the action taken:

“BACKGROUND

Included in the mandate of the Auditor General's Office (AGO) is the requirement to follow up on comprehensive and financial systems audits previously conducted by the Office. The purpose of the follow-up reports is to confirm that management has fairly represented the current status of the implementation plan and to comment, as necessary, on issues relating

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 123**

to alternate actions pursued by management.

The comprehensive audit report on Centennial Auditorium's management practices and controls was completed January 12, 1993. Staff in key management positions, including the Executive Director position, have changed since the completion of the audit. Members of the Committee should note that copies of the Comprehensive Audit Report on Centennial Auditorium Management Practices and Controls may be obtained from the AGO upon request.

REPORT

The attached Follow Up Status Report consists of the audit's recommendations, management's response, Centennial's Board response (where required), planned implementation dates and the current status of recommendations. The "Management Response" and "Planned Implementation Date" columns were completed by the management in place at the time of the comprehensive audit; the "Current Status" column was completed by the present management staff. This has resulted in some differences in reported completion status between the two columns (e.g. completed versus alternative action). The Follow Up Status Report was reviewed by Centennial's Board of Directors.

The AGO verified the current status of management's actions on recommendations. Verification consisted of interviews with staff and, where deemed necessary by the AGO, review and evaluation of substantiating documentation (e.g. Centennial's marketing plan, box office software contract, job descriptions, policies and procedures). There were instances where management undertook action different from the action recommended. Centennial's Board was made aware of the action taken on all recommendations through its review of the Follow Up Status Report.

It is the opinion of the AGO that management has fairly represented the current status of the implementation plan. We commend management for its efforts in implementing the recommendations of the audit report.

ATTACHMENTS

Attached to this report is Management's Follow Up Status Report.”

- 3. Comprehensive Audit - Electric System Branch
Public Works Department**

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 124**

(File No. CK. 1600-1)

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a copy of the Comprehensive Audit Report on the Electric System Branch of the Public Works Department, including the Implementation Plan for the audit recommendations contained in the report. Your Committee has reviewed these reports with the General Manager of Public Works Department and the Electric System Branch, and supports the Implementation Plan as a commendable and workable undertaking, and wishes to congratulate the Branch for its admirable handling of this matter.

REPORT NO. 14-2002 OF THE EXECUTIVE COMMITTEE

Composition of Committee

His Worship the Mayor, Chair
Councillor D. Atchison
Councillor D. L. Birkmaier
Councillor M. Heidt
Councillor A. Langford
Councillor H. Langlois
Councillor P. McCann
Councillor J. Postlethwaite
Councillor P. Roe
Councillor R. Sternberg
Councillor K. Waygood

**1. Incentive Application - International Road Dynamics
File No. CK 3500-13**

RECOMMENDATION: 1) that a five-year tax abatement be granted to International Road Dynamics on the property to be purchased at 717 - 43rd Street, as follows:

100% in year 1
80% in year 2
70% in year 3

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 125**

60% in year 4
50% in year 5

2) that the City Solicitor be requested to prepare the appropriate bylaw.

ADOPTED.

Your Committee has considered the attached application for a business incentive from International Road Dynamics. The application meets the City's policy."

Moved by Councillor Steernberg, Seconded by Councillor Langford,

THAT the reports of the Committee of the Whole be adopted.

CARRIED.

UNFINISHED BUSINESS

**6a) Properties to be Added to Schedule "A"
Bylaw No. 6770 - *The Holding Bylaw*
(File No. CK. 710-1)**

REPORT OF THE CITY CLERK:

"City Council, at its meeting held on November 18, 1996, during consideration of the above matter, amended Bylaw No. 7576 by deleting the eight properties whose owners requested not be included in Schedule A, gave two readings to the amended bylaw, and resolved that letters be sent by registered mail to the owners who did not reply to confirm that they have no objection to having their properties listed in Schedule A. An excerpt from the minutes of City Council's meeting of November 18 is attached for information.

The City Clerk has forwarded the necessary letters by registered mail. No responses were received prior to the December 2, 1996, meeting of Council and therefore, Council deferred

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 126**

third reading of the bylaw to this meeting. A copy of Bylaw No. 7576, as amended, is attached for Council's consideration (third reading only).

Also attached are copies of the following communications:

- Letter received on December 10 from Donald C. Kerr, Chair, Municipal Heritage Advisory Committee;
- Letter dated November 27, 1996 from Ronald and Patricia Marken, agreeing to include 716 Saskatchewan Crescent East in Bylaw No. 6770;
- Letter dated December 4, 1996 from Kelvin Liss, Site Manager, Bricore Land Group Ltd. Requesting that the Modern Press Building not be included in Bylaw No. 6770;
- Letter dated December 9, 1996 from Bob Young, Chow Enterprises Ltd. Agreeing to include the Little Chief Service Station in Bylaw No. 6770;
- Letter dated December 6, 1996 from Bert I. Gladstone, Gladstone Enterprises Ltd. Requesting that the Fergusson Building not be included in Bylaw No. 6770; and
- Letter dated December 9, 1996 from Davinder Bawa Sethi requesting that 804 McPherson Avenue not be included in Bylaw No. 6770."

Moved by Councillor Langlois, Seconded by Councillor Waygood,

THAT the regular Order of Business be suspended and that Council go into Committee of the Whole to consider Bylaw 7576 (Third Reading Only).

CARRIED.

Council went into Committee of the Whole with His Worship the Mayor in the Chair.

Committee arose.

His Worship the Mayor, Chair of the Committee of the Whole, made the following report:

THAT while in Committee of the Whole, the Committee reviewed Bylaw No. 7576 as follows:

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 127**

It was resolved that Bylaw No. 7576be further amended by removing those properties which filed an objection, namely:

The Ferguson Building, 140/144 - 2nd Avenue South
The Modern Press Building, 460/462 - 2nd Avenue North
Webster Block and House (McPherson Court), 804/806 McPherson Avenue

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 128**

Moved by Councillor Steernberg, Seconded by Councillor Waygood,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Steernberg, Seconded by Councillor Roe,

THAT Bylaw No.7576, as amended, be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw as amended was then read a third time and passed.

ENQUIRIES

**Councillor Waygood
Bus Stop/Bus Shelter
Joe Duquette High School
(File No. CK. 7311-1 _____)**

Would the Administration please report on the feasibility of the following two requests:

- 1) relocation of the bus stop at 8th Street and Broadway Avenue, eastside, to the block housing Joe Duquette High School; and
- 2) locating a bus shelter at this site.

Please comment on whether these sites could help alleviate concerns raised by local businesses without inconveniencing transit riders.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 129**

**Councillor Waygood
Building - 421 Clarence Avenue North
(File No. CK. 610-1)** _____

Attached is a letter from Mr. Scharfe concerning a building on 421 Clarence Avenue North. Could I have a report on this building with respect to compliance with all building codes, zoning bylaws, parking requirements on location of parking spaces and sidewalk crossing permits.

**Councillor Heidt
Family Transit Pass
(File No. CK. 1720-3)**

Would the Administration report on:

- 1) implementing a family pass which would be cost effective to families; and
- 2) also provide a cost for implementing this system.

**Councillor Langlois
Availability of B4 Land in Northeast Sector
(File No. CK. 4125-1)** _____

Would the Administration please report on the availability of B4 Land in the northeast sector, including projected timelines for commercial development, options to existing plans, and the cost implications of making commercial land available in the short term, within the next year or two.

INTRODUCTION AND CONSIDERATION OF BYLAWS

Bylaw No. 7578

Moved by Councillor Steernberg, Seconded by Councillor McCann,

THAT permission be granted to introduce Bylaw No. 7578, being "*The Economic Development Authority Repealing Bylaw*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Steernberg, Seconded by Councillor Langford,

THAT Bylaw No. 7578 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Steernberg, Seconded by Councillor Atchison,

THAT Council go into Committee of the Whole to consider Bylaw No. 7578.

CARRIED.

Council went into Committee of the Whole with Councillor Steernberg in the Chair.

Committee arose.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 131**

Councillor Steernberg, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7578 was considered clause by clause and approved.

Moved by Councillor Steernberg, Seconded by Councillor Birkmaier,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Steernberg, Seconded by Councillor Heidt,

THAT permission be granted to have Bylaw No. 7578 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Steernberg, Seconded by Councillor Roe,

THAT Bylaw No. 7578 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

Bylaw No. 7582

Moved by Councillor Steernberg, Seconded by Councillor McCann,

THAT permission be granted to introduce Bylaw No. 7582, being "*The Zoning Amendment Bylaw, 1996 (No. 13)*" and to give same its first reading.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 132**

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Steernberg, Seconded by Councillor Langford,

THAT Bylaw No. 7582 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Steernberg, Seconded by Councillor Atchison,

THAT Council go into Committee of the Whole to consider Bylaw No. 7582.

CARRIED.

Council went into Committee of the Whole with Councillor Steernberg in the Chair.

Committee arose.

Councillor Steernberg, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7582 was considered clause by clause and approved.

Moved by Councillor Steernberg, Seconded by Councillor Birkmaier,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 133**

Moved by Councillor Steernberg, Seconded by Councillor Heidt,

THAT permission be granted to have Bylaw No. 7582 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Steernberg, Seconded by Councillor Roe,

THAT Bylaw No. 7582 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

Bylaw No. 7585

Moved by Councillor Steernberg, Seconded by Councillor McCann,

THAT permission be granted to introduce Bylaw No. 7585, being "*The Capital Reserves Amendment Bylaw, 1996 (No. 3)*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Steernberg, Seconded by Councillor Langford,

THAT Bylaw No. 7585 be now read a second time.

CARRIED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 134**

The bylaw was then read a second time.

Moved by Councillor Steernberg, Seconded by Councillor Atchison,

THAT Council go into Committee of the Whole to consider Bylaw No. 7585.

CARRIED.

Council went into Committee of the Whole with Councillor Steernberg in the Chair.

Committee arose.

Councillor Steernberg, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7585 was considered clause by clause and approved.

Moved by Councillor Steernberg, Seconded by Councillor Birkmaier,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Steernberg, Seconded by Councillor Heidt,

THAT permission be granted to have Bylaw No. 7585 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Steernberg, Seconded by Councillor Roe,

THAT Bylaw No. 7585 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 135**

The bylaw was then read a third time and passed.

Bylaw No. 7589

Moved by Councillor Steernberg, Seconded by Councillor McCann,

THAT permission be granted to introduce Bylaw No. 7589, being "*The License Amendment Bylaw, 1997*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Steernberg, Seconded by Councillor Langford,

THAT Bylaw No. 7589 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Steernberg, Seconded by Councillor Atchison,

THAT Council go into Committee of the Whole to consider Bylaw No. 7589.

CARRIED.

Council went into Committee of the Whole with Councillor Steernberg in the Chair.

Committee arose.

Councillor Steernberg, Chair of the Committee of the Whole, made the following report:

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 136**

That while in Committee of the Whole, Bylaw No. 7589 was considered clause by clause and approved.

Moved by Councillor Steernberg, Seconded by Councillor Birkmaier,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Steernberg, Seconded by Councillor Heidt,

THAT permission be granted to have Bylaw No. 7589 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Steernberg, Seconded by Councillor Roe,

THAT Bylaw No. 7589 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

Bylaw No. 7590

Moved by Councillor Steernberg, Seconded by Councillor McCann,

THAT permission be granted to introduce Bylaw No. 7590, being "*The Business License Bylaw, 1997*" and to give same its first reading.

CARRIED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 137**

The bylaw was then read a first time.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 138**

Moved by Councillor Steernberg, Seconded by Councillor Langford,
THAT Bylaw No. 7590 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Steernberg, Seconded by Councillor Atchison,
THAT Council go into Committee of the Whole to consider Bylaw No. 7590.

CARRIED.

Council went into Committee of the Whole with Councillor Steernberg in the Chair.
Committee arose.

Councillor Steernberg, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7590 was considered clause by clause and approved.

Moved by Councillor Steernberg, Seconded by Councillor Birkmaier,
THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Steernberg, Seconded by Councillor Heidt,
THAT permission be granted to have Bylaw No. 7590 read a third time at this meeting.

CARRIED UNANIMOUSLY.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 139**

Moved by Councillor Steernberg, Seconded by Councillor Roe,

THAT Bylaw No. 7590 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

Bylaw No. 7591

Moved by Councillor Steernberg, Seconded by Councillor McCann,

THAT permission be granted to introduce Bylaw No. 7591, being "*The Business Tax Repeal Bylaw*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Steernberg, Seconded by Councillor Langford,

THAT Bylaw No. 7591 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Steernberg, Seconded by Councillor Atchison,

THAT Council go into Committee of the Whole to consider Bylaw No. 7591.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 140**

CARRIED.

Council went into Committee of the Whole with Councillor Steernberg in the Chair.

Committee arose.

Councillor Steernberg, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7591 was considered clause by clause and approved.

Moved by Councillor Steernberg, Seconded by Councillor Birkmaier,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Steernberg, Seconded by Councillor Heidt,

THAT permission be granted to have Bylaw No. 7591 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Steernberg, Seconded by Councillor Roe,

THAT Bylaw No. 7591 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 141**

Bylaw No. 7592

Moved by Councillor Steernberg, Seconded by Councillor McCann,

THAT permission be granted to introduce Bylaw No. 7592, being "*The Business Tax Conversion Repeal Bylaw*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Steernberg, Seconded by Councillor Langford,

THAT Bylaw No. 7592 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Steernberg, Seconded by Councillor Atchison,

THAT Council go into Committee of the Whole to consider Bylaw No. 7592.

CARRIED.

Council went into Committee of the Whole with Councillor Steernberg in the Chair.

Committee arose.

Councillor Steernberg, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7592 was considered clause by clause and approved.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 142**

Moved by Councillor Steernberg, Seconded by Councillor Birkmaier,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Steernberg, Seconded by Councillor Heidt,

THAT permission be granted to have Bylaw No. 7592 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Steernberg, Seconded by Councillor Roe,

THAT Bylaw No. 7592 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

Bylaw No. 7593

Moved by Councillor Steernberg, Seconded by Councillor McCann,

THAT permission be granted to introduce Bylaw No. 7593, being "*The Non-Assessment of Businesses Bylaw, 1997*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 143**

Moved by Councillor Steernberg, Seconded by Councillor Langford,

THAT Bylaw No. 7593 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Steernberg, Seconded by Councillor Atchison,

THAT Council go into Committee of the Whole to consider Bylaw No. 7593.

CARRIED.

Council went into Committee of the Whole with Councillor Steernberg in the Chair.

Committee arose.

Councillor Steernberg, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7593 was considered clause by clause and approved.

Moved by Councillor Steernberg, Seconded by Councillor Birkmaier,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Steernberg, Seconded by Councillor Heidt,

THAT permission be granted to have Bylaw No. 7593 read a third time at this meeting.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 144**

CARRIED UNANIMOUSLY.

Moved by Councillor Steernberg, Seconded by Councillor Roe,

THAT Bylaw No. 7593 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

Bylaw No. 7594

Moved by Councillor Steernberg, Seconded by Councillor McCann,

THAT permission be granted to introduce Bylaw No. 7594, being "*The Discounts and Penalties Amendment Bylaw, 1996*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Steernberg, Seconded by Councillor Langford,

THAT Bylaw No. 7594 be now read a second time.

CARRIED.

The bylaw was then read a second time.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 145**

Moved by Councillor Steernberg, Seconded by Councillor Atchison,

THAT Council go into Committee of the Whole to consider Bylaw No. 7594.

CARRIED.

Council went into Committee of the Whole with Councillor Steernberg in the Chair.

Committee arose.

Councillor Steernberg, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7594 was considered clause by clause and approved.

Moved by Councillor Steernberg, Seconded by Councillor Birkmaier,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Steernberg, Seconded by Councillor Heidt,

THAT permission be granted to have Bylaw No. 7594 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Steernberg, Seconded by Councillor Roe,

THAT Bylaw No. 7494 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 146**

The bylaw was then read a third time and passed.

Bylaw No. 7595

Moved by Councillor Steernberg, Seconded by Councillor McCann,

THAT permission be granted to introduce Bylaw No. 7595, being "*The Board of Revision Appeal Fees Bylaw, 1997*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Steernberg, Seconded by Councillor Langford,

THAT Bylaw No. 7595 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Steernberg, Seconded by Councillor Atchison,

THAT Council go into Committee of the Whole to consider Bylaw No. 7595.

CARRIED.

Council went into Committee of the Whole with Councillor Steernberg in the Chair.

Committee arose.

Councillor Steernberg, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7595 was considered clause by clause

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 147**

and approved.

Moved by Councillor Steernberg, Seconded by Councillor Birkmaier,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Steernberg, Seconded by Councillor Heidt,

THAT permission be granted to have Bylaw No. 7595 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Steernberg, Seconded by Councillor Roe,

THAT Bylaw No. 7595 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

Bylaw No. 7596

Moved by Councillor Steernberg, Seconded by Councillor McCann,

THAT permission be granted to introduce Bylaw No. 7596, being "*The Mill Rate Factors Subclasses Bylaw, 1997*" and to give same its first reading.

CARRIED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 148**

The bylaw was then read a first time.

Moved by Councillor Steernberg, Seconded by Councillor Langford,

THAT Bylaw No. 7596 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Steernberg, Seconded by Councillor Atchison,

THAT Council go into Committee of the Whole to consider Bylaw No. 7596.

CARRIED.

Council went into Committee of the Whole with Councillor Steernberg in the Chair.

Committee arose.

Councillor Steernberg, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7596 was considered clause by clause and approved.

Moved by Councillor Steernberg, Seconded by Councillor Birkmaier,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Steernberg, Seconded by Councillor Heidt,

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 149**

THAT permission be granted to have Bylaw No. 7596 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Steernberg, Seconded by Councillor Roe,

THAT Bylaw No. 7596 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

Bylaw No. 7597

Moved by Councillor Steernberg, Seconded by Councillor McCann,

THAT permission be granted to introduce Bylaw No. 7597, being "*The Boarding Care Home Repeal Bylaw*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Steernberg, Seconded by Councillor Langford,

THAT Bylaw No. 7597 be now read a second time.

CARRIED.

The bylaw was then read a second time.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 150**

Moved by Councillor Steernberg, Seconded by Councillor Atchison,

THAT Council go into Committee of the Whole to consider Bylaw No. 7597.

CARRIED.

Council went into Committee of the Whole with Councillor Steernberg in the Chair.

Committee arose.

Councillor Steernberg, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7597 was considered clause by clause and approved.

Moved by Councillor Steernberg, Seconded by Councillor Birkmaier,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Steernberg, Seconded by Councillor Heidt,

THAT permission be granted to have Bylaw No. 7597 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Steernberg, Seconded by Councillor Roe,

THAT Bylaw No. 7597 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 151**

The bylaw was then read a third time and passed.

Bylaw No. 7598

Moved by Councillor Steernberg, Seconded by Councillor McCann,

THAT permission be granted to introduce Bylaw No. 7598, being "*The Waterworks Amendment Bylaw, 1996*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Steernberg, Seconded by Councillor Langford,

THAT Bylaw No. 7598 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Steernberg, Seconded by Councillor Atchison,

THAT Council go into Committee of the Whole to consider Bylaw No. 7598.

CARRIED.

Council went into Committee of the Whole with Councillor Steernberg in the Chair.

Committee arose.

Councillor Steernberg, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7598 was considered clause by clause

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 152**

and approved.

Moved by Councillor Steernberg, Seconded by Councillor Birkmaier,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Steernberg, Seconded by Councillor Heidt,

THAT permission be granted to have Bylaw No. 7598 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Steernberg, Seconded by Councillor Roe,

THAT Bylaw No. 7598 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

Bylaw No. 7599

Moved by Councillor Steernberg, Seconded by Councillor McCann,

THAT permission be granted to introduce Bylaw No. 7599, being "*A Bylaw of The City of Saskatoon to amend Bylaw No. 5115, entitled, 'A Bylaw of The City of Saskatoon regulating the use of the public sewage works and storm sewers and to provide for the levying and collecting of a charge for the use of the public sewage works'*" and to give same its first reading.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 153**

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Steernberg, Seconded by Councillor Langford,

THAT Bylaw No. 7599 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Steernberg, Seconded by Councillor Atchison,

THAT Council go into Committee of the Whole to consider Bylaw No. 7599.

CARRIED.

Council went into Committee of the Whole with Councillor Steernberg in the Chair.

Committee arose.

Councillor Steernberg, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7599 was considered clause by clause and approved.

Moved by Councillor Steernberg, Seconded by Councillor Birkmaier,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 16, 1996
PAGE 154**

Moved by Councillor Steernberg, Seconded by Councillor Heidt,

THAT permission be granted to have Bylaw No. 7599 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Steernberg, Seconded by Councillor Roe,

THAT Bylaw No. 7599 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

Moved by Councillor Heidt,

THAT the meeting stand adjourned.

CARRIED.

The meeting adjourned at 10:00 p.m.

Mayor

City Clerk