



## PUBLIC AGENDA

### SASKATOON ACCESSIBILITY ADVISORY COMMITTEE

FRIDAY, FEBRUARY 13, 2015, 12:00 (NOON)  
COMMITTEE ROOM E, GROUND FLOOR, CITY HALL

Mr. R. East, Chair  
Mr. J.D. McNabb, Vice-Chair  
Councillor M. Loewen  
Councillor C. Clark  
Ms. J. Dawson  
Ms. G. Kozlow  
Ms. O. Nicholson  
Ms. M. Baxter  
Director of Community Development L. Lacroix  
Director of Facilities and Fleet Management T. Halstead

1. **CALL TO ORDER**
2. **CONFIRMATION OF AGENDA**
3. **ADOPTION OF MINUTES**
  - 3.1 Minutes of regular meeting of the Saskatoon Accessibility Advisory Committee held on January 9, 2015.
4. **REPORTS FROM ADMINISTRATION**
  - 4.1 **Report of Access Transit Manager (File No. CK. 225-70)**  
*Verbal Update – D. Campbell, Access Transit Supervisor*  
  
**Recommendation**  
That the information be received.
  - 4.2 **Disabled Parking Violation Fines – Increase (File No. CK. 5301-1)**  
*Verbal Update – A. Hildebrandt, Director of Community Standards*  
  
**Recommendation**  
That the information be received.

**4.3 Accessible Audible Pedestrian Signals (File No. CK. 6150-3)**  
*Verbal Update – A. Gardiner, Director of Transportation*

**Recommendation**

That the information be received.

**5. MATTERS FOR FOLLOW UP (File No. CK. 225-70)**

5.1 Matters for follow up as of November 30, 2014. Attached is a copy of the Committee's follow-up list for review.

**Recommendation**

1. That the Saskatoon Accessibility Advisory Committee issue direction with respect to any follow up item; and
2. That the information be received.

**6. 2014 ANNUAL REPORT – Saskatoon Accessibility Advisory Committee**

Attached is a "draft" copy of the 2014 Annual Report of the Saskatoon Accessibility Advisory Committee for review and approval prior to forwarding to the Standing Policy on Finance to submit to City Council.

**Recommendation**

That the direction of Committee issue.

**7. TERMS OF REFERENCE – SASKATOON ACCESSIBILITY ADVISORY COMMITTEE**

Attached is a copy of the Terms of Reference for the Saskatoon Accessibility Advisory Committee.

**8. STATEMENT OF EXPENDITURES (File No. CK. 1704-5)**

Attached is the year-end Statement of Expenditures this item was deferred from the January 9, 2015 meeting. The 2015 approved budget is \$3,000. Also attached is a current statement of expenditures.

**Recommendation**

That the direction of the Committee issue.

**9. ADJOURNMENT**







	<b>Accessible Calling Out Bus Stops</b>		<p>Follow up as appropriate.</p> <p>Mar/13 – Pilot of 30 buses complete, entire fleet to be equipped. J. Robinson to report further re implementation plan.</p> <p>May/13 – Operators were not consistently calling out stops, further education was provided; situation improving.</p> <p>Sep/13 – Letter of Agreement Signed between City of Saskatoon Transit and Saskatchewan Human Rights Commission</p> <p>Oct/13 – not all operators calling out stops</p> <p>Jan/14 – all buses to be equipped with Intelligent Transportation System by May 2014</p> <p>May/14 – most buses outfitted with new equipment</p> <p>June/14 – equipment installed, smart phone app ready by fall</p> <p>Sept 12/14 – No update.</p> <p>Oct 10/14 – No update.</p> <p>Nov 14/14 – No update.</p> <p>Jan 9/15 – No update.</p>
Jan/14	<b>Kinsmen Park Upgrade</b>	Jan/14 – updates to be provided when available	<p>Mar 14/ - request for update from Administration</p> <p>Apr 14/ - updates as available</p> <p>Sept 12/14 – No update.</p> <p>Oct 10/14 – Potash Playland upgrade proceeding on schedule, set to have accessible components.</p> <p>Nov 14/14 U-tube video link provided by T. Halstead on park construction update.</p> <p>Jan 9/15 no update.</p>
Mar/14	<b>Website Redesign</b>	Accessibility of website redesign project	<p>Mar 14/ have requested an update from Administration</p> <p>Apr 14/updates as available</p> <p>May 14/public input sought</p> <p>June 14/website URL provided to members for sharing/input</p> <p>Sept 12/14 – No update, still under development.</p> <p>Oct 10/14 – Development continues. Public launch scheduled for end of yr, early new yr. Public feedback sought.</p> <p>Nov 14/14 – New website link provided to Committee to test accessibility and provide feedback.</p>

			Jan 9/15 – New website has been launched internally and public launch is scheduled for Jan. 31/15.
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Updated January 2015

## ADVISORY COMMITTEE REPORT

**TO:** Standing Policy Committee on Finance  
**FROM:** Chair, Saskatoon Accessibility Advisory Committee  
**DATE:** February 13, 2015  
**SUBJECT:** 2014 Annual Report – Saskatoon Accessibility Advisory Committee  
**FILE NO.** CK. 430-1

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**RECOMMENDATION:** That the information be received and forwarded to City Council as information.

### REPORT

The mandate of the Saskatoon Accessibility Advisory Committee is to promote universal accessibility to ensure that the City of Saskatoon's services, facilities and infrastructure are barrier-free for citizens of all abilities.

In order to advise and assist City Council with its jurisdictional options in achieving this barrier-free goal, so that the City of Saskatoon is a leader by example, the Committee developed an Implementation of Accessibility Action Plan in October 2008.

The 2014 membership on the Saskatoon Accessibility Advisory Committee was as follows:

Councillor Troy Davies  
 Councillor Mairin Loewen  
 Ms. Lynne Lacroix, Director of Community Development  
 Mr. Tim Halstead, Director of Facilities & Fleet Management  
 Mr. Robin East, Chair  
 Mr. J.D. McNabb, Vice Chair  
 Ms. Odette Nicholson  
 Ms. Gladys Kozlow  
 Ms. Janice Dawson  
 Ms. Jeanette Dean (representative of seniors' community)

### SUMMARY OF ACTIVITIES AND DISCUSSIONS UNDERTAKEN IN 2014

#### Snow Removal

The topic of snow removal is ongoing with the Committee. The Administration reported verbally on this issue and bylaw enforcement at various meetings of the Committee. In October the Committee was updated on the overall snow removal program, including information about increases to operating funding to address snow removal throughout the city and updated procedures in place to deal with a snow event and the response



time for doing so. The clearing of snow both on streets and sidewalks along with the enforcement of bylaw compliance is an on-going matter that was discussed at length.

### Accessible Audible Pedestrian Signals

The Administration provided updates to the Committee regarding the matter of accessible audible signals. All new intersections that have pedestrian signals installed will have the accessible audible pedestrian signals installed; in addition, five intersections are scheduled to be retrofitted yearly. A draft Letter of Understanding has been created between The City of Saskatoon and The Saskatchewan Human Rights Commission with respect to accessible audible signals. The Committee will continue to receive updates from the Administration.

### Disabled Parking

A verbal report was provided by the Parking Services Manager on the allocation of disabled parking spots for medical offices and on the new parking system being implemented in 2015. In addition, the Committee was made aware that a Downtown Parking Study is scheduled for 2015 and it will address some of the issues presented by the Committee. Further parking updates to be received as they become available.

### Website Redesign

City of Saskatoon is set to launch a new website. In order to ensure this website is accessible, the website redesign coordinator/team asked for feedback from stakeholders. The Committee was provided the URL to the new website to test its accessibility and to provide input. Also, the new website will have a dedicated webpage for Accessibility information and initiatives.

### Miscellaneous Updates

The Access Transit Manager and Access Transit Supervisor provided updates regarding several matters of concern for the Committee. Audible global positioning system equipment has been installed in all buses in 2014 and three more access transit buses were added to the current fleet.

The Committee was also given an update by the Revenue Collection Manager on *Bylaw No. 9070 The Taxi Bylaw, 2014* and advised that there are now 16 accessible taxi cabs in Saskatoon divided amongst the three taxi companies.

The Action Plan – Saskatoon Accessibility Advisory Committee was discussed and an update on the plan was presented by the Director of Community Development.

In April, the Administration and Finance Committee forwarded two reports adopted by City Council to the Saskatoon Accessibility Advisory Committee for their information. Accessibility Ramps 2013 Annual Report; and 2013 Traffic Control, Parking Restrictions and Parking Prohibitions Signage. An overview of these reports was presented to the Committee. The proposed Ramp Program for 2014 includes 46 Priority 1 and 2 ramps to be installed. In 2013, 224 parking restrictions and parking prohibition signs were installed. The next report will be submitted early 2015 providing the numbers of signage installation for 2014.

Plans for 2015

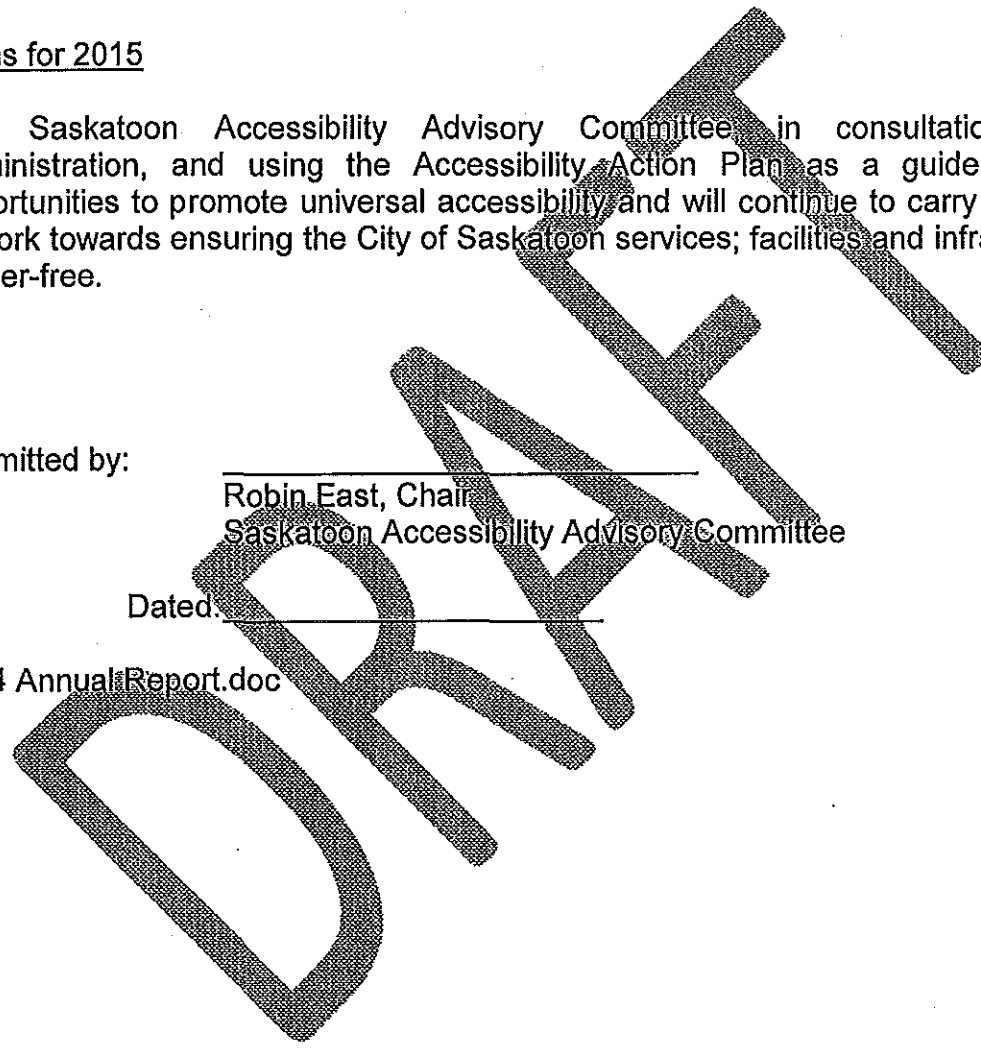
The Saskatoon Accessibility Advisory Committee, in consultation with the Administration, and using the Accessibility Action Plan as a guide, will pursue opportunities to promote universal accessibility and will continue to carry out initiatives to work towards ensuring the City of Saskatoon services; facilities and infrastructure are barrier-free.

Submitted by:

\_\_\_\_\_  
Robin East, Chair  
Saskatoon Accessibility Advisory Committee

Dated: \_\_\_\_\_

2014 Annual Report.doc



**SASKATOON ACCESSIBILITY ADVISORY COMMITTEE**

**AUTHORITY** Council Resolution – July 16, 2007; and  
Council and Committee Procedure Bylaw No. 8198, as amended.

**PURPOSE** The mandate of the Committee shall be to promote universal accessibility to ensure that the City of Saskatoon’s services, facilities and infrastructure are barrier-free for citizens of all abilities. The Committee’s primary mandate will be the development, implementation, and refinement of an ongoing action plan in order to advise and assist City Council with its jurisdictional options in achieving this barrier-free goal, so that the City of Saskatoon is a leader by example.

**COMPOSITION** Total Membership 10  
Appointed by Council 10

- Two members of City Council;
- Two members of Senior Administration;
- Five persons from the public with disabilities and/or fulfilling the role of primary caregiver to a person with a disability; and
- One person representing a seniors’ organization.

- MANDATE**
- (a) To develop an action plan to provide short and long-term goals for improving accessibility to City services, facilities and infrastructure (the “Action Plan”);
  - (b) To monitor and evaluate and to advise Council of progress in achieving goals stated in the Action Plan;
  - (c) To provide advice to Council on policies and programs for improving accessibility to City services, facilities and infrastructure;
  - (d) To act as a resource to the Communications Branch respecting development and implementation of a public relations campaign to promote the City’s efforts to make City services, facilities, and infrastructure accessible and barrier-free;
  - (e) To receive referrals from and provide advice to Council, or its committees, boards and commissions, on accessibility issues;

## SASKATOON ACCESSIBILITY ADVISORY COMMITTEE CONT'D

- (f) Upon instructions from Council, to encourage and promote communication and co-ordination between and among City departments, local businesses, and other levels of government respecting accessibility issues;
- (g) To ensure adequate and appropriate consultation with the community of common interest for persons with disabilities and/or persons fulfilling the role of primary caregiver to a person with a disability; and
- (h) When required, to establish ad hoc task groups to undertake specific tasks within the Committee's mandate.

**REPORTING** To City Council through the Special Policy Committee on Finance.

**QUALIFICATIONS** Ability to commit time to attend meetings.

**QUORUM** A quorum is a majority of the members.

**TERM** Two years (a maximum of three consecutive terms will be permitted)

**MEETINGS** Monthly (no meetings in July, August and December)  
Day----- Second Friday  
Time ----- 12:00 noon

File No. 225-70



01-5576-103 SASKATOON ACCESSIBILITY ADVISORY COMMITTEE (2015)						
			Committee			
			Expenses			
DATE	NUMBER	DESCRIPTION	DEBIT	CREDIT	G/L	BALANCE
January		Opening Balance				3,000.00
						3,000.00
						3,000.00
						3,000.00
						3,000.00
						3,000.00
						3,000.00
						3,000.00
						3,000.00
						3,000.00
						3,000.00
						3,000.00
<b>TOTAL</b>			-	0		

2015 Budget:

Conferences: \$3,000

January 31, 2015