



Council Chamber
City Hall, Saskatoon, SK
Monday, June 9, 2014
at 6:00 p.m.

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL

PRESENT: His Worship the Mayor, in the Chair;
Councillors Clark, Davies, Donauer, Hill, Iwanchuk, Jeffries,
Loewen, Lorje, Olauson, and Paulsen;
City Manager Totland;
City Solicitor Warwick;
CFO & General Manager, Asset and Financial
Management Bilanski;
General Manager, Community Services Grauer;
General Manager, Corporate Performance Gryba;
General Manager, Transportation and Utilities Jorgenson;
City Clerk Sproule; and
Deputy City Clerk Bryant

Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT the minutes of regular meeting of City Council held on May 20, 2014, be approved.

CARRIED.

HEARINGS

**3a) Proposed Amendment to the Rosewood Neighbourhood Concept Plan
Applicant: Arbutus Properties
(File No. CK. 4110-40)**

REPORT OF THE CITY CLERK:

"The purpose of this hearing is to consider the proposed amendment to the Rosewood Neighbourhood Concept Plan.

Attached is a copy of the following material:

- Report of the General Manager, Community Services Department dated April 30, 2014 (Attachment 1 - Rosewood Neighbourhood Concept Plan Amendment - can be viewed on the City of Saskatoon's website at www.saskatoon.ca by clicking "R" for Reports to Council);
- Letter dated May 22, 2014 from the Secretary of the Municipal Planning Commission advising that the Commission supports the above-noted recommendation of the Administration;
- Letter dated May 29, 2014 from the Secretary of the Planning and Operations Committee advising that the Committee supports the above-noted recommendation of the Administration;
- Correspondence from Gary Houseman and Natalie Houseman received May 20, 2014, submitting comments on the above; and
- Notice that appeared in the local press on May 24 and 25, 2014."

His Worship the Mayor opened the hearing.

Mr. Darryl Dawson, Development Review Section Manager, Community Services Department, reviewed the proposed Neighbourhood Concept Plan amendment and expressed the Department's support. He provided a PowerPoint presentation.

Ms. Janice Braden, Chair, Municipal Planning Commission, expressed the Commission's support of the proposed Neighbourhood Concept Plan amendment. She noted that the Commission discussed the size of the core park and whether it would be adequate during peak enrollment of the two schools that will be located on the site. She advised that the Commission resolved that the Administration was requested to report back on the issues raised by the Commission, including the possibility of rebalancing green space and precedence regarding amount of green space required for the number of children enrolled in schools.

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Mr. Jeff Drexel, CEO of Arbutus Properties, spoke in favour of the proposed Neighbourhood Concept Plan amendment and asked for Council's support.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Hill, Seconded by Councillor Iwanchuk,

THAT the submitted report and correspondence be received.

CARRIED.

Moved by Councillor Hill, Seconded by Councillor Davies,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Donauer, Seconded by Councillor Loewen,

THAT the proposed amendment to the Rosewood Neighbourhood Concept Plan be approved as outlined in the report of the General Manager, Community Services Department dated April 30, 2014, subject to the following:

- 1) that a 2.0 metre buffer strip be provided on the north side of Taylor Street, adjacent to the 3.90 hectare Multi Site; and*
- 2) that the buffer strip on the south side of Taylor Street be extended to the Canadian Pacific Railway.*

CARRIED.

- 3b) Proposed Zoning Bylaw Amendment
Rezoning from R1A to R1B District
103 to 175 Tweed Lane – Rosewood Neighbourhood
Applicant: Rosewood Land Inc.
Proposed Bylaw No. 9191
(File No. CK. 4351-014-009)**
-

REPORT OF THE CITY CLERK:

“The purpose of this hearing is to consider proposed Bylaw No. 9191.

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Attached is a copy of the following material:

- Proposed Bylaw No. 9191;
- Report of the General Manager, Community Services Department dated April 30, 2014, recommending that the proposed amendment to Zoning Bylaw No. 8770 to rezone 102 to 175 Tweed Lane from an R1A – One-Unit Residential District to an R1B – Small Lot One-Unit Residential District, be approved;
- Letter dated May 22, 2014 from the Secretary of the Municipal Planning Commission advising that the Commission supports the above-noted recommendation of the Administration; and
- Notice that appeared in the local press on May 24 and 25, 2014.”

The City Clerk distributed copies of a letter from Joseph Lingel, dated June 9, 2014, submitting comments regarding the above matter.

His Worship the Mayor opened the hearing.

Mr. Darryl Dawson, Development Review Section Manager, Community Services Department, reviewed the proposed Zoning Bylaw amendment and expressed the Department’s support.

Ms. Janice Braden, Chair, Municipal Planning Commission, expressed the Commission’s support of the proposed Zoning Bylaw amendment.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Hill, Seconded by Councillor Davies,

THAT the submitted report and correspondence be received.

CARRIED.

Moved by Councillor Lorje, Seconded by Councillor Olauson,

THAT the hearing be closed.

CARRIED.

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Moved by Councillor Jeffries, Seconded by Councillor Loewen,

THAT City Council consider Bylaw No. 9191.

CARRIED.

**3c) Proposed Amendment to the Official Community Plan – Land Use Map
Reclassification from “Suburban Centre” to “District Commercial”
210 Slimmon Road – Lakewood Suburban Centre Area
Proposed Bylaw No. 9192
(File No. CK. 4351-014-008)**

REPORT OF THE CITY CLERK:

“The purpose of this hearing is to consider proposed Bylaw No. 9192.

Attached is a copy of the following material:

- Proposed Bylaw No. 9192;
- Report of the General Manager, Community Services Department dated May 5, 2014, recommending that the proposed amendment to the Official Community Plan Bylaw No. 8769 – Land Use Policy Map to redesignate 210 Slimmon Road from “Suburban Centre” to “District Commercial”, be approved;
- Letter dated May 23, 2014 from the Secretary of the Municipal Planning Commission advising that the Commission supports the above-noted recommendation of the Administration; and
- Notice that appeared in the local press on May 24 and 25, 2014.”

His Worship the Mayor opened the hearing.

Mr. Darryl Dawson, Development Review Section Manager, Community Services Department, reviewed the proposed Official Community Plan amendment and expressed the Department’s support.

Ms. Janice Braden, Chair, Municipal Planning Commission, expressed the Commission’s support of the proposed Official Community Plan amendment.

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His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT the submitted report and correspondence be received.

CARRIED.

Moved by Councillor Jeffries, Seconded by Councillor Iwanchuk,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Iwanchuk, Seconded by Councillor Clark,

THAT City Council consider Bylaw No. 9192.

CARRIED.

- 3d) Proposed Zoning Bylaw Amendment
Rezoning from RM4 to B2 District
210 Slimmon Road – Lakewood Suburban Centre Area
Applicant: Royalty Construction Inc.
Proposed Bylaw No. 9193
(File No. CK. 4351-014-008)**

REPORT OF THE CITY CLERK:

“The purpose of this hearing is to consider proposed Bylaw No. 9193.

Attached is a copy of the following material:

- Proposed Bylaw No. 9193;
- Report of the General Manager, Community Services Department dated May 5, 2014, recommending that the proposed amendment to Zoning Bylaw No. 8770 to rezone 210 Slimmon Road from an RM4 – Medium/High Density Multiple-Unit Dwelling Residential District to a B2 – District Commercial District, be approved;

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- Letter dated May 23, 2014 from the Secretary of the Municipal Planning Commission advising that the Commission supports the above-noted recommendation of the Administration; and
- Notice that appeared in the local press on May 24 and 25, 2014.”

His Worship the Mayor opened the hearing.

Mr. Darryl Dawson, Development Review Section Manager, Community Services Department, reviewed the proposed Zoning Bylaw amendment and expressed the Department’s support.

Ms. Janice Braden, Chair, Municipal Planning Commission, expressed the Commission’s support of the proposed Zoning Bylaw amendment.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Hill, Seconded by Councillor Iwanchuk,

THAT the submitted report and correspondence be received.

CARRIED.

Moved by Councillor Davies, Seconded by Councillor Olauson,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Iwanchuk, Seconded by Councillor Jeffries,

THAT City Council consider Bylaw No. 9193.

CARRIED.

UNFINISHED BUSINESS

5a) **Communications to Council**
(File No. CK. 7830-5)

REPORT OF THE CITY CLERK:

“City Council, at its meeting held on May 20, 2014, did not consider the attached Communications to Council, due to the hour of the meeting not extending beyond 11:00 p.m. and therefore they are placed under Unfinished Business.”

The following communications were deferred from the City Council Agenda of Tuesday, May 20, 2014. They were re-submitted and dealt with as stated:

B. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL

2) **Ray and Doreen Perreault, dated May 2**

Commenting on civic issues. (File No. CK. 150-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Hill, Seconded by Councillor Davies,

THAT the information be received.

CARRIED.

3) **Doug Pegg, dated May 4**

Commenting on Saskatoon Transit. (File No. CK. 7310-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Hill, Seconded by Councillor Davies,

THAT the information be received.

CARRIED.

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4) Sandeep Sharma, Sri Sathya Sai Baba Centre, dated May 4

Requesting City Council approve Walk for Values event and to proclaim the week of June 14, 2014 as Walk for Values week. (File No. CK. 205-5)

- RECOMMENDATION:**
- 1) that permission to be granted to hold a Walk for Values Event, subject to any administrative conditions; and
 - 2) that City Council approve the proclamation as set out above; and the City Clerk be authorized to sign the proclamation, in the standard form, on behalf of City Council.

Moved by Councillor Hill, Seconded by Councillor Davies,

- 1) *that permission to be granted to hold a Walk for Values Event, subject to any administrative conditions; and*
- 2) *that City Council approve the proclamation as set out above; and the City Clerk be authorized to sign the proclamation, in the standard form, on behalf of City Council.*

CARRIED.

5) Abebe Biratu, Saskatoon Oromo Self Help Association Corporation dated May 7

Providing information about a protest held May 9, 2014, against the killing of Oromo university students. (File No. CK. 205-1) (Saskatoon Police Services contacted to inform of this event.)

- RECOMMENDATION:** that the information be received.

Moved by Councillor Hill, Seconded by Councillor Davies,

THAT the information be received.

CARRIED.

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6) Gary Derald

Commenting on the state of the roads in the city. (File No. CK. 6315-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Hill, Seconded by Councillor Davies,

THAT the information be received.

CARRIED.

7) Irwin Blank, Chief Executive Officer, Saskatchewan Assessment Management Agency, dated May 7

Advising of SAMA 2014 Annual Meeting Resolution. (File No. CK 180-11)

RECOMMENDATION: that the information be received and referred to the Administration for any further handling.

The City Clerk distributed copies of the above-noted communication, that was missing page 2 of 3 in the agenda.

Moved by Councillor Hill, Seconded by Councillor Davies,

THAT the information be received and referred to the Administration for any further handling.

CARRIED.

10) Elaine Long, Secretary, Development Appeals Board, dated May 6

Advising of hearing of the Development Appeals Board with respect to the property located at 311 Cope Lane. (File No. CK. 4352-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Hill, Seconded by Councillor Davies,

THAT the information be received.

CARRIED.

11) Elaine Long, Secretary, Development Appeals Board, dated May 12

Advising of hearing of the Development Appeals Board with respect to the property located at 27 Beurling Crescent. (File No. CK. 4352-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Hill, Seconded by Councillor Davies,

THAT the information be received.

CARRIED.

C. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION

1) Larry Sinnett, dated April 30

Commenting on multi-unit recycling fee. (File No. CK. 7830-5) **(Referred to the Administration for further handling and response to the writer.)**

2) Bob Eaton, Chair, Board of Directors, Saskatchewan Jazz Festival dated April 30

Commenting on the policing of events serving alcohol in Saskatoon Parks. (File No. CK. 5000-1 & 205-1) **(Referred to the Administration for further handling and response to the writer.)**

3) Pat Danyluk, dated May 2

Commenting on garbage can tags. (File No. CK. 7830-3) **(Referred to the Administration to respond to the writer.)**

4) Jim McAllister, dated May 5

Commenting on garbage can tags. (File No. CK. 7830-3) **(Referred to the Administration to respond to the writer.)**

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5) Sharon Elder, dated May 6

Commenting on possible repairs to University Bridge. (File No. CK. 6050-7) **(Referred to the Administration to respond to the writer.)**

6) Peter Kasco, dated May 3

Commenting on road marking. (File No. CK. 6315-1) **(Referred to the Administration for further handling and response to the writer.)**

7) Allan Herman, dated May 6

Commenting on street sweeping. (File No. CK. 6315-1) **(Referred to the Administration for further handling and response to the writer.)**

8) Clint Greenhough, dated May 5

Commenting on the state of fire-damaged property. (File No. CK. 4400-1) **(Referred to the Administration for further handling and response to the writer.)**

9) Dennis Kavaz, dated May 5

Commenting on noise and speed levels on McClocklin Road. (File No. CK. 375-2) **(Referred to the Administration for further handling and response to the writer.)**

10) Erin Humphrey, dated May 6

Commenting on taxi service in Saskatoon. (File No. CK. 175-1) **(Referred to the Administration for further handling and response to the writer.)**

11) Colleen Miller, dated May 9

Commenting on the City Park Residential Parking Permit Program. (File No. CK. 6120-4-4) **(Referred to the Administration for further handling and response to the writer.)**

RECOMMENDATION: that the information be received.

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Moved by Councillor Paulsen, Seconded by Councillor Hill,

THAT the information be received.

CARRIED.

Moved by Councillor Paulsen, Seconded by Councillor Lorje,

THAT Council go into Committee of the Whole to consider the reports of the Administration and Committees.

CARRIED.

His Worship the Mayor appointed Councillor Lorje as Chair of the Committee of the Whole.

Council went into Committee of the Whole with Councillor Lorje in the Chair.

Committee arose.

His Worship the Mayor moved that Clause B1), Legislative Report No. 6-2014 be considered with Report Nos. 9-2014 and 10-2014 of the Executive Committee while in Council.

IT WAS RESOLVED: that Clause B1), Legislative Report No. 6-2014 be considered with Report Nos. 9-2014 and 10-2014 of the Executive Committee while in Council.

Councillor Lorje, Chair of the Committee of the Whole, made the following report:

THAT while in Committee of the Whole, the following matters were considered and dealt with as stated:

“ADMINISTRATIVE REPORT NO. 10-2014

Section B – ASSET AND FINANCIAL MANAGEMENT

- B1) Contract Award Report for
Contracts between \$50,000 and \$75,000
for the Period January 1, 2014 to March 31, 2014
(Files CK. 1000-1 and AF. 1000-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

STRATEGIC GOAL

This report supports the City of Saskatoon’s Strategic Goal of Asset and Financial Sustainability through the open, accountable and transparent disclosure of the award of contracts.

REPORT

In accordance with Policy No. C02-030, Purchase of Goods, Services and Work, the Administration is required to report three times a year on the award of contracts and requests for proposals between \$50,000 and \$75,000. The attached report has been prepared detailing the contract awards for the period January 1, 2014 to March 31, 2014.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

The next report will be forwarded to City Council in August 2014, outlining the award of contracts and requests for proposals for the period April 1, 2014 to June 30, 2014.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications identified at this time.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Contract Award Report - January 1, 2014 to March 31, 2014

B2) Lease of City-owned Space at Unit 1, 325 - 3rd Avenue North
Trades Labour Corporation
(Files CK. 600-3, AF. 4225-1 and LA. 4225-010-3)

- RECOMMENDATION:**
- 1) that a Lease Agreement, as set out in this report between the City of Saskatoon (City) and the Trades Labour Corporation for Unit 1 in the City-owned building located at 325 – 3rd Avenue North, for a term of three years, one month, (July 1, 2014 to July 31, 2017) be approved; and
 - 2) that the City Solicitor be requested to prepare the appropriate agreements for execution by His Worship the Mayor and the City Clerk, under the Corporate Seal.

ADOPTED.

TOPIC AND PURPOSE

To receive approval to enter into a lease agreement with Trades Labour Corporation for Unit 1 in the City-owned building located at 325 – 3rd Avenue North.

REPORT HIGHLIGHTS

1. The Trades Labour Corporation is wishing to lease Unit 1, which is currently vacant, in the City-owned building at 325 - 3rd Avenue North.
2. Lease revenues from the main floor will be used to subsidize the ongoing costs associated with Assessment and Taxation's occupancy of the second floor.

STRATEGIC GOAL

This report supports the long-term strategy of increasing revenue sources and reducing reliance on residential property taxes, as well as the long-term priority of exploring alternative sources of revenue to pay for ongoing operations under the Strategic Goal of Asset and Financial Sustainability.

BACKGROUND

At its meeting held on August 18, 2010, City Council approved the purchase of 325 – 3rd Avenue North. The building was purchased to house the Assessment Branch (Assessment and Taxation) on an interim basis to allow for flex space for the reconfiguration of City Hall. Assessment and Taxation currently resides on the second floor of the building. The main floor of the building is divided into three commercial rental units for external commercial tenants.

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At the same meeting, it was also approved that this City-owned building at 325 – 3rd Avenue North would be managed by Colliers McClocklin. Property management fees are recovered from the shared occupancy costs paid by the tenants. The lease payments from the three main-floor tenants will fund the ongoing occupancy, heating, and janitorial costs for Assessment and Taxation's occupancy of the second floor. On March 31, 2014, the previous tenant, Leisure Travel, vacated Unit 1. Since then, Colliers McClocklin has been marketing the space.

REPORT

Trades Labour Corporation Requests to Lease Unit 1

The Trades Labour Corporation is an established franchised employment agency in Winnipeg and throughout British Columbia and Alberta, and is interested in establishing a location in Saskatoon. A lease proposal was submitted on their behalf by ICR Commercial Real Estate to Colliers McClocklin to lease Unit 1 at 325 – 3rd Avenue North for use as office space. The other two units are occupied with restaurant tenants, and the addition of an employment agency would provide a good tenant mix.

Lease Revenues Subsidize Assessment and Taxation's Occupancy

Net revenues of \$62,590, plus occupancy costs, will be generated from the proposed net lease over the three year, one-month lease period. These revenues will be used to offset the costs associated with Assessment and Taxation occupying the second floor of this building. Any surplus funds generated from the lease of the main floor of this building will be held in the building and operating reserve.

Negotiated terms of the agreement include a fixturing period of one month, whereby the tenant is responsible for only the cost of utilities.

OPTIONS TO THE RECOMMENDATION

An option would be to not approve the execution of this lease and have Colliers McClocklin continue to market the property in search of another suitable tenant.

POLICY IMPLICATIONS

There are no identified policy implications.

FINANCIAL IMPLICATIONS

The lease with Trades Labour Corporation will add to the marketability and value of the property, an important factor should the City decide to sell the property at some point in the future.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Public and/or stakeholder involvement is not required.

COMMUNICATION PLAN

There is no communication plan required at this time.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

If approved, the proposed lease will expire on August 31, 2017.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.

PRIVACY IMPLICATIONS

There are no privacy implications.

SAFETY/CRIME PREVENTATION THROUGH ENVIRONMENTAL DESIGN (CPTED)

This lease space is for a separate commercial enterprise. A CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**B3) Removal of Reserve Price and Relisting of Property
Sale of 130 and 140 - 4th Avenue North – Current Saskatoon Police Service
Headquarters
(Files CK. 600-5, x CK. 4215-1, AF. 600-1 and LA. 4214-013-003)**

RECOMMENDATION: that the reserve price set at \$15.6 million for the property at 130 and 140 – 4th Avenue North be removed, and the property be relisted for sale through Colliers International for a period of three months with a list price of \$15.6 million.

ADOPTED.

TOPIC AND PURPOSE

To request that City Council approve the removal of the reserve price of \$15.6 million previously set for the sale of 130 and 140 – 4th Avenue North, and relist the property with Colliers International for an additional period of three months with a list price of \$15.6 million.

REPORT HIGHLIGHTS

1. Colliers International received considerable interest in the property; however, no bids were submitted within the contract listing period.
2. The Exclusive Sale Listing Agreement with Colliers International expired on March 31, 2014.
3. Recommended strategy to complete a sale of the property.

STRATEGIC GOAL

The sale of 130 and 140 – 4th Avenue North supports the City of Saskatoon's Strategic Goal of Asset and Financial Sustainability by developing a funding strategy for expenses related to new capital expenditures.

BACKGROUND

At its meeting held on August 14, 2013, City Council resolved, in part:

- '3) that Administration issue a tender for sale for 130 and 140 – 4th Avenue North with a reserve bid of \$15.6 million, and that the proceeds from this sale replenish the City's cash holdings and the excess funds be used for the fit-up of 202 – 4th Avenue North.'

Subsequent to City Council adopting the above recommendations, a Request for Proposals (RFP) was issued on September 5, 2013, for provision of commercial real estate brokerage services for the marketing and sale of 130 and 140 – 4th Avenue North. The RFP closed on September 11, 2013, and based on the submissions received, Colliers International (Colliers) was chosen, and subsequently awarded the initial listing by City Council at its meeting held on September 21, 2013.

REPORT

Considerable Interest Shown in the Property

Over the past six months, Colliers has marketed the property extensively, both locally and throughout the country. Colliers has provided a listing report that details the comprehensive marketing effort undertaken by their assigned sales team.

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As outlined in the agreement, commissions payable upon sale of the property are to be two percent (2%) of the purchase price, plus applicable taxes. To promote interest and participation with agents outside of Colliers' firm, commissions would be shared on a 50/50 basis in the event that the sale transaction involved cooperating agents. Colliers cited in their RFP submission, "Although Colliers has a large sales team, we want to ensure we engage every possible sales agent from other companies to ensure maximum exposure to the market and their clients."

Although considerable interest was expressed and numerous discussions were held with a number of interested parties, no bids were received. Under terms of the contract, Colliers was not able to accept or entertain offers less than the stated reserve price of \$15.6 million. Colliers' sales team reported that interested parties throughout the marketing period had expressed significant concerns over the fixed reserve price, suggesting that they simply could not make the numbers work.

Exclusive Sale Listing Agreement with Colliers in Effect until March 31, 2014

The Exclusive Sale Listing and Sale Agreement made with Colliers was in effect until March 31, 2014. Subsequent to expiration of the agreement, should a sale of the property be completed with any party who had discussions with Colliers regarding the property during the contract period, the City of Saskatoon (City) is obligated to pay the applicable sale commissions for a period of six (6) months. This is a standard clause in this type of agreement. The City's obligation in this regard has been confirmed by the City Solicitor's Office.

Recommended Strategy to Complete a Sale of the Property

In debriefing discussions, Colliers indicated that the property received considerable interest throughout the marketing period by a number of parties; however, a common concern expressed was the reserve price of \$15.6 million.

Colliers' recommended strategy to move forward to complete a sale of the property is to replace the reserve price of \$15.6 million with a list price of \$15.6 million. Although only a subtle change, this would allow Colliers to accept and review any and all offers, thereby providing a gauge as to the value the market places on the property. The City would not be bound to accept any of the offers received.

Proceeding in this manner will require formal approval and direction by City Council to remove the reserve price. It is recommended the listing period be for the duration of three months with a complete remarketing effort. If an acceptable offer is received during the listing period, the Administration will bring the appropriate report forward for City Council's consideration.

POLICY IMPLICATIONS

There are no policy implications anticipated at this time.

FINANCIAL IMPLICATIONS

Financial implications are unknown at this time; however, it is intended that the proceeds from the sale of 130 and 140 – 4th Avenue North be used to replenish the City's cash holdings used to acquire 202 – 4th Avenue North and adjacent parking lots on 5th Avenue. Any excess revenues from this sale will be used for redesign and fit-up costs for the newly acquired building to accommodate civic staff.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Stakeholder involvement has included discussions with Saskatoon Land and members of the Leadership Team.

COMMUNICATION PLAN

A communication plan has been prepared in relation to the purchase of the property at 202 – 4th Avenue North to address the corporation's short and long-term accommodation needs and the Civic Accommodations Planning Project in general. The sale of the current Saskatoon Police Service Headquarters property falls within that overall accommodation strategy; however, no specific communication plan has been developed relating specifically to the sale of the property.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

Once a conditional agreement is reached or an offer for consideration is received, City Council will be presented with a report with a recommendation from the Administration.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications with the options presented.

PRIVACY IMPLICATIONS

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

There are no CPTED implications with the options presented.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**B4) North Commuter Parkway and Traffic Bridge Replacement Project
Funding Plan
(Files CK. 6050-10, x CK. 6050-8 and AF. 6050-1)**

- RECOMMENDATION:**
- 1) that the funding plan for the North Commuter Parkway and Traffic Bridge Replacement Project, as outlined in this report, be approved; and
 - 2) that the Administration be authorized to proceed with issuing a Request for Qualifications for the procurement of the North Commuter Parkway and Traffic Bridge Replacement Project.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to obtain approval for the funding plan for the North Commuter Parkway and Traffic Bridge Replacement Project, and to obtain approval to issue the Request for Qualifications (RFQ) seeking proponents to design, build, finance, operate and maintain the North Commuter Parkway and the Traffic Bridge (NCP/TBR).

REPORT HIGHLIGHTS

1. A final funding plan for the North Commuter Parkway and Traffic Bridge Replacement Project requires approval.
2. In order to align with the aggressive project schedule, the RFQ for this project needs to be issued as soon as possible.

STRATEGIC GOAL

The funding plan for this project supports the 4-year priority of developing funding strategies for new capital expenditures and the 10-year strategy of reducing the gap in the funding required to rehabilitate and maintain the City's infrastructure under the Strategic Goal of Asset and Financial Sustainability.

BACKGROUND

At its meeting on March 31, 2014, City Council resolved that the North Commuter Parkway and Traffic Bridge Replacement Project use a P3 delivery model, subject to approval of a funding application to PPP Canada. In addition, upon receiving funding approval from PPP Canada, and before the procurement process commences, the Administration was required to report further on the final funding plan.

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REPORT

The Administration has developed a funding plan for the NCP/TBR Project. This plan addresses capital and procurement costs only; operating costs have been addressed separately. The total cost of this project is estimated at \$252.6M.

The funding for this project will come from a variety of sources, including substantial support from other levels of government. PPP Canada has announced funding in the amount of \$66M, however, based on the City's business case submission, 25% of eligible costs total \$60.8M. Details of the \$66M are not currently known; however, the Administration is aware that funding will be capped at 25% of eligible project costs.

The Province of Saskatchewan has also announced \$50M as its funding contribution towards this project. Of this amount, \$20M will form part of the substantial completion payment, and \$30M will be used as part of the annual capital payments for 30 years.

The following table is a summary of the funding plan.

NCP/TBR Project – Costs and Funding

Project Cost & Funding (\$2014)		Notes
Cost	\$252.6M	In December 2015 dollars
Funding		
Gas Tax cash	\$ 3.8M	Funding for ineligible costs
Property Realized Reserve	\$ 10.0M	Funding for ineligible costs
Evergreen Neighbourhood surplus	\$ 20.0M	Cash payment to Proponent
PPP Canada	\$ 60.8M	Cash payment to Proponent
Province of Saskatchewan	\$ 20.0M	Funding will be split between payment to the Proponent and 30 years of future P3 capital payments
Mill rate supported debt – 10 years	\$ 30.0M	Annual payments of \$2.6M; total interest over 10-year period is \$5.6M
P3 payments – 30 years*	\$108.0M	Annual payments of \$7.8M; total interest over 30-year period is \$127.4M <ul style="list-style-type: none"> • Province: \$1.1M • Arterial Road Reserve: \$4.9M • Gas Tax: \$1.8M
Total Funding	\$252.6M	

* 30 years is market standard for road and bridge P3 projects – this includes one major rehabilitation cycle of the arterial roads and bridges.

The funding plan includes \$30M in mill rate supported debt. The intent is to ensure the P3 amount is large enough to attract wide-spread market interest, but at the same time manage the total financing cost. City borrowing over 10 years reduces the financing costs, but at the same time, does not result in a mill rate increase as the funds already exist in the operating budget base. The funds are currently identified for Transit bus replacements; however, future bus replacements will be addressed through a larger transportation infrastructure funding plan that includes the use of Gas Tax and Building Canada funds. Details will be forthcoming as they are finalized.

The payments to the successful Proponent will be made when the project meets substantial completion which is expected to be in October 2018. The project team will pursue every opportunity to reach substantial completion in 2017.

Operating costs have been addressed by adding \$750,000 annually in 2014 to 2017 inclusive, to the mill rate. Until such time as this project is open to traffic, this funding has been directed to the Bridge Major Repair Reserve.

It should be noted that the P3 amount is based on a number of assumptions including total project cost, timing of construction, and the proponent's return on investment. Changes to these assumptions will require revisions to the funding plan.

OPTIONS TO THE RECOMMENDATION

There are no options.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The financial implications are included in the body of this report.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Stakeholder involvement will be required at various stages of the project. Community events will be planned in order to engage and educate the public. The Administration will coordinate with applicable stakeholders as necessary.

COMMUNICATIONS PLAN

The RFQ will be promoted through the City's website, a listing on the Merx website (online listing of all government public tenders) and the SaskTenders website. In addition, an email will be sent to a list of interested and prospective firms compiled by the Administration, and an ad will be placed in *The StarPhoenix*.

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A communications agency has been retained through the Technical Advisor for the project, and a phased-in communications plan will be developed for the life of the project. Regular project updates will be provided to City Council by the Project Manager, and more broadly to the general public through the media.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

The Administration is currently operating on a realistic target completion date for the North Commuter Parkway and Traffic Bridge Replacement Project of October 2018. Every opportunity to deliver this project in 2017 will be pursued.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PRIVACY IMPLICATIONS

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

There is no CPTED review required.

PUBLIC NOTICE

Public Notice pursuant to Section 3(e) of Policy No. C01-021, Public Notice Policy, will be required, as the funding plan includes debt.

Section C – CORPORATE PERFORMANCE

**C1) 2013 Contract Negotiations (2013 – 2016)
The Saskatoon Civic Middle Management Association, 222
(Files CK. 4720-8 and HR. 4720-12)**

RECOMMENDATION: 1) that the proposed changes set out in the Revision to the Collective Agreement with respect to the 2013 – 2016 Collective Agreement with The Saskatoon Civic Middle Management Association, 222 be approved; and

- 2) that His Worship the Mayor and the City Clerk be authorized to execute the revised contract under the Corporate Seal.

ADOPTED.

STRATEGIC GOAL

This report supports the goal of Asset and Financial Sustainability through open, accountable and transparent decisions on allocation of resources.

REPORT

The bargaining team of the City of Saskatoon and The Saskatoon Civic Middle Management Association, 222 reached a Memorandum of Agreement for a term of four (4) years from January 1, 2013 to December 31, 2016. The Union has ratified the terms of the Memorandum of Agreement.

Attachment 1 is the Revision to the Collective Agreement and identifies the wage adjustments recommended and other Collective Agreement changes.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. The Saskatoon Civic Middle Management Association, 222 Revision to the Collective Agreement – May 28, 2014

C2) First Quarter Results

**City of Saskatoon's 2014 Corporate Business Plan and Budget
The Roads Ahead
(Files CK. 430-72 and CP. 115-3)**

RECOMMENDATION: that the information be received.

ADOPTED.

REPORT

In an effort to be more accountable, transparent, and efficient in the management of the City of Saskatoon's (City) key priorities and financial resources, this report presents the first quarter results for the City of Saskatoon's 2014 Corporate Business Plan and Budget – *The Roads Ahead*, as of March 31, 2014.

Quarterly status updates on the City's Corporate Business Plan and Budget help to ensure that City Council and the Administration are aware of emerging business plan and budget issues and challenges, so they can react accordingly. By providing these quarterly reports, this helps the City to mitigate any financial or corporate risks that may result from unplanned events or new challenges that may emerge throughout 2014.

The initiatives that are approved in the business plan have been sorted according to the Strategic Goals that were approved as part of the City of Saskatoon's Strategic Plan 2013 - 2023. The budget allocations are reported according to Business Lines.

Business Plan Highlights

Attachment 1 provides a summary of the status (as of March 31, 2014) of the key projects outlined in the 2014 Corporate Business Plan and Budget.

The following are highlights of these projects:

Corporate Governance and Finance

- Three Civic Service Reviews (CSR) will be completed in 2014: Roadways, Parks and Waste Management. CSRs for Roadways and Parks started in March; Waste Management is scheduled to start in the second quarter.
- Continuous Improvement (CI) initiatives are underway throughout the corporation. Process reviews were undertaken in Purchasing, Business Licensing, and at the Water Treatment Plant.
- The pilot project for Service Saskatoon, Report a Pothole, was launched in March 2014, allowing citizens to make service requests online and also allowing civic staff to report back when the work is complete.

Corporate Asset Management

- Facilities and Fleet Management continues to partner with Environmental and Corporate Initiatives on energy initiatives, and has undertaken civic facilities energy and water monitoring.

Environmental Health

- Through membership in Municipal Collaboration for Sustainable Purchasing, a ten-step action plan has been drafted and includes the identification of pilot purchases that will use environmental criteria for decision making. The next steps

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will be to develop tools such as training for staff and templates for purchasing documents.

- The Landfill Gas Collection project was commissioned in March 2014, and operation of the Power Generation Facility also began in March.

Fire

- Five stakeholder meetings were held with Fire Department staff to discuss departmental continuous improvement. A report will be presented to Executive Committee in the fall.

Recreation and Culture

- PCL Construction Management Inc. was awarded the contract for the Kinsmen Park Phase 1 construction.
- As a benchmarking exercise, Saskatoon was one of seven mid-sized Canadian cities to participate in the measurement of its cultural investments between 2009 and 2012. Over the four-year study period, Saskatoon ranked first in operating, second in overall investment, fourth in capital investments, and sixth in grants.

Community Support

- The Age Friendly Saskatoon Phase 2 report was presented to City Council in January. The report contains a series of recommendations for how to make Saskatoon more age friendly.
- The Atoske Alumni group was formed and is working on enhanced training opportunities for Aboriginal youth.

Economic Diversity and Prosperity

- Building permit numbers are slightly ahead of permits than in the first quarter of 2013 by 4.9%. The value of construction associated with those permits in the first quarter of 2014 is slightly behind the numbers achieved at the end of the first quarter in 2013 by 23.9% (Attachment 2).

Building permits issued to the end of March 2014 represent the creation of 665 new residential units, compared to 401 for the same time period in 2013.

Urban Planning and Development

- Neighbourhood Level Infill Development Guidelines are complete and new standards have been developed, which will be presented to City Council in June 2014.
- The Saskatoon North Partnership for Growth (P4G) held its kickoff meeting which was attended by elected officials in February 2014. Staff from the five partnering municipalities have been working on a Draft Terms of Reference; Work Plan; Communications and Engagement Strategy; and Budget for a Regional Plan.

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Utilities

- The Avenue H Reservoir Expansion, Enhanced Disinfection and High Lift Pumping Station project is at the 87% stage, with completion scheduled for the fall of 2014.

Year-end Budget Projections

With respect to the 2014 budget projections to year-end, a net deficit of \$1.947 million is being projected upon reviewing first quarter results (Attachment 3). It is cautioned that this is an early projection and subject to substantial variance as the quarters proceed. The Administration will be taking all reasonable measures to bring in a balanced budget at year-end.

Several divisions have identified CI initiatives and have embarked on process improvements that are expected to be completed in 2014. The CI initiatives are expected to improve the efficiency and increase the effectiveness of civic operations resulting in improved customer service and savings of \$1.4 million in 2014.

The following is a summary of the items contributing to the projected variance (does not include Police):

Corporate Asset Management

- Fleet Services: Pricing on unleaded fuel is about \$1.20 per litre compared to budget of \$1.08, causing an over-expenditure of \$215,000. However, the Fuel Stabilization Reserve has a \$1 million balance and will cover this deficit at year-end for a net zero impact.

Transportation

- Snow Removal: An estimated \$1.1 million deficit is being projected as a result intensified snow removal operations. Significantly more resources were spent on removal than in typical years, due in part to a reassignment of crews following the formation of ice pack on residential streets and removing snow against freeway barriers. A \$489,000 reserve balance would exist at year-end to help cover a portion of the deficit leaving a net impact of \$580,000. The Administration will strive to reduce this impact through deferral of purchases, deferral of discretionary spending, and reduced contract costs in late 2014.
- Street Lighting: Projected to be \$240,000 over budget due to increased efforts in 2013 and 2014 to install lights in new subdivisions, resulting in more lights being operational in 2014.

Taxation and General Revenues

- General Revenue: Provincial utility franchise fees are higher than anticipated by \$511,000 due to increased consumption and customer growth in natural gas, while electrical usage increased related to growth.

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- Property Levy: Assessment growth was \$486,000 higher than the anticipated amount of \$5 million due to increased construction activity.
- Municipal Revenue Sharing: This will be \$350,000 under the budgeted amount due to an adjustment in the estimated PST base which is used to calculate this grant.
- Grant-in-Lieu of Taxation: Saskatoon Light & Power is projecting a lower grant-in-lieu of taxation in the amount of \$166,000 resulting from decreased consumption revenue.

Environmental Health

- Waste Handling Service: Increased equipment rentals for the landfill, as well as lower revenues, are contributing to a projected \$382,000 deficit.

Fire

- The contract settlement for the Fire Department is expected to result in a deficit for salaries of \$1.6 million. However, through continuous improvement efforts identified to date, and one-time expenditure reductions, the overall deficit is forecast at \$823,000. The Fire Department is striving to offset this various through CI initiatives.

Recreation and Culture

- LeisureCard revenues are projected to be \$278,000 lower than budget but offset by higher paid admissions of \$148,000. Community Services is reviewing the services it provides to determine the necessary program changes.

Utilities

- Saskatoon Light & Power is projecting a \$364,000 deficit due to overall reduced usage. However, expenditure savings and decreased transfers to reserves will bring the utility into a break-even situation by year-end.
- The Water and Wastewater utilities are projecting a combined deficit of \$514,000 due mostly to the high volume of repairs required for water main breaks over the first quarter of 2014. This deficit can be covered by the Water and Wastewater Stabilization Reserve.

ENVIRONMENTAL IMPLICATIONS

No environmental and/or greenhouse gas implications have been identified at this time.

DUE DATE FOR FOLLOW-UP AND/OR PROJECTION COMPLETION

The Second Quarter Report for 2014 will be tabled with City Council at its August 2014 meeting.

COMMUNICATION PLAN

This report will be posted to the City's website.

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A news release will be prepared to highlight the reasons for the projected deficit and to highlight the progress that has been made to date on the projects and initiatives in the 2014 Corporate Business Plan.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. 2014 Corporate Business Plan – 1st Quarter Report (January 1, 2014 to March 31, 2014)
2. Building Permit Statistics for YTD March 31, 2014 vs. YTD March 31, 2013
3. 2014 Year-end Projection for Period Ending March 31, 2014

Section D – TRANSPORTATION & UTILITIES

**D1) Capital Project #1417-8 – Land Development – TR SWR – Blairmore – HI-Force Main – Lift Station to Marquis Trunk
Elk Point Sanitary Sewer Force Main Outlet Drop Structure
Tender Award Contract No. 14-0366
(Files CK 7820-3 and WWT-7990-94)**

- RECOMMENDATION:**
- 1) that additional funding of \$1,848,000 be transferred to Capital Project #1417-8 – Land Development – TR SWR – Blairmore – HI-Force Main – Lift Station to Marquis Trunk, from the Trunk Sewer Reserve and the Prepaid Service Reserve as outlined in this report;
 - 2) that the tender submitted by Saskcon Repair Services Ltd. for the construction of the Elk Point Sanitary Sewer Force Main Outlet Drop Structure, Contract No. 14-0366, at a total cost of \$1,296,750 (including GST) be accepted; and
 - 3) that the City Solicitor be instructed to prepare the necessary contract for execution by His Worship the Mayor and the City Clerk under the Corporate Seal.

ADOPTED.

TOPIC AND PURPOSE

This report is to obtain City Council's approval to award a tender submitted by Saskcon Repair Services Ltd. (Saskcon), the lowest qualified bidder, for Contract No. 14-0366, Elk Point Sanitary Sewer Force Main Outlet Drop Structure.

REPORT HIGHLIGHTS

1. A permanent drop structure is required at the discharge end of the force main to allow the Elk Point Lift Station to become fully functional.
2. The Elk Point Lift Station and Force Main will be utilized for flood protection in the Confederation area.
3. Tenders closed April 23, 2014, and the low bid by Saskcon is recommended for acceptance.

STRATEGIC GOAL

The recommendations in this report support the City of Saskatoon's Strategic Goal of Sustainable Growth. This infrastructure project is part of the overall strategy that services new neighbourhoods, provides basement flood protection for existing neighbourhoods, and frees up capacity in the interceptor which will enable densification of the downtown core.

BACKGROUND

Capital Project #1417-8 – Land Development – TR SWR – Blairmore – HI-Force Main – Lift Station to Marquis Trunk involves several parts which are in different phases of completion. Several tenders have been awarded, which began with the Elk Point Lift Station, for approximately \$10.6 million. The second contract awarded was for a 14km force main across the north end of the city which runs from the Elk Point Lift Station to the drop structure, which will be at the corner of Wanuskewin Road and Arthur Rose Avenue. The force main has been completed at a cost of approximately \$21.5 million. A \$4.8 million contract has been awarded for an Odour Control Facility which will remove the odour, at the discharge end of the force main, caused by the long retention time in the force main.

REPORT

Permanent Drop Structure is Required

The force main is temporarily connected to the Marquis trunk using a shallow buried line running into a manhole. The drop from the force main to the trunk is very deep; and therefore, a specialized drop structure is needed. The retention time of the wastewater in the force main is also many hours which will cause the wastewater to produce strong odours that must be dealt with. The drop structure allows a way to extract these gases to be treated by the Odour Control Facility.

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Elk Point Lift Station and Force Main will be Utilized for Flood Protection

The Confederation area has experienced problems with basements flooding in the past; super pipes have been installed to help with the problem. In addition to this, a new Borden Place Lift Station has been built to pump excess flows from the area to the Elk Point Lift Station. From there, it is pumped through the 14km force main through the drop structure into the Marquis Trunk, which is connected to the Wastewater Treatment Plant. This new route will provide more capacity to the wastewater system in the city's interceptor sewer which runs along the riverbank. The drop structure outlined in this report is the last part of this overall project remaining to be awarded.

Tenders Closed and Low Bidder Recommended

Tenders were opened publicly on April 23, 2014. Eight tenders were received for Contract No. 14-0366, Elk Point Sanitary Sewer Force Main Outlet Drop Structure, and are listed below:

Bidder	Location	Total Tender Price
Saskcon Repair Services Ltd.	Saskatoon, SK	\$1,296,750.00
JDL Underground Ltd.	Saskatoon, SK	\$1,680,000.00
Acadia Construction	Saskatoon, SK	\$1,769,249.00
MacEwen Constructors Inc.	Saskatoon, SK	\$1,900,290.00
Hamm Construction Ltd.	Saskatoon, SK	\$2,545,015.20
Allan Construction	Saskatoon, SK	\$2,781,450.00
Kelsey Pipeline Ltd.	Saskatoon, SK	\$3,097,500.00
Sprague-Rosser Contracting Co. Ltd.	Edmonton, AB	\$3,845,000.00

All of the bidders acknowledged the addendums and provided the required Bid Bond and Consent of Surety. Engineering Services reviewed the tenders and recommends acceptance of the low bid from Saskcon. This company also constructed the Elk Point Lift Station.

OPTIONS TO THE RECOMMENDATION

There are no other options presented. This project was previously tendered earlier in 2014, but the lowest bid was \$1,778,700 and was deemed excessive. The project scope was revised and the work re-tendered.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The net cost to the City for the lowest qualified bid, submitted by Saskcon, is as follows:

Drop Structure and Piping	\$1,150,000
Material Testing	10,000
Contingency	<u>75,000</u>
Subtotal	\$1,235,000
GST	<u>61,750</u>
Total Tendered Price	\$1,296,750
GST Rebate	(61,750)
Net Cost to the City	<u>\$1,235,000</u>

The consultant's pre-tender estimate was \$1,300,000 (excluding GST).

As the project evolved, design changes and modifications have been required along the way. This drop structure was not included in the original scope of work, but has been identified as a required component. The additional funding required to fully complete this project is estimated to be \$2,100,000. Of that amount, \$252,000 will be charged directly to Capital Project #1678 – Wet Weather Inflow Remediation. It is recommended that the remaining \$1,848,000 be funded from the Trunk Sewer Reserve in the amount of \$777,000 and the Prepaid Services Reserve in the amount of \$1,071,000.

Budgeted	Unbudgeted	Capital	Operating	Non-Mill Rate	External Funding
	\$1,848,000	\$1,848,000		\$1,848,000	

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

There is no public and/or stakeholder involvement planned for this phase of the project.

COMMUNICATION PLAN

When complete, the project will improve wastewater capacity for the west area of the city; and therefore, will be considered for the 2014 Service, Savings and Sustainability Report.

Construction for this project will not impact residents or businesses in the area.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

This project should be completed by April 2015.

ENVIRONMENTAL IMPLICATIONS

The project will require the use of materials, consumption of natural resources, and generation of greenhouse gas emissions relating to construction activities. However, the project will provide a measure of flood protection, in addition to the other capacity-related sanitary sewer structures on the west side of the city. The overall impact on greenhouse gas emissions has not been quantified.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED Review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**D2) Supply of Liquid Chlorine to the Water Treatment Plant
Tender Award Contract No. 14-0495
(Files CK 7920-1 and WT 1015-11)**

- RECOMMENDATION:**
- 1) that the low bid submitted by ClearTech Industries Inc. for the supply of liquid chlorine for the next three years, for a total blanket purchase order of \$201,474.00 (GST included), be accepted; and
 - 2) that Purchasing Services issue the appropriate blanket purchase order.

ADOPTED.

TOPIC AND PURPOSE

The Administration is requesting City Council approve the award of a tender for the supply of liquid chlorine for the next three years. Council approval is required because of the commitment of funding from future budget years.

STRATEGIC GOAL

The use of chlorine in the water treatment process supports the City of Saskatoon's Strategic Goal of Quality of Life as it is critical in the production of safe, high quality drinking water.

BACKGROUND

Chlorine is a critically important chemical used on an ongoing basis at the Water Treatment Plant to disinfect all treated water entering the distribution system. Chlorine residual management in the treated potable water is strictly regulated by the Water Security Agency within the Permit to Operate a Waterworks.

REPORT

The existing blanket order to supply chlorine to the Water Treatment Plant will soon expire. Quotations were requested for the supply of chlorine for one year, with the option to extend the contract into a second and possibly a third year. Tenders were received from ClearTech Industries Inc. and Brenntag Canada Inc. for the annual supply of chlorine for the Water Treatment Plant.

A summary of the bids is as follows:

Suppliers	Year 1		Year 2		Year 3	
	Unit Cost \$/tonne	Total Cost 130 tonnes	Unit Cost \$/tonne	Total Cost 130 tonnes	Unit Cost \$/tonne	Total Cost 130 tonnes
ClearTech Industries Inc.	\$750	\$97,500	\$750	\$97,500	\$750	\$97,500
(Accumulative Cost)		\$97,500		\$195,000		\$292,500
Brenntag Canada Inc.	\$1,050	\$136,500	\$1,100	\$143,000	\$1150	\$149,500
(Accumulative Cost)		\$136,500		\$279,500		\$429,000

ClearTech Industries Inc. is a local distributor and successfully supplies chlorine to other water treatment plants throughout Saskatchewan. To secure long-term stable and reasonable pricing, it is recommended that the low bid from ClearTech Industries Inc. be accepted for the full three year term of the tender.

OPTIONS TO THE RECOMMENDATION

An alternate option is to award the contract for one year at a time.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The net cost of the multi-year blanket purchase order for the years 2014-2015, 2015-2016, and 2016-2017 is as follows:

Year 1 Supply	\$ 97,500.00
Year 2 Supply	97,500.00
Year 3 Supply	<u>97,500.00</u>
Subtotal	\$292,500.00
P.S.T. Exempt	0.00
G.S.T.	<u>14,625.00</u>
Total Upset Fee	\$307,125.00
Less G.S.T. Rebate	<u>(14,625.00)</u>
Net Cost to City	<u>\$292,500.00</u>

Approved funding within the 2014 Operating Budget - Treatment Pumping Storage, has sufficient funds for Year 1 of the contract. The cost to supply chlorine in Year 2 and Year 3 will be included in the 2015 and 2016 Operating Budgets.

Budgeted	Unbudgeted	Capital	Operating	Non-Mill Rate	External Funding
\$292,500			\$292,500	\$292,500	

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

There is no public or stakeholder involvement.

COMMUNICATION PLAN

Information on the Water Treatment Plant, the treatment process, and frequently asked questions is available on the City’s website at www.saskatoon.ca.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

The recommended contract is for three years; therefore, no follow-up is required until May 2016.

ENVIRONMENTAL IMPLICATIONS

The water treatment and distribution systems are regulated by the Water Security Agency; drinking water quality is further regulated by Health Canada and the Ministry of Environment to ensure treated water is safe for consumption. The impact of chlorination on greenhouse gas emissions has not been quantified at this time.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

There is no CPTED review required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**D3) Change Notice
Emergency Sewer Main Repair
(Files CK 7820-1 and PW 8020-1)**

RECOMMENDATION

- 1) that City Council approve the Change Notice in the amount of \$141,694.87 (including taxes) to Allan Construction, for emergency sewer repair services, and
- 2) that Purchasing Services issue the appropriate Change Notice.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to obtain the approval of City Council for a Change Notice to Allan Construction pertaining to a sole-sourced emergency sewer repair at the intersection of Ruth Street East, Irvine Avenue and Cantlon Crescent. The original estimate was \$78,750, which was established prior to commencement of excavation. Upon excavation, the actual damage was much more extensive than originally anticipated, and the total cost was \$220,444.86. In accordance with the Corporate Purchasing Procedure (Administrative Policy A02-027) where the extension exceeds 25% of the approved amount, City Council approval is required.

REPORT HIGHLIGHTS

1. This winter, the Water and Sewer Maintenance Section contracted over 20 different contractors to assist with repairing water main breaks, and awarded work based on their availability, equipment and size of crew required.

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2. Due to the unique nature of the work required for this particular repair, Allan Construction was retained.
3. The scope of work changed once the site was excavated and additional problems were discovered; therefore, the cost increased significantly.

STRATEGIC GOALS

The solution outlined in this report supports the Strategic Goal of Quality of Life. Wastewater service is essential to quality of life.

REPORT

Contractors to Assist with Water and Sewer Repair

To maintain a high level of service, the City of Saskatoon must restore essential services within a timely manner. The 2014 winter season was unusually cold and thus caused exceptionally high numbers of water and sewer service interruptions. As noted in a previous report to Council, interruptions were reported faster than the Water and Sewer crews could respond; therefore resulting in sourcing work to contractors.

Original Scope of Work

A blockage in the sewer main was discovered on the west side of the manhole at the intersection of Ruth Street East, Irvine Avenue and Cantlon Crescent. This was a particularly deep sewer (>17 feet), which required special equipment and experience. The sewer main was thought to be collapsed, and in that state it posed a health and safety risk to the public and had the potential to cause public and private property/environmental damage. Until it was repaired, it was being diverted and required workers to be present on site 24/7.

Over 20 contractors were contacted about this job and 13 advised that they were capable of performing a deep sewer repair. Out of those 13, four were interested and potentially available. Allan Construction was selected based on availability, required equipment, and size of crew.

The initial estimate from Allan Construction was \$75,000 for the required sewer repairs. After excavation began, the scope of the problem changed, which drastically affected the cost, giving rise to this Change Notice.

Change of Scope of Work

Initially, the work was to be a repair at the west side of the sanitary sewer manhole and piping. After exposing the manhole, it was discovered that the vertical manhole column had dropped down significantly. This was most likely caused by a water main break that occurred earlier in the winter, which created a void. The bottom of the manhole, and subsequently all four attached sewer mains had dropped between 4 and 6 inches. This caused the sewer mains to shear break, making it impossible to properly repair them without excavating, resetting and replacing the entire manhole and associated piping.

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The sewer mains were all located below pressurized water mains and storm sewers in that intersection. Therefore, in order to replace the sewer mains it became necessary to also replace a section of water main and a cross connection fitting, and two sections of storm sewers.

OPTIONS TO THE RECOMMENDATION

The only option would have been to use the City's Water and Sewer Maintenance crews; however, this was a large job that would have required significant resources for an extended period, which would have impacted the ability to restore the high number of water interruptions that were taking place during this period.

POLICY IMPLICATIONS

The recommendation is in accordance with the Corporate Purchasing Procedure (Administrative Policy A02-027) where the extension exceeded 25% of the approved amount, therefore, requires the approval of City Council.

FINANCIAL IMPLICATIONS

The net cost to the City of Saskatoon for the original estimate, the Change Notice, and the total is shown below:

	Original estimate	Change Notice	Total
Cost	\$75,000.00	\$134,947.49	\$209,947.49
GST (5%)	<u>3,750.00</u>	<u>6,747.37</u>	<u>10,497.37</u>
Subtotal	\$78,750.00	\$141,694.86	\$220,444.86
GST Rebate	<u>(3,750.00)</u>	<u>(6,747.37)</u>	<u>(10,497.37)</u>
Net Cost to the City	\$75,000.00	<u>\$134,947.49</u>	\$209,947.49

Funding exists within the 2014 Operating Budget to award this contract extension.

Budgeted	Unbudgeted	Capital	Operating	Non-Mill Rate	External Funding
\$134,947.49			\$134,947.49		

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Public and/or stakeholder involvement is not required.

COMMUNICATION PLAN

A communications plan is not required.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

**D4) Capital Project #1243 – WWT – Lift Station Upgrades
Spadina Lift Station Bypass Building
Engineering Services Fee Increase
(Files CK. 7820-3 and WWT. 7990-79)**

- RECOMMENDATION:**
- 1) that Council approve an increase in the upset fee for engineering services to CH2M HILL Canada Limited for the design and engineering services during construction of the Spadina Lift Station Bypass by an amount of \$203,354.70 (including GST and PST); and
 - 2) that the City Solicitor amend the existing Engineering Services Agreement between CH2M HILL Canada Limited and the City of Saskatoon.

ADOPTED.

TOPIC AND PURPOSE

That City Council increase the engineering contract with CH2M Hill Canada Limited (CH2M HILL), for the Spadina Lift Station Bypass Building project by \$203,354.70 (including taxes). This change is a result of a new design solution that is significantly different than that originally contemplated. This will increase the contract value to \$443,988.70 (including taxes).

REPORT HIGHLIGHTS

1. The Spadina Lift Station is a critical part of the wastewater treatment system.
2. A temporary bypass for the Spadina Lift Station will be converted into a permanent facility.
3. The project has changed significantly, resulting in increased consulting fees.

STRATEGIC GOAL

This project supports the City of Saskatoon's Strategic Goal of Asset and Financial Sustainability by ensuring that the reliable operation of the wastewater system is maintained by providing a backup system to the Spadina Lift Station. The solution proposed is roughly \$15 Million less expensive than constructing a second lift station.

BACKGROUND

An RFP was issued in May of 2013 for the design of a bypass system for the Spadina Lift Station. The bypass system will significantly defer the need to replace the lift station, and will provide overload pumping capacity during high flow events. No proposals from engineering consultants were received. After a review of suitable options, and considering the need to complete the design, CH2M HILL was selected as the most suitable consultant for the project. Administration brought forward a report to City Council at its July 17, 2013 meeting, at which time CH2M HILL was awarded the work for \$240,634.00 (including taxes). The scope of work included design and construction engineering services for the Spadina Lift Station Bypass Building.

REPORT

Spadina Lift Station

The Spadina Lift Station was constructed in 1969 and handles approximately 60% of the entire flow to the Wastewater Treatment. This is a critical lift station in the City's wastewater system, and a failure at this point in the system could result in spills to the river. Having a permanent bypass building will provide redundancy for this facility. Originally, it was planned that a second Spadina Lift Station, estimated at over \$20 million, be built beside the existing structure. After reviewing the lift station infrastructure, it was determined that the bypass system was a much more cost effective solution, saving approximately \$15 million in capital expenditures.

Temporary Bypass for the Spadina Lift Station

In 2011, dual bypass pipelines and two portable diesel pumps were installed to bypass the lift station. The two pumps were designed to supplement the lift station high-flow, wet-weather events or to handle the flow during low-flow periods when the lift station is taken out of service. Also, if other areas of the City experienced problems, the pumps could be moved to those locations on an emergency basis.

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Change to the Project

The preliminary design is now complete and the solution has changed significantly from the original concept. The original design was to add a third larger diesel pump to the original two pumps and house them in a building. The new approach consists of using two larger electric pumps constructed over a new wet well, which is a deep concrete pit that acts as a holding tank for the incoming wastewater. There will also be a diesel generator included in the system for backup during power failures to prevent spilling to the river. This will provide a more reliable system and increased capacity when compared with the original concept. The portable pumps will now be more readily available to deploy where needed during emergency events.

Based on the new design, the estimated total engineering and design fees are expected to be \$443,998.70, which is an increase of \$203,354.70 over the original estimate. The original cost of construction was estimated at \$2.5 million. The updated cost now is estimated to be \$5 million, and will result in a superior solution to that originally considered.

OPTIONS TO THE RECOMMENDATION

There are no other options to this recommendation.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The net cost to the City for the engineering services, as submitted by CH2M HILL, would be as follows:

Addition Detailed Design	\$174,520.00
Addition Construction Services	<u>16,658.00</u>
Total Increased Price	\$191,178.00
GST (5%)	9,558.90
PST (30% of design costs)	<u>2,617.80</u>
Total Increase	\$203,354.70
GST Rebate	<u>(9,558.90)</u>
Net Increase Cost to the City	<u>\$193,795.80</u>

Capital Project #1243 – WWT – Lift Station Upgrades provides funding for the upgrading of the sanitary sewer lift stations throughout the city. There is sufficient funding in Capital Project #1243 – WWT – Lift Station Upgrades to cover this increased expenditure.

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Budgeted	Unbudgeted	Capital	Operating	Non-Mill Rate	External Funding
\$193,795.80		\$193,795.80		\$193,795.80	

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

There is no public or stakeholder involvement.

COMMUNICATION PLAN

Before the start of construction, households adjacent to the Spadina Lift Station (the closest households are approximately 80 meters to the west) will receive informational flyers. The flyers will include project information, expected timelines, and who to contact for more information. If the Meewasin Trail is affected, signs will be placed advising users. Public Service Announcements (PSAs) and social media will be used to inform the public.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

This project should be completed by June 2015.

ENVIRONMENTAL IMPLICATIONS

The recommendation to expand the Engineering Services Agreement with CH2M HILL is not associated with a specific environmental implication. However, the decision to operate a permanent bypass building will provide redundancy and improved resiliency to extreme or unanticipated events. The overall impact on greenhouse gas emissions has not been quantified.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

There is no CPTED review required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

LEGISLATIVE REPORT NO. 6-2014

Section B – OFFICE OF THE CITY SOLICITOR

**B1) Governance Review – Bylaw No. 9170, *The Procedures and Committees Bylaw, 2014*
(File No. CK. 255-2)**

RECOMMENDATION: that City Council consider Bylaw No. 9170.

Pursuant to earlier resolution, this matter was considered with Report No. 9-2014 of the Executive Committee in Council. See Page No. 59.

**B2) Provincial Disaster Assistance Program
(File No. CK. 1860-1)**

RECOMMENDATION: that The City of Saskatoon apply to the Ministry of Government Relations to be designated an Eligible Assistance Area under the Provincial Disaster Assistance Program which provides financial assistance for restoring essential services and property as a result of damages caused by spring runoff and high water table commencing approximately May 26, 2014.

ADOPTED.

TOPIC AND PURPOSE

To have City Council submit an application for designation as an Eligible Assistance Area.

REPORT

The City has been receiving calls from private property owners who have experienced property damage as a result of flooding caused by excessive amounts of rain. To date, our Office has had 12 calls.

In addition, slope failures in the Nutana Neighbourhood between 11th Street and Saskatchewan Crescent after this rain increased and are causing property damage.

The Province of Saskatchewan has a Provincial Disaster Assistance Program which covers uninsurable damage to individual properties caused by a natural disaster. It is our understanding that damage caused by excessive amounts of rain would qualify. The minimum criteria for a declaration is one claim of \$5,000 or several smaller claims totalling \$25,000. We believe we have met those requirements.

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In order for individual citizens to receive assistance under the Provincial Disaster Assistance Program, City Council must request, by resolution, that the City be designated an Eligible Assistance Area. Once the City is designated, we will arrange for the distribution of Provincial application forms. The Province will then arrange for the claims to be adjusted and make payments where appropriate.

ATTACHMENT

1. Provincial Disaster Assistance Program Request for Designation Form.

REPORT NO. 9-2014 OF THE PLANNING AND OPERATIONS COMMITTEE

Composition of Committee

Councillor M. Loewen, Chair
Councillor C. Clark
Councillor T. Davies
Councillor R. Donauer
Councillor P. Lorje

1. **Proposed Amendments to Use of Sidewalks – Vending Policy No. C09-013
(File No. CK. 370-1)**

RECOMMENDATION: that the proposed amendments to the Use of Sidewalks – Vending Policy C09-013 be approved.

IT WAS RESOLVED: that the matter be considered with the presentation from the speaker. See Page No. 78.

2. **Zoo Program/Paws-Inn Concession Agreement
(Files CK. 4205-8 and RS. 290-38)**

RECOMMENDATION: 1) that the City of Saskatoon and the Saskatoon Zoo Society enter into a one-year agreement for services at the Saskatoon Forestry Farm Park and Zoo for 2014, in accordance with the terms set out in this report; and

- 2) that the City Solicitor be requested to prepare the appropriate agreement, and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

ADOPTED.

Attached is a report of the General Manager, Community Services Department, dated May 2, 2014, requesting approval to award a one-year contract to the Saskatoon Zoo Society to offer education programs and operate the concession at the Saskatoon Forestry Farm Park and Zoo.

Your Committee has reviewed the matter and is submitting it to City Council for information.

**3. System Reliability Statistics – Saskatoon Light & Power
(Files CK. 2000-1 and WT. 2004-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a report of the General Manager, Transportation and Utilities Department, dated May 9, 2014, providing information for the first quarter of 2014, as well as statistical information on system reliability achieved by Saskatoon Light & Power over the past 10 years, and comparing those against statistics achieved by other Canadian urban utilities.

Your Committee has reviewed the matter and is submitting it to City Council for information.

**4. Retail Growth in Saskatoon
(Files CK. 4125-1 and PL. 4125-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a report of the General Manager, Community Services Department, dated May 14, 2014, providing information regarding the growth of retail floor space in Saskatoon and planned locations for new retail developments in the short and medium term.

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Your Committee has reviewed the matter and is submitting it to City Council for information.

**5. Cultural Investment by the City of Saskatoon
(Files CK. 5608-1 and RS. 5608-18)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a report of the General Manager, Community Services Department, dated May 12, 2014, outlining the findings of a study conducted by Hill Strategies Research Inc., which compares the cultural investments of seven mid-sized Canadian cities, including the City of Saskatoon.

Your Committee reviewed the report with the Administration as well as with Mr. Kelly Hill, Hill Strategies Research Inc., and is submitting it to City Council for information.

**6. 2013 Annual Report – Traffic Safety Committee
(File No. CK. 430-59)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a memo dated May 20, 2014, from the Secretary, Traffic Safety Committee, forwarding the Traffic Safety Committee's 2013 Annual Report.

Your Committee has reviewed the matter and is submitting it to City Council for information.

**7. Lead Connection Replacement Service Level
(Files CK. 7780-1 and IS. 7820-0)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a report of the General Manager, Transportation and Utilities Department, dated May 7, 2014, providing information regarding the current level of service the City provides for the replacement of lead service lines.

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Your Committee has reviewed the matter and is submitting it to City Council for information.

**8. 2013 Year-End Report – Leisure Centres
(Files CK. 430-34 and RS. 430-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a report of the General Manager, Community Services Department, dated May 8, 2014, providing a summary of operations in 2013 for the six indoor leisure centres, four outdoor pools and the Terry Fox Track and Fitness Circuit, located at the SaskTel Sports Centre.

Your Committee reviewed the matter with the Administration and was advised that alternate payment options have been arranged for outdoor pools in 2014.

Your Committee has reviewed the matter and is submitting it to City Council for information.

A copy of the Leisure Centres and Outdoor Pools – 2013 Year-End Report can be viewed on the City of Saskatoon's website at www.saskatoon.ca by clicking "R" for Reports to Council.

REPORT NO. 9-2014 OF THE ADMINISTRATION AND FINANCE COMMITTEE

Composition of Committee

Councillor T. Paulsen, Chair
Councillor D. Hill
Councillor A. Iwanchuk
Councillor Z. Jeffries
Councillor E. Olauson

**1. Community Support Program Pilot Project Review
(Files CK. 5605-3 and PL. 5400-125)**

RECOMMENDATION: 1) that the Community Support Program Pilot Project be extended, with modifications, as outlined in this report, until December 31, 2015;

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- 2) that the funding for the Community Support Program Pilot Project continue to be drawn from parking meter revenues in the amount of \$450,000 per year;
- 3) that the City Solicitor be directed to extend the Memorandum of Agreement between the City of Saskatoon and the Saskatoon Downtown Business Improvement District until December 31, 2015;
- 4) that the City Clerk's Office be directed to extend the term and support of the Street Activity Steering Committee until December 31, 2015;
- 5) that City Council authorize the Street Activity Steering Committee to update the Street Activity Baseline Study in 2015; and
- 6) that the Administration report back to City Council in September 2015 with the results of the updated Street Activity Baseline Study and the modified pilot project.

IT WAS RESOLVED: that the matter be considered with the presentations from the speakers. See Page No. 79.

**2. Inquiry – Councillor D. Hill (April 16, 2012)
Newspaper Vending Machines Policy
(File No. CK. 300-0-1)**

- RECOMMENDATION:**
- 1) that effective January 1, 2015, rates be increased as outlined in the report of the General Manager, Transportation and Utilities Department dated May 2, 2014;
 - 2) that the proposed amendments to Policy C07-013, Newspaper Vending Machines be approved; and
 - 3) that the City Clerk be instructed to make the necessary changes to the attached policy.

ADOPTED.

Attached is a report of the General Manager, Transportation and Utilities Department, dated May 2, 2014, requesting approval to amend Policy C07-013, Newspaper Vending

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Machines, to change and update the criteria for newspaper vending machine placement.

Your Committee reviewed the matter, and asked the Administration to add to Section 4.1 that the vendor be responsible for informing nearby property owners of the placement of the new vending boxes.

The Administration and Finance Committee supports the recommendations above, with the addition to Section 4.1 as requested.

**3. 2014 Saskatoon Transit Route Enhancements
(Files CK. 7300-1 and WT. 7300-1)**

- RECOMMENDATION:**
- 1) that the information be received; and
 - 2) that the Administration meet with the school boards and report back in August providing an update on discussions.

Attached is a report of the General Manager, Transportation and Utilities Department, dated May 7, 2014, informing the Committee of route and service enhancements that will be implemented this summer in order to address existing challenges relative to customer feedback, schedule adherence, service demands and capacity limitations.

Your Committee reviewed the matter with the Administration and a representative of Amalgamated Transit Union 615. Discussion took place regarding providing service to schools and the Administration was asked to meet with the school boards and report back in August providing an update on discussions.

The Administration and Finance Committee supports the above recommendations.

The City Clerk distributed copies of a letter from Jim Yakubowski, President, Amalgamated Transit Union, Local 615, dated June 9, 2014, submitting comments regarding the above matter

IT WAS RESOLVED: *that the recommendation of the Administration and Finance Committee be adopted.*

**4. Western Yellowhead Air Management Zone Membership Renewal
(File No. CK. 180-15 and CP. 0174-027)**

RECOMMENDATION: that the City of Saskatoon continue membership in the Western Yellowhead Air Management Zone Inc.

ADOPTED.

Attached is a report of the General Manager, Corporate Performance Department, dated May 20, 2014, recommending continued membership on the new Western Yellowhead Air Management Zone.

Your Committee has reviewed the matter and supports the recommendation above.

**5. 2014 Membership – South Saskatchewan River Watershed Stewards
(Files CK. 225-1 and CP. 155-01)**

RECOMMENDATION: that the City of Saskatoon continue membership in the South Saskatchewan River Watershed Stewards incorporated.

ADOPTED.

Attached is a report of the General Manager, Corporate Performance Department, dated May 20, 2014, recommending continuing membership on the Saskatchewan River Watershed Stewards Incorporated.

Your Committee has reviewed the matter and supports the recommendation above.

**6. Report on Investments – December 2013
(Files CK. 1790-3 and AF. 1790-3)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a report of the CFO and General Manager, Asset and Financial Management Department, dated May 14, 2014, providing information regarding recent interest rate developments and trends, current investment activity and portfolio performance.

Your Committee has reviewed the matter with the Administration and is forwarding it to City Council for information.

**7. Traffic Pattern Changes – Circle Drive South
(Files CK. 6320-1 x 6050-9)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a report of the General Manager, Transportation and Utilities Department, dated April 29, 2014, providing follow-up information on traffic pattern changes resulting from the opening of the Circle Drive south project in August 2013.

Your Committee has reviewed the matter with the Administration and is forwarding it to City Council for information.

REPORT NO. 4-2014 OF THE LAND BANK COMMITTEE

Composition of Committee

Councillor T. Davies, Chair
Councillor R. Donauer
Councillor Z. Jeffries
Councillor M. Loewen
Councillor P. Lorje

**1. Request to Sell City-Owned Property – Eight Lots in Phase 7 of the
Marquis Industrial Area
(Files: CK. 4215, AF. 4214 and LA. 4131-2-010)**

- RECOMMENDATION:**
- 1) that the Director of Saskatoon Land be authorized to sell eight lots (Lots 1 to 8, Block 942, Plan 102145687) in the Marquis Industrial area to the highest bidder through a public tender process with reserve bid prices;
 - 2) that if the lots are not sold through the tender process, they are to be placed for sale over-the-counter on a first-come, first-served basis;
 - 3) that His Worship the Mayor and the City Clerk be authorized to execute the necessary documentation to complete the sale by public tender; and

- 4) that the Director of Saskatoon Land be authorized to make minor adjustments to the approved pricing that may be necessary to account for changes in the servicing costs and for returned parcels.

ADOPTED.

Attached is a report of the CFO and General Manager, Asset & Financial Management Department, dated April 29, 2014, requesting approval to sell eight industrial lots from Phase 7B in the Marquis Industrial area through a public tender process.

Your Committee has reviewed this matter with the Administration and supports the above recommendations.

2. Request to Sell City-Owned Property – Pricing on Five Multi-Family Parcels in the Evergreen Neighbourhood
(Files CK. 4215-1, AF. 4214-1 and LA. 4214-2)

- RECOMMENDATION:**
- 1) that the Director of Saskatoon Land be authorized to sell Parcel D, Plan No. 102038150; Parcel E, Plan No. 102064294; Parcel N, Plan No. 102077894; Parcel M, Plan No. 102074510; and Parcel O, Plan No. 102088953 on Evergreen Boulevard to the highest bidder through a public tender process with reserve bids;
 - 2) that any of the parcels, which are not sold through the tender process, be placed for sale over-the-counter on a first-come, first-served basis;
 - 3) that the City Solicitor be requested to prepare the sale agreements and that His Worship the Mayor and the City Clerk be authorized to execute the agreements under the Corporate Seal; and
 - 4) that the Director of Saskatoon Land be authorized to make minor adjustments to the approved pricing that may be necessary to account for changes in servicing costs and returned parcels.

ADOPTED.

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Attached is a report of the CFO and General Manager, Asset & Financial Management Department dated April 30, 2014, requesting approval to price and sell five multi-family parcels by public tender.

Your Committee has reviewed this matter with the Administration and supports the above recommendations.

3. Request to Resell Single Family City-Owned Property in the Evergreen (Phase 8) Neighbourhood through a Public Tender Process (Files CK. 4215-1, AF 4214-1 and LA. 4218-014-001)

- RECOMMENDATION:**
- 1) that the Director of Saskatoon Land be authorized to sell seven single-family lots in two groupings with the following legal descriptions:
 - Plan 102137633, Block 669, Lots 4, 16 and 17; and
 - Plan 102146891, Block 669, Lots 46 and 47, Block 670, Lots 22 and 23on Baltzan Boulevard and Boykowich Street to the highest bidder through a public tender process with tender conditions and reserve bid prices as outlined in this report, plus applicable taxes;
 - 2) that all lots sold through the public tender process for grouped lots be subject to a three-year build time requirement;
 - 3) that any of the grouped lots which are not sold through the public tender process be sold over-the-counter; and
 - 4) that the City Solicitor be requested to prepare the Agreements for Sale and that His Worship the Mayor and the City Clerk be authorized to execute the agreements under the Corporate Seal.

ADOPTED.

The following is a report of the CFO & General Manager, Asset & Financial Management Department, dated May 5, 2014:

TOPIC AND PURPOSE

The intent of this report recommends that groupings of single-family lots be offered for sale to the highest bidder through a public tender process. Saskatoon

Land intends to resell seven single-family lots, divided within two groupings in the Evergreen neighbourhood. These groups were previously brought to market with the incorrect reserve bids attached. Re-tendering these lots provides a fair and equitable means of offering the land back to the market.

REPORT HIGHLIGHTS

1. Saskatoon Land is recommending that the two groups of lots with the wrong reserve bid amount be re-tendered.

STRATEGIC GOALS

Under the Strategic Goal of Continuous Improvement, the recommendations in this report support the long-term strategy to provide a coordinated approach to customer service with quick and accurate responses.

BACKGROUND

On March 17, 2014, City Council approved pricing and development controls for the sale of eight groups of single-family lots in the Evergreen and Kensington neighbourhoods. This was done to address requests for bulk lot allocations from Saskatoon Land's Eligible Contractors. All groups of lots were successfully sold through this process; however, shortly after the tender closed, the Administration realized that two of the lot groupings in Evergreen were offered with the incorrect reserve bid price. In order to correct this error, the Administration immediately advised the winning bidders of the oversight and presented the following two options as a remedy:

1. The Administration would honour the contractor's original bid based on the incorrect reserve amount if they wished to still proceed with the sale; or
2. If the contractor did not wish to proceed with the sale at their original bid price, the Administration would return their deposit with no penalty and proceed to re-tender with the correct reserve bid.

Both Eligible Contractors chose the second option, and their deposit cheques have since been returned.

REPORT

In order to be fair to all Eligible Contractors who submitted a bid and to those who may have if the amount of the reserve was correct, it is recommended that the two groups be resold through the public tender process. There are seven lots being tendered in two groupings of lots with reserve bid prices as follows:

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The attached map (Attachment 1) shows the Evergreen Phase 8 lots to be offered through public tender in the groupings as follows:

Group A (4 lots)	\$458,000
Plan 102137633, Block 669, Lots 16 and 17	
Plan 102146891, Block 669, Lots 46 and 47	

Group B (3 lots)	\$451,900
Plan 102137633, Block 669, Lot 4	
Plan 102146891, Block 670, Lots 22 and 23	

Tenders will be awarded to the highest bidder over the reserve bid price that meet the conditions as specified in the tender documents. If there is any uncertainty regarding the bids received, the appropriate reports and recommendations will be provided to City Council.

Payment terms for successful bidders will be similar to the terms used for lots acquired through the normal lot draw process:

- 13% down payment on final sale price of the lot groupings; and
- 8 months to pay out the remaining balance on the lots.

One exception to the above terms is that all lots sold through the public tender process will be considered final sale. Return of public tendered single-family lots will not be permitted.

Saskatoon Land will administer development controls for the identified seven single-family lots which have been previously approved.

Lot prices have been determined based on an examination of current and expected lot prices for comparable properties in the Saskatoon market. A base unit price was used to calculate lot prices. Adjustments were then made to base prices factoring in lot location and characteristics.

OPTIONS TO THE RECOMMENDATION

Another option would be to offer the groupings to the original winning bidders at the same percentage over the correct reserve bid. Under this option, the Administration would apply the same marginal bid above the incorrect reserve to the correct price and proceed with the sale to the previously successful bidders. This option is not recommended as it is likely that more Eligible Contractors would have bid on the parcels had the correct reserve amount been used.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Proceeds from the sale of this land will be deposited into the Evergreen Neighbourhood Land Development Fund.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Saskatoon Land met with the winning bidders of the two groups of lots and informed them of the error. Through discussions, both Eligible Contractors decided to have their cheques returned and agreed to have the lots placed for retender.

Furthermore, one of the original successful bidders has requested that, regardless of the results of the retender, they be given a first right of refusal to repurchase the lot grouping at the new winning bid. The Administration will not be recommending this, as it would not be fair to the successful bidder and it compromises the integrity of the competitive bidding process.

COMMUNICATION PLAN

Notice of the public tender will be advertised in The Star Phoenix a minimum of two Saturdays prior to the tender. A tender package will be provided to all Eligible Contractors, as well as be available on Saskatoon Land's website for information.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

After completion of the tenders, a public meeting will be held with Saskatoon Land's Eligible Contractors in order to refine the process. At that time, it will be determined whether to continue the single family tenders before lot draws or discontinue the practice altogether.

ENVIRONMENTAL IMPLICATIONS

The environmental incentive programs previously approved for use in the Evergreen neighbourhood will continue to be used. Environmental implications stemming from the design of the Evergreen neighbourhood have been presented in previous reports to the Land Bank Committee.

PRIVACY IMPLICATIONS

There are no privacy implications.

**SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN
(CPTED)**

The subdivision and sale of these parcels is in conformance with the approved Evergreen Neighbourhood Concept Plan. A CPTED review is not required.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

ATTACHMENT

1. Map of Evergreen Lots Offered through Public Tender.'

Your Committee has reviewed this matter with the Administration and supports the above recommendations.

4. **Land Bank Operations – Land Development
Annual Report for Year Ending December 31, 2013
(Files CK. 430-61, AF. 430-1, AF. 4110-1 and LA. 0430-4)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a report of the CFO and General Manager, Asset & Financial Management Department dated April 28, 2014, providing the Saskatoon Land Bank Program 2013 Annual Report, including a summary of revenue sources for 2013 and the benefits of the Land Bank Program.

Your Committee reviewed this matter with the Administration and is submitting it to City Council for information.

5. **Quarterly Report – Builder and Developer Lot Supply – April 2014
(Files 4110-1, AF. 4132-1, AF. 4125-1 and LA. 4138-4)**

RECOMMENDATION: that the information be received.

ADOPTED.

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Attached is a report of the CFO & General Manager, Asset & Financial Management Department dated April 25, 2014, providing information on builder and developer inventory levels for residential and industrial land in the City of Saskatoon.

Your Committee reviewed this matter with the Administration and is submitting it to City Council for information.”

His Worship the Mayor assumed the Chair.

Moved by Councillor Lorje, Seconded by Councillor Clark,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Pursuant to earlier resolution, Clause B1), Legislative Report No. 6-2014 and Report Nos. 9-2014 and 10-2014 of the Executive Committee were considered as follows:

LEGISLATIVE REPORT NO. 6-2014 - CONTINUED

Section B – OFFICE OF THE CITY SOLICITOR

**B1) Governance Review – Bylaw No. 9170, *The Procedures and Committees Bylaw, 2014*
(File No. CK. 255-2)**

RECOMMENDATION: that City Council consider Bylaw No. 9170.

TOPIC AND PURPOSE

This report outlines the methodology used by our Office in preparing proposed Bylaw No. 9170, *The Procedures and Committees Bylaw, 2014*. Also, it summarizes the provisions which are included in the proposed bylaw.

REPORT

1. Methodology

The proposed bylaw was prepared after reviewing:

- relevant enabling legislation including *The Cities Act* and *The Planning and Development Act, 2007*;
- relevant bylaws including *The Council and Committee Procedure Bylaw, 2003* and *The City Administration Bylaw, 2003*;

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- relevant Council and administrative policies;
- procedural bylaws from the cities of Calgary, Edmonton, Regina and Winnipeg;
- *Bourinot's Rules of Order* and *Robert's Rules of Order*; and
- various articles and commentaries on the rules of parliamentary procedure.

Each section of the current bylaw, *The Council and Committee Procedure Bylaw, 2003*, was carefully considered using the following analysis:

- what does the current section say?
- is the section adequate in its present form?
- is anything missing?
- is there anything confusing about the section?
- do we follow the section or has some modified practice been adopted?
- how can the section be improved?
- what do other cities do?
- can the terminology be updated or clarified?

Also, our Office compared the current bylaw with bylaws from other cities to determine if comparable practice would suggest additions to our bylaw. For example, our current bylaw has no provision relating to “question and answer period”, even though it is a well-established practice and appears on every Council agenda.

Finally, the proposed bylaw was drafted to reflect what we considered to be the “best practice” for Saskatoon’s Council. We believe that the proposed bylaw is comparable to what other cities do, and reasonably reflects the rules of proper parliamentary procedure.

2. Specific Explanatory Notes

Organizational Meeting Sections are included which set out the requirements for the annual organizational meeting of Council.

Establishment of two Types of Council Meetings Sections are included which create two types of Council meetings – Regular Business Meeting and Public Hearing Meeting – each to be held on the same day.

These sections are consistent with procedure followed in Calgary and Edmonton.

Extension of Time of Meetings Sections are included which outline how the time for meetings may be extended. A Council meeting may be extended past 11:00 p.m. by unanimous consent. The meeting continues until business is complete, there is a motion to adjourn or quorum no longer exists.

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An Executive Committee meeting may be extended past 6:00 p.m. by a majority vote of the members present. The meeting continues until business is complete, there is a motion to adjourn or quorum no longer exists.

There is no provision to extend the time of Standing Policy Committee meetings. Standing Policy Committee meetings with unfinished business are set over for the next meeting of that Standing Policy Committee or a special meeting called to deal with the unfinished business.

These sections reflect current practice and are consistent with the procedure followed in Edmonton.

Changing Meetings, Cancelling Meetings, Special Meetings and Meetings Through Electronic Means Sections are included which deal with changing meetings, cancelling meetings, special meetings and meetings through electronic means. Changing meeting dates/times or cancelling meetings require 24 hours' notice to all Council members. Special meetings may be called by the Mayor or chair of the Council Committee or a majority of members. Special meetings require 24 hours' notice which must be given to all members and the public. Meetings through electronic means may take place in an emergency.

These sections reflect current practice and are consistent with the procedure followed in Calgary, Edmonton, Regina and Winnipeg.

Communications and Requests to Speak to Council and Council Committees Sections are included which deal with communications from members of the public and requests to speak to Council or a Council Committee. Communications and requests to speak to Council on matters that are not on a Council agenda, other than requests for proclamations or flag raisings, will be referred by the City Clerk to the appropriate Council Committee or the Administration.

These sections reflect the changes to the Council Committee structure whereby matters are delegated to Council Committees for decision or initial consideration and are similar in nature to those in Calgary .

Point of Order, Privilege and Procedure Sections are included in the proposed bylaw covering points of order, privilege and procedure. Points of order and points of privilege are ruled upon by the Mayor or the chair but are appealable to the whole of Council or Council Committee and decided by majority vote.

For points of procedure, the Mayor or chair provides an opinion which cannot be appealed to the whole of Council.

These sections reflect current practice and are consistent with the procedure followed in *Bourinot's Rules of Order*, and Calgary, Edmonton, Regina and Winnipeg.

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Conduct in Gallery Sections are included in the proposed bylaw which address conduct in the Council Chamber gallery.

These sections reflect current practice and are consistent with the procedure followed in Calgary, Edmonton, Regina and Winnipeg.

Conduct of Members Sections are included in the proposed bylaw which address conduct of Council members.

These sections reflect current practice and are consistent with the procedure followed in Calgary, Edmonton, Regina and Winnipeg.

Urgent Business Sections are included which allow for matters of urgent business to be added to the agendas of Council and Council Committees. Items which are received after the City Clerk's deadline will be sent out prior to the meeting and may be added to the agenda upon a majority vote of Council or Council Committee.

These sections are consistent with the procedure followed in Calgary and Regina.

Inquiry Sections are included which describe how a Council member may make an inquiry to a Council Committee, a Civic Board or the Administration. Inquiries must be in writing. If the cost to respond to an inquiry is likely to exceed \$1,000.00, Council may direct the Administration to proceed with the inquiry by a majority vote.

These sections incorporate the procedure followed in Calgary.

Question Period Sections are included which describe how a Council member may ask a question of the Administration in respect of a matter of sufficient urgency and importance to require an immediate answer. Each Council member is limited to two questions. Questions are to be phrased to elicit an answer and not to provoke debate.

These sections reflect the current practice and are consistent with the procedure followed in Calgary.

Motions to Amend Sections are included which describe how motions to amend may be made in Council and in Committee. They clarify what is a proper amendment, and describe how to deal with each amendment or subamendment. They clarify that there is no limit to the number of amendments or subamendments that may be proposed. The practice of a Council or Council Committee member stating an intention to propose an amendment is specifically authorized.

These sections follow the recommended practice set out in *Bourinot's Rules of Order*.

Dividing a Motion into Parts Sections are included which describe the procedure for dividing a motion into separate recommendations in Council and in Committee. If a motion contains distinct recommendations, a member may request or the person

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chairing the meeting may direct that each recommendation be voted on separately. The practice of a Council or Council Committee member adding a recommendation to the motion is specifically authorized, provided it is relevant to the original motion and does not alter the intent of the original motion.

The sections reflect current practice and are consistent with the procedure followed in Calgary, Edmonton, Regina and Winnipeg.

Motion Arising Sections are included which describe when a separate motion may be made on a matter that is already before Council or a Council Committee. A motion arising on the same matter is permitted if it relates to an item which has just been considered and does not alter in a significant way the principle embodied in the original motion.

These sections specifically authorize what we understand to be Council's current practice.

Consent Agenda Sections are included which describe the procedure for the consent agenda portion of a Regular Business Meeting. The consent agenda, which includes those reports that received unanimous approval at a Council Committee, shall be moved, seconded and voted upon, without debate, as one item. If a Council member wishes to debate an item included in the consent agenda, the item shall be removed from the consent agenda and addressed immediately following approval of the consent agenda.

Motion to Reconsider and to Rescind Sections are included which describe the procedure for reconsidering and rescinding motions. A reconsideration occurs at the same meeting at which an original motion is passed. A motion to rescind occurs at a meeting subsequent to the meeting where the original motion passed. A motion to rescind must be made by way of a notice of motion. Notice may be waived by unanimous consent of the members present. A motion to rescind succeeds with six votes rather than a majority of votes. A motion to rescind cannot be made when a matter can be reconsidered and when action has been taken on the original motion which cannot be undone. There is no time limit on the requirement to rescind a motion.

These sections follow recommended practice set out in *Bourinot's Rules of Order*, and Calgary, Edmonton, Regina and Winnipeg.

Notice of Motion Sections are included which describe the procedure for the introduction of a new matter at a Council or Council Committee meeting. The introduction of a new matter must be done by notice of motion. The notice of motion must be in writing, and be submitted to the City Clerk: 1) at a Regular Business Meeting of Council or Council Committee meeting for consideration at the next Regular Business Meeting of Council or Council Committee meeting or 2) prior to the deadline for filing materials with the City Clerk prior to a Regular Business Meeting of Council or

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Council Committee meeting for consideration at that Council or Council Committee meeting. Council may, by unanimous consent of the members present, waive the requirement for notice.

These sections are substantially the same as the current bylaw, and are consistent with the practice in Edmonton, Regina and Winnipeg.

Debate on Motion Sections are included which prescribe the rules for debate on a motion before Council or a Council Committee. In Council, each member may speak once to a motion, and may not speak for longer than five minutes. The mover of the motion shall be given the first opportunity to speak, and shall be allowed a further three minutes to reply at the conclusion of the debate. Council may, by a majority vote of the members present, allow a member to speak to the same motion more than once and for longer than five minutes.

In Committee, there is no limit to the number of times a member may speak. Informal discussion of a matter is permitted even when no motion has been made.

These sections are substantially the same as the provisions in the current bylaw. The sections clarify the right of the mover of the motion to speak twice to the motion. These sections are consistent with the practice in Calgary, Edmonton, Regina and Winnipeg.

Voting of Council and Council Committee Members Sections are included which prescribe the rules for voting at Council and Council Committee meetings. A member is required to vote on a matter before Council or a Council Committee unless the member is required to abstain from voting pursuant to *The Cities Act*. If a member is not required to abstain from voting and abstains from voting, the member is deemed to have voted in the negative. The City Clerk is required to record each abstention in the minutes of the meeting.

These sections are substantially the same as the provisions in the current bylaw. They are consistent with the requirements of section 72 of *The Cities Act*.

Majority Decision A section is included which provides that unless a greater percentage of votes is required in the bylaw, all questions in Council are to be decided by the majority of the votes.

This section was added to be consistent with section 73 of *The Cities Act*.

Recorded Vote A section is included which provides for a recorded vote if requested by a Council member.

This section is substantially the same as the current section and is consistent with section 75 of *The Cities Act*.

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Tied Vote Sections are included which describe what happens in the event of a tied vote in Council or in Committee. If there is a tied vote, the bylaw or resolution is defeated.

These sections are substantially the same as the current section and are consistent with section 76 of *The Cities Act*.

Passing of Bylaws A section is included which describes the rules for passing a bylaw. Every bylaw must have three distinct and separate readings. A bylaw must not have more than two readings at a Council meeting unless the members present unanimously agree to consider third reading. A bylaw shall be considered by Council immediately following the consideration of the report or item to which the bylaw relates.

This section is substantially the same as the current provision, except for eliminating consideration of the bylaw by the Committee of the Whole. This section is consistent with section 77 of *The Cities Act*.

Procedure for Public Hearings A section is included which describes the rules for public hearings. Any matter requiring a public hearing will be held at a Regular Public Hearing Meeting of Council.

The procedure for public hearings is substantially the same as the current provision – with one procedural change. If the matter concerns the passage of a bylaw, that bylaw shall be introduced in Council and given first reading without amendment or debate. If the matter concerns the passage of a resolution, that resolution shall be introduced, moved and seconded without amendment or debate. At this point, the hearing shall be declared open and the hearing shall proceed in the usual fashion. Upon completion of the hearing, Council will consider the matter and vote on the bylaw or resolution.

This change reflects the procedure set out in section 207 of *The Planning and Development Act, 2007*. The matter to be considered is put before Council before the public hearing is held. The procedure is the same whether the matter to be considered is a bylaw or resolution.

The proposed section is consistent with the requirements of *The Cities Act*, the City's Public Notice Policy, and *The Planning and Development Act, 2007*.

Establishment of Council Committees Sections are included which establish the Standing Policy Committees of Council. Each Council Committee has a mandate, prescribed policy areas and specific delegated authority. The complete function of each Council Committee is set out in schedules to the proposed bylaw.

These sections reflect Council's deliberations.

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Council Committee Meetings Sections are included which establish the date, time and place of Council Committee meetings. Regularly scheduled meetings will be held on the dates and times established by Council at an organizational meeting. Except where otherwise determined by Council, regularly scheduled meetings shall be held on Mondays. All meetings shall be held in the Council Chamber.

Council and Council Committee Chair Sections are included which describe the appointment and powers of the chair of each Standing Policy Committee. Each Council Committee shall elect a chair and, in the absence of the chair, a vice-chair to preside at Council Committee meetings and to decide all questions of procedure, points of order and points of privilege. A Council member cannot chair more than one Standing Policy Committee. The chair is entitled to participate in debate, and to vote on all motions before the Council Committee and when wishing to make a motion, the chair must vacate the chair until the motion has been dealt with. These procedural rules will apply to the Mayor as chair of a Council meeting as well.

These sections are substantially the same as the current provisions.

Quorum at Council and Council Committee Meetings A quorum for Council and Executive Committee is a majority of Council members. A quorum for a Standing Policy Committee is three members. The Mayor if present, is counted for the purpose of achieving quorum.

Attendance by Other Members A section is included which deals with Council members attending meetings of a Standing Policy Committee of which they are not members. A Council member may attend and take part in Council Committee meetings of which they are not members, but may not vote on any matter before the Council Committee.

This section is substantially the same as the current provision.

Advisory Committees A section is included which continues the existing Advisory Committees established under the current bylaw. The sections are substantially the same as the current provisions. A subsection has been added for each Advisory Committee specifying to which Standing Policy Committee the Advisory Committee reports. Reports from an Advisory Committee will be received and reviewed by the appropriate Standing Policy Committee and may be forwarded to Council for information.

Offences and Penalties A section is included which describes the offences and penalties under the proposed bylaw. Two offences are created: disrupting a Council or Council Committee meeting and refusing to leave a meeting when requested to do so by the person presiding at the meeting.

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A person convicted of an offence under the proposed bylaw is liable on summary conviction to a fine of not more than \$10,000.00. The maximum fine amount was not changed from the current bylaw.

Schedules Schedules are attached to the proposed bylaw and will provide more detailed information about various matters contained in the proposed bylaw. The schedules pertain to the following matters:

- Regular Business Meeting Agenda
- Public Hearing Meeting Agenda
- Public Council Committee Meeting Agenda
- In Camera Executive Committee Meeting Agenda
- Council Committee Mandates

The use of schedules allows for easy reference, and facilitates possible amendments in the future. Schedules are used in the procedure bylaws of Calgary and Edmonton.

ATTACHMENT

1. Proposed Bylaw No. 9170, *The Procedure and Committees Bylaw, 2014.*

City Solicitor Warwick presented her report and provided a PowerPoint presentation.

Moved by Councillor Clark, Seconded by Councillor Hill,

THAT City Council consider Bylaw No. 9170.

*YEAS: His Worship the Mayor, Councillors Paulsen, Iwanchuk,
Hill, Clark, Davies, Olauson, Loewen, Donauer, and Jeffries 10*

NAYS: Councillor Lorje 1

CARRIED.

Moved by Councillor Lorje, Seconded by Councillor Olauson,

THAT for a period of one year, all items of delegated authority to Standing Policy Committees be reported to City Council for information.

*YEAS: His Worship the Mayor, Councillors Paulsen, Clark, Lorje,
Olauson, and Loewen 6*

NAYS: Councillors Iwanchuk, Hill, Davies, Donauer, and Jeffries 5

CARRIED.

REPORT NO. 9-2014 OF THE EXECUTIVE COMMITTEE

**1. Communication to Council – Alex Ryback
Request for Noise Bylaw Extension
Fundraising Event – Crohn’s and Colitis
(File No. CK. 185-9)**

RECOMMENDATION: that the decision of Executive Committee to approve the request for an extension to the time where amplified sound can be heard, under the Noise Bylaw, on Sunday, June 8, 2014, between 11:00 a.m. and 1:00 p.m., for a charity fundraising event for Crohn’s and Colitis, be received as information.

Your Committee considered the attached referenced communication requesting an extension to the time where amplified sound can be heard, under the Noise Bylaw, on June 8, 2014, between 11:00 a.m. and 1:00 p.m. for a charity fundraising event for Crohn’s and Colitis.

As the date of the event was prior to City Council’s meeting, your Committee granted approval of the request, and is reporting the decision to City Council for its information.

Moved by Councillor Lorje, Seconded by Councillor Clark,

THAT the recommendation of the Executive Committee be adopted.

CARRIED.

**2. City of Saskatoon Website Redesign Update – Phase II
(File No. CK. 261-20)**

RECOMMENDATION: that the information be received.

Your Committee has considered the attached report of the General Manager, Corporate Performance Department dated May 20, 2014, providing a progress update on the Website Redesign Project; specifically, the discovery, planning, and creative design components. The report is being forwarded to City Council for its information.

Moved by Councillor Lorje, Seconded by Councillor Hill,

THAT the recommendation of the Executive Committee be adopted.

CARRIED.

**3. Regional Planning – Saskatoon North Partnership for Growth
Foundational Documents
(File No. CK. 4250-1)**

- RECOMMENDATION:**
- 1) that the Saskatoon North Partnership for Growth foundational documents, as described in this report, be endorsed, comprising:
 - a) Terms of Reference;
 - b) Work Plan, which includes the P4G Regional Plan – Study Area;
 - c) Communications and Engagement Strategy; and
 - d) Budget; and
 - 2) that this report be forwarded to the 2015 Business Plan and Budget deliberations.

Your Committee has considered and supports the following report of the General Manager, Community Services Department dated May 9, 2014, regarding the above:

TOPIC AND PURPOSE

The purpose of this report is to request endorsement of the foundational documents for the Saskatoon North Partnership for Growth (P4G) and its Regional Plan Project. These documents comprise a proposed P4G Terms of Reference (TOR), Work Plan, Communications and Engagement Strategy, and Budget. These documents have all been approved by the Regional Oversight Committee of P4G. In addition, this report requests endorsement of a revised Study Area for the Regional Plan. These materials are all needed to commence work on the Regional Plan.

REPORT HIGHLIGHTS

1. P4G held its second Regional Planning meeting on April 24, 2014. The following foundational documents were approved, and recommended for endorsement by the Councils of the P4G municipalities:
 - a) TOR, which identifies the creation of two P4G committees, a Regional Oversight Committee (ROC), consisting of elected representatives from each of the municipalities in P4G, and a Planning and Administrative Committee (PAC), consisting of municipal and Saskatoon Regional Economic Development Authority (SREDA) staff. The TOR sets out

- the scope, duties, membership, and voting structure of each committee;
- b) Work Plan, which outlines the tasks necessary for completing the Regional Plan;
 - c) Communications and Engagement Strategy, which outlines key stakeholder groups, such as First Nations and land owners, and identifying a variety of communication options; and
 - d) Budget proposal, identifying a need for \$926,000 in funding for the Regional Plan.
2. After the foundational documents have been endorsed by the Councils of the P4G municipalities, the next steps in the Regional Plan process involve hiring a project manager, releasing a Request for Proposals (RFP), and hiring a facilitator/consultant. A facilitator/consultant is expected to be in place in fall 2014, and the Regional Plan is targeted for completion in June 2016.

STRATEGIC GOAL

This report supports the Strategic Goal of Sustainable Growth, specifically the four-year priority to develop a regional planning partnership to address the challenges of growth and the long-term strategy of planning collaboratively with regional partners and stakeholders.

BACKGROUND

On April 24, 2014, P4G held a second Regional Planning meeting attended by ROC and PAC members. The partner municipalities in P4G consist of the City of Saskatoon (City), the Cities of Martensville and Warman, the Town of Osler, and the Rural Municipality (RM) of Corman Park. The purpose of the meeting was to review and approve the proposed TOR for P4G, and the proposed Work Plan, Communications and Engagement Strategy, and Budget for the Regional Plan. P4G also discussed refining the Study Area for the Regional Plan.

REPORT

The following is an overview of the foundational documents that were approved by the ROC and are being recommended for endorsement by the Councils of the P4G municipalities. Any revisions discussed at the meeting have been incorporated into the attached documents (see Attachments 1 to 4).

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TOR

The TOR, recommended by the ROC, is attached (see Attachment 1). It formalizes the P4G committee structure, which consists of the ROC and the PAC. It also addresses the objectives, scope, duties, and responsibilities of each committee.

A summary of P4G committees is as follows:

I. ROC:

- a) consists of three representatives from each partnering municipality, one of which is the Mayor/Reeve, and the remaining are members of Council;
- b) reports to the Councils of the partnering municipalities;
- c) provides direction to the PAC, regarding the key milestones, corresponding timelines, and resources necessary to complete the Regional Plan; and
- d) votes on a simple majority basis with each municipality receiving one vote. The voting structure will be reviewed as the P4G membership expands.

It should be noted that other voting structures were considered, such as super-majorities, which factor in the number of municipalities and the population (for example, the Calgary Regional Partnership and the Edmonton Capital Region), and variations on representation by population (for example, the Peel Region and Victoria's Capital Region District). Some of these structures are mandated provincially.

Given the current membership, structure, and work program of P4G, these options are not recommended at this time.

II. PAC:

- a) consists of up to three administrative representatives from each partnering municipality. It also includes an advisory representative from SREDA. This is essentially the current P4G working group;
- b) operates under the direction of the ROC;
- c) operates on a consensus basis, as the current working group has done; and
- d) prepares the Regional Plan for consideration by the ROC and the Councils of the partnering municipalities, with the assistance of a facilitator/consultant.

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Work Plan

The Work Plan recommended by the ROC is attached (see Attachment 2). It outlines the contents of a Regional Plan, and the tasks that will be undertaken to complete it by June 2016. The tasks include:

- a) hiring a facilitator/consultant with experience in preparing and implementing a Regional Plan;
- b) implementing project initiation, including holding a kickoff workshop with P4G to confirm the vision for the Regional Plan, broad goals, and objectives;
- c) engaging stakeholders and the regional community;
- d) creating an interim development strategy to guide development in priority growth areas while the Regional Plan is being completed;
- e) drafting the Regional Plan; and
- f) drafting the governance and administrative structures needed to implement the Regional Plan.

Study Area

A map of the Study Area for the Regional Plan is attached (see Attachment 2A). This Study Area has been refined and is slightly smaller than what was originally proposed by the City and the other P4G partners. It continues to include the potential future growth areas that are important for the City, and it has the administrative support of all of the P4G partners.

The refinements came at the request of the RM of Corman Park at the April 24, 2014 meeting, as they wish to proceed with bylaw amendments that would allow for five residential sites per quarter section, outside the Study Area.

Next Steps

The next steps in the Regional Plan process involve hiring a project manager, releasing an RFP, and hiring a facilitator/consultant. These steps are described below.

Project Manager

A project manager for the Regional Plan will be hired; this is expected to be a staff person from one of the P4G partner municipalities. The project manager will operate under the direction and guidance of the PAC.

RFP

The RFP will be based on the Work Plan that is endorsed by the Councils of the P4G municipalities. The following steps will be involved in preparing the RFP:

- a) the PAC will draft the RFP;
- b) the draft RFP will be presented to the ROC on June 19, 2014, for approval;

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- c) a lead municipality will be selected from the P4G municipalities (as P4G is not a legal entity);
- d) the procurement practices of the lead municipality, along with those of the New West Partnership Trade Agreement, will be followed;
- e) the PAC will review proposals, making a recommendation for a facilitator/consultant to the ROC;
- f) the ROC will choose the successful facilitator/consultant; and
- g) the Council of the lead municipality will be asked to award the facilitator/consultant contract.

The RFP must be finalized by the end of June 2014 to ensure that a facilitator/consultant is in place by fall of 2014.

Facilitator/Consultant

The ROC will select a facilitator/consultant who will operate with direction from the PAC. The facilitator/consultant will bring regional planning experience to help facilitate potentially challenging conversations, as well as lead the development of the Regional Plan. As noted in the Work Plan, this work will consist of developing:

- a) a vision;
- b) guiding principles;
- c) goals and objectives for the region;
- d) a regional land use plan;
- e) regional transportation, servicing, and financing strategies;
- f) policies to guide land use and development on a regional scale;
- g) governance and administrative structures for the region; and
- h) a strategy to implement the Regional Plan.

OPTIONS TO THE RECOMMENDATION

The documents attached to this report have been approved by the ROC, who is recommending that they be endorsed by the Councils of the P4G municipalities. As noted, ROC comprises elected officials from each of these municipalities. There is an option to decline to endorse these documents; however, it is not recommended, given that the ROC is recommending them and a significant project delay would result.

POLICY IMPLICATIONS

There are no policy implications at this time.

FINANCIAL IMPLICATIONS

The budget recommended by the ROC is attached (see Attachment 3). The estimated budget for the Regional Plan is \$926,000. This amount includes an estimated \$240,000 for a dedicated project manager, and the estimated cost for a facilitator/consultant at \$686,000. It does not include in-kind contributions of staff and related resources from each of the partnering municipalities.

The Province has recently indicated it may contribute to the cost of a facilitator/consultant, pending submission of further budget details. These budget details, which will include in-kind contributions, are being prepared by the PAC. Given the success of the funding model utilized for the original Planning for Growth Corridor Study Project, it is proposed that a similar cost-sharing strategy be used for the facilitator/consultant component of the Regional Plan.

The City has \$172,870 remaining in approved Capital Project No.'s 2460 and 2462 for regional planning. Contributions for 2015 and 2016 will be part of the capital budget and capital plan submissions. The partnering municipalities in P4G are in their 2014 budget deliberations.

The financial implications of implementing the Regional Plan, including constructing regional transportation and servicing, and creating regional governance and administrative structures, will be determined as part of the Regional Plan Project. These implications will be addressed in future reports.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

There was no public or stakeholder involvement specific to the foundational documents for P4G.

Regional stakeholders have been involved in a variety of regional initiatives, the most recent being the Saskatoon Regional Growth Summit (Summit) on November 20 and November 21, 2013, and a follow-up meeting hosted by SREDA on March 27, 2014. This meeting was directed at those who had expressed an interest, after the Summit, in collaborating on regional issues. It was attended by representatives of approximately ten municipalities, P4G representatives, and the Whitecap Dakota First Nation. It is expected that once P4G is formalized and these stakeholders' plans have progressed, they will be in a position to join P4G. The next meeting is scheduled for May 22, 2014.

COMMUNICATION PLAN

The Communications and Engagement Strategy, recommended by the ROC, is attached (see Attachment 4). It addresses at a high level:

- a) who will be engaged during the Regional Plan process;
- b) when they will be engaged;
- c) the purpose of engaging them; and
- d) primary methods of communication and engagement.

The Communication and Engagement Strategy includes a preliminary list of key regional stakeholder groups.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

The next Regional Planning meeting will be held on June 19, 2014. As noted in the TOR, P4G will provide quarterly and annual reports to the Councils of the P4G municipalities. It is anticipated that a significant milestone will be achieved by 2015 (to be determined), with project completion by June 2016.

ENVIRONMENTAL IMPLICATIONS

No environmental and/or greenhouse gas implications have been identified at this time.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

There are no safety/CPTED implications.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

ATTACHMENTS

1. Saskatoon North Partnership for Growth (P4G) Draft Terms of Reference
2. Saskatoon North Partnership for Growth (P4G) Draft Work Plan
- 2A. P4G Regional Plan – Study Area
3. Saskatoon North Partnership for Growth (P4G) Proposed Budget – June 2014 to June 2016
4. Saskatoon North Partnership for Growth (P4G) Draft Communications and Engagement Strategy”

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Moved by Councillor Lorje, Seconded by Councillor Iwanchuk,

THAT the recommendation of the Executive Committee be adopted.

CARRIED.

**4. Meeting Schedule – City Council, Executive Committee,
and Standing Policy Committees - July to December, 2014
(File No. CK. 255-2)**

RECOMMENDATION: that the attached meeting schedule for City Council, Executive Committee, and Standing Policy Committees for the period July to December, 2014, be approved.

In accordance with proposed Bylaw No. 9170 *The Procedures and Committees Bylaw, 2014*, your Committee is recommending approval of the attached schedule of meeting dates for City Council, Executive Committee, and the Standing Policy Committees for the period July to December, 2014.

Moved by Councillor Lorje, Seconded by Councillor Paulsen,

THAT the recommendation of the Executive Committee be adopted.

CARRIED.

**5. Appointments to Executive Committee and Standing Policy Committees
(File No. CK. 255-2)**

RECOMMENDATION: that the following appointments be approved for the period July to December, 2014:

Executive Committee
All members of City Council

Standing Policy Committee on Planning, Development & Community Services
Councillor Davies
Councillor Hill
Councillor Jeffries
Councillor Lorje
Councillor Paulsen

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Standing Policy Committee on Finance

Councillor Clark
Councillor Donauer
Councillor Iwanchuk
Councillor Olauson
Councillor Paulsen

Standing Policy Committee on Transportation

Councillor Clark
Councillor Davies
Councillor Donauer
Councillor Hill
Councillor Loewen

Standing Policy Committee on Environment, Utilities & Corporate Services

Councillor Iwanchuk
Councillor Jeffries
Councillor Loewen
Councillor Lorje
Councillor Olauson

In accordance with proposed Bylaw No. 9170 *The Procedures and Committees Bylaw, 2014*, your Committee submits its recommendations with respect to appointments to Executive Committee and the four new Standing Policy Committees for the period July to December, 2014.

Moved by Councillor Lorje, Seconded by Councillor Davies,

THAT the recommendation of the Executive Committee be adopted.

CARRIED.

REPORT NO. 10-2014 OF THE EXECUTIVE COMMITTEE

- 1. Appointment to the Board of Trustees of The Saskatoon Gallery and Conservatory Corporation and The Art Gallery of Saskatchewan Inc. (File No. CK. 175-27)**
-

RECOMMENDATION: that the City's representative be instructed to vote the City's proxy at the special meetings of The Saskatoon Gallery and Conservatory Corporation and The Art Gallery of Saskatchewan Inc. for the appointment of Alain J. Gaucher to the Board of Trustees of each throughout a term expiring at the conclusion of the 2015 Annual General Meeting.

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Your Committee has considered and recommends the appointment of Alain J. Gaucher to The Saskatoon Gallery and Conservatory Corporation and to The Art Gallery of Saskatchewan Inc. to fulfill the vacancy created with the resignation of Mr. Jason Aebig.

Moved by Councillor Lorje, Seconded by Councillor Clark,

THAT the recommendation of the Executive Committee be adopted.

CARRIED.

**REPORT NO. 9-2014 OF THE PLANNING AND OPERATIONS COMMITTEE -
CONTINUED**

**1. Proposed Amendments to Use of Sidewalks – Vending Policy No. C09-013
(File No. CK. 370-1)**

RECOMMENDATION: that the proposed amendments to the Use of Sidewalks – Vending Policy No. C09-013 be approved.

Attached is a report of the General Manager, Community Services Department, dated May 9, 2014, proposing amendments to Use of Sidewalks – Vending Policy C09-013 to address a number of housekeeping items, to accommodate the provision of parking patios within on-street parking stalls, and to mandate the Planning and Development Division to assume responsibility for the administration of the Policy.

Your Committee reviewed the report with the Administration as well as with a representative of the Riversdale Business Improvement District, at which time the following further information was provided:

- The number of parking spaces used for a parking patio would be restricted to the number of spaces fronting the business.
- The Riversdale Business Improvement District is in favour of parking patios because they will be controlled, input will be from those directly affected, there will be a limit as to how many will be allowed on a block, and they will create a positive street experience.
- All of the business improvement districts were consulted and are supportive of the City Centre Plan. All were advised of the proposed amendments to the Use of Sidewalks – Vending Policy and no responses were received from the other BIDs. Their input will be sought for each application received.

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- The Administration will ensure there is coordination between food truck vendors and sidewalk patios.

The Planning and Operations Committee supports the above recommendation.

The City Clerk distributed copies of a letter from Randy Pshebylo, Executive Director, Riversdale Business Improvement District, dated June 9, 2014, requesting to speak regarding the above matter.

Moved by Councillor Hill, Seconded by Councillor Davies,

THAT Randy Pshebylo be heard.

CARRIED.

Mr. Randy Pshebylo, Executive Director, Riversdale Business Improvement District, spoke in support of the proposed amendments to Vending Policy No. C09-013.

Moved by Councillor Loewen, Seconded by Councillor Donauer,

THAT the proposed amendments to the Use of Sidewalks – Vending Policy No. C09-013 be approved.

CARRIED.

**REPORT NO. 9-2014 OF THE ADMINISTRATION AND FINANCE COMMITTEE -
CONTINUED**

**1. Community Support Program Pilot Project Review
(Files CK. 5605-3 and PL. 5400-125)**

- RECOMMENDATION:**
- 1) that the Community Support Program Pilot Project be extended, with modifications, as outlined in this report, until December 31, 2015;
 - 2) that the funding for the Community Support Program Pilot Project continue to be drawn from parking meter revenues in the amount of \$450,000 per year;
 - 3) that the City Solicitor be directed to extend the Memorandum of Agreement between the City of Saskatoon and the Saskatoon Downtown Business Improvement District until December 31, 2015;

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- 4) that the City Clerk's Office be directed to extend the term and support of the Street Activity Steering Committee until December 31, 2015;
- 5) that City Council authorize the Street Activity Steering Committee to update the Street Activity Baseline Study in 2015; and
- 6) that the Administration report back to City Council in September 2015 with the results of the updated Street Activity Baseline Study and the modified pilot project.

Attached is a report of the General Manager, Community Services Department dated May 12, 2014, providing an update on the Community Support Program pilot project and recommending an extension of the pilot project with modifications.

Your Committee has reviewed the report with the Administration as well as with representatives of the Broadway Business Improvement District and Riversdale Business Improvement District, and a representative of the Community Support Program Steering Committee and the Saskatoon Anti-Poverty Coalition, and supports the above recommendations.

The City Clerk distributed copies of a letter from Randy Pshebylo, Executive Director, Riversdale Business Improvement District, dated June 4, 2014, requesting to speak regarding the above matter.

Items A3) through A5) of Communications to Council were brought forward:

A3) Sarah Marchildon, Executive Director, Broadway Business Improvement District, dated May 30

Requesting to address City Council with respect to Community Support Program Pilot Project Review. (File No. CK. 5605-3)

A4) Dave Denny, Chair, The Partnership, dated May 30

Requesting to address City Council with respect to Community Support Program Pilot Project Review. (File No. CK. 5605-3)

A5) Vanessa Charles, Co-Chair, Anti Poverty Coalition, dated June 2, 2014

Requesting to address City Council with respect to Community Support Program Pilot Project Review. (File No. CK. 5605-3)"

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Moved by Councillor Hill, Seconded by Councillor Davies,

THAT the speakers be heard.

CARRIED.

Ms. Sarah Marchildon, Executive Director, Broadway Business Improvement District, spoke in support of continuation of the Community Support Program to the end of 2015, and requested that alternate funding sources be looked at if the program continues beyond that.

Mr. Brent Penner, The Partnership, spoke on behalf of Mr. Dave Denny. He advised that the Partnership Board of Management is in favour of continuation of the Community Support Program to the end of 2015 indicating that it provides time to better assess the program and find alternate sources of funding.

His Worship the Mayor ascertained that Ms. Vanessa Charles was not present in the gallery.

Mr. Randy Pshebylo, Executive Director, Riversdale Business Improvement District, reminded Council that the Riversdale BID Board supported diversion of the street scaping funds to this program for two years. Although supportive of the program, the BID would like to see an alternate funding source.

Senior Planner Miller responded to questions of City Council.

Moved by Councillor Paulsen, Seconded by Councillor Hill,

- 1) that the Community Support Program Pilot Project be extended, with modifications, as outlined in this report, until December 31, 2015;*
- 2) that the funding for the Community Support Program Pilot Project continue to be drawn from parking meter revenues in the amount of \$450,000 per year;*
- 3) that the City Solicitor be directed to extend the Memorandum of Agreement between the City of Saskatoon and the Saskatoon Downtown Business Improvement District until December 31, 2015;*
- 4) that the City Clerk's Office be directed to extend the term and support of the Street Activity Steering Committee until December 31, 2015;*
- 5) that City Council authorize the Street Activity Steering Committee to update the Street Activity Baseline Study in 2015; and*

- 6) *that the Administration report back to City Council in September 2015 with the results of the updated Street Activity Baseline Study and the modified pilot project.*

CARRIED.

COMMUNICATIONS TO COUNCIL

B. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL

The following communications were submitted and dealt with as stated:

1) Ron Smith, Canadian Professional Hockey League, dated May 12

Providing information about the Canadian Professional Hockey League (CPHL). (File No. CK. 150-1)

RECOMMENDATION: that the information be received and forwarded to SREDA and Saskatoon Chamber of Commerce.

Moved by Councillor Donauer, Seconded by Councillor Hill,

THAT the information be received and forwarded to SREDA and Saskatoon Chamber of Commerce.

CARRIED.

2) Scott Ford, Executive Director, Credit Union Centre, dated May 18

Requesting an extension to the time where amplified sound can be heard under the Noise Bylaw to 10:30 p.m. on July 15 to 20, 2014, in Kiwanis Park for Taste of Saskatchewan event. (File No. CK. 185-9)

RECOMMENDATION: that the request for an extension to the time where amplified sound can be heard under the Noise Bylaw to 10:30 p.m. on July 15 to 20, 2014, in Kiwanis Park for Taste of Saskatchewan event be granted.

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Moved by Councillor Donauer, Seconded by Councillor Hill,

THAT the request for an extension to the time where amplified sound can be heard under the Noise Bylaw to 10:30 p.m. on July 15 to 20, 2014, in Kiwanis Park for Taste of Saskatchewan event be granted.

CARRIED.

3) Mike Cey, Holy Family Cathedral, dated May 20

Requesting an extension to the time where amplified sound can be heard under the Noise Bylaw to Midnight on Sunday, July 20, 2014, at 123 Nelson Road (church parking lot), for Holy Family Cathedral Outdoor Movie Night event. (File No. CK. 185-9)

RECOMMENDATION: that the request for an extension to the time where amplified sound can be heard under the Noise Bylaw to Midnight on Sunday, July 20, 2014, at 123 Nelson Road (church parking lot), for Holy Family Cathedral Outdoor Movie Night event be granted.

Moved by Councillor Donauer, Seconded by Councillor Hill,

THAT the request for an extension to the time where amplified sound can be heard under the Noise Bylaw to Midnight on Sunday, July 20, 2014, at 123 Nelson Road (church parking lot), for Holy Family Cathedral Outdoor Movie Night event be granted.

CARRIED.

4) Dianne Loraas, Hope Fellowship Church, dated May 21

Requesting the temporary closure of 32nd Street, between Avenues H and I, from 9:00 a.m. to 1:00 p.m. on Sunday, September 7, 2014, for neighbourhood pancake breakfast. (File No. CK. 205-1)

RECOMMENDATION: that, subject to any administrative conditions/concerns, the request be approved.

Moved by Councillor Donauer, Seconded by Councillor Hill,

THAT, subject to any administrative conditions/concerns, the request be approved.

CARRIED.

**5) Kat Eliason, Education Programmer, Meewasin Valley Authority
dated May 24**

Requesting an extension to the time where amplified sound can be heard, under the Noise Bylaw, until 12 Midnight on August 1 to 3, 2014, in Friendship Park, for Meewasin River Cinema 2014. (File No. CK. 185-9)

RECOMMENDATION: that the request for an extension to the time where amplified sound can be heard under the Noise Bylaw, until 12 Midnight on August 1 to 3, 2014, in Friendship Park, for Meewasin River Cinema 2014 event be approved.

Moved by Councillor Donauer, Seconded by Councillor Hill,

THAT the request for an extension to the time where amplified sound can be heard under the Noise Bylaw, until 12 Midnight on August 1 to 3, 2014, in Friendship Park, for Meewasin River Cinema 2014 event be approved.

CARRIED.

**6) Shannon Loutitt, Project Director – Road to Peace & Unity Honour Run
dated May 24**

Requesting an extension to the time where amplified sound can be heard, under the Noise Bylaw, from 7:30 a.m. to 8:45 a.m., on Friday July 18, 2014, at Friendship Park for Honour Run for Our Soldiers event. (File No. CK. 185-9)

RECOMMENDATION: that the request for an extension to the time where amplified sound can be heard under the Noise Bylaw, from 7:30 a.m. to 8:45 a.m., on Friday July 18, 2014, at Friendship Park for Honour Run for Our Soldiers event be approved.

Moved by Councillor Donauer, Seconded by Councillor Hill,

THAT the request for an extension to the time where amplified sound can be heard under the Noise Bylaw, from 7:30 a.m. to 8:45 a.m., on Friday July 18, 2014, at Friendship Park for Honour Run for Our Soldiers event be approved.

CARRIED.

7) **Aysha Yaqoob, Committee Chair, Relay for Life Saskatoon, dated May 20**

Requesting an extension to the time where amplified sound can be heard, under the Noise Bylaw, from 6:00 p.m. on June 13, 2014 to 6:00 a.m. on June 14, 2014 at Diefenbaker Park for 14th Annual Relay for Life event. (File No. CK. 185-9)

RECOMMENDATION: that the request for an extension to the time where amplified sound can be heard under the Noise Bylaw, from 6:00 p.m. on June 13, 2014 to 6:00 a.m. on June 14, 2014 at Diefenbaker Park for 14th Annual Relay for Life event be approved.

Moved by Councillor Donauer, Seconded by Councillor Hill,

THAT the request for an extension to the time where amplified sound can be heard under the Noise Bylaw, from 6:00 p.m. on June 13, 2014 to 6:00 a.m. on June 14, 2014 at Diefenbaker Park for 14th Annual Relay for Life event be approved.

CARRIED.

8) **Chad Reynolds & Patrick Wood, Saskatoon Street Food, dated May 29**

Requesting the temporary closure of Spadina Crescent, between 2nd and 3rd Avenues (River Landing) from 10:30 a.m. to 10:30 p.m. on September 6, 2014 for Food Truck Festival event. (File No. CK. 205-1)

RECOMMENDATION: that, subject to any administrative conditions/concerns, the request be approved.

Moved by Councillor Donauer, Seconded by Councillor Hill,

THAT, subject to any administrative conditions/concerns, the request be approved.

CARRIED.

9) **Brenda Vanstone, Secretary, Newfoundland Dog Clubs of Canada
Saskatchewan Region, dated June 2**

Requesting temporary exemption from off-leash dogs in Diefenbaker Park on August 29, 2014, from 8:00 a.m. to 4:00 p.m. for Newfoundland Dog Club of Canada's 2014 National Special Committee dog show event. (File No. CK. 205-1)

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RECOMMENDATION: that the request for temporary exemption from off-leash dogs in Diefenbaker Park on August 29, 2014, from 8:00 a.m. to 4:00 p.m. for Newfoundland Dog Club of Canada's 2014 National Special Committee dog show event be approved subject to any administrative conditions.

Moved by Councillor Donauer, Seconded by Councillor Hill,

THAT the request for temporary exemption from off-leash dogs in Diefenbaker Park on August 29, 2014, from 8:00 a.m. to 4:00 p.m. for Newfoundland Dog Club of Canada's 2014 National Special Committee dog show event be approved subject to any administrative conditions.

CARRIED.

10) Devan Trischuk, Ukrainian Day in the Park, dated June 3, 2014

Requesting an extension to the time where amplified sound can be heard, under the Noise Bylaw, from 12 Noon to 7:00 p.m., on August 23, 2014, in Victoria Park for Ukrainian Day in the Park 2014.

RECOMMENDATION: that the request for an extension to the time where amplified sound can be heard, under the Noise Bylaw, from 12 Noon to 7:00 p.m., on August 23, 2014, in Victoria Park for Ukrainian Day in the Park 2014 be approved.

Moved by Councillor Donauer, Seconded by Councillor Hill,

THAT the request for an extension to the time where amplified sound can be heard, under the Noise Bylaw, from 12 Noon to 7:00 p.m., on August 23, 2014, in Victoria Park for Ukrainian Day in the Park 2014 be approved.

CARRIED.

11) Elaine Long, Secretary, Development Appeals Board, dated May 22

Submitting Notice of Hearing of the Development Appeals Board regarding the property located at 3204 Caen Street. (File No. CK. 4352-1)

RECOMMENDATION: that the information be received.

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Moved by Councillor Donauer, Seconded by Councillor Hill,

THAT the information be received.

CARRIED.

12) Elaine Long, Secretary, Development Appeals Board, dated May 26

Submitting Notice of Hearing of the Development Appeals Board regarding the property located at 311 and 319 Wellman Lane. (File No. CK. 4352-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Hill,

THAT the information be received.

CARRIED.

13) Elaine Long, Secretary, Development Appeals Board, dated May 26

Submitting Notice of Hearing of the Development Appeals Board regarding the property located at 1042 Spadina Crescent East. (File No. CK. 4352-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Hill,

THAT the information be received.

CARRIED.

14) Judy Koutecky, Mendel Art Gallery, dated June 9, 2014

Submitting notice of a Special General Meeting of the Members of The Saskatoon Gallery and Conservatory Corporation to take place on Tuesday, June 17, 2014, at 7:00 p.m., followed by a Special General Meeting of the Members of The Art Gallery of Saskatchewan Inc. (File No. CK. 175-27)

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RECOMMENDATION:

- 1) that the City of Saskatoon, being a member of The Saskatoon Gallery and Conservatory Corporation, appoint Donald Atchison, or in his absence, Tiffany Paulsen or Charlie Clark of the City of Saskatoon, in the Province of Saskatchewan, as its proxy to vote for it on its behalf at the Special Meeting of the members of The Saskatoon Gallery and Conservatory Corporation, to be held on the 17th day of June, 2014, or at any adjournment or adjournments thereof; and
- 2) that the City of Saskatoon, being a member of The Art Gallery of Saskatchewan Inc., appoint Donald Atchison, or in his absence, Tiffany Paulsen or Charlie Clark of the City of Saskatoon, in the Province of Saskatchewan, as its proxy to vote for it on its behalf at the Special Meeting of the members of The Art Gallery of Saskatchewan Inc., to be held on the 17th day of June, 2014, or at any adjournment or adjournments thereof.

Moved by Councillor Donauer, Seconded by Councillor Hill,

- 1) *that the City of Saskatoon, being a member of The Saskatoon Gallery and Conservatory Corporation, appoint Donald Atchison, or in his absence, Tiffany Paulsen or Charlie Clark of the City of Saskatoon, in the Province of Saskatchewan, as its proxy to vote for it on its behalf at the Special Meeting of the members of The Saskatoon Gallery and Conservatory Corporation, to be held on the 17th day of June, 2014, or at any adjournment or adjournments thereof; and*
- 2) *that the City of Saskatoon, being a member of The Art Gallery of Saskatchewan Inc., appoint Donald Atchison, or in his absence, Tiffany Paulsen or Charlie Clark of the City of Saskatoon, in the Province of Saskatchewan, as its proxy to vote for it on its behalf at the Special Meeting of the members of The Art Gallery of Saskatchewan Inc., to be held on the 17th day of June, 2014, or at any adjournment or adjournments thereof.*

CARRIED.

C. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION

1) Kyle Pochylko, dated May 20, 2014

Commenting on fluoride. (File No. CK. 7920-1) **(Referred to the Administration to respond to the writer.)**

2) Al Larmon, dated May 14

Commenting on driving in Saskatoon. (File Nos. CK. 6315-1 & 5300-1) **(Referred to the Administration for information and any further action.)**

3) Trudi Gunia, Co-Chair, Saskatoon Peace Coalition, dated May 15

Providing information on the Joanna Miller Peace Award. (File No. CK. 150-1) **(Referred to the Administration for further handling and to respond to the writer.)**

4) Harvey Peever, dated May 15

Commenting on the maintenance of boulevards on 8th Street. (File No. CK. 4070-1) **(Referred to the Administration for further handling and to respond to the writer.)**

5) Sandra Hass, dated May 17

Commenting on the condition of city sidewalks. (File No. CK. 6220-1) **(Referred to the Administration for further handling and to respond to the writer.)**

6) Abu Zar Manan, dated May 19

Advising of damage to a vehicle because of a pothole. (File No. CK. 6315-1) **(Referred to the Administration for further handling and to respond to the writer.)**

7) Abby Crawford, dated May 20

Commenting on an accident involving a street sweeping sign. (File No. CK. 6315-3) **(Referred to the Administration for further handling and to respond to the writer.)**

8) Darcy Pederson, dated May 20

Commenting on traffic control on Adilman Drive. (File No. CK. 6320-1) **(Referred to the Administration for further handling and to respond to the writer.)**

9) Cam Harper, dated May 21

Commenting on recycling service. (File No. CK. 7830-5) **(Referred to the Administration for further handling and to respond to the writer.)**

10) Linda Rosluk, dated May 20

Commenting on proposed protected bike lanes. (File No. CK. 6000-5) **(Referred to the Administration to join with the file.)**

11) Garry Smith, dated May 21

Commenting on proposed protected bike lanes. (File No. CK. 6000-5) **(Referred to the Administration to join with the file.)**

12) Rick Ewen, dated May 22

Commenting on Kinsmen Park parking lot. (File Nos. CK. 6000-5 & 4205-9-3) **(Referred to the Administration for further handling and to respond to the writer.)**

13) Kathleen Lanctot, dated May 26

Commenting on drainage at Rusholme Road and Avenue M North. (File No. CK. 7820-2) **(Referred to the Administration for further handling and to respond to the writer.)**

**14) Gina DiPaolo, Activities Coordinator, University of Saskatchewan
Language Centre, dated May 26**

Requesting transit passes be issued to visiting students. (File No. CK. 7312-1) **(Referred to the Administration for further handling and to respond to the writer.)**

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15) Keenen T. Groat, dated May 27

Commenting on facilities for bike jumping/racing. (File No. CK. 5500-1) **(Referred to the Administration for further handling and to respond to the writer.)**

16) Harvey Peever, dated May 27

Commenting on need for anti-litter campaign. (File No. CK. 127-1) **(Referred to the Administration for further handling and to respond to the writer.)**

17) Monet Beck, dated May 28

Commenting on fluoride. (File No. CK. 7920-1) **(Referred to the Administration for further handling and to respond to the writer.)**

18) Tim Eremondi, dated May 29

Commenting on flooding. (File No. CK. 7560-1) **(Referred to the Administration for further handling and to respond to the writer.)**

19) Derrick Thomas, dated May 29

Commenting on time limits for landscaping yards. (File No. CK. 4139-1) **(Referred to the Administration for further handling and to respond to the writer.)**

20) Ryan Stack, dated May 29

Commenting on the safety of Louis Riel Trail and Highway 16. (File No. CK. 6315-1) **(Referred to the Administration for further handling and to respond to the writer.)**

21) Raymond Done, dated May 29

Commenting on multi-unit recycling fees. (File No. CK. 1905-1) **(Referred to the Administration for further handling and to respond to the writer.)**

22) **Marie Villeneuve, dated May 30**

Commenting on street sweeping on 37th Street. (File No. CK. 6315-1) **(Referred to the Administration for further handling and to respond to the writer.)** Also attached is the subsequent response from the Administration dated June 3, 2014.

23) **Bruce Chamberlin, dated June 2**

Commenting on trains carrying oil through Saskatoon. (File No. CK. 270-1) **(Referred to the Administration to respond to the writer.)** Also attached is the subsequent response from the Administration, dated June 2, 2014.

24) **James Travagline, dated June 3**

Commenting on garbage can tags. (File No. CK. 7830-3) **(Referred to the Administration to respond to the writer.)**

25) **Karen Sawchyn, dated June 3, 2014**

Commenting on Shubert Chokecherry trees. (File No. CK. 4139-4) **(Referred to the Administration for further handling and to respond to the writer.)**

RECOMMENDATION: that the information be received.

Moved by Councillor Paulsen, Seconded by Councillor Hill,

THAT the information be received.

CARRIED.

Moved by Councillor Lorje, Seconded by Councillor Olauson,

THAT, with respect to Item C23), the general matter of trains in the City be referred to the Administration for review and report on emergency vehicle access to neighbourhoods when entrances and exits are blocked by train traffic.

CARRIED.

D. PROCLAMATIONS

1) Jan Erickson, Saskatchewan Association of Veterinary Technologists dated May 13

Requesting City Council proclaim October 12 to 18, 2014 as National Veterinary Technician Week. (File No. CK. 205-5)

2) Helen Smith-McIntyre, Saskatoon Refugee Coalition, dated May 20

Requesting City Council proclaim June 20, 2014 as Refugee Day in Saskatoon. (File No. CK. 205-5)

3) Tara Mulhern Davidson, Saskatchewan Prairie Conservation Action Plan dated May 23

Requesting City Council proclaim June 15 to 21, 2014 as the 16th Annual Native Prairie Appreciation Week. (File No. CK. 205-5)

- RECOMMENDATION:**
- 1) that City Council approve all proclamations as set out in Section D; and
 - 2) that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council.

Moved by Councillor Hill, Seconded by Councillor Loewen,

- 1) *that City Council approve all proclamations as set out in Section D; and*
- 2) *that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council.*

CARRIED.

INQUIRIES

**Councillor T. Paulsen
Access to Programs at Leisure Centres
(File No. CK. 5500-1)**

There have been many complaints about lack of access to programs at Leisure Centres in the City.

The City has reported that as many as 20% of registrants at Leisure Centres are from outside city boundaries.

Could the City Administration please report on options that will increase opportunities for city residents to access leisure services which would include, but not be limited to, differential admission rates and preferential registration times for city residents. I would like to receive the report in time to make potential changes to fall registration in September.

**Councillor P. Lorje
Separation Distance between Social Agencies
(File No. CK. 4350-1)**

Will the Administration please report on the possibility of introducing a “separation distance” between social agencies such as soup kitchens and missions in a manner similar to the very successful separation distance that was adopted for the location of pawn shops.

That measure was of great assistance in reducing the geographic concentration of pawn shops and resulted in opportunities for revitalization of neighbourhoods that previously had been home to several pawn shops. Perhaps this approach may assist with certain issues that appear to be the result of concentration of missions and similar social agencies.

Any other suggestions for dealing with concentration of social agencies would also be appreciated.

INTRODUCTION AND CONSIDERATION OF BYLAWS

Bylaw 9170

Moved by Councillor Lorje, Seconded by Councillor Clark,

THAT permission be granted to introduce Bylaw No. 9170, being "The Procedures and Committees Bylaw, 2014" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Lorje, Seconded by Councillor Hill,

THAT Bylaw No. 9170 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Lorje, Seconded by Councillor Iwanchuk,

THAT Council go into Committee of the Whole to consider Bylaw No. 9170.

CARRIED.

Council went into Committee of the Whole with Councillor Lorje in the Chair.

Committee arose.

Councillor Lorje, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9170 was considered clause by clause and approved.

Moved by Councillor Lorje, Seconded by Councillor Paulsen,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

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Moved by Councillor Lorje, Seconded by Councillor Jeffries,

THAT permission be granted to have Bylaw No. 9170 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Clark, Seconded by Councillor Hill,

THAT Bylaw No. 9170 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

Bylaw 9191

Moved by Councillor Lorje, Seconded by Councillor Clark,

THAT permission be granted to introduce Bylaw No. 9191, being "The Zoning Amendment Bylaw, 2014 (No. 11)" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Lorje, Seconded by Councillor Hill,

THAT Bylaw No. 9191 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Lorje, Seconded by Councillor Iwanchuk,

THAT Council go into Committee of the Whole to consider Bylaw No. 9191.

CARRIED.

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Council went into Committee of the Whole with Councillor Lorje in the Chair.

Committee arose.

Councillor Lorje, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9191 was considered clause by clause and approved.

Moved by Councillor Lorje, Seconded by Councillor Paulsen,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Lorje, Seconded by Councillor Jeffries,

THAT permission be granted to have Bylaw No. 9191 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Lorje, Seconded by Councillor Donauer,

THAT Bylaw No. 9191 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

Bylaw 9192

Moved by Councillor Lorje, Seconded by Councillor Clark,

THAT permission be granted to introduce Bylaw No. 9192, being "The Official Community Plan Amendment Bylaw, 2014 (No. 5)" and to give same its first reading.

CARRIED.

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The bylaw was then read a first time.

Moved by Councillor Lorje, Seconded by Councillor Hill,

THAT Bylaw No. 9192 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Lorje, Seconded by Councillor Iwanchuk,

THAT Council go into Committee of the Whole to consider Bylaw No. 9192.

CARRIED.

Council went into Committee of the Whole with Councillor Lorje in the Chair.

Committee arose.

Councillor Lorje, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9192 was considered clause by clause and approved.

Moved by Councillor Lorje, Seconded by Councillor Paulsen,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Lorje, Seconded by Councillor Jeffries,

THAT permission be granted to have Bylaw No. 9192 read a third time at this meeting.

CARRIED UNANIMOUSLY.

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Moved by Councillor Lorje, Seconded by Councillor Donauer,

THAT Bylaw No. 9192 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

Bylaw 9193

Moved by Councillor Lorje, Seconded by Councillor Clark,

THAT permission be granted to introduce Bylaw No. 9193, being "The Zoning Amendment Bylaw, 2014 (No. 12)" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Lorje, Seconded by Councillor Hill,

THAT Bylaw No. 9193 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Lorje, Seconded by Councillor Iwanchuk,

THAT Council go into Committee of the Whole to consider Bylaw No. 9193.

CARRIED.

Council went into Committee of the Whole with Councillor Lorje in the Chair.

Committee arose.

Councillor Lorje, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9193 was considered clause by clause and approved.

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Moved by Councillor Lorje, Seconded by Councillor Paulsen,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Lorje, Seconded by Councillor Jeffries,

THAT permission be granted to have Bylaw No. 9193 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Lorje, Seconded by Councillor Donauer,

THAT Bylaw No. 9193 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

COMMUNICATIONS TO COUNCIL – CONTINUED

A. REQUESTS TO SPEAK TO COUNCIL

1) Ben Buhler, dated May 22

Requesting permission to address City Council with respect to membership with the South Saskatchewan River Watershed Stewards. (File No. CK. 225-1)

His Worship the Mayor noted that Mr. Buhler had withdrawn his request to address Council.

2) Glenda James, Executive Director, Saskatchewan Brain Injury Association dated May 20

Requesting permission for a representative from the Saskatchewan Brain Injury Association to address City Council with respect to brain injuries and requesting Council proclaim June 2014 as Brain Injury Awareness Month. (File No. CK. 205-5)

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- RECOMMENDATION:**
- 1) that City Council approve the proclamation as set out above; that the City Clerk be authorized to sign the proclamation, in the standard form, on behalf of City Council; and
 - 2) that Glenda James be heard.

His Worship the Mayor ascertained that Ms. James was not present in the gallery.

Moved by Councillor Hill, Seconded by Councillor Loewen,

THAT City Council approve the proclamation as set out above; and that the City Clerk be authorized to sign the proclamation, in the standard form, on behalf of City Council.

CARRIED.

3) Sarah Marchildon, Executive Director, Broadway Business Improvement District, dated May 30

Requesting to address City Council with respect to Community Support Program Pilot Project Review. (File No. CK. 5605-3)

4) Dave Denny, Chair, The Partnership, dated May 30

Requesting to address City Council with respect to Community Support Program Pilot Project Review. (File No. CK. 5605-3)

5) Vanessa Charles, Co-Chair, Anti Poverty Coalition, dated June 2, 2014

Requesting to address City Council with respect to Community Support Program Pilot Project Review. (File No. CK. 5605-3)

- RECOMMENDATION:** that Sarah Marchildon, Dave Denny and Vanessa Charles be heard during consideration of Clause 1 of Administration and Finance Report No. 9-2014.

DEALT WITH EARLIER. SEE PAGE NO. 79.

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Moved by Councillor Lorje,

THAT the meeting stand adjourned.

CARRIED.

The meeting adjourned at 10:25 p.m.

Mayor

City Clerk