



Council Chamber
City Hall, Saskatoon, SK
Monday, May 5, 2014
at 6:00 p.m.

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL

PRESENT: His Worship the Mayor, in the Chair;
Councillors Clark, Davies, Donauer, Hill, Jeffries, Loewen, Lorje,
Olauson, and Paulsen;
City Manager Totland;
City Solicitor Warwick;
CFO & General Manager, Asset and Financial
Management Bilanski;
A/General Manager, Community Services Lacroix;
General Manager, Corporate Performance Gryba;
General Manager, Transportation and Utilities Jorgenson;
City Clerk Sproule; and
Council Assistant Hudson

Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT the minutes of regular meeting of City Council held on April 14, 2014, be approved.

CARRIED.

HEARINGS

**3a) Official Community Plan - Proposed Text Amendment
Neighbourhood Level Infill Development
Garden and Garage Suites – Accessory to a One-Unit Dwelling
Proposed Bylaw No. 9180
(File No. CK. 4350-63 x4110-1)**

REPORT OF THE CITY CLERK:

“The purpose of this hearing is to consider proposed Bylaw No. 9180.

Attached is a copy of the following material:

- Proposed Bylaw No. 9180;
- Clause 8, Report No. 5-2014 of the Planning and Operations Committee, which was adopted by City Council at its meeting held on March 31, 2014;
- Report of the General Manager, Community Services Department dated March 26, 2014 recommending that the proposed amendments to Official Community Plan Bylaw No. 8769 and Zoning Bylaw No. 8770, to allow for garden and garage suites, as outlined in the report, be approved;
- Letter dated April 22, 2014 from the Secretary of the Municipal Planning Commission advising that the Commission supports the above-noted recommendation of the Administration; and
- Notice that appeared in the local press on April 19 and 20, 2014.”

His Worship the Mayor opened the hearing.

Mr. Darryl Dawson, Development Review Section Manager, Community Services Department, reviewed the proposed Official Community Plan Text Amendment and expressed the Department’s support. He provided a PowerPoint presentation and answered questions of City Council.

Councillor Clark, Member, Municipal Planning Commission, expressed the Commission’s support of the proposed Official Community Plan Text Amendment.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

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Moved by Councillor Hill, Seconded by Councillor Jeffries,

THAT the submitted report and correspondence be received.

CARRIED.

Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Donauer, Seconded by Councillor Davies,

THAT City Council consider Bylaw No. 9180.

CARRIED.

**3b) Proposed Zoning Bylaw Text Amendment
Neighbourhood Level Infill Development
Garden and Garage Suites – Accessory to a One-Unit Dwelling
Proposed Bylaw No. 9181
(File No. CK. 4350-63 x4110-1)**

REPORT OF THE CITY CLERK:

“The purpose of this hearing is to consider proposed Bylaw No. 9181.

Attached is a copy of the following material:

- Proposed Bylaw No. 9181;
- Clause 8, Report No. 5-2014 of the Planning and Operations Committee, which was adopted by City Council at its meeting held on March 31, 2014;
- Report of the General Manager, Community Services Department dated March 26, 2014 recommending that the proposed amendments to Official Community Plan Bylaw No. 8769 and Zoning Bylaw No. 8770, to allow for garden and garage suites, as outlined in the report, be approved;

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- Letter dated April 22, 2014 from the Secretary of the Municipal Planning Commission advising that the Commission supports the above-noted recommendation of the Administration; and
- Notice that appeared in the local press on April 19 and 20, 2014.”

The City Clerk distributed copies of amended proposed Bylaw No. 9181.

His Worship the Mayor opened the hearing.

Mr. Darryl Dawson, Development Review Section Manager, Community Services Department, reviewed the proposed Zoning Bylaw Text Amendment and expressed the Department's support. He provided a PowerPoint presentation and answered questions of City Council.

Councillor Clark, Member, Municipal Planning Commission, expressed the Commission's support of the proposed Zoning Bylaw Text Amendment.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT the submitted report and correspondence be received.

CARRIED.

Moved by Councillor Clark, Seconded by Councillor Davies,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Loewen, Seconded by Councillor Olauson,

THAT City Council consider Bylaw No. 9181.

CARRIED.

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- 3c) Proposed Rezoning from R1A to RMTN, RMTN1 and RM3
Kensington Phase 4
Applicant: City of Saskatoon
Proposed Bylaw No. 9182
(File No. CK. 4351-014-001 and PL 4350-Z24/13)**
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REPORT OF THE CITY CLERK:

"The purpose of this hearing is to consider proposed Bylaw No. 9182.

Attached is a copy of the following material:

- Proposed Bylaw No. 9182;
- Clause 2, Report No. 1-2014 of the Municipal Planning Commission which was adopted by City Council at its meeting held on March 3, 2014; and
- Notice that appeared in the local press on April 19 and 20, 2014."

His Worship the Mayor opened the hearing.

Mr. Darryl Dawson, Development Review Section Manager, Community Services Department, reviewed the proposed rezoning application and expressed the Department's support.

Councillor Clark, Member, Municipal Planning Commission, expressed the Commission's support of the proposed rezoning application.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT the submitted report and correspondence be received.

CARRIED.

Moved by Councillor Paulsen, Seconded by Councillor Olauson,

THAT the hearing be closed.

CARRIED.

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Moved by Councillor Loewen, Seconded by Councillor Jeffries,

THAT City Council consider Bylaw No. 9182.

CARRIED.

- 3d) Proposed Rezoning from IL1(H) to IL1
Melville Street
Applicant: Canadian National Railway Company
Proposed Bylaw No. 9183
(File No. CK. 4351-014-004)**

REPORT OF THE CITY CLERK:

“The purpose of this hearing is to consider proposed Bylaw No. 9183.

Attached is a copy of the following material:

- Proposed Bylaw No. 9183;
- Report of the General Manager, Community Services Department dated March 27, 2014 recommending that the proposed amendment to Zoning Bylaw No. 8770 to rezone a portion of Lot 16, Block 536, Plan No. 66S18566 and a portion of Plan No. 102018529 from an I1(H) – Light Industrial District, to an IL1 – Light Industrial District – removal of the Holding Symbol (H), be approved;
- Letter dated April 22, 2014, from the Secretary of the Municipal Planning Commission advising the Commission supports the above-noted recommendation of the General Manager, Community Services Department; and
- Notice that appeared in the local press on April 19 and 20, 2014.”

His Worship the Mayor opened the hearing.

Mr. Darryl Dawson, Development Review Section Manager, Community Services Department, reviewed the proposed rezoning application and expressed the Department’s support.

Councillor Clark, Member, Municipal Planning Commission, expressed the Commission’s support of the proposed rezoning application.

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His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Donauer, Seconded by Councillor Hill,

THAT the submitted report and correspondence be received.

CARRIED.

Moved by Councillor Donauer, Seconded by Councillor Hill,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Hill, Seconded by Councillor Clark,

THAT City Council consider Bylaw No. 9183.

CARRIED.

MATTERS REQUIRING PUBLIC NOTICE

**4a) Gordon Howe Bowl Amended Site Plan and
Saskatoon Football Inc. Storage Facility
(File No. CK. 4205-7-2 x4225-1)**

REPORT OF THE CITY CLERK:

"The following is a report of the General Manager, Community Services Department dated April 22, 2014:

- RECOMMENDATION:**
- 1) that the amended site plan and the lease of park land to Saskatoon Football Inc. for the storage facility, to be built at Gordon Howe Bowl, be approved; and
 - 2) that the City Solicitor be requested to prepare the appropriate lease agreement and that His Worship the Mayor and the City Clerk be authorized to execute the Agreement under the Corporate Seal.

TOPIC AND PURPOSE

This report outlines a request from Saskatoon Football Inc. (SFI) to construct a storage facility at Gordon Howe Park for minor and adult football leagues that will utilize the facility.

REPORT HIGHLIGHTS

1. SFI has requested approval to construct a storage facility to meet their programming needs on park land at the Gordon Howe Bowl. The inclusion of the storage facility requires an amendment to the site plan and a lease agreement with the City of Saskatoon (City). Location of the storage facility will not impact the current or future programming at the site.

STRATEGIC GOAL

This report supports the Strategic Goal of Quality of Life; specifically the long-term strategy to ensure existing and future leisure centres and other recreational facilities are accessible physically and financially and meet the community needs.

BACKGROUND

SFI is a not-for-profit organization, which represents Kinsmen Football League, Saskatoon Minor Football, and Saskatoon Valkyries Women's Football Club in Saskatoon. SFI has requested approval for a storage facility that will be constructed, owned, and operated by SFI. The proposed storage facility will be used by SFI to store and clean sport equipment.

REPORT

SFI Equipment Storage Facility

The proposed storage facility will be constructed by SFI with the understanding that the City will approve a lease for park land for \$1.00 per year, through a series of five-year terms and dependent on SFI requiring the use of the property. This is subject to the condition that if SFI no longer requires the property, the City will have first right of refusal of the asset. If the City does not require the building, the property will be returned to its original state, at the expense of SFI. The key terms of the proposed lease agreement between the City and SFI are outlined in Attachment 1. These terms have been reviewed and agreed to by SFI.

The proposed location of the storage facility will not impact current or future programming at Gordon Howe Park. Attachment 2 is an amended site plan for upgrades to Gordon Howe Bowl depicting the new football field, club house, and storage facility.

OPTIONS TO THE RECOMMENDATION

The only other option is to not support the lease agreement with SFI for the storage facility at Gordon Howe Bowl. The Administration does not support this option as youth and adult football will become a predominant user of the Gordon Howe Bowl, and there is a need for an equipment storage facility at this location.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

PUBLIC AND/OR STAKEHOLDER INVOLVMENT

The Administration discussed the conditions of a tentative lease agreement with SFI for the storage facility at Gordon Howe Bowl. Both parties agree to the key terms outlined in this report.

COMMUNICATION PLAN

The Administration will advise SFI of the decision regarding the lease of park land for the storage facility, which will be built at Gordon Howe Bowl.

ENVIRONMENTAL IMPLICATIONS

No environmental and/or greenhouse gas implications have been identified at this time.

PRIVACY IMPACT

There are no privacy implications.

**SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN
(CPTED)**

A CPTED review was completed in April 2014. Any recommendations submitted by the CPTED Review Committee will be reviewed by the appropriate authority.

PUBLIC NOTICE

Public Notice is required for consideration of this matter as the proposed lease agreement is on park land, pursuant to Section 3 of Public Notice Policy No. C01-021. The following notice was given:

- 1) advertised in The StarPhoenix on the weekend of April 26, 2014;
- 2) posted on the City Hall Notice Board on April 23, 2014;
- 3) posted on the City of Saskatoon website on April 23, 2014; and
- 4) posted a notice on the land to be leased on April 23, 2014.

ATTACHMENTS

1. Key Terms of the Lease Agreement Between the City and Saskatoon Football Inc.
2. Site Plan for Upgrades to Gordon Howe Bowl
3. Notice that appeared in the local press on April 26 and 27, 2014.”

A/General Manager, Community Services Lacroix presented the Department’s report.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Lorje, Seconded by Councillor Davies,

- 1) *that the amended site plan and the lease of park land to Saskatoon Football Inc. for the storage facility, to be built at Gordon Howe Bowl, be approved; and*
- 2) *that the City Solicitor be requested to prepare the appropriate lease agreement and that His Worship the Mayor and the City Clerk be authorized to execute the Agreement under the Corporate Seal.*

CARRIED.

Moved by Councillor Paulsen, Seconded by Councillor Donauer,

THAT Council go into Committee of the Whole to consider the reports of the Administration and Committees.

CARRIED.

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His Worship the Mayor appointed Councillor Paulsen as Chair of the Committee of the Whole.

Council went into Committee of the Whole with Councillor Paulsen in the Chair.

Committee arose.

Councillor Paulsen, Chair of the Committee of the Whole, made the following report:

THAT while in Committee of the Whole, the following matters were considered and dealt with as stated:

“ADMINISTRATIVE REPORT NO. 8-2014

Section A – COMMUNITY SERVICES

A1) Appointment of the 2014 Weed Inspector – *The Weed Control Act* AND Appointment of the 2014 Municipal Dutch Elm Disease Inspectors – Dutch Elm Disease Regulations, *The Forest Resource Management Act* (Files CK. 4200-8 and PK. 4190-1)

- RECOMMENDATION:**
- 1) that Jeff Boone and Owain Van Vliet of the Community Services Department be appointed as the City of Saskatoon's 2014 Weed Inspectors, in accordance with the provisions of *The Weed Control Act*,
 - 2) that Michelle Chartier and Jeff Boone of the Community Services Department be appointed as the City of Saskatoon's 2014 Municipal Dutch Elm Disease Inspectors, in accordance with the provisions of *The Forest Resources Management Act*; and
 - 3) that the City Clerk be requested to notify both:
 - i) the Ministry of Agriculture regarding the appointment of the Weed Inspectors; and
 - ii) the Ministry of Environment regarding the appointment of the Dutch Elm Disease Inspectors.

ADOPTED.

TOPIC AND PURPOSE

This report is to obtain the approval of City Council regarding the appointment of the Municipal Weed and Dutch Elm Disease Inspectors for 2014.

REPORT HIGHLIGHTS

1. The annual appointment of Municipal Weed and Dutch Elm Disease Inspectors are requirements under *The Weed Control Act* and *The Forest Resources Management Act*.

STRATEGIC GOALS

The appointment of Weed Inspectors and Dutch Elm Disease Inspectors supports the following City of Saskatoon (City) Strategic Goals:

- A Culture of Continuous Improvement, as they will ensure a coordinated approach to customer service with quick and accurate response to meet the needs of our citizens; and
- Environmental Leadership, as they will help to ensure that our natural resources are protected and that our urban and grassland parks and urban forest remain healthy.

BACKGROUND

The annual appointment of Municipal Weed Inspectors and Dutch Elm Disease Inspectors are requirements under *The Weed Control Act* and *The Forest Resources Management Act*.

REPORT

Section 6, Article 2 of *The Weed Control Act* (Saskatchewan) states that a municipality may appoint a Weed Inspector annually. To carry out this year's program, Weed Inspectors are required for a six-month period from May 1 to October 31, 2014. It is recommended that Jeff Boone, Supervisor, Pest Management; and Owain Van Vliet, Weed Inspector, both of the Community Services Department, Parks Division, fulfill this requirement during 2014.

Section 8, Article 2 of *The Forest Resources Management Act* requires that City Council appoint one or more Municipal Dutch Elm Disease Inspectors annually to enforce the Dutch Elm Disease regulations. It is recommended that Michelle Chartier, Acting Superintendent, Urban Forestry; and Jeff Boone, Supervisor, Pest Management, both of the Community Services Department, Parks Division, be appointed to this office for 2014.

OPTIONS TO THE RECOMMENDATION

There are no options.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There is no financial impact.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Public and/or stakeholder involvement is not required.

COMMUNICATIONS PLAN

A communications plan is not required.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

A report will be submitted in early 2015 for appointments of the 2015 Weed Inspectors and Dutch Elm Disease Inspectors, as required by legislation.

ENVIRONMENTAL IMPLICATIONS

The City and its residents must adhere to regulations governing both *The Forest Resources Management Act* and *The Weed Control Act*, which ensure our urban forest and other plants are protected from Dutch Elm Disease and invasive weeds.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A safety/CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Section C – CORPORATE PERFORMANCE

**C1) Award of RFP for Household Hazardous Waste Collection Days Program
(Files CK. 7830-2 and CP. 7550-2-2)**

- RECOMMENDATION:**
- 1) that the proposal submitted by Envirotec Services Incorporated for supply of the Household Hazardous Waste Collection Days program to the end of 2015 at a total estimated cost of \$150,000 (including GST and PST) be accepted;
 - 2) that the number of collection days scheduled for 2015 be further reviewed and a report on options be provided for the 2015 Business Plan and Budget deliberations; and
 - 3) that His Worship the Mayor and the City Clerk be authorized to execute the contract documents as prepared by the City Solicitor under the Corporate Seal.

IT WAS RESOLVED: that the matter be considered with the presentation from the speaker. See Page No. 69.

Section D – TRANSPORTATION & UTILITIES

**D1) Annual Water and Sewer Connection Replacement Program
Proposed Increase to Cap on Residential Property Owners' Portion of
Service Connection Replacements
AND
Award of Contract - Emergency Connection Rehabilitation for 2014
AND
Homeowner Requests for Connection Rehabilitation for 2014
(Files CK. 7780-1 and IS. 7721-4)**

- RECOMMENDATION:**
- 1) that the cap on the residential property owners' portion of service connection replacements be increased from \$2,540 to \$2,590, plus applicable taxes, effective May 5, 2014;
 - 2) that the proposal submitted by Brunner's Construction Ltd. for the Emergency Connection Rehabilitation contract, for work to be done in 2014, at a total estimated cost of \$970,544.40 (including G.S.T. and P.S.T.), be accepted;

- 3) that the proposal submitted by Brunner's Construction Ltd. for the Homeowner Requests for Connection Rehabilitation contract, for work to be done in 2014, at a total estimated cost of \$768,299.70 (including G.S.T. and P.S.T.), be accepted; and
- 4) that His Worship the Mayor and the City Clerk be authorized to execute the contract documents, as prepared by the City Solicitor, under the Corporate Seal.

ADOPTED.

TOPIC AND PURPOSE

This report is to obtain City Council's approval to increase the cap on the residential property owners' portion of service connection replacements, as well as to award the Emergency Connection Rehabilitation contract, for work to be done in 2014, and the Homeowner Requests for Connection Rehabilitation contract, for work to be done in 2014, to Brunner's Construction Ltd.

REPORT HIGHLIGHTS

1. Bylaw No. 8880, The Private Sewer and Water Service Connection Bylaw, states that the City is responsible for service connections from the main lines to the property line and homeowner's are responsible for the portion from the property line to the building.
2. It is an administrative practice for the City of Saskatoon to provide a cost sharing program to homeowners that qualify, whereby, the City pays 60% of the replacement costs, while the homeowner pays 40%, with a cap on the homeowner's costs.
3. The 2014 contract prices for water and sewer connection replacement require an increase to the cap on the homeowner portion of the replacement costs.
4. The Emergency Connection Rehabilitation program consists of replacing failing water and/or sewer connections, with the City being responsible for 60% of the replacement costs and the homeowner being responsible for 40%, up to a maximum of \$2,590 (proposed 2014 cap).
5. The Homeowner Requests for Connection Rehabilitation program consists of replacing service connections made of materials no longer in compliance with the specifications, with the City being responsible for 60% of the replacement costs and the homeowner being responsible for 40%, up to a maximum of \$2,590 (proposed 2014 cap).

STRATEGIC GOAL

The recommendations in this report support the City of Saskatoon Strategic Goal of Asset and Financial Sustainability as it will help to reduce the gap in funding required for rehabilitating and maintaining the City's aging infrastructure. It will also help to ensure failing infrastructure and service connections made of materials no longer in compliance with the specifications are being replaced in a manner that is cost effective to both the homeowner and the City.

BACKGROUND

Bylaw No. 8880, The Private Sewer and Water Service Connection Bylaw which was approved by Council in 2010, and Policy C07-008 – Emergency Sanitary Sewer Maintenance Service, which was adopted in 1982, govern the construction, installation, replacement and maintenance of service connections.

Bylaw No. 8880 states that when the lines of an existing service connection located on City right-of-way fail, it is the City's responsibility to repair or replace the portion of the service connection from the main line to the boundary of the property line. Conversely, when the lines of an existing service connection located on a property owner's parcel of land fail, it is the property owner's responsibility to repair or replace the portion of the service connection from their building to the property line.

It is an administrative practice for the City of Saskatoon to offer a cost sharing program to homeowner's for the following circumstances:

- 1) when the lines of an existing service connection located on a property owner's parcel of land fail, and the failed service connection is made of materials no longer in compliance with the specifications, and the property owner chooses to replace its portion of the service connection;
- 2) when an existing service connection is made of materials no longer in compliance with the specifications, and the main lines located on City right-of-way fail or the City is upgrading the main lines of the system, and the owner of the parcel of land adjacent to the failure or work on the main lines agrees to replace his portion of the service connection from the building to the property line at the same time.

The cost sharing program that the City offers to homeowners is that the City pays 60% of the replacement costs, while the homeowner pays 40%, with a cap on the homeowner costs. The cap on homeowner costs has increased annually due to increasing contract costs. The homeowner costs were originally established in 2009, at a value of \$1,984. In 2010, 2011 and 2013 the cap was increased to \$2,112, \$2,250, and \$2,540 respectively. Under the service connection rehabilitation program, homeowners can choose to pay their portion of the costs either directly to the contractor, or alternatively have the costs added to their property taxes.

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It should be noted that the City also pays for administration and replacement costs on the City's portion of the replacement, including asphalt patching, sidewalk replacement and landscaping.

REPORT

Proposed Increase to Cap for 2014

As was done in the 2013 contracts, the 2014 Request for Proposals (RFPs) include an item for full replacement (the City's portion as well as the homeowner's portion) in order to continue to allow homeowners to participate in the program and replace their portion of the connection at a reduced price.

On March 19, 2014, RFPs for the 2014 Emergency Connection Rehabilitation and the 2014 Homeowner Requests for Connection Rehabilitation were received. The total cost for service connection replacements, as submitted by the winning bidder is \$6,474, (not including GST). As such, the City's portion of replacements costs for 2014 is calculated to be \$3,884 and the homeowner's portion \$2,590. This requires an increase in the homeowner portion of the costs from \$2,540 in 2013 to \$2,590 in 2014.

The Administration is recommending that the cap of \$2,540 for the residential property owners' portion of service connection replacements be increased to \$2,590, plus applicable taxes, effective May 5, 2014.

Emergency Connection Rehabilitation

The Emergency Connection Rehabilitation program consists of the replacement of failed water lines and/or failed sewer connections. The Emergency Connection Rehabilitation contract is intended to address emergency replacements which are prioritized in such a way to ensure that connections are replaced in an acceptable timeframe.

If the homeowner qualifies for the cost sharing program, the contractor will also replace the homeowner's portion of the connection, with the City paying 60% of the total replacement, and the homeowner paying 40%, to a maximum of \$2,590 (proposed 2014 cap).

On March 19, 2014, RFPs for the 2014 Emergency Connection Rehabilitation program for the period of April 1, 2014 to February 28, 2015 were opened.

One proposal was received, from Brunner's Construction Ltd. The proposal was reviewed using the following criteria listed below, with 1 being the most important and 5 the least important:

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1. Price;
2. Methodology;
3. Recent contractor experience;
4. Past performance; and
5. General quality of the proposal.

The Administration has determined the proposal from Brunner's Construction Ltd., at a total cost of \$970,544.40 (including G.S.T. and P.S.T.) to be acceptable.

Homeowner Requests for Connection Rehabilitation

The lead replacement program consists of replacing lead water lines and sewer lines by trenchless methods. Most houses built prior to 1949 (approximately 6,000 homes in Saskatoon) have this type of connection. There are currently approximately 300 homes where the homeowners have requested their lead water line be replaced, which are prioritized based on importance, rehabilitation work being done in the area, etc.

The lead replacement program is limited to the City's portion of the connection only. The cost is substantially reduced when the private portion is done in conjunction with the City's portion, with the City paying 60% of the total cost and the homeowner paying 40%, to a maximum of \$2,590 (proposed 2014 cap). The homeowner can either pay the contractor directly, or have their share of the costs added to their property taxes.

On March 19, 2014, RFPs for the Homeowner Requests for Connection Rehabilitation contract for the period of April 1, 2014 to February 28, 2015 were opened. The contract includes the replacement of approximately 90 full water and sewer connections which were requested by homeowners, and may also include the replacement of lead lines, in conjunction with water main rehabilitation locations.

One proposal was received, from Brunner's Construction Ltd. The proposal was reviewed using the following criteria listed below, with 1 being the most important and 5 the least important:

1. Price;
2. Methodology;
3. Recent contractor experience;
4. Past performance; and
5. General quality of the proposal.

The Administration has determined the proposal from Brunner's Construction Ltd., at a total cost of \$768,299.70 (including G.S.T. and P.S.T.) to be acceptable.

OPTIONS TO THE RECOMMENDATION

Options to the recommendation would be as follows:

- Not to increase the cap. The Administration does not recommend this option.
- Not to accept the proposal from Brunner’s Construction Ltd for the Emergency Connection Rehabilitation contract. This option is not recommended, as the proposal is deemed to be acceptable, and it would result in failed water and/or sewer connections not getting repaired.
- Not to accept the proposal from Brunner’s Construction Ltd. for the lead line replacement work. This option is not recommended as the proposal received from Brunner’s Construction Ltd. is deemed to be acceptable, and it would result in not being able to complete the homeowner requested lead line replacements.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Emergency Connection Rehabilitation

Details of the proposal from Brunner’s Construction Ltd. are as follows:

Base Fees	\$924,328.00
G.S.T.	<u>46,216.40</u>
Total Fees	\$970,544.40
Less Home Owner Costs (External Funding)	(261,395.40)
Less G.S.T. Rebate	<u>(33,769.00)</u>
Net Cost to the City	<u>\$675,380.00</u>

There is sufficient funding allocated for this program within approved Capital Project #1615 – Water Distribution Preservation Program and Capital Project 1616 – Waste Water Collection.

Budgeted	Unbudgeted	Capital	Operating	Non-Mill Rate	External Funding
X		\$675,380.00			\$261,395.40

Homeowner Requests for Connection Rehabilitation

Details of the proposal from Brunner’s Construction Ltd. are as follows:

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Base Fees	\$731,714.00
G.S.T.	<u>36,585.70</u>
Total Fees	\$768,299.70
Less Home Owner Costs (External Funding)	(235,456.00)
Less G.S.T. Rebate	<u>(36,585.70)</u>
Net Cost to the City	<u>\$496,258.00</u>

There is sufficient funding for this program within the approved Capital Project #1615 – Water Distribution Preservation Program.

Budgeted	Unbudgeted	Capital	Operating	Non-Mill Rate	External Funding
X		\$496,258.00			\$235,456.00

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Public and/or stakeholder involvement is not required.

COMMUNICATION PLAN

Information explaining the Emergency Connection Rehabilitation and Homeowner Requests for Connection Rehabilitation programs and associated costs will be provided to the homeowners whose residences are scheduled for rehabilitation in 2014.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

A follow up report is not required.

ENVIRONMENTAL IMPLICATIONS

The Emergency Connection Rehabilitation contract recommendation will result in the consumption of natural resources and the generation of greenhouse gas (GHG) emissions once construction proceeds. Construction activities will require an estimated 7,250 L of diesel fuel, contributing to estimated GHG emissions of 22 tonnes CO₂e.

The Homeowner Requests for Connection Rehabilitation contract recommendation will result in the consumption of natural resources and the generation of GHG emissions once construction proceeds. Construction activities will require an estimated 6,715 L of diesel fuel, contributing to estimated GHG emissions of 20 tonnes CO₂e.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED Review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**D2) Award of Contract
2014 Skid Steer and Tandem Truck Services
(File No. CK. 6315-3)**

- RECOMMENDATION:**
- 1) that the proposal submitted by National Sweeping Ltd. for the 2014 Skid Steer and Tandem Truck Services Contract, at a total estimated cost of \$90,934.80, including G.S.T. and P.S.T., be accepted; and
 - 2) that His Worship the Mayor and the City Clerk be authorized to execute the contract documents, as prepared by the City Solicitor, under the Corporate Seal.

ADOPTED.

TOPIC AND PURPOSE

This report is to obtain City Council approval for the award of contract for 2014 Skid Steer and Tandem Truck Services.

REPORT HIGHLIGHTS

1. A Request for Proposal (RFP) was issued to private contractors for skid steer and tandem truck services for heavy debris removal prior to street sweeping.
2. After extensive evaluation, it is being recommended that National Sweeping Ltd. be issued the contract.

STRATEGIC GOALS

The recommendations in this report support the City of Saskatoon Strategic Goal of Continuous Improvement as it will provide for a coordinated approach to customer service with quick and accurate responses, as well it will allow for an earlier completion of the sweeping program.

BACKGROUND

The street sweeping program mandated by City Council is to be completed within a nine week period, including the Spring Blitz and the Accelerated Residential Area Sweep.

The allotted funding has been used to create skid steer and tandem truck service contracts. These private contractors are utilized to provide assistance clearing the majority of the heavy debris from streets prior to sweeping, allowing for an accelerated sweeping program and less time spent on trucks hauling debris material during the sweep. This blend of City and industry resources will improve the street sweeping cleaning response time, capacity, and performance, allowing it to achieve the approved level of service.

REPORT

1. Request for Proposals

The RFP issued for Skid Steer and Tandem Truck Services closed on March 12, 2014. Four proposals were received as follows: National Sweeping Ltd., Beks Excavating, Peters Excavating, and Don Wehage & Sons Trucking Ltd.

A comprehensive review of the proposals was conducted, based on the following criteria:

Hourly cost	50%
Equipment Size	35%
Contractor Experience	10%
Proposal Presentation	5%

2. Contract for National Sweeping Ltd.

Upon evaluation, it was determined that the optimal bid for Skid Steer and Tandem Truck Services was from National Sweeping Ltd., at a total estimated cost of \$90,935.00, including G.S.T. and P.S.T.

The proposal from National Sweeping Ltd. includes:

- Charges for skid steer equipment in the amount of \$68 per hour worked per skid steer.
- Charges for tandem truck equipment in the amount of \$100 per hour worked per truck.
- Securing five (5) operators, two (2) skid steers, and three (3) tandem trucks from April 15 through to July 31, 2014

OPTIONS TO THE RECOMMENDATION

No other options were considered.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The net cost to the City for the proposal submitted by National Sweeping Ltd. is as follows:

Base Quotation	\$82,668.00
P.S.T.	4,133.40
G.S.T.	<u>4,133.40</u>
Total Contract Price	90,934.80
Less G.S.T. Rebate	<u>(4,133.40)</u>
Net cost to the City	<u>\$86,801.40</u>

There is sufficient funding in the approved 2014 Operating Budget to award this contract.

Budgeted	Unbudgeted	Capital	Operating	Non-Mill Rate	External Funding
X			\$86,801.40		

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Public and/or stakeholder involvement is not required.

COMMUNICATION PLAN

Increased contract support for the street sweeping programs will allow us to deliver an accelerated program, as committed to with Saskatoon's Road Plan. This messaging will be included as an example of how the City is using funding from the dedicated road levy to increase the services we provide for our residents. The Building Better Roads campaign includes examples like this under the theme Built to Last.

ENVIRONMENTAL IMPLICATIONS

The recommendations will have negative greenhouse gas emission implications due to increased consumption of diesel fuel and the utilization of heavy equipment manufactured using detrimental greenhouse gas producing materials and methods. The overall impact on greenhouse gas emissions has not been quantified at this time.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**D3) Proposed Lease of City Boulevard Adjacent to 109 Jessop Avenue
(File No. CK. 4070-2)**

- RECOMMENDATION:**
- 1) that the renewal of the lease to Mid-West Electric Ltd. for a portion of the boulevard at 109 Jessop Avenue according to the proposed plan (Attachment 1) be approved;
 - 2) that the City Solicitor be requested to prepare the appropriate Bylaw and Lease Agreement for the proposed City boulevard adjacent to 109 Jessop Avenue; and
 - 3) that His Worship the Mayor and the City Clerk be authorized to execute the Lease Agreement under the Corporate Seal.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to obtain approval to renew the lease of a portion of the boulevard adjacent to the parcel at 109 Jessop Avenue to provide parking space.

REPORT HIGHLIGHTS

1. Saskatoon Land, Asset & Financial Management Department, determined that the market value of a 20.49 square meter area (220.5 square feet) of boulevard is \$10 per square foot.

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2. Policy C07 - 016, Lease of City Boulevard, outlines that the annual Lease Agreement fees shall be calculated at 7% of the current market value, and a five year term that the applicant will be subject to lease conditions.

STRATEGIC GOALS

This report supports the City of Saskatoon Strategic Goal of Asset and Financial Sustainability, by generating revenue for unused public right-of-way.

BACKGROUND

Mid-West Electric Ltd. has leased a portion of the boulevard located at 109 Jessop Avenue since July 1981 for \$100 (plus GST) per year.

In May 2004, City Council adopted Policy C07-016, Lease of City Boulevard offering a five year term with the option to renew or terminate the lease. Boulevards leased prior to 2004 were on a year-to-year term. Currently there are 29 outstanding leases to be renewed.

An application was recently received from Mid-West Electric Ltd. to renew their boulevard lease on a 20.49 square meter area (220.5 square feet) for the purpose of parking.

REPORT

Current Market Value Lease Costs

Lease agreement amounts are based on the current land market value determined by Saskatoon Land, Asset & Financial Management Department. The lease rate is calculated at 7% of the market value (as per Policy C07-016, Lease of City Boulevard), which has been determined to be \$10 per square foot. The five year term, at the current market value for 109 Jessop Avenue, is an annual lease cost of \$150 plus GST per year.

Boulevard Lease Conditions

If approved by City Council, the proposed lease will be subject to the following conditions:

- Fencing will be installed to prevent vehicle access between the street and the leased area, except at permitted driveways;
- Access will only be from the adjacent property;
- The leased area will be used for additional parking space;
- No permanent structures will be allowed on the leased area;

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- Upon termination of the lease, the property will be returned to its pre-lease condition;
- The annual lease cost is determined using 7% of the current market value of \$10 per square foot. The annual lease cost will be \$150 per year plus GST;
- The applicant maintains General Liability Insurance in the amount of \$2,000,000 which will name the City as an additional insured;
- The initial term is a period of five years which can be renewed; and
- All utility repairs on the land are the responsibility of the Lessee and will not be reimbursed.

The applicant has agreed to these conditions and has provided a non-refundable \$250 application fee to have the report submitted to City Council for approval of the Lease Agreement.

The Administration supports the continuation of leasing a portion of the boulevard adjacent to 109 Jessop Avenue at the annual lease cost of \$150 plus GST per year.

OPTIONS TO THE RECOMMENDATION

No other options were considered.

POLICY IMPLICATIONS

The proposed lease agreement meets the guidelines in Policy C07-016, Lease of City Boulevard.

FINANCIAL IMPLICATIONS

The boulevard lease will generate revenue in the amount of \$150 plus GST per year, and will be allocated to the Dedicated Roadway Reserve for the future purchase of land required for construction of roadways. The application fee of \$250 ensures that all administrative fees associated with the request are fully cost recovered.

PUBLIC AND /OR STAKEHOLDER INVOLVEMENT

There were no comments from the City of Saskatoon internal agencies with respect to the proposed lease.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

A lease agreement will be prepared by City Solicitors a month from the date of approval, and forwarded to Mid-West Electrical Ltd. for signatures. Completion is forecasted to be within two months of approval by Council.

COMMUNICATION PLAN

Communication activities for this land lease include advising internal stakeholders of changes to the lease agreement, to ensure maintenance and services are uninterrupted. Residents can contact Saskatoon Land, Asset & Financial Management Department, concerning use of land enquiries.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Proposed Boulevard Lease 109 Jessop Avenue

**D4) Capital Project 787 – Traffic Bridge
Traffic Bridge Replacement
Technical Advisory Consulting Services
(Files CK. 6050-8. x CK. 6050-10 and IS. 6005-104-02)**

- RECOMMENDATION:**
- 1) that the scope of the Engineering Services Agreement with Stantec Consulting Ltd. for the provision of services for the replacement of the Traffic Bridge, at a total estimated cost of \$1,882,225.65 (plus G.S.T.) be increased by \$190,324 (plus G.S.T.) to include all Technical Advisory Consulting Services for the duration of the project, as modified from a Design-Build to Public-Private-Partnership through bundling with the North Commuter Parkway project;

- 2) that Stantec Consulting Ltd. be given notice to proceed with the project to a maximum of \$960,000 (plus G.S.T.), with subsequent notice to be given upon Council approval of the balance of the project budget;
- 3) that a post budget approval of \$87,290.35 for Capital Project 787 – Traffic Bridge be approved;
- 4) that the post budget approval be funded from the remaining balance of \$1,975,000 from the Property Realized Reserve set aside for the Traffic Bridge Project; and
- 5) that the City Solicitor be authorized to amend the Engineering Services Agreement to include the increased scope outlined in this report.

ADOPTED.

TOPIC AND PURPOSE

This report is to obtain approval to increase the budget of the Engineering Services Agreement with Stantec Consulting Ltd. for Technical Advisory Consulting Services for the Traffic Bridge Replacement project, and to provide notice to proceed with the project to a maximum of \$960,000 (plus G.S.T.) to assist in advancing the P3 technical performance specifications project to a shelf-ready state, with subsequent notice to be given upon Council approval of the balance of the project.

REPORT HIGHLIGHTS

1. In May 2013, Council adopted that the Traffic Bridge Replacement project be combined with the North Commuter Parkway project.
2. Stantec Consulting Ltd. will remain as the City's Technical Advisor for the Traffic Bridge Replacement component of the overall project.
3. With revision of the Traffic Bridge Replacement project from a Design-Build to a P3 delivery model, your Administration is requesting that the total budget of the Engineering Services Agreement with Stantec Consulting Ltd. be increased by \$190,324 (plus G.S.T.) in fees over the current \$1,882,225.65 budget (plus G.S.T.).
4. The current Engineering Services Agreement with Stantec Consulting Ltd. is set at a limit of \$872,709.65 (plus G.S.T.).
5. Funding of \$1,975,000 remains available in the Property Realized Reserve for work, out of the original \$10 million set aside in 2012.

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6. Your Administration is requesting that Stantec Consulting Ltd. be given notice to proceed with the project to a maximum of \$960,000 at this time, and that the necessary amendments to the Engineering Services Agreement be made by the City Solicitor, with subsequent notice to be given upon Council approval of the balance of the project budget. This extension is for assistance in advancing the P3 technical performance specifications for the Traffic Bridge Replacement project to a shelf-ready state.

STRATEGIC GOALS

The construction of the Traffic Bridge Replacement supports the City of Saskatoon Strategic Goal of Moving Around as it will optimize the flow of people and goods in and around the city.

BACKGROUND

At its meeting on February 7, 2011, Council considered a report of the General Manager, Infrastructure Services Department, dated February 1, 2011, regarding awarding the Request for Proposal for the Traffic Bridge Owner's Engineer to Stantec Consulting Ltd., and resolved:

- '1) that the proposal submitted by Stantec Consulting Ltd. for the provision of services of an Owner's Engineer for the design build replacement of the Traffic Bridge, at a total estimated cost of \$1,534,516 (plus G.S.T. and applicable P.S.T.) be approved; and
- 2) that Stantec Consulting Ltd. be given notice to proceed with the project to a maximum of \$400,000, with subsequent notice to be given upon Council approval of the balance of the project budget.'

At its meeting on March 12, 2012, Council considered a report from the General Manager, Infrastructure Services Department regarding the Engineering Services Agreement with Stantec Consulting Ltd., and resolved:

- '1) that the scope of the Engineering Services Agreement with Stantec Consulting Ltd. for the provision of services of an Owner's Engineer for the design build replacement of the Traffic Bridge, at a total estimated cost of \$1,534,516 (plus G.S.T. and applicable P.S.T.) be increased by \$300,000 (plus G.S.T. and applicable P.S.T.), to include all works to load test one of the piers;
- 2) that Stantec Consulting Ltd. be given notice to proceed with the project to a maximum of \$825,000, with subsequent notice to be given upon Council approval of the balance of the project budget;

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- 3) that the Administration be directed to proceed with the demolition and removal of Span 1 of the Traffic Bridge upon completion of the pier load testing as soon as practicable;
- 4) that post budget approval in the amount of \$925,000 for Capital Project 787 – Traffic Bridge be approved;
- 5) that the post budget approval be interim funded from the Property Realized Reserve, and repaid when the Capital Project is funded; and
- 6) that the City Solicitor be requested to prepare the necessary amendments to the Engineering Services Agreement, for execution by His Worship the Mayor and the City Clerk.'

On July 25, 2012, Administration approved a change order for \$47,709.65 (plus G.S.T.) to the Engineering Services Agreement with Stantec Consulting Ltd. to cover additional services to successfully complete pier testing.

At its meeting on December 4 and 5, 2012, Council adopted a preliminary funding plan for Capital Project 2407 – North Commuter Bridge, which confirmed that \$10 million in funding allocated towards the Traffic Bridge Replacement be used as an interim source of funding for the North Commuter Bridge capital project.

City Council, at its meeting held on May 21, 2013, during consideration of Clause 2, Report No. 10-2013 of the Executive Committee regarding the North Commuter Parkway project, adopted the following recommendations:

- '1) that the Administration proceed with the North Commuter Parkway project based on the bridge and arterial roadway configuration recommendations of the Functional Planning Study;
- 2) that the Traffic Bridge Replacement project be combined with the North Commuter Parkway project; and
- 3) that the Administration continue to pursue available funding for this project from the Federal and Provincial Governments.'

At its meeting on June 10, 2013, Council considered a report from the General Manager, Infrastructure Services Department for the Award of Technical Advisory Consulting Services for the North Commuter Parkway project to CIMA+, with Stantec Consulting Ltd. to remain as the City's Technical Advisor for the Traffic Bridge Replacement component of the overall project.

REPORT

Technical Advisor for Traffic Bridge Replacement

The procurement package for the Traffic Bridge Replacement has been shelf-ready as a Design-Build project since early 2013. Further to the report presented to Council at its meeting on June 10, 2013, Stantec Consulting Ltd. will remain as the City's Technical Advisor for the Traffic Bridge Replacement component of the overall project with the North Commuter Parkway.

Stantec Consulting Ltd. has been assisting development of the P3 Business Case for the North Commuter Parkway and Traffic Bridge Replacement through participation in the risk workshop and updating cost estimates for the Traffic Bridge Replacement. Stantec Consulting Ltd. is now assisting CIMA+ in development of the technical performance specifications for the Traffic Bridge, as necessary for the P3 Request for Qualification (RFQ) and Request for Proposal (RFP) documents.

Engineering Services Agreement with Stantec Consulting Ltd.

With revision of the project from a Design-Build to a P3 delivery model, through bundling with the North Commuter Parkway as directed by Council, your Administration is requesting that the total budget of the Engineering Services Agreement with Stantec Consulting Ltd. be increased by \$190,324 (plus G.S.T.) in fees over the current \$1,882,225.65 budget (plus G.S.T.). This increase is necessary due to the overall evolution of the project to date in terms of the scope of delivery model, inflation since the original award of the Engineering Services Agreement in 2011, and extended schedule implications.

The estimate for Stantec Consulting Ltd. to assist in advancing the technical performance specifications for the Traffic Bridge Replacement project to a shelf-ready state is \$960,000. The current Engineering Services Agreement with Stantec Consulting Ltd. is set at a limit of \$872,709.65 (plus G.S.T.). The Administration is requesting that Stantec Consulting Ltd. be given notice to proceed with the project to a maximum of \$960,000 at this time, and that the necessary amendments to the Engineering Services Agreement be made by the City Solicitor, with subsequent notice to be given upon Council approval of the balance of the project budget.

The Legal, Financial, and Fairness Advisors for the project will need to be retained before the full P3 RFQ and RFP documents can be compiled to a shelf-ready state.

In 2012, \$10 million was set aside in the Property Realized Reserve as a funding source for work relating to Capital Project 787 - Traffic Bridge. Of this funding, \$925,000 has been expended on the Traffic Bridge to accomplish the Span 1 Demolition, Pier Load Testing, and temporary accommodation of Saskatoon Light & Power's 15kV transmission line. In 2013, \$7,100,000 million of this funding was allocated to Capital Project 2405 – North Commuter Parkway for land assembly. This leaves \$1,975,000 currently available in the Property Realized Reserve as a source of funding.

OPTIONS TO THE RECOMMENDATION

No other options were considered.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The estimated net cost to the City of Saskatoon for the Engineering Services Agreement with Stantec Consulting Ltd. for this project is as follows:

Base Fees	\$1,534,516.00
Past Change Orders (Pier Testing)	347,709.65
Proposed Change Order	190,324.00
G.S.T.	<u>103,627.48</u>
Sub-Total	\$2,176,177.13
G.S.T. Rebate	<u>(103,627.48)</u>
Net Cost to City	<u>\$2,072,549.65</u>

The estimate for Stantec Consulting Ltd. to assist in advancing the technical performance specifications for the Traffic Bridge Replacement project to a shelf-ready state is \$960,000 (plus G.S.T.). The current Engineering Services Agreement with Stantec Consulting Ltd. is set at a limit of \$872,709.65 (plus G.S.T.).

Your Administration recommends that a post budget approval of \$87,290.35 for Capital Project 787 – Traffic Bridge be approved. It is proposed that the post budget approval be funded from the remaining balance of \$1,975,000 from the Property Realized Reserve set aside for Capital Project 787 - Traffic Bridge.

Budgeted	Unbudgeted	Capital	Operating	Non-Mill Rate	External Funding
	X	\$87,290.35			

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Stakeholder involvement will be required at various stages of the project. The Administration will coordinate with applicable stakeholders as necessary.

COMMUNICATION PLAN

A communications agency has been retained for the project, and a phased-in communication plan will be developed for the life of the project. Webpages for the North

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Commuter Parkway and Traffic Bridge Replacement have been updated, and will continue to be updated as new information is made available. Various community events will be planned in order to engage and educate the public. Regular project updates will be provided to City Council by the Project Manager, and more broadly to the general public, through the media.

The P3 Business Case will be posted on the project website when complete.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

The Administration is currently operating on a realistic target completion date for the North Commuter Parkway and Traffic Bridge Replacement project of October 2018. Every opportunity to deliver this project in 2017 will be pursued.

ENVIRONMENTAL IMPLICATIONS

The opening of the North Commuter Parkway Bridge will divert considerable traffic from the congested bridges and arterial roads to the south, and the Traffic Bridge will provide an alternate route for crossing the river in the downtown core. The Traffic Bridge will also include pedestrian and bike lanes on both sides of the bridge and connect with the city's network of pedestrian and bicycle paths to support this environmental priority. With the opening of these two bridges, traffic congestion will be reduced and travel times will be shorter for vehicles and public transit, resulting in reduced greenhouse gas emissions and improved air quality.

These benefits are estimated in the table below:

Benefits	300,000 population	400,000 population
AM peak hour delay reduction	2,641 hours	15,284 hours
PM peak hour delay reduction	4,122 hours	25,571 hours
Fuel savings from idling engines (1.8 L/hr)	12,000 L per day	74,000 L per day
CO ₂ emissions reduction from fuel savings	28 tonnes per day	175 tonnes per day

At a population of 300,000, traffic reductions across the city's other river bridges is expected to be reduced by 6% to 27% after completion of the project as commuters find more optimal commuting routes through the city. At a population of 400,000, traffic volumes across the city's other river bridges are expected to be reduced by 9% to 27%.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A preliminary CPTED review was completed at the Committee's September 5, 2013 meeting. Additional CPTED reviews will be undertaken on staged design submissions during the procurement period.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

REPORT NO. 7-2014 OF THE PLANNING AND OPERATIONS COMMITTEE

Composition of Committee

Councillor M. Loewen, Chair
Councillor C. Clark
Councillor T. Davies
Councillor R. Donauer
Councillor P. Lorje

**1. 2013 Year-End Report – Neighbourhood Planning Section
(Files CK. 430-41 and PL. 430-10)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated March 25, 2014, highlighting work completed in 2013 by the Neighbourhood Planning Section, Planning and Development Division.

The Planning and Operations Committee reviewed the report with the Administration and is submitting it to City Council for information.

A copy of the Neighbourhood Planning Section – 2013 Year-End Report can be viewed on the City of Saskatoon's website at www.saskatoon.ca by clicking "R" for Reports to Council.

2. 2013 Annual Report – Saskatoon Forestry Farm Park and Zoo
(Files CK. 430-34 and RS. 4206-FO-12)

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated April 4, 2014, providing an overview of the 2013 operating year of the Saskatoon Forestry Farm Park and Zoo.

The Planning and Operations Committee reviewed the report with the Administration and is submitting it to City Council for information.

A copy of the Saskatoon Forestry Farm Park and Zoo – 2013 Annual Report can be viewed on the City of Saskatoon's website at www.saskatoon.ca by clicking "R" for Reports to Council.

3. 2013 Year-End Report – Saskatoon Municipal Golf Courses
(Files CK. 430-34 and RS. 4135-1)

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated April 15, 2014, providing an overview of the 2013 operating year for the Saskatoon Municipal Golf Courses.

The Planning and Operations Committee reviewed the report with the Administration and is submitting it to City Council for information.

A copy of the City of Saskatoon Municipal Golf Courses 2013 Annual Report can be viewed on the City of Saskatoon's website at www.saskatoon.ca by clicking "R" for Reports to Council.

**4. Anti-Racism Education Initiatives and 2013 Cultural Diversity Race Relations
Year-End Report
(Files CK. 100-10 and RS. 430-8)**

RECOMMENDATION: that the information be received and forwarded to the Cultural Diversity and Race Relations Advisory Committee for information.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated April 14, 2014, providing an update on the activities and initiatives undertaken by the Cultural Diversity and Race Relations Coordinator in 2013 and highlights the shift in the focus of the Coordinator from primarily promoting multiculturalism and cultural awareness to also include a comprehensive anti-racism and equity education initiative. The Planning and Operations Committee reviewed the report with the Administration and supports the above recommendation.

**5. Year-End Report – Immigration Initiatives – 2013 to 2014
(Files CK. 100-21 and RS. 220-48)**

RECOMMENDATION: that the information be received and forwarded to the Cultural Diversity and Race Relations Advisory Committee for information.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated April 9, 2014, providing an update on the activities and initiatives carried out and facilitated in 2013 to 2014 by the Immigration, Diversity and Inclusion Consultant in the Community Development Division, Community Services Department.

The Planning and Operations Committee reviewed the report with the Administration and supports the above recommendation.

**6. Culture Plan Implementation Update
(Files CK. 5608-1 and RS. 5608-18)**

RECOMMENDATION: that the information be received.

ADOPTED.

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Attached is a report of the General Manager, Community Services Department dated April 7, 2014, providing an update on the activities and initiatives carried out in support of implementing the Saskatoon Municipal Cultural Plan.

The Planning and Operations Committee reviewed the report with the Administration and is submitting it to City Council for information.

**7. Cultural Grant Capital Reserve Awards 2014
(Files CK. 1871-2 and RS. 1860-21)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated April 17, 2014, providing information on the funding support awarded for 2014 in the Cultural Grant Capital Reserve.

The Planning and Operations Committee reviewed the report with the Administration and is submitting it to City Council for information.

**8. 2014 Culture Grant Program Awards
(Files CK. 1871-2 and RS. 1870-2-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated April 4, 2014, providing information on the funding support awarded in the Culture Grant Program in 2014.

The Planning and Operations Committee reviewed the report with the Administration and is submitting it to City Council for information.

**9. 2013 Year-End Report – Neighbourhood Services Section
Community Development Division
(Files CK. 430-34 and RS. 430-8)**

RECOMMENDATION: that the information be received.

ADOPTED.

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Attached is a report of the General Manager, Community Services Department dated March 31, 2014, providing a summary of the work carried out in 2013 by the Neighbourhood Services Section, Community Development Division.

The Planning and Operations Committee reviewed the report with the Administration and is submitting it to City Council for information.

**10. Civic Heritage Program Annual Report – 2012 and 2013
(Files CK. 430-34 and PL. 430-9)**

RECOMMENDATION: that the information be received.

ADOPTED.

The Municipal Heritage Advisory Committee forwarded a copy of the attached report of the General Manager, Community Services Department dated March 19, 2014, providing an update of the Civic Heritage Program activities that occurred in 2012 and 2013 to the Planning and Operations Committee recommending that it be submitted to City Council for information.

The Planning and Operations Committee reviewed the report and is submitting it to City Council for information.

REPORT NO. 7-2014 OF THE ADMINISTRATION AND FINANCE COMMITTEE

Composition of Committee

Councillor T. Paulsen, Chair
Councillor D. Hill
Councillor A. Iwanchuk
Councillor Z. Jeffries
Councillor E. Olauson

**1. Award of Request for Proposal
for Lease of 120 and 126 Idylwyld Drive South and
25 – 25th Street East for Pay-and-Display Parking
(File No. CK. 4225-1)**

RECOMMENDATION: 1) that the proposal submitted by Impark for the lease of 120 and 126 Idylwyld Drive South and 25 - 25th Street East for the use of the sites as pay-and-display parking lots over a multi-year term be accepted;

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- 2) that the parking lot improvements detailed in the report be financed from lease revenues from the parking lots and that the Property Realized Reserve be used as an interim source of funding to complete the improvements; and
- 3) that His Worship the Mayor and the City Clerk be authorized to execute the related agreement, as prepared by the City Solicitor, under the Corporate Seal.

ADOPTED.

Your Committee has reviewed and supports the attached report of the General Manager, Asset and Financial Management Department, dated April 16, 2014, regarding the above matter.

**2. McOrmond Drive Compost Depot
(File No. CK. 7830-4-2)**

- RECOMMENDATION:**
- 1) that approval be granted of up to \$195,000 to prepare an east-side alternative to the McOrmond Drive Compost Depot that will be permanently closed later this year; and
 - 2) that the source of funding be Capital Project #2187 – Permanent Composting Facility.

ADOPTED.

Your Committee considered the following report of the General Manager, Community Services Department dated March 31, 2014 regarding 2014 Composting Programs and resolved that the Administration report back regarding the necessity of closing and relocating the McOrmond Drive Compost Depot.

'TOPIC AND PURPOSE

To update City Council on the status of city-wide composting programs and present options for the replacement of the McOrmond Drive Compost Depot (McOrmond Depot).

REPORT HIGHLIGHTS

1. The composting season begins with the opening of the depots on April 14. An expanded Green Cart Program for leaves and grass will commence beginning May 6, and registration is now available online.
2. The McOrmond Depot will be closed on June 30, and a location just east of the Junction of Highway 5 and 41 has been secured to be open by July 1.
3. The pilot program to sell City of Saskatoon (City) compost and mulch to residents was well-received and resulted in over 1,000 bags of material sold over three weekends. This program will be continued this season; however, there are a number of changes to the composting program planned for 2014.
4. The City will continue to partner with the Saskatchewan Waste Reduction Council to promote home composting.
5. Options to expand organics waste diversion to include food waste continue to be explored and will be reported on in the coming months.

STRATEGIC GOAL

The initiatives described in this report support the Strategic Goal of Environmental Leadership by facilitating city-wide composting and recycling, and helping to eliminate the need for a new landfill. Composting also contributes to the long-term strategy to reduce the City's greenhouse gas (GHG) emissions.

BACKGROUND

Since 2006, the City has been operating two compost depots where residents can drop off yard waste at no charge, or subscribe for curbside collection. Commercial haulers have also been able to access the depots beginning in 2011 by purchasing a permit. The two depots, one on McOrmond Drive and the other on Highway 7, are temporary locations which accept leaves, grass, non-elm tree and shrub branches, as well as garden waste that would otherwise end up in the landfill.

Use of the depots has grown nearly 16-fold, from 1,270 tonnes accepted in 2006 to 21,500 tonnes accepted in 2013. The two depots represent a 16% annual waste diversion rate from the landfill, a significant component of the total community waste diversion rate of 40%.

In December 2013, City Council approved the expansion of the Leaves and Grass Subscription Program (Green Cart Program) for the 2014 season to provide all curbside residents interested in participating the opportunity to register for an annual subscription fee of \$55. City Council also approved a pilot program to sell compost and mulch to residents at \$5 per bag or pail.

REPORT

Composting Season Begins

Composting programs are growing and expanding in 2014.

The Green Cart Program has operated since 2004 and will be expanded this year to accommodate all who wish to register. For a seasonal subscription fee of \$55, residents having black-cart garbage service may have leaves and grass conveniently picked up at the curb from May until November.

Subscriptions are expected to double from 3,000 to 6,000 participating households within the next couple of years. Promotion of the program has begun and registration is now available online through the SaskatoonRecycles.ca website.

The City will continue to offer rebates on the purchase of new backyard compost bins. The rebate has been increased to \$20 (from \$10). Rebates are administered through a partnership with the Saskatchewan Waste Reduction Council. The Council also provides training and outreach on home composting tips. Home composting provides an opportunity for residents to divert some of their food waste along with traditional yard waste materials.

From April 14 thru November 7 (weather permitting), residents can continue to drop off their leaves, grass, and non-elm branches, stumps and tree trimmings free of charge at the City compost depots. The depots are open 7 days a week from 9:00 a.m. to 6:00 p.m., including statutory holidays. Hours of service are being extended at the Highway 7 Depot (located at the junction of Highway 7 and 11th Street West) until 8:00 p.m., Mondays through Thursdays from May 1 thru August 28.

Future of Temporary Depots – New Location to Replace McOrmond Depot

Both depots are temporary locations in the path of future urban development.

Grading and servicing-related construction activities have begun in the area around the depot on McOrmond Drive (located 0.5 km north of 8th Street East) making access and public safety an increasing concern. For this reason, the Administration plans to close the McOrmond Depot after June 30, 2014.

An alternate temporary location for a depot on the east end of the city has been identified just east of the junction between Highway 5 and Highway 41 (see Attachment 1). Development of this site will require compliance with an Industrial Works Application with the Ministry of Environment to ensure site storm water run-on and runoff is managed, fencing and site security is confirmed, access is

appropriate, and that operations do not impact ground or surface water bodies. Dust and odour mitigation is also expected.

The Highway 7 Depot is not expected to experience the same pressures from construction activity for at least another three to five years. The depot will therefore be expanded and improved to accommodate higher traffic volumes and more material.

The opening of the Circle Drive South Bridge had a significant influence on visitation to the depots with traffic decreasing at the McOrmond Depot and increasing at the Highway 7 location. Information about access and travel times is provided in Attachment 1.

Compost and Mulch Sales, and Program Changes in 2014

A pilot program in 2013 offered compost and mulch to residents at a price of \$5 per bag or pail. Compost was sold in 20 litre quantities, and mulch in 35 litres quantities. Sales were held on three weekends in July, August, and September at the Highway 7 Depot. A combined total of 1,074 bags and pails of material was purchased (approximately 25 m³) by 153 customers.

The program was well-received by participants and provided the opportunity for residents to purchase a unique product, to reinforce the idea that compost is valuable, and communicate about other environmental City initiatives. Changes to the program for 2014 include holding sales earlier in the year, increasing sales to five events, and using the existing compost depot staffing contract to improve program efficiency.

Home Composting Education

An important method for diverting organic (food and yard) waste is through home composting. The City maintains compost education programs and promotions in partnership with the Saskatchewan Waste Reduction Council. Initiatives include compost bin rebates and training of "Master Composters".

Master Composters are volunteers who have well-developed composting skills and who provide workshops and information directly to residents. This year, Master Composters will also make home visits, upon request, to troubleshoot issues and give direct advice on making home compost bins as effective as possible.

Compost bin rebates of \$20 will be offered to residents throughout the 2014 growing season, and will be advertised through retailers and at targeted events to increase participation in home composting.

Options to Expand Organics

The Administration is exploring options to expand composting programs to include food waste. The objectives of this investigation include finding a solution(s) that is affordable, convenient, and can be implemented city-wide.

Information is being gathered now to provide the background necessary to guide decision making and public engagement on this matter. Quantity and character of the organic waste stream, processing technologies, collection methods, financial implications, and partnership opportunities with the private sector will be presented in a report to City Council in June 2014.

OPTIONS TO THE RECOMMENDATION

City Council may choose to operate only the Highway 7 Depot until the permanent composting location is ready. This means yard waste materials that do not fit in green carts and are not composted as part of a backyard program would be collected at one location.

POLICY IMPLICATIONS

There are no policy implications at this time.

FINANCIAL IMPLICATIONS

The composting initiatives described in this report are funded by the 2014 operating budget for compost programs and Capital Project #2187 – Permanent Composting Facility.

Costs to prepare an alternate site once the McOrmond Depot is closed are estimated at \$195,000. Included in this estimate are the costs for access (\$73,000), site grading and preparation (\$52,000), storm water management (\$10,000), and fencing (\$60,000).

Capital Project #2187 – Permanent Composting Facility has current funding that could be redirected to cover the costs to set up an alternate temporary site.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Your Administration issued an Expression of Interest (EOI) to local businesses to determine interest in either finished or unfinished compost from the McOrmond Depot. There was no interest in unfinished material and no formal response to the EOI to purchase mature compost in bulk and ensure removal from the site by November.

COMMUNICATION PLAN

The McOrmond Depot closure and details about the opening of the new temporary site will be communicated through signage at both compost depots, a letter to existing commercial permit holders, a Public Service Announcement, social media, and the City's website.

The expanded Leaves and Grass Program is currently being promoted through paid advertising, targeted outreach at public events, Public Service Announcements, social media, the City's website, community association newsletters, and through existing waste-related communications.

The public sale of compost will be promoted through a flyer available at civic facilities and public events, social media, the City's website, and through cross-promotion with other environmental programs.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

A report to City Council presenting options to expand organics waste diversion will be presented in June 2014. The results of the 2014 composting programs will be communicated to City Council in the 2014 Integrated Waste Management Annual Report presented in April 2015.

ENVIRONMENTAL IMPLICATIONS

Reduced GHG emissions are expected through the use of a compost windrow turner at the depots in 2014 and beyond. A compost windrow turner is very efficient at achieving aeration which reduces the potential for methane production while improving the quality of the compost produced. Methane is 20 times more potent than carbon dioxide and is produced when there is a lack of oxygen in the compost pile.

Information on cost savings and emissions reductions will be communicated as part of the annual report on energy and GHG emissions reduction and the Report on Service, Savings and Sustainability.

The expanded Green Cart Program is expected to divert approximately 800 additional tonnes of organic waste from the landfill, resulting in 186 net tonnes of reduced emissions.

PRIVACY IMPLICATIONS

There are no privacy implications arising from this initiative.

**SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN
(CPTED)**

A CPTED review is not required at this time.

PUBLIC NOTICE

Public notice pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Compost Depot Access and Travel Times.'

Attached is a report of the General Manager, Asset and Financial Management Department, dated April 23, 2014, providing further clarification on construction activities surrounding the McOrmond Drive Compost Depot.

Following review of this matter, your Committee puts forward the above recommendations for City Council's consideration.

REPORT NO. 3-2014 OF THE LAND BANK COMMITTEE

Composition of Committee

Councillor T. Davies, Chair
Councillor R. Donauer
Councillor Z. Jeffries
Councillor M. Loewen
Councillor P. Lorje

1. **Changes to Showhome Policy to Include R-2000 and Energuide 81
(Files CK. 4214-1, AF. 4110-1 and LA. 4214-12)**

- RECOMMENDATION:**
- 1) that the Residential Lot Sales – Showhome Policy No. C09-010 Paragraph 3.2 b) be modified to include Energuide 81 and R-2000; and
 - 2) that the City Clerk's Office make the changes to the policy.

ADOPTED.

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Attached is a report of the A/CFO and General Manager, Asset and Financial Management Department, dated March 25, 2014, requesting authorization to expand Saskatoon Land's Showhome Policy to include Energuide 81 and R-2000 as acceptable eligible criteria to qualify for rebate.

Your Committee has reviewed this matter with the Administration and is supporting the above recommendations.

**2. Direct Sale to Matrix Equities Inc.
(Files CK. 4215-1, AF, 4214-1 and LA. 4221-140-015)**

- RECOMMENDATION:**
- 1) that the Director of Saskatoon Land be authorized to offer, by direct sale, Site 1 and Site 2 as indicated on Attachment 1, to Matrix Equities Inc. for the purpose of facilitating an expansion of their current business park; and
 - 2) that the City Solicitor be requested to prepare the Direct Sale Agreement and that His Worship the Mayor and City Clerk be authorized to execute the Agreement under the Corporate Seal.

ADOPTED.

Attached is a report of the CFO and General Manager, Asset and Financial Management Department, dated March 31, 2014, requesting authorization for the direct sale of approximately 23 acres of land in the Marquis Industrial Area to Matrix Equities.

Also attached is a copy of the Matrix Industrial Park Schematic Site Plan (Attachment 2).

Your Committee has reviewed this matter with the Administration and is supporting the above recommendations.

3. Request to Sell City-Owned Property
310 Single Family Lots by Lot Draw in the Evergreen Neighbourhood and
Four Pre-Designated Residential Care Home Sites by Public Tender
(Files CK. 4215-1 and LA 4218-014-001)

- RECOMMENDATION:**
- 1) that the Land Bank Manager be authorized to sell 310 lots with legal description of: Plan 102137633, Block 668, Lots 1 to 25, Block 669, Lots 1 to 43, Block 670, Lots 1 to 14; Plan 102146891, Block 669, Lots 44 to 60, Block 670, Lots 15 to 25, Block 671, Lots 1 to 20, Block 672, Lots 1 to 17, Block 673, Lots 1 to 7, Block 674, Lots 1 to 35; Plan 102145159, Block 675, Lots 1 to 38, Block 676, Lots 1 to 38, Block 677, Lots 1 to 19, and Block 678, Lots 1 to 28 on Baltzan Boulevard, Cove, Bay, and Terrace, Boykovich Crescent, Bend, and Street, and Marlatte Crescent, Street and Lane through a lot draw process;
 - 2) that the Land Bank Manager be authorized to sell and additional four lots in Block 669, Lots 20, 21, 61 and 62 to the highest bidder through a tender process for the intended use of developing Type 2 Residential Care Homes, Child Care Centres or Pre-Schools with tender conditions and reserve bid prices as outlined in Attachment 5 of this report, plus applicable taxes;
 - 3) that the Land Bank Manager be authorized to administer development controls for the 314 lots in accordance with the criteria outlined in this report; and
 - 4) that the Land Bank Manager be authorized to make minor adjustments to the approved pricing that may be necessary to account for changes in servicing costs and lots being returned after lot draws.

ADOPTED.

Attached is a report of the A/CFO and General Manager, Asset and Financial Management Department, dated February 10, 2014, requesting approval to price and sell 310 single-family lots by lot draw, obtain approval to price and sell four lots through a public tender process at pre-designated locations for Type 2 residential care homes, child care centres or pre-schools, and to administer development controls for all 314 lots.

Your Committee has reviewed this matter with the Administration and is supporting the above recommendations.

4. Request to Sell City-Owned Property in the Montgomery Neighbourhood
(Files CK. 4215-1, 4020-12, AF. 4214-1 and LA 4214-013-002)

- RECOMMENDATION:**
- 1) that the Director of Saskatoon Land be authorized to sell houses and vacant lots in the Montgomery Place neighbourhood located at 3107/3108 Caen Street, 1215/1217 Dundonald Avenue, and 3101/3105 Dieppe Street to the highest bidder through a public tender process;
 - 2) that the two previous owners who still occupy the houses at 3102 and 3103 Caen Street be offered the opportunity to reacquire the property at the current appraised values through a direct sale, and be given a period of up to one year to make their decision, and, should they decide not to purchase the property at that time, the properties would be sold to the highest bidder through a public tender process;
 - 3) that the Director of Saskatoon Land be authorized to structure the public tender to limit purchases to one property per purchaser; and
 - 4) that if the properties noted above do not sell through the public tender process, they will be offered for sale over-the-counter with the same one property per purchaser limitation on a first-come, first-served basis;
 - 5) that the Director of Saskatoon Land be authorized to administer development controls for 1215 Dundonald Avenue and 3101 Dieppe Street in accordance with the criteria outlined in this report; and
 - 6) that the City Solicitor be requested to have the appropriate agreements prepared and that His Worship the Mayor and the City Clerk be authorized to execute the agreements under the Corporate Seal.

ADOPTED.

The following is a report of the A/CFO and General Manager, Asset and Financial Management Department requesting approval for a sales strategy of lots in the Montgomery Place neighbourhood that were initially acquired for the Circle Drive South project and are no longer required:

TOPIC AND PURPOSE

The purpose of this report is to receive approval for the sales strategy of the six lots with houses and two vacant lots in the Montgomery Place neighbourhood (as shown on Attachment 1) that were initially acquired for the Circle Drive South project and are no longer required.

REPORT HIGHLIGHTS

1. The two previous owners that still occupy the houses would have first opportunity to reacquire the property at the current appraised value.
2. Remaining unsold properties would be offered for sale through a public tender.
3. Development Controls are being proposed for the two vacant lots at 3101 Dieppe Street and 1215 Dundonald Avenue.

STRATEGIC GOAL

The initial acquisition of these lands for the Circle Drive South project was to support the City's Strategic Goal of Moving Around by enhancing traffic flows. Now deemed to be surplus to the City's needs, sale of these lands support the long-term strategy of increasing revenue sources and reducing reliance on residential property taxes, plus the long-term priority of exploring alternative sources of revenue to pay for on-going operations under the Strategic Goal of Asset and Financial Sustainability.

BACKGROUND

In the early 2000's, these six houses were purchased along the eastern edge of the Montgomery neighbourhood to facilitate the proposed alignment of Circle Drive South. Since the time of purchase, the City has rented the six houses to a variety of tenants through Elite Property Management, while the three residential lots and two commercial lots have remained vacant.

Throughout the planning and design of the Circle Drive South project, it was determined that the alignment of the new roadway would not directly impact these properties as the preferred location of the road was further to the east within the former Maple Leaf Foods site. However, prior to the award of design and construction services on the project, a decision was made to retain the properties until the project was completed.

As the Circle Drive South project is now complete, these City-owned properties are deemed surplus and can now be sold. This includes six single family dwellings, three vacant residential lots, and two vacant commercial lots.

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At its meeting held on August 13, 2007, when dealing with Clause D3, Administrative Report No. 18-2007, City Council adopted the following recommendation:

‘that at the appropriate time, any properties deemed surplus be offered for sale to the previous owners at current market price.’

The report also indicated that if the previous owner does not wish to purchase the property it would be sold by public tender.

The two commercial lots at 3107 and 3111 – 11th Street West, plus the vacant residential lot along Dundonald Avenue (Lot 29, Block 1 – no civic address), will be sold at a later date once future use and access to the sites are determined.

REPORT

In late 2013, Associated Appraisal Co. completed independent market value appraisals on the six single family dwellings. Based on their current condition, the values indicated for the properties are as follows:

- 3102 Caen Street: \$395,000
- 3103 Caen Street: \$340,000
- 3107 Caen Street: \$345,000
- 3108 Caen Street: \$350,000
- 3105 Dieppe Street: \$355,000
- 1217 Dundonald Avenue: \$345,000

The appraisal reports indicate the houses are in average, but dated condition. The Administration recommends the houses be sold as is in their current condition with the current appraised value being the reserve price for the tender.

Real Estate Services has researched comparable residential land sales and estimates the following values/reserve bids for the two vacant residential lots:

- 1215 Dundonald Avenue: \$210,000
- 3101 Dieppe Street: \$255,000

The site at 1215 Dundonald Avenue has a frontage of approximately 100 feet and a depth of approximately 104 feet, resulting in a total area of 10,398 square feet.

The site at 3101 Dieppe Street has a frontage of approximately 138 feet and a depth of approximately 123 feet, resulting in a total area of 16,989 square feet.

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The above values/reserve bids for the two vacant lots reflect that there are no service connections from the street. The City's Connections Desk indicates the cost for servicing from the street is approximately \$7,000, which will be the responsibility of the purchaser.

The properties at 3102 and 3103 Caen Street are still occupied by the previous owners who have continued to rent the property since the time of purchase by the City. These previous owners will be provided the opportunity to reacquire the property through a direct sale at the current appraised values. They will be given a period of one year to decide whether to proceed with the acquisition, and if so, arrange financing. If they choose not to purchase the property at that time, the properties will then be sold to the highest bidder through a public tender process.

The current renters of the other four properties will be provided six months' notice to vacate or purchase through tender, which exceeds the typical notification timeframe. These properties, along with the two vacant lots, will be advertised and sold through public tender at reserve bid prices reflective of the current appraised values. To promote home ownership and personal use of the properties, it is recommended the tender be structured to limit acquisitions to one property per purchaser.

Notification to the previous owners and renters would occur after Council's approval of this report.

In the event that the properties do not sell in the public tender, they would be sold over-the-counter at the reserve bid price on a first-come, first-served basis.

Proceeds from the sale would be deposited into the Property Realized Reserve, as this was the account that originally purchased the properties. Real estate commissions would not be paid on the sales as currently, the Real Estate Commission Policy states that commissions are not paid on residential land.

Development Controls

A number of different development controls are being proposed for the two vacant lots at 3101 Dieppe Street and 1215 Dundonald Avenue which assist in facilitating a high quality design standard. The proposed controls will also ensure that Saskatoon Land has further opportunity to review the proposed housing plans to ensure a general level of consistency with the balance of the neighbourhood and adjacent properties. In addition, the vacant sites will be sold with a three-year build time requirement. The full list of development controls is outlined in Attachment 2.

OPTIONS TO THE RECOMMENDATION

Options for consideration with this report include the following:

Option No. 1: Allow the two remaining original owners to continue to rent the properties at full market rates for as long as they would like to remain. The properties would then be sold by public tender to the highest bidder with a reserve price equal to the appraised values at the time of sale. This option is not recommended as the dwelling units are reaching the point where a significant amount of capital investment would be required by the City as landlord to complete necessary maintenance items and upgrades.

Option No. 2: Direct the administration to provide the same reacquisition opportunity to all of the original owners regardless of whether or not they still occupy the property. In the report to City Council in August 2007, Council adopted the recommendation that at the appropriate time, any properties deemed surplus be offered for sale to the previous owners at current market price. The report also indicated that if the previous owner did not wish to purchase the property, it would be sold by public tender. Given the significant amount of time that has passed since the properties were purchased by the City, proceeding in this manner may be somewhat impractical and present a bit of a challenge in tracking down previous owners who have moved to another location several years ago.

Option No. 3: Extend the opportunity to acquire the properties at the current appraised values to include the current renters. The Administration does not recommend this option as it limits the potential sale price of the properties to the reserve price (appraised value). Current renters would have the opportunity to bid on the home through the public tender process.

Option No. 4: Not approve the sale of these properties and continue to operate them as rental units as a source of revenue. The Administration does not recommend this option as these properties are considered surplus to corporate needs. Further to this, the dwelling units are reaching the point where a significant amount of capital investment would be required by the City as landlord to complete necessary maintenance items and upgrades.

POLICY IMPLICATIONS

There are no identified policy implications.

FINANCIAL IMPLICATIONS

Proceeds from the sale of these properties would be deposited in the Property Realized Reserve as this was the account that originally purchased the properties. With the increase in real estate values over the past several years, proceeds from the sale of these properties will exceed the acquisition costs of the properties.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

With the completion of the appraisals, the tenants are informally aware that there are plans to dispose of these properties. The appraised values have been indicated to the tenants and they have been notified that a report would be going to City Council on the sale strategy of these properties. Upon approval of the sales strategy by City Council, written notice will be provided to the current renters.

COMMUNICATION PLAN

A communication plan is not required at this time.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

No additional follow-up is required.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications identified as this time.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. Map of City-owned Properties in Montgomery Place.
2. List of Development Controls.'

Your Committee reviewed the report with the Administration and supports the above recommendations.

REPORT NO. 7-2014 OF THE EXECUTIVE COMMITTEE

Composition of Committee

His Worship Mayor D. Atchison, Chair
Councillor C. Clark
Councillor T. Davies
Councillor R. Donauer
Councillor D. Hill
Councillor A. Iwanchuk
Councillor Z. Jeffries
Councillor M. Loewen
Councillor P. Lorje
Councillor E. Olauson
Councillor T. Paulsen

**1. Communications to Council – Request for Noise Bylaw Exemption
Wings for Life World Run
(File No. CK. 185-9)**

RECOMMENDATION: that the decision of Executive Committee to approve the request for an extension to the time where amplified sound can be heard, under the Noise Bylaw, on May 4, 2014, between 3:00 a.m. and 4:30 a.m., subject to conditions, for the Wings for Life World Run – Canada, be received as information.

ADOPTED.

Your Committee considered the attached communication from Wings for Life World Run requesting an extension to the time where amplified sound can be heard, under the Noise Bylaw, on May 4, 2014, between 3:00 a.m. and 4:30 a.m. for the Wings for Life World Run – Canada.

The communication was inadvertently missed from a previous Council agenda. As the next meeting of City Council was scheduled after this event, your Committee granted approval to the request, subject to the following conditions, and directed that the matter be reported to City Council:

- a) Circulation of a flyer (or door knock) to neighbourhood residents advising them of the event;
- b) Opening the event with a light signal versus a horn; and
- c) Efforts to minimize the amplification system and to minimize the period for playing amplified music.

2. Lease Renewal for 222 and 224 Cardinal Crescent
(File No. CK. 520-1)

- RECOMMENDATION:**
- 1) that City Council approve a Lease Renewal Agreement between the City of Saskatoon and Christmas Properties Ltd. for two bays located at 222 and 224 Cardinal Crescent, for a term of five years (June 1, 2014 to May 31, 2019), based on the terms as set out in the report of the CFO & General Manager, Asset & Financial Management, dated April 15, 2014; and
 - 2) that the City Solicitor be requested to prepare the appropriate agreements for execution by His Worship the Mayor and the City Clerk, under the corporate seal.

ADOPTED.

Your Committee has considered a report of the CFO & General Manager, Asset & Financial Management dated April 15, 2014, regarding the above-referenced lease renewal and submits the following for City Council's consideration:

TOPIC AND PURPOSE

To receive approval for a five-year lease renewal of external office accommodations located at 222 and 224 Cardinal Crescent, currently occupied by Purchasing Services and City Archives.

REPORT HIGHLIGHTS

1. Renewal of the existing lease at 222 and 224 Cardinal Crescent, a building owned by Christmas Properties Ltd., provides Purchasing Services and City Archives with suitable accommodations for the short term.
2. Renewing the lease of this property will allow Purchasing Services and City Archives to remain in their current location in the short term until suitable accommodations in City-owned properties are available.

STRATEGIC GOALS

This report supports the long-term strategy of adopting and implementing a corporate-wide asset management and rehabilitation strategy under the Strategic Goal of Asset and Financial Sustainability.

BACKGROUND

The City is currently leasing space from Christmas Properties Ltd. at 222 and 224 Cardinal Crescent. Subsequent to the sale of their former office in the City's Arthur Cooke Building, Purchasing Services and City Archives have been occupying space in this building since June 1, 2009. The current lease term expires May 31, 2014.

REPORT

The continued leasing of 222 and 224 Cardinal Crescent provides Purchasing Services and City Archives with office and storage space well-suited for their needs. In particular, City Archives has specific environment requirements to accommodate safe and secure storage of archived materials, while Purchasing Services requires street access for customer service and a considerable amount of customer parking. These leased premises meet these requirements.

The existing space has been occupied by Purchasing Services and City Archives for the past five years, and their location is familiar with contractors, customers, and the public.

The combined lease space is used jointly by Purchasing Services and City Archives. Renewing this lease will ensure that these two City divisions have adequate office space and storage accommodations in the short term. This is an important factor as the City is in the midst of developing new space/renovating existing space within its own buildings.

Once the Civic Operations Centre (COC) is built, the plan is to relocate Purchasing Services there. However, the future COC and other existing City-owned facilities currently do not meet the storage requirements for City Archives. Although City Archives is currently located within the same space as Purchasing Services, City Archives does not need to be situated in the same location. Investigations are being undertaken to determine a permanent location for City Archives for the long term.

OPTIONS TO THE RECOMMENDATION

An option would be to not approve the lease renewal and have Purchasing Services and City Archives vacate the space. In this scenario, alternative premises would need to be secured immediately. This option is not recommended, as relocating these work groups would result in work disruptions, impact their operations, and create additional costs in securing alternative space.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The total rent and operating costs have been estimated at approximately \$153,000 annually. There is sufficient funding within the 2014 operating budget.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Discussions have occurred with Purchasing Services and City Archives staff to confirm the space suits their accommodation requirements.

COMMUNICATION PLAN

A communications plan is not required.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

If approved, the proposed lease renewal will expire on May 31, 2019.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications identified at this time.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.'

3. Purchase of Additional Land for the Land Bank Program
(File No. CK. 4020-1)

- RECOMMENDATION:**
- 1) that the Real Estate Manager be authorized to purchase a portion of the NW and SW ¼ sections of 6-38-05 W3 comprising of approximately 219 acres from Mary June Matchett at a purchase price of \$1.6 million;
 - 2) that the City Solicitor's Office administer the required documentation to complete this transaction; and
 - 3) that the Property Realized Reserve be used as the funding source for the purchase price, including legal, administrative costs and disbursements.

ADOPTED.

Your Committee has considered a report of the CFO & General Manager, Asset & Financial Management dated April 16, 2014, regarding the above-referenced purchase of land and submits the following for City Council's consideration:

TOPIC AND PURPOSE

To receive approval for the purchase of a portion of the NW and SW ¼ sections of 6-38-05 W3 comprising of approximately 219 acres for future development.

REPORT HIGHLIGHTS

1. The Land Bank Program helps ensure continued financial benefits for the City.
2. Purchasing land for the Land Bank Program helps to ensure that the City continues to have stable land supply available for future growth.
3. Terms of the Agreement include payments phased over three years.

STRATEGIC GOALS

The Land Bank Program supports the City's Strategic Goals of Asset and Financial Sustainability and Economic Diversity and Prosperity. These Goals are achieved by using profits from land development to support alternative ways of financing community projects and services while also helping to maintain the City's AAA credit rating, and by ensuring that Saskatoon has development sites available to attract and support future growth.

BACKGROUND

In recent years, the City's Land Bank Program has acquired several parcels of land in this area and now has a significant ownership presence in the City's Northwest, as shown in Attachment 1. A sector plan is currently in development as this area has significant potential as a commercial and employment area in the future.

REPORT

As the City grows, so does the quantity of land holdings needed to sustain and support the success of the City's Land Bank Program. The acquisition of these lands will help ensure the City continues to benefit financially from land development in the future. Acquiring these lands is ideal as these parcels are in close proximity to lands already owned by the City in the area (refer to Attachment 1).

Saskatoon has been experiencing above average growth in the past few years; this growth is expected to continue. While Saskatoon experiences growth, the R.M. of Corman Park does as well. The potential to benefit financially from development of lands in close proximity to Saskatoon has increased the amount of development activity and speculation on lands surrounding the City. In addition to the increase in residential developments surrounding the City, the need for commercial services and employment areas has also been on the rise.

Ensuring there are sufficient areas of land for future commercial and employment growth is crucial to Saskatoon and the region as a whole. Securing this ¼ section is ideal as this parcel is adjacent to lands already owned by the City in the area.

Terms of the Agreement

The City's Real Estate Services has negotiated a purchase agreement with the property owner. Noteworthy details of the Agreement are as follows:

Purchase Price

- \$1.6 million

Conditions Precedent

- City Council approval by June 13, 2014; and
- Satisfactory review by the City of any environmental, geotechnical, and drainage study reports on or before May 30, 2014.

Other Terms and Conditions of the Agreement

- Closing Date of the transactions would be June 30, 2014;

OPTIONS TO THE RECOMMENDATION

The only other option would be to not approve the purchase of these lands.

POLICY IMPLICATIONS

There are no identified policy implications.

FINANCIAL IMPLICATIONS

Sufficient funds to purchase the lands exist in the Property Realized Reserve.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Real Estate Services has met with the Strategic Services Group to ensure these lands can be serviced in the future. In addition, meetings were held with the consultant hired to investigate and develop a sector plan for this area.

COMMUNICATION PLAN

None required at this time.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

At this time, no date has been identified for follow-up or project completion.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Drawing Indicating Proposed Land Acquisition.'

**4. Naming Process and Policy Review
(File No. CK. 6310-1)**

RECOMMENDATION: that Policy C09-008, Naming of Civic Property and Development Areas be amended, as outlined in the report of the General Manager, Community Services Department, dated February 11, 2014.

Your Committee has considered and concurs with proposed amendments to the Naming of Civic Property and Development Areas policy, as outlined in the following report of the General Manager, Community Services Department dated February 11, 2014:

TOPIC AND PURPOSE

This report proposes a number of minor policy amendments to Naming of Civic Property and Development Areas Policy No. C09-008 (Naming Policy) and other non-policy measures. This will address concerns raised by the Naming Advisory Committee (NAC) and City Council with the current policy and process.

REPORT HIGHLIGHTS

1. The Naming Policy, in its current form, was established in 2002, and was updated in 2008.
2. The current naming process requires that all names be screened by the NAC and approved by City Council. The only variation in the process is how names are assigned – sometimes by the Mayor and sometimes by City Council.
3. The Administration researched naming policies and processes from a number of Canadian municipalities. There are no clear best practices, but some relevant clauses have been adapted for inclusion in the City of Saskatoon's (City) Naming Policy.
4. The Administration has undertaken a policy review and is proposing process improvements and amendments to the Naming Policy, to address concerns brought forward by the NAC and Executive Committee, as well as a number of minor housekeeping/clarity issues.
5. The Administration will develop a communication plan to renew the public perception/awareness of the naming program and to encourage more inclusion and a greater diversity of names.

STRATEGIC GOAL

This report supports the Strategic Goal of Continuous Improvement by exploring process improvements and proposing policy amendments for better managing naming applications.

BACKGROUND

The Naming Policy was originally established in 1991, and significant amendments in 2002 gave the policy and process its current form. Attachment 1 contains a summary of the amendments.

During its September 9, 2013 meeting, City Council considered a report from the NAC where City Council resolved, in part, that the Administration undertake a review of the Naming Policy and submit a report.

REPORT

Current Naming Process – Summary

There are three different ways names can be applied to municipally owned or controlled facilities. Attachment 2 contains an explanation and diagrams that illustrate the process for each: 1a) and 1b) general naming; 2) specific naming; and 3) renaming.

In all of these cases, all naming submissions must be screened by the NAC as to whether the names satisfy the criteria in the Naming Policy. All names must then be approved by City Council.

The primary difference between the above cases is that for general naming the Mayor selects the name from the City Council approved Names Master List to be assigned to a particular street or facility, whereas for specific naming and renaming applications, City Council both approves the name and assigns it to a particular street or facility.

Best Practices Review

The Administration has undertaken a review of several other cities' naming policies/processes (see Attachment 3). There is no clear best practice, as each municipality's naming policy and process is unique.

Policy/Process Review

The Administration has undertaken a review of the Naming Policy, and has proposed a number of policy amendments and changes in process that are

intended to address concerns raised by the NAC and Executive Committee. Attachment 4 contains the proposed changes. Additionally, a number of “housekeeping” policy amendments are proposed by the Administration to improve clarity, consistency with current process, and administrative process. The following is an overview of the elements of the Naming Policy that were reviewed and the proposed amendments.

1. Composition of NAC and Committee Review Process

The NAC indicated general support for the current composition and the overall process for the screening of names.

- A. The Administration considered the NAC’s suggestion that all name screenings could be forwarded to Executive Committee for information. The Administration considered this, but is not recommending this approach since it risks burdening Executive Committee with operational details and would duplicate the function of the NAC.

Instead, the Administration has implemented a change in the NAC meeting agenda circulation process that will address the notification of City Councillors (see Communication Plan section).

- B. A clause was added to the Naming Policy [Section 3.2 e) i)], which clarifies that the deliberation portion of NAC meetings may be held In Camera, at the discretion of the chair, but that the decisions rendered by the NAC are public. This ensures a transparent process while also addressing the sensitivity around discussing the merit of a naming application in public.

2. How Names are Assigned

Names are currently assigned either by the Mayor or City Council depending on the circumstances (see Attachment 3). The NAC expressed support for the status quo. The Administration is therefore not proposing any changes to the process for assigning names.

3. Role of Developers

The process for applying to add a name or names to the Names Master List is the same for individual members of the public as it is for developers. All names must be screened and approved by both the NAC and City Council before being added to the Names Master List. Once a name is on the Names Master List, it can be applied to a street, park, etc. upon request.

Developers are primarily responsible for requesting names to be assigned to streets and other features because they are responsible for the subdivision of land and the creation of new streets, parks, etc.

The Administration is not proposing any amendments to impose restrictions on developers' ability to apply for names. The Administration will work with developers to encourage the use of names that are already on the Names Master List rather than submitting specific requests for new names to be added. This will help ensure that names already on the list and those submitted by the general public are assigned in a more timely fashion.

4. Housekeeping and Process Clarification/Improvement

The following minor policy amendments are proposed to improve clarity and refine the current process:

- A. Reuse of Names (Section 3.9) - When a name is removed from a street, park, or other facility due to renaming or decommissioning, the name will be returned to the Unassigned Names category of the Names Master List and flagged "high priority for reuse".
- B. Extension of Streets [Section 3.3 b) xii) and xiii)] – This will allow for the Administration to assign names for straightforward street extensions rather than requiring the Mayor's approval.
- C. Naming Contests (Section 3.8) – This will sanction contests to name municipally-owned or operated facilities at the discretion of the NAC and City Council. Any naming contests and rules must be consistent with the intent of The Naming Policy.
- D. Preferential Treatment [Section 3.3 b) xi)] – This clarifies that no naming will result in, or be perceived to give, any benefit or preferential treatment to the named party.
- E. Naming of Facilities Within a Park (Section 2.6) – Naming of sports fields, off-leash recreation areas, or other amenities within parks are excluded from the application of the Naming Policy. The naming of such park amenities will be at the discretion of the responsible division(s).
- F. "Housekeeping" (Sections 2.2 and 4.5) – These minor changes are to ensure consistency with the recent corporate re-alignment, to recognize the role of the City Clerk's Office in the naming process,

and to clarify that all screened/approved names should be included on the Names Master List and be categorized as Assigned Names or Unassigned Names.

5. Names Master List Clean-up

The NAC identified a concern with the overall number of names on the Names Master List, as well as the number of duplicates. The Administration will review this list and report back in due course with recommendations to address the number and duplication of names.

OPTIONS TO THE RECOMMENDATION

The Administration has considered a number of options to the recommended policy amendments outlined in the report. If any of these options are selected, the Administration recommends that no amendments be approved at this time so that amendments to the Naming Policy can be considered comprehensively and reported on in due course.

1. Committee Composition

The option exists to change the composition of the NAC. The Administration reviewed the composition of naming committees from other municipalities, as well as other City advisory committees in consideration of this matter.

If this option is chosen, the Administration recommends that the NAC be primarily composed of members of the public with one City Council representative (similar to the Municipal Planning Commission). This committee composition would lead to increased public involvement, and reduced political involvement in the naming process. It would also eliminate Administration's role on the NAC as voting representatives, though the Administration would still provide technical support. Including the public on the NAC may improve the level of diversity/inclusion on the Names Master List and in the naming process. A drawback of this approach is that sensitive discussions around the merit of names would likely need to occur in public.

2. How Names are Assigned

The option exists to change how names are assigned to streets and other facilities. The Administration reviewed the following alternatives for who is responsible for assigning names:

- a) Mayor plus Ward Councillor(s) of the affected area;
- b) the Administration only; or
- c) NAC.

While some of the above options may result in a moderate improvement in the transparency of the process, the Administration does not support them for a number of reasons. In all cases, it would add complexity to the decision making process. Assigning names is often time sensitive and all of the above options increase the possibility of delay. They would also increase the demands on administrative resources. For options b) and c), additional policy guidance would need to be developed to ensure names are assigned appropriately.

If this option is chosen, a more comprehensive review of the Naming Policy would be necessary to ensure that appropriate criteria are developed to guide the assigning of names.

3. Role of Developers

The option exists to impose greater restrictions on the role of developers in the assigning of names in new developments. One option explored by the Administration would be to restrict developers to applying for specific names for only certain parts of neighbourhoods, such as the overall neighbourhood name and key street/park names. In this option, all other names would need to come from the Names Master List.

This option is not recommended since it would rule out the ability of developers to suggest innovative names or propose themes for the areas they are responsible for developing and marketing. The Administration proposes to work with developers to achieve the same result on a voluntary basis, while still allowing flexibility. If the voluntary approach is not successful, this policy option could be re-evaluated at a later time.

POLICY IMPLICATIONS

If the NAC recommends and City Council adopts the above noted recommendations, the Naming Policy will be amended.

FINANCIAL IMPLICATIONS

No financial implications have been identified as a result of this report or adoption of its recommendations. The public communication plan may incur nominal costs which will be covered by the naming program operating budget.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

The NAC has been consulted on the proposed policy. The NAC's feedback has been incorporated into the Naming Policy amendments and process improvements identified in this report. As per the direction of the NAC, this report will be presented to the Developers Liaison Committee (DLC) for its feedback prior to this report being sent to City Council for approval. If the DLC does not support the proposed policy amendments, the NAC will be consulted prior to the report proceeding to City Council.

COMMUNICATION PLAN

Public

The Administration will develop a communications strategy to encourage more diverse and inclusive involvement in the naming program, as well as renew the existing communication and application materials.

City Council

To ensure that City Councillors are made aware of all forthcoming naming applications and other naming issues before they reach City Council, the City Clerk's Office will now forward all City Councillors a copy of the NAC agenda prior to each meeting.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

If the recommendations of this report are adopted by City Council, the Naming Policy amendments will be in place and the Administration will proceed with implementation of any process changes.

If the recommendations are not recommended or adopted and/or if any of the alternative options are selected instead, the timeframe will depend on the level of additional review required based on the direction of the NAC and City Council.

ENVIRONMENTAL IMPLICATIONS

No environmental and/or greenhouse gas implications have been identified at this time.

PRIVACY IMPACT

There are no privacy implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. Amendments to Naming Policy from 2002-2008
2. Current Naming Process
3. Naming Process Best Practices Review
4. City of Saskatoon Council Policy No. C09-008'

- IT WAS RESOLVED:*
- 1) *that the Administration report back on developing the appropriate criteria for assigning names;*
 - 2) *that the Administration report back with alternative options for populating the Names Master List in order to improve the diversity of the options on that list; and*
 - 3) *that Housekeeping and Process Clarification/Improvement Policy Amendments outlined in this report and identified as items 4A through F be approved.*

5. Appointments – Board of Revision
(File No. CK. 175-6)

- RECOMMENDATION:**
- 1) that the following be appointed as alternate members to the Board of Revision for 2014:

Mr. Dennis Will
Ms. June M. Bold; and
 - 2) that Mr. Randy Pangborn's status as an alternate member be changed to a regular member

ADOPTED.

Your Committee has considered the matter of appointments to the Board of Revision to fill the vacancy created by the resignation of Mr. Peter Stroh and to fill the vacant positions of alternate members.

**6. Appointment to Meewasin Valley Authority Appeal Board
(File No. CK. 180-6)**

RECOMMENDATION: that Ms. Janet L. Stevens be appointed to the Meewasin Valley Authority Appeals Board to the end of 2014 to fill the current vacancy.

ADOPTED.

Your Committee is recommending the appointment of Ms. Janet L. Stevens to the Meewasin Valley Authority Appeals Board to fill the current vacancy.

**7. Travel Expenses and Car Allowance – Members of Council
(File No. CK. 1970-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached are reports detailing travel expenses of the Mayor and City Councillors for the year 2013. These reports will be posted on the City's website.

His Worship the Mayor assumed the Chair.

Moved by Councillor Paulsen, Seconded by Councillor Clark,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

ADMINISTRATIVE REPORT NO. 8-2014 – CONTINUED

Section C – CORPORATE PERFORMANCE

**C1) Award of RFP for Household Hazardous Waste Collection Days Program
(Files CK. 7830-2 and CP. 7550-2-2)**

RECOMMENDATION: 1) that the proposal submitted by Envirotec Services Incorporated for supply of the Household Hazardous Waste Collection Days program to the end of 2015 at a total estimated cost of \$150,000 (including GST and PST) be accepted;

- 2) that the number of collection days scheduled for 2015 be further reviewed and a report on options be provided for the 2015 Business Plan and Budget deliberations; and
- 3) that His Worship the Mayor and the City Clerk be authorized to execute the contract documents as prepared by the City Solicitor under the Corporate Seal.

TOPIC AND PURPOSE

The purpose of this report is to award the proposal submitted by Envirotec Services Incorporated for supply of the Household Hazardous Waste (HHW) Collection Days program from June 1, 2014 through December 31, 2015.

REPORT HIGHLIGHTS

1. Since 2006, the City of Saskatoon (City) has managed a successful Household Hazardous Waste (HHW) Collection Days program, diverting hazardous materials from local landfills, reducing the overall impact of this waste stream on the environment. In 2013, over 50 tonnes of HHW material was collected.
2. An RFP for continuation of the HHW program was issued in January 2014 and one proponent responded.
3. Program costs have escalated. The City reduced the number of collection days from 16 to 12 in 2014 on the assumption that cost savings could be achieved. Due to the continued growing popularity of the program and increasing cost for the proper disposal of household hazardous waste material, the Administration will monitor the 2014 HHW program and report back to City Council during their 2015 Business Plan and Budget deliberations.
4. Electronics will now be collected during HHW Collection Days as a result of a new partnership with the Electronic Products Recycling Association.
5. A provincial regulation and stewardship program is expected after 2015 that will provide funding for the future of HHW collection in Saskatoon and elsewhere.

STRATEGIC GOAL

The HHW Collection Days program supports the long-term strategies of soil and water quality protection under the Strategic Goal of Environmental Leadership.

BACKGROUND

At its June 26, 2006 meeting, City Council approved a new Household Hazardous Waste (HHW) Collection Days program that included sixteen (16) Saturdays each year. The City program has been delivered by Envirotec Services Incorporated (Envirotec) since that time. The current contract with Envirotec expires on May 31, 2014.

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At its 2014 Business Plan and Budget deliberations, City Council approved a reduction in the number of HHW Collection Days for 2014 from 16 to 12, and reduced the budget from \$100,000 to \$75,000.

REPORT

2013 Household Hazardous Waste Program

The HHW program has grown significantly since its launch in 2006, with increases in both participation rates and tonnage of materials collected. Over 50 tonnes of hazardous materials were collected through the program in 2013; an increase of 29% compared to 2012.

Year	Number of Vehicles	Weight (kg)*
2006	635	n/a
2007	1,162	n/a
2008	1,751	n/a
2009	1,317	n/a
2010	1,274	n/a
2011	1,349	n/a
2012	1,451	40,036
2013	1,611	51,598

*Materials were recorded as a combination of volume and weight prior to 2012 and are therefore difficult to compare.

A list of the types of materials accepted through the program is included in Attachment 1.

RFP Responses

A request for proposals (RFP) was issued in January 2014 for the provision of the HHW program resulting in only one proponent, Envirotec, responding.

The Envirotec proposal met the requirements of the RFP but are anticipated to exceed the amount currently budgeted for the program. Based on the price proposal submitted by Envirotec, the Administration estimates the cost of continuing the HHW program in its current form through to the end of 2015 could be as high as \$235,000.

The purpose of the HHW program is to provide residents with an opportunity to responsibly dispose of their household hazardous waste materials. The majority of the funding associated with the program covers the cost of proper disposal of hazardous materials. There are also costs for holding HHW Collection Days. The number of HHW Collection Days was reduced from 16 to 12 in 2014 to address rising costs. However,

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the amount of material collected would actually need to be reduced, in addition to savings from holding fewer events to bring the program back in line with the budget.

The Administration will monitor the continuing popularity of the program as well as the amount of material collected, and report back on options for adjusting the budget for 2015. A report will be prepared for consideration during the 2015 Business Plan and Budget deliberations outlining options to either reduce the scope of the 2015 HHW program or increase the budget. At that time, the impact of reducing the number of HHW Collection Days from 16 to 12 will be known.

New Partnership to Assist in Material Collection

The Administration has negotiated a new partnership with the Electronic Products Recycling Association (EPRA, formerly Sweep). Beginning in May 2014, EPRA will attend HHW Collection Days to collect electronics such as computers and computing equipment, stereo equipment, and non-cellular telephones. EPRA has stewardship funding through the Province and, therefore, will provide this service at no additional cost to the City.

The Administration continues to pursue potential partnerships to increase the types of materials collected. Target materials include oil, anti-freeze, paint, tires, and gently-used items.

Future Opportunities for the Collection of Household Hazardous Waste

In 2002, the City was a signatory to a SUMA-lead campaign to encourage the provincial government to enact a stewardship program for HHW materials to fund a program(s) for recycling of these materials. At that time, the campaign was not successful.

The Saskatchewan Ministry of Environment recently contracted the Saskatchewan Waste Reduction Council to engage stakeholders in the development of an Extended Producer Responsibility program for HHW products similar to existing programs for used oil materials, scrap tires, electronics, paint, and the newly-developed MMRP for household paper and packaging. The creation of regulations consistent with the principles of Extended Producer Responsibility would shift the responsibility for the proper management of HHW products from civic taxpayers to brand owners, sellers and consumers of these products. At this time, the Province has been presented with draft regulations. It is not expected that these changes would take effect before the end of 2015.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

In 2006, City Council established an upset limit of \$100,000 to deliver the HHW program. Costs to implement the program remained within this annual limit until 2013. In 2013, the collection location was moved to Credit Union Centre from the Envirotec facility located outside City limits. This, along with the increased tonnages collected, resulted in an escalation of costs from rising amounts of materials and added transportation costs. The total cost of the 2013 program was over-budget at \$121,668.

The number of HHW Collection Days was reduced from 16 to 12 in 2014 and the budget reduced to \$75,000 per year. HHW Collection Day dates have been set to the end of the 2014 calendar year. The Administration recommends approving the contract award to Envirotec with a two-year upset limit of \$150,000.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Consultations on HHW product stewardship have been occurring across the province by the Saskatchewan Waste Reduction Council. The Administration has also communicated directly with SARCAN, the Saskatchewan Association for Resource Recovery Corporation, and EPRA.

COMMUNICATION PLAN

Program dates for 2014 have already been communicated publicly through the City's website and the 2014 "Let's Roll" Waste & Recycling Calendar. Additional communications will include Public Service Announcements and social media messaging prior to each collection day, as well as inclusion in the City's ongoing communications campaign on waste and recycling.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

A report on program options will be provided for the 2015 Business Plan and Budget deliberations this fall. Reporting on program results occur annually as part of the Integrated Waste Management Annual Report.

ENVIRONMENTAL IMPLICATIONS

HHW includes a variety of common substances used in and around homes which can pose serious environmental and human health concerns if not managed properly. Many of these substances contain corrosive, toxic, flammable, or reactive ingredients that require special handling during use and disposal. Improper containment or disposal can ultimately lead to contamination of our air, land, and water resources. The availability of this safe and convenient HHW program diverted over 50 tonnes of hazardous materials from the waste stream in 2013.

PRIVACY IMPLICATIONS

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. List of Household Hazardous Waste Materials.

General Manager, Corporate Performance Gryba presented the Department's report.

The City Clerk distributed copies of a letter from Justen Saini dated May 4, 2014, submitting comments and requesting to speak to the above matter.

Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT Justen Saini be heard.

CARRIED.

Mr. Justen Saini, Student at Greystone Heights School, spoke in support of the City continuing with the Household Hazardous Waste Collection Days program. He noted that educating residents about the program is important, along with convenience, and requested that an additional disposal site be considered.

Moved by Councillor Donauer, Seconded by Councillor Davies,

- 1) *that the proposal submitted by Envirotec Services Incorporated for supply of the Household Hazardous Waste Collection Days program to the end of 2015 at a total estimated cost of \$150,000 (including GST and PST) be accepted;*
- 2) *that the number of collection days scheduled for 2015 be further reviewed and a report on options be provided for the 2015 Business Plan and Budget deliberations; and*

- 3) *that His Worship the Mayor and the City Clerk be authorized to execute the contract documents as prepared by the City Solicitor under the Corporate Seal.*

CARRIED.

Moved by Councillor Clark, Seconded by Councillor Lorje,

- 4) *that the Administration report further on the options for improving the convenience of drop-off locations for hazardous materials.*

CARRIED.

COMMUNICATIONS TO COUNCIL

B. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL

The following communications were submitted and dealt with as stated:

1) David Gabruch, Chair, Saskatoon Board of Revision, dated April 9

Submitting 2013 Annual Report of Saskatoon Board of Revision. (File No. CK. 430-77)

RECOMMENDATION: that the information be received.

Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT the information be received.

CARRIED.

2) Bob Korol, CEO, TCU Place, dated April 9

Submitting 2013 Centennial Auditorium & Convention Centre Corporation Audited Financial Statements. (File No. CK. 1711-4)

RECOMMENDATION: that the information be received.

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Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT the information be received.

CARRIED.

3) Raeanne Van Beek, Art in the Park Committee, dated April 10

Requesting an extension to the time where amplified sound can be heard, under the Noise Bylaw, beginning at 11:00 a.m. June 8, 2014 for 13th Annual Art in the Park festival. (File No. CK. 185-9)

RECOMMENDATION: that the request for an extension to the time where amplified sound can be heard, under the Noise Bylaw, beginning at 11:00 a.m. on June 8, 2014 for 13th Annual Art in the Park festival be approved.

Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT the request for an extension to the time where amplified sound can be heard, under the Noise Bylaw, beginning at 11:00 a.m. on June 8, 2014 for 13th Annual Art in the Park festival be approved.

CARRIED.

4) Shannon Eli, SGI, dated April 9

Requesting Joseph Chan be appointed as SGI's representative on the Traffic Safety Committee to the end of 2014 to fulfill the term of Brady Ives, who has resigned. (File No. CK. 225-8)

RECOMMENDATION: that Joseph Chan be appointed as SGI's representative on the Traffic Safety Committee to the end of 2014 to fulfil the term of Brady Ives, who has resigned.

Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT Joseph Chan be appointed as SGI's representative on the Traffic Safety Committee to the end of 2014 to fulfil the term of Brady Ives, who has resigned.

CARRIED.

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5) Brent Penner, Executive Director, The Partnership, dated April 14

Requesting that Dave Denny fulfill the role of Brent Penner on the following committees until such time as an Executive Director of The Partnership is in place:

- Municipal Heritage Advisory Committee
- Street Activity Steering Committee
- Parking Committee
- Safe Streets Commission
- City Centre Plan Steering Committee

RECOMMENDATION: that Dave Denny fulfill the role of Brent Penner on the following committees until such time as an Executive Director of The Partnership is in place:

- Municipal Heritage Advisory Committee
- Street Activity Steering Committee
- Parking Committee
- Safe Streets Commission
- City Centre Plan Steering Committee.

Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT Dave Denny fulfill the role of Brent Penner on the following committees until such time as an Executive Director of The Partnership is in place:

- Municipal Heritage Advisory Committee*
- Street Activity Steering Committee*
- Parking Committee*
- Safe Streets Commission*
- City Centre Plan Steering Committee.*

CARRIED.

6) Delvin Kanewiyakiho and Brandon Stroh, dated April 15 (two letters)

Requesting an extension to the time where amplified sound can be heard under the Noise Bylaw on Wednesday, June 11, 2014 for Pow Wow to be held in the park adjacent to E.D. Feehan High School. (File No. CK 185-9)

RECOMMENDATION: that the request for an extension to the time where amplified sound can be heard under the Noise Bylaw on Wednesday, June 11, 2014 for Pow Wow to be held in the park adjacent to E.D. Feehan High School be granted.

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Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT the request for an extension to the time where amplified sound can be heard under the Noise Bylaw on Wednesday, June 11, 2014 for Pow Wow to be held in the park adjacent to E.D. Feehan High School be granted.

CARRIED.

7) Brent Penner, Executive Director, The Partnership, dated April 15

Advising that Mr. Dave Denny will replace Mr. Shea Ferster as Chair on the Board of Management for The Partnership. Mr. Ferster will remain on the Board as a director. (File No. CK. 175-48)

RECOMMENDATION: that the information be received.

Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT the information be received.

CARRIED.

8) Amanda Titman, The Heart and Stroke Foundation, dated April 17

Requesting an extension to the time where amplified sound can be heard under the Noise Bylaw on Saturday, July 26, 2014, starting at 7:00 a.m., for Saskatoon Dragon Boat Festival. (File No. CK. 185-9)

RECOMMENDATION: that the request for an extension to the time where amplified sound can be heard under the Noise Bylaw on Saturday, July 26, 2014, starting at 7:00 a.m., for Saskatoon Dragon Boat Festival be approved.

Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT the request for an extension to the time where amplified sound can be heard under the Noise Bylaw on Saturday, July 26, 2014, starting at 7:00 a.m., for Saskatoon Dragon Boat Festival be approved.

CARRIED.

9) **Yvonne Brooks, Co-Chair, Civic Pancake Breakfast Organizing Committee dated April 22**

Requesting an extension to the time where amplified sound can be heard under the Noise Bylaw on Thursday, June 19, 2014, beginning at 6:00 a.m., for 40th Annual Civic Pancake Breakfast being held on 23rd Street, between 3rd and 4th Avenues. (File No. CK. 185-9)

RECOMMENDATION: that the request for an extension to the time where amplified sound can be heard under the Noise Bylaw on Thursday, June 19, 2014, beginning at 6:00 a.m., for 40th Annual Civic Pancake Breakfast being held on 23rd Street, between 3rd and 4th Avenues be approved.

Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT the request for an extension to the time where amplified sound can be heard under the Noise Bylaw on Thursday, June 19, 2014, beginning at 6:00 a.m., for 40th Annual Civic Pancake Breakfast being held on 23rd Street, between 3rd and 4th Avenues be approved.

CARRIED.

10) **Scott Paisley, Saskatoon Progress Club, dated April 22**

Requesting a temporary closure of 11th Street, between Broadway and Dufferin Avenues, on Saturday, October 11, 2014, for a fund raising event. (File No. CK. 205-1)

RECOMMENDATION: that, subject to any administrative conditions/concerns, the request be approved.

Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT, subject to any administrative conditions/concerns, the request be approved.

CARRIED.

11) **Renita Lefebvre, dated April 23**

Commenting on trains causing transit delays. (File No. CK. 6170-1)

RECOMMENDATION: that the information be received.

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Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT the information be received.

CARRIED.

12) Yves Belanger, Friends of the Bowl, dated April 23

Requesting an extension to the time where amplified sound can be heard under the Noise Bylaw on Friday, May 16, 2014, from 9:00 a.m. to 11:00 a.m. at River Landing for Friends of the Bowl Campaign. (File No. CK. 185-9)

RECOMMENDATION: that the request for an extension to the time where amplified sound can be heard under the Noise Bylaw on Friday, May 16, 2014, from 9:00 a.m. to 11:00 a.m. at River Landing for Friends of the Bowl Campaign be approved.

Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT the request for an extension to the time where amplified sound can be heard under the Noise Bylaw on Friday, May 16, 2014, from 9:00 a.m. to 11:00 a.m. at River Landing for Friends of the Bowl Campaign be approved.

CARRIED.

13) Nolan Fox, Moso Conference 2014, dated April 23

Requesting a temporary closure of the alley between 11th Street and Broadway Avenue for Moso Conference 2014 on June 11 to 14, 2014. (File No. CK. 205-1)

RECOMMENDATION: that, subject to any administrative conditions/concerns, the request be approved.

Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT, subject to any administrative conditions/concerns, the request be approved.

CARRIED.

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14) Megan McGrath, HCV Support Worker, AIDS Saskatoon, dated April 24

Requesting the temporary closure of a portion of Avenue F North on July 25, 2014, from 11:00 a.m. to 3:30 p.m. for barbeque to raise awareness regarding Hepatitis C. (File No. CK. 205-1)

RECOMMENDATION: that, subject to any administrative conditions/concerns, the request be approved.

Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT, subject to any administrative conditions/concerns, the request be approved.

CARRIED.

15) Jack Sellar, dated April 15 and Raymond Done, dated April 17 (two letters)

Commenting on multi-unit recycling. (File No. CK. 150-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT the information be received.

CARRIED.

16) Dianne Loraas, Hope Fellowship Church, dated April 25

Requesting an extension to the time where amplified sound can be heard under the Noise Bylaw on Sunday, June 8, 2014, beginning at 10:00 a.m., at River Landing Amphitheatre for Hope Fellowship Church event. (File No. CK. 185-)

RECOMMENDATION: that the request for an extension to the time where amplified sound can be heard under the Noise Bylaw on Sunday, June 8, 2014, beginning at 10:00 a.m., at River Landing Amphitheatre for Hope Fellowship Church event be approved.

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Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT the request for an extension to the time where amplified sound can be heard under the Noise Bylaw on Sunday, June 8, 2014, beginning at 10:00 a.m., at River Landing Amphitheatre for Hope Fellowship Church event be approved.

CARRIED.

17) Carmen Bell, Race Director, Subaru Saskatoon Triathlon, dated April 28

Requesting an extension to the time where amplified sound can be heard under the Noise Bylaw on Sunday, June 29, 2014, from 9:00 a.m. to 2:00 p.m. at River Landing for Subaru Saskatoon Triathlon event. (File No. CK. 185-9)

RECOMMENDATION: that the request for an extension to the time where amplified sound can be heard under the Noise Bylaw on Sunday, June 29, 2014, from 9:00 a.m. to 2:00 p.m. at River Landing for Subaru Saskatoon Triathlon event be approved.

Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT the request for an extension to the time where amplified sound can be heard under the Noise Bylaw on Sunday, June 29, 2014, from 9:00 a.m. to 2:00 p.m. at River Landing for Subaru Saskatoon Triathlon event be approved.

CARRIED.

18) Skipp Anderson, 302 Lounge & Discotheque, dated April 23

Submitting information regarding the Saskatoon Pride Festival. (No civic approvals required.) (CK. File No. CK. 205-5)

RECOMMENDATION: that the information be received.

Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT the information be received.

CARRIED.

19) Elaine Long, Secretary, Development Appeals Board, dated April 15

Submitting Notice of Hearing of the Development Appeals Board regarding the property located at 2027 St. Charles Avenue. (File No. CK. 4352-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT the information be received.

CARRIED.

C. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION

1) Mel McKnight, Operations/Real Estate Manager, Saskatchewan CBS Outdoor dated April 10

Submitting proposal to add billboard location on City-owned land. (File No. CK. 4225-1) **(Referred to Administration for further handling and report to appropriate committee.)**

2) Wanda Konanz, dated April 10

Commenting on the cleanliness of buses. (File No. CK. 7300-1) **(Referred to the Administration for further handling and response to the writer.)**

3) Association of Civic Employees, dated April 14

Commenting on bargaining between City of Saskatoon and Amalgamated Transit Union Local 615. (File No. CK. 4720-2) **(Referred to the Administration for further handling.)**

4) Carmen Bartko, dated April 15 (two letters)

Commenting on property maintenance. (File No. CK. 4400-1) **(Referred to the Administration for further handling.)**

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5) George Willard, dated April 15

Commenting on a vehicle that was towed. (File No. CK. 6120-2) **(Referred to the Administration for further handling and response to the writer.)**

6) Larry Sinnett, dated April 20

Requesting clarification regarding multi-unit recycling. (File No. CK. 7830-5) **(Referred to the Administration to respond to the writer.)**

7) Bart Voswinkel, dated April 21

Commenting on construction noise in very early morning. (File No. CK. 6315-1) **(Referred to the Administration to respond to the writer.)**

8) Better Bike Lanes Team, dated April 20

Providing update from Better Bike Lanes Team. (File No. CK. 6000-4) **(Referred to Planning and Operations Committee for consideration.)**

9) Michelle Tran, dated April 28

Commenting on a sick person on transit bus. (File No. CK. 7300-1) **(Referred to the Administration for further handling and response to the writer.)**

10) Letters Received Regarding Amendment to Bylaw 8244 – Motorcycle Noise

Tom Stephenson, dated April 11

Dave Sotkowy, dated April 13

Joaquin Yanez, dated April 14

Cynthia Starchuk, dated April 16

Petition containing approximately 534 signatures submitted by Councillor Lorje at City Council meeting held on April 14, 2014

RECOMMENDATION: that the information be received.

Moved by Councillor Paulsen, Seconded by Councillor Lorje,

THAT the information be received.

CARRIED.

D. PROCLAMATIONS

1) Prime Minister Stephen Harper, dated April 9

Requesting that May 9, 2014 be recognized as a Day of Honour in Saskatoon in support of the Government of Canada's efforts to mark the end of our country's military mission in Afghanistan with a National Day of Honour on May 9th; and that all staff and citizens be encouraged to share in a moment of silence or participate in any community events.
(File No. CK. 205-5)

2) Catherine Mazurkewich, Saskatoon Ovarian Cancer Canada Walk of Hope and Saskatoon Ovarian Cancer Survivors Group, dated April 11

Requesting City Council proclaim May 8, 2014 as World Ovarian Cancer Day. (File No. CK. 205-5)

3) Troy LeFreniere and Trent Schmidt, Utility Services Department, City of Saskatoon, dated April 17

Requesting City Council proclaim May 4 to 10, 2014 as Drinking Water Week. (File No. CK. 205-5)

4) Darlene Ahenahew, SANP Public and Media Relations Officer, dated April 22

Requesting City Council proclaim May 12 to 18, 2014 as Naturopathic Medicine Week.
(File No. CK. 205-5)

5) Dan Paulsen, Fire Chief, dated April 22

Requesting City Council proclaim May 4 to 10, 2014 as Emergency Preparedness Week in Saskatoon. (File No. CK. 205-5)

6) Angela Bulbeck, EDS Canada, dated April 24

Requesting City Council proclaim May 2014 as Ehlers-Danlos (EDS) Awareness Month.
(File No. CK. 205-5)

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**7) Kimberley Camboia, Cystic Fibrosis Canada, North Saskatchewan Chapter
undated**

Requesting City Council proclaim May 2014 as Cystic Fibrosis Awareness Month.
(File No. CK. 205-5)

8) Debbie White, Founding Board Member, World Oceans Day, dated April 28

Requesting City Council proclaim June 1 to 8, 2014 as World Oceans Day. (File No. CK. 205-5)

**9) Norm Campbell, CEO, Saskatchewan Parks and Recreation Association
dated April 25**

Requesting City Council proclaim June 2014 as Recreation and Parks Month.
(File No. CK. 205-5)

- RECOMMENDATION:**
- 1) that City Council approve all proclamations as set out in Section D; and
 - 2) that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council.

Moved by Councillor Hill, Seconded by Councillor Olauson,

- 1) *that City Council approve all proclamations as set out in Section D; and*
- 2) *that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council.*

CARRIED.

Moved by Councillor Olauson, Seconded by Councillor Lorje,

- 3) *that with respect to Item D1), staff and citizens be encouraged to share in two minutes of silence and that, if appropriate, the flag at City Hall be lowered to half-mast on May 9, 2014, to recognize the National Day of Honour.*

CARRIED.

ENQUIRIES

**Councillor P. Lorje
Billboards along Circle Drive and other High-Speed Roadways
(File No. CK. 4350-13)**

Will the Administration please report on the matter of billboards along Circle Drive and other similar high-speed roadways, and the possibility of limiting the number of billboards and eventually phasing them out.

**Councillor M. Loewen
Options for Addressing Traffic Flow, Speed, and
Parking along Stonebridge Common
(File No. CK. 4131-27)**

Would the Administration please report back (at the time of the public hearing for the Stonebridge concept plan amendment) with options for addressing concerns related to traffic flow, speed, and parking along Stonebridge Common.

**Councillor T. Paulsen
Monthly Ridership Statistics – Saskatoon Transit
(File No. CK. 435-9)**

It is my understanding that, through technology, Saskatoon Transit now has the ability to track ridership by neighbourhood. Could the Administration please report on the monthly ridership statistics on a neighbourhood-by-neighbourhood basis.

MOTIONS

REPORT OF THE CITY CLERK:

“Councillor Hill provided the following Notice of Motion to members of City Council via email dated May 2, 2014:

‘TAKE NOTICE that in accordance with Section 35(1)(b) of *The Council and Committee Procedure Bylaw, 2003*, this is to advise that at the meeting of City Council scheduled for Monday, May, 5, 2014, I will move the following motion:

‘THAT City Council rescind the first two points of the motion which was passed by City Council at its meeting held on January 21, 2013, approving the adoption of Phase 1 of 33rd Street Changes

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and that the third point pertaining to the 33rd Street and Avenue K corridor remain.

Phase 1 - Two-hour Parking Restrictions, Peak-hour Turning Movement Restrictions and Active pedestrian Corridor.

- Two-hour parking restrictions along 33rd Street from Avenue B to Avenue D, to accommodate sufficient parking turnover for the businesses on 33rd Street West
- Implementation of left-turn restrictions along 33rd Street West, Monday through Friday, at Avenue B and C eastbound during the morning peak hours of 7:00 am to 9:00 am and westbound during the evening peak hours of 4:00 pm to 6:00 pm. In order to increase pedestrian safety, pedestrian pavement markings and signage will be enhanced along 33rd Street west, from Ave B to E.
- An Active Pedestrian Corridor installed at 33rd Street and Ave K to improve pedestrian safety.'

Should the above motion be passed by City Council, I will then move the following motion:

'THAT the proposed changes, in the first two points, be reevaluated after the public consultation process has been completed with all neighbourhoods impacted along the 33rd Street corridor.'

Moved by Councillor Hill, Seconded by Councillor Lorje,

THAT City Council rescind the first two points of the motion which was passed by City Council at its meeting held on January 21, 2013, approving the adoption of Phase 1 of 33rd Street Changes and that the third point pertaining to the 33rd Street and Avenue K corridor remain.

Phase 1 - Two-hour Parking Restrictions, Peak-hour Turning Movement Restrictions and Active pedestrian Corridor.

- *Two-hour parking restrictions along 33rd Street from Avenue B to Avenue D, to accommodate sufficient parking turnover for the businesses on 33rd Street West*
- *Implementation of left-turn restrictions along 33rd Street West, Monday through Friday, at Avenue B and C eastbound during the morning peak hours of 7:00 am to 9:00 am and westbound during the evening peak hours of 4:00 pm to*

6:00 pm. In order to increase pedestrian safety, pedestrian pavement markings and signage will be enhanced along 33rd Street west, from Ave B to E.

- *An Active Pedestrian Corridor installed at 33rd Street and Ave K to improve pedestrian safety.*

CARRIED.

Moved by Councillor Hill, Seconded by Councillor Lorje,

THAT the proposed changes, in the first two points, be reevaluated after the public consultation process has been completed with all neighbourhoods impacted along the 33rd Street corridor.

CARRIED.

INTRODUCTION AND CONSIDERATION OF BYLAWS

Bylaw 9180

Moved by Councillor Paulsen, Seconded by Councillor Clark,

THAT permission be granted to introduce Bylaw No. 9180, being "The Official Community Plan Amendment Bylaw, 2014 (No. 2)" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Paulsen, Seconded by Councillor Hill,

THAT Bylaw No. 9180 be now read a second time.

CARRIED.

The bylaw was then read a second time.

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Moved by Councillor Paulsen, Seconded by Councillor Lorje,

THAT Council go into Committee of the Whole to consider Bylaw No. 9180.

CARRIED.

Council went into Committee of the Whole with Councillor Paulsen in the Chair.

Committee arose.

Councillor Paulsen, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9180 was considered clause by clause and approved.

Moved by Councillor Paulsen, Seconded by Councillor Jeffries,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Paulsen, Seconded by Councillor Donauer,

THAT permission be granted to have Bylaw No. 9180 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Paulsen, Seconded by Councillor Loewen,

THAT Bylaw No. 9180 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

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Bylaw 9181

Moved by Councillor Paulsen, Seconded by Councillor Clark,

THAT permission be granted to introduce Bylaw No. 9181, being "The Zoning Amendment Bylaw, 2014 (No. 5)" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Paulsen, Seconded by Councillor Hill,

THAT Bylaw No. 9181 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Paulsen, Seconded by Councillor Lorje,

THAT Council go into Committee of the Whole to consider Bylaw No. 9181.

CARRIED.

Council went into Committee of the Whole with Councillor Paulsen in the Chair.

Committee arose.

Councillor Paulsen, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9181 was considered clause by clause and approved.

Moved by Councillor Paulsen, Seconded by Councillor Jeffries,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

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Moved by Councillor Paulsen, Seconded by Councillor Donauer,

THAT permission be granted to have Bylaw No. 9181 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Paulsen, Seconded by Councillor Loewen,

THAT Bylaw No. 9181 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

Bylaw 9182

Moved by Councillor Paulsen, Seconded by Councillor Clark,

THAT permission be granted to introduce Bylaw No. 9182, being "The Zoning Amendment Bylaw, 2014 (No. 6)" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Paulsen, Seconded by Councillor Hill,

THAT Bylaw No. 9182 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Paulsen, Seconded by Councillor Lorje,

THAT Council go into Committee of the Whole to consider Bylaw No. 9182.

CARRIED.

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Council went into Committee of the Whole with Councillor Paulsen in the Chair.

Committee arose.

Councillor Paulsen, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9182 was considered clause by clause and approved.

Moved by Councillor Paulsen, Seconded by Councillor Jeffries,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Paulsen, Seconded by Councillor Donauer,

THAT permission be granted to have Bylaw No. 9182 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Paulsen, Seconded by Councillor Loewen,

THAT Bylaw No. 9182 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

Bylaw 9183

Moved by Councillor Paulsen, Seconded by Councillor Clark,

THAT permission be granted to introduce Bylaw No. 9183, being "The Zoning Amendment Bylaw, 2014 (No. 7)" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

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Moved by Councillor Paulsen, Seconded by Councillor Hill,

THAT Bylaw No. 9183 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Paulsen, Seconded by Councillor Lorje,

THAT Council go into Committee of the Whole to consider Bylaw No. 9183.

CARRIED.

Council went into Committee of the Whole with Councillor Paulsen in the Chair.

Committee arose.

Councillor Paulsen, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9183 was considered clause by clause and approved.

Moved by Councillor Paulsen, Seconded by Councillor Jeffries,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Paulsen, Seconded by Councillor Donauer,

THAT permission be granted to have Bylaw No. 9183 read a third time at this meeting.

CARRIED UNANIMOUSLY.

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Moved by Councillor Paulsen, Seconded by Councillor Loewen,

THAT Bylaw No. 9183 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

Moved by Councillor Paulsen,

THAT the meeting stand adjourned.

CARRIED.

The meeting adjourned at 9:08 p.m.

Mayor

City Clerk