



Council Chamber  
City Hall, Saskatoon, SK  
Monday, September 23, 2013  
at 6:00 p.m.

### **MINUTES OF THE REGULAR MEETING OF CITY COUNCIL**

**PRESENT:** His Worship the Mayor, in the Chair;  
Councillors Clark, Davies, Donauer, Hill, Jeffries, Loewen,  
Lorje, Paulsen, and Olauson;  
City Manager Totland;  
City Solicitor Warwick;  
A/General Manager, Community Services Lacroix;  
General Manager, Corporate Services Bilanski;  
A/General Manager, Fire and Protective Services Coffin;  
General Manager, Infrastructure Services Gutek;  
General Manager, Utility Services Jorgenson;  
City Clerk Sproule; and  
Deputy City Clerk Bryant

*Moved by Councillor Hill, Seconded by Councillor Olauson,*

*THAT the minutes of regular meeting of City Council held on September 9, 2013,  
be approved.*

**CARRIED.**

*Moved by Councillor Lorje, Seconded by Councillor Paulsen,*

*THAT Council go into Committee of the Whole to consider the reports of the  
Administration and Committees.*

**CARRIED.**

*His Worship the Mayor appointed Councillor Lorje as Chair of the Committee of the Whole.*

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*Council went into Committee of the Whole with Councillor Lorje in the Chair.*

*Committee arose.*

*Councillor Lorje, Chair of the Committee of the Whole, made the following report:*

*THAT while in Committee of the Whole, the following matters were considered and dealt with as stated:*

**“REPORT NO. 7-2013 OF THE MUNICIPAL PLANNING COMMISSION”**

Composition of Commission

Ms. Janice Braden, Chair  
Mr. Andy Yuen, Vice-Chair  
Councillor Charlie Clark  
Ms. Colleen Christensen  
Mr. Al Douma  
Mr. Laurier Langlois  
Ms. Leanne DeLong  
Mr. Karl Martens  
Mr. Stan Laba  
Ms. Jodi Manastyrski  
Ms. Kathy Weber  
Mr. James Yachyshen  
Mr. Jeff Jackson

**1. Bylaw Amendments for Adult Entertainment Venues  
(Files: CK. 4350-012-2 x CK. 127-1)**

**RECOMMENDATION:** that the direction of City Council issue with respect to the following recommendations of the General Manager, Community Services Department:

- 1) that City Council approve the advertising with respect to the proposal to amend Zoning Bylaw No. 8770 and Adult Services Licensing Bylaw No. 9011, as indicated in the report of the General Manager, Community Services Department dated August 26, 2013:
- 2) that the General Manager, Community Services Department, be requested to prepare the required notice for advertising the proposed amendments;

- 3) that the City Solicitor be requested to prepare the required bylaw amendments to Zoning Bylaw No. 8770 and Adult Services Licensing Bylaw No. 9011; and
- 4) that at the time of the public hearing, City Council consider the Administration's recommendation that the proposed Zoning Bylaw No. 8770 and Adult Services Licensing Bylaw No. 9011 amendments be approved.

*IT WAS RESOLVED: that consideration of the matter be deferred to the presentation from the speaker. See Page No. 44.*

**ADMINISTRATIVE REPORT NO. 15-2013**

**Section A – COMMUNITY SERVICES**

**A1) Land Use Applications Received by the Community Services Department  
For the Period Between August 29, 2013 and September 11, 2013  
(For Information Only)  
(Files CK. 4000-5 and PL. 4300)**

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**RECOMMENDATION:** that the information be received.

*ADOPTED.*

The following applications have been received and are being processed:

Subdivision

- Application No. 73/13: Circle Drive South/Valley Road/Landfill  
Applicant: George Nicholson Franko Surveys for  
City of Saskatoon, SaskPower, and the Crown  
Parcel X (Ext. 2 and 5), Parcel W, and Parcel Z,  
Plan No. 101833848; Parcel B, Plan No.  
102050817; Parcel CS, Plan No. 102085174;  
Power Road, Plan No. 62S07462; Part of  
Roadway Parcel A, Plan No. 91S37657;  
Roadway Parcels B and C, Plan No. 91S37657;  
Parcel X (Ext 3), Plan No. 101833848;  
Part of NE ¼ 13-36-6-W3rd and  
Part of NW ¼ 13-36-6-W3rd  
Current Zoning: AG  
Neighbourhood: CN Yards Management Area and SaskPower  
Management Area  
Date Received: August 28, 2013

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- Application No. 74/13: Arthur Rose Avenue  
Applicant: George Nicholson Franko Surveys for  
City of Saskatoon  
Legal Description: Lot 5, Block 280, Plan No. 102102725  
Current Zoning: IL2  
Neighbourhood: Marquis Industrial  
Date Received: August 28, 2013

### Subdivision

- Application No. 75/13: Saskatoon Treated Water Supply System  
Northeast – Aberdeen Regional  
Applicant: Webster Surveys for SaskWater  
Legal Description: Part of SE ¼ 9-37-4-W3rd  
Current Zoning: DAG1  
Neighbourhood: Holmwood Development Area  
Date Received: August 29, 2013
- Application No. 76/13: Burron Avenue Between 64<sup>th</sup> and 65<sup>th</sup> Street  
Applicant: George, Nicholson, Franko and Associates for  
City of Saskatoon  
Legal Description: Part of SE ¼ 21-37-5-W3rd and  
Part of Parcel Y, Plan No. 101932545  
Current Zoning: IH  
Neighbourhood: Marquis Industrial  
Date Received: September 6, 2013

### PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

### ATTACHMENTS

1. Plan of Proposed Subdivision No. 73/13
2. Plan of Proposed Subdivision No. 74/13
3. Plan of Proposed Subdivision No. 75/13
4. Plan of Proposed Subdivision No. 76/13

**Section B – CORPORATE SERVICES**

**B1) Amendment to Capital Reserve Bylaw No. 6774  
(Files CK. 1815-1, CS.185-3 and CS.1815-1)**

- RECOMMENDATION:**
- 1) that the Photocopy Machine Replacement Reserve be redefined as outlined in this report; and
  - 2) that the City Solicitor amend Bylaw No. 6774 accordingly.

*ADOPTED.*

**TOPIC AND PURPOSE**

This report recommends an amendment to Capital Reserve Bylaw No. 6774. This amendment would then clearly define the funds used for equipment supporting the mail and printing functions.

**REPORT HIGHLIGHTS**

The amendment of Section 32 of the Capital Reserve Bylaw No. 6774 expands the scope of the Photocopy Machine Replacement Reserve to include the use of funds to upgrade and replace equipment to support mail and printing functions.

**STRATEGIC GOAL(S)**

This report supports the City of Saskatoon Strategic Goal of Asset and Financial Sustainability by being transparent and accountable in our resource allocation. This report ensures the City's capital reserves are defined consistently with the City's capital needs.

**REPORT**

This report redefines the use of the Capital Reserve Bylaw No. 6774, Section 32 by revising the scope of the Photocopy Machine Replacement Reserve to include mail and printing functions. Sufficient funding exists to support these assets as photocopy equipment costs have decreased while mail service equipment costs have increased. The amendment to this bylaw will ensure the equipment can be purchased to increase the services provided by mail and printing functions.

Attachment 1 outlines the revised purpose, funding and expenditures for the Printing and Mail Equipment Replacement Reserve.

**OPTIONS TO THE RECOMMENDATION**

The Photocopy Machine Replacement Reserve can remain unchanged with the contribution reduced. However, this will not address the mail service equipment needs, resulting in requests for funding from the City's discretionary capital reserve (the Reserve for Capital Expenditures).

**POLICY IMPLICATIONS**

Should City Council approve the amendment to Capital Reserve Bylaw No. 6774, the requisite amendments would need to be made to the Bylaw.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**COMMUNICATION PLAN**

A public communication plan is not required.

**DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION**

There is no required follow-up.

**ENVIRONMENTAL IMPLICATIONS**

No environmental and/or greenhouse gas implications have been identified at this time.

**PRIVACY IMPACT**

There are no privacy implications.

**SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)**

There is no safety/crime prevention through environmental design identified at this time.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENT**

1. Capital Reserve Bylaw No. 6774, Printing and Mail Equipment Replacement Reserve

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**B2) Incentive Application – WBM Office Systems  
(Files CK. 3500-13 and CS. 3500-1)**

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- RECOMMENDATION:**
- 1) that the application from WBM Office Systems for a five-year tax abatement on the incremental portion of taxes at 3718 Kinnear Place, as a result of their expansion in 2013, be approved as follows:  
  
100% in Year 1  
80% in Year 2  
70% in Year 3  
60% in Year 4  
50% in Year 5; and
  - 2) that the City Solicitor be instructed to prepare the appropriate agreements.

*ADOPTED.*

**STRATEGIC GOAL**

This report supports the City of Saskatoon's Strategic Goal of Economic Diversity and Prosperity and the long-term strategy of creating a business-friendly environment where the economy is diverse and builds on our city and region's competitive strengths.

**BACKGROUND**

City Council approved Policy C09-014, Business Development Incentives on October 15, 1991, with the most recent update approved on March 26, 2012. The purpose of this policy is to make incentives available to businesses meeting the eligibility requirements listed within this Policy, to:

- Encourage them to locate or expand their operations in Saskatoon in order to create long term, skilled or semi-skilled jobs;
- Provide tax relief that will flow to companies creating new jobs;
- Place Saskatoon in a competitive position in attracting businesses that it would not otherwise occupy;
- Increase the long-term viability of a project; or
- Demonstrate the City's commitment to a business or industry.

In accordance with this policy, the SREDA Board of Directors, through a sub-committee, reviews the applications and brings forward recommendations to City Council.

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**REPORT**

Attached is a report from Bruce Richet, Chair, Saskatoon Regional Economic Development Authority (SREDA) Board of Directors. The report is self-explanatory and provides the required information for City Council to consider the request from WBM Office Systems for a five-year tax abatement.

**OPTIONS TO THE RECOMMENDATION**

City Council has the option of denying the tax abatement; however, that would be contrary to policy.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

The tax abatement will be offset by an equivalent amount of incremental property tax until it expires in year five. The impact in the first year is estimated at \$6,400. The total estimated value of the five-year abatement is \$23,000.

**PUBLIC AND/OR STAKEHOLDER INVOLVEMENT**

None required.

**COMMUNICATION PLAN**

A public communication plan is not required.

**DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION**

No further follow-up report is required, however, the abatement will be subject to an annual compliance audit undertaken by SREDA.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications identified at this time.

**PRIVACY IMPACT**

There are no privacy implications.



**SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)**

A CPTED review is not required.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENT**

1. Report from Bruce Richet, Chair - SREDA Board of Directors dated September 3, 2013

**B3) Debenture Bylaw  
(Files CK. 1750-1 and CS. 1750-1)**

- RECOMMENDATION:**
- 1) that the offer from RBC Dominion Securities Inc. and National Bank Financial Inc. (City's fiscal agents) be accepted and that His Worship the Mayor and the City Clerk be authorized to execute same;
  - 2) that City Council consider Debenture Bylaw No. 9135 which conforms to the terms and conditions of the sale, and specifically authorizes a \$45,000,000, 30-year sinking debenture issue to be dated October 2, 2013; and
  - 3) that the General Manager, Corporate Services Department, the City Solicitor, and the City Treasurer be instructed to take all such steps as may be necessary so as to give effect to the debenture issue and sale.

*ADOPTED.*

**TOPIC AND PURPOSE**

To receive approval from City Council for Debenture Bylaw No. 9135. This bylaw outlines the actual terms and conditions of the \$45,000,000, 30-year sinking fund debenture sale to the City's fiscal agents.

### **REPORT HIGHLIGHTS**

1. The favourable borrowing cost obtained through the recent debenture sale.
2. The timely submission of issue documentation is required to meet debenture issue closing date.

### **STRATEGIC GOAL(S)**

The Asset and Financial Sustainability Strategic Goal speaks to managing the City in a smart, sustainable way. This includes insuring that the City times its borrowing transactions to meet both its cash flow requirements and favourable market conditions.

### **BACKGROUND**

At its meeting held on September 9, 2013, City Council considered and approved the following recommendation:

‘that City Council grant authorization to the General Manager, Corporate Services Department, to accept the terms of a \$45,000,000 sinking fund debenture sale from the City’s fiscal agency, with a term to maturity of 30 years, and subject to the approval of the appropriate Debenture Bylaw.’

### **REPORT**

#### **Favourable Borrowing Cost**

On September 10, 2013, the General Manager, Corporate Services Department, with the support of the Investment Committee, accepted an offer from the City’s fiscal agents to purchase \$45,000,000 par value City of Saskatoon debentures at an all-in-cost of 4.677%. As stated in the “Authorization to Borrow” report (Administrative Report No. 14-2013) recently adopted by City Council, the all-in-borrowing cost for a 30-year sinking fund debenture issue will likely fall within the 4.50% - 5.00% range.

The debenture issue, to be dated October 2, 2013, is structured as a 30-year sinking fund issue with the full principal amount maturing on October 2, 2043. The interest rate for the sinking fund debenture issue is fixed at 4.60% with interest paid on a semi-annual basis. In addition, the City will deposit \$871,709.92 annually to the Sinking Fund with the first deposit scheduled for October 2, 2014. These annual deposits, together with accumulated interest, will be sufficient to pay the full amount of the debenture principal maturing on October 2, 2043.

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Timely Submission of Issue Documentation

The majority of debenture issues settle within three weeks from date of acceptance. In the City's case, a debenture sale was accepted on September 10, 2013, with the closing date set for October 2, 2013. There is only one Council meeting scheduled during this time frame, therefore, it is imperative that the Debenture Bylaw be approved at this regularly scheduled meeting. Accordingly, the General Manager, Corporate Services Department, requested the City Solicitor to draft the required Debenture Bylaw for consideration at this Council meeting.

**OPTIONS TO THE RECOMMENDATION**

There are no options.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

Debt servicing will have an operating budget impact of approximately \$3,000,000 per annum. Initial assumptions included a 5.0% cost of borrowing. The recent debenture issue was completed at an all-in-borrowing cost of 4.677% which translates into a \$5.2 million savings accruing over the term of the loan.

**COMMUNICATION PLAN**

None required.

**DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION**

No follow-up is required.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

**PRIVACY IMPACT**

There are no privacy implications

**SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)**

A CPTED review is not required.

**PUBLIC NOTICE**

Public Notice Hearings for borrowing on the new Saskatoon Police Services Headquarters project were held on May 20, 2008, and June 13, 2011.

**ATTACHMENT**

1. Debenture Bylaw No. 9135.

**Section E – INFRASTRUCTURE SERVICES**

**E1) Proposed Lease of City Buffer Strip  
Adjacent to 3415 Calder Crescent  
(File: CK. 4070-2 and IS. 4070-2)**

- RECOMMENDATION:**
- 1) that the lease of a portion of buffer strip to Oasis Manor Estates Condominium Corporation at 3415 Calder Crescent according to proposed plan (Attachment 1) be approved;
  - 2) that the City Solicitor be requested to prepare the appropriate Bylaw and Lease Agreement for the proposed Buffer Strip adjacent to 3415 Calder Crescent; and
  - 3) that His Worship the Mayor and the City Clerk be authorized to execute the Lease Agreement under the Corporate Seal.

*ADOPTED.*

**TOPIC AND PURPOSE**

This report is to obtain approval to lease a portion of buffer strip adjacent to the parcel at 3415 Calder Crescent.

**REPORT HIGHLIGHTS**

1. An application was received from Oasis Manor Estates Condominium Corporation of 3415 Calder Crescent to lease a 310.90 square meter area (3345.61 square feet) of buffer strip for the purpose of installing a storage compartment not exceeding 10 square meters used to store lawn and garden tools to maintain the condominium site;

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2. The Land Branch has advised the market value of land for this site is \$6.25 per square foot; and
3. Lease agreements follow *Policy C07-016, Lease of City Boulevard*. The policy indicates annual lease fees shall be calculated at 7 percent of the market value as determined by the Land Branch, the lease would be \$1,400 plus GST per year. The lease agreement will be a five-year term where the applicant will have the opportunity to renew the lease for a further five years based on new current market value costs or terminate the lease.

**STRATEGIC GOAL**

The information in this report supports the Strategic Goal, Quality of Life. This will allow the condominium site to provide an environmentally high standard of life and well being for the residents and community by supplying sufficient equipment storage for site maintenance.

**BACKGROUND**

The buffer strip is currently unused space located between Calder Crescent and Clarence Avenue as shown in the attached plan (Attachment 1). The proposal to lease the vacant buffer strip is to install a storage compartment allowing storage for lawn and garden tools.

The Land Branch has advised that the market value price is \$6.25 per square foot. According to *Policy C07-016, Lease of City Boulevard*, lease fees are calculated based on 7 percent of the assessed land value.

**REPORT**

The Administration is supportive in leasing the portion of buffer strip adjacent to 3415 Calder Avenue. The annual lease will be \$1,400 plus GST per year.

If approved by City Council, the proposed lease will be subject to the following conditions:

- Fencing will be installed to prevent vehicle access between the street and the leased area, except at permitted driveways;
- Access will only be from the adjacent property;
- The lease area will be used for additional space as building storage that will not exceed 10 square meters;
- No permanent structures will be allowed on the leased area;
- Upon termination of the lease, the property will be returned to its pre-lease condition;

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- The annual lease cost is determined using 7 percent of the current land value of \$6.25 per square foot. The annual lease cost will be \$1,400 per year plus GST;
- The applicant maintains General Liability Insurance in the amount of \$2,000,000.00 which will name the City as an additional insured;
- The initial term is a period of five years which can be renewed; and
- All utility repairs on the land are responsibility of the Lessee and will not be reimbursed.

The applicant has agreed to these conditions and has provided a non-refundable \$250 application fee to have the report submitted to City Council for approval of the Lease Agreement.

**OPTIONS TO THE RECOMMENDATION**

No other options were considered.

**POLICY IMPLICATIONS**

The propose lease meets the guidelines in *Policy C07-016, Lease of City Boulevard*.

**FINANACIAL IMPLICATIONS**

The boulevard lease will generate revenue in the amount of \$1,400 plus GST per year. This revenue will be allocated to the Dedicated Roadway Reserve for the future purchase of land required for construction of roadways.

**PUBLIC AND /OR STAKEHOLDER INVOLVEMENT**

The City of Saskatoon internal agencies were consulted with respect to the proposed lease. The City internal agencies were supportive of leasing the buffer strip which is subject to the following conditions:

- Parks Branch mows the lawn at this site with no objections as long as they can manage with a tractor and 15 foot mower;
- Community Services has no objections as long as the storage building does not exceed 10 square meters in area; and
- Public Works is supportive as long as the leased land is not too close to the 300 mm water main.

**DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION**

There will be no follow up report.

**COMMUNICATIONS PLAN**

Communications activities for this land lease include advising internal stakeholders of changes to the lease agreement, to ensure maintenance and services are uninterrupted. Residents can contact the Land Branch with land use enquiries.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

**PRIVACY IMPACT**

There are no privacy implications.

**SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)**

A CPTED review is not required.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENT**

1. Proposed Lease – 3415 Calder Crescent

**Section F – UTILITY SERVICES**

- F1) Partial Award of Saskatoon Transit Bench and Shelter Request for Proposal  
(Files CK. 7311-4 and WT. 366-1)**
- 

*General Manager, Utility Services Jorgenson advised that this matter has been withdrawn.*

- F2) Sole Source Purchase Over \$100,000  
Nova Bus – Demonstration Articulating Buses  
(Files CK. 1402-1 and WT. 1402-1)**
- 

- RECOMMENDATION:** 1) that the Administration purchase two demonstration articulating buses from Nova Bus at a total cost of \$885,000 plus applicable taxes; and

- 2) that Purchasing Services issue the appropriate Purchase Order to Nova Bus.

*ADOPTED.*

### **TOPIC AND PURPOSES**

Saskatoon Transit is requesting City Council to approve the purchase of two demonstration articulating buses at a considerable reduction in cost.

### **REPORT HIGHLIGHTS**

1. Administration is seeking approval to purchase two demonstration articulating buses from Nova Bus, at a total cost of \$885,000.
2. For comparison, the cost of purchasing these new would be approximately \$1,400,000, resulting in a savings of \$515,000.
3. Purchase of these buses is within Capital Project #0583 for the replacement and refurbishment of the transit fleet.
4. With the substantial savings of purchasing these two demonstration units, Transit Administration will have enough funds to purchase an additional new 40' foot bus.

### **STRATEGIC GOALS**

This report supports the City of Saskatoon Strategic Goal of Asset and Financial Sustainability through continued fiscal responsibility, and a focused effort in meeting our business needs in a cost effective manner.

Also supported through this report is the Strategic Goal of Continuous Improvement, through continually increasing and improving Saskatoon Transit Fleet and the Strategic Goal of Moving Around through the continued improvement of the transit system.

### **BACKGROUND**

During its 2013 Operating and Capital Budget Review, City Council approved Capital Project #0583 – Transit – Replace/Refurb Buses. This includes the purchase of new buses in 2013.

### **REPORT**

With a growing ridership and increasing service levels, articulating buses are integral to providing reliable service to the many citizens who use the Saskatoon Transit service. Articulating buses allow Saskatoon Transit to meet the capacity needs of high frequency routes by carrying, on average, 50 more people than a regular 40 foot bus. Currently Saskatoon Transit has nine articulating units within the fleet.



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Your Administration has been in discussion with representatives from Nova Bus with respect to two demonstration articulating buses, one being a 2010 and the other a 2011 model year unit. These units have only been used as demonstrations to various transit properties and are basically brand new; they are both structurally and mechanically sound and would be a valuable addition to the Saskatoon Transit Fleet.

Nova Bus has offered to sell Saskatoon Transit the two demonstration articulating buses at a total cost of \$885,000. The cost of purchasing these new would be approximately \$1,400,000, which represents a savings of \$515,000. This saving will allow Transit Administration to purchase an additional new 40' bus.

**OPTIONS TO THE RECOMMENDATION**

As an alternative, Transit could develop tender specifications or a Request for Proposal for this purchase. Your Administration is not aware of other bus companies that currently have available demonstration articulating buses of this nature and condition. It is probable that this tentative agreement will expire if Transit pursues a public tender course of action.

**POLICY IMPLICATIONS**

This sole source purchase is in accordance with City Council Policy C02-030 - Purchase of Goods, Services and Work and specifically under 4.3 (e) 'for the supply of goods or equipment for trial use and for used or demonstration goods or equipment'.

**FINANCIAL IMPLICATIONS**

The cost to sole-source the purchase of the two demonstration articulating buses from Nova Bus is \$885,000 plus applicable taxes. There is adequate funding for these costs in Capital Project #0583 – Transit - Replace/Refurb Buses.

Budgeted	Unbudgeted	Capital	Operating	Non-Mill Rate	External Funding
X		\$885,000			

**PUBLIC AND/OR STAKEHOLDER INVOLVEMENT**

Public and stakeholder engagement is not required.

**COMMUNICATIONS PLAN**

Savings on the purchase of two demonstration articulating buses would be included in the City of Saskatoon 2013 Report on Service, Savings and Sustainability.

**DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION**

No further follow-up is required at this time.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

**PRIVACY IMPACT**

There are no privacy implications

**SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)**

A CPTED review is not required.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**Section G – CITY MANAGER**

**G1) Award of Contract - North Commuter Parkway Project and Traffic Bridge Replacement P3 Business Case  
(Files CK. 6050-10, CK. 6050-8, IS.6050-104-044 and CS.6050-1)**

- RECOMMENDATION:**
- 1) that City Council approve the award for the North Commuter Parkway Project P3 Business Case to KPMG LLP for a total estimated cost of \$69,500.00 (plus GST); and
  - 2) that the City Solicitor be instructed to prepare the appropriate contract documents and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

*ADOPTED.*

**TOPIC AND PURPOSES**

The purpose of this report is to award the contract and prepare the agreement for the consultant work required to complete the North Commuter Parkway Project P3 Business Case. This Business Case is a part of the due diligence process, is an

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essential tool in determining how best to procure this major infrastructure project, and is also required by PPP Canada.

**REPORT HIGHLIGHTS**

1. A Request for Proposal to retain an advisor to prepare the P3 Business Case for the North Commuter Parkway Project was issued on August 1, 2013.
2. The Administration is recommending that the contract be awarded to KPMG LLP.

**STRATEGIC GOALS**

The application to PPP Canada supports the long-term strategy of increasing revenue sources and reducing reliance on property taxes under the Strategic Goal of Asset and Financial Sustainability.

The construction of the North Commuter Parkway supports the Strategic Goal of Moving Around, as it will optimize the flow of people and goods in and around the city.

**BACKGROUND**

City Council, at its meeting held on May 21, 2013, during consideration of Clause 2, Report No. 10-2013 of the Executive Committee regarding the North Commuter Parkway project, adopted the following recommendations:

- '1) that the Administration proceed with the North Commuter Parkway project based on the bridge and arterial roadway configuration recommendations of the Functional Planning Study;
- 2) that the Traffic Bridge Replacement project be combined with the North Commuter Parkway project; and
- 3) that the Administration continue to pursue available funding for this project from the Federal and Provincial Governments.'

**REPORT**

The Request for Proposal to retain a key advisor was issued.

The Request for Proposal (RFP) for an advisor to prepare the P3 Business Case for the North Commuter Parkway project (NCP) was issued on August 1, 2013, and closed on August 29, 2013. The RFP was publicly tendered by posting it on the SaskTenders website, sending an email to a list of interested and prospective firms compiled by the Administration, and by promoting it through the City's website.

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Administration received four responses to this call. The four proponents were: KPMG LLP; Deloitte; Ernst & Young; and, PriceWaterhouseCoopers LLP.

**Evaluation and Selection Process**

The RFP contained an Evaluation Criteria (Attachment 1), information on how the evaluation would be judged, and the process by which the judging would occur.

The NCPP Steering Committee read, scored, and evaluated all proposals on an individual basis using the pre-determined published Evaluation Criteria. The Committee then convened to review individual scores and evaluations with each other and determine the successful proponent.

The successful proponent was KPMG based on a combination of their experience in:

- advising public sectors on the delivery of P3 roads and bridge projects;
- preparing business cases for large infrastructure projects; and
- price.

These criteria were all considered as assets in the RFP.

**OPTIONS TO THE RECOMMENDATION**

The only other option would be to not award the RFP at all. A P3 Business Case is a normal part of the due diligence process. The Administration does not recommend this option.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

There is sufficient budget within this capital project to cover this cost.

**COMMUNICATIONS PLAN**

The P3 Business Case will be written for public release and will be posted on the City of Saskatoon's North Commuter Parkway project website when complete.

**ENVIRONMENTAL IMPLICATIONS**

No environmental and/or greenhouse gas implications have been identified at this time.

**PRIVACY IMPACT**

There are no privacy implications.

**SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)**

A CPTED review is not required.

**DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION**

The completion date for the P3 Business Case is October 31, 2013.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENT**

1. Evaluation Criteria for North Commuter Parkway project RFP

**G2) Award of Commercial Real Estate Services for the Marketing and Sale of 130 and 140 – 4<sup>th</sup> Avenue North - Colliers International  
(Files CK. 4215-1, CK. 600-5, LA. 4214-013-003 and CS. 600-1)**

- RECOMMENDATION:**
- 1) that the proposal submitted by Colliers International to provide commercial real estate brokerage services for the marketing and sale of the current Saskatoon Police Services headquarters property at 130 and 140 – 4<sup>th</sup> Avenue North be accepted; and
  - 2) that His Worship the Mayor and the City Clerk be authorized to execute the related commercial real estate services contract, as prepared by the City Solicitor, under the Corporate Seal.

*ADOPTED.*

**TOPIC AND PURPOSES**

This report is to obtain City Council's approval to award the commercial real estate brokerage services required for the sale of 130 and 140 – 4<sup>th</sup> Avenue North to Colliers International.

### **REPORT HIGHLIGHTS**

1. The Request for Proposals for provision of commercial real estate brokerage services for the marketing and sale of 130 and 140 – 4<sup>th</sup> Avenue North was issued on September 5, 2013.
2. Based on the predetermined evaluation criteria, the RFP Selection Committee is recommending that the commercial real estate brokerage services for the marketing and sale of 130 and 140 – 4<sup>th</sup> Avenue North be awarded to Colliers International.

### **STRATEGIC GOALS**

The sale of 130 and 140 – 4<sup>th</sup> Avenue North supports the City's Strategic Goal of Asset and Financial Sustainability by developing a funding strategy for expenses related to new capital expenditures.

### **BACKGROUND**

City Council, at its meeting held on August 14, 2013, approved the recommendation to sell 130 and 140 - 4<sup>th</sup> Avenue North.

### **REPORT**

#### Request for Proposals was issued.

The RFP for provision of commercial real estate brokerage services to market and sell 130 and 140 – 4<sup>th</sup> Avenue North was issued on September 5, 2013, and closed on September 11, 2013. The RFP was distributed to the local commercial real estate brokerage firms. Submissions were received from Colliers International and ICR Commercial Real Estate.

#### Evaluation and Selection Process

The RFP identified the specific criteria and respective weightings upon which the submissions would be evaluated. These included:

- Strategy and Scope of Marketing Plan;
- Exposure to Local Market;
- Exposure to National and International Markets;
- Recommended Sales Strategy;
- Commission Fees;
- Previous Experience;
- Sales Team Dedicated to the Properties; and
- Other Relevant Factors.

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The RFP Selection Committee, consisting of five staff members with various professional backgrounds, independently reviewed and evaluated all proposals based on the outlined criteria. The Committee then convened as a group to review the individual scores and determine the successful proponent.

Resulting from this process, the RFP Selection Committee recommends Colliers International as the commercial real estate brokerage firm to market and sell the property at 130 and 140 – 4<sup>th</sup> Avenue North.

**OPTIONS TO THE RECOMMENDATION**

There are no options to the recommendation.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

Commission fees payable upon the sale of the property as per Colliers International's submission will be two percent of the selling price, with one percent going to Colliers International as the listing agent, and one percent going to the selling agent. The 50/50 split is considered beneficial in attracting interest from agents from other brokerage firms. Based on the reserve price of \$15.6M, the commission payable would amount to \$312,000.

**COMMUNICATION PLAN**

Overall communications for the marketing and sale of 130 and 140 – 4<sup>th</sup> Avenue North will be handled by Colliers International.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications identified at this time.

**PRIVACY IMPACT**

There are no privacy implications.

**DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION**

Upon successful completion of the marketing and due diligence period, a report will be presented to Council recommending the sale of the property based on the agreed upon terms.

**SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)**

A CPTED review is not required.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**G3) Issuance of Request for Qualifications  
for Civic Operations Centre  
(Files CK. 600-27, CK. 600-29, CC.600-1 and CS.600-2)**

**RECOMMENDATION:** that the Request for Qualifications for the procurement of the Civic Operations Centre be issued.

*ADOPTED.*

**TOPIC AND PURPOSE(S)**

This report is to obtain City Council's approval to issue the Request for Qualifications seeking proponents that will design, build, finance and maintain the Transit Facility and design, build, finance, maintain and operate a permanent Snow Management Facility located at the Civic Operations Centre (COC).

**REPORT HIGHLIGHTS**

The Request for Qualifications (RFQ) is to seek qualified firms, who will then be short-listed to receive a future Request for Proposal for the COC project using a Public-Private Partnership (P3) method of procurement.

**STRATEGIC GOALS**

The COC supports many of the goals from the City's Strategic Plan including:

Quality of Life: Relocating Transit from the Caswell Hill neighbourhood supports the four-year priority of directing expenditures towards amenities in neighbourhoods to enhance and protect property values and encouraging private investment.

Environmental Leadership: The new Transit Facility will be LEED certified and the Snow Management Facility will meet Environment Canada's "Code of Practice for the Environmental Management of Road Salts".



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Asset and Financial Sustainability: This project supports the four-year priority of developing funding strategies for capital expenditures and the 10-year strategy of reducing the gap in the funding required to rehabilitate and maintain our infrastructure.

**BACKGROUND**

City Council, at its meeting held on February 11, 2013, when dealing with Clause G2, Administrative Report No. 3-2013, adopted the following recommendation:

- '1) that the Public-Private Partnership procurement model be approved for the delivery of the new Transit Facility and permanent Snow Storage Facility at the Civic Operations Centre;'

At its May 6, 2013, meeting City Council authorized the Administration to release the Request for Proposals (RFP) to retain key advisors (Financial and Business, Legal, Fairness and Owner's Technical) to support the procurement process and project delivery. These RFPs were issued on May 7, 2013.

At its June 24, 2013, meeting, City Council approved the advisory agreements award to the following advisors:

- Financial and Business Advisor to Deloitte;
- Legal Advisor to Blake, Cassels & Graydon LLP;
- Fairness Advisor to P1 Consulting; and
- Owner's Technical Advisor to Rebanks Pepper Littlewood Architects/Morrison Hershfield.

**REPORT**

Since June 2013, the Administration and Advisors have been preparing the RFQ document (Attachment 1). The RFQ will be issued to seek out and short list qualified proponents, who then will respond to a more detailed RFP, to find one proponent who will design, build, finance, and maintain the Transit Facility and design, build, finance, maintain and operate the permanent Snow Management Facility.

The RFQ requires firms to detail their experience in the areas of transit facilities and snow management facilities. The document has rigorous requirements in order to find the best applicants for this project. The applicants must submit information that outlines their firms' overall experience and ability in:

- P3s;
- Financial capacity and financing approach;
- Transit Facility design, construction and maintenance; and
- Snow Management Facility design, construction and maintenance/operations.

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Once the RFQ proposals are received, they will be evaluated as per Section 5 of the attachment. After the evaluation process is complete, the COC Evaluation Team will determine the three highest scoring applicants; these will become the short-listed firms. It is planned that this process will be complete by December 2013.

The next step in the process is to issue a Request for Proposal (RFP) which is planned for February 2014. The RFP will be issued only to those three firms which were short-listed through the RFQ process. The RFP is expected to close in June 2014, with a final proponent chosen and negotiations concluded by October 2014. Substantial completion of the COC is anticipated by late 2016.

**OPTIONS TO THE RECOMMENDATION**

There are no options to the recommendation.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

Phase One of the COC (Capital Project 1584) was approved during the 2013 budget deliberations on December 4, 2012. At this same meeting, the Civic Facilities Funding Plan was also approved. This plan, which provides a phased-in approach to address major facilities over the next eight to ten years, includes the funding required for this phase of the COC. The payment to the successful proponent under a public private partnership covers three categories: capital debt, operations and maintenance, and a reserve contribution. The funding plan supports a \$7.4M annual payment for the construction of the Transit Facility and Snow Storage Facility and a \$3.0M annual payment for the operational and reserve contribution. The capital costs for Phase One of the COC are currently budgeted at \$128M plus interest, financing fees, and other transaction costs. PPP Canada will fund up to a maximum of \$42.9M for this phase.

**COMMUNICATION PLAN**

The RFQ will be promoted through the City's website, a listing on the Merx website (online listing of all government public tenders), a listing on SaskTenders website, an email sent to a list of interested and prospective firms compiled by Administration, and an ad in the Saskatoon *StarPhoenix*.

Overall communications for the project will be handled by the Owner's Technical Advisor working with the City's communications consultant. This will include public open houses, stakeholder involvement, project updates, advertising, and regular updates to the existing Civic Operations Centre webpage.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications identified at this time.

**PRIVACY IMPACT**

There are no privacy implications.

**DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION**

If the RFQ is approved, it will be issued on September 24, 2013, and will close November 12, 2013. Once the RFQ proposals are received, they will be evaluated as per Section 5 of the Attachment. After the evaluation process is complete, the COC Evaluation Team will determine the three highest scoring applicants; these will become the short-listed firms. It is planned that this process will be complete by December 2013. The short-listed firms will be reported to City Council.

**SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)**

Once planning of the site gets under way, a Crime Prevention through Environmental Design (CPTED) analysis will be developed.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENT**

1. Request for Qualifications for Civic Operations Centre

**G4) City of Saskatoon Website Redesign Project – Phase II  
(Files CK. 261-20 and CB. 365-4)**

**RECOMMENDATION:** that the information be received.

*ADOPTED.*

**TOPIC AND PURPOSE**

This report provides an update on the Request for Qualifications (RFQ) for the Website Redesign Project, as well as the Request for Proposals (RFP), including the evaluation criteria, which will be issued to the five consultants which were short-listed through the RFQ process.

## **REPORT HIGHLIGHTS**

1. The RFQ process resulted in submissions from 19 interested companies. Using the evaluation criteria included in the RFQ document, respondents were scored and the top five scoring submissions have been identified.
2. The top five scoring respondents will be invited, through an RFP, to prepare and submit competitive proposals. The selection criteria will focus on project management, engagement and communications, approach and methodology, and cost. A draft RFP document, including the detailed evaluation criteria being used, is provided as information.
3. The tentative RFP issue date is September 26, 2013, with a closing date of October 25, 2013. It is anticipated the project work on the website redesign will start the first week of January 2014. Project timelines will continuously be updated as the project moves forward.

## **STRATEGIC GOAL**

This report supports the City of Saskatoon's Strategic Plan 2012 - 2022 under the Strategic Goal of Continuous Improvement, with a focus on ensuring reliable and responsive information to the citizens of Saskatoon.

The Website Redesign Project is one of the four-year priority items in the Strategic Plan.

The overall goal of the project is the development of a digital strategy that supports the development of a new website, integrates mobile technology into the City's communication and interactions strategies, and encourages more interaction with the community.

## **BACKGROUND**

The City of Saskatoon Website Redesign Project – Phase II report was presented to City Council at its meeting on June 24, 2013. This report provided an overview of project progress, outlined the two-step process being used to secure a qualified consultant, and provided a copy of the draft RFQ and evaluation criteria (Attachment 1) that was being used to short-list up to five consultants.

## **REPORT**

### **Overview of RFQ Process and Results**

The first step in the process to secure a qualified consultant to lead the Website Redesign Project was the development and issuing of an RFQ by the Project Steering

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Committee. The objective of the RFQ was to seek statements of qualifications from interested firms and short-list up to five consultants to be invited to participate in the RFP.

The RFQ document was advertised in the Saturday, June 29, 2013, edition of *The StarPhoenix* and on [www.sasktenders.gov.sk.ca](http://www.sasktenders.gov.sk.ca), and had a closing date of Tuesday, July 23, 2013. The RFQ process resulted in submissions from 19 interested companies. A number of proposals were partnership submissions that brought together the talents and resources from multiple consulting firms. RFQ submissions were received from the following companies:

- MobileLive: Richmond Hill, ON
- ARC Business Solutions Inc. and Phoenix Group: Regina, SK
- 2 WEB DESIGN, Inc.: Saskatoon, SK
- DevFacto Technologies: Regina, SK
- JesseJames Creative, Inc.: New York, NY
- Vision Internet: Santa Monica, CA
- Stealth Interactive Media: Saskatoon, SK
- Jellycode and Creative Fire: Saskatoon, SK
- Horizon Computer Solutions Inc.: Saskatoon, SK
- BV02 Inc.: Saskatoon, SK
- Intellware Software Development: Toronto, ON
- Ignition72: Baltimore, MD
- Civica Software: Newport Beach, CA
- Test Double: Westerville, OH and Island Creative: Saskatoon, SK
- Atomic Crayon: Victoria, BC
- eSolutions Group: Waterloo, ON
- Civic Plus: Manhattan, KS
- Zu: Saskatoon, SK
- IBM Global Business Services: Regina, SK

The Project Steering Committee used the evaluation criteria included in the RFQ document, and submissions were scored using a 0 to 1 scale (unacceptable to excellent, see Attachment 2, page B31) for each of the criteria.

Initial review and scoring of submissions was done individually by Project Steering Committee members. Individual scores assigned by each committee member were consolidated and averaged to determine the total score of submissions. Respondents were ranked from highest to lowest score.

The top five scoring submissions presented the best mix of understanding of the project goals and issues, proposed methodology, and company/project team qualifications and experience on projects of similar scope.

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The following five consultants will be invited to participate in the RFP submissions process:

- Atomic Crayon: Victoria, BC
- eSolutions Group: Waterloo, ON
- Intellware Software Development: Toronto, ON
- IBM Global Business Services: Regina, SK
- Zu: Saskatoon, SK

Overview of the RFP Process

The next step in the process is the development and issuing of an RFP for the Website Redesign Project. The purpose of the RFP document is to invite the five consultants selected through the RFQ process to prepare and submit competitive proposals.

The City will complete a review of each consultant's proposal to ensure all submissions meet the requirements of the RFP. Since all consultants are considered qualified at this point, the selection criteria will now be focused on project management, engagement and communications, approach and methodology, and cost.

The draft RFP document (Attachment 2), developed by the Project Steering Committee, is founded upon recommendations in the Phase I report, as well as input from the local software development community, which was presented to City Council at its meeting on November 26, 2012.

Proposals submitted by proponents must demonstrate that they can provide a full project management framework for the delivery of this project, a comprehensive community engagement strategy, and a communications strategy. In addition, they must include details on their proposed approach and methodology and how it will address all four project elements or principles as further defined in the Technical Proposal Requirement (Attachment 2, pages B26 - B30). A detailed financial breakdown and project timeline must also be included in submissions.

Requests are being made for corporately hosted or cloud-based solutions as suggested to City Council by the local software development community. The evaluation criteria has been established to review submissions. A summary of the evaluation criteria is included in the draft RFP (Attachment 2, page B31).

The evaluation will follow a two-staged approach, with a combined total score of 130 points:

- Stage 1: Each proponent's submission will be evaluated against its peers for technical merit as outlined in Appendix B of the RFP, for a total of 120 possible points; and

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- Stage 2: Each proponent's financial submissions will be evaluated out of a total of 10 possible points.

**RFP Timelines**

The following are the key milestones and tentative project times which are subject to change:

- RFP Issue Date: September 26, 2013
- Optional Proponent's Meeting: October 4, 2013
- RFP Closing Date: October 25, 2013
- Recommendation of Successful Proponent: December 2, 2013, City Council meeting
- Contract Negotiation: Third week of December
- Project Start: First week of January 2014

**OPTIONS TO THE RECOMMENDATION**

The options are to modify the two-step RFP process being used to secure a qualified consultant.

**POLICY IMPLICATIONS**

There are no policy implications related to this report.

**FINANCIAL IMPLICATIONS**

Final cost estimates will be obtained through the RFP submissions. The recommendation of successful bidder and associated redesign costs will be presented to City Council for approval at a later date. The approved budget for the capital project is \$679,000 in 2013 and tentatively \$471,000 in 2014.

**PUBLIC AND/OR STAKEHOLDER INVOLVEMENT**

A Project Steering Committee has been established to guide and oversee the project. The Committee consists of two members of the general public and eight civic employees (Attachment 2, pages B13 and B14).

When developing the RFP, the Project Steering Committee used input from the local software development community and the Phase I report.

The Project Steering Committee will also ensure that the successful consultant includes significant engagement opportunities with civic staff, community interest groups, and the general public throughout the website development and testing process.

### **COMMUNICATION PLAN**

The City of Saskatoon's website continues to be regularly updated with information regarding the Website Redesign Project (look under "W" for Website Project in the alphabetical list).

As outlined in the RFP document, a detailed communications strategy is being developed to establish key milestones and to ensure timely updates are provided to City Council, civic staff, and the public.

### **DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION**

Once the successful consultant has been selected through the RFP process, the Administration will prepare a report to City Council which will include the recommendation of a successful consultant and the associated detailed project plan and project costs.

### **ENVIRONMENTAL IMPLICATIONS**

A highly effective website can improve how services are offered at City Hall. Ideally, the redesigned website could improve the City's service offerings to the public which would reduce the need to travel to City Hall to conduct business. While this may not be desirable for all citizens, a broader series of services which are efficient and easy to use would likely have a positive net impact on the environment.

### **PRIVACY IMPLICATIONS**

Any privacy implications that may arise in the development of the website will be reviewed by the City Clerk's Office.

### **SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)**

There are no CPTED implications.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

### **ATTACHMENTS**

1. Website Redesign Project - Request for Qualifications Evaluation Criteria
2. Draft Request for Proposals - Website Redesign Project



**LEGISLATIVE REPORT NO. 12-2013**

**Section A – OFFICE OF THE CITY CLERK**

**A1) Appointment of Deputy Mayor - 2014  
(File No. CK. 255-3)**

**RECOMMENDATION:** that the following be appointed Deputy Mayor for the months indicated:

Councillor D. Hill	-	January 2014
Councillor R. Donauer	-	February 2014
Councillor T. Davies	-	March 2014
Councillor C. Clark	-	April 2014
Councillor T. Paulsen	-	May 2014
Councillor E. Olauson	-	June 2014
Councillor P. Lorje	-	July 2014
Councillor M. Loewen	-	August 2014
Councillor Z. Jeffries	-	September 2014
Councillor A. Iwanchuk	-	October 2014
Councillor D. Hill	-	November 2014
Councillor R. Donauer	-	December 2014

*ADOPTED.*

Pursuant to *The Cities Act*, City Council is required to appoint a Deputy Mayor.

In the past, City Council has appointed the Deputy Mayor on a reverse alphabetical basis with a monthly rotation. This report is being submitted in order to appoint the Deputy Mayor for 2014.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**Section B – OFFICE OF THE CITY SOLICITOR**

**B1) Proposed Expansion of the Caswell Hill Residential Parking Program Boundary  
AND  
Proposed Expansion of the City Park Residential Parking Program Boundary  
AND  
Communication to Council  
From: Olivia Hilderman  
Date: April 18, 2013  
Subject: Parking Permit Program - City Park  
AND  
Proposed St. Paul's Limited Residential Parking Program  
(File No. CK. 6120-4-2)**

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**RECOMMENDATION:** that City Council consider Bylaw No. 9134.

*ADOPTED.*

**TOPIC AND PURPOSE**

The purpose of this report is to provide City Council with Bylaw No. 9134 which implements City Council's decision to amend *The Residential Parking Program Bylaw, 1999* to expand the program boundaries in the Caswell Hill and City Park areas, and to implement a limited residential parking program on the 100 block of Avenue Q South.

**REPORT**

City Council, at its meeting held on June 24, 2013, considered two reports of the General Manager, Infrastructure Services Department both dated June 3, 2013, requesting approval to amend Bylaw No. 7862, *The Residential Parking Program Bylaw, 1999*. This would allow for an expansion of the Caswell Hill and City Park Residential Parking Program areas and to implement a limited residential parking permit program on the 100 block of Avenue Q South near St. Paul's Hospital. City Council resolved that the City Solicitor prepare the necessary amendments to *The Residential Parking Program Bylaw, 1999* to provide for the proposed expansions and the creation of the new limited residential parking program area in Pleasant Hill.

In accordance with City Council's instructions, we are pleased to submit Bylaw No. 9134, *The Residential Parking Program Amendment Bylaw, 2013*, for Council's consideration.

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**ATTACHMENT**

1. Proposed Bylaw No. 9134, *The Residential Parking Program Amendment Bylaw, 2013*.

**B2) Proposed Amendments to Bylaw No. 7200, The Traffic Bylaw  
Truck Routes  
(File No. CK. 6000-1)**

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**RECOMMENDATION:** that City Council consider Bylaw No. 9136.

*ADOPTED.*

**TOPIC AND PURPOSE**

The purpose of this report is to provide City Council with Bylaw No. 9136, *The Traffic Amendment Bylaw, 2013 (No. 4)* which implements City Council's decisions to identify truck routes as long haul or pickup/delivery vehicle routes, add or eliminate certain existing truck routes, add an 8,000 kilogram (kg) weight restriction on Zimmerman Road and Range Road, and increase the penalty amounts for trucks travelling off-route from \$150 to \$200 per violation.

**REPORT**

At its meeting held on August 14, 2013, City Council considered a report of the Infrastructure Services Department dated July 3, 2013, requesting approval to amend Bylaw No. 7200, *The Traffic Bylaw* to reclassify primary and secondary vehicle routes as long haul or pickup and delivery vehicle routes respectfully. In addition, the report requested approval to add and eliminate certain existing truck routes in order to better direct traffic and utilize the South Circle Drive overpass, to add 8,000 kilogram (kg) weight restriction on Zimmerman Road and Range Road, and to increase the penalty amounts for trucks travelling off-route from \$150 to \$200 per violation. City Council resolved that the City Solicitor prepare the necessary amendments to Bylaw No. 7200 to reflect the recommended changes.

In accordance with City Council's instructions, we are pleased to submit Bylaw No. 9136, *The Traffic Amendment Bylaw, 2013 (No. 4)*, for Council's consideration.

**ATTACHMENT**

1. Proposed Bylaw No. 9136, *The Traffic Amendment Bylaw, 2013 (No. 4)*.

**REPORT NO. 15-2013 OF THE PLANNING AND OPERATIONS COMMITTEE**

Composition of Committee

Councillor R. Donauer, Chair  
Councillor C. Clark  
Councillor T. Davies  
Councillor M. Loewen  
Councillor P. Lorje

**1. Application for Funding under the Heritage Conservation Program  
715 Broadway Avenue – Broadway Theatre  
(Files CK. 710-22 and PL 907)**

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**RECOMMENDATION:** that the Broadway Theatre, located at 715 Broadway Avenue, receive a grant through the Heritage Conservation Program for \$10,000 for rehabilitation of the overhanging sign, subject to administrative conditions.

*ADOPTED.*

Attached is a report of the General Manager, Community Services Department dated August 7, 2013, regarding an application from the Broadway Theatre for funding under the Heritage Conservation Program for rehabilitation of the overhanging sign.

Your Committee has been advised that the application for funding was supported by the Municipal Heritage Advisory Committee.

Following review of the matter, your Committee is also supporting the funding request under the Heritage Conservation Program.

**2. Municipal Heritage Designation – City Gardener’s Site, Victoria Park  
707 16<sup>th</sup> Street West  
(Files CK. 710-19 and PL 907)**

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**RECOMMENDATION:** 1) that the City Gardener’s Site located in Victoria Park at 707 16<sup>th</sup> Street West, as shown on the sketch plan attached to the May 13, 2013 report of the General Manager, Community Services Department, be designated a Municipal Heritage Property; and

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- 2) that \$2,500 be allocated from the Heritage Reserve Fund for supply and installation of a recognition plaque for the property.

*ADOPTED.*

Attached is a report of the General Manager, Community Services Department dated May 13, 2013, regarding a proposal to designate the City Gardener's Site located in Victoria Park at 707 16<sup>th</sup> Street West as a Municipal Heritage Property.

The report also recommends the allocation of \$2,500 from the Heritage Reserve Fund for supply and installation of a recognition plaque for the property.

Your Committee has been advised that the Municipal Heritage Advisory Committee has reviewed the above report and supports the above recommendations.

Following review of the matter with the Administration, your Committee is also supporting the proposed designation and allocation of \$2,500 from the Heritage Reserve Fund for supply and installation of a recognition plaque for the property. As discussed by your Committee, the Administration will review further the potential to use some of the bricks from the gardener's shed as part of the recognition for the site.

**3. Vacant Lot and Adaptive Reuse Incentive Program  
803 Avenue R North – Ryan and Krista Martens  
(Files CK. 4110-45 and PL 4110-71-35)**

- RECOMMENDATION:**
- 1) that City Council approve a five-year tax abatement equivalent to 76 percent of the incremental taxes for the redevelopment of 803 Avenue R North;
  - 2) that the five-year tax abatement take effect in the next taxation year following completion of the project; and
  - 3) that the City Solicitor be instructed to prepare the appropriate agreement, and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

*ADOPTED.*

Attached is a report of the General Manager, Community Services Department dated September 3, 2013, requesting approval for a five-year tax abatement for the incremental property tax for the development of the property located at 803 Avenue R North under the Vacant Lot and Adaptive Reuse Incentive Program.

Your Committee has reviewed and supports the recommendations of the Administration, as outlined above.

**4. Evergreen Neighbourhood LED Roadway and Park Pathway Lighting  
(File No. CK. 2000-5)**

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- RECOMMENDATION:**
- 1) that the standard for roadway and pathway lighting in Saskatoon be revised to include the use of Light Emitting Diode (LED) fixtures; and
  - 2) that LED fixtures are considered for new roadway and pathway lighting installations and major lighting upgrade projects.

Attached is a report of the General Manager, Utility Services Department dated August 29, 2013, requesting approval for the addition of Light Emitting Diode (LED) fixtures to the City's standards for roadway and pathway lighting.

Your Committee has reviewed the matter with the Administration and is supporting the above recommendations.

- IT WAS RESOLVED:*
- 1) *that the standard for roadway and pathway lighting in Saskatoon be revised to include the use of Light Emitting Diode (LED) fixtures;*
  - 2) *that LED fixtures are considered for new roadway and pathway lighting installations and major lighting upgrade projects; and*
  - 3) *that a copy of the report of the General Manager, Utility Services Department dated August 29, 2013, be forwarded to the Saskatoon Environmental Advisory Committee for information.*

**REPORT NO. 5-2013 OF THE AUDIT COMMITTEE**

Composition of Committee

Councillor M. Loewen, Chair  
Councillor C. Clark  
Councillor R. Donauer  
Councillor A. Iwanchuk  
Councillor Z. Jeffries

**1. Internal Audit Plan – 2013 – 2014  
(File No. CK. 1600-3)**

**RECOMMENDATION:** that the revised 2013-2014 Audit Plan be approved.

*ADOPTED.*

City Council, at its meeting held on July 17, 2013, approved the 2013-2014 Audit Plan, which included 175 unallocated audit hours. In further discussions with the Administration, Garman, Weimer and Associates Ltd. submitted the attached letter dated September 11, 2013, regarding allocation of the remaining hours. Your Committee has reviewed and supports approval of the revised audit plan as recommended above.

**2. Audit Report – Land Branch and Real Estate Services – City Owned  
Land Rental Revenue Program Audit  
(File No. CK. 1600-24)**

**RECOMMENDATION:** that the information be received.

*ADOPTED.*

In accordance with the process developed for release of summary reports on in-camera audits once they are reviewed by the Audit and Executive Committees, attached is a one-page summary of the Audit Report – Land Branch and Real Estate Services – City-Owned Land Rental Revenue Program.

The summary report will be placed on the City's website under "A" for Audit Reports, once received by City Council.

3. **Audit Report – Revenue Branch Revenue Collection System**  
**(File No. CK. 1600-19)**

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**RECOMMENDATION:** that the information be received.

*ADOPTED.*

In accordance with the process developed for release of summary reports on in-camera audits once they are reviewed by the Audit and Executive Committees, attached is a one-page summary of the Audit Report – Revenue Branch Revenue Collection System.

All summary audit reports previously reviewed by City Council are available on the City's website under "A" for Audit Reports.

**REPORT NO. 18-2013 OF THE EXECUTIVE COMMITTEE**

Composition of Committee

His Worship Mayor D. Atchison, Chair  
Councillor C. Clark  
Councillor T. Davies  
Councillor R. Donauer  
Councillor D. Hill  
Councillor A. Iwanchuk  
Councillor Z. Jeffries  
Councillor M. Loewen  
Councillor P. Lorje  
Councillor E. Olauson  
Councillor T. Paulsen

1. **Acquisition of Land for the North Commuter Parkway,**  
**L&L Gravel and Ranching Co. Ltd.**  
**(File No. CK. 4020-1 x 6050-10)**

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- RECOMMENDATION:**
- 1) that the Real Estate Manager be authorized to purchase a portion of the NE and NW ¼ sections of 23-37-05 W3 (refer to Attachment 1), comprising of approximately 22.48 acres from L&L Gravel and Ranching Co. Ltd. At a purchase price of \$533,203;
  - 2) that the City Solicitor's Office administer the required documentation to complete this transaction, with His



Worship the Mayor and the City Clerk authorized to execute the agreement under the Corporate Seal; and

- 3) that all costs associated with the land acquisition be charged to the North Commuter Parkway Project.

*ADOPTED.*

Your Committee has considered and supports the following report of the City Manager dated September 9, 2013, regarding the purchase of vacant land required for the North Commuter Parkway:

**TOPIC AND PURPOSE**

To receive approval for the purchase of a portion of the NW and NE ¼ sections of 23-37-05 W3, comprising of approximately 22.48 acres of vacant land required for the North Commuter Parkway.

**REPORT HIGHLIGHTS**

1. The City of Saskatoon requires the lands for the future North Commuter Parkway.
2. Terms of the Agreement include access to surrounding land during the construction period.

**STRATEGIC GOAL**

The North Commuter Parkway Project supports the City's Strategic Goal of "Moving Around" by linking the two sides of the river in a location that will enhance traffic flow in the city's northeast and northwest.

**BACKGROUND**

The functional plan for the North Commuter Parkway Project was approved at the May 21, 2013, City Council meeting. The Integrated Growth Plan identified the desire to provide an additional river crossing to the Perimeter Highway for commuter traffic between east side neighbourhoods and the north end employment area.

As shown on Attachment 1, the proposed location of the North Commuter Parkway includes a road through a portion of the NW and NE ¼ sections of 23-37-05 W3.

## **REPORT**

### **Land for future North Commuter Parkway Project**

Portions of the NW and NE ¼ sections of 23-37-05 W3 are required to accommodate the proposed alignment of the North Commuter Parkway, as shown on Attachment 1.

### **Terms of the Agreement**

The City's Real Estate Services has negotiated a purchase agreement with the property owner. Noteworthy details of the Agreement are as follows:

#### **Purchase Price**

- \$533,203 with an initial deposit of \$33,203.
- The purchase price would be paid as follows:
  - \$450,000 on September 30, 2013
  - \$50,000 (less adjustments) on Closing (subsequent to subdivision)

#### **Conditions Precedent**

- City Council approval by September 25, 2013.

#### **Other Terms and Conditions of the Agreement**

- Access Agreement for lands shown on Attachment 1 as the 'Temporary Construction Area' – access will be permitted throughout the construction period.
- Compensation in the amount of \$11,140 will be paid for the loss of crop-share income from the Temporary Construction Area throughout the construction period.
- Compensation in the amount of \$10,000 will be paid for disturbance and inconvenience.
- The City may register an Interest against the title for the balance of the lands should the remaining lands be developed as a future neighbourhood.

## **OPTIONS TO THE RECOMMENDATION**

There are no options as these lands are required to accommodate the approved alignment of the roadway.

## **POLICY IMPLICATIONS**

There are no identified policy implications.

**FINANCIAL IMPLICATIONS**

In December 2012, City Council, through budget deliberations, approved the use of \$10 million currently allocated towards the Traffic Bridge replacement as an interim source of funding to begin the land assembly process for the North Commuter Parkway Project.

**PUBLIC AND/OR STAKEHOLDER INVOLVEMENT**

Real Estate Services has discussed this purchase with both the City's Transportation Department and the Land Branch.

**COMMUNICATION PLAN**

A communication plan for this aspect of the Commuter Bridge project is not required at this time.

**DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION:**

At this time, no date has been identified for follow-up or project completion.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

**PRIVACY IMPACT**

There are no privacy implications.

**SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)**

A CPTED review is not required.

**PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

**ATTACHMENT**

1. Drawing Indicating Land for Acquisition.”

*His Worship the Mayor assumed the Chair.*

*Moved by Councillor Lorje, Seconded by Councillor Paulsen,*

*THAT the report of the Committee of the Whole be adopted.*

*CARRIED.*

**REPORT NO. 7-2013 OF THE MUNICIPAL PLANNING COMMISSION – CONTINUED**

**1. Bylaw Amendments for Adult Entertainment Venues  
(Files: CK. 4350-012-2 x CK. 127-1)**

**RECOMMENDATION:** that the direction of City Council issue with respect to the following recommendations of the General Manager, Community Services Department:

- 1) that City Council approve the advertising with respect to the proposal to amend Zoning Bylaw No. 8770 and Adult Services Licensing Bylaw No. 9011, as indicated in the report of the General Manager, Community Services Department dated August 26, 2013:
- 2) that the General Manager, Community Services Department, be requested to prepare the required notice for advertising the proposed amendments;
- 3) that the City Solicitor be requested to prepare the required bylaw amendments to Zoning Bylaw No. 8770 and Adult Services Licensing Bylaw No. 9011; and
- 4) that at the time of the public hearing, City Council consider the Administration's recommendation that the proposed Zoning Bylaw No. 8770 and Adult Services Licensing Bylaw No. 9011 amendments be approved.

Attached is a report of the General Manager, Community Services Department, dated August 26, 2013, bringing forward proposed amendments to Zoning Bylaw 8770 and Adult Services Licensing Bylaw 9011, to define adult only liquor-permitted premises that regularly feature live adult entertainment, including striptease, as identified in the proposed changes to provincial liquor regulations; and to establish land use regulations, including where such establishments may be located in Saskatoon.

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The Commission reviewed the report with the Administration at its meeting held on September 10, 2013.

Ms. Laura Westman, representing the Nutana Community Association, spoke at the meeting expressing concerns the Association, which includes the Broadway district, has regarding the matter. She stated that this could be an opportunity for Saskatoon to declare itself "Adult Entertainment Venue Free".

After considerable discussion, which included the possibility of applying a buffer between adult entertainment venues and residential areas, and/or increasing the proposed minimum separation distance of 160 metres; as well as the impact the introduction of adult entertainment venues into the community may have, a motion to support the recommendations of the General Manager, Community Services Department, was lost.

*The City Clerk submitted copies of a letter from Ms. Jennifer Simon, President, Sutherland Forest Grove Community Association, dated September 22, 2013, requesting to address Council on the above matter.*

*Mr. Darryl Dawson, Development Review Section Manager, reviewed the report and indicated that City Council has the option to refer the matter back for further review.*

*Ms. Janice Braden, Chair, Municipal Planning Commission, indicated that the Commission does not support the amendments put forward by the Administration. She advised the Commission has expressed concern with proximity to residential zones and the negative impact the establishments may have on the character of a neighbourhood.*

*Moved by Councillor Hill, Seconded by Councillor Donauer,*

*THAT Jennifer Simon be heard.*

**CARRIED.**

*Ms. Jennifer Simon spoke regarding separation distances near residential areas and provided City Council with a study entitled Crime & Delinquency written by Eric S. McCord and Richard Tewksbury.*

*Moved by Councillor Hill, Seconded by Councillor Donauer,*

*THAT the matter be referred back to the Administration for discussion and recommendations with respect to discretionary use and adding some separation distance from residential areas.*

**CARRIED.**

**COMMUNICATIONS TO COUNCIL**

The following communications were submitted and dealt with as stated:

**B. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL**

**1) Trevor Bennett, dated September 4**

Commenting on various civic issues. (File No. CK. 150-1)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Donauer, Seconded by Councillor Lorje,*

*THAT the information be received.*

*CARRIED.*

**2) Kaillie Wald, dated September 4**

Commenting on road conditions. (File No. CK. 6315-1)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Donauer, Seconded by Councillor Lorje,*

*THAT the information be received.*

*CARRIED.*

**3) Wilf Martin, undated**

Commenting on proposed tax increase for road repairs. (File No. CK. 6315-1 & 1920-1)

**RECOMMENDATION:** that the information be received and included with the Roadway Financial Management Strategy file for consideration during the 2014 Budget Deliberations.

*Moved by Councillor Oluson, Seconded by Councillor Jeffries,*

*THAT the information be received and included with the Roadway Financial Management Strategy file for consideration during the 2014 Budget Deliberations.*

*CARRIED.*

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**4) Elliot Paus-Jenssen, Candace Skrapek and Murray Scharf  
Saskatoon Council on Aging, undated**

Thanking City Council for adding an age-friendly focus to the strategic plan and for continued commitment to positive aging in Saskatoon. (File No. CK. 5500-1)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Paulsen, Seconded by Councillor Hill,*

*THAT the information be received.*

*CARRIED.*

**5) Rosika Butcher, dated September 6**

Commenting on chained dogs in backyards. (File No. CK. 152-1)

**RECOMMENDATION:** that the letter be referred to the Advisory Committee on Animal Control for further handling.

*Moved by Councillor Paulsen, Seconded by Councillor Hill,*

*THAT the letter be referred to the Advisory Committee on Animal Control for further handling.*

*CARRIED.*

**6) Nicola Tabb, dated September 10**

Requesting City Council consider an Improvement District for the 33<sup>rd</sup> Street Area. (File No. CK. 1680-1)

**RECOMMENDATION:** that the direction of Council issue.

*Moved by Councillor Lorje, Seconded by Councillor Hill,*

*THAT the matter be referred to the Administration to report on the possible establishment of a 33<sup>rd</sup> Street Business Improvement District.*

*CARRIED.*

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**7) Harvey Surprenant, dated September 10**

Commenting on vehicle damage from a tree. (File No. CK. 281-1)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Hill, Seconded by Councillor Paulsen,*

*THAT the information be received.*

*CARRIED.*

**8) Robin Tiffin, dated September 11**

Commenting on Bill C-322. (File No. CK. 127-1)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Hill, Seconded by Councillor Paulsen,*

*THAT the information be received.*

*CARRIED.*

**9) Dan Paulsen, Fire Chief/General Manager, dated September 11**

Requesting City Council proclaim the week of October 6 to 12, 2013 as Fire Prevention Week and requesting a temporary closure of the southbound lanes of Diefenbaker Drive, between 22<sup>nd</sup> Street and Laurier Drive, on Wednesday, October 9, 2013, from 6:00 p.m. to 8:30 p.m. for Fire Prevention Week events. (File No. CK. 205-5 and 6295-1)

- RECOMMENDATION:**
- 1) that City Council approve the proclamation as set out above and the City Clerk be authorized to sign the proclamation, in the standard form, on behalf of City Council; and
  - 2) that the request for a temporary closure of the southbound lanes of Diefenbaker Drive, between 22<sup>nd</sup> Street and Laurier Drive, on Wednesday, October 9, 2013, from 6:00 p.m. to 8:30 p.m. for Fire Prevention Week events be approved subject to any administrative conditions.



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*Moved by Councillor Paulsen, Seconded by Councillor Donauer,*

- 1) *that City Council approve the proclamation as set out above and the City Clerk be authorized to sign the proclamation, in the standard form, on behalf of City Council; and*
- 2) *that the request for a temporary closure of the southbound lanes of Diefenbaker Drive, between 22<sup>nd</sup> Street and Laurier Drive, on Wednesday, October 9, 2013, from 6:00 p.m. to 8:30 p.m. for Fire Prevention*

*CARRIED.*

**10) Lon Neufeld, dated September 17**

Commenting on the Traffic Bridge. (File No. CK. 6050-8)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Paulsen, Seconded by Councillor Donauer,*

*THAT the information be received.*

*CARRIED.*

**11) Sharlene Scriven, dated September 18, 2013**

Commenting on Rider Pride. (File No. CK. 150-1)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Paulsen, Seconded by Councillor Donauer,*

*THAT the information be received.*

*CARRIED.*

**12) Elaine Long, Secretary, Development Appeals Board, dated September 3**

Advising of Notice of Hearing of the Development Appeals Board with respect to the property located at 339 Avenue A South. (File No. CK. 4352-1)

**RECOMMENDATION:** that the information be received.

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*Moved by Councillor Paulsen, Seconded by Councillor Donauer,*

*THAT the information be received.*

*CARRIED.*

**13) Elaine Long, Secretary, Development Appeals Board, dated September 16**

Advising of Notice of Hearing of the Development Appeals Board with respect to the property located at 312 Avenue B South. (File No. CK. 4352-1)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Paulsen, Seconded by Councillor Donauer,*

*THAT the information be received.*

*CARRIED.*

**C. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION**

**1) Richard Huziak, Chair, Saskatchewan Light Pollution Abatement Committee dated September 4, 2013.09.17**

Commenting on billboarding and signage on South Circle Drive and South Bridge. (File No. CK. 6350-13) **(Referred to the City Manager for consideration and inclusion in the file.)**

**2) Muhammad Zeeshan, dated September 4**

Commenting on sidewalk repair. (File No. CK. 6315-1) **(Referred to the Administration for further handling and to respond to the writer.)**

**3) Clifford Matthews, dated September 4**

Commenting on sidewalks and Access Transit. (File No. CK. 6220-1) **(Referred to the Administration to respond to the writer.)**

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**4) Martin Wilson, dated September 5**

Commenting on recent power outages. (File No. CK. 1905-6) **(Referred to the Administration to respond to the writer.)**

**5) Brittney Holland, dated September 6**

Commenting on bus service to Evergreen neighbourhood. (File No. CK. 7310-1) **(Referred to the Administration for further handling and to respond to the writer.)**

**6) Kevin Doherty, Minister of Parks, Culture and Sports, dated September 9**

Commenting on proposed establishment of provincial athletics commission. (File No. CK. 175-24) **(Referred to the Administration for any appropriate action.)**

**7) Bernie Mazurik, dated September 13**

Commenting on property tax. (File No. CK. 1930-1) **(Referred to the Administration to respond to the writer.)**

**8) Meghan Folnovic, dated September 12**

Commenting on street sweeping in Evergreen. (File No. CK. 6315-1) **(Referred to the Administration for appropriate action and to respond to the writer.)**

**9) Joshua Epp, undated**

Commenting on the intersection of Millar Avenue and 71<sup>st</sup> Street. (File No. CK. 6320-1) **(Referred to the Traffic Safety Committee for further handling.)**

**10) Doris Curths, dated September 16**

Commenting on accessibility of Gordon Howe Bowl. (File No. CK. 4205-7-2) **(Referred to the Administration for further handling and to respond to the writer.)**

**11) Harvey Peever, dated September 16**

Commenting on the off ramp from Highway 16 onto Circle Drive. (File No. CK. 6315-1)  
**(Referred to the Administration to respond to the writer.)**

**12) Paul Hanley, dated September 17**

Commenting on the Saskatoon Community Wind Project. (File No. CK. 375-4) . (File No. CK. 375-4) **(Referred to the Administration for further handling and to respond to the writer.)**

**13) Lena Syrov, dated September 17**

Commenting on the Saskatoon Community Wind Project. (File No. CK. 375-4)  
**(Referred to the Administration for further handling and to respond to the writer.)**

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Hill, Seconded by Councillor Olauson,*

*THAT the information be received.*

*CARRIED.*

**D. PROCLAMATIONS**

**1) Carla Loney-Tindall, Chair, AFP National Philanthropy Day, dated August 27**

Requesting City Council proclaim Friday, November 5, 2013 as National Philanthropy Day. (File No. CK. 205-5)

**2) Jennifer Brigden, Coordinator, Marketing and Communications, Canadian Breast cancer Foundation – Prairies/NWT Region, dated September 1**

Requesting City Council proclaim October 2013 as Breast Cancer Awareness Month. (File No. CK. 205-5)

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**3) Sharon Cunningham, Executive Director, Saskatoon Interval House Inc.,  
dated September 4**

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Requesting City Council proclaim October 6 to 12, 2013 as Saskatoon Interval House Inc. Week. (File No. CK. 205-5)

**4) Greg Fleet, Executive Director, John Howard Society of Saskatchewan  
dated September 5**

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Requesting City Council proclaim October 21 to 25, 2013 as John Howard Society of Saskatchewan Week. (File No. CK. 205-5)

**5) Rhonda Rosenberg, Executive Director, Multicultural Council of  
Saskatchewan, dated September 9**

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Requesting City Council proclaim November 16 to 24, 2013 as Saskatchewan Multiculturalism Week.

**6) Jim McKinny, Secretary Remembrance Day Committee, dated September 10**

Requesting City Council proclaim November 5 to 11, 2013 as Veterans' Week.  
(File No. CK. 205-5)

- RECOMMENDATION:**
- 1) that City Council approve all proclamations as set out in Section D; and
  - 2) that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council.

*Moved by Councillor Hill, Seconded by Councillor Davies,*

- 1) *that City Council approve all proclamations as set out in Section D; and*
- 2) *that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council.*

**CARRIED.**

**ENQUIRIES**

**Councillor D. Hill  
Technologies – Performance of Road Structures  
(File No. CK. 6000-1)**

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New technologies are now available that are able to predict the performance of road structures and that will provide information that can prolong the life of an asphalt surface.

There are construction practices that make use of recycled concrete and asphalt aggregates and the use of sand, sub base materials, and thin surfacing systems are technically and economically feasible.

New technologies can improve the structural capacity and wearing surface of Saskatoon's roads, there is potential to improve Saskatoon's pavement structures through different roadway construction, repair and maintenance practices.

Would the Administration please provide a report, prior to budget deliberations, explaining how all of the following points can or cannot be incorporated into future operations to ensure the best use of financial resources allocated to road construction, repair, and maintenance:

1. Use of Lime as an Anti-strip in Hot Mix Asphalt Concrete (HMAC)
2. New/Improved Roadway Design Practices
3. Using Recycled Concrete and Asphalt Aggregate in Roadway Structures
4. Use of Sand or Self-Compacting Sub base in Utility Cut Repairs
5. Pavement Preservation Methods
6. Roadway Assessment and Asset Management Tools
7. Innovative Project Delivery Methods
8. Tender Differently/Larger Projects/More Competitive Market.

**INTRODUCTION AND CONSIDERATION OF BYLAWS**

**Bylaw 9134**

Moved by Councillor Lorje, Seconded by Councillor Paulsen,

THAT permission be granted to introduce Bylaw No. 9134, being "The Residential Parking Program Amendment Bylaw, 2013" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Lorje, Seconded by Councillor Donauer,

THAT Bylaw No. 9134 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Lorje, Seconded by Councillor Hill,

THAT Council go into Committee of the Whole to consider Bylaw No. 9134.

CARRIED.

Council went into Committee of the Whole with Councillor Lorje in the Chair.

Committee arose.

Councillor Lorje, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9134 was considered clause by clause and approved.

Moved by Councillor Lorje, Seconded by Councillor Loewen,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

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Moved by Councillor Lorje, Seconded by Councillor Davies,

THAT permission be granted to have Bylaw No. 9134 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Lorje, Seconded by Councillor Jeffries,

THAT Bylaw No. 9134 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

**Bylaw 9135**

Moved by Councillor Lorje, Seconded by Councillor Paulsen,

THAT permission be granted to introduce Bylaw No. 9135, being "A Bylaw of The City of Saskatoon to raise by way of loan through sinking fund debentures the sum of Forty-Five Million Dollars (\$45,000,000.00) to pay a portion of the cost of the design and construction of the new Police Headquarters Facility in the City of Saskatoon" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Lorje, Seconded by Councillor Donauer,

THAT Bylaw No. 9135 be now read a second time.

CARRIED.

The bylaw was then read a second time.



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Moved by Councillor Lorje, Seconded by Councillor Hill,

THAT Council go into Committee of the Whole to consider Bylaw No. 9135.

CARRIED.

Council went into Committee of the Whole with Councillor Lorje in the Chair.

Committee arose.

Councillor Lorje, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9135 was considered clause by clause and approved.

Moved by Councillor Lorje, Seconded by Councillor Loewen,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Lorje, Seconded by Councillor Davies,

THAT permission be granted to have Bylaw No. 9135 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Lorje, Seconded by Councillor Jeffries,

THAT Bylaw No. 9135 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

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**Bylaw 9136**

Moved by Councillor Lorje, Seconded by Councillor Paulsen,

THAT permission be granted to introduce Bylaw No. 9136, being "The Traffic Amendment Bylaw, 2013 (No. 4)" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Lorje, Seconded by Councillor Donauer,

THAT Bylaw No. 9136 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Lorje, Seconded by Councillor Hill,

THAT Council go into Committee of the Whole to consider Bylaw No. 9136.

CARRIED.

Council went into Committee of the Whole with Councillor Lorje in the Chair.

Committee arose.

Councillor Lorje, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9136 was considered clause by clause and approved.

Moved by Councillor Lorje, Seconded by Councillor Loewen,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

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Moved by Councillor Lorje, Seconded by Councillor Davies,

THAT permission be granted to have Bylaw No. 9136 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Lorje, Seconded by Councillor Jeffries,

THAT Bylaw No. 9136 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

**COMMUNICATIONS TO COUNCIL – CONTINUED**

**A. REQUESTS TO SPEAK TO COUNCIL**

**1) Marcel D'Eon, dated September 17**

Requesting permission to address City Council with respect to the Traffic Bridge. (File No. CK. 6050-8)

**RECOMMENDATION:** that Marcel D'Eon be heard.

*Moved by Councillor Hill, Seconded by Councillor Donauer,*

*THAT Marcel D'Eon be heard.*

CARRIED.

*Mr. Marcel D'Eon spoke regarding the Traffic Bridge, expressing concern with past public consultation processes and asked City Council to revisit its decision with respect to the future of the bridge.*

*Moved by Councillor Donauer, Seconded by Councillor Olauson,*

*THAT the information be received.*

CARRIED.

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*Moved by Councillor Lorje,*

*THAT the meeting stand adjourned.*

*CARRIED.*

*The meeting adjourned at 7:37 p.m.*

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Mayor

---

City Clerk