

Council Chamber
City Hall, Saskatoon, Sask.
Monday, December 19, 1994,
at 7:00 p.m.

MINUTES OF REGULAR MEETING OF CITY COUNCIL

PRESENT: His Worship Mayor Dayday in the Chair;
Councillors Atchison, Birkmaier, Heidt, Langford, Langlois,
Waygood, Postlethwaite, Roe, Steernberg and McCann;
City Commissioner Irwin;
Director of Planning and Development Pontikes;
Director of Works and Utilities Gustafson;
Director of Finance Richards;
A/City Solicitor Davern;
City Clerk Mann;
City Councillors' Assistant Kanak

Moved by Councillor Langford, Seconded by Councillor Roe,

THAT the minutes of regular meeting of City Council held on December 5, 1994, be approved.

CARRIED.

HEARINGS

- 2a) Discretionary Use Application
Proposed Boarding (Personal) Care Home
855/857 Coppermine Crescent - R.2 District
Applicant: Agnes Williams
(File No. CK. 4355-1)**

REPORT OF CITY CLERK:

"City Council, at its meeting held on August 2, 1994, received notice of the above discretionary use application.

The City Planner has now advised that the necessary on-site notification poster has been placed on the site and letters have been sent to adjacent land owners within 60 metres of the site.

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Council, at this meeting, is to consider granting its permission for the proposed use.

The matter is also being reported on under Clause 1, Report No. 16-1994 of the Municipal Planning Commission."

His Worship Mayor Dayday ascertained that there was no one present in the gallery who wished to address Council with respect to the matter.

Moved by Councillor Birkmaier, Seconded by Councillor Langlois,

THAT Clause 1, Report No. 16-1994 of the Municipal Planning Commission be brought forward and considered.

CARRIED.

REPORT NO. 16-1994 OF THE MUNICIPAL PLANNING COMMISSION

- 1. Discretionary Use Application
Boarding (Personal) Care Home for 15 Residents
Lot 26, Block 889, Plan No. 77-S-22646
855/857 Coppermine Crescent
(File No. CK. 4355-1)**

Attached is a copy of a report of the Planning and Construction Standards Department dated November 14, 1994, regarding the above-noted discretionary use application. This property is zoned R.2 District in the Zoning Bylaw and, as a consequence, a Boarding House to care for 15 residents may only be permitted by City Council at its discretion.

The above application is one of several for Personal Care Homes which have been operating under a licence from the continuing Care Branch of the provincial Health Department, but are not in conformance with the City's Zoning Bylaw and the minimum Building Code requirements. It is expected that about six similar applications will be submitted over the next two months.

Your Commission has reviewed this application and concurs with the recommendation of the Planning and Construction Standards Department that the application be approved subject to the provision of two off-street parking spaces.

RECOMMENDATION:

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that this report be brought forward under Item 2a) during the Public Hearing process, and that City Council consider the following recommendation:

"that the application by Agnes Williams requesting permission to use Lot 26, Block 889, Plan No. 77-S-22646 (855/857 Coppermine Crescent) for the purpose of a Boarding House to provide care to fifteen residents be approved, subject to the provision of two off-street parking spaces."

Moved by Councillor McCann, Seconded by Councillor Postlethwaite,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Birkmaier, Seconded by Councillor Langlois,

THAT the application by Agnes Williams requesting permission to use Lot 26, Block 889, Plan No. 77-S-22646 (855/857 Coppermine Crescent) for the purpose of a Boarding House to provide care to fifteen residents be approved, subject to the provision of two off-street parking spaces.

CARRIED.

**2b) Hearing
Discretionary Use Application
Proposed Boarding (Personal) Care Home
518/520 Russell Road - R.2 District
Applicant: Marianela Cabello
(File No. CK. 4355-1)**

REPORT OF CITY CLERK:

"City Council, at its meeting held on August 2, 1994, received notice of the above discretionary use application.

The City Planner has now advised that the necessary on-site notification poster has been placed on the site and letters have been sent to adjacent land owners within 60 metres of the site.

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Council, at this meeting, is to consider granting its permission for the proposed use.

The matter is also being reported on under Clause 2, Report No. 16-1994 of the Municipal Planning Commission."

His Worship Mayor Dayday ascertained that there was no one present in the gallery who wished to address Council with respect to the matter.

Moved by Councillor Roe, Seconded by Councillor Birkmaier,

THAT Clause 2, Report No. 16-1994 of the Municipal Planning Commission be brought forward and considered.

CARRIED.

REPORT NO. 16-1994 OF THE MUNICIPAL PLANNING COMMISSION

**2. Discretionary Use Application
Boarding (Personal) Care Home for 12 Residents
Lot 89, Block 155, Plan 80-S-26858
518/520 Russell Road
(File No. CK. 4355-1)**

Attached is a copy of a report of the Planning and Construction Standards Department dated November 4, 1994, regarding the above-noted discretionary use application. This property is zoned R.2 District in the Zoning Bylaw and, as a consequence, a Boarding House to care for twelve residents may only be permitted by City Council at its discretion.

The above application is one of several for Personal Care Homes which have been operating under a licence from the Continuing Care Branch of the Provincial Health Department, but are not in conformance with the City's Zoning Bylaw and the minimum Building Code requirements. It is expected that about six similar applications will be submitted over the next two months.

Your Commission has reviewed this application and concurs with the recommendation of the Planning and Construction Standards Department that the application be approved subject to the provision of two off-street parking spaces.

RECOMMENDATION:

that this report be brought forward under Item No. 2b) during the Public Hearing process, and that City Council consider the following recommendation:

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"that the application by Marianela Cabello requesting permission to use Lot 89, Block 155, Plan No. 80-S-26858 (518/520 Russell Road) for the purpose of a Boarding House to provide care to 12 residents be approved, subject to the provision of two off-street parking spaces."

Moved by Councillor Heidt, Seconded by Councillor Langford,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Langlois, Seconded by Councillor McCann,

THAT the application by Marianela Cabello requesting permission to use Lot 89, Block 155, Plan No. 80-S-26858 (518/520 Russell Road) for the purpose of a Boarding House to provide care to 12 residents be approved, subject to the provision of two off-street parking spaces.

CARRIED.

2c) Hearing

**Rezoning - Lots 15, 16 and 17, except that portion of Lot 17 included in Plan No. 88-S-14504, Block 911, Plan 79-S-43600 130, 206 and 218 LaRonge Road - M.3A to RM(Tn) District
Proposed Bylaw No. 7440
Applicant: City of Saskatoon
(File No. CK. 4351-1)**

REPORT OF CITY CLERK:

"Attached is a copy of Clause 2, Report No. 11-1994 of the Municipal Planning Commission which was adopted by City Council at its meeting held on August 29, 1994.

A copy of Notice which appeared in the local press under dates of November 26 and December 3, 1994 is also attached.

Council, at this meeting, is to hear and determine any submissions with respect to the proposed amendment prior to its consideration of proposed Bylaw No. 7440, copy attached.

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His Worship Mayor Dayday ascertained that there was no one present in the gallery who wished to address Council with respect to the matter.

Moved by Councillor Steernberg, Seconded by Councillor Roe,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Postlethwaite, Seconded by Councillor Waygood ,

THAT Council consider Bylaw No. 7440.

CARRIED.

- 2d) Hearing**
Rezoning - Lot 1 except that portion included in Plan No. 88-S-14504, Lot 3 except the most westerly 54.86 metres, and Lot 4, all in Block 911, Plan No. 79-S-43600 215, 245 and 303 Pinehouse Drive - M.3A District to an M.3 District Proposed Bylaw No. 7441 (File No. CK. 4351-1)

REPORT OF CITY CLERK:

"Attached is a copy of Clause 3, Report No. 11-1994 of the Municipal Planning Commission which was adopted by City Council at its meeting held on August 29, 1994.

A copy of Notice which appeared in the local press under dates of November 26 and December 3, 1994 is also attached.

Council, at this meeting, is to hear and determine any submissions with respect to the proposed amendment prior to its consideration of proposed Bylaw No. 7441, copy attached."

His Worship Mayor Dayday ascertained that there was no one present in the gallery who wished to address Council with respect to the matter.

Moved by Councillor Heidt, Seconded by Councillor Atchison,

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THAT the hearing be closed.

CARRIED.

Moved by Councillor Waygood, Seconded by Councillor Postlethwaite,

THAT Council consider Bylaw No. 7441.

CARRIED.

**2e) Hearing
Proposed Demolition
513 Avenue J North
(File No. CK. 530-2)**

REPORT OF CITY CLERK:

"City Council, at its meeting held on August 2, 1994, considered Clause B7, Report No. 16-1994 of the City Commissioner, copy attached, and adopted the following recommendations:

- 1) that the building located at 513 Avenue J North (Lot 7, Block 27, Plan HJ) be declared a nuisance pursuant to Section 124 of *The Urban Municipality Act* because, in City Council's opinion, the building is a danger to the public's safety and health; and
- 2) that the City Solicitor be instructed to advise the owner, and all persons having an interest in the property, of the date of the hearing wherein City Council will consider the making of a demolition order.'

Report of the City Planner, December 13, 1994:

'During the period following our August 2, 1994, report, the Planning and Construction Standards Department, with the assistance of the Civic Buildings and Grounds Department, had the house secured. This action was necessary because the house had been broken into and children were going into it.

An inspection of the property on December 12, 1994, indicated that the house was secured against entry and that the conditions in the yard had deteriorated. The rear

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yard is littered with old broken furniture, household goods, wood, and clothes.

In addition, the trailer, which is located on the property adjacent to the lane, has had the siding and part of one wall removed. The contents of the trailer are strewn about its inside floor.

Section 124(2) of *The Urban Municipality Act* states:

"A council may declare any building to be a nuisance if, because of its ruinous or dilapidated state or its faulty construction, or for any other reason, the council is of the opinion that the building:

- a) is dangerous to the public safety or health; or
- b) substantially depreciates the value of other land or improvements in the vicinity."

The Department's position has not changed from what was stated in the August 2, 1994, report. In our opinion, the building is a danger to the public's safety and health and the property should be declared a nuisance pursuant to Section 124 of *The Urban Municipality Act*.

Section 124(5) of *The Urban Municipality Act* states:

"If an owner does not comply with an order within the time specified in the order, the council may placard the building to protect the public and may proceed to have any work done that it considers necessary for the purpose of carrying out the order, and the cost of the work is to be added to, and thereby forms part of, the taxes on the land on which the building is or was situated."

RECOMMENDATION:

- 1) that pursuant to Section 124 of *The Urban Municipality Act*, City Council proceed with an Order to demolish the building at 513 Avenue J North and to fill in any open basement or excavation remaining on the site after the demolition;
- 2) that the owner be given until February 11, 1995, to comply with the Order; and
- 3) that if the owner does not comply with the Order within the specified time:
 - a) the Civic Buildings and Grounds Department be authorized to prepare the appropriate tender-documents and to take whatever steps that it considers necessary to carry out the Order of City Council

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concerning the demolition of the building and the clearing of the site at 513 Avenue J North, and

- b) all of the costs incurred in the tendering process and in the demolition work and clean-up be added to, and thereby form part of, the taxes on the land known as 513 Avenue J North.'

Report of the City Solicitor, December 12, 1994:

'At its meeting of August 2, 1994, City Council declared the building located at 513 Avenue J North (Lot 7, Block 27, Plan HJ) to be a nuisance pursuant to Section 124 of *The Urban Municipality Act, 1984* because it is a danger to the public's health and safety. At that same meeting, City Council instructed this office to advise the owner of the property and all other persons having an interest in the property of Council's demolition hearing date. We have served the proper people with a Notice advising that Council will be considering demolition of the property on December 19, 1994.

We are enclosing a copy of the Title to the property for Council's information. The title shows that Glenn Ruland Peckenpaugh is the registered owner of the property and Ruland Harvey Peckenpaugh has an interest in the property as shown on a Caveat. We served both of these people with a Notice.

A draft Order for Demolition has been prepared and is enclosed. Please note that we have not specified the date by which the demolition must be completed. Pursuant to Section 124 of *The Urban Municipality Act, 1984*, the date of compliance cannot be less than 45 days from the date upon which the Order is made. The earliest date for the Order would be February 3, 1995.

We trust this will be satisfactory."

His Worship Mayor Dayday ascertained that there was no one present in the gallery who wished to address Council with respect to the matter.

Moved by Councillor Waygood, Seconded by Councillor Birkmaier,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Steernberg, Seconded by Councillor Waygood,

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- 1) *THAT, because of its ruinous and dilapidated state, City Council declare the building located at 513 Avenue J North, Saskatoon, Saskatchewan, and more particularly described as:*

*Lot Seven (7)
Block Twenty-seven (27)
in the City of Saskatoon,
in the Province of Saskatchewan,
in the Dominion of Canada, according
to a Plan of Record in the Land Titles Office
for the Saskatoon Land Registration District
as No. (HJ) K. 4652*

a nuisance, because in Council's opinion, the building is dangerous to the public safety and health;

- 2) *THAT Glenn Ruland Peckenpaugh, the registered and assessed owner, be ordered:*
- a) *to demolish or remove the said building and to fill in any open basement or excavation remaining on the site of the said building after demolition or removal thereof, and*
 - b) *to complete the work by the 11th day of February, 1995;*
- 3) *that if the owner does not comply with the Order within the specified time:*
- a) *the Civic Buildings and Grounds Department be authorized to prepare the appropriate tender-documents and to take whatever steps that it considers necessary to carry out the Order of City Council concerning the demolition of the building and the clearing of the site at 513 Avenue J North, and*
 - b) *all of the costs incurred in the tendering process and in the demolition work and clean-up be added to, and thereby form part of, the taxes on the land known as 513 Avenue J North.*

CARRIED.

COMMUNICATIONS TO COUNCIL

The following communications were submitted and dealt with as stated:

A. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL

**1) Audrey Kyle, Committee Member
Saskatoon Pow Wow Committee, dated December 7**

Requesting permission to address Council regarding the annual Traditional Aboriginal Pow Wow to be held at the end of May. (File No. CK. 205-1)

RECOMMENDATION: that a representative of the Saskatoon Pow Wow Committee be heard.

Moved by Councillor Postlethwaite, Seconded by Councillor McCann,

THAT a representative of the Saskatoon Pow Wow Committee be heard.

CARRIED.

Ms. Margaret Poochay, President, Saskatoon Pow Wow Committee, provided a brief history of the annual Pow Wow. Ms. Poochay extended an invitation to Council members to become involved in the third annual Pow Wow to be held on May 26, 27 and 28, 1995 and asked Council for financial support for the event.

Moved by Councillor Birkmaier, Seconded by Councillor Atchison,

THAT the information be received.

CARRIED.

**2) A. G. Bouzane
Medley, AB, dated November 14**

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Nominating Rick and Suzanne Petrucha for citizen/coach of the year. (File No. CK. 150-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Birkmaier, Seconded by Councillor Roe,

THAT the information be received and forwarded to the CFQC Citizen of the Year Award.

CARRIED.

**3) Ed Wudrick
2209 Munroe Avenue South, undated**

Submitting comments regarding bus passes. (File No. CK. 7312-1)

RECOMMENDATION: that the letter be referred to the Administration to respond to Mr. Wudrick regarding his question on bus passes.

Moved by Councillor McCann, Seconded by Councillor Atchison,

THAT the letter be referred to the Administration to respond to Mr. Wudrick regarding his question on bus passes.

CARRIED.

**4) Bob Fink
516 Avenue K South, undated**

Commenting with respect to cat control. (File No. CK. 151-5)

RECOMMENDATION: that the letter be referred to the Advisory Committee on Animal Control.

Moved by Councillor Waygood, Seconded by Councillor Langford,

THAT the letter be referred to the Advisory Committee on Animal Control.

CARRIED.

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**5) Carol Froom, 30 Hour Famine National Director
World Vision Canada, dated November 29**

Requesting Council to proclaim the week of February 19, 1995 as World Vision 30 Hour Famine Week in Saskatoon. (File No. CK. 205-5)

RECOMMENDATION: that His Worship the Mayor be authorized to proclaim the week of February 19, 1995 as World Vision 30 Hour Famine Week in Saskatoon.

Moved by Councillor Birkmaier, Seconded by Councillor Postlethwaite,

THAT His Worship the Mayor be authorized to proclaim the week of February 19, 1995 as World Vision 30 Hour Famine Week in Saskatoon.

CARRIED.

**6) Pauline Melis, Chair
Municipal Heritage Advisory Committee, dated December 5**

Requesting permission to address Council in support of the heritage designation of the CPR Station and Grounds. (File No. CK. 710-1)

RECOMMENDATION: that Ms. Melis be heard during consideration of Clause B3, Report No. 27-1994 of the City Commissioner.

Moved by Councillor Waygood, Seconded by Councillor Roe,

THAT Ms. Melis be heard during consideration of Clause B3, Report No. 27-1994 of the City Commissioner.

CARRIED.

**7) Carol D. Hogan, Publicity
The Navy League of Canada, dated December 7**

Requesting Council to proclaim the week of May 1 to 7, 1995 as Navy League of Canada Week in

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Saskatoon. (File No. CK. 205-5)

RECOMMENDATION: that His Worship the Mayor be authorized to proclaim the week of May 1 to 7, 1995 as Navy League of Canada Week in Saskatoon.

Moved by Councillor McCann, Seconded by Councillor Langlois,

THAT His Worship the Mayor be authorized to proclaim the week of May 1 to 7, 1995 as Navy League of Canada Week in Saskatoon.

CARRIED.

**8) Michael Newman, Chair, National Forest Week Committee
Saskatchewan Forestry Association, dated December 2**

Requesting Council to proclaim the week of May 7 to 13, 1995 as National Forest Week and May 8, 1995 as Arbor Day in Saskatoon. (File No. CK. 205-5)

RECOMMENDATION: that His Worship the Mayor be authorized to proclaim the week of May 7 to 13, 1995 as National Forest Week and May 8, 1995 as Arbor Day in Saskatoon.

Moved by Councillor Waygood, Seconded by Councillor Birkmaier,

THAT His Worship the Mayor be authorized to proclaim the week of May 7 to 13, 1995 as National Forest Week and May 8, 1995 as Arbor Day in Saskatoon.

CARRIED.

**9) Margaret Harnett, President
Sutherland Trailer Court Responsible Renter's Association, dated December 7**

Requesting permission to address Council regarding concerns about the Sutherland Trailer Park. (File No. CK. 100-10)

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RECOMMENDATION: that Ms. Harnett be heard.

Moved by Councillor Postlethwaite, Seconded by Councillor Atchison,

THAT Ms. Harnett be heard.

CARRIED.

Mr. Tim Ponto, representing the Sutherland Trailer Court Responsible Renter's Association, expressed concern regarding the condition of sewer mains, lack of fire hydrants and the recent rent increases at the Sutherland Trailer Park.

Moved by Councillor Waygood, Seconded by Councillor Roe,

THAT the information be received and referred to the Administration for a report.

CARRIED.

**10) K. F. McDonough, Director of Education
Saskatoon Catholic Board of Education, dated December 5**

Requesting Council to approve the appointment of Ms. Sandra Dahlgren as the Saskatoon Catholic Board of Education's representative on the Race Relations Committee for the year 1995. (File No. CK. 225-40)

RECOMMENDATION: that Ms. Sandra Dahlgren be appointed as the representative of the Catholic Board of Education on the Race Relations Committee, to replace Mr. Ron Gruending to the end of 1995.

Moved by Councillor Langford, Seconded by Councillor Birkmaier,

THAT Ms. Sandra Dahlgren be appointed as the representative of the Catholic Board of Education on the Race Relations Committee, to replace Mr. Ron Gruending to the end of 1995.

CARRIED.

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**11) Hans Dirauf
Thair & Dirauf, dated December 8**

Submitting comments regarding participation in the pension surplus allocation. (File No. CK. 4731-8)

RECOMMENDATION: that the letter be referred to the City Solicitor for a report.

Moved by Councillor Postlethwaite, Seconded by Councillor McCann,

THAT the letter be referred to the City Solicitor for a report.

CARRIED.

**12) Linda Smee, Board of Directors
Saskatoon Women's Resource Centre, dated December 14**

Requesting permission to address Council regarding a request for support for the Saskatoon Women's Resource Centre on a one time capital investment basis. (File No. CK. 1870-1)

RECOMMENDATION: that Ms. Smee be heard.

Moved by Councillor Waygood, Seconded by Councillor Roe,

THAT Ms. Smee be heard.

CARRIED.

Ms. Linda Smee, Board of Directors, Saskatoon Women's Resource Centre, provided information to Council regarding a request for support for the Saskatoon Women's Resource Centre. She asked Council for a one-time capital investment of \$275,000 towards the purchase of a building for the Centre.

Moved by Councillor McCann, Seconded by Councillor Waygood,

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THAT the matter be referred to the Legislation and Finance Committee for a report.

CARRIED.

**13) Terry Boucher
4 - 1910 Main Street, dated December 13**

Requesting permission to address Council regarding the transit system. (File No. CK. 7300-1)

RECOMMENDATION: that Mr. Boucher be heard.

Moved by Councillor Langford, Seconded by Councillor Atchison,

THAT Mr. Boucher be heard.

CARRIED.

Mr. Terry Boucher provided Council with several suggestions regarding transit service.

Moved by Councillor Waygood, Seconded by Councillor Roe,

THAT the information be received and referred to the Works and Utilities Committee.

CARRIED.

**14) J. L. Grover
203 Avenue E North, dated December 15**

Requesting permission to address Council regarding the roles and responsibilities of health, building and fire inspectors and the utility rate increase. (Files CK. 125-2, 125-5, 530-1, 4400-1 and 1905-2)

RECOMMENDATION: that Mr. Grover be heard during consideration of Clause 9, Report No. 19-1994 of the Planning and Development Committee and Clause A3, Report No. 27-1994 of the City Commissioner.

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Moved by Councillor Waygood, Seconded by Councillor Atchison,

THAT Mr. Grover be heard during consideration of Clause 9, Report No. 19-1994 of the Planning and Development Committee and Clause A3, Report No. 27-1994 of the City Commissioner.

CARRIED.

**15) Brian L. Graham, Executive Director
Saskatchewan Lung Association, dated December 19**

Requesting permission to address Council regarding a tax abatement request. (File No. CK. 1965-1)

RECOMMENDATION: that Dr. Graham be heard during consideration of Clause 4, Report No. 17-1994 of the Legislation and Finance Committee.

Moved by Councillor Birkmaier, Seconded by Councillor Heidt,

THAT Dr. Graham be heard during consideration of Clause 4, Report No. 17-1994 of the Legislation and Finance Committee.

CARRIED.

**16) Herbert M. L. Robertson
Robertson Law Group, dated December 19**

Submitting comments regarding installation of lights on 8th Street and Circle Drive. (File No. CK. 6250-1)

RECOMMENDATION: that the information be received and considered with Clause 7, Report No. 22-1994 of the Works and Utilities Committee.

Moved by Councillor Birkmaier, Seconded by Councillor Heidt,

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THAT the information be received and considered with Clause 7, Report No. 22-1994 of the Works and Utilities Committee.

CARRIED.

B. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION

- 1) **Arthur and Pauline Stern**
3953 Centennial Drive, dated December 1

Requesting a property tax rebate. **Referred to the Administration for a report.** (File No. CK. 1920-1)

- 2) **Ken Murray**
Saskatoon Ice Racing Club, undated

Requesting use of the body of water at the 58th Street Pump Station for motorcycle ice racing. **Referred to the Administration for a report.** (File no. CK. 5500-1)

- 3) **Gordon Pickett, Winterfest Chair**
Winterfest Saskatoon, Inc., undated

Submitting request for provision of civic services for Winterfest. **Referred to the Administration for a report.** (File No. CK. 205-4)

- 4) **John Mathison, Controller**
Frontier Peterbilt Sales Ltd., dated December 8

Requesting Council to consider applying the revised 1993 assessment to the 1994 assessment for the property at 303 - 50th Street East. **Referred to the Administration for a report.** (File No. CK. 1920-1)

RECOMMENDATION: that the information be received.

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Moved by Councillor Langford, Seconded by Councillor Postlethwaite,

THAT the information be received.

CARRIED.

REPORTS

Mr. R. Tennent, Chair, submitted Report No. 16-1994 of the Municipal Planning Commission;

City Commissioner Irwin submitted Report No. 27-1994 of the City Commissioner;

Councillor Steernberg, Member, presented Report No. 19-1994 of the Planning and Development Committee;

Councillor Langlois, Member, presented Report No. 17-1994 of the Legislation and Finance Committee;

Councillor Birkmaier, Chair, presented Report No. 22-1994 of the Works and Utilities Committee;

Councillor Birkmaier, Chair, presented Report No. 6-1994 of the Audit Committee; and

His Worship the Mayor, Chair, presented Report No. 8-1994 of the Committee on Committees.

Moved by Councillor Waygood, Seconded by Councillor Postlethwaite,

THAT Council go into Committee of the Whole to consider the following reports:

- a) Report No. 16-1994 of the Municipal Planning Commission;*
- b) Report No. 27-1994 of the City Commissioner;*
- c) Report No. 19-1994 of the Planning and Development Committee;*
- d) Report No. 17-1994 of the Legislation and Finance Committee;*

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- e) *Report No. 22-1994 of the Works and Utilities Committee;*
- f) *Report No. 6-1994 of the Audit Committee; and*
- g) *Report No. 8-1994 of the Committee on Committees.*

CARRIED.

His Worship Mayor Dayday appointed Councillor Waygood as Chair of the Committee of the Whole.

Council went into Committee of the Whole with Councillor Waygood in the Chair.

Committee arose.

Councillor Waygood, Chair of the Committee of the Whole, made the following report:

THAT while in Committee of the Whole, the following matters were considered and dealt with as stated:

"REPORT NO. 16-1994 OF THE MUNICIPAL PLANNING COMMISSION

- 1. Discretionary Use Application
Boarding (Personal) Care Home for 15 Residents
Lot 26, Block 889, Plan No. 77-S-22646
855/857 Coppermine Crescent
(File No. CK. 4355-1)**

DEALT WITH EARLIER. SEE PAGE NO. 1.

- 2. Discretionary Use Application
Boarding (Personal) Care Home for 12 Residents
Lot 89, Block 155, Plan 80-S-26858
518/520 Russell Road
(File No. CK. 4355-1)**

DEALT WITH EARLIER. SEE PAGE NO. 3.

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**3. Zoning Bylaw Text Amendment
Section 33A.(1) - B.2A District
Permitted Uses
(File No. CK. 4350-1)**

Attached is a copy of a report of the Planning and Construction Standards Department dated November 28, 1994, regarding an application submitted on behalf of 599342 Saskatchewan Ltd., requesting an amendment to Section 33A.(1) of the Zoning Bylaw (B.2A District). The applicants have proposed to amend the B.2A district by including the following clause under subsection (1) USES PERMITTED:

"(o) service stations, car washes, new or used automobile, marine, and trailer coach sales lots."

At the present time, service stations (and automotive service uses) are only permitted as discretionary uses in the B.2A district, while car washes, auto, marine and trailer coach sales lots are not permitted under any circumstances.

The intent of this proposal is to increase the range of uses permitted in the B.2A zoning district, and in doing so, to allow an auto sales and service use to remain at its present location at 1104 - 22nd Street West. The applicants also maintain that by increasing the range of permitted uses in the B.2A district, the pressure for commercial uses to locate on more "permissive" industrial land will be reduced.

Your Commission has considered this matter and

RECOMMENDS:

- 1) that City Council approve the advertising respecting the proposal to amend Section 33A. of the Zoning Bylaw in the following manner:
 - a) Subsection (1) is amended by including "automobile sales lots" and "service stations" as permitted uses;
 - b) Subsection (2) is amended by deleting "service stations and automotive service uses" as discretionary uses and including "public garages and car washes" as discretionary uses;
- 2) that the City Planner be requested to prepare the required notice for advertising the proposed amendment;
- 3) that the City Solicitor be requested to prepare the required Bylaw; and

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- 4) that the Municipal Planning Commission's report be brought forward for consideration at the time of the public hearing and that City Council consider the Commission's recommendation that the proposed Zoning Bylaw amendment, as outlined in Recommendation 1) above, be approved.

ADOPTED.

**4. Members - Municipal Planning Commission
(File No. CK. 175-16)**

At the last meeting of your Commission, it was noted that Mr. R. Tennent, Mr. B. Delainey and Ms. F. Alexson, have served on the Municipal Planning Commission for the maximum number of years allowed under the City's policy.

Your Commission wishes to publicly express its appreciation to Mr. Tennent (Chair of the Commission) and to Mr. Delainey and Ms. Alexson (Commission members) for their commitment and services.

RECOMMENDATION: that the information be received.

ADOPTED.

REPORT NO. 27-1994 OF THE CITY COMMISSIONER

Section A - Works and Utilities

**A1) School Signing Revisions - Georges Vanier School
(File No. CC 6280-1)**

Report of the City Engineer, November 21, 1994:

"The Engineering Department has received a request from the Catholic School Board to review the signing at Georges Vanier School to accommodate a disabled person's loading zone. The review

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has been completed and it is proposed that the signing be revised so that it meets the needs of the school and is consistent with present standards.

The investigation procedure for this school included:

- the preparation of a plan of the existing signing; and,
- a site meeting between representatives of the Engineering Department, Traffic Section of the Saskatoon Police Service, Catholic School Board, and the Principal of Georges Vanier School.

Based on the results of this investigation, a new school signing plan was formulated using the School Signing Guidelines and considering the needs of this particular school.

The signing required to improve the pedestrian and traffic safety at this school is indicated on the attached Plan No. H12-3B and is described briefly below.

The recommended signing change on the north side of Wilson Crescent near Clare Crescent is as follows:

- Installation of a 'PEDESTRIAN AHEAD' sign on the north side of Wilson Crescent at the east leg of Albert Avenue.

The recommended signing changes on the south side of Wilson Crescent near Clare Crescent are as follows:

- Replacing the existing '5 MINUTE LOADING ZONE' east of the school's driveway crossing with a 'DISABLED PERSON'S LOADING ZONE'.
- Installation of a 'NO STOPPING' zone across the school's driveway crossing.
- Removing the existing 'NO PARKING, 0800-1700, MONDAY - FRIDAY' zone between the existing school bus loading zone and the existing bus stop at the west leg of Clare Crescent.
- Installation of a '5 MINUTE LOADING ZONE' immediately west of the existing school bus loading zone.
- Installation of a '5 MINUTE PARKING, 0800-1700, MONDAY - FRIDAY' zone between the proposed '5 MINUTE LOADING ZONE' and the existing bus stop at the west leg of Clare Crescent.

All of the above changes have been reviewed and approved by the Saskatoon Police Service, the Catholic School Board, and the school's Principal, and conform to present City policy on school signing."

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RECOMMENDATION:

that the signing changes at Georges Vanier School, as shown on the attached Plan No. H12-3B, be approved.

ADOPTED.

**A2) Secondary Sewage Treatment Upgrade
Project #790 - Utility Building and Primary Effluent Pump Station
Pollution Control Plant
Contract 4, No. 4-0384
(File Nos. CC 7800-4 and 670-2)**

Report of the Manager, Water and Pollution Control Department, December 12, 1994:

"The design of the secondary sewage treatment upgrade has been divided into six major construction contracts. Council has awarded Contracts #1, #2 and #3. On December 7, 1994, tenders were received for Contract #4 of the sewage treatment upgrade (Capital Project #790). Contract #4 includes the construction of a Utility Building and Primary Effluent Pump Station, associated tunnels, portions of the primary effluent force main, sewer line, water line and sluice gates. The bids are summarized below:

<u>Contractor</u>	<u>Location</u>	<u>Base Bid (2 alternatives)</u> <u>including G.S.T. & P.S.T.</u>	
		(1)	(2)
PCL-Maxam	Saskatoon, SK	\$8,941,426	\$8,917,886
Graham Construction	Saskatoon, SK	\$9,450,340	\$9,435,770

The alternatives vary as follows:

1. Exterior building finish is entirely Tyndall stone.
2. Exterior building finish is a combination of Tyndall stone and metal cladding.

A technical and commercial bid analysis has been carried out by Stanley Associates Engineering Limited, the project consultants, and the bid of PCL-Maxam has been found to be the lowest qualified bid.

Alternative 1, which includes total Tyndall stone finish is \$23,540 (\$22,660 including 4% GST Rebate) higher than Alternative 2. Due to the better long term durability of stone versus metal siding, and relatively small difference in cost, this option is recommended. In addition, the Tyndall stone on the new, above ground structures will maintain the appearance of the existing Pollution Control Plant. The aesthetic aspect of the new expansion is very important considering adjacent residential development and future MVA park to be located on the north-west side of the plant.

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The summary of the total purchase cost and appropriate taxes for Alternative 1 is as follows:

Base Price (including PST)	\$8,356,473
GST (7%)	<u>584,953</u>
Contract Amount	\$8,941,426
GST Rebate (4%)	<u>(334,259)</u>
Contract Net Cost	<u>\$8,607,167</u>

Project #790 of the 1994 Capital Budget includes \$41,794,000 for the sewage treatment upgrade based on engineering estimates prepared late in 1993. These estimates were prepared solely on conceptual and preliminary design which provides an industry standard of ± 20 percent. From the tendering of the first contract in May of 1994, the construction climate has changed significantly and the latter contracts have exceeded the original engineering estimates. The higher bid prices appear to be related to the recently announced Federal Infrastructure Program. Engineering firms are experiencing similar circumstances in other provinces. The contract net costs and the Capital Budget provisions are summarized:

	1994 Est. Actual (3% GST)	1994 Budget (incl. misc. equip/supp.)	Variance
Contract #1 (Approved)	14,234,923	17,448,000	3,213,077
Contract #2 (Approved)	10,944,735	10,730,000	(214,735)
Contract #3 (Approved)	11,899,341	10,179,000	(1,720,341)
Contract #4 (Recommended)	8,607,167	2,686,000	(5,921,167)
Misc. Equip/Supplies (Committed)	218,000	---	(218,000)
	<hr/>	<hr/>	<hr/>
	45,904,166	41,043,000	(4,861,166)

In order to have adequate funding to award Contract #4, an extension of \$4,861,166 is required for Project #790 of the 1994 Capital Budget. The extension represents less than 10 percent of the project. The need to increase the Capital Budget provision has been considered in the formulation of the 1995 sewer utility rates."

RECOMMENDATION:

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- 1) that City Council approve an extension of \$4,861,166 to Project #790 of the 1994 Capital Budget;
- 2) that the source of funding be debentures;
- 3) that City Council accept the low bid - Alternative 1, submitted by PCL-Maxam, A Joint Venture, for the construction of the Utility Building and Primary Effluent Pump Station at the Pollution Control Plant, at a total estimated cost of \$8,941,426, PST and GST included; and,
- 4) that His Worship the Mayor and the City Clerk be authorized to execute the contract documents, as prepared by the City Solicitor, under the Corporate Seal.

IT WAS RESOLVED:

- 1) *that City Council approve an extension of \$4,861,166 to Project #790 of the 1994 Capital Budget;*
- 2) *that the source of funding be borrowing;*
- 3) *that City Council accept the low bid - Alternative 1, submitted by PCL-Maxam, A Joint Venture, for the construction of the Utility Building and Primary Effluent Pump Station at the Pollution Control Plant, at a total estimated cost of \$8,941,426, PST and GST included; and,*
- 4) *that His Worship the Mayor and the City Clerk be authorized to execute the contract documents, as prepared by the City Solicitor, under the Corporate Seal.*

**A3) Proposed Bylaw Nos. 7451 and 7452
To provide for a Proposed Increase in
Water Consumption, Sewer Service, and Sewer Surcharge Rates
(File No. CC 1905-2)**

Report of the City Solicitor, December 14, 1994:

"In keeping with the instruction of the Works and Utilities Committee at its meeting held on December 14, 1994, I have prepared and forward herewith for consideration proposed Bylaw Nos. 7451 and 7452.

As instructed, the proposed Bylaws implement the desired increase in Water Consumption, Sewer Service, and Sewer Surcharge rates. The new rates would come into force and effect as of January

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1, 1995."

RECOMMENDATION:

that City Council consider passage of proposed Bylaw Nos. 7451 and 7452.

Pursuant to earlier resolution, Item A14) of "Communications" was brought forward and considered.

IT WAS RESOLVED:

that Clause A3, Report No. 27-1994 of the City Commissioner be considered with Clause 1, Report No. 22-1994 of the Works and Utilities Committee.

**A4) Backlane Automated Garbage Collection System
Tender for 500 - 300 US Gallon Containers
(File No. CC 7830-3)**

Report of the City Engineer, December 9, 1994:

"At its meeting on June 20, 1994, City Council discussed a report of the City Engineer (copy attached) outlining the current use of the large 300 U.S. gallon containers and the smaller 100 U.S. gallon containers used in residential garbage collection, and resolved:

"that City Council approve on an interim basis for a one-year trial basis the long-term conversion from rear lane residential garbage pickup using large containers to front street residential garbage pickup using small containers."

The report also explained the reason for seeking this approval at this time was to give the Engineering Department the direction to cease purchasing the large 300 U.S. gallon containers. Recognizing that the Department requires an annual supply of the large containers as replacements, the intent was to convert an area from rear-lane pickup (using large containers) to front-street pickup (using small containers), and then use the large containers as the replacement units for those areas still with rear-lane pickup.

At the end of the discussion City Council approved, on a one-year trial basis, the conversion from rear-lane residential garbage pickup using the large containers to front-street residential garbage pickup using small containers. The intent of this resolution is that a particular area or

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neighbourhood would, for a one-year trial basis, be switched from rear-lane to front-street collection.

Subsequent to the Council resolution, the Engineering Department was approached by the Brevoort Park Community Association to be considered as a possible neighbourhood for the pilot study. The Association Executive invited City Staff to a membership meeting on October 5, 1994, at which time the proposal was soundly rejected by the residents in attendance.

From the experience to date, the Engineering Department feels it may take a considerable length of time to establish the pilot project. The effect of this is that the Department does not have any of the 300 U.S. gallon containers to deploy as required. The current needs indicate approximately 250 containers are required now, with an estimated additional 250 required in 1995. Until a suitable neighbourhood is found for the pilot project, the only alternative is to purchase new large containers.

At its meeting on November 7, 1994, City Council expressed concern about the lack of an adequate plan to address the current shortage of rear-lane containers. Based on this concern, your staff prepared tenders for the purchase of 500 - 300 U.S. gallon containers with the following bids received:

	<u>UNIT PRICE</u>	<u>EXTENDED COST</u>
Alcon Plastics Corporation, SASKATOON, Sask.	\$249.00	\$124,500.00
Acrylon Plastics (MB) 1983 Inc. WINNIPEG, Manitoba	\$260.00	\$130,000.00
Acrylon Plastics (MB) 1983 Inc. WINNIPEG, Manitoba	\$230.00*	\$115,000.00
General Body and Equipment SASKATOON, Sask. (containers from California)	\$312.00	\$156,000.00

* - indicates alternate material

The GST and PST are extra.

The above prices represent a major increase from the 1993 cost of \$197.00 per container. The difference in price can be attributed to a significant increase in the price of resin.

The apparent low bidder, Alcon Plastics Corporation, could not meet the delivery date in the specifications. In discussing the matter with them, the Engineering Department has reservations

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regarding their ability to supply, and is therefore recommending rejection of the bid.

The second low bidder, Acrylon Plastics (MB) 1983 Inc., submitted two bids - one as per the specifications and another using a different resin material (linear vs. cross-link). The Engineering Department has been working with Acrylon Plastics and Exxon Oil Co. in the testing of containers manufactured with the linear resin, and has had 40 such containers in the field since the spring of 1994 with satisfactory results. At the time of tendering, Exxon would not guarantee the required warranties for the linear product and it was therefore not listed as an acceptable alternative. However, since the tenders were let, Exxon has indicated to the manufacturer it will meet the required warranties.

The Engineering Department is therefore recommending the acceptance of the alternative bid submitted by Acrylon Plastics for the supply of 500 - 300 U.S. gallon containers. The total cost to the City is calculated as follows:

500 - 300 U.S. gallon containers @ \$230.00	\$115,000.00
PST (9%)	10,350.00
GST (7%)	<u>8,050.00</u>
	\$133,400.00
GST Rebate	<u>4,600.00</u>
Total Cost	<u>\$128,800.00</u>

The proposed source of funding for this project is the Reserve for Capital Expenditures with funds that have been returned from prior projects."

RECOMMENDATION:

- 1) that City Council approve a new 1994 Capital Project for the replacement of automated garbage containers;
- 2) that City Council approve the provision of \$130,000 for the 1994 purchase of automated garbage containers;
- 3) that the source of funding for 1994 be the Reserve for Capital Expenditures; and,
- 4) that City Council accept the alternative bid submitted by Acrylon Plastics (MB) 1983 Inc., for the supply of 500 - 300 U.S. gallon containers, at an estimated total cost of \$133,400.00, PST and GST included.

ADOPTED.

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Section B - Planning and Development

**B1) Land-Use Applications Received by the Planning and Construction Standards Dept.
For the Period Between November 28 - December 9, 1994
(For Information Only)
(File No. CC 4300-2)**

The City Planner has received the following application which is being processed and which will subsequently be submitted to City Council for its consideration:

Subdivision

· Application #35/94: 2000 Coy Avenue
Applicant: Webster Surveys Ltd.
Legal Description: Lots 40, 41 and 42; Block 20, Plan (GV) H4128
Current Zoning: R.2
Date Received: December 5, 1994

RECOMMENDATION: that the information be received.

ADOPTED.

**B2) Amendments to Bylaw No. 7067 to
Provide for the Establishment of
the Leisure Services Advisory Board
(File No. CC 225-1)**

Report of the City Solicitor, December 12, 1994:

"These amendments are proposed at the request of the City Clerk. They arise out of her review of the Bylaw during preparation of the Appointment/Reappointment document. The amendments consist of changing the number of members and updating the description of members."

RECOMMENDATION: that City Council consider Bylaw No. 7448.

ADOPTED.

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**B3) Proposed Bylaw No. 7444
Designation of former CPR Station
The Heritage Property Act
(File Nos. CC 4020-1, 710-1 and 600-1)**

Report of the City Solicitor, December 12, 1994:

"City Council at its meeting held on April 11, 1994, passed a resolution approving an exchange of certain land between Nexus Holdings Inc., the owner of the former CPR Station property, and The City of Saskatoon. Council further resolved that after Nexus Holdings Inc. became owner of the property, the Administration take the appropriate action to have the property designated as municipal heritage property. Council's resolution also provided that the incremental taxes on the land resulting from the exchange of parcels be abated under the provisions of *The Heritage Property Act*, so long as the property remains designated as municipal heritage property. A copy of Clause 3, Report No. 4-1994 of A Committee of the Whole Council is attached.

Nexus Holdings Inc. obtained title to the property in October, 1994 and the land exchange between Nexus Holdings Inc. and The City of Saskatoon has been completed.

The Heritage Property Act provides that a Notice of Intention to pass a designation bylaw must be served on the Registrar of Heritage Property and the owner of the property. As well, Notice of Intention must be registered in the Land Titles Office and be published in a newspaper in circulation in the municipality. All notices must have been given at least 30 days prior to consideration of the bylaw. All prerequisites to the consideration of the bylaw have been completed.

The *Act* further provides that any applicant who wishes to object to the proposed designation must serve Council with an objection stating the reasons for the objection and all relevant facts. The objection must be served at least three days prior to the Council meeting at which the bylaw is to be considered.

Proposed Bylaw No. 7444 designates the former CPR station property as municipal heritage property. The conditions of designation contained in section 5 of the proposed bylaw are those recommended by The Municipal Heritage Advisory Committee. Section 6 provides for the abatement of taxes on that portion of the property which was consolidated into the station site as a result of the land exchange pursuant to Council's resolution."

RECOMMENDATION: that City Council consider Bylaw No. 7444.

Pursuant to earlier resolution, Item A6) of "Communications" was brought forward and considered.

Moved by Mayor Dayday,

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THAT Ms. Melis be heard.

CARRIED.

Ms. Pauline Melis, Chair, Municipal Heritage Advisory Committee, spoke in support of the request to designate the former CPR Station property as municipal heritage property. She reviewed the role of the Municipal Heritage Advisory Committee and the role of the Committee in relation to the designation of the property.

IT WAS RESOLVED: that City Council consider Bylaw No. 7444.

Section C - Finance

**C1) For Sale by Tender
Fire Equipment
(File No. CC 1250-1)**

Attached is a copy of a notice For Sale by Tender - Fire Equipment, for City Council's information.

RECOMMENDATION: that the information be received.

ADOPTED.

**C2) Investments
(File No. CC 1790-3)**

Report of the City Treasurer, December 7, 1994:

"With the approval of the Investment Committee, the attached list indicates purchases and sales for the City's various funds."

RECOMMENDATION: that City Council approve the above purchases and sales.

ADOPTED.

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**C3) 1995 Trailer Occupant Fees
(File No. CC 1720-10)** _____

Report of the City Solicitor, December 8, 1994:

"City Council at its meeting held on December 5, 1994, approved an increase in the trailer occupant fees effective January 1, 1995. Our Office was instructed to prepare a bylaw to implement these changes. In this regard, we have enclosed Bylaw No. 7446 for Council's consideration."

RECOMMENDATION: that Council consider Bylaw No. 7446.

ADOPTED.

**C4) Assessment Notices Bylaw, 1995
(File Nos. CC 1620-1 and 195-1)** _____

Report of the City Solicitor, December 12, 1994:

"We have prepared Bylaw No. 7450 at the request of the City Assessor. It dispenses with the mailing of assessment notices in 1995 except in cases where the assessed value is new or altered. City Council has followed this practice for the last several years and Bylaw No. 7450 continues this practice for 1995."

RECOMMENDATION: that City Council consider Bylaw No. 7450.

ADOPTED.

**C5) Assessment Appeals Committee Decision
Golden Mile Plaza
Depreciation Schedule
(File No. CC 1615-2)** _____

At its meeting of December 5, 1994, City Council passed the following resolutions:

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- "1) that City Council request the Provincial Government to commit to a legislative solution to preserve the existing assessment manual; and**
- 2) that City Council also request that full reassessment be completed no later than January 1, 1997."**

By a fax dated December 12, 1994, from SUMA, we were informed that the Province would not introduce the necessary legislation to freeze the assessment manual as it relates to depreciation, and that this matter was the sole responsibility of the Saskatchewan Assessment Management Agency (SAMA) and municipalities.

By a press release on December 9, 1994, SAMA announced it has passed a Board Order directing that the new depreciation schedules be implemented on January 1, 1995. To balance the assessment loss from the revised depreciation schedule, SAMA has ordered that all buildings will be taxed at 58% of their assessed value, and not 50% as is the present schedule. The net impact for our City is zero as implementing the depreciation schedule will reduce our total assessment by approximately \$90M, but the revised percentage of value (increased to 58%) will increase our assessment by \$90M.

However, the same cannot be said for individual property owners. The City will still have to do a full recalculation of all assessments and issue 56,000 notices, and deal with the resultant appeals. The implementation of the revised percentage of values will mean that older properties will now have less of a tax decrease, and more properties will have a tax increase to offset the loss of revenue. Under this revised system, the older homes built prior to the mid-60s will have their taxes reduced, while new homes built after 1970 will have an increase in taxes.

The City will be developing an information campaign that will include advertising in an attempt to inform the public of these changes.

As a final note, the City of Regina has appealed its Assessment Appeals Decision to the Court of Appeal. The appeal was heard on December 2, 1994, but no ruling has been issued to date. Should the Court of Appeal overturn the decision, and the SAMA Board withdraw the Board Order, there would be no need to proceed with the re-evaluation.

RECOMMENDATION: that the information be received.

ADOPTED.

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**C6) Tax Write-Offs, Lists #2, 3, & 4
(File No. CC 1985-4)**

Report of the City Treasurer, December 12, 1994:

"Attached is a list of properties indicating tax adjustments totalling \$46,763.45, for which tax write-off approval is requested by City Council."

RECOMMENDATION:

that City Council approve of the tax write-off in the amount of \$46,763.45, for the reasons detailed in the list prepared by the City Treasurer, dated December 1, 1994.

ADOPTED.

**C7) Saskatoon Centennial Auditorium Foundation
- Proposed Corporate Reorganization
(File Nos. CC 115-1 and 163-1)**

Report of the City Solicitor, December 14, 1994:

"The Saskatoon Centennial Auditorium Foundation (the 'Auditorium') was originally incorporated by Certificate of Incorporation issued December 28, 1965, under the provisions of the old *Companies Act* of the Province of Saskatchewan. Since 1980, the Auditorium has been operating as a non-profit charitable corporation pursuant to the provisions of *The Non-profit Corporations Act*, and is wholly owned and controlled by The City of Saskatoon in keeping with Section 150(e) of *The Urban Municipality Act, 1984*.

The accounting firm of Deloitte & Touche, being the Auditorium's auditors, has advised that the affairs of the corporation could be more appropriately managed if it were structured as a non-profit corporation, as opposed to a non-profit charitable corporation. In this regard, and subject to the approval of City Council, we have received a request from the Auditorium's President, on behalf of the Board of Directors, that the corporation be re-organized in keeping with the auditors' recommendations.

Specifically, the recommendation is that all of the Auditorium's assets be transferred to The City of Saskatoon, and that thereafter the City incorporate a further corporate entity under *The Non-profit Corporations Act* which would in turn receive a transfer of the noted assets from the City and assume the operation and management of the Auditorium's affairs. It is suggested that this new operating corporation be named the 'Centennial Auditorium and Convention Centre', or such other similar name as is thought fit and is acceptable to the Corporations Branch. The original

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Auditorium corporation would remain in place as a purely charitable foundation for use in conjunction with the proposed new operating corporation. The City's absolute ownership and control of both the existing and proposed corporations would remain unchanged.

From a strictly legal perspective, we have no objection to the proposed re-organization. Indeed, having regard to the lengthy history of the existing Auditorium corporation, it is our view that a corporate updating and modernization is entirely in order, and that the request is quite timely."

RECOMMENDATION:

- 1) that provided The City of Saskatoon maintains absolute ownership and control, the proposed re-organization of the Saskatoon Centennial Auditorium Foundation be approved;
- 2) that the City Solicitor be instructed to prepare all such corporate and other documentation, and do all such further things as may be necessary to give effect to the proposed re-organization; and,
- 3) that His Worship the Mayor and the City Clerk be authorized to execute on behalf of The City of Saskatoon all such corporate and other documentation as may be required, all as prepared by the City Solicitor.

ADOPTED.

**C8) Light and Water Accounts
To Be Written-Off for 1993
(File No. CC 1985-3)**

Report of the City Treasurer, December 13, 1994:

"The following is a summary of the 1993 utility accounts which are considered due for write-off. The accounts total \$129,659.88, and after deducting the 1994 collection of accounts previously written-off which amounted to \$26,544.13, the net write-off is \$103,115.75. This represents 0.09 percent of the \$107,860,003.00 gross revenue for 1993. A detailed listing of the accounts is available in the City Clerk's Office.

Bankrupt and delinquent accounts have, where possible, been charged back to property taxes. The services of a collection agency have also been utilized in an attempt to realize payment.

An analysis of the accounts recommended for write-off is as follows:

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1 Commercial Account over \$900	McKee Moving - Storage 2412 Faithful Avenue	\$ 1,273.87
21 Commercial Accounts under \$900	(average \$149.44)	\$ 3,138.38
550 Single Family Residence	(average \$139.18)	\$ 76,552.81
165 Water Accounts	(average 56.70)	\$ 9,356.13
261 Suites under \$25	(average \$12.76)	\$ 3,330.86
541 Suites over \$25	(average \$66.55)	<u>\$ 36,007.83</u>
1539	TOTAL	\$129,659.88
	1994 Collection of Accounts previously Written-Off	<u>26,544.13</u> <u>\$103,115.75</u>

The following is a summary of the write-offs for the last five years:

<u>Year</u>	<u>Gross Amount of Write-Off</u>	<u>Collection of Accounts Previously Written-Off</u>	<u>Net Amount of Write-Off</u>	<u>Percent of Gross Revenue</u>
1989	107,756.50	1,302.36	106,454.14	0.11
1990	102,383.13	19,681.30	82,701.83	0.08
1991	118,372.33	23,635.57	94,736.76	0.09
1992	114,875.25	21,318.03	93,557.22	0.09
1993	129,659.88	26,544.13	103,115.75	0.09

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RECOMMENDATION:

that City Council approve the net write-off of utility accounts for 1993, totalling \$103,115.75.

ADOPTED.

**C9) Withdrawal of Funds from
Property Realized Reserve
(File No. CC 1815-3)**

Report of the City Comptroller, December 15, 1994:

"On an annual basis, City Council receives information regarding funds which have been disbursed as costs incidental to the City's involvement in the land development business. The following is a summary of these costs to November 30th:

Sales Commissions	\$ 16,773.74
Advertising for Zoning	2,509.94
Noise Study	749.00
Vibration Study	7,158.30
Water Monitoring - Silverspring	15,707.00
Silverspring Park - Removal of Debris	24,099.82
Options	1,000.00
Development Charges - Subdivision Applications	23,392.40
SaskTel - Service Adjustments	7,704.00
Showhome Rebate Program	57,590.29
Subdivision and Land Titles Fees	3,543.00
Surveys	31,013.82
Relocate Fire Hydrant	4,205.10
Miscellaneous	<u>213.72</u>

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Total

\$195,660.13"

RECOMMENDATION:

that \$195,660.13 be withdrawn from the Property Realized Reserve to fund the costs associated with the City's land banking program.

ADOPTED.

Section D - Services

D1) Routine Reports Submitted to City Council

<u>SUBJECT</u>	<u>FROM</u>	<u>TO</u>
Statement of Residential & Miscellaneous Lot Sales (copy attached) (File No. CC 435-2)	November 1, 1994	November 30, 1994
Schedule of Accounts Paid \$1,898,268.75 (File No. CC 1530-2)	December 1, 1994	December 7, 1994
Schedule of Accounts Paid \$1,012,265.52 (File No. CC 1530-2)	December 8, 1994	December 12, 1994
Schedule of Accounts Paid \$4,203,002.99 (File No. CC 1530-2)	December 9, 1994	December 13, 1994
Schedule of Accounts Paid \$607,038.58 (File No. CC 1530-2)	December 13, 1994	December 15, 1994

RECOMMENDATION: that the information be received.

ADOPTED.

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**D2) 1995 SUMA Convention
January 29 to February 1, 1995
(File No. CC 155-3)**

Report of the City Clerk, December 12, 1994:

"Council Members have received notification of the 1995 SUMA Convention to be held in Saskatoon from January 29 to February 1, 1995. It is recommended that Council authorize payment of any expenses incurred by members of Council or Administration who wish to attend the convention.

The registration fee for delegates is \$145.00 and for companions (which in the past has been paid by the delegates themselves) is \$100.00. Registration forms have been circulated and should be returned to the Councillors' Assistant, who is handling the pre-registration."

RECOMMENDATION:

that Council authorize the payment of any expenses incurred by members of Council and Administration, approved by the Mayor, who attend the 1995 SUMA Convention in Saskatoon, January 29 to February 1, 1995.

ADOPTED.

**D3) Schedule of City Council Meetings
January and February - 1995
(File No. CC 255-1)**

Report of the City Clerk, December 12, 1994:

"The 1995 SUMA Convention will be held in Saskatoon from Sunday, January 29 to Wednesday, February 1, 1995.

In the past, City Council has not held a meeting during the SUMA Convention. It is therefore recommended that the meeting of Monday, January 30, 1995 be moved to Monday, February 6, 1995.

The next regular meeting will be on Monday, February 13, 1995."

RECOMMENDATION:

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- 1) that the regular Council meeting of Monday, January 30, 1995, be moved to Monday, February 6, 1995; and,
- 2) that the City Clerk be instructed to advertise the above-noted date change.

IT WAS RESOLVED:

that the regular meeting of City Council be held on January 30, 1995.

**D4) Bylaw Amendment
- Firefighters' Pension Plan - Contributory Service
(File No. CC 4730-4)**

Report of the City Solicitor, December 13, 1994:

"At its last meeting, Council requested a report on the manner in which the five years of service is calculated under the Firefighters' Pension Plan, i.e. whether the five years is five years of contributory service or five years of actual service.

Benefits under the Plan are based on the monthly average of the Member's highest paid 60 consecutive months (five years) of Continuous Service. Continuous Service is defined as the period of uninterrupted active service rendered on a regular, permanent, full-time basis. Accordingly, benefits under the Plan are paid based upon the best five years of actual service."

RECOMMENDATION: that the information be received by City Council.

IT WAS RESOLVED:

- 1) *that the Firefighters' Pension Fund Trustees be requested to report on the additional actuarial liabilities which would occur as a result of providing a benefit of actual service beyond 35 years when the contributions cease at 35 years; and*
- 2) *that third reading of Bylaw No. 7445 be deferred until the above report is submitted to Council.*

REPORT NO. 19-1994 OF THE PLANNING AND DEVELOPMENT COMMITTEE

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Composition of Committee

Councillor K. Waygood, Chair
Councillor R. Steernberg
Councillor P. Roe

**1. Property Offered to the City
Pt. LSD 8, Sec. 14-37-5 W.3rd
Re/Max/Mark Wouters Realty
(File No. CK. 4020-1)**

Each spring, the Planning and Development Committee reviews the status of City-owned lands which are located in the Rural Municipality of Corman Park, which are not being held for specific civic uses, and which were originally purchased for environmental, heritage, and/or public uses. All of these properties are located on or near the riverbank. Some examples are Yorath Island (which is currently being held in its natural state) and Cranberry Flats and a portion of the Beaver Creek Conservation Area (which have been developed by the Meewasin Valley Authority for public use).

The Planning and Development Committee initiated an annual review of the status of these properties in 1992. Consideration had been given to selling some or all of them to the Meewasin Valley Authority or to other interested parties. Instead, City Council decided to retain the properties and to review this decision annually.

City Council also reconsidered its position on purchasing additional land beyond Saskatoon's city-limits when such property is not required to serve the City's land-banking strategy or other civic departmental uses. On March 2, 1992, City Council resolved:

- "1) that the City consider purchasing only that riverbank property in the Rural Municipality of Corman Park falling within the boundary of the District Planning Commission area;
- 2) that each decision to purchase property within the boundaries of the District Planning Commission area be considered on an individual basis; and
- 3) that the Planning and Development Committee review this policy on an annual basis".

In accordance with these resolutions, your Committee considered the following report of the Land Manager dated December 5, 1994:

"The Land Department has been offered, for purchase, a small parcel of property which is located on the riverbank, just outside of Saskatoon's city-limits. The particulars of the property are as follows:

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Legal Description:	All of that portion of Legal Subdivision 8 which lies to the right bank of the South Saskatchewan River in Section 14, Township 37, Range 5, West of the 3rd Meridian.
Location:	Approximately 1/4 mile north of the city-limits, on the west side of the extension of Central Avenue and directly across the River from the Silverwood Heights Neighbourhood. (A map which shows the location of the property has been attached to this report.)
Size:	Approximately 8.7 acres.
Selling Price:	\$200,000.00

The property was offered to the City in 1988. At that time, it was appraised at \$65,000.00.

In our opinion, the property's value has not changed from what was estimated in 1988. The appraisal was based on the land being used for future urban development.

Although it would require rezoning, the property is a legal rural-building site. The Rural Municipality would not deny a building-permit application for this purpose.

The construction of a country residence on this site might cause some problems for future urban development. In our opinion, this is not sufficient reason for the City to purchase the property at this time."

RECOMMENDATION:

that the offer to purchase the property described above be declined at this time.

ADOPTED.

**2. Enquiry - Councillor Postlethwaite
Rental of Civic Facilities
(File No. CK. 1720-3)**

The following enquiry was made by Councillor Postlethwaite at the meeting of the City Council held on November 21, 1994:

"Why is it that the Soccer Associations pay over \$10,000 per month to the City to rent the Wheatland B Building while the Sask Place Board, also a non-profit organization, pays nothing to the City in rent for Sask Place?"

(Nor incidently does Sask Place pay property tax, business tax or amusement tax.)

In other words, why are the monster truck shows and pop concerts effectively subsidized while young soccer players who pay \$53,000 for a 5-month lease, plus utilities, maintenance and janitorial costs pay full economic cost and more.

Any why does the city charge youth hockey players over \$100 per hour, while receiving nothing directly from the Blades, and the Edmonton Oilers when they play here in neutral venue games?

In view of the fact that the citizens of Saskatoon are paying over \$1.5 million per year retiring debentures incurred by the construction costs of Sask Place, why is it not considered reasonable to charge some annual rental from such a successful venture?"

On November 28, 1994, your Committee considered this enquiry and referred the matter to the Administration for a report, including a review of agreements in place and a review of the background to those agreements for each association (i.e. soccer and hockey). Your Committee also requested the Saskatchewan Place Board of Directors to provide a report on the allocation of its budget.

In accordance with the above, the Director of Planning and Development provided the following report dated December 5, 1994:

"Current Budgetary Considerations

At the time when the Saskatoon Soccer Centre requested to be provided, on a temporary basis, with a civic facility for its soccer programs, City Council agreed to accommodate this request as long as:

- a) it did not increase the municipal mill rate, and
- b) it did not reverse any existing financial strategy to reduce the property-tax subsidization of any civic facility or program.

While these conditions as stated may appear onerous, it should be noted that they were established at a time when the City was considering the closure of one or more indoor rinks as a budget-reduction measure. This meant that indoor-ice activities (particularly minor hockey and ringette) would be consolidated into the remaining facilities.

If the Saskatoon Soccer Centre was prepared to enter into a long-term arrangement with the City to use one or more indoor rinks for its soccer programs, City Council was prepared to permanently decommission the ice-making components of these facilities, thereby reducing the their on-going maintenance costs. However, the Centre's dream continued to be a new building which would be designed for its programs. The City's facilities would be used only until this building was constructed. The Saskatoon Soccer Centre's supporters hoped that their new building would be ready within one or two years.

The Centre later determined that it could not proceed as quickly with the construction of a new building. (A major consideration involves preparing a rationale, through the

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submission of a formal business plan, for obtaining financial and/or in-kind support from the City.) Therefore, the Saskatoon Soccer Centre decided to enter into a five-year agreement with the City to use the Wheatland Building on the Prairieland Exhibition's grounds. The financial arrangements were accommodated within City Council's above-stated conditions. For this reason, the rental charges and the budgetary implications of the City's agreement with the Saskatoon Soccer Centre Inc. cannot be considered in isolation of our arrangements with the Saskatoon Minor Hockey Association and other indoor-ice users.

In order to monitor the achievement of the previous City Council's financial directives, all operating revenues and expenditures for the City-operated indoor rinks are budgeted under a single program -- Indoor Rink/Soccer Centre Program. The following is a five-year summary of the approved budgets for this Program:

	1990	1991	1992	1993	1994
Operating Revenues	\$1,033,500	\$1,208,000	\$1,094,000	\$1,053,400	\$1,105,000
Operating Expenditures	1,401,100	1,414,700	1,279,900	1,206,400	1,207,500
Support from Taxation	367,600	206,700	185,900	153,000	102,500
Staff-years	17.8	17.3	16.1	15.2	15.0

In order to fully appreciate how this Program's budget has changed over the past five years, copies of the budget-details for each year have been attached to this report.

The major change to this Program occurred in 1992. City Council approved the closure of two indoor ice-surfaces in order to reduce the property-tax support to this Program; at the same time, the Wheatland Building was made available (during the latter part of the year) to the Saskatoon Soccer Centre Inc. The full-year impact of this programming change is reflected in the 1993 budget.

Agreement With the Saskatoon Soccer Centre Inc.

Attached is a copy of the current five-year agreement between the City and the Saskatoon Soccer Centre Inc. This agreement expires at the end of its 1997-98 season.

Under this agreement, Saskatoon Soccer Centre Inc. pays an annual rent to the City of \$62,500. The charge is levied in six equal instalments of \$10,416.66. (It should be noted that this charge has been fixed for the entire five-year period of the agreement.) In addition, the Centre is responsible for paying all taxes (primarily the Goods and Services Tax, but excluding property taxes) and utility costs.

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While this rental charge is passed on to the users of the facility, the organizations which provide programs for youth who are 18 years of age or younger are provided with a rental-subsidy under the Youth Sports Subsidy Program. (Attached is a copy of City of Saskatoon Policy C03-034 [Youth Sports Subsidy Program -- Allocation Criteria].) The Saskatoon Minor Hockey Association, the Saskatoon Figure Skating Club, the Saskatoon Ringette Association, the Saskatoon Youth Soccer Inc., and the Saskatoon Lions Speedskating Club are eligible to receive rental-subsidies under this Program. The current rental-rate subsidy is 40%, to a maximum amount as is specified in the City of Saskatoon Policy C03-034.

Agreement With Saskatoon Prairieland Exhibition Corporation

Attached is a copy of the City's current agreement with the Saskatoon Prairieland Exhibition Corporation concerning the use of the Wheatland Building as a soccer facility. (This agreement is an addendum to the leasing arrangement on this building which expires on April 30, 2029.) The City leases the facility at an annual rate of \$15,000.

The City has installed ice-making equipment at the Wheatland Building. While the equipment has been decommissioned, its long-term maintenance is the City's responsibility.

The Rationale for the City's Current Agreement with the Saskatoon Soccer Centre Inc.

A considerable number of reports and extensive negotiations led to the current agreement between the City and the Saskatoon Soccer Centre Inc. These reports, as well as documents arising from the negotiations, can be made available to the Committee, if necessary. To assist the Committee, attached are three reports which have been selected because they summarize the events which led to the current agreement or because they provide the rationale for City Council's decisions on this matter:

- An excerpt from the minutes of the August 16, 1993, meeting of the Planning and Development Committee (including my August 10, 1993, report) concerning the Saskatoon Soccer Centre Inc.'s request for a \$12,833.33 rental-fee abatement;
- An excerpt from the minutes of the September 27, 1993, meeting of City Council which reduced the annual rental fee to the Saskatoon Soccer Centre Inc. from \$77,000 to \$62,500 and which approved the current five-year agreement; and
- A June 23, 1993, report to the Planning and Development Committee which addressed several issues that had been raised by the Saskatoon Soccer Centre Inc. in an April 15, 1993, letter to the Committee.

The table on page 2 of the September 27, 1993, report illustrates the major reason why the Saskatoon Soccer Centre Inc. is paying the current rental fee. According to that table, the following are the costs (in 1993 dollars) per prime-time hour for operating each of the City-operated rinks as indoor-ice facilities:

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Facility	Cost per Prime-Time Hour
A.C.T. #1	\$101.32
Archibald	\$126.89
Cosmo	\$132.92
Kinsmen	\$116.50
Lions	\$109.48
Wheatland (2 surfaces)	\$ 94.89

Originally, City Council had decided to close the Lions and Archibald Arenas and to provide these to the Saskatoon Soccer Centre Inc. However, for the reasons that are explained in my March 11, 1992, report to the Planning and Development Committee (which is an attachment to the above-noted June 23, 1993, report), the Centre preferred to consolidate its operations in a single facility and asked for the Wheatland Building.

Financially, the fairest and most efficient approach to levying cost-based rental fees would result if the Saskatoon Soccer Centre made a long-term commitment to operate from those rinks with the highest prime-time cost as ice-facilities (i.e. Cosmo and Archibald Arenas). The ice-equipment in these facilities could be removed and disposed. (When City Council considered the closure of facilities to achieve budgetary savings, there was a concern about decommissioning ice-facilities on the west-side of Saskatoon, particularly because this area has fewer recreational facilities than currently exist on the east-side of the city. Hence, the Cosmo and Kinsmen Arenas were kept open as indoor rinks. The Lions Arena was chosen as a second alternative for closure.)

The difficulty with the Saskatoon Soccer Centre's request to consolidate its activities at the Wheatland Building is that this is the most cost-efficient facility to operate as an indoor ice-rink. If this facility was removed from the Indoor Rinks Program and was financed separately in the Operating Budget, then the users of the remaining ice-facilities (primarily hockey and figure skating) would face major rental-rate increases to accommodate the higher average prime-time costs.

In order to avoid a major problem between the Saskatoon Soccer Centre's desires and the City's on-going relationship with minor ice-users, City Council agreed to charge a rental fee to the Centre which is equivalent to the cost of re-opening the Archibald and Lions Arenas as indoor-soccer facilities plus the net operating cost of providing ice-surfaces at the more-expensive Archibald and Lions Arenas, rather than the Wheatland Building (i.e. \$77,000). **In effect, the Saskatoon Soccer Centre Inc. is paying an additional fee (over the actual costs of operating the Wheatland Building) to compensate for the higher costs that the hockey and ringette groups are paying because the most-efficient ice-facility has been**

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decommissioned. As well, this rate reflects the temporary nature of the Saskatoon Soccer Centre's use of the Wheatland Building. Because the Centre intends to construct a new building, the ice-making equipment at the Wheatland Building was being actively maintained. The subsequent five-year agreement between the Centre and the City allowed the equipment to be decommissioned and the resulting savings were passed on to the Saskatoon Soccer Centre Inc.

Rental Rates for the Users of the Indoor-Ice Facilities

In order to understand the long-term budgetary strategy that has been implemented for all of the City-operated indoor-ice facilities, attached is a copy of a report which was considered by the City Council on May 25, 1993. At that time, City Council agreed to a budgetary strategy which will move the rental fees at these facilities to a full cost-recovery basis. Beginning with a fee of \$100 per hour, City Council approved a strategy which increased the rate by \$4.00 per prime-time hour on October 1, 1993, and by another \$4.00 in each year thereafter until a full cost-recovery of the rental portion of the budget for City-operated indoor rinks has been achieved.

The current rental rate is \$108.00 per prime-time hour. However, as has already been explained, eligible users can offset this fee by receiving a subsidy under the Youth Sport Subsidy Program. The source of financing for this Subsidy is the mill rate, with the total amount that is available for allocation in each year being controlled by City Council through a specific provision in the City's operating budget."

The attachments to the above report were circulated with the December 12th agenda of the Planning and Development Committee and are, therefore, not being recopied at this time. A file copy will be available from the City Clerk at the Council meeting.

Attached is a copy of a letter dated December 8, 1994, from E. Robert Stromberg, President, Saskatchewan Place Board of Directors.

Your Committee has reviewed the above reports with Councillor Postlethwaite.

RECOMMENDATION: that the information be received.

ADOPTED.

- 3. Cosmo Civic Centre
Re-Programming of Activity Spaces
and
Lease to Hollygon Enterprises Ltd.**

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(File No. CK. 610-2)

Your Committee has considered the following report of the General Manager, Leisure Services Department dated December 7, 1994:

"Background

The four craft-rooms in the Cosmo Civic Centre were constructed during the 1970s as part of the original building. These rooms were designed to accommodate specialized hobby and craft activities (e.g. pottery, ceramics, upholstery-repair). Within these rooms, the Centre's staff has delivered a wide variety of visual-art programs to meet the needs and demands of our residents on a city-wide and suburban basis.

The Cosmo Civic Centre also includes an area which has been leased to Hollygon Enterprises Ltd. for the Nautiquet Fitness and Physiotherapy Centre. On March 14, 1994, City Council renewed this company's lease of two separate areas on the second floor of the building (i.e. spaces A and B as shown in Appendix A). The total area under this lease is 3,271 square feet, for which Hollygon Enterprises Ltd. pays an annual fee of \$46,000. The lease is up for renewal on December 31, 1994.

Current Programming of Craft-Rooms

In 1989, the participation in the Cosmo Civic Centre's visual-arts programs began to decline. This has been attributed to an increase in demand for more self-directed activities (e.g. home-hobbies) and to the private sector offering these same opportunities at a reduced fee. With lower participation, the Cosmo Civic Centre is not recovering the costs of operating the four craft-rooms. (See Table I).

Table I: Four Craft-Rooms -- Operating Status

Based on Summer/Fall '93 and Winter/Spring '94	Program Costs Other Than Rent		Program Revenue	Contribution to Rent	Cost of Space
	Staff	Material			
Actual (estimate)	\$6,906	\$3,565	\$16,758	\$6,287	\$45,618
Budget	\$4,462	\$1,570	\$13,560	\$7,528	\$45,618

During a four-season programming cycle (i.e. fall, winter, spring, and summer), revenues of \$16,758 were generated by specialized visual-art activities in the four craft-rooms. After deducting the costs of materials and staff to deliver these programs, the participants contributed approximately \$6,300 towards the rental costs for this area. Based on the 1994 budgeted cost (\$45,618), the cost-recovery rate for the four craft-rooms is less than 14 percent.

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In 1991, the Leisure Services Department conducted a Needs Assessment Survey in the Confederation Suburban Area. The Survey confirms a declining expressed interest for visual-arts programming. The programs that are offered through private businesses and the community associations are meeting the market's needs for specialized visual-art activities. Therefore, the Cosmo Civic Centre's staff anticipate that the future levels of participation in these activities do not warrant having four dedicated craft-rooms in this building.

Development of a Studio Space

According to the Needs Assessment Survey's data, there is a potential growth of 11 percent in participation in general visual-art activities. To support this growth and to begin to move from dedicated to multi-functional programming spaces, the craft-room areas will be redeveloped to incorporate a more efficient storage-space to support the existing services. This work will be done before the end of 1994 and will be funded through the City's preventive-maintenance program.

The Leisure Services Department is also proposing to renovate the other dedicated programming spaces within the craft-room areas into a craft-studio. The proposed studio will provide a more functional activity-space that can offer a variety of exposure-level programs for children and demonstration-workshops for adults. While the studio's design has not yet been finalized, the Department envisions the need for some cabinetry, a clean-up area (e.g. sink), and portable work-stations. The cost of these renovations is estimated at \$11,000 and will be funded through the general revenues generated at the Cosmo Civic Centre.

Proposed Expansion of Hollygon Enterprises Ltd.

On November 1, 1994, the Leisure Services Department received a request from Mr. Chuck Armstrong, the proprietor of Hollygon Enterprises Ltd., to expand his operation into the four craft-rooms. (See Appendix B.) His request involves leasing an additional 1,800 square feet of space in the Cosmo Civic Centre. To accommodate the Department's plans to develop a studio, Mr. Armstrong has proposed to exchange the space presently occupied by his physiotherapy business (i.e. space B in Appendix B which is commonly referred to as the games room) for the redesigned craft-room area which is adjacent to the space occupied by his current fitness centre.

Before Mr. Armstrong commences any renovations, the Department will be responsible for removing and relocating the programming and storage equipment which is currently located in the craft-room space (i.e. photography equipment, shelving, and cabinetry) In order to accommodate his expansion, Mr. Armstrong will make several structural alterations to this area. All of the alterations will be undertaken in accordance with the Civic Buildings and Grounds Department's specifications and approval. Upon

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termination of the lease, Mr. Armstrong must, at his expense, return the leased-area back to its original condition.

Hollygon Enterprises Ltd. will use the four craft-rooms for physiotherapy purposes. Treatment cubicles will be constructed throughout this space. The existing fitness area will undergo minor renovations to accommodate unobstructed access to the treatment area. Mr. Armstrong will pay all costs related to changing the space's existing structure, to rerouting any mechanical and electrical services to other parts of the building, and to constructing the treatment cubicles and the required wall-partitions, mirrors, programming equipment, etc. Mr. Armstrong is also responsible for the cost of returning the games room to its original condition. (The cost of this work is estimated at \$5,000.)

Mr. Armstrong has also requested adding 'Canadian Back Institute' and 'Nautiquet Fitness Centre' to the illuminated sign which is located in the parking area. The cost of these changes to the sign will be undertaken at his expense.

On November 29, 1994, the Leisure Services Department's met with the Confederation Suburban Program Advisory Committee to discuss Mr. Armstrong's proposal and the impact that it, as well as the City's studio-proposal, will have on current programs at the Cosmo Civic Centre. Mr. Armstrong also attended this meeting to respond to specific questions concerning the operation of his business and his expansion plans. As a result of this discussion, the Confederation Suburban Program Advisory Committee agreed to support the intent of the proposed changes to the building.

Proposed Agreement Between Hollygon Enterprises Ltd. and the City

The Nautiquet Fitness Centre and Physiotherapy Centre has been a good tenant for the Cosmo Civic Centre. However, the Committee should be aware that the tenancy has occurred in 1994 without an executed lease-agreement. Attached, as Appendix C, is the agreement which has not been signed because of an inability between the parties to agree on all of the terms.

The proposed new agreement between the City and Hollygon Enterprises Ltd. will be based on the terms in the current unsigned agreement, with additional conditions and adjustments to reflect the expansion. In light of the extent to which Mr. Armstrong wants to expand his operation in the Cosmo Civic Centre, the Leisure Services Department feels that it would be prudent to have a signed agreement in place before Mr. Armstrong is permitted to begin his renovations.

The proposed additional conditions and adjustments to the current unsigned agreement are as follows:

1. The term of the agreement will be five years, from January 1, 1995, to December 31, 1999.

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2. The City will be responsible for all property taxes and for the cost of the electricity, water, and heating associated with the leased area. Hollygon Enterprises Ltd. will pay all other business taxes, rates, charges, etc. which are associated with its operations.
3. The lease will comprise approximately 5,068 square feet on the second floor of the Cosmo Civic Centre, as is shown on the plan which has been attached to this report as Appendix D.
4. Hollygon Enterprises Ltd. shall pay rent of \$71,000 per year, plus G.S.T.. The rent will be paid in equal monthly instalments and in advance. (The rationale for this rental fee is explained later in this report.)
5. Hollygon Enterprises Ltd. shall no longer be responsible for paying an additional rent of \$3 per month for every member in excess of 400 members in its fitness club at the Cosmo Civic Centre.
6. If the Cosmo Civic Centre is temporarily closed or if Hollygon Enterprises Ltd. or its members are unable to utilize the Centre's shower and change-room facilities and/or the weight room, for whatever reason, a rental-rate reduction will be provided to Hollygon in proportionate amounts, to be determined. In addition, the City shall not be liable for any damage or loss, including any economic loss, suffered by Hollygon Enterprises Ltd. as a result of such a temporary closure or an inability to use the shower and change-room facilities or the weight-room.

Financial Implications

For the new lease, the Leisure Services Department asked an independent real-estate firm for advice on a fair rental rate for the proposed space. The firm provided an estimate of \$15 per square foot gross, including property taxes, utilities, cleaning, and parking. Mr. Armstrong's current lease rate is \$14 per square foot gross.

Due to the significant start-up costs associated with his expansion, Mr. Armstrong did not feel that he could afford an increase in his rent from \$14 to \$15. As a result, the Leisure Services Department and Mr. Armstrong agreed to the rate of \$14 per square foot (i.e. approximately \$71,000) plus G.S.T. Furthermore, at Mr. Armstrong's request, this rate will be guaranteed for a period of five years. The current cost for the craft-room space is \$13.50 per square foot. This is prior to taking into consideration the new lease which has been negotiated with Mr. Armstrong and any future utility-rate increases.

Table II shows the net financial impact of the City's proposed development of a studio-space and the expansion of Hollygon Enterprises Ltd.'s operations in the Cosmo Civic Centre. As the table shows, the net financial impact is that the municipal mill-rate's subsidization of the Cosmo Civic Centre will be reduced by \$6,500 in 1995 and by \$25,000 in future years. This estimate assumes that the craft-studio will generate a return

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of at least \$7,500 on rental costs.

Table II

	Current Lease	1995 Proposed Expansion	1996+ Proposed Expansion
Lease Revenue	\$46,000	\$71,000	\$71,000
1995 Budget Impact from Disruption in Craft Programs (See Table I)	0	(7,500)	0
Cost of Studio Renovations	0	(11,000)	0
Net Revenue	\$46,000	\$52,500	\$71,000

Summary

The current use of the programming space at the Cosmo Civic Centre is far below expectations. Therefore, the Leisure Services Department has explored ways of making better use of the space which is occupied by the existing craft-rooms and to achieve a higher rate of cost-recovery. In the Department's opinion, the proposed expansion of Mr. Armstrong's operations and the development of a studio-space will assist in meeting these objectives.

The craft-studio will serve a broader range of programming opportunities. More options will become available to our customers and the general public. This should raise the total level of participation at the Cosmo Civic Centre. The net reduction in the subsidy of the rental space at the Cosmo Civic Centre will also provide additional financial flexibility to re-allocate budgetary funds to maintain current services or to address other issues.

For the Committee's information, Mr. Armstrong will be attending the meeting when this report is discussed and will be able to respond to any questions concerning his proposal."

RECOMMENDATION:

- 1) that a new lease agreement with Hollygon Enterprises Ltd. (i.e. Mr. Chuck Armstrong) to operate the Nautiquet Fitness and Physiotherapy Centre at the Cosmo Civic Centre be approved (as outlined in this report) for five years from January 1, 1995 to December 31, 1999, and that this agreement include Mr. Armstrong's current fitness area and the redesigned craft-room area, directly west of the fitness area, as part of the leased space;
- 2) that the lease fee for the term of the agreement be \$71,000 per year, plus G.S.T. (i.e. a flat fee);

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- 3) that no property taxes be payable by Hollygon Enterprises for the area leased by this agreement because they are considered to be included in the rental fee;
- 4) that the cost of the studio renovations (i.e. \$11,000) be financed from the general revenues of the Cosmo Civic Centre; and
- 5) that the City Solicitor be instructed to prepare the required agreement for execution by His Worship the Mayor and the City Clerk.

ADOPTED.

**4. Neighbourhood Spray/Paddling Pools
(File No. CK. 613-1 and 4206-1)**

As part of its review of the 1994 Capital Budget, City Council considered the implications of proceeding with the construction of various neighbourhood water-features (i.e. paddling and spray pools) for newly-developed areas. Initially, these projects had been deferred because of their implications for the City's future operating budgets. (The capital costs of these water-features were funded from the Parks and Recreation Prepaid Levy that is collected on the sale of serviced land.)

Following a series of meetings and the consideration of various alternatives (including the construction of a single multi-neighbourhood facility), the community associations for the affected neighbourhoods approached City Council to authorize the design and construction of these facilities in 1994 and to acknowledge the operating implications on the City's 1995 budget. On April 25, 1994, City Council resolved, in part:

- "3) that the Administration be authorized to proceed with the design and tendering for construction of a neighbourhood water-feature in the Forest Grove and Lakeridge Neighbourhoods in 1994;
- 4) that a provision be included in the 1995 preliminary Operating Budget for the operating costs of a neighbourhood water-feature in the Forest Grove and Lakeridge Neighbourhoods; and
- 5) that the Planning and Development Committee review, and make recommendations to City Council, in November of 1994 on the budgetary timing of the construction of neighbourhood water-features for the Erindale and Silverspring Neighbourhoods, and for the replacement of the existing water-feature in the Sutherland and other older (i.e. non-prepaid-funded) neighbourhoods".

On May 2, 1994, your Committee referred this matter to the City's Administration for a report. In a

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report dated December 6, 1994, the Director of Planning and Development advised as follows:

"Prepaid Water-Features

As was directed by City Council, your staff have proceeded with the construction of water-features for each of the Forest Grove and the Lakeridge Neighbourhoods. The usual approach to developing the design for each of these facilities was followed. Public meetings are held to give the affected community associations and the residents an opportunity to identify the types of play-components which they would like to have incorporated into the design of their water-feature. These components are a major factor in determining whether the feature will be a paddling pool or a spray pool. Preliminary conceptual designs are then prepared and are forwarded to the community association's executive for approval.

The conceptual design for the water-feature in the Forest Grove Neighbourhood was approved by its Community Association in May of 1994. However, when the project was tendered, the bids exceeded the available capital funding. This necessitated redesigning the project to reduce the costs. The new design still needs to be approved by the Community Association. The Civic Buildings and Grounds Department expects that the approval and re-tendering of this project can occur in sufficient time to allow the construction to proceed in the spring of 1995, with the water-feature being in operation in the same year.

Meanwhile, the water-feature for the Lakeridge Neighbourhood has been constructed. It will be operational in 1995.

There are currently only two prepaid neighbourhoods which are waiting for their water-features. Subject to City Council's approval, the Erindale Neighbourhood is scheduled to have its facility constructed in 1995. The construction of the Silverspring Neighbourhood's water-feature is not scheduled to proceed until an elementary school has been constructed.

In the preliminary 1995 Capital Budget, your staff have identified the Erindale Neighbourhood's water-feature for construction in 1995, with all of the capital costs being financed from the funds which were collected in their area through the Parks and Recreation Prepaid Levy. However, this project will not proceed unless City Council approves the operating costs for this facility which will be incurred in 1996 and subsequent years.

Replacement of Existing Water-Features

Five water-features and their associated recreation-unit buildings need to be replaced. These facilities are in the Thornton, North Park, Westmount, Sutherland, and Montgomery Neighbourhoods. In addition to a general deterioration in the structures (e.g. broken concrete edges and uneven deck-surfaces), these facilities must be upgraded to meet Provincial Health Regulations (i.e. the installation of filtration and treatment systems and of appropriate perimeter fences). Currently, these facilities are being operated under special provisions that address public-health requirements (e.g. manual chlorination of the water

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and regular draining of the pools).

The estimated capital cost of replacing each of these facilities is \$186,000 for the water-feature and \$200,000 for the recreation-unit buildings. For capital-budget purposes, we will be identifying the replacement of one facility in each year, beginning in 1995.

The replacement priorities are evaluated each year by taking into account the condition of the facility, the operation of the playground program, and the access to other water-features by the neighbourhood's residents. Currently, the order of replacing these facilities has been prioritized as follows:

1. Thornton
2. North Park
3. Westmount
4. Sutherland
5. Montgomery

If City Council agrees to replacing one facility each year, all of the water-features and recreation-unit buildings in the above-noted neighbourhoods will have been replaced by 1999.

There is no identified source of funding for the replacement of these facilities. Whether any work proceeds in 1995 will depend on how this project is prioritized in relation to other unfunded projects which are eligible for financing from the Reserve for Capital Expenditures."

RECOMMENDATION:

- 1) that the Budget Policy and Planning Committee consider the operating implications for 1996 of proceeding in 1995 with the construction of the water-feature for the Erindale Neighbourhood and that it forward its recommendations on this matter to City Council as part of the review of the preliminary 1995 Capital Budget; and
- 2) that the information on the replacement of the water-features in the Thornton, North Park, Westmount, Sutherland, and Montgomery Neighbourhoods be brought forward for consideration as part of the review of the 1995 Capital Budget.

ADOPTED.

**5. 1994 Capital Budget
Project 975: Pools -- Riversdale -- Replace Pool Basin**

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**Construction Timetable for Riversdale Pool
(Files. CK. 1703 and 613-1)**

Your Committee has considered the following report of the Director of Planning and Development dated December 1, 1994:

"Background

Over the past several years, City Council has approved various capital expenditures as part of a phased upgrading and renovation of Riversdale Pool. For example, a waterslide was installed; a new building was constructed for the change-house and concession; and, the grounds and lighting fixtures have been upgraded.

The final phase of these renovations involves replacing the Pool's basin and the surrounding deck. The basin was constructed in the 1920s. Due to the construction techniques which were used at that time, the basin has deteriorated through corrosion. Considerable patching has occurred over the years, but accelerating deterioration has necessitated giving consideration to replacing the entire basin.

Initially, your staff had scheduled this project to proceed in 1995. During 1994, the available marketing information on the City's outdoor pools would be analyzed and consultations would take place among the users and the residents of the nearby neighbourhoods in order to incorporate programming and upgraded operational and safety features (e.g. moving the deepest part of the Pool away from the change-house) into the design of the new basin. However, in December of 1993, City Council decided to advance the construction of this project to 1994 and requested that the work be undertaken during the winter season, thereby ensuring that this Pool would not be closed for construction during the summer.

The difficulty with City Council's decision was that the estimated costs (\$377,000) in the preliminary budget did not reflect the results of the programming consultations and of the operational and safety analysis which were going to take place during 1994. Nevertheless, as we were directed, we adjusted our architectural and tendering priorities in order to accommodate the construction of this project in the winter of 1994-95. An application was also prepared for supplementary funding under the Federal Government's Infrastructure Program.

On March 28, 1994, City Council considered the attached status report on our actions to allow this project to proceed into construction during the following winter. As a result of this report, the following was resolved:

- "1) that the City's Administration proceed to prepare the tender documents for the reconstruction of the basin and the surrounding decks of Riversdale Swimming Pool, based on the work taking place during the 1994-95 winter season and with funding from the Federal Government's Infrastructure Program: and

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- 2) that the City's Administration be authorized to call for tenders on this project only after the funding from the Federal Government's Infrastructure Program has been confirmed."

The Federal Government subsequently approved this project for funding under its Infrastructure Program.

Currently-Approved Funding

As part of the preparation of the City's application for funding under the Infrastructure Program, a revised capital-expenditure estimate of \$724,000 was established and approved for this project. This budget included a \$72,000 provision to accommodate the extra costs of undertaking the construction in the winter.

The financing for the revised budget was put into place through the City's Capital Budget (funded from the Reserve for Capital Expenditures) and through the Federal Government's Infrastructure Program. The following summarizes the amounts which are available from each funding source:

City of Saskatoon's approved capital budgets	\$ 215,000
Federal Government's Infrastructure Program (including the City's contribution of \$247,713)	<u>\$ 509,000</u>
Total	\$ 724,000

Scope of Work

In February of 1994, the preliminary design for this project included the following components:

- demolishing the existing concrete basin and the related mechanical services,
- constructing a new pool-basin with the related mechanical systems, including a lift station to enable the pool to drain into the City's sanitary-sewer system,
- protecting the existing recent improvements, including the change-house and water slide, and
- making any repairs to the site and to the landscaping which may be damaged during the construction.

The project's external engineering consultant was instructed to begin preparing the construction specifications (for tendering purposes), pending the confirmation of the programming requirements for the basin. This is not our usual practice; however, it was necessary in order to accommodate City Council's decision to advance the construction from 1995 to 1994 and to accommodate the application-deadlines under the Infrastructure Program.

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During the past summer, the scope of the project increased in two areas:

- 1) The Leisure Services Department's staff completed the marketing analysis and the consultation process with the Pool's users and the residents of the nearby neighbourhoods. The Department then clarified the previously-undefined programming requirements for the Pool, thereby resulting in an increased provision for future water-play apparatus.
- 2) During its review of the progress-drawings, the Civic Buildings and Grounds Department's staff identified a number of operational requirements which increased the scope of the mechanical work.

Consequently, when this project went to tender, the project's specifications had been expanded to include:

- increased structural and mechanical rough-ins to accommodate future water-play apparatus,
- revisions to the configuration and finishes for the Pool's perimeter gutters,
- a reworking of the existing filtration system to improve the quality of the Pool's water, and
- changes to the Pool's piping.

At that time, it was acknowledged that these changes could increase the overall cost of the project. However, to expedite the process, revisions were not made to the project's budget prior to issuing the tenders.

Results of the Tendering Process

The bids for this project were received on September 1, 1994, and were accompanied by the required bid bonds and consent of surety. Exclusive of the G.S.T., the bids were as follows:

Miners Construction Co. Ltd.	Saskatoon	\$1,119,200.
North Prairie Homes & Construction Ltd.	Saskatoon	\$1,152,168.
R & D Hill Construction Ltd.	Saskatoon	\$1,167,236.
Bomac Construction (1978) Ltd.	Saskatoon	\$1,182,851.
Haid Construction Ltd.	Saskatoon	\$1,260,951.

All of the bids exceeded the available funding for the work.

A post-tender addendum was then issued to the five contractors. They were requested to re-submit their tenders based on different specifications. The changes included extending the construction-schedule to avoid the winter-season's heating and hoarding costs and eliminating the above-noted additional programming and operational components.

Exclusive of the G.S.T., the revised bids were received on September 19, 1994, and were as

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follows:

North Prairie Homes & Construction Ltd.	Saskatoon	\$ 933,041.
Bomac Construction (1978) Ltd.	Saskatoon	\$ 943,876.
Haid Construction Ltd.	Saskatoon	\$ 950,951.
Miners Construction Co. Ltd.	Saskatoon	\$ 976,600.
R & D Hill Construction Ltd.	Saskatoon	\$ 989,242.

Unfortunately, the bids still substantially exceeded the project's approved budget.

In light of these results, we decided that no further tendering would occur until a full analysis of the costing of the project could be completed by the Civic Buildings and Grounds Department's staff and by the external engineering consultant. Because we were well into September, any construction-work on this project could not proceed during the 1994-95 winter without disrupting next summer's operations. It was decided that the existing basin would have to be used during the summer of 1995 and that, if the necessary financing could be obtained, the construction would then proceed during the 1995-96 winter season. We also confirmed that the funding which has already been approved for this project under the Infrastructure Program would still be available if the construction was delayed for one year.

Future Actions on this Project

The Civic Buildings and Grounds Department's staff and the external engineering consultant have reviewed all of the bids. They have also examined the project's budgetary, programming, operational, and scheduling requirements. As a result of this review, they have concluded that the higher-than-expected costs for this project can be attributed to the following factors:

- The project was tendered at a time when the market prices for both labour and materials had sharply increased.
- Due to advancing the construction schedule by one year and in order to satisfy the Federal Government's deadlines, the City's application under the Infrastructure Program was prepared before all of the costing and programming components had been finalized. For example, the consultation process with the users and the neighbourhood's residents and with various health and civic authorities had not been completed when the funding-application was prepared.
- Accurate and updated cost-estimates were not available during the preparation of the tendering documents.

In determining our options for proceeding with this project, the following factors have been

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taken into consideration:

- 1) While the concrete has been deteriorating for some time, the basin is still holding water and is not leaking significantly. However, each spring, the Civic Buildings and Grounds Department has been repairing the finish on the inside of the basin. While it does not anticipate an imminent and complete failure of the basin, the Department is not able to predict, at this time, when the basin in its current state might reach the point of being unusable.
- 2) The additional mechanical work which was added to the project's specifications during the past summer is highly desirable, but not essential in the short-term. The cost of undertaking it as part of a larger project is likely less than if it is done separately. As time goes on, the necessity of proceeding with this work will increase, particularly the upgrading of the filtration systems.
- 3) This year, we have experienced a noticeable increase in the tender-prices for this and other projects. The increase has followed a period of approximately ten years when the changes in prices have been insignificant. While we are unable to predict future trends, we feel that it is prudent to assume that the prices will increase and that delaying the project will make it progressively more expensive.
- 4) The project's engineering consultant has now recommended a revised cost for this project of \$1,392,000. This estimate assumes that the construction will proceed during the winter and includes the additional requirements which were proposed when the original tendering documents were issued. Consideration was given to delaying the mechanical work; however, this involved only \$100,000 of the proposed budget and if this work proceeded later, the loss of construction-efficiencies and the duplicated overhead costs for the contractor could increase the price to \$150,000 (in 1995 dollars).

In light of the preceding factors, a revised budget for this project will be included in the preliminary 1995 Capital Budget. The already-approved funding from the previous years' capital budgets and from the Infrastructure Program (\$724,000) will be brought forward and a request for an additional funding of \$668,000 will be identified. If this funding is approved in 1995, your staff will make the necessary arrangements to issue the tenders in order for the construction to proceed when the Pool closes at the end of the 1995 summer season.

If City Council is not prepared to fund the entire short-fall for this project in the 1995 Capital Budget, there are two alternatives which could be considered:

- 1) City Council could consider financing the additional expenditures over a two-year period. However, City Council would have to acknowledge that a contract for the construction would be awarded before all of the financing is formally in place.

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- 2) The entire project could be cancelled. Riversdale Pool could continue to operate in its present configuration and state. However, at some point in the future, the basin will have to be replaced. This work would be fully funded by the City, since the funding from the Federal and Saskatchewan Governments which has been approved from the Infrastructure Program would not be available."

A copy of a site plan is attached. The City Clerk will have photographs available for viewing at the meeting.

RECOMMENDATION:

- 1) that the status report on the proposed replacement of the basin and the surrounding deck at Riversdale Pool be received; and
- 2) that further tendering of this project not proceed until after the shortfall in its financing has been considered by City Council as part of the review of the preliminary 1995 Capital Budget.

ADOPTED.

**6. Interagency Committee on Downtown Youth
Committee on Downtown Youth
(Saskatoon Downtown Youth Centre, Inc.)
(File No. CK. 5500-3)**

City Council, at its meeting held on December 11, 1989, considered Clause 8, Report No. 44-1989 of the Planning and Development Committee and adopted the following recommendations:

- "3) that the City of Saskatoon provide an annual operating grant to Saskatoon Downtown Youth Centre, Inc., in the amount of \$150,000 (funded through the City's operating budget) to cover the cost of the lease of the building, the taxes, and the utilities, and that this grant be provided for the next five years, commencing in January of 1990; and
- 4) that as a condition of receiving the next four annual operating grants, the Saskatoon Downtown Youth Centre be required to supply each year to the Planning and Development Committee (for review and report to City Council), a report on the Youth Centre's previous year's operations and a budget and program plan in the forthcoming year."

Your Committee has considered the following report of the Chair, Saskatoon Downtown Youth

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Centre Inc., dated December 2, 1994:

"Background

The Saskatoon Downtown Youth Centre Inc. has been operating the Egadz Youth Centre in downtown Saskatoon since April, 1990. The non-profit organization was set up in response to requests from various City of Saskatoon Departments with a concern regarding youth hanging out downtown.

Saskatoon Downtown Youth Centre Inc. is an interagency organization made up of the following 18 participating member agencies in 1994:

- City of Saskatoon, Leisure Services Department
- Friendship Inn
- Inner City Council of Churches
- Indian and Metis Friendship Centre
- McNeil Clinic, Saskatoon and District Health Board
- Alcohol and Drug Service, Saskatchewan Health
- Saskatoon Public Library
- Saskatoon Police Service
- Saskatoon Public Board of Education
- Saskatoon Catholic Board of Education
- Saskatoon Community Health Unit
- Saskatchewan Department of Social Services
- The Partnership
- Youth Services, Mental Health Services, Saskatoon and District Health Board
- YMCA
- YWCA
- Federation of Saskatchewan Indian Nations
- Saskatoon Tribal Council
- Family Advocates (currently on leave as a member agency)

The Saskatoon Downtown Youth Centre Inc. has tabled an annual report outlining details of the past year's operation and programs, along with the current year's budget plan, to City Council through the Planning and Development Committee each year since 1991. A copy of the 1993 Annual Report tabled with City Council earlier this year is attached for your information. The 1994 annual report will not be available until January, 1995.

However, the City of Saskatoon's funding agreement for the operation of Egadz will expire as of January 1, 1995. Consequently, it is necessary for The Saskatoon Downtown Youth Centre Inc. to formally request a renewal of the agreement for financial assistance from the City of Saskatoon at this time.

Saskatoon Downtown Youth Centre Inc. Funding Sources and Operating Budget

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The Saskatoon Downtown Youth Centre Inc. is funded from a number of different sources. The proposed operating budget for 1995 for the youth centre will be \$387,710. This budget includes anticipated expenditures that will not be made unless certain revenue sources are forthcoming.

The Province of Saskatchewan, through the Department of Social Services, funds a portion of the costs for the core staff employed at the youth centre. Staff costs are estimated at \$198,110 for 1995. The Department of Social Services will fund approximately 80 percent of the total staff costs pending their budget approval process.

The City of Saskatoon currently funds the costs for the facility. Facility costs for 1995 are estimated at \$174,710 of which \$22,710 of that estimate is applied to staff costs. Consequently, facility costs, excluding staff costs, are estimated at \$152,000 for 1995.

The remaining portion of the 1995 operating budget estimates must be secured from other community sources through donations and fundraising efforts.

It should be noted that there are several self-funded programs occurring at the youth centre which are not reflected in the general operating budget estimates, as they utilize federal, provincial, or other grant sources for their funding. If the grant is not available, the program does not operate. One example of such a program is the street outreach program currently funded by the Federal Government through Health Canada.

Obviously, without the assistance of all of the funding sources listed, the Saskatoon Downtown Youth Centre, Inc. could not operate.

City of Saskatoon Funding

The City of Saskatoon has been funding the Saskatoon Downtown Youth Centre Inc. since January, 1990 through the distribution of a yearly grant amount of \$150,000. The grant amount was committed to the cost of operating the facility which houses the Saskatoon Downtown Youth Centre. The grant amount was broken down into the following three components:

- \$90,000 for the lease of the building
- \$30,000 for the cost of the utilities
- \$30,000 for the cost of the taxes

The City of Saskatoon makes quarterly payments of \$30,000 to the Saskatoon Downtown Youth Centre for a total cash grant of \$120,000 to cover the cost of the lease and utilities. The taxes are not billed to the owner and are, in essence, deferred based on the existing usage of the building as a youth centre. The City's grant is shown under revenue, and the cost of the taxes are shown as an expenditure in the 1995 operating budget estimates of the Saskatoon downtown Youth Centre, Inc.

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The Saskatoon Downtown Youth Centre Inc. operates out of a building at 301 First Avenue North owned by Mr. David Yip. The lease for that building will expire on March 1, 1995. The Board of Directors is in the process of renegotiating another five year lease with Mr. Yip at this location.

The tentative terms of a new lease agreement with Mr. Yip identify a willingness on his behalf to reduce the monthly lease from \$7,500 per month to \$6,500, a reduction of \$1,000 per month or \$12,000 per year. This reduction would become effective March 1, 1995. The conditions of the lease agreement will require us to provide insurance and security for the building. As well, there are considerable short and long-term maintenance costs associated with the operation of this type of facility. These costs are estimated at \$12,000 per year.

Consequently, the 1995 estimated building costs are \$152,000 to ensure the current operation of the building including the lease costs, utilities, taxes, insurance, security, and maintenance.

The Board of Directors of the Saskatoon Downtown Youth Centre Inc. is aware that City Council may not be prepared to increase funding levels at this time to our organization. Therefore, the Board of Directors respectfully requests that the Planning and Development Committee acquire approval from City Council for the renewal of the agreement to financially support the Saskatoon Downtown Youth Centre Inc. for the costs associated with the facility at current funding levels of \$150,000, for a five year period commencing January 1, 1995."

Your Committee has been informed that the proposed lease is for 5 1/2 years, which would bring this matter into the budget process in the future.

A copy of the 1993 Annual Report of the Saskatoon Downtown Youth Centre Inc. (EGADZ) was circulated with the December 12th agenda of the Planning and Development Committee and is not being recopied at this time. A file copy will be available from the City Clerk at the Council meeting.

RECOMMENDATION:

- 1) that the City of Saskatoon renew its agreement to provide an annual operating grant to Saskatoon Downtown Youth Centre Inc. in the amount of \$150,000 (funded through the City's operating budget) to cover the costs of the lease of the building, the taxes, the utilities, insurance, security, and maintenance, and that this grant be provided for the next five years, commencing in January, 1995; and
- 2) that the same conditions apply to this agreement as they did to the former one.

ADOPTED.

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**7. Integrated Pest Management Program
Mosquito Control -- Aerial Larviciding Operation
(File No. CK. 151-9)**

The City's approved 1994 Operating Budget for controlling mosquitos is \$262,300. However, last summer, this amount was not sufficient to satisfy the public's concerns on whether the City was doing enough to address Saskatoon's mosquito problem. The attached May 25, 1994, report was submitted to your Committee and then to City Council (who, on June 6, 1994, authorized an overexpenditure of up to \$150,000 to this Program's 1994 operating budget). On May 30, 1994, your Committee resolved, in part, that the Administration report on the suggestion to increase the size of the buffer around the City and also bring forward any other information that will assist the City in making decisions for next year's budget.

In this regard, your Committee has considered the following report of the General Manager, Civic Buildings and Grounds Department, dated November 29, 1994:

"The funding for an aerial approach to controlling mosquito-larvae (i.e. where the larvicide is applied from a helicopter) was first identified in the City's 1988 Operating Budget. The budgetary provision was based on three applications of a registered chemical to open bodies of water within a defined geographic area. This area, which has been referred to as the buffer area, consists of public and private property within a distance of three to five kilometres beyond Saskatoon's city-limits.

In 1988, the size of the buffer was considered to be adequate because it included the area which the City had been attempting to treat manually, at a considerably greater cost. The number of water bodies within this area were not extensive and the amount of precipitation was below the long-term average. At that time and for several years thereafter, the budget for aerial-larviciding was considered to be adequate and was providing a level of mosquito-control that was generally acceptable to Saskatoon's residents.

In 1991, the amount of precipitation during the spring and summer was approximately 60% above the long-term average. As a result, the area that needed to be treated by aerial-larviciding increased to 3,127 hectares (compared to 1,704 hectares in 1990). Since that time, the total area of water bodies in the buffer areas has continued to increase. In 1994, the first aerial-application of larvicide covered 2,783 hectares.

Throughout the spring and summer of 1994, your staff reviewed various sources of information on methods of mosquito-control. This review included discussions with our counterparts in the Cities of Prince Albert, Regina, and Edmonton.

We discovered that a wide variety of approaches are being taken to control mosquitos. The approaches range from the City of Prince Albert which carries out no mosquito control to

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the City of Edmonton which has an elaborate program of monitoring and aerial-larviciding. The City of Regina recently introduced a larviciding program in a buffer area around that community.

In July of 1994, staff of the Civic Buildings and Grounds Department met with Dr. Randell and Dr. Lemkhuhl from the University of Saskatchewan's Biology Department. Both entomologists were asked to evaluate our current program and to suggest ways to improve it. We were advised about recent research concerning the use of fathead minnows, freshwater shrimp, certain predacious insects, and even aquatic plants that entrap mosquito-larvae. However, the findings of this research are at a very preliminary stage, without sufficient evidence to support introducing any of these approaches at a scale that could impact on the mosquito population within a geographic area as large as Saskatoon and its surrounding buffer area.

With respect to the overall environmental consequences of our mosquito-control program, the Saskatchewan Department of Environment and Resource Management has inspected our procedures. For the Committee's information, attached is a September 8, 1994, letter on this matter which the Civic Buildings and Grounds Department received from this Provincial Department's Standards and Approvals Section.

As a consequence of this summer's review, the benefits of extending the size of the buffer strip are not conclusive. There is evidence that adult mosquitoes can fly from 30 to 35 kilometres each day and that they are attracted by the night-lighting and carbon-dioxide levels within the city. However, extending the buffer area to 30 kilometres beyond Saskatoon's city-limits would be very expensive and would be impractical in terms of obtaining permission from private landowners to apply the larvicide on their properties.

At this time, we do not have sufficient information to recommend an optimum buffer area. Further investigation by the Civic Buildings and Grounds Department's staff will be required.

Nevertheless, our experience over the past three years has demonstrated that high levels of precipitation have a cumulative effect on increasing the number and size of the water bodies which breed mosquitos in the present buffer area around Saskatoon. The demands on our Integrated Pest Management Program to treat steadily increasing areas of standing water in this area, as well as the rising cost of renting the helicopter and purchasing the larvicide, have eroded the amount of funding (and the service-level) which City Council has been approving for this Program. These factors contributed to the situation which occurred in 1994 when the budgeted allocation for aerial-larviciding was expended after only one application and therefore, an overexpenditure to this budget was authorized by City Council because of considerable complaints from the public.

Consequently, consideration should be given to increasing the Pest Management Program's 1994 budgetary provision by \$150,000 in order to restore the original service-level of three annual aerial applications of larvicide within the current buffer area. This increase in

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funding will take into account the physical factors (e.g. the area of standing-water) and the rising costs which have eroded the effectiveness of last year's approved provision. It will also respond to the public's dissatisfaction with the level of service that was funded in last year's budget."

RECOMMENDATION:

- 1) that the information be received; and
- 2) that the Budget Policy and Planning Committee consider the budgetary implications of restoring, in 1995, the service level of the Integrated Pest Management Program to accommodate three aerial applications of larvicide, for an additional annual cost of \$150,000.

ADOPTED.

**8. Outdoor Pools
Pools as a "Basic Service"
(File No. CK. 613-1)**

During its review of the 1994 Operating Budget, City Council decided to operate four outdoor swimming pools during the summer of 1994. To accomplish this, the admission fees for these facilities were increased. In addition, City Council decided (on March 5, 1994) to provide \$11,800 of supplementary funding in 1994 for undertaking special-needs initiatives at the outdoor pools. (Subsequently, City Council approved specific initiatives pertaining to free-access times for all outdoor pools, as well as special admission rates which would apply on each Tuesday during the season.)

In addition to its financing actions for 1994, City Council also asked your Committee to review the longer-term subsidization of the City's outdoor swimming pools, including the possibility of designating Mayfair Pool as a "basic service". On March 21, 1994, your Committee referred this matter to the City's Administration for consideration and resolved, in part:

- "1) that any administrative reports regarding the general matter of special needs (including making Mayfair Pool a 'basic service') which are forwarded to the

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Planning and Development Committee also be provided to the Leisure Services Advisory Board;

- 2) that prior to any final decision being made with regard to Resolution 1) above, the Planning and Development Committee consult with the Leisure Services Advisory Board".

Report of the General Manager, Leisure Services Department, July 28, 1994:

"Background

In 1989, City Council approved City of Saskatoon Policy C03-029 (Leisure Services Fees and Charges) which provided the City's Administration with the flexibility to increase usage and revenue at various municipal facilities by tailoring the services and the fee-rates to meet the needs of various targeted groups in the community. (A copy of the most recent version of this Policy, which has been approved by City Council, has been attached to this report.) The objectives of the Policy are as follows:

- a) To ensure that those who benefit from City-sponsored leisure services pay a fair and equitable share of the cost of such services.
- b) To ensure that the City's fees and charges do not discourage the delivery of leisure activities by outside organizations.
- c) To ensure fees and charges are not counter-productive to program objectives.
- d) To ensure participation in leisure activities by all residents including the economically disadvantaged and special needs individuals.'

The Policy classifies the Leisure Services Department's services into three categories:

- fully-subsidized (basic) services,
- partially-subsidized services, and
- non-subsidized services.

According to Section 3.2 of Policy C03-029, the following criteria are used to determine the programs which will be fully subsidized and therefore, will be classified as basic services for financing purposes:

'User fees will not (subject to budget and resource allocation approved by City Council) be charged for programs identified as "Basic Services". A basic service is one that:

- a) Addresses a concern or problem that affects the community-at-large and generates, thereby, a benefit to the general public.

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- b) Addresses a need for a standard of service expressed by a specific target group representing a large portion of the community.
- c) Is available at the Neighbourhood or District level with minimal cost (e.g. transportation, equipment, etc.) to the participant.
- d) Involves the development/use of basic skills.'

The Criteria for Identifying Programs as Basic Services

The City's Administration has reviewed the current criteria for identifying programs as basic services. With the exception of the following, the criteria are reasonable and appropriate for determining which municipal programs and facilities should continue to be fully subsidized:

- **Is available at the Neighbourhood or District level with minimal cost (e.g. transportation, equipment, etc.) to the participant.**

On November 13, 1990, City Council approved City of Saskatoon Policy C03-030 (Recreation Facilities -- Rental Fees) which classified neighbourhood parks and the facilities within these parks as a 'basic service'. Consequently, no fees are charged for programs and activities which take place in the City's neighbourhood parks.

Subsequently, on December 3, 1990, City Council approved the principle of charging a rental fee for the allocated use of outdoor sportsfields (i.e. baseball and softball diamonds, soccer pitches, and football fields) that are located within district and multi-district parks, as well as within the Kinsmen, Diefenbaker, and Riversdale Kiwanis (Special-Use) Parks. Therefore, to be consistent with the current practice, the criteria in City of Saskatoon Policy C03-029 for determining 'basic services' should be amended to delete the reference to the 'district level'.

Notwithstanding this proposed amendment, it should be noted that there will continue to be some municipal services within the district parks which will be provided without a rental fee or admission being charged. The most notable example is the use of the City's outdoor tennis courts. The rationale for not charging a fee at this time is one of practicality. Users' fees are charged whenever the service can be divisible into purchaseable units and when it is possible and practical to prevent access to the service by individuals who refuse to pay. The issue becomes one of evaluating the anticipated revenue against the cost of collecting it.

- **Involves the development/use of basic skills.**

This criterion is no longer necessary in light of the City's Accessibility Subsidy Program and its No-Charge Access Days. Both of these initiatives were introduced after City Council approved City of Saskatoon Policy C03-029.

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The Accessibility Subsidy Program is aimed at economically-disadvantaged residents. Its intent is to give this targeted group one hour per week of activity in recreational programs and facilities at a location of their choice and at no cost. This opportunity is provided through one or more of the following subsidized services -- admissions, passes, transportation (bus tickets), and targeted programming.

Under the annual No-Charge Access Days, certain recreational facilities have a limited number of free-access days for promotional use (i.e. five days per year for year-round facilities and two days per year for seasonal facilities). The free-access promotion provides an opportunity to thank existing customers for their patronage, to introduce the facilities and their programs to new customers, and to encourage a non-participating targeted group to utilize a program, service, or facility.

In 1992, City Council approved a strategy to achieve certain cost-recovery targets, over the next five years, for recreational-instructional, fitness, and learn-to-swim (i.e. lessons) programs and for general admissions at the five major indoor recreational facilities. As part of the strategy, the Leisure Services Department applied a consistent method of packaging the beginners' lessons (i.e. hours of instruction) at a price that is more affordable for those patrons wanting to learn beginner and basic skills. As a result of these initiatives, it is no longer necessary to rely on fully-subsidized services to address basic skill-development and use. Consequently, this criterion can be deleted.

Programs Which are Currently Classified as 'Basic Services'

In the Leisure Service Department's 1994 operating budget, the following facilities and programs were identified as 'basic services':

- the Clarence Downey Speedskating Oval,
- playgrounds and recreation areas (i.e. indoor and outdoor summer recreational programs for children at 43 neighbourhood recreational units and at 33 neighbourhood water-features),
- fall and winter programs (i.e. assisting community associations in developing and delivering their fall and winter indoor recreational programs at the neighbourhood level),
- youth centres (i.e. providing supervised summer recreational opportunities for youth),
- accessibility subsidy (i.e. in cooperation with recognized special-interest support-groups, providing admission passes, facility rentals, targeted programming, and bus passes to those residents whose barrier to participation is the cost of admission and/or transportation), and
- skateboarding centre (i.e. providing a seasonal, supervised, drop-in skateboarding centre for youth).

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The Leisure Services Department has re-examined the programs which it currently identifies as 'basic services'. Of these, the Clarence Downey Speedskating Oval is the only program that does not meet the criteria of a 'basic service':

1. The Oval is not a service that is specifically designed to intervene or mediate a problem or concern affecting the community. This facility is designed to provide a long-track surface for the speedskating program.
2. This Program is not specifically designed to increase the participation by special-needs groups. The facility is used by the schools and by the general public for public skating. However, the primary beneficiary is the Saskatoon Lions Speedskating Club which, during the 1993-94 season, had a membership of 96 youth and 10 adult participants.
3. The Oval is not a neighbourhood-based program, but rather is a city-wide facility that serves a special-interest group.

On January 6, 1992, City Council decided that the Lions Speedskating Club should take over partial operation of the Clarence Downey Speedskating Oval. Since then, the Leisure Services Department and the Speedskating Club have been working cooperatively to minimize, as much as possible, this Program's operating costs. As a result of this collaboration, the Speedskating Club currently contributes \$4,500 (both in-kind and cash) toward the operating costs of the facility. The total annual cost of operating the Clarence Downey Speedskating Oval is \$41,000.

The Clarence Downey Speedskating Oval should more appropriately be classified as a partially-subsidized service where the users' fees are set to recover less than the total cost of the service. The Saskatoon Lions Speedskating Club, due to its relatively small membership, does not have the financial and volunteer resources to take over the responsibilities for ice-preparation and maintenance. Without continued financial support from the City, the facility's costs could become too prohibitive for the Club.

Outdoor Pools as a 'Basic Service'

The benefits to the community of the Outdoor Pools Program are similar to the benefits received from programs and services that are offered at such recreational-program sites as the Saskatoon Field House, the Forestry Farm Park and Zoo, and the Lakewood Civic Centre. These benefits include:

- promoting a healthy lifestyle,
- encouraging participation as a family,
- providing a safe location where youth can positively channel their physical, emotional, and social energies, and
- providing opportunities for regular physical activity.

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In examining the criteria that determine if a program and facility should be fully-subsidized, the Outdoor Pools Program does not meet the 'basic-service' criteria for the following reasons:

1. This Program is not specifically designed to intervene or mediate a problem or concern affecting the community. The Program offers the same services and benefits as are available at the City's indoor-swimming facilities and serves the same profile of customers. On the other hand, the Outdoor Pools Program provides a respite from the heat during the summer and is an attractive alternative to the indoor facilities on hot summer days.
2. The Program and its facilities are not specifically designed to increase participation by special-needs groups. As part of a Department-wide program, the Leisure Services Department provides free-access opportunities and special initiatives during specific time-periods in its outdoor and indoor facilities to address barriers to participation.
3. The Outdoor Pools Program is not offered only at a neighbourhood level. Based on the operating and capital costs of providing this service, it would be financially prohibitive to offer the Program in individual neighbourhoods (i.e. in the same manner as the paddling/spray pools are provided).

The Outdoor Pools Program is not a 'basic service', but rather should be categorized as a partially-subsidized service. Currently, revenue from this Program recovers 47.5 percent of the total costs of the operation. Over one half (58 percent) of all users are children under 13 years of age. Parents with children (i.e. family admissions) account for an additional 20 percent of the total usage.

City Council has set the admission rate for children and youth at 75 percent of the adult rate. Since this age-group constitutes such a large proportion of the total customer-profile of the City's outdoor pools, this age-subsidization factor has major implications on the overall subsidization rate for these facilities' total costs (and hence on the Outdoor Pools Program's impact on municipal taxation)."

Your Committee recently met with the Leisure Services Advisory Board to discuss a possible public-consultation strategy. Following this meeting, your Committee considered this matter once again, in light of the fact that the Budget Policy and Planning Committee will be holding public meetings in January, 1995. Your Committee is of the opinion that the matter of the levels of subsidization from the municipal mill rate for the City's outdoor swimming pools should be referred to the Budget Policy and Planning Committee for consideration. The Leisure Services Advisory Board has been encouraged to consider forwarding its comments on outdoor swimming pools and any other leisure issues to the Budget Policy and Planning Committee.

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RECOMMENDATION:

- 1) that the criteria for determining fully-subsidized services, as specified in City of Saskatoon Policy C03-029 (Leisure Services Fees and Charges) be amended as follows:
 - a) the availability of the service will be at the neighbourhood level (i.e. not at the district level), and
 - b) the criterion that requires an involvement in developing and using basic skills will be deleted;
- 2) that, in accordance with the criteria in City of Saskatoon Policy C03-029, the Clarence Downey Speedskating Oval and the Outdoor Pools Programs be classified as partially-subsidized services; and
- 3) that the matter of the levels of subsidization from the municipal mill rate for the City's outdoor swimming pools be referred to the Budget Policy and Planning Committee for consideration and report back to the Planning and Development Committee and the Leisure Services Advisory Board.

ADOPTED.

**9. Substandard Housing, Buildings and Properties
Proposed Amendments to The Building and Maintenance Bylaw
Maintenance Bylaw Inspection and Enforcement
and
Riversdale Neighbourhood -- Residential Inspection Program
(Files. CK. 125-2, 125-5, 530-1 and 4400-1)**

Your Committee has considered the following report of the City Planner dated December 6, 1994:

"In the fall of 1992, the Saskatoon Fire Department and the Saskatoon Community Health Unit of the Saskatoon District Health Board initiated a process with the Riversdale Community and School Association to deal with a number of concerns and problems relating to substandard housing. Through this process, several health and safety issues were identified. A task force, consisting of the Fire Chief, the City Planner, the Chief Health Inspector, and a representative of the Solicitor's Office, was established to determine how best to deal with various inspection and enforcement problems that are involved in addressing these issues.

After considerable study and several meetings, the task force prepared a report for the Planning and Development Committee. (See Appendix A.) On September 27, 1993, this

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report was presented to City Council.

According to the task force, the major problems involve the enforcement and rationalization of activities among the various regulatory agencies. These problems include:

- Fragmented enforcement,
- Variations in procedures because of differences in the legislated requirements,
- Inadequacies in the existing Building Bylaw,
- No requirements for occupancy permits,
- Lack of administrative co-ordination,
- Lack of a single place where the public can register their complaints, and
- Insufficient staff to achieve adequate results within the existing system.

Over the past year, your staff has made the following progress:

1. A draft of a new Maintenance Bylaw has been prepared and a series of public meetings have been held to obtain public-input into the adequacy and appropriateness of the proposed provisions. We have reviewed the results of this consultation process and have been modifying the proposed bylaw to address the comments and concerns to the greatest extent possible.
2. Several meetings have been held with the Provincial Government to identify the changes to the existing legislation which are necessary to implement our proposed new Maintenance Bylaw and the associated implementation procedures. The task force is extremely pleased with the Provincial Government's response with respect to establishing more uniformity in the requirements and procedures for inspections, notices, issuing compliance orders, deadlines, and other related enforcement procedures. We are optimistic that the changes to the existing legislation will be considered during next spring's session of the Saskatchewan Legislature. Once the legislative framework is in place, the new Maintenance Bylaw can then be brought forward to City Council for its review and approval."

The background material referred to in the above report as "Appendix A" was circulated with the December 12, 1994 agenda of the Planning and Development Committee and is therefore not being recopied at this time. A file copy will be available from the City Clerk at the Council meeting.

Your Committee has forwarded a letter to the Honourable Carol Carson indicating that the Committee is enthusiastically behind any changes to existing legislation which will establish more uniformity in the requirements and procedures for inspections, notices, issuing compliance orders, deadlines, and other related enforcement procedures.

RECOMMENDATION:

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- 1) that the information be received; and
- 2) that a copy of this report be forwarded to the Riversdale Community and School Association.

Pursuant to earlier resolution, Item A14) of "Communications" was brought forward and considered.

Councillor McCann noted that Mr. Grover had left the meeting but would like an opportunity to address Council at the next meeting.

IT WAS RESOLVED:

- 1) *that the information be received;*
- 2) *that a copy of this report be forwarded to the Riversdale Community and School Association; and*
- 3) *that Mr. Grover be heard at the next meeting of Council.*

REPORT NO. 17-1994 OF THE LEGISLATION AND FINANCE COMMITTEE

Composition of Committee

Councillor P. McCann, Chair
Councillor M. Heidt
Councillor H. Langlois

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**1. Travel Grant Application
Saskatoon Highland Dance Association
Cultural Division - 1994 Assistance to Community Groups:
Cash Grants Program
(File No. CK. 1871-2)**

Report of the Chair, Cultural Advisory Subcommittee, December 6, 1994:

"The Cultural Advisory Subcommittee has reviewed an application under the Assistance to Community Groups: Cash Grant from the Saskatoon Highland Dance Association for \$500 towards the cost of attending the Canadian Interprovincial Highland Dance Championships in Calgary, Alberta, from July 5 to 9, 1994. The Subcommittee recommends approval of this application."

Your Committee has reviewed this application and

RECOMMENDS:

- 1) that the travel grant application from the Saskatoon Highland Dance Association for \$500 towards the cost of attending the Canadian Interprovincial Highland Dance Championships in Calgary, Alberta, from July 5 to 9, 1994 be approved; and
- 2) that this grant application be funded by the Cultural Component of the 1994 Assistance to Community Groups: Cash Grants Program.

ADOPTED.

**2. Travel Grant Applications
Sports Division - Assistance to Community Groups: Cash Grants Program
(File No. CK. 1871-5)**

Report of Chair, Sports Advisory Subcommittee, December 7, 1994:

"Travel Grant Applications

During its meeting held November 30, 1994, the Sports Advisory Subcommittee reviewed fourteen travel grant applications under the Assistance to Community Groups - Cash Grant.

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A summary of the applications and the Subcommittee's recommendations is attached. (See Appendix 1.)

The Sports Advisory Subcommittee recommends approval of all the applications, with the exception of the application by the Outcast Racing Team (affiliated with the Saskatchewan Drag Racing Association). The Subcommittee's recommendation to deny this application is based on Clause 3, Report No. 9-1994 of the Legislation and Finance Committee, regarding the allocation of funding under the Sports Component of the 1994 Assistance to Community Groups Cash Grant Program. In its report, the Legislation and Finance Committee recommended that the Saskatchewan Drag Racing Association 'receive no funding as this is not an event which the Committee is prepared to support'. That report was adopted by City Council at its meeting held on June 6, 1994.

The Sports Advisory Subcommittee has noted that there is insufficient funding remaining within the Sports Component of the Cash Grant to pay out all the recommended grants. Section (i) of the travel grant criteria states that grants are provided on a first-come, first-served basis. However, due to the labour dispute, it is not possible to ascertain when all the applications were received. As a first choice, therefore, the Sports Advisory Subcommittee recommends that grants be paid out from the funds remaining in the Sports Component of the Cash Grant and that any deficit be made up with funding from the Contingency Component of the Cash Grant. If this is not feasible, the Subcommittee recommends that the amount of grants be pro-rated, with each approved application be reduced by eleven dollars and fifty cents (\$11.50) for every one hundred dollars (\$100.00) for which application has been made.

Proposed Amendments to Travel Grant Criteria

The Sports Advisory Subcommittee is concerned that, with the increasing number of applications being made for sports travel grants, the 'first-come, first-served' criterion has become inequitable.

In the future, there will likely be little or no funding left for groups attending national or international competitions in the latter part of the year. To overcome this inequity, the Subcommittee recommends that, for travel grants funded through the Sports Component of the Cash Grant, the criteria be amended to indicate that the amount of funding may have to be prorated, or may not be available, and that if the applicant (or the non-profit group with which the applicant is affiliated) has received funding for any purpose through the Cash Grant Program, that application will be a lower priority for travel grant funding than applicants who have not received funding through the Cash Grant Program. Should this recommendation be approved, it is the intention of the Sports Advisory Subcommittee to meet on a seasonal basis, making a portion of the travel grant funding available for each season."

Currently the following criteria governs the eligibility and granting of funds under the Travel

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Assistance Program:

- a) Applicants must be residents of Saskatoon and affiliated with a cultural or sport organization that is registered under the Non-Profit Corporation Act.
- b) Applicants must be attending a National or International event/championship outside of the Province. Conferences are ineligible for this grant. For cultural groups, events should be of a competitive nature. For sport groups, 'invitational' events are not eligible for funding.
- c) Each application must be accompanied with a statement of anticipated expenditures and details of all funding sources towards event. At least 50% of funding must be self help.
- d) The application must be submitted prior to or within 30 days of completion of the event.
- e) Approved Travel Grant recipients must submit all receipts to City Treasurer's Department.
- f) For transportation and accommodation, grants shall be calculated at \$100/person to a maximum of \$500/group/year.
- g) For transportation or accommodation, grants shall be calculated at \$50/person to a maximum of \$250/group/year.
- h) A group/team which has received other financial assistance from the City is eligible for a travel grant only if the other financial assistance is in no way directed toward travel and accommodation costs.
- i) Given limited resources, grants are provided on a first-come, first-served basis.

Your Committee has reviewed all applications outlined in the attached report, and

RECOMMENDS:

- 1) that travel grant funding be approved, as outlined under the right-hand column "Legislation and Finance Committee Recommendation" in Appendix 1 of this report;
- 2) that the source of funding be \$4,875 from the Sports Component of the 1994 Assistance to Community Groups: Cash Grants Program and \$625 from the Contingency Component of the 1994 Assistance to Community Groups: Cash Grants Program; and
- 3) a) that the following wording be added to Section (h) of the travel grant criteria, which is quoted in the above report:

"For sports groups, a lower priority may be given for any application where the applicant (or the non-profit group with which the applicant is affiliated) has

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received funding for any other purpose under the Cash Grant Program"; and

- b) that Section (i) of the travel grant criteria be amended to read:

"Given limited resources, for cultural groups, grants are provided on a first-come, first-served basis. For sports groups, depending on the number of eligible applicants, amounts may have to be pro-rated, or may not be available."

ADOPTED.

**3. 1994 Assistance to Community Groups: Cash Grants Program
Social Services Division
#62 - Saskatoon Food Bank
(File No. CK. 1870-2-2)**

City Council considered Clause 2, Report No. 10-1994 of the Legislation and Finance Committee (copy attached - report only) at its meeting held on June 20, 1994 and it was resolved, in part:

- "2) *that #62 - Saskatoon Food Bank - be allocated as outlined in Attachment 2B, and referred back to the Legislation and Finance Committee for further consideration by October 1, 1994.*"

Your Committee has reviewed this matter and supports the provision of all remaining funds in the 1994 Assistance to Community Grants: Cash Grants Program to the Saskatoon Food Bank.

RECOMMENDATION:

that the remaining funds in the 1994 Assistance to Community Groups: Cash Grants Program in the amount of \$5,600.35 be granted to the Saskatoon Food Bank.

ADOPTED.

**4. Tax Exemptions and Rebates - 1995
(File No. CK. 1965-1)**

Report of Director of Finance, December 8, 1994:

"By December 31 of each year, City Council grants various tax exemptions and rebates to

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many organizations. Many of these exemptions are required by *The Urban Municipality Act* such as churches, etc. Others are discretionary and based on precedents set by previous City Councils. The last group is based on specific lease agreements that groups have when renting civic properties.

Twenty five percent of all assessments in Saskatoon is exempt. Administratively, we are concerned that this number not grow.

In fact, we have lobbied the Provincial Government to amend *The Urban Municipality Act* to allow municipalities to have a reduced levy on exempt properties for basic services such as Fire and Police. The Department of Municipal Government has rejected this proposal.

The attached list of exemptions has remained basically unchanged for several years, with some minor modifications. Your staff supports the continuation of these exemptions, unless amendments to *The Urban Municipality Act* are introduced.

Each year some new applications are submitted which require specific recommendations. The list this year is Section L of the report.

New Application

Recommendation

Saskatoon Lung Association

Deny

Have requested exemption before but have been denied as City Council did not wish to expand the list of exemptions.

Hector Trout Housing
311 Pinehouse Drive

Deny

This is a seniors apartment building rented to seniors. All similar facilities pay tax.

International Brokerage Management Ltd.
233 - 4th Avenue S.

Deny

This is a request for an
(Womens' Resource
Centre)
exemption for a
potential purchase of the
building. An exemption
cannot be granted until a

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Hongkong Bank of Canada
701 - 20th St. West

building is purchased and title
to the property is transferred.

Deny
Again, this is a request for an
[Hands on (Saskatoon)
Street Ministry]
exemption, prior to
purchase."

Your Committee has reviewed the applications and supports the recommendation to deny any new applications.

RECOMMENDATION:

- 1) that the exemptions and rebates be approved as outlined in the attached summary report under "Committee Recommend. for 1995 Tax Exempt" column;
- 2) that the City Solicitor be instructed to prepare the necessary bylaw; and
- 3) that the new requests for exemptions from the Saskatoon Lung Association, Hector Trout Housing, International Brokerage Management Ltd. (Womens' Resource Centre) and Hongkong Bank of Canada [Hands on (Saskatoon) Street Ministry] be denied.

Pursuant to earlier resolution, Item A15) of "Communications" was brought forward and considered.

Moved by Mayor Dayday,

THAT Dr. Graham be heard.

CARRIED.

Dr. Brian L. Graham, Executive Director, Saskatchewan Lung Association, provided information to Council regarding the Association and urged Council to reconsider the recommendation of the Committee to deny the request for abatement of taxes.

IT WAS RESOLVED:

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- 1) *that the exemptions and rebates be approved as outlined in the attached summary report under "Committee Recommend. for 1995 Tax Exempt" column;*
- 2) *that the City Solicitor be instructed to prepare the necessary bylaw;*
- 3)
 - a) *that the new requests for exemptions from Hector Trout Housing, International Brokerage Management Ltd. (Women's Resource Centre) and Hongkong Bank of Canada [Hands on (Saskatoon) Street Ministry] be denied;*
 - b) *that the new request for exemption from the Saskatoon Lung Association be referred to the Legislation and Finance Committee for further consideration; and*
- 4) *that the matter of guidelines for exemptions be referred to the Legislation and Finance Committee for review and report.*

REPORT NO. 22-1994 OF THE WORKS AND UTILITIES COMMITTEE

Councillor D. L. Birkmaier, Chair
Councillor D. Atchison
Councillor A. Langford
Councillor J. Postlethwaite

**1. Water and Sewer Utility Rates 1995
(File No. CK. 1905-2)**

Your Committee has considered the following report of the Manager, Water and Pollution Control Department dated December 8, 1994:

"INTRODUCTION

The City of Saskatoon's water and sewer utility rates are designed to produce revenues that cover the annual operating and capital costs of the utility. The annual changes in those rates

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are determined by the change in operating and maintenance costs, the magnitude of capital development, and the demand for the utility service.

The formulation of the 1995 water rate has been driven mainly by three factors:

- Based on consumption trends over the past five years the projected consumption for 1995 has been estimated to be 35,400,000 cubic metres which represents a drop in sales units below the 1994 estimate by as much as 6 percent.
- The 1994 wage settlement represents an expenditure increase of approximately \$150,000 for the Utility.
- The Stabilization Reserve balance is zero due to withdrawals made in 1993 to offset the lost revenues of that year.

While the estimated 1995 expenditures for the Water Utility will in fact be less than that budgeted for 1994 a rate increase in 1995 will be required to offset the anticipated reduction in water sales. Infrastructure rehabilitation reserve requirements will not increase over that of 1994 and therefore the infrastructure levy will remain unchanged.

The City's sewer service charge is driven mainly by the impact of the sewage treatment upgrade which is currently estimated to be \$50,000,000. The increases in the sewer service charge over the past number of years has been set at amounts that were expected to produce a smooth transition in rates. Thus avoiding an excessive increase in the year that the full impact of the cost of borrowing for the upgrade is realized. The sewer service charge increase for 1995 is based mainly on a number of recent and significant changes to the capital development plan on which previous transition rates were based.

These changes include:

- The current federal infrastructure rehabilitation program has resulted generally in increased construction costs across Western Canada. The four main contracts for the sewage treatment upgrade have come in approximately \$4,860,000 over the costs estimated at the end of 1993.
- The entire impact of the increase will be realized in 1995 and 1996 and thus there is little opportunity to smooth the rate adjustment.
- The reduction in sewer utility revenues over the past years, due to reduced water consumption, has resulted in significant reductions to the annual provisions to the Sewage Treatment Capital Reserve thus increasing the amount that must be borrowed.
- The cost of borrowing has increased by as much as 2.0 percent over that available in late 1993.

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The combination of factors affecting the two Utilities has resulted in the need for a rate structure that will produce an average rate increase of 8.0 percent on the combined Water and Sewer Utility bill.

WATER RATES

The following pricing philosophies are basic to the preparation of the water rates. These philosophies reflect the traditional approach taken by the City and include recommendations from the Infrastructure Rehabilitation Funding Study by Deloitte & Touche (1992):

- Total Cost Recovery - rates are set to recover all annual utility costs (operating and capital) less infrastructure replacement costs and fire charges.
- Infrastructure Levy - water and sanitary sewer infrastructure rehabilitation costs will be recovered by a volumetric levy in addition to the rates.
- Fire Charges - a fee for maintaining fire services is collected from the Fire Department (general tax base).
- Declining Rate Structure - the rates are set such that the larger the volume purchased the lower the unit cost.
- Outside User Rate - customers outside the City's boundaries are charged a 30 percent surcharge on the lowest commercial rate.

The proposed 1995 rates are based on the anticipated 1995 expenditures which are presented in Table 1.

The Water Utility's operating budget, essentially in the form that it will be presented to Council in March of 1995, is summarized in the table. Thus the approval of the proposed rates at this time constitutes, at the very least, an approval in principal of the Utility's 1995 operating budget. It therefore follows that any changes to the operating budget that may be made during the operating budget debate in March will serve merely to change the contribution to the Water Utility Stabilization Reserve (surplus/deficit).

TABLE 1: WATER UTILITY BUDGET

	1994 Budget	1995 Budget
REVENUE		
Metered	15,500,000	15,316,400
Fire Charges	382,100	382,100
Miscellaneous	44,200	45,000
	15,926,300	15,743,500
EXPENDITURES		
Management & Administration		
Salaries (3.5 staff)	153,200	157,800
Payroll (52.2 staff)	240,000	271,200
Operations	38,800	42,300
Insurance	43,600	44,600
Cross Charges	1,468,200	1,503,000
Debt Charges	1,669,400	1,694,100
Grant in Lieu	1,524,000	1,524,000
Provisions to Reserves		
Capital	1,454,000	1,367,400
Replacement	265,000	265,000
Stabilization	188,100	60,000
Treatment		
Salaries	1,181,200	1,216,600
Operations	354,600	353,800
Pumping Power	1,439,000	1,353,200
Chemicals	779,700	733,200
Buildings & Grounds		
Salaries	130,000	133,900
Operations	116,500	116,500
Metres		
Salaries	447,100	460,500
Operations	214,700	157,500
Distribution System		
Mains	2,953,800	3,000,000
Hydrants	403,500	410,800
Service	861,900	878,100
	15,926,300	15,743,500

In addition to establishing an annual budget, rate making requires projecting future water consumption. The annual average water consumption, over the past five years, has been declining steadily. Water consumption in 1988 was 40,800,000 cubic metres while dropping to 32,300,000 in 1993. The projection of the annual consumption for 1995 is complicated by the fact that over the five-year period Saskatoon has experienced unseasonably cool and wet summers. An analysis of historic water consumption and long term weather patterns for Saskatoon suggests that the 1995 water consumption will be approximately 35,400,000 cubic metres.

Based on a projected water consumption of 35,400,000 cubic metres the anticipated 1995 operating expenditures can be met with slightly less than a 4.75 percent increase in water

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rates. The adequacy of the proposed water rate is strongly dependent however on summer consumption. The proposed rate will not meet operating expenses if the summer of 1995 is similar to that of 1993 or 1994. The proposed and current rates are shown:

Residential	Current	Proposed
First 600 cu.ft./month	\$1.29/100 cu.ft.	\$1.35/100 cu.ft.
Next 600 cu.ft./month	\$1.20/100 cu.ft.	\$1.26/100 cu.ft.
All in excess of 1,200 cu.ft./month	\$1.04/100 cu.ft.	\$1.09/100 cu.ft.
Minimum monthly charge	\$3.00	\$6.00
Commercial	Current	Proposed
First 1,000 cu.ft./month	\$1.32/100 cu.ft.	\$1.38/100 cu.ft.
Next 2,000 cu.ft./month	\$1.22/100 cu.ft.	\$1.28/100 cu.ft.
Next 10,000 cu.ft./month	\$1.12/100 cu.ft.	\$1.17/100 cu.ft.
All in excess of 13,000 cu.ft./month	\$1.07/100 cu.ft.	\$1.12/100 cu.ft.
Water rate to golf clubs	\$1.07/100 cu.ft.	\$1.12/100 cu.ft.
Minimum monthly charge	\$6.50	\$7.00

INFRASTRUCTURE LEVY

In 1993 the infrastructure levy was converted from a fixed charge to a volumetric charge. The charge is based on the following criteria:

- the levy shall be a volumetric charge directly proportional to the water consumed.
- the levy shall result in the generation of revenues equal to the annual infrastructure rehabilitation requirements as established by the City Engineer.
- the estimated 1995 requirement is approximately \$5,000,000.
- the residential:commercial sector revenue generation will be split 67:33.

Based on these criteria the existing infrastructure rates are sufficient to generate the required revenues.

The proposed changes in the water rates in combination with the Infrastructure Levy will result in an average total water bill increase of approximately 4.0 percent. Average sized residential users (900 cu.ft./month) will realize a \$0.54 increase per month while large residential users (3000 cu.ft.) will have increases in the order of \$1.62 per month. Table 2 compares the purchase price of water in other large Western Canadian cities based on the anticipated 1995 rates for those centers.

TABLE 2: WATER CONSUMPTION COST COMPARISONS (\$ PER MONTH) - 1994

Cities	Proposed	900 cu.ft.	37,000 cu.ft.	1,240,000 cu.ft.
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	Increase (%)	(Residential)	(Commercial)	(Industrial)
Saskatoon	4.0	17.94	509.60	16,268.90
Regina	5.2	18.58	763.92	25,601.67
Winnipeg	9.7-14.4*	21.92	538.67	13,192.40
Calgary	4.5	26.61	544.48	12,724.74
Edmonton	N.A.**	27.55	723.77	22,357.89

* The proposed change for each block varies.

** A total restructuring of the rates took place in Aug/94 and the percent change is not available.

SEWER SERVICE CHARGE

The City's sewer service rates are based on the following pricing philosophies:

- Total Cost Recovery - rates are set to recover all annual utility costs (operating and capital), less the infrastructure replacement costs.
- Surcharge - a surcharge for high strength waste is applied to industries.
- Residential Rate - is a percentage of the monthly water bill.
- Commercial Rate - is a declining rate structure based on water consumption. The rate is applicable to all customers connected to the sewerage system.
- Constant Transition - rates are set such that there will not be an excessive increase during a year when there is a major capital expenditure (i.e. secondary treatment expansion).

These pricing philosophies are basic to the preparation of the sewer service charge. Sewer service charges have increased over the past five years at a rate of approximately 7.5 percent per year which was considered to be the maximum rate of increase that would be necessary to fund the sewage treatment upgrade. An increase in construction costs coupled with low balances in the capital reserves makes it necessary to borrow an additional \$4,860,000 in 1995. Total borrowing will amount to approximately \$44,000,000 which will generate an annual debt payment ranging from 5,630,000 to 6,910,000 depending on the length of the debt repayment period. As the increase must be recovered with a projected drop in sales units the sewer service charge must increase by somewhere from 7.5 to 13.0 percent depending upon the length of the debt repayment period.

Table 3 compares the projected expenditures and the required rate increases for the Sewage Utility based on a 10 year and a 15 year debt repayment period.

TABLE 3: SEWAGE UTILITY - RATE PROJECTIONS

Year	Provisions to Reserves			Debt	Operating	Total	Sales (100 cf)	Avg. Rate (\$/100 cf)	Variance (%)
	Replace	Capital	Supp						

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10 Year Debt Repayment

1994	100	1384	1840	0	7755	11079	11220000	1.243	
1995	100	0	360	4660	8786	13906	12489000	1.405	13.0
1996	100	0	-360	6910	9283	15933	12676335	1.589	13.1
1997	200	0	0	6910	9595	16705	12803098	1.650	3.8
1998	220	10	0	6910	10075	17215	12931129	1.683	2.0
1999	240	10	0	6910	10579	17739	13060440	1.717	2.0
2000	250	10	0	6910	11108	18278	13191045	1.751	2.0
2001	105	150	0	6910	11663	18828	13322955	1.787	2.0
2002	105	130	0	6910	12246	19391	13456185	1.823	2.0
2003	110	100	0	6910	12859	19979	13590745	1.860	2.0
2004	115	1660	2650	2250	13502	20177	13726654	1.860	0.0
2005	250	1675	4270	0	14177	20372	13863920	1.860	0.0
2006	100	1690	3900	0	14886	20576	14002560	1.860	0.0
2007	95	1706	3350	0	15630	20781	14142585	1.860	0.0
2008	100	1721	2750	0	16411	20983	14284011	1.860	0.0
2009	101	1737	2120	0	17232	21190	14426851	1.860	0.0
2010	106	1753	1450	0	18094	21402	14571120	1.860	0.0
2011	109	1769	740	0	18998	21616	14716831	1.860	0.0

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15 Year Debt Repayment									
1994	100	1384	1840	0	7755	11079	11220000	1.243	
1995	100	0	560	3800	8786	13246	12489000	1.337	7.6
1996	100	0	-560	5630	9283	14453	12676335	1.440	7.7
1997	200	0	0	5630	9595	15425	12803098	1.522	5.7
1998	220	0	0	5630	10075	15925	12931129	1.555	2.2
1999	240	0	0	5630	10579	16449	13060440	1.590	2.3
2000	250	0	0	5630	11108	16988	13191045	1.626	2.2
2001	105	0	0	5630	11663	17398	13322955	1.649	1.4
2002	105	0	0	5630	12246	17981	13456185	1.688	2.4
2003	110	0	0	5630	12859	18599	13590746	1.730	2.5
2004	115	0	0	5630	13502	19247	13726654	1.773	2.5
2005	250	0	0	5630	14177	20057	13863920	1.831	3.2
2006	100	0	0	5630	14886	20616	14002560	1.864	1.8
2007	95	0	0	5630	15630	21355	14142585	1.912	2.6
2008	100	0	0	5630	16411	22141	14284011	1.964	2.7
2009	101	0	0	5630	17232	22963	14426851	2.018	2.7
2010	106	1753	1410	1830	18094	23192	14571120	2.018	0.0
2011	109	1769	2550	0	18998	23426	14716831	2.018	0.0

Table 3 indicates that an increase of approximately 13.0 percent per year over the next two years will meet annual operating and capital costs based on a 10 year repayment period. Table 3 also indicates that an increase of 7.5 percent per year over the next two years is possible if a 15 year repayment period is used, however the cost of borrowing is significant. The increase in borrowing costs will be approximately \$22,260,000. The availability of funds for future treatment plant upgrades, rebuilding of reserves and sewer rehabilitation will be reduced and delayed an additional 5 years. Deferring badly needed infrastructure rehabilitation and incurring additional debt in addition to higher future rates will be the long term effect of a 15-year repayment plan.

There is clearly a choice to be made between debenturing on a 10-year repayment period or a 15 year repayment period. The latter would require approval of the Municipal Government Board, but that should not be difficult. Our plans to date have been based on a 10-year repayment period and to hold the line on the infrastructure levy. At the end of 10 years then, additional funds would be available for rehabilitation of the sanitary sewer system. Our other concern is that the interest rate for a 15 year repayment period is always higher than the interest rate for a 10-year repayment period. This differential varies. Currently, the difference is 0.35% but the difference is expected to increase by the time the debentures are issued. If this is the case, then a 10-year repayment period makes sense. Finally, planning for a 10-year repayment period now would make it easier to change to a 15-year repayment period than vice versa.

Therefore, a 1995 Sewer Utility budget has been projected based on anticipated operating expenditures and 10-year debt charges. The budget is shown in Table 4 essentially in the form that will be presented to Council during the 1995 budget deliberations. As with the Water Utility, an approval of the proposed sewer service charges at this time constitutes an approval in principal of the 1995 operating budget of the Sewer Utility.

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TABLE 4: SEWER UTILITY BUDGET	1994 Budget	1995 Budget
REVENUE		
Sewer Service	12,784,000	13,676,400
Surcharge	130,000	195,000
Miscellaneous	21,300	20,000
	12,935,300	13,891,400
EXPENDITURES		
Management & Administration		
Salaries (2.5 staff)	122,400	126,000
Payroll (34.4 staff)	144,400	166,200
Operations	16,200	16,200
Cross Charges	978,800	1,004,400
Debt Charges	1,176,400	443,600
Grant in Lieu	467,000	438,500
Provisions to Reserves		
Capital	1,604,000	1,523,800
Supplementary	1,840,000	3,496,200
Replacement	100,000	100,000
Stabilization	24,600	0
Treatment		
Salaries	940,500	968,700
Operations	250,100	245,500
Utilities	198,100	203,100
Chemicals	1,534,300	1,560,000
Sludge Disposal		
Salaries	138,900	143,100
Operations	252,200	254,400
Lift Stations		
Salaries	200,400	206,400
Operations	304,800	303,100
Collection System		
Inspection	275,800	281,900
Maintenance	1,600,700	1,626,800
Connections	765,700	783,500
	12,935,300	13,891,400

The required sewer service revenue of \$13,676,400 can be generated by increasing the domestic rate to 84 percent of the water bill and increasing the commercial rates by \$0.16 and \$0.15 in the two blocks.

The proposed and current rates are shown:

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	Current	Proposed
Residential	77 percent of water bill	84 percent of water bill
Maximum monthly bill	\$30.00	\$40.00
Commercial		
First 13,000 cu.ft./month	\$1.29/100 cu.ft.	\$1.45/100 cu.ft.
All over 13,000 cu.ft./month	\$1.21/100 cu.ft.	\$1.36/100 cu.ft.
Minimum monthly bill	\$6.50	\$7.50

The proposed rates will be sufficient only if there are no further drops in water consumption and if the rates come into effect on January 1, 1995. Table 5 indicates that the proposed 1995 rates compare favourably with proposed rates in other Western Canadian cities.

TABLE 5: SEWER SERVICE CHARGE COMPARISON (\$ PER MONTH) - 1995

Cities	900 cu.ft. (Residential)	37,000 cu.ft. (Commercial)	1,240,000 cu.ft. (Industrial)
Saskatoon	9.98	514.90	16,875.70
Regina	18.19	756.49	25,352.95
Calgary	19.48	457.36	10,688.78
Edmonton	20.00	633.75	18,646.78
Winnipeg	21.64	850.01	28,447.48"

Table 6 summarizes the combined impact of the proposed 1995 Water & Sewer Utility rate increases on various sized consumers.

TABLE 6: COMPARISON OF COMBINED WATER & SEWER INCREASES (MONTHLY)

Consumption (cu.ft.)	Residential		Commercial		Large Industrial	
	900	3,000	12,000	37,000	345,000	1,240,000
Current						
Water Rate	11.34	33.66	149.60	406.40	3,702.00	13,278.50
Infra Levy	6.06	10.62	38.80	84.40	669.60	2,370.10
Sewer Service	<u>8.73</u>	<u>25.92</u>	<u>154.80</u>	<u>458.10</u>	<u>4,184.90</u>	<u>15,014.40</u>
Total	26.13	70.20	329.40	948.90	8,556.50	30,663.00
Proposed						
Water Rate	11.88	35.28	156.40	425.20	3,874.80	13,898.80
Infra Levy	6.06	10.62	38.80	84.40	669.60	2,370.10
Sewer Service	<u>9.98</u>	<u>29.64</u>	<u>174.00</u>	<u>514.90</u>	<u>4,703.70</u>	<u>16,875.70</u>
Total	27.92	75.54	354.90	1,024.50	9,248.10	33,144.60
Increase (\$)	1.79	5.34	25.50	75.60	691.60	2,481.60
Increase (%)	6.84	7.60	7.74	7.97	8.08	8.09

SEWER SURCHARGE

In 1971 the City of Saskatoon instituted a charge in addition to the sewer service charge. This surcharge was designed to recover the costs of collecting and treating high strength wastes and thereby act as a deterrent to the discharge of these wastes by various industries within the City. Surcharges are commonly used in larger centers to protect the sewerage systems.

For a surcharge to provide effective protection of the treatment process and the collection system, it must be adjusted annually to reflect rising costs and process changes. Due to a process change in 1992 it became necessary to adjust the surcharge formula and the rate coefficients. At its meeting of January 6, 1992 Council approved an increase in the sewer surcharge that was to be phased in over a 10-year period. The fourth step of that increase will result in the following changes to the surcharge formula:

Current Formula

$$R = V + \frac{3.9(1 + \underline{X})}{300} + \frac{9.3(1 + \underline{Y})}{300} + \frac{4.1(1 + \underline{Z})}{100} + 1.3(1 + \underline{P})$$

where R = sewer service charge based on cents per 100 cu.ft. water
 V = 110.4¢/100 cu.ft. for the first 13,000 cu.ft.
 = 102.4¢/100 cu.ft. for consumption in excess of 13,000 cu.ft.

Proposed Formula

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$$R = V + 4.3 \left(1 + \frac{X}{300}\right) + 10.9 \left(1 + \frac{Y}{300}\right) + 4.6 \left(1 + \frac{Z}{100}\right) + 1.9 \left(1 + \frac{P}{100}\right)$$

where V = 123.3¢/100 cu.ft. for the first 13,000 cu.ft.
= 114.3¢/100 cu.ft. for consumption in excess of 13,000 cu.ft.

Table 7 shows the impact that the changes will have on various industries that discharge high strength wastes providing the quantity and quality of the wastes do not change significantly over that discharged in 1994.

TABLE 7: ANNUAL SURCHARGE COMPARISONS

Industry Code	Total Surcharges [\$]	
	Current	Proposed
01	380	447
02	4,940	5,748
03	15,042	17,371
04	79,115	91,019
05	1,098	1,229
06	2,199	2,425
07	51,125	60,559
08	32	37
09	626	743
10	5,054	5,691
11	3,924	4,607
12	8,830	10,169
13	1,278	1,479
14	954	1,088

Table 8 shows the charges that selected industries would realize if they were located in other Western Canadian cities.

TABLE 8: SURCHARGE COMPARISON - WESTERN CANADIAN CITIES (\$)

	Industry 03	Industry 07	Industry 10
Saskatoon	17,371	60,559	5,691
Regina	21,285	68,903	9,057
Edmonton	32,152	123,113	19,858
Calgary	109,839	351,908	45,483
Winnipeg	107,705	342,973	46,920

Your Committee has reviewed this matter in detail and is of the opinion that the minimum monthly charge for industrial and commercial service for water rates should be increased to \$10.00 to more

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accurately reflect the current difference in the minimum monthly charge between residential and commercial/industrial.

RECOMMENDATION:

- 1) that the following water rates for 1995 be approved:

Domestic Service

First 600 cubic feet/month	\$1.35/100 cu.ft.
Next 600 cubic feet/month	\$1.26/100 cu.ft.
All in excess of 1,200 cubic feet/month	\$1.09/100 cu.ft.
Minimum monthly charge	\$6.00

Industrial and Commercial Service

First 1,000 cubic feet/month	\$1.38/100 cu.ft.
Next 2,000 cubic feet/month	\$1.28/100 cu.ft.
Next 10,000 cubic feet/month	\$1.17/100 cu.ft.
All in excess of 13,000 cubic feet/month	\$1.12/100 cu.ft.
Water rate to golf clubs	\$1.12/100 cu.ft.
Minimum monthly charge	\$10.00

- 2) that the following sewer service charge for 1995 be approved:

Domestic Service

84 percent of the water bill	
Maximum Monthly Charge	\$40.00

Industrial and Commercial Service

First 13,000 cubic feet/month	\$1.45/100 cu.ft.
All over 13,000 cubic feet/month	\$1.36/100 cu.ft.
Minimum monthly bill	\$7.50

- 3) that the following sewer surcharge for 1995 be approved:

$$R = V + 4.3 (1 + \underline{X}) + 10.9(1 + \underline{Y}) + 4.6 (1 + \underline{Z}) + 1.9 (1 + \underline{P})$$

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300

300

100

10

where $V = 123.3\text{¢}/100$ cu.ft. for the first 13,000 cu.ft.
= $114.3\text{¢}/100$ cu.ft. for consumption in excess of 13,000 cu.ft.

- 4) that the water rate, sewer service charge, and sewer surcharge increases come into effect for the first billing in January 1995; and
- 5) that the City Solicitor be instructed to prepare the necessary rate bylaws for the consideration of City Council.

Pursuant to earlier resolution, Item A14) of "Communications" and Clause A3, Report No. 27-1994 of the City Commissioner were brought forward and considered.

Pursuant to motion by Councillor Birkmaier, and carried by a majority of members of Council, the hour of the meeting was extended beyond 10:30 p.m.

IT WAS RESOLVED:

- 1) *that the following water rates for 1995 be approved:*

Domestic Service

<i>First 600 cubic feet/month</i>	<i>\$1.35/100 cu.ft.</i>
<i>Next 600 cubic feet/month</i>	<i>\$1.26/100 cu.ft.</i>
<i>All in excess of 1,200 cubic feet/month</i>	<i>\$1.09/100 cu.ft.</i>
<i>Minimum monthly charge</i>	<i>\$6.00</i>

Industrial and Commercial Service

<i>First 1,000 cubic feet/month</i>	<i>\$1.38/100 cu.ft.</i>
<i>Next 2,000 cubic feet/month</i>	<i>\$1.28/100 cu.ft.</i>
<i>Next 10,000 cubic feet/month</i>	<i>\$1.17/100 cu.ft.</i>
<i>All in excess of 13,000 cubic feet/month</i>	<i>\$1.12/100 cu.ft.</i>
<i>Water rate to golf clubs</i>	<i>\$1.12/100 cu.ft.</i>
<i>Minimum monthly charge</i>	<i>\$10.00</i>

- 2) *that the following sewer service charge for 1995 be approved:*

Domestic Service

<i>84 percent of the water bill</i>	
<i>Maximum Monthly Charge</i>	<i>\$40.00</i>

Industrial and Commercial Service

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<i>First 13,000 cubic feet/month</i>	<i>\$1.45/100 cu.ft.</i>
<i>All over 13,000 cubic feet/month</i>	<i>\$1.36/100 cu.ft.</i>
<i>Minimum monthly bill</i>	<i>\$7.50</i>

3) *that the following sewer surcharge for 1995 be approved:*

$$R = V + \frac{4.3}{300} (1 + \underline{X}) + \frac{10.9}{300} (1 + \underline{Y}) + \frac{4.6}{100} (1 + \underline{Z}) + \frac{1.9}{100} (1 + \underline{P})$$

*where V = 123.3¢/100 cu.ft. for the first 13,000 cu.ft.
 = 114.3¢/100 cu.ft. for consumption in excess of 13,000 cu.ft.*

- 4) *that the water rate, sewer service charge, and sewer surcharge increases come into effect for the first billing in January 1995;*
- 5) *that City Council consider Bylaws No. 7451 and 7452; and*
- 6) *that the Water and Sewer Utility Budget, with the exception of the rate structure, be reviewed by the Budget Policy and Planning Committee.*

**2. Application for Water Connection
 Saskatchewan Water Corporation East Treated Waterline
 Norman Weiss
 Portion of LSD 11 and 14, Section 9-36-04-W3M
 (File No. CK. 7781-2)**

Report of the Manager, Water and Pollution Control Department, November 18, 1994:

"The attached application for connection to the Saskatchewan Water Corporation East Treated Pipeline was received on September 1, 1994, from Norman Weiss. The application is for commercial uses on a 53.75-acre property. It is proposed that the property will be developed into a year-round fully-serviced recreational vehicle complex. The site will accommodate 50 units complete with water, electricity, sewage disposal, showers, laundry, miniature golf, convenience store, trout pond, and ball diamonds. An emphasis will be placed on wheelchair accessibility within the complex. The estimated consumption is 180,000 gallons per month during the summer months and 12,000 gallons per month for the remainder of the year.

The applicant does not meet the criteria of Policy C09-018, 'Potable Waterline Connections', for commercial uses as the parcel does not abut the treated waterline. At its meeting of September 26, 1994, Council denied the application.

Mr. Weiss has re-applied based on his intentions to tie into the distribution system that currently services Tri-Tec Growth Systems Inc. and Siemens Transport and Service Ltd. Tri-Tec Growth Systems Inc. was connected to a branch line from the Saskatchewan Water East Treated line in September of 1980. Siemens Transport and Service Ltd. was connected

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to the same branch line in September of 1982. In November of 1986, an application for connection to the branch line by the Floral Community Center was approved by City Council.

While Mr. Weiss's application still does not meet the criteria of Policy C09-018 with respect to abutment to the main treated line, there is precedent for connections by commercial operations to the branch line."

Your Committee has reviewed this report and

RECOMMENDS:

- 1) that the application for connection to the Saskatchewan Water Corporation Pipeline East by Norman Weiss be denied; and
- 2) that the Saskatchewan Water Corporation be so advised.

ADOPTED.

**3. Sewage Treatment Plant Expansion
Engineering Services Fee
(Files CK. 7800-4 and 670-2)**

Your Committee has considered the following report of the Manager, Water and Pollution Control Department, dated December 7, 1994:

"The Sewage Utility Capital Budget includes \$4,555,000 for the preliminary design, detailed design, and engineering services during construction for the sewage treatment upgrade. The engineering services required for the expansion are being provided by the consortium of Stanley Associates Engineering Ltd./Cochrane ·SNC· Lavalin for an approved upset fee of \$4,151,132 (3% GST included).

Fees for engineering services are currently negotiated with appropriately selected consultants. Those fees are negotiated based on the project Terms of Reference and past experience on similar projects. Three engineering services agreements have been negotiated with Stanley Associates Engineering Ltd. (SAEL) for the predesign, detailed design and services during construction. The design phase of the upgrade is now complete and it has become apparent that the negotiated upset fees were based on under estimates of the work load. The under estimates were the result of a lack of experience, by both the consultants and Departmental staff, with respect to the impact of dividing a project of this size and complexity into 10 separate contracts. While the reasons for dividing the project into a number of contracts were good, the extra work load was a calculated risk and difficult to quantify.

- Multiple Contract Tendering/Evaluation

\$50,000

SAEL is now able to much more accurately assess the impact of the multiple contracts and has estimated that the cost for the engineering services were under estimated by as much as \$50,000. The additional contracts resulted in a number of extra drawings (estimated cost per drawing is currently \$3,677) and subsequently the need to maintain out of province staff in Saskatoon considerably longer than originally intended. The practice of locating out of province staff in Saskatoon was a requirement defined by the City in the call for proposals. While it is difficult to verify SAEL's revised estimate it is clear that the multiple contracts have significantly increased the workload and a revised upset fee for the design contract is in order.

In addition to the need to revise the upset fee due to the multiple contracts, there have been a number of changes in the scope of work that have resulted in increased costs. The changes in scope and the estimated costs are summarized below:

- Integration with the Existing System

The workload generated by evaluating, modifying and tying into the existing process piping systems was underestimated. The consultants spent considerable time analyzing means of utilizing existing space and piping rather than building new facilities. This has resulted in deleting the requirements to extend a new tunnel from the Maintenance Building to the Digester Pumphouse. Also by optimizing the usage of space the new digested sludge pumps can be installed in the existing digester pumphouse rather than in a new structure. The resulting construction cost saving is in the order of \$750,000.

- Cogeneration \$25,000

The investigation of the feasibility for cogeneration of electricity utilizing digester gas as fuel was much more difficult and time consuming than anticipated due to conflicting opinions of equipment manufacturers (high content of hydrogen sulfide) and resulting marginal economics. The consultants also evaluated additional cogeneration options at the request of the City. The resulting design provides for potential savings due to future changes in energy costs.

- Grit Handling and Disposal \$19,500

Due to concerns expressed by representatives of the MVA and the public regarding the current practice of grit disposal, the scope of work included in the original Terms of Reference was expanded. In addition to the

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examination of the disposal site in terms of the impact on the groundwater and alternative methods for grit disposal, a comprehensive contour plan for a disposal site including future plant expansions was developed by the consultant.

- Administration Building Expansion/Modifications \$19,090

The original Terms of Reference included a general request for an expansion and remodelling of the existing administration building to accommodate a larger control room and an increase in operating staff. As a result the consultants assumed 140 sq.m. of new space and 100 sq.m. of renovated space. Following the completion of the staffing plan for the secondary sewage treatment plant and subsequent evaluation of the existing facilities, the scope of work had to be increased to accommodate: separate facilities for women, appropriate washrooms, increased locker room facilities, training facilities and a larger control room. As a result a revised scope of work was defined and the upgrade increased to 204 sq.m. and 302 sq. m. of new and renovated space respectively. In addition, the existing 25 year old HVAC system required an upgrade to accommodate the expanded control room and administration area.
- Tendering Services - Contract No. 3 \$11,150

Due to the City's labour dispute, the Consultants were requested to carry out the tendering process for Contract No. 3
- Building Metal Cladding Options \$11,000

During the review of architectural drawings/specifications the Civic Buildings & Grounds Department questioned the use of Tyndall stone on building exteriors due to cost considerations. In addition Tyndall stone suppliers indicated that tendering of alternative options could result in more competitive bidding. As a result the consultants were requested to prepare two alternative tender documents: one for entire Tyndall stone building exterior and the second for a combination of Tyndall stone and metal cladding.
- Valve Identification Numbering System \$10,725

The original Terms of Reference did not specify a requirement for a valve numbering system. It is a common engineering practice to prepare drawings and specifications for process mechanical components that show only a valve type for each valve, however, during the design reviews by operations staff it became apparent that for ease of operations/ maintenance and the training

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of staff it was important to identify each process valve by a valve tag number. As a result, additional engineering work was required to tag all process valves on the Process & Instrument Drawings and on the general arrangement drawings as well as to prepare a valve schedule in the technical specifications.

- Retaining Wall \$1,250

Modification of the grit unloading site for the Engineering Department's flusher trucks resulted in an excavated area with an unprotected slope around the grit disposal facilities. Since Stanley Associates Engineering Ltd. is modifying the grit disposal facilities as part of the treatment plant upgrade, a request was made to add the design of an appropriate retaining wall to the original scope of work.

Total	176,739
3% GST	<u>5,302</u>

Total Extras Net Cost \$182,041

Although negotiated upset fees must be considered as final they must also be appropriate for the scope of work. Representatives of the project management division of the Water and Pollution Control Department have evaluated carefully the scope of work and the requests for extras by the consultants. Negotiations have been carried out with the consultants and Department project engineers are of the opinion that an increase of \$182,041 for the upset fee for Phase II of the engineering services is in order. A contract extension of \$182,041 can be put in perspective when viewed in light of the complete engineering services agreement:

	Contract (3% GST)	Budget
Phase I preliminary design (May 19/92)	284,218	400,000
Phase II, detailed design (May 15/93)	2,132,100	2,115,000
Approved Contract Extension (Nov. 2/93)	35,314	
Phase III, services during construction (May 24/94)	1,699,500	
Proposed Contract extension (I & II) (Dec. /94)\	<u>182,041</u>	<u>2,040,000</u>
	\$4,333,173	\$4,555,000

The contract extension of November 2, 1993, was for additional engineering work with respect to an evaluation of cast-in-place versus precast concrete for the clarifier, fermenter tanks and tunnels. The evaluation indicated that preparing a design and related drawings and tendering for the alternative concrete options would result in contract savings of as much as \$120,000.

The proposed contract extension of \$182,041 (as indicated below) will not result in a budget

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overrun and represents an increase of slightly less than 4.4 percent of the total engineering services agreement:

Base Extension Cost	176,739
GST (7%)	<u>12,371</u>
Extension	189,110
GST Rebate	<u>7,070</u>
Net Cost to City	<u><u>\$182,041</u></u>

RECOMMENDATION:

that an increase of \$189,110, including GST, to the upset fee for Phase II of the engineering services agreement with the consortium of Stanley Associates Engineering Limited/Cochrane•SNC•Lavalin, be approved.

IT WAS RESOLVED:

that the matter be referred back to the Works and Utilities Committee for further consideration.

**4. 1994 Equipment Purchases
 Project 581: V & E Services
 Truck Mounted Digger/Derrick
 (File No. CK. 1000-1)**

Your Committee has considered the following report of the Manager, Vehicle and Equipment Services Department dated November 25, 1994:

"A vehicle or piece of equipment is considered for replacement when the operating cost and/or downtime becomes excessive. Retaining a unit beyond this point is not economically feasible. The depreciation of a unit plus all operating costs less the salvage value is recovered through a rental rate which is set for the unit or a group of similar units on a break-even basis. The revenues received from the rentals are monitored and the rates adjusted to maintain self-sufficiency in the Vehicle and Equipment Replacement Reserve.

Tenders for the purchase of One Truck Mounted Digger/Derrick were publicly opened by the Central Purchasing and Stores Department on July 27, 1994. The following prices were received:

Dealer	Make Chassis/Digger/Derrick	Price
General Body & Equipment	GMC Topkick/Altec D1000	\$143,943.00
Danco Equipment Inc	GMC Topkick/Texoma TX347B	149,950.00

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Wajax Industries Inc.	GMC Topkick/Pitman M47H-4B	150,350.00
Canadian Aerial Lift (Alta) Co. Ltd.	Ford LN7000/Simon Telect 50-48	168,728.00

The low bid submitted by General Body and Equipment Ltd. meets all the requirements of the specifications and purchase is recommended as follows:

Purchase Price	\$143,943.00
Raised Roof Option on Chassis	327.00
Interest Change on Chassis	600.00
GST (7%)	10,140.90
PST (9%)	<u>13,038.30</u>
Contract Amount	\$168,049.20
GST Rebate	<u>5,794.80</u>
Net Cost to City	<u>\$162,254.40</u>

The new unit will replace Unit #1610, a line/derrick which has been in service since May 1981. This unit is in poor condition and would require a major overhaul to make it acceptable for use as a permanent full-time unit. The gasoline engine is worn out and requires major work, the derrick is getting to a point where major costs would be experienced if the life of the unit were to be extended, and the metal body is rusted through in several areas. The annual operating costs of the unit ranged from \$5,190.00 to \$13,154.00.

The use of a line/derrick unit has, however, become obsolete with the introduction of Aerial Bucket Trucks. Whereas the line/derrick was a means of transportation for the line crew and material, this is being accomplished with the Aerial Bucket Trucks.

In preparing the specifications for the replacement line/derrick, with the Electrical Distribution Department, we realized that the replacement of the line/derrick with a digger/derrick would serve the Electrical Distribution Department to a greater extent than replacing with a line/derrick. While the digger/derrick can place poles, transformers and heavy materials, as does the line/derrick, the versatility of the digger attachment will allow a crew to do the complete job without having to call out a digger truck. This versatility of equipment will result in improvements in efficiency and reduced costs to the Electrical Distribution Department.

Having a digger/derrick replace the line/derrick will also allow the Electrical Distribution Department to release unit #1614, which was put into service in 1983, and is the only other line/derrick in the fleet. This will result in additional savings in rental costs of \$25,680.00 annually. The annual operating costs of unit #1614 ranged from \$4,625.00 to \$9,137.00. The unit is diesel powered and has another one to two years of life remaining.

The new digger/derrick will be diesel powered which will result in a further reduction of operating costs, and the body will be fibreglass which is not affected by salt and moisture as is a steel unit. With these long-life components, the expected useful life of the unit will be increased. The rental rate for the new unit will be \$2,140.00 per month which is the current rate for the group of digger/derricks in the fleet.

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The expected revenue from the disposal of the unit being replaced is estimated at \$12,000.00 and the funds realized from the disposal will be credited to the Replacement Reserve. The release of the second unit by the Electrical Distribution Department represents a reduction in fleet size and since this unit will not be replaced, revenue from disposal of unit #1614, estimated at \$18,000.00, will be credited to the Acquisition/Disposition Reserve, which is the source of funding for additional units to the Vehicle and Equipment Fleet.

The purchase cost less expected salvage exceeds the approved 1993 Capital Replacement Budget of \$130,000 by \$20,000. There are sufficient funds in the Vehicle and Equipment Replacement Reserve. However, this will require an adjustment in the replacement cost. The impact on rental rates will be offset by the longer expected life and reduced operating costs of the new unit.

A delivery date of 10 months from receipt of purchase order is indicated."

RECOMMENDATION:

that City Council accept the tender submitted by General Body and Equipment Ltd., for the purchase of One (1) Truck Mounted Digger/Derrick, at a total estimated cost of \$168,049.20, GST and PST included.

ADOPTED.

**5. Proposed Service to 3rd Avenue North from Downtown
Route 8 - 7th Avenue North
(File No. CK. 7310-1)**

Report of the Transit Manager, December 8, 1994:

"As part of a rationalization of transit routes in early 1994, Route 9 hourly service on 3rd Avenue between 25th Street and 2nd Avenue North was removed. Route 8 was changed to northbound service on 2nd Avenue and southbound on 3rd Avenue, so that senior citizens would not have to cross 2nd Avenue to access bus service.

Since this route change, we have received numerous requests to consider two-way transit service along 3rd Avenue North. We have reviewed the services in the area (Route 8 and Route 13) and have determined that we are in a position to provide the two-way service every half hour from 06:15 to 18:15 Monday to Friday and from 10:00 to 18:00 on Saturdays.

We propose re-routing every second Route 8 bus to and from the downtown terminal via 2nd Avenue, 24th Street, 3rd Avenue, and Queen Street. Service on 2nd Avenue North will still be provided every 15 minutes via either Route 13 or the alternate Route 8 buses.

We believe this is a positive route change which is responsive to the needs of our customers

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in the area along 3rd Avenue North, between 25th Street and Queen Street. Our customers who prefer service along 2nd Avenue North will still be provided with satisfactory alternative services."

Your Committee has reviewed this matter and

RECOMMENDS:

- 1) *that the transit revisions to Route 8 as proposed in this report be approved;*
- 2) *that a new 20M bus stop be installed northbound on 3rd Avenue North, north of 26th Street East, as per attached sketch; and,*
- 3) *that the above changes be implemented February 4, 1995.*

ADOPTED.

**6. Enquiry - Councillor Postlethwaite (November 21, 1994)
Purchase of Senior Citizens' Transit Passes
(File No. CK. 1905-4)**

The following enquiry was made by Councillor Postlethwaite at the meeting of City Council held on November 21, 1994:

"Why can't senior citizens purchase transit passes at local outlets, a similar service now provided for school and youth passes? Currently seniors must travel downtown to obtain passes."

Your Committee has reviewed the following report of the Transit Manager dated December 9, 1994:

"Saskatoon Transit has decided to expand the distribution network for the sale of senior citizen transit passes, which will be available for purchase on December 20, 1994. Historically, the passes were only available at City Hall and the Transit Office.

In recognition of the additional administrative requirements for both the vendors and the Transit Department, we determined that, at least initially, we would not distribute the passes to every one of our 55 sales outlets. Rather, we will be selling the passes at 18 various locations throughout the city.

The criteria for selecting locations included:

- a) location within the city;
- b) density of senior citizen population;
- c) ease of access; and,
- d) hours of operation of the outlet.

After the initial rush of pass sales (usually from the first day of sale until January 15), we will review the program and determine whether or not the distribution network can be further expanded in the future.

We are pleased that we are in a position to be more responsive to the needs of our customers with the expanded distribution network for the sale of senior citizen passes.

The list of vendors which will be selling the passes is attached to this report."

RECOMMENDATION: that the information be received.

ADOPTED.

7. **Letter dated February 15, 1993 from Herbert M.L. Robertson
Robertson, Chow, Katz & Tallis
Barristers and Solicitors
Expressing Concern re Lights at 8th Street and Circle Drive
AND
Enquiry - Councillor Hawthorne (May 24, 1994)
Traffic Lights - Circle Drive at Laurier Drive
(File No. CK. 6250-1)**

On June 9, 1993, your Committee considered the above-noted communication from Mr. Herbert M.L. Robertson (copy attached) and resolved that the Engineering Department report further when its review of the advance warning flasher policy is complete.

Additionally, City Council, at its meeting held on June 20, 1994, considered a report of the City Commissioner regarding the above-noted enquiry by former Councillor Hawthorne, and was advised that the Engineering Department was conducting a study of the need for advance warning flashers at signalized intersections on higher speed roadways, and that a report and recommendations would be brought forward in the fall.

In this regard, your Committee has considered the following report of the City Engineer dated November 29, 1994:

"During the last year, the Engineering Department has been requested to review its policy with respect to the installation of advance warning flashers at signalized intersections on higher speed roadways. This type of advance warning flasher is already installed in the City at the following intersections:

- Preston Avenue/Circle Drive (south), 90 km/h
- Clarence Avenue/Circle Drive, 90 km/h
- Central Avenue/College Drive, 80 km/h
- Diefenbaker Drive/22nd Street, 90 km/h
- Circle Drive/Taylor Street, 80 km/h

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- Attridge Drive/Circle Drive, 80 km/h

It has been suggested that all higher speed roadways (i.e. speed limits of 80 km/h or above) should have advance warning flashers installed prior to the signalized intersection locations. The remaining intersections where this would apply are:

- Circle Drive/8th Street, 80km/h
- Circle Drive/College Drive, 80 km/h
- Circle Drive/Laurier Drive, 70 km/h at intersection but 80 km/h on approaching roadway

The Engineering Department undertook a comprehensive review and analysis of collision data at intersections with and without flashers. In addition to this, a literature review was conducted to see what other jurisdictions and research efforts had determined regarding the effect of advance warning flashers on collision rates. Prior to entering a discussion regarding the results of the collision analysis, a brief description of the Engineering Department's current policy with respect to the installation of advance warning flashers, and an overview of the literature review is required.

Under Traffic Bylaw #7200, the Engineering Department is mandated to follow the guidelines with respect to signing and traffic control devices as set out in the national standards established by the Transportation Association of Canada (TAC). With respect to the use of a simple 'signal ahead' warning sign, Canadian standards indicate the use of this sign only if traffic signals are not visible for a distance of 120 metres in advance of the intersection. The TAC standards allow more flexibility when the use of advance warning flashers is concerned, but the intent is to use such signage sparingly and under extremely difficult design circumstances. The following criteria are currently used by the Engineering Department to determine the warrant for the installation of an advance warning flasher.

1. The roadway speed must be at or close to highway speed (i.e. 90km/h or greater).
2. Flashers are installed at locations where the approaching traffic signal is obscured due to roadway geometrics. That is, locations where the visibility of the traffic signal is impaired due to the construction of the roadway alignment or some other feature. An example is on Circle Drive northbound approaching Attridge Drive, where the combination of the curve in the road and the CPR rail bridge obscure the traffic signals at Attridge Drive.
3. Advance warning flashers are recommended to be installed at the first set of traffic signals upon entering the City at highway speeds.

All intersections within the City of Saskatoon which fall within the above criteria presently have advance warning flashers installed.

Current research into the use and effectiveness of advance warning flashers at intersections has yielded some interesting results. The results of a study of the application of advance warning flashers in the United States, conducted by the Federal Highway Administration, concluded that the advance warning flasher signs were found to encourage high speeds on the approach to intersections. This was particularly true in the decision zone at a higher

speed intersection where a motorist must decide to stop or proceed through the intersection. Since it was concluded that these signs encouraged vehicles to speed at and near the intersection, which is not desirable for the safe movement of vehicles through intersections, their general use should be discouraged. Several western Canadian municipalities, including the City of Saskatoon, agree for the most part with these findings. However, it has been shown through experience that the use of advance warning flasher signs in Saskatoon, and several other western Canadian cities, has met with success when applied under the correct circumstances.

Research has further shown that the collision potential at signalized intersections on higher speed roadways correlates directly with the percentage of large vehicles using the roadway (i.e. tractor/trailer units). It has been observed in many studies, including local observations in Saskatoon, that large trucks pass through signalized intersections when it is unsafe to do so. This is not a phenomenon limited to truck traffic in particular, as it is becoming an all too common practise for motorists in general, to attempt to 'beat' the amber/red lights in many jurisdictions. It is the Engineering Department's position that the reason for these motorists passing through the intersection in a hazardous manner is not due to a design deficiency, or speed limits being posted too high, but due to vehicle operators exhibiting poor judgement and driving behaviour as they approach the intersection. This said, the Engineering Department realizes that when drivers exhibit these poor practises (especially when dealing with large vehicles), the collision potential is significantly increased, in spite of the many safety features incorporated into a particular roadway design. It is really for these reasons that the need to implement advance warning flashers becomes of paramount importance.

Keeping the above in mind, the question becomes, 'Do advance warning flashers provide a beneficial impact of collision reduction at signalized intersections along higher speed roadways?' Current research appears to be somewhat pessimistic about the beneficial impacts of such devices. Local experience in Saskatoon seems to indicate that they have been effective under certain conditions. In order to assess the positive, or negative, impact of advance warning flashers in Saskatoon, a statistical analysis of 10 years of collision data at the intersections listed at the beginning of this report was undertaken. Since advance warning flashers cannot mitigate all collision configurations, only rear-end, left-turn and right-angle collision occurrences were studied.

The analysis consisted of segregating the three accident types (right-angle, rear-end and left-turn) by locations with and without advance warning flashers. The data was further disaggregated by roadway speed. From the data sets, collision rates on a yearly basis by accident type and roadway speed were produced. Collision rates are employed as it is a means to 'normalize' collision occurrences based on roadway volumes. That is, intersections with varying entering traffic volumes can still be compared as the collision rate brings the collision data to a common basis with respect to volume variations. Statistical methods (analysis of means) were then applied against the data sets for each roadway speed condition. For example, collision rates were compared for 80 km/h roadways with and without advance warning flashers. The statistical analysis was conducted using a 95 percent level of confidence to determine if there was any significant difference between the collision rates of the data sets, which is to say that the results of the analysis would provide similar conclusions 19 times out of 20 tests performed.

When analyzing the results of the statistical tests, it became apparent that, for the most part, the results were as expected. There were several interesting results which were somewhat unexpected. When rear-end collisions were examined, there was no statistically significant difference in the collision rates between intersections with or without flashers, no matter what the roadway speed. In fact, locations with flashers tended to have a higher mean collision rate with respect to rear-end collisions. Intuitively this may not appear reasonable, but from experience, it has been shown that signalized intersections in general experience more rear-end collisions. They tend to be the result of one driver deciding to stop for the changing light while the following driver made a decision to proceed through the intersection. The advance warning flashers would provide little protection against this type of motorist behaviour.

The left-turn collision rate analysis yielded results which were also somewhat unexpected. The statistical testing indicated there was no significant difference between the means and variances of the data sets with and without flashers. Examination of the data indicated that locations with advance warning flashers on roadways with 80 and 90 km/h speeds both exhibited collision rates which exceeded the locations without flashers. The expected results were that locations with flashers should exhibit lower left-turn collision rates than locations without flashers. However, there may be other variables at play which were beyond the scope of this analysis. This could include the presence of advance-turn arrows, the clearance intervals at the signals and the intersection geometrics.

The analysis of the right-angle collision data yielded results which were expected. The statistical analysis clearly demonstrated that there was a significant reduction in right-angle collision rates at intersections with advance warning flashers. The right-angle collision is of significant importance when considering the safety of an intersection, as right-angle collisions tend to be of a more severe nature. This is particularly true at intersections where the approaching roadways have higher speeds. The mean accident rate at locations where advance warning flashers have not been installed was determined to be 0.39 collisions per million vehicles entering the intersection. In contrast, locations where advance warning flashers were installed experienced accident rates of 0.13 collisions per million vehicles entering the intersection. These data sets indicate that, on average, locations with advance warning flashers experienced approximately one-third less right-angle collisions than those intersections without flashers. When one considers the large percentage of truck traffic using the locations studied, this statistic takes on even greater significance.

To summarize the results of the analysis, there is sufficient statistical evidence to indicate that advance warning flashers, installed at signalized intersections on higher speed roadways, do provide a benefit in the reduction of right-angle collisions. As stated earlier, this collision configuration is of particular importance when considering an intersections safety. The advance warning flashers appear to provide little, if any, direct benefit in reducing the number of left-turn and rear-end collisions.

In view of the above, the Engineering Department is recommending that the current installation criteria for advance warning flashers be revised as follows:

1. Advance warning flashers should be installed on all approach roadways to signalized intersections where the posted speed limit is 80 km/h or above.

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2. Advance warning flashers should be installed at locations where the approaching traffic signal is obscured due to roadway geometrics. That is, locations where the visibility of the traffic signal is impaired due to the construction of the roadway alignment or some other feature. This again only applies to roadways where the posted speed limit is 80 km/h or above.
3. Advance warning flashers should be installed at the first set of traffic signals upon entering the City at highway speeds.

In order to conform to the above criteria, it is proposed that advance warning flashers be installed at the following locations:

- southbound Circle Drive approaching Laurier Drive
- northbound Circle Drive approaching College Drive
- southbound Circle Drive approaching College Drive
- northbound Circle Drive approaching 8th Street
- southbound Circle Drive approaching 8th Street

It is further proposed that the installation of the advance warning flashers at the above five locations commence in 1995, with funding being provided from the Engineering Department's Capital Project No. 631 - Traffic Safety - Intersection/Pedestrian/Marking Improvements (the work was originally planned to be completed in 1994)."

RECOMMENDATION:

- 1) that the information be received;
- 2) that advance warning flashers be installed on southbound and northbound Circle Drive approaching 8th Street, southbound and northbound Circle Drive approaching College Drive, and southbound Circle Drive approaching Laurier Drive; and,
- 3) that the installation of advance warning flashers at the above five locations, commencing in 1995, at an estimated cost of \$50,000, be approved as a sub-project for 1994 under Capital Project #631 - Traffic Safety - Intersection/Pedestrian/Marking Improvements.

Pursuant to earlier resolution, Item A16) of "Communications" was brought forward and considered.

IT WAS RESOLVED:

- 1) *that the information be received;*
- 2) *that advance warning flashers be installed on southbound and northbound Circle Drive approaching 8th Street, southbound and northbound Circle Drive approaching College Drive, and southbound Circle Drive approaching Laurier Drive; and,*

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- 3) *that the installation of advance warning flashers at the above five locations, commencing in 1995, at an estimated cost of \$50,000, be approved as a sub-project for 1994 under Capital Project #631 - Traffic Safety - Intersection/Pedestrian/Marking Improvements.*

REPORT NO. 6-1994 OF THE AUDIT COMMITTEE

Composition of Committee

Councillor D.L. Birkmaier, Chair
Councillor R. Steernberg
Councillor P. McCann
His Worship Mayor Dayday

**1. Amendment to Terms of Reference - Audit Committee
(File No. CK. 1600-3)**

Attached is a copy of the Terms of Reference for the Audit Committee which have been reviewed by the Committee. The Committee wishes to note that it reviews and provides input into the project Terms of Reference; however, it does not authorize the project Terms of Reference, as stated under the third point of the "Responsibilities" Section.

RECOMMENDATION:

that the Terms of Reference for the Audit Committee be amended under the third point of the "Responsibilities" Section, so that the statement reads as follows:

- " • review and provide input to Terms of Reference for each audit project approved in the audit plan, ensuring adequate coverage of key issues;"

ADOPTED.

**2. Corporate Audit Plan - Status Report
(File No. CK. 1600-3)**

Report of City Auditor, November 29, 1994:

"One of the responsibilities of the Audit Committee, as set out in Terms of Reference approved by City Council at its meeting held on January 6, 1992, is to 'receive and consider progress reports from the City Auditor'. The following report outlines the status of all projects approved in the Corporate Audit Plan:

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a) Projects in Progress

- Mendel Art Gallery - project completed and presented to Mendel Art Gallery Board of Directors on May 31, 1994; awaiting Board response.
- Electrical Utility Billing System - final report to be tabled with Audit Committee on December 5, 1994 for discussion in January 1995.
- Fire Department - the majority of audit findings tentatively scheduled to be submitted to management by March 31, 1995. Fire station location analysis component of audit to be completed in the Summer of 1995.
- Engineering Department, Hydrants Maintenance Program - all audit findings tentatively scheduled to be submitted to management by March 31, 1995.
- Solid Waste Management (i.e. Garbage Collection, Landfill and Recycling) - all audit findings tentatively scheduled to be submitted to management by March 1, 1995.
- Central Purchasing & Stores Department - all audit findings tentatively scheduled to be submitted to management by March 31, 1995.
- Impact of Health Unit Transfer on support service departments - study tentatively scheduled for completion by June 30, 1995.
- Civic Buildings and Grounds, Building Operations and Maintenance Branch - familiarization phase started but not completed prior to labour dispute. Since this project will involve interviews with summer seasonal staff, the project has been temporarily placed on hold until the Spring of 1995.
- Outdoor Pools Revenue Collection Systems - audit started but interrupted by labour dispute. Project to start again in the Spring of 1995.
- Policy Paper on User Fees - discussion paper to be tabled with Audit Committee on or before April 30, 1995.
- Public/Private Competitive Bidding Process - project partially completed. Currently on hold pending further direction from Council. Status report to be tabled with the Personnel and Organization Committee in January, 1995.
- Cyclical Program Re-justification Reporting Process - report to be completed and brought forward for Audit Committee consideration in January, 1995.
- Community Profile and Accountability Matrix sections of Program Planning

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and Evaluation Manual - to be completed by October 31, 1995.

- Follow-up audits on:
 - Occupational Health and Safety (Personnel Services Department),
 - Payroll System (Comptroller's Department),
 - Grounds Maintenance (Civic Buildings & Grounds Department),
 - Classification and Salary Administration (Personnel Services Department),
 - Buildings and Grounds Program (Water Treatment Plant),
 - Buildings and Grounds (Engineering Department),
 - Building Standards Branch (Planning & Construction Standards Department),
 - Design and Construction Branch (Civic Buildings & Grounds Department),
 - Cash Receipts System (Treasurer's Department),
 - Cash and Debt Management (Treasurer's Department), and,
 - Investment Management (Treasurer's Department).

b) Outstanding Value-for-Money Audit Projects Scheduled for 1994-96

- Labour Relations
- Electrical Distribution Department
- Community Development Program (Leisure Services Department)
- Land Department
- Sewer Inspections, Sanitary Sewer Maintenance, Service Connections, and Storm Sewer Maintenance (Engineering Department)
- Water Main Maintenance and Water Services (Engineering Department)
- Support to City-Wide Organizations Program (Leisure Services Department)
- Woodlawn Cemetery (Civic Buildings and Grounds Department)
- Assessment Department
- Effectiveness and appropriateness of the Business Development Incentives Policy (Economic Development Authority)

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- c) Outstanding Financial Systems Audit Projects Scheduled for 1994-96
- Water and Sewer Utility Billing System
 - Golf Course Revenue Collection Systems (Leisure Services Department)
 - Program Registration Revenue Collection Systems (Leisure Services Department)
 - Facility Rentals Revenue Collection Systems (Leisure Services Department)
 - Property Tax Billing and Collection System
- d) Outstanding Miscellaneous Projects Scheduled for 1994-1996
- Implementation of a Self-Assessment Audit Program
 - Research on Activity-Based Costing Systems

City Bylaw No. 7323 states that 'The City Auditor shall annually prepare a Corporate Audit Plan for approval by City Council'. Pursuant to this Bylaw, I will be bringing forward a revised Corporate Audit Plan in April 1995 for the Audit Committee's consideration."

Your Committee wishes to note that, some time ago, the City Auditor met with all Boards to talk about the role of the Audit Department and, in most cases, received the support of the Board. The Library Board and The Board of Police Commissioners are statutory boards and operate completely autonomous from the Civic Corporation. Therefore, these Boards control their own expenditures and their own decisions regarding an audit. If they choose to participate in an audit, they are not obligated to share the results with City Council.

Your Committee also wishes to note that the City of Saskatoon initiated the development of a program overview process, resulting in the publishing of the Program Planning and Evaluation Manual. The success of this venture is demonstrated by the demand for information and for copies of this document. A list of enquiries is attached. Aside from those who have visited the Audit Department, including a delegation from Sweden, the City Auditor, Robert Prosser, made two formal presentations - to the Canadian Comprehensive Auditing Foundation Annual Conference and to the Mid-America Intergovernmental Audit Forum in Kansas City, Missouri.

The City Auditor was recently appointed to the Canadian Comprehensive Auditing Foundation's Research Committee as a result of the progress made in Saskatoon, in terms of promoting effectiveness reporting.

The City Auditor, serving as a member of The Canadian Municipal Comprehensive Auditors Association, developed a set of standards in peer-review audits of municipal internal audit/auditor

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general offices across Canada, which has subsequently been adopted by the CMCA. This is the first formal peer-review audit of a municipal audit office in Canada and will be used as a pilot to fine-tune the standards and peer-review guidelines.

The City of Regina has engaged the services of the City Auditor to complete a peer-review audit of their Auditor General's Office.

The recognition that the Audit Department has received for the initiatives it has undertaken over the past few years attests to the value of audits in assisting City Council fulfil its obligations to the taxpayers. Indeed, it has been demonstrated that the quality of governance can be enhanced when Council works with management to ensure that comprehensive and meaningful information on the overall performance and effectiveness of the City's operations are received.

Council is fulfilling, with due diligence, its responsibilities to the taxpayers.

RECOMMENDATION: that the information be received.

ADOPTED.

REPORT NO. 8-1994 OF THE COMMITTEE ON COMMITTEES

Composition of Committee

His Worship the Mayor, Chair
Councillor D. Atchison
Councillor D.L. Birkmaier
Councillor M. Heidt
Councillor A. Langford
Councillor H. Langlois
Councillor P. McCann
Councillor J. Postlethwaite

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Councillor P. Roe
Councillor R. Steernberg
Councillor K. Waygood

**1. Appointments to Boards, Commissions and Committees - 1995
(Files CK. 175-1, 225-1 and 255-1)**

Your Committee has met and considered the matter of appointments and reappointments to City Council's various boards, commissions and committees. This report deals with the filling of vacancies only -- it does not include current members whose terms have not expired.

City Council, at its meeting held on November 9, 1994, made appointments to the Legislation and Finance Committee, Works and Utilities Committee, Planning and Development Committee, Land Bank Committee, Personnel and Organization Committee and Audit Committee. City Council also appointed the Councillor representatives on the Board of Police Commissioners and the Library Board.

**ADVISORY COMMITTEE ON ANIMAL CONTROL
(File No. CK. 225-9)**

RECOMMENDATION:

- 1) that the following be appointed and reappointed to the Advisory Committee on Animal Control for the year 1995:

Councillor M. Heidt
Ms. Sharon Smart (representing general public)
Ms. Linda Galbraith (representing S.P.C.A.)
Mr. Russell Scott (representing Saskatoon District Health Board)

Dr. Lynn Webster (representing College of Veterinary Medicine)
Staff Sergeant Ian Oliver (representing Police Service)
Dr. Bill Gee (representing Saskatoon Academy of Veterinary Practitioners)
Ms. Debbie Morash (representing dog owners in Saskatoon)
Ms. Pauline Gaudette (representing general public); and

- 2) that the Terms of Reference of the Advisory Committee on Animal Control be amended so as to provide for a representative of the Saskatoon District Health Board rather than the Saskatoon Community Health Unit Board.

ADOPTED.

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ALBERT COMMUNITY CENTRE MANAGEMENT COMMITTEE
(File No. CK 225-27)_____

RECOMMENDATION:

- 1) that the following be appointed and reappointed to the Albert Community Centre Management Committee for the year 1994:

Councillor K. Waygood
Councillor J. Postlethwaite
Mr. John Milani
Ms. Fay Gabrielson
Mr. Bob McLeod
Ms. Rhonda Gough
Ms. Debra Clarke (replacing Mr. Mel Bernbaum)
Mr. Rob Davey; and

- 2) that the Committee report further regarding the matter of a replacement for Mr. Harry Van Eyck.

ADOPTED.

BOARD OF POLICE COMMISSIONERS
(File No. CK 175-23)_____

City Council, at its meeting held on November 9, 1994, appointed Councillors P. McCann and A. Langford to the Board of Police Commissioners for the year 1995.

RECOMMENDATION:

that the following be reappointed to the Board of Police Commissioners for the year 1995:

Mr. Maurice Blondeau
Ms. Joan Llewellyn

ADOPTED.

BOARD OF REVISION
(File No. CK 175-6)_____

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RECOMMENDATION:

that the following be appointed and reappointed to the Board of Revision for the year 1995:

Councillor D.L. Birkmaier
Ms. Brigitte Holl (replacing Mr. O. Mann)
Mr. Fred Silzer
Mr. Don Traill (replacing Mr. Henry Prince)
Mr. Fred Sutter
Mr. Dennis Dibski (replacing Mr. O. Wilson)
His Worship Mayor Dayday (alternate member)
Councillor H. Langlois (alternate member)
Ms. Lynne Greenhorn (alternate member)

ADOPTED.

**BROADWAY BUSINESS IMPROVEMENT DISTRICT BOARD OF MANAGEMENT
(File No. CK. 1680-3)**

RECOMMENDATION:

that Councillor K. Waygood be reappointed to the Broadway Business Improvement District Board of Management for the year 1995.

ADOPTED.

**COMMITTEE ON COMMITTEES
(File No. CK. 225-4)**

RECOMMENDATION:

that the Committee on Committees be comprised of all City Council members.

ADOPTED.

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DISTRICT PLANNING COMMISSION
(File No. CK 175-10)_____

RECOMMENDATION:

that the following be appointed and reappointed to the District Planning Commission for the years 1995, 1996 and 1997:

Councillor J. Postlethwaite
Mr. Lorne Sully

ADOPTED.

DOWNTOWN BUSINESS IMPROVEMENT DISTRICT BOARD OF MANAGEMENT
(File No. CK 1680-2)_____

RECOMMENDATION:

that Councillors D. Atchison and D.L. Birkmaier be appointed to the Downtown Business Improvement District Board of Management for the year 1995.

ADOPTED.

EMERGENCY MEASURES CONTROL COMMITTEE
(File No. CK 225-30)_____

RECOMMENDATION:

that Councillor R. Steernberg be appointed to the Emergency Measures Control Committee for the year 1995.

ADOPTED.

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**FIREFIGHTERS' PENSION FUND TRUSTEES
(File No. CK. 175-17)**

RECOMMENDATION:

that the following be appointed and reappointed to the Firefighters' Pension Fund Trustees for the year 1995:

His Worship Mayor Dayday
Mr. Owen Mann
Mr. Bruce Richards

ADOPTED.

**LEISURE SERVICES ADVISORY BOARD
(File No. CK. 175-4)**

RECOMMENDATION:

- 1) that the following be appointed and reappointed to the Leisure Services Advisory Board for the years 1995, 1996 and 1997:

Mr. Axel Fischer (Zone 6 Sport Council)
Ms. Myra Powell (Saskatoon Access to Leisure Committee)
Mr. Fred Wesolowski (Board of Education for Saskatoon Catholic Schools)
Ms. Judy Hawkes (Nutana Suburban Program Advisory Board); and

- 2) that the Committee report further regarding the matter of the appointment of a representative of the Aboriginal Recreation Advisory Committee.

ADOPTED.

**LIBRARY BOARD
(File No. CK. 175-19)**

City Council, at its meeting held on November 9, 1995, appointed Councillor K. Waygood to the

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Library Board to the end of 1995.

RECOMMENDATION:

that the following be appointed and reappointed to the Library Board for the years 1995 and 1996:

Mr. Jim Biss
Ms. Denise D'Amour (replacing Mr. Raoul Granger)
Ms. Joan Champ (replacing Mr. Edward Hlasny)

ADOPTED.

MEEWASIN VALLEY AUTHORITY
(File No. CK. 180-6)_____

RECOMMENDATION:

that the following be appointed and reappointed to the Meewasin Valley Authority for the year 1995:

Councillor A. Langford
Councillor R. Steernberg
Councillor P. Roe
Mr. K. Pontikes

ADOPTED.

MUNICIPAL HERITAGE ADVISORY COMMITTEE
(File No. CK. 225-18)_____

RECOMMENDATION:

that the following be appointed and reappointed to the Municipal Heritage Advisory Committee

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for the years 1995 and 1996:

Councillors K. Waygood and J. Postlethwaite (sharing the Councillor position)
Ms. Ruth Miller (Local History Librarian)
Mr. Lawrence Dressel (Saskatchewan Association of Architects)
Ms. Alice McFarland (public)
Mr. Don Kerr (public)
Ms. Marilyn Boechler (replacing Mr. Ken Achs)
Mr. Stan Hanson (public)
Mr. Derek Kindrachuk (Broadway Business Improvement District)
Ms. Brenda Wallace (replacing Ms. Jean Collins as the representative of the Downtown Business Improvement District)
Mrs. Mary Tkachuk (Riversdale Business Improvement District)

ADOPTED.

**MUNICIPAL PLANNING COMMISSION
(File No. CK. 175-16) _____**

RECOMMENDATION:

that the following be appointed and reappointed to the Municipal Planning Commission for the terms indicated:

Councillor J. Postlethwaite to the end of 1995
Mr. Ken Rauch (replacing Mr. Robert Tennent) to the end of 1997
Ms. Leslie Belloc-Pinder, replacing Ms. Fran Alexson, to the end of 1997
Mr. Jim Kozmyk, for the years 1995 and 1996
Mr. Gregory Kitz, replacing Mr. Bill Delainey, to the end of 1997
Ms. Sheila Denysiuk, replacing Mr. Glen Grismer, to the end of 1997
Ms. Lina Eidem, to the end of 1997

ADOPTED.

**PENSION ADMINISTRATION BOARD
(File No. CK. 175-14) _____**

RECOMMENDATION:

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that the following be appointed and reappointed to the Pension Administration Board for the year 1995:

Councillor D. Atchison
Councillor H. Langlois
Councillor P. McCann
Mr. J. Beveridge
Mr. P. Jaspar
Mr. W. Wallace
Dr. K. Lal

ADOPTED.

RACE RELATIONS COMMITTEE
(File No. CK 225-40)_____

RECOMMENDATION:

that the following be appointed and reappointed to the Race Relations Committee for the year 1995:

Mr. Cal Albright
Mr. Kurt Tischler
Dr. Ivan Wilson
Mr. Winston McKay
Mr. Frank Aspace
Ms. Debra Nippi
Mr. Shakeel Akhtar
Ms. Almida Gamble
Councillor A. Langford
Councillor P. Roe

ADOPTED.

RIVERSDALE BUSINESS IMPROVEMENT DISTRICT BOARD OF MANAGEMENT
(File No. CK 1680-4)_____

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RECOMMENDATION:

that Councillor A. Langford be appointed to the Riversdale Business Improvement District Board of Management for the year 1995.

ADOPTED.

**SASKATCHEWAN PLACE BOARD OF DIRECTORS
(File No. CK. 175-31)**_____

RECOMMENDATION:

- 1) that the City's representative be instructed to vote the City's proxy, at the 1995 Annual Meeting of the Saskatchewan Place Board of Directors, for the appointment of the following people for the years 1995 and 1996:

Councillor D.L. Birkmaier
Councillor M. Heidt
Ms. Denise Mildner, replacing Dr. Vera Pezer
Mr. Murray Osborn
Mr. Ray Hodson
Mr. R. Stromberg; and

- 2) that the Committee report further regarding the remaining vacancies.

ADOPTED.

**SASKATCHEWAN URBAN MUNICIPALITIES ASSOCIATION -
BOARD OF DIRECTORS
(File No. CK. 155-3)**_____

RECOMMENDATION:

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that the following be appointed and reappointed to the Saskatchewan Urban Municipalities Association Board of Directors for the year 1995:

Councillor M. Heidt
Councillor D.L. Birkmaier

ADOPTED.

SASKATOON BOXING AND WRESTLING COMMISSION
(File No. CK 175-24)_____

RECOMMENDATION:

that the following be appointed to the Saskatoon Boxing and Wrestling Commission for the year 1995:

Councillor D. Atchison
Councillor R. Sternberg
Councillor D.L. Birkmaier

ADOPTED.

**SASKATOON CENTENNIAL AUDITORIUM FOUNDATION -
BOARD OF DIRECTORS**
(File No. CK 175-28)_____

RECOMMENDATION:

- 1) that the City's representative be instructed to vote the City's proxy at the 1995 annual meeting of the Saskatoon Centennial Auditorium Foundation- Board of Directors for the appointments of His Worship Mayor Dayday and Councillors P. McCann and R. Sternberg to the Saskatoon Centennial Auditorium Foundation Board of Directors for the years 1995 and 1996; and
- 2) that the Committee report further regarding the remaining vacancies.

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ADOPTED.

SASKATOON DEVELOPMENT APPEALS BOARD
(File No. CK. 175-21)_____

RECOMMENDATION:

that the following be appointed and reappointed to the Saskatoon Development Appeals Board for the years 1995, 1996 and 1997:

Ms. Jill Harriman (replacing Mr. Andrew Waruk)
Mr. Garry Byers
Mr. Robert Tennent (replacing Mr. Harry Giles)

ADOPTED.

SASKATOON ECONOMIC DEVELOPMENT AUTHORITY
(File No. CK. 175-37)_____

RECOMMENDATION:

that the following be appointed and reappointed to the Saskatoon Economic Development Authority for the years 1995 and 1996:

Councillor R. Sternberg
Councillor P. McCann
Dr. George Ivany
Mr. Steven Dechka
Ms. Pamela Haidenger-Bains (replacing Ms. Dorothy Thomas)

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ADOPTED.

SASKATOON ENVIRONMENTAL ADVISORY COUNCIL
(File No. CK. 175-9) _____

RECOMMENDATION:

that the following be appointed and reappointed to the Saskatoon Environmental Advisory Council for the years 1995 and 1996:

Councillor J. Postlethwaite (replacing Mr. C.P. Hwang)
Mr. Larry Hanna
Mr. Don Kelly
Professor Malcolm Reeves

ADOPTED.

SASKATOON GALLERY AND CONSERVATORY CORPORATION -
BOARD OF TRUSTEES
(File No. CK. 175-27) _____

RECOMMENDATION:

- 1) that the City's representative be instructed to vote the City's proxy at the 1995 Annual Meeting for the following appointments and reappointments for the years 1995 and 1996:

Ms. Alison Lawlor (replacing Ms. Betty Bray)
Ms. Lynn Short
Ms. Annemarie Buchmann-Gerber (replacing Mr. H.R. Kloppenburg)
Mr. John Whelan
Ms. Eunice Janzen

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Ms. Lynne Salisbury; and

- 2) that the Committee report further regarding the remaining vacancy.

ADOPTED.

**SASKATOON WESTERN DEVELOPMENT MUSEUM LOCAL COMMITTEE
(File No. CK. 225-28)**

RECOMMENDATION:

that Mr. Harry Giles be appointed as a City representative on the Saskatoon Western Development Museum Local Committee for the years 1995, 1996 and 1997.

ADOPTED.

**SOCIAL HOUSING ADVISORY COMMITTEE
(File No. CK. 225-41)**

RECOMMENDATION:

that Councillor K. Waygood be reappointed to the Social Housing Advisory Committee for the year 1995.

ADOPTED.

**SOCIAL SERVICES SUBCOMMITTEE -
ASSISTANCE TO COMMUNITY GROUPS: CASH GRANTS PROGRAM
(File No. CK. 225-2-4)**

RECOMMENDATION:

that the following be appointed and reappointed to the Social Services Subcommittee for the year

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1995:

Mr. Gary Ulrich (Saskatoon Catholic School Board)
Mr. Robb Watts (Department of Social Services)
Ms. Arla Gustafson (United Way)
Mr. Broc Beatty (Saskatoon Board of Education)

ADOPTED.

SPECIAL TRAFFIC SAFETY COMMITTEE
(File No. CK. 225-8)_____

RECOMMENDATION:

that the following be appointed and reappointed to the Special Traffic Safety Committee for the year 1995:

Councillor J. Postlethwaite
Councillor D. Atchison
Mr. Don Litz
Mr. Stew Uzelman
Mr. Leo Monseler
Mr. Paul Donovel
Ms. Merylyn Vann
Ms. Dorothy Malcom (replacing Mr. Jack Driedger)
Mr. Jim Heidt

ADOPTED.

SPORTS ADVISORY SUBCOMMITTEE -
ASSISTANCE TO COMMUNITY GROUPS: CASH GRANTS PROGRAM
(File No. CK. 225-2-5)_____

RECOMMENDATION:

- 1) that Ms. Betty L. Webber be reappointed to the Sports Advisory Subcommittee for the years 1995 and 1996; and
- 2) that the Committee report further regarding the remaining vacancy.

ADOPTED.

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TECHNICAL PLANNING COMMISSION
(File No. CK 175-26) _____

RECOMMENDATION:

that Councillor D.L. Birkmaier be appointed to the Technical Planning Commission for the year 1995.

ADOPTED.

TOURISM SASKATOON -
BOARD OF DIRECTORS
(File No. CK 175-30) _____

RECOMMENDATION:

that Councillors J. Postlethwaite and M. Heidt be appointed to Tourism Saskatoon Board of Directors for the year 1995.

ADOPTED.

VISUAL ARTS PLACEMENT JURY
(File No. CK 225-44) _____

In addition to considering appointments to the Visual Arts Placement Jury, your Committee also considered the matter of an appeal of its decision not to amend Policy C10-007 so as to provide for representation on the Visual Arts Placement Jury of a representative from Meewasin's Design Advisory Committee. Your Committee feels that the present membership of the Committee is suitable and is not prepared to recommend any change.

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RECOMMENDATION:

that the following be appointed and reappointed to the Visual Arts Placement Jury for the terms indicated:

Ms. Trudy Barlow, for the year 1995
Ms. Jeannette Bowes, for the year 1995
Mr. James Korpan, (replacing Mr. Eli Bornstein) for the years 1995 and 1996
Mr. Glen Grismer, for the year 1995
Mr. Bob Christie, for the year 1995
Councillor P. Roe, for the years 1995 and 1996

ADOPTED.

**WANUSKEWIN HERITAGE PARK BOARD OF DIRECTORS
(File No. CK. 175-33)**

RECOMMENDATION:

that Councillor D.L. Birkmaier and City Commissioner M. Irwin be reappointed to the Wanuskewin Heritage Park Board of Directors for the year 1995.

ADOPTED.

**YELLOWHEAD HIGHWAY ROUTE ASSOCIATION
(File No. CK. 155-5)**

RECOMMENDATION:

that Councillor D.L. Birkmaier be reappointed to the Yellowhead Highway Route Association for the year 1995.

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ADOPTED."

Moved by Councillor Waygood, Seconded by Councillor Postlethwaite,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

INTRODUCTION AND CONSIDERATION OF BYLAWS

Bylaw No. 7440

Moved by Councillor Waygood, Seconded by Councillor Postlethwaite,

THAT permission be granted to introduce Bylaw No. 7440, being "*A Bylaw of The City of Saskatoon to amend Bylaw No. 6772, entitled, 'A Bylaw Respecting Zoning in the City of Saskatoon'*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Waygood, Seconded by Councillor Roe,

THAT Bylaw No. 7440 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Waygood, Seconded by Councillor Steernberg,

THAT Council go into Committee of the Whole to consider Bylaw No. 7440.

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CARRIED.

Council went into Committee of the Whole with Councillor Waygood in the Chair.

Committee arose.

Councillor Waygood, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7440 was considered clause by clause and approved.

Moved by Councillor Waygood, Seconded by Councillor McCann,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Waygood, Seconded by Councillor Langford,

THAT permission be granted to have Bylaw No. 7440 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Waygood, Seconded by Councillor Heidt,

THAT Bylaw No. 7440 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

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Bylaw No. 7441

Moved by Councillor Waygood, Seconded by Councillor Postlethwaite,

THAT permission be granted to introduce Bylaw No. 7441, being "*A Bylaw of The City of Saskatoon to amend Bylaw No. 6772, entitled, 'A Bylaw Respecting Zoning in the City of Saskatoon'*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Waygood, Seconded by Councillor Roe,

THAT Bylaw No. 7441 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Waygood, Seconded by Councillor Steernberg,

THAT Council go into Committee of the Whole to consider Bylaw No. 7441.

CARRIED.

Council went into Committee of the Whole with Councillor Waygood in the Chair.

Committee arose.

Councillor Waygood, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7441 was considered clause by clause and approved.

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Moved by Councillor Waygood, Seconded by Councillor McCann,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Waygood, Seconded by Councillor Langford,

THAT permission be granted to have Bylaw No. 7441 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Waygood, Seconded by Councillor Heidt,

THAT Bylaw No. 7441 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

Bylaw No. 7444

Moved by Councillor Waygood, Seconded by Councillor Postlethwaite,

THAT permission be granted to introduce Bylaw No. 7444, being "*The CPR Station Heritage Designation Bylaw*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

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Moved by Councillor Waygood, Seconded by Councillor Roe,
THAT Bylaw No. 7444 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Waygood, Seconded by Councillor Steernberg,
THAT Council go into Committee of the Whole to consider Bylaw No. 7444.

CARRIED.

Council went into Committee of the Whole with Councillor Waygood in the Chair.

Committee arose.

Councillor Waygood, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7444 was considered clause by clause and approved.

Moved by Councillor Waygood, Seconded by Councillor McCann,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Waygood, Seconded by Councillor Langford,

THAT permission be granted to have Bylaw No. 7444 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Waygood, Seconded by Councillor Heidt,

THAT Bylaw No. 7444 be now read a third time, that the bylaw be passed and the Mayor

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and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

Bylaw No. 7446

Moved by Councillor Waygood, Seconded by Councillor Postlethwaite,

THAT permission be granted to introduce Bylaw No. 7446, being "*A bylaw of the City of Saskatoon to amend Bylaw No. 3688 entitled, 'A bylaw of The City of Saskatoon to provide for the licensing and regulating of trailer camps and the occupants of trailers'" and to give same its first reading.*

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Waygood, Seconded by Councillor Roe,

THAT Bylaw No. 7446 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Waygood, Seconded by Councillor Steernberg,

THAT Council go into Committee of the Whole to consider Bylaw No. 7446.

CARRIED.

Council went into Committee of the Whole with Councillor Waygood in the Chair.

Committee arose.

Councillor Waygood, Chair of the Committee of the Whole, made the following report:

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That while in Committee of the Whole, Bylaw No. 7446 was considered clause by clause and approved.

Moved by Councillor Waygood, Seconded by Councillor McCann,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Waygood, Seconded by Councillor Langford,

THAT permission be granted to have Bylaw No. 7446 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Waygood, Seconded by Councillor Heidt,

THAT Bylaw No. 7446 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

Bylaw No. 7448

Moved by Councillor Waygood, Seconded by Councillor Postlethwaite,

THAT permission be granted to introduce Bylaw No. 7448, being "*A Bylaw of the City of Saskatoon to amend Bylaw No. 7067, entitled, 'A Bylaw of The City of Saskatoon to provide for the establishment of The Leisure Services Advisory Board'*" and to give same its first

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reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Waygood, Seconded by Councillor Roe,

THAT Bylaw No. 7448 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Waygood, Seconded by Councillor Steernberg,

THAT Council go into Committee of the Whole to consider Bylaw No. 7448.

CARRIED.

Council went into Committee of the Whole with Councillor Waygood in the Chair.

Committee arose.

Councillor Waygood, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7448 was considered clause by clause and approved.

Moved by Councillor Waygood, Seconded by Councillor McCann,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Waygood, Seconded by Councillor Langford,

THAT permission be granted to have Bylaw No. 7448 read a third time at this meeting.

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CARRIED UNANIMOUSLY.

Moved by Councillor Waygood, Seconded by Councillor Heidt,

THAT Bylaw No. 7448 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

Bylaw No. 7450

Moved by Councillor Waygood, Seconded by Councillor Postlethwaite,

THAT permission be granted to introduce Bylaw No. 7450, being "*A Bylaw of The City of Saskatoon to dispense with the mailing of assessment notices in 1995 except in cases where the assessed value is new or altered.*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Waygood, Seconded by Councillor Roe,

THAT Bylaw No. 7450 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Waygood, Seconded by Councillor Steernberg,

THAT Council go into Committee of the Whole to consider Bylaw No. 7450.

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CARRIED.

Council went into Committee of the Whole with Councillor Waygood in the Chair.

Committee arose.

Councillor Waygood, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7450 was considered clause by clause and approved.

Moved by Councillor Waygood, Seconded by Councillor McCann,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Waygood, Seconded by Councillor Langford,

THAT permission be granted to have Bylaw No. 7450 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Waygood, Seconded by Councillor Heidt,

THAT Bylaw No. 7450 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

Bylaw No. 7451

Moved by Councillor Waygood, Seconded by Councillor Postlethwaite,

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THAT permission be granted to introduce Bylaw No. 7451, being "*A Bylaw of The City of Saskatoon to amend Bylaw No. 3205, entitled, 'A Bylaw of The City of Saskatoon respecting the management and regulation of waterworks'*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Waygood, Seconded by Councillor Roe,

THAT Bylaw No. 7451 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Waygood, Seconded by Councillor Steernberg,

THAT Council go into Committee of the Whole to consider Bylaw No. 7451.

CARRIED.

Council went into Committee of the Whole with Councillor Waygood in the Chair.

Committee arose.

Councillor Waygood, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7451 was considered clause by clause and approved.

Moved by Councillor Waygood, Seconded by Councillor McCann,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Waygood, Seconded by Councillor Langford,

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THAT permission be granted to have Bylaw No. 7451 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Waygood, Seconded by Councillor Heidt,

THAT Bylaw No. 7451 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

Bylaw No. 7452

Moved by Councillor Waygood, Seconded by Councillor Postlethwaite,

THAT permission be granted to introduce Bylaw No. 7452, being *"A Bylaw of The City of Saskatoon to amend Bylaw No. 5115, entitled, 'A bylaw of The City of Saskatoon regulating the use of the public sewage works and storm sewers and to provide for the levying and collecting of a charge for the use of the public sewage works'"* and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Waygood, Seconded by Councillor Roe,

THAT Bylaw No. 7452 be now read a second time.

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CARRIED.

The bylaw was then read a second time.

Moved by Councillor Waygood, Seconded by Councillor Steernberg,

THAT Council go into Committee of the Whole to consider Bylaw No. 7452.

CARRIED.

Council went into Committee of the Whole with Councillor Waygood in the Chair.

Committee arose.

Councillor Waygood, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7452 was considered clause by clause and approved.

Moved by Councillor Waygood, Seconded by Councillor McCann,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Waygood, Seconded by Councillor Langford,

THAT permission be granted to have Bylaw No. 7452 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Waygood, Seconded by Councillor Heidt,

THAT Bylaw No. 7452 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

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Moved by Councillor Birkmaier,

THAT the meeting stand adjourned.

CARRIED.

The meeting adjourned at 11:05 p.m.

Mayor

City Clerk

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