



PUBLIC MINUTES

STANDING POLICY COMMITTEE ON FINANCE

Monday, July 18, 2016, 2:00 p.m.

Council Chamber, City Hall

PRESENT: Councillor T. Paulsen, Chair
Councillor A. Iwanchuk, Vice-Chair
Councillor C. Clark
Councillor R. Donauer
His Worship Mayor D. Atchison (Ex-Officio)

ALSO PRESENT: CFO/General Manager, Asset & Financial Management
K. Tarasoff
Solicitor B. Bleakney
Deputy City Clerk D. Kanak
Committee Assistant K. Kuspira

1. CALL TO ORDER

The Chair called the meeting to order.

2. CONFIRMATION OF AGENDA

Moved By: His Worship the Mayor

1. That the recommendation for Item 7.2.6 "Design and Construction Agreement for the Repair and Renovation of the Mendel Building" state that it be forwarded to the July 21, 2016 meeting of City Council, instead of the August 18, 2016 meeting of City Council;
2. That the recommendation for Item 6.1.1 "Statement of Work - Review of Resource Scheduling at Saskatoon Transit" state "That the Statement of Work, dated July 12, 2016, provided by Internal Auditors, PricewaterhouseCoopers, for the Review of Resource Scheduling at Saskatoon Transit, be approved"; and
3. That the agenda be confirmed as amended.

In Favour: Councillor Paulsen, Councillor Iwanchuk, Councillor Clark, Councillor Donauer and His Worship the Mayor

CARRIED UNANIMOUSLY

3. DECLARATION OF CONFLICT OF INTEREST

4. ADOPTION OF MINUTES

Moved By: Councillor Iwanchuk

That the minutes of the Regular Meeting of the Standing Policy Committee on Finance held on May 30th, 2016, be adopted.

In Favour: Councillor Paulsen, Councillor Iwanchuk, Councillor Clark, Councillor Donauer and His Worship the Mayor

CARRIED UNANIMOUSLY

5. UNFINISHED BUSINESS

6. COMMUNICATIONS (requiring the direction of the Committee)

6.1 Delegated Authority Matters

6.1.1 Statement of Work - Review of Resource Scheduling at Saskatoon Transit (File CK. 1600-18)

Moved By: His Worship the Mayor

That the Statement of Work, dated July 12, 2016, provided by Internal Auditors, PricewaterhouseCoopers, for the Review of Resource Scheduling at Saskatoon Transit, be approved.

In Favour: Councillor Paulsen, Councillor Iwanchuk, Councillor Clark, Councillor Donauer and His Worship the Mayor

CARRIED UNANIMOUSLY

6.2 Matters Requiring Direction

6.2.1 Meewasin Valley Authority Financial Statements (File CK. 1870-10)

Moved By: His Worship the Mayor

That the Meewasin Valley Authority Financial Statements, dated March 31, 2016, be received as information and forwarded to the August 18, 2016 meeting of City Council as information.

In Favour: Councillor Paulsen, Councillor Iwanchuk, Councillor Clark, Councillor Donauer and His Worship the Mayor

CARRIED UNANIMOUSLY

6.3 Requests to Speak (new matters)

7. REPORTS FROM ADMINISTRATION

7.1 Delegated Authority Matters

7.2 Matters Requiring Direction

7.2.1 Saskatoon Land Website Restructuring - Award of Request for Proposal (Files CK. 261-20 and AF. 260-1)

Moved By: His Worship the Mayor

That the Standing Policy Committee on Finance recommend to the July 21, 2016 meeting of City Council:

1. That the proposal submitted by Digital Echidna for the Website Restructuring Project for a cost of \$89,100 (plus applicable taxes) be approved; and
2. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

In Favour: Councillor Paulsen, Councillor Iwanchuk, Councillor Clark, Councillor Donauer and His Worship the Mayor

CARRIED UNANIMOUSLY

7.2.2 SREDA - New Funding Agreement 2017-2020 (Files CK. 1870-10, AF. 1840-10 x 3500-1)

Moved By: His Worship the Mayor

That the Standing Policy Committee on Finance recommend to the August 18, 2016 meeting of City Council that the proposed funding agreement with the Saskatoon Regional Economic Development Authority (SREDA), as outlined in the July 18, 2016 report of the CFO/General Manager, Asset and Financial Management

Department, be referred to the 2017 Corporate Business Plan and Budget deliberations.

In Favour: Councillor Paulsen, Councillor Iwanchuk, Councillor Clark, Councillor Donauer and His Worship the Mayor

CARRIED UNANIMOUSLY

7.2.3 Business Improvement Districts' 2015 Financial Statements (Files CK. 1680-1, AF. 1680-2, 1680-3, 1680-4, 1680-5 and 1680-6)

Moved By: His Worship the Mayor

1. That the 2015 Audited Financial Statements from Saskatoon Downtown Business Improvement District, Broadway Business Improvement District, Riversdale Business Improvement District, Sutherland Business Improvement District, and the 33rd Street Business Improvement District be received as information; and
2. That the report of the General Manager, Asset and Financial Management Department, dated July 18, 2016, be forwarded to the August 18, 2016 meeting of City Council for information.

In Favour: Councillor Paulsen, Councillor Iwanchuk, Councillor Clark, Councillor Donauer and His Worship the Mayor

CARRIED UNANIMOUSLY

7.2.4 Amending Agreement for Green Bridge Landscaping and Linear Park Consulting Services - Hatch Mott MacDonald (Files CK. 4110-41, AF. 4131-1 and LA. 4131-28-039)

Moved By: His Worship the Mayor

That the Standing Policy Committee on Finance recommend to the July 21, 2016 meeting of City Council:

1. That Saskatoon Land enter into an amending agreement to the existing Hatch Mott MacDonald engineering services agreement for the amount of \$32,496.49 (excluding GST), for services regarding Contract No.13-0062, McOrmond Drive Green Bridge, and Contract No.15-0069 Linear Park Landscaping;

2. That the Administration be given approval to exceed 25% of the original fee schedule value by the percentage set out in the July 18, 2016 report of the Acting General Manager, Asset and Financial Management Department; and
3. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

In Favour: Councillor Paulsen, Councillor Iwanchuk, Councillor Clark, Councillor Donauer and His Worship the Mayor

CARRIED UNANIMOUSLY

7.2.5 Review of Errors and Omissions Liability Reserve and Self-Insured Retention Reserve Review (File CK. 1815-1)

Moved By: His Worship the Mayor

That the Standing Policy Committee on Finance recommend to the August 18, 2016 meeting of City Council:

1. That upon any claims outstanding against the Errors and Omissions Liability Reserve being completed, the Errors and Omissions Liability Reserve be dissolved and any amounts remaining in the Errors and Omissions Liability Reserve be transferred to the Self-Insured Retention Reserve;
2. That no further contributions be made to the Errors and Omissions Liability Reserve and any shortfall of funds be paid from the Self-Insured Retention Reserve; and
3. That no change to the contribution level or cap of the Self-Insured Retention Reserve be made at this time.

In Favour: Councillor Paulsen, Councillor Iwanchuk, Councillor Clark, Councillor Donauer and His Worship the Mayor

CARRIED UNANIMOUSLY

7.2.6 Design and Construction Agreement for the Repair and Renovation of the Mendel Building (Files CK. 620-4 and CP. 0600-001)

Moved By: His Worship the Mayor

That the Standing Policy Committee on Finance recommend to the July 21, 2016 meeting of City Council:

1. That the City of Saskatoon enter into a design and construction agreement to repair and renovate the Mendel Building with the Children's Discovery Museum on the Saskatchewan Inc. based on the key terms set out in the July 18, 2016 report of the General Manager, Corporate Performance Department;
2. That the City of Saskatoon endorse submission of this combined project by the Children's Discovery Museum to the Canada Cultural Spaces Fund; and
3. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

In Favour: Councillor Paulsen, Councillor Iwanchuk, Councillor Clark, Councillor Donauer and His Worship the Mayor

CARRIED UNANIMOUSLY

8. URGENT BUSINESS

9. MOTIONS (notice previously given)

10. GIVING NOTICE

11. IN CAMERA AGENDA ITEMS

11.1 Internal Audit Report (File CK. 1600-3)

[In Camera - Third Party Information]

11.2 Internal Audit - Statement of Work (File CK. 1600-1)

[In Camera - Third Party Information]

11.3 Internal Audit - Statement of Work (File CK. 1600-19)

[In Camera - Third Party Information]

11.4 Snow & Ice Management Program (File CK. 1600-33)

[In Camera - Third party Information]

11.5 Audit Matter (File CK. 1600-24)

[In Camera - Third Party Information]

11.6 Land Matter (Files CK. 4020-1, AF. 4020-1 and LA. 4020-014-004)

[In Camera - Economic/Financial - Land]

11.7 Land Sales (Files CK. 4215-1, AF. 4214-1 and LA. 4221-016-002)

[In Camera - Economic/Financial - Land]

11.8 Land Sales (Files CK. 4110-36, AF. 4001-0 x 4131-1)

[In Camera - Economic/Financial - Land]

11.9 Internal Audit Update (Files CK. 1600-3 and AF. 1600-1)

[In Camera - Audits and Tests]

11.10 Audit Matter (File CK. 1600-24)

[In Camera - Economic/Financial and Other Interests]

Moved By: His Worship the Mayor

That the Committee move *In Camera* to consider Items 11.1 to 11.10.

In Favour: Councillor Paulsen, Councillor Iwanchuk, Councillor Clark, Councillor Donauer and His Worship the Mayor

CARRIED UNANIMOUSLY

12. ADJOURNMENT

The meeting was adjourned at 2:20 p.m.

Councillor T. Paulsen, Chair

D. Kanak, Deputy City Clerk

