



**PUBLIC AGENDA  
STANDING POLICY COMMITTEE  
ON PLANNING, DEVELOPMENT  
AND COMMUNITY SERVICES**

**Monday, May 2, 2016, 9:00 a.m.**

**Council Chamber, City Hall  
Committee:**

**Councillor D. Hill (Chair), Councillor T. Davies (Vice-Chair), Councillor Z. Jeffries, Councillor P. Lorje,  
Councillor T. Paulsen, His Worship Mayor D. Atchison (Ex-Officio)**

**Pages**

**1. CALL TO ORDER**

**2. CONFIRMATION OF AGENDA**

**Recommendation**

That the agenda be confirmed as presented.

**3. DECLARATION OF CONFLICT OF INTEREST**

**4. ADOPTION OF MINUTES**

**Recommendation**

That the minutes of Regular Meeting of the Standing Policy Committee on Planning, Development and Community Services held on April 4, 2016 be approved.

**5. UNFINISHED BUSINESS**

**6. COMMUNICATIONS (requiring the direction of the Committee)**

**6.1 Delegated Authority Matters**

**6.2 Matters Requiring Direction**

**6.2.1 Naming Advisory Committee Report - Names Master List and  
Neighbourhood Naming [File No. CK. 6310-1]**

**6 - 23**

**Recommendation**

1. That the following surnames, being duplicates of existing names on the applied Names Master List, have their

individual histories acknowledged in the Names Master List without creating a new record: 'Adams', 'Robertson', and 'Wilson'; and

2. That the name 'Blairmore Station' be applied as the neighbourhood name as outlined in the report of the General Manager of Community Services Department, dated March 17, 2016.

**6.2.2 Application for Municipal Heritage Property Designation – Tupper House - 518 11th Street East [File No. CK. 710-67 and PL. 907-1]**

24 - 30

The Municipal Heritage Advisory Committee has reviewed the April 6, 2016 report of the General Manager, Community Services Department and supports the recommendation for designation of the exterior of the building at 518 11th Street East as municipal heritage property.

**Recommendation**

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the City Solicitor be requested to prepare and bring forward a bylaw to designate the property at 518 11th Street East, Tupper House, as a Municipal Heritage Property under the provision of The Heritage Property Act, with such designation limited to the exterior of the building;
2. That the General Manager, Community Services Department, be requested to prepare the required notices for advertising the proposed designation; and
3. That \$2,500 be allocated from the Heritage Reserve Fund for supply and installation of a recognition plaque for the property.

**6.2.3 Proposed Amendments to Civic Heritage Policy No. C10-020 [File No. CK. 710-1 and PL. 905-6]**

31 - 50

The Municipal Heritage Advisory Committee has considered the April 6, 2016 report of the General Manager, Community Services Department and supports the proposed amendments to the Civic Heritage Policy.

**Recommendation**

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council that the proposed amendments to Civic Heritage Policy No. C10-020, as

outlined in the April 6, 2016 report of the General Manager, Community Services Department, be approved.

### 6.3 Requests to Speak (new matters)

- 6.3.1 **Saskatoon Food Truck Association Inc. - Improvements to Street Food Industry [File No. CK. 300-11]** 51 - 53

A request to speak on this matter dated April 22, 2016 has been received from Erin Sader, Saskatoon Food Truck Association Inc.

#### Recommendation

1. That the speaker be heard; and
2. That the matter be referred to the Administration.

## 7. REPORTS FROM ADMINISTRATION

### 7.1 Delegated Authority Matters

- 7.1.1 **Land Use Applications Received for the Period Between March 18, 2016, to April 14, 2016 [File No. CK. File No. CK. 4000-5, PL. 4350-1, PL. 4355-D, PL. 4115, PL. 4350, and PL. 4300]** 54 - 66

#### Recommendation

That the information be received.

- 7.1.2 **Approval for Advertising: Proposed Zoning Bylaw No. 8770 Text Amendments – Uses Permitted in the Chemical Buffer Zone [File No. CK. 4350-016-002 and PL. 4350 – 27 and PL. 4350-Z13/16]** 67 - 71

#### Recommendation

1. That the advertising, in respect to the proposed amendment to Zoning Bylaw No. 8770, be approved;
2. That the General Manager, Community Services Department, be requested to prepare the required notices for advertising the proposed amendment to Zoning Bylaw No. 8770; and
3. That the City Solicitor be requested to prepare the required amendments to Zoning Bylaw No. 8770.

- 7.1.3 **Request for Short-Term Parking Spaces - Canada Post Location - Fourth Avenue [File No. CK. 6145-1 and PL. 6120-1]** 72 - 74

#### Recommendation

That the information be received.

- 7.1.4 Request for Funding — 2016 Federation Internationale de Volleyball World League Event — Special Events Policy No. C03-007 [File No. CK. 1870-15 and RS. 1870-12-2] 75 - 90

**Recommendation**

That funding in the amount of \$50,000 to the Saskatchewan Volleyball Association for the 2016 Federation Internationale de Volleyball World League event be approved.

- 7.1.5 2015 Year-End Report – Leisure Centres and Outdoor Pools [File No. CK. 430-34 and RS. 430-1] 91 - 112

**Recommendation**

That the information be received.

- 7.1.6 2015 Annual Report - Community Development [File No. CK. 430-34 and RS. 430-8] 113 - 143

**Recommendation**

That the information be received.

**7.2 Matters Requiring Direction**

- 7.2.1 Designation of Fred Mendel Park Off-Leash Recreation Area and Amendment to Animal Control Bylaw, 1999, No. 7860 [File No. CK. 4205-1 and RS. 4205-17] 144 - 149

**Recommendation**

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That 1.28 acres be designated as an Off-Leash Recreation Area in Fred Mendel Park; and
2. That the City Solicitor be requested to amend Animal Control Bylaw, 1999, No.7860, to designate 1.28 acres as an Off-Leash Recreation Area in Fred Mendel Park.

8. MOTIONS (notice previously given)

9. GIVING NOTICE

10. URGENT BUSINESS

11. IN CAMERA SESSION (If Required)

## 12. ADJOURNMENT

March 22, 2016

Secretary, SPC on Planning, Development, and  
Community Services

Dear Secretary:

**Re: Acknowledgement of Existing Names to the Names Master List and  
Neighbourhood Naming  
(File No. CK. 6310-1)**

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Please place the following on your agenda of meeting scheduled for May 2, 2016.

At its meeting held on March 18, 2016, the Naming Advisory Committee considered the attached report of the General Manager, Community Services Department, requesting the Committee's direction with respect to four general naming requests.

After consideration of the report, and review of the policy and its guidelines, the Naming Advisory Committee puts forward the following recommendations:

1. That the following surnames, being duplicates of existing names on the applied Names Master List, have their individual histories acknowledged in the Names Master List without creating a new record: 'Adams', 'Robertson', and 'Wilson'; and
2. That the name 'Blairmore Station' be applied as the neighbourhood name as outlined in the attached report and be forwarded on to City Council for its approval.

Yours truly,



**Katelyn Kuspira**  
Committee Assistant, Naming Advisory Committee

KK:

Attachment

cc: His Worship the Mayor, Chair, Naming Advisory Committee  
D. McLaren, Administrator, Naming Advisory Committee

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# Naming Advisory Committee Quarterly Report

## Recommendation

That the Naming Advisory Committee issue direction with respect to the naming submissions contained within this report.

## Topic and Purpose

The purpose of this report is to consider general naming requests to ensure they meet City Council guidelines, as set out in Naming of Civic Property and Development Areas Policy No. C09-008.

## Report Highlights

1. The following names have been applied since the last meeting: Aspen Ridge, Myles Heidt, Sharma, and Yuel in the Aspen Ridge neighbourhood; Eidem and Shoquist in Marquis Industrial; Vic in the Stonebridge neighbourhood; Szumigalski in the Kelsey-Woodlawn neighbourhood; and Riel Industrial to both the Northwest Industrial Sector and the north sector employment growth area.
2. The following naming submissions require screening: Adams, Robertson, and Wilson.
3. Saskatoon Land is requesting to apply the name “Blairmore Station” to a neighbourhood in the Blairmore Sector.

## Strategic Goal

Under the City of Saskatoon’s (City) Strategic Goal of Quality of Life, this report supports the recognition of our built, natural, and cultural heritage. The naming of civic facilities, streets, and parks celebrates the history, environment, and outstanding contributions of our diverse community.

## Background

According to Naming of Civic Property and Development Areas Policy No. C09-008 (Naming Policy), all requests for naming of roadways from the Names Master List will be selected or endorsed by His Worship the Mayor. All of the names on the Names Master List have been previously screened by the Naming Advisory Committee (NAC) and meet City Council’s guidelines for name selection, as set out in the Naming Policy. Name suffixes are circulated through the Administration for technical review.

## Report

### Names Assigned from the Names Master List

The following names have been assigned since the previous meeting:

In the Aspen Ridge neighbourhood (see Attachment 1):

- Aspen Ridge Street and Square;
- Myles Heidt Lane, Manor, Union, and Way;

## Naming Advisory Committee Quarterly Report

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- Sharma Crescent, Lane, Place, and Way; and
- Yuel Bend, Cove, Crescent, Lane, Link, Place, Rise, and View.

In the Marquis Industrial area (see Attachment 2):

- Eidem Place; and
- Shoquist Avenue.

In the Stonebridge neighbourhood (see Attachment 3):

- Vic Boulevard.

In the Kelsey-Woodlawn neighbourhood (see Attachment 4):

- Szumigalski Park

Finally, Riel Industrial has been applied as the new sector name for the Northwest Industrial Sector and the north sector employment growth area of Saskatoon (see Attachment 5).

### General Naming Requests

The following name submissions have been received and require screening:

1. “Adams” – Patricia L. Adams was active in many community organizations over the years, specifically those involving conservation and preservation of natural resources. She was president of the Saskatoon Nature Society, chairperson of the Saskatoon Environmental Society, and co-organizer of Earth Day Saskatoon in 1991. Also in 1991, she received the Meewasin Conservation Award and was the first recipient of the Hadassah-Wizo Sterling Award for volunteer service in the Saskatoon community. The original submission is included as Attachment 6.

This submission falls under guideline 3.3 a) i) of the Naming Policy recognizing “A person who has volunteered significant amounts of time, effort, and/or resources to support community services or humanitarian causes.”

The name “Adams” was previously added to the Names Master List and has been applied as roadways in the Silverwood Heights neighbourhood and as a park in the Rosewood neighbourhood. Should this submission be approved, the individual’s history will be acknowledged in the City’s naming records without creating a new record. The name Adams currently recognizes A. E. Adams, a sidewalk construction business owner, and Bob Adams, who was involved with track and field as an athlete, coach, official, and administrator.

2. “Robertson” – Colonel William “Robbie” Robertson served in the Canadian Army in World War II and Korea. He received numerous awards and decorations for his achievements throughout his service. The original submission is included as Attachment 7.



## Naming Advisory Committee Quarterly Report

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The name “Robertson” was previously added to the Names Master List and has been applied in the Stonebridge neighbourhood. Should this submission be approved, the individual’s history will be acknowledged in the City’s naming records without creating a new record. The name Robertson currently recognizes Patrick Alan Robertson, who was a City Councillor from 1985-1991.

3. “Wilson” – Gordon Allan Wilson served in the Canadian Army as a Spitfire Fighter Pilot in Europe and North Africa from 1941-1945 during World War II. In 1964, Wilson was appointed executive director of what grew to be the four Western Development Museums in Saskatoon, North Battleford, Moose Jaw, and Yorkton. He was also the founder of the Saskatchewan Agricultural Hall of Fame. The original submission is included as Attachment 8.

The name “Wilson” was previously added to the Names Master List and has been applied as a roadway in Saskatoon’s established neighbourhoods and as a park in the North Park neighbourhood. Should this submission be approved, the individual’s history will be acknowledged in the City’s naming records without creating a new record. The name Wilson currently recognizes James Wilson, the first mayor of the town of Saskatoon, and the second mayor of the amalgamated City of Saskatoon in 1907/08.

Name submissions 2) and 3), above, fall under guideline 3.3 a) i) of the Naming Policy recognizing “A person who has risked his or her life to save or protect others.”

### Neighbourhood Naming Request

Currently, Saskatoon Land is in the process of completing a conceptual design for the third neighbourhood in the Blairmore Sector. Saskatoon Land requests to apply the name “Blairmore Station” to this neighbourhood. Attachment 9 provides the rational and background information for this request.

### **Public and/or Stakeholder Involvement**

Stakeholders and members of the public are invited to make a short presentation to the NAC in support of their naming submissions.

### **Policy Implications**

The screening of requests and suggestions for naming or renaming of municipally-owned or controlled facilities, streets, suburban development areas, neighbourhoods, and parks must be in compliance with the Naming Policy.

## **Naming Advisory Committee Quarterly Report**

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### **Other Considerations/Implications**

There are no options, environmental, financial, privacy, or CPTED implications or considerations; a communication plan is not required at this time.

### **Due Date for Follow-up and/or Project Completion**

No follow-up is required.

### **Public Notice**

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

### **Attachments**

1. Aspen Ridge Neighbourhood Roadway Naming
2. Marquis Industrial Roadway Naming
3. Stonebridge Neighbourhood Roadway Naming
4. Kelsey-Woodlawn Neighbourhood Park Renaming
5. Riel Industrial Sector Naming
6. Original Submission – Adams
7. Original Submission – Robertson
8. Original Submission – Wilson
9. Blairmore Station Neighbourhood Naming Request

### **Report Approval**

Written by: Daniel McLaren, Planner, Planning and Development

Approved by: Alan Wallace, Acting General Manager, Community Services Department

S/Reports/2016/PD/NAC – Naming Advisory Committee Quarterly Report/lc

# Original Submission - Adams



## APPLICATION FORM To Name Streets, Parks & Civic Properties

Please complete the attached application form for all new name submissions and requests for re-naming a street, park, or other civic properties.

Name: Doug Adams

Address: 127 Avondale Road

City/Town: Saskatoon Province: SK Postal Code: S7H 5C6

Phone: 306-373-2534 E-mail: dougadams@sasktel.net

New Name Submission

Re-naming Request

Requested Name(s) (please print)

Patricia L. Adams

Requested Use of Name

Street

Park

Municipal Facility

Neighbourhood

Other

Any of the Above

Suburban Development Areas

If this is a request for re-naming an existing location, please indicate the current name:

**PLEASE INCLUDE THE FOLLOWING INFORMATION AS PART OF YOUR APPLICATION**

(Indicate which items are attached to the application form)

- 1. Background Information (Reason for request)
- 2. Short Biography (Given name, date of birth/death, place of birth, contributions, awards, achievements, or other relevant information)

Do you wish to speak to the Naming Advisory Committee?  YES  NO

*- only if it helps strengthen my application.*

Please send the completed application form to:

City of Saskatoon Naming Advisory Committee  
Community Services Department, Planning & Development Branch 222-3rd Avenue North  
Saskatoon, SK  
S7K 0J5

Dear Members of the Naming Advisory Committee,

I, Doug Adams, son of the late Patricia Loretta Adams (passed away on September 17, 2002) would like the Naming Advisory Committee to consider my mother as a person who deserves recognition for her lifetime of devotion to community services and humanitarian causes in our great city. After reading the accompanying biography below, I hope that you would agree with me when I suggest naming a park after her would be most fitting.

She was active in many community organization over the years. She dedicated much time and effort to projects involving conservation and preservation of natural resources. As President of the Saskatoon Nature Society, she was the driving force behind the River Bank Cleanup Project, in cooperation with the Meewasin Valley Authority, and as a co-organizer of Earth Day Saskatoon in 1991. Mom also served as membership chairperson of the Saskatoon Environmental Society. In 1991, she received the Meewasin's Conservation Award winner- an award given annually to an individual who has contributed to the conservation of the heritage or natural resources of the Meewasin Valley.

In the early 1960's, along with raising 3 sons, all of whom are married and have lived in the city for most of their lives, she was an active volunteer with the Sutherland Recreation Association as well as the Sutherland Home and School Association. During her involvement with the Home and School Association she spearheaded a community effort to have kindergarten become part of the Public School System. As well, Mom volunteered for many humanitarian causes including Cancer, Heart, United Appeal and Diabetic Associations along with Meal-On-wheels and Jeux Canada Games. She was the Chairperson of the Board of Directors of the Frank Eliason Center during the initial three years of its operations and continued to serve on the board for an additional 8 years. Mom also served as a representative of the Saskatoon Senior Citizens Council on the Saskatchewan Association of Special Care Homes for 4 years. For 28 years she was active in the Unitarian Church and for 16 of those years was a Lay Chaplain. She served three years as President of the Canadian Unitarian's Chaplains. Later on, Mom served on the board of the Saskatoon Community Chaplaincy Associaton. For her entire life, she was an avid supporter of the co-operative movement that included a three year term on the Co-op Board of Directors.

In 1991, Mom was the first recipient of the Hadassah-Wizo Sterling Award for volunteer service in the Saskatoon community.

Thanks so very much for considering my request. If you have any questions regarding my application, please contact me at 306- 373-2534.

Yours truly,



Doug Adams

# Adams: award winner

Pat Adams is Meewasin's 1991 Conservation Award winner.

The award is given annually to an individual who has contributed to the conservation of the heritage or natural resources of the Meewasin Valley.

Pat Adams has been active in many community organizations over the years. Most recently she has dedicated much time and effort to projects involving conservation and preservation of natural resources. Adams is currently the President of the Saskatoon Natural History Society. In this position she has been the driving force behind the River Bank Cleanup Project, in cooperation with the Meewasin Valley Authority, and as a co-organizer of Earth Day-Saskatoon 1991.

Since the early 1960's she has served as a volunteer in many capacities. In 1973 she, with others, spearheaded a community effort to have kindergartens become part of the Public School system. As well as being a volunteer for many causes including Cancer, Heart, United Appeal and Diabetic Associations, Meals-On-Wheels and Jeux Canada Games, she has served as a representative of the Saskatoon Senior Citizens Council on the Saskatchewan Association of Special Care Homes and as Chairman of the Board of Directors of the Frank Eliason center for three years.

For the past 28 years she has been active in the Unitarian Church, and for 16 years has been a lay Chaplain. She served three years as President of the Canadian Unitarians Chaplains.

Also included in her unending dedication to the community are her years served as membership chairman of the Saskatoon Environmental Society and



as an executive member of her neighborhood Recreation Association. In May, 1991, Adams was honored as the first recipient of the Hadassah-Wizo Sterling

Award for volunteer service in the Saskatoon community.

With all of this on her resumé what more deserving a person of an award?

# the PROCESS

## General Name Request

**Suggestion**  
Submit Application Form to Planning & Development Branch to request that a name be added to the Names Master List.

**Screening**  
Naming Advisory Committee reviews naming request in accordance with Council guidelines.

**Recommendations**  
Naming Advisory Committee recommends to City Council the support or non-support for adding the name to the Names Master List.

**Approval**  
City Council approves or rejects adding names to the Names Master List.

**Requests**  
Requests to assign a name from the Names Master List are made to Planning & Development Branch by Developers, Land Branch, or other Civic Departments.

**Selection**  
Requests to assign a name from the Names Master List are forwarded to the Mayor's Office who selects a name from the Names Master List.

**Notification**  
The Mayor notifies applicant and affected others that the name has been selected for use.

## Specific Naming Request

**Screening**  
Naming Advisory Committee reviews naming request in accordance with Council guidelines.

**Recommendations**  
Naming Advisory Committee recommends to City Council the support or non-support for the naming request.

**Approval**  
City Council approves or rejects naming request.

**Notification**  
The Mayor notifies applicant and affected others of City Council's decision.

## Re-Naming Request

**Consult**  
The applicant is required to consult property owners affected by the proposed re-naming. Please contact the Planning & Development Branch to determine the consultation requirements.

**Suggestion**  
Submit Application Form to Planning & Development Branch to re-name a specific municipally-owned property. Include written comments from affected property owners.

**Comments**  
Planning & Development Branch contacts all affected civic departments, community associations, property owners, etc. to gather comments and estimate costs.

**Screening**  
Naming Advisory Committee reviews re-naming request in accordance with Council guidelines.

**Recommendations**  
Naming Advisory Committee recommends to City Council the support or non-support for the re-naming request.

**Approval**  
City Council approves or rejects re-naming request.

**Notification**  
The Mayor notifies applicant and affected others of City Council's decision.

## APPLICATION FORM To Name Streets, Parks & Civic Properties

Please complete the attached application form for all new name submissions and requests for re-naming a street, park, or other civic properties.

Name: Col. W.C. Robertson

Address: 33-2090 Pacific Way

City/Town: Kamloops Province: BC Postal Code: V1S 1V3

Phone: 1-250-374-6559 E-mail: —

New Name Submission

Re-naming Request

Requested Name(s) (please print)

Col. W.C. Robertson

Requested Use of Name

Street

Park

Municipal Facility

Neighbourhood

Other

Any of the Above

Suburban Development Areas

If this is a request for re-naming an existing location, please indicate the current name:

PLEASE INCLUDE THE FOLLOWING INFORMATION AS PART OF YOUR APPLICATION  
(Indicate which items are attached to the application form)

1. Background Information (Reason for request)
2. Short Biography (Given name, date of birth/death, place of birth, contributions, awards, achievements, or other relevant information)

Do you wish to speak to the Naming Advisory Committee?  YES  NO

Please send the completed application form to:

City of Saskatoon Naming Advisory Committee  
Community Services Department, Planning & Development Branch  
222-3rd Avenue North  
Saskatoon, SK  
S7K 0J5

Original Submission - Robertson

ATTACHMENT 7





Box 94,  
Wakaw Sk  
S0K 4P0

*City of S'toon Naming Advisory Com.*

*I heard that you were interested in obtaining names of people that might be suitable for naming streets or whatever, after them. I submit my brothers' name along with his history. It is mentioned that at one time he was one of the most decorated men in the services.*

*He is still alive at 92, & living in Kamloops BC.*

*I will enclose articles & some of his history.*

*Sincerely  
Patricia Schmidt*

# Country came first

by JEFF HODSON  
Staff reporter

There must be days when Robbie Robertson feels like he's carrying the world's weight on his shoulders — and then he comes home and takes off his medals.

In a military career that spans more than five decades, Col. William "Robbie" Robertson has accumulated more than his share of medals — 20 in total.

He's received so many medals, in fact, that the lone pin on the backing was unable to support their weight and he had to install a second pin to help carry the load.

"As far as we know, there is only one Lieutenant General that has one more medal than I have," said Robertson, whose accolades include the Military Cross and the Queen's Commendation for Brave Conduct.

Robertson, 81, has served his country, in one capacity or another, since St. Patrick's Day in 1938, when, as a fresh-faced 14-year-old prairie kid, he signed up with the Saskatoon Light Infantry.

"I was fairly big for my size, I guess."

But before he was shipped overseas his age was discovered, but rather than cut him free, the army shipped him to Dundurn, 45 kilometres south of Saskatoon, to be an instructor on the Vicker's machine gun.

In 1941, Robertson, still underage, lied again about his age and was sent overseas. He participated in the invasion of Sicily and Italy and spent the end of the war in Europe.

After the war, he transferred to the first battalion of the Princess Patricia's Light Infantry in Calgary and was shipped to Korea in 1951. Over there, he was awarded the Military Cross for, among other things, crossing a minefield in the dead of night to rescue troops. He also received a United States Air Medal and a Presidential Unit Citation, for his work with the U.S. Air Force.

After the Korean War, he was transferred to a parachute school located in Rivers, Man. He received the Queen's Commendation for Brave Conduct for catching — in the air — a young French Canadian soldier whose parachute didn't properly deploy.

"As soon as I got him on the ground I had the chutes off of us, drove him right back into the airfield and loaded him up in another aircraft," he said.

"He had a bad experience and if he didn't overcome it right away, he never would."

Robertson was transferred to the Rocky Mountain Rangers in 1972, and was named the unit's commanding officer in 1975.



Robbie Robertson is one of the country's most decorated veterans.

Dave Eagles/KTW



## BIOGRAPHICAL SKETCH

As of 24 October 2002

### COLONEL (Retired) WILLIAM CRYLE ROBERTSON, MC, OMM, CD

**PLACE AND DATE OF BIRTH** Saskatoon, Sask. 25 October 1923

**MARITAL STATUS**

**EDUCATION** Buena Vista Public School (1938)  
Saskatoon Collegiate (1940)  
Calgary College (1948)  
Cert. Of Academic Achievement –  
Subalterns Course RMC (1956)

**EMPLOYMENT** Retired

**MILITARY SERVICE** NPAM (1938 – 1941)  
CSAF (1941)  
Overseas Service (1941 – 1945)  
Sicily and Italy (1943 – 1945)  
NW Europe (1945)  
Volunteered Pacific Force 1945  
Interim and Regular Force (1945 – 1951)  
Appointed 2Lt. (1951)  
1 Bn. PPCLI in Korea (1951 – 1952)  
Attached US Air Force, Korea (4 months)  
1 Bn. PPCLI (1953 – 1954)  
Lieutenant (1953)  
Canadian Joint Air Training Centre Airborne  
School (1954 – 1957)  
PPCLI Regimental Depot (1957 – 1961)  
Promoted Captain (1960)  
Canadian Base Units Middle East as Staff Captain “Q”  
(1961 – 1962)  
#11 Personnel Depot as Commanding Officer (1962 – 1968)  
Trans. to Supp. Res. (1968)  
Trans. to The Rocky Mountain Rangers (1972)  
Promoted Major (1972)  
Appointed Deputy Commanding Officer (1972)  
Promoted Acting Lieutenant Colonel (1975)  
Commanding Officer The Rocky Mountain Rangers (1975)  
Substantive Rank LCol (1978)  
Trans. to Supp. Res. (1981)  
Appointed to Hon. Lt. Col. (1988)  
Honourary Colonel (1990 – 2000)



COL (RETD)  
W.C. (ROBBIE) ROBERTSON, MC, OMM, CD

**THE ROCKY MOUNTAIN RANGERS  
MUSEUM AND ARCHIVES  
CHAIRMAN**

J.R. VICARS ARMOURY  
PO BOX 3250, 1221 MCGILL ROAD  
KAMLOOPS, BC V2C 6B8

UNIT (BOR): (250) 851-4890  
UNIT FAX: (250) 851-4891

**AWARDS AND DECORATIONS**

Military Cross  
Officer of the Order of Military Merit  
1939 – 45 Star  
Italy Star  
France and Germany Star  
Defence Medal  
Canadian Volunteer Service Medal and Clasp  
War Medal 1939 – 1945  
Korea Medal  
Cdn. Volunteer Service Medal for Korea  
Canadian Peace Keeping Medal  
United Nations Service Medal (Korea)  
United Nations Emergency Medal (ME)  
Queen's Jubilee Medal  
Queens Golden Jubilee Medal  
Efficiency Medal  
Canadian Forces Decoration and 3 Clasps  
Queen's Commendation for Brave Conduct  
United States Air Force Medal  
Presidential Unit Citation (USAF)

**CLUBS, ASSOCIATIONS AND HOBBIES**

Royal Canadian Legion (Branch 52)	Past Branch President
ANAVETS	Member
Federation of Military and United Services Institute of Canada	Member
St. Andrews Caledonia Society	Member
Kamloops Memorial Society	Charter Member
Airborne Association	Member
Bornewest Airborne Association	Life Member
Reserves 2000	Member
The Rocky Mountain Rangers Society	Charter Member and Chairman of the Board of Directors
RCAF Association (886 Wing)	Charter Member
Princess Patricia's Canadian Light Infantry Association	Member
The Rocky Mountain Rangers Museum	Chairman
Saskatoon Light Infantry Association	Member
S.P.C.A.	Member
Special Interests:	Golf Fly Fishing

**RESIDENCE**

33 – 2080 Pacific Way  
Kamloops, BC V1S 1V3  
(250) 374 - 6559

## Original Submission - Wilson

### APPLICATION FORM To Name Streets, Parks & Civic Properties

Please complete the attached application form for all new name submissions and requests for re-naming a street, park, or other civic properties.

Name: Connie P. Johnson

Address: Box 2071

City/Town: Kindersley Province: SK Postal Code: S0K1S0

Phone: 1-306-463-4123 E-mail: cnj@a SaskTel.net

New Name Submission

Re-naming Request

Requested Name(s) (please print)

Gordon Allan Wilson

Requested Use of Name

Street

Park

Municipal Facility

Neighbourhood

Other

Any of the Above

Suburban Development Areas

If this is a request for renaming an existing location, please indicate the current name:

PLEASE INCLUDE THE FOLLOWING INFORMATION AS PART OF YOUR APPLICATION  
(Indicate which items are attached to the application form)

1. Background information (Reason for request)
2. Short Biography (Given name, date of birth/death, place of birth, contributions, awards, achievements, or other relevant information)

Do you wish to speak to the Naming Advisory Committee?

YES

NO

Please send the completed application form to:

City of Saskatoon Naming Advisory Committee  
Community Services Department, Planning and Development Branch  
222-3rd Avenue North  
Saskatoon, SK  
S7K 0J5

## GORDON ALLAN WILSON 1917 - 2015

It is with deep sadness the family of Gordon Wilson announces his passing on Sunday May 31, 2015, at the age of 97. His family was by his side and take comfort in knowing he is now reunited with his beloved wife Marion, who passed away March 1, 2015.

Gordon cared deeply for his children, Cathy (John) Ukrainetz, Charlie (Jo-Ann Rogers), and Jane (Doron) Broadfoot, his 12 grandchildren; Julie, David and Dan Ukrainetz, Richard and Thomas (Leann Bassel) Wilson, Laura (JP) Dumais, Jessica (Alan O'Reilly), Jon and Jared Simpson, Mike (Kit) Broadfoot, Carolyn (Mark) Teal, and Michelle Broadfoot. He was blessed with 10 great grandchildren, Riley, Jaden, Kael, Flynn, Emma, Ryan, Mikayla, Neely, Eamonn and Aine.

Gordon lived a long and amazing life. He was born December 5, 1917 in Limerick, Saskatchewan to Flora and Charles Wilson. During the late 1920's the family moved to Regina. In 1940 Gordon enlisted in the Royal Canadian Air Force, but due to limited training facilities the RCAF was unable to take him immediately. He then joined the Signal Corps and the Regina Rifles Regiment where he trained. In December 1940 Gordon received the call from the RCAF to begin training, and was sent overseas in 1941. In December 1941 his squadron was moved to the RAF. He served as a Spitfire Fighter Pilot in Europe, North Africa, Malta, Sicily and Italy from 1941 – 1945, and attained the rank of Flight Lieutenant.

After the war he returned to Saskatchewan and resumed his University education. He also renewed a friendship with Marion Coakwell, a girl he had known since 1937. They were married on December 27, 1947 and shared a remarkable 67 years together.

In 1948 Gordon graduated from the University of Saskatchewan with a Bachelor of Science in Agriculture. After graduation he worked for John Deere as territorial manager in Regina and Weyburn, and then as an owner in Indian Head.

The family moved to Saskatoon in 1964 when Gordon was appointed Executive Director of what grew to be the four Western Development Museums; in Saskatoon, North Battleford, Moose Jaw, and Yorkton. He also was the founder of the Saskatchewan Agricultural Hall of Fame.

Gordon gave many years of service to his community. He was a member of the Saskatoon Kiwanis Club, serving as President and Lieutenant Governor. He was a very dedicated member and worked on many worthwhile projects over the years. One of his favorites was the development of Kiwanis Park which he worked closely with the Meewasin Valley Authority.

The University was also important to him. He served as President of the Alumni Association and was an elected Board Member of the University Senate. He later served a ten year period on the Place Riel Committee as a member and Vice Chair working on the development and construction of Place Riel. In 1990 Gordon again offered his leadership services to the University to fundraise for the New College of Agriculture Building and the Class of '48 Bursaries.

Gordon was involved for many years in the Fighter Pilots and many Veterans' Associations. He was Chairman of the Veterans Memorial Committee which successfully raised funds for the "Between The Crosses" memorial in Woodlawn Military Cemetery. The committee also insured all Veterans' graves had proper markers. He was also a member of a committee to raise funds for the development of the Veterans' Village at Sherbrooke Community Centre.

Gordon was involved in the Canada Remembers Air Show and Saskatoon's Remembrance Day Programs. In his later years, he was frequently invited by schools to recount his war time experiences before Remembrance Day. During these presentations he made sure to impress upon the young people that war came with a terrible cost to many and to always look for ways to find peace. In his own experience, of the 7 friends he enlisted with in 1940, he was the only one to come home.

Over the years, he reconnected with the Royal Regina Rifles Regiment and it became a very important part to his life. He enjoyed the great friendships and the camaraderie of the Regiment and he looked forward to organizing the reunions.

In 1977, 2002, and 2012, his service to the province was recognized when he received the Queen's Silver, Gold and Diamond Jubilee Anniversary medals. In 1999, he was honoured by the University of Saskatchewan with three separate awards for his contributions to the University, the Alumni Association and the province. He was admitted to the Saskatchewan Agricultural Hall of Fame as an honorary member and received the Saskatchewan Centennial Medal. He was recognized by the Star Phoenix as being one of the 100 citizens who significantly contributed to the first 100 years of the City of Saskatoon. In 2007, he was honoured by the Province of Saskatchewan by being awarded the Saskatchewan Volunteer Medal for his life of service to others. In 2008, the Department of Veterans Affairs honoured him by recognizing his service on behalf of veterans.

Gordon was predeceased by his wife Marion, brother Bruce (Marg) Wilson, sisters and brothers-in-law, Doris (Alex) MacRae, Lois (Arnot) McGregor, Nora Graham, Edith (Percy) Quick and Malcolm Coakwell. He is survived by sister-in-law Ruby Coakwell and brother-in-law Bill Graham.

The family would like to acknowledge his wonderful caring friends, especially at Luther Riverside Terrace, where he resided for the last five years. The family also wishes to acknowledge the support and care of Norma Lusher who was always there to assist Marion and Gordon in the last few years.

Connie Johnson

Bay 2071

Kindersley Sask.

S0K1S0

Dec 17 2015

Dear Mr. McLaren,

Admiring a long life of accomplishments has prompted me to submit the name of a family friend Gordon Allan Nelson to be considered by the Naming Advisory Committee of Saskatoon.

Enclosed is information exploring his life's dedication to his Country, City, province and alma mater.

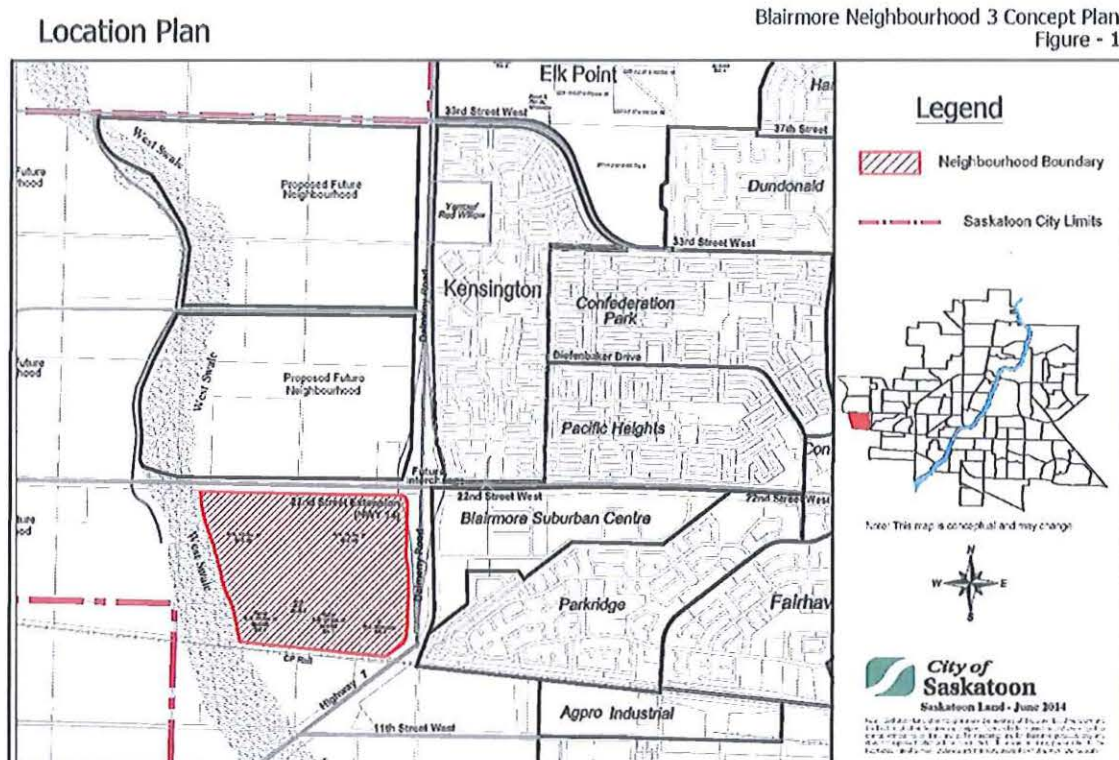
Respectfully submitted

Connie Johnson

# Blairmore Station Neighbourhood Naming Request

## Blairmore Neighbourhood 3 - Neighbourhood Naming

Saskatoon Land is currently in the process of completing the conceptual design for the 3<sup>rd</sup> neighbourhood in the Blairmore Sector. This neighbourhood is envisaged as a high density mixed-use area, which offers a dynamic, urban lifestyle. The current draft concept plan includes a 120 acre mixed-use and regional retail area, an employment centre and a mixture of single-family and medium to high density multi-family land. The project area is identified below.



For this neighbourhood, Saskatoon Land has proposed the name “Blairmore Station.” Use of the name Blairmore offers consistency with the sector and the nearby Blairmore Suburban Centre, which pays homage to the Blairmore Ring, which was originally created to make potash mining in the Saskatoon area possible. The Blairmore Ring was a large metal casing that was used to keep underground water from flooding mine workings.

Use of the suffix, “Station”, is a symbolic reference to the CP rail-line which runs along the southern boundary of the neighbourhood. “Station” is also representative of some of the transit initiatives which have been incorporated into the neighbourhood, including lands potentially allocated for a park-and-ride program and the future Bus Rapid Transit (BRT) corridor along 22<sup>nd</sup> Street, which flanks the north boundary of the neighbourhood.

The neighbourhood name "Blairmore Station" offers several potential branding and marketing concepts and can aptly represent select regions of the neighbourhood or the neighbourhood as a whole. For example, the regional retail area could be referred to as "the Shops at Blairmore Station" or "Blairmore Station Shopping District." Alternatively, "Blairmore Station" can also stand by itself in applying to the neighbourhood as a whole.

It is the opinion of Saskatoon Land that the proposed "Blairmore Station" neighbourhood name will lend authenticity to the marketing of the neighbourhood and the long-term success and popularity of the development.

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## Application for Municipal Heritage Property Designation – Tupper House - 518 11th Street East

### Recommendation

That a report be forwarded to the Standing Policy Committee on Planning, Development and Community Services with a recommendation to City Council:

1. That the City Solicitor be requested to prepare and bring forward a bylaw to designate the property at 518 11<sup>th</sup> Street East, Tupper House, as a Municipal Heritage Property under the provision of *The Heritage Property Act*, with such designation limited to the exterior of the building;
2. That the General Manager, Community Services Department, be requested to prepare the required notices for advertising the proposed designation; and
3. That \$2,500 be allocated from the Heritage Reserve Fund for supply and installation of a recognition plaque for the property.

### Topic and Purpose

The purpose of this report is to consider an application by the property owner requesting that 518 11<sup>th</sup> Street East, Tupper House, be designated as a Municipal Heritage Property.

### Report Highlights

1. The heritage value of the Tupper House resides in its eclectic, late Victorian architectural styling, with Queen Anne influences, and its association with, and contribution to, one of Nutana's historic streetscapes.
2. A formal evaluation of 518 11<sup>th</sup> Street East has been conducted, and the Administration is recommending designation of the Tupper House as a Municipal Heritage Property.

### Strategic Goal

This report supports the City of Saskatoon's (City) Strategic Goal of Quality of Life. As a community, we find new and creative ways to showcase our city's built, natural, and cultural heritage.

### Background

Built in 1909, the Tupper House is a modest one-and-three-quarter-storey dwelling in the Nutana neighbourhood (see Attachment 1). The home is situated in close proximity to Broadway Avenue and is located directly adjacent to the Arrand Block – a multi-unit residential property that was designated as a Municipal Heritage Property in 1989.

The Tupper House has already been identified as a heritage resource in Saskatoon through the City's Built Heritage Database. The current owners of 518 11<sup>th</sup> Street East have requested Municipal Heritage Designation of this property.



## **Application for Municipal Heritage Property Designation – Tupper House - 518 11<sup>th</sup> Street East**

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### **Report**

#### Heritage Value

The heritage value of the Tupper House resides in its architecture and its contribution to the surrounding streetscape. The home is an excellent example of eclectic, late Victorian styling, with Queen Anne influences. The character-defining elements of the Tupper House include its hipped roof with gabled dormers, the bay front wall with a leaded stained glass window, and the front door ornamentation with its Victorian “twist” doorbell.

Additional information on the heritage value of the Tupper House is included in the property’s Statement of Significance (see Attachment 2).

#### Evaluation

A formal evaluation of the exterior of the building has been conducted, and the Administration is recommending designation of 518 11<sup>th</sup> Street East as a Municipal Heritage Property. The exterior of the home has been well cared for throughout the years and still includes many of its original features, including the wood siding, windows, and frames. Part of the foundation was reinforced in January of 2016. Additional structural work may be required, in addition to minor maintenance items (i.e. replacement of missing, torn, or loose shingles).

The Administration is recommending that only the building’s exterior be designated as a Municipal Heritage Property.

### **Options to the Recommendation**

City Council has the option of not designating this building as a Municipal Heritage Property. In this case, further direction would be required.

### **Public and/or Stakeholder Involvement**

Public and/or stakeholder consultations are not required.

### **Communication Plan**

All Municipal Heritage Properties are marked with a bronze plaque on site that describes the heritage significance of the property. If designation is approved, the property will also be noted as “designated” in the Saskatoon Register of Historic Places.

### **Policy Implications**

This proposal complies with Civic Heritage Policy No. C10-020.

### **Financial Implications**

The amount of \$2,500 from the Heritage Reserve Fund would be allocated for the fabrication of the bronze plaque and installation on the property. As per the Municipal Heritage Policy, the designation of this building as a Municipal Heritage Property makes it eligible for future financial incentives. Any such application will be considered on its own merit and subject to sufficiency of the Heritage Reserve.

## **Application for Municipal Heritage Property Designation – Tupper House - 518 11<sup>th</sup> Street East**

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### **Other Considerations/Implications**

There are no environmental, privacy, or CPTED implications or considerations.

### **Due Date for Follow-up and/or Project Completion**

If City Council recommends designation of the property, a date for a public hearing will be set. This date will be set in accordance with the provisions in *The Heritage Property Act*.

### **Public Notice**

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

If designation as a Municipal Heritage Property is recommended, the designation will be advertised in accordance with the provisions in *The Heritage Property Act*, which requires that the Notice of Intention to Designate be advertised at least 30 days prior to the public hearing.

### **Attachments**

1. Location Plan
2. Statement of Significance
3. Photographs of Subject Property

### **Report Approval**

Written by: Catherine Kambeitz, Heritage and Design Coordinator, Planning and Development

Reviewed by: Alan Wallace, Director of Planning and Development

Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/2016/BS/MHAC – Application for Municipal Heritage Property Designation – Tupper House – 518 11<sup>th</sup> Street East/lc

### Location Plan



### MUNICIPAL HERITAGE PROPERTY

TUPPER HOUSE  
518 11th STREET EAST



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## Statement of Significance

### Statement of Significance

Tupper House – 518 11<sup>th</sup> Street East

**Neighbourhood:** Nutana

**Date Constructed:** 1909

**Development Era:** 1906 – 1913 (Pre WWI)

**Architectural Style:** Queen Anne Influ

**Architect:** -

**Builder:** -

**Designation:** Municipal

**Original Use:** Private Residence Source: Property Owner

**Current Use:** Private Residence



### Description of Historic Place

The Tupper House features a one-and-three-quarter-storey dwelling located at 518 11<sup>th</sup> Street East in the neighbourhood of Nutana. Built in 1909, the home is one of the earliest dwellings completed on the block, and is situated just off Broadway Avenue directly adjacent to another Municipal Heritage Property – the Arrand Block.

### Heritage Value

The heritage value of the Tupper House lies in its architectural style. The home is an excellent example of eclectic, late Victorian styling, with Queen Anne influences. The home features an asymmetrical plan with a hipped roof and front-facing gable. Ornamentation is simplistic in some areas of the home (i.e. the basic moldings, window frames, and lintels), while being more detailed in other areas, such as the front door with its Victorian “twist” doorbell and its stained glass and piano window. Although changes to the home have been made over the years, many of the original elements of the home - including the wood siding, porch and platform, and most of the windows and their frames – remain.

Past residents of the Tupper House include George Tupper, who was a resident of the home from 1909 to 1913. Born in Nova Scotia, in 1872, Tupper was a prominent real estate agent, blacksmith, and operator of the ferry on the South Saskatchewan River. In 1911, he established Tupper Brothers - a real estate, loans, insurance, and financial broker. William B. Doyle was a resident at 518 11<sup>th</sup> Street East from 1917 to 1926.

Doyle was a public school trustee for 20 years and chairman of the school board between 1921 and 1940. In 1941, J. Edward Hogan, a farmer working at the Prairie Farm Rehabilitation Authority (PFRA), and later as a caretaker for Saskatoon Separate Schools, moved into the home. Hogan, along with his family, lived in the home for nearly half a century.

The Tupper House continues to be a visual reminder of Saskatoon's early years, and contributes strongly to its surrounding streetscape.

Source: City of Saskatoon Built Heritage Database

### Character-Defining Elements

Key elements that contribute to the heritage value of this historic place include:

- its eclectic, late Victorian architecture, with Queen Anne influences, evident in its clapboard wood exterior, asymmetrical form, hipped roof with front-facing gable, windows, trim, moldings, lintels, and front door with decorative accents; and
- those elements that contribute to the 11<sup>th</sup> Street East streetscape, including its massing, scale, front porch, and original location.

# Photographs of Subject Property



North Façade (2016)

Source: Property Owner



North Façade (1920s) with Arrand Block

Source: I H-3908



South Façade (2016)

Source: Property Owner



Windows (2016)

Source: Property Owner



Decorative Door (2016)

Source: Property Owner

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## Proposed Amendments to Civic Heritage Policy No. C10-020

### Recommendation

That a report be forwarded to the Standing Policy Committee on Planning, Development and Community Services recommending to City Council that the proposed amendments to Civic Heritage Policy No. C10-020, as outlined in this report, be approved.

### Topic and Purpose

The purpose of this report is to outline the proposed amendments to Civic Heritage Policy No. C10-020. These amendments align with the goals of the City of Saskatoon's Heritage Program.

### Report Highlights

1. Amendments to Civic Heritage Policy No. C10-020 (Civic Heritage Policy) are required to address a number of minor housekeeping items, which include text revisions and clarification of definitions and policy goals.
2. Proposed amendments to the Heritage Conservation Program Incentives section of the Civic Heritage Policy will simplify the administration of the program, provide for a more equitable incentive package to non-taxable Municipal Heritage Properties, and allow greater access to the Maintenance Grant for both taxable and non-taxable Municipal Heritage Properties.

### Strategic Goals

Under the City of Saskatoon's (City) Strategic Goal of Sustainable Growth, this report supports the preservation of the character of heritage buildings and historical landmarks. This report also supports the Strategic Goal of Quality of Life. As a community, we find new and creative ways to showcase our city's built, natural, and cultural heritage.

### Background

The City's Heritage Policy and Program Review, completed in August 2012, identified the need to revise the Civic Heritage Policy to better support and conserve heritage in Saskatoon. At its March 31, 2014 meeting, City Council approved the updated Civic Heritage Policy.

After nearly two years of implementation, a number of amendments to the revised Civic Heritage Policy have been identified to continue to improve upon the success of the City's Heritage Program.

### Report

#### Proposed Policy Amendments – Heritage Conservation Program Incentives

Proposed amendments to the financial incentives section of the Civic Heritage Policy provide for greater efficiency in the administration of the Heritage Conservation Program, a more equitable incentive package for non-taxable Municipal Heritage

## Proposed Amendments to Civic Heritage Policy No. C10-020

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Properties, and increased access to the Maintenance Grant for both taxable and non-taxable Municipal Heritage Properties. The proposed amendments include:

### Grant Provision

**Amendment:** The provision of a grant (versus a tax abatement) for taxable Municipal Heritage Properties when the proposed conservation project does not generate a sufficient increase in property taxes.

**Rationale:** Provides for more efficient administration of the Heritage Conservation Program. In situations where there is no discernable tax increase as a result of the conservation project, the property owner currently receives a tax abatement under the current Civic Heritage Policy, and the abatement is fully funded through the City's Heritage Reserve. The grant, as proposed, would require less administrative involvement than the tax abatement and provide owners with the often preferable cash incentive. Grants would continue to be provided over a period of time (a maximum of ten years) and would continue to be funded through the Heritage Reserve.

### Project Completion

**Amendment:** Setting a project completion date of 24 months with a potential option to extend beyond that term by one year.

**Rationale:** Ensures that project funding that is not used within an appropriate time frame can be returned to the Heritage Reserve for future funding applications.

### Funding Access for Non-Taxable Properties

**Amendment:** Allowing non-taxable Municipal Heritage Properties to apply for funding more than once in a ten-year period (up to a maximum of \$75,000).

**Rationale:** Allows for greater opportunity to promote long-term heritage conservation and ensures consistency with taxable properties. As is the case with taxable Municipal Heritage Properties, the incentive for non-taxable Municipal Heritage Properties would be subject to the availability of funds.

### Maintenance Grant Revisions

**Amendment:** Permitting Municipal Heritage Properties currently receiving a tax abatement to access the Maintenance Grant.

**Rationale:** Allows Municipal Heritage Property owners to access a greater range of incentives. To account for the expected increase in Maintenance Grants received as a result of this amendment, the Administration is proposing that the amount of the Maintenance Grant be reduced from a maximum of \$5,000 to \$2,500 in a ten-year period.

### Proposed Policy Amendments – Housekeeping Items

Proposed amendments to the Civic Heritage Policy include text revisions and the removal of unnecessary or redundant clauses to provide for improved clarity and consistency. Other proposed housekeeping amendments include the addition of definitions, and/or the revisions of existing ones, to align with the terminology utilized in



## **Proposed Amendments to Civic Heritage Policy No. C10-020**

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*The Heritage Property Act* and the Standards and Guidelines for the Conservation of Historic Places in Canada.

The proposed amendments to the Civic Heritage Policy are outlined in Attachment 1 (including the addition of Appendix A), with revisions identified using bold and deletions using strikethroughs.

### **Options to the Recommendation**

The Standing Policy Committee on Planning, Development and Community Services (Committee) has the option of not approving proposed amendments to the Civic Heritage Policy. Further direction from the Committee would be required.

### **Public and/or Stakeholder Involvement**

Public and/or stakeholder consultations are not required at this time, as stakeholder feedback contributed to the development of the proposed policy refinement.

### **Communication Plan**

If the proposed amendments are approved by City Council, a communication plan will be implemented to notify Municipal Heritage Property owners.

### **Policy Implications**

If City Council approves the recommendation of this report, the Civic Heritage Policy will be amended, as outlined in Attachment 1 of this report.

### **Other Considerations/Implications**

There are no financial, environmental, privacy, or CPTED implications.

### **Due Date for Follow-up and/or Project Completion**

Upon City Council's approval of the recommendations in this report, policy revisions will be completed.

### **Public Notice**

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

### **Attachments**

1. Proposed Amendments to Civic Heritage Policy

### **Report Approval**

Written by: Catherine Kambeitz, Heritage and Design Coordinator, Planning and Development

Reviewed by: Alan Wallace, Director of Planning and Development

Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/2016/BS/MHAC – Proposed Amendments to Civic Heritage Policy No. C10-020/lc

## Proposed Amendments to Civic Heritage Policy

# CITY OF SASKATOON COUNCIL POLICY

NUMBER

C10-020

<b>POLICY TITLE</b> <i>Civic Heritage Policy</i>	<b>ADOPTED BY:</b> <i>City Council</i>	<b>EFFECTIVE DATE</b> <i>December 16, 1996</i>
		<b>UPDATED TO</b> <i>March 31, 2014</i>
<b>ORIGIN/AUTHORITY</b> <i>Planning and Operations Committee Reports  23-1996; 9-2010; and 5-2014</i>	<b>CITY FILE NO.</b> <i>CK. 710-0</i>	<b>PAGE NUMBER</b> <i>1 of 12</i>

## 1. PURPOSE

To support and facilitate the conservation, management, and interpretation of ~~both tangible and intangible~~ heritage resources, ~~including documentary heritage~~, in a planned, selective, and cost-feasible manner for the benefit of current and future generations of Saskatoon citizens and visitors.

## 2. DEFINITIONS

~~In its broadest sense, heritage is any resource or group of resources, natural or cultural, tangible or intangible, that a community recognizes for its value as a witness to history or memory. The preservation of our heritage resources is essential to the character of our city. Protection and conservation can coexist with growth and redevelopment.~~

2.1 Built Heritage/Tangible Heritage – **Heritage resources comprised of physical objects and sites, including buildings, landscapes, streetscapes, structures, monuments, installations, or physical remains.**

2.2 Built Heritage Database – An inventory of **built heritage** ~~properties~~ that have been identified, based on specific criteria, to have heritage value.

2.3 Character-Defining Elements - **The materials, forms, location, spatial configurations, uses, and cultural associations or meanings that contribute to the heritage value of a historic place, which must be retained to preserve its heritage value.**

2.4 Cultural Landscape – A landscape designed and created intentionally by man; an organically evolved landscape which may be a relict (or fossil) landscape or a continuing landscape; or an associative cultural landscape

# CITY OF SASKATOON COUNCIL POLICY

NUMBER C10-020
-------------------

POLICY TITLE	EFFECTIVE DATE	UPDATED TO	PAGE NUMBER
<i>Civic Heritage Policy</i>	<i>December 16, 1996</i>	<i>March 31, 2014</i>	<i>2 of 17</i>

which may be valued because of the religious, artistic, or cultural associates of the natural element.

- ~~2.5 Documentary Heritage - A document that records something with a deliberate intellectual purpose. Elements considered as part of this include: mobile; consists of signs/codes, sounds and/or images; can be conserved (the supports are inert elements); can be reproduced and transported; is the result of a deliberate documentation process. These characteristics exclude elements that are part of a fixed structure.~~
- ~~2.5 Fixed Elements - Architectural elements of a building that are considered heritage elements.~~
- ~~2.6 Flexible Elements - Flexible support services which can enhance a heritage structure. This may include, but is not limited to, working to developing building code equivalencies, providing streetscaping elements which enhance the heritage structure, or rezoning by agreement for adaptive reuse of the property.~~
- ~~2.7 Heritage Home - A municipally designated heritage building that is a residential dwelling for up to four units.~~
- ~~2.8 Heritage Impact Statement - A study to evaluate the impact a development may have on the heritage resource and recommend options for conservation of the resource.~~
- 2.5 Heritage Resource - any resource, or group of resources, natural or cultural, tangible or intangible, that a community recognizes for its heritage value as a witness to history or memory.**
- 2.6 Heritage Value - The aesthetic, historic, scientific, cultural, social, or spiritual importance or significance for past, present, or future generations. The heritage value of a **heritage resource** historic place is embodied in its character-defining materials **elements**, forms, location, spatial configurations, uses, and cultural associates or meanings.**
- ~~2.7 Intangible Cultural Heritage - The practices, representations, expressions, knowledge, skills, as well as the instruments, objects, artifacts, and cultural~~

# CITY OF SASKATOON COUNCIL POLICY

NUMBER C10-020
-------------------

POLICY TITLE	EFFECTIVE DATE	UPDATED TO	PAGE NUMBER
<i>Civic Heritage Policy</i>	<i>December 16, 1996</i>	<i>March 31, 2014</i>	<i>3 of 17</i>

~~spaces associated therewith, that communities, groups, and, in some cases, individuals recognize as part of their cultural heritage; constantly recreated by communities and groups in response to their environment, their interaction with nature, and their history which provides them with a sense of identity and continuity, thus promoting respect for cultural diversity and human activity.~~

- 2.7 **Municipal Heritage Conservation District** – any group or area of heritage resources designated pursuant to *The Heritage Property Act*.
- 2.8 **Municipal Heritage Property** – any heritage resource designated pursuant to *The Heritage Property Act*.
- ~~2.9 **Municipally Designated Properties** – Municipally Designated Properties are recognized as being of major significance to the history of our community. The owner of a Municipally Designated Property is required to maintain the property and must have civic approval to alter the heritage elements of the property. This protection is in the form of a bylaw, which is registered against the title of the property, and continues to apply when ownership changes.~~
- 2.9 **Natural Heritage** – A resource which has biological, ecological, geological, or similar environmental or scientific significance, and/or an area where there is detectable archeological and paleontological evidence.
- 2.10 **Preservation** - protecting, maintaining, and stabilizing the existing form, material, and integrity of a heritage resource while protecting its heritage value.
- 2.11 **Rehabilitation** - the sensitive adaptation of a heritage resource for a continuing or compatible contemporary use, while protecting its heritage value.
- 2.12 **Restoration** - accurately revealing, recovering, or representing the state of a heritage resource as it appeared at a particular period in its history, while protecting its heritage value.

# CITY OF SASKATOON COUNCIL POLICY

NUMBER  
C10-020

POLICY TITLE	EFFECTIVE DATE	UPDATED TO	PAGE NUMBER
<i>Civic Heritage Policy</i>	<i>December 16, 1996</i>	<i>March 31, 2014</i>	<i>4 of 17</i>

**2.13** Saskatoon Register of Historic Places (Register) – A list of sites with qualities or characteristics that are recognized as having significant heritage value. Sites listed on the Register are federally, provincially, municipally designated or achieve the criterion to be eligible for Municipal Heritage Designation under the Heritage Conservation Program.

### 3. OBJECTIVES

- 3.1 To identify and conserve Saskatoon's ~~tangible and intangible~~ heritage resources and recognize their importance in telling the story of Saskatoon;
- 3.2 To provide property owners of heritage buildings with incentives for successful conservation projects; and
- 3.3 To create **and maintain** the Register to establish the list of sites which are deemed to be significant.

### 4. POLICY

The City has a key role to play in supporting and facilitating the conservation of Saskatoon's Heritage resources.

#### 4.1 Heritage Inventory and Evaluation

~~The City will identify and maintain an inventory of Heritage Resources through the Built Heritage Database and Register.~~ The City will:

- a) Identify and document the City's ~~h~~Heritage ~~r~~Resources through the development and maintenance of the Built Heritage Database.
- b) Create and maintain the Register., ~~which is an official listing of sites considered to have heritage value.~~ Sites listed on the Register are ~~federally, provincially, municipally designated or achieve the criterion to be eligible for Municipal Heritage Designation under the Heritage Conservation Program.~~ The Register will be updated regularly and

# CITY OF SASKATOON COUNCIL POLICY

<b>NUMBER</b> <i>C10-020</i>
---------------------------------

POLICY TITLE	EFFECTIVE DATE	UPDATED TO	PAGE NUMBER
<i>Civic Heritage Policy</i>	<i>December 16, 1996</i>	<i>March 31, 2014</i>	<i>5 of 17</i>

will be accessible to the public. Monitoring of the sites listed on the Register will provide the opportunity for intervention to achieve better outcomes for ~~protection~~ of heritage **conservation**.

- c) Evaluate heritage resources considered for municipal designation using a consistent evaluation methodology to determine heritage significance, heritage value, and character defining ~~features~~ **elements**.
- d) Determine situations where immediate consideration should be given to the designation of any heritage resource if that resource is threatened with demolition or adverse impacts which may affect its heritage value as outlined in *The Heritage Property Act*.

## 4.2 Conservation of Heritage Resources

~~The conservation of heritage resources helps to achieve sustainability objectives including conservation of sites, neighbourhoods and infrastructure.~~ The City will:

- a) **Acknowledge that** the conservation of heritage resources helps to achieve sustainability objectives including conservation of sites, neighbourhoods and infrastructure.
- b) Support the conservation of heritage **resources** ~~properties~~ through incentives provided to encourage property owners in the conservation of heritage properties.
- c) Offer both monetary and non-monetary incentives to Designated Municipal Heritage Properties for the preservation, rehabilitation, and restoration of character defining elements as outlined in Section 5 of this policy.

## 4.3 Education and Awareness

The City will:

# CITY OF SASKATOON COUNCIL POLICY

NUMBER  
C10-020

POLICY TITLE	EFFECTIVE DATE	UPDATED TO	PAGE NUMBER
<i>Civic Heritage Policy</i>	<i>December 16, 1996</i>	<i>March 31, 2014</i>	<i>6 of 17</i>

- a) Support heightened awareness of the value and issues regarding **conservation** preservation of Saskatoon's **heritage** historic resources.
- b) Provide information on the City's policies, processes, and actions for the **conservation** preservation of **heritage** historic resources.
- c) Promote and publicize the heritage of Saskatoon and provide support to partners who tell the Saskatoon story through both paper and digital formats and other related means.
- d) Incorporate local history interpretive elements through plaques, public art, and other opportunities as they present themselves in the public realm.

#### 4.4 Neighbourhood **Character** Heritage Resource and Heritage Conservation Districts

- a) ~~Existing housing stock provides a pool of affordable housing in established neighbourhoods.~~ Planning for the sustainable development of established neighbourhoods will be based on their historic identity to ensure that development in residential areas is compatible with existing form and character.
- b) **Where possible**, the City may establish Heritage Conservation Districts or areas of heritage interest to recognize, protect, and enhance the character of distinct heritage areas in the City.

#### 4.5 Conservation of Natural **Heritage** Areas and **Paleontological and Archaeological Sites**

**The City will:**

- a) ~~The City will~~ Identify and protect important ecosystems, and other **forms of natural heritage** areas and **paleontological and archaeological sites** as part of the land development process.

# CITY OF SASKATOON COUNCIL POLICY

NUMBER <i>C10-020</i>
--------------------------

POLICY TITLE	EFFECTIVE DATE	UPDATED TO	PAGE NUMBER
<i>Civic Heritage Policy</i>	<i>December 16, 1996</i>	<i>March 31, 2014</i>	<i>7 of 17</i>

- b) ~~The conservation of natural areas and archaeological sites will be implemented~~ **the conservation of natural heritage and paleontological and archaeological sites consistent with** through Section 9.2 of Official Community Plan Bylaw No. 8769.
- c) ~~The City will~~ **Work** with Provincial authorities to ensure the protection of archaeological sites.

## 4.6 Conservation of Cultural Landscapes

### **The City will:**

~~The City will recognize the valuable role cultural landscapes play in preserving the cultural identity of Saskatoon and will work to conserve them.~~

- a) **Recognize the valuable role cultural landscapes play in preserving the cultural identity of Saskatoon and will work to conserve them.**
- b) ~~The City will~~ **Advance** understanding and knowledge of cultural landscapes.
- c) ~~Where pressures exist for change, the City will~~ **Work** to achieve a balance between competing needs, **where pressures exist for change**. The identification of character-defining elements will play an important role in this. The City will involve other interested parties in the process as appropriate.

## 4.7 Artifacts

### **The City will:**

- a) ~~The City will~~ **Identify**, conserve, and interpret artifacts that relate to its own history as a municipal government and to the history of the development of Saskatoon.
- b) ~~The City will~~ **Explore** opportunities for permanent display of artifacts.



# CITY OF SASKATOON COUNCIL POLICY

NUMBER <i>C10-020</i>
--------------------------

POLICY TITLE	EFFECTIVE DATE	UPDATED TO	PAGE NUMBER
<i>Civic Heritage Policy</i>	<i>December 16, 1996</i>	<i>March 31, 2014</i>	<i>8 of 17</i>

#### 4.8 City Archives

- a) Matters related to City Archives are dealt with through the records management component of the City Clerk’s Office. The relevant policies will be cross-referenced to ensure an integrative approach.

#### 4.9 The City as a Property Owner

**The City will:**

- a) ~~As a property owner, the City will~~ **Develop and implement** a proactive heritage review and evaluation process which will identify city-owned heritage property at a time when the structure is still in use.
- b) **Create conservation** Management plans for city-owned heritage properties ~~based on~~ **in accordance with the Standards and Guidelines for the Conservation of Historic Places in Canada, and based on** the following principles: protect, manage, program, and interpret.

#### 4.10 The Municipal Heritage Advisory Committee

The Municipal Heritage Advisory Committee has been established to advise City Council on any matters arising from *The Heritage Property Act* or its regulations and on the Civic Heritage Policy. The Committee’s mandate is outlined in the Municipal Heritage Advisory Committee Terms of Reference.

#### 4.11 Standards and Guidelines for the Conservation of Historic Places in Canada

Standards and Guidelines for the Conservation of Historic Places (Standards and Guidelines) in Canada provides advice to achieve good heritage conservation practice. The City will use the Standards and Guidelines as a bench mark to assess the conservation interventions proposed for ~~designated Mmunicipal Hheritage Pproperties buildings.~~

#### 4.12 Heritage Impact Statements

# CITY OF SASKATOON COUNCIL POLICY

NUMBER  
C10-020

POLICY TITLE	EFFECTIVE DATE	UPDATED TO	PAGE NUMBER
<i>Civic Heritage Policy</i>	<i>December 16, 1996</i>	<i>March 31, 2014</i>	<i>9 of 17</i>

The City may require developers of large scale projects that include or are adjacent to heritage resources to prepare a heritage impact statement (HIS) **consisting of a study to evaluate the impact a development may have on the heritage resource and recommend options for conservation of the resource.** ~~pertaining to designation and a conservation plan.~~

#### 4.13 City History

The City will interpret its own history as a municipal government, the history of city-owned heritage properties and the history of the development of Saskatoon.

### 5. HERITAGE CONSERVATION PROGRAM INCENTIVES

~~The City may offer financial or tax-based support to projects that meet the following:~~

#### 5.1 General Eligibility Criteria

The City may offer financial **and non-financial** ~~or tax-based~~ support to conservation projects involving Municipally **Heritage** Designated Properties **that meet the following criteria:**

- a) **The project involves the preservation, rehabilitation, or restoration of character-defining elements of the heritage resource as defined in the Designation Bylaw.**
- b) **The project adheres to the Standards and Guidelines for the Conservation of Historic Places in Canada.**
- c) **The project has received approval from the City and the Municipal Heritage Advisory Committee, as required.**

~~The property owner must maintain the property and must have civic approval to alter the character defining elements of the property. The municipal designation is in the form of a bylaw, which is registered against the title of the property and continues to apply when ownership changes.~~

# CITY OF SASKATOON COUNCIL POLICY

NUMBER C10-020
-------------------

POLICY TITLE	EFFECTIVE DATE	UPDATED TO	PAGE NUMBER
<i>Civic Heritage Policy</i>	<i>December 16, 1996</i>	<i>March 31, 2014</i>	<i>10 of 17</i>

~~Other conditions might include specific requirements on how the property is to be conserved, restored, or adapted to a new use. Examples may include an approved preventative maintenance plan or public access to a commercial property.~~

## 5.2 Financial Incentives for Taxable Properties Fixed Elements

~~Incentives are available to property owners of municipally designated properties for fixed elements. Fixed elements provide property owners with a degree of certainty necessary for successful planning and assure the City of a long-term future for the structure.~~

- a) **Where the proposed conservation project generates an increase in the existing property taxes**, the incentive shall be in the form of a tax abatement of 50 percent of the **total eligible** costs.
- b) **Where the proposed conservation project does not generate an increase in the existing property taxes**, the incentive shall be in the form of a grant of 50 percent of the total eligible costs.
- c) **The maximum amount of the incentive is \$150,000. Additional funding may be approved at the discretion of City Council.**
- d) **Applicants are required to enter into an agreement upon approval.** The tax abatement **or grant** may be suspended or revoked if the property owner does not comply with the conditions of the **grant or the tax abatement** ~~bylaw agreement~~.
- e) ~~Incentives in the form of tax abatements cannot exceed the amount of taxes in any current year. There will be no abatement of outstanding or current taxes.~~
- f) **A property owner may make more than one application** ~~The maximum amortization period is ten years. Within a ten-year period, an owner may make more than one application provided that the total amount does not exceed \$150,000, and will be subject to availability of funds.~~

# CITY OF SASKATOON COUNCIL POLICY

NUMBER <i>C10-020</i>
--------------------------

POLICY TITLE	EFFECTIVE DATE	UPDATED TO	PAGE NUMBER
<i>Civic Heritage Policy</i>	<i>December 16, 1996</i>	<i>March 31, 2014</i>	<i>11 of 17</i>

- g) Where the maximum of \$150,000 has been reached, applicants cannot apply for funding under this program for ten years after the initial approval date.
- h) The property owner is eligible for a refund of 50 percent of any building permit and development permit fees.
- i) In return for the **incentives** assistance provided, the owner will agree to certain conditions designed to protect and conserve the **heritage resource** structure in an appropriate way.
- j) **Completion of the conservation work must occur within 24 months from the approval date. One additional year may be granted at the discretion of the General Manager, Community Services Department.**
- k) **Eligible conservation work is outlined in Appendix A of this policy.**

### 5.3 Financial Incentives for Non-Governmental and Non-Profit Tax Exempt Properties

- a) The incentive shall be in the form of a grant **of 50 percent of the total eligible costs of the conservation project** up to a maximum of \$75,000. Additional funding may be approved **by at the discretion of City Council** in exceptional circumstances.
- b) Grants in excess of \$10,000 will be amortized over a period of up to ten years.
- c) **Applicants are required to enter into an agreement upon approval. The grant may be suspended or revoked if the property owner does not comply with the conditions of the grant agreement.**
- d) **A property owner may make more than one application within a ten-year period provided that the total amount does not exceed**

# CITY OF SASKATOON COUNCIL POLICY

NUMBER <i>C10-020</i>
--------------------------

POLICY TITLE	EFFECTIVE DATE	UPDATED TO	PAGE NUMBER
<i>Civic Heritage Policy</i>	<i>December 16, 1996</i>	<i>March 31, 2014</i>	<i>12 of 17</i>

**\$75,000, and will be subject to availability of funds.** ~~Tax exempt properties can apply for funding once every ten years.~~

- e) **Where the maximum of \$75,000 has been reached, applicants cannot apply for funding under this program for ten years after the initial approval date.**
  - f) **The property owner is eligible for a refund of 50 percent of any building permit and development permit fees.**
  - g) **In return for the incentives assistance provided, the owner will agree to certain conditions designed to protect and conserve the heritage resource in an appropriate way.**
  - h) **Completion of the conservation work must occur within 24 months from the approval date. One additional year may be granted at the discretion of the General Manager, Community Services Department.**
  - i) **Eligible conservation work is outlined in Appendix A of this policy.**
- ~~e) Property owners can only apply for funding once every ten years.~~

#### 5.4 Heritage Home Incentives

~~Heritage Home owners are eligible for the Financial Incentive for Taxable Properties fixed element incentive described in this policy. In addition, Heritage Home owners are eligible for the following:~~

- ~~a) Heritage Home designations will be applied to one and two unit dwellings and residential conversions of up to four units.~~
- ~~a) The applicant may choose to have funds paid out as a grant for funding under \$10,000 (based on 50 percent of total project costs). The grant will be issued to the property owner once the project has been completed.~~

# CITY OF SASKATOON COUNCIL POLICY

<b>NUMBER</b> <i>C10-020</i>
---------------------------------

POLICY TITLE	EFFECTIVE DATE	UPDATED TO	PAGE NUMBER
<i>Civic Heritage Policy</i>	<i>December 16, 1996</i>	<i>March 31, 2014</i>	<i>13 of 17</i>

- ~~e) In the circumstances where the approved tax abatement is greater than the property taxes, a grant will be provided to the property owner for the difference over the amortization period.~~
- ~~d) In return for the assistance provided, the owner will agree to certain conditions designed to protect and conserve the structure in an appropriate way.~~

## 5.4 Non-Financial Incentives and Support Services for Flexible Elements

~~Incentives are available to property owners for flexible elements.~~ **Non-Financial Incentives** Flexible elements enable the property owner **of a Municipal Heritage Property** and the City to work together to ensure the unique needs and characteristics of the heritage property itself are addressed. The City will negotiate an appropriate “bundle” of flexible **non-financial incentives** and support services for each individual property. This may include working to develop **alternative solutions to address building code requirements**—equivalencies, providing streetscaping elements which enhance the heritage structure, or rezoning by agreement for adaptive reuse of the property.

## 5.5 Maintenance Grants

Incentives are available to **Municipal Heritage Properties**—designated property owners for maintenance, as follows:

- ~~a) Maintenance grants are available only for designated properties not currently receiving tax abatement.~~
- a) The incentive shall be in the form of a grant of 50 percent of the costs of the project to a maximum of \$2,500.**
- b) A property owner may make more than one application within a ten-year period provided that the total amount does not exceed \$2,500, and will be subject to availability of funds.**

# CITY OF SASKATOON COUNCIL POLICY

NUMBER C10-020
-------------------

POLICY TITLE	EFFECTIVE DATE	UPDATED TO	PAGE NUMBER
<i>Civic Heritage Policy</i>	<i>December 16, 1996</i>	<i>March 31, 2014</i>	<i>14 of 17</i>

- c) **Where the maximum of \$2,500 has been reached, applicants cannot apply for funding under this program for ten years after the initial approval date.**
- ~~b) Eligible properties are eligible for a grant once every ten years.~~
- ~~c) The incentive shall be in the form of a grant of 50 percent of the costs of the project to a maximum \$ 5,000.~~

## 6. RESPONSIBILITIES

6.1 General Manager, Community Services Department, shall be responsible for:

- a) Administering this policy and recommending updates to this policy;
- b) Incorporating this policy in the Official Community Plan, relevant City Plans, and other statutory documents;
- c) Applying other policies and plans administered by the department consistently with this policy; and
- d) Recommending annual budget requirements to implement the procedures relative to this Policy.

6.2 Municipal Heritage Advisory Committee shall be responsible for:

- a) Assisting in the development and implementation of this policy and providing recommendations relating to the policy to the **Standing Policy Committee on Planning, Development and Community Services**. ~~Planning and Operations Committee~~ for consideration as outlined in Section 4.10 of the policy.

6.3 Planning and Operations Committee shall be responsible for:

- a) Reviewing proposed policies and policy revisions and referring such policies to City Council for approval.

# CITY OF SASKATOON COUNCIL POLICY

NUMBER  
C10-020

POLICY TITLE	EFFECTIVE DATE	UPDATED TO	PAGE NUMBER
<i>Civic Heritage Policy</i>	<i>December 16, 1996</i>	<i>March 31, 2014</i>	<i>15 of 17</i>

6.4 City Council shall be responsible for:

- a) Reviewing and approving any proposed policies and policy revisions as recommended by the Municipal Heritage Advisory Committee and the **Standing Policy Committee on Planning, Development and Community Services.** ~~the Planning and Operations Committee.~~



**APPENDIX A TO CITY OF SASKATOON**  
**COUNCIL POLICY NO. C10-020 – CIVIC HERITAGE POLICY**

**Eligible Conservation Work**

Conservation work completed under the Heritage Conservation Program will be considered on a case-by-case basis. All conservation work must conform to the Standards and Guidelines for the Conservation of Historic Places in Canada.

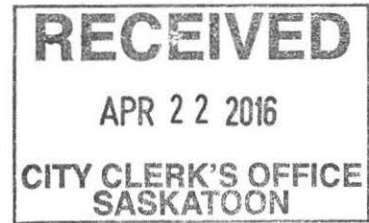
<b>Eligible Work</b>	<b>Examples</b>
<b>Preservation</b> of existing character-defining elements as defined in the Designation Bylaw	<ul style="list-style-type: none"> <li>• Doors and windows – original size, shape, form, and materials</li> <li>• Roofing materials - may include the replacement or repair of the roof deck</li> <li>• Cornices, mouldings, and decorative trim</li> <li>• Siding - must match the original in terms of its composition, colour, and texture</li> <li>• Stonework and masonry repair/re-pointing</li> <li>• Porches, verandahs, and steps</li> <li>• Significant chimneys</li> <li>• Interior architectural attributes when specified in the designation bylaw</li> </ul>
<b>Rehabilitation</b> of character-defining elements that still exist, but are beyond preservation or repair	<ul style="list-style-type: none"> <li>• Replacement of deteriorated doors, windows, cladding, roofing, cornices, moldings, architectural trim, and other significant features, using materials, sizes, and configurations that match the original, where possible</li> </ul>
<b>Restoration</b> of character-defining elements that have been lost, but for which the appearance can be clearly determined from archival or documentary sources, or physical evidence that supports the existence of the missing feature	<ul style="list-style-type: none"> <li>• Removal of modern material such as vinyl or aluminum siding and replacement with original feature</li> </ul>
<b>Streetscaping</b> elements that enhance the heritage structure	<ul style="list-style-type: none"> <li>• Lighting fixtures</li> <li>• Tree and plant materials</li> <li>• Planters and paving</li> <li>• Street furniture</li> </ul>
Work necessary to restore <b>Structural Integrity</b>	<ul style="list-style-type: none"> <li>• Introduction of supporting beams</li> <li>• Alterations to correct a failing foundation or address structural faults</li> </ul>
<b>Maintenance</b> (under approved Maintenance Grant only)	<ul style="list-style-type: none"> <li>• Minor repair and re-finishing operations</li> <li>• Non-destructive cleaning</li> </ul>

**Ineligible Conservation Work**

Unless specified in the Designation Bylaw, the following work is ineligible:

<b>Ineligible Work</b>	<b>Examples</b>
Administrative and property owner labour costs	<ul style="list-style-type: none"> <li>• Purchase of tools, equipment, or machinery</li> <li>• Legal fees</li> <li>• Labour performed by applicant/property owner</li> </ul>
Architectural and engineering services	<ul style="list-style-type: none"> <li>• Feasibility studies</li> <li>• Cost estimates</li> <li>• Preparation of drawings</li> </ul>
Eavestroughs, gutters, and downspouts	-
Fences and outbuildings	-
Interior work	-
Landscaping or paving	-
Lighting, awnings, and signage	-
Mechanical, electrical, or plumbing systems and energy efficiency upgrades	<ul style="list-style-type: none"> <li>• New heating, ventilation, or cooling systems</li> <li>• Electrical and plumbing work</li> <li>• Insulation</li> </ul>
New features or additions	<ul style="list-style-type: none"> <li>• Modern doors, windows, or cladding (e.g. steel doors and vinyl or aluminum siding)</li> <li>• Repair of non-original materials (e.g. asphalt shingles)</li> <li>• Structural work required as a result of a modern renovation or addition</li> <li>• Construction of new additions or accessory buildings</li> </ul>
Operating costs	-
Poor or defective work or work that does not conform to the Standards and Guidelines for the Conservation of Historic Places in Canada.	-
Routine maintenance (unless applying specifically for the Maintenance Grant)	-

**From:** Erin Sader <info@saskfoodtrucks.ca>  
**Sent:** April 22, 2016 12:49 PM  
**To:** City Council  
**Subject:** Form submission from: Write a Letter to Council



Submitted on Friday, April 22, 2016 - 12:48  
Submitted by anonymous user: 216.197.172.165  
Submitted values are:

Date: Friday, April 22, 2016  
To: His Worship the Mayor and Members of City Council  
First Name: Erin  
Last Name: Sader  
Address: 1206 Pringle Way  
City: Saskatoon  
Province: Saskatchewan  
Postal Code: S7t 0X5  
Email: info@saskfoodtrucks.ca  
Comments:

Saskatoon Food Truck Association Inc.  
info@saskfoodtrucks.ca

19 April 2016

City of Saskatoon  
222 3rd Avenue North  
Saskatoon SK S7K 0J5

Re: Saskatoon Food Truck Association Inc. (SFTA)

His Worship the Mayor and Members of City Council, we request to speak to committee concerning the following points:

We are excited to introduce ourselves – the Saskatoon Food Truck Association – a newly formed nonprofit organization and collective of food truck owners and operators. Our mandate is to promote the cultural and community exposure of Street Food in Saskatoon and to serve our members, the public and the industry by providing a collective and common voice for our members. We are striving to achieve the highest quality in business standards and integrity to serve our customers and city.

On behalf of the SFTA we would like to address the following discussion points for improving the current Street Food industry:

As you may or may not be aware, food trucks must adhere to a very specific map of permitted parking spaces. The SFTA has become aware that fewer permitted parking spaces will be available this season due to the new city bike lanes downtown and also the Broadway improvement project. Food

trucks operating within Saskatoon are already limited to where they can park in core commercial areas and these city improvement endeavors will eliminate many available spaces. The SFTA proposes that City Council revisit the current parking map in order to counter this loss of space due to these vital improvement projects.

Saskatoon has some of the highest fees in the country for food truck licenses and parking, with one of the most limited seasons due to the nature of our geography. Considering our population per capita, the rates are quite high for food trucks as seasonal small businesses. In Saskatoon, a 6-month permit costs \$2,830 with all told fees. Our closest comparable market, Regina, charges less than half that amount, at an annual fee of \$1,400, payable in two installments of \$700. Even in much larger markets where the ratio of food trucks to potential customers is much more advantageous, the fees come to about \$1,600 annually. The SFTA requests vendor prices be lowered to reflect our population and limited seasonal operations, as well as the loss of significant premier parking spaces.

The SFTA would also like the City to consider a reduction in the rate for food trucks that extend past the 22-foot stall limit. Under the current regulations, these larger trucks are simply charged double rates, meaning the season's parking rates for each of these trucks exceed \$5,000. The SFTA would like the City to consider a flat charge for every foot past the 22-foot mark. Food trucks provide guaranteed parking revenue to the City when pricing is based on full days, 6 days per week, and most trucks don't utilize that much time on the streets due to a limited customer base outside of lunchtime hours and special events. In addition, most trucks are supported by at least one private vehicle, which adds to the total parking expense.

Food trucks are limited to purchasing a 3-month or 6-month permit at present. This means that a truck owner that begins their season in June or July and wishes to operate longer than 3 months has no choice other than to purchase a second 3-month permit that takes them into November/December, when it is impossible for food trucks to operate due to potential water lines freezing. We feel that switching to an annual fee will make administration for both the SFTA and the City much easier.

Under the current regulations food trucks are allowed to park at a designated location for 5 hours maximum, after which the truck must change to a different block face to continue operating. We propose the City consider increasing the existing operational hours allowed per parking stall. Once set-up and take-down time is factored in, our selling time is limited to 3.5 hours. Most trucks park and turn on generators to allow equipment to heat up (mainly deep fryers/griddles) before opening, which can take up to an hour before we are fully operational. This moving time makes it impossible for a truck to catch both breakfast and lunch crowds. For example, if a truck parks somewhere at 7:30am then the truck would have to change locations by 12:30pm. This could mean closing for business at 12:00pm during peak serving time in order to be gone from the spot by 12:30pm.

Judging by the City of Saskatoon's recent push away from a "car-centric" downtown by implementing bike lanes, parking patios, raising parking fees and ticket prices, we conclude that foot traffic has become a priority in achieving an ideal downtown core. Food trucks fit well into this vision by promoting foot traffic and contributing to a more vibrant and exciting city.

The SFTA looks forward to working with City Council and the relevant committee(s) to find solutions or compromises that appeal to food trucks, existing brick and mortar restaurants, and city betterment projects.

With regards,

The Saskatoon Food Truck Association  
(on behalf of its members)

The results of this submission may be viewed at:  
<https://www.saskatoon.ca/node/398/submission/87254>

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## Land Use Applications Received for the Period Between March 18, 2016, to April 14, 2016

### Recommendation

That the information be received.

### Topic and Purpose

The purpose of this report is to provide detailed information on land use applications received by the Community Services Department for the period between March 18, 2016, to April 14, 2016.

### Report

Each month, land use applications are received and processed by the Community Services Department; see Attachment 1 for a detailed description of these applications.

### Public Notice

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-02, is not required.

### Attachment

1. Land Use Applications

### Report Approval

Reviewed by: Alan Wallace, Director of Planning and Development

Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/2016/PD/Land Use Apps/PDCS – Land Use Apps – May 2, 2016/ks

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## Land Use Applications Received by the Community Services Department For the Period Between March 18, 2016, to April 14, 2016

The following applications have been received and are being processed:

### Discretionary Use

- Application No. D7/16: 310 Avenue F South  
Applicant: John Odishaw  
Legal Description: Lots 26 and 27, Block 21, Plan No. CE  
Proposed Use: One-Unit Dwelling  
Current Zoning: MX1  
Neighbourhood: Riversdale  
Date Received: March 22, 2016
  
- Application No. D8/16: 1038 3<sup>rd</sup> Street East  
Applicant: Laurie Racicot and Dena Miller Racicot  
Legal Description: Lot 40, Block 8, Plan No. (ER2) I2414  
Proposed Use: Garage Suite  
Current Zoning: R2  
Neighbourhood: Haultain  
Date Received: April 7, 2016

### Official Community Plan

- Amendment No. OCP 15/16: 2401 Preston Avenue and 202 East Place  
Applicant: Caswell Developments Inc.  
Legal Description: Lots 1 to 3 and 41 to 43, Block 543,  
Plan No. 64S15314  
  
Proposed Use:  
Current Land Use Designation: Residential  
Proposed Land Use Designation: Commercial  
Neighbourhood: Caswell Developments Inc.  
Date Received: March 17, 2016

### Rezoning

- Application No. Z16/16: 2401 Preston Avenue and 202 East Place  
Applicant: Caswell Developments Inc.  
Legal Description: Lots 1 to 3 and 41 to 43, Block 543,  
Plan No. 64S15314  
  
Proposed Use:  
Current Zoning: B4 and RM4  
Proposed Zoning: B4  
Neighbourhood: Eastview  
Date Received: March 17, 2016

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## Subdivision

- Application No. 21/16: Rosewood Boulevard East  
Applicant: Webster Surveys for Vantage Development Corp.  
Legal Description: Parcel A, Plan Pending  
Part of NW ¼ 17-36-4 W3M  
Proposed Use: Creation of New Residential Lots  
Current Zoning: FUD  
Neighbourhood: Rosewood  
Date Received: March 18, 2016
- Application No. 22/16: Road Closure North of Patience Lake Road  
Applicant: Webb Surveys for MI Investments Inc.  
Legal Description: Part of Surveyed Road, Plan No. DT2262  
Consolidated with Parcel F, Plan No. 89S00850  
Proposed Use: Road Closure  
Current Zoning: IL1H  
Neighbourhood: Rosewood  
Date Received: March 18, 2016
- Application No. 23/16: 1321 – 14<sup>th</sup> Street East  
Applicant: Webb Surveys for Diane and Patrick Blair  
Legal Description: Lot 16, Block 2, Plan No. G705  
Proposed Use: To Create Two Lots for Single-Family Dwellings  
Current Zoning: R2  
Neighbourhood: Varsity View  
Date Received: April 1, 2016
- Application No. 24/16: 200 Spadina Crescent East  
Applicant: Webb Surveys for Trio Vest  
Legal Description: Parcel YY, Plan No. 101971807  
Proposed Use: Creation of Five Bareland Condominium Units for  
Future Residential and Commercial Development  
Current Zoning: DCD1  
Neighbourhood: Central Business District  
Date Received: April 7, 2016
- Application No. 25/16: 231 Avenue S North  
Applicant: Webb Surveys for Mikhaylo Gundyak  
Legal Description: Lots 15 and 16, Block 11, Plan No. G131; and  
Lot 42, Block 11, Plan No. 101542856  
Proposed Use:  
Current Zoning: R2  
Neighbourhood: Mount Royal  
Date Received: April 8, 2016

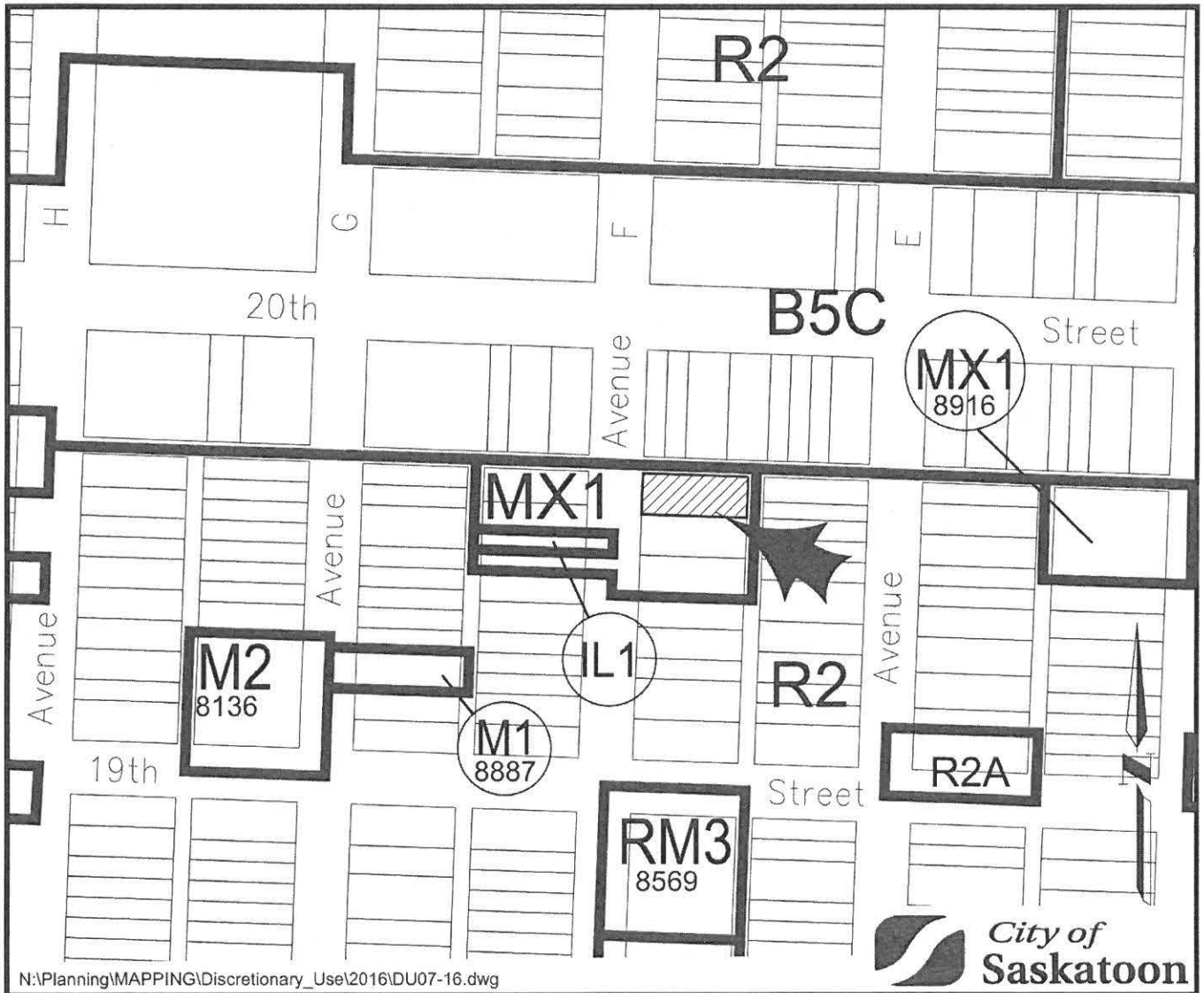


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## **Attachments**

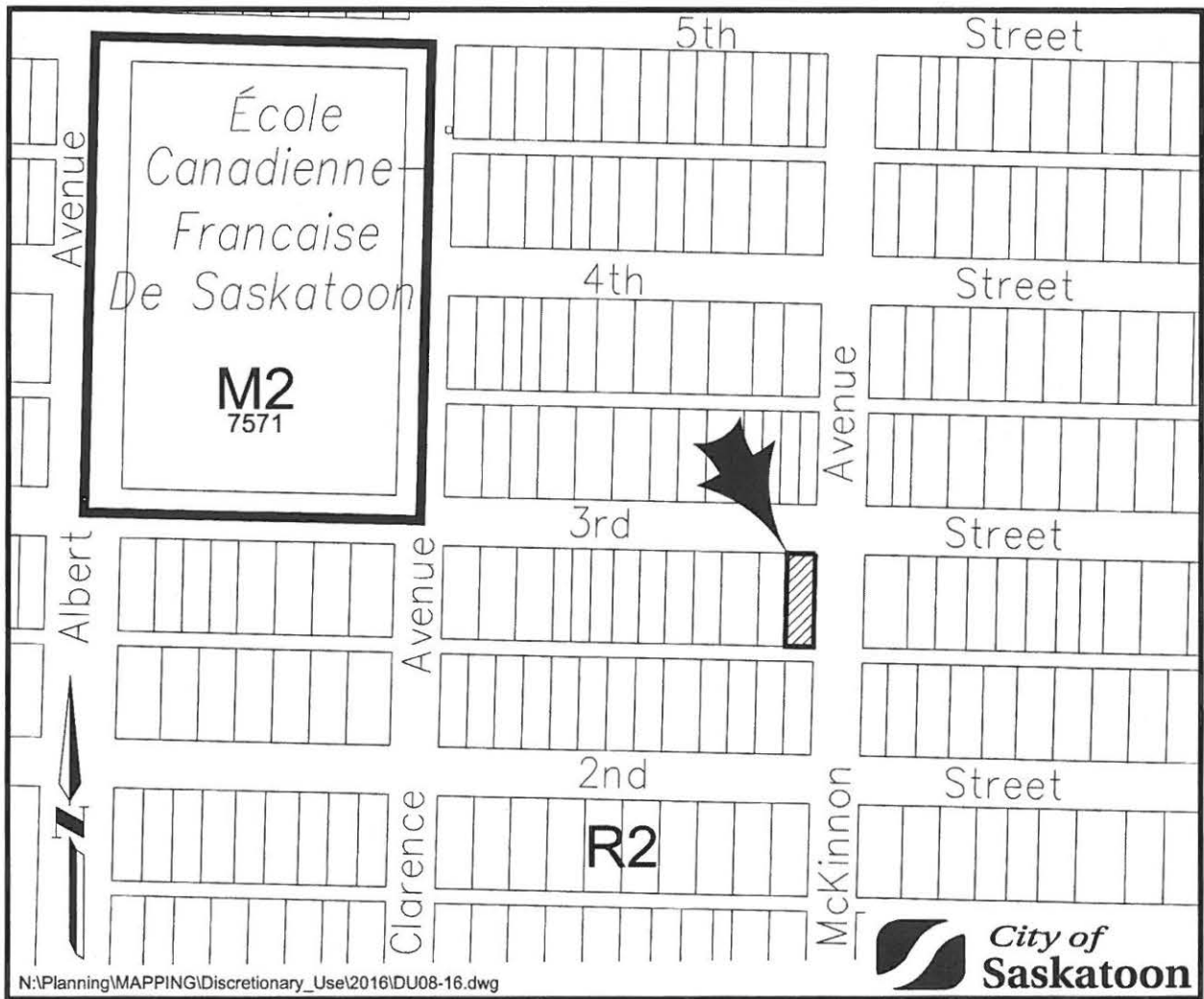
1. Plan of Proposed Discretionary Use No. D7/16
2. Plan of Proposed Discretionary Use No. D8/16
3. Plan of Proposed Official Community Plan No. OCP 15/16
4. Plan of Proposed Rezoning No. Z16/16
5. Plan of Proposed Subdivision No. 21/16
6. Plan of Proposed Subdivision No. 22/16
7. Plan of Proposed Subdivision No. 23/16
8. Plan of Proposed Subdivision No. 24/16
9. Plan of Proposed Subdivision No. 25/16

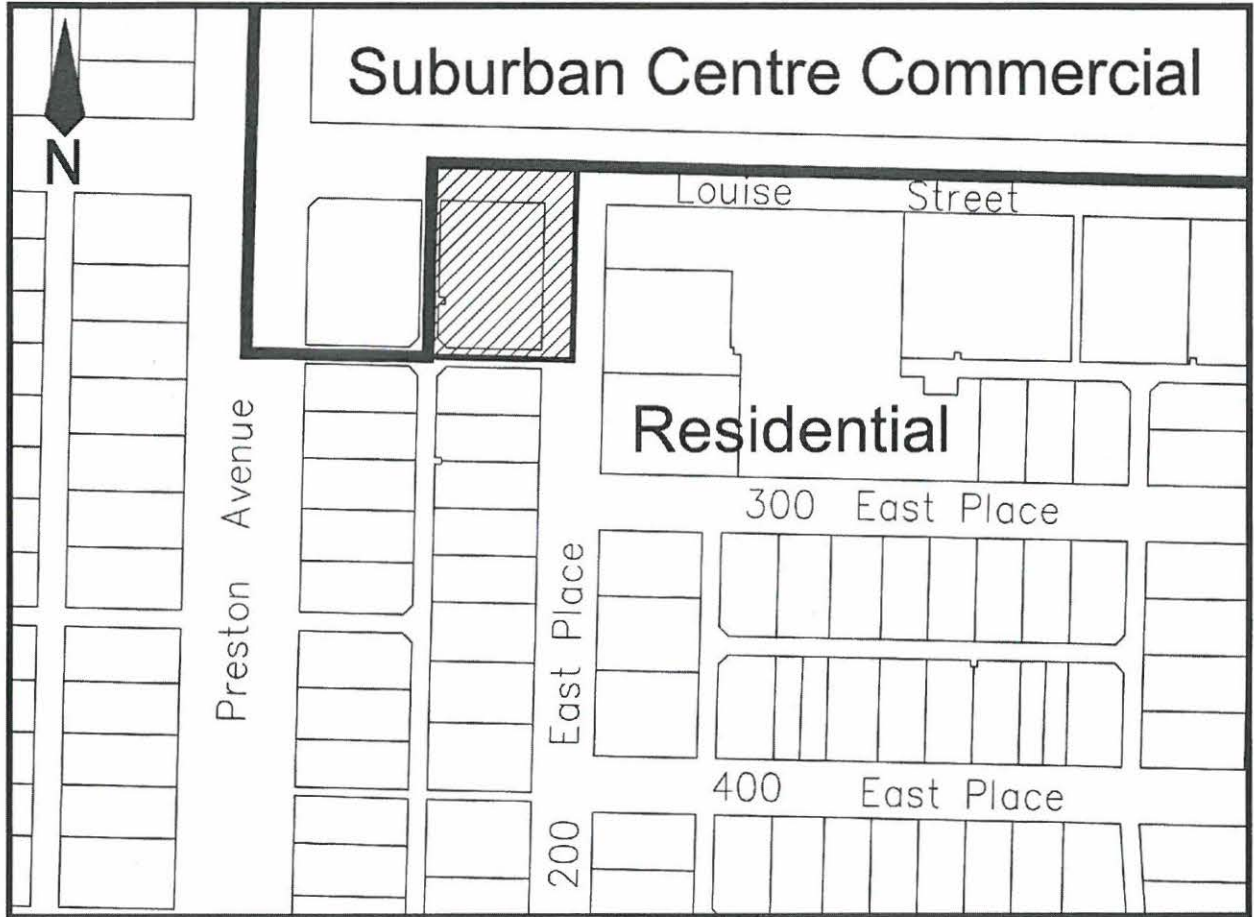
Proposed Discretionary Use No. D7/16




N:\Planning\MAPPING\Discretionary\_Use\2016\DU07-16.dwg

Proposed Discretionary Use No. D8/16



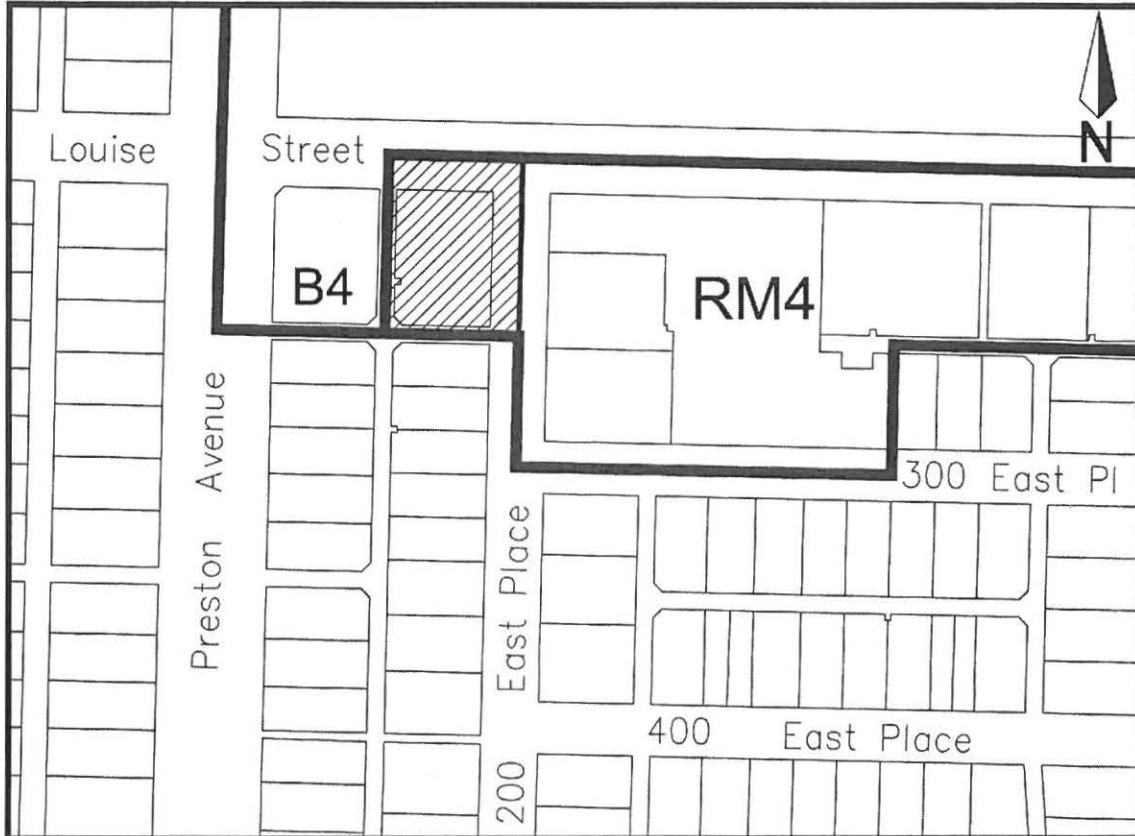


PROPOSED OFFICIAL COMMUNITY PLAN AMENDMENT  
LAND USE MAP


 From Residential to Suburban Centre Commercial

File No. OCP15-2016

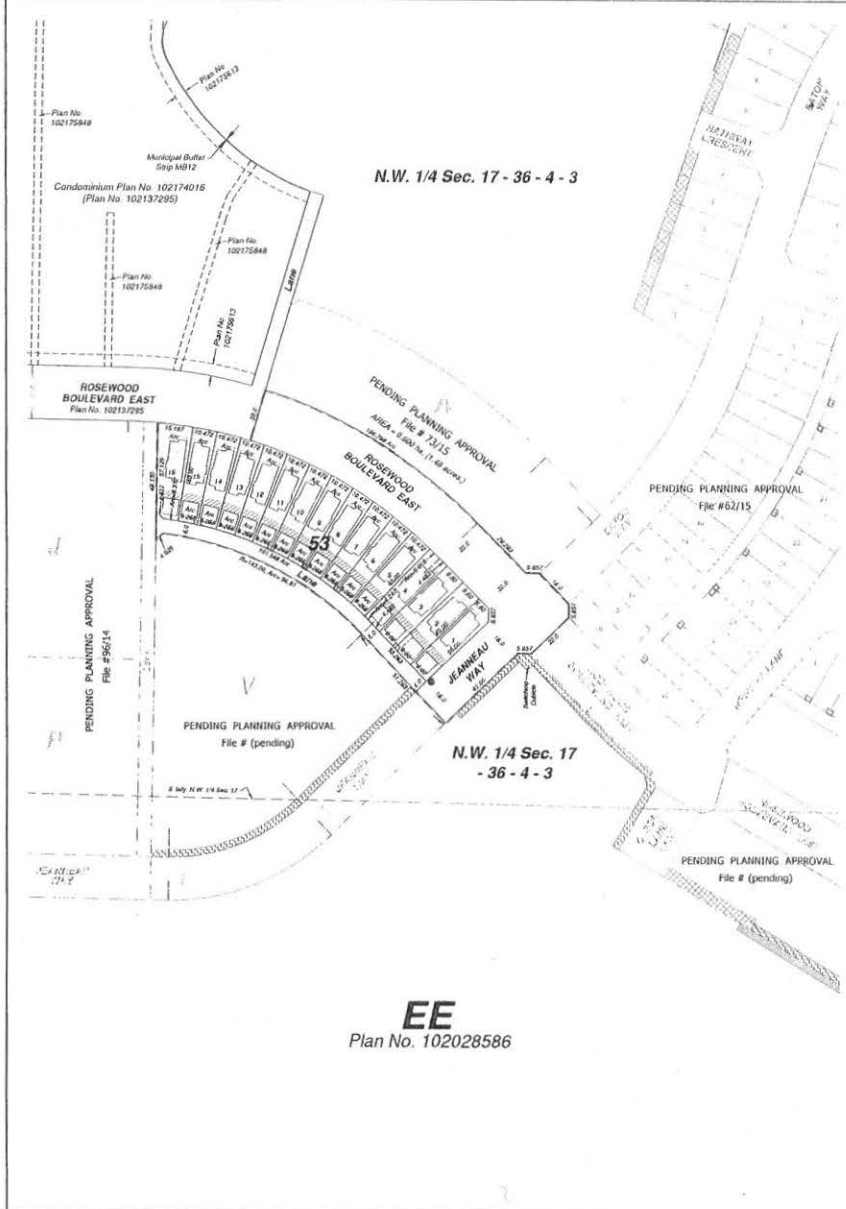
Proposed Zoning Bylaw Amendment No.Z16/16



PROPOSED ZONING AMENDMENT

 From RM4 to B4

File No. RZ16-2016



**ROSEWOOD**

**PROPOSED PLAN OF SURVEY**  
 SHOWING  
**SURFACE SUBDIVISION**  
 OF PART OF  
**PARCEL A, PLAN NO.** (pending planning approval #73/15)  
 IN  
**N.W. 1/4 SEC. 17-TWP.36-RGE.4-W.3Mer.**  
 AND PART OF  
**N.W. 1/4 SEC. 17-TWP.36-RGE.4-W.3Mer.**  
 ALL WITHIN  
**SASKATOON, SASKATCHEWAN**  
 BY: Murray G. Radoux  
 DATE: December, 2015  
 SCALE 1:1000

Saskatchewan Land Surveyors December 23rd, 2015  
 Revised February 12, 2016

**LEGEND**  
 Distance dimensions shown are in metres and decimals thereof  
 Distances are approximate and may vary by 1/2 0 metres  
 Areas shown are approximate and may change upon completion of survey  
 Portion of this plan proposed for subdivision is outlined with a heavy broken line,  
 and contains 1 132.1 hectares (2 802 acres.)  
 Distances on curves are arc lengths.

- Existing easements are shaded gray
- 3m SaskEnergy
- 3m SaskPower, SaskTel, and Shaw Cable Systems
- 6m SaskEnergy, SaskPower, SaskTel, and Shaw Cable Systems
- □ 2.0m x 2.0m SaskPower easement for transformer
- □ 2.75 x 2.0m SaskPower easement for pedestal
- ⊙ indicates Mail Box location

EXAMINED: CASABLANCA HOLDINGS INC. (Owner)

SEAL

EXAMINED: VANTAGE DEVELOPMENTS CORPORATION (Developer)

SEAL

EXAMINED: CITY OF SASKATOON

Approved under the provisions of Bylaw No. 6597 of the City of Saskatoon

General Manager of the Community Services Department

Date: \_\_\_\_\_ A.D. 20\_\_

**EE**  
 Plan No. 102028586

**Meridian**  
 Surveys Ltd.


WEBSTER SURVEYS  
 100 - 310 49th Street, Lorne  
 Saskatoon, S05 0A1  
 Phone (306) 453-1423  
 Fax (306) 453-1024

SW15258 Bk53 PFS-Feb12-16.dwg  
 gmm/ingr

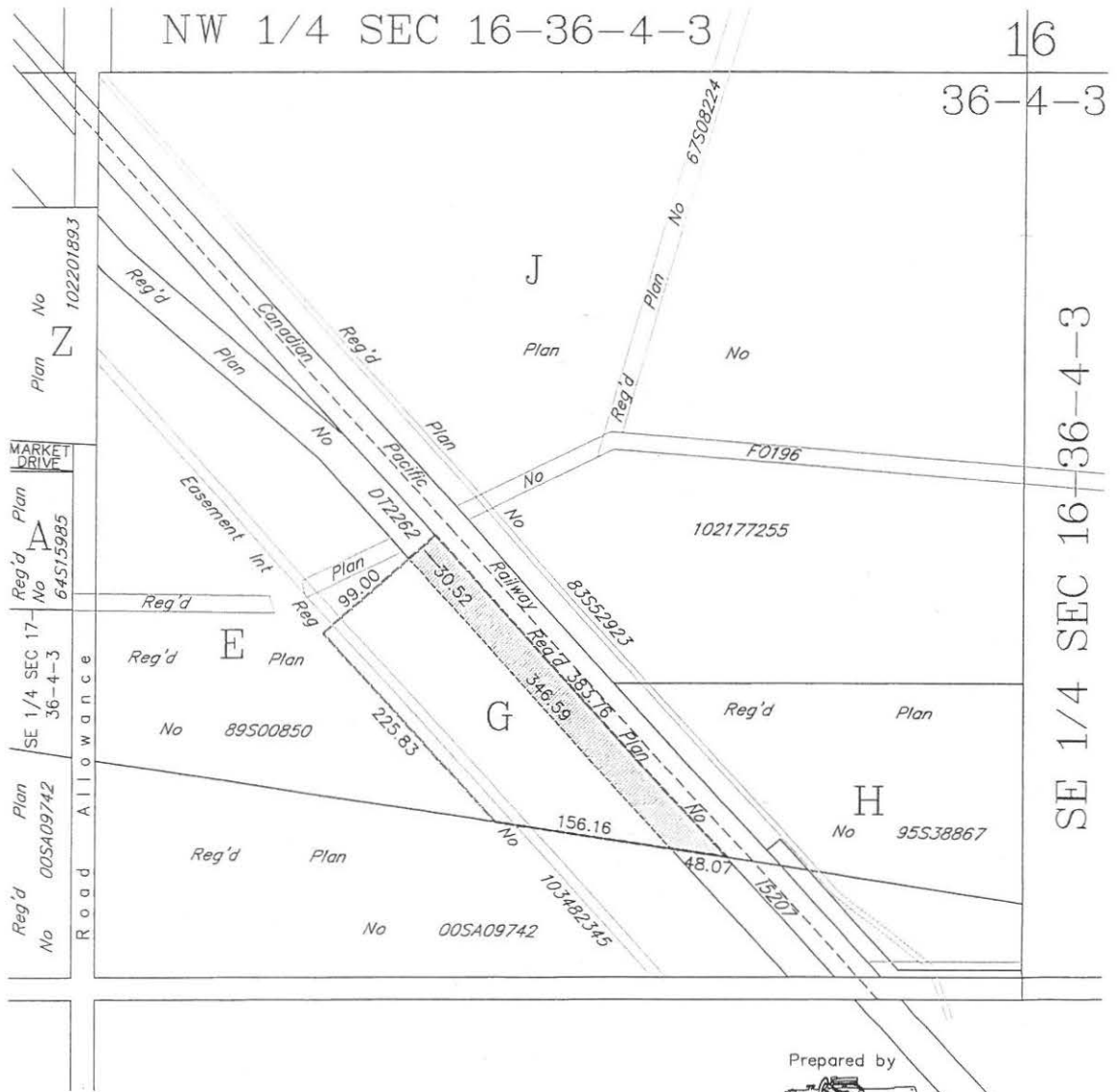
PLAN OF PROPOSED Proposed Subdivision No. 22/16  
 OF PART OF SURVEY  
 REG'D PLAN NO DT2262 &  
 CONSOLIDATION WITH  
 PARCEL F,  
 REG'D PLAN NO 89S00850  
 SW 1/4 SEC 16-36-4-3  
 SASKATOON, SASK.  
 SCALE 1:5000

Dimensions shown are in metres and decimals thereof.  
 Portion of this plan to be subdivided is outlined in red  
 with a bold, dashed line and contains 3.95± ha (9.76± ac.)  
 Distances are approximate and may vary by ±5 metres.

*P.R. Webb*  
 P.R. Webb, December 22, 2015  
 Saskatchewan Land Surveyor

 indicates road to be closed:  
 Area = 1.11± ha (2.75± ac)

Seal



Prepared by  
  
 15-2936sm CAS

**PLAN OF PROPOSED  
SUBDIVISION OF  
LOT 16, BLOCK 2  
REG'D PLAN NO. G705  
N.W. 1/4 SEC. 27  
TWP. 36, RGE. 5, W. 3RD MER.  
1321 14TH STREET EAST  
SASKATOON, SASKATCHEWAN  
BY B.J. LUEY, S.L.S.  
SCALE 1:500**

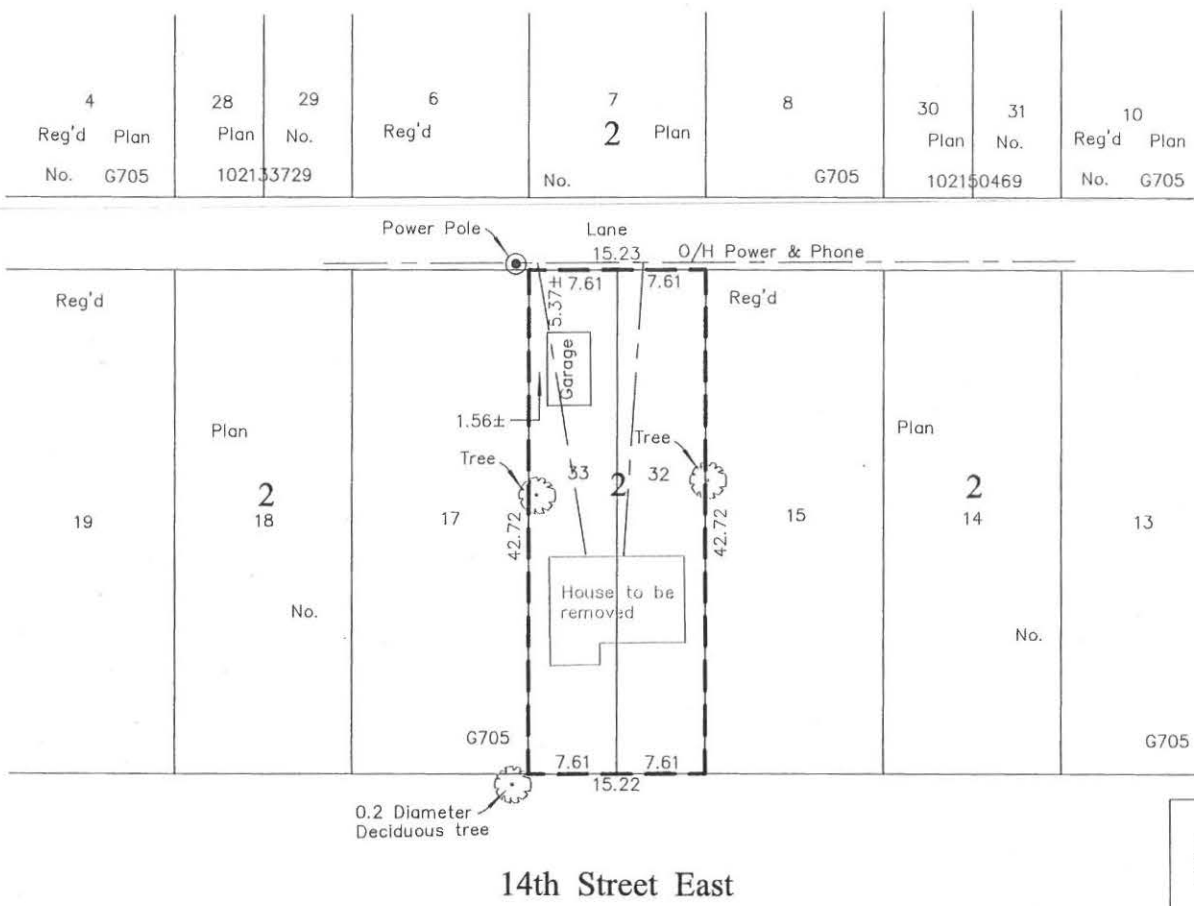
Dimensions shown are in metres and decimals thereof.

Portion of this plan to be approved is outlined with a bold, dashed line and contains 0.07± ha (0.16± ac.).

Distances shown are approximate and may vary from the final plan of survey by ± 0.5 m

*B. J. Luey*  
B.J. Luey January 12<sup>th</sup>, 2016  
Saskatchewan Land Surveyor

Proposed Subdivision No. 23/16



Approved under the provisions of  
Bylaw No. 6537 of the  
City of Saskatoon

\_\_\_\_\_ Date \_\_\_\_\_

Director of Planning &  
Development Division

Prepared by  
*Webb Os*  
© 2016  
15-2931sr NLI

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PLAN OF PROPOSED SURFACE  
 BARE LAND CONDOMINIUM FOR  
 PARCEL YY  
 PLAN NO. 101971807  
 N.W. 1/4 SEC. 28  
 TWP. 36, RGE. 5, W. 3RD MER.  
 200 SPADINA CRESCENT EAST  
 SASKATOON, SASKATCHEWAN  
 BY T.R. WEBB, S.L.S.  
 SCALE 1:500

Dimensions shown are in metres and decimals thereof.

No common property will exist within this bare land condominium.

Portion of this plan to be approved is outlined with a bold, dashed line and contains 1.15± ha (2.85± ac).

Distances shown are approximate and may vary from the final plan of survey by ± 1.0m.

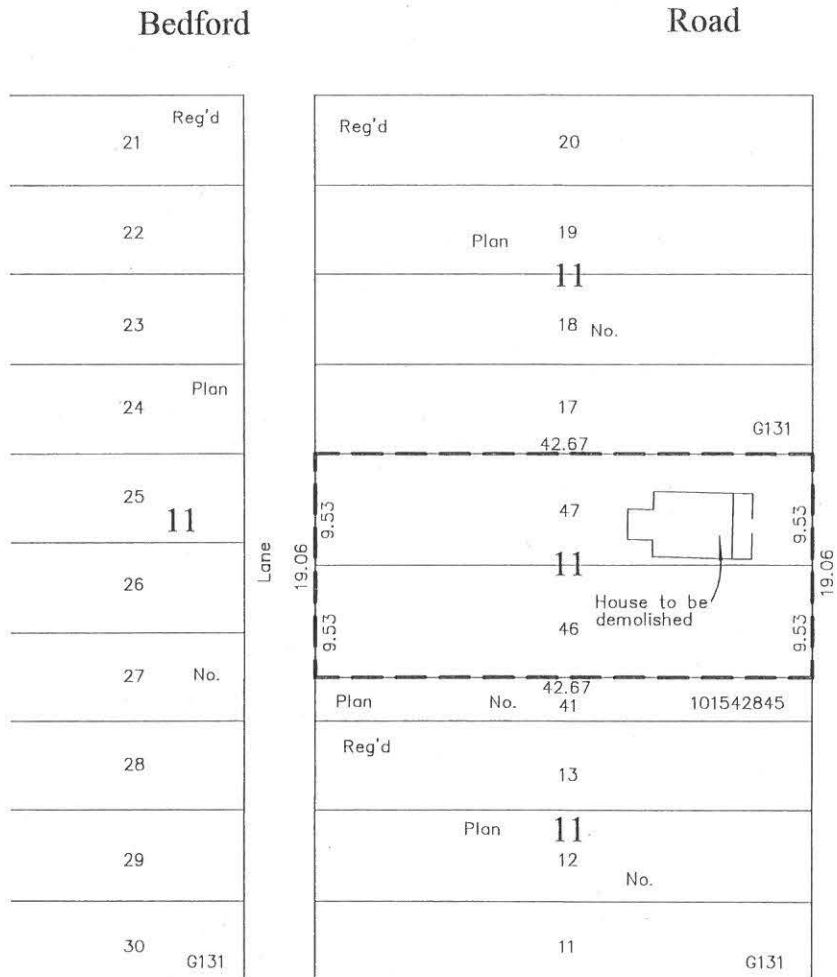
*T.R. Webb*  
 T.R. Webb April 5th, 2016  
 Saskatchewan Land Surveyor

Seal

Approved under the provisions of  
 Bylaw No. 6537 of the  
 City of Saskatoon

\_\_\_\_\_  
 Date  
 Community Services Department

Prepared by  
  
 © 2016  
 15-2925at B.J.F.



**PLAN OF PROPOSED  
SUBDIVISION OF  
LOTS 15 & 16, BLOCK 11  
REG'D PLAN NO. G131 &  
LOT 42, BLOCK 11  
PLAN NO. 101542856  
231 AVENUE S NORTH  
SASKATOON, SASKATCHEWAN  
BY T.R. WEBB, S.L.S.  
SCALE 1:500**

Dimensions shown are in metres and decimals thereof.

Portion of this plan to be approved is outlined with a bold, dashed line and contains 0.08± ha (0.20± ac.).

Distances shown are approximate and may vary from the final plan of survey by ± 0.25 m

*T.R. Webb*  
T.R. Webb December 21, 2015  
Saskatchewan Land Surveyor

Se

Approved under the provisions of  
Bylaw No. 6537 of the  
City of Saskatoon

\_\_\_\_\_  
Date  
Director of Planning & Development Division

Prepared by  
*Webb OSi*  
15-2926sg NL

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## Approval for Advertising: Proposed Zoning Bylaw No. 8770 Text Amendments – Uses Permitted in the Chemical Buffer Zone

### Recommendation

1. That the advertising, in respect to the proposed amendment to Zoning Bylaw No. 8770, be approved;
2. That the General Manager, Community Services Department, be requested to prepare the required notices for advertising the proposed amendment to Zoning Bylaw No. 8770; and
3. That the City Solicitor be requested to prepare the required amendments to Zoning Bylaw No. 8770.

### Topic and Purpose

The purpose of this report is to request approval to advertise amendments to the IL2 – Limited Intensity Light Industrial District, IL3 – Limited Light Industrial District, and IH2 – Limited Intensity Heavy Industrial District to provide for small-scale office uses and contractors' offices, workshops, and yards. Provision for these uses, in the zoning districts that fall within the one kilometre buffer of the chemical plants in the North Industrial area, will accommodate the needs of the industrial sector while maintaining restrictions on public occupancy in this area.

### Report

The Administration is recommending text amendments to Zoning Bylaw No. 8770 Limited Intensity Zoning Districts in the Marquis Industrial Area.

Approval is required from the Standing Policy Committee (SPC) on Planning, Development and Community Services (PDCS) to advertise these amendments, as required by Public Notice Policy No. C01-021, prior to a public hearing at City Council.

These amendments were considered by the Municipal Planning Commission (MPC) on March 29, 2016. See Attachment 1 for the report that was considered by MPC, which provides further detail on the proposed amendments.

### Option to the Recommendation

The SPC on PDCS could decline to approve the required advertising for the proposed amendments. Further direction would be required.

### Public Notice

Public notice is required for consideration of this matter, pursuant to Section 11(a) of Public Notice Policy No. C01-021. If the recommendations of this report are approved, a notice will be placed in The StarPhoenix two weeks prior to the public hearing date.

**Approval for Advertising: Proposed Zoning Bylaw No. 8770 Text Amendments – Uses Permitted in the Chemical Buffer Zone**

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**Attachment**

1. Report Considered by MPC on March 29, 2016: Proposed Zoning Bylaw No. 8770 Text Amendments – Uses Permitted in the Chemical Buffer Zone

**Report Approval**

Written by: Michele Garcea, Planner, Community Standards Division

Reviewed by: Andrew Hildebrandt, Director of Community Standards  
Alan Wallace, Director of Planning and Development

Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/2016/CS/PDCS – Approval for Advertising – Proposed Zoning Bylaw No. 8770 Text Amendments – Uses Permitted in the Chemical Buffer Zone/ks

**Report Considered by MPC on March 29, 2016: Proposed Zoning Bylaw No. 8770 Text Amendments – Uses Permitted in the Chemical Buffer Zone**

## **Proposed Zoning Bylaw No. 8770 Text Amendments – Uses Permitted in the Chemical Buffer Zone**

### **Recommendation**

That a copy of this report be forwarded to City Council recommending that, at the time of public hearing, City Council consider the Administration's recommendation to amend Zoning Bylaw No. 8770 to regulate office uses in the IL2 and IH2 zoning districts and allow contractors' offices, workshops, and yards in the IL3 zoning district.

### **Topic and Purpose**

This report recommends additional uses be permitted in the zoning districts that fall within the one kilometre buffer of the chemical plants in the North Industrial area, to accommodate the needs of the industrial sector while maintaining restrictions on public occupancy in this area. This report proposes amendments to the IL2 – Limited Intensity Light Industrial District, IL3 – Limited Light Industrial District, and IH2 – Limited Intensity Heavy Industrial District to provide for small-scale office uses and contractors' offices, workshops, and yards.

### **Report Highlights**

1. Proposed text amendments will create provisions for small-scale office uses within the IL2 and IH2 zoning district.
2. Proposed text amendments will allow for contractors' offices, workshops, and yards in the IL3 zoning district, provided standards for outdoor storage and screening are met.

### **Strategic Goal**

The recommendations in this report support the City of Saskatoon's Strategic Goal of Continuous Improvement through the continued monitoring and updating of City bylaws.

### **Background**

The IL2, IL3, and IH2 zoning districts were created to accommodate industrial land uses located within a one kilometre buffer of Akzo Nobel Chemicals Ltd. and Erco Worldwide chemical plants sited on Wanuskewin Road. Public assembly uses are restricted in the area, as these plants handle and store anhydrous ammonia and other potentially hazardous chemicals on the property.

In addition, provisions in the IL3 district, including more intensive screening requirements, restrictions on building height, and limits on outdoor storage, were incorporated in response to concerns regarding the visual impact of industrial development on the Silverwood golf course and residential lands to the south.

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## Report

### Proposed Amendments will Provide for Small-Scale Office Uses

Text amendments are recommended to allow for small-scale “office and office buildings” in the IL2 and IH2 zoning districts. The proposed amendments will ensure more consistency with permitted uses in other industrial zoning districts and facilitate economic development by providing for a range of related business uses that support and complement industrial uses.

The following text amendments are proposed:

- 1) Provide for small-scale office uses in the IL2 and IH2 zoning district:
  - i. Include “office and office buildings” as a permitted use in the IL2 and IH2 zoning districts, subject to restrictions on the size of each office use; a maximum building floor area of 325 square metres for each commercial rental unit, established as an office use, will be permitted for these uses.

It should be noted that the proposed amendments with recommended limits on the maximum size of office uses would not affect current provisions in the IL2 and IH2 zoning districts that allow for establishment of an office area as an accessory use, which is subordinate to and serves a permitted industrial use.

- ii. Clarify the intent of “office and plants of newspaper” by changing this wording to “newspaper plants”. The office component of a newspaper plant is permitted as an accessory use.

### Proposed Amendment to Allow Contractors in the IL3 Zoning District

“Contractors’ offices, workshops, and yards” are currently listed as a prohibited use in the IL3 zoning district; however, these uses are well suited to the IL3 zoning district if they are able to adhere to storage and screening requirements. Currently outdoor storage must be screened from adjacent streets and public lands, and no outdoor storage is permitted on sites which abut a residential, institutional, or specialized district. This requirement mitigates any visual impact these uses may have on adjacent properties. The IL3 zoning district currently allows “office and office buildings” as a permitted use, and therefore, provisions for small-scale office uses are not required for this zoning district.

The following text amendment is proposed:

- i. Include “contractors offices’, workshops, and yards” as a permitted use in the IL3 Zoning District, subject to all storage, landscaping, and screening requirements established for this district.

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### **Options to the Recommendation**

City Council could choose to deny the proposed amendments. This option is not recommended as it will not provide the flexibility for small-scale office development in the limited intensity industrial districts.

### **Public and/or Stakeholder Involvement**

The proposed amendments were referred to the Transportation and Utilities Department and the Saskatoon Fire Department; both have provided feedback stating no objections. The proposal was reviewed by staff from Akzo Nobel Chemicals Ltd. and ERCO Worldwide, as well as a Community Advisory Panel, which provides input to these industries under their Responsible Care Program. They indicated no objections to the proposed amendments.

### **Communication Plan**

If this recommendation is approved, the Saskatoon Region Association of Realtors and the Developers' Liaison Committee will be advised of the proposed bylaw amendment.

### **Other Implications/Considerations**

There are no policy, financial, environmental, privacy, or CPTED implications or considerations.

### **Due Date for Follow-up and/or Project Completion**

No follow-up is required.

### **Public Notice**

Public notice is required for consideration of this matter, pursuant to Section 11(a) of Public Notice Policy No. C01-021. Once this application has been considered by the Municipal Planning Commission, a request to approve advertising will be considered by Committee. Provided that the advertising is approved, a notice will be placed in The StarPhoenix two weeks prior to the public hearing date at City Council.

### **Report Approval**

Written by: Michele Garcea, Planner, Community Standards Division  
Reviewed by: Andrew Hildebrandt, Director of Community Standards  
Alan Wallace, Director of Planning and Development  
Approved by: Randy Grauer, General Manager, Community Services Department

S:\Reports\2016\PD\MPC – Proposed Zoning Bylaw No. 8770 Text Amendments – Uses Permitted in the Chemical Buffer Zone\ks  
FINAL\APPROVED – R. Grauer – March 18, 2016

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## Request for Short-Term Parking Spaces - Canada Post Location - Fourth Avenue

### Recommendation

That the information be received.

### Topic and Purpose

The purpose of this report is to provide information in response to a request for short-term parking in front of Canada Post's new Fourth Avenue location.

### Report Highlights

1. It has been requested that the City of Saskatoon (City) provide additional short-term parking in front of Canada Post's new Fourth Avenue location to accommodate post office business.
2. A loading zone has already been approved for this location, and minimum parking meter payments can accommodate short-term parking.

### Strategic Goal

This report supports the City's Strategic Goal of Sustainable Growth as it addresses issues related to accessing amenities and services.

### Background

The Standing Policy Committee on Planning, Development and Community Services (Committee), at its meeting held on September 8, 2015, considered an email from Ron and Marilyn Garnett of AirScapes International Inc., regarding the availability of short-term parking in front of Canada Post's new location on Fourth Avenue (see Attachment 1). Committee resolved that the matter be referred to the Administration for a report.

### Report

#### Short-Term Post Office Parking

Canada Post recently moved its downtown office from 215 Ontario Avenue to 309 4<sup>th</sup> Avenue. Both the old and new locations fall within a metered parking area where parking a vehicle on the street requires payment at a FlexParking kiosk, as per Traffic Bylaw No. 7200.

Businesses and residents who conduct daily post office business (i.e. sending or collecting mail) require the availability of short-term parking nearby. It was requested that the City provide short-term parking on the street in front of Canada Post's entrance and suggested that this space be made available for free (i.e. non-metered parking). Such a space would be considered a loading zone, which allows free short-term parking for the purposes of loading or unloading people or goods.



**Existing Short-Term Parking Options**

A five-minute loading zone is already in place on the 300 block of Fourth Avenue, approximately 25 metres north of the Canada Post entrance. A request for a second loading zone outside the Canada Post location has been approved by the Transportation Division. The zone will be implemented following consideration of this report.

In terms of paid parking options, it was estimated that the cost incurred from daily trips to the post office is an estimated \$260 per year. This figure is based on a daily payment of \$1, which was mistakenly understood to be the minimum charge at City meters. The minimum charge is actually \$0.25, which covers 7.5 minutes of parking time and would amount to \$65 annually by the same calculation. A FlexParking kiosk is located directly outside the Canada Post entrance; therefore, convenience should not be an issue.

**Public and/or Stakeholder Involvement**

The Transportation Division was consulted about the additional loading zone. No other stakeholder involvement is necessary.

**Communication Plan**

Ron and Marilyn Garnett will be contacted directly to clarify minimum meter rates and inform them of the nearby loading zone.

**Other Considerations/Implications**

There are no options, policy, financial, environmental, privacy, or CPTED implications or considerations.

**Due Date for Follow-up and/or Project Completion**

Parking Services will follow-up immediately. No further action is required.

**Public Notice**

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

**Attachment**

1. August 2015 Email: Canada Post and Lack of Five-Minute Parking

**Report Approval**

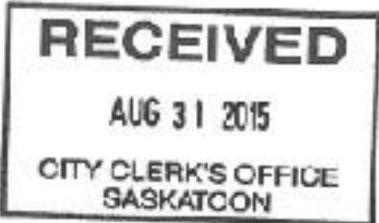
Written by: Laura Saar, Policy Analyst Intern, Community Standards Division  
Reviewed by: Andrew Hildebrandt, Director of Community Standards  
Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/2016/CS/PDCS - Request for Short-Term Parking Spaces - Canada Post Location - Fourth Avenue/ks

August 2015 Email: Canada Post and Lack of Five-Minute Parking

6145-1

From: Marilyn Garnett <mgarnett@airscapes.ca>  
Sent: August 31, 2015 1:20 PM  
To: Web E-mail - City Clerks  
Subject: Canada Post and lack of 5 minutes of parking  
Importance: High



To Saskatoon City Council:

At the next meeting of City Council please consider this urgent matter: providing short-term parking spaces to Canada Post in front of their new premises on 4<sup>th</sup> Avenue to permit businesses/citizens who have postal boxes to collect their mail without plugging a meter. At their previous locations across from City Hall & then on Ontario Avenue there was short-term parking on the streets (plus 2 off-street spots in front of the facility on Ontario Avenue). I spoke with Canada Post personnel who informed me that, after the commitment to move to 4<sup>th</sup> Avenue was confirmed, they were told by the City that their request for short-term parking would be denied by the City.

I've done the math to collect my mail daily for one year will cost my business: 52 weeks x 5 days a week x \$1 (your minimum charge at a meter) = \$280.

Ron & Marilyn Garnett



AirScapes International Inc  
Box 1632  
Saskatoon SK S7K 3S2 Canada  
mgarnett@airscapes.ca www.airscapes.ca  
(306) 933-9813

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## **Request for Funding — 2016 Federation Internationale de Volleyball World League Event — Special Events Policy No. C03-007**

### **Recommendation**

That funding in the amount of \$50,000 to the Saskatchewan Volleyball Association for the 2016 Federation Internationale de Volleyball World League event be approved.

### **Topic and Purpose**

The purpose of this report is to seek approval of grant funding for the 2016 Federation Internationale de Volleyball World League event to be hosted in Saskatoon in June 2016 by the Saskatchewan Volleyball Association.

### **Report Highlights**

1. Saskatchewan Volleyball Association (Sask Volleyball) will be hosting the 2016 Federation Internationale de Volleyball (FIVB) event that would take place in Saskatoon at the SaskTel Centre from June 24 to 26, 2016.
2. This event meets Special Events Policy No. C03-007 (Special Events Policy) criteria of having an operating budget of over \$100,000.
3. This event is anticipated to have a positive economic impact on the greater Saskatoon community.

### **Strategic Goal**

Under the City of Saskatoon's (City) Strategic Goal of Quality of Life, the recommendations in this report support the long-term strategy to support community building through direct investment.

### **Background**

At its November 2, 2015 meeting, the Standing Policy Committee on Planning, Development and Community Services (Committee) resolved that funding in the amount of \$50,000 be supported, in principle, subject to a complete business plan submission upon successful awarding of the bid to host this event.

Confirmation of Sask Volleyball's successful bid to host this event was received on November 2, 2015.

On March 22, 2016, Sask Volleyball submitted a final business plan for this event. The Administration had further contact with Sask Volleyball after this date to obtain clarification on the information provided in the business plan submission.

## Report

### Event Highlights

The 2016 FIVB event will bring together the top national men's volleyball teams from Canada, Korea, China, and Portugal. An estimated 90 athletes and coaches will be participating in this three-day event from June 24 to 26, 2016, in preparation for the 2016 Summer Olympic Games, to be held in Brazil. This event is to be held at the SaskTel Centre.

It is estimated that 3,000 spectators, 50% of whom will be from outside Saskatoon, will purchase tickets to attend each of the six matches to be played over the course of this event. This spectator number is based on statistics from the 2015 event, in which Calgary was one of three Canadian host cities.

Additional event highlights are outlined in Attachment 1.

### Operating Budget

Sask Volleyball has submitted an operating budget of over \$600,000 for the 2016 FIVB event. As per Special Events Policy criteria, only events with an operating budget over \$100,000 are eligible for this grant.

Of this \$600,000 operating budget, 60%, or \$360,000, accounts for the television production costs associated with having the event televised. Sask Volleyball has confirmed that the Canadian Broadcasting Corporation (CBC) has committed to being the broadcaster of some of the matches in this event.

Other funding sources that have been confirmed for this event include \$50,000 from Tourism Saskatoon and \$25,000 from Sask Sport Inc.

The original funding request made to Tourism Saskatchewan was in the amount of \$50,000; however, Sask Volleyball was asked to resubmit their funding application in March 2016 in the amount of \$20,000, which is the maximum amount Tourism Saskatchewan now considers for events of this nature, as relayed by Sask Volleyball to the Administration.

The Canadian Volleyball Association (Volleyball Canada) requires that a minimum of \$125,000 in government-related funding support be secured by the host city for this event. With the funding request of \$50,000 from the City of Saskatoon Special Events grant and the above confirmed other funding sources, this minimum funding support requirement is being met.

Volleyball Canada is eligible to apply for a hosting grant through the Government of Canada's Sport Canada. This funding is a matching grant that relates to the level of funding support that is secured and to be provided by the provincial and municipal levels of government. Once these levels of government funding have been secured, Volleyball Canada will apply for the matching grant from Sport Canada.

Corporate funding support for in-kind donations is still being sought and not yet confirmed.

#### Economic Impact

Projections for the six volleyball matches to be played in Saskatoon anticipate an estimated 3,000 spectators, approximately 50% of whom will be from outside Saskatoon, contributing toward 1,100 hotel room nights, for an estimated total economic impact of approximately \$2 million. A complete Sport Tourism Economic Assessment Model (STEAM) report can be found in Attachment 2.

#### **Options to the Recommendation**

The options that may be considered are to:

- 1) deny the recommendation outlined in this report; or
- 2) suggest a grant amount other than the amount recommended.

#### **Public and/or Stakeholder Involvement**

On March 22, 2016, a final business plan submission was submitted to the Administration. The Administration was in contact with Sask Volleyball after this submission to obtain clarity on the information provided in the business plan.

#### **Communication Plan**

The Administration will inform Sask Volleyball of the Committee's decision regarding the outcome of the recommendation outlined in this report.

#### **Financial Implications**

The Special Event Reserve has an uncommitted balance of \$1,041,139 at the end of 2015, comprised of \$485,000 in the Special Event category and \$556,139 in the Profile Saskatoon Event category. Attachment 3 outlines the projected funding and expenditures for the Special Event Reserve for 2016.

#### **Other Considerations/Implications**

There are no policy, environmental, privacy, or CPTED implications or considerations.

#### **Due Date for Follow-up and/or Project Completion**

A post-event evaluation report, including audited financial statements, is to be submitted to the Administration by August 31, 2016. Upon the Administration's review of this post-event evaluation report, the grant funding in the amount of \$50,000 will be released to Sask Volleyball.

#### **Public Notice**

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

**Attachments**

1. Event Business Plan Highlights
2. 2016 Federation Internationale de Volleyball Final Business Plan
3. Projected 2016 Special Events Reserve Funding and Expenditures

**Report Approval**

Written by: Loretta Odorico, Facility Supervisor, Customer Service  
Reviewed by: Lynne Lacroix, Director of Recreation and Community Development  
Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/2016/RCD/PDCS – Request for Funding – 2016 Federation Internationale de Volleyball World League Event – Special Events Policy No. C03-007/ks

## Event Business Plan Highlights

Sask Volleyball is hosting the 2016 Federation Internationale de Volleyball (FIVB) World League event, to be held in Saskatoon June 24 to 26, 2016. Athletes will be arriving in Saskatoon as early as June 20 with practice times scheduled for the teams from June 21 to 23 in preparation for the competitive matches beginning on June 24.

The goal of hosting this event is to create excitement for the sport of volleyball by showcasing international teams as they prepare for the 2016 Summer Olympic Games. In addition, Sask Volleyball aims to increase awareness of, and participation in, the sport of volleyball by hosting this high calibre event in Saskatoon.

The venue for this event will be the SaskTel Centre. No other civic services are being requested by Sask Volleyball to host this event in Saskatoon.

This event is anticipated to garner national media coverage, as it is to be televised on the Canadian Broadcasting Corporation (CBC). Based on recent television ratings available, these televised matches are anticipated to draw 70,000 viewers. Sask Volleyball is currently confirming support from local media outlets (television and radio) to provide local coverage of this event.

A local organizing committee has been created. The committee will be chaired by Aaron Demyen, Executive Director of Sask Volleyball. Although some committee positions are not yet filled, the work of organizing this event is well under way and Mr. Demyen is confident that the committee will achieve its goal of hosting a successful event.

The legacy projects that have been identified for this event include the hosting of a Technical National Coaching Certification Program Level 3 Coaching Clinic and National Referee Clinic in Saskatoon, along with holding a volleyball camp with national coaches and athletes for Saskatchewan provincial athletes. In addition, volleyball equipment is planned to be donated to local schools as another legacy project option.

**City of Saskatoon Special Events – Sport Event Funding Request**

Date: Sunday, March 20, 2016

To: His Worship the Mayor and Members of City Council

Re: Request for Funding - City of Saskatoon Special Event—Sport Event  
Federation Internationale de Volleyball (FIVB) World League weekend for Men’s National Volleyball Team, June  
22 – 26, 2016

From: Aaron Demyen, Executive Director, Sask Volleyball (Chair of 2016 FIVB World League bid)

Dear Saskatoon City Council,

Sask Volleyball is a registered, non-profit organization sport governing body, and along with our corporate partner Tourism Saskatoon, recently won a bid to host the 2016 FIVB World League Men’s International volleyball tournament in Saskatoon. Sask Volleyball applied for Special Event – Sport Event funding with the City of Saskatoon in the fall to support our bid, and were successful. At the time we are asked to submit follow up information if we were successful in our bid, and provide more detail around the business plan.

In the fall, Sask Volleyball was approved for \$50,000 from the City of Saskatoon for this event. Sask Volleyball is working with the City of Saskatoon, Tourism Saskatchewan, Tourism Saskatoon and Sask Sport to reach the minimum \$125,000 and maximum of \$250,000 in government-related host costs that Volleyball Canada requires to make the event sustainable. Applications have been submitted to Tourism Saskatchewan for \$20,000, while Sask Sport has confirmed \$25,000, and Tourism Saskatoon \$50,000 in funding. Sask Volleyball and Volleyball Canada are also working on a value-in-kind sponsorship for some of the TV production costs.

Sask Volleyball intends to create a legacy from the event through athlete, coaching, and officiating initiatives in collaboration with the Men’s National Volleyball Team. The budget for an event legacy is \$15,000, and will include costs associated with hosting a Coaching Workshop, Referee Workshop, a Volleyball Camp for Sask Volleyball Provincial Teams and Aboriginal Teams, and volleyball standards, nets, and balls donated to local schools. This international sport event meets the eligibility criteria of Special Event – Sport Event policy by providing high profile publicity and significant economic benefit to the City over the course of six consecutive days.

At the \$50,000 level, the City of Saskatoon is a major supporter of this event along with Tourism Saskatoon, and will enjoy benefits Volleyball Canada has outlined for that support level. A summary of the recognition is below.

Logo on Official Event Poster

Courtside Banner (limited to ten sponsors)

Logo on Officials Event Program



Logo on Media Backdrop

Popup banner within competition facility (provided by City of Saskatoon)

Sask Volleyball has no problem for all of the requested funding to be released at the conclusion of the event. Funding will be used to cover costs such as rental fees, television production costs, legacy project, signage, etc.

On behalf of Sask Volleyball and our partners, thank you for your support. Please let me know if you have any questions, and we look forward to hearing the results of our application.

Sincerely,

A handwritten signature in black ink, appearing to read "A. Demyen".

Aaron Demyen  
Executive Director  
Sask Volleyball



Saskatoon and the FIVB World League  
Special Event—Sport Event:  
**Updated March 20<sup>th</sup>, 2016**  
application and business plan outline

### About the Event

FIVB World League is held each summer over a span of eight weeks and is the largest men's international volleyball event in the world. Recently Saskatoon was awarded rights to be the only Canadian city to host FIVB World League games in 2016. The games are from June 24 – 26, 2016 at SaskTel Centre and features the Canadian men's national volleyball team versus the men's national teams from Korea, China and Portugal.

### Mission Statement

Sask Volleyball and Saskatoon Sports Tourism co-bid to host the FIVB World Men's League volleyball matches, and Sask Volleyball and Volleyball Canada are co-hosting the event. The goal of this event is to profile both Saskatoon and volleyball to a national audience.

### Strategic Goals

*Creating Excitement for the Sport* – Our goal is for the event to be memorable volleyball experience for the teams, volunteers and spectators. We will aim to inspire the athletes to perform at their best, and to encourage the volunteers and spectators to participate in future volleyball events in the province.

*Awareness of the Sport* – Raising the awareness of the sport is a priority. Through a media relations strategy, world class athletes including current men's team superstar and Saskatoon-born Gavin Schmitt, will be showcased. Additionally, potential new members will learn about the benefits and opportunities available within the sport of volleyball in our city.

*Leaving a Legacy* – Volleyball Canada and Sask Volleyball plan to leave a legacy for the community, including hosting a Coaching Workshop for local High Performance coaches, a National Referee Clinic, a Volleyball Camp for Sask Volleyball Provincial Teams and First Nations teams, and volleyball standards, nets, and balls donated to local schools.

*Setting a Precedent* – Saskatoon knows how to create and execute successful and memorable events. This event aims to become the new standard of comparison for every volleyball event to follow. To support this ambition, the individuals involved in hosting previous international events will either be appointed to the host committee or will be made available to share their expertise.

### Strategic Alliance

Sask Volleyball is partnering with Volleyball Canada and Tourism Saskatoon to host this internationally sanctioned event, which provides an opportunity for our men's national

volleyball team to compete against the best in the world while preparing for the 2016 Summer Olympic Games in Brazil.

### Local Organizing Committee

The local organizing committee has been created, though there are still a couple of spots left to fill. The committee includes Sask Volleyball staff, Sask Volleyball Board Members, Sask Volleyball alumni with International hosting experience.

Chair – Aaron Demyen  
Competition Director – Mark Tennant  
Marketing and Communications Director –  
Hosting Director – Leo van Dam  
Court Manager – TBA  
International Referees – Jacques Delorme and Scott Borys  
National Referees – Dennis Pomeroy  
Equipment – Vince Soloman  
Facilities Manager – TBA  
VIS Manager – Cara Orr  
Medical Manager – TBA  
Sponsorship Manager – Wayne Hellquist  
Social/Communications Manager – Britt Marshall  
Local Media Manager – Heather Bury  
Accommodations and Meals Manager – Michael Rusk  
Transportation Manager – Andrea Taylor

### Infrastructure Requirements

Sask Volleyball has booked the SaskTel Centre to host this event. The last time SaskTel Centre held a volleyball event was in 1999. Not only would this event enhance the profile of the newly rebranded arena, it will showcase its capacity to host sport events of any nature.

No upgrades to SaskTel Centre are needed for this event, as the arena currently meets or exceeds all of Volleyball Canada's facility requirements.

### Requested City Services

Other than the facility rental of SaskTel Centre, no city services are required to host this event.

### Event Operating Budget

See attached for an updated operating budget for the FIVB World League in Saskatoon.

### [Economic Impact](#)

Projections for the six matches to be played in Saskatoon in 2016 show an estimated 3,000 spectators per match (at least 50% from outside Saskatoon) and 1,100 hotel room nights for the weekend with an economic impact of approximately \$2.0 million.

### [External Media Attention](#)

CBC has committed to broadcasting some of the matches for this event, and will be profiling Team Canada over the spring and summer as they prepare to qualify for the 2016 Olympics in Rio. For the City of Saskatoon, by hosting this event in front of a live national television audience, the city's tourism industries can be profiled as a destination of choice, while demonstrating Saskatoon's ability to host major sport events. Tourism commercials will be shown twice an hour during the live and taped broadcasts on CBC, both during the event weekend in Saskatoon and when Canada visits the same team overseas. The television exposure will increase the city's visibility and support attracting visitors from across the country.

The most recent television ratings available indicate that the matches should expect to draw 70,000 viewers for the live broadcasts, and an additional 70,000 for rebroadcasts of each match. Match results and stories generated by Volleyball Canada and FIVB are posted on CBC's website post-match, while local media typically cover the event with stories leading up to the matches and post-match, especially if there are local players on the team. Sask Volleyball is currently confirming support from the Saskatoon Star-Phoenix and local radio stations to commit to covering the event.

By hosting this event, Sask Volleyball is given the opportunity to help profile the sport across the province and the country. Saskatoon's Gavin Schmitt, currently the face of the Canadian men's national volleyball team and one of the top players in the world, will be featured in promotions during Sask Volleyball tournaments and in the media prior to Saskatoon hosting the FIVB World League. Hosting this event will showcase Sask Volleyball as a sport of choice for young athletes and will help with the recruitment of out-of-province athletes.

### [Past Event History](#)

In 2015, FIVB World League events were held in three cities in Canada – Calgary, Summerside and Halifax. FIVB has modified the event in 2016 where each country hosts one weekend of matches within their pool. Volleyball Canada is looking to ensure the men's national team gets as much exposure and international competition opportunities as possible.

### *Non-Profit Certificate*

Please see attached for Sask Volleyball's non-profit certificate.

### *Prize Purses*

There are no prize purses associated with this event.

### *Event Profits*

Volleyball Canada and Sask Volleyball are working with a break event budget for this event. Should the event prove to be profitable, those funds will be used to further Volleyball Canada's programming and in turn, enhance the sport of volleyball within the province.

# World League Volleyball

# Budget

Saskatoon June 22 to 26, 2016

Revised March 21, 2016

## Revenue

Item	Total	Notes
Ticket Sales	\$ 270,000.00	Adult 1500*\$20, Youth 1500*\$10 x six matches
Government of Canada	\$ 165,000.00	Matching grant from local and prov sources
Provincial/Municipal Government	\$ 165,000.00	Sask Sport 25K, City of Saskatoon 50K, Tourism Saskatoon 50K, Tourism Sask 20K, TV Prod in-kind 20K
Local Sponsors	\$ 15,000.00	Cash and in-kind
Merchandise	\$ 1,000.00	
Miscellaneous	\$ 2,000.00	Program Sales 1K, In-kind sponsors 1K
<b>Total General Revenue</b>	<b>\$ 618,000.00</b>	

## Expenses

Item	Total	Notes
TV Production Costs	\$ 360,000.00	In-house production costs, CBC and Sportsnet broadcast fees (6 matches x \$60K)
Hosting - Practice Court Rental	\$ 1,000.00	3 days for both teams
Hosting - Venue Rental	\$ 24,600.00	3 days setup + 3 comp days CUC arena + housing costs
Hosting - Venue Labor and Ancillary	\$ 9,800.00	Forklift, Ice out, facility prep, glass out, roll away seats, tables, cleanup, other
Hosting - Venue Supervision	\$ 2,250.00	5 various facilit supervisors * \$25/hr * 18 hrs
Hosting - Venue scoreboard and electrical	\$ 1,660.00	
Hosting - Ticketing Fees	\$ 7,598.00	\$200 setup, 2.74% fee
Hosting - Corporate Suite and catering	\$ 1,500.00	
Hosting - Accommodation	\$ 52,500.00	Holiday Inn 70 rooms * 5 nights * \$150 incl tax and fees
Hosting - Meals	\$ 48,600.00	90 athletes/coach/staff of four teams, refs, hosting staff x 6 days average x \$90/day
Hosting - Local Transportation	\$ 21,600.00	Coach 2*\$1200/day coach * 6 days. van rentals 6 * \$200/day including gas * 6 days
Hosting - Other	\$ 10,000.00	Local officials, misc
Floor Set Up & Shipping	\$ 7,000.00	Volleyball Canada organizes
Advertising & Promotion	\$ 25,000.00	Volleyball Canada, Host Committee, and Local Tourism coordinate
Photographer & Press Clipping	\$ 2,500.00	
On-Site Promo & Talent	\$ 3,000.00	On-court emcee, crowd prizes
Medical	\$ 3,000.00	On-court coverage coordinate with SMSCS
Legacy - Support & Development	\$ 20,000.00	Pre-event athlete/coach/official initiatives with National Team, equipment for schools
Staffing/Overhead Expense	\$ 10,000.00	Court Builders, Sask Volleyball staff, Volleyball Canada Staff, etc
<b>Total General Expense</b>	<b>\$ 611,608.00</b>	

**NET SURPLUS (DEFICIT) \$ 6,392.00**



## **2016 FIVB World League Volleyball - Saskatoon Sports Tourism Economic Assessment Model Summary**

### **Initial Expenditure**

The 2016 FIVB World League would produce an Initial Expenditure of **\$1,339,684**. This amount is the total of all expenditures made by tourists. Being that it is new money, the Initial Expenditure indicates the magnitude of spending in Saskatchewan and its regions.

### **Gross Domestic Product**

Gross Domestic Product (GDP) of this event is an estimated **\$1,379,821**. The GDP is the *net economic impact* the event has on the community. It represents the profit generated from the initial expenditure as described above.

### **Wages & Salaries**

Wages & Salaries for the 2016 FIVB World League would be approximately **\$780,810**. This amount is an estimate of the incremental wages and salaries earned as the initial expenditure works through the economy.

### **Employment (Jobs)**

The above stated salaries can also be translated into the number of jobs that can be supported by the 2016 FIVB World League. It is estimated that the event will support **18.7** jobs, with **14.7** in Saskatoon and **4.0** throughout the rest of the province.

### **Taxes**

Taxes collected for the 2016 FIVB World League are an estimated **\$510,065**. This amount refers to the total tax revenue supported by the initial expenditures of the event.

### **Industry Output**

Industry Output or total economic activity is anticipated at **\$2,910,218**. This amount is the total of all direct, indirect and induced impacts on all goods and services produced within Saskatchewan's economy. This number appears higher than GDP because, in addition to all outputs, it includes the cost of purchased inputs in the intermediate production phase.



**Table #A - Economic Impact Summary - Combined Total: Saskatchewan**  
(Dollars)

	<b>Total Saskatchewan</b>	<b>Local Area Saskatoon</b>	<b>Rest of Saskatchewan</b>
<b>Initial Expenditure</b>	\$1,339,684	\$1,339,684	\$0
<b>Gross Domestic Product</b>			
Direct Impact	\$366,866	\$366,866	\$0
Indirect Impact	\$703,014	\$306,300	\$396,714
Induced Impact	\$309,942	\$153,592	\$156,349
Total Impact	\$1,379,821	\$826,758	\$553,064
<b>Wages &amp; Salaries</b>			
Direct Impact	\$231,801	\$231,801	\$0
Indirect Impact	\$383,730	\$220,693	\$163,036
Induced Impact	\$165,279	\$86,248	\$79,031
Total Impact	\$780,810	\$538,742	\$242,068
<b>Employment (Full-year jobs)</b>			
Direct Impact	8.9	8.9	-
Indirect Impact	6.7	3.7	2.9
Induced Impact	3.1	2.0	1.1
Total Impact	18.7	14.7	4.0
<b>Direct Taxes</b>			
Federal	\$79,194	\$79,194	\$0
Provincial	\$82,001	\$82,001	\$0
Municipal	\$47,364	\$47,364	\$0
Total	\$208,558	\$208,558	\$0
<b>Total Taxes</b>			
Federal	\$224,467	\$156,260	\$68,207
Provincial	\$202,292	\$145,596	\$56,696
Municipal	\$83,306	\$65,502	\$17,804
Total	\$510,065	\$367,358	\$142,707
<b>Industry Output</b>			
Direct & Indirect	\$2,245,045	\$1,727,295	\$517,750
Induced Impact	\$665,173	\$330,207	\$334,966
Total Impact	\$2,910,218	\$2,057,502	\$852,716

### Projected 2016 Special Events Reserve Funding and Expenditures

	SPECIAL EVENTS	PROFILE SASKATOON	TOTAL RESERVE
2015 Projected Ending Balance	(\$485,000)	(\$556,139)	(\$1,041,139)
2016 Annual Provision	(\$250,000)	(\$250,000)	(\$500,000)
2016 Projected Requests	\$40,000	\$260,500	\$300,500
2016 Federation Internationale de Volleyball World League Event	\$50,000	\$0	\$50,000
2016 Projected Closing Balance	(\$645,000)	(\$545,639)	(\$1,190,639)

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## 2015 Year-End Report – Leisure Centres and Outdoor Pools

### Recommendation

That the information be received.

### Topic and Purpose

This report provides a summary of the 2015 operations for the six indoor leisure centres and four outdoor pools.

### Report Highlights

1. The Recreation and Community Development Division (RCD) is dedicated to providing access to a range of recreation, sports, fitness, and well-being opportunities that are accessible, inclusive, and responsive to community needs. Time and attention is given to ensure citizens are aware of the programs and activities offered at the leisure centres and outdoor pools through various marketing campaigns and promotions.
2. RCD manages and operates leisure centres and, through facility rentals in 2015, supported over 470,000 visitations by people participating in activities delivered by non-profit groups and other leisure service providers, including the private sector.
3. In 2015, people participated at the six indoor leisure centres approximately 1 million times in programs, such as swimming lessons, fitness classes, drop-in fitness opportunities, and recreation program classes at the leisure centres that are designed and developed by RCD.

### Strategic Goal

Under the City of Saskatoon's (City) Strategic Goal of Quality of Life, this report supports the long-term strategy of improving the quality of life for Saskatoon residents. The operation of leisure centres and outdoor pools provides citizens with access to facilities and programs that promote active living. The ability to participate in healthy activities is an essential part of individual and community health.

### Background

RCD provides a wealth of opportunities for citizens to participate in, and enjoy the benefits of, sport, recreation, and cultural activities. A key focus is to encourage as many citizens as possible to take advantage of the activities available.

RCD manages and operates recreation facilities to support programs and activities delivered by the City, non-profit groups, and other leisure service providers, including the private sector (e.g. sports medicine, massage therapy, and Tae Kwon Do). The majority of programs offered through the six indoor leisure centres and four outdoor pools include swimming lessons, fitness classes, drop-in fitness opportunities, and both

## 2015 Year-End Report – Leisure Centres and Outdoor Pools

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registered and drop-in recreation classes. In managing these facilities, staff ensure the facilities are welcoming, safe, well-maintained, attractive, and accessible.

RCD has three distinct program-related areas that are available in the leisure centres:

- a. Facility Rentals, sometimes referred to as the “landlord” function, which represent expenses and revenue related to facility space rented by external groups and for programs delivered by RCD.
- b. Unstructured Drop-In Programs, which represent the expenses and revenue for the delivery of drop-in programs (e.g. lane swimming, public swimming, family swimming, and fitness classes).
- c. Structured Registered Programs, which represent the expenses and revenue for the delivery of adult and youth registered programs (e.g. swimming lessons and Learn to Skate).

In order to increase admission revenue, a detailed review was completed to identify ways to increase participation. In 2014, three extensive research projects were undertaken to gather public input. The results from all elements of research identified that price was the main attribute when considering a visit to a leisure centre. A new pricing and marketing strategy was developed and implemented in the fall of 2015.

### **Report**

#### Participation

Participation rates for the recreation and cultural facilities has been identified as one of the corporate performance targets. This target measures the success in growing and maintaining overall participation at City-owned recreation facilities. The City provides programs and activities, directly, and also indirectly by providing rental space within the facilities for other service providers to offer programs or activities.

Participants who utilize the direct and indirect programs or activities in the leisure centres often participate in the same program or activity multiple times. The total amount of visitations by participants at the six indoor leisure centres from January to the end of December 2015 is estimated at 1.4 million (see Attachment 1). For example, from January to the end of December, there were 14,777 registrants for swimming lessons. Each registrant visits the site, on average, eight times for the duration of the swimming lesson set, which equates to a participation rate of 118,126 visits to a leisure centre for the swimming program. A variety of groups and individuals rent the leisure centres for programs and activities. It is estimated that rentals at the six indoor leisure centres resulted in 470,864 visits.

The Leisure Access Program provides residents, who might otherwise have cost as a barrier, with an opportunity to participate in recreation activities. In 2015, there were approximately 95,300 Leisure Access card scans by 8,400 residents; an increase of 13,600 over 2014 usage.

The leisure centres undertook a major rebranding, which included incorporating images of “real” people and using icons to depict the different activities offered at the leisure

## 2015 Year-End Report – Leisure Centres and Outdoor Pools

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centres. Three successful promotions (Two-Week Trial Pass, Summer Indoor LeisureCard, and Last Hour Promotion) continued throughout 2015.

### Facility Operations – Landlord (Rental) Function Highlights

The Saskatoon Field House and Shaw Centre continued to host athletes and spectators for a number of major events, including the Downtown Lions Sled Dog, the Knights of Columbus Indoor Games, and the Saskatoon Kinsmen Track Meet, as well as two provincial and five western Canadian synchronized swimming, diving, and swim meet competitions.

The Harry Bailey Aquatic Centre hosted approximately 2,600 high school students, from Grades 7 to 9, for the Cardboard Boat Race Challenge organized by the Saskatoon Industry-Education Council.

Internal programming hours (drop-in programs and registered programs) at the six indoor leisure centres totalled 84,900 in 2015; the same total hours as in 2014.

### Facility Operations - Program Function Highlights

On September 1, 2015, the new leisure centre drop-in admission rates were launched with a flat rate of \$45.00 per month for a LeisureCard. The general admission adult rate of \$9.80, and ten bulk tickets for \$75.00, remained the same. Early results indicated an increase in LeisureCard purchases. From September to December, both admission volume and revenue increased compared to the same four-month time frame in 2014. Close to 5,000 more LeisureCards were sold in the same period.

The total admission volume (head count) for 2015 was 798,445; an increase of 27,052. The increase in admission volume may partially be explained by the increase of 13,600 Leisure Access card scans for a total of 95,300 scans in 2015, which is up from a total of 81,700 in 2014.

The leisure centres had close to 17,400 program registrants in 2015. This is an increase of 527 participants compared to 2014. The majority of the program registrants (14,800) are attributed to swimming lessons for children.

In 2015, 249 swimming lessons and 1,382 registrations were accommodated at the outdoor pools. This is an increase from 207 swimming lessons and 1,271 registrants in 2014.

The Summer Outdoor Fitness Class initiative, in partnership with the Saskatoon Health Region's "in motion" program and six local fitness providers, offered 12 weeks of fitness classes during the lunch hour on Tuesdays and Thursdays at Kiwanis Memorial Park North.

In addition, significant milestones were celebrated in 2015: the George Ward Pool marked its 50<sup>th</sup> year and the Lathey Pool celebrated its 60<sup>th</sup>.

## 2015 Year-End Report – Leisure Centres and Outdoor Pools

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The second annual Dog Day of Summer event was held at the Mayfair Pool. The event was open to all licensed dogs within the city of Saskatoon, and welcomed over 136 dogs.

### **Other Considerations/Implications**

There are no options, policy, financial, environmental, privacy, or CPTED implications or considerations; a communication plan is not required at this time.

### **Due Date for Follow-up and/or Project Completion**

During its November 2, 2015 meeting, the Standing Policy Committee on Planning, Development and Community Services (Committee), requested that staff track the number of hours required to prepare the RCD 2015 Year-End Report. This request was for the Committee to have applicable information to consider when providing further direction to the Administration as to whether or not there is a desire to continue with quarterly reporting on the leisure centres' admissions, registrations, and rentals, or return to the tradition of one year-end report. The comprehensive 2015 Year-End Report, including Attachment 2, required substantial staff time (for data collection and analysis, report writing, formatting, and reviewing) to compile. A quarterly report, which would include only a summary of year-to-date volume and revenue in comparison to the previous year-to-date, would require far less staff time, with an estimate of approximately 50 to 60 staff hours. As the process of collecting data for quarterly reports becomes refined, and information technology solutions are developed, it is anticipated that the number of hours required to collect the data will decrease. The next report will then be provided, pending the decision of the Committee.

### **Public Notice**

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

### **Attachment**

1. Leisure Centre Volume and Participation
2. 2015 Year-End Report – Leisure Centres and Outdoor Pools

### **Report Approval**

Written by: Nancy Johnson, Program Services Supervisor, Recreation and Community Development  
Reviewed by: Lynne Lacroix, Director of Recreation and Community Development  
Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/2016/RCD/PDCS – 2015 Year-End Report – Leisure Centres and Outdoor Pools/lc

**Leisure Centre Volume and Participation**

Recreation Registration			Participation
	2014 YTD Actuals	2015 YTD Actuals	5 visits/participant
CCC	298	479	2,395
HBC	139	171	855
LCC	267	246	1,230
LWC	552	569	2,845
SCC	480	443	2,215
SFH	764	671	3,355
Total	2,500	2,579	12,895
Aquatic Registration			Participation
	2014 YTD Actuals	2015 YTD Actuals	8 visits/participant
HBC	2,781	2,703	21,624
LCC	4,012	4,480	35,840
LWC	5,256	5,072	40,576
SCC	2,380	2,522	20,176
Total	14,429	14,777	118,216
Admissions - Participation			
	2014 YTD Actuals	2015 YTD Actuals	
CCC	5,859	6,485	
HBC	105,055	98,968	
LCC	95,876	98,148	
LWC	173,977	176,755	
SCC	245,148	261,818	
SFH	151,685	156,269	
Total	777,600	798,443	
Rentals			Participation
	2014 YTD Actuals	2015 YTD Actuals	visits/participant*
CCC	6,561	5,991	68,000
HBC	1,456	1,344	40,179
LCC	755	610	5,128
LWC	2,499	1,993	46,654
SCC	6,595	5,643	114,568
SFH	6,905	7,328	196,335
Total	24,771	22,909	470,864

Grand Total of Visits/Participant	1,400,418
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\* Currently, the Recreation and Community Development Division does not collect the number of participants/rentals. Therefore, the visits/participants identified is an estimated number based on the experience and knowledge of the leisure centre staff. Beginning in 2016, all renters will be required to identify the number of participants they anticipate will attend during their rental time. The numbers above should not be used as a benchmark for comparison purposes.



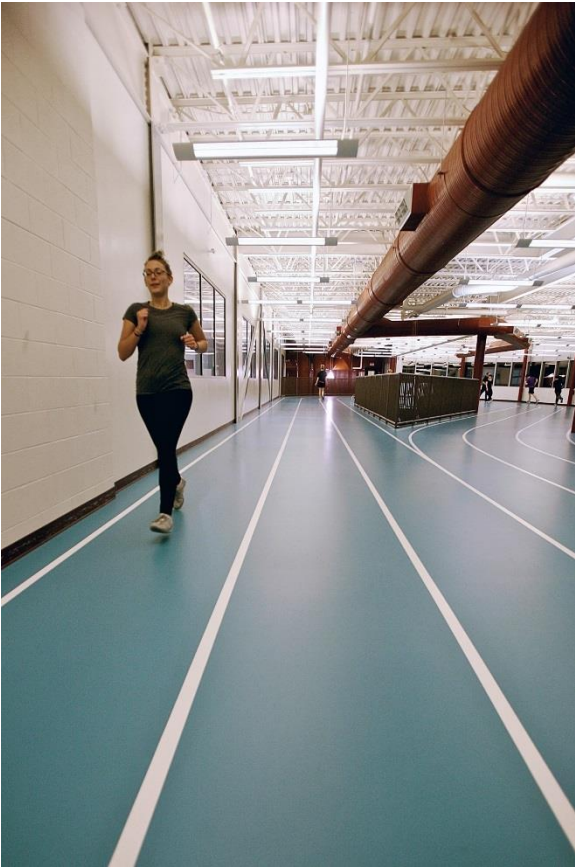
**2015 YEAR-END REPORT  
RECREATION & COMMUNITY  
DEVELOPMENT DIVISION**

**Leisure Centres  
& Outdoor Pools**





**The Recreation and Community Development Division is dedicated to providing access to a range of recreation, sports, fitness, and well-being opportunities that are accessible, inclusive, and responsive to community needs.**



**Shaw Centre Track**



**Mayfair Pool**

**2015 Year-End Report**  
**Recreation and Community Development Division**  
**Leisure Centres and Outdoor Pools**

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**Table of Contents**

**Introduction** ..... 1  
    Facility Descriptions ..... 2

**2015 Highlights** ..... 4

**Facility Operations – Landlord Function** ..... 6  
    External Rentals ..... 6  
    Internal Rentals ..... 7  
    Concessions ..... 7

**Facility Operations - Program Function** ..... 8  
    Leisure Centre Admissions ..... 8  
    Leisure Centre Registered Programs ..... 12  
    Outdoor Pools Admissions ..... 13  
    Outdoor Pools Registered Programs ..... 14

## Introduction

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As part of the Recreation and Culture business line, the leisure centres and outdoor pools provide a wealth of opportunities for citizens to participate in, and enjoy the benefits of, sport, recreation, and cultural activities. These activities are a core element of Saskatoon's quality of life, and an essential part of individual and community health.

The Recreation and Community Development Division (RCD) is responsible for the design and delivery of programs. The majority of programs offered through leisure centres and outdoor pools include swimming lessons, fitness classes, drop-in fitness opportunities, and both registered and drop-in recreation classes.

To encourage repeat customers and attract new clientele, front-line staff spend time getting to know customers in order to offer choices to meet their needs. Informed and responsive front-line staff provide reception, registration, and booking services for the facilities.

RCD also manages and operates recreation facilities to support activities delivered by the City of Saskatoon (City), non-profit groups, and other leisure service providers, including the private sector. In managing these facilities, the staff ensures the facilities are welcoming, safe, well-maintained, attractive, and accessible program venues. This is key to the success of meeting the demands of leisure service providers who operate programs at City-owned facilities.

This report will highlight and summarize the rental operations and program services for leisure centres and the four outdoor swimming pools.



**Harry Bailey Aquatic Centre Cardboard Boat Races**

## COSMO CIVIC CENTRE

The Cosmo Civic Centre's combination of fitness/recreation facilities and meeting spaces makes it a great venue for mixing business with pleasure for rental groups.

In addition to the Carlyle King Branch Library and the Cosmo Arena, which is open October through March for ice rentals and public skating programs, the Cosmo Civic Centre also has a racquetball court, a gymnasium, a fitness room, multi-purpose rooms, and a theatre.

## HARRY BAILEY AQUATIC CENTRE

With aquatic toys, a wide range of swimming lessons, and aquatic fitness programs, the Harry Bailey Aquatic Centre remains an active aquatic facility that serves the public well. This facility provides a practice environment for aquatic sports, and is also a great place to train and learn new skills in scuba diving, canoeing, and kayaking.

## LAKWOOD CIVIC CENTRE

The Lakewood Civic Centre has a spacious tropical pool and waterslide, fitness facilities, meeting and recreational space, multi-purpose rooms, and the Cliff Wright Branch Library all under one roof. To complement the broad variety of programming and rental opportunities, the Lakewood Civic Centre has a great child-minding service.

## LAWSON CIVIC CENTRE

The Lawson Civic Centre is home to Saskatoon's first and only wave pool. The centre's multi-purpose room is perfect for fitness activities, for use as a dance studio, and for larger meetings and seminars. The fitness room at the centre provides weight training and cardio equipment, and there is a sauna overlooking the pool. This facility is also home to the Rusty MacDonald Branch Library.

## SHAW CENTRE

The Shaw Centre is a state-of-the-art aquatic and fitness facility offering a wide variety of



**Cosmo Civic Centre Theatre**

recreation, health, and fitness opportunities to the residents of Saskatoon.

The story of the Shaw Centre is unique, as it came to life as part of an integrated partnership between the City, Saskatoon Public Schools, and Greater Saskatoon Catholic Schools. By developing a collaborative approach and combining their resources, a fully integrated destination centre was created, which includes the Shaw Centre, Tommy Douglas Collegiate, Bethlehem Catholic High School and Morris T. Cherneskey Multi-District Park.

The centrepiece of the Shaw Centre is the 50 metre indoor, stainless steel competitive pool, specifically designed to meet or exceed Fédération Internationale de Natation (FINA) regulations for hosting national and international competitions for speed swimming, synchronized swimming, water polo, and diving. The competitive pool has the largest metric volume of water (4.83 million litres) in the world for a stainless steel, indoor pool. In addition, there is a six-lane warm-up pool, a leisure pool with a water slide, water toys, spectator seating, and wheelchair-accessible hot tubs.

The Shaw Centre also includes a three-lane walk/jog track, a fitness room, a multi-purpose room, a child-minding room, and more.

## SASKATOON FIELD HOUSE

Versatility is the key feature of the Saskatoon Field House. In addition to being a fitness and high-performance athletic training centre, it is a great place to hold meetings, workshops, clinics, and world-class events.

The 48,000 square foot main field area can accommodate up to 4,500 people. The retractable bleachers adjacent to the main field seat 3,500 people. The 17,000 square foot second-level area includes a weight room, a fitness/dance studio, a multi-purpose room, and two meeting rooms.

## OUTDOOR POOLS

Many Saskatoon residents list our outdoor pools as their favourite way to beat the summer heat! The George Ward, Riversdale, Lathey, and Mayfair Pools are traditionally open daily starting in June and close toward the end of August.

The Riversdale Pool is on Avenue H North between 11<sup>th</sup> Street and 16<sup>th</sup> Street. This pool was built in 1928, and the basin was replaced in 1996. The pool has an occupancy rating of 750 people and a modern change room facility. This rectangular-shaped pool has a large, shallow area for children, a separate water slide drop-off area, a diving area with two 1 metre boards, and a lane swimming area.

The Mayfair Pool is on Avenue F North between 31<sup>st</sup> Street and 32<sup>nd</sup> Street. The original pool was built in 1959, and the new Mayfair Pool was opened on August 10, 2012. The new pool can hold 350 people and has a water slide, a diving board, on-deck showers, a concession, two water features, and a community room.

The George Ward Pool is on 5<sup>th</sup> Street East between Louise Avenue and Grosvenor Avenue. This pool was built in 1965, and has an occupancy rating of 650 people. The pool is in the traditional rectangle shape, and offers a shallow end, lane swimming, and diving boards. It also has a great space for barbeque usage.

The Lathey Pool is on Taylor Street between Albert Avenue and Lansdowne Avenue. This pool was originally built in 1955, and rebuilt in 1989. It is a leisure pool that has two 25 metre swimming lanes, a water slide, and a zero-depth (beach) area for young toddlers. The occupancy rating is 300 people.



**Shaw Centre**

## 2015 Highlights

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The indoor leisure centres had another busy year in 2015. A few of the major highlights for 2015 are as follows:

- Registered programs at the leisure centres continue to be popular. Revenue for registered programs increased by 1.7% from 2014. Approximately 85% of registered aquatic program participants are from Saskatoon, while 15% are from the communities surrounding Saskatoon; consistent with 2014.
- The Customer Service Section provides program support in terms of phone-in registration, facility booking, and staff scheduling. In 2015, 61% of program registrations were handled via phone-in registration, and online registration was 39%.
- 2015 facility upgrades included:
  - Cosmo Civic Centre - new paint and upgrades to the theatre;
  - Harry Bailey Aquatic Centre - re-grouting of the leisure pool;
  - Lakewood Civic Centre – a new pump for the water slide, and shower temperature control valves in the change rooms;
  - Lawson Civic Centre - roof renovations, new paint, and new signage; and
  - Saskatoon Field House - change room renovations and new flooring in Meeting Room No. 3.
- The Leisure Access Program for low-income residents continues to bring in a significant number of customers who might not otherwise be able to afford to participate. The program provides low-income residents of Saskatoon the opportunity to participate in recreation opportunities offered by the City. Total Leisure Access card scans in 2015 were approximately 95,300, represented by approximately 8,400 residents. This is an increase of approximately 16.6% over 2014 usage.
- Overall, revenue for general admissions in 2015 decreased by 0.3% from 2014. In 2015, results from market research conducted in 2014 were reviewed and a new pricing strategy was rolled out in September 2015. From September to December, revenue increased by approximately \$35,000 over the same time period in 2014. The customer service staff processed approximately 11,255 new LeisureCard sales and renewals in 2015; an increase from 6,742 in 2014. Most of the increase in transactions occurred after a new pricing structure was introduced in September.
- Participation rates for the recreation and cultural facilities has been identified as one of the corporate performance targets. This target measures the success in growing and maintaining overall participation at City-owned recreation facilities. At the leisure centres, the City provides programs and activities, directly, and also indirectly by providing rental space within the facility for other service providers to offer programs or activities. Participants who utilize the direct and indirect programs or activities in the leisure centres often participate in the same program or activity multiple times. Collectively, the number of total visitations at the six indoor leisure centres for 2015 is estimated at 1.4 million.

Revenue by Source

	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	Difference Previous Year	% Change Previous Year
<b>Landlord Function</b>							
External Rentals	\$ 1,172,400	\$ 1,248,600	\$ 1,298,600	\$ 1,386,400	\$ 1,360,200	-\$26,200	-1.90%
Internal Rentals	\$ 3,528,800	\$ 3,672,200	\$ 4,045,900	\$ 4,249,500	\$ 4,252,200	\$2,700	0.10%
Concessions	\$ 56,700	\$ 48,700	\$ 52,100	\$ 51,000	\$ 44,700	-\$6,300	-12.40%
Other Rental Revenue	\$ 136,100	\$ 137,900	\$ 132,900	\$ 120,000	\$ 107,400	-\$12,600	-10.50%
Subtotal	\$ 4,894,000	\$ 5,107,400	\$ 5,529,500	\$ 5,806,900	\$ 5,764,500	-\$42,400	-0.70%
<b>Program Function</b>							
Admissions	\$ 4,650,000	\$ 5,012,900	\$ 4,898,700	\$ 5,076,200	\$ 5,061,100	-\$15,100	-0.30%
Registered Programs	\$ 1,174,100	\$ 1,209,800	\$ 1,282,300	\$ 1,323,800	\$ 1,352,500	\$28,700	2.20%
Subtotal	\$ 5,824,100	\$ 6,222,700	\$ 6,181,000	\$ 6,400,000	\$ 6,413,600	\$13,600	0.20%
<b>Total Revenue</b>	<b>\$ 10,718,100</b>	<b>\$ 11,330,100</b>	<b>\$ 11,710,500</b>	<b>\$ 12,206,900</b>	<b>\$ 12,178,100</b>	<b>-\$28,800</b>	<b>-0.20%</b>
<b>% Change</b>	<b>4.60%</b>	<b>5.70%</b>	<b>3.40%</b>	<b>4.20%</b>	<b>-0.20%</b>		

Note: Revenue includes outdoor pools.



Lawson Civic Centre

## Facility Operations — Landlord (Rental) Function

Overall in 2015, the facility operations function showed a revenue decrease of \$26,400 (1.9%) for external rentals. This decrease was due to fewer rental hours being booked in 2015. In 2015, internal rentals saw an increase of \$2,700 (0.1%) for the delivery of RCD programs.

### EXTERNAL RENTALS

External rental revenue reflects the program partnerships and lease agreements in place at each of the indoor leisure centres with external agencies.

*Revenue by External Rentals*

	2011 Actual Restated	2012 Actual Restated	2013 Actual	2014 Actual	2015 Actual	Difference Previous Year	% Change Previous Year
<b>Indoor Leisure Centres</b>							
Cosmo Civic Centre	\$ 141,100	\$ 135,000	\$ 144,800	\$ 178,800	\$ 175,000	-\$3,800	-2.10%
Saskatoon Field House	\$ 401,100	\$ 430,000	\$ 448,300	\$ 458,900	\$ 476,100	\$17,200	3.70%
Harry Bailey Aquatic Centre	\$ 212,200	\$ 214,700	\$ 217,700	\$ 208,600	\$ 195,400	-\$13,200	-6.30%
Lakewood Civic Centre	\$ 68,000	\$ 68,900	\$ 65,000	\$ 76,400	\$ 73,500	-\$2,900	-3.80%
Lawson Civic Centre	\$ 18,600	\$ 19,800	\$ 23,300	\$ 19,600	\$ 16,300	-\$3,300	-16.80%
Shaw Centre	\$ 326,300	\$ 373,800	\$ 394,600	\$ 437,700	\$ 417,300	-\$20,400	-4.70%
<b>Total Revenue</b>	<b>\$ 1,167,300</b>	<b>\$ 1,242,200</b>	<b>\$ 1,293,700</b>	<b>\$ 1,380,000</b>	<b>\$ 1,353,600</b>	<b>-\$26,400</b>	<b>-1.90%</b>
<b>% Change</b>	<b>1.20%</b>	<b>6.40%</b>	<b>4.10%</b>	<b>6.70%</b>	<b>-1.90%</b>		

### 2015 Rental Highlights

#### Shaw Centre

- Major events hosted at the Shaw Centre in 2015 included two provincial and five western competitions. The Shaw Centre hosted the SaskAdoptWalk 2015, an annual fundraising and awareness event for the Adoption Support Centre of Saskatchewan (ASCS).

#### Saskatoon Field House

- Indoor track meets continue to be successful rentals attracting large numbers of athletes and spectators, and the major events hosted at the Saskatoon Field House in 2015 included the Downtown Lions Sled Dog, the Knights of Columbus Indoor Games, and the Saskatoon Kinsmen Indoor Track Meet.

#### Harry Bailey Aquatic Centre

- Since 2004, the Harry Bailey Aquatic Centre has hosted the Cardboard Boat Race Challenge, which is organized by the Saskatoon Industry-Education Council in partnership with the Saskatoon Public School Board, the Saskatoon Greater Catholic School Board, the Prairie Spirit School Division, and the Saskatoon Tribal Council. Students from Grades 7 to 9 design, build, and race cardboard boats at the Harry Bailey Aquatic Centre. In 2015, 81 classes with 2,625 students participated in this initiative.



## INTERNAL RENTALS

Internal rental revenue reflects the costs associated with the direct delivery of registered and drop-in programs in each of the leisure centres.

*Revenue by Internal Rentals*

	2011 Actual Restated	2012 Actual Restated	2013 Actual	2014 Actual	2015 Actual	Difference Previous Year	% Change Previous Year
<b>Indoor Leisure Centres</b>							
Cosmo Civic Centre	\$ 169,000	\$ 175,800	\$ 183,400	\$ 219,200	\$ 223,200	\$4,000	1.80%
Saskatoon Field House	\$ 628,100	\$ 653,300	\$ 661,900	\$ 663,700	\$ 516,600	-\$147,100	-22.20%
Harry Bailey Aquatic Centre	\$ 658,700	\$ 685,100	\$ 736,000	\$ 783,800	\$ 791,300	\$7,500	1.00%
Lakewood Civic Centre	\$ 579,900	\$ 604,300	\$ 652,800	\$ 718,000	\$ 709,200	-\$8,800	-1.20%
Lawson Civic Centre	\$ 415,800	\$ 432,400	\$ 475,700	\$ 488,400	\$ 542,500	\$54,100	11.10%
Shaw Centre	\$ 1,077,300	\$ 1,121,300	\$ 1,336,100	\$ 1,376,400	\$ 1,469,400	\$93,000	6.80%
<b>Total Revenue</b>	<b>\$ 3,528,800</b>	<b>\$ 3,672,200</b>	<b>\$ 4,045,900</b>	<b>\$ 4,249,500</b>	<b>\$ 4,252,200</b>	<b>\$2,700</b>	<b>0.10%</b>
<b>% Change</b>	<b>4.50%</b>	<b>4.10%</b>	<b>10.20%</b>	<b>5.00%</b>	<b>0.10%</b>		

- Internal rental hours for public drop-in programs (fitness classes, public swimming, lane swimming, etc.) increased slightly in 2015 compared to 2014. Approximately 70,100 hours for public drop-in programs were booked for 2015, while 69,900 public drop-in hours were booked in 2014.
- In 2015, approximately 14,800 hours were booked for registered programs (the majority for swimming lessons); a slight decrease from 15,000 hours in 2014.

## CONCESSIONS

- In 2015, lease revenue for concession services at leisure centres decreased by approximately 12% from 2014. This decrease was the result of a food service provider vacancy at the facilities. In 2016, the Administration will continue to explore alternative business models for food services that work with the needs of our customers and the goals of RCD.

## 2016 Opportunities and Challenges

- In 2015, as part of the Rental Capacity Review process, the Administration identified and developed strategies that would target increases to low-usage rental times within the facilities. These strategies included a needs assessment, an expanded marketing plan, and a plan for minimizing and removing the barriers that may be deterring rentals in leisure facilities. In 2016, these strategies will continue being implemented at all leisure centres through a coordinated sales approach.



## Facility Operations — Program Function

The program function is comprised of both general admissions and registered programs. Overall, the program function (including outdoor pools) had an increase of \$13,600 (0.2%) from 2014. This increase is explained primarily through an increase in admissions after the new pricing structure was introduced in September 2015.

### Revenue by Source

	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	Difference Previous Year	% Change Previous Year
<b>Program Function</b>							
Admissions	\$ 4,650,000	\$ 5,012,900	\$ 4,898,700	\$ 5,076,200	\$ 5,061,100	-\$15,100	-0.30%
Registered Programs	\$ 1,174,100	\$ 1,209,800	\$ 1,282,300	\$ 1,323,800	\$ 1,352,500	\$28,700	2.20%
<b>Subtotal</b>	<b>\$ 5,824,100</b>	<b>\$ 6,222,700</b>	<b>\$ 6,181,000</b>	<b>\$ 6,400,000</b>	<b>\$ 6,413,600</b>	<b>\$13,600</b>	<b>0.20%</b>

Note: Revenue includes outdoor pools.

## LEISURE CENTRE ADMISSIONS

General admissions provide the public with access to the City's recreation facilities and to instructor-led classes (i.e. aerobics and aqua fitness) on a "drop-in" basis, for which pre-registration is not required.

General admission revenue for indoor leisure centres decreased by \$19,600 (0.4%) in 2015 compared to 2014. On a positive note, admission volume increased by 3.5% from 2014 (see table on Page 9). Some of this difference can be explained by customers changing to a lower cost-per-visit admission option. Some existing customers have moved from purchasing a single cash admission or using a bulk ticket (both of which are a higher cost-per-visit) to purchasing the new lower-cost LeisureCard. This has resulted in an immediate shift in the revenue amounts being collected; however, more people are using the facilities and using them more often. As people continue to purchase the new LeisureCard, revenue will again start to rise.

In September 2015, a new pricing structure was introduced. From September 1 to December 31, 2015, both revenue and admission volume increased over the same period in 2014. As well, close to 5,000 more LeisureCard sales transactions were conducted in the same period.

### Revenue by General Admissions

	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	Difference Previous Year	% Change Previous Year
<b>Indoor Leisure Centres</b>							
Cosmo Civic Centre	\$61,100	\$65,400	\$63,800	\$54,200	\$48,700	-\$5,500	-10.10%
Saskatoon Field House	\$1,016,500	\$1,072,300	\$1,078,400	\$1,097,900	\$1,050,600	-\$47,300	-4.30%
Harry Bailey Aquatic Centre	\$557,300	\$582,300	\$595,200	\$606,400	\$600,600	-\$5,800	-1.00%
Lakewood Civic Centre	\$840,100	\$995,600	\$981,600	\$1,030,700	\$1,000,300	-\$30,400	-2.90%
Lawson Civic Centre	\$504,500	\$541,800	\$583,800	\$568,500	\$564,800	-\$3,700	-0.70%
Shaw Centre	\$1,403,500	\$1,480,200	\$1,299,000	\$1,405,700	\$1,478,800	\$73,100	5.20%
One time LeisureCard sales adjustment	\$33,400	\$0	\$0	\$0	\$0	\$0	
<b>Subtotal</b>	<b>\$4,416,400</b>	<b>\$4,737,600</b>	<b>\$4,601,800</b>	<b>\$4,763,400</b>	<b>\$4,743,800</b>	<b>-\$19,600</b>	<b>-0.40%</b>
<b>% Change</b>	<b>4.90%</b>	<b>7.30%</b>	<b>-2.90%</b>	<b>3.50%</b>	<b>-0.40%</b>		

Total Admission Volume

	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	Difference Previous Year	% Change Previous Year
<b>Indoor Leisure Centres</b>							
Cosmo Civic Centre	7,756	7,784	5,948	5,862	6,485	623	10.60%
Saskatoon Field House	161,069	158,245	153,425	151,685	156,269	4,584	3.00%
Harry Bailey Aquatic Centre	105,123	101,641	96,062	98,845	98,968	123	0.10%
Lakewood Civic Centre	168,691	188,666	171,375	173,977	176,757	2,780	1.60%
Lawson Civic Centre	98,961	100,917	99,107	95,876	98,148	2,272	2.40%
Shaw Centre	279,174	279,323	231,504	245,148	261,818	16,670	6.80%
<b>Total Attendance</b>	<b>820,774</b>	<b>836,576</b>	<b>757,421</b>	<b>771,393</b>	<b>798,445</b>	<b>27,052</b>	<b>3.50%</b>
<b>% Change</b>	<b>1.10%</b>	<b>1.90%</b>	<b>-9.50%</b>	<b>1.80%</b>	<b>3.50%</b>		

Note: Prior to 2013, bulk ticket sales were considered to equal the number of patrons admitted on bulk tickets. Effective 2013, actual bulk ticket admissions were reported. For example in 2013, adult bulk ticket sales were 82,835, while adult bulk ticket admissions were 67,400.

## 2015 Program Highlights

- The Leisure Access cards allow residents with low incomes to participate in recreation activities. Usage increased by approximately 13,600 (16.6%) in 2015 compared to 2014. A total of approximately 95,300 usages were recorded between indoor leisure centres and outdoor pools. The Shaw Centre and Lakewood Civic Centre continue to see the largest portion of Leisure Access card usage. The Riversdale Pool is also well-used by Leisure Access card holders (approximately 3,700 scans in 2015).
- The number of drop-in fitness class opportunities remained consistent in 2015. Overall, 756 drop-in fitness classes were offered in 2015 compared to 759 in 2014. To keep up with the ongoing demand for fitness classes in 2015, 5 group fitness instructors, 2 older adult instructors, 1 aqua fitness instructor, and 1 fitness yoga instructor were recruited and trained. Group cycle, urban poling and strength training were also offered in 2015, and 23 instructors were trained.

### Brand Ambassador

- Since 2013, RCD has been active in the community promoting programs offered at the leisure centres. This initiative was continued in 2015, and between the months of April and November; the Brand Ambassador attended 16 different events promoting RCD programs. The Brand Ambassador shared program information (drop-in and registered) and handed out promotional materials, including stress balls, shoe bags, and information pamphlets.

### Promotions

- Due to the success of promotional items in both 2014 and 2015, these promotional offers will be continued in 2016:

#### *Two-Week Trial Pass*

- The Two-Week Trial Pass continued in 2015, allowing potential new LeisureCard customers the ability to try out the benefits of a LeisureCard and experience the City's leisure centres for a two-week time period. A total of 1,875 Two-Week Trial Passes were sold, with 11,666 uses; an increase from 1,764 purchased and 10,209 used in 2014.

#### *Summer Indoor LeisureCard*

- In 2015, the second year the Summer Indoor LeisureCard was in place, this promotion provided unlimited access to the indoor leisure centres during the summer months of July and August. In

total, 290 Summer Indoor LeisureCards were sold, with 4,733 visits. This compared to 301 sold and 4,353 visits in 2014.

### Last Hour Promotion

- The Last Hour Promotion was introduced in September 2014 and offers an admission fee of \$3 in the final hour of operation for patrons to access any leisure centre fitness and exercise room, walking track, and open gym. In its first full year, there were 3,402 visits with the Last Hour Promotion.

### Summer Outdoor Fitness Classes

- The Summer Outdoor Fitness Class initiative was developed in partnership with the Saskatoon Health Region's *in motion* program to offer free summer outdoor fitness classes during the lunch hour.
- In 2015, six local fitness providers delivered 12 weeks of fitness class opportunities to encourage people who live, work, or visit the Downtown area to be more physically active. Fitness classes were offered at Kiwanis Memorial Park on Tuesdays and Thursdays from 12:00 p.m. to 12:45 p.m. from June to September.



Summer Outdoor Fitness Class

A promotional flyer for Saskatoon Leisure Centres. The top section features a woman in a purple tank top running on a treadmill. Below this, there are two smaller images: one of an older man in a red shirt using a camera, and another of a person swimming in a pool. The flyer contains text about special promotions, including Summer Indoor LeisureCard, Two-week Trial Pass, and Last Hour Promotion. At the bottom, the City of Saskatoon logo is followed by the text 'LEISURE CENTRES' and a list of participating locations: COSMO CIVIC CENTRE, HARRY BAILEY AQUATIC CENTRE, LAKEWOOD CIVIC CENTRE, LAWSON CIVIC CENTRE, SASKATOON FIELD HOUSE, SHAW CENTRE, FITNESS CIRCUIT & TERRY FOX TRACK.

www.saskatoon.ca/leisurecentres

**Special Promotions!**

**Summer Indoor LeisureCard**  
The Summer Indoor LeisureCard is back by popular demand. Keep your fitness routine up throughout the summer for a discounted price! Valid July 1 to August 31.  
**Adult \$90 | Youth \$55 | Family \$185**  
Restrictions apply.

**Two-week Trial Pass**  
If you're not sure a LeisureCard is right for you, try a discounted Two-week Trial Pass and enjoy unlimited access to Leisure Centres and outdoor pools.  
**Adult \$25 | Youth \$20 | Family \$30**  
Restrictions apply.

**Last Hour Promotion**  
Take advantage of the final hour of operation at any Leisure Centre fitness & weight room, walking track and open gym, seven days a week for a \$3 admission.  
Excludes the Fitness Circuit & Terry Fox Track.

**City of Saskatoon LEISURE CENTRES**  
COSMO CIVIC CENTRE • HARRY BAILEY AQUATIC CENTRE • LAKEWOOD CIVIC CENTRE  
LAWSON CIVIC CENTRE • SASKATOON FIELD HOUSE • SHAW CENTRE  
FITNESS CIRCUIT & TERRY FOX TRACK

## 2015 Pricing and Marketing Strategy

In late 2012, the Administration noticed a downward trend in LeisureCard sales and admission volume at the leisure centres. As a result, an innovation team met to discuss opportunities and initiatives to reverse this trend and increase admission volume. In 2014, a number of research projects were undertaken to gather public input: Leisure Centre Market Research, Leisure Centre Creative Testing, and Pricing Strategy Research.

Based on the detailed analysis of survey results, including projected volumes at different price points, a new pricing structure was implemented in September 2015. The following table outlines the new admission pricing structure:

Prices Include GST	Adults (19+ yrs)	Youth (6 to 8 yrs)	Preschool (0 to 5 yrs)	Family
Single Admission	\$9.80	\$5.90	Free	\$19.60
Group Rates (6 or more people)	\$9.30	\$5.40	Free	n/a
Bulk Tickets (10 passes)	\$75.00	\$45.00	Free	\$150.00
LeisureCard (price per month)	\$45.00	\$27.00	n/a	\$90.00

As a result of the Leisure Centre Creative Testing research, a new marketing strategy for the leisure centres was developed that incorporates images of “real” people and uses icons to depict the activities that are offered at the leisure centres.



## 2016 Opportunities and Challenges

- Following the recommendations of the Recreation and Parks Master Plan, RCD will implement recommended actions that guide the development, delivery, and continuous improvement of recreation programs, services, and facilities.
- The City-wide Leisure Needs Survey will be conducted in the fall of 2016 to collect current information related to recreation participation patterns of Saskatoon residents and the factors which influence their recreation activity choices.
- In order to reward 12-month LeisureCard purchasers, a new reward program, Pick Your Perk, will be implemented in 2016. Active LeisureCard holders will be eligible to pick from one of the following: Early Bird Registration, 12 months for the price of 11, or a \$45 PerkCard, which can be used toward purchases at various City-owned leisure facilities.

## LEISURE CENTRE REGISTERED PROGRAMS

Registered programs take the form of a scheduled class with an instructor who leads the participants through a pre-defined set of activities for which pre-registration is required.

*Revenue by Registered Programs*

	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	Difference Previous Year	% Change Previous Year
<b>Indoor Leisure Centres</b>							
Cosmo Civic Centre	\$ 30,600	\$ 26,200	\$ 25,300	\$ 30,600	\$ 28,900	-\$1,700	-5.60%
Saskatoon Field House	\$ 79,200	\$ 58,200	\$ 60,700	\$ 56,000	\$ 54,700	-\$1,300	-2.30%
Harry Bailey Aquatic Centre	\$ 201,800	\$ 209,400	\$ 217,400	\$ 226,700	\$ 227,200	\$500	0.20%
Lakewood Civic Centre	\$ 395,100	\$ 376,600	\$ 381,600	\$ 404,300	\$ 397,300	-\$7,000	-1.70%
Lawson Civic Centre	\$ 245,200	\$ 280,800	\$ 312,100	\$ 307,300	\$ 327,900	\$20,600	6.70%
Shaw Centre	\$ 164,800	\$ 193,800	\$ 205,800	\$ 217,500	\$ 228,100	\$10,600	4.90%
<b>Total Revenue</b>	<b>\$ 1,116,700</b>	<b>\$ 1,145,000</b>	<b>\$ 1,202,900</b>	<b>\$ 1,242,400</b>	<b>\$ 1,264,100</b>	<b>\$21,700</b>	<b>1.70%</b>
<b>% Change</b>	<b>11.40%</b>	<b>2.50%</b>	<b>5.10%</b>	<b>3.30%</b>	<b>1.70%</b>		

Registered program revenue increased by \$21,700 (1.7%) from 2014.

The majority of our registered programs at the leisure centres continue to be swimming lessons for children (approximately 14,800 registered in aquatics programs in 2015; an increase from 14,400 in 2014).

In 2015, there was a total of 2,888 registered programs at the leisure centres with over 17,400 registrants. This compares to 2,784 registered programs and 17,100 registrants in 2014.

### 2015 Registered Program Highlights

- Red Cross swimming lessons continue to be very popular, especially the Parent & Tot and preschool levels.
- The Harry Bailey Aquatic Centre is the primary lifesaving and First Aid training facility for the City. In 2015, 54 aquatic leadership courses were offered with 501 participants.
- Block lessons for families with multiple children in different swimming levels at the same time were piloted at the Lawson Civic Centre. In total, 447 children registered in block lessons in 2015.
- The number of private swimming lessons has decreased from 2014. 2015 had 457 registrations for private swimming lessons; down from 512 in 2014.

- Sport & Splash Camp, offered at the Shaw Centre and Lawson Civic Centre, added camps during the school breaks. A total of 168 youths participated in the 16 camps offered in 2015. In 2014, a total of 151 youths participated in 13 camps.
- As in previous years, there was a large turnover of lifeguards and swimming instructors. In 2015, 45 new lifeguards were hired.

### 2016 Opportunities and Challenges

- Program staff will continue to develop new registered programs in 2016 targeted at engaging beginner fitness participants through introductory and “learn-to” programs. A fitness review is scheduled to occur in 2016 to further identify drop-in program priorities. Fitness programs for older adults, newcomers, and families have been identified as potential new program areas for 2016.
- Due to positive feedback received regarding block lessons offered at the Lawson Civic Centre, block lessons will also be offered at the Harry Bailey Aquatic Centre in the summer of 2016.
- The Brand Ambassador will also continue to reach out to the community at various events and public gathering places to promote programs at the leisure facilities.

## OUTDOOR POOL ADMISSIONS

Each year, City Council approves an annual operating budget for the four outdoor pools. The Administration allocates a fixed number of days to each pool based on the approved operating budgets:

- The Lathey and Riversdale Pools - 80 operating days – from early to mid-June to early September
- The George Ward and Mayfair Pools - 70 operating days – from mid-June to late August

For optimum patron usage and accessibility, all four swimming pools are open in early to mid-June to accommodate the volume generated through school rentals and public admission times.

*Total Admission Volume*

	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	Difference Previous Year	% Change Previous Year
<b>Outdoor Pools</b>							
George Ward Pool	21,191	20,976	23,015	17,197	14,106	-3,091	-18.00%
Lathey Pool	21,001	20,641	20,807	18,496	19,810	1,314	7.10%
Mayfair Pool	-	7,314	15,068	20,020	18,984	-1,036	-5.20%
Riversdale Pool	34,391	37,110	29,025	30,348	30,617	269	0.90%
<b>4 Outdoor Pools</b>	<b>76,583</b>	<b>86,041</b>	<b>87,915</b>	<b>86,061</b>	<b>83,517</b>	<b>-2,544</b>	<b>-3.00%</b>
<b>% Change</b>	<b>-4.20%</b>	<b>12.30%</b>	<b>2.20%</b>	<b>-2.10%</b>	<b>-3.00%</b>		

*Revenue by General Admissions*

	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	Difference Previous Year	% Change Previous Year
<b>Outdoor Pools</b>							
George Ward Pool	\$68,600	\$70,600	\$87,100	\$67,500	\$60,900	-\$6,600	-9.80%
Lathey Pool	\$63,600	\$64,900	\$67,600	\$64,300	\$71,700	\$7,400	11.50%
Mayfair Pool	\$0	\$21,300	\$45,600	\$68,700	\$65,800	-\$2,900	-4.20%
Riversdale Pool	\$101,400	\$118,500	\$96,600	\$112,300	\$118,900	\$6,600	5.90%
<b>Subtotal</b>	<b>\$233,600</b>	<b>\$275,300</b>	<b>\$296,900</b>	<b>\$312,800</b>	<b>\$317,300</b>	<b>\$4,500</b>	<b>1.40%</b>
<b>% Change</b>	<b>-6.30%</b>	<b>17.90%</b>	<b>7.80%</b>	<b>5.40%</b>	<b>1.40%</b>		

## 2015 Outdoor Pool Highlights

- 2015 saw anniversary celebrations for two of the four outdoor pools. The George Ward Pool celebrated its 50<sup>th</sup> year and Lathey Pool its 60<sup>th</sup>.
- The Riversdale Pool hosted the Kids of Steel and Moe's Triathlon joint event in 2015. This took place on the opening weekend at Riversdale Pool and was the first time in many years that both events were held on the same day back to back.
- In 2015, the parking lot at Mayfair Pool was repaired with a mixture of asphalt and gravel. Signage was increased in the parking lot to designate spots for accessibility, maintenance, and short-term drop off.
- The Mayfair Pool also hosted the 2<sup>nd</sup> annual Dog Day of Summer event, which was open to all licensed dogs within the City. This was an Animal Services event for the benefits of licensing and awareness for the SPCA. In total, 136 dogs were registered for this event.
- Overall in 2015, outdoor pools were scheduled to open a total of 300 days; the same number of days as 2014. The actual number of days open varies depending on the weather.

## 2016 Opportunities and Challenges

- Weather is a significant factor in outdoor pool operations. History shows that when temperatures are 24°C and higher, pools draw a large number of visitors. When temperatures are 20°C and lower, fewer visitors are attracted to outdoor pools. Of the 80 days outdoor pools were open in 2015, there were 49 days where the temperature was at or above 24°C compared to 37 days in 2014.
- Due to the popularity of Dog Day of Summer event at the Mayfair Pool in 2015, it will continue in 2016.



**Mayfair Pool**

## OUTDOOR POOL REGISTERED PROGRAMS

Registration revenue for outdoor pool swimming lessons increased by \$7,000 (8.6%) compared to 2014.

- In 2015, 249 swimming lessons were offered at the outdoor pools, which accommodated a total of 1,381 registrants. This is an increase from 207 lessons and 1,271 registrants in 2014.
- Sport & Splash Camp will be added to the Mayfair Pool in 2016.

Revenue by Registered Programs

	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	Difference Previous Year	% Change Previous Year
<b>Outdoor Pools</b>							
George Ward Pool	\$ 27,100	\$ 27,200	\$ 30,700	\$ 29,300	\$ 34,100	\$4,800	16.40%
Lathey Pool	\$ 19,600	\$ 23,600	\$ 26,100	\$ 24,800	\$ 26,400	\$1,600	6.50%
Mayfair Pool		\$ -	\$ 6,200	\$ 5,600	\$ 9,600	\$4,000	71.40%
Riversdale Pool	\$ 10,700	\$ 14,000	\$ 16,400	\$ 21,700	\$ 18,300	-\$3,400	-15.70%
<b>Total Revenue</b>	<b>\$ 57,400</b>	<b>\$ 64,800</b>	<b>\$ 79,400</b>	<b>\$ 81,400</b>	<b>\$ 88,400</b>	<b>\$7,000</b>	<b>8.60%</b>
<b>% Change</b>	<b>4.70%</b>	<b>12.90%</b>	<b>22.50%</b>	<b>2.50%</b>	<b>8.60%</b>		



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## 2015 Annual Report - Community Development

### Recommendation

That the information be received.

### Topic and Purpose

This report provides a summary of initiatives carried out in 2015 by all areas within Community Development. It highlights the supports provided by the City of Saskatoon, which in turn, help leverage the commitment and dedication of volunteers and organizations in the community who help make Saskatoon a great city.

### Report Highlights

1. Community Development is a multi-disciplinary team involved in a wide variety of programs, services, and supports intended to help contribute to achieving a quality of life in Saskatoon. Attachment 1 showcases the many highlights for 2015 and priorities for 2016.

### Strategic Goals

The work of the Community Development team supports many aspects of the City of Saskatoon's (City) Strategic Goal of Quality of Life, specifically:

- i) ensuring existing and future leisure centres, and other recreational facilities, are accessible, physically and financially, and meet community needs;
- ii) strengthening relations with local Aboriginal organizations;
- iii) developing partnerships and programs with Aboriginal organizations that will assist in enhancing economic, employment, and training opportunities;
- iv) supporting community-building through direct investment, community development expertise, and support to volunteers on civic boards, committees, and community associations;
- v) building capacity within the community to address a broad range of issues and build consensus around collaborative responses;
- vi) providing opportunities for activities in a winter city;
- vii) exploring a leisure centre located within the core neighbourhoods;
- viii) implementing the Immigration Action Plan;
- ix) implementing the Municipal Culture Plan;
- x) reducing and preventing crime and providing protective services in the Downtown core and neighbourhoods; and
- xi) developing age-friendly initiatives to enhance quality of life as people age.

## 2015 Annual Report - Community Development

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Further, Community Development supports the Strategic Goal of Sustainable Growth, in the four-year priority of establishing the City Centre as a cultural and entertainment district. As well, the Strategic Goal of Continuous Improvement is supported through initiatives that work to ensure an inclusive workplace that embraces diverse backgrounds.

### Background

Community Development provides the supportive environment to help build capacity and empower people of the community to organize themselves for planning and action. Community development is a process for changing communities toward desired goals and emphasizes active participation and involvement by citizens through a coordinated effort, with the goal of addressing issues that affect the quality of life in their community.

### Report

Community Development is a multi-disciplinary team involved in a wide variety of programs, services, and supports intended to help contribute to achieving a quality of life in Saskatoon.

#### Highlights of 2015 Include the Following:

- i. Community consultants supported volunteers in Saskatoon's 47 community associations as they provided sport, culture, recreation, and park programs in neighbourhoods across the city. The City provided \$112,500 in grants to assist community associations, which in turn leveraged \$450,000 in community association funds.
- ii. Community associations pledged \$149,598 toward \$197,530 worth of new park program amenities in the Nutana, Hampton Village, Silverspring, and Varsity View neighbourhoods.
- iii. Community Development staff facilitated the development of four new community gardens:
  - Nutana Kiwanis Park (Brevoort Park neighbourhood);
  - Henry Kelsey Park (Hudson Bay Park neighbourhood);
  - Peter Prebble Park (Evergreen neighbourhood); and
  - Mount Royal Park (Mount Royal neighbourhood).
- iv. The Atoske program, a partnership between the City, the Saskatoon Tribal Council, Gabriel Dumont Institute, and PotashCorp, provided Aboriginal youth, ages 16 to 19, with opportunities to strengthen their leadership and life skills, while exploring careers with the City and other agencies. In 2015, 41 youths attended three summer Atoske camps.
- v. "Welcome to Saskatoon" bus tours introduced 125 newcomers to the City, its services, cultural highlights, and events. Tours included: the opening ceremony for Cultural Diversity and Race Relations Month at City Hall, various Culture Days activities, and visits to various city sights.

## 2015 Annual Report - Community Development

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- vi. An Anti-Racism Education Implementation Strategy was completed in 2015, which included the Anti-Racism Public Education Campaign - I AM THE BRIDGE. Goals of the anti-racism strategy coincide with the City's desire to further educate the community on the issue of racism and how we can encourage citizens to be leaders in the elimination of racism in Saskatoon. The goals of the anti-racism strategy are to:
  - 1) increase awareness and recognition of racism in Saskatoon;
  - 2) develop a better understanding of and how to combat racism; and
  - 3) educate public on mitigating racism.
- vii. Community Development participated on the organizing committee for the two-day Wicahitowin conference that focused on relevant issues concerning Aboriginal engagement and service delivery issues facing human service organizations.
- viii. The ever-popular summer playground and paddling pool program attracted approximately 130,000 visits over 8 weeks. The supervised, no-charge playground program operated at 43 neighbourhood locations from July 2 to August 26.
- ix. A new six-week "Learn to Skate" program encouraged residents to embrace winter at outdoor rinks in Holliston, College Park, Massey Place, and Westmount neighbourhoods.
- x. The monument to Sergeant Hugh Cairns V.C. was restored with funding from the Government of Canada – Veterans Affairs Canada Cenotaph/Monument Restoration Program.
- xi. There was a significant return on investment in City funding of the arts and culture sector. In 2015, the 17 major cultural organizations, funded by the City, generated over \$16.7 million in revenue and:
  - had 937,838 visits;
  - hired 2,119 artists;
  - held 4,823 public activities; and
  - worked with 6,273 volunteers for an estimated total of 40,423 volunteer hours.

Further details can be found in the 2015 Annual Report - Community Development (see Attachment 1).

### **Other Considerations/Implications**

There are no options, financial, environmental, policy, privacy, or CPTED implications or considerations; a communication plan is not required at this time.

### **Due Date for Follow-up and/or Project Completion**

There is no follow-up required from this report.

### **Public Notice**

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

## 2015 Annual Report - Community Development

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### Attachment

1. 2015 Annual Report - Community Development

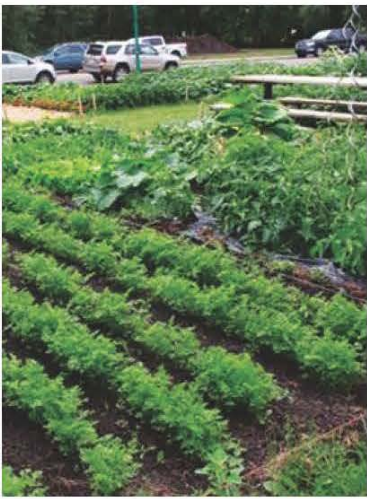
### Report Approval

Written by: Kevin Kitchen, Community Development Manager, Recreation and  
Community Development

Reviewed by: Lynne Lacroix, Director of Recreation and Community Development

Approved by: Randy Grauer, General Manager, Community Services Department

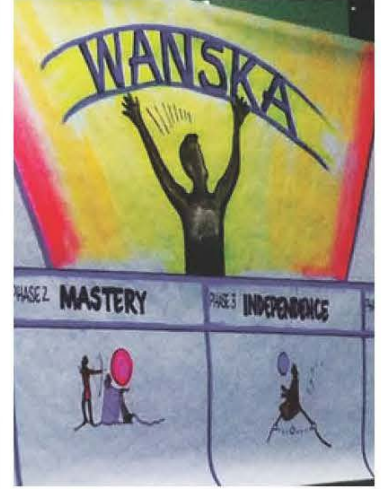
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 City of  
**Saskatoon**  
 Community Development

Community  
 Development  
 Annual Report

2015



# Contents

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<b>2015 Community Development Highlights .....</b>	<b>1</b>
<b>Neighbourhood Services .....</b>	<b>3</b>
Linking Community to City .....	3
Supporting Community Association Programs.....	3
Supporting Community Association Volunteers .....	4
Embracing Winter at Neighbourhood Outdoor Rinks .....	4
Growing Community Gardens .....	5
<b>Diversity and Social Development .....</b>	<b>6</b>
Aboriginal Leadership Program .....	6
Cultural Diversity Race Relations Initiatives .....	8
Immigration Initiatives .....	9
Corporate Initiatives.....	12
<b>Community Initiatives .....</b>	<b>13</b>
Winter Programming.....	13
Summer Programming .....	13
Fall Programming .....	14
Arts and Culture .....	15
<b>Community Investments and Supports .....</b>	<b>17</b>
Supporting Neighbourhood Programming.....	17
Investing in Culture .....	18
Investing in Community.....	18
<b>2016 Priorities .....</b>	<b>19</b>
Neighbourhood Services .....	19
Diversity and Social Development.....	19
Community Development .....	19
Arts and Culture .....	19
<b>2015 Grant Awards .....</b>	<b>20</b>
2015 Saskatchewan Lotteries Community Grant Program Awards .....	20
2015 Sports Participation Grant Awards.....	22
2015 Culture Grant Program Awards .....	23
2015 Cultural Capital Grant Program Awards .....	23
2015 Stand Alone Grants.....	23
2015/16 Assistance to Community Groups: Cash Grant Social .....	24

# 2015 Community Development Highlights

- The City provided \$112,500 in grants to community associations in 2015. These funds helped community associations leverage \$450,000 in community contributions.
- Community associations operated 50 outdoor rinks and two pond rinks during the winter of 2014/15.
- A six-week “Learn to Skate” program encouraged residents to embrace winter at outdoor rinks in the Holliston, College Park, Massey Place and Westmount neighbourhoods.
- Community Development staff facilitated the creation of four new community gardens, bringing the total number of community gardens on City-owned property to 23.
- The City’s popular summer playground and paddling pool program attracted about 130,000 visits at 43 neighbourhood locations from July 2 to August 26, 2015.

**In 2015, community consultants supported volunteers in 47 community associations as they delivered approximately 1,500 sport, recreation, and culture programs to 12,000 participants in neighbourhoods across the city.**

- The Anti-Racism Education Implementation Strategy was completed. The strategy launched the public education campaign, “I am the Bridge.”
- *Welcome to Saskatoon* bus tours introduced 125 newcomers to a variety of City services, cultural highlights, and events.
- The Atoske program provided 41 Aboriginal youths with opportunities to strengthen leadership and life skills, while exploring careers with the City and other agencies.



*Members of the Atoske class of 2015 gather for a group photo*

- In 2015, two Atoske alumni attended the World Indigenous Business Forum in Hawaii as youth representatives from Saskatoon.
- Participants discussed issues surrounding Aboriginal engagement and service delivery at the first *Wicihitowin* Conference, which Community Development staff helped organize.
- The City partnered to organize the YOUTHsPEAKyxe forum, which gave youth and their adult allies an opportunity to discuss the challenges facing youth.
- The City also partnered on the new Wanska youth leadership initiative, which supports personal and cultural development based on the Circle of Courage philosophy of belonging, mastery, independence, and generosity.



*Patricia Cano in The (Post) Mistress at the Gordon Tootoosis Nīkāniwin Theatre; photo courtesy Tenille Campbell, Sweetmoon Photography*



- The City continued to see an excellent return on its investment in the arts and culture sector. In 2015, the 17 cultural organizations funded by the City generated over \$16.7 million in revenue, had 937,838 visits, held 4,823 public activities, hired 2,119 artists, and worked with 6,274 volunteers.
- The oldest piece of public art in the City's collection - the Sergeant Hugh Cairns V.C. monument - was restored with funding from the Veterans Affairs Canada Cenotaph/Monument Restoration Program. The statue has stood in Kiwanis Park since 1921. It is the only known war memorial dedicated to soccer players who lost their lives in World War I.



# Neighbourhood Services

Saskatoon’s 47 community associations are an integral part of the city’s social fabric. They provide opportunities for social interaction, allow for meaningful citizen participation, and offer a wide range of sport, recreation, and cultural programs at the neighbourhood level.

## Linking Community to City

The City has eight community consultants who support the work of the volunteer-run community associations. Consultants are a vital link between the community and various City departments, providing information on City initiatives and listening to community concerns.

In 2015, the community consultants participated on various committees and led public meetings in neighbourhoods across the city. They dealt with a wide range of issues, including park development and safety, facility development, rezoning applications, community gardens, Local Area Plans, and more. Consultants also worked with individual community associations to provide board planning sessions and one-on-one training for specific board positions (i.e. president, treasurer, and volunteer coordinator).

## Supporting Community Association Programs

The 47 community associations delivered approximately 1,500 sport, recreation, and culture programs to approximately 12,000 participants in neighbourhoods across the city in 2015. Community associations partnered with city-wide minor sport groups to offer outdoor spring programs (predominantly soccer and softball) and organized a variety of seasonal special events (e.g. Fun Day in the Park). The community association model has been tremendously successful at:

- creating affordable neighbourhood recreation programs across the city;
- defining contact points within each neighbourhood; and
- establishing a community engagement model, one that has earned national recognition.

The City provided \$112,500 in total grants to community associations in 2015. Community associations leveraged these funds to generate approximately \$450,000 in community contributions (i.e. program registration fees).

NO. of COMMUNITY ASSOCIATIONS	NO. of PROGRAMS OFFERED	HOURS of PROGRAMS	NO. of REGISTRANTS	CITY PROGRAM GRANTS	COMMUNITY CONTRIBUTION
47	~1,500	~11,600	~12,000	\$112,500	~\$450,000

## Supporting Community Association Volunteers

Community Development provided training to over 165 community association volunteers in 2015, including a volunteer boot camp with workshops on online registration, indoor program coordination, special event coordination and more. In recognition of the essential role volunteers play in the success of neighbourhood-based programming, community consultants organized a volunteer appreciation evening at the Royal Canadian Legion. Over 275 volunteers and their partners attended, along with representatives from City Council and Civic Administration.

## Embracing Winter at Neighbourhood Outdoor Rinks

Community associations operated 50 outdoor rinks and two pond rinks during the winter of 2014/15. Each community association is eligible for a matching grant from the City to assist with rink operating costs. The table below illustrates the City-community association partnership for operating and carrying out improvements to outdoor rinks. Community associations also organize programs on outdoor rinks, such as a six-week “Learn to Skate” program at outdoor rinks in the Holliston, College Park, Massey Place, and Westmount neighbourhoods and a Skate with the Blades event in the Lawson Heights neighbourhood.

NO. of COMMUNITY ASSOCIATION OUTDOOR RINKS/PONDS	TOTAL CITY RINK OPERATING GRANT	COMMUNITY CONTRIBUTION to RINK OPERATING COSTS	CITY RINK IMPROVEMENT GRANT	COMMUNITY CONTRIBUTION to RINK IMPROVEMENTS	COMBINED TOTAL COST of OUTDOOR RINKS
52	\$30,368	\$25,426	\$31,342	\$7,545	\$94,681



Lawson Heights Community Association – Skate with the Blades

## Park Enhancements

The Park Enhancement Reserve was established by City Council to fund enhancements to neighbourhood parks. Projects are cost-shared with community associations. In 2015, community associations pledged \$149,598 toward \$197,530 worth of new park program amenities in the Nutana, Hampton Village, Silverspring, and Varsity View neighbourhoods. The funds were a mix of community donations and program registration fees.

## Growing Community Gardens

The community garden scene in Saskatoon continues to grow. In 2015, Community Development facilitated the creation of four new community gardens on City-owned property. The gardens are located in:

- Henry Kelsey Park (Hudson Bay Park neighbourhood);
- Mount Royal Park (Mount Royal neighbourhood);
- Nutana Kiwanis Park (Brevoort Park neighbourhood); and
- Peter Prebble Park (Evergreen neighbourhood).

Community gardens provide residents with space to grow food, flowers, herbs, native plants, and more. Equally important, they provide opportunities for neighbours to interact, build community, learn about the growing cycle, and beautify open spaces. At the end of 2015, there were 23 community gardens operating on City-owned property. Together, these gardens contain over 720 individual garden plots.



*Henry Kelsey Community Garden*

# Diversity and Social Development

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Community Development supports a variety of innovative programs and partnerships to promote diversity, encourage leadership development, and engage residents of all ages in community building.

## Aboriginal Leadership Program

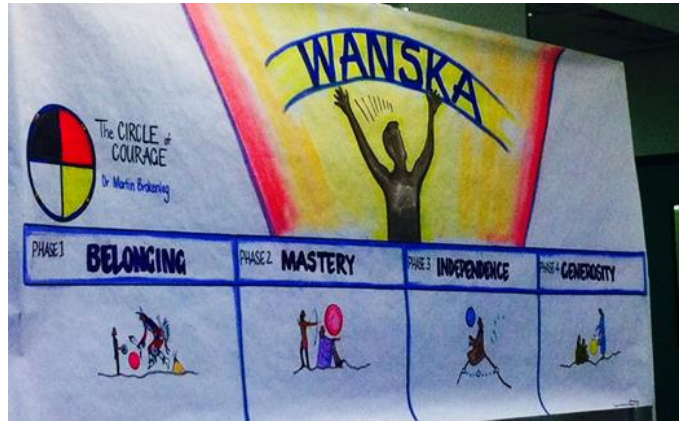
Through the Aboriginal Leadership Program, members of the Aboriginal community have opportunities to build their leadership skills and participate as leaders in the community. The program is an umbrella for several initiatives, including:

- **Aboriginal Fitness Certification Program:** Provides bursaries to enable urban Aboriginal people to pursue training as nationally certified fitness leaders.
- **Aboriginal Lifeguard Program:** Offers financial bursaries to enable urban Aboriginal youth in Saskatoon to take the courses necessary to become a lifeguard for the City or other agencies. Over the past several years, the City has hired five program graduates as lifeguards.
- **Atoske Skill Development Training:** Since 2009, this partnership of the City, the Saskatoon Tribal Council, Gabriel Dumont Institute, and PotashCorp has provided Aboriginal youth, ages 16 to 19, with opportunities to strengthen their leadership and life skills, while exploring careers with the City and other agencies. In 2015, 41 youths attended three Atoske summer camps.
- **Atoske Alumni:** A growing group of Atoske graduates meet regularly to network and plan professional development opportunities. In 2015, two Atoske alumni attended the World Indigenous Business Forum in Hawaii as youth representatives.



*Hailey Lavallee, 19-year-old Atoske alumni and current student at FNUC, jigging at the 2015 World Indigenous Business Forum in Hawaii. (Photo: Eagle Feather News website)*

- **Wanska Program:** The City partnered with the Saskatoon Tribal Council and Core Neighbourhood Youth Co-op on a new youth leadership initiative targeted to youth with multiple barriers. Wanska supports young people’s personal and cultural development, based on the Circle of Courage philosophy of belonging, mastery, independence, and generosity. Three Wanska sessions in 2015 attracted 21 participants.



Wanska participants gather for a group photo in November 2015

- **Wichitowin (“Working Together”) Conference:** Community Development staff participated on the organizing committee of Wichitowin, an Aboriginal engagement conference focused on service delivery issues. Sponsored by the City, the United Way, Aboriginal Friendship Centres of Saskatchewan, and the Saskatoon Health Region, the two-day conference from November 17 to 18, 2015, provided learning opportunities for individual cultural competency, networking opportunities for Aboriginal and non-Aboriginal individuals, and resources for non-Aboriginal organizations to engage the Aboriginal community as employees and volunteers.



- **YOUTH SPEAK YXE:** The City, the Saskatoon Tribal Council, the United Way, and Prairieland Park partnered to host YOUTH SPEAK YXE on December 3, 2015. The interactive forum attracted 75 young people and 75 of their adult allies.

## Cultural Diversity and Race Relations Initiatives

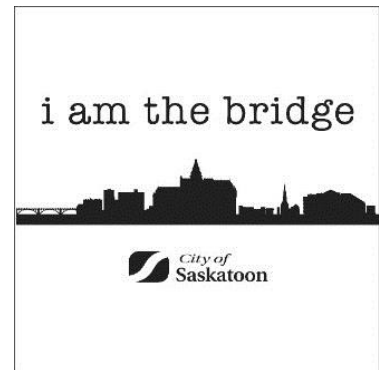


### Cultural Diversity and Race Relations

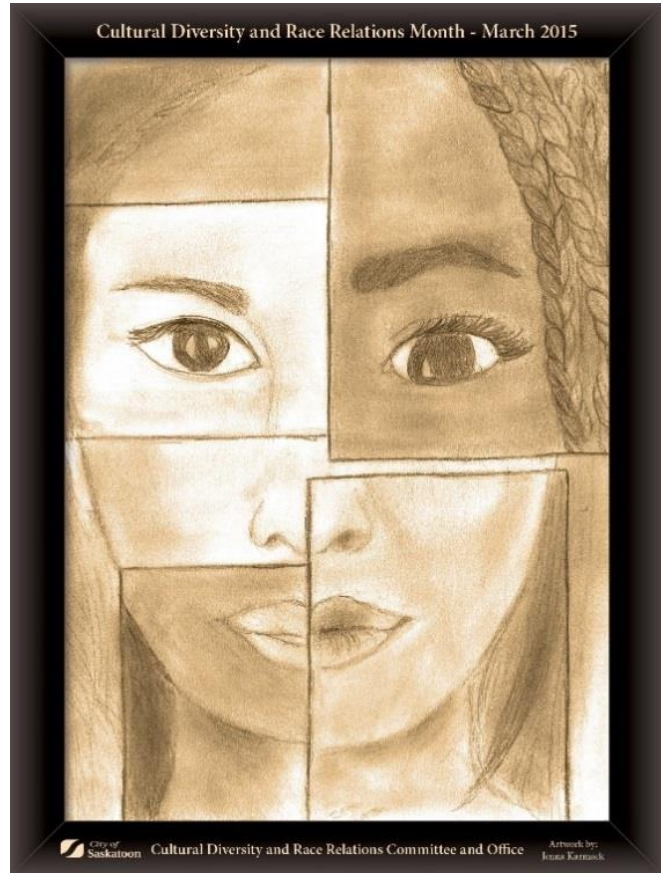
The City works with a wide range of stakeholders to create an inclusive community where ethno-cultural diversity is welcomed and valued, and where everyone can live with dignity and to their full potential, without facing racism or discrimination. In 2015, the Cultural Diversity and Race Relations (CDRR) office focused on anti-racism education and awareness initiatives.

- **Anti-Racism Education Implementation Strategy:** Completed in 2015, this strategy seeks to increase awareness and recognition of racism in Saskatoon, develop a better understanding of racism, and educate the public on how to combat racism. The strategy is an umbrella for several initiatives:

- **“I am the Bridge:”** The anti-racism public education campaign encourages residents to talk about racism and ways to eliminate it by sharing their videos of experiences and messages of inclusion.
- **Anti-Racism Toolkit:** First distributed to schools in 2014 to promote Living In Harmony Awards, the toolkit supports the new focus on anti-racism.
- **Anti-Racism Public Education:** Presentations were made at conferences and education sessions for community groups.
- **Anti-Racism Public Forum:** Hosted by CDRR on November 25, 2015, to engage practitioners and community leaders in discussion of anti-racism practices and networking.
- **Understanding Racism Brochure:** Developed as part of the public education campaign.
- **Understanding Racism Sessions:** Available to City staff through the Corporate Training Calendar.



- **Diversity Thunder Bay Presentation:** CDRR consultant Becky Saskamoose Kuffner was invited to a community discussion on eradicating racism in Thunder Bay, Ontario. Her presentation, *Shifting the Lens: From Diversity and Multiculturalism to Anti-Racism Education*, was very well-received. Saskatoon and Thunder Bay are members of the Coalition for Municipalities Against Racism and Discrimination (CMARD).
- **CDDR Month:** Events included opening ceremony in Council Chambers on March 1, 2015, and the annual Living in Harmony (LIH) Awards on March 21 (International Day for the Elimination of Racial Discrimination). The LIH event was at the Broadway Theatre, the first time it was held in a public venue.
- **Unified Minds:** This youth action network is committed to working towards the elimination of racial discrimination among young people in Saskatoon. The CDRR office, in partnership with the Core Neighbourhood Youth Co-op, provided opportunities for the “youth voice” to be heard at the Unified Minds youth summit on March 11, 2015. Feedback from youth and partners was positive.



## Immigration Initiatives

Immigration initiatives focus on creating a welcoming environment for newcomers, while ensuring services are accessible and relevant to all residents. 2015 initiatives aligned with the “I am the Bridge” theme of the anti-racism public education campaign:

- **“I am the Bridge” to City Services:**
  - *Welcome to Saskatoon* bus tours introduced 125 newcomers to the City, its services, cultural highlights, and events. Tours included the opening ceremony for CDRR Month at City Hall, various Culture Days activities, and visits to various city sights;
  - initiated development of representative stock photo library for use in City publications and promotions;
  - developed and delivered recycling outreach workshops to the newcomer community; and
  - organized information session for Settlement Support Workers in Schools to provide information on summer program opportunities through the City.

o **“I am the Bridge” to the Refugee Community:**

- organized World Refugee Day event;
- organized Refugees Welcome information event in partnership with the Saskatoon Refugee Coalition;
- participated on provincial coordinating committee for the settlement of Syrian refugees;
- supported SaskCares website, which provides information on refugees in Saskatchewan; and
- participated in the Moving Stories event, which shared stories of indigenous, immigrant, and refugee youth in Saskatoon.



o **“I am the Bridge” to Students:**

- participated on advisory committee for Building Bridges, a cultural sharing program at the University of Saskatchewan; and
- made presentations to students at educational institutions in the community.



*Building Bridges Student Advisory Committee*



- **“I am the Bridge” to the Municipal Culture Plan:**
  - presented to the arts and cultural community on connecting with the newcomer community;
  - involved in PAVED Arts project to enable 80 international students to attend the screening of “Fractured Land,” a film depicting the story of a young Aboriginal leader;
  - participated in Banished/A Call for Justice, a local exhibit dealing with the internment of Japanese Canadians in World War II; and
  - participated in the Hiroshima/Nagasaki 70<sup>th</sup> Anniversary commemoration.
  
- **Connecting with First Nations and Metis:**
  - connected the Office of the Treaty Commissioner (OTC) and the Saskatoon Settlement Coordinating Committee on initiatives relating to the Truth and Reconciliation report;
  - partnered on a newcomer visit to Muskeg Lake Cree Nation Treaty Days celebration; and
  - partnered with the OTC on a training session to assist those working with newcomers to learn about First Nations peoples and history.



## Corporate Initiatives

### Leisure Access Program

The Leisure Access Program ensures all residents have an opportunity to participate in recreation and leisure. A one-year, no-cost LeisureCard is provided to qualifying Saskatoon residents for access to drop-in programs and one free registered program at the six indoor civic centres and four outdoor pools. The program issued 7,572 Leisure Access cards, which generated 95,333 visits to civic centres and outdoor pools in 2015.

#### Leisure Access Program, 2015

YEAR	LEISURE ACCESS CARDS Issued	LEISURE ACCESS CARDS No. of Visits	NO. of CHILDMINDING VISITS	NO. of REGISTERED PROGRAMS	DOLLAR VALUE of LEISURE ACCESS VISITS*
2015	7,572	95,333	3,288	337	\$649,856

*\*Dollar value attributable to Leisure Access visits is calculated at 85% of cash value of visits*

### Age Friendly Initiatives

Community Development continued to work with the Saskatoon Council on Aging (SCOA) to formalize evaluation and outcomes of the Age Friendly Plan, and also to connect City departments on implementation of plan recommendations.

### Accessibility for Peoples with Disabilities Initiatives

The City continued to implement the Accessibility Action Plan, including corporate-wide education and awareness of the plan.

### Graffiti Management Program

The Graffiti Management Program focuses on education, eradication, and enforcement to address the negative impact of graffiti vandalism. In 2015, the City received 416 reports of graffiti vandalism on private and public property, with an additional 151 reports of graffiti on public property logged into the graffiti tracker database by civic staff.

### External Community Partnerships

The City is represented on several other community partnerships and initiatives, including:

- EGADZ;
- Saskatoon Collaborative Funders Partnership;
- Saskatoon HUB Steering Committee;
- Saskatoon HUB/COR Steering Committee;
- Saskatoon Poverty Reduction Partnership; and
- White Buffalo Youth Lodge.

# Community Initiatives

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Community Initiatives provides accessible neighbourhood programs for children and youth, including low-cost/no-cost youth programs, a free summer playground and paddling pool program, and funding support for community agencies.

## Winter Programming

- **MēTaWētān Centres:** Provide a free, weekly gathering place for youth to learn about healthy lifestyles through sports, recreation, and cultural activities.
- **Learn to Skate:** A six-week “learn to skate” program encouraged residents to embrace winter at outdoor rinks in Holliston, College Park, Massey Place, and Westmount neighbourhoods.
- **Family in Motion Day:** More than 1,050 residents turned out to enjoy skating and winter fun activities at the Clarence Downey Speed Skating Oval and the Cosmo Civic Centre on February 16, 2015.



## Summer Programming

- **Summer Playground and Paddling Pool Program:** The popular summer program attracted approximately 130,000 visits over an eight-week period from July 2 to August 26, 2015. The supervised, no-charge program operated at 43 neighbourhood locations across the city.
- **Youth Employment:** Summer programming employed 150 young adults ages 16 to 30 as paddling pool attendants, playground leaders, and summer program coordinators. These young leaders delivered a variety of activities, from sports to crafts to story-telling. Program staff also worked closely with the Atoske program to provide shadowing and mentoring opportunities.



- **Summer Youth Programming:**

Community Development organized an arts-only youth centre at the Albert Community Centre and drop-in youth centres at 11 locations around the city. Travelling skateboard and basketball leaders also visited youth at the City's satellite skateboard sites and neighbourhood basketball courts.



- **Travelling Aboriginal Culture Van:**

The innovative culture van visited playgrounds and youth centres, showcasing Aboriginal games and hoop dancing, demonstrating bead and leather work, and giving participants a chance to experience tipi raising.

## Fall Programming

- **Fall Freestyle Skateboard Event:** Approximately 400 skateboarders, young and old, came out for a freestyle skateboard event at Lions Skate Park in Victoria Park on September 12, 2015.
- **Girls in Motion:** 150 girls, ages 8 to 12, participated in Zumba, sikaran, functional fitness, and football during the Girls in Motion event, on November 12, 2015, at the SaskTel Soccer Centre. The popular event inspires girls to live healthy, happy, active lifestyles.
- **Fall Aboriginal Programs:** Over 600 residents participated in a variety of fall programs, including MēTaWēTān youth centres, Swim-to-Survive programs for community school third grade classes, Aboriginal Fitness Boot Camp, and volleyball and basketball programs for children, youth, and adults.

## Arts and Culture

The City understands the important role arts and culture play in building a healthy, sustainable city. Community Development supports arts, culture, and creativity in several ways.

### Public Art

Public art reflects the culture of our city and makes public spaces more welcoming. The City maintains over 40 works of public art in its collection.

- The statue of Sergeant Hugh Cairns V.C., which has stood in Kiwanis Park since 1921, was the first piece of public art in the City's collection. In 2015, the monument was restored with funding from the Veterans Affairs Canada Cenotaph/Monument Restoration Program. The statue depicts Sergeant Cairns as a soccer player. It is the only known war memorial dedicated to soccer players who lost their lives in World War I.
- The City acquired two public art pieces in 2015: Leslie Potter's "Piano Forte" (*top right, purchased*) and Floyd Wanner's "Dream Maker" (*middle right, donated*).
- The newly formed Public Art Advisory Committee adjudicated several public art submissions in 2015.
  - Artist Paul Reimer's sculpture, "Spheres of Confluence," on Central Avenue will incorporate railroad ties and reflect the spirit of the Sutherland neighbourhood.
  - Artist Lionel Peyachew's memorial to Missing and Murdered Aboriginal Women (*bottom right*) will stand in front of Saskatoon Police Service headquarters on 25<sup>th</sup> Street.



## Culture Days

Every year during the last weekend in September, the City facilitates opportunities for residents to take part in Culture Days. Culture Days is a national event that gives the public hands-on, behind-the-scenes experience on how art is made. In 2015, the City organized several events:

- Culture Days' opening ceremonies featured live music, a flag-raising ceremony, showcases, and hands-on workshops;
- cultural workshops at the Saskatoon Indian and Metis Friendship Centre;
- paper lantern workshop facilitated by local artist collective BAM;
- Under the Bridge film series in partnership with PAVED Arts; and
- Cultural Quest bike tour of Mayfair and Caswell Hill neighbourhoods.



*Nuit Blanche 2015, free nighttime arts festival.*

**In 2015, Saskatoon ranked in the top 10 mid-sized Canadian cities for Culture Days activities and participation.**



*Mitten making workshop at Wanuskewin Heritage Park*

# Community Investments and Supports

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## Supporting Neighbourhood Programming

The City provides four primary grants to support Saskatoon's 47 community associations and their neighbourhood programming. Below is a brief overview of 2015 funding.

- **Annual Operating Grant** (\$101,300 total for all 47 community associations): Provides financial assistance for annual operating expenses (e.g. communications, financial review, and liability insurance)—essentially, the overhead costs community associations incur in delivering programs. A grant of \$2,100 is available to each community association. An additional \$200 is available to community associations serving more than one neighbourhood or under special circumstances designated by the City.
- **Annual Program Grant** (\$55,200): Provides financial assistance for the delivery of sport, culture, and recreation programs. A grant of up to \$1,200 per year is available. Programs are expected to be organized activities (i.e. there is a time, place, instructor/coach) rather than informal activities.
- **Cost-as-a-Barrier Funding** (\$42,300): Provides financial assistance to ensure cost is not a barrier to participation in neighbourhood sport, culture, and recreation programs. Funding is formula-driven and based on the number of Low Income Cut-Off (LICO) families in each neighbourhood, as reported in the most recent Canada Census. Available funding ranges from \$0 to \$3,550 per year. To ensure registered programs are as accessible as possible, community associations may subsidize individual registration fees in part or in full, operate programs at lower than the cost, or provide free programs.

In addition, program funding (\$15,000) is distributed equally to the King George, Pleasant Hill, Riversdale, and Westmount neighbourhoods to assist in the development of new recreation programs for younger children and families, as well as neighbourhood community events.

The \$112,500 in total grants to community associations in 2015 includes the \$55,200 Annual Program Grant, \$42,300 Cost-as-a-Barrier Funding, and \$15,000 core programming grant.

- **Annual Rink Operating Grant** (\$39,300): Provides financial assistance for day-to-day operation of outdoor rinks. A matching grant of up to \$1,400 is available to community associations operating one or two outdoor rinks; a matching grant of up to \$2,400 is available to community associations operating three or more outdoor rinks. Eligible expenses range from labour and supervision, to utilities and snow removal, to hoses, shovels, nets, and board repairs.

In addition, the City provides a Rink Improvement Grant (\$17,000) to refurbish existing outdoor rink facilities. The minimum grant is \$750; the maximum is \$7,500. This is a cost-shared program between the City and the community associations.

## Investing in Culture

- The City continues to see an excellent return on its investment in the arts and culture sector. In 2015, the City funded 17 cultural organizations. These organizations:
  - generated over \$16.7 million in revenues;
  - had 937,838 visits;
  - held 4,823 public activities;
  - hired 2,119 artists; and
  - worked with 6,273 volunteers, for an estimated total of 40,423 volunteer hours.
- Through the Cultural Capital Grant Program, the City was also able to provide a total of \$80,000 in funding to three major cultural organizations for periodic, one-time capital projects:
  - the Saskatchewan Craft Council received \$55,000 towards the replacement of its boiler;
  - Friends of the Broadway Theatre received \$20,000 towards renovation of its concession and lobby area; and
  - PAVED Arts received \$5,000 towards improvements to its HVAC system.

The City's investment in these three capital projects leveraged \$334,948 from the community in 2015.

## Investing in Community

- The Saskatchewan Lotteries Community Grant Program provides funding to non-profit groups offering sport, culture, and recreation programs. Community Development administers program funds in Saskatoon, in partnership with Saskatchewan Lotteries.
  - In 2015, \$400,000 was awarded to 74 projects that created over \$1.8 million in self-generated revenue and involved over 86,854 participants.
- The Sports Participation Grant Program provides funding to non-profit organizations offering sports programs in Saskatoon. Funding is provided for both Coaching, and Access and Explore projects.
  - \$54,558 was awarded to 19 projects in 2015.
  - \$10,000 was allocated to KidSport™ in Saskatoon.
- The Assistance to Community Groups – Social Services program supports human service organizations in the provision of activities that are of general benefit to vulnerable citizens/populations in Saskatoon and that enhance their quality of life, especially in relation to the family.
  - In 2015, \$497,400 in cash and \$552,524 in tax credits were provided 46 organizations.



# 2016 Priorities

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## Neighbourhood Services

- continue development of Neighbourhood Services Section (NSS) Strategic Plan, including a cost-effective plan for ongoing delivery of neighbourhood-based programs as the city grows;
- support community building through direct investment, community development expertise, and support to volunteers on committees and community associations;
- work with the City's Facilities and Fleet Management Division to:
  - manage the Canada 150 grant to replace eight playgrounds in the wooden playground replacement program; and
  - manage implementation of the fourth destination accessible playground (in Ashworth Holmes Park) and install spray pads in Funk Park and Glen Penner Park; and
- work with the City's Parks Division to manage development of Funk Park and Glen Penner Park (core neighbourhood parks in Evergreen and Rosewood).

## Diversity and Social Development

- continue to collaborate with the Aboriginal community on building relations between First Nations people and newcomers;
- support the implementation of Truth and Reconciliation calls to action;
- implement the public education campaign, "I am the Bridge";
- introduce the anti-racism component to corporate leadership competencies; and
- implement the Immigration Action Plan.

## Community Development

- assist in implementation of the Recreation and Parks Master Plan.

## Arts and Culture

- continue to lead the implementation of the Municipal Culture Plan;
- encourage collaboration within the arts and culture community;
- explore and develop opportunities for cultural expression in Saskatoon neighbourhoods;
- facilitate installation of artist Lionel Peyachew's Missing and Murdered Aboriginal Women sculpture at Saskatoon Police Service headquarters; and
- support and enable cross-cultural arts initiatives.

# 2015 Grant Awards

## 2015 Saskatchewan Lotteries Community Grant Program Awards

ORGANIZATION	GRANT AWARDED
25 <sup>th</sup> Street Theatre	\$3,000.00
Adelaide Park Churchill Community Association	\$4,000.00
AKA Artist-Run	\$6,000.00
Brevoort Park Community Association	\$1,200.00
Bridge City Senior Action Inc.	\$1,800.00
Canadian Mental Health Association – Saskatoon Chapter	\$3,000.00
Caswell Community Association	\$9,500.00
Children's Discovery Museum on the Saskatchewan	\$5,000.00
College Park Recreation Association	\$2,000.00
Community Living Association Saskatoon Inc.	\$9,000.00
Confederation Park Community Association	\$3,500.00
Cosmopolitan Industries	\$9,000.00
Dundonald Community Association	\$3,000.00
East College Park Community Association	\$4,000.00
EGADZ	\$5,500.00
Elizabeth Fry Society of Saskatchewan	\$8,500.00
Family Service Saskatoon	\$10,000.00
Free Flow Dance Theatre Company	\$6,000.00
Friends of the Broadway Theatre	\$6,500.00
Global Gathering Place	\$7,000.00
Greystone Heights Community Association	\$3,500.00
Hampton Village Community Association	\$2,250.00
Heritage Festival of Saskatoon Inc.	\$8,000.00
Hudson Bay, Mayfair, Kelsey Woodlawn Community Association	\$3,500.00
International Women of Saskatoon	\$4,500.00
John Arcand Fiddle Fest Inc.	\$6,000.00
La Federation des Francophones de Saskatoon	\$9,500.00
La Troupe de Jour	\$8,000.00
Lakeview Community Association	\$2,500.00
Learning Disabilities Association of Saskatchewan	\$5,000.00
Light of the Prairies Society Inc.	\$2,400.00
Massey Place Community Association	\$1,500.00
MS Society of Canada, Sask. Division	\$5,000.00
Nutana Community Association	\$8,500.00
ON THE BOARD Staging Company	\$7,000.00
PAVED Arts	\$5,000.00
Persephone Theatre	\$8,000.00

ORGANIZATION	GRANT AWARDED
Radius Community Centre for Education & Employment Training	\$2,000.00
Ritornello Chamber Music Festival	\$6,000.00
Sage Hill Writing Experience Inc.	\$2,000.00
Saskatchewan Abilities Council Inc.	\$8,000.00
Saskatchewan Choral Federation	\$2,000.00
Saskatchewan Deaf and Hard of Hearing Services	\$3,000.00
Saskatchewan ECO Network	\$8,500.00
Saskatchewan Indian Cultural Centre	\$6,000.00
Saskatchewan Intercultural Association	\$5,500.00
Saskatchewan Jazz Festival Inc.	\$6,500.00
Saskatchewan Playwrights Centre	\$8,000.00
Saskatchewan Senior Fitness Association	\$3,500.00
Saskatchewan Wheelchair Sports Association	\$5,000.00
Saskatchewan Writers' Guild	\$3,000.00
Saskatoon Amateur Football - Saskatoon Valkyries	\$8,000.00
Saskatoon Blues Society	\$7,500.00
Saskatoon Brass Band Inc.	\$5,000.00
Saskatoon Chapter of the Sask. Brain Injury	\$2,450.00
Saskatoon Community Youth Arts Programming	\$8,500.00
Saskatoon Council on Aging Inc.	\$6,000.00
Saskatoon Diversity Network	\$8,500.00
Saskatoon Indian & Metis Friendship Centre	\$5,000.00
Saskatoon Jewish Cultural Association	\$2,100.00
Saskatoon Open Door Society	\$2,500.00
Saskatoon Opera Association	\$6,500.00
Saskatoon Summer Players Incorporated	\$5,000.00
Saskatoon Symphony Orchestra	\$5,000.00
Saskatoon Track and Field Club	\$3,000.00
Saskatoon Wildlife Federation	\$8,000.00
Shakespeare on the Saskatchewan Festival Inc.	\$5,000.00
South Nutana Park Community Association	\$1,800.00
St. John Bosco Camp	\$4,500.00
SUM Theatre Corp.	\$9,500.00
The Word on the Street Saskatoon	\$9,500.00
Ukrainian Canadian Congress - Saskatoon Branch	\$7,500.00
Wanuskewin Heritage Park	\$8,500.00
Willowgrove University Heights Community Association	\$4,000.00
<b>TOTAL</b>	<b>\$400,000.00</b>

## 2015 Sports Participation Grant Awards

ORGANIZATION	CATEGORY	GRANT AWARDED
Can-Am Gymnastics Club Inc.	Coaching I – Registrations	\$5,950.00
Global Gathering Place	Access and Explore	\$2,360.00
Horizon 100 Cycling Club Inc.	Access and Explore	\$2,500.00
Horizon 100 Cycling Club Inc.	Coaching I – Registrations	\$800.00
Marian Gymnastics Club	Access and Explore	\$3,600.00
Marian Gymnastics Club	Coaching I - Registrations	\$2,400.00
Mayfair Lawn Bowling Club	Access and Explore	\$7,500.00
North Saskatchewan Rugby Union	Coaching I – Registrations	\$300.00
North Saskatchewan Rugby Union	Access and Explore	\$3,000.00
Saskatchewan Athletics	Coaching II - Holding a Course	\$929.00
Saskatchewan Rugby Union	Coaching II - Holding a Course	\$1,248.00
Saskatchewan Rugby Union	Access and Explore	\$2,800.00
Saskatchewan Wheelchair Sports Assoc.	Access and Explore	\$1,500.00
Saskatoon Cricket Association Inc.	Access and Explore	\$4,500.00
Saskatoon Diving Club	Access and Explore	\$2,500.00
Saskatoon Downtown Youth Centre EGADZ	Access and Explore	\$3,150.00
Saskatoon Ultimate Disc-Sport Society Inc.	Coaching II - Holding a Course	\$2,619.00
Saskatoon Ultimate Disc-Sport Society Inc.	Access and Explore	\$2,452.00
Share the Wake	Access and Explore	\$4,450.00
<b>TOTAL</b>		<b>\$54,558.00</b>

## 2015 Culture Grant Program Awards

MAJOR ARTS INSTITUTIONS CATEGORY A	TOTAL GRANT APPROVED	CASH COMPONENT	TAX CREDITS
Persephone Theatre	\$206,518.84	\$60,000.00	\$146,518.84
Saskatoon Symphony Society	\$60,000.00	\$60,000.00	
MAJOR ARTS INSTITUTIONS			TAX CREDITS
Friends of the Broadway Theatre	\$44,414.40	\$18,179.17	\$26,235.23
La Troupe du Jour	\$42,814.76	\$18,179.17	\$24,635.59
PAVED Art and New Media	\$22,292.26	\$18,179.17	\$4,113.09
Saskatchewan Craft Council	\$33,543.05	\$18,179.17	\$15,363.88
Saskatchewan Native Theatre Company	\$18,179.17	\$18,179.17	-
Saskatoon Jazz Society	\$18,179.17	\$18,179.17	-
MAJOR HERITAGE OR MUSEUM INSTITUTIONS			TAX CREDITS
Diefenbaker Canada Centre	\$19,436.67	\$19,436.67	-
Ukrainian Museum of Canada	\$70,482.60	\$19,436.67	\$51,045.93
Western Development Museum	\$19,436.67	\$19,436.67	-
MAJOR FESTIVALS			SERVICES in KIND
25th Street Theatre	\$29,854.42	\$23,142.00	\$6,712.42
N.S.I. Children's Festival	\$26,905.00	\$23,142.00	\$3,763.00
Saskatchewan Jazz Festival	\$24,482.60	\$23,142.00	\$1,340.60
Saskatoon Folkfest	\$23,480.06	\$23,142.00	\$338.06
Shakespeare on the Saskatchewan Festival	\$25,188.75	\$23,142.00	\$2,046.75
CULTURAL PARTICIPATION			
Creative Kids	\$10,412.50	\$10,412.50	-
<b>TOTAL</b>	<b>\$715,355.17</b>	<b>\$416,500.03</b>	<b>\$298,855.14</b>

## 2015 Cultural Capital Grant Program Awards

	GRANT AWARDED
Friends of the Broadway Theatre	\$20,000.00
PAVED Arts	\$5,000.00
The Saskatchewan Craft Council	\$55,000.00
<b>TOTAL</b>	<b>\$80,000.00</b>

## 2015 Stand Alone Grants

	GRANT AWARDED	TAX ABATEMENT
EGADZ	\$120,000.00	\$13,241.98
Restorative Action Program	\$75,000.00	-
Saskatoon Crisis Intervention Services	\$125,200.00	-
Saskatoon Health Region	\$100,000.00	-
Wanuskewin Heritage Park	\$184,000.00	-
<b>TOTAL</b>	<b>\$604,200.00</b>	<b>\$13,241.98</b>

## 2015/16 Assistance to Community Groups: Cash Grant Social

ORGANIZATION	TOTAL GRANT APPROVED	CASH COMPONENT	TAX CREDITS
AIDS Saskatoon Inc.	\$13,500.00	\$13,500.00	-
Avenue Community Centre for Gender & Sexual Diversity Inc.	\$15,000.00	\$15,000.00	-
Big Brothers Big Sisters of Saskatoon and Area Inc.	\$41,045.80	\$25,300.00	\$15,745.80
Canadian Mental Health Association	\$4,800.00	\$4,800.00	-
Canadian National Institute for the Blind (CNIB)	\$10,000.00	\$10,000.00	-
Canadian Red Cross Society (North Central Saskatchewan Region, Saskatoon Office)	\$16,290.14	\$5,000.00	\$11,290.14
Catholic Family Services of Saskatoon	\$34,500.00	\$34,500.00	-
Central Urban Metis Federation Inc.	\$27,957.75	-	\$27,957.75
CHEP Good Food Inc.	\$31,625.00	\$31,625.00	-
Community Legal Assistance Services for Saskatoon Inner City Inc. (CLASSIC)	\$10,000.00	\$10,000.00	-
Community Living Association Saskatoon Inc. (CLASI)	\$15,000.00	\$15,000.00	-
Core Neighbourhood Youth Co-op	\$19,554.51	\$14,000.00	\$5,554.51
Cosmopolitan Industries Ltd.	\$99,663.07	-	\$99,663.07
Crocus Co-operative	\$8,062.43	-	\$8,062.43
Elizabeth Fry Society of Saskatchewan Inc.	\$20,000.00	\$20,000.00	-
Fairfield Senior Citizens Corporation	\$12,431.47	-	\$12,431.47
Family Service Saskatoon Inc.	\$31,625.00	\$31,625.00	-
Frontier College	\$12,500.00	\$12,500.00	-
Girl Guides of Canada - Guides du Canada Bridging Rivers Area Council	\$6,676.02	-	\$6,676.02
Global Gathering Place Inc.	\$12,000.00	\$12,000.00	-
John Howard Society of Saskatchewan, Saskatoon Office	\$20,000.00	\$20,000.00	-
Lung Association of Saskatchewan Inc.	\$10,681.43	-	\$10,681.43
Mennonite Central Committee Saskatchewan	\$19,705.97	-	\$19,705.97
READ Saskatoon	\$20,000.00	\$20,000.00	-
Saskatchewan Abilities Council	\$211,828.34	-	\$211,828.34
Saskatchewan Association for the Rehabilitation of the Brain Injured	\$7,500.00	\$7,500.00	-
Saskatchewan Association of Rehabilitation Centres (SARC)	\$10,000.00	-	\$10,000.00
Saskatchewan Deaf and Hard of Hearing Services Inc.	\$2,500.00	\$2,500.00	-
Saskatoon and District Labour Council (SDLC) Summer Snack Program	\$10,000.00	\$10,000.00	-
Saskatoon Collaborative Funders Partnership	\$6,850.00	\$6,850.00	-
Saskatoon Community Service Village Inc. (The Village)	\$12,558.06	-	\$12,558.06
Saskatoon Community Youth Arts Programming Inc. (SCYAP)	\$10,000.00	\$10,000.00	-
Saskatoon Council on Aging Inc.	\$12,000.00	\$12,000.00	-
Saskatoon Food Bank Inc.	\$30,217.94	\$17,250.00	\$12,967.94
Saskatoon Friendship Inn	\$33,223.28	\$24,150.00	\$9,073.28
Saskatoon Indian and Metis Friendship Centre	\$20,719.82	-	\$20,719.82
Saskatoon Services for Seniors	\$15,000.00	\$15,000.00	-

ORGANIZATION	TOTAL GRANT APPROVED	CASH COMPONENT	TAX CREDITS
Saskatoon Sexual Assault and Information Centre, Inc. (SSAIC)	\$15,000.00	\$15,000.00	-
Saskatoon Student Wellness Initiative Toward Community Health, Inc.	\$20,000.00	\$20,000.00	-
Senior Citizens Service Association of Saskatoon	\$11,804.78	-	\$11,804.78
Sexual Health Centre Saskatoon	\$18,000.00	\$18,000.00	-
Spectrum Core Community Services SCCS Inc.	\$7,593.24	\$3,250.00	\$4,343.24
St. George's Senior Citizen's Club	\$12,596.68	-	\$12,596.68
STR8-UP - 10,000 Little Steps to Healing Inc.	\$10,000.00	\$10,000.00	-
The Lighthouse Supported Living Inc.	\$28,863.79	-	\$28,863.79
YWCA	\$31,050.00	\$31,050.00	-
<b>TOTAL</b>	<b>\$1,062,786.68</b>	<b>\$497,400.00</b>	<b>\$552,524.52</b>

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## Designation of Fred Mendel Park Off-Leash Recreation Area and Amendment to Animal Control Bylaw, 1999, No. 7860

### Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That 1.28 acres be designated as an Off-Leash Recreation Area in Fred Mendel Park; and
2. That the City Solicitor be requested to amend Animal Control Bylaw, 1999, No.7860, to designate 1.28 acres as an Off-Leash Recreation Area in Fred Mendel Park.

### Topic and Purpose

The purpose of this report is to request that 1.28 acres be designated as an Off-Leash Recreation Area in Fred Mendel Park.

### Report Highlights

1. The Recreation and Community Development (RCD) Division has selected a location for a new Off-Leash Recreation Area (OLRA) in Fred Mendel Park in response to an application submitted by a user group requesting a new OLRA.
2. The City Solicitor's Office will be requested to amend Animal Control Bylaw, 1999, No. 7860 (Animal Control Bylaw) to designate 1.28 acres as an OLRA in Fred Mendel Park.

### Strategic Goal

Under the City of Saskatoon's (City) Strategic Goal of Quality of Life, the recommendations in this report support the long-term strategy of ensuring existing and future leisure centres, and other recreational facilities, are accessible physically and financially to meet community needs. OLRAs are amenities that promote active and healthy lifestyle choices as well as socialization for both pets and pet owners.

### Background

At its August 18, 2010 meeting, City Council received a report in response to the growing need conveyed by Saskatoon residents for additional space where dogs could be off-leash while they, and their owners, enjoy healthy outdoor exercise. Currently, there is a total of eight active OLRAs for Saskatoon residents to utilize.

In 2014, the RCD Division received an application from the Wildflower Industrial Dog Park Group (Wildflower) proposing an OLRA in between the Westmount neighbourhood and the Southwest Industrial area. This request was for a specific area along the Canadian Pacific (CP) railway corridor between Avenue W South and 17<sup>th</sup> Street West just off Avenue P South. This area is also adjacent to the Cindercrete-, Suncor-, and CP-owned properties, respectively. It was determined through internal review that an



OLRA would not be feasible in this location due a number of factors, such as private ownership of the land proposed, accessibility, and an inability to maintain the site.

## **Report**

### Fred Mendel Park OLRA

The Administration explored the feasibility of other locations, and the Fred Mendel Park was found to be the most suitable location for an OLRA. A site assessment was completed at Fred Mendel Park by representatives from the RCD and Parks Divisions, and this location was supported for development as an OLRA because of the general compatibility with existing program elements.

The proposed Fred Mendel Park OLRA will be 1.28 acres in size and will be maintained in conjunction with the other OLRAs throughout Saskatoon (see Attachment 1). The proposed OLRA design in Fred Mendel Park would consist of:

- i) two garbage bins with dog bag dispensers;
- ii) two access gates and one maintenance gate;
- iii) a 1.2 metre high perimeter fence and 1.8 metre high fence along the southern border adjacent to the railway; and
- iv) signage to educate and inform users of dog park etiquette.

### Animal Control Bylaw

Subject to City Council approval, the City Solicitor's Office will be requested to amend the Animal Control Bylaw to establish a new OLRA within the Fred Mendel Park in the Pleasant Hill neighbourhood. Amending the Animal Control Bylaw provides dog owners an opportunity to allow their dog to be off-leash within a designated OLRA. Proper designation allows for enforcement of the Animal Control Bylaw by the City's appointed enforcement agency, Saskatoon Animal Control Agency.

## **Options to the Recommendation**

City Council could choose to not designate 1.28 acres of Fred Mendel Park as an OLRA, and could direct the Administration to work with Wildflower to identify another location.

## **Public and/or Stakeholder Involvement**

On November 4, 2015, members of the public had an opportunity to attend a public engagement meeting held by the Pleasant Hill Community Association (PHCA) to review, discuss, and comment on the proposed design for the Fred Mendel Park OLRA concept. In total, 16 people attended this meeting. The initial concept design proposed an existing underutilized ball diamond in the eastern portion of Fred Mendel Park as a potential location (see Attachment 2). Residents were generally enthusiastic of a potential OLRA in the neighbourhood of Pleasant Hill; however, they were opposed to this proposed location. The reasons for the opposition included:

- a. The ball diamond was still being used by local families and children in an informal manner.
- b. There were concerns regarding the proximity and potential conflict between OLRA users and families with children using the play structure.
- c. The size of the park was too small.

- d. The proposed location was too close to the community garden.
- e. The proposed location is prone to pooling water.

As an alternative, the southwest corner of Fred Mendel Park was proposed by residents. After review with internal divisions, the Administration determined the newly suggested location would be acceptable, would meet the requirements for the placement of an OLRA, and would address the concerns of residents who were opposed to the initial location proposed.

On January 28, 2016, a second public engagement was held by the PHCA proposing the new location at Fred Mendel Park. The ten people who were in attendance supported the changes made to the design and location.

### **Communication Plan**

If approved, the City's website and shapingsaskatoon.ca will be updated to reflect the addition of the Fred Mendel Park OLRA. In conjunction with the website updates, a Public Service Announcement will be made once construction of this location is scheduled.

### **Financial Implications**

The capital budget estimate for the Fred Mendel Park OLRA is \$51,000, with adequate funding available in Capital Project No. 2528 – Dog Park Development. Subject to City Council approval, it is anticipated that the construction will be completed in the fall of 2016. Funding for OLRA maintenance in 2016 (approximately three months) will be accounted for within the existing operating budget for Animal Services. There will be an ongoing operating impact of \$8,000, beginning in 2017, for OLRA maintenance, which includes garbage removal, as well as fence, turf, and trail maintenance.

### **Safety/Crime Prevention Through Environmental Design (CPTED)**

A report was presented to the CPTED Committee on December 3, 2015, with 11 recommendations made. A response to these recommendations will be submitted to the CPTED Committee. All recommendations will be addressed within the detailed design.

### **Other Considerations/Implications**

There are no policy, environmental, or privacy implications or considerations.

### **Due Date for Follow-up and/or Project Completion**

If the Fred Mendel Park OLRA is approved, construction will begin in the coming months with completion set for the fall of 2016, weather permitting.

### **Public Notice**

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

### **Attachments**

1. Fred Mendel Park OLRA Location – New Proposal

2. Fred Mendel Park OLRA Location – Initial Proposal

**Report Approval**

Written by: Kevin Ariss, Open Space Consultant, Recreation and Community Development

Reviewed by: Lynne Lacroix, Director of Recreation and Community Development

Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/2016/RCD/PDCS – Designation of Fred Mendel Park OLRA and Amendment to Animal Control Bylaw, 1999, No. 7860/lc



# Fred Mendel Park — OLRA Location - Initial Proposal

Scale 1:500 **ATTACHMENT 2**

